



UNIVERSITY OF KERALA

Preliminary Minutes of the 9th Meeting of the Syndicate held on 15.03.2024

(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,
Thiruvananthapuram
Time : 10.00 AM

Members Present:

1. Dr. Mohanan Kunnumal (*In the Chair*)
Vice-Chancellor
2. Adv.Muraleedharan Pillai G
3. Sri.R. Rajesh
4. Dr.K.G.Gopchandran
5. Dr.S.Jayan
6. Dr.Shijukhan J.S.
7. Sri.Rajesh Kumar M., Additional Secretary,
Electronics and Information Technology Department
8. Sri.Anilkumar V.S., Additional Secretary, Higher Education Department
9. Dr.P.M. Radhamany

Item No. 09.01 *Confirmation of the Preliminary Minutes of the 8th Meeting of the
Syndicate held on 15.02.2024-reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 8th Meeting of the
Syndicate held on 15.02.2024 with the following modifications:

Item No.08.02 Name be corrected and read as at Sl.No.4 '**Dr.R.Rajalakshmi**' instead of
'**Dr.Rajalakshmi**'.

(Ad.DIII)

Item No.08.110 In the Agenda note at Sl.No.17 be corrected and read as '**Dr. Sreeja J**'
instead of '**Dr.Sheeja J**'.

Sl.No.31 be corrected as

31	Dr. Jayasree K S	UIT, Chengannur	Absent
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Second resolution be added '**FURTHER RESOVLED** that the students studying in
the UIT Ittiva be transferred to other UITs based on their options, after completion of their 4th
semester exam.'

(Ad.AVII)

Item No. 09.02 *Appointments/ Career Advancement Promotion, if any – reg.*

(Ad.H/Ad.D.II Section)

Resolution of the Syndicate

NIL

Item No.09.03 *Annual Report of the University for the year 2023 – Approval of the Draft report – reg.*

(Ac.D)

As per Statute 10(5) in Chapter 6 of the Kerala University First Statutes 1977, the Annual Report of the University shall be prepared by the Syndicate for review on or before the 31st of the January each year and the Senate shall review the same at its annual meeting. Statute 10 (6) stipulates that the Annual Report shall deal with the Calendar year ending the 31st day of December.

Accordingly the draft Annual Report of the University pertaining to the Calendar year 2023 is placed before the Syndicate for approval (Draft copy appended).

Resolution of the Syndicate

RESOLVED to approve the draft Annual Report of the University pertaining to the Calendar year 2023 and place the same before the Senate for consideration.

Item No.09.04 *Judgement dated 08.11.2024 on WA NO.672 of 2023 against the order WP(C) 28550/2022 passed by the Hon' High Court of Kerala & and the Legal Opinion in this regard - Consideration of – reg.*

(Ad. H)

The applicants to the post of Professor in the Re-Notification No.Ad.H/33189/Re-notification/P/2022(3) dated 01.08.2022, viz., Sri. Sebastian Joseph and Dr.Pradeep P.S. filed petition WP(C) No.28550/2022, in order to overcome the upper age limit of 50 years prescribed by the University. As per the judgement dated 27.10.2022,

"The Hon'ble High Court of Kerala directed the competent Authority of the University to consider the application of the petitioners also and call them for interview, subject to them satisfying all eligible criteria and qualifications, de hors the fact that they have crossed age of fifty."

The WA No.672/2023 was filed by the University, against the aforesaid judgement in accordance with the Syndicate resolution vide Item No.48.83 dated 07.11.2022. As per the Judgement dated 08.01.2024 on the W.A.No.672/2023,

"The Writ Appeal is closed as having become infructuous. The appellant University shall take appropriate steps to see that the Government Order G.O (P) No. 4/2023/HEDN dated 11.04.2023 is given effect to by appropriate means, in accordance with law".

Consequent to this judgement, a legal opinion was sought on further course of action to be initiated so that the post/ vacancies already notified in 01.08.2022 can be acted up in accordance with the age limits binding (as prescribed in the Kerala University First Statute 1977) at the time of notification, in the light of the following grounds.

- The Writ Appeal was filed primarily to enable the University to proceed with the re-notification dated 01.08.2022 where in applications were invited with applicability to age limits as prescribed by the Kerala University First Statute 1977, the inclusion of the petitioners who have crossed the age limits in the selection process, as ordered by the Hon'ble High Court in its judgement dated 27.10.2022, would become a violation of the Statute and hence the writ appeal was filed.
- The implementation of the Government Order G.O.(P) No. 4/2023/HEDN dated 11.04.2023, enabling removal of age limits/ enhancing upper age limits to teaching posts, if adopted by the University, would require amendment to Kerala University First Statute (KUFS) and would require assent of the Chancellor (As per the Kerala University Act 1974, Chapter V: Clause 35(6), no statute passed by the senate shall be valid or come into force until assented to by the Chancellor). The amendment would take effect only from the date of assent and would not have retrospective effect to give its benefit to applicants in the Re-Notification No. Ad.H/33189/Re-notification/P/2022(3) already issued on 01.08.2022, in which Dr. Sebastian Joseph and Dr. Pratheep P.S., the petitioners of WP(C) No.28850/2022 included as aspirants. i.e., The amendment made on a later date cannot made applicable to the notifications already issued.
- The University's grievance within the context of the writ appeal WA 672/2023 still persists even after its closure.

As per the legal opinion,

“For more than one good reason, Sri. Sebastain Joseph and Dr. Pradeep P.S., or any other similarly placed persons, can be allowed to apply for Professorship. The rule laid down by the Full Bench of Hon’ble High Court of Kerala in Dr. Radhakrishna Pillai’s case makes it mandatory that UGC Regulations have to be followed. The University had a different stand only because our statutes reflected a position different and therefore, the University had hardly any freedom to mechanically waive the age limit. Apart from that, the Government policy was also not in favour of such waiver. But now, as per G.O.(P) No. 4/2023-H. Edn. dated 11.04.2023, the government also has changed its earlier policy supporting the aforesaid waiver. It is pertinent to note that the G.O. also suggests that suitable amendment has to be done to effect the aforesaid change. Therefore, it requires no elaboration that persons who are entitled to claim the benefits of the above have to be provisionally allowed to apply and participate in the selection process, provided they are found to satisfy all the eligibility criteria”.

It may be noted that,

- vide G.O. (P) No. 4/2023/HEDN dated 11.04.2023, the Government have issued an order raising the upper age limit for the appointment of Assistant Professor in various Universities and Govt./Aided college in the state to 50 years. It is also directed in the G.O that,
- necessary amendments in the University Statutes shall be made by the respective Universities. the respective Universities shall take steps to amend the University rules in accordance with the U.G.C. rules in order to completely eliminate the upper age limit for direct recruitment to the posts of Associate Professor and Professors in Universities.
- The aforesaid G.O., requires amendment of the KUFS 1977 (Chapter-3, Statute 5A) before the same can be implemented. The same is under processing.

It may also be noted that,

- the Syndicate held on 28.05.2022, has resolved to re-notify the posts of Assistant Professor in IMK, Associate Professor and Professor in Education, Associate Professor and Professor in Music and Associate Professor in Futures Studies, in accordance with 2018 Regulations, vide item no. 42.98. Due to the writ appeal no.672/2023 and the pendency of its judgement, the University was unable to proceed with the Re-Notification process as resolved by the Syndicate.

As per the orders of the Vice-Chancellor, the following are placed before the Syndicate for consideration.

- Whether to go ahead with the selection process as per the Re-Notification No. Ad.H/33189/Re-notification/P/2022(3) dated 01.08.2022, by including the aspirants viz., Sri.Sebastain Joseph and Dr. Pratheep P. S., in accordance with the High Court Judgement.

Or

Cancelling the Re-Notifications which are already issued on 01.08.2022 and a fresh Re-Notification be issued giving chances to other aspirants irrespective of age limits, after amending the KUFS 1977 in accordance with the G.O. (P) No.4/2023/HEDN dated 11.04.2023.

2) Whether the posts of Assistant Professor in IMK, Associate Professor and Professor in Education, Associate Professor and Professor in Music and Associate Professor in Futures Studies be re-notified as per 2018 Regulations, after effecting amendment to the Kerala University First Statute 1977 in accordance with the G.O. (P) No.4/2023/HEDN dated 11.04.2023.

Resolution of the Syndicate

RESOLVED to initiate steps for the amending the Kerala University First Statute 1977 in accordance with the G.O. (P) No.4/2023/HEDN dated 11.04.2023 and re-notify accordingly.

FURTHER RESOLVED that the posts of Assistant Professor in IMK, Associate Professor and Professor in Education, Associate Professor and Professor in Music and Associate Professor in Futures Studies be re-notified as per 2018 Regulations, after effecting amendment.

Item No.09.05**Creche at Senate House Campus - recommendations of the meeting held on 05/02/2024 – Consideration of- reg.****(Ad.B1)**

A meeting of the Creche Monitoring Committee was convened on 05/02/2024, 3.30 p.m at the Syndicate room to discuss various matters related to the functioning of Creche at Senate House campus. Following recommendations were made in the meeting:

- * To maintain the child friendly and attractive atmosphere for children in the Creche by providing more toys, swings etc. It is also suggested to arrange activities in the yard, outside the building.
- * To take immediate steps to clean and clear the surroundings of Creche compound and to maintain cleanliness in and around Creche.
- * To install curtains in the sleeping hall; and mosquito nets on the windows.
- * To arrange monthly visit of Medical Officer from University Health Centre in Creche.
- * To subscribe/ provide children's magazines to Creche every month through sponsorship from employees organisations viz. Kerala University Employees' Union, Kerala University Staff Union, Kerala University Staff Association & clubs of the University viz. Kerala University Womens' club, Kerala University Staff Recreation club etc.
- * To arrange entertainment programmes for children in Creche occasionally.
- * To initiate steps for installing Diaper incinerator
- * A daily refreshment may be considered for the children
- * Recommended to conduct a review visit with all the Creche Monitoring Committee members.
- * It is also recommended to accommodate kids of the employees from other offices as well, as per rules.
- * To place the above recommendations before the Syndicate.

As per orders, the above matter is placed before the Syndicate, for consideration and appropriate recommendation.

Minutes of the meeting of Creche Monitoring Committee

Venue : Syndicate room
Date & Time : 05.02.2024, 3.30 p.m.

Members Present:

1. Dr. J. S. Shijukhan (Member, Syndicate) : Sd/-
2. Sri. Rajesh. R. (Member, Syndicate) : Sd/-
3. Smt. Bindhu R. L, Representative, Teachers' Union : Sd/-
4. Dr. A.M. Khader, Medical Officer, University Health Centre : Sd/-
5. Smt. Aruna Gopalakrishnan, Representative,
Kerala University Employees' Union : Sd/-
6. Smt. Joshna K.R, Representative,
Kerala University Staff Association : Sd/-
7. Sri. Nithin Prasad & Smt. Veena S. Baiju, Representatives,
Kerala University Staff Unio : Sd/-

A meeting of Creche Monitoring Committee was held on 05.02.2024 at 3.30 p.m. to evaluate functioning of Creche at Senate House campus. Creche staff and parents of children in creche were also attended the meeting. Everyone agreed that Creche at Senate House campus has been functioning satisfactorily.

Following recommendations were made in the meeting for improving the functioning of Creche:

- * To maintain the child friendly and attractive atmosphere for children in the Creche by providing more toys, swings etc. It is also suggested to arrange activities in the yard, outside the building.
- * To take immediate steps to clean and clear the surroundings of Creche compound and to maintain cleanliness in and around Creche.
- * To install curtains in the sleeping hall; and mosquito nets on the windows.
- * To arrange monthly visit of Medical Officer from University Health Centre in Creche.

- * To subscribe/ provide children's magazines to Creche every month through sponsorship from employees organisations viz. Kerala University Employees' Union, Kerala University Staff Union, Kerala University Staff Association & clubs of the University viz. Kerala University Womens' club, Kerala University Staff Recreation club etc.
- * To arrange entertainment programmes for children in Creche occasionally.
- * To initiate steps for installing Diaper incinerator
- * A daily refreshment may be considered for the children
- * Recommended to conduct a review visit with all the Creche Monitoring Committee Members.
- * It is also recommended to accommodate kids of the employees from other offices as well, as per rules.
- * **To place the above recommendations before the Syndicate.**

The meeting came to an end by 4.30 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Creche Monitoring Committee held on 05/02/2024, be approved.

Item No.09.06

Guidelines for pursuing two Academic Programmes simultaneously- Letter from UGC dtd 13/4/2022-Consideration of- reg.

(Ac.AIV)

The Secretary, University Grants Commission, vide paper read (1), has forwarded the guidelines for pursuing two Academic Programmes simultaneously for implementation in the Universities as envisaged in NEP 2020 (appended).

Guidelines

1. A student can pursue two full time academic programmes in physical mode provided that in such cases, class timings for one programme do not overlap with the class timings of the other programme.
2. A student can pursue two academic programmes, one in the full time physical mode and another in Open and Distance Learning (ODL)/ Online mode; or up to two ODL/ Online programmes simultaneously.
3. Degree or Diploma programmes under ODL/Online mode shall be pursued with only such HEIs which are recognized by UGC/ Statutory Council/ Govt. of India for running such programmes.
4. Degree or Diploma programmes under these guidelines shall be governed by the Regulations notified by the UGC and also the respective statutory/ professional councils, wherever applicable.
5. These guidelines shall come into effect from the date of their notification by the UGC. Noretrospective benefit can be claimed by the student who have already done two academic programmes simultaneously prior to the notification of these guidelines.

The above guidelines shall be applicable only to the students pursuing academic programmes other than Ph.D. programmes.

As per the orders of the Registrar, remarks was sought from the IQAC regarding the same. The Director IQAC reported that "Considering provisions of National Education Policy 2020 in terms of flexibility, holistic development and skill embedded learning, students may be permitted to engage in two simultaneous academic programmes and has also furnished the following 4 factors for consideration.

1. Ensure whether both academic programmes are supportive in terms of competency enhancement and making education holistic.
2. Prior notice and consent from the two HEIs are obtained.
3. Due amendments are made for such accommodative learning as envisaged by the UGC.
4. PSC and other employment agencies are duly informed about the recognition for such associated learning.

However, the guidelines (1) to (5) mentioned in the UGC communication in this regard need to be complied.

The Academic Council held on 07.01.2023 vide item No. 114, to refer the matter to the Standing Committee of the Syndicate on Academics and Research. The Standing committee of the Syndicate on Academics and Research held on 24.02.2023 recommended to constitute a sub-committee to study the matter and submit a report in this regard and the Syndicate resolved to approve the same. The subcommittee has not been convened since the term of the Syndicate was over.

Meanwhile, Sri.Sanjay Raj, a candidate doing LLB course has requested to permit him to apply for the M.Sc Computer Science programme offered through SDE in accordance with the provisions in UGC guidelines for pursuing two courses simultaneously.

The Syndicate considered the matter and resolved, vide paper read (5) above, to approve the recommendation of the Standing Committee of the Syndicate to constitute a new sub-committee comprising of Adv. G. Muraleedharan Pillai, Convenor, Standing Committee, Dr. K.G. Gopchandran, Dr. P.M. Radhamany, Dr. S. Jayan and Dr.Shijukhan J S, Members Syndicate to submit a report on the guidelines issued by UGC for pursuing two academic programmes simultaneously.

The meeting of the Sub- Committee has been convened on 02/02/2024 at 11 AM at IQAC Conference Hall, Senate House Campus, Palayam.

After detailed discussion, the Committee decided to implement UGC guidelines to pursue two academic programmes simultaneously in University of Kerala. Also, entrusted the new Committee including the members of the present sub-committee and the Deans of the Faculties of Arts, Science, Social Sciences, Applied Sciences and Technology to prepare a detailed proposal regarding the academic and administrative matters. The report of the Committee is appended herewith.

The Vice Chancellor has ordered to submit the report of the sub-committee before the Syndicate for consideration and recommendation.

Resolution of the Syndicate

RESOLVED to approve the report of the sub-committee constituted for the implementation of UGC guidelines to pursue two Academic Programmes simultaneously in University of Kerala.

FURTHER RESOLVED to entrust the sub-committee consisting of Dean, Faculty of Arts, Faculty of Science, Faculty of Social Science and Faculty of Applied Science and Technology to submit the detailed proposal regarding the Academic and Administrative matters within one month.

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Item No.09.07 ***Modernisation of University Library- Vertical Extension to the Kerala University Library – Air Conditioning works - Minutes of the meeting held on 05.02.2024 – consideration of- reg.***

(Pl.G)

The review meeting to assess the progress of the Developmental works in the University held on 16.09.2023 had decided to entrust the AEE (Electrical) and the Mechanical Engineer to submit a detailed report regarding the air conditioning works of Kerala University Library, Palayam in connection with the Modernisation of University Libraries, for rearranging the same as per the norms and proposed to convene a meeting with Syndicate members, Librarian (Kerala University Library) and the Engineering Unit for a detailed discussion on the matter. Accordingly, the meeting was held at 11 a.m on 05.02.2024 in the Syndicate room.

As per the orders of the Vice-Chancellor, the minutes of the meeting held on **05.02.2024** in the Syndicate room in connection with the **Air Conditioning works of Kerala University Library**, Palayam is placed before the Syndicate for consideration.

MINUTES OF THE MEETING TO DISCUSS THE AIR CONDITIONING WORKS IN THE VERTICAL EXTENSION TO THE KERALA UNIVERSITY LIBRARY BUILDING, PALAYAM

Date	:	05.02.2024,
Time	:	11.00 a.m
Venue	:	Syndicate room

Present

Adv.Muralidharan Pillai G, Member Syndicate	-	Sd/-
Dr. S Jayan, Member Syndicate	-	Sd/-
Prof.(Dr.)P M Radhamany, Member Syndicate	-	Sd/-
Dr.Shijukhan J S, Member Syndicate	-	Sd/-

Smt.SobhaK,University Engineer	-	Sd/-
Smt.Smitha M.R ,University Librarian	-	Sd/-
Sri.Ramesh T.S, AEE 1 Civil	-	Sd/-
Sri.Padmakumar R.S, AEE Electrical	-	Sd/-
Sri.Riyas Mon, AE Electrical	-	Sd/-

As per U.O. No. Pl.G/4248/2012 dated 31.12.2018, administrative sanction was accorded approving the estimates for electrical works (Rs.10,27,690/-), Lift (Rs.15,00,000/-) and AC (Rs.35,00,000/-) in connection with the the vertical extension work of the Kerala University Library, Palayam.

The review meeting to assess the progress of the Developmental works in the University held on 16.09.2023 had decided to entrust the AEE (Electrical) and the Mechanical Engineer to submit a detailed report regarding the air conditioning works of Kerala University Library, Palayam in connection with the Modernisation of University Libraries, for rearranging the same as per the norms and has proposed to convene a meeting with Syndicate members, Librarian (Kerala University Library) and the Engineering Unit for a detailed discussion on the matter.

The Vice-Chancellor has accorded sanction to conduct the meeting with Syndicate members, Librarian and the Engineering Unit, for a detailed discussion on the air conditioning works of Kerala University Library, Palayam, as proposed in the review meeting to assess the progress of the Developmental works in the University held on 16.09.2023.

The meeting began at 11.15 a.m.

The University Engineer appraised the meeting on the following

1. An agreement dated 20/1/2022 has been executed for the air conditioning works of Kerala University Library, Palayam in connection with the Modernisation of University Libraries, with M/s Maretek India Pvt Ltd for an agreed PAC of Rs 28,04,139/-.
2. The firm had not turned up to take over the site after executing the agreement.
3. Initially the firm have raised a few objections regarding the specification of air conditioners. These changes in specification were approved by University after approval of the technical committee and the decision was conveyed to them. Still they did not turn up to start the work. Instead the firm had raised certain objections of which some were lame excuses.
4. The scope of the work awarded to M/s Maretek India Pvt Ltd comprises of the A/c works in Seminar Hall and Research Centre in the top floor with 12 nos of cassette type 3 TR AC, UN and World Bank section on mezzanine floors with the floor standing 4 TR air conditioners.
5. The AEE (Ele), AE (Mech) and Asst Librarian had visited the library and discussed the prevailing situation and present requirement and reported as follows.

"The Research Station at the top floor is presently divided into two portions of which one is for stacking thesis and other portion for reading and reference. Hence air conditioning works can be limited to the reference/ reading portion only. The mini hall where conferences, seminars and other functions are proposed to be arranged is to be air conditioned. The Research mezzanine floor which is occupied with the UN and World Bank publications has provisions for very good ventilation and the occupancy is considerably very small at the time of inspection and so the installation of air conditioners can be decided further."

The meeting considered the joint report submitted by AEE (Electrical), AEE (Mechanical) and Assistant Librarian, Kerala University Library and made detailed discussions on the same. The meeting observed that now there is no need of Air conditioners at every spots as the research facility was excluded in the University Library. The University Librarian agreed to the same.

After detailed discussions on the above matter, the meeting recommended the following:

- **To cancel the agreement for the Air Conditioning works in the Vertical Extension to Kerala University Library with M/s Maretek India Pvt Ltd and to terminate the work awarded to the firm.**
- **To forfeit the security deposit from M/s Maretek India Pvt Ltd, remitted at the time of entering into contract and remit the same to the Kerala University fund.**
- **To blacklist the contractor M/s Maretek India Pvt Ltd from engaging the works of the University henceforth.**

- **As research facility is excluded from the Kerala University Library, air conditioning works may be limited to the Seminar Hall only.**
- *To entrust the University Engineer to fully furnish the Seminar Hall and to provide air conditioning and Acoustics, with the available fund.*
- **To entrust the Instrumentation Engineer to provide Public Addressing System in the Seminar Hall.**

The meeting further recommended to place the minutes of the meeting before the Syndicate.

The meeting came to an end by 11.45 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting in connection with the Air Conditioning works of Kerala University Library, Palayam held on 05.02.2024, be approved.

Item No.09.08

Re-Constitution of Committee to study the matter regarding the provisions in the University Statutes with regard to Non Teaching Staff of Aided Colleges affiliated to University of Kerala-Consideration of- Reg.

(Ac.FII)

Sri. Y. Osbon, Senate Member vide his letter dtd 15.07.2022 has requested to constitute a committee to study the matter regarding the provisions in the University Statutes with regard to Non Teaching Staff of Aided Colleges affiliated to University of Kerala so as to formulate amendments to revise the same.

It may be noted that the Kerala University First Statutes 1979, Chapter 3 deals with the Conditions of Service of Members of Non-Teaching Staff. It includes the qualification of Senior Superintendent, Junior Superintendent, Head Accountant, Upper Division Clerk/ Upper Division Accountant, Lower Division Clerk/ Lower Division Store Keeper/ Lower Division Accountant, Lower Division Typist, Mechanic, Gas Man, Herbarium Keeper, Taxidermist, Specimen Collector, Laboratory Assistant/ Library Assistant, Last Grade Staff and Technical Assistant

The last amendment made in the Chapter 3 of the Kerala University First Statutes was in 2005 regarding the introduction of the qualification of Technical Assistant vide Amendment No.35. No major amendments have been made in the Chapter 3 of KUFs 1979. Government seeks clarifications on the service conditions of Non Teaching Staff and the provisions in the Statutes needs updation in this regard.

The Syndicate at its meeting held on 14.10.2022 considered the matter regarding the amendment to be made to the provisions in the University Statutes with regard to Non Teaching Staff of Aided Colleges affiliated to University of Kerala and resolved to constitute a Sub Committee with Prof. Dr. M. Vijayan Pillai, Sri. Arun Kumar R., Dr. K.B. Manoj, Prof. K. Lalitha, Members of Syndicate and Sri. Y. S. Osbon, Member Senate to study the matter and place the report before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private colleges vide Item No. 47.113.B22. The Vice-Chancellor has ordered to implement the resolution of the Syndicate.

It may be noted that, only one meeting of the Sub Committee was held on 06.12.2022 after the constitution of the subcommittee. Now, Sri. Y Osbon, Member of Senate vide his letter dtd 31.01.2024 has requested to reconstitute the above said Sub Committee with new members of the Syndicate as the tenure of the previous Syndicate has expired.

In the light of above mentioned facts and as per the orders of Vice Chancellor, request of Sri.Y Osbon, Member of Senate to reconstitute the Sub Committee to study the matter regarding the amendment to be made to the provisions in the University Statutes with regard to Non Teaching Staff of Aided Colleges affiliated to University of Kerala is placed before the Syndicate for Consideration.

Resolution of the Syndicate

RESOLVED to reconstitute the sub-committee consisting of Dr.J.S.Shijukhan, Dr.S.Jayan, Dr.K.G.Gopchandran, Members Syndicate and Sri.Y. Osbon, Member of Senate to study the matter regarding the amendment to be made to the provisions in the University Statutes with regard to Non Teaching Staff of Aided Colleges affiliated to University of Kerala.

Item No.09.09 St. Stephen's College, Pathanapuram - Appointment of Sri. Roy John, Assistant Professor of Mathematics as Principal- in -Charge - Approval reg. (Ac.FII)

The Manager, St. Stephen's College, Pathanapuram has requested to approve the appointment of Sri. Roy John, Assistant Professor of Mathematics as Principal-in-Charge of St. Stephen's College, Pathanapuram w.e.f. 01.09.2023 F.N. against the vacancy of Dr. Koshy P.M., Principal of St. Stephen's College, Pathanapuram who retired on 31.05.2023 A.N.

It may be noted that Sri. Roy John has been appointed as Drawing and Disbursing Officer of the College for four consecutive terms and the fourth term was approved w.e.f. 01.03.2024 F.N. for a period of 3 months.

St. Stephen's College, Pathanapuram is a unitary management College and is bestowed with minority Status. There is a Principal post in the College and the same has been remaining vacant since the retirement of Dr. Koshy P.M., on 31.05.2023 A.N.

As per statutes 21-Principal responsibilities of chapter 24 of Kerala University first statutes 1977, "**in the absence of Principal, the senior most Professor or in his absence the senior most lecturer of the college shall be in charge of the duties of the Principal**". The Educational agency has certified that Sri. Roy John is the senior most member of the teaching staff and may be consider for the post of Principal- in - charge.

It may be noted that University had already considered a file of similar nature and had given approval to Dr Tharamma George T, Professor of Education(Mathematics) as Principal in Charge of Mount Tabor Training College, Pathanapuram w.e.f. 03.05.2023 F.N. and accordingly U.O. No. 6644/AcFI/2023 dated 27.07.2023 was issued.

The Syndicate at its meeting held on 04.10.2023 considered the above matter vide item no.04.82 and resolved that the item be referred to the Standing Committee of the Syndicate. The Syndicate held on 28.12.2023 and considered the item (Item No.07.89.B2), regarding the appointment of Sri. Roy John, Assistant Professor of Mathematics as Principal - in - Charge at St. Stephen's College, Pathanapuram. The Syndicate considered the proposal and resolved:

1. to approve Sri. Roy John, Assistant Professor of Mathematics as the Drawing and Disbursing Officer of the College.
2. the matter regarding the appointment of Sri. Roy John, Assistant Professor of Mathematics as Principal - in - Charge at St. Stephen's College, Pathanapuram be referred to next Syndicate.

The Syndicate at its meeting held on 15.02.2024, again considered the matter regarding the appointment of Sri. Roy John, Assistant Professor of Mathematics as Principal - in - Charge at St. Stephen's College, Pathanapuram and resolved to refer the proposal to next Syndicate.

The light of the above mentioned facts and as per the orders of the Vice Chancellor, the *proposal for the approval of the appointment of Sri. Roy John, Assistant Professor of Mathematics as Principal-in-Charge of St. Stephen's College, Pathanapuram w.e.f. 01.09.2023 F.N. against the vacancy of Dr. Koshy P.M., Principal of St. Stephen's College, Pathanapuram who retired on 31.05.2023 A.N.*, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.09.10 Purchase of Air Conditioners in the Lecture Hall 2 & 3 of UGC-HRDC - Decision of Technical Committee –Consideration of- reg.

(Ad.BIV A)

A proposal has been forwarded by the Director, UGC - Human Resource Development Centre (HRDC), Kariavattom for the purchase of Air Conditioners.

It is stated that, three courses are scheduled to be conducted simultaneously from July 2023 onwards including the courses of C-APT and requested to purchase Air Conditioners for Lecture Hall No. 3 and to replace the Air Conditioner in the Lecture Hall No. 2.

For that, the Director, UGC-HRDC requested the University Engineer for the specification and the estimate. The University Engineer forwarded a detailed specification prepared by the Assistant Executive Engineer (Ele.) along with the estimate, to the Director, UGC-HRDC.

In the estimate report forwarded by the University Engineer, it is stated that, the estimate cost of replacement of two Air Conditioners with 1.5 TR Capacity in Classroom No.2 and purchase of four new Air Conditioners with 2.0 TR Capacity in Classroom No. 3 shall be Rs. 3,92,000/-.

The quantity of Air Conditioners as follows:

Room	Work Description	Item	Quantity	Estimate Amount
Classroom No. 2	Replacement of Air Conditioner	1.5 TR Capacity Air Conditioner	2 Nos.	Rs.3,92,000/-
Classroom No. 3	Purchase of Air Conditioner	2.0 TR Capacity Air Conditioner	4 Nos.	

The Director, UGC-HRDC remarked that, since, there is no budget provision/budget head, to meet the expenditure towards the purchase of Air-Conditioners in the UGC-HRDC and the expenditure will be met from the DDF Account maintained by UGC-HRDC".

The request of Director, UGC-HRDC, for the purchase of Air-Conditioners in Lecture Hall 2 and 3 has been placed before the Syndicate held on 28.11.2023, vide item no.06.71.023.

The Syndicate in its meeting held on 28.11.2023, resolved to place the matter before the Technical Committee constituted by the Syndicate on the same day vide item no. 06.53.09.

The Technical Committee was initially formed towards providing WiFi facilities in the International Youth Hostel, Palayam. But, the Syndicate in its meeting held on 28.11.2023, also resolved to place the matter of purchase of AC for UGC-HRDC before the above formed Technical Committee.

Members of the formed Technical Committee:

1. The University Engineer
2. Director, Computer Centre
3. Instrumentation Engineer, CLIF
4. Sabarish K., Chief Scientist & Head, Information Systems Division, KSCSTE

Hence, as per the resolution of the Syndicate, the matter regarding the installation of Air Conditioners in the Classroom No. 2 & 3 in the UGC-HRDC, has been placed before the above Technical Committee, on 02.02.2024. The Committee considered the matter and recommended to approve the proposal for the purchase of Air Conditioners as follows:

Room	Work Description	Item	Quantity	EstimateAmount
Classroom No. 2	Replacement of Air Conditioner	1.5 TR Capacity Air Conditioner	2 Nos.	Rs.3,92,000/-
Classroom No. 3	Purchase of Air Conditioner	2.0 TR Capacity Air Conditioner	4 Nos.	

Hence, the above decision of the Technical Committee is placed before the Syndicate for further action and for confirmation whether the expenditure for the above purchase be met from the DDF Account of UGC-HRDC.

As per the orders of Vice-Chancellor, the matter is placed before the Syndicate.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.09.11 Expulsion of three students - MSM College, Kayamkulam - Non compliance with the Syndicate Decision - and later compliance –Consideration of-reg.

(Ac.B1)

The Principal, MSM College, Kayamkulam informed that the following three students

1. Allen Benny John - Adm. No. 36158 (B.Com Finance - S4 Batch).
2. Muhammad Sayed - Adm No. 38009 (B.A Communicative English - S2 Batch).
3. Hubaid Hussain - Adm No. 37870 (B.A Communicative English - S2 Batch).

have been expelled from the College with effect from 23.08.2023 after a detailed enquiry conducted by the Enquiry Commission on the backdrop of the complaint received against these students. The enquiry commission report stated that the activities of these students are against the rules and regulations of the Institution. The College authority have also forwarded the T.C of these students for reporting to the Syndicate as per the Clause 8 Chapter III of the Kerala University First Ordinances 1978.

As per the Enquiry Commission report:

On 11.08.2023 **Muhhammad Sayed** misbehaved to the office staff Sri Sarath when he was doing his official duty. Also the said student rode a motor vehicle through the varandah of the College creating panic which might have caused life threatening accidents. On the same day **Hubaid Hussain** threatened the office staff Sri. Sarath saying he will physically assault him. Also it was found that he had driven vehicle inside the campus at a very fast mode which is not permitted. Also circulated this video in the Social media. Also found out that the student have brought a furious pet dog to the campus which created panic in the campus. **Allen Benny John** with out the permission of the Principal collected money from other students during class hours which created hindrance for the teachers to take class. Previously he had also indulged in other issues like destroying the door of seminar hall etc.

Later on 14.09.2023 the three expelled students submitted a request stating that the allegations pointed out against them by the College is wrong and had requested to cancel the termination.

The Syndicate held on 12.10.2023 resolved to approve the recommendation of the BASG in connection with the expulsion of three students from MSM College, Kayamkulam, to permit Allen Benny John to complete his course at that College on the basis of the assurance given by the petitioner to continue his studies in that College strictly adhering to the rules and Regulations of the College. Therefore the Principal shall allow the petitioner to complete his course after obtaining an undertaking from him that he will not indulge in any type of in disciplinary activities in the College.

The Syndicate also resolved to permit the candidates Sri. Muhammad Sayed and Sri. Hubaid Hussain to attend the forthcoming second semester Examination at the College.

Further resolved that the candidates Sri. Muhammad Sayed and Sri. Hubaid Hussain shall appear before the Principal with their parents expressing regret over their misconduct and the Principal shall take the matter before the staff council of the College to accommodate and shall forward a final report.

Meanwhile the College vide letter dated 17.11.2023 informed that considering the academic future of the student Allen Benny John who was the final year student, the College council decided to allow him to continue his studies. The candidate registered for examination and continued his studies. Also it was again requested to reconsider the Syndicate decision regarding accommodation of Hubais Hussain and Muhammed Sayed (3rd semester BA Communicative English students).

The non compliance with the Syndicate decision to accommodate the three students to the College was reported to the Syndicate and the Syndicate held on 28.12.2023 vide item no. 07.11. resolved to hear the Principal, MSM College, Kayamkulam by the Standing Committee of the Syndicate on Affiliation of Colleges.

But in between vide letter dated 30.11.2023 the Principal informed that, Sri. Allen Benny John, Sri. Hubais Hussain and Sri. Muhammed Said were allowed to continue their studies at the College under certain conditions. The candidates have no live complaints and all the three are continuing their studies at the College. The matter itself has lost its relevance since the issue has been solved.

As per the orders of the Vice Chancellor, the whole matter regarding the Complaints of the candidates, the Syndicate decision to accommodate the three students, the non compliance of decision taken by the Syndicate held on 12.10.2023 by the College faculty, the Syndicate (28.12.2023) decision to hear the Principal and later compliance with the Syndicate decision to accommodate the candidates is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

As the Principal had complied the decision of the Syndicate, the Syndicate **RESOLVED** that the matter be closed.

Item No.09.12

***Sri Sathya Sai Arts and Science College, Saigramam,
Thiruvananthapuram - Dr.Sumesh Gopinath, Assistant Professor,
Department of Physics-Appointment as DDO (Seventh term)-Approval-reg.
(Ac.FII)***

The Manager, Sri Sathya Sai Arts and Science College, Saigramam, Thiruvananthapuram has requested to approve the appointment of Dr.Sumesh Gopinath, Assistant Professor, Department of Physics as the DDO of Sri Sathya Sai Arts & Science College, w.e.f 01.03.2024, for the Seventh term.

It may be noted that University had given approval for the appointment of Dr. Sumesh Gopinath, Assistant Professor, Department of Physics as the DDO of Sri Sathya Sai Arts & Science College for six consecutive terms, comprising of three months duration w.e.f 01.09.2022. As per the Norms and Procedure for the selection of teachers for appointment in private Affiliated Colleges amended UO No:AcFV/50501/2013 dated 02/05/2014 "In exceptional cases the Vice-Chancellor may approve the appointment of any member of the teaching staff of a College as Drawing and Disbursing Officer on request from the Educational Agency subject to a maximum of three months for reasons to be recorded it shall not be granted for more than three consecutive terms".

In this context it may be noted that the Syndicate at its meeting held on 28.12.2023 vide item No.07.89.C3 while considering the approval for the appointment of a DDO for the 14th consecutive term at SN College Chengannur has resolved to issue public notice directing all educational agencies to appoint Principal on regular basis immediately and in the absence of regular Principal, the Educational agency shall appoint Principal-in-Charge with powers of DDO, complying with the Provisions contained in Statute 21 in Chapter 24 of KUFS 1977.

In this case, the Educational agency had already requested to approve the appointment of Dr. Sumesh Gopinath, Assistant Professor, Department of Physics as Principal -in-Charge of Sri Sathya Sai Arts & Science College. But the Syndicate at its meeting held on 27.06.2023, vide item No.59.157.A4 rejected the proposal.

In this circumstances, as per the orders of the Hon'ble Vice-Chancellor, **the proposal regarding the approval of appointment of Dr. Sumesh Gopinath, Assistant Professor, Department of Physics as the DDO of Sri Sathya Sai Arts & Science College, Saigramam, Thiruvananthapuram for the Seventh term, comprising of 3 months, w.e.f 01.03.2024**, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.09.13 *T.K.M College of Arts and Science, Kollam - Dr.Chithra Gopinath, Assistant Professor, Department of Chemistry as DDO (Fifteenth term)- Approval – reg.*

(Ac.FI)

The Manager, T.K.M College of Arts & Science, Kollam, has requested to approve the appointment of Dr. Chithra Gopinath, Assistant Professor of Chemistry as DDO of the College for a further period of three months w.e.f 26.02.2024 (Fifteenth term).

It may be noted that the University had given approval for the appointment of Dr. Chithra Gopinath as DDO for the Fourteenth term w.e.f 26.11.2023 vide U.O No. 9726/2023/UOK dated 01.12.2023.

As per the norms and procedures for the selection of Teachers for the appointment in Private affiliated Colleges vide amended U.O No AcFV/50501/2013 dated 25/02/2014 "In exceptional cases the Vice-Chancellor may approve the appointment of any member of the teaching staff of a college as Drawing and Disbursing officer on request of Educational Agency subject to maximum period of three months for reasons to be recorded. It shall not be granted for more than three consecutive terms".

The Syndicate at its meeting held on 28.12.2023 vide item No.07.89.C3 while considering the approval for the appointment of a DDO for the 14th consecutive term at SN College Chengannur has resolved to issue public notice directing all educational agencies to appoint Principal on regular basis immediately and in the absence of regular Principal, the Educational agency shall appoint Principal-in-Charge with powers of DDO, complying with the Provisions contained in Statute 21 in Chapter 24 of KUFS 1977.

In this context, it may be noted that, the Educational agency had already initiated the selection process for the appointment of a regular Principal at T.K.M College Kollam. The University had nominated Experts for constituting Selection committee for the selection of Principal in the month of October 2022. But for a very long period of time, no communication regarding the conduct of Selection Committee or the appointment of Principal was received in the University.

Now, the Educational Agency vide letter dated 08.02.2024, again requested to nominate a panel of experts for the constitution of Selection committee for the selection of Principal at their college. It is also clarified in the request that, the Educational Agency already conducted a selection committee on 26.11.2022, but failed to find a suitable candidate. And hence they have initiated steps

to conduct another Selection Committee for the same purpose. The request of the Educational Agency to nominate experts for the constitution of Selection Committee for the appointment of a regular Principal is under consideration of the University.

In the light of the above mentioned facts, as ordered by the Vice-Chancellor, **the proposal regarding the extension of the term of appointment of Dr. Chithra Gopinath, Assistant Professor of Chemistry as DDO of T.K.M College of Arts & Science Kollam, for the Fifteenth term, comprising of three months, w.e.f 26.02.2024**, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

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Item No.09.14 Minutes of the 7th Meeting of IQAC (in Fourth Cycle) – consideration of- reg.

(IQAC)

The 29th Meeting (Seventh meeting of Fourth cycle) of Internal Quality Assurance Cell (IQAC) was held on 7th February, 2024, Wednesday, 11.00 a.m., venue being the Syndicate Room, S.H. Campus, Palayam. Six of the members attended the meeting in online mode. The Minutes of the meeting has been approved by the Hon'ble Vice-Chancellor.

As per the orders of the Hon'ble Vice-Chancellor, the Minutes of the 29th Meeting (Seventh meeting of Fourth cycle) of Internal Quality Assurance Cell (IQAC) held on 7th February, 2024 is placed before the Syndicate for consideration (**Appendix**).

Minutes

29th Meeting of IQAC, University of Kerala (7th Meeting of 4th Cycle)

Date : 07.02.2024 (Wednesday)
 Time : 11:00 a.m.
 Venue : Syndicate Room

Members Present:

1. Dr. Mohanan Kunnummal, Vice - Chancellor (Chairman)
2. Sri. R. Mahadevan, Finance Officer
3. Dr. Jayachandran R, Vice - Chairman, Credit and Semester System (*Online*)
4. Sri. Madhu V.T., Director, Computer Centre (*Online*)
5. Smt. Thejaswini M.L., Chairman, Department Students' Union (*Online*)
6. Sri. Naveen P.M., Chairman, Research Students' Union (*Online*)
7. Dr. Unnikrishnan S.M., Vice - President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura.
8. Dr. Chandrasekar K.S., Senior Professor, Institute of Management in Kerala
9. Dr. B. Hariharan, Professor, Institute of English
10. Dr. R.B. Binoj Kumar, Professor, Department of Geology
11. Dr. S. Mini, Professor, Department of Biochemistry (*Online*)
12. Dr. S.R. Sheeja, Professor and Head, Department of Economics
13. Dr. A.K. Prasad, Professor, Department of Economics
14. Dr. S. Aji, Associate Professor, Department of Computer Science
15. Dr. E. Shaji, Professor and Head, Department of Geology (Joint Director, IQAC) (*Online*)
16. Dr. Gabriel Simon Thattil, Director, IQAC

Members Absent:

4. The Registrar
5. Mr. Jagan Sebastian George, Research Officer & Nodal Officer, RUSA State Office, Thiruvananthapuram.

Items for Consideration

Item No. 09.14 XXIX.01 Approval of the minutes of 28th meeting of IQAC held on 02.12.2023

The minutes of the meeting were circulated via email through IQAC office and the members have confirmed the same.

Item No.09.14 XXIX.02**Action Taken Report on decisions of the 28th meeting of IQAC held on 02.12.2023**

Decision	Action Taken
<p>Item No.XXVIII.03: Hosting Nobel Laureate in the University Dr. Ani Deepthi, Assistant Professor, Department of Chemistry has requested support of IQAC to host Prof. Morten Meldal, Nobel Laureate in Chemistry in University of Kerala. The request forwarded by Dr. Ani Deepthi is attached as Appendix 1 ---IQAC Decision---: Decided to approve the request in principle. Resolved to provide assistance upon receiving detailed proposal from Dr.Ani Deepthi in this regard. Programmes to be envisaged considering the domain expertise of the Nobel Laureate. Adequate publicity and due involvement of Teachers, Research Scholars and Students to be ensured.</p>	<p>Program scheduled to be conducted on 7th February 2024, 2.30 p.m. at E.M.S. Hall, Kariavattom</p>
<p>Item No.XXVIII.04: NIRF - Data Capture Portal Opened Team NIRF, vide an email dated 29.11.2023 has informed that the online Data Capturing System (DCS) for data submission for India Rankings 2024 has been opened. The DCS will close on 5th January 2024. University need to constitute a Team for the same. ---IQAC Decision---: Resolved that the team which undertook the exercise during previous year be entrusted with the task this year also. Dr. A. Shaji, Professor, Department of History to continue as NIRF Coordinator. Parameter wise convenors may co-opt additional members, if required.</p>	<p>Data submission completed on 17th January 2024. See Appendix I</p>
<p>Item No.XXVIII.05: QS Ranking - Constitution of a Team A team may be constituted to streamline activities related to QS Ranking ---IQAC Decision---: Resolved that Dr. Shaji E., Joint Director, IQAC & Ranking Coordinator be entrusted to streamline QS Ranking related activities. Dr. Shaji. E may co-opt other members.</p>	<p>Work in progress under Dr. Shaji E., Joint Director, IQAC & Ranking Coordinator with IQAC Team</p>
<p>Item No.XXVIII.06: Transfer of patent files from IQAC to TRIC-KU The Syndicate has resolved to transfer all the Patent related works from IQAC to TRIC-KU for examining the authenticity and originality of the proposed inventions and for doing other related works. Accordingly a meeting was held on 01.12.2023 at CLIF, Kariavattom. U.O. regarding Transfer of files has been attached as Appendix2. ---IQAC Decision---: Meeting acknowledged the transfer of Patent related works from IQAC to TRIC- KU.</p>	<p>Files Transferred.</p>
<p>Item No.XXVIII.07: Inclusion of Heartfulness programme in Curriculum - Proposal Department of Higher Education, Government of Kerala has forwarded a proposal submitted by Heartfulness Institute, Thrissur wing with respect to inclusion of Heartfulness programmes in Higher Education Curriculum and a report from Kerala State Higher Education Council (KSHEC) in this regard. The Higher Education Department has suggested further action. (Appendix 3) ---IQAC Decision---: Resolved to request KSHEC for more details regarding the proposal. Upon receiving such data, the proposal may be forwarded to CSS/BoS concerned for necessary action.</p>	<p>Under Processing</p>
<p>Item No.XXVIII.08: Kerala University Research Students Union - National Seminar - Request for Collaboration Sri. Naveen P.M., Chairperson, Kerala University Research Students Union has forwarded a proposal for conducting a three-day National Seminar from 18th to 20th of December 2023 titled, 'Envisioning Tomorrow: Translating Knowledge in Science, Technology, Art and Social Science for Progress'.</p>	<p>Held on 18th to 20th December 2023</p>

<p>Sri. Naveen has request IQAC to collaborate on this academic endeavour.(Appendix 4)</p> <p>---IQAC Decision---: Resolved to extend cooperation to the Kerala University Research Students Union. The Kerala University Research Students Union shall ensure quality of papers presented. Theme-wise scrutiny committees comprising of Faculty Members (at least one) and Research Scholars to be constituted by Union for the same.</p>	
<p>Item No.XXVIII.09: Conduct of Audits- Further action required In line with IQAC decision (Item No. XXVII.04) IQAC has requested Dr.Bushra Beegom, Director, Centre for Women Studies, University of Kerala to submit a proposal for conducting gender audit. Prof. Salom Gnana Thanga, Professor, Department of Environmental Sciences has been requested to act as a nodal point for initiating discussions with various Governmental agencies for conducting environmental/ sustainability audits. A detailed proposal for initiating academic and administrative audit of the University may be prepared for consideration towards being included in University Budget Speech 2024-2025.</p> <p>---IQAC Decision---: The committee resolved to entrust Director, IQAC to prepare a detailed proposal for conduct of Academic and Administrative Audit.</p>	Under Processing
<p>Item No.XXVIII.10: Data capture portal of IQAC and Feedback Analysis system</p> <p>The Department wise Data Capture Portal and Feedback Analysis System in the IQAC Website may be synergized and streamlined. Departments and faculty members may be encouraged to update details in the portal in a regular manner.</p> <p>---IQAC Decision---: Resolved to seek the support from Director, Computer Centre for Data Capture Portal and Feedback Analysis System in the IQAC Website. Feedback analysis systems to be restored urgently considering the outgoing batch of Masters Students in 2023 batch. Resolved to recommend the proposal forwarded by the Director, Computer Centre regarding integrated solutions for data capturing system for consideration.</p>	Under processing
<p>Item No. XVIII.16: Updating University website in line with UGC norms</p> <p>The Registrar presented the necessity to provide basic information regarding the University in the website, and the necessity to update the same as per UGC norms in this regard</p> <p>---IQAC Decision---: The Director, KUCC agreed to update the website as per the norms. A committee for this purpose to be constituted for the same with the Registrar, Director, IQAC, PRO, Dr. Aji S (Associate Professor, Department of Computer Science) and a Teaching Member of IQAC as members. The Hon'ble Vice-Chancellor confirmed with the Director, KUCC for completion of website updation, Director KUCC stated that the same could be completed by 15.12.2023</p>	Processed.

Item No.09.14 XXIX.03: Filing of AQAR for the Year 2023

As per the instruction from UGC- NAAC, the submission for AQAR 2023 is to be completed by 29th February 2024. The intimation for Criteria-wise data capture has been mailed to the Head of departments in this regard. ---IQAC Decision---: **Resolved to complete the submission of AQAR within the stipulated time.**

Item No.09.14 .XXIX.04: Institutional Consultancy Services

The Director, IQAC has submitted a proposal for the Consultancy Services listed below. The Syndicate at its meeting held on 28.12.2023 resolved to approve the proposal submitted by the Director, IQAC for various Consultancy Services in the University of Kerala as per the Revised Consultancy Guidelines in Institutional mode and the Hon'ble Vice-Chancellor has accorded permission for the same. The U.O in this regard has been issued (**Appendix II**). Hosting of short term training programmes during March 2024.

---IQAC Decision--- Resolved to conduct short term courses on FYUGP.

Item No.09.14 XXIX.05 Reconstitution of IQAC consequent to retirement of IQAC Director

---IQAC Decision--- The Joint Director, IQAC to hold the charge consequent to Director's term of office expiring. Subsequently as per the decision of the Syndicate, IQAC to be reconstituted.

Item No.09.14 XXIX.06 Holding short term training programme for University teachers on 4 Year UG Programme proposed under the Centre for Undergraduate Studies

As resolved in the meeting of the Centre for Undergraduate Studies, a comprehensive training need to be organised on the disciplines where the University intends to have 4 Year Undergraduate Programme.

---IQAC Decision--- Resolved to conduct a One day Workshop on FYUGP of the Centre for Undergraduate Studies (CUS) for all faculty members of the teaching departments on 14.02.2024 (Wednesday) at C.V Raman Hall, CLIF.

