



UNIVERSITY OF KERALA
Preliminary Minutes of the 14th Meeting of the
Syndicate held on 09.09.2024

(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,
Thiruvananthapuram
 Time : 10.30 AM

Members Present:

1. Dr. Mohanan Kunnumal (*In the Chair*)
Vice-Chancellor
2. Adv.Muraleedharan Pillai G
3. Sri.R. Rajesh
4. Dr.Shijukhan J.S.
5. Sri.Ahamad Fazil. Y
6. Sri.Ajay D.N
7. Dr.M. Leninlal
8. Dr.Vinodkumar T.G.Nair
9. Sri.P.S.Gopakumar
10. Prof.(Dr.) Prakash K.C
11. Prof.Manoj V
12. Dr.K.Rahim.
13. Dr.Manoj T.R
14. Dr.Pramod N
15. Dr.S.Nazeeb
16. Adv.R.B.Rajeev Kumar
17. Dr.K.G.Gopchandran
18. Dr.P.M. Radhamany

Online Presence:

19. Sri.Anilkumar V.S., Additional Secretary, Higher Education Department
20. Sri.Rajesh Kumar M., Additional Secretary,
Electronics and Information Technology Department

The Registrar had to leave the meeting of the Syndicate held on 09.09.2024 at 12.00 Noon due to an urgent matter regarding the hospitalization of his Father-in-law. The Hon'ble Vice-Chancellor ordered that the charge of the Registrar be handed over to the Joint Registrar of Administration, University of Kerala.

Item No. 14.01 **Confirmation of the Preliminary Minutes of the 13th Meeting of the Syndicate held on 31.08.2024-reg.**

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 13th Meeting of the Syndicate held on 31.08.2024.

<i>Resolution of the Syndicate</i>
RESOLVED that the item be referred to the next Syndicate.

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Item No. 14.02 *Appointments/ Career Advancement Promotion, if any – reg.*
(Ad.H/Ad.D.II Section)

Resolution of the Syndicate

I. Career Advancement Promotion

- 1. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion of Dr.B. Mini Devi, Assistant Professor, Department of Library and Information Science, University of Kerala from Assistant Professor (Stage 1 to Stage 2) under Career Advancement Scheme UGC Regulations 2010 (IV Amendment) held on 06.09.2024.**

RESOLVED that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion of **Dr.B.Mini Devi**, Assistant Professor, Department of Library and Information Science, University of Kerala from Assistant Professor (Stage 1 to Stage 2) under Career Advancement Scheme UGC Regulations 2010 (IV Amendment) *with effect from 29.08.2015* held on **06.09.2024**, be approved.

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Item No.14.03 *Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024- approval - reg.*

(Ac.EI)

The meeting of the Standing Committee of the Syndicate on Academics and Research has been held on 13.08.2024, Tuesday at 11.00 a.m. in the Syndicate Room. (Minutes appended).

Considering the exigency, the Committee recommended to approve the recommendation on Item No. D5, by the Hon'ble Vice-Chancellor, in the exercise of the powers of the Syndicate vested in him under Section 10 (13) of the Kerala University Act 1974. Hon'ble Vice-Chancellor has approved the same and the matter is reported to the Syndicate.

As per the orders of the Hon'ble Vice-Chancellor, the Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024 is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON ACADEMICS & RESEARCH**

Date : 13th August, 2024
Time : 11.00 a.m.
Venue : Syndicate Room

Members Present

1. Dr. K G Gopchandran (Convenor)
2. Adv. Muralidharan Pillai G.
3. Dr. P M Radhamany
4. Dr. S Jayan
5. Dr. Shijukhan J S (Online)

Members Absent

NIL

Item No.14.03.A1 *Allocation of candidates under the guidance of research supervisors outside the Jurisdiction of University of Kerala - Doctoral Committee in History - reg:-*

Application for Ph.D registration in the subject History, in January 2024 session, along with the relevant documents are forwarded by the Head, Dept.of History through research portal. Among that, three candidates are allotted under the guidance of research supervisors, who are at present working outside the jurisdiction of Kerala University.

The Doctoral Committee in History held on 26.03.2024 has allotted Dr. Shakkeela U.V., as the research supervisor to Mr. Olin Swingly. It may be noted that Dr. Shakkeela U.V., had been granted recognition as research supervisor in History, vide UO.No.Ac.E1/A3/51423/2017/UOK dated 06.04.2018 with facility centre as University College, Trivandrum. She has been transferred to Govt. Arts & Science College, Meenchanda, which is outside the jurisdiction of University of Kerala and affiliated to University of Calicut .

The same Doctoral Committee has also allotted, Dr.Vincent P J, who is currently working as Professor & Head Dept. of History, Govt. Arts & Science College, Kozhikode affiliated to University of Calicut, as the research supervisor to another two candidates (Mr. Anurag S Kumar & Mr. Ashwin Easo James) in January 2024 session. Dr.Vincent P.J. had been granted recognition as research supervisor in History, vide UO.No. Ac.E1/544/2021/UOK dated 30.01.2021 with facilitycentre as University College, Trivandrum.

As per the clause 6 stipulated in the Regulations for Award of Ph.D Degrees, University of Kerala, 2022, research supervisors should be permanent faculty members working in University Departments/ Affiliated Post Graduate Colleges/recognized research institutes.

In the research portal, the above two supervisors entered their present Designation as "Associate Professor, Directorate of Collegiate Education". They have not updated their Profile in the research portal.

As per the orders of the Hon'ble Vice-Chancellor, the matter of allotting the research supervisors, who are at present working outside the jurisdiction of University of Kerala, by the Doctoral Committee in History held on 26.03.2024, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: *Committee considered the above matter and recommended to direct the Chairman, Doctoral Committee to resubmit the Minutes of the Doctoral Committee of the above three candidates with eligible supervisors as per the Regulations in force.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03.A2 *Ph.D Research- Cancellation of Ph.D Registration - Mr.Abhinand S – History - January 2023 session - reg:-*

Name : Abhinand S
Subject : History (Full-time)
Research Supervisor : Dr.Sandhya J Nair
Research Centre : University College, Thiruvananthapuram
Request : Cancellation of Ph.D registration

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03.A3 *University Senior Research Fellowship-Extension of tenure for the fourth Year Mr.Baluraj SV, Research Scholar in History-reg*

Name : Baluraj S V
Subject : History (Full-Time)
Research Supervisor : Dr.A.Shaji
Research Centre : Dept. of History, University of Kerala, Kariavattom.
Request : Fourth Year Fellowship for the period from 27.01.2024 to 26.01.2025 by condoning the delay occurred in paperpublication

Recommendation: *Committee considered the matter and recommended to grant fourth year University Fellowship to the candidate by condoning the delay occurred in publishing research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A4 *Ph.D Research –Change of Research Supervisor – Ms. Neethulekshmy U– Part-time Research Scholar in Political Science - reg.*

Name : Neethulekshmy U.

Subject : Political Science (Part-time)
 Research Supervisor : Dr. Arun Kumar K
 Research Centre : Dept.of Political Science, University of Kerala, Kariavattom, Thiruvananthapuram
 Request : Change of Research Supervisor to Dr.Josukutty C.A., Professor, Dept.of Political Science University of Kerala, Kariavattom, Thiruvananthapuram
Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A5 Ph.D Research - Change of Research Supervisors - Application Submitted by Ms.Libina M H, Ms.Leena Anna Lalu, Ms.Meera Sivadas, Mr.Arun P.S, Mr.Nandanakrishnan G S- History -reg:-

Applications have been received from the following research scholars duly recommended by the Supervisor, Head of the Research Centre and Chairman of the Doctoral Committee for change of Research Supervisor.

The details of the Research Scholars are as follows :

Sl No.	Name of the Research Scholar and U.O. Granting Registration	Research Supervisor & Centre	Request with details	Remarks
1	Libina M H History (Full-time) (U.O.No. Ac.E1/A2/719/ HIS/20496/2019/UOK dated 22.03.2021 w.e.f. 18.02.2021)	Research Supervisor: Dr.V.Sathish Professor & Head (Retd), Dept. of History, University of Kerala Centre: Dept. of History University of Kerala	Change of Research Supervisor to Dr.Shaji A, Professor & Head, Dept. of History University of Kerala (The Date of Superannuation of the proposed Research Supervisor is on 31.05.2029)	1.The proposed Research Supervisor is a 'Regular Faculty' 2.Eight scholars are currently pursuing 3.Libina M H can be re-allocated supernumerary as 9 th candidate
2.	Leena Anna Lalu History (Full-time) (U.O.No.Ac.E1/A2/719/ HIS/20698/2019/UOK dated22.03.2021 w.e.f. 18.02.2021)	Research Supervisor: Dr.V.Sathish Professor & Head (Retd), Dept. of History, University of Kerala Centre: Dept. of History University of Kerala	Change of Research Supervisor to Dr.Shaji A, Professor & Head Dept. of History University of Kerala (The Date of Superannuation of the proposed Research Supervisor is on 31.05.2029)	1.The proposed Research Supervisor is a 'Regular Faculty' 2.Eight scholars are currently persuing 3.Leena Anna Lalu can be re-allocated supernumerary as 10 th candidate
3	Meera Sivadas History (Part-time) (U.O.No. 1149/2021/UOK dated 01.03.2021 w.e.f. 10.02.2021)	Research Supervisor: Dr.V.Sathish Professor & Head (Retd) Dept. of History University of Kerala Centre: Dept. of History University of Kerala	Change of Research Supervisor to Dr.Shaji A,Professor & Head, Dept. of History University of Kerala (The Date of Superannuation of the proposed Research Supervisor is on 31.05.2029)	1.The proposed Research Supervisor is a 'Regular Faculty' 2.Eight scholars are currently persuing 3.Meera Sivadas can be re-allocated supernumerary as 11th candidate
4	Arun P S History (Full-time) (U.O.No. Ac.E1/A2/719/ HIS/20515/2019/UOK dated 22.03.2021 w.e.f. 18.02.2021	Research Supervisor: Dr.V.Sathish Professor & Head (Retd) Dept. of History University of Kerala Centre: Dept. of History University of Kerala	Change of Research Supervisor to Dr.P.Jinimon ,Assistant Prof essor, Dept. of History, University of Kerala (The Date of Superannuation of the proposed Research Supervisor is on 31.05.2036)	1.The proposed Research Supervisor is a 'Regular Faculty' 2.Six scholars are currently persuing 3Arun P S can be re- allocated supernumerary as 7th candidate

5	Nandanakrishnan G S History (Part-time) (U.O.No.Ac.E1/A2/121/ HIS/23550/2021/UOK dated 09.10.2021 w.e.f. 27.11.2020	Research Supervisor: Dr.V.Sathish Professor & Head (Retd) Dept. of History University of Kerala Centre: Dept. of History University of Kerala	Change of Research Supervisor to Dr.P.Jinimon ,Assistant Prof essor, Dept. of History, University of Kerala (The Date of Superannuation of the proposed Research Supervisor is on 31.05.2036)	1.The proposed Research Supervisor is a 'Regular Faculty' 2.Six scholars are currently persuing 3.Nandanakrishnan G S can be re- allocated supernumerary as 8 th candidate
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The following are the requisites for considering the application for change of research supervisors.

1.Libina M H

- The application duly recommended and forwarded by the research supervisor, HoD of Research Centre & Chairman of the Doctoral Committee.
- Copy of registration order
- Required fee of Rs.315/- for change of Research supervisor
- Consent letter from the proposed research supervisor
- Proforma of the Proposed Research Supervisor.
- Detailed fee statement duly countersigned by the research supervisor.

2. Leena Anna Lulu

- The application duly recommended and forwarded by the research supervisor, HoD of Research Centre & Chairman of the Doctoral Committee.
- Copy of registration order
- Required fee of Rs.315/- for change of Research supervisor.
- Consent letter from the proposed research supervisor.
- Proforma of the Proposed Research research supervisor
- Detailed fee statement duly countersigned by the research supervisor.

3. Meera Sivadas

- The application duly recommended and forwarded by the research supervisor, HoD of Research Centre & Chairman of the Doctoral Committee.
- Copy of registration order
- Required fee of Rs.315/- for change of Research supervisor.
- Consent letter from the proposed research supervisor.
- Proforma of the Proposed Research Supervisor.
- Detailed fee statement duly countersigned by the research supervisor.

4. Arun P S

- The application duly recommended and forwarded by the research supervisor, HoD of Research Centre & Chairman of the Doctoral Committee.
- Copy of registration order
- Required fee of Rs.315/- for change of Research supervisor.
- Consent letter from the Proposed Research Supervisor
- Proforma of the Proposed Research Supervisor
- Detailed fee statement duly countersigned by the research supervisor.

5.Nandanakrishnan G S

- The application duly recommended and forwarded by the research supervisor, HoD of Research Centre &
- Chairman of the Doctoral Committee.
- Copy of registration order
- Required fee of Rs.315/- for change of Research supervisor
- Consent letter of the Proposed Research Supervisor.
- Proforma of the Proposed Research Supervisor.
- Detailed fee statement duly countersigned by the research supervisor.

The above research scholars have remitted the requisite fees and submitted all the above mentioned requirements for change of research supervisor.

Clause 17 of the Ph.D Regulations of University of Kerala states that the Syndicate shall be competent to allow the change of a Supervising Teacher in extraordinary cases at the request of the candidate and on the recommendations of the Doctoral Committee.

The UGC regulations (Minimum Standards and Procedures for the award of M.Phil/Ph.D), 2009 it is mandatory that the research Supervisor be a 'Regular' Faculty.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting change of research supervisors in respect of Ms.Libina M.H, Ms.Leena Anna Lalu, Ms.Meera Sivadas, Mr.Arun.P.S, Ms.Nadanakrishnan G S, research scholars in History is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *Committee considered the above matter and recommended to reallocate Ms.Libina M.H as the first supernumerary candidate under Dr.Shaji A., on condition that the allotment shall be regularized against the first regular vacancy that will arise to the new supervisor.*

The Committee noted the reallocation of excess number of research scholars,as supernumerary, to the regular supervisors having no vacancy and recommended not to consider the requests of other four Research Scholars.Considering this, the committee further recommended to permit only one additional seat, as supernumerary,to the supervisors for reallocating such research scholars. Also recommended that, before allotting more than one such reallocated research scholar to any regular supervisor,the Chairman,Doctoral Committee shall ensure that there exists no vacancy under any of the approved Research Supervisors,havingwillingness,in the subject concerned.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A6 **Conversion of mode of Ph.D Research from full time to part time - Ms.Varsha Prakash, Research Scholar in Economics - reg.**

Name : Varsha Prakash

Subject : Economics (Full time)

Research Supervisor : Dr. Sreeja Mole S

Research Centre : Sree Narayana College, Sivagiri, Varkala

Request : Conversion mode of Ph.D research to Part time w.e.f. 10.08.2023

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A7 **Recognition as Research Supervisor in Economics –Dr. Rajeev S.R.- reg:**

Name : Dr. Rajeev S R., Associate Professor, Dept. of Economics, T.K.Madhava Memorial College, Nangiarkulangara

Subject : Economics

Faculty : Social Sciences

Facility Centre : Sree Narayana College, Sivagiri, Varkala

Request : Recognition as Research Supervisor in Economics

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A8 *Ph.D Research –Change of Research Supervisor – Application submitted by Ms. Sukanya Sudevan I– Full-time Research Scholar in Political Science - reg.*

Name : Sukanya Sudevan I
 Subject : Political Science (Full-time)
 Research Supervisor : Dr. Samuel Jacob Kuruvila
 Research Centre : Dept.of Political Science, University of Kerala, Kariavattom, Thiruvananthapuram
 Request : Change of Research Supervisor to Dr.Josukutty C A., Professor, Dept.of Political Science University of Kerala, Kariavattom, Thiruvananthapuram

Recommendation: *Committee considered the matter and recommended to reallocate the research scholar,under Dr.Josukutty C.A., as the first supernumerary candidate,on condition that the allotment shall be regularized against the first regular vacancy that will arise to the new supervisor.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A9 *Recognition as Research Centre- Department of Economics, Govt. Arts College, Thiruvananthapuram - reg.*

An application has been forwarded by the Principal, Govt. Arts College, Thiruvananthapuram for recognising the Dept of Economics of that institution as an approved research centre of University of Kerala. Institution profile, bio data of faculties, details of research publications are also enclosed. The required fee for Centre Recognition ₹11025/-, Inspection Commission fee ₹2100/- has been remitted.

As per the Syndicate resolution of 15.03.2024, the Inspection team comprising the following member shave visited Department of Economics, Govt. Arts College, Thiruvananthapuram on 07/05/2024.

- Dr. P M Radhamany, Member, Syndicate
- Dr. Shiju Khan J S, Member, Syndicate
- Dr. Sheeja S R, Professor and Head, Dept of Economics, University of Kerala, Kariavattom, Tvpm (Subject expert)

Following are the major findings of the Inspection team:

- The proposed Centre is having a separate own building for library and reference section.
- The library of the Centre have a collection of at least of 3000 books in commerce related topics and 12 hard copy Journals
- The Centre has provided separate working facilities to individual scholars.
- There are two approved research supervisors working as regular faculty in the Centre.
- A research committee has been constituted comprising research guides.
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.

The said inspection team recommended for granting recognition to Dept. of Economics, Govt. Arts College, Thiruvananthapuram as approved Research Centre of this University.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding the recognition of Dept. of Economics, Govt. Arts College, Thiruvananthapuram as an approved research centre in Economics along with the inspection report submitted by the Inspection team is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations

Recommendation: *Committee considered the above matter and recommended to approve the Inspection report and place the matter before the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A10 Application for availing second year University Junior Research Fellowship - Mr. Bharath Chand R P - Futures Studies -reg

Mr. Bharath Chand R P, full-time research scholar at Dept. of Futures Studies, University of Kerala, Kariavattom under the guidance of Dr. K Satheesh Kumar has submitted an application for extension of the tenure of Junior Research Fellowship to second year of his research period. He had been granted first year University JRF for the period from 22.06.2022 to 21.06.2023 with a value of Rs.11,000/- per month vide U.O.No.AcE1/6957/2022/UOK dated 02.09.2022.

The research supervisor of the scholar is retired from service on 31.03.2024. It may be noted that, the research supervisors who retire from service shall be permitted to continue for one year from the date of retirement to complete the research work of the then existing scholars.

As per clause 2 in the revised norms for granting University Research Fellowship vide U.O.No.Ac.E1/A2/17871/2019 dated 24.04.2020, research scholars has to submit the following documents.

The candidate has submitted the following documents for second year university fellowship.

- The assessment report, which was endorsed by the research supervisor, Head of the research centre and the Chairman, Doctoral Committee.
- Submitted attested copy of course work marklist (course work exam held on December 2022 and July 2023).
- Certificate of Paper presentation, which was held on 11th - 12th April 2024.
- Fee statement endorsed by the research supervisor.
- Undertaking from the research supervisor stating that the candidate is a full time research scholar, not availing any other fellowship and not employed anywhere.

In this case, the research scholar submitted his paper presentation, which was held on 11th-12th April 2024 & course work exam on Paper II, which was held on July 2023 which was after the expiry of his first year (22.06.2022 to 21.06.2023) period of research.

As per clause II(d) of U.O.No.Ac.E1/A2/17871/2019 dated 24.04.2020, Exemptions for conditions (a) & (b) on genuine grounds shall be granted by the Syndicate on the request of the Research Scholars.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting second year University fellowship (22.06.2023 to 21.06.2024) @ Rs.11,000/- (Rupees Eleven Thousand Only) per month, in respect of Mr. Bharath Chand R P, full-time research scholar in Futures Studies is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to grant second year University Fellowship to the candidate by condoning the delay occurred in the paper presentation. Further recommended that the second year fellowship should be awarded from the date of publishing the result of the Coursework examination.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 . A11 Ph.D. Research - Change of research supervisor - Application submitted by Ms. Revathy S - Biotechnology -reg:-

Name : Revathy S
 Subject : Biotechnology (Full-time)
 Research Supervisor : Dr. S. William Decruse (Retired Faculty)
 Research Centre : KSCSTE-Jawaharlal Nehru Tropical Botanic Garden and Research Institute (JNTBGRI), Palode, Thiruvananthapuram

Request : Change of research supervisor to Dr. K K Sabu, Principal Scientist, Jawaharlal Nehru Tropical Botanic Garden and Research Institute (JNTBGRI), Palode, Tvm

Recommendation: *Committee considered the matter and recommended to reallocate the research scholar, under Dr.K.K. Sabu as the first supernumerary candidate, on condition that the allotment shall be regularized against the first regular vacancy that will arise to the new supervisor.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A12 *Conversion of mode of Ph.D. Research from full time to part time in respect of Ms. Nitha V R - Computer Science -reg.*

Name : Nitha V R
 Subject : Computer Science (Full Time)
 Research Supervisor : Dr. Vinod Chandra S.S
 Research Centre : Department of Computer Science, University of Kerala, Kariavattom, Tvp.m.

Request : Conversion of mode of Ph.D. research to Part-time w.e.f. 04.06.2024

Recommendation: *The Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A13 *Application for conduct of Pre-submission seminar under the retired supervisor –Ms.Rejimol Robinson R.R -Computer Science and Engineering – reg.*

Application has been received from Ms.Rejimol Robinson R.R, Part-time research scholar in Computer Science and Engineering under the Faculty of Engineering & Technology at College of Engineering, Thiruvananthapuram duly recommended by the Supervisor and Head of the Research Centre and Chairman Doctoral Committee for conduct of Pre-submission seminar.

The details of the Research Scholar are as follows:

Name of the Research Scholar, Subject (FT/PT) and U.O. Granting Registration	Research Supervisor & Centre	Requests	Remarks
Rejimol Robinson R R Computer Science and Engineering, Part Time, (U.O.No. Ac.E1.A4/713/CSE/ 039708 dated 27.09.2014 w.e.f 01.08.2014)	<u>Research Supervisor:</u> Dr. Ciza Thomas, Professor, Dept of ECE, College of Engineering Thiruvananthapuram (Rtd) <u>Centre:</u> College of Engineering, Thiruvananthapuram	Conduct of Pre-submission seminar at College of Engineering, Thiruvananthapuram	The Research Supervisor, Chairman Doctoral Committee and the Dean have forwarded the Panel of experts.

The candidate has passed the Coursework examination and submitted the Coursework Certificate and also submitted all the relevant documents required for Pre-Submission Seminar. The research Scholar has been granted part time conversion w.e.f 29.07.2017 vide U.O No AcE1/A1/015334/2018 dtd 20.04.2018. The research Scholar has been granted re-registration due to default in payment of research fee for more than six months vide University order no.3163/2024/UOK Dated 09.04.2024

The research period of the scholar was valid only up to 16.10.2020. The Syndicate at its meeting held on 15.03.2024, vide item. No. 56.45.A34, considered her request for granting grace time for submission of thesis and resolved to grant an extension of three months, from the date of issuance of memo, as the grace time for submitting her thesis. Accordingly a memo dated 05.05.2023 has been issued to her.

The Research Supervisor of the Scholar, Dr. Ciza Thomas is a retired Faculty and her date of superannuation was on 31.03.2023. The grace period of One year for submitting thesis under the retired Supervisor was also expired on 30.03.2024.

As per U.O No. Ac.EV/1/19816/23 dated 26/06/2023, the candidates shall submit an affidavit in the prescribed format, if they desire to submit their thesis under the retired supervisor.

Hence Ms.Rejimol Robinson R R submitted an affidavit dated 08.05.2024 in the prescribed format along with a request duly recommended and forwarded by the Supervising Teacher for conduct of Pre-submission seminar

As per the orders of the Hon'ble Vice-Chancellor, the matter of conducting pre submission seminar under the retired supervisor, by submitting the affidavit as prescribed under U.O. dated 26.06.2023, in respect of Ms.Rejimol Robinson R R, is placed before the Standing Committee of the Syndicate on Academics and Research for the consideration and appropriate recommendations.

Recommendation: *Committee considered the above matter and recommended to reject the request. Also recommended to direct the research scholar to submit the application for change of Research Supervisor through proper channel.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A14 *Continuation of Ph.D programmes under retired guide after the expiry of permissible grace time -requesting permission to submit an affidavit in r/o Ms.SukanyaRani.S-reg:-*

Request has been received from Ms.Sukanya Rani S, Full-time research scholar in Education, to permit her to submit an affidavit for the continuation of her Ph.D. programme procedures, under her present supervisor, Dr. Suma K.O., who is a retired faculty with expired permissible grace time for research guidance.

The Date of superannuation of the supervisor was on 30.06.2023. As per existing rules, the research scholar is permitted to continue her research under her present supervisor only upto one year from the date of superannuation, i.e. 29.06.2024

The effective date of registration of the Research Scholar is on 13.12.2021.The minimum period of research of the scholar will complete only on 12.12.2024.

As per UO.No.Ac.EV/1/19816/23 dtd.26/06/2023 as the research scholars regarding submission of thesis, under retired supervisor whose grace time expired, and resolved to direct the candidates to submit an affidavit in the prescribed format appended to this UO if they desires to submit their thesis under the retired supervisor.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting permission to submit an affidavit for continuation of Ph.D programme procedures in r/o Ms.Sukanya Rani S., full-time research scholar in Education, under the retired research supervisor whose permissible grace time had already expired is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *Committee considered the above matter and recommended to reject the request. Also recommended to direct the research scholar to submit the application for change of Research Supervisor through proper channel.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A15 *Ph.D. Research - Extension of University JRF to third Year - Mr. Pradeepan P - Computer Science - reg*

Name : Pradeepan P
 Subject : Computer Science (Full Time)
 Research Supervisor : Dr. Gladston Raj S
 Research Centre : Centre for Development of Imaging Technology (C-Dit), ChitranjaliHills, Thiruvallam, Thiruvananthapuram

Request :Granting third year University fellowship for the period from 10.03.2023 to 09.03.2024@ Rs.13,000/- per month by condoning the delay occurred in the publication of research oriented paper.

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A16 Recognition as approved Research Centre – Dept of English, Govt. College, for Women, Thiruvananthapuram -reg

An application has been forwarded by the Principal, Govt. College for Women, Thiruvananthapuram for recognising the Dept of English of that institution as an approved research centre of University of Kerala. Institution profile, bio data of faculties, details of research publications are also enclosed. The required fee for Centre Recognition ₹11,025/-, Inspection Commission fee ₹2100/- has been remitted.

An undertaking has also been submitted by the Principal, in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

As per the application submitted, following teachers working at the Dept of English, Govt. College for Women, Thiruvananthapuram are approved research supervisors of the University of Kerala.

- Dr.Sanchita J, Associate Professor, Dept. of English, Govt. College for Women, Thiruvananthapuram with facility centre at Dept of English, University College, Thiruvananthapuram (U.O No. AcEVI/5419/2023/UOKdated 23.06.2023)
- Dr.Al-Muneera J, Assistant Professor, Dept. of English, Govt. College for Women, Thiruvananthapuram with facility centre at Dept of English, University College, Thiruvananthapuram (U.O No. Ac.EVI/6236/2023/UOKdated 13/07/2023).
- Dr.Sarita G, Assistant Professor, Dept. of English, Govt. College for Women, Thiruvananthapuram with facility centre at Dept of English, University College, Thiruvananthapuram (U.O No. Ac.EVI/5831/2022/UOKdated 25/07/2022).
- Dr. Kavitha B.K, Assistant Professor, Dept. of English, Govt. College for Women, Thiruvananthapuram with facility centre at Dept of English, University College, Thiruvananthapuram (U.O No. Ac.EVI/5832/2022/UOK dated 25/07/2022).

All the Research supervisors conveyed their willingness to change facility centre to Dept of English, Govt. College for Women, Thiruvananthapuram, if granted recognition. Head of the present centre of all these supervisors certified that they have no objection in allowing the above research supervisors to change their facility centre to Govt. College for Women, Thiruvananthapuram and have sufficient research supervisors (9 research supervisors) to run their research centres (Please see No Objection Certificates from University College, Thiruvananthapuram).

As per the procedure for the recognition as Research Centre, an inspection committee has to be constituted with two members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the recognition of Dept. of English, Govt. College for Women, Thiruvananthapuram as an approved Research Centre is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to constitute the inspection committee comprising of Dr.P.M.Radhamany, Dr.Shijukhan J S, Members Syndicate and Dr.Meena T Pillai, Professor and Head, Institute of English, University of Kerala as subject expert to conduct an inspection in Dept.ofEnglish,Govt.College for Women,Thiruvananthapuram and submit the report.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A17 **Application for availing second year University Junior Research Fellowship - Ms. Maha Madhu - Environmental Sciences -reg**

Name : Maha Madhu
 Subject : Environmental Sciences (Full-time)
 Research Supervisor : Dr. Ayona Jayadev
 Research Centre : All Saints' College, Thiruvananthapuram
 Request : Granting second year University fellowship for the period from 22.06.2023 to 21.06.2024 @ Rs.11,000/- per month by condoning the delay occurred in qualifying the course work examination.

Recommendation: **Committee considered the matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A18 **Application for availing Second year University Junior Research Fellowship Mr.Chindhu M R - Social Work-reg**

Name : Chindhu M R
 Subject : Social Work (Full Time)
 Research Supervisor : Dr.Francina P X
 Research Centre : Loyola College of Social Sciences, Thiruvananthapuram
 Request : Granting second year fellowship for the period from 14.07.2023 to 13.07.2024 @ Rs. 13,000/- per month by condoning the delay occurred in paper presentation.

Recommendation: **Committee Considered the matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A19 **Recognition as Research Supervisor in Sociology –Application submitted by Dr.Chitra S Nair - reg.**

Name : Dr.Chitra S Nair, Assistant Professor of Sociology, Govt. KNM Arts & Science College, Kanjiramkulam, Thiruvananthapuram
 Subject : Sociology
 Faculty : Social Sciences
 Facility Centre : Department of Sociology, Govt. KNM Arts & Science College, Kanjiramkulam, Tvpm.
 Request : Recognition as Research Supervisor in Sociology

Recommendation: **The Committee considered the matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A20 **Conversion of mode of Ph.D. Research from full-time to part-time and Re-registration in respect of Ms. Anitha R -Technology Management-reg.**

Name : Anitha R.
 Subject : Technology Management (Full Time)
 Research Supervisor : Dr. Anil Kumar K S., Registrar, University of Kerala

Research Centre : Dept. of Futures Studies, University of Kerala, Kariavattom, Thiruvananthapuram

Requests : 1. Conversion mode of Ph.D Research to Part-Time w.e.f. 10.01.2024 AN
2. Re-registration due to default in payment of research fee w.e.f. 02.11.2023

Recommendation: *The Committee considered the matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A21 Recognition as approved Research Centre – Department of English, Christian College, Chengannur –reg

An application has been forwarded by the Principal, Christian College, Chengannur for recognising the Department of English of that institution as an approved research centre of University of Kerala. Institution profile, bio data of faculties, details of research publications are also enclosed. The required fee for Centre Recognition ₹11,025/-, Inspection Commission fee ₹2100/- has been remitted.

An undertaking has also been submitted by the Principal, in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

As per the application submitted, following teachers working at the Department of English, Christian College, Chengannur are approved research supervisors of the University of Kerala.

- Dr. John George Athyal, Assistant Professor, Dept. of English, Christian College, Chengannur with facility centre at Dept of English, SD College, Alappuzha (U.O No. Ac.EVI/8993/2023/UOK dated 31.10.2023).
- Dr. Basil Thomas, Assistant Professor, Dept. of English, Christian College, Chengannur with facility centre at Dept of English, S D College, Alappuzha (U.O No. Ac.EVI/862/2024/UOK dated 25.01.2024).
- Dr. Anej Somaraj, Assistant Professor, Dept. of English, Christian College, Chengannur with facility centre at Dept of English, T.K.M. College of Arts & Science, Kollam (U.O No. Ac.EVI/412/2020/UOK dated 05.02.2020).

All the Research supervisors conveyed their willingness to change facility centre to Dept of English, Christian College, Chengannur, if granted recognition. Head of the present centre of all these supervisors certified that they have no objection in allowing the above research supervisors to change their facility centre to Christian College, Chengannur and have sufficient research supervisors (SD College, Alappuzha - 4 research supervisors & T.K.M College of Arts & Science, Kollam - 6 research supervisors) to run their research centres.

As per the procedure for the recognition as Research Centre, an inspection committee has to be constituted with two members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the recognition of Department of English, Christian College, Chengannur as an approved Research Centre is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to constitute the inspection committee comprising of Dr.P.M.Radhamany, Sri.R.Rajesh, Members Syndicate and Dr.Meena T Pillai, Professor & Head, Institute of English, University of Kerala, as subject expert, to conduct an inspection in Dept.of English, Christian College, Chengannur and submit the report.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A22 *Ph.D. Research- Change of research supervisor, change of research centre, Inclusion of Co-supervisor and Exclusion of Co-supervisor – Application submitted by Ms. Vishnu Maya T.M, Full-Time Research scholar in Environmental Sciences- reg.*

Name : Vishnu Maya T M
 Subject : Environmental Sciences (Full Time)
 Research Supervisor : Dr. Jaya D S (Retired Faculty)
 Co-Supervisor : Dr. K Anoop Krishnan
 Research Centre : Dept. of Environmental Sciences, University of Kerala, Kariavattom, Tvpm.
 Requests : 1. Change of Research Supervisor to Dr. K Anoop Krishnan, Scientist E, National Centre for Earth Science Studies, Akkulam, Thiruvananthapuram
 2. Change of research centre to National Centre for Earth Science Studies, Akkulam, Thiruvananthapuram.
 3. Exclusion of present Co-supervisor, Dr. K Anoop Krishnan
 4. Inclusion of present supervisor Dr. Jaya D S as co-supervisor.

Recommendation: *Committee considered the matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A23 *Conversion of mode of Ph.D Research from full time to part time - Mr.Shijo Joseph John - Education - reg.*

Name : Shijo Joseph John
 Subject : Education (Full time)
 Research Supervisor : Dr. Sreelekha L
 Research Centre : N.S.S Training College, Pandalam
 Requests : Conversion of mode of Ph.D Research to Part time w.e.f. 15.11.2023

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A24 *University Junior Research Fellowship- Extension of tenure – SecondYear - reg:-*

Name : Enrika Joy Ajit
 Subject : Biotechnology (Full-Tme)
 Research Supervisor : Dr. Viji Vijayan
 Research Centre : Dept. of Biotechnology, University of Kerala, Kariavattom, Thiruvananthapuram
 Requests : Granting second year University fellowship for the period from 21.10.2022 to 20.10.2023 @ Rs.11,000/- per month by condoning the delay occurred in the paper presentation

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A25 *Ph.D Research- Extension of grace time for submitting thesis – Requests received from Research Scholars whose maximum research period has already expired- reg:*

The Syndicate at its meeting held on 29.12.2022, vide item No.50.38.A1 considered the requests from research scholars for granting grace time for the submission of the thesis and resolved that such requests received on or after 01.01.2023 would be individually considered for approval.

The requests received from the research scholars whose maximum research period has already expired, are as follows:

Sl. No	Name of the Research Scholar & Subject	Effective date of registration	Date of expiry of maximum research period	Period requested	Remarks
1	Mr.Pratheesh P.K (Part-time) Education	10.02.2016	09.02.2024	2 months	Already granted grace time of 3 months for submitting the thesis from the date of issuance of <u>memo No.Ac.E1/A4/EXN/2024/UOK</u> dtd: <u>09.04.2024</u>
2	<u>Mr.Joseph Vimal</u> (Full-time) Biotechnology	01.01.2018	31.12.2023	2 months	Already granted grace time of 4 months for submitting the thesis from the date of issuance <u>U.O No. 946/2024/UOK</u> Dated: <u>29.01.2024</u>
3.	<u>Ms.Surya S R</u> (Part-Time) Computer Science and Engineering	08.07.2015	07.07.2023	2 Years	

As per the orders of the Hon'ble Vice-Chancellor, the requests of the abovementioned Research Scholars received for granting grace time for submission of thesis is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to grant grace time of two months to Mr.Pratheesh P.K. and Mr. Joseph Vimal and six months to Ms.Surya S.R for submitting their thesis from the date of issuance of Memo.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A26 *Research- Extension of grace time for submitting thesis –Requests received from Research Scholars whose maximum research period has already expired- reg:*

The Syndicate at its meeting held on 29.12.2022, vide item No.50.38.A1 considered the requests from research scholars for granting grace time for the submission of the thesis and resolved that such requests received on or after 01.01.2023 would be individually considered for approval.

The requests received from the research scholars whose maximum research period has already expired but have not yet conducted their pre-submission seminars, are as follows:

Sl. No	Name of the Research Scholar & Subject	Effective date of registration	Date of expiry of maximum research period	Period requested	Remarks
1	Mr.Ajeesh B L (Full-time) Biotechnology	01.07.2017	30.06.2023		
2	Ms.Seena Raj (Full -Time)	01.01.2015	31.12.2019	6 months	Already granted total grace time of 6 months (2 times) for submitting the

	Economics				thesis from the date of issuance of memo No.Ac.E1/A1/11322/2023/UOK Dated: 16.03.2023 and <u>AcE1/A1/59411/2023/UOK dtd 19.03.2024.</u>
3.	Mr.Mujeebrahman P (Part Time) Economics	08.03.2012	07.03.2020	6 months	Already granted total grace time of 6 months (2 times) for submitting the thesis from the date of issuance of memo No. 34578/2023/UOK Dated: 03.11.2023 and <u>U.OAcE1/A1/59411/2023/UOK dated 19.03.2024</u>

Ms. Seena Raj has been granted a grace period of three months twice for submitting thesis. In march 2023, a grace period of three month was initially granted. However, due to incomplete research, another three month grace period was given in March 2024. Similarly Mr.Mujeebrahman P was given a grace period of three months in November 2023. Another three month of grace period was also granted to him in March 2024.

As per the orders of the Hon'ble Vice-Chancellor, the requests of the above mentioned Research Scholars received for granting grace time for submission of thesis is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to grant grace time of three months to the above research scholars for submitting their thesis from the date of issuance of Memo.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A27 *University Junior Research Fellowship-Extension of tenure third Year – Sreeraj V.G. – Economics - reg.:-*

Name : Sreeraj V G
Subject : Economics (Full time)
Research Supervisor : Dr. Manju S Nair
Research Centre :Dept.of Economics, University of Kerala, Kariavattom, Thiruvananthapuram
Request : Granting third year University fellowship for the period from 11.01.2023 to 10.01.2024 @ Rs.11,000/- per month by condoning the delay occurred in the publication of research oriented paper.

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A28 *University Junior Research Fellowship-Extension of tenure third Year - Ms.Jeena.M V- Education - reg.:-*

Name : Jeena M V
Subject : Education (Full time)
Research Supervisor : Dr. Joju John
Research Centre : Mar Theophilus Training College, Nalanchira, Thiruvananthapuram
Request : Granting third year fellowship for the period from 19.03.2022 to 18.03.2023 @ Rs. 11,000/- per month by condoning the delay occurred in the publication of research oriented paper.

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A29 Ph.D. Research - Extension of University JRF to third Year - Ms. Sini S Raj - Computer Science - reg

Name : Sini S Raj
 Subject : Computer Science (Full Time)
 Research Supervisor : Dr. Vinod Chandra S S
 Research Centre : Dept. of Computer Science, University of Kerala, Kariavattom, Thiruvananthapuram
 Request : Granting third year University fellowship for the period from 12.08.2023 to 11.08.2024@ Rs.11,000/- per month by condoning the delay occurred in the publication of research oriented paper.

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .A30 University Senior Research Fellowship-Extension of tenure for the fourth year- Ms.Shijo Sara Mathew, Research Scholar in Sociology-reg:

Name : Shijo Sara Mathew
 Subject : Sociology (Full-Time)
 Research Supervisor : Dr. Pushpam M
 Research Centre : Dept.of Sociology, University of Kerala, Kariavattom
 Request :Extension of fourth year University fellowship from 17.02.2023 to 16.02.2024 @Rs.11,000/- per month by condoning the delay occurred in paper publication.

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 . A31 Permission to register for doing part-time Ph.D. research -Ms.Thasniya H -Hearing of - reg:

A request has been received from Dr.Manu T, Chairman Doctoral Committee regarding the part-time registration of Ms.Thasniya H. She attended the screening for Ph.D registration on 25.03.2024 and her certificates were verified on that day. In the request it is stated that she was found eligible by the Doctoral Committee held on 03.04.2024. In the meantime she received an appointment order from Food and Safety Department of the Govt. of Kerala as an Office Attendant. She joined as Office Attendant in the Food and Safety Department on 27.03.2024. On 03.04.2024, She attended the Doctoral Committee, after taking casual leave from the office. In these Circumstances, it is requested that Ms.Thasniya H be allowed to do research on a part-time basis.

As per clause (d) of the U.O.No.Ac.E1/A4(2)/2019 dated 06.05.2019 , provision for Part-time Ph.D registration is restricted to the following categories.

- a) *Teachers working on regular basis in Govt/Govt-Aided Schools in HSE/VHSE/HSA within the State.*
- b) *Lecturers on regular basis in DIET, Teachers in TTI/SCERT/SIEMAT within the State.*
- c) *Teachers working on regular basis in teaching Departments/Centres of this University.*
- d) *Teachers working on regular basis in Govt/Aided Colleges including those under DTE/ DME within the State.*
- e) *Teachers working on contract basis in Teaching Departments of this University.*

- f) Faculty Members working on regular basis in the Quasi-State Govt. institutions within the State.
- g) Lecturers working on contract basis in KUCTE, UIT, UIM and Self financing colleges affiliated to the University provided they have service of 5 academic years.
- h) Permanent employees of this University.
- i) Scientists working on regular basis in State/ Central Govt research organisations within the State, with a continuous service of 5 years.
- j) Executives working on regular basis in State/Central Govt PSU within the State with a continuous service of 5 years.

As per the U.O No. 7390/2022/UOK dated 23.09.2022 and U.O.No. 3856/2023/UOK dtd 04.05.2023 provision for granting Part-time Ph.D registration has been extended to those candidates working in the Technical / Innovative areas in the Kerala Development and Innovation Strategic Council (K-DISC) and also to teachers working in the Universities within the State respectively. It may be noted that, there is no provision for granting part-time Ph.D registration to such employees in January 2024 session.

As per the existing norms, she can register for full time research on submitting three year's Leave sanctioning order from her employer, if she is otherwise eligible. On completion of three years of research she may be permitted to convert her mode of research to part-time.

The Syndicate at its meeting held on 02.07.2024 vide item No.11.12.A31 considered the request of Ms.Thasniya H along with recommendations of Standing committee on Academics and Research and resolved to hear the Candidate before the Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Hon'ble Vice Chancellor, the matter of hearing Ms.Thasniya H research aspirant in Islamic History, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *Committee heard Ms. Thasniya H. and recommended to cancel the application for Ph.D. registration submitted by her on January 2024 session.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B1 *Ph.D Research – Change of Research Supervisor and change of Research Centre and inclusion of co-supervisor – Neenu R.S, Full-time-research scholar in Botany - reg:-*

Neenu R.S, a Full-time research scholar in Botany at University College, Tvpm has submitted application for change of Research Supervisor from Dr. Brijithlal N D to Dr.Praveen Dhar T, change of research centre from S D College, Alappuzha to M G College, Tvpm and also to include Dr.Biju C as co-supervisor.

Following are the requirements for change of guide and change of research centre

- Application in the prescribed format duly recommended by the Guide, Head of the research centre and the Chairman Doctoral Committee
- No Objection Certificate from the current guide
- Consent and proforma of the proposed guide
- Consent and proforma of the proposed guide
- No Objection Certificate from the current centre
- Facility certificate from the Proposed centre
- Doctoral Committee recommendations
- Fee of Rs 315/- for guide change, 315 for change of research centre and 265/- for inclusion of co-guide.
- Fee statement endorsed by the research supervisor and submitted fee receipt.

The application has been verified. The candidate has submitted the above documents. The candidate has remitted the requisite fee and the details of the candidate is shown below:

Name & details of the candidate	Request	Remarks
<p>Neenu R S Full time, Botany U.O No. AcEVI/119/BOT/19455/ 2019dated 02/11/2019 w.e.f.03/07/2019</p> <p>Research supervisor Dr.Brijithlal N D, Assistant Professor, Department of Botany, Bishop Moore College, Mavelikkara (Who has facility centre at S D College, Alappuzha) Centre S D College Alappuzha</p>	<p>1.Change of research supervisor to Dr.Praveen Dhar T Assistant Professor, Department of Botany, St Stephen's College Pathanapuram Superannuation date of the proposed guide is on 31/05/2039 As per Proforma Guide has three candidates currently pursuing research under his guidance. Smt.Neenu R S is to be registered as the fourth candidate.</p> <p>2.Change of research centre to M G College, Thiruvananthapuram</p> <p>3. Include Dr.Biju C Assistant Professor Department of Botany Sree Narayana College, Varkala, who has facility centre at Christian College, Kattakada, as co-supervisor</p>	<ul style="list-style-type: none"> • The Centre Head, Guide, and HoD have recommended for change of research supervisor, change of research centre and inclusion of co-supervisor. • Fee statement has been verified and there is a break in remittance of research fee and UO regarding re-registration was issued vide UO. No. AcEVI/4395/2023/UOK dated 25/02/2023. Apart from that there is no break in remittance of research fee. • Granted PhD registration with Anilkumar S, Associate Professor & Head, Department of Botany, SN College, Chempazhanthy as research supervisor and SN College, Kollam as research centre. • It may noted that the candidate was granted guide 0000change to Dr.V S Anilkumar, Assistant Professor, Department of Botany, University College, Tvpm and change of research centre at University College, Tvpm vide U.O.N.o Ac E VI/2823/2021/UOK dated 28/05/2021 <p>The candidate was again granted guide change to Dr.Brijithlal N D, Assistant Professor, Department of Botany, Bishop Moore College, Mavelikkara centrechange to SD College, Alappuzha vide U.O. No Ac E VI/4936/2022/UOK dated 22/06/2022.</p>

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 06/06/2024 and recommended to hear the research scholar and the supervisor before the Standing Committee of the Syndicate on Academics and Research. The Syndicate held on 02/07/2024 vide Item No.11.12.B21 has resolved to approve the same.

As per the orders of the Hon'ble Vice-Chancellor the hearing note is submitted before the Standing Committee of the Syndicate on Academics and Research.

Recommendation: *Committee heard both the Research Scholar and the present Supervisor and noted that the Research scholar has been changed the Research Supervisor and the centre two times after granting Ph.D. registration. Based on the hearing the Committee recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B2 *Ph.D Research - Request for extension of research visit at abroad Universities and extension of University JRF - submitted by research scholars at Bishop Moore College, Mavelikkara- reg.*

The following research scholars submitted e-mail requests for extension of internship research visit at abroad Universities. The details of the candidate is as below:

Sl No.	Name of reserach scholar, Details of registration granted, Name of research supervisor	Details of Fellowship granted	Details of UO granting research visit & extension requested
1	Ayona K Jose <u>Uo No. 1778/2022/UOK</u> dated 07/03/2022 w.e.f 16/02/2022 Full-time Dr. D. Sajan	<u>UO No. 4221/2022/UOK</u> dated 31/05/2022 w.e.f. 16/02/2022 to 15/02/2023 @ Rs.11,000/-	The University of Newcastle, Australia for a period of 13 months from 02/06/2023, vide <u>UO No. 6127/2023/UOK</u> dated 10/07/2023 Extension requested until June 2025
2	Aleena P A <u>Uo No. 5216/2022/UOK</u> dated 08/07/2022 w.e.f 13/06/2022 Full-time Dr. D. Sajan	<u>UO No. 7383/2022/UOK</u> dated 23/09/2022 w.e.f. 13/06/2022 to 12/06/2023 @Rs. 11,000/-	The University of Newcastle, Australia from 28/04/2023 to 27/04/2024, vide <u>UO No. 6124/2023/UOK</u> dated 10/07/2023 Requested extension until June 2025
3	Nithya S George <u>Uo No. 1734/2021/UOK</u> dated 26/03/2021 w.e.f 17/03/2021, Full-time Dr. Arun Aravind	DST INSPIRE fellowship (IF190730)	The University of Newcastle, Australia from 28/04/2023 to 27/04/2024, vide <u>UO No. 6125/2023/UOK</u> dated 10/07/2023 Extension requested for 5 more months

Permission for the research visit was granted to the candidates without any financial liability to the University of Kerala, other than their eligible university fellowship. Now, the candidates mentioned in Sl. No. (1) and (2) in the table above have submitted applications for the University Junior Research Fellowship for the second year and have also requested an extension of the research visit granted to them.

It is pertinent to note that the research scholars have requested an extension, stating that their current research center, Bishop Moore College, Mavelikkara, has limited facilities. Hence, it would be helpful to permit them to continue their research abroad until the completion of their work. This request has been recommended and forwarded by the research supervisor and the head of the research center.

The candidates have submitted the following documents:

- Consent letter from the Professor of The University of Newcastle, Australia
- Request from Principal of Bishop Moore College, Mavelikkara for extension
- Consent letter from research supervisor for extension

It may be noted that as per the UO dated 24.04.2020, for the extension of the JRF for the second year, the assessment of the first-year research work shall be done at the research center. The assessment report, certified by the research supervisor and countersigned by the head of the research center, is to be submitted to the Doctoral Committee Chairman. Ms. Ayona K. Jose and Ms. Aleena P.A. have submitted applications for the extension of the University JRF for the second year

Permission was granted for a research visit to two more research scholars at Bishop Moore College, Mavelikkara, as detailed below:

Sl No.	Name of reserch scholar, Details of registration granted, Name of research supervisor	Details of Fellowship granted	Details of UO granting research visit & extension requested
1	Anjana M P <u>UO No. 1671/2022/UOK</u> dated 03/03/2022 w.e.f 08/02/2022, Full-time Dr. D. Sajan	<u>UO No. 3958/2022/UOK</u> dated 23/05/2022 w.e.f. 08/02/2022 to 07/02/2023 @Rs. 11,000/-	The University of Newcastle, Australia from 28/04/2023 to 27/04/2024, vide <u>UO No. 6126/2023/UOK</u> dated 10/07/2023

2	Jibi Kunjumon UO No.2756/2022/UOK dated 07/04/2022 w.e.f 16/02/2022, Full-time Dr. D. Sajan	UO No. 3975/2022/UOK dated 24/05/2022 w.e.f. 16/02/2022 to 15/02/2023 @Rs. 11,000/-	The University of Newcastle, Australia for a period of 13 months from 08/09/2023, vide UO No. 7848/2023/UOK dated 18/09/2023
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As per the orders of the Hon'ble Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Academic and Research held on 06/06/2024 and recommended to hear Dr.D.Sajan and Dr. Arun Aravind before the Standing Committee of the Syndicate on Academics and Research. The Syndicate at its meeting held on 02/07/2024, vide item no. 11.12.B6 resolved to approve the same.

As per the orders of the Hon'ble Vice-Chancellor, a hearing note is prepared for the conduct of the hearing.

Recommendation: *Committee heard Dr. Arun Aravind and considered the statement of Dr.D.Sajan, forwarded through email dated 08.08.2024, due to his inconvenience to attend the hearing, and recommended to regularize the extension of internship in respect of Ms. Nithya S George, on receipt of the documents regarding her re-joining at the Research centre. Also recommended to hear Dr. D. Sajan in the next meeting of the Standing Committee of the Syndicate on Academics and Research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B3 Ph.D Registration in Aquatic Biology and Fisheries - Mr. Siva Kumar P S - January 2024 Session - reg.

The Chairman, Doctoral Committee in Aquatic Biology and Fisheries has uploaded the minutes of the committee along with the application, relevant documents and course work details of the below detailed candidate through the research portal. The committee has recommended granting Ph.D registration to the candidate as detailed below.

Doctoral Committee Chairman	Dr. A. Biju Kumar, Professor & Head, Dept. of Aquatic Biology and Fisheries, University of Kerala, Kariavattom, Thiruvananthapuram	
Date of Doctoral Committee	17.04.2024	
Registration Number	24013014004	
Name of the candidate	Siva Kumar P S, Senior Field Officer, RGCA, Sirkali, Nagapattinam, District, Tamilnadu.	
Category	Scheduled Caste	
Subject	Aquatic Biology and Fisheries	
Faculty	Science	
Mode (FT/PT)	Part-Time (NOC from Chief Administrative Officer, Rajiv Gandhi Centre for Aquaculture)	
Research Centre	Dept. of Aquatic Biology and Fisheries, Kariavattom, Thiruvananthapuram. (Facility Certificate)	
Research Supervisor	Dr.Raffi S.M, Associate Professor, Dept. of Aquatic Biology and Fisheries, University of Kerala, Kariavattom, Thiruvananthapuram. DoS- 31/03/2035 (Proforma) Ordinal Status : 4 th Scholar	
Educational Qualification	M.Sc in Fishery Biology and Aquaculture Grade A+	Mahatma Gandhi University, July 2011 Submitted Eligibility Certificate
Eligibility Criteria	Ph.D Entrance - November 2021, University of Kerala (Pass Memo)	

On verification, it is found that the candidate is working as Senior Field Officer, RGCA, Sirkali, Nagapattinam District, Tamilnadu from 28.06.2011 on permanent basis. The Doctoral Committee recommended to do Ph.D research on Part time mode. It may be noted that as per the U.O. No.AcE1/A4(2)/2019 dated 06/05/2019 part time registration to research leading to the Ph.D degree is limited to certain specific categories.

As per the orders of Registrar, clarification was sought from the Chairman, Doctoral Committee in Aquatic Biology and Fisheries. In response to the letter ated 07.06.2024, Dr.A.Bijukumar, Chairman, Doctoral Committee in Aquatic Biology and Fisheries has furnished the clarification. He has informed that Mr. Sivakumar P S has submitted a letter from the Chief Administrative Officer of the RGCA, confirming that he is a Senior Field Officer working as an "Executive" on a regular basis, with more than five years of Continuous service. Hence the Chairman has clarified that Mr. Sivakumar P S, Senior Field Officer at RGCA, falls under the eligible category (j) of UO.No. Ac.E1/A4(2)/2019 dated 06/05/2019, which includes executives working on a regular basis in State/Central Government PSUs within the state, with a continuous service of five years.

The applicant has also submitted NOC from Chief Administrative Officer, Rajiv Gandhi Centre for Aquaculture (RGCA). It is also certified that Mr. Siva Kumar P S is working as Senior Field Officer on regular basis since 22/02/2016 to till date and he is presently working at MPEDA-RGCA Multispecies Aquaculture Complex (MAC), Vallarpadam, Kochi. His nature of duty is as Executive working on regular basis with a continuous service of more than 5 years. In this background, Chairman, Doctoral Committee has recommended to consider the application of Mr. Siva Kumar P S for Part-time Ph.D Registration in Aquatic Biology and Fisheries under the supervision of Dr. Raffi S M.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting Part-time Ph.D registration to Mr. Siva Kumar P S in Aquatic Biology and Fisheries in January 2024 Session is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to grant PhD registration in Part Time mode to Mr.Siva Kumar P S in the subject Aquatic Biology and Fisheries in January 2024 session based on the remarks of Chairman Doctoral Committee.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B4 Ph.D Registration - Ms.Tharuni S- January 2024 session - Home Science - reg:-

The Dean (Faculty of Science) as well as the Chairman Doctoral Committee in Home Science has uploaded the minutes of the committee along with the application, relevant documents and course work details of the candidate Ms.Tharuni S through the research portal.

The details of the candidate is as follows

Student ID.	Name	FT/PT	Centre	Research Supervisor
24013012004	Tharuni S	Part - Time	Govt.College for Women Vazhuthacaud Thiruvananthapuram	Dr.Jyothi H, Assistant Professor Department of Home Science Govt. College for Women Thiruvananthapuram

Details of Candidate

MSc Degree in Home Science, First class in May 2006 from University of Kerala

Eligibility taken for PhD Registration: Ph.D Entrance Examination

(Submitted facility certificate and proforma of Research Supervisor (DOS-31/05/2031, Ms.Tharuni S is to be registered as the second candidate)

It may be noted that the candidate has been working as an ICDS Supervisor in the Women and Child Development Department, Thiruvananthapuram, on a permanent basis since 03/04/2017. The Doctoral Committee recommended that the candidate pursue Ph.D. research in part-time mode. The candidate has also submitted a NOC from the Directorate of Women and Child Development, Thiruvananthapuram, for doing research in part-time mode.

As per the orders of the Registrar, a clarification is sought from the Dean Faculty of Science on which Tharuni S working as ICDS Supervisor in Women and Child Development Department, Tvpm is eligible to undertake Ph.D Registration in Home Science as part time mode. Accordingly the Dean Faculty of Science has furnished his remarks via mail. According to him, as

per U.O.N.o.AcE1./A4(2) dated 06/05/2019 the categories for part time registration, the category "j" is applicable to MS.Tharuni S. She is working in Women and Child Development, Govt. Kerala as ICDS supervisor and already completed five years of services in government service as permanent employee. Finally he recommended for the part time Ph.D registration of Ms.Tharuni S.

As per the orders of the Registrar, a clarification was sought from the Dean of the Faculty of Science regarding the eligibility of Tharuni S, who is working as an ICDS Supervisor in the Women and Child Development Department, Thiruvananthapuram, to undertake Ph.D. registration in Home Science in part-time mode. Accordingly, the Dean has furnished his remarks via email. According to him, as per U.O.No.AcE1./A4(2) dated 06/05/2019, the categories for part-time registration include category 'j', which is applicable to Ms. Tharuni S. She is working in the Women and Child Development Department, Government of Kerala, as an ICDS Supervisor and has already completed five years of service as a permanent employee. Therefore, he recommended part-time Ph.D. registration for Ms. Tharuni S.

It may be noted that as per the UO No. Ac.E1/A4(2)/2019 dated 06/05/2019, eligibility for doing Ph.D research in part-time mode is restricted to some categories is as follows:

- a) Teachers working on regular basis in Govt/Govt-Aided Schools in HSE/VHSE/HSA within the State.
- b) Lecturers on regular basis in DIET, Teachers in TTI/SCERT/SIEMAT within the State.
- c) Teachers working on regular basis in teaching Departments/Centres of this University.
- d) Teachers working on regular basis in Govt/Aided Colleges including those under DTE/DME within the State.
- e) Teachers working on contract basis in Teaching Departments of this University.
- f) Faculty Members working on regular basis in the Quasi-State Govt. institutions within the State.
- g) Lecturers working on contract basis in KUCTE, UIT, UIM and Self financing colleges affiliated to the University provided they have service of 5 academic years.
- h) Permanent employees of this University.
- i) Scientists working on regular basis in State/ Central Govt research organisations within the State, with a continuous service of 5 years.
- j) Executives working on regular basis in State/Central Govt PSU within the State with a continuous service of 5 years.

As per the orders of the Hon'ble Vice-Chancellor the matter of granting Ph.D registration in respect of Tharuni S in January 2024 session in the subject Home Science in part time mode, subject to the condition that the final registration order shall be issued only after obtaining clearance from the University Level Ethics Committee is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: *The Committee considered the above matter and recommended to transfer the application for PhD admission submitted by Ms.Tharuni S in January 2024 session to July 2024 session and to direct the Doctoral Committee to consider the same as per the provision for granting Part Time PhD registration mentioned under U.O No. Ac.E1/ 5731/2024/UOK dated 10.07.2024, if she is otherwise eligible.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B5 **Application for the Cancellation of Ph.D Registration- Neethu T- Botany reg:**

Name : Neethu T
 Subject : Botany (Full Time)
 Research Supervisor : Dr.Radha R K
 Research Centre : JNTBGRI, Palode, Tvp
 Request : Cancellation of Ph.D Registration

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B6 Cancellation of Ph.D Registration - Abhiram M Ajay - July 2022 session - Psychology - reg:-

Name : Abhiram M Ajay
Subject : Psychology (Full Time)
Research Supervisor : Dr.Aneesh V Appu
Research Centre : Govt. College for Women, TVPM
Request : Cancellation of Ph. D registration

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B7 Ph.D Research- Cancellation of Ph.D Registration- Yunus H- Zoology- reg:-

Name : Yunus H
Subject : Zoology (Full time)
Research Supervisor : Lt.Dr. Santhosh S
Research Centre : NSS College, Pandalam
Request : Cancellation of Ph.D registration

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B8 Compliant submitted by T. Amiya, Full-time Research Scholar in English against her Research Supervisor - Proceedings of the hearing - reg.

Ms. T Amiya was granted Full -time registration to pursue research leading to Ph. D degree in English w.e.f 16.05.2022 vide UO. No. Ac EVI(1)/4815/2022/UOK dated 22/06/2022, under the guidance of Dr. Harsha Viswanath at TKM College of Arts & Science, Kollam. Dr. Meena T Pillai, Chairperson, Doctoral Committee in English forwarded a compliant from Ms.T Amiya against her research supervisor Dr. Harsha T Viswanath, Assistant Professor, Dept. of English, MSM College, Kayamkulam for necessary action. Ms. T Amiya has raised serious allegations against Dr. Harsha Viswanath.

The compliant has been given under 4 different headings such as:

- Demeaning remarks
- Manipulation and Corruption
- Unprofessional conduct and
- Cheating and Fake Journal Publication

She has requested to conduct an investigation into this matter and take appropriate action against Dr. Harsha Viswanath. She has attached supporting documents regarding the publication fraud along with her compliant.

The Registrar has ordered to conduct a hearing of Ms. T Amiya and Dr. Harsha Viswanath and submit report to the Hon'ble Vice- Chancellor on the basis of the report submitted by the Research Director. In the meantime Dr. Meena T Pillai convened a meeting of the Doctoral Committee on 18/12/2023 to address this issue. The Committee assigned Ms. T Amiya to Dr. Meena T Pillai to ensure the continuity of her research, as she is a UGC JRF Scholar. The Chairperson also requested that since she is a JRF scholar, the immediate attention be given for approval of her application to formally facilitate the change of research supervisor and research centre. The candidate was relieved

from TKM College of Arts and Science, the present research centre w.e.f. 20.12.2023 and joined at Institute of English, University of Kerala on 21.12.2023 under the guidance of Dr. Meena T Pillai.

Ms.T. Amiya vide email dated 18.01.2024 informed about the public notice issued by UGC regarding the last date to claim pending dues until December 2023 and 8th February 2024 will be the final date for submitting the claims. Due to this exigency, sanction was accorded by the Hon'ble Vice-Chancellor subject to reporting to the Syndicate, to issue University order for granting change of research supervisor and centre to Ms. T Amiya. Accordingly University order for granting change of research supervisor and centre has been issued vide U.O No. AcEVI(1)/1070/2024/UOK dated 02.02.2024.

The Syndicate at its meeting held on 15.03.2024 vide item no. 09.106.B28 considered the complaint submitted by T Amiya against her research supervisor, along with the recommendations of the Standing Committee of the Syndicate on Academics and Research and resolved to conduct the hearing as ordered by the Registrar and submit the report before the Standing Committee of the Syndicate on Academics and Research.

Hearing of T. Amiya, Full-time Research Scholar in English (Complainant) and Dr. Harsha Viswanath, Assistant Professor, M.S.M College, Kayamkulam (Respondent) was conducted on 03.05.2024 at 3:30 PM at Registrar's Office by Dr. K.S Anil Kumar, the Registrar, Dr. R.B Binoj Kumar, Research Director and Dr. Meena T Pillai, Dean, Faculty of Arts and Chairperson of the Doctoral Committee and submitted proceedings of the hearing. (Copy appended)

As per the orders of the Vice-Chancellor, the hearing proceedings from the Registrar, Dr.R.B.Binoj Kumar, Research Director and Dr. Meena T Pillai, Dean, Faculty of Arts and Chairperson of the Doctoral Committee is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

(Appendix)

Recommendation: *The Committee noted the matter and considering the hearing report recommended to issue a warning to Dr.Harsha Viswanath, Research Supervisor and Assistant Professor, M.S.M College, Kayamkulam for not repeating such incidents in future.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B9 *Ph. D Research- Ms. Aswathy R S - Chemistry- Exemption of course work Paper I - Research Methodology & Paper II - Research & Publication Ethics - Request - reg: -*

Sanction was accorded by the Hon' ble Vice- Chancellor, to grant full time Ph. D registration to Ms.Aswathy R.S in the July 2023 session with GATE as eligibility criteria & based on the recommendations of the Doctoral Committee. She joined as a Full-Time research scholar w.e.f 08.12.2023 at Govt.College for Women, TVPM under the guidance of Dr. Sumi V S, Asst. Professor, Dept.of Polymer Chemistry, Govt. College, Attingal, vide U O No.AcEVI(2)/411/2024/UOK dated 10.01.2024.

Now, Ms. Aswathy R S has informed that, earlier she joined in Indhira Gandhi National Open University (IGNOU) for Full- Time Ph D Programme and attended six months Ph.D. course work and qualified the exam. Hence she has requested to exempt her from writing Coursework Paper I - Research Methodology & Paper II- Research & Publication Ethics.

The Chairman, Doctoral Committee in Chemistry has informed that, the Committee held on 06.06.2024 considered and discussed about the request of the candidate and realized the requirements for the exemption of Course work papers I & II as she has cleared the papers from IGNOU, while doing the Ph D programme (she discontinued after 6 months). The Doctoral Committee recommended exempting her from writing the course work Paper 1- Research Methodology & Paper II - Research & Publication Ethics.

As per the orders of the Hon'ble Vice-Chancellor the matter of granting exemption from writing course work Paper I- Research Methodology & Paper II - Research & Publication Ethics in r/o Ms. Aswathy R.S is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: *The Committee recommended not to consider the request since the candidate discontinued her PhD Programme from Indira Gandhi National Open University.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B10 *Application for approval as Research Supervisor in English – Dr. Chinmay Murali- reg:*

Name : Dr. Chinmay Murali, Assistant Professor, Department of English, Sanatana Dharma, College, Alappuzha

Subject : English

Faculty : Arts

Facility Centre : Sanatana Dharma College, Alappuzha

Request : Recognition as Research Supervisor in English

Recommendation: *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B11 *Application for approval as Research Supervisor in Geology – Dr. N V Chalapathi Rao - reg.*

Name : Dr. N V Chalapathi Rao, Director, National Centre for Earth Science Studies, Akkulam, Thiruvananthapuram

Subject : Geology

Faculty : Science

Facility Centre : National Centre for Earth Science Studies, Akkulam, Thiruvananthapuram

Request : Recognition as Research Supervisor in Geology

Recommendation: *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B12 *Application for approval as Research Supervisor in Mathematics – Dr.Biju.G.S- reg:*

Name : Dr. Biju G S., Professor, Dept. of Mathematics, University College, Tvm.

Subject : Mathematics

Faculty : Science

Facility Centre : University College, Palayam, Thiruvananthapuram

Request : Recognition as Research Supervisor in Mathematics

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B13 *Application for approval as Research Supervisor in Physics– Dr.Prabitha.V.G - reg.*

Name : Dr.Prabitha V G, Associate Professor, Dept of Physics, Govt. College for Women, Thiruvananthapuram

Subject : Physics

Faculty : Science

Facility Centre : Govt. College for Women, Thiruvananthapuram

Request : Recognition as Research Supervisor in Physics
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03.B14 *Change of Facility Centre from University College, Tvpm to BJM Govt. College, Chavara - Dr. Vishnu Nampoothiri K -Research Supervisor in Mathematics- reg.*

Name : Dr. Vishnu Nampoothiri K., Professor, Department of Mathematics, BJM Govt. College, Chavara

Subject : Mathematics

Faculty : Science

Facility Centre : University College, Tvpm.

Request : Change of facility centre to BJM Government College, Chavara.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03.B15 *Ph.D research - Re-registration due to default in payment of research fee and Re-registration to due to break in research - Mr. Jayakrishnan R - English-reg:*

Name : Jayakrishnan R

Subject : English (Part-time)

Research Supervisor : Dr. Deepa Prasad L.

Research Centre : University College, Thiruvananthapuram.

Requests : 1. Re-registration w.e.f. **25/07/2020** due to default in payment of research fee
 2. Re-registration to due to **research break from 14.04.2021 to 24.07.2023** (i.e, 2 years, 3 months & 11 days)

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03.B16 *Ph.D Research - Re registration due to default in payment of research fee, Change of Research Supervisor and Inclusion of Co-Supervisor - Ms.Aswathy S - English - reg:-*

Name : Aswathy S

Subject : English (Part- Time)

Research Supervisor : Dr. Cherian John (Retd.)

Research Centre : Mar Ivanios College, Thiruvananthapuram

Requests : 1. Re registration w.e.f. **12.11.2022** due to default in payment of research fee.

2. Change of research supervisor to Dr. Divya Johnson, Assistant Professor, Department of English, Mar Ivanios College, Tvpm

3. Inclusion of Present Supervisor Dr. Cherian John as Co- Supervisor.

Recommendation: *The Committee considered the above matter and recommended to reallocate the research scholar under Dr.Divya Johnson as the first supernumerary candidate on condition that allotment shall be regularised against the regular vacancy that will arise to the new*

supervisor. Also recommended to agree the Inclusion of Dr. Cherian John as Co-Supervisor and Re-registration due to default payment of research fees as requested.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B17 **Ph.D Research – Change of Research Supervisor and inclusion of Co-supervisor – Ms. Seema S, Part- Time-research scholar in Chemistry – reg.**

Name : Seema S
 Subject : Chemistry (Part-Time)
 Research Supervisor : Dr. Manoj S V., Assoc: Professor, S N College, Kollam
 Co- Supervisor : Dr.Rijith S., Assoc: Profesor, S N College, Kollam
 Research Centre : S N College, Kollam
 Requests : 1. Change of Research Supervisor to Dr.Rijith S, Assoc: Profesor, S N College, Kollam.
 2. Inclusion of present Research Supervisor Dr. Manoj S V as Co-Supervisor.

Recommendation: **The Committee considered the above matter and recommended to agree with the requests.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B18 **Application for Re-registration, Conversion of Mode of Research from Full-time to Part-time & Change of Research Supervisor in r/o Ms. Miby Miriam Jacob - English - reg.**

Name : Miby Miriam Jacob
 Subject : English (Full-Time)
 Research Supervisor : Dr. Bindu Nair (Retd.)
 Research Centre : S D College, Alappuzha
 Requests : 1. Re-registration w.e.f. 05.11.2023 due to default in payment of research fee
 2. Conversion of mode of research to part-time w.e.f 16.09.2023 FN
 3. Change of Research Supervisor to **Dr. Basil Thomas**, Assistant Professor, Dept. of English, Christian College, Chengannur.

Recommendation: **The Committee considered the above matter and recommended to agree with the requests.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B19 **Ph.D Research - Application for Change of Research Supervisor & Change of Research Centre - Ms. Aswathy V P- English -reg:**

Name : Aswathy V P
 Subject : English (Full-Time)
 Research Supervisor : Dr. Cherian John (Retd.)
 Research Centre : Mar Ivanios College, Tvpam.
 Requests : 1. Change of Research Supervisor to Dr. Kavitha N, Assistant Professor, Dept. of English, All Saints' College, Thiruvananthapuram.
 2. Change of Research Centre to All Saints' College, Thiruvananthapuram.

Recommendation: **The Committee noted the reallocation of excess number of research scholars, as supernumerary, to the regular supervisors having no vacancy and recommended not to consider the requests. Considering this, the committee recommended to permit only one additional seat, as supernumerary, to the supervisors for reallocating such research scholars.**

Also recommended that, before allotting more than one such reallocated research scholar to any regular supervisor, the Chairman, Doctoral Committee shall ensure that there exists no vacancy under any of the approved Research Supervisors, having willingness, in the subject concerned.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B20 **Application for inclusion of co-supervisor –submitted by Anooj S L - full-time-research scholar in Botany- reg:-**

Name : Anooj S L
 Subject : Botany (Full time)
 Research Supervisor : Dr.G Rajkumar
 Research Centre : JNTBGRI, Palode, Thiruvananthapuram
 Request : Inclusion of Dr.Nazarudeen, Senior Scientist,JNTBGRI, Palode, Tvm as co-supervisor

Recommendation: **The Committee considered the above matter and recommended to agree with the request**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B21 **Application for inclusion of co-supervisor –submitted by Ajinsha J S - full-time-research scholar in Botany- reg:-**

Name : Ajinsha J S
 Subject : Botany (Full time)
 Research Supervisor : Dr.G Rajkumar
 Research Centre : JNTBGRI, Palode Thiruvananthapuram
 Request : Inclusion of Dr.Nazarudeen, Senior Scientist,JNTBGRI, Palode, Tvm as co-supervisor

Recommendation: **The Committee considered the above matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B22 **Application for Conversion of mode of research from full-time to part time - submitted by Prajitha T - Botany- reg:**

Name : Prajitha T
 Subject : Botany (Full- time)
 Research Supervisor : Dr. Sudha Bai R., Principal Govt.Arts& Science College, Elanthoor
 Research Centre : University College Thiruvananthapuram
 Request : Conversion of mode of research to part-time w.e.f 25/05/2024 FN.

Recommendation: **The Committee considered the above matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03.B23 **Application for availing second year JRF - submitted by Deepudas - Botany reg:**

Name : Deepudas
 Subject : Botany (Full-time)
 Research Supervisor : Dr.Bindu R Nair

Research Centre : Department of Botany, University of Kerala, Kariavattom, Tvpm
Request : To grant second year University fellowship from 23.01.2024 to 31.03.2024, @ Rs.11,000/- per month, by condoning the delay occurred in the paper presentation.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B24 *Second Year - University Junior Research Fellowship - P Shruthi- reg.*
Name : P Shruthi
Subject : Zoology (Full Time)
Research Supervisor : Dr. Nandini N J
Research Centre : University College, Tvpm
Request : To grant second year University fellowship from 28.11.2023 to 27.11.2024, @ Rs.11,000/- per month, by condoning the delay occurred in the poster presentation.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B25 *Second Year - University Junior Research Fellowship- Anagha Raju- reg.*
Name : Anagha Raju
Subject : Zoology (Full Time)
Research Supervisor : Dr.F G Benno Pereira
Research Centre : Dept of Zoology, University of Kerala, Kariavattom
Request : To grant second year University fellowship from 09.01.2024 to 08.01.2025, @ Rs.11,000/- per month, by condoning the delay occurred in the poster presentation.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B26 *Third Year University Junior Research Fellowship - Sreedevi T- Chemistry -- reg:*
Name : Sreedevi T
Subject : Chemistry (Full-time)
Research Supervisor : Dr.Poornima Vijayan P
Research Centre : S.N College for Women, Kollam
Request : To grant third year University fellowship from 13.12.2023 to 12.12.2024, @ Rs.13,000/- per month, by condoning the delay occurred in the paper publication.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B27 *Third Year University Junior Research Fellowship - Mr. Arun Varghese George - Psychology - reg:-*

Name : Arun Varghese George
 Subject : Psychology (Full-Time)
 Research Supervisor : Dr. Anjana R
 Research Centre : Govt. College for Women TVPM
 Request : To grant third year University fellowship from 22.06.2023 to 21.06.2024, @ Rs.11,000/- per month, by condoning the delay occurred in the paper publication.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .B28 *Ph.D Research - Application for Fourth year SRF - Mr. Pranav Prakash, Full-time research scholar in Geology- reg:*

Name : Pranav Prakash
 Subject : Geology (Full-time)
 Research Supervisor : Dr. Rajesh Reghunath
 Research Centre : Dept. of Geology, University of Kerala, Kariavattom
 Request : To grant fourth year University fellowship from 02.07.2023 to 01.07.2024, or till the date of submission of thesis, whichever is earlier, @ Rs.11,000/- per month, by condoning the delay occurred in the paper publication.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03.C1 *Conversion of Ph.D registration from Full-time to Part-time in respect of Ms. Asha E - Sanskrit- reg:-*

Name : Ms. Asha E
 Subject : Sanskrit (Full Time)
 Research Supervisor : Dr C N Vijayakumari
 Research Centre : Dept. of Sanskrit, University of Kerala, Kariavattom
 Request : Conversion of mode of Ph.D. research to Part-time w.e.f. 21.09.2023

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C2 *Ph.D Research - Hindi - Change of Research Supervisor – Application submitted by Ms. Rajalekshmi V A- reg*

Name : Rajalekshmi V A
 Subject : Hindi (Part-time)
 Research Supervisor : Dr. Usha Kumari K.P (Rtd)
 Research Centre : MG College, Thiruvananthapuram
 Request : Change of Guide to Dr. RajeshKumar R

Recommendation: *Committee considered the matter and recommended to reallocate the research scholar under Dr.Rajesh Kumar R,as first supernumerary candidate,on condition that the allotment shall be regularised against the regular vacancy that will arise to the new supervisor.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C3 **Ph:D Research- Re-Registration, change of Research Supervisor and Centre in respect of Ms. Keerthi S.- reg:-**

Name : Ms. Keerthi S
 Subject : Hindi (Full time)
 Research Supervisor : Dr. Jayakumari K (Rtd)
 Research Centre : M G College, Thiruvananthapuram
 Requests : 1. Re-registration w.e.f. 28.05.2023 due to default in payment of research fee
 2. Change of Research Guide to Dr. S R Jayasree, Professor and Head, Dept. of Hindi, University of Kerala, Kariavattom, Thiruvananthapuram
 3. Change of Research Centre to Dept. of Hindi, University of Kerala, Thiruvananthapuram

Recommendation: **The Committee noted the reallocation of excess number of research scholars, as supernumerary, to the regular supervisors having no vacancy and recommended not to consider the request. Considering this, the committee recommended to permit only one additional seat, as supernumerary, to the supervisors for reallocating such research scholars.**

Also recommended that, before allotting more than one such reallocated research scholar to any regular supervisor, the Chairman, Doctoral Committee shall ensure that there exists no vacancy under any of the approved Research Supervisors, having willingness, in the subject concerned.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C4 **Modification of title of thesis after submission of thesis - Anila A - Hindi-reg:-**

Name : Anila A
 Subject : Hindi (Full-Time)
 Research Supervisor : Dr. Manju A
 Research Centre : S N College, Kollam
 Request : Modification of title to MAHENDRA BHISHMA KE KATHA SAHITYA MEIN MANAVEEYA SANVEDNA

Recommendation: **Committee considered the matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C5 **Ph.D Research – Change of Research Supervisor and Centre – Application submitted by Ms. Lidiya Lawrence- reg.**

Name : Ms. Lidiya Lawrence
 Subject : Commerce (Part-time)
 Research Supervisor : Dr. Rita Latha D' Couto
 Research Centre : S D College, Alappuzha
 Requests : 1. Change of Research Guide to Dr. Bindu C., Assistant Professor, Dept. of Commerce, S D College Alappuzha.
 2. Change of Research Centre to St. Michael's College, Cherthala.

Recommendation: **Committee considered the matter and recommended to agree with the requests.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C6 **Ph.D Research – Change of Research Supervisor and Centre – Application submitted by Ms. Silpa Krishnan M P- reg.**

Name : Ms. Silpa Krishnan M P
 Subject : Commerce (Full -time)
 Research Supervisor : Dr. P N Shaji (Retired Faculty)
 Research Centre : S N College Kollam
 Requests : 1. Change of Research Guide to Dr. Resia Beegam S, Professor, Department of Commerce, School of Management & Legal Studies, University of Kerala, Kariavattom,Tvm
 2.Change of Research Centre to Department of Commerce, University of Kerala, Kariavattom, Tvm

Recommendation: **Committee considered the matter and recommended to agree with the requests.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C7 **University Junior Research Fellowship - Extension of tenure Third Year - Condoning the delay in publishing the research oriented Paper - Request from Nimmy V U- reg.**

Name : Ms. Nimmy V U
 Subject : Commerce (Full-time)
 Research Supervisor : Dr. Rani L
 Research Centre : Govt. Arts College Tvm
 Request :To grant third year University fellowship from 02.07.2023 to 01.07.2024, @ Rs.13,000/- per month, by condoning the delay occurred in the paper publication.

Recommendation: **Committee considered the matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C8 **Conversion of Ph.D Registration from Full-time to Part-time in respect of Ms. Remya R Pillai - Malayalam - July 2018 Session - reg.**

Name : Ms. Remya R Pillai
 Subject : Malayalam (Full time)
 Research Supervisor : Dr. Lalu S Kurup
 Research Centre : Dept. of Kerala Studies, University of Kerala.
 Request : Conversion of mode of Ph.D. research to Part-Time w.e.f 09.11.2023 FN

Recommendation: **Committee considered the matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03.C9 **Change of Facility Centre- Application submitted by Dr. Ajaya Kumar G, Research Supervisor in Malayalam - reg.**

Name : Dr. Ajaya Kumar G., Assistant Professor, Dept. of Malayalam, Govt.College for Women Tvp

Subject : Malayalam
 Faculty : Oriental Studies
 Facility Centre : Govt. College for Women, Tvpm
 Request : Change of Facility Centre to University College, Tvpm
Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C10 *Ph.D Research – Change of Research Supervisor – Application submitted by Mr. Girish U - reg.*

Name : Mr. Girish U
 Subject : Sanskrit (Part-time)
 Research Supervisor : Dr.N.A. Shihab
 Research Centre : Govt.Sanskrit College, Thiruvananthapuram.

Request : Change of Research Guide to Dr.Lakshmi Vijayan V.T. Assistant Professor, Govt.Sanskrit College, Thiruvananthapuram

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C11 *Cancellation of Ph.D registration – Commerce - Ms. Archa S B – reg.*

Name : Archa S B
 Subject : Commerce (Full-Time)
 Research Supervisor : Dr. Shijina A S
 Research Centre : Govt. College Attingal
 Request : Cancellation of Ph.D registration

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C12 *Conversion of Ph.D registration from Full -time to Part-time in respect of Ms. Deeshma Krishnan B U- Malayalam-reg:-*

Name : Ms. Deeshma Krishnan B U
 Subject : Malayalam (Full Time)
 Research Supervisor : Dr. D V Anil Kumar
 Research Centre : Government College for Women, Tvpm.
 Request : Conversion of mode of Ph.D. research to Part-time w.e.f 12.01.2024

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C13 *University Research Fellowship- Extension of tenure of Third Year in r/o Ms. Seema C V- Malayalam - Request to condone the delay in the publication of Research Oriented Paper- reg:*

Name : Seema C V

Subject : Malayalam (Full Time)
 Research Supervisor : Dr.K Rahim
 Research Centre : Govt. College for Women, Thiruvananthapuram
 Request :To grant third year University fellowship from 18.11.2023 to 17.11.2024, @ Rs.13,000/- per month, by condoning the delay occurred in the paper publication.

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C14 *Conversion of Ph.D registration from Full-time to Part-time in respect of Ms. Savidha Saleem- Malayalam-reg:-*

Name : MsSavidha Saleem
 Subject : Malayalam (Full Time)
 Research Supervisor : Dr.SajithKumar S
 Research Centre : Dept. of Kerala Studies, University of Kerala, Kariavattom
 Request : Conversion of mode of Ph.D. research to Part-time w.e.f 07.08.2022

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C15 *Conversion of Ph.D registration from Full-time to Part-time in respect of Ms. Arya Raj. R - Malayalam - reg:-*

Name : Arya Raj. R
 Subject : Malayalam (Full Time)
 Research Supervisor : Dr. S. Jayan
 Research Centre : S N College, Kollam.
 Request : Conversion of mode of Ph.D. research to Part-time w.e.f 03.09.2023

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C16 *Conversion of Ph.D registration from Full-time to Part-time in respect of Mr. Arjun Gopal. P - Malayalam - reg:-*

Name : Arjun Gopal P
 Subject : Malayalam (Full Time)
 Research Supervisor : Dr. Sivadas K.K
 Research Centre : Department of Malayalam,University of Kerala., Kariavattom
 Request : Conversion of mode of Ph.D. research to Part-time w.e.f 02.01.2024

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C17 *Extension of tenure of SRF- Fourth year - Linguistics - Condoning the delay in publication of Research oriented paper- Sri. Muhammed Ashraf K- Request - reg:-*

Name : Muhammed Ashraf K
 Subject : Linguistics (Full-Time)
 Research Supervisor : Dr.S A Shanavas
 Research Centre : Dept. of Linguistics, University of Kerala, Kariavattom
 Request :To grant fourth year University fellowship from 13.10.2023 to 12.10.2024, or upto the date of submission of thesis, whichever is earlier, @ Rs.11,000/- per month, by condoning the delay occurred in the paper publication.

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C18 *Request for granting Part-time Registration in Hindi - January 2024 - Smt.Vijitha G V- Full- time Junior Language Teacher at Govt. UP School, Veliyankode, Malappuram - reg.*

A representation dated 22/04/2024 has been received from Smt.Vijitha G.V working as Full time Junior Hindi Language Teacher at GMUPS, Veliyancode South, Malappuram for granting her Part-time registration in Hindi in January 2024 session.

As per the UO Vide Ac.EI/A4(2)/2019 Dated, 06/05/2019 the following categories are permitted to Register for Ph.D on Part-time basis.

- Teachers working on regular basis in Govt/Govt-Aided Schools in HSE/VHSE/HSA within the State.
- Lecturers on regular basis in DIET, Teachers in TTI/SCERT/SIEMAT within the State.
- Teachers working on regular basis in teaching Departments/Centers of this University.
- Teachers working on regular basis in Govt/Aided Colleges including those under DIE/ DME within the State.
- Teachers working on contract basis in Teaching Departments of this University.
- Faculty Members working on regular basis in the Quasi-State Govt. institutions within the State,
- Lecturers working on contract basis in KUCTE, UIT, VIM and Self financing colleges affiliated to the University provided they have service of 5 academic years.
- Permanent employees of this University.
- Scientists working on regular basis in State/ Central Govt research organizations within the State, with a continuous service of 5 years.
- Executives working on regular basis in State/Central Govt PSU within the State with a continuous service of 5 years.

In each session Part-time Registration to the above categories except (c) & (d) above shall be limited to 25% of the available vacancies in each subjects.

Here the candidate Smt. Vijitha G V has been working as Full Time Junior Language Teacher at Govt. UPS, Veliyankode South, Malappuram and is not eligible for Part-time Registration as per the above said UO.

As per the minutes of the Doctoral Committee in Hindi for January 2024 session forwarded by the Chairman, she has been recommended for PT Ph D registration in Hindi. She has submitted the NOC from the employer and other necessary documents for Part-time registration.

It is stated in the request that the candidate is the First Rank Holder of PG (MA Hindi Language & Literature in December 2021); it is also stated that the FTJLT in UP are handling single subject like HSA.

As per the orders of the Vice-Chancellor the matter of granting Part-time Ph. D registration in Hindi to Smt. Vijitha G V as recommended by the Doctoral Committee in Hindi for January 2024 session is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the above matter and recommended to transfer the application for PhD admission submitted by Ms.Vijitha G V in January 2024 session to July 2024 session and to direct the Doctoral Committee to consider the same as per the provision for granting Part Time PhD registration mentioned under U.O No. Ac.E1/ 5731/2024/UOK dated 10.07.2024, if she is otherwise eligible.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C19 *University Junior Research Fellowship - Extension of tenure of Third Year in r/o Ms. Maya G Krishnan- Request for condoning the delay in publishing the Research oriented Paper - reg:*

Name : Ms. Maya G Krishnan
 Subject : Malayalam (Full-time)
 Research Supervisor : Dr. Sheeja I
 Research Centre : MG College Thiruvananthapuram
 Request :To grant third year University fellowship from 17.11.2023 to 16.11.2024, @ Rs.13,000/- per month, by condoning the delay occurred in the paper publication.

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C20 *Conversion of Ph.D registration from Full-time to Part-time in respect of Ms. Anandalekshmi S - reg:*

Name : Ms. Anandalekshmi S
 Subject : Malayalam (Full Time)
 Research Supervisor : Dr. S.Shifa
 Research Centre : Department of Malayalam, University of Kerala, Kariavattom
 Request : Conversion of mode of Ph.D. research to Part-time w.e.f 02.02.2024.

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C21 *Change of Facility Centre - Application submitted by Dr. Vinod C-reg.*

Name : Dr.Vinod C., Assistant Professor, Dept. of Commerce, SN College, Kollam
 Subject : Commerce
 Faculty : Commerce
 Facility Centre : S D College Alappuzha
 Request : Change of Facility Centre to S N College, Kollam

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C22 *Conversion of Ph.D registration from Full-time to Part-time in respect of Ms. Vidya A S- Hindi - reg:-*

Name : Ms. Vidya A S
 Subject : Hindi (Full Time)

Research Supervisor : Dr. Sudha A S
 Research Centre : University College, Thiruvananthapuram
 Request : Conversion of mode of Ph.D. research to Part-time w.e.f 02.01.2024
Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C23 *Post Doctoral Fellowship - Botany - Request for issuance of PDF Certificate by condoning the delay in submission of report in r/o Dr.Raseena N R - reg:-*

An application for PDF Certificate, has been submitted by Dr. Raseena N R, Post Doctoral Fellow in Botany, duly recommended and forwarded by the Head, Dept. of Botany , University of Kerala.

The candidate was granted PDF in Botany for the period from 19.09.2022 to 18.09.2023 under the supervision of Dr. SuharaBeevy S vide UO.No.8062/2022/UOK dated 17/10/2022 with Dept. of Botany, University of Kerala, Thiruvananthapuram as Research Centre.

She has submitted the completion certificate from the Head, Dept. of Botany, University of Kerala, stating that the candidate has submitted her PDF report at the centre on 28/05/2024, i.e., after the expiry of PDF period.

It may be noted that the awarded PDF period of the candidate had expired on 18/09/2023, but the candidate submitted her PDF Report only on 28/05/2024, after the expiry of the awarded period. She has not applied for granting extension of PDF to second year.

Since there are precedents of PDF certificates being issued to Post Doctoral Fellows, condoning the delay in submission of thesis on the basis of remarks from the HoD concerned, that they have neither marked their attendance at the Centre nor claimed any Fellowship after completion of PDF period.

The Head, Department of Botany has reported that Dr. Raseena N.R has not signed the attendance Register since 19/09/2023 onwards and has also not claimed any Fellowship during this period.

As per the orders of the Vice-Chancellor, the matter of issuing PDF certificate to Dr.Raseena.N.R, Post Doctoral Fellow in Botany, who had submitted the PDF Report after the expiry of period of PDF, by condoning the delay in submission of the Report, is placed before the Standing Committee of the Syndicate on Academics and Research for recommendations.

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C24 *Recognition as Research Supervisor - Dr. Sandhya B Nair, Assistant Professor - Dept. of Sanskrit, N.S.S College, Pandalam - reg.*

Name : Dr. Sandhya B Nair,Assistant Professor, Dept. of Sanskrit, N.S.S College, Pandalam

Subject : Sanskrit

Faculty : Oriental Studies

Facility Centre : Govt. Sanskrit College, Tvpm

Request : Recognition as Research Supervisor in Sanskrit

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C25 Ph D - Sanskrit - Reallocation of Smt. Irfana Husna B, who was granted change of Research Supervisor from Dr.C.A Shaila to Dr.Shamseer P.C, as a supernumerary candidate - Request from Dr. Shamseer P C - reg.

Dr. Shamseer P.C, Assistant Professor, Dept. of Sanskrit has requested to reallocate the research scholar Irfana Husna B, who was granted change of Research Supervisor from Dr.C.A.Shaila (Professor & Head, Dept. of Sanskrit, Retired on 31.05.2024) as a supernumerary candidate, as she is now allocated to his existing vacancy (fourth) and he is being restricted to supervise only three newly allotted research scholars despite having four vacancies.

The Syndicate at its meeting held on 28.12.2023, vide item No.07.95.C7 considered along with the recommendations of the Standing Committee of the Syndicate on Academics and Research the request of Ms. Irfana Husna B, for change of Research Supervisor from Dr. C.A.Shaila (Professor & Head, Dept. of Sanskrit, retired on 31.05.2024) to Dr. Shamseer P C, Assistant Professor, Dept of Sanskrit and resolved to grant the same. U.ONo.AcEVII/1710/2024/UOK dated 26.02.2024 has been issued in this regard.

In the NOC given by the former Supervisor Dr. C A Shaila, it was stated that she would be unable to guide the scholar Ms. Irfana Husna B after her retirement on 31/05/2024, due to some personal inconveniences. The application was submitted before the retirement date of the Supervisor. The Research scholar was thus allocated in the existing vacancy of Dr. Shamseer P C.

The Research Scholars currently doing Ph.D under Dr. Shamseer P C, Assistant Professor, Dept. of Sanskrit is detailed below.

- Sreelekshmi S R (Jan 2023 session)
- Shafi S D (July 2023 session)
- Al- Sumayya Rani M S (Jan 2024 session)
- Irfana Husna B (Jan 2022 session - allocated to existing vacancy)

As per the orders of the Vice-Chancellor, the request of Dr. Shamseer P C for reallocation of Ms. Irfana Husna B, Research scholar in Sanskrit, who was granted change of Research Supervisor from Dr.C.A.Shaila (Professor & Head, Dept. of Sanskrit, Retired on 31.05.2024), as a supernumerary candidate is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: Committee recommended not to consider the request.

Resolution of the Syndicate

The Request of Dr. Shamseer P.C for reallocation of Ms. Irfana Husna B, Research Scholar in Sanskrit be agreed to provided that both candidate and Dr. C.A.Shaila, Professor & Head, Dept. of Sanskrit (Retired), submit their consent for implementing the proposed change.

Item No.14.03 .C26 Recognition as Research Supervisor- Dr. Jayalekshmi P.A., Assistant Professor, Dept. of Sanskrit, N.S.S College, Pandalam - reg.

Name : Dr.Jayalekshmi P.A., Assistant Professor, Dept. of Sanskrit N.S.S College, Pandalam

Subject : Sanskrit

Faculty : Oriental Studies

Facility Centre : Govt. Sanskrit College, Tvpm

Request : Recognition as Research Supervisor in Sanskrit

Recommendation: Committee considered the matter and recommended to agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C27 Recognition as Research Supervisor- Sanskrit - Dr. Shylaja S, Assistant Professor - Dept. of Sanskrit, N.S.S College, Pandalam- Request -reg.

Name : Dr. Shylaja S, Assistant Professor, Dept. of Sanskrit, N.S.S College, Pandalam

Subject : Sanskrit

Faculty : Oriental Studies
 Facility Centre : Govt. Sanskrit College, Tvpm
 Request : Recognition as Research Supervisor in Sanskrit
Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C28 *Ph:D Research- Commerce - Part-time - Modification of Title after submission of thesis - Application submitted by Ms. Thushara U S - reg.*

Name : Ms. Thushara U S
 Subject : Commerce (Part-Time)
 Research Supervisor : Dr. T Rajesh
 Research Centre : Govt College, Attingal
 Request : Modification of title to A STUDY ON THE EFFECTIVENESS OF TRAINING PROGRAMMES FOR TEACHERS OF HIGH SCHOOLS IN KERALA

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C29 *Ph.D Research – Change of Research Supervisor & Centre – Application submitted by Ms. Surya S- Malayalam - reg:-*

Name : Ms. Surya S
 Subject : Malayalam (Full - Time)
 Research Supervisor : Dr. M.Vijayan Pillai (Rtd)
 Research Centre : Dept.of Kerala Studies, University of Kerala,Kariavattom.
 Request : 1. Change of Research Guide to Dr.M.A.Siddeek, Professor, Department of Malayalam ,University of Kerala, Kariavattom.
 2. Change of Centre to Dept. of Malayalam, University of Kerala, Kariavattom.

Recommendation: *Committee considered the matter and recommended to reallocate the research scholar under Dr. M A Siddeek,as first supernumerary candidate,on condition that the allotment shall be regularised against the first regular vacancy that will arise to the new supervisor. Also recommended to agree with the change of research centre as requested.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C30 *Recognition as Research Supervisor – Faculty of Oriental Studies- Malayalam - Dr. Beena K- reg:*

Name : Dr.Beena K., Assistant Professor,Dept.of Malayalam, Govt.College, Nedumangadu
 Subject : Malayalam
 Faculty : Oriental Studies
 Facility Centre : Govt. College, Nedumangadu
 Request : Recognition as Research Supervisor in Malayalam

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C31 Ph.D Registration in Malayalam - January 2024 session - Mr. ANTONY CLEMENT- Part- Time - reg.

The Head, Dept. of Malayalam, University of Kerala has forwarded the minutes of the meeting of the Doctoral Committee held on 05.04.2024 in respect of the following candidate along with the application, relevant documents and Course Work details. The Committee has recommended granting Ph.D registration to the candidate.

Details of the applicant		Details of the Research Supervisor	
Name	Mr.ANTONY CLEMENT Student ID: 24017001019)	Name	Dr. Sudha Mary Thomas
Subject/Faculty	Malayalam	Designation	Assistant Professor, BISHOP MOORE COLLEGE, KALLUMALA, MAVELIKARA,
Full-time/ Part-time	Part – Time		
Basic Qualification	M.A Malayalam	Ordinal Status of the applicant	First Candidate
Eligibility Criteria	PhD Entrance	Whether within the prescribed limits	Yes
Additional Qualifications, if any	NIL	Research Centre	Govt. College For Women, Vazhuthacadu, Thiruvananthapuram

The candidate has submitted the following documents for Ph. D Registration:

- Facility certificate
- Copy of PhD Entrance Memo
- Copy of M.A certificate
- Synopsis
- Course Work Paper 3& Course Work Paper 4
- Ph.D Registration fee of Rs.550/-
- Proforma of the Research Supervisor
- NOC
- 25 % certificate.

It may be noted that, Sri. Antony Clement has applied for Part-Time PhD in Malayalam while he was working as UPST at St. Joseph's HSS, Tvpm. But, as per the U.O No. AcE1/A4(20/2019 dated 06.05.2019 regarding the Eligibility conditions and Eligible categories of Part-time Registration, only teachers working on regular basis in Govt/Govt-Aided Schools in HSE/VHSE/HSA within the state are eligible for Part-time Ph D registration. Teachers working as UPST is not included in the eligible category for granting PT Ph D registration.

Now, Sri. Antony Clement has submitted the joining report in the promoted post of HST (Malayalam) at St.Joseph's HSS, Tvpm w.e.f 03.06.2024. He has requested to consider his application for granting Part-Time PhD in Malayalam, as he has been promoted as HST (Malayalam) w.e.f 03.06.2024.

As per the orders of the Vice-Chancellor, the matter of granting Part-Time Ph D registration in Malayalam to Sri. Antony Clement, who is working as HST in Malayalam at St. Joseph's HSS, Tvpm is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the above matter and recommended to transfer the application for PhD admission submitted by Mr.Antony Clement in January 2024 session to July 2024 session and to direct the Doctoral Committee to consider the same as per the provision for granting Part Time PhD registration mentioned under U.O No. Ac.E1/ 5731/2024/UOK dated 10.07.2024, if he is otherwise eligible.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C32 **Ph.D Research – Change of Research Centre – Application submitted by Ms. Saranya Manohar V - Hindi – reg:-**

Name : Ms. Saranya Manohar V
 Subject : Hindi (Full-time)
 Research Supervisor : Dr. Rakhi Balagopal
 Research Centre : University College, Thiruvananthapuram
 Request : Change of Research Centre to Dept. of Hindi, Govt. College for Women Vazhuthacaud, Thiruvananthapuram.

Recommendation: **Committee considered the matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C33 **Conversion of Ph.D Registration from Full-time to Part-time in respect of Smt. Suchithra. S- Sanskrit -January 2020 Session-reg.**

Name : Smt. Suchithra. S
 Subject : Sanskrit (Full Time)
 Research Supervisor : Dr.HarinarayananMankulathillath
 Research Centre : Govt. Sanskrit College, Tvpm
 Request : Conversion of mode of Ph.D. research to Part-Time

Recommendation: **Committee considered the matter and recommended to grant conversion of mode of Ph.D. research from full-time to part-time with effect from the date of issuance of University Order.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C34 **Recognition as Research Supervisor – Faculty of Oriental Studies Malayalam - Dr. Suresh M- reg:-**

Name : Dr. Suresh M., Assistant Professor, Dept.of Malayalam, N.S.S. College, Pandalam.
 Subject : Malayalam
 Faculty : Oriental Studies
 Facility Centre : Mahatma Gandhi College Tvpm.
 Request : Recognition as Research Supervisor in Malayalam

Recommendation: **Committee considered the matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C35 **Conversion of Ph.D Registration from Full-time to Part-time and Part-time to Full -time - Sri. Prem Raj R - Sanskrit - July 2016 Session - reg.**

Sri. Prem Raj R, Research scholar in Sanskrit had submitted a request for conversion of his research from Full-time to Part-time and back to Full-time and enable him to continue his research. Sri. Prem Raj R joined as Full-Time Research Scholar in Sanskrit at the University College, Thiruvananthapuram under the guidance of Dr.G.Ushakumary (Usha Raja Varier) w.e.f 07.02.2018 as

per U.O No.Ac.EVII/716/SKT/47965/2017 dated 05/05/2018. He was relieved from the Research Centre on 16.11.2019 AN (Saturday) for joining as Guest Lecturer in Sanskrit at Govt. Sanskrit College as per the Relieving Order No.B5/418/2019/UCT dated 20.11.2019. As per the Joining Order No.B1/187/2019/GSCT Thiruvananthapuram dated 20.11.2019 , he joined as Guest Lecturer at Govt. Sanskrit College w.e.f 18.11.2019 FN (Monday). As per the Relieving Order No.B.1/61/2019/GSC dated 08.01.2021, he was relieved from the post w.e.f 31.03.2020 AN from Government Sanskrit College, Tvpm.

He had requested for conversion of registration from Full-Time to Part-time w.e.f 18.11.2019 to 31.03.2020, Part-time to Full-time w.e.f 01.04.2020. Details are given in the table below.

Name, Subject and UO Granting Registration of Research Scholar	Name of Research Supervisor and Centre	Details of request	Remarks
Sri. Prem Raj R Sanskrit (Full Time) U.O No. Ac.EVII/716/SKT/47965/ 2017 dated 05/05/2018 w.e.f 07.02.20218.	Research Supervisor: Dr.G.Usha Raja Varier Centre: Dept of Sanskrit, University College Thiruvananthapuram	1.From Full-Time to Part-Time w.e.f 17.11.2019 FN to 31.03.2020 2.From Part-Time to Full-Time w.e.f 01.04.2020 FN	1.Relieved from the Research Centre on 16.11.2019 AN. 2.Joined as Guest Lecturer, Govt. Sanskrit College, Thiruvananthapuram w.e.f 18.11.2019 FN 3.Relieved from the Post of Guest Lecturer w.e.f 31.03.2020 AN.

He had submitted the required documents for conversion of FT Ph D registration to Part-time and back to Full-time except Re-Joining Order/Report.

He was directed to submit the above-mentioned document. In response, he submitted a request stating that at the time of relieving from the Research Centre to join as Guest Lecturer in Govt. Sanskrit College, his Research Supervisor had advised him not to apply for conversion of Ph.D registration to Part-time and to relinquish his second year Fellowship at a later date.

Remarks from the Chairman, Doctoral Committee in Sanskrit was sought on the above matter. It was reported that the Research Supervisor informed that Sri. Premraj R had shown disinterest in his research activities and in making timely official communication with the University. The present Supervisor also expressed willingness to provide NOC for change of Supervisor. it was further stated that Dr. Sudheesh, Assistant Professor, Govt.Sanskrit College is willing to give consent to Sri. Premraj R. On verifying the proforma of Dr. Sudheesh, it is seen that four Research Scholars are currently doing Ph D under his guidance. It was not stated in the report whether the research scholar had rejoined the Research Centre after being relieved from Govt. Sanskrit College, Tvpm on 31/03/2020.

The report of the Principal, University College, Tvpm was also sought on the matter. The Principal informed that Sri. Premraj R, Research Scholar in Sanskrit who was relieved from the Centre to join as Guest Lecturer in Govt. Sanskrit College has not yet rejoined the University College as per the office records.

As he has not rejoined the Research Centre after being relieved from Govt. Sanskrit College, a break in research has occurred. Hence, he has to be granted Re-registration after break in Research, as per Regulations. Sri. Premraj R was informed to submit formal application for Re-registration after break in Research, with all supporting documents as per memo dated 06.02.2024.

In his reply to the memo dated 06.02.2024, he had stated that when he went back to rejoin the Centre on 01.04.2020, the centre was closed due to Covid outbreak. It is alleged that, he was not allowed to rejoin even after re-opening the Centre. Since he has not rejoined, he was unable to sign in the official Attendance Register. But, for an evidence, he kept a personal attendance register and library issue register after informing the then HoD, Dr. Vasanthakumari. He has forwarded the copies of both the Registers. it is seen that the copy of Attendance Register is not endorsed by the HoD.

As per the orders of the Vice-Chancellor, the request of Sri. Premraj R, Full-Time Research Scholar in Sanskrit at the Dept. of Sanskrit, University of College, Thiruvananthapuram for conversion from Full-Time to Part-time w.e.f 18.11.2019 to 31.03.2020, Part-time to Full-time w.e.f 01.04.2020 was placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendations.

The Standing Committee of the Syndicate on A&R held on 04.05.2024 considered the matter and recommended to hear both the Research Scholar and the Supervisor before the S/C of the Syndicate on A&R. The meeting of the Syndicate held on 02.07.2024 vide item No.11.11.C2 resolved to approve the above recommendation. The Vice-Chancellor has ordered to implement the resolution of the Syndicate.

The Hearing Note on the matter of conversion of Ph D registration from Full-time to Part-time and back to Full-time in respect of Sri. Prem Raj R, Research scholar in Sanskrit, approved by the Vice-Chancellor is submitted before the Standing Committee of the Syndicate on Academics and Research.

Recommendation: *Committee heard both the Research scholar and the Supervisor and recommended to hear the then Head, Dept.of Sanskrit, University College, Thiruvananthapuram before the Standing Committee of the Syndicate on Academics and Research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .C36 Enhancement of University Regular PDFellowship and Bridge PDFellowship :2023-2024 - reg.

As per the Budget Speech 2023-2024, it was proposed to enhance the amount of University Post Doctoral Fellowship to Rs. 30,000/- from the existing amount of Rs. 20,000/- per month. The Syndicate at its meeting held on 28/02/2023 vide Item No. 52.107.A24 considered the matter of enhancing the University PDF and resolved to place the matter along with a detailed report of Director, Research, before the Standing Committee of the Syndicate on Finance.

The matter was placed before the Standing Committee of the Syndicate on Finance held on 20/04/2023 and it was recommended to enhance the University PDF as announced in the Budget Speech 2023-2024. The Syndicate at its meeting held on 26/04/2023 vide Item No. 56.05.16 resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance to enhance the Post Doctoral Fellowship to Rs. 30,000/- per month.

It may be noted that the University Post Doctoral Fellowship is awarded to Regular Post Doctoral Fellows and Bridge Post Doctoral Fellows (awaiting award of Ph D Degree after submission of thesis). The existing Fellowship for Regular PDF is Rs.20,000/- per month and Bridge PDF is Rs.14,500/- per month (with NET qualification) and Rs.12,500/- per month (without NET qualification).

The Syndicate at its meeting held on 26/04/2023 resolved to enhance the Regular PDF to Rs.30,000/- as per Budget Speech, but the enhancement of Bridge PDF has not been specified.

As per the orders of the Vice-Chancellor, the matter of enhancing the Bridge Post Doctoral Fellowship in accordance with the Budget Speech 2023-2024 is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee recommended to refer the matter to the Syndicate*

Resolution of the Syndicate

RESOLVED that the item be referred to the Combined Standing Committees of the Syndicate on Academics and Research & Finance.

Item No.14.03 .C37 Ph.D Research –Malayalam-Change of Research Supervisor -Ms. Rakhi R-reg.

Name : Rakhi R
Subject : Malayalam (Part-time)
Research Supervisor : Dr. Biju M S
Research Centre : S N College, Kollam.

Request : Change of Research Supervisor to Dr. S.Jayan,Assistant Professor, S N College, Kollam.

Recommendation: *Committee recommended to defer the matter.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .D1 *Department of Commerce - Panels of Guest faculty for teaching Maritime Law & German - Approval of – reg.*

(Ad F II)

The Head, Department of Commerce, vide letter dated 06/04/2024 had informed of their necessity of two faculty members, one for teaching German of the M Com Global Business operations and one for the Maritime Law course of the M.Com. Blue Economy and Maritime law. The HoD had hence requested permission to prepare lists of eligible faculty for both subjects, as recommended by the Department Council. On this, the HoD was permitted to prepare panel of Guest faculties, vide letter dated 09/06/2024 and now, he has forwarded the following panels in German & Maritime Law courses, along-with the Bio-data of the faculties.

Panel of Guest faculty in German

SL.No	Name & address	Qualifications
1.	Sri. Varsha Udayakumar Anaswara, DNRA-A25, Vilayikulam, Kazhakootam P O Thiruvananthapuram -695 582	Bachelor of Dental Surgery German Language Trainer
2.	Smt. Radhika G S Anjana Nivas, Mulkakupotta Udiyankulangarar, Amaravila P O	PG in German Language and Literature, Diploma in German, Certificate in German, Graduation in English language and Literature.

Panel of Guest Faculty for Maritime Law

Sl.No.	Name and Address	Qualifications
1.	Dr.(Adv). Raju G Kannamkulath, Ampalakara, Ummannoor P O, Kollam -691 520	MA, M Com, MBA(Finance),LLB (Retired Professor , Department of Commerce , Govt College for Women
2.	Adv.Aruna B K Thakidi, Ookkode P O Nemom-695020 Thiruvananthapuram	LLB, LLM(Public Law and IPR),NET, PhD
3.	Adv.Abhirami S M Vaikundam, Silver park Lane, Arassumoodu Thiruvananthapuram- 695 582	BA LLB, LLM(Public Law and Intellectual Property),UGC NET,

As per the orders of the Vice - Chancellor, the matter of approving the panels of Guest faculties submitted by the Head, Department of Commerce, is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation.

Recommendation: *The Committee recommended to refer the matter to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.*

Resolution of the Syndicate

RESOLVED to direct the Head of the Department to submit the details alongwith Bio-data of the faculties to the Combined Standing Committees of the Syndicate on Staff, Equipment and Buildings & Academics and Research.

Item No.14.03 .D2 *Procedure for applying General Recognition of courses with regard to the submission of certified copies of the scheme and syllabus by the applicants- consideration reg.*

(Ac.C)

Ref: . Application submitted by Ms. Sneha S (No.077895) dtd. 21/07/2023
 Application submitted by Ms. Salini C V (No. 077894) dtd. 21/07/2023
 Minutes of the meeting of the Academic Council in the item No. I 93 held on 21.11.2023
 Minutes of the meeting of the Academic Council held on 10/05/2024 along with the recommendations Standing Committee Committee of the Academic Council.

The candidates Ms.Sneha S and Ms.Salini C V have submitted application for getting Eligibility certificate of B.A degree (Economics and Political Science) awarded by University of Delhi for the purpose of taking admission to M.A Degree in Financial Economics of this University. But they had not submitted the certified copy of the detailed scheme and syllabus of the course from the University of Delhi. However the Chairman BoS in Economics (Pass) had offered his remarks after verifying the scheme and syllabus from the official website of University of Delhi. The Dean Faculty of Social Science has endorsed the same. Subsequently, the matter was considered by the Academic Council held on 21.11.2023 vide item no. I 93 and it was resolved to grant recognition to the B.A Degree with Economics and Political Science as major subjects awarded by University of Delhi as an eligible qualification for doing M.A Degree in Economics / M.A Degree in Financial Economics in the University of Kerala.

The Academic Council has further resolved that the procedure for applying for General Recognition of courses with regard to the submission of certified copies of the scheme and syllabus by the applicants shall be placed before the Deans Committee for recommendation.

Accordingly, the matter was placed before the Standing Committee of the Academic Council held on 09/05/2024 along with the general procedures followed by the University of Kerala for applying for Recognition of courses, which are as follows.

For Course Recognition

After filling in Part A, B and C of the application for Eligibility Certificate ,the following are to be attached -

- Chalan Receipt for Rs. 1050/- (For foreign degrees. Rs. 2100) (or Demand Draft in favour of Finance officer, University of Kerala.(Rs.25 extra for downloaded forms)
- Copy of Scheme & Syllabus duly attested on each page by the Registrar of the University which awarded the degree, (with 2 extra sets of photocopies of the same to be kept with the applicant). (scheme and syllabus to be attested by the Principal of the college, if the Degree is awarded through an autonomous college)
- For Ph.D. Degrees- Original thesis and the regulations prescribed for the Ph.D. programme of that University attested by the Registrar, Copies of journal publications, UGC Compliance certificate
- For foreign degrees - copy of certificate of recognition from the AIU
- Photocopies of degree/diploma certificates with aggregate mark list from 10th onwards upto the degree for which recognition is required, duly attested by a Gazetted Officer
- TC or Course Completion Certificate
- Certificate of registration from Medical Council and AICTE/NCTE approval or other relevant regulatory bodies concerned
- A letter/ certificate for UGC DEB approval for Distance courses

Moreover, the Syndicate held on 27.06.2023 vide item No.59.146 with regard to the Eligibility certificate issued to Shr. Nikhil M Thomas, it was resolved along with other resolutions that in order to strengthen the admission process at University Level, "the documents submitted for recognition should be attested by the Registrar of the University concerned". U.O No.7424/2023/ UOK dated 02.09.2023 in file reference No.Ac.C/Prevention of Fake Certificate/2023 was issued accordingly (attached along with this note for perusal).

The Academic Council at the meeting held on 21/11/2023 vide Item. No. I 93 has further resolved that the procedure for applying for General Recognition of courses with regard to the submission of certified copies of the scheme and syllabus by the applicants shall be placed before the Deans Committee for recommendation.

The Standing Committee of the Academic Council (Dean's Committee held on 09/05/2024 vide Item No. 50.02 considered the above matter and recommended that the Dean of the Faculty concerned of University of Kerala shall endorsed the scheme and syllabus available in the official website of the concerned University.

But the Academic Council held on 10/05/2024 considered the matter along with the above recommendations of the Standing Committee Committee of the Academic Council and resolved to refer the matter to the Standing Committee of the Syndicate on Academics and Research.

Hence the whole matter regarding the Procedure for applying General Recognition of courses with regard to the submission of certified copies of the scheme and syllabus by the applicants is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

(Appendix)

Recommendation: *The Committee considered the matter and recommended to constitute a sub-committee comprising of Dr.K.G Gopchandran, Convenor, Standing Committee of the Syndicate on Academics & Research, Dr.P.M.Radhamany, Member Syndicate, Dean Faculty of Science, Dean Faculty of Applied Sciences & Technology and Director Research to study the matter and submit the report in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03.D3 *Department of Philosophy- Panel of Guest Lectures - Approval of –reg.*

(Ad DI)

The Head, Department of Philosophy, vide letter dated 03.06.2024, has forwarded a panel of Guest Lecturers for engaging classes for **Four Year Under-Graduate** Minor and Foundation courses in BA Philosophy Honours with research, in the Department, for approval. It may be noted that the Department now runs M.A Philosophy Programme & P.G Diploma in Philosophical Counselling. The HoD has also forwarded the personal profile of the proposed faculties. The panel of Guest Lectures is as follows:

Sl. No	Name	Qualifications	Address	Teaching Experience
1.	Dr.S.Sreekala Devi	Ph.D, M A (Philosophy) PGDYT(Kerala University)	Madhusree, T.C.47/88, TNRA, Opp.St.Mary's School, Mudavanmugal, Aramada P O Via, Poojapura Thiruvananthapuram	26 Years Postdoctoral Research and Teaching.
2.	Dr.Beena Isaac	Ph.D, M A (Philosophy)	Flat No.6G Sree Dhanya Homes Planet X, Block B, Elamkulam Medical College P O Thiruvananthapuram Pin Code :695011	24 Years of Teaching

As ordered by the Vice-Chancellor, the Panel of guest faculties proposed by the Head, Department of Philosophy, is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation.

Recommendation: - *The Committee recommended to refer the matter to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.*

Resolution of the Syndicate

RESOLVED to direct the Head of the Department to submit the details alongwith Bio-data of the faculties to the Combined Standing Committees of the Syndicate on Staff, Equipment and Buildings & Academics and Research.

Item No.14.03 .D4 *Extension of grace time for submitting thesis-Request from Smt.Savithry T.K., Research Scholar in Library & Information Science- reg:-*

(Ac.EV)

Smt. Savithry T.K., Part time Research Scholar in Library & Information Science, under the guidance of Dr. A. Gopikuttan, Professor (Rtd.), Department of Library & Information Science, University of Kerala has given request dated 08/05/2024 to grant six months time to finish her work and submit Ph. D thesis. The request is recommended and forwarded by her research supervisor.

Following facts as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate was on 15.10.2008.
- Since the candidate has registered for the Ph.D. Programme *before the Commencement of UGC Regulation 2009*, she is exempted from the conduct of Pre-submission Seminar.
- The candidate converted her Ph.D.Registration from full time to part time with effect from 08.07.2010 as per the U.O. No. Ac.E1.A2/041704/2011 dated 05.04.2011. Hence her research period expired on 14.10.2016.
- *It may be noted that extensions were granted only for submitting Ph D thesis to research scholars whose grace time has already been expired which continued upto 31.12.2022 vide various UOs issued in this regard.*
- But the candidate has not submitted the thesis till date and requested to grant six months time to finish her work and submit Ph. D thesis.
- The candidate has informed that she has completed the research work and the first draft of the report is ready. Due to family responsibilities and ill health of her parents she could not submit her thesis on time and requested to grant six months time to finish her work and submit

Ph. D thesis

- According to the clause (2) of the *U.O.No.Ac.EI/A1/22 dated 04.01.2023*, requests for extending the grace time for thesis submission received on or after 01.01.2023 from the research scholars whose maximum research period expired are to be considered individually.
- As per the resolution of the Special Meeting of the Syndicate held on 17.01.2023, vide the Item No. 46, the research scholars whose period expired and has applied for extension after 01.01.2023 shall be considered by the Syndicate for granting extension.
- As per UO No. Ac EV (A)/1/2023 dtd 23/11/2023, the candidate who had registered for Ph.D. programme prior to UGC regulations 2009 and failed to submit thesis within the prescribed research period are permitted to submit the thesis with the prior permission of the University after levying a fine of Rs.2000/- for every 30 days or part thereof with effect from 27/11/2020 i.e. from the date of issuance of the U.O. No. Ac EII/3/2020 dated 27/11/2020.

As per the orders of the Hon'ble Vice Chancellor and in view of the above facts, the request from Smt. Savithry T.K. for granting extension of six months time to submit the Ph.D. thesis is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: ***The Committee considered the matter and recommended to grant extension of three months, for submitting the Ph.D. thesis from the date of issuance of Memo, after levying fine as stipulated in the UO. Dated 23.11.2023.***

The Committee further recommended to place the matter of qualifying the Course Work examination and the conduct of Pre-submission seminar, which are compulsorily made applicable to those Research Scholars coming under the purview of the "Regulations for the Award of Ph.D. Degrees, University of Kerala 2009", to the Research Scholars registered for Ph.D. research prior to the said Regulations, before the Academic Council for consideration.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03.D5 *Minutes of the meeting of the Subcommittee of the Standing Committee of the Syndicate on Academic and Research held on 21/06/2024-approval of templates and further procedures regarding up loading of credits.-placingof-reg*

(NADCELL)

The 9th meeting of the Syndicate (vide item No.09.106.D25) held on 15/03/2024 had resolved to approve the recommendation of the Standing Committee of the Syndicate on Academic and Research which was held on 11/03/2024 to constitute a Committee of the Subcommittee for approval of templates for uploading of degree certificates as well as marklist to NAD-ABC portal.

The meeting of the Subcommittee of the Standing Committee of the Syndicate on Academic and Research in connection with the approval of templates and further procedures regarding uploading of credits to NAD-ABC portal was held on 21/06/2024. The Subcommittee recommended various steps to be taken for the completion of credit uploading process.

In obedience to the orders of the Hon'ble Vice Chancellor, the minutes of the meeting of the Subcommittee of the Standing Committee of the Syndicate on Academic and Research held on 21/06/2024 is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and recommendation.

(Appendix)

Recommendation: *The Committee considered the matter and recommended to approve the Minutes of the meeting of the sub-committee. Also recommended to direct the Nodal Officer to submit the credit uploading status report before the next Syndicate.*

Further recommended to approve the above recommendation by the Hon'ble Vice-Chancellor, in exercise of the powers conferred upon him under Section 10 (13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be noted.

Item No.14.03.D6 *Request for extension of time for submission of Ph.D thesis and acceptance of the submitted thesis - Smt. Lakshmi J.S, Part time, Research Scholar in Physics- reg.*

(Ac E II)

Smt. Lakshmi J.S, a part time Research Scholar in Physics under the guidance of Prof. (Dr.) Jijimon K. Thomas, Professor of Physics (Rtd), Director of Research, Mar Ivanios College (Autonomous), Thiruvananthapuram within the Faculty of Science registered in the January 2014 session has submitted a request on 26.06.2024. The candidate has requested to condone the delay in submitting the thesis within specified period by giving an extension and to accept the thesis submitted on 26.06.2024 after the grace time allotted, which has been recommended and forwarded by the Supervising teacher. She has informed that, even though the pre-submission seminar was conducted on 30.03.2024; she couldn't submit the thesis on or before 20.06.2024 which was the time extension granted for submission of thesis, as in order to incorporate the suggestions made by the examiner during the pre-submission seminar, she had to collect additional data from a laboratory in Finland, where some of the experimental measurements were conducted, which caused a delay in submitting the thesis for a period of six days. Hence the candidate has requested to condone the delay in the submission of her thesis and proceed with the necessary steps for the evaluation of her thesis.

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate is on 14/08/2014.
- The registration and the research work undertaken by the candidate is as per the Regulation for award of Ph.D. Degrees, University of Kerala, 2009, on part-time basis, the maximum period of research is 8 years, which has already expired on 13/08/2022.

- As per the U.O. No. Ac. EI/2022 dated 31/10/2022, the grace time for submitting the thesis to the research scholars whose maximum research period expired was extended up to 31/12/2022.
- Vide U.O. No. Ac.EVI(4)/27429/2016 dated 10/02/2017, Re-registration has been granted to the candidate w.e.f. the date of expiry of previous registration ie, 14/08/2015.
- As per the U.O. No. 2605/2024/UOK dated 21/03/2024 the candidate was permitted to conduct the Pre-submission Seminar subject to the condition that the scholar can avail the grace time of three months from the date of issuance of the University Order, as per the resolution of the Syndicate held on 15.03.2024 for the submission of the thesis.
- The Pre-Submission seminar of the candidate was conducted on 30/03/2024 and she was supposed to submit the thesis on or before 20/06/2024.

It may please be noted that the superannuation of Prof. (Dr.) Jijimon K. Thomas was on 31.03.2023. As per clause 9.2 of U.O No. Ac.E1/2016 dtd. 01.02.2016,

- ‘The Research Supervisors who retire from service on attaining superannuation from 2015-2016 academic year onwards shall be permitted to continue the guidance for one year from the date of retirement to complete the research work of then existing research scholars and as per U.O No. Ac.E1/2018 dtd. 31.05.2018,
- ‘Research Scholars who have conducted their Pre- Submission Seminar under Research Supervisors mentioned under Clause 9.2 of the above said U.O will be permitted to submit the thesis without guide change only if they do so within three months from the date of conduct of Pre- Submission Seminar which is the permissible period between the conduct of Pre-Submission Seminar and submission of thesis’.
- As per the clause (2) of the U.O. No. Ac EI/A1/22 dated 04/01/2023, requests for extending the grace time for thesis submission received on or after 01/01/2023 from the research scholars whose maximum research period expired are to be considered individually.
- As per the resolution of the Special Meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.

In this case, the research period of the candidate expired on 13/08/2022. The general extension of grace time allotted for submission of thesis expired on 31/12/2022. Re-registration has been granted w.e.f. the date of expiry of previous registration ie, 14/08/2015. Eventhough the pre-submission seminar was conducted on 30/03/2024, the grace time allotted for submission of thesis was expired on 20/06/2024. The research supervisor retired on 31.03.2023.

Now, the candidate has requested to condone the delay in submission of Ph.D thesis and to accept her thesis submitted on 26.06.2024.

As per the orders of the Hon’ble Vice Chancellor, the matter of acceptance of the thesis submitted by Smt. Lakshmi J.S, after the expiry of allotted grace time, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and recommended to accept the Ph.D. thesis submitted by Smt. Lekshmi J.S.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .D7 *Request for extension of time for submission of Ph.D thesis and acceptance of the submitted thesis - Smt. Rini Varghese, Part time Research Scholar in Physics- reg.*

(Ac E II)

Smt. Rini Varghese, a part time Research Scholar in Physics under the guidance of Prof. (Dr.) Jijimon K. Thomas, Professor of Physics (Rtd), Director of Research, Mar Ivanios College (Autonomous), Thiruvananthapuram within the Faculty of Science registered in the January 2014 session has submitted a request dated 15.06.2024. The candidate has requested to condone the delay in submitting the thesis within the maximum period of research by giving an extension and to accept

the thesis submitted on 10.06.2024 after the maximum period of research, which has been recommended and forwarded by the Supervising teacher. She has informed that, even though the pre-submission seminar was conducted on 25.03.2024; she couldn't submit the thesis on or before 31.03.2024 which was the maximum period of research for submission of thesis, due to unforeseen and unavoidable circumstances. The candidate has stated that the lockdown due to COVID-19 pandemic restricted the lab work essential to her research, causing considerable delays in data collection and analysis. Also added that despite her best efforts to complete her research on time by exploring alternative methods, these restrictions adversely impacted the progress of research. Further stated that during her pre-submission seminar, the experts suggested certain modifications to be incorporated in her work which required additional lab work and analysis, leading to further delays. Hence the candidate has requested to condone the delay in the submission of her thesis and proceed with the necessary steps for the evaluation of her thesis.

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate is on 01/04/2016.
- The registration and the research work undertaken by the candidate is as per the Regulation for award of Ph.D. Degrees, University of Kerala, 2009, on part-time basis, the maximum period of research is 8 years, which has already expired on 31/03/2024.
- Vide U.O. No. Ac.EVI(4)/52355/2017 dated 01/01/2028, Re-registration has been granted to the candidate w.e.f. the date of expiry of previous registration ie, 01/04/2016.
- The Pre-Submission seminar of the candidate was conducted on 25/03/2024 and she was supposed to submit the thesis on or before 31/03/2024.

It may please be noted that the superannuation of Prof. (Dr.) Jijimon K. Thomas was on 31.03.2023. As per clause 9.2 of U.O No. Ac.E1/2016 dtd. 01.02.2016,

- *'The Research Supervisors who retire from service on attaining superannuation from 2015-2016 academic year onwards shall be permitted to continue the guidance for one year from the date of retirement to complete the research work of then existing research scholars and as per U.O No. Ac.E1/2018 dtd. 31.05.2018,*
- *'Research Scholars who have conducted their Pre- Submission Seminar under Research Supervisors mentioned under Clause 9.2 of the above said U.O will be permitted to submit the thesis without guide change only if they do so within three months from the date of conduct of Pre- Submission Seminar which is the permissible period between the conduct of Pre-Submission Seminar and submission of thesis'.*
- As per the clause (2) of the U.O. No. Ac EI/A1/22 dated 04/01/2023, requests for extending the grace time for thesis submission received on or after 01/01/2023 from the research scholars whose maximum research period expired are to be considered individually.
- As per the resolution of the Special Meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.

In this case, the research period of the candidate expired on 31/03/2024. Re-registration has been granted w.e.f. the date of expiry of previous registration ie, 01/04/2016. Eventhough the pre-submission seminar was conducted on 25/03/2024, the maximum period of research for submission of thesis was expired on 31/03/2024. The research supervisor retired on 31.03.2023.

Now, the candidate has requested to condone the delay in submission of Ph.D thesis and to accept her thesis submitted on 10.06.2024.

As per the orders of the Hon'ble Vice Chancellor, the matter of acceptance of the thesis submitted by Smt. Rini Varghese, after the expiry of maximum period of research, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and recommended to accept the Ph.D. thesis submitted by Smt. Rini Varghese.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03.D8 *Smt. Anusree V., Research scholar in Malayalam- Request for accepting the Ph.D thesis submitted after the expiry of grace time -consideration of - reg:*

(Ac.EV)

Smt. Anusree V., a Part-time Research Scholar in Malayalam under the guidance of Dr.R.Sunil Kumar, Principal(Rtd.) & Research Guide, Sree Narayana College for Women, Kollam has submitted her thesis titled as "രാഷ്ട്രീയവും ദാർശനികതയും പട്ടണുവിള കരുണാകരന്റെ കഥകളിൽ" on 28/05/2024.

Following facts as per the documents submitted by the candidate may be noted in this context:.

- Effective date of registration of the candidate is on 20/03/2014 and the candidate had registered for Ph D degree in January 2014 session. Since the registration and research work undertaken by the candidate is as per the Regulation for and award of Ph.D Degree, University of Kerala 2009, on Part Time basis. As per U.O.Ac.E VII/3788/2020/UOK Dtd: 24/11/2020 for conversion of Ph.D Registration Full-Time to Part-Time, the research period of the candidate was valid upto 27/08/2019.
- The Pre-Submission Seminar of the candidate was conducted on 16/04/2024.
- Retirement date of her Supervising Teacher was on 31/05/2023. The candidate has submitted PhD thesis within the Grace time period of one year granted for retired guide.
- As per the memo no: Ac.EVII/MAL/Extension/55585/2023/23 dated: 29/01/2024, the candidate was informed of the matter regarding the grant of grace time by the Syndicate for a maximum period of three months time for submitting the PhD thesis applicable from the date of issue of memo. Hence the candidate had to submit thesis on or before 28/04/2024. But the candidate submitted thesis on 28/05/2024, ie, 30 days after the expiry of grace time provided to the candidate.
- The candidate submitted a request recommended by the Supervising Teacher informing that she could not submit her PhD thesis within research period due to the health issues followed by covid. She was granted extension of three months time period to submit her Ph.D thesis on 29/01/2024. Meanwhile her Pre-submission seminar was conducted. At the time of Pre-submission seminar the external examiner suggested some modifications. She had to incorporate these suggestions in her thesis and could submit the thesis only on 28/05/2024. Hence she requested accept her thesis for further evaluation process.
- As per the resolution of the special meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023, shall be considered by the syndicate for granting extension.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding acceptance of the PhD thesis submitted by Smt. Anusree V. after the expiry of 30 days of the grace time permitted, for further processing is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and recommended to accept the Ph.D. thesis submitted by Smt. Anusree V.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .D9 *Sri. Silambarasan U. Research Scholar in Tamil - Request for accepting the Ph.D. thesis submitted after the expiry of grace time and condoning the delay in submission of Ph.D. thesis – consideration of - reg:-*

(Ac.EV)

Sri. Silambarasan U., a Full-time Research Scholar in Tamil under the guidance of Dr.Hepsy Rose Mary A., Associate Professor, Department of Tamil, University of Kertala, Kariavattom has submitted his Ph D thesis titled as "INDRU VAZHAKKIZHANTHA THOLKAPPIA VAZHAKKUKAL" on 21/05/2024.

Following facts as per the documents submitted by the candidate may be noted in this context:.

- Effective date of registration of the candidate is on 05/07/2016 and the candidate had registered for Ph D degree in January 2016 session. Since the registration and research work undertaken by the candidate is as per the Regulation for and award of Ph.D Degree, University of Kerala 2009, on Full-Time basis.
- As per U.O. Ac.E VII/3811/2021/UOK Dtd: 30/07/2021 the candidate was granted Re-registration to do Ph.D Research programme after break in research subject to condition that the remaining research period may be granted after reckoning the period of research work already done before discontinuance of research. Hence the remaining research period was granted up to 08/07/2023.
- The Pre-Submission Seminar of the candidate was conducted on 02/06/2023. The candidate was supposed to submit the thesis on 01/09/2023. But the candidate submitted the thesis only on 21/05/2024, with a delay of 263 days after three months from the date conduct of Presubmission Seminar.
- As per UO No. Ac EII/3/2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part thereof. Also the Vice- Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar.
- Hence the candidate has to remit an amount of Rs. 18,000/- towards fine for late submission of PhD thesis for the delay of 263 days.
- The candidate submitted a request recommended by the Supervising Teacher informing that he could not submit his PhD thesis within prescribed time limit after the conduct of Pre-submission Seminar as he has to incorporate the suggestions made by the examiner at the time of Pre submission Seminar. The candidate requested to condone the delay in submitting his PhD thesis and to grant permission for further evaluation process.
- As per the resolution of the special meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023, shall be considered by the syndicate for granting extension.

As per the orders of the Hon'ble Vice Chancellor, matter regarding acceptance of PhD thesis submitted by Sri. Silambarasan U. after the expiry of Grace time and with a delay of 263 days, after 3 months from the date of conduct of Pre-submission Seminar along with his request for condoning delay in submission of PhD thesis is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to accept the thesis provided the scholar remits the fine for late submission of thesis as stipulated in the UO dated 27.11.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .D10 *Sri. Easwaran K. Research Scholar in Tamil - Request for accepting the Ph.D. thesis submitted after the expiry of grace time and condoning the delay in submission of Ph.D. thesis – consideration of – reg.*

(Ac.EV)

Sri. Easwaran K., a Full-time Research Scholar in Tamil under the guidance of Dr.Jeyakrishnan.P., Professor, Department of Tamil, University of Kertala, Kariavattom has submitted his Ph D thesis titled as “INTERROGATING SEXUAL INTERPRETATION IN TAMIL LITERATURE AND FOLK TRADITION” on 15/05/2024.

Following facts as per the documents submitted by the candidate may be noted in this context:

- Effective date of registration of the candidate is on 10/06/2014 and the candidate had registered for Ph D degree in January 2014 session. Since the registration and research work undertaken by the candidate is as per the Regulation for and award of Ph.D Degree, University of Kerala 2009, on Full-Time basis the maximum period of research is 5 years. Hence his research period expired on 09/06/2019.

- The Pre-Submission Seminar of the candidate was conducted on 04/09/2019. The candidate was supposed to submit the thesis on 03/12/2019. But the candidate submitted the thesis only on 15/05/2024, with a delay of 1266 days after three months from the date of conduct of Pre-submission Seminar.
- As per UO No. Ac EII/3/2020 dtd 27/11/2020, there is a fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part thereof. Also the Vice-Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar.
- As per U.O. No.Ac.EI/A3/3/2021 dtd: 28/06/2021, last date stipulated for various research activities as prescribed in University rules and regulations which falls during the period of lockdown imposed by the Govt. (from 08/05/2021) was extended upto 30/09/2021. This was further extended upto 30/06/2022 as per various U.Os issued in this regard. Extension granted thereafter was grace time for submitting thesis for Research Scholars whose research period already expired.
- As per U.O. No. Ac.E V/3/118/23 dtd: 17/04/2023, the candidate was granted extension of grace time of three months from the date of issue of memo, to submit his PhD thesis, by remitting the requisite fine @ Rs. 2,000/- for every 30 days and part thereof, as prescribed in U. O. No. Ac.E VII/3/2020 dtd:27/11/2020.
- Hence the candidate has to remit an amount of Rs. 86,000/- towards fine for late submission of PhD thesis for the delay of 1266 days (from 27/11/2020 to 15/05/2024)
- The candidate submitted a request recommended by the Supervising Teacher mentioning that he could submit the thesis only after the Grace time allotted. A delay occurred in submitting his PhD thesis because in his thesis he had to incorporate the corrections and modifications put forth by the external expert at the time of Pre-submission seminar. And some health issues occurred also added on the delay in submitting the thesis. Stating this, the candidate requested to accept the thesis submitted after the expiry of grace time for further evaluation process.
- As per the resolution of the special meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023, shall be considered by the syndicate for granting extension.

As per the orders of the Hon'ble Vice Chancellor, matter regarding acceptance of PhD thesis submitted by Sri. Easwaran K. after the expiry of grace time and with a delay of 1266 days, after 3 months from the date of conduct of Pre-submission Seminar along with his request for condoning delay in submission of PhD thesis is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to accept the thesis provided the scholar remits the fine for late submission of thesis as stipulated in the UO dated 27.11.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03.D11 **Department of Russian- Request to increase the sanctioned strength of the Integrated Diploma Course in Russian from 45 to 60- Consideration- reg.**

(Ac.D)

Ref: 1. Letter No.Rus.63/24 from Dr. Krishnakumar R.S, Head, Department of Russian, University of Kerala dated 28.06.2024.

Dr. Krishnakumar R.S, Head, Department of Russian, University of Kerala, has forwarded a request for increasing the sanctioned strength of the Integrated Diploma Course in Russian permanently from 45 to 60 seats.

The Department of Russian has been conducting Integrated Diploma in Russian (One-year) programme every year with two batches. The sanctioned strength of the course is 45 seats. Sanction to grant 15 seats for the Integrated Diploma Course in Russian at the Department of Russian as marginal increase for the Academic year 2023-'24 has been issued vide U.O.No.Ac.D/2/190/2023 dated 10/10/2023.

As per the orders of the Hon'ble Vice-Chancellor, the request of Dr. Krishnakumar R.S, Head, Department of Russian for increasing the sanctioned strength of the Integrated Diploma Course in Russian permanently from 45 to 60 is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to increase the sanctioned strength of the Integrated Diploma Course in Russian permanently from 45 to 60.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .D12 *Sri. T.M.Abdul Raheem, Research Scholar in Sanskrit - Pre-submission seminar conducted after the expiry of Rearch period- Request for extension of grace time for submitting thesis- reg.*

(Ac.EV)

Sri. T.M.Abdul Raheem, Full time Research Scholar in Sanskrit, under the guidance of Dr.K.Unnikrishnan, Associate Professor & Head (Rtd), Department of Sanskrit Sahitya, Government Sanskrit College, Thiruvananthapuram has requested to give 90 days (three months) more time to submit his Ph D thesis as his Pre-submission seminar is over & final thesis work is under processing.

Following facts as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate was on 29/07/2015.
- Since the registration and research work undertaken by the candidate is as per the Regulation for and award of Ph.D degree, University of Kerala 2009, on full time basis, the maximum period of research is 5 years. Hence his research period expired on 28/12/2020..
- Though the application for presubmission was submitted by the candidate on 12/10/2023, the University order permitting Presubmission Seminar was issued on 25/03/2024 citing the condition that the candidate shall submit the thesis within a maximum period of three months from the date of issuance of the memo dated 13/03/2024.Hence he can avail the extension granted upto 12.06.2024 .
- But the Presubmission Seminar of the candidate was conducted on 13/06/2024 ie. after the expiry of the extension permitted for various research activities and the candidate has not submitted the thesis till date, instead has requested three months more time for submitting the thesis.
- As per UO No. AcEII/3/2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part thereof. Also the Vice- Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar.
- The candidate T.M.Abdul Raheem submitted a request dated 14/06/2024 explaining the delay occurred for submitting the Ph.D thesis , which is recommended and forwarded by the Head, Department of Sanskrit. He mentioned that he need to make some changes and corrections in his thesis as advised by the Pre-submission committee, so he was unable to submit the thesis on stipulated time period. Now he requested to permit him to grant 90 days more time to submit the thesis.
- As per the resolution of the Special Meeting of the Syndicate held on 17.01.2023, the research scholars whose period expired and has applied for extension after 01.01.2023 shall be considered by the Syndicate for granting extension.

As per the orders of the Honb'le Vice Chancellor, the request of the candidate, Sri.T.M.Abdul Raheem for granting a period of 90 days to submit the thesis from the date of presubmission is placed before the Standing Committee on Accademics and Research for consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to grant extension of grace time of 60 days, for submitting the Ph.D. thesis from the date of issuance of Memo, after levying fine as stipulated in the UO dated 27.11.2020 without any further extension.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .D13 *MoU between Central Ground Water Board (CGWB), Kerala Region and Dept.of Geology, University of Kerala- -reg.*

(Ac D)

Ref: Email dated 25.01.2024 from Dr. E.Shaji, Professor & Head, Dept. of Geology.

Dr. E.Shaji, Professor & Head, Dept. of Geology has forwarded an expression of interest from Central Ground Water Board (CGWB), Kerala Region, Ministry of Jal Shakti, Government of India for signing an MoU for entering into collaborative work with Department of Geology, University of Kerala.

The Central Ground Water Board (CGWB), a national apex organization under the Department of Water Resources, the Ministry of Jal Shakti, the Government of India works to monitor, assess, manage, develop, and protect the nation's ground water resources.

The goal of this cooperation is to work together in the fields of education, research, and training. This will involve exchanging resources, conducting joint research projects, conducting joint research programs, providing training, and encouraging interaction and collaboration between faculty, scientists, research officers, staff, and students from both parties.

The details of the Memorandum of Understanding is detailed below;

Areas of Cooperation

The cooperation between the Parties will enable the efficient use of facilities between the parties, making major contributions to the application of engineering concepts in the fields of geology, hydrogeology, and water resources engineering, as well as the development of appropriate teaching, research, training, and outreach programs, among other things.

Scope of the Agreement

- Cooperation in research in the more recent and developing fields of groundwater and other shared interests.
- Submitting joint research projects or proposals to different funding organizations run by the State and Federal governments for intra- and extra-mural research grants.
- Making use of the resources and knowledge Kerala University and the Central Ground Water Board have to offer.
- In accordance with Kerala University's policies and procedures, CGWB and Kerala University will collaborate on curriculum assessment, lecture, practical, and fieldwork conduct, examination, and evaluation, project guidance, and other program-related tasks.
- CGWB will provide its scientists' services as guest faculty members for specialized groundwater-related subjects in order to partially fulfill requirements for undergraduate and graduate degrees. A CGWB-nominated scientist will conduct theory classes on university property or virtually for no more than three hours per week, during which time the organization will provide scientists' services.
- In addition, the students shall be permitted visit CGWB for practical assignments. The department of Geology shall facilitate students' visit to CGWB.
- The CGWB library and laboratory facilities are available for use by Kerala University postgraduate students and research scholars for teaching and research purposes, provided they have permission from both institutions to do so.
- CGWB will reserve the use of its scientists' services and laboratory facilities based on availability, and classes will be rescheduled or shortened as appropriate in the event of government work-related emergencies.
- Kerala University shall coordinate its pertinent groundwater research to bolster the CGWB's overarching goals.
- The joint publication of research findings in national and international peer-reviewed journals.

- Filing of patents based on collaborative research efforts. Under ongoing scientific work, internship and research guidance to students/faculty will be considered.
- Joint symposiums, conferences, workshops, and short-term courses organized by both institutions.
- The two organizations agree to share sophisticated R&D facilities in the area of Research and Development based on mutual consent.
- Candidates who are scientists CGWB shall be exempted from appearing Common Entrance Test for research admission and subsequent course work for registering as part time research scholars

Research Collaborations

Faculty from both institutions shall work together to supervise student exchanges and conduct joint research in disciplines of mutual interest. All such collaborative research activities shall be governed by the terms outlined below. Proposals for collaborative research work under this Memorandum must be approved in advance by the Head of each institution or his/her nominee.

A representative from each institution shall be chosen to oversee each cooperative program. The nominees of both parties shall jointly plan and oversee individual work programs under this Memorandum.

The parties' designated authorities shall assess and approve the work progress of each individual program.

The availability of guaranteed support funds is a prerequisite for any project's final approval.

Coordination committee

The Coordination Committee, which will oversee and manage the two organizations' collaboration, will be composed of the following members:

Two Kerala University representatives: one will serve as the university's coordinator.

There will be two Central Ground Water Board representatives; one will serve as the board's coordinator.

The delegates shall cooperate to schedule meetings, ensure that each party is fully informed, discuss issues that might be of interest to both parties, and supervise any arrangements. With the exception of complying with any applicable laws, insurance or regulatory requirements, or orders of any competent Court, the parties heretofore agree to maintain secrecy and keep confidential of any information they shall gain or be privy to in the course of carrying out their obligations under this Agreement. They further agree not to disclose the information to any third party, unless authorized by the other party.

Evaluation

At a formal meeting held once a year, the Coordination Committee will evaluate the cooperative program and conduct a methodical review of the operational plans, progress reports, and assessments. Further, in accordance with their individual operational plans, representatives of the institutions will regularly visit the sites.

The MOU shall be in effect for two years after the representatives of the partner institutions have fixed their signatures. If both partner institutions agree, this MOU may be renewed when it expires.

Legal Advisor has perused the draft of MoU and opined that the same is legally in order.

As per the orders of the Vice Chancellor, the proposal for signing MoU between University of Kerala and Central Ground Water Board (CGWB), Ministry of Jal Shakti placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: The Committee recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Academics and Research and to invite Head, Department of Geology, Kariavattom in the Committee.

Item No.14.03.D14 *Proposal for signing Memorandum of Understanding between the Department of Islamic and West Asian Studies, University of Kerala and TKM College of Arts and Science, Kollam –reg.*

(Ac.D)

Sri.Asharaf. A, the Head, Department of Islamic and West Asian Studies, University of Kerala vide Letter dated 15.04.2024 has forwarded the proposal for signing Memorandum of Understanding with the TKM College of Arts and Science,Kollam.The three departments of TKM College of Arts and Science,ie Department of English,Department of Islamic History and the Library are conjointly participating in this collaboration.

Objectives of Collaboration

The purpose of this MoU is to foster interdisciplinary research and academic collaboration in advance knowledge and understanding of various aspects of history, culture, and literature in Kerala, specifically South Kerala and its diaspora.Also for recognizing the value of archaeological, folk, trade, and diasporic histories, as well as construction techniques and literature, in enhancing our understanding of the past and its relevance to the present and future.

Details of MoU is as follows

Collaborative Research

The institutions aim to collaborate on interdisciplinary research, projects related to archaeological, folk, trade, diasporic histories, construction techniques, literature, and other related topics. The research will be conducted by both institutions.

Digital Preservation of Resources

The institutions will work together to develop and maintain digital resources, including databases, archives, and websites, to facilitate the access to research outcomes and data.

Field Research

The institutions will conduct field research, including surveys and ethnographic studies, as deemed necessary to generate new knowledge and data.

Workshops

The institutions will organize and participate workshops, seminars, and other academic events related to the research topics covered by this MOU with mutual consent.

Publications

The outcomes of any significant work/seminars/workshops conducted in connection with this MOU will be published in academic journals/ edited volumes, or other relevant publications.A mutual agreement shall be reached by the parties in advance regarding authorship of publications.

Funding

The funding for this collaboration shall be obtained from external sources to support research, workshops, publications, and other activities under this MOU. Each institutions will be responsible for obtaining its own funding.

Confidentiality

The institutions will keep the confidentiality of any proprietary or confidential information obtained from each other in the course of the collaboration under this MOU.

Dispute

Any disputes arising from or in connection with this MOU shall be subjected to the exclusive jurisdiction of the courts in Kollam without regard to conflict of law principles.

Duration and termination

The duration of MoU will be for a period of 3 years, unless terminated earlier by mutual agreement.

The Legal Advisor has perused the draft MoU and remarked that the same is laegally in order.

As per the orders of the Honourable Vice Chancellor the proposal for signing the MoU between the Department of Islamic and West Asian Studies, University of Kerala and the TKM College of Arts and Science,Kollam is placed before the Standing committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Academics and Research.

Item No.14.03.D15 **Representation from Kerala University Research Students' Union 2023-24- Plagiarism Software- Non functioning- Thesis submission deadline- levying of fine Reg.**

(Ac E II)

The Kerala University Research Students' Union 2023-24 has given a representation dtd. 07.06.2024 with regard to the non- functioning of the Drillbit Software due to overuse. It is stated that *this has caused significant issues for researchers who are ready to submit their thesis. Hence it is requested to take immediate action to reactivate the software. Also it is requested that researchers who missed their submission deadline due to this issue may be exempted from any fines.*

Thus the Kerala University Librarian was requested to offer her specific remarks in the matter and on 14.06.2024, the Librarian in-charge, Kerala University Library has given her remarks which is as follows.

"We have been using Drillbit Software provided by the INFLIBNET for Plagiarism detection of PhD Thesis. On 05.06.2024, INFLIBNET informed that the PDS access will be temporarily atopped till the Universities are assured to use Drillbit for only PhD Thesis. An undertaking from the Registrar is to be submitted by the Universities to reinstate the access. The major directions of INFLIBNET include

- *Plagiarism checks under ShodhShuddhi are restricted to only Ph.D. Theses and associated Research Articles and are not intended for students' Assignments, Question- Answer Papers, Sheets or Study/learning materials.*
- *Overusage by the University/Institute will be strictly monitored, and further allocation will be blocked.*
- *A one- page Plagiarism Report/Certificate must be uploaded with ShodhGanga theses when uploading to the Shodhganga portal.*
- *Plagiarism check for Undergraduate (UG) or Postgraduate (PG) students is strictly prohibited. Should it be discovered that your account is being used for UG/PG students, the account may be suspended.*

Based on the above directions, University has submitted and undertaking signed by the Registrar to UGC- INFLIBNET for the fair usage of Drillbit and our access has been reinstated from 11.06.2024.

As per the above direction, Kerala University Library has informed that all the faculty members of the University of Kerala shall strictly observe the guidelines while using DrillBit Extreme Software for Plagiarism detection. Also requested to do necessary steps to include the softcopy of the plagiarism certificate/report (one page) issued from the Kerala University Library in the CD containing softcopy of the theses".

In this context, it may please be noted that the above directions put forth by INFLIBNET was placed before the Standing Committee of the Syndicate on Academics and Research held on 13.06.2024 and consequently before the Syndicate held on 02.07.24 and the minutes is awaited.

Thus, one of the request put forth in the representation of Kerala University Research Students' Union 2023-24 was to reactivate the Plagiarism software and as per the remarks from the University Librarian, it is understood that the software was inactive from 05.06.2024 and has been reinstated from 11.06.2024. In the representation it was also requested that the researchers who missed their submission deadline due to this issue may be exempted from any fines.

It is mandatory for the candidates who have registered for PhD Degree under Regulations, 2016 to check the thesis for Plagiarism. As per the Regulations relating to registration for and award of PhD Degree, Clause 20, Submission of thesis, states that *candidates shall submit their PhD thesis within 3 months after incorporating the changes, if any, suggested at the seminar and approved by the Doctoral Committee.* Also, vide UO No. Ac.EII/3/2020 dtd. 27.11.2020, *'there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part there of, after the stipulated period of 3 months from the date of conduct of Pre-Submission seminar'.*

The Registrar has sought a report from the DR (Ac III) on the matter. Based on the report of the Deputy Registrar, the Hon'ble Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research.

Thus the matter of exempting fine for those researchers who missed their PhD thesis submission deadline due to the software issue is placed before the Standing Committee of the Syndicate on Academics and Research for appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to exempt the fine for late submission of thesis after the stipulated period of three months from the date of conduct of pre-submission seminar of those research scholars who failed to submit their thesis within the prescribed time limit due to non-functioning of the Drillbit software, on condition that the candidate shall produce certificate from the Kerala University Librarian to the effect that the candidate has applied for checking the plagiarism of their Ph.D. thesis during the periods in which the software was not working.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03.D16 Department of Political Science – Proposal for the Establishment of the Science Policy Institute– reg.

(Ac.D)

Dr.Girish Kumar R, Professor and the Head, Department of Political Science, University of Kerala vide email dated 08.07.2024 has forwarded the proposal for the Establishment of the Science Policy Institute.

The Budget speech 2023-24 envisaged an amount of Rs. 5,00,000/- (Rupees Five Lakhs only) for the establishment of the Science Policy Institute. The Syndicate vide minutes on Item No. 57.68 dated 20.05.2023 has resolved to approve the proposal submitted by the Head, Department of Political Science for establishing the Science Policy Institute and to entrust the Head of the Department to implement the proposal as per the Budget provision envisaged in the Budget speech 2023 – 24.

Dr.Girish Kumar R, Professor and the Head, Department of Political Science vide email dated 08.07.2024 has forwarded the proposal for the establishment of the Science Policy Institute.

The details of the proposal is as follows.

The basic purpose of a Science policy Institute is to conduct research and providing analysis and recommendations to inform the development of science and technology policy at the national, state and regional levels. The rationale of the Institute includes the promotion of scientific research, collaboration, providing training and education, capacity building , promoting applied research, innovation etc.

Objectives

- To study the policies and mechanisms that promote industry-academia-Research & Development collaboration.
- To assess the global, national and regional strategies that promote Science & Technology based industries.
- To assess the prospects and constraints in Technology Commercialization
- To provide policy briefs on the diverse areas of science and technology
- To maintaining data base of high technology entrepreneurs and preparing and publishing case studies.
- To forge tie-ups with Universities, Research and Development institutions, NGOs that promote science.
- To do research and provide analysis and recommendations at the National, State and Local levels and draw experience from international think tanks and to promote evidence based approaches to policymaking.

The Science policy Institute, in the initial phase, aspire to focus on space policy, cyber governance, Green Technology, Technology transfer, Port security, Energy, Environment, etc at International, National, Regional and Local levels. The research areas would cover wide range of topics and the institute would produce a range of outputs for academic and policy-oriented audiences.

The Science Policy Institute focuses on funding for public policy analysis, scientific research, academic industry linkage, science education, public engagement with science, IPR issues, networking with R and D institutions, NGO's etc. Science Policy Institute plans to engage scientists, policy analysts, and science policy experts to collaborate and provide insights and recommendations to government agencies, policymakers, and other stakeholders. Science policy Institute will disseminate knowledge and engage wider participation and will conduct conferences, workshops and seminars to foster dialogue and collaboration among scientists, policymakers and industry leaders. The research will be focusing on areas related to science and technology. Science policy Institute's stake holders include policy makers, scientists, industries, funding agencies, researchers and the public.

Science Policy Institute intends to promote evidence-based approaches to policy making. The research areas would cover a wide range of topics, and the institute would use rigorous research methods to produce a range of outputs for academic and policy-oriented audiences. The institute will also engage with a wide range of stakeholders, and its establishment and operation will depend on the availability of funding and other resources.

As per the orders of the Vice-Chancellor, the matter regarding the Establishment of Science Policy Institute submitted by Dr.Girish Kumar R, Professor and the Head, Department of Political Science, University of Kerala, is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to grant necessary permission for functioning of Science Policy Institute in the Department of Political Science.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .D17 *Request from Mrs. Adithya V.K., Research Scholar in Economics to grant exemption from the payment of Fine for Late Submission of Ph.D. Thesis-reg.*

(Ac.EV(A))

Mrs. Adithya V.K., full time Research Scholar in Economics under the guidance of Dr.Manju S. Nair, Professor, Department of Economics, University of Kerala, Kariavattom and the co-guidance of Dr. V. Nagarajan Naidu, Associate Professor (Rtd.), University College, Thiruvananthapuram has requested to condone the delay in submission of her Ph.D. thesis and grant exemption from the fine for late submission of Ph.D. thesis.

Following details as may be noted in this context:

- The effective date of registration is 21/04/2017 on full time basis
- The registration and research work undertaken by the candidate is as per the Regulations for Award of Ph.D. Degrees, University of Kerala 2016.
- As per the clause 4.1 and 4.2 of the Regulations for Award of Ph.D. Degrees, University of Kerala, 2016,
- Ph.D. programme shall be for a minimum duration of three years, including course work and a maximum of six years.
- Women candidates and candidates with disability of more than 40 per cent may be allowed a relaxation of two years for Ph.D. in the maximum duration.
- Hence, the research period of Mrs. Adithya V.K. is valid up to 20/04/2025.
- The pre-submission seminar was conducted on 30/09/2023. So, she is supposed to submit her Ph.D. thesis within three months, i.e., on or before 29/12/2023.
- But, the Research Scholar submitted the Ph.D. thesis only on 04/07/2024
- However, the date of submission lies within the valid research period.

It may also be noted that, Mrs. Adithya V.K. has submitted her thesis on 04/07/2024 with a delay of 188 days (6 month and 8 days) from the stipulated period of three months from the date of conduct of Pre-submission Seminar. As per U.O. No. Ac EII/3/2020 dated 27/11/2020, there is a fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part thereof. Hence the candidate is liable to remit an amount of Rs.14,000/- towards fine for delayed submission.

Mrs. Adithya V.K. submitted a request dated 03/07/2024 stating that she could not submit the thesis within three months from the date of conduct of pre-submission seminar due to maternity reasons. Further, she stated that as her delivery was on 19th October 2023 through C-Section, she was in need of bed rest and she had to cater the needs of her new born baby. The Research Scholar has requested to kindly condone the delay in submission of thesis and give some concession in the late fee. The Research Supervisor and the Co-supervisor have recommended and forwarded the request.

As per the orders of the Hon'ble Vice Chancellor, the request from Mrs. Adithya V.K. seeking exemption from the payment of fine of Rs. 14000/- towards the late submission of Ph.D. thesis is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

Recommendation: *The Committee rejected the request submitted by the candidate for the exemption of remittance of fine and recommended to accept the Ph.D. thesis, after levying fine as stipulated in the UO dated 27.11.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .D18 *Proposal for Academic Collaboration between Department of Optoelectronics, University of Kerala and MAKLAB Innovations, IITMK Building, Technopark Campus, Thiruvananthapuram.*

(Ac.D)

Dr. Sam Soloman, Professor, Department of Optoelectronics vide letter dated 03.01.2024 has forwarded a proposal for signing MoU with MAKLAB Innovations, IITMK Building, Technopark Campus, Thiruvananthapuram. MAKLAB Innovations, IITMK Building, Technopark Campus is a leading manufacturer of cutting-edge hardware and software products in Embedded Systems and AI, with a focus on AI-enabled smart product development across EdTech, AgriTech and advanced AI solutions.

1. PURPOSE OF AGREEMENT

The purpose of this agreement is to develop academic and educational co-operation, establish a collaboration between the industry and University, and to cooperate in their mutual interest for a range of higher educational activities. The specialized certificate courses/ training programs are designed to equip students with the skills and knowledge crucial for success in Industry 4.0 and 5.0. The programs aim to master the basic and advanced skills in the various tools and technologies involved in the fields of Electronics, Data Science, Machine Learning, Deep Learning, and Artificial Intelligence.

2. AREAS OF COOPERATION

Subject to the availability of funds, resources and approval of the authorized representatives of MAKALAB and the Department of Optoelectronics, University of Kerala, both institutions agree to develop the following collaborative activities.

- Conduct conferences, workshops, training programs and certificate courses.
- Placement assistance and Internships to students.
- Providing opportunities for faculties and researchers to collaborate.
- Sharing of Research and Development facilities and resources of either parties in mutually relevant areas based on availability.
- Submit joint R&D project proposals for external funding from Government agencies; MAKLAB shall be the Industry partner for such projects of relevant expertise
- Involvement of MAKLAB resources for periodic upgradation of syllabus to meet the industrial expectations.
- Mentoring of entrepreneur students by MAKLAB resources.

3. IMPLEMENTATION

3.1 All programs or activities implemented under the terms of this Memorandum of Understanding shall be mutually agreed upon in writing, including the necessary budget for the program of activity as the need may arise.

3.2 Each of the participating institutions shall be fully responsible financially for the activities carried out under its direction or by its staff, except as otherwise agreed by the parties

3.3 The parties will designate one officer each who will develop and coordinate specific programs or activities between them

4. INTELLECTUAL PROPERTY

Intellectual property rights of work carried out at each partner institution shall normally vest with the respective institution

5. DURATION AND RENEWAL OF AGREEMENT

The duration of this MoU will be for an initial period of three years from the date of signature and may be extended later by mutual interest.

The legal adviser has vetted the draft of Memorandum of Understanding between Department of Optoelectronics, University of Kerala and MAKLAB Innovations, IITMK Building, Technopark Campus, Thiruvananthapuram and remarked that the Memorandum of Understanding is legally in order.

The Syndicate held on 02.07.2024 vide Item No.11.11.D 10 considered the proposal for signing Memorandum of Understanding between Department of Optoelectronics, University of Kerala and MAKLAB Innovations, IITMK Building, Technopark Campus, Thiruvananthapuram and resolved to refer back the matter to the Standing committee of the Syndicate on Academics & Research for detailed discussion.

As per the orders of the Vice Chancellor, the proposal for signing Memorandum of Understanding between Department of Optoelectronics, University of Kerala and MAKLAB Innovations, IITMK Building, Technopark Campus, Thiruvananthapuram is placed before the Standing committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: *The Committee recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Academics and Research

Item No.14.03 .D19 *Request for extension of time for submission of Ph.D thesis for the third time – Smt. Limbgaonkar Sneha Ramrao, Full time Research scholar in Computational Biology and Bioinformatics- Reg.*

(Ac E II)

Smt. Limbgaonkar Sneha Ramrao, a full-time Research Scholar in Computational Biology and Bioinformatics under the guidance of Dr. Vinod Chandra S.S, Professor, Dept. of Computer Science, University of Kerala, Thiruvananthapuram under the Faculty of Applied Sciences and Technology registered in the July 2014 session, has submitted a request on 12.07.2024. The candidate has requested to permit a grace time of 3 more months to submit the PhD thesis for the third time, which has been recommended and forwarded by the Research Supervisor. She has informed that, she couldn't submit the thesis on or before 08.07.2024 which was the time extension granted for thesis submission. The reason cited is that her laptop was stolen from her rented room in the early morning of 24th December and an FIR has been filed for the same. Also stated that the laptop contains all her PhD work, and unfortunately she has only partial backup of PhD research data. It is added that she has lost two main chapters of her thesis which includes the computational work and she has to rebuild these two lost chapters as there are no signs of laptop retrieving. The candidate has already submitted a copy of the FIR along with her previous request.

It may be noted that, on the basis of the request from the candidate, she was granted grace time of 3 months from the date of issuance of Memo.No.Ac.E.II/4/46775/23 dated: 09/04/2024, as per the resolution of the Syndicate held on 15.03.2024. Earlier also she has availed 3 months grace time for submitting the thesis as per the Syndicate resolution dated 12.10.2023.

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate is on 07/05/2015.

- Since the registration and the research work undertaken by the candidate is as per the Regulation for award of Ph.D. Degrees, University of Kerala, 2009, on full- time basis, the maximum period of research is 5 years, which has already expired on 06/05/2020.
- As per the U.O. No. Ac.EI/2022 dated 31/10/2022, the grace time for submitting the thesis to the research scholars whose maximum research period expired was extended up to 31/12/2022.
- As per the U.O. No.3439/2023/UOK dated 17/04/2023 the candidate was permitted to conduct the Pre-submission Seminar subject to the condition that the scholar shall submit the thesis within three months from the date of conduct of pre-Submission Seminar.
- The Pre-Submission seminar of the candidate was conducted on 11/05/2023 and she was supposed to submit the thesis within 3 months i.e. on or before 10/08/2023.
- As per the clause (2) of the U.O. No. Ac EI/A1/22 dated 04/01/2023, requests for extending the grace time for thesis submission received on or after 01/01/2023 from the research scholars whose maximum research period expired are to be considered individually.
- As per the resolution of the Special Meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.

It may also be noted that, as per U.O.No. Ac.E II/3/2020 dtd. 27/11/2020, the candidate has to pay a fine of Rs. 2000/- for every 30 days or part thereof after the stipulated time period of three months from the date of conduct of pre-submission seminar.

In this case, the research period of the candidate expired on 06/05/2020. Eventhough the pre-submission seminar was conducted on 11/05/2023, the grace time allotted for submission of thesis expired on 10/08/2023. Also the candidate has already availed 3 months extension for submission of thesis as per the resolution of the Syndicate dated 15.03.2024, which expired on 08/07/2024. Earlier also she has availed 3 months grace time for submitting the thesis as per the Syndicate resolution dated 12.10.2023.

Now, the candidate has requested for an extension of three more months for submitting the thesis for the third time.

As per the orders of the Hon'ble Vice Chancellor, the request submitted by Smt. Limbgaonkar Sneha Ramrao, whose grace time for submission of thesis expired, seeking extension of three more months for submission of Ph.D thesis for the third time, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and recommended to grant extension of grace time of three months for submitting the Ph.D. thesis from the date of issuance of Memo, after levying fine as stipulated in the UO dated 27.11.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .D20 *Sri.Muhammadali.T.K.. Research Scholar in Arabic- Acceptance of Ph.D. thesis submitted after the expiry of grace time -consideration of - reg:-*
(Ac EV)

Sri.Muhammadali.T.K, a Part-time Research Scholar in Arabic under the guidance of Dr.Thajudeen.A.S, Asst.Professor, Department of Arabic, University of Kerala, Thiruvananthapuram has submitted his thesis titled as "SIMPLIFICATION OF ARABIC GRAMMAR PEDAGOGY FOR UNDERGRADUATE CURRICULA IN KERALA: A THEORETICAL STUDY " on 10/07/2024.

Following facts as per the documents submitted by the candidate may be noted in this context:.

- Effective date of registration of the candidate is on 25/06/2015 and the candidate had registered for Ph D degree in January 2009 session. The registration and research work undertaken by the candidate is as per the Regulation for and award of Ph.D Degree, University of Kerala 2009. The research period of the candidate was upto 02/04/2021 (as per UO.No.Ac EVII/1033/2019 dated 04/07/2019).

- Pre-submission was granted to the candidate Vide UO No 6115/2023/UOK dated 10/07/2023 wherein it is mentioned that the Research Scholar shall submit the thesis within two months from the date of issuance of memo dated 21.06.2023.
- The Pre-Submission Seminar of the candidate was conducted on 29/07/2023. Hence as per the memo dated 21/06/2023 candidate had to submit thesis on or before 20/08/2023. But Sri.Muhammadali.T.K submitted thesis on 10/07/2024 with a delay of 10 months and 24 days.
- As per UO No. Ac EII/3/2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part thereof. Also the Vice- Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar.
- Hence the candidate had to remit an amount of Rs. 22000/- towards fine for late submission of PhD thesis from 20/08/2023 onwards.
- *Sri.Muhammadali.T.K submitted the thesis on 10/07/2024 after expiry of grace time permitted and with a delay of 10 months and 24 days after 2 months from the date of issuance of memo dated 21/06/2023.*
- As per the U.O. No.Ac. E1/2022 dated 31.10.2022, the *grace time for submitting the thesis to the research scholars whose maximum research period expired, was extended up to 31.12.2022.*
- As per the UO No.Ac.E1/A1/2022 dated 04/01/2023 , *requests for extending the grace time for thesis submission received on or after 01.01.2023 from the Research Scholars whose maximum research period expired are to be considered individually.*
- As per the resolution of the special meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023, shall be considered by the syndicate for granting extension.
- The candidate submitted a request recommended by the research supervisor stating that he was unable to submit his thesis within the stipulated time period due to some additional official duties assigned to him in his institution and some health issues related to his wife. So he requested to accept the thesis and condone the delay occurred after pre-submission.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding acceptance of the PhD thesis submitted by *Sri.Muhammadali.T.K* after expiry of grace time permitted vide memo dated 21/06/2023 and with a delay of 10 months and 24 days, after 2 months from the date of issuance of memo , along with the request for condoning delay is placed before the Standing Committee of the Syndicate for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to accept the thesis provided by the scholar remits the fine for late submission of thesis as stipulated in the UO dated 27.11.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03.D21 **Denial of Admission to LL.M Course at Dept. of Law, University of Kerala - Complaint filed by Smt. Rajeswari Sairam – Reg.**

(Ac A III)

Smt. Rajeswari Sairam (Candidate Code: 47220551086), Former student of Kerala Law Academy Law College, TVPM and Unitary Degree Course in Law (Evening) degree holder from this university has filed a complaint stating that even though she had secured 8th rank in the Entrance examination for LL.M admission to University Department conducted by the University and being eligible for sure seat of the course, her admission to the LL.M course has been denied by the Department stating that LL.B (Evening) course is not recognized by Bar Council of India. In the complaint, the petitioner has also stated that she has enrolled as advocate (Enrollment No. K/2774/2023) under Bar Council of Kerala and also passed the All India Bar Examination (AIBE) conducted by the Bar Council of India. Further, the petitioner has also alleged that mentioning of the word 'Evening' in the certificates of candidates under going LL.B (Evening) course is illegal as the

Regulations, Scheme, Syllabus, Examination Valuation, Ranking of the Unitary Degree Course and Unitary Degree Course in Law (Evening) are the same.

The HOD, Department of Law, University of Kerala, who is also the Chairperson, BoS in Law (PG) & Dean, Faculty of Law, vide email dated: 05.07.2024 has informed that Candidates who had obtained LL.B (evening) degree cannot be considered for admission to LL.M courses owing to the following reasons.

There is no concept of evening classes as per Circular issued by the Bar Council of India (BCI: D:468/2024/Cir-

- There is no concept of evening classes as per Circular issued by the Bar Council of India (BCI: D:468/2024/Cir-006/2024(LE) dated 25/05/2024).
- It is for the Kerala Law Academy Law College, where the student studied to approach the Bar Council of India and get the programme recognized to the benefit of the students who have already passed out, prior to date of the above mentioned circular.
- Since the word 'Evening' having been inserted by the Kerala University Syndicate, the decision upon that shall have to be taken by the syndicate itself.
- Without obtaining recognition from the BCI, it would not be within the purview of the Department of Law, University of Kerala to grant admission to Mrs. Rajeswari Sai Ram to the LL.M degree programme, 2024-26.
- We are time-constrained to hold the admission beyond the second day of admission expected to be announced by the CSS, University of Kerala, on any date in the coming week itself.
- 6. Concerning non recognition of LL.B evening courses the debates of the Rajya Sabha on 10/08/2023 is appended (Copy attached).

In this connection it may also be noted that Three items pertaining to Unitary Degree Course in Law (Evening) batch came before the Annual meeting of the BoS in Law (Pass) held on 15.04.2024 for consideration.

- Item No. IV-B-4 - Representation from the Principal, Kerala Law Academy Law College, TVPM, to remove specification 'Evening' from the mark list and certificates of the students pursuing the Unitary Degree Course in Law (Evening) course under the code 472.

Recommendation of the BoS

In pursuance of the decision of the Syndicate held on 06.01.2001, the word 'evening' was inserted in the LL.B Degree Certificate from the academic year 2003-2004 onwards. Since it is a decision of the Syndicate, the request may be considered by appropriate body of the University.

- Item no. IV-B-7 - Application for Equivalency Certificate from candidate between Unitary Degree Course in Law & Unitary Degree Course in Law (Evening).

Recommendation of the BoS

The Scheme, Syllabus & Academic Curriculum of both the courses are the same except timing of conducting the courses. The BoS unanimously recommended to issue an appropriate certificate for the best advantage of the students.

- Item no. IV-B-13 - Representation from the Principal, Kerala Law Academy Law College, TVPM, for One and the Same Certificate between Unitary Degree Course in Law & Unitary Degree Course in Law (Evening).

Recommendation of the BoS

The Board considered the Letter dtd: 03/04/24 from the Principal, Kerala Law Academy Law College, Thiruvananthapuram, as additional agenda Item No. 13. As per the letter, it is learnt that Kerala Law Academy Law College is conducting Five batches of Three year Unitary LL.B Degree Course wherein Three batches as regular course (code – 474) & Two batches as evening course (code – 472). The Board found that Regulations, Scheme, Pass Criteria, Publication of results & Ranking for both the batches are same. The Board unanimously resolved to recommend that the University may issue appropriate certificate for the benefit of students.

The Annual meeting of the Faculty of Law held on 30.04.2024 endorsed the above recommendations of the BoS and the Academic Council held on 10.05.2024 approved the recommendations of Faculty of Law.

Meanwhile, as per the Circular Dated: 20.05.2024 received from the Bar Council of India, Para 10 regarding 'General Timing for conduct of classes/courses by CLEs', it is stipulated that *LL.B Three year/ Five year is a regular course and there is no concept of evening classes. Central of Legal Education can run law courses only in accordance to Rule-2(xxiii) of Rules of Legal Education, 2008, which states that a course should run for at least five hours a day continuously with an additional half an hour recess every day and should have less than thirty hours of working schedule per week. As per Clause-5 of Schedule-III of the Rules of Legal Education, classes can be conducted only between 8 am to 7 pm in an institution, which is not fully residential. However, the Library may remain open till 10 pm. Also stipulated that approval of affiliation of any Center of Legal Education may be revoked with immediate effect without giving notice, if the CLE is found violating the above Rules.*

For the clarification sought from the Dean, Faculty of Law, regarding whether Equivalency certificate be issued or One and the Same certificate be issued or both be issued, the Dean, Faculty of Law has directed to place the matter in the next meeting of the BoS in Law (Pass) for consideration.

The Board of Studies in Law (Pass) at the Additional meeting held on 10.07.2024 considered the matter and a common consensus was not reached in the issue. Three members of the Board opined that *"The Principal, Kerala Law Academy Law College in his letter dated 03.04.2024 has admitted that they are conducting five batches of Three Year Unitary LLB Degree Courses wherein 3 batches as Regular Course (Code 474) and 2 batches as Evening Course(Code 472). The Statutory body entitled by Law to recognize LLB Degree is Bar Council of India. The BCI in the Circular BCI:D:468/2024/Gr-006/2024(LE) dated 20.05.2024, Para 10 stipulates that there is no concept of Evening classes. In the light of the above circular, we are not in a position to issue Equivalency/ one and the same certificate to the students of Evening Courses. If the Principal, Kerala Law Academy produces Certificate of Recognition from BCI and University of Kerala for conducting evening courses, we have no objection in issuing one and the same/equivalency certificate"*.

Whereas, two members of the Board opined that *"The University Regulations for both the courses is one and same. Until and unless separate regulations and separate rules are made for both the courses, both the courses can only be considered as one and same. Moreover the scheme and syllabus, mode and conduct of examinations including awarding marks and ranks are one and the same. Hence, we are of the opinion that both the courses are one and same"*.

By a 3:2 majority, the Board decided not to issue Equivalency/ One and the Same Certificate. The recommendations of the Additional meeting of the BoS in Law (Pass) is to be placed in the Faculty of Law.

As per the orders of the Registrar, the complaint received from Smt. Rajeswari Sairam, regarding denial of her Admission to LL.M Course at Dept. of Law, University of Kerala, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

(Appendix)

Recommendation: *The Committee, while considering the matter, noted that Smt. Rajeswari Sairam has enrolled as advocate under Bar Council of Kerala and recommended to grant admission to the candidate in LL.M course. Further recommended to create one supernumerary seat in this regard, if there exists no vacancy. Also recommended to hear the Head, Dept. of Law, University of Kerala before the Standing Committee of the Syndicate on Academics and Research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .D22 *Preparing the scheme and syllabus of Integrated M.L.I.Sc Degree Programme in SDE -reg.*

(Ac AII)

- Ref:-
- 1) Item No. 50.36.04 of the Minutes of the meeting of the Syndicate held on 29.12.2022
 - 2) Item No.51.62.D13 of the Minutes of the meeting of the Syndicate held on 09.02.2023
 - 3) Item No.59.130.D15 of the Minutes of the meeting of the Syndicate held on 27.06.2023

4) *Item No.09.106.D14 of the Minutes of the meeting of the Syndicate held on 15.03.2024*

5) *Item No.11.12.D5 of the Minutes of the meeting of the Syndicate held on 02.07.2024*

The Academic Council at its meeting held on 27.08.2020 while considering the equivalency of M.L.I.Sc (1 year) programme offered through SDE to the regular programme offered through the Department of Library and Information Science, University of Kerala resolved that measures be initiated to convert the current B.L.I.Sc and M.L.I.Sc programme in SDE as Integrated M.L.I.Sc.

The Chairperson, Board of Studies in Library and Information Science had submitted a proposal for the conduct of workshop for preparing the scheme and syllabus of Integrated M.L.I.Sc Degree Programme in SDE with an estimated expenditure of Rs.61,500/-. The same was not considered as per the Government direction not to invite applications for admission to Distance and Private Registration Programmes.

Later the Government has permitted to continue admission process in Distance Learning mode and the SDE has notified for B.L.I.Sc and M.L.I.Sc programmes. In the light of this decision, the proposal submitted by the Chairperson was forwarded to the Finance wing for endorsement and the Finance wing suggested obtaining administrative sanction for the conduct of workshop.

The proposal to grant an amount of Rs.61,500/- towards conduct of the workshop for preparation of scheme and syllabus of Integrated M.L.I.Sc programme in SDE was submitted for approval of the Vice-Chancellor and the Vice-Chancellor has directed to place the matter before the Standing Committee of the Syndicate on Finance.

The Standing Committee of the Syndicate on Finance recommended placing the proposal before the Standing Committee of the Syndicate on Academics and Research. The Syndicate at its meeting held on 29.12.2022 resolved to approve the same.

The Standing Committee of the Syndicate on Academics and Research at its meeting held on 30.01.2023 considered the matter and recommended to invite the new Chairman, Board of Studies in Library and Information Science and the Head, Dept.of Library and Information Science, to the Standing Committee of the Syndicate on Academics and Research for detailed discussion. The Syndicate at its meeting held on 09.02.2023 resolved to approve the same.

The Standing Committee of the Syndicate on Academics and Research at its meeting held on 26.06.2023 discussed the matter with the Chairman, Board of Studies in Library and Information Science and the Head, Dept.of Library and Information Science and recommended to forward the proposal to Board of Studies in Library and Information Science to implement the decision of the Academic Council. Further recommended to request the Chairman, Board of Studies in Library and Information Science to invite the Director, SDE also for discussion. Also recommended to place the report before the Standing Committee of the Syndicate on Academics and Research. The Syndicate at its meeting held on 27.06.2023 resolved to approve the same.

The Additional meeting of the Board of Studies in Library and Information Science at its meeting held on 23/12/2023 discussed the matter with the Director, SDE and recommended that the introduction of Integrated M.L.I.Sc programme may be considered after 2025 since the Distance Education Bureau (DEB) has already given permission to SDE, University of Kerala to run B.L.I.Sc and M.L.I.Sc upto 2025. The Dean, Faculty of Arts has endorsed the minutes of the additional meeting of the Board of Studies in Library and Information Science.

The matter was again placed before the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024 and the committee recommended to seek clarification from the Director, SDE on the matter of conducting workshop for preparing the scheme and syllabus of Integrated MLISc Degree programme in SDE. The Syndicate at its meeting held on 15.03.2024 approved the same.

Accordingly, a remark of the Director, SDE was sought. The Director remarked that, "SDE was granted recognition by the UGC-DEB for offering BLISc and MLISc programme under the Open and Distance Learning (ODL) mode from November, 2021 to January 2026. For starting the proposed Integrated MLISc programme, SDE has to obtain further recognition from UGC-DEB by submitting a fresh application. Further, the existing scheme and syllabus of the Integrated MLISc programme offered by the University can only be adopted under the ODL mode as DEB regulation explicitly states that nomenclature of the programme should be ensured by the University while

offering ODL programmes. Hence, there is no need of a workshop for the preparation of scheme and syllabus of the programme to be offered through SDE.”

The Standing Committee of the Syndicate on Academics and Research at its meeting held on 06.06.2024 considered the remarks of the Director SDE, with regard to the preparation of scheme and syllabus of Integrated M.L.I.Sc Degree programme in SDE and recommended to defer the matter. The Syndicate at its meeting held on 02.07.2024 resolved to approve the same.

As per the orders of the Vice-Chancellor, the remarks of the Director, SDE regarding the preparation of scheme and syllabus of Integrated M.L.I.Sc Degree Programme in SDE is again placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: The Committee considered the matter and recommended not to conduct the workshop by considering the remarks of the Director, SDE.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .D23 **Publication of Ph.D thesis in respect of Dr. Neelakantan S. in Sanskrit – reg:-**

(Ac E V)

Dr. Neelakantan S, who was awarded Ph.D Degree in Sanskrit (Reg. No. 5223) on 23/03/2016 has requested to permit him to publish his Ph.D thesis titled "Theism of Udayana with special reference to Kusumanjali"

As per the Statute 8 (12) of Chapter 14 - Faculty of Oriental Studies of Kerala University First Statute 1977, thesis shall not be published without the sanction of the Syndicate. Permission to publish the thesis has earlier been given as per the following terms and conditions.

- The University will not take any financial liability on its part for publication of the thesis.
- Due acknowledgement should be given by the candidate to the University at the time of publication of the thesis.
- The thesis should be published after rectifying the defects pointed out by the examiners in their reports in due consultation with the supervising teacher.

As per the orders of the Hon'ble Vice Chancellor, the request from Dr. Neelakantan S seeking permission for the publication of his Ph D thesis is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The Committee considered the matter and recommended to agree with the request as per norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .D24 **Complaint submitted by Research Scholars, University of Kerala about the conduct of Pre-Submission Seminar of Sri. Muhammed Shafi M., Research Scholar in Computational Linguistics – Reg.**

(Ac E II)

A complaint has been received from Research Scholars, University of Kerala about the conduct of Pre-Submission Seminar of Sri. Muhammed Shafi M., Research Scholar in Computational Linguistics under the supervision of Dr. S.A. Shanavas, Professor, Department of Linguistics, University of Kerala, Kariavattom and co-supervision of Dr. D. Muhammad Noorul Mubarak, Associate Professor & Head, Department of Computer Science, University of Kerala, Kariavattom.

The major allegations and points raised in the complaint are as follows:

- Dr. Madhu S. Nair, co-guide of Sri. Muhammed Shafi M. has not attended his Pre-Submission Seminar which was held on 13.06.2019.

- As per Rules, a Research Scholar requires Research Guide from Linguistics and Co-guide from Computer Science (or vice-versa) for doing PhD work in Computational Linguistics, since the subject is interdisciplinary in nature and the Pre-Submission Seminar and the Open Defence should also be conducted in the presence of both guides.
- As the Pre-Submission Seminar violated the rules of the University, it is requested to cancel the Pre-Submission Seminar which was conducted in the absence of the co-guide and also requested to re-conduct the same in the presence of new guides before permitting the thesis submission.

Dr. S.A. Shanavas, Professor & Head, Department of Linguistics, University of Kerala, Kariavattom (The Chairman, Doctoral Committee of Linguistics) has submitted his remarks on the above matter on 30.05.2024 as per the orders of the Registrar. It is stated that the points raised in the complaints are false and vindictive. Also added that the pre-submission was held as per the University Orders and there was no violation or intervention from any parts. Further stated that as the pre-submission was held as per rule, the final submission of the thesis is over, the issue raised is baseless. Hence remarked that the same may be dismissed.

The following may be noted in this regard:

- Sri. Muhammed Shafi M. has submitted his thesis for the award of the PhD Degree, in Computational Linguistics under the Faculty of Applied Sciences and Technology on **14.05.2024**.
- Sri. Muhammed Shafi M., was registered as a Full time PhD candidate in Computational Linguistics under the guidance of **Dr. Rose Mary A.**, Assistant Professor, Department of Linguistics, University of Kerala, Thiruvananthapuram and co-guidance of **Dr. Madhu S. Nair**, Assistant Professor, Department of Computer Science, University of Kerala, Thiruvananthapuram, with effective date of registration **28/03/2014**.
- As per the U.O. No. AcEI/A2/15538/2019 dated 29.05.2019, Re-registration was granted to the candidate from the date of expiry of previous registration ie, from **28.11.2014** and vide the above U.O the candidate was permitted to conduct the Pre-submission Seminar subject to the conditions mentioned under Clause (ii) of the **U.O. No. AcEI/2018 dated 31.05.2018**.
- The Pre-Submission seminar of the candidate was conducted **five years ago**, ie, on **13.06.2019**
- The Pre-Submission seminar was conducted without the participation of co-guide. The Minutes and Attendance of the Pre-Submission seminar of the candidate has been received in the University on the same day of Pre-Submission seminar and it does not have the signature of the co-guide.
- The Pre-Submission seminar and Open Defence shall be conducted in the presence of both guides.
- The subject Computational Linguistics is interdisciplinary in nature. Hence a Research Scholar needs a Guide from Linguistics and Co-guide from Computer Science (or vice-versa) for doing Ph.D work in Computational Linguistics. (UO No. Ac. E I.C/2014 dtd. 24.07.14).
- Eventhough the Pre-Submission seminar was conducted on 13.06.2019, vide **U.O. No. 7352/2022/UOK dated 21.09.2022**, Change of Research Supervisor to Dr. S.A. Shanavas, Professor, Department of Linguistics, University of Kerala, Kariavattom, Inclusion of Co-supervisor as Dr. D. Muhammad Noorul Mubarak, Associate Professor, & Head, Department of Computer Science, University of Kerala, Kariavattom and Exclusion of Co-supervisor Dr. Madhu S. Nair, Associate Professor, Department of Computer Science, CUSAT, Kochi has been granted to the candidate since the subject Computational Linguistics is interdisciplinary in nature. Modification of title of the thesis has also been granted as per the above U.O.
- The minutes of the Pre-Submission seminar does not specify the suggestions/modifications given by the external expert and now after 5 years lapse the newly allotted guide, Dr.S.A.Shanavas and Co-guide, Dr. D. Muhammad Noorul Mubarak has certified that the suggestions/ modifications given by the external expert at the time of Pre-Submission seminar of Muhammed Shafi M. were incorporated in the thesis.

- The main allegation raised by the complainants are with regard to the non-participation of co-guide in the Pre-Submission seminar in Computational Linguistics which is a subject of interdisciplinary in nature. But it is not properly addressed by Dr. S.A. Shanavas, Chairman, Doctoral Committee of Linguistics in his remarks submitted on 30.05.2024.

As per the orders of the Hon'ble Vice- Chancellor, the Research Director has enquired the matter and submitted a report for consideration on 15.06.2024. Based on the two points, which are:

- The absence of the Co-guide in the Pre-submission seminar
- The Pre-submission seminar was conducted 5 years back the report ended with the following recommendations:
- It would be appropriate to ask the candidate to **re-conduct the Pre-submission seminar** after obtaining a revised order from the University with the participation of both the newly allotted Supervising Teacher and Co-supervising teacher.
- The matter may be placed in the appropriate academic body for a final decision, since the thesis has already been submitted.

As per the orders of the Hon'ble Vice- Chancellor, the complaint submitted by Research Scholars, University of Kerala about the conduct of Pre-Submission Seminar of Sri. Muhammed Shafi.M., Research Scholar in Computational Linguistics (submitted PhD thesis on 14.05.2024), along with the enquiry report submitted by the Research Director on 15.06.2024 (Appended) and the specific remarks submitted by the Chairman, Doctoral Committee of Linguistics on 30.05.2024 (Appended) is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

(Appendix)

Recommendation: *The Committee considered the matter and based on the report of the Director Research, recommended to hear the Research Scholar, the Supervisor and the Co-supervisor before the Standing Committee of the Syndicate on Academics and Research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .D25 *Ph.D. thesis submission- replacement of Ph.D. thesis submitted by Sri.Vinu Rajesh G, Research Scholar in English – Hearing of – reg.*

(Ac E V)

Sri. Vinu Rajesh G., research scholar in English, under the guidance of Dr. Cheriyan John, Professor & Principal (Rtd), Mar Ivanios College, Thiruvananthapuram, submitted his thesis entitled “Alzheimer's Disease and Conceptual Metaphors: A Cognitive Cultural Analysis of the Select Works of Iris Murdoch and Gabriel Garcia Marquez” on 30/04/2024.

Sri. Vinu Rajesh G, submitted a request, recommended and forwarded by his supervising teacher on 03.05.2024 to replace his thesis, which was already submitted on 30/04/2024. In his request, the candidate mentioned that he recently became aware of a few significant publications in his research area that are essential to incorporate into his thesis. He also informed that one of the recommendations of the Doctoral Committee and the External Expert for the Pre- Submission entails referencing a few more books in the emerging area of Medical Humanities, which are important for the study.

As per the orders of the Hon'ble Vice Chancellor, the matter of replacing the Ph.D thesis submitted by Sri. Vinu Rajesh G. Research Scholar in English was placed before the Standing Committee of the Syndicate on Academics and Research on 06.06.2024 for consideration and recommendation.

The Syndicate, at its meeting held on 02.07.2024 vide item No 11.12.D6 considered the request of Sri. Vinu Rajesh G. along with the recommendation of Standing Committee of the Syndicate on Academics and Research, and resolved to hear the Research Scholar and the Research Supervisor in the Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Hon'ble Vice-Chancellor, the hearing note is placed before the Standing Committee of the Syndicate on Academics and Research.

Recommendation: *The Committee heard both the Research Scholar and the Supervisor. The candidate made a statement before the committee that he wished to incorporate a few most recent research results related to his area of research and which is highly essential for his research as it focuses on the impact of Alzheimer's disease on the select literary works, which entails recent data from other domains of knowledge.*

The Research supervisor has also recommended the same and remarked that the above reason is genuine.

Committee considered the above statements and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

FURTHER RESOLVED to grant permission to the Research Scholar to submit the thesis within a period of one month.

Item No.14.03 .D26 *Reconstitution of SGRC and appointment of Ombudsperson in tune with the University Grants Commission (UGC) (Redressal of Grievances of Students) Regulations,2023 –reg.*

(Ac B I)

The UGC in supersession of the UGC (Redressal of Grievances of students) Regulations, 2019 has brought about the University Grant Commission (Redressal of Grievances of students) Regulations, 2023. The Regulations, 2023 provide for the establishment of Students Grievances Redressal Committee (SGRC) by all Higher Education Institutions (HEIs) and for the appointment of Ombudsperson(s) at the University Level.