Items for Reporting.**Item No.09.14 XXIX.07: Kerala University Research Students Union - National Seminar - Collaboration**

Kerala University Research Students' Union in collaboration with IQAC, University of Kerala organised the National Seminar 2023 titled 'Envisioning Tomorrow: Translating Knowledge in Science, Technology, Art and Social Science for Progress' from 18th to 20th of December 2023 at CLIF, Kariavattom Campus, University of Kerala. In addition to paper presentations by students and researchers across the nation, the seminar included talks and panel discussions by internationally renowned academicians. The seminar had seven sessions, including an inaugural, valedictory and five academic sessions. The theme of the seminar was divided into these five academic sessions, with each of these having dedicated sub-topics. A call for papers was notified a month before the date of seminar on these topics, and the papers received were sorted out and selected by an academic committee that included teachers, based on their quality. The selected papers were then assigned to their respective academic sessions. A total of 65 papers were presented at the seminar. (**Appendix III**)

---IQAC Decision--- Noted.

Item No.09.14 XXIX.08: Support for conducting discussions on FYUGP

IQAC has provided support for conduct of the one day workshop for the members of the Core Committee and Subcommittees for equipping the members of the Committees to impart training on the Curriculum Framework and Regulations of FYUGP to faculties of the Affiliated Colleges/Centres during the College level training programme to be conducted. This was in association with the Academic wing of the University

---IQAC Decision--- Noted.

Item No.09.14 .XXIX.09: KSHEC – Implementation of K-REAP

A three day workshop organised by KSHEC for exploring the possibilities of implementing an ERP based governing system to facilitate the smooth implementation of the Four Year Under Graduate Programmes (FYUGP) is scheduled on February 5 to 7, 2024 at Senate Chamber (10 am to 5 pm). The workshop will be led by the officials from TCSiON (TCS-Higher Education). The programme schedule and list of stakeholders/officials participating in the programme is appended. (**Appendix IV**)

---IQAC Decision--- Noted.

The meeting came to an end by 12.05 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 29th Meeting (Seventh meeting of Fourth cycle) of Internal Quality Assurance Cell (IQAC) held on 7th February, 2024, be approved.

FURTHER RESOLVED to nominate Dr.E.Shaji, Professor, Department of Geology, Kariavattom as Director, IQAC and Dr.Manju S. Nair, Professor, Department of Economics as Joint Director, IQAC w.e.f. 01.04.2024.

ALSO RESOLVED that the reconstitution of IQAC be referred to the next Syndicate.

Item No.09.15 **Mahatma Ayyankali Chair - “Three Day National Seminar on Indian Society, Marginalised Sections and Social Change: Experiences and Challenges” conducted from 16th to 18th August 2023 – Release of Final Payment –Reporting of –reg.**

(Ac.EIII)

Mahatma Ayyankali Chair was constituted and attached with the Department of History, University of Kerala with a corpus fund of Rs.25,00,000/- (Rupees Twenty Five Lakhs Only) .

Dr. Shaji A, Hon. Director of Mahatma Ayyankali Chair had submitted a programme proposal inclusive of broad details of anticipated expenditure statement of Rs.5,60,000/- (Rupees Five Lakh Sixty Thousand Only) for organising a “Three Day National Seminar on Indian Society, Marginalised Sections and Social Justice: Experiences and Challenges” scheduled to be conducted from 16th to 18th August 2023 which was placed before the Standing Committee of the Syndicate on Academics and Research held on 15.05.2023 and the Syndicate held on 20.05.2023 resolved to forward the matter to the Standing Committee of the Syndicate on Finance.

The Standing Committee of the Syndicate on Finance held on 26.06.2023 considered the matter and recommended to approve the proposal submitted by Dr. Shaji A and also recommended to meet the expenditure from the interest accrued on fixed deposit maintained under Mahatma Ayyankali Chair. The Syndicate held on 27.06.2023 has resolved to approve the same.

Adverting to the clarification sought by the audit section, Dr. Shaji A has informed that the Three Day National Seminar was successfully conducted on the scheduled dates and the expenses for the same were advanced by the Hon. Director, Mahatma Ayyankali Chair.

The Hon. Director of Mahatma Ayyankali Chair had submitted the statement of expenditure with the supporting bills and vouchers in connection with the conduct of the programme “Three Day National Seminar on Indian Society, Marginalised Sections and Social Justice: Experiences and Challenges” for an amount of Rs.5,65,458/- (Rupees Five Lakh Sixty Five Thousand Four Hundred and Fifty Eight Only) for reimbursement of the amount sanctioned in this regard, which is verified by the Audit VI section and on the strength of verification report, Finance endorsed an amount of Rs.5,60,000/-(Rupees Five Lakh Sixty Thousand Only) towards the final payment to Dr. Shaji A, vide Endt. FOS.3363/Finance 1/dtd 11/12/2023.

Accordingly, Sanction has been accorded by the Vice Chancellor for the release of the final payment of Rs.5,60,000/- (Rupees Five Lakh Sixty Thousand Only) to Dr. Shaji A, Hon. Director of Mahatma Ayyankali Chair towards the conduct of the programme “Three Day National Seminar on Indian Society, Marginalised Sections and Social Justice: Experiences and Challenges” from 16th to 18th August 2023 on the strength of verification report from audit by re-appropriating an amount of Rs.3,10,000/- (Rupees Three Lakh Ten Thousand Only), vide U.O.No.Ad.BII.03/1012/12/23 dated 23/12/2023, subject to reporting to the Syndicate.

U.O. No.Ac.EIII.1/40406/2023 dated 01/01/2024 was issued in this regard.

As per the orders of Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.16 **Purchase of 1000 Bundles of A4 Photocopier Paper with 80 GSM from M/s. Kerala State Co-operative Consumer's Federation Ltd. - Payment sanctioned –Reporting of - reg.**

(Ad.BIV.A)

Adverting to the reference cited (1), the Syndicate in its 57th meeting held on 20.05.2023, vide item no. 57.28.01.32, considered the proposal and recommended to purchase 1000 Bundles of A4 Photocopier Paper with 80 GSM at Rs.295/- per bundle for a total amount of Rs.2,95,000/- from M/s.Kerala State Co-operative Consumer's Federation Ltd. (Consumerfed), Trivandrum, for use in the Examination Wing of the University.

Sanction has therefore been accorded by the Vice-Chancellor, to release an amount of Rs.2,95,000/- (Rupees Two Lakh Ninety Five Thousand only) including GST, to M/s. Kerala State Co- operative Consumer's Federation Ltd., Trivandrum towards the purchase of 1000 Bundles of A4 Photocopier Paper with 80 GSM, by meeting the expenditure from the h/a "Part I-NP-MH:2 Examinations-4/2115-Purchase of Paper" provided in the current year's Budget Estimates of the University.

Accordingly, U.O. No. 279/2024/UOK dated 08.01.2024 has been issued from Ad BIV CP (a) section.

As per the orders of Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.17 Department of Kerala Studies - PuthusserySmaraka Seminar 2024 – Provisional advance sanctioned – Orders issued-Reporting of-reg.

(Ad.DIII)

The Budget Speech 2023-24 had allotted an amount of Rupees 5 lakh only, for organizing PuthusserySmaraka Seminar, Workshops & Lectures, Book Release etc, and the Syndicate held on 20.05.2023, vide Item No.57.68, approved the proposal submitted by the Head, Department of Kerala Studies, in this regard and trusted him to implement the proposal as envisaged in the Budget Speech. The Head, Department of Kerala Studies, submitted a proposal for conducting three day 'Puthussery Smaraka Seminar' 2024, in January 2024 and requested to release an amount of three lakh as Provisional advance, for the purpose.

The Finance had agreed to the same and sanction was accorded by the Vice - Chancellor, to release an amount of Rs.3,00,000/- (Rupees Three Lakh only) as provisional advance, to Dr.C.R.Prasad, Head, Department of Kerala Studies, towards the conduct of the same. Accordingly, U.O.No.1/2024/UOK dated 31.12.2023 was issued in this regard.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.18 Department of Chemistry - Provisional advance of Rs.2,00,000/- sanctioned for the Purchase of Lamp Assembly for Duetta Spectrometer - Reporting of -Reg.

(Ad.DIII)

The Head, Department of Chemistry, had informed that sanction was accorded for the purchase of Lamp Assembly for the Duetta Spectrometer, from M/s Horiba Instruments, USA, vide letter no.9646/Ad.BIV.A/2022/UOK dated 08.01.2024 and the payment has to be made in advance prior to the purchase for the shipment of the instrument. It was hence requested to sanction a provisional advance of Rs.2,00,000/-, for payment of the invoice amount of USD 1,689/- (Rs.1,38,500/-) including GST (18% = Rs.24,930/-), Customs Duty (Around 8000/-), bank charges (Rs. 3000/-) and other incidental charges (Approximately Rs. 25,570/-). The Finance has agreed to release the amount as provisional advance to the Department of Chemistry.

Based on the above, sanction was accorded by the Vice - Chancellor to release an amount of Rs.2,00,000/- (Rupees Two lakh only) as Provisional advance to Dr.Suneesh C.V., Assistant Professor & Head, Department of Chemistry, towards effecting the purchase and U.O.No.1347/2024/UOK dated 12.02.2024 was issued in this regard.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.19 **Promotion to the post of Office Superintendent (Hr.Gr)–reporting of - reg. (Ad.AI)**

- A) Sanction was accorded by the Vice-Chancellor to promote the following Office Superintendents, provisionally to the post of Office Superintendent (Hr. Gr.) in the scale of pay of Rs.56,500- 1,18,100/-, with effect from the date noted against their names, by modifying the U.O. No. Ad.AI/8454/2023/UOK dated 10.10.2023, in accordance with Rule 28(a)(i) Part II, KS&SSR and endorsement of the Finance dated 03.12.2023:

Sl.No.	Name	Office Superintendent (Higher Grade) Promotion Date
1	Smt. Soumya A (5905)	22.03.2023 F.N.
2	Smt. Nithya G S (5936)	22.03.2023 F.N.
3	Smt. Maya K V (5909)	22.03.2023 F.N.
4	Smt. Kavitha K V (5906)	22.03.2023 F.N.
5	Smt. Shoji James (5933)	22.03.2023 F.N.
6	Smt. Shajusha A (5931)	23.03.2023 F.N.
7	Smt. Anilprabha R (6141)	23.03.2023 F.N.
8	Smt. Divya A S (5935)	23.03.2023 F.N.
9	Smt. Nino George (5929)	23.03.2023 F.N.
10	Smt. Meera B R (5938)	23.03.2023 F.N.
11	Smt. Ancy M S (5937)	26.03.2023 F.N.
12	Smt. Saritha S S (5941)	26.03.2023 F.N.

- B) Sanction was also accorded by the Vice-Chancellor to promote Smt.Krishna Priya P(5930), Office Superintendent; whose probation got delayed pending finalization of the processing of the explanation submitted by her to the Memos dated 10/04/2023 & 12.09.2023, which was later accepted; to the post of Office Superintendent (Hr. Gr.) in the scale of pay of Rs.56500-118100/-, with effect from 23.03.2023 F.N.

The U.O. Nos. Ad.AI/1361/2024/UOK and Ad.AI/1360/2024/UOK dated 12.02.2024 have been issued accordingly.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.20 **Workshop for the revision of Scheme and Syllabus of MA Degree Programme in Sanskrit (General & Special) conducted- reporting of-reg (Ac.AII)**

The Chairperson, Board of Studies in Sanskrit (PG), has submitted a proposal for conducting 3 day workshop for the revision of scheme and syllabi of MA Sanskrit (General and Special (Nyaya, Vedanta, Vyakarana.Jyothisha and Sahitya)) Degree Programmes for affiliated colleges with an anticipated expenditure of Rs.2,00,000/- (Rupees two lakhs only).

Sanction has been accorded by the Vice-Chancellor, Subject to reporting to Syndicate to conduct the workshop from 30.01.2024 to 01.02.2024 at Govt.Sanskrit College, Thiruvananthapuram for revision of Scheme and syllabus of MA Sanskrit (General & Special) and to release an amount of Rs.2,00,000/- (Rupees Two lakhs only) as provisional advance to Dr.Usha Raja Varrier, Chairperson, Board of Studies in Sanskrit (PG), as per the endorsement by the finance wing. University order dated 19.01.2024 has been issued in this regard.

As per orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.21 **Department of Political Science - Implementation of the Innovative Project titled "Establishment of International Centre for China Studies (ICCS)" - Provisional Advance – Regularization - Sanctioned - Orders issued - Reporting of-Reg.**

(PLA1)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to

1. regularize the provisional advance of Rs.3,00,000/- (Rupees Three lakh only), released to Dr.Josukutty C.A., Professor, Department of Political Science & Principal Investigator of the project, vide U.O. No. Pl.A1/7088/2022/UOK dated 12.09.2022, towards the implementation of the Innovative Project "Establishment of International Centre for China Studies (ICCS)", under State Plan Grant for the year 2022-23.
2. Provide an amount of Rs.100/- (Rupees One hundred only) as token provision under the head of account "Part II-Plan-MH-11(a)-Department of Political Science-- 4/6054 - New Development Programmes (State)" by re-appropriation from the head of account "Part II-Plan-MH-63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University.

U. O. No. Pl.A1/86/2024/UOK dated 03.01.2024 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the regularization of the provisional advance of Rs.3,00,000/- (Rupees Three lakh only) released to Dr. Josukutty C.A., Professor, Department of Political Science & Principal Investigator of the project, vide U.O No. Pl.A1/86/2024/UOK dated 03.01.2024, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.22 **Department of Computational Biology and Bioinformatics- Implementation of Specific Project 'Sequencing/Profiling of Kerala based plants/plant products' - Provisional Advance – Regularization - Sanctioned - Orders issued - Reporting of—Reg.**

(PLA1)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to

- a) regularize the provisional advance of Rs.4,05,335/- (Rupees Four lakh five thousand three hundred and thirty five only), released to Dr.Achuthsankar. S. Nair, HoD (i/c), Department of Computational Biology and Bioinformatics for meeting the expenses towards the "SP-F Effect of KaidaryadiKashayam on Helicobacter pylori' and 'SP-G Medhya Rasayana-Memory', in connection with the implementation of the Specific Project 'Sequencing/Profiling of Kerala based plants/plant products' by meeting the expenditure from the h/a "Part 2 -Plan -M H 34-Dept. of Computational Biology and Bioinformatics-4/6054-New Development Programmes (State)" of the current year's BE of the University
- b) utilise the unspent amount of Rs. 83,139/- (Rupees Eighty three Thousand One Hundred and Thirty nine Only), which is remitted to KUF, for payment of pending bills (Plan).

U.O. No. Pl.A1/1061/2024/UOK dated 01.02.2024 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the regularization of the provisional advance of Rs.4,05,335/- (Rupees Four lakh five thousand three hundred and thirty five only), released to Dr.Achuthsankar. S. Nair, HoD (i/c), Department of Computational Biology and Bioinformatics and utilisation of the unspent balance towards payment of pending plan bills, vide U.O No. Pl.A1/1061/2024/UOK dated 01.02.2024, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.23 **Department of Biochemistry- Implementation of Specific Project of 'Novel biomarkers of Rheumatoid arthritis and thyroid dysfunction in Thiruvananthapuram district' - Provisional Advance – Regularization - Sanctioned - Orders issued- Reporting of-Reg.**

(PLA1)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate,

- 1) to regularize the provisional advance of Rs.30,00,000/- (Rupees Thirty Lakh only), released to Dr. A Helen, Head, Department of Biochemistry, vide U.O. No. Pl.A1/3147/2021/UOK dated 30.06.2021, for the Specific Project of 'Novel biomarkers of Rheumatoid arthritis and thyroid dysfunction in Thiruvananthapuram district', under State Plan Grant for the year 2021-22.
- 2) to book the regularisation under " Part 2- Plan - M H 19- Dept. of Biochemistry-4/6054- New Development Programmes (State)" of the current year's BE of the University.

U. O. No. **Pl.A1/1002/2024/UOK dated 30.01.2024** was issued in this regard.

The action taken by the Vice-Chancellor in having sanctioned the regularization of the provisional advance of Rs.30,00,000/- (Rupees Thirty Lakh only), released to Dr. A Helen, Head, Department of Biochemistry, vide U.O No. **Pl.A1/1002/2024/UOK dated 30.01.2024** is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.24

Kerala University Library - Renewal of UN Depository Library Contract for the year 2023- Payment - Sanctioned - Orders issued- Reporting of- Reg. (Pl.A1)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate

- 1) to release the payment of an amount equivalent to USD 125.00, as per the exchange rate prevailing on the date of payment, to the University Librarian-in-Charge, Kerala University Library, towards renewal of 'UN Depository Library Contract and Publications in print form' for the year 2023 (i.e., from 01st January to 31st December 2023), through the UN Information Centre, New Delhi (including shipping and handling charges), debiting the expenditure from the State Plan Grant sanctioned under the Scheme component 'Books & Journals', for the year 2023-24.
- 2) to book the expenditure from the h/a "Part 2-Plan- M H 50 (a) -University Library- 4/1845- Books and Periodicals (State) " of the current year's B E of the University.

U.O. No. Pl.A1/989/2024/UOK dated 31.01.2024 was issued in this regard. .

The action taken by the Vice-Chancellor in having sanctioned the payment of an amount equivalent to USD 125.00, as per the exchange rate prevailing on the date of payment, to the University Librarian-in-Charge, Kerala University Library, towards renewal of 'UN Depository Library Contract and Publications in print form' for the year 2023, vide U.O No. Pl.A1/989/2024/UOK dated 31.01.2024 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.25

Centre for Agroecology and Public Health - Innovative Project of 'Pain and Palliative Care Policy of Government of Kerala: An Impact Assessment' - Provisional Advance - Regularization - Sanctioned - Orders issued - Reporting of-Reg. (Pl.A1)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate,

1. to regularize the provisional advance of Rs.5,00,000/- (Rupees Five Lakh only), released to Dr. Manju S Nair, Hon Director, Centre for Agroecology and Public Health, vide U.O. No. Pl.A1/7088/2022/UOK dated 12.09.2022, for the Innovative Project of 'Pain and Palliative Care Policy of Government of Kerala: An Impact Assessment', under State Plan Grant for the year 2022-23.
2. to provide an amount of Rs.100/- (Rupees One hundred only) as token provision under the head of account "Part II- Plan-MH-63 -Miscellaneous-7/6146- Centre for Agroecology and public health "by re-appropriating from the h/a "Part II- Plan-MH-63- Miscellaneous-7/6065- Implementation of plan programmes (state)" of the current year's BE of the University.
- 3) to book the expenditure from the above provision.

U. O. No. Pl.A1/653/2024/UOK dated 06.01.2024 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the regularization of the provisional advance of Rs.5,00,000/- (Rupees Five Lakh only), released to Dr. Manju S Nair, Hon Director, Centre for Agroecology and Public Health, vide U.O No. Pl.A1/653/2024/UOK dated 06.01.24, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.26 ***Department of Botany- Implementation of the Innovative Project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology-Phase III'- 'Purchase of "Automated Flash Chromatography"- Provisional advance regularised-Additional expenditure admitted -Sanctioned - Modified Orders issued - Reporting of-Reg.***

(Pl.A1)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to

- 1) release an amount of Rs.53,772/- (Rupees Fifty Three Thousand Seven Hundred and Seventy Two only), to the HoD, Department of Botany, towards additional amount expended for the purchase of Automated Flash Chromatography.
- 2) to provide an amount of Rs. 53,800/- (Rupees Fifty three thousand and eight hundred only),, to the h/a "Part II- Plan - MH 17- Department of Botany- 4/6054 - New Development Programmes (State)", by reappropriation from the head of account 'Part II -Plan-MH-63-Miscellaneous-7/6065-Implementation of Plan Programmes(State)' of the current year's Budget Estimates of the University.
- 3) to book the expenditure from the provision detailed above.

U. O. No. Pl.A1/661/2024/UOK dated 10.01.2024 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned additional amount expended for the purchase of Automated Flash Chromatography of Rs.53,772/- (Rupees Fifty Three Thousand Seven Hundred and Seventy Two only), to the HoD, Department of Botany, vide U.O No. Pl.A1/661/2024/UOK dated 10.01.2024 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.27 ***Proposal for renewing AMC of the Data Centre – Payment to 'M/s KELTRON' - Sanctioned - Orders issued. - Reporting of- Reg.***

(Pl.A1)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate

- 1) to release an amount of Rs.10,83,381/- (Rupees Ten Lakh Eighty Three Thousand Three Hundred and Eighty One only), including GST, to 'M/s KELTRON' towards the proposal for renewing AMC for the Data Centre, for a period of one year w.e.f 17.11.2023.
- 2) to provide an amount of Rs.10,83,400/- (Rupees Ten Lakh Eighty Three Thousand and Four Hundred only) under the head of account "Part II- Plan -MH-63-Miscellaneous-7/6122-Special State Assistance for e-Governance (State)" by re-appropriation from the sub-head "7/6065-Implementation of Plan Programmes (State)" of the same major head of the current year's Budget Estimates of the University.
- 3) to meet the expenditure from the h/a "Part II- Plan -MH-63-Miscellaneous-7/6122-Special State Assistance for e-Governance (State)" of the current year's Budget Estimates of the University.

U. O. No. Pl.A1/877/2024/UOK dated 27.01.2024 was issued in this regard.

The action taken by the Vice-Chancellor in having sanctioned the payment of Rs.10,83,381/- (Rupees Ten Lakh Eighty Three Thousand Three Hundred and Eighty One only), to M/s KELTRON, towards the proposal for renewing AMC for the Data Centre, for a period of one year w.e.f 17.11.2023, vide U.O No. Pl.A1/877/2024/UOK dated 27.01.2024 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.28 **Department of Nanoscience and Nanotechnology - Purchase of one number of "Hydrothermal Bomb Heating Unit" in the Department - Payment - Sanctioned - Orders issued- Reporting of- Reg.**

(PLA1)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to release an amount of Rs.1,92,989/- (Rupees One Lakh Ninety Two Thousand Nine Hundred and Eighty Nine only), inclusive of GST, to 'M/s. Prannav Future Technics, Palakkad', towards the supply of one number of "Hydrothermal Bomb Heating Unit" in the Department of Nanoscience and Nanotechnology by meeting the expenditure from " Part 2- Plan- M H 28-Dept. of Nanoscience and Nanotechnology-4/1885- Development of Department (State)" of the current year's BE of the University.

U. O. No. Pl.A1/1135/2024/UOK dated 31.01.2024 was issued in this regard.

The action taken by the Vice-Chancellor in having sanctioned the payment of Rs.1,92,989/- (Rupees One Lakh Ninety Two Thousand Nine Hundred and Eighty Nine only), to 'M/s. Prannav Future Technics, Palakkad', towards the supply of one number of "Hydrothermal Bomb Heating Unit", vide U.O No. Pl.A1/1135/2024/UOK dated 31.01.2024, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.29 **Department of Physics -Purchase of "Nd-YAG Laser System" - Provisional Advance - Regularization - Sanctioned - Orders issued - Reporting of-Reg.**

(PLA1)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate,

- 1) to regularize the provisional advance of Rs.15,12,599 (Rupees Fifteen Lakh Twelve Thousand Five Hundred and Ninety Nine only) and Rs.2,56,856/- (Rupees Two Lakh Fifty Six Thousand Eight Hundred and Fifty Six only) released to Prof. V Biju, Head, Department of Physics, vide U.O. No. Pl.A1/7237/2022/UOK dated 17.09.2022 & U.O. No. Pl.A1/9623/2022/UOK dated 27.12.2022, towards effecting the purchase of "Nd-YAG Laser System" in the department, under the scheme component, 'Infrastructure and Laboratory Development' for the year 2021-22.
- 2) to book the regularisation under the h/a" Part II- Plan-MH-22(i) -Department of Physics-4/6054 -New Development Programmes(State)" of the current year's BE of the University.

U. O. No. Pl.A1/201/2024/UOK dated 06.01.2024 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the regularization of the provisional advance of Rs.15,12,599/- (Rupees Fifteen Lakh Twelve Thousand Five Hundred and Ninety Nine only) and Rs.2,56,856/- (Rupees Two Lakh Fifty Six Thousand Eight Hundred and Fifty Six only) released to Prof. V Biju, Head, Department of Physics, vide U.O No. Pl.A1/201/2024/UOK dated 06.01.2024, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.30 **Department of Biochemistry- Implementation of the three Innovative Projects in the Advanced Centre for Tissue Engineering - Provisional Advance - Regularization - Sanctioned - Orders issued- Reporting of-Reg.**

(PLA1)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate,

- 1) to regularize the provisional advance of Rs.15,00,000/- (Rupees Fifteen Lakh only) sanctioned to Dr. Mini S., Associate Professor & Head, Department of Biochemistry, vide U.O. No. Pl.A1/1094/2019/UOK dated 21.12.2019 and later transferred to Dr.A.Helen, Director, Advanced Centre for Tissue Engineering, Department of Biochemistry, vide U.O. No. Pl.A1/5279/2022/UOK dated 11.07.2022, towards the implementation of the 3 innovative projects.
- 2) to book the regularisation under the H/A " Part 2-Plan -M H 19- Dept. of Biochemistry-4/6054- New Development Programmes (State)" of the current year's BE of the University. U. O. No. Pl.A1/1062/2024/UOK dated 30.01.2024 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the regularization of the provisional advance of Rs.15,00,000/- (Rupees Fifteen Lakh only), sanctioned to Dr. Mini S., Associate Professor & Head, Department of Biochemistry and later transferred to Dr. A Helen, Director, ACTE, vide U.O No. Pl.A1/1062/2024/UOK dated 30.01.2024, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.31

Department of Philosophy – Dr. Binu G Bheemnath - three day National Seminar “Philosophical Debates on Inclusion/Exclusion” – Final Payment - ₹1,00,000/- – Sanctioned – Orders issued-Reporting of-reg.

(Pl.B)

An amount of ₹1,00,000/- (Rupees One lakh only) was sanctioned as provisional advance to Dr. Binu G Bheemnath, Head of the Department, Department of Philosophy vide U.O.No. 9708/2022/UOK dated 30.12.2022 for the conduct of the three day National Seminar “Philosophical Debates on Inclusion/Exclusion” from 04th to 06th January 2023.

After the completion of the programme, the Head of the Department, Department of Philosophy forwarded the statement of expenditure and bills/vouchers of the expenses incurred for the conduct of the National Seminar and requested to release the financial assistance as final payment. The Head of the Department also certified that he hasn't received the provisional advance sanctioned vide the U.O cited. The Audit Wing confirmed that the provisional advance sanctioned has not been passed for payment by the section and after verification of the bills/vouchers admitted the release of the financial assistance of an amount of ₹1,00,000/- (Rupees One lakh only) as final payment to Dr.Binu G Bheemnath, Head of the Department, Department of Philosophy towards the conduct of the National Seminar.

Sanction was accorded by the Vice- Chancellor, subject to reporting to the Syndicate, to release an amount of ₹1,00,000/- (Rupees One lakh only) as final payment to Dr.Binu G Bheemnath, Professor & Head, Department of Philosophy, towards the expenditure incurred for the conduct of the three day National Seminar “Philosophical Debates on Inclusion/Exclusion” by meeting the expenditure from the head of account "Part-II-Plan-MH-63-Miscellaneous -7/6061- Seminar/ Conference/ Short term Courses/ Orientation Courses (State) " of the current years Budget Estimates of the University, subject to availability of funds.

Accordingly final Payment U.O. No.1247/2024/UOK dated 07.02.2024 was issued. The above action taken by the Vice-Chancellor is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.32

KSCSTE Fellowship -Payment of 3rd year grant in respect of Ms.Arsha.M.S, Research Scholar, Department of Physics, University of Kerala, Kariavattom - reporting of – reg.

(Ac.EIII)

The Kerala State Council for Science, Technology and Environment (KSCSTE), had sanctioned and released an amount of Rs.4,40,000/- (Rupees Four Lakh Forty Thousand Only) towards the 3rd year grant of KSCSTE Fellowship for the period from 14.02.2021 to 13.02.2022 to Ms. Arsha M S, Research Scholar, Department of Physics, University of Kerala, Kariavattom as the basic fellowship and annual contingency.

Accordingly, Sanction was accorded by the Vice-Chancellor for the payment and release of 3rd year grant of KSCSTE Fellowship amounting Rs.4,40,000/- (Rupees Four Lakh Forty Thousand Only) by utilising the funds from KSCSTE to Ms. Arsha M S, Research Scholar, Department of Physics, University of Kerala, Kariavattom as per the norms of the sponsoring authority.

U.O No.1362/2024/UOK dated 11.02.2024 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.33 ***KSCSTE Fellowship -Payment of 2nd year grant in respect of Ms.Judy Augustine, Research Scholar, Department of Mathematics, University of Kerala, Kariavattom - reporting of – reg.***

(Ac.EIII)

The Kerala State Council for Science, Technology and Environment (KSCSTE), had sanctioned and released an amount of Rs.3,92,000/- (Rupees Three Lakh Ninety Two Thousand Only) towards the 2nd year grant of KSCSTE Fellowship for the period from 18.09.2022 to 17.09.2023 to Judy Augustine, Research Scholar, Department of Mathematics, University of Kerala, Kariavattom as the basic fellowship and annual contingency.

Accordingly, Sanction has been accorded by the Vice-Chancellor for the payment and release of 2nd year grant of KSCSTE Fellowship amounting Rs.3,92,000/- (Rupees Three Lakh Ninety Two Thousand Only) by utilising the funds from KSCSTE to Ms. Judy Augustine, Research Scholar, Department of Mathematics, University of Kerala, Kariavattom as per the norms of the sponsoring authority.

U.O No.1363/2024/UOK dated 11.02.2024 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.34 ***KSCSTE Fellowship - Payment of 2nd year grant in respect of Ms.Akhitha.M.S, Research Scholar, Department of Mathematics, University of Kerala, Kariavattom - reporting of – reg.***

(Ac.EIII)

The Kerala State Council for Science, Technology and Environment (KSCSTE), had sanctioned and released an amount of Rs.3,92,000/- (Rupees Three Lakh Ninety Two Thousand Only) towards the 2nd year grant of KSCSTE Fellowship for the period from 16.09.2022 to 15.09.2023 to Akhitha M S, Research Scholar, Department of Mathematics, University of Kerala, Kariavattom as the basic fellowship and annual contingency.

Sanction has been accorded by the Vice-Chancellor for the payment and release of 2nd year grant of KSCSTE Fellowship amounting Rs.3,92,000/- (Rupees Three Lakh Ninety Two Thousand Only) by utilising the funds from KSCSTE to Ms. Akhitha M S, Research Scholar, Department of Mathematics, University of Kerala, Kariavattom as per the norms of the sponsoring authority.

U.O No.1363/2024/UOK dated 11.02.2024 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.35 *ICSSR Fellowship-payment of Second Installment grant of ICSSR fellowship to Ms.Rugmini Devi, Research Scholar, Department of Political Science- Reporting of -reg.*

(Ac.EIII)

Indian Council of Social Science Research (ICSSR), New Delhi, has released an amount of Rs.1,30,000/- (Rupees One Lakh Thirty Thousand Only) as the second installment of first year grant of ICSSR Doctoral Fellowship in r/o Ms. Rugmini Devi M, Research Scholar, Dept. of Political Science, University of Kerala, Kariavattom. through PFMS from Canara Bank, ICSSR Branch, New Delhi-67, Branch code-8474 to the University's bank account registered for ICSSR's grant at PFMS portal (Scheme Code : ICSSR 0877). The Payment Advice Number is C112329361631 and the PFMS transaction ID is RBI3352321286781 dated 30.11.2023.

Sanction, has therefore, been accorded by the Vice Chancellor for the payment and release of Rs.1,30,000/- (Rupees One Lakh Thirty Thousand Only) towards the second installment of first year grant of ICSSR Doctoral Fellowship to Ms. Rugmini Devi M, Research Scholar, Department of Political Science, University of Kerala, Kariavattom as per the norms of the sponsoring authority. The University Order No.1369/2024/UOK dated 07.02.2024 has been issued in this regard.

As per the orders of the Vice-Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.36 *Department of Music - Conduct of Silver Jubilee Celebration - Provisional advance released for the first phase of the programme - reporting of - reg.*

(Ad.DIII)

A proposal for the conduct of Silver Jubilee Celebration in the Department of Music was envisaged in the Budget Speech 2023-'24 with a Budget allocation of Rs.10,00,000/- (Rupees Ten Lakhs only) and the Syndicate held on 20.05.2023 approved the proposal submitted by the Head i/c, Department of Music, in this regard. The Syndicate held on 12.10.2023 approved the logo and the revised proposal submitted for the same.

The Head i/c, Department of Music requested to release an amount of Rs.2,55,000/- as provisional advance, towards the expenditure for the first phase of the programme.

Sanction was accorded by the Vice - Chancellor, to the release of an amount of Rs.2,55,000/- (Rupees Two Lakhs Fifty Five Thousand only) as provisional advance, to Dr. Bindu K., Professor & Head i/c, Department of Music, towards the conduct of Silver Jubilee Celebration of the Department, as envisaged in the Budget Speech 2023 -'24, meeting the expenditure from "Part-I-NP-MH-63-Miscellaneous-8/6028-New Development Programmes" of the current year's Budget Estimates of the University. U.O. No.Ad D III/1121/2024/UOK dated 04.02.2024 was issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.37 *Department of Physics - Budget Speech 2021-22 - Setting up a Modern Space Physics Lab - Provisional advance regularized - Reporting of - reg.*

(Ad.FII)

In the Budget Speech 2021-22, an amount Rs.30,00,000/- (Rupees Thirty Lakh only) was earmarked as financial assistance for the setting up a Modern Space Physics Lab in the Department of Physics. The said amount was sanctioned as Provisional advance to Dr. Sibi K S, Assistant Professor & Head, Dept of Physics, vide U.O No. 5870/2021/UOK dated 01.11.2021.

The Professor & Head, Dept of Physics, vide letter dated 31.05.2023, had forwarded the statement of expenditure along with original bills and vouchers for regularization of the provisional advance. The Audit section verified and found the bills and vouchers in order and admitted the regularization. Sanction was accorded by the Vice - Chancellor, subject to reporting to Syndicate, to the provisional payment of Rs. 30,00,000/- (Rupees Thirty Lakh only) sanctioned to Dr. Sibi K S, Assistant Professor and Head, Department of Physics, being regularized and U.O. No. Ad F II 650/2024/UOK dated 21.01.2024 was issued accordingly.

As per the orders of the Vice - Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.38 Budget Speech, 2023-24, Item No. 109- Electrical works related to the improvement of voltage at Kerala University Quarters at Kariavattom Campus- Estimate Approved-Orders issued- Reporting of – Reg.

(Pl.C)

The Syndicate at its meeting held on held on 04.10.2023, vide Item No. 04.45.04 has resolved to approve the estimate amounting to Rs.30,00,000/- (Rupees Thirty Lakh only), including GST @ 18%, submitted by the University Engineer for the electrical works related to the improvement of voltage at Kerala University Quarters at Kariavattom Campus.

Sanction was accorded by the Vice Chancellor, subject to reporting to the Syndicate, to the estimate amounting to Rs. 30,00,000/- (Rupees Thirty Lakh only), including GST @ 18%, submitted by the University Engineer for the electrical works related to the improvement of voltage at Kerala University Quarters at Kariavattom Campus, meeting the expenditure from the h/a "Part I-NP-MH:63 Miscellaneous-8/6028- New Development Programmes", of the current year's Budget Estimates of the University.

U.O No. 9244/2023/UOK dated. 07.11.2023 has been issued to this effect.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.39 Kariavattom Campus-Enhancement of existing lightning protection system at SC Funded Girl's Hostel-Estimate-Sanctioned-Orders Issued-Reporting of – Reg.

(Pl.C)

Sanction was accorded by the Vice Chancellor, subject to reporting to the Syndicate, to the estimate amounting to Rs.6,94,000/- (Rupees Six Lakh Ninety Four Thousand only), including 18% GST submitted by the University Engineer prepared based on market rate and DSOR 2018 with 35.59% cost index for the work of enhancing existing lightning protection system at SC Funded Girl's Hostel at Kariavattom Campus, considering the safety of the occupants, meeting the expenditure from the h/a "Part-I-NP-MH-65-Works-10/5302- Infrastructure support " of the current year's Budget Estimates of the University.

U.O No. 1516/2024/UOK dated. 18.02.2024 has been issued to this effect.

As per orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.40 Permanent Valuation Camp at Kollam, Pandalam, Alappuzha and Thiruvananthapuram - Purchase of four numbers each of Photocopier and Printer from M/s. KELTRON, Thiruvananthapuram, as exceptional requirement - Payment Sanctioned - Reporting of - reg.

(Ad BIVA)

The Syndicate at its Meeting held on 17.01.2023 vide Item No. 23.10.01 resolved to approve the recommendation of the Purchase Committee held on 12.01.2023 to purchase four numbers each of Photocopier and Printer from M/s. KELTRON, Thiruvananthapuram as **Exceptional Requirement**, for use in the four Permanent CV Camps at Kollam, Pandalam, Alappuzha and Thiruvananthapuram; meeting the expenditure from **the Plan Funds** of the University and the Vice-Chancellor has approved the same. Accordingly, M/s. KELTRON, Thiruvananthapuram has supplied the same.

On the basis of the remarks from **the Planning A1 Section** that the Plan funds released for 2023-24 is insufficient to meet all the committed expenditure and as such **it is not feasible to admit the expenditure towards the purchase of photocopiers and printers from Plan Funds**, sanction was accorded by the Vice-Chancellor to meet the expenditure of the same from **the Non-Plan Funds**, subject to report to the Syndicate.

Sanction was accorded by the Vice-Chancellor to M/s. KELTRON, Thiruvananthapuram being paid an amount of **₹4,20,308/- (Rupees Four Lakh Twenty Thousand Three Hundred and Eight only)**, towards the purchase of four numbers each of photocopier (@ ₹86,730/- each) and printer (@ ₹18,347/- each) as exceptional requirement for use in the Permanent Valuation Camp at Kollam, Pandalam, Alappuzha and Thiruvananthapuram; meeting the expenditure may be met from the h/a "Part I-NP-MH:1(a) - General Direction-4/1930-Equipment", provided in the current year's Budget Estimates of the University and by deducting GST TDS @2% while effecting the payment; **on the basis of the concurrence of Finance vide Endorsement No. Endt.FOS. 3666/Finance I/2023-24 dated 01/01/2024.**

Accordingly, U.O. No. Ad B IV - CP (A)/1403/2024/UOK dated 13.02.2024 was issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.41 **Department of Optoelectronics - Purchase of consumables/spares and service of Nova Nano SEM 450 installed in the Department - Payment sanctioned - Reporting of - reg.**

(Ad BIV A)

The Head, Department of Optoelectronics vide letter no.KU/OPTO/166/2023-24 dated 07.07.2023 reported the requirement of replacement of consumables/spares and service of Nova Nano SEM 450 installed in the Department and also furnished the Proforma Invoice from the proprietary firm, M/s. Thermo Fisher Scientific India Pvt. Ltd., Thane, Maharashtra.

The Syndicate at its meeting held on 04.10.2023, item no.04.46.04.32 considered the proposal and resolved to approve the recommendation of the meeting of the Purchase Committee held on 18.09.2023 to purchase consumables/spares for Nova Nano SEM 450 installed in the Department of Optoelectronics, Kariavattom from M/s. Thermo Fisher Scientific India Pvt. Ltd., Thane, Maharashtra the proprietary firm for a total amount of Rs.1,86,532/- (Rupees One Lakh Eighty Six Thousand Five Hundred and Thirty Two Only) including GST, as detailed below.

Sl No.	Items to be replaced	Qty	Unit Rate	GST	Total
1	Kit, Tip seals, Xds10 FEI-4035 272 15261	1	60,728		10,931.04 71,659.04
2	Grease, Fomblin FEI-5322 390 10144	1	36,526		6,574.68 43,100.68
3	KIT, ALG, CHLORAMINE-T, 30G FEI-4035 273 43491	1	36,770	6,618.60	43,388.6
4	Oil, Compressor FEI-5335 940 09010	1	24,054		4,329.72 28,383.72
	Total			1,58,078 28,454.04 1,86,532/-	

Vide this Office letter dated 21.10.2023, permission was granted to the Head, Department of Optoelectronics for the purchase as detailed above and after the purchase, the Head of the Department forwarded the certified Invoice No.9240533948 dated 18.11.2023 for releasing the payment.

The Finance vide Endorsement No..Endt.FOS. 4042/Finance I/2023-24 dated 26.01.2024 provided concurrence for the payment.

The Vice Chancellor sanctioned for the payment of an amount of Rs.1,86,532/- (Rupees One Lakh Eighty Six Thousand Five Hundred and Thirty Two only) to M/s.Thermo Fisher Scientific India Pvt. Ltd., Thane, Maharashtra towards the purchase of consumables/spares for Nova Nano SEM 450 installed in the Department of Optoelectronics, from the Head of Account "Part I NP MH - 29 - Department of Optoelectronics - 4/1225 - Laboratory Contingencies" provided in the current year's Budget Estimates of the University.

Accordingly, University Order No.1540/2024/UOK dated 19.02.2024 has issued in this regard.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.42 **Department of Botany - Purchase of Glass wares and Plastic wares for Research Purpose in the Department - Payment sanctioned - Reporting of - reg.**

(Ad BIV A)

The Head, Department of Botany, Kariavattom vide letter dated 15.11.2022 intimated the requirement of purchase of Plastic wares and Glass Wares for Research Purpose in the Department and forwarded the quotation notice, Quotations, Minutes of the meeting of the Technical committee and Comparative statement for the same.

The Syndicate at its meeting held on 28.12.2023 vide item No.07.78.06.11 considered the proposal for the purchase of Plastic wares and Glass Wares for the Department of Botany and resolved to approve the recommendation of the Purchase Committee held on 20.12.2023 to purchase plastic wares and glass wares for the use in the Department of Botany, from the lowest quoted firms as detailed below.

PLASTIC WARES – MAKE – TARSON				
Sl.No	Name of firm	Item	Qty	Amount (in Rs.)
1	M/s Spectra Labs, Thiruvananthapuram	Centrifuge tube conical with screw cap15ml	1 pckt	4200.80
2		Centrifuge tube conical with screw cap 50ml	1 pckt	5439.80
3		Dropping Bottle15ml	10 pckt	3941.20
4		Micro Centrifuge Tube 0.5ml	5 pckt	3540
5		Micro Centrifuge Tube 2.0 ml	5 pckt	2808.40
6		Micro Tips 0.2-10µl	5 pckt	2702.20
7		Micro Tips 2-200 µl	5 pckt	2183
8		Micro Tips 100-1000 µl	5 pckt	1610.70
9		PCR Tube with flat cap 0.2 ml	5 pckt	9381
10		Culture tube cap 25 mm	8 pckt	2699.84
11		Test Tube Stand 36 Places	15 pckt	18354.90
12		Sterile Sample bottle 100ml	2 pckt	5560.16
13		Sterile Sample bottle 50ml	2 pckt	6886.48
		Grand total (Rounded off)		69,308/-

GLASS WARES – MAKE –RIVERA				
Sl No	Name of firm	Item	Qty	Amount (in Rs.)
1	M/s Spectra Labs, Thiruvananthapuram	Beaker 1000 ml	10 Nos	2832
2		Beaker 250 ml	10 Nos	877.92
3		Beaker 500 ml	10 Nos	1368.80
4		Conical Flask 100 ml	25 Nos	2194.80
5		Conical Flask1000 ml	25 Nos	8142
6		Conical Flask 250 ml	25 Nos	3374.80
7		Conical Flask 500 ml	25 Nos	4767.20

8		Container with flat bottom (vials with Screw cap) 5ml	100 Nos	4248
9		Container with flat bottom (vials with Screw cap) 15ml	100 Nos	5192
10		Separating funnel 500 ml	2 Nos	3615.52
11		Burette 50 ml	15 Nos	10662.48
12		Reagent Bottle with screw cap 100 ml	10 Nos	4153.60
13		Reagent Bottle with screw cap 250 ml	10 Nos	4295.20
14		Reagent Bottle with screw cap 500 ml	10 Nos	4710.56
15		Reagent Bottle with screw cap Amber 250 ml	10 Nos	7533.12
16		Reagent Bottle with screw cap Amber 500 ml	10 Nos	8996.32
Grand total (Rounded off)				76,964/-

GLASS WARES – MAKE- BOROSIL				
Sl No	Name of firm	Item	Qty	Amount (in Rs.)
1	The Industrial & Laboratory Equipment Co., Chalai PO, Thiruvananthapuram	BOD Bottle 300 ml	15 Nos	8513.70
2		BOD Bottle 125 ml	15 Nos	7305.68
3		Glass circular pneumatic trough capacity 330 ml	16 Nos	6688.24
4		Measuring cylinders 10 ml	5 Nos	1361.43
5		Measuring cylinders 100 ml	5 Nos	1936.68
6		Measuring cylinders 250 ml	5 Nos	3585.73
7		Culture tube without rim 25 x100	1200 Nos	24850.80
GLASSWARES – MAKE- LABQUEST BOROSIL				
8	The Industrial & Laboratory Equipment Co., Chalai PO, Thiruvananthapuram	Micro pipette capacity 100-1000µl	1 No	4460.40
9		Micro pipette capacity 10-100µl	1 No	4460.40
Grand total (Rounded off)				63,163/-

GLASSWARE				
Sl No	Name of firm	Item	Qty	Amount
1	M/s Spectra Lab, Thiruvananthapuram	Tissue culture bottle glass capacity 400 ml (Jam bottles) with Autoclavable caps suitable for 400ml glass bottles	500 Nos	Rs 18,880 /-
Grand total (Rounded off)				Rs 18,880/-

The Head, Department of Botany vide this Office letter dated 06.01.2024 was permitted to purchase the same. Accordingly, the Head carried out the purchase and forwarded the certified invoices for releasing the payment.

The Finance has endorsed the payment vide Endorsement No.Endt.FOS.4046/Finance I/2023-24 dated 26.01.2024.

The Vice Chancellor has, therefore, accorded sanction for the payment of an amount of Rs.2,28,315/- (Rupees Two Lakh Twenty Eight Thousand Three Hundred and Fifteen only) to the firms as detailed below towards the purchase of Glass wares and Plastic wares for Research purpose in the Department of Botany, from the Head of Account, "Part-I-NP-MH-17-Department of Botany 4/1225-Laboratory Contingencies " of the current years Budget Estimates of the University.

Sl.No.	Name of the firm	Amount
1	M/s Spectra labs, Thiruvananthapuram	Rs.1,65,152/-
2	M/s.The Industrial & Laboratory Equipment Co., Chalai PO, Thiruvananthapuram	Rs.63,163/-
	TOTAL	Rs.2,28,315/-

As per the Orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.09.43 **Remuneration of Guest Lecturers University Institute of Technology, Kollam, for the period from 21.11.2023 to 20.12.2023 - Reporting of-reg.**

(Ad.AVII)

The Principal, University Institute of Technology, Kollam, forwarded the work statement in respect of the Guest Lecturers for claiming remuneration due to them for the period from 21.11.2023 to 20.12.2023. The amount claimed was found to be in tune with U.O issued in this regard.

Sanction was therefore accorded by the Vice-Chancellor, subject to report to Syndicate, to the Principal, University Institute of Technology, Kollam, being paid a sum of ₹.1,20,550/- (Rupees One Lakh Twenty thousand Five Hundred and fifty only) towards the disbursement of remuneration to Guest Lecturers for the period from 21.11.2023 to 20.12.2023 meeting the expenditure from the head of account under "Part I-NP-MH 67-6 Institute of Technology, Kollam 4/1218- Wages of Contingent Employees/ Guest Lecturers", provided in the current years Budget Estimates of the University. U.O No.1243/2024/UOK dated 08.02.2024 was accordingly issued with the endorsement of Finance vide FOS.4016/Finance I/2023-2024 dated 24-01-2024.

The action taken by the Vice-Chancellor in having sanctioned ₹.1,20,550/- to the Principal, UIT, Kollam, towards disbursement of remuneration to Guest Faculty for the period from 21.11.2023 to 20.12.2023, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.09.44 **Promotion (provisional)/Shifting of post/Transfer & Posting of Officers and Constitution of FYUG Section – Reporting of-reg.**

(Ad.AI)

The Syndicate held on 12.10.2023, vide Item No.05.60, has resolved to constitute a Section - FYUG (Four Year Under Graduate), under CSS, Kariavattom, by shifting the post of one Section Officer and re-deploying Assistants from any one of the B.Tech Tabulation Sections - EEIIG, EEIII, EEIIK, EEIIL, EEIIM. The Vice Chancellor has ordered to implement the resolution of the Syndicate.

Sanction was accorded by the Vice Chancellor to the following Promotion (provisional)/ Shifting of post/ Transfer and Posting of Officers, with immediate effect;

1. **Sri.L.P Rajeev (4852)**, Administrative Officer (Hr.Gr), Department of Physics, being promoted to act as Assistant Registrar in the scale of pay of Rs. 63700-123700 vice Sri.Robin Xavier(4453), Assistant Registrar VI, Administration retired from service on 29.02.2024. He is posted as Assistant Registrar, Assistant Registrar VI, Administration.
2. a) A new section being created, named FYUG, under CSS Karivattom to handle the academic and examination related matters of the Four Year Undergraduate course, in accordance with the resolution of the Syndicate held on 12.10.2023 (Item No.05.60)

The post of Section Officer, EE II M Section, being shifted to FYUG Section.

b) **Smt.Divya.P (5516)**, Asst (Sel.Gr), EG XI C Section, being promoted to act as Section Officer in the scale of pay of Rs. 51400-110300/- vice Sri.L P Rajeev, Administrative Officer (Hr.Gr), Department of Physics, promoted. She is posted as Section Officer, FYUG Section.

c) **Smt.Gayathri S (5486)**, Section Officer, EE II M Section, being transferred and posted at University Press, vice Smt.Beena Kumary R(4948), Section Officer(Hr.Gr), University Press transferred.

d) **Smt.Beena Kumary R (4948)**, Section Officer, University Press, being transferred and posted at Department of Physics, vice Sri.L P Rajeev, Administrative Officer (Hr.Gr), Department of Physics, promoted.

3. **Sri.Anandu R G (5627)**, Assistant (Sel.Gr), Special Task Force Section, being transferred and posted at Accounts II Section. He is given the additional duty at Special Task Force Section. a) **Smt.BhagyaLekshmyM (6831)**, Assistant, Accounts II Section, being transferred and posted at FYUG Section.

4. **Smt.Aswathy R I(6071)**, Assistant(Sel.Gr), EE II M Section and **Smt.Meenu S R(6569)**, Assistant, EE II M Section, being transferred and posted at EE II J Section and EE II K Section respectively, along with the respective works dealt by them in the EE II M Section.

U.O. No.Ad.AI/1937/2024/UOK dated 02.03.2024 has been issued accordingly. As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.45 *Printing and Publishing of Planner 2024 - Payment of Provisional advance of Rs.6,52,000/-(Rupees Six lakh fifty two thousand only) to Sri.Mahesh Kumar S, Press Superintendent(i/c), Kerala University Press - Sanctioned - Reporting of -Reg.*

(Ad Misc)

The Director, Department of Publications (i/c) vide Letter no. KUDP/University Annual Planner 2023/38/2023 dated 11.09.2023 has requested to issue necessary orders for convening a meeting of the Sub-committee to consider the matters relating to the publication of the Planner 2024 and to monitor its progress.The Syndicate held on 04.10.2023 vide item no. 04.77 has considered the matter and resolved to print and publish Planner 2024 through sponsorship.

The Sub-Committee constituted to monitor the printing and publishing of Planner 2024 convened a meeting on 24.11.2023 and has recommended to entrust the Press Superintendent (i/c), KUP, to invite quotations to print 4000 copies of Planner 2024 including the executive copies in accordance with the same specifications as Planner 2023 as per store purchase rules. The Syndicate held on 28.11.2023, vide item no. 06.81 has resolved to approve the recommendation of the meeting of the Sub-committee.

The Press Superintendent (i/c), KUP has invited the quotation for the printing and supply of Planner 2024 and has submitted quotations received vide Letter no.KUP/Estt.12/2023-24 dated 21.12.2023. Since the proposed rates are high, a meeting was conducted with the officials of the presses quoted for the printing works of Planner 2024 for negotiation. The revised rates given by the Private presses for printing Planner 2024 after negotiation is listed below.

Sl.no.	Printing firm	Rate quoted for two colour inset printing
1	PF Traders, Pappanamcode	Rs.166/-
2	Akshara offset, Vanchiyoor	Rs.163/-
3	St.Joseph's Press, Thycaud	Rs.198/-

The Syndicate held on 28.12.2023 vide Item no. 07.100 has considered the matter regarding selection of quotation for printing the Planner 2024 received from the three firms and resolved to approve the quotation of the lowest quoted firm M/s Akshara Offset, Vanchiyoor at the negotiated rate of Rs.163/-(Rupees One hundred and sixty three only) per copy for two colour inset printing. The Syndicate further resolved to entrust the Press Superintendent(i/c), KUP to place supply orders with M/s Akshara Offset, Vanchiyoor for printing 4000 numbers of Planner 2024@Rs.163/-(Rupees One hundred and sixty three only) per copy for two colour inset printing. The Syndicate also resolved to release an amount of Rs. 6,52,000/-(Rupees Six lakh fifty two thousand only) to the Press Superintendent (i/c) as provisional advance from KUF for meeting the expenditure in connection with printing of 4000 numbers of Planner 2024. The Syndicate also resolved that the amount released for

printing of Planner 2024 shall be recouped as and when the sponsorship amount is received from various organisations.

On the basis of the decision of the Syndicate, the Finance vide Endorsement Endt. FOS.3797/Finance I/2023-24 dated 08.01.2024 has endorsed the release of an amount of Rs.6,52,000/- (Rupees Six lakh fifty two thousand only) as provisional advance to Sri.Mahesh Kumar S, Press Superintendent(i/c), Kerala University Press, towards printing 4000 numbers of Annual Planner 2024, subject to administrative sanction.

The Vice-Chancellor, subject to reporting to the Syndicate, has accorded sanction to release an amount of Rs.6,52,000/- (Rupees Six lakh fifty two thousand only) as provisional advance to Sri. Mahesh Kumar S, Press Superintendent(i/c), Kerala University Press towards meeting the expenditure in connection with printing of 4000 numbers of Annual Planner 2024. UO no. Ad.Misc/1206/2024/UOK dated 07.02.2024 was issued in this regard.

The matter is thus reported to Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.46

Department of Archaeology – Release of ICCR scholarship in respect of Research Scholar – Mr.Shad Matthias Gobinsingh from Trinidad & Tobago – Sanctioned – Reporting of - reg.

(CGA)

Mr.Shad Matthias Gobinsingh, ICCR sponsored Scholar from Trinidad & Tobago has been granted registration for doing full time Research leading to Ph.D degree in Archaeology under the faculty of Social Science, University of Kerala vide U.O.No.Ac.BI/16385/2019 dated: 20.07.2019.

The Head, Department of Archaeology, vide letter dated: 29.01.2024 has forwarded the detailed breakdown of various fees towards ICCR scholarship in respect of Mr.Shad Matthias Gobinsingh, for releasing the amount from the account of Finance Officer, University of Kerala.

Based on the concurrence of Finance, vide Endorsement No.FOS 4254/Finance II/2023-24 dated:12.02.2024, Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, for the following,

1. To release an amount of Rs.1,69,932/- (Rupees One Lakh Sixty Nine Thousand Nine Hundred Thirty Two only) to the Head, Department of Archaeology, towards ICCR scholarship in respect of Mr.Shad Matthias Gobinsingh, ICCR sponsored Research Scholar, Department of Archaeology, as per the norms of sponsoring body.
2. To provide an amount of Rs.1,70,000/- (Rupees One Lakh and Seventy Thousand only) under the new sub head “9/7729 – ICCR Scholarships” under” Part III – MH 80 D – Grants from Other Agencies” by re-appropriation from the sub head “9/7751 – Lumpsum Provision for new Research Schemes” of the same major head provided in the current year’s Budget Estimates of the University.
3. To meet the expenditure related to the aforementioned project from the new head of account proposed.

Accordingly UO.No.1794/2024/UOK and UO.No.1842/2024UOK were issued on 28.02.2024 and 29.02.2024, respectively.

Hence, the above action taken by the Vice-Chancellor is reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.47

Department of Statistics - Purchase of 10 numbers of Laptops for setting up a Laboratory for the newly started M.Sc. Applied Statistics and Data Analytics Course - Advance payment sanctioned - reporting of - reg.

(Ad.BIV CP(A))

The Syndicate at its meeting held on 28.04.2020 vide item no.10.239 resolved to allocate an amount of Rs.7 Lakhs towards the setting up of a Laboratory for the newly started M.Sc. Applied Statistics and Data Analytics Course in the Department of Statistics, as envisaged as item no.85 in the **Budget Speech 2020-21** and also resolved to entrust the Head, Department of Statistics for submitting the proposal for the same.

Further the Syndicate at its meeting held on 25.02.2022 vide item no.37.124.Additional item no.11.05 considered the proposal submitted by the Head for the purchase of 10 numbers of Laptops towards the setting up of a Laboratory for the newly started M.Sc. Applied Statistics and Data Analytics Course in the Department and resolved to entrust the Instrumentation Engineer to purchase 10 numbers of Laptop from GeM Portal. Accordingly, Bids were invited through the GeM Portal as per the specifications furnished by the Instrumentation Engineer, CLIF and technically satisfied Bids were not received for the Laptop.

Hence, the Instrumentation Engineer, CLIF vide letter dated 19.08.2023 furnished the revised specification and accordingly, the proforma Invoice No.50272 dated 13.09.2023 had been generated through the CPRCS Portal of M/s.KELTRON for 10 number of Laptop (High end Windows 11 Home Warranty - 3 year) for an amount of Rs.5,76,160/- (Rupees Five Lakh Seventy Six Thousand One Hundred and Sixty Only).

The Syndicate at its meeting held on 28.12.2023 vide item no.07.78.06.13 considered the same and resolved to approve the recommendation of the Purchase Committee held on 20.12.2023, to purchase 10 numbers of Laptops from M/s Keltron, Thiruvananthapuram, through CPRCS portal, @ Rs.57,616/- for an amount of Rs.5,76,160/- (Rupees Five Lakh Seventy Six Thousand One Hundred and Sixty Only), meeting the expenditure from the amount of Rs.7,00,000/- (Rupees seven lakh only) envisaged in the Budget Speech, 2020-21.

As per the guidelines for the procurement of items through the CPRCS Portal stipulated in the G.O.(Rt)Nos.25/2018/ITD dated 01.02.2018 and 146/2022/ITD dated 20.07.2022, the total value of the product shall be transferred in advance to the Treasury Savings Bank Account of the Kerala State IT Mission, opened for this purpose.

The Vice-Chancellor, therefore, accorded sanction to release an amount of Rs.5,76,160/- (Rupees Five Lakh Seventy Six Thousand One Hundred and Sixty Only) in advance to M/s. KELTRON towards the purchase of 10 numbers of Laptops from CPRCS Portal towards the setting up of Laboratory for M.Sc. Applied Statistics and Data Analytics Programmes in the Department of Statistics as envisaged in the Budget Speech 2020-21 (item no.85) from the Head of Account "Part I- NP-MH-63- Miscellaneous-8/6028-New Development Programmes" of the current year's Budget Estimates of the University.

The Finance provided the concurrence to the said payment vide Finance Endorsement Nos. Endt.FOS.3812/Finance-I/2023-24 dated 09.01.2024 and Endt.FOS.3859/Finance-I/2023-24 dated 23.01.2024.

Accordingly, University Order No.1863/2024/UOK dated 29.02.2024 has been issued in this regard.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.48 **University Institute of Technology, Muhamma, Kayippuram - Remuneration to Guest Lecturers - Reporting of - reg.**

(Ad.AVIIA)

The Principal, University Institute of Technology, Muhamma, Kayippuram, forwarded the work statement of Guest Lecturers for the period from 21.10.2023 to 20.11.2023, claiming a total amount of ₹ 1,89,950/- (Rupees One Lakh Eighty Nine Thousand Nine Hundred and Fifty only) and Finance has endorsed the payment of the amount vide Endt.FOS 4026/Finance 1/2023-24 dated 26.01.2024.

The Hon'ble Vice-Chancellor has sanctioned the aforesaid payment, subject to report to the Syndicate, and U.O. No. Ad AVII A/978/2024/UOK dated 31.01.2024 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned payment of ₹ 1,89,950/- (Rupees One Lakh Eighty Nine Thousand Nine Hundred and Fifty only) towards remuneration to the Guest Lecturers of UIT, Muhamma for the period from 21.10.2023 to 20.11.2023 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.49 ***Department of Biochemistry – Dr.A Helen - three day International Seminar “Indo – US Seminar on Recent Biochemical Approaches in Therapeutics(RBAT-IX 2023)” – Final Payment -₹2,00,000/- – Sanctioned – Orders Issued.***

(Pl.B)

An amount of ₹ 2,00,000/- (Rupees Two lakh only) was sanctioned as provisional advance to Dr. A Helen, Professor and Head, Department of Biochemistry vide U.O. 9708/2022/UOK dated 30.12.2022 for the conduct of the three day International Seminar “Indo -US Seminar on Recent Biochemical Approaches in Therapeutics (RBAT-IX2023) “ from 12th to 14th January 2023. Later as per request, permission was granted to reschedule the programme to 01st – 03rd February 2023.

After the completion of the programme, Dr.A Helen, Professor and Head, Department of Biochemistry vide letter dated 25.07.2023 forwarded the detailed expenditure statement, bills/vouchers and other relevant documents with regard to the programme for final settlement of accounts. Further the HoD, vide email dated 25.07.2023 informed that the provisional advance sanctioned for the programme has not been credited.

The Audit Wing verified the bills/vouchers and confirmed that the provisional advance sanctioned has not been passed for payment in the section and also admitted the release of the financial assistance of an amount of ₹2,00,000/- (Rupees Two lakh only) as final payment to Dr.A.Helen, Professor and Head, Department of Biochemistry.

Sanction was accorded by the Vice- Chancellor, subject to reporting to the Syndicate, to release an amount of ₹2,00,000/- (Rupees Two lakh only) as final payment to Dr.A Helen, Professor and Head, Department of Biochemistry, towards the expenditure incurred for the conduct of the three day International Seminar “Indo -US Seminar on Recent Biochemical Approaches in Therapeutics (RBAT-IX2023)”, subject to availability of funds and to meet the expenditure from the head of account "Part-II-Plan-MH-63-Miscellaneous -7/6061-Seminar/ Conference/ Short term Courses/ Orientation Courses (State) " of the current years Budget Estimates of the University.

Accordingly U.O.No.Planning B/1946/2024/UOK dated 02.03.2024 was issued.

The above action taken by the Vice-Chancellor is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.50 ***Implementation of the Specific Project "Establishment of Translational Research Facility in Plant Cell Culture Technology - Phase IV"– Purchase of “HPTLC - MS- Camag -Interphase and Pump” - Request for additional fund- Payment – Sanctioned - Reporting of--Reg.***

(Pl.A1)

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to release an amount of **Rs.1,42,879/- (Rupees One lakh forty two thousand eight hundred and seventy nine only)**, as provisional advance to Dr.E A Siril, Professor and Head, Department of Botany, towards the purchase of 'Pump' for the "HPTLC-CAMAG-INTERPHASE", towards the establishment of “Translational Research Facility in Plant Cell Culture Technology- Phase IV”, by debiting the expenditure from the head of account, “**Part II- Plan-MH:17-Department of Botany-4/1885 - Development of Department (State)**”, of the current year's Budget Estimates of the University.

U. O. No. PL.A1/1738/2024/UOK dated 26.02.2024 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned an amount of **Rs.1,42,879/- (Rupees One lakh forty two thousand eight hundred and seventy nine only)**, as provisional advance to Dr.E A Siril, Professor and Head, Department of Botany, towards the purchase of Pump for the "HPTLC-CAMAG-INTERPHASE", towards the establishment of "**Translational Research Facility in Plant Cell Culture Technology- Phase IV**", vide U.O No. PL.A1/1738/2024/UOK dated 26.02.2024, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.09.51 **Department of History– Dr.Shaji A- Three day National Seminar “History beyond the Conventional :Heterodoxies,Women, Children and Crime” – Final Payment – ₹1,00,000/- – Sanctioned–Orders issued- Reporting to the Syndicate-reg.**

(Pl.B)

An amount of ₹100000/-(Rupees One lakh only) was sanctioned as provisional advance to Dr.P.Jinimon, Assistant Professor & the then Head of the Department, Department of History vide U.O.No. 9708/2022/UOK dated 30.12.2022 for the conduct of the three day National Seminar “History beyond the Conventional :Heterodoxies,Women, Children and Crime” from 23rd to 25th February 2023. Later on request the Registrar accorded sanction to reschedule the National Seminar to 18th to 20th of March 2023.

After the completion of the programme, Dr.Shaji A, the present Head of the Department, Department of History forwarded the statement of expenditure and bills/vouchers of the expenses incurred for the conduct of the National Seminar.

The Audit Wing verified the bills/vouchers and confirmed that the provisional advance sanctioned has not been passed for payment in the section and admitted the release of the financial assistance of Rs.1,00,000/- (Rupees One lakh only) as final payment and also suggested that the final payment may be disbursed to Dr.Shaji A, the present Head of the Department, subject to administrative sanction.

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to release an amount of ₹1,00,000/-(Rupees One lakh only) as final payment to Dr. Shaji A, Head of the Department, Department of History, towards the expenditure incurred for the conduct of the three day National Seminar “History beyond the Conventional : Heterodoxies,Women, Children and Crime”, subject to availability of funds and to meet the expenditure from the h/a “Part II - Plan-MH: 63 Miscellaneous – 7/6061-Seminar/conference/short- term courses/orientation courses (state)” of the current year's BE of the University.

Accordingly U.O.No.Planning B/1850/2024/UOK dated 29.02.2024 was issued.

The above action taken by the Vice-Chancellor is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.09.52 **Four Year UG Programmes in Affiliated Colleges from the Academic year 2024-25- Financial Assistance for conduct of Residential Workshop and Training Programmes- Minutes of the Syndicate held on 28.12.2023-modification-Reporting of-reg.**

(Ac.AV)

The Standing Committee of the Syndicate on Finance held on 20.12.2023 considered the matter regarding the financial assistance to the Residential Workshop and Training Programme in connection with the implementation of the Four Year UG Programme in Affiliated Colleges and recommended to refer the item to the Syndicate along with a report containing the details of the balance amount available under the head of account provided in the current year's Budget Estimates of the University in connection with the Syllabus/ Curriculum revision.

The Syndicate at its meeting held on 28.12.2023 vide Item No.07.84.01 resolved to approve the recommendation of the Standing Committee and further resolved the following:

1. To allocate funds towards the expenses for the conduct of 5 day's Residential Workshop for all the Boards of Studies (UG) region-wise preferably in Affiliated colleges with adequate facilities.
2. To release an amount of Rs.40,000/- (Rs. Forty thousand only) as provisional advance to the concerned Chairman, Board of Studies for meeting the expenses for the Region-wise Training programme for imparting training to the Faculties of all Affiliated colleges/ centres under the University on the Curriculum, Regulations and Syllabus for the Four Year UG Programmes.
3. IQAC be entrusted for the conduct of the workshop and Training programme and the funds be released to the Director, IQAC.

The Syndicate considered the Report of the Finance Officer and **ALSO RESOLVED** to sanction an amount of Rs.40,00,000/- (Rs.Forty lakhs only) for meeting the expenditure in connection with the conduct of Residential workshop and Training Programme. The expenditure shall be met from the Head of Account Part I- NP- MH-63-Miscellaneous - 8/6028- New Development Programmes'of the current years Budget Estimates of the University.

The resolution at (2) above provides for releasing the funds to the concerned Chairman, Board of Studies for conduct of Training Programme while the Chairmen, various Boards of Studies had to be allocated funds for the conduct of Residential Workshop for identification of courses and preparation of Syllabus as per the proposals submitted.

Sanction was therefore accorded by the Vice-Chancellor to implement the resolutions of the Syndicate vide item no:07.84.01 held on 28.12.2023 with modification in resolution (2) as, "To release an amount of Rs.40,000/- (Rs Forty thousand only) as provisional advance to the concerned Chairman, Board of Studies **for meeting the expenses for the conduct of the 5 day's Residential workshop region wise in affiliated colleges with adequate facilities, for identification of courses and preparation of syllabus of Four year UG programmes and U.O was issued accordingly vide U.O No. 927/2024/UOK dated 29.01.2024**

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.53 ***Purchase of furniture for the use in the Department of Philosophy – Reporting of- reg.***

(Ad.BIV)

The Syndicate at its meeting held on 07/07/2022 vide item No. 44.134.12 resolved to sanction an amount of Rs.5,00,000/- (Rupees five lakh only) for the infrastructural development of the Philosophy Department Library.

Accordingly, the HOD, Dept. of Philosophy, has forwarded the proforma invoice from M/s.ARTCO, Thiruvananthapuram, for the purchase of furniture as detailed below and requested sanction for purchase.

Sl.No. Item	Item	Quantity	Rate	Total amount
1.	Computer Chair	3	₹ 6970/-	₹ 20910/-
2.	Computer Table	2	₹ 6800/-	₹ 13600/-
3.	Library Rack	5	₹ 22500/-	₹ 112500/-
4.	Steel Almirah	4	₹ 12000/-	₹ 48000/-
	Delivery Charges			₹ 600/-
	Total			₹ 1,95,610/-
	GST 18%			₹ 35210/-
	Grand Total			₹ 2,30,820/-

Sanction was accorded by the Vice Chancellor for the purchase of the furniture items, and letter was issued to the HOD, Dept. of Philosophy, permitting the purchase vide letter No. 17632/Ad B IV A/2023/UOK dated 19/07/2023.

The HOD, Dept. of Philosophy, has carried out the purchase and submitted the bills and vouchers submitted by M/s ARTCO, Thiruvananthapuram.

Sanction was accorded by the Vice Chancellor, for the payment of Rs.2,30,820 /- (Rupees two lakh thirty thousand eight hundred and twenty only), to M/s ARTCO, Thiruvananthapuram, towards the supply of various furniture for the use in the Dept. of Philosophy.

Accordingly, U.O.No.169/2024/UOK dated 05/01/2024 was issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate herewith.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.54 ***University Institute of Technology, Bharanickavu - Payment of remuneration to Guest Lecturers - Sanctioned - Reporting of – reg.***

(Ad.AVII(A))

The Principal, University Institute of Technology, Bharanickavu forwarded the work statement of Guest Lecturers for the period from 21.11.2023 to 20.12.2023 claiming payment of ₹1,58,900/- (Rupees One lakh fifty eight thousand and nine hundred only). Finance vide Endt.FOS.3767/Finance I/2023-24 dated 08.01.2024 allocated Rs.6,90,000/- as 30% of the total budget allocation for meeting the expenses for the third quarter (01-12-2023 to 31-03-2024) and the same was approved by the Vice-Chancellor, subject to report to the Syndicate. The payment of Rs.1,58,900/- was thereafter effected vide U.O No. 1880/Ad AVIIA/2024/UOK dated 01.03.2024.

The action taken by the Vice-Chancellor in having approved the endorsement of Finance to effect the payment of remuneration to the Guest Lecturers at UIT, Bharanickavu, for the period from 21.11.2023 to 20.12.2023 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.55 ***Inter University Centre for Genomics and Gene Technology (IUCGGT)- State Plan Grant 2020-21-Regularization of provisional advance ₹35,00,000/- released to Dr.A.Jayakumaran Nair, former Honorary Director, IUCGGT-reporting of-reg.***

(Pl.A)

An amount of ₹35,00,000/- (Rupees Thirty Five lakh only) was released as provisional advance to Dr.A.Jayakumaran Nair, then Hon.Director, Inter University Centre for Genomics and Gene Technology (IUCGGT), vide U.O no: 1752/2021/UOK dated 27.03.2021 under the scheme 'Strengthening of Centres/Inter University Centres' of State Plan Grant 2020-21.

After utilisation, Dr.R.Rajalakshmi, present Hon.Director, Inter University Centre for Genomics and Gene Technology (IUCGGT) had requested to conduct spot audit by the audit wing of the University for the verification of original bills/vouchers for the total outlay of ₹35,00,561/- (Rupees Thirty Five lakh Five hundred and Sixty One only). The Audit section has verified the bills/vouchers and remarked that bills/vouchers totalling ₹35,00,561/- (Rupees Thirty Five lakh Five hundred and Sixty One only) incurred as expenditure by IUCGGT have been verified and found in order.

Sanction was accorded by the Vice Chancellor, subject to reporting to the Syndicate;

1. to regularise the provisional advance of ₹35,00,000/- (Rupees Thirty Five lakh only) sanctioned to Dr.A.Jayakumaran Nair, then Hon.Director, Inter University Centre for Genomics and Gene Technology (IUCGGT) vide U.O no: 1752/2021/UOK dated 27.03.2021 on the strength of Voucher Verification Report from Audit VI section.
2. to book the regularisation under the h/a 'Part II-Plan-MH 63 Miscellaneous-7/6016-State Inter University Centre for Genomics & Gene Technology under Department of Bio-Technology (State)' of the current year's Budget Estimates of the University.

Accordingly, U.O No: 430/2024/UOK dated 11.01.2024 was issued for regularising the provisional advance.

The action taken by the Vice Chancellor in having sanctioned the regularisation of Provisional advance amounting to ₹ 35,00,000/- (Rupees Thirty Five lakh only) is reported to the Syndicate.

Resolution of the Syndicate
RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.56 **Change of the Principal at R Parameswaran Pillai Memorial Arts & Science College, Neyyadam– Reporting of -reg.**

(Ac.B II)

The Principal, R Parameswaran Pillai Memorial Arts & Science College, Neyyadam vide letter dated 17.01.2024 has informed that Sri. Bineesh B had taken additional charge as Principal of the R Parameswaran Pillai Memorial Arts & Science College, Neyyadam with effect from the forenoon of 01.11.2023. The temporary charge given to the Director, KICMA Dr. Rajesh S Pyngavil, due to the resignation of former principal Dr. L Vincent, stands cancelled and withdrawn with effect from 01.11.2023 and requested to make necessary changes accordingly.

It may be noted that R Parameswaran Pillai Memorial Arts & Science College, Neyyadam is provisionally affiliated to the University of Kerala since the academic year 2014-15 on self-financing basis.

“Statute 19(2), Chapter 24 of KUFS 1977 provides that “All changes in the membership of the Governing Body or the Managing Council and all appointments, transfers, promotions, demotions or dismissals of Teachers of the Colleges with name, qualification and designation shall forthwith be reported to the Syndicate.”

Accordingly, the matter regarding the appointment of Sri. Bineesh B as Principal, R Parameswaran Pillai Memorial Arts & Science College, Neyyadam with effect from 01.11.2023 is hereby reported to the Syndicate.

Resolution of the Syndicate
RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.57 സർവകലാശാലയിലെ അനധ്യാപക തസ്തികയിൽ നിയമനം ലഭിച്ചവർക്ക് അനുവദിക്കുന്ന അന്തർ സർവകലാശാല സ്ഥലം മാറ്റം മാർഗ്ഗ നിർദ്ദേശങ്ങൾ പ്രൊഫഷണൽ അസിസ്റ്റന്റ് ഗ്രേഡ് II തസ്തികയ്ക്ക് കൂടി ബാധകമാക്കുന്നതു- സർവകലാശാലയിൽ നടപ്പിലാക്കുന്നത്- സംബന്ധിച്ച്.

(Ad.AV)

കേരളസർക്കാർ ഉന്നതവിദ്യാഭ്യാസ (ബി) വകുപ്പിന്റെ 23.01.2024 ലെ സ.ഉ.(കെ) നം.30/2024/HEDN ഉത്തരവ് പ്രകാരം സർവകലാശാലകളിലെ ലൈബ്രറി വിഭാഗം തസ്തികയായ പ്രൊഫഷണൽ അസിസ്റ്റന്റ് ഗ്രേഡ് II തസ്തികയിലേക്ക് കേരള പബ്ലിക്സ്കൂൾ വിസ്മയൻ മുഖേന നിയമനം ലഭിച്ചവർക്ക് തങ്ങൾക്കു സൗകര്യപ്രദമായ സർവകലാശാലകളിലേക്ക് പ്രൊഫഷണൽ മാനദണ്ഡമാക്കാതെ സർവീസ്സിനിയോറിട്ടിയുടേയും ഓപ്ഷന്റെയും അടിസ്ഥാനത്തിൽ അന്തർസർവകലാശാല സ്ഥലം മാറ്റം അനുവദിച്ചു ഉത്തരവ് പുറപ്പെടുവിച്ചിരുന്നു. പ്രസ്തുത ഉത്തരവ് ബഹു: വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം കേരളസർവകലാശാലയിൽ, 891/2024/UOK തീയതി: 29.01.2024 പ്രകാരം നടപ്പിലാക്കിയിട്ടുണ്ട്.

മേൽ പറഞ്ഞ വിവരങ്ങൾ ബഹു വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം സിന്റിക്റ്റിക്കേറ്റിലേക്ക് റിപ്പോർട്ട് ചെയ്യുന്നു.

(സർക്കാർ ഉത്തരവും സർവകലാശാല ഉത്തരവും ഉള്ളടക്കം ചെയ്യുന്നു.)

Resolution of the Syndicate
RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.58 **Ph.D Research - Change of Research Supervisor and Research Centre - Ms. T Amiya - English - reporting of – reg.**

(Ac.EVI)

Ms. T Amiya was granted Full -time registration to pursue research leading to Ph. D degree in English w.e.f 16.05.2022 vide UO. No. Ac EVI(1)/4815/2022/UOK dated 22/06/2022, under the guidance of Dr. Harsha Viswanath at TKM College of Arts & Science, Kollam. Dr. Meena T Pillai, Chairperson, Doctoral Committee in English forwarded a compliant from Ms.T Amiya against her research supervisor Dr. Harsha T Viswanath, Assistant Professor, Dept. of English, MSM College, Kayamkulam for necessary action. Ms.T Amiya has raised serious allegations against Dr. Harsha Viswanath such as demeaning remarks, manipulation and corruption, unprofessional conduct and involvement in cheating and fake journal publication.

In the meantime Dr. Meena T Pillai convened a meeting of the Doctoral Committee on 18/12/2023 to address this issue. The Committee assigned Ms. T Amiya to Dr. Meena T Pillai to ensure the continuity of her research, as she is a UGC JRF Scholar. She joined the Institute of English, University of Kerala, Thiruvananthapuram on 20/12/2023 under the guidance of Dr. Meena T Pillai. The Chairperson also requested that, since she is a JRF scholar, immediate attention be given to approve her application to formally facilitate the change of research supervisor and research centre.

Ms. T. Amiya vide email dated 18.01.2024, informed about the public notice issued by the UGC regarding the last date to claim pending dues until December 2023, and 8th February 2024 will be the final date for submitting the claims. Due to this exigency, sanction was accorded by the Hon'ble Vice-Chancellor, subject to reporting to the Syndicate, to issue a University order granting change of research supervisor and change of centre to Ms. T Amiya. Accordingly, University Order for granting change of research supervisor and change of centre has been issued vide U.O No. AcEVI(1)/1070/2024/UOK dated 02.02.2024.

The details of the candidate are shown below:

Name of the Research Scholar/ Subject/ Details of Registration Granted	Research Supervisor/ Research Centre	Requests granted
T Amiya English, Full-Time UO.No.AcEVI(1)/4815/2022/UOK Dated 22/06/2022 w.e.f. 16/05/2022	<u>Research Supervisor</u> Dr. Harsha Viswanath <u>Centre</u> TKM College of Arts & Science, Kollam	1. Change of research supervisor to Dr.Meena T Pillai, Professor and Head, Institute of English, University of Kerala, Thiruvananthapuram 2) Change of research centre to Institute of English, University of Kerala, Thiruvananthapuram

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.59 **Central Laboratory for Instrumentation & Facilitation (CLIF) - Annual Maintenance Contract of FT-Nuclear Magnetic Resonance (NMR) Spectrometer - Reporting of – reg.**

(Ad.BIV)

As per the resolution of the special meeting of the Syndicate held on 17.01.2023 vide item no. 23.10.31 the Director, Central Laboratory for Instrumentation & Facilitation has been granted permission for entering into five year Annual Maintenance Contract of FT-Nuclear Magnetic Resonance Spectrometer with M/s. Bruker India Scientific Pvt. Ltd, Mumbai, for an amount of ₹14,40,803.60/- (Rupees Fourteen lakh forty thousand eight hundred three and paise sixty only) including GST.

The Director, CLIF has forwarded the agreement submitted by the firm as per standard format of the University for a period of five years from 13.03.2022 to 12.03.2027 and certified that, the firm is providing maintenance service after the expiry of warranty period on a regular basis adhering to the terms & conditions of the Annual Maintenance Contract. As per the agreement terms the payment to the firm is to be released half yearly i.e. after completion of each six months, on submission of invoice with necessary certifications from the Director Central Laboratory for Instrumentation and Facilitation.

Accordingly U.O No. 1792/Ad BIV/2024/UOK dated 28.02.2024 has been issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.60 Central Laboratory for Instrumentation & Facilitation (CLIF) - Annual Maintenance Contract of Spectral Confocal Microscope (SCM) - Reporting of - reg

(Ad.BIV)

As per the resolution of the 4th meeting of the Syndicate held on 04.10.2023 vide Item No.04.46.04.06 permission was granted for entering into the Annual Maintenance Contract of Spectral Confocal Microscope with M/s. DHR Holding India Pvt. Ltd., Chennai, for an amount of ₹10,62,000/- (Rupees Ten lakh sixty two thousand only) including GST.

The Director, CLIF has forwarded the agreement submitted by the firm as per standard format of the University for a period of three years from 28.10.2023 to 27.10.2026. As per the agreement terms the payment to the firm is to be released annually i.e. after completion of each year, on submission of invoice with necessary certifications from the Director Central Laboratory for Instrumentation and Facilitation.

Accordingly, U.O No. 1939/Ad BIV/2024/UOK dated 29.02.2024 has been issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.61 Department of Physical Education - Purchase of furniture towards the Infrastructural Development - Payment sanctioned - Orders issued - Reporting of - reg.

(Ad.BIVA)

Sanction has been accorded by the Vice-Chancellor to release the payment of Rs. 4,53,049/- (Rupees Four Lakh Fifty Three Thousand and Forty Nine only) inclusive of GST, to M/s. SIDCO, Santhi Nagar, Trivandrum towards the supply of furniture for use in the Department of Physical Education, by meeting the expenditure from the h/a "Part I-NP-MH-63 Miscellaneous-8/6028-New Development Programmes", of the current year's Budget Estimate of the University, based on the Finance endorsement no. Endt.FOS.2785/Finance I/2023-24 dated 07.11.2023.

Accordingly, U.O. No. 10336/2023/UOK dated 23.12.2023 has issued from Ad BIV CP (a) section.

As per the orders of Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.62 Setting up of M.Sc. Electronics Lab in the Department of Optoelectronics - Purchase of Equipments - Payment sanctioned - Reporting of - reg.

(Ad.BIV A)

Sanction has been accorded by the Vice-Chancellor to release the payment of Rs. 1,75,495/- (Rupees One Lakh Seventy Five Thousand Four Hundred & Ninety Five only) towards the supply of equipments for the Setting up of M.Sc. Electronics Lab in the Department of Optoelectronics, as detailed below, by meeting the expenditure from the Head of Account "Part-I-NP-MH-63-Miscellaneous-8/6028-New Development Programmes" of the current year's Budget Estimates of the University.

Sl. No	Item	Firm	Amount (Rs.)
1.	Function Generator	Scientific Medical Equipments (Kerala) Pvt. Ltd, Cochin	35,370/-
2.	Cathode Ray Oscilloscope	Scientific Medical Equipments (Kerala) Pvt. Ltd, Cochin	1,40,125/-
	Total		1,75,495/-

Accordingly, U.O. No. 173/2024/UOK dated 05.01.2024, has issued from the Ad BIV CP (a) section.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate	
RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.	

Item No.09.63 **Department of Computer Science - Purchase of Furniture towards the Modernization of Library - Payment sanctioned - Reporting of – reg.**

(Ad.BIV A)

Sanction was accorded by the Vice-Chancellor to release the payment of Rs.1,75,461/- (Rupees One Lakh Seventy Five Thousand Four Hundred and Sixty One only) to M/s.ARTCO, Thampanoor, Trivandrum towards the supply of furniture for use in the Department of Computer Science, by meeting the expenditure from the h/a "Part I-NP-MH-63-Miscellaneous-8/6028-New Development Programmes", of the current year's Budget Estimate of the University, based on the endorsement no. Endt.FOS.2945/Finance-I/2023-24 dated 06.11.2023.

Accordingly, U.O. No. 166/2024/UOK dated 05.01.2024 has been issued from Ad BIV CP (a) section.

As per the orders of Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate	
RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.	

Item No.09.64 **Purchase of consumables for the use in the Center for Advanced Cancer Research – Reporting of- Reg.**

(Ad.BIV A)

The Syndicate at its meeting held on 04/10/2023 vide item No.04.46.04.23 resolved to approve the recommendations of the Purchase Committee held on 18/09/2023, to purchase various consumables for use in the Center for Advanced Cancer Research, Department of Biochemistry. Accordingly, letter No. 31259/Ad B IV A/2023/UOK dated 21/10/2023 was forwarded to the HOD, Center for Advanced Cancer Research permitting the purchase of the same.

The HOD, Center for Advanced Cancer Research, forwarded the bills and vouchers from the firms, as detailed below, requesting the payment towards the supply of various consumables.

SI No	SI No Name of firm	Invoice No	Amount
1	Scienovision, Kollam	SVC/151/23-24 dated 4/12/23	Rs 2,00,674/-
2	APJ Scientific Solutions, Thiruvananthapuram	BC/418 dated 28/11/2023	Rs 1,53,491/-
	Total		Rs 3,54,165

Sanction was accorded by the Vice Chancellor for the payment of Rs.3,54,165/- (Rupees three lakh fifty four thousand one hundred and sixty five only) including GST to various firms as detailed above, towards the purchase of various consumables for use in the Center for Advanced Cancer Research, Department of Biochemistry, as envisaged in the Budget speech 2022-23.

The expenditure in this regard shall be met from the head of account "Part 1-NP-MH:63-Miscellaneous-8/6028-New Development Programs" of the current year's budget estimates of the University.

Accordingly, U.O.No.1470/2024/UOK dated 15/02/2024 was issued.

As per the orders of the Vice Chancellor, the matter is reported to the syndicate herewith

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.65 A.I.C.T.E Regulatory charges- Meeting expenses from PTA Fund - reporting – reg.

(Ad.C)

The Principal of the University College of Engineering, Kariavattom, requested ₹390,000 for TER charges, including that for the proposed new Computer Science and Engineering (CSE) batch. At its meeting held on January 27, 2024 (item No. 2), the Standing Committee of the Syndicate on Departments and Other Institutions of the University recommended starting an additional batch in CSE. The Technical Education Regulatory Charges (TER) for AICTE approval including that for the new Batch was required to be remitted before January 31, 2024.

Considering the exigency, the committee further recommended to approve the above recommendation under the powers vested in Section 10(13) of the Kerala University Act, 1974. Subsequently, permission was granted to the Principal to remit the required TER charges, including that for the new CSE batch, for AICTE approval. The expenditure was met from PTA funds, and was proposed to be recouped when re-appropriation is effected to the relevant head of account (letter No. 4732/Ad C/2024/UOK dated January 30, 2024).

Sanction was accorded by the Vice-Chancellor to the Principal, University College of Engineering, Kariavattom being permitted to draw ₹3,90,000- (Rupees Three Lakh Ninety Thousand only) from the PTA fund for payment of Technical Education Regulatory Charges to AICTE.

The action, taken by the Vice-Chancellor as afore stated, in exercise of the powers vested under section 10(13) of Kerala University Act 1974, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.66 Sanctioning of Provisional Payment to Sri. Siddik R, Director (i/c), Department of Student Services towards the third instalment of financial assistance to Kerala University Union 2022-23 - Reporting of – reg.

(Ad.DII)

The Director (i/c), DSS, vide letter dated 18.01.2024 has requested to release an amount of Rs.25,00,000/- (Rupees Twenty Five Lakh only) as provisional advance towards third instalment of financial assistance to the Kerala University Union 2022-23 for conducting following programmes

- | | | |
|------------------------------------|---|---|
| 1.Kerala University Youth Festival | - | ₹22,00,00/- (Rupees Twenty Two Lakh only) |
| 2. Leadership Camp | - | ₹3,00,000/- (Rupees Three Lakh only) |

Sanction was accorded by the Vice-Chancellor to Sri.Siddik.R, Director (i/c), Department of Student Services being paid an amount of ₹25,00,000/- (Rupees Twenty Five Lakh only) as provisional advance towards the third instalment of financial assistance to the Kerala University Union 2022-23 for conducting the above mentioned programmes, subject to reporting to Syndicate and U.O No.Ad DII. 1578/2024/UOK dated 20.02.2024 was issued in this regard.

As per orders of the Vice-Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.67 **Granting of Leave Without Allowance to Sri.Sreeju M S (5994), Assistant, Ad A VII section- Reporting of-reg.**

(Ad.AI)

Sri Sreeju M S, Assistant, Ad AVII section was sanctioned Leave Without Allowance from 01.07.2023 to 29.06.2024 (365 days) for joining spouse, as per the provisions under 'Appendix XII C: Part I KSR'.

U.O No. Ad.AI/6309/2023/UOK dated 15.07.2023 was issued accordingly.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.68 **Granting of Leave Without Allowance – Smt. Pavithra S Nair, Office Attendant- Reporting of -reg.**

(Ad.AI)

Smt. Pavithra S Nair, Office Attendant, was sanctioned Leave Without Allowance for two years from 07.08.2023 to 06.08.2025, as per the provisions under Appendix XII-A :Part I KSR'.

U.O No.Ad.A1/7523/2023/UOK dated 04.09.2023 was issued accordingly.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.69 **Starting of PG course in Project Mode in the University of Kerala- Release of Salary to the Assistant Professors on contract basis engaged in the M.Sc Functional Materials and M.Sc Computer Science with Specialization in Machine Learning course -Sanctioned-Orders issued- Reporting of – Reg.**

(Pl.F)

In the Budget Speech for the Year 2022-23, presented by the Hon'ble Minister for Finance, there was a proposal for "**Starting of Modern New short-term courses and PG Courses in project mode**" at University Campuses for Five Years. (Item No:21).

Thereafter proposals were submitted by Department of Chemistry and Department of Computer Science of University of Kerala for starting of the following courses, and the same was submitted to the Government:

1. M.Sc. Chemistry (Functional Materials)
2. M.Sc. Computer Science with Specialization in Machine Learning.
3. Master of Design (M.Des) programme with Specialization in:
 - (i) Game Art Development
 - (ii) Animation Film Making
 - (iii) Visual Effects Technology

Accordingly, the Government had accorded administrative sanction to the University for starting the aforementioned courses in project mode with certain guidelines vide G.O.(Ms) No. 528/2022/HEDN dated 22/10/2022. Subsequently, as per resolution of the Syndicate held on 29/12/2022, two project mode courses were started in the Department of Chemistry and Department of Computer Science and 3 Assistant Professors each on contract basis have been engaged for the M.Sc Chemistry (Functional Materials) and M.Sc Computer Science (with Specialization in Machine Learning) in the Departments in the middle of September 2023 and in the middle of November 2023 respectively.

Sanction has been accorded by the Hon. Vice-Chancellor, subject to reporting to the Syndicate, for the following:

- (i) to earmark an amount of Rs 22,50,000/- (Rupees twenty-two lakh fifty thousand only) in the PSTSB A/C of the Finance Officer towards the disbursement of salary to the newly engaged Assistant Professors on contract basis for the current financial year.

- (ii) to open a new subhead "4/1215-Pay of Contract Staff (State)", under the expenditure part of "Part II-Plan -MH-18: Department of Chemistry" and Part II Plan - MH-32: Department of Computer Science" and an amount of Rs. 13,00,000/- (Rupees Thirteen Lakh only) and Rs.9,50,000/- (Rupees Nine Lakh Fifty Thousand only) respectively may be provided under it by re-appropriation from the head of account "Part II -Plan -MH 63: Miscellaneous-7/6065 Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University.
- (iii) to release the aforementioned salary through Audit Wing, Kariavattom after effecting statutory deductions and with attendance verification.

The U.O. No Pl.F/Ad.DIII/1220/2024/UOK dated 08/02/2024 was issued accordingly.

The action taken by the Hon. Vice Chancellor in this regard, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.70

Extension of BNPL contract-Sanctioned-Reporting of –reg.

(Ad.Misc)

The University of Kerala, represented by its Registrar and the Department of Posts, represented by the Senior Superintendent, RMS "TV" Division, Thiruvananthapuram had entered into an MOU on 25th April 2017, for availing Speed Post/Express Parcel/ Business parcel facility under 'Book Now Pay Later' (BNPL) scheme provided by the Department of Posts for despatch of routine postal articles from Administration and Academic branches of the University for a period of one year vide U.O No. Ad.Misc.3/41412/2016 dated 25.04.2017.

The facility of BNPL scheme of India Post has been extended for the despatch of articles of Examination branch of the University(excluding answer books) through Speed Post, Business/ Express Parcel and MOU for the same was signed, vide U.O. No.Ad.Misc.3/41412/2019 dated 12.04.2019.

The Senior Superintendent, RMS 'TV' Division, Thiruvananthapuram has requested to renew the agreement for 'Book Now Pay Later' scheme with effect from 26.04.2023.

The Syndicate at its meeting held on 27/06/2023, vide item no.59.145.4 considered the matter and has resolved to renew the agreement between Department of Posts and University of Kerala for the year 2023-24 for availing Speed Post/Business Parcel facility under "Book Now Pay Later" scheme of India Post.

The agreement countersigned by Registrar for the year 2023-2024 was forwarded to Senior Superintendent, RMS TV Division. But the agreement was returned by the Postal Division after countersigning by the Senior Superintendent, marking the period of agreement as 2 years instead of 1 year.

The University vide letter dated 3/11/2023 has sought clarification from the Senior Superintendent, RMS 'TV' Division regarding the disparity in the renewal period .i.e 2 years instead of one year.

The Senior Superintendent, RMS, TV Division, Thiruvananthapuram has informed vide letter No.BD/BNPL/TVM UTY dated 15.11.2023 that as per Mail Business Division OM Number 39-09/2021-D dated 02.09.2022, the BNPL agreement can be renewed subsequently by the approving authority on the same terms and conditions for 2 years on each occasion.

Sanction was accorded by the Vice Chancellor for the renewal of the agreement between the Department of Posts and the University of Kerala for availing Speed Post facility under 'Book Now Pay Later' (BNPL) scheme for a period of 2 years w.e.f 26.04.2023, subject to reporting to Syndicate and U.O No.Ad.Misc.3/22819/2024 dated 27.01.2024 was issued in this regard.

As ordered by the Vice - Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.71 **Sanctioning of Provisional Payment to Sri. Siddik R, Director (i/c), Department of Student Services towards meeting the expenditure in connection with the participation of Kerala University Team in the 37th National Inter University Youth Festival 2024 - Reporting of – reg.**

(Ad.DII)

The Director (i/c), DSS, vide letter dated 30.01.2024 has requested to release an amount of ₹14,73,000/-(Rupees Fourteen Lakh seventy Three Thousand only) as provisional advance for meeting the expenditure in connection with the participation of Kerala University team in the 37th National Inter University Youth Festival 2024 scheduled to be held at Ludhiana University, Punjab from 28.03.2024 to 01.04.2024. He had requested for approval of the anticipated expenditure statement in this regard and also sanction for booking a special railway coach for the conveyance of the team from Trivandrum to Ludhiana and back.

Sanction was accorded by the Vice-Chancellor to Sri.Siddik.R, Director (i/c), Department of Student Services being paid an amount of ₹14,73,000/-(Rupees Fourteen Lakh seventy Three Thousand only) as provisional advance for meeting the expenses in connection with the participation of Kerala University team in the 37th National Inter University Youth Festival 2024 scheduled to be held at Ludhiana University, Punjab from 28.03.2024 to 01.04.2024 and U.O No. 1421/2024/UOK dated 14.02.2024 was issued in this regard.

As per orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.72 **Award of Ph.D Degrees**

(Ac.EII/Ac.EV/ Ac.EV(A))

Item No.09.72.01 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Veena, P.K in Management Studies-reg.**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON THE EFFECT OF SOCIAL MARKETING INITIATIVES OF KERALA STATE ELECTRICITY BOARD**” submitted by Veena, P.K.

Resolution of the Syndicate

RESOLVED that Veena, P.K., be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

Item No.09.72.02 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Praveena Krishnan. I in Management Studies- reg.**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PERFORMANCE MANAGEMENT SYSTEM IN PRIVATE HOSPITALS IN KERALA**” submitted by Praveena Krishnan. I.

Resolution of the Syndicate

RESOLVED that Praveena Krishnan. I., be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

Item No.09.72.03 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Amrutha A.S. in Botany – reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EXTRACTION AND QUALITY ANALYSIS OF BANANA FIBRES AS PLANT GROWTH SUBSTRATA AND AGRO MULCHES**” submitted by Amrutha A.S.

Resolution of the Syndicate

RESOLVED that Amrutha A.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

Item No.09.72.04 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Varghese Paul in Malayalam- reg.

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**വിനിമയത്തിന്റെ തലങ്ങൾ - സാഹിത്യത്തിലും സിനിമയിലും: ചിഹ്നവിജ്ഞാനീയത്തെ അടിസ്ഥാനമാക്കി തെരഞ്ഞെടുത്ത സാഹിത്യകൃതികളിലെയും അതിന്റെ ചലച്ചിത്ര ഭാഷ്യങ്ങളെയും കുറിച്ചുള്ള പഠനം**” submitted by Varghese Paul.

Resolution of the Syndicate
RESOLVED that Varghese Paul., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.09.72.05 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Arya S. in Malayalam- reg.

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ജനപ്രിയസംസ്കാരം എൻ എൻ പിള്ളയുടെയും സി എൽ ജോസിന്റെയും നാടകങ്ങളിൽ**” submitted by Arya S.

Resolution of the Syndicate
RESOLVED that Arya S., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.09.72.06 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Mahalakshmi P. J in Malayalam- reg.

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**കേരളത്തിന്റെ സാമൂഹിക - സാംസ്കാരിക വിദ്യാഭ്യാസമേഖലകളിൽ എസ്.എൻ.ഡി.പി യോഗത്തിന്റെ സംഭാവനകൾ**” submitted by Mahalakshmi P.J.

Resolution of the Syndicate
RESOLVED that Mahalakshmi P. J., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.09.72.07 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sandhya K. in Commerce –reg.

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON THE IMPACT OF DIGITAL MARKETING COMMUNICATION ON FAST MOVING CONSUMER GOODS PURCHASE DECISION PROCESS IN KERALA**” submitted by Sandhya K.

Resolution of the Syndicate
RESOLVED that Sandhya K., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.09.72.08 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri.G.Roy in Education-reg.

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY OF SCIENCE PROCESS SKILLS AND PROBLEM SOLVING ABILITY IN RELATION TO THE STUDY HABITS OF HIGH ACHIEVERS IN PHYSICS AT THE HIGHER SECONDARY LEVEL**” submitted by G.Roy.

Resolution of the Syndicate
RESOLVED that G.Roy., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

Item No.09.72.09 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Surya Chandra Mohan in Education-reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**RELATIONSHIP BETWEEN CERTAIN AGENCIES AND CONSUMER ATTITUDE OF HIGHER SECONDARY SCHOOL STUDENTS**” submitted by Surya Chandra Mohan.