The UGC vide letter No. F.1-13/2022 dated 12.04.2023, has requested all Higher Education Institutions to comply with the provisions of the above Regulations, 2023 and constitute the SGRC, within 30 days of notification of the Regulation and also to appoint the Ombudsperson(s) , as provided in the Regulations. Further it was requested to take necessary steps to give wide publicity to the Regulations amongst the stakeholders and the student Community.

As per Clause 5 of the Regulation, UGC guidelines on constituting SGRC are as following:

- 1. Composition of SGRC -
 - (a) A professor -(Chairperson)
 - (b) Four Professors/ Senior Faculty Members of the Institution as Member
 - (c) A representative from among students to be nominated on academic merit / excellence in sports/ performance in Co-Curricular activities - Special Invitee.
- At least one member or the chairperson shall be a women and at least one member or Chairperson shall be from SC/ST/OBC category .
- The term of the Chairperson and members shall be for a period of two years.
- The term of Special Invitee shall be one year.
- The quorum for the meeting including the Chairperson, but excluding the special invitee , shall be three.

In compliance to the above clause of the UGC (Redressal of Grievances of Students) Regulations 2023 issued on 11 April 2023 a Students' Grievance Redressal Committee (SGRC) has been constituted vide U.O No. Ac.B1/7613/2023/UOK dated 09/09/2023at institutional level consisting of the following members:

- Prof.Dr. P PAjayakumar (i/c) of UGC-HRDC.
- Prof. Dr. K G Gopchandran , Member, Syndicate.
- Prof.Dr. P M Radhamany, Professor, Department of Botany.
- Prof. Dr. R Jayachandran, Vice Chairman, CSS.
- Prof. Dr. Manoj Changat, Professor, Department of Futures Studies.
- Sri. Nithin J S, Research Scholar, Department of Physics.
- Smt. Abhirami S R , Research Scholar, Institute of English.

In this regard it is informed that, some of the members of the present SGRC have retired or are slated to be retired this year , also the number of student representatives as per the clause (5) is to be one.

Considering the above, the SGRC has to be reconstituted accordingly.

Later the UGC, vide its D.O letter No.F.I-13/2022(CPP-11) dated 05/12/2023 has requested to promptly appoint Ombudsperson(s) and implement other provisions of UGC regulations before 31st December 2023. Further warning that in case of continuous non compliance, the UGC may be constrained to take punitive actions against such Universities as per the provisions of the Regulations.

Also as per the Regulations, any student aggrieved by the decision of the SGRC, may prefer an appeal to the Ombudsperson(s), within a period of fifteen days from the date of receipt of such decision. Clause 6 in the UGC (Redressal of Grievances of Students) Regulations 2023 stipulates the appointment, tenure, removal and conditions of Services of Ombudsperson(s) as detailed below :

- Each University shall appoint Ombudsperson(s) for redressal of grievances of students of the university and colleges/institutions affiliated with the university under these regulations.
 - There shall be one or more part time functionaries designated as Ombudsperson(s) to hear, and decide on, appeals preferred against the decisions of the SGRCs.
 - The Ombudsperson(s) shall be a retired Vice Chancellor or a retired Professor (who has worked as Dean/ HOD) and has 10 years' experience as a Professor at State/Central Universities/ institutions of National importance/Deemed to be Universities or a former District Judge.
 - The Ombudsperson(s) shall not at the time of appointment, during one year before appointment, or in the course of his/her tenure as Ombudsperson(s), be in conflict of interest with the institution where his/her personal relationship, professional affiliations or financial interest may compromise or reasonably appear to compromise, the independence of judgement towards the institution.
 - The Ombudsperson(s) shall be appointed for a period of three years or until he/she attains the age of 70 years, whichever is earlier, from the date of assuming office, and shall be eligible for reappointment for another one term.
 - For conducting the hearings, the Ombudsperson(s) shall be paid a sitting fee, per diem , in accordance with the norms fixed by the respective university and shall, in addition, be eligible for reimbursement of the expenditure incurred on conveyance.
 - The university may remove the Ombudsperson(s) from office, on charge of proven misconduct or misbehaviour.
8. No orders of removal of Ombudsperson(s) shall be made except after an inquiry made in this regard by a person, not below the rank of a retired judge of the high court in which a reasonable opportunity of being heard is given to the ombudsperson(s).

But the Regulation regarding the appointment of Ombudsperson(s) is yet to be complied with. Legal opinion was sought for clarification on whether it is legally permissible to appoint Ombudsperson(s) when a statutory body called Board for Adjudication of Students' Grievances chaired by Vice Chancellor is functioning in the University, but the same is pending.

It may be noted that, again the UGC vide letter no. F.1-13/2022(CPP-II)(C-139991) dated 13.02.2024, has requested to take necessary steps to make the students aware about the implementation of the UGC Student Grievances Regulation ,2023 in the University through any of the ways which include placing of banners or posters/ publishing information on the websites/ Bulletin or through any other measures.

Making a portal for Students Grievance Redressal is also pending and it requires all the details of students Grievance Redressal such as Ombudsperson(s), his contact details etc..

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and Research to look into the above issues related to the UGC Regulations regarding the Students Grievance Redressal viz,

- (I) reconstitution of SGRC ,
- (II) Appointment of Ombudsperson(s)

(III) Making a portal for Students Grievance Redressal.

Recommendation: *The Committee recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.14.03 .D27 Memorandum of Understanding (MoU)-Centre for Adult Continuing Education and Extension (CACEE), University of Kerala with Academy of Magical Sciences Poojappura - Request for renewal – Reg.

(Ac D)

Ref:- 1.Letter No: CACEE/139/MoU Magic Academy/2023 dated 29/12/2023 from the Director, CACEE, University of Kerala.
2. Item No. 11.11.D1 of the minutes of the meeting of the Syndicate held on 02.07.2024

A Memorandum of Understanding between Centre for Adult Continuing Education and Extension (CACEE), University of Kerala and Academy of Magical Sciences, Poojappura, Thiruvananthapuram was signed on 24 th March 2021 with a tenure of 3 years, to make available to the general public training in magical art through degree and diploma courses. Subsequently a University order (No.Ac D/2/22438/2019) dated 16.04.2021 has been issued for executing this MoU.

The above mentioned MoU has expired on 23.03.2024 after completing 3 years, as per mutually agreed clause on operation period. The Hon. Director, CACEE, University of Kerala, vide reference (1) cited above has forwarded a request along with the draft MoU for renewing the same.

Objective of MoU :

Magic Academy is desirous to make available to the general public, the expertise of CACEE, University of Kerala with regard to the selection of candidate, monitoring of quality and providing certification for training in the magical art through Certificate and Diploma courses. These courses shall be offered through an exclusive partnership between CACEE, University of Kerala and Magic Academy.

Duration of MoU :

This MoU will be valid for a period of three years from the date of execution. The validity of the MoU can be extended on mutual agreement.

Courses under the MoU :

As per the MoU, Magic Academy and CACEE, University of Kerala shall be associated to undertake Certificate and Diploma courses in magic art only. Depending upon the developments and requirements in the field of magical entertainment, either party can recommend inclusion of new courses in the partnership.

Curricula and Syllabi for the course :

The curricula and syllabi for the Certificate and Diploma courses in magical art designed and developed by Magic Academy on mutual consent will be used for the courses.

Certification and Quality Monitoring :

Examinations will be conducted by CACEE, University of Kerala after completion of the courses and certificates shall be awarded to candidates passing the examinations. A system for monitoring of courses shall be designed and implemented by CACEE, University of Kerala. The modifications in the system developed shall be done only based on mutual agreement. A syllabus revamping committee to be constituted every three year to renew the syllabus.

The eligibility criteria for students shall be fixed mutually from time to time based on emerging requirements.

Courses and Eligibility :

Sl.No.	Course	Duration	Basic Qualification	Course Fee
1.	Certificate in Magical Art (CMA)	100 hrs (3 Months)	Pass in SSLC or Equivalent	12,000
2.	Diploma in Magical Art (DMA)	200 hrs (6 Months)	1. Essential Pass in Plus Two 2. Certificate in Magical Art/ Proven experience in Performing Art	15,000

Fee and Sharing of Fee :

The total fee for the courses including taxes as applicable shall be collected by Magic Academy at the time of admission. The split up of the fee will be as follows :

Course fees - Certificate in Magical Art

Expenses Head	Amount	Sharing Ratio
Course Fee	12,000	Fee shared between Kerala University and Magic Academy in the ratio of 45% : 55%

Course Fees - Diploma in Magical Art

Expenses Head	Amount	Sharing Ratio
Course Fee	15,000	Fee shared between Kerala University and Magic Academy in the ratio of 45% : 55%

Jurisdiction

The Parties to this agreement hereby declare that the courts in Thiruvananthapuram alone are competent to deal with disputes if any, arising out of this agreement.

The Legal Adviser has perused the draft MoU and remarked that the same is legally in order.

The current status of the two courses, Certificate in Magical Art (CMA) & Diploma in Magical Art (DMA) are as follows:

Sl. No.	Name of the Course	No.of students enrolled	No. of students appeared for examination	No. of students passed the examination
1.	Certificate in Magical Art (September 2011)	9	5	5
2.	Diploma in Magical Art (January 2020)	14	14	13
3.	Diploma in Magical Art (October 2023)	12	7	Result not published

The Syndicate, held on 02.07.2024, vide Item No.11.11.D1, has resolved to consider the request from the Director, CACEE for renewing the MoU with Academy of Magical Sciences, Poojappura, Thiruvananthapuram in the next meeting of the Standing Committee of the Syndicate on Academics and Research. Also resolved to invite the Director, CACEE in the Committee. The Hon'ble Vice Chancellor has ordered to implement the resolution of the Syndicate. The matter was intimated to the Director accordingly.

As per the orders of the Hon'ble Vice Chancellor, the request submitted by the Hon. Director, CACEE, University of Kerala, for renewing the MoU between CACEE, University of Kerala and Academy of Magical Sciences, Poojappura, Thiruvananthapuram to conduct the two courses, viz., Certificate in Magical Art (CMA) & Diploma in Magical Art (DMA) is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to agree with the request submitted by the Hon. Director, CACEE, University of Kerala.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .D28 *Department of Demography, Kariavattom - Updating the existing panel of Guest Lecturers - Remarks of the HoD - Consideration of - reg.*

(Ad.H)

The matter of updating the existing panel of Guest Lecturers in the Department of Demography by including two new members, viz., Dr. Padmamohan J. Kurup and Smt. Revathy Raj and excluding three members, viz., Sri Kishor R., Sri Ramya R., and Smt. Nithya M. S., from the existing panel was considered by the Standing Committee of the Syndicate on Academics & Research held on 25.01.2024. The Syndicate, vide Item No.08.100.D1, has resolved to approve the recommendation of the Standing Committee, to include Dr. Padmamohan J. Kurup in the existing panel of Guest Lecturers in the Department of Demography and also recommended to obtain the remarks from the Head of the Department on the matter of inclusion of Smt. Revathy Raj and place

the matter before the Syndicate and to agree with the decision taken by the Department Council for excluding Sri. Kishore R., Smt. Ramya R., and Smt. Nithya M. S., from the existing panel.

It may be noted that Smt. Revathy Raj acquired M.Sc. Actuarial Science with 72.04% marks and does not possess NET/Ph. D. qualification or any teaching experience.

On the matter, the Head, Department of Demography has remarked that,

- i) The Department of Demography has been running the MSc. programme in Actuarial Science since 2012. There is an acute shortage of faculty to run the said programme, as no permanent faculty members exist. One Assistant Professor on contract and three guest faculty members manage the courses. It is needed to include more guest faculty in the list, as the two senior guest faculty members may not be available from next year onwards.
- ii) They have sought willingness of many students who passed out in recent years, to be included in the list of guest faculty members. As most students got placement after PG, only Smt. Revathy Raj was interested. She has MSc. in Actuarial Science obtained from the Department of Demography. There is neither a NET exam conducted nor a Ph.D. programme available for Actuarial Science. Hence, as per UGC regulations, Smt. Revathy Raj is eligible to be appointed as Assistant Professor and requested to include her in the existing panel of guest lecturers.

The Syndicate at its meeting held on 09.05.2024, vide item no.10.05, considered the remarks obtained from the Head, Department of Demography, on including Smt. Revathy Raj in the existing panel of guest lecturers and resolved to refer the item to the Standing Committee of the Syndicate on Staff, Equipment and Buildings. The Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 14.06.2024 considered the matter and recommended to refer the item to the Standing Committee of the Syndicate on Academic and Research & the Syndicate held on 12.07.2024, vide item no. 12.04.23, resolved to approve the same.

As per the orders of the Vice-Chancellor, the remarks obtained from the Head, Department of Demography, on including Smt. Revathy Raj in the existing panel of guest lecturers, is placed before the Standing Committee of the Syndicate on Academic and Research, for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to include Smt. Revathy Raj, in the existing panel of Guest Lectures in the Department of Demography for a period of one year, based on the remarks from the HoD, Department of Demography.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .D29 *Complaint submitted by Research Scholar, Bishop Moore College, Mavelikkara against Dr. Arun Aravind, Assistant Professor & Research Guide, Bishop Moore College, Mavelikkara – Report of Director, Research-reg.*

(Ad.Misc)

The Syndicate at its meeting held on 09.05.2024 vide item no. 10.15, considered the minutes of the meeting of the ICC regarding the complaint submitted by the Research scholar, Bishop Moore College, Mavelikkara against Dr. Arun Aravind, Research Guide, Assistant Professor, Bishop Moore College, Mavelikkara and resolved to seek the report of the Research Director on the matter regarding allotment of Guides and place the same before the Standing Committee of the Syndicate on Academics and Research. The Hon'ble Vice-Chancellor has ordered to implement the same. Accordingly Director, Research has forwarded a report dated 27.06.2024 towards the same.

As per the orders of the Vice Chancellor, the report of the Director, Research is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

(Appendix)

Recommendation: *The Committee recommended to defer the matter.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .D30 *Complaint submitted by Research Scholar, Bishop Moore College, Mavelikkara against Dr. D. Sajan, Assistant Professor & Research Guide, Bishop Moore College, Mavelikkara – Report of Director, Research-reg.*

(Ad.Misc.)

The Syndicate at its meeting held on 09.05.2024 vide item no. 10.16, considered the minutes of the meeting of the ICC regarding the complaint submitted by the Research scholar, Bishop Moore College, Mavelikkara against Dr. D Sajan, Research Guide, Assistant Professor, Bishop Moore College, Mavelikkara and resolved to seek the report of the Research Director on the matter regarding allotment of Guides and place the same before the Standing Committee of the Syndicate on Academics and Research. The Hon'ble Vice-Chancellor has ordered to implement the same. Accordingly Director, Research has forwarded a report dated 27.06.2024 towards the same.

As per the orders of the Vice Chancellor, the report of the Director, Research is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

(Appendix)

Recommendation: *The Committee recommended to defer the matter.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .D31 *Reconstitution of Board of Studies in Geography – reg.*

(Ac.D)

The Board of Studies in Geography(single board) was reconstituted vide notification No.AcD/4/BoS-Geography/2021 dated 26.07.2021 and the term of the board will expire on 15.07.2024 and the same has to be reconstituted for the smooth functioning of academic activities.

The statutory provisions with respect to the constitution of Board of Studies are detailed below. As per the statute 1, 4(c) (i), (ii), (iii) and 5 in chapter 11 of Kerala University first statute 1977-

Constitution: - (1)There shall be a Board of Studies attached to each subject of study or groups of subjects in the University:

Provided however that post graduate studies, in each subject may have separate Board of Studies-

(2) The Board of Studies shall be constituted by the Syndicate.

(3) The members of the Board of Studies shall be appointed by the Syndicate.

4 c (i)- The Board of Studies of undergraduate courses in a subject shall consist of one outside expert, three teachers in the subject from Government Colleges and one teacher from University Department, if any, in the subject and five teachers in the subject from Private Colleges in the State.

(ii) The Board of Studies for post-graduate courses in a subject and the Board of Studies in a subject for which there is only one Board, shall consist of two outside experts, two teachers in the subject from Government Colleges, three teachers from the University Departments if any, three teachers in the subject from the Private Colleges in the State and one expert from the area of specialization or specialized institution outside the University.

(iii) A teacher should have, not less than fifteen years teaching experience for being nominated to a Board of Studies for under graduate courses and not less than twenty years of teaching experience out of which not less than ten years at the Post-Graduate level for being nominated to a Board of Studies for post-graduates courses.

5. Reconstitution of the Board of Studies:- The Board of Studies shall be reconstituted by the Syndicate once in three years.

As per the orders of the Hon'ble Vice- Chancellor, the matter regarding the reconstitution of Board of Studies in Geography is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to entrust the Convenor, Standing Committee of the Syndicate on Academics and Research to submit a panel with regard to the reconstitution of Board of Studies in Geography before the Syndicate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.03 .D32 *Department of Statistics - Certificate course in Programming with R, Python and Machine Learning - Panel of Resource Persons - Approval – reg.*

(Ad.DI)

The Head, Department of Statistics, was permitted to start Certificate course in Programming with R, Python and Machine Learning, in the Department, with a maximum student intake of 30, vide U.O.No.5636/2024/UOK dated 09.07.2024. Now, thHoD, vide letter dated 25.04.2024, has submitted a panel of Resource Persons and requested hourly honorarium of ₹1,000/- to them for handling classes of this course. The panel submitted by the HoD is as follows:

Sl.No.	Name	Designation	Contact
1	Mr. Somasekharan Pillai	Associate Professor (Rtd.), Department of Statistics University College, Palayam	6238415547
2	Dr. T. M. Jacob	Associate Professor and Head, Department of Statistics, Nirmala College, Muvattupuzha	9447003905
3	Dr. Bindu Krishnan	Senior Statistician, Data & AI, IBM India Software Labs, Kochi, Kerala	9447825574
4	Dr. Sreejakumari S	Associate Professor, Department of Statistics, University College, Palayam	9446831160
5	Dr. Veena T G	Associate Professor, Department of Statistics University College, Palayam	9447890420
6	Mr. Vimal D Kumar	Project Assistant, Digital University Kerala Technopark Phase IV, Pallipuram, Thinivananthapuram	8547224114
7	Mahesh Divakatan	Associate Lead, Clinical Data Analytics Genpro Research	8089686911
8	Mr. Sandeep M. A.	Senior ML Engineer, Reflections Info Systems, Trivandrum	7907759790
9	Ms. Soumya S. V.	Senior ML Engineer, Reflections Info Systems, Trivandrum	8129378364

The HoD has requested to pay ₹1,000/- per hour as the honorarium to the teachers in the panel. But, vide U.O No.Ad AV/ 12762/2021/UOK dated 30.11.2021, the University allows remuneration as follows.

Description of Course		Rate/ Hour	Ceiling/ per month
UG Courses	With NET/Ph.D	Rs.550/-	Rs.25,000/-
	Without NET/Ph.D	Rs.400/-	Rs.21,000/-
PG Courses	With NET/Ph.D	Rs.600/-	Rs.26,000/-
	Without NET/Ph.D	Rs.550/-	Rs.25,000/-

As per the orders of the Vice - Chancellor, the matter of approving the Panel of Resource Persons for handling the classes for Certificate course in Programming with R, Python and Machine Learning and fixing their remuneration is placed before the Standing Committee of the Syndicate on Academics & Research, for consideration and appropriate recommendation.

Recommendation: *The Committee recommended the matter in principle and forward to the Standing Committee of the Syndicate on Finance.*

Meeting came to an end at 01.30 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, be approved.

Item No.14.04 ***Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 23.08.2024– Consideration - Reg.***

(Ac.FII)

The Meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges was held on 23.08.2024, 10.30 AM at the Syndicate Room, University Buildings.

As per the orders of the Vice Chancellor, the Minutes of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Friday, 23rd August, 2024
Time : 10.30 A.M.
Venue : Syndicate Room, University Buildings.

Members Present

- | | |
|---|------|
| 1. Dr. Shijukhan J. S., Convenor & Member Syndicate | Sd/- |
| 2. Dr. S. Jayan, Member Syndicate | Sd/- |
| 3. Dr. Gopchandran.K. G., Member Syndicate | Sd/- |
| 4. Prof.(Dr.) P. M. Radhamany, Member Syndicate | Sd/- |

The meeting started at 10.30 A.M.

Item No.14.04.A1 ***M.S.M College Kayamkulam- Request to revise the Workload assessment order for the academic year 2022-2023-reg.***

(AcF1/29269/2023/UOK)

The Principal, M.S.M College, Kayamkulam has requested to revise the, U.O No. AcF1/29269/2023 dated 20.03.2024 regarding the assessment of Work Load of Teaching Staff of MSM College, Kayamkulam for the academic year 2022-2023, since the Additional Language courses (Malayalam, Arabic and Hindi) of BA Communicative English programme are not included in the Work Load of Teaching Staff of MSM College, Kayamkulam assessed during the academic year 2022-2023.

On verification, it is found that the Educational Agency had not submitted Student strength for the additional languages of BA communicative English separately, but instead it was added along with the Student Strength of Additional Languages of regular BA/B.Sc Courses. Hence the Work Load of the additional languages of BA communicative English was added along with the Work Load of additional languages of regular BA/B.Sc Programmes and Work Load calculated accordingly. BA Communicative English has a separate Syllabus for its Additional Languages and has a workload of 5 hours/week.

Now the Educational Agency has submitted the Student Strength count for the additional Languages of B.A Communicative English. The additional languages opted by the students of BA Communicative English at MSM College, Kayamkulam during the academic year 2022-2023 are Malayalam, Arabic and Hindi. Sanskrit is not chosen by any of them and hence there is no change in the Work Load of Sanskrit.

The Workload assessed as per UO dated 20.03.2024 and that calculated by including the workload of additional language courses of BA Communicative English Programme are as detailed below.

Sl No	Subject	Work Load as per U.O No. AcF1/29269/2023 dated 20.03.2024	Work Load including the hours of Additional Languages courses in B.A Communicative English	Remarks, if any.
1	Malayalam	139	144	-
2	Arabic	115	120	-
3	Hindi	22	23	Workload increased by 1 hour only since student strength and hence the no. of batches of I year BA/BSc (Additional Language Course) reduced to 4.

As per the orders of the Hon'ble Vice Chancellor, the request of the Educational Agency to revise the University Order U.O No.AcF1/29269/2023 dated 20.03.2024, incorporating the Work Load of the additional Languages of BA Communicative English and there by revising the Work load of the Subjects Malayalam, Arabic and Hindi, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the the request of the Educational Agency to revise the University Order U.O No.AcF1/29269/2023 dated 20.03.2024, incorporating the Work Load of the additional Languages of BA Communicative English and there by revising the Work load of the Subjects Malayalam, Arabic and Hindi and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A2 MSM College, Kayamkulam–Placement/Promotion of Dr.Girish Kumar.B., Associate Professor Academic level 13A Department of Zoology as Professor Academic Level 14,w.e.f 01.12.2020 F N - Approval – reg:- (23617/Ac F I/2022/UOK)

The Principal, MSM College, Kayamkulam has forwarded a proposal for the approval of Placement/ Promotion of Dr.GirishKumar.B., Associate Professor Academic level 13A Department of Zoology as Professor Academic Level 14, w.e.f 01.12.2020 F N.

The Service details of Dr.GirishKumar.B are as follows.

Qualifications	1)M.Sc from Mahatma Gandhi University in 1989 2)M.Phil from Bharathidasan University in April 1992 3)PhD in Zoology from Mahatma Gandhi University on 25.02.2017.
Date of first entry in to Service	01.12.2004
Date of Birth	30.05.1967
Date of Retirement	31.05.2023
Date of promotion to Assistant Professor Stage II	01.12.2009
Date of promotion to Assistant Professor Stage III	01.12.2014
Date of promotion to Associate Professor Academic Level 13A	01.12.2017
Date of completion as Associate Professor Academic Level 13A	30.11.2020
Proposed date of promotion from Associate Professor Academic Level 13A to Professor Academic Level 14	01.12.2020

L.W.A availed	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Availed for Promotion from stage I-Stage II(One Year on account of M.Phil)
U G C Regulation applicable	UGC Regulation 2018

The Educational Agency has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Girish Kumar.B as per UGC Regulations 2018

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) is as detailed below

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr.Girish Kumar.B has completed three years of service as Associate Professor in Academic Level 13A on 30.11.2020. He acquired PhD in Zoology from Mahatma Gandhi University on 25.02.2017. As per the Minutes of the meeting of the Selection committee held on 10.05.2023, the Associate Professor attained a verified score of 261, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded). The Selection Committee recommends the placement/promotion of Dr.GirishKumar.B as Professor w.e.f 01.12.2020 F.N.

As per Clause 6.3.V of UGC Regulation 2018 for the promotion under the CAS, the applicant teacher must be on the role and in active service of the University /College on the date of consideration by the Selection Committee. Even though the Associate Professor retired from service on 31.05.2023, the selection committee as per UGC Regulations 2018 was conducted on 10.05.2023, before his retirement.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of above facts, the proposal regarding the approval of Placement/Promotion of Dr.Girish Kumar B., Associate Professor Academic level 13A Department of Zoology as Professor Academic Level 14, w.e.f 01.12.2020 F N at MSM College, Kayamkulam as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Girish Kumar B.,Associate Professor Academic level 13A Department of Zoology as Professor Academic Level 14, w.e.f 01.12.2020 F N at MSM College, Kayamkulam as per UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A3 ***All Saints'College, Thiruvananthapuram-Placement/Promotion of Dr.Raj Sree M S, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of English w.e.f. 11.10.2023 F.N. (AcF1/23095/2021)***

The Principal, All Saints' College,Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion in respect of Dr.Raj Sree M.S, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13A, in the Department of English w.e.f. 11.10.2023 F.N.

The Service details of Dr.Raj Sree M.S are as follows,

Qualifications	<ul style="list-style-type: none"> •PG from University of Kerala in May 2008 •Qualified UGC NET held on 30.12.2007. •Ph.D from University of Kerala on 26.09.2015
Date of Birth	22.07.1985
Date of Retirement	31.03.2042
Date of first entry in to Service	11.10.2011
L.W.A availed	Nil
Details of relaxation availed of	Already availed for promotion from stage I to Stage II
Date of Placement to Assistant Professor Stage II	11.10.2015
Date of Placement to Assistant Professor Academic Level 12. (StageIII)	11.10.2020
Date of completion of 3 years of service as Assistant Professor Academic Level 12	10.10.2023
Due date of Placement to Associate Professor Academic Level 13A	11.10.2023
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC sponsored Online Refresher Course in English Language and Literature by UGC HRDC Bharathidasan University, Thiruchirappalli from 12.05.2022 to 25.05.2022
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018
Remarks	Nil

On verification of the proposal it is found that Dr.Raj Sree M.S entered into service as Lecturer in the department of English at All Saints' College on 11.10.2011. The teacher had completed twelve years of service on 10.10.2023 (on account of Ph.D) for being promoted as Associate Professor Academic Level 13 A, and hence the due date of promotion is on 11.10.2023 F.N.

It may be noted that for eligible to be placed as Associate Professor, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here, Dr.Raj Sree M.S has completed the mandatory Refresher Course within the assessment period. The teacher acquired Ph.D from University of Kerala on 26.09.2015 and has completed three years of service as Assistant Professor Academic Level 12 on 10.10.2023. Hence the teacher is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2020 to 2023 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 02.05.2024. Based on the assessment of the documents submitted, the committee found that Dr.Raj Sree M.S is eligible for placement as Associate Professor Academic Level 13 A w.e.f 11.10.2023 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the approval of Placement/Promotion of Dr.Raj Sree M.S, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of English, All Saint's College, Thiruvananthapuram w.e.f. 11.10.2023 F.N as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Raj Sree M.S, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of English, All Saint's College, Thiruvananthapuram w.e.f. 11.10.2023 F.N as per UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A4 *All Saints'College, Thiruvananthapuram- Placement/Promotion of Dr.D'Souza Pascoela Adelrich, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of English w.e.f. 11.10.2023 F.N.*

(45376/Ac F I/2022/UOK)

The Principal, All Saints' College,Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion in respect of Dr.D'SouzaPascoela Adelrich, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of English w.e.f. 11.10.2023 F.N.

The Service details of Dr.D'SouzaPascoela Adelrich are as follows,

Qualifications	•M.A from University of Kerala in 2000. •M.Phil from University of Kerala in 2004 •Ph.D from University of Kerala on 07.08.2010
Date of Birth	16.10.1971
Date of Retirement	31.03.2028.
Date of first entry in to Service	11.10.2011
L.W.A availed	Nil
Details of relaxation availed of Ph.D	Already availed for promotion from stage I to Stage II
Date of Placement to Assistant Professor Stage II	11.10.2015
Date of Placement to Assistant Professor Academic Level 12.(StageIII)	11.10.2020
Date of completion of 3 years of service as Assistant Professor Academic Level 12	10.10.2023
Due date of Placement to Associate Professor Academic Level 13A	11.10.2023.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC sponsored Online Refresher Course in Inclusive Education (Multidisciplinary) by UGC HRDC Bharathidasan University from 07.02.2023 to 20.02.2023.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018
Remarks	Nil

On verification of the proposal it is found that Dr.D' Souza Pascoela Adelrich entered into service as Lecturer in the department of English at All Saints' College on 11.10.2011. The teacher had completed twelve years of service on 10.10.2023 (on account of Ph.D) for being promoted as Associate Professor Academic Level 13 A, and hence the due date of promotion is on 11.10.2023 F.N.

It may be noted that for eligible to be placed as Associate Professor, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/ Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here, Dr.D' Souza Pascoela Adelrich has completed the mandatory Refresher Course within the assessment period. The teacher acquired Ph.D from University of Kerala on 07.08.2010 and has completed three years of service as Assistant Professor Academic Level 12 on 10.10.2023. Hence the teacher is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2020 to 2023 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 02.05.2024. Based on the assessment of the documents submitted, the committee found that Dr.D' Souza Pascoela Adelrich is eligible for placement as Associate Professor Academic Level 13 A w.e.f 11.10.2023 F N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the approval of Placement/Promotion of Dr. D' Souza Pascoela Adelrich, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of English, All Saint's College, Thiruvananthapuram w.e.f. 11.10.2023 F.N as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. D' Souza Pascoela Adelrich, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of English, All Saint's College, Thiruvananthapuram w.e.f. 11.10.2023 F.N as per UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A5 ***All Saints' College, Thiruvananthapuram - Placement/Promotion of Dr.Parvathy Menon, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of History w.e.f. 21.11.2022 F.N.***

(23747/Ac F I/2021/UOK)

The Principal, All Saints' College,Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion in respect of Dr.Parvathy Menon, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of History w.e.f. 21.11.2022 F.N.

The Service details of Dr.Parvathy Menon are as follows,

Qualifications	<ul style="list-style-type: none"> •MA from Madurai Kamaraj University in April 1992. •M.Phil from University of Madras 1993. •Awarded Ph.D in History from University of Kerala in 14.12.2015.
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Date of Birth	13.05.1970
Date of Retirement	31.05.2026.
Date of first entry in to Service	22.07.2009
L.W.A availed	Nil
Details of relaxation availed of	Already availed one year relaxation on account of M.Phil for promotion from stage I to Stage II
Date of Placement to Assistant Professor Stage II	22.07.2014.
Date of Placement to Assistant Professor Academic Level 12.(StageIII)	21.11.2019.
Date of completion of 3 years of service as Assistant Professor Academic Level 12	20.11.2022.
Due date of Placement to Associate Professor Academic Level 13A	21.11.2022.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC sponsored Live Online Refresher Course in Human Rights (Multidisciplinary) conducted by the UGC HRDC University of Kerala, Kariavattom from 11.09.2020 to 24.09.2020
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018
Remarks	Nil

On verification of the proposal it is found that Dr.Parvathy Menon entered into service as Lecturer in the department of History at All Saints' College on 22.07.2009. The teacher was promoted as Assistant Professor Stage II w.e.f 22.07.2014. Her due date of promotion to Stage III was on 22.07.2019. But the teacher had not completed the mandatory refresher course within the due date and hence she was promoted to Stage III w.e.f 21.11.2019 after completing the pending RC on 20.11.2019. The teacher had completed thirteen years of service on account of M.Phil for being promoted as Associate Professor Academic Level 13 A, and the due date of promotion to Associate Professor Academic Level 13A is on 21.11.2022.

It may be noted that for eligible to be placed as Associate Professor, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here, Dr.Parvathy Menon has completed the mandatory Refresher Course within the assessment period. The teacher acquired Ph.D from University of Kerala on 14.12.2015 and has completed three years of service as Assistant Professor Academic Level 12 on 20.11.2022. Hence the teacher is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2019 to 2022 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 03.05.2024. Based on the assessment of the documents submitted, the committee found that Dr.Parvathy Menon is eligible for placement as Associate Professor Academic Level 13 A w.e.f 21.11.2022 F N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the approval of Placement/Promotion of Dr.Parvathy Menon, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of History, All Saint's College, Thiruvananthapuram w.e.f. 21.11.2022 F.N as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Parvathy Menon, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of History, All Saint's College, Thiruvananthapuram w.e.f. 21.11.2022 F.N as per UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A6 ***All Saints' College, Thiruvananthapuram - Placement/ Promotion of Dr.Ayona Jayadev, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Environmental Sciences w.e.f. 11.10.2023 F.N. reg.***

(21042/Ac F I/2021/UOK)

The Principal, All Saints' College,Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion in respect of Dr.Ayona Jayadev, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Environmental Sciences w.e.f. 11.10.2023 F.N.

The Service details of Dr.Ayona Jayadev are as follows.

Qualifications	<ul style="list-style-type: none"> •M Sc from University of Kerala in 2002. •Qualified UGC NET in December 2003. •Awarded Ph.D in Environmental Sciences from University of Kerala on 25.03.2009.
Date of Birth	27.05.1980
Date of Retirement	31.05.2036
Date of first entry in to Service	11.10.2011
L.W.A availed	Nil
Details of relaxation availed of	Two years on account of Ph.D already availed during the promotion from Stage I-II.
Date of Placement to Assistant Professor Stage II	11.10.2015.
Date of Placement to Assistant Professor Academic Level 12.(StageIII)	11.10.2020.
Date of completion of 3 years of service as Assistant Professor Academic Level 12	10.10.2023.
Due date of Placement to Associate Professor Academic Level 13A	11.10.2023
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) Online two week Interdisciplinary Refresher Course/FDP on Advanced Research Methodology conducted by Teaching Learning Centre, Ramanujan College,University of Delhi under the aegis of Ministry of Education PMMMMNMTT from 17.06.2021 to 01.07.2021.
Refresher / Orientation Course due	Nil

Regulation applicable/available	UGC Regulation 2018
Remarks	Nil

On verification of the proposal it is found that Dr.Ayona Jayadev entered into service as Lecturer in Environmental Sciences at All Saints' College, Thiruvananthapuram on 11.10.2011. The teacher had completed twelve years of service on 10.10.2023 (on account of Ph.D) for being promoted as Associate Professor Academic Level 13 A and hence the due date of promotion is on 11.10.2023 FN.

It may be noted that for eligible to be placed as Associate Professor, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here, Dr.Ayona Jayadev has completed the mandatory Refresher Course within the assessment period. The teacher acquired Ph.D from University of Kerala on 25.03.2009 and has completed three years of service as Assistant Professor Academic Level 12 on 10.10.2023. Hence the teacher is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2020 to 2023 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 03.05.2024. Based on the assessment of the documents submitted, the committee found that Dr.Ayona Jayadev is eligible for placement as Associate Professor Academic Level 13 A w.e.f 11.10.2023 FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the approval of Placement/Promotion of Dr.Ayona Jayadev, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Environmental Sciences at All Saints' College, Thiruvananthapuram w.e.f. 11.10.2023 F.N as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Ayona Jayadev, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Environmental Sciences at All Saints' College, Thiruvananthapuram w.e.f. 11.10.2023 F.N as per UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A7 *All Saints' College, Thiruvananthapuram- Placement/Promotion of Dr.Reshma.J.K, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Environmental Sciences w.e.f. 11.10.2023 F.N. reg.*

(21049/Ac F I/2021/UOK)

The Principal, All Saints' College, Thiruvananthapuram has forwarded a proposal for the approval of the Placement/ Promotion in respect of Dr.Reshma.J.K, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Environmental Sciences w.e.f. 11.10.2023 F.N.

The Service details of Dr.Reshma.J.K are as follows.

Qualifications	<ul style="list-style-type: none"> •M Sc from University of Kerala in 2001. •Qualified UGC NET held on December 2001. •Awarded Ph.D in Environmental Sciences from University of Kerala on 30.12.2008.
Date of Birth	07.09.1978
Date of Retirement	31.03.2035
Date of first entry in to Service	11.10.2011
L.W.A availed	Nil
Details of relaxation availed of	Two years on account of Ph.D already availed during the promotion from Stage I-II.
Date of Placement to Assistant Professor Stage II	11.10.2015.
Date of Placement to Assistant Professor Academic Level 12. (StageIII)	11.10.2020.
Date of completion of 3 years of service as Assistant Professor Academic Level 12	10.10.2023.
Due date of Placement to Associate Professor Academic Level 13A	11.10.2023
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) Online two week Interdisciplinary Refresher Course on Environmental Science conducted by Teaching Learning Centre and Department of Environmental Studies, Ramanujan College, University of Delhi under the aegis of Ministry of Education PMMMNMTT from 04.09.2022 to 18.09.2022.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018
Remarks	Nil

On verification of the proposal it is found that Dr.Reshma.J.K entered into service as Lecturer in Environmental Sciences at All Saints' College on 11.10.2011. The teacher had completed twelve years of service on 10.10.2023 for being promoted as Associate Professor Academic Level 13 A (on account of Ph.D) and hence the due date of promotion is on 11.10.2023 FN.

It may be noted that for eligible to be placed as Associate Professor, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here, Dr.Reshma.J.K has completed the mandatory Refresher Course within the assessment period. The teacher acquired Ph.D from University of Kerala on 30.12.2008 and has completed three years of service as Assistant Professor Academic Level 12 on 10.10.2023. Hence the teacher is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2020 to 2023 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 03.05.2024. Based on the assessment of the documents submitted, the committee found that Dr.Reshma.J.K is eligible for placement as Associate Professor Academic Level 13 A w.e.f 11.10.2023 F N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the approval of Placement/Promotion of Dr.Reshma.J.K, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Environmental Sciences at All Saints' College,Thiruvananthapuram w.e.f. 11.10.2023 F.N as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Reshma.J.K, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Environmental Sciences at All Saints' College,Thiruvananthapuram w.e.f. 11.10.2023 F.N as per UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A8 *All Saints' College, Thiruvananthapuram- Placement/Promotion of Dr.Smitha Asok V., Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Environmental Sciences w.e.f. 11.10.2023 F.N. reg.*

(21052/Ac F I/2021/UOK)

The Principal, All Saints' College,Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion in respect of Dr.SmithaAsok.V, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Environmental Sciences w.e.f. 11.10.2023 F.N.

The Service details of Dr.SmithaAsok.V are as follows.

Qualifications	<ul style="list-style-type: none"> •M Sc from Mahatma Gandhi University in March 2000. •M.PhilFrom University of Kerala in February 2003. •Qualified NET in December 2001. •Awarded Ph.D in Environmental Sciences from University of Kerala on 27.04.2013.
Date of Birth	07.02.1977
Date of Retirement	31.03.2033
Date of first entry in to Service	11.10.2011
L.W.A availed	Nil
Details of relaxation availed of	Two years on account of Ph.D already availed during the promotion from Stage I-II.
Date of Placement to Assistant Professor Stage II	11.10.2015.
Date of Placement to Assistant Professor Academic Level 12.(StageIII)	11.10.2020.
Date of completion of 3 years of service as Assistant Professor Academic Level 12	10.10.2023.

Due date of Placement to Associate Professor Academic Level 13A	11.10.2023
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) Online two week Interdisciplinary Refresher Course/FDP on Advanced Research Methodology conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of Ministry of Education PMMMNMTT from 17.06.2021 to 01.07.2021.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018
Remarks	Nil

On verification of the proposal it is found that Dr.SmithaAsok.V entered into service as Lecturer in Environmental Sciences at All Saints' College, Thiruvananthapuram on 11.10.2011. The teacher had completed twelve years of service on 10.10.2023 for being promoted as Associate Professor Academic Level 13 A (on account of Ph.D) and hence the due date of promotion is on 11.10.2023 FN.

It may be noted that for eligible to be placed as Associate Professor, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here, Dr.SmithaAsok.V has completed the mandatory Refresher Course within the assessment period. The teacher acquired Ph.D from University of Kerala on 27.04.2013 and has completed three years of service as Assistant Professor Academic Level 12 on 10.10.2023. Hence the teacher is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2020 to 2023 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 03.05.2024. Based on the assessment of the documents submitted, the committee found that Dr.Smitha Asok.V is eligible for placement as Associate Professor Academic Level 13 A w.e.f 11.10.2023 F N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the approval of Placement/Promotion of Dr.Smitha Asok.V, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Environmental Sciences at All Saints' College, Thiruvananthapuram w.e.f. 11.10.2023 F.N as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Smitha Asok.V, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Environmental Sciences at All Saints' College, Thiruvananthapuram w.e.f. 11.10.2023 F.N as per UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A9 All Saints' College, Thiruvananthapuram - Placement/Promotion of Dr.Vijaya Kumari K, Assistant Professor in History Academic Level 11 as Assistant Professor Academic Level 12, w.e.f 14.08.2023 reg. (16488/Ac F II/2020/UOK)

The Principal, All Saints' College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion of Dr.Vijaya Kumari K, Assistant Professor in History Academic Level 11 as Assistant Professor Academic Level 12, w.e.f 14.08.2023 F N.

The Service details of Dr.Vijaya Kumari K are as follows.

Qualifications	<ul style="list-style-type: none"> •M.A from University of Calicut in April 1995. •Qualified UGC-NET held in June 1999. •Ph.D from University of Kerala on 01.02.2019.
Date of Birth	07.01.1973.
Date of Retirement	31.03.2029.
Date of first entry in to Service	14.08.2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Academic Level 11.	14.08.2018
Date of completion of 5 years of service as Assistant Professor Academic Level 11.	13.08.2023
Proposed date of Placement to Assistant Professor Academic Level 12.	14.08.2023
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. UGC Sponsored Live Online Refresher Course in Social Sciences (Interdisciplinary) conducted by UGC HRDC, University of Kerala from 05.02.2021 to 18.02.2021. 2. UGC Sponsored Refresher Course in Education and Teaching Methods (Multidisciplinary) conducted by UGC HRDC, University of Kerala from 08.03.2022 to 21.03.2022.
Refresher/Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018

On verification of the Service Book of the incumbent, it is seen that the teacher has entered into service as Assistant Professor in History at All Saints' College, Trivandrum w.e.f 14.08.2012. She was promoted as Assistant Professor Academic Level 11 on 14.08.2018. Her due date of promotion to Assistant Professor Academic Level 12 falls on 14.08.2023.

Here the Assistant Professor has completed two Refresher Courses with in the assessment period and hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal, All Saints' College, Trivandrum has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 from 2018 to 2023, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 17.05.2024, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12 w.e.f 14.08.2023.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Dr.Vijaya Kumari K, Assistant Professor in History Academic Level 11 as Assistant Professor Academic Level 12, w.e.f 14.08.2023 F.N at All Saints' College, Thiruvananthapuram as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Vijaya Kumari K, Assistant Professor in History Academic Level 11 as Assistant Professor Academic Level 12, w.e.f 14.08.2023 F.N at All Saints' College, Thiruvananthapuram as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A10 ***All Saints' College, Thiruvananthapuram - Placement/Promotion of Smt. Rajani V, Assistant Professor in Environmental Sciences Academic Level 11 as Assistant Professor Academic Level 12, w.e.f 11.10.2022 F.N, Approval- reg.***

(1304/Ac F I/2022/UOK)

The Principal, All Saints' College,Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion of Smt. Rajani V, Assistant Professor in Environmental Sciences Academic Level 11 as Assistant Professor Academic Level 12, w.e.f 11.10.2022 F.N.

The Service details of Smt. Rajani V are as follows.

Qualifications	<ul style="list-style-type: none"> •M Sc from University of Kerala in 2004. •UGC -NET held on 28.06.2009
Date of Birth	30.05.1981
Date of Retirement	31.05.2037
Date of first entry into Service	11.10.2011
Date of entry into continuous service	11.10.2011
Date of promotion to Assistant Professor Academic Level 11	11.10.2017
Date of completion of 5 years as Assistant Professor Academic Level 11	10.10.2022
Proposed date of promotion from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12	11.10.2022 F N
L.W.A availed (Without Medical Certificate)	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	<p>1) One Week FDP on "Online Education in Higher Education Institutions"conducted by the Faculty Development Center of the Kerala State Higher Education Council (KSHEC), Thiruvananthapuram through online mode from 13.07.2020 to 17.07.2020.</p> <p>2) One Week Short Term FDP on "Implementation of Information and Communication Technology in Teaching" which was delivered as MOOC with four quadrants, organized by School of Legal Studies,CUSAT in Collaboration with Kerala State Higher Education Council from 18.07.2020 to 24.07.2020.</p>

	3) Two week FDP on " <i>Managing Online Classes and Co-creating MOOCS. 3.0</i> " conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of MHRD, PMMMNMTT from 25.07.2020 to 10.08.2020.
Remarks	Nil
Regulation Applicable	UGC Regulation 2018.

On verification of the proposal it is found that Smt. Rajani V entered into service as Assistant Professor in Environmental Sciences at All Saints' College on 11.10.2011. The teacher had completed five years of service as Assistant Professor Academic Level 11 on 10.10.2022. She has completed three Faculty Development programmes (two FDPs of one week duration each and one FDP of two week duration) with in the assessment period. Hence the Assistant Professor is eligible for promotion on the due date itself, i.e on 11.10.2022 F.N.

The Principal, All Saints' College, Trivandrum has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018, from 2017 to 2022, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 14.05.2024, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12 and recommends the promotion w.e.f 11.10.2022.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion in respect of Smt. Rajani V, Assistant Professor in Environmental Sciences Academic Level 11 as Assistant Professor Academic Level 12, at All Saints' College, Thiruvananthapuram, w.e.f 11.10.2022 F.N ,as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Smt.Rajani.V, Assistant Professor in Environmental Sciences Academic Level 11 as Assistant Professor Academic Level 12, at All Saints' College,Thiruvananthapuram, w.e.f 11.10.2022 F.N ,as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A11 *All Saints' College, Thiruvananthapuram- Placement/Promotion of Dr.Cinthy Christopher, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Botany w.e.f. 04.11.2022 F.N reg.*

(23096/Ac F I/2021/UOK)

The Principal, All Saints' College,Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion in respect of Dr.Cinthy Christopher, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Botany w.e.f. 04.11.2022 F.N

The Service details of Dr.Cinthy Christopher are as follows.

Qualifications	<ul style="list-style-type: none"> •M Sc from University of Kerala in 1998. •M.Phil from University of Kerala in 2000. •Qualified CSIR-UGC-NET held on 28.12.2003. •Awarded Ph.D in Botany from Kannur University in 07.02.2018.
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Date of Birth	30.05.1976
Date of Retirement	31.05.2032
Date of first entry in to Service	04.11.2009
L.W.A availed	Nil
Details of relaxation availed of	One year on account of M.Phil already availed during the promotion from Stage I-II.
Date of Placement to Assistant Professor Stage II	04.11.2014.
Date of Placement to Assistant Professor Academic Level 12.(StageIII)	04.11.2019.
Date of completion of 3 years of service as Assistant Professor Academic Level 12	03.11.2022
Due date of Placement to Associate Professor Academic Level 13A	04.11.2022
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) UGC sponsored online Refresher Course in <i>Biological Sciences</i> conducted by UGC HRDC, Kannur University from 09.12.2021 to 22.12.2021.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018
Remarks	Nil

On verification of the proposal it is found that Dr.Cinthy Christopher entered into service as Lecturer in Botany at All Saints' College on 04.11.2009. The teacher had completed thirteen years of service on 03.11.2022 for being promoted as Associate Professor Academic Level 13 A (on account of M.Phil) and hence the due date of promotion is on 04.11.2022 FN.

It may be noted that for eligible to be placed as Associate Professor, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here, Dr.Cinthy Christopher has completed the mandatory Refresher Course with in the assessment period. The teacher acquired Ph.D from Kannur University and has completed three years of service as Assistant Professor Academic Level 12. Hence the teacher is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2019 to 2022 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 20.05.2024. Based on the assessment of the documents submitted, the committee found that Dr.Cinthy Christopher is eligible for placement as Associate Professor Academic Level 13 A w.e.f 04.11.2022 F N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the approval of Placement/Promotion of Dr.Cinthy Christopher, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Botany at All Saints' College, Thiruvananthapuram w.e.f. 04.11.2022 F.N as per UGC Regulations 2018, is placed before the Standing Committee of the

Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Cintha Christopher, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Botany at All Saints' College,Thiruvananthapuram w.e.f. 04.11.2022 F.N as per UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A12 *All Saints' College, Thiruvananthapuram- Placement/Promotion of Dr.Anjana.P.S, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Physics w.e.f. 04.11.2021 F.N reg.*

(23750/Ac F I/2021/UOK)

The Principal, All Saints' College,Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion in respect of Dr.Anjana.P.S, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Physics w.e.f. 04.11.2021 F.N

The Service details of Dr.Anjana.P.S are as follows.

Qualifications	<ul style="list-style-type: none"> •M Sc from University of Kerala in 1999. •M.Phil from University of Kerala in 2002. •Qualified CSIR UGC JRF and NET held on 23.06.2002. •Awarded Ph.D from CUSAT on 10.07.2009.
Date of Birth	26.12.1976
Date of Retirement	31.03.2033
Date of first entry in to Service	04.11.2009
L.W.A availed	Nil
Details of relaxation availed of	Two years on account of Ph.D already availed during the promotion from Stage I-II.
Date of Placement to Assistant Professor Stage II	04.11.2013.
Date of Placement to Assistant Professor Academic Level 12.(StageIII)	04.11.2018.
Date of completion of 3 years of service as Assistant Professor Academic Level 12	03.11.2021
Due date of Placement to Associate Professor Academic Level 13A	04.11.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	<p>1) FDP in <i>Science (Philosophy of Science)</i> organized by Kerala State Higher Education Council from 06.05.2019 to 10.05.2019 at Rajagiri College of Social Sciences, Kalamassery, Kochi.</p> <p>2) One Week FDP on <i>Online Education in Higher Education Institutions</i> conducted by the Faculty Development Centre of the Kerala State Higher Education Council (KSHEC), Thiruvananthapuram through online mode from 13.07.2020 to 17.07.2020.</p>
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018
Remarks	Nil

On verification of the proposal it is found that Dr.Anjana P S entered into service as Lecturer in Physics at All Saints' College on 04.11.2009.The teacher had completed twelve years of service on 03.11.2021 for being promoted as Associate Professor Academic Level 13 A (on account of Ph.D) and hence the due date of promotion is on 04.11.2021 FN.

It may be noted that for eligible to be placed as Associate Professor, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here, Dr.Anjana P S has completed two Faculty Development Programmes of one week duration each with in the assessment period. The teacher acquired Ph.D from CUSAT and has completed three years of service as Assistant Professor Academic Level 12. Hence the teacher is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2018 to 2021 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 18.05.2024. Based on the assessment of the documents submitted, the committee found that Dr.Anjana P S is eligible for placement as Associate Professor Academic Level 13 A w.e.f 04.11.2021 F N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the approval of Placement/Promotion of Dr.Anjana P.S, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Physics at All Saints' College,Thiruvananthapuram w.e.f. 04.11.2021 F.N as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/Promotion of Dr.Anjana.P.S, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Physics at All Saints' College,Thiruvananthapuram w.e.f. 04.11.2021 F.N as per UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A13 *All Saints' College, Thiruvananthapuram- Placement/Promotion of Dr.Sonya J.Nair, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of English w.e.f. 14.10.2022 F.N.*

(23076/Ac F I/2021/UOK)

The Principal, All Saints' College,Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion in respect of Dr.Sonya.J.Nair, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of English w.e.f. 14.10.2022 F.N.

The Service details of Dr.Sonya.J.Nair are as follows,

Qualifications	<ul style="list-style-type: none"> •M.A from University of Kerala in May 2006. •Qualified UGC-NET held on December 2006. •M.Phil from University of Kerala in November 2008. •Ph.D from University of Kerala in 28.12.2019
Date of Birth	03.04.1983
Date of Retirement	30.04.2039.
Date of first entry in to Service	14.10.2009.
L.W.A availed	Nil
Details of relaxation availed of	Already availed one year relaxation on account of M.Phil for promotion from stage I to Stage II
Date of Placement to Assistant Professor Stage II	14.10.2014.
Date of Placement to Assistant Professor Academic Level 12.(StageIII)	14.10.2019.
Date of completion of 3 years of service as Assistant Professor Academic Level 12	13.10.2022.
Due date of Placement to Associate Professor Academic Level 13A	14.10.2022.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC sponsored Refresher Course in English Language by UGC HRDC University of Hyderabad, from 17.10.2019 to 30.10.2019.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018
Remarks	Nil

On verification of the proposal it is found that Dr.Sonya.J.Nair entered into service as Lecturer in the department of English at All Saints' College on 14.10.2009. The teacher had completed thirteen years of service on 13.10.2022 (on account of M.Phil) for being promoted as Associate Professor Academic Level 13 A, and hence the due date of promotion is on 14.10.2022 F.N.

It may be noted that for eligible to be placed as Associate Professor, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here, Dr.Sonya.J.Nair has completed the mandatory Refresher Course within the assessment period. The teacher acquired Ph.D from University of Kerala on 28.12.2019 and has completed three years of service as Assistant Professor Academic Level 12 on 13.10.2022. Hence the teacher is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2019 to 2022 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 02.05.2024. Based on the assessment of the documents submitted, the committee found that Dr.Sonya.J.Nair is eligible for placement as Associate Professor Academic Level 13 A w.e.f 14.10.2022 F N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the approval of Placement/Promotion of Dr.Sonya.J.Nair, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of English, All Saint's College, Thiruvananthapuram w.e.f. 14.10.2022 F.N as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sonya. J. Nair, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of English, All Saint's College, Thiruvananthapuram w.e.f. 14.10.2022 F.N as per UGC Regulations 2018,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A14 All Saints' College, Thiruvananthapuram- Placement/Promotion of Dr.Divya.S.R, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Physical Education w.e.f. 20.07.2023 F.N.

(23090/Ac F I/2021/UOK)

The Principal, All Saints' College,Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion in respect of Dr.Divya.S.R, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Physical Education w.e.f. 20.07.2023 F.N.

The Service details of Dr.Divya.S.R are as follows,

Qualifications	<ul style="list-style-type: none"> •M.P.E from University of Kerala in 2005 •Qualified UGC NET held on June 2007. •Awarded Ph.D in Physical Education from University of Kerala in31.05.2018.
Date of Birth	12.01.1983
Date of Retirement	31.03.2039
Date of first entry in to Service	20.07.2009.
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Stage II	20.07.2015.
Date of Placement to Assistant Professor Academic Level 12.(StageIII)	20.07.2020
Date of completion of 3 years of service as Assistant Professor Academic Level 12	19.07.2023
Due date of Placement to Associate Professor Academic Level 13A	20.07.2023
Number of refresher Courses or Orientation Courses attended, duration and name of University	<p>1)UGC sponsored live Online Short-Term Course in Disaster Management conducted by UGC HRDC University of Kerala, Kariavattom from 19.02.2021 to 25.02.2021.</p> <p>2) One Week Online National Faculty Development Program organized by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under PMMMMNTT of Ministry of Education from 27.05.2021 to 02.06.2021.</p>

Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018
Remarks	Nil

On verification of the proposal it is found that Dr.Divya.S.R entered into service as Lecturer in in the department of Physical Education at All Saints' College on 20.07.2009. The teacher had completed fourteen years of service on 19.07.2023 for being promoted as Associate Professor Academi Level 13 A, and hence the due date of promotion is on 20.07.2023 FN.

It may be noted that for eligible to be placed as Associate Professor, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here, Dr.Divya.S.R has completed a Short-Term Course and a Faculty Development Programa each of one week duration within the assessment period. The teacher acquired Ph.D from University of Kerala on 31.05.2018 and has completed three years of service as Assistant Professor Academic Level 12 on 19.07.2023. Hence the teacher is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2020 to 2023 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 18.04.2024. Based on the assessment of the documents submitted, the committee found that Dr.Divya.S.R is eligible for placement as Associate Professor Academic Level 13 A w.e.f 20.07.2023 F N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the approval of Placement/Promotion of Dr.Divya.S.R, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Physical Education, All Saint's College, Thiruvananthapuram w.e.f. 20.07.2023 F.N as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Divya.S.R, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of Physical Education, All Saint's College, Thiruvananthapuram w.e.f. 20.07.2023 F.N as per UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A15 *All Saints' College, Thiruvananthapuram- Placement/Promotion of Dr.Liji Varghese, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of English w.e.f. 12.02.2022 F.N reg.*

(23078/Ac F I/2021/UOK)

The Principal, All Saints' College, Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion in respect of Dr.Liji Varghese, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of English w.e.f. 12.02.2022 F.N.

The Service details of Dr.Liji Varghese are as follows.

Qualifications	<ul style="list-style-type: none"> •M.A from University of Kerala in 2005. •Qualified UGC-NET held on December 2004. •Awarded Ph.D from University of Kerala on 12.02.2014.
Date of Birth	27.05.1983
Date of Retirement	31.05.2039
Date of first entry in to Service	14.10.2009
L.W.A availed	Nil
Details of relaxation availed of	Availed for Promotion from Stage I-II.
Date of Placement to Assistant Professor Stage II	12.02.2014 (On account of Ph.D acquired on 12.02.2014)
Date of Placement to Assistant Professor Academic Level 12.(StageIII)	12.02.2019
Date of completion of 3 years of service as Assistant Professor Academic Level 12	11.02.2022
Due date of Placement to Associate Professor Academic Level 13A	12.02.2022
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC sponsored Refresher Course in Women's Studies and Women Empowerment (Multidisciplinary) conducted by UGC HRDC University of Kerala, Kariavattom from 01.11.2019 to 14.11.2019.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018
Remarks	Nil

On verification of the proposal it is found that Dr.Liji Varghese entered into service as Lecturer in English at All Saints' College, Thiruvananthapuram on 14.10.2009. She has availed a relaxation of one year and eight months for her promotion to Stage II on account of Ph.D she acquired on 12.02.2014. Hence the due date of promotion to Associate Professor Academic Level 13 A falls on 12.02.2022.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here, Dr.Liji Varghese has completed the mandatory Refresher Course within the assessment period. The teacher acquired Ph.D from University of Kerala and has completed three years of service as Assistant Professor Academic Level 12. Hence the teacher is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2019 to 2022 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 02.05.2024. Based on the assessment of the documents submitted, the committee found that Dr.Liji Varghese is eligible for placement as Associate Professor Academic Level 13 A w.e.f 12.02.2022 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the approval of Placement/Promotion of Dr.Liji Varghese, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of English at All Saints' College,Thiruvananthapuram w.e.f. 12.02.2022 F.N as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Liji Varghese, Assistant Professor Academic Level 12 as Associate Professor Academic Level 13 A, in the Department of English at All Saints' College,Thiruvananthapuram w.e.f. 12.02.2022 F.N as per UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A16 *T.K.M College of Arts and Science, Kollam - Proposal for the approval of the Placement/ Promotion of Smt.Rissana T.A Assistant Professor in Mathematics Academic level 10 as Assistant Professor Academic level 11, w.e.f 25.02.2022 F.N -reg.*

(37503/Ac F I/2024/UOK)

The DDO of T.K.M College of Arts and Science, Kollam has forwarded a proposal regarding the Placement/Promotion of Smt.Rissana T.A Assistant Professor in Mathematics Academic level 10 as Assistant Professor Academic level 11, w.e.f 25.02.2022 F.N as per UGC Regulation 2018.

The Service details of Smt.Rissana T.A are as follows.

Qualifications	1. M.Sc Mathematics from M.G University in April 2011. 2. Qualified UGC NET held on 22.12.2013.
Date of Birth	17.12.1988
Date of Retirement/Superannuation	31.03.2049
Date of first entry in to Service	25.02.2016
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor Academic level 10	24.02.2022
Proposed date of Promotion as Assistant Professor Academic level 11	25.02.2022 FN
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.UGC sponsored Online Faculty Induction Programme from 22.11.2021 to 21.12.2021 organised by UGC HRDC, Maulana Azad National Urdu University, Hyderabad. 2.Online Inter-Disciplinary two week Refresher Course on "Managing Online Classes &Co-creating MOOCS 11.0" from 07.02.2022 to 21.02.2022 conducted by Teaching Learning Centre, Ramanujan College, University of Delhi, under the aegis of Ministry of Education, PMMMNMTT.
Refresher /Orientation Course due	Nil
UGC Regulation Applicable	UGC Regulation 2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in Mathematics at T.K.M College of Arts and Science, Kollam w.e.f 25.02.2016. The Assistant Professor is eligible for promotion on completion of six years of service as Assistant Professor Academic level 10 and hence the due date of promotion is on 25.02.2022 F.N.

As per UGC Regulation 2018 clause 18.(viii), Induction Programme shall be treated at par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements. Accordingly the Assistant Professor has fulfilled all the mandatory requirements with in the assessment period and hence she is eligible for promotion on the due date itself.

The D.D.O. has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2016 to 2022 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 21.12.2022, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic level 11 and recommends the placement/promotion w.e.f 25.02.2022 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Smt.Rissana T.A, Assistant Professor in Mathematics, Academic level 10 as Assistant Professor Academic level 11 at T.K.M College of Arts and Science, Kollam w.e.f 25.02.2022 F.N as per UGC Regulation, 2018 is placed before the Standing committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Smt.Rissana T.A, Assistant Professor in Mathematics, Academic level 10 as Assistant Professor Academic level 11 at T.K.M College of Arts and Science, Kollam w.e.f 25.02.2022 F.N as per UGC Regulation, 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04.A17 : *T.K.M College of Arts and Science, Kollam - Proposal for the approval of the Placement/ Promotion of Sri.Nisamudeen Ashique P.K, Assistant Professor in Mathematics Academic level 10 as Assistant Professor Academic level 11, w.e.f 24.02.2022 F.N -reg.*

(36242/Ac F I/2024/UOK)

The DDO of T.K.M College of Arts and Science, Kollam has forwarded a proposal regarding the Placement/Promotion of Sri.Nisamudeen Ashique P K, Assistant Professor in Mathematics Academic level 10 as Assistant Professor Academic level 11, w.e.f 24.02.2022 F.N as per UGC Regulation 2018.

The Service details of Sri.Nisamudeen Ashique P K are as follows.

Qualifications	1. M.Sc Mathematics from University of Calicut in October 2006. 2. Qualified UGC NET held on 17.06.2012.
Date of Birth	18.05.1983
Date of Retirement/Superannuation	31.05.2043
Date of first entry in to Service	24.02.2016
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as	23.02.2022

Assistant Professor Academic level 10	
Proposed date of Promotion as Assistant Professor Academic level 11	24.02.2022 FN
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.UGC sponsored Online Faculty Induction Programme from 21.10.2021 to 19.11.2021 organised by UGC HRDC, Kannur University, Kannur. 2. Two Week Refresher Course in Applicable Mathematics from 15.12.2021 to 29.12.2021 conducted by Teaching Learning Centre, Ramanujan College, University of Delhi, in collaboration with Deshbandhu College, University of Delhi, under the aegis of Ministry of Education, PMMMNMTT.
Refresher /Orientation Course due	Nil
UGC Regulation Applicable	UGC Regulation 2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in Mathematics at T.K.M College of Arts and Science, Kollam w.e.f 24.02.2016. The Assistant Professor is eligible for promotion on completion of six years of service as Assistant Professor Academic level 10 and hence the due date of promotion is on 24.02.2022 F.N.

As per UGC Regulation 2018 clause 18.(viii), Induction Programme shall be treated at par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements. Accordingly the Assistant Professor has fulfilled all the mandatory requirements with in the assessment period and hence he is eligible for promotion on the due date itself.

The D.D.O. has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2016 to 2022 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 21.12.2022, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic level 11 and recommends the placement/promotion w.e.f 24.02.2022 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Sri.Nisamudeen Ashique P K, Assistant Professor in Mathematics, Academic level 10 as Assistant Professor Academic level 11 at T.K.M College of Arts and Science, Kollam w.e.f 24.02.2022 F.N as per UGC Regulation, 2018 is placed before the Standing committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Sri.Nisamudeen Ashique P K, Assistant Professor in Mathematics, Academic level 10 as Assistant Professor Academic level 11 at T.K.M College of Arts and Science, Kollam w.e.f 24.02.2022 F.N as per UGC Regulation, 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A18 TKM College of Arts & Science, Kollam, - Placement/Promotion of Dr.Shafana Shaffi, Assistant Professor in English Academic Level 11 as Assistant Professor Academic Level 12 , w.e.f 10.02.2021 F.N.reg. (25322/Ac F I/2021/UOK)

The Principal, TKM College of Arts & Science, Kollam, has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Shafana Shaffi, Assistant Professor in English Academic Level 11 as Assistant Professor Academic Level 12 , w.e.f 10.02.2021 F.N.

The Service details of Dr.Shafana Shaffi are as follows.

Qualifications	1.M.A from Jawaharlal Nehru University, New Delhi in 2010. 2.Qualified UGC-NET held on 27-06-2010. 3.M.Phil From Jawaharlal Nehru University in 2013. 4. Ph.D from Jawaharlal Nehru University on 15.06. 2021.
Date of Birth	11.04.1988
Date of retirement	30.04.2044
Date of first entry in to Service (at Sir Syed College, Taliparamba affiliated to Kannur University)	10.02.2011 FN
Date of entry in to service as Assistant Professor at TKM College of Arts &Science, Kollam,	27.07.2011 F.N
L.W.A availed	Nil
Details of relaxation availed of	Already availed One year on account of M.Phil
Date of Placement to Assistant Professor Academic Level 11.(Stage II)	10.02.2016
Date of completion of 5 years of service as Assistant Professor Academic Level 11.	09.02.2021
Proposed date of Placement to Assistant Professor Academic Level 12.	10.02.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.UGC sponsored Refresher course in Womens'Studies and Women Empowerment (Multidisciplinary) conducted by UGC HRDC, University of Kerala, Kariavattom from 24.01.2019 to 14.02.2019. 2.UGC Sponsored Online two-week Refresher Course in English Literature and Language Organized by UGC HRDC, Jamia Millia Islamia, New Delhi from 26.11.2020 to 10.12.2020.
Refresher/Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018

Dr.Shafana Shaffi has completed two Refresher Courses of two week duration each with in the assessment period and hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal, TKM College of Arts & Science, Kollam has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018, from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 11.04.2023, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12 and recommends the placement/promotion w.e.f 10.02.2021.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion in respect of Dr.Shafana Shaffi, Assistant Professor in English Academic Level 11 as Assistant Professor Academic Level 12, at TKM College of Arts & Science, Kollam, w.e.f 10.02.2021 F.N is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Shafana Shaffi, Assistant Professor in English Academic Level 11 as Assistant Professor Academic Level 12, at TKM College of Arts & Science, Kollam, w.e.f 10.02.2021 F.N as per UGC Regulation, 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No. 14.04.A19 St.John's College, Anchal - Placement/Promotion proposal of Dr.Brilliant Rajan, Assistant Professor Academic Level 12, Department of Environmental Sciences as Associate Professor Academic Level 13 A w.e.f 03.02.2024 F.N - Approval – reg.

(18220/Ac F I/2021/UOK)

The DDO, St. John's College, Anchal has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Brilliant Rajan, Assistant Professor Academic Level 12, Department of Environmental Sciences, St.John's College, Anchal as Associate Professor Academic Level 13 A w.e.f 03.02.2024 F.N.

The service details of Dr.Brilliant Rajan are as follows

Qualifications	1.M Sc from University of Kerala in April 2003 2.`M.Phil from M.G University in August 2005. 3.Qualified NET exam held on 24.06.2007 4. Ph.D from M G University in 23.01.2012
Date of Birth	12.01.1981
Date of Retirement	31.03.2037
Date of first entry into service	03.02.2012 F N
Date of entry into continuous service	03.02.2012
L.W.A. availed	Nil
Details of relaxation availed of	Two years on account of Ph.D already availed during the promotion to Lecturer Senior Scale
Date of promotion as Assistant Professor with AGP 7000	03.02.2016 F.N
Date of promotion as Assistant Professor Academic Level 12	03.02.2021 F.N
Date of completion of 3 years of service as Assistant Professor Academic Level 12	02.02.2024
Proposed date of promotion as Associate Professor Academic Level 13 A	03.02.2024 F N
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	Online two week Inter Disciplinary Refresher Course/ Faculty Development Programme on "Research Methodology Data Analysis"from 17.05.2021 to 31.05.2021 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD.

Refresher/ Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 Option A

On verification of Service Book, it is seen that the teacher had entered into service as Assistant Professor on 03.02.2012 FN and it was approved by University vide U.O No. Ac.FI/26981/2012 dated 23.08.2012. The teacher was promoted to the posts of Assistant Professor AGP 7000 and Assistant Professor Academic Level 12 with effect from 03.02.2016 F N and 03.02.2021 F.N respectively.

It may be noted that for eligible to be placed as Associate Professor the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or

05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

On verification of the proposal, the following points are noted

- The teacher acquired Ph.D on 23.01.2012 .
- The teacher completed 3 years of service as Assistant Professor Academic Level 12 on 02.02.2024. Hence eligible for promotion on 03.02.2024.
- The teacher had completed the mandatory Course with in assessment period.

The DDO, St. John's College, Anchal has forwarded the relevant documents, Placement Order, Minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2021 to 2024 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 19.04.2024. Based on the assessment of the documents submitted, the committee found that Dr.Brilliant Rajan is eligible for placement as Associate Professor Academic Level 13 A w.e.f 03.02.2024 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts the proposal regarding the approval of Placement/Promotion of Dr.Brilliant Rajan, Assistant Professor Academic Level 12, Department of Environmental Sciences at St.John's College, Anchal, as Associate Professor Academic Level 13 A w.e.f 03.02.2024 F.N based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendations.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Brilliant Rajan, Assistant Professor Academic Level 12, Department of Environmental Sciences at St.John's College, Anchal, as Associate Professor Academic Level 13 A w.e.f 03.02.2024 F.N based on UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04.A20

St.John's College, Anchal- Request to revise the Placement/Promotion order of Dr. Deepa Mary Joseph, Assistant Professor Academic Level 12, Department of Malayalam w.e.f 01.06.2020 on the basis of UGC (3rd Amendment) Regulations 2023.

(18217/Ac F I/2021/UOK)

The D.D.O, St .John's College, Anchal has forwarded the request of Dr. Deepa Mary Joseph, Assistant Professor Academic Level 12, Department of Malayalam, to revise her Placement/ Promotion order in accordance with UGC (3rd Amendment) Regulations 2023.

In this context, the following are submitted.

Dr. Deepa Mary Joseph has completed 5 years of service as Assistant Professor Academic level 11 on 31.05.2020. Hence the due date of promotion to Assistant Professor Academic level 12 was on 01.06.2020.

- University, vide U.O No.6781/2023/UOK Dated 03.08.2023, approved the proposal for the Placement/Promotion of Dr. Deepa Mary Joseph, Assistant Professor Academic Level 11, Department of Malayalam, St .John's College, Anchal as Assistant Professor Academic Level 12 w.e.f 10.10.2020 only, as per the recommendation of a duly constituted Screening Cum Evaluation Committee, as she completed the mandatory requirement only on 09.10.2020.

Later UGC vide Notification dated 31.07.2023 has amended the UGC Regulation 2018 (3rd amendment) called as UGC (3rd amendment) Regulations 2023. Wherein it is stated that 'Wherever the requirement of the Orientation Course (OC)/ Refresher Course(RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31st December 2023 or as notified by the Commission from time to time'.

- Accordingly the teacher is eligible for promotion on the due date itself ie; w.e.f 01.06.2020, as she had completed the mandatory requirements before 31.12.2023.

As per the UGC Regulations (3rd amendment) 2023, in order to avoid hardship to those faculty members who have already qualified or are likely to qualify within 17th January, 2019 as per the UGC Regulations 2010, a choice may be given to them either, for being considered for promotions under the 2010 or 2018 Regulations. This option can be exercised only up to 31st December 2023 and the date of eligibility shall be retained as the date of promotion. That is Option B can be exercised only for promotions up to 17.01.2019.

In this context it may also be noted that the Academic Council while implementing the UGC (3rd Amendment) Regulations 2023 has resolved that Placement/ Promotion of teaching staff in Colleges and Universities, already approved by the University based on Option B of UGC Regulations 2018, prior to the implementation of 3rd Amendment, shall not be reopened.

Here the teacher had opted option B for the promotion which falls due on 01.06.2020, which is not in tune with the 6.3 clause of UGC Regulations (3rd amendment) 2023. But 6.3 VIII clause of the 3rd Amendment of UGC Regulations is beneficial to the teacher.

In accordance with the UGC (3rd amendment) Regulations 2023, Placement/promotion as Assistant Professor Academic level 12 can be granted to Dr. Deepa Mary Joseph on the due date, if she applies for the same as per option A of UGC Regulations 2018 instead of option B and for that, recommendation of Screening cum Evaluation Committee is mandatory.

In the light of the above mentioned facts, the request of Dr. Deepa Mary Joseph, Assistant Professor Academic Level 12, Department of Malayalam, St .John's College, Anchal to revise her Placement/ Promotion order on the basis of UGC (3rd Amendment) Regulations 2023, in order to get maximum benefit under Clause 6.3 VIII of UGC (3rd Amendment) Regulation 2023, is placed before the Standing Committee of the Syndicate on Teaching & Non Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the request of Dr. Deepa Mary Joseph, Assistant Professor Academic Level 12, Department of Malayalam, St .John's College, Anchal to revise her Placement/ Promotion order availing the benefit of clause 6.3 VIII of UGC(3rd Amendment) Regulation 2023 and recommended to inform the Educational Agency to submit a proposal for reconstituting the Screening Cum Evaluation Committee .

Resolution of the Syndicate

RESOLVED to seek legal opinion from the Standing Counsel on the matter and place the same before the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges.

Item No.14.04 .A21 St. John's College, Anchal - Placement/Promotion of Dr.Alexander T, Assistant Professor Academic Level 10, Department of Environmental Science as Assistant Professor Academic Level 11 w.e.f 18.11.2023 F.N - Approval- reg.

(6626/Ac F I/2020/UOK)

The DDO, St. John's College, Anchal has forwarded the proposal regarding the Placement/Promotion of Dr.Alexander T, Assistant Professor Academic Level 10, Department of Environmental Science as Assistant Professor Academic Level 11 w.e.f 18.11.2023 F.N.

The Service details of Dr. Alexander T are as follows.

Qualifications	1) M.Sc from University of Kerala in June 2004. 2) Ph.D from M.G University on 06.12.2014.
Date of Birth	20.09.1980
Date of Retirement	31.03.2041
Date of first entry in to Service	18.11.2019 F N
L.W.A availed	Nil
Details of relaxation availed of	2 years on account of Ph.D
Date of completion of 4 years of service as Assistant Professor Academic Level 10	17.11.2023
Proposed date of Placement as Assistant Professor Academic Level 11	18.11.2023 F N
Number of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.Two week Faculty Development Programme on "Managing Online Classes and Co-creating MOOCS" from 25.07.2020 to 10.08.2020 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD. 2. 4 Week Induction/ Orientation Programme on "Faculty in Universities/ Colleges/ Institutes of Higher Education organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD from 22.06.2023 to 21.07.2023.
Refresher / Orientation Course due	Nil
UGC Regulation	UGC Regulation 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 18.11.2019 F N in St. John's College, Anchal and the appointment was approved by University of Kerala vide U.O No. Ac FI/9359/2022/UOK dated 16.12.2022. The teacher has completed four years of service as Assistant Professor Academic Level 10 on 17.11.2023. Hence the due date of Promotion to Assistant Professor Academic Level 11 is on 18.11.2023 F N.

Here the Assistant Professor has completed one Induction Programme and one Faculty Development Programme within the assessment period. As per UGC Regulation 2018, Induction Programme shall be treated at par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements. Hence the Assistant Professor is eligible for promotion as Assistant Professor Academic Level 11 on the due date itself.

The DDO has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A) from 2019 to 2023, with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the Minutes of the Screening Committee held on 21.05.2024, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor Academic Level 11 w.e.f 18.11.2023.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of Placement/ Promotion of Dr.Alexander T, Assistant Professor Academic Level 10, Department of Environmental Science, St.John's College, Anchal as Assistant Professor Academic Level 11, w.e.f 18.11.2023FN as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Alexander T, Assistant Professor Academic Level 10, Department of Environmental Science, St. John's College, Anchal as Assistant Professor Academic Level 11, w.e.f 18.11.2023 F.N as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A22 *St.John's College, Anchal - Placement/Promotion proposal of Dr. Anila George, Assistant Professor Academic Level 12, Department of Environmental Sciences as Associate Professor Academic Level 13 A w.e.f 08.02.2024 F.N - Approval – reg*

(18219/Ac F I/2021/UOK)

The DDO, St. John's College, Anchal has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Anila George, Assistant Professor Academic Level 12, Department of Environmental Sciences, St.John's College, Anchal as Associate Professor Academic Level 13 A w.e.f 08.02.2024 F.N.

The service details of Dr. Anila George are as follows

Qualifications	1. M Sc from University of Kerala in 2004 2. M Phil from University of Kerala in 2007 3. Ph.D from University of Kerala, awarded on 25.06.2010.
Date of Birth	30.01.1981
Date of Retirement	31.03.2037
Date of first entry into service	08.02.2012 F N
L.W.A. availed	Nil
Details of relaxation availed of	Two years on account of Ph.D already availed during the promotion to Lecturer Senior Scale
Date of promotion as Assistant Professor with AGP 7000	08.02.2016 F.N
Date of promotion as Assistant Professor Academic Level 12	08.02.2021 F.N
Date of completion of 3 years of service as Assistant Professor Academic Level 12	07.02.2024
Proposed date of promotion as Associate Professor Academic Level 13 A	08.02.2024 F N
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	Online two week Inter Disciplinary Refresher Course/ Faculty Development Programme on "Advanced Research Methodology 2.0" from 17.06.2021 to 01.07.2021 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNTT of MHRD.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

On verification of Service Book, it is seen that the teacher had entered into service as Assistant Professor on 08.02.2012 FN and it was approved by University vide U.O No. Ac.FI/26981/2012 dated 23.08.2012. The teacher was promoted to the posts of Assistant Professor AGP 7000 and Assistant Professor Academic Level 12 with effect from 08.02.2016 FN and 08.02.2021 F.N respectively.

It may be noted that for eligible to be placed as Associate Professor the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days)within the Assessment period (or completed two courses of at least one week or

05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

On verification of the proposal, the following points are noted

- The teacher acquired Ph.D on 25.06.2010 .
- The teacher completed 3 years of service as Assistant Professor Academic Level 12 on 07.02.2024. Hence eligible for promotion on 08.02.2024.
- The teacher had completed the mandatory Course with in assessment period.

The DDO, St. John's College, Anchal has forwarded the relevant documents, Placement Order, Minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2021 to 2024 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 19.04.2024. Based on the assessment of the documents submitted, the committee found that Dr. Anila George is eligible for placement as Associate Professor Academic Level 13 A w.e.f 08.02.2024 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts the proposal regarding the approval of Placement/Promotion of Dr. Anila George, Assistant Professor Academic Level 12, Department of Environmental Sciences at St.John's College, Anchal, as Associate Professor Academic Level 13 A w.e.f 08.02.2024 F.N based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Anila George, Assistant Professor Academic Level 12, Department of Environmental Sciences at St.John's College, Anchal, as Associate Professor Academic Level 13 A w.e.f 08.02.2024 F.N based on UGC Regulations 2018,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A23 ***Karmela Rani Training College,Kollam - Proposal for the approval of the Placement/ Promotion of Dr.Priya Dominic, Assistant Professor in Education (Social Science) Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 22.09.2020.***

(33502/AcF1/2022/UOK)

The Principal i/c, Karmela Rani Training College, Kollam has forwarded a proposal for approval of the Placement/Promotion of Dr. Priya Dominic Assistant Professor in Education (Social Science) Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 22.09.2020 as per UGC Regulations, 2018 Option B.

In this context the following are submitted

The DDO, Karmela Rani Training College, Kollam vide letter dated 29.07.2022 had forwarded the proposal for the placement/promotion of Dr. Priya Dominic, Assistant Professor of Education from Academic Level 11 to Academic Level 12, w.e.f 22.09.2020 based on UGC Regulations, 2018 Option A.

As per UGC Regulation 2018 Option A, two Refresher Courses/Research Methodology/Workshop/ Syllabus Up-gradation Workshop/Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) is required for promotion to Assistant Professor Academic Level 12.

But the Assistant Professor had completed the following courses only :

- Refresher Course from UGC- HRDC, University of Kerala, Kariavattom from 11.03.2019 to 31.03.2019.
- Participated Five Day National Workshop on 'New Technologies for Research and Innovation' organised by Centre for Educational Technology, Department of Education, University of Kerala from 20.03.2017 to 24.03.2017. As per U.O Ac.FIII/24522/2020 dated 19.01.2022 Refresher/ Orientation/Short Term Courses coordinated by Colleges in association with University and University Departments can be considered for CAS Promotion.
- Six days FDP - A short term Course on 'Techno- Pedagogical aspect of global competency in higher education' organised by NSS Training College, Ottapalam in collaboration with NSS Training College, Pandalam and NSS Training College, Changanacherry from 22.05.2020 to 27.05.2020. But as per U.O Ac.FIII/24522/2020 dated 19.01.2022, the eligibility of courses run by Institutions other than those mentioned in the said UO can be considered only with the concurrence of UGC. Hence the FDP taken by the teacher cannot be considered for Promotion.
- Participated in three days National Workshop on 'Crafting Research Proposals' organised by Govt. College of Teacher Education Thycad, Trivandrum and funded by Directorate of Collegiate Education, Trivandrum from 18.01.2017 to 20.01.2017. But it may be noted that as per UGC Regulation 2018, short term course of minimum 5 days duration can only be considered for Promotion.
- Hence the Asst. Professor required one more short term course of 5 days duration in order to be eligible for promotion on the due date as per UGC Regulations 2018 Option A.
- Since the due date of promotion of the teacher falls in 2020, the teacher can opt option B of UGC Regulations, 2018 which necessitates only one refresher course subject to acquisition of a minimum verified API score of 50 for category II & III within the assessment period. Hence the Educational agency was directed to resubmit the proposal fulfilling the conditions mentioned above as per the option B.

In response to the above letter, the Manager, Karmela Rani Training College, Kollam vide letter dated 22.11.2022 had requested for a fresh panel of Experts for constituting the Screening-Cum-Evaluation Committee in connection with the Placement/Promotion of Dr. Priya Dominic as Assistant Professor Academic level 12.

Meanwhile, the University Grant Commission vide its notification dated 31.07.2023 (3rd Amendment), had amended the UGC Regulations, 2018 and the same had been implemented in the University vide U.O No.9899/2023/UOK dated 06.12.2023

As per the 3rd amendment of UGC Regulations, 2018, "Those faculty members who have already qualified or are likely to qualify within six months (till 17 th January 2019) as per the UGC Regulations 2010, a choice may be given to them either, for being considered for promotions under the 2010 or 2018 Regulations. This option can be exercised only up to 31st December 2023 and the date of eligibility shall be retained as the date of promotion".

That is Option B can exercised by the teachers within 31.12.2023.

The University vide letter dated 03.02.2024 had forwarded the panel of subject experts to the College, for constituting the Screening-Cum-Evaluation Committee for the CAS promotion of Dr.Priya Dominic Assistant Professor Academic level 11 as Assistant Professor Academic level 12.

The Principal i/c, Karmela Rani Training College, Kollam vide letter dated 02.05.2024, has forwarded a fresh proposal for approval of the Placement/Promotion of Dr.Priya Dominic Assistant Professor in Education (Social Science) Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 22.09.2020, based on option B of UGC Regulations, 2018.

The Service details of Dr.Priya Dominic, are as follows.

Qualifications	1)M.A in Economics from University of Kerala in June 2004. 2)M.Ed from Mahatma Gandhi University in January 2007. 3)Qualified UGC NET held on 30.12.2007. 4)Awarded Ph.D in Education from University of Kerala on 25.05.2019.
Date of Birth	25.05.1982
Date of Retirement	31.05.2038
Date of first entry in to Service	22.09.2009
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor with AGP 7000 (Stage II)	22.09.2015
Date of completion of 5 years of service as Assistant Professor AGP 7000 (Academic Level 11)	21.09.2020
Proposed date of Placement to Assistant Professor Academic Level 12	22.09.2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	UGC Sponsored Refresher course conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 11.03.2019 to 31.03.2019.
Refresher / Orientation Course due	Nil
Regulation	UGC Regulations 2018, option B

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 22.09.2009 at Karmela Rani Training College,Kollam. The teacher was promoted as Assistant Professor with AGP 7000 (stage II) on 22.09.2015 and had completed 5 years of service as Asst.Professor Academic Level 11 on 21.09.2020. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 22.09.2020 .

The Assistant Professor was on deputation for the period from 02.11.2016-01.11.2018 for undergoing Ph.D Course under FDP of UGC.

As per UGC Regulations 2018, Option B, for being promoted as Assistant Professor Academic Level 12, the incumbent has to complete any one of the following Course within the assessment period.

One Refresher Course/Methodology Workshop/ Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skill Development Programmes& Faculty Development Programmes (2 weeks duration -14 days).

Here the Assistant Professor had completed UGC Sponsored Refresher course conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 11.03.2019 to 31.03.2019 within the assessment period and had completed five years of service on 21.09.2020 for being promoted as Assistant Professor Academic Level 12.

The Principal i/c Karmela Rani Training College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option B), from 2015 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations, 2018 for the CAS promotion of the incumbent.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I - Good

Category II - 230

Category III - 64

Category II+III- 294 for which the minimum required is 50 (consolidated).

As per the minutes of the Screening Committee held on 22.03.2024, the committee verified the API grades for the period from 2015-2020 and found that the teacher is eligible for placement to Assistant Professor Academic Level 12 w.e.f 22.09.2020.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In this context it may be noted that the proposal for the approval of Placement/ Promotion of Dr.Priya Dominic as Assistant Professor Academic Level 12 as well as request of the Educational agency to reconstitute Screening Committee were submitted by the Educational agency well before the issuance of the 3rd amendment of UGC Regulations 2018.Hence the proposal for the approval of Placement/ Promotion of Dr.Priya Dominic as Assistant Professor Academic Level 12 w.e.f 22.09.2020 as per option B of UGC Regulations 2018 may be considered positively.

In the light of the above facts, as per the orders of the Hon'ble Vice-chancellor, the proposal for the approval of Placement / Promotion of Dr.Priya Dominic, Assistant Professor in Education (Social Science) Academic Level 11 at Karmela Rani Training College, Kollam as Assistant Professor Academic Level 12 w.e.f 22.09.2020, as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Priya Dominic, Assistant Professor in Education (Social Science) Academic Level 11 at Karmela Rani Training College, Kollam as Assistant Professor Academic Level 12 w.e.f 22.09.2020 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A 24 SD College, Alappuzha - Proposal for the approval of Placement/ Promotion of Dr.MayaB.Nair Assistant Professor with AGP 8000 (Stage III) as Associate Professor with AGP 9000 (Stage IV) in the Department of Zoology w.e.f 10.02.2018 – reg.

(45577/AcF1/2019/UOK)

The Principal, SD College, Alappuzha, has forwarded a proposal for approval of the Placement/ Promotion of Dr. Maya.B.Nair, Assistant Professor with AGP 8000 (Stage III) as Associate Professor with AGP 9000 (Stage IV) in the Department of Zoology w.e.f 10.02.2018 as per 6th pay revision scale.

The service details of Dr. Maya.B.Nair, are as follows

Qualifications	1.M.Sc in Zoology from Mahatma Gandhi University in May1994. 2.Awarded Ph.D in Biochemistry from Mahatma Gandhi University on 31.05.2004.
Date of Birth	26.05.1972

Date of Retirement	31.05.2028
Date of first entry into service as Lecturer	10.02.2006
Date of entry into continuous service	10.02.2006
L.W.A. availed	Nil
Details of relaxation availed of	Already availed for Promotion as Assistant Professor with AGP 7000/- (on account of Ph.D).
Date of promotion as Assistant Professor with AGP 7000/- (Stage II)	10.02.2010
Date of promotion as Assistant Professor with AGP 8000/- (Stage III)	10.02.2015
Date of completion of 3 years of service as Assistant Professor with AGP 8000/- (Stage III)	09.02.2018
Proposed date of promotion as Associate Professor with AGP 9000/- (Stage IV)	10.02.2018
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	Refresher Course conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum sponsored by Rashtriya Uchchatar Shiksha Abhiyan (RUSA) from 08.11.2017 to 28.11.2017.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulations, 2018 Option A

On verification of Service Book it is seen that the teacher had entered into service as Lecturer in Zoology on 10.02.2006 at SD College, Alappuzha and it was approved by University vide U.O No.Ac.FIII/2/5908/06 dated 13.02.2007. The teacher was promoted to the posts of Assistant Professor with AGP 7000/- (stage II) and Assistant Professor with AGP 8000/- (stage III) with effect from 10.02.2010 and 10.02.2015 respectively.

It may be noted that for eligible to be placed as Associate Professor, the teacher has to undergo any one of the following as stipulated in the UGC Regulations, 2018.

Refresher Course/ Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

On verification of the proposal, the following points are noted

- The Assistant Professor had completed 3 years of service as Assistant Professor with AGP 8000/- (Stage III) on 09.02.2018.
- The Assistant Professor acquired Ph.D on 31.05.2004.
- The Assistant Professor had undergone one Refresher Course conducted by the UGC-HRDC, University of Kerala, Kariavattom sponsored by Rashtriya Uchchatar Shiksha Abhiyan (RUSA) within the assessment period.

As per U.O.No.Ac.FII/General/UGC-R-2018/2019 dated 02.09.2019, the teachers who are eligible for placement/promotion under CAS from 23.02.2016 onwards may exercise Option A or Option B of UGC Regulations, 2018. As the promotion date of the Assistant Professor falls on 10.02.2018, she can opt Option A or option B of UGC Regulations, 2018.

Hence the Assistant Professor with AGP 8000/- (Stage III) is eligible for promotion to the post of Associate Professor with AGP 9000/- (Stage IV) on 10.02.2018 as per option A of UGC Regulations, 2018.

The Principal, SD College Alappuzha has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations, 2018 option A for the assessment periods from 10.02.2015 to 09.02.2018 with recommendation of the Selection Committee duly constituted as per UGC Regulations, 2018.

The Selection Committee was conducted on 21.05.2024. Based on the assessment of the documents submitted, the committee found that Dr. Maya B Nair is eligible for placement as Associate Professor with AGP 9000/-(Stage IV) w.e.f 10.02.2018.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, as per the orders of the Hon'ble Vice Chancellor the proposal regarding the approval of Placement/Promotion of Dr. Maya B Nair, Assistant Professor with AGP 8000 (Stage III) as Associate Professor with AGP 9000 (Stage IV) in the Department of Zoology w.e.f 10.02.2018 at SD College Alappuzha based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Maya B Nair, Assistant Professor with AGP 8000 (Stage III) as Associate Professor with AGP 9000 (Stage IV) in the Department of Zoology w.e.f 10.02.2018 at SD College Alappuzha based on UGC Regulations, 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A25 Bishop Moore College Mavelikara - Proposal for the Placement/Promotion of Dr.Vidu Vijayan Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 13.09.2021- Approval-Reg.

(34528/AcF1/2020/UOK)

The DDO, Bishop Moore College, Mavelikara has forwarded a proposal for the approval of Placement/ Promotion of Dr.Vidu Vijayan, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 13.09.2021.

The Service details of Dr.Vidu Vijayan are as follows.

Qualifications	1)M.A English Language and Literature from University of Kerala in June 2009. 2)Qualified UGC-NET held on 28th December 2008 3)Awarded Ph.D from University of Kerala on 14.08.2020.
Date of Birth	01.12.1986
Date of Retirement	31.03.2043
Date of first entry in to Service	13.09.2010
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement as Assistant Professor Academic Level 11	13.09.2016
Date of completion of 5 years of service as Assistant Professor Academic Level 11	12.09.2021
Proposed date of Placement to Assistant Professor Academic Level 12	13.09.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)One week Faculty Development Programme organised under Faculty Training Centre, the Kerala State Higher Education Council from 18-22 September 2019 at MG University, Kottayam.

	2)One week online Short Term Faculty Development Programmeorganised by School of Legal Studies, Cochin University of Science and Technology in collaboration with the Kerala State Higher Education council from July 18-24, 2020. 3)Two week Faculty Development Programme from July 25 -August 10,2020 from Teaching Learning Centre, Ramanujan College University of Delhi under the aegis of Ministry of Human Resource Development PMMMNMTT.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulations, 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 13.09.2010 at Bishop Moore College, Mavelikara. The teacher was promoted as Assistant Professor Academic Level 11 on 13.09.2016 and had completed 5 years of service as Assistant Professor Academic Level 11 on 12.09.2021. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 13.09.2021.

For being promoted to Assistant Professor Academic Level 12, the incumbent has to complete any one of the following Course within the assessment period.

Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) during assessment period

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment.

It may be noted that as per U.O.No.Ac FIII/24522/2020 dated 19.01.2022, the Refresher/ Orientation/ Short Term Courses coordinated by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments be considered eligible for the CAS promotion of teachers in private colleges.

It may also be noted that as per UGC Regulations, 2018 clause 18.0, All short-term and long-duration capacity-building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline-specific areas being conducted by centres such as Schools of Education (SoEs), Teaching Learning Centres (TLCs), Faculty Development Centres(FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations.

Here the Assistant Professor had completed 5 years of service as Assistant Professor Academic level 11 and completed two short term FDPs each of one week duration and one Faculty Development Programme of two week duration within the assessment period, **hence eligible for promotion on the due date itself as per UGC Regulations 2018, Option A.**

The DDO of Bishop Moore College, Mavelikara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 13.09.2016 to 12.09.2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations, 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 16.03.2024, the committee verified the API grades for the period and found that the teacher is eligible for placement to Assistant Professor Academic Level 12 w.e.f 13.09.2021.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the Placement/ Promotion of Dr. Vidu Vijayan, Assistant Professor Academic Level 11, Department of English, Bishop Moore College, Mavelikara as Assistant Professor Academic Level 12 w.e.f 13.09.2021 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Vidu Vijayan, Assistant Professor Academic Level 11, Department of English, Bishop Moore College, Mavelikara as Assistant Professor Academic Level 12 w.e.f 13.09.2021 FN, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A26 ***Bishop Moore College Mavelikara - Proposal for the approval of the Placement/ Promotion of Smt. Julie Thomas, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 13.09.2020.***

(35608/AcF1/2024/UOK)

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal for approval of the Placement/ Promotion of Smt. Julie Thomas, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 13.09.2020.

The Service details of Smt. Julie Thomas are as follows.

Qualifications	1)M.A English Language and Literature from University of Kerala in 1998. 2)Qualified UGC-NET held in July 2000. 3)M.Phil from University of Kerala in August 2001.
Date of Birth	20.07.1975
Date of Retirement	31.03.2032
Date of first entry into Service	13.09.2010
L.W.A availed	Nil
Details of relaxation availed of	Already availed for the promotion to the post of Assistant Professor with AGP 7000/- on account of M.Phil.
Date of Placement as Assistant Professor with AGP 7000 (Stage II)	13.09.2015
Date of completion of 5 years of service as Assistant Professor with AGP 7000 (Academic Level 11)	12.09.2020
Proposed date of Placement to Assistant Professor Academic Level 12	13.09.2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)Online two week Faculty Development Programme jointly organised by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under the Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching of Ministry of Education, Bishop Moore College, Mavelikara and St.John's College, Agra from 12.01.2021 to 25.01.2021.

	2)Online One week Faculty Development Programme organised by the Internal Assurance Cell, Bishop Moore College, Mavelikara,Kerala in association with the Kerala State Higher Education Council, Thiruvananthapuram during 23.5.2020 to 29.05.2020. 3)Online One week Faculty Development Programme conducted by the Faculty Development Centre of the Kerala State Higher Education Council (KSHEC), Thiruvananthapuram hosted by Learning Centre of SNGS College, Pattambi from 23.06.2022 to 28.06.2022.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulations 2018 (Option A) 3 rd Amendment applicable

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 13.09.2010 at Bishop Moore College, Mavelikara. The teacher was promoted as Assistant Professor with AGP 7000 (stage II) on 13.09.2015 (completed 5 years of service on account of M.Phil) and had completed 5 years of service as Assistant Professor Academic Level 11 on 12.09.2020. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 13.09.2020.

For being promoted to Assistant Professor Academic Level 12, the incumbent has to complete any two of the following : Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days)within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration).

OR

Completed one MOOCs Course (With e-certification) during assessment period.

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment .

As per UGC Regulations, 2018 clause 18.0,All short-term and long-duration capacity-building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline-specific areas being conducted by centres such as Schools of Education (SoEs), Teaching Learning Centres (TLCs), Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations.

It may be noted that as per U.O.No.Ac.FIII/24522/2020 dated 19.01.2022, the Refresher/ Orientation/ Short Term Courses coordinated by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE,University and University Departments be considered eligible for the CAS promotion of teachers in private colleges.

Here the Assistant Professor had completed the mandatory courses (Faculty Development Programmes) only on 28.06.2022 ie;after the assessment period (2015-2020).

But University Grant Commission vide its 3rd amendment of UGC Regulations 2018, dated 31.07.2023, had amended the clause 6.3 VIII of UGC Regulations,2018 which read as follows: "Wherever the requirement of the Orientation Course (OC)/Refresher Course (RC) has remained incomplete, the promotions would not be held up,but these requirements should be fulfilled by 31st December 2023 or as notified by the Commission from time to time. "

After availing the eligible relaxation as per the 3rd amendment of UGC Regulations, 2018 the teacher is eligible for promotion as Assistant Professor Academic level 12 w.e.f 13.09.2020.

The Principal of Bishop Moore College, Mavelikara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2015 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 16.03.2024 the committee verified the API grades for the period and found that the teacher is eligible for placement to Assistant Professor Academic Level 12 w.e.f 13.09.2020.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the Placement/ Promotion of Smt.Julie Thomas, Assistant Professor Academic Level 11 Department of English, Bishop Moore College, Mavelikara as Assistant Professor Academic Level 12 w.e.f 13.09.2020, as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Smt.Julie Thomas, Assistant Professor Academic Level 11 Department of English, Bishop Moore College, Mavelikara as Assistant Professor Academic Level 12 w.e.f 13.09.2020, as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A27 ***Bishop Moore College Mavelikara - Proposal for the Placement/Promotion of Smt.Anusha Das, Assistant Professor Academic Level 11,Department of English as Assistant Professor Academic Level 12 w.e.f 04.01.2023-Approval-Reg.***

(30326/AcF1/2024/UOK)

The DDO,Bishop Moore College,Mavelikara has forwarded a proposal for the approval of Placement/ Promotion of Smt.Anusha Das, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 04.01.2023.

The Service details of Smt.Anusha Das are as follows.

Qualifications	1)M.A English Language and Literature from University of Kerala in May 2005. 2)Qualified UGC-NET held on 26.12.2010.
Date of Birth	10.05.1983
Date of Retirement	31.05.2039
Date of first entry in to Service	04.01.2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement as Assistant Professor with AGP 7000 (Stage II)	04.01.2018
Date of completion of 5 years of service as Assistant Professor with AGP 7000 (Academic Level 11)	03.01.2023
Proposed date of Placement to Assistant Professor Academic Level 12	04.01.2023
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)Short Term Course under Faculty Development Programme Conducted jointly by the UGC-HRDC and Department of Environmental

	<p>Sciences, University of Kerala, Kariavattom, Trivandrum from 05.03.2018 to 12.03.2018.</p> <p>2)One week Faculty Development Programme organised by Faculty Development Centre, Kerala State Higher Education Council from 18-22 September 2019 at Mahatma Gandhi University, Kottayam.</p> <p>3)One week online Faculty Development Programme organised by Internal Quality Assurance Cell, Bishop Moore College, Mavelikara during 23-29 May 2020 in association with the Kerala State Higher Education Council, Thiruvananthapuram.</p> <p>4)One week online Short Term Faculty Development Programme organised by School of Legal Studies, Cochin University of Science and Technology in collaboration with The Kerala State Higher Education Council from July 18-24, 2020.</p>
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulations 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 04.01.2012 at Bishop Moore College, Mavelikara. The teacher was promoted as Assistant Professor with AGP 7000 (stage II) on 04.01.2018 and had completed 5 years of service as Assistant Professor Academic Level 11 on 03.01.2023. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 04.01.2023.

For being promoted to Assistant Professor Academic Level 12, the incumbent has to complete any two of the following Course within the assessment period

Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) during assessment period

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment

It may be noted that as per U.O.No.Ac FIII/24522/2020 dated 19.01.2022, the Refresher/ Orientation/ Short Term Courses coordinated by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments can be considered eligible for the CAS promotion of teachers in private colleges.

Here the Assistant Professor had completed 5 years of service as Assistant Professor Academic level 11 and completed one short term Faculty Development Programme conducted by UGC HRDC and three short term Faculty Development Programmes organised/association with Kerala State Higher Education Council within the assessment period, **hence eligible for promotion on the due date itself as per UGC Regulations 2018, Option A.**

The DDO of Bishop Moore College, Mavelikara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 04.01.2018 to 03.01.2023, with recommendation of the Screening Committee, duly constituted as per UGC Regulations, 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 16.03.2024, the committee verified the API grades for the period and found that the teacher is eligible for placement to Assistant Professor Academic Level 12 w.e.f 04.01.2023.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the Placement / Promotion of Smt.AnushaDas,Assistant Professor Academic Level 11,Department of English, Bishop Moore College, Mavelikara as Assistant Professor Academic Level 12 w.e.f 04.01.2023, as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Smt.Anusha Das, Assistant Professor Academic Level 11, Department of English, Bishop Moore College, Mavelikara as Assistant Professor Academic Level 12 w.e.f 04.01.2023, as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04.A28 ***Bishop Moore College, Mavelikara -Placement/Promotion of Sri.Premjith.M.R, Assistant Professor Academic Level 10 as Assistant Professor Academic Level 11 in the Department of English, w.e.f 20.09.2016 - Approval-Reg.***

(30327/AcF1/2024/UOK)

The DDO, Bishop Moore College, Mavelikara had forwarded a proposal for the approval of the Placement/ Promotion in respect of Sri.Premjith.M.R, Assistant Professor Academic Level 10 as Assistant Professor Academic Level 11 in the Department of English, w.e.f 20.09.2016.

The Service details of Sri.Premjith.M.R are as follows.

Qualifications	1. M.A in English Language and Literature from University of Kerala in December 2006. 2.Qualified UGC NET held on 28.12.2008.
Date of Birth	30.05.1983
Date of retirement	31.05.2039
Date of first entry into Service	20.09.2010
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor Academic Level 10	19.09.2016
Date of Placement to Assistant Professor Academic Level 11	20.09.2016
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC sponsored Refresher Course from UGC-HRDC Kumaun University, Nainital (Uttarakhand) from 29.10.2018 to 21.11.2018. 2)Orientation Course from H.R.D.C (UGC-Academic Staff College) University of Hyderabad, Hyderabad from July 06 to August 02, 2017.
Refresher/ Orientation Course due	Nil
Regulation Applicable	UGC Regulations, 2018 Option A
Remarks	UGC Public notice dated 16.10.2018 applicable

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 20.09.2010 at Bishop Moore College, Mavelikara, and it was approved by University of Kerala vide U.O No. Ac FI/2/54489/2011 dated 20.04.2011. The teacher had completed 6 years of service as Assistant Professor Academic Level 10 on 19.09.2016. Hence the due date of promotion to Assistant Professor Academic Level 11 is on 20.09.2016.

The teacher hadn't attended the mandatory Refresher course and orientation course within the assessment period (2010-2016).

The University Grant Commission vide its Public Notice dated 16.10.2018 had extended the date for completing Orientation Course/Refresher Course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence the Assistant Professor is eligible for promotion on the due date itself.

As per U.O.No.Ac.FII/General/UGC-R-2018/2019 dated 02.09.2019, the teachers who are eligible for placement/promotion under CAS from 23.02.2016 onwards may exercise Option A or Option B of UGC Regulations, 2018. As the promotion date of the Assistant Professor falls on 20.09.2016 the teacher can opt Option A or option B of UGC Regulations, 2018.

Here the Assistant Professor had completed 6 years of service as Assistant Professor Academic Level 10 and completed the mandatory requirements as per UGC Regulations, 2018 Option A. Hence the Assistant Professor is eligible for promotion on the due date itself.

The DDO, Bishop Moore College, Mavelikara has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations, 2018 (Option A), from 2010 to 2016, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Cum Evaluation Committee held on 16.03.2024, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor, Academic Level 11 w.e.f 20.09.2016.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of Placement/ Promotion of Sri.Premjith M.R, Assistant Professor Academic Level 10 as Assistant Professor Academic Level 11 in the Department of English at Bishop Moore College Mavelikaraw.e.f 20.09.2016, as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Sri.Premjith M.R, Assistant Professor Academic Level 10 as Assistant Professor Academic Level 11 in the Department of English at Bishop Moore College Mavelikaraw.e.f 20.09.2016, as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A29 ***Bishop Moore College Mavelikara - Proposal for the Placement/Promotion of Dr.Divya.S Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 13.09.2021-Approval-Reg.***

34543/AcF1/2020/UOK

The DDO, Bishop Moore College, Mavelikara has forwarded a proposal for the approval of Placement/ Promotion of Dr.Divya.S, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 13.09.2021.

The Service details of Dr.Divya.S are as follows.

Qualifications	1)M.A English Language and Literature from University of Kerala in 2002. 2)Qualified UGC-NET held in December 2003. 3)Awarded Ph.D from University of Kerala on 12.09.2013
Date of Birth	03.10.1979
Date of Retirement	31.03.2036
Date of first entry in to Service	13.09.2010
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement as Assistant Professor Academic Level 11	13.09.2016
Date of completion of 5 years of service as Assistant Professor Academic Level 11	12.09.2021
Proposed date of Placement to Assistant Professor Academic Level 12	13.09.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) One week Faculty Development Programme organized by the Kerala State Higher Education Council from 6-10 February 2019. 2) One week online Faculty Development Programme organised by Internal Quality Assurance Cell, Bishop Moore College, Mavelikara during 23-29 May 2020 in association with the Kerala State Higher Education Council, Thiruvananthapuram. 3) 2-week Faculty Development Programme from July 25 -August 10, 2020 from Teaching Learning Centre, Ramanujan College University of Delhi under the aegis of Ministry of Human Resource Development PMMMMNMTT.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulations, 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 13.09.2010 at Bishop Moore College, Mavelikara. The teacher was promoted as Assistant Professor Academic Level 11 on 13.09.2016 and had completed 5 years of service as Assistant Professor Academic Level 11 on 12.09.2021. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 13.09.2021.

For being promoted to Assistant Professor Academic Level 12, the incumbent has to complete any two of the following Course within the assessment period
Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) during assessment period

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment.

It may be noted that as per U.O.No.Ac FIII/24522/2020 dated 19.01.2022, the Refresher/ Orientation/Short Term Courses coordinated by colleges in association with Government agencies like DCE, KSHCE, HRDC, KSCSTE, University and University Departments be considered eligible for the CAS promotion of teachers in private colleges.

It may also be noted that as per UGC Regulations, 2018 clause 18.0, All short-term and long-duration capacity-building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline-specific areas being conducted by centres such as Schools of Education (SoEs), Teaching Learning Centres (TLCs), Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations.

Here the Assistant Professor had completed 5 years of service as Assistant Professor Academic level 11 and completed two short term Faculty Development Programme and one Faculty Development Programme of two week duration within the assessment period, **hence eligible for promotion on the due date itself as per UGC Regulations 2018, Option A.**

The DDO of Bishop Moore College, Mavelikara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 13.09.2016 to 12.09.2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations, 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 16.03.2024, the committee verified the API grades for the period and found that the teacher is eligible for placement to Assistant Professor Academic Level 12 w.e.f 13.09.2021.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the Placement / Promotion of Dr.Divya.S, Assistant Professor Academic Level 11, Department of English, Bishop Moore College, Mavelikara as Assistant Professor Academic Level 12 w.e.f 13.09.2021, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Divya.S, Assistant Professor Academic Level 11, Department of English, Bishop Moore College, Mavelikara as Assistant Professor Academic Level 12 w.e.f 13.09.2021, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A30 Bishop Moore College Mavelikara–Placement/Promotion of Dr.D.Sajan Associate Professor, Department of Physics Academic Level 13A as Professor Academic Level 14 Approval – reg:-

(14200/AcF1/2022/UOK)

The DDO, Bishop Moore College Mavelikara has forwarded the proposal for the approval of Placement/ Promotion of Dr.D.Sajan, Associate Professor in Physics Academic Level 13A as Professor Academic Level 14 w.e.f. 02.06.2024.

The Service details of Dr.D.Sajan are as follows:

Qualifications	1.M.Sc in Physics from Bharathidasan University in April 1998. 2.M.Phil in Physics from CUSAT in March 2003. 3.Awarded Ph.D in Physics from University of Kerala on 27.09.2008.
Date of birth	13.05.1973
Date of Retirement	31.05.2029

Date of entry into service as Lecturer	02.06.2009
Date of entry into continuous service	02.06.2009
L.W.A availed without medical ground	NIL
Date of Placement to Lecturer Senior Scale	02.06.2013
Date of Promotion to Assistant Professor Stage III	02.06.2018
Date of Promotion as Associate Professor	02.06.2021
Proposed date of placement/ promotion as Professor	02.06.2024
U G C Regulation applicable	UGC Regulations,2018

The DDO, Bishop Moore College Mavelikara has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.D.Sajan as per UGC Regulations, 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor Academic Level 13A as Professor Academic Level 14 is as detailed below.

- Associate Professors who have completed three years of service in Academic Level 13A.
- A Ph.D degree in subject relevant/allied/relevant discipline.
- A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
- A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulations, 2018 .

On verification, it is seen that Dr.D.Sajan has completed three years of service as Associate Professor Academic Level 13A on 01.06.2024. He acquired Ph.D from University of Kerala on 27.09.2008.

As per the minutes of the duly constituted Selection committee for promotion under CAS held on 07.06.2024, the Associate Professor attained a verified score of 535 for which minimum required score is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded), the selection committee recommends that Dr.D.Sajan is eligible for promotion to the post of Professor Academic Level 14 w.e.f 02.06.2024.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of Placement/ Promotion of Dr.D.Sajan, Associate Professor Department of Physics Academic Level 13A as Professor Academic Level 14 w.e.f. 02.06.2024 at Bishop Moore College Mavelikara is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for verification, consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.D.Sajan, Associate Professor Academic Level 13A, Department of Physics, Bishop Moore College Mavelikara as Professor Academic Level 14 w.e.f. 02.06.2024, as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the proposal regarding the Placement/ Promotion of Dr.D.Sajan, Associate Professor, Department of Physics, Bishop Moore College, Mavelikara be kept in abeyance for the time being.

Item No.14.04 .A31 All Saints' College, Thiruvananthapuram- Placement/Promotion of Dr.Margrette Leena V, Assistant Professor in Physical Education Academic Level 12 as Associate Professor Academic Level 13 A, w.e.f. 05.01.2023 F.N.

23293/Ac F I/2021/UOK

The Principal, All Saints' College, Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion in respect of Dr. Margrette Leena V, Assistant Professor in Physical Education Academic Level 12 as Associate Professor Academic Level 13 A, in w.e.f. 05.01.2023 F.N.

The Service details of Dr. Margrette Leena V are as follows,

Qualifications	M.P.E from University of Kerala in April 2001. •Qualified UGC NET held in June 2001. •Awarded Ph.D in Physical Education from University of Kerala in 26.12.2017.
Date of Birth	02.05.1979
Date of Retirement	31.05.2035
Date of first entry in to Service	05.01.2009.
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Stage II	05.01.2015.
Date of Placement to Assistant Professor Academic Level 12.(StageIII)	05.01.2020
Date of completion of 3 years of service as Assistant Professor Academic Level 12	04.01.2023
Due date of Placement to Associate Professor Academic Level 13A	05.01.2023
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC sponsored Multidisciplinary Refresher Course in Education and Teaching Methods scheduled by UGC HRDC University of Kerala, Kariavattom from 04.03.2020 to 17.03.2020.The course was conducted from 04.03.2020 to 11.03.2020 & 29.07.2020 to 03.08.2020 due to Covid-19 interruptions.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018
Remarks	Nil

On verification of the proposal it is found that Dr. Margrette Leena V entered into service as Lecturer in the department of Physical Education at All Saints' College on 15.01.2009. The teacher had completed fourteen years of service on 04.01.2023 for being promoted as Associate Professor Academic Level 13 A, and hence the due date of promotion is on 05.01.2023 FN.

It may be noted that for eligible to be placed as Associate Professor, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here, Dr. Margrette Leena V has completed the mandatory Refresher Course within the assessment period. The teacher acquired Ph.D from University of Kerala on 26.12.2017 and has completed three years of service as Assistant Professor Academic Level 12 on 04.01.2023. Hence the teacher is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2020 to 2023 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 18.04.2024. Based on the assessment of the documents submitted, the committee found that Dr. Margrette Leena V is eligible for placement as Associate Professor Academic Level 13 A w.e.f 05.01.2023 FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the approval of Placement/Promotion of Dr.Margrette Leena V, Assistant Professor in Physical Education Academic Level 12 as Associate Professor Academic Level 13 A, w.e.f. 05.01.2023 F.N at All Saint's College,Thiruvananthapuram as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Margrette Leena V, Assistant Professor in Physical Education Academic Level 12 as Associate Professor Academic Level 13 A, w.e.f. 05.01.2023 F.N at All Saint's College,Thiruvananthapuram as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A32 ***Proposal for the Placement/Promotion in respect of Dr.Renuka O, Assistant Professor in Malayalam Academic Level 11, Department of Malayalam and Mass Communication as Assistant Professor Academic Level 12, St. Xavier's College, Thumba - Approval – reg.***

20298/Ac F I/2022/UOK

The DDO, St. Xavier's College, Thumba has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Renuka O, Assistant Professor in Malayalam Academic Level 11, Department of Malayalam and Mass Communication as Assistant Professor Academic Level 12, w.e.f 05.09.2023 F N.

The service details of Dr. Renuka O are as follows

Qualifications	1. M.A in Malayalam Language and Literature from University of Kerala in 2002. 2. Qualified UGC - NET held on 28.12.2008. 3. Ph. D from University of Kerala on 15.06.2020
Date of Birth	03.05.1974
Date of Retirement	31.05.2030
Date of first entry in to Service	05.09.2012 F N
Date of entry into continuous service	05.09.2012 F N
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of promotion as Assistant Professor Academic Level 11	05.09.2018 F N
Date of completion of 5 years of service as Assistant Professor Academic Level 11	04.09.2023
Proposed Date of promotion as Assistant Professor Academic Level 12	05.09.2023 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course from UGC-HRDC, University of Kerala, Kariavattom from 16.08.2022 to 29.08.2022. 2. Refresher Course from UGC-HRDC, University of Kerala, Kariavattom from 11.07.2023 to 24.07.2023.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 Option A

The teacher was appointed as Assistant Professor in Malayalam at St. Xavier's College, Thumbaon 05.09.2012 F N and it was approved by University of Kerala vide U.O No. Ac FIII/2/51287/2012 dated 07.01.2013. The teacher was promoted to Assistant Professor Academic Level 11 on 05.09.2018 F N and had completed 5 years of service on 04.09.2023. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 05.09.2023 F N.

Here the Assistant Professor has completed the mandatory requirements with in the assessment period. Hence the Assistant Professor is eligible for promotion on the due date itself.

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A, Assistant Professor from 2018 to 2023, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 .

As per the minutes of the Screening Committee held on 18.03.2024, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the Placement/ Promotion of Dr.Renuka.O, Assistant Professor in Malayalam Academic Level 11, Department of Malayalam and Mass Communication, St. Xavier's College, Thumba as Assistant Professor Academic Level 12 w.e.f 05.09.2023 FN as per UGC Regulation 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Renuka.O, Assistant Professor in Malayalam Academic Level 11, Department of Malayalam and Mass Communication, St. Xavier's College, Thumba as Assistant Professor Academic Level 12 w.e.f 05.09.2023 F N as per UGC Regulation 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A33 *St.John's College, Anchal - Proposal for the approval of the Placement/ Promotion of Smt. Rashmi S Pillai, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12, w.e.f 11.10.2021 F N.*

34747/Ac F I/2020/UOK

The DDO of St.John's College, Anchal has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Rashmi S Pillai, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 11.10.2021 F N.

The Service details of Smt. Rashmi S Pillai are as follows.

Qualifications	1. M.A from University of Kerala in June 2009. 2. UGC - NET held on 27.12.2009.
Date of Birth	18.02.1986
Date of Retirement	31.03.2042
Date of first entry in to Service	11.10.2010 F N
L.W.A availed without medical certificate	Nil
Details of relaxation availed of	Nil
Date of Promotion to Assistant Professor with AGP 7000 (Stage II)	11.10.2016 F N
Date of completion of 5 years of service as Assistant Professor with AGP 7000 (Academic level 11)	10.10.2021

Proposed Date of Placement to Assistant Professor Academic level 12	11.10.2021 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Two Weeks FDP on 'Quantitative Methods for Data Analysis' from 12.08.2020 to 25.08.2020 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD. 2. Two Weeks FDP on 'ICT Based New Paradigms of E-Teaching and E-Learning: Digital Pedagogy' from 15.09.2020 to 30.09.2020 organised by Department of Computer Science, Mata Sundri College for Women, University of Delhi in collaboration with Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD.
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in English on 11.10.2010 F.N in St.John's College, Anchal and it was approved by University of Kerala vide U.O No. Ac FI/2/7128/11 dated 23.06.2011. The teacher was promoted as Assistant Professor with AGP 7000 (Stage II) w.e.f 11.10.2016 F.N and has completed five years of service as Assistant Professor with AGP 7000 (Academic Level 11) on 10.10.2021. The teacher has completed the mandatory requirements for CAS Promotion with in the assessment period and hence the teacher is eligible for promotion on 11.10.2021 itself.

The DDO of St.John's College, Anchal has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes the Screening Committee held on 13.03.2024, the Screening Committee verified the API grades for the period and found that the Assistant Professor is eligible for placement as Assistant Professor Academic Level 12 w.e.f 11.10.2021 F N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, as ordered by the Hon'ble Vice Chancellor, the proposal for the approval of the Placement/ Promotion in respect of Smt. Rashmi S Pillai, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 11.10.2021 at St.John's College, Anchal as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Smt. Rashmi S. Pillai, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 11.10.2021 at St.John's College, Anchal as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A34 St.John's College, Anchal - Proposal for the approval of the Placement/ Promotion of Dr.Lalitha Joseph, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12, w.e.f 01.06.2022 F N.

34754/Ac F I/2020/UOK

The DDO of St.John's College, Anchal has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Lalitha Joseph, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 01.06.2022 F N.

The Service details of Dr.Lalitha Joseph are as follows.

Qualifications	1. M.A from M.G University in May 2002. 2. UGC Test for JRF &NET held on December 2001. 3. Ph.D from University of Kerala on 14.08.2023.
Date of Birth	21.10.1979
Date of Retirement	31.03.2036
Date of first entry in to Service	19.11.2005 F N as H.S A
Date of entry into continuous service	01.06.2011 F N
L.W.A availed without medical certificate	Nil
Details of relaxation availed of	Nil
Date of Promotion to Assistant Professor with AGP 7000 (Stage II)	01.06.2017 F N
Date of completion of 5 years of service as Assistant Professor with AGP 7000 (Academic level 11)	31.05.2022
Proposed Date of Placement to Assistant Professor Academic level 12	01.06.2022 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Two Week FDP on 'Research Methodology' from 01.10.2020 to 15.10.2020 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD. 2. Two Week online Interdisciplinary Refresher Course on 'Blended Learning and Flipped Classroom' from 08.03.2021 to 22.03.2021 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD in collaboration with GNIOT
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer in English on 01.06.2011 F.N in St.John's College, Anchal and it was approved by University of Kerala vide U.O No. Ac FI/43291/2011 dated 14.03.2012. The teacher was promoted as Assistant Professor with AGP 7000 (Stage II) w.e.f 01.06.2017 F.N and has completed five years of service as Assistant Professor with AGP 7000 (Academic Level 11) on 31.05.2022. The teacher has completed the mandatory requirements for CAS Promotion with in the assessment period and hence the teacher is eligible for promotion on 01.06.2022 F N itself.

The DDO of St.John's College, Anchal has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2017 to 2022, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes the Screening Committee held on 13.03.2024, the Screening Committee verified the API grades for the period and found that the Assistant Professor is eligible for placement as Assistant Professor Academic Level 12 w.e.f 01.06.2022 F N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, as ordered by the Hon'ble Vice Chancellor, the proposal for the approval of the Placement/Promotion in respect of Dr.Lalitha Joseph, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 01.06.2022 F N at St.John's College, Anchal as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Lalitha Joseph, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 01.06.2022 F N at St.John's College, Anchal as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .A35 ***St. Xavier's College, Thumba - Proposal for the approval of the Placement/ Promotion of Dr. Ansi Rahila, Assistant Professor Academic Level 10, Department of Commerce as Assistant Professor Academic Level 11, w.e.f 05.09.2023 F N.***

33717/Ac F I/2024/UOK

The DDO, St. Xavier's College, Thumba had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Ansi Rahila, Assistant Professor Academic Level 10, Department of Commerce as Assistant Professor Academic level 11 w.e.f 05.09.2023 F N.

The Service details of Dr. Ansi Rahila is as follows.

Qualifications	1. M.Com from University of Kerala in August 2011 2. UGC Test for NET and JRF held on 26.06.2011 3. Qualified Ph.D from University of Kerala on 13.06.2017.
Date of Birth	31.03.1988
Date of Retirement	31.03.2048
Date of first entry in to Service	05.09.2019 F N as Assistant Professor at Al-Ameen College, Edathala
Date of entry in St. Xavier's College, Thumba	30.12.2020 F N
L.W.A availed	Nil
Details of relaxation availed of	Two years on account of Ph.D
Date of completion of 4 years of service as Assistant Professor Academic Level 10	04.09.2023
Proposed Date of Placement to Assistant Professor Academic Level 11	05.09.2023 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. 4 Week Induction /Orientation Programme on "Faculty in Universities/ Colleges/ Institutes of Higher Education organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMMNMTT of MHRD from 01.09.2020 to 30.09.2020. 2. Live Online Refresher Course from UGC-HRDC, University of Kerala from 13.07.2022 to 26.07.2022.
Refresher/Orientation Course due	Nil

UGC Regulation applicable	UGC Regulation 2018 Option A
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On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service on 05.09.2019 F N as Assistant Professor at Al-Ameen College, Edathala and and it was approved by M.G University vide U.O No. 5974/ACB2/2020/MGU dated 22.10.2020. The teacher then relieved her duties at Al-Ameen College, Edathala on 29.12.2020 AN and joined duty as Assistant Professor in St. Xavier's College, Thumba on 30.12.2020 FN. The said appointment was approved by University of Kerala vide U.O No. Ac FI/6160/2021/UOK dated 11.11.2021. The Assistant Professor had completed 4 years of service on 04.09.2023 and hence the due date of promotion to Assistant Professor Academic Level 11 is on 05.09.2023 F N.

It may be noted that, as per UGC Regulation 2018, Induction Programme shall be treated at par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements.

The teacher had completed the mandatory Requirements within the assessment period. Hence the Assistant Professor is eligible for promotion on the due date itself.

The DDO, St. Xavier's College, Thumba has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2019 to 2023, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 13.03.2024, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor Academic Level 11 w.e.f 05.09.2023.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal for the approval of the Placement/ Promotion of Dr. Ansi Rahila, Assistant Professor Academic Level 10, Department of Commerce, St. Xavier's College, Thumba as Assistant Professor Academic Level 11, w.e.f 05.09.2023 F N as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Ansi Rahila, Assistant Professor Academic Level 10, Department of Commerce, St. Xavier's College, Thumba as Assistant Professor Academic Level 11, w.e.f 05.09.2023 FN as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04.A36 ***SD College Alappuzha- Allegations against Dr.Prema K.H with regard to claiming of scores, forging and the misuse of Certificate for the appointment as Principal of the College- reg.***

(13582/Ac F I/2022/UOK)

HEARING NOTE

Prof.(Dr.) G.Nagendra Prabhu, Department of Zoology, SD College, Alappuzha, who was the second rank holder to the post of Principal at SD College, Alappuzha, had made the following allegations against the appointment of Dr.Prema K.H., as Principal of the College.

I) Pro.Dr.G.NagendraPrabhu, vide letter dated 31.01.2023 had submitted a complaint against Dr.PremaK.H, who was the first rank holder to the post of Principal, regarding anomalies and non compliance of UGC Regulations 2018 in the appointment of Principal in S D College, Alappuzha stated the following points.

1. Falsely claimed a total score of 83 for developing e-contents
Dr.Prema.K.H falsely claimed 25 marks for being the Resource person for the 3 day online workshop (interdisciplinary) on open access publishing and Reference Management, Department of Chemistry,SDCollege,Alappuzha in association with Kerala State Higher Council, February 22-24,2022.The balance score of 58 was also claimed on fraudulent claims.
2. Publication in predatory inferior quality journals.
3. Increased the scores for research Publications by considering the impact Factor of some journals during the scrutiny on the date of interview- Scores for Research Publications increased from 215.8 to 226.3,during scrutiny
4. claimed scores for submitting a mere proposal copied from the internet as a Major Policy Document submitted to the Alappuzha Municipal Council and submitted during March-April 2022, just before the deadline to submit the application for Principal.
5. claimed scores for invited lectures/paper presentations in conferences organised by parent department and college.
6. Claimed scores for presenting posters in conferences by her research students-score claimed 10.

He had also stated that the above false and fraudulent claims were not scrutinized by neither subject experts nor other experts/members of the selection board nominated by the University.

In this regard the following are submitted.

- The Government had nominated its representative to the Staff Selection Committee of SD College, Alappuzha for filling up of the post of Principal, vide letter No.D2/152/2022/H.Edn dated 05.05.2022 & letter No.D2/380/2022/HEdn dated 07.11.2022.
- The Educational Agency had advertised the notification regarding the vacancies in 4 daily newspapers viz. The Kerala Kaumudi (dated 23.03.2022),Mathrubhumi (dated. 23.03.2022), The New Indian Express (dated 23.03.2022) and The Hindu (dated 23.03.2022).
- Clause V of U.G.C Regulations 2018 deals with the qualification for appointment of Principal which reads as :
 - i) A Ph.D Degree.
 - ii) Professor/Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.
 - iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
 - iv) A minimum score of 110 Research score as per Appendix II, Table 2.
- As per the minutes of the duly constituted Selection Committee held on 24.01.2023 it is specified that four candidates applied for the post of Principal. Call letters were sent to all the candidates. Two candidates appeared for the interview.
- The Selection Committee prepared the rank list as follows by adopting the criteria mentioned in UGC Regulation 2018.

Sl.No.	Name of the incumbents	verified research score	Rank
1.	Prof.(Dr.)K.H.Prema, Professor of Chemistry, SD College Alappuzha	509.3	I rank
2.	Prof.(Dr.) G.Nagendra Prabhu, Professor of Zoology, SD College Alappuzha	563.8	II rank

It may be noted that UGC Regulations stipulates the Minimum qualifications for the appointment of Principal of the College and both the incumbents had acquired the minimum Qualifications including Research score for the appointment as Principal of the College. The Selection Committee then recommended to appoint Dr.KH Prema as Principal of SD College Alappuzha as per UGC Regulations 2018.Accordingly, the Educational Agency appointed Dr.Prema K.H as the Principal of SD College, Alappuzha and submitted the proposal for approval of the appointment.

- On verification of the PBAS of Dr. Prema K.H it is noted that she Scored 25 points on 3 day Online Workshop (Inter Disciplinary) on "Open Access Publishing and Reference Management" which was delivered as MOOC with four quadrants,organised by Post Graduate Department of Chemistry and Research Centre, SD College, Alappuzha and Kerala State Higher Education Council (KSHEC) from 22.02.2022 to 24.02.2022 in the head of Development of e- content.

- The scores achieved by Dr. Prema K.H under the head "Development of e- content" were verified and awarded by the Selection Committee, constituted in accordance with UGC Regulations 2018.
 - The minimum Research Score for the appointment of Principal is 110. As per the minutes of the Selection Committee constituted for the appointment of Principal of S D College, Alappuzha, Dr. Prema K.H acquired a total Research Score of 509.3.
 - The Selection Committee has recommended to appoint Dr. K.H Prema as Principal of SD College Alappuzha as per UGC Regulations 2018.
 - All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.
- II) Meanwhile, Prof. (Dr.) G. Nagendra Prabhu vide letter dated 14.02.2023**, had submitted a representation to the Hon. Governor of Kerala, Chancellor regarding the anomalies and non-compliance of UGC Regulations, 2018 in the appointment of Dr. Prema K.H., as Principal of S D College, Alappuzha and forwarded the same to the Registrar. In the complaint, in addition to the above mentioned allegations it is stated that Dr. Prema K.H. claimed scores for student projects funded by Kerala State Science Technology & Environment under the head guide of Research Projects.
- III) Moreover, Prof. Dr. G. Nagendra Prabhu vide letter dated 11.04.2023** had submitted additional information and documents obtained through RTI Act 2005 to the Hon. Governor of Kerala, and forwarded the same to the Registrar and stated the following.
- Forged a certificate issued jointly by S.D College and KSHEC to support a false claim of developing five MOOC e-content modules in the four quadrant approach in the 3 day Online Workshop (interdisciplinary) on Open Access Publishing and Reference Management, organised by Department of Chemistry, SD College in association with KSHEC, Government of Kerala during 22-24 February 2022. Whereas the brochure, report submitted by the College and list of participants who have successfully completed the programme there was no such session included in the Syllabus.
 - Two more certificates have been produced by Dr. Prema K.H in support of the other two claims under Criterial 3 creation of ICT mediated Teaching Learning Pedagogy and development of new and innovative courses and curricula. One certificate was issued by the then Principal of SD College, Alappuzha in which Dr. Prema K.H was appreciated for the efforts in reaching out to the Students through E-content creation. On checking it it was not available in public domain. Second certificate was an undated certificate of recognition issued by T.K.M.M. College, Nangiarkulangara, Haripad certified that Dr. Prema K.H was a resource person for the academic sessions of a webinar series during 3-9 August 2021 and that she developed six modules of MOOC contents with four quadrant approach as e-contents to deliver in various sessions.
 - Dr. Prema K.H has manipulated the scores for Research Publications after submitting the application. The impact factor of journals were increased by striking off the original claimed impact factor and inserting higher values by writing in four different places. As a result the scores for Reserch Publications increased from 215.8 to 226.3, after scrutiny on the date of interview.
 - Dr. Prema K.H had claimed a score of 3 points for submitting a major Policy Document to Alleppey Municipal Council on 20.03.2022 and stated that the policy document was accepted on 07.04.2022. However the letter from the chairperson dated 07.04.2022 stated that the document was received on 06.04.2022 and not on 20.03.2022.
 - claimed scores by Dr. Prema K.H for the presentation of posters in conferences by her student, under the section on invited lectures/papers presented.
 - claimed scores for four student projects funded by Kerala State Science Technology & Environment.

- Dr.K.H.Prema had claimed 10 points for presenting 2 papers at the international Conference organised by Chemistry Department,SD College on January 17, 2020. However there are not papers but posters presented by her research student.The certificate produced are also forged since there were no paper presentation sessions other than for special invited lectures.

In the light of the recommendations of the Selection Committee for the Selection of Principal, the Syndicate at its meeting held on 26.04.2023 vide item No.56.06.A2, considered the Proposal for the approval of the appointment of Dr. Prema K.H, Professor of Chemistry, SD College Alappuzha as Principal of the college along with complaint filed by Prof.(Dr.)G Nagendra Prabhu and resolved to approve the appointment of Dr. Prema K.H, Professor of Chemistry, SD College Alappuzha as Principal of the college. Accordingly University Order No. 4415/2023/UOK Dated 23.05.2023 was issued.

Later Prof.(Dr.)G.Nagendra Prabhu had forwarded a copy of the detailed report submitted by the KSHEC to the Higher Education Department, Government of Kerala, based on his complaint (Copy of the letter is attached) in which it is stated that the template of the certificate submitted by the College for the resource persons of the workshop, was issued to Dr.Prema K.H, who figures in the list of 50 participants. Thus it appears that, the certificate has been altered after Authentication and the alteration was made with out the approval of the KSHEC.

Moreover in the light of the complaint filed by Prof.(Dr.) G.Nagendra Prabhu before the Member Secretary, Kerala State Higher Education Council (KSHEC) the Government vide its letter dated 05.12.2023 has requested the University to forward an urgent report on the Complaint,regarding the forging and the misuse of Certificate issued by the SD College, Alappuzha and Kerala State Higher Education Council (KSHEC).

The Syndicate at its meeting held on 28.12.2023, vide item no 07.25, considered the allegations made by Prof(Dr.) G.Nagendra Prabhu, against Dr.Prema KH with regard to claiming of scores, forging and the misuse of Certificate for the appointment as Principal of the College and resolved that the matter be referred to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

IV) Meanwhile Prof(Dr.) G.Nagendra prabhu vide email dated 06.03.2024 had submitted additional information and documentary evidences obtained through RTI Act of 2005 to prove the illegal activities committed by Dr.PremaK.H, Principal S D College Alappuzha for her Principalship

Moreover an email dated 08.04.2024 has been received from Dr.Parameswaran P.S, Associate Professor Department of Chemistry and IQAC Cordinator of S D College Alappuzha along with a copy of the complaint (copy attached) he had submitted to the Manager S D College Alappuzha alleging the manipulations made by Dr.K.H.Prema for the appointment as Principal of S D College Alappuzha and requested the University to take proper action against those responsible for the unethical activities.

The Education Officer, University Grants Commission vide letter No.F.No.10-58/2024 (PS/Misc.) dated 01.04.2024 sought remarks on the complaint received from Prof.(Dr.)G.Nagendra Prabhu, Head Department of Zoology SD College Alappuzha against the appointment of Principal at SD College Alappuzha.In response to which an interim reply dated 25.04.2024 has been forwarded, stating that the complaint is under the active consideration of the appropriate bodies of the University and decision taken in this regard will be intimated to the UGC in due course.

The Syndicate at its Meeting held on 12.07.2024, vide item no 12.06.A60, considered the proposal regarding the allegations made by Prof.(Dr.) G.Nagendra Prabhu, against the appointment of Dr.Prema K.H as Principal of the College with regard to claiming of scores, forging and the misuse of Certificate for along with complaint received from Dr.Parameswaran P.S, Associate Professor Department of Chemistry, S D College Alappuzha and resolved to hear Dr.Prema.K.H with regard to claiming of scores, forging and misuse of Certificate for the appointment as Principal of the College by the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

Hence as per the resolution of the Syndicate the whole matter regarding the allegations made by Prof.(Dr.) G.Nagendra Prabhu, against Dr.Prema K.H with regard to claiming of scores by forging and the misuse of Certificate for the appointment as Principal of S D College,Alappuzha, along with complaint received from Dr.Parameswaran P.S., Associate Professor Department of Chemistry, S D

College Alappuzha is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for hearing and appropriate recommendation.

Recommendation:-

The Committee considered the matter along with the email dated 22.08.2024 from Dr.Prema K.H., the respondent, stating her inconvenience in attending the hearing and recommended to reschedule the hearing to a convenient date.

The Committee further recommended to hear the petitioner, Prof. (Dr.) G. Nagendra Prabhu.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B1 ***KSMDB College,Sasthamcotta – Placement/Promotion proposal in respect of Dr. Shameena Basheer N, Assistant Professor in Physics from Assistant Professor – Academic Level 10 to Assistant Professor – Academic Level 11 w.e.f 09.03.2022 F.N. – reg:***

(32166/Ac F II/2024/UOK)

The Principal, KSMDB College,Sasthamcotta, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Shameena Basheer N, Assistant Professor, Department of Physics, KSMDB College,Sasthamcotta, from Assistant Professor – Academic Level 10 to Assistant Professor -Academic Level 11 w.e.f 09.03.2022 F.N.

The service details of Dr. Shameena Basheer N are as follows:

Qualifications	1.	M.Sc.Physics	2004	MG University
	2.	Ph.D in Physics	06/12/2014	MG University
Date of first entry in to collegiate Service	09.03.2018 F.N			
Date of completion of 4 years of service as Assistant Professor Academic Level 11	08.03.2022			
Proposed date of Placement as Assistant Professor Academic Level 11	09.03.2022 F.N			
L.W.A availed during assessment period	Nil			
Short Term Course attended, duration and name of the University.	1. Online Refresher Course - conducted by UGC – HRDC - University of Kerala from 28.09.2020 to 11.10.2020 2.Online Induction Programme- conducted by UGC – HRDC - University of Kerala from 01.03.2021 to 30.03.2021.			
Regulation applicable/Available	UGC Regulations 2018 Option A			

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in KSMDB College,Sasthamcottaw.e.f 09.03.2018 F.N. The incumbent has Ph.D in Physics and completed four years of service in Assistant Professor -Academic Level 10 on 08.03.2022 for being promoted as Assistant Professor – Academic Level 11 w.e.f 09.03.2022 F.N.

The Principal has forwarded the relevant documents, Promotion order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 27.05.2022, 11.30 A.M in the Principal's Chamber, KSMDB College,Sasthamcotta, it is stated that, all the documents with data pertaining to age, qualification and service details of the candidates such as Service Book, Qualifying Certificates, CAS report for the period 09.03.2018 to 08.03.2022 were produced for verification and scrutiny .The committee had scrutinized the PBAS Records of the work done by the teacher and her service records. It has further been stated that the grades for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding

the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f 09.03.2022 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts, the proposal regarding the placement/promotion in respect of Dr. Shameena Basheer N, Assistant Professor, Department of Physics, KSMDDB College, Sasthamcotta, from Assistant Professor – Academic Level 10 to Assistant Professor -Academic Level 11 w.e.f 09.03.2022 F.N. at KSMDDB College, Sasthamcotta is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Shameena Basheer N, Assistant Professor, Department of Physics, KSMDDB College, Sasthamcotta, from Assistant Professor – Academic Level 10 to Assistant Professor -Academic Level 11 w.e.f 09.03.2022 F.N. at KSMDDB College, Sasthamcotta as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04.B2 *KumbalathuSankupillai Memorial Devaswom Board College, Sasthamcotta - Placement/Promotion of Dr.Rathika Nath G.,Assistant Professor, Department of Chemistry from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 07.11.2016 F.N. - Approval-Reg.*

(25506/Ac F II/2024/UOK)

The Principal, KumbalathuSankupillai Memorial Devaswom Board College, Sasthamcotta had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Rathika Nath G., Assistant Professor, Department of Chemistry from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 07.11.2016 F.N.

The Service details of Dr. Rathika Nath G., are as follows:

Qualifications	M. Sc. Chemistry – University of Kerala – 1998. UGC - CSIR NET – Held in 2001. Ph. D. in Chemistry - University of Kerala – Awarded on 23.10.2003.
Date of first entry into Collegiate Service	28.09.2007 F.N.(Sree Ayyappa College, Chunkankadai, Nagercoil,Tamil Nadu)
Date of Placement / Promotion as Assistant Professor Stage II (with AGP 7000)	07.11.2011 F.N.(Tamil Nadu)
Date of Termination of Service in Sree Ayyappa College, Chunkankadai, Nagercoil	10.07.2012 A.N.
Date of Initial Appointment in University of Kerala	11.07.2012 F.N.
Proposed date of Promotion as Assistant Professor Academic Level 12	07.11.2016 F.N.
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	Special Winter School – Conducted by UGC - Academic Staff College – University of Kerala - from 28.11.2014 to 18.12.2014.
Refresher / Orientation Course due	Nil
UGC Regulations applied	UGC Regulations 2018,Option B

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in Chemistry at Sree Ayyappa College, Chunkankadai, Nagercoil, Tamil Nadu w.e.f. 28.09.2007 F.N. Later she joined KSMDDB College, Sasthamcotta w.e.f. 11/07/2012 FN. and University vide its order no.Ac.FIII/2/55751/2012 dated 20.03.2013 approved the initial appointment of Dr. Rathika Nath G as Assistant Professor in Chemistry w.e.f.11/07/2012 F.N.

As per the proceedings , K. Dis.No.973/C2/2021 dated 16.12.2022 ,of the Joint Director of Collegiate Education,Tirunelveli,the teacher was placed to Assistant Professor level Rs.15600-39100+Grade Pay 7000(i. e. Stage II) w.e.f.07.11.2011.But no University order from the concerned University regarding the aforesaid promotion was submitted and it is not clear from the proceedings that whether the CAS promotion is based on the criteria prescribed by the UGC Regulations.

Clause 10.1 of UGC Regulations 2010 provides for :

10.1. Previous regular service, whether national or international, as Assistant Professor, Associate Professor or Professor or equivalent in a University, College, National Laboratories or other scientific/professional Organizations such as the CSIR, ICAR, DRDO, UGC, ICSSR, ICHR, ICMR, DBT, etc., should be counted for direct recruitment and promotion under CAS of a teacher as Assistant Professor, Associate Professor, Professor or any other nomenclature these posts are described as per Appendix III –Table No. II

The Principal, KSMDDB College,Sasthamcotta has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option B), with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion, from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 , of the incumbent.

As per U.O.No. Ac FII/General/UGC-R-2018/2019 dated 02.09.2019 ,the teachers who are eligible for placement/promotion under CAS from 23.02.2016 onwards may exercise Option A or Option B of UGC Regulations,2018.

The proposed date of promotion of the teacher is 07.11.2016 F.N. and the college has forwarded the proposal dated 17.11.2022 and as per 3rd amendment ,the teacher is eligible to choose Option B of UGC Regulations 2018.

As per the minutes of the Screening Committee held on 20.01.2024,11 a.m. at KSMDDB College, Sasthamcotta, the committee unanimously recommended that Dr.Radhika Nath G, Assistant Professor, Department of Chemistry be granted placement to Assistant Professor Academic Level 12 w.e.f. 07.11.2016 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

The teacher had worked under the pay master,Government of Tamil Nadu from 28.09.2007 FN. to 10.07.2012 A.N. and joined University of Kerala on 11.07.2012 F.N. under the pay master Government of Kerala. Hence it is not clear that prior service of Smt.Rathika Nath.G may be counted for the CAS promotion on the light of Clause 10.1 of UGC Regulations 2010. Also it is not clear from the proceedings of the Joint Director of Collegiate Education, Tirunelveli that whether the CAS promotion of the teacher to Assistant Professor Stage 2 (with AGP 7000/-) is based on the criteria prescribed by the UGC Regulations.Thus the pay masters being different, it is not clear whether the prior service (28.09.2007 F.N. to 10.07.2012 A.N) is in accordance with Clause 10.1 of UGC Regulations 2010.

In light of the above mentioned facts, the proposal regarding the placement/promotion in respect of Dr.Rathika Nath G.,Assistant Professor, Department of Chemistry from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 07.11.2016 F.N. at KSMDDB College,Sasthamcotta is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Rathika Nath G., Assistant Professor, Department of Chemistry from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 07.11.2016 F.N. at KSMDDB College, Sasthamcotta as per the UGC Regulations 2018, and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED that the proposal regarding the Placement/ Promotion of Dr.Rathika Nath G., Assistant Professor, Department of Chemistry from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 07.11.2016 F.N. at KSMDDB College, Sasthamcotta as per the UGC Regulations 2018, be approved.

Item No.14.04 .B3 *Loyola College of Social Sciences,TVM – Placement/Promotion proposal in respect of Dr. Sabu P Thomas, Assistant Professor, Department of Social Work from Assistant Professor – Academic Level 12 to Associate Professor - Academic Level 13A w.e.f 21.10.2019 FN -Reg;*

(29697/Ac F II/2024/UOK)

The Manager, Loyola College of Social Sciences, Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Sabu P Thomas, Assistant Professor, Department of Social Work, Loyola College of Social Sciences, Thiruvananthapuram from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13 A w.e.f 21.10.2019 F.N.

The service details of Dr. Sabu P Thomas are as follows:

Qualifications	1. MA Social Work – 2001–University of Madras 2. Ph.D in Social Work –30/12/2015 - University of Kerala 3. UGC-NET-Social Work-2000-UGC
Date of first entry in to Service	21.10.2005 F.N
Date of Placement to Assistant Professor Stage II	21.10.2011 F.N.
Date of Placement to Assistant Professor Academic Level 12	21.10.2016 F.N.
Date of completion of 3 years of service as Assistant Professor Academic Level 12	20.10.2019
Proposed date of Placement as Associate Professor Academic Level 13 A	21.10.2019 F.N.
L.W.A availed	Nil
Short Term Course attended, duration and name of the University.	1. Workshop for the MSW Syllabus Revision – University of Kerala & Loyola College of Social Sciences– 23.09.2017 to 26.09.2017 (4 days) 2. Workshop for the First Degree Programme- BSW Syllabus Revision– Dept. of Sociology- University of Kerala – 20.03.2018 to 23.03.2018 (4 days) 3. Two day national workshop on Redesigning of courses for Outcome Based Education held at Department of Social Work ,SSUS,Kalady Main Centre on 28/02/2019 & 01/03/2019.(2 days)

On verification of the Service Book of Dr. Sabu P.Thomas, it is found that the teacher had entered into service as Lecturer on 21.10.2005 F.N. He had completed his six years of service for being promoted as Assistant Professor (Stage II) w.e.f 21.10.2011 FN and university issued placement/ promotion order from Stage 1-2 . He has completed another five years of service for being promoted as Assistant Professor Academic Level 12 and university issued placement/promotion order from Assistant Professor Academic Level 11 to 12 w.e.f. 21.10.2016 F.N.

He has Ph.D in Social Work and completed three years of service on Assistant Professor Academic Level 12 on 20.10.2019 for being promoted as Associate Professor -Academic level 13A w.e.f 21.10.2019 FN.

The Manager has forwarded the placement order, minutes of the selection committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Selection Committee held on 24.04.2024, 11.00 AM at Loyola College of Social Sciences, Thiruvananthapuram, it is stated that, the Committee had strictly followed the norms prescribed by the University as per UGC Regulations 2018 and Appendix(III) to U.O. No: Ad.DII/General/UGC-R 2018/2021 dated 07.05.2021 for the selection of the candidate,verified all the documents and found the candidate to be placed from Assistant Professor Academic Level 12 to Associate Professor -Academic level 13 A in Social Work w.e.f 21.10.2019 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

*One Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or **completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration**)*

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period

Here the Assistant Professor has completed the following courses within the assessment period.:

1. **Workshop for the MSW Syllabus Revision** conducted by University of Kerala & Loyola College of Social Sciences from 23.09.2017 to 26.09.2017 (**4 days duration.**)
2. **Workshop for the First Degree Programme- BSW Syllabus Revision** conducted by Dept. of Sociology,University of Kerala from 20.03.2018 to 23.03.2018 (**4 days duration.**)
3. **Two day national workshop on Redesigning of courses for Outcome Based Education** held at Department of Social Work ,SSUS,Kalady Main Centre on 28/02/2019&01/03/2019 (**2 days duration.**)

But none of the courses have 5 days duration as envisaged in the UGC Regulations 2018.

In light of the above mentioned facts and as per orders of the Vice chancellor, the proposal regarding the placement/ promotion in respect of Dr.Sabu.P.Thomas, Assistant Professor, Department of Social Work, Loyola College of Social Sciences, Thiruvananthapuram from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13 A w.e.f 21.10.2019 F.N. is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sabu.P. Thomas, Assistant Professor, Department of Social Work, Loyola College of Social Sciences, Thiruvananthapuram from Assistant Professor – Academic Level 12 to Associate Professor - Academic Level 13 A w.e.f 21.10.2019 F.N.as per the UGC Regulations 2018, and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED that the proposal regarding the Placement/ Promotion of Dr.Sabu P. Thomas, Assistant Professor, Department of Social Work, Loyola College of Social Sciences, Thiruvananthapuram from Assistant Professor – Academic Level 12 to Associate Professor - Academic Level 13 A w.e.f 21.10.2019 F.N.as per the UGC Regulations 2018, be approved.

Item No.14.04 .B4 Loyola College of Social Sciences,TVM – Placement/Promotion proposal in respect of Dr. Anitha S, Assistant Professor, Department of Personnel Management from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13A w.e.f 09.02.2023 FN -Reg:

(35683/Ac F II/2024/UOK)

The Manager, Loyola College of Social Sciences, Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Anitha S, Assistant Professor, Department of Personnel Management, Loyola College of Social Sciences, Thiruvananthapuram from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13A w.e.f 09.02.2023F.N.

The service details of Dr. Anitha S are as follows:

Qualifications	1. MSW –Labour Welfare, Industrial Relation and Personnel Management – 2000 – University of Kerala 2.UGC-NET-Personnel Management, Industrial Relations and Labour Welfare -2000-UGC 3. Ph.D in Management – 27/12/2006 - University of Kerala
Date of first entry in to Service	09.02.2011 F.N
Date of Placement to Assistant Professor Stage II	09.02.2015 F.N.
Date of Placement to Assistant Professor Academic Level 12	09.02.2020 F.N.
Date of completion of 3 years of service as Assistant Professor Academic Level 12	08.02.2023
Proposed date of Placement as Associate Professor Academic Level 13A	09.02.2023 F.N.
L.W.A availed	Nil
Short Term Course attended, duration and name of the University.	1. Refresher Course – University of Kerala– 18.11.2022 to 01.12.2022.
UGC Regulations applicable	UGC Regulations 2018 Option A

On verification of the Service Book of Dr. Anitha S , it is found that the teacher had entered into service as Lecturer on 09.02.2011 F.N . She was promoted as Assistant Professor Stage 2 (with AGP 7000/-) w.e.f. 09.02.2015 FN . Further she was promoted as Assistant Professor Academic Level 12 w.e.f. 09.02.2020 F.N..She had completed three years of service on Assistant Professor Academic Level 12 on 08.02.2023 for being promoted as Associate Professor -Academic level 13A w.e.f 09.02.2023 F N.

The Manager has forwarded the placement order, minutes of the selection committee and API Score sheet is attached on the PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Selection Committee held on 15.04.2024, 10.30 AM at Loyola College of Social Sciences, Thiruvananthapuram, it is stated that, the Committee had strictly followed the norms prescribed by the University as per UGC Regulations 2018 and Appendix(IV) to U.O. No: Ad.DII/General/UGC-R 2018/2021 dated 07.05.2021 for the selection of the candidate,verified all the documents and found the candidate to be placed from Assistant Professor Academic Level 12 to Associate Professor -Academic level 13A in Personnel Management w.e.f 09.02.2023 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee.

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/ promotion in respect of Dr. Anitha S, Assistant Professor, Department of Personnel Management, Loyola College of Social Sciences, Thiruvananthapuram from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13A w.e.f

09.02.2023F.N., is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Anitha.S, Assistant Professor, Department of Personnel Management, Loyola College of Social Sciences, Thiruvananthapuram from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13A w.e.f 09.02.2023F.N. as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04.B5 *St. Gregorios College, Kottarakkara – Placement/Promotion proposal in respect of Dr. Binil P Sasidharan, Assistant Professor in Chemistry from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 17.09.2023 FN – Reg;*

(28247/Ac F II/2024/UOK)

The Principal in charge, St. Gregorios College, Kottarakkara, has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Binil P Sasidharan, Assistant Professor in Chemistry, St. Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 FN.

The service details of Dr. Binil P Sasidharan, are as follows.

Qualifications	1.	M.Sc. Chemistry	June 2007	University of Kerala
	2.	Ph.D in Chemistry	12.02.2014	University of Kerala
Date of first entry in to Service	17.09.2014 F.N			
Date of Placement to Assistant Professor Academic Level 11	17.09.2018 FN			
Date of completion of 5 years of service as Assistant Professor Academic Level 11	16.09.2023			
Proposed date of Placement as Assistant Professor Academic Level 12	17.09.2023 FN			
L.W.A availed during assessment period	Nil			
Details of relaxation availed of	Nil			
Short Term Course attended, duration and name of the University.	1. Refresher Course - conducted by Swayam Arpit - from 01.12.2020 to 31.03.2022. 2. Refresher Course- conducted by TLC, Ramanujan College, University of Delhi under the aegis of PMMMNMTT - from 13.07.2022 to 27.07.2022			
Refresher/Orientation Course due	Nil			
Regulation applicable/available	UGC Regulation 2018 (Option A)			

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Chemistry in St. Gregorios College, Kottarakkara w.e.f 17.09.2014 FN. He was promoted to Assistant Professor Academic Level 11 w.e.f 17.09.2018 FN. He has completed five years of service in Assistant Professor -Academic Level 11 on 16.09.2023 for being promoted as Assistant Professor – Academic Level 12 w.e.f 17.09.2023 FN.

The Principal in charge has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 16.04.2024, 11.00 AM at Principal's chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 17.09.2023 FN.

It may be noted that the Screening Committee met during the period of Model Code of Conduct due to Lok Sabha election 2024.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of the above mentioned facts and as per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion in respect of Dr. Binil P Sasidharan, Assistant Professor, Department of Chemistry, St. Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 FN is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Binil P Sasidharan, Assistant Professor, Department of Chemistry, St. Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 FN as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B6 ***St. Gregorios College, Kottarakkara – Placement/Promotion proposal in respect of Ms.Bency John, Assistant Professor in Chemistry from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 16.07.2023 FN – Reg;***

(28263/Ac F II/2024/UOK)

The Principal in charge, St. Gregorios College, Kottarakkara, has forwarded a proposal regarding the Placement/Promotion in respect of Ms. Bency John, Assistant Professor in Chemistry, St. Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 16.07.2023 FN.

The service details of Ms.Bency John, are as follows.

Qualifications	1.	M.Sc. Chemistry	June 2007	University of Kerala
	2.	CSIR UGC JRF(NET)	21.06.2009	
Date of first entry in to Service	16.07.2012 F.N			
Date of Placement to Assistant Professor Stage II (with AGP 7000)	16.07.2018 FN			
Date of completion of 5 years of service as Assistant Professor Academic Level 11	15.07.2023			
Proposed date of Placement as Assistant Professor Academic Level 12	16.07.2023 FN			
L.W.A availed during assessment period	Nil			
Details of relaxation availed of	Nil			
Short Term Course attended, duration and name of the University.	1.Refresher Course- conducted by TLC, Ramanujan College, University of Delhi under the aegis of PMMMNTT - from 21.06.2022 to 05.07.2022.			

	2.Refreshers Course - SWAYAM ARPIT - from 01.12.2020 to 31.03.2021
Refresher/Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Chemistry in St. Gregorios College, Kottarakkara w.e.f 16.07.2012 F.N. She was promoted to Assistant Professor Stage II (with AGP 7000) w.e.f 16.07.2018 FN. She has completed five years of service in Assistant Professor -Academic Level 11 on 15.07.2023 for being promoted as Assistant Professor – Academic Level 12 w.e.f 16.07.2023 FN

The Principal in charge has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 16.04.2024, 11.00 AM at Principal's chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 16.07.2023 FN.

It may be noted that the Screening Committee met during the period of Model Code of Conduct due to Lok Sabha election 2024.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of the above mentioned facts and as per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion in respect of Ms.Bency John, Assistant Professor, Department of Chemistry, St. Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 16.07.2023 FN is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Ms.Bency John, Assistant Professor, Department of Chemistry, St. Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 16.07.2023 FN as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B7 ***St. Gregorios College, Kottarakkara – Placement/Promotion proposal in respect of Dr.Remya R , Assistant Professor in Chemistry from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 17.09.2023 FN – Reg;***

(28257/Ac F II/2024/UOK)

The Principal in charge, St. Gregorios College, Kottarakkara, has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Remya R, Assistant Professor in Chemistry, St. Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 FN.

The service details of Dr.RemyaR,are as follows.

Qualifications	1.	M.Sc. Chemistry	2005	University of Kerala
	2.	M.Phil	August 2007	University of Kerala
	3.	Ph.D in Chemistry	25.03.2014	University of Kerala
Date of first entry in to Service	17.09.2014 F.N			
Date of Placement to Assistant Professor Academic Level 11	17.09.2018 FN			
Date of completion of 5 years of service as Assistant Professor Academic Level 11	16.09.2023			
Proposed date of Placement as Assistant Professor Academic Level 12	17.09.2023 FN			
L.W.A availed during assessment period	Nil			
Details of relaxation availed of	Nil			
Short Term Course attended, duration and name of the University.	1. Faculty Development Programme - conducted by TLC, Ramanujan College, University of Delhi under the aegis of PMMMNMTT - from 18.05.2020 to 03.06.2020. 2. Refresher Course - conducted by TLC, Ramanujan College, University of Delhi under the aegis of PMMMNMTT - from 13.07.2022 to 27.07.2022.			
Refresher/Orientation Course due	Nil			
Regulation applicable/available	UGC Regulation 2018 (Option A)			

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Chemistry in St. Gregorios College, Kottarakkara w.e.f 17.09.2014 FN. She was promoted to Assistant Professor Academic Level 11 w.e.f 17.09.2018 FN. She has completed five years of service in Assistant Professor -Academic Level 11 on 16.09.2023 for being promoted as Assistant Professor – Academic Level 12 w.e.f 17.09.2023 FN.

The Principal in charge has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 16.04.2024, 11.00 AM at Principal's chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 17.09.2023 FN.

It may be noted that the Screening Committee met during the period of Model Code of Conduct due to Lok Sabha election 2024.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of the above mentioned facts and as per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion in respect of Dr.Remya R, Assistant Professor, Department of Chemistry, St. Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 FN is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Remya.R, Assistant Professor, Department of Chemistry, St. Gregorios College, Kottarakkara

from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 FN as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B8 **M.M.N.S.S College, Kottiyam – Placement/Promotion proposal in respect of Sri. Jayakrishnan R, Assistant Professor in English from Assistant Professor – Academic Level 10 to Assistant Professor – Academic Level 11 w.e.f 15.03.2018 FN – Reg;**

(18289/Ac F II/2024/UOK)

The D.D.O, M.M.N.S.S College, Kottiyam, has forwarded a proposal regarding the Placement/ Promotion in respect of Sri. Jayakrishnan R, Assistant Professor, Department of English, M.M.N.S.S College, Kottiyam, from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 15.03.2018 FN.

The service details of Sri. Jayakrishnan R, are as follows:

Qualifications	1.	M.A English Language and Literature	2009	University of Kerala
	2.	UGC NET	2011	UGC
Date of first entry in to Service	15.03.2012 F.N			
Date of completion of 6 years of service as Assistant Professor Academic Level 11	14.03.2018			
Proposed date of Placement as Assistant Professor Academic Level 11	15.03.2018 F.N			
L.W.A availed during assessment period	Nil			
Short Term Course attended, duration and name of the University.	1. Orientation Programme - conducted by UGC – Academic Staff College - University of Kerala from 30.01.2014 to 26.02.2014. 2.Refresher Course - conducted by UGC – HRDC - University of North Bengal from 09.01.2018 to 29.01.2018.			
Regulation applicable/Available	UGC Regulations 2018 Option A			

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in S.V.R.N.S.S College Vazhoorw.e.f 15.03.2012 FN, approved by the Registrar, MG University Further he was transferred to NSS college, Nilamelw.e.f 02/06/2015 F.N. The incumbent has completed six years of service in Assistant Professor -Academic Level 10 on 14.03.2018 for being promoted as Assistant Professor – Academic Level 11 w.e.f 15.03.2018 F.N.

The Principal has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 17.05.2022, 11.00 A.M in the Principal's Chamber, MMNSS College, Kottiyam, it is stated that, the Committee has carefully verified all the documents with data pertaining to age, qualification and service details of the candidates such as Service Book, Qualifying Certificates, PBAS Records of the work done by the teacher and their service records. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f 15.03.2018 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per orders of the Vice-Chancellor, the proposal regarding the placement/promotion in respect of Sri. Jayakrishnan R, Assistant Professor, Department of English, from Assistant Professor – Academic Level 10 to Assistant Professor – Academic Level 11 w.e.f 15.03.2018 FN at M.M.N.S.S College, Kottiyam is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Sri.Jayakrishnan R, Assistant Professor, Department of English, from Assistant Professor – Academic Level 10 to Assistant Professor -Academic Level 11 w.e.f 15.03.2018 FN at M.M.N.S.S College, Kottiyam as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B9 *M.M.N.S.S ,College Kottiyam – Placement/Promotion proposal in respect of Dr.Kavitha L, Assistant Professor in Commerce from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 08.11.2023 FN – Reg;*

(27058/Ac F II/2024/UOK)

The Drawing and Disbursing Officer, M.M.N.S.S College, Kottiyam, has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Kavitha L, Assistant Professor in Commerce, M.M.N.S.S College, Kottiyam from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 08.11.2023 FN.

The service details of Dr.Kavitha L , are as follows:

Qualifications	1.	M.Com	April 2003	University of Kerala
	2.	UGC NET	13.06.2011	UGC
	3.	Ph.D Commerce	28.02.2023	University of Kerala
Date of first entry in to Service	08.11.2012 F.N			
Date of Placement to Assistant Professor Academic Level 11	08.11.2018 FN			
Date of completion of 5 years of service as Academic Level 11	07.11.2023			
Proposed date of Placement as Assistant Professor Academic Level 12	08.11.2023 FN			
L.W.A availed during assessment period	Nil			
Short Term Course attended, duration and name of the University	1. Faculty Development Programme- Conducted by TLC, Ramanujan College, University of Delhi sponsored by PMMMMNMTT from 20.04.2020-06.05.2020 2. Refresher Course - conducted by UGC – HRDC – Aligarh Muslim University from 03.08.2021 to 16.08.2021.			
Regulations Applicable/Available	UGC Regulations 2018 Option A			

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in Commerce in N.S.S College Pandalam w.e.f 08.11.2012 F.N. She was transferred to M.M.N.S.S College, Kottiyam w.e.f 04.06.2013. She was promoted to Assistant Professor -Academic Level 11 w.e.f 08.11.2018 F.N. She has completed five years of service in Assistant Professor -Academic Level 11 on 07.11.2023 for being promoted as Assistant Professor – Academic Level 12 w.e.f 08.11.2023 F.N.

The Principal has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 07.03.2024, 10.00 AM at Principal's chamber, M.M.N.S.S College, Kottiyam, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores for various categories have been verified and the committee found that the faculty has sufficient scores in each category. It has further been stated that the committee has evaluated the performance of the faculty and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 08.11.2023 FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of the above mentioned facts and as per orders of the Vice-Chancellor, the proposal regarding the placement/promotion in respect of Dr.Kavitha L, Assistant Professor, Department of Commerce, M.M.N.S.S College, Kottiyam from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 08.11.2023 FN is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Kavitha.L, Assistant Professor, Department of Commerce, M.M.N.S.S College, Kottiyam from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 08.11.2023 FN as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B10 ***KSMDB College,Sasthamcotta – Placement/Promotion proposal in respect of Dr. Remya G R, Assistant Professor in Physics from Assistant Professor – Academic Level 10 to Assistant Professor – Academic Level 11 w.e.f 18.01.2022 FN – reg:***

(32154/Ac F II/2024/UOK)

The Principal, KSMDB College,Sasthamcotta, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Remya G R, Assistant Professor, Department of Physics, KSMDB College,Sasthamcotta, from Assistant Professor – Academic Level 10 to Assistant Professor -Academic Level 11 w.e.f 18.01.2022 FN.

The service details of Dr. Remya G R,are as follows:

Qualifications	1.	M.Sc. Physics	April 2006	Bharathidasan University, Tiruchirappally
	2.	M.Phil in Physics	March 2008	ManonmaniamSundaran ar University
	3	Ph.D in Physics	26.09.2015	University of Kerala
Date of first entry in to Service	18.01.2018 F.N			
Date of completion of 4 years of service as Assistant Professor Academic Level 11	17.01.2022 A.N			
Proposed date of Placement as Assistant Professor Academic Level 11	18.01.2022 F.N			

L.W.A availed during assessment period	Nil
Short Term Course attended, duration and name of the University.	1. Online Refresher Course - conducted by UGC – HRDC - University of Kerala from 28.09.2020 to 11.10.2020 2. Online Induction Programme- conducted by UGC – HRDC - University of Kerala from 01.03.2021 to 30.03.2021.
Regulation applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in KSMDDB College, Sasthamcottaw.e.f 18.01.2018 FN . The incumbent has Ph.D in Physics and completed four years of service in Assistant Professor -Academic Level 10 on 17.01.2022 for being promoted as Assistant Professor – Academic Level 11 w.e.f 18.01.2022 F.N.

The Principal has forwarded the relevant documents, Promotion order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 27.05.2022, 10.30 A.M in the Principal's Chamber, KSMDDB College, Sasthamcottaw.e.f, it is stated that, all the documents with data pertaining to age, qualification and service details of the candidates such as Service Book, Qualifying Certificates, CAS report for the period 18.01.2018 to 17.01.2022 were produced for verification and scrutiny .The committee had scrutinized the PBAS Records of the work done by the teacher and her service records. It has further been stated that the grades for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f 18.01.2022 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts, and as per orders of the Vice Chancellor, the proposal regarding the placement/promotion in respect of Dr.Remya G R, Assistant Professor, Department of Physics, from Assistant Professor – Academic Level 10 to Assistant Professor -Academic Level 11 w.e.f 18.01.2022 FN at KSMDDB College, Sasthamcottaw.e.f is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Remya.G.R, Assistant Professor, Department of Physics, from Assistant Professor – Academic Level 10 to Assistant Professor -Academic Level 11 w.e.f 18.01.2022 FN at KSMDDB College, Sasthamcottaw.e.f as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B11 *Loyola College of Social Sciences, TVM – Placement/Promotion proposal in respect of Dr. Prakash Pillai R, Assistant Professor, Department of Personnel Management from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13A w.e.f 14.02.2023 FN -Reg;*
(29695/Ac F II/2024/UOK)

The Manager, Loyola College of Social Sciences, Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Prakash Pillai R, Assistant Professor, Department of Personnel Management, Loyola College of Social Sciences, Thiruvananthapuram from

Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13A w.e.f 14.02.2023F.N.

The service details of Dr. Prakash Pillai R are as follows:

Qualifications	1. MSW -LabourWelfare,Industrial Relations and Personnel Management – 1997 – University of Kerala 2.UGC-NET-Labour Welfare and Industrial Relations/Labourans Social Welfare/Human Resource Management -1999-UGC 3. Ph.D in Management – 31/01/2004 - University of Kerala
Date of first entry in to Service	07.02.2011 F.N
Date of Placement to Assistant Professor Stage II(with AGP 7000)	07.02.2015 F.N.
Date of Placement to Assistant Professor Academic Level 12	14.02.2020 F.N.
Date of completion of 3 years of service as Assistant Professor Academic Level 12	13.02.2023
Proposed date of Placement as Associate Professor Academic Level 13A	14.02.2023 F.N.
L.W.A availed	Nil
Short Term Course attended, duration and name of the University.	1. Refresher Course – Goa University– 24.11.2022 to 08.12.2022.
UGC Regulation Applicable	UGC Regulations 2018 Option A

On verification of the Service Book of Dr. Prakash Pillai R , it is found that the teacher had entered into service as Lecturer on 07.02.2011 F.N. He was promoted as Assistant Professor with AGP 7000/- (Stage 2) w.e.f. 07.02.2015 F.N . Further he was promoted as Assistant Professor Academic Level 12 w.e.f. 14.02.2020 F.N .He had completed three years of service on Assistant Professor Academic Level 12 on 13.02.2023 for being promoted as Associate Professor -Academic level 13A w.e.f 14.02.2023 F.N.

The Manager has forwarded the placement order, minutes of the selection committee and API Score sheet is attached on the PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Selection Committee held on 15.04.2024, 10.30 AM at Loyola College of Social Sciences, Thiruvananthapuram, it is stated that, the Committee had strictly followed the norms prescribed by the University as per UGC Regulations 2018 and Appendix(III) to U.O. No: Ad.DII/General/UGC-R 2018/2021 dated 07.05.2021 for the selection of the candidate,verified all the documents and found the candidate to be placed from Assistant Professor Academic Level 12 to Associate Professor -Academic level 13A in Personnel Management w.e.f 14.02.2023 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee.

In the light of the above mentioned facts and as per orders of the Vice Chancellor, the proposal regarding the placement/ promotion in respect of Dr. Prakash Pillai R, Assistant Professor, Department of Personnel Management, Loyola College of Social Sciences, Thiruvananthapuram from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13A w.e.f 14.02.2023 F.N., is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Prakash Pillai R, Assistant Professor, Department of Personnel Management, Loyola College of Social Sciences, Thiruvananthapuram from Assistant Professor – Academic Level 12 to Associate Professor -Academic Level 13A w.e.f 14.02.2023 F.N. as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B12 St. Gregorios College, Kottarakkara – Placement/Promotion proposal in respect of Dr. Pinky Abraham, Assistant Professor in Chemistry from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 16.07.2023 FN – Reg;

(28253/Ac F II/2024/UOK)

The Principal in charge, St. Gregorios College, Kottarakkara, has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Pinky Abraham, Assistant Professor in Chemistry, St. Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 16.07.2023 FN.

The service details of Dr. Pinky Abraham, are as follows.

Qualifications	1.	M.Sc. Chemistry	April 2003	University of Kerala
	2.	UGC NET(M.Ed)	December 2007	-
	3.	CSIR UGC NET	June 2011	-
	4.	Ph.D in Chemistry	23.10.2020	University of Kerala
Date of first entry in to Service	16.07.2012 F.N			
Date of Placement to Assistant Professor Stage II (with AGP 7000)	16.07.2018 FN			
Date of completion of 5 years of service as Assistant Professor Academic Level 11	15.07.2023			
Proposed date of Placement as Assistant Professor Academic Level 12	16.07.2023 FN			
L.W.A availed during assessment period	Nil			
Details of relaxation availed of	Nil			
Short Term Course attended, duration and name of the University.	1.Faculty Development Programme - conducted by TLC, Ramanujan College, University of Delhi under the aegis of PMMNMTT - from 25.07.2020 to 10.08.2020. 2.Refresher Course - SWAYAM ARPIT - from 01.12.2020 to 31.03.2021			
Refresher/Orientation Course due	Nil			
Regulation applicable/available	UGC Regulation 2018 (Option A)			

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Chemistry in St. Gregorios College, Kottarakkara w.e.f 16.07.2012 F.N. She was promoted to Assistant Professor Stage II (with AGP 7000) w.e.f 16.07.2018 FN. She has completed five years of service in Assistant Professor -Academic Level 11 on 15.07.2023 for being promoted as Assistant Professor – Academic Level 12 w.e.f 16.07.2023 FN.

The Principal in charge has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 16.04.2024, 11.00 AM at Principal's chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 16.07.2023 FN

It may be noted that the Screening Committee met during the period of Model Code of Conduct due to Lok Sabha election 2024.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of the above mentioned facts and as per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion in respect of Dr. Pinky Abraham, Assistant Professor, Department of Chemistry, St. Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 16.07.2023 FN is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Pinky Abraham, Assistant Professor, Department of Chemistry, St. Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 16.07.2023 FN as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B13 ***St. Gregorios College, Kottarakkara – Placement/Promotion proposal in respect of Dr.Jisha K R, Assistant Professor in Chemistry from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 17.09.2023 FN – Reg;***

(28251/Ac F II/2024/UOK)

The Principal in charge, St. Gregorios College, Kottarakkara, has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Jisha K R, Assistant Professor in Chemistry, St. Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 FN.

The service details of Dr.Jisha K R, are as follows.

Qualifications	1.	M.Sc. Analytical Chemistry	May 2006	University of Kerala
	2.	Ph.D in Chemistry	23.08.2012	University of Kerala
Date of first entry in to Service	17.09.2014 F.N			
Date of Placement to Assistant Professor Academic Level 11	17.09.2018 FN			
Date of completion of 5 years of service as Assistant Professor Academic Level 11	16.09.2023			
Proposed date of Placement as Assistant Professor Academic Level 12	17.09.2023 FN			
L.W.A availed during assessment period	Nil			
Details of relaxation availed of	Nil			
Short Term Course attended, duration and name of the University.	1. Refresher Course – Conducted by SWAYAM ARPIT - from 01.12.2020 to 31.03.2021. 2.Refresher Course - conducted by TLC, Ramanujan College, University of Delhi under the aegis of PMMMNMTT - from 13.07.2022 to 27.07.2022.			
Refresher/Orientation Course due	Nil			
Regulation applicable/available	UGC Regulation 2018 (Option A)			

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Chemistry in St. Gregorios College, Kottarakkara w.e.f 17.09.2014 FN. She was promoted to Assistant Professor Academic Level 11 w.e.f 17.09.2018 FN. She has completed five years of service in Assistant Professor -Academic Level 11 on 16.09.2023 for being promoted as Assistant Professor – Academic Level 12 w.e.f 17.09.2023 FN.

The Principal in charge has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 16.04.2024, 11.00 AM at Principal's chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 17.09.2023 FN.

It may be noted that the Screening Committee met during the period of Model Code of Conduct due to Lok Sabha election 2024.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of the above mentioned facts and as per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion in respect of Dr.Jisha K R, Assistant Professor, Department of Chemistry, St. Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 FN is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Jisha.K.R, Assistant Professor, Department of Chemistry, St. Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 FN as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B14 *St. Gregorios College, Kottarakkara – Placement/Promotion proposal in respect of Dr.Manu V, Assistant Professor in Chemistry from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 17.09.2023 FN – Reg;*

(28255/Ac F II/2024/UOK)

The Principal in charge, St. Gregorios College, Kottarakkara, has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Manu V Assistant Professor in Chemistry, St.Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 FN.

The service details of Dr.Manu V, are as follows.

Qualifications	1.	M.Sc. Chemistry	April 2003	University of Kerala
	2.	Ph.D in Chemistry	04.11.2012	Maharaja Krishnakumarsinhji Bhavnagar University
Date of first entry in to Service	17.09.2014 F.N			
Date of Placement to Assistant Professor Academic Level 11	17.09.2018 FN			
Date of completion of 5 years of service as Assistant Professor Academic Level 11	16.09.2023			
Proposed date of Placement as Assistant	17.09.2023 FN			

Professor Academic Level 12	
L.W.A availed during assessment period	Nil
Details of relaxation availed of	Nil
Short Term Course attended, duration and name of the University.	1.Refresher Course - conducted by TLC, Ramanujan College, University of Delhi under the aegis of PMMMNMTT - from 21.06.2022 to 05.07.2022. 2.Refresher Course - conducted by UGC – HRDC - University of Kerala from 11.07.2023 to 24.07.2023.
Refresher/Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Chemistry in St. Gregorios College, Kottarakkara w.e.f 17.09.2014 FN. He was promoted to Assistant Professor Academic Level 11 w.e.f 17.09.2018 FN. He has completed five years of service in Assistant Professor -Academic Level 11 on 16.09.2023 for being promoted as Assistant Professor – Academic Level 12 w.e.f 17.09.2023 FN.

The Principal in charge has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 16.04.2024, 11.00 AM at Principal's chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 17.09.2023 FN.

It maybe noted that the Screening Committee met during the period of Model Code of Conduct due to Lok Sabha election 2024.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of the above mentioned facts and as per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion in respect of Dr.Manu V, Assistant Professor, Department of Chemistry, St. Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 FN is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Manu.V, Assistant Professor, Department of Chemistry, St. Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 FN as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B15 *M.M.N.S.S ,College Kottiyam – Placement/Promotion proposal in respect of Vidhu V.L., Assistant Professor in Commerce from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 05.09.2023 FN – Reg;*

(27052/Ac F II/2024/UOK)

The Drawing and Disbursing Officer, M.M.N.S.S College, Kottiyam, has forwarded a proposal regarding the Placement/Promotion in respect of Vidhu V.L, Assistant Professor in Commerce, M.M.N.S.S College, Kottiyam from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 05.09.2023 FN .

The service details of Vidhu V.L , are as follows:

Qualifications	1.	M.Com	May 2001	University of Kerala
	2.	UGC NET	13.06.2011	UGC
Date of first entry in to Service	05.09.2012 F.N			
Date of Placement to Assistant Professor Academic Level 11	05.09.2018 FN			
Date of completion of 5 years of service as Academic Level 11	04.09.2023			
Proposed date of Placement as Assistant Professor Academic Level 12	05.09.2023 FN			
L.W.A availed during assessment period	Nil			
Short Term Course attended, duration and name of the University.	1. Refresher Course - Conducted by UGC – HRDC – University of Kerala from 14.07.2023-27.07.2023 2. Short Term Course - conducted by UGC – HRDC – Kannur University from 21.03.2022 to 26.03.2022. 3. Faculty Development Programme - conducted by TLC, University of Delhi, under the scheme PMMMNMTT from 22.06.2021 to 28.06.2021			
Regulations Applicable/Available	UGC Regulations 2018 Option A			

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as Assistant Professor in Commerce in N.S.S College Nemmaraw.e.f 05.09.2012 F.N., approved by the Registrar, University of Calicut.Further she was transferred to N.S.S College, Nilamel w.e.f 16.09.2015. She was promoted to Assistant Professor -Academic Level 11 w.e.f 05.09.2018 FN. She was transferred to M.M.N.S.S College, Kottiyamw.e.f 05.07.2021. She has completed five years of service in Assistant Professor -Academic Level 11 on 04.09.2023 for being promoted as Assistant Professor – Academic Level 12 w.e.f 05.09.2023 .

The Principal has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 07.03.2024, 10.00 AM at Principal's chamber, M.M.N.S.S College, Kottiyam it is stated that, the Committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores for various categories have been verified and the committee found that the faculty has sufficient scores in each category. It has further been stated that the committee has evaluated the performance the faculty and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala ,the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 05.09.2023 .

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion in respect of Vidhu V.L, Assistant Professor, Department of Commerce, M.M.N.S.S College, Kottiyam from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 05.09.2023 F.N. is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Vidhu V.L, Assistant Professor, Department of Commerce, M.M.N.S.S College, Kottiyam from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 05.09.2023 F.N. as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04.B16 *N.S.S College, Nilamel -Placement/Promotion of Shyam Kumar S.U., Assistant Professor, Department of Physics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 14.09.2022 F.N. - Approval- Reg.*

(20895/Ac F II/2024/UOK)

The Principal, N.S.S College, Nilamel has forwarded a proposal regarding the Placement/ Promotion in respect of Shyam Kumar S.U., Assistant Professor, Department of Physics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 14.09.2022 F.N.

The Service details of Shyam Kumar S. U., are as follows.

Qualifications	M.Sc Physics	2006.	University of Kerala
	M.Phil Physics	June 2010	University of Kerala
	UGC NET	June 2009	-
Date of first entry into Collegiate Service	14.09.2012 F.N.		
Date of entry into continuous service	14.09.2012 F.N.		
Date of Promotion as Assistant Professor Academic Level 11	14.09.2017 F.N.		
L.W.A availed	Nil		
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. Refresher Course – TLC Ramanujan College, University of Delhi – PMMMNMTT - from 02.06.2021 – 16.06.2021. 2. Short Term Course – UGC HRDC, University of Kerala – from 23.07.2019 – 29.07.2019. 3. Short Term Course – UGC HRDC, University of Kerala – from 04.03.2022 – 10.03.2022.		
Refresher / Orientation Course due	Nil		
Proposed date of Promotion as Assistant Professor Academic Level 12	14.09.2022 F.N.		

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in Physics at N.S.S College, Nilamel w.e.f. 14.09.2012 F.N. vide U.O No. Ac F V/51288/2012 dated 14.06.2013. He was promoted as Assistant Professor Academic Level 11 w.e.f. 14.09.2017 F.N. vide U.O No. 29609/Ac F II/2020/UOK dated 17.11.2021. He had completed five years of service in Academic Level 11 on 13.09.2022, hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 14.09.2022 F.N.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 15.03.2024, 11.30 AM in the Principal's Chamber, NSS College Nilamel, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Shyam Kumar S. U., was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f. 14.09.2022 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of Shyam Kumar S. U., Assistant Professor, Department of Physics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 14.09.2022 F.N. based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Shyam Kumar S.U., Assistant Professor, Department of Physics, N.S.S College, Nilamel from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 14.09.2022 F.N. as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B17 *Mahatma Gandhi College, Thiruvananthapuram – Placement/Promotion proposal in respect of Dr.Ratheesh Kumar V.K, Assistant Professor in Chemistry from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 17.12.2022 FN – Reg;*

(21198/Ac F II/2024/UOK)

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Ratheesh Kumar V.K, Assistant Professor, Department of Chemistry, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor - Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.12.2022 FN.

The service details of Dr.Ratheesh Kumar V.K, are as follows.

Qualifications	1.	M.Sc. Analytical Chemistry	June 2004	University of Kerala
	2.	UGC JRF	January 2005	UGC
	3.	Ph.D Chemistry	26.09.2011	University of Kerala
Date of first entry in to Service	17.12.2013 FN			
Date of Placement to Assistant Professor Academic Level 11	17.12.2017 FN			
Date of completion of 5 years of service as Assistant Professor Academic Level 11	16.12.2022			
Proposed date of Placement as Assistant Professor Academic Level 12	17.12.2022 FN			
L.W.A availed during assessment period	Nil			
Short Term Course attended, duration and name of the University.	1. Faculty Development Program Conducated by TLC, SGBT Khalsa College University of Delhi under the scheme PMMMNMTT – from 15.01.2021 to 21.01.2021. 2. Faculty Development Program Conducated by UGC – HRDC - University of Kerala in collaboration with IQAC Milad E sherief Memorial College Kayamkulam - from 24.09.2020 to 30.09.2020. 3. Faculty Development Program Conducated by TLC Ramanujan College, University of Delhi under the scheme of PMMMNMTT - from 14.07.2021 to 28.07.2021.			

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Chemistry in V.T.M.N.S.S College Dhanuvachapuram w.e.f 17.12.2013 FN. He was promoted to Academic Level 11 w.e.f 17.12.2017 FN. He has completed five years of service in Assistant Professor - Academic Level 11 on 16.12.2022 for being promoted as Assistant Professor – Academic Level 12 w.e.f 17.12.2022 FN.

The Principal has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 06.03.2024, 11.30 A.M in the Principal's Chamber, Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. It has further been stated that the API scores for various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher as well as interviewing the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommended for promotion to the post of Assistant Professor -Academic level 12 w.e.f 17.12.2022 FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of the above mentioned facts and as per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion in respect of Dr.Ratheesh Kumar V.K , Assistant Professor, Department of Chemistry, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.12.2022 FN is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Ratheesh Kumar V.K, Assistant Professor, Department of Chemistry, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor Academic Level 11 to Assistant Professor - Academic Level 12 w.e.f 17.12.2022 FN as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B18 ***St. Gregorios College, Kottarakkara – Placement/Promotion proposal in respect of Dr.Seema S Nair, Assistant Professor in Statistics from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 17.09.2023 FN – Reg;***

(22597/Ac F II/2024/UOK)

The Drawing and Disbursing Officer, St. Gregorios College, Kottarakkara, has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Seema S Nair, Assistant Professor in Statistics, St. Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 FN.

The service details of Dr.Seema S Nair, are as follows.

Qualifications	1.	M.Sc. Statistics	2004	M.G University
	2.	Ph.D	2012	Banaras Hindu University
Date of first entry in to Service	17.09.2014 F.N			
Date of Placement to Assistant Professor Stage 2	17.09.2018 FN			

(with AGP Rs.7000/-)	
Date of completion of 5 years of service as Stage 2(with AGP Rs.7000/-)	16.09.2023
Proposed date of Placement as Assistant Professor Academic Level 12	17.09.2023 FN
L.W.A availed during assessment period	Nil
Short Term Course attended, duration and name of the University.	1. Short Term Course - Conducted by KUSRC in collaboration with UGC-HRDC, University of Kerala- from 13.03.2023 to 19.03.2023. 2.Short Term Course - Conducted by UGC-HRDC, North-Eastern Hill University, Shillong - from 08.12.2021 to 14.12.2021 3.Faculty Development Programme- Conducted by TLC, Ramanujan College, University of Delhi, sponsored by HRDC-PMMMMNMTT- from 12.08.2020 to 25.12.2020

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Statistics in St. Gregorios College, Kottarakkara w.e.f 17.09.2014 FN. She was promoted to Assistant Professor -Stage 2(with AGP Rs.7000/-) w.e.f 17.09.2018 FN. She has completed five years of service in Assistant Professor -Academic Level 11 on 16.09.2023 for being promoted as Assistant Professor – Academic Level 12 w.e.f 17.09.2023 FN.

The Principal has forwarded the relevant documents, Placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 18.03.2024, 11.00 AM at Principal's chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 17.09.2023 FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of the above mentioned facts and as per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion in respect of Dr.Seema S Nair, Assistant Professor, Department of Statistics, St. Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 FN is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Seema S Nair, Assistant Professor, Department of Statistics, St. Gregorios College, Kottarakkara from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 17.09.2023 FN as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B19 N.S.S College, Nilamel - Placement/Promotion of Dr. Rejani P.,Assistant Professor, Department of Chemistry from Assistant Professor Academic Level 11 toAssistant Professor Academic Level 12 - w.e.f. 03.03.2023 F.N. - Approval- Reg.

(20882/Ac F II/2024/UOK)

The Principal, N.S.S College, Nilamel had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Rejani P.,Assistant Professor, Department of Chemistry from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 03.03.2023 F.N.

The Service details of Dr. Rejani P., are as follows.

Qualifications	M.Sc Chemistry – University of Kerala – 2005. UGC NET - 2010. Ph.D- University of Kerala-2017
Date of first entry into Collegiate Service	03.03.2014 F.N.
Date of entry into continuous service	03.03.2014 F.N.
Date of Promotion as Assistant Professor Stage II	03.03.2018 F.N.
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. Refresher Course – UGC HRDC, Kannur University – from 24.11.2021 – 07.12.2021. 2. Short Term Course – UGC HRDC, Kannur University – from 26.07.2022 – 01.08.2022. 3. Refresher Course – Swayam Arpit Online Course Certification – Exam held on 16.02.2020.
Refresher / Orientation Course due	Nil
Proposed date of Promotion as Assistant Professor Academic Level 12	03.03.2023 F.N.

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in Chemistry at N.S.S College, Ottappalam w.e.f. 03.03.2014 F.N. vide U.O No. 1331/2015/Admn dated 07.02.2015 of Registrar, University of Calicut and transferred to M.M.N.S.S College, Kottiyam w.e.f. 02.06.2017. She was promoted to Assistant Professor Stage II w.e.f. 03.03.2018 F.N. vide U.O No. 29824/Ac F II/2020/UOK dated 10.11.2021. She had completed five years of service in Academic Level 11 on 02.03.2023, hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 03.03.2023 F.N.

The Principal had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2018 to 2023 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 12.03.2024 at 11.30 AM at Principal Chamber in N.S.S College, Nilamel. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Dr. Rejani P., was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f. 03.03.2023 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the placement/promotion of Dr. Rejani P., Assistant Professor, Department of Chemistry from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 03.03.2023 F.N. based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Rejani.P., Assistant Professor, Department of Chemistry, N.S.S College, Nilamel from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 03.03.2023 F.N. as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04.B20 ***MG College,Thiruvananthapuram - Appointment of Principal in charge - Nomination of Dr.Balamurali R S,Professor, Department of Zoology as Principal- in -Charge – reg.***

(30572/AcFII/2024/UOK)

The Secretary, N.S.S Colleges' Central Committee vide letter no. G/2056/1/2024 dated 01/06/2024 has requested to approve the appointment of Dr. Balamurali R S, Professor, Department of Zoology as Principal-in-Charge and Drawing Disbursing Officer at MG college, Thiruvananthapuram w.e.f. 01.06.2024 FN against the vacancy of Dr. Beena S, Principal of MG college, Thiruvananthapuram, who was retired on 31.05.2024.