Resolution of the Syndicate

RESOLVED that Surya Chandra Mohan., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

Item No.09.72.10 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Diana V. Prakash in English-reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DESCRIBING THE PALIMPSEST: RENEGOTIATION OF ITALIANITA IN ITALIAN-AMERICAN AND ITALIAN- CANADIAN CRIME NARRATIVES**” submitted by Diana V. Prakash.

Resolution of the Syndicate

RESOLVED that Diana V. Prakash., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

Item No.09.72.11 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Subha Sree V in Philosophy –reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**WITTGENSTEIN’S ANALYTIC APPROACH TO MIND: ITS CONTEMPORARY RELEVANCE**” submitted by Subha Sree V.

Resolution of the Syndicate

RESOLVED that Subha Sree V., be declared eligible for the award of the Degree of Doctor of Philosophy in Philosophy under the Faculty of Arts.

Item No.09.72.12 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sumi. K. S in Chemistry –reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DESIGN, SYNTHESIS AND STUDIES OF ORGANIC MOLECULAR MATERIALS WITH AGGREGATION INDUCED EMISSION PROPERTIES**” submitted by Sumi K. S.

Resolution of the Syndicate

RESOLVED that Sumi. K.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No.09.72.13 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Aswathy A. O in Chemistry –reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DESIGN AND DEVELOPMENT OF CARBON DOTS NANO STRUCTURES FOR SENSING AND IMAGING**” submitted by Aswathy A.O.

Resolution of the Syndicate

RESOLVED that Aswathy A. O., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No.09.72.14 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Bibin Jacob in Physics –reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**CATALYTIC STUDIES OF REDUCED GRAPHENE OXIDE BASED MATERIALS**” submitted by Bibin Jacob.

Resolution of the Syndicate

RESOLVED that Bibin Jacob., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.09.72.15 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Mohsen Hajialiakbar Nalband in Psychology –reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EFFECT OF EMPLOYEES PERSONALITY TRAITS ON ORGANIZATIONAL CULTURE**” submitted by Mohsen Hajialiakbar Nalband.

Resolution of the Syndicate

RESOLVED that Mohsen Hajialiakbar Nalband., be declared eligible for the award of the Degree of Doctor of Philosophy in Psychology under the Faculty of Social Science.

Item No.09.72.16 **Consideration of the examiners’ reports on the Ph.D. Thesis submitted by Ms. Namitha K. Bhat in Economics – reg.**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DECODING ECOFEMINISM : IN THE CONTEXT OF WOMEN ECOPRENEURS IN KERALA**” submitted by Namitha K. Bhat.

Resolution of the Syndicate

RESOLVED that Namitha K. Bhat., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No.09.72.17 **Consideration of the examiners reports on the PhD Thesis submitted by Smt. Drishya Sudarsanan in Biotechnology –reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INVESTIGATION OF THE RADIOPROTECTIVE AND ANTICANCER POTENTIAL OF AMOMUM SUBULATUM**” submitted by Drishya Sudarsanan.

Resolution of the Syndicate

RESOLVED that Drishya Sudarsanan., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.09.72.18 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Anjana A in Malayalam- reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “സ്മൃതീസംസ്കൃതിപരിഷ്കാരം മലയാളത്തിലെ നളകഥകളിൽ തെരഞ്ഞെടുത്ത കൃതികളെ ആസ്പദമാക്കിയുള്ള പഠനം” submitted by Anjana A.

Resolution of the Syndicate

RESOLVED that Anjana A., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.09.72.19 **Consideration of the examiners reports on the Ph.D. Thesis submitted by Mr. Jithin Sankar N. in History – reg.**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**HISTORICIZING SYNCRETIC TRADITIONS AND THE NON BRAHMINIC CULTURES OF KERALA**” submitted by Jithin Sankar N.

Resolution of the Syndicate

RESOLVED that Jithin Sankar N., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

Item No.09.72.20 **Consideration of the examiners reports on the Ph.D. Thesis submitted by Mr. Pratheesh P. in History (2016 Regulation) – reg.**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MODERNISATION OF COIR INDUSTRY AND LABOUR DISPLACEMENT IN ALAPPUZHA**” submitted by Pratheesh P.

Resolution of the Syndicate

RESOLVED that Pratheesh P., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

Item No.09.72.21 **Consideration of the examiners reports on the Ph.D. Thesis submitted by Mr. Thushad T. in History – reg.**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SOCIAL TRANSFORMATION OF NAMBU DIRI WOMEN IN TRAVANCORE - A STUDY**” submitted by Thushad T.

Resolution of the Syndicate

RESOLVED that Thushad T., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

Item No.09.72.22 **Consideration of the examiners reports on the PhD Thesis submitted by Smt. Archana K in Chemistry –reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SYNTHESIS, CHARACTERIZATION AND APPLICATIONS OF NANOPARTICLE INCORPORATED METAL ORGANIC FRAMEWORK COMPOSITES**” submitted by Archana K.

Resolution of the Syndicate

RESOLVED that Archana K., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No.09.72.23 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Shiba T C in Education-reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EFFECTIVENESS OF BLENDED LEARNING STRATEGIES FOR PROMOTING MORAL VALUES AND ACHIEVEMENT IN SANSKRIT AMONG SECONDARY SCHOOL STUDENTS**” submitted by Shiba T C.

Resolution of the Syndicate

RESOLVED that Shiba T C., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

Item No.09.72.24 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Sikha.V.R in Education-reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EFFECTIVENESS OF MULTIMEDIA INSTRUCTIONAL PACKAGE FOR ENHANCING COMPUTATIONAL SKILLS AND ATTITUDE TOWARDS MATHEMATICS OF LOW ACHIEVERS AMONG UPPER PRIMARY SCHOOL STUDENTS”** submitted by Sikha.V.R.

Resolution of the Syndicate

RESOLVED that Sikha.V.R., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

Item No.09.72.25 **Consideration of the examiners’ reports on the Ph.D. Thesis submitted by Mr. Godwin V.P. in Economics – reg.**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“WATER USE AND SOCIO-ECONOMIC DETERMINANTS AT HOUSEHOLD LEVEL: A STUDY ON THIRUVANANTHAPURAM DISTRICT IN KERALA”** submitted by Godwin V.P.

Resolution of the Syndicate

RESOLVED that Godwin V.P., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No.09.72.26 **Consideration of the examiners’ reports on the Ph.D. Thesis submitted by Ms. S.R. Janaky in Economics – reg.**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EFFECTIVENESS OF NATIONAL HEALTH MISSION ON REPRODUCTIVE, MATERNAL AND CHILD HEALTH: A STUDY OF SCHEDULED TRIBES IN KERALA”** submitted by S.R. Janaky.

Resolution of the Syndicate

RESOLVED that S.R. Janaky., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No.09.72.27 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Uma Thankachi, S in Management Studies- reg.**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A STUDY ON THE SERVICE QUALITY OF LIFE INSURANCE CORPORATION OF INDIA WITH REFERENCE TO THE KERALA STATE”** submitted by Uma Thankachi. S.

Resolution of the Syndicate

RESOLVED that Uma Thankachi, S., be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

Item No.09.72.28 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Jumna Yoonus in Chemistry –reg.**

(Ac.Ell)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“BIONANOCOMPOSITES OF CALCIUM OXIDE AND CALCIUM FERRITE FOR ENVIRONMENTAL AND BIOMEDICAL APPLICATIONS”** submitted by Jumna Yoonus.

Resolution of the Syndicate

RESOLVED that Jumna Yoonus., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No.09.72.29 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Suma Mahesh S in Chemistry –reg.*

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SYNTHESIS AND CHARACTERIZATION OF SURFACE FUNCTIONALIZED BIOPOLYMERS AND GRAPHENE EMBEDDED LAYERED CLAYS FOR THE ADSORPTIVE RECOVERY OF HEAVY METALS AND INORGANICS FROM AQUEOUS MEDIA”** submitted by Suma Mahesh S.

Resolution of the Syndicate

RESOLVED that Suma Mahesh S., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No.09.72.30 *Consideration of the examiners reports on the Ph.D Thesis submitted by Radhika R in Hindi –reg.*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DALIT CHETNA KE PARIPREKSHYA MEIN JAYAPRAKASH KARDAM AUR S.JOSEPH KI KAVITAYEIN: EK ADHYAYAN”** submitted by Radhika R.

Resolution of the Syndicate

RESOLVED that Radhika R., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

Item No.09.73 *Payment of TA/DA – officers deputed for conducting audit at various UIT’s for the FY 2020-21 - Reporting of – reg.*

(Ad.G)

OAD III section had forwarded the TA bills submitted by the 9 (Nine) officers deputed for conducting audit at various UIT’s for the FY 2020-21. The Audit V section has verified the bills and admitted an amount of Rs 1,22,379/- (One Lakh Twenty Two Thousand Three Hundred and Seventy Nine only) to the officers concerned. The Finance vide Finance Endorsement No.:- FOS 3683/Finance I/dtd 03/01/2024 has endorsed the payment of Rs.1,22,379/- (One Lakh Twenty Two Thousand Three Hundred and Seventy Nine only) to the nine officers. Sanction was accorded by the Vice Chancellor for the payment of Rs 1,22,379/- (One Lakh Twenty Two Thousand Three Hundred and Seventy Nine only) to these officers towards the conduct of audit at various UIT’s for the FY 2020-21.

Accordingly, U.O. No. Ad G(3)/TA/UIT/3/2024/UoKdtd 25/01/2024 was issued. As per orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.74 *Population Research Centre (PRC) - Implementation of 7th UGC Pay Revision to the staff of the scheme - Sanctioned - Orders issued - Reporting of – reg.*

(Ad F1)

The implementation of the 7th pay revision of the UGC staff in Population Research Centre (PRC) was pending, subject to the decision on the change of designation of the staff of PRC, Kerala. As per the request of the Director- in -Charge, PRC to delink the issues of designation change and the 7th pay revision of the PRC staff, sanction was accorded by the Hon’ble Vice Chancellor for the implementation of 7th Pay revision of the UGC staff in the PRC.

The Ministry of Health & Family Welfare, Govt. of India approved the implementation of pay revision of UGC level staff (Teaching/ Faculty) of PRC, Kerala and forwarded the approved revised pay scales with pay level as per UGC Pay scale as detailed below.

Proforma Invoice No. TVM/ITBG/PI/RC/53994/23-24dated 29-02-2024			
Sl.No.	Item	Qty	Rate (Rs.)(incl. taxes)
1	Desktop Computers[Desktop Medium End Ubuntu (Intel Core i3)]	06	42,407.00
Total (Rupees Two Lakh Fifty Four Thousand Four Hundred and Forty Two Only)			2,54,442.00

The Finance section has remarked that the proposal for the purchase of Six number of Desktop Computers [Desktop Medium End Ubuntu (Intel Core i3)] from M/s. KELTRON, through the CPRCS portal, for the above mentioned sections, may be placed before the Purchase Committee for approval.

It is informed that the validity of the item in the CPRCS Portal will expire on 31.03.2024.

Accordingly, as per the orders of the Vice- Chancellor, the proposal for the purchase of Six number of Desktop Computers [Desktop Medium End Ubuntu (Intel Core i3)] @ Rs. 42,407/- for a total amount of Rs. 2,54,442/- (Rupees Two Lakh Fifty Four Thousand Four Hundred and Forty Two Only) inclusive of all taxes through the CPRCS Portal of M/s. KELTRON for the use of Ad A IV, Ad A IV (A), Ad F II, Ad E & Ac F I Sections, University Office, S H Campus, Palayam, is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to purchase six number of Desktop Computers for use in various sections from M/s. KELTRON, Thiruvananthapuram through the CPRCS Portal, as detailed below:

Sl. No.	Item	No. of Computers allotted to each Sections	Qty	Rate (Rs.)(incl. taxes)
1	<i>Desktop Computer [Desktop Medium End Ubuntu (Intel Core i3)]</i>	<i>Ad A IV – 1 Ad A IV (A) – 2 Ad F II – 1 Ad. E – 1 Ac F I - 1</i>	06	42,407
Total Amount (Rupees Two Lakh Fifty Four Thousand Four Hundred and Forty Two Only)				2,54,442

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2024, be approved.

Item No: 09.75.08.02: *Awarding of Rate contract for the supply of components for re-assembling Dell Optiplex 3020 Desktops installed in the various sections*

(Ad. B IV CP).

The Syndicate at its 38th meeting held on 16.03.2022, vide item no. 38.76.12. Additional 01, has recommended to invite Quotations for the purchase of components of Dell optiplex 3020 machines. As per the specification and remarks of the Instrumentation Engineer the purchase of motherboard including CPU fan, RAM, Desktop HDD as well as cabin with SMPS having minimum one year warranty is to be purchased so as to reassemble the machines under repair and make it ready for use.

Accordingly, as resolved by the Syndicate held on 07.07.2022, the Rate Contract for the supply of various components of Dell Optiplex 3020 machines(desktops) was awarded to M/s.Exodus Systems vide U.O No. 5953/2022/UOK dated 29.07.2022 and entrusted the Director, Computer Centre for re-assembling the components as per the requirement of various sections and furnish the inspection report regarding the working condition of the computer.

As the existing Rate Contract for the supply of Computer components was expired, Quotations were invited for the supply of all the aforesaid components having 500GB SATA SSD instead of 1TB HDD for reassembling the Dell Optiplex 3020 machines as remarked by the Computer Centre. The Instrumentation Engineer has verified the seven Quotations, and the details are as follows:

Sl No	Firm	Item/rate in Rs.					Total Price (Rs.)(Incl. GST)	Remarks from IE
		Intel H81 Chipset Motherboard	Processor Fan for H81 series Mother board	ATX Cabin with SMPS	4 GB DDR3 12800u RAM	500 GB SATA SSD		
1.	M/s. Metro Systems, Trivandrum	Quote 1 2397 Make-Zebronics/ Frontech- Warranty 1 year	357	1157 MAKE: Zebronics/ Frontech Warranty 1 year	1177 Make- Adata Warrant y 3 years	4127 Warranty 3 years	9215 L1	Satisfies technical specification
		Quote 2 5857 Make-Gigabyte Warranty 3 years	357	1157 MAKE: Zebronics/ Frontech Warranty 1 year	1177 Make- Adata Warranty 3 years	4127 Warranty 3 years	12,675	Satisfies technical specification
2.	M/s. Exodus Systems, Trivandrum	2700 + GST warranty -1 year	337.28 + GST	1275+ GST Cabinet Zebronics Adore with SMPS warranty -1 year	1100 + GST warranty -3 year	2950 + GST SSD 512 SATA EVM Warranty 5 years	9,868 L2	Satisfies technical specification
3.	M/s. i Hub Digital Technologies Pvt Ltd., Kochi	3210 + GST PowerX H81 mother board Warranty 3 years	200+GST checking warranty only	2000 + GST Frontech SMPS with Cabinet Warranty 1 year	999 + GST Warrant y 1 year	3250 + GST EVM 512GB SSD Warranty 5 year	11,397.62 L3	Satisfies technical specification
4.	M/s. Magnus Store and Care Pvt Ltd., Manjeri	3536 Zebronics H81 NVME SLOT	1585 INTEL PROCESSOR FAN	1213 ZEBRONICS SMPS	1710 RAM 4 GB DDR3 ADATA	1663 HARD DISK CONSISTENT 500 GB SATA	11707 (incl. installation charges and Transportation charge Warranty 1 year	Satisfies technical specification
5.	M/s. Octava Techno Solutions, Calicut	6711.25	860	1253.75	885	2802.5	12,512.5 Warranty 2 year	Satisfies technical specification
6.	M/s. Quinze Technologies Pvt Ltd	6,640 Brand-Gigabyte H81M Warranty – 3 years	420 Warranty- 1 year	1490 Zebronics Warranty- 1 year	1062 Make - Adata Warranty – 3 years	2890 Make -Adata Warranty – 3 years	12,502	Satisfies technical specification
7.	M/s. Audio Systems, Calicut	9860	1623	2103	1692	5984	21,262	Rejected (warranty not mentioned)

The Finance has remarked that the proposal for entering into rate contract for the supply of components for re-assembling the Dell Optiplex 3020 machines (Desktops) installed in the various sections of the University Office, may be placed before the Purchase committee for approval. Rate contract may be executed with the firm selected by the Purchase Committee'.

The Director, Computer Centre or the Instrumentation Engineer may be entrusted with re-assembling of the computer components of the Dell Optiplex Machines to be repaired, so as to make it ready to use.

As per the orders of the Vice-Chancellor, the proposal for entering into rate contract for the supply of components required to re-assemble Dell Optiplex 3020 machines installed in the various sections of the University, is placed before the Purchase Committee, for consideration.

The Committee considered the proposal and recommended to award the rate contract for the supply of components required to re-assemble Dell Optiplex Machines to the lowest quoted firm M/s Metro Systems, Trivandrum, as detailed below:

Sl. No.	Description of item	Make & Model	Warranty	Rate (Rs.) Incl. GST
1	Intel H81 Chipset Motherboard	Zebronics/ Frontech	1 year	2397
2	Processor Fan for H81 series Motherboard	-	-	357
3	ATX Cabin with SMPS	Zebronics/Frontech	1 year	1157
4	4 GB DDR3 12800u RAM	Adata	3 years	1177
5	500 GB SATA SSD		3 years	4127
Total				9215

Further recommended to entrust the Director Computer Centre for re-assembling of the computer components of the Dell Optiplex Machines as per the requirement from various sections of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2024, be approved.

Item No: 09.75.08.03: Department of Computer Science, Kariavattom - Proposal for the Annual Maintenance Contract of various IT equipment

(Ad. B IV CP).

The Head, Department of Computer Science, Kariavattom has forwarded five number of Quotations received for the Annual Maintenance Contract of various IT equipment installed in the Department of Computer Science along with the tabulation sheet, Quotation notice & Minutes of the meeting of the Department Council of Department of Computer science held on 05.01.2024, as detailed below;

Sl No	Item	Qty	Rate quoted by firms (₹)				
			Indtech Info Systems P Ltd.	Infolink	Netcom Services	Topserv Infotech P ltd.	I Hub Digital Technologies
1	HP dx 2000 series Desktop with Intel Core2 Duo E4600, 2.4 GHz, 2GB DDR2 RAM, 160 GB HDD, 17" TFT Monitor	7	5,600	7,000	14,868	5,782	31,500
2	HP Server Xeon Dual Core with Intel Xeon 3065 Dual Core 2.33 GHz, 1GB DDR2 RAM, 2x80 +146GB HDD, 17" SVGA CRT Monitor	1	2,470	10,000	7,965	3,540	4,000
3	Desktop with Intel Core2 Duo 7500 processor, 2GB DDR2 RAM, 250 GB HDD, 16" TFT Monitor	6	4,800	6,000	12,744	4,956	6,600
4	Desktop with Intel Core i7, 16 GB DDR3 RAM, 500 GB HDD, 18.5" TFT Monitor	6	7,800	9,000	15,930	8,496	9,600
5	Dell High-end Workstation with Intel Xeon E5-2600 processor, Intel C600 series Motherboard, 16GB	2	3000	7,000	21,240	35,400	15,000

	DDRIII RAM, High-end 3D(NVIDIA Quadro 5000) graphics, 2TB SATA Hard Disk, 18.5" TFT Monitor						
6	Desktop with Intel Core i7, 3770 4GB DDRIII RAM, 500GB HDD, 18.5" TFT Monitor	8	10,400	12,000	21,240	11,328	44,000
7	HP 202 G2 Desktop with Intel Core i3-4130T, 4GB DDRIII RAM, 500 GB HDD, 18.5" TFT Monitor	8	11,000	12,000	25,488	8,496	44,000
8	Acer Veriton Intel Core i7 – (M200-H110) 16GB RAM, 1TB HDD	31	30,380	46,500	82,305	43,896	55,800
9	Dell Precision Tower 3620 X CTO with 32GB RAM, 1TB HDD, 24"LED Monitor	1	3,000	3,500	3,186	11,800	8,000
10	Dell Precision Tower 3620 Workstation, 32GB RAM, 1TB HDD with Compaq 18.5" TFT Monitor	3	6,000	10,500	9,558	35,400	24,000
11	Fujitsu Celsius M770 Workstation, 128GB RAM (64GB + 32GB + 32GB), 2TB HDD, 24" TFT Monitor	1	3,500	3,500	4,248	14,750	8,000
12	Fujitsu Celsius M770 Workstation, 64GB RAM, 2TB HDD, 24" TFT Monitor	4	12,000	14,000	16,992	59,000	32,000
	GST		Inclusive	Inclusive	Inclusive	Inclusive	50,850
	Total		99,950 L1	1,41,000 L2	2,35,764 L3	2,42,844 L4	3,33,350 L5

M/s Indtech Info Systems P Ltd., Thiruvananthapuram has quoted the least price amounting to ₹99,950/- (Rupees Ninety nine thousand nine hundred and fifty only) including GST. The meeting of the Department Council of the Department of Computer Science held on 5th January 2024 has evaluated the proposal and remarked that the price quoted by M/s Indtech Info Systems P Ltd., Thiruvananthapuram is reasonable and agreed with the required terms and conditions. The Department Council has therefore recommended to accept the quotation submitted by M/s Indtech Info Systems P Ltd., Thiruvananthapuram for the Annual Maintenance Contract of above mentioned 78 number of IT equipment installed in the Department of Computer Science, for a period of one year at a total amount of ₹99,950/- (Rupees Ninety nine thousand nine hundred and fifty only) including GST.

The expenditure on this account is proposed to be met from the h/a 'Part I NP - MH - 32 - Department of Computer Science - 4/3020 - Maintenance of Equipment'. The Finance has remarked to place the proposal before the Purchase Committee for approval.

As per the orders of the Vice-Chancellor the proposal for entering into the Annual Maintenance Contract of various IT equipment installed in the Department of Computer Science, Kariavattom with the lowest quoted firm M/s Indtech Info Systems P Ltd., Thiruvananthapuram, for a period of one year at a total amount of ₹99,950/- (Rupees Ninety nine thousand nine hundred and fifty only) including GST is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the proposal and recommended to entrust the lowest quoted firm M/s IndtechInfosystems (P) Ltd., Thiruvananthapuram, with the Annual Maintenance Contract of various IT equipment (78 Nos) installed in the Department of Computer Science, Kariavattom, as detailed below:

Sl.No	Item	Qty	Rate (Rs.)
1	HP dx 2000 series Desktop with Intel Core2 Duo E4600, 2.4 GHz, 2GB DDR2 RAM, 160 GB HDD, 17" TFT Monitor	7	5,600
2	HP Server Xeon Dual Core with Intel Xeon 3065 Dual Core 2.33 GHz, 1GB DDR2 RAM, 2x80 +146GB HDD, 17" SVGA CRT Monitor	1	2,470
3	Desktop with Intel Core2 Duo 7500 processor, 2GB DDRII RAM, 250 GB HDD, 16" TFT Monitor	6	4,800
4	Desktop with Intel Core i7, 16 GB DDRIII RAM, 500 GB HDD, 18.5" TFT Monitor	6	7,800
5	Dell High-end Workstation with Intel Xeon E5-2600 processor, Intel C600 series Motherboard, 16GB DDRIII RAM, High-end 3D(NVIDIA Quadro 5000) graphics, 2TB SATA Hard Disk, 18.5" TFT Monitor	2	3000
6	Desktop with Intel Core i7, 3770 4GB DDRIII RAM, 500GB HDD, 18.5" TFT Monitor	8	10,400
7	HP 202 G2 Desktop with Intel Core i3-4130T, 4GB DDRIII RAM, 500 GB HDD, 18.5" TFT Monitor	8	11,000
8	Acer Veriton Intel Core i7 – (M200-H110) 16GB RAM, 1TB HDD	31	30,380
9	Dell Precision Tower 3620 X CTO with 32GB RAM, 1TB HDD, 24" LED Monitor	1	3,000
10	Dell Precision Tower 3620 Workstation, 32GB RAM, 1TB HDD with Compaq 18.5" TFT Monitor	3	6,000
11	Fujitsu Celsius M770 Workstation, 128GB RAM (64GB + 32GB + 32GB), 2TB HDD, 24" TFT Monitor	1	3,500
12	Fujitsu Celsius M770 Workstation, 64GB RAM, 2TB HDD, 24" TFT Monitor	4	12,000
		GST	Inclusive
		Total amount (Rs.)	99,950

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2024, be approved.

Item No: 09.75.08.04: Department of Botany - Proposal for replacement of accessories and service of Hermle Centrifuge, Model: Z36HK

(Ad. B IV CP)

The Head of the Department of Botany, Kariavattom vide Letter no.14/BOT/238/2023 dated 27.09.2023 has forwarded the proposal for replacement of accessories and service of Hermle Centrifuge (Model Z36HK) from M/s. Inkarp Instruments Services, Hyderabad at a total amount of ₹1,77,962/- (Rupees One lakh seventy seven thousand nine hundred and sixty two only), including GST, as detailed below;

Sl No.	Item Description	Qty	Amount (₹)	Discount (₹)	Amount after effecting Discount (₹)
1.	Acceleration Sensor	1	21,735	0	21,735
2.	Motor completely	1	1,61,349	32,269	1,29,080
		Total			1,50,815
		GST			27,147
		Gross Total			1,77,962

The equipment was purchased from M/s. Hermle Labortechnik, Germany through M/s. Inkarp Instruments Services for a total amount of 8820 Euro.

The Head of the Department of Botany, Kariavattom has submitted that, M/s. Inkarp Instruments Services is the only authority for purchase and service of this equipment in south India. Certificate from M/s. HermleLabortechnik (OEM) authorising M/s. Inkarp Instruments Services, Hyderabad for the sales and service of the equipment is also produced.

The proposal was verified by the Instrumentation Engineer and remarked to ensure warranty for the replacing spares. In view of the remarks of the Instrumentation Engineer, the Head of the Department of Botany has obtained a revised proposal from M/s. Inkarp Instruments Services, Hyderabad including three months warranty for the replacing spares. The Instrumentation Engineer after verifying the revised proposal has remarked to accept the proposal and to entrust the work with M/s. Inkarp Instruments Services, Hyderabad.

The Finance has remarked to place the proposal for the replacement of accessories and service of Hermle Centrifuge (Model Z36HK) installed in the Department of Botany with M/s. Inkarp Instruments Services, Hyderabad the authorized dealer before the purchase committee for approval.

As per the orders of the Vice-Chancellor the proposal for replacement of accessories and service of Hermle Centrifuge (Model Z36HK) installed in the Department of Botany with M/s. Inkarp Instruments Services, Hyderabad, the authorized dealer, for an amount of ₹1,77,962/- (Rupees One lakh seventy seven thousand nine hundred and sixty two only), including GST is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the proposal and recommended to entrust M/s. Inkarp Instruments Services, Hyderabad the authorized dealer with the replacement of accessories and service of Hermle Centrifuge (Model Z36HK) installed in the Department of Botany, Kariavattom, for an amount of ₹1,77,962/- (Rupees One lakh seventy seven thousand nine hundred and sixty two only), including GST and three months warranty for the spares replaced.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2024, be approved.

Item No: 09.75.08.05: Kerala University Computer Centre - Purchase of IT Equipment from M/s KELTRON

(Ad BIV CP).

The Director, Computer Centre requested for the purchase of various IT Equipment for the use of the Computer Centre along with the specification for the items and present stock report of IT equipment. It is also informed that,

1. The Desktops being used at Kerala University Computer Centre were purchased long back as part of e-governance during 2013. As the systems became outdated and the programmer's strength has increased at KUCC, 25 new numbers of latest technology computers (Mini Computers) are required for accelerating and improving the development works of the Programmers.
2. The laptops present at KUCC is being used for admission purposes, online meeting of various sections. The scanning of answer papers is a continuous process and laptops used for scanning cannot be used for any other purposes, hence requested for two more laptops.
3. The computer accessories such as USB wired keyboard-10 nos, USB wired mouse-10nos, 24" Monitor-5 nos and 512 GB SATA SSD-25 nos are also required for meeting the anticipation of damage occur to the Computer Accessories in future.
4. The two projectors (Epson EB-X02) at KUCC are being used at KUCC for 10 years and both the projectors have stopped working. Many presentations are to be made at KUCC (both internal and external) and therefore two Projectors are extremely important.

As per the orders of the Registrar, 10 numbers each of USB wired keyboard and USB wired mouse were purchased through existing Rate Contract and Proforma invoices were obtained for the remaining items from M/s KELTRON through the CPRCS Portal (listed items) and exceptional requirement on the basis of the specification forwarded by the Director, Computer Centre.

As per the orders of the Registrar, the purchase proposal along with the Proforma invoices received in this regard were verified by the Director, Computer Centre, has been placed before the Technical Committee conducted on 02.02.2024 for evaluating the purchase proposal of various IT Equipment for use in the Kerala University Computer Centre. The Vice-Chancellor has approved the minutes of the meeting of the Technical Committee and the details are as follows.

The Technical Committee considered the proposal for the purchase of various IT Equipment in the Kerala University Computer Centre and observed that the rates quoted for Mini PC with Ubuntu OS with exceptional specifications received through M/s KELTRON are higher when compared to rate of the items having similar specifications in CPRCS Portal (Rate contract items) of M/s KELTRON.

The Committee therefore recommended to entrust the Director, Computer Centre to re-examine the reasonability of the rates of Mini PC having exceptional specifications by comparing the rates quoted for the items having similar specifications in CPRCS Portal (Rate contract items) of M/s KELTRON. Accordingly, the Director, Computer Centre was requested to re-examine the reasonability of the rates of Mini PC having exceptional specifications by comparing the rates quoted for the items having similar specifications in CPRCS Portal (Rate contract items) of M/s KELTRON.

The Committee further recommended to accept the proposal for the purchase of remaining IT Equipment in the University Computer, as detailed below. But in the case of Laptop, the validity of proforma invoice has been expired in the CPRCS Portal. The external expert, Dr.Sabarish, the member of Technical Committee has informed that the validity of items in the CPRCS Portal may be extended. Hence the Committee recommended to the proceed with the proposal of Laptop, if the validity is extended.

Since the validity of Laptop is extended upto March 31st 2024, as recommended by the Technical Committee, the proposal for the purchase of remaining IT Equipment including laptop for the use of University Computer Centre has been forwarded to the Finance I Section for concurrence and remarks.

SI No	Exceptional No./Proforma No.	Item	Rate	Qty	Amount (inclGST)Rs
1	Exceptional req. No. 5935. Proforma.TVM/ITBG/RM/0182/23-24 dated 02.09.2023	ADATA-512 GB SATA SSD Warranty 3 years	2,106	25	52,650
2	Exceptional req. No.5936) Proforma.TVM/ITBG/RM/0183/23-24 dated 02.09.2023	Samsung24" Monitor 7Model: LS24C312EAWXXL Warranty 3 years	9,974	5	49,870
3	Proforma Invoice TVM/ITBG/PI/RC/50026/23-24 dated 19.08.2023	Laptop- high End-Ubuntu Processor Intel core i5 1135 G78GB DDR4 RAM warranty - 3 years comprehensive onsite warranty including Battery & charger	55,161	2	1,10,322
4	Exceptional req no.6375 Proforma Invoice no. TVM/ITBG/PI/RM/0457/ 23-24 dated 29.12.2023	Epson EB -FH06 Full HD 1080p Projector 3 LCD Technology Warranty- 3 years for projector and 1 year or 1000 Hrs for Lamp	71,098	2	1,42,196
Projector Ceiling Mount Kit		1,115	2	2,230	
15 mtrs HDMI Cable		3,407	2	6,814	
10 mtrs HDMI cable		1,487	2	2,974	
15 M Power cable		496	2	992	
HDMI Wall Plate and back box with all accessories		558	2	1,116	
Instalock Screen 7X5 feet		5204	2	10,408	
Projector Height adjustable Floor Stand		4,337	2	8,674	

	Installation charge	2,478	2	4,956
	Total for 2 nos of LCD Projector			1,80,360
	Grand Total			Rs.3,93,202

The Finance has remarked that, the proposal for the purchase of IT equipment from M/s.KELTRON for use in the Kerala University Computer Centre, may be placed before the Purchase Committee along with the technical committee report for approval. If approved, supply order may be placed accordingly.

The Director has suggested to meet the expenditure except Projector from the H/a "MH-53 Computer Centre 4-6064-Software development/e-governance provided in the current year's Budget Estimates of the University and for Projector, from the H/a "MH-53 Computer Centre 4-1995-Computer Accessories and Stationery provided in the current year's Budget Estimates of the University.

As per the orders of the Vice-Chancellor, purchase proposal of IT equipment such as ADATA-512 GB SATA SSD(25 nos), Samsung 24" Monitor (5 nos), Epson EB -FH06 Full HD 1080p Projector (2 nos), through exceptional requirement and Laptop- high End-Ubuntu(2 nos) through rate contract of the CPRCS Portal from M/s KELTRON, for a total amount of Rs.3,93,202/- for use in the Kerala University Computer Centre, as recommended by the Technical Committee, is placed before the Purchase Committee, for consideration.

The Committee considered the proposal and recommended to purchase the following IT equipment for use in the University Computer Centre through the CPRCS Portal M/s. KELTRON, Thiruvananthapuram, as detailed below;

Sl No	Exceptional No./Proforma No.	Item	Rate	Qty	Amount (Rs.)(incl GST)
1	Exceptional req. No. 5935. Proforma. TVM/ITBG/RM/0182/23-24 dated 02.09.2023	ADATA-512 GB SATA SSD Warranty 3 years	2,106	25	52,650
2	Exceptional req. No.5936) Proforma.TVM/ITBG/RM/0183/23-24 dated 02.09.2023	Samsung 24" Monitor 7Model: LS24C312EAWXXL Warranty 3 years	9,974	5	49,870
3	Proforma Invoice No. TVM/ITBG/PI/RC/50026/23-24 dated 19.08.2023 (Rate contract item available in the CPRCS Portal of M/s KELTRON)	Laptop- high End-Ubuntu Processor Intel core i5 1135 G78GB DDR4 RAM warranty - 3 years comprehensive onsite warranty including Battery & charger	55,161	2	1,10,322
4	Exceptional req. no.6375 Proforma Invoice no. TVM/ITBG/PI/RM/0457/23-24 dated 29.12.2023	Epson EB -FH06 Full HD 1080p Projector 3 LCD Technology Warranty- 3 years for projector and 1 year or 1000 Hrs for Lamp	71,098	2	1,42,196
		Projector Ceiling Mount Kit	1,115	2	2,230
		15 mtrs HDMI Cable	3,407	2	6,814
		10 mtrs HDMI cable	1,487	2	2,974
		15 M Power cable	496	2	992
		HDMI Wall Plate and back box with all accessories	558	2	1,116
		Instalock Screen 7X5 feet	5204	2	10,408
		Projector Height adjustable Floor Stand	4,337	2	8,674
		Installation charge	2,478	2	4,956
		Total for 2 nos of LCD Projector			1,80,360
	Grand Total				3,93,202

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2024, be approved.

Item No: 09.75.08.06: Audit IA section - Purchase of Computers and UPS for UNISPARK Software implementation

(Ad BIV CP).

The Audit I A Section has informed the requirement of five numbers of Computers and UPS for the implementation of UNISPARK software in the University as the salary and related works of Kerala University Employees are to be done through the Government software UNISPARK, from the financial year 2024-2025. It is also informed that for doing UNISPARK related works, Computers supporting web based works are required.

The specification of Desktop Computers for Audit I (A) Section was obtained from the Instrumentation Engineer. The Instrumentation Engineer remarked to choose Item no. 2 (Desktop Medium End Ubuntu (Intel Processor)) under the Desktop PC from the current list of the CPRCS Portal. The rate of Computers as per the price list of the CPRCS Portal of M/s. KELTRON are as follows;

Proforma Invoice No. TVM/ITBG/PI/RC/54295/23-24 dated 11.03.2024.

Sl. No	Section	Description of item	Qty	Rate (₹)	Amount(₹) (incl.GST)
1.	Audit I (A)	Desktop Computer(Medium end, Intel Core i3, 8GB DDR 4 RAM, 512 GB SSD,Ubuntu)	5	42,797	2,13,985
Grand Total					2,13,985

The validity of Computers are expiring on 31.03.2024 and the work order for the same has to be done before 31.03.2024.

The Finance has remarked that the proposal for the purchase of five numbers of Computers from M/s. KELTRON, through the CPRCS portal, for Audit I(A) Sections for the Implementation of UNISPARK software in the University, may be placed before the purchase committee for approval and if approved, supply order may be placed accordingly.

Later the Proforma Invoice of 600 VA UPS was received on 13.03.2024 from the CPRCS Portal of M/s. KELTRON by special requirement. The details are as follows;

Proforma Invoice no.TVM/ITBG/PI/RM/0647/23-24 dated 13.03.2024(Exceptional requirement no. 6756)

Sl. No.	Item	Unit rate (Rs)	Qty	Amount(Rs)
1.	Numeric make 600 VA LI UPS Warranty -2 years	3,531	5	17,655 L1
OR				
2.	Hykon Line Interactive UPS BIZ 660/12V Warranty-2 years	4,646	5	23,230

As per the orders of the Vice-Chancellor, the proposal for the purchase of five numbers of Computers from M/s. KELTRON, through the CPRCS portal, and five numbers of UPS by special requirement from M/s. KELTRON, through the CPRCS portal for Audit I(A) Section for the implementation of UNISPARK software in the University, as detailed above, is placed before the Purchase Committee, for consideration.

The Committee considered the proposal and recommended to purchase five numbers each of Computer and UPS through the CPRCS Portal of M/s. KELTRON, Thruvananthapuram for use in the Audit I(A) Section in connection with the implementation of UNISPARK software, as detailed below;

Sl. No.	Description of item	Qty	Rate (₹)	Amount(₹) (incl.GST)
1.	Desktop Computer (Medium end, Intel Core i3, 8GB DDR 4 RAM, 512 GB SSD,Ubuntu)(Rate contract item available in the CPRCS Portal)	5	42,797	2,13,985

2.	Numeric make 600 VA LI UPS Warranty -2 years (Through special requirement)	5	3,531	17,655
	Total			2,31,640

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2024, be approved.

Item No: 09.75.08.07: Department of ORI & MSS Library - Starting of PG and PG Diploma Programmes Infrastructural Development - Purchase of Furniture - Budget Speech 2023-24 vide item no. 130

(Ad. B IV CP A)

A proposal has been forwarded by the Head, Department of ORI & MSS Library, for the purchase of Furniture towards the Infrastructural Development for starting PG & PG Diploma programmes in the Department.

An amount of Rs. 5,00,000/- has been allotted for ORI & MSS Library under the Budget Speech 2023-24 vide item no. 130, for starting PG & PG Diploma programmes.

Also, the Department Council Meeting held on 20.07.2023, decided to purchase Classroom Furniture, Wooden Podium and White Boards from the amount sanctioned in the Budget Speech 2023-24, vide item no. 130.

These are the furniture intended to be purchased for the Dept. of ORI & MSS Library:

1. Table 200L x 600D x 750H mm - 13 Nos.
2. Classroom Chair - 39 Nos.
3. Hardwood Podium - 120 x 60 x 40 cm 3 Nos.
4. White Board 180 x 120 cm - 3 Nos.

At first, the Head, obtained the Proforma Invoice from M/s. ARTCO Ltd. for Rs. 4,49,914/-. On verification of the price list of M/s. ARTCO, the Table, Classroom Chair and Hardwood Podium with the measurements noted above were not included in the price list. Only the price of White Board is available.

Then the Head, Dept. of ORI & MSS Library has requested to resubmit the proposal for the Table, Classroom Chair & Hardwood Podium from M/s. SIDCO, ARTCO, RUBCO, etc by ensuring that the same were included in the current price list.

As per the orders, a letter has been forwarded to the Head, Dept. of ORI & MSS Library to resubmit the proposal for the furniture from M/s. SIDCO, ARTCO, RUBCO, etc.

Now, the Head, Dept. of ORI & MSS Library forwarded us the Proforma Invoice, obtained from M/s. RUBCO, Kannur, for Rs. 4,36,026/-, as follows.

Sl. No	G.O Item no.	Item	Basic Rate (Rs.)	Transportation & Unloading charges	Total	GST 18%	Unit price	Qty	Amount (Rs.)
1.	123	Podium Big	8,645/-	989/-	9,634/-	1,734/-	11,368.1/-	2 nos	22,736.2/-
2.	110	Wooden Chair with Arm	3,089/-	353/-	3,442/-	620/-	4,062/-	35 nos	1,42,170/-
3.	42	Conference Table	6,064/-	694/-	6,758/-	1,216/-	7,974.1/-	34 nos	2,71,119.4/-
Total									4,36,026/-

The above requirement of Department of ORI & MSS Library has been assessed by the University Engineer.

Administrative sanction has been accorded by the Registrar to initiate procedure for the purchase of Classroom Furniture and Wooden Podiums from M/s. RUBCO Ltd. Kannur for Rs.4,36,026/- from the amount of Rs. 5,00,000/- sanctioned in the Budget Speech 2023-24, vide item no. 130', for use in the Dept. of ORI & MSS Library towards the Infrastructural Development for starting PG & PG Diploma programmes in the Department.

The Finance Officer, with the remarks of Finance section, recommended to place the proposal before the purchase committee for approval.

As per the orders of Vice-Chancellor, the proposal for the purchase of Classroom Furniture and Wooden Podiums for use in the Dept. of ORI & MSS Library towards the Infrastructural Development for starting PG & PG Diploma programmes in the Department as envisaged in the Budget Speech 2023-24 (item no.130), is placed before the Purchase Committee for recommendation & appropriate decision.

The Committee considered the proposal and recommended to purchase Furniture and Wooden Podiums for use in the Classroom of the Department of ORI & MSS Library towards the Infrastructural Development for starting PG & PG Diploma programmes as envisaged in the Budget Speech 2023-24 (item no.130), from M/s RUBCO, Kannur, as detailed below:

Sl. No	G.OItem no.	Item	Basic Rate(Rs.)	Transportation & Unloading charges(Rs.)	Total(Rs.)	GST 18%(Rs.)	Unit price(Rs.)	Qty	Amount (Rs.)
1.	123	Podium Big	8,645/-	989/-	9,634/-	1,734/-	11,368.10	2	22,736.20
2.	110	Wooden Chair with Arm	3,089/-	353/-	3,442/-	620/-	4,062.00	35	1,42,170.00
3.	42	Conference Table	6,064/-	694/-	6,758/-	1,216/-	7,974.10	34	2,71,119.40
Total									4,36,026/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2024, be approved.

Item No: 09.75.08.08: KUCTE, Kumarapuram and KUCTE, Mancha, Nedumangad - Purchase of Benches and Desks from M/s.ARTCO Ltd, Thiruvananthapuram (Ad. B IV CPA).

The Principal, Kerala University College of Teacher Education, Kumarapuram, Tvpm and the Principal, Kerala University College of Teacher Education, Mancha, Nedumangad vide letters dated 24.03.2022 and 18.05.2022 respectively, reported the requirement of Desks and Benches for the colleges.

As per the remarks from the Finance, the requests were forwarded to the University Engineer on 02.06.2022 for the requirement analysis at these colleges. As per the report submitted by the Assistant Executive Engineer, the purchase of the following items was recommended.

College	Required no. of Benches	Required no. of Desks
Kerala University College of Teacher Education, Kumarapuram, Tvpm	60	80
Kerala University College of Teacher Education, Mancha, Nedumangad	60	60

Accordingly, the proforma invoices were obtained from M/s.ARTCO Ltd., Thiruvananthapuram (dated 26.12.2023) and also from M/s.SIDCO, Thiruvananthapuram (dated 23.12.2023). Later, M/s.ARTCO Ltd., Thiruvananthapuram vide e-mail dated 26.02.2024, furnished the revised invoice by excluding the delivery charges. The details of the proforma invoices received are as follows.

1) For KUCTE Kumarapuram

Sl No	Firm	Item	Qty	Unit rate	Total amount (incl. GST @ 18%)	Remarks
1	ARTCO Ltd., Thiruvananthapuram	Hard Wood Bench 180X30X45 CM (Plank leg)	60	3403	Rs.6,53,272/-	L1
		Hard Wood Desk 180X42.5X75 CM	80	4368		
2.	SIDCO, Thiruvananthapuram	Hard Wood Bench 180X30X45 CM (Plank leg)	60	3514	Rs.6,89,309/-	L2
		Hard Wood Desk 180X42.5X75 CM	80	4454		

		Transportation, Loading & unloading		17000		
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2) For KUCTE, Nedumangad

Sl No	Firm	Item	Qty	Unit rate	Total amount (incl. GST @ 18%)	Remarks
1	ARTCO Ltd., Thiruvananthapuram	Hard Wood Bench 180X30X45 CM (Plank leg)	60	3403		
		Hard Wood Desk 180X42.5X75 CM	60	4368	Rs.5,50,187/-	L1
2	SIDCO, Thiruvananthapuram	Hard Wood Bench180X30X45 CM (Plank leg)	60	3514	Rs.5,81,067/-	L2
		Hard Wood Desk 180X42.5X75 CM	60	4454		
		Transportation, Loading and unloading		14,350		

The Finance has recommended to place the proposal before the Purchase Committee for approval.

It is also proposed to meet the expenditure from the Head of Account, "Part I-NP-MH:66(a) University College of Teacher Education, Head Quarters Unit- 4/2105-Purchase of Furniture" of the current year's Budget Estimates of the University. The proposed purchase is consolidated as follows.

College	Item	Qty.	Amount(incl. GST)	Name of firm
Kerala University College of Teacher Education, Kumarapuram, Tvpm	Bench	60	Rs.6,53,272/-	M/s.ARTCO Ltd., Trivandrum
	Desk	80		
Kerala University College of Teacher Education, Mancha, Nedumangad	Bench	60	Rs.5,50,187/-	M/s.ARTCO Ltd., Trivandrum
	Desk	60		

As per the orders of the Vice Chancellor, the proposal for the purchase of Benches and Desks for KUCTE, Kumarapuram and KUCTE, Mancha, Nedumangad from M/s. ARTCO Ltd, Thiruvananthapuram is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended for the purchase of Benches and Desks for KUCTE, Kumarapuram and KUCTE, Mancha, Nedumangad from M/s. ARTCO Ltd, Thiruvananthapuram, as detailed below:

Sl No	Centre	Item	Qty	Unit rate (Rs.)	Total amount (Rs.)(incl. GST)
1	Kerala University College of Teacher Education, Kumarapuram, Thiruvananthapuram	Hard Wood Bench180X30X45 CM (Plank leg)	60	3403	Rs.6,53,272/-
		Hard Wood Desk 180X42.5X75 CM	80	4368	
2	Kerala University College of Teacher Education, Mancha, Nedumangad Thiruvananthapuram	Hard Wood Bench180X30X45 CM (Plank leg)	60	3403	Rs.5,50,187/-
		Hard Wood Desk 180X42.5X75 CM	60	4368	

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2024, be approved.

Item No:09.75.08.09: Department of Publications– Proposal for purchase of Double Demy Maplitho Paper (80 GSM) –

(Ad BIV CPA).

The Dept. of Publications requested the purchase of 250 reams of Double Demy Maplitho paper (80 gsm) for printing general books. Accordingly, the Stationery Department was contacted to submit the estimate of the same.

The Controller of Stationery, Stationery Department vide letter No. STY/634/2023-B2 dated 07/12/2023, submitted the estimate as follows:

Sl. No	Item	Qty	Estimated unit rate	Estimated total amount
1	250 reams of Double Demy Maplitho paper (80 gsm)	250 reams	Rs 2000 /-	Rs 5,00,000 /-

The Finance recommended to place the matter before the Purchase Committee.

As per the orders of the Vice Chancellor, the matter regarding the purchase of 250 reams of Double Demy Maplitho paper (80 gsm) for printing general books in the Dept. of Publications, is placed before the Purchase Committee for consideration and appropriate recommendations.

The Committee considered the proposal and recommended to purchase 250 reams of Double Demy Maplitho paper (80 gsm) for use in the Department of Publications, from the Stationery Department, as detailed below:

Sl. No	Item	Qty	Estimated unit rate	Estimated total amount
1	250 reams of Double Demy Maplitho paper (80 gsm)	250 reams	Rs 2000 /-	Rs 5,00,000 /-

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2024, be approved.

Item no: 09.75.08. Addl.item no. 01: PLEASE Scheme- Purchase of Furniture in the Advanced Centre for Regenerative Medicine and Stem Cells Research in Cutaneous Biology (AcREM-STEM) at Kariavattom Campus-

(Planning F).

Sanction was accorded by the Hon. Vice Chancellor to approve the estimate amounting to Rs.3.22 crore for civil, electrical and electronic works for the phase I, ground floor work for the Establishment of Advanced Centre for Regenerative Medicine and Stem Cells Research in Cutaneous Biology (AcREM-STEM) at Kariavattom Campus with foundation for G+2 building as suggested by the Hon. Director, AcREM STEM. Subsequently, U.O. No. 7201/2023/UOK dated 21/08/2023 was issued.

From the above provision of Rs.3.22 crore, an amount of Rs. 20,00,000/- has been earmarked for the purchase of lab furniture. Accordingly, the Assistant Executive Engineer had invited e tenders for an amount of Rs. 14,00,000/- (Rupees Fourteen lakh only) for the purchase of lab furniture and there is a balance amount of Rs. 6,00,000/- (Rupees Six lakh only) in the lumpsum provision.

Sanction was accorded by the Hon Vice Chancellor to entrust the Hon. Director, AcREM for the purchase of furniture without tender from the agencies approved by the Government.

Accordingly, the Hon. Director had invited quotations from the Government approved Agency "**M/s. Meenachil Rubberwood Ltd, Poonjar, Kottayam**" as per the rates in the G.O.(Rt) No. 82/2023/SPD dated 05/08/2023 and G.O. (Rt) No. 24/2016/SPD dated 27/04/2016 .

The aforementioned quotations were verified by the University Engineer and vide letter No. DB2/AcREM-STEM/2023 dated 07/03/2024, the University Engineer has forwarded the request from the Hon. Director, AcREM and recommended the purchase. The detailed quote in this regard is enumerated below:

Sl No.	G.O No.	Item Description	Qty	Rate (Rs.)	Amount (Rs.)
Visitors launch					
1	22	Eco Sofa Single	2 Nos	4750	9500
2	24	Eco Sofa Triple	1 Nos	9500	9500
3	11	Teapoy	1 Nos	2500	2500
4	54	L shaped Executive Table(1500Lx600Wx600Lx750H)	1 Nos	20000	20000
5	57	Tabletop glass partition 275 H	0.835 Sqm	5961.25	4977
6	19	Office Chair with arm and upholstery	1 Nos	3500	3500
Office Room					
1	54	L shaped Executive Tabl (1500x600wx600lx750H)	1 Nos	20000	20000
2	56	Table with one draw cabin & computer facility (1200 Lx600Wx750H)	3 Nos	13990	41970
3	19	Office Chair with arm and upholstery	4 Nos	3500	14000
4	57	Tabletop glass partition 275 H for all tables	2.4 Sqm	5961.25	14307.00
Directors room					
1	55	Executive table with cabin draw& computer work station (1820Lx800wx1710Lx750H)	1 Nos	39000	39000
2.	22	Eco Sofa Single	1 Nos	4750	4750
3.	24	Eco Sofa Triple	1 Nos	9500	9500
4.	11	Teapoy		2500	2500
5.	19	Office Chair with arm and upholstery	4 Nos	3500	14000
Lab					
1.	56	Table with one draw cabin & computer facility(1200Lx600wx750H)	9 Nos	13990	125910.00
2.	57	Table top glass & wooden partition & both side pinup board Ht 400 for all tables	8.3 Sqm	5961.25	49478.00
Faculty Room					
1.	54	L Shaped Executive table (1500 Lx 600Wx600L x750H)	2 Nos	20000	40000
2.	19	Office Chair with arm and upholstery	2 Nos	3500	7000
3.	16	Visitors Chair Dc2K11U	4 Nos	3300	13200
Seminar Hall					
1.	19	Office Chair with arm and upholstery	4 Nos	3500	14000
		Sub total			4,59,592/-
		Uploading and transporatation charges as per GO			45,959/-
		Total			5,05,551/-
		GST @18%			90,999/-
		Grand Total			5,96,550/-

The Hon. Director has recommended the firm "M/s. MeenachilRubberwood Limited, Poonjar, Kottayam" for the purchase of the aforementioned furniture in the AcREM building for a total amount of **Rs. 5,96,550/- (Rupees Five lakh ninety six thousand five hundred and fifty only), including GST @18%** in accordance with the G.O. (Rt) No. 82/2023/SPD dated 05/08/2023.

The expenditure in this connection may be met from the financial assistance of Rs.4,44,00,000/- (Rupees Four crore forty four lakh only) released to the principal Investigator of the project, vide U.O. No. 2318/2022/UOk dated 23/03/2022.

The Finance Officer, has recommended to place the proposal for the purchase of aforementioned items in the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice Chancellor, the above proposal is placed before the Purchase Committee for consideration.

The Committee considered the proposal and recommended to purchase the Furniture items for use in the Advanced Centre for Regenerative Medicine and Stem Cells Research in Cutaneous Biology (AcREM-STEM) from M/s. MeenachilRubberwood Limited, Poonjar, Kottayam, as detailed below; meeting the expenditure from the financial assistance sanctioned to the Principal Investigator vide U.O. No. 2318/2022/UOK dated 23/03/2022.

Sl NO.	G.O No.	Item Description	Qty	Rate (Rs.)	Amount (Rs.)
Visitors launch					
1	22	Eco Sofa Single	2 Nos	4750	9500
2	24	Eco Sofa Triple	1 Nos	9500	9500
3	11	Teapoy	1 Nos	2500	2500
4	54	L shaped Executive Table (1500Lx600Wx600Lx750H)	1 Nos	20000	20000
5	57	Tabletop glass partition 275 H	0.835 Sqm	5961.25	4977
6	19	Office Chair with arm and upholstery	1 Nos	3500	3500
Office Room					
1	54	L shaped Executive Table (1500x600wx600lx750H)	1 Nos	20000	20000
2	56	Table with one draw cabin & computer facility (1200 Lx600Wx750H)	3 Nos	13990	41970
3	19	Office Chair with arm and upholstery	4 Nos	3500	14000
4	57	Tabletop glass partition 275 H for all tables	2.4 Sqm	5961.25	14307.00
Director's room					
1	55	Executive table with cabin draw & computer work station(1820Lx800wx1710Lx750H)	1 Nos	39000	39000
2.	22	Eco Sofa Single	1 Nos	4750	4750
3.	24	Eco Sofa Triple	1 Nos	9500	9500
4.	11	Teapoy		2500	2500
5.	19	Office Chair with arm and upholstery	4 Nos	3500	14000
Lab					
1.	56	Table with one draw cabin & computer facility(1200Lx600wx750H)	9 Nos	13990	125910.00
2.	57	Table top glass & wooden partition & both side pinup board Ht 400 for all tables	8.3 Sqm	5961.25	49478.00
Faculty Room					
1.	54	L Shaped Executive table (1500 Lx 600Wx600L x750H)	2 Nos	20000	40000
2.	19	Office Chair with arm and upholstery	2 Nos	3500	7000
3.	16	Visitors Chair Dc2K11U	4 Nos	3300	13200
Seminar Hall					
1.	19	Office Chair with arm and upholstery	4 Nos	3500	14000
		Sub total			4,59,592/-
		Uploading and transporatation charges as per GO			45,959/-
		Total			5,05,551/-
		GST @18%			90,999/-
		Grand Total			5,96,550/-

The meeting came to an end at 11.20 a.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 14.03.2024, be approved.

Item No.09.76 **Campus Library- Utilization of Budget Allocation for the purchase of Books/ Periodicals/Journals/E-journals- consideration of - reg.**

(Ad.AV)

The Deputy Librarian, Campus Library, vide letter dated 15.02.2024 has stated that as per the Budget Estimate of the University for the year 2023-24 Budget Allocation for the purchase of Books/Periodicals/Journals/Ejournals for the year 2023-24 as follows.

Sl. No.	Head of Account	Amount Allocated	Amount Utilized	Balance
1	Part I - NonPlan – MH-50(b) Campus Library, Kariavattom – 4-1800- Books/ Periodicals/ Journals	30,00,000/-	Rs.10,18,641 iThenticate (Anti- plagiarism software)+ Science Journal	Rs.19,81,359/-
2	Part II - Plan – MH-50(b) Campus Library, Kariavattom – 4-1845- Books and E-Journals	50,00,000/-	Rs. 13,56,794/- Subscription of IEEE	Rs.36,43,206/-
	Grand Total	80,00,000/-	Rs. 23,75,435/-	Rs.56,24,565/-

It is also stated that Vide circular No. Pl.A1/Reprioritization/2022-23/24 dated 07.09.2023 the University had directed to obtain prior sanction before initiating any purchase, including the acquisition of Equipment, Furniture, Books and Journals, utilizing State Plan Grant, starting from the current financial year and onwards.

It may be noted that the meeting of the Book Selection Committee 2023-24 held on 18.01.2024 has recommended the following.

- To entrust the University Librarian (i/c), Kerala University Library and the Deputy Librarian, Campus Library to utilize 10% allocated for the Book purchase for newly started Four year programme.
- To accept the list of books, approved by the Deans of faculties, for purchase during in the financial year 2023-2024.

Accordingly, U O No. Ad.AV. 1431/2024/UOK dated 15.02.2024 has been issued.

It may be noted that the University Librarian (i/c) has not presented the budget utilization for the Campus Library at the meeting of the Book Selection Committee held on 18.01.2024. Hence sanction for utilizing the budget allocation of Rs. 56,24,565/- (remaining amount ie, Rs. 19,81,359/- from non plan fund and Rs. 36,43,206/- from plan fund) is not included in the U.O. No. Ad.AV. 1431/2024/UOK dated 15.02.2024.

The Deputy Librarian, Campus Library has requested to take necessary steps to grant permission to utilize remaining amount Rs. 56,24,565/- from the budget allocation for the purchase of Books & Periodicals in the University Campus Library, Kariavattom for the financial year 2023-2024 and make necessary modifications in the U.O. No. Ad.AV. 1431/2024/UOK dated 15.02.2024.

The Finance wing has remarked that **request to utilise the plan fund cannot be considered now as the first instalment of the State Plan Grant of Rupees 4 crore has been utilized completely and the second instalment is not yet released. As it is the fag end of the financial year the proposal of utilising non plan funds may be considered in the next financial year or the expenditure may be limited to the purchase of urgent books only subject to administrative sanction.**

It is also noted that as per the email from the Deputy Librarian, Campus Library, it is certified that the list of books and journals scheduled for purchase this Financial year (2023-24) from the non-plan fund has been recommended by the Heads of the Departments and approved by the Deans concerned and requested for immediate action to issue the purchase order for the books, periodicals and journals.

As per the orders of the Vice Chancellor, the matter regarding the request from the Deputy Librarian, Campus Library for the purchase of Books, Periodicals and journals in the Campus Library, Kariavattom for the Financial Year 2023-24, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to grant permission to Deputy Librarian, Campus Library, Kariavattom for the purchase of Books, Periodicals and Journals for the financial year 2023-24.

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Item No.09.77 **Bishop Moore College, Mavelikara-Appointment of Dr. Ranjith Mathew Abraham, Associate Professor in Economics as D.D.O. -Request for approval – reg.**

(Ac F1)

The Manager, Bishop Moore College, Mavelikara, has requested to approve the appointment of Dr. Ranjith Mathew Abraham, Associate Professor in Economics as Drawing and Disbursing Officer of the college for the Fifth term comprising of three months w.e.f 01.04.2024, as the Principal Dr. Jacob Chandy, retired on 31.03.2023 A.N.

The University had given approval for the appointment of Dr. Ranjith Mathew Abraham, Associate Professor in Economics as Drawing and Disbursing Officer for a period of three months w.e.f 01.01.2024 F.N (Fourth Term) vide U.O.53/2024/UOK dated 01.01.2024.

As per the Norms and Procedure for the the selection of teachers for appointment in private Affiliated Colleges vide amended U.O No. AcFV/50501/2013 dated 02/05/2014 "In exceptional cases the Vice-Chancellor may approve the appointment of any member of the teaching staff of a College as Drawing and Disbursing Officer on request from the Educational Agency subject to a maximum of three months for reasons to be recorded.It shall not be granted for more than three consecutive terms".

In this context it may be noted that in compliance with the resolution of the meeting of the Syndicate held on 28.12.2023, vide Item No: 07.89.C3, a Circular dated 28.02.2024 has been issued to all the Educational agencies directing them to appoint a Principal on regular basis immediately in the Colleges where Principal post is lying vacant. In the absence of a regular Principal, the Educational agency shall appoint, the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977.

In the case of appointment of Principal at Bishop Moore College Mavelikkara, it is submitted that the Educational Agency has already initiated necessary steps for the appointment of a regular Principal in the college and the request for providing the panel of experts for the selection of Principal is under the consideration of the University.

In the light of the above mentioned facts, as per the orders of the Hon'ble Vice-Chancellor, **the proposal for the approval of the appointment of Dr.Ranjith Mathew Abraham, Associate Professor in Economics as Drawing and Disbursing Officer of Bishop Moore College, Mavelikara for the Fifth term comprising of three months w.e.f 01.04.2024 F.N**, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the above proposals be agreed to.

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Item No.09.78 **MSM College, Kayamkulam- admission granted to Sri. Nikhil M Thomas, based on fake academic credentials-disciplinary action-initiated-action taken by the Manager-Consideration of-reg.**

(Ac.F1)

The Syndicate at its meeting held on 28.11.2023 vide Item No.06.69 considered the matter regarding the M.Com admission secured by Mr. Nikhil M Thomas at MSM College Kayamkulam by producing fake Degree certificate from Kalinga University, Raipur, Chhattisgarh along with the replies to the show cause notices issued to the Principal, the Faculty of the Department of Commerce and RTI Officer, MSM College Kayamkulam and resolved the following.

1. To withdraw the approval granted to Dr. Muhammed Thaha A, as Principal (in-charge) of MSM College Kayamkulam with immediate effect following lapses detected in connection with the admission given to Nikhil M Thomas on the basis of fake degree certificates. Also decided that the same shall be reported to the Government. The Education Agency is directed to appoint a new Principal (in-charge) and report the same to the University immediately.
2. The Educational Agency shall be informed to take urgent steps to initiate strict disciplinary action against the faculty members for their alleged role on granting admission on the basis of fake degree certificates. Failure, if any, on the part of the Educational Agency will be viewed as delinquency and may invite disciplinary steps as envisaged in the Kerala University Act, 1974, and the statutes.
3. To direct the college to ensure that academic discipline is maintained in the college and admissions are carried out in a transparent manner.
4. The institution is also directed to follow all the conditions in CBCSS Regulations strictly and maintaining the academic activities in tune with the Academic Calendar.

The resolution of the Syndicate was informed to the Educational agency. In response, the Manager MSM College, Kayamkulam has informed that:

4. Dr. Bhadrakumari S, the then Principal, who admitted Sri. Nikhil M Thomas to MCom Degree Programme, retired from service on 31.05.2022 and hence the Manager cannot initiate disciplinary action against her.
5. Dr. Muhammed Thaha, the then RTI officer, is now appointed as Principal of the college w.e.f 08.11.2023, in conformity to the formalities stipulated by the UGC/Govt./University. But the proposal for his appointment is pending with the University.
6. The Co-ordinator of the then admission committee, Sri Sony P John has been removed from the position as the Head of the Department of Commerce, Co-ordinator of admission committee and from the Co-ordinator of CLMC.
7. other members of the Faculty have no role in the admission process.
8. the Management has taken stringent action to maintain academic discipline in the campus and admission procedures are being carried out transparently.
9. The Institution will follow all conditions in CBCSS Regulations and Academic activities in tune with Academic Calendar.
10. Necessary Instructions in this regard has been issued to Principal and other officers concerned.

Regarding the resolution of the meeting of the Syndicate mentioned above, it is submitted that University had approved the appointment of Dr. A Muhammed Thaha A as D.D.O of M.S.M College, Kayamkulam for six consecutive terms, each of three months duration w.e.f 01.06.2022. The Sixth term of the DDO expired on 30.11.2023. The Educational Agency has not applied for further Extension of term of appointment of DDO, after the expiry of the sixth term. Moreover the University had not given approval for the appointment of Dr. A Muhammed Thaha A, Professor of Arabic as Principal-in-Charge of M.S.M College, Kayamkulam, since the Syndicate held on 28.11.2023 considered the matter and resolved to defer the matter for the time being.

The Selection Committee duly constituted as per UGC Regulation 2018 for the Selection of Principal at MSM College, Kayamkulam was conducted on 05.11.2023 with the participation of Government nominee and Subject Experts nominated by the Vice chancellor. The Selection Committee found that Dr. Muhammed Thaha A is eligible to be appointed as the Principal of the college. The proposal for the approval of appointment of Dr Muhammed Thaha A as the Principal of M.SM College of Kayamkulam is under active consideration of the University. It shall be placed before the ensuing Standing Committee of the Syndicate for consideration.

Meanwhile a letter dated 12.01.2024 has been received from Shaik P Harris, Joint Secretary, MSM Trust informing, that all undesirable events related to the admission granted to Sri. Nikhil M Thomas were happened with the firm knowledge of the Manager, MSM College Kayamkulam. It is informed that 90% of the office bearers, executive committee Members, absolute majority of Trust committee Members, including the Vice President, Joint Secretary, treasurer of MSM Trust stand solidly with the decision taken by the University and hence requested not to agree with any unilateral explanation given by the Manager to the University in this regard. It is also stated that they strongly believe that the decisions taken by the University has to be implemented by the educational agency. In

the letter it is also informed that the Academic Situation of the college is at its lowest ebb, and the NAAC accreditation to the college has been withdrawn by UGC due to non-submission of application for re-accreditation. (No evidence of the withdrawal is attached). Furthermore, it is stated that the admission given to Nikhil K Thomas (name of the person wrongly typed as Nikhil K Thomas instead of Nikhil M Thomas) on the basis of fraud certificate was with the connivance of the manager. Refusal of the Principal to give reply to RTI is projected as a standing testimony of their negative attitudes. Hence it is requested that the Joint Secretary and other members of the executive committee should also be informed about any another issues in this regard.

As per the Orders of the Vice-Chancellor, the Explanation submitted by the Manager, MSM College, Kayamakulam along with the representation received from the Joint Secretary MSM Trust, Kayamakulam is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the explanation submitted by the Manager, MSM College, Kayamakulam be noted. **FURTHER RESOLVED** to place the request received from Shaik P Harris, Joint Secretary, MSM Trust before the Standing Committee of the Syndicate on Affiliation of Colleges.

Item No.09.79

Internal Complaints Committee (ICC) - Training Programme to the members of ICC as directed by the UGC - Approval of the proposal submitted by the Presiding Officer, ICC - Consideration of- Reg.

(Ad.Misc)

The Secretary, UGC vide [D.O Letter no.No. F.91-3/2020\(GS\) dated 20.06.2023](#) has directed to take immediate and effective steps by the authorities /employers to familiarise members of the ICC with their duties and the manner in which an inquiry ought to be conducted on receiving a complaint of sexual harassment at the workplace, from the point when the complaint is received, till the inquiry is finally concluded and the Report submitted.

The Presiding Officer, ICC has forwarded a proposal vide email dated 21.02.2024. The proposal outlines in detail about the Training Programme as detailed below.

Place	Senate Chamber
Date & Time	February/March 2024 As per the availability of the Resource Person
Duration	One section(3 hrs)
Purpose	Training of ICC Members Regarding 1. POSH Act 2. Receiving a complaint of sexual harassment 3. Manner in which an inquiry ought to be conducted 4. Preparation of Inquiry Report

Resource person

Dr Anishia Jayadev
Associate Professor, Institute of Management in Government
MA Sociology
PhD Sociology of Health
Mobile: 9497571803 Home: 04712431223
facultyimgdrajdev@gmail.com

Members of ICC for Training

1	Dr. S.R. Jayasree Professor, Department of Hindi, University of Kerala, Kariavattom.	Presiding Officer
2	Dr. Sindhu Thulaseedharan, Associate Professor & Head, Department of Law, Kariavattom Campus.	(i) Two Faculty Members
3	Dr. Manju S. Nair Professor, Department of Economics, University of Kerala, Kariavattom.	
4	Smt. Asha Rani S. R Assistant Registrar (AdmnI)	(ii) Two Non -Teaching Employees

5	Dr. Mehaboobullah K Assistant Librarian Grade II, Kerala University Library.	
6	Anamika A.R, Joint Secretary, Kerala University Union for the year 2022-23 & Third semester B.Com student, Government College Nedumangad,	Three students from the following category •UG •PG •Research
7.	Thiruvananthapuram The Chairman, Kerala University Departments' Union	
8.	The Chairman, Kerala University Research Students Union	
9.	Dr. Bushra Beegom R.K Director, Centre for Women's Studies & Assistant Professor Department of Sociology, University of Kerala, Kariavattom	One member from amongst Non- Governmental Organizations OR Associations committed to the cause of Women OR A person familiar with the issues relating to Sexual harassment

Additionally, the Presiding Officer has requested to conduct training to the administrative staff of the dealing section to facilitate smoother file flow processes.

Anticipated Expenditure

Honorarium to the Resource Person	Rs.3000/-
Stationery (Notepad & Pen)	Rs. 900/-
Refreshment (Tea and Snacks)	Rs.400/-
Total	Rs.4,300/- (Rupees Four thousand three hundred only)

As per the orders of the Vice Chancellor, the above proposal submitted by the Presiding Officer, ICC for the conduct of the training to the members of the ICC and the administrative staff concerned with an estimated expenditure of Rs.4,300/- is placed before the Syndicate for consideration .

Resolution of the Syndicate

RESOLVED that the above proposal submitted by the Presiding Officer, ICC for the conduct of the training to the members of the ICC and the administrative staff concerned with an estimated expenditure of Rs.4,300/-, be approved.

Item No.09.80 ***Extension of term of appointment of Drawing and Disbursing Officers in various Private/Aided colleges - proposal from the Educational Agencies - Approval - reg.***

(Ac FIII)

The Educational Agencies of various Private/ Aided Colleges have forwarded proposals for the extension of term of appointment of the Drawing and Disbursing Officers in the following colleges, for a further period of three months.

Sl. No.	Name of College	Name & Designation	Previous term of appointment Expired on	Request for approval of appointment w.e.f	Term of appointment
1	SN College, Kollam	Dr. S.V. Manoj, Associate Professor Dept. of Chemistry	29.02.2024	01.03.2024	4 th
2	SN College for Women, Kollam	Dr. Aswathy Sugunan, Asso. Professor & Head, Dept. of Home Science	29.02.2024	01.03.2024	4 th
3	SN College, Punalur	Dr. Shiny Mathews Associate Professor, Dept. of Hindi	29.02.2024	01.03.2024	2 nd

4	SN College, Chathannur Sri. Amjith S,	Assistant Professor, Dept. of Physical Education	27.02.2024	28.02.2024	4 th
5	SN College, Varkala	Dr. Vinod C Sugathan, Associate Professor, Dept. of Economics	29.02.2024	01.03.2024	4 th
6	SN College, Cherthala	Dr. T.P. Bindu, Associate Professor, Dept. of Physical Education	29.02.2024	01.03.2024	4 th
7	Iqbal College, Peringamala	Dr. Razeena K I, Professor, Dept. of Physical Education	29.02.2024	01.03.2024	6 th
8	Sree Sankara College, Nagaroor	Dr. Remya P D Assistant Professor, Department of Commerce	07.03.2024	08.03.2024	6 th
9	Ayyankali Memorial Arts & Science College, Kuryottumala	Dr. Remyasree S, Assistant Professor and HoD, Department of English	29.02.2024	01.03.2024	4 th
10	MM NSS College Kottiyam	Dr. Lekshmi .S Assistant Professor in Zoology	29.02.2024	01.03.2024	4 th

As per the resolution of the Syndicate at its meeting held on held on 28.12.2023, vide Item No: 07.89.C3, acircular was issued, directing all Educational Agencies to appoint a Principal on regular basis immediately in the Colleges where the Principal post is lying vacant. Further directed that, in the absence of a regular Principal, the Educational agency shall appoint, Principal-in-charge with powers of Drawing and Disbursing Officer.

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complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977.

Now the Educational Agencies of above mentioned colleges have requested for the extension of the period of appointment of already appointed DDO's in their Colleges.

The following may be noted in this context;

- In case of Colleges under SN Management, the panel for the Selection Committee for the appointment of Principals in the Colleges have been issued and it is learnt that the selection process is ongoing.
- In the case of Iqbal College, the dispute within the Governing Body is yet to be settled and currently an Administrator is posted as the Governing Body.
- Sree Sankara College, Nagaroor was established in 2018 and the University have granted approval to 8 posts of Assistant Professors in the college till date. (No Associate Professors and Professors in the college)
- Ayyankali Memorial Arts & Science College, Kuryottumala was established in 2015 and the University have granted approval to 12 posts of Assistant Professors in the college till date. (No Associate Professors and Professors in the college)
- In case of MM NSS College, Kottiyam, the panel for the Selection Committee for the appointment of Principal have been issued and it is learnt that the selection process is ongoing.

It may also be noted that, the absence of the Drawing and Disbursing Officer at the fag end of the Financial Year will cause serious troubles in reconciling financial transactions of the College.

Hence, as per the orders of the Vice-Chancellor, the proposals regarding the extension of term of appointment of the above mentioned teachers as the Drawing and Disbursing Officers, for a further period of three months, w.e.f the date noted against each or till a Principal (i/c) as per Statute 21, Chapter 4, Kerala University First Statutes 1977 / Regular Principal is appointed in the College, whichever is earlier, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approve the proposals regarding the extension of term of appointment of teachers as DDO for a further period of 3 months w.e.f. date as detailed below, till a Principal (i/c) as per Statute 21, Chapter 4, Kerala University First Statute 1977/ Regular Principal is appointed in the College whichever is earlier:

Sl. No.	Name of College	Name & Designation	w.e.f.
1	SN College, Kollam	Dr. S.V. Manoj, Associate Professor, Dept. of Chemistry	01.03.2024
2	SN College for Women, Kollam	Dr.Aswathy Sugunan, Asso. Professor & Head, Dept. of Home Science	01.03.2024
3	SN College, Punalur	Dr.ShinyMathews Associate Professor, Dept. of Hindi	01.03.2024
4	SN College, Chathannur Sri. Amjith S,	Assistant Professor, Dept. of Physical Education	28.02.2024
5	SN College, Varkala	Dr. Vinod CSugathan, AssociateProfessor, Dept. of Economics	01.03.2024
6	SN College, Cherthala	Dr. T. P. Bindu, Associate Professor, Dept. of Physical Education	01.03.2024
7	Iqbal College,Peringamala	Dr. Razeena K I, Professor, Dept. of PhysicalEducation	01.03.2024
8	Sree Sankara College,Nagaroor	Dr. Remya P D Assistant Professor, Department of Commerce	08.03.2024
9	Ayyankali MemorialArts & Science College,Kuryottumala	Dr. Remyasree S, AssistantProfessorand HoD, Department of English	01.03.2024
10	MM NSS College Kottiyam	Dr.Lekshmi .S Assistant Professor inZoology	01.03.2024

Item No.09.81 *Minutes of the Meeting of the Sub-Committee constituted for examining the matter regarding AICTE approval for the courses BBA and BCA offered in UITs- Approval of- reg.*

(AdAVII)

As per the decision of the Syndicate held on 15.02.2024, item no.08.11.10, the Sub-Committee constituted for examining the matter regarding AICTE approval for BBA and BCA courses offered in UITs was held on 20.02.2024 at 04.00 pm in the Syndicate room, University Buildings, Palayam.

As ordered by the Vice-Chancellor, the Minutes (appended) of the above meeting is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE SUB COMMITTEE CONSTITUTED TO EXAMINE THE MATTER REGARDING THE AICTE APPROVAL FOR THE COURSES (BBA & BCA) OFFERED IN UITs

Date : 20.02.2024
Time : 04.00 pm
Venue : Syndicate Room

Members Present

1. Adv. G.Muralidharan Pillai, Member, Syndicate : Sd/-
2. Sri.R Rajesh, Member, Syndicate : Sd/-
3. Dr.K G Gopchandran, Member, Syndicate : Sd/-

AICTE approval for BBA & BCA courses offered in University Institute of Technologies(UITs)-consideration of-reg.

All India Council for Technical Education (AICTE) published notification for submission of online applications for approval of New/Existing institutions intend to offer/ offering BBA/BCA/BMS with or without other programmes/ Courses for the 2024-25 academic session.

The Principal Secretary, Higher education (G) department vide letter dated 20.01.24 forwarded the letter from AICTE seeking support to ensure State/Private Universities to take AICTE Approval for their Technical and Management Program on the basis of the letter No.F.No.1-29/CM/AICTE/2023 dated 28.12.23 from the Chairman, AICTE.

The Principal, UIT, Veli forwarded the e-mail received from AICTE declaring the dates for submission of applications in the AICTE portal for getting Approval for the year 2024-25. AICTE informed that they are bringing BCA, BBA, BMS courses under its ambit for the first time and last date for submission is 26.02.2024.

The guidelines for existing institutes offering or intends to offer UG courses such as BBA/BMS and BCA under AICTE Regulations

All the Existing Non-Technical Institutions already running UG Courses in Management (BBA/BMS) and Computer Applications (BCA) without approval of AICTE are required to follow the guidelines mentioned below for obtaining AICTE Approval.

1. AICTE Approval for the first time shall be granted on 'as is where is Basis' for all the Programs/ Courses (BBA/BMS/BCA) to the Existing colleges which are offering BBA and BCA courses. However, after thorough process of consultation separate quality norms will be evolved for BCA/BBA Courses.
2. Existing/ New institutions shall submit an online application on AICTE web portal through NSWS (National Single Window System) as a new institution for all their existing/ new BBA/ BCA courses.
3. An unique USER ID with password shall be allotted to each new application on payment of Rs.6000 (Rupees Six thousand only), through the payment gateway on AICTE Web-Portal.
4. Technical Education Regulatory (TER) Charges are NOT applicable for Existing Institutes Offering UG courses in Management (BBA/BMS) and computer applications (BCA).
5. Exclusive /Separate building and Director/principal are NOT required for offering such programs/ Courses.
6. There is NO change required in the academic arrangements and examination system.
7. There is No change required in the University Affiliation and other related procedure.
8. Once the institute offering BCA/BBA/BMS programmes/courses gets AICTE approval they can apply for starting other AICTE programmes/courses in Engineering and Technology, Planning, Applied Arts & Crafts, Design,Hotel Management& Catering Technology.
9. There is no need for security deposit for all existing institutes which are in the existence for more than five years.

Advantages for the institutes offering or intend to offer BCA/BBA Programmes by obtaining AICTE Approval.

- Institutes will become eligible to avail benefits /Financial support under different schemes of AICTE/MoE.
- Institutes will become eligible to get benefits out of all MoUs, AICTE has signed with Leading Industries (including Internationally Reputed Companies).
- Faculty will get benefits out of Faculty Development Programs.
- Faculty will become eligible to avail the benefits of Research Promotion Scheme (RPS), funding for conduct of conference.
- Faculty will become eligible to avail the benefits of Higher Studies.
- Students will become eligible to avail scholarship offered by AICTE.
- Students will get benefits available through AICTE NEAT Scheme.
- Students will become eligible to avail the benefits of Internship Scheme.
- Students will become eligible to avail the benefits of placement.
- Students will become eligible to participate in National and International level competition organized by AICTE.

- National level recognition for the institutes through NIRF Ranking.

The important norms and regulations mentioned in the Approval Process Handbook (APH) is noted below.

Clause 1.1 g :- It is not mandatory for state, Public, Private Universities and Central Universities to take AICTE approval as per the AICTE Act. However, Universities shall seek approval of AICTE for availing the benefits of AICTE Schemes/ initiatives as per the prevailing policies/ norms to maintain the standards and norms as prescribed.

Clause 1.3.3.b :- For the existing institutions approved by other Regulatory bodies, seeking approval for the first time from AICTE for conducting Technical Programmes:- Non-Technical Institutions already running UG Courses (BBA, BCA) and PG courses (MBA), without approval of AICTE need to seek approval from AICTE. However, it is also specified that exclusive building and Director/ Principal are not required for such institutions but they should fulfil all other norms such as separate Head of the Dept., Faculty, Infrastructure, Built-up-area etc

Clause 1.4.2.a:- Technical Education Regulatory charges of Rs.10 Lakhs per year is charged for setting up of new technical institutions offering the aforesaid courses.

Clause 1.5.3:- The fund position of the applicant in the form of FDRs and or Bank accounts in Nationalised Bank or Scheduled Commercial Bank recognized by RBI with minimum fund of 50 Lakhs per course as proof of operational expenses at the time of scrutiny in the name of the trust/society/company. However, for Government/ Government/ Aided institution/ Central/ State University, Government must have budget provision of minimum Rs.100 lakh and requisite land/built-up area for establishment of new institute.

Clause 1.6.d:- An Institution shall not commence the Courses, without the appointment of all the Faculty members and other staff.

Clause 1.9.c:- An Expert Visit Committee shall verify readiness with respect to instructional administrative, amenities, laboratory equipments, relevant documents and other essential and desirable requirements of the technical institutions as per the approval process handbook.

Chapter VIII Clause 8.2 (a):- If any Institution found offering Technical Programmes/ Courses without the approval of the Council, it shall be declared as unapproved Institution and the Council shall inform respective State Govt./UT to initiate appropriate penal, civil/criminal action against such defaulting Institutions/ Trust/ Society/ Company/ Associated Individuals as the case maybe.

It may be noted that UITs are outreach centres under the direct governance of the University offering non technical career related courses. UITs function under limited infrastructural conditions, mostly working in the premises of other institutions/ rented buildings. Under DOMTEC, out of 34 UITs, 15 UITs are offering BBA course and 11 UITs are offering BCA Course.

The Syndicate at its meeting held on 15.02.2024 vide item No.08.11.10 resolved to constitute a Sub-Committee consisting of Adv.G.Muralidharan Pillai, Sri.R.Rajesh and Dr.K.G.Gopchandran, Members, Syndicate to examine the matter regarding the AICTE approval for the courses (BBA & BCA) offered in the UITs of the University.

The Sub-Committee considered the matter regarding AICTE approval for BBA and BCA Courses offered in UITs and recommended as follows:

Recommendation:

After considering the requisites for submitting applications for AICTE approval, the Committee recommended to consider submitting application for approval of programmes to be started from 2025-26 academic year onwards. It is also suggested that, the Principals must initiate steps for meeting the requisites in this regard without delay.

The meeting came to a close at 04.30 pm.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Sub-Committee constituted for examining the matter regarding AICTE approval for BBA and BCA courses offered in UITs held on 20.02.2024, be approved.

Item No.09.82

Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 12.03.2024 - consideration of – reg.

(Ac.BII)

The Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 12.03.2024 may be seen appended.

On the orders of the Vice Chancellor, the recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges are placed before the Syndicate for consideration and recommendation.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON AFFILIATION OF COLLEGES

Date and Time : 12.03.2024, 12.45 PM
Venue : Syndicate Room, University Buildings, Palayam

Members Present

- | | | |
|-------------------------------|------------------------------|------|
| • Sri.R.Rajesh | Member, Syndicate (Convener) | Sd/- |
| • Adv.Muralidharan Pillai. G. | Member, Syndicate | Sd/- |
| • Dr.Shijukhan. J.S | Member, Syndicate | Sd/- |

Item No.09.82.01 *Request submitted by the Principal, SAI LNCPE seeking permission for conducting admission test of UG & PG courses by National Testing Agency (NTA) – reg.*

[Ac.BI]

The Principal, SAI LNCPE, Kariavattom has initially placed a request on 16/10/2023 and similarly on 16/12/2023 seeking permission for conducting admission test of UG and PG courses through the Common University Entrance Test (CUET) conducted by NTA under Ministry of Education from next academic year onwards.

Based on the aforesaid requests, a discussion has been held on the matter between the Standing Committee of the Syndicate on Affiliation of Colleges and the members authorized by the Principal, SAI LNCPE on 12.02.2024. The Committee observed that the proposal of the College is to entrust the National Testing Agency for conducting only the first stage of the admission procedure, i.e the written examination. Therefore, the Committee recommendation was directing the Principal to submit a fresh proposal stating their exact requirement. The Syndicate at its meeting held on 15.02.2024 has considered the matter as item no. 08.111.03 and resolved to approve the above recommendation. The Vice Chancellor has ordered to implement the resolution.

Followed by, the Principal has submitted a fresh proposal on 13.02.2024 seeking permission for conducting UG & PG admission entrance test through NTA from the next academic year (2024- 25 AY). In the proposal it is stated that they would like to conduct the written test element of the UG and PG entrance test through NTA. By which, they have been expected that the entrance test by NTA would provide a common platform and an equal opportunity to candidates across the country.

As per the orders of the Vice Chancellor, the fresh proposal submitted by the Principal, SAI LNCPE on 13.02.2024 seeking permission for conducting admission test of UG and PG courses of the institution through National Testing Agency (NTA) is placed before the Standing Committee of the Syndicate on Affiliation of Colleges.

The Committee considered the matter and recommended to agree with the proposal submitted by the Principal, SAI LNCPE, Kariavattom for conducting written examination of UG & PG admissions by NTA from the next academic year (2024-25AY)

The committee further recommended to follow the existing reservation policy for admissions.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 12.03.2024, be approved.

Item No.09.8202 *Najeeth Royal College of Arts and Science, Cherunniyoor Varkala - Suspension of BCA course - Consideration of - reg.*

[Ac.BII]

Najeeth Royal College of Arts and Science, Cherunniyoor Varkala was granted conditional affiliation as stipulated in Statute 12, Chapter 24 of Kerala University First Statutes, 1977, by the Syndicate held on 27.06.2023 vide item no.59.151.22, to two Arts and Science programmes for the academic year 2023-'24 namely,

1. B.Com Accounting with Finance - 40 seats
2. BCA - 32 seats

The Chairman, Universal Best Education Society Trust, Varkala has informed vide letter.no. NRC/AD/03/2024 dated 01.02.2024 that the institution intends to conduct only 'B.Com Accounting with Finance' during the academic year 2023-'24 and requested to suspend BCA programme due to shortage of students and to reinstate the course during the next academic year ie.,2024-'25 in the Najeeth Royal College of Arts and Science, CherunniyoorVarkala.

The Educational Agency has paid all the fees prescribed by the University in granting affiliation.

Statute 15(a) of Chapter 24, Kerala University First Statutes, 1977 stipulates suspension of instruction in course of subjects as it shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.

The educational agency has remitted Rs 10,500/-(Rupees Ten Thousand Five Hundred only) towards Suspension of Course of Study for BCA programme as prescribed by the University vide U.ONo.Ac.B/03/2014-15 dated 31.12.2015 along with 5% of the said fee towards Resource Mobilization as prescribed vide U.O No.Ad.A5.03/9871/2019 dated 01.04.2019.

In this circumstance, according to the orders of the Vice-Chancellor, the request of the Chairman, Universal Best Education Society Trust, Varkala to suspend BCA programme for the 2023-'24 academic year and to reinstate the said programme during 2024-'25 academic year, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to permit to suspend BCA programme in Najeeth Royal College of Arts and Science, Cherunniyoor, Varkala for the academic year 2023-'24 and restart the said programme during 2024-'25 academic year as per existing norms.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 12.03.2024, be approved.

Item No.09.82.03 St.John's College, Anchal, Kollam – Conversion of M.A Public Administration (Aided) Programme to M.A Political Science (Aided) Programme from Academic Year 2024-'25 onwards – Inspection conducted – report - reg.

[Ac.BII]

The Government vide G.O.(Ms.) No.582/2023/HEDN dated 19.10.2023, of Higher Education (B) Department, has issued concurrence for conversion of M.A Public Administration (Aided) Programme to M.A Political Science (Aided) Programme from Academic Year 2024-'25 onwards in St.John's College, Anchal, Kollam.

In connection with the above, the following may be noted.

- St.John's College, Anchal, Kollam was affiliated to University of Kerala since the year 1964 and the M.A Public Administration Course was started during the year 1999.
- Vide letter dated 03.12.2019, the Manager, St.John's College, Anchal, Kollam, had requested conversion of M.A Public Administration Course to M.A Political Science Course from 2020 admission onwards
- However, college had not submitted the application for affiliation of new courses for the academic year 2020-21 within the statutorily prescribed time limit (ie, 31st August 2019 in this case). Moreover, St.John's, Anchal, being an Aided College, the permission of the State Government was also pending for the University to proceed with the request.
- The Government vide a letter dated 05.03.2021, sought a report on course conversion with reference to the Minutes of the meeting chaired by Hon'ble Minister for higher education on 18.01.2021. As per para 3 of the minutes, the Registrar, had informed that though the course conversion in the college may not incur any technical difficulty, the same may be practically difficult a if there are teachers appointed for teaching Public Administration programme and the college being under the aided category.

- On the basis of the above, the details of educational qualification of the faculties in M.A.Public Administration programme working in St.John's College was sought from the college. The college in reply furnished that there were six teachers in total in the Department of Political Science and Public Administration in the college and no permanent faculty working in Public Administration discipline in the college at the point of time of their request, and the teachers in the department had PG Degree in Political Science.
- The meeting of the Syndicate held on 11.06.2021, vide item number 28.20.11 considered the request from the Manager, St. John's College, Anchal for conversion of affiliation from M.A. Public Administration course to M.A. Political Science course from 2020 admission onwards, and resolved to entrust the Registrar to submit a report on the matter, in accordance with the provisions of the Act and the Statute.
- The Registrar ordered to collect a report from Dean, Faculty of Social Sciences and Chairman, Board of Studies for the academic aspects of course shifting from M.A. Public Administration to M.A. Political Science. Accordingly, the remarks of the Dean, Faculty of Social Sciences, Chairman, BoS in Political Science, Chairperson, BoS Public Administration were obtained and the same placed before the Standing Committee of the Syndicate on Academics and Research, on the orders of the Vice Chancellor.
- The meeting of the Syndicate held on 17.08.2021, considering the Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research, item No. 31.62.D24, resolved to approve the change of Programme of M.A. Public Administration to M.A Political Science in St. John's College, Anchal in principle and forward the same to the Government for concurrence. The same was communicated to Government vide letter dated 11.07.2021.

Now, Government has issued concurrence vide G.O.(Ms.) No.582/2023/HEDN dated 19.10.2023 of Higher Education (B) Department for conversion of M.A Public Administration (Aided) Programme to M.A Political Science (Aided) Programme from Academic Year 2024-'25 onwards in St.John's College, Anchal, Kollam.

The Syndicate held on 28.11.2023 considered the matter and resolved as per item No.06.71.06 of its Minutes to conduct inspection in the college by a team with of Sri. R. Rajesh, Member, Syndicate and Dr. Josukutty C.A., Professor, Department of Political Science as subject expert to verify the instructional facilities available for teaching M.A.Political Science programme. Accordingly, the inspection was conducted in the college on 02.02.2024, and the following report furnished:

"It is verified and found that the college has required instructional facilities for starting M.A. Political Science programme from Academic Year 2024-25 onwards. The college has required faculty for teaching M.A. Political Science and the library has sufficient books related to the subject. Hence, we recommend the commencement of the programme from the academic year 2024-25 onwards."

The Vice chancellor has ordered that the report of inspection conducted by the team with regard to conversion of M.A Public Administration (Aided) Programme to M.A Political Science (Aided) Programme in St.John's College, Anchal, Kollam from Academic Year 2024-'25 onwards be placed in the Standing Committee of the Syndicate for consideration and recommendation.

The Committee considered the inspection report and recommended to permit the conversion of existing M.A Public Administration (Aided) Programme to M.A Political Science (Aided) Programme in St. John's College, Anchal, Kollam from Academic Year 2024-'25 onwards.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 12.03.2024, be approved.

Item No.09.82.04

Application for the Proposed K.V.V.S College of Arts and Science, Paruthiyara, Veliyam, Kottarakara (AIDED) – Academic year 2024-'25 – Non-submission of requisite documents –Consideration of Reg:-

[Ac.BII]

The application submitted by Sri.SKuttappan Chettiar, Secretary of the Educational Agency, Vanika Vaisya Educational and Employment Trust, Thiruvananthapuram for affiliation to a new aided Arts & Science college viz., K.V.V.S College of Arts and Science, Paruthiyara, Veliyam, Kottarakara for the academic year 2024-'25 was considered by the Syndicate held on 12.10.2023, item no.05.52.09.

The Educational agency, Vanika Vaisya Educational and Employment Trust had applied previously for an aided Arts and Science College during the academic years 2022-'23 and 2023-'24.

Last year, the Educational Agency submitted application for affiliation to new Aided Arts and Science College for the academic year 2023-'24 in which the Estate Officer on verifying the land documents had reported that an excess land recovery by the Taluk Land Board was reported by Tahasildar, Kottarakara against the prior owner, to the Sub-Registrar Office concerned.

The Legal Adviser on verifying the documents had remarked that in case of the recovery of land as per the proceedings, there would be deficiency in extent of land. The Educational Agency on the basis of the Judgment of the Hon.High Court of Kerala in WP(C) 9915 of 2022, got expunged the endorsement of the ceiling proceedings pending before the Taluk Land Board in the possession certificate, location certificate etc. from the village office. But expunging of the same would not exonerate the liability from the land ceiling case pending before the TLB. The legal adviser had stated that there was no other legal impediment in considering the application for the new aided college.

The Syndicate in its meeting held on 14.08.2023 vide item no.02.118.21 resolved to reject the application submitted by the educational agency for the Proposed K.V.V.S College of Arts and Science, Paruthiyara, Veliyam, Kottarakara for the academic year 2023-'24 due to non-submission of the requisite orders finalizing the proceedings before the Taluk Land Board.

Regarding the application submitted for the academic year 2024-'25, the Syndicate held on 12.10.2023 vide item no.05.52.09 resolved to direct the educational agency to submit final orders regarding the proceedings of the Taluk Land Board in respect of the land entitled for the proposed college within 30(thirty) days failing which the application would be rejected. The educational agency was intimated of the decision of the Syndicate vide letter no. 51813/Ac BII/2023/UOK dated 01.11.2023 and then reminded on 25.11.2023.

Meanwhile, the Secretary, Vanika Vaisya Educational and Employment Trust vide letter no.VVE&ET/KVVSCAS/376/2023 dated 28.11.2023 informed the University to have approached the Taluk Land Board, Kottarakara to issue final order in respect of the land purchased for establishing the proposed college, exempting from the purview of Plantation Act. It was also mentioned that they had pleaded with the Hon.ble High Court of Kerala to pass necessary orders directing the Taluk Land Board to issue orders in respect of the said land at the earliest.

The educational agency requested to extend the time limit for another 30 days for submitting the final order from the Taluk Land Board, Kottarakara, in respect of the land earmarked for the proposed college.

According to the proviso of Statute 1 in Chapter 24 of KUFS, 1977, the validity of the application is limited to the particular academic year unless the University makes a favourable recommendation and seeks the views of the Government.

The Syndicate held on 28.12.2023 vide item no.07.81.11 considered the request of the educational agency and resolved to submit the order from the Taluk Land Board finalizing the proceedings within 15 days failing which the application for the new Aided Arts and Science College would be rejected.

Accordingly, the educational agency was intimated of the decision of the Syndicate vide letter no. 51813/Ac BII/2023/UOK dated 23.01.2024. The acknowledgement of the delivery of this letter to the educational agency by the Department of Posts, India, is received at the University on 31.01.2024.

The time limit granted by the Syndicate had already been expired but the educational agency did not submit the requisite orders finalizing the proceedings of the Taluk Land Board, till date.

Therefore, according to the orders of the Vice-Chancellor, the application submitted by the Secretary, Vanika Vaisya Educational and Employment Trust, Thiruvananthapuram, on behalf of the educational agency, for affiliation to a new Arts & Science college viz., K.V.V.S College of Arts and Science, Paruthiyara, Veliyam, Kottarakara (AIDED) for the academic year 2024-'25 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to reject the application submitted by the Secretary, Vanika Vaisya Educational and Employment Trust, Thiruvananthapuram, for affiliation to a new Arts & Science college viz., K.V.V.S College of Arts and Science, Paruthiyara, Veliyam, Kottarakara (AIDED) for the academic year 2024-'25 as the land ceiling case in respect to the land ear-marked for the proposed college is pending before the Taluk Land Board.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 12.03.2024, be approved.

Item No.09.82.05 Application for affiliation to new un-aided Arts & Science College – 2024-'25- Proposed Younus College of Arts and Science, Nedumpana P.O, Kannanalloor, Kollam – Non submission of requisite documents- Considerationof-reg.

[Ac.BII]

The application submitted by the Chairman of the Educational Agency, Fathima Memorial Educational Trust, Vadakkevila, Kollam for affiliation to a new un-aided Arts & Science college viz., Younus College of Arts and Science, Nedumpana P.O, Kannanalloor, Kollam for the academic year 2024-'25 was considered by the Syndicate held on 12.10.2023, item no.05.52.13.

Earlier, the educational agency had applied for an un-aided Arts & Science College namely, Younus College of Arts and Science, Nedumpana P.O, Kannanalloor, Kollam for the academic year 2022-'23. The Syndicate held on 25.08.2022 vide item no.45.116 rejected the application due to non-compliance of minimum land area requirement i.e., 5 acres of continuous dry land for Arts & Science Colleges as prescribed by UGC.

Regarding the application submitted for the academic year 2024-'25, the Syndicate held on 12.10.2023 vide item no.05.52.13 resolved to direct the educational agency to submit the orders of the RDO pertaining to conversion of wet land included in the land earmarked for the proposed Arts and Science college within 30 days failing which the application for affiliation would be rejected. The educational agency was intimated of the decision of the Syndicate vide letter no. 53225/Ac BII/2023/UOK dated 01.11.2023 and then reminded on 24.11.2023.

In reply, the Chairman, Fathima Memorial Educational Trust, Vadakkevila, Kollam vide letter dated 01.12.2023 has informed the University that they have submitted the application to the Revenue Divisional Officer, Kollam for converting a portion of land area assigned for starting the new college (2.71 acre of land) to dry land and requested to hold the application till the submission of order from RDO.

The request considered by the Syndicate held on 28.12.2023, item no.07.81.12 and resolved to direct the applicant to submit orders from the RDO regarding conversion of wet land within 15 days failing which the application would be rejected.

Accordingly, the decision of the Syndicate was intimated to the educational agency vide letter no.53225/Ac B II/2023/UOK dated 22.01.2024. The acknowledgement of the delivery of this letter to the educational agency, by the Department of Posts, India, is received at the University on 29.01.2024.

Accordingly the time limit of 15 days granted by the Syndicate had expired but the educational agency did not submit the requisite orders of the RDO pertaining to conversion of wet land till date.

Therefore, according to the orders of the Vice-Chancellor, the application submitted by the Chairman, Fathima Memorial Educational Trust, Vadakkevila, Kollam on behalf of the educational agency, for affiliation to a new un-aided Arts & Science college viz., Younus College of Arts and Science, Nedumpana P.O, Kannanalloor, Kollam for the academic year 2024-'25, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to reject the application submitted by the Chairman, Fathima Memorial Educational Trust, Vadakkevila, Kollam for affiliation to a new un-aided Arts & Science college viz., Younus College of Arts and Science, Nedumpana P.O, Kannanalloor, Kollam for the academic year 2024-'25, as 2.71 acres of land earmarked for the proposed college is wetland.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 12.03.2024, be approved.

Item No.09.82.06 *Jamia Training College – Inspection report submitted by the team constituted by the Syndicate- Consideration of - reg.*

[Ac.BII]

Jamia Training College, Chithara, Kadakkal was established in the year 2007 and was given affiliation for conducting B.Ed programme with a sanctioned intake of 50 students per year.