It may be noted that University vide U.O No. 4988/2024/UOK dated 19/06/2024 approved the appointment of Dr.Balamurali R S as D.D.O.,MG College,Thiruvananthapuram w.e.f 01/06/2024 FN to avoid the delay in financial transactions of the college on the basis of the request from the Secretary, N.S.S Colleges' Central Committee.

The Secretary, vide letter no.G/2056/1/2024 has enclosed the Appointment letter in respect of Dr.Balamurali R S,Professor, Department of Zoology nominating him as the Principal in charge and Drawing Disbursing Officer w.e.f 01.06.2024 FN.

The Secretary, N.S.S Colleges' Central Committee further forwarded the Seniority list of MG college, Thiruvananthapuram. As per the Seniority list, Dr.Balamurali R S is in the 2nd position and the senior one has submitted his Unwillingness.

As per statutes 21-Principal responsibilities of chapter 24 of Kerala University first statutes 1977,"*in the absence of Principal, the senior most Professor or in his absence the senior most lecturer of the college shall be in charge of the duties of the Principal*".

It may be noted that a circular No.11803/Ac F II/2024/UOK dated 28.02.2024, was issued stating as: *all Educational Agencies to appoint a Principal on regular basis immediately in the Colleges where Principal post is lying vacant. In the absence of a regular Principal, the Educational agency shall appoint, the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977*".

In this context, as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the appointment of Dr.Balamurali R S, Professor, Department of Zoology as Principal-in-Charge with powers of Drawing and Disbursing Officer of MG college,Thiruvananthapuram w.e.f. 01.06.2024 FN against the vacancy of Dr. Beena S, Principal of MG college, Thiruvananthapuram, who was retired on 31.05.2024 A.N, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the appointment of Dr.Balamurali R S, Professor, Department of Zoology as Principal-in-Charge with powers of Drawing and Disbursing Officer of MG college,Thiruvananthapuram w.e.f. 01.06.2024 FN and recommended to approve the same considering the exigency of the situation causing delay in taking timely decision regarding the academic and administrative matters in the college.

The committee further recommended to direct the Secretary, N.S.S Colleges' Central Committee to initiate steps within 6 months to appoint a regular Principal in the college.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B21 ***M.M.N.S.S College Kottiyam, Kollam- Appointment of Principal in charge - Nomination of Dr.Lekshmy S,Assistant Professor, Department of Zoologyas Principal- in -Charge - Reg.***

(29361/Ac F II/2024/UOK)

The Secretary, N.S.S Colleges' Central Committee has requested to approve the appointment of Dr. Lekshmy S,Assistant Professor, Department of Zoology as Principal-in-Charge and Drawing Disbursing Officer at M.M.N.S.S College Kottiyam w.e.f. 01.06.2024 FN against the vacancy of Dr.Satheesh E.N, Principal of M.M.N.S.S College Kottiyam,who retired on 31.05.2023.

The term of appointment of Dr. Lekshmy S,Assistant Professor, Department of Zoology as the Drawing and Disbursing Officer (4th term) was expired on 31.05.2024 AN.

The Secretary, vide letter has enclosed the Appointment letter in respect of Dr.Lekshmy S,Assistant Professor, Department of Zoology nominating her as the Principal in charge and Drawing Disbursing Officer w.e.f 01.06.2024 FN onwards.

The D.D.O, further forwarded the Seniority list of M.M.N.S.S College Kottiyam as on 31.05.2024 certified by the Secretary,N.S.S Colleges' Central Committee. As per the Seniority list, Dr. Lekshmy S is the 2nd position and the senior teacher has submitted her Unwillingness to be appointed as Principal in charge.

As per Statute 21-'Principal's responsibilities' in chapter 24 of Kerala University first statutes 1977,"in the absence of Principal, the senior most Professor or in his absence the senior most lecturer of the college shall be in charge of the duties of the Principal".

It may be noted that a circular No.11803/Ac F II/2024/UOK dated 28.02.2024,was issued stating as:all Educational Agencies to appoint a Principal on regular basis immediately in the Colleges where Principal post is lying vacant. In the absence of a regular Principal, the Educational agency shall appoint, the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977".

In the light of the above mentioned facts and as per the orders of the Vice-Chancellor the proposal for the approval of the appointment of Dr. LekshmyS,Assistant Professor, Department of Zoology as Principal-in-Charge, with powers of Drawing and Disbursing Officer of M.M.N.S.S College Kottiyam, w.e.f. 01.06.2024 FN against the retirement vacancy of Dr. Satheesh.E.N, who retired on 31.05.2023 A.N, be placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of private colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the appointment of Dr. Lekshmy S,Assistant Professor, Department of Zoology as Principal-in-Charge, with powers of Drawing and Disbursing Officer of M.M.N.S.S College Kottiyam, w.e.f. 01.06.2024 FN and recommended to approve the same considering the exigency of the situation causing delay in taking timely decision regarding the academic and administrative matters in the college.

The committee further recommended to direct the Secretary, N.S.S Colleges' Central Committee to initiate steps within 6 months to appoint a regular Principal in the college.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04.B22 *N.S.S. College, Pandalam - Revising the date of Placement/Promotion of Smt. Jyolsna S., Assistant Professor Stage I, Department of Economics to Assistant Professor Stage II (with AGP 6000/- to 7000/-) - w.e.f. 12.01.2012 F.N. Approval – Reg.*

(31436/Ac F II/2024/UOK)

The Drawing and Disbursing Officer, N.S.S. College, Pandalam has forwarded a proposal (Self appraisal), regarding revising the date of Placement/Promotion in respect of Smt. Jyolsna S., Assistant Professor Stage I, Department of Economics to Assistant Professor Stage II (with AGP 6000/- to 7000/-) w.e.f 12.01.2012 F.N. It may be noted that the University had given approval for the proposal for the Placement/Promotion of Smt. Jyolsna S., as Assistant Professor Stage II w.e.f 14.01.2013 F.N. vide U.O No. 5501/2022/UOK dated 18.07.2022.

The service details of Smt. Jyolsna S. are as follows:

Qualifications	1.M.A in Economics from University of Kerala- 2000 2.UGC NET in Economics - Dec 1999
Date of first entry into service	12.01.2006 F.N. (NSS Hindu College, Changanassery)
L.W.A. availed	Nil
Proposed date of Placement/ Promotion as Assistant Professor Stage II	12.01.2012 F.N.
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	Orientation Programme – UGC Academic Staff College, University of Kerala - from 05.02.2010 to 04.03.2010. Refresher Course – UGC Academic Staff College, University of Kerala - from 02.02.2011 to 23.02.2011.
Regulation applicable/available	UGC Regulation 1998

The Principal has forwarded all the necessary supporting documents along with the proposal (Self appraisal) in respect of Smt. Jyolsna S. as per UGC Regulation 1998.

As per UO.No.Ac.FII/General/UGC-R-2010/2018 dated 30.11.2018, the Academic Council at its meeting held on 05.10.2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in Colleges and University Departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement / Promotion due up to 23.02.2016.

Smt. Jyolsna S was initially appointed as Lecturer in Economics, w.e.f 12.01.2006 F.N., in N.S.S Hindu College, Changanacherry in the leave vacancy of Sri. N. Rajeev and it was approved by M.G. University vide U.O No. 2590/B1/2007/Acad. Dated 15.11.2007, and later on expiry of leave, she was transferred to N.S.S College, Pandalam w.e.f 30.05.2008, with in the jurisdiction of University of Kerala. But, there was no provision in the University Act /Statutes for Inter University Transfer at the time of transfer. Consequently, Smt. Jyolsna S. was transferred back to N.S.S. Hindu College, Changanacherry w.e.f 01.06.2009 against a retirement vacancy by the Educational Agency. Amendment to the Act (section 64 A) detailing the Inter University Transfer came into effect only from 08.12.2009.

In response to the Judgement of the High Court dated 17.08.2022 on WP(c) 18371/2022 filed by SmtJyolsna S, the Universtiy of Kerala had heard the petitioner and had approved her service from 30.05.2008 to 31.05.2009 as a special case. The government has also approved the above period vide GO (Rt)No.69/2023/HEDN dated 14.01.2023.

The service period in respect of Smt. Jyolsna S is as follows:

Sl No	Period	College-University	Remarks
1.	From 12.01.2006 to 29.05.2008 (leave vacancy of Sri. N. Rajeev)	N.S.S.Hindu College, Changanacherry M.G University	Approved vide Order No. 2590/B1/2007/Acad dated 15.11.2007
2.	From 30.05.2008 to 31.05.2009 (Inter University transfer to Kerala University)	N.S.S College, Pandalam University of Kerala	Approval given as a special case vide UO No AcFII/647/2008 dated 14.01.2023.

3.	From 01.06.2009 to 03.06.2012 (reappointment in regular vacancy)	N.S.S.Hindu College, Changanacherry M.G. University	Approved vide order No.5267/B1/2009/Acad dated 28.11.2009
4.	From 04.06.2012 to till date (Inter University transfer)	N.S.S.College, Pandalam University of Kerala	Inter University Transfer came into effect from 08.12.2009.

The self appraisal report has been forwarded by the Drawing and Disbursing Officer and recommended the teacher for promotion to the post of Assistant Professor Stage II with effect from 12.01.2012 F.N.

The date of promotion of the incumbent is from 12.01.2012 and at that time the incumbent was working at NSS Hindu College, Changanacherry coming under MG University.

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the revision of date of Placement/Promotion of Smt. Jyolsna S., Assistant Professor Stage I, Department of Economics to Assistant Professor Stage II (with AGP 6000/- to 7000/-) w.e.f 12.01.2012 F.N. is placed before the Standing Committee of the Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of revision of date of Placement/Promotion of Smt. Jyolsna S., Assistant Professor Stage I, Department of Economics, N.S.S. College, Pandalam to Assistant Professor Stage II (with AGP 6000/- to 7000/-) w.e.f 12.01.2012 F.N. and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B23 *Christian College, Kattakada - Placement/Promotion of Smt. Viyola J. R., Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 04.06.2023 F.N. - Approval- Reg.*

(27902/Ac F II/2024/UOK)

The Drawing & Disbursing Officer, Christian College, Kattakada had forwarded a proposal regarding the Placement/Promotion in respect of Smt. Viyola J. R., Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 04.06.2023 F.N.

The Service details of Smt. Viyola J. R., are as follows.

Qualifications	M.Com – University of Kerala – 2008. UGC NET Exam Held 2011.
Date of first entry into Collegiate Service	04.06.2012 F.N.
Date of entry into continuous service	04.06.2012 F.N.
Date of Promotion as Assistant Professor Stage II	04.06.2018 F.N.
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. Faculty Development Programme – TLC Guru Angaddev – University of Delhi - PMMMNMTT – Bishopmoore College, Mavelikkara from 12.01.2021 – 25.01.2021 2. Faculty Development Programme – TLC Guru Angaddev – University of Delhi - PMMMNMTT – Guru Tegh Bahadur Khalsa College - from 25.01.2022 – 31.01.2022. 3. The Kerala State Higher Education Council - FDP on Moodle based Learning Management System and Course Design – from 18.08.2023 – 23.08.2023.
Refresher / Orientation Course due	Nil

Proposed date of Promotion as Assistant Professor Academic Level 12	04.06.2023 F.N.
Regulation applied	Option A, UGC Regulations 2018

The Drawing & Disbursing Officer has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A for the Placement / Promotion to Assistant Professor (Academic Level-12), for the assessment period from 2018 to 2023 with the recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into collegiate service as Assistant Professor in Commerce at Christian College, Kattakada w.e.f. 04.06.2012 F.N. and promoted as Assistant Professor Stage II w.e.f. 04.06.2018 F.N.. She had completed five years of service in Academic Level 11 on 03.06.2023 A.N., hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 04.06.2023 F.N.

As per UGC Regulation 2018, Option A, a teacher has to attend Two Refresher Course/ Research Methodology/ Workshop/Syllabus Up-gradation Workshop/Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes for promotion to Assistant Professor Academic Level 12 within the assessment period. The teacher in reference has completed the required Courses only on 23.08.2023.

However, as per third amendment to UGC Regulations 2018 notified via UGC Notification F No. 9-1/2010(PS/MISC) Pt.Vol.II dated 31.07.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. Hence the teacher is eligible for promotion to Assistant Professor Academic Level-12, w.e.f. 04.06.2023 F.N. itself.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 03.04.2024 at 11.30 A.M. in Christian College, Kattakada. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Smt. Viyola J. R. was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f. 04.06.2023 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of CAS Placement/ Promotion of Smt. Viyola J.R., Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 04.06.2023 F.N. based on UGC Regulations, 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Smt. Viyola.J.R., Assistant Professor, Department of Commerce, Christian College, Kattakada from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 04.06.2023 F.N. as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B24 ***St.Cyril's College, Adoor- Placement/Promotion of Dr. Siji Rachel George., Assistant Professor, Department of Political Science from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 18.12.2023 F.N. - Approval- Reg.***

(Ac F II/18057/2024/UOK)

The Drawing & Disbursing Officer, St. Cyril's College, Adoor had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Siji Rachel George., Assistant Professor, Department of Political Science from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 18.12.2023 F.N.

The Service details of Dr. Siji Rachel George are as follows.

Qualifications	M A Political Science – University of Kerala – 1999. PhD - MG University-2019 UGC NET – Held in 2010.
Date of first entry into Collegiate Service	18.12.2012 F.N.
Date of entry into continuous service	18.12.2012 F.N.
Date of Promotion as Assistant Professor Stage II	18.12.2018 F.N.
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. Refresher Course – UGC HRDC – University of Kerala – from 09.07.2019 – 22.07.2019 2. Short term Course - UGC HRDC – University of Kerala – from 23.03.2021 – 29.03.2021 3. Short term Course - UGC HRDC – Pondicherry University – from 24.12.2021 – 30.12.2021
Refresher / Orientation Course due	Nil
Proposed date of Promotion as Assistant Professor Academic Level 12	18.12.2023 F.N.

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in Political Science at St. Cyril's College, Adoor w.e.f. 18.12.2012 F.N. vide U.O No. Ac F III/1/12183/2013 dated 10.06.2013 and promoted as Assistant Professor Stage II w.e.f. 18.12.2018 F.N. vide U.O No. Ac F II/14520/2020 dated 18.12.2020. She had completed five years of service in Stage II on 17.12.2023 A.N., hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 18.12.2023 F.N.

The Principal had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2018 to 2023 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 14.03.2024 at 11.00 A.M. in St. Cyril's College, Adoor. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Dr. Siji Rachel George was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f. 18.12.2023 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/promotion of Dr. Siji Rachel George ., Assistant Professor, Department of Political Science from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 18.12.2023 F.N. based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Siji Rachel George ,Assistant Professor, Department of Political Science, St. Cyril's College, Adoor from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 18.12.2023 F.N. as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B25 **N.S.S College, Pandalam - Placement/Promotion proposal in respect of Dr.Renjusha S., Department of Chemistry from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 04.11.2020 F.N. – Reg.**

(Ac F II/15125/2024/UOK)

The Drawing and Disbursing Officer, N.S.S College, Pandalam had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Renjusha S., Department of Chemistry from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 04.11.2020F.N.

The service details of Dr. Renjusha S., are as follows.

Qualifications	M.Sc in Chemistry – University of Kerala - 2003. M.Phil Chemistry – CUSAT – 2006. UGC NET – Chemical Sciences – Held in 2005. Ph.D in Faculty of Science – CUSAT – 03.11.2012. (EC Submitted)
Date of first entry in to Collegiate Service	06.10.2008 F.N.
L.W.A availed	Nil
Date of Placement to Assistant Professor with AGP 7000/-	04.11.2012 F.N.
Date of Placement to Assistant Professor with AGP 8000/-	04.11.2017 F.N.
Proposed Date of placement to Associate Professor Academic Level 13A	04.11.2020 F.N.
Short Term Course attended, duration and name of the University.	Short Term Course – UGC HRDC – University of Kerala -from 24.10.2018 to 31.10.2018. Short Term Course – UGC HRDC – University of Kerala -from 25.09.2019 to 01.10.2019.

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Lecturer in Chemistry w.e.f. 06.10.2008 F.N. vide U.O. No.GAII/C3/3170/08 dated 19.03.2009 of Registrar, University of Calicut. The teacher was transferred to N.S.S College, Pandalam w.e.f. 05.06.2012 and further she was promoted to Assistant Professor Stage II with AGP 7000/- w.e.f. 04.11.2012 vide U.O No.Ac F II/021938/2018 dated 08.10.2018. She was promoted to Assistant Professor Academic Level 12 w.e.f. 04.11.2017 F.N. vide U.O No. 2810/2022/UOK dated 09.04.2022. The incumbent had completed her three years of service in Academic Level 12 on 03.11.2020 A.N., hence she is eligible for being promoted as Associate Professor Academic Level 13A w.e.f. 04.11.2020 F.N.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2017 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Selection Committee held on 06.02.2024, at 12.00 P.M. in the Principal's Office at N.S.S College, Pandalam, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the API scores for various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommended Dr. Renjusha.S., Department of Chemistry for promotion to the post of Associate Professor Academic Level 13A, w.e.f 04.11.2020 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

The light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/ promotion in respect of Dr. Renjusha S., Department of Chemistry from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 04.11.2020 F.N. at N.S.S College, Pandalam is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Renjusha S., Department of Chemistry from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 04.11.2020 F.N. at N.S.S College, Pandalam as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B26 ***St. Cyril’s College, Adoor - Placement/Promotion of Ms. Sowmya Mary Thomas, Assistant Professor, Department of English from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 17.12.2022 F.N. - Approval- Reg.***

Ac F II/23927/2024/UOK

The Drawing & Disbursing Officer, St. Cyril’s College, Adoor had forwarded a proposal regarding the Placement/Promotion in respect of Ms. Sowmya Mary Thomas, Assistant Professor, Department of English from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 17.12.2022 F.N.

The Service details of Ms. Sowmya Mary Thomas, are as follows.

Qualifications	M A English – M. G. University – 2010. M.Phil English - University of Kerala – 2011. UGC NET – Held in 2011.
Date of first entry into Collegiate Service	17.12.2012 F.N.
Date of entry into continuous service	17.12.2012 F.N.
Date of Promotion as Assistant Professor Academic Level 11	17.12.2017 F.N.
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. Two Week Faculty Development Programme - TLC Ramanujan College, University of Delhi - PMMMNMTT - from 25.07.2020 to 10.08.2020. 2. One Week Faculty Development Programme - TLC Ramanujan College, University of Delhi - PMMMNMTT - from 25.06.2022 to 01.07.2022. 3. One Week Faculty Development Programme - TLC Ramanujan College, University of Delhi - PMMMNMTT - from 16.07.2022 to 22.07.2022
Refresher / Orientation Course due	Nil
Proposed date of Promotion as Assistant Professor Academic Level 12	17.12.2022 F.N.

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in English at St. Cyril’s College, Adoor w.e.f. 17.12.2012 F.N. vide U.O No. Ac F III/1/12183/2013 dated 10.06.2013 and promoted as Assistant Professor Academic Level 11 w.e.f. 17.12.2017 F.N. vide U.O No. 2777/2022/UOK dated

09.04.2022. She had completed five years of service in Academic Level 11 on 16.12.2022 A.N., hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 17.12.2022F.N.

The Principal had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2017 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 25.03.2024 at 10.30 A.M. in Principal's chamber at St. Cyril's College, Adoor. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Ms. Sowmya Mary Thomas., Assistant Professor, Department of English was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f. 17.12.2022F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/promotion of Ms. Sowmya Mary Thomas, Assistant Professor, Department of English from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 17.12.2022 F.N. based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Ms.Sowmya Mary Thomas, Assistant Professor, Department of English, St. Cyril's College, Adoor from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 17.12.2022 F.N. as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B27 *Christian College, Kattakada - Placement/Promotion of Dr. Smitha Pavianose., Assistant Professor, Department of Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 03.06.2023 F.N. - Approval- Reg.*

(Ac F II/18895/2024/UOK)

The Drawing & Disbursing Officer, Christian College, Kattakada had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Smitha Pavianose., Assistant Professor, Department of Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 03.06.2023F.N.

The Service details of Dr. Smitha Pavianose are as follows:

Qualifications	M A Economics – Kannur University – 2007. M.Phil Economics – Pondicherry University – 2008. P.hD Economics – University of Kerala – 28.03.2019.
Date of first entry into Collegiate Service	03.06.2013 F.N.
Date of entry into continuous service	03.06.2013 F.N.
Date of Promotion as Assistant Professor Stage II	03.06.2018 F.N.
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. Refresher Course - UGC HRDC - University of Kerala – from 26.06.2018 – 16.07.2018.

	2. Refresher Course - UGC HRDC - University of Kerala – from 07.12.2021 – 20.12.2021.
Refresher / Orientation Course due	Nil
Proposed date of Promotion as Assistant Professor Academic Level 12	03.06.2023F.N.

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in Economics at Christian College, Kattakada w.e.f. 03.06.2013 F.N. vide U.O No. Ac F V/38494/2013 dated 28.04.2014 and promoted as Assistant Professor Stage II w.e.f. 03.06.2018 F.N. vide U.O No. Ac F II/28494/2019 dated 18.02.2020. She had completed five years of service in Academic Level 11 on 02.06.2023, hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 03.06.2023 F.N.

The Principal had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2018 to 2023 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 12.03.2024 at 10.30 A.M. in Christian College, Kattakada. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Dr. Smitha Pavianose was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f. 03.06.2023F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/promotion of Dr.Smitha Pavianose., Assistant Professor, Department of Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 03.06.2023F.N. based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Smitha Pavianose., Assistant Professor, Department of Economics, Christian College, Kattakada from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 03.06.2023 F.N. as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B28 ***St.Cyril's College, Adoor - Placement/Promotion of Dr.Shiny Kochummen, Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 06.06.2023 F.N. - Approval- Reg.***

(Ac F II/23919/2024/UOK)

The Drawing & Disbursing Officer, St. Cyril's College, Adoor had forwarded a proposal regarding the Placement/Promotion in respect of Dr. ShinyKochummen., Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 06.06.2023 F.N.

The Service details of Dr. ShinyKochummen., are as follows.

Qualifications	M.Com – University of Kerala – 2007. UGC NET – Held in 2010. Ph.D. Commerce - University of Kerala – 25.02.2022.
Date of first entry into Collegiate Service	06.06.2012 F.N.

Date of entry into continuous service	06.06.2012 F.N.
Date of Promotion as Assistant Professor Stage II	06.06.2018 F.N.
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. Refresher Course – UGC HRDC - University of Kerala – from 13.07.2022 – 26.07.2022. 2. Refresher Course - TLC Ramanujan College, University of Delhi – PMMMNMPT – from 23.10.2021 – 06.11.2021.
Refresher / Orientation Course due	Nil
Proposed date of Promotion as Assistant Professor Academic Level 12	06.06.2023 F.N.

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in Commerce at St. Cyril's College, Adoor w.e.f. 06.06.2012 F.N. vide U.O No. Ac F III/2/25345/2012 dated 19.10.2012 and promoted as Assistant Professor Stage II w.e.f. 06.06.2018 F.N. vide U.O No. Ac FII/11179/2021 dated 23.06.2021. She had completed five years of service in Academic Level 11 on 05.06.2023 A.N., hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 06.06.2023F.N.

The Principal had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2018 to 2023 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 21.03.2024 at 10.30 A.M. in Principal's chamber at St. Cyril's College, Adoor. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Dr. ShinyKochummen., Assistant Professor, Department of Commerce was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f. 06.06.2023 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/promotion of Dr. Shiny Kochummen., Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 06.06.2023 F.N. based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Shiny Kochummen., Assistant Professor, Department of Commerce, St. Cyril's College, Adoor from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 06.06.2023 F.N. as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B29 ***Christian College, Kattakada - Placement/Promotion proposal in respect of Dr. Bency Johnson., Department of Commerce from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 14.12.2022 F.N. – Reg.***

(Ac F II/24224/2024/UOK)

The Drawing and Disbursing Officer, Christian College, Kattakada had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Bency Johnson., Department of Commerce from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 14.12.2022 FN.

The service details of Dr. Bency Johnson., are as follows.

Qualifications	M.Com – University of Calicut - 2005. UGC NET – Held in 2006. Ph.D. Commerce – Bharathidasan University – May 2022.
Date of first entry in to Collegiate Service	02.06.2008F.N.
L.W.A availed	Nil
Date of Placement to Assistant Professor with AGP 7000/-	02.06.2014F.N.
Date of Placement to Assistant Professor with Academic Level 12	14.12.2019F.N..
Proposed Date of placement to Associate Professor Academic Level 13A	14.12.2022F.N.
Short Term Course attended, duration and name of the University.	Refresher Course - UGC HRDC – University of Kerala – from 17.11.2020 – 30.11.2020.

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Lecturer in Commerce at Christian College, Kattakada w.e.f. 02.06.2008 F.N. and she was promoted as Assistant Professor Stage II w.e.f. 02.06.2014 F.N. and promoted as Assistant Professor Academic Level 12 w.e.f. 14.12.2019 F.N.. The incumbent had completed her three years of service in Stage III on 13.12.2022A.N., hence she is eligible for being promoted as Associate Professor Academic Level 13A w.e.f. 14.12.2022F.N.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2019 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Selection Committee held on 15.04.2024, at 10.30 a.m. in Principal's Office, Christian College, Kattakada, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the API scores for various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommended Dr. Bency Johnson., Department of Commerce for promotion to the post of Associate Professor Academic Level 13A, w.e.f. 14.12.2022F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

The light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/ promotion in respect of Dr. Bency Johnson., Department of Commerce from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 14.12.2022F.N. at Christian College, Kattakada, is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Bency Johnson., Department of Commerce from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 14.12.2022 F.N. at Christian College, Kattakada as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B30 Christian College, Kattakada - Placement/Promotion of Dr.Shirly.O.Y., Assistant Professor, Department of Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 13.03.2022 F.N. - Approval- Reg.

28284/Ac F II/2024/UOK

The Drawing & Disbursing Officer, Christian College, Kattakada had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Shirly O. Y., Assistant Professor, Department of Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 13.03.2022 F.N.

The Service details of Dr. Shirly O. Y. are as follows:

Qualifications	M A Economics – ManonmaniamSundaranar University – April 2000 (EC Submitted). M.Phil Economics – ManonmaniamSundaranar University – April 2001 (EC Submitted). Ph.D. Economics – ManonmaniamSundaranar University – Oct 2009 (EC Submitted).
Date of first entry into Collegiate Service	13.03.2013 F.N.
Date of entry into continuous service	13.03.2013 F.N.
Date of Promotion as Assistant Professor Stage II	13.03.2017 F.N.
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. Refresher Course - UGC HRDC - Bharathiar University - Course in Economics & Econometrics – from 23.11.2018 – 13.12.2018. 2. Refresher Course - UGC HRDC - University of Kerala - Course in Women's Studies and Women Empowerment (Multidisciplinary) – from 21.01.2022 – 03.02.2022.
Refresher / Orientation Course due	Nil
Proposed date of Promotion as Assistant Professor Academic Level 12	13.03.2022 F.N.
Regulation Applicable	UGC Regulation 2018, Option A

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in Economics at Christian College, Kattakada w.e.f. 13.03.2013 F.N. and promoted as Assistant Professor Stage II w.e.f. 13.03.2017 F.N. She had completed five years of service in Assistant Professor Stage II on 12.03.2022, hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 13.03.2022 F.N.

The Principal had forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2017 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 05.04.2024 at 10.30 A.M. in Christian College, Kattakada. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Dr. Shirly O. Y. was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f. 13.03.2022 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/promotion of Dr. Shirly O.Y., Assistant Professor, Department of Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 13.03.2022 F.N. based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Shirly.O.Y., Assistant Professor, Department of Economics, Christian College, Kattakada from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 13.03.2022 F.N. as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B31 *Christian College, Kattakada - Placement/Promotion of Dr.Denesh Singh., Assistant Professor, Department of Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 03.06.2022 F.N. - Approval- Reg.*

28285/Ac F II/2024/UOK

The Drawing & Disbursing Officer, Christian College, Kattakada had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Denesh Singh., Assistant Professor, Department of Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 03.06.2022 F.N.

The Service details of Dr. Denesh Singh are as follows:

Qualifications	M A Economics – ManonmaniamSundaranar University – April 2001. M.Phil Economics – ManonmaniamSundaranar University – Dec 2002. Ph.D. Economics – ManonmaniamSundaranar University – June 2008 (EC Submitted).
Date of first entry into Collegiate Service	03.06.2013 F.N.
Date of entry into continuous service	03.06.2013 F.N.
Date of Promotion as Assistant Professor Stage II	03.06.2017 F.N.
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. Refresher Course - UGC HRDC - University of Kerala - Course in Education &Teaching Methods – from 04.03.2020 – 17.03.2020. 2. TLC - Ramanujan College, University of Delhi - PMMMNMNTT - Online Inter-Disciplinary Two-Week Refresher Course – from 07.03.2022 – 21.03.2022.
Refresher / Orientation Course due	Nil
Proposed date of Promotion as Assistant Professor Academic Level 12	03.06.2022 F.N.
Regulation Applicable	UGC Regulation 2018, Option A

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in Economics at Christian College, Kattakada w.e.f. 03.06.2013 F.N. and promoted as Assistant Professor Stage II w.e.f. 03.06.2017 F.N. She had completed five years of service in Assistant Professor Stage II on 02.06.2022, hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 03.06.2022 F.N.

The Principal had forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2017 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 05.04.2024 at 10.30 A.M. in Christian College, Kattakada. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient

scores in each category. After making detailed evaluation Dr. Denesh Singh was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f. 03.06.2022 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Denesh Singh., Assistant Professor, Department of Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 03.06.2022 F.N. based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Denesh Singh., Assistant Professor, Department of Economics, Christian College, Kattakada from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 03.06.2022 F.N. as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B32 ***V.T.M. N.S.S College, Dhanuvachapuram - Placement/Promotion proposal of Dr.Priya S., Assistant Professor in Commerce - from Assistant Professor Academic level 11 to Assistant Professor Academic level 12 w.e.f. 13.08.2023 F.N. - Approval – Reg.***

32192/Ac F II/2024/UOK

The Principal, V.T.M N.S.S College, Dhanuvachapuram had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Priya S., Assistant Professor in Commerce - from Assistant Professor Academic level 11 to Assistant Professor Academic level 12 w.e.f. 13.08.2023 F.N.

The service details of Dr. Priya S., are as follows.

Qualifications	M.Com– ManonmaniamSundaranar University– 1999. Ph.D – ManonmaniamSundaranar University – 2011.
Date of first entry into service	13.08.2014 F.N.
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	13.08.2018 F.N.
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Refresher Course – UGC - HRDC in Collaboration with Sanatana Dharma College, Alappuzha - from 28.09.2020to 11.10.2020. 2.UGC HRDC sponsored short term course - from 31.01.2023to 06.02.2023. 3. UGC HRDC sponsored short term course - from 22.03.2023to 28.03.2023.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor, Academic level 12	13.08.2023 F.N.
Regulation applicable/available	UGC Regulation 2018 (Option A)

On verification of the Service Book of the incumbent, it is found that the teacher had entered in service as Assistant Professor in Commerce at M. G. College, Tvpm w.e.f. 13.08.2014 F.N. and promoted as Assistant Professor Stage II w.e.f. 13.08.2018 F.N. She had completed five years of service in Assistant Professor Stage II on 12.08.2023 A.N., hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 13.08.2023 F.N.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Academic level 11 to Academic level 12) from the assessment periods 2018 to 2023 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018 - option A**.

In the Minutes of the Screening Committee held on 03.04.2024 at 09.30 a.m. in the Principal's chamber at V.T.M. N.S.S College, Dhanuvachapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing U.G.C norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f. 13.08.2023 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/ promotion in respect of Dr. Priya S., Assistant Professor in Commerce, V.T.M N.S.S College, Dhanuvachapuram, from Assistant Professor Academic level 11 to Assistant Professor Academic level 12 w.e.f. 13.08.2023 F.N., is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Priya S., Assistant Professor in Commerce, V.T.M N.S.S College, Dhanuvachapuram, from Assistant Professor Academic level 11 to Assistant Professor Academic level 12 w.e.f. 13.08.2023 F.N. as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B33 *V.T.M. N.S.S College, Dhanuvachapuram - Placement/Promotion proposal of Dr. Anupama M., Assistant Professor in Malayalam - from Assistant Professor Academic level 11 to Assistant Professor Academic level 12 w.e.f. 13.02.2023 F.N. - Approval – Reg.*

32190/Ac F II/2024/UOK

The Principal, V.T.M N.S.S College, Dhanuvachapuram had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Anupama M., Assistant Professor in Malayalam - from Assistant Professor Academic level 11 to Assistant Professor Academic level 12 w.e.f. 13.02.2023 F.N.

The service details of Dr. Anupama M., are as follows.

Qualifications	M A Malayalam– University of Madras– 1998. Ph.D. – Kannur University – 2010.
Date of first entry into service	13.02.2014 F.N.
L.W.A. availed	Nil
Date of placement as Assistant Professor Academic Level 11	13.02.2018 F.N.
Required years of service for Proposed Promotion	5 years

No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Refresher Course – UGC - HRDC, University of Kerala - from 09.03.2021to 22.03.2021. 2.Refresher Course – UGC - HRDC, University of Kerala - from 05.01.2022to 18.01.2022.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor, Academic level 12	13.02.2023 F.N.
Regulation applicable/available	UGC Regulation 2018 (Option A)

On verification of the Service Book of the incumbent, it is found that the teacher had entered in service as Assistant Professor in Malayalam at V.T.M N.S.S College, Dhanuvachapuram w.e.f. 13.02.2014 F.N. and promoted as Assistant Professor Academic Level 11 w.e.f. 13.02.2018 F.N. She had completed five years of service in Assistant Professor Academic Level 11 on 12.02.2023 A.N., hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 13.02.2023 F.N.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Academic level 11 to Academic level 12) from the assessment periods 2018 to 2023 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018 - option A**.

In the Minutes of the Screening Committee held on 15.05.2024 at 10.00 a.m. in the Principal's chamber at V.T.M. N.S.S College, Dhanuvachapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing U.G.C norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f. 13.02.2023 F.N.

All the calculations being fully based on academic parameters,the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/ promotion in respect of Dr. Anupama M., Assistant Professor in Malayalam, V.T.M N.S.S College, Dhanuvachapuram, from Assistant Professor Academic level 11 to Assistant Professor Academic level 12 w.e.f. 13.02.2023 F.N., is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Anupama M., Assistant Professor in Malayalam, V.T.M N.S.S College, Dhanuvachapuram, from Assistant Professor Academic level 11 to Assistant Professor Academic level 12 w.e.f. 13.02.2023 F.N. as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B34 *Christian College, Kattakada - Placement/Promotion of Smt. Nicey L. John., Assistant Professor, Department of English from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 11.07.2023 F.N. - Approval- Reg.*

35314/Ac F II/2024/UOK

The Drawing & Disbursing Officer, Christian College, Kattakada had forwarded a proposal regarding the Placement/Promotion in respect of Smt. Nicey L. John., Assistant Professor, Department of English from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 11.07.2023 F.N.

The Service details of Smt. Nicey L. John., are as follows.

Qualifications	M A English Language & Literature – University of Kerala – June 2007. M.Phil in English - University of Kerala – Jan 2012. UGC NET - Exam Held on 26.06.2011
Date of first entry into Collegiate Service	11.07.2013 F.N.
Date of entry into continuous service	11.07.2013 F.N.
Date of Promotion as Assistant Professor Stage II	11.07.2018 F.N.
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. Two Week Faculty Development Programme – Guru Angaddev Teaching Learning Centre, A Centre of Ministry of Education under PMMMMNMTT – from 12.01.2021 – 25.01.2021 2. Teaching Learning Centre - Ramanujan College, University of Delhi under the aegis of Ministry of Education, PMMMMNMTT - from 18.06.2023 – 02.07.2023.
Refresher / Orientation Course due	Nil
Proposed date of Promotion as Assistant Professor Academic Level 12	11.07.2023 F.N.
Regulation applied	Option A, UGC Regulations 2018

The Drawing & Disbursing Officer has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A for the Placement/ Promotion to Assistant Professor (Academic Level-12), for the assessment period from 2018 to 2023 with the recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into collegiate service as Assistant Professor in English at Christian College, Kattakada w.e.f. 11.07.2013 F.N. and promoted as Assistant Professor Stage II w.e.f. 11.07.2018 F.N. She had completed five years of service in Academic Level 11 on 10.07.2023 A.N., hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 11.07.2023 F.N.

In the Minutes of the Screening Committee held on 18.04.2024 at Christian College, Kattakada, it is stated that, the Committee had carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing U.G.C norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f. 11.07.2023 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/ promotion in respect of Smt. Nicey L. John., Assistant Professor, Department of English from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 11.07.2023 F.N. is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Smt. Nicey L. John., Assistant Professor, Department of English, Christian College, Kattakada from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 11.07.2023 F.N.as per the UGC Regulations 2018,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B35 *Christian College, Kattakada - Placement/Promotion of Dr.Aby.R.L., Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 06.06.2022 F.N. - Approval- Reg.*

28282/Ac F II/2024/UOK

The Drawing & Disbursing Officer, Christian College, Kattakada had forwarded a proposal regarding the Placement/Promotion of Dr. Aby R. L., Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 06.06.2022 F.N.

The Service details of Dr. Aby R. L. are as follows:

Qualifications	M.Com - University of Kerala – Sep 2004. M.Phil - ManonmaniamSundaranar University – Jan 2011 (EC Submitted). Ph.D. Commerce – University of Kerala – Dec 2021. UGC NET - Held on 27.06.2010.
Date of first entry into service	06.06.2012 F.N.
Date of Promotion as Assistant Professor Stage II	06.06.2017 F.N.
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	Two Week Faculty Development Programme - Guru Angad Dev Teaching Learning Centre under the PMMMMNMTT – from 12.01.2021 – 25.01.2021. Refresher Course from UGC-HRDC, University of Kerala from 24.09.2021 to 07.10.2021.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor, Academic level 12	06.06.2022 F.N.
Regulation applicable/available	UGC Regulation 2018, Option A

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in Commerce at Christian College, Kattakada w.e.f. 06.06.2012 F.N. and promoted as Assistant Professor Stage II w.e.f. 06.06.2017 F.N. He had completed five years of service in Assistant Professor Stage II on 05.06.2022 A.N., hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 06.06.2022 F.N.

The Principal had forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2017 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 03.04.2024 at 11.30 A.M. in Christian College, Kattakada. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Dr. Aby R.L. was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f. 06.06.2022 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/promotion of Dr. Aby R.L., Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 06.06.2022 F.N. based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Aby.R.L., Assistant Professor, Department of Commerce, Christian College, Kattakada from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 06.06.2022 F.N. as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B36 K.S.M.D.B. College, Sasthamcotta - Placement/Promotion proposal of Dr.Dhanya L., Assistant Professor, Department of Hindi from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 - Approval-Reg. 35607/Ac F II/2024/UOK

The Principal, K.S.M.D.B. College, Sasthamcotta has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Dhanya L., Assistant Professor, Department of Hindi, K.S.M.D.B. College, Sasthamcotta from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 18.01.2022 FN.

The Service details of Dr. Dhanya L., are as follows.

Qualifications	1. MA Hindi – June, 2007 – University of Kerala 2. Ph.D in Hindi – 20.10.2014 – University of Kerala
Date of first entry in to Service	18.01.2018 F.N.
Date of entry into Continuous Service	18.01.2018
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course – UGC – HRDC – University of Kerala – 18.10.2019 to 31.10.2019 2. Induction Programme – UGC – HRDC - University of Kerala – 01.03.2021 to 30.03.2021
Refresher / Orientation Course due	Nil
Proposed date of Placement to Assistant Professor (Level 11)	18.01.2022
Regulation applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Hindi at K.S.M.D.B. College, Sasthamcottaw.e.f 18.01.2018 FN . She has completed four years of service in Assistant Professor -Academic Level 10 on 17.01.2022 (two year exemption as she has been awarded Ph. D). Hence the teacher is eligible for promotion as Assistant Professor – Academic Level 11 w.e.f 18.01.2022 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2018 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 29.01.2022, 11.00 AM, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor -Academic level 11 w.e.f 18.01.2022 F. N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Dhanya L., Assistant Professor, Department of Hindi, K.S.M.D.B. College, Sasthamcotta from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 18.01.2022 F.N is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Dhanya L., Assistant Professor, Department of Hindi, K.S.M.D.B. College, Sasthamcotta from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 18.01.2022 F.N as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B37 *N.S.S College, Nilamel - Placement/Promotion of Dr. Rasmi R R, Assistant Professor, Department of Malayalam from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 29.11.2022 F.N. - Approval- Reg.*

35880/Ac F II/2024/UOK

The Principal, N.S.S College, Nilamel has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Rasmi R R, Assistant Professor, Department of Malayalam from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 29.11.2022 F.N.

The Service details of Dr. Rasmi R R, are as follows

Qualifications	M.A from University of Kerala in 2002. Awarded Ph.D in Malayalam from University of Kerala in 12-03-2013.
Date of first entry into Collegiate Service/Date of entry into continuous service	29.11.2013 F.N.
Date of Promotion as Assistant Professor Stage 2(with AGP Rs.7000/-)	29.11.2017 F.N.
Date of completion of 5 years of service as Assistant Professor Academic Level 12	28.11.2022
Proposed date of Promotion as Assistant Professor Academic Level 12	29.11.2022 F.N.
L.W.A availed	Nil
Short Term Course attended, duration and name of the University.	1. Refresher Course UGC HRDC – University of Kerala - from 16.08.2022 – 29.08.2022. 2. Short Term Course – UGC HRDC – University of Kerala - from 05.11.2021 – 11.11.2021. 3. Faculty Development Program – Guru Angad Dev TLC under PMMMMNTT – from 12.01.2021 to 25.01.2021.

Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018(option A)
Remarks	Nil

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in Malayalam w.e.f. 29.11.2013 F.N. Further she was promoted as Assistant Professor Stage 2(with AGP Rs.7000/-) w.e.f. 29.11.2017 F.N. She had completed five years of service in Academic Level 11 on 28.11.2022, hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f.29.11.2022 F.N.

The Principal had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 19.03.2024, 02.30pm in the Principal's Chamber, NSS College Nilamel, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Dr. Rasmi R R was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f. 29.11.2022 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts , the proposal regarding the placement/promotion of Dr.Rasmi R.R., Assistant Professor, Department of Malayalam from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 29.11.2022 F.N. based on UGC Regulations, 2018 (option A), is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Rasmi.R.R., Assistant Professor, Department of Malayalam from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 29.11.2022 F.N. as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B38 ***K.S.M.D.B. College, Sasthamcotta - Placement/Promotion proposal of Dr.Ajayan T., Assistant Professor, Department of History from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 – Approval-Reg.***

35606/Ac F II/2024/UOK

The Principal, K.S.M.D.B. College, Sasthamcotta has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Ajayan T., Assistant Professor, Department of History, K.S.M.D.B. College, Sasthamcotta from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 06.11.2021 FN.

The Service details of Dr. Ajayan T., are as follows:

Qualifications	1. MA History from University of Kerala in 2005 2. Ph.D in History – 30.07.2015 – University of Kerala
Date of first entry into Continuous Service	06.11.2017 FN
Date of completion of 4 years of service as Assistant Professor Academic Level 10	05.11.2021
Proposed date of Placement as Assistant Professor Academic Level 11	06.11.2021 FN

L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course – UGC – HRDC – North Eastern Hill University –16.03.2021 to 30.03.2021 2. Faculty Induction Programme – TLC, IIT, Varanasi – PMMMMNMTT – 28.01.2019 to 26.02.2019
Refresher / Orientation Course due	Nil
Regulation applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in History at K.S.M.D.B. College, Sasthamcottaw.e.f 06.11.2017 FN. He has completed four years of service in Assistant Professor -Academic Level 10 on 05.11.2021 (Since two year exemption as he has been awarded Ph. D). So the teacher is eligible for promotion as Assistant Professor – Academic Level 11 w.e.f 06.11.2021 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2017 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 24.11.2021, 01.00 PM, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor -Academic level 11 w.e.f 06.11.2021 FN.

It may be noted that, Dr.Ajayan T. has attended One month Faculty Induction Programme coordinated by Teaching Learning Centre, IIT Varanasi under Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMMNMTT). The Refresher Courses/Orientation Courses coordinated by colleges in association Teaching Learning Centres under PMMMMNMTT can be considered eligible for the CAS promotion of teachers in Private Colleges vide U.O No: AcFIII/24522/2022 dtd 19.01.2022.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Ajayan T., Assistant Professor, Department of History, K.S.M.D.B. College, Sasthamcotta from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 06.11.2021 FN is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Ajayan.T., Assistant Professor, Department of History, K.S.M.D.B. College, Sasthamcotta from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 06.11.2021 FN as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B39 Loyola College of Social Sciences,Trivandrum – Placement/Promotion of Dr.Saji P Jacob, Associate Professor Academic level 13A , Department of Sociology as Professor Academic Level 14, w.e.f 01.01.2023 F N - Approval – reg:-

30342/Ac F II/2024/UOK

The Manager, Loyola College of Social Sciences,Sreekariyam,Thiruvananthapuram has forwarded a proposal for the approval of Placement/Promotion of Dr.Saji P Jacob, Associate Professor Academic level 13A Department of Sociology as Professor Academic Level 14, w.e.f 01.01.2023 F N.

The Service details of Dr.Saji P Jacob are as follows:

Qualifications	1)MA Sociology from JNU, New Delhi in 1990. 2)2)M.Phil from JNU,New Delhi in 1990-91 3)PhD in Sociology from MG University on 01.08.2000.
Date of first entry into Service	15.09.1995
Date of Birth	30.05.1968
Date of Retirement	31.05.2024
Date of placement to Lecturer Senior Scale	15.09.2000 FN
Date of promotion to Lecturer Selection Grade	15.09.2005 FN
Date of promotion to Associate Professor Stage IV(with AGP 9000)	01.09.2013 FN
Date of Appointment as Principal	28.10.2017 FN
Proposed date of promotion from Associate Professor Academic Level 13A to Professor Academic Level 14	01.01.2023 FN
L.W.A availed	1.700 days (from 01.10.2005 to 31.08.2007) 2.1096 days (from 01.09.2007 to 31.08.2010)
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Availed for Promotion from Lecturer to Lecturer Senior Scale(One Year on account of M.Phil)
U G C Regulation applicable	UGC Regulation 2018

The Manager has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Saji P Jacob as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) is as detailed below:

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr.Saji P Jacob has completed three years of service as Associate Professor in Academic Level 13A on 31.08.2016. He acquired PhD in Sociology MG University on 01.08.2000.

As per the Minutes of the meeting of the Selection committee held on 30.05.2024,the Associate Professor attained a verified score of 301, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded) out of which one was published on December 2022. The Selection Committee recommends the placement/promotion of Dr.Saji P Jacob as Professor w.e.f 01.01.2023 F.N.

As per Clause 6.3.V of UGC Regulation 2018 for the promotion under the CAS, the applicant teacher must be on the role and in active service of the University /College on the date of consideration by the Selection Committee. Even though the Associate Professor retired from service on 31.05.2024, the selection committee as per UGC Regulations 2018 was conducted on 30.05.2024, before his retirement.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In light of the above facts, the proposal regarding the approval of Placement/Promotion of Dr.Saji P Jacob, Principal & Associate Professor Academic level 13A ,Department of Social Work, as Principal & Professor Academic Level 14, w.e.f 01.01.2023 F N at Loyola College of social Sciences, Thiruvananthapuram as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Saji P Jacob, Principal & Associate Professor Academic level 13A, Department of Social Work , as Principal & Professor Academic Level 14, w.e.f 01.01.2023 F N at Loyola College of social Sciences,Thiruvananthapuram as per UGC Regulations 2018,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B40 *Loyola College of Social Sciences,Trivandrum – Placement/Promotion of Dr.Sonny Jose., Associate Professor Academic level 13A Department of Social Work as Professor Academic Level 14, w.e.f 18.07.2018 F N - Approval – reg:*

29696/Ac F II/2024/UOK

The Manager, Loyola College of Social Sciences,Sreekariyam,Thiruvananthapuram has forwarded a proposal for the approval of Placement/Promotion of Dr.Sonny Jose, Associate Professor Academic level 13A Department of Social Work as Professor Academic Level 14, w.e.f 18.07.2018 FN.

The Service details of Dr.Sonny Jose are as follows:

Qualifications	1)MSW from University of Kerala in 1991. 2)PhD in Social Work from University of Kerala on 22.01.2009.
Date of first entry into Service	14.07.1999
Date of Birth	22.03.1968
Date of Retirement	31.03.2024
Date of placement to Lecturer Senior Scale	14.07.2005
Date of promotion to Lecturer Selection Grade	14.07.2010
Date of promotion to Associate Professor Stage IV(with AGP 9000)	14.07.2013
Proposed date of promotion from Associate Professor Academic Level 13A to Professor Academic Level 14	18.07.2018 F.N.
L.W.A availed	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Nil
U G C Regulation applicable	UGC Regulation 2018

The Manager has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Sonny Jose as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) is as detailed below:

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr.Sonny Jose has completed three years of service as Associate Professor in Academic Level 13A on 13.07.2016. He acquired PhD in Social Work from University of Kerala on 22.01.2009.

As per the Minutes of the meeting of the Selection committee held on 22.03.2024, the Associate Professor attained a verified score of 316, for which minimum required is 110 and is having 18 Research Publications in peer reviewed/ UGC approved journals (Supporting evidences of publications have also been forwarded). The Selection Committee recommends the placement/promotion of Dr.Sonny Jose as Professor w.e.f 18.07.2018 F.N.

As per Clause 6.3.V of UGC Regulation 2018 for the promotion under the CAS, the applicant teacher must be on the role and in active service of the University/ College on the date of consideration by the Selection Committee. Even though the Associate Professor retired from service on 31.03.2024, the selection committee as per UGC Regulations 2018 was conducted on 22.03.2024, before his retirement.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In light of the above facts, the proposal regarding the approval of Placement/Promotion of Dr.Sonny Jose, Associate Professor Academic level 13A Department of Social Work as Professor Academic Level 14, w.e.f 18.07.2018 F N at Loyola College of social Sciences, Thiruvananthapuram as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sonny Jose, Associate Professor Academic level 13A Department of Social Work as Professor Academic Level 14, w.e.f 18.07.2018 F N at Loyola College of Social Sciences, Thiruvananthapuram as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B41 ***N.S.S College, Nilamel - Placement/Promotion of Dr.Sangeetha S.L, Assistant Professor, Department of Malayalam from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 06.06.2023 F.N. - Approval- Reg:***

35881/Ac FII/2024/UOK

The Principal, N.S.S College, Nilamel has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Sangeetha S.L., Assistant Professor, Department of Malayalam from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12-w.e.f. 06.06.2023 FN.

The Service details of Dr.Sangeetha S.L, are as follows:

Qualifications	<ul style="list-style-type: none"> •M.A from University of Kerala in 1999. •Awarded Ph.D in Malayalam from University of Kerala in 18.08.2011.
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Date of first entry into Collegiate Service/ Date of entry into continuous service	06.06.2014 F.N.
Date of Promotion as Assistant Professor Stage 2(with AGP Rs.7000/-)	06.06.2018 F.N.
Date of completion of 5 years of service as Assistant Professor Academic Level 11	05.06.2023
Proposed date of Promotion as Assistant Professor Academic Level 12	06.06.2023 F.N.
L.W.A availed	Nil
Short Term Course attended, duration and name of the University.	1. Short Term Course UGC HRDC – University of Kerala - from 22.03.2023 – 28.03.2023. 2. Short Term Course – UGC HRDC – University of Kerala - from 05.11.2021 – 11.11.2021. 3.Faculty Development Program – Guru Angad Dev TLC under PMMMNMTT – from 12.01.2021 to 25.01.2021.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018(option A)
Remarks	Nil

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in Malayalam w.e.f. 06.06.2014 F.N. Further she was promoted as Assistant Professor Stage 2(with AGP Rs.7000/-) w.e.f. 06.06.2018 F.N. She had completed five years of service in Academic Level 11 on 05.06.2023, hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 06.06.2023 F.N

The Principal had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment period with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 19.03.2024, 02.30pm in the Principal's Chamber, NSS College Nilamel, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Dr.Sangeetha S.L, was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f. 06.06.2023 F.N

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Sangeetha S.L, Assistant Professor, Department of Malayalam, NSS College Nilamel from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 06.06.2023 F.N. based on UGC Regulations, 2018 (option A), is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sangeetha S.L, Assistant Professor, Department of Malayalam,NSS College Nilamel from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 06.06.2023 F.N. as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B42 KSMDB College, Sasthamcotta– Placement/Promotion proposal in respect of Dr.Sreekala M, Assistant Professor in Economics from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 05.07.2023 FN – Reg:

32164/Ac F II/2024/UOK

The Principal, KSMDB College,Sasthamcotta, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Sreekala M, Assistant Professor, Department of Economics, KSMDB College,Sasthamcotta, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 05.07.2023 F.N .

The service details of Dr.Sreekala M, are as follows:

Qualifications	1.	M.A.Economics	2004	Calicut University
	2.	UGC NET	2005	UGC
	3.	Ph.D in Economics	07.07.2022	University of Kerala
Date of first entry into service	05.07.2012 F.N.			
Date of Placement to Assistant Professor Academic Level 11.	05.07.2018 F.N.			
Date of completion of 5 years of service as Assistant Professor Academic Level 11	04.07.2023			
Proposed date of Placement as Assistant Professor Academic Level 12	05.07.2023 F.N.			
Details of relaxation availed of	Nil			
L.W.A availed during assessment period	Nil			
Short Term Course attended, duration and name of the University.	1.Faculty development Programme- conducted by School of Legal studies-CUSAT-from 18/07/2020 to 24/07/2020. 2.Teaching Innovations Programme in Economics - conducted by Centre for Development Studies, Thiruvananthapuram - from 15/02/2021 to 26/02/2021. 3.Refresher course in Economics- conducted by UGC HRDC-Goa University -from 01/11/2022 to 14/11/2022.			
Regulation applicable/Available	UGC Regulations 2018 Option A			

On verification of the Service Book of the incumbent, it is seen that the teacher has entered into service as Assistant Professor on 05.07.2012 F N . The teacher was promoted as Assistant Professor Academic Level 11 w.e.f. 05.07.2018 F.N. and had completed the next 5 years of service on 04.07.2023. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 05.07.2023 F.N.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period

Here the Assistant Professor has completed one refresher course of 14 days duration, one Faculty Development Programme of seven days duration and a Teaching Innovation Programme conducted by Centre for Development Studies,Thiruvananthapuram of 12 days duration within the assessment period .

As per U.O.No. Ac F III/24522/2020 dated 19.01.2022, the following courses be considered eligible for the CAS promotion of teachers in Private Colleges:

1. The Refresher/Orientation/Short term courses run by HRDCs and their associated institutions.
2. The Refresher/Orientation/Short term courses run by State/Central Universities and its Departments, Teaching Learning Centres(TLC) under PMMMMNTT, Teaching Learning Centres (TLC) under State/Central Governments.
3. The Refresher/Orientation/Short term courses run by Centres of Excellence and Research Oriented Institutions.
4. The Refresher/ Orientation/Short term courses coordinated by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments.
5. Eligibility of courses run by institutions other than the above can be considered only with the concurrence of UGC.

The Principal, KSMDDB College, Sasthamcotta has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2018 to 2023, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 15.03.2024 at KSMDDB College, Sasthamcotta, the committee unanimously recommended that Dr.SreekalaM, Assistant Professor, Department of Economics be granted placement to Assistant Professor Academic Level 12 w.e.f. 05.07.2023 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per orders of the Vice Chancellor, the proposal regarding the placement/promotion in respect of Dr.Sreekala M, Assistant Professor, Department of Economics, KSMDDB College, Sasthamcotta, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 05.07.2023 FN is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sreekala M, Assistant Professor, Department of Economics, KSMDDB College, Sasthamcotta , from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 05.07.2023 FN as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B43 ***KSMDDB College,Sasthamcotta-Placement/Promotion proposal in respect of Sri.Lajith V.S., Assistant Professor in History from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 10.02.2021 FN – Reg.***

32176/Ac F II/2024/UOK

The Principal, KSMDDB College, Sasthamcotta, has forwarded a proposal regarding the Placement/ Promotion in respect of Sri.Lajith V.S., Assistant Professor, Department of History, KSMDDB College, Sasthamcotta, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 10.02.2021 F.N.

The service details of Sri.Lajith V.S., are as follows:

Qualifications	1.	M.A.	2003	University of Kerala
	2	M.Phil	2006	University of Kerala
	3.	UGC NET	2008	UGC

Date of first entry in to Service	10.02.2011 F.N.
Date of Placement to Assistant Professor Stage II(with AGP 7000)	10.02.2016 F.N.
Date of completion of 5 years of service as Assistant Professor Academic Level 11	09.02.2021
Proposed date of Placement as Assistant Professor Academic Level 11	10.02.2021F.N.
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Availed for Promotion from stage I-Stage II (One Year on account of M.Phil)
L.W.A availed during assessment period	Nil
Short Term Course attended, duration and name of the University.	1.Faculty development Programme - conducted by TLC Ramanujan College-University of Delhi from 18.05.2020 to 03.06.2020. 2.Faculty development Programme - conducted by TLC Ramanujan College-University of Delhi from 02.07.2020 to 17.07.2020
Regulation applicable/Available	UGC Regulations 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher has entered into service as Lecturer in History on 10.02.2011 F N . The teacher was promoted as Assistant Professor Stage II(with AGP 7000) w.e.f. 10.02.2016 F.N. and had completed the next 5 years of service on 09.02.2021 Hence the due date of promotion to Assistant Professor Academic Level 12 is on 10.02.2021 F.N.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period

Here the Assistant Professor has completed two Faculty Development Programmes of 2 weeks duration within the assessment period and hence the Assistant Professor is eligible for the promotion on the due date itself.

The Principal, KSMDDB College,Sasthamcotta has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 13.03.2024 at KSMDDB College, Sasthamcotta, the committee unanimously recommended that Sri.Lajith V S,Assistant Professor, Department of History be granted placement to Assistant Professor Academic Level 12 w.e.f. 10.02.2021 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts, the proposal regarding the placement/promotion in respect of Sri.Lajith V.S., Assistant Professor, Department of History, KSMDDB College, Sasthamcotta, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 10.02.2021 F.N. is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Sri.Lajith V.S., Assistant Professor, Department of History, KSMDDB College,Sasthamcotta, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 10.02.2021 F.N. as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B44 *KSMDDB College, Sasthamcotta - Placement/Promotion proposal in respect of Dr.Maya P.K, Assistant Professor in Economics from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 06.07.2023 FN – Reg:*

32197/Ac F II/2024/UOK

The Principal, KSMDDB College,Sasthamcotta, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Maya P.K, Assistant Professor, Department of Economics, KSMDDB College,Sasthamcotta , from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 06.07.2023 FN .

The service details of Dr.Maya P K, are as follows:

Qualifications	1.	M.A.Economics	2002	Kerala University
	2.	UGC NET	2007	UGC
	3.	Ph.D in Economics	16.09.2022	Kerala University
Date of first entry in to Service	06.07.2012 F.N.			
Date of Placement to Assistant Professor Academic Level 11.	06.07.2018 F.N.			
Date of completion of 5 years of service as Assistant Professor Academic Level 11	05.07.2023			
Proposed date of Placement as Assistant Professor Academic Level 11	06.07.2023 F.N.			
Details of relaxation availed of	Nil			
L.W.A availed during assessment period	Nil			
Short Term Course attended, duration and name of the University.	1.Faculty Development Programme- conducted by UGC HRDC-University of Kerala from 12.08.2020 to 18.08.2020.(1week) 2. Teaching Innovations Progamme in Economics - conducted by Centre for Development Studies, Thiruvananthapuram-from 10.02.2020 to 21.02.2020 (12 days) 3.Refresher course in Gender Studies (Multidisciplinary) - conducted by UGC HRDC-Jamia Millia Islamia -from 29.12.2022 to 11.01.2023 (2 weeks)			
Regulation applicable/Available	UGC Regulations 2018 Option A			

On verification of the Service Book of the incumbent, it is seen that the teacher has entered into service as Assistant Professor on 06.07.2012 FN. The teacher was promoted as Assistant Professor Academic Level 11 w.e.f. 06.07.2018 F.N. and had completed the next 5 years of service on 05.07.2023. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 06.07.2023 F.N.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period

Here the Assistant Professor has completed one refresher course of 14 days duration ,one Faculty Development Programmes of seven days and a Teaching Innovation Programme conducted by Centre for Development Studies,Thiruvananthapuram of 12 days duration within the assessment period.

As per U.O.No. Ac F III/24522/2020 dated 19.01.2022,the following courses be considered eligible for the CAS promotion of teachers in Private Colleges:

1. The Refresher/Orientation/Short term courses run by HRDCs and their associated institutions.
2. The Refresher/ Orientation/Short term courses run by State/Central Universities and its Departments, Teaching Learning Centres(TLC) under PMMMMNTT, Teaching Learning Centres (TLC) under State/ Central Governments.
3. The Refresher/ Orientation/Short term courses run by Centres of Excellence and Research Oriented Institutions.
4. The Refresher/Orientation/Short term courses coordinated by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments.
5. Eligibility of courses run by institutions other than the above can be considered only with the concurrence of UGC.

The Principal, KSMDDB College,Sasthamcotta has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2018 to 2023, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 15.03.2024 at KSMDDB College, Sasthamcotta, the committee unanimously recommended that Dr.Maya P.K, Assistant Professor, Department of Economics be granted placement to Assistant Professor Academic Level 12 w.e.f. 06.07.2023 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts the proposal regarding the placement/promotion in respect of Dr.Maya P.K, Assistant Professor, Department of Economics, KSMDDB College, Sasthamcotta, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 06.07.2023 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Maya.P.K, Assistant Professor, Department of Economics, KSMDDB College,Sasthamcotta, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 06.07.2023 FN, as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04.B45 *KSMDB College,Sasthamcotta– Placement/Promotion proposal in respect of Dr.Lakshmi Devi C.S, Assistant Professor in Economics from Assistant Professor – Academic Level 11 to Assistant Professor – Academic Level 12 w.e.f 05.07.2023 FN – Reg:*

32198/Ac F II/2024/UOK

The Principal, KSMDB College,Sasthamcotta, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Lakshmi Devi C.S, Assistant Professor, Department of Economics, KSMDB College,Sasthamcotta, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 05.07.2023 FN .

The service details of Dr.Lakshmi Devi C.S, are as follows:

Qualifications	1.	M.A.Economics	September 2005	Calicut University
	2.	UGC NET	June 2009	UGC
	3.	Ph.D in Economics	30/11/2022	MG University
Date of first entry in to Service	05.07.2012 F.N.			
Date of Placement to Assistant Professor Academic Level 11.	05.07.2018 F.N.			
Date of completion of 5 years of service as Assistant Professor Academic Level 11	04.07.2023			
Proposed date of Placement as Assistant Professor Academic Level 11	05.07.2023 F.N.			
Details of relaxation availed of	Nil			
L.W.A availed during assessment period	Nil			
Short Term Course attended, duration and name of the University.	1.Faculty devolopmentProgramme- conducted by School of Legal studies-CUSAT-from 18/07/2020 to 24/07/2020. 2. Faculty devolopmentProgramme- conducted by UGC HRDC-University of Kerala from 12.08.2020 to 18.08.2020. 3.Refresher course in Human Rights (Multidisciplinary)- conducted by UGC HRDC-University of Kerala -from 08.06.2022 to 21.06.2022.			
Regulation applicable/Available	UGC Regulations 2018 Option A			

On verification of the Service Book of the incumbent, it is seen that the teacher has entered into service as Assistant Professor on 05.07.2012 FN. The teacher was promoted as Assistant Professor Academic Level 11 w.e.f. 05.07.2018 F.N. and had completed the next 5 years of service on 04.07.2023. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 05.07.2023 F.N.

It may be noted that, for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018:

Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period

Here the Assistant Professor has completed one refresher course of 14 days duration and two Faculty Development Programmes of seven days duration each ,within the assessment period and hence the Assistant Professor is eligible for the promotion on the due date itself.

The Principal, KSMDB College, Sasthamcotta has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2018 to 2023, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 15.03.2024 at KSMDB College, Sasthamcotta, the committee unanimously recommended that Dr.Lakshmi Devi C.S, Assistant Professor, Department of Economics be granted placement to Assistant Professor Academic Level 12 w.e.f. 05.07.2023 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts the proposal regarding the placement/promotion in respect of Dr.Lakshmi Devi C.S, Assistant Professor, Department of Economics, KSMDB College, Sasthamcotta, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 05.07.2023 FN may be placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Lakshmi Devi C.S, Assistant Professor, Department of Economics, KSMDB College, Sasthamcotta, from Assistant Professor – Academic Level 11 to Assistant Professor -Academic Level 12 w.e.f 05.07.2023 FN as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04.B46 KSMDB College, Sasthamcotta- Initial appointment of Assistant Professors in Malayalam- reg:

71120/Ac F II/2023/UOK

The Secretary, Travancore Devaswom Board has forwarded the proposals for the approval of initial appointment of Smt. Sangeetha.E.L ,Dr. Sunitha.K and Dr. Sumy Surendran as Assistant Professors in Malayalam at KSMDB College, Sasthamcotta as detailed below.

Sl No	Name of the Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1.	Smt.Sangeetha E L	Malayalam	01.06.2023 FN	Retirement vacancy of Sri.Sudharsana Babu who retired on 31.05.2015
2.	Dr.Sunitha K	Malayalam	01.06.2023 FN	Retirement vacancy of Sri.Rajeev who retired on 31.05.2018
3.	Dr.Sumy Surendran	Malayalam	05.12.2023 FN	Retirement vacancy of Dr.CUnnikrishna Pillai who retired on 30.04.2020

The Educational Agency has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professors:

1. Appointment order in Form No.I
2. Minutes of the Selection Committee.
3. Score Sheet of the candidates.
4. Apportionment Stataement.
5. Qualifying Certificates.
6. Documents to prove age and date of birth.
7. News paper cuttings bearing the notification regarding the appointment.
8. Attested copies of newspaper cuttings.

9. Certificate that there are no thrown out hands and supernumerary hands in the Department.
10. Certificate to the effect that one month time was given to the prospective candidates for submitting applications for Assistant Professor.
11. Certificate that there is no teachers in the department deployed to Higher Secondary Schools/ VHSS who are to be repatriated or absorbed as per G.O.(Ms) No.75/09/H.Edn dated 01/07.2009.
12. Certificate that there is no claimant in Malayalam under the Management.
13. Service book of the concerned teachers.
14. Seniority-wise list of teachers in the Department.
15. Workload statement in the Department.
16. Nomination letter from the Government.
17. Joining report of the Assistant Professors concerned.
18. Confidential Report from the subject experts.
19. Reservation Roster for the appointments made since 07.02.1996

The notification dated 03.11.2020 regarding the appointments were advertised in the four major dailies as detailed below:

- 1. The New Indian Express dtd 05.11.2020.**
- 2. The Hindu dtd 05.11.2020.**
- 3. Kerala Kaumudi dtd 05.11.2020**
- 4. Deshabhimanidtd 05.11.2020**

As per the notification dtd 03.03.2016 and 03.11.2020 from the Travancore Devaswam Board, 2 vacancies were notified in the subject Malayalam. But the Secretary has forwarded the proposal for the initial appointment of 3 candidates, Smt. Sangeetha E.L , Dr. Sunitha K & Dr. Sumy Surendran in Malayalam. The third vacancy was not mentioned in either of the aforementioned notifications.

The PWD vacancy is not mentioned in any of the notifications.

With regard to the judgement in WP(C) No 3364/2021, the following points may be noted:

1. *Travancore Devaswom Board had issued notification dtd 03.11.2020 for the appointment of Assistant Professors in the subjects Mathematics, Politics, Economics and Malayalam under Devaswom Board Colleges affiliated to University of Kerala and Mahatma Gandhi University. Sri. R Kishor had filed a petition (WP(C) No 3364/2021) on 08.02.2021 before Hon'ble High Court of Kerala to get the benefit of Rights of Persons with Disabilities Act, 2016 in the recruitment started for the post of Assistant Professors in the subject Mathematics in Colleges under Travancore Devaswom Board as per the notification dtd 03.11.2020.*
2. *According to the Interim Order dated 16.02.2021 on the above said petition, in which University of Kerala is one of the respondents along with Travancore Devaswom Board, it is ordered to proceed with the recruitment notified for colleges under the University of Kerala specifically in terms of G.O. No 18/2018/SJD dated 18.11.2018 which provides reservation for the persons with disabilities in appointment in aided schools and aided colleges. And also ordered to consider the application of the Petitioner in accordance with law.*
3. *The Hon'ble High Court in its Judgment dtd 12.08.2021 had stayed the entire selection of Assistant Professors in Devaswom Board Colleges pursuant to the Notification dtd 03.11.2020. The Court found that the Notification doesn't contain provisions for reservation as directed in the G.O dtd 18.11.2018. Then the Management, Travancore Devaswom Board had filed a Writ Appeal challenging the Judgment dtd 12.08.2021 on the basis that the Government issued administrative directions to the private managements to include the provision for reservations to the disabled candidates in the notifications pursuant to Government Order dtd 18.11.2018 only on 15.02.2021 vide G.O (Ms) No.96/2021/ HEDN dtd 15.02.2021 which provides reservation for the persons with disabilities in appointment in Private Aided Colleges in the State ie, after the notification dtd 03.11.2020.*
4. *The Hon'ble High Court closed the above said petition vide its judgement dtd 07.07.2022 recording that the petitioner has been offered employment in the Department of Mathematics under Devaswom Board Colleges and also delivered the following.*

'The Travancore Devaswom Board will be authorised to appoint persons from the available rank list before it expires, in the case where it has already been settled; and to complete the process for selection in the case of the others, without any avoidable delay. As regards the rank list in force, if for any reason, the appointments cannot be completed before it expires, I make it clear that the period during which this Court had interdicted its operation will stand excluded'

It may be noted that the validity period for a ranklist is one year, and the Government vide letter no.D4/35598/2016/collegiate education dated 20.06.2017 instructed that apart from the vacancies specified in the Government Nominee letter, the decision to approve appointments from the same rank list at the University level is made only after obtaining the concurrence of the Government. The Management has submitted the concurrence from the Government vide letter no.HEDN-D1/255/2023-hedn dated 09.11.2023 for filling the third vacancy (Retirement vacancy of Dr.CUnnikrishna Pillai who retired on 30.04.2020) in the subject Malayalam.

It may be also noted that, Sri. Sreeni G., Joint Secretary, Finance Department was nominated as the Government representative to the Staff Selection Committee for filling up of 2 vacancies in Malayalam at KSMDDB College Sasthamcotta vide Govt: Letter No:D2/344/2022/H.Edndtd 27.02.2023. Govt also directed in the letter that the Management should abide by the Reservation Principles without fail and vacancies earmarked for the differently abled candidates should be mentioned in the newspaper notification also.

University has fixed the backlog vacancies of teaching staff reserved for Persons with Disabilities in accordance with the guidelines issued by the Government vide U.O No: Ac.FII/2864/2022/ General/UOK dtd 22.03.2023. As per the said U.O, three backlog vacancies are fixed at Colleges under Travancore Devaswom Board for PWD candidates. Therefore, the Management should appoint three PWD candidates at the Colleges under Travancore Devaswom Board, in accordance with the guidelines issued by the Govt for PWD reservation. As the both the vacancies are in the subject Malayalam, the Secretary, Travancore Devaswom Board has filled one vacancy in Malayalam under PWD category by appointing Smt. Sangeetha E. L.

The UGC Regulations 2018, Section 4.1 specifies that the Academic Score as per Appendix II (Table 3 B) for colleges, shall be considered only for short listing of the candidates for interview only and that the selection shall be based only on the performance of the candidate in the interview. As per the U.O No.Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

The constitution of Selection Committee shall be in accordance with Section 5.1 of UGC Regulations 2018.

It may also be noted that the selection committee for the appointments in the subjects Politics, Economics, Mathematics pursuant to the Notification dtd 03.11.2020 was held on 19.01.2021, 28.01.2021 and 06.02.2021 respectively. The selection committee for the appointments in Malayalam was only held on 29.04.2023.

In the minutes of the Selection Committee held 29.04.2023 FN at Travancore Devaswom Board, Nandancode for the interview and selection of candidates for appointment of Assistant Professors in Malayalam in KSMDDB College, Sasthamcotta, it is specified that 433 applications were received in Malayalam as per the notification dtd 29.08.2016 and 03.11.2020. Call letters were sent to all the applicants by post and 142 candidates attended the process of short listing. After assessing the academic merit and other parameters they were awarded scores. The committee unanimously decided to fix the cut off mark as 84 and accordingly 16 candidates became eligible for the interview scheduled on 29.04.2023 at 1.00.P.M. Out of 16 candidates 15 were interviewed and the committee decided to publish the rank list of 5 candidates in the order of merit.

In the minutes of the Selection Committee held 29.04.2023 FN at Travancore Devaswom Board, Nandancode for the interview and selection of candidates under PWD category for appointment of Assistant Professors in Malayalam in KSMDDB College, Sasthamcotta, it is specified that call letters were sent to all the applicants received in PWD category in Malayalam as per notification dated 29.08.2016 and 03.11.2020. Four candidates attended the process of short listing and they attended the interview scheduled on 29.04.2023 at 1.00.p.m. and the committee decided to

publish the rank list of four candidates in the order of merit in accordance with the provisions of the Govt. order GO(MS) No.242/2022/Hedn dated 18.05.2022. Since there were no candidates under the first category viz. (Low vision) the reservation roster moved on to the second (Deaf and Dump) where no candidates were present, third category (Loco motor Disability) becomes eligible for the next appointment as per reservation roster.

The age and other qualifications is calculated on the basis of date of the notification. The secretary vide letter no. ROC.NO.8468/15/Coll/Malayalam dated 06.05.2024 clarified that the appointed teachers have applied in response to the notification dated 03.11.2020. Since the advertisement has been made on November 2020, the age of the Assistant Professors are calculated as on 01.01.2020.

The University of Kerala vide U.O No: AcFII/General/UGC-R-2018/2019 dtd 09.09.2021 modified the criteria for direct recruitment of Assistant Professors in aided colleges.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows:

1. A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/ Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a. The Ph.D degree of the candidate has been awarded in a regular mode;
- b. The Ph.D thesis has been evaluated by at least two external examiners;
- c. An open Ph.D viva voce of the candidate has been conducted;
- d. The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.
- e. The candidate has presented at least two papers based on his/her Ph.D work in conferences/ seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

As per G.O.(Ms)No.155/2020/HEdn dated 01.04.2020, the Govt have clarified that every teaching posts should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered since it is not provided in the UGC Regulations. As per the assessment of workload of the College, there are 104 teaching hours permitting 6 sanctioned teaching post in the Department of Malayalam.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

The Subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Educational Agency has produced a Disability Certificate in respect of Smt.Sangeetha E L issued by Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt: of India (40% permanent disability in relation to Right Upper Limb) to prove she belongs to PWD category.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

In light of the above mentioned facts and as per orders of the Vice Chancellor, the proposal for the approval of appointment of following Assistant Professors in KSMDB College,Sasthamcotta is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

1. **Smt.Sangeetha E L, appointed as Assistant Professor in Malayalam(PWD category) at K.S.M.D.B. College, Sasthamcottaw.e.f 01.06.2023 AN in the retirement vacancy of Sri.Sudharsana Babu who retired on 31.05.2015.**
2. **Dr.Sunitha K, appointed as Assistant Professor in Malayalam at K.S.M.D.B. College, Sasthamcottaw.e.f 01.06.2023 AN in the retirement vacancy of Sri.Rajeev who retired on 31.05.2018.**
3. **Dr.Sumy Surendran, appointed as Assistant Professor in Malayalam at K.S.M.D.B. College, Sasthamcotta w.e.f 05.12.2023 AN in the retirement vacancy of Dr.C.Unnikrishna Pillai who retired on 30.04.2020 .**

Proforma for the approval of Initial Appointment of Assistant Professor in Malayalam at KSMDB College,Sasthamcotta.

Sl. No	Name of Asst. Professor, Date of Joining &	Date of birth & age as on 01.01.2020	Rank position & Category	Academic Qualifications	Workload	Position of teacher in the Department	Apportionment position			Remarks
							Open	Community	PWD	
1	Smt. Sangeetha E L 01.06.2023 3 FN	14.12.1981 38 yrs 15 days	Rank 1 PWD	1.BA Malayalam -615549- April 2003- University of Kerala- 50% 2. MA Malayalam -23447- June 2008- University of Kerala- 60.38% 3.UGC NET- January 2018	104 Hrs Sanctioned post : 6	4th position			1	Retirement vacancy of Sri.Sudharsana Babu who retired on 31.05.2015
2	Dr. Sunitha K 01.06.2023 3 FN	28.01.1982 36 yrs 11 months and 3 days	Rank 1 Open	1.BA Malayalam -70761- April 2002- MG University -83.58% 2.MA Malayalam -40169- June 2004- MG University -67.25% - EC submitted 3.Ph. D - MG University-	104 Hrs Sanctioned post : 6	5th position				Retirement vacancy of Sri.Rajeev who retired on 31.05.2018

				16.06.2016 -EC submitted					
3	Dr.Sumi Surendran 05.12.202 3 FN	23.02.19873 2 yrs 10 months 5 days	Rank 2 Open	1.BA Malayalam -7107- March 2009-MG University -83.58%- EC submitted 2.MA Malayalam -151831- April 2011- MG University -76.63% - EC submitted. 3.UGC NET- 10.11.2014 4.Ph.D MG University- 17.02.2020 - EC submitted.	104 Hrs Sanctione d post : 6	6th position	The management certified that there is no apportionment or reservation of vacancies for any community except PWD quota. All the appointments were made under open quota.	Retirement vacancy of Dr.CUnnikris hna Pillai who retired on 30.04.2020	

Recommendation:-

The Committee considered the proposal regarding initial appointment of following Assistant Professors in the department of Malayalam at KSMDB College, Sasthamcottta and recommended to approve the same.

- 1. Smt.Sangeetha E L, appointed as Assistant Professor in Malayalam (PWD category) at K.S.M.D.B. College, Sasthamcottta w.e.f 01.06.2023 AN in the retirement vacancy of Sri.Sudharsana Babu who retired on 31.05.2015.*
- 2. Dr.Sunitha K, appointed as Assistant Professor in Malayalam at K.S.M.D.B. College, Sasthamcottta w.e.f 01.06.2023 AN in the retirement vacancy of Sri.Rajeev who retired on 31.05.2018.*
- 3. Dr.Sumy Surendran, appointed as Assistant Professor in Malayalam at K.S.M.D.B. College, Sasthamcottta w.e.f 05.12.2023 AN in the retirement vacancy of Dr.C.Unnikrishna Pillai who retired on 30.04.2020 .*

Resolution of the Syndicate

The Syndicate considered the judgement of the Hon'ble High Court of Kerala in WP(C) No 3364/2021 dated 07.07.2022 and **RESOLVED** to approve the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges.

Item No.14.04 .B47 Mannaniya College of Arts &Science,Pangode – Placement/Promotion of Dr.Baiju A, Associate Professor Academic level 13A, Department of Physical Education as Professor Academic Level 14, w.e.f 01.04.2019 F N - Approval – reg:-

30339/Ac F II/2024/UOK

The Principal, Mannaniya College of Arts & Science, Pangode has forwarded a proposal for the approval of Placement/Promotion of Dr.Baiju A, Associate Professor Academic level 13A Department of Physical Education as Professor Academic Level 14, w.e.f 01.04.2019 F N.

The Service details of Dr.Baiju A are as follows:

Qualifications	1)M.P.Ed. from Alagappa University in 1991. 2)M.Phil from Annamalai University in 1993. 3)Ph.D from Lakshmibai National Institute of Physical Education Gwalior in 2004
Date of first entry into Service	11.08.1995

Date of Birth	28.05.1968
Date of Retirement	31.05.2024
Date of placement to Lecturer Senior Scale	11.08.2000 FN
Date of promotion to Lecturer Selection Grade	11.08.2005 FN
Date of placement to Associate Professor Stage IV(with AGP 9000)	11.08.2008 FN
Proposed date of promotion from Associate Professor Academic Level 13A to Professor Academic Level 14	01.04.2019 FN
L.W.A availed	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Availed for Promotion from Lecturer to Lecturer Senior Scale(One Year on account of M.Phil)
U G C Regulation applicable	UGC Regulation 2018 Option A

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Baiju A as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) is as detailed below:

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr.Baiju A has completed three years of service as Associate Professor in Academic Level 13A on 10.08.2011. He acquired PhD from Lakshmbai National Institute of Physical Education Gwalior in 2004.

As per the Minutes of the meeting of the Selection committee held on 23.05.2024, 11.00 a.m in the Principal's Chamber, Mannaniya College of Arts & Science, Pangode, the Associate Professor attained a verified score of 347, for which minimum required is 110 and is having required number of Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded). The Selection Committee recommends the placement/promotion of Dr.Baiju A as Professor w.e.f 01.04.2019 F.N.

As per Clause 6.3.V of UGC Regulation 2018 for the promotion under the CAS, the applicant teacher must be on the role and in active service of the University /College on the date of consideration by the Selection Committee. Even though the Associate Professor retired from service on 31.05.2024, the selection committee as per UGC Regulations 2018 was conducted on 23.05.2024, before her retirement.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In light of the above facts, the proposal regarding the approval of Placement/Promotion of Dr.Baiju A, Associate Professor Academic level 13A Department of Physical Education as Professor Academic Level 14, w.e.f 01.04.2019 F N at Mannaniya College of Arts & Science, Pangode as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Baiju.A, Associate Professor Academic level 13A Department of Physical Education as Professor Academic Level 14, w.e.f 01.04.2019 FN at Mannaniya College of Arts & Science, Pangode as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .B48 NSS College, Nilamel – Placement/Promotion of Dr.Sindhu Rani J.A, Associate Professor Academic level 13A , Department of Biochemistry as Professor Academic Level 14, w.e.f 20.03.2024 F N - Approval – reg: 35059/Ac F II/2024/UOK

The Principal, NSS College, Nilamel has forwarded a proposal for the approval of Placement/ Promotion of Dr.Sindhu Rani J.A, Associate Professor Academic level 13A Department of Biochemistry as Professor Academic Level 14, w.e.f 20.03.2024 F N.

The Service details of Dr.Sindhu Rani J A are as follows:

Qualifications	1)MSc Biochemistry from University of Kerala in 1990. 2)PhD in Biochemistry from University of Kerala on 24.06.1998.
Date of first entry into Service	01.06.2000
Date of Birth	01.05.1968
Date of Retirement	30.04.2024
Date of placement to Lecturer Senior Scale	01.06.2004 FN
Date of promotion to Lecturer Selection Grade	01.06.2009 FN
Date of placement to Associate Professor Stage IV (with AGP 9000)	01.06.2012 FN
Proposed date of promotion from Associate Professor Academic Level 13A to Professor Academic Level 14	20.03.2024 FN
L.W.A availed	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Availed for Promotion from Lecturer to Lecturer Senior Scale (Two Years on account of Ph.D)
U G C Regulation applicable	UGC Regulation 2018 Option A

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Sindhu Rani J A as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) is as detailed below:

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr.Sindhu Rani J A has completed three years of service as Associate Professor in Academic Level 13A on 31.05.2015. She acquired PhD in Biochemistry from University of Kerala on 24.06.1998.

As per the Minutes of the meeting of the Selection committee held on 23.04.2024, 10.30 a.m in the Principal's Chamber, NSS College, Nilamel, the Associate Professor attained a verified score of 268.4, for which minimum required is 110 and have required number of Research Publications in peer reviewed/ UGC approved journals (Supporting evidences of publications have also been forwarded). The Selection Committee recommends the placement/promotion of Dr.Sindhu Rani J A as Professor w.e.f 20.03.2024 F.N.

As per Clause 6.3.V of UGC Regulation 2018 for the promotion under the CAS, the applicant teacher must be on the role and in active service of the University/ College on the date of consideration by the Selection Committee. Even though the Associate Professor retired from service on 30.04.2024, the selection committee as per UGC Regulations 2018 was conducted on 20.03.2024, before her retirement.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In light of the above facts, and as per orders of the Vice Chancellor, the proposal regarding the approval of Placement/ Promotion of Dr.Sindhu Rani J.A, Associate Professor Academic level 13A Department of Biochemistry as Professor Academic Level 14, w.e.f 20.03.2024 FN at NSS College, Nilamel as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sindhu Rani J.A, Associate Professor Academic level 13A Department of Biochemistry as Professor Academic Level 14, w.e.f 20.03.2024 FN at NSS College, Nilamel as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate					
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.					

Item No.14.04 .B49 Christian College, Kattakada - Initial Appointment of Assistant Professors in the Department of Botany – Approval – Reg.

826/Ac F II/2024/UOK

The Drawing and Disbursing Officer, Christian College, Kattakada had forwarded the proposals for the approval of initial appointment of Smt. Chaithanya K and Vidhya A.S. as Assistant Professors in the department of Botany at Christian College, Kattakada. The details are tabled below:

Sl No.	Name of the Assistant Professor	Department	Date of Joining	Category	Nature of Vacancy
1.	Smt. Chaithanya K	Botany	07.03.2024 F.N.	PWD	In the retirement vacancy of Smt. R. K. Remani Bai
2.	Smt. Vidhya A. S.		14.06.2024 F.N.	Open Merit	In the retirement vacancy of Dr. L. S. Paul Raj

The Educational Agency had forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professors:

- Appointment order of Assistant Professors in Form No.I
- Minutes of the Selection Committee meetings and Interview score sheet.
- News paper cuttings bearing the notification regarding the appointment.
- Certificate stating that there are no supernumerary hands and no thrown out teachers.
- Declaration to the effect that one month's time was given to the prospective candidates for applying.
- Nomination letter from the Government.
- Apportionment Statement.
- Originals of the Qualifying Degrees, and mark lists.
- Certificates to prove age and date of birth.
- Service book of the concerned teachers with entries.
- Joining report of the Assistant Professors concerned.
- Workload statement in the concerned department.
- List of teachers in the departments.

The notifications regarding the appointments were advertised in the four major dailies viz: The Times of India dated 23.06.2023, The New Indian Express dated 23.06.2023, Malayala Manorama dated 23.06.2023 and Keralakaumudi dated 23.06.2023. This was re-notified for want of PWD candidates in the dailies viz: The Times of India dated 08.08.2023, The New Indian Express dated 08.08.2023, Mangalam dated 08.08.2023 and Deepika dated 08.08.2023.

The vacancy for PWD category was again re-notified in the four major dailies viz:;The Hindu dated 02.02.2024, The Times of India dated 02.02.2024, Kerala Kaumudhi dated 02.02.2024 and Deepika dated 02.02.2024.

Since the advertisement has been made on June and August 2023, the age of the Assistant Professors for open category are calculated as on 01.01.2023. Since the advertisement for the post of PWD category has been made on Feb 2024, the age of the Assistant Professors for open category are calculated as on 01.01.2024.

Vide letter No.D2/194/2023/H.Edn dated. 13.06.2023 Government had given concurrence for filling up of two vacancies in the department of Botany at Christian College, Kattakada. There are 121 teaching hours (deducting P.G. workload) in the department of Botany and 7 posts are sanctioned as per tripartite adalat. As per GO (Ms) No. 155/2020/Hedn dated 01.04.2020, the Govt have clarified that every teaching posts should have a workload of 16 hours. The newly appointed teachers occupies 6th and 7th positions in the department.

The Government had granted concurrence for filling the vacancy that arose with the retirement of a teacher in May 2023 from the existing list vide letter no. D1/21/2024 – HEDN dated 07.06.2024

As per UGC Regulations, 2018, 55% marks at Master's Degree and qualifying the NET examination are considered the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post'.

The UGC Regulations, 2018, Section 4.1 specifies that the Academic Score as per Appendix II (Table 3 B) for colleges, shall be considered only for short listing of the candidates for interview only and that the selection shall be based only on the performance of the candidate in the interview. The score attained by the candidate in the interview alone shall be considered for selection. The constitution of Selection Committee shall be in accordance with Section 5.1 of UGC Regulations 2018.

The University, vide U.O. No. Ac FII/General/UGC-R-2018/2019 dated 09-09-2021, issued orders of implementation of modified norms and criteria for Direct Recruitment of Assistant Professors in University Teaching Departments and Aided Colleges in accordance with UGC Regulations 2018. As per the above U.O., the applicants shall be shortlisted based on the Academic Score as specified in Appendix II (Table 3 B) and the ranking/selection shall be purely based on the marks obtained in the interview. The number of candidates to be shortlisted for interview shall be decided by the college concerned in the case of Affiliated Colleges. The maximum marks fixed for the interview shall be 50 (Fifty).

The subject expert/ University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

According to the minutes of the Selection Committee held on 06.11.2023 at 10.30 A.M in the Office of the Manager, CSI South Kerala Diocese, LMS Compound, Tyvm, it is specified that 6 applications were received within the last date fixed. All of the 6 candidates were qualified as per U.G.C. Norms and all of them were called in for the interview. 4 candidates appeared for the interview. After the interview the ranklist was prepared. As per the ranklist, Dr. Govind M.G., secured 1st Rank in Open Merit with a score of 42 points (out of 50). The above appointment was approved vide order no. 3736/2024/UOK dated 02.05.2024. Smt. Vidhya A. S. secured IInd Rank with a score of 39 points.

The interview for selecting Assistant Professor under the reservation for persons with disabilities was held on 07.03.2024 at 10. 30 A.M. Only 1 candidate applied for the post and attended the interview. After the interview the candidate was placed in the Ist position with a score of 30 (out of 50).

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned in the pre-page possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the departments, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No.Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

On verification of the above proposals, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. The appointment of Smt. Chaithanya K., and Smt. Vidhya A.S. is in the sanctioned post and the department has sufficient Workload to accommodate the incumbent.

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of appointment of following Assistant Professors in Botany at Christian College, Kattakada is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

1. Smt. Chaithanya K, appointed as Assistant Professor in Botany at Christian College, Kattakada w.e.f. 07.03.2024 F.N., in the retirement vacancy of Smt. R. K. Remani Bai
2. Smt. Vidhya A. S., appointed as Assistant Professor in Botany at Christian College, Kattakada w.e.f. 14.06.2024 F.N., in the retirement vacancy of Dr. L. S. Paul Raj

Proforma for the approval of Initial Appointment of Assistant Professors in Botany at Christian College, Kattakada.

Sl. No	Name of Asst. Professor, Date of Joining &	Date of birth & age	Rank position & Category	Academic Qualifications	Workload	Position of teacher in the Department	Apportionment position			Remarks
							Open	Communit	PW D	
1	Smt. Chaithanya K 07.03.2024F.N	01.03.1995 28 yrs 09 months as on 01.01.2024	Rank 1 PWD	1.B.Sc Botany- April 2015- University of Kerala-71 % 2. M.Sc Botany – August 2017 - University of Kerala-71.1 % 3.UGC NET- October2022	Deducting P.G. workload - 121teaching hours, 7 Sanctioned post as per tripartite adalath.	6 th position	33	24	1	Retirement vacancy of Smt. R. K. Remani Bai
2	Smt. Vidhya A. S. 14.06.2024F.N	14.06.1991 32 yrs 06 months as on 01.01.2023	Rank 2 Open	1.B.Sc Botany- April 2012 - University of Kerala-88.2 % 2. M.Sc Botany – April2014- University of Kerala-83 % 3.CSIR UGC NET Held on 19.06.2016	Deducting P.G. workload - 121teaching hours, 7 Sanctioned post as per tripartite adalath.	7th position	34	24		Retirement vacancy of Dr. L. S. Paul Raj

Recommendation:-

The Committee considered the proposal regarding initial appointment of following Assistant Professors in the department of Botany at Christian College, Kattakada and recommended to approve the same.

1. *Smt. Chaithanya K, appointed as Assistant Professor in Botany at Christian College, Kattakada under the PWD Quota w.e.f. 07.03.2024 F.N., in the retirement vacancy of Smt.R.K. Remani Bai.*
2. *Smt. Vidhya A.S., appointed as Assistant Professor in Botany at Christian College, Kattakada w.e.f. 14.06.2024 F.N., in the retirement vacancy of Dr. L. S. Paul Raj.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04.B50 Implementation of 4th Amendment to the UGC Regulation 2018 in the University- Regarding.

(37667/Ac F II/2024/UOK)

The Govt of India Gazette Notification No.F.1/2017(EC/PS) dated 18.07.2018, introduced UGC Regulations 2018 and the Academic Council of University of Kerala considered the implementation of the said Regulations. The UGC Regulations on Minimum Qualifications for appointment of teachers and other Academic Staff in Universities and Colleges, 2018 were approved by the Academic Council and the same was implemented w.e.f 18/07/2018. Accordingly UO No. Ac.F II/ General/UGC-R-2018/2019 dated 20.03.2020 was issued.

According to clause 6.3 of the UGC Regulation 2018, which reads as follows:

"The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify **shortly under the existing regulations**, a choice may be given to them, for being considered for promotions under the existing Regulations. This option can be exercised only within three years from the date of notification of these Regulations.

According to the 3rd amendment to the UGC Regulations 2018 the same has been substituted as follows :

"The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify **within six months (till 17th January, 2019)** as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either, for being considered for promotions under the 2010 or 2018 Regulations. This option can be exercised only up to 31st December 2023 and the date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfil all eligibility criteria required for promotion"

The 3rd Amendment is Implemented in the University vide UO no. Ac FII/9899/2023/UOK dated 06.12.2023.

Now, according to the 4th amendment to the UGC Regulation, (Notification No F-9-1/2020 (PS/MISC)Pt. Vol II dated 6th June 2024) Clause 6.3 in the UGC (3rd Amendment) Regulations, 2023 shall be substituted with the following

"The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify **till 31st December 2024** as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations. The date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfill all eligibility criteria required for promotion."

As per the orders of the Vice-Chancellor, the matter regarding Implementation of 4th Amendment to the UGC Regulation 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the matter and recommended to implement the 4th Amendment to the UGC (Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulation 2018 w.e.f 6th June 2024.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .C1 **Christian College, Chengannur - Proposal for the approval of the CAS Placement/ Promotion of Dr. Teena Lis Luke , Department of Chemistry - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) – w.e.f. 20.06.2023 FN - approval - reg Approval- Reg . (21379/Ac F III /2024/UOK)**

Christian College, Chengannur - Proposal for the approval of the CAS Placement / Promotion of Dr. Teena Lis Luke , Department of Chemistry -Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) – w.e.f. 20.06.2023 FN - approval - reg

The service details of Dr. Teena Lis Luke are as follows;

Qualifications	1. MSc in Chemistry from Mahatma Gandhi University in May 1995 (Second Class, 58.5%). 2.Ph.D in Chemistry from Mahatma Gandhi University awarded on 25.07.2002.
Date of Birth	31.05.1973
Date of Retirement	31.05.2029
Date of first entry in to Service	20.06.2011 FN
Date of Placement to Senior Scale (Stage II AGP 7000)	20.06.2015 FN
Date of Promotion to Assistant Professor (Academic Level-12)	20.06.2020FN
Proposed Date of promotion to Associate Professor (Academic Level -13A)	20.06.2023FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University.	1. Successfully completed one week National Faculty Development Programmeorganised by Guru Angad Dev Teaching Learning Centre under PMMMNMT from 09.09.2020 to 15.09.2020. 2. Successfully completed one week National Online Faculty Development Programmeorganised by Guru Angad Dev Teaching Learning Centre under PMMMNMT from 07.10.2020 to 13.10. 2020.
L.W.A availed	Nil
Details of relaxation availed	Two years of relaxation availed on account of Ph.D Degree for the Promotion to Senior Scale (Stage II with AGP 7000)
Regulation applied	UGC Regulations 2018, Option A
Qualifications	1. Msc in Chemistry from Mahatma Gandhi University in May 1995 (SecondClass, 58.5%). 2.Ph.D in Chemistry from Mahatma Gandhi University awarded on 25.07.2002.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for Option A for the CAS Placement/ Promotion to Associate Professor Academic Level-13A, for the assessment period from 2020 to 2023 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Teena Lis Luke, it is seen that the teacher has entered into service as Lecturer on 20.06.2011 FN. She was Promoted to Lecturer Senior Scale (Stage II with AGP 7000/-) on 20.06.2015 and to Assistant Professor (Academic Level-12) on 20.06.2020. After completing 3 years of service in Assistant professor (Academic Level-12) the

teacher becomes eligible to be promoted to Associate Professor (Academic Level-13 A) on 20.06.2023 FN.

As per UGC Regulations 2018 - Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 02 weeks /10 Days duration or has completed two courses of at least one week duration within the Assessment period. The applicant must be a Ph.D Degree holder.

It may be noted that as per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centres (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".

The teacher is a Ph.D holder in Chemistry and has completed required Course/Programme within the assessment period itself. Hence the teacher is eligible for promotion to Associate Professor (Academic Level-13A), w.e.f 20.06.2023 FN.

In the minutes of the Selection Committee held on 19.03.2024, it has been reported that the Committee verified all the relevant documents, PBAS Proforma and scores and satisfied with the documents as prescribed by the UGC and University of Kerala. The Committee unanimously recommends the CAS Placement/Promotion of Dr. Teena Lis Luke, Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f 20.06.2023 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the lights of the above and as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the CAS Placement / Promotion in respect of **Dr. Teena Lis Luke, Department of Chemistry, Chtristian College, Chengannur** from **Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A)**, w.e.f. **20.06.2023 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Teena Lis Luke, Department of Chemistry, Chtristian College, Chengannur from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 20.06.2023 FN as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .C2 ***Christian College, Chengannur - Proposal for the approval of the CAS Placement/ Promotion of Dr. Alka E Varghese, Department of Botany - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) – approval - w.e.f. 20.06.2019 reg.***

(21381/AcFIII/2024/UOK)

The Principal, Christian College, Chengannur has forwarded a proposal regarding the CAS Placement/ Promotion in *respect* of Dr. Alka E Varghese, Department of Botany of the College from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 20.06.2019 FN.

The service details of Dr. Alka E Varghese are as follows;

Qualifications	1. MSc in Botany from Jai Narain Vyas University, Jodhpur in 2002 (First Class). 2. Qualified UGC NET in examination held on 03.06.2002. 3. Ph.D in Botany from Mahatma Gandhi University awarded on 28.12.2017.
Date of Birth	17.01.1978
Date of Retirement	31.03.2034
Date of first entry in to Service	20.06.2005 FN
Date of continuous entry in to Service	20.06.2005 FN
Date of Placement to Senior Scale (Stage II with AGP 7000)	20.06.2011 FN
Date of Promotion to Assistant Professor (Academic Level-12)	20.06.2016 FN
Proposed Date of promotion to Associate Professor (Academic Level-13A)	20.06.2019 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University.	1. Participated in the UGC Sponsored one week Short Term Course in Research Methodology conducted by UGC - HRDC, University of Kerala from 19.02.2020 to 25.02.2020. 2. Participated in Online one week Short Term Course in Solid Waste Management conducted by UGC - HRDC, Goa University from 08.09.2020 to 14.09.2020.
L.W.A availed	Nil
Details of relaxation availed	Nil
Regulation applied	UGC Regulations 2018, Option A
Remarks	Availed relaxation for the completion of RC / OC with in the assessment period.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for Option A for the CAS Placement / Promotion to Associate Professor (Academic Level-13A), for the assessment period from 2016 to 2019 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Alka E Varghese, it is seen that the teacher has entered into service as Lecturer on 20.06.2005 FN. She was Promoted to Lecturer Senior Scale (Stage II with AGP 7000/-) on 20.06.2011 and to Assistant Professor (Academic Level-12) on 20.06.2016. After completing 3 years of service in Assistant professor (Academic Level-12) the teacher becomes eligible to be promoted to Associate Professor (Academic Level-13 A) on 20.06.2019 FN.

As per UGC Regulations 2018 - Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to be a Ph.D degree holder in relevant subject and must attend one Refresher Course of two weeks duration or two courses of one week duration each. *The teacher in reference is a Ph.D holder in Botany and has completed the required refresher courses only on 14.09.2020.* As per U.O No. Ac.F II/9899/2023/UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. *Hence, the teacher is eligible for promotion to Associate Professor (Academic Level-13A), w.e.f 20.06.2019 FN itself.*

In the minutes of the Selection Committee held on 19.03.2024, it has been reported that the the Committee verified all the relevant documents as prescribed by the UGC and University of Kerala. The candidate qualified the participation in Short Term Course as per UGC Notification F No. 9-1/2010 (PS/MISC) Pt.,Vol. II Section 6.3 VIII published in the Gazette of India (Extraordinary PART III- Section 4) No. 535 dated 31.07.2023. The Committee unanimously recommends the CAS Placement/Promotion of Dr. Alka E Varghese, Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f 20.06.2019 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts and as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of the **CAS Placement / Promotion** in respect of **Dr. Alka E Varghese, Department of Botany, Chtristian College, Chengannur** from **Assistant Professor (Academic Level-12)** to **Associate Professor (Academic Level-13A)**, w.e.f. **20.06.2019 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Alka E Varghese, Department of Botany, Chtristian College, Chengannur from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 20.06.2019 FN as per the UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .C3 *Christian College, Chengannur - Proposal for the approval of CAS Placement / Promotion of Dr.Anej Somaraj, Department of English - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) - w.e.f 22.06.2023 FN – approval – reg.*

(19446/Ac F III/2024/UOK)

The Principal, Christian College, Chengannur has forwarded a proposal regarding CAS Placement/ Promotion in respect of Dr. Anej Somaraj, Department of English of the College from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 22.06.2023 FN.

The service details of Dr. Anej Somaraj are as follows;

Qualifications	1. MA in English Literature from Central Institute of English and Foreign Languages, Hyderabad in April 2002 (Grade A). 2. M.Phil in English Literature from Central Institute of English and Foreign Languages, Hyderabad in August 2004. 3. Ph.D in English Literature from Central Institute of English and Foreign Languages, Hyderabad awarded on 04.05.2011
Date of Birth	14.11.1979
Date of Retirement	31.03.2036
Date of first entry in to Service	22.06.2011 FN
Date of continuous entry in to Service	22.06.2011 FN
Date of Placement to Senior Scale (Stage II with AGP 7000/-)	22.06.2015 FN
Date of Promotion to Assistant Professor (Academic Level-12)	22.06.2020 FN
Proposed Date of promotion to Associate Professor (Academic Level-13A)	22.06.2023 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University.	Successfully completed the Online Two Week Inter - Disciplinary Refresher Course on “Managing Online Classes & Co-creating MOOCS5.0” organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 11.05.2021 to 25.05.2021.

L.W.A availed	Nil
Details of relaxation availed	Two years on account of Ph. D Degree for promotion to Assistant Professor - Senior Scale
Regulation applied	UGC Regulations 2018, Option A
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for Option A for the CAS Placement/ Promotion to Associate Professor Academic Level-13A, for the assessment period from 2020 to 2023 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Anej Somaraj, it is seen that the teacher has entered into service as Lecturer on 22.06.2011 FN. He was Promoted to Lecturer Senior Scale (Stage II with AGP 7000/-) on 22.06.2015 and to Assistant Professor (Academic Level-12) on 22.06.2020. After completing 3 years of service in Assistant professor (Academic Level-12) the teacher becomes eligible to be promoted to Associate Professor (Academic Level-13 A) on 22.06.2023 FN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 02 weeks /10 Days duration or has completed two courses of at least one week duration within the Assessment period. The applicant must be a Ph.D Degree holder.

The said Assistant Professor is a Ph.D holder in English Literature and has completed required Course/ Programme in the assessment period itself and hence the teacher is eligible for promotion to Associate Professor (Academic Level-13A), w.e.f 22.06.2023 FN.

It may be noted that as per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centres (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".

In the minutes of the Selection Committee held on 27.02.2024, it has been reported that the Committee has verified against the documents produced and the Committee found that the teacher has fulfilled all the requirements for promotion from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A). Based on the assessment of the documents submitted, and in tune with the existing UGC Norms, Government Orders and Statutes of University of Kerala, Dr. Anej Somaraj is found eligible for placement as Associate Professor (Academic Level-13 A). The Committee has considered the contributions and after interviewing the incumbent, the Committee recommend Dr. Anej Somaraj be promoted to the post of Associate Professor (Academic Level-13 A) w.e.f 22.06.2023 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In the light of above facts and as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of **CAS Placement/ Promotion** in respect of **Dr. Anej Somaraj, Department of English, Chtristian College, Chengannur** from **Assistant Professor (Academic Level-12) to Associate Professor (Academic Level 13-A)**, w.e.f 22.06.2023 FN is placed before the **Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges** for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.AnejSomaraj, Department of English, Chtristian College, Chengannur from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level 13-A), w.e.f 22.06.2023 FN as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .C4 Sree Narayana College, Kollam – CAS Placement/ Promotion of Dr.Preetha G.S, Assistant Professor, Department of Political Science - Academic Level-10 to Academic Level-11 – w.e.f 17.01.2023 - Approval – reg.

(28525/Ac F III/2024/UOK)

The Principal, Sree Narayana College, Kollam, has forwarded a proposal regarding the CAS Placement/ Promotion in respect of **Dr. Preetha G S**, Assistant Professor, Department of Political Science of the College, from Academic Level-10 to Academic Level-11, w.e.f 17.01.2023 FN.

The service details of **Dr. Preetha G S** are as follows;

Qualifications	1) MA <i>Political Science</i> from University of Kerala in 2005 (First Class) 2) Ph.D in Political Science from University of Kerala, awarded on December, 2015
Date of Birth	30.05.1979
Date of Retirement	31.05.2039
Date of first entry into service	17.01.2019FN
Date of entry into continuous service	17.01.2019FN
Proposed Date of Placement / Promotion to Assistant Professor (Academic Level 11)	17.01.2023 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1.Successfully completed Four-week Induction/Orientation Programme for “Faculty in Universities/ Colleges/ Institutes of Higher Education” organized by Teachig Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 04.06.2020 to 01.07.2020. 2.Participated in UGC sponsored Refresher Course in “Education and Teaching Methods (Multidisciplinary)” conducted by the UGC-HRDC, University of Kerala from 08.03.2022 to 21.03.2022.
L.W.A without medical certificate	NIL
Details of relaxation availed of	2 years on account of Ph.D for placement / promotion to Academic Level (11).
UGC Regulations applied	Option A, UGC Regulations 2018

The Principal, Sree Narayana College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement / Promotion of Assistant Professor from Academic Level-10 to Academic Level-11 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 17.01.2019 FN. She has completed 4 years of service as Assistant Professor (Academic Level-10) on 16.01.2023 and is eligible for placement/ promotion to Academic Level (11) w.e.f 17.01.2023 FN.

As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks (21 days) duration and one Refresher Courses/ Programmes of two weeks (10 days) duration within the Assessment period. The teacher in reference has completed the required Orientation and Refresher Courses within the assessment period itself.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centers such as Schools of Education (SoEs), Teaching Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".

In the Minutes of the Screening Committee held on 25.03.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the candidate and their service records. The Grades/ API scores required have been verified and the screening committee found that the teacher has sufficient grades/scores in the PBAS. After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the candidate is found qualified for promotion/ placement to Assistant Professor Stage II (AGP 7000)/Academic Level 11 with effect from 17.01.2023 FN and hence, **the committee recommends the Promotion/ Placement of Dr. Preetha G Sto Assistant Professor (Academic Level 11)** with effect from **17.01.2023 FN**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of the **CAS Placement/ Promotion of Dr. Preetha G.S, Assistant Professor, Department of Political Science, Sree Narayana College, Kollam** from *Academic Level-10 to Academic Level-11, w.e.f 17.01.2023 FN*, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Preetha.G.S, Assistant Professor, Department of Political Science, Sree Narayana College, Kollam from Academic Level-10 to Academic Level-11, w.e.f 17.01.2023 FN as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .C5 *Sree Narayana College, Punalur – CAS Placement/Promotion of Smt.Soumya Viswambharan, Assistant Professor, Department of Economics - Academic Level-11 to Academic Level-12 – w.e.f 27.02.2021 - Approval – reg.*

(31877/Ac F III/2024/UOK)

The Principal, Sree Narayana College, Punalur, has forwarded a proposal regarding the CAS Placement/ Promotion in respect of **Smt. Soumya Viswambharan**, Assistant Professor, Department of Economics of the College, from Academic Level-11 to Academic Level-12, w.e.f 27.02.2021 FN.

The service details of **Smt. Soumya Viswambharan** are as follows;

Qualifications	1) MA Economics from University of Kerala in May 2005 (First Class). 2) Qualified UGC NET in the Examination held on 17.12.2006.
Date of Birth	24.10.1982
Date of Retirement	31.03.2039
Date of first entry into service	27.02.2010 FN
Date of entry into continuous service	27.02.2010 FN
Date of Placement to Assistant Professor	27.02.2016

with AGP 7000/- (Stage I-II)	
Proposed date of Placement / Promotion to Assistant Professor(Academic Level-12)	27.02.2021 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	<p>1. Successfully completed One-week Faculty Development Programme on “Online Education in Higher Education Institutions” organized by Kerala State Higher Education Council from 03.08.2020 to 07.08.2020.</p> <p>2. Successfully completed One-week National Online Faculty Development Programme on “Capacity Building in Drafting Proposals for Funded Research” jointly organized by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under PMMMNMTT of MHRD and St. Teresa’s College (Autonomous), Ernakulam, Kerala from 05.10.2020 to 11.10.2020.</p> <p>3. Successfully completed UGC sponsored Live Online Refresher Course in “Women’s Studies and Women Empowerment (Multidisciplinary)” conducted by the UGC-HRDC, University of Kerala from 02.12.2020 to 15.12.2020.</p> <p>4. Participated in the UGC sponsored Live Online Short-term Course in “Disaster Management” conducted by the UGC-HRDC, University of Kerala from 19.02.2021 to 25.02.2021.</p>
L.W.A without medical certificate	NIL (Availed admissible L.W.A without medical certificate for 56 days in continuation to Maternity Leave)
Details of relaxation availed of	NIL
UGC Regulations applied	Option A, UGC Regulations 2018

The Principal, Sree Narayana College, Punalur has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement / Promotion of Assistant Professor from Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 27.02.2010 FN. She was promoted to Assistant Professor (Academic Level-11) on 27.02.2016 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 26.02.2021 AN.

As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Courses / Programmes of two weeks (10 days) duration within the Assessment period. The teacher in reference has completed the required Refresher Courses within the assessment period itself.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, “All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centers such as Schools of Education (SoEs), Teaching Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations”.

In the Minutes of the Screening Committee held on 04.11.2023, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has

sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Mrs.SoumyaViswambharan is found qualified for promotion to the post of Assistant Professor Academic Level-12 with effect from 27-02-2021 FN and hence, the committee recommends to promote **Mrs.SoumyaViswambharan** from **Assistant Professor Academic Level-11** to **Assistant Professor Academic Level-12** with effect from **27-02-2021 FN**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of the **CAS Placement/Promotion of Smt.SoumyaViswambharan, Assistant Professor, Department of Economics, Sree Narayana College, Punalur** from *Academic Level-11* to *Academic Level-12*, w.e.f **27.02.2021 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Smt.Soumya Viswambharan, Assistant Professor, Department of Economics, Sree Narayana College, Punalur from Academic Level-11 to Academic Level-12, w.e.f 27.02.2021 FN as per the UGC Regulations 2018 ,and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .C6 ***Sree Sankara College, Nagaroor – Proposal for Approval of appointment of Dr. Remya P D, Assistant Professor, Department of Commerce as Principal-in-Charge with powers of Drawing and Disbursing Officer – w.e.f 08.06.2024 - Consideration of – reg.***

(61023/Ac F III /2022/UOK)

The Syndicate held on 28.12.2023, item no.07.89.C3 resolved to direct the Educational Agencies of all Aided Colleges to appoint a Principal on regular basis immediately in the Colleges where Principal post is lying vacant. In the absence of a regular Principal, the Educational agency shall appoint, the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes, 1977. The resolution was communicated to all Educational Agencies vide circular No. 11803/Ac F II/2024/UOK dated 28.02.2024.

Later the Manager, Sree Sankara Trusts had requested vide letter No.SST/SS-Ngr/44/2024 dated 06.06.2024 to approve the appointment of Dr. Remya P D, Assistant Professor, Department of Commerce, Sree Sankara College, Nagaroor as the Drawing and Disbursing Officer of the College w.e.f 08.06.2024 FN for the seventh consecutive term. Then the Educational Agency was directed to comply with the above circular mentioned. Accordingly, the Educational Agency appointed Dr.Remya P D, the said teacher as the Principal-in-Charge with powers of Drawing and Disbursing Officer of the College w.e.f 08.06.2024 and has now forwarded the proposal for approval of the appointment made.

It may be noted that the University has already granted approval to the appointment of Dr.Remya P D, Assistant Professor, Department of Commerce, Sree Sankara College, Nagaroor as the Drawing and Disbursing Officer of the College for six consecutive terms comprising of three months each. The sixth term of appointment expired on 07.06.2024 AN. As per the documents forwarded now, Dr. Remya P D, the said teacher, is the senior most teacher of the College and therefore is eligible to be in charge of the duties of the Principal as stipulated in Statute 21, Chapter 24 of Kerala University First Statutes, 1977 and hence the proposal is found to be in order. Further it is learnt that the Principal post in Sree Sankara College Nagaroor is yet to be sanctioned by the Government.

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for **approval** of the appointment of **Dr. Remya P D, Assistant Professor, Department of Commerce, Sree Sankara College, Nagaroor**, as the **Principal-in-Charge with powers of Drawing and Disbursing Officer** of the College, *w.e.f 08.06.2024 FN* is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the appointment of Dr.Remya P.D, Assistant Professor, Department of Commerce, Sree Sankara College, Nagaroor, as the Principal-in-Charge with powers of Drawing and Disbursing Officer of the College, w.e.f 08.06.2024 FN and recommended to approve the same considering the exigency of the situation causing delay in taking timely decision regarding the academic and administrative matters in the college.

The committee further recommended to direct the Manager, Sree Sankara Trusts to initiate steps within 6 months to appoint a regular Principal in the college.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .C7 *Fatima Mata National College (Autonomous), Kollam – Proposal for the CAS Placement/ Promotion of Smt. Roshiny M, Assistant Professor, Department of Malayalam - Academic Level-10 to Academic Level-11, w.e.f 22.07.2019 FN- Approval - reg.*

(13020/Ac F III /2022/UOK)

The Principal, Fatima Mata National College (Autonomous), Kollam, has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Smt. Roshiny M, Assistant Professor, Department of Malayalam of the College, from Academic Level-10 to Academic Level-11, *w.e.f 22.07.2019 FN*.

The service details of Smt. Roshiny M are as follows;

Qualifications	1. MA Malayalam-Language and Literature from University of Kerala in 2010 (First Class). 2. Qualified NET on 15.06.2012.
Date of Birth	31.05.1984
Date of Retirement	31.05.2044
Date of first entry into service	22.07.2013 FN
Date of entry into continuous service	22.07.2013 FN
Proposed date of Placement / Promotion to Assistant Professor (Academic Level-11)	22.07.2019 FN
No. of Refresher Courses / Orientation Courses attended, duration and Name of University,	1. Participated in 3 weeks UGC- Sponsored Refresher course in Malayalam Language and Modern Literature conducted by UGC-HRDC University of Kerala, from 09.09.2015 to 29.09.2015. 2. Participated in one month UGC – Sponsored Live Online Induction Programme conducted by UGC-HRDC University of Kerala, from 06.09.2021 to 05.10.2021.
L.W.A without medical certificate	Nil
Details of relaxation availed of	Nil
UGC Regulations applied	Option A, UGC Regulations 2018.
Remarks	Condonation of time period for the completion of RC/OC

The Principal, Fatima Mata National College (Autonomous), Kollam, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion to Assistant Professor (Academic Level-12) with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 22.07.2013 FN and has completed 6 years of service as Assistant Professor (Academic Level-10) on 21.07.2019 AN.

In the Minutes of the Screening Committee held on 10.03.2022 it is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. After making the detailed evaluation regarding the performance of the teacher and taking into consideration of the existing UGC norms, Government orders and the Statutes of University of Kerala, the mentioned teacher is found qualified for promotion to the post of Assistant Professor Stage II(AGP 7000)/Academic Level-11 with effect from 06.10.2021 FN.

As per UGC Regulations 2018 - Option A, for promotion to Assistant Professor (Academic Level-11), a teacher has to undergo One Orientation Programme of 3 weeks and one Refresher Course of two weeks duration within the Assessment period. The teacher in reference has completed the required RC/ OC only on 05.10.2021. Hence, the Screening-cum-Evaluation Committee have recommended the teacher's CAS Placement / Promotion w.e.f.06.10.2021 FN. But, as per Clause 6.3 VIII of UGC (3rd amendment) Regulations 2023, the requirement of RC/OC as remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the UGC from time to time and the University have issued orders vide UO No. Ac.FII/9899/2023/UOK dated 06.12.2023, to this effect.**In light of the said UO, the teacher and the Educational Agency have claimed the said promotion w.e.f.22.07.2019 FN.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, as per the orders of the **Vice-Chancellor**, the proposal regarding the approval of **CAS Placement / Promotion of Smt. Roshiny M, Assistant Professor, Department of Malayalam, Fatima Mata National College (Autonomous), Kollam, from Academic Level-10 to Academic Level-11, w.e.f 22.07.2019 FN**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the the proposal regarding the approval of CAS Placement/ Promotion of Smt. Roshiny M, Assistant Professor, Department of Malayalam, Fatima Mata National College (Autonomous), Kollam, from Academic Level-10 to Academic Level-11, w.e.f 22.07.2019 FN availing the benefit of clause 6.3 VIII of UGC(3rd Amendment) Regulation 2023 and recommended to inform the Educational Agency to submit a proposal for reconstituting the Screening Cum Evaluation Committee .

Resolution of the Syndicate

RESOLVED to seek legal opinion from the Standing Counsel on the matter and place the same before the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges.

Item No.14.04 .C8 **SN College, Kollam – CAS Placement / Promotion of Dr. Bera R Uday, Assistant Professor, Department of Sanskrit - Academic Level-10 to Academic Level-11 – w.e.f 21.12.2022 - Approval – reg.**

28527/Ac F III/2024/UOK

The Principal, SN College, Kollam, has forwarded a proposal regarding the CAS Placement/ Promotion in respect of **Dr. Bera R Uday**, Assistant Professor, Department of *Sanskrit* of the College, from Academic Level-10 to Academic Level-11, w.e.f.21.12.2022 FN.

The service details of *Dr. Bera R Uday* are as follows;

Qualifications	1) MA Sanskrit (Special - Vedanta) from University of Kerala in 2001 (First Class) 2) M.Phil in Sanskrit from University of Kerala in the Examination held in 2004 3) Ph.D in Sanskrit from University of Kerala, awarded on 11.08.2017
Date of Birth	30.05.1979
Date of Retirement	31.05.2039
Date of first entry into service	21.12.2018 FN
Date of entry into continuous service	21.12.2018 FN
Proposed Date of Placement/ Promotion to Assistant Professor (Academic Level-11)	21.12.2022 FN
Details of Refresher Courses/ Orientation Courses attended	1. Successfully completed Four-week Induction/ Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education" organized by Teachig Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 04.06.2020 to 01.07.2020. 2. Participated in UGC sponsored Refresher Course in Sanskrit, Batch – I (on-line) conducted by UGC-HRDC, University of Madras, Chennai from 10.12.2020 to 23.12.2020.
L.W.A without medical certificate	NIL
Details of relaxation availed of	2 years on account of Ph.D for placement / promotion to Academic Level-11.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	NIL

The Principal, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Assistant Professor from Academic Level-10 to Academic Level-11 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor (Academic Level-10) on 21.12.2018 FN. She has completed 4 years of service as Assistant Professor (Academic Level-10) on 20.12.2022 AN and is eligible for Placement/ Promotion to Academic Level -11 w.e.f 21.12.2022 FN.

As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level-11), a teacher has to undergo one Orientation Course of 3 weeks (21 days) duration and one Refresher Courses/ Programmes of two weeks (10 days) duration within the Assessment period.

Further, as per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centres such as Schools of Education (SoEs), Teaching Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".

Accordingly, the teacher in reference has completed the required Orientation and Refresher Courses within the assessment period itself.

In the Minutes of the Screening Committee held on 03.04.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the candidate and her service records. The Grades/ API scores required have been verified and the screening committee found that the teacher has sufficient grades/scores in the PBAS. After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the candidate is found qualified for Promotion/

Placement to Assistant Professor (Academic Level-11) with effect from 21.12.2022 FN and hence, **the committee recommends the Promotion / Placement of Dr. Bera R Uday to Assistant Professor (Academic Level-11) with effect from 21.12.2022 FN.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of the **CAS Placement/ Promotion of Dr. Bera R Uday, Assistant Professor, Department of Sanskrit, SN College, Kollam** from *Academic Level-10 to Academic Level-11, w.e.f 21.12.2022 FN*, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement / Promotion of Dr. Bera R Uday, Assistant Professor, Department of Sanskrit, SN College, Kollam from Academic Level-10 to Academic Level-11, w.e.f 21.12.2022 FN as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .C9 *Sree Narayana College, Kollam – CAS Placement/ Promotion of Dr.Nisha.A.P, Assistant Professor, Department of Botany - Academic Level-12 to Academic Level-13A – w.e.f 02.06.2021 FN - Approval – reg. 32146/Ac F III/2024/UOK*

The Principal, Sree Narayana College, Kollam, has forwarded a proposal regarding the CAS Placement/ Promotion in respect of **Dr. Nisha A P**, Assistant Professor, Department of *Botany* of the College, from Academic Level-12 to Academic Level-13A, w.e.f 02.06.2021 FN.

The service details of *Dr. Nisha A Pare* as follows;

Qualifications	1) M.Sc Genetics & Plant Breeding from University of Kerala in 1999 (First Class) 2) M.Phil in Botany from University of Kerala, awarded on February, 2002 3) Ph.D in Botany from University of Kerala, awarded on October, 2020
Date of Birth	07.04.1977
Date of Retirement	30.04.2033
Date of first entry into service	02.06.2008 FN
Date of entry into continuous service	02.06.2008 FN
Date of Placement to Senior Scale (Assistant Professor Stage II with AGP 7000)	02.06.2013 FN
Date of Promotion to Assistant Professor (Academic Level-12)	02.06.2018 FN
Proposed Date of Placement/ Promotion to Associate Professor (Academic Level 13A)	02.06.2021 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. Participated in the UGC sponsored Live Online Short-Term Course in Research Methodology conducted by the UGC-HRDC, University of Kerala from 17.12.2020 to 23.12.2020. 2. Participated in the UGC sponsored Live Online Short-term Course in Disaster Management conducted by the UGC-HRDC, University of Kerala from 19.02.2021 to 25.02.2021.
L.W.A without medical certificate	-

Details of relaxation availed of	-
UGC Regulations applied	Option A, UGC Regulations 2018

The Principal, Sree Narayana College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Assistant Professor from Academic Level-12 to Academic Level-13A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 02.06.2008 FN. She was Promoted to Assistant Professor Stage II (with AGP 7000/-) on 02.06.2013 FN and to Assistant Professor (Academic Level-12) on 02.06.2018 FN. After completing 3 years of service as Assistant professor (Academic Level-12), the teacher becomes eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 02.06.2021 FN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 2 weeks (10 Days) duration or has completed two courses of at least one week (5 days) duration in lieu of every single course/ programme of at least two weeks (ten days) duration within the Assessment period. The applicant must be a Ph.D Degree holder. The teacher in reference has completed the required Refresher Courses within the assessment period itself and has been awarded Ph.D in Botany in October, 2020.

In the Minutes of the Screening Committee held on 08.05.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category according to the UGC Regulation, 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Nisha A P is found qualified for promotion to the post of Associate Professor (Academic Level-13A) with effect from 02.06.2021 FN and hence, the selection committee recommends Dr. Nisha A P for promotion to the post of Associate Professor (Academic Level-13A) with effect from 02.06.2021 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of the **CAS Placement/ Promotion of Dr. Nisha A P, Assistant Professor, Department of Botany, Sree Narayana College, Kollam from Academic Level-12 to Academic Level-13A, w.e.f.02.06.2021 FN**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Nisha.A.P, Assistant Professor, Department of Botany, Sree Narayana College, Kollam from Academic Level-12 to Academic Level-13A, w.e.f 02.06.2021 FN as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .C10 **SN College, Kollam – CAS Placement/ Promotion of Dr. Anjaly B, Assistant Professor, Department of Sanskrit - Academic Level-10 to Academic Level-11 – w.e.f 20.12.2022 - Approval – reg.**

28526/Ac FIII/2024/UOK

The Principal, SN College, Kollam, has forwarded a proposal regarding the CAS Placement/ Promotion in respect of **Dr. Anjaly B**, Assistant Professor, Department of *Sanskrit* of the College, from Academic Level-10 to Academic Level-11, w.e.f.20.12.2022 FN.

The service details of **Dr. Anjaly B** are as follows;

Qualifications	1) MA Sanskrit-Vedanta from Sree Sankaracharya University of Sanskrit, Kalady in April/ May 2003 (Second Class) 2) M.Phil in Sanskrit Vedanta from Sree Sankaracharya University of Sanskrit, Kalady, awarded in February 2005 3) Ph.D in Sanskrit Vedanta from Sree Sankaracharya University of Sanskrit, Kalady, awarded in 2012
Date of Birth	28.04.1981
Date of Retirement	30.04.2041
Date of first entry into service	20.12.2018 FN
Date of entry into continuous service	20.12.2018 FN
Proposed Date of Placement/ Promotion to Assistant Professor (Academic Level-11)	20.12.2022 FN
Details of Refresher Courses/ Orientation Courses attended	1. Successfully completed Four-week Induction/ Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 04.06.2020 to 01.07.2020. 2. Participated in UGC sponsored Refresher Course in Sanskrit for University/College Teachers conducted by the Sree Sankaracharya University of Sanskrit, Kalady from 22.07.2021 to 13.08.2021.
L.W.A without medical certificate	NIL
Details of relaxation availed of	2 years on account of Ph.D for Placement / Promotion to Academic Level-11
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	NIL

The Principal, SN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Assistant Professor from Academic Level-10 to Academic Level-11 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor (Academic Level-10) on 20.12.2018 FN. She has completed 4 years of service as Assistant Professor (Academic Level-10) on 19.12.2022 AN and is eligible for Placement/ Promotion to Academic Level -11 w.e.f 20.12.2022 FN.

As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level-11), a teacher has to undergo one Orientation Course of 3 weeks (21 days) duration and one Refresher Courses/ Programmes of two weeks (10 days) duration within the Assessment period.

Further, as per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centres such as Schools of Education (SoEs), Teaching Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations".

Accordingly, the teacher in reference has completed the required Orientation and Refresher Courses within the assessment period itself.

In the Minutes of the Screening Committee held on 03.04.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the candidate and her service records. The Grades/ API scores required have been verified and the screening committee found that the teacher has sufficient grades/scores in the PBAS. After making a detailed evaluation regarding the

performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the candidate is found qualified for Promotion/ Placement to Assistant Professor (Academic Level-11) with effect from 20.12.2022 FN and hence, **the committee recommends the Promotion/ Placement of Dr. Anjaly B to Assistant Professor (Academic Level-11) with effect from 20.12.2022 FN.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of the **CAS Placement/ Promotion of Dr. Anjaly B, Assistant Professor, Department of Sanskrit, SN College, Kollam** from *Academic Level-10 to Academic Level-11, w.e.f.20.12.2022 FN*, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Anjaly B, Assistant Professor, Department of Sanskrit, SN College, Kollam from Academic Level-10 to Academic Level-11, w.e.f. 20.12.2022 FN as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04.C11 *Christian College, Chengannur - Proposal for the approval of the CAS Placement/ Promotion of Dr. Jyothi Kanchan A S, Department of Botany - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) – w.e.f. 04.01.2020 FN - approval - reg.*

21383/Ac FIII/2024/UOK

The Principal, Christian College, Chengannur has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. Jyothi Kanchan A S, Department of Botany of the College from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 04.01.2020 FN.

The service details of Dr. Jyothi Kanchan A S are as follows;

Qualifications	1. Msc in Botany from Berhampur University in May 1996 (First Class). 2. M.Phil in Botany from Berhampur University in May 1996 3. Ph.D in Botany from Berhampur University awarded in July 2004.
Date of Birth	03.05.1974
Date of Retirement	31.05.2030
Date of first entry in to Service	04.01.2008 FN
Date of continuous entry in to Service	04.01.2008 FN
Date of Placement to Senior Scale (Stage II AGP 7000)	04.01.2012 FN
Date of Promotion to Assistant Professor (Academic Level-12)	04.01.2017 FN
Proposed Date of promotion to Associate Professor (Academic Level-13A)	04.01.2020 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University.	Participated in three weeks Refresher Course in Life Sciences conducted by UGC - HRDC, University of Kerala from 08.11.2017 to 28.11.2017
L.W.A availed	Nil

Details of relaxation availed	Two years of relaxation availed on account of Ph.D Degree for the Promotion to Senior Scale (Stage II AGP 7000)
Regulation applied	UGC Regulations 2018, Option A
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for Option A for the CAS Placement/ Promotion to Associate Professor (Academic Level-13A), for the assessment period from 2017 to 2020 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Jyothi Kanchan A.S, it is seen that the teacher has entered into service as Lecturer on 04.01.2008 FN. She was Promoted to Lecturer Senior Scale (Stage II with AGP 7000/-) on 04.01.2012 and to Assistant Professor (Academic Level-12) on 04.01.2017. After completing 3 years of service in Assistant professor (Academic Level-12) the teacher becomes eligible to be promoted to Associate Professor (Academic Level-13A) on 04.01.2020 FN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 02 weeks/ 10 Days duration or has completed two courses of at least one week duration within the Assessment period. The applicant must be a Ph.D Degree holder.

The teacher is a Ph.D holder in Botany and has completed required Course/ Programme within the assessment period itself. Hence the teacher is eligible for promotion to Associate Professor (Academic Level-13A), w.e.f 04.01.2020 FN.

In the minutes of the Selection Committee held on 19.03.2024, it has been reported that the Committee went through all the claims, along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by Dr. Jyothi Kanchan A S, Assistant Professor, Department of Botany. The copy of certificate of academic qualifications and the activities details in the PBAS Proforma as prescribed by the UGC Regulations 2018 were scrutinized and verified in detail by the committee with the originals produced before the Selection Committee found that the teacher has fulfilled all the requirements for promotion from Assistant professor (Academic Level-12) to Associate Professor (Academic Level-13A). The Committee unanimously recommends the CAS Placement/ Promotion of Dr. Jyothi Kanchan A.S, Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f 04.01.2020 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts and as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of the **CAS Placement/ Promotion** in respect of **Dr. Jyothi Kanchan, Department of Botany, Christian College, Chengannur** from **Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A)**, w.e.f. **04.01.2020 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Jyothi Kanchan, Department of Botany, Christian College, Chengannur from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 04.01.2020 FN as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.04 .C12 Sree Narayana College, Kollam – CAS Placement/ Promotion of Dr.Jayan S, Department of Malayalam - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) – w.e.f 25.02.2022 FN - Approval – reg.

The Principal, Sree Narayana College, Kollam, has forwarded a proposal regarding the CAS Placement/ Promotion in respect of **Dr. Jayan S**, Department of *Malayalam* of the College, from Assistant Professor (Academic Level-12) to *Associate Professor* (Academic Level-13A), w.e.f 25.02.2022 FN.

The service details of *Dr. Jayan Sare* as follows;

Qualifications	1) M.A Malayalam from Sankaracharya University of Sanskrit, Kalady in April 1996 (Second Class with 55% marks) 2) Ph.D in Malayalam from Mahatma Gandhi University, awarded on March, 2010
Date of Birth	23.05.1974
Date of Retirement	31.05.2030
Date of first entry into service	25.02.2010FN
Date of entry into continuous service	25.02.2010FN
Date of Placement to Senior Scale (Assistant Professor with AGP 7000)	25.02.2014FN
Date of Promotion to Assistant Professor (Academic Level-12)	25.02.2019FN
Proposed Date of Placement/ Promotion to Associate Professor (Academic Level-13A)	25.02.2022FN
Details of Refresher Courses/ Orientation Courses attended	Participated in the UGC sponsored Refresher Course in Malayalam Language and Literature conducted by the UGC-HRDC, University of Kerala from 05.01.2022 to 18.01.2022.
L.W.A without medical certificate	NIL
Details of relaxation availed of	2 years of relaxation availed on account of Ph.D for promotion to Assistant Professor, Stage II (with AGP 7000).
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The Principal, Sree Narayana College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement/ Promotion of Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 25.02.2010 FN. He was promoted to Assistant Professor Stage II (with AGP 7000/-) on 25.02.2014FN and to Assistant Professor (Academic Level-12) on 25.02.2019 FN. He has completed 3 years of service in Assistant professor (Academic Level-12), and is eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f **25.02.2022 FN**.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 2 weeks (10 Days) duration or has completed two courses of at least one week (5 days) duration in lieu of every single course/ programme of at least two weeks (ten days) duration within the Assessment period. The applicant must be a Ph.D Degree holder.

Accordingly, the teacher in reference has completed the required Refresher Courses within the assessment period itself and is a Ph.D Degree holder in Malayalam.

In the Minutes of the Selection Committee held on 13.06.2024, it is stated that the committee has carefully scrutinized the PBAS records and service records of the candidate. The API grades for various categories were verified and the committee found that the candidate has sufficient scores in

each category according to the UGC Regulation, 2018. After a detailed evaluation of the performance of the candidate and considering the existing UGC norms, Government Orders and Statutes of the University of Kerala, the committee found that Dr. Jayan S is found qualified for promotion to the post of Associate Professor (Academic Level-13A) with effect from 25.02.2022 FN and hence, **the selection committee recommends Dr. Jayan S for promotion to the post of Associate Professor (Academic Level-13A) with effect from 25.02.2022 FN.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In the light of above mentioned facts, as per the orders of the Hon'ble Vice-Chancellor, the proposal regarding the approval of the CAS Placement/ Promotion of *Dr. Jayan S*, Department of Malayalam, Sree Narayana College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 25.02.2022 FN, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr. Jayan.S, Department of Malayalam, Sree Narayana College, Kollam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 25.02.2022 FN as per UGC Regulations 2018 and recommended to approve the same.

Dr. S. Jayan, Member, Syndicate, abstained from the committee during the consideration of Item No.C12.

The meeting came to an end at 01.00 PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 23.08.2024, be approved.

Item No.14.05 ***Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.08.2024– Consideration - Reg.***

(Ac.FII)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 30.08.2024, 01.30 PM at the Syndicate Room, University Buildings.

As per the orders of the Vice Chancellor, the Minutes of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval. (Minutes Appended)

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Friday, 30th August, 2024
Time : 01.30 P.M.
Venue : Syndicate Room, University Buildings.

Members Present

1. Dr. Shijukhan J. S., Convenor & Member Syndicate	Sd/-
2. Dr. S. Jayan, Member Syndicate	Sd/-
3. Dr. Gopchandran.K. G., Member Syndicate	Sd/-
4. Prof.(Dr.) P. M. Radhamany, Member Syndicate	Sd/-

The meeting started at 01.30 P.M.

Item No.14.05.A1 **MSC Colleges, Pattom - Initial Appointment of Sri.Renji R, Assistant Professor in Syriac at St.John's, Anchal- Approval – reg. (75027/Ac F I/2023/UOK)**

The Manager, Malankara Syrian Catholic Colleges has forwarded the proposal for the approval of initial appointment of Sri.Renji R as Assistant Professor in Syriac at St.John's, Anchal with effect from 20.11.2023 FN against the vacancy of Sri. James Steephen, Associate Professor retired on 31.03.2021.

The Manager, Malankara Syrian Catholic Colleges has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professor.

- Appointment Orders in Form 1.
- Minutes of the Selection Committee.
- Score Sheet of the candidates.
- Apportionment Statement.
- Qualifying Certificates.
- Documents proving age.
- Attested copies of News Paper Cuttings.
- Certificate that there are no thrown-out hands and supernumerary hands in the Department.
- Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professor.
- Service Book of the Teacher.
- Seniority- wise list of teachers in the Department.
- Workload Statement.
- Government nominee letter No. D2/330/2022/HEdn dated 27.09.2022 and G.O. (Rt) No. 805/2023/HEDN Dated 05.06.2023.
- Post Adalath Report of Syriac.
- Joining report of the incumbent.
- Confidential Report from the subject experts.
- Community Certificate submitted by Sri.Renji R

As per letter No. D2/330/2022/HEdn dated 27.09.2022, Government had nominated its representative to the Staff Selection Committee of St.John's, Anchal for filling up of one vacancy in Syriac. The validity of the Government Nominee letter was up to 31.05.2023. The Government, vide G.O.(Rt). No.805/2023/HEDN dated 05.06.2023 extended the validity of the Nomination Orders that are issued in the Academic Year 2022-23, but could not be convened before 31.05.2023, for a further period of 6 months from 01.06.2023.

University, vide U.ONo.AcFII/2864/2022/General/UOK dated 22.02.2023, fixed backlog vacancies of teaching Staff reserved for Persons with disabilities in Private aided colleges. Accordingly, the number of backlog vacancies for PWD Candidates to be filled under Malankara Syrian Catholic Colleges is 5 (five).

Accordingly, Educational Agency had advertised the vacancy in Syriac which was reserved for Differently abled candidates in two major Malayalam dailies (Deepika, Mangalam) and two English dailies (The Hindu and The New Indian Express) dated 08.10.2022.

Due to non receipt of applications the vacancy was re-notified in the same dailies on 08.11.2022.

Even after re-notification, no applications were received and hence in compliance with GO(MS) No.96/2021/HEdn dated 15.02.2021 & GO(MS) No.242/2022/HEdn dated 18.05.2022, the Educational Agency converted the vacancy in PWD to Community merit and advertised it in the above said 4 dailies on 08.12.2022.

The UGC Regulations 2018, Section 4.1 specifies that the Academic Score as per Appendix II (Table 3 B) for colleges, shall be considered only for short listing of the candidates for interview only and that the selection shall be based only on the performance of the candidate in the interview. As per the U.O No.Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

The constitution of Selection Committee shall be in accordance with Section 5.1 of UGC Regulations 2018.

According to the minutes of the Selection Committee held on 16.11.2023 at 11.00 AM at the Major Archbishop's House, it is specified that only one application was received and the same was verified by the IQAC of St.John's, Anchal and prepared Academic Score as per UGC Regulation 2018. The rank list has been published purely based on the interview. Sri.RenjiR, the only candidate who got 41 score out of 50 in the interview by the management was appointed in Community Category.

The Educational agency of MSC Colleges, Pattom has appointed Sri. Renji R as Assistant Professor in Syriac at St.John's College Anchal wef 20.11.2023 FN. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1v) is as follows.

- A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC LIKE SLET/SET or who have been awarded a Ph.D. in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/ SLET/ SET. (Clause 3.3 I and Clause 4.1 I.A. (ii) of UGC Regulation 2018)
- NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET. (Clause 3.3 II and Note below Clause 4.1 I A (ii) of UGC Regulation 2018).

It is noted that UGC is not conducting NET for the language Syriac. As per Clause 3.3 II and Note of Clause 4.1 I A (ii) of UGC Regulation 2018, "clearing of NET/SLET/SET shall not be required for candidates in such disciplines for which NET/SLET/SET has not been conducted. Hence NET is not required for the appointment as Assistant Professor in Syriac.

In the UGC Regulations it is stated that the candidates who have been awarded PhD Degree in accordance with UGC Regulations 2009 is exempted from the minimum eligibility condition of NET for recruitment as Assistant Professor in University, Colleges or Institution. Accordingly Ph.D Degree is also considered as an essential eligibility criteria for recruitment as Assistant Professor in Colleges.

As per Statute 14 – Chapter 2 – KUFS 1979 stipulates that 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

In this case, Sri. Renji R has not acquired PhD Degree and UGC Regulation is silent on the fact whether PhD Degree is mandatory for the disciplines where NET is not conducted by UGC. Hence the dealing section cannot ascertain whether Sri Renji R is fully qualified for the post of Assistant Professor in Colleges.

Meanwhile the Higher Education department vide GO(Rt.)No.273/2024/HEDN dated 26.02.2024 has issued a booklet, duly approved by the Govt., containing the sanctioned Posts & number of posts to be abolished in all Aided Arts & Science Colleges in the State, in accordance with Go. (Ms.)No. 155/2020/HEDN dated 01.04.2020 & Go.(Ms.) No.471/2020/HED dated 30.12.2020.

Accordingly, the workload of Syriac in the Colleges under the Corporate Management, Malankara Syrian Catholic Colleges Pattom, TVM (Mar Ivanios College, Thiruvananthapuram and St. John's College, Anchal) are as detailed below.

Name of the College	Total workload hours and sanctioned post	Workload and sanctioned post as per the Booklet	Number of post to be abolished with work load less than 16 hours
Mar Ivanios College	9 hours and 1 sanctioned post	9 hours and 1 sanctioned post	1
St. John's College, Anchal	18 hours and 1 sanctioned post	18 hours and 1 sanctioned post	0

That is as per GO dated 26.02.2024, out of the two sanctioned posts in Syriac under the Corporate Management, MSC Colleges Pattom, the Number of post with workload less than 16 hours to be abolished is one and hence the remaining permissible post is one only.

The Total number of teachers working under the corporate Management MSC Colleges Pattom is 2 (two) including Sri. Renji R. i.e; Sri. Renji R is appointed to the post which is identified as excess by the Government and hence will be abolished. The Selection Committee constituted on 16.11.2023, in which Govt. nominee was also a part of it, recommended the said appointment.

But the Selection Committee was convened well before the issuance of the G.O dated 26.02.2024.

The Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 15.06.2024 considered the proposal for the approval of the initial appointment of Sri. Renji R as Assistant Professor in Syriac at St. John's College, Anchal with effect from 20.11.2023 FN against the vacancy of Sri. James Steephen, Associate Professor retired on 31.03.2021, along with the GO(Rt.) No.273/ 2024/ HEDN dated 26.02.2024 issued by the Higher Education Department and recommended to get remarks from the Dean concerned and to place the proposal along with the remarks in the Standing Committee.

The Syndicate at its meeting held on 12.07.2024, considered the above proposal and the recommendations of the Standing Committee held on 15.06.2024 and resolved to get remarks from the Dean concerned and to place the proposal along with the remarks in the Standing Committee.

Now, the Dean, Faculty of Oriental Studies has remarked as follows: "As per UGC Regulations 2018, Sri. Renji R is fully qualified for the post of Assistant Professor in College since UGC is not conducting NET Examination for the subject Syriac and the incumbent has not acquired Ph. D Degree in the subject concerned".

In this circumstances, as per the orders of the Vice-Chancellor, the proposal for the approval of the initial appointment of Sri. Renji R as Assistant Professor in Syriac, St. John's College, Anchal with effect from 20.11.2023 FN against the vacancy of Sri. James Steephen, Associate Professor retired on 31.03.2021, along with the remarks obtained from the Dean is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

PROFORMA

Proposal for the Initial Appointment of Assistant Professor in Syriac, St. John's College, Anchal (Date of Notification: 08.12.2022 (The New Indian Express, The Hindu, Deepika, Mangalam)

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in Syriac under MSC Colleges & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1.	Sri. Renji R D.O.J: 20.11.2023 FN Assistant Professor in Syriac. Interview held on	30.05.1983 38 years 7 months (as on 01.01.2022)	1st position in Community merit	B.A Philosophy First Class, Percentage of marks-60.75% April 2004,	At Mar Ivanios College 9 hours and 1 sanctioned post At St. John's College, Anchal	92	46	Against the vacancy of Fr. James Steephen, Associate Professor

16.11.2023				Reg No. 57118 (University of Kerala) M.A Syriac B+ Grade Percentage of marks – 78.75% June 2015 Reg No. 130011005057 (M.G University) (Eligibility Certificate produced)	18 hours and 1 sanctioned post Total 2 sanctioned posts As per GO dated 26.02.2024 Number of post with workload less than 16 hours to be abolished is 1. Total Number of Teachers Permissible - 1 Position of the Teacher - 2nd			retired from service on 31.03.2021
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Recommendation:-

The Committee considered the proposal regarding the initial appointment of Sri. Renji R as Assistant Professor in Syriac, St. John's College, Anchal with effect from 20.11.2023 FN against the vacancy of Sri. James Steephen, Associate Professor retired on 31.03.2021, along with the remarks of the Dean, Faculty of Oriental Studies and GO(Rt.) No.273/ 2024/ HEDN dated 26.02.2024 and recommended to seek clarification from the Government regarding the admissibility of the appointment against the post.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 30.08.2024, be approved.

Item No.14.05.A2 *Bishop Moore College Mavelikara - Proposal for the approval of the Placement/ Promotion of Dr.Arun Aravind, Assistant Professor Academic Level 11, Department of Physics as Assistant Professor Academic Level 12 w.e.f 22.01.2024 F N – reg.*

(4423/Ac F1/2020/UOK)

The Drawing and Disbursing Officer, Bishop Moore College, Mavelikara, vide letter dated 12.07.2024, has forwarded a proposal for approval of the Placement/Promotion of Dr.Arun Aravind, Assistant Professor Academic Level 11, Department of Physics as Assistant Professor Academic Level 12 w.e.f 22.01.2024 FN.

The Service details of Dr.Arun Aravind are as follows.

Qualifications	1) M.Sc in Physics from Cochin University of Science and Technology in May 2006. 2) Ph.D in Faculty of Science from Cochin University of Science and Technology on 4 th September 2013.
Date of Birth	25.05.1984
Date of Retirement	31.05.2044
Date of first entry in to Service	22.01.2015 FN
L.W.A availed	Nil
Details of relaxation availed of	Already availed for the promotion to the post of Assistant Professor with AGP 7000/- on account of Ph.D.
Date of Placement as Assistant Professor with AGP 7000 (Stage II)	22.01.2019 F N
Date of completion of 5 years of service as Assistant Professor with AGP 7000 (Academic Level 11)	21.01.2024
Proposed date of Placement to Assistant Professor Academic Level 12	22.01.2024 F N

Number of refresher Courses or Orientation Courses attended, duration and name of University	<p>1)Two weeks Faculty Development Programme conducted by the Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of Ministry of Human Resource Development P MMMNMTT from 18.05.2020 to 03.06.2020.</p> <p>2)One week online National Faculty Development Programme jointly organised by Guru Angad Dev Teaching Learning Centre, S.G.T.B Khalsa College, University of Delhi under the Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (P MMMNMTT) of MHRD and Bishop Moore College, Mavelikara and St.John's College, Agra from 09.09.2020 to 15.09.2020.</p> <p>3)One week Online Short Term Faculty Development Programmeorganised by UGC-HRDC, University of Kerala, Thiruvananthapuram in collaboration with KS MDB College, Sasthamcotta from 12.08.2020 to 18.08.2020.</p>
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulations 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 22.01.2015 FN at Bishop Moore College, Mavelikara. The teacher was promoted as Assistant Professor with AGP 7000 (stage II) on 22.01.2019 (completed 4 years of service on account of Ph.D) and had completed 5 years of service as Assistant Professor with AGP 7000 (Academic Level 11) on 21.01.2024. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 22.01.2024 F N.

For being promoted to Assistant Professor Academic Level 12, the incumbent has to complete the following Courses within the assessment period:

Any two of the following: Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration).

OR

Completed one MOOCs Course (With e-certification) during assessment period.

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment.

As per UGC Regulations, 2018 clause 18.0, All short-term and long-duration capacity-building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline-specific areas being conducted by centres such as Schools of Education (SoEs), Teaching Learning Centres (TLCs), Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the P MMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations.

It may also be noted that as per U.O.No.Ac FIII/24522/2020 dated 19.01.2022, the Refresher/ Orientation/Short Term Courses coordinated by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments be considered eligible for the CAS promotion of teachers in private colleges.

Here the Assistant Professor had completed one Faculty Development Programme of two week duration and two short term online Faculty Development Programmes of one week duration each within the assessment period, hence eligible for promotion on the due date itself as per UGC Regulations 2018, Option A.

The DDO of Bishop Moore College, Mavelikara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 22.01.2019 to 21.01.2024, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 19.06.2024 the committee verified the API grades for the period and found that the teacher is eligible for placement to Assistant Professor Academic Level 12 w.e.f 22.01.2024 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, as per the orders of the Vice-Chancellor, the proposal for the approval of the **Placement/ Promotion of Dr.ArunAravind, Assistant Professor Academic Level 11, Department of Physics, Bishop Moore College, Mavelikara as Assistant Professor Academic Level 12 w.e.f 22.01.2024 F N**, as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Arun Aravind, Assistant Professor Academic Level 11, Department of Physics, Bishop Moore College, Mavelikara as Assistant Professor Academic Level 12 w.e.f 22.01.2024 FN, as per the UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the proposal regarding the Placement/ Promotion of Dr.Arun Aravind, Assistant Professor, Department of Physics, Bishop Moore College, Mavelikara be kept in abeyance for the time being.

Item No.14.05.A3 *St.John's College, Anchal - Proposal for the approval of the Placement/ Promotion of Dr.Ronie Thomas, Assistant Professor Academic Level 11, Department of Political Science and Public Administration as Assistant Professor Academic level 12, w.e.f 16.06.2022 F N.*

(34813/Ac F I/2020/UOK)

The DDO of St.John's College, Anchal has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Ronie Thomas, Assistant Professor Academic Level 11, Department of Department of Political Science and Public Administration as Assistant Professor Academic Level 12 w.e.f 16.06.2022 F N.

The Service details of Dr. Ronie Thomas are as follows.

Qualifications	1. M.A Political Science from University of Kerala in 2000. 2. Qualified UGC Test for NET held in December 2000. 3. Qualified Ph .D from University of Kerala on 18.07.2019.
Date of Birth	05.09.1977
Date of Retirement	31.03.2034
Date of first entry in to Service	16.06.2011
L.W.A availed without medical certificate	Nil
Details of relaxation availed of	Nil
Date of Promotion to Assistant Professor with AGP 7000 (Stage II)	16.06.2017

Date of completion of 5 years of service as Assistant Professor with AGP 7000 (Academic Level 11)	15.06.2022
Proposed Date of Placement to Assistant Professor Academic level 12	16.06.2022
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Live Online Refresher Course from UGC-HRDC, University of Kerala, Kariavattom from 02.12.2020 to 15.12.2020. 2.Two Week FDP on 'Media and Art in Teaching and Learning (Interdisciplinary)' from 12.01.2021 to 25.01.2021 organised by Teaching Learning Centre, SGTB Khalsa College, University of Delhi under the PMMMNMTT of MHRD, Bishop Moore College, Mavelikkara and St. John's College, Agra.
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer in Political Science on 16.06.2011 F.N in St.John's College, Anchal and it was approved by University of Kerala vide U.O No. Ac FI/12724/2012 dated 07.04.2012. The teacher was promoted as Assistant Professor with AGP 7000 (Stage II) w.e.f 16.06.2017 F.N and has completed five years of service as Assistant Professor with AGP 7000 (Academic Level 11) on 15.06.2022. The teacher has completed the mandatory requirements for CAS Promotion with in the assessment period and hence the teacher is eligible for promotion on 16.06.2022 itself.

The DDO of St.John's College, Anchal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2017 to 2022, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes the Screening Committee held on 27.10.2023, the Screening Committee verified the API grades for the period and found that the Assistant Professor is eligible for placement as Assistant Professor Academic Level 12 w.e.f 16.06.2022.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, the proposal for the approval of the Placement/ Promotion in respect of Dr. Ronie Thomas, Assistant Professor Academic Level 11, Department of Political Science and Public Administration as Assistant Professor Academic Level 12 w.e.f 16.06.2022 at St.John's College, Anchal as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion in respect of Dr. Ronie Thomas, Assistant Professor Academic Level 11, Department of Political Science and Public Administration as Assistant Professor Academic Level 12 w.e.f 16.06.2022 at St.John's College, Anchal as per the UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 30.08.2024, be approved.

Item No.14.05.A4 St.John's College, Anchal - Proposal for the approval of the Placement/ Promotion of Dr.Padma Chandran, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12, w.e.f 13.06.2022 F N.

(34745/Ac F I/2020/UOK)

The DDO of St.John's College, Anchal has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Padma Chandran, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 13.06.2022 F N.

The Service details of Dr.Padma Chandran are as follows.

Qualifications	1. M.A from University of Kerala in June 2007 2. UGC - NET held on 26.06.2011. 3. M.Phil from University of Kerala in May 2010. 4. Ph.D from University of Kerala on 15.02.2024
Date of Birth	30.07.1984
Date of Retirement	31.03.2041
Date of first entry in to Service	13.06.2012 F N
L.W.A availed without medical certificate	Nil
Details of relaxation availed of	One year on account of M.Phil already availed during the promotion to Assistant Professor with AGP 7000
Date of Promotion to Assistant Professor with AGP 7000 (Stage II)	13.06.2017
Date of completion of 5 years of service as Assistant Professor with AGP 7000 (Academic level 11)	12.06.2022
Proposed Date of Placement to Assistant Professor Academic level 12	13.06.2022
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Two Week FDP on 'Research Methodology' from 01.10.2020 to 15.10.2020 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD. 2. Two Week online Interdisciplinary Refresher Course on 'Blended Learning and Flipped Classroom' from 08.03.2021 to 22.03.2021 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD in collaboration with GNIOT
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in English on 13.06.2012 F.N in Mar Ivanios College, Trivandrum and it was approved by University of Kerala vide U.O No. Ac FI/42437/2012 dated 07.12.2012. The teacher then transferred to St.John's College, Anchal w.e.f 21.01.2014. The teacher was promoted as Assistant Professor with AGP 7000 (Stage II) w.e.f 13.06.2017 F.N and has completed five years of service as Assistant Professor with AGP 7000 (Academic Level 11) on 12.06.2022. The teacher has completed the mandatory requirements for CAS Promotion with in the assessment period and hence the teacher is eligible for promotion on 13.06.2022 itself.

The teacher had undergone deputation for the period from 01.06.2016 to 31.05.2019 for doing Ph.D Course under Faculty Development Programme of UGC.

The DDO of St.John's College, Anchal has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2017 to 2022, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes the Screening Committee held on 13.03.2024, the Screening Committee verified the API grades for the period and found that the Assistant Professor is eligible for placement as Assistant Professor Academic Level 12 w.e.f 13.06.2022 F N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, as ordered by the Vice-Chancellor, the proposal for the approval of the Placement/ Promotion in respect of Dr.Padma Chandran, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 13.06.2022 at St.John's College, Anchal, as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges, for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion in respect of Dr.Padma Chandran, Assistant Professor Academic Level 11, Department of English as Assistant Professor Academic Level 12 w.e.f 13.06.2022 at St.John's College, Anchal, as per the UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 30.08.2024, be approved.

Item No.14.05.B1 ***H.H.M.S.P.B N.S.S College for Women, Neeramankara- Placement/ Promotion proposal in respect of Dr. Mini M. Nair., Department of Economics from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 03.01.2019 F.N. – Reg.***

(35053/Ac F II/2024/UOK)

The Principal, H.H.M.S.P.B N.S.S College for Women, Neeramankara had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Mini M. Nair., Department of Economics from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 03.01.2019 F.N.

The service details of Dr. Mini M. Nair., are as follows.

Qualifications	M A Economics - Bharathidasan University - 1991 M.Phil in Economics -Bharathidasan University - 1993 Ph.D in Economics - University of Kerala - 23.12.2016
Date of Birth	15.04.1969
Date of Retirement	30.04.2025
Date of first entry in to Service	03.01.2006 F.N.
Date of Placement/Promotion as Assistant Professor Stage II with AGP 7000/-	03.01.2011 F.N.
Date of Placement/Promotion as Assistant Professor Academic Level 12	03.01.2016 F.N.
Required years of service for proposed Placement/Promotion	3 Years
Proposed Date of Placement/Promotion to Associate Professor Academic Level 13A	03.01.2019 F.N.
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	Participated in the UGC - Sponsored Short Term Course in Women Empowerment conducted by the UGC-HRDC, University of Kerala, Thiruvananthapuram,

	from 19.12.2018 to 27.12.2018 Participated in the UGC - Sponsored Short Term Course in Soft Skill Development Programme conducted by the UGC-HRDC, University of Kerala, Thiruvananthapuram, from 23.03.2021 to 29.03.2021
Details of relaxation availed of	One year availed for placement/promotion to Assistant Professor Stage II on account of M.Phil.
L.W.A availed	Nil
UGC Regulations applied	Option A, UGC Regulations 2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for Option A, for the Placement / Promotion of Associate Professor Academic Level 13A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Mini M. Nair, it is seen that the teacher entered into service as Lecturer on 03.01.2006 F.N. She was Promoted to Assistant Professor Stage II on 03.01.2011 F.N. and to Assistant Professor Academic Level 12 on 03.01.2016.

As per U.G.C Regulations 2018 - Option A, for promotion to Associate Professor Academic Level-13A, a teacher has to be a Ph.D degree holder in relevant subject and must attend one Refresher Course of two weeks duration or two courses of one week duration each. It may be noted that, the teacher has completed the required courses only on 29.03.2021, which is after the due date of promotion. *But, as per Clause 6.3 VIII of UGC (3rd amendment) Regulations 2023, the requirement of RC/ OC as remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the UGC from time to time and the University have issued orders vide UO No. Ac F II/9899/2023/UOK dated 06.12.2023, to this effect.* Hence, the incumbent is eligible to be promoted to Associate Professor Academic Level 13 A on 03.01.2019 F.N.

In the minutes of the Selection Committee it has been stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grade required for various categories have been verified and the committee found that the teacher has good grades in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing U.G.C norms, Government Orders and Statutes of the University of Kerala, Dr. Mini M. Nair is found qualified and hence the Selection Committee recommended the teacher for placement / promotion to the post of Associate Professor Academic Level-13A w.e.f. 03.01.2019 F.N.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the CAS Placement / Promotion in respect of Dr. Mini M. Nair., Department of Economics from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A w.e.f. 03.01.2019 F.N. at H.H.M.S.P.B N.S.S College for Women, Neeramankara is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion in respect of Dr. Mini M. Nair., Department of Economics, H.H.M.S.P.B N.S.S College for Women, Neeramankara from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A w.e.f. 03.01.2019 F.N as per the UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 30.08.2024, be approved.

Item No.14.05.B2 *H.H.M.S.P.B N.S.S College for Women, Neeramankara - Placement/ Promotion proposal of Dr. R.Asha Devi, Assistant Professor in the Department of Zoology - from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f. 18.11.2019 F.N. - Approval – Reg.*

(35051/Ac F II/2024/UOK)

The Principal, H.H.M.S.P.B N.S.S College for Women, Neeramankara, has forwarded a proposal regarding the Placement/Promotion in respect of Dr. R.Asha Devi, Assistant Professor in the Department of Zoology - from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f. 18.11.2019 F.N.

The Service details of Dr. R. Asha Devi are as follows.

Qualifications	M.Sc Aquatic Biology and Fisheries – University of Kerala 1994 Ph.D - Aquatic Biology and Fisheries – University of Kerala - 20.12.2001
Date of first entry into service	18.11.2010 F.N.
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	18.11.2014 F.N.
Required years of service for Proposed Promotion	5 years
No.of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. Refresher Course - UGC HRDC, University of Kerala, from 11.07.2019 - 24.07.2019. 2. The Kerala State Higher Education Council - One Week Online Hands-on Training on Learning Management System (MOODLE) from 22.09.2021 to 27.09.2021. 3. Online Faculty Development Programme under the Mahatma Gandhi National Council of Rural Education, Department of Higher Education, Ministry of Education, GoI, Hyderabad - from 27.01.2022 to 02.02.2022.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Assistant Professor Academic level 12.	18.11.2019 F.N.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A for the Placement/ Promotion to Assistant Professor (Academic Level-12), for the assessment period from 2014 to 2019 with the recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into collegiate service as Lecturer in Zoology at M.M N.S.S College, Kottiyam w.e.f. 18.11.2010 F.N. and promoted as Assistant Professor Stage II w.e.f. 18.11.2014 F.N. She had completed five years of service in Academic Level 11 on 17.11.2019 A.N., hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 18.11.2019 F.N.

As per UGC Regulation 2018, Option A, a teacher has to attend Two Refresher Course/ Research Methodology/ Workshop/Syllabus Up-gradation Workshop/Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) for promotion to Assistant Professor Academic Level 12 within the assessment period. The teacher in reference has completed the required Courses only on 02.02.2022.

However as per the Third amendment to U.G.C Regulation 2018, which was promulgated via: UGC Notification FNo. 9-1/2010(PS/MISC)Pt.Vol.II dated 31.07.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the

Commission from time to time. Hence the teacher is eligible for promotion to Assistant Professor Academic Level-12, w.e.f. 18.11.2019 F.N. itself.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 29.05.2024 at 10.00 A.M. in the Principal's chamber at H.H.M.S.P.B N.S.S College for Women, Neeramankara. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Dr. R. Ashadevi was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f. 18.11.2019 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the approval of CAS Placement/ Promotion of Dr. R. Ashadevi, Assistant Professor, Department of Zoology from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 18.11.2019 F.N. based on UGC Regulations, 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion in respect of Dr. R.Ashadevi, Assistant Professor, Department of Zoology, H.H.M.S.P.B N.S.S College for Women, Neeramankara from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 18.11.2019 F.N as per the UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 30.08.2024, be approved.

Item No.14.05.B3 ***N.S.S. College, Cherthala - Placement/Promotion of Dr. Archana V.P., Assistant Professor, Department of Mathematics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 30.07.2023 F.N. - Approval- Reg.***

(28405/Ac F II/2024/UOK)

The Principal, N.S.S. College, Cherthala had forwarded a proposal regarding the Placement/ Promotion of Dr. Archana V.P., Assistant Professor, Department of Mathematics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 30.07.2023 F.N.

The Service details of Dr. Archana V.P., are as follows:

Qualifications	M.Sc Mathematics - University of Kerala – 2004. Ph.D. Mathematics – University of Kerala – May 2014.
Date of first entry into service	30.07.2014 F.N.
Date of Promotion as Assistant Professor Academic Level 11	30.07.2018 F.N.
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Participated in the UGC-Sponsored Short-term Course in Group Theory - University of Kerala from 29.10.2019 to 04.11.2019. 2. Teaching Learning Centre - Ramanujan College, University of Delhi under the aegis of Ministry of Education, PMMMNMTT - from 01.06.2021 – 07.06.2021. 3. Refresher Course -Teaching Learning Centre - Ramanujan College, University of Delhi under the aegis of Ministry of Education, PMMMNMTT - from 14.06.2021 –28.06.2021.
Refresher/ Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor, Academic level 12	30.07.2023 F.N.

Regulation applicable/available	UGC Regulation 2018, Option A
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On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in Mathematics at M.G. College, Thiruvananthapuram w.e.f. 30.07.2014 F.N. and promoted as Assistant Professor Academic Level 11 w.e.f. 30.07.2018 F.N. She had completed five years of service in Assistant Professor Academic Level 11 on 29.07.2023 A.N., hence the teacher is eligible for being promoted as Assistant Professor Academic level 12 w.e.f. 30.07.2023 F.N.

The Principal had forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2018 to 2023 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 13.03.2024 at 11.00 A.M. in the Principal's chamber at N.S.S. College, Cherthala. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Dr. Archana V.P. was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f. 30.07.2023 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/promotion of Dr. Archana V.P., Assistant Professor, Department of Mathematics, N.S.S. College, Cherthala from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 30.07.2023 F.N. based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion in respect of Dr. Archana V.P., Assistant Professor, Department of Mathematics, N.S.S. College, Cherthala from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f. 30.07.2023 F.N as per the UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 30.08.2024, be approved.

Item No.14.05.B4 ***V.T.M N.S.S College, Dhanuvachapuram - Placement/Promotion proposal in respect of Dr. Susmitha O.V., Department of Hindi from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A – w.e.f. 09.12.2021 F.N. – Reg.***

(32171/Ac F II/2024/UOK)

The Principal, V.T.M N.S.S College, Dhanuvachapuram had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Susmitha O. V., Department of Hindi from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A w.e.f. 09.12.2021 F.N.

The service details of Dr. Susmitha O. V., are as follows.

Qualifications	MA in Hindi- University of Kerala- 1992 Ph.D in Hindi- University of Kerala- 08.03.2001
Date of first entry in to Collegiate Service	09.12.2009 F.N.
L.W.A availed	Nil
Date of Placement to Assistant Professor with AGP 7000/-	09.12.2013 F.N.
Date of Placement to Assistant Professor Academic Level 12	09.12.2018 F.N.
Proposed Date of placement to Associate	09.12.2021 F.N.

Professor Academic Level 13A	
Short Term Course attended, duration and name of the University.	UGC HRDC - UGC Sponsored Short-Term Course in Soft Skill Development Programme - Conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm - from 23.03.2021 to 29.03.2021. UGC HRDC - UGC Sponsored Short-Term Course in Gender Sensitization - Conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm - from 11.08.2021 to 17.08.2021.
Regulation Applicable	U.G.C Regulation 2018, Option A

On verification of Service Book, it is seen that the teacher had entered into service as Lecturer in Hindi on 09.12.2009 F.N. and it was approved by University vide U.O No. Ac FV/18853/2010 dated 14.09.2010. The teacher was promoted to the post of Assistant Professor Stage II and Assistant Professor Academic Level 12 with effect from 09.12.2013 F.N. and 09.12.2018 F.N. respectively.

It may be noted that for eligible to be placed as Associate Professor Academic Level 13A, the teacher has to undergo any one of the following as stipulated in the U.G.C Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) during assessment period OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

On verification of the proposal, the following points are noted

- The teacher acquired Ph.D on 08.03.2001
- The teacher completed 3 years of service as Assistant Professor Academic Level 12 on 08.12.2021 and hence eligible for promotion to Associate Professor Academic Level 13 A on 09.12.2021 F.N.
- The teacher had undergone two Short Term Courses with in the due date of promotion and hence eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, Placement Order, Minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2018 to 2021 with recommendation of the Selection Committee duly constituted as per U.G.C Regulations 2018.

The Selection Committee was conducted on 22.05.2024. Based on the assessment of the documents submitted, the committee found that Dr. Susmitha O. V. is eligible for placement/promotion as Associate Professor in Hindi Academic Level 13 A w.e.f 09.12.2021 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the approval of Placement/Promotion of Dr. Susmitha O.V., Assistant Professor in Hindi Academic Level 12 as Associate Professor Academic Level 13 A w.e.f 09.12.2021 F.N at V.T.M N.S.S College, Dhanuvachapuram, based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion in respect of Dr. Susmitha O. V., Assistant Professor in Hindi Academic Level 12 as Associate Professor Academic Level 13 A w.e.f 09.12.2021 F.N at V.T.M N.S.S College, Dhanuvachapuram as per the UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 30.08.2024, be approved.

Item No.14.05.B5 **St. Gregorios College, Kottarakkara – Initial appointment of Assistant Professors in Commerce, English, Physical Education, Political Science & Hindi – Approval – Reg.**

75880/Ac F III/2023/UOK

The Manager, St. Gregorios College, Kottarakkara has forwarded the proposal regarding the approval of the initial appointment of following Assistant Professors in the Department of Commerce, English, Physical Education, Political Science and Hindi at St. Gregorios College, Kottarakkara as detailed below.

Sl No	Name of the Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1.	Sri. Nithin Ninan Thomas	Commerce	31.10.2023 FN	Retirement vacancy of Dr. Johnkutty P (31.05.2017)
2.	Dr. Raji Iype	Commerce	31.10.2023 FN	Retirement vacancy of Dr. Suman Alexander (31.05.2021)
3.	Ms. B. Madhuri Unnithan	English	30.10.2023 FN	Retirement vacancy of Dr. John Scaria (31.03.2017)
4.	Dr. Soumy Syamchand	English	30.10.2023 FN	Termination Vacancy of Sri. Sunil P (27.06.2018)
5.	Dr. Shiji Mariam Varghese	English	30.10.2023 FN	Retirement vacancy of Smt. Jiji Peter (31.04.2022)
6.	Sri. Binu A	Physical Education	31.10.2023 FN	Retirement vacancy of Sri. Thomas P George (31.05.2019)
7.	Dr. Jincy Mathew	Hindi	31.10.2023 FN	Retirement vacancy of Dr. John Panicker (31.05.2022)
8.	Jeffin Thomas Mammen	Political science	31.10.2023 FN	Retirement vacancy of Dr. Shaji K (31.03.2019)

The Educational Agency has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting, Academic Score Sheet & Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Declaration to the effect that one month's time was given to the prospective candidates for applying.
5. Nomination letter from the Government.
6. Rotation Register and Reservation Roster for the appointments made since 07.02.1996

The Educational Agency has also forwarded the following supporting documents in respect of the above Assistant Professors as stipulated in the norms of the University for the approval of the initial appointment.

1. Originals of the Qualifying Degrees, and mark lists.
2. Certificates to prove age and date of birth.
3. Service book of the concerned teacher with entries.
4. Joining report of the Assistant Professor concerned.
5. Workload statement in the concerned department.
6. List of teachers in the department.

The notification dated 18.07.2023 regarding the appointments were advertised in the four major dailies as detailed below:

1. The New Indian Express dtd 19.07.2023
2. The Hindu dtd 19.07.2023

3. Malayala Manorama dtd 19.07.2023

4. Mathrubhoomidtd 19.07.2023

Since the advertisement has been made on July, 2023, the age of the Assistant Professors is calculated as on 01.01.2023. Government vide G.O No: 4/2023/HEDN dtd 11.04.2023 has enhanced the upper age limit for the recruitment of Assistant Professors in Govt/Aided Arts & Science Colleges, Law Colleges, Training Colleges, Sanskrit & Arabic Colleges and Universities to 50 years.

The Subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

University has fixed the backlog vacancies of teaching staff reserved for Persons with Disabilities in accordance with the guidelines issued by the Government vide U.O No: Ac.FII/2864/2022/ General/UOK dtd 22.03.2023. As per the said U.O, one backlog vacancy is fixed at St. Gregorios College, Kottarakkara for PWD candidates. As per the list of teachers as on 01.01.2023, 49 regular appointments were done at St. Gregorios College, Kottarakkara from 07.02.1996. Also, 51th turn of appointment is reserved for PWD candidate. Therefore, the Management should appoint two PWD candidates at the College in accordance with the guidelines issued by the Govt for PWD reservation. **The Management has reserved one post each in Botany and English for PWD candidates and notified accordingly. It may be noted that, Sri. Shaji C John belongs to PWD category, was already appointed in the College as Assistant Professor in Commerce and approval were given to him by the University.**

Smt.Shiny George, Additional Secretary, Planning & Economic Affairs department, Government Secretariat was nominated as the Government representative to the Staff Selection Committee for filling up of 9 vacancies as detailed below at St. Gregorios College, Kottarakkara vide Govt: Letter No: D2/131/2023/H.Edndtd 19.06.2023. Govt also directed in the letter that the Management should abide by the Reservation Principles without fail and vacancies earmarked for the differently abled candidates should be mentioned in the newspaper notification also.

Department	No: of vacancies
Botany	1
Commerce	2
English	3
Hindi	1
Political Science	1
Physical Education	1

The University of Kerala vide U.O No: AcFII/General/UGC-R-2018/2019 dtd 09.09.2021 modified the criteria for direct recruitment of Assistant Professors in aided colleges.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

1. A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/ Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.Dprogramme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a. The Ph.D degree of the candidate has been awarded in a regular mode;
- b. The Ph.D thesis has been evaluated by at least two external examiners;
- c. An open Ph.D viva voce of the candidate has been conducted;
- d. The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.

- e. The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per G.O.(Ms)No.155/2020/HEdn dated 01.04.2020, the Govt have clarified that every teaching posts should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered since it is not provided in the UGC Regulations. As per the assessment of workload of the College, there are 176 teaching hours permitting 11 sanctioned teaching post in the Department of Commerce, 120 teaching hours permitting 7 sanctioned teaching post in the Department of English, one sanctioned post permitted in Department of Physical Education, 18 teaching hours permitting one sanctioned teaching post in Hindi and 40 teaching hours permitting two sanctioned teaching post in Political Science.

As the Government has granted permission to fill two vacancies in the Department of Commerce, Sri. Nithin Ninan Thomas and Dr. Raji Iype are appointed in the 10th and 11th position respectively in the Department of Commerce.

As the Government has granted permission to fill three vacancies in the Department of English, Ms. B. Madhuri Unnithan, Dr. Soumy Syamchand and Dr. Shiji Mariam Varghese are appointed in the 5th, 6th and 7th position respectively in the Department of English.

As the Government has granted permission to fill one vacancy in the Department of Physical Education, Sri. Binu A is appointed in the 1st position in the Department of Physical Education.

As the Government has granted permission to fill one vacancy in Hindi, Dr. Jincy Mathew is appointed in the 1st position in the Department of Hindi.

As the Government has granted permission to fill one vacancy in Political Science, Jeffin Thomas Mammen is appointed in the 2nd position in the Department of Political Science.

There is sufficient workload to accommodate the incumbents.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee for the post of Assistant Professors in Commerce held on 30.10.2023 at St. Gregorios College, Kottarakkara, it is specified that 45 applications were received for the post of Assistant Professors in Commerce. The Management shortlisted 27 candidates out of the total applicants who scored 60 and above marks out of 100 and they were called for interview. 18 candidates appeared for interview. After evaluation of the Domain knowledge, Research Aptitude and Communication skills in the interview they were awarded marks . The present vacancies in Commerce as per the notification are 2 and the committee published the rank list of open merit with three candidates and community merit with three candidates in the order of merit.

According to the minutes of the Selection Committee for the post of Assistant Professors in English held on 28.10.2023 at St.Gregorios College, Kottarakkara, it is specified that 120 applications were received for the post of Assistant Professors in English. The Management shortlisted 63 candidates out of the total applicants who scored 60 and above marks out of 100 and they were called for interview. 49 candidates appeared for interview. After evaluation of the Domain knowledge, Research Aptitude and Communication skills in the interview they were awarded marks . The present vacancies in English as per the notification are 3 and the committee published the rank list of open merit with six candidates, community merit with three candidates and PWD merit with three candidates in the order of merit.

According to the minutes of the Selection Committee for the post of Assistant Professors in Physical Education held on 30.10.2023 at St. Gregorios College, Kottarakkara, it is specified that 9 applications were received for the post of Assistant Professor in Physical Education. The Management shortlisted all 9 candidates and they were called for interview. 6 candidates appeared for interview. After evaluation of the Domain knowledge, Research Aptitude and Communication skills in the

interview they were awarded marks . The present vacancy in Physical Education as per the notification is 1 and the committee published the rank list of open merit with three candidates in the order of merit.

According to the minutes of the Selection Committee for the post of Assistant Professors in Hindi held on 30.10.2023 at St. Gregorios College, Kottarakkara, it is specified that 14 applications were received for the post of Assistant Professor in Hindi. The Management shortlisted all 14 candidates and they were called for interview. 13 candidates appeared for interview. After evaluation of the Domain knowledge, Research Aptitude and Communication skills in the interview they were awarded marks . The present vacancy in Hindi as per the notification is 1 and the committee published the rank list of open merit with three candidates in the order of merit.

According to the minutes of the Selection Committee for the post of Assistant Professors in Political Science, held on 30.10.2023 at St. Gregorios College, Kottarakkara, it is specified that 13 applications were received for the post of Assistant Professor in Political science. Based on the scrutiny of applications in terms of the specified academic qualifications, marks scored, research achievements and other related factors, 8 candidates were shortlisted by the Management and they were called for interview. 3 candidates appeared for interview. After evaluation of the Domain knowledge, Research Aptitude and Communication skills in the interview they were awarded marks.

The present vacancy in Political Science as per the notification is 1 and the committee published the rank list of community merit with two candidates in the order of merit.

The Educational Agency has produced a Disability Certificate in respect of Ms. B. Madhuri Unnithan issued by Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment, Govt: of India (40% permanent disability in relation to Right Upper Limb) to prove she belongs to PWD category.

The Educational Agency has also produced a copy of Kerala Gazette No: 35 dtd 27.08.2013 containing the notification regarding the change of Dr. Soumy Syamchand's name. According to it, it is certified that Baby Saumya L and Baby Soumya L is one and same person and henceforth she shall be known as Soumy Syamchand and shall apply in all documents relating to her.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the above context, the following points are submitted for the consideration.

1. The Management should appoint two PWD candidates at the College, in accordance with the guidelines issued by the Govt for PWD reservation. But the Management has filled only one vacancy in English under PWD category by appointing Ms. B. Madhuri Unnithan and the other one vacancy in the subject Botany for the PWD candidates has remained unfilled. The Management informed that the only one person who attended the interview for the Post of Assistant Professor in Botany was not a PWD candidate and that they are planning to renotify the post in Botany with same disability category at the earliest.
2. The Government vide G.O (Ms) No. 242/2022/HEDN dtd 18.05.2022 has ordered that, in case of non-availability of candidates for the posts reserved for differently-abled persons, one more notification should be notify and if there is no availability after that, the rotation of the post should be changed in english alphabetical order. **It may be noted that the Manager notified for the Post of Assistant Professor in Botany under PWD category only once and if there are no candidates applied/selected for the post in Botany subject after re-notification, PWD reservation should be changed in Hindi or Political Science.**

3. It is not mandatory to appoint a PWD candidate in the Subjects Commerce and Physical Education in the College as Sri. Shaji C John, Assistant Professor in Commerce belongs to PWD category and PWD reservation does not apply to the subject Physical Education.
4. It may be noted that, the Manager vide letter dtd 15.03.2024 has informed that cutoff mark (Table 3B, UGC Regulations, 2018) was fixed only for Commerce and English out of six subjects. In the case of Political Science, where no specific cutoff mark was specified, 13 applications were received for the post of Assistant professor within the stipulated time and the Management shortlisted 8 candidates out of the 13 applications based on the academic qualifications, marks scored, research achievements and other related factors. The Manager vide letter dated 17.05.2024 has clarified that the post was notified under community quota vacancy and out of the 13 applications received only 8 belongs to the Orthodox community.

The proposal for the approval of appointment of following Assistant Professors in the department of Commerce, English, Physical Education, Hindi & Political Science at St. Gregorios College, Kottarakkara was considered by the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges held on 15.06.2024 and the Syndicate at its meeting held on 02.07.2024 resolved that the matter be referred to the next Syndicate.

The above matter was considered by the Syndicate held on 12.07.2024 vide Item No. 12.06.B23 and resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

The Manager, St Gregorios College, Kottarakkara has submitted an affidavit dated 10.06.2024 stating that *a new advertisement will be released in print media and the vacant position reserved for differently abled (Hearing impaired) persons in Department of Botany will be filled in accordance with the guidelines of University of Kerala at the earliest. If no suitable candidate is found for the designated differently-abled vacancy even after repeated advertisements, the vacancy will be transferred to any immediate future arising vacancy.*

It may be noted that section has received a complaint regarding the aforementioned differently-abled vacancy pointing out the fact that the management has not filled the PWD vacancy in Botany yet.

In light of the above mentioned facts, as per orders of the Vice Chancellor, the proposal for the approval of appointment of above mentioned Assistant Professors in the department of Commerce, English, Physical Education, Hindi & Political Science at St. Gregorios College, Kottarakkara may be placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

PROFORMA

Proposal For the Approval of Initial Appointment of Assistant Professors in Commerce, English, Physical Education, Hindi & Political Science at St. Gregorios College, Kottarakkara (Notification dtd 18.07.2023)

Sl. No	Name of Asst. Professor & Date of Joining	Date of birth & age as on 01.01.2023	Rank position & Category	Academic Qualifications	Workload & Sanctioned post	Apportionment			Remarks
						Open	Community	PWD	
1	Sri. Nithin Ninan Thomas, Assistant Professor in Commerce 31.10.2023 FN	D.o.B - 20.01.1997 25 years and 11 months	Rank 1 Open Quota	1. B.Com – March, 2018 – 150021000646 – A+ Grade – 87.88% - M.G. University – EC submitted 2. M.Com – June, 2020 – 1817114 – First Class – 72.5% - Christ (Deemed to be University) – EC submitted 3. UGC NET in Commerce – Roll No: KK0405221002 – Qualified on – 31.12.2019	176 teaching hours Sanctioned Post – 11 Position of the teacher - 10	32	17	2	Retirement vacancy of Dr. Johnkutty P (31.05.2017)
2	Dr. Raji Iype,	D.o.B - 30.05.198	Rank -2 Community	1. B.Com – Sep 2001 – 179363 – Third	176 teaching hours	32	18	2	Retirement vacancy of

	Assistant Professor in Commerce 31.10.2023 FN	0 42 years and 7 months	y Quota (* 1 st Rank in Community Quota is Sri. Nithin Ninan Thomas)	class – 44.66% - University of Kerala 2. M.Com – Jan 2008 – Reg No; 8178– Second class – 57.90% - M.G. University – EC submitted 3. Ph.D Commerce – 30.04.2019 - M.G. University – EC submitted	Sanctioned Post – 11 Position of the teacher - 11				Dr. Suman Alexander(31.05.2021)
3	Ms. B Madhuri Unnithan 30.10.2023 FN	D.o.B – 28.03.1997 25 years and 9months	Rank – 1 PWD Quota	1. BA English Language & Literature – April, 2018 – Candidate code - 13015123009– A grade – 81.77% - University of Kerala 2. MA English Language & Literature – May 2020 – Candidate Code - 53018123006– First class – 76.77% - University of Kerala 3. M.Phil – August 2022 – M.G. University – Reg No: SMP20ENG005 – A+ grade – EC submitted 4. UGC NET in English – Qualified on – 05.11.2022	120 teaching hours Sanctioned post – 7 Position of the teacher - 5	30	17	2	Retirement vacancy of Dr. John Scaria (31.03.2017)
4	Dr. Soumy Syamchand 30.10.2023 FN	D.o.B – 10.05.1983 39 years and 7 months	Rank 1 Open Quota	1. BA English – April 2004 – Reg No: 6714/April 2004 – Third Class – 38.5% - University of Kerala 2. MA English – Aug 2008 – Reg No: 11007372018 – Second class – 57.8% - Sri. Venkateswara University, Tirupati – EC submitted 3. M.Phil English – Feb 2017 – Reg No: 15034 – Annamalai University – First class - EC submitted 4. Ph.D English – Jan 2020 – 381314 - Annamalai University – EC submitted	120 teaching hours Sanctioned post – 7 Position of the teacher - 6	31	16	2	Termination Vacancy of Sri. Sunil P (27.06.2018)
5	Dr. Shiji Mariam Varghese 30.10.2023 FN	D.o.B – 21.02.1994 28 years and 10 months	Rank -1 Community Quota	1. BA English – March 2015 – Reg No: 12138303 – B+ grade (75% - 87.5%) – M.G. University – EC submitted 2. MA English – May 2017 – Reg No: 150011004819 – B plus grade (78.5%) - M.G. University – EC submitted 3. UGC NET in English – Qualified on 02.01.2018 4. Ph.D – 24.11.2022 - Indian Institute of Technology, Madras - EC submitted	120 teaching hours Sanctioned post – 7 Position of the teacher - 7	31	17	2	Retirement vacancy of Smt. Jiji Peter (31.04.2022)

6	Sri. Binu A 31.10.2023 FN	D.o.B – 29.03.198 6 36 years and 9 months	Rank 1 Open Quota	1. BA General Economics & Political Sciences – April 2010 – University of Kerala – Reg No: 825318– Third class – 45.75% 2. Bachelor of Physical Education – Aug 2011 – University of Calicut – Reg No: KGAKTPE006 – First class – 65.6% 3. Master of Physical Education – June 2013 – M.G. University – Reg No: 321 – Distiction – 75.3% - EC submitted 4. UGC NET – Physical Education – Qualified on 21.04.2014	Sanctioned post – 1 Position of the teacher - 1	33	19	2	Retirement vacancy of Sri. Thomas P George (31.05.2019)
7	Dr. Jincy Mathew 31.10.2023 FN	D.o.B – 04.12.198 7 35 years	Rank 1 Open quota	1. BA Hindi – MG University – March 2008 – Reg No: 46433/2008- 63.125% – EC submitted 2. MA Hindi - MG University - May 2010 – Reg No: 101002 – 69.59% - EC submitted 3. Ph.D Hindi – MG University – 24.03.2018 -EC submitted	18teaching hours Sanctioned post – 1 Position of the teacher - 1	33	18	2	Retirement vacancy of Dr. John Panicker (31.05.2022)
8	Sri. Jeffin Thomas Mammen 31.10.2023 FN	D.o.B – 24.06.199 4 28 years and 6 months	Rank 1 Communit y quota	1. BA English – University of Kerala – April 2015 – Reg No: 13010603 – 83.75% 2. MA Po49litics and International Relation – MG University – April 2017 – Reg No: 041506 -81.80% 3. UGC NET – Political Science – Roll No: KL17506149 – Qualified date – 25.06.2019	40teaching hours Sanctioned post – 2 Position of the teacher - 2	34	19	2	Retirement vacancy of Dr. Shaji K (31.03.2019)

Recommendation

The Committee considered the proposal regarding initial appointment of Assistant Professors in the Department of Commerce, English, Physical Education, Hindi & Political Science at St. Gregorios College, Kottarakkara and noted that the Management has already appointed an Assistant Professor under the PWD category in Commerce, filled one PWD vacancy in English, and re-notified the PWD vacancy (Hearing Impaired) for Botany on 21.08.2024.

In light of the above, the committee recommended to approve the initial appointment of the following Assistant Professors.

- 1. Sri. Nithin Ninan Thomas, appointed as Assistant Professor in Commerce at St. Gregorios College, Kottarakkara w.e.f 31.10.2023 FN in the retirement vacancy of Dr. Johnkutty P.*
- 2. Dr. Raji Iype, appointed as Assistant Professor in Commerce at St. Gregorios College, Kottarakkara w.e.f 31.10.2023 FN in the retirement vacancy of Dr. Suman Alexander.*

3. *Ms. B. Madhuri Unnithan, appointed as Assistant Professor in English at St. Gregorios College, Kottarakkara under the PWD Quota w.e.f 30.10.2023 FN in the retirement vacancy of Dr. John Scaria.*
4. *Dr. Soumy Syamchand, appointed as Assistant Professor in English at St. Gregorios College, Kottarakkara w.e.f 30.10.2023 FN in the termination Vacancy of Sri. Sunil P.*
5. *Dr. Shiji Mariam Varghese, appointed as Assistant Professor in English at St. Gregorios College, Kottarakkara w.e.f 30.10.2023 FN in the retirement vacancy of Smt. Jiji Peter.*
6. *Sri. Binu A, appointed as Assistant Professor in Physical Education at St. Gregorios College, Kottarakkara w.e.f 31.10.2023 FN in the retirement vacancy of Sri. Thomas P George.*
7. *Dr. Jincy Mathew, appointed as Assistant Professor in Hindi at St. Gregorios College, Kottarakkara w.e.f 31.10.2023 FN in the retirement vacancy of Dr. John Panicker.*
8. *Jeffin Thomas Mammen, appointed as Assistant Professor in Political Science at St. Gregorios College, Kottarakkara w.e.f 31.10.2023 FN in the retirement vacancy of Dr. Shaji K.*

The Committee further recommended to direct the Management St. Gregorios College, Kottarakkara to fill-up the PWD vacancy in the Department of Botany at the earliest.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 30.08.2024, be approved.

Item No.14.05.C1 **St Michael's College, Cherthala- Assessment of workload - Academic year 2023-2024– Reg.**

2344/Ac F III/2024/UOK

The Principal, St Michael's College, Cherthala has forwarded a proposal for the assessment of workload of the various teaching Departments of the College for the academic year 2023-24.

It may be noted that the workload is calculated in accordance with the norms laid down in Chapter XIII (1) of the Kerala University First Ordinance, 1978 and calculated on the following basis:

Ordinance 1, Chapter XIII of the Kerala University First Ordinance, 1978

For the purpose of assessing the work load the strength of students to be taken into account shall be the actual strength as on the 1st November of the previous academic year viz., the middle of the academic year distributed batchwise for the course (s) specified.

The Principals of all Arts and Science Colleges should furnish a statement of work load on the basis of the student strength as on 1st November of the previous academic year before the commencement of each academic year in the proforma appended.