The Syndicate at its meeting held on 26.04.2023 vide item no.56.42 considered the report of inspection conducted at Jamia Training College, Chithara along with the minutes of the sub committee, hearing the manager of the College and resolved to issue urgent notice to the Manager, Jamia Training College, Chithara to rectify the defects mentioned in the inspection report within one month, failing which the affiliation of the college will be withdrawn.

Accordingly, the matter had been informed to the educational agency vide letter dated 27.05.2023.

Subsequently, the Secretary, Jamia Training College, Chithara has forwarded an Explanation letter and declaration dated 26.06.2023 stating that all the defects mentioned in the inspection report are rectified. In the explanation letter it is stated that the College has done distribution of E-Grantz properly. The requisite infrastructural facilities are available in the college. Rs.10000/- per annum was levied from each student in respect of fees for uniform, records and other activities. The college has sought explanation from the professors regarding the non marking of attendance and all the records and registers are prepared.

Along with the letter they have submitted the list of twelve faculties with their date of joining. Print outs of E-Grantz statement in respect of few students is also attached. The staff list submitted by the college is under the consideration of University.

The registration for the B.Ed online admissions 2023-'24 closed by 15th July 2023 and subsequently allotments will be made. At present Jamia Training College, Chithara is included in the B.Ed admission portal.

The Syndicate at its meeting held on 14.08.2023 vide item no.02.18.06 considered the explanation letter and declaration dated 26.06.2023 intimating the rectification of defects from the Secretary, Jamia Training College, Chithara and resolved to constitute a subcommittee consisting of Adv.G.Muraleedharan Pillai, Dr.S.Jayan and Dr.P.M.Radhamany, Members Syndicate to conduct an inspection in the Jamia Training College, Chithara and submit a detailed report before Standing Committee of the Syndicate.

Accordingly, a sub committee has been constituted as per U.O.No.7419/2023/UOK dated 01.09.2023. The sub committee conducted inspection in the college on 12.01.2024 at 11 a.m. Subsequently, the inspection report along with the copies of showcause notice, Charge memo, decision of the management and termination order in respect of Smt.Caroline K Varkey and Smt.Deepthi.A.S, appointment order of the Principal, Dr.Sharmila.S, staff attendance register, details of teaching staff, salary details, bank statement of teaching staff for December 2023 and e-Grantz scholarship details had been submitted.

Observations and recommendations made by the sub committee is as follows.

Observations

1. The Principal, Jamia Training College has already submitted staff list in the University for verification. The faculties included in the staff list have required qualifications prescribed by the University.
2. At the time of inspection 8 faculties including the Principal were present at the college. Following 3 faculties were on leave and their leave was properly marked in the Attendance Register.
 - Siyad B.R, Asst.Prof. in Physical Science
 - Arun G., Asst.Prof. in Performing Arts
 - Kumari Sandra C.S, Asst.Prof. in Natural Science (Joined P.hd, Staff list may be revised accordingly)

3. The Principal was present at the office and the office was found functional.
4. The Principal informed that there is one class per week for Physical Education and on verification of attendance register, the Physical Education Faculty was present accordingly.
5. Regarding Smt.Caroline K Varkey's complaint, the college authorities informed that she was terminated following due procedures. Copy of show cause notice, Charge memo, decision of the management and termination order (Order No.48/2023 dated 20.01.2023) was produced during inspection.
6. Regarding Smt.Deepthi.A.S's complaint, the college authorities informed that she was terminated following due procedures. Copies of show cause notice, Charge memo, decision of the management and termination order (Order No.49/2023 dated 20.01.2023) was produced during inspection.
7. No records of terminated staff attending the duties or receiving salary was found.
8. The team made interaction with the students and no complaints were raised during the interaction as mentioned in the complaints emailed to the University.
9. But the college authorities produced documents of deliberate intervention of Smt.Caroline K Varkey among the students, through social media to lodge complaint against the college.
10. Registers were found properly maintained.
11. Proper receipts is maintained for all fees collection.
12. Infrastructure facilities are satisfactory, needs to be upgraded as per NCTE Norms to meet future requirements.

The conclusion submitted by the sub committee is as follows.

1. The complaints levelled against college seems to be connected with the termination of Smt.Caroline K Varkey &Smt.Deepthi.A.S.
2. As per the inspection report of the team conducted inspection on 13.02.2024 and on the basis of findings of our inspection, it is evident that Smt.Caroline K Varkey, who was the Principal till December 2022 failed in fulfilling her responsibilities,
 - in maintaining proper discipline in the college.
 - updating the website of the college during her tenure.
 - complying the directions of NCTE regarding disbursement of salary through bank account.
 - complying the directions of the Syndicate regarding endorsement of staff list during 2022-'23 academic year.
3. Now the college has rectified almost all the shortcomings mentioned by the team conducted inspection on 13.02.2023.
 - Infrastructure and instructional facilities are satisfactory for the conduct of B.Edprogramme.
 - Qualified faculties are appointed now. Staff list has been submitted to the University.
 - Website has been found updated.
 - Salary disbursement is through Bank Account.

Recommendations

1. The staff list submitted before the University may be verified by the concerned section and directions may be given accordingly.
2. Proper endorsement of staff list may be done every year before June 30th as directed by the Syndicate and section concerned look into the strict compliance of the same in case all training colleges.
3. Proper updation in website regarding the teaching staff has to be made regularly without fail.
4. Salary of the faculties shall continue to be disbursed through Bank Account only.
5. The college shall be given a strict direction, that in future also, all the rules and regulations applicable for the conduct of Training Colleges as stipulated in the Kerala University First Statutes, 1977 and NCTE Regulations, without any fail.

As per the orders of the Vice Chancellor, the inspection report of Jamia Training College, Chithara, Kadakkal (Unaided) is placed before the Standing Committee of the Syndicate on affiliation of colleges for consideration and recommendation.

The Committee considered the matter and recommended to issue strict directions to the Manager and the Principal of Jamia Training College, Chithara, Kadakkal (Unaided) to comply with the recommendations made by the sub-committee of the Syndicate after the inspection of the college.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 12.03.2024, be approved.

Item No.09.82.07 ***Inspection in Affiliated Colleges – Constitution of Board of Inspection by the Syndicate – for consideration and recommendation – reg.***

[Ac.BII]

The affiliated colleges of the University shall be subjected to inspection from time to time by the Syndicate to evaluate general as well as academic governance as stipulated in Kerala University Act, 1974 and the Statutes made thereunder.

Statute 36 in Chapter 24 of Kerala University First Statutes, 1977 states that Every College shall be subject to inspection from time to time by one or more persons appointed by the Vice-Chancellor or the Syndicate or by the Board of Inspection constituted under clause (vi) of section 23 and the report of such inspection shall be forwarded to the Principal of the College concerned and his explanation called for before any action is taken on it. The Syndicate may, after considering the explanation, if any, issue to the College such instructions as it may deem fit, and the College shall, within such period as may be fixed, take such action as the Syndicate may specify.

Statute 8 in Chapter 6 of Kerala University First Statutes, 1977 states Action for violation:-
(1) In case of any violation of any instruction, direction or order in relation to the maintenance of efficiency, proper conditions of employment of members of the staff and payment of adequate salaries to such staff of private colleges, the Syndicate shall be competent to take such suitable action as it deems fit including modification of the conditions of affiliation.

(2) The action so contemplated shall include (i) withdrawal of the aid or grant, and (ii) withdrawal of affiliation of the college;

Provided that such action shall be taken only after making an enquiry into the matter by a Commission appointed by the Syndicate for the purpose.

Also, Sub-section (vi) in Section 23 of Kerala University Act, 1974 states the Powers of Syndicate:- Subject to the provisions of this Act and the Statutes, the executive powers of the University including the general superintendence and control over the institutions of the University shall be vested in the Syndicate and subject likewise the Syndicate shall have the powers to arrange for an direct the inspection of colleges, hostels and other institutions and to constitute a Board of Inspection for that purpose.

In the light of the above, Board of Inspection, as prescribed in Kerala University Act, 1974 and the Statutes made there under, has to be constituted by the Syndicate to conduct inspection in all affiliated colleges to ensure utmost compliance of the provisions in the laws of the University applicable to colleges.

As per the orders of the Vice-Chancellor, the proposal to constitute Board of Inspection is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to constitute a Board of Inspection as stipulated in Clause (vi) in Section 23 of the Kerala University Act, 1974, for conducting direct inspection in colleges, hostels and other institutions with the following Members:

1. *Sri.R.Rajesh, Member, Syndicate and Convener, Standing Committee of the Syndicate on Affiliation of Colleges,*
2. *Adv.G.Muraleedharan Pillai, Member, Syndicate and Convener, Standing Committee of the Syndicate on Finance,*
3. *Dr.Shijukhan J.S, Member, Syndicate and Convener, Standing Committee of the Syndicate on Teaching and Nonteaching Staff of Private Colleges,*
4. *Dr.P.M.Radhamany, Member, Syndicate and Convener, Standing Committee of the Syndicate on Student Discipline and*
5. *The Director, College Development Council.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 12.03.2024, be approved.

Item No.09.82.08 **R Parameswaran Pillai Memorial Arts and Science College, Neyyadam, Thiruvananthapuram (Unaided) – Request for closure of B.A. English & Communicative English and B.Com. Commerce with Computer Applications Programmes from the academic year 2023-'24– consideration of – reg.**

[Ac.BII]

The Principal-In-Charge, R. Parameswaran Pillai Memorial Arts and Science College, Neyyar Dam, Thiruvananthapuram vide letter no.RPM/ASC/109/2023 dated 03.01.2024 has requested for closure of B.A. English & Communicative English and B.Com. Commerce with Computer Applications Programmes. They had also informed that there is no admission for B.A. English & Communicative English and B.Com. Commerce with Computer Applications Programmes in the college for the academic year 2023-'24.

Provisional affiliation was granted to R. Parameswaran Pillai Memorial Arts and Science College, Neyyar Dam, Thiruvananthapuram on self financing basis for the conduct of B.A. English & Communicative English and B.Com. Commerce with Computer Applications Programmes during the academic year 2014-'15.

As per Statute 15(b), Chapter 24, Kerala University First Statutes, “No course of study shall be abolished in any College with out the prior approval of the Syndicate”.

As per the U.ONo.Ac.B/03/2014-15 dated 31.12.2015, the Educational Agency concerned has to remit a fee of Rs.20,000/- +5% as additional resource mobilization towards the closure of each course of study. The educational agency has not remitted the fee for closure of these programmes.

As per the orders of the Vice Chancellor, the request of the Principal-In-Charge, R. Parameswaran Pillai Memorial Arts and Science College, Neyyar Dam, Thiruvananthapuram (Unaided) for closure of B.A. English & Communicative English and B.Com. Commerce with Computer Applications Programmes from the academic year 2023-'24 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to permit closure of B.A.English& Communicative English and B.Com. Commerce with Computer Application Programmes from the academic year 2023-'24, as per existing norms.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 12.03.2024, be approved.

Item No.09.82.09 എം.എസ്.എം. കോളേജ്, കായംകുളം- എംഎസ്എം ട്രസ്റ്റിന്റെ മാനേജർ കം സെക്രട്ടറിയുടെ നിയമനം-സംബന്ധിച്ച്.

[Ac.BII]

ശ്രീ. പി.എം.ഹിലാൽ ബാബു, മാനേജർ കം സെക്രട്ടറി, എംഎസ്എം ട്രസ്റ്റ് 16.02.2024 തീയതിയിൽ ഇമെയിൽ വഴി സർവകലാശാലയ്ക്കു കത്ത് നൽകുകയും അതിൽ, എം.എസ്.എം. ട്രസ്റ്റ് ആജീവനാന്ത അംഗങ്ങളിൽ നിന്നുള്ള അപേക്ഷയിലെ ആവശ്യം അനുസരിച്ചുകായംകുളം മിലാദ് ഇ ഷെരീഫ് മോറിയൽ ട്രസ്റ്റിന്റെ ഒരു വിശേഷാൽ പൊതുയോഗം ടി. അപേക്ഷയിൽ സൂചിപ്പിച്ചിട്ടുള്ള കാര്യങ്ങൾ ചർച്ച ചെയ്യുന്നതിനും തീരുമാനങ്ങളെടുക്കുന്നതിനും വേണ്ടി 18.02.2024 നടത്തുവാൻ തീരുമാനിച്ചു എല്ലാ ആജീവനാന്ത അംഗങ്ങൾക്കും നോട്ടീസ് നൽകിയിട്ടുള്ളതായും.

അതിനിടയിൽ ട്രസ്റ്റ് സെക്രട്ടറിയുടെ അറിവോ സമ്മതമോ ഇല്ലാതെ 16.02.2024 ൽ എം.എസ്.എം കോളേജിൽ വച്ച് എക്സിക്യൂട്ടീവ് അടിയന്തിര വ്യാജയോഗം കൂടുന്നതായി അറിയിപ്പ് നൽകുകയും അതിൻപ്രകാരം എല്ലാവർക്കും എം.എസ്.എം. ട്രസ്റ്റിന്റെ വ്യാജസീൽ നിർമ്മിച്ച് ഉപയോഗിച്ച് നോട്ടീസ് നൽകുകയും ചെയ്തതായും.

ട്രസ്റ്റാകരിക്കാഡുകളുടേയും സീൽ മുതലായവയുടേയും കസ്റ്റോഡിയൻ സെക്രട്ടറിയെന്നിരിക്കെ മിറ്റിംഗിളി കൂട്ടാൻ സെക്രട്ടറിയോട് ആവശ്യപ്പെടാമെന്നിരിക്കെ, അതൊന്നും ചെയ്യാതെ ജോയിന്റ് സെക്രട്ടറി ശ്രീ. ഷേക്.പി. ഹാരിസ്സന്തമായി വ്യാജസീൽ ഉണ്ടാക്കി എം.എസ്.എം ട്രസ്റ്റ് എക്സിക്യൂട്ടീവ് കമ്മിറ്റിയേയും അന്തരൂഹം വരുന്ന ആജീവനാന്ത അംഗങ്ങളേയും കബളിപ്പിച്ചത് ഗുരുതരമായി കണ്ട് അതിൻമേൽ

ഒരന്വേഷണം നടത്തി നടപടിയെടുക്കണമെന്ന് ആവശ്യപ്പെട്ടുകൊണ്ട് കായംകുളം ഡെപ്യൂട്ടി സൂപ്രണ്ട് ഓപ്പോലീസിനും കായംകുളം സർക്കിൾ ഇൻസ്പെക്ടർ ഓപ്പോലീസിനും പരാതി നൽകിയിട്ടുള്ളതായും ശ്രീ. സാദിക് അലിഖാനിന്റെ അഭ്യക്ഷതയിൽ 16.02.2024 ന് കോളേജിൽ വെച്ച് ഒരു എക്സിക്യൂട്ടീവ് കമ്മിറ്റി കൂടിയതായി വരുത്തിത്തീർത്ത് പുതിയ മാനേജർ കും സെക്രട്ടറിയായി ശ്രീ. ഷേക് പി. ഹാരിസ്സിനെ തിരഞ്ഞെടുത്തതായി കാട്ടി വാട്ട്സ് അപ്പിലും മറ്റ് മീഡിയകൾ വഴിയും ഫോട്ടോ ഇട്ട് പ്രചരണവും തുടങ്ങിയിട്ടുള്ളതായും പറയുന്നുണ്ട്.

ട്രസ്റ്റ് ഭരണ സമിതിയിലെ ഔദ്യോഗിക ഭാരവാഹികളെ (അതുകാലാവധി കഴിഞ്ഞ ഭരണസമിതി) നീക്കം ചെയ്യുന്നതോ, പുതിയ ഭാരവാഹികളെ തിരഞ്ഞെടുക്കുന്നതോ, സംബന്ധിച്ച തീരുമാനമെടുക്കാനുള്ള അധികാരം പൊതുയോഗത്തിന്മാത്രമാകയാൽ ഒരു പൊതുയോഗത്തിലൂടെ പുതിയ ഒരു മാറ്റമോ തീരുമാനമോ ആകുന്നതുവരെ നിലവിലെ ടി ട്രസ്റ്റിന്റെ സെക്രട്ടറിയും എം.എസ്.എം കോളേജിന്റെ പി.കെ.കണ്ണു സാഹിബ്ബമ്മോറിയിൽ ഹയർസെക്കന്ററി സ്കൂളിന്റേയും മാനേജർ കും സെക്രട്ടറിയുടേയും സ്ഥാനം തനിക്കു തന്നെയായിരിക്കും എന്നും അറിയിച്ചിട്ടുണ്ട്.

ശ്രീ .കെസാദിഖ് അലിഖാൻ, പ്രസിഡന്റ്, എംഎസ്എം ട്രസ്റ്റ് 19.02.2024 തീയതിയിൽ നൽകിയിട്ടുള്ള കത്തിൽ, ശ്രീകെ.സാദിഖ് അലിഖാന്റെ അഭ്യക്ഷതയിൽ 16.02.2024 തീയതിയിൽ ചേർന്ന എംഎസ്എം ട്രസ്റ്റിന്റെ എക്സിക്യൂട്ടീവ് കമ്മിറ്റി, എംഎസ്എം ട്രസ്റ്റിന്റെ മാനേജർ കും സെക്രട്ടറിയായ ശ്രീ. പിഎം.ഹിലാൽ ബാബുവിന് എതിരെ ഒരു അവിശ്വാസപ്രമേയം അവതരിപ്പിച്ചതായും ആയത് അംഗീകരിച്ചതായും തത്ഫലമായി ശ്രീ. പിഎം.ഹിലാൽ ബാബുവിനെ എംഎസ്എം ട്രസ്റ്റിന്റെ മാനേജർ കും സെക്രട്ടറി തസ്തികയിൽ നിന്നും മാറ്റിയതായും പകരം ശ്രീ. ഷേക് പിഹാരിസിനെ എംഎസ്എം ട്രസ്റ്റിന്റെ മാനേജർ കും സെക്രട്ടറിയായി ഐക്യകണ്ഠന തിരഞ്ഞെടുത്തതായും പറയുന്നു.

ആയതിനാൽ, ശ്രീ. ഷേക് പിഹാരിസിനെ എംഎസ്എം ട്രസ്റ്റിന്റെ മാനേജർ കും സെക്രട്ടറി, എംഎസ്എം കോളേജിന്റെ മാനേജർ എന്നീ തസ്തികയിൽ ശ്രീ. പിഎം.ഹിലാൽ ബാബുവിനു പകരം നിയമിച്ചതായുള്ള വിവരം സർവകലാശാലയുടെ ബന്ധപ്പെട്ട റിക്കാർഡുകളിൽ ഉൾപ്പെടുത്തുവാനും അഭ്യർഥിച്ചിട്ടുണ്ട്.

അവിശ്വാസ പ്രമേയത്തിന്റെയും എംഎസ്എം ട്രസ്റ്റിന്റെ എക്സിക്യൂട്ടീവ് കമ്മിറ്റി യോഗത്തിന്റെ മിനറ്റ്സ് എന്നിവ ഇതോടൊപ്പം ചേർത്തിട്ടുണ്ട്.

ശ്രീ. ഷേക് പി ഹാരിസ്, മാനേജർ കും സെക്രട്ടറി, എംഎസ്എം ട്രസ്റ്റ് 27.02.2024 തീയതിയിൽ നൽകിയിട്ടുള്ള കത്തിൽ, കായംകുളം എംഎസ്എം ട്രസ്റ്റിനെ ബന്ധപ്പെടുവാനുള്ള പുതിയ ഫോൺ നമ്പറും ഇമെയിൽ ഐഡി ദൃഢപയോഗം ചെയ്യാൻ സാധ്യതയുള്ളതിനാൽ പുതിയ ഇമെയിൽ ഐഡി ആരംഭിച്ചതായും പഴയത് റദ്ദ് ചെയ്തതായും അറിയിച്ചിട്ടുണ്ട്.

വിഷയവുമായി ബന്ധപ്പെട്ട് താഴെ പറയുന്നവ ശ്രദ്ധിച്ചാലും

1974-ലെ കേരള സർവകലാശാല നിയമം അനുസരിച്ച് 8 സെക്ഷൻ 54.ലെ മാനേജറിന്റെ നിയമനത്തെ കുറിക്കുന്ന പ്രസക്തഭാഗങ്ങൾ ചുവടെ ചേർക്കുന്നു.

മാനേജരുടെ നിയമനം.- (1) സർവകലാശാല പരിധിയിലുള്ള ഒരു യൂണിറ്റിന് മാനേജ്മെന്റ് അല്ലെങ്കിൽ കോർപ്പറേറ്റ് മാനേജ്മെന്റ് അതിന്റെ സ്വകാര്യകോളേജ് അല്ലെങ്കിൽ കോളേജുകളിലോ ഒരു മാനേജറെ നിയമിക്കേണ്ടതാണ്.

(2) മാനേജരുടെ നിയമനം അല്ലെങ്കിൽ നീക്കം ചെയ്യൽ മാനേജ്മെന്റ് അല്ലെങ്കിൽ കോർപ്പറേറ്റ് മാനേജ്മെന്റ് അന്നെക്കൽ ആയത് സർവകലാശാലയെ അറിയിക്കേണ്ടതാണ്

(3) യൂണിറ്റിന് മാനേജ്മെന്റ് അല്ലെങ്കിൽ കോർപ്പറേറ്റ് മാനേജ്മെന്റിന്റെ തീരുമാനങ്ങൾ പ്രാബല്യത്തിൽ വരുത്തേണ്ടതാണു മാനേജരുടെ കടമയാണ്.

(4) യൂണിറ്റിന് മാനേജ്മെന്റ് അല്ലെങ്കിൽ കോർപ്പറേറ്റ് മാനേജ്മെന്റ് ഏല്പിക്കുന്ന അധികാരങ്ങളും ചുമതലകളും മാനേജർ വിനിയോഗിക്കേണ്ടതാണ്.

(5) ഒരു പ്രൈവറ്റ് കോളേജിനോ എതിരോ ഉള്ള സൂട്ടുകൾ സ്ഥാപിക്കുന്നതാണു മാനേജരോ അദ്ദേഹത്തിന് എതിരോ ആണ്.

(6) ഒരു സ്വകാര്യകോളേജിന്റെ മാനേജർ കെട്ടുകാര്യസ്ഥത, ദൃഢപയോഗം, അഴിമതി, ദുർഭരണം, ചുമതലകളിലുള്ള ബോധപൂർവ്വമായ അശ്രദ്ധ എന്നിവയിൽ കുറ്റക്കാരനാവുകയോ, സർക്കാർ അല്ലെങ്കിൽ സർവകലാശാല പുറപ്പെടുവിച്ച നിർദ്ദേശങ്ങളുടെ അവഗണന, ധാർമ്മിക വിഭ്രാന്തി ഉൾപ്പെടെ ഒരു കുറ്റകൃത്യത്തിന് ശിക്ഷിക്കപ്പെടുകയോ ചെയ്യുന്ന പക്ഷം വൈസ് ചാൻസിലർക്ക് മാനേജർക്ക് കൈതിരെ സീക്രീറ്റാൻ ഉദ്ദേശിക്കുന്ന നടപടികൈതിരെ കാരണം കാണിക്കാനുള്ള ന്യായമായ അവസരം അദ്ദേഹത്തിനു നൽകേണ്ടതും തക്കതായ അന്വേഷണത്തിന് ശേഷം ആവശ്യമെങ്കിൽ മാനേജർ ആ പദവി വഹിക്കാൻ യോഗ്യനല്ലെന്ന് പ്രഖ്യാപിക്കാവുന്നതും, അനുഗ്രഹനായ വ്യക്തിയെ മാനേജർ ആയി നിയമിക്കുവാൻ യൂണിറ്റിന് മാനേജ്മെന്റ് അല്ലെങ്കിൽ കോർപ്പറേറ്റ് മാനേജ്മെന്റിനോട് ആവശ്യപ്പെടാവുന്നതുമാണ്.

(7) മാനേജറുടെയോ മാനേജ്മെന്റിന്റെയോ ഭാഗത്തുനിന്ന്, സ്വകാര്യകോളേജിന്റെ ഭരണവുമായി ബന്ധപ്പെട്ട കാര്യങ്ങളിൽ സർവകലാശാലയോ സർക്കാരോ നൽകുന്ന നിർദ്ദേശങ്ങൾ പാലിക്കുന്നതിൽ പരാജയപ്പെടുകയോ, മേൽ ഉപ-സെക്ഷൻ (6) പ്രകാരം ചുമതലകൾ വഹിക്കാൻ യോഗ്യനല്ലാതാകുന്നതും സ്വകാര്യ കോളേജിന്റെ സഹായം, ഗ്രാന്റ് അല്ലെങ്കിൽ അഫിലിയേഷൻ പിൻവലിക്കുന്നതിനുള്ള നടപടികൾ സ്വീകരിക്കുന്നതിന്മതിയായ കാരണമായി കണക്കാക്കും.

1977-ലെ കേരളയൂണിവേഴ്സിറ്റി ഫസ്റ്റ് സ്റ്റ്യാറ്റ്സ് അദ്ധ്യായം 24 സ്റ്റാറ്റ്സ് 19(2) പ്രകാരം "ഗവേണിംഗ് ബോഡിയുടെയോ മാനേജിംഗ് കൗൺസിലിന്റെയോ അംഗത്വത്തിലെ എല്ലാ മാറ്റങ്ങളും കോളേജുകളിലെ അധ്യാപകരുടെ എല്ലാ നിയമനങ്ങളും സ്ഥലം മാറ്റങ്ങളും പ്രമോഷനുകളും തരംതാഴ്ചകളും പിരിച്ചുവിടലുകളും അവരുടെ പേരും യോഗ്യതയും പദവിയും സഹിതം ഉടൻ തന്നെ സിൻഡിക്കേറ്റിനെ അറിയിക്കേണ്ടതാണ് എന്നും പറയുന്നുണ്ട്.

ബഹു .വൈസ് ചാൻസിലറിന്റെ ഉത്തരവിൻ പ്രകാരം 16.02.2024 തീയതിയിലെ മിലാദ് ഇഷെരീഫെമ്മോറിയൽ ട്രസ്റ്റ് മാനേജർ കം സെക്രട്ടറിയുടെയും 19.02.2024 തീയതിയിലെ മിലാദ് ഇഷെരീഫെമ്മോറിയൽ ട്രസ്റ്റ് പ്രസിഡന്റിന്റെയും കത്തുകൾ സിൻഡിക്കേറ്റിന്റെ കോളേജ് അഫിലിയേഷൻ സംബന്ധിച്ച സ്ഥിരം കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to hear Sri. P.M. Hilal Babu and Sri. K.Sadiq Ali Khan in connection with the representations submitted before the University regarding the Manager post of M.S.M. College, Kayamkulam.

Resolution of the Syndicate
RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 12.03.2024, be approved.

Item No.09.82.10 Sree Narayana Guru Memorial Arts & Science College, Valamangalam South P.O., Thuravoor - affiliation of new B.A.Sociology programme for the academic year 2024-25-reports of final inspection conducted –consideration of – reg.

[Ac.BII]

The University had invited applications for affiliation of new courses for the academic year 2023-'24 vide notification dated 01.08.2022. Subsequently the Educational Agency of Sree Narayana Guru Memorial Arts & Science College, Valamangalam South P.O., Thuravoor submitted application for the affiliation of new course.

The Syndicate of the University has considered the said application and conducted local enquiry at the applicant college as envisaged in Statute 8 in Chapter 24 of KUFS, 1977.

The Syndicate at its meeting held on 20.05.2023, considered the inspection report submitted by the local enquiry team vide item no. 57.109.31 and resolved to seek views of the Government regarding the commencement of new MA English Language & Literature course in Sree Narayana Guru Memorial Arts & Science College, Valamangalam South P.O., Thuravoor recommend by the local enquiry team.

The Government has pleased to render their views by according administrative sanction for starting new MA English Language & Literature course in Sree Narayana Guru Memorial Arts & Science College, Valamangalam South P.O., Thuravoor in academic year 2023-24 vide G.O. (Rt)No.851/2023/HEDN dated 11.06.2023.

Meanwhile, the Educational Agency of the College requested to sanction BA Sociology instead of MA English Language & Literature.

The Syndicate at its meeting held on 27.06.2023 considered the request of the Educational Agency of Sree Narayana Guru Memorial Arts & Science College, Valamangalam South P.O., Thuravoor to sanction BA Sociology instead of MA English vide item no. 59.151.19 and resolved to seek views of the Government starting BA Sociology in SNGM in the academic year 2023-'24.

The Government vide G.O.(Rt)No.1112/2023/HEDN dated 24.07.2023 render their views by according administrative sanction for starting new BA Sociology courses in Sree Narayana Guru Memorial Arts & Science College, Valamangalam South P.O., Thuravoor for the academic year 2023-24 and the same was considered by the Syndicate held on 14.08.2023 and resolved to conduct inspection by a team consisting of Sri.R.Rajesh, Member, Syndicate, Dr.S. Jayan, Member,

Syndicate, and Dr. Sandhya R.S., Prof. & Head, Dept. of Sociology, in the capacity of Subject Expert, to verify the infrastructural and instructional facilities provided in the Sree Narayana Guru Memorial Arts & Science College, Valamangalam South P.O., Thuravoor, for starting BA Sociology programme.

The inspections were conducted and the inspection report was submitted. The recommendations made by the inspection teams are given below.

- “1) Change the complimentary papers as political science and History instead of Political Science and Statistics.
- 2) More subject books are needed.
- 3) Infrastructure facilities are sufficient.

Recommended for conditional affiliation for the Programme. Detailed inspection may be conducted after six months.”

Towards considering the grant of Affiliation for the courses, it may be noted that the following are the standard seat limit fixed by the University for sanctioning the programmes mentioned. (U.O.No.Ac.BII/03/39514/2015-16 dated 25.07.2016 and U.O.No.AC BII/03/2018-19 dated 07.12.2018).

Sl.No.	UG Courses	Seats (Max)	Sl.No.	PG Courses	Seats (Max)
1	B.Sc	32	1	M.Sc	12
2	BA	40	2	MA	20
3	B.Com	40	3	M.Com	20
4	BBA	40			
5	BCA	40			

Hence, as per the orders of the Vice Chancellor, the reports of the final inspection conducted in Sree Narayana Guru Memorial Arts & Science College, Valamangalam South P.O., Thuravoor, for affiliation of new B.A. Sociology programme for next academic year, i.e. 2024-25 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the inspection report and recommended to accept the same.

The Committee further recommended to grant conditional affiliation as stipulated in Statute 12, Chapter 24 of the Kerala University First Statutes, 1977, for the conduct of B.A. Sociology programme, in Sree Narayana Guru Memorial Arts & Science College, Valamangalam South P.O., Thuravoor, from the academic year, 2024-‘25 with an intake of 32 , subject to the fulfilment of procedural formalities of affiliation.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 12.03.2024, be approved.

Item No.09.82.11 Sri Sathya Sai Arts and Science College, Saigramam, Thiruvananthapuram – Request for getting permanent affiliation from Kerala University for inclusion of the college under section 2(f)&12(B) of the UGC Act, 1956 –for consideration- reg.

The Manager, Sri Sathya Sai Arts and Science College, Saigramam, Thiruvananthapuram vide letter no.218/SSSASC/2023 dated 25.10.2023 has requested to grant permanent affiliation status to the college for including the college under section 2(f) & 12(B) of the UGC Act, 1956.

Provisional affiliation was granted to Sri Sathya Sai Arts and Science College, Saigramam, Thiruvananthapuram as per provision under Statute 12, Chapter 24, Kerala University First Statutes 1977 on aided basis for the conduct of B A English Language and Literature (with History of English Literature & Journalism as Complementary), B.Com (Elective Finance) and B.Sc. Physics (with Mathematics & Statistics as complementary) courses from the academic year 2018-19. Also provisional affiliation to M.Sc Physics with specialisation in Space Physics was granted to the college from the academic year 2020-21.

They had also submitted the copy of the letter from UGC having remarks as “the college does not fulfil the requirement of permanent affiliation. Therefore the college is not eligible to receive central assistance under section 12 B of the UGC Act, 1956”.

As per Statute 12, Chapter 24, KUFS 1977, the affiliation granted may be provisional. If provisional affiliation is granted for a period, the length of the period and the conditions to be fulfilled by the College, before the expiry of the period shall be specified in the order of the Syndicate granting the affiliation. If the conditions, are not fulfilled by the end of the period fixed, the affiliation shall cease automatically. If the conditions are fulfilled, the Syndicate shall have the power to confirm the affiliation at the end of the period. The confirmation of the affiliation shall be reported to the Senate.

It may also be noted that the word 'Permanent affiliation' is not mentioned in any of the Statutes.

The Syndicate at its meeting held on 16.04.1993, while considering the question of confirmation of affiliation to colleges under the jurisdiction of this University resolved that colleges that came into being before the Kerala University Act 1974 have confirmation of Affiliation (permanent Affiliation).

In the UGC (Affiliation of Colleges by Universities) Regulations 2009, eligibility criteria for permanent affiliation is noted as follows.

1. The college shall have completed at least five years of satisfactory performance after getting temporary affiliation and attained the academic and administrative standards as prescribed by the University/UGC/Statutory/Regulatory Body concerned from time to time.
2. The college shall have completed construction of buildings and all infrastructure/facilities as stipulated in the Regulations.
3. All the teaching and non teaching staff are appointed on permanent (appointed on regular basis, in case of a Government college) on the UGC/Government scales of pay.
4. The college shall have a duly constituted College Council as per the norms.

On verifying the staff list submitted by the college, it has been found that only five out of Twenty teaching staff is permanent. Hence the college didn't satisfy the eligibility criteria for permanent affiliation.

As per the orders of the Vice-Chancellor, the request of the Manager, Sri Sathya Sai Arts and Science College, Saigramam, Thiruvananthapuram to grant permanent affiliation status to the college for including the college under section 2(f) & 12(B) of the UGC Act, 1956 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to direct the college to resubmit the request after satisfying the eligibility criteria for permanent affiliation prescribed in the UGC (Affiliation of Colleges by Universities) Regulations 2009.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 12.03.2024, be approved.

Item No.09.82.12 ***Application for the Proposed Silver Jubilee Memorial Law College, Poovachal, Kattakkada- Un-aided - Law College - Academic year 2023-'24 - Report of Inspection - Consideration of Reg:-***

The application submitted by Rt.Rev. Dr Vincent Samuel, Bishop of Diocese of Neyyattinkara on behalf of the Educational Agency, Diocese of Neyyattinkara Bishop's House, Neyyattinkara, Thiruvananthapuram on 31.08.2022 for affiliation to a new un-aided Law College for the academic year 2023-'24, viz., 'Silver Jubilee Memorial Law College, Poovachal, Kattakkada' was considered by the Syndicate at its meeting held on 14.10.2022 vide item No.47.47.01 and resolved to forward the application to the Estate Officer for verification of land documents submitted by the Educational Agency and to direct the Estate Officer to submit the report within 30 days.

The Syndicate held on 30.03.2023 vide Item No. 54.16.08 considered the final Land Verification Report furnished by the Estate Officer and the remarks of the Legal Adviser and resolved to approve the inspection team submitted by the Convener, Standing Committee of the Syndicate on Affiliation of Colleges for conducting local enquiry at the proposed site as stipulated in Statute 8, Chapter 24 of Kerala University First Statutes, 1977. Local enquiry was conducted then and the report was placed before the Syndicate for decision.

As per Statute 9, Chapter 24 of Kerala University First Statutes, 1977, the Syndicate shall decide after considering the report of the local enquiry and ascertaining the views of the Government whether the affiliation be granted or refused, either in part or in whole. Affiliation if granted, shall be reported to the Senate at its next meeting. The report placed was approved by the Syndicate on 20.05.2023 vide item No. 57.112 and resolved to seek views of the Government in starting new law college.

According to the proviso of Statute 1 in Chapter 24 of KUFS, 1977, applications seeking affiliation for starting new Colleges/ Courses received in a particular academic year on which the University has made favourable recommendations and sought the views of the Government as envisaged in Statute 9 shall be deemed to be valid for the next succeeding year also.

The views of the Government in this regard was obtained subsequently. The Government vide G.O.(Rt)No.882/2023/HEDN dated 14/06/2023, has accorded administrative sanction for starting the proposed 'Silver Jubilee Memorial Law College, Poovachal, Kattakkada' in the academic year 2023-'24, subject to the conditions that the courses are to be commenced as approved by the Bar Council of India, the concerned University and the Government of Kerala.

The Standing Committee of the Syndicate on Affiliation of Colleges held on 15.06.2023 vide item no.13 recommended to conduct inspection in the proposed college by a team of Members, Syndicate and subject expert to verify the facilities made available to start the new law college. The Vice Chancellor approved the above said recommendations invoking the provisions of section 10 (13) of Kerala University Act 1974, subject to reporting to the Syndicate and the same was reported to the Syndicate on 27.06.2023 vide item no.59.74.13.

The Chairman of the educational agency, Msgr.Dr.Vincent K Peter has informed vide letter dated 24.06.2023 that the campus for the proposed Silver Jubilee Memorial Law College, Poovachal, Kattakkada will be relocated to an alternative site at Aryanad due to incompleteness of the new building at the proposed site.

Later, Rt. Rev. Dr.Vincent Samuel, Bishop, Diocese of Neyyattinkara, the applicant vide letter no.ND.GA.18/23 dated 01.11.2023, has requested to permit to utilize the rented building at Aryanad. Also, vide letter dated 08.11.2023, an affidavit is being submitted regarding the timeline of relocation to the proposed site in 2025 and the infrastructure development in respect of the proposed Silver Jubilee Memorial Law College, Poovachal, Kattakkada.

As the term of the then Syndicate ended on 30.06.2023. The inspection team was reconstituted by the Syndicate held on 12.07.2023 vide item no.01.13 with Dr.K.G. Gopchandran and Dr.Shijukhan J.S. Members, Syndicate and Dr.Rakendu C.K. Assistant Professor, Department of Law, University of Kerala as subject expert. Subsequently, the inspection was conducted on 05.10.2023.

The details of Inspection conducted are as follows:

Name of the College : Silver Jubilee Memorial Law College, Poovachal, Kattakkada
 Educational Agency : Diocese of Neyyattinkara
 Date of Inspection : 05/10/2023
 Courses for which inspection has been conducted : B.A LLB

Remarks and Recommendation by the Inspection Committee is as follows,

A detailed inspection had been conducted at the proposed rented building and evaluated the infrastructure facilities available for starting the proposed B.A LLB programme. The details of the proposed land where the new building would be constructed was also presented before the team.

The team recommends temporary affiliation for a period of one year based on the conditions laid in Rule 3.3 of Legal Education. A re-inspection may be conducted by a Committee appointed by the University within one year.

It may be noted that as per Section 3 in Schedule III, Part IV, Rules of Legal Education - 2008 by the Bar Council of India stipulates minimum infrastructural facilities required in a Centre of Legal Education for applying permission to run law courses with affiliation from an Indian University as,

Freehold or Leasehold Property: Each Centre of Legal Education providing education in law either in the Department of law of a University or its constituent or affiliated college must have either on freehold or on long leasehold land adequate to provide academic buildings, library, indoor and outdoor sports facilities, halls of residences for male and female students separately, as the case may be, in the name of the Centre of Legal Education or organization running the Centre of Legal Education. However, lease in the name of the Centre of Legal Education shall be for a period of not

less than ten years. What is the adequate space for the said purpose shall be decided by the respective authority of the University under its affiliation regulation and as guided by the UGC.

In accordance to the Orders of the Vice-Chancellor, the matter of considering application submitted by the Educational Agency, Diocese of Neyyattinkara for affiliation of new un-aided law College for the academic year 2023-'24, namely 'Silver Jubilee Memorial Law College, Poovachal, Kattakkada' on the basis of the inspection report furnished by the team constituted is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the inspection report and recommended to accept the same.

The Committee further recommended to grant conditional affiliation as stipulated in Statute 12, Chapter 24 of the Kerala University First Statutes, 1977, to 'Silver Jubilee Memorial Law College, Poovachal, Kattakkada' (Unaided) with Integrated Five Year BA LLB programme with an intake of 50 for the academic year 2024-25, subject to fulfilment of procedural formalities of affiliation and the admissions shall be made only after submitting the order of approval from BCI to the University.

The meeting came to an end at 01.30p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 12.03.2024, be approved.

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Item No.09.83 Minutes of the Meeting of the Standing Committee of the Syndicate on Student Services - Approval of - reg.

(Ad.DII)

A meeting of the Standing Committee of the Syndicate on Student Services was held on 05.03.2024 at 12.15 p.m. in the Syndicate Room.

As per the orders of the Vice-Chancellor, the minutes of the meeting of the Standing Committee of the Syndicate on Student Services held on 05.03.2024 is placed before the Syndicate for consideration and approval (Minutes Appended).

Minutes of the Meeting of the Standing Committee of the Syndicate on Student Services

Date and Time	:	05.03.2024, 11.30 am,
Venue	:	Syndicate Room

Members Present

1. Prof.(Dr.) P.M.Radhamany (Convener)
2. Dr. Shijukhan J S, Member Syndicate

The meeting started at 12.15 p.m. and discussed the items in the Agenda and recommended as follows:

Item No.09.83.01 Amendment of relevant portions of the Constitution/By-laws of Student Bodies to incorporate changes that reflect gender neutrality.

(Election Section)

Sri. Thanzeel Ahamed S, the Chairman of the Kerala University Department Students Union 2021-22 has requested to change the nomenclature of the posts of the Executive Committee of the Kerala University Department Student Union as Gender Neutral, vide his representation dated 21.01.2023.

Additionally, Sri. Adithyan S.R, Senate member (2021-22), has put forth a resolution concerning a similar issue regarding the change of nomenclature within the Executive Committee, specifically the titles of Chairman and Vice Chairman of the College Union. This matter was subsequently brought up in the Senate, where the Vice Chancellor responded that the issue would be examined.

It is important to note that the positions of Chairman and Vice Chairman fall under the purview of the executive bodies of all student unions within the University and they were specified by the Constitutions/By-Laws of the respective bodies. This includes the Office Bearers of the Kerala University Union, Kerala University Research Students Union, Kerala University Departments Union and the College Union. Any amendments to the Constitutions/By-laws of these organizations require approval from the University's Syndicate.

Outlined below are the details of the proposed amendments to the Constitution/Bylaws for Student Bodies:

College Union: (Constitution)

Clause 6 - Executive Committee (1) & (2) of the Constitution for College Unions: This clause, framed under Clause 7 of the bylaws of the Kerala University Union, provides provisions for the post of Chairman and Vice-Chairman, as well as other members in the College Union.

Department Students Union: (Constitution)

Clause 6 – Executive Committee (1) & (2) of the Constitution for the University Department Union: Similar to the College Union, this clause provides provisions for the post of Chairman and Vice-Chairman, as well as other members in the University Department Students Union.

Research Students Union: (Constitution)

Clause 6 – Executive Committee (1) & (2) of the Constitution for the Research Students Union: This clause provides provisions for the post of Chairman and Vice-Chairman, as well as other members in the University Research Students Union.

University Union for Students: (Bylaws)

Clause 10 – Office Bearers (a) & (b) of the bylaws for the Kerala University Union for Students: This clause provides provisions for the post of Chairman and Vice-Chairman, as well as other members in the Kerala University Union for Students.

In line with our commitment to gender neutrality, it is proposed to amend the titles of the office bearers mentioned above in the constitution for Student bodies to "Chairperson" and "Vice-Chairperson," respectively. This amendment will replace all entries otherwise made in the respective constitutions.

Statutory provisions

As per Section 40 of the Kerala University Act, 1974, the Syndicate shall possess powers to formulate rules, bylaws, and orders not inconsistent with the provisions of the Act, Statutes, Ordinances, and Regulations, governing the functioning and guidance of Boards and Committees and other bodies constituted under the provisions of the Kerala University Act for regulating the procedure and conduct of business at meetings of any authority of the University other than the Senate.

According to Section 40(2), all such rules, bylaws, and orders shall be effective from a date directed by the Syndicate and shall be presented to the succeeding session of the Senate, which holds the authority to annul or modify any such rule, bylaw, or order, as stipulated in Section 40(3) of the Kerala University Act.

The 4th meeting of the Syndicate, held on 04.10.2023, considered the matter and resolved to refer the item to the Standing Committee of the Syndicate for detailed discussion. The Legal Advisor has opined that there are no legal impediments in the said amendment. Accordingly, as ordered by the Vice-Chancellor, the matter of changing titles to gender neutral, such as Chairman to Chairperson and Vice Chairman to Vice Chairperson, for all student unions is placed before the Standing Committee of the Syndicate for consideration.

Recommendations:

The Committee recommended to defer the item to the next meeting.

Resolution of the Syndicate

RESOLVED to amend the title of the office bearers such as Chairman to Chairperson and Vice Chairman to Vice Chairperson for all Student Unions in the respective constitutions.

Item No.09.83.02

KUU 2022-23- First Instalment of Financial assistance - conduct of Cultural Procession (Kalaa Jatha) - detailed proposal- reg

(Ad DII)

Sri. Siddik R., the Director(i/c), DSS was sanctioned ₹10,00,000/-(Rupees Ten Lakh Only) as provisional advance towards the first instalment of Financial assistance to KUU 2022-23 for conducting the following programmes , vide U.O. No. 7744/2023/UOK dated 14.09 .2023.

1. Kerala University Union 2022-23 Inauguration- 2,00,000/-
2. Cultural Procession (Kalaa Jatha)- 5,00,000/-
3. Seminars on various topics-3,00,000/-.

The Director(i/c), DSS has recommended and forwarded the request dated 30.10.2023 from the Chairman, University Union 2022-23, to grant permission to utilize the amount of ₹5,00,000/-, earmarked for cultural procession in already sanctioned Provisional Advance towards first instalment of financial assistance to KUU 2022-23 for the following programmes instead of conducting Cultural Procession (Kalaa Jatha) as it was difficult to conduct the Cultural Procession in the adverse climate then and also due to the examinations scheduled;

1. Sahithya Camp- 1,50,000/-
2. Science Conclave-1,50,000/-
3. Paristhithi Camp- 1,50,000/-
4. Seminar -50,000/-

While forwarding the file to the Vice-Chancellor for obtaining permission, the Vice-Chancellor has ordered to place the matter before the SC on Syndicate with detailed proposal.

But, the Chairman, Kerala University Union 2022-23, vide letter dated 29.11.2023 has requested to withdraw their earlier request to change the programme (Cultural procession) from already approved proposal as part of First instalment of Financial assistance to KUU 2022-23 and grant permission to conduct the already approved programme (Cultural procession) as the climate became favourable for the conduct of Kalaa jatha and changes may affect timely conduct of Union activities and only 03 months left for the completion of tenure of the Union.

The file was submitted for orders of the Vice-Chancellor for obtaining permission, the Vice-Chancellor accepted the withdrawal proposal submitted by the Chairman KUU 2022-23 and ordered to place a detailed proposal on the matter regarding the conduct of Kalaa Jatha (Cultural procession) before the SC of the Syndicate on Student Services.

Hence, the Director (i/c), DSS was requested to submit a detailed proposal on the conduct of Kalaa Jatha (Cultural procession).

Accordingly the the Director (i/c), DSS, vide letter dated 05.02.2024 has forwarded the proposal submitted by the Chairman, Kerala University Union 2022-23.

As per the orders of the Hon'ble Vice-Chancellor the proposal (appended) submitted by the Chairman, Kerala University Union 2022-23, regarding the conduct of Kalaa Jatha (Cultural procession), is placed before the SC of the Syndicate on Student Services for recommendation.

Recommendations:

The Committee recommended to accept the proposal regarding the conduct of KalaaJatha (Cultural Procession).

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Student Services held on 05.03.2024, be approved.

Item No.09.83.03 ***Complaint received from Shri. Jayesh Raj, former B.Com Student, Iqbal College, Peringammala- Alleged lack of transparency in uploading CE mark and Caste Discrimination-reg***

(Planning E)

The Additional Chief Secretary to Governor vide letter no.GS6.1388/2023 dtd 04.07.2023 has forwarded a copy of petition dated 24.06.2023 filed by Sri Jayesh Raj,a former B.Com Student of Iqbal College, Peringamala on the alleged lack of transparency in revaluation and uploading of CE marks of fifth semester examination and caste based discrimination. As per the orders of Hon'ble Vice Chancellor, the Standing Committee of the Syndicate on Student Services held on 13.12.2023 has considered the complaint received from the candidate and recommended that the Complainant, the Principal, Iqbal College, Head of the Department of Commerce, and the Tutor may be heard by the Committee. The Syndicate at its meeting held on 28.12.2023 vide item 07.72.03 has resolved to approve the recommendation of Standing Committee of Syndicate on Student Services.The Hon'ble Vice Chancellor has accorded sanction for the implementation of the resolution of the Syndicate.

In this context as per orders of the Hon'ble Vice Chancellor the hearing note is placed before the Standing Committee of Syndicate on Student Services for consideration.

Recommendations:

The Committee heard Prof.(Dr.) Razeena K.I. (Principal i/c), Dr. Kumari V.K Shyni (Head, Department of Commerce) and Dr. Santhi G. Nair (Tutor) and received written statement from them and recommended that the Complainant, Sri. Jayesh Raj, may be heard by the committee in the next meeting.

The Meeting concluded at 01.30 pm.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Student Services held on 05.03.2024, be approved.

Item No.09.84 *Construction of new main entrance gate along with new security cabins and road work for South block at Kariavattom Campus-Estimate & Minutes of the Meeting of the Technical Committee-Consideration of-Reg. (Planning.C)*

In the Budget Speech 2023-24, Item No. 24, an amount of Rs. 1 Crore has been earmarked for the new main entrance gate and other facilities in the Kariavattom Campus.