<u>Explanation:</u>	(1) Actual strength here means the number of students on the roll excluding dropouts and those transferred/admitted in a class in the course of an academic year in a College on inter Collegiate/inter-University transfer basis.
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	(2) Marginal increase of seats sanctioned by the University over the affiliated strength shall not be included in the actual strength. Students admitted to marginal seats should not be adjusted against vacancies that may arise within the sanctioned strength for this purpose.
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	(3) In any case, if admission to any course could be completed only after 1st November of the previous year, the actual student strength of such course (s) shall be student strength as on the date of commencement of classes.
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	(4) When a new College is affiliated, the work load of the 1st year of the course(s) shall be calculated on the basis of affiliated student strength of the current academic year. During subsequent years, the actual strength as on 1st November of the previous year plus the affiliated strength of the current academic year, until the completion of the course of the first batch of students shall be taken into account.
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	(5) When a new course is started in an existing College or the number of seats of an existing course is increased, the work load of that part of the respective Departments shall be calculated on the basis of the principle indicated under explanation (4) above.
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As per the Ordinances, total number of posts for each Department in a College shall be according to the workload and Staff patterns under the UGC guidelines which stipulate a direct teaching hours of 16 for Lecturer/Assistant Professor.

As per the Government Order, G.O.(Ms)No. 155/2020/HEDN dated 01-04-2020, the criteria laid down for the fixation of workload of teaching posts in the Arts & Science Colleges are as following :

- i) In all Aided Arts & Science Colleges in the state, workload of 16 hours per week is required for sanctioning and filling up of regular teaching posts. No regular teaching posts will be allowed for a workload of less than 16 hours, even if it is a single faculty subject. Service of Guest Lecturer alone will be permitted for subjects with a workload of less than 16 hours.
- ii) It is also ordered that existing teachers whose appointments have already been approved will not be terminated on this account, even if they have less than 16 hours of workload now. The posts existing with less than 16 hours of workload will vanish away on the retirement/ resignation/ relieving of the present teacher or occurrence of vacancy in any other manner. No manager is permitted to fill up teaching post which carries less than 16 hours of workload.
- iii) PG weightage will not be considered since it is not provided under UGC Regulations.

The consolidated statement showing the workload assessed in the various teaching Departments in St Michael's College, Cherthala is shown below. The workloads have been calculated excluding PG weightage - which considered 1 hour of teaching hour as 1.5 hours. It is seen that during the recent years, many seats to the Courses in affiliated Aided Arts & Science Colleges are left vacant for want students and hence calculating the workload on the basis of actual strength of students result in apparent decrease of workload in those departments. This may affect the sanctioned posts of teachers in Colleges and a specific Government Orders to address the issue is yet to be received.

The detailed calculation is shown in the statement appended.

ST. MICHAEL'S COLLEGE, CHERTHALA			
WORKLOAD ASSESSMENT FOR THE ACADEMIC YEAR 2023-2024			
Principal's Subject : Economics			
Sl. No.	Subject / Department	Workload calculated as per actual strength	Previous Workload sanctioned during 2017-18
1	English	99	96
2	Malayalam	22	22
3	Hindi	13	22
4	Commerce	113	138
5	Economics	90	108
6	History	6	6
7	Mathematics	24	24
8	Physics	58	70
9	Chemistry	105	111(recalculated during 2021-2)
10	Botany	11	13
11	Zoology	44	46
12	Statistics	9	7
13	Psychology	6	6
14	Management Studies	72	-
14	Physical Education	Number of Students 911 (One permissible teacher)	Students below 1000

As per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of workload assessment of the various teaching Departments in St. Michael's College, Cherthala for the academic year 2023-24 is placed before the Standing Committee of the Syndicate for consideration and recommendation.

Recommendation:-

The Committee considered the workload assessment of the various teaching Departments in St. Michael's College, Cherthala for the academic year 2023-24 and recommended to defer the item to the next Standing Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 30.08.2024, be approved.

Item No.14.05.C2 SN Colleges, Kollam - Initial Appointment of Assistant Professors in the Department of Geology – Approval – reg.

(24529/Ac F III/2024/UOK)

The Manager, SN Trusts, Kollam has forwarded the proposal for the approval of the initial appointments of following Assistant Professors in Department of Geology as detailed, along with the relevant documents mentioned in Annexure I.

Sl. No.	Name of the Teacher	Name of the College	Date of Joining	Quota of appointment	Remarks
1.	Smt. Pooja Vijay	SN College, Varkala	01.12.2023 FN	Community	Posted against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020
2.	Smt.Nisha V	SN College, Varkala	01.12.2023 FN	Community	Posted against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020
3.	Smt. Jesna Richard	SN College, Cherthala	01.12.2023 FN	Open	Posted against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd. 30/12/2020
4.	Sri. Vishnu Mohan S	SN College, Varkala	01.12.2023 FN	Open	Posted against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd. 30/12/2020
5.	Sri. Aneez A S	SN College, Cherthala	06.12.2023 FN	Open	Posted against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd. 30/12/2020

As per letter D2/110/2023-HEDN dated 13.09.2023, the Government had nominated Sri.T.T.Suresh, Joint Secretary to Government, as representative in as representative in the Staff Selection Committee of SN Trusts, Kollam for filling up the newly sanctioned vacancies of Assistant Professors of Geology in SN College, Cherthala and SN College, Varkala.

The Educational Agency had advertised the notification regarding the vacancies in Geology in 4 daily newspapers viz. The MalayalaManoramma, The Kerala Kourudi, The New Indian Express and The Hindu (dated 15.09.2021). Hence the age limit of the teachers appointed is calculated as on 01.01.2021.

The criteria for Direct Recruitment of Assistant Professors in University Teaching Departments and Aided Colleges in the University shall be followed in accordance with UGC Regulations 2018 and U.O. No. Ac FII/General/UGC-R-2018/2019 dated 09.09.2021.

As per UGC Regulations 2018;

1. 55% marks at Master's Degree and qualifying the NET are considered the minimum qualification to be appointed as Assistant Professor under direct recruitment.
2. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.
3. The applicants shall be shortlisted based on the Academic Score as specified in Appendix II (Table 3 B) and the ranking/selection shall be purely based on the marks obtained in the interview.

4. The number of candidates to be shortlisted for interview shall be decided by the college concerned in the case of Affiliated Colleges. The maximum marks fixed for the interview shall be 50 (Fifty).

On verification of the documents submitted it is found that the Assistant Professors selected for appointment possess the required qualifications prescribed as per UGC Regulations, 2018 for appointment of teachers in Colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended as Annexure II.

In tune with the guidelines stipulated in the Government order No. 242/2022/HEDN dated 18.05.2022, the University, as per UO No.Ac.F.II/2864/2022/General/UOK dated 22.02.2023, identified a total of 16 backlog vacancies of PWD candidates in Colleges under SN Trusts, Kollam. Among the said 16 backlog vacancies, appointment of 1 (one) Assistant Professor in English, in the PWD category had already been approved by the University. Further, proposals of appointment of 5 (five) Assistant Professors under PWD category (English-3, Computer Science-1, History-1) are under consideration and to be approved by the University. Accordingly 10 (Ten) more backlog vacancies in PWD category are remaining to be filled up in Colleges under SN Trusts, Kollam.

In the minutes of the Selection Committee held on 13.10.2023 at Sree Narayana College, Cherthala for the appointment of Assistant Professors in Geology. it has been stated that in response to the advertisement in The MalayalaManoramma, The Kerala Koumudi, The New Indian Express and The Hindu dated 15.09.2021, 53 applications were received at the office of SN Trusts, Kollam.

A committee was constituted for screening the applications and the Committee prepared a short list of candidates to be called for interview. All the applicants in the short list were called for interview. 23 candidates appeared before the Selection Committee. The interview commenced from 10.30 AM on 13th October 2023 at SN College, Cherthala. Further stated that all the members in the Selection Committee were present. The candidates appeared before Selection Committee were interviewed strictly, in accordance with the norms contained in UGC Regulations and University norms. They were thoroughly evaluated their relative merits assessed, marks awarded and ranked accordingly.

Among the candidates interviewed Smt. Pooja Vijay is awarded the highest score (38 out of 50), Smt. Nisha V is awarded the second highest score (36 out of 50) Open merit and Community Merit. Smt. Jesna Richard is awarded the third highest score (35 out of 50), Sri. Vishnu Mohan S is awarded the fourth highest score (34 out of 50) and Sri. Aneez A S is awarded the fifth highest score (33 out of 50). The First and Second Rank holders, Smt. Pooja Vijay and Smt. Nisha V are appointed in Open merit Category and Third, fourth and fifth Rank holders Smt. Jesna Richard, Sri. Vishnu Mohan S and Sri. Aneez A S are appointed in Community merit Category.

The defects noted in the applications are included in remarks column of Proforma in Annexure II and detailed in Annexure III.

The selection being purely an academic assessment, the responsibility of ensuring the accuracy of awarding of marks shall be vested with the Selection Committee comprising of Subject Experts.

In the lights of the above facts and as per for orders of the Hon'ble Vice-Chancellor the proposal regarding the approval of initial appointments of following Assistant Professors in the Department of Geology is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Sl. No.	Name of Teacher	College	Effective Date	Quota of appointment	Nature of Vacancy
1.	Smt. Pooja Vijay	SN College, Varkala	01.12.2023 FN	Community	Posted against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020
2.	Smt. Nisha V	SN College, Varkala	01.12.2023 FN	Community	Posted against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020
3.	Smt. Jesna Richard	SN College, Cherthala	01.12.2023 FN	Open	Posted against the vacancy newly created as per GO(MS) No.

					471/2020/HEDN dtd. 30/12/2020
4.	Sri. Vishnu Mohan S	SN College, Varkala	01.12.2023 FN	Open	Posted against the vacancy newly created as per GO(MS) No. 366/2019/H.Edndtd 05.11.2019.
5.	Sri. Aneez A S	SN College, Cherthala	06.12.2023 FN	Open	Posted against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd. 30/12/2020

Recommendation:-

The Committee considered the proposal regarding the approval of initial appointments of the Assistant Professors in the Department of Geology, SN Colleges, Kollam and recommended to place the proposal in the next Standing Committee of the Syndicate after rectifying the defects noted.

Resolution of the Syndicate

The Convenor, Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Pvt. Colleges has informed that all the defects noted by the Committee has been rectified. Based on this the Syndicate **RESOLVED** to approve the initial appointments of the following Assistant Professors in the Department of Geology, SN Colleges, Kollam

1. Smt. Pooja Vijay appointed as Assistant Professor in Geology w.e.f. 01.12.2023 against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020
2. Smt. Nisha V, appointed as Assistant Professor in Geology w.e.f. 01.12.2023 against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020
3. Smt. Jesna Richard, appointed as Assistant Professor in Geology w.e.f. 01.12.2023 against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020
4. Sri. Vishnu Mohan S, appointed as Assistant Professor in Geology w.e.f. 01.12.2023 against the vacancy newly created as per GO(MS) No. 366/2019/H.Edndtd 05.11.2019
5. Sri. Aneez A S, appointed as Assistant Professor in Geology w.e.f. 06.12.2023 against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020

FURTHER RESOLVED to issue orders after complying all the formalities in this regard.

Item No.14.05.C3 SN Colleges, Kollam - Initial Appointment of Assistant Professors in the Department of Biotechnology – Approval – reg.

(17878/Ac F III/2024/UOK)

The Manager, SN Trusts, Kollam has forwarded the proposal for the approval of the initial appointments of following Assistant Professors in Department of Biotechnology as detailed, along with the relevant documents mentioned in Annexure I.

Sl. No.	Name of the Teacher	Name of the College	Date of joining	Quota of appointment	Remarks
1.	Smt. Swetha S	SN College, Kollam	01.12.2023 FN	Community	Posted against the vacancy newly created as per GO (MS) No.471/2020/HEDN dtd 30/12/2020
2.	Smt. Pooja N S	SN College, Kollam	01.12.2023 FN	Open	Posted against the vacancy newly created as per GO(MS) No.471/2020/HEDN dtd 30/12/2020

As per letter D2/110/2023-HEDN dated 13.09.2023, the Government had nominated Sri.T.T.Suresh, Joint Secretary to Government, to the Staff Selection Committee of Sree Narayana Colleges, Kollam for filling up of SN Trusts, Kollam for filling up the newly sanctioned vacancies of Assistant Professors of of Biotechnology in SN College, Kollam.

The Educational Agency had advertised the notification regarding the vacancies in Geology in 4 daily newspapers viz. The MalayalaManoramma, The Kerala Koumudi, The New Indian Express and The Hindu (dated 15.09.2021). Hence the age limit of the teachers appointed is calculated as on 01.01.2021.

The criteria for Direct Recruitment of Assistant Professors in University Teaching Departments and Aided Colleges in the University shall be followed in accordance with UGC Regulations 2018 and U.O. No. Ac FII/General/UGC-R-2018/2019 dated 09.09.2021.

As per UGC Regulations 2018;

1. 55% marks at Master's Degree and qualifying the NET are considered the minimum qualification to be appointed as Assistant Professor under direct recruitment.
2. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.
3. The applicants shall be shortlisted based on the Academic Score as specified in Appendix II (Table 3 B) and the ranking/selection shall be purely based on the marks obtained in the interview.
4. The number of candidates to be shortlisted for interview shall be decided by the college concerned in the case of Affiliated Colleges. The maximum marks fixed for the interview shall be 50 (Fifty).

On verification of the documents submitted it is found that the Assistant Professors selected for appointment possess the required qualifications prescribed as per UGC Regulations, 2018 for appointment of teachers in Colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended as Annexure II.

In tune with the guidelines stipulated in the Government order No. 242/2022/HEDN dated 18.05.2022, the University, as per UO No. Ac.F.II/2864/2022/General/UOK dated 22.02.2023, identified a total of 16 backlog vacancies of PWD candidates in Colleges under SN Trusts, Kollam. Among the said 16 backlog vacancies, appointment of 1 (one) Assistant Professor in English, in the PWD category had already been approved by the University. Further, proposals of appointment of 5 (five) Assistant Professors under PWD category (English-3, Computer Science-1, Histotry-1) are under consideration and to be approved by the University. Accordingly 10 (Ten) more backlog vacancies in PWD category are remaining to be filled up in Colleges under SN Trusts, Kollam.

In the minutes of the Selection Committee held on 04.11.2023 at Sree Narayana College, Cherthala for the appointment of Assistant Professors in Biotechnology, it has been stated that in response to the advertisement in The MalayalaManoramma, The Kerala Koumudi, The New Indian Express and The Hindu dated 15.09.2021, 148 applications were received at the office of SN Trusts, Kollam.

A committee was constituted for screening the applications and the Committee prepared a short list of candidates to be called for interview. 101 applicants in the short list were called for interview. 41 candidates appeared before the Selection Committee. The interview commenced from 11 AM on 03.11.2023 and 10 AM on 04.11.2023 at SN College, Cherthala. Further stated that all the members in the Selection Committee were present. The candidates appeared before Selection Committee were interviewed strictly, in accordance with the norms contained in UGC Regulations and University norms. They were thoroughly evaluated their relative merits assessed, marks awarded and ranked accordingly.

Among the candidates interviewed Smt. Swetha S is awarded the highest score (34 out of 50), Smt.Pooja N.S is awarded the second highest score (33 out of 50) Open merit and Community Merit. The First Rank holder Smt. Swetha S appointed in Community merit Category and Second Rank holder, Smt. Pooja N S are appointed in Open merit Category.

The defects noted in the applications are included in remarks column of Proforma in Annexure II and detailed in Annexure III.

The selection being purely an academic assessment, the responsibility of ensuring the accuracy of awarding of marks shall be vested with the Selection Committee comprising of Subject Experts.

In the lights of the above facts and as per for orders of the Hon'ble Vice-Chancellor the proposal regarding the approval of initial appointments of following **Assistant Professors in the Department of Biotechnology** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Sl. No.	Name of Teacher	College	Effective Date	Quota of appointment	Nature of Vacancy
1.	Smt. Swetha S	SN College, Kollam	01.12.2023 FN	Community	Posted against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020
2.	Smt. Pooja N S	SN College, Kollam	01.12.2023 FN	Open	Posted against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020

Recommendation:-

The Committee considered the proposal regarding the approval of initial appointments of the Assistant Professors in the Department of Biotechnology, SN Colleges, Kollam and recommended to place the proposal in the next Standing Committee after rectifying the defects noted.

Resolution of the Syndicate

The Convenor, Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Pvt. Colleges has informed that all the defects noted by the Committee has been rectified. Based on this the Syndicate **RESOLVED** to approve the initial appointments of the following Assistant Professors in the Department of Biotechnology, SN Colleges, Kollam

1. Smt. Swetha S appointed as Assistant Professor w.e.f. 01.12.2023 against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020
2. Smt. Pooja N S appointed as Assistant Professor w.e.f. 01.12.2023 against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020

FURTHER RESOLVED to issue orders after complying all the formalities in this regard.

Item No.14.05.C4 SN College, Chathannur - Initial Appointment of Assistant Professors in the Department of Mathematics – Approval – reg
(22785/Ac F III/2024/UOK)

The Principal, SN College, Chathannur has forwarded the proposal for the approval of the initial appointment of Sri. Jeevan S, Assistant Professor in Department of Mathematics as detailed, along with the relevant documents mentioned in *Annexure I*.

Sl. No.	Name of the Teacher	Name of the College	Date of Joining	Quota Appointed	Remarks
1.	Sri. Jeevan S	SN College, Chathannur	01.12.2023 FN	Community	Posted against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020

As per letter No.HEDN-D2/110/2023-HEDN dated 13.09.2023, the Government had nominated Sri. T T Suresh, Joint Secretary to Government, as representative in the Staff Selection Committee of SN Trusts, Kollam for filling up the newly sanctioned vacancies of Assistant Professors of Mathematics in SN College, Chathannur.

The Educational Agency had advertised the notification regarding the vacancies in Mathematics in 4 daily newspapers viz. The MalayalaManoramma, The Kerala Koumudi, The New Indian Express and The Hindu (dated 15.09.2021). Accordingly the age limit of the teachers appointed is calculated as on 01.01.2021.

The criteria for Direct Recruitment of Assistant Professors in University Teaching Departments and Aided Colleges in the University shall be followed in accordance with UGC Regulations 2018 and U.O. No. Ac FII/General/UGC-R-2018/2019 dated 09.09.2021.

As per UGC Regulations 2018;

1. 55% marks at Master's Degree and qualifying the NET are considered the minimum qualification to be appointed as Assistant Professor under direct recruitment.
2. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

3. The applicants shall be shortlisted based on the Academic Score as specified in Appendix II (Table 3 B) and the ranking/selection shall be purely based on the marks obtained in the interview.
4. The number of candidates to be shortlisted for interview shall be decided by the college concerned in the case of Affiliated Colleges. The maximum marks fixed for the interview shall be 50 (Fifty).

On verification of the documents submitted it is found that the Assistant Professors selected for appointment possess the required qualifications prescribed as per UGC Regulations, 2018 for appointment of teachers in Colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended as *Annexure II*.

In tune with the guidelines stipulated in the Government order No. 242/2022/HEDN dated 18.05.2022, the University, as per UO No. Ac.F.II/2864/2022/General/UOK dated 22.02.2023, identified a total of 16 backlog vacancies of PWD candidates in Colleges under SN Trusts, Kollam. Among the said 16 backlog vacancies, appointment of **1 (one)** Assistant Professor in English, in the PWD category had already been approved by the University. Further, proposals of appointment of **5 (five)** Assistant Professors under PWD category (English-3, Computer Science-1, History-1) are under consideration and to be approved by the University. Accordingly **10 (Ten)** more backlog vacancies in PWD category are remaining to be filled up in Colleges under SN Trusts, Kollam.

In the minutes of the Selection Committee held on 19.10.2023 at Sree Narayana College, Cherthala for the appointment of Assistant Professors in Mathematics, it has been stated that in response to the advertisement in the Kerala Koumudi, the Malayala Manorama, The New Indian Express and The Hindu dated 15.09.2021, 44 (forty four) applications were received at the office of SN Trusts, Kollam. A committee was constituted for screening the applications and the Committee prepared a short list of candidates to be called for interview. All the applicants in the short list were called for interview. 11 (Eleven) candidates appeared before the Selection Committee. The interview commenced from 10 AM on 19th October 2023 at SN College, Cherthala. Further stated that all the members in the Selection Committee were present. The candidates appeared before Selection Committee were interviewed strictly, in accordance with the norms contained in UGC Regulations and University norms. The candidates were thoroughly evaluated, relative merits assessed, marks awarded and ranked accordingly.

Among the candidates interviewed Sri. Jeevan S was awarded the highest score (34 out of 50) and has been appointed in the Community Category.

The defects noted in the application are included in the 'Remarks' column of Proforma in *Anexure-II* and detailed in *Annexure-III*.

The selection being purely an academic assessment, the responsibility of ensuring the accuracy of awarding of marks shall be vested with the Selection Committee comprising of Subject Experts.

In lights of the above facts, and as per the orders of the *Hon'ble Vice-Chancellor*, the proposal regarding the approval of initial appointment of **Sri. Jeevan S, Assistant Professor, Department of Mathematics in SN College, Chathannur w.e.f 01.12.2023**, posted against the vacancy newly created as per GO(MS) No.471/2020/HEDN dtd 30/12/2020 is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of initial appointment of Assistant Professor in the Department of Mathematics in SN College, Chathannur and recommended to place the proposal in the next Standing Committee after rectifying the defects noted.

Resolution of the Syndicate

The Convenor, Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Pvt. Colleges has informed that all the defects noted by the Committee has been rectified. Based on this the Syndicate **RESOLVED** to approve the initial appointment of Sri. Jeevan S, Assistant Professor in the Department of Mathematics, SN Colleges, Chathannoor w.e.f. 01.12.2023 against the

vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020.
FURTHER RESOLVED to issue orders after complying all the formalities in this regard.

Item No.14.05.C5 **SN College, Chathannur - Initial Appointment of Assistant Professors in the Department of History – Approval – reg.**
(22792/Ac F III/2024/UOK)

The Principal, SN College, Chathannur has forwarded the proposal for the approval of the initial appointment of Sri. Abhinand S, Assistant Professor in the Department of History as detailed, along with the relevant documents including copy of score sheet mentioned in *Annexure I*.

Sl. No.	Name of the Teacher	Name of the College	Date of Joining	Quota Appointed	Remarks
1.	Sri. Abhinand S	SN College, Chathannur	01.12.2023 FN	PWD	Posted against the vacancy newly created as per GO(MS) No. 471/2020/H.Edndtd 30.12.2020

As per letter No.HEDN-D2/110/2023-HEDN dated 13.09.2023, the Government had nominated Sri. T T Suresh, Joint Secretary to Government, as representative in the Staff Selection Committee of SN Trusts, Kollam for filling up the newly sanctioned vacancies of Assistant Professors of History in SN College, Chathannur.

The Educational Agency had advertised the notification regarding the vacancies in Mathematics in 4 daily newspapers viz. The MalayalaManoramma, The Kerala Koumudi, The New Indian Express and The Hindu dated 15.09.2021, 29.12.2021 ad then on 17.05.2023. Accordingly the age limit of the teachers appointed is calculated as on 01.01.2023.

The criteria for Direct Recruitment of Assistant Professors in University Teaching Departments and Aided Colleges in the University shall be followed in accordance with UGC Regulations 2018 and U.O. No. Ac FII/General/UGC-R-2018/2019 dated 09.09.2021.

As per UGC Regulations 2018;

1. 55% marks at Master's Degree and qualifying the NET are considered the minimum qualification to be appointed as Assistant Professor under direct recruitment.
2. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.
3. The applicants shall be shortlisted based on the Academic Score as specified in Appendix II (Table 3 B) and the ranking/selection shall be purely based on the marks obtained in the interview.
4. The number of candidates to be shortlisted for interview shall be decided by the college concerned in the case of Affiliated Colleges. The maximum marks fixed for the interview shall be 50 (Fifty).

On verification of the documents submitted it is found that the Assistant Professors selected for appointment possess the required qualifications prescribed as per UGC Regulations, 2018 for appointment of teachers in Colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended as *Annexure II*.

In tune with the guidelines stipulated in the Government order No. 242/2022/HEDN dated 18.05.2022, the University, as per UO No. Ac.F.II/2864/2022/General/UOK dated 22.02.2023, identified a total of 16 *backlog vacancies of PWD candidates* in Colleges under SN Trusts, Kollam. *Among the said 16 backlog vacancies, appointment of 1 (one) Assistant Professor in English, in the PWD category had already been approved by the University. Further, proposals of appointment of 5 (five) Assistant Professors under PWD category (English-3, Computer Science-1, Histotry-1) are under consideration and to be approved by the University. Accordingly 10 (Ten) more backlog vacancies in PWD category are remaining to be filled up in Colleges under SN Trusts, Kollam.*

In the minutes of the Selection Committee held on 12.10.2023 at Sree Narayana College, Cherthala for the selection of physically challenged candidates to be appointed as Assistant Professors in History, it has been stated that in response to the advertisement in the Kerala Koumudi, the

Malayala Manorama, The New Indian Express and The Hindu dated 29.12.2021, reserving 4% vacancies to the candidates belonging to physically disabled and subsequently based on the roster containing the backlog of candidates belonging to the physically challenged made available by the University of Kerala, 1(one) vacancy in History was reserved for candidate belonging to the category of Blind/Partially Blind.

In response to the advertisement in the Kerala Koumudi, the Malayala Manorama, The New Indian Express and The Hindu dated 17.05.2023, 5(five) applications were received at the office of the SN Trusts, Kollam. The candidates applied for with reference to the notification were called for interview. 3(Three) candidates appeared for the interview. Further stated that all the members in the Selection Committee were present. The candidates appeared before Selection Committee were interviewed strictly, in accordance with the norms contained in UGC Regulations and University norms. The candidates were thoroughly evaluated, relative merits assessed, marks awarded and ranked accordingly.

Among the candidates interviewed Sri.Abhinand S was awarded the highest score (31 out of 50) and has been appointed in the PWD Category.

The defects noted in the application are included in the 'Remarks' column of Proforma in *Anexure-II* and detailed in *Annexure-III*.

The selection being purely an academic assessment, the responsibility of ensuring the accuracy of awarding of marks shall be vested with the Selection Committee comprising of Subject Experts.

In the light of the above facts, and as per the orders of the *Hon'ble Vice-Chancellor*, the proposal regarding the approval of initial appointment of **Sri. Abhinand S, Assistant Professor, Department of History in SN College, Chathannur w.e.f 01.12.2023**, posted against the vacancy newly created as per GO(MS) No.471/2020/HEDN dtd 30.12.2020 is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of initial appointment of Sri. Abhinand S, Assistant Professor, Department of History in SN College, Chathannur.w.e.f 01.12.2023, under the PWD category posted against the vacancy newly created as per GO(MS) No.471/2020/HEDN dtd 30.12.2020 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 30.08.2024, be approved.

Item No.14.05.C6 SN College, Kollam - Initial Appointment of Assistant Professors in the Department of Journalism and Mass Communication – Approval – reg. 17872/Ac F III/2024/UOK

The Principal, SN College, Kollam has forwarded the proposal for the approval of the initial appointment of Smt. Sivamol S, Assistant Professor in the Department of Journalism and Mass Communication as detailed, along with the relevant documents mentioned in *Annexure I*.

Sl. No.	Name of the Teacher	Name of the College	Date of Joining	Quota Appointed	Remarks
1.	Smt. Sivamol S	SN College, Kollam	08.12.2023 FN	Open	Posted against the vacancy newly created as per GO(MS) No. 471/2020/H.Edndtd 30.12.2020

As per letter No.HEDN-D2/110/2023-HEDN dated 13.09.2023, the Government had nominated Sri. T T Suresh, Joint Secretary to Government, as representative in the Staff Selection Committee of SN Trusts, Kollam for filling up the newly sanctioned vacancies of Assistant Professors of Journalism and Mass Communication in SN College, Kollam.

The Educational Agency had advertised the notification regarding the vacancies in Journalism and Mass Communication in 4 daily newspapers viz. The MalayalaManoramma, The Kerala Koumudi, The New Indian Express and The Hindu (dated 15.09.2021). Accordingly the age limit of the teachers appointed is calculated as on 01.01.2021.

The criteria for Direct Recruitment of Assistant Professors in University Teaching Departments and Aided Colleges in the University shall be followed in accordance with UGC Regulations 2018 and U.O. No. Ac FII/General/UGC-R-2018/2019 dated 09.09.2021.

As per UGC Regulations 2018;

1. 55% marks at Master's Degree and qualifying the NET are considered the minimum qualification to be appointed as Assistant Professor under direct recruitment.
2. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.
3. The applicants shall be shortlisted based on the Academic Score as specified in Appendix II (Table 3 B) and the ranking/selection shall be purely based on the marks obtained in the interview.
4. The number of candidates to be shortlisted for interview shall be decided by the college concerned in the case of Affiliated Colleges. The maximum marks fixed for the interview shall be 50 (Fifty).

On verification of the documents submitted it is found that the Assistant Professors selected for appointment possess the required qualifications prescribed as per UGC Regulations, 2018 for appointment of teachers in Colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended as *Annexure II*.

In tune with the guidelines stipulated in the Government order No. 242/2022/HEDN dated 18.05.2022, the University, as per UO No. Ac.F.II/2864/2022/General/UOK dated 22.02.2023, identified a total of 16 *backlog vacancies of PWD candidates* in Colleges under SN Trusts, Kollam. *Among the said 16 backlog vacancies, appointment of 1 (one) Assistant Professor in English, in the PWD category had already been approved by the University. Further, proposals of appointment of 5 (five) Assistant Professors under PWD category (English-3, Computer Science-1, History-1) are under consideration and to be approved by the University. Accordingly 10 (Ten) more backlog vacancies in PWD category are remaining to be filled up in Colleges under SN Trusts, Kollam.*

In the minutes of the Selection Committee held on 25.10.2023 at Sree Narayana College, Cherthala for the appointment of Assistant Professors in *Journalism and Mass Communication*, it has been stated that in response to the advertisement in the Kerala Koumudi, the MalayalaManoramma, The New Indian Express and The Hindu dated 15.09.2021, 35 (thirty five) applications were received at the office of SN Trusts, Kollam. A committee was constituted for screening the applications and the Committee prepared a short list of candidates to be called for interview. All the applicants in the short list were called for interview. 19 (Nineteen) candidates appeared before the Selection Committee. The interview commenced from 10.30 AM on 25th October 2023 at SN College, Cherthala. Further stated that all the members in the Selection Committee were present. The candidates appeared before Selection Committee were interviewed strictly, in accordance with the norms contained in UGC Regulations and University norms. The candidates were thoroughly evaluated, relative merits assessed, marks awarded and ranked accordingly.

Among the candidates interviewed *Smt. Sivamol S* was awarded the highest score (33 out of 50) and has been appointed in the Open Category.

The defects noted in the application are detailed in *Annexure-III*.

The selection being purely an academic assessment, the responsibility of ensuring the accuracy of awarding of marks shall be vested with the Selection Committee comprising of Subject Experts.

In the light of the above facts, and as per the orders of the Hon'ble Vice-Chancellor, the proposal regarding the approval of initial appointment of *Smt. Sivamol S*, Assistant Professor, Department of Journalism and Mass Communication in SN College, Kollam **w.e.f 08.12.2023**, posted against the vacancy newly created as per GO(MS) No.471/2020/HEDN dtd 30/12/2020 and is placed

before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of initial appointment of Assistant Professor in the Department of Journalism and Mass Communication in SN College, Kollam and recommended to place the proposal in the next Standing Committee after rectifying the defects noted.

Resolution of the Syndicate

The Convenor, Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Pvt. Colleges has informed that all the defects noted by the Committee has been rectified. Based on this the Syndicate **RESOLVED** to approve the initial appointment of Smt. Sivamol S, Assistant Professor in the Department of Journalism, SN Colleges, Kollam w.e.f. 08.12.2023 against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020

FURTHER RESOLVED to issue orders after complying all the formalities in this regard.

Item No.14.05.C7 *SN College, Sivagiri, Varkala- Proposal for the CAS Placement/ Promotion in respect of Dr. Vinod C Sugathan, Department of Economics - Associate Professor (Academic Level-13A) to Professor (Academic Level-14) - Approval- Reg.*

55963/Ac F III/2022/UOK

The Principal, SN College, Sivagiri, Varkala, has forwarded a proposal regarding the CAS Placement / Promotion in respect of Dr. Vinod C Sugathan Department of Economics of the College, from Associate Professor (Academic Level-13A) to Professor (Academic Level-14) w.e.f 03.12.2021 FN.

The service details of Dr. Vinod C Sugathan are as follows;

Qualifications	1. MA (Analytical) Economics from University of Kerala in 1997 (56.64%). 2. SLET from Bharathidasan University in November 1999. 3. Ph.D in Economics from University of Kerala, awarded on 05.11.2014
Date of Birth	16.03.1971
Date of Retirement	31.03.2027
Date of first entry in to Collegiate Service	03.12.2004 FN
Date of first entry in to Continuous Service	03.12.2004 FN
Date of Placement to Senior Scale	03.12.2010 FN
Date of Promotion to Selection Grade	03.12.2015 FN
Date of Promotion to Associate Professor (Academic Level-13A)	03.12.2018 FN
Proposed Date of placement to Professor (Academic Level-14)	03.12.2021 FN
L.W.A availed	Nil
Relaxation availed	Nil
UGC Regulations applied	UGC Regulations 2018
Remarks	Nil

The Principal, SN College, Sivagiri, Varkala has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS proforma for the CAS Placement/ Promotion from Associate Professor (Academic Level-13A) to Professor (Academic Level-14) with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS Placement/ Promotion from Associate Professor to Professor are as follows:

- i) Three years of service as Associate Professor (Academic Level-13 A).
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.

- iii) A minimum of 10 Research publications in peer-reviewed or UGC- listed journals out of which three research papers shall be published during the assessment period.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.

On verification of the Service Book of the incumbent, it is seen that Dr. Vinod C Sugathan has entered into service on 03.12.2004 FN. He was promoted to Senior Scale, Selection Grade and Associate Professor on 03.12.2010FN, 03.12.2015FN, 03.12.2018FN, respectively and has completed three years service as Associate Professor as on 02.12.2021 AN. He had qualified Ph.D in Economics on 05.11.2014. As per the duly constituted Selection Committee report, the teacher has attained a score of **228**, for which the minimum required is 110. He had the required number of publications in his credit. Supporting evidences of them have also been forwarded.

In the Minutes of the Selection Committee held on 13.06.2024 it is stated that, the Committee carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Selection Committee found that the teacher is qualified for promotion to the post of Professor (Academic Level-14) with effect from 03.12.2021 FN and hence, the Selection Committee recommends for promotion of Dr. Vinod C Sugathan to the post of Professor (Academic Level-14) with effect from 03.12.2021 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In the light of above mentioned facts, as per the orders of the Vice - Chancellor, the proposal regarding the approval of **CAS Placement / Promotion of Dr. Vinod C Sugathan, Department of Economics, SN College, Sivagiri, Varkala** from **Associate Professor (Academic Level-13A) to Professor (Academic Level-14)**, w.e.f.03.12.2021 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of CAS Placement/ Promotion of Dr. Vinod C Sugathan, Department of Economics, SN College, Sivagiri, Varkala from Associate Professor (Academic Level-13A) to Professor (Academic Level-14), w.e.f 03.12.2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 30.08.2024, be approved.

Item No.14.05.C8 ***Iqbal College, Peringamala – Placement/ Promotion of Smt. Babida A, Assistant Professor, Department of Zoology- Academic Level-11 to Academic Level-12 – w.e.f 23.08.2023 - Approval – reg.***

36094/Ac F III/2024/UOK

The Principal, Iqbal College, Peringamala, has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Babida A, Assistant Professor, Department of Zoology of the College, from Academic Level-11 to Academic Level-12, w.e.f 23.08.2023 AN.

The service details of Smt. Babida A are as follows;

Qualifications	MSc Zoology from University of Kerala in June 2004 (First Class). Qualified JRF with NET in the Examination held on 19.06.2011.
Date of Birth	05.05.1978
Date of Retirement	31.05.2034
Date of first entry into service	23.08.2012 AN
Date of entry into continuous service	23.08.2012 AN

Date of Placement to Assistant Professor with AGP 7000/- (Stage I-II)	23.08.2018 AN
Proposed date of Placement / Promotion to Assistant Professor (Academic Level-12)	23.08.2023 AN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. Successfully completed Two Weeks Faculty Development Programme on “ICT Based New Paradigms of E-Teaching and E-Learning : Digital Pedagogy” organized by Department of Computer Science, Mata Sundri College for Women, University of Delhi in Collaboration with PMMMNMTT from 15.09.2020 to 30.09.2020. 2. Participated in One Week UGC-Sponsored Live Online Short-Term Course in Disaster Management conducted by the UGC-HRDC, University of Kerala from 22.02.2022 to 28.02.2022. 3. Participated in One Week UGC-Sponsored Short-Term Course in Student Counseling and Mentoring conducted by the UGC-HRDC, University of Kerala from 31.01.2023 to 06.02.2023.
L.W.A without medical certificate	Nil
Details of relaxation availed of	Nil
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The Principal, Iqbal College, Peringamala, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the Placement/ Promotion of Assistant Professor from Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 23.08.2012 AN. She was promoted to Assistant Professor (Academic Level-11) on 23.08.2018 AN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 23.08.2023 FN.

As per UGC Regulations 2018 - Option A, for promotion to Assistant Professor (Academic Level-12), a teacher has to undergo two Refresher Courses / Programmes of two weeks (10 days) duration within the Assessment period. The teacher in reference has completed the required Refresher Courses within the assessment period itself.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, “All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Zoology (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations”.

In the Minutes of the Screening Committee held on 04.04.2024, it is stated that, based on the assessment of the documents submitted, in accordance with UGC Norms, Government Orders and Statutes of University of Kerala, Smt. Babida A is found eligible for Placement as Assistant Professor (Academic Level-12). The Committee verified scores in Appendix VII Table-I of PBAS for the period and found that the candidate has minimum score as per the UGC Regulations 2018 within the stipulated period. The Committee recommend and forward to the University of Kerala that the candidate is eligible for Placement to Assistant Professor (Academic Level-12) w.e.f 23.08.2023 AN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, as per the orders of the Vice-Chancellor, the proposal regarding the approval of **CAS Placement/ Promotion of Smt. Babida A, Assistant Professor, Department of Zoology, Iqbal College, Peringamala** from Academic Level-11 to Academic Level-12, w.e.f 23.08.2023 AN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of CAS Placement/ Promotion of Smt. Babida A, Assistant Professor, Department of Zoology, Iqbal College, Peringamala from Academic Level-11 to Academic Level-12, w.e.f 23.08.2023 AN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 30.08.2024, be approved.

Item No.14.05.C9 *Iqbal College, Peringamala - Proposal for the approval of the CAS Placement/ Promotion of Dr. Anilkumar P - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f 04.02.2023 FN – Approval – reg.*

35757/Ac F III/2024/UOK

The Principal, Iqbal College, Peringamala has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. Anilkumar P, Department of History of the said college from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 04.02.2023 FN.

The service details of Dr. Anilkumar P are as follows;

Qualifications	1. MA History from ManonmaniamSundaranar University in April 2001 (55.25 %) 2. Ph.D in History from ManonmaniamSundaranar University in September 2010.
Date of Birth	30.07.1978
Date of Retirement	31.03.2035
Date of first entry in to Service as Lecturer	04.02.2011 FN
Date of entry into continuous service	04.02.2011 FN
Date of Placement to Assistant Professor Stage-II (with AGP 7000/-)	04.02.2015 FN
Date of Promotion to Assistant Professor Stage-III (with AGP 8000)	04.02.2020 FN
Proposed Date of placement to Professor (Academic Level-13 A)	04.02.2023 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	Participated in Two Weeks UGC-Sponsored Refresher Course in Social Sciences (Interdisciplinary) conducted by UGC-HRDC, University of Kerala from 07.12.2021 to 20.12.2021.
Details of relaxation availed	2 year on the account of Ph.D for placement / promotion to Assistant Professor Stage-II (with AGP 7000)
LWA availed	Nil
Regulation applied	UGC Regulations 2018, Option A
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for Option-A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 04.02.2011 FN. He was Promoted to Assistant Professor Stage II (with AGP 7000/-) on 04.02.2015 FN and to Assistant Professor Stage-III (with AGP 8000) on 04.02.2020 FN. After completing 3 years of service as Assistant professor (Academic Level-12), the teacher becomes eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 04.02.2023 FN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 02 weeks /10 Days duration within the Assessment period. The applicant must be a Ph.D Degree holder.

It may be noted that, the teacher in reference is a Ph.D. holder in History and has completed the mandatory Refresher Course within the assessment period itself.

In the minutes of the Selection Committee held on 22.06.2024, it is stated that, after making detailed evaluation regarding the performance of the faculty and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above mentioned candidate is found qualified for promotion to the post of Associate Professor (Academic Level-13A) w.e.f 04.02.2023 FN. Hence the Committee recommends Dr. Anilkumar P, Assistant Professor, Department of History for promotion to the post of Associate Professor (Academic Level-13A) w.e.f 04.02.2023 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of above mentioned facts, as per the orders of the **Honb'le Vice-Chancellor**, the proposal regarding the approval of **CAS Placement/ Promotion of Dr. Anilkumar P, Department of History, Iqbal College, Peringamala from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 04.02.2023 FN**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of CAS Placement/ Promotion of Dr. Anilkumar P, Department of History, Iqbal College, Peringamala from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 04.02.2023 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 30.08.2024, be approved.

Item No.14.05.C10 ***Iqbal College, Peringamala – Placement/ Promotion of Sri. Kiran C G, Assistant Professor, Department of Physics- Academic Level-11 to Academic Level-12 – w.e.f 23.08.2023 - Approval – reg.***

36092/Ac F III/2024/UOK

The Principal, Iqbal College, Peringamala, has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Sri. Kiran C G, Assistant Professor, Department of Physics of the College, from Academic Level-11 to Academic Level-12, w.e.f 23.08.2023 FN.

The service details of Sri. Kiran C G are as follows;

Qualifications	MSc Physics from University of Kerala in May 2006 (First Class). Qualified JRF with NET in the Examination held on 19.06.2011.
Date of Birth	24.02.1983
Date of Retirement	31.03.2039
Date of first entry into service	23.08.2012 FN
Date of entry into continuous service	23.08.2012 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage I-II)	23.08.2018 FN

Proposed date of Placement / Promotion to Assistant Professor (Academic Level-12)	23.08.2023 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	<p>1. Successfully completed Two Weeks Faculty Development Programme on “Research Ethics and Characterisation Techniques in Materials Science” jointly organized by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under PMMMNMTT of MHRD and Bishop Moore College, Mavelikkara and St. John’s College, Agra from 09.09.2020 to 15.09.2020.</p> <p>2. Successfully completed Online Two Weeks Inter-Disciplinary Refresher Course/Faculty Development Programme on “Managing Online Classes and Co-Creating MOOCS(Level-2)” organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 02.06.2021 to 16.06.2021.</p> <p>3. Participated in One Week UGC-Sponsored Short-Term Course in MOOC MOODLE conducted by the UGC-HRDC, University of Kerala from 04.03.2022 to 10.03.2022.</p>
L.W.A without medical certificate	Nil
Details of relaxation availed of	Nil
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Nil

The Principal, Iqbal College, Peringamala, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the Placement/ Promotion of Assistant Professor from Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 23.08.2012 FN. He was promoted to Assistant Professor (Academic Level-11) on 23.08.2018 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 22.08.2023 AN.

As per UGC Regulations 2018 - Option A, for promotion to Assistant Professor (Academic Level-12), a teacher has to undergo two Refresher Courses/ Programmes of two weeks (10 days) duration within the Assessment period. The teacher in reference has completed the required Refresher Courses within the assessment period itself.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, “All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics(CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations”.

In the Minutes of the Screening Committee held on 21.03.2024, it is stated that, based on the assessment of the documents submitted, in accordance with UGC Norms, Government Orders and Statutes of University of Kerala, Sri. Kiran C G is found eligible for Placement as Assistant Professor (Academic Level-12). The Committee verified scores in Appendix VII Table-I of PBAS for the period and found that the candidate has minimum score as per the UGC Regulations 2018 within the stipulated period. The Committee recommend and forward to the University of Kerala that the candidate is eligible for Placement to Assistant Professor (Academic Level-12) w.e.f 23.08.2023 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, as per the orders of the **Vice-Chancellor**, the proposal regarding the approval of **CAS Placement/ Promotion of Sri. Kiran C.G, Assistant Professor, Department of Physics, Iqbal College, Peringamala** from Academic Level-11 to Academic Level-12, w.e.f 23.08.2023 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of CAS Placement / Promotion of Sri. Kiran C.G, Assistant Professor, Department of Physics, Iqbal College, Peringamala from Academic Level-11 to Academic Level-12, w.e.f 23.08.2023 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 30.08.2024, be approved.

Item No.14.05.C11 *SN College, Chathannur - Proposal for the approval of the CAS Placement/ Promotion of Dr. Vidhya R V, Assistant Professor, Department of Chemistry - Academic Level-10 to Academic Level-11 - w.e.f 17.01.2023 FN - Approval – reg. 40799/Ac F III`/2024/UOK*

The Principal, S.N. College, Chathannur has forwarded a proposal regarding the CAS Placement/ Promotion in respect of Dr. Vidhya R V, Assistant Professor, Department of Chemistry of the said College from Academic Level-10 to Academic Level-11, w.e.f 17.01.2023 FN.

The Service details of Dr. Vidhya R V are as follows;

Qualifications	1. M.Sc in Chemistry from University of Kerala in May 2005 (First Class). 2. Ph.D from University of Kerala in Computational Biology and Bioinformatics, awarded on 23.12.2016
Date of Birth	01.02.1983
Date of Retirement	31.03.2039
Date of first entry into Service	17.01.2019 FN
Date of entry into continuous service	17.01.2019 FN
Proposed Date of Placement to Assistant Professor (Academic Level-11)	17.01.2023 FN
Number of Orientation Courses or Refresher Courses attended, duration and name of the University	1. Completed 2-Weeks Faculty Development Programme on "Managing Online Classes and Co-Creating MOOCS:2.0"conducted by the Teaching Learning Centre, Ramanujan College, University of Delhi Sponsored by MHRD-PMMNMTT from 18.05.2020 to 03.06.2020. 2. Completed a 4-Week Induction/Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education" conducted by the Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of MHRD-PMMNMTT from 01.09.2020 to 30.09.2020. 3.Participated in One Week UGC-Sponsored Short Term Course in MOOCS MOODLE conducted by UGC-HRDC, University of Kerala from 04.03.2022 to 10.03.2022.

Details of relaxation availed of	2 years on the account of Ph.D to the Placement/ Promotion to Academic Level-11
L.W.A availed	Nil
Regulation applied	Option A, UGC Regulations 2018
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the CAS Placement/Promotion to Assistant Professor (Academic Level-11), for the assessment period from 2019 to 2023 with the recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Vidhya R V, it is seen that the teacher has entered into service as Assistant Professor (Academic Level-10) on 17.01.2019 FN. She has completed 4 years of service as Assistant Professor (Academic Level-10) on 16.01.2023 AN. The teacher is eligible for relaxation of 2 year in completed services for Placement/Promotion to next stage, as she acquired Ph.D. Degree in Computational Biology and Bioinformatics (Eligibility Certificate submitted).

As per UGC Regulation 2018, Option A, a teacher has to attend one Orientation Course (21 days duration) and one Refresher Course (two weeks / 10 days duration) for promotion to Assistant Professor (Academic Level-11). The teacher in reference has completed the required Orientation Course and Refresher Course within the assessment period itself. Hence, the teacher is eligible for the promotion to Assistant Professor (Academic Level-11), w.e.f 17.01.2023 FN.

As per clause 18 of UGC Regulation 2018, related to Maintenance of Standards in Higher-Education Institutions, "All short-term and long-duration capacity-building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline-specific areas being conducted by centres such as Schools of Education (SoEs), Teaching Learning Centres (TLCs), Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations."

In the Minutes of the Screening Committee held on 13.06.2024, it is stated that, after verifying necessary forms and documents produced before the committee found that s per the UGC Regulation 2018, Option A (for the Academic Years 2018-19,2019-20,2020-21,2021-22,2022-23) passed by the Syndicate of University of Kerala the candidate is eligible to be placed to Assistant Professor (Academic Level-11). Hence, the Committee unanimously recommended that **Dr.Vidhya.R.V**, Assistant Professor in Chemistry may be granted Placement to Assistant Professor (Academic Level-11) with the scale of pay Rs.68,900 - 2,05,500 w.e.f 17.01.2023 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above facts and as per the orders of the *Vice-Chancellor* the proposal regarding the approval of **CAS Placement / Promotion of Dr. Vidhya R V, Assistant Professor, Department of Chemistry, SN College, Chathannur from Academic Level-10 to Academic Level-11, w.e.f 17.01.2023 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of CAS Placement/ Promotion of Dr.Vidhya R.V, Assistant Professor, Department of Chemistry, SN College, Chathannur from Academic Level-10 to Academic Level-11, w.e.f 17.01.2023 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 30.08.2024, be approved.

Item No. 14.05.C12 St. Joseph's College for Women, Alappuzha - Proposal for the Appointment of Dr. Usha A A, Associate Professor (Academic Level-13A), Department of Commerce as Principal – Approval – Reg.

16335/Ac F III/2024/UOK

The Manager, St. Joseph's College for Women, Alappuzha has forwarded the proposal for the approval of Placement/ Promotion in respect of **Dr. Usha A A, Associate Professor (Academic Level-13A), Department of Commerce** as the **Principal**, of the College, w.e.f 07.06.2024 FN.

The service details of **Dr. Usha A A** are as follows;

Qualifications	1.M.Com from University of Kerala in April 2001 (First Class). 2. Qualified NET in the Examination held on 25.06.2006. 3. Ph.D in Commerce from Mahatma Gandhi University awarded on 31.12.2016.(Eligibility Certificate Produced)
Date of Birth	12.04.1972
Date of Retirement	30.04.2028
Date of first appointment	04.08.2008 FN
Date of entry into continuous service	04.08.2008 FN
Date of Placement to Assistant Professor Stage II(with AGP Rs 7000/-)	04.08.2014 FN
Date of Promotion to Assistant Professor (Academic Level-12)	04.08.2019 FN
Date of promotion to Associate Professor (Academic Level-13A)	04.08.2022 FN
L.W.A availed	Nil
Proposed date of placement to Principal	07.06.2024 FN
UGC Regulations applied	UGC Regulations 2018
Remarks	-

The Manager, St. Joseph's College for Women, Alappuzha has forwarded the placement order, minutes of the Selection Committee, other relevant documents and PBAS proforma for Placement/ Promotion as Principal with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

The Educational Agency had advertised the notification regarding the appointment to the post of Principal of the college in 4 daily newspapers viz. The Hindu, The New Indian Express, Malayala Manorama and Deepika dated 06.04.2024.

Clause 4.1.V of U.G.C Regulations 2018 deals with the qualification of appointment of Principal and Professor which reads as :

- i) Ph.D Degree.
- ii) Professor/ Associate Professor with a total service / experience of at least fifteen years of teaching/ research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.

On verification of the records submitted, it is seen that Dr. Usha A A has qualified Ph.D in Commerce in 2016. She is promoted to Associate Professor (Academic Level-13A) on 04.08.2022 and has more than 15 (fifteen) years teaching experience. As per the duly constituted Selection Committee report, the teacher has sufficient grades in PBAS and attained a score of 396.4, for which the minimum required is 110 and she has the required number of publications on her credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee held on 30.05.2024 at the college for the appointment of Principal, it was stated that in response to the advertisement in The Hindu, The New Indian Express, Malayala Manorama and Deepika dated 06.04.2024, two candidates had applied for the said post and both of them were called for interview. Two candidates appeared before the Selection Committee for interview. The candidates' research publications and other academic

achievements were evaluated as per the format provided as Annexure II in the UGC Regulations 2018.

The candidates were interviewed by the Selection Committee. After making detailed evaluation regarding the performance of the teachers in the interview and their academic credentials with reference to the existing UGC Norms, Orders and Statutes of the Government and of the University of Kerala, Dr. Usha A A was found qualified for appointment to the post of Principal (Academic Level-14) as per UGC Regulations 2018 and hence, the committee recommended Dr.Usha.A.A for the post of **Principal (Academic Level-14) of St.Joseph's College for Women, Alappuzha** w.e.f. **07.06.2024 FN**. The College Management had appointed her as **Principal** of the College w.e.f 07.06.2024 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above, as per the Orders of the Hon'ble Vice Chancellor, the proposal regarding the Placement/ Promotion in respect of **Dr. Usha A.A, Associate Professor (Academic Level-13A), Department of Commerce, St. Joseph's College for Women, Alappuzha as Principal** of the college, w.e.f. **07.06.2024 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges, for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the appointment of Dr.Usha A.A, Associate Professor (Academic Level-13A), Department of Commerce, St. Joseph's College for Women, Alappuzha as Principal of the college, w.e.f. 07.06.2024 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 30.08.2024, be approved.

Item No.14.05.C13 Sree Narayana College, Kollam – CAS Placement/ Promotion of Smt.Rakhi R, Assistant Professor, Department of Malayalam – Academic Level-10 to Academic Level-11 – w.e.f 22.01.2022 FN - Approval – reg.

38661/Ac F III\2024/UOK

The Principal, Sree Narayana College, Kollam, has forwarded a proposal regarding the CAS Placement/ Promotion in respect of **Smt.Rakhi R, Assistant Professor, Department of Malayalam** of the College, **Academic Level-10 to Academic Level-11**, w.e.f **22.01.2022 FN**.

The service details of **Smt.Rakhi R** are as follows;

Qualifications	1) M.A Malayalam Language ad Literature from University of Kerala, in 2013 (First Class) 2) Qualified UGC-NET for Assistant Professor in the examination held on 29.12.2013
Date of Birth	29.05.1976
Date of Retirement	31.05.2036
Date of first entry into service	22.01.2016 FN
Date of entry into continuous service	22.01.2016 FN
Proposed Date of Placement / Promotion to Assistant Professor (Academic Level-11)	22.01.2022 FN
Details of Refresher Courses/ Orientation Courses attended	1. Participated in the UGC sponsored Live Online Induction Programme conducted by the UGC-HRDC, University of Kerala from 02.11.2020 to 01.12.2020. 2.Participated in the UGC sponsored Refresher Course in Malayalam Language and Literature conducted by the UGC-HRDC, University of Kerala from 05.01.2022 to 18.01.2022.
L.W.A without medical certificate	NIL

Details of relaxation availed of	NIL
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	-

The Principal, Sree Narayana College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the CAS Placement / Promotion of Assistant Professor from Academic Level-10 to Academic Level-11 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor, Academic Level-10 on 22.01.2016 FN. She has completed 6 (six) years of service as Assistant professor (Academic Level-10) on 21.01.2022 AN, and is eligible to be promoted to Assistant Professor (Academic Level-11) w.e.f 22.01.2022 FN.

As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level-11), a teacher has to undergo one Orientation Course of 3 weeks (21 days) duration and one Refresher Course / Programme of two weeks (10 days) duration within the Assessment period.

Accordingly, the teacher in reference has completed the required Orientation and Refresher Courses within the assessment period itself.

In the Minutes of the Selection Committee held on 14.02.2024, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The Grades/ API scores required have been verified and the screening committee found that the teacher has sufficient grades/scores in the PBAS. After making detailed evaluation regarding the performance of the teacher and considering the existing UGC norms, Government Orders and Statutes of the University of Kerala, the committee found that **Smt.Rakhi R** is found qualified for promotion to the post of **Assistant Professor (Academic Level-11)** with effect from **22.01.2022 FN** and hence, the screening committee recommends **Smt.Rakhi R** for promotion to the post of **Assistant Professor (Academic Level-11)** with effect from **22.01.2022 FN**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal regarding the approval of the CAS Placement / Promotion of **Smt.Rakhi R, Assistant Professor, Department of Malayalam, Sree Narayana College, Kollam** from **Academic Level-10 to Academic Level-11**, w.e.f **22.01.2022 FN**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement / Promotion in respect of Smt.Rakhi R, Assistant Professor, Department of Malayalam, Sree Narayana College, Kollam from Academic Level-10 to Academic Level-11, w.e.f 22.01.2022 FN and recommended to approve the same.

Resolution of the Syndicate					
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 30.08.2024, be approved.					

Item No.14.05.C14 SN College for Women, Kollam - Initial Appointment of Assistant Professors in the Department of Geography - Approval – reg.

31989/Ac F III/2024/UOK

The Manager, SN Trusts, Kollam has forwarded the proposal for the approval of the **initial appointment** of following **Assistant Professor in Department of Geography** as detailed, along with the relevant documents mentioned in **Annexure-I**.

Sl. No	Name of the Teacher	Name of the College	Date of Joining	Quota Appointed	Remarks
1.	Smt. Resna Reghu	SN college for Women,	01.12.2023 FN	Community	Posted against the vacancy newly created as per GO(MS)

		Kollam			No.471/2020/HEDN dtd 30/12/2020.
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As per letter D2/110/2023-HEDN dated 13.09.2023, the Government had nominated Sri. T T Suresh, Joint Secretary to Government, as representative in the Staff Selection Committee of SN Trusts, Kollam for filling up the newly sanctioned vacancies of Assistant Professors of Geography in SN College for Women, Kollam.

The Educational Agency had advertised the notification regarding the vacancies in Geography in 4 daily newspapers viz. The MalayalaManoramma, The Kerala Koumudi, The New Indian Express and The Hindu (dated 15.09.2021, 17.05.2023 & 09.08.2023). Accordingly the age limit of the teacher appointed is calculated as on 01.01.2021.

The criteria for Direct Recruitment of Assistant Professors in University Teaching Departments and Aided Colleges in the University shall be followed in accordance with UGC Regulations 2018 and U.O. No. Ac FII/General/UGC-R-2018/2019 dated 09.09.2021.

As per UGC Regulations 2018;

1. 55% marks at Master's Degree and qualifying the NET are considered the minimum qualification to be appointed as Assistant Professor under direct recruitment.
2. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.
3. The applicants shall be shortlisted based on the Academic Score as specified in Appendix II (Table 3 B) and the ranking/selection shall be purely based on the marks obtained in the interview.
4. The number of candidates to be shortlisted for interview shall be decided by the college concerned in the case of Affiliated Colleges. The maximum marks fixed for the interview shall be 50 (Fifty).

On verification of the documents submitted it is found that the Assistant Professors selected for appointment possess the required qualifications prescribed as per UGC Regulations, 2018 for appointment of teachers in Colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended as Annexure-II.

In tune with the guidelines stipulated in the Government order No. 242/2022/HEDN dated 18.05.2022, the University, as per UO No. Ac.F.II/2864/2022/General/UOK dated 22.02.2023, identified a total of 16 backlog vacancies of PWD candidates in Colleges under SN Trusts, Kollam. Among the said 16 backlog vacancies, appointment of 1 (one) Assistant Professor in English, in the PWD category had already been approved by the University. Further, proposals of appointment of 5 (five) Assistant Professors under PWD category (English-3, Computer Science-1, Histotry-1) are under consideration and to be approved by the University. Accordingly 10 (Ten) more backlog vacancies in PWD category are remaining to be filled up in Colleges under SN Trusts, Kollam.

In the minutes of the Selection Committee held on 14.11.2023 at Sree Narayana College, Cherthala for the appointment of Assistant Professors in English, it has been stated that, in response to the advertisement in The MalayalaManoramma, The Kerala Koumudi, The New Indian Express and The Hindu dated 15.09.2021, 28 applications were received at the office of SN Trusts, Kollam. A committee was constituted for screening the applications and the Committee prepared a short list. All the applicants in the short list were called for interview. 13 candidates appeared before the Selection Committee. The interview commenced from 2 PM on 30th October 2023 and 10AM on 14th November 2023, at SN College, Cherthala. Further stated that all the members in the Selection Committee were present. The candidates appeared before Selection Committee were interviewed strictly, in accordance with the norms contained in UGC Regulations and University norms. They were thoroughly evaluated, relative merits assessed, marks awarded and ranked accordingly.

Among the candidates interviewed Smt. Resna Reghu is awarded the highest score (34 out of 50). Accordingly, the first rank holder, Smt. ResnaReghu has been appointed in Community Quota.

The defects noted in the applications are included in remarks column of individual Annexure II and detailed in Annexure III.

The selection being purely an academic assessment, the responsibility of ensuring the accuracy of awarding of marks shall be vested with the Selection Committee comprising of Subject Experts.

In lights of the above facts, and as per the orders of the **Hon'ble Vice-Chancellor**, the proposals regarding the approval of **initial appointment** of the following **Assistant Professor in the Department of Geography in SN College for Women, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Sl. No	Name of the Teacher	Name of the College	Date of Joining	Quota Appointed	Remarks
1.	Smt. Resna Reghu	SN college for Women, Kollam	01.12.2023 FN	Community	Posted against the vacancy newly created as per GO(MS) No.471/2020/HEDN dtd 30/12/2020.

Recommendation:-

The Committee considered the the proposals regarding the approval of initial appointment of the Assistant Professor in the Department of Geography in SN College for Women, Kollam and recommended to place the proposal in the next Standing Committee after rectifying the defects noted.

Resolution of the Syndicate					
The Convenor, Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Pvt. Colleges has informed that all the defects noted by the Committee has been rectified. Based on this the Syndicate RESOLVED to approve the initial appointment of Smt. Resna Reghu, Assistant Professor in the Department of Geography, SN College for Women, Kollam w.e.f. 01.12.2023 against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020.					
FURTHER RESOLVED to issue orders after complying all the formalities in this regard.					

Item No.14.05.C15 SN Colleges, Kollam - Initial Appointment of Assistant Professors in the Department of English - Approval – reg.

28536/Ac F III/2024/UOK

The Manager, SN Trusts, Kollam has forwarded the proposal for the approval of the initial appointments of following Assistant Professors in Department of English as detailed, along with the relevant documents mentioned in Annexure-I.

Sl. No	Name of the Teacher	Name of the College	Date of Joining	Quota Appointed	Remarks
1.	Smt. Gowri Praveen	SN college for Women, Kollam	29.11.2023 FN	PWD	Posted against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020
2.	Smt. Amaya S Kumar	SN College, Chempazhanthy	29.11.2023 FN	PWD	
3	Smt. Vani Girish	SN College, Chempazhanthy	29.11.2023 FN	PWD	Posted against the transfer vacancy of Smt.Lakshmi Priya P S, Assistant Professor to SN College, Kollam.
4.	Smt. Bhagyalekshmi R	SN college for Women, Kollam	01.12.2023 FN	Community	Posted against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020
5.	Smt. Aparna S Anil	SN college for Women, Kollam	01.12.2023 FN	Open	
6.	Smt. Asha Devi R V	SN College, Chathannur	01.12.2023 FN	Community	

As per letter D2/110/2023-HEDN dated 13.09.2023, the Government had nominated Sri.T.T.Suresh, Joint Secretary to Government, as representative in the Staff Selection Committee of SN Trusts, Kollam for filling up the newly sanctioned vacancies of Assistant Professors of English in Colleges under SN Management.

The Educational Agency had advertised the notification regarding the vacancies in English in 4 daily newspapers viz. The MalayalaManoramma, The Kerala Koumudi, The New Indian Express and The Hindu (dated 15.09.2021, 17.05.2023 & 09.08.2023). Accordingly the age limit of the teachers appointed is calculated as on 01.01.2021 & 01.01.2023.

The criteria for Direct Recruitment of Assistant Professors in University Teaching Departments and Aided Colleges in the University shall be followed in accordance with UGC Regulations 2018 and U.O. No. Ac FII/General/UGC-R-2018/2019 dated 09.09.2021.

As per UGC Regulations 2018;

1. 55% marks at Master's Degree and qualifying the NET are considered the minimum qualification to be appointed as Assistant Professor under direct recruitment.
2. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.
3. The applicants shall be shortlisted based on the Academic Score as specified in Appendix II (Table 3 B) and the ranking/selection shall be purely based on the marks obtained in the interview.
4. The number of candidates to be shortlisted for interview shall be decided by the college concerned in the case of Affiliated Colleges. The maximum marks fixed for the interview shall be 50 (Fifty).

On verification of the documents submitted it is found that the Assistant Professors selected for appointment possess the required qualifications prescribed as per UGC Regulations, 2018 for appointment of teachers in Colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended as Annexure-II.

In tune with the guidelines stipulated in the Government order No. 242/2022/HEDN dated 18.05.2022, the University, as per UO No. Ac.F.II/2864/2022/General/UOK dated 22.02.2023, identified a total of 16 backlog vacancies of PWD candidates in Colleges under SN Trusts, Kollam. Among the said 16 backlog vacancies, appointment of 1 (one) Assistant Professor in English, in the PWD category had already been approved by the University. Further, proposals of appointment of 5 (five) Assistant Professors under PWD category (English-3, Computer Science-1, Histotry-1) are under consideration and to be approved by the University. Accordingly 10 (Ten) more backlog vacancies in PWD category are remaining to be filled up in Colleges under SN Trusts, Kollam.

In the minutes of the Selection Committee held on 30.10.2023 at Sree Narayana College, Cherthala for the appointment of Assistant Professors in English under PWD category, it has been stated that as per the advertisement in The MalayalaManoramma, The Kerala Koumudi, The New Indian Express and The Hindu dated 29.12.2021, reserving 4% vacancies to the candidates belonging to Physically disabled and subsequently based on the roster containing the backlog of candidates belonging to Physically Challenged made available by the University of Kerala, 3(three) vacancies in English were reserved for Candidate belonging to the category of Partially Blind, Partially Deaf and Ortho PH. In response to the advertisement in The MalayalaManoramma, The Kerala Koumudi, The New Indian Express and The Hindu dated 17.05.2023, 23 applications were received at the office of SN Trusts, Kollam. The candidates applied for with reference to the notification were called for interview. 15 candidates appeared for the interview.

Among 15 candidates, no candidates belonging to Ortho PH, did not turned up. As the Management had notified the vacancy twice viz. 29.12.2021 (notification not produced) and 17.05.2023, the Selection Committee unanimously decided to select the candidate from the next category, ie. Locomotor Disability based on the guidelines contained in GO(MS) No. 242/2022/H.Edn. Dated 18.05.2022.

All the members in the Selection Committee were present. The candidates appeared before Selection Committee were interviewed strictly, in accordance with the norms contained in UGC Regulations and also based on the guidelines contained in GO(MS) No. 242/2022/H.Edn. Dated 18.05.2022. The candidates were thoroughly evaluated, relative merits assessed, marks awarded and ranked accordingly.

Among the candidates interviewed, three candidates who secured with highest score, Smt. Gowri Praveen (32 out of 50), Smt. Amaya S Kumar (31 out of 50) and Smt. Vani Girish (30 out of 50) have been appointed in Differently abled Category.

In the minutes of the Selection Committee held on 16.10.2023 at Sree Narayana College, Cherthala for the appointment of Assistant Professors in English, it has been stated that, in response to the advertisement in The MalayalaManoramma, The Kerala Koumudi, The New Indian Express and The Hindu dated 15.09.2021, 327 applications were received at the office of SN Trusts, Kollam. A committee was constituted for screening the applications and the Committee prepared a short list of 315 candidates to be called for interview. All the applicants in the short list were called for interview. 69 candidates appeared before the Selection Committee. The interview commenced from 2 PM on 30th October 2023 and 10AM on 31st October and 1st & 2nd November 2023, at SN College, Cherthala. Further stated that all the members in the Selection Committee were present. The candidates appeared before Selection Committee were interviewed strictly, in accordance with the norms contained in UGC Regulations and University norms. They were thoroughly evaluated, relative merits assessed, marks awarded and ranked accordingly.

Among the candidates interviewed Smt. Bhagyalekshmi R is awarded the highest score (36 out of 50), Smt. Aparna S Anil is awarded the second highest score (35 out of 50) and Smt. Asha Devi.R.V., is awarded the third highest score (34 out of 50) in Open merit and Community Merit. Accordingly, the first rank holder, Smt. Bhagyalekshmi R has been appointed in Open Quota, the second rank holder Smt. Aparna S Anil, has been appointed in Community Quota and the Third Rank holder Asha Devi R V has been appointed in Open Quota.

The defects noted in the applications are included in remarks column of individual Annexure II and detailed in Annexure III.

The selection being purely an academic assessment, the responsibility of ensuring the accuracy of awarding of marks shall be vested with the Selection Committee comprising of Subject Experts.

In lights of the above facts, and as per the orders of the **Hon'ble Vice-Chancellor**, the **proposals** regarding the approval of **initial appointments** of following **Assistant Professors in the Department of English in the Colleges under SN Trusts, Kollam** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Sl. No	Name of the Teacher	Name of the College	Date of Joining	Quota Appointed	Remarks
1.	Smt. Gowri Praveen	SN college for Women, Kollam	29.11.2023 FN	PWD	Posted against the vacancy newly created as per GO(MS) No. 471/2020/HEdn. dtd 30/12/2020.
2.	Smt. Amaya S Kumar	SN College, Chempazhanthy	29.11.2023 FN	PWD	
3	Smt. Vani Girish	SN College, Chempazhanthy	29.11.2023 FN	PWD	Posted against the transfer vacancy of Smt. Lakshmi Priya P S, Assistant Professor to SN College, Kollam.
4.	Smt. Bhagyalekshmi R	SN college for Women, Kollam	01.12.2023 FN	Community	Posted against the vacancy newly created as per GO(MS) No.471/2020/HEdn. dtd 30/12/2020
5.	Smt. Aparna S Anil	SN college for Women, Kollam	01.12.2023 FN	Open	
6.	Smt. Asha Devi R V	SN College, Chathannur	01.12.2023 FN	Community	

Recommendation:-

- The Committee considered the proposals regarding the approval of initial appointment of the Assistant Professors in the Department of English in SN College for Women, Kollam & SN College, Chempazhanthy and recommended to approve the appointments made under PWD category as detailed below.***

Sl. No	Name of the Teacher	Name of the College	Date of Joining	Quota Appointed	Remarks
1.	Smt. Gowri Praveen	SN college for Women, Kollam	29.11.2023 FN	PWD	Posted against the vacancy newly created as per GO(MS) No. 471/2020/HEdn. Dtd 30/12/2020.
2.	Smt. Amaya S Kumar	SN College, Chempazhanthy	29.11.2023 FN	PWD	
3	Smt. Vani Girish	SN College, Chempazhanthy	29.11.2023 FN	PWD	Posted against the transfer vacancy of Smt. Lakshmipriya P S, Assistant Professor to SN College, Kollam.

2. The Committee further recommended to place the following proposals in the next Standing Committee after rectifying the defects noted.

Sl. No	Name of the Teacher	Name of the College	Date of Joining	Quota Appointed	Remarks
4.	Smt. Bhagyalekshmi R	SN college for Women, Kollam	01.12.2023 FN	Community	Posted against the vacancy newly created as per GO(MS) No.471/2020/HEdn. dtd 30/12/2020
5.	Smt. Aparna S Anil	SN college for Women, Kollam	01.12.2023 FN	Open	
6.	Smt.Asha Devi R V	SN College, Chathannur	01.12.2023 FN	Community	

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl. No.1 of the meeting of the Standing Committee of the Syndicate on Teaching and NonTeaching Staff of Private Colleges held on 30.08.2024, be approved.

The Convenor, Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Pvt. Colleges has informed that all the defects noted by the Committee has been rectified. Based on this the Syndicate **FURTHER RESOLVED** to approve the initial appointment of the following Assistant Professors in the Department of English against the vacancy newly created as per GO(MS) No. 471/2020/HEDN dtd 30/12/2020:

1. Smt. Bhagyalekshmi R, SN college for Women, Kollam w.e.f. 01.12.2023.
2. Smt. Aparna S Anil, SN college for Women, Kollam w.e.f. 01.12.2023
3. Smt.Asha Devi R V, SN College, Chathannur w.e.f. 01.12.2023

ALSO RESOLVED to issue orders after complying all the formalities in this regard.

Item No.14.05.C16 *Iqbal College, Peringamala - Proposal for Approval of appointment of Dr.Razeena K I, Professor, Department of Physical Education as Principal-in-Charge with powers of Drawing and Disbursing Officer – w.e.f 01.06.2024 FN - Consideration of – reg.*

24430/Ac F III/2022/UOK

The Manager, Iqbal College Trusts has forwarded a proposal to approve the appointment of Dr. Razeena K I, Professor, Department of Physical Education, Iqbal College, Peringamala as the *Principal-in-Charge with powers of Drawing and Disbursing Officer* of the College w.e.f 01.06.2024 FN.

The Syndicate held on 28.12.2023, item No.07.89.C3 resolved to direct the Educational Agencies of all Aided Colleges to appoint a Principal on regular basis immediately in the Colleges where Principal post is lying vacant. In the absence of a regular Principal, the Educational agency shall appoint, the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes, 1977. The

resolution was communicated to all Educational Agencies vide vide circular No. 11803/Ac F II/2024/UOK dated 28.02.2024.

It may be noted that, the University has already granted approval to the appointment of Dr. Razeena K I, Professor, Department of Physical Education, Iqbal College, Peringamala as the Drawing and Disbursing Officer of the College for six consecutive terms comprising of three months each. The sixth term of appointment expired on 31.05.2024 AN. As per the documents forwarded, Dr. Razeena K I, is the senior most teacher of the College and therefore is eligible to be in charge of the duties of the Principal (Principal-in-charge) as stipulated in Statute 21, Chapter 24 of Kerala University First Statutes, 1977 and hence the proposal is found to be in order.

In the light of above mentioned facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for approval of the appointment of **Dr. Razeena K I, Professor, Department of Physical Education, Iqbal College, Peringamala**, as the **Principal-in-Charge with powers of Drawing and Disbursing Officer of the College, w.e.f 01.06.2024 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the appointment of Dr. Razeena K I, Professor, Department of Physical Education, Iqbal College, Peringamala, as the Principal-in-Charge with powers of Drawing and Disbursing Officer of the College, w.e.f 01.06.2024 FN and recommended to approve the same considering the exigency of the situation causing delay in taking timely decision regarding the academic and administrative matters in the college.

The committee further recommended to direct the Manager, Iqbal College Trusts to initiate steps within 6 months to appoint a regular Principal in the college.

The meeting came to an end at 03.00 PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.08.2024, be approved.

Item No.14.06 Minutes of the meeting of the Standing Committee of the Syndicate on Finance –Approval of - reg.

(Ad.A VI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024 is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON FINANCE**

Date & Time : 22-08-2024, 10.30.a.m
Venue : Syndicate Room, University Buildings

Members Present

1. Adv Muralidharan Pillai G (Convener, S/c of the Syndicate on Finance)
2. Prof. Dr. P M Radhamony (Member, Syndicate)
3. Dr.S Jayan (Member, Syndicate)
4. Dr. K. G. Gopchandran (Member, Syndicate)
5. Sri. R Rajesh (Member, Syndicate) (Online)

Members Absent

1. Dr.Shijukhan J S (Member, Syndicate)

Item No.14.06.01: Annual Accounts 2023-24 -- Approval- reg.

(Accounts II)

As per Section 48, Kerala University Act 1974, the Annual Accounts of the University shall be prepared under the direction of the Syndicate and submitted to the Government for Audit.

As per Para 10, Chapter 6 of the Kerala University First Statutes, 1977, Syndicate shall consider the Annual Accounts of the University and place it before the Senate for approval at its annual meeting. Annual Accounts approved by the Senate is to be submitted to the Government.

Salient features of Accounts for the year 2023-24 is given below:

	[Rs. In Crores]	
	2023-24	2022-23
OPENING BALANCE	144.15	160.66

INCOME/RECEIPTS

Particulars	[Rs. In Crores]	
	2023-24	2022-23
Grant in aid – Non Plan	320.22	290.00
General Receipts	28.17	30.11
Examinations	40.24	46.74
Departments / Centres	8.42	10.60
Self financing	21.85	22.71
Interests	75.72	66.03
Others	1.76	2.26
Grant in aid – Plan		11.37
• State Govt.	6.33	
• UGC	1.26	
• Refund	2.02	
Misc. Refund	2.20	
Grant from other Agencies including Central Government (Part III – Earmarked Funds)	10.34	15.23
Part IV - Debts and Deposits	217.62	200.29
Total Receipts	736.16	695.34

EXPENDITURE/PAYMENTS

Particulars	[Rs. In Crores]	
	2023-24	2022-23
Part I- Non Plan		
General Administration	60.45	60.39
Examination	67.13	68.13
Pension/ DCRG	145.82	155.31
Works	9.56	17.89
Departments/Centres/Misc	145.22	146.08
Part II - Plan		
Departments/ Centres /Misc	8.69	12.01
Works	2.74	7.86
Part III – Earmarked Funds	10.8	14.90
Part IV - Debts and Deposits	254.80	229.28
Total Expenditure	705.21	711.85

	[Rs. In Crores]	
	2023-24	2022-23
CLOSING BALANCE	175.10	144.15

Other relevant points:

- 1 Government had accorded sanction vide G.O.(Rt) No.4567/2023/FIN dated 15/06/2023 to operate Multilevel fund flow system from the main account i.e., PSTSB Account 799012700001388 in the name of Finance Officer to the sub accounts of the Departments/ Centres/ Inter University Centres opened at District Treasury as stipulated in the GO (P) No.186/2018/Fin dated 06.12.2018. Unutilised Plan funds released to the mapped PSTSB account of departments during the year and remaining unutilised amounting to Rs. 2,20,32,888/- has been remitted back to the PSTSB in the name of Finance Officer.
- 2 Government of Kerala instructed to remit all the unexpended Plan funds kept in the respective bank accounts to the PSTSB account vide G O (P) No.16/23/Fin dated 20.02.2023 and Circular No.32/23/Fin dated 29.03.2023. Government order was implemented in the University vide U O No.2171/2023/UOK dated 06.03.2023. Accordingly all the unexpended

plan funds was remitted back to PSTSB account during the year.

- 3 Since Accounts relating to National Service Scheme and Population Research Centre were subjected to separate audit by the Chartered Accountants these accounts does not form part of the accounts.

The Annual Accounts of the University for the Financial Year 2023-24 is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation for approval by the Syndicate.

The Committee considered the matter and recommended to approve the Annual Accounts of the University for the financial year 2023-24.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.02: *Conduct of Online UG and PG programmes in the University through CDOE -Request for approval of fee structure of the 4 proposed programmes- reg:-*

(Ad. Misc.)

The Syndicate at its meeting held on 09/05/2024 considered the proposal regarding the conduct of 4 online UG and PG programmes in the University through CDOE and has resolved to start 4 online programmes (2 UG and 2 PG) ie B.Com, BBA, M.Com and MBA as a pilot project and to follow the existing University approved syllabi, available in the CDOE for the above mentioned programmes in online mode also. The Vice Chancellor has ordered to implement the resolution of the Syndicate. Accordingly, U.O No Ad.Misc.4251/82024/UoK dated 21.05.2024 was issued in this regard.

In connection with the conduct of online programmes under online mode, online application for recognition of 4 proposed programmes for the academic year 2024-25, academic session beginning September, 2024 (revised from July -August, 2024) was submitted on UGC-DEB portal on 31st May, 2024. The PPR and E-Learning materials of 4 Programmes was approved by the Registrar and U.O No. Ac.AII/4425/2024/UOK dated 28.05.2024 was issued. The fee details of the 4 proposed programmes listed in the soft copy of PPR submitted to the UGC-DEB is as detailed below.

Sl. No.	Name of programme	Tuition fee
1	B.Com.-Finance	15000
2	BBA-General	15000
3	M.Com.-Finance	20000
4	MBA-General	25000

At the time of approval of hard copy of PPR and ELM, Registrar has suggested that the fee structure be approved by the Standing Committee of the Syndicate on Finance and in Syndicate. Due to the urgency as informed by the Director, CDOE, the hard copy of the application to the UGC-DEB, Programme Project Reports (PPR) of these programmes were signed by the Registrar, subject to the clause that the fee structure for each programme should be approved by the Syndicate.

Accordingly, the Director, CDOE vide note No.CDOE/Admin/Online/Programmes dated 25/06/2024 has proposed the fee details of 4 programmes as follows. Additionally, the Director, CDOE has also recommended that University shall fix the fee details of foreign students.

Sl. No.	Name of programme	Registration fee	Tuition fee (per semester)	Examination fee (per semester)
1	B.Com.-Finance	1000	15000	1500
2	BBA-General	1000	15000	1500
3	M.Com.-Finance	1500	20000	2000
4	MBA-General	2000	25000	3000

The Syndicate at its meeting held on 02/07/2024 vide item no.11.119 considered the proposal and resolved that the item be referred to the Standing Committee of the Syndicate on Finance. The Vice Chancellor has ordered to implement the same.

As per the orders of the Vice Chancellor, the matter regarding the approval of fee structure of the 4 online UG and PG programmes proposed to be conducted in the University through CDOE is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the fee structure of the 4 online UG and PG programmes proposed to be conducted in the University through CDOE, as detailed below:

Sl. No.	Name of programme	Registration fee (in Rs.)	Tuition fee (per semester) (in Rs.)	Examination fee (per semester) (in Rs.)
1	B.Com.-Finance	1000	15000	1500
2	BBA-General	1000	15000	1500
3	M.Com.-Finance	1500	20000	2000
4	MBA-General	2000	25000	3000

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.03: *Proposal for availing Speed post Facility under BNPL Scheme of India Post for despatching of Examination Parcels in 156 Colleges Under University of Kerala - Report of Controller of Examinations - Reg:-*

(Ad. Misc.)

The Syndicate at its meeting held on 09/05/2024 vide item no.10.37.09 considered the matter regarding availing of Speed post Facility under BNPL Scheme of India Post for despatching of Examination Parcels in 156 Colleges under University of Kerala and resolved to entrust the Controller of Examinations to study the feasibility of the said proposal and submit a report before the Standing Committee of the Syndicate on Finance. The Vice Chancellor has ordered to implement the resolution of the Syndicate. The said resolution has been informed to the office of Controller of Examinations vide note dated 24.05.2024. Accordingly, the Controller of Examinations has forwarded a report on 23/07/2024.

As per the orders of the Vice Chancellor, the report submitted by the Controller of Examinations on 'despatch of articles through Speed post BNPL credit facility is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to accept the report submitted by the Controller of Examinations on despatch of articles through Speed post BNPL credit facility, in principle.

The Committee further recommended to constitute a Sub-Committee by the Syndicate, to hold a discussion with the Postal Department on the rate for despatching of Examination Parcels in 156 Colleges Under University of Kerala through Speed post Facility under BNPL Scheme of India Post.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

FURTHER RESOLVED to constitute a sub-committee consisting of Convenors, Standing Committees of the Syndicate on Finance, Examinations, Dr.T.R.Manoj (Member Syndicate) and Controller of Examinations to have a discussion on the rate for despatching of Examination Parcels in 156 Colleges Under University of Kerala through Speed post Facility under BNPL Scheme of India Post.

Item No.14.06.04: *Fixing of Remuneration to faculties – Residential Workshop and Training Programme – FYUGP – reg:-*

(Ad. Misc.)

An amount of Rs.40,00,000/- (Rupees Forty Lakh only) was sanctioned for meeting the expenditure in connection with the conduct of FYUGP Residential Workshop and Training Programmes vide U.O No.Ad.Misc/2776/2024/UOK dated 25.03.2024. It may be noted that

although the Syndicate resolved to release an amount of Rs.40,000/- (Rupees Forty Thousand only) as provisional advance to the concerned Chairmen, Boards of Studies for meeting the expenses in connection with the conduct of workshop and the same has been incorporated in the said U.O, it could not be implemented as the said workshop was conducted from 19.03.2024 to 23.03.2024, much before the date of issuance of the U.O.

The Chairman of various Boards of studies have now submitted bills/vouchers, TA/DA bills pertaining to the conduct of workshop from March 19 to March 23, 2024 and scrutiny from April 16 to April 18, 2024. Also the Principals of colleges who had hosted the residential workshop have submitted bills pertaining to food, accommodation and stationeries and requested to reimburse the amount.

Certain discrepancies have been noted on verification of the bills/vouchers submitted by the Chairmen/ faculties as detailed below:

- Several faculties who took part in the workshop are ineligible for getting TA/DA as the distance between their headquarters and destination is less than 8 km. (As per KSR guidelines, if an employee travels 8 km around the headquarters, it is usually not accompanied by fare or any other remuneration or allowance, ie, he is not eligible for TA. Also DA may not be drawn for any day on which a Govt servant does not reach a point outside a radius of 8 Km from the duty point (ie, the place or office of employment)).
- As Guest faculties/Contract staff/Faculties of Private colleges are not appointed on scale of pay, they too are not eligible for getting TA/DA as TA/DA rates are calculated on the basis of scale of pay of the officers.
- As the bills pertaining to food, accommodation and stationeries submitted by the hosted colleges are to be processed, the question of payment of DA to the faculties may be looked into.
- The following are submitted for perusal and for granting administrative sanction in connection with the processing of bills/vouchers of FYUGP workshop.
- To fix the remuneration as Rs.1000/- (Rupees One Thousand only) per day to all the permanent faculties of government and aided colleges who participated in the workshop irrespective of their scale of pay and distance travelled.
- To fix Rs.3000/- (Rupees Three Thousand only) as honorarium to the Chairmen, Trainers/Co-ordinators/Subject Experts.
- To fix the remuneration of Guest faculties/Contract Staff/ Private college teachers as Rs.750/- (Rupees Seven Hundred and Fifty only) per day.

As per the orders of the Hon'ble Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations.

The Committee considered the matter and recommended to invite the Co-ordinator and three Joint Co-ordinators of FYUGP, in this Committee for a detailed discussion on the expenditures to be met from the amount sanctioned for the conduct of FYUGP Residential Workshop and Training Programmes, vide U.O No. Ad.Misc/2776/2024/UOK dated 25.03.2024.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.05: ***Centre for Distance and Online Education (former SDE) - Permission to remit E-Grantz amount received from SC/ST Department to Treasury and to KUF -reg.***

(Ad. Misc.)

The Director, CDOE vide note dated 30.03.2024 has pointed out that E-Grantz amount due to SC/ST/OBC(H)/OEC students has been credited to the E-grantz account of SDE. The amount credited in the 53 claim statements specified as year wise tuition fees and exam fees of each student is classified into the following three categories based on the utilization of the amount.

1. Amount to be credited to KUF.
2. Amount to be refunded to the student if he/she has already remitted the tuition and examination fee of respective year.

3. Amount to be repaid to the treasury, if the students has discontinued and cancelled the programme during any semester of the respective academic year.

Based on the above criteria, 24 claim statements during the period 2022-2023 have been classified and an amount of Rs.42,86,450/- (Rupees Forty Two Lakh Eighty Six Thousand Four Hundred and Fifty only) has been remitted to KUF and an amount of Rs.26,83,155/- (Rupees Twenty six lakh eighty three thousand one hundred and fifty five only) is pertaining to discontinued students/cancelled students which has to be refunded to treasury including the previous year's balance. The remaining 29 claim statements have been tabulated and the amount to be remitted to various heads is as detailed below.

1. Rs.63,38,175/- (Rupees Sixty three lakh thirty eight thousand one hundred and seventy five only) - To be remitted to KUF.
2. Rs.22,16,935/- (Rupees Twenty two lakh sixteen thousand nine hundred and thirty five only)- To be remitted to Treasury.

The Director, CDOE has thus requested to grant permission to remit the amount in the following manner.

- a. Rs.49,000,90/- (26,83,155+ 22,16,935) - To be remitted to treasury.
- b. Rs.63,38,175/- - To be remitted to KUF.

The Director vide letter dated 24.05.2024 has forwarded a split up of amount detailed above in which it has been mentioned that a total amount of Rs.10,62,4625/- towards 53 claim statements during the years 2019, 2021, 2022, 2023 is due to KUF (from which RS.42,86,450/- (Rupees Forty two lakh eighty six thousand four hundred and fifty only) have already been remitted to KUF) and an amount of Rs.7,26,955/- (Seven lakh twenty six thousand nine hundred and fifty five only) to be refunded to students, and Rs.46,70,590/- (Forty six lakh seventy thousand five hundred and ninety only) to be remitted to the treasury, in addition to this an amount of Rs.2,29,500/- (Rupees Two lakh twenty nine thousand five hundred only) pertaining to the previous year's balance (that is the E-Grantz amount for the year 2017-18 which was credited in the SDE E- Grantz account in the year 2019) has to be remitted to treasury therefore a total of Rs.49,00,090/- is to be remitted to treasury.(4670590 + 229500).

As per the orders of the Vice Chancellor, the request received from the Director, CDOE regarding the grant of permission to remit the amount to KUF and Government Treasury as per the statement furnished by the Director, CDOE in connection with the E-grantz received is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to grant permission to the Director, Centre for Distance and Online Education for remitting the E-Grantz amount due to SC/ST/OBC(H)/OEC students, to KUF, as per the claim statements prepared for each academic year.

The Committee further recommended to obtain Administrative sanction for the following:

1. *to remit the E-Grants amount of those students who have discontinued and cancelled the programme during any semester of the respective academic year, to the Treasury.*
2. *to refund the E-Grants amount to the students.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.06: *Financial powers of Statutory Officers of the University- Illegality and ambiguities in amendments to Chapter 2 of the Kerala University First Statutes, 1977- reg.*

(Ac.L)

Chapter 2 of the Kerala University First Statutes, 1977 has been amended with an intention to enhance the financial powers of the Vice-Chancellor as well as the Registrar and also to confer financial power on the Pro- Vice-Chancellor.

The sequences of events are explained here under.

The session of the Syndicate held on 01.10.2020 vide item No.18.55.03 resolved to constitute an expert committee to monitor the Modernization of Administration and Institutions of the University.

The Syndicate, at its meeting held on 11.06.2021 vide item No.28.32, considered the minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings and the Statutory Officers of the University, to discuss the Report of the Expert Committee constituted to monitor the Modernization of Administration and Institutions of the University of Kerala held on 07.06.2021.

The final proposal prepared after detailed discussions and deliberations in various sub committees was considered by the Syndicate, at its meeting held on 25.02.2022 vide item No.37.152 and resolved to approve the proposal No.8 relating to the enhancement of Financial Powers of the Vice-Chancellor, Pro-Vice Chancellor and the Registrar.

As per the orders of the Vice-Chancellor, the decision was implemented and the matter was placed before the next Senate.

The Senate at its meeting held on 25th and 26th March 2022 vide item No.(III).06 considered the Report of the Expert Committee constituted to monitor the Modernization of Administration and Institutions of the University and the resolution of the Syndicate regarding the same and resolved that the amendment proposal on resolution III(c) containing the enhancement of financial powers of Vice-Chancellor, Pro- Vice- Chancellor and Registrar, shall be laid before the ensuing meeting of the Senate for consideration.

The Syndicate, at its meeting held on 10th and 11th May 2022 vide Item No.41.98 resolved to approve the amendment proposal to Clause (iii) of Statute 5B - Financial Powers of the Vice-Chancellor, amendment by way of Introduction of new Statute 11 A - Financial powers of the Pro-Vice-Chancellor' and amendment to Clause (xii) of Statute 17 (2) - "Other powers of the Registrar" Under Chapter 2 - 'Officers of the University' of the Kerala University First Statutes, 1977 – in respect of enhancement of financial powers of the Vice-Chancellor, Pro- Vice-Chancellor and Registrar and to place the said amendment before the Senate for consideration.

The Senate at its meeting held on 23/07/2022 vide item No. (II) 13 considered and approved the proposed amendments to Chapter 2 of the Kerala University First Statutes, 1977. Subsequently, the proposed amendments to Chapter 2 of the Kerala University First Statutes, 1977 were submitted to the Hon'ble Chancellor for assent as envisaged under Section 35(5) of the Kerala University Act, 1974.

It is pertinent to note that the above amendments to Statutes were assented to by the Hon'ble Chancellor on 09.04.2024 and Notification No Ac.L/S/2920/2022, dated: 15/04/2024 was issued accordingly.

Financial Powers of the Vice-Chancellor, Pro– Vice-Chancellor and the Registrar before and after amendments to Chapter 2 of the Kerala University First Statutes, 1977 are as detailed below.

I. Powers of the Vice - Chancellor before Amendment [Clause (iii) of Statute 5B, Kerala University First Statutes, 1977]:

(iii) to accord sanction for all works, original or repairs up to a maximum of Rs. 50,000 where the following conditions are satisfied.

- a) the work is one included in a scheme approved by the Syndicate;
- b) funds have been provided in the University Budget;

Powers of the Vice - Chancellor after Amendment:

“To accord sanction for expenditure including works up to a maximum of Rs.10,00,000 (Ten Lakh only) where the following conditions are satisfied:

- (a) The work is one included in a scheme approved by the Syndicate;
- (b) Funds have been provided in the University Budget,”

II. Powers of the Pro – Vice - Chancellor before Amendment [Statute 11B of Chapter 2 of Kerala University First Statutes, 1977]

Nil

Powers of the Pro – Vice - Chancellor after Amendment:

11(A), Financial Powers of the Pro- Vice-Chancellor “to accord sanction for all works original or repairs up to a maximum of Rs.5,00,000/- (Five Lakh Only) where the following conditions are satisfied:-

- (a) The work is one included in a scheme approved by the Syndicate;
 (b) Funds have been provided in the University Budget”

III. Powers of the Registrar before Amendment:

(xii) to sanction expenditure on special contingencies for amounts not exceeding Rs.1,000 (One thousand) in each case provided that;

- a) the purchase has been previously approved administratively by a competent authority; and
 b) the expenditure proposed for sanctioning is derived from quotations approved by the Stores

Purchase Committee and the Vice-Chancellor;

Powers of the Registrar after Amendment:

“To sanction expenditure on all contingencies for amounts not exceeding Rs.2,00,000/- (Two Lakh only) on each case provided that,

- (a) the purchase has been previously approved administratively by a competent authority; and
 (b) the expenditure proposed for sanctioning is derived from quotations approved by the

Stores Purchase Committee and the Vice Chancellor”.

Since doubt arose on the applicability of the new statutes, the Registrar held discussions with the officials concerned and decided to refer the matter to the learned Legal Adviser for a thorough scrutiny of the amendments. The Legal Adviser as per letter dated 01.06.2024 rendered his learned opinion and thereby observed the amendments as void and inoperative. According to the Legal Adviser, amendments and introduction of a new statute have resulted in ambiguities within the Kerala University First Statutes, 1977 which creates uncertainty in their application. The amendments and the introduction of a new statute have created inconsistencies and contradictions within the statutes, rendering them inoperative. The above amendments are void and legal discrepancies in statutes can only be resolved through a subsequent amendment. But, since the amendment process is lengthy, all financial activities requiring the approval of the Vice - Chancellor, Pro - Vice - Chancellor and the Registrar will be halted in the interim. Also, inability of the said officers to exercise their financial powers will lead to a deadlock in administrative activities.

As opined by the Legal Adviser, the Syndicate holds the authority to define the general powers that can be exercised by the Officers of the University through resolutions and subsequent directives. Statute 4(h) Chapter 6 of the Kerala University First Statutes, 1977, underscores the role of the Syndicate in determining the powers of the Officers of the University. The Legal Adviser is of the opinion that, in order to resolve the present crisis the Syndicate may exercise its powers under Statute 4(h) of Chapter 6 of the Kerala University First Statutes, 1977, and thereby empower Vice-Chancellor, Pro- Vice-Chancellor and the Registrar through Executive Orders, as no statutory rules currently exist.

The matter was considered the Syndicate held on 12.07.2024 (item No. 12.09) and the Syndicate resolved to refer the item to the Standing Committee of the Syndicate on Finance.

Accordingly, the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations.

The Committee considered the matter and recommended the following :

- ***to accept the opinion rendered by the Legal Advisor***
- ***to seek legal opinion from the Standing Counsel as to how the inconsistencies and contradictions within the Statutes can be rectified.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.07: Enhancement of Fee for Provisional Certificate of Courses under the Faculty of Education- reg.

(Ac. AIII)

As per UO No. 4493/2024/UOK dated 29.05.2024, fee for Provisional Certificate of BFA, BFA (HI), B.Des, MVA and MFA Degree Programmes were enhanced to Rs. 250. A proposal for enhancing the fee for Provisional Certificate of B.Ed and M.Ed Degree Programme from Rs.140/- to Rs.250/- was submitted by Assistant Registrar (B.Sc Annual/ B.Ed).

It may also be noted that the Programmes, B.Ed Special Education and M.Ed Special Education is also under this Faculty. So fee for Provisional Certificate of these two courses may also be enhanced to Rs. 250.

As per the orders of the Vice Chancellor, the proposal to enhance the fee for provisional certificates of B.Ed, B.Ed (Special Education), M.Ed&M.Ed (Special Education) courses, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to enhance the fee for provisional certificates of B.Ed, B.Ed (Special Education), M.Ed & M.Ed (Special Education) courses to Rs.250/- (Rupees Two Hundred and Fifty only) at par with fee fixed for Provisional Certificate of BFA, BFA (HI), B.Des, MVA and MFA Degree Programmes.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.08: ***Department of Communication & Journalism - Dr.Lalmohan P, Assistant Professor - Request for Protection of pay - reg.***

(Ad. H)

Dr.LalmohanP, Assistant Professor, Department of Communication & Journalism has requested to take necessary steps to protect his salary according to his last pay scale at Thunchath Ezuthachan Malayalam University, where he had been teaching on regular basis until his joining in the University.

The following points may be noted in this regard:

Dr.Lalmohan P. was appointed as Assistant Professor in the Department of Communication & Journalism in the scale of pay of Rs.8,000-13,500/- (pre-revised) w.e.f. 29.03.2017F.N., vide U.O. No.Ad.AVI/3/9965/2017 dated 20.05.2017. The probation of Dr.Lalmohan P. in the post of Assistant Professor has been declared on 29.03.2018F.N., as per U.O. No.Ad.A.VI/3/9965/2017 dated 05.06.2018. Prior to joining in the University, Dr.Lalmohan. P, was working as Assistant Professor in Thunchath Ezhuthachan Malayalam University, Malappuram, from 17.08.2013 to 28.03.2017.

While considering the request of Dr.LalmohanP., Assistant Professor, Department of Communication & Journalism for the protection of pay in the University in accordance with his last pay scale at Thunchath Ezhuthachan Malayalam University, Malappuram, the Finance has remarked the following:

The Syndicate of the University is the authority to fix the starting pay of a teacher. As per certified copy of Gazetted Entitlement Register (GER) forwarded by the Thunchath Ezuthachan Malayalam University, the last pay under the revised UGC scheme of 7th CPC in respect of Dr.Lalmohan P., in the post of Assistant Professor is Rs.70900/- (Academic Level 10). If the last pay is protected in the University, his pay arrives at Rs.70900/- (Academic Level 10).

The Syndicate at its meeting held on 12.07.2024, vide item no.12.04.22 has considered the aforesaid matter & resolved to approve the recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024, to refer the item to the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, the matter of fixing the starting pay of Dr.LalmohanP, Department of Communication & Journalism, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to protect the last pay of the previous service in respect of Dr.Lalmohan P, Department of Communication & Journalism at Thunchath Ezhuthachan Malayalam University, Malappuram and to fix his initial pay at Rs.70,900/- (Academic Level 10), as per the rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.09: Department of Arabic - Diploma in Communicative Arabic (Seventh batch) - Release of Provisional Advance - reg.

(Ad. F II)

The HoD vide letter dated 08/01/2024 had informed that an amount of Rs.3,00,000/- (Rupees Three Lakh only) is provided in the current year's (2023-24) Budget estimates of the University - Part -1-NP -MH 39-4/3950- Conduct of Certificate/Diploma courses. As per U.O. No. AcD/2/127/2020 dated 09/06/2020, the University had permitted to conduct the course through online and the course is continuing. The HoD had forwarded a detailed estimate for conducting the Seventh Batch of Diploma in Communicative Arabic and requested to release an amount of Rs.60,450/- (Rupees Sixty thousand four hundred fifty only) towards the conduct of the same, through online mode, in favour of Noushad.V, Head, Department of Arabic.

The provisional advance sanctioned to Dr.Noushad V, towards the conduct of Diploma course in Communicative Arabic (VI batch) was regularized vide U O No.6526/2024/UOK dated 15/03/2024 and the Finance has endorsed that the amount may be released as Provisional advance subject to administrative sanction.

On a query of the Joint Registrar, the HoD, Arabic has stated that the University has permitted to run the courses online mode vide U O No.AC.D/2/127/2020 dated 09/06/2020. The students are free to join the course from anywhere from the world. A good number of applicants are migrants who work in Gulf Countries. The offline mode will not be attractive as the online mode. Further, as queried by the Vice - Chancellor, the HoD has submitted the present status of the programme as, the course period is 120 Hours, out of which 75 hours have been completed. ie. the seventh batch is now going on. Further, the Finance, vide endorsement FOS.1058/ Finance-1/2024-25, has agreed to release the said amount as provisional advance, from the current year's Budget estimates.

As per the orders of the Vice - Chancellor, the matter of releasing Provisional Advance of Rs. 60,450/- to HoD, Department of Arabic for the conduct of Diploma course in communicative Arabic (seventh batch) is placed before the Standing Committee of the Syndicate of Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to release an amount of Rs.60,450/- (Rupees Sixty Thousand Four Hundred Fifty only) to the Head, Department of Arabic as Provisional Advance for the conduct of Diploma course in communicative Arabic (Seventh batch)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.10: Department of Physical Education - Enhancement of Sports affiliation fee - Proposal - reg.

(Ad. F II)

The Director (i/c), Department of Physical Education has forwarded a proposal regarding enhancement of Sports affiliation fee levied from the students admitted to the Affiliated colleges, University Departments/ Centres. Currently onetime payment for sports affiliation for UG & PG courses are Rs.225/- and Rs150/- respectively which is significantly lower compared to other Universities. The Director has hence requested to enhance the sports affiliation fee from Rs.225/- to 500/- (for UG course) & from Rs.150/- to Rs. 400/- (for PG course).

It may be noted that the sports affiliation fee for UG and PG courses has been fixed as Rs.75/- (Rupees Seventy Five only) per year, vide U.O No. AcD/01/2019 dated 09.05.2019. Currently, Sports affiliation fee is collected as one-time payment along with University Admission Fee.

The sports affiliation fee now collected and the proposal for enhancement for each course is detailed below:-

Course	Fee per year (in Rs)	Fee for entire course duration	Proposed fee for entire course duration.
UG	75/-	225/-	500/-
PG	75/-	150/-	400/-

As ordered by the Vice - Chancellor, the matter of enhancing the Sports affiliation fees for UG and PG courses, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to enhance the Sports affiliation fees for UG and PG courses, as detailed below:

<i>Course</i>	<i>Enhanced Fee for entire course duration (in Rs.)</i>
<i>UG</i>	<i>500/-</i>
<i>PG</i>	<i>400/-</i>

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.11 ***Malayalam Lexicon - Engaging Sub Editor and Lexicon Assistant on contract basis - Fixing remuneration - reg.***

(Ad. F II)

The Editor (i/c), Malayalam Lexicon had requested to appoint one Assistant Editor, two Sub Editors, one Lexicon Assistant, one Technical Assistant, one Drafting Assistant in Malayalam Lexicon Department for the completion works related to the release of remaining volumes of Lexicon.

The Syndicate at its meeting held on 15-03-2024, vide item no 09.117.06 had considered the proposal and resolved to engage one Sub Editor and one Lexicon Assistant on contract basis in Malayalam Lexicon for completing the works related to the release of remaining volumes of Malayalam lexicon. The Syndicate has also resolved to constitute a selection committee comprising the following members:

1. Convenor, SC of the syndicate on S, E & B
2. Registrar
3. Head, Dept of Malayalam
4. Editor, Malayalam Lexicon.

Accordingly, a meeting of the selection committee for fixing norms for engaging Sub Editor and Lexicon Assistant, was held on 31-05-2024. The committee discussed the modalities to be followed in the said engagements and noted that, the remuneration of Sub Editor and Lexicon Assistant, on contract, has not been fixed yet. Hence, the committee recommended to place the matter before the Standing committee of the Syndicate on Finance.

As per the orders of the Vice-chancellor, the matter of fixing the remuneration of Sub Editor and Lexicon Assistant, to be engaged on contract basis in Malayalam Lexicon, is placed before the standing committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to fix a consolidated remuneration of Rs.30,000/- (Rupees Thirty Thousand only) and Rs.25,000/- (Rupees Twenty Five Thousand only) per month for the post of Sub Editor (on contract) and Lexicon Assistant (on contract) respectively in the Malayalam Lexicon.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.12: ***Astronomical Observatory - Opening of Centre Development Fund - Detailed proposal for the development of Observatory-Consideration of preg.***

(Ad. FII)

The Hon. Director, Astronomical Observatory had forwarded a proposal to start an account with the name as "Centre Development fund" which is to be operated by Director, Astronomical Observatory and maintained at SBI, University campus, Palayam. On the matter, the Finance has remarked to take a decision at the administrative level on whether a separate bank account be opened at the Astronomical Laboratory as Centre Development Fund (similar to Department Development Fund).

Accordingly, a proposal for opening Centre Development Fund in Astronomical Observatory, along with details of expected income, was placed before the Syndicate held on 26.04.2023, vide Item No. 56.05.07. The Syndicate resolved to approve the proposal to start 'Centre Development Fund' by opening a bank account at SBI, University Campus, Palayam, in principle. It was further resolved to entrust the Director, Astronomical Observatory, to submit a detailed proposal for the development of Observatory/ various sources of income before the Standing Committee of the Syndicate on Academics and Research.

In response to this, the Director, Astronomical Observatory has submitted a proposal detailing various aspects for the development of the Astronomical Observatory. The Syndicate held on 28.12.2023, vide Item No. 07.95.D12, resolved to forward the matter to Standing Committee of the Syndicate on Finance.

As per the orders of the Vice - Chancellor, the detailed proposal for the development of Astronomical Observatory submitted by the Director (copy appended), in connection with starting a Centre Development Fund, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to open Centre Development Fund in Astronomical Observatory, at par with Department Development Fund, by giving financial powers for operating the account to the Director, Astronomical Observatory.

The Committee further recommended to constitute a Sub-Committee by the Syndicate, to hold a discussion with the Director, Astronomical Observatory on the proposal submitted for the development of the Astronomical Observatory.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

FURTHER RESOLVED to constitute a sub-committee consisting of Convenor, Standing Committee of the Syndicate on Finance, Dr.K.G.Gopchandran, Dr.S.Nazeeb, Members Syndicate Dr.V.Biju, Professor and Head, Department of Physics, Dr.Sam Solomon, Head, Department of Opto-electronics and Hon. Director of Astronomical Observatory to have a discussion with the Director, Astronomical Observatory on the proposal submitted for the development of the Astronomical Observatory.

Item No.14.06.13: Department of Physical Education-World University Championships 2024, Netherlands - Participation - Financial Assistance to athletes - request - reg. (Ad. FII)

The Director (i/c), Department of Physical Education has forwarded the requests from Kum.Arundathi V J, Kum. Davapriya D, Kum. Aleena Anto, Sri. Adinath T J & Sri. Adwaid J P Nambiar, for financial assistance, totalling to an amount of Rs.15,00,000/- (Rupees Fifteen Lakh only) towards participation in the World University Championships to be held at Netherlands, as follows.

Sl.No.	Championship details	Student Name & College	Amount requested (Rs.)
1	Rowing	Kum. Arundathi VJ St.Joseph College for Women, Alappuzha	3,00,000
2	Rowing	Kum.Davapriya D St.Joseph College for Women, Alappuzha	3,00,000
3	Rowing	Kum.Aleena Anto St.Joseph College for Women, Alappuzha	3,00,000
4	Rowing	Sri. Adinath T J SD College, Alappuzha	3,00,000
5	Rowing	Sri. Adwaid J P Nambiar, SD College, Alappuzha	3,00,000

It may be noted that, earlier,

1. a total amount of Rs. 12,49,400 /- (Rupees Twelve Lakh Forty Nine Thousand Four Hundred only) was sanctioned to six students, towards meeting the expenses for participation in the World University Championship 2023, held at Chengudu, China, vide U. O. No. AD. FII/2023/ UOK dtd17-08-2023 (copy appended).
2. an amount of Rs.3,50,000/- (Rs.Three Lakh Fifty Thousand) was sanctioned by the University to 2 students, Ms. Aswathy C., St. Michaels College, Cherthala and to Ms. Anitta Joseph, SD College, Alappuzha, as financial assistance for participating in 4th IPF World University Power Lifting Championship held at Tartu, Estonia, vide U.O.No. AD.DI.3/DPE/19149/2019 dtd 18.07.2019 (copy appended).

The Syndicate at its meeting held on 02-07-2024, considered the matter and resolved to invite the Director (i/c), Dept. of Physical Education to the next standing committee of the Syndicate on Finance, for discussion.

Hence, the matter of providing financial assistance to 5 students, for participating in the World University rowing Championship to be held at Netherlands, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to release an amount of Rs.15,00,000/- (Rupees Fifteen Lakh only) to the Director (i/c), Department of Physical Education as Provisional advance in connection with providing financial assistance to the following students, who have participated in the World University rowing Championship held at Netherlands.

Sl. No.	Championship details	Student Name & College
1	Rowing	Kum. Arundathi VJ, St.Joseph, College for Women, Alappuzha
2	Rowing	Kum.Davapriya D., St.Joseph College for Women, Alappuzha
3	Rowing	Kum.Aleena Anto, St.Joseph College for Women, Alappuzha
4	Rowing	Sri. Adinath T. J., SD College, Alappuzha
5	Rowing	Sri. Adwaid J P Nambiar, SD College, Alappuzha

The Committee further recommended that the disbursement of financial assistance shall be made strictly after verifying the documents for the amount incurred to the students for participating in the World University rowing Championship.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.14 *Requests for providing Uniform/ Footwear allowances for the financial year 2023-24- reg.*

(Ad.BI)

The Syndicate at its meeting held on 15.03.2024, vide item no.09.116.14 had resolved to disburse uniform/ footwear allowance to security staff of University for the financial year 2023-24, as per the rate prior to pay revision after obtaining an undertaking from the employees that the allowance will be remitted back to KUF, if the State Government objects the proposal for Uniform / Footwear allowance. University Order No. 3780/2024/UOK for releasing 50% of the allowances was issued on 03.05.2024; and the remaining amount will be released after approval of full budget for the financial year 2024-25.

Following categories of employees to whom the uniform has been insisted while they are on duty, were not sanctioned with Uniform / Footwear allowance for the financial year 2023-24:

1. Drivers
2. Conductors
3. Traffic Wardens
4. Garden Maistry
5. Buggy Operators.

(It may be noted that the matter of sanctioning Uniform/ Footwear allowance to all eligible staff of University was placed before the meeting of the Syndicate held on 15.03.2024. But the Syndicate meeting resolved to disburse Uniform/ Footwear allowances for the financial year 2023-24 to the security staff of University only).

Subsequently, requests were received from Traffic wardens and Drivers for the grant of Uniform/ Footwear allowance and the Finance Officer was asked to offer remarks on whether it is possible to disburse Uniform/Footwear allowance to Traffic wardens, Drivers, Conductors, Garden Maistry, Buggy Operators etc. for the previous financial year. There marks obtained from the Finance Officer are given below:

As per Circular No.10/2024/Fin dated 13.02.2024 “the Uniform allowance will be paid once in a financial year, subject to production of claim from the employee. However, the allowance for the succeeding financial year in the same post will be sanctioned only on completion of 12 months from the date of sanctioning the allowances in the previous financial year”. Therefore the allowance can be granted only to those who submit request. Moreover, only requests in the current financial year can be considered. Therefore, the request of Traffic Wardens & Drivers for sanctioning Uniform/Footwear allowance for the financial year 2023-24 cannot be acceded to. Moreover, the Annexure X of the G.O.(P)No.21/2022/ Fin dated 18.02.2022 provides special allowance applicable to employees working in various Universities and there is no provision for granting Footwear/ Uniform allowance to any post with regard to the Allowances specified for ‘University of Kerala’. Therefore, if it is paid, audit concerns may arise in the future. Policy Decision on the matter may be taken at the Administrative level. Further, it is stated that the requests for Uniform allowance for the financial year 2023-24 for the posts as detailed above may be placed before the Syndicate for taking an appropriate decision.

Hence, as per orders of the Vice- Chancellor, the matter whether Uniform/ Footwear allowance for the financial year 2023-24 may be granted or not to the posts detailed above, is placed before the Standing Committee of Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the item to the Syndicate

Resolution of the Syndicate

RESOLVED to constitute a sub-committee consisting of Convenor, Standing Committee of the Syndicate on Finance, Dr. Shijukhan J.S, Member Syndicate and Registrar to examine the matter regarding the disbursement of Uniform/ Footwear allowance for drivers, Traffic Staff and place the report before the Syndicate.

Item No.14.06.15: *Installation of the portrait of Prof. (Dr.) V P Mahadevan Pillai, Former Vice- Chancellor, in the University Senate Hall- Estimate- reg.*

(Ad.BI)

It is customary to keep the portraits of all the Vice - Chancellors in the University Senate Hall, after the cessation of their tenure. The portraits of former Vice - Chancellors up to Dr. P. K. Radhakrishnan, have already been erected in the Senate Hall. Prof. (Dr.) V. P. Mahadevan Pillai's tenure as Vice - Chancellor ceased on 24.10.2022.

The Syndicate, at its meeting held on 09.06.2023, vide item No. 58.41, had resolved to approve the proposal of installing portrait of Prof.(Dr.) V. P. Mahadevan Pillai, former Vice-Chancellor, in the Senate Hall. Further, at the meeting held on 12.07.2024, vide item No.12.26, it was resolved to entrust Sri. R.S. Madhu, eminent artist to carry out the work and further resolved that the matter regarding the remuneration of the Artist be placed before the Standing Committee of the Syndicate on Finance.

Sri. R.S.Madhu, vide mail dated 26.07.2024, has submitted the following, regarding the installation of the portrait:

- The estimated charge for painting the portrait including the cost of materials, labour, painting and transporting charges, is Rs.1,10,000/- (Rupees One Lakh Ten Thousand only).
- The painting will be ready for installation within forty days from the date of work order.
- 40% of the total cost, shall be released as advance payment.

It may also be noted that, the portrait Dr. P.K. Radhakrishnan, former Vice-Chancellor, was installed at charges amounting to Rs.1,00,000/- (Rupees One Lakh only).

As per orders of the Vice - Chancellor, the estimate received from Sri. R.S. Madhu, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended the following:

- *to approve the estimate of Rs.1,10,000/- (Rupees One Lakh Ten Thousand only) submitted by Sri. R.S. Madhu for painting and installing portrait of Prof.(Dr.) V.P. Mahadevan Pillai, former Vice-Chancellor, in the Senate Hall .*
- *to release 40% of the total cost to Sri. R.S. Madhu as advance payment.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.16: **Conversion of LWA on medical grounds to leave with salary - Request from Sri. Sathikumar S, Driver on contract basis- reg.**

(Ad.AIV A)

Sri. Sathikumar.S, Driver on contract basis, met with an accident on 03.01.2024 while returning home after performing his official duty.

As per U.O No Ad.A.V. 2/6174/2013 dated 11.11.2013, employees on contract basis are eligible for Casual Leave at the rate of one day per month and LWA for a max. of 15 days. Continued absence of long duration on genuine grounds, like medical treatment shall be granted on the basis of documents in proof. 44 days LWA (from 04-01-2024 to 16-02-2024) was granted to Shri. Sathikumar S. vide Office Order 49727/Ad A IV (A/2022/UOK dated 15.02.2024, in accordance with the provisions contained in the University Order dated 11.11.2013. Sri. Sathikumar.S has now requested to convert the LWA granted to him to any other leave with salary.

The matter was placed before the Standing Committee of the Syndicate on Staff, Equipment & Building. The Committee considered the matter and recommended to refer the item to the Syndicate. The Syndicate held on 12.07.2024 vide Item No. 12.04.06 considered the matter and resolved to grant 44 days of LWA to Sri.Sathikumar S, Driver (contract basis) on medical grounds in accordance with the provisions of the University and further resolved to refer the matter before the Standing Committee of the Syndicate on Finance regarding the granting of compensation during the LWA period.

As per the orders of the Vice chancellor, the request of Sri.Sathikumar S, Driver on contract basis, for converting LWA on medical grounds for 44 days to any other leave with salary is placed before the Standing Committee of the Syndicate on Finance for considering granting of compensation during the period of leave without remuneration i.e, from 04-01-2024 to 16-02-2024 (44 days) and recommendations.

The Committee considered the matter and recommended to seek opinion from the University Medical Officer on the nature of injury caused to Sri. Sathikumar. S, Driver on contract basis, due to the accident on 03.01.2024.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.17 **Request for granting permission to conduct Annual Techno Cultural Fest- reg.**

(Ad. C)

The Principal has forwarded the request received from Sri. Ajumal T, Chairman, College Union, University College of Engineering, Kariavattom for granting permission to conduct Annual Techno Cultural Fest. An amount of Rs. 50,000/- was proposed to be released by the Finance as per the Vote on Account for the first quarter of the FY and also proposed to release the balance after approval of the full budget. The students have also requested to sanction Rs. 2,00,000/ for meeting the expenses, as provided in the budget estimates. Permission was granted to conduct Annual Techno Fest vide letter No 11525/Ad C/2023/UOK dated 07.06.2024.

The request of the students for allocation of Rs.2,00,000/- for meeting the expenditure for the Annual Techno Fest is placed before the Standing Committee of the Syndicate on Finance for the consideration and recommendation.

The Committee considered the matter and recommended to consider the request of the Chairman, College Union, University College of Engineering, Kariavattom to sanction 2,00,000/- for meeting the expenditure towards the conduct of the Annual Techno Fest, after submitting the bills and vouchers.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.18: *Late Dr.G.Sidhardhan, former Registrar- regularization of suspension period for the purpose of availing pensionary benefits- reg.*

(Ad. A I)

Dr.G.Sidhardhan., Asst. Professor in Management Studies, Anna University was appointed as Registrar of University of Kerala vide memo dated Ad.A1.1.515/97 dated 30.07.1997 and assumed charge in the post on 05.09.1997, vide U.O No. Ad.A1.1.515/97 dated 24.09.1997 and retired from the service on 31.01.2003.

The Syndicate held on 08.03.2001 vide item No.62, considered the allegations levelled against Dr. G Sidhardhan and resolved to initiate disciplinary proceedings against Dr.G.Sidhardhan, Registrar (on leave) under the Kerala University First Statutes, 1977 as a prima facie case of gross misconduct and abuse of his office has been established and further resolved that Dr.G.Sidhardhan be placed under suspension pending disciplinary proceedings. The Syndicate held on 08.03.2001, also resolved to authorise a Sub -committee consisting of M/s. R.Mohankumar, K.Prasad, Antony Raju and Koliakode Krishnan Nair, Members of Syndicate to frame draft charges against Dr.G.Sidhardhan, vide U.O No. Ad.A.1.1/515/97 dated 08.03.2001.

The Syndicate held on 19.09.2001 vide Item No.33, resolved to reinstate Dr.G.Sidhardhan, the Registrar under suspension in service forthwith, It was further resolved to post him as Director, College Development Council with the same pay and allowances he was received as the Registrar, till the finalisation of the disciplinary proceedings against him. Accordingly he was reinstated and assumed charge as Director, College Development Council w.e.f 03.10. 2001. F.N. with the same pay and allowances as he was receiving as the Registrar, vide U.O NO.Ad.A1.1.515/97/dated 29.10.2001.

In continuation of the Disciplinary proceedings, the Syndicate held on 07.01.2003, considered the report of the Enquiry Committee in this regard and resolved to accept the same and re-instate Dr.G.Sidhardhan as Registrar of the University with immediate effect. Subsequently, he had assumed charge of the Registrar on 08.01.2003 and retired from the post of Registrar on 31.01.2003.

The Syndicate held on 09.06.2023 vide Item No. 58.81 Additional.7, resolved to grant eligible Ex-Gratia pension/ Gratuity with arrears, as per existing rules, to the legal heir of (Late) **Dr.G.Sidhardhan** for the service rendered by him as Registrar, University of Kerala and to release the amount of Rs.5,11,275/- received from the Anna University towards 'Pro rata Pension Liabilities' in r/o Dr. G. Sidhardhan, former Registrar for the services rendered in Anna University during the period from 20.02.1992 to 02.09.1997 and the services rendered in the various Government Aided Colleges in the state of Tamil Nadu from 23.09.1970 to 19.02.1997, to his legal heir, as per rules, on the strength of the remarks of the Joint Director, Kerala State Audit Department (KSAD) vide letter dated 31.03.2023. Accordingly, a University Order was issued vide U.O No.Ad.A1.3./2023 dated 03.07.2023, implementing the above decision.

Subsequently, Dr. G. Sidhardhan, former Registrar, who retired on 31.01.2003 and expired on 28.09.2021, was granted Ex gratia Pensionary benefits (Ex Gratia pension and DCRG) and Smt. Chandralekha. G w/o Dr. G. Sidhardhan, was granted Ex Gratia family pension vide U.O No. Ad. AIII.2 EGP/49702/2024 dated 24.01.2024.

While processing the Terminal Leave Surrender application in r/o Late.(Dr.) G.Sidhardhan, the Finance, has sought remarks on the suspension period in r/o Dr.G.Sidhardhan from 08.03.2001 to 02.10.2001, that whether the period was regularized or not. Since, a University Order or a note regarding the regularization of his suspension period were not seen in the respective files, clarification was sought from the Audit section.

Audit section has remarked, that "On verification of entries made in the Audit volume it is understood that Dr.G.Sidhardhan was paid subsistence allowance during his period of suspension from 08/03/2001 till 02/10/2001. Later, consequent on his reinstatement in service w.e.f 03.10.2001 as

The Director, College Development Council, he continued to receive the pay and allowances same as that of the Registrar."

In the wake of the non regularization of suspension period in r/o Dr. G. Sidhardhan, the Ad.AIII Section (vide DDFSFile No.13072/Ad.AIII/2024/UOK) has sought the status of regularisation of the suspension period, in order to disburse the Ex-Gratia Pension, DCRG and Ex-Gratia Family Pension to the legal heir of Dr.G.Sidhardhan.

Under these circumstances and in the light of the resolution of the Syndicate held on 07.01.2003 (Item No.2); i.e., accepting the report of the Enquiry Committee and re-instating Dr.Sidhardhan as Registrar of the University w.e.f. 08.01.2003, his retirement from the post of Registrar on 31.01.2003 and subsequent demise on 28.09.2021, remarks was sought from the Finance III Section on the following:

1. whether the suspension period of Dr.G.Sidhardhan, former Registrar from 08/03/2001 to 02/10/2001 can be regularized for the purpose of availing pensionary benefits, by treating the period as Leave Without Allowance.
2. whether the subsistence allowance paid to Dr. G. Sidhardhan during the suspension period need to be recovered, if the period can be treated as Leave Without Allowance for the purpose of availing pensionary benefits.

The Finance, vide note dated 28.04.2024 has remarked that, *the period of suspension shall be converted into leave of any kind due and admissible to the Officer, as per the provisions under 'Rule 56 B (7), Part I of KSR'. Also, since Dr. G. Sidhardhan, former Registrar, was suspended from 08.03.2001 to 02.10.2001, If the period of suspension is ordered to be regularised as LWA, the subsistence allowance drawn shall be refunded, as per the provision under 'Note 3 to Rule 56 B, Part I of KSR'.*

It may be noted that the Finance, vide note dated 29.01.2024 had previously remarked that Dr.G.Sidhardhan did not have any eligible leave (i.e., EL or CML) to regularize the suspension period, as per the entries in the Leave Volume.

In this context, as per the orders of the Vice-Chancellor, the following proposals are placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations on whether:

- the suspension period of Dr.G.Sidhardhan, former Registrar, from 08.03.2001 to 02.10.2001, may be regularized for the purpose of availing pensionary benefits, by treating the period as Leave Without Allowance (under Rule 88, Part I KSR), as per the provisions under 'Rule 56 B (7), Part I of KSR'.
- the subsistence allowance paid to Dr. G. Sidhardhan during the suspension period, may be recovered in accordance with the provision under 'Note 3 to Rule 56 B, Part I of KSR'; so that further steps can be taken for processing the application for Terminal Leave Surrender and disbursing the approved Ex-Gratia Pension, DCRG and Ex-Gratia Family Pension to the legal heir of Dr.G.Sidhardhan.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to seek an opinion from the Service Consultant regarding the regularisation of suspension period of Dr.G.Sidhardhan for the purpose of availing pensionary benefits.

FURTHER RESOLVED that the opinion be obtained from Adv.G.Jyothichudan, Special Secretary (Retd.), Law Department, Government of Kerala (Mob. +919447001883 and e-mail id: jyothichudannair@gmail.com) (Service Consultant) and place the same before the Standing Committee of the Syndicate on Finance.

Item No.14.06.19: Department of German- Request for approval of the Institutional Consultancy Services- reg

(Ac. D)

The Head, Department of German has submitted a proposal for starting institutional consultancy service at Department of German. It is informed that, the requirement for German Language trainers has increased excessively, since many new German language institutes open day by day in response to the new migration policies adopted by Germany recently. As part of sharing the

resources with the public, the department is committed towards various requirements from the industry in terms of teaching learning process. Hence the Head has requested to permit the Department to offer the services as institutional consultancy for the public.

The Syndicate, held on 12.10.2023, vide item no. 05.13.01 considered the proposal and resolved to re-submit the proposal in consultation with Finance Officer. And further resolved to resubmit the proposal indicating the division of consultancy charges with specific mentioning of services to be provided against consultancy charges, as per the recommendation of the meeting of the University Consultancy Cell held on 25.08.2023.

Accordingly, the Head, Department of German, has submitted the revised proposal with the indication of the division of consultancy charges with specific mentioning of services provided against consultancy charges along with the remarks of the Finance Officer.

The revised details of services offered and the fees are as follows:

Sl. No	Services offered	Fee of Services
1	Translation of technical, scientific and legal documents from German to English and Vice-Versa	Rs.2000/- (Per Page) + 18% GST
2	Translation and attestation of Certificates (Degree Certificates, Passport, Marriage Certificates etc) from English to German and Vice Versa	Rs.2000/- (Per page) + 18% GST
3	Simultaneous Interpretation from German to English and Vice-Versa	Rs.2,300/- (Per Hour) + 18% GST
4	Translation of Small documents from German to English and Vice versa	Rs.8/- (per word) + 18% GST
5	Conduct of Selection process for German Language Teachers	Rs.2,000/- (Per Candidate) + 18% GST
6	Conduct of Examination of German A1, A2, B1, B2, C1 & C2 based on LSWE Mode of CEFRL Frame work (Modules: Listening, Reading & Writing)	Rs.2,000/- (Per Module) + 18% GST
7	Oral Examination (Sprechen) of German A1, A2, B1, B2, C1 & C2 based on LSWR Mode of CEFRL Frame Work)	R.1000/- (Per Student)+18%GST
8	Preparation of Students for the German Examination and job Interview of German Employers	Rs.1,000/- per candidate for one Hour+18%GST
9	Preparation of SOP/ Motivation Letter in German	Rs.1,500/- (Per Page) + 18% GST
10	Making of CV/ Resume in German	Rs.2500/- (Per Page) +18% GST

The Charges of the two services (Sl.No.2,3 in the table) have been reduced from the tariff sanctioned vide UO No. Ac.D/2/13805/2019 dated 22.07.2019. This is due to the reason that similar services is available in Institutions situated near the University.

The division of the Revenue among the stakeholders is institutional consultancy and the distribution is detailed as follows;

- 80% to the consultant
- 12% to the Department Development Fund
- 8% to Kerala University Fund

The Finance Officer has remarked that the proposal be considered subject to following:

1. If the consultancy is institutional the actual expenditure / direct expenditure and overhead charges/indirect expenditure will add up to 100% of the budget. 80% to direct expenditure & 20% to overhead charges. GST@ 18% should be collected from the clients additionally. 20% of the overhead charges should be remitted to DDF and KUF in the ratio 3:2. Savings if any from working budget shall be remitted to DDF. Consultancy Services should be done as detailed in Circular Ac.D/04/2023 dated 14/11/2023. (Circular appended)
2. The explanation given by HOD for reduction in the individual charges from previous years may be considered for the time being. The charges may be revised on completion of one year after checking the revenue generated from consultancy cell.

The University Consultancy Cell at its meeting held on 29.06.2024 has recommended to approve for starting Institutional Consultancy Services at Department of German in the following ratio: Consultant Fee: DDF:KUF=80:12:8, including 18% GST.

The Syndicate at its meeting held on 12.07.2024, vide item no.12.24.01 considered the recommendation of the University Consultancy Cell and resolved that the item be referred to the Standing Committee of the Syndicate on Finance.

As per the orders of the Hon'ble Vice Chancellor, the revised proposal for starting Institutional Consultancy Service at Department of German, submitted by the Head, Department of German, University of Kerala along with the remarks of the Finance Officer is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to grant permission to start Institutional Consultancy Service at Department of German on the basis of the revised proposal submitted by the Head, Department of German.

The Committee further recommended to approve the following fee structure for the services offered through the Institutional Consultancy Service at Department of German.

<i>Sl. No</i>	<i>Services offered</i>	<i>Fee of Services</i>
<i>1</i>	<i>Translation of technical, scientific and legal documents from German to English and Vice-Versa</i>	<i>Rs.2000/- (Per Page) + 18% GST</i>
<i>2</i>	<i>Translation and attestation of Certificates (Degree Certificates, Passport, Marriage Certificates etc) from English to German and Vice Versa</i>	<i>Rs.2000/- (Per page) + 18% GST</i>
<i>3</i>	<i>Simultaneous Interpretation from German to English and Vice-Versa</i>	<i>Rs.2,300/- (Per Hour) + 18% GST</i>
<i>4</i>	<i>Translation of Small documents from German to English and Vice versa</i>	<i>Rs.8/- (per word) + 18% GST</i>
<i>5</i>	<i>Conduct of Selection process for German Language Teachers</i>	<i>Rs.2,000/- (Per Candidate) + 18% GST</i>
<i>6</i>	<i>Conduct of Examination of German A1, A2, B1, B2, C1 & C2 based on LSWE Mode of CEFR L Framework (Modules: Listening, Reading & Writing)</i>	<i>Rs.2,000/- (Per Module) + 18% GST</i>
<i>7</i>	<i>Oral Examination (Sprechen) of German A1, A2, B1, B2, C1 & C2 based on LSWR Mode of CE FRL Framework)</i>	<i>R.1000/- (Per Student)+18%GST</i>
<i>8</i>	<i>Preparation of Students for the German Examination and job Interview of German Employers</i>	<i>Rs.1,000/- per candidate for one Hour+18%GST</i>
<i>9</i>	<i>Preparation of SOP/ Motivation Letter in German</i>	<i>Rs.1,500/- (Per Page) + 18%GST</i>
<i>10</i>	<i>Making of CV/ Resume in German</i>	<i>Rs.2500/- (Per Page) +18%GST</i>

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.20: International Centre for Sree Narayana Guru Studies - Extending the period of completing the work related to the publishing of Sree Narayana Vijnaneeyam – Request consideration- Reg.

- Ref:** 1. Letter dated 17/05/2024 from Dr. M A Siddeek, Director, ICSNGS.
2. Item No.11.14 of the minutes of the meeting of the Syndicate held on 02.07.2024

(Ac. D)

Dr. M A Siddeek, Hon. Director, ICSNGS, vide reference cited above, has requested for permission to extend the period of completing the work related to the publishing of Sree Narayana Vijnaneeyam and thereby submitting the bills for regularisation till the end of this Financial Year, ie., upto March 31, 2025.

The Vice Chancellor has sanctioned to extend the period for completing the work related to publishing of “Sree Narayana Vijnaneeyam and Sree Narayana Literature – A Descriptive Bibliography” and for regularizing the amount of Rs. 16,40,000/- (Rupees Sixteen Lakh Forty Thousand Only) sanctioned vide U.O. dated 09/06/2022 on or before 31/03/2024, as per the resolution of the Syndicate held on 28/11/2023, vide item No.06.53.11.

The Director, ICSNGS, has informed that Sree Narayanology is a holistic study about Sree Narayana Guru. A descriptive Bibliography of Sree Narayana Literature is already completed and it is submitted as the first phase of this process. It is followed by two sections of study. The first section deals with the life of Sree Narayana, The poetics of Guru, an account of his disciples and a comprehensive study of Guru’s work exploiting the variety of knowledge projects. The second sector covers a collection of selected articles based on Guru’s philosophy by eminent personalities.

This grand project demands many travels, interviews, analysis and writings for the completion of above mentioned sections. Hence the Director, ICSNGS has requested to extend the duration for completing the work related to the publishing of Sree Narayana Vijnaneeyam and thereby submitting the bills for regularisation till the end of current Financial year, ie., upto 31st March 2025.

The Syndicate, vide reference (2) above considered the matter and resolved that the matter be referred to the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, the request submitted by the Hon. Director, International Centre for Sree Narayana Guru Studies for permission to extend the period of completing the work related to the publishing of Sree Narayana Vijnaneeyam and thereby submitting the bills for regularisation till the end of this Financial year, ie., upto 31st March 2025 is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to extend the period of completing the work related to the publication of Sree Narayana Vijnaneeyam and for submitting the bills for regularisation, till 31st March 2025, on the basis of the request submitted by the Hon. Director, International Centre for Sree Narayana Guru Studies.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.21 Department of Geology - Request for permission to continue consultancy service on Phase II of the Research Project titled ‘Moisture Sensitivity of Hot Mix Asphalt (HMA) - A Comprehensive study on the Petrography and Moisture Susceptibility of HMA Aggregate Sources/ Quarries in Kerala’ in association with Kerala Highway Research Institute (KHRI), Public Works Department, Government of Kerala- Proposal Consideration- Reg:-

- Ref: 1. Letter dated 27.11.2023 from Dr. Anil Kumar Y. Assistant Professor, Department of Geology, University of Kerala.
2. Sanction for Phase I work issued vide U.O. No.Ac.D/2/204/2022 dated 03/03/2023.

(Ac. D)

Dr. Anil Kumar Y, Assistant Professor, Department of Geology, University of Kerala, vide reference cited as (1) above, has forwarded a proposal to continue consultancy service with Kerala Highway Research Institute (KHRI), Public Works Department, Government of Kerala under the Institutional mode (Consultant : DDF: KUF = 80:12:8) on Research work titled “Moisture Sensitivity of Hot Mix Asphalt (HMA)- A Comprehensive Study on the Petrography and Moisture Susceptibility of HMA Aggregate Sources / Quarries in Kerala amounting to Rs. 99,120/- (Rupees Ninety Nine Thousand One Hundred and Twenty Only) on the basis of the letter No. KHRI/FP/W/R/01 dated 08/11/2023 from the Joint Director, Kerala Highway Research Institute (KHRI) in this regard.

The meeting of the University Consultancy Cell held on 15/12/2022 considered and recommended to approve the proposal for Consultancy service on Research work titled Moisture Susceptibility of HMA Aggregate source/ Quarries in Kerala in association with Kerala Highway Research Institute (KHRI), Public Works Department, Government of Kerala submitted by Dr. Anil Kumar Y, Assistant Professor, Department of Geology, University of Kerala, with the total consultancy project cost for Rs.1,27,440/- (Rupees One Lakh Twenty Seven Thousand Four Hundred and Forty Only) under the Institutional mode (80:20). After deducting GST, the amount shall be

distributed as per the Institutional mode of operation, i.e., 80% to Consultant Fee, 12% to DDF and 8% to KUF.

The Syndicate held on 17/01/2023, resolved to approve the above recommendation of the meeting of the University Consultancy Cell held on 15/12/2022 and referred the item to the Standing Committee of the Syndicate on Finance.

The Standing Committee of the Syndicate on Finance held on 07/02/2023 considered the matter and recommended to approve the proposal submitted by Dr. Anil Kumar Y, Assistant Professor, Department of Geology, University of Kerala for the Consultancy service on research work as moisture sensitivity of Hot Mix Asphalt (HMA) in association with Kerala Highway Research Institute (KHRI), Public Works Department, Govt. of Kerala, with a total budget amounting to Rs.1,27,440/- (Rupees One Twenty Seven Thousand Four Hundred and Forty Only).

The Syndicate held on 09/02/2023, resolved to approve the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07/02/2023.

Sanction had been accorded by the Vice Chancellor, for permission to start Consultancy work with Kerala Highway Research Institute (KHRI) on the topic mentioned above for an amount of Rs. 1,27,440/- (Rupees One Lakh Twenty Seven Thousand Four Hundred and Forty Only), vide reference cited as (2) above.

The details of the proposal submitted by Dr. Anil Kumar Y towards continuation of the Consultancy Work are shown below :-

Objective	:	Petrological Study of Aggregate Sources
Type of Sample	:	Rocks
Mode of Supply	:	Samples will be supplied by the party

Methodology

1. Guidance in collection of Samples
2. Identification of rocks megascopically
3. Preparation of samples for petrographic study
4. Preparation of samples for geochemical study
5. Petrographical study of selected samples
6. Geochemical study of samples based on XRF data
7. Interpretation of data and report making

Budget of the work

Sl. No.	Budget Head	Amount
1.	Cost of thin section Making and petrographical study (@ (Rs. 1000/- for 20 samples)	Rs. 20,000/-
2.	Sample preparation for XRF studies and petrologic study (@ Rs.1000/- for 15 samples)	Rs. 15,000/-
3.	Honorarium to the Consultant	Rs. 35,000/-
4.	Total of working Budget (80% of total)	Rs. 70,000/-
5.	Overhead Charges (20% of total)	Rs. 14,000/- DDF (12%)= Rs. 8,400/- KUF (8%) = Rs. 5,600/-
6.	Total	Rs. 84,000/-
7.	Tax (18%)	Rs. 15,120/-
8.	Grand Total (items 6+7)	Rs.99,120/-

The Syndicate held on 12.07.2024 vide item No.12.24.02 considered the recommendation of the University Consultancy Cell held on 29.06.2024 regarding the proposal submitted by Dr. Anil Kumar Y, Assistant Professor, Department of Geology for permission to continue the consultancy service on phase II of the Research Project titled "Moisture Sensitivity of Hot Mix Asphalt (HMA) - A Comprehensive Study on the Petrography and Moisture Susceptibility of HMA Aggregate Sources/ Quarries in Kerala" in association with Kerala Highway Research Institute (KHRI), Public Works Department, Government of Kerala with the total project cost for Rs. 99,120/- (Rupees Ninety Nine Thousand One Hundred and Twenty Only) under the Institutional mode (Consultant : DDF: KUF = 80:12:8) and resolved to refer the item to the Standing Committee of the Syndicate on Finance. The Vice-Chancellor has implemented the resolution of the Syndicate.

As per the orders of the Vice Chancellor, the proposal submitted by Dr. Anil Kumar.Y, Assistant Professor, Department of Geology to continue the consultancy service with Kerala Highway Research Institute (KHRI), Public Works Department, Government of Kerala on Research work titled “Moisture Sensitivity of Hot Mix Asphalt (HMA)- A Comprehensive Study on the Petrography and Moisture Susceptibility of HMA Aggregate Sources/ Quarries in Kerala” is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to approve the proposal submitted by Dr. Anil Kumar Y., Assistant Professor, Department of Geology to continue the consultancy service with Kerala Highway Research Institute (KHRI), Public Works Department, Government of Kerala on Research work titled “Moisture Sensitivity of Hot Mix Asphalt (HMA)- A Comprehensive Study on the Petrography and Moisture Susceptibility of HMA Aggregate Sources / Quarries in Kerala”.

The Committee further recommended to issue necessary orders, in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.22: *Enhancement of Permanent Advance of the Joint Registrar, Campus Administration and Deputy Registrar, Campus Administration – request for-reg.*

(Ad. B II)

The Joint Registrar, Campus Administration has requested to enhance the permanent advance sanctioned to JR (Campus Administration) and DR (Campus Administration) from 50,000/- to 1,00,000/- each, as more funds are required to meet the contingent expenses of Kariavattom Campus.

As per U.O.No. Ad.B.II/20312/1/10/2020 dated 21.10.2020, an amount of 50,000/- was sanctioned as Permanent Advance to Joint Registrar, Campus Administration towards meeting the unforeseen expenses. Also, as per U.O.No. Ad B II/02/10880-19/2019 dated 14.11.2019, an amount of 50,000/- was sanctioned as Permanent Advance to Deputy Registrar, Campus Administration for meeting the contingent expenses related to all office expenses.

At present, the JR, Campus Administration has informed that several payments to the service providers are pending due to the fund shortage and more funds are required to meet the daily expenses of Kariavattom Campus.

The meeting of the Syndicate held on 15.02.2024 vide Item No. 08.23.14 resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance to refer the item to the Syndicate along with the remarks from the Finance on the matter regarding the enhancement of Permanent Advance of the Joint Registrar, Campus Administration and Deputy Registrar, Campus Administration.

Further, the Finance remarked that Permanent Advance can be enhanced only after considering the average expenditure for the last two years. Accordingly Joint Registrar, Campus Administration has furnished the expenditure statement as detailed below:

SI No	Year	Permanent Advance Sanctioned to	Amount(Rs)
1.	2022	Joint Registrar, Campus Administration	3,05,332/-
2.	2023		4,09,003/-
3	2022	Deputy Registrar, Campus Administration	1,71,644/-
4	2023		3,88,725/-

In the purview of the average expenditure statement, the Finance remarked to consider the proposal for enhancing the Permanent Advance of the Joint Registrar, Campus Administration and Deputy Registrar, Campus Administration from Rs.50,000/- (Rupees Fifty Thousand only) to Rs.1,00,000/- (Rupees One Lakh only) subject to administrative sanction.

Further, the meeting of the Syndicate held on 02.07.2024, vide item No.11.17 considered the matter and resolved to refer the item to the Standing Committee of the Syndicate on Finance.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the enhancement of Permanent Advance of the Joint Registrar(Campus Administration) and Deputy Registrar (Campus Administration) is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to enhance the Permanent Advance of the Joint Registrar (Campus Administration) and Deputy Registrar (Campus Administration) from Rs.50,000/- to Rs.1,00,000/- (Rupees One Lakh only), by accepting the remarks from the Finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.23: *Regularisation of Provisional payments amounting to Rs.86,79,000/- & Rs.50,00,000/ sanctioned to Dr.P.Raghavan, Joint Registrar (retired)for office automation--Finalization of liabilities against him- Remarks of the Finance Officer furnishing of - reg .*

(Ad. B II)

The meeting held to finalize the liabilities outstanding against Dr. P. Raghavan, Joint Registrar (retired on 30.04.2021) directed Ad BII Section to take necessary steps towards the regularisation of two University Orders viz.Pl.A(Ad BII)/931/UGC XI.V/09 dated 31.03.2009 &Pl.A(Ad BII)/931/UGC XI.V/09 dated 16.07.2011 for an amount of Rs.86,79,000/- and Pl.A(Ad BII)/Automation/09 dated 31.03.2010 &Pl.A(AdBII)/Automation/09 dated 19.07.2011, for an amount of Rs.50,00,000/-, released to Dr.P.Raghavan, Joint Registrar (retired) as provisional advance for office automation.

Further, the meeting of the Syndicate held on 28.11.2023 vide item no:06.53.04 resolved to entrust the Finance Officer to submit a comprehensive report regarding the finalization of liabilities against Dr.P. Raghavan, Joint Registrar (Retd) and to place the same before the Standing Committee of the Syndicate on Finance for detailed discussion and the Vice Chancellor has implemented the resolution. Accordingly, Finance Officer has verified the expenditure statement, and remarked to obtain a revised final expenditure statement from Dr. P. Raghavan for more clarification.

Subsequently, Dr. P Raghavan has furnished revised final expenditure statement towards the regularisation of U.O.No:Pl.A(AdBII)/931/UGC XI.V/09 dated 31.03.2009 &Pl.A(AdBII)/931/UGC XI.V/09 dated 16.07.2011 for an amount of Rs.86,79,000/- and Pl.A(AdBII)/Automation/09 dated 31.03.2010 &Pl.A(AdBII)/Automation/09 dated 19.07.2011, for an amount of Rs.50,00,000/- and requested to release his retiral benefits without delay.

The details of expenditure furnished by Dr.P.Raghavan has been verified and following observation are made:

1. Regularisation of U.O No:Pl.A(AdBII)/931/UGC XI.V/09 dated 31.03.2009 & Pl.A(AdBII)/931/UGC XI.V/09 dated 16.07.2011 for an amount of Rs.86,79,000/-

Observations:

- Out of Rs.86,79,000/- released; an amount of Rs.38,77,268/-was paid to M/s Keltron as advance payment for automation work vide cheque no:050533 dated 30.11.2009 and an amount of Rs.23,80,114/- was released vide cheque no:014089 dated 06.08.2010, totalling to an amount of Rs.62,57,382/-
- Statement from Keltron dated 08.12.2010 shows that Keltron accepted the payment of Rs.62,57,382/-
- Original Bills for an amount of Rs.53,12,020/- out of Rs.62,57,382/- was found in the file and attested by the Joint Registrar(Admn).Further the Audit Section has verified the same.
- The bills pertaining to Rs.9,45,362/- is not available in the file and vide letter No: KSED/ITBG/CGM/028/22-'23 dated 18.11.2022 furnished by the Chief General Manager (ITBG), M/s Keltron, confirmed that they had received Rs.9,45,362/- towards Office Automation.

- Ad AI Section has remarked that, an amount of Rs.24,21,618/- was considered while calculating the liability of Sri.N.Ashok, Section Officer vide U.O.No:Ad.A1.4/1507/2021 dated 15.04.2021. AdAI Section has further remarked that, there is no standing orders in respect of Dr. P Raghavan for exempting him from the said liabilities.
- On verification of the documents related to Regularisation of U.ONo:Pl.A(AdBII)/931/UGC XI.V/09 dated 31.03.2009 &Pl.A(AdBII)/931/UGC XI.V/09 dated 16.07.2011 for an amount of Rs.86,79,000/-, the Finance Officer has remarked the following:

Sl.No:	Description	Amount (Rs.)	Remarks
1.	Amount paid to Keltron	Rs.62,57,382/- (Rs.53,12,020 +Rs.9,45,362/-)	Verified and found in order. Hence this amount maybe admitted.
2.	Amount misappropriated by Sri. N Asok and fixed as his liability as per U.O.No: Ad.A1.4/1507/2021 dated 15.04.2021.	Rs.24,21,618/-	-----
	Total	Rs.86,79,000/-	

- Hence, out of Rs.86,79,000/- , Rs.62,57,382/- can be admitted.

Legal Opinion on the amount of Rs.24,21,618/- misappropriated by Sri.N.Asok (Attached as Annexure A)

- As per U.O dated 16.07.2011, sanction was accorded by the Vice Chancellor to transfer the unspent balance amount of Rs.24,21,618/- which remained in the PD account of Sri.K.A.Hashim, former Registrar to the PD Account of Sri.P.Raghavan, JR Admin & Registrar(i/c) (A/c No:67145125542). But on verification, it is seen that the amount was not transferred to his account.
 - It is noticed that, the amount of Rs.24,21,618/- is included in the liability of Rs.37,63,700/- fixed against Sri.N.Asok in adherence to the meeting of the Syndicate held on 17.07.2020.
 - It is also noticed that, during the time of issuance of the U.O dated 16.07.2011, Sri.N.Asok himself was the Nodal Officer in charge of the project.
 - Though, there was inaction on the part of Dr.P.Raghavan in not reporting in due time the non transfer of the amount to his account, it does not constitute a financial misappropriation.
 - Hence, it is opined that, as the amount is not transferred to Sri.P.Raghavan, it cannot be treated as his liability.
 - Also it is recommended to realize the liability together with interest if any, from Sri.N.Asok so as to compensate the loss caused to University.
 - In the light of above aspects, there is no legal impediment in releasing the retiral benefits to Sri.Raghavan.P.
2. Regularisation of U.O.No:Pl.A(AdBII)/Automation/09 dated 31.03.2010 & Pl.A(AdBII)/Automation/ 09 dated 19.07.2011 for an amount of Rs.50,00,000/-
- Out of Rs.50,00,000/- released, an amount of Rs.45,86,669/- was paid to M/s Keltron as advance payment for automation work vide cheque no:324813 dated 17.10.2011, in adherence to the U.O No:Ad BII/3/962/09 dated 13.10.2011.
 - Original Bills for an amount of Rs.45,86,669/- was found in the file and attested by the Joint Registrar (Admn). Further, the Audit Section has verified the same.
 - An amount of Rs.1,30,339/- was released to M/s Keltron vide cheque no: 324812 dated 20.08.2011 and vide letter No:ITBG/SWG/KU/240301/736 dated 01.03.2024, M/s Keltron confirmed that they had received Rs.1,30,339/- towards Office Automation.
 - Further, on verification of bank statement of A/c No:67145125542, it is observed that, an amount of Rs.3,871/- was deducted as bank charges.
 - On verifying the receipt No: 220457 furnished by Dr.P.Raghavan towards the unspent balance of Rs.3,95,253/-, the purpose was found to be mentioned as "XI KV Substation refund". On cross verification of the account statement in the name of Joint Registrar (Admn) operated by Sri.P.Raghavan, it can be inferred that expenses related to both 11 kv Substation & Office Automation were met from the same account. As per U.O No:

Pl.A/1505/UGC.XI.VI.CD/09 dated 01.02.2020, the unspent balance of Rs.90,958/- was refunded towards regularisation of XI KV Substation vide receipt no: 220457 dated 28.03.2018.

- Hence it may be presumed that an amount of Rs.3,04,295/- out of the total remitted amount of Rs.3,95,253/- is the unspent balance from the provisional advance of Rs.50,00,000/- sanctioned towards Office Automation.
- However, as per the expenditure statement submitted by Dr.P.Raghavan, it is noted that amount required to be refunded to regularise the provisional advance is Rs. 2,79,121/-only. Hence an amount of Rs. 25,174/- is found to remitted in excess to KUF.
- On verification of the documents, the Finance Officer has remarked to obtain clarification from Dr.P.Raghavan regarding the source from where the payment of R.25,174/-to KSIE was met. However, Dr.P.Raghavan has replied that, the bills and vouchers for the same (11 KV Substation) was already submitted which was regularised vide U.O.No: Pl.A/1505/UGC.XI.VI.CD/09 dated 01.02.2020. Further, it is noted that, vide U.O.No: Pl.G/274/2010 dated 10.10.2013, an amount Rs. 25,174/- was released to the University Engineer for making payment M/s Lumens Electro Systems, Kollam towards the reimbursement KSEI charges remitted by the firm in connection with the installation of 11 KV Substation, SH Campus, Palayam.

On verification of the documents related to Regularisation of U.O.No: Pl.A(AdBII)/Automation/09 dated 31.03.2010 &Pl.A(AdBII)/Automation/09 dated 19.07.2011 for an amount of Rs.50,00,000/-, the Finance Officer has remarked the following:

Sl.No	Description	Amount (Rs.)	Remarks
1.	Original Bills Submitted	45,86,669/-	Verified and found in order. Hence this amount maybe admitted.
2.	Amount paid to M/s Keltron (Cheque No: 324812)	1,30,339/-	Verified and found in order. Hence this amount maybe admitted.
3.	Bank charges deducted from the account	3,871/-	Verified and found in order. Hence this amount may be admitted.
	Total Amount Admitted	Rs.47,20,879/-	

- As per the expenditure statement submitted, the balance amount needed to be refunded is Rs.2,79,121/-.
- On verifying the receipt no: 220457 furnished by Dr.P.Raghavan, towards the unspent balance of Rs.3,95,253/-, the purpose was mentioned as "XI KV Substation refund". On cross verification of the account statement in the name of Joint Registrar (Admn) operated by Sri.P.Raghavan ,following assumptions are made:

Purpose	Amount	Remarks
Amount refunded towards regularisation of XI KV Substation.	Rs.90,958/-	Regularised vide U.O.No: Pl.A/1505/UGC.XI.VI.CD/09 dated 01.02.2020 .
Amount needed to refundtowards regularisation of provisional advance of Rs.50,00,000/- sanctioned towards Office Automation.	Rs.2,79,121/-	Verified and recommended to take a suitable decision by the competent authority.
Amount remitted to KUF in excess.	Rs.25,174/-	Cannot be verified due to lack of sufficientinformation for cross checking.
Total	Rs.3,95,253/-	

The Finance Officer has remarked that, it is the responsibility of the person who took provisional advance to provide proper statement of expenditure and clarification if required as per Kerala Financial Code and further remarked to take a suitable decision on whether penal interest is to be levied, as delay is observed in regularising the provisional advance sanctioned to Dr.P.Raghavan.

As per the orders of Hon'ble Vice Chancellor, the following matters are placed before the Standing Committee of the Syndicate on Finance:

1. Regularisation of U.O No:Pl.A (AdBII)/931/UGC XI.V/09 dated 31.03.2009 &Pl.A (AdBII)/931/UGC XI.V/09 dated 16.07.2011 for an amount of Rs.86,79,000/-.
 (a).Whether an amount of Rs.62,57,382/- out of Rs.86,79,000/- be admitted, as per the remarks of Finance Officer.
 (b). Whether Dr.P.Raghavan be exempted from the liability of Rs.24,21,618/- out of Rs.86,79,000/-, as the same amount was already considered while fixing liabilities of Sri.N.Ashok, Section Officer (on suspension), as per the legal opinion on the same.
2. Regularisation of U.O.No: Pl.A(AdBII)/Automation/09 dated 31.03.2010 & Pl.A(AdBII)/Automation/09 dated 19.07.2011.
 (a). Whether an amount of Rs.47,20,879/- out of Rs.50,00,000/- be admitted, as per the remarks of Finance Officer.
 (b). Whether balance amount of Rs.2,79,121/- in the receipt no:220457 worth Rs.3,95,253/- (during the regularisation of II KV Substation) be considered as refund of unspent balance of amount be admitted towards regularisation, considering the remarks of the Finance Officer that to take a suitable decision by the competent authority.
3. Whether Penal interest be levied from Dr.P.Raghavan, for the delay in regularising the provisional advances sanctioned to him.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

The Syndicate considered the matter regarding the pending regularisation of Dr.P.Raghavan, Joint Registrar (Rtd.) and **RESOLVED** to accept the opinion of the Legal Advisor and the Report of the Finance Officer.

FURTHER RESOLVED to initiate action based on the Reports.

Item No.14.06.24: Faculties appointed in the University as Assistant Professors under the UGC Scheme of Faculty Recharge Programme- Sanction of eligible leave prospectively & retrospectively- Sub committee minutes- Note to the Standing Committee of the Syndicate on Finance -reg:-

(Pl. B)

Dr. Savitha S Pillai, Dr. Mamata Sahoo and Dr. Renu Mohan, Assistant Professors (UGC scheme of Faculty Recharge Programme), vide letter dated 24.07.2023, pointed out that as per the service rules for UGC Faculty Recharge Programme, the faculties who joined University service under UGC-FRPs Scheme are eligible to avail all the leave for teachers mentioned in the service rules as specified by the UGC Regulations 2018 and requested to issue U.O for availing the same both prospectively as well as retrospectively.

The UGC vide letter No.F.4-1/2014(BSR) Pt.VIII dated 21.07.2018, has already informed that the UGC faculties are entitled for all the benefits i.e. emoluments/allowances at par with the teachers in Central University viz. DA, HRA, CEA, TA, Medical Reimbursement as per CSMA rules, LTC and Special Duty Allowances and also requested that the host University shall ensure that UGC faculties be entitled for academic, administrative, co-curricular facilities (eg: departmental transfer, work load, leave, health centre, NOC etc) at par with the permanent faculty of the University . As per the Service Rules of UGC Faculty Recharge Programme Subclause 9.7 ‘ the UGC-FRP Faculty shall be governed by the Leave rules for teachers as specified under the UGC Regulation 2018’. Hence, vide U.O N.o. 3745/2022/UOK dated 16.05.2022 , sanction was accorded by the Vice-Chancellor, to the faculties appointed in the University under the scheme of UGC Faculty Recharge Programme, being entitled for all the benefits as stipulated by the UGC, without any financial commitment to the University. Even though the U.O regarding the above matters was issued, Dr. Savitha S Pillai, Dr. Mamata Sahoo and Dr. Renu Mohan, Assistant Professors on UGC scheme Faculty Recharge Programme vide the letter cited requested to issue a separate U.O to avail all eligible leave both prospectively as well as retrospectively.

In this context, it is worth mentioning that the normal procedure followed for availing eligible leave other than casual leave (specified in the UGC Regulations 2018) is by submitting the application for the same duly recommended by the Head of the Department and satisfying the terms and eligibility conditions laid down therein under UGC Regulation 2018. Moreover, the leave requested has to be approved by the competent authority. Hence, issuing a separate U.O to avail all eligible

leave both prospectively as well as retrospectively contradicts the terms and eligibility conditions laid down therein under UGC Regulation 2018.

The request of the UGC FRP faculties was submitted to the Hon'ble Vice Chancellor for orders on the issuance of a separate University Order, specifying the different categories of Leave they are eligible for as stipulated in UGC Regulations 2018, specifying that sanction of leave will be subject to the terms and conditions for availing the same and that prospective and retrospective sanction of leave cannot be considered as sanction of leave is done on case to case basis. As per orders of the Vice Chancellor the matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 25.01.2024 for consideration.

The Syndicate held on 15.02.2024 vide item 08.100.D10, resolved to constitute a Subcommittee, comprising of Dr. K G Gopchandran, Convenor, Standing Committee of the Syndicate on Academics & Research, Dr. P M Radhamany, Member Syndicate, Dr. R B Binoj Kumar, Director Research, to study the matter regarding issuance of separate University Order to avail all eligible leave both prospectively as well as retrospectively and to submit the report in this regard.

A meeting of the subcommittee has been convened on 15.04.2024, and as per orders of the Vice Chancellor, the minutes of the subcommittee has been placed before the Standing Committee of the Syndicate on Academics and Research for consideration. The committee considered the matter and recommended to refer the minutes to the Syndicate.

The 11th meeting of the Syndicate held on 02.07.2024, vide item no. 11.11.D16 considered the matter and resolved to refer the item to the standing committee of the Syndicate on Finance. The Hon'ble Vice-Chancellor has ordered to implement the same. As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to grant earned leave and half pay leave to the faculties appointed in the University as Assistant Professors under the UGC Scheme of Faculty Recharge Programme with retrospective effect, without any financial commitment to the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06. 25: ***Kerala University Business Innovation and Incubation Centre (KUBIIC)-regularisation of provisional advance of Rs.18,50,000/- explanation submitted by Dr.ManojChangat, Director, KUBIIC for ratifying the amount of Rs.15,930 expended on 2022-23 from the amount allocated under the FY 2021-22-considering-reg:-***

(PL. A)

An amount of Rs.18,50,000/- (Rupees Eighteen Lakh Fifty Thousand only) (Non-plan) was released as provisional advance to Dr.ManojChangat, Director, KUBIIC under the Budget Speech of the University for the financial years 2020-21 to 2022-23 vide 3 University Orders dated 05.10.2021, 11.11.2021 and 10.01.2023 respectively.(details of U.O given below):

Sl. No	Budget year	U.O no: with date	Amount released	Purpose	Amount expended	Balance
1.	2021-22	5222/2021/UOK dated 05.10.2021	10,00,000/-	Instituting startup grant to students as a part of the project" From laboratory to public domain" (Item no: 17)- Budget Speech 2021-22	9,51,019/-	3,98,981/-
2.		6159/2021/UOK dated 11.11.2021	3,50,000/-			
3.	2022-23	328/2023/UOK dtd 10.01.2023	5,00,000/-	Uplifting of Research Startups- Budget Speech 22-23	4,98,459/-	1,541/-
4.	2023-24		nil		15,930/-	-15,930/- **
		Personal			224/-	224/-

		Contribution				
		Total	18,50,000/-		14,65,184/-	3,84,816/-

** During 2023-24, the expenditure occurred of Rs.15,930/- (Rupees Fifteen Thousand Nine Hundred and Thirty only) was met from the balance amount of Rs. 3,98,981/- (Rupees Three Lakh Ninety Eight Thousand Nine Hundred and Eighty One only).

Dr.ManojChangat, Director of KUBIIC has submitted original bills and vouchers after the utilisation of amount. Further the Director has stated that, for the activities of 2021-22, there was a balance amount of Rs.3,98,981/- (Rupees Three Lakh Ninety Eight Thousand Nine Hundred and Eighty One only). This amount had been carried forward in subsequent years. Meanwhile, during the financial year 2023-24, there was an expenditure of Rs. 15,930/- (Rupees Fifteen Thousand Nine Hundred and Thirty only) , which was met from the balance amount of Rs.3,98,981/-.

Subsequent to the verification of bills and vouchers, the Audit Section has remarked to obtain clarification from the Director of KUBIIC, for incurring the expenditure of Rs.15,930/- (Rupees Fifteen Thousand Nine Hundred and Thirty only) for the financial year 2023-24 from the unspent balance of the financial year 2021-22 amounting to Rs. 3,98,981/- and to obtain the administrative level ratification as well.

In response, Dr.ManojChangat, Director of KUBIIC has furnished clarification dated 14.06.2024 and clarified that an amount of Rs. 15,930/-(Rupees Fifteen Thousand Nine Hundred and Thirty only) was expended in the Financial year 2023-24 for the utilisation of the Domain and hosting Renewal, workspace usage for conduct of online sessions and the honorarium for screening of startups; out of which Rs.224/- (Rupees Two hundred and Twenty Four only) was the personal contribution from the Director. He made clear that, the amount was met from the total unspent balance at the end of the financial year 2022-23 of Rs.4,00,522/- (Rs.398981/-FY 2021-22 +Rs.1541/- FY 2022-23) for the continuous activities of KUBIIC. The Director has refunded all the unspent amount (Rs.2,08,816/- and Rs.1,76,000/-) for the regularisation of provisional advances.

As per the orders of Vice Chancellor, the explanation submitted by Dr.ManojChangat, Director, KUBIIC to ratify the amount of Rs.15,930/- (Rupees Fifteen thousand Nine hundred and Thirty only) and request for initiating steps to regularise the provisional advance of Rs.18,50,000/- is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to ratify the action taken by Dr. Manoj Changat, Director, KUBIIC in meeting the expenditure of Rs. 15,930/- (Rupees Fifteen Thousand Nine Hundred and Thirty only) incurred in the financial year 2023-24 from the unspent balance of Provisional advance sanctioned for the financial year 2021-22, amounting to Rs. 3,98,981/-, by accepting the explanation submitted by him.

The Committee further recommended to initiate steps to regularise the provisional advance of Rs.18,50,000/- sanctioned to Dr. Manoj Changat, Director, KUBIIC.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.26: *Self financing Engineering Colleges - Marian Engineering College, Kazhakuttom, Thiruvananthapuram – affiliation shifted to APJ Abdul Kalam Technological University – waiver of Administrative Fee for M.Tech programme – request from the Principal – for consideration and decision.*

(Ac. BII)

The Principal, Marian Engineering College, Menamkulam, Kazhakkootam, Thiruvananthapuram vide letter No. MEC/QR-73/C-3/24/A2-057 dated 05.01.2024, has requested waiver of Administration Fee, payable annually, against M.Tech Mechanical Engineering (Machine Design) programme, for the year 2014-'15.

In the letter, forwarded to the Registrar in reply to the email requisition from the section requesting to remit the previously pending fee for M.Tech Mechanical Engineering (Machine Design) programme, it is informed by the Principal that there were no records of admission made to the said programme during the academic year 2014-'15, and hence has requested waiver of the Administrative

Fee of Rs.1,00,000/- for the above course during the period 2014-'15. The Principal had also forwarded copy of the admission register for reference.

The following may be noted with regard to Marian Engineering College, Menamkulam, Kazhakkootam, Thiruvananthapuram.

- Marian Engineering College, Menamkulam, Kazhakkootam, Thiruvananthapuram, a self financing Engineering College, provisionally affiliated to the University in 2004-'05 has been conducting the following programmes.

Affiliated in	Course	Sanctioned strength	Seat Enhancement
2001-'02	B.Tech Electronics & Communication Engineering	60	120 (2014-'15) UONo. Ac.B1/2/40796/2013 dated 12.08.2014
	B.Tech Computer Science and Engineering	60	90 (2009-'10) UO No. Ac.BI/35139/2008 dated 06.01.2011
	B.Tech Information Technology	60	
2004-'05	B.Tech Mechanical Engineering	60	90 (2009-'10) UO No. Ac.BI/35139/2008 dated 06.01.2011 120 (2013-'14) UO No. Ac. BI/2/43043/12 dated 07.06.2013
	B.Tech Applied Electronics & Instrumentation Engineering	60	
2006-'07	B.Tech Civil Engineering	60	120 (2014-'15) UONo. Ac.B1/2/40796/2013 dated 12.08.2014
2012-'13	M.Tech Computer Science & Engineering	18	24 (2013-'14) UO NO. Ac.BI/2/43042/12 dated 22.06.2013
2012-'13	M.Tech Electronics & Communication (Signal Processing)	18	24 (2014-'15) UONo. Ac.B1/2/40796/2013 dated 12.08.2014
	M.Tech – Mechanical Engineering (Machine Design)	18	
	M.Tech –Mechanical Engineering (Thermal Science)	18	
2013-'14	B.Tech – Electrical & Electronics Engineering	60	
	M.Tech - Civil Engineering (Geo-Technical Engineering)	18	24 (2014-'15) UONo. Ac.B1/2/40796/2013 dated 12.08.2014

- From 2015 admission onwards the affiliation of the College was mandatorily shifted to APJ Abdul Kalam Technological University by the State Govt. vide G.O. (Ms.) No: 93/2015/H.Edn. dated 11.03.2015.
- Even after the shifting of affiliation of the college to APJ Abdul Kalam Technological University from 2015-'16 admission onwards, the students of previous batches were allowed to continue and complete their studies with affiliation to University of Kerala. As per the above, the last batch of Students under the University, completed their course in 2017-'18 Academic year. The college has remitted an amount of Rs. 3,75,000/- towards the pending Annual Administration Fee for the period 2016-'17 & 2017-'18, thereby clearing the pending Annual Administration Fees for the period post shifting of affiliation to KTU.
- The amount of Annual Administrative Fee payable by Engineering colleges was fixed @ Rs.5,00,000 vide U.O. No. Ac.B/2009 dated 18.03.2009, and @ Rs.1,00,000/- per programme of M.Tech, being conducted in a college. The Annual Administration Fees in respect of the continuing batches were informed to be levied at proportionate rates by the Govt. Accordingly, the college remitted the balance amount of fee payable till the period of course completion of the last batch of students affiliated to University of Kerala.

- While processing the request for release of the Fixed Deposit furnished by the Educational Agency as financial guarantee in respect of the college, it was found that vide Minutes of the meeting of the Syndicate held on 27.04.2013, Item no. 19.41, sub item no. 15, the University considered the request from the Manager, Marian Engineering College, Kazhakoottam, Thiruvananthapuram, to adjust the Annual Administration fee remitted for the M.Tech Mechanical Engineering (Machine Design) for the academic year 2012-13 to the academic year 2013-14, in view of the fact that the course was not conducted during 2012-13, for want of students and decided to agree to the request. However, the college was seen not to have remitted the fee for M.Tech Mechanical Engineering (Machine Design) during the academic Year 2014-2015, and 2015-2016. Accordingly, the matter was intimated to the college and in reply to which the Principal has requested waiver of the Annual Administrative Fee payable for M.Tech Mechanical Engineering (Machine Design) during the academic Year 2014-2015.
- In response to the above letter from the Principal, Marian Engineering College, Menamkulam, Kazhakkootam, Thiruvananthapuram, the concerned tabulation section was requested to furnish report on whether students were registered to the examination of the said programme in the college and EE II A section has informed that there were no candidates registered for M.Tech Mechanical Engineering (Machine Design) during the academic Year 2014-2015.
- Further, in connection with the request for release of the Receipt of FD, in the context of shifting of affiliation, a Note was forwarded to the PA to the Controller of Examinations and PA to the Finance Officer seeking, credit verification, and details of dues/liabilities, financial or non financial pertaining to the college. In response to the Note, the following were informed:

The Revenue Audit section has informed that Marian Engineering College, Kazhakkootam has no special fee dues from the academic year 2001-02 to 2017-18 for B. Tech and M. Tech Programmes. and the concerned sections under Controller of Examinations have informed that there are no dues pending clearance in respect of Marian Engineering College.

The file was further forwarded to Cash R sections for ascertaining credit of the payments made towards Annual Administration Fee. The credit of DD payments made were verified by Cash R DD section and it was informed that the remittances made by any other means towards Annual Administration fee prior to 01.04.2015 cannot be verified due to server crash. However, the Finance Officer, in a similar file seeking credit verification has informed that since the payment details are available in the file, the same may be accepted as proof of remittance.

The request from the Principal was considered by the Standing Committee of the Syndicate on Affiliation of Colleges held on 06.05.2024, and it was recommended to waive off the Annual Administration Fee for M.Tech Mechanical Engineering (Machine Design) programme payable during 2014-15 by the Marian Engineering College, Kazhakoottam, Thiruvananthapuram as no students were admitted during that year for the programme and to return the FD Receipt kept as financial guarantee if there is no pending dues against the college.

The Syndicate held on 09.05.2024, vide item No.10.92.16, considered the above matter and resolved to refer the matter to the following Syndicate. Accordingly, the matter which was placed before the Syndicate held on 12.07.2024 was considered and it was resolved to refer the matter to the Standing Committee of the Syndicate on Finance for consideration and decision.

As per the orders of the Vice chancellor, the request from the Principal, Marian Engineering College, Menamkulam, Kazhakkootam, Thiruvananthapuram, for waiver of Administration Fee, payable annually, against M.Tech Mechanical Engineering (Machine Design) programme, for the year 2014-'15, in the light of the above facts, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to waive off the Annual Administration Fee for M.Tech Mechanical Engineering (Machine Design) programme payable during 2014-15 by the Marian Engineering College, Kazhakoottam, Thiruvananthapuram as no students were admitted during that year for the programme and to return the FD Receipt kept as financial guarantee if there is no pending dues against the college.

Resolution of the Syndicate

RESOLVED that the item be referred to the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges.

Item No:14.06.Additional .01

**Disbursement of retiral benefits- utilisation of own funds—
proposal –reg.**

(Fin. II)

The Syndicate, at its meeting held on 26.04.2024, vide item no.56.05.01 had resolved to utilize the interest received from the Fixed Deposit under various head of accounts maintained at the District Treasury, except Pension Reserve Fund for meeting day to day expense of the University, in case of necessity. The same has been utilised accordingly.

The University has a total liability of Rs.21,40,48,680/- out of which Rs.3,54,34,595/- towards disbursement of terminal Earned Leave surrender to 36 pensioners, Rs. 6,29,55,227/- towards payment of DCRG and Rs.11,56,58,858/- towards payment of commutation to 43 pensioners who retired during March – May, 2024.

It may be noted that, the approximate interest received against the Fixed Deposit for Pension Reserve Fund for the year 2024-25 is Rs.56 Cr. Therefore it is proposed that an amount of Rs.21.40 Cr from the interest on Pension Reserve Fund may be utilised for disbursement of Terminal Surrender, DCRG and Commutation to pensioners retired during March – May, 2024.

As per orders of Vice-Chancellor, the proposal to utilize an amount of Rs 21.40 Crores from the interest on Pension Reserve Fund for disbursement of Terminal Surrender, DCRG and Commutation to 43 pensioners retired during March – May, 2024 is placed before Syndicate for consideration and appropriate decision.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to approve the proposal to utilize an amount of Rs. 21.40 Crores from the interest on Pension Reserve Fund for disbursement of Terminal Surrender, DCRG and Commutation to 43 pensioners retired during March – May, 2024.

Prof.(Dr.) K.G.Gopchandran and Prof.(Dr.) P.M.Radhamany, Members Syndicate abstained from the meeting while taking this decision.

Item No.14.06.Additional .02

**Department of Physical Education- Hosting of All India
Inter university Tournaments - Giving Expression of
interest - reg.**

(Ad. F II)

The Director (i/c), Department of Physical Education, had submitted a proposal seeking permission for giving Expression of Interest towards hosting the following All India Inter University Tournaments for the academic year 2024 -25.

1. South Zone Inter University Volleyball (Men)
2. All India Inter University Water polo (Men)
3. All India Inter University Inter Zone Football (Men)
4. All India Inter University Handball (Men)

As directed by the Vice-Chancellor, the Director (i/c), has submitted a detailed proposal and financial commitment for Hosting of All India Inter University Tournaments detailed above. It is also submitted that,

1. The University budget speech for the year 2024 envisages Rs. 200000/- (Twenty lakh only) for the conduct of Inter University Games. With this budget the University can host the events.
2. Revenue for the event can also be raised by collecting accommodation fees and officiating charges from the players as per AIU guidelines, and also by securing Sponsorship as well.

The Director has also forwarded another letter stating that the President, Trivandrum Tennis club, has informed that the Tennis Club, is willing to organise All India Inter University Tennis Tournament (Men & Women), jointly with the University.

Thus the split-up of the Expenditure for hosting the events is detailed below:

EVENT	Expenditure
South Zone Inter University Volleyball(Men)	Rs.26,44,500/-
All India Inter University Water polo(Men)	Rs.9,48,400/-
All India Inter University Inter Zone Football (Men)	Rs.24,82,000/-
All India Inter University Tennis Tournament (Men & Women)	Rs.5,35,000/-

In this context, Director (i/c), Dept.of Physical Education has recommended to conduct All India Inter University Tournament in the below combinations.

1. South Zone Inter University Volleyball(Men) and All India Inter University Water polo(Men) -Total cost= Rs. 35,92,900 (Rs.26,44,500+Rs.9,48,400)

OR

2. All India Inter University Inter Zone Football (Men) and All India Inter University Water polo (Men) -Total cost= Rs. 34,30,400/- (Rs.24,82,000/-+Rs.9,48,400/-)

OR

3. All India Inter University Tennis Tournament (Men & Women) and All India Inter University Water polo (Men)-Total cost=Rs.14,83,400/- (Rs.5,35,000+Rs.9,48,400)

As ordered by the Vice-Chancellor the request submitted by Director (i/c), Dept of Physical Education seeking permission for giving expression of interest for Hosting of All India Inter University Tournaments for the academic year 2024 -25 and the detailed proposal and anticipated expenditure regarding the hosting of All India Inter University Tournament, is placed before the Standing committee of the Syndicate on Finance, for consideration. The detailed proposals are attached herewith.

The Committee considered the matter and recommended to grant permission for giving expression of interest for Hosting the following All India Inter University Tournaments for the academic year 2024 -25 and to approve the estimated expenditure of three events in the proposal submitted by Director (i/c), Department of Physical Education.

EVENT	Estimated Expenditure(in Rs.)
<i>South Zone Inter University Volleyball (Men)</i>	<i>Rs.26,44,500/-</i>
<i>All India Inter University Inter Zone Football (Men)</i>	<i>Rs.24,82,000/-</i>
<i>All India Inter University Tennis Tournament (Men & Women)</i>	<i>Rs.5,35,000/-</i>

Resolution of the Syndicate

RESOLVED to grant permission for giving expression of interest for Hosting the following All India Inter University Tournaments for the academic year 2024 -25 and to approve the estimated expenditure of two events in the proposal submitted by Director (i/c), Department of Physical Education.

EVENT	Estimated Expenditure (in Rs.)
South Zone Inter University Volleyball (Men)	Rs.26,44,500/-
All India Inter University Tennis Tournament (Men & Women)	Rs.5,35,000/-

Item No.14.06.Additional .03 Department of Commerce- Hosting of 45thAll India Accounting Conference on has International Seminar on Accounting Education - Provisional advance released Airfare expended without prior sanction- ratification- reg.

(Ad. F II)

Dr Gabriel Simon Thattil, Former Head, Department of Commerce was permitted to host the 45th All India Accounting Conference and International Seminar 2023 at the Department of Commerce, drawing a Provisional Advance of Rs.6,00,000/- (Rupees Six Lakh only), towards the expenses for the same.

After completion of the programme, Dr Gabriel Simon Thattil, vide letter dated 31.01.3024, has submitted the bills/ vouchers amounting to Rs.6,06,332/-, for regulariization of the Provisional advance drawn. On verification of the bills/vouchers, the Audit noted that, prior sanction for availing air fare in r/o the Resource person viz. Prof. M. Thenmozhi, has not seen obtained from the sanctioning authority and the same may be ratified.

Dr. Gabriel Simon Thattil, vide e-mail dated 11.03.2024, has informed that, as there were a lot of Resource persons, separate sanction was not obtained for each person and requested to consider her air fare.

The matter of ratifying the action taken by Dr. Gabriel Simon Thattil, Former Head, Department of Commerce, in having expended an amount of Rs.8,557/- (airfare 6,307/- + incidental expenses 1,500/- + DA for halt 750/-) towards the air-travel of Prof. Thenmozhi, Department of Management Studies, IIT, Madras, without prior sanction, was placed before the Standing Committee of the Syndicate on Finance and the committee recommended to seek explanation from Dr.Gabriel Simon Thattil, and to place the matter before the next committee. The Syndicate held on 02.07.2024 approved the said recommendation.

Accordingly Dr .Gabriel Simon Thattil, vide letter dated 05/08/2024 (copy appended), has clarified the matter, as below:

- The event was hosted by the Department of Commerce, with prior sanction of the University.
- Considering the urgency separate sanction for air travel of the renowned Professor Dr.Thenmozhi was not made.
- The event involved a total cost of Rs.55 Lakhs and Rs. 6 Lakh was released to Dr. Simon Thattil for provisional advance. However vouchers for Rs.6,06,332.6 only were presented to the University, for regularization.
- Since the expenditure of Rs.8,557/- for the Airfare was found inadmissible, that voucher may be removed (No.121).
- With this adjustment the total amount spent will be Rs.5,97,775.6/- (Vouchers which have been cleared by the University. The balance of Rs.2,225/- (Rs.6,00,000-Rs.5,97,775) is refunded to the KUF Vide Chalan No.24841097 dated 05/08/2024. (The credit of the same has been verified by the Cash (R) Section)

It has also been requested that the above clarification may be considered for regularization of provisional advance, since his salary for march 2024 and pensionary benefits are pending for clearance of the same.

As per the orders of the Vice Chancellor, the clarification submitted by Dr.Gabriel Simon Thattil, regarding the regularization of Provisional Advance of Rs.6,00,000/- (Rupees Six Lakh only), sanctioned to him towards the expenses for the conduct of All India Accounting Conference and International Seminar 2023 at the Department of Commerce, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to ratify the action taken by Dr Gabriel Simon Thattil, Former Head, Department of Commerce in having expended an amount of Rs.8,557/- towards the air-travel of Prof. Thenmozhi, Department of Management Studies, IIT , Madras, without prior administrative sanction, by accepting the clarification submitted by him.

The Committee further recommended to regularize the provisional advance of Rs.6,00,000/- (Rupees Six Lakh only), sanctioned to Dr. Gabriel Simon Thattil, Former Head, Department of Commerce towards the conduct of All India Accounting Conference and International Seminar 2023 at the Department of Commerce.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06. Additional. 04

Budget Speech 2022-23 - Conduct of Induction/ Training Programme for Teachers on contract at UITs, UIMs, KUCTEs and UCE – Regularisation of Provisional Advance to the Director, UGC- HRDC and endorsement and reimbursement of the excess amount expended- reg.

(Ad. A VII)

The UGC-Human Resource Development Centre (HRDC), Kariavattom was entrusted with the conduct of an Induction/ Training Programme for the teachers on contract at University Institutes of Technology (UIT), University Institute of Management (UIM), Kerala University Colleges of Teacher Education (KUCTE) and University College of Engineering (UCE) in association with C-APT.

A total amount of Rs.10,00,000/- (Rupees Ten Lakhs only) was envisaged in the Budget Speech 2022-23 (Item No. 73) for meeting the expenditure towards the conduct of the Induction/ Training Programme, for the teachers of various institutions under DOMTEC. An amount of Rs. 8,00,000/- (Rupees Eight Lakhs only) was sanctioned to Dr. P PAjayakumar, Director, UGC-HRDC, Kariavattom as provisional advance in two equal instalments of Rs. 4,00,000/- (Rupees Four Lakhs only) each, for meeting the expenditure towards the conduct of the Induction/ Training Programme, for the teachers of various institutions under DOMTEC, as envisaged in the Budget Speech 2022-23, vide U.O. No. Ad AVII.1508/ 2023/ UOK dated 10.02.2023.

An amount of Rs.4,00,000/- (Rupees Four Lakhs only) was paid to the Director, UGC-HRDC accordingly. The Director submitted the bills, sub-vouchers and statement of expenditure amounting Rs. 2,79,860/- (Rupees Two Lakhs Seventy Nine Thousand Eight Hundred and Sixty only), incurred for the conduct of the induction programme of first and second batches and requested to release the second installment.

The Vice-Chancellor approved the proposal of payment of Rs. 4,00,000/- (Rupees Four Lakhs only) as second installment of the provisional advance to Dr. P PAjayakumar, Director, UGC-HRDC, Kariavattom for meeting the expenditure towards conduct of the Induction/ Training Programme for teachers on contract at UITs/ UIMs/ UCE/ KUCTEs, vide U.O No.4382/2023/UOK dated 24.05.2023.

The Director, UGC-HRDC had submitted the bills and vouchers regarding the Training/ Induction programme, which was conducted in six batches. The total expenditure amounts to a sum of Rs.8,94,667/- (Rupees Eight Lakhs Ninety Four Thousand Six Hundred and Sixty Seven only).

The Director, UGC-HRDC has also requested for the regularisation of the bills and vouchers produced and for the releasing of the balance amount of Rs.94,667/- (Rupees Ninety Four Thousand Six Hundred and Sixty Seven only).

Audit VI Section has verified the bills and vouchers for an amount of Rs. 8,94,667/- submitted by the Director, UGC-HRDC and has found them in order. Audit wing has remarked that the provisional payment of Rs. 8,00,000/- may be regularised and the excess amount of Rs. 94,667/- incurred towards the conduct of the said Induction/ Training programme may be reimbursed subject to administrative sanction.

Finance I Section has remarked that on the basis of the verification report from the Audit Section, the provisional advance of Rs. 8,00,000/- (Rupees Eight Lakhs only) sanctioned to Dr.P.P.Ajayakumar, Director, UGC-HRDC, Kariavattom towards the conduct of Induction/ Training programme for teachers working in UITs/ UIMs/ KUCTEs/ UCE, may be regularised, subject to administrative sanction and that separate administrative sanction may be obtained for reimbursing the excess amount of Rs.94,667/- incurred towards the conduct of the said Induction/ Training programme. Further the Finance wing has remarked that both the regularisation and additional expenditure (if admitted) may be booked under the head of account "Part I-NP-MH:63 Miscellaneous-8/6028 - New Development Programmes" of the current years's Budget Estimates of the University.

The Syndicate at its meeting held on 02.07.2024 vide item No.11.10 resolved to reimburse an amount of Rs. 94,667/- (Rupees Ninety Four Thousand Six Hundred and Sixty Seven only) to Dr. P PAjayakumar, Director, UGC-HRDC, Kariavattom towards the excess amount incurred for the conduct of the Induction/Training Programme for the teachers of various institutions under DOMTEC, meeting the expenditure from the head of account "Part-I-Non Plan-MH 63-Miscellaneous-8/6028- New Development Programmes" of the current year's Budget Estimates of the University. However, the Minutes of the meeting was silent with regard to the matter of regularisation of the provisional advance of Rs.8,00,000/-.

In obedience with the orders of the Vice-Chancellor, the matter regarding the regularisation of provisional advance of Rs.8,00,000/- (Rupees Eight Lakhs only) is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to regularize the provisional advance of Rs. 8,00,000/- (Rupees Eight Lakhs only) sanctioned to Dr. P PAjayakumar, Director, UGC-HRDC, Kariavattom , vide U.O. No. Ad AVII.1508/ 2023/ UOK dated 10.02.2023.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.06.Additional.05**Translational Research and Innovation Centre (TRIC-KU), Kariavattom - Minutes of the Online meeting for the scrutiny of Presentations of Faculty members of the University of Kerala - consideration of - reg:****(Ad. A VI)**

A Committee was constituted as requested by the Joint Director, TRIC-KU for preparing guidelines, screening proposals for Seed money for development and demonstration of innovative product/ process, vide U.O no. Ad.AVI/2616/2024/UOK dated 21.03.2024.

The meeting of the Committee constituted for preparing guidelines, screening proposals for Seed money for development and demonstration of innovative product/process was conducted on 06.05.2024 and the minutes of the meeting was forwarded by the Joint Director, TRIC-KU for approval.

Some of the major suggestions in the minutes, are as follows:

1. A Selection Committee shall be constituted for the scrutiny of 13 project proposals from Faculty members, comprising the following members.
 - A Representative from the TIPS -TIMED
 - Dr.P.M.Radhamony, Member Syndicate
 - Dr.Shaji E, Director, IQAC
 - Dr.Binoj Kumar, Research Director
 - Dr.Deepu Krishnan, Asst. Manager (Translational Research), KSUM
 - External Expert
2. An Honorarium of Rs.4,000/- per head shall be paid to the members of the Selection Committee for scrutiny and also arrangements for lunch and light refreshments may be made.
3. A Purchase Committee exclusively for TRIC shall be constituted.
4. The Screening Committee shall include an External Expert with Industrial Connect.

The Committee finally concluded that,

1. An Honorarium of Rs.4,000/- per head shall be paid to the members of the Expert Screening Committee and the report of the Committee shall be forwarded to the Registrar.
2. The External Expert with Industrial Connect will be arranged by the Kerala Start Up Mission (KSUM).

The Vice - Chancellor has approved the minutes on 29.06.2024 and based on that, the minutes was placed before the Syndicate for consideration. The Syndicate held on 12.07.2024 vide item no.12.22 had considered the matter and resolved that the item be referred to the Standing Committee of the Syndicate on Finance.

In the minutes it was recommended to pay an Honorarium of Rs.4,000/- per head to the members of the Expert Screening Committee. It may be noted that, as per U.O No. Ad.BI(3)601/1995/110 dated 10.08.2022, an amount of Rs.2,000/- per day was fixed as sitting fee for Service Consultants, Technical /Other Experts invited/engaged by the University.

Now, as per orders of the Vice-Chancellor the matter of fixing an Honorarium of Rs.4,000/- per head to the members of the Expert Screening Committee as recommended in the minutes of the aforementioned meeting (appended) is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations.

The Committee considered the matter and recommended to fix a Honorarium of Rs. 4,000/- (Rupees Four Thousand only) to the external experts who attend the Screening Committee meetings for the scrutiny of project proposal from the Faculty members.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

FURTHER RESOLVED to entrust the Standing Committee of the Syndicate on Finance & Academics and Research to fix the criteria for honorarium to External Experts.

Item No.14.06.Additional .06 Department of Optoelectronics- Dr. Sam Solomon, Head- request for fixing his initial pay- reg.**(Ad. F II)**

Dr. Sam Solomon was appointed as Professor in the Department of Optoelectronics, University of Kerala w.e.f. 16/03/2020 FN vide U O No.1099/2020/UOK dated 22/04/2020 in the scale of pay Rs. 37,400-67,000 with AGP of Rs.10000/- (prerevised). Further, vide U.O.No. 3399/2022/UOK dated 05/05/2022, his last pay as Associate Professor in the Mar Ivanios College was protected at Rs.1,67,200/- +4,200/- - personal Pay which shall be absorbed on accrual of future increment.

Dr Sam Solomon has now informed that he was promoted as Professor with effect from 18/07/2018 at Mar Ivanios College and the new scale of pay is sanctioned now. Accordingly the Principal, Mar Ivanios College has issued a new salary Certificate in the revised scale of pay. Hence he has requested to refix and protect his scale of pay as per the new salary certificate, with details as follows:

Basic Pay -Rs. 1,82,700/-
Dearness Allowance - Rs.31,059/-
House Rent Allowance - Rs. 10,000/-
Total Pay - Rs.2,23,759/-

The Finance section has remarked that the Syndicate is the authority to fix the starting pay of teacher. If the request of Dr. Sam Solomon for protection of the revised last pay in the former service is considered and protected in the University, his basic pay arrives at Rs.1,82,700/- (Academic Level-14).

The Syndicate held on 12/07/2024 vide item No.12.04.14, considered the request received from Dr.Sam Solomon for protection of Pay and approving the recommendation of Standing Committee of the Syndicate on Staff, Equipment & Buildings, resolved to refer the matter to the Standing Committee of the Syndicate on Finance.

Hence, as per the orders of the Vice-Chancellor, the request received from Dr.Sam Solomon for fixing his initial Pay, is placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendation.

The Committee considered the matter and recommended to fix the initial pay in respect of Dr. Sam Solomon, Professor in the Department of Optoelectronics at Rs.1,82,700/- (Academic Level-14) w.e.f. 16/03/2020, as per rules and norms.

The meeting came to an end at 2.00 p m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 22.08.2024, be approved.

Item No.14.07 Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings - Approval of - reg.

(Ad.A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 13.08.2024 is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON STAFF, EQUIPMENT & BUILDINGS

Date & Time : 13-08-2024, 2.00 p.m
Venue : Syndicate Room, University Buildings, Palayam.

Members Present

1. Dr.Shijukhan J S(Convener, S/c of the Syndicate on Staff, Equipment and Buildings)
2. Adv Muralidharan Pillai G (Member, Syndicate)
3. Dr. K. G. Gopchandran (Member, Syndicate)
4. Dr.S Jayan (Member, Syndicate)

Members Absent

1. Sri.R Rajesh (Member, Syndicate)

Item No.14.07.0 1 Display of name boards in University vehicles - Violation of Rules Penalties imposed by Kerala Motor Vehicle Department - reg.

(Ad. A IV)

A penalty of Rs.250/- (Rupees Two Hundred and Fifty only) has been imposed by the Kerala Motor Vehicle Department on the University vehicle KL 01 BV 3337 for the offence of "Exhibiting board/s in the vehicle showing the name of the Government or the Government Department or the designation of the officer using it without permission of the Government or not exhibiting name boards in prescribed manner for vehicles permitted to exhibit such board/s. (Rule 92A of Kerala Motor Vehicles Rules, 1989. (S177 RW))." The payment towards the Challan No. KL547153230701121006 dated 21.06.2023 is still pending.

As per Rule 92 A (ix) of the Kerala Motor Vehicle Rules (KMVR), vehicles owned or used by Universities shall display a board in front and rear indicating the name of the University other than the board showing registration mark. **The background of the board shall be in light blue colour and the letter shall be in white colour. The vehicle used by the Vice-Chancellor shall exhibit a board in front and rear bearing his or her designation. The size of the name plate shall be 30x10 centimeters and letters shall have a height of 40 millimeters and a thickness of 6 millimeters.** When the Vice-Chancellor is not travelling in the vehicle, the board shall be removed or suitably covered."

In obedience to the orders of the Vice Chancellor, the following are placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation:

- Whether suitable action be initiated to replace the display boards in the vehicles owned by the University including that of Statutory officials in accordance with Rule 92A of the Kerala Motor Vehicle Rules (KMVR), to avoid the risk of penalties in the future.
- whether the fine of Rs.250/- (Rupees Two Hundred and Fifty only) imposed on the University vehicle KL 01 BV 3337 for violating Rule 92A of Kerala Motor Vehicles Rules,1989 (S177 RW) be remitted.

The Committee considered the matter and recommended to obtain legal opinion on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 13.08.2024, be approved.

Item No.14.07.02 ***Department of Kerala Studies – Dr. S. Nazeeb - Request for Counting past contract service for CAS promotion, from the actual date of eligibility for promotion – Reg.***

(Ad. DIII)

Dr. S. Nazeeb, Asst. Professor, Dept. of Kerala Studies, has submitted a request to term his period of contract Service at Sree Sankaracharya University of Sanskrit from 10.06.1997 to 30.11.1998, as past service and count the same for his CAS promotion from the actual date of eligibility for promotion. Dr. S. Nazeeb has also enclosed an Experience Certificate issued by the Registrar-in-charge of the Sree Sankaracharya University of Sanskrit, in compliance of the judgement of the Hon'ble High court dated 07-02-2024 in WPC no.14069/2023.

It may be noted that,

- Dr. S Nazeeb was appointed as Lecturer in Malayalam, Institute of Distance Education w.e.f. 06.11.2012 FN vide U.O. No. Ad.BIII.2/11611/2012 dated 12.12.2012.
- Dr. S Nazeeb had acquired PhD in Malayalam, on Aug 2003.
- Dr. S Nazeeb was placed as Assistant Professor (Stage 2) w.e.f. 06.11.2016 as per CAS of UGC Regulations 2010, vide U.O. No. Ad.DII.12/38690/2018 dated 18.12.2018.
- Dr. S Nazeeb was placed in the post of Assistant Professor (Academic Level 12/ Selection Grade), with effect from 06.11.2021 vide U.O.No.846/2022/UOK dated 01.02.2022, after completion of five years of service in Academic Level 11, under the CAS of UGC Regulations, 2018.
- Dr.S Nazeeb, Assistant Professor of Malayalam, was shifted from SDE to the Department of Kerala Studies vide U.O.No.Ad BIII/17.5/07/UoK dated 30.07.2022.

- The Certificate No.Ad.A2/6012(A)SSUS/2019 dated 23.02.2024 issued by the Sree Sankaracharya University states that Dr. S Nazeeb has worked in the Department of Malayalam at Regional Centre of Sree Sankaracharya University of Sanskrit, Panmana as Lecturer on contract basis from 10.06.1997 to 30.11.1998, and he possessed M.A. Malayalam and M.Phil in Malayalam(1993) at the time of his contract appointment in the University on a consolidated monthly remuneration of Rs.4,000/-. The selection for this contract appointment was made by a committee consisting of Vice-Chancellor, Principal Dean of Studies, one Syndicate Member and two outside experts. Dr. S Nazeeb participated in the selection process and was appointed as 37th in the Rank List of 45 candidates appointed after the interview in the Department of Malayalam. The certificate is issued in compliance with the directions in the judgement dated 07.02.2024 in WP(C) 14069/2023 of the Hon'ble High Court of Kerala.
- Dr. S Nazeeb filed WP(C) No.14069 of 2023 with the Hon'ble High Court of Kerala against Sree Sankaracharya University of Sanskrit, contending that the services of four other lecturers appointed on contractual basis and similarly placed as him were reckoned for career advancement and pensionary benefits. The Sree Sankaracharya University stated that the services on contractual basis were never reckoned for career advancement and pensionary benefits, and submitted that the petitioner will get benefits only if he complies with all the three conditions mentioned in clause 10.0(f) of UGC Regulation, 2018. The University contended that the petitioner was only drawing a consolidated pay of Rs.4,000/- per month, while the regular incumbents in the same category were paid a salary of Rs.7,158/- per month at a pre-revised rate. Dr. S. Nazeeb requested to provide a Certificate, and the Hon'ble High Court directed the University to issue a certificate to the petitioner.(Interim Order dated 24.01.2024 and Judgement dated 07.02.2024)

On the matter, IQAC remarked that, as per clause 10.0(f) of UGC Regulations 2018 states that the previous Ad-hoc or Temporary or Contractual service (by whatever nomenclature it may be called) shall be counted for direct recruitment and for promotion, provided that:

- i. the essential qualifications of the post were not lower than the qualifications prescribed by the UGC for Assistant Professor, Associate Professor and Professor as the case may be
- ii. the incumbent was appointed on the recommendation of a duly constituted Selection committee/ Selection committee constituted as per the rules of the respective University;
- iii. the incumbent was drawing total gross emoluments not less than the monthly gross salary of a regularly appointed Assistant Professor, Associate Professor and Professor, as the case may be.

The IQAC further remarked that, for reckoning the past contract service of Dr.S.Nazeeb at Sree Sankaracharya University of Sanskrit, Kalady, for CAS promotions, the following points may be noted:

1. As per the Certificate No.Ad.A2/6012(A)SSUS/2019 dated 23.02.2024, referenced in the request for counting of past service submitted by Dr.S.Nazeeb, Assistant Professor, Department of Kerala Studies, University of Kerala, it is clearly stated that the certificate issued by the Registrar, Sree Sankaracharya University of Sanskrit, Kalady is issued in compliance with the direction in the Judgement dated 07.02.2024 in WP(C)14069/2023 of the Hon'ble High Court of Kerala.
2. As per the enclosure no.P.I.O/Fin/22-23/S.S.U.S/2015(1) dated 17.03.2023, submitted by Dr.S.Nazeeb and issued by the public information officer, Sree Sankaracharya University of Sanskrit, Kalady, it is clearly stated that there were no regular appointments to the post of lecturer during Dr. S. Nazeeb's tenure in Sree Sankaracharya University of Sanskrit.
3. In the case of Dr. S.Nazeeb, 10f(i) and 10f(ii) are agreeable without any incoherence, whereas in the case of 10f(iii) as mentioned in the point 2 above, Sree Sankaracharya University of Sanskrit clearly states that there were no regular appointments to the post of Lecturer during his joining. So, it was not possible for him to get a gross salary equivalent to the then Lecturer on regular scale of pay (Rs 2200-4000 as per the 4th pay revision of UGC) however, he was placed on a consolidated salary equivalent to the maximum basic of the said pay scale. There are some judgements in favour of considering contract service as lecturer on consolidated pay as per prior service requirements for CAS promotions. Therefore, 10f(iii) may be considered without any incoherence.

Hence, it is remarked that the service rendered by Dr. S. Nazeeb at Sree Sankaracharya University of Sanskrit, Kalady, may be reckoned as previous service for CAS promotion; however, University may take a decision in this regard.

It may also be noted that Dr. S Nazeeb was placed as Assistant Professor (Stage 2) w.e.f. 06.11.2016, as per CAS of UGC Regulations 2010, which stated in 7.7 that ad-hoc service of more than one year duration can be counted for placement provided,

- the ad-hoc service was of more than one year duration;
- the incumbent was appointed on the recommendation of duly constituted Selection Committee; and
- the incumbent was selected to the permanent post in continuation to the ad-hoc service, without any break."

The contract service of Dr. S Nazeeb was from 10.06.1997 to 30.11.1998, and he was appointed as Lecturer in Malayalam at SDE in University on 06.11.2012 FN,

The Finance has remarked that, according to the UGC Pay Revision 1996, which took effect on January 1, 1996, the lecturer's basic pay was Rs. 8000, along-with the applicable Dearness Allowance, House Rent Allowance and City Compensatory Allowance. The consolidated pay drawn by Dr. S. Nazeeb during his contract period at Sree Sankaracharya University of Sanskrit, Kalady, was Rs.4,000/- per month.

In the meantime, the Office of the Vice – Chancellor received complaints raising allegations against Dr. S. Nazeeb's request to count his past contract service for CAS promotion. The office of the Principal Secretary to Government, and the PS to Chancellor, have also forwarded these complaints and sought Report from the University on the matter. The same is under process.

Meanwhile, Dr. S. Nazeeb filed WP(C) No. 15526/2024 before the Hon'ble High Court of Kerala, with prayers to issue a writ of mandamus or any other appropriate writ; order or direction, directing the University to consider and pass orders on his request to grant CAS placement/promotion from the actual due date of eligibility of the petitioner by reckoning the prior contract service. The Hon'ble High Court of Kerala, vide Judgement dated 12.04.2024 has directed the University, to take a decision on the CAS promotion of Dr. S. Nazeeb by reckoning the prior contract service. The specific case of the Petitioner is that the "legal entitlement by virtue of various decisions rendered by this court in W.A. No. 678/2018, W.A. No. 1355/2019 and W.P. (C) No. 35984/2018". By considering the above, the Hon'ble High Court has also directed to issue appropriate orders within a period of one month from the date of receipt of copy of the Judgement.

It may also be noted that Dr.Nazeeb has not submitted any application for CAS promotion to the post of Associate Professor (Academic Level 13A) which is due to an Assistant Professor, who has completed three years of service in Academic Level 12, under UGC Regulations 2018.

As per the orders of the Vice – Chancellor, the request from Dr. S.Nazeeb, Asst. Professor, Dept. of Kerala Studies, to term his period of contract service at SreeSankaracharya University of Sanskrit, from 10.06.1997 to 30.11.1998, as past service and count the same for his CAS promotion from the actual date of eligibility for promotion, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to seek opinion of the Standing Counsel.

Resolution of the Syndicate

The Syndicate considered the judgment dated 12.04.2024 of the Hon'ble High Court of Kerala in WP(C) No. 15526/2024 filed by Dr. S. Nazeeb, Assistant Profesor, Department of Kerala Studies, University of Kerala and noted that the specific case of the petitioner is that there is a "legal entitlement by virtue of various decisions rendered by this court in W.A. No. 678/2018, W.A. No. 1355/2019, and W.P. (C) No. 35984/2018 and directed to issue appropriate orders within one month from the date of receipt of a copy of the judgment. Based on this, the Syndicate **RESOLVED** to seek the opinion of the Standing Counsel and place the same before the Standing Committee of the Syndicate on Staff, Equipment, and Buildings.
Dr.S.Nazeeb, Member Syndicate abstained from the meeting while taking this decision.

Item No.14.07.03 Dr.Johnson R, Assistant Professor, Department of Psychology-regularization of suspension periods- reply- consideration of- reg.

(Ad.FII)

Dr. Johnson R, Assistant Professor, Dept of Psychology was suspended from service in two spells during the following periods:

Suspension periods	Suspension UO	Reinstatement UO
13.07.2018 – 07.11.2018	Ad.A II.1/2/18 dated 17.07.2018	Ad A II.1/2018 dated 07.11.2018
29.11.2019 - 03.11.2020	Ad.A.II/0/236760/19 dated 29.11.2019	Ad A II.2/26595/20 dated 03.11.2020

The Syndicate, in its meeting held on 15.03.2024, vide Item No. 09.117.07 considered the matter of regularization of suspension period of Dr. Johnson and inter alia resolved:

>> To treat the period of absence during second spell of suspension (29.11.2019 – 02.11.2020) as LWA

The Government Circular No. 65/94/Fin dated 26 November 1994 stipulates the procedure to be followed for treating the periods of absence of officers on suspension.

“When an officer under suspension is reinstated after completion of proceedings, the authority competent to order such reinstatement has to issue an order specifying the pay allowances to be paid during the suspended period and also whether or not the period will be treated as duty. If no orders are passed directing that the period will be reckoned for any specified purpose the period of suspension should be treated as non-duty without forfeiture of past service. It is pertinent to note that the competent authority is not empowered to treat period of suspension as leave suo motu. Therefore such periods should not in any case be ordered to be treated as leave without the consent of the officer. It is for the officer concerned to apply for leave if he so desires. Such a request to convert a period of suspension into leave may be considered in accordance with rules and ordinary leave, due and admissible, may be sanctioned for the period. The kinds of ordinary leave that can be granted in this respect are earned leave, half-pay leave, commuted leave and leave without allowances. In short, the option to convert a period of suspension into leave as well as the choice of the kind of leave rests with the officer concerned. But once a period of suspension is converted into leave with or without allowances, recovery of the subsistence allowance already paid is inescapable because the conversion of the period into leave will have the effect of vacating the order of suspension.....

..If disciplinary proceedings had culminated in an order imposing punishment, the period of suspension cannot be treated as duty.”

Accordingly, a letter dated 25.04.2024 was forwarded to Dr. Johnson R, informing him, the resolution of the Syndicate to treat the period of absence during the second spell of suspension as LWA and requesting him to submit his remarks, if any. Dr. Johnson R submitted his response as per letter dated 05.05.2024. (copy appended)

In his reply, it was submitted that in the communication dated 25-04-2024 issued to him, refers only to the suspension period from 29-11-2019 to 3-11-2020. Hence without considering the earlier suspension period and regularising the same as duty, the issuance of the communication dated 25-4-2024 for regularisation of subsequent suspension period is absolutely arbitrary and illegal. It is also claimed that in the first spell of suspension, the disciplinary proceeding was not finalized and in the second spell of suspension, the conduct of disciplinary proceedings and imposition of punishment were in violation to the Statutory provisions. Thus it is requested that both spells of suspension be regularized as duty.

As per the orders of the Vice Chancellor, the above reply of Dr.Johnson R to treating the period of absence during his second spell of suspension (29.11.2019 – 02.11.2020) as LWA, is placed before Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended not to concede the request of Dr.Johnson R, Assistant Professor, Department of Psychology to regularize the period of absence during his second spell of suspension (i.e 29.11.2019 – 02.11.2020) as duty.

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Staff, Equipment & Buildings for a detailed examination of the matter and place the Report before the Syndicate.

Item No.14.07.04: Department of Mathematics- Appointment of Assistant Professor on Contract basis- reg.

(Ad.H)

The Head, Department of Mathematics has requested to take necessary steps to appoint five Assistant Professors on contract basis at the earliest convenience, due to the following reasons:

- i) The four-year UG program in Mathematics is scheduled to begin in July, 2024. There are 15 hours (4 hrs Majors + 8 hrs Minors + 3 hrs MDC course) of class allocated in a week for first year FYUG course and one additional contract faculty is needed for the programme.
- ii) When the course MATFAC (M.Sc. Mathematics with specialization in Finance and Computation) was started, no teaching post was sanctioned accordingly. Also, one of the faculty members, Dr. Ramesh Kumar P., Professor, has retired on 31.05.2024. Hence, altogether, four additional contract faculties are needed for the smooth conduct of these two PG Courses.

In this connection the following points may be noted.

*The faculty position in the Department of Mathematics is as follows:

Sl. No.	Name of the Post	Sanctioned Strength	Filled	Vacancy	Contract	Guest
1	Professor	1	0	1	1 (Teaching Mathematics)	1 (Teaching Computer Science)
2	Associate Professor	1	0	1		
3	Assistant professor	7	6	1		

- * Department of Mathematics is conducting 2 PG Courses - M.Sc. Mathematics and & M.Sc. Mathematics with specialization in Finance and Computation (MATFAC) along with Ph.D. research programme.
- * Now, the sanctioned strength of students in M.Sc. Mathematics is 30 and that of M.Sc. Mathematics with specialization in Finance and Computation is 15. Two batches of students are studying in these two courses.
- * No candidates are left in the existing Rank list of Assistant Professor on Contract basis in the Department of Mathematics.

As per the orders of the Vice-Chancellor, the matter of engaging five (5) Assistant Professors on contract in the Department of Mathematics, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to engage one Assistant Professor on contract in the Department of Mathematics on the basis of the request submitted by the Head, Department of Mathematics.

The Committee further recommended to constitute a Selection Committee for the appointment to the post of Assistant Professor on contract basis in the Department of Mathematics with the following members:

1. Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings
2. Registrar
3. Head, Department of Mathematics
4. Dr. Dilip Kumar, Assistant Professor, Department of Mathematics (Subject Expert)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 13.08.2024, be approved.

Item No.14.07.05: Department of Demography - Appointing Technical Assistant on contract basis - reg.

(Ad. H)

The Head, Department of Demography has informed that, a 'Workstation for Research on Microdata from Census' has been functioning in the Department of Demography, since 2014, with a financial assistance of Rs. 20 Lakh from the Registrar General of India, and an MoU has been signed between the Directorate of Census Operations, Kerala and the University of Kerala for the purpose. As per the MoU, the University is liable to appoint a person to make available the data required by the researchers and for overall supervision. Dr. Asha T. Chacko, Scientific Officer (retired on 31.05.2024) was taking care of the Workstation and was responsible for the Data requests. The Department has no other technical staff to take care of the Workstation, as all three posts of Technical Assistant are vacant, as on 01.06.2024 (Scientific Officer Time bound Promotion post of Technical Assistant).

The Department Council held on 06.05.2024 has recommended to request the University to initiate immediate steps to appoint a Technical Assistant on contract basis in the said Workstation.

The teaching and non-teaching staff position in the Department of Demography is as follows:

Name of the Post	Sanctioned Strength	Filled	Vacancy	Contract	Guest
Professor	1	0	1	3	5
Associate Professor	1	0	1		
Assistant Professor	3	2	1		
Technical Assistant	3	0	3	-	-

As per the orders of the Vice-Chancellor, the matter of engaging a Technical Assistant on contract basis in the Department of Demography, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to engage one Technical Assistant on contract in the Department of Demography on the basis of the request submitted by the Head, Department of Demography.

The Committee further recommended to constitute a Selection Committee for the appointment to the post of Technical Assistant on contract basis in the Department of Demography with the following members:

1. Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings
2. Registrar
3. Head, Department of Demography
4. Dr. Anil Chandran S, Assistant Professor, Department of Demography (Subject Expert)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 13.08.2024, be approved.

Item No.14.07.06: *Department of Demography - Appointing Assistant Professor on contract basis for teaching M.Sc. Actuarial Science - reg.*

(Ad. H)

The Head, Department of Demography has informed that, the Department is facing challenges in the smooth conduct of the M.Sc. Actuarial Science programme, due to the shortage of faculty members and requested to take necessary steps to engage one more Assistant Professor on Contract basis, as most classes for the Actuarial Science programme are handled by Guest Faculties, who are retired professionals from reputed institutions. While their expertise has been invaluable, their old-age poses a significant challenge to the effective delivery of the programme.

The following points may be noted in this regard.

- * Department of Demography is conducting 2 PG Courses - M.Sc. Demography & Biostatistics and M.Sc. Actuarial Science.
- * Now, the sanctioned strength of students in M.Sc. Demography and Biostatistics is 22 and that of M.Sc. Actuarial Science is 18. Two batches of students are studying in these two courses.
- * MSc. Actuarial Science programme was initiated in 2012 and the University had taken steps to sanction two permanent posts of Assistant Professors in Actuarial Science. The matter is still pending at Government level.

* As per the decision of the syndicate held on 12.05.2017, to engage two Lecturers on contract basis, in Actuarial Science, only one Assistant Professor had been engaged, based on the remarks from the Finance.

* The current faculty position in the Department of Demography, is as follows:

Sl. No.	Name of the Post	Sanctioned Strength	Filled	Vacancy	Contract	Guest
1	Professor	1	0	1	3	5
2	Associate Professor	1	0	1		
3	Assistant professor	3	2	1		

* Currently, there are 2 permanent faculties, 2 contract faculties & 1 guest faculty for teaching M.Sc. Demography & Biostatistics course and 1 contract faculty & 4 guest faculties for teaching M.Sc. Actuarial Science course.

* It may be noted that there is no existing Rank list for the appointment of Assistant Professor on contract basis for M.Sc. Actuarial Science.

As per the orders of the Vice-Chancellor, the request of the Head, Department of Demography, to appoint Assistant Professor on contract basis for teaching MSc. Actuarial Science at the Department of Demography, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to engage one Assistant Professor on contract basis for handling M.Sc. Actuarial Science in the Department of Demography, based on the request submitted by the Head, Department of Demography.

The Committee further recommended to constitute a Selection Committee for the appointment to the post of Assistant Professor on contract basis for handling M.Sc. Actuarial Science in the Department of Demography with the following members:

1. Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings
2. Registrar
3. Head, Department of Demography
4. Dr. Anil Chandran S, Assistant Professor, Department of Demography (Subject Expert)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 13.08.2024, be approved.

Item No.14.07.07: Department of Mathematics - Panel of Guest Lecturers in Commerce for handling M.Sc. Mathematics with Finance & Computation course - reg.

(Ad. H)

The Head, Department of Mathematics has informed that, the service of the guest lecturers in Commerce for M.Sc. Mathematics with specialization in Finance and Computation course, in the existing Panel is currently unavailable. Hence, it is requested to grant permission to publish a notification in daily newspapers, inviting applications from eligible candidates for the position of guest lecturer in Commerce.

The following points may be noted in this regard.

* The faculty position in the Department of Mathematics is as follows:

Sl. No.	Name of the Post	Sanctioned Strength	Filled	Vacancy	Contract	Guest
1	Professor	1	0	1	1 (Teaching Mathematics)	1 (Teaching Computer Science)
2	Associate Professor	1	0	1		
3	Assistant professor	7	6	1		

* Department of Mathematics is conducting 2 PG Courses - M.Sc. Mathematics & M.Sc. Mathematics with specialization in Finance and Computation.

* Now, the sanctioned strength of students in M.Sc. Mathematics is 30 and that of M.Sc. Mathematics with specialization in Finance and Computation is 15. Two batches of students are studying in these two courses.

As per the orders of the Vice-Chancellor, the matter of entrusting the Head, Department of Mathematics, to prepare a panel of Guest lecturers in Commerce for handling the course M.Sc. Mathematics with Finance & Computation, as per rules, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration & appropriate recommendation.

The Committee considered the matter and recommended to entrust the Head, Department of Mathematics to prepare a panel of Guest lecturers in Commerce for handling M.Sc. Mathematics with Finance & Computation, as per rules and submit the panel before this Committee for approval.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 13.08.2024, be approved.

Item No.14.07.08: *Unauthorized absence from duty - Sri. Bobby Raj S S, Assistant (Sel. Gr.)- Report of the Inquiry Officer -Consideration of - reg:-*

(Ad.A1)

The Controller of Examinations on 22.01.2022 reported that Sri. Bobby Raj S S, Assistant, EB VII is highly irresponsible in carrying out his duties and irregular in attending office and his frequent unauthorised absence from duty results in the non-preparation of the question papers well in advance and therefore the work which had to be completed in a time bound manner had to be reassigned to other Assistants causing undue strain to them and their Sections. It was also reported that **he had submitted application for leave only up to 22.01.2022 and no further leave/intimation of leave has been received from him in the Section.** Also, his **Application for Leave from 14.12.2021 to 22.01.2022 was rejected** and the same was intimated vide Lr.No.Ad.G/242/2022 dated 06.07.2022. However, he had not responded to the said Letter and not reported for duty consequent to the rejection of Leave.

The Vice Chancellor on considering the report has ordered to initiate disciplinary action against Sri. Bobby Raj S S, Assistant. Accordingly Sri. Bobby Raj S.S, Assistant (Sel.Gr.) was served with Memo no. Ad.AI.2/CE/2022 dated 14.03.2022 directing him to report for duty and offer written explanation for not intimating the superior officers regarding his absence from duty. It was also informed that if no explanation is received from him, the matter will be proceeded with, on the presumption that he has no explanation to offer. The acknowledgment of receipt dated 01.04.2022 had been received from the Postal Department, but no explanation from Sri. Bobby Raj, Assistant was received till date.

The Syndicate held on 07.07.2022(Item No.44.38.04), resolved to entrust a Sub committee of the Syndicate to hear Sri.Bobby Raj S S, Assistant (Sel.Gr.) on the matter. Though the hearing was held on 11.08.2022, Sri. Bobby Raj S.S. did not attend the hearing in the designated time, despite the fact that the information regarding the hearing was communicated to him over mobile phone (several times) as well as by speed post. Also, while trying to contact him over mobile, before and during the designated time for the hearing, the phone was switched off. In view of the above, the Committee opined that a serious dereliction of duty has been noticed in the case of Sri. Bobby Raj S.S., Assistant (Sel.Gr.) and recommended to initiate strict disciplinary proceedings against him, as per rules.

The Syndicate held on 07.11.2022 (Item No.48.15) resolved to authorize Deputy Registrar I, Administration to conduct an inquiry on the matter. Accordingly, Memo of Charges and Statement of Allegations dated 15.02.2023 was served on Sri.Bobby Raj S.S, for which he has not furnished his Statement of Defence; though the acknowledgement of receipt (dated 18.02.2023) of the same had been received from the Postal Department.

Having received no reply to the memo of charges and the statement of allegations dated 15.02.2023, another Memo of Charges and Statement of Allegations dated 28.03.2023 were served on Sri.Bobby Raj S.S by the Inquiry Officer, for which also he has not furnished his Statement of Defence; though the acknowledgement of receipt (dated 10.04.2023) of the same had been received from the Postal Department.

Sri.Bobby Raj S S, has been unauthorizedly absent from duty w.e.f. 14.12.2021. The acts of dereliction of duty, unauthorized absence and wilful disobedience on the part of Sri.Bobby Raj S S have been viewed seriously by the disciplinary authority. By non submission of the Statement of Defence, it is presumed that the delinquent Officer has admitted the charges.

In the meantime, the then Inquiry Officer and Deputy Registrar I, Administration, retired from service on 30.04.2023, owing to which he could not complete the Inquiry Proceedings by giving a due notice to the delinquent Officer before finalizing the proceedings. Hence the present Deputy Registrar-I, Administration, has been appointed as the Inquiry Officer to resume the inquiry regarding unauthorized absence of Sri.Bobby Raj S S, Assistant(Sel.Gr), from the stage left by the then Inquiry Officer and Deputy Registrar I, Administration, on retirement.

In view of his serious acts of dereliction of duty, unauthorized absence and wilful disobedience as detailed above, he was given a notice by the Inquiry Officer directing to show cause, as to why the Disciplinary proceedings as stipulated in the Kerala University First Statutes, 1977 under 'Part III – Disciplinary Procedure' and other relevant provisions, should not be initiated against him vide Memo No: Ad.AI/2/CE/2022 dated 02.03.2024. On receipt of this notice, the delinquent Officer has submitted a detailed explanation dated 14.03.2024.

He has stated that due to some unforeseen reasons or the reasons unexplainable with words, his life became Topsy-turvy and he lost the spaz on his whole family life which in turn badly affected his official life as well. In order to overcome the situation, he has availed financial loan, which amounts to 32 lakhs, from two Societies of the University, which made his life worsen, as he had to pull on his life with minimal net salary, after effecting the various recoveries on account of this. He became the defaulter of the Societies; he had no salary as he could not attend the Office since 14.12.2021. He thus was in a blackhole of indebtedness. He has added that he could not furnish the statement of defence to the Memo of Charges dated 15.02.2023 and 28.03.2023, as he had no defence factually to furnish. He is trying to overcome the unpleasant and unfortunate tortuous situation with the cooperation of his family members by selling out the property of his wife.

He has also submitted a prayer to the authority that, giving due consideration to the factual position stated above, his acts of wilful disobedience, unauthorized absence and dereliction of duty may be forgiven and he may be permitted to rejoin duty at the earliest pending disciplinary action against him for the lapses. He has also assured that he will be an obedient employee and will do his duties and responsibilities attached to his post in future.

By giving due consideration to these facts, the Inquiry Officer (Deputy Registrar I, Administration) has submitted a detailed Inquiry Report (enclosed herewith) on the subject matter for appropriate action.

The Findings of the Inquiry Officer are as follows:-

“The incumbent has committed serious acts of wilful disobedience, unauthorized absence and dereliction of duty, by continuously defying/disobeying the directions of the authorities of the University and not responding to the Memo, Show Cause Notice and the Memo of Charges, in spite of having received the same. By non submission of the Statement of Defence, it is presumed that the delinquent Officer has admitted the charges.

However, taking note of the situations detailed in his submission (explanation dated 14.03.2024) stated above, it is seen that the lapses on his part, which he has admitted, might have been due to the unpleasant and unfortunate situation by which he became the defaulter of the Co-operative Societies and the huge financial burden and the mental state resulting from this situation. It is also seen, as per his statement, that he is trying to overcome the unpleasant and unfortunate tortuous situation with the cooperation of his family members by selling out the property of his wife for curing all his indebtedness including that of the Co-operative Societies. Further, it is seen that, he has prayed for forgiveness for the lapses on his part and assured that he will be an obedient employee and will do the duties and responsibilities attached to his post in future.

This being the situation, Sri.Bobby Raj S S, may be given another chance to make amends for his lapses, by permitting him to rejoin duty, pending finalization of the disciplinary proceedings against him”.

As per the orders of the Vice Chancellor, the report of the Inquiry on the subject matter, submitted by the Inquiry Officer (Deputy Registrar I, Administration), is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendations.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

The Syndicate considered the report of the Inquiry Officer regarding the unauthorised absence of Sri. Bobby Raj S S , Assistant (Sel.Gr.) and **RESOLVED** to approve the report.

FURTHER RESOLVED to issue a strict warning memo and permit to rejoin duty. The period of unauthorised absence shall be treated as Leave Without Allowance.

Item No.14.07.09: **Application for Leave Without Allowance for 5 years for joining spouse-Smt. Hima S (6061), Assistant (Sel. Gr.)- reg.**

(Ad.A1)

Smt. Hima S (6061), Assistant (Sel.Gr.), Audit II Section, has applied for Leave Without Allowance for 5 years from 01.04.2024 to 31.03.2029, for joining spouse, along with the requisite Non Liability Certificates from University Library, Kerala University Employees' Co-Operative Society, Kerala University Staff Housing Co-Operative Society & State Bank of India, KUOC Branch.

It may be noted that an incumbent may be granted LWA for joining Spouse up to 5 years, as per the provisions under 'Appendix XII C: Part I, KSR' and G.O.(P) No.152/2020/Fin dated 05.11.2020 subject to the following conditions:

1. She will lose seniority during the currency of the period of leave, including seniority in the higher grade(s) with reference to her juniors who might get promoted to such grade(s) before she rejoins duty. She will also lose service benefits including Earned Leave, Pension, Gratuity, Increment etc during the period.
2. She will not accept any other employment abroad/ within the country during the currency of the period of leave, without prior sanction from the University.
3. If she does not report for duty on expiry of leave, her service in the University will be terminated.
4. The maximum period of leave that can be granted will be five years during the entire period of service.
5. The leave will not be allowed to be combined with any other kind of leave or vacation, except leave under Appendix XII A.

As per the orders of the Vice-Chancellor, the proposal for granting Leave Without Allowance for 5 years from 01.04.2024 to 31.03.2029, for joining spouse, to Smt.Hima S (6061), Assistant (Sel.Gr.), as per the provisions under 'Appendix XII C: Part I, KSR' and the 'G.O.(P) No.152/2020/Fin dated 05.11.2020' and 'CHAPTER 4, Part IV, STATUTE 70 of the Kerala University First Statutes, 1977', is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and recommendation.

The Committee considered the matter and recommended to grant Leave Without Allowance for 5 years to Smt. Hima S (6061), Assistant (Sel. Gr.) from 01.04.2024 to 31.03.2029, for joining spouse, as per the provisions under 'Appendix XII C: Part I, KSR' and the 'G.O.(P) No. 152/2020/Fin dated 05.11.2020' and 'CHAPTER 4, Part IV, STATUTE 70 of the Kerala University First Statutes, 1977'.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 13.08.2024, be approved.

Item No.14.07.10: **Reckoning of prior Service as qualifying service for Pensionary benefits in the University-Request received from Sri.Abhilash A.K., Section Officer-reg.**

(Ad. AI)

Sri. Abhilash A.K., Section Officer, Audit II, Kariavattom vide submission dated 25.06.2024, has requested to reckon his prior service in the Treasury Department up to 31.05.2008 A.N., as qualifying service for pensionary benefits in the University.

The Finance has remarked that;

"Sri.Abhilash A.K. was appointed as Junior Accountant in the Department of Treasury on 17.10.2005 F.N. He was relieved of that service on 31.05.2008 and joined University of Kerala as Assistant on 02.06.2008 F.N.

As per Government Orders [GO(P) No.228/2001/Fin dated 02/02/2001/ GO(P) No.517/09/Fin dated 19/11/2009], the prior service put in by employees in Municipal Common Service/ Panchayats and Universities prior to their entry in State Government Service including Aided School/ College and vice versa can be reckoned as qualifying service for pension.

It may be noted that as per Rule 22 C, Part I, KSR, the above said period of service rendered by Sri. Abhilash A.K. in Government could be reckoned for granting pensionary benefits in the University normally, if applied within the period of 5 years from the date of joining University Service. It may also be noted that the matter of granting condonation in the case of delayed application is not dealt with Finance. Administration may consider the request for condonation on its own merit to follow precedent."

In this context, It may be noted that the University in the past instances had condoned the delay in submitting the applications for reckoning prior services for Pensionary benefits in the University in the cases of Sri. S. Harikumar and Sri. P. S. Vijayakumar who retired from service as Deputy Registrar & Assistant Registrar in the year 2021 (U. O. No. Ad.A.I.2/25705/2020 and U.O. No. Ad.A.I.3/264/2021 dated 29-07-2021). Both of them had put up submissions at the fag end of their service in the University. In the recent instance, vide U.O. No. Ad.A1 5003/2023/UOK Dated: 09.06.2023, the prior Service put in by Smt. Jaya Sudha R. P. as Lower Division Clerk in JIPMER (as Central Government Employee) from 17.07.2002 to 31.05.2008, has been reckoned as qualifying Service with the University service for pensionary benefits, by condoning the delay in submitting the request.

As per the orders of the Vice-Chancellor, the request of Sri. Abhilash A.K., Section Officer, for reckoning the prior Service put in by him in the Treasury Department as Junior Accountant from 17.10.2005 to 31.05.2008, as qualifying service for pensionary benefits with the University service, by condoning the delay in submitting the application for the same, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendations.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to reckon the prior service of Sri. Abhilash A.K., Section Officer, in the Treasury Department as Junior Accountant from 17.10.2005 to 31.05.2008, as qualifying service for pensionary benefits with the University service, by condoning the delay in submitting the application.

Item No.14.07.11: Unauthorized absence from duty - Sri. Harish Padmakumar, the then Administrative Officer, Department of Communication and Journalism Consideration of the explanation to the Memo and regularisation of Leave - reg.

(Ad.A1)

A Memo dated 29.05.2023 was served on Sri. Harish Padmakumar for being unauthorizedly absent from duty on the following days, while holding the post of Administrative Officer, Department of Communication and Journalism.

December 2022 - 6 to 9, 16 to 31

January 2023 - 10 to 21

February 2023 - 2 to 4, 6 to 10, 14 to 17

March 2023 - 21 to 27

April 2023 - 1 to 29

May 2023 - 1 to 16

However, he had not submitted any explanation to the memo before the time specified.

Meanwhile, Sri. Harish Padmakumar was promoted to the post of Assistant Registrar, vide U.O. No. Ad.A1/5026/2023/UOK dated 12.06.2023, considering his seniority and taking into account of the fact that no Disciplinary Proceedings have been initiated against him, as per the relevant provisions of the 'Kerala University First Statutes, 1977', till the eligible date of promotion. Accordingly, he assumed charge as Assistant Registrar I, BA Annual Examinations in the F.N. of 14/06/2023.

In the wake of the non submission of any explanation to the Memo dated 29.05.2023, the Syndicate held on 04.10.2023 (Item No. 04.45.58), resolved to approve the recommendations of the Standing Committee of the Syndicate held on 21/09/2023, to issue Show Cause notice to Sri. Harish Padmakumar, the then Administrative Officer, Dept. of Communication and Journalism.

Subsequently, Smt. Ambikadevi K.A., Mother of Sri Harish Padmakumar, vide letter dated 13.10.2023 has intimated that her son is suffering from serious ailments and health issues and is currently under treatment at a hospital at Kallambalam and the doctors have advised for further continuous treatment for the recovery of his health. In view of this, it is informed that he would not be able to attend the Office until his recovery is complete, since he is not in a proper mental and physical condition at present. She has also requested that, in the wake of his adverse health conditions (both mental and physical) and the continuous medical treatment he is undergoing to recover from this state, the serious lapses on his part (i.e., negligence/dereliction of duty) may be condoned on humanitarian grounds and to grant him eligible leave till the completion of the treatment.

In reply to the Show Cause notice, Sri. Harish Padmakumar vide request dated 09.02.2024, has submitted that;

He had informed of the decision to avail leave due to health and personal issues, on the days mentioned in the memo, as Whatsapp message to his Supervisory Officer, but he couldn't directly come to Office and get it approved, owing to his health conditions at that time. Though he had sent the application for leave a via Registered post, he couldn't follow up the same. Subsequently, he was promoted as Assistant Registrar I, BA Annual Examinations, as per U.O.No. Ad.AI/5026/2023/UOK dated 12.06.2023 and he assumed charge on 14.06.2023. But by October, his conditions got worsened and he was admitted in Hospital for prolonged treatment (Medical Certificate produced). After treatment, he joined duty in December and continued performing duties as Assistant Registrar I, BA Annual Examinations and he went in person to the Department of Communication and Journalism and got the leave applications, which he submitted to the Head of the Department while officiating as Administrative Officer, approved and submitted the same for processing. He has added that after the treatment, he has been performing his duties with utmost dedication and sincerity and assures to continue in the same vein. It is also assured that he will not avail any leave without prior sanction, in future. He has also submitted applications for the leave (LWA) that he has availed, prior to his rejoining in December 2023. In the light of the above, he has requested to consider the applications of leave (eligible leave/ LWA) submitted by him for the days/period he was absent from duty and absolve him from further proceedings in this regard, by condoning the lapses on his part in non submission of applications for leave in time, taking into account of his adverse health conditions (both mental and physical) and the continuous medical treatment he underwent to recover from the same.

Meanwhile he was permitted to rejoin duty w.e.f 18.12.2023, after availing Leave Without Allowance for 96 days on medical grounds from 12.09.2023 to 16.12.2023 (applied on 28.11.2023), on the strength of the Medical Certificate dated 18.12.2023, subject to sanctioning of the leave applied for and subject to regularization of the days/period of absence from duty without prior sanction, before this period (i.e., before 12.09.2023), for which he has submitted belated applications for leave.

It may be noted that, Sri. Harish Padmakumar has submitted applications for leave for all the days/ periods on/ during which he was absent from duty, while officiating as Administrative Officer, Department of Communication and Journalism and consequent to his reporting for duty as Assistant Registrar; i.e., during the period from 24.08.2022 to 17.12.2023, duly recommended by the supervisory officer concerned, as detailed below:

Sl No	Nature of Leave	No. of days	From	To	Prefix	Suffix	Reason for leave
The details of leave application for various periods from 24.08.2022 to 09.07.2023							
1	Earned Leave	4	26.09.2022	29.09.2022	25.09.2022	-	Personal
2	Leave Without Allowance	25	01.10.2022	25.10.2022	-	-	Personal
3	Earned Leave	18	02.11.2022	19.11.2022	-	20.11.2022	Personal
4	"	7	03.12.2022	09.12.2022	-	10.12.2022 & 11.12.2022	Personal
5	Leave Without	39	14.12.2022	21.01.2023	-	22.01.2023	Personal

	Allowance						
6	"	4	21.02.2023	24.03.2023	-	25.03.2023 & 26.03.2023	Personal
7	"	78	28.03.2023	13.06.2023	-	-	Personal
The details of leave application for various periods from 10.07.2023 to 16.12.2023							
8	Leave Without Allowance	96	12.09.2023	16.12.2023	-	17.12.2023	Medical
9	"	11	26.08.2023	05.09.2023	-	06.09.2023	Fever
10	"	1	23.08.2023	-	-	-	Personal
11	"	3	16.08.2023	18.08.2023	-	-	Personal
12	"	3	09.08.2023	11.08.2023	-	12.08.2023 & 13.08.2023	Personal
13	"	1	08.08.2023	-	-	-	Personal
14	"	1	05.08.2023	-	-	06.08.2023	Personal
15	"	1	03.08.2023	-	-	-	Personal
16	"	5	25.07.2023	29.07.2023	-	30.07.2023	Fever
17	"	4	19.07.2023	22.07.2023	-	23.07.2023	Fever
18	"	3	10.07.2023	12.07.2023	08.07.2023 &09.07.2023	-	Personal

The file was submitted for the perusal of the explanation furnished by Sri. Harish Padmakumar to the Show Cause Notice dated 23.12.2023 and for orders on whether the applications of leave (eligible leave/ LWA) submitted by Sri. Harish Padmakumar for the days/periods on/during which he was absent from duty; while officiating as Administrative Officer, Department of Communication and Journalism and consequent to his reporting for duty as Assistant Registrar; (i.e., during the period from 24.08.2022 to 17.12.2023), detailed in the table above; may be considered and the same be sanctioned/regularized, on humanitarian grounds, by considering his explanation detailed above and condoning the lapses on his part in non submission of applications for leave in time, taking into account of his adverse health conditions (both mental and physical) and the continuous medical treatment he underwent to recover from the same.

As per the orders of the Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings held on 14.06.2024 for consideration and recommendations. The Syndicate held on 12.07.2024 (Item No.12.04.21), considered the recommendations of the Standing Committee on the matter, and resolved to refer the item back to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendations.

The Committee considered the matter and recommended to condone the lapses on the part of Sri. Harish Padmakumar in non submission of applications for leave in time, and to give him a strict warning not to repeat such acts in future.

The Committee further recommended to sanction leave to Sri. Harish Padmakumar based on his leave application.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 13.08.2024, be approved.

Item No.14.07.12: Application for Leave Without Allowance without Medical Certificate- Sri. Ananthkrishnan R (6797), Assistant- Consideration of -reg.

(Ad. AI)

Sri. Ananthkrishnan R (6797), Assistant, Planning A1 Section has applied for Leave Without Allowance without Medical Certificate for 183 days from 01.04.2024 to 30.09.2024 on personal grounds.

As per the provisions under 'CHAPTER 4, Part IV, STATUTE 70 of the Kerala University First Statutes, 1977' and 'Rule 88: Part I, KSR', the file was submitted for orders of the Hon'ble Vice-Chancellor on whether, Sri. Ananthkrishnan R (6797), Assistant, may be granted Leave Without Allowance without Medical Certificate for 183 days from 01.04.2024 to 30.09.2024 and the Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding the sanctioning of Leave Without Allowance without Medical Certificate for 183 days from 01.04.2024 to 30.09.2024, to Sri. Ananthkrishnan R (6797), Assistant, as per 'Rule 88: Part I, KSR' & the provisions under 'CHAPTER 4, Part IV, STATUTE 70 of the Kerala University First Statutes 1977', is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and recommendation.

The Committee considered the matter and recommended to grant Leave Without Allowance without Medical Certificate for 183 days to Sri. Ananthkrishnan R (6797), Assistant from 01.04.2024 to 30.09.2024, as per 'Rule 88 : Part I, KSR' & the provisions under 'CHAPTER 4, Part IV, STATUTE 70 of the Kerala University First Statutes 1977'.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 13.08.2024, be approved.

Item No.14.07.13: *Urgent concerns regarding Overlooked Protocols and Administrative Overreach at University of Kerala Study and Research Centre, Alappuzha & request for permission to resign as Hon. Director – reg.*

(Ad.AVI)

The Hon. Director, University of Kerala Study and Research Centre, Alappuzha in his e-mail raised urgent concerns of overlooked protocols and administrative overreach at the University of Kerala Study and Research Centre (UKSRC) Alappuzha and informed that these issues not only undermine his role but also threaten the operational integrity and academic standards of the Centre.

The Hon. Director, University of Kerala Study and Research Centre, Alappuzha has informed that since resuming his duties as the Director on 28th February 2022, he has encountered numerous difficulties and issues. Despite his earnest efforts to stay informed and engaged, he had often been excluded from the decision making processes and various activities at the centre, which has undermined his effectiveness in this role.

A recent incident has highlighted the disregard for his authority as Hon. Director. On 23rd March 2024, the Hon. Director was informed that a parcel addressed to the Director had been received at the information office at the centre. Despite his repeated requests for its handover to the Director's office, he was informed that the Assistant Registrar is withholding the parcel and refuses to comply with his instructions. This obvious disregard for protocol and disrespect towards his position has left him feeling humiliated and incapable.

Another incident involves the installation of a water purifier. This purifier, sponsored by the student organisation for the benefit of M.Com Rural Management students, was handled inappropriately by the Assistant Registrar. Without seeking the Director's consent or even notifying him, the Assistant Registrar independently initiated the installation procedures for the purifier. It is crucial to reiterate that the Director's position doesn't fall under the authority of the Assistant Registrar at the centre. The Hon. Director has also pointed out that he has not received any payment towards conveyance allowance (maximum Rs..10,000/- month) till date.

The Hon. Director has also informed that given these circumstances, and after careful consideration, he find himself in a position where it is increasingly difficult to execute his responsibilities effectively under the current operational conditions. Therefore, he has formally requested for permission to resign from his position as Hon. Director of UKSRC, Alappuzha at the earliest possible convenience.

In conjunction with this request and ensure the effective functioning of the Centre, the Hon. Director, has respectfully requested the following

- Immediate intervention to address the lack of proper communication regarding the centre activities.
- Assurance is required that protocols and hierarchies within the centre will be respected and upheld, and this message should be communicated to all sections and departments operating in the centre, clearly stating that the Director is the ultimate authority of the Centre.
- A formal apology and acknowledgement of the disrespect shown towards his position as the Director.
- Prompt payment of the outstanding conveyance allowance owed to him since February 2022, in accordance with the University order.
- Permission to resign from his position as the Hon. Director of UKSRC, Alappuzha, at the earliest possible convenience.
- Following points may be noted in this regard
- **As part of upgrading various centres under University of Kerala, an administration wing was started functioning at the Alappuzha centre to provide various services to the students of nearby areas by shifting AR post and SO posts. Also to upgrade the centre as Research Centre, M.Com Rural Management Programme was offered at the centre as an extension of the Department of Commerce.**
- **In the minutes of the meeting held on 02.08.2022 at University of Kerala Study and Research Centre, Alappuzha, it is mentioned that the Assistant Registrar has been directed to be fully responsible for Administration of UKSRC and the Hon. Director is given charges of Academic matters of M.Com Rural Management – UKSRC.**
- **The Assistant Registrar has initiated steps to install the Water Purifier for M.Com Rural Management students sponsored by a Student Organisation at the Centre after obtaining prior permission from the Registrar, as it will become a sole property of the University which comes under the purview of Administration.**
- As per U.ONo.Ad A1.4/16/18 dated 15.11.2019
- 1. **The Assistant Registrar Posted in the University of Kerala Study and Research Centre, Alappuzha being assigned with powers and duties exercised by the Assistant Registrar in Administration, Academic, Finance and Examination branch of the University Campus, Palayam. DOIC, Alappuzha comes under the direct control of Assistant Registrar, University of Kerala Study and Research Centre, Alappuzha.**
- 2. **The Assistant Registrar, University of Kerala Study and Research Centre, Alappuzha being assigned with the power to countersign the attendance of the Library staff (Permanent and Contract)**

It may also be noted that in the Budget Estimate 2023-'24 an amount of Rs.75,000/- (Rupees Seventy five thousand only) was allotted under the head of account " MH:1(h) University of Kerala Study and Research Centre, Alappuzha (Administration)-3/1100-Travelling Allowance". The Director, UKSRC has submitted the TA bill for the period from February 2022 to March 2023 at a total sanctioned amount of Rs.1,29,440/- (One lakh twenty nine thousand four hundred and forty only). But sufficient amount was not available under this budget head to disburse this amount. Hence the file was submitted for orders of the Vice-Chancellor for re-appropriation. Since the Financial year 2023 - 2024 has ended, the Vice Chancellor has ordered to resubmit the file with current status. For the current financial year the allotted amount under the head of account " MH:1(h) University of Kerala Study and Research Centre, Alappuzha (Administration)-3/1100-Travelling Allowance" in the Budget Estimate 2024-'25 is Rs.2,20,000/- (Rupees Two lakh twenty thousand only) which is sufficient for the payment of TA bill of total sanctioned amount Rs.1,29,440/- (One lakh twenty nine thousand four hundred and forty only) to the Hon. Director, UKSRC, Alappuzha.

As per the orders of the Vice-Chancellor the grievances set forth by the Hon. Director, University of Kerala Study and Research Centre, Alappuzha and his request to relieve him of the duties of Hon. Director of the Centre is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendations.

The Committee considered the matter and recommended to hear the Hon. Director, University of Kerala Study and Research Centre, Alappuzha by this Committee.

Resolution of the Syndicate

RESOLVED to have discussion with the Hon. Director, University of Kerala Study and Research Centre, Alappuzha by the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Item No.14.07.14: Allotment of quarters to Smt. Sheeja P, Assistant, ED XI Section - on Special Sanction Basis - request for- reg.

(Ad. BII)

Smt. Sheeja P (Employee ID: 6290), Assistant at ED XI Section has requested to allot quarters, under special sanction basis on the following grounds:

- She has undergone a major surgery (Total Abdominal Hysterectomy and Bilateral Salpingo Ovariectomy- Removal of the Uterus and Ovary) due to Endometriosis (Medical Certificate issued from SAT Hospital, Thiruvananthapuram is attached).
- The Doctor advised her to take six months rest but her hometown, Punalur is 77 kms away from Palayam Office and her financial status is not sufficient to rent a house in the City.
- Her mother is a cancer patient and her sister is a borderline-intelligent person and both are dependent on her for livelihood.

As per U.O.No.Ad.BII/1/10673/09/2018 dated 01.10.2018, which frames the combined rules for the allotment of residential quarters at Kariavattom, being an Assistant, Smt. Sheeja P is eligible for E-type quarters.

The Joint Registrar (Campus Administration) has remarked that, Smt. Sheeja's application for allotment to E-type quarters is Sl. No.127 and at present, E-type quarters are allocated up to the applicant with Sl. No. 30. Also, added that the vacancy of quarters will be available if an occupant vacates or if the Engineering Unit reports any quarters as fit for occupation after renovation.

Joint Registrar (Campus Administration) has also remarked that, at present no D type, E type or F type quarters are vacant and also added that, she can be offered D type on special sanction basis as and when vacancy arises.'

As per the orders of the Vice-Chancellor, the matter of allotting D type quarters under special sanction basis, taking consideration of her poor health condition is placed before the Standing Committee of the Syndicate on Staff, Equipment & Building for consideration and appropriate recommendation.

The Committee considered the matter and recommended to allot C type quarters to Smt. Sheeja P (Employee ID: 6290), Assistant at ED XI Section under special sanction basis, after obtaining an undertaking stating that she will change over to her eligible type quarters as and when such quarters is allotted to her based on seniority.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 13.08.2024, be approved.

Item No.14.07.15: Allotment of quarters to Smt. Nijima Pola, Professional Assistant Grade- II, Library, Palayam- on Special Sanction Basis -request for- reg.

(Ad. BII)

Smt. Nijima Pola has requested to allocate C-type quarters as her home town (Thaliparambu, Kannur) is far away from the work place and her financial condition does not allow her to rent a house in Thiruvananthapuram.

As per U.O.No.Ad.BII./1/10673/09/2018 dated 01.10.2018, which frames the combined rules for the allotment of residential quarters at Kariavattom, Smt. Nijima Pola is eligible for E - type quarters.

The Campus Administration has remarked that, the application of Smt. Nijima Pola, is ranked at 218 for allotment to E-type quarters and the latest allotment of E type Quarters was made only up to the applicant with the serial number 30.

As per clause 15.2 of the aforesaid U.O, "allotment of higher type of quarters shall be restricted to the type just above the normal type of quarters for which the applicant is eligible". Hence, as per U.O, Smt.Nijima Pola (who is actually eligible for E type quarters) may be allocated with D type quarters, with special sanction.

The Campus Administration has further remarked that, currently, there are no vacant D-type, E-type and F-type quarters ;however, four C-type quarters are available and there are no pending applicants for C-type quarters. Hence, the JR (Campus Administration) has recommended to allot C-type quarters to Smt. Nijima Pola on higher rent basis.

As per the orders of the Vice-Chancellor, the matter of allotting a 'C' type quarters to Smt. Nijima Pola, on special sanction basis is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended not to concede the request submitted by Smt. Nijima Pola, Professional Assistant Grade- II, Library, Palayam for allotting C-type quarters on special sanction basis.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 13.08.2024, be approved.

Item No.14.07.16: Allotment of quarters to Smt. Soumya S Mohan, Assistant, EE II G Section on Special Sanction Basis - request for- reg.

(Ad. BII)

Smt. Soumya S Mohan (Employee ID: 7060) , Assistant, EE II G Section has requested to allot a quarters as her spouse is ill due to respiratory disease (Obstructive Airway Disease) and presently undergoing treatment at SUT Pattom (Treatment Certificate attached). She further states that, her financial condition does not allow her to rent a house in the City.

As per U.O.No.Ad.BII./1/10673/09/2018 dated 01.10.2018,which frames the combined rules for the allotment of residential quarters at Kariavattom, being an Assistant, Smt.Soumya S Mohan is eligible for E-type quarters.

Campus Administration has remarked that, the application of Smt. Soumya S Mohan is placed at Sl. No.230 in the quarters allotment register (for E-type quarters) and at present, only the applicant with Sl.No. 30 is allotted with quarters. It also remarked that at present, there are no vacant E-type and F-type quarters. However, five F-type quarters are under verification process (for allotment). Hence, considering the urgency, F-type quarters may be allotted to Smt. Soumya S Mohan, when the next vacancy arises after the verification process.

As per the orders of the Vice-Chancellor, the matter of allotting quarters to Smt. Soumya S Mohan on special sanction basis is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended not to concede the request submitted by Smt. Soumya S Mohan , Assistant, EE II G Section for allotting quarters on special sanction basis.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 13.08.2024, be approved.

Item No.14.07.17: Allotment of quarters to Smt. Rabiath A.P (Emp ID No: 7062), Professional Assistant Gr II, Department of Political Science on Special Sanction Basis – request for- reg.

(Ad. BII)

Smt. Rabiath A P (Emp ID No: 7062), Professional Assistant Gr II, Department of Political Science has requested to allot a quarters under special sanction basis as she is a lactating mother of an eight month old baby and her hometown is at Malappuram. She also added that her parents are dependent on her and her financial condition does not allow her to rent a house in the Thiruvananthapuram City.

As per U.O.No.Ad.BII./1/10673/09/2018 dated 01.10.2018,which frames the combined rules for the allotment of residential quarters at Kariavattom, Smt. Rabiath A P is eligible for E-type quarters.

Campus Administration has remarked that, the application of Smt. Rabiath A P is placed at Sl. No.229 in the quarters allotment register (for E-type quarters) and further remarked that at present, there are no vacant E-type quarters. However, five F-type quarters are under verification

process (for allotment). Hence, considering the urgency, F-type quarters may be allotted to Smt. Rabiath A P, after the verification process is completed.

As per the orders of the Vice-Chancellor, the matter of allotting an F-type quarters to Smt. Rabiath A P on special sanction basis is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended not to concede the request submitted by Smt. Rabiath A P (Emp ID No: 7062), Professional Assistant Gr II, Department of Political Science for allotting F-type quarters on special sanction basis

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 13.08.2024, be approved.

Item No.14.07.18: ***Allotment of quarters to Smt. Divina Tom, Matron (on contract), University Hostel for Women, Kariavattom on special sanction basis – reg. (Ad. BII)***

Smt. Divina Tom, Matron on Contract at Women's Hostel, Kariavattom has requested to allot a quarters on humanitarian basis, as she is concerned about the security of her 12 year and 10 year old daughters. She states that her daughters are alone at home, her husband works abroad and her duty is of 24 hours nature. The Warden, Women's Hostel, Kariavattom has also requested to consider the application of Smt. Divina Tom.

As per U.O. no. Ad.B.II/1/10673/09/2018 dated 01-10-2018, regarding the allotment of staff quarters, University quarters shall be allotted only to the University teachers and to the regular employees of the University irrespective of their place of duty. Hence, Smt. Divina Tom who works as a matron on contract basis is not eligible for the University staff quarter in normal cases.

However, previously, three of the contract employees (Matron) viz Smt. Beena J, Smt. Divakar Soni Rajendra and Smt. Rachel Rajam were allocated with F-type quarters under special sanction basis after obtaining an undertaking that they will vacate the quarters if eligible candidates apply for the same.

The Joint Registrar (Campus Administration) has remarked that, at present there are no eligible applicants for F-type quarters.

The meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 14.06.2024 considered the matter and recommended to defer the item to the next Committee. The meeting of the Syndicate held on 12.07.2024 has resolved to approve the recommendation and the Vice-Chancellor has implemented the resolution.

As per the orders of the Vice-Chancellor, the matter of allotting F-type quarters to Smt. Divina Tom (Matron on Contract at Women's Hostel, Kariavattom) is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended not to concede the request submitted by Smt. Divina Tom, Matron (on contract), University Hostel for Women for allotting F-type quarters on special sanction basis

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 13.08.2024, be approved.

Item No.14.07.19: ***Allotment of quarters to Smt. Soumya A , Office Superintendent (Hr. Gr), PCVC-T(1) Section - on Special Sanction Basis -request for- reg. (Ad. BII)***

Smt. Soumya A, (Employee ID : 5905), Office Superintendent(Hr. Gr), PCVC-T(1) Section has requested to allot quarters, under special sanction basis, as she undergoes treatment for back pain and doctor has advised her to avoid long distance travel (Medical Certificate issued from KNM Govt. Ayurveda Marma Hospital, Kanjiramkulam is attached). Further, she has added that , her spouse works abroad and she resides at Lourdupuram with her 5 year and 10 year old children and she feels very insecure about her children, as they are alone at home, when she comes to office. Hence, she has requested to allot a 'D' type quarter on humanitarian grounds.

As per U.O.No.Ad.BII./1/10673/09/2018 dated 01.10.2018, which frames the combined rules for the allotment of residential quarters at Kariavattom, being a Office Superintendent (Hr.Gr), Smt. Soumya A, is eligible for D type quarters.

The Campus Administration has remarked that, the application of Smt. Soumya A, is ranked at 64th for allotment to D-type quarters and the latest allotment of D type Quarters was made only up to the applicant with the serial number 26 . Further, they added that, **currently, fit 'D' type quarters are not available for allotment.**

The Joint Registrar (Campus Administration) has remarked that, considering the applicant's medical issues and the long distance travel, a 'C' type quarter may be allotted to the applicant as per clause no. 15.2 in the University Order i.e."Allotment of a higher type of quarter shall be restricted to the type just above the normal type of quarter for which the applicant is eligible." **Currently, 04 tiled roofs 'C' type quarters are available for allotment.**

The meeting of the Standing Committee of the Syndicate on Staff, Equipment & Building held on 14.06.2024 considered the item and recommended to defer the item to the next Committee. The meeting of the Syndicate held on 12.07.2024 has resolved to approve the recommendation and the Vice-Chancellor has implemented the resolution.

As per the orders of the Vice-Chancellor, the matter of allotting a 'C' type quarters to Smt.Soumya A, (Employee ID : 5905), Office Superintendent (Hr.Gr) on special sanction basis is placed before the Standing Committee of the Syndicate on Staff, Equipment & Building for consideration and appropriate recommendation.

The Committee considered the matter and recommended to allot quarters to Smt.Soumya.A., Office Superintendent (Hr. Gr), PCVC-T(1) Section, as per rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 13.08.2024, be approved.

Item No.14.07.20: Allotment of quarters to Sri. Siddik R, Assistant Professor, Department of Economics on special sanction basis – reg.

(Ad. BII)

Sri. Siddik R, Assistant Professor, Department of Economics (present resident of C-12 Quarter) has requested to allot A-Type quarters, under special sanction basis as he prefers to stay in a more spacious quarter in order to accommodate his ageing parents and in-laws.

As per U.O. No. Ad.BII/1/10673/09/2018 dated 01.10.2018, (which frames the rules for allotment of residential quarters) Sri. Siddik R is eligible for C-type quarters" and accordingly, C-12 Quarters was allotted to him. However, clause 15.2 of the aforesaid U.O states that "allotment of higher type of quarters shall be restricted to the type just above the normal type of quarters for which the applicant is eligible. Hence, as per U.O, Sri. Siddik R (who is actually eligible for C type quarters) may be allocated with B type quarters, with special sanction.

The Joint Registrar (Campus Administration) has remarked that, at present, no vacant A type quarters are available for allotment and also remarked that, an A- type quarter can be allotted to him on next vacancy as there are no eligible applicants waiting for allotment to such type quarters.

As per the orders of the Vice-Chancellor, the matter of allotting A type quarters to Sri.Siddik.R, Assistant Professor, Department of Economics under special sanction basis is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended not to concede the request submitted by Sri. Siddik R, Assistant Professor, Department of Economics for allotting A-type quarters on special sanction basis

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 13.08.2024, be approved.

Item No.14.07.21: Declaration of satisfactory completion of probation in r/o Smt. Shikha K.G, Assistant, re-appointed in the University service – reg.

(Ad.E)

Smt. Shikha K. G. was appointed as Assistant in the University of Kerala w.e.f 01.03.2017 and was relieved from this service on 01.10.2018 AN, before completing probation period, to take up appointment as Woman Sub Inspector in the Kerala Civil Police Department. She has been relieved from the Police Department w.e.f. 09.05.2023 AN and re-appointed in the University service on 10.05.2023 FN. Now she has requested for declaration of probation in the post of Assistant.

The probation period in the post of Assistant is "two years on duty within a continuous period of 3 years from the date of joining duty". She was not in the University service on her proposed date of completion of probation. The question arises whether,

1. she should complete the probation period as a new entrant.
2. she should complete the remaining period of probation.
3. the service rendered by her in the Police Department can be counted for probation.

Legal Advisor opined that," she has been reappointed in accordance with the provisions of Statute 17, Part II Chapter 4 of the Kerala University First Statutes, 1977." Statute 17, Part II Chapter 4 of the Kerala University First Statutes, 1977 provides for 'Members absent from duty' which is analogous to Rule 8 (copy attached) of Part II of the KS&SSR. In matters relating to re-appointment of incumbents, Statute 17(b) as well as Proviso to Rule 8 Part II of the KS&SSR insist for satisfactory completion of period of probation on his/her return. Further to this, in the case of re-appointed employees, the total service rendered by them in other services can be counted for probation on return subject to the provisions of Rule 18 (copy attached) and the said service fall within any of the categories specified in sub-rule (b),(c) or (d) (copy attached) of Rule 18 of the KS&SSR. Statute 17 is silent on the aspect as to whether the service rendered by an incumbent in an other department can be counted for probation. It is concluded that as specified in the proviso to Statute 2 Part I Chapter 4 of the Kerala University First Statutes, 1977 the said sub-rules/rules shall in their application be construed as if the employer were the Kerala University instead of the Kerala State Government."

Finance III section has quoted Statute 17(b) Part II of Chapter 4 of Kerala University First Statutes, 1977 and remarked that the service rendered by her in the Police department can be counted for probation, subject to decision taken at administrative level.

The matter was placed before the Syndicate vide Item No.09.117.08 dtd. 15.03.2024 and the Syndicate resolved to seek clarification from the Government regarding this; and to place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Accordingly, letter (No.54526/Admn E/2024-HEDN dtd.23.04.2024) was forwarded to Government. **Letter No.B3/149/2024-HEDN dtd. 04.06.2024 from the Government states that,"**the provisions of the Kerala University Statutes are mainly applicable in the case of University employees, hence the matter regarding the date of completion of probation period in r/o Smt. Shikha K.G can be decided by the University itself under the provisions of the University Statute, after obtaining Legal opinion, if required".

As per Statute 17(b) Part II Chapter 4 of the Kerala University First Statute 1977:

"The absence of a member of the University service from duty, whether on leave, on foreign service or on deputation or for any other reason and whether his lien in a post borne on the cadre of the service is suspended or not, shall not, if he is otherwise eligible, render him ineligible in his turn.

(a) for reappointment to a substantive or officiating vacancy in the class, category, grade or post in which he may be a probationer or an approved probationer.

(b) for promotion from a lower to a higher category in the service as the case may be, in the same manner as if he had not been absent. **He shall be entitled to all the privileges in respect of appointment, seniority, probation and confirmation to which he would have enjoyed but for his absence, subject to his completing satisfactorily the period of probation on his return".**

As per KS&SSR Rule 18 (b), Service in a different service counting for probation - "a probationer in a service or class or category of a service shall be eligible to count for probation, his service, if any, performed otherwise than in a substantive capacity on regular appointment to another service in accordance with the rules **if the normal method of recruitment to the latter service is according to the rules, by transfer from the former service or the class or category thereof, as the case may be or, if the duties and responsibilities attaching to the latter service, or the class**

or category thereof have been declared by the State Government to be of equal or greater importance than those attaching to the post from which he has been transferred".

As per Statute 2 Part I Chapter 4 of the Kerala University First Statutes, 1977:

"Applicability of the Kerala Service Rules, etc. to the non-teaching staff:- (1) Subject to the provisions of the Act and the statutes issued there under, the Kerala State and Subordinate Service Rules, 1958, The Kerala Service Rules, 1959 and the Government Servants Conduct Rules, 1960 as amended from time to time in so far as may be applicable and except to the extent expressly provided for in these Statutes shall apply in the matter of all the service conditions of the University employees in the University service:

Provided that the said rules shall, in their application to the members of the University service, be construed as if the employer were the Kerala University instead of the Kerala State Government".

Therefore, for orders of the Vice Chancellor, whether the reply from the Government may be placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and referred the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to declare the completion of the probationary period of Smt. Shikha K.G. in the post of Assistant effective from the end of the remaining probationary period following her reappointment to the University service in accordance with Statute 17 (b) Part II Chapter 4 of the Kerala University First Statute 1977.

ItemNo.14.07.22 ***Declaration of probation in the post of Assistant in r/o Smt. Sony J – reappointed in the University Service - Government clarification - reg.***

(Ad. E)

Smt. Sony J was appointed as Assistant in Kerala Agricultural University on 13.09.2017 pursuant to the advice of the Kerala Public Service Commission. Thereafter, she was transferred to the Kerala University on 04.04.2018 as per Inter University Transfer. Later she was relieved from Kerala University service on 12.06.2019 AN to take up appointment as UPST in General Education Department. Finally on 10.12.2020 she was reappointed as Assistant in the Kerala University. Now she has requested for declaration of probation in the post of Assistant.

The probation period in the post of Assistant is “two years on duty within a continuous period of three years from the date of joining duty”. She was not in University service on her proposed date of completion of probation. The question arises whether the service rendered by her in the General Education Department can be counted for probation.

Legal Advisor opined that she has been reappointed in accordance with the provisions of ‘Statute 17, Part II of Chapter 4 of the Kerala University First Statutes, 1977 which provides for “Members absent from duty” which is analogous to Rule 8 of Part II of KS & SSR. In matters relating to reappointment of incumbents, Statute 17(b) as well as proviso to Rule 8 Part II of the KS& SSR insists for satisfactory completion of period of probation on his/her return. Further to this, in the case of re-appointed employees whose service conditions are regulated by the KS&SSR, the total service rendered by them in other services can be counted for probation on return subject to the provisions of Rule 18. Statute 17 is silent on the aspect as to whether the service rendered by an incumbent in other department can be counted for probation.’

Finance III section remarked that, the employee who has been re-appointed in the University of Kerala is entitled to all the privileges in respect of salary and other benefits as per statute 17(b).

Smt. Sony J had completed one year and nine months in the University Service and was reappointed after one year and six months. Hence, the condition for declaration of probation in the post of Assistant being “on two years of duty within a continuous period of three years” is not satisfied here. If the service rendered by her in the General Education Department is counted for probation, the satisfactory completion of probation will have to be declared on the proposed date; the date on which she was not even in University Service. The Syndicate on its meeting held on 15.03.2024 vide item number 09.117. Additional Item 01 considered the matter regarding the probation declaration in respect of Smt. Sony J and resolved to seek clarification from the Government regarding the matter and place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Now, the clarification reply from government in this regard dated 11.06.2024 is received and the same is attached herewith. The government has clarified that University can take final decision on the date of declaration of probation of Smt. Sony J after seeking legal advice if necessary as the provisions of concerned University Statute are mainly applicable in the case of University employees.

As per statute 17(b) Part II Chapter 4 of Kerala University First Statutes, 1977; "for promotion from a lower to a higher category in the service as the case may be, in the same manner as if he had not been absent. **He shall be entitled to all privileges in respect of appointment, seniority, probation and confirmation to which he would have enjoyed but for his absence, subject to his completing satisfactorily the period of probation on his return**".

As per Rule 18(b) KS&SSR, "a probationer in a service or class or category of a service shall be eligible to count for probation his service, if any, performed otherwise than in a substantive capacity on regular appointment to another service in accordance with the rules if the normal method of recruitment to the latter service is according to the rules, by transfer from the former service or the class or category thereof, as the cases may be or, if the duties and responsibilities attaching to the latter service, or the class or category thereof have been declared by the State Government to be of equal or greater importance than those attaching to the post from which he has been transferred".

As per Statute 2 Part I Chapter 4 of the Kerala University First Statutes, 1977:

"Applicability of the Kerala Service Rules, etc. to the non-teaching staff:- (1) Subject to the provisions of the Act and the statutes issued there under, the Kerala State and Subordinate Service Rules, 1958, The Kerala Service Rules, 1959 and the Government Servants Conduct Rules, 1960 as amended from time to time in so far as may be applicable and except to the extent expressly provided for in these Statutes shall apply in the matter of all the service conditions of the University employees in the University service:

Provided that the said rules shall, in their application to the members of the University service, be construed as if the employer were the Kerala University instead of the Kerala State Government".

As per the orders of the Vice Chancellor the matter regarding the declaration of probation of Smt. Sony J in the post of Assistant, along with, government clarification is placed before the Standing Committee of the Syndicate on Staff, Equipment and Building for consideration and appropriate recommendation.

The Committee considered the matter and referred the item to the Syndicate.

The meeting came to an end at 03.30.p.m.

Resolution of the Syndicate

RESOLVED to declare the completion of the probationary period of Smt. Sony J in the post of Assistant effective from the end of the remaining probationary period following her reappointment to the University service in accordance with Statute 17 (b) Part II Chapter 4 of the Kerala University First Statute 1977.

Item No.14.08

Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings - Approval of – reg.

(Ad.A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 22.08.2024 is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON STAFF, EQUIPMENT & BUILDINGS

Date & Time : 22-08-2024, 3.30 p.m.

Venue : Syndicate Room, University Buildings, Palayam.

Members Present

1. Dr. Shijukhan J S (Convener, S/c of the Syndicate on Staff, Equipment and Buildings)
2. Adv Muralidharan Pillai G (Member, Syndicate)
3. Dr. K. G. Gopchandran (Member, Syndicate)
4. Dr. S. Jayan (Member, Syndicate)

Members Absent

1. Sri. R Rajesh (Member, Syndicate)

Item No.14.08.01 *Inquiry into the allegations levelled against Sri.D.S.Santhosh Kumar, Deputy Registrar and Sri.V.Ajith Kumar, Assistant Registrar - Report of the Inquiry Officer - Consideration of - reg.*

(Ad. AI)

The Syndicate held on 27.06.2023 (Item No.59.113) considered the Statement of defence submitted by Sri.D.S Santhosh Kumar, Deputy Registrar, CSS and Sri.V Ajithkumar, Assistant Registrar V, Administration, to the Memo of Charges and Statement of Allegations served on 14.06.2023 (based on the resolution of the Syndicate held on 09.06.2023) with regard to the allegations levelled against them relating to the processing of application for Maternity Leave in r/o Smt. Archana C.V, Assistant and resolved to reject the Statement of Defences and to proceed with formal enquiry as per the provisions of Part III, Chapter 4 of the KUFS, 1977.

It was also resolved to appoint Adv.G.Jyothichudan, Special Secretary (Retd.), Law Department, Govt. of Kerala as Inquiry Officer to conduct an inquiry into the allegations levelled against Sri. D.S Santhosh Kumar, Deputy Registrar, CSS and Sri.V Ajithkumar, Assistant Registrar V, Administration relating to the above issue and to place the report before the Syndicate. Sanction has been accorded by the Vice Chancellor to implement the above resolutions of the Syndicate.

Accordingly, Adv. G Jyothichudan was appointed as the Inquiry Officer vide U.O.No. Ad.AI/38043-44/2023 dated 25.07.2023 and the consolidated Inquiry Report (dated 06.05.2024) on the subject matter; i.e., containing the Inquiry Reports on the allegations levelled against Sri.D.S.Santhosh Kumar, Deputy Registrar, CSS and Sri.V Ajithkumar, Assistant Registrar V, Administration, submitted by the Inquiry Officer, was placed before the Syndicate for consideration.

The Syndicate held on 12.07.2024 (Item No.12.10), resolved to refer the item to the Standing Committee of the Syndicate on Staff, Equipment and Buildings and the Vice Chancellor has ordered to implement the resolution of the Syndicate.

As per the orders of the Vice Chancellor, the consolidated Inquiry Report dated 06.05.2024 (Report Appended), submitted by Adv.GJyothichudan, Inquiry Officer, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to accept the consolidated Inquiry Report dated 06.05.2024, on the allegations levelled against Sri. D S Santhosh Kumar, Deputy Registrar, CSS and Sri. V Ajithkumar, Assistant Registrar V, Administration relating to the processing of application for Maternity Leave in r/o Smt. Archana C V, Assistant submitted by Adv.GJyothichudan, Inquiry Officer.

The Committee further recommended to refer the matter to the Syndicate for taking further actions based on the inquiry report.

Resolution of the Syndicate

The Syndicate considered the Inquiry Report dated 06.05.2024 regarding the allegations against Sri.D.S. Santhosh Kumar and **RESOLVED** to approve the report. The Syndicate **RESOLVED** the following actions:

1. The charges against Sri D.S. Santhosh Kumar, the then Deputy Registrar, have been found disproved. However, considering that he failed to maintain absolute integrity and commitment to duty as well, though not willfully, deliberately, or with any malafide intentions, Syndicate decided to impose a minor penalty to Sri. D.S. Santhosh Kumar, the then Deputy Registrar as prescribed under Statute 25 A 'Minor Penalties' (i) 'Censure', Part II, Chapter 4 of the Kerala University First Statutes, 1977,
2. The findings indicate that Sri V. Ajithkumar, Assistant Registrar, failed to maintain office decorum. Since his actions were not willful, deliberate, or with any malafide intentions, Syndicate decided to issue, a warning to him for good and sufficient reasons.
3. The Syndicate pointed out the failure of Sri Vishnu V.P., as the immediate Supervisory Officer of Smt. C.V. Archana, to discharge his duties with ordinary prudence. Given his long service to the University and the necessity for him to exercise his duties with due diligence in the future, a warning memo be issued to him.

Item No.14.08.02 *Comprehensive Development of Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara - Report from the Hon. Director for consideration – reg.*

(Ad. A VI)

The Principal Secretary Higher Education Department (B) Government of Kerala has forwarded the proposal for revamping the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara submitted to the Hon'ble Chief Minister by the Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara for necessary action.

As per the orders of the Vice Chancellor the proposal submitted by the Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara was placed in the Standing Committee of the Syndicate. The Syndicate at its meeting held on 04.10.2023 vide item no. 04.45.46 resolved to approve to seek a report from the Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara for submitting the proposal directly to the Hon'ble Chief Minister and place the same before the Standing Committee of the Syndicate.

The Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara in his report stated that the proposal submitted to the Hon'ble Chief Minister was an advance copy of the same proposal submitted earlier to the Registrar (Letter No.75/RRVCEVA/2022 dated 22.07.2022). His intention in submitting the advance copy was solely to expedite the process of development of the Raja Ravi Varma Centre.

It may be noted that as per G.O.(MS) No.145/2023/RD dated 26.06.2023, permission has been granted by the Government of Kerala to reallocate 66 Cents of land belonging to the Pampa irrigation project under Irrigation Department to the Revenue Department and to release it to the University of Kerala for the development of Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara for a lease period of 15 years, subject to certain conditions and at a rate of Rs. 100/- per are per annum.

As per the orders of the Vice Chancellor, the report submitted by the Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara for submitting the proposal for the Comprehensive Development of Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara directly to the Hon'ble Chief Minister and the proposal is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendations.

The Committee considered the matter and recommended to direct the Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara that all communications to the Government shall be made only through proper channel.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 22.08.2024, be approved.

Item No.14.08.03 *Request for Comprehensive Enhancement in the Terms and Compensation for Assistant Professors working on Contract Basis in University of Kerala-reg.*

(Ad. AV)

A request letter has been received from Contract Teachers Association Of Kerala University (CTAKU), Assistant Professors on contract employed at various Post Graduate and Research Departments of University of Kerala, regarding issues related to their employment, remuneration and improvement in work conditions. The following are the issues raised by them seeking intervention;

(Point 1). The Assistant Professors on contract should be granted duty leave to attend seminars, workshops, and other professional development opportunities.

Remarks: The appointments of Assistant Professors on contract basis in the University are being governed by the provisions contained in the employment contract cum indemnity agreement executed by the incumbents.

As per the terms and conditions of the employment contract cum indemnity agreement approved by the University after legal vetting, a contract employee including Assistant Professors on contract basis shall be eligible casual leave for 11 days and Leave without remuneration for a maximum of 15 days during the tenure of engagement and no other leave will be admissible during the period of contract.

(Point 2). The University should provide salary certificates, essential for various financial and official purposes

Remarks: As per the GO from Revenue (Pension - B) No.65/2023/Revenue dtd 27/06/2023, SI No 7, salary slip/certificate are not issued to contract employee instead an employment certificate is issued from the concerned administration section.

(Point 3). To provide EPFO (Employee Provident Fund Organization) account details to ensure their financial security and future planning.

Remarks: University of Kerala does not provide EPFO.As per U.O.No.Ad.AII/4536/2023/UOK dtd 27.05.2023, University of Kerala implement "The Kerala University Provisional Employees Provident Fund Scheme" (KUPEPFS) w.e.f. 1st April 2022. An account has already been opened for the purpose of KUPEPFS and the works related to the same is progressing.

(Point 4). To consider a future salary hike that align the remuneration with that of Asst Professors, acknowledging their qualifications and dedication as per

4.1) Of the G.O.(P) No.136/16/FIN dated 07.09.2016, wages of persons engaged on daily wage and contract basis were enhanced with effect from 01.04.2016. It is also stated that Assistant Professors on contract are placed under Category-XII and are eligible for a consolidated contract pay of Rs. 51,600/- per month.

4.2) Of the G.O.(P) No.112/2018/FIN dated 21.07.2018, a salary hike for daily wage and contract staff has been issued. Assistant Professors on contract in Polytechnic under Category XI were granted a maximum monthly contract pay of Rs. 42,305/- and Assistant Professor on contract with Post Graduate degree under Category XII were allocated a maximum monthly contract pay of Rs. 55,285/-.

4.3) Of the UGC – Revision of Fellowship amount under UGC Fellowship Schemes, F.No.21-1/2010(PDFPolicy/SA-III) dated 16.10.2023, the Junior Research Fellowship (JRF) and Senior Research Fellowship (SRF) in Science, Humanities and Social Sciences, the fellowship amount is being revised from Rs. 31,000/- to Rs. 37,000/- and from Rs 35,000/- to Rs.42,000/- respectively. The revised rate of fellowship were applicable w.e.f. 01.01.2023.

Remarks: It may be noted that as per G.O.(P) No.136/16/FIN dated 07.09.2016 - Category-XII Lecturers are eligible for a maximum monthly contract pay of Rs. 51,600/- per month and as per G.O.(P) No.112/2018/FIN dated 21.07.2018 - Category XII Lecturer with PG (Ayurveda) are eligible for a maximum monthly contract pay of Rs.55,285/-.

The remuneration of Daily Wage employees, Contract Employees and Guest Lecturers of the University/ Self Financing Institutions has been enhanced w.e.f. 01.11.2021 as per UO No. Ad.AV.12762/2021/UOK dated 30.11.2021.

The qualification and remuneration of Assistant Professors on contract is as listed below:

Teaching Departments and Centres offering PG and above (Other than IDE)	
Assistant Professor (PG+NET/PhD)	Rs 40,000/-
Assistant Professor (PG/MPhil)	Rs 26,000/-
Assistant Professor in Dept of Computer Science/ Dept of Optoelectronics (M.Tech)	Rs 35,000/-

(Point 5). To change 11 months tenure to 12 months contract term as the 11 months contract is not accepted as experience while applying for permanent post.

Remarks: As per GO. (P) No. 27/2016/Fin, Dated 26th February 2016, regarding appointment and fixation of pay of the contract employees in Grant-in-aid Institutions; Point No 4 states that for contractual appointments, there shall be a contract between the employer and the employee clearly specifying the terms & conditions, period of appointments (which shall not be beyond a period of one year at a time), etc, However, the appointment will cease on joining duty of a regular or PSC hand.

(Point 6). To place Group Insurance Scheme for Assistant Professors on Contract under Group Insurance Scheme for Employees of University of Kerala.

Remarks: As per GO. (P) No 249/2010/Fin dated 21.04.2024, Kerala Gazette, the Group Insurance scheme shall not be applied to persons for whose appointment and other matters provisions are made by or under any law for the time being in force or in any contract in regard to matters covered by such law or such contract.

The Vice Chancellor has ordered to place the request received from Contract Teachers Association Of Kerala University (CTAKU) before the Standing Committee on Staff, Equipment and Buildings. The Standing committee of the Syndicate on Staffs, Equipment & Buildings in its meeting held on 14.06.2024 considered the matters regarding issues related to their employment, remuneration and improvement in working conditions of the Assistant Professors on contract employed at various Post Graduate and Research Departments of University of Kerala. The committee has recommended to invite the President and General Secretary, Contract Teachers Association of Kerala University (CTAKU) in the committee for discussion.

The Syndicate in its meeting held on 12.07.2024 have resolved to approve the recommendation of the meeting of the Standing Committee of the Syndicate on Staffs, Equipment & Buildings in its meeting held on 14.06.2024. The Hon'ble Vice Chancellor has ordered to implement the resolution of the Syndicate.

The President and General Secretary, Contract Teachers Association of Kerala University (CTAKU) were informed by letter no.67381/Admn A V/2023/UOK dated 23.07.2024, to attend the next Standing Committee of the Syndicate on Staff, Equipment & Buildings.

The matter is placed before the Standing Committee of Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the memorandum and heard the President and General Secretary, Contract Teachers Association of Kerala University (CTAKU).

The Committee then recommended to form a Sub-Committee consisting of the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings and Dr.K.G Gopchandran, Member Syndicate as members to make a proposal for redressal of grievances, if any, which requires consideration and more effective utilization of their services.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 22.08.2024, be approved.

Item No.14.08.04 *Request received from Sri. Janardhanan Nair K, Former Casual Labourer, Office of the Vice Chancellor, whose term of Service has expired on 31.07.2024 when he attained 65 years, for extending his period of duty- reg. (Ad.AII)*

Sri. Janardhanan Nair K, has been working in the University since 1996. He has retired from the service in the year 2015 and continued as a class IV employee on daily wage basis for 9 years at the Office of the Vice Chancellor. It has been informed to him that his term of service has expired on 31.07.2024 as he has completed sixty-five years of age in July. Now he has requested to extent his period of service for some more days due to the burdens in the family.

It may be noted that, the date of birth of Sri Janardhanan Nair A is 15.07.1959 and he attained the age of 65 years on 15.07.2024. The Syndicate at its meeting held on 20.06.2019 vide item no. 11.38 has resolved to agree in principle to consider persons with age up to 65 years for engagement as non-teaching staff including Sweepers and Cleaners in various University Institutions like UITs/UIMs/KUCTEs/UCE. Accordingly, Memo No.14374/Admn AII/2020/UOK Dated 28.05.2024 and U.O No.4969/2024/UOK Dated 19.06.2024, have been issued to him that his engagement will be terminated on 31.07.2024.

As per the orders of the Vice Chancellor, the matter of request from Sri.Janardhanan Nair.K, Former Casual Labourer (on daily wage basis) to extend his period of service some more days, is placed before the Standing Committee on Staff, Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to refer the item to the Syndicate

Resolution of the Syndicate

RESOLVED to re-engage Sri. Janardhanan Nair K., as Casual Labourer (on a daily wage basis) for 179 days, considering his service rendered in the Office of the Statutory Officers and at meetings of the Syndicate as Casual Labourer.

FURTHER RESOLVED that this resolution shall not be considered as a precedent.

Item No.14.08.05 Request submitted by Sri. S Sugathan for considering him to engage on casual basis after obtaining 65 years - reg .

(Ad.AII)

Sri. Sugathan S, Kamalalayam, Russelpuram was employed as peon in the Registrar's Section and retired from service on 6 November 2016. He was granted permission to continue as casual peon following his retirement. However, Sri. S. Sugathan ceased to be in service upon reaching the age of 65 years ie, till 30.11.2022. Sri. Sugathan has now requested that, when university consider the persons exceeding the age limit of 65 years for employment, his case may also be considered, as he is currently struggling to make ends meet.

With regard to this, it may be noted that, the syndicate at its meeting held on 20.06.2019 vide item No.11.38 has resolved to agree in principle to consider persons with age up to 65 years for engagement as non-teaching staff including Sweepers and Cleaners in various University Institutions like UITs/UIMs/KUCTEs/UCE and also the Syndicate in its meeting held on 23.09.2021 resolved not to consider the request of retired staff of further employment.

As per the orders of the Vice-Chancellor, the matter of engaging Sri. Sugathan S who had attained the age of 65 years, is placed before the Standing Committee of the Syndicate for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to re-engage Sri. Sugathan S., as Casual Labourer (on a daily wage basis) for 179 days, considering his service rendered in the Office of the Statutory Officers and at meetings of the Syndicate as Casual Labourer.

FURTHER RESOLVED that this resolution shall not be considered as a precedent.

Item No.14.08.06 Allotment of quarters to Sri. Reji C (Emp. Id: 6819), Assistant, Department of Law- on Special Sanction Basis- request for- reg.

(Ad. B II)

Sri. Reji C (Emp Id: 6819) , Assistant, Department of Law and current resident of F type Quarters has requested to allot higher type quarters, under special sanction basis, as he is under the treatment for a rare arthritis condition known as Ankylosing Spondylitis. He states that the facilities in F-type quarters are inadequate for the free movement as he moves with the support of a walker. Further, medical certificate states that, if the ongoing medications do not work, total hip replacement may be considered(Medical Certificate has been attached for reference).

As per U.O.No.Ad.B II/1/10673/09/2018 dated 01.10.2018, (which frames the rules for allotment of residential quarters) , being an Assistant, Sri.Reji C is eligible for 'E' type quarters.

Also, as per clause 15.2 of the aforesaid U.O, allotment of higher type of quarters shall be restricted to the type just above the normal type of quarters for which the applicant is eligible. So also, allotment of lower type shall be restricted to the type just below the normal type of quarters for which the applicant is eligible. In both the cases, the allotment shall be made subject to seniority of applications and availability of vacant quarters and on condition that they should change over to their eligible type as and when such quarters are allotted to them.

Hence as per the U.O, E-type applicants can be allotted with D-type quarters based on their seniority of application and availability of quarters.

The Campus Administration has remarked that, the application of Sri.Reji C is placed at Sl. No.170 in the quarters allotment register (for E-type quarters).

The Joint Registrar (Campus Administration) has also remarked that, at present, no 'E' or 'D' type quarter is vacant whereas 4 'C' type quarters are vacant. Hence, recommended to allot a C-type quarter, under special sanction basis.

As per the orders of the Vice-Chancellor, the matter of allotting 'C' type quarters to Sri.Reji.C on special sanction basis is placed before the Standing Committee of the Syndicate on Staff, Equipment & Building for consideration and appropriate recommendation.

The Committee considered the matter and recommended not to concede the request submitted by Sri. Reji C (Emp. Id: 6819), Assistant, Department of Law for the allotment of quarters on Special Sanction Basis

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 22.08.2024, be approved.

Item No.14.08.07 **Allotment of quarters to Smt. Geethu S G (Emp. Id: 5475), Section Officer, School of Distance Education, on special sanction basis- reg.**

(Ad. B II)

Smt. Geethu S.G (Employee ID: 5475), Section Officer, School of Distance Education and the current resident of F-20 quarters has requested to allot a D-type quarters as she is eligible for such type of quarters and she pays 2% of Basic Pay along with HRA.

It is stated that, her native place is at Kallara, Thiruvananthapuram and at present, she is residing at F 20 quarters with her husband, two children and father in law. She further states that her father-in-law is a senior citizen who is an ex-service man and presently under treatment for liver related ailments.(Medical Certificate issued from Sree Gokulam Medical College attached).

As per U.O.No. Ad.B II./1/10673/09/2018 dated 01.10.2018,which frames the combined rules for the allotment of residential quarters at Kariavattom, Smt. Geethu S G is eligible for D-type quarters. Also, as per clause 15.2 of the aforesaid U.O, allotment of higher type of quarters shall be restricted to the type just above the normal type of quarters for which the applicant is eligible.

Hence as per the U.O, D-type applicants can be allotted with C-type quarters based on their seniority of application and availability of quarters.

Joint Registrar (Campus Administration) has remarked that the application of Smt. Geethu S G for allotment to D-type quarters is placed at Sl.No.60 and presently, D-type quarters are allocated to the applicants up to Sl.No.40 and at present, no D type quarters are vacant.

Further, Joint Registrar (Campus Administration) has recommended to allot C-type quarters to Smt. Geethu S G under special sanction basis, as currently four C-type quarters are available for allotment and no applications are pending.

As per the orders of the Vice-Chancellor, the matter of allotting C type quarters to Smt. Geethu S G (Employee ID: 5475), Section Officer, School of Distance Education, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended not to concede the request submitted by Smt. Geethu S G (Emp. Id: 5475), Section Officer, School of Distance Education for the allotment of quarters on Special Sanction Basis

The meeting came to an end at 4.30 p m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 22.08.2024, be approved.

Item No.14.09 **Minutes - Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and Finance - Approval of - reg.**

(Ad.AVI)

The Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and Finance held on 22.08.2024 is placed before the Syndicate for consideration and approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEES OF THE SYNDICATE ON STAFF, EQUIPMENT & BUILDINGS AND FINANCE

Date & Time : 22-08-2024, 3.00 p.m.

Venue : Syndicate Room, University Buildings, Palayam.

Members Present

1. Adv Muralidharan Pillai G (Convener, S/c of the Syndicate on Finance)
2. Dr.Shijukhan J S (Convener, S/c of the Syndicate on Staff, Equipment & Buildings)
3. Prof. Dr. P M Radhamony (Member, Syndicate)
4. Dr. K.G. Gopchandran (Member, Syndicate)
5. Dr.S Jayan (Member, Syndicate)

Members Absent

- 1. Sri. R Rajesh (Member, Syndicate)

Item No.14.09.01 സർവകലാശാല പ്രസ്സിന്റെ നവീകരണവുമായി ബന്ധപ്പെട്ട വിഷയങ്ങൾ ചർച്ച ചെയ്യാൻകൂടിയ സബ്കമ്മിറ്റിയോഗത്തിന്റെശിപാർശകൾ- നടപ്പാക്കുന്നസംബന്ധിച്ച്. (എഡി.ബിIII)

സർവകലാശാല പ്രസ്സിന്റെ നവീകരണവുമായി ബന്ധപ്പെട്ട വിഷയങ്ങൾ സംബന്ധിച്ച് ചർച്ച നടത്തി നിർദ്ദേശങ്ങൾ സമർപ്പിക്കുവാൻ, 2023 ഫെബ്രുവരി 9 ന്കൂടിയ സർവകലാശാല സിൻഡിക്കേറ്റോഗത്തിന്റെ തീരുമാനപ്രകാരം രൂപീകരിക്കപ്പെട്ട സബ്കമ്മിറ്റിയുടെ യോഗം 06.05.2023 ഉച്ചയ്ക്ക് 12 മണിക്ക് സിൻഡിക്കേറ്റുമിൾ വെച്ച് ചേരുകയും, സർവകലാശാല പ്രസ്സിന്റെ പ്രവർത്തനം കാര്യക്ഷമമാക്കുന്നതിനായി അടിയന്തിരമായി നടപ്പാക്കേണ്ട നടപടികൾ സംബന്ധിച്ച് ചില നിർദ്ദേശങ്ങൾ സമർപ്പിക്കുകയും ചെയ്തു (സബ്-കമ്മിറ്റി യോഗത്തിന്റെ നടപടിക്കുറിപ്പ് അനുബന്ധമായി ചേർക്കുന്നു). പ്രസ്തുത ശിപാർശകൾ പരിഗണിച്ച 09.06.2023-ന്കൂടിയ സർവകലാശാല സിൻഡിക്കേറ്റോഗം, അവയിൽ ക്രമനമ്പർ. 1, 4, 9 ഒഴികെയുള്ള മറ്റ് ശിപാർശകൾ അംഗീകരിക്കുന്നതിനും, 1, 4, 9 എന്നീ ക്രമനമ്പരുകളിൽ പരാമർശിച്ചിരിക്കുന്ന താഴെ പറയുന്ന ശിപാർശകൾ സ്റ്റാഫ്, എക്സിപ്മെന്റ് & ബിൽഡിങ്ങ്സ്, ഫിനാൻസ് എന്നിവയ്ക്കുള്ള സിൻഡിക്കേറ്റിന്റെ സംയുക്ത സ്ഥിരം സമിതിയുടെ പരിഗണനയ്ക്കായി റഫർ ചെയ്യുന്നതിനും തീരുമാനിച്ചു.

1. സർവകലാശാല പ്രസിലെ ജീവനക്കാരുടെ ജോലിഭാരം, പ്രസ്തുത ജോലികൾ സുഗമമായി പൂർത്തീകരിക്കുന്നതിനാവശ്യമായി വരുന്ന ജീവനക്കാരുടെ എണ്ണം, കാലഹരണപ്പെട്ട തസ്തികകൾ, അവയുടെ സ്ഥാനത്ത് പുതിയ തായി സൃഷ്ടിക്കേണ്ട തസ്തികകൾ എന്നിവർ സംബന്ധിച്ച് ശാസ്ത്രീയമായ ഒരു പഠനം നടത്തി, സർവകലാശാല ത്തിൽ പ്രസ്സിൽ നടപ്പാക്കേണ്ട സ്റ്റാപ്പിംഗ് സംബന്ധിച്ച് ഒരു റിപ്പോർട്ട് സമർപ്പിക്കുന്നതിനായി സർവകലാശാലയ്ക്ക് പുറത്തുനിന്നുള്ള, പ്രിൻറിംഗ് മേഖലയിലെ ഒരു വിദഗ്ധനെ ചുമതലപ്പെടുത്തേണ്ടതാണ്.
2. കാഷ്വൽ ജീവനക്കാരുടെ അവധികൾ നിയന്ത്രിക്കുന്നതിനും, എംപ്ലോയ്മെന്റ് കോൺട്രാക്ടിൽ ഇസംബന്ധിച്ച വ്യവസ്ഥകൾ ഉൾക്കൊള്ളിക്കുന്നതിനും നടപടികൾ സ്വീകരിക്കുക.
3. യൂണിവേഴ്സിറ്റി ഡയറിയുടെ അച്ചടിപുർത്തിയാക്കാൻ പുറമെനിന്നുള്ള സ്ഥാപനം ആവശ്യപ്പെട്ട തുകയും പ്രസ്സുപ്രണ്ടുഭൂമിയിൽ മതിപ്പുള്ളതും തമ്മിൽ പ്രത്യക്ഷമായ അന്തരം നിലനിൽക്കുന്നതിനാൽ, ചെലവുകുറഞ്ഞ രീതിയിൽ ഡയറിയുടെ അച്ചടിജോലികൾ സർവകലാശാല പ്രസ്സിൽ പൂർത്തിയാക്കാൻ എന്തുകൊണ്ട് കഴിഞ്ഞില്ല എന്ന സംബന്ധിച്ച് പ്രസ്സ് സൂപ്രണ്ടിന്റെ വിശദീകരണം തേടേണ്ടതും, അതിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കേണ്ടതുമാണ്.

വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം, സർവകലാശാല പ്രസ്സിന്റെ നവീകരണവുമായി ബന്ധപ്പെട്ട വിഷയങ്ങൾ സംബന്ധിച്ച് ചർച്ച നടത്തി നിർദ്ദേശങ്ങൾ സമർപ്പിക്കുവാൻ 06.05.2023 ന്കൂടിയ സബ്കമ്മിറ്റി യോഗത്തിന്റെ ശിപാർശകളിൽ ക്രമനമ്പർ. 1, 4, 9 എന്നിവ സ്റ്റാഫ്, എക്സിപ്മെന്റ് & ബിൽഡിങ്ങ്സ്, ഫിനാൻസ് എന്നിവയ്ക്കുള്ള സിൻഡിക്കേറ്റിന്റെ സംയുക്ത സ്ഥിരം സമിതിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to hear the Superintendent (i/c), Kerala University Press, by a Sub-Committee consisting of the Conveners, Standing Committee of the Syndicate on Finance & Standing Committee of the Syndicate on Staff, Equipments & Building on the following matter:

1. *work load, leave and other matters of the Casual employees.*
2. *Printing of University Diary in the Kerala University Press at a lower rate than that of the rate quoted by outside agency.*

The Committee further recommended to constitute a Sub-committee consisting of the following members to conduct a comprehensive study on modernization of press, the existing staff pattern, work load, posts etc. in the Kerala University Press and to submit a detailed report before the Syndicate.

1. *Convener, Standing Committee of the Syndicate on Finance*
2. *Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings.*
3. *An Expert in the concerned field.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and Finance held on 22.08.2024, be approved.

FURTHER RESOLVED to nominate Sri. Nisar. N, Deputy Superintendent (Rtd.), Government Press, Thruvananthapuram (Mob. No.9446700639) as an external expert in the above sub-committee.

Item No.14.09.02 *Enhancement of salary hike for Sri. Madhu VT, Director, KUCC.*

(Ad. DII)

Sri. Madhu V T was engaged as Director, KUCC, on contract basis w.e.f. 29/05/2023 vide U.O No.6706/2023/UOK dtd.01/08/2023 with a monthly remuneration of Rs.1,50,000/- (Rupees One Lakh Fifty Thousand only). His contract period expired on 28.04.2024.

The Minutes of the 6th meeting of the Syndicate held on 28.11.2023 vide item no.06.53.16, while considering the request of Sri. Madhu V T, resolved not to concede the request by accepting the remarks of the Finance Officer to continue processing the TDS under the category of salaried employees.

Mean while a note dated 19/04/2024 was received from the Administrative Officer, KUCC, stating that the present Director Sri. V.T. Madhu has requested for a monthly enhancement of the remuneration to Rs. 2,00,000/- (Rupees Two Lakh only) in order to continue in the post.

The Minutes of the Meeting of the Syndicate held on 09.05.2024 vide Item no.10.836, while considering the note, resolved to engage Sri.Madhu V T, as Director of the computer Centre, University of Kerala, Palayam w.e.f.30.4.2024 for a duration of eleven months subject to the terms and conditions as stipulated in the previous year.

Sri . Madhu V T , submitted a request dated 15.05.2024, informing that he is willing to accept the role of Director only if the remuneration is enhanced to Rs.2,00,000/- (Rupees Two Lakh only).

Sri Madhu V.T. was appointed as Director of the Computer Centre w.e.f 18.05.2022. Since assuming this role, he has significantly enhanced the operations of the Computer Centre. His contribution particularly in developing a software for effectively implementing Four-Year Undergraduate Programme and the effective implementation of the SLCM software have been highly significant. His expertise and pivotal role were indispensable during these critical phases. in the light of his effective contributions and increased responsibilities, a suitable salary hike may be recommended for Sri. Madhu V.T. As per the orders of the Hon'ble Vice Chancellor the request of Sri.Madhu V T dated 15.05.2024 is being placed before the Combined Standing Committee of the Syndicate on Staff, Equipment & Buildings and Finance for consideration and appropriate recommendations.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to enhance the remuneration of Sri.Madhu V.T, Director, Computer Centre by Rs.25,000/- considering the effective work rendered by him.

FURTHER RESOLVED to notify the post of Director, Computer Centre on Deputation basis.

Item No.14.09.03 *Dr.Krishnakumar R.S, Assistant Professor and Head, Department of Russian - Request to modify the date of CAS promotion-reg.*

(Ad. FII)

Dr. Krishnakumar R Swas working as Assistant Professor (Senior grade- Academic Level 11) from 17/12/2014 to 16/12/2019 in the Department of Russian. The due date of his promotion from the grade of Assistant Professor (Senior Grade -Academic Level II) to the grade of Assistant Professor (Selection grade -Academic level 12) was 17/12/2019. During the above period he attended the Orientation Course but could not attend the Refresher course, which was completed only by 18/08/2020. He was placed as Assistant Professor (Selection Grade-Academic Level 12) w.e.f 19/08/2020 (the next day of completion of the refresher course) as per the CAS Regulations 2018.

The UGC, as per its Gazette Notification on 31/07/2023, the requirement for the orientation course and the Refresher course for promotion due under the CAS shall not be mandatory up to 31/12/2018 and whenever the requirement of Orientation Course/ Refresher Course has remained incomplete, the promotions would not be held up, but those requirements should be fulfilled by 31/12/2023 or as notified by the Commission from time to time (6.3VIII).

Dr. Krishnakumar R S has requested to modify his date of promotion, i.e. 19/08/2020 shall be modified with retrospective effect from 17/12/2019, which is the actual date due for his promotion, in the light of the above Gazette Notification by UGC.

The IQAC has remarked that the request of Dr. Krishnakumar R.S to modify his date of promotion as 17/12/2019, could be considered provided the amendment made to UGC Regulations 2018 namely UGC Regulations 2023 (3rd Amendment) as notified in the Gazette Notification dated 31/07/2023 is made applicable to this case, and subsequently orders have to be passed.

The 3rd amendment to UGC Regulations 2018 has been implemented in the University vide UO.No.9899/2023/UOK dated 06.12.2023.

As per the orders of the Vice-Chancellor, the matter is placed before the Combined Standing Committee of the Syndicate on Staff, Equipment & Buildings and Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the item to the Syndicate.

The meeting came to an end at 3.30 p.m.

Resolution of the Syndicate

RESOLVED to seek legal opinion of the Standing Counsel on the matter and place the same before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Item No.14.10 Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.08.2024 – for approval – reg

(M&CI)

The minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.08.2024 is placed before the Syndicate for approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON EXAMINATIONS

Date & Time : 29.08.2024, 02.00 P.M
Venue : Pro Vice Chancellors' Chamber.

Members Present

- | | | |
|-------------------------------|-----------------------|------|
| 1. Adv.Muralidharan Pillai G | Convener, SC on Exams | Sd/- |
| 2. Prof.(Dr.) P. M. Radhamany | Member, Syndicate | Sd/- |
| 3. Dr.S Jayan | Member, Syndicate | Sd/- |
| 4. Sri. R. Rajesh | Member, Syndicate | Sd/- |

Members Absent

- | | |
|-----------------------|------------------|
| 1. Dr.K.G.Gopchandran | Member Syndicate |
|-----------------------|------------------|

Item No.14.10.01 Mercy Chance Examination for Post Graduate Diploma in Communication and Journalism-reg.

(Ac. A II)

Sri. Narendra Mohan V had studied the course Post Graduate Diploma in Communication and Journalism through School of Distance Education and registered for the examination in May/June 2016. The candidate has stated that he could not attend the examinations due to unavoidable reasons. Now the candidate has requested to conduct a mercy chance examination for clearing the failed papers.

The Tabulation section has reported that supplementary chances for the course is over and the candidate is eligible only for mercy chance examination. Mercy chance examination for Post Graduate Diploma in Communication and Journalism is not granted yet.

As per the orders of the Vice Chancellor, the matter regarding the granting of mercy chance examination to the course Post Graduate Diploma in Communication and Journalism is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendation.

Recommendations : *The Committee considered the above matter and recommended that one Mercy Chance be granted, subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.08.2024, be approved.

Item No.14.10.02 *Late submission of Sixth Semester CE marks in r/o Smt. Aiswarya A. (150/20123040)- reg:-*

(CBCS BA IV)

The Principal, NSS College, Pandalam vide letter referred above has forwarded the Sixth Semester CE marks in respect of the candidate Smt. Aiswarya A, candidate code 150/20123040. The Sixth Semester regular examination of her batch (2020 -2023) was held in April 2023.

But her candidature in this examination was withheld since a case of suspected malpractice was reported against her from the valuation camp of S4 August 2022 examination. As her candidature was withheld, the Principal was not able to forward her S6 CE marks through online. Even though the college authorities could have forwarded a hard copy of the S6 CE marks, no such attempt was made by the college.

Subsequently decision on malpractice was taken by the Syndicate at its meeting held on 20/05/2023 wherein it was resolved to cancel the particular paper of S4 August 2022 examination in which the candidate resorted to malpractice and also resolved to release all other results of the candidate, which were withheld pending final decision.

Later on, the candidate registered for all the papers in the next S6 examination held in April 2024, the result of which was published on 26/05/2024. The college authorities forwarded the hardcopy of the CE marks only after the publication of S6 results.

As per the orders of Hon'ble Vice Chancellor, the matter of adding S6 CE marks in respect of the candidate Aiswarya A., belatedly forwarded by the college, is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendations.

Recommendations : *The Committee considered the above matter and recommended that the then Principal, the then HoD and the then Tutor, NSS College, Pandalam be summoned before the committee for hearing. Further recommended to permit the candidate to appear for the examinations in the next available chance.*

Resolution of the Syndicate

RESOLVED to hear the then Principal, the then HoD and the then Tutor, NSS College, Pandalam by the Standing Committee of the Syndicate on Examinations.

Item No.14.10.03 *Sixth Semester BA CBCS Degree Examinations April 2024-revised CE marks in respect of Archa S Nair submitted by College authorities after the publication of results reg:-*

(CBCS BA II)

The result of Sixth Semester BA CBCS Degree Examinations April 2024 was published on 26/05/2024 and the Principal,VTMNSSCollege,Dhanuvachapuram vide letter dtd 27/05/2024 has requested to change the CE marks,point out that an entry level mistake happened in respect of the candidate Archa S Nair (130-21-145-038) for the paper EN 1642 Indian Writing in English(2020 admission onwards).It is informed that the student was originally given 18 marks,but due to entry mistake now it is seen as 10.

The Principal expressed apology for the mistake committed. As per the UO No. M&C.1.2/1782/2017 dtd 27/05/2017 the internal marks once communicated to the University will not be permitted to be modified on any grounds,any correction in internal marks reported after publication of results shall be reported to the Standing Committee of the Syndicate on Examinations.

As per the orders of Hon'ble Vice Chancellor,the request to change the CE marks from the Principal, VTMNSS College,Dhanuvachapuram in respect of Archa S Nair (130-21-145-038) for Sixth Semester BA CBCS Degree Examinations April 2024 is placed before the Standing Committee of the Syndicate on Examinations for the recommendation.

Recommendations: *The Committee considered the above matter and recommended that the then Principal, the then HoD and the then Tutor, VTMNSS College, Dhanuvachapuram be summoned before the committee for hearing. Further recommended that the revised CE mark belatedly submitted be accepted as it was a clerical error on the part of the college.*

Resolution of the Syndicate

RESOLVED to hear the then Principal, the then HoD and the then Tutor, VTMNSS College, Dhanuvachapuram by the Standing Committee of the Syndicate on Examinations.

FURTHER RESOLVED not to accept the revised CE marks submitted by the college authorities after the publication of results.

Item No.14.10.04 *Appointment of Faculties (Permanent/ Guest/ Contract) from affiliated colleges (Govt/Aided/Self- financing) as examiners for valuation- Inclusion in the panel irrespective of their period of service – Revision of existing order- reg:*

[AR(EB & M&C)]

In accordance with the resolution of the Syndicate held on 31.1.15 vide item No: 05.58, the Guest faculties from Govt/Aided colleges with an experience of 1 or more year is being appointed as additional examiners for the valuation of UG/PG programmes.(U.O.M&C.1.2/1719/2015 dtd 28.3.15)

With the introduction of New Generation courses in both PG & UG programmes there is scarcity of sufficient examiners having the stipulated criteria for valuation of certain papers.

As the FYUG programmes is being introduced in our University from this academic year onwards, list of examiners for almost 1600 papers needs to be prepared as per the syllabus submitted. It is also mandatory to publish the results of all examinations within a period of one month from the last exam in each semester.

In most of the colleges the Guest faculties/newly appointed teachers may be taking classes for rare subjects/papers. So sometimes there will be no sufficient examiners for the valuation of those papers and this will badly affect the valuation process.

It may be noted that in a similar situation, to ensure the timely valuation and publication of results of LLB courses the decision for utilising the services of examiners, with less than 1 year of service, with due certification and consent from the respective Principals and by ensuring revaluation by the Chief examiners, was taken at a meeting convened by the Controller of Examinations on 26.3.2018.

Hence it is submitted for orders whether the following relaxations be made in existing rules as to smoothen the valuation process in current situations.

1. As innovative programmes and courses are being introduced, the colleges must ensure that the faculty details of those who are appointed for taking classes for all programmes be included in the college baskets, at the time of admission itself.
2. For revision in the existing order, by including the faculties (Permanent/Contract/Guest) of the affiliated colleges (Govt/Aided/Self-financing) with less than one year experience also in the list of examiners for valuation with the certification from the respective Principals as to their competency and proficiency.

As per orders of the Hon'ble Vice-Chancellor, the proposals detailed above for revision in the existing criteria for appointment of examiners for valuation of UG/PG programmes, is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendations.

Recommendations: *The Committee considered the above matter and recommended to refer the item to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.08.2024, be approved.

Item No.14.10.05 ***M.Tech Degree Course (2013 Scheme - 2014 Admission - Part Time) EEE (Power Systems) - Request for writing Mercy chance received from Abul Khays M and Vineeth V who have not registered for the final semesters during the course period- reg***

(Ac.AIII)

Sri. Abul Khays M and Sri. Vineeth V, candidates of M.Tech (EEE- Part time) -Power Systems (2013 Scheme, 2014 Admission) have registered up to 5th Semester only and did not register for Semester 6 and Semester 7 examination in their regular chance. Now the candidates have requested for availing Mercy chance for appearing S6 and S7 Combined Semesters of M.Tech (EEE- Part Time) -Power Systems (2013 Scheme, 2014 Admission) .It may be noted that the 2014 Admission is the last batch of M.Tech Part time of the University of Kerala.

Regulation relating to M.Tech Degree Programme (2013 Scheme)

Clause 12 -Part Time Programme

The Part time M.Tech programme will be of 7 semesters (three and half years). The courses, contents, syllabus and evaluation process will be same as that of regular programme. The first semester of the regular programme will be split into I and III semesters. The second semester of the regular program will be split into II and IV semesters. The third semester of the regular program will be the same as the V semester. The VI and VII semesters of Part time M.Tech 2013 Scheme comprises of Thesis only.

UO (No. Ac.AIII/4/11396(1)/2015 dated 12/03/2015) - Time limit for completion of M.Tech (Part time) - 2013 Scheme.

'Under no circumstances, students should be permitted to spend more than five years to complete course work and 7 years for the total programme including the thesis work from the date of admission to the programme'.

It may be noted that their previous request for mercy chance as per the notification No. CE/197/09/2022, dtd 13/09/2022 had been rejected by the Examination Section, since they had no regular registration for S6 and S7 examination.

Mercy Chance examinations are normally granted to permit the candidates who have completed the course, but failed to pass the course. In this case, the candidates have not registered for the final 6th and 7th semesters and hence not completed the course.

The Standing Committee of the Syndicate on Examinations at its meeting held on 05.06.2023 vide item No. 58.56.12 considered the above matter and recommended to defer the item for the time being. The Syndicate at its meeting held on 09.06.2023 resolved to approve the same.

The Standing Committee of the Syndicate on Examinations at its meeting held on 21/09/2023 considered the above matter and recommended not to agree to the request of the candidates. The Syndicate at its meeting held on 04/10/2023, vide Item No.04.45.16 resolved that the above recommendation of the meeting of the Standing Committee of the Syndicate held on 21.09.2023, be approved. The recommendation was informed to the candidates vide memo No. 9893/AcAIII/2023/UOK dated 28.10.2023.

Sri. Abul Khays M and Sri. Vineeth V, former students of M.Tech (PT) (2013 Scheme 2014 admission) EEE with specialization in Power Systems submitted requests for reconsidering application for registering and writing Mercy chance Examination.

1. The request Sri. Abul Khays and Vineeth V, for registering & appearing for the Combined Sixth & Seventh Semester M.Tech Part Time, EEE - Power Systems, Thesis Submission Only, mercy chance examination , was rejected by the Syndicate as they had not registered for the semester examinations in their regular chances.
2. Sri. Abul Khays M and Sri.Vineeth V have again submitted a representation letter dated 22/02/2024 for reconsideration of the earlier Syndicate resolution, for a Mercy Chance examination for registering & appearing for the Combined Sixth & Seventh Semester M.Tech Part Time, EEE Power Systems, Thesis Submission Only, on humanitarian grounds, as they are employed in KSEBL and could not register for the examinations due to their mandatory on job training and also considering the fact that they being the last batch of students of M.Tech Part Time of 2014 Admission.

As per the orders of the Hon'ble Vice-Chancellor, the request of Sri. Abul Khays M and Sri.Vineeth V for granting mercy chance for registering & appearing for the Combined Sixth & Seventh Semester M.Tech Part Time, EEE - Power Systems, Thesis submission although they have not registered for the semester examinations in their regular chances is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendation.

Recommendations: *The Committee considered the above matter and recommended to refer the item to the Syndicate.*

Resolution of the Syndicate

RESOLVED to reject the request of Sri. Abul Khays M and Sri.Vineeth V for granting mercy chance for M.Tech Degree Course (2013 Scheme - 2014 Admission - Part Time).

Item No.14.10.06 ***Proposal for Curtailment of B.Tech Degree Supplementary and Mercy Chance Examination Centres.***

(AR B.Tech)

- Ref:** 1) UO No.EKI/A/B.Tech/2019 dated 15/10/2019
 2) Letter No. MACE/E/369/22-23 dtd 21/11/2022
 3) Letter No. SNIT/PRI/KU/dated 21/06/2023
 4) Letter No.G2/12453/23/CET dated21/11/2023

As per paper read (1) above, the examination centres of B.Tech supplementary examinations were curtailed to Sixteen centres consequent on delinking of B.Tech degree course from the University of Kerala. Now the Principals of some colleges such as Muslim Association college of Engineering, Venjaramoodu, SNIT Adoor and CET Thiruvananthapuram, vide letters referred above have expressed their unwillingness to conduct the B.Tech Degree examinations of University of Kerala due to difficulty in arranging invigilators and free classrooms to conduct both the exam of University of Kerala and APJ Abdul Kalam Technological University simultaneously. As CET have to conduct 300 to 400 examinations under KTU for both PG and UG programmes and most often examination slots of KTU and KU overlaps, the principal has requested to take necessary arrangements to shift centre to University college of Engineering, Kariavattom.

It may be noted that B.Tech degree supplementary examination need to be conducted only up to 2025 as the students would get a total of 10 chances by that time. As per regulation of 2013 scheme, a student who could not complete the B.Tech degree course and pass all the examinations within ten years since first admission to B.Tech degree programme, will not be allowed to continue and he/she has to quit the programme. Sanction to conduct mercy chance examination was earlier granted to students up to 2011 admission vide U.O. no. AC.A3/4/B.Tech/MC/2022 dated 07/05/2022 and all the examinations from Semester 1 to Semester 8 are conducted and result published. Further orders to conduct mercy chance is not yet issued.

In order to take steps to curtail examination centres, number of candidates registered and appeared in previous S1S2 examinations of B.Tech (Supplementary 2013 Scheme and Mercy chance 2008 Scheme) is verified and is as given below.

No.of Exam Centres	Candidates registered in 2013 Scheme	Candidates appeared in 2013 Scheme	Candidates registered in 2008 Scheme	Candidates appeared in 2008 Scheme
16 Centres (43 Colleges)	171	116	153	99

Total Candidates registered in 2008 and 2013 Scheme was 324 and total candidates appeared in both schemes was 215 (all colleges).

It may be noted that all the supplementary examinations of B.Tech Degree course (first to eight semesters) of 2012 admission (2008 scheme) were completed in 2023. The supplementary examinations of 2013 admission (2013 scheme) will be over only in 2024. Consequently examinations of 2014 admission candidates will be completed only at the end of 2025. After 2025, B.Tech degree examinations (2008 & 2013 scheme) need be conducted only for Mercy chance candidates and the examination centres may be curtailed to University college of Engineering, Kariavattom at Thiruvananthapuram only. The curtailment of examination centre is meant only for Theory Examination.

Hence the following centres may be allotted to conduct supplementary and mercy chance examination of B.Tech. degree course.

The examination centres of supplementary and mercy chance examinations of B.Tech Degree course may be limited to the following centres till the end of 2025.

Sl. No.	District	Name of Colleges as Centres	Examination
I	Thiruvananthapuram	1. UCEK, 2. Rajadhani Institute of Engineering & Technology, Attingal, TVPM	B.Tech Supplementary examination up to 2025
II	Kollam	(3) TKM College of Engineering, Kollam	
III	Alappuzha	(4) Sree Buddha College of Engineering, Nooranad, Alappuzha	
IV	Tvpm., Kollam, Alappuzha	University College of Engineering, Kariavattom.	Mercy Chance Examination

It may be noted that the Principals of the above Four colleges have orally given consent for the conduct of B.Tech supplementary and mercy chance examination at the respective institutions. The proposed list of Examination Centres and Colleges allotted is appended. The curtailment of Examination Centre is meant only for theory examinations.

As per orders of the Vice Chancellor, the proposal to allot Four colleges listed above as examination centres of B.Tech. supplementary and mercy chance examinations is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendation.

Recommendations : *The Committee considered the above matter and recommended that the above proposal be agreed to.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.08.2024, be approved.

Item No.14.10.07 S6 B.Sc Degree Examination April 2024 –Request for correction in CE marks of Project (PG 1646)-reg

(CBCSS B.Sc.II)

Gayathri Venu Jaya, Assistant Professor in Psychology, Sree Narayana Guru College of Advanced Studies, Sivagiri, Varkala has forwarded request for correction in CE mark entry of Janvi S.J with candidate code 25721891005 for Project (PG 1646) B.Sc Psychology of S6 April 2024 Examination. The Principal has forwarded the corrected internal mark vide letter no SNGCAS/358/2023-24 dated on 28/05/24 whereas the result of S6 April 2024 published on 25/05/2024.

The aforementioned examiner stated that a clerical mistake had occurred while entering the internal marks of Project (PG1646).According to the examiner the original marks awarded to the candidate was 19 marks. But in the marksheet it was wrongly entered as 10 marks. The examiner stated that the candidate is meritorious and hard working and she deserves 19 out of 20.The Examiner apologized for the mistake. It may be noted that Janvi S.J passed the programme with erroneously awarded mark of '10', since the pass minimum for CE part is '7' mark.

As per the U.O.No.M&C.1.2/1782/2017 dated 27/05/2017 correction in internal mark reported after publication of results shall be reported to the Standing Committee of the Syndicate on Examinations and Student's Discipline. The Hon'ble Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Examinations.

As per the orders of the Hon'ble Vice-Chancellor, the whole matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendations.

Recommendations : *The Committee considered the above matter and recommended that the then Principal, the then HoD and the then Tutor, SNGCAS, Sivagiri, Varkala be summoned before the committee for hearing. Further recommended that the revised CE mark belatedly submitted be accepted as it was a clerical error on the part of the college.*

Resolution of the Syndicate

RESOLVED to hear the then Principal, the then HoD and the then Tutor, SNGCAS, Sivagiri, Varkala by the Standing Committee of the Syndicate on Examinations.

FURTHER RESOLVED not to accept the revised CE marks submitted by the college authorities after the publication of results.

Item No.14.10.08 **Award of Grace marks to NCC Cadets undergoing Professional Courses – Representations received from various stakeholders – reg.**

(Ac.AIII)

Several representations have been received from various stakeholders requesting the University to grant Grace Marks to NCC Cadets under going Professional Courses in the University similar to that of candidates under going UG Courses in the University. The Principal Secretary, Higher Education Department vide letter Dated: 15.03.2024 has directed the University to consider awarding of grace marks to candidates under going professional courses and the additional Director General vide letters Dated: 28.05.2024 & 28.06.2024 have requested the University to consider awarding of grace marks to candidates participating in NCC activities in Law Colleges affiliated to this University.

In this context, it may be noted that:

1. As per the University Order regarding awarding of Grace Marks to NCC Cadets vide U.ONo.Ad DI 3.1276/02 Dated 14.3.2006 Rule '3', *Grace Marks shall not be awarded to PG and Professional Courses.*
2. As per the Kerala University First Statutes 1977 Chapter 24 - Affiliation of Colleges, Statue 29, Every College shall provide facilities for the organization of the National Cadet Corps, National Students Council, National Students Organization or National Service Scheme.
3. As per Kerala University First Ordinances 1978, Chapter II, Para 8, under the title National Cadet Corps, National Students Council, National Students Organisation or National Service Scheme, it is stipulated as follows:
 - a. *Every College may make arrangements for organising National Cadet Corps, National Students Council, National Students Organisation, National Service Scheme and such other extra-curricular activities approved by the Syndicate from time to time.*
 - b. *Attendance shall be voluntary for such activities.*
4. Currently Grace marks are being awarded to candidates under going UG CBCSS Courses in the University, who are participating in NCC activities.

As per the orders of the Vice-Chancellor, the representations received from various stakeholders requesting to grant Grace Marks to NCC Cadets under going Professional Courses in the University similar to that of candidates under going UG Courses in the University, is placed before the Standing Committee of the Syndicate on Examinations, for consideration and recommendation.

Recommendations: ***The Committee considered the above matter and recommended to refer the item to the Syndicate to constitute a Subcommittee for a detailed study.***

Resolution of the Syndicate

RESOLVED to constitute a sub-committee consisting of Dr.K.Rahim, Dr.Manoj T.R., Dr.Shijukhan J.S, Prof.(Dr.) P.M.Radhamany, Sri. Ahamed Fazil Y., Dr.Vinodkumar T.G. Nair, Members Syndicate for a detailed study regarding the award of grace marks to NCC Cadets under going Professional Courses and submit a report before the Syndicate.

Item No.14.10.09 **B.Tech Degree Course (2012 Admission, 2008 scheme) – Request for Mercy Chance Examination– reg.**

(Ac AIII)

Several requests have been received from the candidates of 2012 admission (2008 scheme), B.Tech degree Course, who could not complete their course successfully within the time limit stipulated in the Regulations, for having a mercy chance to appear for the failed papers in the ensuing examinations.

As per the Regulations of B.Tech Degree Course (2008 scheme) "A candidate who could not complete the programme and pass all examinations within ten(10) years since his first admission to the B.Tech programme will not be allowed to continue and he has to quit the program".

The Regular chance of 2012 admission batch of B.Tech Degree Course (2008 scheme) expired on 2022 and mercy chance examination has not been granted to that batch. Vide Uo.No. Ac.AIII/5689/2024/UOK dated 08.07.2024, mercy chance examination was granted for candidates of 2003 scheme and 2008 scheme (up to 2011 admissions).

As per the remarks from examination wing, mercy chance examination of B.Tech degree course is due for 2008 scheme, 2012 admission. If mercy chance examination is granted for 2012 admission also, the examination can be conducted along with the mercy chance exam already sanctioned vide the above UO and expense likely to incur for the conduct of another set of exam can be avoided.

As per the orders of the Vice-Chancellor, the request of the candidates of B.Tech Degree Course (2012 admission- 2008 scheme) for mercy chance examination to appear for the failed papers, is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations: *The Committee considered the above matter and recommended that one Mercy Chance be granted, subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.08.2024, be approved.

Item No.14.10.10 ***BA Malayalam & Mass Communication Degree course - Delay in submission of reappeared CE marks – Ms. Sangeetha Titus – St. Xavier’s College, Thumba –reg:-***

(ES III)

Ms. Sangeetha Titus, candidate of BA Malayalam & Mass Communication programme with candidate code 116-20141033 at St. Xavier’s College, Thumba during the period 2020-23 had failed to secure minimum CE Marks required for the subject ‘MX 1661.2 ChalachitraPadanam’ in the Sixth semester Degree Examination, April 2023. As per the student history, Ms. Sangeetha Titus had secured 44 marks in ESE part and 3.06 marks in CE part for the said subject.

It may be noted that the result of S6 BA Malayalam & Mass Communication Degree Examination April 2024 was published on 27.05.2024 and the reappeared CE mark of the candidate was submitted by the College only on 05.07.2024, after a gap of 40 days. An explanation had been sought from the college authorities regarding the delay in submission of reappeared CE mark of the candidate. In response, the Principal, St. Xavier’s College, vide email dated 17.07.2024, explained that the guest faculty member who has appointed as the examiner of ‘ChalachitraPadanam’ did not submit the reappeared marks in time to the Department due to the lack of experience. The Principal has requested that favourable action be taken in this regard, as the mistake occurred from the part of the college may adversely affect the candidate’s academic future.

As per the orders of the Hon’ble Vice Chancellor, the whole matter regarding the delay in submission of the reappeared CE mark of S6 April 2024 in r/o Ms. Sangeetha Titus, candidate of BA Malayalam & Mass Communication programme at St. Xavier’s College, Thumba, is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations: *The Committee considered the above matter and recommended that the then Principal, the then HoD and the then Tutor, St. Xavier’s College, Thumba be summoned before the committee for hearing. Further recommended to permit the candidate to appear for the examinations in the next available chance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.08.2024, be approved.

Item No.14.10.11 ***B.Arch Degree Course (2010 Admission, 2008 scheme) – Request for Mercy Chance Examination– reg.***

(Ac AIII)

Requests have been received from the candidates of 2010 admission (2008 scheme), B.Arch degree Course, who could not complete their course successfully within the time limit stipulated in the Regulations, for having a mercy chance to appear for the failed papers in the ensuing examinations.

As per the Regulations of B.Arch Degree Course (2008 scheme) "A candidate who could not complete the programme and pass all examinations within twelve (12) years since his first admission to the B.Arch programme will not be allowed to continue and he has to quit the programme".

The Regular chance of 2010 admission batch of B.Arch Degree Course (2008 scheme) expired on 2022 and mercy chance examination has not been granted to that batch. As per the report from tabulation section, approximately 8 candidates have to clear the examinations of B.Arch 2008 scheme - 2010 admission.

As per the orders of the Vice-Chancellor, the request of the candidates of B.Arch Degree Course (2010 admission- 2008 scheme) for mercy chance examination to appear for the failed papers, is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations: *The Committee considered the above matter and recommended that one Mercy Chance be granted, subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.08.2024, be approved.

Item No.14.10.12 ***B.Tech.Degree Candidates –Request for Exemption from Defaulters list-reg.***

(EE II L)

Ref.: 1)Request submitted by Candidates included in Defaulter's list.

2)Item No.53.54.12 of the minutes of the meeting of the Syndicate dated 17/03/2023.

The Syndicate vide item referred (2) above resolved to block all services to the candidates included in the defaulter's list after revising the final defaulter's list. Accordingly, final notice was issued to those candidates included in defaulters list to pay balance fee and penalty. The KUCC has blocked the service to the remaining candidates in defaulter's list who have not remitted balance fee and penalty. These candidates can no longer access the Student Portal.

Meanwhile, some candidates who have registered for S4 B.Tech. supplementary examination (which was notified before blocking their service) remitted balance fee and penalty and requested to permit them to write supplementary examination. But they were not permitted to write the supplementary examination. Though some of them have written 1(one) paper with the hall ticket obtained from the Centre of examination, they were not allowed to appear for the rest of the examination. It may be noted that the result of those candidates who have already registered and appeared various semester examinations (before blocking their service by KUCC) are also withheld.

The following candidates submitted requests to reinstate service to them for various purposes.

Sl No	Name & Candidate code	Purpose	Remarks
1	Sugeesh Babu S G (403/14428094)	Supplementary exam registration	Already paid required fee and fine (after blocking service)
2	Akhil Krishna M (411/13413001)	Supplementary exam registration	Already paid required fee and fine (after blocking service)
3	Adarsh V S (403/14413010)	Supplementary exam registration	Not paid fee and fine
4	Sreenath G S (403/14416122)	Issue Degree Certificate	Not paid fee and fine
5	Muhammad Niyas S (415/13416038)	To release Result	Not paid fee and fine

As per Orders of the Vice Chancellor, the request of B.Tech. Degree candidates included in the defaulter's list, to reinstate service to them is placed before the Standing Committee of the Syndicate on Examinations for appropriate recommendation.

Recommendations: *The Committee considered the above matter and recommended that the services to the candidates against Sl.No. 1 and Sl.No. 2 be reinstated, as they had paid the required fee with fine as per notification. Further recommended that the remaining cases be referred to the Syndicate for appropriate consideration.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.08.2024, be approved.

FURTHER RESOLVED that the remaining cases of the candidates on the defaulters list be considered only after remitting the required fee and fine. An amount of Rs.5,000/- (Rs. Five thousand only) be fixed as the fine for the candidate.

Item No.14.10.13 ***First Degree Programmes under CBCS System - Request for granting one more Mercy Chance Examinations to the candidates of 2017 admissions – for consideration - reg.***

(Ac A V)

Applications are being received from the candidates of First Degree Programmes under CBCS System of 2017 admissions requesting one more Mercy Chance to clear the failed papers.

As per UO No. Ac.A IV/1/Uniform Span Period/2016 dated 15.07.2016, applicable with effect from 2016-17 admissions onwards, the maximum duration for completing a programme of study is restricted to S+4 semesters for semester programmes, unless otherwise specified by the apex bodies, where S stands for the normal or minimum duration prescribed for completion of the programme. Accordingly, the regular chances for the candidates of First Degree Programmes of 2017 admissions for appearing the examinations expired by the academic year 2021-2022.

The Standing Committee of the Syndicate on Examinations at its meeting held on 23.01.2023 recommended to grant one mercy chance to the candidates of First Degree Programmes under CBCS System, 2017 admissions, subject to reporting to the Academic Council. The Syndicate at its meeting held on 09.02.2023, vide Item No. 51.06.08, resolved to approve the said recommendation of the meeting of the Standing Committee of the Syndicate on Examinations. UO No. 1918/2023/UOK dated 27.02.2023 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter of **granting one more Mercy Chance Examinations** to the candidates of First Degree Programmes under CBCS System, 2017 admissions, is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations: *The Committee considered the above matter and recommended that one Mercy Chance be granted, subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.08.2024, be approved.

Item No.14.10.14 ***Delayed Submission of Penalty for the wrong entry of CE marks by College authorities – S1 March 2023 CBCS B.Sc. Degree Examination – reg.***

(CBCS B.Sc VII)

The Continuous Evaluation (CE) marks of B.Sc. Physics candidates, Ninan Thomas Pillai (23022111009), Dhananjai M. (23022111019) for 'EN 1111.1 – Language Skills (2019 Admission Onwards)' and of Muhammed Akbarsha N.(23022111021) for 'EN 1111.1 – Language Skills (2019 Admission Onwards)' and 'EN 1121 – Writings on Contemporary Issues (2019 Admission Onwards)' in the S1 March 2023 Degree Examination was forwarded to the University only after the publication of the results on December 7, 2023 from the Principal, BJM Govt. College, Chavara, Kollam.

In the forwarding letter dated 12-12-2023, the Principal had stated that at the time of internal mark entry, the Continuous Evaluation (CE) mark of the aforementioned candidates had been wrongly entered as 05 instead of 15 due to clerical error.

The last date for registration of the first semester B.Sc Degree Examination March 2023 with superfine of Rs.400/- was 23-02-23. A grace period of 10 days has been granted to the College authorities for verifying and rectifying the errors after the last date of examination registration and penalty has been imposed in the event of erroneous examination registration if the same is not

rectified within the grace period. The examination commenced on 13-03-23 and ended on 31-03-2023. The result of the S1 March 2023 Degree Examination was published on 07-12-2023 and the CA closing date being 25-04-23. But the CE Mark was forwarded vide letter dated 12-12-2023, which is 5 days after the publication of result without remitting the prescribed penalty for wrong entry of CE mark by the College authorities.

Though the lapse was frequently conveyed to the college authorities over phone and emailed with reminders on 20-03-24,03-04-24,03-05-24 for rectification of the erroneous submission, no action was initiated by the college authorities. Finally, the prescribed penalty was remitted and forwarded vide email dated 24-06-24 pertaining to the aforementioned candidates for the CE mark correction from 5 to 15 for 'EN 1111.1 – Language Skills (2019 Admission Onwards)' and 'EN 1121 – Writings on Contemporary Issues (2019 Admission Onwards)' in the S1 March 2023 Degree Examination.

As per the orders of the Honourable Vice- Chancellor, the matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendation.

Recommendations : *The Committee considered the above matter and recommended that the then Principal, the then HoD and the then Tutor, BJM Government College, Chavara be summoned before the committee for hearing. Further recommended to permit the candidate to appear for the examinations in the next available chance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.08.2024, be approved.

Item No.14.10.15 Second Semester M.A. Malayalam Language and Literature Degree Examination, November 2023- Delay in forwarding answer scripts from University College, Thiruvananthapuram- reg.

(EG XI B)

The Second Semester M.A. Malayalam answer scripts of the paper ML 224- Sahityameemamsa - Paschatyam (QP Code- R 7332; Exam held on 05/12/2023) in respect of three supplementary candidates from University College, Thiruvananthapuram- Smt. Sruthi M.R.(candidate code-51520144034), Smt. Thaslima T.(candidate code-51520144036) and Smt.Arya N Nair (candidate code- 51519144008) had not been forwarded to the University for valuation. The result of the second semester M.A Malayalam Language and Literature Degree Examination, November 2023 (Regular and Supplementary) was published on 24.05.2024.

As per the orders of the Controller of Examinations, an explanation on the delay was sought from the Principal, University College, Thiruvananthapuram. In the explanation letter, it is stated by the Principal that, at that day another candidate (who have the same paper as supplementary) was provisionally permitted by the Principal to attend exam and his paper was kept in the college office. But, while forwarding the answer scripts for valuation, the bundle containing the answer scripts of above three candidates were mistakenly kept in the office instead of the one candidate who was provisionally permitted to attend his only supplementary paper. It is also stated in the explanation that, care will be taken not to repeat such mistakes in future and requested to collect the said bundle.

The Examination of ML 224- Sahityameemamsa - Paschatyam was conducted on 05/12/2023. Three candidates - Sruthi M R, Thaslima T and Arya N Nair registered for the examination. Later one candidate - Sri.MuhammadUvaise submitted offline application in order to attend this as supplementary paper and got provisionally admitted for the exam by the Principal, University College, Thiruvananthapuram. The answer script of that provisionally admitted candidate was forwarded from the college office and got valued along with the answer scripts of other regular and supplementary candidates at the valuation camp. Subsequently, the result of Second semester M.A. Malayalam Language and Literature Degree Examination, November 2023 (Regular & Supplementary) has been published on 24.05.2024.

The three candidate whose answer scripts are now at the University College, can hereafter avail only mercy chance to appear for this paper. [Smt. Sruthi M R and Smt. Arya N Nair only have ML 224- Sahityameemasa Paschatyam paper as supplementary to pass the M.A. Malayalam Course.]

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding the delay in forwarding the Second semester M.A. Malayalam answer scripts of ML 224- Sahityameema Pashchatyam in respect of three candidates Smt.Sruthi M R, Smt.Thaslima T, Smt. Arya N Nair by the Principal, University College, Thiruvananthapuram alongwith his explanation is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation thereof. ***Recommendations:*** *The Committee considered the above matter and recommended that the then Principal and the then Chief Superintendent, University College, Thiruvananthapuram be summoned before the committee for hearing. Further recommended to conduct a Special examination for the candidates, exempting remittance of fees.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.08.2024, be approved.

Item No.14.10.16 ***S6 BA CBCS Degree April, 2024 -belated request from the Principal, Govt. College, Nedumangad to forward the answer script in the custody of college after publication of result-reg.***

(CBCS BA VI)

The results of the S6 CBCS BA degree exam April, 2024 were published on 26/05/2024. The candidate Adarsh S (15020112017), BA Economics, Govt. College, Nedumangad has complained that his result was published except the paper EC 1642-Banking & Finance held on 05/04/2024.

- On verification, it was found that the candidate had not registered for the exams in time as per the notification dated 19/02/2024.
- Later he obtained registration by remitting penalty with sanction of CE and his hall ticket was uploaded on 09/04/2024.

Meanwhile, the candidate was provisionally permitted by the Principal, Govt. College, Nedumangad to attend the exams for EC-1642 Banking & Finance on 05/04/2024 and EC-1643 Public Economics on 08/04/2024 without hall ticket.

The answer script of (EC-1642 Banking & Finance) the Sixth Semester April, 2024 examination, provisionally admitted by the Principal, Govt. College, Nedumangad was not forwarded to the University even after regularisation of registration by remitting penalty along with other answer scripts.

Only after the publication of the S6 April,2024 result on 26/05/2024, the matter that the answer script (EC1642) is with the college custody was reported to the University by the Principal, Govt. College, Nedumangad through email on 03/06/2024 and had requested permission to forward the answer script.

As per the Exam Manual Chapter V- Instructions for packing and despatch of answer scripts - Clause 15 states are follows "The chief Superintendents of colleges shall ensure that all the answer script bundles are handed over to the messenger deputed by the University on the same day of examinations or on the subsequent day of examinations. RETAINING OF ANSWER SCRIPT BUNDLES AT THE CENTRES WOULD BE VIEWED SERIOUSLY". This fact is also mentioned in the hand book for Chief Superintendent. Therefore the Chief Superintendent is solely responsible for such omission.

The matter was brought for perusal of the Honourable Vice Chancellor pointing out that the candidate had obtained registration by remitting exam fee including penalty and shall not suffer for a mistake for which he is not responsible along with the feasibility of conducting a special exam levying charges from the college authorities.

As ordered by the Honourable Vice Chancellor the non-forwarding the answer script (EC1642) of the candidate Adarsh S (15020112017), Govt. College, Nedumangadu in the S6 BA CBCS degree exam April, 2024, before the publication of the result is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendations.

Recommendations: *The Committee considered the above matter and recommended that the then Principal and the then Chief Superintendent, Government College, Nedumangad be summoned before the committee for hearing. Further recommended to conduct a Special examination for the candidate, exempting remittance of fees.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.08.2024, be approved.

Item No.14.10.17 **M.Sc. Home Science (2021 Admission) [Family Resource Management, Extension Education, Food & Nutrition and Nutrition & Dietetics] Provisional Rank List – Reg.**

(EG XI A)

M.Sc. Degree in Home Science has four specializations viz, Family Resource Management, Extension Education, Food & Nutrition and Nutrition & Dietetics. Up to 2020 admissions, PGSS software has selected rank/ position holders from among the four specializations and the results have been declared accordingly.

In the case of 2021 admission, the SLCM software is developed in such a manner that rank/ position holders are selected from each of the four specializations and provisional rank list is published for each specialization separately.

The Chairman, BOS in Home Science (PG) remarked that the rank / position should be selected from among the 4 Streams as earlier and the Dean, Faculty of Science endorsed the same.

In the light of remarks above, the matter of revocation of separate provisional rank lists of 4 streams pertaining to M.Sc Home Science (2021 admission) and finalization of Provisional ranks from among 4 specializations was placed before Standing Committee of the Syndicate held on 29.06.2024.

In having approved the Minutes of the Standing committee, the Syndicate held on 02/07/2024 vide item No.11.163.20, resolved to place the item before the next standing Committee of the Syndicate on Examination with the remarks of the BOS, Home Science(PG). The Additional Meeting of Board of Studies in Home Science (PG) held on 18/07/2024 considered the matter and unanimously agreed that considering the students strength in each specialization, the rank/Position should be selected from among the four streams of Home Science and not given Separately for each stream. The Dean, Faculty Home Science has also endorsed the same.

The matter is placed before the Standing Committee of the Syndicate on Examination for Consideration.

Recommendations : ***The Committee considered the above matter and recommended to refer the matter to the Academic Council.***

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Item No.14.11 **Minutes of the Meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024 - Consideration of -reg.**

(Ad.AVII)

A meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University was held on 15.07.2024 at 02.30 p.m in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

As per the orders of the Vice-Chancellor, the Minutes of the meeting is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS & OTHER INSTITUTIONS OF THE UNIVERSITY

Date	:	15.07.2024
Time	:	02.30 PM
Venue	:	Syndicate Room

Members present:

- | | |
|---|------|
| 1. Sri. R Rajesh, Convener & Member, Syndicate: | Sd/- |
| 2. Adv. G Muralidharan Pillai, Member, Syndicate: | Sd/- |

Item No.14.11.01 University Institute of Technology, Karuvatta- Providing ceiling to Class Rooms & Installation of CCTV Surveillance System- Using PTA/ Development fund-reg:

The Principal, UIT Karuvatta has requested permission for providing ceiling to four class rooms with TKT panel and to install CCTV Camera at UIT, Karuvatta utilising PTA/Development fund. The Principal, UIT, Karuvatta has also submitted the quotations for the same and are detailed below:

Quotation for providing ceiling to four class room using TKT Panel

Sl No	Name & Address	Area in Sq ft.	Quoted amount per Sq ft. (₹)	Total Amount (₹)
1	Renjith Rajan Raj Interior Designing Ayaparampu, Haripad	2604	70/-	1,82,280/- (lowest quotation)
2	Manoj Ambili Bhavan, Karuvatta	2604	100/-	2,60,4000/-
3	Abhilash Designers Aluminium Fabrication, Karuvatta	2604	105/-	2,73,420/-

Quotation for the installation of CCTV Surveillance System

Sl No	Name & Address	Quotation Amount (₹)
1	Binu P BK Enterprises Electrical, Plumbing & CCTV Works, Karuvatta 690517	30,605/- (Rs. 85/- per meter for materials & labour Charge) Total ₹38,605/- (approximate) (lowest quotation)
2	IT Next Computers & CCTV Solutions Karichal, Payippad P O	45,900/-
3	Aura Business Solutions Mavelikkara	47,000/-

It may be noted that, vide letter no.Ad.A.VII.1.1699-2/2018 dated 13.09.2021, Principals of UITs were informed of the resolution of the Syndicate held on 02.07.2021 on item no. 2.66.01 to install CCTV cameras at the centres seeking sponsorship or using development fund.

As per orders of the Hon'ble Vice Chancellor, the proposal for providing ceiling to four class rooms using TKT panel and installation of CCTV Cameras at the centre, by admitting the lowest quotations and by meeting the expenses from PTA/ Development fund is placed before the Standing Committee of the Syndicate on Departments & Other Institutions of the University for consideration and recommendation.

Recommended that the proposal be approved.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024, be approved.

Item No.14.11.02 University Institute of Technology, Azhoor - Request to sanction additional course BCom Co- Operation - reg.

The Principal, UIT Azhoor has requested to sanction B. Com Co-Operation at UIT, Azhoor from the next Academic Year onwards.

The details of courses presently offered, sanctioned strength of students and teaching faculty of UIT, Azhoor are as follows:

Courses offered	Sanctioned Strength of Students	No. of students	Teaching Faculty	Income & Expenditure for the financial year 2022-2023
BCom with Computer Application	30	First year- 10 Second year- 17 Third year- 27	3 Contract Lecturers in Computer Science & 1 Contact Lecturer on work arrangement in Mathematics	Income- 28,67,780/-
BSc Computer Science	30	First year- 6 Second year-9 Third year-18	8 Guest Lecturers (Commerce-4, Computer Science-2, English-1) Total- 11	Expenditure- 36,29,461/- ₹ 7,61,681/- loss

The Principal, UIT, Azhooor has informed that the instructional papers are almost similar in B Com Commerce with Computer Application and B Com Co-operation, except the additional language and core course. Hence, an additional faculty may not be required, except for teaching the language.

It may be noted that UIT, Azhooor (functioning in the rented building) is running at a loss of ₹7,61,681/- annually and the number of admissions have been continuously falling from the third year to the first. Additional faculty for teaching language would also be required.

As per orders of the Vice-Chancellor, the proposal of the Principal, UIT, Azhooor to sanction BCom Co-Operation at UIT, Azhooor, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommended that the item be deferred.

(Ad AVII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024, be approved.

Item No.14.11.03 Detailed proposal for the Modernization in University College of Engineering –reg.

As per the recommendations of the meeting with Syndicate Members, Principal, University College of Engg, Kariavattom, Statutory Officers and HOD's of UCE, convened on 14/09/2023 in Syndicate Room, to discuss about Modernization of University College of Engineering, Kariavattom, the Principal, UCE was entrusted to prepare and submit detailed proposals for modernization of UCE, Kariavattom, keeping an eye on the financial constraints of the University. Accordingly, the Principal, forwarded a detailed proposal regarding the Modernization of the college. (Copy of the proposal appended). The Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 27/01/2024 recommended to start an additional batch in CSE at University College of Engineering Kariavattom based on the aforementioned proposal.

In continuation with the minutes of the meeting, the Committee further recommended that the requirements regarding staff and laboratory may be discussed in the next meeting of the Standing Committee. The Standing Committee held on 27-04-2024, recommended that the proposal be considered at its next meeting (approved by the Syndicate at its meeting held on 09.05.2024).

The proposal submitted by the Principal, UCE, Kariavattom as part of modernization of the University College of Engineering, Kariavattom, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for considering the requirement of staff and laboratory, and for recommendation.

Recommended that the Principal, University College of Engineering may be invited for discussing the matter in the next meeting of Standing Committee of the Syndicate on Departments and other Institutions of the University.

(Ad C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024, be approved.

Item No.14.11.04 **Request for refund of excess tuition fees in r/o Arya G.S., student of KUCTE, Aryad, Alappuzha who got admission in the management seat and later on changed to merit seat by spot admission in the same institution – reg.**

Smt. Arya G.S, a Student of Physical Science (2022 admission), KUCTE, Alappuzha has informed that she has remitted an amount of Rs. 25,535/-towards tuition fee for Management quota at the time of admission, later she has been admitted to merit quota in the same college through spot admission and the actual tuition fee for Merit seat is Rs.17,500/-. Hence, she has requested to refund the excess amount of Rs. ₹7,500 remitted at the time of admission.

Generally, the refund requests of the discontinued candidates from KUCTE are processed based on U.O. No.Ad B II/5622/06/2020 dated 22.06.2020, but the above said matter does not specified in the U.O.

The Ad A VII (A) section remarked that as per U.O. No. Ad A VII A/5133/2022/UOK dated 06.07.2022, the total number of seats of B Ed programmes in KUCTEs is divided into merit and management seats in equal proportion and the annual tuition fee is fixed @ ₹35,000/- and ₹50,000/- for merit and management seats respectively from the academic year 2022-23 onwards. The Section also remarked to frame a general decision in the events of change of admission of candidates from Management seat to Merit Seat in the same institutions.

As per the orders of Vice-Chancellor, the refund of excess tuition fees in r/o Arya G. S., student of KUCTE, Alappuzha who got admission in the management seat and later on changed to merit seat by spot admission in the same institution is placed before the Standing Committee of the Syndicate on D & OIs, for consideration and appropriate recommendation.

Recommended that the item be placed before the Standing Committee of the Syndicate on Finance.

(Ad BII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024, be approved.

Item No.14.11.05 **Kerala University College of Teacher Education, Alappuzha - Engagement of Guest Lecturer in Physical Education - reg.**

The Principal, KUCTE, Alappuzha has reported that the post of Assistant Professor in Physical Education was vacant due to the resignation of Sri. Prasanth A P, Assistant Professor on contract in Physical Education and hence requested to take further necessary action. Hence the Principal was permitted to invite application for engaging Guest Lecturers in Physical Education. Accordingly, the Principal, KUCTE, Alappuzha, has forwarded the details of candidate who appeared for the interview, to be included in the panel of Guest Lecturers in Physical Education, along with the copies of qualifying certificates.

The qualification prescribed by NCTE is M.PEd with minimum 55% of marks.(Certificate in Yoga desirable)

The details of the candidate is furnished below:

Sl. No.	Name & Address of the Candidate	Educational Qualification	Remarks
1	Dr. C.R Ajith Sen Karthika, TC 21/1305(1) Soman Nagar, Nedumcaud Karamana Thiruvananthapuram-695002	M.PEd- First Class. M.Phil. NET in Physical Education Ph.D in Physical Education Sociology (Eligibility Certificate not produced)	Certificate in Yoga Acharya and Yoga Siromani

As per orders of the Vice-Chancellor, the proposal for inclusion of the above listed candidate in the panel of Guest Lecturer in Physical Education at KUCTE, Alappuzha, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommended that the Principal, KUCTE, Kayamkulam be permitted to utilise the service of Sri.Gopalakrishna Pillai N, from the panel of Guest Lecturer in Physical Education, KUCTE, Kulakkada.

Further recommended that the Principal, KUCTE, Alappuzha be permitted to utilise the service of Sri.Balakrishnakurup K.S, from the panel of Guest Lecturer in Physical Education, KUCTE, Anchal.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024 , be approved.

Item No.14.11.06 കേരള യൂണിവേഴ്സിറ്റി കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ, കുന്നം - പ്രിൻസിപ്പാളിനെതിരെ മേൽ കോളേജിലെ ദിവസവേതനാടിസ്ഥാനത്തിൽ പ്രാദേശികമായി ഏർപ്പെട്ടിരിക്കുന്ന പ്യൂൺ ആൻഡ് ഡേ വാച്ച്മാൻ സമർപ്പിച്ച പരാതി സംബന്ധിച്ച്.

കേരള യൂണിവേഴ്സിറ്റി കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ, കുന്നം പ്രിൻസിപ്പൽ ഡോ. രശ്മി എസിനെ സംബന്ധിച്ച് മേൽ കോളേജിലെ ദിവസവേതനാടിസ്ഥാനത്തിൽ പ്രാദേശികമായി ഏർപ്പെട്ടിരിക്കുന്ന പ്യൂൺ ആൻഡ് ഡേവാച്ച്മാനായ ശ്രീ. രാമചന്ദ്രൻ പി., 09/02/2024 തീയതി പരാതി നൽകിയിരുന്നു. മേൽ പരാതിയിൽ ടിയാൻ 29 വർഷമായി മേൽ കോളേജിൽ ജോലി ചെയ്തു വരുകയാണെന്നും ടിയാനെ ഏൽപ്പിക്കുന്ന ഏതൊരു ജോലിയും വളരെ ഉത്തരവാദിത്വത്തോടും സത്യസന്ധതയോടും ചെമ്പുതീർക്കുന്നതു എന്നും ക്യാഷ് ബുക്ക്, ബില്ലുകൾ എന്നിവ എഴുതുന്നതും ബാങ്കിൽ പോകുന്നതും ഉൾപ്പെടെയുള്ള ജോലികൾ ടിയാനാണ് ചെയ്തുവരുന്നത് എന്നും അറിയിച്ചിരിക്കുന്നു.

മേൽ കോളേജ് പ്രിൻസിപ്പാളിന്റെ കോളേജുമായി ബന്ധപ്പെട്ട സാമ്പത്തിക ഇടപാടുകൾ സുതാര്യമല്ല എന്നും ടിയാൻ അതിനെ ചോദ്യം ചെയ്യാറുണ്ടെന്നും ആയതിന്റെ വിരോധത്തിൽ ടിയാനെ ഒറ്റപ്പെടുത്തി മാനസികമായി തകർത്തു എന്നും വിദ്യാർത്ഥികളുടെ മുന്നിൽ വെച്ചു കാരണമില്ലാതെ പ്രിൻസിപ്പൽ ആക്രോശിച്ചു എന്നും 06.01.2023-തീയതി വിദ്യാർത്ഥികളുടെ മുന്നിൽ വെച്ച് പ്രിൻസിപ്പൽ മോശമായി സംസാരിച്ചു എന്നും ഇറങ്ങി പോകുവാൻ പറഞ്ഞു എന്നും ടിയാനെ അരമണിക്കൂറോളം കതക് അടച്ചിട്ടു മാനസികമായി തകർത്തു എന്നും അറിയിച്ചിരിക്കുന്നു (പരാതി ഇതിനോടപ്പം ഉള്ളടക്കം ചെയ്തിരിക്കുന്നു).

ആയതിനെ തുടർന്ന് മേൽ കോളേജ് പ്രിൻസിപ്പാളിൽ നിന്നും വിശദീകരണം തേടിയിട്ടുള്ളതാണ്. പ്രിൻസിപ്പാളിന്റെ റിപ്പോർട്ട് പ്രകാരം രാമചന്ദ്രൻ പി യൂണിവേഴ്സിറ്റിയിൽ നൽകിയിരിക്കുന്ന പരാതിയിൽ പറയുന്ന കാര്യങ്ങൾ വസ്തുതാവിരുദ്ധമാണെന്നും സാമ്പത്തിക ആരോപണങ്ങൾ തെറ്റായതും പ്രിൻസിപ്പാളിനെയും ജീവനക്കാരെയും മോശമായി ചിത്രീകരിക്കാൻ വേണ്ടിമാത്രം ഉള്ളതാണെന്നും അറിയിച്ചിരിക്കുന്നു. (പ്രിൻസിപ്പാളിന്റെ റിപ്പോർട്ട് ഇതിനോടപ്പം ഉള്ളടക്കം ചെയ്തിരിക്കുന്നു)

ഇത്തരമുള്ളതിൽ, ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവനുസരിച്ചു തുടർനടപടികൾക്കായി സർവകലാശാലയിലെ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്പെക്ഷനും വേണ്ടിയുള്ള സിൻഡിക്കേറ്റിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റിയുടെ മുൻപാകെ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കും സമർപ്പിക്കുന്നു.

Recommended that the Principal, KUCTE, Kunnam and Peon/Day Watchman be heard in the next meeting of the Standing Committee of the Syndicate on Departments & Other Institutions of the University.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024 , be approved.

Item No.14.11.07 കേരള യൂണിവേഴ്സിറ്റി കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ, ആലപ്പുഴയിലെ പ്രിൻസിപ്പാളിനെതിരെ മേൽ കോളേജിലെ അധ്യാപക അനധ്യാപക ജീവനക്കാർ സമർപ്പിച്ച പരാതി സംബന്ധിച്ച്.

കേരള യൂണിവേഴ്സിറ്റി കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ, ആലപ്പുഴയിലെ പ്രിൻസിപ്പൽ ഡോ. ശാന്തി എസ് രാജനെ സംബന്ധിച്ച് മേൽ കോളേജിലെ അധ്യാപക അനധ്യാപക ജീവനക്കാർ ബഹു. ആലപ്പുഴ എം എൽ എ, പി പി ചിത്തരഞ്ജൻ അവർകൾ മുഖാന്തിരം 18/03/2024 തീയതി പരാതി നൽകിയിരുന്നു.പരാതിയിൽ ഉന്നയിച്ച കാര്യങ്ങൾ ചുവടെ ചേർക്കുന്നു.

1. കെ യു സി റ്റി ഇ കുന്നം കോളേജിൽ നിന്നും ഡോ. ശാന്തി എസ് രാജൻ 2022 ഡിസംബർ 14 തീയതിയിൽ കെ യു സി റ്റി ഇ ആലപ്പുഴയിൽ പ്രിൻസിപ്പലായി ചുമതലയേറ്റുവെന്നും അന്നു മുതൽ അതുവരെ സമാധാനമായി പോയിക്കൊണ്ടിരുന്ന കോളേജിന്റെ അന്തരീക്ഷം വളരെ മോശം അവസ്ഥയിലായെന്നും അധ്യാപകർ തമ്മിലും വിദ്യാർത്ഥികളും അധ്യാപകരും തമ്മിലും അധ്യാപകരും അനധ്യാപകരും തമ്മിലും ഭീനത ഉണ്ടാക്കുന്ന സമീപനമാണ് പ്രിൻസിപ്പൽ സ്വീകരിക്കുന്നതെന്നും അറിയിച്ചിരിക്കുന്നു. പ്രിൻസിപ്പൽ കുട്ടികളോടും അധ്യാപകരോടും അനധ്യാപകരോടും പറയുന്ന പല കാര്യങ്ങൾക്കും സ്ഥിരതയില്ലെന്നും ആയത് അവർക്ക് കടുത്ത മാനസിക ബുദ്ധിമുട്ട് ഉണ്ടാക്കുന്നുവെന്നും അറിയിച്ചിരിക്കുന്നു.
2. വിദ്യാർത്ഥികൾ ക്രിസ്തസ് പ്രോഗ്രാം നടത്തേണ്ട ഒരുക്കങ്ങൾക്ക് വേണ്ടി ഒരാഴ്ച ക്ലാസ്സിൽ കയറേണ്ടതില്ലെന്നും എൻ എസ് എസ് കമ്മ്യൂണിറ്റി ലിവിങ് ക്യാമ്പിന്റെ ഒരുക്കങ്ങൾക്കായി ഒരാഴ്ച ക്ലാസ്സിൽ കയറേണ്ടതില്ലെന്നും പ്രിൻസിപ്പൽ നിർദ്ദേശിച്ചുവെന്നും ആയതിനാൽ അധ്യാപകർ പലരും വൈകുന്നേരങ്ങളിൽ ഓൺലൈൻ ക്ലാസ് എടുത്താണ് പാഠഭാഗങ്ങൾ പഠിപ്പിച്ചുതിർത്തതെന്നും അറിയിച്ചിരിക്കുന്നു.
3. യൂണിഫോം വേണമെന്ന് വിദ്യാർത്ഥികൾ ആവശ്യപ്പെട്ടിട്ടും കരിക്കലത്തിൽ യൂണിഫോം വേണമെന്ന് പറഞ്ഞിട്ടില്ലാത്തതിനാൽ യൂണിഫോം നടപ്പിലാക്കാൻ കഴിയില്ലായെന്നും പ്രിൻസിപ്പൽ പറഞ്ഞുവെന്നും അറിയിച്ചിരിക്കുന്നു.
4. പ്രിൻസിപ്പൽ കൂടുതൽ മുൻകൂക്കം നൽകുന്നത് എൻ എസ് എസ്സുമായി ബന്ധപ്പെട്ട പ്രവർത്തനങ്ങൾ ക്ലാസ്സിൽ സി ഡി സി ഫണ്ടിൽ നിന്നും ക്യാഷ് എടുക്കാൻ ഭ്രഷറായ അധ്യാപക തന്നെ ബാങ്കിൽ പോകണമെന്നും ആയതിന് യൂണിവേഴ്സിറ്റി ഓർഡർ ഉണ്ടെന്ന് പറഞ്ഞ് നിർബന്ധിക്കുന്ന സാഹചര്യമാണുള്ളതെന്നും മുൻ പ്രിൻസിപ്പൽമാർ കോളേജിൽ സാമ്പത്തിക ക്രമക്കേട് നടത്തിയെന്ന് അധ്യാപകരോടും അനധ്യാപകരോടും കുട്ടികളോടും പറഞ്ഞു നടക്കുന്നുവെന്നും കോളേജിൽ നടക്കുന്ന പല പ്രവർത്തനങ്ങളും പ്രിൻസിപ്പൽ സ്വന്തം തീരുമാനം പ്രകാരമാണ് നടപ്പിലാക്കുന്നതെന്നും അധ്യാപകരോടും അനധ്യാപകരോടും ഇതിനെ പറ്റി ഒന്നും പറയാറില്ലയെന്നും അറിയിച്ചിരിക്കുന്നു.
5. വിദ്യാർത്ഥികൾക്ക് ഇന്റേണൽ മാർക്ക് ഇടുമ്പോൾ പ്രിൻസിപ്പൽ പറയുന്ന പോലെ മാർക്ക് നൽകണമെന്ന് അധ്യാപകർക്ക് കർശന നിർദ്ദേശം നൽകിയിട്ടുണ്ടെന്നും യൂണിവേഴ്സിറ്റിയിൽ സമർപ്പിക്കേണ്ട പല ബില്ലുകളും അകാരണമായി യൂണിവേഴ്സിറ്റിയിലേക്ക് അയക്കാതിരിക്കുന്നുണ്ടെന്നും അറിയിച്ചിരിക്കുന്നു.

ആയതിനാൽ അധ്യാപക അനധ്യാപക ജീവനക്കാർക്ക് സമാധാനപരമായി ജോലി ചെയ്യുവാനും അക്കാദമികമായ കാര്യങ്ങളിൽ ഏർപ്പെടുവാനും ആവശ്യമായ നടപടികൾ സ്വീകരിക്കണമെന്ന് അഭ്യർത്ഥിച്ചിരിക്കുന്നു (പരാതി ഇതിനോടൊപ്പം ഉള്ളടക്കം ചെയ്തിരിക്കുന്നു).

ആയതിനെ തുടർന്ന് മേൽ കോളേജ് പ്രിൻസിപ്പാളിൽ നിന്നും റിപ്പോർട്ട് തേടിയിട്ടുള്ളതാണ്. പ്രിൻസിപ്പാളിന്റെ റിപ്പോർട്ട് പ്രകാരം താഴെ പറയുന്ന കാര്യങ്ങളിലേക്ക് ശ്രദ്ധ ക്ഷണിക്കുന്നു.

1. ഉത്തരവ് നം. Ad A VII(A)/23215/2021/UOK തീയതി 12.12.2022 പ്രകാരമുള്ള പൊതുസ്ഥലം മാറ്റം വഴിയാണ് കെ യു സി റ്റി ഇ കുന്നത്തുനിന്ന് ആലപ്പുഴയിലേക്ക് തനിക്ക് സ്ഥലം മാറ്റം ലഭിച്ചതെന്നും ഇതുമായി ബന്ധപ്പെട്ട് പരാതിയിൽ പറയുന്ന ആരോപണങ്ങൾ വസ്തുതാവിരുദ്ധമാണെന്നും സമർത്ഥിച്ചിരിക്കുന്നു.
2. പരാതിയിലെ ജീവനക്കാരുടെ ഒപ്പുകളിൽ പലതും വ്യാജമാണെന്നും ആയതിന്റെ തെളിവിലേക്കായി ജീവനക്കാരുടെ അറ്റൻഡൻസ് രജിസ്റ്ററിന്റെ കോപ്പിയും പ്രസ്തുത കോളേജിലെ ഫിസിക്കൽ എഡ്യൂക്കേഷൻ മുൻ അധ്യാപകനായിരുന്ന ശ്രീ. പ്രശാന്ത് എ.പി, പരാതിയിലെ ഒപ്പ് താൻ ഇട്ടതല്ലെന്നും തന്റെ അറിവോ സമ്മതമോ ഇല്ലായിരുന്നുവെന്നും ആയതിനാൽ വ്യാജ ഒപ്പിട്ടത് സർവകലാശാല ഗൗരവമായി കണക്കാക്കില്ലെന്നും കാണിച്ചു നൽകിയ അപേക്ഷയും ഇതിനോടൊപ്പം ചേർത്തിരിക്കുന്നു.

3. മുൻ കാലങ്ങളിൽ പ്രസ്തുത കോളേജിലെ അനധ്യാപക ജീവനക്കാരായ ശ്രീ ജലേന്ദ്രകുമാർ കെ.റ്റി (പ്യൂൺ ആൻഡ് ഡേ വാച്ച്മാൻ), ശ്രീമതി.സന്ധ്യ.എസ്(ലൈബ്രറി അസിസ്റ്റന്റ്) എന്നിവർ കോളേജിൽ ഒപ്പിട്ടതിന് ശേഷം പുറം ജോലികൾക്ക് പോയിരുന്നുവെന്നും കോളേജിന്റെ സ്റ്റുഡൻറ് അമിനിറ്റി ഫണ്ട് കൈകാര്യം ചെയ്തിരുന്നത് മേല്പറഞ്ഞ ജലേന്ദ്രകുമാർ ആയിരുന്നുവെന്നും അധ്യാപക ജീവനക്കാർ കൂടുതലായും ഓൺലൈൻ ക്ലാസ്സുകൾക്കാണ് മുൻഗണന നൽകിയിരുന്നതെന്നും ആയതിനെ തുടർന്ന് വിദ്യാർത്ഥികൾ പ്രിൻസിപ്പലിന് നൽകിയ പരാതിയും ഇതിനോടൊപ്പം ചേർത്തിരിക്കുന്നു. താൻ പ്രിൻസിപ്പലായി ചാർജ് എടുത്തതിനു ശേഷം മേൽപറഞ്ഞ പ്രവണതകൾ നിർത്തലാക്കിയെന്നും കോളേജിൽ നിയമങ്ങളും ചട്ടങ്ങളും കർശനമായി നടപ്പിലാക്കിയെന്നും സമർത്ഥിച്ചിരിക്കുന്നു.
4. മുൻ പ്രിൻസിപ്പലിന്റെ കാലത്ത് അധ്യാപക ജീവനക്കാരായ ശ്രീമതി രാധ.എസ്(അസിസ്റ്റന്റ് പ്രൊഫസർ ഇൻ നാച്ചുറൽ സയൻസ്), ശ്രീമതി ദീപ തങ്കപ്പൻ(അസിസ്റ്റന്റ് പ്രൊഫസർ ഇൻ ഹിന്ദി) എന്നിവർചേർന്ന് യൂണിഫോമിനും ടൂറിനുമായി വിദ്യാർത്ഥികളിൽ നിന്നും പണപ്പിരിവ് നടത്തിയെന്നും ആയതിന്റെ കണക്ക് അവതരിപ്പിക്കുകയോ മിച്ചം വന്ന പണം വിദ്യാർത്ഥികൾക്ക് തിരിച്ചു നൽകുകയോ ചെയ്തിട്ടില്ലായെന്നും വിദ്യാർത്ഥികൾ അതിനെ കുറിച്ച് അന്വേഷിച്ചപ്പോൾ രാധ ടീച്ചർ ഇന്റേണൽ മാർക്കിന്റെ കാര്യം പറഞ്ഞ് ഭീഷണിപ്പെടുത്തിയെന്നും ഇതറിഞ്ഞ സമയം പ്രിൻസിപ്പൽ ആയ താൻ സ്റ്റാഫ് മീറ്റിംഗ് വിളിച്ച് കണക്ക് അവതരിപ്പിക്കുവാനും മിച്ചം വന്ന തുക തിരിച്ചു നൽകുവാനും നിർദ്ദേശിച്ചിരുന്നുവെന്നും അറിയിച്ചിരിക്കുന്നു.
5. ശ്രീമതി രാധ.എസ്(അസിസ്റ്റന്റ് പ്രൊഫസർ ഇൻ നാച്ചുറൽ സയൻസ്) ഉത്തരവാദിത്തങ്ങൾ ഏറ്റെടുക്കുവാൻ വിമുഖത കാണിക്കുകയും ജീവനക്കാർക്കിടയിൽ ഗ്രൂപ്പിംഗും ഉണ്ടാക്കുകയും ചെയ്യുന്നുവെന്നും വിദ്യാർത്ഥികളെ മാനസികമായി സമർത്ഥിപ്പിക്കുന്ന നടപടികളാണ് എടുത്തിരുന്നതെന്നും പ്രിൻസിപ്പലിന്റെ അനുമതിയില്ലാതെ നാച്ചുറൽ സയൻസിലെ പ്രാക്ടിക്കൽ റെക്കോർഡ്സ് സർട്ടിഫൈ ചെയ്യുവാൻ ശ്രീമതി ദീപ തങ്കപ്പനെ(അസിസ്റ്റന്റ് പ്രൊഫസർ ഇൻ ഹിന്ദി) നിയോഗിച്ചുവെന്നും ആയതിനാൽ രാധ എസിനെതിരെ നടപടി എടുക്കണമെന്നും അപേക്ഷിച്ചിരിക്കുന്നു.
6. അധ്യാപകർ ഇന്റേണൽ മാർക്ക് വിദ്യാർത്ഥികൾക്കെതിരെ പ്രയോഗിക്കാവുന്ന ആയുധമായി കരുതാറുണ്ടെന്നും അത് നിർത്തലാക്കുന്നതിന്റെ ഭാഗമായി ഇന്റേണൽ മാർക്ക് നൽകുന്നത് ഓരോ കാറ്റഗറിയിലും തരംതിരിച്ച് കാണിക്കണമെന്ന് താൻ നിർദ്ദേശം നൽകിയിരുന്നുവെന്നും പ്രിൻസിപ്പൽ അറിയിച്ചിരിക്കുന്നു. കൂടാതെ ഗവണ്മെന്റ് നിർദ്ദേശ പ്രകാരം വിദ്യാർത്ഥികൾക്ക് ഇഷ്ടമുള്ള വസ്ത്രം ധരിക്കാനുള്ള അനുമതിയും ഉണ്ടായിരുന്നിട്ടും അധ്യാപകർ യൂണിഫോം നടപ്പിലാക്കുവാൻ സമ്മർദ്ദം ചെലുത്താറുണ്ടെന്നും അറിയിച്ചിരിക്കുന്നു.
7. താൻ പ്രിൻസിപ്പൽ ആയി ചാർജ് എടുത്തതിന് ശേഷം കോളേജിലെ എല്ലാ സാമ്പത്തിക ഇടപാടുകളും സുതാര്യമാണെന്നും എല്ലാ വർഷവും ഓഡിറ്റിനു വിധേയമാക്കുന്നുണ്ടെന്നും ആയതിന്റെ റിപ്പോർട്ട് യൂണിവേഴ്സിറ്റിക്ക് വർഷാവർഷം നൽകാറുണ്ടെന്നും തുടർന്ന് പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന ആരോപണങ്ങളെല്ലാം അടിസ്ഥാനരഹിതവും വസ്തുതാവിരുദ്ധവും ആണെന്ന് പ്രിൻസിപ്പൽ സമർത്ഥിക്കുന്നു. യൂണിവേഴ്സിറ്റിയുടെ നിർദ്ദേശങ്ങളും നിയമങ്ങളും ചട്ടങ്ങളും അനുസരിച്ചാണ് പ്രവർത്തിക്കുന്നതെന്നും മേല്പറഞ്ഞ കാര്യങ്ങൾ കർശനമായി നടപ്പിലാക്കിയതാണ് തനിക്കെതിരെ അടിസ്ഥാനരഹിതമായ പരാതി നൽകാൻ കാരണമായതെന്നും പ്രിൻസിപ്പലിന്റെ റിപ്പോർട്ടിൽ സമർത്ഥിച്ചിരിക്കുന്നു.

കൂടാതെ ശ്രീ.ജലേന്ദ്രകുമാർ കെ.റ്റി (പ്യൂൺ ആൻഡ് ഡേ വാച്ച്മാൻ) മുൻ പ്രിൻസിപ്പലിന്റെ കാലത്ത് കോളേജ് മാഗസിനുമായി ബന്ധപ്പെട്ട സാമ്പത്തിക ഇടപാടുകൾ പ്രിൻസിപ്പലിന്റെ അനുമതിയില്ലാതെ നടത്തിയെന്നും ആയതിന്റെ റിപ്പോർട്ട് ആവശ്യപ്പെട്ടിട്ടും ഇതുവരെയും സമർപ്പിച്ചിട്ടില്ലായെന്നും ആയതിനാൽ ജലേന്ദ്രകുമാർ കെ.റ്റി കൈതിരെ നടപടി സ്വീകരിക്കണമെന്ന് ലെറ്റർ നം. 05/ KUCTE, ALPY/ 2024-2025 തീയതി 08.04.2024 പ്രകാരം പ്രിൻസിപ്പൽ അപേക്ഷിച്ചിരുന്നു. തുടർന്ന് ശ്രീമതി. രാധ.എസ്(അസിസ്റ്റന്റ് പ്രൊഫസർ ഇൻ നാച്ചുറൽ സയൻസ്)ന് എതിരെ മേൽ പോയിന്റ് നം. 4, 5 ൽ പറഞ്ഞിരിക്കുന്ന ആരോപണങ്ങൾ പ്രകാരം നടപടി സ്വീകരിക്കണമെന്ന് ലെറ്റർ നം. 05/KUCTE, ALPY/ 2024-2025 തീയതി 08.04.2024 പ്രിൻസിപ്പൽ അപേക്ഷിച്ചിരുന്നു.മേൽ പ്രസ്താവിച്ച കാര്യങ്ങളുടെ തെളിവിലേക്കായി അനുബന്ധ രേഖകളും പ്രിൻസിപ്പൽ സമർപ്പിച്ചിരുന്നു.(പ്രിൻസിപ്പലിന്റെ റിപ്പോർട്ട് ഇതിനോടൊപ്പം ഉള്ളടക്കം ചെയ്തിരിക്കുന്നു). കൂടാതെ മേല്പറഞ്ഞ കാര്യങ്ങളുമായി ബന്ധപ്പെട്ട് അധ്യാപക അനധ്യാപക ജീവനക്കാർ 20/04/2024-തീയതി നൽകിയ പരാതിയും മേൽ കോളേജിലെ വിദ്യാർത്ഥികളെന്ന പേരിൽ 23/04/2024-തീയതി സമർപ്പിച്ച നിവേദനവും ഇതിനോടൊപ്പം ഉള്ളടക്കം ചെയ്തിരിക്കുന്നു.

ഉത്തരവുകളിൽ, ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവനുസരിച്ചു മേൽ പ്രസ്താവിച്ച പരാതികളും പ്രിൻസിപ്പലിന്റെ റിപ്പോർട്ടും സർവകലാശാലയിലെ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്ട്രിക്ഷനും വേണ്ടിയുള്ള സിൻഡിക്കേറ്റിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റിയുടെ മുൻപാകെ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കും സമർപ്പിക്കുന്നു.

Recommended that the Teaching and Non-teaching staff including the Principal at KUCTE, Alappuzha be heard by the Members of the Standing Committee of the Syndicate on Departments & Other Institutions of the University &Dr. P M Radhamany, Member, Syndicate by visiting KUCTE, Alappuzha.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024 , be approved.

Item No.14.11.08 *University Institute of Technology, Muhamma - Complaint lodged by Smt. Ashitha S, Smt. Rizana V N & Smt. Preethimol T, Guest Lecturers at UIT, Muhamma against Sri. Sangeeth S, Guest Lecturer in Commerce & Smt. Elsamma Joseph Arackal, former Principal, UIT, Muhamma- Report submitted by the Principal -in -charge, UIT, Muhamma- reg.*

Three Guest Lecturers at UIT, Muhamma viz. Smt. Ashitha S, Smt.Rizana V N & Smt.Preethimol T has lodged a complaint against Sri.Sangeeth S, Guest Lecturer in Commerce, UIT, Muhamma & Smt. Elsamma Joseph Arackal, former Principal , UIT, Muhamma, in tampering and manipulating the work statement. They allege that the classes actually engaged by them are shown as classes engaged by the Sri. Sangeeth for claiming extra remuneration, thereby denying wages for the work done by them. The then Principal, Smt. Elsamma Joseph Arackal is alleged to have supported Sri.Sangeeth S. and is alleged to have drawn extra remuneration for work on public holidays, Saturdays and on days of leave. They are also alleged to have prepared duplicate attendance register to support the said activities.

A report from the Principal-in-charge, UIT, Muhamma was called for, and accordingly the Principal-in-charge has reported that the following in this regard.

1. A log book (Duty Register) is maintained w.e.f. 29-11-2023 which records the classes taken by the teachers and salary bills are prepared on its basis to avoid omission of work done by the Guest faculty during preparation of salary bills.
2. The running time table was considered final and modification is not allowed.
3. The records of previous bills are verified and are found to be as per documents.
4. Some senior teachers were found to have obtained salary irrespective of leave, camp duty and holidays, which may be due to manipulation in the work statement.
5. With the introduction of log book, there is reduction of claims.
6. The then Principal could have avoided excess claims by senior teachers, by ensuring that the classes are taken as per time table and claims are made for classes taken only.

As per orders of the Vice-Chancellor, the complaint lodged against Sri. Sangeeth S, Guest Lecturer in Commerce, UIT, Muhamma & Smt. Elsamma Joseph Arackal, former Principal, UIT, Muhamma and the report submitted by the Principal-in-charge, UIT, Muhamma is placed before the Standing Committee of the Syndicate for consideration and recommendation.

Recommended that the former Principal, the Present Principal of UIT Muhamma, Smt.AshithaS, Smt.Rizana V N & Smt. Preethimol T ,guest lecturers be heard in the next meeting of the Standing Committee of the Syndicate on Departments & Other Institutions of the University.

(Ad AVII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024 , be approved.

Item No.14.11.09 **UITs/UIMs/KUCTEs- Requests from the staff on contract for change of centre- reg.**

The Special Syndicate held on 10-11-2020, vide Item No.46. Additional Item 8, had resolved to carryout transfer and posting of faculties under DOMTEC before the commencement of an academic year. Hence the Principals, of UITs/ UIMs/ KUCTEs were directed to forward the applications of teaching and non-teaching staff on contract, who are interested in changing their centre from present to convenient one, vide letter No.23215/Adm A VII/2020/UOK dated 29.05.2024.

Following staffs have submitted requests for change of centre.

Sl. No.	Name & Designation	Present Centre	Option	Grounds for transfer request
1	Kannan K S Contract Lecturer in Management	UIT Bharanickavu	1.UIT Alappuzha 2.UIT Aroor 3.UIT Muhamma	To look after aged and sick parents
2	Soumya I R Contract Lecturer in Commerce	UIT Karuvatta	1.UIT Kollam	For her child education.
3	Manuja S S Contract Lecturer in Commerce	UIT Karuvatta	1.UIT Kollam	Travel inconvenience
4	Dr Manu Rajan Nair Contract Lecturer in Computer Science	UIT Karuvatta	1.UIT Alappuzha	Travel inconvenience
5	Saju S Thyparambil Contract Lecturer in Commerce	UIT Karuvatta	1.UIT Alappuzha	To look after aged parents
6	Binuja L Contract Lecturer in Computer Science	UIT Karuvatta	1.UIT Kollam	For her child education.
7	Sini Mohan Lecturer in Computer Science	UIT Mannady	1.UIT Kottarakkara 2. UIT Adoor 3. UIT Sasthamcotta	personal
8	Swapna Jamal Contract Lecturer in Computer Science	UIT Mannady	UIT Pathanapuram	Health issue
9	Jiji K Peon	UIT Mannady	1.UIT Bharanickavu 2. UIT Mannar 3.UIT Chengannur	personal
10	Ani Thankachen Lab Attender	UIT Mannady	1. UIT Adoor 2.UIT Pathanapuram 3. UIT Sasthamcotta	personal
11	Sobha L Sweeper	UIT Mannady	1. UIT Adoor 2. UIT Sasthamcotta 3. UIT Kottarakkara	personal
12	Aparna Devi U Lecturer in Business Management	UIT Muhamma	UIT Alappuzha	Medical
13	Jacob John Lecturer in Commerce	UIT Alappuzha	UIT Kottarakkara	Travel inconvenience and to look after aged parents
14	Anilkumar D Lecturer in Business Management	UIT Alappuzha	UIT Muhamma	Travel inconvenience and to look after aged parents,

				Health issue
15	Sreena G Nair Lecturer in Computer Science	UIT Adoor	UIT Pathanapuram	To look after aged parents
16	Chandra Babu P Computer Lab Instructor	UIT Adoor	1.UIT Kollam 2. UIT Pathanapuram 3. UIT Sasthamcotta	personal
17	V S Deepa Lecturer in Commerce	UIT Kattayikonam	UIT Pirappancode	Travel inconvenience
18	Sarimol Sukumaran Lecturer in Computer Science	UIT Muthukulam	1.UIT Karuvatta 2.UIT Kollam	To look after elderly parents and travel inconvenience
19	Alex P S Computer Lab Instructor	UIT Muthukulam	UIT Karuvatta	To look after elderly parents and travel inconvenience
20	Suvidya S. Lecturer in Commerce	UIT Paravur	1.UIT Kollam 2.UIT Mukhathala	Medical
21	Arya Uthaman Lecturer in English	UIT Paravur	UIT Alappuzha	To look after kid and for travel convenience
22	Aswathy V S Lecturer in Computer Science	UIT Vakkom	1.UIT Pirappancode 2.UIT Tholicode	Medical Travel inconvenience
23	Simi J V Computer Lab Instructor	UIT Kollam	1.UIT Yeroor 2.UIT Neyyattinkara	personal
24	Norin Priya V Lecturer in Computer Science	UIT Mukhathala	UIT Kollam	Personal
25	Pradeep C Lecturer in Computer Science	UIT Mukhathala	UIT Kottarakkara	Personal
26	Thushara Vikraman Computer Lab Instructor	UIT Mukhathala	1.UIT Kottarakkara 2.UIT Vakkom 3.UIT Pirappancode	Near to residence
27	Veena Venugopal Library Assistant	UIT Mukhathala	1.UIT Kottarakara 2.UIT Kollam 3.UIT Sasthamcotta	To look after aged parents
28	Deepamol R Peon	UIT Mukhathala	UIT Kottarakkara	Personal
29	Anup M S Lecturer in Computer Science	UIT Ittiva	1.UIT Kottarakkara 2. UIT Pathanapuram 3.UIT Mukhathala	Travel inconvenience and due to closure of centre
30	Rini R Lecturer in Computer Science	UIT Yeroor	1.UIT Pirappancode 2. UIT Kottarakkara	Medical
31	Chithra R Chandran Coimputer Lab Instructor	UIT Yeroor	1.UIT Adoor 2.UIT Pathanapuram	Medical

KUCTEs

1	Nisha Stephen Lecturer in Business Management	UIT Veli	UIT Kattayikonam	Submission of application is not in prescribed proforma. Early submission
2.	Dr.G L Arunjilal Principal	UIM Varkala	UIM Kollam	Submission of application is not in prescribed proforma. Late submission

Sl. No.	Name and Designation	Centre currently engaged	Centre to which change is sought for	Grounds for transfer request
1	Dr Jyothis C S Assistant Professor in Physical Science	KUCTE Kayamkulam	1. KUCTE Kollam 2. KUCTE Kayamkulam	Medical
2	Alli Anirudhan Assistant Professor in Natural Science		1. KUCTE Kollam 2. KUCTE Anchal 3. KUCTE Kayamkulam	Travel inconvenience
3	Kumari Sobha A R Assistant Professor in Perspectives of Education		1. KUCTE Kollam 2. KUCTE Kayamkulam	Medical
4	Madhu S Assistant Professor in Visual and Performing Arts		1. KUCTE Nedumangad 2. KUCTE Kariavattom 3. KUCTE Kumarapuram	Travel inconvenience
5	Sheeba L Principal	KUCTE Anchal	1. KUCTE Nedumangad 2. KUCTE Kumarapuram 3. KUCTE Kariavattom	Travel inconvenience
6	Lalithambika Devi L S Assistant Professor in Perspectives of Education		1. KUCTE Nedumangad 2. KUCTE Kumarapuram 3. KUCTE Kariavattom	Medical Travel inconvenience
7	Dr Jisha G R Assistant Professor of Physical Science	KUCTE Kariavattom	1. KUCTE Anchal 2. KUCTE Kulakkada	Personal
8	Deepthi S Assistant Professor in Physical Science	KUCTE Kulakkada	1.KUCTE Anchal	Travel inconvenience
9	Dr Nisha A G Assistant Professor in Visual and Performing Arts		1. KUCTE Nedumangad 2. KUCTE Kariavattom	To look after child and aged parent Divorcee
10	Savitha Kumari S Assistant Professor of Hindi	KUCTE Kollam	1. KUCTE Kariavattom 2. KUCTE Nedumangad	Medical
11	Sinimol V M Assistant Professor of Perspectives of Education		1.KUCTE Kumarapuram 2. KUCTE Kariavattom	Medical

Principals on contract

Sl. No.	Name and Designation	Centre currently engaged	Centre to which change is sought for	Grounds for transfer request
1	Dr.Sreeja J Principal	UIT Vakkom	UIT Paravur	Travel inconvenience
2.	Dr.S.Girijakumari Principal	UIT Bharanickavu	UIT Kollam	Personal
3.	Dr.Samuel Mathew Principal	UIT Karuvatta	UIT Mannar	Travel inconvenience
4.	Dr.Vijayakrishnan S Principal	UIT Yeroor	1.UIT Chengannur 2.UIT Mannar 3.UIT Karuvatta	To look after aged parent and travel inconvenience

The request of teaching and non teaching staff of UITs/UIMs/KUCTEs for change of centres, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommended that the matter be referred to the Syndicate.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No.14.11.10 UIT, Kallara, - Introduction of BSc Computer Science Course-request reg:-

Adv. D K Murali, MLA, has forwarded a request received from the Principal, UIT, Kallara seeking permission to start new course viz. B.Sc Computer Science at the centre for providing multiple learning options for the students under Four Year Under Graduate programme.

In this context the following points may be noted:

1. The centre offers two courses viz., BA English Language & Literature and BCom Co-operation.
2. At present the centre has 2 contract Lecturers in Commerce and 3 Contract Lectures in English, 3 Guest Lecturers in Commerce and 1 in Malayalam.
3. The number of students admitted to both courses for the academic year 2022-23 is 23 and for the year 2023-24 is 13. It is evident that the number of students enrolled in arts subjects are dwindling year by year.
4. Introducing BSc Computer Science course, would require additional requirement of 3 contract Lecturers in Computer Science (The minimum required instructional hours per week for a contract Lecturer is 16). In addition to this, service of 2 Guest Lectures for Computer Science, 1 Guest Lecturer for Electronics and 1 Guest Lecturer for Mathematics would also be required.
5. Besides, more infrastructural facilities like, class rooms, computer lab, furniture have to be provided and the Principal has mentioned that they can provide infrastructural facility tentatively for the additional batch in the ensuing academic year.

It is high time to ascertain the requirement of teaching faculties and other infrastructural facilities, which will be needed while the introduction of new course.

As per orders of the Vice Chancellor, the matter pertaining to the introduction of a new discipline in Science stream viz., BSC Computer Science at UIT Kallara, as demanded by the Principal, UIT Kallara is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommended that the item be deferred for the time being.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024, be approved.

Item No.14.11.11 KUCTE, Kariavattom- Request for Clerical staff/DTP Operator /Librarian – reg.

The Principal, KUCTE, Kariavattom, vide letter dated 08.05.2024 requested to take necessary steps to engage a Clerical staff/DTP Operator /Librarian in the Institution. She has informed that it is very difficult to manage the clerical works in the absence of a clerical staff in the Institution. Further, she has informed that the work arrangement assigned to the Locally engaged Library Assistant of KUCTE, Kumarapuram, for two days per week at KUCTE, Kariavattom, is inadequate to meet the requirements of the students and requested to engage a full time Library Assistant in the Institution.

In this context, it may be noted that similar posts exists in other KUCTEs are Locally Engaged Clerk/Typist, Locally engaged Typist and Locally Engaged Library Assistant. It may also be noted that the Locally Engaged Library Assistant at KUCTE, Kumarapuram is given duty on work arrangement for two days per week at KUCTE, Kariavattom, vide Office Order.No.Ad.AVII(A)/10121/2021 dated 30.07.2021.