The Syndicate at its meeting held on 28.02.2023, vide item no. 52.126 resolved to entrust the construction of main gates (North & South) at Kariavattom Campus with CET. Accordingly, Sri.Aju.R, Assistant Professor, Department of Architecture, CET, conducted a power point presentation with sketches before the Standing Committee of the Syndicate on Planning and Development and the Syndicate at its meeting held on 17.03.2023, vide item no. 53.53.02 resolved to approve the proposal and drawing sketches for the above said work.

It may be noted that an amount of Rs. 50,000/- (Rupees Fifty Thousand only) + 18% GST was already released to ITC& SR, CET as advance towards the consultancy charges for the preparation of site layout, contour map and drawing of entry gate in connection with setting up of NavodhanaVeedhi at Kariavattom Campus, vide UO No.Ad.B1(4)811/2021/016/126 dated. 24.12.2021.

Now, the University Engineer, vide letter no. nil dated. 11.03.2024 has informed that Sri.Aju.R, Department of Architecture, CET has prepared the detailed drawing for the new main gate and road of southern campus. **Accordingly the University Engineer prepared the total estimate amounting to Rs.1,55,80,000/- (Rupees One Crore Fifty Five Lakhs Eighty Thousand only), including 18% GST prepared in PRICE Software based on DSR 2018 with 35.59% Cost Index for Trivandrum towards the construction of new main entrance gate along with new security cabins, road work for south block and providing lights in the newly constructed compound wall in the north and south campus at Kariavattom Campus.**

The estimate includes civil and electrical works.

1. Civil works amounting to Rs.1,03,80, 000/- (Rupees One Crore Three Lakh and Eighty Thousand only), including Rs.15,72,876/- for GST Payment and Rs.1,50,000/- for the Lumpsum amount of fabricating and displaying the University's name board (In English and Malayalam) & emblem at either side compound walls adjacent to the main entry.
2. Electrical Works amounting to Rs.52,00,000/- (Rupees Fifty Two Lakh only).

The University Engineer informed that the above said estimate was placed before the Technical Committee held on 11.03.2024 and forwarded the minutes of the meeting of the Technical Committee.



**UNIVERSITY OF KERALA
ENGINEERING UNIT**

KARIAVATTOM CAMPUS
Phone: 2308302

MINUTES OF THE MEETING OF THE TECHNICAL COMMITTEE HELD ON 11/3/2024

Venue : IQAC BOARD ROOM, SH campus
Time : 2.30 P.M.

PARTICIPANTS:

- | | |
|--|----------|
| 1. Smt. Sobha. K, University Engineer | - Sd/- |
| 2. Sri. Baby Johns, Retd.Chief Engineer, PWD Buildings | - Sd/- |
| 3. Sri.Mohan P, Retd.Supdt.Engineer, PWD (ele) | -Absent |
| 4. Sri.Ashrafkhan P, Assistant Executive Engineer,
Municipal Engineer, LSGD | - Absent |
| 5. Sri. Subodh .G, Instrumentation Engineer (I/c) | - Online |
| 6. Smt.Bindu.A,AssistantExecutiveEngineer | - Sd/- |
| 7. Sri.R.S.Padmakumar, Assistant Executive Engineer (Electrical) | - Sd/ |
| 8. Sri.Sandeep Krishnan, Assistant Engineer (ME) | - Sd/ |
| 9. Smt.Gini C.L, Assistant Engineer (TA) | -Sd/- |
| 10. Sri.Riyasmon A, Assistant Engineer(Electrical) | -Sd/- |

Meeting started at 2.30 p.m.

The recommendations were made for the following works.

1. Construction of new main entrance gate along with new security cabins and road work for South block at Kariavattom campus, University of Kerala.
2. Vertical extension to the new block (adjacent to Arts block II building) for the department of Archaeology at Kariavattom campus– Civil, Electrical, Air conditioning and Networking works.
3. Construction of first floor of Microwave materials laboratory for the department of Physics at Kariavattom campus – Civil, Electrical, Air conditioning and Networking works.
4. Vertical extension to the School of Communication and Library Science at Kariavattom Campus – First and second floor,

1. Construction of new main entrance gate along with new security cabins and road work for South block at Kariavattom campus, University of Kerala.

Ref: 1.The decision of meeting of Syndicate held on 17/03/2023

2. Letter No. 12133/PLANNING C/2023/UOK dated 11.04.2023

NOTE

The Syndicate held on 17.03.2023 has approved the proposal and drawing in respect of the following works already entrusted with CET.

- Construction of main gate {North & South} at Kariavattom Campus
- Setting up of Navodhanaveedhi at Kariavattom
- Arranging Students Lounge and Coffee Counter in the Dr.K.R. Narayanan Memorial Students Amenity Center at SH Campus.

The Registrar has informed the matter to the Principal, CET on 11.04.2023. After several site inspections and investigations, Prof. Aju. R has prepared the detailed drawing for the new main gate and road of Southern campus and submitted to this Office on 05.03.2024. Accordingly the Assistant Executive Engineer -II and the Assistant Executive Engineer (Electrical) has prepared the estimate for the same.

A, CIVIL WORKS

The estimate aims for the facelift of the entrance to the main campus, by providing new entrance gates and column towers, which is proposed to be fixed with the foundation stone of the campus laid by His Excellency Dr. S. Radhakrishnan, Former president of India, after demolition of the existing main gate and entrance to the South block at Kariavattom campus, University of Kerala. The estimate proposes new gate for the entrance, three new security cabins, widening of the road along with new footpath and service ducts, re-laying the existing road, new median and related horticulture works. The main features included in the estimate are as follows.

1. The existing gate and entrance, including security tower, waiting shed etc. are proposed to be demolished. A new gate using GI tubes and pillar towers of three different dimensions are proposed to be constructed using brickwork. The main central column is proposed to display the foundation stone of the campus laid by **His Excellency Dr. S. Radhakrishnan, Former president of India**. The pillar towers have distinct architectural features and domes, for which separate items are included in the estimate. The main pillar tower is proposed of size 1.20x1.20m and 6.60m ht from GL, the secondary tower is of size 0.60x0.60m and height

3.70m and the tertiary pillar tower is proposed of size 0.45x0.45m and height 2.30m height. Separate items are proposed for casting and placing the domes over the pillar towers as well as for fixing the foundation stone in the tower and the picture/ details of the former president engraved in granite stone.

2. Two main gates and two secondary gates are now proposed in the Entrance. The gates are proposed with GI tubes. The main gates are having dimensions 4.75x1.20 m having two shutters. The secondary gates are having dimensions 1.22x1.20 m having single shutter.
3. New compound wall is proposed at the adjacent sides of this entrance, using solid block to a height of 1.60m above rubble work. A landscaped area is proposed in front of these walls at either side of the entrance.
4. The road width is proposed to be extended, with 6.60m road width towards either side of the central median. Presently the road is around 4.50m wide towards either side. The existing road is proposed to be retained and the extended areas are proposed to be developed using 20cm thick WMM layer. Surface course and finishing courses are proposed up to the full road area from central roundabout to the new gate and the area outside the gate as well. Item for painting road markings are also included in the estimate. A total of Rs. 9.41L is proposed for the road work.
5. The existing footpaths are proposed to be demolished starting from the main roundabout to the main gate. New service ducts, along with rainwater drain of size 1.50x1.10m are proposed to be constructed, overlain by new footpaths of minimum width 1.50m. The service duct as well as the footpaths is proposed for a length of 100.00m, so as to connect it to the public footpath/ drain of the National Highway. The footpaths are proposed to be provided with 60mm thick paver block, with cement concrete base at the wider areas of footpath. Kerbs are proposed at the outer sides of the drain, and a saucer drain is proposed adjacent to the footpath, so as to facilitate the collection of rain water into the rain water drain.
6. Three new security towers are proposed inside the entrance, which are proposed to be constructed with rubble work (demolished from exiting compound wall) up to sill level and brickwork till roof level. The roof is proposed with RCC, overlain with MP roofing tiles fixed on cement mortar bands
7. Painting using acrylic emulsion paint in the newly constructed surfaces, and enamel paint for the gate is also proposed in the estimate including all necessary plastering works.
8. Lumpsum amount of Rs. 1.50L is proposed in the estimate for fabricating and displaying the University's name board (in English and Malayalam) and emblem at either side compound walls adjacent to the main entry.
9. Horticulture work for the main landscaped area is also proposed in the estimate, along with a lumpsum provision of Rs. 3.50L included for horticulture works of the Central Island and arrangement of sprinkler system.

The amount reserved for GST payments is Rs.15,72,876/- and the total estimate cost of the civil work comes to Rs 1,03,80,000/- (Rs. One crore three lakh and eighty thousand only). The estimate is prepared in PRICE software based on DSR 2018 with cost index 35.59% for Trivandrum.

B. ELECTRICAL WORKS

The estimate includes providing electrical utilities such as Street Lights, Gate Lights, Landscaping lights etc. along with allied cable works. As a result of the site Inspection and as per the approved design drawing, an estimate is prepared in the price software based on DSOR 2018 and available market rates. The work includes the following items.

1. Supply and erection of GI Pole along the sides of the main road and at divider portion for fixing street light fittings and Post top Lanterns.
2. Supply and fixing of street light fittings of 45W to 70W and Post top luminaire of 35W, including necessary connections.
3. Supply and Installation of FRP Box for mounting MCB/Fuse for independent control.
4. Supply and laying of necessary underground cables for energising the Lights.
5. Supply and Fabrication of 2 Nos of Feeder Pillar box with protective devices for energizing the cables.
6. Supply and Providing Necessary Earthing.

7. Electrification of Security cabins including Point wiring for Light and Plug Points.
8. Providing Lighting in the Square boxes in the newly constructed compound walls including necessary cabling/Piping/Feeder Pillar Box etc..

Also an overhead ACSR Conductor is crossing the Main Entrance road, which causes trouble to the vehicles/ pedestrians. Hence replacement of overhead conductor with UG Cable and allied works are also included in the estimate. The total cost of electrical work comes to Rs.52,00,000/- (Inclusive of 18% GST).The estimate is prepared in PRICE software with cost index 35.59 %for Trivandrum.

The total estimated cost including GST comes to Rs.1, 55, 80,000/-(Rupees One Crore Fifty five Lakhs Eighty Thousand Only) is hereby placed before Technical Committee meeting for consideration and appropriate recommendation.

Recommendation:

1. To approve the detailed drawings prepared by Professor Aju .R, Department of Architecture, CET
2. To approve and accord administrative sanction to the civil and electrical work amounting to Rs.1,55,80,000/- for the construction of new main entrance gate along with new security cabins, road work for South block and providing lights in the newly constructed compound wall in the north and south campus at Kariavattom.
3. To entrust the Joint Registrar Campus Administration Kariavattom to cut and remove minimum number of trees suggested by Professor Aju .R for facilitating this work.
4. To entrust Joint Registrar Campus Administration Kariavattom and Security Officials to divert the entry of light motor vehicle traffic through the gate in front of Indian Coffee house and exit traffic through Health Centre gate.
5. To entrust Mechanical Engineer to divert the University buses through Health Centre Gate (both entry and exit).

The Technical Committee recommended the following,

1. To approve the detailed drawings prepared by Professor Aju. R, Department of Architecture, CET.
2. **To approve and accord administrative sanction to the civil and electrical work amounting to Rs.1,55,80,000/- for the construction of new main entrance gate along with new security cabins, road work for South block and providing lights in the newly constructed compound wall in the North and South campus at Kariavattom Campus.**
3. To entrust the Joint Registrar, Campus Administration, Kariavattom to cut and remove minimum number of trees suggested by Professor Aju. R for facilitating this work.
4. To entrust the Joint Registrar, Campus Administration, Kariavattom and Security Officials to divert the entry of light motor vehicle traffic through the gate in front of Indian Coffee House and exit traffic through Health Centre gate.
5. To entrust Mechanical Engineer to divert the University Buses through Health Centre Gate (both entry and exit).

As ordered by the Vice Chancellor, the aforesaid estimate amounting to **Rs.1,55,80,000/- (Rupees One Crore Fifty Five Lakh Eighty Thousand only), including 18% GST, prepared in PRICE Software based on DSR 2018 with 35.59% Cost Index for Trivandrum, submitted by the University Engineer towards the construction of new main entrance gate along with new security cabins, road work for south block and providing lights in the newly constructed compound wall in the north and south campus at Kariavattom Campus and the minutes of the meeting of the Technical Committee held on 11.03.2024 (Minutes Appended), are placed before the Syndicate for appropriate decision.**

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.09.85

1 Gbps NMEICT Connectivity - Rental Charges for BSNL Leased Circuit Connection at Kariavattom - Payment for the period from 01.10.2023 to 31.03.2024 - Reporting of – reg.

(Ad.BII)

M/s BSNL had forwarded two bills towards the payment of rental charges for BSNL leased circuit connection at Kariavattom Campus with circuit ID No:1000499089 for Rs.98,088/- each, towards the period from 01.10.2023 to 31.12.2023 and from 01.01.2024 to 31.03.2024 respectively.

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to release an amount of Rs.1,96,176/- (Rupees One Lakh NinetySix Thousand One Hundred and Seventy Six only) to Accounts Officer (Cash), O/o PGMTD, M/s BSNL towards rental charges for the BSNL Leased Circuit Connection at Kariavattom, for the period from 01.10.2023 to 31.03.2024.

U.O.No: Ad B II/10325/2023/UOK dated 22.12.2023 was issued accordingly.

The above matter is reported to the Syndicate, herewith.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.86 ***KSCSTE Fellowship - Payment of 1st year grant in respect of Mr.NanduM R, Research Scholar, Department of Geology, University of Kerala, Kariavattom – reporting of – reg.***

(Ac.EIII)

The Kerala State Council for Science, Technology and Environment (KSCSTE), had sanctioned and released an amount of Rs.3,92,000/- (Rupees Three Lakh Ninety Two Thousand Only) towards the 1st year grant of KSCSTE Fellowship for the period from 20.05.2023 to 19.05.2024 to Mr. Nandu M R, Research Scholar, Department of Geology, University of Kerala, Kariavattom as the basic fellowship and annual contingency.

Sanction has been accorded by the Vice-Chancellor for the payment and release of 1st year grant of KSCSTE Fellowship amounting Rs.3,92,000/- (Rupees Three Lakh Ninety Two Thousand Only) by utilising the funds from KSCSTE to Mr. Nandu M R, Research Scholar, Department of Geology, University of Kerala, Kariavattom as per the norms of the sponsoring authority.

U.O No.2140/2024/UOK dated 10.03.2024 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.87 ***KSCSTE Fellowship -Payment of 3rd year grant in respect of Ms.Arya M.R, Research Scholar, Department of Botany, University of Kerala, Kariavattom –reporting of – reg***

(Ac.EIII)

The Kerala State Council for Science, Technology and Environment (KSCSTE), had sanctioned and released an amount of Rs.4,40,000/- (Rupees Four Lakh Forty Thousand Only) towards the 3rd year grant of KSCSTE Fellowship for the period from 03.12.2021 to 02.12.2022 to Ms. Arya M R, Research Scholar, Department of Botany, University of Kerala, Kariavattom as the basic fellowship and annual contingency.

Sanction has been accorded by the Vice-Chancellor for the payment and release of 3rd year grant of KSCSTE Fellowship amounting Rs.4,40,000/- (Rupees Four Lakh Forty Thousand Only) by utilising the funds from KSCSTE to Ms. Arya M R, Research Scholar, Department of Botany, University of Kerala, Kariavattom as per the norms of the sponsoring authority.

U.O No.2138/2024/UOK dated 10.03.2024 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.88 Various University Institutes of Technology (UITs) and University Institutes of Management (UIMs)– Purchase of Printers through M/s KELTRON - Payment - Sanctioned - Reporting of – reg

(Ad.BIV CP)

Sanction has been accorded by the Vice-Chancellor, for the payment of ₹5,86,548/- (Rupees Five Lakh Eighty Six Thousand Five Hundred and Forty Eight only), including GST, to M/s.KELTRON, towards the supply of 18 numbers of Printers (Canon image CLASS LBP226dw) for use in the various University Institutes of Technology and University Institutes of Management, meeting the expenditure from the h/a “Part I-NP–MH:1(a) General Direction-4/1930-Equipment”, subject to reporting to the Syndicate. Accordingly U.ONo.Ad BIV/1242/2023/UOK dated:01.02.2023 has been issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.89 University Institute of Technology, Thenmala- Remuneration of Guest Lecturers - Approval of Endorsement of Finance - Reporting of – reg.

(Ad.A VII)

The Principal, University Institute of Technology, Thenmala forwarded the work statement of guest lecturers for claiming remuneration amounting to ₹1,28,650/- for the period from 21.11.2023 to 20.12.2023.

The Finance Section has endorsed an amount of ₹5,40,000/- (Five lakh and forty thousand) vide Endt.FOS.4157/Finance I/2023-24 dated 02.02.2024 for the period from 01.12.2023 to 31.03.2024 from the head of account Part-I-NP-MH-67-12-Institute of Technology, Regional Centre, Thenmala -4/1218-Wages of Contingent Employees /Guest Lectures" of the current year's Budget Estimates of the University for the remuneration of guest lecturers of UIT Thenmala.

The Vice-Chancellor has approved the Finance endorsement, subject to reporting to the Syndicate. The payment of Rs.1,28,650/- was thereafter effected towards disbursement of remuneration to guest faculty for the period from 21.11.2023 to 20.12.2023.

The action taken by the Vice-Chancellor in having approved the Finance endorsement allocating Rs.5,40,000/- for meeting the expenditure for the third quarter of the Financial Year is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.90 University Office - Purchase of A4 Photocopy paper (80 GSM) and FS Photocopy paper (80 GSM) - Payment - Sanctioned - Reporting of – reg.

(Ad.BIV)

Sanction has been accorded by the Vice-Chancellor, for the payment of Rs.6,62,250/- (Rupees Six Lakh Sixty Two Thousand Two Hundred and Fifty only) and Rs.10,59,600/- (Rupees Ten Lakh Fifty Nine Thousand and Six Hundred only) towards the purchase of 2500 reams (packets) of A4 Photocopier (80 GSM) Papers for General Store and 4000 reams (packets) of A4 Photocopier (80 GSM) Papers for Examination Store respectively amounting to a total of Rs.17,21,850/- (Rupees Seventeen Lakh Twenty One Thousand Eight Hundred and Fifty Only) including GST to M/s. Evergreen Enterprises, Ernakulam, subject to reporting to the Syndicate.

The expenditure for an amount of Rs.6,62,250/- was met from the h/a "Part I -NP-MH-1(a)General Direction-4/2115-Purchase of paper" and the expenditure for an amount of Rs.10,59,600/- may be met from the h/a "Part I -NP-MH-2 Examinations-4/2115-Purchase of paper" respectively of the current year's Budget Estimates of the University.

Accordingly U.O No.1976/2024/UOK dated:04.03.2024 has been issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.91 Minutes of the meeting of the Hostel Monitoring Committee held on 07.03.2024 - consideration of - reg.

(Ad.DII)

The minutes of the meeting of the Hostel Monitoring Committee held on 07.03.2024 is placed before the Syndicate for consideration.

MINUTES OF THE MEETING OF THE HOSTEL MONITORING COMMITTEE

Venue : Senate Chamber
Date & Time : 07.03.2024 , 02.00 Pm

MEMBERS PRESENT

1. Prof.(Dr.) Mohanan Kunnummal, Vice-Chancellor (in the Chair)	:	Sd/-
2. Dr. K G. Gopchandran, Member, Syndicate	:	Sd/-
3. Adv. G. Muralidharan Pillai, Member, Syndicate	:	Sd/-
4. Dr. P.M.Radhamany, Member, Syndicate	:	Sd/-
5. Dr.J S . Shijukhan, Member, Syndicate	:	Absent
6. Prof.(Dr.) K.S. Anil Kumar, Registrar	:	Sd/-
7.. The Joint Registrar, (Administration)	:	Sd/-
8. The Joint Registrar, (Campus Administration, Kariavattom)	:	Sd/-
9. The Director, Kerala University Computer Centre (i/c)	:	Sd/-
10. The University Engineer	:	Sd/-
11. The Chairman, University Union	:	Absent
12. The Chairman, Kerala University Departments Union	:	Sd/-
13. The Chairman, Kerala University Research Students Union	:	Sd/-
14. The Warden, University Hostel for Women, Thycaud	:	Sd/-
15. The Warden, University Hostel for Women, Kariavattom	:	Sd/-
16. The Warden, University Hostel for Men, Kariavattom	:	Sd/-
17. Hostel Secretaries	:	
Ladies Hostel (New block), Kariavattom	:	Sd/-
Ladies Researchers Hostel, Kariavattom	:	Sd/-
Additional Hostel for Men, Kariavattom	:	Sd/-
P.G. Hostel for Men, Kariavattom	:	Sd/-
University Hostel for Women, Thycaud	:	Sd/-
Ladies Hostel (old block), Kariavattom	:	Sd/-

The meeting started at 02:50 pm.

Item No.09.91.01 University Hostels - Collecting hostel fees - clarification - reg:

In the University Hostels, at present Room rent, Establishment Charges and Service charge (for giving remuneration to Kitchen helpers) are collected from the inmates every month after they take admission till vacating the hostel. The above fees are collected for the period even when students are not staying in the hostel during vacation, internship etc.

In the hostel norms there is no specific mention about collecting/ not collecting the above fees during vacation, internship etc: when students are not staying in the hostel.

The Warden, Women's Hostel Kariavattom has sought clarification in collecting Room rent, Establishment Charges and Service charge from the inmates when they are not staying in the hostel for long period, as they received complaints.

As ordered by the Vice-Chancellor, the matter regarding collecting Room rent, Establishment Charges and Service charge from the inmates when they are not staying in the hostel for long periods is placed before the Hostel Monitoring Committee for consideration.

Recommendation: *The committee recommended that applicable fees now existing shall be collected from the inmates for the period when they are not staying in the hostel during vacation, internship, etc.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Hostel Monitoring Committee held on 07.03.2024, be approved.

Item No.09.91.02.01 Request from Research scholars for extension of Hostel Stay - reg.

2.Request from Anjusha N P, research scholar for hostel admission by relieving the existing PhD scholars from the hostel who had completed 5 years in their research-reg.

Please see the request of 22 Research Scholars of Women's Hostel, Thycaud to extend their period of stay up to 6 years from the date of registration (request attached). They claim that College and Hostel were closed for 1.5 years due to the Covid-19 pandemic and couldn't utilize this period for their research. They also state that it is difficult for them to vacate the hostel at this crucial moment of their research.

It may be noted that, a research scholar (Ms. Anjusha N P) from the existing rank list has requested (request attached) for Hostel admission by relieving the existing PhD scholars from the Hostel who had completed 5 years in their research. There are 16 students in the existing ranklist waiting to be allotted.

It may also be noted that, as per the Hostel rules "The Research Scholars shall vacate hostel after completion of 5 years or on submission of thesis, whichever is earlier. No further extension shall be granted."

The Syndicate meeting held on 01.10.2020 vide item no. 18.16.01, resolved that "PhD Scholars shall vacate room on completion of 5 years, further extension shall not be entertained." The 52nd meeting of the Syndicate held on 28.02.2023 vide item no. 52.91.3, it is resolved that "Direct the Wardens to take strict measures to vacate the Research Scholars who had completed 5 years of their research from the hostel (w.e.f their date of registration to PhD). The Syndicate shall take decision on the request for extension of stay submitted by such scholars."

The Vice Chancellor has ordered to place the matter regarding the extension of Hostel stay of Research Scholars before the Hostel Monitoring Committee.

Hence the matter regarding the extension of Hostel stay of Research Scholars is placed before the Hostel Monitoring Committee for consideration and recommendation.

Recommendation: *The committee recommended that the maximum stay period for the full time research scholars in the hostels shall not exceed 05 years, provided that all other existing criteria are met. It is also recommended that a maximum of six months of extension may be given to the research scholars who have conducted/completed pre-submission seminar.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Hostel Monitoring Committee held on 07.03.2024, be approved.

Item No.09.91.03 Hostel admission 2021 & 2022 - Requests - reg.

A large number of requests, were received in the section from students of academic year 2021 & 2022 who had not secured hostel Allotment. The detailed category-wise list of all requests are placed below. The list contains 188 students out of which 3 students have not completed the online hostel application process and 20 students have not applied through the Hostel admission portal.

Number of Applicants – 2021 & 2022 Admission					
Hostel	General	BPL	SC/ST	OTHERS	Total
Women's Hostel, Thycaud	28	16	4	3*	51
Women's Hostel, Kariavattom	76	16	5	--	97
Men's Hostel, Kariavattom	6	4	3	27#	40

*3 students are Polio affected

Requests of 27 students to admit as Addl. Inmates forwarded by Warden, Men's Hostel, Kariavattom.

The requests received from the students of 2022 admission contain one differently abled student (Raziya S, II MA History, Kariavattom Campus). This student is admitted as additional inmate as per the orders of the Registrar at Women's Hostel, Kariavattom. Four other PGCSS students from the list are also admitted as additional inmates at Women's Hostel, Kariavattom and one PGCSS student is admitted as Guest at Men's Hostel, Kariavattom as per the Orders of the Registrar.

The requests received from the students for admission at Women's Hostel, Thycaud contains three Polio affected students (2020 admission). These three students are admitted as Guest for the time being as per the orders of the Registrar. Other two UG students from the list are also admitted as Guests and one PG student as additional inmate at University Women's Hostel, Thycaud as per the orders of the Registrar.

The Vice Chancellor has ordered to place the matter regarding the Hostel admission of all the above listed students, before the Hostel Monitoring Committee. Hence the matter regarding the Hostel admission of the above listed students is placed before the Hostel Monitoring Committee for consideration and recommendation.

Recommendation: *The committee recommended that the requests of Hostel Admission 2022 & 2023 cannot be considered now as there is no vacancy at present.*

However the committee recommended that applicants with reasonable medical grounds and reasonable backgrounds which are justifiable can be considered by the Registrar, if vacancies arise. The applicants having minimum period left for regular completion of the course shall also be given preference.

The committee further recommended to take necessary steps to refix the existing norms of hostel admission.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Hostel Monitoring Committee held on 07.03.2024, be approved.

FURTHER RESOLVED to constitute a sub-committee consisting of Adv.G.Muraleedharan Pillai, Dr.K.G.Gopchandran, Dr.P.M. Radhamany, Members Syndicate and Registrar for refixing the existing Hostel Rules and scrutinizing the requests of Hostel admission 2022 and 2023.

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Item No.09.92 **Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024 – for approval – reg**

(M&CI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024 is placed before the Syndicate for approval.

Considering the exigency, the recommendations on Item No: 2 & 19 of the above minutes was approved by the Hon'ble Vice-Chancellor, exercising the powers vested under section 10(13) of the Kerala University Act, 1974 subject to reporting to the Syndicate. The action taken by the Hon'ble Vice-Chancellor in having approved the same is reported to the Syndicate.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE

ON EXAMINATIONS

Date & Time : 01.03.2024, 10.30 A.M
Venue : Syndicate Room

Members Present

1. Adv.Muralidharan Pillai G	Convener	Sd/-
2. Prof.(Dr.) P. M. Radhamany	Member,Syndicate	Sd/-
3. Dr.S Jayan	Member,Syndicate	Sd/-
4. Dr.K.G,Gopchandran	Member, Syndicate	Sd/-
5. Sri.R Rajesh	Member, Syndicate	Sd/-(via online)

Item No. 09.92.01:- **Third Semester CBCS BA Degree Examination, January 2023 – Request for Special Examination – Sri. Abiy Tesfaye Abzaw (ICCR Scholar from Ethiopia)- reg.**

(CBCS BA I)

Sri. Abiy Tesfaye Abzaw (reg; no– 145/19127065), a candidate of B. A. Political Science, Sree Narayana College, Chempazhanthy had requested to conduct Special Examination for one paper PS 1341 – Indian Constitution in the third semester as he failed in the Third Semester CBCS BA Degree Examination, held in January 2023. The candidate has stated that he is an ICCR scholar from Ethiopia and was relying on his scholarship for his studies and since his course period has expired, he has been struggling financially and psychologically. He has further stated that he had received a notice from the Foreign Regional Registration Office (FRRO) in Thiruvananthapuram asking him to leave India promptly.

The student history shows that the candidate has to pass only one paper PS 1341 – Indian Constitution in the third semester in order to secure a semester pass as well as course pass to qualify for the Degree.

Vide Item No.45.82.17 of the resolution of the Meeting of the Syndicate held on 25.08.2022, a special examination was conducted for the candidate Sr.Abiy Tesfaye Abzaw (14519127065) in S-6 April 2022 for the subjects PS 1641 –Modern Political thought and PS 1643 – Decentralization and Participatory Democracy on 14.12.2022 & 16.12.2022 respectively after levying the cost for conducting special examination from the candidate and he has passed for the same.

The candidate has now submitted his request for conducting a special examination for one paper PS 1341 – Indian Constitution in S-3 January 2023 to the Hon'ble Vice-Chancellor and the matter was ordered to be placed before the Standing Committee of the Syndicate on Examinations.

Recommendations : ***The Committee considered the above matter and recommended not to agree to the request of the candidate as he had already taken the Third semester Examination, February 2024 and awaiting result of the same.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.02 First Semester M.Ed Degree Examinations, July 2023- anomalies in Question Paper distribution-request from students - reg.

(EG VI)

The Principal New B.Ed College, Nellimoodu vide mail dated 07.08.2023 informed that First Semester M.Ed students of New B.Ed College registered for the regular examination attended TEC1: Trends and Practices in Teacher Education (02/08/2023) with question for supplementary candidates as the downloaded Question was of the same The students completed writing the exam being unaware of this mistake. The Principal has requested to evaluate the answer sheets along with that of regular students as per the answer key of the supplementary Question Paper. Remarks of the Chairperson, Board of Studies in Education (PG) were sought in this regard. The Chairperson vide mail dated 18.09.2023 had remarked that, 'as per the existing University norms, students studying under one scheme cannot appear examination in another scheme. Both the Question Paper issued has been analysed and found that Question Papers for the 2022 Scheme covers application level and higher questions and the question paper for supplementary examinations include majority of understanding level questions. As the questions are different, evaluation of both answer papers together cannot be recommended'.

Meanwhile as per the orders of the Controller of Examinations, the remarks from Principals of all M.Ed College were sought regarding distribution of QP's to regular candidates for the examination held on 02.08.2023.

As per the remark obtained, four Colleges (Govt. College of Teacher Education, Thycaud, Mar Theophilus Training College Nalanchira, Baselios Marthoma Mathews II Training College, Kottarakkara, & CSI College of Education, Parassala) had distributed the correct QP's for regular (QP Code: R-7642 and Supplementary (QP Code R-7638) candidates. Five M.Ed Colleges (New B.Ed College Nellimoodu, Fathima Memorial Training College, Pallimukku, Buddha College of Education, Muthukulam, NSS Training College Pandalam & Peet Memorial Training College Mavelikkara) had received QP's for 2018 Scheme ie with QP code R - 7638 alone and they distributed the same for all candidates both Regular and Supplementary.

The remarks of KUCC were sought regarding distribution of question papers through the software. They have remarked that 'on verification it has been observed that QP Code R - 7642 was defined for examination held on 02.08.2023. As per the definition available in the database this QP was assigned for Govt. College of Teacher Education, Thycaud, Mar Theophilus Training College Nalanchira, Baselios Marthoma Mathews II Training College, Kottarakkara, & CSI College of Education, Parassala. The reason for why other Colleges was not assigned could not be traced and so an additional modification may be introduced in software to display list of colleges for which QP was assigned when a definition is saved from front end so that any missing mapping can be traced. The issue might have happened due to some technical issues but the reason could not be traced so far as this problem is not happening constantly and might be occurring in some specific reason. So an

additional report may be introduced in software to display list of colleges for which QP is assigned when a definition saved front end so that section can then verify the mapping already defined in system in case any reference is required.

As per the orders of Hon'ble Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Examination for consideration and appropriate recommendation on whether a re-examination may be conducted for the First Semester M.Ed Regular candidates (2022 Scheme) who have attended Question Paper for 2018 Scheme Supplementary.

Recommendations: *The Committee considered the above matter and recommended the following :-*

- 1) *to conduct re- examination for the affected candidates.*
- 2) *to hear the Chief Superintendent concerned of the five M.Ed. Colleges, where the erroneous distribution of question papers occurred.*
- 3) *entrusted the Controller of Examinations to examine the matter in detail and submit a report before the Standing Committee of the Syndicate on Examinations.*

The Committee further recommended that the above recommendation may be approved by the Honourable Vice-Chancellor subject to reporting to the Syndicate by invoking 10(13) of Kerala University Act, 1974 as the recommendation has to be implemented urgently.

Resolution of the Syndicate

RESOLVED that the action taken by the Hon'ble Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be noted.

Item No.09.92.03:- Valuation of answer scripts of Ph.D Course Work December 2022 - low pass percentage for the paper Research and Publication Ethics-reg:- (M& C III)

The answer scripts of Ph.D Course Work Examination December 2022 session for the paper Research and Publication Ethics was valued by the question paper setter cum Examiner, Dr. Ravi P, Professor and HOD, Department of Management Studies, M.S University, Tirunelveli.

For this paper out of 377 candidates, 282 candidates passed and 95 failed. Accordingly as per the instruction from the Controller of Examinations, a report regarding the low pass percentage in the above said paper was prepared (report appended). On examining the report, the Hon'ble Vice Chancellor has ordered to seek explanation regarding the low pass percentage from the Examiner. In the explanation submitted by the Examiner it was stated that he valued the answer scripts based on the following norms,

1. Marks are awarded only for the valid points written as per the requirements (questions)
2. Some of the candidates have not attended all the questions, so naturally they are failures.
3. Answers should be supplemented with suitable examples to get more marks, but very few have done this part correctly.
4. a lethargic attitude is predominant by the candidates to answer the questions.

It may be noted that out of the 95 candidates who failed in the above paper, 87 candidates applied for revaluation and all of them have passed.

Hence as ordered by the Hon'ble Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Examinations.

Recommendations: *The Committee considered the above matter and recommended not to proceed further in view of the explanation submitted by the Question Paper Setter Cum Evaluator*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.04:- Granting of readmission to Smt. Pavithra Padman in the V semester as per resolution of the Syndicate -Request of the candidate to permit her to attend mercy chance examinations - reg

(Ac AV)

Ms.Pavithra Padman who was undergoing First Degree Programme in Commerce under CBCS system at Mannam NSS College, Anchal (2018 admission) discontinued her studies and requested for re-admission to the Fifth semester during the academic year 2023-2024. Her eligible time period for completing the Degree Programme had ended during the Academic year 2022-23, as per the UO No. Ac A IV/1/Uniform Span Period/2016, dated 15.07.2016.

As per the said U.O, the maximum duration for completing a programme of study is restricted to S+4 semesters for semester programmes unless otherwise specified by the apex bodies, where S stands for the normal or minimum duration prescribed for completion of the programme and this stands applicable to all UG courses with effect from 2016-2017 admission onwards.

Hence, as per the orders of the Vice-Chancellor, the request of Ms. Pavithra Padman (2018 admission) for granting re-admission to V Semester of First Degree Programme in Commerce at Mannam NSS College, Anchal during the academic year 2023-24, was placed before the Standing Committee of the Syndicate for consideration.

The Committee recommended to grant re-admission to Smt. Pavithra Padman to V semester of the First Degree Programme in Commerce at Mannam NSS College, Anchal. The Syndicate at its meeting held on 12.10.2023 had approved the recommendations of the Standing Committee of the Syndicate held on 07.10.2023.

But, as per the verification report from the CBCS BCom I section, it has been noted that the candidate has registration for examinations upto VI Semester. The Principal of the college certified that she has minimum required attendance in V and VI Semesters. Since, there is minimum attendance and registration in both the Semesters, she is eligible to write the examinations of the same as a failed candidate. And it may be noted that as the eligible supplementary chances for 2018 admission candidates had been over by the Academic year 2022-23, she is eligible to attend the mercy chance examinations as and when granted.

Now, the candidate has requested to cancel the re-admission granted to her and has expressed her willingness to write the examinations through mercy chance.

As per the orders of the Vice-Chancellor, the resolution of the Syndicate held on 12.10.2023 for granting re-admission and the request of the candidate expressing her willingness to write the mercy chance examination is placed before the Standing Committee of the Syndicate for detailed examination.

Recommendations : *The Committee considered the above matter and recommended to agree to the request of the candidate. The Committee further recommended to grant one Mercy Chance examination to the candidates of 2018 admission subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.05 Request for granting Mercy Chance Examinations to the candidates of 2013 admissions of First Degree Programmes under CBCS System – reg (Ac AV)

Farzan Mohamed A of B.Sc Computer Science of 2013 admission at Muslim Association College of Arts & Science College has requested to grant mercy chance for clearing the First Semester and complete his Degree programme. In addition, other 55 applications have been received from the candidates of First Degree Programmes under CBCS System of 2013 admission to grant Mercy Chance examinations.

As per Clause 6 of the Regulations relating to the First Degree programmes under CBCS System w.e.f 2013, the normal duration of the First Degree Programme shall be three years consisting of six semesters. No student shall be allowed to complete the Programme by attending more than 12 continuous semesters. Accordingly, the duration of the First Degree Programme under CBCS System for the candidates of 2013 admissions, expired during the Academic year 2018-19.

One mercy Chance examination was granted to the candidates of First Degree Programmes under CBCS system of 2013 admissions vide UO No.Ac.AV/1/2018 dated 25.02.2020. Also, one last Mercy Chance was granted to the candidates of 2010 admission onwards for all courses for which the permissible chances stands expired except CBCSS (2010 scheme), vide UO No.3245/2022/UOK dated 27.04.2022.

Accordingly, Mercy Chance was granted twice for the candidates of 2013 admissions. CE I section has informed that Mercy Chance examinations for all the six semesters were conducted for 2013 admission candidates of First Degree Programmes under CBCS System, granted vide the said University Orders.

As per the orders of the Vice-Chancellor, the request from the candidates of First Degree Programmes under CBCS System of 2013 admissions to grant one more Mercy Chance examination is placed before the Standing Committee of the Syndicate for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended to grant one last and final Mercy Chance examination to the candidates of 2013 admission to 2016 admission subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.06 ***B.Tech Degree Course - (2018 Scheme) - Extending the provision of sessional marks to students of University College of Engineering, Kariavattom who have completed five years after joining the course and failed due to less internals- reg.***

(Ac.AIII)

The norms for improvement of sessional marks of B.Tech degree Course for the failed candidates after completion of course was implemented vide UO No.Ac.AIII/4/2015 dated 06/06/2015 and Notification was issued for improvement of sessional marks for 2008 Scheme B.Tech Degree Course.

Vide U.O No. Ac.A III/4/2018 dated 31/12/2018, the norms for improvement of sessional marks of B.Tech degree course for failed candidates of 2013 Scheme was issued.

As per the notification for sessional improvement, only those candidates who have completed five years after joining the course are eligible to improve sessional marks. The candidates of B.Tech Degree Course 2018 Scheme, who have completed five years and failed due to less internals are eligible for improving sessional marks. As B.Tech Degree Course is shifted to KTU, only the candidates from University College of Kariavattom will come under 2018 Scheme B.Tech Degree Course.

Now some candidates of University College of Engineering, Kariavattom have requested for improvement of sessional marks of 2018 Scheme. The notification for 2018 admission students has to be issued as they are eligible for improving sessional marks.

As per orders of the Vice-Chancellor, the matter of extending the provision of Improvement of sessional marks to B.Tech degree course - 2018 Scheme candidates of University College of Engineering, Kariavattom who have completed five years after joining the course and failed due to less internals is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation

Recommendations : *The Committee considered the above matter and recommended to refer the matter to the Academic Council after obtaining remarks of the Chairman, Board of Studies concerned.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.07 ***Request from a transgender candidate for reducing the fee for name correction in the Mark lists and Degree Certificates of transgender candidates owing to gender change-reg.***

(Ac AII)

The Higher Education (E) Department has forwarded the representation submitted by a transgender candidate stating that huge fees is being imposed for effecting name correction in the mark lists and Degree Certificate issued from the University seeking a detailed report on the matter.

The transgender candidate has requested for name change from Geethumol Mathew to Riyan Chris Mathew in the B Com and M Com Degree Certificates and marklists owing to gender change.

As per UO NO.M & C 2/1853/2018 dated 29.11.2018, fresh degree/diploma certificates are issued to the candidates in lieu of the original one surrendered and cancelled for reasons such as name change or name correction in the qualifying certificate of the candidate. In cases wherein no act of omission or mistake of the University is involved a fee equivalent to the fee for Duplicate Degree Certificates may be levied from the candidate.

As per order no. Ac AII/3/Duplicate Degree Certificate/2013 dated 04.05.2013 and UO No.Ac AII/3/3/2017 dated 19.04.2017, an amount of Rs.1000/- + search fee and Rs.100/- + search fee, respectively, shall be levied by the candidates for the issuance of duplicate degree certificate and each marklist for effecting name correction.

Search fee for the issuance of Degree certificate and marklist are as follows.

Degree Certificate	Search fee	Mark list	Search fee
Upto 1 year	No fee (if publication of result falls between March 2020 and August 2020 due to Covid) otherwise Rs.250/-	Upto 6 months	No fee (if publication of result falls between March 2020 and August 2020 due to Covid) otherwise Rs.50/-
1-2 years	Rs.250/-	6 months to 5 years	Rs.50/-
2-5 years	Rs.500/-	5-10 years	Rs.200/-
5-10 years	Rs.2000/-	After 10 years	Rs.400/-
10-15 years	Rs.3000/-		
15-20 years	Rs.4000/-		
20-25 years	Rs.5000/-		

In this case, the transgender candidate who has completed the B Com Degree in 2013 (10 years elapsed) and M Com Degree in 2016 (7 years elapsed) from University of Kerala, shall remit the fee as mentioned below.

B Com Duplicate Degree-Rs.1000+3000(search fee for greater than 10 years)= 4000/-

M Com Duplicate Degree- Rs.1000+2000(search fee for greater than 7 years)=3000/-

Marklists-Rs.100 per marklist

(5% hike is applicable as per UO NO.Ad AV/03/9871/2019 dated 01.04.2019)

As per orders of the Vice-Chancellor, request of the transgender candidate to reduce the fee for effecting name correction in the marklists and degree certificates for transgender candidates owing to gender change is placed before the Standing Committee of the Syndicate for consideration and appropriate recommendation.

Recommendations : *The Committee considered the above matter and recommended to refer the matter to the Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.08 Request for granting Mercy Chance Examinations to the candidates of 2014 admissions of First Degree Programmes under CBCS System – reg (Ac AV)

More than 50 Applications have been received from the candidates of various First Degree Programmes under CBCS System of 2014 admission to grant Mercy Chance examinations.

As per Clause 6.1 of the Regulations relating to the First Degree programmes under CBCS System w.e.f 2013, the normal duration of the First Degree Programme shall be three years consisting of six semesters. No student shall be allowed to complete the Programme by attending more than 12 continuous semesters. Accordingly, the duration of the First Degree Programme under CBCS System for the candidates of 2014 admission expired by 2019-2020.

It may be noted that, Mercy Chance examinations were granted to the candidates of First Degree Programmes under CBCS system of 2014 admissions vide UO No.Ac.AV.1/Mercy Chance/2021 dated 17.11.2021 and UO No.3245/2022/UOK dated 27.04.2022. Accordingly, separate Mercy Chance examinations were conducted for all six semesters (sanctioned vide orders dated 17.11.2021 and 27.04.2022) and no examinations are pending as on date.

As per the orders of the Vice-Chancellor, the matter of granting one more Mercy Chance examinations to the candidates of First Degree Programmes under CBCS System of 2014 admissions is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations: *The Committee considered the above matter and recommended that the recommendations under Item No. 5 be followed.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.09 ***Request for granting Mercy Chance Examinations to the candidates of 2016 admissions of First Degree Programmes under CBCS System – reg***
(Ac AV)

More than 40 applications have been received from candidates of 2016 admissions of all First Degree Programmes under CBCS system, requesting to grant them Mercy Chance examinations to clear the backlogs.

As per the UGC guidelines, the maximum duration for completing a programme of study is restricted to Y+2 years for annual programmes and S+4 semesters for semester programmes, unless otherwise specified by the apex bodies, where Y and S stands for the normal or minimum duration prescribed for completion of the programme. Subsequently, UO No. Ac.A IV/1/Uniform Span Period/2016 dated 15.07.2016 was issued superceding the provisions contained in the Regulations of various courses and thereby stands applicable to all UG and PG courses with effect from 2016- 17 admissions onwards.

The candidates of First Degree Programmes of 2016 admissions were granted additional chance for registering to the 5th Semester Supplementary Examinations vide U.O.No.Ac.AV/3/UG/Additional Chance/2021 dated 30.10.2021. Also, sanction was accorded to conduct Supplementary examinations for the IV and VI Semesters and Mercy Chance Examinations for I, II and III Semesters vide U.O No. 2322/2022/UOK dated 23.03.2022. Further, vide U.O No. 3245/2022/UOK dated 27.04.2022, one last mercy chance was granted to the candidates of 2010 admission onwards for all courses for which the permissible chances stands expired.

Examination section has informed that all additional/ mercy chance examinations for all the six semesters were conducted for 2016 admission candidates of First Degree Programmes under CBCS System, granted vide the said University Orders.

As per the orders of the Vice-Chancellor, the request from the candidates of First Degree Programmes under CBCS System of 2016 admissions to grant one more Mercy Chance examination is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations: *The Committee considered the above matter and recommended that the recommendations under Item No. 5 be followed*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No:09.92.10 ***Request for Awarding of Grace marks to the NCC Cadets who attended***
(Ac AV)

The Additional Director General, NCC, has forwarded a letter No. 507/1/P1-pub/2022/NCC dated 24/08/2023 requesting to award 4% grace marks to the NCC Cadets under UG Programmes who attended National level Para basic Courses and to award the same to L/Cpl Lavanya R who attended para basic course conducted on September 2022. It is mentioned that every year, 5 NCC cadets are selected from Kerala for the National level Para basic courses and such students lose academic classes of nearly two months while attending the same.

Meanwhile, the Principal Secretary, Higher Education (A) Department has directed to consider the said matter and to take necessary actions for awarding 4% grace marks to L/CPL Lavanya. R and also intimated that the Hon'ble Minister for Higher Education has granted permission for the same, vide letter No. A2/232/2023/HEDN dated 28.11.2023.

As per the Guidelines issued vide U.O No. AcAV/4157/1/NCC/2019 dated 10.11.2020, the maximum permissible grace marks for NCC Cadets in an Academic Year is 10%.

As per the orders of the Vice Chancellor, the matter regarding the awarding of 4% grace marks to the NCC Cadets under UG Programmes who attended National level Para basic Courses and to award the same to L/Cpl Lavanya R who attended para basic course conducted on September 2022, is placed before the Standing Committee of the Syndicate on Examination for consideration and recommendation.

Recommendations: *The Committee considered the above matter and recommended to refer the matter to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.11 *Extension of date for claiming grace mark – 2019 admission candidates – reg.*

(CBCS BA I)

The students of 2019 admission of CBCS/CR BA/B.Sc/B. Com. Courses completed the course by April 2022. But the failed students have to appear for the fifth & sixth semesters in the next batch of students in the next year. As per the guidelines for grace marks Clause 6. Grace Marks shall be awarded for one additional chance including improvement and also to courses of the supplementary examinations in the next immediate chance only. In the case of failed students it takes more time which is against the existing guidelines which states that the students shall claim grace marks within one year after the end of academic year, but prior to the issuance of Degree certificate.

The matter regarding the extension of date for claiming grace marks for 2019 admission candidates, as per the orders of the Hon'ble Vice-Chancellor, was placed before the Syndicate held on 28.11.2023. The Syndicate, vide Item No. 06.52.B6 of the minutes of the meeting of the Syndicate on 28.11.2023, considered the matter and resolved to refer the matter to the Standing Committee of the Syndicate on Examinations along with the detailed report of the Controller of Examinations. The Vice-Chancellor has ordered to implement the resolution.

Recommendations: *The Committee analysed the report of the Controller of Examinations and recommended that the date for claiming grace mark for 2019 Admission candidates be extended upto 31.05.2024 considering this as a special case as the proposed time limit for claiming grace mark has already been expired. The Committee further recommended to fix the last date for claiming grace mark as 31st December of the year of supplementary exam of final semester.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.12 *Request for exemption from exam duties received from Dr.Indose Aravind, Asst. Professor, Dept of Chemistry, KSMDDB College, Sasthamkotta, Kollam – reg*

(EB V)

A request has been received from Dr.Indose Aravind, Asst.Professor, Department of Chemistry, KSMDDB College, Sasthamkotta, Kollam for permanent exemption from valuation of answer scripts and Practical examination duties as he is suffering from blood cancer and vertebrobasilar stroke with Thrombocytosis and is under the treatment for the same. Medical certificates from Christian Medical College Vellore and Sree Chithira Thirunal Institute of Medical Sciences and Technology, Thiruvananthapuram are attached along with the request. It is also informed that his present health condition is not favourable to take the University examination duties including paper valuation and Practical examinations, as it requires high concentration and extreme care. The request for exemption was received only after sending the communication for valuation of Fourth Semester Degree Examinations, July 2023.

Recommendations: *The Committee considered the above matter and recommended that Dr.Indose Aravind, Assistant Professor, KSMDB College, Sasthamkotta be exempted from valuation duty for one year on the strength of the medical report.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.13:- *Awarding gracemark to Sri. Harish Joy (25020132037) BSc Zoology SN college, Kollam who is not eligible for grace mark reg-*

(CBCSS BSc II)

A candidate, Sri Harish Joy (25020132037), BSc Zoology Student of SN College, Kollam during the period 2022-2023 has submitted request in connection with adding of grace mark to S2 Dec 2021. In this case, the candidate has 40% disability as visual impairment and was granted scribe and compensatory time only vide U.O No. EA.1/508/P/4-15/2021 dated 24/09/2021. The said candidate had submitted request for the award of grace mark to S2 Dec 2021 on 26/08/2022 as he has failed for only one subject Botany in S2 December 2021. And the section has mistakenly but not deliberately initiated the action to award grace mark to the candidate without noting the fact that he was granted scribe and compensatory time only and the same was approved by the CE on 6th September 2022. The candidate again submitted request for grace mark on 21st March 2023 towards the 4th semester examination conducted during August 2022 in which he failed for only one subject Chemistry.