The current list of Locally engaged staff position at KUCTE, Kariavattom is furnished below :

Sl.No	Designation	Number of post	Daily Wages in₹
1.	Locally engaged Peon	1	750/-
2.	Locally engaged Sweeper	1	750/-
3.	Locally engaged Peon/Day Watchman	1	750/-
4.	Locally engaged Night Watchman	1	750/-

As per orders of the Vice-Chancellor the request of the Principal, KUCTE, Kariavattom, to engage a Locally Engaged Clerk/Typist or Locally engaged Typist and Locally Engaged Library Assistant in the college @ ₹830/- (Rupees Eight Hundred and Thirty Only) per day with maximum monthly ceiling of ₹21,000/- (Rupees Twenty One Thousand Only) is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommended that the Principal, KUCTE, Kariavattom be permitted to initiate steps to engage a locally engaged typist.

(Ad A VII A Section)

Resolution of the Syndicate	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024 , be approved.	

Item No.14.11.12 University Institutes of Technology, Kottarakara- Requirement of Office Assistant- reg.

The Principal, UIT Kottarakara has requested to provide an office assistant for doing clerical work considering the workload and absence of clerical staff at the centre.

The courses offered and students strength at the UIT are detailed below

Sl.No	Course	Semester	No. of students
1	BBA	S2	32
		S4	33
		S6	24
2	BCA	S2	41
		S4	45
		S6	35
3	B COM	S2	25
		S4	25
		S6	24
4	M COM	S2	11
		S4	19
	Total		314

The details of non teaching staff engaged at the UIT on contract basis and contingent basis are as follows.

Sl.No	Staff	Designation	Number
1	Engaged on Contract basis	Computer lab instructor	2
		Library Assistant	1
		Lab attender	1
		Watchman	1
2	Engaged on Contingent basis	sweeper	1
		peon	1

The details of Office Assistant and Typist/Clerk engaged at other UITs on Contract basis are as follows

Sl. No	UIT	Office Assistant on contract	Typist/Clerk on contract
1	UIT Neyyattinkara	1	1
2	UIT Thiruvananthapuram		1
3	UIT Adoor	1	
4	UIT Alappuzha	1	

As per the orders of the Vice-Chancellor the request of the Principal, UIT Kottarakara for providing the service of an Office Assistant at the institution is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommended that the request be rejected.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024, be approved.

Item No.14.11.13 University Institute of Technology, Neyyattinkara- Creation of web site- reg.

The Principal, UIT, Neyyattinkara, requested for permission to create a new website and a social media platform for the UIT which enables the students and parents to take virtual tour of the institute's campus and improve the chances of admission, similar to what has been done at UIT Alappuzha and UIT Veli, with the support of PTA. The Principal said that It will also enhance the visibility and efficiency and cater to the specific needs of the institution, particularly with the introduction of Four Year Undergraduate Programmes.

As ordered by the Vice-Chancellor, the request of the Principal, UIT Neyyattinkara for granting permission to develop website and social media platform for the centre with the support of PTA is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommended that the request be approved.

(Ad A VII Section)

Resolution of the Syndicate

The Syndicate considered the request of the Principal, UIT Neyyattinkara and **RESOLVED** to grant permission to develop a website and social media platform for the centre with the support of PTA. The website shall be developed in accordance with the IT Policy, and a Link to the website shall be provided to the University.

Item No.14.11.14 University Institute of Technology, Vakkom - Request of Smt.Aneeta Victor, Lecturer in Commerce on contract for extension of maternity Leave- reg.

Smt.Aneeta Victor, Lecturer in Commerce on contract, UIT Vakkom has requested for extension of maternity Leave for the period from 05.04.2024 to 04.06.2024, as her baby is 3 months old. The Principal UIT, Vakkom has recommended and forwarded the leave request of Smt.Aneeta Victor.

The benefit of maternity leave with salary is extended to the female staff engaged on contract basis, irrespective of the tenure of contract up to a period of 180 days or till the expiry of the existing contract whichever is earlier, subject to the condition that the leave will not be admissible from the date before three weeks from the expected date of confinement certified by the medical officer, vide UO.No.Ad A 5.6927 dated 02.03.2021. Also, the staff should have worked under the employer for a period of not less than 80 days immediately preceding her expected date of delivery.

The applicant has availed eligible maternity leave during the previous contract period from 01-12-2023 till its conclusion on 02-04-2024. In the current contract period, which commenced on 04.04.2024, she has requested for leave as extension of the already granted maternity leave, from the very next day of commencement of the current contract. However, maternity leave can be granted only within a contract period and it cannot extend beyond the contract period or to continue in the succeeding contract period. The employee is at liberty to apply for LWA for long duration, on genuine grounds like medical treatment etc. But the employee has not produced any such proof or has requested for the same.

As ordered by the Vice-Chancellor, the request of Smt.Aneeta Victor, Lecturer in Commerce on contract, for extension of maternity leave for the period from 05.04.2024 to 04.06.2024, in continuation to the Maternity Leave granted during the previous contract period, is placed before the Standing Committee of the Syndicate on Departments & Other Institutions of the University for consideration and recommendation.

Recommended that explanation be sought from the Principal, UIT, Vakkom as to whether Smt.Aneeta Victor, Lecturer in Commerce has rejoined after 04.06.2024 and is currently working.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED to grant extension of maternity leave for the period from 05.04.2024 to 04.06.2024 in continuation to the maternity leave granted during the previous contract period.

Item No.14.11.15 University Institutes of Technology, Neyyattinkara, Tholicode & Pathiyoor-Purchase of Furniture- reg.

The Principal, University Institute of Technology, Neyyattinkara, Tholicode and Pathiyoor have forwarded the request for the purchase of furniture. The details of the requirement are as follows:

Sl.No	University Institute of Technology	Requirements	
		Items	Nos
1.	UIT Neyyattinkara	Bench & Desk	30 each
		Office table with two side drawers	1
2.	UIT Tholicode	Bench & Desk	30 each
		Shelves	5
		Almirah	5
		Glass Almirah for library purpose	4
		Office tables & Chairs	8 each
		Chairs (for Computer lab)	25
		Computer table	25
3.	UIT Pathiyoor	White board	6
		Bench & Desk	20 each
		Principal's Desk	1
		Table and chair	10 each
		Podium	7

As per the orders of the Vice-Chancellor the requirements of furniture, furnished by the Principals of UITs are placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommended to entrust Sri. Rajesh R, Convener, Standing Committee of the Syndicate on Departments & Other Institutions of the University, Adv. Muralidharan Pillai, G Member, Syndicate, to study the matter.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024, be approved.

Item No.14.11.16 Supply and Installation of CCTV at the premises of the Kerala University Study and Research Centre, Alappuzha - administrative sanction - requesting for-reg.

The Assistant Registrar, UKSRC, Alappuzha has requested to install CCTV Camera in the premises of the Centre in order to ensure the security of the property as the Centre is located to National Highway and the Centre has a Cash Counter and Study and Research Library with valuable share of books.

The Instrumentation Engineer has forwarded the estimate amounting to Rs.43,000/- towards the same as detailed below:

Supply and Installation of CCTV in the premises of the UKSRC, Alappuzha					
Materials					
Sl. No.	Item	Qty	Unit	Amount	
1	4 Channel NVR (Honeywell/ CP Plus/ Hikvision/ Dahua)	1	No.	5000	5000
2	Surveillance HDD - 2 TB (Seagate/ Western Digital or equivalent)	1	No.	4000	4000
3	2 MP Network Bullet IR Camera (Honeywell/ CP PLUS/ Hikvision/ Dahua)	2	Nos.	4000	8000
4	Cat6 UTP Cable (Molex/AMP/NORDEN)	60	Mtr.	35	2100
5	Singleshutter faceplate	2	Nos.	90	180
6	3/3 SMB (box)	2	Nos.	40	80
7	RJ 45 Connectors	4	Nos.	12	48
8	20 mm White ISI PVC Casing and Capping with accessories	50	Mtr.	55	2750
9	4 port 10/100 Mbps Ethernet PoE Switch with 1 year warranty	1	No.	3000	3000
10	2U wall mount Network rack with accessories (Netrack/ Rittal/ Dlink or equivalent)	1	Nos.	2500	2500
11	18.5" LED Monitor with wall mount Stand (Lenovo/ Samsung/ LG)	1	No.	7000	7000
Labour					
12	Fixing and configuration of 4 Channel NVR with HDD	1	No.	1000	1000
13	Fixing of Bullet Camera	2	Nos.	500	1000
14	Cat6 UTP Laying Charges	60	Mtr.	25	1500
15	RJ 45 / IO Termination Charges	4	Nos.	50	200
16	Faceplate Fixing Charges	2	Nos.	20	40
17	3/3 PVC Box fixing Charges	2	Nos.	30	60
18	Laying Charges of 20mm PVC Pipe and make good the damages.	90	Mtr.	20	1800
19	Fixing and configuration of Ethernet Switch	1	No.	500	500
20	Fixing and dressing of wall mount Network rack	1	Nos.	500	500
21	Installation of 18.5" LED Monitor with wall mount stand	1	No.	500	500
22	Testing, Commissioning and Labeling	1	No.	500	500
23	Unforeseen Items	1	No.	742	742
Total					43,000

As per the orders of the Vice-Chancellor, the proposal for the Supply and Installation of CCTV at the premises of the Kerala University Study and Research Centre, Alappuzha is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommended that the item be placed before the Standing Committee of the Syndicate on Finance.

(Ad B II Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024 , be approved.

Item No.14.11.17 യു.ഐ.ടി, പരവൂർ - പ്രിൻസിപ്പൽ ഇൻ ചാർജ് ആയ ശ്രീമതി .സുവിദ്യ എസ് നൽകിയ പരാതി - പരിഗണിക്കുന്നത് -സംബന്ധിച്ചു:

യു ഐ ടി പരവൂർ സെന്ററിലെ പ്രിൻസിപ്പൽ ഇൻ ചാർജ് ആയ ശ്രീമതി. സുവിദ്യ എസ്., യു ഐ ടി പരവൂർ സെന്ററിയിലെ മാനേജ്മന്റ് വിഭാഗം അധ്യാപകനായ ശ്രീ. മുഹമ്മദ് അൻഷാദിനെതിരെ താഴെ പറയും പ്രകാരം പരാതി നൽകിയിരിക്കുന്നു.

09/05/2024 ന് യു ഐ ടി പരവൂർ സെന്ററിയിലെ മാനേജ്മന്റ് വിഭാഗം അധ്യാപകനായ ശ്രീ.മുഹമ്മദ് അൻഷാദ് ഉച്ചകഴിഞ്ഞു 3.0 മണിയോട് കൂടി യു.ഐ.ടി സെന്ററിൽ എത്തി ചേരുകയും അറ്റൻഡൻസ് രജിസ്റ്റർ ഇൽ ഒപ്പിടണം എന്ന് ആവശ്യപ്പെട്ടതായി പറയുന്നു എന്നാൽ 3.0 മണി ആയതിനാൽ casual ലീവ് മാർക്ക് ചെയ്തെന്നും ഒപ്പിടാൻ സാധിക്കുക ഇല്ല എന്നും പ്രിൻസിപ്പൽ അറിയിച്ചു .

ഇത്തരത്തിൽ casual ലീവ് മാർക്ക് ചെയ്തതിനാൽ Sri.MuhammedAnshad പ്രകോപിതനാകുകയും പ്രിൻസിപ്പൽ നോട് വളരെ മോശമായി സംസാരിക്കുകയും ചെയ്തവെന്നും സംസാരത്തിനിടയിൽ തന്നെ അടിക്കാൻ കയ്യ് ഉയർത്തിയതായും പ്രിൻസിപ്പൽ അറിയിച്ചിട്ടുണ്ട്. കൂടാതെ Sri.Muhammed Anshad കൃത്യസമയത്തു സെന്ററിൽ എത്തുന്നില്ലെന്നും ക്ലാസ് എടുക്കുന്നതിൽ വീഴ്ച യുണ്ടെന്നും ഇ പ്രവണത സ്ഥിരമായി ചെയ്യുന്നുണ്ടെന്നും പ്രിൻസിപ്പൽ പറയുന്നു.

പ്രസ്തുത സമയത്തു Distant Education പരീക്ഷ നടക്കുകയായിരുന്നുവെന്നും ടീച്ചർ അന്ന് പരീക്ഷ എഴുതാൻ വന്ന വിദ്യാർത്ഥികളുടേയും സഹ പ്രവർത്തകരുടെയും മുന്നിൽ വെച്ച് തന്നെ അപമാനിച്ചതായും പ്രസ്തുത പരാതിയിൽ പറയുന്നു. കൃത്യനിർവഹണം തടസപ്പെടുത്തിയ അധ്യാപകനെതിരെ സത്വരമായ നടപടി കൈക്കൊള്ളണം എന്നും പ്രിൻസിപ്പൽ അഭ്യർത്ഥിച്ചിട്ടുണ്ട്.

ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവിൻപ്രകാരം പ്രിൻസിപ്പലിന്റെ പരാതി (പകർപ്പ് ഉള്ളടക്കം ചെയ്യുന്നു) സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ് ആൻഡ് അദർ ഇന് സ്പെഷ്യൽ സംബന്ധിച്ച സ്റ്റാൻ്റ്-ഓഫ് കമ്മിറ്റിയിൽ മുമ്പാകെ സമർപ്പിക്കുന്നു .

Recommended that the Principal,UITParavur and Sri.MuhammadAnshad, Lecturer in Management on contract be heard in the next meeting of the Standing Committee of the Syndicate on Departments & Other Institutions of the University.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024 , be approved.

Item No.14.11.18 : **Submission from Contract employees -UIT Kollam – reg.**

The contract employees of University Institutes of Technology, Kollam, submitted a representation requesting the following:

- 1. to enhance the period of contract from 11 months to 3 year
- 2. to increase the number of casual leave from 11 to 15.
- 3. to increase the Loss of pay leave from 14 days to 2 months

4. to implement ESI/Medisep
5. to ensure job security

It may be noted that they also stated that the salary has not been increased in the last few years. The University order for the enhancement of remuneration to Daily wage, contract employees and guest lecturers of University /self financing institutions was issued vide Order No.Ad. AV.12762/2021/UOK dated 30.11.2021.

As ordered by the Vice-Chancellor, the matter is placed before the Standing Committee of Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommended that the request be rejected.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024, be approved.

Item No.14.11.19 *University Institute of Technology (UIT), Muthukulam - Further Functioning of UIT - reg.*

University Institutes of Technology, Muthukulam is functioning in the Vocational Higher Secondary School building, Muthukulam since 2017 with BSc Computer Science and B Com Computer Application courses.

The UIT was permitted to function in the Vocational Higher secondary school building on temporary basis for a maximum of three years w.e.f. 13.10.2017 vide G.O No.651/2018/GED dated 09.02.2018. The Syndicate at its meeting held on 10.06.2022 vide item No.03.04 resolved to close the UIT that lacks infrastructural facilities and has low intake of students. The MLA concerned and Local Self Govt Authorities were informed about the matter and on the basis of the assurance given by the MLA, it was decided to proceed with the admission to 2022-2023 AY .

Later, on the request of the School Manager to vacate the school building, the Principal, UIT Muthukulam was entrusted to pursue the matter and furnish report on further developments on improving the infrastructure. Subsequently, the principal had consulted with MLA Sri. Ramesh Chennithala and conveyed assurance that land for UIT will be made available within three months.

The Syndicate at its meeting held on 31.03.2023 vide item No.54.49 considered the matter along with infrastructure development of other UITs and resolved to constitute a Sub Committee to conduct a detailed discussion and report whether the admission of UIT Muthukulam may be discontinued until alternate arrangements are made.

As per the decision of the Syndicate at its meeting held on 20.05.2023 vide item No.057.90, Adv.AAjikumar, Sri.Arunkumar R, Members Syndicate, visited UIT Muthukulam and reported that the procedures regarding the handing over the proposed site which is under the ownership of Khadi Board is in final stage. The MLA has assured that Rs. 1 Crore will be given from MLA fund for the construction of new building for UIT Muthukulam.

Even though UIT, Muthukulam, was initially permitted to continue admission for the AY 2023-24, the Syndicate at its meeting held on 09.06.2023 vide item No.59.127.13 resolved that the UIT Muthukulam having failed to maintain adequate infrastructure facility and having low intake of students be closed for the academic year 2023-24. And also resolved that the centre be removed from the admission portal.

Now the Government vide GO No.(RT)315/2024/ID dated 05.05.24 has allotted 23.5 cent land of Khadi Board to UIT Muthukulam and on its basis, the principal has requested to permit admission in the UIT for the Current academic year.

As ordered by the Vice Chancellor the request of the Principal, UIT, Muthukulam, is placed before the Standing Committee of Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommended that the matter be considered after development of infrastructure facility at the centre.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024, be approved.

Item No.14.11.20 Department of Library and Information Science, University of Kerala- Request for permission to start a New Journal – reg:-

The Head of the Department, Department of Library and Information Science, University of Kerala vide letter dated 20.05.2024 has requested to grant permission for initiating a new academic journal from the Department of Library and information Science, University of Kerala. The main objective of this proposed journal is to provide a platform for faculty members, researchers, and students to disseminate scholarly work, share innovative ideas, and to contribute to the academic discourse in their fields. The HoD has forwarded the key details of proposed journal as detailed below.

1	Proposed Title	:	Library Gateway
2	Scope	:	The rationale behind launching this journal is to promote and showcase the research activities within the Department, foster collaboration among faculty members, and provide an avenue for students to engage in the scholarly publication process. This initiative aligns with our Department's commitment to excellence in research and academic development
3	Frequency	:	Bi- annually
4	Publisher	:	Dr.Sudhi S Vijayan, Head of the Dept., Department of Library and information Science University of Kerala, Thiruvananthapuram-695034
5	Printing	:	Kerala University Press, Thiruvananthapuram -695034

The expenditure in this regard may be met from the head of account " NP-MH:6(i) Department of Library and Information Science -4-2870-Publication of Journal".

As per the orders of Vice Chancellor, the matter regarding granting permission to the HoD, Department of Library and Information Science, to start a new academic journal in the Department is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration and appropriate recommendation.

Recommended to place the item before the Syndicate along with revised proposal with alternative titles.

(Ad Misc Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024, be approved.

Item No.14.11.21 University Institutes of Technology, Aroor - Purchase of Furniture- reg.

The Principal, UIT Aroor, requested for providing the following furniture for the conduct of classes particularly for the newly sanctioned course, BBA. Logistics. The details of the requirement are as follows:

Sl.No	Requirements	
	Items	Nos
1	Benches (Wooden)	25
2	Desks (Wooden)	25
3	Executive Office Chairs	5
4	Table (with drawer) for the Principal	1
5	Tables (with drawer) (Wooden)	2
6	Almirah (Steel)	2
7	Podium (Wooden)	1
8	Rack (Steel)	2

The courses offered and the sanctioned strength of the UIT, Aroor is as follows

Programme	Sanctioned Strength	Number of Students		
		2022 Admission	2023 Admission	2024 Admission**
B.Com Co-Operation	40	19	10	2
B.Com Tax Procedure and Practice	40	19	9	4
BBA*	25	-	-	7

*BBA: Admission started from 2024-25 academic year

**2024 year admission not completed.

The present stock of furniture forwarded by the Principal is as follows

Sl.No	Item	Numbers
1	Bench	33
2	Desk	33
3	Steel full arm chair	5
4	Table	3
5	Hardwood stool	10
6	Almirah (Steel)	3
7	Rack (Steel)	3
8	Computer table	10
9	Armless chair	30
10	S type chair	2
11	Steel table	2

As per the orders of the Vice-Chancellor, the requirements of furniture forwarded by the Principal UIT Aroor, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommended to entrust Sri. Rajesh R, Convener, Standing Committee of the Syndicate on Departments & Other Institutions of the University, Adv. Muralidharan Pillai. G, Member, Syndicate, to study the matter.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED to entrust the Conveners of the Standing Committees of the Syndicate on Departments & Other Institutions of the University and Planning & Development, Sri.R.Rajesh and Adv. Muralidharan Pillai. G Members, Syndicate, to have a detailed study on the matter and place the Report before the Syndicate.

Item No.14.11.22 UIT, Aroor- URGENT INTERVENTION for handing over of class rooms of Govt. High School to the centre-Request reg:-

The Principal, UIT Aroor informed that the present infrastructural facilities provided in the centre is inadequate for the implementation of Four Year Undergraduate Programme (FYUGP) in the ensuing academic year, vide letter No. UITARR/1054/2024 dated 04.06.2024. The centre started functioning from 2018 in the building provided by the District Panchayath, Alappuzha in the premises of Govt. High School, Aroor, and is offering two courses viz, BCom Tax procedure & Practice & B.com Co-operation. Besides, vide U.O 4589/2024/UOK dated 03.06.2024, BBA Course has also been permitted to be started from the academic year 2024-25.

In this context, the following points may be noted:

1. Several representations for permission to utilise classrooms of Govt. High School, Aroor have already been submitted to Local bodies and various regional political leaders by the Principal. The matter is yet to be resolved.
2. Considering the exigency for commencing FYUGP, the matter was brought to the notice of the Hon'ble Minister for Education and Minister for Higher Education and Social Justice, also by the Principal.
3. It may also be noted that the matter of sharing infrastructure with nearby institutions, has already been taken up with the Syndicate at its meeting held on 14.08.2023, vide item No. 02.110.17 and resolved to authorise the Registrar to execute MoU with Deputy Director of

Education (DDE), Alappuzha for using the class rooms of the school which housed the UIT. The draft MoU submitted by the Principal was verified by the Legal Advisor and is reported as legally in order.

- 4. However, the Principal has reported that even after repeated requests, the school authorities are reluctant to handover the class rooms and requested urgent intervention from the part of University in this regard.

As per orders of the Vice Chancellor the matter pertaining to the request for urgent intervention of the University for exploring classroom facilities for conducting BBA course in addition to BCom Tax procedure & Practice & B.com Co-operation at UIT, Aroor as part of implementation of FYUGP is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration and appropriate recommendation.

The Committee considered the matter and recommended to entrust Sri. Rajesh R, Convener, Standing Committee of the Syndicate on Departments & Other Institutions of the University to take necessary steps in this matter.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED to entrust the Conveners of the Standing Committees of the Syndicate on Departments & Other Institutions of the University and Planning & Development, Sri.R.Rajesh, Member, Syndicate to have a detailed study on the matter and place the Report before the Syndicate.

Item No. 14. 11.23 ഗസ്റ്റ് പാനൽ സെലക്ഷനുമായി ബന്ധപ്പെട്ട് ശ്രീമതി അഞ്ജിത കൃഷ്ണ സമർപ്പിച്ച പരാതി സംബന്ധിച്ച്:-

ചങ്ങന്നൂർ യു ഐ ടി യിൽ മാനേജ്മെന്റ് വിഭാഗത്തിൽ ഗസ്റ്റ് അധ്യാപികയായി ജോലി നോക്കിവരുന്ന ശ്രീമതി അഞ്ജിത കൃഷ്ണ എ.കെ, ഗസ്റ്റ് അധ്യാപക നിയമനവുമായി ബന്ധപ്പെട്ട് പരാതി സമർപ്പിച്ചിരുന്നു. പിജി-ക്കു തന്നെക്കാൾ മാർക്ക് കുറഞ്ഞ വ്യക്തി, സർവകലാശാല അംഗീകരിച്ച പാനലിൽ തന്നെക്കാൾ മുന്നിലായാണ് വന്നിരിക്കുന്നതെന്നും, പാനൽ തയ്യാറാക്കുന്നതിന്റെ മാനദണ്ഡം അറിയണമെന്നാണ് പ്രസ്തുത പരാതിയിൽ പരാമർശിച്ചിരിക്കുന്നത്. പ്രസ്തുത പരാതിയിൻ മേൽ പ്രിൻസിപ്പാലിനോട് റിപ്പോർട്ട് തേടിയിരുന്നു. മറുപടിയായി പ്രിൻസിപ്പൽ നൽകിയ റിപ്പോർട്ടിൽ, തനിക്കും അങ്ങനെയൊന്നാണ് മനസ്സിലാക്കാൻ കഴിഞ്ഞതെന്നും സെലക്ഷൻ മാനദണ്ഡം അറിയണമെന്നും അറിയിച്ചിരിക്കുന്നു.

ശ്രീമതി അഞ്ജിത കൃഷ്ണ എ.കെ. ഉൾപ്പെടുന്ന ഗസ്റ്റ് അധ്യാപക പട്ടിക 05.06.2023 നാണ് സർവകലാശാല അംഗീകരിച്ചു നൽകിയതെന്നും. യുജിസി നിഷ്കർഷിക്കുന്ന മതിയായ അടിസ്ഥാന യോഗ്യത ശ്രീമതിക്കു ഇല്ലാത്തതിനാൽ ഒന്നാംക്രമ നമ്പറായ ആശിഷ് ജോൺ അശോക് ഒക്ടോബറിൽ പിന്മാറിയതിനെ തുടർന്നുണ്ടായ ഒഴിവിൽ ശ്രീമതിയുടെ സേവനം ആരംഭിക്കുകയും ഇപ്പോഴും തുടരുന്നുമുണ്ടെന്നു പ്രിൻസിപ്പൽ അറിയിച്ചിട്ടുണ്ട്. എന്നാൽ അതിനു ശേഷം തയ്യാറാക്കപ്പെട്ടതും സർവകലാശാലാ 28.11.2023 നു അംഗീകരിച്ചു നൽകിയതുമായ ഗസ്റ്റ് പാനലിലേക്കു ശ്രീമതി അഞ്ജിത കൃഷ്ണ എ കെ ബിയോഡേറ്റയും സർട്ടിഫിക്കറ്റുകളും സമർപ്പിച്ചിട്ടില്ലാത്തതും ആയതിനാൽ തന്നെ പ്രസ്തുത പാനലിൽ ശ്രീമതി ഉൾപ്പെട്ടിട്ടില്ലാത്തതുകൊണ്ടും കൂടാതെ 2024-25 അക്കാദമിക വർഷത്തേക്ക് വേണ്ടിയുള്ള ഗസ്റ്റ് അധ്യാപക പാനലിലേക്കുള്ള അപേക്ഷ തയ്യാറാക്കി നൽകുന്നതിന് ഇതിനോടകം തന്നെ സർവകലാശാല യു ഐ ടി പ്രിൻസിപ്പൽമാർക്ക് നിർദ്ദേശം നൽകിയിട്ടുള്ളതുമാണ്.

ഈ സാഹചര്യത്തിൽ താഴെ സൂചിപ്പിക്കുന്ന കാര്യങ്ങൾ ശ്രദ്ധിച്ചാലും.

നിലവിൽ, വിവിധ യു ഐ ടി കളിൽ ഗസ്റ്റ് ലെക്ചറർ നിയമനവുമായി ബന്ധപ്പെട്ടു ആദ്യ പടിയെന്ന നിലയിൽ, നോട്ടീഫിക്കേഷൻ ക്ഷണിച്ചു അപേക്ഷകരുടെ ബിയോഡേറ്റ യൂണിവേഴ്സിറ്റിയിലേക്ക് അയക്കുന്നതിനു പ്രിൻസിപ്പൽമാർക്ക് നിർദ്ദേശം നൽകുന്നു. അപ്രകാരം പ്രിൻസിപ്പൽമാർ നൽകുന്ന ബയോഡാറ്റുകളും സർട്ടിഫിക്കറ്റുകളും സ്കൂട്ടിനി കമ്മിറ്റി മുൻപാകെ സൂക്ഷ്മ പരിശോധനയ്ക്കു സമർപ്പിക്കുകയും ചെയ്യുന്നു. പ്രസ്തുത കമ്മിറ്റിയുടെ ശുപാർശകൾ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലർ അംഗീകരിക്കുന്നു. ഇപ്രകാരം അംഗീകരിച്ചു

പാനൽ അതാതു യു ഐ ടി ടി കളിൽ നൽകുകയും, യു ജി സി മാനദണ്ഡം അനുസരിച്ചു മതിയായ യോഗ്യതയുള്ളവരുടെ സേവനം ജോലിഭാരം അനുസരിച്ചു പ്രയോജനപ്പെടുത്തുന്നതിനും, മതിയായ യോഗ്യതയുള്ളവരുടെ അഭാവത്തിൽ, NET /PhD ഇല്ലാത്തവരുടെ സേവനം അതാത് അക്കാദമിക വർഷത്തിലേക്കു മാത്രം ഉപയോഗപ്പെടുത്തുന്നതിനും പ്രിൻസിപ്പൽമാർക്ക് അനുമതി നൽകുന്നു.

പ്രിൻസിപ്പൽമാർ നൽകുന്ന ബയോഡോക്യുമെന്റേഷൻ സർട്ടിഫിക്കറ്റുകളും പരിശോധിച്ച് അടിസ്ഥാന യോഗ്യതയനുസരിച്ചു ഉദ്യോഗാർത്ഥികളെ ക്രമ നമ്പർ പ്രകാരം പട്ടികപ്പെടുത്തുകയാണ് ചെയ്തവരുന്നത്. മാർക്കിന്റെയോ മറ്റു മാനദണ്ഡങ്ങളുടെയോ അടിസ്ഥാനത്തിൽ നിലവിൽ റാങ്ക് നൽകുന്നില്ല. ആയതിനാൽ തന്നെ ഭാവിയിലും ഇതിന്മേൽ പരാതികളുന്നയിക്കപ്പെടാൻ സാധ്യതയുണ്ട് ഇത്തരമുള്ളതിൽ ഗവണ്മെന്റ് കോളേജുകളുടെയോ എയ്ഡഡ് കോളേജുകളുടെയോ ഗസ്റ്റ് അദ്ധ്യാപക നിയമനത്തിനുള്ള മാനദണ്ഡങ്ങൾ യു ഐ ടി കളിലെ ഗസ്റ്റ് അദ്ധ്യാപക പാനൽ രൂപീകരണത്തിനും സ്വീകരിക്കാവുന്നതാണ്.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവനുസരിച്ചു, ഗസ്റ്റ് അദ്ധ്യാപക നിയമനവുമായി ബന്ധപ്പെട്ട് ശ്രീമതി അഞ്ജിത കൃഷ്ണ സമർപ്പിച്ച പരാതിയും അതിന്മേലുള്ള പ്രിൻസിപ്പലിന്റെ റിപ്പോർട്ടും സർവകലാശാലയുടെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ഓഫ് ദി സിൻഡിക്കേറ്റ് ഓൺ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്ട്രൂഷൻസ് മുൻപാകെ പരിഗണനയ്ക്കും ശുപാർശകൾക്കുമായി സമർപ്പിക്കുന്നു.

Recommended that the request be rejected.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024 , be approved.

Item No.14.11.24 *University College of Engineering, Kariavattom- Request for engagement of faculty on contract basis - Consideration of - reg:-*

The Principal, University College of Engineering, vide letter No. UCE/ADMN/135/2024 dated 10.06.2024, has submitted a proposal for engaging faculty on contract basis in Physics, Chemistry, Mathematics, Mechanical Engineering, Civil Engineering, Life skill/Professional Communication for the upcoming academic year due to the shortage of faculty in the aforementioned departments.

The requirement of staff in each category is listed as follows.

SI No	Subject	No.of faculty available	No.of faculty required
1	Engineering Mathematics	2	1
2	Engineering Physics	1(Guest)	1
3	Engineering Chemistry	1(Guest)	1
4	Civil Engineering	2	1
5	Mechanical Engineering	1	1
6	Electrical Engineering	2	1
7	Professional Communication	0	1

In obedience to the orders of the Vice-Chancellor, the proposal for engaging faculty on contract basis in various departments forwarded by the Principal is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommended that the workload be examined/ discussed with the Principal during the discussion proposed with regard to modernization of University College of Engineering.

(Ad C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024 , be approved.

Item No.14.11.25 UIM, Punalur - Complaint from Sri.Sebastian Xavier, Casual Security against faculties- Request for hearing-reg:

On the basis of the report of Principal (i/c), UIM, Punalur. r/o the allegations raised by the S-1 MBA students of the centre against Sri.Sebastian Xavier, Casual Security Staff, Orders the Principal was directed not to allow Sri.Sebastian Xavier, to perform duties as Casual Security staff in the Centre, after 27-02-2024 (date of conclusion of his present engagement), until further instruction in this regard.

Sri.Sebastian Xavier pointed that the Orders were issued without giving an opportunity for him to explain his part and requested to take necessary decision in this regard. An urgent report was sought from the Principal(i/c), UIM, Punalur. Copy of the report is attached.

The Vice-Chancellor has permitted to conduct a personal hearing by the Standing Committee of the Syndicate on D & OIs for hearing the grievance of Sri.Sebastian Xavier, former Casual Security and Smt. Gopika S.P, Principal(i/c), UIM, Punalur in the next Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

In obedience to the orders of the Vice-Chancellor, the matter of hearing Sri.Sebastian Xavier, Former casual Security and Smt. Gopika S.P, Principal (i/c), UIM, Punalur is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

Recommended that Sri.Sebastian Xavier, former Casual Security Staff at UIM, Punlaur, be engaged as night watchman, on casual basis at UIM, Varkala.

(AdCSection)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024, be approved.

ItemNo.14.11.26 University College of Engineering, Kariavattom - Guest Lecturer in Mechanical Engineering - Request for engagement-Consideration of – reg.

The Principal, University College of Engineering, vide letter No. UCE/ADMN/247/2023 dated 30.09.2023, has submitted a proposal for engaging a Guest Lecturer in Mechanical Engineering due to shortage of faculty members available to conduct classes. Currently, there is only one faculty dealing the subject in the Mechanical Engineering Department in lieu of 2. Due to the intake of students having been increased consequent to sanctioning an additional batch in Computer Science, the existing faculty has more workload. As per the AICTE norms, two numbers of faculty are needed for the subject on a workload of 32 hours, while only one lecturer is available to take the classes. There is no valid rank list to engage guest faculty for this subject.

It may be noted that the Syndicate, at its meetings held on 09.05.2024, under Item No.10.96.06, approved the recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions held on 27.04.2024 to prepare panel of Guest Faculty in Mechanical Engineering.

In view of the above, the Principal, UCE, Kariavattom, was permitted to initiate necessary action to prepare a panel of Guest Faculty, for engaging teachers as Guests to meet the urgent requirements. The Principal has accordingly forwarded a panel of 5 candidates prepared based on the interview conducted on 13/06/2024, as provided below. The detailed bio data of 5 candidates included in the panel of guest lectures in Mechanical Engineering is appended.

Sl No	Name	Rank
1	Arjun Santhosh	1
2	Prasanth S	2
3	Ajin S	3
4	Sarun Raj N	4
5	Abhilash S R	5

The Committee recommended that the request for inter-college transfer from Sri. Adersh. B, second semester M.Com (Finance) student of TKM Arts and Science College, Kollam, be considered as per the norms of the Inter-College Transfer for PG programmes.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 27.08.2024, be approved.

Item No.14.12.02 : Complaint received from the students of KUCTE , Alappuzha -reg

[Ac.BI]

The students of KUCTE Alappuzha has forwarded a letter submitting the following:

1. Most of the students in the College are from economically weaker sections and hence they demanded introduction of Uniform at the College. The College authorities are reluctant to introduce the same stating that there is an order to this effect that does not permit uniform at the College. Later the women students were not permitted to wear similar dress on womens' day.
2. The College Union elections were conducted spanning 3 days and the Union inauguration was kept pending owing to the indifferent attitude of the Principal and the same was later somehow held after constant demands made.
3. The only programme that was permitted to be held during the period was the Christmas day celebrations even though the students had high plans to celebrate Womens day celebration, science day celebration etc.
4. **Earlier assembly was held regularly and on one day the Principal announced that national anthem shall not be sung in the morning and till date national anthem was not sung at the College, neither in the morning nor in the evening.**
5. After the model examinations the students were called to the auditorium and insisted to dance with the Principal with music played at a high volume.
6. The Principal has also not taken any initiative to conduct tour as per second semester curriculum instead made fun of the financial situation of the students for its conduct.
7. All decisions are all made by the Principal herself, without consulting with other teachers.
8. The students have also reported that they are leading a stressful atmosphere at the College, due to the indifferent behavior of the Principal.
9. They have hence requested to resolve their issues at a fast pace.

As per the orders of the Registrar, report from the Principal KUCTE. Alappuzha was sought. As per the report the Principal denied all the allegations raised against her. Also it is submitted that, as per her enquiry it is known that, the complaint has not been filed by the students and all the complaints raised are baseless and false. Further it has been stated that all the activities of the College are organized and are uploaded in the facebook page. But on verification no systematic updates have been found in the particular FB page.

It may be noted here that, the Principal has not provided any documental proof in support of denial of complaints raised.

As per the orders of the Vice Chancellor, the complaint received from the students and the report received from the Principal, KUCTE, Alappuzha is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration.

The Committee recommended that the matter be referred to the Syndicate, as a complaint of similar nature in respect of KUCTE, Alappuzha is already under consideration of the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 27.08.2024, be approved.

Item No.14.12.03 : Complaint from the students of MGM College of Arts and Science regarding the insufficient Education Qualification of the teaching staffs of the College -reg.

[Ac.BI]

A complaint letter was forwarded by the previous and present students of MGM College of Arts and Science, Kaniyapuram. Also the same complaint has been forwarded by the Governors' office for appropriate consideration. As per the complaint the following has been submitted:

1. Some of the teachers who take classes at the College do not have qualification as prescribed by the UGC.
2. Also the students raised allegation against a teacher who attained Ph.D all of a sudden when she was working as a teacher there.
3. The students questioned the qualification of a teacher Sri. Saiju who obtained M.Com from Annamalai University in the distant mode which is not approved by UGC, and is currently doing M.Com from University of Kerala in the distant mode. Due to the reason of not attaining a master degree which is approved by the UGC, he was rejected by Christ College, Vizhinjam. It is also known that he possesses NET qualification.
4. Same is the situation with the Journalism Department teacher Sri. O.K Ravisanker and the Zoology teacher of Psychology department Smt. Glaicy.
5. The students submitted that, two attendance registers are being maintained there for the UGC qualified teachers and for the others.
6. It is alleged that the Present Principal Dr.Vidhya Panicker was involved in various examination anomalies when she was a teacher at S.N College Chempazhanthy.
7. It is pointed out that there is no good library facility, no playground, no canteen etc., when these are questioned by the students, they are being expelled.
8. The College Exam supervisor is Mr. Mohanan sir (64), he often opens the question paper packets and sent the photos of question paper to Smt. Anu. B, she makes use of this and makes her students know about the main points to be included in the answers.

The students have requested the University to enquire into this matter and take necessary actions. In this regard report was sought from the Principal, MGM College of Arts and Science.

The Principal after detailed enquiry it is submitted that till date the College has taken no action against the well being of the students of the College.

In response to the complaint against the lack of qualification of the teaching staff, the Principal submitted that, the applications for teaching staff were invited fixing the eligibility of the post as per the conditions stipulated by the UGC but in the absence of sufficient no of applicants with UGC prescribed qualification, some of the staffs were appointed without the UGC qualification on the condition that they shall acquire the qualification as soon as possible.

The students raised allegation against the Ph.D obtained by Dr.Anu B. In response to this the Principal reported that Smt. Anu B was appointed as part time teaching staff in the College for taking online classes during the Covid Lock down period . At that period she was also doing her Ph.D at MS University which was closed due to lock down. For the questions raised against the qualifications of Sri. Saiju, the principal reported that he at the time of appointment he qualified UGC NET. Now he is not working in the College.

Again for the confusion raised against the eligibility of Sri. O K Ravi Sankar , Professor of Journalism Department, it is reported that, he acquired PG in History from Calicut University and attained PG in Journalism and Mass Communication from Indira Gandhi University and attained four year Ganabhushan Diploma course. Also it is reported that, the allegations raised against the Principal Smt. Vidya Panicker related to the conduct of Examination is a fake one.

It may be noted that, no supporting documents have been submitted by the Principal for substantiating her report.

As per the orders of the Vice Chancellor, the complaint received from the previous and current students of MGM College for Arts and Science is placed before the Standing Committee of the Syndicate on Affiliation of Colleges.

The Committee considered the matter and recommended to conduct an inspection in the college by the Board of Inspection, constituted under Clause (vi) of Section 23 of the Kerala University Act,1974.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 27.08.2024, be approved.

Item No.14.12.04 : Surprise Inspection at B.Ed Colleges- Compliance Report- consideration of-reg.

[Ac.BII]

The Syndicate at its meeting held on 23.12.2021 vide item no.35.09.02 resolved to entrust the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges to constitute inspection team for conducting inspection in all affiliated B.Ed Colleges. Accordingly, inspection has been conducted in all affiliated B.Ed Colleges. The inspection report of the following B.Ed colleges has been received and the same of remaining colleges are pending. The Observations and recommendations of the inspection team are as follows.

Sl. No	Name of the College	Observations	Recommendations
1.	NSS Training College, Pandalam	Everything is found to be correct and well maintained.	-
2.	St. Jacob's Training College, Menamkulam, Kazhakuttam, Thiruvananthapuram	A pucca building with sufficient infrastructure and instructional area. The number of library books, periodicals, news papers are commensurate with the university norms. Steps to be taken to appoint a regular fine arts teacher. All the records are well maintained by the college.	-
3.	Jameela Beevi Centre for Teacher Education, Kayamkulam	Steps may be taken to appoint a permanent principal and physical education teacher. Common room for boys and girls should be provided.	The committee recommended to send a letter to the manager and principal to rectify the shortcomings at the earliest.
4.	Millath College of Teacher Education, Sooranad P.O., Kunnathur, Kollam	Work experience room, Health and Physical Education room are to be constructed at the earliest. Principal assured that it should be made available by the end of this year.	The committee recommended to sent a letter to management to construct the work experience room, Health and Physical Education room at the earliest.
5.	Mannam Foundation Centre for Education Technology, Poruvazhy, Edakkad. P.O., Kollam	The roof of first floor is asbestos. Work experience room, Health and physical education room and girls common room are to be constructed immediately. All the records relating to college should be kept in the office.	The roof of first floor is asbestos as it should be replaced by aluminum sheet or any material which does not harm to health of the students. The committee also recommended to summon the manager and principal.
6.	Sri Vidyadhiraja Model College of Teacher Education, Vendar P.O, Kottarakara, Kollam	Some register were not shown during the time of inspection. There is no separate boundary wall demarcating the school and the college. The computer lab is common for B.Ed and TTC students. Work experience room, Health and physical education room are to be constructed.	The committee recommended to summon the principal and the manager and they should produce the registers, those were not shown at the time of inspection.
7.	Peet Memorial Training College, Mavelikara	Steps to be taken to appoint Physical Education teacher at the earliest.	The committee recommended to send a letter to the manager to appoint a Physical

			Education teacher at the earliest.
8.	HH Marthoma Mathews II Training College, Adoor, Pathanamthitta	No separate toilets for men and women. There is no common room for girls students. ICT facilities to be improved. The Principal assured that the suggestions made by the inspection committee will be ready within six months.	The committee recommended to give a strict direction to management and principal to rectify the shortcomings at the earliest.
9.	CSI College of Education, Parassala	Work experience room and store room are not available. The principal assured that the above room will be made available within six months.	The committee recommended to send a letter to the principal and manager to rectify the defects pointed out by the inspection committee.
10.	Sobha College of Teacher Education, S.L. Puram P.O, Mararikulam, Cherthala, Alappuzha	The college is running in a pucca building. Sufficient class rooms are available. The library books, journals, periodicals and news papers are available in tune with the university norms. Common rooms for boys and girls should be constructed. The college is not having a multipurpose play ground. The authorities assured that they will make arrangements for the suggestion put forwarded by the committee members.	The committee recommended to send a letter to the manager and principal to rectify the defects pointed out by the inspection team.
11.	Buddha College of Teacher Education, Muthukulam North, Alappuzha	The college authorities were unable to show many of the documents listed in the proforma. So the committee members were unable to assess the college. The college did not strictly adhering the statutory obligations regarding affiliation.	It is recommended to summon the manager and principal along with all the documents listed in the proforma.
12.	Sree Narayana Training College, Sreekandeswaram, Poochakkal P.O, Cherthala, Alappuzha	The college is running in a pucca building. Sufficient class rooms are available. Library books, journals and news papers are available in tune with the university norms. Common room for boys and girls are not available. The management assured that they will provide the common rooms for boys and girls.	The committee recommended to send a letter to the principal and manager to rectify the defects pointed out by the inspection team.
13.	KVM College of Special Education, Cherthala	The committee visited the college. Principal was absent in the college on that day. The authorities present in the college were unable to produce the records and was totally unaware of the procedures followed in the institution. On verification of the attendance register, it is found that only four teachers are working there. Out of four teachers only two of them having M.Ed degrees.	The committee recommended to summon manager and the principal along with all records prescribed in the format already issued to the college.

The Syndicate at its meeting held on 27.06.2023 vide item no.59.151.26 considered the inspection report and resolved to direct the colleges to rectify the defects noted by the inspection team during the inspection and to submit the compliance report within three months. Accordingly, the matter had been intimated to the Educational Agency of the colleges.

In reply, the colleges had submitted the compliance report on rectification of defects noted by the inspection team and is as follows.

Sl. No	Name of the College	Observations	Compliance Report
1.	Jameela Beevi Centre for Teacher Education, Kayamkulam	Steps may be taken to appoint a permanent principal and physical education teacher. Common room for boys and girls should be provided.	Permanent Principal and physical education teacher have been appointed. Common room for boys and girls have been arranged.
2.	Millath College of Teacher Education, Sooranad P.O., Kunnathur, Kollam	Work experience room, Health and Physical Education room are to be constructed at the earliest. Principal assured that it should be made available by the end of this year.	Construction of Physical Education room and Work experience room has been completed.
3.	Mannam Foundation Centre for Education Technology, Poruvazhy, Edakkad. P.O., Kollam	The roof of first floor is asbestos. Work experience room, Health and physical education room and girls common room are to be constructed immediately. All the records relating to college should be kept in the office.	1. The roof of the First floor of the college building is provided with sealing of heat proof material. 2. Maintenance work of the Work experience room, Health and physical education room and girls common room are completed and provided for the use of the students. 3. All records related to the college are updated and kept in college office.
4.	Sri Vidyadhiraja Model College of Teacher Education, Vendar P.O, Kottarakkara, Kollam	Some register were not shown during the time of inspection. There is no separate boundary wall demarcating the school and the college. The computer lab is common for B.Ed and TTC students. Work experience room, Health and physical education room are to be constructed.	All the defects noted by the Kerala University inspection team are rectified by the Sri Vidyadhiraja Management Committee.
5.	HH Marthoma Mathews II Training College, Adoor, Pathanamthitta	No separate toilets for men and women. There is no common room for girls students. ICT facilities to be improved. The Principal assured that the suggestions made by the inspection committee will be ready within six months.	All the defects reported has been rectified. separate toilets facilities have been newly constructed along with existing one for boys and girls. Common room for girls is arranged. ICT facilities has also been improved
6.	CSI College of Education, Parassala	Work experience room and store room are not available. The principal assured that the above room will be made available within six months.	Defects noted by the inspection team regarding Work experience room and store room are rectified.
7.	Buddha College of Teacher Education, Muthukulam North, Alappuzha	The college authorities were unable to show many of the documents listed in the proforma. So the committee members were unable to assess the college. The college did not strictly	It is stated that the college complies all the statutory obligations, instruction and infrastructural facilities requirements prescribed by

		adhering the statutory obligations regarding affiliation.	NCTE and University of Kerala.
8.	Sree Narayana Training College, Sreekandeswaram, Poochakkal P.O, Cherthala, Alappuzha	The college is running in a pucca building. Sufficient class rooms are available. Library books, journals and news papers are available in tune with the university norms. Common room for boys and girls are not available. The management assured that they will provide the common rooms for boys and girls.	The college is now rectified the issues regarding “common room for boys and girls”.
9.	Sobha College of Teacher Education, S.L. Puram P.O, Mararikulam, Cherthala, Alappuzha	The college is running in a pucca building. Sufficient class rooms are available. The library books, journals, periodicals and news papers are available in tune with the university norms. Common rooms for boys and girls should be constructed. The college is not having a multipurpose play ground. The authorities assured that they will make arrangements for the suggestion put forwarded by the committee members.	1. Separate common rooms for girls and boys with proper facilities as per NCTE criteria were newly arranged in the building. 2. The college is already having a multipurpose hall for the present needs. But as it is not as per NCTE norms, a new building with total plinth area 17689 square feet including a multipurpose hall as per norms is under construction. The building will be functional in the next academic year 2024-2025. 3. A multipurpose play ground is arranged in the north side of the present building.
10	Peet Memorial Training College, Mavelikara	Steps to be taken to appoint Physical Education teacher at the earliest.	Deputy Director of Collegiate Education had instructed that Physical Education Teacher can be appointed only with Government permission.
11	KVM College of Special Education, Cherthala	The committee visited the college. Principal was absent in the college on that day. The authorities present in the college were unable to produce the records and was totally unaware of the procedures followed in the institution. On verification of the attendance register, it is found that only four teachers are working there. Out of four teachers only two of them having M.Ed degrees.	On the day of inspection, principal was on duty for taking a psychology class at Sobha College of Teacher Education. At that time we have only one batch of B.Ed Special Education (ID), Second year (21 students). Due to the non availability of RCI approval we are not able to take admissions during the academic year 2021-2023. In order to maintain staff student ratio we have sufficient number of teaching faculty (4 Nos.)

As per the orders of the Vice Chancellor, the Compliance Reports submitted by the training colleges are placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the compliance reports submitted by the colleges and recommended that the same be noted.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 27.08.2024, be approved.

Item No.14.12.05 : *Carmel College, Muhamma, Alappuzha (UNAIDED) – Request for closure of BCA Programme from the academic year 2024-'25 – for consideration – reg.*

[Ac.BII]

Manager, Carmel College, Muhamma, Alappuzha vide letter no.CCM/Affln./01/2024 dated 09.08.2024 has requested for closure of the remaining Programme-BCA from the academic year 2024-'25.

Provisional affiliation was granted to Carmel College, Muhamma, Alappuzha since the academic year 2014-15 on self financing basis for conducting the following programmes.

1. BCA
2. BA English Language and Literature
3. B.Com-Commerce & Tax Procedure & Practice under 2(a)
4. B.Com- Commerce with Computer Application under 2(b)

It may be noted that B.A English Language & Literature, B.Com. Commerce with Computer Application under 2(b) and B.Com. Commerce & Tax Procedure and Practice under 2(a) programmes offered in the college had been permitted to cancel as per the resolution of the Syndicate held on 28.12.2023 and 02.07.2024 respectively.

Now, the Manager, Carmel College, Muhamma, Alappuzha vide letter no. CCM/Affln./01/2024 dated 09.08.2024 has requested for closure of the remaining Programme - BCA from the academic year 2024-'25 .

As per Statute 15(b), Chapter 24, Kerala University First Statutes, “No course of study shall be abolished in any College with out the prior approval of the Syndicate”.

As per the U.ONo.Ac.B/03/2014-15 dated 31.12.2015, the Educational Agency concerned has to remit a fee of Rs.20,000/- +5% as additional resource mobilization towards the closure of course of study. The educational agency has not remitted the fee for closure of the course.

As per the orders of the Vice Chancellor, the request of the Manager, Carmel College, Muhamma, Alappuzha for closure of BCA Programme from the academic year 2024-'25 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the request and recommended to permit closure of BCA programme in Carmel College, Muhamma, from the academic year 2024-'25 as per norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 27.08.2024, be approved.

Item No.14.12.06 : *Carmel College, Muhamma, Alappuzha (Unaided)-Request to adjust the closure fee of B.Com. Commerce with Computer Application under 2(b) and B.Com. Commerce & Tax Procedure and Practice under 2(a)courses from the administrative fee – Consideration of –reg*

[Ac.BII]

The Manager, Carmel College, Muhamma, Alappuzha vide letter no.CCM/Affln./04/2023-24 dated 20.02.2024 had submitted a request for closure of B.Com Commerce with Computer Application under 2(b) and B.Com. Commerce & Tax Procedure and Practice under 2(a) courses.

The KUCC section had verified the details regarding admission for B.Com Commerce with Computer Application under 2(b) and B.Com Commerce & Tax Procedure and Practice under 2(a) courses at Carmel College, Muhamma, Alappuzha during the academic year 2023-'24 and reported that no students have joined for the above mentioned courses at Carmel College, Muhamma, Alappuzha during the academic year 2023-'24.

On verifying the records, it is found that Carmel College, Muhamma, Alappuzha had remitted Rs.1,50,000/- (KUF receipt no.236622880 dated 06.06.2023) as administrative fee for the academic year 2023-'24 for the following three courses (Rs.50,000/- per course) vide letter dated 31.05.2023.

- B.Com Commerce & Tax Procedure and Practice under 2(a)
- B.Com Commerce with Computer Application under 2(b)
- B.C.A

The Credit verification of the same is also obtained from Cash (R) section.

The learned advise of the Finance Officer had been sought upon the request submitted by the Manager and he had recommended that the college may be directed to remit the prescribed closure fee and the refund shall be considered after credit verification and remittance of fee.

The Syndicate at its meeting held on 02.07.2024, vide item no.11.132.10 resolved to permit closure of the following programmes in Carmel College, Muhamma, Alappuzha from the academic year 2023-'24, as per norms.

1. B.Com. Commerce with Computer Application under 2(b)
2. B.Com. Commerce & Tax Procedure and Practice under 2(a)

As per the U.ONo.Ac.B/03/2014-15 dated 31.12.2015, the Educational Agency concerned has to remit a fee of Rs.20,000/- +5% as additional resource mobilization towards the closure of each course. The educational agency has not remitted the fee for closure of course of study.

Accordingly, letter no.12527/Ac.BII/2024/UOK dated 01.08.2024 had been forwarded to the educational agency for remittance of closure fee of Rs.42,000/- (Rs.21,000/- per course).

In reply, the Manager, Carmel College, Muhamma, Alappuzha vide letter no. CCM/Affln./04/2023-24 dated 06.08.2024 has submitted a request to adjust the amount of Rs.1,00,000/- (Rupees one lakh only) remitted as administrative fee for 2023-'24 to the fee for closure of these courses.

As per the orders of the Vice Chancellor, the request of the Manager, Carmel College, Muhamma, Alappuzha to adjust the closure fee of B.Com. Commerce with Computer Application under 2(b) and B.Com. Commerce & Tax Procedure and Practice under 2(a) courses from the academic year 2023-'24 from the administrative fee already remitted for the academic year 2023-'24 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to reject the request submitted by the Manager, Carmel College, Muhamma, Alappuzha

Further, the committee recommended to direct the college to remit the closure fee in the first instance.

The meeting came to end at 12 noon.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 27.08.2024, be approved.

Item No.14.13 Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30.08.2024 - Consideration of – reg.

(Ac.BII)

The Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30.08.2024 may be seen appended.

As per the orders of the Vice Chancellor, the recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges are placed before the Syndicate for consideration and decision.

**MINUTES OF THE STANDING COMMITTEE OF THE SYNDICATE ON
AFFILIATION OF COLLEGES**

Date : 30/08/2024
Time : 03:15 p.m.
Venue : Syndicate Room, University of Kerala

Members Present

- | | | |
|--------------------------------|------------------------------|--------|
| 1. Sri.R.Rajesh | Member, Syndicate (Convener) | Sd/- |
| 2. Adv.Muralidharan Pillai. G. | Member, Syndicate | Online |
| 3. Dr.Shijukhan. J.S | Member, Syndicate | Sd/ |

Item No.14.13.01 M.S.M. College, Kayamkulam- Dispute regarding the appointment of Manager cum Secretary of M.S.M. trust- reg.

[Ac.BII]

Sri. K. Sadiq Ali Khan, President, M.S.M Trust vide the letter dated 19.02.2024, informed to the University that a no confidence motion against Sri. P.A. Hilal Babu, Manager-cum Secretary of M.S.M Trust, Kayamkulam was moved and passed in the executive committee of M.S.M Trust Kayamkulam held on 16.02.2024 at M.S.M College, Kayamkulam presided over by Sri. K. Sadique Ali Khan, President of M.S.M Trust and Consequently the above said Sri. P.A. Hilal Babu was removed from the Post of Manager-cum Secretary of M.S.M Trust Kayamkulam. Sri. Shaik P. Harriz, Puthenpurayil, Kayamkulam was unanimously elected to the post of Manager cum-Secretary of M.S.M. Trust Kayamkulam.

Therefore they requested to replace Sri. P.A. Hilal Babu by Sri. Shaik P Harriz, Puthenpurayil, Kayamkulam in all records as Manager-cum Secretary of MSM Trust, Kayamkulam, Manger of M.S.M. College Kayamkulam and Manager of PKKSM HSS, Kayamkulam.

Meanwhile vide letter dated 16.02.2024, Sri. P M Hilal Babu, Manager cum Secretary, MSM Trust stated that they decided to convene Special General Meeting of Kayamkulam Milad E Sharif Memorial Trust on 18.02.2024 as per the demand in the application from MSM Trust Life Members to discuss the matters mentioned in the application. Notices had been given to all the life members to inform the same.

In the meantime, without the knowledge or consent of the Trust Secretary, an emergency fake meeting of the Executive was convened at the M.S.M College on 16.02.2024 and for this the notice was issued using a forged seal of the trust.

While the Secretary being the custodian of trust records and seals etc., could have asked the Secretary to convene the meeting, the Joint Secretary Sri. Shaik.P. Harris made a fake seal on his own and cheated M.S.M Trust Executive Committee and 500 life members. A complaint has been lodged with Kayamkulam Deputy Superintendent of Police and Kayamkulam Circle Inspector of Police demanding an inquiry and action.

On 16.02.2024, an executive committee was convened in the college under the chairmanship of Sri. Sadiq Ali Khan. It is also said that Sri. Shaikh P. Harris has been selected as Manager cum Secretary and has started campaigning through WhatsApp and other media by posting photos.

As only the general meeting has the power to take decisions regarding the removal of the official office bearers (including expired management committee) or the appointment of new office bearers in the Trust Governing Body. Hence, Sri. P M Hilal Babu also informed that, till a new change or decision is taken by a general meeting, the present Secretary of Trust and the Manager cum Secretary of MSM College and P K Kunju Sahib Memorial Higher Secondary School will be his own.

Sri. Sadiq Ali Khan, Sri. Shaik P Harriz and Sri. Humayoon Kabeer, President, Secretary and Treasurer of the M.S.M. Trust, Kayamkulam respectively submitted a representation before His Excellency the Governor of Kerala dated 25.03.2024 to give direction to the Vice Chancellor of Kerala University to favourably consider the application for change of management submitted by M.S.M Trust on 19.02.2024 to the Vice Chancellor.

The Syndicate at its meeting held on 15.03.2024, vide item no. 09.82.09 considered the matter regarding the dispute in appointment of Manager at MSM College, Kayamkulam and resolved to hear Sri. P. M Hilal Babu and Sri. Sadiq Ali Khan in connection with the representations submitted before the University.

The meeting of the Standing Committee of the Syndicate on affiliation of colleges held on 29.06.2024 heard the two parties on dispute and Sri. Sadiq Ali Khan requested more time for producing the documents.

Accordingly, the committee recommended to grant time to Sri. Sadiq Ali Khan to produce all such documents as is requested to support his part. The syndicate held on 02.07.2024, vide item no. 11.130.01 considered the recommendation of the Standing Committee and approved the same.

Accordingly, Sri. Shaik P Harriz, The Secretary, M.S.M Trust, Kayamkulam, vide the letter dated 03.06.2024 submitted following documents as is required to support his part.

- 1) Minutes of the Executive Committee dated 16.02.2024
- 2) No Confidence Motion against the former Secretary unanimously adopted in the executive committee dated 16.02.2024
- 3) Complaint from two executive members against former Trust Secretary dated 11.02.2024.
- 4) Postal receipts for the executive committee dated 16.02.2024.
- 5) PKKSM HSS Change of Management, Order from DEO Mavelikkara. (Under MSM Trust)
- 6) Fabricated Minutes of "Special General Body" claimed to be held on 18.02.2024 by former Secretary P.A. Hilal Babu.
- 7) Notice for "Special General Body" Claimed to be held by former Secretary (Notice posted on after and 12.02.2024) with false dated 05.02.2024.
- 8) Notice dated 23.12.2023 issued by former Secretary P.A. Hilal Babu to the President of Trust Mr. Sadiq Ali Khan.
- 9) Reply Notice dated 03.01.2024 issued by Sadiq Ali Khan, President MSM Trust to Former Secretary, P.A. Hilal Babu.
- 10) Reply dated 09.01.2024 sent by former Secretary
- 11) Notice dated 12.02.2024 for the executive Committee dated 16.02.2024 issued by the Joint Secretary Shaik P Harriz and received on 13.02.2024 by Trust Treasurer Humayoon Kabeer.
- 12) Acknowledgement Card received from KamarudeenMusliar on 13.02.2024 for the Executive Committee Meeting dated 16.02.2024.
- 13) Certified copy of MSM Trust Bylaw.
- 14) Minutes of MSM Trust Executive Committee held on 13.12.2024 in which six new Executive Members were elected
- 15) Judgment in OP (C)1076/2024 dated 23.05.2024

Then, Sri. Shaik P Harris vide the letter dated 03.07.2024, stated that the Hon'ble Munsiff Court, Kayamkulam vide Order dated 25.6.2024 dismissed the ad-interim injunction application filed by Sri. P.A. Hilal Babu, former Secretary of MSM Trust with No. IA.7/2024 in O.S 149/2024, after hearing both sides.

As per the said order, the Hon'ble Munsiff Court, Kayamkulam had found that Special general body meeting held on 18-2-2024, in which the election of the petitioners where conducted was against the provision of the bye law.

Accordingly, IA.7/2024 filed by P.A. Hilal Babu and others was dismissed and ad interim ex parte injection order dated 09.05.2024 in favour of the petitioners was vacated.

Sri. Shaik P Harris further stated that Sri. P.A. Hilal Babu can no longer claim the Manager cum Secretary post and prayed that a favourable decision may taken in his favour.

Also, Sri. Shaik P Harris and other submit a request to the Vice Chancellor dated 21.08.2024 to favourably consider the application for change of management on the basis of the order dated 25.06.2024 in No.IA.7/2024 in O.S 149/2024 by the Hon'ble Munsiff Court, Kayamkulam

On other side, Sri. P.A. Hilal Babu, vide the letter dated 03.07.2024 stated that although the interim order dated 09.05.2024 in I.A.3/2024, part of Case No. O.S. 149/2024, had been lifted by the Hon'ble Court, Kayamkulam in I.A /2024, an appeal had been filed with the Additional District Court, Mavelikkara. (Appeal No.CMP 22/24)

The original suit Case No O.S. 149/2024 is currently pending under the Hon'ble Munsiff Court, Kayamkulam

Therefore, he requested that no actions or decision to be taken regarding any matters concerning M.S.M. Trust and it's educational institutions under the Trust until final order from the Hon'ble Court, since the matter is under consideration of the Hon'ble Court.

In the light of the above, as per the orders of the Vice-Chancellor, the documents submitted by Shaik P Harris and order dated 25.06.2024 in No.IA.7/2024 in O.S 149/2024 by the Hon'ble Munsiff Court, Kayamkulam is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the documents submitted by both the parties and recommended to seek the learned opinion of the Standing Counsel regarding the further course of action by the University in the matter of dispute in the Manager post in M.S.M. College, Kayamkulam.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30.08.2024, be approved.

Item No.14.13.02 *UG/PG Admission 2024-25 – Requests from various colleges for additional marginal increase of seats – reg.*

[Ac.H]

Requests have been received from the Principals of various Colleges for additional marginal increase for PG programmes. Details are given below.

Sl No.	College	Course	Sanctioned Strength	Marginal Increase sanctioned	Additional marginal Increase Requested
1	Govt College for Women, TVPM	MA English	15	5	10
2	Govt College for Women, TVPM	MSc Physics	6	1	2
3	Govt College for Women, TVPM	MSc Botany	8	2	4
4	Govt College for Women, TVPM	MSc Zoology	8	2	5
5	University College, Palayam, TVPM	MA Sanskrit General	15	0	5
6	Govt Sanskrit College, TVPM	MA Sanskrit (Sahithya)	5	0	4
7	Emmanuel College, Vazhichal	MSc Physics	10	2	2
8	Emmanuel College, Vazhichal	MSc Biochemistry	10	2	2
9	Sri Swathi Thirunal College of Music, TVPM	MA Violin	2	1	2

The Vice Chancellor has ordered to place the matter regarding the sanctioning of additional marginal increase of seats for PG programmes 2024-25 before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the requests received from the Principals of various colleges for additional marginal increase of seats in PG programmes as mentioned above, and recommended that additional marginal increase be granted as requested for the academic year 2024-'25.

Further, the Committee recommended that a sub-committee of the Syndicate be formed with Dr. Gopchandran K.G, as the Convener, Sri. R.Rajesh, and Dr. Shijukhan J.S., as members, to study and submit a report on the adequacy of the current sanctioned intake in PG programmes in affiliated Government Colleges.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30.08.2024, be approved.

The Syndicate considered the request from the Principal, KSMDDB College, Sasthamcottah and **FURTHER RESOVLED** to grant 5 (five) additional seats as marginal increase for M.Com Programme.

ALSO RESOLVED to include Dr.K.Rahim, Member Syndicate in the above sub-committee.

Item No.14.13.03 : Fatima Mata National College (Autonomous)-Marginal Increase in seats (Additional)- request-reg

[Ac.D]

Ref: Letter No.FC/MI/PG-2/2024 dated 17.08.2024 from the Principal, FMNC, Kollam.

The Principal, Fatima Mata National College (Autonomous), Kollam, vide reference cited above has forwarded a proposal for increasing seats for the courses, M.Sc. Psychology and M.A. English for the Academic Year 2024-2025 as detailed below:

Sl.No	Name of the PG course offered	Sanctioned Strength	Permissible marginal increase of seats as per Syndicate resolution dated 02.07.2024	Marginal Increase sanctioned, vide UO No. Ac.D/4/83/2024 dated 17.07.2024	Additional Marginal Increase requested for 2024-2025
	MSc				
1	Psychology	15	3	4	6
	MA				
2	English	20	6	6	6

It may be noted that, the Syndicate at its meeting held on 02.07.2024, vide item no.11.132.01 considered the proposal submitted by the affiliated colleges for marginal increase of seats for PG Programmes and resolved to sanction the marginal increase of seats for PG Programmes at the rate of 30% for Arts and 20% for Science subjects of the sanctioned strength or as requested by the College which ever is less. And the maximum seats sanctioned shall be limited to 30.

The maximum marginal increase in seats for the Post Graduation Programmes MSc. Psychology and MA English as per percentage limit, vide resolution of the Syndicate held on 02.07.2024, has been sanctioned to the college for the Academic Year 2024-2025.

The Government of Kerala had issued an order authorising the universities to grant marginal increase in seats upto a maximum of 30 seats for the Post Graduate programme, subject to no additional financial commitment on the part of the Government, vide GO(Rt) No.782/2024/HEDN dated 02.07.2024.

As per the orders of the Hon'ble Vice-Chancellor, the proposal for marginal increase of two PG Programmes in the Fatima Mata National College(Autonomous) is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the request from the Principal, Fatima Mata National College (Autonomous,) and recommended to grant two seats in M.Sc. Psychology programme and two seats in M.A. English programme as additional marginal increase in the academic year 2024-'25.

The meeting came to end at 3.45 p.m.

Resolution of the Syndicate

The Syndicate considered the request from the Principal, Fatima Mata National College (Autonomous) and **RESOLVED** to grant two seats in M.Sc. Psychology programme and four seats in M.A. English programme as additional marginal increase in the academic year 2024-'25.

Item No.14.14 Minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 16.08.2024 – For consideration and appropriate resolution – reg

(SDC)

The minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 16.08.2024, is placed below for consideration and appropriate resolution of the Syndicate.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON STUDENTS' DISCIPLINE HELD ON 16.08.2024

Date : 16.08.2024
 Time : 10.30 am to 5.00 pm
 Venue : University Senate Hall, Senate House Campus, Palayam.

Members Present

- | | |
|---------------------------------------|------|
| 1. Prof.(Dr.)P.M.Radhamony (Convenor) | Sd/- |
| 2. Dr.S.Jayan | Sd/- |
| 3. Adv.Muralidharan Pillai G | Sd/- |
| 4. Sri.R.Rajesh | Sd/- |

Members Absent -Nil

Details of the various items considered by the Committee and the recommendations made on the same are given below.

Item No.14.14.01 *Allegations of malpractice in the University Examinations against sixty six candidates - reg.*

Seventy Seven candidates were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline in connection with the allegations of malpractice in the University Examinations. Out of them, **sixty six** candidates appeared for the hearing.

Matter related to calling candidates (who are alleged of suspected malpractice during the valuation of their answer scripts in the Valuation Camps) for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline :

- For the same examination, usually the candidates alleged of malpractice and reported from the examination hall are thus reported well ahead of the candidates alleged and reported on suspicion of alleged malpractice from the valuation camps/revaluation (which is conducted later after the examinations),
- Normally the candidates alleged of malpractice are called for the personal hearings before the Committee, based on the chronological order in which the corresponding files related to the alleged malpractice of each such candidate is received in the Students Discipline Cell (SDC) Section. Therefore the candidates reported from the examination hall are incidentally called for personal hearing well ahead of the candidates reported from the valuation camps/revaluation, although both malpractice allegations may pertain to the same examination,
- This causes considerable delay in taking decisions on the allegations of suspected malpractice of candidates that are reported from the valuation camps/revaluation, as compared to the allegations of malpractice of candidates reported from the examination hall, although both kind of allegations pertain to the same examination,
- Moreover majority of the candidates alleged of malpractice from the examination halls are reported with concrete evidence (like possession of handwritten manuscripts, photostat copies, printed material from the textbooks/guides, etc.) of having committed the malpractice. On the contrary, many of the suspected malpractice allegations raised from the valuation camps (like discrepancy noted in handwriting in answer scripts of candidates, etc.) are without such evidence (as mentioned above) and are based on the suspicion of the examiner/s as found during the valuation of the answer scripts. The guilt on the part of such candidates alleged of suspected malpractice from the valuation camps/revaluation need to be further established or exonerated based on the personal hearing of such candidates and further verification,
- Hence a delay in the personal hearing of those candidates (alleged of suspected malpractice from the valuation camps/revaluation and later if exonerated) can hamper their chances of appearing for further examinations, even though a concrete evidence (as mentioned above) may not be available pertaining to the allegations,
- Also the candidates alleged of malpractice from the examination hall are well aware of their malpractice issue, however, the candidates alleged of suspicion of malpractice from the valuation camps/revaluation come to know about such an issue, only on receipt of the communication for personal hearing or if communicated from the concerned tabulation section, and hence liable to appear for subsequent examinations before being withheld from the same,
- Hence four candidates (i.e. Anas Mohammed.S.S.-Cand.Code.13023111018, Minal Kusan.- Reg. No.15922891004, Jebin.T.N.- Cand.Code.47421551095, Haripriya C Reg.No. 3041681117) who are alleged of suspected malpractice from the valuation camps have been called for the personal hearing before the Committee, overlooking the order of reporting to the Students Discipline Cell (SDC) Section. The details related to the malpractice allegations

against the candidates who were present for the hearing and the recommendations of the Committee therein are given hereafter.

Details of the allegations of malpractice against the said candidates who appeared for the personal hearing before the Committee, are given in the below table:

Sl. No.	File Number (Subsequent call if any is specified)	Name of the Candidate	Register Number (Reg. No.)/ Candidate Code (Cand. Code)	Examination in which malpractice alleged	Centre of Examination	Gist of case	Section
1	S6977/2024	Soumya George	Reg.No. 09846211036	Sixth Semester BA Political Science (SDE), April 2024	Main Centre: Loyola College, Sreekariyam (Sub-Centre: Govt. College, Kariavattom)	Possession of photocopy of textbook	ED VII
2	S6978/2024	Sini S.	Reg.No. 23845211121	Sixth Semester BA History (SDE), April 2024	Main Centre: Govt. College, Attingal (Sub-Centre: S.D.E., Kariavattom)	Possession of reduced photostat bits and handwritten manuscripts	ED VII
3	S6979/2024	Sruthi Mohan	Reg.No. 23845211125	Sixth Semester BA History (SDE), April 2024	Main Centre: Govt. College, Attingal (Sub-Centre: S.D.E., Kariavattom)	Possession of bunch of reduced photostat bits and photocopies of textbook	ED VII
4	S6981/2024	Karthika J.S.	Reg.No. 231850211369	Sixth Semester BA Sociology (SDE), April 2024	Main Centre: Bishop Jesudasan CSI College of Arts and Science, Mulayara (Sub-Centre: S.D.E., Kariavattom)	Possession of reduced photostat bits	ED VII
5	S6983/2024	Shijina S.N.	Reg.No. 38846211051	Sixth Semester BA Political Science (SDE), April 2024	Main Centre: N.S.S. College, Nilamel (Sub Centre: S.D.E., Kariavattom)	Possession of handwritten bits	ED VII
6	S6984/2024	Aparna Ayyappan	Reg.No. 23520124005	Sixth Semester B.Sc Chemistry, April 2024	N.S.S. College, Nilamel	Possession of handwritten bit and bunch of reduced photostat bits	CBCS B.Sc VI
7	S6985/2024	Farzana S.N.	Reg.No 55021112009	First Semester MA Economics, April 2024	Govt. College, Nedumangad	Possession of bunch of reduced handwritten bits	EG III
8	S6986/2024	Jayalekshmi S.B.	Reg.No. 84813201135	Sixth Semester BCA (SDE), April 2024	S.D.E., Kariavattom	Possession of handwritten bits	ED XVI
9	S6987/2024	Ajmi S.	Reg.No. 06812191050	Fifth Semester B.Sc Computer Science (SDE), April 2024	M.G. College, Thiruvananthapuram	Possession of handwritten bits	ED XVI
10	S6989/2024	Fathima Fazil	Reg.No. 24866211123	Sixth Semester B.Com Finance (SDE), April 2024	S.N. College, Varkala	Possession of bunch of reduced photostat bits	ED XVII
11	S6990/2024	Salma M.	Reg.No. 14845201513	Sixth Semester BA History (SDE), April 2024	Main Centre : National College, Ambalathara (Sub-centre: All Saints' College, Thiruvananthapuram)	Possession of Photostat bits of textbook	EE V
12	S6991/2024	Saranya G.	Reg.No. 70850211590	Sixth Semester BA Sociology (SDE), April 2024	Govt. College, Kariavattom	Possession of photostat of textbook	EE V
13	S6992/2024	Ameena N.	Reg.No. 70850211312	Sixth Semester BA Sociology (SDE), April 2024	Govt. College, Kariavattom	Possession of handkerchief with answers written	EE V
14	S6994/2024	Kiran Dev S.	Reg.No. 203845211646	Sixth Semester BA History (SDE), April 2024	Emmanuel College, Vazhichal	Possession of photostat bis of textbook	EE V

15	S6995/2024	Sobha L.	Reg.No. 70850211612	Sixth Semester BA Sociology (SDE), April 2024	St.Xavier's College, Thumba	Possession of handwritten bit	EE V
16	S6996/2024	Rohan R.	Reg.No. 14812201084	Sixth Semester B.Sc Computer Science (SDE), April 2024	St.Xavier's College, Thumba	Possession of handwritten bits of papers	ED XVI
17	S6997/2024	Vinayak M.	Reg.No. 13221141014	Sixth Semester BA English and Media Studies, April 2024	St.Xavier's College, Thumba	Possession of manuscript	ES X
18	S6998/2024	Anza Asharaf	Reg.No. 41866191377	Fifth Semester B.Com Finance (SDE), April 2024	S.D.E., Kariyavattom	Possession of bunch of handwritten manuscripts	ED XVII
19	S6999/2024 (NB: Earlier alleged of malpractice in Fifth Semester, Dec'21 examination with file no.SDC/ S5307/2022 & Syndicate resolution vide item no.44.85.I in meeting held on 07.07.2022)	Jerin J.	Reg.No. 15919141055	Sixth Semester B.Com, April 2024	St.Xavier's College, Thumba	Possession of reduced photocopy of notes	CBCS B.Com II
20	S7000/2024	Gadha B.	Reg.No. 231866201086	Sixth Semester B.Com Finance (SDE), April 2024	Bishop Jesudasan CSI College of Arts and Science, Mulayara	Possession of photocopy of textbook	ED XVII
21	S7001/2024	Jyothish B.S.	Reg.No. 18845211394	Sixth Semester BA History (SDE), April 2024	Emmanuel College, Vazhichal	Possession of handwritten bit and photostat bits	ED VII
22	S7003/2024	Manjusha P.J.	Reg.No. 23847211086	Sixth Semester BA English Language and Literature (SDE), April 2024	Govt. College, Attingal	Possession of Handwritten bit of Paper	ED VII
23	S7004/2024	Nimmi P. Nair	Reg.No. 231845211518	Sixth Semester BA History (SDE), April 2024	Bishop Jesudasan CSI College of Arts and Science, Mulayara	Possession of bunch of reduced photostat bits of textbook	ED VII
24	S7005/2024	Praveen P.	Reg.No. 08846211011	Fifth Semester BA Political Science (SDE), April 2024	S.N. College, Chempazhanthy	Possession of reduced photostat bit of textbook	ED VII
25	S7006/2024	Deepa S.	Reg.No. 08850211586	Fifth Semester BA Sociology (SDE), April 2024	S.N. College, Chempazhanthy	Possession of photocopies of guide and textbook pages	ED VII
26	S7007/2024	Krishna Lal R.	Reg.No. 08850211966	Fifth Semester BA Sociology (SDE), April 2024	S.N. College, Chempazhanthy	Possession of photocopies of textbook	ED VII
27	S7008/2024	Sreeja B.S.	Reg.No. 13871211022	Sixth Semester BA Hindi Language and Literature (SDE), April 2024	All Saints' College, Thiruvanathapuram	Possession of handwritten bit on a piece of paper and on the backside of hallticket	ED VII
28	S7009/2024	Reshma B.R.	Reg.No. 13849211030	Sixth Semester BA Economics (SDE), April 2024	All Saints' College, Thiruvanathapuram	Possession of reduced photostat bits	ED VII

29	S7010/2024	Adarsh A.S.	Reg.No. 02848211019	Fifth Semester BA Malayalam Language & Literature (SDE), April 2024	Main Centre: Govt.Sanskrit College, Thiruvananthapuram (Sub- centre: S.N. College, Chempazhanthy)	Possession of reduced photostat bits	ED VII
30	S7011/2024	Sunil S.	Reg.No. 02845211536	Sixth Semester BA History (SDE), April 2024	Bishop Jesudasan CSI College of Arts and Science, Mulayara	Possession of bunch of reduced photostat bits	ED VII
31	S7012/2024	Premlina T.	Reg.No. 966848211232	Fifth Semester BA Malayalam Language & Literature (SDE), April 2024	Main Centre: U.I.T.Vakkom (Sub-centre: A.J. College of Science & Technology, Thonnakkal)	Possession of photocopy of textbook	ED VII
32	S7013/2024	Arsha Nandan U.S.	Cand.Code. 65422823005	First Semester M.Sc Computer Science, April 2024	College of Applied Science, Dhanuvachapuram	Possession of answers written on the backside of old hallticket and handwritten bits of paper	EG XI C
33	S7014/2024	Annie Das Y.S.	Cand.Code. 65422823004	First Semester M.Sc Computer Science, April 2024	College of Applied Science, Dhanuvachapuram	Possession of photocopy of textbook	EG XI C
34	S7015/2024	Arun G.	Reg.No. 15021141012	Sixth Semester BA Economics, April 2024	St.Xavier's College, Thumba	Possession of bunch of reduced photostat bits	CBCS BA V
35	P5770/2024	Chandu Krishnan S.	Cand.Code. 47321550044	Fourth Semester Integrated Five Year B.A.LLB, April 2024	Govt. Law College, Thiruvananthapuram	Answers written on backside of hallticket with pencil	EG I(b)
36	P5771/2024	Afsal Siddique	Cand.Code. 47519555006	Fourth Semester Integrated Five Year B.B.A- LLB, April 2024	CSI Institute of Legal Studies, Cheruvarakonam	Possession of bunch of reduced photostats of textbook	EG I(b)
37	A9037/2024	Ajmal J.	Reg.No. 3042023042	Second Year BA Economics, April 2024	Main Centre: Govt. College, Attingal (Sub- centre: U.I.T., Azhoor)	Possession of bunch of reduced photostat bits	EE IV
38	A9038/2024	Aswini A.	Reg.No. 3042108020	Second Year BA History, April 2024	Main Centre: S.N.College, Chempazhanthy (Sub- centre: St.Xavier's College, Thumba)	Answers written on hallticket	EE VIII
39	A9040/2024	Afsal A.	Reg.No. 3042108036	Second Year BA Political Science, April 2024	Main Centre: S.N.College, Chempazhanthy (Sub- centre: U.I.T., Azhoor)	Possession of reduced photostat bit of textbook	EE VIII
40	A9043/2024	Adhithya S.S.	Reg.No. 3032117039	Third Year B.Com, April 2024	U.I.T., Neyyattinkara	Possession of handwritten bit	ED IV
41	A9045/2024	Sanjo S.M.	Reg.No. 20806	Part III B.Com, April 2024	V.T.M.N.S.S College, Dhanuvachapuram	Possession of photostat of textbook	ED IV
42	A9046/2024	Gowri L.R.	Reg.No. 3041915010	First Year BA History, April 2024	Main Centre: N.S.S. College for Women, Neeramankara (Sub Centre: Emmanuel College, Thiruvananthapuram)	Possession of handwritten bit	EE VIII
43	A9047/2024	Harisa L.	Reg.No. 3042108025	Second Year BA History, April 2024	Main Centre: S.N. College, Chempazhanthy (Sub Centre: Govt. College for women, Thiruvananthapuram)	Possession of textbook material	EE VIII
44	A9048/2024	Arya Manikandan	Reg.No. 3042108018	Second Year BA History,	Main Centre: S.N. College, Chempazhanthy (Sub	Possession of textbook	EE VIII

				April 2024	Centre: Govt. College for women, Thiruvananthapuram)	material	
45	A9049/2024	Vincy Varghese	Reg.No. 3031904198	Second Year B.Com, April 2024	Main Centre: Govt. Womens' College, Thiruvananthapuram (Sub Centre: M.G.M. College of Arts & Science, Kadinamkulam)	Possession of bunch of reduced photostat bits of textbook	ED IX
46	A9051/2024	Sharon Babu	Reg.No. 3032123078	Second Year B.Com, April 2024	St.Xavier's College, Thumba	Possession of handwritten bit and reduced photostat bit	ED IV
47	A9052/2024	Nishandhini B.S.	Reg.No. 3032119062	Third Year B.Com, April 2024	Main Centre: Christian College, Kattakada (Sub-Centre: U.I.T., Neyyattinkara)	Possession of handwritten bit	ED IX
48	A9054/2024	Khadheejamol S.	Reg.No. 3032213014	Second Year B.Com, April 2024	Main Centre: All Saints' College, Thiruvananthapuram (Sub Centre: Govt. College for Women, Thiruvananthapuram)	Possession of handwritten bit	ED X
49	A9055/2024	Akshay S.L.	Reg.No. 3032121015	Third Year B.Com, April 2024	Govt. College, Nedumangad	Possession of bunch of reduced photostat bits	ED X
50	A9056/2024	Anandhu M.K.	Reg.No. 3032121017	Third Year B.Com, April 2024	Govt. College, Nedumangad	Possession of handwritten bits of papers	ED X
51	A9057/2024	Noufal Hassan S.	Reg.No. 3031521107	Second Year B.Com, April 2024	Main Centre: Govt. College, Nedumangad (Sub-Centre: Mannaniya College of Arts & Science, Pangode)	Possession of handwritten bits of papers	ED X
52	S6563/2023 (IInd Call)	Aswathy B.R.	Reg.No. 10521107007	Second Semester BA Philosophy, September 2023	Govt. College for Women, Thiruvananthapuram	Question no.34 & 35 written using handwritten bits	CBCS BA II
53	S6649/2023 (IInd Call)	Reena A.R.	Reg.No. 70850211032	Third Semester BA Sociology, October 2023 (SDE)	Sree Narayana Guru College of Advanced Studies, Chempazhanthy	Possession of Handwritten Bit and Reduced Photostat Bit	EE V
54	S6734/2024 (IInd Call)	Aleena Joseph Winston	Reg.No. 25723825026	First Semester BSc Psychology, January 2024	Christ Nagar College, Maranalloor	Possession of Bunch of Handwritten bits	CBCS BSc III
55	S6805/2024 (IInd Call)	Ameerkhan A.	Reg.No. 13820158013	Third Semester B.Com Commerce with Computer Application, February 2024	Mannam N.S.S.College, Anchal	Possession of bunch of photostat bits	ES II
56	S6965/2024 (IInd Call)	Parvathy S.P.	Reg.No. 04847201196	Fifth Semester BA English Language & Literature (SDE), April 2024	Govt. College for Women, Thiruvananthapuram	Possession of handwritten manuscripts	ED VII
57	A8801/2021 (IInd Call)	Hari Krishnan.G	Reg.No. 3041938096	Second Year BA Malayalam (SDE), April 2021	N.S.S.College, Nilamel	Possession of manuscript	ED II
58	A9032/2024 (IInd Call)	Nithya Wilson	Reg.No. 3032113022	Third Year B.Com, April 2024	A.J. College of Science and Technology, Thonnakkal	Possession of handwritten bits	ED X
59	S6993/2024	Arya S.S.	Reg.No. 70850211190	Sixth Semester BA Sociology (SDE), April 2024	S.D.E., Kariyavattom	Possession of reduced photostat bit	EE V

60	P5768/2024	Fiyas T.	Cand.Code. 47119554027	Fourth Semester Integrated Five Year B.Com-LLB, April 2024	Mar Gregorios College of Law, Thiruvananthapuram	Answers written on the backside of calculator with pencil	EG I(b)
61	P5769/2024	Aromal Raj R.	Cand.Code. 47121554013	Fourth Semester Integrated Five Year B.Com-LLB, April 2024	Mar Gregorios College of Law, Thiruvananthapuram	Answers written on the backside of calculator with pencil	EG I(b)
62	A9041/2024	Gokul Krishna G.	Reg.No. 3032006078	Third Year B.Com, April 2024	School of Distance Education, Kariyavattom	Answers written on back and cover of calculator	ED IV
63	S7050/2024	Anas Mohammed.S. S.	Cand.Code. 13023111018	First Semester BA English Language and Literature, January 2024	B.J.M.Govt.College, Chavara	Picture drawn and wrote derogatory comments on invigilator and professors in the answer script with false no. 118549 of the subject ML1111.1-Malayala Kavitha (As reported by the Chief Examiner from Valuation Camp)	CBCS BA V
64	S7051/2024	Minal Kusan	Reg.No. 15922891004	First Semester B.Com, January 2024	Sree Narayana Guru College of Advanced Studies, Sivagiri	Hall ticket of the candidate found attached with the answer script with false number 546463 of the subject CO 1121 : Methodology and Perspectives of Business Education, thus revealing identity of candidate to the examiner (As reported by Additional Examiner from Valuation Camp)	CBCS B.Com III
65	A9090/2024	Haripriya C	Reg.No. 3041681117	Third Year BA English Language and Literature, April 2024	B.J.M.Govt.College, Chavara	Written register number in alternative pages at the right corner continuously in the answer script with false number 318006 of the subject Paper I - Poetry (As	EE VIII

						reported by Additional Examiner from Valuation Camp)	
66	P5789/2024	Jebin T.N.	Cand.Code. 47421551095	Sixth Semester Unitary LLB, April 2024	Kerala Law Academy Law College, Thiruvananthapuram	Different handwritings found in the pages 1 to 5 and pages 6 to 16 in the answer script with false no.313932 of the subject LW 26541 : Paper I : Trade and Intellectual Property (As reported by Additional Examiner from Valuation Camp)	EG I(a)

The committee heard all the above mentioned candidates who appeared for the hearing and the candidates submitted written statements before the committee. The Committee also considered the reports and documents pertaining to the allegations of malpractice in the University Examinations against these candidates. After considering all these aspects, and, having felt convinced about the guilt of malpractice of these candidates, the Committee made the following recommendations.

Recommendations of the Committee :

A) For the candidates mentioned in the above table from the serial number 1 to the serial number 58 (i.e. from the candidate Soumya George with SDC file number S6977/2024 to the candidate Nithya Wilson with SDC file number A9032/2024) :

- i) All papers of the semester/annual scheme degree examination/s (specified against each candidate in the table given above and in the paper/s of which the candidate/s respectively resorted to malpractice) attended by the candidate/s be cancelled,
- ii) The paper/s of the other semester/annual scheme degree examination/s (i.e. the semester/annual scheme examination/s other than that specified in the recommendation in A[i] above) if any, attended by the candidate/s since the date of committing malpractice be cancelled,
- iii) The paper/s of the other semester/annual scheme degree examination/s (i.e. the semester/annual scheme examination/s other than that specified in the recommendation in A[i] above) attended by the candidate/s prior to the date of committing malpractice be not affected,
- iv) These candidates be permitted to write any semester/annual scheme degree examination/s in the next available chance, and,
- v) These candidates be also allowed to remit the examination fee without fine even if it is late.

B) For the candidates mentioned in the above table from the serial number 59 to the serial number 62 (i.e. from the candidate Arya S.S. with SDC file number S6993/2024 to the candidate Gokul Krishna G. with SDC file number A9041/2024) :

- i) The particular paper in which the candidates respectively resorted to malpractice be cancelled (Considering the minor nature of the offense),
- ii) The other paper/s of any semester/annual scheme degree examination/s, if any, attended by the candidate/s since the date of committing malpractice be cancelled,
- iii) The other paper/s of any semester/annual scheme degree examination/s attended by the candidate/s prior to the date of committing malpractice be not affected, and,
- iv) The candidate/s be permitted to write any semester/annual scheme degree examination/s in the next available chance, and,
- v) The candidate/s be also allowed to remit the examination fee without fine even if it is late.

C) For the candidates mentioned in the above table from the serial number 63 to the serial number 65 (i.e. from the candidate Anas Mohammed.S.S. with SDC file number S7050/2024 to the candidate Haripriya C with SDC file number A9090/2024) :

The Committee after hearing and considering the statements of the three candidates Anas Mohammed.S.S., Minal Kusan and Haripriya C, found that the candidate Anas Mohammed.S.S. suffers from depression as deposed by his parent however the act that he has done in the answer script cannot be disregarded, whereas the acts of the other two candidates namely Minal Kusan and Haripriya C has lead to the loss of secrecy of their respective answer scripts by way of divulging their respective identities before the valuer of the answer scripts. Therefore the Committee made the following recommendations on the allegations of malpractice against these three candidates:

- i) To cancel the examination of the particular paper of the subject in which the candidates respectively resorted to malpractice (i.e. subject ML1111.1- Malayala Kavitha for the candidate Anas Mohammed.S.S., subject CO 1121: Methodology and Perspectives of Business Education for the candidate Minal Kusan and subject Paper I - Poetry for the candidate Haripriya C.),
- ii) The examination/s of the other papers of any semester/annual scheme degree examination/s (of the course of study as specified above) attended by the candidates prior or after the examination of the particular paper [in which malpractice was reported as mentioned in C(i) above], be not affected and that the valuation/results of such other papers if withheld (owing to the said charges of malpractice) be undertaken/published,
- iii) The candidates be permitted to write any semester/annual scheme degree examination/s in the next available chance, and,
- iv) The candidates be also allowed to remit the examination fee without fine even if it is late,

D) For the candidate mentioned in the above table in serial number 66 (i.e. Jebin T.N. with SDC file number P5789/2024) :

The Committee considered the facts mentioned in the table given above and opined that the candidate seemed to be innocent against the suspected malpractice allegations, and, hence the Committee made the following recommendations on the same :

- i) to exonerate the candidate of the charges of malpractice,
- ii) to undertake the valuation and publish the results of any University Examinations (withheld if any owing to the said suspected malpractice allegations) attended by this candidate, and,
- iii) the candidate be also allowed to remit the examination fee without fine even if it is late.

E) For the balance candidates who remained absent for the personal hearing before the Committee, the Committee recommended to consider the allegations of malpractice as and when the individual candidates appear for the hearing before the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 16.08.2024, be approved for all the candidates except the candidate Aleena Joseph Winston (Reg. No.25723825026).

FURTHER RESOLVED that the candidate Aleena Joseph Winston in (Reg. No.25723825026) the recommendation be approved as follows:

1. In Sl. No.(ii) under (A) be modified as "The paper/s of the other semester scheme degree examination/s (i.e. of the Semester Scheme Examination/s otherthan that specified in the recommendation in A(i) above) if any, attended by the candidate since the date of committing malpraice till 29.08.2024 be cancelled".
2. In Sl. No.(iv) under (A) be modified as "The Candidte be permitted to write any semester scheme gree examination/s from 30.08.2024".

Item No.14.14.02

വയനാട്കുടിനാടി യൂണിവേഴ്സിറ്റിയിൽ നടന്ന ക്രമവും പൈശാചികവുമായ ആൾക്കൂട്ട കൊലപാതകത്തിന്റെ സാഹചര്യത്തിൽ യൂണിവേഴ്സിറ്റി കോളേജിലെ പൂർവ്വ വിദ്യാർത്ഥികൾ സമർപ്പിച്ച കത്ത് - സംബന്ധിച്ചു.

(As reported from M & C - I Section)

വയനാട് റിപ്പോർട്ടിംഗ് യൂണിറ്റിന്റെ നടപ്രവൃത്തികൾ പരിശോധിക്കുന്നതിന് അനുബന്ധമായി പരാതിയിൽ അധ്യാപക- വിദ്യാർത്ഥികളായ എത്രത്തോളം ദുഷിക്കാമെന്നും അതിവേഗം രംഗത്തിറങ്ങി വിദ്യാർത്ഥികൾക്കും പൊതുസമൂഹത്തിനും എത്രമാത്രം അപകടമാണെന്നും തങ്ങൾ മനസ്സിലാക്കിയിട്ടുണ്ടെന്ന് എന്നും, യൂണിറ്റിന്റെ കോളേജിലെ എം.എ. ഇക്കണോമിക്സി വിദ്യാർത്ഥിയായ മൂത്ത സഹോദരനായ എട്ടപ്പൻ എന്ന പേരിൽ പേരുള്ള മറ്റൊരു വിദ്യാർത്ഥിയെ സർക്കാർ കോളേജ് ഹോസ്റ്റൽ എട്ടാം നമ്പർ മുറിയിൽ പാർപ്പിച്ചിട്ടുണ്ടെന്ന് താമസിക്കുന്ന ആൾ എന്നതിലാണ് അങ്ങനെ ഒരു പേരവനെന്ന് എന്നും കത്തിൽ പരാമർശിച്ചിരിക്കുന്നു.

പ്രസ്തുത ബോയ്സ് സ്കൂളിലെ സർവ്വീസുകാരി ഇയാളാണെന്നും ക്രൂരമായ പീഡനങ്ങൾക്കിരയാകാൻ കഴിഞ്ഞിട്ടുള്ള ഇയാൾക്കു നേരിട്ട ക്രൂരതകൾ കെട്ടിടത്തിൽ ഇയാൾ എങ്ങനെ ആണ് ബി.എ. എം.എ പരീക്ഷകൾ പാസ്സായതെന്നും പിന്നീട് പി.എച്ച്.ഡി.യ്ക്കായി പഠിക്കാനും പൊതുസമൂഹം അറിയേണ്ടതാണെന്നും തീരുന്നില്ലെന്നും ഇല്ലാത്ത ഈ ഗുണമേന്മയുള്ളവർക്കായി പരീക്ഷ എഴുതിക്കൊണ്ടിരുന്നത് ഇപ്പോൾ സർക്കാർ സർവ്വീസിലിരുന്ന ഒരു അധ്യാപകനാണെന്നും, യൂണിറ്റിന്റെ കോളേജിൽ തങ്ങൾ പരീക്ഷ എഴുതുമ്പോൾ യൂണിറ്റിന്റെ കോളേജിലെ ഫിസിക്സ്, കെമിസ്ട്രി ക്ലാസ്റ്റുകളിലാണ് തങ്ങളുടെ പരീക്ഷകൾക്കായി ഇയാൾക്കുണ്ടി ക്രമീകരിക്കുന്നതെന്നും തിരുവനന്തപുരത്തെ സർക്കാർ ആർട്ട്സ് കോളേജിലെ ഇക്കണോമിക്സ് അധ്യാപകനായ അസിസ്റ്റന്റ് എട്ടപ്പൻ വേണ്ടി സ്ഥിരമായി പരീക്ഷ എഴുതിക്കൊണ്ടിരുന്ന തെന്നും മുകളിൽ നിന്ന് താഴോട്ട് ക്രമീകരിച്ച ഡസ്റ്റിനടിയിൽ ഇരുന്നാണ് അസിസ്റ്റന്റ് പരീക്ഷ എഴുതിക്കൊണ്ടിരുന്നതെന്നും ആ ക്ലാസിലെ ഇൻവിജിലേറ്റർമാർക്ക് കാണാൻ പറ്റാത്ത രീതിയിലാണ് ആ ക്ലാസിലെ ഡസ്റ്റികളിലെ സീറ്റ് ക്രമീകരണം നടത്തിയിരുന്നതെന്നും, കൂടാതെ വിവിധ വിദ്യാർത്ഥി ഗുണകൾക്കും വേണ്ടി യൂണിറ്റിന്റെ കോളേജിലെ വർഷങ്ങളായി നടന്നുവരുന്ന ഒരു സമ്പ്രദായം ഉണ്ടെന്നും ആൻസർ പേപ്പർ സുരക്ഷിതമായ സ്ഥലത്ത് എത്തിച്ചിടുന്ന വിദ്യാർത്ഥികൾക്കായി പരീക്ഷ എഴുതിച്ചു എടുപ്പിക്കുന്ന പോലെയുള്ള വരുടെ ഉത്തരക്കടലാസുകളെ എടുത്ത് മാറ്റി എടുപ്പിക്കുന്ന ഉത്തരക്കടലാസുകൾ തിരക്കി കയറ്റുന്നവർക്കായി നടത്തി വരുന്നതാണെന്നും, അസിസ്റ്റന്റുടെ ഹാൻഡ് റൈറ്റിങ്ങും എട്ടപ്പന്റെ ഉത്തരക്കടലാസും തമ്മിൽ താരതമ്യം ചെയ്ത് പഠിച്ചാൽ യാഥാർത്ഥ്യം വ്യക്തമാകുമെന്നും, ഈ അസിസ്റ്റന്റ് എട്ടപ്പൻ. എഫ്. ഐ. വിദ്യാർത്ഥികളെ ഉപയോഗിച്ച് സ്വന്തം താൽപര്യങ്ങൾക്കു വേണ്ടി ഒരു കട്ടേജൻ സംഘം നടത്തിവരികയാണ് എന്നാണ് ആർട്ട്സ് കോളേജിലെ ഇക്കണോമിക്സിലെ പൂർവ്വിക വിദ്യാർത്ഥികൾ തങ്ങളോട് പറഞ്ഞതെന്നും, അധ്യാപന ചുമതലയിലും ഗുരുതരമായ വിഴുവരുത്തുന്ന ഇയാൾ നമ്മുടെ വിദ്യാഭ്യാസ സമ്പ്രദായത്തിന് കളങ്കം വരുത്തുകയാണെന്നും എട്ടപ്പനെയും അസിസ്റ്റന്റേയും പോലുള്ളവരുടെ സാമൂഹ്യവിരുദ്ധ കൂട്ടായ്മ തുടർന്നാൽ ഇനിയും സിദ്ധാർത്ഥന്മാർ ഉണ്ടാകുമെന്നും മലിനമായ നമ്മുടെ വിദ്യാഭ്യാസരംഗം കൂടുതൽ അസഹനീയമാകുമെന്നും മലിനമാകുമെന്നും ആയതിനാൽ പൊതുസമൂഹം ഉണർന്നു പ്രവർത്തിച്ച് ഉചിതമായ പ്രവർത്തി കണമെന്നും സമൂഹമനസാക്ഷിയുടെ പേരിൽ തങ്ങൾ അപേക്ഷിക്കുന്നുവെന്നും വർഷങ്ങൾക്ക് മുൻപുപറഞ്ഞ പൂർത്തിയാക്കിയ തങ്ങളെപ്പോഴും ഭരിക്കുന്നവരുടെ മാത്രമാണെന്നും, സമൂഹ മനസാക്ഷിയെ തെറ്റിച്ച വെറ്റിനറി യൂണിറ്റിന്റെ യൂണിറ്റിന്റെ സംഭവമാണ് ഇതെഴുതാൻ ചകിതമായ മനസോടെയാണെങ്കിലും തങ്ങളെ പ്രേരിപ്പിച്ചതെന്നും കത്തിൽ പരാമർശിച്ചിരിക്കുന്നു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻപ്രകാരം ഈ വിഷയത്തിന്മേലുള്ള വിശദീകരണം പ്രിൻസിപ്പൽ, യൂണിറ്റിന്റെ കോളേജിനോട് ആവശ്യപ്പെടുകയും (06.05.2024 ലെ എം. & സി.-1/ 2024 നമ്പർ കത്ത്), അതിൻപ്രകാരം യൂണിറ്റിന്റെ കോളേജിലെ പ്രിൻസിപ്പൽ സമർപ്പിച്ച മറുപടിയിൽ (23.05.2024 ലെ B4/1844/2024/UCT നമ്പർ കത്ത്) മഹേഷ് എന്നയാൾ ഈ കോളേജിലെ വിദ്യാർത്ഥി ആയിരുന്നോ എന്ന വിവരം ടിയാന്റെ രജിസ്റ്റർ നമ്പർ നൽകിയാലേ പരിശോധിക്കാനാകൂ എന്നും ഹോസ്റ്റലിൽ താമസിക്കുന്നുവോ എന്ന വിവരം ഹോസ്റ്റൽ രേഖകൾ പരിശോധിച്ചാലേ അറിയാൻ കഴിയൂ എന്നും, മാത്രമല്ല പരീക്ഷ സംബന്ധിച്ചു തൊരുവിധ പരാതിയോ ആരോപണങ്ങളോ ഈ കാര്യലയത്തിൽ നാളിതുവരെ ലഭിച്ചിട്ടില്ലെന്നും, നല്ലനിലയിൽ പ്രവർത്തിക്കുന്ന സ്ഥാപനത്തെ മനഃപൂർവ്വമായി അവഹേളിക്കാനും കരിവാരിതേയ്ക്കാനുമായി ആണ് ഈ കത്ത് നൽകിയതെന്നും കത്തിൽ പറയുന്ന പ്രകാരം യാതൊരു കാര്യവും ഈ സ്ഥാപനത്തിൽ റിപ്പോർട്ട് ചെയ്തിട്ടില്ല എന്നും കത്തിൽ പരാമർശിക്കുന്നു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻപ്രകാരം ടിവിഷയത്തിലുള്ള ഉചിതമായ ശുപാർശകളായി സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ഓഫ് സിൻഡിക്കേറ്റ് ഓൺ സ്റ്റുഡന്റ്സ് ഡിസസിപ്പിൻടെ മുൻപാകെ സമർപ്പിക്കുന്നു.

The Standing Committee of the Syndicate on Students' Discipline held on 03.07.2024 considered the above mentioned complaint and observed that a detailed discussion is necessary regarding the matter and hence recommended to defer the item to the next meeting of the Committee . The Syndicate in its meeting held on 12.07.2024 vide item number 12.63.02 resolved to approve the said recommendations of the Committee.

Accordingly the matter is again placed before the Standing Committee of the Syndicate on Students' Discipline for detailed discussion. The Committee considered the issue and made the following observations:

- i) The complainants named Uma S. and Rajini P. who are stated to be alumni of University College, Thiruvananthapuram, have not provided their communication details including any communication addresses, phone numbers or email addresses so as to contact them in order to summon them for a personal hearing to probe further into the complaint,
- ii) The register number of the candidate named Mahesh against whom the said complaint is submitted, is not mentioned in the complaint. Hence the said candidate cannot be pinpointed or traced,

- iii) It is seen that a clarification on the said complaint has already been sought by the M&C-I section from the Principal, University College, Thiruvananthapuram regarding the said candidate named Mahesh. The Principal, University College, Thiruvananthapuram has expressed his inability to clarify in the absence of proper details like the register number of the said candidate, and, also expressed the inability to trace the whereabouts of the said candidate from the hostel mentioned in the said complaint, as also has stated that no such matter has been reported at the College,
- iv) Therefore the Complaint is not specific and hence appears to be vague.

Recommendations of the Committee :

The Committee after considering the complaint and also in the backdrop of the observations made in serial numbers (i) to (iv) as mentioned above, recommended that the said complaint cannot be considered owing to dearth of proper details.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 16.08.2024, be approved.

Item No.14.14.03 *Personal Hearing of the Invigilators and the Chief Superintendents of University Examinations of All Saints College, Thiruvananthapuram and College of Applied Science, Kundara in connection with the malpractice allegations against certain students in the Third Semester BA/B.Sc/B.Com degree examinations, February 2024 -reg.*

[Ref.No.s.:SDC/S6865/6868/6870-6875)/2024 and SDC/S6882/6885-6890)/2024)]

Eight students of the All Saints' College, Thiruvananthapuram and seven students of the College of Applied Science, Kundara were alleged of having committed malpractice by the Malpractice Prevention Squad in the university examination held on 13.03.2024 pertaining to the third semester BA/B.Sc/B.Com degree university examinations, February 2024. The list of the candidates alleged of malpractice is given below:

Course of Study	Name of the institution	Name of Candidates with Register Numbers
BA English and Communicative English	All Saints College, Thiruvananthapuram	Alfiya S. (Reg.No. 13322100034)
B.Sc Zoology		Gopika S.B. (Reg.No. 25022100006)
BA English Language & Literature		Anna S.(Reg.No.13022100002), Devu Prasad (Reg.No.13022100005), Lekshmi M.S. (Reg.No.13022100041), Gouri Nandana M.K. (Reg.No.13022100036), Gopika G.K. (Reg.No.13022100035), Devika S. (Reg.No.13022100004)
B.Com		Fahad S. (Reg.No. 15922824008)
B.Sc Computer Science	College of Applied Science, Kundara	Jishnu S. (Reg.No. 32020824026), Rahan Varkey Paul (Reg.No. 32022824031), Al-Ameen Sidhique (Reg.No. 32021824011), Hariprasad P. (Reg.No. 32021824032), Amal Santhosh (Reg.No. 32021824014), Archa M. Jayapal (Reg.No. 32017824014)

The Syndicate meeting held on 02.07.2024 vide item no.11.188.01 resolved that there has been a serious lapse on duty (*considering that so many students have resorted to copying in the university examinations and there has been no attempt to prevent occurrence of such an incident*) on the part of the invigilator/s (in the examination hall/s in which these candidates wrote the said examinations) and the Chief Superintendent of University Examinations of the said two centres of examinations, and, hence to summon the invigilator/s concerned and the Chief Superintendent of University Examinations who were on duty on the day/s of the incident/s at the two institutions (namely All Saints' College, Thiruvananthapuram and College of Applied Science, Kundara) for a

personal hearing in the next meeting of the Standing Committee of the Syndicate on Students' Discipline.

Accordingly the Chief Superintendents of University Examinations on duty and the invigilators in the respective examination halls at both these institutions on the day of the incidents of alleged malpractice, were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and they were present for the same.

The Chief Superintendent of University Examinations Dr.Kavitha N. (Assistant Professor, Dept. of English) and the invigilators Ms.Sapna Srinivas (Assistant Professor, Dept. of English), Dr.Aparna Merin Mathew (Assistant Professor, Dept. of Commerce) and Dr.Rajani P.B. (Guest Lecturer) of All Saints College, Thiruvananthapuram, were heard by the Committee and they submitted a joint statement before the Committee. In the said statement the teachers stated that they will remain more vigilant in the future to avoid such kind of malpractice in the University Examinations.

The Chief Superintendent of University Examinations Bindu R.K and the invigilators Sujith.C.S and Syama M S of College of Applied Science, Kundara, were heard by the Committee and they submitted a joint statement before the Committee. In the said statement the teachers stated that they will follow all directions to avoid such kind of malpractice in the University Examinations and requested to be pardoned.

Recommendations of the Committee :

The Committee after hearing the teaching staff of All Saints College, Thiruvananthapuram and College of Applied Science, Kundara, conveyed the grave concern of the University regarding such issues as also instructed the said teaching staff to be more vigilant against any such lapses hereafter in the conduct of the University Examinations, and, further recommended to close this issue.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 16.08.2024, be approved.

Item No.14.14.04 Personal Hearing of the members of the Malpractice Prevention Squad in connection with the malpractice allegations against the candidate Shini Shelly (Reg.No.24848211024) in the Fifth Semester BA Malayalam Language & Literature (SDE), April 2024 degree examination - reg.

(Ref.No.:SDC/S6960/2024)

A candidate Shini Shelly (Reg.No.24848211024) was alleged of malpractice by the malpractice prevention squad , in the examination held on 18.04.2024 at Sree Narayana College, Varkala pertaining to the Fifth Semester BA Malayalam Language & Literature (SDE), April 2024 degree examination. Regarding the copy material confiscated and submitted by the said squad, the said proforma only states that the candidate Shini Shelly was in possession of photocopy of textbook pages, however, apart from the said copy material another copy material was also found therein by way of the writings in the candidate's hall ticket that was not stated in the said proforma submitted by the squad. The candidate, during her personal hearing held before the Standing Committee of the Syndicate on Students' Discipline on 03.07.2024, accepted that the writings in the said hall ticket were that of hers however she denied that the other copy material of the photocopy of textbook pages belonged to her.

The Standing Committee of the Syndicate on Students' Discipline held on 03.07.2024 vide item no.1 recommended that the member of the Malpractice Prevention Squad (*who had submitted the proforma & declaration related to the malpractice allegations against the candidate Shini Shelly with Reg.No.24848211024*) be summoned for a personal hearing in the next meeting of the Committee. The Vice-Chancellor exercising the powers vested on him under section 10(13) of the Kerala University Act, 1974, approved the said recommendations of the Committee.

On perusal of the order no.4/2024/UOK-CE, dated 14.04.2024 issued by the M & C- I section and the proforma related to the malpractice allegations against the candidate Shini Shelly submitted by the Malpractice Prevention Squad, the squad members concerned are found to be Sri.Sumesh P.K. (Assistant Professor of Malayalam, Sree Narayana College, Sivagiri) and the convenor of the squad is Dr. Vinod A.S. (Assistant Professor, Department of Commerce, MG College, Thiruvananthapuram).

Accordingly the Convenor of the Malpractice Prevention Squad Dr. Vinod A.S. and the member of the squad Sri.Sumesh P.K. were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline. The Convenor Dr.Vinod A.S. vide his email dated 09.08.2024 expressed his inability to attend the said hearing owing to an examination (pertaining to the M.Sc Visual Communication Distance Education Programme of Madurai Kamaraj University) that he has to attend on the same day as the date of the hearing. The hall ticket for the said examination is also seen attached alongwith the said email from Dr.Vinod A.S. He also stated that he will inform the other member of the squad, Sri.Sumesh P.K. to attend the hearing.

Accordingly the other member of the Malpractice Prevention Squad, Sri.Sumesh P.K. appeared for the hearing before the Standing Committee of the Syndicate on Students' Discipline and he was heard by the Committee. In his written statement submitted before the Committee, Sri.Sumesh P.K. has stated that:

- a) the copy material of photocopy of textbook pages was confiscated from the candidate itself. An omission had happened by way of the writings in the hall ticket of that candidate having not been mentioned in the report pertaining to the allegations of malpractice,
- b) the squad team visited six centres of examinations and found sixteen candidates resorting to malpractice in the University Examinations, which were duly reported.

Recommendations of the Committee :

The Committee after hearing the member of the Malpractice Prevention Squad, Sri.Sumesh.P.K. and considering his statement, accepted the explanation submitted and instructed Sri.Sumesh P.K. to be little more careful, and, further recommended to close this issue.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 16.08.2024, be approved.

Item No.14.14.05 ***Allegations of malpractice against a candidate Jinumon J for having tampered with the original marklist of the University examination attested by the Ministry of External Affairs, Govt. of India - As reported by ED IX Section - reg.***

(Ref.No.SDC/A9091/2024)

The ED IX tabulation section has made allegations of malpractice against a candidate Jinumon J of tampering with the mark list (*of the final year B.Com degree examination, April 2016, bearing the candidate's register number 928642*), and, details reported by that section are as mentioned below :

- A) The candidate Jinumon J had submitted a letter on 22.06.2024 seeking for issuance of the transcript of marks, and, thereby he also sought for correction of the mistake in the totalling of the marks for the Part III subjects of the First Year, as shown in the mark list of the Final Year B.Com degree examination of September 2016 (supplementary) with register number 758575,
- B) On verification of the mark list and university records, it was noted that on adding the marks awarded to each of the subjects the total marks secured therein by the candidate for the first year should be 157 but seen wrongly entered as 147 in the tabulation register as well as in the mark list also,
- C) Therefore the candidate was informed to submit the final year B.Com degree examination mark lists of April 2016 (regular) and September 2016 (supplementary) Examinations,
- D) When the candidate submitted the said mark lists of the final year April 2016 (regular) and September 2016 (supplementary) B.Com degree Examinations, it was seen that the mark list of the April 2016 (regular appearance) is tampered. The marks of Paper VII - Principles of Marketing (of the Second Year Degree Examination) is seen tampered in the said mark list. The upper and lower portion of the said mark list is also seen destroyed. For the said Paper VII, the candidate had secured 17 marks in the April 2016 (regular appearance) and 42 marks in the September 2016 (supplementary) examinations. However, the 17 marks entered in the April 2016 (regular) mark list seems tampered, and, it may also be noted that the said tampered mark list bears attestation of the Ministry of External Affairs, Government of India, on the back side of the mark list,

- E) On noting the said fact, the candidate was subsequently called for a personal hearing before the Controller of Examinations at 11.30 am on 12.07.2024 and he was present for the same and was heard by the Controller of Examinations. The candidate submitted a written statement before the Controller of Examinations. The candidate accepted the guilt of having done the alleged tampering by transferring his marks for the Paper VII in the mark list of the supplementary examination of September 2016 to the mark list of the regular examination held in April 2016. The candidate stated that he had resorted to the said act out of his ignorance of the seriousness of the said act.

The above mentioned facts and the corresponding documents were placed before the Standing Committee of the Syndicate on Students' Discipline. The Committee made the following observations :

- i) The candidate in his letter dated 22.06.2024 submitted to the ED IX tabulation section for issuance of the transcript of marks, has stated the purpose as overseas education,
- ii) The attestation of the Ministry of External Affairs, Government of India, is seen only on the back side of the mark list of the candidate for the Final Year degree examination of April 2016 (regular appearance), whereas no such attestation is seen on the mark list of that candidate for the Final Year degree examination of September 2016 (supplementary examination),
- ii) The said facts lead to the suspicion that there would have been an intention on the part of the candidate to project that he had passed the degree course in the regular appearance in the April 2016 examination itself and not in the supplementary examination of September 2016. The same is being utilised by that candidate for overseas education with attestation of the Ministry of External Affairs, Government of India.

Recommendations of the Committee :

The Committee after considering the facts presented by the ED IX tabulation section on the alleged act of tampering of the university examination marklist by the candidate JinumonJ, and coupled with its own observations mentioned above, made the following recommendations:

- a) *to fetch the information from the ED IX tabulation section regarding whether the degree certificate for the said B.Com degree course has been awarded to that candidate, and, place this information before the Committee in its next meeting, and,*
- b) *to direct the candidate to appear for a personal hearing in the next meeting of the Committee.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 16.08.2024, be approved.

Item No.14.15 *Minutes of the Meeting of the Standing Committee of the Syndicate on Student Services - Approval of - reg.*

(Ad.DII)

A meeting of the Standing Committee of the Syndicate on Student Services was held on 23.08.2024 at 03.00 p.m. in the Syndicate Room.

As per the orders of the Vice-Chancellor, the minutes of the meeting of the Standing Committee of the Syndicate on Student Services held on 23.08.2024 is placed before the Syndicate for consideration and approval (Minutes Appended).

Minutes of the Meeting of the Standing Committee of the Syndicate on Student Services

Date and Time	:	23.08.2024, 03.00 pm,
Venue	:	Syndicate Room

Members Present

1. Prof.(Dr.) P.M.Radhamany (Convener)
2. Dr.Shijukhan J S, Member Syndicate

The meeting started at 03.00 p.m. and discussed the items in the Agenda and recommended as follows:

Item No.14.15.01 *Special Menstrual leave granted to female students - Representation of the MSF Haritha Kerala State Committee - for detailed study – reg.*

(Ac AV)

The Principal Secretary to Govt, Higher Education Department vide letter dated 26/4/2023 forwarded a representation of MSF Haritha Kerala State Committee regarding implementation of Menstrual leave.

Government Order GO(Ms) No.33./2023/HEDN dated 19.01.2023 was implemented in the University vide UO No.2040/2023/UOK dated 02.03.2023, granting special menstrual leave for female students and fixing the limit of attendance for female students to 73 percentage including the menstrual leave. (Copy of the UO is appended).

MSF Haritha Kerala State committee has requested:

1. to take necessary action to grant 2% relaxation in the attendance for awarding internal marks (CE) also.
2. to reconsider the nomenclature 'menstrual leave' as not all female students are menstruating. Also, trans-menstruators are not benefited by this policy. Menstrual leave does not need to be accompanied by an affidavit that menstruation has caused the drop in attendance, as it creates a false assumption that woman is bound by menstruation.
3. GO(Ms) No.33./2023/HEDN dated 19.01.2023 is ambiguous. It does not specify the number of days of leave that can be availed in a month on the grounds of menstruation or the procedure to get it granted. Proper study and deliberation is required as part of the implementation of the said order. Therefore, it is desirable to consider the matter in detail and to issue a vivid order.

It may be noted that as per the Regulations relating to First Degree Programmes under CBCS system, marks for attendance is not considered for courses except practical courses while computing internal marks w.e.f 2020 admissions.

As per the orders of the Vice-Chancellor, the representation of the MSF Haritha Kerala State Committee regarding the Special Menstrual leave granted to female students of the University was placed before the Standing Committee of the Syndicate on Students Services for consideration.

The Committee made the following recommendations:

1. GO(Ms) No.33./2023/HEDN dated 19.01.2023 was implemented in the University vide UO No. 2040/2023/UOK dated 02.03.2023 granting special menstrual leave for female students and fixing the limit of attendance for female students to 73 percentage including the menstrual leave.
2. As per the Regulations relating to the First Degree Programme under CBCS System, marks for attendance is not considered for courses while computing internal marks w.e.f 2020 admissions except the courses with practicals and the Committee recommended the following
 1. to place a detailed report regarding the matter including documents related to State Policy for transgender and other related complaints, if any.
 2. an interim reply may be forwarded to the Principal Secretary to Govt. Higher Education Department.

The Syndicate at its meeting held on 09.05.2024 vide item no. 10.77 considered the matter and resolved that the item be referred to the Standing Committee of the Syndicate on Student Services for detailed study.

As per the orders of the Vice-Chancellor, the representation of the MSF Haritha Kerala State Committee regarding the Special Menstrual leave granted to female students of the University is placed before the Standing Committee of the Syndicate on Students Services for detailed study.

Recommendations:

The Committee recommended to defer the item to the next Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student Services held on 23.08.2024, be approved.

Item No.14.15.02 *Complaint received from Shri. Jayesh Raj, former B.Com Student, Iqbal College, Peringammala- Alleged lack of transparency in uploading CE mark and Caste Discrimination-reg:-*

(Planning E)

The Additional Chief Secretary to Governor vide letter no.GS6.1388/2023 dtd 04.07.2023 has forwarded a copy of petition dated 24.06.2023 filed by Sri Jayesh Raj,a former B.Com Student of Iqbal College, Peringammala on the alleged lack of transparency in revaluation and uploading of CE marks of fifth semester examination and caste based discrimination.

The Standing committee of the Syndicate on Student Services held on 13/12/2023 considered the complaint from the candidate and recommended to hear the complainant, the Principal , Head of the Department of Commerce and the class tutor. The Syndicate at its meeting held on 28.12.2023 resolved to approve the above recommendation. The resolution of the Syndicate was informed to all concerned. However the Complainant Sri. Jayesh Raj, had conveyed his inconvenience to attend the hearing vide E-mail dated 04/03/2024.

The Standing Committee of the Syndicate on Student Services held on 05.03.2024 heard Prof.Razeena K I (Principal), Dr.Kumari V K Shyni (Head, Department of Commerce and Dr. Santhi G Nair (Tutor) and received a written statement from them. Considering the absence of the complainant, the committee recommended that the complainant may be heard by the committee in the next meeting. The Syndicate at its meeting held on 15.03.2024 vide item No 09.83.03 has resolved to approve the recommendation of the Committee. The Complainant Sri Jayesh Raj was informed about the hearing scheduled on 02.05.2024. But this time too the candidate has not attended the hearing and has not submitted any written communication regarding the same .Considering the absence of the candidate ,the Standing Committee held on 02.05.2024 has recommended that the complainant may be given a last chance for appearing before the hearing committee and the hearing may be conducted in the next meeting. The Syndicate at its meeting held on 09.05.2024 vide item number 10.77.02, resolved to approve the recommendation of the standing committee of the Syndicate on Student Services held on 02.05.2024.

In this context as per orders of the Hon'ble Vice Chancellor the hearing note is placed before the Standing Committee of Syndicate on Student Services for consideration.

Recommendations:

The committee heard Sri. Jayesh Raj and observed that there is serious lapse from the part of the College Authorities in redressing the complaint of Sri. Jayesh Raj in a time bound manner. Sri. Jayesh Raj submitted his deposition before the committee.

The committee recommended to issue a 'Warning Memo' to the College in this regard.

The committee further recommended that the Redressal forums in the Colleges affiliated to Kerala University may be directed to view all the complaints received from the students seriously and give apt reply/ redress them in a time bound manner.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student Services held on 23.08.2024, be approved.

Item No.14.15.03

അർണോസ്റ്റാതിരിയുടെ കാവ്യങ്ങൾകോളേജ് കലോത്സവ മത്സരയിനത്തിൽ ഉൾപ്പെടുത്തുന്നതുമായി ബന്ധപ്പെട്ടശ്രീ. ആന്റണി പുത്തൂർനൽകിയനിവേദനം- ഉന്നത വിദ്യാഭ്യാസവകുപ്പിൽ നിന്നുള്ള 18.03.2024 തീയതിയിലെ കെ1/63/2024/HEDN നമ്പരകത്ത്സംബന്ധിച്ച്

(Ad DII)

അർണോസ്റ്റാതിരിയുടെ കാവ്യങ്ങൾ സ്കൂൾ, കോളേജ് പാഠ്യപദ്ധതിയിൽ ഉൾപ്പെടുത്തുന്നതിനും, പുത്തൻപാനപാരായണം 2024-2025 അധ്യയനവർഷംമുതൽ സ്കൂൾ, കോളേജ്കലോത്സവ മത്സരയിനത്തിൽ ഉൾപ്പെടുത്തുന്നതിനും ഉള്ളനടപടികൾ സ്വീകരിക്കുന്നതിന്മേണ്ടി ബഹു. മുഖ്യമന്ത്രിയ്ക്ക് ശ്രീആന്റണി പുത്തൂർ, പുത്തൻപാനകലാകാരൻ സമർപ്പിച്ച അപേക്ഷ അടിയന്തിര റിപ്പോർട്ടിനായി ഉന്നതവിദ്യാഭ്യാസവകുപ്പിൽ നിന്നും ലഭ്യമാക്കിയിരുന്നു.

ഈവിഷയത്തിൽ സ്റ്റുഡന്റ് സർവീസസ്ഡിപ്പാർട്‌മെന്റിന്റെ റിപ്പോർട്ട്നേടാൻ രജിസ്ട്രാർ ഉത്തരവായിരുന്നു. ആയതിലേക്കു സ്റ്റുഡന്റ്സർവീസസ്ഡയറക്ടർ നൽകിയ മറുപടി ചുവടെനൽകുന്നു.

കേരള സർവ്വകലാശാല യുവജനോത്സവ നിയമപ്രകാരം സംഗീതം, നൃത്തം, സാഹിത്യം, തിയേറ്റർ, ഫൈൻ ആർട്സ് എന്നീ അഞ്ചുവിഭാഗങ്ങളിലായി 102 മത്സരയിനങ്ങളാണ് നിലവിലുള്ളത്. നിവേദനത്തിൽ സൂചിപ്പിച്ചിരിക്കുന്ന പുത്തൻപാനപാരായണം സാഹിത്യവിഭാഗത്തിൽപ്പെടുന്ന ഒരുകലാരൂപമാണ്. പുതിയൊരു

മൽസരയിനം കേരളസർവകലാശാല യുവജനോൽസവത്തിൽ ഉൾപ്പെടുത്തുന്നതിന് സർവകലാശാല നിയോഗിക്കുന്ന ഒരു വിദഗ്ധസമിതിയുടെ പഠനവും അഭിപ്രായവും അനിവാര്യമാണ്. നിവേദനത്തിൽ പറഞ്ഞിരിക്കുന്ന കാര്യങ്ങളെ വസ്തുനിഷ്ഠമായി വിശകലനം ചെയ്തുകൊണ്ട് പ്രസ്തുത കലയുമായി ബന്ധപ്പെട്ട വിദഗ്ദ്ധരുടെ അഭിപ്രായത്തിന്റെ അടിസ്ഥാനത്തിൽ ഉചിതമായ ഒരു തീരുമാനം ഇക്കാര്യത്തിൽ കൈകൊള്ളാവുന്നതാണ്. അതോടൊപ്പം പ്രസ്തുതകലാരൂപം മൽസരയിനമായി പരിഗണിക്കപ്പെടുകയാണെങ്കിൽ ഈ മൽസരത്തിന്റെ നടത്തിപ്പുമായി ബന്ധപ്പെട്ട നിയമാവലികളും വിദഗ്ദ്ധസമിതിയെക്കൊണ്ടുപപ്പെടുത്തി സർവകലാശാലയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കാവുന്നതാണ്.

പുത്തൻപാറപാരായണം 2024-2025 അധ്യയനവർഷം മുതൽ സർവകലാശാല കലോത്സവ മത്സരയിനത്തിൽ ഉൾപ്പെടുത്തുന്നതുമായ ബന്ധപ്പെട്ട വിഷയത്തിന്മേലുള്ള ഉത്തരവിനായി ഫയൽബഹു. വൈസ് ചാൻസലർക്കു സമർപ്പിച്ചിരുന്നു. വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്റ്റുഡന്റ് സർവീസസ്റ്റാൻഡിംഗ് കമ്മിറ്റിയിൽ വയ്ക്കാൻ ഉത്തരവായിരിക്കുന്നു.

ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം മേൽവിഷയം സിൻഡിക്കേറ്റിന്റെ സ്റ്റുഡന്റ് സർവീസസ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ ശുപാർശയ്ക്കായി സമർപ്പിക്കുന്നു.

Recommendations:

The Committee recommended to place the matter before the next committee along with all similar requests to be included in the next Kerala University Youth Festival .

The Meeting concluded at 04.15 pm.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student Services held on 23.08.2024, be approved.

Item No. 14.16 Minutes of the 2nd Meeting of the Purchase Committee held on 19.08.2024-reg.

(Ad.BIV)

As per the orders of the Vice-Chancellor, the Minutes of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024 is placed before the Syndicate for consideration and approval.

The Minutes of the meeting conducted on 22.08.2024 for negotiation of items as recommended by the Purchase Committee are also placed before the Syndicate for consideration.

MINUTES OF THE 2ND MEETING OF THE PURCHASE COMMITTEE (2024-25)
(NON-PLAN FUND & PLAN FUND)

Time : 02.00 PM
Date : 19.08.2024, Monday
Venue : Syndicate Room

Chairman

The Vice-Chancellor : Sd/-

Members

- 1. Adv. G. Muralidharan Pillai, Member, Syndicate : Sd/-
- 2. Dr. K. G. Gopchandran, Member, Syndicate : Sd/-
- 3. Dr. P. M. Radhamany, Member, Syndicate : Online
- 4. The Registrar (Joint Registrar (Admn) i/c) : Sd/-
- 5. The Finance Officer (Joint Registrar (Finance) i/c) : Sd/-
- 6. The Director, Planning & Development : Sd/-
- 7. The Director, Computer Centre : Sd/-
- 8. The Instrumentation Engineer, CLIF (i/c) : Online

Item No.14.16.02.01 Department of Physics, Kariavattom - Proposal for repair of Xenon lamp and power supply unit of Photoluminescence Spectrometer

(Ad. B IV CP)

The Head, Department of Physics, Kariavattom vide letter no. Phy/539/2024 dated 20.02.2024 has forwarded the proposal for entrusting M/s. Morrister Laser Spectra Service Pvt. Ltd., Bangalore with the repair works and the replacement of Xenon lamp and power supply unit of Photoluminescence spectrometer installed in the Department for a total amount of ₹4,13,312/-

(Rupees Four lakh thirteen thousand three hundred and twelve only) including GST, installation charges and checking of complete performance of the equipment.

The equipment was purchased in January 2015 from M/s. Horiba Scientific, USA, for an amount of ₹18,13,621/- (Rupees Eighteen lakh thirteen thousand six hundred and twenty one only) with one year warranty. The authorisation letter from the OEM Firm M/s. Horiba Scientific, entrusting M/s. Morrístec Laser Spectra Service Pvt. Ltd., Bangalore for servicing of equipment is also submitted. The Head has further submitted that the Annual Maintenance Contract for the equipment was not considered till date, since it was working in good condition about 8 years. The Instrumentation Engineer has inspected the equipment and certified vide letter dated 14.03.2024 that the lamp and power supply unit of the equipment need to be replaced. The Firm has assured warranty of three months for replacing Xenon lamp and one year for the power supply unit.

The Finance has remarked to place the proposal for entrusting the repair works of Xenon lamp and power supply unit of Photoluminescence spectrometer installed in the Department of Physics with M/s. Morrístec Laser Spectra Service Pvt. Ltd., Bangalore, the authorized dealer, for an amount of ₹4,13,312/- (Rupees Four lakh thirteen thousand three hundred and twelve only) including GST and installation charges, before the Purchase Committee for approval.

As per the orders of the Vice-Chancellor the proposal for entrusting the repair works and the replacement of Xenon lamp and power supply unit of Photoluminescence spectrometer installed in the Department of Physics with M/s. Morrístec Laser Spectra Service Pvt. Ltd., Bangalore, the authorized dealer, for an amount of ₹4,13,312/- (Rupees Four lakh thirteen thousand three hundred and twelve only) including GST, installation charges and checking of complete performance of the equipment is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the proposal and observed that the price quoted by the authorized dealer M/s. Morrístec Laser Spectra Service Pvt. Ltd., Bangalore, seems to be on the higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member Syndicate, Adv.G.Muralidharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the Firm and to place the revised proposal submitted by the Firm along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

The Syndicate considered the Report of the Negotiation meeting held on 22.08.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the M/s.Morrístec Laser Spectra Service Pvt. Ltd., Bangalore.

ALSO RESOLVED to place supply order with M/s.Morrístec Laser Spectra Service Pvt. Ltd., Bangalore for the repair works and the replacement of Xenon lamp and power supply unit of Photoluminescence spectrometer installed in the Department of Physics, for the discounted amount of **₹3,98,600/- (Rupees Three Lakh Ninety Eight Thousand and Six Hundred only) including GST, installation charges and checking of complete performance of the equipment** as detailed below:

Sl. No.	Description	Qty (No)	Unit price (₹)
1	Model 1905-OFR, 150Watt Xenon Lamp for Fluoromax-4 Spectrofluorometer	1	1,17,943
2	5500964076, PWR SUPPLY, 150W XENON SW W/PFC UL LIST	1	2,11,135
	Total Price (without GST)	3,29,078	
	Special discount	9,078	
	Total Price after special discount (without GST)	3,20,000	
	IGST 18%		57,600
	Revised Installation Charges (Quoted rate of ₹25,000/- less discount of ₹4000/-)		21,000
	Total Amount with GST and Installation Charges		3,98,600

Item No.14.16.02.02 Students Amenity Centre, Senate House Campus, Palayam - Proposal for renewal of the Annual Maintenance Contract of two number of lifts – (AD BIV CP).

The supply, installation, testing & commissioning of two number of lifts (10 passenger) in the Students Amenity Centre, Senate House Campus, Palayam was entrusted vide U.O No. Ad.BI(1).(Pl.G2).7753/2000 dated 18.06.2018 to M/s. Johnson Lifts Pvt. Ltd., Thiruvananthapuram, for a total amount of ₹32,95,000/- inclusive of GST. Moreover, the Annual Maintenance Contract charges for each lift @ ₹1,65,000/-, ₹1,76,600/- & ₹1,89,000/- for the 4th, 5th & 6th year respectively after expiry of warranty period was approved and included in the University order mentioned above.

Accordingly, the Annual Maintenance Contract charges of two numbers of ten passenger lift for the 4th, 5th and 6th year have been included in the agreement schedule amounting to ₹3,30,000/-, ₹3,53,200/-, & ₹3,78,000/-, respectively.

After the expiry of 3 year warranty, the Annual Maintenance Contract of two number of lifts (10 passenger) installed at Students Amenity Centre, Senate House Campus, Palayam for the fourth year from 15.11.2022 to 30.11.2023 was entrusted to M/s.Johnson Lifts Pvt. Ltd. Thiruvananthapuram vide U.O. No. 406/Ad BIV/2024/UOK dated 11.01.2024 for the discounted rate of ₹2,33,404/- (Rupees Two Lakh thirty three thousand four hundred and four only) inclusive of GST, which is below the amount quoted in the tender. (ie., @₹1,65,000/- (including GST) per lift, amounting to ₹3,30,000/-).

Now, the University Engineer vide letter no. DBI/Elc/AMC/OTIS/lift/SH dated 28.05.2024 has forwarded the copy of MoU executed with M/s. Johnson Lifts Pvt. Ltd. Thiruvananthapuram towards the Annual Maintenance Contract of two lifts for the fifth year from 01.12.2023 to 30.11.2024, at a revised rate of ₹2,61,488/- (Rupees Two lakh sixty one thousand four hundred and eighty eight only) including GST, which is below the amount quoted in the tender and included in the University order and agreement schedule (ie., @₹1,76,600/- (including GST) per lift, amounting to ₹3,53,200/-).

The Mechanical Engineer vide e-mail dated 31.05.2024 has certified that the Firm has been providing required services including breakdown and periodic maintenance satisfactorily w.e.f. 01.12.2023.

The Finance has remarked to place the proposal for awarding the Annual Maintenance Contract of two numbers of 10 passenger lift installed at Student's Amenity Centre, Senate House Campus with M/s. Johnson Lift Pvt. Ltd., Thiruvananthapuram, the supplier Firm for the period from 01.12.2023 to 30.11.2024, before the Purchase Committee along with the remarks from the Mechanical Engineer vide e-mail dated 31.05.2024, for approval.

As per the orders of the Vice-Chancellor, the proposal for renewal of the Annual Maintenance Contract of two numbers of 10 passenger lift installed at Student's Amenity Centre, Senate House Campus, Palayam, with M/s. Johnson Lift Pvt. Ltd., Thiruvananthapuram, the supplier Firm for the fifth year from 01.12.2023 to 30.11.2024, at a total amount of ₹2,61,488/- (Rupees Two lakh sixty one thousand four hundred and eighty eight only) including GST, is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the proposal and recommended to renew the Annual Maintenance Contract of two numbers of 10 passenger Lift installed at Student's Amenity Centre, Senate House Campus, Palayam, with M/s. Johnson Lift Pvt. Ltd., Thiruvananthapuram, the supplier Firm for the fifth year from 01.12.2023 to 30.11.2024, at a total amount of ₹2,61,488/- (Rupees Two Lakhs Sixty One Thousand Four Hundred and Eighty Eight only) including GST.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

Item No.14.16.02.03 Proposal for replacement of battery, spare parts and engine oil of two number of 600 KVA DG Sets installed at Kariavattom Campus–

(AD BIV CP)

As per the orders of the Vice-Chancellor implementing the resolution of the 4th meeting of the Syndicate held on 04.10.2023 vide item no. 04.46.04.07 permission was granted vide letter no. 34770/Admn BIV/2023/UOK dated 21.10.2023 to the University Engineer for entrusting M/s. Sunitha

Sales and Services Pvt. Ltd., Thiruvananthapuram, the authorized service dealer of M/s. Cummins India Limited (OEM), for the replacement of battery (on buy back basis), spare parts and engine oil of two numbers of 600 KVA DG set installed at Kariavattom campus, for a total amount of ₹2,91,980/- (Rupees Two lakh ninety one thousand nine hundred and eighty only) including GST.

Now, the University Engineer vide letter no.DB2/Ele/600KVA-DG/02/23-24 dated 04.04.2024 has informed that the Firm is not willing to execute the work as per the work order/quotation, since the price of items are revised twice after the submission of proposal.

Further informed that considering the urgency occurred in connection with the conducting of All India Accounting Conference, two number of Pulse batteries of 100AH included in the proposal were replaced due to battery failure, for an amount of ₹46,768/- (Rupees Forty six thousand seven hundred and sixty eight only) including GST.

In this context the University Engineer has submitted a revised proposal from M/s. Sunitha Sales and Services Pvt. Ltd., Thiruvananthapuram amounting to ₹2,86,990/- (Rupees Two lakh eighty six thousand nine hundred and ninety only) inclusive of GST and excluding two number of batteries which were purchased on urgent basis.

On preliminary verification of related documents, it was noticed that delay is occurred in time bound forwarding of proposal which caused price hike for the spares. ie., the first proposal dated 31.01.2023 from M/s.Sunitha Sales and Services Pvt. Ltd., Thiruvananthapuram amounting to ₹2,91,980/- was forwarded to the University by the Engineering wing only on 03.06.2023. The revised proposal dated 22.01.2024 submitted by the Firm has been forwarded to the University by the Engineering wing only on 04.04.2024. (Received in Registrar Tapal on 08.04.2024).

As per the orders of the Registrar clarification was sought from the University Engineer regarding the delay occurred in submission of proposals. In this connection the University Engineer has submitted the following:

- The initial rates offered by M/s. Sunitha Sales and Services Pvt. Ltd., Thiruvananthapuram for replacement of spares as per the proposals dated 31/01/2023 and 24/02/2023 amounts to ₹1,39,173/- & ₹1,73,267/-, respectively.
- Later, due to the price reduction of spares the Firm via e-mail dated 28/03/2023 has forwarded the revised rates amounts to ₹1,29,583/- & ₹1,63,677/- respectively. But, the dates of the revised proposal remained as same as 31/01/2023 and 24/02/2023.
- The revised offer submitted by the Firm was received in AEE(E)'s office via e-mail dated 28/03/2023 and the same was submitted to the University Engineer on 03/04/2023. The University Engineer has entrusted the AEE-II for checking AMC terms & conditions on 10/04/2023 and after verification the proposal was returned to the University Engineer by AEE-II on 17/04/2023. Further, the proposal was forwarded to the Mechanical Engineer on 12/05/2023 and returned to the University Engineer on 22/05/2023. After completing the above said verification procedures the proposal was submitted to the University Planning & Development section on 03/06/2023.
- Regarding the delay occurred in submission of revised proposal dated 22/01/2024, it is noted that the rates were finalised by the Firm via e-mail dated 25/03/2024.

The University Engineer has further submitted that, the situation is as such several communications are happening in the procurement process and its crucial to address these delays and find alternative solutions to ensure the reliable operation of backup power supply. One of the generators is malfunctioned due to clogging of filter, resulting in unavailability of redeemed power supply in Kariavattom campus causing difficulties for students and academic facilities. In this scenario the University Engineer has requested to consider this clarification and to proceed further with the revised proposal.

The clarification submitted by the University Engineer was accepted by the Registrar and the Finance has remarked to place the revised proposal for the replacement of spare parts and engine oil of the two numbers of 600 KVA DG Sets installed at Kariavattom Campus before the Purchase Committee for approval.

As per the orders of the Vice-Chancellor the revised proposal from M/s. Sunitha Sales and Services Pvt. Ltd., Thiruvananthapuram, the authorized service dealer of M/s. Cummins India Limited (OEM) for the replacement of spare parts and engine oil of two number of 600 KVA DG sets installed at Kariavattom campus excluding battery replacement (on buy back basis) for an amount of ₹2,86,990/- including GST, by cancelling the work order issued earlier for the replacement of spare parts and engine oil of two number of 600 KVA DG sets which was including the battery replacement (on buy back basis), for a total amount of ₹2,91,980/- including GST, is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the revised proposal along with the clarification submitted by the University Engineer and recommended to cancel the work order no.34770/Admn BIV/2023/UOK dated 21.10.2023 issued earlier to M/s. Sunitha Sales and Services Pvt. Ltd, Thiruvananthapuram for the replacement of Battery (on buy back basis), Spare Parts and Engine Oil of two numbers of 600 KVA DG set installed at Kariavattom Campus.

Further recommended to entrust Dr. K.G. Gopchandran, Member Syndicate, Adv. G Muralidharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the M/s. Sunitha Sales and Services Pvt. Ltd, Thiruvananthapuram and to place the revised proposal submitted by the Firm, excluding Battery replacement along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

The Syndicate considered the Report of the Negotiation meeting held on 22.08.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firm, M/s. Sunitha Sales and Services Pvt. Ltd., Thiruvananthapuram (authorized service dealer of M/s. Cummins India Limited (OEM)).

ALSO RESOLVED to place supply order with M/s. Sunitha Sales and Services Pvt. Ltd., Thiruvananthapuram for the replacement of spare parts and engine oil of two number of 600 KVA DG sets installed at Kariavattom campus excluding battery replacement (on buy back basis), at the discounted amount of ₹2,75,498/- (Rupees Two Lakh Seventy Five Thousand Four Hundred and Ninety Eight only) including GST.

Item No.14.16.02.04 Kerala University Computer Centre - Purchase of 25 numbers of Mini Computer/ Micro PC from M/s KELTRON –

(AD BIV CP)

The proposal for the purchase of IT Equipment along with the proposal of 25 numbers of Mini computer from M/s KELTRON through exceptional requirement available in the CPRCS Portal, for the use of the Kerala University Computer Centre, has been placed before the Technical Committee (constituted as per the Resolution of the Syndicate held on 28.11.2023 (item No. 06.53.09) held on 02.02.2024.

The Technical Committee recommended to accept the purchase proposal except the Mini Computer (25 nos), and to entrust the Director, Computer Centre to re-examine the reasonability of the rates of Mini PC, having exceptional specifications by comparing the rates quoted for the items having similar specifications in the CPRCS Portal (Rate contract items) of M/s.KELTRON. Accordingly, the proposal recommended by the Technical Committee was placed before the Purchase Committee held on 14.03.2024 and also the Director, Computer Centre was requested to forward the report in connection with the proposal of Mini computer by comparing the rates. The Syndicate held on 15.03.2024 has resolved to approve the same and as per the orders of the Vice- Chancellor, supply order was placed to M/s KELTRON for the supply of IT equipment except Mini Computer for the use of Computer Centre.

The Director, Computer Centre has forwarded an e-mail dated 03.06.2024, remarked that, even though KUCC has repeatedly sought remarks from M/s KELTRON regarding the details of the difference between the quoted price for the Mini Computer and the similar specification listed on the CPRCS Portal, but no response was received from M/s KELTRON in this regard.

Since the proforma invoice (TVM/ITBG/PI/RM/0196/23-24 dated 11.09.2023) in the proposal was expired, as per the orders of the Registrar, new proforma invoice for Mini Computer has been obtained from M/s KELTRON through exceptional requirement available in the CPRCS Portal. It may be noted that, at present, rate contract for IT equipment are not available in the CPRCS Portal of M/s KELTRON.

The details are as follows:

New Proforma Invoice No.TVM/ITBG/RM/0068/23-24 dated 01.07.2024 (Exceptional No.6984).

Sl No	Item	Old Rate (Rs.)	Total amount for 25 nos (old price) (Rs.)	Revised rate (Rs.)	Total Amount (Rs.) (revised) for 25 nos
1.	ITI Micro PC Micro PC Processor: Intel Core i5- 12500 12 th Generation, TDP-35W; Memory: 8 GB DDR5 RAM upgradable to 32 GB Storage: 512GB or above SSD PCIe NVMe; Monitor: 24 inch FHD, Chassis/ CPU rear mountable; Keyboard: USB wired Keyboard Mouse: USB Wired Optical Chassis: Chassis/ CPU must be monitor rear mountable; Audio Card: Integrated Network Card: On board PCI-E Ethernet & Wi-Fi Graphics: Integrated Graphics Ports: One HDMI/DP & One LAN USB Ports:3 USB 3.0, 2 USB 2.0 Audio Ports: One Mic, One Speaker or Combo Port Certifications: ROHS Compliance for Product Operating System: Ubuntu 22.04 Warranty: 5 year Comprehensive On-site Warranty	68,857	17,21,425	64,219	16,05,475

It may be noted that, the rate of the ITI Micro PC has been decreased to Rs.64,219/- compared to the earlier rate of Rs.68,857/- (difference Rs.4638/-). **M/s KELTRON has informed that the validity of the new proforma invoice is only for two weeks.**

As per the orders of the Registrar, the proposal along with new proforma invoice received from M/s KELTRON for the purchase of 25 numbers of ITI Micro Computer has been placed before the Technical Committee held on 09.07.2024 for the evaluation of the proposal.

The Technical Committee has recommended to accept the proposal for the purchase of ITI Micro PC (25 numbers) @Rs.64,219/- for a total amount of Rs.16,05,475/- (Rupees Sixteen Lakhs Five Thousand Four Hundred and Seventy Five only) including GST from M/s KELTRON through exceptional requirement available in the CPRCS Portal for the use of Kerala University Computer Centre. The Vice-Chancellor has approved the Minutes of the Technical Committee.

The Finance has remarked that, the proposal for the purchase of 25 numbers of Micro PC from M/s KELTRON for use in the Kerala University Computer Centre, may be placed before the Purchase Committee along with the report of the Technical Committee, for approval. If approved, supply order may be placed accordingly.

The expenditure for the above proposal may be met from the H/a "MH-53 Computer Centre 4-6064-Software development/e-governance" provided in the current year's Budget Estimates of the University, as remarked by the Computer Centre.

As per the orders of the Vice-Chancellor, the proposal for the purchase of 25 numbers of ITI Micro PC with 5year warranty, @ Rs.64219/- for a total amount of Rs.16,05,475/- (Rupees Sixteen Lakhs Five Thousand Four Hundred and Seventy Five only) from M/s KELTRON through exceptional requirement available in the CPRCS Portal for the use of Kerala University Computer Centre, is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to purchase 25 numbers of ITI Micro PC from M/s. KELTRON through exceptional requirement, for use of the Kerala University Computer Centre, as detailed below; meeting the expenditure from the h/a "Part I NP – MH - 53 - Computer Centre 4/6064 - Software development/e-governance" provided in the current year's Budget Estimates of the University.

Sl No	Item	Rate Incl. GST (Rs.)	Qty	Total Amount Incl. GST (Rs.)
1.	ITI Micro PC Micro PC Processor: Intel Core i5- 12500 12th Generation, TDP-35W; Memory: 8 GB DDR5 RAM upgradable to 32 GB Storage: 512GB or above SSD PCIe NVMe; Monitor: 24 inch FHD, Chassis/CPU rear mountable; Keyboard: USB wired Keyboard Mouse: USB Wired Optical Chassis: Chassis /CPU must be monitor rear mountable; Audio Card: Integrated Network Card: On board PCI-E Ethernet & Wi-Fi Graphics: Integrated Graphics Ports: One HDMI/DP &.. One LAN USB Ports:3 USB 3.0, 2 USB 2.0 Audio Ports: One Mic, One Speaker or Combo Port Certifications: ROHS Compliance for Product Operating System : Ubuntu 22.04 Warranty: 5 year Comprehensive On-site Warranty	64,219	25 Nos	16,05,475

Further recommended that after the purchase of 25 Micro PC, the Computers being replaced in the Computer Centre are to be handed over to the General Store for distributing to various Sections as and when required.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the meeting of the 2 nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.	

Item No.14.16.02.05 Purchase of two numbers of 5 KVA UPS - one each for use in the Rooms allotted to the Planning Sections and Ac.FI, Ac.FII, Ac.FIII, Ad.G and Ad.BI Sections –

(AD BIV CP).

As per the orders of the Registrar, Tenders were invited for the supply, installation and commissioning of two numbers of 5 KVA Online UPS for use in the Planning Sections, Ac FI, Ac FII, Ac.FIII, Ad.G and Ad.BI Sections, on the basis of the specifications obtained from the Instrumentation Engineer. Four number of tenders received accordingly, were verified by the Instrumentation Engineer and has remarked that all tenders satisfy the technical specifications. The details are as follows;

Sl No	Firm	Item	Qty	Unit Price (Rs)	Total Price (Rs.)	Remarks
1.	M/s. Hykon India Ltd, Trivandrum	5 KVA Online Double Conversion IGBT based Pure Online UPS (Hykon AEB 5KV/120V) with 10 numbers 65 AH SMF batteries and suitable rack) Warranty 3 years for UPS and 2 year for battery	2	1,03,000	2,06,000 L1	Satisfies Technical specification
2.	M/s. Supra Hi-tech Electro Equipments Pvt Ltd.,Kochi	Supra make 5 KVA/120 DC Online UPS with static by-pass with 65AH, 12V 10 nos. SMF batteries including metal rack Warranty 3 years for UPS and 3 years for battery	2	1,18,500	2,37,000 L2	Satisfies Technical specification

3.	M/s. Zenster Power Solutions Pvt Ltd., Calicut	5 KVA 120 VDC Zenstser make Green series online UPS with in built isolation transformer connecting with 65 AH Exide/ Amaron quanta SMF Battery 10 nos. with interconnecting cables & stand - Warranty-3years for UPS and 2 years for battery	2	1,26,950	2,53,900 L3	Satisfies Technical specification
4.	M/s. S R Power Solutions, Trivandrum	5 KVA Online Double Conversion IGBT DSP Controlled UPS (120 VDC) (Make-Hykon/Supra) Warranty-3 years for UPS and 2 years for battery	2	57,820	1,15,650	Satisfies Technical specification
		12 V 65 AH SMF Battery (Exide)	20	6695.40	1,33,888	
		Battery stand	2	3540	7080	
		Total			2,56,618L4	

The Finance Section has remarked that the proposal for the purchase of two numbers of 5KVA Online UPS with batteries and rack, one each for use in the Rooms allotted to the Planning Sections and Ac FI, Ac FII, Ac FIII, Ad G and Ad BI Sections respectively, may be placed before the Purchase Committee for approval and if approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the proposal for the purchase of two numbers of 5KVA Online UPS with batteries and rack, one each for use in the Rooms allotted to the Planning Sections and Ac FI, Ac FII, Ac FIII, Ad G and Ad BI Sections, is placed before the Purchase Committee for consideration.

The Committee considered the proposal and observed that the price offered by the lowest quoted Firm M/s. Hykon India Ltd, Trivandrum seems to be slightly on higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member Syndicate, Adv. G Muralidharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the Firm and to place the revised proposal submitted by the Firm along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

The Syndicate considered the Report of the Negotiation meeting held on 22.08.2024 and noted that the firm M/s. Hykon India Ltd, Trivandrum did not agree to reduce the rate further. Based this the Syndicate **FURTHER RESOVLED** to place the supply order with M/s. **Hykon India Ltd, Trivandrum** for the supply, installation and commissioning of two numbers of 5 KVA Online UPS for an amount of Rs. 2,06,000/- (Rs.Two lakh and six thousand only).

Item No.14.16.02.06 Kerala University Library, Palayam - Proposal for renewal of the Comprehensive Annual Maintenance Contract of five number of package Air Conditioners .

(Ad BIV CP)

The University Librarian i/c, Kerala University Library, Palayam vide letter no.M/127/2024-25 dated 16.05.2024 has forwarded the proposal from M/s.Eco Climate Solutions, Thiruvananthapuram for the renewal of Comprehensive Annual Maintenance Contract of five numbers of Package Air Conditioners (LG make 16.5TR Package AC-4 Nos., LG make 11 TR Package AC-1 No.) installed in the University Library, Palayam for a period of one year from 25.07.2024 to 24.07.2025, at a total amount of ₹3,11,520/- (Rupees Three Lakhs Eleven Thousand Five Hundred and Twenty only) inclusive of GST.

• **Details of previous Annual Maintenance Contract**

The previous Annual Maintenance Contract of 5 numbers of Package Air Conditioners (LG make 16.5TR Package AC-4 Nos., LG make 11 TR Package AC - 1 No.) installed in the Kerala University Library was entrusted vide U.O No. 7103/Ad BIV/2023/UOK dated 17.08.2023 to M/s. Eco Climate Solutions, Thiruvananthapuram for a period of one year from 25.07.2023 to 24.07.2024 at a total amount of ₹2,84,937/- (Rupees Two Lakhs Eighty Four Thousand Nine Hundred and Thirty Seven only), inclusive of GST.

The University Librarian i/c vide letter no. M/232/2024-25 dated 27.06.2024 has also certified that the Firm has provided satisfactory maintenance service during the previous contract period and forwarded the remarks of the Mechanical Engineer on the proposal, as detailed below;

Remarks of Mechanical Engineer

- As per the proposal from M/s. Eco Climate Solutions, Thiruvananthapuram the charges for renewal of Annual Maintenance Contract for a further period of one year amounts to ₹3,11,520/- inclusive of GST, which is 9.35% excess when compared to the previous rate. i.e., ₹2,84,937/-. **Hence, a negotiation may be conducted with the representatives of the Firm to limit the excess within 5% of the previous rate.**
- The payment terms to be included in the agreement may be fixed as 30% advance, 30% after completion of six months and remaining 40% on completion of the Contract.
- On completion of the Contract the Librarian shall produce a Certificate to the effect that the Firm has provided satisfactory maintenance services.
- A penalty claim shall also be included in the agreement in such a way that a minimum of 1% of Annual Maintenance Contract charges for not attending a complaint for three consecutive days, and 0.5% for successive days limiting to maximum of ₹5,000/-.

The Finance has remarked to place the proposal before the Purchase Committee and **to invite the representatives of M/s.Eco Climate Solutions, Thiruvananthapuram to the Purchase Committee, for negotiation.** Regarding the payment terms, the Finance has further remarked that, **30% of the total amount may be released as advance to the Firm after executing the agreement in compliance with the clause 12.16 of the Store Purchase Manual. Remaining 70% may be released after the completion of the contract.**

The University Librarian i/c, Kerala University Library, Palayam vide letter no.M/330/2024-25 dated 09.08.2024 has intimated that M/s. Eco Climate Solutions, Thiruvananthapuram is providing satisfactory maintenance service even after the expiry of previous Annual Maintenance Contract on 24.07.2024.

As per the orders of the Vice-Chancellor, the proposal for renewal of Comprehensive Annual Maintenance Contract of five numbers of Package Air Conditioners (LG make 16.5TR Package AC- 4 Nos., LG make 11 TR Package AC - 1 No.) installed in the University Library, Palayam with M/s. Eco Climate Solutions, Thiruvananthapuram, for a period of one year from 25.07.2024 to 24.07.2025, for a total amount of ₹3,11,520/- (Rupees Three Lakhs Eleven Thousand Five Hundred and Twenty only) including GST, is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the proposal and observed that the price quoted by M/s. Eco Climate Solutions, Thiruvananthapuram, seems to be on higher side, hence negotiated with the Firm and recommended to renew the Comprehensive Annual Maintenance Contract of five numbers of Package Air Conditioners (LG make 16.5TR Package AC- 4 Nos., LG make 11 TR Package AC - 1 No.) installed in the University Library, Palayam with M/s. Eco Climate Solutions, Thiruvananthapuram, for a period of one year from 25.07.2024 to 24.07.2025 at a discounted amount of ₹3,00,000/- (Rupees Three Lakh only) inclusive of GST.

The Committee also recommended that 30% of the total amount shall be released as advance to the Firm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

Item No.14.16.02.07 Central Laboratory for Instrumentation & Facilitation (CLIF), Kariavattom - Proposal for the Annual Maintenance Contract of X-ray Electron Spectrometer (XPS) –

(Ad BIV CP)

The Director i/c, Central Laboratory for Instrumentation & Facilitation (CLIF) vide letter no. CLIF/AMC/153/2024-25 dated 10.07.2024, has forwarded the proposal received from M/s. Thermo Fisher Scientific India Pvt. Ltd. Mumbai (supplier Firm) for the Annual Maintenance Contract of **X-ray Electron Spectrometer (XPS)** installed at CLIF, **for a period of two years** at a total amount of

₹15,04,627/- (Rupees Fifteen Lakhs Four Thousand Six Hundred and Twenty Seven only) inclusive of GST.

5. **Purchase details of equipment**

The equipment was purchased from M/s. Thermo Fisher Scientific India Pvt. Ltd. for a total amount of GBP 4,19,433/- with comprehensive warranty for three years and installed at CLIF on 03.02.2018. (As of 03.02.2018, 1 GBP = ₹90.64/-, ie, the cost of instrument approximately amounts to ₹3,80,17,407/- (Rupees Three Crores Eighty Lakhs Seventeen Thousand Four Hundred and Seven only).

• **Previous Annual Maintenance Contract details.**

The previous Annual Maintenance Contract of the equipment was entrusted to M/s. Thermo Fisher Scientific India Pvt. Ltd., Kolkata, for a period of three years from 29.06.2021 to 28.06.2024 at a total amount of ₹9,44,000/- (Rupees Nine Lakhs and Forty Four Thousand only) inclusive of GST, vide U.O No.3087/Ad DIII/2021/UOK dated 29.06.2021.

• **Scope of work**

The Annual Maintenance Contract proposal includes two number of preventive maintenance visits and one break down visit. (Out of 2 preventive maintenance visits, one will be standard visit and the 2nd one will be based on the demand raised by the University). Cost of spares are not covered under the Annual Maintenance Contract. Moreover, all the third party items/accessories are excluded from the scope of work. The payment terms is proposed as **semi-annual.**

The Finance has remarked to place the proposal for entrusting the Annual Maintenance Contract of X-ray Electron Spectrometer (XPS) installed at CLIF with M/s Thermo Fisher Scientific India Pvt. Ltd. Mumbai, supplier Firm, for a period of two years before the Purchase Committee for approval. Further, remarked to invite the representatives of the Firm, to the Committee for conducting negotiation.

As per the orders of the Vice-Chancellor, the proposal for entrusting the Annual Maintenance Contract of X-ray Electron Spectrometer (XPS) installed at CLIF with M/s. Thermo Fisher Scientific India Pvt. Ltd. Mumbai, supplier Firm, for a period of two years, at a total amount of ₹15,04,627/- (Rupees Fifteen Lakhs Four Thousand Six Hundred and Twenty Seven only) inclusive of GST is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the proposal and observed that the price quoted by the supplier Firm M/s. Thermo Fisher Scientific India Pvt. Ltd. Mumbai seems to be on higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member Syndicate, Adv. G Muralidharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the Firm and to place the revised proposal submitted by the Firm along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

The Syndicate considered the Report of the Negotiation meeting held on 22.08.2024 and **FURTHER RESOVLED** to accept the revised offer submitted by the Firm, M/s. Thermo Fisher Scientific India Pvt. Ltd., Mumbai. **ALSO RESOLVED** to place supply order with M/s. Thermo Fisher Scientific India Pvt. Ltd., Mumbai for the Annual Maintenance Contract of X-ray Electron Spectrometer (XPS) installed at CLIF for a period of two years @₹6,07,110 & ₹6,37,466 for the 1st and 2nd year respectively, amounting to **₹12,44,576/-** (Rupees Twelve Lakhs Forty Four **Thousand Five Hundred and Seventy Six only**) inclusive of GST, as detailed below:

Sl. No.	Service	Year wise	Revised Price (₹)	IGST Amount (@18%) (₹)	Revised Amount (incl. GST) (Round Off) (₹)
1.	AMC for Escalab 250Xi (2 preventive maintenance visits and 1 break down visit for each year)	1 st Year	5,14,500.00	92,610.00	6,07,110.00
2.		2 nd Year	5,40,225.00	97,240.50	6,37,466.00
Total Amount			10,54,725.00	1,89,850.50	12,44,576.00

Item No.14.16.02.08 Central Laboratory for Instrumentation & Facilitation (CLIF) - Proposal for repair works including replacement of spares of Shimadzu LCMS-MS – (Ad BIV CP)

The Director, CLIF vide letter no. CLIF/Purchase/96/2024 dated 15/04/2024 has forwarded the proposal from M/s. Spincotech Pvt. Ltd., Chennai for the repair works including replacement of spare parts of Shimadzu LCMS-MS installed in the Central Laboratory for instrumentation & Facilitation (CLIF) for a total amount of ₹6,03,275/- (Rupees Six Lakh three thousand two hundred and seventy five only) inclusive of GST, as detailed below;

Sl.No	Description of item	Qty	Rate	GST	Total Amount Incl. GST (₹)
1	Exchange TC 400 Electronic device	1	1,35,750	24,435	1,60,185
2	Working Exchange Split flow 310 Shimadzu version	1	3,75,500	67,590	4,43,090
	Total				6,03,275

Further stated that the equipment is an important one in CLIF, extensively used by clients from different parts of the country and highly in demand.

The Shimadzu LCMS was purchased during the year 2017 from Shimadzu (Asia pacific) PTE Ltd., for an amount of \$1,95,000/- and the Annual Maintenance Contract of equipment has been entrusted vide U.O No.4290/Ad DIII/2022/UOK dated 01.06.2022 to M/s.Spincotech Pvt. Ltd., Chennai the authorised dealer for a period of three years from 01.06.2022, at a total amount of ₹10,08,900/- (Rupees ten Lakh eight thousand and nine hundred only) inclusive of GST.

The replacing part - turbo pump is a third party item and the cost of spare is not covered under the Annual Maintenance Contract. M/s. PFEIFFER Vacuum (India) Private Ltd., the proprietor and supplier of the replacing turbo pump (Split flow 310 pump) has authorised M/s. Spincotech Pvt. Ltd., Chennai, to perform the repair works.

The Finance I section has remarked to place the proposal for entrusting the repair works including replacement of spares of Shimadzu LCMS-MS installed in the Central Laboratory for instrumentation & Facilitation (CLIF) with the proprietary Firm, M/s. Spincotech Pvt. Ltd., Chennai, before the Purchase Committee for the approval.

As per the orders of the Vice-Chancellor the proposal for entrusting M/s. Spincotech Pvt. Ltd., Chennai, the proprietary Firm with the repair works including replacement of spares of Shimadzu LCMS-MS installed in the Central Laboratory for instrumentation & Facilitation (CLIF), for a total amount of ₹6,03,275/- (Rupees Six Lakh three thousand two hundred and seventy five only) inclusive of GST, is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the proposal and observed that the price quoted by the proprietary Firm M/s. Spincotech Pvt. Ltd., Chennai, seems to be on the higher side, hence recommended to entrust Dr. K. G. Gopchandran, Member Syndicate, Adv. G Muralidharan Pillai, Member, Syndicate, the Registrar and the Finance Officer, to negotiate with the Firm and to place the revised proposal submitted by the Firm, along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

The Syndicate considered the Report of the Negotiation meeting held on 22.08.2024 and **FURTHER RESOVLED** to accept the revised offer submittd by the firm, M/s. Spincotech Pvt. Ltd., Chennai.

ALSO RESOLVED to place supply order with M/s. Spincotech Pvt. Ltd., Chennai for the repair works including replacement of spare parts of Shimadzu LCMS-MS installed in the Central Laboratory for instrumentation & Facilitation (CLIF) for the discounted amount of **₹5,42,948/- (Rupees Five lakh forty two thousand nine hundred and forty eight only) inclusive of GST**, as detailed below:

Sl No	Description of item	Qty	Quoted Rate (₹)	Revised Rate(₹)	GST@18% Amount(₹)	Total Amount (Incl. GST)(₹)
1	Exchange TC 400 Electronic device	1	1,35,750	1,22,175	21,992	1,44,167
2	Working Exchange Split flow 310 Shimadzu version	1	3,75,500	3,37,950	60,831	3,98,781
	Total		5,11,250	4,60,125	82,823	5,42,948

Item No.14.16.02.09 Providing network facility in the newly allotted space for Planning section- Awarding the quotation- proposal for-

(Ad BII)

The Planning C Section has informed that Hon. Director, CLIF Kariavattom has forwarded an estimate amounting to Rs.92,000/- towards providing network provisions at the newly allotted space for Planning sections in the first floor of SH Building and requested to take necessary steps for executing networking works.

The Item No 06.53.09 of the minutes of the meeting of the Syndicate held on 28.11.2023 resolved to constitute technical committee with following members for detailed discussion on the various technical proposals of the University.

1. The University Engineer
2. Director, Computer Centre
3. Instrumentation Engineer
4. Dr. Sabarish K, Chief Scientist and Head Information Systems Division, KSCSTE.

Further, Technical Committee at its meeting held on 09.04.2024 has considered the proposal for providing network provisions for the newly allotted space for Planning sections in the first floor of SH Building, for an estimated amount of Rs.92,000/- and recommended to invite quotations for the same as the technical specifications and estimates are found in order.

Subsequently, quotations were invited dated 10.06.2024 towards providing network provisions for the newly allotted space for Planning sections in the First Floor of SH Building and no quotations were received in this regard. Hence, re-quotation notice dated 01.07.2024 was published and three quotations were received in this regard. The Instrumentation Engineer forwarded the verification report as detailed below:

Sl.No	Firm Name	Amount quoted(Rs)	Remarks of the IE
1.	M/s Asok Electricals, Trivandrum	99,600/-	Satisfies Technical Specifications
2.	M/s E-Light Complete Networking Solutions Pvt Ltd, Tvpm	80,139.80. (including GST) L1	Satisfies Technical Specifications
3.	M/s Exodus Systems Trivandrum	88,925/- (including GST)	Satisfies Technical Specifications

The Finance has recommended to place the proposal for providing network provisions for the newly allotted space for Planning sections in the first floor of SH Building before the purchase committee.

As per the orders of Vice-Chancellor, the proposal along with the received quotations towards providing network provisions for the newly allotted space for Planning sections in the first floor of SH Building, is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the proposal and recommended to entrust the lowest quoted Firm M/s. E-Light Complete Networking Solutions Pvt. Ltd., Thiruvananthapuram, with the work of providing network provisions for the newly allotted space for Planning Sections, in the first floor of the Senate House Building, Palayam. for a total amount of Rs. 80,140/- (Rupees Eighty Thousand One Hundred and Forty only) inclusive of GST.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the meeting of the 2 nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.	

Item No.14.16.02.10 Awarding of Rate Contract for the purchase of Canon 057 (original) Toner Cartridges

(Ad. B IV CP A)

The various Sections are supplied with Canon LBP 226 printers. The Toner Cartridge used in the Printer is Canon 057. The printers are to be supplied with original Toner Cartridges as the same is under warranty.

The purchase of Canon 057 Toner Cartridges are made through rate contract executed with the Firm M/s Marikar (Motors), Thiruvananthapuram, vide U.O.No.9448/2022/UOK dated 19.12.2022. The Rate Contract executed has expired. Hence, new quotations were invited from the

Firms inside Kerala, for awarding of Rate Contract for the supply of the Toner Cartridges vide quotation No. 50078/Ad B IV A/2022/UOK dated 13/03/2024.

After verification of the quotations by the Instrumentation Engineer, CLIF, the valid quotations are as follows:

Sl No	Name of Firm	Unit rate Incl. GST	Toner model	Yield (pages)	Remarks
1	Marikar Motors Ltd (Canon Division), Thiruvananthapuram	Rs 7,870/-	Canon 057 (original)	3100	L1
2	Airwave Communications, Thiruvananthapuram	Rs 8,850/-	Canon 057 (original)	3000	
3	Quinze Technologies Pvt. Ltd, Kochi	Rs 9,900/-	Canon 057 (original)	3100	
4	Prink Mart, Kochi	Rs 10,800/-	Canon 057 (original)	3100	
5	Power CMS, Thiruvnanthapuram	Rs 10,855/-	Canon 057 (original)	3000	

The Finance recommended to place the proposal before the Purchase Committee.

As per the orders of the Vice Chancellor, the matter is placed before the Purchase Committee for consideration and appropriate recommendations.

The Committee considered the proposal and observed that the Government has decided to stop the system of Rate Contract vide G.O (P) No. 6/2019/SPD dated 10.04.2019, as the Government have approved GeM as a mode of procurement for the purchase of commonly used goods and services in the state. The Committee therefore recommended not to accept the proposal for entering into a Rate Contract for the supply of Toner Cartridges.

The Committee also took note of the facts that the Toner Cartridges cannot be stored in bulk for a long time as it will be degraded and there is no provision for purchasing items on rate contract basis through GeM. Hence, after considering G.O (P) No. 6/2019/SPD dated 10.04.2019 and G.O (P) No.11/2019/SPD dated 26.08.2019 in order to obtain a definitive solution on this matter, the Committee recommended to seek clarification from the Store Purchase Department regarding the possibility of initiating any other purchase mode for the supply of Toner Cartridges on demand.

The Committee in considering the exigency of purchasing the Toner Cartridges to meet the urgent requirement of various Sections of the University, further recommended to purchase Canon 057 (original) Toner Cartridges from the lowest quoted Firm M/s. Marikar Motors Ltd (Canon Division), Thiruvananthapuram, for the time being, limiting the expenditure below Rupees Five Lakhs.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

Item No.14.16.02.11 Department of Malayalam - Modernization of Seminar Hall - Purchase of LCD Projector with accessories

(Ad. B IV CP A).

A proposal has been received from the Department of Malayalam, forwarded by the Head, for the Purchase of one number of LCD Projector, towards the Modernization of Seminar Hall.

It is stated that, the Department of Malayalam received Rs. 40,000/- as Provisional Advance towards the purchase of LCD Projector, including the accessories.

As per the proposal, the Department invited quotations for the purchase of one number of LCD Projector with accessories. The Department received 7 quotations and were forwarded to the Instrumentation Engineer, CLIF for verification.

After the verification of the Instrumentation Engineer, CLIF, only 2 quotations were technically qualified, out of 7 quotations. Hence, the Department invited re-tender for the LCD Projector. The fifteen quotations thus received were forwarded to the Instrumentation Engineer, CLIF for verification and the verification report has forwarded by the Instrumentation Engineer, CLIF.

A Comparative Statement has been prepared based on the verification report of the Instrumentation Engineer, CLIF, as below:

LCD Projector					
Sl. No	Name of the Firm	Make & Model	Price (Rs)	Remarks	Status
1.	Audio Systems, Calicut	Epson EB-X49	81,459/-	Satisfies Technical Specification	L9
2.	Octava Techno Solutions, Calicut	Epson EB-X49	64,827/-	Satisfies Technical Specification	L3
		Epson EB-W49	75,118/-	Satisfies Technical Specification	L6
		Benq MX550	52,846/-	Not Satisfies Technical Specification (DLP)	-
		EBE-01	50,773/-	Not Satisfies Technical Specification (USB 2.0 Type A)	-
3.	BS Electronics, Chennai	Epson EB-X49	73,459/-	Satisfies Technical Specification	L5
		Epson EB W49	78,915/-	Satisfies Technical Specification	L8
		EBE-01	51,703/-	Not Satisfies Technical Specification	-
4.	Quinze Technologies Pvt. Ltd., Kochi	ZEB Pixa Play16	33,880/-	Not Satisfies Technical Specification	-
5.	Medical & Visual Technologies Pvt. Ltd, Trivandrum	Epson EB-E01	49,320/-	Not Satisfies Technical Specification	-
		Epson EB-X49	61,992/-	Satisfies Technical Specification	L2
6.	Genuine Scientific Instruments, Trivandrum	Epson EB-E01	51,897/-	Not Satisfies Technical Specification	-
7.	J.S. Scientific Supplier's, Kollam	Epson EB-E01	53,700/-	Not Satisfies Technical Specification	-
8.	Sree Sastha Scientific Company, Palakkad	Epson EB-E01	54,000/-	Not Satisfies Technical Specification	-
9.	Power CMS Technology, Trivandrum	Acer X1223HP	54,162/-	Not Satisfies Technical Specification	-
10.	Cann Links, Trivandrum	Epson EB-E01	53,885/-	Not Satisfies Technical Specification	-
			47,749/-	Not Satisfies Technical Specification	-
11.	Protos Technologies, Trivandrum	Epson EB-E01	51,548/-	Not Satisfies Technical Specification	-
12.	Duplex Systems Trivandrum	Epson EB-E01	51,550/-	Not Satisfies Technical Specification	-
13.	Pixel Solutions, Kochi	Epson EB-X49	76,000/-	Satisfies Technical Specification	L7
14.	i-hub Digital Technologies	Epson EB-X49	64,861/-	Satisfies Technical Specification	L4
15.	IT Professionals Co-operative Society Ltd., Trivandrum	Epson EB-X49	57,721/-	Satisfies Technical Specification	L1

As per the Comparative Statement, M/s. IT Professionals Co-operative Society Ltd., Trivandrum quoted the least amount for the LCD Projector with accessories and Screen, for Rs.57,721/-.

Kindly note that, the amount sanctioned for the purchase of LCD Projector, including the accessories is Rs. 40,000/-, as Provisional Advance, sanctioned vide U.O.No.Ad.AII/1940/2022/UOK dtd 09.03.2022. The amount quoted by the lowest quoted Firm is Rs.57,721/-. Hence, an additional amount of Rs. 17,721/- is needed for the above purchase.

A mail was sent to the Head, Dept.of Malayalam to furnish the details whether there is any provision in the Budget for meeting the additional amount of Rs. 17,721/-. A reply letter has been forwarded by the Head, Dept. of Malayalam.

In the letter, it is stated that, in the Budget Speech 2020-21 vide item no.78, an amount of Rs.10,00,000/- was envisaged for the Modernization of Seminar Hall. The Dept. of Malayalam submitted a proposal for Rs.7,73,352/- and the same was sanctioned vide U.O.No. Ad.AII/1940/2022/UOK dtd 09.03.2022, with a remaining amount of Rs.2,26,648/-. Also, it is requested that, the price of the items mentioned in the proposal at the time of submission have increased due to GST hike. Hence it is requested by the Head, Dept. of Malayalam to sanction the

additional amount of Rs. 17,721/- for the purchase of LCD Projector, from the remaining amount of Rs.2,26,648/-, envisaged for the Modernization of Seminar Hall.

It may be noted that, as per the orders of Vice-Chancellor, Rs.81,450/- has already been sanctioned as additional amount, for the purchase of Desktop Computers as there is a hike in the revised rate contract list of M/s. KELTRON.

Hence, now, an amount of **Rs.7,73,352/-** + additional amount of Rs.81,450/- is totally sanctioned for the Modernization of Seminar Hall in the Department of Malayalam.

Kindly note that, through the oral communication, the Finance section recommended to collect an expenditure statement of amount spent from the sanctioned amount of Rs.7,73,352/-, from the Head, Department of Malayalam, in order to verify whether any balance amount is available, to overcome the need of additional amount of Rs. 17,721/- for the purchase of LCD Projector. So, the Head informed that a sum of Rs.4,50,647/- was utilized for the purchase of furniture items from the sanctioned amount of Rs.7,73,352/-

So the Finance section recommended the following;

1. The HoD may be directed to limit the whole purchase within the sanctioned amount of Rs.7,73,352/- + additional amount of Rs. 81,450/-.
2. The HoD may be directed to take urgent steps to complete the purchase and regularize the advance to avoid penal interest as the advance of Rs.7,73,352/- was sanctioned on 09/03/2022.

Sanction has been accorded by the Registrar for the above recommendations of the Finance I section. Hence, the above directions have been intimated to the Head, Dept. of Malayalam.

Also, the Finance section recommended to obtain a certification from the HoD, Department of Malayalam stating that '**the total expenditure towards the modernization of seminar hall will be limited within the sanctioned amount of Rs.7,73,352/- + additional amount of Rs.81,450/-**,' and subject to that certification, the proposal for the purchase of one number of LCD projector for use in the Department of Malayalam, may be placed before the purchase committee for approval.

Hence, as per the orders, a certification stating that 'the total expenditure towards the Modernization of Seminar Hall will be limited within the sanctioned amount of Rs.7,73,352/- + additional amount of Rs.81,450/-', has been obtained from the Head, Department of Malayalam. Based on the recommendation of Finance section, now, the proposal for the purchase of one number of LCD projector for use in the Department of Malayalam, may be placed before the purchase committee for approval.

As per the orders of Vice-Chancellor, the proposal for the purchase of one number of LCD projector for use in the Department of Malayalam, is placed before the Purchase Committee for recommendation and appropriate decision.

The Committee considered the proposal and recommended to purchase one number of Epson EB-X49 LCD Projector including accessories, for a total amount of Rs.57,721/- (Rupees Fifty Seven Thousand Seven Hundred and Twenty One only) including GST, from the lowest quoted Firm, M/s. IT Professionals Co-operative Society Ltd., Trivandrum, in connection with the Modernization of Seminar Hall in the Department of Malayalam, Kariavattom.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

Item No.14.16.02.12 Department of Optoelectronics - Subscription for COMSOL Multiphysics Software & Modules

(Ad.B IV CP A).

A proposal has been received from the Head, Department of Optoelectronics, for the subscription for COMSOL Multiphysics Software & Modules.

It is stated that, in the Department Laboratory they were using COMSOL Multiphysics Software version 5.2, Single User CPU-Locked License (CPU) for one Computer with License no. 16074154 with modules:

- COMSOL Multiphysics
- AC/DC Module

- Livelink for MATLAB
- MEMS Module
- RF Module
- Wave Optics Module

:- supplied by M/s. Comsol Multiphysics Pvt. Ltd., Bangalore. The current subscription period of one year ended on 29.02.2024.

Also stated that, they received a quotation and Sole manufacturer Certificate from the supplier Firm M/s. Comsol Multiphysics Pvt. Ltd., Bangalore for the renewal of subscription (12 months technical support and product upgrades) for COMSOL Multiphysics, Single User CPU-locked Licence in the Department at a total cost of Rs.1,34,874/- (Cost Rs.1,14,300/- + GST 18% Rs.20,574/).

The Department council meeting held on 21.02.2024 considered the quotation and the Sole manufacturer Certificate, and authorized the Head of the Department to seek permission from the University for making this purchase.

Hence, it is requested to issue necessary orders for the purchase of COMSOL Multiphysics Software & Modules.

Also, recommended to meet the expenditure for this proposal from the Head MH-29, Department of Optoelectronics Part 1 Non Plan 4-3020, Maintenance of Equipment.

Sanction has been accorded by the Registrar, to initiate procedure for the purchase of renewal of subscription for COMSOL Multiphysics Software & Modules for use in the Department Library of Department of Optoelectronics, from the sole manufacturer Firm M/s. Comsol Multiphysics Pvt. Ltd., Bangalore, at a total cost of Rs. 1,34,874/- (Cost Rs. 1,14,300/- + GST 18% Rs. 20,574/).

The Finance Officer, with the remarks of Finance section, recommended to place the proposal before the Purchase Committee for approval.

As per the orders of the Vice-Chancellor, the proposal for the renewal of subscription to COMSOL Multiphysics Software & Modules for use in the Department Library of Optoelectronics from M/s. Comsol Multiphysics Pvt. Ltd., Bangalore, the sole manufacturer, for an amount of Rs.1,34,874/- (Rupees One Lakh Thirty Four Thousand Eight Hundred and Seventy Four only) including GST, is placed before the purchase committee for recommendation & appropriate decision.

The Committee considered the proposal and recommended to renew the subscription of COMSOL Multiphysics Software & Modules for use in the Department Library of Optoelectronics with M/s. Comsol Multiphysics Pvt. Ltd., Bangalore, the sole manufacturer, for a period of one year from 01.03.2024 to 28.02.2025, amounting to Rs.1,34,874/- (Rupees One Lakh Thirty Four Thousand Eight Hundred and Seventy Four only) including GST; meeting the expenditure from the h/a 'Part I NP - MH-29, Department of Optoelectronics – 4/3020, Maintenance of Equipment' provided in the current year's Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

Item No.14.16.02.13 *Inter University Centre for Evolutionary and Integrative Biology (iCEIB), Kariavattom - Purchase of Lab Equipment (Autoclave - Vertical and UV PH/MV/TEMP Bench Meter)–*

(AD BIV CPA)

The Hon. Director, Inter University Centre for Evolutionary and Integrative Biology (iCEIB) vide Letter No. 56996/Ad BIV A/2023/UOK dated 27.02.2024, was directed to follow purchase procedures by inviting tenders, as per Store Purchase Manual for the purchase of three lab equipment (Double Beam UV-VIS Spectrophotometer Touchscreen, Autoclave and UV PH/MV/TEMP Bench Meter) as the estimated cost exceeds Rupees one lakh; as per the resolution of the Syndicate held on 15.02.2024 vide Item No. 08.85.07.14, as recommended by the Purchase Committee held on 08.02.2024.

In this regard, Hon. Director, Inter University Centre for Evolutionary and Integrative Biology (iCEIB) had invited tender for three lab equipment and has forwarded the Tender Notice, tenders, Comparative Statements and Verification Report from the Instrumentation Engineer for the purchase of three lab equipment (1. Double beam UV-VIS Spectrophotometer Touchscreen, 2. Autoclave 3. UV PH/MV/TEMP Bench Meter) for M.Sc. Integrative Biology Laboratory.

As per the verification Report of Instrumentation Engineer, sanction has been accorded to permit the Director, iCEIB, Kariavattom to **initiate re-tender process** as insufficient technically qualified bidders (only one technically qualified bidder) are received for the purchase of **one Double beam UV-VIS Spectrophotometer Touchscreen**.

Further, clarifications were sought from the Director, Inter University Centre for Evolutionary and Integrative Biology (iCEIB) on the matters regarding the Tender Form being not forwarded, the term "quotation" is mentioned in the Covering Letter, the details of DD remitted/ exemption certificates towards the Tender Fee and EMD being not furnished, incomplete Tender Opening and Comparative Statement, M/s. Octava Techno Solutions mentioned KFC in the quote, Tender Forms submitted by M/s. Scientific Medical Equipments (Kerala) Pvt. Ltd. and M/s. Universal Agencies being not in a proper manner etc. Accordingly, the Director, iCEIB has furnished the clarifications and submitted the revised documents.

On the basis of the clarification furnished and the revised documents submitted by the Director, iCEIB, the details for the purchase of lab equipment (Autoclave - Vertical and UV PH/MV/TEMP Bench Meter) for M.Sc. Integrative Biology Laboratory, are as follows:

Equipment Name : AUTOCLAVE (VERTICAL)							
Sl No	Name of Firm	Make, Model and Warranty	Qty	Unit Price (₹)	GST @ 18 % (₹)	Total Amount (incl. GST)(₹)	Remarks
1.	M/s. Scientific Medical Equipments (Kerala) Pvt Ltd (M/s. Smek), Cochin	Labline-AV101 Warranty : 2 Years	1	49,970/-	GST inclusive	49,970/- (L1)	Satisfies technical specification
2.	M/s. Universal Agencies, Thrissur	Rotek - RAV-02 Warranty : 2 Years	1	44,550/-	8,019/-	52,569/- (L2)	Satisfies technical specification
3.	M/s. Octava Techno Solutions, Calicut	KEMI Warranty : 2 Years	1	96,140/-	GST inclusive	96,140/- (L3)	Satisfies technical specification

Equipment Name : UV PH/MV/TEMP BENCH METER							
Sl. No.	Name of Firm	Make, Model and Warranty	Qty	Unit Price (₹)	GST @ 18 % (₹)	Total Amount (incl. GST)(₹)	Remarks
1.	M/s. Crescent Lab Equipments, Ernakulam	EUTECH-ECPH70042S Warranty : 2 Years	1	34,000	6,120	40,120/- (L1)	Satisfying technical specification
2.	M/s. Universal Agencies, Thrissur	KINGLAB ION KLIPM-605 Warranty : 2 Years	1	35,000/-	6,300/-	41,300/- (L2)	Satisfies technical specification
		Thermo EUTECH-ECPH51042S Warranty : 2 Years	1	35,640/-	6,415/-	42,055/-	Satisfies technical specification
3.	M/s. Systronics (India) Ltd, Trivandrum	Systronics Type-372 Warranty : 2 Years	1	46,750/-	8,415/-	55,165/-	Satisfies technical specification
4.	M/s. Scientific Medical Equipments (Kerala) Pvt Ltd	KINGLAB KLPHM-116 Warranty : 2 Years	1	7,710/-	GST inclusive	7,710/-	Not satisfying technical specification (mV range)

	(Smek), Cochin						
5.	M/s. Octava Techno Solutions, Calicut	Klystron NVIS 9000 Warranty : 2 Years	1	1,27,093/-	GST inclusive	1,27,093/-	Not satisfying technical specification (Item quoted is Microwave test bench)

The Finance has remarked that the proposal for the purchase of **one** number each of **Autoclave (Vertical)** and **UV PH/MV/TEMP Bench Meter** as detailed above for use in Inter University Centre for Evolutionary and Integrative Biology (iCEIB) as envisaged **in the Budget Speech 2023-24 (Item No. 54)**, may be placed before the Purchase Committee for approval and if approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the proposal for the purchase of **one** number each of **Autoclave (Vertical)** and **UV PH/MV/TEMP Bench Meter** for use in Inter University Centre for Evolutionary and Integrative Biology (iCEIB) as envisaged in the Budget Speech 2023-24 (Item No. 54), as detailed above, is placed before the Purchase Committee, for consideration.

The Committee considered the proposal and recommended to purchase the following Lab Equipment (Autoclave & Vertical and UV PH/MV/TEMP Bench Meter) for use of the M.Sc. Integrative Biology Laboratory in the Inter University Centre for Evolutionary and Integrative Biology (iCEIB), Karaivattom, from the lowest quoted Firms, as detailed below; meeting the expenditure from the fund envisaged in the Budget Speech 2023-24 (Item No. 54).

Sl No	Name of Firm	Details of equipment	Qty	Unit Price Incl. GST (₹)	Total Amount (incl. GST) (₹)
1.	M/s. Scientific Medical Equipments (Kerala) Pvt Ltd (M/s. Smek), Cochin	AUTOCLAVE (Vertical) Labline-AV101 Warranty : 2 Years	1	49,970/-	49,970/-
2.	M/s. Crescent Lab Equipments, Ernakulam	UV PH/MV/TEMP BENCH METER EUTECH-ECPH70042S Warranty : 2 Years	1	40,120/-	40,120/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

Item No.14.16.02.14 Centre for Advanced Cancer Research (CACR), Department of Biochemistry, Kariavattom - Purchase of four Minor Equipment (1. Low Temperature Freezer (-20°C), 2. Hand held Tissue Homogenizer with Stainless Steel Probe, 3. Single Channel and 8-Channel Micropipettes, 4. Western Blotting Semi Dry Transfer System) –

(AD BIV CP A).

The Director, Centre for Advanced Cancer Research (CACR) vide Letter No. 56841/Ad BIV A/2023/UOK dated 10.01.2024, was directed to follow purchase procedures and to invite tenders for the purchase of items (1.Upright Low Temperature Freezer (-20°C), 2. Hand held Tissue Homogenizer, 3. Single Channel and Multi-Channel Micropipettes, 4. Western Blotting Semi Dry Transfer System) having estimated value above rupees one lakh, as per the Stores Purchase Manual; for setting up of “Centre for Advanced Cancer Research” at the Department of Biochemistry; as per the resolution of the Syndicate held on 28.12.2023 vide Item No. 07.78.06.14, as recommended by the Purchase Committee held on 20.12.2023.

On the basis of the Minutes of the Meeting of the Syndicate held on 25.08.2022 vide Item No. 45.46.52, sanction was accorded vide U.O. No. Ad F II/8741/2022/UOK dated 18.11.2022, to approve the proposal submitted by Dr. Janeesh P.A., Assistant Professor, Department of Biochemistry, towards the setting up of “**Centre for Advanced Cancer Research**” at the **Department of Biochemistry with an allocation of Rs.60,00,000/- (Rupees Sixty Lakh only)**, as envisaged in Item

No.25 of Budget Speech 2022-23. It is also mentioned vide U.O. No. Ad F II/8741/2022/UOK dated 18.11.2022, that the expenditure shall be met from the h/a "Part-I-NP-MH-63-Miscellaneous-8/6028-New Development Programmes" of the current year's Budget Estimates of the University and all purchases shall be made in accordance with the rules stipulated in the Store Purchase Manual and Kerala Financial Code.

In this regard, the Director, Centre for Advanced Cancer Research (CACR) has invited tenders for each equipment and has forwarded the Tender Notices, Opening Minutes of Tenders, Comparative Statements, tenders, Specification and the Verification Report of tenders from the Instrumentation Engineer for the purchase of four Minor Equipment for setting up of Centre for Advanced Cancer Research.

Further, clarifications were sought from the the Director, Centre for Advanced Cancer Research (CACR) on the matters regarding the Name and Address of the Tender Invitee printed in the Tender Form published in the University Website, Tender Forms submitted by the Firms being not in a proper manner, the details of DD remitted / exemption certificates being not furnished, L1, L2, L3... categorisation were not in order, not mentioning the place of the Firm along with the name in the Tender Opening Statement and the Comparative Statement, incomplete Tender Opening and Comparative Statement, the second make/model quoted by M/s. Universal Agencies not incorporated in the Tender Opening Statement, Comparative Statement and in the Verification Report from the Instrumentation Engineer etc. Accordingly, the Director, CACR has furnished the clarifications and submitted the revised documents.

On the basis of the clarification furnished and revised documents submitted by the Director, CACR, the details for the purchase of four Minor Equipment (1. Low Temperature Freezer (-20°C), 2. Hand held Tissue Homogenizer with Stainless Steel Probe, 3. Single Channel and 8-Channel Micropipettes, 4. Western Blotting Semi Dry Transfer System) for setting up of Centre for Advanced Cancer Research, are as follows:

1. Low Temperature Freezer (-20°C)

The Director, Centre for Advanced Cancer Research (CACR) has forwarded the six tenders invited vide Tender Notice No. CACR/BCH/LTFZ/01/2024 dated 16/01/2024, for the purchase of one Low Temperature Freezer (-20°C) and the details are as follows:

Equipment: Low Temperature Freezer (-20°C)							
Sl. No	Name of Firm	Make, Model and Warranty	Qty	Unit Price(₹)	GST @18 % (₹)	Total Amount (incl. GST)(₹)	Remarks from the IE
1.	M/s. Nu Tech Equipments and Services, Thiruvananthapuram	ELANPRO EFSV 350 Warranty : 3 Years AMC : 2 Years	1	82,350/-	14,823/-	97,173/- (L1)	Satisfies technical specification
2.	M/s. Scientific Medical Equipments (Kerala) Pvt Ltd (SMEK), Cochin	ELANPRO EFSV 340 Warranty : 3 Years AMC : 2 Years	1	95,350/- + 7,080 (AMC incl GST)	GST included	1,02,430 (L2)	Satisfies technical specification
3.	M/s. LAB PLANET, Kochi	Cellfrost Upright freezer - FKG 340 Warranty : 3 Years AMC : 2 Years	1	1,10,000/-	19,800/-	1,29,800/- (L3)	Satisfies technical specification
4.	M/s. Bio-Sys, Trivandrum	Remi RFV 340 Warranty : 1 Year	1	1,17,120/- + 21,145.60 (AMC incl	21,081.60	1,59,347.20 (Firm quoted is ₹1,80,493/-	Not satisfying technical specification

		AMC : 4 Years		. GST for 2 Years)		including GST with 4 Years of AMC)	(Warranty and stabilizer)
5.	M/s. Scientific Systems, New Delhi	Cellfrost Upright freezer BFS 350 Warranty : 1 Year No AMC	1	99,300/-	19,874/-	1,17,174/-	Not satisfying technical specification (No microprocessor controller, warranty one year only)
6.	M/s. Universal Agencies, Thrissur	ROTEK RDFV-400 1 Year Freezer Warranty and 3 Year Compressor Warranty (Not meeting 3 Year full warranty) AMC : 2 Years	1	1,12,572/- + 7,788/- (Stabilizer) + 12,036/- (AMC incl . GST)	GST included	1,32,396/-	Not satisfying technical specification (No Pullout drawer)
		ROCKWELL RVC390B 1 Year Freezer Warranty and 3 Year Compressor Warranty (Not meeting 3 Year full warranty) AMC : 2 Years	1	49,442/- + 4,960/- (Stabilizer) + 5,440.20 (AMC incl . GST)	GST included	59,842.20	Not satisfying technical specification (Pullout drawer, Micro Processor Control)

In the Comparative Statement, it is stated that M/s. Nu Tech Equipments and Services has tendered the lowest for Low Temperature Freezer (-20°C) and hence the same may be considered.

(2) Hand held Tissue Homogenizer with Stainless Steel Probe

The Director, Centre for Advanced Cancer Research (CACR) has forwarded the five tenders invited vide Tender Notice No. CACR/BCH/HTHSP/01/2024 dated 16/01/2024, for the purchase of one Hand held Tissue Homogenizer with Stainless Steel Probe and the details are as follows:

Equipment : Hand held Tissue Homogenizer with Stainless Steel Probe							
Sl. No.	Name of Firm	Make, Model and Warranty	Qty	Unit Price (₹)	GST @ 18 % (₹)	Total Amount (₹) (incl. GST)	Remarks from the Instrument_ation Engineer
1.	M/s. Crescent Lab Equipments, Ernakulam	Omni tissue homogenizer 220V with stand	1	1,79,352/-	32,283/-	2,11,635/- (L1)	Satisfies technical specification

		- TH 220-K 7x115 mm SS Saw Tooth Probe - G7- 115ST Warranty : 3 Years AMC : 2 Years					
2.	M/s. Essar Lab Mate Pvt Ltd, Banglore	Omni tissue homogenizer 220V with stand - TH 220-K 7x115 mm SS Saw Tooth Probe - G7-115ST Warranty : 3 Years. AMC : 2 Years	1	2,11,865/-	38,135/-	2,50,000/- (L2)	Satisfies technical specification
3.	M/s. Amity Solutions, Idukki	Omni tissue homogenizer 220V with stand - TH 220-K 7x115 mm SS Saw Tooth Probe - G7-115ST Warranty : 3 Years. AMC : 2 Years	1	2,30,000/-	41,400/-	2,71,400/- (L3)	Satisfies technical specification
4.	M/s. Unigenetics Instruments Pvt Ltd, Delhi	Hand Held Tissue Homogenizer Biospec products INC. USA (985370 EUR) (Tissue tearor) Warranty : 3 Years. AMC : 2 Years	1	80,580/-	14504.40	95,084/-	Not satisfying technical specification (Metal probe instead of stainless steel)
5.	M/s. Universal Agencies, Thrissur	Moxcare homogenizer MT-30K Warranty : 3 Years AMC : 2 Years	1	75,284 + 7,528.40 (AMC incl.GST)	GST included	82,812.40	Not satisfying technical specification (Speed)
		OV5 – SA 20900010 VELP	1	2,33,640/- +23,364/- (AMC incl	GST included	2,57,004/-	Not satisfying technical

		Scientific SRL, ITALY Warranty : 3 Years AMC : 2 Years		. GST)			specification (Speed)
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In the Comparative Statement, it is stated that M/s.Crescent Lab Equipments has tendered the lowest for Hand held Tissue Homogenizer with Stainless steel probe and hence the same may be considered.

(3) Single Channel and 8-Channel Micropipettes

The Director, Centre for Advanced Cancer Research (CACR) has forwarded the ten tenders invited vide Tender Notice No. CACR/BCH/MPMPM/01/2024 dated 16/01/2024, for the purchase of five numbers of Single Channel Micropipettes (with volume each of 0.1 – 2.5µl, 0.5 – 10µl, 2 – 20µl, 20 – 200µl and 100 – 1000µl) and three numbers 8-Channel Micropipettes (with volume each of 0.5 – 10µl, 5 – 50µl and 50 - 300µl) and the details are as follows:

Equipment : Single Channel Micropipettes								
Sl. No	Name of Firm	Make, Model and Warranty	Volume	Qty	Unit Price (₹)	GST @ 18% (₹)	Total Amount (incl. GST @ 18%)	Remarks from the IE
1.	M/s. Spark Scientific Private Ltd, Hyderabad(L1)	Single Channel micropipette DLab HiPette Warranty: 3Year	0.1 - 2.5µl	1	7,000/-	1,260/-	8,260/-	Satisfies technical specification
			0.5 - 10µl	1	7,000/-	1,260/-	8,260/-	
			2 - 20µl	1	7,000/-	1,260/-	8,260/-	
			20 - 200µl	1	7,000/-	1,260/-	8,260/-	
			100 - 1000µl	1	7,000/-	1,260/-	8,260/-	
Grand Total (incl. GST @18%)						41,300/- (L1)		
2.	M/s. Inkar Instruments Pvt Ltd, Hyderabad (L2)	Single Channel micropipette DLab HiPette Warranty : 3 Year	0.1 - 2.5µl	1	10,000/	1,800/-	11,800/-	Satisfies technical specification
			0.5 - 10µl	1	10,000/	1,800/-	11,800/-	
			2 - 20µl	1	10,000/	1,800/-	11,800/-	
			20 - 200µl	1	10,000/	1,800/-	11,800/-	
			100 - 1000µl	1	10,000/	1,800/-	11,800/-	
Grand Total (incl. GST @18%)						59,000/- (L2)		
3.	M/s. Sumedha Research World, Dharwad, Karnataka (L3)	Single Channel micropipette DLab HiPette Warranty : 3 Year	0.1 - 2.5µl	1	13,000/	2,340/-	15,340/-	Satisfies technical specification
			0.5 - 10µl	1	13,000/	2,340/-	15,340/-	
			2 - 20µl	1	13,000/	2,340/-	15,340/-	
			20 - 200µl	1	13,000/	2,340/-	15,340/-	
			100 - 1000µl	1	13,000/	2,340/-	15,340/-	
Grand Total (incl. GST @18%)						76,700/- (L3)		
4.	M/s. Crescent Lab Equipments, Ernakulam	Single Channel micropipette Sartorius Warranty : 3 Year	0.1 - 2.5µl	1	8,000/-	1,440/-	9,440/-	Not satisfying technical specification
			0.5 - 10µl	1	8,000/-	1,440/-	9,440/-	
			2 - 20µl	1	8,000/-	1,440/-	9,440/-	
			20 - 200µl	1	8,000/-	1,440/-	9,440/-	
			100 - 1000µl	1	8,000/-	1,440/-	9,440/-	
Grand Total (incl. GST @18%)						47,200/-		
5.	M/s. Scientific Medical Equipments (Kerala) Pvt Ltd, Cochin	Single Channel micropipette Eppendorf Warranty : 3 Year	0.1 - 2.5µl	1	25,900/-	GST included	25,900/-	Not satisfying technical specification
			0.5 - 10µl	1	25,900/-	GST included	25,900/-	
			2 - 20µl	1	25,900/-	GST included	25,900/-	
			20 - 200µl	1	25,900/-	GST included	25,900/-	
			100 - 1000µl	1	25,900/-	GST included	25,900/-	
Grand Total (incl. GST @18%)						1,29,500/-		
6.	M/s. Bio-Mate, Trivandrum	Single Channel	0.1 - 2.5µl	1	18,000/-	3,240/-	21,240/-	Not satisfying
			0.5 - 10µl	1	3,500/-	630/-	4130/-	

		micropipette Eppendorf Research plus Warranty:3Year	2 - 20µl	1	3,500/-	630/-	4130/-	technical specification	
			20 - 200µl	1	3,500/-	630/-	4130/-		
			100- 1000µl	1	3,500/-	630/-	4130/-		
			Grand Total (incl. GST @18%)				37,760/-		
7.	M/s. Industrial & Laboratory Equipment Co., Thiruvananthapuram	Single Channel Tarsons Warranty : 2 Year	0.1 - 2.5µl	Not Quoted					Not satisfying technical specification
			0.5 - 10µl	Not Quoted					
			2 - 20µl	1	6,167/-	GST included	6,167/-		
			20 - 200µl	1	6,167/-	GST included	6,167/-		
			100 - 1000µl	Not Quoted					
			Grand Total (incl. GST @18%)				12,334/-		
8.	M/s. Scientific systems, New Delhi	Single Channel micropipette Eppendorf Research plus Warranty : 1 Year	0.1 - 2.5µl	1	34,100/	6138/-	40238/-	Not satisfying technical specification	
			0.5 - 10µl	1	34,100/	6138/-	40238/-		
			2 - 20µl	1	34,100/	6138/-	40238/-		
			20 - 200µl	1	34,100/	6,138/-	40,238/-		
			100 - 1000µl	1	34,100/	6,138/-	40,238/-		
			Grand Total (incl. GST @18%)				2,01,190/-		
9.	M/s. Quality Traders, Cochin	Single Channel Borosil Warranty : 3 Year	0.1 - 2.5µl	Not Quoted					Not satisfying technical specification
			0.5 - 10µl	1	2,500/-	450/-	2,950/-		
			2 - 20µl	1	2,500/-	450/-	2,950/-		
			20 - 200µl	1	2,350/-	423/-	2,773/-		
			100 - 1000µl	1	2,350/-	423/-	2,773/-		
			Grand Total (incl. GST @18%)				11,446/-		
10.	M/s. Universal Agencies, Thrissur	Single Channel Microlit RBO series Warranty : 3 Year	0.1 - 2.5µl	Not Quoted					Not satisfying technical specification.
			0.5 - 10µl	1	4,956/-	GST included	4,956/-		
			2 - 20µl	1	4,956/-	GST included	4,956/-		
			20 - 200µl	1	4,956/-	GST included	4,956/-		
			100 - 1000µl	1	4,956/-	GST included	4,956/-		
			Grand Total (incl. GST @18%)				19,824/-		

Equipment : 8-Channel Micropipettes									
Sl · No.	Name of Firm	Make, Model and Warranty	Volume	Qty	Unit Price (₹)	GST @18 % (₹)	Total Amount (incl. GST @18%)	Remarks from the Instrumentation Engineer	
1.	M/s. Spark Scientific Private Ltd, Hyderabad (L1)	8 Channel Micropipette D Lab Hipette Warranty : 3 Year	0.5 - 10µl	1	20,020/-	3,603.60	23,623.60	Satisfies technical specification	
			5 - 50µl	1	20,020/-	3,603.60	23,623.60		
			50 - 300µl	1	20,020/-	3,603.60	23,623.60		
			Grand Total (incl. GST @18%)				70,871/- (L1)		
2.	M/s. Inkar Instruments Pvt Ltd, Hyderabad (L2)	8 Channel Micropipette D Lab Hipette Warranty : 3 Year	0.5-10µl	1	30,000/-	5,400/-	35,400/-	Satisfies technical specification	
			5 - 50µl	1	30,000/-	5,400/-	35,400/-		
			50-300µl	1	30,000/-	5,400/-	35,400/-		
			Grand Total (incl. GST @18%)				1,06,200/- (L2)		
3.	M/s. Sumedha Research World, Dharwad, Karnataka (L3)	8 Channel Micropipette D Lab Hipette Warranty : 3 Year	0.5 - 10µl	1	35,000/-	6,300/-	41,300/-	Satisfies technical specification	
			5 - 50µl	1	35,000/-	6,300/-	41,300/-		
			50-300µl	1	35,000/-	6,300/-	41,300/-		
			Grand Total (incl. GST @18%)				1,23,900/- (L3)		
4.	M/s. Crescent Lab Equipments,	Multi-Channel micropipette	0.5-10µl	1	44,460/-	8,002/-	52,462/-	Not satisfying technical	
			5 - 50µl	Not Quoted					

	Ernakulam	Sartorius Warranty : 3 Year	50-300µl	1	44,460/-	8,002/-	52,462/-	specification
		Grand Total (incl. GST @18%)				1,04,924/-		
5.	M/s. Scientific Medical Equipments (Kerala) Pvt Ltd, Cochin	8 Channel micropipette Eppendorf Warranty : 3 Year	0.5-10µl	1	94,580/-	GST included	94,580/-	Not satisfying technical specification
			5 - 50µl	1	94,580/-	GST included	94,580/-	
			50 - 300µl	1	94,580/-	GST included	94,580/-	
		Grand Total (incl. GST @18%)				2,83,740/-		
6.	M/s. Bio-Mate, Trivandrum	8 Channel micropipette Eppendorf Warranty : 3 Year	0.5 - 10µl	1	25,459.20	4,582.66	30041.86	Not satisfying technical specification
			5 - 50µl	1	25,459.20	4,582.66	30041.86	
			50 - 300µl	1	25,459.20	4,582.66	30041.86	
		Grand Total (incl. GST @18%)				90,125.57		
7.	M/s. Industrial & Laboratory Equipment Co., Thiruvananthapuram	8 Channel micropipette Tarsons Warranty : 2 Year	0.5 - 10µl	1	21,562/-	GST included	21,562/-	Not satisfying technical specification
			5 - 50µl	1	21,562/-	GST included	21,562/-	
			50 - 300µl	1	21,562/-	GST included	21,562/-	
		Grand Total (incl. GST @18%)				64,686/-		
8.	M/s. Scientific systems, New Delhi	8 Channel micropipette Eppendorf Warranty : 1 Year	0.5 - 10µl	1	1,10,600/-	19,908/-	1,30,508/-	Not satisfying technical specification
			5 - 50µl	Not Quoted				
			50 - 300µl	1	1,10,600/-	19,908/-	1,30,508/-	
		Grand Total (incl. GST @18%)				2,61,016/-		
9.	M/s. Quality Traders, Cochin	8 Channel micropipette Borosil Warranty : 3 Year	0.5 - 10µl	1	21,216/-	3,818.88	25,034.88	Not satisfying technical specification
			5 - 50µl	1	21,216/-	3,818.88	25,034.88	
			50 - 300µl	1	21,216/-	3,818.88	25,034.88	
		Grand Total (incl. GST @18%)				75,104.64		
10.	M/s. Universal Agencies, Thrissur	8 Channel micropipette Microlit SLP Warranty : 3 Year	0.5 - 10µl	1	10,613/-	GST included	10,613/-	Not satisfying technical specification
			5 - 50µl	1	10,613/-	GST included	10,613/-	
			50 - 300µl	1	10,613/-	GST included	10,613/-	
		Grand Total (incl. GST @18%)				31,839/-		

In the Comparative Statement, it is stated that M/s. Spark Scientific Private Ltd, Hyderabad has tendered the lowest for Single and 8-channel Micropipettes and hence the same may be considered.

(4) Western Blotting Semi Dry Transfer System

The Director, Centre for Advanced Cancer Research (CACR) has forwarded the three tenders invited vide Tender Notice No. CACR/BCH/WBSTS/01/2024 dated 16/01/2024, for the purchase of one Western Blotting Semi Dry Transfer System and the details are as follows:

Equipment : Western Blotting Semi Dry Transfer System							
Sl. No.	Name of Firm	Make, Model and Warranty	Qty	Unit Price (₹)	GST @ 18 % (₹)	Total Amount (incl. GST) (₹)	Remarks from the Instrumentation Engineer
1.	M/s. Biovision, Kochi	Invitrogen PB0112 Warranty : 3 Year AMC : 2 Years	1	4,65,000/-	GST included	4,65,000/- (L1)	Satisfies technical specification

2.	M/s. Sciencetechs, Calicut	Invitrogen PB0112 Warranty:3 Year AMC : 2 Years	1	4,75,000/-	GST included	4,75,000/- (L2)	Satisfies technical specification
3.	M/s. Scientific Solutions, Thiruvananthapuram	Invitrogen PB0112 Warranty : 3 Year AMC : 2 Years	1	4,85,000/-	GST included	4,85,000/- (L3)	Satisfies technical specification

In the Comparative Statement, it is stated that M/s. Biovision, Kochi has tendered the lowest for Western Blotting Semi Dry Transfer System and hence the same may be considered.

Considering the tenders of above mentioned equipment for setting up of Centre for Advanced Cancer Research, the consolidated statement are as follows:

Sl. No.	Equipment	Lowest Quoted Firm	Make, Model and Warranty	Qty	Unit Price (₹)	Total Price (₹)	GST @ 18 % (₹)	Grand Total incl.GST (₹)
1.	Low Temperature Freezer (-20°C)	M/s. Nu Tech Equipments and Services, Thiruvananthapuram	ELANPRO EFSV 350 Warranty : 3 Years AMC : 2 Years	1	82,350/-	82,350/-	14,823/-	97,173/-
2.	Hand held Tissue Homogenizer with Stainless Steel Probe	M/s. Crescent Lab Equipments, Ernakulam	Omni tissue homogenizer 220V with stand-TH220-K 7x115 mm SS Saw Tooth Probe-G7-115ST Warranty : 3 Years AMC : 2 Years	1	1,79,352/-	1,79,352/-	32,283/-	2,11,635/-
3.	Single Channel and 8-Channel Micropipettes	M/s. Spark Scientific Private Ltd, Hyderabad	Single Channel micropipette DLab HiPette Warranty : 3 Year	5 (Single Channel Micropipettes with volume each of 0.1 – 2.5 µl, 0.5 – 10 µl, 2 –	7,000/-	35,000/-	6,300/-	41,300/-

				20 µl, 20 – 20 0µl ; 10 0 – 10 00 µl)				
			8 Channel Micropipette D Lab Hipette Warranty : 3 Year	3 (8- Ch ann el Mi cro pip ette s wit h vol um e eac h of 0.5 – 10 µl, 5– 50 µl and 50- 30 0µl)	20,020/-	60,060/-	10,810. 80	70,871/-
4.	Western Blotting Semi Dry Transfer System	M/s. Biovision, Kochi	Invitrogen PB0112 Warranty : 3 Year AMC : 2 Years	1	4,65,000/-	4,65,000/ -	GST include d	4,65,000/-

The Finance has remarked that the proposal for the purchase of Equipment as detailed above, for setting up of Centre for Advanced Cancer Research (CACR) at the Department of Biochemistry as envisaged in the Budget Speech of 2022-23 (Item No. 25), may be placed before the Purchase Committee for approval and if approved, Supply Order may be placed accordingly.

As per the orders of the Vice-Chancellor, the proposal for the purchase of Equipment, for setting up of Centre for Advanced Cancer Research (CACR) at the Department of Biochemistry, Kariavattom, as detailed above, is placed before the Purchase Committee, for consideration.

The Committee considered the proposal and observed that the price quoted by M/s. Biovision, Kochi, for the supply of Western Blotting Semi Dry Transfer System seems to be on the higher side, hence recommended to entrust Dr. K. G. Gopchandran, Member Syndicate, Adv. G Muralidharan Pillai, Member, Syndicate, the Registrar and the Finance Officer, to negotiate with the Firm and to place the revised proposal submitted by the Firm, along with the negotiation report before the Syndicate.

Further recommended to purchase the remaining equipment for setting up of the Centre for Advanced Cancer Research (CACR) in the Department of Biochemistry, Kariavattom, from the lowest quoted Firms as detailed below; meeting the expenditure from the fund envisaged in the Budget Speech of 2022-23 (Item No. 25).

Sl. No.	Equipment	Lowest Quoted Firm	Make, Model and Warranty	Qty	Unit Price (₹)	Total Price (₹)	GST@ 18 % (₹)	Grand Total incl. GST (₹)
1.	Low Temperature Freezer (-20°C)	M/s. Nu Tech Equipments and Services, Thiruvananthapuram	ELANPRO EFSV 350 Warranty : 3 Years AMC : 2 Years	1	82,350/-	82,350/-	14,823/-	97,173/-
2.	Hand held Tissue Homogenizer with Stainless Steel Probe	M/s. Crescent Lab Equipments, Ernakulam	Omni tissue homogenizer 220V with stand-TH220-K 7x115 mm SS Saw Tooth Probe-G7-115ST Warranty : 3 Years AMC : 2 Years	1	1,79,352/-	1,79,352/-	32,283/-	2,11,635/-
3.	Single Channel and 8-Channel Micropipettes	M/s. Spark Scientific Private Ltd, Hyderabad	Single Channel micropipette DLab HiPette of the following Volumes; (Warranty: 3 Years)	Total-5	7,000/-	35,000/-	6,300/-	41,300/-
			0.1-2.5µl	1				
			0.5 - 10µl	1				
			2 - 20µl	1				
			20-200µl	1				
			100 - 1000µl	1				
			8 Channel Micropipette DLab Hipette of the following volumes: (Warranty : 3 Years)	Total-3				
0.5-10µl	1							
5-50µl	1							
50-300µl	1							

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

The Syndicate considered the Report of the Negotiation Meeting held on 22.08.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firm, M/s. Biovision, Kochi. **ALSO RESOLVED** to place supply order with M/s. Biovision, Kochi for the purchase of one Western Blotting Semi Dry Transfer System for use in the Centre for Advanced Cancer Research (CACR), Department of Biochemistry, Kariavattom, as detailed below:

Sl. No.	Name of the Equipment	Make, Model and Warranty	Qty	Quoted Price (incl. GST)(₹)	Revised Price after effecting Discount (incl. GST)(₹)
1.	Western Blotting Semi Dry Transfer System	Invitrogen PB0112 Warranty: 3 Year AMC : 2 Years	1	4,65,000/-	4,59,000/- (Discount effected - ₹6,000/-)

Item No.14.16.02.15 Malaviya Mission Teacher Training Centre (UGC - Human Resource Development Centre), Kariavattom - Supply, Installation, Testing and Commissioning of Interactive Displays (3 Nos) and PTZ Conferencing Cameras (6 Nos) through e-tender

(Ad. B IV CPA).

The Professor-Director, UGC- Human Resource Development Centre (HRDC) has forwarded the detailed specification and the estimate (₹10,00,000/-) from the Instrumentation Engineer for the purchase of **three** Interactive Display System and **six** PTZ Conferencing Cameras, as part of upgradation of three classrooms into smart classrooms; by meeting the expenditure from the DDF account maintained by UGC-HRDC.

Tenders (Re-Tender) were invited through **e-procurement system of Govt. of Kerala** in two bid systems, for the Supply, Installation, Testing and Commissioning of interactive displays (3 Nos) and PTZ Cameras (6 Nos) for the three classrooms at UGC-Human Resource Development Centre, Kariavattom vide Tender Reference No. Ad B IV A/Re-Tender/HRDC/IDS_PTZCamera and Tender Id: 2023_KU_607132_3 dated 27/09/2023, since no sufficient technically satisfied bids were received as per the first Notification (**Five bidders participated and only one bidder is technically qualified**), on the basis of the Specification and Tender Document from the Instrumentation Engineer.

After **re-tendering (Seven bidders participated)**, only one bidder is technically qualified which meets all the General terms and Conditions and the specifications of Interactive Displays and Video Conferencing Cameras as per the verification report from the Instrumentation Engineer and the details are as follows:

Sl. No.	Firm	Make & Model	Remarks
1.	M/s. ITAL Solutions Private Limited, Thiruvananthapuram	Display:Viewsonic- 8632-2 PTZ Cam: A&T PTU12 Warranty: 3 Years	Satisfies technical specification
2.	M/s. Vrindavan Telecoms India Private Limited, Chennai	Display: People link S86 PTZ Cam: Peoplelink-Elite FHD Pro Series 12X Warranty : 3 Years	Not satisfying technical specification. (1. Contrast Ratio is not met with the specification. 2. The Auto Gain Control option is not mentioned in the Data Sheet.)
3.	M/s. Origin Techserve Pvt Ltd, Chennai	Display : Solitaire-SLTR86i PTZ Cam : A&T PTU12 Warranty : 3 Years	Not satisfying technical specification. (Panel Type, Viewing Angles, Hardness level, WiFi and Flicker Free Display are not mentioned.)
4.	M/s. Hind Digital Solutions, Kottayam	Display : AERO AIFP 86 PTZ Cam : A&T PTU12 Warranty : 3 Years	Not satisfying technical specification. (1. RAM and Touch Point are not met with the specification. 2. Aspect Ratio, Hardness, Processor, Top Camera Plate, Flicker Free Display, Whiteboard Software and the Brand of External USB expansion device and Cables and connectors are not mentioned.)
5.	M/s. Antrax Technologies Pvt Ltd, Bangalore	Display : Trueview-T29978 PTZ Cam : EKIN- 1100UP Warranty : 3 Years	Not satisfying technical specification. (1. Hardness is not met with the specification.

			<p>2. Flicker Free Display and the Brand of External USB expansion device and Cables and connectors are not mentioned.</p> <p>3. The Auto Gain Control option is not mentioned in the Data Sheet.</p> <p>4. Field of View options is not met with the specification)</p>
6.	M/s. Excel Systems, Ernakulam	<p>Display : LOGIC LT-IR86AX</p> <p>PTZ Cam : A&T PTU12</p> <p>Warranty : 3 Years</p>	<p>Not satisfying technical specification. (1. Contrast Ratio and Hardness are not met with the specification. 2. Flicker Free Display, Anti-glare coating and IR Recognition are not mentioned.)</p>
7.	M/s. Comtech Systems, Alappuzha	<p>Display : LG-86TR3DK</p> <p>PTZ Cam : CP-UNP-F4521L30-DAP</p> <p>Warranty : 3 Years</p>	<p>Not satisfying technical specification. (1. Contrast Ratio, Backlight Life, Storage, Top Camera Plate and Embedded OS are not met with the specification. 2. Hardness, Processor, Touch type/tech, Flicker Free Display, Anti-glare coating and the Brand of External USB expansion device and Cables and connectors are not mentioned. 3. MAF for Camera not submitted. 4. The Quoted model is a Security Camera.)</p>

Further, sanction was accorded for **opening the Financial Bid of the technically qualified bidder**. Meanwhile, **the Ad Misc Section** has sought the status regarding the Purchase of interactive displays (3 Nos) and PTZ Conferencing Cameras (6 Nos) for the three classrooms at UGC-Human Resource Development Centre, **in order to place the matter regarding granting permission to the Director, UGC HRDC, to meet the expenditure of the same from the Department Development Fund (DDF), before the Standing Committee of the Syndicate on Finance and hence, the financial bid of the same was not opened until the conFirmation of head of account.**

The Ad Misc Section has forwarded the Minutes of the Meeting of the Syndicate held on 28.11.2023 vide Item No. 06.71.24 and the Minutes of the Meeting of the Syndicate held on **28.12.2023 vide item no 07.01, conFirming the preliminary minutes of the meeting of the Syndicate held on 28.11.2023** vide Item No. 06.71.24, regarding the permission to meet the the expenditure towards the purchase of the Interactive Display System and PTZ cameras from the Department Development Fund (DDF) account maintained by UGC-HRDC.

In this regard, it has been resolved to upgrade three classrooms into Smart Class Rooms by installing Interactive Display System and PTZ cameras, meeting the expenditure from the Department Development Fund (DDF) account maintained by UGC-HRDC and further resolved that all purchases shall be made in accordance with the provisions contained in the Store Purchase Manual and Kerala Financial Code and also resolved to place the estimate submitted by the Instrumentation Engineer **before the Technical Committee** (constituted by the Syndicate vide item no 06.53.09; having members with - 1. The University Engineer 2. Director, Computer Centre, 3. Instrumentation Engineer, 4. Sabarish K, Chief Scientist and Head, Information Systems Division, KSCSTE).

Further, the proposal and the estimate submitted by the Instrumentation Engineer regarding the Purchase of the same, was placed before the Technical Committee held on 02.02.2024 and the Technical Committee verified the same and recommended to proceed with the purchase and the Minutes of the same has been approved by the Vice-Chancellor.

As per the recommendation of the Technical Committee and as approved by the Vice-Chancellor; to proceed with the purchase of the same; **the Financial Bid of the only technically satisfied Firm, M/s. ITAL Solutions Private Limited, Thiruvananthapuram has been opened;** on the basis of the Technical Verification Report furnished by the Instrumentation Engineer and the details of the Financial Bid are as follows:

Sl. No	Name of the Firm	Items	Qty	Rate(₹)	Amount(₹)	GST Amount (₹)(@18%)	Total Amount(₹) (incl. GST)
1	M/s. ITAL Solutions Private Limited, Thiruvananthapuram (L1)	Interactive Display (Make & Model : Viewsonic- 8632-2 Warranty : 3 Years)	3 Nos	2,47,380.00	7,42,140.00	1,33,585.20	8,75,725.20
		PTZ Camera including Wall Mount and Ceiling Mount Kit (Make & Model: A&T PTU12, Warranty : 3 Years)	6 Nos	89,763.60	5,38,581.60	96,944.69	6,35,526.29
		External USB expansion device (Make & Model: StarTech HB30C4AB, Warranty : 3 Years)	3 Nos	5,831.10	17,493.30	3,148.79	20,642.09
		Cables and Connectors as per actual length (Branded) (Make:nT, Warranty:3 Years)	3 Set	27,765.46	83,296.38	14,993.35	98,289.73
Grand Total (incl. GST)							16,30,183.31
Grand Total (Round Off) (incl. GST)							16,30,183.00

As per the U.O. No. Ad A II/2481/2024/UOK dated 16.03.2024, "UGC-Human Resource Development Centre" is renamed as "Malaviya Mission Teacher Training Centre".

The Finance has remarked that the Proposal for the Supply, Installation, Testing and Commissioning of Interactive Displays (3 Nos) and PTZ Conferencing Cameras (6 Nos) for use in the "Malaviya Mission Teacher Training Centre" (UGC-Human Resource Development Centre), Kariavattom, may be placed before the Purchase Committee for approval and if approved, Supply Order may be placed accordingly.

The Finance has also remarked that the expenditure for the above purchase may be met from the Department Development Fund (DDF) of the Centre.

As per the orders of the Vice-Chancellor, the Proposal for the Supply, Installation, Testing and Commissioning of Interactive Displays (3 Nos) and PTZ Conferencing Cameras (6 Nos) through e-tender for use in Malaviya Mission Teacher Training Centre (UGC - Human Resource Development Centre), Kariavattom, as detailed above, is placed before the Purchase Committee for consideration.

The Committee considered the proposal and observed that the price quoted by the only technically qualified bidder M/s. ITAL Solutions Private Limited, Thiruvananthapuram, seems to be on the higher side, hence negotiated with the Firm and recommended to entrust M/s. ITAL Solutions Private Limited, Thiruvananthapuram for the Supply, Installation, Testing and Commissioning of Interactive Displays (3 Nos) and PTZ Conferencing Cameras (6 Nos) with accessories, in Malaviya Mission Teacher Training Centre (UGC - Human Resource Development Centre), Kariavattom, for the discounted rates, as detailed below:

Sl. No	Items	Qty	Initial Quoted Rate (₹)	Revised Rate (₹)	Total Amount (₹) (incl.GST@18%)
1	Interactive Display (Make & Model : Viewsonic- 8632-2)	3 Nos	2,47,380.00	2,44,345.50	8,64,983.07

	Warranty : 3 Years)				
2	PTZ Camera including Wall Mount and Ceiling Mount Kit (Make & Model: A&T PTU12, Warranty: 3Years)	6 Nos	89,763.60	88,662.51	6,27,730.57
3	External USB expansion device (Make & Model: StarTech HB30C4AB, Warranty : 3 Years)	3 Nos	5,831.10	5,759.11	20,387.24
4	Cables and Connectors as per actual length (Branded) (Make:nT, Warranty:3 Years)	3 Set	27,765.46	27,424.33	97,082.12
Grand Total after effecting discount					16,10,183.00

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

Item no.14.16.02.16 International Youth Hostel, Palayam - Purchase of 30 of Mini Steel Almirahs –

(AD BIV CPA).

Vide letter No.29997/Admn BI/2023/UOK dated 16.09.2023, the University Engineer was entrusted to take immediate measures for purchasing 30 numbers of Mini Steel Almirahs with double sided doors and locks (one Almirah in each room), for International Youth Hostel for storing the personal possessions of hostel inmates, by inviting invoice from M/s. SIDCO.

University Engineer vide letter No.DB11YH-FUR/2023 dated 26.03.2024 have submitted invoice from M/s SIDCO and brochure collected from GeM portal of "Godrej" brand.

Sl. no	Firm	Price for single piece	Price for 30 piece
1.	SIDCO	Rs. 8,970.76/-	Rs. 2,69,123/-
2.	GeM Portal	Rs. 30,933/-	Rs. 9,27,990/-

A meeting was held on 04.05.2024 at 01:15 p.m. at the Registrar's Office to discuss the proposal/invoice from M/s SIDCO and the brochure collected from the GeM portal for "Godrej" brand in order to purchase 30 mini steel almirah to International Youth Hostel, Palayam.

In the meeting, it was resolved to buy the almirahs from M/s SIDCO and to accept the proposal/ invoice from M/s. SIDCO. Also, the minutes of the above meeting has been approved by the Vice-Chancellor.

The Finance Officer, with the remarks of Finance section, recommended to place the proposal for the purchase of 30 numbers of Mini Steel Almirahs from M/s SIDCO for the use in the International Youth Hostel, before the Purchase Committee for approval.

As per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for recommendation and appropriate decision.

The Committee considered the proposal and recommended to entrust the University Engineer to verify and confirm the quality of the Almirahs proposed to be purchased from M/s SIDCO.

Further recommended to purchase 30 numbers of Mini Steel Almirahs with double sided doors and locks for the use in the International Youth Hostel from M/s. SIDCO, @ Rs. 8,970.76/-, amounting to Rs. 2,69,123/- (Rupees Two Lakhs Sixty Nine Thousand One Hundred and Twenty Three only) inclusive of GST, subject to production of the verification report by the University Engineer.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

Item no.14.16.02.17 Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom - Purchase of spare part (one number of Gauge) for the instrument, X-ray Photoelectron Spectrometer (XPS) -

(Ad BIV CP A).

The Director, Central Laboratory for Instrumentation and Facilitation (CLIF) had forwarded the Quotation and the Proprietary Certificate from M/s. Thermo Fisher Scientific India Pvt. Ltd., Mumbai, regarding the purchase of one number of Gauge (spare part) for the instrument, X-ray Photoelectron Spectrometer (XPS) installed at CLIF.

In this regard, the Director, CLIF has informed as follows:

- (1) Thermo Fisher make X-ray Photoelectron Spectrometer was purchased from M/s. Thermo Fisher Scientific India Pvt. Ltd and was successfully installed in CLIF.
- (2) The XPS has not attaining vacuum in its analytical chamber and it was cleared by the Service Engineer through online consultation and the Service Engineer has also recommended to keep a spare gauge for the smooth running of the instrument.
- (3) Since, the gauge is a proprietary item manufactured by M/s Thermo Fisher Scientific, quotation for the purchase of the same has been received from M/s. Thermo Fisher Scientific India Pvt. Ltd. for an amount of ₹4,71,719/-(Rupees Four lakh seventy one thousand seven hundred and nineteen Only) inclusive of GST.
- (4) The X-Ray Photoelectron Spectrometer earns highest revenue in CLIF and it is in high demand equipment and hence the replacement of gauge is essential for the smooth running of the instrument.
- (5) The equipment is under AMC, however cost of part is not included in AMC.

The Director has requested to accord sanction for the purchase of gauge for XPS from M/s. Thermo Fisher Scientific India Pvt. Ltd, for an amount of ₹4,71,719 (Rupees Four lakh seventy one thousand seven hundred and nineteen Only) inclusive of GST and has also requested that the expenditure of the same may be met from the Head of Account "Part 1 - NP - MH - 59 (e) - CLIF - 4 - 3020 - Maintenance of Equipment" provided in the current year's Budget of the University.

The Proposal forwarded by the Director, CLIF in connection with the purchase of one gauge for X-Ray Photoelectron Spectrometer (XPS) from M/s. Thermo Fisher Scientific India Pvt. Ltd; as recommended by the Service Engineer to keep a spare for the smooth running of the instrument, as follows:

Sl. No.	Description	Qty	Rate (₹)	GST @ 18%(₹)	Amount(₹)(incl. GST)
1.	Gauge, Cold Cathode FRU	1	3,99,762/-	71,957.16	4,71,719.16
	Grand Total (Round Off) (incl. GST)				4,71,719.00

The Finance has remarked that the proposal for the purchase of spare part (Gauge, Cold Cathode FRU - 1 No) for the instrument, X-Ray Photoelectron Spectrometer (XPS) installed at the CLIF from M/s. Thermo Fisher Scientific India Pvt. Ltd, Mumbai, Proprietary Firm, for an amount of ₹4,71,719/- (Rupees Four Lakh Seventy One Thousand Seven Hundred and Nineteen only) including GST, may be placed before the Purchase Committee for approval and if approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the proposal for the purchase of spare part (Gauge, Cold Cathode FRU - 1 No) for the instrument installed in the CLIF from M/s. Thermo Fisher Scientific India Pvt. Ltd, Mumbai, Proprietary Firm, as detailed above, is placed before the Purchase Committee, for consideration.

The Committee considered the proposal and observed that the price quoted by the Proprietary Firm M/s. Thermo Fisher Scientific India Pvt. Ltd, Mumbai, seems to be on the higher side, hence recommended to entrust Dr. K. G. Gopchandran, Member Syndicate, Adv. G Muralidharan Pillai, Member, Syndicate, the Registrar and the Finance Officer to negotiate with the Firm and to place the revised proposal submitted by the Firm along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

The Syndicate considered the Report of the Negotiation meetig held on 22.08.2024 and **FURTHER RESOVLED** to accept the revised offer submitted by the firm, M/s. Thermo Fisher

Scientific India Pvt. Ltd, Mumbai.

ALSO RESOLVED to place supply order with M/s. Thermo Fisher Scientific India Pvt. Ltd, Mumbai for the purchase of spare part (Gauge, Cold Cathode FRU - 1 No) for the instrument, X-Ray Photoelectron Spectrometer (XPS) installed at the CLIF for the discounted amount of ₹2,24,821/- (Rupees Two Lakh Twenty Four Thousand Eight Hundred and Twenty One only) including GST, as detailed below;

Sl. No.	Description	Qty	Quoted Rate (₹)	Revised Rate (₹)	GST @ 18% (₹)	Amount (incl. GST) (₹)
1.	Gauge, Cold Cathode FRU	1	3,99,762/-	1,90,526/-	34,294.68	2,24,820.68
Grand Total (Round Off) (incl. GST)						2,24,821.00

Item No.14.16.02.18 Examination Wing - Purchase of Furniture (twenty numbers each of Computer Tables and Chairs) from M/s. ARTCO LTD, Thiruvananthapuram, for setting up of the Room (Room No 301 of IDE-IMK building at SH Campus) for the conduct of Onscreen Valuation in connection with the Students Life Cycle Management (SLCM) System- (Ad BIV CP A).

The M & C I Section has forwarded the Note regarding the requirement of various equipment for the onscreen evaluation of answer books, for the speedy publication of results, in connection with the Student Life Cycle Management (SLCM) System, implemented in the Examination Wing, along with the Minutes of the Meeting of the Syndicate held on 20.05.2023, vide Item No. 57.68, approving the Minutes of the Meeting of the Budget Implementation Cell (Budget Speech Item No.31) held on 20.04.2023.

The Syndicate at its meeting held on 20.05.2023 vide Item No. 57.68 has resolved to approve the proposal (Estimated Cost of 25 Lakh) submitted by the Controller of Examinations for onscreen evaluation of Student Life Cycle Management System for the speedy publication of results and further resolved to initiate the purchase process as per the Store Purchase Manual and place the same before the Purchase Committee for approval. The proposal includes the purchase of Electronic Gadgets, **Furniture**, Air Conditioners and Electrical/Networking Works.

In the case of purchase of furniture (20 numbers each of Computer Tables and Chairs), Proforma Invoice/Quotation, Government Order, List of Furniture items appended to the Government Order, were sought from M/s. ARTCO LTD, Thiruvananthapuram and the proposal received for the same had been forwarded to the University Engineer for verification.

In this regard, the University Engineer has informed that the proposal from M/s. ARTCO for supply of 20 Nos of steel Computer Tables and 20 Nos of Revolving Chairs, have been verified, those two items are included in the list appended with the G.O (Rt) No.30/2024/SPD dated: 07/03/2024 **and the offer from M/s. ARTCO may be considered.**

The proposal from M/s. ARTCO LTD, Thiruvananthapuram, verified by the University Engineer are as follows:

Sl. No	Name of the Product	Qty (No.)	Rate (₹)	Amount (₹)	GST @ 18% (₹)	Total(₹)
1.	Computer Chair Special Type with Push Back Type - Manual Lifting With Arm	20	6,970	1,39,400	25,092	1,64,492
2.	Steel computer table with Keyboard 18mm - novapan top steel cupboard 4 feet x 2 feet x 2.5 feet (20G) - CR sheet 1" pipe 12 Mtr	20	5,820	1,16,400	20,952	1,37,352
Grand Total						3,01,844

The Finance has remarked that the Proposal for the purchase of furniture from M/s. ARTCO LTD, Thiruvananthapuram, as detailed above, for the Onscreen Evaluation in connection with the Student Life Cycle Management of the Examination Wing, may be placed before the Purchase Committee for approval and if approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the Proposal for the purchase of furniture, for the Onscreen Evaluation in connection with the Student Life Cycle Management (SLCM) System in the Examination Wing, as detailed above, is placed before the Purchase Committee for consideration.

The Committee considered the proposal and observed that the price quoted by M/s. ARTCO LTD, Thiruvananthapuram seems to be slightly on the higher side, hence negotiated with the Firm and recommended to purchase the following items from M/s. ARTCO LTD, Thiruvananthapuram, for the Onscreen Evaluation in connection with the Student Life Cycle Management (SLCM) System in the Examination Wing, at the discounted rates, as detailed below;

Sl. No	Name of the Product	Qty (No.)	Rate (₹)	Amount (₹)	GST @ 18%(₹)	Total(₹)
1.	Computer Chair Special Type with Push Back Type - Manual Lifting With Arm	20	6,970	1,39,400	25,092	1,64,492
2.	Steel computer table with Keyboard 18mm - novapan top steel cupboard 4 feet x 2 feet x 2.5feet (20G) - CR sheet 1" pipe 12 Mtr	20	5,820	1,16,400	20,952	1,37,352
			Total	2,55,800	46,044	3,01,844
			Discount offered (1% of the total basic price)			2,558
			Total Amount after effecting discount			2,99,286

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

Item No.14.16.02.19 Department of Physical Education - Purchase of 950 pieces of Playing Jersey Top and Shorts (Sublimation), T-Shirts and Tracksuit –

(Ad BIV CP A)

The Director (i/c) Department of Physical Education vide letter No.DPE/Admn/IU Uniform/Purchase/2024 dated 20.04.2024 has requested to provide, Sports Uniforms of good quality, to the students, Managers and Coaches of Kerala University Sports Teams, to participate in the Inter University tournaments, as low quality Uniforms affect the reputation of the University. Hence, it has been requested to accord sanction to proceed with the purchase of sports uniforms of good quality Uniform for students to participate in the Inter University Tournaments of 2024-25. Vide letter dated 14.05.2024, the Director, has forwarded the details of the items required and furnished the specifications for the same. It is also proposed to meet the expenditure from the **Head of Account 'Part I-NP-MH - 54 Department of Physical Education-4/4945-IC and IU Tournaments'** of the current year's Budget Estimates of University.

As per the orders of the Registrar, vide e-tender Id. no.2024_KU_674824_1 dated 11.06.2024, tenders were invited through the e-procurement in Two bid system (e-tendering system of Govt. of Kerala - <http://www.etender.kerala.gov.in>) for the supply of 950 pieces of Playing Jersey Top and Shorts (Sublimation), T-Shirts and Tracksuit for the Department of Physical Education.

The Technical Bids were opened on 29.06.2024 and the meeting of the Technical Committee for the Purchase of Sports Uniform for the Department of Physical Education held on 04.07.2024 considered the Bids and recommended the following:

Sl.No	Bidder	Remarks
1	M/s.Yakka Sports, Perinthalmanna, Malappuram	Did not meet required standards (fabric and stitching quality insufficient). The overall appearance and durability of the uniforms not upto the desired standards.
2	M/s. White Weft, Moovattupuzha, Ernakulam	Did not meet required standards (fabric and stitching quality insufficient). The overall appearance and durability of the uniforms not upto the desired standards.
3	M/s. Vats Sports, Meerut, U.P	Met required quality standards
4	M/s.Thread Sense, Thodupuzha,	Did not meet required standards (fabric and stitching

	Idukki	quality insufficient). The overall appearance and durability of the uniforms not upto the desired standards.
5	M/s.Hyve Sports Pvt. Ltd.Thiruvananthapuram	Met required quality standards
6	M/s.Chitransh Enterprises, Meerut, U.P	Met required quality standards
7	M/s.Cachi Apparels, Nilambur, Malappuram	Did not meet required standards (fabric and stitching quality insufficient). The overall appearance and durability of the uniforms not upto the desired standards.

As per the orders of the Registrar, Financial Bids in respect of the following Technically Qualified Bidders have been opened through the e-tendering system of Govt. of Kerala.

- M/s. Vats Sports, Meerut, U.P
- M/s.Hyve Sports Pvt. Ltd., Thiruvananthapuram
- M/s.Chitransh Enterprises, Meerut, U.P

The details of the Financial Bids are as follows:

- **Playing Jersey Top and Shorts (Sublimation)**

Sl.No.	Name of bidder	Rate incl. GST	Qty.	Total incl.GST
1	M/s. Vats Sports, Uttar Pradesh	Rs.459.9/-	950	Rs.4,36,905/- (L1)
2	M/s.Chitransh Enterprises, Meerut, U.P	Rs.475/-	950	Rs.4,51,250/- (L2)
3	M/s. Hyve Sports Pvt. Ltd., Thiruvananthapuram	Rs.603.7/-	950	Rs.5,73,562.50(L3)

- **Tracksuit**

Sl.No.	Name of bidder	Rate incl. GST	Qty.	Total incl.GST
1	M/s. Vats Sports, Uttar Pradesh	Rs.844.20/-	950	Rs.8,01,990/- (L1)
2	M/s.Chitransh Enterprises, Meerut, U.P	Rs.950/-	950	Rs.9,02,500/- (L2)
3	M/s. Hyve Sports Pvt. Ltd., Thiruvananthapuram	Rs.950.25/-	950	Rs.9,02,737.50(L3)

- **T-Shirt**

Sl.No.	Name of bidder	Rate incl. GST	Qty.	Total incl.GST
1	M/s. Vats Sports, Uttar Pradesh	Rs.273/-	950	Rs.2,59,350/- (L1)
2	M/s. Hyve Sports Pvt. Ltd., Thiruvananthapuram	Rs.349.65/-	950	Rs.3,32,167.50(L2)
3	M/s.Chitransh Enterprises, Meerut, U.P	Rs.350/-	950	Rs.3,32,500/- (L3)

After the financial evaluation, it is noted that the lowest quoted Firm towards the supply of 950 pieces of Playing Jersey Top and Shorts (Sublimation), T-Shirts and Tracksuit for the Department of Physical Education is **M/s. Vats Sports, Meerut, U.P.**

Consolidated list of proposed purchases is as follows:

Sl.No.	Item	L1 Firm	L1 amount
1	Playing Jersey	M/s. Vats Sports, Uttar Pradesh	4,36,905/-
2	Track suit	M/s. Vats Sports, Uttar Pradesh	8,01,990/-
3	T-shirt	M/s. Vats Sports, Uttar Pradesh	2,59,350/-
	TOTAL		14,98,245/-

The Finance has also verified the proposal and proposed to place the matter before the Purchase Committee for approval.

As per the orders of the Vice Chancellor, the proposal for the purchase of 950 pieces of Playing Jersey Top and Shorts (Sublimation), T-Shirts and Tracksuit for the Department of Physical Education and the tenders received through the e-tendering system of Govt. of Kerala (<http://www.etender.kerala.gov.in>), is placed before the Purchase Committee for consideration.

The Committee considered the proposal and observed that the price offered by the lowest quoted Firm M/s. Vats Sports, Uttar Pradesh, for the supply of Playing Jersey, Tracksuit & T-Shirt, seems to be on the higher side, hence negotiated with the Firm and recommended to purchase the

following items for the students, Managers and Coaches of Kerala University Sports Teams, to participate in the Inter University tournaments, at the discounted rates, as detailed below:

Sl No	Item	Units	Initial quoted rate/Unit (Incl. GST) Rs.	Revised Rate/Unit (Incl. GST) Rs.	Total Amount (Rs.)
1	Playing Jersey (Top & Shorts)	950 Pieces	459.90	413.91	3,93,214.50
2	Track suit (Upper & Lower)	950 Pieces	844.20	835.76	7,93,972.00
3	T-shirt	950 Pieces	273.00	270.27	2,56,756.50
Grand Total after effecting discount (Rounded off)					14,43,943.00

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

Item No.14.16.02.20 Department of Biochemistry - Purchase of UV Lamp and Autoclave – (Ad BIV CP A).

A proposal has been received from the Head, Department of Biochemistry, towards the purchase of UV Lamp and Autoclave, for use in the Department.

The Head, Department of Biochemistry vide letter dated 04-11-2020 has forwarded a proposal for the purchase of various equipments for the renovation of Animal House in the Department as detailed below:

Sl. No.	Items
1.	Air conditions (AC) for rabbits
2.	Air conditions (AC) storage room
3.	Portable operation theatre light
4.	UV/IR Lamps
5.	Surgical instruments
6.	Microscope
7.	Microwave
8.	-20 freezer
9.	Washing machine
10.	Autoclave
11.	PCR Machine

The above noted are the items proposed to be purchased in the Department of Biochemistry.

Sanction was accorded by the Registrar to the Head, Department of Biochemistry for inviting quotations through open tender for the above said purchase, according to the guidelines of SPM and KFC. The same has been intimated to the Head, Department of Biochemistry, vide letter no. 29106/Admn A V/2020/UOK dated 07.01.2021.

The Head, Department of Biochemistry, has stated that all the above items except Surgical Instruments, UV Lamp & Autoclave, had been purchased and also Payment Order has been released. Hence, now, the Head, Department of Biochemistry, forwarded us the proposals for the purchase of UV Lamp & Autoclave.

The Technical Committee held on 17.11.2023, at the Department of Biochemistry recommended the specification for procurement of UV Lamp & Autoclave and with that specification, the Head has invited quotations for the same.

Comparative statement for the Purchase of UV Lamp

Sl. No.	Name of the Firm	Whether Technical specifications met or not	Total price, incl GST	Remarks of the Technical Committee
1.	Universal Agencies	yes	9,900/-	Meeting all technical specifications with lowest quote
2.	Biowel	yes	10,500/-	Meeting all technical specifications

3.	Uni Care	yes	11,500/-	Meeting all technical specifications
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- Equipment quoted by M/s. Universal Agencies is selected as L1 because it is the lowest quoted with meeting all the technical specifications.

Comparative statement for the Purchase of Autoclave

Sl. No	Name of the Firm	Whether Technical specifications met or not	Total price, incl GST	Remarks
1.	Essar Lab Mate Pvt. Ltd.	yes	1,00,300/-	Meeting all technical specifications
2.	Crescent Lab Equipments	yes	49,990/-	Meeting all technical specifications with lowest quote
3.	Amity Solutions	yes	82,600/-	Meeting all technical specifications

- Equipment quoted by M/s. Crescent Lab Equipments is selected as L1 because it is the lowest quoted with meeting all the technical specifications.

Sanction has been accorded by the Registrar, to initiate procedure for the purchase of UV Lamp and Autoclave, from the lowest quoted Firms M/s. Universal Agencies for Rs. 9,900/- and M/s. Crescent Lab Equipments for Rs. 49,900/-, respectively.

The Finance Officer, with the remarks of Finance section, recommended to place the proposal before the Purchase Committee for approval.

As per the orders of the Vice-Chancellor, the proposal for the purchase of one number each of UV Lamp and Autoclave for use in the Department of Biochemistry is placed before the Purchase Committee for recommendation and appropriate decision.

The Committee considered the proposal and recommended to purchase one number each of UV Lamp and Autoclave for the renovation of Animal House in the Department of Biochemistry from the lowest quoted Firms as detailed below:

Sl.No.	Details of Equipment	Name of the Firm	Total price incl. GST (Rs.)
1.	UV Lamp	Universal Agencies, Thrissur	9,900/-
2.	Autoclave	Crescent Lab Equipments, Ernakulam	49,990/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

Item No.14.16.02.21 Department of Chemistry - Seed Money for New Research - Provisional advance sanctioned to Dr.Ani Deepthi, Principal Investigator & Assistant Professor, Proposal for the purchase of various equipment (Oil bath, Oil-free Vacuum Pump(with moisture trap), PH meter & Electronic balance) (Planning A).

Ref: 1)U.O.No:2447/2023/UOKdated:15/03/2023.

2) Minutes of the meeting of the Syndicate held on 15/02/2024(item no.08.85.07.10).

An amount of ₹2,10,000/- (Rupees Two lakh ten thousand only) was released as provisional advance to Dr. Ani Deepthi, Principal Investigator & Assistant Professor, Department of Chemistry, University of Kerala towards the implementation of the project titled "Synthesis and Antibacterial Evaluation of Tryptanthrin Derivatives" under the scheme " seed money for New Research, item no.148 of Budget Speech 2022-23, vide U.O. No.2447/2023/UOK dated:15/03/2023.

Dr. Ani Deepthi, Principal Investigator & Assistant Professor, Department of Chemistry, vide letter. dtd: 21/11/2023, had submitted a proposal for the purchase of various equipment , such as Analytical Balance, Oil bath, Oil-free Vacuum Pump & PH meter and the same had been placed before the Purchase Committee for approval. The Meeting of the Purchase Committee held on 08.02.2024 considered the above proposal and observed that **the estimated cost exceeds Rupees one lakh, hence, the committee recommended to follow purchase procedures by inviting tenders.** The Syndicate at its meeting held on 15/02/2024, vide item no.08.85.07.10, resolved to approve the above recommendation of the Purchase Committee.

Subsequently, the Principal Investigator, vide letter dtd:25/03/2024, has justified that the equipment (Analytical Balance, Oil bath, Oil-free Vacuum Pump & PH meter) are different type of instruments and the estimated cost of each equipment is less than one lakh. Hence, the Principal Investigator has requested to permit her to invite separate quotations for all the equipment and to continue purchase procedures separately.

Further, the Principal Investigator, vide letters dated:21/03/2024 & 29/04/2024 has submitted separate proposals for the purchase of "**Oil bath, Oil-free Vacuum Pump(with moisture trap) , PH meter & Electronic balance** along with separate quotations received for each items, comparative statement of quotations and minutes of the meeting of the Technical Committee held on 21/03/2024 & 22/04/2024. The comparative statement of quotations are furnished below:

Item no 1:Oil bath

Sl. No	Firm	Make and Model	Specification match (Yes/ No)	Qty	Total Price incl.GST18%	Warranty	Remarks
1	Scieno Vision Kollam	Oil bath- I-L capacity, Make- Rivotek, Cat.No.50131001	Yes	2	21000x2) = ₹42,000/-	12 Months against any manufacturing defects	L1
2	Lab Planet Palakkad	Oil bath -I L capacity, Make- Rivotek, Cat.No.50131001	Yes	2	(21948x2) = ₹43,896/-	One year only for any manufacturing defects	L2
3	Ozone Scientific Solutions, Alappuzha	Oil bath, Capacity: I L, Make- Rivotek, Cat.No.50131001	Yes	2	(22,420x2) = ₹44,840/-	one year only for any manufacturing defects	L3

Firm recommended : ScienoVision Kollam(L1)

Item 2:pH Meter

Sl. No	Firm	Make and Model	Qty	Specification match (Yes/No)	Total Price incl.GST @18%	Warranty	Remarks
1	Genuine Scientific Instruments, Trivandrum	Systronics pH meter (model 361)	1	Yes	₹27,081/-	One year	L1
2	Scieno Vision, Kollam	CyberScan PH Tutor meter	1	Yes	₹33,300/	One year	L2
3	Spectra Labs, Trivandrum	Cyber Scan PH Tutor meter	1	Yes	₹33,394/-	One year	L3
4	Lab Planet Palakkad	Cyber Scan PH Tutor meter	1	Yes	₹35,966/-	One year	L4

Firm recommended : Genuine Scientific Instruments, Trivandrum (L1)

ITEM 3: Oil-free Vacuum pump(with moisture trap)

Sl. No	Firm	Make and Model	Qty	Specification match (Yes/No)	Total Price incl.GST @18%	Warranty	Remarks
1	Scieno Vision, Kollam	Rivotek portable oil free vacuum pump with moisture trap	1	Yes	₹17,700/-	12 Months	L1
2	Spectra Labs, Trivandrum	Rivotek portable oil free vacuum pump with moisture trap	1	Yes	₹17,877/-	one year	L2
3	Lab Planet, Palakkad	Rivotek portable oil free vacuum pump with moisture trap	1	Yes	₹19,116/-	one year	L3

Firm recommended : Scieno Vision, Kollam(L1)

ITEM 4:Electronic Balance

Sl. No	Firm	Make and Model	Qty	Specification match (Yes/No)	Total Price incl. GST @ 18%	Warranty	Remarks
1	Scieno Vision, Kollam	Aczet model: CY 224C with internal calibration	1	Yes	₹88,500/-	12 months	L1
2	Spectra Labs, Trivandrum	Aczet (India) model: CY 224C with internal calibration	1	Yes	₹90,270/-	one year	L2
3	Lab Planet, Palakkad	Aczet (India) model: CY 224C with internal calibration	1	Yes	₹95,580/-	One year	L3
4	Genuine Scientific Instruments, Trivandrum	Shimadzu unibloc analytical balance ATX 224R	1	Yes	₹1,20,360/-	One year	(price out of range)

Firm recommended : Scieno Vision, Kollam(L1).

The Finance remarked that the above purchase proposals may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly. The expenditure may be met from the financial assistance of ₹2,10,000/- (Rupees Two lakh ten thousand only) sanctioned to the Principal Investigator, vide U.O no: Pl.A/2447/2023/UOK dated:15/03/2023.

Hence, as per the orders of the Vice Chancellor, the proposals for the purchase of **Oil bath, Oil-free Vacuum Pump(with moisture trap) , pH meter & Electronic balance** along with justification furnished by Dr.Ani Deepthi, Principal Investigator & Assistant professor, Department of Chemistry are placed before the Purchase Committee for consideration and recommendation.

The Committee considered the proposal along with the justification furnished by Dr.Ani Deepthi, Principal Investigator & Assistant professor, Department of Chemistry and recommended to purchase the following items in connection with the implementation of the project titled "Synthesis and Antibacterial Evaluation of Tryptanthrin Derivatives" under the scheme "Seed Money for New Research, from the lowest quoted Firms, as detailed below; meeting the expenditure from the fund envisaged in the Budget Speech 2022-23 (item no.148).

Sl. No	Details of Equipment	Firm	Qty	Total Price (Rs.) incl. GST18%	Warranty
1	Oil bath I-L capacity, Make- Rivotek, Cat.No.50131001	Scieno Vision Kollam	2	₹42,000/- (21000x2)	12 Months against any manufacturing defects
2	Systronics pH meter (model 361)	Genuine Scientific Instruments, Trivandrum	1	₹27,081/-	One year
3	Rivotek portable oil free vacuum pump with moisture trap	Scieno Vision , Kollam	1	₹17,700/-	12 Months
4	Electronic Balance Aczet model:CY 224C with internal calibration	Scieno Vision, Kollam	1	₹88,500/-	12 months

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

Item No.14.16.02.22 Department of Chemistry - Seed Money for New Research- Provisional advance sanctioned to Dr. Suneesh C.V., Assistant Professor & Head & Principal Investigator - Proposals for the purchase of equipment (water bath shaker and Chiller Circulator) -

(Planning A).

Ref: 1) U.O No: Pl.A/2447/2023/UOK dated- 15/03/2023.

2) Minutes of the meeting of the Syndicate held on 15.02.2024 (item no.08.85.07.11)

An amount of ₹2,10,000/- (Rupees Two lakh ten thousand only) was released as provisional advance to Dr. Suneesh C.V, Assistant Professor & Head, Department of Chemistry & Principal Investigator towards the implementation of the project entitled "Multifunctional Fluorescent Porous Organic polymers for Energy storage and Heavy metal iron detection" under the scheme " seed money for new teachers, item no.148 of Budget Speech 2022-23, vide U.O no. 2447/2023/UOK dated- 15/03/2023. The amount was sanctioned under the following heads:

1. Equipment- 2,00,000/-
2. Consumables- 10,000/-.

The Principal Investigator, vide letter dated:21/02/24 had submitted a proposal for the purchase of "**water bath shaker and Chiller Circulator**" under the above scheme. The Meeting of the Purchase Committee held on 08.02.2024 considered the above proposal and observed that the estimated cost exceeds Rupees one lakh, hence, the committee recommended to follow purchase procedures by inviting tenders. The Syndicate at its meeting held on 15.02.2024, vide item no.08.85.07.11 resolved to approve the above recommendation of the Purchase Committee.

Subsequently, Dr. Suneesh C.V., vide letter dated 07.03.2024 has justified that the two equipment (**water bath shaker and Chiller Circulator**) are two different types of instruments and the Firms quoted towards both equipment are also different. The estimated cost of each equipment is less than one lakh. Hence, the principal Investigator has requested to permit him to invite separate quotations for both the equipment and continue purchase procedures separately.

The Principal Investigator, vide letters dated:21/02/2024 & 12/04/2024 has submitted separate purchase proposals for the purchase of **water bath shaker and Chiller Circulator along with separate quotations received for the both equipment, comparative statement of quotations & Minutes of the meeting of the Technical Committee held on :21/02/2024 & 01/03/2024. The Comparative statements of quotations are furnished below:**

Item 1 : Water bath shaker

Sl. No	Firm	Make and Model	Qty	Specification Matching (Yes/No)	Price (Rs) Incl.GST @18%	Warranty	Remarks
1	Scieno Vision, Kollam	Water Bath ShakerHorizontal, Make- Rivotek, Cat. No.50111003	1	Yes	₹94,400/-	12 months against any manufacturing defects only	Lowest quoted (L1)
2	Lab Planet, Palakkad	Water Bath ShakerHorizontal, Make- Rivotek, Cat.No.50022503	1	Yes	₹98,294/-	1 year only for any manufacturing defects	L2
3	Ozone Scientific Solutions, Alappuzha	Water Bath Shaker Horizontal, Make- Rivotek, Cat. No.50022503	1	Yes	₹99,710/-	1 year only for any manufacturing defects only	L3

ITEM 2: Chiller Circulator

Sl. No	Firm	Make & Model	Qty	Specification match (Yes/No)	Price Incl.GST @ 18% (Rs)	Warranty	Remarks
1	Genuine Scientific Instruments, Thiruvananthapuram	ANM make, circulating waterbath-vertical model WB2000V	1	Yes	₹98,530/-	One year	L1
2	J.S Scientific Suppliers, Kollam	ANM make, circulating water bath-vertical model	1	Yes	₹98,980/-	One year	L2

		WB 2000 V					
3	Sree Sastha Scientific Company, Palakkad	ANM make, circulating water bath-vertical model WB 2000 V	1	Yes	99,238/-	One year	L3

The Finance remarked that the above proposals along with the justification furnished by the Principal Investigator may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly. The expenditure may be met from the financial assistance of ₹2,10,000/- (Rupees Two lakh ten thousand only) sanctioned to the Principal Investigator, vide U.O No.Pl.A/2447/2023/UOKdtd:15/03/2023.

Hence, as per the orders of the Vice Chancellor, the proposals for the purchase of **water bath shaker and Chiller Circulator along with justification for the proposal** submitted by Dr.Suneesh C.V, Assistant Professor & Head, Department of Chemistry & Principal Investigator are placed before the Purchase Committee for consideration and recommendation.

The Committee considered the proposal along with the justification furnished by Dr. Suneesh C.V., Assistant Professor & Head, Department of Chemistry & Principal Investigator, and recommended to purchase the following equipment in the Department of Chemistry, Kariavattom, in connection with the implementation of the project entitled "Multifunctional Fluorescent Porous Organic Polymers for Energy Storage and Heavy Metal Iron Detection" under the scheme" Seed Money for new teachers from the lowest quoted Firms as detailed below; meeting the expenditure from the fund envisaged in the Budget Speech 2022-23 (item no.148).

Sl. No	Details of Equipment	Firm	Qty	Price (Rs) Incl.GST	Warranty
1	Water Bath Shaker Horizontal, Make-Rivotek, Cat.No.50111003	Sciemo Vision, Kollam	1	₹94,400/-	12 months against any manufacturing defects only
2	Chiller Circulator ANM make, circulating waterbath - vertical model WB2000V	Genuine Scientific Instruments, Thiruvananthapuram	1	₹98,530/-	One year

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

Item no.14.16.02. Additional.01

Supply & installation of Napkin Incinerators in the Senate House Campus, Palayam and Kariavattom Campus

(Ad B IV CP).

As per the resolution of the 41st meeting of the Syndicate held on 11.05.2022 vide item no. 41.113.01. Additional item 1, procedures were initiated for the procurement of Electrical type Napkin Incinerator through GeM Portal for use in the Senate House Campus, Palayam and Kariavattom Campus. Based on the 37th meeting of the Syndicate held on 25.02.2022 and orders of the Vice-Chancellor, the University Engineer was entrusted with the installation works of the Incinerators. Accordingly, Bids were invited through the GeM portal. Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate for accepting the proposal from the only one technically qualified bidder M/s.Sanmed Healthcare, Thiruvananthapuram, for the supply of 30 numbers of Napkin Incinerators @Rs.27,140/- for a total amount of Rs.8,14,200/- including GST and installation charges, for use in the S.H Campus and Kariavattom Campus, due to exigency arising in connection with the NAAC visit 2022. Accordingly, supply order no.Ad.BIV(CP)/02/Incinerator/2022 dated 10.06.2022 was placed with M/s. Sanmed Healthcare, Thiruvananthapuram for the supply of the 30 incinerators. The Firm has completed the supply and installation of 6 Incinerators at the finalized locations immediately on 12.06.2022 prior to NAAC visit. The matter was reported to the Syndicate held on 07.07.2022 vide item No.44.29.

Later, M/s. Sanmed Healthcare, Thiruvananthapuram had completed supply and installation of 14 more Incinerators before 14.03.2023. The supply and installation of remaining ten incinerators are pending due to lack of sufficient plug point/ Air hole for exhaust pipe in the specified locations.

Meanwhile, the Joint Registrar, Campus Administration has forwarded the Invoice submitted by the Firm, along with the installation verification report from the Instrumentation Engineer for releasing payment for 20 number of Incinerators. The same were forwarded to the University Engineer vide letter dated 02.05.2023 for verification and necessary certifications and also intimated the pending installation of remaining ten incinerators due to lack of sufficient plug points. On the strength of the certification from the University Engineer as well as the Instrumentation Engineer and the endorsement of Finance, sanction was accorded by the Vice-Chancellor for releasing the payment to the Firm. Accordingly, University order no. U.O.No.Ad.BIV(CP)/incinerator/2023 dated 15.07.2023 was issued for releasing the payment of an amount of Rs.5,42,800/- (Rupees Five lakh forty two thousand and eight hundred only) to M/s. Sanmed Healthcare, Thiruvananthapuram.

As reported by the University Engineer, regarding the completion of electrical works, the Firm was informed for the supply and installation of remaining Incinerator in the selected locations. But the Firm has denied to supply the remaining Napkin incinerators in the quoted rate as the manufacturer declined to supply the balance units in the previously agreed upon rates, due to price hike.

In this context, clarifications were sought from the University Engineer as well as from the supplier Firm M/s Sanmed healthcare, Thiruvananthapuram. Further as per the orders of the Registrar, a meeting was conducted with the University Engineer and the representatives of M/s Sanmed healthcare, Thiruvananthapuram at Registrar's Chamber on 06.06.2024.

In the meeting, the University Engineer has raised concerns about the following.

- Napkins are not completely burning into ashes in some of the Napkin Incinerators which were installed.
- The non-working condition of the Incinerator installed on the Ground floor of the Working Women's Hostel is mentioned. It is highlighted that, considering the increased occupancy in the Women's Hostel, **the Incinerators with higher capacity than the existing equipment are necessary.** This upgrade is essential to meet the hygienic needs of the Hostel occupants and to ensure efficient waste management.

After discussing the matter in detail, the meeting concluded the following.

1. M/s Sanmed Healthcare, Thiruvananthapuram is directed to inspect the 20 numbers of installed Incinerators in the presence of University Engineer, Electrical Engineer & Instrumentation Engineer and to submit a report regarding the working condition of the equipment.
2. Since Incinerators with higher capacity are needed for ensuring the higher demand and hygiene, the existing supply order for the supply of remaining Incinerators may be cancelled, as suggested by the University Engineer.
3. Fresh Quotations may be invited for the procurement of incinerators with higher specifications to meet the requirement of increased strength and the required specification are to be obtained from Instrumentation Engineer in consultation with the University Engineer.

The Registrar has approved the Minutes of the meeting held on 06.06.2024 and further directed to submit a detailed note before the Purchase Committee.

As per the orders of the Vice-Chancellor, the whole matter pertaining to the procurement of Electrical type Napkin Incinerators along with the recommendations of the meeting held on 06.06.2024, is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the proposal along with the Minutes of the meeting conducted on 06.06.2024 to discuss the supply of remaining ten Incinerators and observed that Incinerators with higher capacity and specification are required to meet the existing demand.

The Committee therefore recommended the following:

1. *To cancel the supply order for the remaining ten Incinerators in the Supply order No. Ad.BIV(CP)/02/Incinerator/2022 dated 10.06.2022, issued to M/s. Sanmed Healthcare, Thiruvananthapuram in view of the remarks of the University Engineer that Incinerators with higher capacity are needed for ensuring the increased demand and hygiene.*
2. *To intimate M/s. Sanmed Healthcare, Thiruvananthapuram for conducting an inspection of the already installed 20 number of Incinerators in the presence of University Engineer, Electrical Engineer & Instrumentation Engineer and to submit a performance report of the equipment.*
3. *To ascertain the present requirement of the Incinerators in both the Senate House Campus, Palayam and Kariavattom Campus by the University Engineer and the Instrumentation Engineer and to invite fresh quotations/tenders for the procurement of the high efficiency Incinerators after obtaining specification from the Instrumentation Engineer in consultation with the University Engineer, for meeting the increased requirement.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

Item no.14.16.02.Additional.02

**Central Laboratory for Instrumentation & Facilitation,
Kariavattom (CLIF) – Proposal for repair of Cryostat of
Sophisticated Florescence Spectrometer**

(Ad B IV CP).

The Director i/c, Central Laboratory for Instrumentation & Facilitation, Kariavattom vide letter no. CLIF/Purchase/100/2024 dated 02/05/2024, has informed that the Cryostat (a key component for temperature dependent photoluminescence measurement) of the Sophisticated Florescence Spectrometer installed at CLIF is malfunctioned and has requested for shipping the equipment to the manufacturer's factory at UK for performing the repair works.

- **Details of Purchase of Equipment**

The Director i/c vide letter dated 11.07.2024 has submitted that the equipment was purchased from M/s.Edinburgh Instruments, England through the Indian counterpart M/s. Specialise Instruments, Mumbai with three year warranty, using DST PURSE grant vide supply order dated 30.03.2019 for an amount of GBP 97,370/-.

- **Scope of work**

As per the letter dated 29.05.2024 from the supplier Firm M/s. Specialise Instruments, Mumbai the estimated cost for repair works amounts to ₹5,48,637/- (Rupees Five Lakhs Forty Eight Thousand Six Hundred and Thirty Seven only) including GST, shipment charges and custom duties.

- **Details of AMC/Warranty**

The Director i/c has submitted that the warranty period of the equipment has already expired and has not entered into Annual maintenance contract till date.

The Director i/c, has also requested to release the estimated cost of repair works amounting to ₹5,48,637/- (Rupees Five Lakhs Forty Eight Thousand Six Hundred and Thirty Seven only) inclusive of GST, as Provisional Advance, since the repair cost, shipment charges and custom duties are to be paid to the Firm on real time basis.

The Finance has remarked that, on the basis of the request from the Director, CLIF stating that the warranty period is over and the instrument is not under AMC, the entire proposal of take over and the repair works of Cryostat of the Sophisticated Florescence Spectrometer installed in the Central Laboratory for Instrumentation & Facilitation, Kariavattom, may be placed before the Purchase Committee for approval. Further remarked to comply with the necessary customs formalities.

In this context, it may be noted that if the component of an equipment covered under Annual Maintenance Contract, is to be taken to the factory for repair, as chapter 9 Clause 9.69 of the Store Purchase Manual states that **“Sometimes, the maintenance contractor may have to take the goods or some components of the goods to its factory for repair, etc. On such occasions, before handing over the goods or components, suitable bank guarantee/other guarantee is to be obtained from the Firm to safeguard purchaser’s interest”**.

As per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and appropriate recommendation as to whether M/s. Specialise Instruments, Mumbai (supplier Firm) may be entrusted for shipping the Cryostat of the Sophisticated Florescence Spectrometer installed in the Central Laboratory for Instrumentation & Facilitation, Kariavattom to the factory of M/s. Edinburgh Instruments, England (UK) (manufacturer) for performing the repair works, at an estimated amount of ₹5,48,637/- (Rupees Five Lakhs Forty Eight Thousand Six Hundred and Thirty Seven only) including GST, shipment charges and custom duties, by obtaining suitable Bank guarantee/other guarantee from the Firm for safe guarding the interest of University.

The Committee considered the proposal and recommended to refer the proposal to the Syndicate along with the report from the Director i/c, Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom confirming the willingness of M/s.Specialise Instruments, Mumbai, in submitting suitable Bank guarantee/other guarantee for shipping the Cryostat of the Sophisticated Florescence Spectrometer installed at CLIF, Kariavattom to the manufacturer M/s. Edinburgh Instruments, at England (UK) for performing the repair works.

Resolution of the Syndicate

The Syndicate considered the report from the Director (i/c), Central Laboratory for Instrumentation and Facilitation (CLIF) and noted that the firm M/s.Specialise Instruments, Mumbai, has informed them that they are unwilling to provide a Bank Guarantee for items that are not under warranty, as this is their usual practice. Based on this information, the Syndicate **RESOLVED** to entrust the Director (i/c), Central Laboratory for Instrumentation and Facilitation (CLIF) for shipping the Cryostat of the Sophisticated Florescence Spectrometer installed at CLIF to the manufacturer, M/s.Edinburgh Instruments in England (UK), for repair. The same shall be proceed after obtaining a confirmation letter from the firm stating the time frame for completion of the repairs.

Item no.14.16.02.Additional.03

Central Laboratory for Instrumentation & Facilitation (CLIF) - Proposal for Annual Maintenance Contract for Inductively Coupled Mass Spectrometry Instrument (ICP-MS-Model iCAP Q system)

(Ad B IV CP).

The Director, CLIF vide letter no. CLIF/AMC/168/2024 dated 24.07.2024 has forwarded the proposal from M/s. Thermofisher Scientific India Pvt. Ltd., Mumbai (Qn no.21422437 dated 18.07.2024) for the Annual Maintenance Contract of **ICP - MS (Inductively Coupled Mass Spectrometry) Instrument** (ICPMS-Model iCAP QC) installed in the Central Laboratory for Instrumentation and Facilitation, Kariavattom for a period of three years at a total amount of ₹9,23,662/- (Rupees Nine Lakhs Twenty Three Thousand Six Hundred and Sixty Two only) including GST.

- **Scope of work**

As per the proposal the Firm will provide one visit per year. But, the Director i/c has intimated that the equipment need at least two periodical visits and one break down visit per year and therefore requested to conduct a negotiation in the Purchase Committee meeting regarding the number of visits and rate quoted by the Firm.

- **Details of Purchase of equipment**

The equipment was purchased in the Department of Geology during 2013 and was successfully re-installed in 31.03.2016, as all the sophisticated instruments in the Campus came under CLIF in 2016. The purchase cost of equipment was 304900 Euro (₹2,17,47,900/-, Rupees Two Crores Seventeen Lakhs Forty Seven Thousand and Nine Hundred only).

- **Details of Previous AMC**

As per the Resolution of the Syndicate held on 25.05.2022 (item no. 42.51.13) and orders of the Vice-Chancellor, sanction was accorded to the Director, CLIF vide U.O no.2324/Ad DIII/2022/UOK dated 01.07.2022 for entering into the AMC of ICPMS (Model iCAP QC system) with M/s. Thermo Fisher Scientific India Pvt. Ltd., Thane, **for a period of three years from the date of issuance of University order, ie., from 01.07.2022 to 30.06.2025 for a negotiated rate of ₹9,23,664/- (Rupees Nine Lakhs Twenty Three Thousand Six Hundred and Sixty Four only) inclusive of GST.**

But, before the issuance of administrative sanction for entering into the Annual Maintenance Contract, the instrument got shut down due to board complaint and went under repair, hence they could not execute the AMC for the said period.

Later, the repair works of the Machine was entrusted with M/s. Thermo Fisher Scientific India Pvt. Ltd., Mumbai for an amount of ₹18,85,109/- (Rupees Eighteen Lakhs Eighty Five Thousand One Hundred and Nine only) including GST and the payment was released to the Firm vide U.O No.2601/Ad BIV CP (A)/2024/UOK dated 21.03.2024. The Director i/c has also submitted that now the equipment is in operational condition.

In this context, the Director i/c has requested to consider the revised proposal received from M/s. Thermo Fisher Scientific India Pvt. Ltd., Mumbai, for the Annual Maintenance Contract of ICPMS (Model iCAP QC system) installed at CLIF for a period of three years @ ₹2,92,992.82/-, ₹3,07,643.70/- & ₹3,23,025/- for the 1st, 2nd and 3rd year respectively, amounting to ₹9,23,662/- (Rupees Nine Lakhs Twenty Three Thousand Six Hundred and Sixty Two only) inclusive of GST, by cancelling the Annual Maintenance Contract entrusted vide U.O no. 2324/Ad DIII/2022/UOK dated 01.07.2022.

The Finance has remarked that, on the basis of the request of the Director, CLIF, vide letter no. CLIF/AMC/174/2024 dated 27/07/2024, the University Order No. 2324/2022/UOK dated 01.07.2022 may be cancelled, subject to administrative sanction and the proposal for entrusting the AMC of ICPMS (Model iCAP QC system) installed at CLIF with M/s Thermo Fisher Scientific India Pvt. Ltd. Mumbai, supplier Firm, for a period of three years, may be placed before the Purchase Committee for approval. **Further remarked that the representatives of the Firm may be invited to the Purchase Committee for conducting negotiation.**

As per the orders of the Vice-Chancellor the proposal from M/s. Thermo Fisher Scientific India Pvt. Ltd., Mumbai for the Annual Maintenance Contract of ICPMS (Model iCAP QC system) installed at CLIF for a period of three years @ ₹2,92,992.82/-, ₹3,07,643.70/- & ₹3,23,025/- for the 1st, 2nd and 3rd year respectively, amounting to ₹9,23,662/- (Rupees Nine Lakhs Twenty Three Thousand Six Hundred and Sixty Two only) inclusive of GST, by cancelling the Annual Maintenance Contract entrusted vide U.O no. 2324/Ad DIII/2022/UOK dated 01.07.2022, is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the revised proposal for the Annual Maintenance Contract of ICPMS (Model iCAP QC system), installed at CLIF, Kariavattom for a period of three years and observed that the price quoted by the Firm M/s. Thermo Fisher Scientific India Pvt. Ltd., Mumbai, is slightly on the higher side, as the Firm has offered only one visit per year, hence recommended to entrust Dr. K.G. Gopchandran, Member Syndicate, Adv. G. Muralidharan Pillai, Member Syndicate, the Registrar and the Finance Officer, to negotiate with the Firm and to place the revised proposal submitted by the Firm, along with the negotiation report, before the Syndicate.

Further recommended to cancel the Annual Maintenance Contract of ICPMS (Model iCAP QC system) entrusted vide U.O No. 2324/Ad DIII/2022/UOK dated 01.07.2022 to M/s. Thermo Fisher Scientific India Pvt. Ltd., Mumbai from 01.07.2022 to 30.06.2025 after considering the report from the Director i/c, that the equipment malfunctioned before obtaining administrative sanction from the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

The Syndicate considered the Report of the Negotiation meeting held on 22.08.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firm, M/s. Thermo Fisher Scientific India Pvt. Ltd., Mumbai.

ALSO RESOLVED to place supply order with M/s. Thermo Fisher Scientific India Pvt. Ltd., Mumbai for the Annual Maintenance Contract of ICPMS (Model iCAP QC System) installed at CLIF for a period of three years @ ₹2,63,693.42, ₹2,90,062.88 & ₹3,19,068.46 for the 1st, 2nd and 3rd year respectively, for the discounted rate of ₹8,72,825/- (Rupees Eight Lakhs Seventy Two Thousand Eight Hundred and Twenty five only) inclusive of GST, as detailed below;

Sl. No.	Service	Year wise	Quoted Price (incl. IGST) (₹)	Discount (₹)	Revised Price after effecting Discount (incl. IGST) (₹)

1.	AMC for ICPMS Model iCAP QC	1 st Year	2,92,992.82	29,299.40	2,63,693.42
2.	(2 preventive maintenance visits and 1 break down visit for each year)	2 nd Year	3,07,643.70	17,580.82	2,90,062.88
3.		3 rd Year	3,23,025.00	3,956.54	3,19,068.46
Total Amount (Round Off)			9,23,662.00	50,837.00	8,72,825.00

Item no.14.16.02.Additional.04

Networking facility in the Examination Facilitation Centre (for conducting onscreen valuation), Room No. 301 in Old SDE Building, SH Campus - Awarding the tender –

(Ad B II)

The Controller of Examinations has requested to provide networking facility to the Examination Facilitation Centre (Room No. 301), old SDE Building for conducting onscreen valuation in connection with SLCM and forwarded the report along with the estimate amount of Rs.2,30,000/- prepared by the Instrumentation Engineer towards the same.

Subsequently, the report along with estimate was placed before the technical committee meeting held on 09.04.2024 (constituted vide item no:06.53.09 of the minutes of the meeting of the Syndicate held on 28.11.2023) and the committee verified the technical specifications and recommended to invite tender for the same.

Accordingly, as per the orders of the Vice-Chancellor, tender was invited vide tender notice dated 09.06.2024 and only two tenders were received. Hence, re-tender notice dated 01.07.2024 was issued and tenders were received from three Firms as detailed below:

Sl No	Name of the Firm	Amount Quoted in Rs	Details of the EMD & Cost of Tender Form/ Tender Submission Fee
1	Asok Electricals Thiruvananthapuram	2,20,435/-	EMD:2,300/- DD No:750842 dated 06.07.2024 Tender Form/Tender Submission Fee-460/- DD No.750843 dated 06.07.2024
2.	E-Light Complete Networking Solutions Thiruvananthapuram	2,34,265.40/-	UDYAM Registration Certification submitted along with G.O(P) No.3/2021/SPD dated 22.03.2021 for claiming Tender Fee and EMD exemption
3.	M/s Zisa Info, The Complete IT Solutions, Thiruvananthapuram	2,59,552.80/-	Not submitted

The Instrumentation Engineer has verified the tenders and remarked to obtain clarification from all of the three Firms on the make and model along with rate for certain items quoted in the tender. Subsequently, clarification/ confirmation was obtained from the three Firms and the Instrumentation Engineer has verified the corrected proposal submitted by the three Firms and furnished the final verification report as below:

Sl No	Name of the Firm	Clarification sought	Remarks on clarification
1	M/s Asok Electricals Thiruvananthapuram	1) Price for item no:11 (Cable Manager) is beyond the estimated amount and needs to be revised. 2) ConFirm the amount quoted for item no:12 - Price for each quantity or for a total 2 number. 3) ConFirm the make for 24 port switches (including warranty), cat6 cable and UPS.	The Firm clarified that they would provide an acceptable CISCO or Netgear switch warranty. The Firm has not clarified the total amount. Total price for the switches may be verified at your good offices.
2.	M/s E-Light Complete Networking Solutions Thiruvananthapuram	1) Item no: 12 quoted model is manageable switch against unmanageable switch- this is to be confirmed. 2) The price for the item no:222 (1KVA - UPS) to be conFirmed.	The Firm revised the items and are acceptable.
3.	M/s Zisa Info, The Complete IT Solutions, Thiruvananthapuram	1) ConFirm the make for 24 port switches, cat6 cable and UPS. 2) Item no: 12 quoted model is manageable switch against unmanageable switch - this	The Firm revised the items and are acceptable.

		is to be confirmed. 3) The price for item no: 22 (1 KVA UPS) to be confirmed.	
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In accordance with the verification report, clarification was once again obtained from M/s.Asok Electricals, Thiruvananthapuram on the exact make and model along with price for Item No.12 and the Firm has clarified that the make and model for item No.12 (Unmanageable switch) as CISCO and the price for each piece as Rs.30,000/-.

Based on the verification report of the Instrumentation Engineer and clarification from the three Firms, final amount quoted from the three Firms is tabled below:

SI No	Name of the Firm	Changes from the original tender	Revised Amount Quoted in Rs	Remarks
1	Asok Electricals Thiruvananthapuram	1. Price for Item No.10 (9U Network rack) - Rs.11,000/- 2. Price for Item No.11 (Cable Manager) - Rs.650/- 3. Price for Item No 24 Port Unmanageable switch (CISCO make) - Rs.30,000/- per piece Therefore the total price for this item is Rs.30,000*2= Rs.60,000/-	2,24,085/-	Eligible (L2)
2.	E-Light Complete Networking Solutions Thiruvananthapuram	1.Price for Item No.12 - Rs.17,800*2= Rs.42,008/- 2. Price for Item No.10 in the Labour Part- Rs.5,500 + GST= Rs.6,490/-	2,22,111.40	Eligible(L1)
3.	M/s Zisa Info, The Complete IT Solutions, Thiruvananthapuram	1. Price for Item No.22 - Rs.6,700/- + GST = Rs.7,906/-	2,66,278.80	Ineligible (Tender Fee and EMD not submitted)

The Finance has recommended to place the proposal for providing networking facility in the Examination Facilitation Centre, Room No.301 in the old SDE building, SH Campus before the Purchase Committee.

As per the orders of Vice-Chancellor, the proposal along with the received tenders for providing networking at the Examination Facilitation Centre (Room No. 301), Old SDE Building for conducting onscreen valuation in connection with SLCM, is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the proposal and observed that the price quoted by E-Light Complete Networking Solutions, Thiruvananthapuram, seems to be on the higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member Syndicate, Adv. G Muralidharan Pillai, Member, Syndicate, the Registrar and the Finance Officer, to negotiate with the Firm and to place the revised proposal submitted by the Firm along with the negotiation report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

The Syndicate considered the Report of the Negotiation meeting held on 22.08.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firm, M/s. E-Light Complete Networking Solutions, Thiruvananthapuram.

ALSO RESOLVED to place supply order with M/s. E-Light Complete Networking Solutions, Thiruvananthapuram for providing Networking facility at the Examination Facilitation Centre (Room No. 301) in the old SDE Building, Senate House Campus, for conducting onscreen valuation in connection with SLCM, for the discounted rate of ₹2,11,006/- (Rupees Two lakh eleven thousand and six only) inclusive of GST (Rounded off).

CO2 Recovery- Must have fastest recovery of CO2 after door opening atmosphere.	Fastest recovery of CO2 after door opening atmosphere.	Must have fastest recovery after door opening.	Fastest recovery of CO2 after door opening atmosphere.	Fastest recovery of CO2 after door opening atmosphere.	Fastest recovery of CO2 after door opening atmosphere.
Humidity- Sensor based controlling, 40 to 90%, accuracy $\pm 5\%$.	Humidity Method - Natural vaporization $>90\%$	Humidity- Sensor based controlling, 40 to 90%, accuracy $\pm 5\%$.	Inbuilt automatic humidity control $>95\%Rh$	Sensor based controlling, 40 to 90%, accuracy $\pm 5\%$.	Sensor based controlling, 40 to 97% accuracy 0.5%
Dimensions- Inner 550 x 550 x 600 , Outer 750 x 750 x 900	Inner Dimension - 480x530x610, Exterior Dimension- 670x710x950	Dimensions- Inner 550 x 550 x 600 , Outer 750 x 750 x 900	Dimensions- Inner 470x530x607 , Outer 637x768x869	Dimensions- Inner 477 x 473 x 711, Outer 700x 666 x 1101	Dimensions - Inner 560x700x400mm, Outer 719 x 1070 x 591mm
Filter- Should have HEPA filters at gas inlet.	Filter removes 99.99percent of germs and dust (0.3 μ m) and gives pure CO2 to the incubator.	Should have HEPA filters at gas inlet.	HEPA filters at gas inlet.	HEPA filters at gas inlet.	HEPA filters at gas inlet.
Type of Sterilization- Should have a sterilization of UV type, with florescent light.	UV light system for chamber sterilization on a periodic basis	Should have a sterilization of UV type, with florescent light.	Sterilization of UV type, with florescent light.	Sterilization of UV type, with florescent light.	Sterilization of UV type, with florescent light.
Warranty- Minimum two years	2 years from date of installation	2 years from date of installation	Minimum Two Years	Two Years	Two Years
Product Details	CO2 Incubator, Make:BEING Model:BPN-150CH(UV) HSN Code:84198990	CO2 Incubator ,GN Series Make :GeNei Cat No:GN150 UV	CO2 Incubator Make-Heal Force China Model-HF100	Biobase CO2 Incubator MODEL:BJ PX-C160	MEMMERT CO2 Incubator Model ICO150 Make Germany
Quoted price in INR (with GST)	392704	487812	495600	350460	1090320
Remarks	L2	L3	Display and Humidity Not satisfactory	L1	L4
Tender Fee and EMD	Tender Fee and MSME Certificate attached	Tender Fee and EMD submitted	Tender Fee and MSME Certificate attached	MSME Certificate is attached	MSME Certificate is attached

The HoD, Department of Biotechnology has recommended **M/S Universal Agencies**, Palakkal Angadi, Thrissur – 680001 for the purchase of CO2 incubators for cell culture for a total amount of **Rs. 350460/- (Rupees Three Lakh Fifty Thousand Four Hundred and Sixty only)**, including 18% IGST.

The expenditure in this connection may be met from Head of Account – MH: 30 Department of Biotechnology Plan – 4/1885 : Development of Department (State)

The Finance officer has remarked to place the proposal for the purchase of CO2 incubator in the Department of Biotechnology before the Purchase Committee for consideration subject to plan fund and if approved to place supply order accordingly.

In this context as per the orders of Vice Chancellor, the proposal is placed before the Purchase Committee for consideration.

The Committee considered the proposal and observed that the price quoted by Universal Agencies, Thrissur, seems to be on the higher side, hence recommended to entrust Dr. K.G. Gopchandran, Member Syndicate, Adv. G Muralidharan Pillai, Member, Syndicate, the Registrar and the Finance Officer, to negotiate with the Firm and to place the revised proposal submitted by the Firm along with the negotiation report before the Syndicate.

The meeting came to an end at 03.50PM.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the 2nd (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.08.2024, be approved.

The Syndicate considered the Report of the Negotiation meeting held on 22.08.2024 and **FURTHER RESOLVED** to accept the revised offer submitted by the firm, M/s. Universal Agencies, Thrissur.

ALSO RESOLVED to place supply order with M/s. Universal Agencies, Thrissur for the purchase of one CO₂ incubator for use in the Department of Biotechnology, Kariavattom, as detailed below:

Sl. No.	Product Details	Qty	Quoted Rate (₹)	Revised Rate (₹)	GST Amount (@18%)(₹)	Total Amount (incl. GST) (Round off) (₹)
1.	Biobase CO ₂ incubator with Air Jacket & UV Sterilization Model : BJPX-C160 Warranty : 2 Years	1	2,97,000/-	2,89,440/- (Discount effected - ₹7,560/-)	52,099.20	3,41,539/-

Item No.14.17 Meeting of the Executive Committee of the Centre for Global Academics held On 21.08.2024 –reg

(CGA)

A meeting of the Executive Committee of the Centre for Global Academics was convened at 2PM on 21.08.2024 in the Syndicate room (Minutes Appended).

Considering the urgency, the Vice-Chancellor has approved the recommendation on Item No.06 and 07 of the minutes of the meeting, exercising the powers vested on him under section 10(13) of KU Act 1974, as recommended by the Executive Committee.

The action taken by the Vice-Chancellor in having approved the recommendation on Item No.06 and 07 of the minutes of the meeting of the Executive Committee of the Centre for Global Academics held on 21.08.2024 is reported to the Syndicate and the recommendation on the remaining items in the said minutes is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE OF THE CENTRE FOR GLOBAL ACADEMICS

Date : 21.08.2024
Time : 2 PM
Venue : Syndicate room

Members Present

- Dr.Mohanankunnumal, Vice-Chancellor (in the Chair) Sd/-
- Dr.K.G.Gopchandran, Convener, SC on Academics & Research Sd/-
- P.Harikumar, Joint Registrar (Admn), Registrar (i/c) Sd/-
- Dr.Sabu Joseph, Director, CGA (Convener) Sd/-
- R.Mahadevan, Finance Officer Sd/-
- Dr.Binoj Kumar, Director, Research Sd/-
- Dr.Jayachandran R, Vice-Chairman, CSS Online
- Sri.Sreekumar. K.N, Assistant Professor, Department of German Online

Officers/Others Present

Dr.Shaji E. (Director, IQAC), Dr.Meena T. Pillai (Head, Institute of English & Director, Centre for Cultural Studies), Dr.Sajin Kumar K.S.(Assistant Professor, Department of Geology)

The meeting began at 2 pm

Item No.14.17.01 **Memorandum of Understanding between three Mexican Universities and University of Kerala - combined guidance for Post Graduate and Ph.D students - Exchange of students- Proposal from Prof.(Dr.)T.S.Swapna, Head, Department of Biotechnology - for approval -reg:-**

[CGA]

Dr.T.S.Swapna, Professor and Head, Department of Biotechnology vide letter dated 07.05.2024, has forwarded 3 draft MoUs for signing with the Mexican Universities namely University of Coahuila, Autonomous University of Nuevo Leon, Autonomous Agricultural University of Antonio Narro and reported that as a part of the Centre for Latin American Studies (CLAS) funded project, she has visited and made presentations at Conferences at the above three Mexican Universities and had discussions with faculty members in Chemical and Food Sciences, Biology, Biotechnology, and Material Sciences etc, and based on the discussions, they are interested in having MoUs, collaborative research, publications and conferences, combined guidance for PG and PhD students, and student exchanges.

Further Dr.Swapna T.S. stated that the collaborative work plan includes exchange visits of professors and doctoral/master students from institutions of both countries (University of Kerala and Mexican Universities), collaborative research, jointly funded projects, joint publications (articles/book chapters), collaboration through a research thesis of doctoral/master students, invited seminars of experts from both institutions in the fields of materials engineering, physics, chemistry, biotechnology, botany and molecular biology. Possibilities for joint conferences will also be explored through this collaboration. Also, experts from both universities can take part in giving classes on selected courses/ topics, sharing their expertise. Online tutorial and demonstration of facilities available at both institutions as well as sharing of their infrastructure (synthesis, analysis, simulation, computational studies) for the faculties and students from both institutions. Also to actively participate in the activities and programs of Centre for Latin American Studies as well as with the Departments of University of Kerala which may help in boosting research activities and high-impact factor publications and hence she requested to approve the MoUs and take initiatives for the combined research guidance and student exchange programs.

The main details of the Memorandum of Understandings is as follows;

The purpose of the MoUs set out the terms and conditions in which the parties agree to develop a program of mutual co-operation and an academic, scientific, and cultural exchange in the areas of mutual interest. The aforementioned program of cooperation will include: Exchange of information between researchers, Development of research programs, Exchange of equipment and bibliographical material, Exchange of pedagogical experience and information, Exchange of teaching resources, Exchange of professors, students, specialists and administrative staff, Presence in debates, conferences, and meetings of mutual interest

As per the draft MoU, the exchange will be held according to the following conditions:
Exchange of students

1. The number of students participating in the exchange program will be determined by previous agreement.
2. Each university will select the students for the exchange program. The host university has the right to decide about the acceptance of exchange students.
3. Students must have a good knowledge of the official language of the host university.
4. The duration of the studies will be one semester or, at the most, one academic year.
5. Exchange students will not pay tuition fees to the host university.
6. If possible, universities will provide accommodation. However, they are not obliged to do so.
7. Exchange of professors. The number of professors participating in the exchange each year will be decided according to necessity and funds available.
8. The duration of the exchange of professors and researchers will be determined by mutual agreement between the participating institutions, according to their internal procedures.
9. The exchange professor will have the right to use the facilities and services of the host institution, abiding by its internal rules and procedures.

The Financial Resources of the draft MoUs states that **“The parties may share the costs of the activities by previous and specific agreements for each case. There will be no transfer of funds between the parties.”**

The Director, CGA, has requested to place the matter before the Executive Committee of Centre for Global Academics after legal vetting. Legal Advisor has perused the draft Memorandum of Understandings between University of Kerala and the three Mexican Universities namely Autonomous University of Nuevo Leon, Autonomous Agricultural University of Antonio Narro, Autonomous University of Coahuila and remarked that the same are legally in order.

As per the orders of the Vice-Chancellor, the proposal submitted by Dr.T.S.Swapna, Professor and Head, Department of Biotechnology for signing Memorandum of Understandings between University of Kerala and the three Mexican Universities namely Autonomous University of Nuevo Leon, Autonomous Agricultural University of Antonio Narro, Autonomous University of Coahuila, is placed before the Executive Committee of Centre for Global Academics for consideration and appropriate recommendation

RECOMMENDATION:

To approve the proposal submitted by Dr.T.S.Swapna, Professor and Head, Department of Biotechnology for signing the three Memorandums of Understanding between University of Kerala and the three Mexican Universities namely Autonomous University of Nuevo Leon, Autonomous Agricultural University of Antonio Narro, Autonomous University of Coahuila.

Resolution of the Syndicate

RESOLVED to obtain clarification on the credentials of the three Mexican Universities from the Director of the Centre for Global Academics and submit to the Vice-Chancellor for decision.

Item No.14.17.02 *Memorandum of Understanding for Collaboration with Teesside University United Kingdom on the Arts and Humanities Research Council (AHRC, UK) funded network – Proposal submitted by Prof.MeenaT.Pillai, Head, Institute of English & Director, Centre for Cultural Studies – for approval - reg:-*

[CGA]

The Executive Committee of Centre for Global Academics held on 02.04.2024, has considered the request submitted by Prof.MeenaT.Pillai, Head, Institute of English and Director, Centre for Cultural Studies for granting permission to collaborate with Teesside University, UK on the Arts and Humanities Research Council (AHRC) funded network and recommended to grant permission to Prof.MeenaT.Pillai to participate in the inaugural workshop in Teesside University, UK in June 2024, without any financial implications to the University of Kerala. Further recommended that, Prof.MeenaT.Pillai, after her visit, shall submit a detailed proposal along with draft Memorandum of Understanding for Academic Collaboration between Teesside University, UK and the Centre for Cultural Studies, University of Kerala in hosting the second workshop of the project, on “G/local Culture, Rights, Development, Activism, Technologies”, at the University of Kerala in late November 2024, without any financial implications to the University of Kerala. Considering the exigency, the Committee recommended to approve the above recommendation, subject to reporting to the Syndicate and the meeting of the Syndicate held on 09.05.2024 noted the action taken by the Vice-Chancellor.

Now, Prof.Meena T. Pillai, Head, Institute of English and Director, Centre for Cultural Studies vide letter dated 25.05.2024 has submitted a draft MoU sent by Teesside University, UK, for collaborating with them in a new interdisciplinary and transnational research network, “World making Words: Connecting women’s literary agency, activism and enterprise in South Asia”, funded by the Arts and Humanities Research Council (AHRC) of United Kingdom. Dr.Meena T. Pillai stated, the Teesside University has requested her for an academic and intellectual collaboration with her and the Centre for Cultural Studies, considering her expertise in the field which does not involve any financial liabilities either to the State of Kerala or the University of Kerala. Hence she requested to initiate proceeding required for further action on this MoU.She has also submitted a preliminary report vide letter dated 08.07.2024 after her visit to UK.

The main details of the Memorandum of Understanding between Teesside University, UK, and, University of Kerala is as follows;

This MoU is intended to promote international cooperation between the School of Social Sciences, Humanities and Law, Teesside University and Centre for Cultural Studies, University of Kerala and the purpose of this agreement is to develop academic collaboration and research networking in relation to AHRC-funded research network, “World Making Words: Connecting women’s literary agency, activism and enterprise in South Asia”, led by Dr. Madeline Clements (Principal Investigator) and Dr. Rachel Carroll (Co-Investigator) which runs from 1 June 2024 to 31 July 2025. Professor Meena Pillai is invited to present her research, in the network’s inaugural international research workshop (June 2024) and the second workshop, which will take at the Centre for Cultural Studies, University of Kerala (November 2024). Collaboration will continue throughout the funded period and may include co-production of additional activities including ECR/PGR workshop(s), and scholarly publication(s)

AREAS OF COOPERATION

Subject to the availability of funds, resources and approval of the authorized representatives at Teesside University and The University of Kerala, both institutions agree to develop the following collaborative activities:

- Organization of international research workshop;
- Providing opportunities for professors / researchers to give lectures;
- Organization of adjunct event(s) and contribution to related publication(s).

Besides, **the implementation of this programme will not incur any financial commitments/ liabilities to the University of Kerala or the Government of Kerala. Teesside University shall be fully responsible financially for costs relating to the implementation of the workshop hosted by Centre for Cultural Studies, University of Kerala and that relate to this Memorandum of Understanding.**

The Director, CGA, has requested to place the MoU before the Executive Committee of CGA for consideration.

The Legal Advisor has perused the draft MoU between Teesside University, UK and University of Kerala, submitted by Prof.MeenaT.Pillai and remarked that the same is legally in order.

As per the orders of the Vice-Chancellor, the proposal submitted by Professor Meena T. Pillai, Head, Institute of English and Director, Centre for Cultural Studies for signing the Memorandum of Understanding between Teesside University, UK and University of Kerala, along with Preliminary report dated 08.07.2024, is placed before the Executive Committee of Centre for Global Academics for Consideration and appropriate recommendation.

RECOMMENDATION:

To approve the proposal submitted by Professor Meena T. Pillai, Head, Institute of English and Director, Centre for Cultural Studies for signing the Memorandum of Understanding between Teesside University, UK and University of Kerala.

Resolution of the Syndicate

<p>RESOLVED to obtain clarification on the credentials of the Teesside University, UK from the Director of the Centre for Global Academics and submit to the Vice-Chancellor for decision.</p>

Item No.14.17.03:- Memorandum of Understanding between United Kingdom Research and Innovation as represented by the British Geological Survey and University of Kerala - Proposal from Dr.Sajin Kumar K.S, Assistant Professor- Department of Geology –for approval - reg.

[CGA]

Dr.Sajin Kumar K.S., Assistant Professor, Department of Geology, vide letter dated 24.05.2024 has forwarded a Memorandum of Understanding for signing between University of Kerala and United Kingdom Research and Innovation as represented by the British Geological Survey and informed that the Department of Geology, University of Kerala has a longstanding collaboration with the British Geological Survey (BGS) .To continue the collaboration, BGS is interested to signing an MoU with University of Kerala and provided a copy of MoU, which is legally vetted from their part.

The main details of the Memorandum of Understanding between University of Kerala and United Kingdom Research and Innovation as represented by the British Geological Survey is as follows:

BGS, a component body of the United Kingdom Research and Innovation (UKRI), is the principal supplier of national capability in geoscience in the UK. Its main remit is to provide objective and authoritative geoscientific data, information and knowledge for wealth creation, sustainable use of natural resources, risk reduction and living with the impacts of environmental change. The term of this MoU will commence on the date of execution for a period of five years and the purpose and scope of the MoU is as follows;

- “2.1. The Parties wish to enter into a co-operative relationship for the general purpose of promoting research and other collaborative activity for the mutual benefit of the Parties ("the Activities").
- 2.2. This Memorandum of Understanding ("MoU") records the intention of the Parties in relation to scientific research collaboration and the principles upon which such collaboration will be conducted
- 2.3. Subject to Clause 9 below, this MoU does not constitute a legally binding agreement and is being signed by the Parties to evidence their in principle non-binding intentions. The parties acknowledge that no legally binding obligations are intended to arise between them as a result of the signing of this document. Such undertakings will be the subject of separate agreements.
- 2.4. The Parties comprise diverse knowledge skill sets, expertise and facilities that together have potential to add value and deliver economies of scale to customers.
- 2.5. The Parties agree and acknowledge that nothing contained in this MoU constitutes any of them as agent, partner or trustee of any other of them, or to have authority or power to act for, or create or assume any responsibility or obligation on behalf of, any other Party”

Expenses/Costs

- “10.1.Nothing in this MoU shall imply an obligation on either Party to undertake or incur any expenditure or cost in relation to the subject matter of this MoU and any matters of cost. or expenses of any collaborative project shall be in accordance with separate agreements, as mentioned in Clause 2.3above.
- 10.2. Unless otherwise stated, each Party shall be responsible for its own costs of entering into and performing this MoU, including but not limited to facilitating the exchange of staff and postgraduate research students between the respective institutions, will be the sole responsibility of that Party unless other arrangements have been agreed by the Parties in writing”

In this regard, the Director, CGA has requested to place the matter before the Executive Committee of CGA for consideration

The Legal Advisor has perused the draft Memorandum of Understanding between United Kingdom Research and Innovation as represented by the British Geological Survey and University of Kerala and remarked that the same is legally in order.

As per the orders of the Vice-Chancellor, the proposal submitted by Dr.Sajin Kumar K.S., Assistant Professor, Department of Geology for signing the Memorandum of Understanding between United Kingdom Research and Innovation as represented by the British Geological Survey and University of Kerala, is place before the Executive Committee of Centre for Global Academics for consideration and appropriate recommendation.

RECOMMENDATION:

To approve the proposal submitted by Dr.Sajin Kumar K.S., Assistant Professor, Department of Geology for signing the Memorandum of Understanding between United Kingdom Research and Innovation as represented by the British Geological Survey and University of Kerala.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 21.08.2024, be approved.

Item No.14.17.04 ***Memorandum of Understanding between Egerton University, Kenya and University of Kerala - Proposal from Professor Sabu Joseph, Head, Department of Environmental Sciences –for approval -reg:-***

[CGA]

Professor (Dr.) Sabu Joseph, Head, Department of Environmental Sciences and Director, Centre for Global Academics vide email dated 13.06.2024 has forwarded a draft MoU for signing between the Department of Environment Science, Egerton University, Kenya and Dept. of Environmental Sciences, University of Kerala.

The main details of the Memorandum of Understanding between Egerton University, Kenya and, University of Kerala is as follows;

PURPOSE OF AGREEMENT

The purpose of this agreement is to develop academic and educational cooperation, establish a collaborative program in the societal and relevant application areas of Environmental Sciences among the two universities, and to cooperate in their mutual interest for a range of higher educational activities.

AREAS OF COOPERATION

Subject to the availability of funds, resources and approval of the authorized representatives of the Department of Environmental Science, Egerton University, Kenya and the Department of Environmental Sciences, University of Kerala, agree to develop the following collaborative activities.

2. Conducting joint research and development project.
3. Cooperation in individual projects.
4. Organization of lectures, symposia, international meetings, conferences and workshops
5. Exchange of faculties, researchers and students.
6. Exchange of information, teaching materials technological and scientific publications
7. Providing opportunities for professors and researchers to give lectures
8. Search for opportunities to collaborate in future
9. To share laboratory facilities.

As per the clause 3.2 of the MoU states **that each of the participating institutions shall be fully responsible financially for the activities carried out under its direction or by its staff, except as otherwise agreed by parties. There is no financial commitment from the side of University of Kerala and Egerton University, Kenya for the execution and implementation of any of the activities mentioned in the MoU.**

Prof.(Dr.) Sabu Joseph, Head, Department of Environmental Sciences for University of Kerala and Prof.WilkisterNyaoraMoturi, Department of Environmental Science for Egerton University, Kenya are the coordinators who will act as principal contacts, promote the program and summarize the purpose of the agreement.

This MoU will remain in force for a period of five years. After the initial five-year period, this MoU will be automatically extended for a further period of five years. Either party reserves the right to terminate this MoU upon six months written notice to the other. However, such termination should not affect any ongoing projects.

The Legal Advisor has perused the draft MoU and remarked that the same is legally in order.

As per the orders of the Vice-Chancellor, the proposal submitted by Professor Sabu Joseph, Head, Department of Environmental Sciences for signing the Memorandum of Understanding between Egerton University, Kenya and University of Kerala, is placed before the Executive Committee of Centre for Global Academics for Consideration and appropriate recommendation.

RECOMMENDATION:

To approve the proposal submitted by Professor Sabu Joseph, Head, Department of Environmental Sciences for signing the Memorandum of Understanding between Egerton University, Kenya and University of Kerala

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 21.08.2024, be approved.

Item No.14.17.05 ***Memorandum of Understanding between University of Kerala and Global Business Acumen Centre (GBAC), London, UK, for the provision of CPD UK professionally accredited online global business management and interpersonal skills programmers – Proposal from Prof.SabuPadmadas, Member, GBAC Academic Council- for approval***

[CGA]

Professor Sabu Padmadas, Member Global Business Acumen Centre Academic Council (GBAC, headquartered in London) and also an alumni of University of Kerala reported that while attending the GBAC's Advisory Board meeting, he has discussed the University of Kerala's interest for an institutional subscription with GBAC, Based on that GBAC forwarded a draft MoU through IQAC along with a pricing mandate exclusive to the University of Kerala for availing of courses from GBAC.

The main details of the Memorandum of Understanding is as follows;

The Purpose of this MoU is to confirm the provision of GBAC's professionally accredited online global business management skills development programmer to the students of the University of Kerala.

The training modules of GBAC are specifically curated to help learners gain transferable interpersonal, life and business skills to succeed in the rapidly evolving future of work landscape. GBAC courses are professionally accredited and certified by UK Continuing Professional Development (CPD UK) recognized and valued by employers globally.

Responsibilities/obligations of the GBAC:

- a) GBAC will provide an institutional subscription of relevant courses at a discounted rate exclusive to the University of Kerala, subject to terms as stated in the GBAC special discount pricing policy.
- b) As agreed by both Parties and in the first instance, GBAC will provide online access to its currently offered course entitled "Essential Interpersonal Skills for Business Management to the University of Kerala, with relevant fee discount as applicable
- c) The duration of the "Essential Interpersonal Skills for Business Management" course is 6 weeks. Upon successful registration, the individual (learner) subscriber will have online access to this course for a period of 60 days from the date of enrolment. Further details of terms and conditions of the course enrolment are included in the individual subscriber agreement, to be effective on the date of enrolment.
- d) GBAC shall issue a unique system generated username and password to University of Kerala which student subscribers can use to login into relevant GBAC courses. The access including login details shall be valid initially for a period of 12 months, which may be extended based on mutual agreement.
- e) Upon successful completion of the course, GBAC will award a CPD UK professionally accredited digital certificate of completion to each individual subscriber or student.
- f) GBAC reserves the right to make decisions on any extenuating circumstances on the leader's part such as extensions or additional time required to complete the course.
- g) Learners enrolled on GBAC courses will receive individual contracts and relevant solmization including the terms and conditions such as data protection/ confidentiality, copyright and those related to access of online materials from GBAC website.
- h) GBAC shall raise periodic invoices addressed to the University of Kerala for the agreed discounted subscription fee plus any relevant VAT as applicable
- i) GBAC is a global tax compliance provider and shall be responsible for fulfilling VAT requirements as applicable in India
- j) GBAC shall provide essential technical support for students on matters regarding digital access to course material during the period of enrolment.

Responsibilities/obligations of University of Kerala

- a) The University of Kerala may offer suitable credits to students in accordance with the institutional policies, promising the current initiative as a strategic goal to offer a customized skill enhancement programme to enhance their global employability and professional development.
- b) The University of Kerala shall coordinate on boarding of student subscribers by sharing the login details through its internal communication channels.
- c) The University of Kerala is authorized to co-brand with GBAC for institutional announcements/ promotion of courses through mutual consent and approval of promotion materials and may use logos of both institutions as deemed appropriate.
- d) The University of Kerala shall pay GBAC's invoice at least two weeks before the commencement of each course. Please refer to Annex 1 for details of pricing policy

- e) The MoU terms and conditions including the partner fee discount may be negotiated for any future courses

In this regard, the Director, IQAC has remarked that this initiative may be useful for the students of the University and ranking process as well. Further, the Director, CGA has requested to place the matter before the Executive Committee of CGA for consideration after getting legal vetting.

The Legal Advisor has perused the draft MoU between University of Kerala and GBAC and remarked that the same is legally in order.

As per the orders of the Vice-Chancellor, the proposal for signing the Memorandum of Understanding between University of Kerala and Global Business Acumen Centre, London, United Kingdom, for the provision of CPD UK professionally accredited online global business management and interpersonal skills programmes, is placed before the Executive Committee of Centre for Global Academics for consideration and appropriate recommendation.

RECOMMENDATION:

To reject the proposal for signing the Memorandum of Understanding between University of Kerala and Global Business Acumen Centre, London, United Kingdom, for the provision of CPD UK professionally accredited online global business management and interpersonal skills programmes.

FURTHER RECOMMENDED to entrust the Director, IQAC to give awareness to the students of University of Kerala about GBAC's professionally accredited online global business management skills development programme.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 21.08.2024, be approved.

Item No.14.17.06 Admission of Foreign Student to BBA Programme under University of Kerala - 2024-25 – Application received from Ms. MEHAK IQBAL-Canada – Self Financing mode – for approval – reg.

An application has been received from Ms. MEHAK IQBAL, an Overseas Citizen of India and Canadian National with **Passport No.PA016255 (OCI card No.A5154440)** seeking admission to pursue **BBA programme** under University of Kerala, in Self Financing Mode.

In this regard, the approval from the office of the FRRO and the remarks of the Head, IMK for ascertaining the eligibility of the candidate to the course applied for were obtained.

The Head, IMK vide letter dated 15.07.2024, has remarked that Ms. Mehak Iqbal is eligible for seeking admission to pursue FYUG programme in BBA under University of Kerala. Also, the FRRO, Thiruvananthapuram vide letter dated 16.07.2024 has remarked that they have no objection in granting Ms. Mehak Iqbal to pursue BBA Programme under University of Kerala.

The details of the candidate along with the remarks of the HoD/ FRRO is as follows.

Name of the Applicant	Country with Passport No.	Qualification	Course opted	College preferred	Remarks of HoD, IMK	Remarks of FRRO
MEHAK IQBAL	Canada Passport No. PA016255 (OCI card No. A5154440)	Higher Secondary	BBA	Christ College Vizhinjam	Eligible	Approved

The Director, CGA has requested to place the matter before the Executive Committee of CGA for consideration.

As per the orders of the Vice-Chancellor, the application submitted by Ms. Mehak Iqbal, an Overseas Citizen of India and Canadian National seeking admission to the BBA programme under, University of Kerala for the academic year 2024-2025, in Self – Financing mode is placed before the Executive Committee of Centre for Global Academics for consideration and appropriate recommendation.

RECOMMENDATION:

To approve the application submitted by Ms. Mehak Iqbal, an Overseas Citizen of India and Canadian National for admission to BBA programme under, Christ College Vizhinjam for the academic year 2024-2025, in Self-financing mode.

Considering the exigency, the Committee recommended to approve the above recommendation, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 21.08.2024, be noted.

Item No.14.17.07 Admission of Foreign Student to BA Programme under University of Kerala - 2024-25 – Application received from Ms.FATHIMATH SHIBANA HUSSAIN–Maldives – Self Financing mode –for approval – reg.

An application has been received from Ms. FATHIMATH SHIBANA HUSSAIN, an Overseas Citizen of India and **Maldivian National** with **Passport No.NC35G0716 (OCI card No.A3763007)** for seeking admission to pursue **BA English programme** under University of Kerala, in Self Financing Mode.

In this regard, the approval from the office of the FRRO and the remarks of the Head, Institute of English for ascertaining the eligibility of the candidate to the course applied for were obtained.

The FRRO, Thiruvananthapuram vide letter dated 29.07.2024 has remarked that they have no objection in granting admission to Ms.Fathimath Shibana Hussain to pursue BA Programme under University of Kerala. Also, the Head, Institute of English, vide letter dated 30.07.2024, has remarked that Ms.Fathimath Shibana Hussain is eligible for seeking admission to pursue BA English programme under University of Kerala.

The details of the candidate along with the remarks of the HoD/ FRRO is as follows.

Name of the Applicant	Country with Passport No.	Qualification	Course opted	College preferred	Remarks of HoD, English	Remarks of FRRO
FATHIMATH SHIBANA HUSSAIN	Maldives Passport No. NC35G0716 (OCI card No. A3763007)	Higher Secondary	BA English	Govt. College for Women, Thiruvananthapuram	Eligible	Approved

The Director, CGA has requested to place the matter before the Executive Committee of CGA for consideration.

As per the orders of the Vice-Chancellor, the application submitted by Ms.FathimathShibana Hussain, an Overseas Citizen of India and Maldivian National for admission to the BA English programme under University of Kerala for the academic year 2024-2025, in Self – Financing mode, is placed before the Executive Committee of Centre for Global Academics for consideration and appropriate recommendation.

RECOMMENDATION:

To approve the application submitted by Ms.FathimathShibana Hussain, an Overseas Citizen of India and Maldivian National for admission to the BA English programme under Govt.College for Women, Thiruvananthapuram, for the academic year 2024-2025, in Self – Financing mode.

Considering the exigency, the Committee recommended to approve the above recommendation, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 21.08.2024, be noted.

Item No:14.17 Other Item by the Chair 1:- Department of Sociology- Nguyen Thu Hao - ICCR Scholar - Request for Change of Research Area from Social Work to Sociology-reg

The Director, CGA placed a request received from Ms. Nguyen Thu Hao, (passport number is P02884936) Foreign student from Vietnam, who got an ICCR scholarship to pursue Ph.D in Social work and provisionally admitted in the Department of Sociology at the University of Kerala.

The Director stated that the Ms. Nguyen Thu Hao is requesting to change her PhD research area from Social Work to Sociology as she mistakenly assumed that Social Work and Sociology were similar disciplines and when she applied through the ICCR portal, the PhD program in Social Work was the only available option at the University of Kerala. During her doctoral committee meeting, she realized that the two fields are distinct. There is no change in the fee structure of the University.

Further the Director, CGA stated that, as per the report of the Head, Department of Sociology, the Doctoral Committee in respect of Ms.Nguyen Thu Hao, Ph.D Research Scholar from Vietnam was held on 19.08.2024 as per the Provisional Admission Memo No. CGA/FA/Ph.D/03/2024-25 dated 13.08.2024 and assigned Dr. Bushra Beegom R K as her Research Supervisor. On verification of documents it was seen that she has completed UG and PG in Sociology and she is qualified for doing research in Sociology rather than Social Work. The council held on 19/08/2024 has recommended to the University for allowing her to do research in Sociology.

RECOMMENDATION:

The committee considered the above matter and recommended to grant permission to Ms.Nguyen Thu Hao, ICCR Scholar to change the research area from Social work to Sociology, subject to the approval from ICCR.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 21.08.2024, be approved.

Item No .14.17 Other Item by the Chair 2: Admission of Foreign Student to PG programme 2024 -25 -Request from SaluaSabeaWadea ICCR Student from Iraq-for Change of programme from Political Science to Law -reg

The Director, CGA brought to notice of the Executive Committee of CGA regarding a request from SaluaSabeaWadea, an ICCR candidate from Iraq (Passport number: A20995763). Originally, she applied for a Postgraduate (PG) program in Political Science at the University of Kerala and University provisionally selected her to PG programme under Department of Political Science and she received ICCR scholarship for the same.

The Director, stated that two days prior to her arrival at the University of Kerala, the Ministry of Higher Education and Scientific Research/ Iraqi Missions Department informed her that her specialization in Law does not align with the PG program in Political Science, therefore Ms.Salua Sabea Wadea has requested a transfer from the Department of Political Science to the Department of Law, which is more aligned with her educational background as this transfer is essential for her acceptance by the Ministry of Higher Education and Scientific Research/ Department of Missions and Cultural Relations in Iraq. There is no change in the fee structure of the University.

The Director, CGA informed that the Head, Department of Law has reviewed her application and confirmed that she meets the eligibility criteria for the PG program in LLM under University of Kerala.

RECOMMENDATION: *The committee considered the above matter and recommended to approve the request of Scholar Ms.SaluaSabeaWadea from Iraq to change the PG programme from Political Science to LLM Public Law and Intellectual Property Rights, subject to the approval from ICCR.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 21.08.2024, be approved.

Item No.14.17 Other Item by the Chair 3: Request received from Ms. Ganeshan Iswariya – ICCR Scholar for Permission to Delay Joining PhD Program in Music – reg.

The Director, CGA brought to notice of the Committee regarding a request received from Mrs. Ganeshan Iswariya, an ICCR scholar from Sri Lanka (Passport number: N9198913), who was awarded an ICCR scholarship for the academic year 2023-2024 to pursue a PhD Programme in Music at the University of Kerala.

The Director stated that Ganeshan Iswariya is a Senior Lecturer at the Swami Vipulananda Institute of Aesthetic Studies (SVIAS), Eastern University, Sri Lanka. She received her invitation letter from the University on 6th July 2023, instructing her to join the PhD program on or before 30th August 2023. Since then, she has diligently requested study leave from her university (SVIAS, EUSL) Finally, on 30th July 2024, her university granted her study leave. Currently, Ganeshan Iswariya is seven months pregnant and, due to her health condition, is unable to travel abroad by air. She is under regular medical supervision, with appointments twice a week, until her expected delivery in November 2024. Ganeshan Iswariya has requested special permission to delay her joining the PhD program in Music at the University of Kerala until 27th March 2025.

RECOMMENDATION:

The committee considered the matter and recommended to agree to the request of Ms. Ganeshan Iswariya, who got ICCR scholarship for the year 2023-24, to postpone her joining to the PhD program in Music at the Department of Music, University of Kerala, up to 27th March 2025, considering the fact that she got ICCR scholarship to pursue Ph.D programme under University of Kerala for the AY 2023-24. Also recommended that, the permission granted shall be subject to the approval of the ICCR.

The meeting came to an end at 3PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 21.08.2024, be approved.

Item No.14.18 Statutory Finance Committee- Minutes of the meeting- reg.

(FO Section)

The Minutes of the Statutory Finance Committee held on 29th August 2024, at 2.30 PM approved by the Hon'ble Vice Chancellor is placed before the Syndicate for consideration.

MINUTES OF THE MEETING OF THE STATUTORY FINANCE COMMITTEE HELD ON 29th AUGUST 2024 AT 2.30 PM IN THE SYNDICATE ROOM, SH CAMPUS PALAYAM.

Members present :-

- | | |
|---|--------|
| 1. Prof.(Dr.) Mohanan Kunnummal, Vice Chancellor (Chairman) | Sd/- |
| 2. Dr.T.R Manoj, Member, Academic Council Member | Sd/- |
| 3. Sri. L.R Sajeev Kumar, Additional Secretary
(Representing Secretary, Finance Department) Member | Online |
| 4. Sri Anilkumar V.S, Additional Secretary (Representing Principal Secretary,
Higher Education Department), Member | Online |
| 5. Prof. (Dr.) K.S. Anil Kumar, Registrar, Special Invitee | Sd/- |
| 6. Shri R. Mahadevan, Finance Officer, Secretary, SFC | Sd/- |

The Hon'ble Vice Chancellor invited the members and requested the Finance Officer to present the Agenda.

• **Confirmation of minutes of the meeting held on 20/12/2023**

Minutes of the meeting was read and confirmed.

• **Annual Accounts of the University for the year 2023-24**

Finance Officer presented the Annual Accounts for the year 2023-24 before the Committee. It was informed that the opening bank balance (01/04/2023) stood at Rs.144.15 crore. During the year University received an amount of Rs.342.37 crore as Grant in aid from Government of Kerala and other agencies. An amount of Rs.176.16 crore has been generated as internal income. The expenditure side includes Non plan expenditure of Rs.428.19 crores, Plan

expenditure Rs.11.42 crores and Earmarked Fund Expenditure of Rs.10.79 crores etc. The closing balance remaining as on the end of the Financial Year comes to Rs.175.10 Crores.

The Committee reviewed the financial position of the University and after detailed discussion recommended to place the Annual Accounts for the year 2023-24 before the Syndicate for consideration and approval.

Meeting came to an end by 2.45 PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Statutory Finance Committee held on 29th August 2024, be approved.

Item No.14.19 *Minutes of the meeting of the Online Admission Monitoring Committee held on 19.08.2024- reporting of-reg.*

(Ac.H)

The minutes of the meeting of the **Admission Monitoring Committee** held on 19.08.2024 is appended. The Vice Chancellor has approved all the items except Item No. 6, Item No. 7 and Item No. 11 in the minutes of the meeting of the Admission Monitoring Committee held on 19.08.2024, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 19.08.2024 is reported to the Syndicate.

MINUTES OF THE MEETING OF THE ADMISSION MONITORING COMMITTEE (AMC)

FOR FYUG/PG/B.Ed/M.Ed ADMISSIONS 2024-25

Committee No : 10
Date : 19.08.2024
Time : 03.00 PM
Venue : Syndicate Room

Members

- | | | |
|-----|--|--------|
| 1. | R Rajesh, Member Syndicate | Sd/- |
| 2. | Adv. G Muralidharan (Member, Syndicate) | Sd/- |
| 3. | Dr.S Jayan(Member, Syndicate) | Absent |
| 4. | Prof. Dr.P M Radhamany (Member, Syndicate) | Absent |
| 5. | Dr.Shijukhan J S (Member, Syndicate) | Absent |
| 6. | Registrar | Sd/- |
| 7. | Director, Computer Centre | Sd/- |
| 8. | Director, College Development Council | Sd/- |
| 9. | Dr. Aji S (Assistant Professor, Dept. of Computer Science) | Absent |
| 10. | Joint Registrar (In charge of Online Admissions) | Sd/- |

Item No.14.19.01 *PGAdmission 2024 - Schedule- reg.*

1.	Closure of Registration for Fresh applicants, Supplementary Allotment, Community quota	18.08.2024
2.	PG community quota Allotment	21.08.2024
3.	Admission	22.08.2024
4.	PG Supplementary Allotment	23.08.2024
5.	Admission	24.08.2024 & 27.08.2024
6.	Vacancy Reporting	29.08.2024
7.	Spot Admission	Alappuzha
		Kollam Region
		Tvpm Region
8.	Admission	02.09.2024 & 03.09.2024
9.	College Level Spot Admission	04.09.2024 & 05.09.2024
10.	Closure date	

The committee considered the matter and recommended to approve the following schedule:

1.	Closure of Registration for Fresh applicants, Supplementary Allotment, Community quota	05.09.2024	
2.	PG community quota Allotment	06.09.2024	
3.	Admission	07.09.2024	
4.	PG Supplementary Allotment	09.09.2024	
5.	Admission	10.09.2024	
6.	Vacancy Reporting	11.09.2024	
7.	Spot Admission	Alappuzha	12.09.2024
		Kollam Region	13.09.2024
		Tvpm Region	18.09.2024 & 19.09.2024
8.	Admission	20.09.2024	
10.	Closure date	23.09.2024	

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 19.08.2024, be noted.

Item No.14.19.02 FYUGP/PG Admission 2024-25 – Next Procedure- reg.

1.	Spot Admission for all Govt and Aided Colleges	22.08.2024
2.	Admission	23.08.2024&24.08.24
3.	College Level Spot Admission	23.08.2024
4.	Closure date	24.08.2024

The committee considered the matter and approved the schedule. Also the committee recommended that candidates who have already got admission and are continuing in the admission will not be considered for the spot allotment.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 19.08.2024, be noted.

Item No.14.19.03 FYUGP 2024- E-mail received from Sri Sathya Sai College- reg

In the email it is requested to include the College in the next spot allotment, if any, as half of the seats are still vacant for B.Sc Physics and several students waiting to take TC as the admission is opened for KEAM 2024.

The committee considered the matter and recommended to to conduct a Spot Admission for all Govt and Aided Colleges at University Senate Hall, Palayam on 22.08.2024

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 19.08.2024, be noted.

Item No.14.19.04 B.Ed Admission 2024-25 – Change in seat Matrix and Closure date extension for management quota due to the lack of candidates - reg

The committee considered the matter and recommended to extend the closing date till 31.08.2024. Also the committee recommended to give relaxation on requirement of 2 seats minimum for a subject in management quota seat matrix.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 19.08.2024, be noted.

Item No.14.19.05 B.Ed Admission 2024-25 – Vacancy Status- reg.

The committee considered the matter and recommended to conduct a college level spot admission on 27.08.2024 for filling the vacant merit seats.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 19.08.2024, be noted.

Item No.14.19.06 FYUGP Admission 2024-25-Request from Syam Kumar T N for his son Abhiram Syam (606633) –Availing Nominee seat- reg

In the request it has been stated that he was a defence person and was disabled 100% during the peace time. Hence it is requested to sanction a seat supernumerary for his son Abhiram Syam in Govt College Karyavattom for BSc Geography under the “Reservation of Nominees”.

For UG programmes no additional seats are created in such cases instead the students will get 15 marks as weightage.

Also the candidate got admission in NSS Pandalam for B.Sc Geography.

The committee considered the matter and recommended to place the matter before the Syndicate.

Resolution of the Syndicate

RESOLVED to grant admission to Abhiram Syam in Government College, Karivattom, for the B.Sc. Geography programme under the “Reservation of Nominees”, by creating an additional seat on a supernumerary basis.

Item No.14.19.07 FYUGP Admission 2024-25-Request from Athulya Raj S (608970) - College transfer- reg.

In the request it has been stated that the candidate Athulya Raj got admission in SN College Varkala BA Economics. Since the candidate is suffering from **Epilepsy Syndrome**, it is requested that the admission may be granted in any of the college nearby for BA Economics, as it would be convenient for her to travel from home.

The committee considered the matter and recommended to place the matter before the Syndicate.

Resolution of the Syndicate

RESOLVED to transfer Athulya Raj. S from SN College, Varkala to Government College, Nedumangad, for the BA Economics Programme, considering the medical condition of the candidate.

Item No.14.19.08 FYUGP Admission 2024-25-Request from Dhanya Rahel – Admission in SST Govt College of Music – reg.

In the request it has been stated that Dhanya Rahel got Admission for BPA Music Vocal at SST Govt College of Music for the academic year 2023-24. Since the candidate was suffering from **Dengue fever**, she could not attend the class and hence she dropped out due to attendance shortage. Hence it is requested to consider her in the FYUG Programme 2024-25 for the same course and college.

The committee considered the matter and recommended to reject the request

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 19.08.2024, be noted.

Item No.14.19.09 FYUGP Admission 2024-25- Requests from Adithyan S (639594), Saina Day (701349)- sports quota Admission – reg

In the requests it has been stated that both candidates who have applied for the sports quota and did not get admission in the courses they applied for. Therefore, they have been requested to grant a provision to edit their profiles in order to add new courses and be considered in the sports quota for the vacant sports quota seats.

The committee considered the matter and recommended that students who seek admission in sports quota and the desired subject is not selected in the profile, such candidates can be admitted after verifying the sports certificates and eligibility of the course as per the UG prospectus 2024 by the Physical education faculty, Admission coordinator and the Principal of the Colleges, if vacancy exists

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 19.08.2024, be noted.

Item No.14.19.10 *FYUGP Admission 2024-25- Request from Ms Jishna K S (627591)–reg*

In the request it has been stated that Ms.Jishna K. S, an SC Candidate, got allotment in All Saints' College in supplementary allotment and took admission. After that she got allotted at MG College through SC/ST spot allotment. But she didn't join the allotted college; hence she had lost both admissions. Hence it is requested to consider her in All Saints' college for BA English. Also it has been informed by the authorities of All Saints College that there is an SC vacancy for BA English in the college.

The committee considered the matter and recommended to retain the seat at All Saints' college for BA English vacant seat for the candidate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 19.08.2024, be noted.

Item No.14.19.11 *FYUGP Admission 2024-25- Request from Chitrlekha A- Regarding the College transfer to her daughter Sneha Satheesh CS- reg.*

In the request it has been stated that the candidate Sneha Satheesh C.S got admission in Govt. College, Nedumangad, for BA History under Differently Abled category. It is requested that the admission may be granted in Govt. Arts College, Trivandrum, for BA Economics, as it would be convenient for the candidate.

The committee considered the matter and recommended to place the matter before the Syndicate.

Resolution of the Syndicate

RESOLVED to transfer Sneha Satheesh C.S from Government College, Nedumangad to Govt. Arts College, Trivandrum, for BA Economics Programme under Differently Abled category.

Item No.14.19.12 *PG Admission 2024-25 – Request from Rajalekshmi to permit time for submitting TC- ref*

In the request it has been stated that the candidate Rajalekshmi got Admission in MSc Botany at St Stephens Pathanapuram. However, since the student is studying for a diploma in Palakkad under Agricultural University, it is informed that the TC will be available only by the end of October. Therefore, it has been requested that the student be given time till then.

The committee considered the matter and recommended to reject the request

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 19.08.2024, be noted.

Item No.14.19.13 *PG Admission 2024-25- Requests from Abhinav S S (505740) – reg*

In the request it has been stated that the candidate secured third prize in University Youth Festival which is conducted in last year. However, he has not received the certificate till date and hence could not apply for grace marks. Hence, it is requested that the admission process should be extended.

The committee considered the matter and recommended to extend for the Registration for Fresh applicants, Supplementary Allotment, Community quota till 05.09.2024

In view of exigency, the committee recommended that all the items except Item No. 6, Item No. 7, Item No. 11 in the minutes may be approved by the Vice Chancellor invoking Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.

The meeting came to an end at 03.45 PM.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 19.08.2024, be noted.

Item No.14.20 *Minutes of the meeting of the Online Admission Monitoring Committee held on 02.08.2024- reporting of-reg.*

(Ac.H)

The minutes of the meeting of the Admission Monitoring Committee held on 02.08.2024 is appended. The Vice Chancellor has approved all the items except item no 3, 6, 7, 8 in the minutes of the meeting of the Admission Monitoring Committee held on 02.08.2024, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 02.08.2024 is reported to the Syndicate.

MINUTES OF THE MEETING OF THE ADMISSION MONITORING COMMITTEE (AMC)

FOR FYUG/PG/B.Ed/M.Ed ADMISSIONS 2024-25

Committee No : 9
Date : 02.08.2024
Time : 10.30 AM
Venue : Syndicate Room

Members

- | | |
|---|--------|
| 1. R Rajesh, Member Syndicate | Sd/- |
| 2. Adv. G Muralidharan (Member, Syndicate) | Sd/- |
| 3. Dr.S Jayan (Member, Syndicate) | Sd/- |
| 4. Prof. Dr.P M Radhamany (Member, Syndicate) | Sd/- |
| 5. Dr.Shijukhan J S (Member, Syndicate) | Absent |
| 6. Registrar | Sd/- |
| 7. Director, Computer Centre | Sd/- |
| 8. Director, College Development Council | Absent |
| 9. Dr. Aji S (Assistant Professor, Dept. of Computer Science) | Absent |
| 10. Joint Registrar (In charge of Online Admissions) | Absent |

Item No.14.20.01 *B.Ed Admission 2024 - Schedule- reg.*

1.	B.Ed Second Spot	06.08.2024
2.	College Joining	07.08.2024 and 08.08.2024
3.	College Level Spot	
4.	Closure date	

The committee considered the matter and recommended to approve the following schedule.

1.	B.Ed Second Spot	06.08.2024
2.	College Joining	07.08.2024 and 08.08.2024
3.	College Level Spot	09.08.2024
4.	Closure date	12.08.2024

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 02.08.2024, be noted.

Item No.14.20.02 PG Admission 2024-25 – Schedule– reg.

Due to adverse climatic conditions prevailing now, the last date for college admission of PG 2nd allotment may be extended.

1.	Registration for Fresh applicants, Supplementary Allotment, Community quota	05.08.2024 to 13.08.2024	
2.	PG community quota allotment	14.08.2024	
3.	Admission	16.08.2024 and 17.08.2024	
4.	PG Supplementary Allotment	19.08.2024	
5.	Admission	21.08.2024 and 22.08.2024	
6.	Vacancy Reporting	23.08.2024	
7.	Spot Admission	Tyvm Region	24.08.2024 & 27.08.2024
		Alappuzha	29.08.2024
		Kollam Region	30.08.2024 and 31.08.2024
8.	Admission	02.09.2024 and 03.09.2024	
9.	College Level Spot Admission		
10.	Closure date		

The committee considered the matter and recommended to approve the following schedule. Also recommended to extend the college admission of PG 2nd allotment up to 05.08.2024.

1.	Registration for Fresh applicants, Supplementary Allotment, Community quota	06.08.2024 to 11.08.2024	
2.	PG community quota allotment	12.08.2024	
3.	Admission	13.08.2024	
4.	PG Supplementary Allotment	14.08.2024	
5.	Admission	16.08.2024 and 17.08.2024	
6.	Vacancy Reporting	19.08.2024	
7.	Spot Admission	Alappuzha Region	21.08.2024
		Kollam Region	22.08.2024
		Tyvm Region	23.09.2024 and 24.08.2024
8.	Admission	27.09.2024 and 29.09.2024	

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 02.08.2024, be noted.

Item No.14.20.03 FYUGP/PG Admission 2024-25 – Marginal Increase- reg.

College Name	Course	Sanctioned Strength	Approved Marginal Increase	Requested Additional Marginal Increase
Govt Sanskrit College	MA Sahithya	5	0	4
Govt Colleg for Women Vazhuthacaud	Msc Botany	8	2	4
National College Ambalathara	BCA	30	6	8
	BSc CS	30	6	8
	BBA	30	9	1
	BSW	30	9	1

The committee considered the matter and recommended to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

Resolution of the Syndicate

RESOLVED to grant additional marginal increase to the above colleges as per norms.

Item No.14.20.04 *FYUGP Admission 2024-25 – Requests from Akash Devaraj and Devananda for Sports quota admission– reg.*

In the requests it is stated that provision may be given for editing their profile and uploading new certificates for admission in FYUGP Sports quota.

The committee considered the matter and recommended to conduct a college level admission in order to fill vacant Sports quota seats by considering such candidates after the verification of the certificates by College level. Authority of the verification of such certificates and the admission of the candidates is reserved with the Principal and the faculty of the Physical Education of the college.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 02.08.2024, be noted.

Item No.14.20.05 *FYUGP Admission 2024-25 – Requests from Ajaykumar G K – reg*

In the request it is stated that the candidate did not register for FYUG Programmes since he passed his plus two recently. Hence it is requested that he may be given provision for fresh registration and consider him in sports quota seat.

The committee considered the matter and recommended to permit the candidate to register in management quota and consider him in the Sports Hostel Admissions.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 02.08.2024, be noted.

Item No.14.20.06 *FYUGP Admission 2024-25-Request from Rajasekharan S-reg*

In the request he has stated that his daughter, Aiswarya R.S is undergoing treatment at RCC for carcinoma thyroid. The treatment has caused severe financial strain on the family and hence he has requested for his daughter's admission at Christian College, Kattakkada for B.Sc Botany on compassionate grounds and also as it would be convenient for her to travel from home.

The committee considered the matter and recommended to place the matter before the Syndicate.

Resolution of the Syndicate

RESOLVED to grant admission to Aiswarya R.S at Christian College, Kattakkada for B.Sc Botany programme on compassionate grounds by creating an additional seat on supernumerary basis considering the medical condition of the candidate.

Item No.14.20.07 *PG Admission 2024-25-Request from Amal Raj-PWD Candidate-Reg*

The candidate Amal Raj is 100% visually blind and is seeking admission to MA Music (Vocal). Since the sanctioned strength for the above course is 7 there are no seats reserved for differently abled persons. Hence the candidate has requested for admission in MA Music at SST Music College.

The committee considered the matter and recommended to place the matter before the Syndicate.

Resolution of the Syndicate

RESOLVED to grant admission to Amal Raj at SST Music College, Thiruvananthapuram for MA Music programme on PWD category by creating an additional seat on supernumerary basis.

Item No.14.20.08 *PG Admission 2024-25-Request from Gouri A R-Reg-*

Gouri A R has been allotted M.Com at Iqbal College, Peringamala in the first allotment. Later she was allotted Government College, Nedumangad for the second allotment and the college detected a mistake in the index mark. Her index mark was reduced to 705.626 from 707.226 and hence she lost both the admissions. Had Iqbal College, Peringamala found out the mistake earlier and reduced the index mark she would have got admission at Govt College, Nedumangad itself as the next lower index

mark in the ranklist for Ezhava category is 695.846 Now in her letter she has complained of the incompetency and irresponsible attitude of the college which needs to be seriously looked into.

The committee considered the matter and recommended to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Online Admission Monitoring Committee held on 02.08.2024, be approved.

Other Item permitted by the Chair

For FYUG General Spot Admission - The candidates (except SC-ST and Differntly Abled candidates) who have already got admission in the first option (in first three allotments and 2 supplementary allotments) and those who are continuing admission in that option will not be considered for the spot allotment. All Others will be considered in the spot allotment. Those who have registered for Managment quota will also be considered for the spot allotment on the basis of merit.

In view of exigency, the committee recommended that all the items except Item No. 3, 6, 7, 8 in the minutes may be approved by the Vice Chancellor invoking Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.

The meeting came to an end at 11.15 AM.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 02.08.2024, be noted.

Item No.14.21 Minutes of the meeting of the Online Admission Monitoring Committee held on 26.07.2024- reporting of-Reg.

(Ac.H)

The minutes of the meeting of the **Admission Monitoring Committee** held on 26.07.2024 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Admission Monitoring Committee held on 26.07.2024, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 26.07.2024 is reported to the Syndicate.

MINUTES OF THE MEETING OF THE ADMISSION MONITORING COMMITTEE (AMC)

FOR FYUG/PG/B.Ed/M.Ed ADMISSIONS 2024-25

Committee No: 8 Date: 26.07.2024 Time: 10.30 AM Venue: Syndicate Room

Members

- | | | |
|-----|--|--------|
| 1. | R Rajesh, Member Syndicate | Sd/- |
| 2. | Adv. G Muralidharan (Member, Syndicate) | Sd/- |
| 3. | Dr.S Jayan (Member, Syndicate) | Sd/- |
| 4. | Prof. Dr.P M Radhamany (Member, Syndicate) | Sd/- |
| 5. | Dr.Shijukhan J S (Member, Syndicate) | Absent |
| 6. | Registrar | Sd/- |
| 7. | Director, Computer Centre | Sd/- |
| 8. | Director, College Development Council | Absent |
| 9. | Dr. Aji S (Assistant Professor, Dept. of Computer Science) | Absent |
| 10. | Joint Registrar (In charge of Online Admissions) | Sd/- |

Item No.14.21.01 FYUGP Admission 2024 - Schedule- reg.

SI No	Stages of Admission	Date
1.	General Spot	Alappuzha Region 07.08.2024
		Kollam Region 08.08.2024 and 09.08.2024
		Tvpmm Region 12.08.2024, 13.08.2024 and 14.08.2024
2.	Admission	16.08.2024 to 19.08.2024
3.	Last Date for Submitting TC	19.08.2024

4.	College Level Spot	21.08.2024
5.	Admission Closure	24.08.2024

The committee considered the matter and approved the following schedule.

Sl No	Stages of Admission	Date
1.	Community Quota Spot	05.08.2024
2.	Admission	06.08.2024
3.	General Spot	Alappuzha Region
		Kollam Region
		Tvpm Region
4.	Admission	08.08.2024
5.	Last Date for Submitting TC	09.08.2024 and 10.08.2024
6.	College Level Spot only for UITs, IHRD,s and Self Financing colleges	12.08.2024, 13.08.2024 and 14.08.2024
7.	Admission Closure	16.08.2024 to 19.08.2024
		19.08.2024
		21.08.2024
		23.08.2024

The committee also recommended that those candidates, who have taken admission in Community quota and are continuing admission in that option, will not be considered in the spot allotment.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 26.07.2024, be noted.

Item No.14.21.02 B.Ed Admission 2024-25 – Requests from 4th Semester PG candidates – submission of TC– reg

The committee considered the matter and recommended that TC should be submitted by the final year PG students immediately after the completion of final year exams.

The Committee recommended to conduct a College level Spot admission for B.Ed after the last centralized spot allotment.

Also the committee decided the closure date for B.Ed admission as 10/08/2024.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 26.07.2024, be noted.

Item No.14.21.03 B.Ed Admission 2024-25 – Community Quota Seat Matrix Approval- reg.

The committee considered the matter and recommended to approve the seat matrix.

In view of exigency, the committee recommended that all the items in the minutes may be approved by the Vice Chancellor invoking Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.

The meeting came to an end at 11.15 AM.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 26.07.2024, be noted.

Item No.14.22 Mar Theophilus Training College, Thiruvananthapuram- Dr. Joju John, Professor of Education, as DDO - Extension of term- approval regarding (Ac.FI)

The Manager, Malankara Syrian Catholic Colleges, Pattom, Thiruvananthapuram, has requested to approve the appointment of Dr. Joju John, Professor of Education, as Drawing and Disbursing Officer of Mar Theophilus Training College, Thiruvananthapuram, w.e.f 01.08.2024 F N for a period of three months (Sixth term).

The University vide U.O No.4064/2024/UOK dated 15.05.2024 had approved the appointment of Dr. Joju John, Professor of Education, as Drawing and Disbursing Officer of Mar Theophilus Training College, Thiruvananthapuram, w.e.f 01.05.2024 F N for a period of three months (Fifth term).

As per the Norms and Procedure for the the selection of teachers for appointment in private Affiliated Colleges amended UO No.Ac. F V/50501/2013 dated 02/05/2014 "In exceptional cases the Vice-Chancellor may approve the appointment of any member of the teaching staff of a College as Drawing and Disbursing Officer on request from the Educational Agency subject to a maximum of three months for reasons to be recorded.it shall not be granted for more than three consecutive terms".

In compliance with the resolution of the meeting of the Syndicate held on 28.12.2023, vide Item No: 07.89.C3, a Circular dated 28.02.2024 has been issued to all the Educational Agencies directing them to appoint a Principal on regular basis immediately in the Colleges where Principal post is lying vacant. In the absence of a regular Principal, the Educational agency shall appoint, the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977.

Here, the Educational Agency has already initiated necessary steps for the appointment of a regular Principal in the college and the defects in the proposal were informed to the Educational Agency vide letter No. 11107/Ac F1/2024/UOK dated 26.03.2024. But the Educational Agency has not yet rectified the defects/submitted necessary documents, for providing panel of Experts for the appointment of a regular Principal in the College.

In the light of the above mentioned facts, as per the orders of the Vice-Chancellor, *the proposal for the approval of the appointment of Dr. Joju John, Professor of Education, as Drawing and Disbursing Officer of Mar Theophilus Training College, Thiruvananthapuram, w.e.f 01.08.2024 F N for a period of three months (Sixth term)*, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

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Item No.14.23 **St.John's College, Anchal - Appointment of Dr. Nisha Thomas, Assistant Professor of Zoology as DDO (Fifth term) - Approval of – reg.**

(Ac.FI)

The Manager, M.S.C Colleges Thiruvananthapuram has requested to approve the appointment of Dr. Nisha Thomas, Associate Professor, Department of Zoology as DDO of St.John's College, Anchal, for the Fifth term comprising of three months w.e.f 11.07.2024.

It may be noted that University had given approval for the appointment of Dr. Nisha Thomas, Associate Professor, Department of Zoology as Drawing and Disbursing Officer of St.John's College, Anchal, for a period of three months w.e.f 11.04.2024 (Fourth term) vide U.O No. AcFI/4063/2024/UOK dated 15.05.2024.

As per Norms and Procedure for the selection of teachers for appointment in Private Affiliated Colleges – amended UO No.AcFV/50501/2013 dated 02.05.2014, "In exceptional cases the Vice-Chancellor may approve the appointment of any member of the teaching staff of a College as Drawing and Disbursing Officer on request from the Educational Agency subject to a maximum of three months for reasons to be recorded. It shall not be granted for more than three consecutive terms."

In compliance with the resolution of the meeting of the Syndicate held on 28.12.2023, vide Item No: 07.89.C3, a Circular dated 28.02.2024 has been issued to all the Educational agencies directing them to appoint a Principal on regular basis immediately in the Colleges where Principal post is lying vacant. In the absence of a regular Principal, the Educational agency shall appoint, the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977.

In the case of appointment of Principal at St.John's College Anchal, it is submitted that the Educational agency had already requested to provide a panel of experts for constituting Selection Committee for the appointment of a Principal in the College. But the same has not yet nominated since the Educational agency has not rectified the defects/submitted necessary documents for providing panel of Experts for the appointment of a regular Principal in the College.

As per the orders of Hon'ble Vice Chancellor, *the proposal regarding the approval of the appointment of Dr. Nisha Thomas, Associate Professor, Department of Zoology as DDO of St.John's College, Anchal, for the fifth term comprising of three months w.e.f 11.07.2024* is placed before the Syndicate **for consideration and appropriate decision**

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.14.24 *Non payment of rent/ arrear rent for SBI ATM/CDM at the K.R. Narayanan Memorial Students Amenity Centre, Senate House campus – reg.*

(Ad.BI)

The Syndicate held on 30.10.2019, vide item no 05.109.02, had resolved to fix the rent for the SBI ATM which was installed at K.R Narayanan Student's Amenity Centre, Senate House campus on 16.06.2019, @ Rs. 25,000/- + applicable GST per month from the date of installation, at the same conditions as for the Bank building and the decision was intimated to the bank authorities vide letter dated 16.12.2019.

The Chief Manager, SBI, vide letter dated 30.12.2019, had informed the willingness to install the ATM on lease, with rent @ Rs.10,000/- + applicable GST per month from the date of installation of the ATM at the Students' Amenities building at SH Campus, with 15% increase once in 3 years. On the matter, **the Syndicate at its meeting held on 28.04.2020 resolved to fix the rent @Rs. 20,000/- + applicable GST per month from the date of installation of the ATM at the Students' Amenities building at SH campus and the percentage of increase in every 3 years shall be reduced to 15% from 40%.** The Bank authorities were informed the same and to execute the lease agreement. But neither the agreement was executed nor rent was remitted till date.

Later, the Syndicate held on 23.09.2021, resolved to issue demand notice again, to realize rent for the space allotted for ATM counter. The bank reiterated that the ATM was shifted to new building in 2019 as instructed by the University for equipping the new building with ATM facility and the branch cannot bear any sort of additional expenses in this regard.

The Syndicate held on 29.04.2022, resolved to shift the CDM installed in the KR Narayanan Memorial Student's Amenity building to the existing bank premises and the same was intimated to the bank authorities vide letter dated 05.05.2022 and frequent reminders dated 13/10/2021, 16/11/2021, 06/01/2023, 24/03/2023 and 27/05/2023 were sent to the bank authorities to proceed with the shifting of ATM/ CDM to the existing bank premises and to remit the arrear rent till the period, on the rate fixed by the Syndicate.

The bank authorities informed that they are shifting the ATM/ CDM to the existing bank ATM premises, and the same was shifted, but no payment of rent was made by the Bank. As per the rate fixed by the Syndicate, the pending rent details is furnished below:

Sl.No	Period	Rent per month	Rent Due
1	From June 2019 to May 2022 (36 months)	Rs. 20,000/- per month + GST @18%	36 months X (20,000 + 18% GST) = 36 X (20,000 + 3600) = 36 X 23600 = Rs. 8,49,600/-
2	From June 2022 to May 2023 (12 months)	Rs. 23,000/- per month + GST @18% [15% hike after 3 years]	12 months X (23,000 + 18% GST) = 12 X (23,000 + 4140) = 12 X 27140 = Rs. 3,25,680/-
	Grand Total		Rs. 11,75,280/- (Rupees Eleven Lakhs Seventy Five Thousand Two Hundred and Eighty Only)

The above was informed to the bank and was requested to do the payment including arrears, vide letter dated 27/05/2023 and in response to the letter, the bank authorities were informed the following:

- The CDM was shifted at K R Narayanan Student's Amenity premises on the request from the University, for the better convenience of the students as well as the staff members of the institution.
- As there were no lease agreement/ MOU regarding the payment of monthly rent, there is no need of payment of monthly rent and hence they expressed their inability to consider the request for the payment of rent.

The matter was reported to the Syndicate and the Syndicate at its meeting held on 27.06.2023 resolved to inform SBI Bank authorities to remit the arrear rent till the period on the rate fixed by the Syndicate immediately. Further resolved to initiate urgent steps to execute an agreement with SBI for effecting the monthly rent of SBI ATM/CDM installed in the K.R Narayanan Student's Amenity Centre. The matter was intimated to the bank. But no reply was received.

The Syndicate at its meeting held on 09.05.2024 considered the matter and resolved to constitute a sub-committee with Convenor, Standing Committee of the Syndicate on Finance, Registrar and Finance Officer to hold a discussion with officials of SBI KUOC Branch for finalizing the rent issues. Accordingly, a meeting of the Sub-Committee with authorities of SBI KUOC branch was held on 09.07.2024 at the Syndicate room.

In the meeting, the SBI authorities expressed their unwillingness for remitting rent for the ATM installed earlier in the Students' Amenity building, stating that they had never agreed to remit the rent and had provided the ATM as a 'service' to the University and students. The committee noted that, a letter dated 30.12.2019 had been received from the Chief Manager, SBI, KUOC agreeing to remit rent for ATM @ Rs. 10,000/- + applicable GST per month from the date of installation of ATM at the Students Amenities building, with 15% increase once in 3 years. Further, the committee recommended that the letter dated 30.12.2019 from the Chief Manager, SBI, KUOC, regarding the rent of ATM, be placed before the Syndicate for consideration.

As per the orders of the Vice Chancellor, the letter dated 30.12.2019 from the Chief Manager, SBI, KUOC, regarding the rent of ATM, is placed before the Syndicate for consideration (Copy appended).

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.14.25

The report of the Sub Committee constituted to conduct inquiry in to the unlawful incidents occurred and on resuming the suspended Kerala University Youth Festival 2024- for approval-reg.

(Ad.DII)

The Syndicate held on 15.03.2024, vide additional Item No. 1 resolved to conduct a detailed inquiry by a sub Committee consisting of Dr. K G Gopchandran, Adv. G. Muraleedharan Pillai, Sri.R.Rajesh, Dr. Jayan S, Members, Syndicate and Registrar regarding unlawful incidents that occurred and on resuming the suspended Varsity Youth Festival 2024. The Committee shall submit a report at the earliest, the University will decide on its future course of action, including completing the festival, based on the sub committee's findings. The Sub Committee has been constituted as per

U.O. No. 2771/2024/UOK dated 26.03.2024 .

The sub committee has submitted the inquiry report (Report appended).

As per the orders of the Vice Chancellor the report of the Sub Committee is placed before the Syndicate for consideration.

**REPORT OF THE SUB COMMITTEE CONSTITUTED TO CONDUCT INQUIRY
IN TO THE UNLAWFUL INCIDENTS OCCURRED AND ON RESUMING THE
SUSPENDED KERALA UNIVERSITY YOUTH FESTIVAL 2024**

INTRODUCTION

The Kerala University Youth Festival is more than just a platform for showcasing artistic and cultural talents; it is a crucible where the spirit of youth is ignited, nurtured, and channelled into a force for positive change.

The vision behind this grand event is multifaceted:

- **Cultivating Holistic Development:** It aims to foster a holistic development of students by providing a space for them to explore their artistic, cultural, and intellectual potential.

- **Building Unity and Camaraderie:** The festival serves as a unifying force, bringing together students from diverse backgrounds, fostering a sense of camaraderie, and promoting mutual respect.
- **Preserving Cultural Heritage:** By providing a stage for traditional art forms, the festival contributes to the preservation and propagation of Kerala's rich cultural heritage.
- **Inspiring Creativity and Innovation:** The competitive spirit of the festival encourages innovation and creativity, pushing participants to explore new horizons and experiment with their artistic expressions.
- **Developing Leadership Skills:** The organization and management of the festival provide students with opportunities to develop leadership, teamwork, and organizational skills.
- **Creating a Vibrant Campus Life:** The festival adds vibrancy and energy to the campus, creating a stimulating environment for students to learn, grow, and interact.

Ultimately, the Kerala University Youth Festival aspires to create a generation of young individuals who are not only artistically accomplished but also socially conscious, culturally rooted, and equipped to contribute meaningfully to the society.

Kerala University Youth Festival 2023-24 was scheduled from 07.03.2024 to 11.03.2024 at Thiruvananthapuram and the major venues were Senate Hall, University College, Govt. Women's College, Govt. Sanskrit College and Govt. Arts College. The programmes were organized by the Kerala University Union 2022-23 by including all stake holders and the inauguration was on 07.03.2024. Around 140 colleges affiliated to the University participated in the Fest.

A Glimpse into the incidents

The events started as per schedule at the pre determined venues w.e.f. 06.30 PM itself on 07.03.2024. The first conflict started by the complaint by the groups of Thiruvathira Kali from University College TVPM, Govt. Women's College TVPM, Govt. Arts College TVPM and S N College, Kollam. They started disrupting other events also. Even after the proper intervention by the Steering Cum Appellate Committee, disruption continued even for the second day morning and the Kolkali competitions scheduled at 09.00 AM in the first venue could be started only after 02.30 PM. This in turn caused disruption of the other events viz. Duff Mutt, Arabana Muttu, Vattappattu, etc. Thus there was a lag of minimum 10 hours in the entire schedule.

The activities got recurred after the declaration of winners of Margam Kali also which was held on the evening of 08.03.2024. All the events began very late due to the unlawful activities by a group causing difficulties to the participants, parents and even organizers. For the smooth conduct of the Youth Festival, the Steering cum Appellate Committee decided to review the Thiruvathira event and Margam Kali was ordered to be conducted afresh at another venue. The disruption activities by the group continued on 11.03.2024 also and it stopped the Group Dance event scheduled on the day leading to agitations at a higher level. The efforts of Steering cum Appellate Committee, were in vain, the students and participants rushed to the stage and tried to attack the Chairman and Convenor of the Appellate Committee. Organizers however, were successful in rescuing them. It was decided to stall the further conduct of the Youth Festival and to conduct the Group Dance event along with Valedictory functions of the Youth Festival. The matter was reported to Hon'ble Vice Chancellor and Registrar through DSS.

These incidents severely impacted the University's students' morale and tarnished the institution's image in public. The University took this matter with all seriousness and lodged a Police complaint.

The Syndicate held on 15.03.2024, vide Additional Item No. 1 resolved to conduct a detailed inquiry by a sub committee consisting of Adv. G. Muraleedharan Pillai, Dr. K.G. Gopchandran, Sri. R. Rajesh, and Dr. S. Jayan, Members, Syndicate and Registrar regarding the unlawful incidents that occurred and on resuming the suspended Varsity Youth Festival. The Subcommittee has been constituted as per U.O. No. 27771/2024/UOK dated 26.03.2024.

Meetings were conducted by the Sub Committee on

1. **02.05.2024** -terms of references were fixed by the Committee in the meeting.

Terms of References:

- To examine the circumstances on which the conduct of the University Youth Festival got suspended.

- To examine whether there is any deliberate interventions in the smooth conduct of the University Youth Festival
- To inquire about whether there is any supervisory lapse from the part of Kerala University Union or from the Reception committee of the Kerala University Youth Festival
- Is there any flaw in the judgement of Thiruvathira Kali and Margam Kali
- Steps to be taken for conducting University Youth Festival flawlessly and systematically in future.
- To hear following persons as part of inquiry:
 - i) Convener, Steering cum Appellate Committee (Director, Student Services) (ii) Chairman, Steering cum Appellate Committee (iii) Stage Managers in charge of Thiruvathira Kali, Margam Kali and Group Dance (iv) Chairman, Kerala University Union 2022-23 (v) General Secretary, Kerala University Union 2022-23 (vi) Principals and Staff Advisors of Govt. Womens College TVPM, University College TVPM, Govt Arts College TVPM and SN College Kollam. (vii) Thiruvathira Kali teams of Govt. Womens College TVPM, University College TVPM, Govt Arts College TVPM and SN College Kollam (viii) Programme Committee Chairman and Convenor

2. **19.06.2024** -the Committee heard the following persons

- i) Convener, Steering cum Appellate Committee (Director, Department of Student Services)
- ii) Chairman, Steering Cum Appellate Committee
- iii) Stage Managers in charge of Thiruvathira Kali, Margam Kali, Group Dance
- iv) Chairman, Kerala University Union 2022-23
- v) General Secretary, Kerala University Union 2022-23
- vii) Thiruvathira Kali Team representatives of Govt. Women's College, TVPM, University College, TVPM, S.N.College, Kollam

3. **20.07.2024** - the Committee heard the following persons

- i. Principals and Staff Advisors of Govt. Women's College, TVPM, University College, TVPM, Govt. Arts College, TVPM, S.N. College, Kollam
- ii. Programme Committee Convener
- iii. Thiruvathira Kali Team representatives of Govt. Arts College, TVPM,

Written statements for the depositions made by the persons who were heard by the Sub Committee as part of the inquiry were also collected. But the depositions of the Convenor, Appellate Committee and the Chairman, Kerala University Union have been depended upon mainly for the preparation of this report.

FINDINGS

The unlawful activities at the University Youth Festival venues where competitions had been organized became uncontrollable leading to a premature ending of the University Youth Festival. The participants of Thiruvathira Kali from certain colleges were found prima facie responsible for this unlawful agitations. They started going against the decisions of the Steering cum Appellate Committee. The supervision of the events from the side of the participant colleges were also inadequate. These particularly failed to a great extent in following the rules and regulations of the Kerala University Youth Festival. The allegations regarding the selection and appointment of judges for the events suggest that revamping is required.

RECOMMENDATIONS

1. It is recommended not to conduct any event which is pending since the Academic year is over.
2. The events Thiruvathira & Margam Kali which were cancelled by the Appellate Committee based on appeal requests also need not be conducted again since the Academic year is over and the events may be treated as cancelled.
3. Department of Student Services may be directed to take necessary steps to handover the trophies and other awards to the winners through Principals of respective Colleges for distribution.

4. It is further recommended that Department of Student Services may be entrusted to fix the Kalaprabhitha, Kalathilakam, and Kalarathnam titles after assessing the individual score points of the participants on events except for the cancelled items and handover the trophies and other awards to the winners.
5. The Thiruvathira Kali participants of the 4 Colleges affiliated to this University viz. University College, TVPM, Govt. Women's College, TVPM, Govt. Arts College, TVPM, S N College, Kollam may be debarred from participating in the item Thiruvathira Kali of the next Youth Festival (ie. 2024- 25) as they stood as a barrier for the successful conduct of the Youth Festival.
6. The Sub Committee observed that the above mentioned 4 colleges have failed in dissuading the students who hindered the smooth conduct of the University Youth Festival. It is recommended that these 4 colleges be banned from participating in Thiruvathira Kali competition of next Youth Festival (ie. 2024- 25)
7. It is further recommended to conduct the University Youth Festival of 2024-25 on Zonal basis i.e. the competitions will be held in 3 Zones. Expert Committee may be appointed by the Syndicate to study and submit a detailed report on the matter.
8. The method of selection of judges for the coming years may be done in a meticulous manner. The same expert Committee as mentioned in suggestion 7 may be entrusted to formulate rules for appointing judges in a more befitting/ professional manner in the forthcoming University Youth Festivals.
9. It is suggested to form a Monitoring Committee by the Syndicate for the smooth conduct of the University Youth Festival from the next year
10. Only the winners of the College level competitions will be allowed to participate in the Zonal competitions of the University Youth Festival. College level competitions shall also be done in a fair manner and judges shall be appointed by strictly adhering to the Kerala University Youth Festival Rules, as many complaints are being received on the unfair conduct of College level competitions.
11. The Principals of Colleges should ensure that teachers (both male and female) accompany the teams participating in the University Youth Festival.
12. It is recommended to issue certificates to the winners of all categories(single/ group events) who participated in the University Youth Festival, except for the cancelled items.
The report of the Sub Committee is submitted for further necessary action

MEMBERS

1. Adv. G. Muraleedharan Pillai, Syndicate Member- Sd/-
2. Dr. K.G. Gopchandran, Syndicate Member - Sd/-
3. Sri. R. Rajesh, Syndicate Member - Sd/-
4. Dr. S. Jayan, Syndicate Member - Sd/-
5. Prof.(Dr.) K S Anil Kumar, Registrar - Sd/-

Resolution of the Syndicate

The Syndicate considered the report submitted by the subcommittee constituted to investigate the unlawful incidents that occurred during the Kerala University Youth Festival 2024 and **RESOLVED** to approve the report.

FURTHER RESOLVED that the certificates for the winners of group events be issued after the disposal of the pending case in the High Court.

ALSO RESOLVED to entrust the Convenor of the Standing Committee of the Syndicate on Student Services to submit a panel before the Syndicate for constituting an expert committee, to formulate rules and guidelines for the conduct of the forthcoming Kerala University Youth Festival and for appointing judges for the event.

=====
Item No.14.26 *Uploading credits in ABC portal – status reporting - reg.*

(NAD Cell)

The Standing Committee of the Syndicate on Academic and Research held on 13.08.2024 recommended the Nodal officer, NAD Cell to report the status of credit uploading to the forthcoming Syndicate.

The meeting of the Committee of the Subcommittee of the Standing Committee of the Syndicate on Academics & Research was again held on 16/08/2024 to discuss the urgent steps to be taken for credit uploading before 31/12/2024 in connection with a letter received from UGC dated 07.08.2024. KUCC has remarked that the data for uploading credits of SDE (2022-2023 admission), CSS (2023 admission), CBCSS & CR (2023admission) will be provided at the end of October.

In obedience to the orders of the Hon'ble Vice Chancellor, **the report regarding status of uploading credits in ABC portal** along with the appendix of the report (the minutes of the Committee of the Sub committee of the Standing Committee of the Syndicate on Academics & Research held on 16/08/2024) are placed before the Syndicate for consideration and recommendation.

REPORT

Sub:- Uploading credits in ABC portal -status reporting-reg

The Syndicate at its meeting held on 15/03/2024 had resolved vide item no 09.106.D25 to approve the recommendations of the Subcommittee of the Standing Committee of the Syndicate on Academics and Research held on 08/02/2024 **which entrusted Controller of Examinations, Director-KUCC & Vice Chairman-CSS to select suitable templates from NAD-Digilocker portal for uploading semester marklists with credits, of regular/SDE/CSS/annual/private candidates.** As per the resolution, first meeting of the Committee of the Subcommittee of the Standing Committee of the Syndicate on Academics & Research was held on 28/05/2023 and the Committee **recommended to select DGMST 2 for uploading marklists with credits of SDE (Programmes with Credits), CSS, CBCSS & CR candidates and the minutes of which is placed before the Standing Committee of the Syndicate on Academics & Research held on 13.08.2024**

Meanwhile a letter from the Secretary, UGC is received informing that 31/12/2024 is the last date for uploading credits on ABC portal, post which credit deposit will not be allowed. **The minutes of the first meeting of the Committee and the letter from UGC was considered by the Standing Committee at its meeting held on 13.08.2024 and recommended to report the status of credit uploading to the forthcoming Syndicate .**

The meeting of the Committee of the Subcommittee of the Standing Committee of the Syndicate on Academics & Research was again held on 16/08/2024 to discuss the urgent steps to be taken for credit uploading before 31/12/2024. **The Committee has discussed the template DGMST 2 in detail (Minutes of the meeting appended -Appendix -I) for uploading semester marklists thereby uploading credits of SDE (Programmes with Credits of 2022-2023 admn), CSS (2023 admn) and CBCSS & CR (2023admn) candidates in ABC portal.**

Also KUCC has remarked that the data for uploading credits of SDE(2022-2023 admission), CSS (2023 admission), CBCSS & CR (2023 admission) will be provided at the end of October.

In obedience to the orders of the Hon'ble Vice Chancellor the matter is reported to the Syndicate.

Minutes of the meeting of the Committee of the Subcommittee of the Standing Committee of the Syndicate on Academic and Research in connection with the discussion on necessary actions to be taken for providing data for uploading credits in the students APAAR/ABC IDs

Date & Time : 16/08/2024, 3.30 p m
Venue : C E's chamber

Members present

1. Prof. Dr. N. Gopakumar Controller of Examinations & Nodal Officer (NAD)
2. Sri Madhu V T Director, KUCC
3. Dr. Jayachandran R Vice Chairman, CSS
4. Smt Sunija Mohammed Rasheed Programmer, KUCC

The Syndicate at its meeting held on 15/03/2024 had resolved vide item no 09.106.D25 to approve the recommendations of the Subcommittee of the Standing Committee of the Syndicate on Academic and Research held on 08/02/2024 which entrusted Controller of Examinations, Director-KUCC & Vice Chairman-CSS to select suitable templates from NAD-Digilocker portal for uploading semester marklists with credits, of regular/SDE/CSS/annual/private candidates. A letter from the Secretary, UGC informing the last date for uploading credits on ABC portal is 31/12/2024, post which the HEIs shall not be allowed to deposit credits on the ABC portal. Due to this exigency, second

meeting of the Committee was convened on 16/08/2024 to discuss the urgent steps to be taken for credit uploading.

The Committee discussed the following points:

1. Detailed discussion on template **DGMST2** for uploading of marklists in ABC portal.
2. Selection of the new template **DGCER5** for degree certificate uploading in NAD- Digilocker portal.
3. Feedback form (Google form) forwarded by UGC-ABC Section regarding the review of ABC system.
4. Report to be given to the forthcoming Syndicate (Subject to Reporting to Syndicate) as per the recommendation of the Standing Committee of the Syndicate on Academic and Research held on 13/08/2024.

Recommendations.

- The Committee has approved template **DGMST 2** for uploading semester marklists of **SDE (Programmes with Credits), CBCSS& CR** candidates with the following criteria.

Fields to be included	Fields to be excluded
1.Course Name 2.Semester 3.Month& Year 4.Enrollment/Reg No. 5.College/ Deptt-Other than affiliated colleges, value in this field should be ' University of Kerala '. 6.Name of the candidate 7. Date : Result date 8.All the fields in the first grid line for marks and credits. Pr column will not have any value as there is no separate Practical component. 9. SCPA 10.CCPA (when DGMST2 used for consolidated marklist) 11.Grand Total obtained Marks (in Last semester/ Consolidation exam) 12.For consolidated marklist, all fields in the second grid line are required except Division 13.Result 14. ABC ID	1.Stream 2.Term Type 3.Category (exam type) 4.FathersName 5.Mothers Name 6.Percentage 7.Grand Total Credit Points 8.Division 9.Remarks 10.Roll No 11. Session Name will be skipped as this is not shown in mark list issued from University. If its mandatory then need to check if character fields can be accepted.

- Committee has selected the new template **DGCER 5** also for uploading degree certificates of the candidates (for including multiple month & year in case of SDE/private candidates).
- To upload the marklist of the candidates of SDE(2022 onwards), CSS (2022&2023 onwards) & CBCSS(2023 onwards).
- Feedback form submitted by NAD-ABC Section has been scrutinized by the Committee and entrusted Nodal Officer - NAD Cell to submit the form.
- To submit a report to the forthcoming Syndicate reporting the current status of credit uploading as per the recommendation of the Standing Committee of the Syndicate on A&R Syndicate held on 13/08/2024 (Subject to Reporting to Syndicate).
- The marklist template (DGMST2) is selected and approved by the Committee for credit uploading and KUCC has remarked that the the data for uploading credits for SDE (2022-2023 admission), CSS (2023 admission), CBCSS & CR (2023 admission) will be provided at the end of October.

The meeting came to an end at 5.15 p m.

Resolution of the Syndicate

The Syndicate considered the status Report regarding the uploading of credits in ABC Portal and noted the same.

FURTHER RESOLVED that the above recommendation of the meeting of the Subcommittee of the Standing Committee of the Syndicate on Academic and Research in connection uploading of credits in the students APAAR/ABC, IDs held on 16/08/2024, be approved.

Item No.14.27 *SN College, Cherthala - Extension of term of appointment of Dr.Bindu T.P as Drawing and Disbursing Officers of the college -Approval - reg.*

(Ac.FIII)

The Manager, SN Trusts, Kollam has forwarded the proposal for the extension of term of appointments of Dr. Bindu T P, Associate Professor, Department of Physical Education, SN College, Cherthala as Drawing and Disbursing Officer of the college for the fifth consecutive term w.e.f. 01.06.2024 FN.

The University had granted approval to the appointment of Dr. Bindu T.P, Associate Professor, Department of Physical Education, S N College, Cherthala as Drawing and Disbursing Officer of the College, for the fourth term, w.e.f. 01.03.2024 FN, for a period of three months and the term of approval has expired on 31.05.2024 AN.

As per the resolution of the Syndicate at its meeting held on held on 28.12.2023, vide Item No: 07.89.C3, acircular was issued, directing all Educational Agencies to appoint a Principal on regular basis immediately in theColleges where the Principal post is lying vacant. Further directed that, in the absence of a regular Principal, theEducational agency shall appoint, Principal-in-charge with powers of Drawing and Disbursing Officer,complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977.

It may be noted that, in case of Colleges under SN Management, the panel for the Selection Committee for the appointment of Principals in the Colleges have been issued and it is learnt that the selection process is ongoing.

Hence, as per the orders of the *Vice-Chancellor, the proposal regarding the extension of term of appointment of Dr. Bindu T P, Associate Professor, Department of Physical Education, S N College, Cherthala as Drawing and Disbursing Officer of the College, for the fifth consecutive term, w.e.f 01.06.2024 FN, for a further period of three months or till a Principal (i/c) as per Statute 21, Chapter 4, Kerala University First Statutes 1977 or a Regular Principal is appointed in the College, whichever is earlier,* is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.14.28 *Report on the study carried out by the Online Certificates Team (Virtual IT Cadre, University of Kerala on bringing students' services online-approval-reg.*

(Ad.D II)

An online certificates team was formed from the Virtual IT Cadre members of University of Kerala for facilitating online service for students to apply for various certificates through online mode. The team submitted a report before the Registrar. The Director, KUCC vide note dated 12.07.2024 has reported the software for implementing online certificates at University of Kerala has been developed and completed. Hence he has requested to issue orders for making the software live and further actions.

The following services were selected for implementation in the first phase:

- * Medium of Instruction Certificate.
- * Migration Certificate
- * Condonation
- * Course cancellation Certificate
- * TC not issued (for Private candidates)
- * College transfer U.O.
- * Special Certificate - Equivalency Certificate
- * Special Certificate - Change in Nomenclature
- * Special Certificate - Type and duration of programme
- * Special Certificate - Affiliation Certificate to candidates

- * Eligibility Certificate
- * Transcript of marks
- * Original Degree Certificates
- * Online RTI
- * Grace Mark.

The following are some of the benefits imparted by the introduction of services in online mode

- * Accessibility of the services anywhere and anytime.
- * Reduced risk of loss as the certificates are available as soft copies.
- * Digital certificates can be made easily shared electronically with employers other educational institutions, recruiting agencies and other relevant parties, thus streamlining the verification process.
- * Overall cost saving for both the student and University
- * Enhanced security enabled through encryption and authentication measures, reducing risks of forgery and unauthorized access.

While forwarding the file the Vice Chancellor has ordered to place the matter before the Syndicate.

Hence as per the orders of the Vice Chancellor the proposal submitted by the Director, KUCC regarding implementation of the online certificate software is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to approve the proposal submitted by the Director, Computer Centre for implementing online certificate software with immediate effect.

The Syndicate congratulated the programmers and Members of the virtual IT cadre, for their efforts in facilitating online services for students.

FURTHER RESOLVED to issue Letter of Appreciation to the Programmers and Members of the virtual IT cadre for their efforts in providing effective online services to students.

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Item No.14.29 ***Third Semester CBCS BA Degree Examination February 2024 – Provisional registration granted to Smt.Hiba Fathima- Consideration of-reg.***

(CBCSS)

Ref:- Judgment in WP© No.4434/2024 of the Hon'ble High Court of Kerala dated 01-08-2024.

The notification for the Third Semester February 2024 Examination was issued on 04.01.2024 with the commencement of the exam from 16.02.2024 onwards. Smt.Hiba Fathima, BA Political Science candidate (can:code:145/22104058, 2022-2025 batch)of K.S.M.D.B College, Sasthamcottah had submitted arequest on 18.01.2024 for the permission for attending Third Semester February 2024 Examination as she had attendance shortage on medical ground.

As per the CBCS norms & Regulations students who secure a minimum of 75% attendance in aggregate for all the courses of a semester taken together alone will be allowed to register for End Semester Examinations. Others have to repeat the semester along with the next batch, unless they could make up the shortage of attendance through condonation.

As per the attendance statement for third semester forwarded from the Principal, K.S.M.D.B College, Sasthamcottah the candidate had secured only 50% attendance, which is below the condonable limit. Earlier the candidate had availed the benefit of condonation during the first Semester March 2023 Examination (68.9% attendance).

Hence the remarks of the Principal were sought in this regard. The Principal had remarked that she couldn't make up the required attendance due to medical issues and the parent of the candidate had informed about it to the class tutor during absence.

Meanwhile the candidate filed a writ petition before the Hon'ble High Court of Kerala for the permission of attending the Third Semester February 2024 Examination. The Hon'ble High Court issued interim order in WP© No. 4434/2024 dated 15.02.2024 permitting the candidate to attend the Third Semester February 2024 Examination, after remitting the necessary exam fee, subject to further orders from the Court.

Accordingly the University granted her registration for Third Semester February 2024 Exam by accepting the duly filled application form forwarded by the Principal and the required amount of fee for the Examination. The candidate had attended all the Examination. The result of the candidate is marked withheld.

Now as per the Judgment in WP© No. 4434/2024 dated 01.08.2024 the Court had directed the University to place Ext.P1(the application of the candidate dated 18.01.2024)(copy enclosed) before the Syndicate so as to enable the Syndicate to take a decision on the same by specifically taking note of the medical reasons highlighted by the petitioner and the decision in his regard shall be taken within a period of two months from the date of receipt of a copy of the judgment, **that will end on 04.10.2024.**

Accordingly the Judgment in WP© No. 4434/2024 dated 01.08.2024 filed by Smt.Hiba Fathima, BA Political Science candidate (can:code:14522104058, 2022-2025 batch) of K.S.M.D.B College, Sasthamcottahwho was permitted to attend the third Semester CBCS BA Degree February 2024 Examination with 50% attendance only whereas the minimum requirement is 75% and the condonable limit is 65% is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Examinations.

Item No.14.30 Admission Monitoring committee for the MBA online admissions 2024-25 in University Institutes of Management (UIMs) - Status of MBA Admission at UIMs for the academic year 2024-25- Consideration of – reg. (Ad.C)

A combined meeting of Admission Monitoring Committee for MBA online Admission at various University Institutes of Management (UIMs) and IMK for the academic year 2024-25 was convened on 24.08.2024 at 11.00 am in the Syndicate room. The Committee discussed and assessed the status of admissions to MBA programmes (2024-25) in various UIMs and IMK. After elaborate discussion, the committee recommended to submit details regarding the admission status, contract faculty strength, tenancy details of the buildings, and admission status for the last three academic years of UIMs before the Syndicate. The details are as follows:

Sl. No.	UIMs	Total Sanctioned Seats	Total Admissions in 2021	Total Admissions in 2022	Total Admissions in 2023	Total Admissions in 2024	Contract Faculty Strength	Rented/ Own building
1.	UIM, Kollam	50	50	45	18	13	4	Rented
2.	UIM, Varkala	50	48	38	30	21	4	Rented
3.	UIM, Punalur	50	32	28	18	15	2	Rented
4.	UIM, Adoor	100	65	41	33	13	4	Rented
5.	UIM, Alappuzha	100	71	82	34	26	4	Own
6.	ICM, Poojappura	50	48	44	42	40	---	---
	TOTAL	400	314	278	175	128	18	

In obedience to the orders of the Vice-Chancellor, the details regarding the admission status, contract faculty strength, tenancy details of the buildings, and admission status for the last three academic years of UIMs are placed before the Syndicate for consideration.

Resolution of the Syndicate

The Syndicate considered the report on the admission status of the MBA program at various UIMs from previous years and **RESOLVED** that classes for admissions at UIMs for the academic year 2024-25 be started immediately.

FURTHER RESOLVED to take necessary steps to conduct spot-admission processes for filling any vacant seats.

ALSO RESOLVED that, the matter regarding faculty strength, infrastructural facilities, and tenancy of buildings be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Item No.14.31 **Implementation of UGC Guidelines for pursuing two academic programmes simultaneously in University of Kerala-Consideration of-reg.**
(Ac.A IV)

Ref: DO letter No:1-6/2007(CPP-II) dtd13/4/2022 from UGC

The Secretary, University Grants Commission, vide paper read (1), has forwarded the guidelines for pursuing two Academic Programmes simultaneously for implementation in the Universities as envisaged in NEP 2020.

A sub-committee comprising of Adv.G.Muraleedharan Pillai, Convenor, Standing Committee, Dr. K.G. Gopchandran, Dr. P.M. Radhamany, Dr. S. Jayan and Dr. Shijukhan J.S, Members Syndicate, has been constituted as per the resolution of the Syndicate held on 12/10/2023, to submit a report on the implementation of guidelines issued by UGC for pursuing two academic programmes simultaneously.

As per the report of the sub-committee held on 02/02/2024, the Committee decided to implement UGC guidelines to pursue two academic programmes simultaneously in University of Kerala. Also, entrusted the new Committee including the members of the present sub-committee and the Deans of the Faculties of Arts, Science, Social Sciences, Applied Sciences and Technology to prepare a detailed proposal regarding the academic and administrative matters.

The Syndicate held on 15/03/2024 vide item no. 09.06 d resolved to approve the report of the sub-committee.

The first meeting of the new Sub-Committee held on 17/05/2024 discussed the matter and entrusted the Director, IQAC, Deputy Registrar (Acad II), and the Deans of Faculties of Arts, Science, Applied Sciences and Technology and Social Sciences to prepare a detailed proposal regarding the same which may be placed before next sub-committee meeting.

The second meeting of the Sub-Committee was held on 05/07/2024 at 11.00 AM at Syndicate Room.

The committee discussed the matter and approved the guidelines prepared by the Director, IQAC, Deputy Registrar (Acad II), and the Deans of Faculties of Arts, Science, Applied Sciences and Technology and Social Sciences. The members recommended to collect details of the candidate using a separate application form and proposed a format for the same. By considering the extra workload for collecting and processing of such applications, the Committee further recommended to form a separate section in the University under the Controller of Examinations and also to collect specific fees from the candidates who intend to pursue 2 courses at same time.

The sub-committee referred the matter regarding the fixation of fees (fee for application form, fee for pursuing two courses, fees for one-time certificate) to the Syndicate in addition to the normal procedures. (The Report of the Sub-Committee, Guidelines for pursuing two courses in University of Kerala, Format of the Application Form appended.)

As per the orders of the Vice Chancellor, the matter regarding fixation of fees to be collected from candidates (i.e fee for application form, fee for pursuing two courses, fees for one-time certificate) in addition to the normal procedures and also the report of the sub-committee, the guidelines and the format of application form, for pursuing two courses in University of Kerala, is placed before Syndicate for consideration and appropriate recommendation.

Resolution of the Syndicate

The Syndicate considered the report of the sub-committee constituted for framing guidelines to implement pursuing courses at the University simultaneously and **RESOLVED** to approve the same.

FURTHER RESOLVED that the matter regarding the fixation of fees (fee for the application form, fee for pursuing two courses, and fee for a one-time certificate) be referred to the Standing Committee of the Syndicate on Finance.

Item No.14.32 *Eviction of HortiCorp Stall functioning at the University Stadium premises – Consideration of-reg.*

(Ad.BI)

A HortiCorp stall is functioning at the University Stadium premises opposite to the Public library, Thiruvananthapuram, on daily lease rent basis since 2013. The agreement with the HortiCorp and University of Kerala expired on 31.12.2022.

The Syndicate meeting held on 29.12.2022 vide item No. 50.74 has noted that the space provided to HortiCorp Stall functioning in the University Stadium premises can be utilized for establishing a 'Health Hub' for students and faculties of the University and further resolved to issue urgent notice to the Managing Director, HortiCorp to evict from the leased property in the University Stadium premises.

The Syndicate meeting held on 14.08.2023 vide item No. 02.08 resolved to entrust Adv.G Muraleedharan Pillai, Dr.Shijukhan J S, Members Syndicate and the Registrar to have a meeting with the authorities of HortiCorp for discussing the matter of vacating HortiCorp stall functioning at the University Stadium premises.

Accordingly, a meeting with the HortiCorp authorities was convened on 29.01.2024. The Syndicate meeting held on 15.02.2024 had resolved to approve the following recommendations made in the meeting:

- Recommended to issue an urgent 'Stop Memo' to the Managing Director, HortiCorp notifying him to stop functioning the HortiCorp stall at the University Stadium premises and to vacate the premises immediately.
- Recommended to initiate the procedure for establishing a 'Health Hub' in the University Stadium premises.

As per the decision of the Syndicate, the Managing Director, HortiCorp was directed to take immediate steps for vacating the space occupied by M/s. HortiCorp in the premises of the University Stadium at Palayam, within 15 days from the date of issuance of this letter, failing which legal proceedings shall be initiated for the unauthorized occupancy in the property of the University.

In reply, the Managing Director, HortiCorp, vide letter dated 03.06.2024 has again requested permission to continue operating the HortiCorp stall at the existing location (at the University Stadium premises) until another suitable location is found since it is a Public Sector Undertaking under the Department of Agriculture which plays an important role in controlling the price of vegetables in Thiruvananthapuram city. It may be noted that they have remitted the rent (Rs. 3885/- per day + 18% GST) up to June 2024.

As per the orders of the Vice - Chancellor, the letter dated 03.06.2024 (Copy appended) received from the Managing Director, HortiCorp is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

Item No.14.33 *Utilization of proposed space for ATM counter/CDM at the K.R.Narayanan Memorial Students Amenity Centre, Senate House campus - Consideration of - reg.*

(Ad.BI)

The Syndicate held on 29.04.2022, vide item No. 26, had resolved to allot the space of CDM of the SBI installed in the K.R Narayanan Memorial Student's Amenity building to the Union Bank of India for the installation of ATM. Earlier, the Syndicate held on 28.04.2020 vide item No. 10.157.02, had resolved to fix the rent for SBI ATM installed at Students' Amenity building @ Rs. 20,000 + applicable GST per month from the date of installation, with 15% increase in every three years.

The resolution of the Syndicate held on 29.04.2022 was intimated to the Union Bank of India authorities for taking further action to execute leave and license agreement for the installation of Union bank of India ATM. On frequent reminders, the Union Bank submitted a draft Leave and license agreement for installing ATM, at the KR Narayanan Memorial Students Amenity Centre in the Senate House campus with rent @ Rs.20,000/- (Rupees Twenty Thousand only) per month inclusive of all rates or existing taxes, for a period of 10 years and requested to take the proposal forward.

Further, vide letter dated 04.10.2023, the Union Bank authorities were requested to resubmit the draft leave and license agreement with modifications suggested by the University. As no reply was received in this regard, several attempts were made to get a reply from the Union Bank of India, to ascertain whether they are interested with the proposal or not. But, they have not responded to the Registered letters/ e-mails in this regard, sent from the University till date. In this circumstance, it may be presumed that the Union Bank of India might have dropped the proposal to install the ATM at Students' Amenity Centre.

Hence, as per the orders of the Vice-Chancellor, the matter regarding utilization of the proposed space for ATM, currently lying vacant in the Students Amenity Centre building, is placed before the Syndicate, for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.14.34

Streamlining and Expediting of the Administrative procedures in processing of the approval, release of funds and submission of S.E& U.C of Research Projects/ Fellowships conducted by the Faculties in Departments/ Centres - Sanctioned-Orders issued – Consideration of- – reg.

(Ad.F1)

Prof.(Dr.) K.G Gopchandran, Member, Syndicate and Professor (Rtd), Department of Optoelectronics University of Kerala, vide e-mail dated 23.12.2023 has requested to take steps for streamlining and expediting the administrative procedures in the process of the following:

1. Approval for implementation, release of funds, submission of Statement of Expenditure and Utilization Certificate of Research Projects/Fellowships sponsored by different agencies such as DST, KSCSTE, UGC and CSIR conducted by the Faculties/Researchers in University Departments/Centres.
2. Signing of Memorandum of Understanding (MoU) with different institutions/agencies.

As per the orders of the Vice Chancellor, the matter was placed before the Syndicate for consideration.

The Syndicate at its meeting held on 28.12.2023 considered the matter and resolved to constitute a subcommittee consisting of Adv.G.Muraleedharan Pillai, Dr.Shijukhan J.S, Dr. K.G Gopchandran, members Syndicate, Registrar and Finance Officer to examine the process for streamlining the procedures in processing various administrative/academic matters including the above proposal and submit a detailed report before the next Syndicate.

A meeting of the above subcommittee was held on 14.02.2024 and the committee examined the present administrative procedures listed below, followed in connection with the conduct of the Research Projects by the Teaching faculties of the University :

- Endorsement
- Signing of Terms and Conditions or Execution of MoU
- Updation of Bank details
- Release of Funds
- Release of funds through PFMS.
- Approval of SE&UC
- Closure of Projects.
- Fellowships - General Procedures

and the Committee recommended the following

- (i) To entrust the Director (P&D) to submit a feasible proposal for the above points except point No.5 - Release of funds through PFMS.
- (ii) To entrust JR (Academic) and JR(Administration) to submit proposals for streamlining academic and administrative procedures in connection with the same.
- (iii) To enable timely disbursal of grants through PFMS by adopting the following steps:

On receipt of request of release of the instalment by the Principal Investigator, with sanction order, the file is forwarded to Planning-C Section for verification of the expenditure limit allotted. Then the file be forwarded to Finance 2 section for endorsement on

- (1) Authorising the Principal Investigator/Project Director/Project Coordinator to utilise the instalment of grant-in-aid without exceeding the total limit assigned.
- (2) Principal Investigator is responsible for utilizing the total limit without exceeding the component wise limit.
- (3) Principal Investigator may open a S.B Account in the name of the project, to be operated by the Principal Investigator for the smooth conduct of the project for meeting contingencies and petty expenses.
- (4) Release of funds upon the request (Specifying the component with purpose) of the Principal Investigator with data sheet of the beneficiary, duly attested by the Head of the Department/Centres. The details of the component wise release shall be kept in the Planning Ad F1 Section.
- (5) To conduct the project strictly adhering to the sanction order/norms of the funding agency.
- (6) The audit shall be conducted after complete utilization of the instalment of grant by the external Chartered Accountant and it shall be the responsibility of Principal Investigator to submit the same to the University.

The meeting of the Syndicate held on 15.02.2024 vide item no.08.106 has resolved to approve the above recommendations of the meeting of the Sub Committee and further resolved that the funds of all the ongoing projects, mapped to PFMS by the Implementing Agency shall be released through PFMS. Accordingly University order No.3623/2024/UOK dated 27.04.2024 was issued.

Later, the Finance Officer pointed out certain issues related to auditing and accounting of payments through the PFMS Portal and a meeting was convened as per Registrar's orders to address the issue. The meeting held on 19.07.2024 recommended the following:

1. Prior to the approval of the Data Approver (Finance Officer), the request from the Principal Investigator along with Data Sheet, Pre Receipt and PFMS generated expenditure statement be forwarded to the respective audit section (Audit Kariavattom/ Ad G) depending on the head of account, through DDFS.
2. The PFMS generated expenditure Statement along with request of Principal Investigator, Pre receipt and Data sheet shall be treated in lieu of contingent bill.
3. Clause 4 of the UO No. Ad F1 3623/2024/UOK dated 27/04/2024 shall be modified by including (1) & (2) above, as sub clause (a) and (b).
4. The entire process shall be completed expeditiously.
5. Due to the exigency of the matter the minutes of the meeting may be approved subject to reporting to the Syndicate.

Accordingly, Clause 4 of the UO Ad F1 3623/2024/UOK dated 27.04.2024 has been modified by adding two sub clauses and UO No. Ad F1 6326/2024/UOK dated 26/07/2024 was issued. As per the orders of the Vice Chancellor the whole matter is placed before the Syndicate.

Resolution of the Syndicate

RESOLVED that the item be referred to the Combined Standing Committees of the Syndicate on Academics and Research & Finance.

Item No.14.35

Kerala University Press – Sri. A.K Sunil Kumar, Printer Grade I - Unauthorized Absence and Dereliction of Duty – Regularizing the periods of absences and concluding the disciplinary proceedings – Consideration of - reg.

(Ad.B III)

As per the resolution of the Syndicate held on 15.02.2024, (Item No.8.22.Additional 2), Sri.A.K. Sunilkumar, Sr. Gr., Kerala University Press, was directed to appear for hearing before the Standing Committee of the Syndicate on Staff, Equipment, & Buildings, vide memo dated 05.03.2024.

Sri.A.K. Sunilkumar, Printer Sr. Gr., Kerala University Press, appeared before the Committee in person and furnished a statement, and requested to treat his period of absence as duty. The Committee heard Sri. A.K. Sunilkumar, and considering the statement, the committee recommended to refer the matter to the Syndicate.

The Syndicate held on 02.07.2024 (Item No.11.07.01) considered the matter and resolved as follows:

“As opined by the Legal Adviser, it is necessary to decide whether to continue the disciplinary proceedings against Sri.A.K.Sunilkumar or not and conclude the proceedings that have already been initiated. After detailed discussion, the Syndicate noted that employees with unauthorized absences would face penalties to discourage such behaviour and maintain organisational integrity. In this particular case, the Syndicate observed that Sri.A.K.Sunilkumar had health issues, which significantly contributed to his period of absence. The Syndicate further noted that Sri A.K. Sunilkumar retired from service on 31.05.2024. Therefore, the continued pursuit of disciplinary action seemed unnecessary and potentially harsh. Considering the nature of unauthorized absence and the individual circumstances of Sri.A.K. Sunilkumar, the Syndicate **RESOLVED** to close the disciplinary proceedings initiated against him as a special case. **FURTHER RESOLVED** to regularize his periods of absence by treating them as eligible leave, which shall be counted towards pensionary benefits. All periods shall be regularized, and monetary/pensionary benefits shall be disbursed at the earliest”.

The details regarding the period of absence in r/o Sri.A.K. Sunil Kumar, Sr. Gr., Kerala University Press, are given below.

1. From 29.10.2008 to 17.09.2015 (Intermittent) -

Regularized as Leave Without Allowance (Vide U.O.No.Ad.DIII.1.9187/2015 dated 17.09.2015). Sri. A.K. Sunil Kumar was reinstated in service w.e.f. 18.09.2015. The Major Penalty of Compulsory Retirement that was proposed to be initiated against him was dropped.

2. From 25.10.2016 to 20.12.2016 -

regularized (Vide U.O.No. Ad.DIII.1.51100/2017 dated 10.02.2017) as Eligible leave (40 days of Commuted Leave from 25.10.2016 to 03.12.2016 and 17 days of Earned Leave 04.12.2016 to 20.12.2016 and rejoined duty on 21.12.2016 FN).

3. From 25.03.2017 to 31.08.2019 (Intermittent absence from 25.03.2017 to 31.03.2018 and continuous absence from April 2018 to August 2019) - regularized as Leave Without Allowance vide U.ONo.Ad DIII.1.9187/2015 dated 25.01.2020.

Month & Year	Period	No. of days
April 2017	(25.03.2017 to 11.04.2017) & (18.04.2017 to 28.04.2017)	29 days
May 2017	04.05.2017, 06.05.2017 & (09.05.2017 to 29.05.2017)	23 days
June 2017	(21.06.2017 to 30.06.2017)	10 days
July 2017	(01.07.2017 to 20.07.2017), 22.07.2017, (28.07.2017 to 31.07.2017)	25 days
August 2017	05.08.2017, (17.08.2017 to 31.08.2017)	16 days
September 2017	(07.09.2017 to 08.09.2017), (13.09.2017 to 27.09.2017) (28.09.2017 to 30.09.2017) & (01.10.2017 to 02.10.2017)	22 days
October 2017	(03.10.2017 to 04.10.2017), (06.10.2017 to 07.10.2017) & (20.10.2017 to 21.10.2017)	6 days
November 2017	06.11.2017	1 day
December 2017	(12.12.2017 to 19.12.2017) & 22.12.2017	9 days
January 2018	Nil	Nil
February 2018	14.02.2018, 15.02.2018, 19.02.2018, 20.02.2018	4 days
March 2018	21.03.2018 to 31.03.2018	11 days
April 2018 to August 2019	01.04.2018 to 31.08.2019	

4. The period from (31.01.2017 to 24.03.2017) and from (31.08.2019 to 08.08.2023) - Yet to be regularized.

It may be noted that Sri. A.K. Sunilkumar hardly has sufficient Earned Leave/Commuted Leave in his credit to regularize his period of absences. As per rules, if the Earned/Commuted Leaves in the leave account of the employee is not sufficient to regularize the period of absences, it shall be regularized as Leave Without Allowance. Hence, as per rules, the remaining period of absences of Sri.A.K. Sunilkumar after reckoning as Earned Leave/Commuted Leave shall be regularized as leave without allowance (LWA without medical certificate).

As per the rules of Kerala Service Rules, Leave Without Allowances sanctioned on different grounds are not treated alike for benefits like accumulation of Half Pay Leave, promotion/seniority, increment, higher grade and pension. The Leave Without Allowances on medical certificate and Leave Without Allowances even without medical certificate upto a period not exceeding 60 days in

continuation of maternity leave will be reckoned for seniority/promotion (if there is no extension of probation consequent to the Leave Without Allowances), increment, grade promotion and pension. At the same time, Leave Without Allowances sanctioned on some of the grounds will not count for seniority/ promotion, increment, higher grade etc. The position is clarified below.

Type of LWA	Service benefits for which the period of LWA will count	Service benefits for which LWA will not count
<i>LWA under Rule 88 on medical certificate.</i>	<i>Seniority/ promotion, increment, higher grade, pension and accumulation of HPL.</i>	<i>Accumulation of earned leave.</i>
<i>LWA under Rule 88 otherwise than on medical certificate i.e., private/ personal/ domestic and for regularizing the unauthorised absence/ suspension.</i>	<i>Seniority/ promotion, accumulation of HPL.</i>	<i>Increment, higher grade, pension or accumulation of earned leave.</i>

The periods of absence, when regularized as LWA without medical certificate, cannot be counted for increment, higher grade, pension, or accumulation of earned leave as per the above provision.

Regarding the issue of regularizing the absences of Sri. A.K. Sunilkumar, Finance III Section has opined that :

1. The Syndicate has already resolved to regularize the periods of absence of Sri.A.K.Sunil Kumar by treating them as eligible leave. Therefore, if sufficient eligible leaves such as Earned Leave/ Commuted Leave are not available in his credit, it shall be regularized with LWA without medical certificate.
2. Though there are specific instructions that the period of LWA availed for personal/ domestic/ private affairs shall not count for pension, the failure on the part of leave sanctioning authorities to mention the condition that the period of LWA shall not count for pension often goes in favour of the pensioners to claim that period for pension. In order to prevent such claims, Rule 26, Part III of Kerala Service Rules was amended by virtue of G.O.(P) No. 456/2009/Fin. dated 19.10.2009 (S.R.O. No.918/2009 published in the Gazette dated 5.11.2009) to the effect that time passed on leave of all kinds with allowance alone will be counted as qualifying service. Sub rule (b) was introduced to Rule 26 clarifying that leaves of all kinds without allowance shall not count as qualifying service, except the period of leave without allowance availed of under Rule 88 on the basis of Medical Certificate and leave without allowance availed under Rule 91 A of Part I, Kerala Service Rules for study purposes etc. Hence, the period of LWA without Medical Certificate shall not count for pensionary benefits.

The Syndicate held on 02.07.2024 (Item No.11.07.01) resolved to reckon the period of absences of Sri. A.K. Sunilkumar as eligible leave and to count them for his pensionary benefits. However, sufficient eligible leaves are not available in his credit; hence, the remaining period of absences can only be treated as Leave Without Allowance (LWA without medical certificate) for the very purpose of regularization.

Hence, as per the orders of the Vice Chancellor, the matter of regularizing the periods of absences of Sri. A.K. Sunilkumar, Printer Grade I, Kerala University Press, and thereby counting the same for his pensionary benefits, as per the resolution of the Syndicate held on 02.07.2024 (Item No. 11.07.01), is placed before the Syndicate for consideration on the following:

1. whether all the remaining period of absences of Sri. A.K. Sunilkumar, after regularizing as Earned/ Commuted Leaves, may be regularized as LWA without medical certificate (not pensionable as per KSR).
2. whether all the absences of Sri. A.K. Sunilkumar, including those regularized as LWA without medical certificate, can be counted for pensionary benefits as a special case.

Resolution of the Syndicate

The Syndicate deliberated on the regularization of the periods of absence of Sri A.K. Sunil Kumar. It was decided that these absences would be treated as eligible leave, and the corresponding periods would count towards pensionary benefits.

The Finance Officer opined that if Sri A.K. Sunil Kumar does not have sufficient eligible leave, such as Earned Leave or Commuted Leave, his absences would be regularized as Leave Without Allowance (LWA) based on a medical certificate. However, since there is insufficient Eligible Leave, any remaining periods of absence will be treated as LWA without a medical certificate. In accordance with the Kerala Service Rules (KSR), LWA without a medical certificate typically does not count for pensionary benefits.

Upon review, the Syndicate noted that the absences from 31.01.2017 to 24.03.2017 and from 31.08.2019 to 08.08.2023 require regularization. Based on the documents submitted, including his joining report, the Syndicate recognized that Sri A.K. Sunil Kumar had been suffering from health-related issues, which significantly contributed to his prolonged absence.

Considering these circumstances, the Syndicate **RESOLVED** to:

1. Treat the period of absence from 31.01.2017 to 24.03.2017 as duty, and count this period for pensionary benefits.
2. Regularize the remaining periods of absence as LWA without a medical certificate, after exhausting Earned/Commuted Leave, and count these absences for pensionary benefits as a special case.
3. All absence of Sri.A.K.Sunilkumar, including those regularize as LWA without a Medical Certificate, shall be counted for pensionary benefits, as a special consideration.

Item No.14.36 University Institute of Technology- Remuneration of Guest Lecturers – Approval of Endorsement of Finance - Reporting of – reg.

(Ad.AVII)

The Principals, University Institute of Technology, Kottarakara, Sasthamcotta, Neyyattinkara and Thenmala forwarded the work statement of guest lecturers for claiming remuneration. The statements submitted were verified and submitted to finance for endorsement Finance-I vide following endorsements allocated sufficient funds for meeting the expenditure for the period from 01.07.2024 to 30.11.2024:

- i) FOS. 1154/Finance I/2024-25 dated 08-07-2024 allocating Rs.10,35,000/- for meeting the expenditure for the period from 01.07.2024 to 30.11.2024 (UIT Kottarakara)
- ii) FOS.1316/Finance I/2024-25 dated 06-07-2024 allocating Rs.10,35,000/- for meeting the expenditure for the period from 01.07.2024 to 30.11.2024 (UIT Sasthamcotta)
- iii) FOS.1482/Finance I/2024-25 dated 18.07.2024 allocating Rs.4,05,000/- for meeting the expenditure for the period from 01.07.2024 to 30.11.2024 (UIT Neyyattinkara)
- iv) FOS.1589/Finance I/2024-25 dated 22.07.2024 allocating Rs.7,20,000/- for meeting the expenditure for the period from 01.07.2024 to 30.11.2024 (UIT Thenmala)

The Vice-Chancellor has approved the afore said Finance Endorsements subject to reporting to the Syndicate and University Orders sanctioning payment of eligible remuneration to the guest lecturers were issued, accordingly. The details are as follows.

Sl. No.	UIT	U.O No &Date	Endorsement No. &Date	Period	Amount
1	Kottarakara	6099/2024/UOK dated 22.07.2024	FOS. 1154/Finance I/2024-25 dated 08.07.2024	21.05.2024 to 20.06.2024	₹1,26,500/-
		6848/2024/UOK dated 08.08.2024		21.02.2022 to 20.04.2022	₹3,95,600/-
2	Sasthamcotta	6044/2024/UOK dated 22.07.2024	FOS.1316/Finance I/2024-25 dated 06.07.2024	21.04.2024 to 20.06.2024	₹2,93,350/-
3	Neyyattinkara	7021/2024/UOK dated 16.08.2024	FOS.1482/Finance I/ 2024-25 dated 18.07.2024	21.05.2024 to 20.06.2024	₹48,850/-
4	Thenmala	7020/2024/UOK dated 16.08.2024	FOS.1589/Finance I/2024-25 dated 22.07.2024	21.05.2024 to 20.06.2024	₹1,22,150/-

The action taken by the Vice-Chancellor in having approved the endorsements of Finance allocating sufficient funds for meeting the expenditure on disbursement of remuneration to Guest Faculty as detailed above, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.37

Department of Chemistry, Kariavattom - Purchase of various Biochemicals (Antigen - Antibody Pair of GFAP Protein, Caspase-3 Protein and Tau Peptide) – Payment Sanctioned- Reporting of - reg.

(Ad.BIVA)

The Syndicate at its meeting held on 04.10.2023 vide Item No. 04.46.04.17, resolved to approve the recommendations of the Purchase Committee held on 18.09.2023, to purchase the various Biochemicals from the lowest quoted Firms for use in the Department of Chemistry, on the basis of the proposal submitted by the Head, Department of Chemistry, Kariavattom. Accordingly, the Head, Department of Chemistry, Kariavattom, vide Letter No. 8113/Ad BIV A/2023/UOK dated 19.10.2023, was permitted to proceed with the purchase of the same.

The Head, Department of Chemistry, Kariavattom, has forwarded certified Invoices for arranging payment to the Firms towards the supply of various Biochemicals, as detailed below:

Sl. No.	Firm	Invoice Number & Date	Product	Qty	Unit Price (incl. GST) (₹)	GST Amount (18%/12%) (₹)	Amount (incl. GST) (₹)	Total Amount (incl. GST) (Round Off) (₹)
1.	M/s. SPM BIOTECH, New Delhi	SPM/2023-24/92 dated 29/11/2023	Recombinant Human GFAP protein (10 ug)	1	19,580.00	3,524.40	23,104.40	52,672.00
			Anti-GFAP antibody(120 ul)	1	26,400.00	3,168.00	29,568.00	
2.	M/s. Cell Genix Private Limited, Trivandrum	CG/351/2023-24 dated 18.12.2023	Recombinant human Cleaved Caspase-3 protein (100 units)	1	40,888.00	4,906.56	45,794.56	86,662.00
			Recombinant Anti- Caspase-3 antibody (100 ul)	1	36,489.00	4378.68	40,867.68	
3.	M/s. Biogene, Trivandrum	R/23-24/B2B/392 dated 23.02.2024	Tau peptide (1 mg)	1	44,879.11	5,385.49	50,264.61	1,12,120.00
			Anti-Tau antibody (100 ul)	1	55,228.80	6627.46	61,856.26	
Grand Total (incl. GST)							2,51,454.00	

Sanction was accorded by the Vice-Chancellor, for an amount of **₹2,51,454/- (Rupees Two Lakhs Fifty One Thousand Four Hundred and Fifty Four Only) including GST** being paid to various Firms, as detailed above, towards the purchase of various Biochemicals for use in the Department of Chemistry, Kariavattom; meeting the expenditure from the h/a "Part I-NPMH:18 Department of Chemistry-4/2360-Bio-chemicals, Isotopes, etc", provided in the current year's Budget Estimates of the University; on the basis of the concurrence of Finance vide Endorsement Nos. Endt.FOS.1202/Finance I/2024-25 dated 02.07.2024 and Endt.FOS.1597/Finance I/2024-25 dated 22.07.2024.

Accordingly, U.O. No. Ad B IV - CP (A)/6775/2024/UOK dated 02.08.2024 was issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.38 ***Sweeping and cleaning of buildings and premises of Senate House Campus – Payment of charges to the Contractor, M/s. Thiruvananthapuram District Casual Workers Welfare Co-operative Society Ltd. No: T.2245 for the month of April 2024 - Reporting of – reg***

(Ad.BI)

The contract work for sweeping and cleaning of the buildings and premises of Senate House Campus was awarded to M/s. Thiruvananthapuram District Casual Workers Welfare Co-operative Society Ltd.No: T. 2245 for a period of 11 months with effect from 01.09.2023 @ Rs. 4,11,230/- (Rupees Four Lakh Eleven Thousand Two Hundred and Thirty only) inclusive of 18% GST per month, vide U.O No.270/2024/UOK dated 08.01.2024.

The firm had submitted full wage payment certificate for the month of April 2024, vide Invoice No: SWEC/A3001/2024-25 dated 30.05.2024 and requested for payment. The payment was endorsed by the Finance, vide Endt. 1252/Finance I/ 2024-25 dated 02.07.2024.

Sanction was accorded by the Vice - Chancellor, subject to reporting to the Syndicate, to M/s. Thiruvananthapuram District Casual Workers Welfare Co-operative Society Ltd.No:T. 2245, being paid an amount of Rs. 4,11,230/- (Rupees Four Lakh Eleven Thousand Two Hundred and Thirty only) towards the said work for the month of April 2024. U.O.No.5708/2024/UOK dated 10.07.2024 was issued in this regard.

As per orders of the Vice - Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.39 ***Mar Theophilus Training College, Thiruvananthapuram- Approval of the appointment of Dr.Joju John, Professor of Education as DDO of Mar Theophilus Training College, Thiruvananthapuram, for the Third term- Orders issued- Reporting of- reg.***

(Ac.FI)

The Manager, MSC Colleges, Thiruvananthapuram had appointed Dr.Joju John, Professor of Education as DDO of Mar Theophilus Training College Thiruvananthapuram for a period of three months (Third term) w.e.f 01.11.2023 FN, Sanction was accorded by the Vice-Chancellor to the appointment of Dr.Joju John, Professor of Education as DDO of Mar Theophilus Training College Thiruvananthapuram for a period of three months (Third term) w.e.f 01.11.2023 F N, subject to Reporting to the Syndicate.

Accordingly University Order No.9153/2023/UOK dated 04.11.2023, was issued.

The above appointment of the DDO is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.40 ***St.John's College, Anchal- Approval of the appointment of Dr.Nisha Thomas, Associate Professor of Zoology as DDO of St.John's College, Anchal, for the Third term- Orders issued- Reporting of –reg.***

(Ac.FI)

The Manager, M.S.C Colleges Thiruvananthapuram had requested to approve the appointment of Dr. Nisha Thomas, Associate Professor, Department of Zoology as DDO of St.John's College, Anchal, for the third term comprising of three months w.e.f 11.01.2024.

On request of the Manager, M.S.C Colleges, Thiruvananthapuram, Sanction has been accorded by the Vice-Chancellor to extend the period of appointment of Dr.Nisha Thomas, Associate Professor of Zoology, as DDO of St.John's College, Anchal, for a further period of three months for the third term, w.e.f 11.01.2024, subject to reporting to the Syndicate.

University Order No.200/ 2024/UOK dated 06.01.2024 was issued accordingly.

The above appointment of the DDO is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.41 **Mount Tabor Training College, Pathanapuram- appointment of DDO - order issued-Reporting of- reg.**

(Ac.FI)

On request of the Manager, Mount Tabor Training College, Pathanapuram, sanction has been accorded by the Vice-Chancellor for the approval of the appointment of Dr.Rosamma Philip, Professor of Education (Physical Science) as Drawing & Disbursing Officer of Mount Tabor Training College, Pathanapuram for the Second term comprising of three months w.e.f 01.07.2024 F.N, subject to reporting to the Syndicate. University Order No.6217/2024/UOK Dated: 24.07.2024 was issued accordingly.

The above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.42 **Senate House Campus-Revamping of University Health Centre-Civil and Electrical Works- Estimate-Sanctioned-Orders Issued- Reporting of-reg.**

(Pl.C)

Sanction was accorded by the Vice Chancellor, subject to reporting to the Syndicate, to the estimate amounting to Rs.7,40,000/- (Rupees Seven Lakh Forty Thousand only), including 18% GST, submitted by the University Engineer prepared based on DSR 2018 with 35.59% cost index for Thiruvananthapuram towards the civil and electrical works for revamping of University Health Centre at SH Campus, meeting the expenditure from the Head of Account "Part-I-NP-MH-65-Works-10/5302-Infrastructure support" of the current year's Budget Estimates of the University. U.O No. 6534/2024/UOK dated. 31.07.2024 has been issued to this effect.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.43 **Senate House Campus- Augmentation of sewage system- Construction of new manholes and providing new sewer lines from the rear side of Faculty Guest House to Gandhian Studies area and Public toilet to Gandhian Studies area- Estimate- Sanctioned-Orders Issued- Reporting of-reg.**

(Pl.C)

Sanction was accorded by the Vice Chancellor, subject to reporting to the Syndicate, to the estimate amounting to Rs.18,02,000/- (Rupees Eighteen Lakh and Two thousand only), including 18% GST prepared based on DSR 2018 with 35.59% cost index for Thiruvananthapuram submitted by the University Engineer, for the work of "Augmentation of sewage system at SH Campus - Construction of new manholes and providing new sewer lines from the rear side of Faculty Guest House to Gandhian Studies area and Public toilet to Gandhian Studies area", meeting the expenditure from the Head of Account "Part-I-NP-MH-65-Works-10/5302-Infrastructure support " of the current year's Budget Estimates of the University, subject to availability of funds. U.O No. 6715/2024/UOK dated. 04.08.2024 has been issued accordingly

As ordered by the Vice Chancellor, the aforesaid matter is reported before the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.44 ***SN College, Kollam - Approval of Extension of term of appointment of Dr. S V Manoj, Associate Professor, Department of Chemistry, SN College Kollam - Drawing and Disbursing Officer - Fifth consecutive term - Approval - Reporting of- reg.***

(Ac.F III)

The Manager, SN Trusts, Kollam has forwarded the proposal for the approval of extension of the term of appointment of Dr. S V Manoj, Associate Professor, Department of Chemistry, SN College Kollam as the Drawing and Disbursing Officer of the College, for a further period of three months, w.e.f 01.06.2024 FN. The fourth term of DDO, granted by the University, expired on 31.05.2024 and hence the request for the approval of the fifth term.

The Vice-Chancellor taking into consideration the urgency of the matter, approved the appointment of Dr. S V Manoj, Associate Professor, Department of Chemistry, S N College, Kollam as the Drawing and Disbursing Officer of the College, for the fifth term, w.e.f 01.06.2024 FN, for a period of three months, or till a regular Principal/ Principal-in-charge is appointed in the College. U.O No.6516/2024/UOK dated 31.07.2024 in this regard has been issued accordingly.

The matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.45 ***Christian College, Chengannur – Appointment of Smt. Ruby Mathew, Associate Professor, Department of Physical Education as the Drawing and Disbursing Officer of the College - w.e.f 01.07.2024 - Second Term - reporting of – reg.***

(Ac.FIII)

The Manager, Christian College, Chengannur had requested for the approval of appointment of *Smt.Ruby Mathew, Associate Professor, Department of Physical Education* as the Drawing and Disbursing Officer of the College, with effect from 01.07.2024 FN, for the second term, for a period of three months. The Vice Chancellor, taking into consideration the urgency of the matter, approved the appointment of Smt. Ruby Mathew, Associate Professor, Department of Physical Education as the Drawing and Disbursing Officer of Christian College, Chengannur for the second term, w.e.f 01.07.2024 FN, for a period of three months or till a regular Principal/ Principal-in-Charge is appointed in the College. UO No: 6434/2024/UOK dated 29.07.2024 in this regard has been issued accordingly.

The matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.46 ***ICSSR Doctoral Fellowship- Payment of First Installment of First Year grant to Ms.Arsha V Sathyan, ICSSR Research Scholar, Department of Political Science- reporting of -reg.***

(Ac.E III)

Indian Council of Social Science Research (ICSSR), New Delhi had sanctioned an amount of Rs.2,60,000/- (Rupees Two Lakh and Sixty Thousand only) to Ms.Arsha V Sathyan, ICSSR Research Scholar, Department of Political Science, University of Kerala, towards the first year grant of ICSSR Doctoral Fellowship for the period from 27.12.2023 to 26.12.2024 and released an amount of Rs.1,30,000/- (Rupees One Lakh and Thirty Thousand only) as the First Installment of First Year Fellowship vide Sanction Order No.ICSSR/RFD/2023-24/329 dated 27.12.2023.

Accordingly, sanction has been accorded by the Vice-Chancellor to release an amount of Rs.1,30,000/- (Rupees One Lakh Thirty Thousand only), subject to reporting to the Syndicate, towards the first installment of first year of ICSSR Doctoral Fellowship in r/o Ms.Arsha V Sathyan, ICSSR Research Scholar, Department of Political Science, University of Kerala, as per the norms of

the sponsoring authority. The University Order No.6976/2024/UOK dated 14.08.2024 has been issued in this regard.

As per the orders of the Vice-Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.47 ***University Institute of Management (UIM), Punalur– Remuneration to guest faculty for the period from March 2024 to May 2024-Reporting of-reg.***

(Ad.C)

The work statements in respect of the Guest Lecturers who had taken classes at UIM, Punalur for the period from March 2024 to May 2024 were forwarded by the Principal (i/c), UIM, Punalur, vide Letter No.2022-UIM/PLR dated 25.05.2024 and requested for payment of Rs.70,675/-. Finance endorsed the allocation of Rs.3,00,000/- (Rupees Three Lakh only) - (25% of the total budget allocation) for meeting the expenditure for the period from 01.04.2024 to 30.06.2024 under the head "Part I – NP – MH - 69 (g) - University Institute of Management, Punalur - 4 / 1218– Wages of contingent employees/Guest Lecturers" vide Endt. No. FOS. 1365/Finance I /2024-25 dated 15-07-2024. The Vice-Chancellor has approved the endorsement of Finance subject to report to the Syndicate. The U.O.No.6471/2024/UOK dated 31.07.2024, disbursing the remuneration of Guest Faculty for the period from March to May 2024 was issued accordingly.

The action taken by the Vice-Chancellor in having approved the Finance endorsement allocating Rs. 3,00,000/- (Rupees Three Lakh only) for meeting the expenditure towards remuneration payable to the Guest Lecturers of UIM, Punalur for the period from 01.04.2024 to 30.06.2024, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.48 ***Change of the Principalat DC School of Management and Technology, KINFRA Film and Video Park, Sainik School P.O, Kazhakoottam, Thiruvananthapuram –reg.***

(Ac.BII)

The Director, DC School of Management and Technology, KINFRA Film and Video Park, Sainik School P.O, Kazhakoottam, Thiruvananthapuram vide the letter dated 13.08.2024 has informed that Dr. Smitha S Nair has been appointed as the HoD& Principal i/c of DC School of Management and Technology, Trivandrum w.e.f. 12.08.2024 in the place of Dr. Siva Prakash C S.

“Statute 19(2), Chapter 24 of KUFS 1977 provides that “All changes in the membership of the Governing Body or the Managing Council and all appointments, transfers, promotions, demotions or dismissals of Teachers of the Colleges with name, qualification and designation shall forthwith be reported to the Syndicate.”

Accordingly, the matter regarding the appointment of Dr. Smitha S Nair, as HoD& Principal i/c of DC School of Management and Technology, KINFRA Film and Video Park, Sainik School P.O, Kazhakoottam, Thiruvananthapuram w.e.f. 12.08.2024 is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.49 ***Approval granted to the Appointment and extension of term of the appointment of DDOs in Mar Ivanios College, Thiruvananthapuram - Reporting - Reg.***

(Ac.FI)

The Vice-Chancellor had approved the appointment and extension of the term of appointment of the following Drawing and Disbursing Officers (DDO) in Mar Ivanios College, Thiruvananthapuram upon the request of the Manager, MSC Colleges, Pattom, subject to reporting to Syndicate. As such University orders were issued in this regard.

Sl No	Name of the DDO	Period	University Order	Remarks
1.	Dr. Victoria P.K, Assistant Professor of Botany	For a period of 3 months w.e.f 01.05.2023 (First Term)	U.O No. 4166/2023/UOK Dated 16.05.2023.	Nil
2.	Dr. Victoria P.K, Assistant Professor of Botany	For a period of 3 months w.e.f 01.08.2023 (Second Term)	U.O No. 7133/2023/UOK Dated 17.08.2023	Nil
3.	Dr. Victoria P.K, Assistant Professor of Botany	For a period from 01.11.2023 to 16.11.2023 (Third Term)	U.O No. 10176/2023/UOK Dated 18.12.2023	The period of Appointment of Dr.Victoria.P.K from 17.11.2023 to 31.01.2024 was cancelled as per the request of the Educational Agency
	Fr.Vincy Varghese, Assistant Professor of Syriac	For a period of 3 months w.e.f 17.11.2023 (First Term)		
4.	Fr.Vincy Varghese, Assistant Professor of Syriac	For a period of 3 months w.e.f 17.02.2024 (Second Term)	U.O No. 2098/2024/UOK Dated 07.03.2024	Nil
5.	Fr.Vincy Varghese, Assistant Professor of Syriac	For a period of 3 months w.e.f 17.05.2024 (Third Term)	U.O No. 4318/2024/UOK Dated 24.05.2024	But later the period from 27.05.2024 to 16.08.2024 was cancelled as per the request of the Educational Agency
6.	Dr.Meera George, Assistant Professor of Zoology	For a period of 3 months w.e.f 27.05.2024 (Third Term)	U.O No. 4987/2024/UOK Dated 20.06.2024	Nil

The above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.50 University Institute of Technology, Aroor - Payment of remuneration to Guest Lecturers - Sanctioned - Reporting of – reg.

(Ad.A VII A)

The Principal, University Institute of Technology, Aroor forwarded the work statement of Guest Lecturers for the period from 21.03.2024 to 20.05.2024 claiming payment of ₹ 3,03,900/- (Rs.Three lakh three thousand and nine hundred only). Finance, vide Endt.FOS.1393/Finance I/2024-25 dated 15.07.2024 allocated ₹.11,25,000/- as 45% of the total budget allocation for meeting the expenses for the second quarter (01.07.2024 to 30.11.2024) and the same was approved by the Vice-Chancellor, subject to report to the Syndicate. The payment of ₹.3,03,900/- (Rs. Three lakh three thousand and nine hundred only) was thereafter effected, vide U.O No.6929/Ad AVIIA/2024/UOK dated 12.08.2024.

The action taken by the Vice-Chancellor in having approved the endorsement of Finance (Endt.FOS.1393/Finance I/2024-25 dated 15.07.2024), so as to enable effecting payment of remuneration to the Guest Lecturers of UIT, Aroor, for the period from 21.03.2024 to 20.05.2024 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.51 **Purchase of spares for the Department of Physics-Reporting of-reg**
(Ad.BIV A)

The HOD, Department of Physics, was granted permission for the purchase of Halogen Lamp, Deuterium Lamp and SMF Batteries, vide letter No.46046/Ad B IV A/2023/UOK dated 21/10/2023.

The Firms had supplied the items and submitted the bills and vouchers for payment. The details are as follows:

SI No	Name of item	Firm	Amount (GST inclusive)	Invoice details
1	Halogen Lamp	Anatek Services Pvt. Ltd, Chennai	Rs 82,600 /-	ASPL/2324/11/42 dated 23/11/2023
2	Deuterium Lamp			
3	12 V, 100 Ah SMF batteries	Sherene Power Equipments Pvt. Ltd, Thiruvananthapuram	Rs 93,000 /-	SPE-CH-1610 dated 10/11/2023
		Total	Rs 1,75,600 /-	

The Instrumentation Engineer, CLIF, certified the satisfactory working condition of the items.

Sanction was accorded by the Vice Chancellor, for the payment of Rs.1,75,600/- (Rupees One Lakh Seventy Five Thousand and Six Hundred only) including GST in total, to the Firms as detailed above, towards the supply of Halogen Lamp, Deuterium Lamp and 12 V, 100 Ah SMF Batteries for the use in the Department of Physics.

The expenditure in this regard was met from the head of account "Part 1-NP-MH-22(i)-Department of Physics-4/2070-Augmentation of Laboratory" of the current year's Budget Estimates of the University.

Accordingly, U.O.No.6541/2024/UOK dated 27/07/2024 was issued.

The matter is reported to the Syndicate herewith.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.52 **University Office, Senate House Building, Palayam - Annual Maintenance Contract of one Lift - Payment to M/s. OTIS Elevator Company India Ltd., Trivandrum - Reporting of - reg.**

(Ad BIV CP)

Based on the Resolution of the 7th meeting of the Syndicate held on 28.12.2023 (item No. 07.78.06.07) the Annual Maintenance Contract of one Lift installed in the Senate House building, Palayam was entrusted to M/s. OTIS Elevator Company India Ltd., Trivandrum, for a period of one year from 01.06.2023 to 31.05.2024, at a total amount of ₹1,37,655/- (Rupees One Lakh Thirty Seven Thousand Six Hundred and Fifty Five only) inclusive of GST, vide U.O. No.4200/Ad BIV/2024/UOK dated 20.05.2024.

After the expiry of contract, the University Engineer vide letter no. 10063/T W/2024/UOK-KC dated 11.07.2024 has forwarded the Invoice amounting to ₹1,37,655/- (Rupees One Lakh Thirty Seven Thousand Six Hundred and Fifty Five only) submitted by M/s. OTIS Elevator Company India Ltd., Trivandrum, for releasing the Annual Maintenance Contract charges of one Lift installed in the Senate House building, Palayam for a period of one year from 01.06.2023 to 31.05.2024, and certified that the Firm has rendered satisfactory maintenance service during the period.

Sanction has therefore been accorded by the Vice-Chancellor, to the University Engineer, for releasing the payment of an amount of ₹1,37,655/- (Rupees One Lakh Thirty Seven Thousand Six Hundred and Fifty Five only) inclusive of GST, to M/s. OTIS Elevator Company India Ltd., Trivandrum, being the Annual Maintenance Contract charges of one Lift installed in the Senate House building, Palayam, for the period from 01.06.2023 to 31.05.2024.

Accordingly, University Order has been issued in this regard vide 6646/Ad BIV/2024/UOK dated 01.08.2024.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.53 ***Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom –Payment of, 1st instalment towards the Annual Maintenance Contract charges of X-Ray Diffractometer System (XRD) - Reporting of - reg.***

(Ad BIV CP)

Based on the Resolution of the special meeting of the Syndicate held on 17.01.2023 (item No. 23.10.33) the Annual Maintenance Contract of D8 Advance X-Ray Diffractometer System (XRD) installed in the Central Laboratory for Instrumentation and Facilitation was entrusted with M/s. Bruker India Scientific Pvt. Ltd, Mumbai for a period of three years from 19.03.2023 to 18.03.2026 @ ₹2,66,809/-, ₹2,79,091/- & ₹2,91,900/- for the 1st, 2nd & 3rd years respectively, amounting to ₹8,37,800/- (Rupees Eight Lakhs Thirty Seven Thousand and Eight Hundred only) inclusive of GST, vide U. O. No. 3395/Ad BIV/2024/UOK dated 17.04.2024

The Director, Central Laboratory for Instrumentation and Facilitation, Kariavattom vide letter no. CLIF/AMC/136/2024-25 dated 20.06.2024 has forwarded the invoice amounting to ₹2,66,809/- (Rupees Two Lakhs Sixty Six Thousand Eight Hundred and Nine only) submitted by M/s. Bruker India Scientific Pvt. Ltd, Mumbai, for releasing the Annual Maintenance Contract charges of D8 Advance X-Ray Diffractometer System (XRD) for the first year from 19.03.2023 to 18.03.2024, and certified that the Firm has rendered satisfactory maintenance service during the contract period.

Sanction has therefore been accorded by the Vice-Chancellor, to the Director, Central Laboratory for Instrumentation & Facilitation, Kariavattom, for releasing the payment of an amount of ₹2,66,809/- (Rupees Two Lakhs Sixty Six Thousand Eight Hundred and Nine only) inclusive of GST, to M/s. Bruker India Scientific Pvt. Ltd, Mumbai, being the Annual Maintenance Contract charges of D8 Advance X-Ray Diffractometer System (XRD) installed in the Central Laboratory for Instrumentation and Facilitation, Kariavattom for the period from 19.03.2023 to 18.03.2024.

Accordingly, University Order has been issued in this regard vide U.O No. 6088/Ad BIV/2024/UOK dated 22.07.2024.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.54 ***Remuneration sanctioned to the guest lecturers working at UIT, Muthukulam, Kollam, Pirappancode, Kattayikonam, Kanjiramkulam, Yeroor –Reporting of – reg.***

(Ad.AVII)

The Principals of University Institutes of Technology, Kollam, Muthukulam, Pirappancode, Kattayikonam, Kanjiramkulam & Yeroor, forwarded the work statements of the guest lecturers working at their centre for claiming remuneration. The statements were verified and submitted to finance for allotment of sufficient funds to meet the expenditure.

Finance-I vide the following endorsements, allocated sufficient funds for meeting the expenditure:

- i) FOS. 1366/Finance I/2024-25 dated 18-07-2024 allocating Rs.7,65,000/- for meeting the expenditure for the second quarter of FY 2024-25 (UIT Kollam)
- ii) ii) FOS.1317/Finance I/2024-25 dated 08-07-2024 allocating **Rs.4,50,000/-** for meeting the expenditure for the second quarter of FY 2024-25 (UIT Muthukulam)
- iii) FOS.1311/Finance I/2024-25 dated 04-07-2024 allocating Rs.6,30,000/- for meeting the expenditure for the second quarter of FY 2024-25 (UIT Pirappancode)
- iv) FOS.1314/Finance I/2024-25 dated 08-07-2024 allocating Rs.8,10,000/- for meeting the expenditure for the second quarter of FY 2024-25 (UIT Kanjiramkulam)
- v) FOS.1321/Finance I/2024-25 dated 08-07-2024 allocating Rs.11,70,000/- for meeting the expenditure for the second quarter of FY 2024-25 (UIT Yeroor)
- vi) FOS.1319/Finance I/2024-25 dated 08-07-2024 allocating Rs.9,00,000/- for meeting the expenditure for the second quarter of FY 2024-25 (UIT Kattayikonam)

The Vice-Chancellor has approved the aforesaid Finance Endorsements **subject to reporting to the Syndicate** and University Order sanctioning payment of eligible remuneration to the guest lecturers was issued, accordingly. The details are as follows.

Sl No	UITCentre	U.O.No& Date	Endorsement No & Date	Period	Amount In ₹
1	Kollam	6529/2024/UOK dated 01.08.2024	FOS.1366/FinanceI/2024-25 dated 18.07.2024.	21.05.2024 to 20.06.2024	₹1,12,850/-
2	Muthukulam	6093/2024/UOK dated22.07.2024	FOS.381/Finance I/ 2024-25 dated 20.04.2024 & FOS.1317/FinanceI/ 2024-25 dated 08.07.2024	21.04.2024 to 20.05.2024	₹55,800/-
3	Pirappancode	6234/2024/UOK dated 24.07.2024	FOS.175/Finance I/ 2024-25 dated 07.04.2024 & FOS.1311/FinanceI/ 2024-25 dated 04.07.2024	21.04.2024 to 20.05.2024	₹80,350/-
4	Kanjiramkulam	6235/2024/UOK dated 24.07.2024	FOS.221/FinanceI/2024-25 dated 16.04.2024 & FOS. 1314/Finance I/ 2024-25 dated 08.07.2024	21.04.2024 to 20.05.2024	₹64,400/-
5	Yeroor	6237/2024/UOK dated 24.07.2024	FOS.1321/FinanceI/ 2024-25 dated 08.07.2024	21.04.2024 to 20.05.2024	₹3,57,900/-
6	Kattayikonam	6849/2024/UOK dated 07.08.2024	FOS.1319/Finance I/ 2024-25 dated 08.07.2024	21.03.2024 to 20.05.2024	₹2,27,000/-

The action taken by the Vice-Chancellor in having approved the endorsement of Finance allocating sufficient funds for meeting the expenditure for disbursement of remuneration to Guest Faculty as detailed above, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.14.55 Award of Ph.D Degrees (Ac.EII/Ac.EV/Ac.EV(A))

Item No.14.55.01 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Shijo V. Varghese in Malayalam- reg.

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “ആധുനികത വിപ്ലവാശയം നമ്പൂതിരിയുടെ കവിതകളിൽ” submitted by Shijo V. Varghese.

Resolution of the Syndicate

RESOLVED that Shijo V. Varghese., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

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building by differently abled people, closing of window openings with aluminium sliding shutters, providing a steel ladder to access the terrace, minor plumbing and painting works, painting works etc.

The University Engineer has requested to sanction the above said estimate debiting the expenditure from the Head of Account "Part-I-NP-J: Works-MH-65-Works-10/5302-Infrastructure Support" provided in the University Budget.

On the matter, finance has remarked that sanction was accorded by the Registrar to shift the Centre for Performing and Visual Arts from Kariavattom campus to the building previously occupied by the Department of Education at Thycaud, vide U.O.No.3475/2024/UOK dated 22.04.2024. Accordingly the centre has been shifted to Thycaud and thus the proposal itself has become infructuous. In this circumstance, the proposal for the repair and maintenance of the said building at Kariavattom need not be considered.

It may also be noted that the University Engineer has informed that urgent works mentioned in the estimate are required in the building, and the building of Centre for performing and Visual Arts at Kariavattom campus is now allotted to Education Department.

As ordered by the Vice Chancellor, the aforesaid estimate amounting to Rs. 7,50,000/- (Rupees Seven Lakh Fifty Thousand only), including 18% GST, submitted by the University Engineer prepared based on DSR 2018 with 35.59% cost index for Trivandrum towards the repair and maintenance of Centre for Performing and Visual Arts building at Kariavattom Campus along with the remarks of the Finance, are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendation:

To approve the estimate of Rs.7,50,000/- (Rupees Seven lakh fifty thousand only) including 18% GST, prepared and submitted by the University Engineer based on DSR 2018 with 35.59% cost index for Thiruvananthapuram towards the repair and maintenance of building for Centre for Performing and Visual Arts at Kariavattom.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 29.08.2024, be approved.

ITEM NO.14.56.02 *SH Campus- Setting up of records room in the Ground floor (Room No.339) in the room currently occupied by PF and Despatch Sections in the Finance building- Estimate- reg.*

(Pl.C)

The University Engineer, vide letter No. DB1/SH/Finance/2024 dated 30.04.2024, has informed that the Finance building has been inspected in the presence of the Finance Officer and suggested to set up records room in room no. 339 in the Ground floor where the PF and Despatch sections are now accommodated, and to shift the sections to the first floor room no. 357 where records room was previously proposed. Accordingly, the University Engineer has submitted an estimate amounting to Rs.8,05,000/- (Rupees Eight Lakh and Five Thousand only) including GST @ 18 %, with cost index 35.59% for Trivandrum, for setting up of records room in the Ground Floor (Room No. 339) in the room currently occupied by PF and Despatch sections in the Finance building at SH Campus.

The University Engineer, has also requested for sanction to debit the expenditure to the head of account " Part I Non Plan J Works MH 65 Works 10/5302 Infrastructure support " in connection with the said estimate.

The Standing Committee of the Syndicate on Planning & Development held on 10.06.2024, has considered the estimate and recommended **to defer the item for the time being**. While considering the same, the Syndicate at it's meeting held on 02.07.2024, has resolved that **the item be referred back to the Standing Committee of the Syndicate on Planning & Development for detailed discussion**.

As per the orders of the Vice- Chancellor and as resolved by the Syndicate, the aforesaid estimate amounting to Rs.8,05,000/- (Rupees Eight Lakh and Five Thousand only) is placed before the Standing Committee of the Syndicate on Planning & Development for appropriate recommendations.

Recommendation:

- *To approve the estimate of Rs.8,05,000/- (Rupees Eight lakh and five thousand only) including GST @ 18 % with cost index 35.59% for Thiruvananthapuram, prepared and submitted by the University Engineer for setting up of Records Room in the Ground Floor in Room No. 339 currently occupied by P.F. and Despatch Sections in the Finance Building.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 29.08.2024, be approved.

ITEM NO. 14.56.03: *Providing new GI sheet roofing and allied repair works to the University Press building at SH Campus-Estimate-reg.*

(P.L.C)

The University Engineer, vide letter no. DB1/Press/Roofing/2024-25 dated. 04.07.2024 has forwarded an estimate amounting to Rs. 20,10,000/- (Rupees Twenty Lakh Ten Thousand only), including 18% GST, prepared based on DSR 2018 with 35.59% cost index for Trivandrum towards providing new GI sheet roofing and allied repair works to the University Press building at SH Campus, as per the direction of the Vice Chancellor.

The estimate is prepared for replacing the old roofing sheet in the press building along with allied repair works. The existing roof truss is with wood which seems to be in good condition and hence no replacement is proposed, but provision is made in the estimate for wood work wrought and put up anticipating additional members/ repair work during roof work.

The University Engineer has requested to sanction the above said estimate debiting the expenditure to the Head of Account "Part-I-NP-MH-65-Works-10/5301- Minor Works and Maintenance".

It may be noted that the Syndicate at its meeting held on 27.06.2023, vide item no. 59.160.08 had considered the estimate amounting to Rs.4,77,45,000/-, including 18% GST for the construction of new building for University Press at SH Campus and a valuation report amounting to Rs. 33,620/- (Rupees Thirty Three Thousand Six Hundred and Twenty only) for conducting auction of old bus shed and dining hall, and resolved to approve the survey report amounting to Rs. 33,620/- for conducting auction of old dining hall & old bus shed and to entrust the University Engineer to conduct the auction. The Syndicate has also **resolved to execute the construction of the new building for University Press in a two phased manner. The ground floor in the first phase and the first floor as second phase of work. The Syndicate has further resolved to entrust the University Engineer to submit a revised estimate for the construction of ground floor of the University Press building.** In meantime, the University Engineer has requested to reconsider the proposal of two floors executing in a single phase for the construction of new building for University Press. The same is under the consideration of the Syndicate.

On the matter, finance has remarked that the above said matter may be brought to the notice of the higher authorities while seeking administrative sanction for the roofing and allied repair works of old University Press. Also remarked that administrative sanction may be obtained on the estimate submitted by the University Engineer for the roofing and allied repair works of old University Press building at SH Campus, at the first instance, and stated, **since liability in respect of works bills relating to previous years is also to be met from the current financial year's allocation, only urgent works may be taken up during this year.**

As ordered by the Vice Chancellor, the aforesaid estimate amounting to Rs. 20,10,000/- (Rupees Twenty Lakh Ten Thousand only), including 18% GST, prepared based on DSR 2018 with 35.59% cost index for Trivandrum, submitted by the University Engineer for providing roofing and allied works to the University Press building at SH Campus along with the remarks of the Finance, are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

1. *To entrust the members of the Standing Committee of the Syndicate on Planning & Development to visit the University Press building at S.H. Campus and submit a report on the necessity of the above proposed work.*
2. *To place the report before the Standing Committee of the Syndicate on Planning & Development.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 29.08.2024, be approved.

ITEM NO.14.56.04 *Major Works in the University entrusted with the External agencies, Utilizing Non Plan Fund of the University-Status of the Works-Reporting of- reg.*

(P.L.C)

1. Dr. K. Ayyappa Paniker Memorial Foreign Language Building at Kariavattom Campus

- The construction of Dr.K.Ayyappa Paniker Memorial Foreign Language Building at Kariavattom Campus was entrusted to Kerala Police Housing and Construction Corporation LTD (KPHCC), vide U.O No.17981/Pl.C/2020/UOK/08 dated 23.11.2022 and executed MoU on 25.03.2023.
- Sanction was accorded by the Vice-Chancellor to an amount of **Rs.24.50 Crore** for the construction of "Dr.K.Ayyappa Paniker Memorial Foreign Language Building" at Kariavattom Campus subject to the following conditions, vide UO No.2545/2024/UOK dated 18.03.2024.
 1. The detailed estimate and drawings of Electro Mechanical items may be vetted through Sri. P.Mohan, Technical Committee Member and Sri. R.S Padmakumar, Assistant Executive Engineer (Electrical) of University, before issuance of Technical Sanction.
 2. Since Lumpsum provision of Rs.50,74,000/- has been given by M/s. KPHCC for furniture, it is suggested to procure furniture directly by University, after accessing the available furniture in the departments. This will be more beneficial to University considering the deduction of centage charge to M/s. KPHCC.
 3. The furniture layout plan (ground floor, first floor, second floor and third floor) prepared by M/s. KPHCC may be approved by the Registrar after the verification of Director, School of Foreign Languages in consultation with University Engineer before issuance of Technical Sanction.
 4. To provide false ceiling in stepped manner where ever the height seems to be low
- Sanction was accorded by the Vice Chancellor to constitute of a Technical Committee with Registrar as Chairman, Chief Engineer, KPHCC as Convener, University Engineer, Sri. Baby Johns J, Retired Chief Engineer, PWD (Buildings), Sri. Mohan. P, Retired Spdt. Engineer, PWD, Electrical, Sri. Ashraf Khan. A, AEE, Municipal Engineer, LSGD and Instrumentation Engineer, University of Kerala as Members for issuing Technical Sanction for the work, vide U.O No. 7026/2023/UOK dated 14.08.2023.
- Later, the University Engineer has forwarded some suggestions put forth by Sri. P. Mohan, Technical Committee Member in the electrical estimate for intimating to KPHCC. Accordingly, M/s KPHCC was requested to modify the estimate. **But no reply has been received in this regard till date.**
- In the meantime, the University Engineer informed that the Head of the Department proposed some changes in the furniture layout plan furnished by M/s. KPHCC. On the matter, the Registrar has entrusted the University Engineer to submit the detailed proposal of the furniture layout plan. **But no reply has been received in this regard till date**

2. Construction of new building and laboratory for the Department of Computer Science building at Kariavattom Campus

- The Syndicate at its meeting held on 30.03.2023 & 31.03.2023, vide item no. 54.39.03 had resolved to entrust the above said work as PMC to WAPCOS

- `So many discussion were held with WAPCOS for finalizing the plan for the work. Continuous reminders were sent to WAPCOS for resubmitting the plan with necessary modification. **But no reply has been received in this regard till date.**
- Approximate amount of the work- **Rs. 7.5 Crore** (the amount may increase while considering the final and approved preliminary drawings)

3. Construction of IMK building at Kariavattom Campus

- The Syndicate at its meeting held on 28.10.2021, vide item no. 33.71.02 had resolved to entrust the above said work to CPWD.
- Memorandum of Understanding (MOU) executed on 17.09.2022.
- The Syndicate at its meeting held on 28.12.2023, vide item no. 07.12.05 has resolved to approve the preliminary drawings and to inform CPWD to submit a detailed estimate for the work. Accordingly, the same was informed to CPWD. **But no reply has been received in this regard till date.**
- Approximate amount of the work- **Rs. 9 Crore** (the amount may increase while considering the final and approved preliminary drawings)

4. Construction of new building for Centre for Renewable Energy and Materials at Kariavattom Campus.

- The Syndicate at its meeting held on 28.10.2021, vide item no. 33.71.02 had resolved to entrust the above said work to CPWD.
- Memorandum of Understanding (MOU) executed on 17.09.2022.
- The Syndicate at its meeting held on 12.10.2023, vide item no. 05.51.E5 has resolved to approve the preliminary drawings and to entrust CPWD to submit a detailed estimate for the work. Accordingly, the same was informed to CPWD. **But no reply has been received in this regard till date.**
- Approximate amount of the work- **Rs. 8 Crore** (the amount may increased while considering the final and approved preliminary drawings)

It may also be noted that the Finance Officer on several files, has remarked that "**Only essential works needs to be taken up since previous years expenditure have to be met from the current Financial Year's Budget**".

As ordered by the Vice Chancellor, **the status of the major works entrusted with the external agencies, utliziing non plan fund of the University** is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

- *To direct M/s KPHCC to execute the work limiting to the amount of Administrative Sanction immediately on approval of furniture layout plan (ground floor, first floor, second floor and third floor) for construction of Dr.K.Ayyappa Paniker Memorial Foreign Language Building at Kariavattom Campus.*
- *To entrust the Registrar to have a meeting with M/s WAPCOS for finalizing the plan for the construction of new building and laboratory for the Department of Computer Science at Kariavattom.*
- *To keep construction works for IMK building and new building for Centre for Renewable Energy and Materials at Kariavattom Campus in abeyance based on the remarks of the Finance Officer that only essential works need to be taken up since previous years expenditure have to be met from the current Financial Year's Budget.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 29.08.2024, be approved.

ITEM NO.14.56.05: *Laying tiles in the room no. PSY-02 in the Department of Psychology at Kariavattom Campus- Estimate-Consideration of-reg.*

(P.L.C)

The Prof & Head, Department of Psychology, vide letter no. PSY/74/2024 dated. 12.02.2024 had forwarded the estimate amounting to Rs. 1,95,000/- (Rupees One Lakh Ninety Five Thousand

only) including 18% GST prepared by the University Engineer based on DSR 2018 with 35.59% cost index for laying tiles in the room no. **PSY-02 of the Department of Psychology at Kariavattom Campus**, utilizing the budget estimate amounting to Rs. 2,00,000/- sanctioned for Augmentation of Laboratory (4/2070) for the financial year 2023-24.

Considering the fag end of the Financial Year 2023-24, the Head, Department of Psychology was informed that the above said proposal for an amount of Rs. 1,95,000/- can be considered only in the Financial Year 2024-25 and that **proper justification needs to be provided for considering further proposals of similar work**, as per the orders of the Registrar.

It may be noted that an estimate amounting to Rs. 2,00,000/- (Rupees Two Lakhs only), including 12% GST for tiling the floor in the HoD's Room, office room and the room of the Centre for Geriatric Studies in the Department of Psychology (**Room no. PSY-17 and PSY-10**) was approved, vide U.O No. 2911/2022/UOK dated. 14.04.2022 , utilising the non plan fund sanctioned for Centre for Geriatric Studies **during the financial year 2021-22**.

Thereafter, an estimate amounting to Rs. 2,20,000/- (Rupees Two Lakh Twenty Thousand only) for laying tiles in the office room and corridor of the Department of Psychology at Kariavattom Campus (**PSY-16 , 18 and 13**) was also approved, vide U.O No. 5115/2023/UOK dated. 15.06.2023 , utilizing the non plan fund sanctioned for Centre for Geriatric Studies **during the financial year 2022-23**.

Now, the Head, Department of Psychology, vide letter no. PSY/253/2024 dated. 06.07.2024 has informed that out of 15 rooms in the Department only 5 rooms were tiled so far. The remaining 10 rooms along with corridors are to be tiled. The Head, Department of Psychology has requested to consider the estimate amounting to Rs. 1,95,000/- (Rupees One Lakh Ninety Five Thousand only) (forwarded by the Head, Department of Psychology on previous year, vide letter no. PSY/74/2024 dated. 12.02.2024) prepared by the University Engineer based on DSR 2018 with 35.59% cost index for laying tiles in the room no. PSY-02 of the Department of Psychology at Kariavattom Campus, **utilizing the budget estimate amounting to Rs. 2,00,000/- sanctioned for Augmentation of Laboratory (4/2070) for the financial year 2024-25**.

On the matter, Finance has remarked that administrative sanction may be obtained on the estimate amounting to Rs.1,95,000/- (Rupees One Lakh Ninety Five Thousand only) prepared by the University Engineer for the tiling work in the Laboratory of the Department of Psychology at Kariavattom Campus **if the work is of an urgent nature or inevitable**.

As ordered by the Vice Chancellor, the aforesaid request of the Head, Department of Psychology for considering the estimate amounting to Rs. 1,95,000/- (Rupees One Lakh Ninety Five Thousand only) (forwarded by the Head, Department of Psychology in the previous year, vide letter no. PSY/74/2024 dated. 12.02.2024) prepared by the University Engineer based on DSR 2018 with 35.59% cost index for laying tiles in the room no. PSY-02 of the Department of Psychology at Kariavattom Campus, **utilizing the budget estimate amounting to Rs. 2,00,000/- sanctioned for Augmentation of Laboratory (4/2070) for the financial year 2024-25 and the remarks of the Finance**, are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

- **To approve the estimate of Rs. 1,95,000/- (Rupees One lakh ninety five thousand only) including 18% GST , prepared and submitted by the University Engineer based on DSR 2018 with 35.59% cost index for laying tiles in the room no. PSY-02 of the Department of Psychology on Kariavattom Campus.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 29.08.2024, be approved.

ITEM NO.14.56.06 *Kariavattom Campus- Urgent work for providing aluminium door with mosquito net for doors in dormitory block of SC/ST funded Women's Hostel - Estimate- Reg.*

(P.L.C)

The University Engineer, vide letter no. DB2/SC/ST-Whstl-Maintenance/2024-25 dated 29.07.2024, has submitted an estimate for providing aluminium door with mosquito net for doors in dormitory block of SC/ST funded Women's Hostel, after inspecting the site. The dormitory block in SC/ST funded Hostel is at the fourth floor of the building and the entry of mosquitoes in these rooms are huge concern and nuisance for the hostel inmates. The University Engineer has proposed to provide aluminium door frame with mosquito nets for all the ten doors of the dormitory block. All these doors are proposed to be provided with aluminium frame work and door sections with aluminium mosquito nets for avoiding mosquito/pest entry. The doors are proposed to be provided as two shutters, fixed on the door frame through hinges. An additional bottom frame is also proposed for avoiding rain water entry to the rooms through the open corridor. The total estimate cost based on 2018 DSR with cost index 35.59 % for Trivandrum comes to **Rs. 2,15,000/- (Rupees Two Lakh and Fifteen Thousand only) including GST @ 18 %**. The University Engineer has also requested for debiting the expenditure in this regard to the head of account " **Part - I- NP-MH-65-Works-10/5310 Construction and Maintenance of Hostel "**.

The University Engineer has also brought to the notice that the inmates have complained about their inconvenience in the dormitory as the dormitory is congested with more than inmates above the capacity of the hall. Hence University Engineer has suggested to shift one third of the total inmates with bunker coats to any other convenient place from the dormitory.

While considering the said estimate submitted by the University Engineer, the Finance has remarked that at first instance, administrative sanction may be obtained on the same.

As per the orders of the Vice-Chancellor, the estimate amounting to **Rs.2,15,000/- (Rupees Two Lakh and Fifteen Thousand only) including GST @ 18 %**, for the said work, submitted by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

Recommendation:

- *To approve the estimate of Rs.2,15,000/- (Rupees Two lakh and fifteen thousand only) including GST @ 18 %, prepared and submitted by the University Engineer, based on 2018 DSR with cost index 35.59 % for Thiruvananthapuram for providing aluminium door with mosquito net on doors in dormitory block of SC/ST funded Women's Hostel at Kariavattom.*
- *To entrust the members of the Standing Committee of the Syndicate on Planning & Development to visit SC/ST funded Women's Hostel within 10 days of approval of the recommendation and submit a report on the problems pertaining to the dormitory block reported by the inmates of the Hostel.*
- *To place the report before the Standing Committee of the Syndicate on Planning & Development.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 29.08.2024, be approved.

ITEM NO.14.56.07 *Kariavattom Campus - Urgent work of light roofing to prevent water leakage from the roof slab of the Population Research Centre (PRC) - Reg. (P.L.C)*

The Syndicate at its meeting held on 27.06.2023, vide item no. 59.160.02, has resolved to **approve the estimate amounting to Rs.24,50,000/- (Rupees Twenty Four Lakh and Fifty Thousand only) including GST @ 18 % for providing GI sheet roofing on the terrace area of the building occupied by the Population Research Centre (PRC), so as to permanently prevent the water leakage from roof slab of the building.** The Syndicate also resolved **to entrust the PRC to seek feasibility of executing the work utilising central grant/fund.**

Thereafter, the Director i/c of PRC, vide letter No.PRC/62/2023-24 dated. 06.10.2023 reported that the grant in aid cannot be utilized for such purposes. They have intimated the matter to the MoHFW, Govt. of India and are awaiting reply from the Ministry. The Director, i/c also reported that since half of the building (Second Floor) is occupied by PRC and other half is occupied by the Department of Computer Science, the MoHFW may provide only half of the total expenditure. The Director, i/c further reported that the leakage has resulted in the seepage of rainwater to the power

points of the room. The heavy leakage poses a threat to all computers, printers, servers, UPS and Air conditioners , and it also damages the walls and roof of the building. Considering the urgency of the matter, **the Director I/c, PRC requested that the work related to soft-roofing be initiated with University fund and the fund can be recouped as and when an allocation is received from the ministry.**

The Syndicate at its' meeting held on 28.12.2023, vide item no.07.12.02 has considered the request of the Director and **resolved to send a letter to the Ministry of Health and Family Welfare requesting to provide half of the total expenditure for the works related with providing GI sheet roofing on the terrace area of the building occupied by the Population Research Centre (PRC)** and a letter was issued to the Director, Ministry of Health & Family Welfare accordingly.

Now, the Director in Charge, PRC vide letter dated 29.06.2024 has informed that , the leakage in the ceiling of room has resulted in the seepage of rainwater to the power points of the room. The heavy leakage, poses a threat to all computers, printers, servers, UPS and Air conditioners of PRC. It also damages the walls and roof of the building. Delaying the construction of the soft roofing may result in severe damage to the properties kept in the building.

Considering the urgency, the Director in Charge, has requested that the said work may be initiated with University Non Plan funds and they will be able to recoup the funds as and when they receives an allocation from the Ministry.

As per the orders of the Vice-Chancellor, the request of the Director- in- Charge, PRC for meeting the expenditure in connection with the urgent work of providing light roofing on the terrace area of the building occupied by the Population Research Centre (PRC) utilizing the non plan fund of the University is placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

Recommendation:

- *To entrust the University Engineer to execute the work of light roofing to the building for Population Research Centre (PRC), utilizing the non plan fund of the University.*
- *To entrust the Director, Population Research Centre to recoup the expenditure incurred for the above work immediately on the receipt of fund from the Ministry for Health and Family Welfare.*
- *To constitute a committee comprising the Registrar, the Director (Planning & Development), the University Engineer and the Director, Population Research Centre to ensure the receipt of the central grant for the above work.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 29.08.2024, be approved.

ITEM NO.14.56.08 ***Construction of dining hall in the first floor along with connection passage from new hostel to mess hall and renovation works in the existing kitchen at SC/ST Girls Hostel at Kariavattom Campus-Estimate-reg.***

(Pl.C)

The Syndicate at its meeting held on 15.03.2024, vide Item no. 09.110.14 has considered the report of the University Engineer based on the site visit held by the Syndicate Members on 23.02.2024 and resolved to entrust the University Engineer for preparing a detailed estimate for constructing RCC roofed dining area for 78 person with provision for room and toilet facilities for Kitchen Staff in the first floor of existing dining hall of the SC funded Women's Hostel near the Girl's Dormitory, by sharing the existing Kitchen with connecting passage from Girl's Dormitory to SC Funded Hostel, tiling to the existing staircase and outside area of Kitchen, painting, outside sitting area for inmates and a light roofing floor above the proposed dining area for drying the clothes of the inmates etc.

Accordingly, the University Engineer, vide letter no. DB2/SC/ST-WHstl-Main. DH&CP/2024-25 dated. 29.07.2024 has forwarded an estimate amounting to Rs. 90,00,000/- (Rupees Ninety Lakh only), including 18% GST prepared based on DSR 2018 with 35.59% cost index for Trivandrum for the urgent work of construction of dining hall in the first floor along with connection passage from new hostel to mess hall and renovation works in the existing kitchen at SC/ST Girls Hostel at Karivattom Campus. The estimate includes construction of dining hall in first floor of the

mess hall and construction of light roofed shed for drying cloths for the students in the existing SC funded Women's Hostel building, providing a connection passage from the mess hall of SC Funded Women's Hostel building to the new dormitory building for girls and some modification works in the existing Kitchen area of SC funded hostel.

The estimate is divided into four parts:-

Sl.No	Name of the Works	Amount
1	Construction of new dining hall	Rs. 40,74,672.71/-
2.	Sheet roofing over terrace area of newly constructed dining hall	Rs. 8,52,782.75/-
3.	Related Plumbing	Rs. 1,00,518.99/-
4.	Construction of connection passage from new girls dormitory to mess hall	Rs. 19,83,087.80/-
5.	Renovation of existing kitchen of SC/ST Hostel	Rs. 2,08,651.06/-
6.	Lumpsum for electrification	Rs. 4,00,000/-
7.	Total GST (18%)	Rs. 13,71,548.39/-
8	Lumpsum	Rs. 8,738. 61/-
9.	Total including GST and lumpsum for round off	Rs.90,00,000/- (Rs. Ninety Lakhs only)

The University Engineer has requested to sanction the above said estimate by debiting the expenditure to the head of account "Part-I-NP-MH-65-Works-10/5310-Construction and Maintenance of Hostel".

On the above matter, Finance has remarked that "administrative sanction may be obtained on the estimate submitted by the University Engineer for the urgent work of construction of dining hall in the first floor along with connection passage from new hostel to mess hall and renovation works in the existing kitchen at SC/ST Girls Hostel at Kariavattom Campus, at the first instance. **Since liability in respect of works bills relating to previous years is also to be met from the current financial year's allocation, only urgent works may be taken up during this year**".

As ordered by the Vice Chancellor, **the aforesaid estimate amounting to Rs. 90,00,000/- (Rupees Ninety Lakh only), including 18% GST, submitted by the University Engineer prepared based on DSR 2018 with 35.59% cost index for Trivandrum for the urgent work of construction of dining hall in the first floor along with connection passage from new hostel to mess hall and renovation works in the existing kitchen at SC/ST Girls Hostel at Karivattom Campus and the remarks of the Finance (Estimate Report & Drawings are appended), are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.**

Recommendation:

- *To defer the item to the next Standing Committee of the Syndicate on Planning and Development.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 29.08.2024, be approved.

ITEM NO. 14.56.09 *Implementation of Project 'Digitization and Archival of the University Records' - Detailed Proposal towards the Revamping of the Project – Reconstitution of Monitoring Committee and Technical Committee & Preparation of Notice for Expression of Interest - Course of Action – Reg. (PLA1)*

The main project of the 'Digitization and Archival of the University Records', covering digitization of relevant documents including tabulation sheets, was entrusted with M/s. BaeHAL Software Ltd., Bangalore and the MoU was executed on 31.12.2013.

Initially, the firm completed the digitization work pertaining to the Pre-Degree exam registers. The firm has completed the Digitization and uploading of various examination registers from different examination wings in addition to the Pre-Degree registers.

Subsequently, partial payments were released to the firm in connection with the Digitization work performed with respect to the examination records during the period of June, July, August and September 2014. These payments were disbursed following the submission of invoices by the firm and subsequent verification by the Nodal Officer through verification certificates.

Also, the University had released Rs.50,04,861/- (Rupees Fifty lakh four thousand eight hundred and sixty one only) to the firm, in five installments, towards payment for the supply and installation of Omni Docs Enterprise Service Pack version 7.0 software in connection with the Digitization project.

It may be noted that the tenure of the MoU with the firm has ended on 31.03.2017.

Sanction was also accorded by Vice-Chancellor, vide U.O.No. Pl.A1/Ad.BIV(CP)/Digitization/2012 dated 30.05.2018, to reconstitute the 'Digitization Committee', for monitoring the implementation of the project and 'Progress Evaluation Technical Committee', for evaluating the Progress of the Project, consisting of following members:

Digitization Committee

- The Pro-Vice-Chancellor
- The Convenor, Standing Committee of the Syndicate on Finance
- The Convenor, Standing Committee of the Syndicate on Planning & Development
- The Registrar
- The Finance Officer
- Dr.Achuthsankar S.Nair, the Head, Department of Computational Biology and Bioinformatics
- The Controller of Examinations
- The Director, Planning & Development
- The Director, Computer Centre
- The Technical Officer, Computer Centre
- The Instrumentation Engineer, SICC (CLIF)
- Sri N. Sunil, Assistant Registrar, Revaluation (Nodal Officer)

Progress Evaluation Technical Committee

- Sri. K.L. James, Technical Officer, Computer Centre
- Sri N. Sunil, Assistant Registrar (Nodal Officer)
- Smt. Deepthi M. Devi, System Administrator, Computer Centre
- Sri Adarsh T.H., Section Officer (to assist the Nodal Officer)
- Smt. Dhanya R.R., Programmer (on contract basis)

The Digitization Section has conducted verification of digitized documents and submitted a final report and an annexure to the report, pointing the issues of each sheet of register having defects which were verified, to the Hon'ble Pro-Vice Chancellor on 15/03/2022 .

The Digitization Committee for Monitoring the Implementation of the project titled 'Digitization and Archiving of University Records' held on 19.10.2022, recommended to instruct the firm M/s BaeHAL, with regard the following:

- (a) to provide the Volume Details with regard to the completed activities, in order to verify the payment invoice submitted by M/s BAeHAL Software Ltd.
- (b) to provide the Source Code of the Software (Omni Docs Enterprise Service Pack Version 7.0) along with technology and documentation.
- (c) to take necessary steps to rescan the pages that were missed during the scanning process and rectify the errors.

The firm M/s BAeHAL, vide email dated 26.10.2023, has informed the following:

- (a) As the project is very old and they have submitted all the data with the concerned department, they do not have any track on the Volume Details nor they have any expertise in extending any kind of support, and they are not supporting or taking up digitization projects any more.
- (b) With regard to the Source Code of the Software, the product is more than a decade old and currently the product (Omni Docs Enterprise Service Pack Version 7.0) is an outdated one. However, the product was a COTS product and the same was delivered with product CD, Technology, Documentation and enterprise license. Implementation was done as per the tender requirement and there was no need for customization hence, there is no custom source code to be extended from their side.

The Director, KUCC has remarked the following:

- (a) According to the tender specifications, the bidder is required to develop and provide two copies of the software products, including the source code.
- (b) The Computer Centre has received only CDs of Omni Docs Enterprise Service Pack Version 7.0 (without source code) and their reference manual.
- (c) Subsequently, the company has communicated that the software is a Commercial Off-The-Shelf (COTS) product, which is commercially ready-made and available for sale, lease, or license to the general public. BAeHAL Software Ltd. had not disclosed this information at any stage of the project.

As the firm is not keen on continuing with the project 'Digitization and Archival of the University Records', a new course of action need to be framed, for the time-bound completion of the Project.

In the next phase of the Digitization project, priority will be given to digitizing the following essential documents:

1. Digitization of the entire tabulation sheets, tabulation registers, carry over registers in the various examination sections, which are yet to be scanned and uploaded.
2. Digitization of University Orders and important files/documents of Academic, Administration, Planning, Finance, Audit and other departments.
3. Digitization of Estate records of the University, files/documents in the Legal section, Syndicate minutes, Regulations, Scheme and Syllabus of various Courses and Annual budget of the University
4. Rescanning of missing and erroneous pages in the already scanned documents in the Phase I of the project.

Recently, ITI Ltd., Palakkad, has presented a live demonstration of the proposed solution for digitizing old tabulation registers in the presence of the Digitization Section and Examination staff members. The firm vide Lr. dated 19.09.2023, has requested to entrust the work of digitization of tabulation registers and other documents of University with them.

The Director, KUCC, remarked that the solution offered by M/s. ITI Ltd., Palakkad, is of great significance to our University, surpassing the effectiveness of the current system. Moreover, it proves to be highly beneficial for various Departments. Notably, this technology has already proven successful in other Universities, making it a viable and reliable choice for the University.

The Digitization Section has informed that, it is estimated that approximately 7 lakh pages of tabulation registers are pending for completing the digitization process in the Examinations records. As the registers and files in sections are deteriorating day by day, the next phase of Digitization needs to be considered as an exigent matter.

The Hon'ble Vice-Chancellor has ordered to place the proposal/letter before the Standing Committee of the Syndicate on Planning and Development.

It may be noted that the non-completion of the project 'Digitization and Archival of the University Records' is subject to numerous Audit Objections and repeatedly pointed out in the Audit Report of the AG and KSAD.

In this context, the ongoing 'Digitization and Archival of the University Records' project, initiated in 2013 and still unfinished, urgently requires a comprehensive revamp.

Hence, as per the orders of Vice-Chancellor, the following proposals with an aim to ensure the effective completion of the 'Digitization and Archival of the University Records' project while addressing past issues and enhancing future oversight and management, are placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and approval:

- (1) A Digitization Sub-Committee may be constituted.
- (2) The Sub-Committee, with the assistance of the Digitization Section, may take the stock of all the completed digitized documents and ascertain the complete details of documents/ pages/ records to be digitized in Phase II.
- (3) Subsequent to this, the Sub-committee, with the assistance of the Digitization Section, may prepare a 'Notice inviting Expression of Interest' from various firms, for the next Phase of the Project. While doing this, the Sub-committee may also take into consideration the proposal forwarded by M/s ITI Ltd, Palakkad.

- (4) The 'Digitization Committee', for monitoring the implementation of the project may be reconstituted, by including competent members and subject experts.
- (5) The 'Technical Committee', with a mandate to oversee the technical aspects of the project, evaluate the technical progress of the Project and make recommendations to the Digitization Committee, may be reconstituted.
- (6) The Digitization Sub-Committee, with the assistance of the Digitization Section, may prepare a detailed 'Tender Document' from all 'Expression of Interests' received from various firms, including the one from 'M/s ITI Ltd, Palakkad', and place it before the Monitoring Committee for approval.
- (7) The Monitoring Committee, upon reconstitution, may consider the email from M/s BAeHAL, dated 26.10.2023 the and suggest the future course of action in this regard.
- (8) A Nodal Officer or a subject expert in Computer Science/Data Science be deputed to oversee the project implementation, ensure that the decisions of the Various Committees are implemented and act as a single point of contact between the selected firm and the University, with the assistance of the Digitization Committee.
- (9) The Digitization Section may be revamped, with a full-time Section Officer and sufficient staff including Computer Assistants. The Section may undertake day-to-day activities related to the project, convene the Meeting of the Digitization Committee and Technical Committee, prepare minutes of Meetings, implement the decisions/directives of the Committees, sending communications and give assistance to the Nodal Officer. The Section may maintain the details of the records/documents already digitized and to be digitized.
- (10) All financial matters related to the project may continue to be dealt by the Planning A1 Section, post revamp.

Recommendation:

1. To reconstitute the Digitization Committee with the following members to monitor the implementation of the project "Digitization and Archival of the University Records"

- **The Convenor, Standing Committee of the Syndicate on Finance**
- **The Convenor, Standing Committee of the Syndicate on Planning & Development**
- **The Registrar**
- **The Finance Officer**
- **Dr. Aji S. , Associate Professor, Department of Computer Science**
- **The Controller of Examinations**
- **The Director, Planning & Development**
- **The Director, Computer Centre**
- **The Technical Officer, Computer Centre**
- **The Instrumentation Engineer, (CLIF)**
- **Nodal Officer of the Project**

To reconstitute Technical Committee with the following members to oversee the technical aspects of the project "Digitization and Archival of the University Records":

1. **Director, KUCC**
2. **Sri Sabareesh K. (Chief Scientist, KSCSTE)**
3. **Sri Rajeev R.R. (Associate Professor & Programme Head, ICFOSS)**
4. **Instrumentation Engineer, CLIF**
5. **Nodal Officer of the Project**
6. **Dr Aji S., Associate Professor, Department of Computer Science**
7. **Smt. Deepthy M. Devi, System Administrator, KUCC**
8. **Technical officer (i/c) , KUCC**

- **To entrust the Digitization Committee to examine the above proposals (serial no. from 1 to 10)**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 29.08.2024, be approved.

ITEM NO.14.56.10 Civil and Electrical works for the renovation of Old Guest House building at SH Campus- Fine Calculated-reporting of- Reg.

(Pl.C)

An estimate amounting to Rs.55,00,000/- was sanctioned for the renovation of the old Guest House building at SH Campus vide UO No.Pl.D/4114/RUSA-reno/2016 dated 09.12.2016. The University Engineer reported that the civil work was tendered and awarded to the contractor Sri. Pratheep. N at an agreed PAC of Rs. 49,07,863/-. The agreement for the same was executed on 10.03.2022 and the site was handed over to the contractor on 30.04.2022 after vacating the rooms. The time of completion (ToC) allowed for the work was 120 days which was expired on 27.08.2022. But the civil work was finished only on 20.06.2023 after a delay of 297 days. The contractor has requested to extent the ToC of work up to 20.06.2023. The AE (HQ) has recommended to extent the ToC of the civil work up to 20.06.2023 without imposing any penalty as the delay occurred was due to peculiar site conditions and bad weather and AEE- I had recommended the same.

An amount of Rs.3,76,000/- was sanctioned for the electrical work in connection with the renovation of old guest house, vide U.O no 8874/2022/UOK dated 16.11.2022. The University Engineer has also informed that in the case of electrical work, the same was awarded to the contractor Sri. Ajesh. K.K and the agreement was executed on 27.1.2023 with ToC of 20 days which elapsed on 23.02.2023. The work was executed simultaneously with the civil work and was completed only on 30.05.2023. The Assistant Executive Engineer, Electrical has stated that there is no delay from the part of the contractor, but the delay was due to the halt in electrical works for completing the civil works. The AEE, Electrical, has recommended to extent the ToC for the electrical works up to 30.05.2023 without imposing fine.

The above said matter was considered by the **Syndicate at its meeting held on 14.08.2023, vide item no. 02.118.07 and resolved to entrust the University Engineer to submit a detailed justification for exempting the fine for the delay in completing the civil and electrical works** in connection with the renovation work in the old Guest House building at SH Campus and to place the same before the Standing Committee of the Syndicate. The University Engineer vide letter no.UE/Old Guest House/23-24 dated 15.03.2024 has submitted the detailed justification and reported that *"the Old Guest House building is very old having almost 100 years with peculiar shape and slope of roof. Moreover various offices were also functioning in that building. After shifting the rooms occupied the work was commenced at the end of April 2022. Hence, the major item of roof repairing couldn't be started due to summer rain and monsoon rain till the end of December 2022. After that the roof repair work was executed in the next summer season during March and April on 2023. Painting, ceiling repair and other finishing work were executed after the roof repair work. There by the total completion of the work was on 20.06.2023"*. The justification report was placed before the Standing Committee of the Syndicate on Planning and Development held on 10.06.2024.

The Syndicate at it's meeting held on 02.07.2024 vide item no.11.05.08, while considering the minutes of the Standing Committee of the Syndicate on Planning and Development held on 10.06.2024, has resolved to reject the justification/ report submitted by the University Engineer for exempting the fine for the delay and has also **resolved to entrust the University Engineer to calculate the fine for the delay in completing the civil and electrical works for the renovation of old guest house building at SH Campus and to place the same before the Standing Committee of the Syndicate on Planning & Development.**

Now, the University Engineer, vide letter No.DB1/SH/Old guest house/2024 dated 08.08.2024, has informed that the first and final bill for the civil part of said work was passed for payment on 04.07.2024 after executing supplementary agreement of fine up to 20.06.2023 for 297 days. In the Supplementary agreement, the period was extended with fine for the delay of 273 days excluding grace period 24 days, The grace period of 24 days (20 % of 120 days) delay was condoned exercising the delegation issued by the University. An amount of **Rs. 2,96,575/- (Rupees Two Lakh Ninety Six Thousand Five Hundred and Seventy Five only)** was deducted from the bill of contractor and kept in the PD account for the time being and as per the resolution of the Syndicate, the same will be remitted to KUF soon. Regarding the electrical work, the work was completed on 30.05.2023 as against the agreed time of 23.02.2023 with a delay of 96 days. **The total fine amount for delay in completion is Rs.12,830/-(Rupees Twelve Thousand Eight Hundred and Thirty only)**. The bill for the same is under processing.

As per the orders of the Vice-Chancellor, the fine calculation report for delay in completing the Civil and Electrical works for the renovation of Old Guest House building at SH Campus, submitted by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

Recommendation:

To refer the item to the Syndicate.

Resolution of the Syndicate

The Syndicate considered report submitted by the University engineer, regarding the fine calculation for the delay in completing the civil and electrical works for the renovation of the old Guest House Building at the SH campus and **RESOLVED** to impose fine of Rs.2,96,575/- (Rs.Two lakh ninty six thousand five hundred and seventy five only) for the civil works and Rs.12,830/- (Rs. Twelve thousand eight hundred and thirty only) for the electrical works due to the delay.

ITEM NO.14.56.11 Kariavattom Campus- Old Credit and Semester System (CSS) building- Dilapidated condition-Structural Audit Report-Reg.

(Pl.C)

The Syndicate held on 20.05.2023 vide item no.57.27.05 resolved to entrust CET to examine the strength of old CSS building located near the entrance island of the Kariavattom Campus and the building occupied by SBI Kariavattom branch and to explore feasibility of retaining the old CSS building by renovating it. Also resolved to entrust the University Engineer to follow up and obtain fitness report of the two buildings and feasibility report for retaining the old CSS building by renovating it and to submit the same before the Standing Committee of the Syndicate on Planning and Development. Accordingly as requested by CET, payment of Rs.70,800/- (Rupees Seventy Thousand and Eight Hundred only) was released to CET towards the consultancy charges for checking the structural stability of the existing old CSS building located near the entrance island of the Kariavattom Campus and the building occupied by SBI Kariavattom Branch vide UO No.1705/2024/UOK dated 24.02.2024.

Subsequently, the University Engineer, vide letter dated 12.03.2024, has informed that College of Engineering Trivandrum, has conducted the structural audit of old CSS building and the building occupied by SBI at Kariavattom Campus, and submitted a report no. CET/CCE No.509/23-24 dated 06.03.2024, after detailed investigation(copy appended). The report has recommended the following two options:-

1. OPTION 1: Since the two buildings are more than 40 years old, it is recommended to demolish them and construct a new multi storied structure whose life can be assured for the next 50 years.

2. OPTION 2: The existing buildings have a number of areas of distress which can be rectified by following the retrofitting measures and repairing measures and under proper supervision of Engineer in charge and for reference CPWD Handbook on Repair and Rehabilitation of RCC structures may be followed. Periodic maintenance shall be performed in structures on a routine basis.The age of the structure can be prolonged by this process for another 5 to 10 years.

The University Engineer has further reported that option 2 requires a huge amount and the life of building can be prolonged only for another 5 to 10 years, and therefore recommended to consider option 1 since the two buildings are in dilapidated condition.

The Syndicate at it's meeting held on 02.07.2024 vide item no.11.04.12, while considering the minutes of the Standing Committee of the Syndicate on Planning and Development held on 06.05.2024, had resolved that **the item be referred to the Standing Committee of the Syndicate on Planning & Development.**

Now, the Joint Registrar, Kariavattom vide email dated 14.08.2024 reported that, "*Employee Cooperative Society, Staff Recreation Club, Student gym, are presently working in the Old CSS building. The Employees co-operative society has informed their willingness to shift the office to the Employees Union Hall on a temporary basis. SBI Kariavattom branch is presently working in the same building near Coffee House, Kariavattom Campus.*"

As ordered by the Vice Chancellor the Structural Audit Report submitted by CET, regarding Old Credit and Semester System building located near the entrance island of Kariavattom Campus and the building occupied by SBI Kariavattom Branch, along with the recommendations of the University Engineer dated 12.03.2024, as resolved by the Syndicate, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

- *To entrust Convener (S/C on P&D), Adv.Muralidharan Pillai G., Sri.R.Rajesh, Dr.S.Nazeeb, Dr.K.G.Gopchandran, Dr P. M. Radhamany (Members, Syndicate) to inspect the old building for Credit and Semester System at Kariavattom and submit a report.*
- *To place the report before the Standing Committee of the Syndicate on Planning and Development.*

The meeting came to an end at 12.55 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 29.08.2024, be approved.

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Item No.14.57 *Four Year Undergraduate Programme - Constitution of Committees as per CSS regulations - request forwarded by the Hon. Director, Centre for Undergraduate Studies, Kariavattom - Reg.*

(Ad.BIII)

The CSS regulation for the four-year undergraduate programme (FYUGP), approved by the academic council, stipulates to constitute two committees, namely the FYUGP Monitoring Committee and the FYUGP-CUS Committee, exclusively for the smooth running of the programme at the Kariavattom campus, University of Kerala (A copy of the relevant pages of the CSS regulations is appended).

The Hon. Director, Centre for Undergraduate Studies, has therefore requested to take the necessary steps to constitute these committees as per the CSS regulations. The structure of these committees as per the CSS regulations is detailed below.

1. FYUGP MONITORING COMMITTEE

Chairman	Pro-Vice Chancellor
Members	1. Director CUS (Convenor)
	2. Syndicate Members from Kariavattom campus from among the faculty
	3. CSS Vice Chairman
	4. Director, Research
	5. Director, IQAC
	6. Campus Director
	7. Two Deans nominated by the Syndicate
	8. Three Heads of the Department nominated by the Syndicate

2. FYUGP - CUS COMMITTEE

1. Director, CUS (Chairman)
2. CSS Vice Chairman (Special Invitee)
3. Three Heads of Department nominated by the Syndicate
4. Invited Members - The Director, CUS can invite any Heads of Department as and when required for the smooth conduct of the programme.

The above committee is authorized to

- a. prepare required percentage of syllabi for various courses keeping in view the objectives of the FYUG programme submit the same for the approval of the CSS Academic Committee.
- b. Suggest methodologies for innovative teaching and evaluation techniques;
- c. Suggest panel of names to the CSS Academic Committee for the appointment of examiners; and coordinate research, teaching, extension and other academic activities in the CUS
- d. Overall monitoring of the FYUG program and prepare suggestions for its betterment of academic matter, and to rectify anomalies if any in the conduct of the program.

A committee was already constituted, vide U.O. No. Ac D/04/193/2023 dated 2.08.2023, for monitoring the design of Regulation and syllabus for the new Undergraduate programme under CSS, with the following members. However, the Hon. Director, Centre for Undergraduate Studies, has not mentioned anything about the present status of this committee.

1. Dr.K.G.Gopchandran, Professor, Department of Optoelectronics (Chairman)
2. Elected Members of the Senate from Kariavattom Campus
3. Dr.P.M. Radhamany, Member Syndicate
4. Dr.Sam Solomon, Professor & Head, Department of Opto-electronics (Convenor)
5. Dr.R.Jayachandran, Vice-Chairman, CSS
6. Dr.Josukutty C.A, Professor, Department of Political Science
7. Dr.Biju. V, Professor and Head, Department of Physics
8. Dr.A.Bijukumar, Professor and Head, Department of Aquatic Biology & Fisheries
9. Prof.Meena T. Pillai, Professor, Institute of English
10. Dr.Biju. A.V, Assistant Professor, Department of Commerce
11. Dr.Shaji.E, Associate Professor and Head, Department of Geology
12. Dr.Aji.S, Associate Professor, Department of Computer Science
13. Director, IQAC
14. Director, Research

It may be noted that the Pro-Vice Chancellor is proposed as the Chairman of the FYUGP Monitoring Committee. As the Office of the Pro-Vice Chancellor falls vacant, a chairman shall be nominated for the FYUGP Monitoring Committee, and the nominees of the Syndicate from the Deans and the Heads of the Departments shall also be nominated for both of these committees. Hence, as per the orders of the Vice Chancellor, the request forwarded by the Hon. Director, Centre for Undergraduate Studies, Kariavattom, for constituting the FYUGP Monitoring Committee and the FYUGP-CUS Committee as per the CSS regulation for the four-year undergraduate programme (FYUGP), exclusively for the smooth running of the programme at the Kariavattom campus, University of Kerala, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Item No.14.58

Advanced Centre for Regenerative Medicine and Stem Cell in Cutaneous Research (AcREM-Stem) - Financial assistance for conducting the project entitled "Hair Follicle Length Extension Study Utilising Hair Oil Formulations" from M/s Godrej Consumer Products Pvt Ltd, Mumbai- Release of amount – Sanctioned – Orders issued - Reporting of—Reg.

(Pl.AI)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate,

1. to release an amount of Rs.1,05,300/-(Rupees One Lakh Five Thousand and Three Hundred only), to Dr.Sreejith P, Hon. Director, Advanced Centre for Regenerative Medicine and Stem cell in Cutaneous Research (AcREM-Stem), received from M/s.Godrej Consumer Products Pvt Ltd, Mumbai, towards the financial assistance for conducting the project entitled "Hair Follicle Length Extension Study Utilising Hair Oil Formulations" adhering to the norms of the sponsoring body.
2. to open a new sub head "9/9852 Hair Follicle Length Extension Study Utilising Hair Oil Formulations" under "Part III- MH 80 D- Grants from Other Agencies" and an amount of Rs.1,05,300/- (Rupees One Lakh Five Thousand and Three Hundred only) shall be provided under it by re-appropriation from the sub head "9/7751- Lumpsum Provision for new Research Schemes" of the same major head provided in the Budget Estimates of the University.
3. to meet the expenditure from the new head of account "9/9852 Hair Follicle Length Extension Study Utilising Hair Oil Formulations" under "Part III- MH 80 D- Grants from Other Agencies".

U.O. No. 5687/2024/UOK dated 09.07.2024, was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the payment of Rs.1,05,300/- (Rupees One Lakh Five Thousand and Three Hundred only), to Dr.Sreejith P, Hon. Director, Advanced Centre for Regenerative Medicine and Stem cell in Cutaneous Research (AcREM-Stem), received from M/s.Godrej Consumer Products Pvt Ltd, Mumbai, towards the financial assistance for conducting the project entitled “Hair Follicle Length Extension Study Utilising Hair Oil Formulations”, vide U. O. No. 5687/2024/UOK dated 09.07.2024 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.59 **Department of Zoology - Implementation of two innovative projects - Provisional Advance - Regularization - Sanctioned - Orders issued - Reporting of—Reg.**

(PLAI)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to regularize the provisional advance of Rs.30,00,000/- (Rupees Thirty Lakh only), released to Dr.P Sreejith, Assistant Professor, Department of Zoology, vide U.O. No. Pl.A1/4577/Zool/17 dated 06.11.2017, for the implementation of two innovative projects by considering the endorsement from Finance and clarification submitted by the Principal Investigator concerned for the delay in the process of regularisation.

U. O. No. Pl.A1/6630/2024/UOK dated 02.08.2024 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the *regularization of the provisional advance of Rs.30,00,000/- (Rupees Thirty Lakh only), released to Dr.P Sreejith, Assistant Professor, Department of Zoology vide U.O. No. Pl.A1/6630/2024/UOK dated 02.08.2024*, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.60 **Department of Geology - Implementation of the Innovative Project of “Groundwater Level Monitoring Programme In And Around Pettimudi, Idukki District For Predicting Future Landslide Disaster”- Provisional Advance -Regularization - Sanctioned - Cancellation of previous U O and issuance of U O for this financial year-Orders issued - Reporting of—Reg.**

(PLAI)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate,

1. to regularize the provisional advance of Rs.6,00,000/- (Rupees Six Lakh only) sanctioned to Dr.E.Shaji, Associate Professor, Department of Geology, vide U.O. No. Pl.A1/3147/2021/UOK dated 30.06.2021, towards the implementation of the Innovative Project “Groundwater Level Monitoring Programme In And Around Pettimudi, Idukki District For Predicting Future Landslide Disaster”, against the financial assistance sanctioned under State Plan Grant for the year 2021-22.
2. to release the additional amount expended ie Rs.1295/- (Rupees One Thousand Two Hundred and Ninety Five only), and the same shall be reimbursed to Dr. E. Shaji, Associate Professor, Department of Geology.
3. An amount of Rs.1200/- (Rupees One Thousand Two Hundred only) shall be provided under the head of account "Part II- Plan - MH : 20(i)- Department of Geology – 4/6054-New Development Programmes (State)" by re-appropriation from the head of account “Part II-Plan- MH: 63-Miscellaneous- 7/6065- Implementation of Plan Programmes (State) “ provided in the current year's Budget Estimates of the University.

U. O. No. Pl.A1/6435/2024/UOK dated 29.07.2024, was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the regularization of the provisional advance of Rs.6,00,000/- (Rupees Six Lakh only), released to Dr. E. Shaji, Associate Professor, Department of Geology, vide U.O. No. Pl.A1/6435/2024/UOK dated 29.07.2024, and

releasing of additional amount expended by allocating funds through reappropriation are reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.61 **Minutes of the Meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University held on 29.08.2024 - Consideration of reg**

(Ad.A VII)

A meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University was held on 29.08.2024 at 10.30 AM in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

As per the orders of the Vice-Chancellor, the Minutes of the meeting is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS & OTHER INSTITUTIONS OF THE UNIVERSITY

Date	:	29.08.2024
Time	:	10.30 AM
Venue	:	Syndicate Room

Members

1. Sri. R Rajesh, Convener & Member, Syndicate : Sd/-
2. Adv. G Muralidharan Pillai, Member, Syndicate : Sd/-

Item No.14.61.01 **University Institute of Technology, Aroor- Sri.Anil Kumar M.N., Night Watchman (locally engaged) - Tampering of attendance reported by the Principal -reg:-**

The Principal, UIT, Aroor reported that Sri. Anil Kumar M.N, locally engaged Night watchman had submitted his resignation on 16.10.2023 on the notice of dereliction of duties. The Principal, UIT, Aroor was directed to accept the resignation tendered by Sri, Anil Kumar M N, Night Watchman and to engage new person locally on temporary basis, vide letter. No. 64880/Ad.AVIIA/2023/UOK dated 14.11.2023.

Following the resignation of Sri..Anil Kumar M N, Night Watchman from 16.10.2023, the Principal, UIT, Aroor has reported that Sri. Anil Kumar M N has forged his signature in the Attendance Register from 01.10.2023 to 15.10.2023, when he was absent from duty. The Principal, has therefore requested to take necessary actions with regard to this. It may be noted that the Principal is the custodian and authority for the safekeeping and monitoring of Attendance Register. The lapse on the part of the head of institution in marking absence in the attendance register and leaving the columns blank for several days, seemed to have enabled the employee to affix his signature even on days of absence, without any difficulty. It is also noted that the Principal has not claimed the wages for the month of October 2023 in respect of Sri.Anil Kumar M N.

The Syndicate at its meeting held on 02.07.2024 (confirmation of the Preliminary Minutes of the 10 the Syndicate held on 09.05.2024) resolved to hear the Principal, UIT, Aroor at the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

As per orders of the Vice-Chancellor, the matter regarding the tampering of Attendance Register by the then Night Watchman, UIT, Aroor is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University, for hearing.

The Committee heard the Principal, University Institute of Technology, Aroor and recommended to accept the written explanation from her.

Further recommended that the Principal be directed to be more vigilant in administrative matters of the centre.

(AdA VII ASection)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 29.08.2024, be approved.

Item No.14.61.02 Setting up "Kerala University District Centre for Study and Research at Kollam" - Request received from Sri. Y. Osbon, Senate Member - reg:

The Senate member, vide letter dated 31.01.2024 pointed out that, various institutions under the University of Kerala are situated on different parts across the Kollam district which makes it difficult for the academic community to have access to those facilities.

As per the letter, UIM, Kundara and UIT, Mukhathala are running on rented buildings which are on the brink of closure, the District Information centre at Kollam lacks proper infrastructure facilities and the University library with a collection of more than 5000 books is now running in the S N College campus Kollam without benefiting the aforesaid academic community.

In this circumstances the Senate member requested **to find a suitable area for the re-arrangement of all the establishments of the University spread across the Kollam district under a single rooftop and to form Kerala University District Centre for Study and Research.** For this purpose the Senate member proposed to initiate steps to get land from the Revenue Department since 3.5 acre revenue land is available under the survey no.464/12 in the Mulavana Village, Kundara Grama Panchayat and this spot is almost in the middle of Kollam district.

In this matter the following matters may also be considered:

(i)DOIC -Kollam

Syndicate held on 15.05.2020 vide item no.11.32.02 has resolved to submit a proposal from the concerned authorities for the development of Kollam centre along with the Pandalam and Alappuzha centres as these centres were allotted 50 lakhs in total as per the University Budget Speech 2020-21 for basic extensions and related activities. A letter dated 16.06.2020 was forwarded to the Kollam centre instructing to submit a proposal for the same.

As a response to this letter a proposal was forwarded by the Senior Grade assistant, Kollam Centre that suggests for the arrangement of a cash counter with a Section Officer, two assistants and in addition to this, computers, UPS, swiping machine, necessary furnitures etc needs to be arranged. It was also added that the building is in short of security hence a new place for the district centre would be a desirable.

In the Kerala University Budget 2021-22 Rs.30 lakh was allotted for the development of University District centres. A portion of this allotment was meant for the establishment of a student amenity centres and valuation camp at Kollam and Anchal.

The Current status of this centre is of no difference from the past and even though it is operating with out rent in the S N College, Kollam premises intervention from the part of University is required for the betterment of this Centre.

(ii)UIT Mukhathala

Remarks has been collected regarding the UIT, Mukhathala from the dealing section and it was remarked that the Institution is functioning in the premises of Sri.Chellapan Pillai memorial High school, Mukhathala since its inception.

BCA & B.Com computer application are the courses offered here and a total of 47 students (27 as 2022 admn and 20 as 2023 admn) for BCA and a total of 51 students (36 as 2022 admn and 15 as 2023 admn) for B.Com computer application.

It may be noted that the Mukhathala Gramodharana Trust, being the management of the above mentioned school has been repeatedly requesting the University to shift the UIT from its premises as there is increase in the number of students in the school. Also, the Syndicate at its meeting held on 14.08.2023 has resolved to entrust Adv.Muralidhran Pillai, G Member Syndicate to study and report the feasibility of shifting the institution, of which the report is awaited.

(iii)UIM Kundara

Remarks regarding the UIM, Kundara has been received from the concerned section and it was remarked that the University Institute of Management, Kundara as per the Syndicate resolution vide item no.59.127.11 held on 27.06.2023 has stopped MBA admission for the academic year 2023-24 and the Principal, UIM Kundara has been entrusted to invite options from the students of 2022

admission and staff for shifting them to other centres. Syndicate held on 15.02.2024 vide item no.08.93 resolved to extend the rent agreement of the UIM, Kundara upto 31.03.2024.

The staffs and students of UIM, Kundara were transferred to various UIMs such as Kollam, Punalur, Varkala, and Alappuzha respectively. Out of the 8 students of MBA (2022-24) batch of UIM Kundara, 4 students were transferred to UIM, Kollam and 4 students to UIM, Punalur.

(iv) University Library, S N College, Kollam

Regarding the Study Centre Library located in the premises of the SN College Campus, Kollam remarks were received from the Librarian in charge and it was remarked as the building doesn't incur expenses for rent, electricity and water charges and used by 15 students on an average each day. The Library faces challenges related to limited space, particularly for almirahs for placing the books. It was also added that there is an absence of proper toilet facility. Hence the Librarian opined that it would be beneficial for users if the library could be relocated to the town area adjacent to nearby colleges and this could potentially enhance accessibility for users.

Now, as per orders of the Vice - Chancellor the proposal submitted by Sri. Y. Osbon, Senate Member to initiate steps for setting up "Kerala University District Centre for Study and Research" at Kundara, Kollam is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration and recommendations.

Recommended that the Registrar be entrusted with the registration of the revenue land concerned.

(AdAVI Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 29.08.2024, be approved.

Item No.14.61.03 Department of Philosophy, University of Kerala - Request for permission to start a New Journal – reg.-

The Head of the Department, Department of Philosophy, University of Kerala vide letter dated 28.06.2024 has requested to grant permission for initiating a new Research journal from the Department of Philosophy in accordance with the decision taken at the Department Council meeting held on 24.06.2024. The Department Council has decided to launch the publication of annual peer reviewed research journal both in online and minimum number of print copies. For that the Department has already sought academic assistance from the reputed international and national scholars. The HoD has forwarded the key details of proposed journal as detailed below.

Objectives

The chief objectives in launching the publication of a journal by the Department are

- to foster cutting edge research
- to ignite the spirit of critical thinking in the minds of students
- to disseminate socially productive research
- to increase the peer perception of the Department to national and international latitudes.
- to provide a first of its kind platform in South India for aspiring scholars to publish their ideas.

Scope of the Journal

Researches in humanities mainly involves critical thinking, evaluation of beliefs and opinions, argumentations and counter perspectives pertaining to live in experiences and social existence of people. It therefore, demands a creative space for the assemblage of veritable ideas and open-ended discussions. The research journal proposes such an end in view which will enable the academic community not only to disseminate knowledge but also the production and acceleration of knowledge economy. The journal is borne out of a continued demand from the philosophical fraternity of Kerala, since there is no academic research journal in Philosophy published by any of the South Indian Universities. The proposed journal will also provide a context for the research scholars and students to find new openings of their research findings. It will strengthen the academic programs of the Department as well.

Periodicity

A peer reviewed Annual Journal both in online and printed forms.

Estimated Expenditure

The Department proposes to run the proposed journal with a rational and justifiable expenditure maintaining high quality in content and scope.

- Purchase of Website domain for 10 Years- Rs.7500/-
- Hosting services for 4 Years - Rs.15000/-
- Maintenance charges - Rs.7500/-
- Printing Charges (25 copies) - Rs.30000/-
- Miscellaneous Expenses - Rs.5000/-
- Branding Charges - Rs.10000/-
- Total - Rs.75000/-(Rupees Seventy Five Thousand Only)

Head of Expenditure

Part I Non Plan MH-5 Department of Philosophy-4/2870 Publication of Journal

Publisher

Department of Philosophy, University of Kerala

Editor

Dr.R.Lekshmi, Professor & Head, Department of Philosophy, University of Kerala

Associate Editors

Dr.BinuG.Bheemnath, Assistant Professor, Department of Philosophy, University of Kerala
Dr.Balamurali.P.B, Assistant Professor, Department of Philosophy, University of Kerala

Printing

Kerala University Press.

Name of the Research Journal:

Drishti Research Journal

As per the orders of the Vice Chancellor, the matter regarding granting permission to the HoD, Department of Philosophy, to start a new research journal in the Department is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration and appropriate recommendation.

Recommended that the item be referred to the Standing Committee of the Syndicate on Finance.

(AdMiscSection)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 29.08.2024, be approved.

Item No:14.61.04 SFCTSA എന്ന സംഘടന സമർപ്പിച്ച നിവേദനം സംബന്ധിച്ച്:-

ശ്രീ ആർ രാജേഷ്, സിൻഡിക്കേറ്റ് അംഗം, SFCTSA എന്ന സംഘടന നൽകിയ നിവേദനം പരിശോധിച്ച് ആവശ്യമായ നടപടികൾ സ്വീകരിക്കുവാനാവശ്യപ്പെട്ട് കത്ത് നൽകിയിരുന്നു. (നിവേദനം ഉള്ളടക്കം ചെയ്യുന്നു)

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം SFCTSA എന്ന സംഘടന നൽകിയ നിവേദനം സർവകലാശാലയുടെ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ദി സിൻഡിക്കേറ്റ് ഓൺ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസിന്റെ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കുമായി സമർപ്പിക്കുന്നു.

Recommended that a sub-committee consisting of Sri. Rajesh R, Adv.Muralidharan Pillai.G and Dr. Shjukhan J S, Members, Syndicate be entrusted to conduct a discussion with representatives of SFCTSA, on the matter.

(Ad A VIISection)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 29.08.2024, be approved.

Item No.14.61.05 University Institute of Technology, Sasthamcotta- Request for granting permission for engaging a candidate as guest lecturer in Malayalam- reg.

The Principal in Charge, UIT, Sasthamcotta, vide letter no.UIT/SAT/2024 dated 05.08.2024 reported that the candidates included in the panel of guest lecturers for subject, Malayalam had informed their unwillingness to engage classes at the centre. She had invited new application for the same. The bio-data and document of Sri. Bijin T S (MA Malayalam, NET) thus received has been forwarded for granting permission to engage him as guest lecturer in Malayalam.

In this context it may be noted that a scrutiny committee has convened on 19.07.2024 and scrutinized the applications of candidates applied for guest lecturers forwarded by the Principals, UITs. The recommended list has been forwarded to the UITs, vide letter no.42687/Adm A VII/2023/UOK dated 29.07.2024 for engaging eligible candidates as guest lecturers on concerned subject on necessity. And the Principal in Charge, UIT, Sasthamcotta has informed that no candidates in the panel of guest lecturer for the subject, Malayalam is willing to engage classes.

As ordered by the Vice-Chancellor, the request of the Principal in Charge, UIT Sasthamcotta for granting permission for engaging Sri. Bijin T S (MA Malayalam, NET) as guest lecturer in Malayalam is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommended that the Principals of University Institutes of Technology be entrusted to engage qualified persons as Guest Lecturers, in case none of the candidates in the approved panel are available for engaging classes, subject to approval of the University.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 29.08.2024, be approved.

Item No:14.61.06 University Institute of Technology, Sasthamcotta – sanctioning sufficient amount for the construction of temporary class rooms – reg:-

The Principal in charge, UIT, Sasthamcotta, vide letter no.UIT/SAT/2024 dated 05.08.2024 reported that the building constructed in the land owned by the University for the UIT, Sasthamcotta using the MLA fund amounting ₹70 lakh is found to have not sufficient rooms for the functioning of the UIT. She has forwarded a plan and an estimate for setting up temporary class rooms and requested for sanctioning sufficient amount for setting up temporary class room. An amount of ₹5,45,000/- (Five lakh and forty five thousand only) is estimated for the construction of temporary class room.

In this context it may be noted that the University Institute of Technology, Sasthamcotta is currently functioning in the building owned by the Poruvazhy Grama Panchayat from 2014 onwards. A building for UIT, Sasthamcotta is under construction on the land owned by the University using the financial assistance provided by the MLA, which is being carried out by the PWD (Building Construction Wing).

The Syndicate, vide item no.10.96.04 of the Minutes of the meeting held on 09.05.2024 considered the matter regarding execution of rent agreement with Poruvazhygramapanchayath and resolved that rent agreement be executed for the period from 01.04.2024 to 30.09.2024 and thereafter the UIT be shifted to new building under construction.

It may also be noted that an amount of ₹1,00,000/- has been sanctioned from the KUF and additional expenses from the PTA fund for obtaining three phase electricity connection for the new building being constructed (vide UO no.Ad.A.VII.5.193241/2018 dated 25.11.2023).

The courses offered at the UIT are BBA, B Com Business Information System and M.Com Finance with sanctioned strength of 45,45 and 20 respectively.

As ordered by the Vice-Chancellor the request of the Principal in charge, UIT, Sasthamcotta for sanctioning sufficient amount for the construction of temporary class rooms, is placed before the Standing Committee of the Syndicate on Department and other Institutions of the University for consideration and recommendation.

Recommended that the item be referred to the Standing Committee of the Syndicate on Finance.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No:14.61.07 University Institute of Technology (UIT), Neyyattinkara - Renewal of rent agreement- reg.

The Principal, UIT Neyyattinkara has forwarded request for renewal of rent agreement with the owners of the 'Blue Fort Buildings', Neyyattinkara where the UIT is housed. Smt. Beena Murugan and Smt. Sheeba Devi V.S have also requested a hike of 20% and 50 % respectively from the rate of rent of previous agreement.

The 'Blue Fort Buildings', Neyyattinkara was taken on rent for housing UIT, Neyyattinkara, from Smt. Beena Murugan, Murugavilasam, Mariyapuram P.O. Thirivananthapuram and Rajesh S and Smt. Sheeba Devi V S, Sree Bhadra House, Thoppil, Balaramapuram, the owners of Bluefort Buildings, Neyyattinkara for an amount of Rs.30,809/- per month as base rent to Smt. Beena Murugan for the building (No.NMC/III/125 and III126) and Rs.10,271/- per month to Sri. Rajesh S and Smt.Sheeba Devi for the building (No.NMC/III/127) inclusive of GST @ 18% for a period of 11 months w.e.f. 01.03.2023 (period from 01.03.2023 to 31.01.2024).

The Standing Committee of the Syndicate on Department and Other Institutions of the University at its meeting held on 27.04.2024 heard the owners of the building, Smt.Beena Murugan, Sri.Rajesh S and Smt. Sheeba Devi V and the Principal, UIT Neyyattinkara (as resolved by the Syndicate held on 15-03-2024 vide item no. 09.120.6) and recommended that the matter be referred to the Syndicate.

The Syndicate at its meeting held on 09.05.2024, vide item no.10.96.01 of the Minutes considered the above recommendation and resolved to renew the rent agreement with the owners of the 'Blue Fort Buildings', Neyyattinkara with a hike of 10%.

A 10% hike was given w.e.f. 01.04.2018 and 8% rate hike was given w.e.f. 01.04.2021, previously. As per the G.O.(RT) No.269/2016/PWD dated 05.02.2016 from Public Works Departments, once a building is occupied and rent fixed for the same, revision of rent will be permissible only after the expiry of a period of 3 years from the date of agreement or date of occupation whichever is earlier.

Since the resolution of the Syndicate did not specify the date of effect of the enhancement of rent @10%, the following is proposed for adhering to the 3 year period prescribed for effecting enhancement of rent :

The rent agreement be renewed for 11 months

1. @ the existing rate of Rs.30,809/- per month as base rent to Smt. Beena Murugan for the building (No.NMC/III/125 and III126) and Rs.10,271/- per month to Sri. Rajesh S and Smt. Sheeba Devi for the building (No.NMC/III/127) inclusive of GST @ 18% for the period 01-02-2024 to 31-03-2024.
2. @ the enhanced rate of 10% of previous rent i.e., ₹33890/- (₹30809+₹3081) payable to Smt. Beena Murugan and ₹11298/- (₹10271+₹1027) payable to Sri.Rajesh S & Smt.Sheeba Devi.V.S, inclusive of GST @ 18% for the period from 01-04-2024 to 31-12-2024 (on completion of 3 years of previous hiike).

The Syndicate at its meeting held on 02.07.2024, vide item no.11.15 of the Minutes considered the above matter and resolved that the item be referred to the Standing Committee of the Syndicate on Department and Other Institutions of the University.

As per the orders of the Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Department and Other Institutions of the University for consideration and recommendation.

Recommended that the proposals (i) and (ii) be approved.

(Ad A VII Section)

The meeting concluded at 11.00 AM

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 29.08.2024, be approved.

Item No.14.62**Population Research Centre (PRC), Kariavattom - Granting of Second Time Bound Higher Grade and Implementation of 7th UGC Pay revision to Dr. Shylaja L, Research Officer (Rtd) - Payment of arrears - Sanctioned - Orders issued - Reporting of – reg.****(Ad.FI)**

Sanction was accorded by the Hon'ble Vice Chancellor to the Director- in- Charge, PRC for granting 2nd Time Bound Higher Grade to Dr. Shylaja L, Research Officer (Rtd), PRC w.e.f. 01/08/2002 and to implement the 7th UGC pay revision to Dr.Shylaja L, Research Officer, PRC who retired from service on 31/03/2020 w.e.f. 01/01/2016, as per approval conveyed by the Ministry of Health & Family Welfare, Govt. of India.

Based on the approximate financial implication intimated by the University, the Ministry of Health & Family Welfare, Govt. of India, sanctioned an amount of Rs.4,39,338/- (Rupees Four lakh Thirty nine thousand Three hundred and thirty eight only) towards the arrear amount payable on granting 2nd Time Bound Higher Grade to Dr. Shylaja L w.e.f 01/08/2002 and an amount of Rs.7,39,083/- (Rupees Seven lakh Thirty nine thousand and eighty three only) towards the arrears payable on implementing the 7th UGC Pay revision to Dr. Shylaja L, w.e.f 01/01/2016 upto retirement.

Later, the Deputy Registrar, Campus Administration, University of Kerala, Kariavattom provided a verified statement on payment of arrears on granting 2nd Time Bound Higher Grade and implementation of 7th UGC Pay revision to Dr. Shylaja L . As per the statement, an amount of Rs.12,65,719/- (Rupees Twelve lakh Sixty five thousand Seven hundred and nineteen only) has to be released to Dr. Shylaja L, in connection with granting 2nd Time Bound Higher Grade w.e.f 01/08/2002 and implementation of 7th UGC Pay revision w.e.f. 01/01/2016 sanctioned to her. The additional amount of Rs.87,298/- (Rupees Eighty seven thousand Two hundred ninety eight only) was sanctioned by the Ministry of Health & Family Welfare, Govt. of India for the payment of arrears on granting 2nd Time Bound Higher Grade and 7th UGC Pay revision to Dr. Shylaja L.

Sanction was accorded by the Hon'ble Vice chancellor subject to reporting to the Syndicate:

1. to release an amount of Rs.11,78,421/- (Rupees Eleven lakh Seventy eight thousand Four hundred and Twenty one only) to Dr. Shylaja L, Research Officer, PRC who retired from service on 31/03/2020, being the arrears payable on granting 2nd Time Bound Higher Grade w.e.f. 01/08/2002 and implementation of 7th UGC Pay revision, after deducting an amount of Rs.34,524/- with respect to arrears of rent against Staff Quarters.
2. to disburse the balance amount of Rs.87,298/- (Rupees Eighty seven thousand two hundred and ninety eight only) as and when released by the funding agency.
3. to meet the expenditure in this regard from the head of account "Part III MH: 80 C: Grants from Government of India - 9/7553 - Population Research Centre" of the current year's Budget Estimates of the University.

UO No. Ad F1 7124/2024/UOK dated 21/08/2024 and UO No.7479/2024/UOK dated 02/09/2024 were issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.63**Budget Speech 2023-24- Payment of Second Installment of Provisional Advance for Conducting District Level Workshops and College Level Awareness Programmes on the topic "Creating Awareness on the Constitution along with regular studies" under the auspices of 'Dr.B.R.Ambedkar Chair'- reporting of–reg.****(Ac.EIII)**

The Budget Speech 2023-24 of University of Kerala, Item No. 122, envisaged a proposal entitled 'Creating Awareness on Constitution along with Regular Studies' under the auspices of 'Dr.B.R Ambedkar Chair' and earmarked an amount of Rs.6,00,000/- (Rupees Six Lakh Only) for implementing the same in the selected colleges of University of Kerala.

The detailed proposal for provisional payment along with the anticipated expenditure statement of Rs.6,00,000/- (Rupees Six Lakh Only) submitted by the Head, Department of History, University of Kerala inclusive of the activities proposed towards the implementation of the programme has been approved by the Syndicate at its meeting held on 15.03.2024, vide item.no. 09.116.09.

The first installment of provisional payment of Rs.4,00,000/- (Rupees Four Lakh Only) has been released vide U.O.No.3642/2024/UOK dated 29.04.2024. The request for the release of second installment has been submitted by the HoD, Dept. of History after submitting the bills and vouchers of the first installment for regularisation.

Accordingly, sanction has been accorded by the Vice Chancellor, to release an amount of Rs.2,00,000/- (Rupees Two Lakh Only) as the second installment of provisional advance to Dr.Shaji.A, Professor & Head, Dept. of History towards the implementation of the programme to conduct district level workshops and college level awareness classes on the topic "Creating Awareness on the Constitution along with the regular studies" as envisaged in the Budget Speech 2023-24 on the strength of the Finance Endorsement, No.FOS 366/Finance I/2024-25 dated 20.04.2024.

The expenditure on this account shall be met from the head of account "Part-I-NP-MH-63-Miscellaneous-8/6028-New Development Programmes-" provided in the Budget Estimates of the University. U.O. No.6930/2024/UOK dated 13.08.2024 was issued in this regard.

As per the orders of Vice - Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.64

All Saints' College, Thiruvananthapuram-Conferment of Autonomous Status –Reg.

(Ac.D)

Ref: 1. Letter No. 11.07.2024 from the Principal, All Saints' College, Thiruvananthapuram
2. Email dated 12.08.2024 from the UGC

The UGC, vide reference cited (2) has requested the University to provide the recommendations on the matter regarding conferment of autonomous status to All Saints' College, Thiruvananthapuram, through UGC Web Portal. As per the clause **4.1 of the University Grants Commission (Conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023**, the University is required to examine the application of the College for autonomous status on the UGC Portal and give its recommendations, along with reasons/justification, within 30 working days on the UGC portal. If the parent University does not respond on the UGC portal within 30 working days, it shall be presumed that the parent University has no objection to the processing of the application by the UGC for autonomous status.

The recommendation of the University regarding conferment of autonomous status to All Saints' College, Thiruvananthapuram can only be finalized after placing before the Academic bodies of the University. The matter was informed to the UGC through UGC Web Portal on 27.08.2024.

Also, the Principal, All Saints' College, Thiruvananthapuram, vide reference(1) above has requested to issue a No Objection Certificate to the institution to apply for autonomy. The college has not submitted any documents/credentials for verification for issuing Non-Objection Certificate in manual/ digital form to the University. Details regarding availability of infrastructure facilities, faculty who are qualified to conduct, teaching, assessment, and evaluation are required to issuing No Objection Certificate.

The UGC Guidelines for Autonomous Colleges – 2023 reads as follows :

ROLE OF THE PARENT UNIVERSITY: - The role of the parent University in general and subject to the provisions of Regulations will be as under:

- 4.1 To examine the application of the College for autonomous status on the UGC portal and give its recommendations, along with reasons/ justification, within 30 working days on the UGC portal. If the parent University does not respond on the UGC portal within 30 working days, it shall be presumed that the parent University has no objection to the processing of the application by the UGC for conferment of autonomous status.

4.2 Issue notification within 30 days for a college to function as an autonomous entity once the autonomous status is conferred on the College by UGC.

In this context “The University Laws (Third Amendment) Act, 2014 (Act 32 of 2014)” may also be read with UGC guidelines 2023; Section 69 A of the act provides for the “Autonomy Approval Committee” in the government and subsection (4) of section 69 A lays down that the “University shall comply with the directions issued by the Autonomy Approval Committee in so far as it relate.

Section 69 B of the act defines the powers and functions of the Autonomy Approval Committee namely:

- (i) to invite applications from the eligible colleges
- (ii) to prescribe criteria & conditions of students and matters connected therewith in conformity with and in addition to the criteria for autonomous colleges prescribed by UGC, for preserving and ensuring standards of higher education
- (iii) to direct the university to forward the application of a college recommended by Autonomy Approval Committee to the UGC for approval.

As per the ordinance No.48 of 2021, the University Laws (Amendments) as section 69M provides the following;

Procedure for conferment or extension of autonomous status to a college-

- 1) Where a college intends to change its status to an autonomous one, it shall make an application to the University at any time during the year in the format specified by the University Grants Commission.
- 2) On receipt of the application, the Syndicate or Executive Council shall constitute a committee consisting of five members of the Expert Committee, within seven days of receipt of the application. The committee shall verify whether the college satisfies the eligibility criteria fixed by the University Grants Commission from time to time, its academic performance, availability of infrastructure facilities, qualified faculty facilities for the conduct of assessment and evaluation with confidentiality and transparency, functional existence of various statutory committees under the Act and Statutes and the Committee shall submit its report to the Vice-Chancellor within seven days.
- 3) The Vice-Chancellor shall consider the report of the Committee and forward the application with such documents as required. Where the application is rejected by the Vice-Chancellor, his decision shall be communicated to the college and the UGC. The decision of the University Shall be reported to the Government also.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding conferment of autonomous status to All Saints College, Thiruvananthapuram is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to conduct an inspection at All Saints College, Thiruvananthapuram by a sub-committee consisting of Convenors of the Standing Committees of the Syndicate on Affiliation of Colleges and Finance, Dr.K.G.Gopchandran, Prof.(Dr.) Prakash K.C, Dr.T.R. Manoj and Dr.Pramod.N, Members Syndicate, regarding the conferment of autonomous status to the College.

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Item No.14.65

Audit Observation-Para 3-2-Purchase of foreign books-Payment of excess amount on account of Foreign Exchange Conversion rates-Consideration of-reg.

(FO Section)

Kerala State Audit Department in their Audit Report 2022-23 had observed that by adopting Good Offices Committee rates (while converting foreign currency to INR) University paid excess amount to book sellers and publishers etc. The amount has been quantified as Rs.2,15,584/- and has been fixed as the liability of Finance Officer. Similar observations were also made by C &AG in their Inspection Report for 2021-23. Amount quantified by C&AG is Rs.8,10,332/-.

The observation of KSAD and C & AG are not in conformity with the Syndicate decision and University order issued in this regard. On a perusal of University Orders, issued between 2005 to 2023-24, regarding purchase of books for the University Library, Campus Library, Department Libraries and Study Centers following terms and conditions have been incorporated:-

The prices in foreign currencies being converted at the exchange rates fixed by the Good Offices Committee as on date of invoice of the supplier.

The book sellers should furnish the following certificates in their bills: Certified that "the rates at which foreign currencies have been converted into rupees in this invoice are those approved by the Good Offices Committee (G.O.C) as on date of the invoice. If however an amount found later to have been paid to us in excess will be adjusted on subsequent bills or refunded by us."

The University Librarian and the Heads of Department being held personally responsible for the adjustments of the amount claimed by the book sellers in excess of the rates approved by the Good Offices Committee.

During the year 2022-23 the UO dated 30.09.2022 has been issued with the approval of the Syndicate.

The practice of applying GOC rates is in vogue for more than 25 years and no audit had raised any objection till date. While making audit observations they have not pointed out any change of law/ rules during the year 2022-23. On verification of the table attached to the audit report of KSAD lot of errors and omissions have been identified and hence the observation seems to be not in order.

The University order issued for the purchase of books invariably incorporates recovery clause which enables recovery of amounts from Book Sellers and Publishers. University Order clearly states that University Librarian and Heads of Departments will be held responsible for the adjustments of the amount claimed etc. **KSAD had fixed the excess payment of Rs.2,15,484/- as liability of Finance Officer without considering the Syndicate decision and UO issued in this regard. No where in the UO it is stated that it is the responsibility of the Finance Officer.**

In this scenario Finance wing is unable to recommend the guidelines for purchase of books, journals etc., for the year 2024-25 and regularization of provisional advance of Deputy Librarian. Further the bills received in the audit section are kept in abeyance since an administrative decision is to be made on the recovery of excess amount.

As per orders of Honourable Vice Chancellor the entire matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.14.66 ***New PG Courses in project mode sanctioned by the Government – Alternative Proposal to M.Des Course-Consideration of-reg.***

(P.L.F)

The Government vide G.O.(Ms) No. 528/2022/HEDN dated 22/10/2022 had accorded administrative sanction for Starting of following Project Mode courses in the University of Kerala:

1. MSc Chemistry (Functional Materials)
2. MSc Computer Science with specialization in Machine Learning
3. Master of Design (M.Des) programme with Specialization in:
 - (i) Game Art Development
 - (ii) Animation Film Making
 - (iii) Visual Effects Technology.

M.Sc. Chemistry (Functional Materials) and M.Sc. Computer Science with Specialization in Machine Learning have already been started in the University from the Academic Year 2023-24 onwards. The 51st meeting of the Syndicate vide Item No. 51.62.D22 held on 09/02/2023 had resolved to constitute a sub committee consisting of following members for the conduct of MDes Programme:

- (i) Dr.S.Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research.
- (ii) Dr. K.B. Manoj, Member, Syndicate.
- (iii) Dr.K.G.Gopchandran, Syndicate.
- (iv) Dr. P.P. Ajayakumar, Director, UGC Human Resource Development Centre.

Since the term of the Syndicate had expired, the subcommittee was reconstituted as per the Orders of the Vice Chancellor vide U.O. No 2810/Planning F/2024/UOK dated 27/03/2024 with the following members.

- (i) Dr.K.G.Gopchandran, Convenor, Standing Committee of the Syndicate on Academics and Research.
- (ii) Dr. Sabu Joseph, Dean, Faculty of Applied Sciences & Technology

(iii) The Director, IQAC

The sub committee in its meeting dated 04/06/2024 considered and discussed the following aspects with regard to conduct of M.Des Programme.

- 1) Initially discussions were held with M/s Wizdom group with regard to the course content, structure, conduct of the course etc.
- 2) Subsequently a collaboration with M/s Toonz Animation was considered but later it was decided not to proceed with the same as M/s. Toons is a private firm and for any sort of formal association with them, the University will have to take a policy decision on the same.
- 3) The Programme was notified by CSS for the academic year 2023-24 with last date for application as 15.05.2023 but only one application had been received.

Therefore, considering the above facts and non-feasibility of commencing the M.Des programme, the committee observed that it is not advisable to proceed with the programme. Further, the committee recommended to entrust the Dean, Faculty of Applied Sciences and Technology and the Director, IQAC to suggest an alternative programme with ample scope for employment opportunities for the students and to place the same before the Syndicate for approval and onward transmission to the Government for concurrence.

Accordingly, the Dean Faculty of Applied Sciences and the Director, IQAC recommended Masters in Cyberforensics as an alternative to M.Des Course. The sub committee met on 24.08.2024 at 10:30 AM to discuss the proposal.

In this context , as per the Orders of the Vice Chancellor, the following recommendations of the sub committee is placed before the Syndicate for Consideration.

1. **To approve the conduct of Masters in Cyber Forensics programme in principle under the Credit and Semester System of the University.**
2. **To include the Departments of Physics and Chemistry in addition to Computer Science, Future Studies and Law and, also to involve experts from Police Department for jointly designing the Programme.**
3. **To constitute an Expert Committee with the Dean, Faculty of Applied Sciences and Technology as Chairman who shall be the Co-Ordinator of the Programme and to include the following members for formulating the Curriculum and Syllabi.**

1. Dr Vinod Chandra, Professor, Dept of Computer Science
2. Dr Aji S, Associate Professor, Dept of Computer Science
3. Dr D Muhammad Noorul Mubarak, Associate Professor, Dept of Computer Science
4. Dr G Subodh, Assistant Professor, Dept of Physics
5. Dr Sony George , Associate Professor, Dept of Chemistry
6. Dr Ani Deepthi, Assistant Professor, Dept of Chemistry
7. Dr Thara Prabhakaran, Assistant Professor, Dept of Future Studies

8. Deepa A S, Assistant Director and Head of the Cyber Forensic Division (Notified under 79A of IT act) State Forensic Science Laboratory ,Police Department – External Expert

4. **To forward the proposal to the Government for Concurrence after the framing of the curriculum and syllabus.**

Resolution of the Syndicate

RESOLVED to approve the recommendation of the Sub-Committee constituted for suggesting new PG Courses alternative to M.Des Course.

Item No.14.67

Minutes of the meeting of the Canteen Advisory Committee held on 16.08.2024 in the Syndicate Room

(Ad.BII)

A meeting of the Canteen Advisory Committee was held on 16.08.2024 in the Syndicate Room.

The Hon'ble Vice-Chancellor has ordered to place the minutes before the Syndicate for consideration and decision.

Minutes of the meeting is enclosed herewith.

Minutes of the meeting of the Canteen Advisory Committee

Date & Time : 16.08.2024, 10.30 A.M
Venue : Syndicate Room.

Present:

1. Dr.J S Shijukhan, Member Syndicate & Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings : Sd/-
2. Sri. Ajay D N, Member, Syndicate : Sd/-
3. Joint Registrar, Campus Administration : Sd/-
4. University Librarian (i/c) : Sd/-
5. Sri. Santhosh G Nair, Representative of Kerala University Employees Union : Sd/-
6. Sri.Nithin Prasad, Representative of Kerala University Staff Union : Sd/-
7. Sri.Praveen Raj R S, Representative of Kerala University Staff Union : Sd/-
8. Smt.Joshna K R, Representative of Kerala University Staff Association : Sd/-
9. Sri. Harish S.I, Representative of Kerala University Staff Association : Sd/-
10. Dr. Pramod Kiran R B, Representative of Kerala University Teachers Association: Sd/-

Item No:14.67.01 University College of Engineering Canteen

It may be noted that, the contract for running the University College of Engineering Canteen was awarded to Smt.Rathi Bhaskaran for a period of one year with effect from 07.08.2023 vide U.O dated 10.10.2023.

Later, the Principal, University College of Engineering, Kariavattom has requested to renew the contract for running UCE Canteen, as the present contract for running UCE Canteen expired on 06.08.2024.

Hence, the request of Principal, University College of Engineering is placed before the Canteen Advisory Committee for consideration and appropriate recommendation.

Recommendation:

1. To invite fresh quotations for running University College of Engineering Canteen as per the existing terms and conditions as tabled below:

EMD as Security Deposit	5,000/-
Rent	Rs.250/-per month + 18% GST
Electricity Charges	Actual consumption charges
Water Charges	Actual consumption charges

2. To reject the request of UCE Principal for extending the present contract of University College of Engineering Canteen.
3. To permit the existing contractor Smt. Rathi Bhaskaran to run the University College of Engineering Canteen as per the existing terms and conditions till the new contract comes into effect, as an interim arrangement.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Canteen Advisory Committee held on 16.08.2024, be approved.

ItemNo:14.67.02.Constitution of Sub Committee at Kariavattom Campus.

It may be noted that, meeting of the Syndicate held on 12.07.2024 has resolved to constitute a Sub Committee under the Canteen Advisory Committee for the monthly review and for the overseeing of the functioning of Canteens in the Kariavattom Campus.

Hence, the matter regarding nomination of members to the aforesaid Sub Committee is placed before the Canteen Advisory Committee for consideration and appropriate recommendation.

Recommendation: To constitute a subcommittee under Canteen Advisory Committee for the monthly review and for the overseeing of the functioning of Canteens in the Kariavattom Campus. with following members:

1. Dr.S.Nazeeb, Member, Syndicate
2. Dr. Manju S Nair, Member, Senate
3. Campus Director
4. Joint Registrar (Campus Administration)
5. Representative of Kerala University Research Students Union
6. Representative of Kerala University Departments Union

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Canteen Advisory Committee held on 16.08.2024, be approved.

Item No.14.67.03 Irregularity in prices of food items supplied from Kariavattom Canteen.

The Joint Registrar (Campus Administration) has informed that, complaints are received from HOD's (from the Department of Malayalam & Sanskrit) that the rates of certain items (Tea & Snacks) supplied was higher than the rate agreed in the contract. ie. Rate levied from the Departments was Rs.10/- for each Tea & Snacks while Rs.7 was agreed for tea and snacks with respect to students/ employees in the agreement. Hence HOD's have requested to refund the excess amount levied by the Contractor from them.

In response to the query from JR (Campus Administration) Smt.Rathi Bhaskaran has replied that, special tea (withelachi & boost) was supplied to the Departments concerned and orders for the supply of those items was only received a few minutes before delivery. Hence, she had to arrange a transport system for the delivery of tea and snacks in time.

Recommendation:

The Committee heard the contractor Smt. Rathi Bhaskaran and directed her to comply with the terms and conditions in the agreement and also directed her not to charge any extra amount.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Canteen Advisory Committee held on 16.08.2024, be approved.

Item No.14.67.04 Karyavattom Canteen

It may be noted that, the contract for running the University College of Engineering Canteen was awarded to Smt.Rathi Bhaskaran for a period of one year with effect from 07.09.2023 vide U.O dated 27.09.2023..

Now, Smt.Rathi Bhaskaran has requested to renew the contract for running Karyavattom Canteen, as the present contract for running Karyavattom Canteen will expire on 06.09.2024.

Hence, the request of Smt.Rathi Bhaskaran, contractor, Karyavattom Canteen is placed before the Canteen Advisory Committee for consideration and appropriate recommendation.

Recommendation:

1. To invite fresh quotations for running Kariavattom Canteen as per the existing terms and conditions as tabled below:

EMD as Security Deposit	20,000/-
Rent	Rs.500/- per month+ 18% GST
Electricity Charges	Rs.900/- concession per month from Actual consumption charges
Water Charges	Actual consumption charges

2. To reject the request of Smt.Rathi Bhaskaran, contractor, Kariavattom Canteen to renew the contract for running Kariavattom Canteen.
3. To extend the contract of the existing contractor Smt.Rathi Bhaskaran to run the Kariavattom Canteen till the new contract comes into effect, as an interim arrangement.
4. To entrust University Engineer to take necessary steps for painting three canteens namely (i) University Library Canteen, Palayam, (ii) Kariavattom Campus Canteen & (iii) University College of Engineering Canteen, Kariavattom, at the earliest.
5. To place the minutes of the Canteen Advisory Committee held on 16.08.2024 before the next meeting of the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Canteen Advisory Committee held on 16.08.2024, be approved.

Item No.14.68

Negotiation Meeting held with the two bidders Sri.Anirajan A and Smt.Udayakumari K S on the rates quoted in the quotation towards running of University Library Canteen

(Ad.BII)

The meeting of the Syndicate held on 12.07.2024 has resolved to approve the recommendation of Canteen Advisory Committee to reject the quotations submitted by Smt.Aswathy A and Smt. Thankamany B, as they failed to submit experience certificate and also to entrust Dr.J.S.Shijukhan, Dr.KG.Gopchandran, (Members, Syndicate) & Registrar to conduct a negotiation with the two bidders Sri.Anirajan A and Smt.Udayakumari K S on the rates quoted in the quotation towards running of University Library Canteen and to submit the negotiation report before the meeting of the Syndicate for consideration. It further resolved to include Adv. G Muraleedharan Pillai, Member, Syndicate in the above Committee.

Accordingly, a negotiation meeting was convened on 16.08.2024 in the Syndicate Room.

The Hon'ble Vice-Chancellor has ordered to place the negotiation report before the Syndicate for consideration and decision.

The negotiation report is enclosed herewith.

Report on the Negotiation Meeting (Canteen Advisory Committee) held on 16.08.2024 in the Syndicate Room

Negotiation Meeting held with the two bidders Sri.Anirajan A and Smt.Udayakumari K S on the rates quoted in the quotation towards running of University Library Canteen

In response to the re quotation notice dated 24.02.2024 towards inviting fresh quotations for running University Library Canteen Palayam, four quotations were received from the bidders namely:

1. Smt.Udaya Kumari K S
2. [Smt.Aswathy A](#)
3. [Sri.Anirajan A](#)
4. [Smt.Thankamany B](#)

The meeting of the Syndicate held on 12.07.2024 has resolved to approve the recommendation of Canteen Advisory Committee meeting held on 18.05.2024 to reject the quotations submitted by [Smt.Aswathy A](#) and Smt. Thankamany B, as they failed to submit experience certificate and further resolved to entrust Adv.G.Muraleedharan Pillai, Dr.J.S.Shijukhan, Dr.K.G.Gopchandran, (Members, Syndicate) & Registrar to conduct a negotiation with the other two bidders Sri.Anirajan A and Smt.Udayakumari K S on the rates quoted in the quotation towards running of University Library Canteen and to submit the negotiation report before the meeting of the Syndicate for consideration.

Accordingly, a negotiation meeting was convened on 16.08.2024 in the Syndicate Room and the rates quoted by Smt.Udaya Kumari K S and Sri.Anirajan A is as follows:

1. Anirajan A

ANIRAJAN A				
Breakfast Items	Before Negotiation		After Negotiation	
	Rate for Employees/ Students	Rate for Public	Rate for Employees/ Students	Rate for Public
Dosa (75 gm)	6	10	5	8
Rice Puttu	10	15	8	12
Wheat Puttu	8	10	8	10
Kadala Curry (150 gm)	15	20	12	15
Porotta (1 No)	6	10	6	10
Egg curry (1 egg)	18	25	18	25
Idli	5	8	5	8
Sambar (150 gm)	free	free	Free	Free
Chappathi	6	8	5	8
Veg Kuruma/ masala	15	20	15	20
Appam (75 gm)	6	8	5	8
Poori	6	10	6	8
Vegetable masala curry	15	20	12	15
Idiyappam (75 gm)	5	8	5	8
Ghee roast	20	30	12	15
LUNCH ITEMS				

Meals	33	60	32	60
Chicken biriyani	75	100	70	100
Vegetable biriyani	50	70	40	70
Beef biriyani	70	100	60	100
Fish fry	as per availability	as per availability	as per availability	as per availability
Fish curry	20	35	20	30
Beef curry	40	60	40	60
Beef fry (100 g)	65	75	60	75
Chicken curry (100 g)	60	80	60	80
Chicken fry (100 g)	50	70	40	70
Omelette (1egg)	12	20	12	20
Egg roast (1 egg)	10	15	10	15
Curd	15	20	12	15
Tea/Snacks				
Tea (180 ml)	7	10	7	10
Coffee (180 ml)	9	12	9	12
Black Tea (180 ml)	6	7	6	7
Black Coffee (180 ml)	7	8	6	7
Lemon Tea	10	12	10	12
Milk (milma)	10	15	10	15
Horlicks with milk	15	20	15	20
Bournvita with milk	15	20	15	20
Pazhampori (75 gm)	7	10	7	10
Uzhunnu Vada (75 gm)	7	10	7	10
Parippu Vada (75 gm)	7	10	7	10
Modakam (75 gm)	7	10	7	10
Vazhakka Baji (75 gm)	6	10	6	10
Kozhukkatta (75 gm)	9	12	9	12
Elada (100 gm)	9	12	9	12
Ullivada (75 gm)	7	10	7	10
Samosa (75 gm)	7	10	7	10
FRESH JUICE				
Pine Apple Juice (300 ml)	30	50	30	50
Orange Juice (300 ml)	30	50	30	50
Grape Juice (300 ml)	30	50	30	50
Mango Juice (300 ml)	30	50	30	50
Lime Juice (300 ml)	15	20	15	20
Ginger Lime (300 ml)	18	22	15	20
TOTAL	939	1347	872	1302

2.Smt.Udaya Kumari K S				
Breakfast Items	Before Negotiation		After Negotiation	
	Rate for Employees/ Students	Rate for Public	Rate for Employees/ Students	Rate for Public
Dosa (75 gm)	7	8	6	8
Rice Puttu	15	20	15	20
Wheat Puttu	10	15	10	15
Kadala Curry (150 gm)	20	25	15	20
Porotta (1 No)	6	8	6	8
Egg curry (1 egg)	18	22	15	20

Idli	7	8	6	8
Sambar (150 gm)	free	free		
Chappathi	5	6	5	6
Veg Kuruma/ masala	20	25	15	20
Appam (75 gm)	7	8	6	8
Poori	7	8	6	7
Vegetable masala curry	20	25	15	20
Idiyappam (75 gm)	8	10	6	8
Ghee roast	30	35	30	35

LUNCH ITEMS				
Meals	50	60	45	60
Chicken biriyani	80	90	75	90
Vegetable biriyani	30	40	30	40
Beef biriyani	Not quoted	Not quoted	80	90
Fish fry	25	30	25	30
Fish curry	20	25	20	25
Beef curry	50	60	50	60
Beef fry (100 g)	60	70	60	70
Chicken curry (100 g)	50	60	50	60
Chicken fry (100 g)	60	70	60	70
Omelette (1egg)	12	15	12	15
Egg roast (1 egg)	20	25	20	25
Curd	10	15	8	10
Tea/Snacks				
Tea (180 ml)	8	10	8	10
Coffee (180 ml)	10	15	10	15
Black Tea (180 ml)	5	6	5	6
Black Coffee (180 ml)	5	7	5	7
Lemon Tea	15	18	15	18
Milk (milma)	15	16	15	16
Horlicks with milk	20	25	20	25
Bournvita with milk	20	25	20	25
Pazhampori (75 gm)	8	10	7	10
Uzhunnu Vada (75 gm)	8	10	7	10
Parippu Vada (75 gm)	8	10	7	10
Modakam (75 gm)	8	10	7	10
Vazhakka Baji (75 gm)	8	10	7	10
Kozhukkatta (75 gm)	10	12	10	12
Ela da (100 gm)	12	15	12	15
Ullivada (75 gm)	8	10	8	10
Samosa (75 gm)	12	15	12	15
FRESH JUICE				
Pine Apple Juice	40	50	40	50
Orange Juice (300 ml)	40	50	40	50
Grape Juice (300 ml)	40	50	40	50
Mango Juice (300 ml)	40	50	40	50
Lime Juice (300 ml)	15	20	15	20
Ginger Lime (300 ml)	20	20	20	20
TOTAL	1022	1247	1061	1312

Accordingly, the rate quoted by Sri. Anirajan A & Smt. Udayakumari K.S after negotiation is as detailed below:

Sl. No:	Bidder Name	EMD	Experience Certificate	Total of rates quoted for employees/ students (₹)	Total of rates quoted for Others (₹)	Total	Remarks
1	Smt.Udaya Kumari K S	DD No: 690147 dated 29.02.2024 worth Rs.5000/- submitted	Submitted	1061/-	1312/-	2373/-	L 2
2.	Sri.Anirajan A	DD No: 072825 dated 09.02.2024 worth Rs.5000/- submitted	Submitted	872/-	1302/-	2174/-	L 1

Sd/-
Adv.Muralidharan Pillai G,
Member Syndicate

Sd/-
Dr. J S Shijukhan
Member Syndicate

Resolution of the Syndicate

The Syndicate considered the Negotiation Report and **RESOLVED** to award the contract to Sri.Anirajan A (lowest bidder) for running University Library Canteen, Palayam for the negotiated rates as per the terms and conditions in the quotation notice.

Item No.14.69 Meeting held in connection with complaints received against Kariavattom Canteen on 16.08.2024 in the Syndicate Room- Reporting of -reg. (Ad.BII)

It may be noted that, the meeting of the Syndicate held on 12.07.2024 has resolved to direct Smt.Rathi Bhaskaran, contractor, Karyavattom Canteen to report before the committee entrusted for negotiation for further discussion on the complaints (ie. Slow delivery of food items, lack of cleanliness in the canteen premises) raised by the Representative of Kerala University Teachers Association and Kerala University Research Students Union.

Accordingly, Smt. Rathi Bhaskaran has reported before the committee and committee directed her to comply with the rules and regulations specified in the agreement.

The Hon'ble Vice-Chancellor has ordered to place the report before the Syndicate.
The matter is reported herewith.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.14.70 സർവകലാശാലജീവനക്കാർക്ക് ഓണം അഡ്വാൻസ് (2024) നൽകുന്നത്- സംബന്ധിച്ച്

(Ad.AV)

കേരള സർക്കാർ ധനകാര്യ (ലോൺസ്) വകുപ്പിന്റെ 06.09.2024 തീയതിയിലെ സ.ഉ(അച്ചടി) നം. 77/2024/ധന ഉത്തരവ് പ്രകാരം സംസ്ഥാനസർക്കാർ ജീവനക്കാരുടെയും പാർട്ട് ടൈം കണ്ടിജന്റ് എംപ്ലോയീസ്, എൻ.എം.ആർ/ സി.എൽ.ആർ ഉൾപ്പെടെയുള്ള വിവിധവിഭാഗത്തിൽപ്പെട്ട ജീവനക്കാർക്കും 2024 ലെ ഓണം അഡ്വാൻസ് അനുവദിച്ച് ഉത്തരവായിരിക്കുന്നു. അഡ്വാൻസുക ജീവനക്കാരുടെ ശമ്പളവും ബത്തയും മാറിനൽകുന്ന ബന്ധപ്പെട്ട കണക്കു ശീർഷകത്തിൽ നിന്ന് പിൻവലിച്ചിതരണം ചെയ്യാവുന്നതും അഞ്ച് മാസ തുല്യ ഗഡുക്കളായി 2024 ഒക്ടോബർ മാസത്തെ മുതലുള്ള ശമ്പളത്തിൽ നിന്നും ഈടാക്കി തിരികെ ഒടുക്കേണ്ടതുമാകുന്നു.

ഓണം പ്രമാണിച്ച് സർവകലാശാലയിലെ ജീവനക്കാർക്ക് കഴിഞ്ഞ വർഷത്തേതുപോലെ ഈ വർഷവും (2024) ഓണം അഡ്വാൻസ് ആയി ₹20,000/- (ഇരുപതിനായിരം രൂപ) നൽകുവാനും ആതുക്ക ശമ്പളത്തിൽ നിന്നും പത്തുതുല്യമാസ ഗഡുക്കളായി തിരികെ പിടിക്കുന്നതിനും തീരുമാനം എടുക്കണമെന്ന് കേരള യൂണിവേഴ്സിറ്റി എംപ്ലോയീസ്യൂണിയൻ അഭ്യർത്ഥിക്കുന്നു.

മുൻവർഷങ്ങളിൽ ഓണം അഡ്വാൻസ് 10 മാസ തവണകളായിട്ടാണ് ജീവനക്കാരിൽ നിന്ന് തിരിച്ചു പിടിച്ചിട്ടുള്ളത്.

ബഹുവൈസ് ചാൻസിലറിന്റെ ഉത്തരവ് പ്രകാരം കേരള യൂണിവേഴ്സിറ്റി എംപ്ലോയീസ്യൂണിയൻ സമർപ്പിച്ച അഭ്യർത്ഥനയും, **കേരള സർക്കാർ ധനകാര്യ (ലോൺസ്) വകുപ്പിന്റെ 06.09.2024 തീയതിയിലെ സ.ഉ(അച്ചടി) നം.77/2024/ധന ഉത്തരവ്** കേരള സർവകലാശാലയിൽ നടപ്പിലാക്കുന്ന വിഷയവും സിന്ഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

അനുബന്ധ രേഖകൾ ഇതോടൊപ്പം സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

The Syndicate considered the Government Order dated 06.09.2024 and **RESOLVED** to grant Rs.20,000/- (Rs.Twenty thousand only) as Onam Advance to University Employees for the year 2024.

FURTHER RESOLVED that the amount be recovered from the Employees in ten equal installments.

Item No.14.71 Department of Malayalam – Dr.S.Shifa, Professor – Request for Sabbatical Leave for one year, to write a book - Reg.

(Ad.DIII)

Dr. S. Shifa has submitted a request, recommended and forwarded by the Head, Dept. of Malayalam, for taking Sabbatical leave for one year from 01.08.2024, to write a book “Kadhakali : Bhashayum Porulum” based on the classical art form of Kerala, ‘Kadhakali’, and its literature ‘Attakkatha’. Dr. S. Shifa, has stated that Athma Books, Kozhikode, has accepted to publish the book, and the title of the book may be modified if required, based on the modifications in chapter contents, as the writing progress. Dr. S. Shifa has further stated that, having taught for 26 years in University, one year in school and one year in college before that, and completing 10 years as a Professor, she has never taken Sabbatical leave before.

The UGC Regulations 2018(Clause8.3) states that permanent, whole-time teachers of the University who have completed seven years of service as a Reader/Associate Professor or a Professor may be granted sabbatical leave to undertake study or research or any other academic pursuit solely for the object of increasing their proficiency and usefulness to the University and higher education system. The duration of leave shall not exceed one year, at a time, and two years in the entire career of the teacher. A teacher, who has availed himself/herself of study leave, would not be entitled to the sabbatical leave, until after the expiry of five years from the date of the teacher’s return from previous study leave or any other kind of training programme of duration of one year or more.

The Finance has remarked that, as per entries in the Prior Service books and the GER, Dr.S.Shifa, Professor, Dept of Malayalam, has not availed herself of any Study/ Sabbatical leave till date. It is further remarked that, *Dr. S.Shifa, Professor, Dept of Malayalam is eligible for availing sabbatical leave since she meets the criteria based on UGC regulations* : Dr. S. Shifa is a Professor from 01.01.2014, the request for leave is not for more than one year, and she has not taken any study leave within the last five years.

In addition, the Finance has also remarked that "The service conditions of teaching staff in University are governed by the University Act/ Statutes and the rules specified in KSR, KS&SSR, etc with the concurrence of Government. Recently, the Audit has raised concerns (Audit Observation reference#26 (OBS 1260896) dated 18.03.2024) and recommended to examine this matter and initiate necessary action to amend the relevant rules to align with the UGC guidelines. Following this, Finance has opined that clarification should be obtained from the Government regarding the service conditions applicable to University teachers. In this context, the Administration may ascertain the admissibility of other leaves specified in UGC Regulations other than in KSRs. Clarification on the matter may be obtained from the Government (Finance)."

The Registrar has approved the remarks of the Finance officer.

It may be noted that, there has been precedents of

1. Dr. K.S. Chandrasekar, Professor & Head, Institute of Management in Kerala, being granted Sabbatical leave for a period of one year w.e.f 21.10.2018 to 20.10.2019 for writing a book titled “History of Management Thought”, vide U.O.No.Ad.BIII.85/2018/UoK dated 12.10.2018.
2. Dr. Meena T Pillai, Professor, Institute of English, being granted Sabbatical leave for a period of one year from 15.08.2019 to 14.08.2020, by protecting salary and all other service benefits, to avail USEIF 2019-2020 Fulbright-Nehru Academic and Professional Excellence Fellowship to the University of California, Los Angeles and to complete a book on ‘Digital Feminisms’ vide U.O.No.Ad.DIII.1.19169/2019 dated 28.06.2019.
3. Dr. Salom Gnana Thanga V., Professor, Department of Environmental Sciences, being granted sabbatical leave for a period of 2 months from 01.06.2024 to 31.07.2024, for attending the Visiting Researcher Program of the National Research and Innovation Agency (BRIN), Indonesia, vide U.O.No.3725/2024/UOK dated 30.04.2024.

Hence, as per the orders of the Vice-Chancellor, the request from Dr. S. Shifa, Professor, Department of Malayalam, to grant her Sabbatical leave for one year from 1st August 2024 or from the date of issue of order, to write a book “Kadhakali : Bhashayum Porulum” based on the classical art form of Kerala, ‘Kadhakali’, and its literature ‘Attakkatha’, is placed before the Standing Committee of the Syndicate on Staff, equipment and Buildings, for consideration and appropriate recommendation.

Resolution of the Syndicate

The Syndicate considered the request of Dr.S.Shifa, Professor, Department of Malayalam and **RESOLVED** to grant sabbatical leave for one year from 1st November, 2024 to write a book titled “Kadhakali : Bhashayum Porulum” based on the Classical Art form of Kerala, ‘Kadhakali’, and its Literature ‘Attakkatha’.

Item No.14.72

Ph.D research - NOC for the University transfer - University of Kerala to Mahatma Gandhi University- Smt. Aneeth Sneha Saj, Full-time research scholar in Botany – Consideration of-reg.

(Ac.EVI)

Smt.Aneeth Sneha Saj, a full-time research scholar in Botany (CSIR-JRF scholar) has submitted application for a NOC for the transfer of her Research centre from JBGRI, Palode, Tvpm to Union Christian College, Aluva, Mahatma Gandhi University, Kottayam and a change in her research supervisor from Dr. S R Suja to Dr. M. AnilKumar, Dept.of Botany, Mahatma Gandhi University, Kottayam. In her request, she states that she was unable to pursue her research at this Institution due to unavoidable circumstances and began the process transferring her CSIR-JRF fellowship to Mahatma Gandhi University, Kottayam which was approved by CSIR. She is now requesting a NOC from the University of Kerala w.e.f. 04/07/2024 AN, to complete the procedure for her University transfer.

As per Regulations for Award of Ph.D. Degrees, University of Kerala, 2016, clause 5.8, "The research data, in case of relocation of the woman scholar for Ph.D. due to marriage or otherwise, shall be allowed to be transferred to the University to which the scholar intends to relocate, provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/supervisor from any funding agency. The scholar shall give due credit to the original Research Supervisor and the institution for the part of research already done".

The details are shown below:

Name of the Candidate	Smt. Aneeth Sneha Saj (a CSIR-JRF scholar)
Subject, Full-time/ Part-time	Botany, Full-time
UO granting Registration	UO.No.Ac.EVI/6173/2023/UOK dated 10/07/2023, w.e.f. 02/06/2023 (uo) Research period is valid upto: 01/06/2029
Research Supervisor	Dr. S R Suja Principal Scientist & Head ,EM & EP Division, JNTBGRI, Palode, Tvpm.

Centre	JNTBGRI, Palode, Tvpm.
Requests	NOC w.e.f. 04/07/2024 AN for University transfer from University of Kerala to Mahatma Gandhi University, Kottayam. (Centre change from JNTBGRI, Palode, Tvpm to Union Christian College, Aluva - Mahatma Gandhi University, Kottayam)
Remarks	<ul style="list-style-type: none"> • Application has been recommended and forwarded by the Centre Head, the research supervisor and the Chairman, Doctoral Committee. • Remitted the requisite fees for centre change as Rs.315/- and guide change as Rs. 315/- • Relieved from the research centre w.e.f. 04/07/2024 AN to join at the Dept.of Botany, Union Christian college, Aluva, Mahatma Gandhi University, Kottayam (Submitted Relieving order) • NOC has been submitted from the Director, KSCSTE-JNTBGRI, Palode, Tvpm for the period from 02/06/2023 FN onwards in granting permission to change her research centre to Union Christian College, Aluva, Mahatma Gandhi University, Kottayam • The fee statement submitted by the candidate has been verified and found in order. • Submitted NOC from the present research supervisor • Consent from the proposed Guide Dr.M. AnilKumar, Associate Professor & Head, Dept of Botany, Union Christian College, Aluva, Mahatma Gandhi University, Kottayam . • Being a CSIR JRF scholar, she had applied for transfer of her scholarship to Mahatma Gandhi University, Kottayam and CSIR approved the transfer of fellowship of Smt. Aneeth Sneha Saj from University of Kerala to Mahatma Gandhi University, Kottayam w.e.f. 14/06/2024 along with the funds on the existing terms and conditions for the remaining tenure of the fellowship TA/DA on this account will be paid to her vide File No.09/0592(16950)/2023-EMR-1 dated: 04/07/2024.

As per the orders of the Vice-Chancellor, the matter of granting NOC for University transfer in r/o Smt. Aneeth Sneha Saj from University of Kerala to Mahatma Gandhi University, Kottayam and guide change from Dr. S.R Suja to Dr.M. AnilKumar and centre from JBGRI, Palode, Tvpm to Union Christain College, Aluva is placed before the Syndicate for consideration.

Resolution of the Syndicate

The Syndicate considered the request from Smt. Aneeth Sneha Saj, Research Scholar in Botany (CSIR-JRF scholar), and noted that she has met all the conditions required for the University transfer. Based on this, the Syndicate **RESOLVED** to grant an NOC to Smt. Aneeth Sneha Saj for the University transfer from the University of Kerala to Mahatma Gandhi University, Kottayam.

ItemNo.14.73

Minutes of the meeting of the Online Admission Monitoring Committee held on 27.08.2024 - reporting of-reg-

Ac.H/FYUG-PG-B.Ed Online Admissions/2024

The minutes of the meeting of the **Admission Monitoring Committee** held on 27.08.2024 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 27.08.2024, subject to reporting to the Syndicate, except Item No.1 and Item No.3.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 27.08.2024 is reported to the Syndicate.

MINUTES OF THE MEETING OF THE ADMISSION MONITORING COMMITTEE (AMC) FOR FYUG/PG/B.Ed/M.Ed ADMISSIONS 2024-25

Committee No: 11

Date: 27.08.2024

Time: 11.00 AM

Venue: Syndicate Room

Members

1. R Rajesh, Member Syndicate	Sd/-
2. Adv. G Muralidharan (Member, Syndicate)	Sd/-
3. Dr.Shijukhan J S (Member, Syndicate)	Sd/-
4. Prof. Dr.P M Radhamany (Member, Syndicate)	Online
5. Dr.S Jayan (Member, Syndicate)	Absent
6. Registrar	Sd/-
7. Director, Computer Centre	Sd/-
8. Director, College Development Council	Absent
9. Dr. Aji S (Assistant Professor, Dept. of Computer Science)	Absent
10. Joint Registrar (In charge of Online Admissions)	Absent

Item No. 14.73.1: FYUGP/PG Admission 2024-25 – Next Procedure- reg.

The committee considered the matter and recommended to conduct College level spot admission on 30/08/2024 and 31/08/2024.

Also recommended to refer the matter regarding the closure of FYUGP admission for the academic year 2024-25 to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Admission Monitoring Committee held on 27.08.2024, be approved.

FURTHER RESOLVED to conduct college-level spot admissions on 11.04.2024. Candidates who have already got admission will not be considered for the spot admissions.

ALSO RESOLVED to close the FYUGP admissions for the academic year 2024-25 on 12.09.2024.

Item No.14.73.2: FYUGP/PG Admission 2024-25 – Request from Anjali G S (900382) for course transfer- A Blind candidate- reg.

The candidate, who is residing at Neyyattinkara, has requested for a course change from Islamic History to Malayalam or Political Science or History in University College, Palayam. The candidate has got admission during spot in Islamic History subject as vacancy was not there in University College for the subjects the candidate requested for admission.

The committee considered the matter and recommended to reject the request.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Admission Monitoring Committee held on 27.08.2024, be noted.

Item No.14.73.3: FYUGP 2024-25- Request received from Aparna B.S (611662)- College transfer- reg.

It has been requested for a College transfer to Govt. KNM College, Kanjiramkulam, from MG College, Thiruvananthapuram, for BA Sociology subject as the candidate is suffering from Epileptic issues. It is also stated that the candidate got first allotment in Govt. KNM College, Kanjiramkulam during allotment and the same was changed to MG Collges during spot allotment.

The committee considered the matter and recommended to place before the Syndicate.

Resolution of the Syndicate

RESOLVED to transfer Aparna B.S. from M.G. College, Thiruvananthapuram to Government KNM College, Kanjiramkulam, for the BA Sociology program by creating an additional seat on a supernumerary basis, considering the medical condition of the candidate.

Item No.14.73.4: FYUGP 2024-25 – Mail received from the Secretary, Kerala State Sports Council-Sports Quota Special allotment-Sports Hostel-reg

A mail has been received from the Secretary, Kerala State Sports Council, with a list of Sports hostel candidates for whom a special allotment is requested under sports hostel category.

The Committee considered the matter and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Admission Monitoring Committee held on 27.08.2024, be noted.

Item No.14.73.5: FYUGP 2024-25- Request from Shafeek S (621079)- College & Course transfer under sports quota- reg.

It is requested that candidate may be allowed to join in BA Economics subject in University College, Palayam, under sports quota as the vacancy exists. It is also stated that the candidate got admission in Iqbal College, Peringamala.

The committee considered the matter and recommended to reject the request.

In view of exigency, the committee recommended that all the items in the minutes may be approved by the Vice Chancellor invoking Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.

The meeting came to an end at 11.45 AM.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Admission Monitoring Committee held on 27.08.2024, be noted.

Item No.14.74 Minutes of the meeting of the Standing Committee of the Syndicate on Finance - for approval - reg.

(Ad. AVI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 06.09.2024 at 12.00 p.m, is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON FINANCE

Date & Time : 06-09-2024, 12.00 p.m.
Venue : Syndicate Room, University Buildings

Members Present

1. Adv Muralidharan Pillai G (Convener, S/c of the Syndicate on Finance)
2. Prof. Dr. P M Radhamony (Member, Syndicate)
3. Sri. R Rajesh (Member, Syndicate) (Online)
4. Dr. Shijukhan J S (Member, Syndicate) (Online)

Members Absent

1. Dr.S Jayan (Member, Syndicate)
2. Dr. K. G. Gopchandran (Member, Syndicate)

Item No. 14.74.01 സംഗീത വകുപ്പ് - ലെക്ചർ & ഡോക്യുമെന്റേഷൻ നടത്തിപ്പിന് പ്രൊവിഷണൽ പേയ്മെന്റ് - അനുവദിച്ചത് - റെഗുലറൈസേഷൻ ചെയ്യുന്നത് - ഡോ ബിന്ദു കെ - ഹിയറിങ് - സംബന്ധിച്ച്.

(Ad. Misc.)

സംഗീത വിഭാഗം അസോസിയേറ്റ് പ്രൊഫസറും ഹെഡ് ഇൻചാർജ്ജുമായിരുന്ന ഡോ. ബിന്ദു കെ (11/24-25/mus തീയതി 09.04.2024) എന്ന കത്തിലൂടെ, ലെക്ചർ & ഡോക്യുമെന്റേഷൻ പരിപാടി നടത്തുന്നതിന് 2,50,000/- രൂപ പ്രൊവിഷണൽ അഡ്വാൻസായി ലഭിച്ചിരുന്നെന്നും, പ്രസ്തുത പരിപാടിക്ക് ചെലവായ തുകയുടെ ബില്ലുകളും വൗച്ചറുകളും സഹിതം പ്രൊവിഷണൽ പേയ്മെന്റ് റെഗുലറൈസേഷൻ ചെയ്യുന്നതിനുള്ള അപേക്ഷിച്ചിരുന്നു.

Ad Misc 2379/2024/UOK തീയതി 15.03.2024 എന്ന സർവകലാശാല ഉത്തരവ് പ്രകാരം ലെക്ചർ & ഡോക്യുമെന്റേഷൻ പരിപാടി നടത്താൻ സംഗീതവിഭാഗം അസോസിയേറ്റ് പ്രൊഫസറും ഹെഡ് ഇൻ ചാർജ്ജുമായ ഡോ.ബിന്ദു.കെ അവർകൾക്ക് 2,50,000/- രൂപ പ്രൊവിഷണൽ അഡ്വാൻസായി അനുവദി

ച്ചിരുന്നത് റെഗുലറൈസേഷൻ വേണ്ടി ചെലവായ തുക 1,29,860/- രൂപ (ഒരു ലക്ഷത്തി ഇരുത്തൊൻപതി നായിരത്തി എണ്ണറ്റി അറുപത് രൂപ) ആണെന്നും ബാലൻസ് തുകയായ 1,20,140/- രൂപ (ഒരു ലക്ഷത്തി ഇരുപത്തിനായിരത്തി ഒരുനൂറ്റി നാൽപ്പത് രൂപ) കെ യു എഫ് ലേക്ക് (ചെല്ലാൻ നമ്പർ 24287269 തീയതി 09.04.2024) തിരിച്ചടച്ചതിന്റെ രസീതും സഹിതം അപേക്ഷ സമർപ്പിച്ചിരുന്നു. ക്യാഷ് R സെക്ഷനിൽ നിന്നും ലഭ്യമായ ക്രെഡിറ്റ് വെരിഫിക്കേഷൻ റിപ്പോർട്ട് ഉൾപ്പെടെയുള്ള ബില്ലുകൾ പരിശോധിച്ച ഓഡിറ്റ് വിഭാഗം കലാകാരന്മാരുടെ പ്രതിഫലത്തിൽ പിഴവു ചൂണ്ടികാട്ടുകയുണ്ടായി. പ്രതീക്ഷിത ചെലവ് സ്റ്റേറ്റ് മെന്റിൽ ഡെമോൺസ്ട്രേഷൻ കച്ചേരികൾക്കുള്ള റിസോഴ്സ് പേഴ്സൺമാർക്ക് പ്രതിഫലമായി 50,000/- രൂപ മാത്രമേ ക്ലെയിം ചെയ്തിട്ടുള്ളുവെന്നും എന്നാൽ ബില്ലുകളിൽ കലാകാരന്മാരുടെ പ്രതിഫലത്തിൽ (കെ എൽ ശ്രീറാം 33,000/- രൂപ, ഡോ.ജി. ബേബി ശ്രീറാം 30,000/- രൂപ) 63,000/- രൂപ രേഖപ്പെടുത്തിയിരിക്കുന്നതിന്റെ വിശദീകരണവും ഭരണാനുമതിയും ഓഡിറ്റ് വിഭാഗം ആവശ്യപ്പെടുകയുണ്ടായി.

ശ്രീ. കെ എൽ ശ്രീറാം (Vr.No.01), ശ്രീമതി. ബേബി ശ്രീറാം (Vr.No.02) മികച്ച ഗ്രേഡഡ് ആർട്ടിസ്റ്റുകളാണെന്നും, വിദ്യാർത്ഥികളുടെ അക്കാദമിക് നേട്ടത്തിനായി ഓരോ പ്രോഗ്രാമിനും ഈ മേഖലയിലെ വ്യത്യസ്തരും കഴിവുള്ളവരുമായ കലാകാരന്മാരെയും സെലിബ്രിറ്റികളെയുമാണ് ഉൾപ്പെടുത്തുന്നതെന്നും, അവരുടെ ഗ്രേഡും പൊതുജനാഭിപ്രായവും അനുസരിച്ച് അവരുടെ ആവശ്യത്തിനനുസരിച്ച് അവർക്ക് പണം നൽകണമെന്നും, ഈ റിസോഴ്സ് പേഴ്സൺമാരെല്ലാം പിന്നണി ഗായകരും കർണാടക സംഗീതജ്ഞരുമായ സെലിബ്രിറ്റികളാണെന്നും, കലാകാരന്മാരുടെ ചർച്ചാ വിഷയങ്ങൾ, പൊതുസവീകാര്യത, ഗ്രേഡ് എന്നിവ അനുസരിച്ച് പ്രതിഫലം വ്യത്യസ്തമായിരിക്കുമെന്നും, മുൻവർഷങ്ങളിലും മുൻകൂർ ഭരണാനുമതി ലഭിച്ചിട്ടില്ലായെന്നും സംഗീത വിഭാഗം ഹെഡ് ഇൻചാർജ് 55/24-25/Mus തീയതി 05.06.2024 എന്ന കത്തിലൂടെ വിശദീകരിച്ചിരിക്കുന്നു. ടി വിശദീകരണത്തിൽ ഭരണാനുമതി ആവശ്യമാണെന്ന് ഓഡിറ്റ് വിഭാഗം അറിയിക്കുകയുണ്ടായി. ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലർ പ്രസ്തുത വിഷയം പരിശോധിക്കുകയും സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയായ ഫിനാൻസ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കു സമർപ്പിക്കുവാൻ ഉത്തരവാകുകയും ചെയ്തു.

26.07.2024 ൽ കൂടിയ ഫിനാൻസ് കമ്മിറ്റി പ്രസ്തുത വിഷയം പരിഗണിക്കുകയും സിൻഡിക്കേറ്റിലോടു റഫർ ചെയ്യുകയും ചെയ്തു. 31.08.2024 ൽ കൂടിയ സിൻഡിക്കേറ്റ് (item no 13.77 Additional 07) പ്രസ്തുത വിഷയം പരിഗണിക്കുകയും ടി വിഷയത്തിൽ ഡോ. ബിന്ദുവിനെ ഫിനാൻസ് കമ്മിറ്റി ഹിയറൻ തീരുമാനിക്കുകയും ചെയ്തു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻപ്രകാരം ഹിയറിങ് നോട്ട് സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയായ ഫിനാൻസ് കമ്മിറ്റിക്ക് മുൻപായി സമർപ്പിക്കുന്നു.

The Committee heard Dr. Bindu K., former Head (i/c) and Associate Professor (Rtd), Department of Music and considering the written statement submitted by her the committee recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 06.09.2024, be approved.
Based on the statement submitted by Dr. Bindu K., Head (i/c) (retd), Department of Music, the Syndicate **FURTHER RESOLVED** to regularize an amount of Rs.2,50,000/- (Rs.Two lakh and fifty thousand only) sanctioned to Dr. Bindu K. for the conduct of the lecture and documentation program.

Item No. 14.74.02 സംഗീത വകുപ്പ് - സ്റ്റേജ് പെർഫോമൻസ് നടത്തിപ്പിന് പ്രൊവിഷണൽ പേയ്മെന്റ് - അനുവദിച്ചത് - റെഗുലറൈസേഷൻ ചെയ്യുന്നത് - ഡോ ബിന്ദു കെ - ഹിയറിങ് - സംബന്ധിച്ച്.

(Ad. Misc.)

സംഗീത വിഭാഗം അസോസിയേറ്റ് പ്രൊഫസറും ഹെഡ് ഇൻചാർജുമായിരുന്ന ഡോ.ബിന്ദു.കെ (10/24-25/mus തീയതി 09.04.2024) എന്ന കത്തിലൂടെ, സ്റ്റേജ് പെർഫോമൻസ് പരിപാടി നടത്തുന്നതിന് 2,50,000/- രൂപ പ്രൊവിഷണൽ അഡ്വാൻസായി ലഭിച്ചിരുന്നെന്നും, പ്രസ്തുത പരിപാടിക്ക് ചെലവായ തുകയുടെ

ബില്ലുകളും വാച്ചറുകളും സഹിതം പ്രൊവിഷണൽ പേയ്മെന്റ് റെഗുലറൈസേഷൻ ചെയ്തു നൽകണമെന്നും അപേക്ഷിച്ചിരുന്നു.

Ad Misc 2388/2024/UOK തീയതി 15.03.2024 എന്ന സർവകലാശാല ഉത്തരവ് പ്രകാരം സ്റ്റേജ് പെർഫോമൻസ് പരിപാടി നടത്താൻ സംഗീതവിഭാഗം അസോസിയേറ്റ് പ്രൊഫസറും ഹെഡ് ഇൻ ചാർജുമായ ഡോ.ബിന്ദു. കെ അവർകൾക്ക് 2,50,000/- രൂപ പ്രൊവിഷണൽ അഡ്വാൻസായി അനുവദിച്ചിരുന്നത് റെഗുലറൈസേഷൻ വേണ്ടി ചെലവായ തുക 1,98,446/- രൂപ (ഒരു ലക്ഷത്തി തൊണ്ണൂറ്റെട്ടായിരത്തി നാനൂറ്റി നാല്പത്താറ് രൂപ) ആണെന്നും ബാലൻസ് തുകയായ 51,554/- രൂപ (അൻപത്തൊന്നായിരത്തി അഞ്ഞൂറ്റി അൻപതിനാല് രൂപ) കെ യു എഫ് ലേക്ക് (ചെല്ലാൻ നമ്പർ 24265559 തീയതി 09.04.2024) തിരിച്ചടച്ചതിന്റെ രസീതും സഹിതം അപേക്ഷ സമർപ്പിച്ചിരുന്നു. ക്യാഷ് R സെക്ഷനിൽ നിന്നും ലഭ്യമായ ക്രെഡിറ്റ് വെരിഫിക്കേഷൻ റിപ്പോർട്ട് ഉൾപ്പെടെയുള്ള ബില്ലുകൾ പരിശോധിച്ച ഓഡിറ്റ് വിഭാഗം കലാകാരന്മാരുടെ പ്രതിഫലത്തിൽ പിഴവു ചൂണ്ടി കാട്ടുകയുണ്ടായി. ആർട്ടിസ്റ്റുകൾക്കു 15,000/- രൂപ (വാച്ചർ നമ്പർ 11), 45,000/- രൂപ (വാച്ചർ നമ്പർ 15) എന്നിങ്ങനെ പ്രതിഫല തുക നൽകിയതിന്റെ വിശദീകരണവും ഭരണാനുമതിയും ഓഡിറ്റ് വിഭാഗം ആവശ്യപ്പെടുകയുണ്ടായി.

ശ്രീ കാവാലം ശ്രീകുമാർ (Vr.No.11), ശ്രീമതി വിദ്യ കല്യാണരാമൻ (Vr.No.15) എന്നിവർ മികച്ച ഗ്രേഡഡ് ആർട്ടിസ്റ്റുകളാണെന്നും, വിദ്യാർത്ഥികളുടെ അക്കാദമിക് നേട്ടത്തിനായി ഓരോ പ്രോഗ്രാമിനും ഈ മേഖലയിലെ വ്യത്യസ്തരും കഴിവുള്ളവരുമായ കലാകാരന്മാരെയും സെലിബ്രിറ്റികളെയുമാണ് ഉൾപ്പെടുത്തുന്നതെന്നും, അവരുടെ ഗ്രേഡും പൊതുജനാഭിപ്രായവും അനുസരിച്ച് അവരുടെ ആവശ്യത്തിനനുസരിച്ച് അവർക്ക് പണം നൽകണമെന്നും, ഈ റിസോഴ്സ് പേഴ്സൺമാരെല്ലാം പിന്നണി ഗായകരും കർണാടക സംഗീതജ്ഞരുമായ സെലിബ്രിറ്റികളാണെന്നും, കലാകാരന്മാരുടെ ചർച്ചാവിഷയങ്ങൾ, പൊതുസീകാര്യത, ഗ്രേഡ് എന്നിവ അനുസരിച്ച് പ്രതിഫലം വ്യത്യസ്തമായിരിക്കുമെന്നും, മുൻവർഷങ്ങളിലും മുൻകൂർ ഭരണാനുമതി ലഭിച്ചിട്ടില്ലായെന്നും സംഗീതവിഭാഗം ഹെഡ് ഇൻചാർജ്ജ് 53/24-25/Mus തീയതി 05.06.2024 എന്ന കത്തിലൂടെ വിശദീകരിച്ചിരിക്കുന്നു. ടി വിശദീകരണത്തിൽ ഭരണാനുമതി ആവശ്യമാണെന്ന് ഓഡിറ്റ് വിഭാഗം അറിയിക്കുകയുണ്ടായി. ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലർ പ്രസ്തുത വിഷയം പരിശോധിക്കുകയും സിൻഡിക്കേറ്റിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റിയായ ഫിനാൻസ് കമ്മിറ്റിയുടെ പരിഗണയ്ക്കു സമർപ്പിക്കുവാൻ ഉത്തരവാകുകയും ചെയ്തു.

26.07.2024 ൽ കൂടിയ ഫിനാൻസ് കമ്മിറ്റി പ്രസ്തുത വിഷയം പരിഗണിക്കുകയും സിന്ഡിക്കേറ്റിലോടു റഫർചെയ്യുകയും ചെയ്തു. 31.08.2024 ൽ കൂടിയ സിന്ഡിക്കേറ്റ് (item no 13.77 Additional 06) പ്രസ്തുത വിഷയം പരിഗണിക്കുകയും ടി വിഷയത്തിൽ ഡോ.ബിന്ദുവിനെ ഫിനാൻസ് കമ്മിറ്റി ഹിയർ ചെയ്യാൻ തീരുമാനിക്കുകയും ചെയ്തു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻപ്രകാരം ഹിയറിങ് നോട്ട് സിൻഡിക്കേറ്റിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റിയായ ഫിനാൻസ് കമ്മിറ്റിക്ക് മുൻപായി സമർപ്പിക്കുന്നു.

The Committee heard Dr. Bindu K., former Head (i/c) and Associate Professor (Rtd), Department of Music and considering the written statement submitted by her the committee recommended to refer the matter to the Syndicate.

The meeting came to an end at 12.30 p m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 06.09.2024, be approved.

Based on the statement submitted by Dr. Bindu K., Head (i/c) (retd), Department of Music, the Syndicate **FURTHER RESOLVED** to regularize an amount of Rs.2,50,000/- (Rs.Two lakh and fifty thousand only) sanctioned to Dr. Bindu K. for the conduct of the Stage Performance Program.

Additional item 1 College Union Elections 2024-25-Conduct of Election – Consideration of-reg.

(Election Section)

Adv. Muraleedharan Pillai. G, Member, Syndicate has informed that, due to the Onam holidays, the colleges will be closing from 13.09.2024. As a result, there will not be sufficient time for the preparation of the Election. Therefore, he has requested to postpone the election.

The syndicate considered the matter and **RESOLVED** to postpone the conduct of Election to 18.10.2024, without changing the notification date.

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Additional item.2 Construction of Boys and Girls Hostels through KIIFB funding- opening of the Hostels – consideration of – reg

(Pl.F)

The Syndicate considered the matter regarding the opening of the Hostels and noted the following:

As a part of the Review Meeting held on 02.09.2024, to discuss the status of construction works at the Kariavattom Campus the Officials from KSITIL informed that all interior works for the Girls' Hostel have been completed and that it is ready for handover. KSITIL officials were asked about the possibility of temporarily occupying the Girls' Hostel, given the urgency and acute shortage of hostel facilities faced by female students with the commencement of the four-year UG program. It is to be noted that the Fire NOC and building permit/ NOC from the Corporation are still pending.

Due to the acute shortage of Hostel facilities faced by female students at the Under Graduate level, the Syndicate **RESOLVED** to open the hostels, temporarily to accommodate only Under Graduate Girls students.

FURTHER RESOLVED to entrust the University Engineer and Warden to provide the existing mess facilities to these students for the time being.

ALSO RESOLVED to depute two Security Staffs in the newly opened Hostel.

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Additional Item 3 Festival Allowance to Employees of UITs and UIMs - consideration-reg
(Ad.C/ Ad.AVII/ Ad.AVII(A))

The Syndicate considered the Government Order G.O. (P) No.78/2024/Fin dated 06.09.2024 regarding the sanctioning of Bonus/ Special Festival Allowance for all Government Employees and Pensioners and **RESOLVED** to grant Special Festival Allowance to Peons, Watchmen, Sweepers, and Lab Attendants engaged locally on a temporary basis in all UITs and UIMs based on the report of the Principals concerned in accordance with the Government Order dated 06.09.2024.

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REGISTRAR

VICE-CHANCELLOR

University Buildings,
Thiruvananthapuram,
09.09.2024



UNIVERSITY OF KERALA

Preliminary Minutes of the 15th Meeting of the Syndicate held on 05.11.2024 and 11.11.2024

(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,
Thiruvananthapuram
Time : 10.00 AM

Members Present:

1. Dr. Mohanan Kunnimal (*In the Chair*)
Vice-Chancellor

Members Present: 05.11.2024 – 10.00 AM

1. Adv.Muraleedharan Pillai G
2. Sri.R. Rajesh
3. Dr.K.G.Gopchandran
4. Dr.Manoj T.R
5. Dr.Shijukhan J.S.
6. Dr.M. Leninlal
7. Sri.Ahamad Fazil. Y
8. Dr.S.Jayan
9. Sri.Ajay D.N
10. Dr.Vinodkumar T.G.Nair
11. Sri.P.S.Gopakumar
12. Prof.(Dr.) Prakash K.C
13. Dr.K.Rahim.
14. Prof.Manoj V
15. Dr.Pramod N
16. Dr.S.Nazeeb
17. Adv.R.B.Rajeev Kumar
18. Dr.P.M. Radhamany
19. Sri.Rajesh Kumar M., Additional Secretary,
Electronics and Information Technology Department

Members Present: 11.11.2024 - 11.30 AM

1. Adv.Muraleedharan Pillai G
2. Sri.R. Rajesh
3. Dr.K.G.Gopchandran
4. Dr.Manoj T.R
5. Sri.Ahamad Fazil. Y
6. Dr.S.Jayan
7. Sri.P.S.Gopakumar
8. Dr.Vinodkumar T.G.Nair
9. Prof.Manoj V
10. Dr.K.Rahim.
11. Dr.Pramod N
12. Dr.S.Nazeeb
13. Adv.R.B.Rajeev Kumar
14. Sri.Ajay D.N
15. Dr.Shijukhan J.S.
16. Dr.M. Leninlal
17. Dr.P.M. Radhamany

Confirmation of the Preliminary Minutes of the 15th Meeting of the Syndicate held on 05.11.2024 and 11.11.2024 is place before the Syndicate except Item Nos.15.144.05 and 15.161. Decision for the items (Item Nos.15.144.05 and 15.161) was not authenticated by the Vice-Chancellor. The resolution of the Syndicate is reported to the Hon'ble Chancellor exercising the powers under section 10(8),(11) and (16) of the Kerala University Act 1974.

Item No. 15.02 **Confirmation of the Preliminary Minutes of the 14th Meeting of the Syndicate held on 09.09.2024-reg.**

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 14th Meeting of the Syndicate held on 09.09.2024 with the following modifications:

Item No.14.03.D16 Resolution be corrected as RESOLVED to establish Science Policy Institute in the Department of Political Science as envisaged in the Budget Speech. Further Resolved to nominate Head, Department of Political Science, Kariavattom as the Honorary Director, Science Policy Institute.

(Ac.E1/ Ac.D)

Item No.14.04.B16 Name be corrected and read as '**Syam Kumar S.U**' instead of '**Shyam Kumar S.U**'.

(Ac.FII)

Item No.14.04.B46 Recommendation be corrected as The Committee considered the proposal regarding initial appointment of following Assistant Professors in the department of Malayalam at KSMD B College, Sasthamcotta and recommended to approve the same.

1. Smt.Sangeetha E L, appointed as Assistant Professor in Malayalam (PWD category) at K.S.M.D.B. College, Sasthamcotta **w.e.f 01.06.2023 FN** in the retirement vacancy of Sri.Sudharsana Babu who retired on 31.05.2015.
2. Dr.Sunitha K, appointed as Assistant Professor in Malayalam at K.S.M.D.B. College, Sasthamcotta **w.e.f 01.06.2023 FN** in the retirement vacancy of Sri.Rajeev who retired on 31.05.2018.
3. Dr.Sumy Surendran, appointed as Assistant Professor in Malayalam at K.S.M.D.B. College, Sasthamcotta **w.e.f 05.12.2023 FN** in the retirement vacancy of Dr.C.Unnikrishna Pillai who retired on 30.04.2020 .

(Ac.FII)

Item No.14.04.C11 Recommendation be corrected as *The Committee considered the proposal regarding the Placement/ Promotion of 'Dr. Jyothi Kanchan A.S', Department of Botany, Christian College, Chengannur from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 04.01.2020 FN as per UGC Regulations 2018 and recommended to approve the same.*

(Ac.FII/Ac.fIII)

Item No.14.06.05 Recommendation be corrected as The Committee considered the matter and recommended to grant permission to the Director, Centre for Distance and Online Education for remitting the E-Grantz amount due to SC/ST/OBC(H)/OEC students, to KUF, as per the claim statements prepared for each academic year and to refund the e-grantz amount to the Students.

The Committee further recommended to obtain Administrative sanction to remit the E-Grants amount of those students who have discontinued and cancelled the programme during any semester of the respective academic year, to the Treasury.

(Ad.AVI/ Ad.Misc.)

Item No.14.11.20 Resolution be corrected as "The Syndicate considered the revised proposal with alternative title submitted by the Head, Department of Library and Information Science and RESOLVED to grant permission to the Head, Department of Library and Information Science to start new academic journal with a title 'Library Gateway' in the Department.

(Ad.AVII/ Ad.Misc.)

Item No.14.26 Second resolution be corrected as **FURTHER RESOLVED** that the above recommendation of the meeting of the **Committee of the** Subcommittee of Standing Committee of the Syndicate on Academic and Research in connection uploading of credits in the students APAAR/ABC, IDs held on 16/08/2024, be approved.

(NAD Cell)

Item No.14.56.10 Resolution be modified as “The Syndicate considered report submitted by the University engineer, regarding the fine calculation for the delay in completing the civil and electrical works for the renovation of the old Guest House Building at the SH campus and **RESOLVED** to impose fine after hearing the contractor by the Standing Committee of the Syndicate on Planning and Development.

(Pl.G/ Pl.C)

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