On verification of the same, another grace mark order issued in respect of another candidate belonged to SN College, Varkala; was noticed and compared the same with the order issued in respect of Harish Joy and noted that it was not mentioned about the award of grace mark but concession granted for scribe and compensatory time only.

Hence the section contacted EA I section for clarification on the same and came to know that Sri. Harish Joy is not eligible for award of grace mark because of only 40% disability as visual impairment. But a candidate who is eligible for the award of grace mark should have 80% disability in the case of visual impairment and order issued vide UO No. EAI/1000/1/2021 dated 22/04/2021 in this regard may be noted.

In the light of this aforesaid facts, the section had submitted the file for perusal and orders of the CE for revoking the grace marks mistakenly awarded to the candidate. The CE considered the same and ordered to revoke the grace marks.

As per orders of the CE, the section revoked grace marks mistakenly awarded to the candidate and this resulted in the failure of one paper. Hence the candidate submitted complaint to the Honourable Vice Chancellor to rectify the situation and the Honourable Vice-Chancellor ordered to conduct revaluation on papers failed in S2 (BO 1231- Phycology, Mycology, Lichenology, Bryology, Pteridology, Gymnosperms and Plant Pathology S2 December 2021) and S4 (CH 1431.4 Physical Chemistry, S4 August 2022) and also given chance to conduct special examination for the paper S2, if necessary. And also the Honourable Vice Chancellor sought explanation from the section in this regard.

But the candidate passed the S2 through revaluation without special examination and the complaint was rectified. Now the candidate has passed all other semesters except fourth semester. The result of S4 July 2023 in which he registered as supply candidate is yet to be published.

When the whole matter along with explanation is reported to Honourable Vice Chancellor. The Honourable Vice Chancellor has ordered to place the same before Standing Committee of Syndicate on examination.

Recommendations: *The Committee considered the above matter and recommended to hear the then Joint Registrar(CBCSS&ES), the then Deputy Registrar(CBCSS), the then Assistant Registrar, CBCSS BSc., the then Section Officer and the then Assistant concerned of the section by the Standing Committee of the Syndicate on Examinations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.14 Request for exemption from valuation of answer scripts in r/o Dr.Bindukala P.N, Assistant Professor, SN College, Kollam-reg.

(EB V)

A request was forwarded by Dr.Bindukala P.N, Assistant Professor, SN College, Kollam for exemption from valuation of answer scripts due to ill health. She has stated in her request letter that she is under treatment for Seronegative Rheumatoid Arthritis, Cervical Spondylosis and Vestibular Migraine. (Medical Certificates are also attached herewith). As per the records, the examiner had given the request for exemption citing the above mentioned reasons from the valuation of Sixth Semester BA/B.Sc/BBA/BSW/B.Com Degree Examinations, March 2021 (conducted on July 2021) onwards. After being appointed as Additional Examiner on 2023 for the valuation of First Semester BA/B.Sc/B.Com CBCSS/Career Related Degree Examinations, March 2023, she requested for exemption from valuation duties permanently.

A request from Sri Premjith M.R, Assistant Professor, Dept of English, Bishop Moore College for granting 50% concession in valuation of answer scripts, being a differently abled person was considered by the Syndicate. Further the U.O No. M&C I.1/2063/2022 dated 30.08.2022 was issued granting the same. Also Sri Aneesh S, Assistant Professor, University College, Trivandrum was exempted from all valuation camps for 2 years on his request and on the strength of Medical Report (U.O No: M&C I.2/2084/2023 dated 18/03/2023). However there is no general rule in Examination Manual which allows to exempt an examiner from valuation permanently.

Recommendations: The Committee considered the above matter and recommended to hear Dr.Bindukala P.N., Assistant Professor, SN College, Kollam by the Standing Committee of the Syndicate on Examinations.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.15 Request for Special examination of CBCS BSc Psychology Fourth Semester July 2023 - reg:-

(CBCS BSc I)

The candidate, a third year student of MG College, Thiruvananthapuram with Reg no. 25721118029 has requested to permit Special Examination for three papers of Fourth Semester, July 2023 for the reasons cited below.

Examinations not appeared by the candidate	Reason
1. EN 1411.1 - Readings in Literature	Participation in the National Cadets Corps Youth Exchange Programme (YEP) conducted at Vietnam from 21.08.2023 to 30.08.2023
2. RU 1411.1 - Russian Poetry	
3. PG 1441 - Social Behaviour	

The Fourth Semester BSc Examinations of July 2023 have been conducted from 02/08/2023 to 21/08/2023.

As per the resolution of the meeting of the Syndicate held on 12.04.2022 vide item no. 40.49.05, candidates who had participated in the Sports/ Arts segments and also NCC candidates who participate in the Republic day camp at Delhi alone are considered eligible for Special examination.

The candidate had requested for conducting the Special examination for Fourth Semester July 2023 Examination along with documents proving her participation in Vietnam during 21/08/2023 to 30 /08/2023.

Recommendations: The Committee considered the above matter and recommended to agree to the request of the candidate considering it as a special case.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.16 Conduct of mercy chance examinations for BA/B.Sc/B.Com Annual scheme candidates-clarification sought-reg.

(Ac.AII)

The Syndicate at its meeting held on 04.10.2023 resolved to approve the recommendation of the Standing Committee of the Syndicate on Examinations to grant one mercy chance examination to the failed candidates of B.A/B.Sc/B.Com (Annual Scheme) prior to 2016 admission and 2016 admission onwards in the existing scheme and syllabus whose permissible chance now stands expired. UO under reference has been issued in this regard. The Syndicate at its previous meeting held on 23.09.2022 resolved that the applications submitted by candidates from 2000-2001 onwards for mercy chance examination shall be considered on a case by case basis.

In the light of the above resolutions, the following points have to be clarified.

1. B Sc candidates prior to 1996 admissions have no internal marks. If they are permitted to write the mercy chance examination in the current scheme and syllabus, a normalization formula has to be suggested for consolidation of results.

In the case of candidates from 1996 admission onwards, internal marks are carried forward. Hence, failed candidates of BA/B Sc/B Com Degree Course prior to 2000 admission may be restricted from appearing mercy chance examination for Part III in the light of the resolution of the Syndicate. (Copy of UO dated 23.09.2022 is appended).

2. Failed candidates of BA/B Sc/B Com Degree course prior to 2000 admission may be permitted to appear for Part I and Part II only in the existing scheme and syllabus for completing the Degree course.
3. Existing scheme and syllabus for B Com Degree course is 2006. Hence, the failed candidates prior to 2006 admission of B Com Degree Course may be directed to appear for all the papers of Part III in the existing scheme and syllabus ie, 2006 scheme and the failed candidates from 2006 admission onwards may be permitted to appear only for the failed paper of Part III.

Recommendations: *The Committee considered the above matter and recommended the following:-*

- 1) *to consider applications for Mercy Chance examinations from 2000-2001 admission as decided in the earlier meeting of the Syndicate; and*
- 2) *failed candidates of BCom Degree Examination prior to 2006 admission shall be directed to appear for all the papers of Part III in 2006 Scheme (existing Scheme) and the failed candidates from 2006 admission onwards shall be permitted to appear only for the failed papers.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.17 ***Correction in Title of the minutes of the meeting of the Syndicate held on 08.12.2022 vide Item no. 49.19.07 – reg :-***

(EB V)

The Retired Teachers from Government/Aided Colleges who are handling classes in Self-Financing Colleges affiliated to the University of Kerala are now appointed as Examiner for the Valuation of BA/B.Com/B.Sc/BBA CBCSS/CR Degree Examinations. It is learnt that the majority of the above teachers are not attending the Valuation Camp as they are appointed as Additional Examiners.

In Centralized Valuation Camps it is essential to appoint Retired Teachers from Government/Aided Colleges who are working in Self-Financing Colleges as Chief Examiners based on the seniority in Government/Aided Colleges to expedite the Valuation of the above mentioned examinations.

The meeting of the Syndicate held on 08.12.2022 vide item no. 49.19.07 has considered the matter and resolved to appoint retired teachers of Self-Financing Colleges as Chief Examiners based on their seniority in order to expedite the valuation.

However the matter in discussion was about the appointment of retired teachers from Government/Aided Colleges who are working in Self-Financing Colleges as Chief Examiners. Hence the resolution of the meeting of the Syndicate held on 08.12.2022 vide item No. 49.19.07 would have been “resolved to approve the recommendation of Standing Committee of the Syndicate on Examinations to appoint Retired Teachers from Government/Aided Colleges who are working in Self-

Financing Colleges as Chief Examiners based on the seniority in Government/Aided Colleges to expedite the Valuation.”

The subject of the note submitted to the Standing Committee of the Syndicate on Examinations was “appointment of retired teachers of Self- Financing Colleges as Chief Examiners” instead of “appointment of retired teachers from Government/Aided Colleges who are working in Self-Financing Colleges as Chief Examiners” and hence the error occurred in the minutes of the meeting of the Syndicate held on 08.12.2022 vide item no. 49.19.07.

The Syndicate meeting held on 28.12.2023 has decided that the item be referred to the Standing Committee of the Syndicate on Examinations.

Recommendations : *The Committee considered the above matter and recommended that the recommendation be modified as “appoint Retired teachers from Government/Aided Colleges who are working in Self-Financing Colleges as Chief Examiners” instead of “appoint Retired teachers of Self -Financing colleges as Chief Examiners”.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item no.09.92.18 M.Ed Degree Course – Request from Smt. Athira S Lekshmi - Readmission to continue 4th semester-reg.

(Ac AIII)

Smt. Athira S Lekshmi, student of M.Ed Degree Course (2018 Scheme, 2021-23 batch) of Fathima Memorial Training College, Vadakkevila, Kollam had discontinued the course for joining a job in an Aided Educational Institution. She had passed the University examinations up to third semester. She had taken admission in the last batch of 2018 Scheme, 2021-23 batch and new Scheme and Syllabus of M.Ed Degree Courses started from 2022 admission.

As per the Regulations of 2018 Scheme M.Ed Degree Programme,

"A candidate cannot complete the course in different schemes. In case such a situation arises, the candidate has to cancel the earlier semesters already appeared or studied and has to take re-admission to the first semester in the revised scheme."

The candidate is not eligible for readmission as per the regulations.

Remarks of Chairperson, BoS in Education (PG)

"As per the existing Regulations for the M.Ed Degree Programme for affiliated Colleges, a student cannot complete the course in different Schemes. He/ She has to take admission to the first semester in the revised Scheme. Hence the request of Athira S Lekshmi for readmission to 4th semester cannot be recommended."

As the term of the Dean, Faculty of Education was then expired, remarks of the former Dean, Faculty of Education was sought and she endorsed the remarks of Chairperson, BoS in Education (PG). Accordingly memo (No.70023/AcAIII/2023/UOK dated 19.01.2024) was issued to the candidate informing that her application for readmission cannot be considered.

Now she submitted another request to grant permission to complete the course in previous scheme (2018).

Recommendations : *The Committee considered the above matter and recommended to refer the matter to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.19:- KSMDDB College, Sasthamcottah - S6 BA CBCS Examination April 2023 – Request for correction of CE mark entry after result publication – Hearing note - reg :-

(CBCS BA VII)

The Principal, KSMDDB College, Sasthamcottah, Kollam has forwarded a request of the HoD – Political Science, KSMDDB College for the correction of internal mark entry of the candidate, Ajith.S, with candidate code 14520104002 in the Sixth semester examination of April 2023. The

corrected CE mark of which was submitted vide letter dated 27/05/2023 is after result publication whereas the result of S6 April 2023 examinations have already been published on 25/05/2023.

In the case of wrong entry of CE mark from a College, a grace period of 10 days is permitted for correction from the last date given for uploading of CE mark (within 15 working days after the last theory exam) without penalty. Before the publication of result, Rs.105/- is imposed for correction of CE mark after the grace period of 10 days as per the U.O No. M&C 1.2/1988/2021 dtd 22/01/2021. Here the wrong entry is reported only after the publication of results.

In the request letter, it is stated that the HoD had discovered a mistake in the entry of internal mark of Ajith S for the paper "PS1642 – State and Society in Kerala" in Sixth semester April – 2023 examination, entered it as '1' instead of '18' only recently.

It is requested to take steps to rectify the error, in the internal mark of sixth semester examination of April 2023 before publishing the second semester (supplementary) result of the candidate. However the result of S2 BA CBCS Examination of September 2022 was published on 19/07/2023 and the candidate had passed second semester and accordingly cleared all other semesters except that of the case in consideration ie; low CE mark for PS 1642 of S6 BA CBCS Examination of April 2023.

As per the orders of the Hon'ble Vice-Chancellor the request of the Principal, KSMDB College, Sasthamcottah, Kollam for correction in CE mark of Ajith S (candidate code– 14520104002) in respect of S6 BA CBCS Examination of April 2023 was placed before the Standing Committee of the Syndicate on Examinations at its meeting held on 06.11.2023 and it is recommended to hear the Tutor, HoD and the Principal concerned of KSMDB College, Sasthamcottah, Kollam with all relevant documents pertaining to the erroneous uploading of internal mark of the above candidate by the Standing Committee of the Syndicate on Examinations. The Syndicate at its meeting held on 28.11.2023, vide item no. 06.52.B17 resolved to approve the above recommendation of the Standing Committee of the Syndicate on Examinations.

Recommendations: *The Committee heard the Tutor cum HOD and the Principal, KSMDB College, Sasthamkotta and written statements were obtained from them. The committee observed that the college authorities failed to adhere to the University norms in forwarding CE marks to the University and recommended to issue a strict warning to the Tutor cum HOD concerned instructing that he should be more vigilant in future while forwarding CE marks to the University adhering the existing norms. The committee further recommended that the candidate be permitted to reappear for the CE marks in the next available chance.*

The Committee further recommended that the above recommendation may be approved by the Honourable Vice-Chancellor subject to reporting to the Syndicate by invoking 10(13) of Kerala University Act, 1974 as the recommendation has to be implemented urgently.

Resolution of the Syndicate

RESOLVED that the action taken by the Hon'ble Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be noted.

Item No.09.92.20:- Hearing of the Principal for not permitting the candidate to appear for exam for S1 March 2023 B.Sc.Computer Science (Mercy Chance) Degree Examination-reg:-

(ES IV)

Mercy Chance was granted for 2016 admission candidates vide order number UO. No. 3245/2022/UOK dtd 27.04.2022 to S1, March 2023 B. Sc Computer Science Degree Examination. As such Sri.Krishnadath D. (32016131024), a 2016 admission candidate has registered through offline application for S1 March 2023 examination for the subject Mathematics I after obtaining permission from the Controller of Examinations.

But it has been complained that he was not permitted to write the examination by the college authorities for want of Hall ticket. Since the candidate registered late through offline mode, he was not included in the initial nominal roll. But the hall ticket of the candidate was emailed well before the date of examination ie, 18.03.2023. The examination to which the candidate registered was scheduled on 20.03.2023. Question paper for the mercy chance examination was also made available to the

college by the University. It is also alleged that the college authorities took no follow up action to communicate the matter to the University and permit him to appear for the mercy chance exam.

In response to the explanation sought from the college, it has been informed that the candidate was not listed in the nominal roll forwarded by the University and no intimation received from the University.

As the college authorities denied permission to attend mercy chance S1 March 2023 B. Sc. Computer Science Degree examination, the candidate requests to conduct special examination for the same. It may be noted that mercy chance exams are conducted after levying the cost of conducting the exam from the candidate concerned.

The Standing committee of the Syndicate on examinations at its meeting held on 05.06.2023 considered the matter and recommended to conduct special examination for the candidate without levying fee. The Committee further recommended hearing the Chief Superintendent concerned by the Standing Committee of the Syndicate on Examinations. The Syndicate at its meeting held on 09.06.2023 vide item no. 58.56.14 has resolved to approve the recommendation of the meeting of the Syndicate on Examinations. The Hon'ble Vice Chancellor has given implementation orders for the resolution of the Syndicate. As per the resolution of the Syndicate, special examination for the first semester was conducted for the candidate Sri.Krishnadath D on 26.07.2023 and the matter regarding the hearing of the Chief Superintendent concerned (Sree Narayana College, Cherthala) was placed before the Standing committee of the Syndicate on Examinations held on 16.12.2023 for appropriate recommendations. The matter regarding hearing was intimated to the Chief Superintendent and she communicated her inconvenience to attend the hearing on the scheduled date. The Standing committee of the Syndicate on examinations at its meeting held on 16.12.2023 considered the matter and recommended that the hearing be shifted to the next meeting of the Standing Committee of the Syndicate on Examinations considering the inconvenience informed by the Principal/ Chief Superintendent. The Syndicate at its meeting held on 28.12.2023 vide item no. 07.80.10 has resolved to approve the recommendation of the meeting of the Standing Committee of the Syndicate on Examinations. The Hon'ble Vice Chancellor has given implementation orders for the resolution of the Syndicate.

Recommendations: *The Committee heard the Chief Superintendent, SN College, Cherthala and written statement was obtained from her. The committee recommended not to proceed further on this matter accepting the explanation of the Chief Superintendent.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.21:- Correction in Practical Mark Sheet of BO 1432 of S4 B.Sc Degree Examination August 2022 - Request submitted by Examiner after the publication of results –Hearing of Smt. Shabnam A, Asst. Professor, MSM College, Kayamkulam- reg

(CBCSS B.Sc. VI)

After the publication of results of S4 BSc Degree Examination August 2022, the Examiner, Shabnam A, Assistant Professor of MSM College, Kayamkulam, has submitted request for correction along with corrected Practical Mark Sheet BO 1432 in respect of the candidate of Iqbal College, Peringammala.

Details of the marks awarded originally and changes requested are as follows.

College of the Candidate.	Subject, Original Mark, Result Status & Nature of correction	Change of Marks Requested	Examiner.
Candidate Code: 25020113006 Iqbal College, Peringammala	BO 1432 – 65 (Passed) In the previous marksheet the candidate secured '47' & '18' for practical and records respectively. But in the corrected marksheet, the marks of practical corrected as '57' which changes the total to '75' Candidate has passed one to sixth semesters.	75 (Passed)	Shabnam A

The result of Fourth Semester BSc Degree Examination August 2022 was published on 20/03/2023 but the corrected mark sheet of one candidate (25020113006) of Iqbal College, Peringammala was submitted on 23/3/2023 in the section after publication of result. The Examiner has also submitted clarification letter forwarded by the Chairman, seeking apology for the mistake. The corrected mark sheet was countersigned by the Chairman, Board of Examiners concerned.

The Syndicate at its meeting held on 09/06/2023 vide item no. 58.56.11 resolved to seek explanation from the examiner regarding the belated submission of corrected practical marks awarded to the candidate after publication of result. Further resolved that appropriate decision on the matter of accepting the corrected marks shall be made only after examining the explanation. The Hon'ble Vice-Chancellor has ordered to implement the above resolution of the Syndicate.

Accordingly Smt. Shabnam A has submitted explanation vide letter dated 22/07/2023, that the mistake happened in mark entry was identified by her only after the publication of results, through an unofficial call received from the teachers of Iqbal College, Peringammala regarding the marks obtained by a candidate which is lesser than expected. Also explained that she has been facing the difficulties of Fibromyalgia like brain fogging, unexpected lowering of sugar and BP level along with severe muscle pain and been under treatment for the last three years (medical certificate also appended) She further stated that the mistake happened accidentally and not because of any negligence and will be more vigilant in future.

After examining the explanation and the supporting documents submitted by the examiners concerned, the Syndicate at its meeting held on 28/11/2023 vide item No. 06.52.B14, resolved to hear Smt. Shabnam A by the Standing Committee of the Syndicate on Examinations.

Recommendations : *The Committee heard Smt. Shabnam A., Assistant Professor, MSM College, Kayamkulam and written statement was obtained from her. The committee observed that there was a serious lapse on the part of the Examiner in forwarding the corrected practical marks to the University on time and recommended that a strict warning be issued instructing her to be more vigilant in future while preparing practical marks.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.22:- Request for publishing the result of Fourth Semester B Com Degree Examination Aug 2022-Answerscript of EN 1411.2 Readings in Literature was not forwarded to the University from H.H.M.S.P.B.N.S.S College, Neeramankara - reg

(CBCS B Com I)

A candidate of H.H.M.S.P.B N.S.S College Neeramankara with register no 15919121069 was a regular student during the period of study 2019-2022. She has applied for exam registration of S4 Aug 2022 for all 6 papers as a supplementary candidate but the registration process was not successful and the candidate didn't get the hall ticket for the S4 Aug 2022 exams which started from 10/08/2022 onwards. On request of the candidate Principal has provisionally permitted the candidate to appear for the first exam of the paper EN 1411.2 Readings in literature held on 10/08/2022 without hall ticket on the condition that she shall produce the hall ticket within next couple of days. The candidate submitted an offline application for exam registration and requested for issuance of hall ticket on 11/08/2022 remitting the penalty. As per the candidate's request the registration process was completed and hall ticket had been uploaded to the principal's ID on 12/08/2022. The candidate has taken the remaining exams with the hall ticket. The result of S4 Aug 2022 was published on 17/03/2023. After the Publication of result, Chief Superintendent H.H.M.S.P.B N.S.S College Neeramankara has forwarded a representation of the student wherein she complained that the result for the paper EN 1411.2 Readings in Literature has not come out along with other five papers. Meanwhile the Chief Superintendent has informed that the student has not produced the hall ticket and hence they had not sent the paper to the University for valuation. But the student in her representation states that she had shown the hall ticket to clerk concerned. The candidate has registered and appeared for all the six papers and the college has forwarded all other five papers and the result is published.

Subsequently, the explanation of the Principal for not forwarding the answer script of the candidate was sought and in reply the principal has forwarded the explanation from the Chief Superintendent wherein the Chief superintendent said that the candidate has not produced the hall ticket and hence the answer script (EN 1411.2 Readings in literature) has not forwarded to the University for valuation. At present the paper of the candidate (EN 1411.2 Readings in Literature) is kept in the college and the candidate has requested for the valuation of the answer script. The candidate needs to clear the said paper ie, EN 1411.2 Readings in Literature only for passing the B.Com course.

In this connection it may be noted that a similar incident has occurred in this college during S3 March 2022 examination where the principal provisionally admitted a candidate to write the examination and the college authorities failed not only to disburse hall ticket to the student but also to sent paper to the University even though the University sent the hall ticket of the candidate to the principal's ID and college mail. In this issue the Syndicate has decided to conduct a special examination for the candidate at the earliest and to hear the then Chief Superintendent. After hearing the then Chief Superintendent, the Subcommittee of the Standing Committee of the Syndicate on examination recommended to levy an amount of Rs 6600/- from the college as expenses incurred in connection with conduct of special examination for the affected candidate and the Syndicate has resolved to approve the same.

A hearing of the Chief Superintendent was conducted at CE's Office on 18/08/2023. The Controller of Examinations heard the Chief Superintendent for not forwarding the answer script (EN 1411.2 Readings in literature) pertaining to S4 Aug 2022 examination. In hearing the Chief Superintendent has reiterated her earlier stand that the candidate has not produced the hall ticket hence she couldn't sent the answer script to the University.

As per the orders of the Hon'ble Vice Chancellor, for arriving a decision in this regard the matter was placed before the Standing Committee of the Syndicate on Examination held on 16/12/2023. The committee recommended to hear the then Chief Superintendent HHMSPBNSS College for Women, Neeramankara by the next Standing Committee of the Syndicate on Examinations. As per the reference cited (1) above, the Meeting of the Syndicate held on 28.12.2023 considered the matter and resolved to approve the recommendations of the Standing Committee of the Syndicate on Examinations held on 16/12/2023. The Hon'ble Vice Chancellor has approved the implementation of the Resolution of the Syndicate.

Recommendations: *The Committee heard the Chief Superintendent, HHMSPBNSS College for Women, Neeramankara and obtained written statement from her. The Committee observed that the candidate has passed the examination in the subsequent chance. The committee also observed that there was a serious lapse on the part of the Chief Superintendent in forwarding the written answer script to the University. However by considering the apology from the Chief Superintendent the committee recommended that a strict warning be issued instructing that she should be more vigilant in future while forwarding the answer scripts to the University.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.23:- Request for exemption from valuation of answer scripts & examination duties – Hearing of Smt. Sangeetha E L - reg.

(EB V)

A request was forwarded by the Principal, KSMDDB College, Sasthamcotta in respect of Smt.Sangeetha E L, Assistant Professor in Malayalam for exemption from valuation of answer scripts & examination duties due to Physical disability. She has submitted copies of Certificate of Disability (from Govt. Hospital) & Unique Disability ID Card of Govt of India.

A request from Sri Premjith M.R, Assistant Professor, Dept of English, Bishop Moore College for granting 50% concession in valuation of answer scripts, being a differently abled person was considered by the Syndicate. Further the U.O No. M&C I.1/2063/2022 dated 30.08.2022 was issued granting the same. Also Sri Aneesh S, Assistant Professor, University College, Trivandrum was exempted from all valuation camps for 2 years on his request and on the strength of Medical Report (U.O No: M&C I.2/2084/2023 dated 18/03/2023). However there is no general rule in Examination Manual which allows to exempt an examiner from valuation permanently.

As ordered by the Hon'ble Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Examinations. The Committee considered the matter and recommended that Smt. Sangeetha E L be heard by the Standing Committee.

Recommendations : *The Committee heard Smt.Sangeetha E.L., Assistant Professor, KSMDB College, Sasthamkotta and obtained written statement and certificate of disability from her. The committee recommended that Smt.Sangeetha E.L. be exempted from all valuation camps for one year from the date of attaining eligibility for valuation duty.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.24:- Non forwarding of Question Paper Cover for the subject 'ML1111.3 Gadyasahithyam' (2020 Admission), S1 B.Com Commerce and Tax Procedure and Practice Degree Examination, March 2023 to SNGCAS Varkala- conduct of hearing-reg:-

(ES V)

A request dated 31/03/2023 forwarded by the Principal, SNGCAS, Varkala has been received from a candidate of 2020 Admission from SNGCAS, Varkala for liberal valuation of the subject 'ML1111.3-Gadyasahithyam', S1 B.com Tax Procedure and Practice Degree Examination, March 2023 as he was handed over the Question paper of Gadyasahithyam for 2021 admission onwards instead of 2020 admission in the Examination held on 15/03/2023.

The candidate has submitted an application on 03/03/2023 to the University for permitting him to register for four subjects as supplementary in S1 March 2023 degree examination via offline mode. At that time Question paper covers of all the subjects were already forwarded. Offline Application was accepted with penalty, but unintentional omission has been occurred in the absence of the Section Officer while checking the availability of Question papers which resulted in non forwarding of the question paper cover of the subject 'ML1111.3 Gadyasahithyam' (2020 Admission) as he was the single candidate included in the said admission at that college.

It is also stated in the request that eventhough he enquired about the change in question paper to the Chief Superintendant of Examinations, he was insisted to continue the Examination with the question paper of 2021 admission onwards itself. Non-availability of Question paper for 2020 admission was not reported to the University by the College authorities.

Though the question papers of three subjects which were applied by him was same, it differ for the Additional Language paper 'Gadhyasahithyam', S1 March 2023, for 2020 and 2021 admission (onwards) candidates. Remarks from Chairman, BoS Malayalam, was obtained regarding the syllabus change for the subject 'Gadhyasahithyam' in 2020 and 2021 admission. The Chairman has remarked that there is a syllabus change and has recommended to conduct Re-Examination for the paper 'Gadhyasahithyam', S1 March 2023 to the said candidate.

The Standing Committee of the Syndicate at its meeting held on 06.11.2023 considered the matter and the following recommendations were given 1) not to agree to the request of the candidate 2) to conduct a re-examination for the candidate and 3) to hear the Section Officer and the Assistant of the section concerned by the Standing Committee of the Syndicate on Examinations. The Syndicate at its meeting held on 28.11.2023 vide item No: 06.52.B5 has resolved to approve the recommendation of the Standing Committee of the Syndicate. The Vice- Chancellor has implemented the same. As per the resolution of the Syndicate, re-examination was conducted on 12/01/2024 and the result of the said candidate has been published on 06/02/2024. He has failed in the said subject.

Recommendations : *The Committee heard Smt. Suja V.S., Section Officer, ES V Section and Sri.Naveen John, Assistant, ES V section and written statements were obtained from them. The Committee observed that there was a serious lapse on the part of the section while forwarding Question Paper Cover. However by considering the explanation from the Section Officer and Assistant concerned the committee recommended to issue warning memo instructing that they should be more vigilant in future while discharging duties and handling exam related works.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.25: *Hearing for delay in submission of CE marks - Smt.Libiya B Thankachan, NSS College, Anchal- B.Com Computer Application Examination –reg:-*
(ES II)

Smt. Libiya .B. Thankachan with candidate code 13820158027 has studied in Mannam NSS College, Anchal during the academic year 2020-2023. She has registered and appeared for the fifth semester examination held in Dec 2022 and the result of the same was published on 28.04.2023. But the above said candidate's result was withheld due to pending receipt of CE mark of the candidate at the time of Publication of Result.

At the time of S5 December 2022 Examination Registration, the candidate's Open course paper was wrongly registered as Communicative Applications in English instead of Theatre Studies. The Open course Examination was held on 09.01.2023 and she was permitted to write the exam of Theatre Studies itself by the college. After the examination , the Principal has forwarded a letter dated 20.01.2023 and application along with fine receipt of RS 105/- for subject correction of Open Course paper of the candidate from Communicative Application in English to Theatre Studies. Subsequently, subject correction has been done from the University.

Now, the Principal, Mannam NSS College, Anchal vide correspondance dated 25-10-2023 forwarded the statement of sessional marks of the candidate Smt. Libiya. B. Thankachan so as to release her result almost five months later after publication of result. The wrong registration of her Open Course subject was cited as the reason for the non entry of CE marks by the College. On the basis of this letter, an explanation was sought from the Principal regarding the delay in submission of CE marks. The Principal vide letter No. 1905/23 dated 15.11.2023 furnished reply to clarification sought as

'Libiya .B. Thankachan (Reg. No.13820158027) was a 5th semester B.Com CA student of this college for the academic year 2022-23. While entering her open course subject, there arose an error on our part. We had entered Communicative English instead of Theatre Studies. The matter was reported to your office and permission was granted to her to write the theatre studies exam. At the time of uploading the internal marks, we were not able to enter the marks, as her subject was recorded as communicative English. As we were not able to upload the CA marks, we were waiting for the 5th semester exam to be commenced this month. In the midst, we had mailed the CA marks of the student on 1st November 2023''

According to the University order No. M&C .1.2/1782/2017 dated 27-05-2017, a fine of Rs.5000/- (Rupees five thousand only) shall be imposed on the Principal of the Institution for submission of internal assessment marks after the stipulated time.

The Standing Committee of the Syndicate held on 16.12.2023 considered the above matter and recommended that the then Principal, the then HOD and the then tutor of Mannam NSS College, Anchal be heard by the Standing Committee of the Syndicate on Examinations. The 7th meeting of Syndicate held on 28/12/2023 vide item no. 07.80.16 resolved to approve the recommendation of the Standing Committee of the syndicate. The Hon'ble Vice Chancellor has given implementation orders for the resolution of the Syndicate.

Recommendations: *The Committee heard the Principal, HOD and Tutor concerned of Mannam NSS College, Anchal and wrtitten statements regarding the matter were obtained from them . The committee observed that there was a serious lapse on the part of the Tutor and HOD in forwarding the CE marks to the University on time and recommended to grant CE marks to the candidate. The committee considered the explanation from the Principal, HOD and Tutor concerned and further recommended that an amount of Rs.5000/- be recovered from the college as fine for the late submission of CE marks.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.92.26:- *Requests for Mercy Chance Examination of MSW programme-reg.*

(Ac.AII)

The candidate Smt.Ashly G.S (MSW-2018 admn) has submitted a request for conducting mercy chance examination of MSW programme as she could not attend the examination due to certain health issues. Similar request has also been submitted by Smt.Ashwini Prasad.

As per the U.O no.Ac.AIV/1/Uniform Span Period/2016 dated 15/07/2016 related to Uniform Span Period, the maximum duration for completing a programme of study be restricted to S+4 semesters for semester programme unless otherwise specified by the apex bodies, whereas the 'S' stands for the normal or minimum duration prescribed for completion of the programme and the U.O came into effect from 2016 admn onwards. Since the candidates belongs to 2018 admission, the Uniform Span Period is applicable to these candidates and their permissible chance for writing the examination expired in 2022. It may also be noted that candidate of 2019 admission are also eligible for mercy chance examination.

As per the orders of the Vice-Chancellor, the matter of granting mercy chance examination to the failed candidates of MSW Degree programme, whose permissible chance now stands expired, is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendations.

Recommendations : *The Committee considered the above matter and recommended to grant Mercy Chance examination to the failed candidates of MSW (semester) programme whose permissible chance now stands expired.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.03.2024, be approved.

Item No.09.93 ***Setting up of Translational Research and Innovation Centre at the University of Kerala (TRICKU)- Release of an amount of Rs.12,39,000/- (Rupees Twelve Lakh Thirty Nine Thousand only) to M/s PEMS Engineering Consultant, Trivandrum (Second Stage Payment).***

(Ad.AVI)

Ref: 1. Letter No. Pl.A1/24145//TRIC-KU/2022 dated. 14.09.2022

2. MoU executed on September 2022

3.U.O No. 9348/2022/UOK dated. 15.12.2022

4.U.O No. 9399/2022/UOK dated. 17.12.2022

5.U.O No. 9104/2023/UOK dated. 03.11.2023

6.Invoice (No. 2) No. PEMS/Invoice/2022-23/KU/003 dated. 20.02.2023.

7. KIIFB Proceedings Order NO: HED0 10-04/APR-4/2023tKIIFB Dated:05.04.2023

The consultancy and supervision works for setting up of Translational Research and Innovation Centre at the Kariavattom Campus was entrusted to M/s. PEMS Engineering Consultant, Trivandrum for an amount of Rs.30,00,000/- (Rupees Thirty Lakh only), excluding GST, vide letter read as (1) above and MoU had been executed in this regard, vide paper read as (2) above. Accordingly, an amount of Rs.10,62,000/- (Rupees Ten Lakh Sixty Two Thousand only) including GST was paid to M/s. PEMS Engineering Consultant, Trivandrum, towards the first instalment of consultancy charges (30% of total amount) in connection with setting up of Translational Research and Innovation Centre at the Kariavattom Campus debiting the expenditure to the h/a "Part I-NPMH-65-Works-10/5355- Consultancy charges" vide U.O read as (4) above.

The Associate Director, PEMS Engineering Consultants Pvt Ltd, Trivandrum, vide paper read as (6) above, had submitted the invoice no.(2) amounting to Rs.12,39,000/- (Rupees Ten Lakh Thirty Nine Thousand only) including 18% GST, towards the second stage of consultancy charges (up to 65% of fees) in connection with setting up of Translational Research and Innovation Centre at the Kariavattom Campus, as per the MoU. The University Engineer had remarked that M/s PEMS has submitted the response to the design review comments from KIIFB and had recommended to release the second stage payment to M/s. PEMS if the DPR is approved. Financial sanction for funding the project had been accorded by KIIFB vide paper read as (7) above.

Sanction had, therefore, been accorded by the Vice Chancellor, subject to reporting to the Syndicate, to release the second stage payment of an amount of Rs.12,39,000/- (Rupees Twelve Lakh Thirty Nine Thousand only) including GST to M/s PEMS Engineering Consultant, Trivandrum, towards the second instalment of consultancy charges (35% of total amount) in connection with setting up of Translational Research and Innovation Centre at the Kariavattom Campus. Finance, vide Endorsement No. FOS. 3844/Finance I/2023-24 dated 17.01.2024 had also given concurrence for the same. Accordingly, U.O 649/2024/UOK dated 20.01.2024 was issued. The action taken by the Vice

Chancellor in having sanctioned the release of Second stage payment to M/s PEMS Engineering Consultants Pvt Ltd in accordance with the terms specified in the MoU executed with the University is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.94

Conduct of PG, M.Tech-CSS Entrance Examinations 2024—reg

(Ad.BIII)

The matter regarding the conduct of PG and M.Tech Entrance Examinations under the CSS was deliberated by the CSS Academic Committee during their meeting on February 9th, 2024. The committee recommended that examination centers be allotted at Thiruvananthapuram, Ernakulam, Munnar, Calicut within Kerala. Further recommended that examinations will also be conducted in Delhi, Bengaluru and Chennai, Provided sufficient number of applicants have opted these centers.

The Vice Chancellor has granted approval for the recommendation of the CSS Academic Committee, and sanction was also accorded to report the matter to the Syndicate. Accordingly notification No.CSS/A5/804/2024 was issued.

As per the orders of the Vice Chancellor, the matter regarding the allotment of examination centers is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.95

Department of Biochemistry, Kariavattom - Maintenance works and replacement of spares of the Refrigerated Centrifuge - Payment Sanctioned – Reporting of – reg.

(Ad.BIV CP)

As per the resolution of the 4th meeting of the Syndicate held on 04.10.2023 vide Item no. 04.46.04.09 permission was granted to the Head, Department of Biochemistry, Kariavattom for entrusting the maintenance works and replacement of rotor F-34-6-38 of the Refrigerated Centrifuge installed in the Department of Biochemistry, Kariavattom with M/s. Eppendorf India, Chennai, the supplier firm for a total amount of ₹1,70,396/- (Rupees one lakh seventy thousand three hundred and ninety six only), including GST.

The Head of the Department of Biochemistry, Kariavattom certified that the firm has completed the work satisfactorily and forwarded the invoice submitted by M/s. Eppendorf India, Chennai for an amount of ₹1,70,394/- (Rupees one lakh seventy thousand three hundred and ninety four only), including GST with necessary certifications for releasing the payment.

Sanction has therefore been accorded by the Vice Chancellor to the Head, Department of Biochemistry, Kariavattom for releasing the payment of ₹1,70,394/- (Rupees one lakh seventy thousand three hundred and ninety four only), including GST, to M/s. Eppendorf India, Chennai towards the maintenance works and replacement of spares of the Refrigerated Centrifuge.

Accordingly, U.O No. 1994/Ad BIV/2024/UOK dated 04.03.2024 has been issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.96

Release of Funds for implementation of Projects - Priority list- Reporting of – reg.

(Planning.A1)

Sanction was accorded by Vice-Chancellor, vide U.O. No. 7088/2022/UOK dated 12/09/2022, U.O. No. 412/2023/UOK dated 12/01/2023, U.O. No. Pl.A1/501/2023 dated 16/01/23 and U.O. No. 470/2023/UOK dated 12/01/2023, to release the corresponding amounts to the respective Principal Investigators/Hon. Directors and Firms towards the implementation of various Scheme-components, under State Plan Grant 2022-23, as detailed below:

Sl. No.	UO No & Date	Project/Purpose	Department/ Centre	Amount (Rs.)
1.	7088/2022/UOK dated 12/09/22	Release of financial assistance as Provisional Advance to various Principal Investigators/ Hon. Directors under State Plan Grant 2022-23 – Phase I	Various	5,68,00,000/-
2.	412/2023/UOK dated 12/01/23	Release of financial assistance as Provisional Advance/ under Project Mode to various Principal Investigators/Hon. Directors and University Engineer – under State Plan Grant 2022-23 - Phase II	Various	12,36,00,000/-
3.	Pl.A1/501/2023 dated 16/01/23	Digitization of Manuscripts in ORI & MSS Library - Payment to CDIT	ORI & MSSL	49,67,800/-
4.	470/2023/UOK dated 12/01/23	Purchase of 10 No.s Digital oscilloscope with function generator	Physics	4,81,440/-

Despite the issuance of the aforementioned University Orders, payments to the intended beneficiaries were not released due to a shortfall between the sanctioned amount and the released amounts for the State Plan Grant 2022-23. Administrative sanction was accorded vide G.O. (Rt.) No.759/2022/HEDN dated 23/05/2022, for the total outlay of Rs.33,20,00,000/- (Rupees Thirty-three Crore Twenty Thousand only), but only an amount of Rs.11,00,00,000/- (Rupees Eleven Crore only) has been released under the State Plan Grant for the year 2022-23.

The Meeting of the Syndicate on 14.08.2023 (Item No. 02.85), resolved to categorize various bills in connection with Payments under State Plant Grant 2022-23 which were then pending in Cash Section based on priority and release the payments in Priority 1 List at the first instance, which includes bills in connection with payments detailed in the aforementioned table, debiting the expenditure from the State Plan Grant sanctioned for the year 2023-24.

The Meeting of the Syndicate on 14.08.2023 (Item No. 02.118.09), had also resolved to release the pending payment to suppliers and contractors relating to the financial year 2022-23.

It may also be noted that the Meeting of the Syndicate held on 24.08.2023 (Item No. 03.05.06) resolved to reprioritize the List 1 bills pending in Cash Section so as to limit the expenditure to the available amount under the State Plan Grant for the year 2023-24. The Hon'ble Vice-Chancellor had ordered to implement the aforementioned Resolution.

Based on the aforementioned Resolutions of the Syndicate, sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, vide U.O. No. 8115/2023/UOK dated 27.09.2023 to release a total amount of Rs. 2,07,99,240/- (Rupees Two Crore seven lakh ninety nine thousand two hundred and forty only) to the corresponding Principal Investigators and Firms, as detailed below, towards implementing the respective "Specific/Innovative Projects", "New Centres/Strengthening of Centres/Inter University Centres" and "Infrastructure Development", debiting the expenditure from the State Plan Grant 2023-24, under the Scheme-component 'Ongoing Projects/Purchases':

Sl. No	Department/ Centre	Details of Project	Name of person/ Firm the amount is to be released	Amount (Rs.)
1	Department of Future Studies	Proposal for developing Business Innovation and Incubation Centre (KUBIIC) of the University of Kerala into a state of the art incubation centre (First Year)	Prof. Manoj Changat, Professor	50,00,000/-
2	ORI & MSSL	Digitisation of Manuscripts in ORI & MSS Library (Phase III)- Payment	M/s.C-DIT	49,67,800/-
3	Department of Physics	Purchase of 10 number of Digital Oscilloscope with function generator	M/s Innovative Instruments	4,81,440/-
4	Department of Biochemistry	Setting up of Neurobiology lab –Phase II	Dr. Viji Vijayan, Assistant Professor	10,00,000/-

5	Department of Biochemistry	Hydroponics for the Green House of the University of Kerala- a new initiative to sustainable development	Dr. Viji Vijayan, Assistant Professor	4,00,000/-
6	Department of Biochemistry	Dietary intervention of cardiovascular diseases- Role of epigenetic mechanism	Dr. Saja K, Assistant Professor	5,00,000/-
7	Interuniversity Centre for Research on Emerging and Re-emerging infectious disease pathogen (Department of Biochemistry)	Establishment of Interuniversity Centre for Research on Emerging and Re-emerging infectious disease pathogen	Dr. Janesh P.A, Assistant Professor	14,00,000/-
8	Department of Economics	Setting up of Research and Documentation Centre on Decentralisation	Dr. Christalbell P J Associate Professor	7,50,000/-
9	Department of Physics -	Project-Development of highly efficient four terminal crystalline Silicon heterojunction Perovskite multijunction solar cell	Dr. Deepa KG, Assistant Professor	48,00,000/-
10	Advanced Centre for tissue culture engineering (Department of Biochemistry)	Implementation of the continuing activities of the centre	Dr. Helen A, Director	15,00,000/-
Total				2,07,99,240/-

The aforementioned University Order has also been partially modified, vide U.O. No. 8488/2023/UOK dated 10.10.2023, to include the Heads of Departments detailed below to facilitate issuance of the payment orders to them:

- 1) the Head, Department of Future Studies
- 2) the Head, Department of Biochemistry
- 3) the Head, Department of Economics
- 4) the Head, Department of Physics
- 5) the Head, ORI &MSSL

The action taken by the Vice-Chancellor, in having released the aforementioned financial assistance to the respective Principal Investigators/Hon. Directors and Firms, under State Plan Grant, by reappropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.97 *Development and Implementation of Student Life Cycle Management System (Examination Management Software)"- Payment to M/S ITI Palakkadu- Release third instalment- reporting of –reg*

(Planning A1)

Work order was issued to M/s. ITI Limited Palakkad, vide Pl.A1/Ad.DI/SDLC/19 dated 30.10.2020 for the execution of the project "Development and Implementation of Student Life Cycle Management System (Examination Management Software)", at the discounted rate of ₹1,17,41,000/- (Rupees One Crore seventeen lakh and forty one thousand only) [₹99,50,000/- + GST@18%] +AMC (after 1 year warranty and 2 years free AMC) @15% of total quoted rate (excluding taxes), in strict compliance with the terms and conditions stipulated in the MOU executed on 30/10/2020.

Subsequently, in accordance with the payment terms stipulated in the MOU, following amounts were released to the 'M/s. ITI Limited Palakkad', on different stages, on the basis of the recommendation of the Monitoring Committee, in connection with the execution of the project "Development and implementation of Student Life Cycle Management System (Examination Management Software)":

Sl. No.	U.O. No. and Date	Purpose	Amount Released (Rs)	State Plan Grant Year
1.	U.O. No. 450/2021/UOK dated 28.01.2021	Advance payment (20% of the total project cost)	23,48,200/-	2020-21
2.	U.O. No. 4821/2021/UOK dated 16.09.2021	Second installment of payment (i.e. 20% of the total amount) on account of the approval of the "SRS Document"	23,48,200/-	2020-21

Later, M/s. ITI Limited Palakkad, vide letter No.COM/EXAM MNGMT SYSTEM dated 12.09.2022 had forwarded the bill claiming the third instalment of payment amounting to ₹23,48,200/- (Rupees Twenty three lakh forty eight thousand and two hundred only), on account of the completion of Phase I Software delivery of the Project, (i.e. 20% of the total quoted amount), as stipulated in the MOU executed on 30.10.2020.

It may be noted that due to the shortfall between the sanctioned amount and the released amounts for the State Plan Grant 2022-23, the Syndicate, vide Minutes of the Meeting of the Syndicate on 14.08.2023 (Item No. 02.85), resolved to categorize various bills pending in Cash Section based on priority and release the payments in Priority 1 List at the first instance, debiting the expenditure from the State Plan Grant sanctioned for the year 2023-24. **As per the Syndicate Resolution, an amount of ₹23,48,200/- was earmarked in the Priority List I, for the third instalment of payment towards firm 'ITI Ltd., Palakkad'.**

The Syndicate vide Minutes of the Meeting of the Syndicate held on 24.08.2023 (Item No. 03.05.06) had also resolved to reprioritize the List 1 bills pending in Cash Section so as to limit the expenditure to the available amount under the State Plan Grant for the year 2023-24. **This also included the third instalment of payment towards the firm 'M/s. ITI Ltd, Palakkad'.** The Hon'ble Vice-Chancellor had ordered to implement the aforementioned Resolution.

Subsequently, based on aforementioned Resolutions of the Syndicate, the Recommendation of the Monitoring Committee and the Certification by the Director, KUCC and the Single Point of Contact of the SLCMS, **sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to release an amount of Rs.23,48,200/- (Rupees Twenty three lakh forty eight thousand and two hundred only), to 'M/s. ITI Limited. Palakkad', (i.e. 20% of the total quoted amount), towards the third instalment of payment due to them, on account of the completion of Phase I Software delivery of the Project "Development and Implementation of Student Life Cycle Management System (Examination Management Software)", debiting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Ongoing Projects/Purchases (Continuing Projects/Purchases sanctioned under State Plan Grant 2018, 2019-20, 2020-21 , 2021-22 & 2022-23)", for the year 2023-24, vide U.O. No. 7925/2023/UOK dated 20.09.2023. The amount was released to the firm on a subsequent date.**

The action taken by the Vice-Chancellor, in having released the amount of Rs.23,48,200/- (Rupees Twenty three lakh forty eight thousand and two hundred only), to 'M/s. ITI Limited. Palakkad', (i.e. 20% of the total quoted amount), towards the third instalment of payment due to them, on account of the completion of Phase I Software delivery of the Project "Development and Implementation of Student Life Cycle Management System (Examination Management Software)", under State Plan Grant 2023-24, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.09.98 *Department of Political Science – Purchase of Books without prior sanction- Ratified - Reporting of- Reg.*

(Planning AI)

As per circular no: [Pl.A1/Reprioritization/2022-23/24 dated 07/09/2023](#), all the Heads/ Hon. Directors/ Principal Investigators of Departments/Centres/Projects respectively, were directed to obtain prior administrative sanction for book purchase from plan fund. The Head,

Department of Political Science informed that the department had failed to notice the aforementioned circular and purchased various books after the issuance of the circular, without prior sanction. It is also informed that growing number of students in the department due to the newly launched BA Hons. (Political and International Relations/Economics/History) Programme, necessitated the purchase of the books. But there is no provision under non plan head of the department to meet the aforementioned expenditure, as the amount 3 lakh rupees, envisaged under the head 'Part I-Non Plan-MH 11 (a)- Department of Political Science 4/1800-Books/ Periodicals/ Journals', during the current financial year (2023-24), has already been expended.

Considering the request of the HoD, sanction has been accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, to ratify the action taken by the Head, Department of Political Science, in effecting the purchase of various books in the department, without prior sanction, and to effect the payment, of an amount of **Rs.2,79,137 /-** (**Rupees Two lakh seventy nine thousand one hundred and thirty seven only**) from the amount allocated under the plan head for the purchase of Books/Periodicals/Journals.

U. O. No. 2239/2024/UOK dated 12/03/2024 was issued accordingly.

The action taken by the Vice-Chancellor in having ratified the action taken by the Head, Department of Political Science, in effecting the purchase of various books in the department, without prior sanction, and to effect the payment, of an amount of **Rs.2,79,137 /-** (**Rupees Two lakh seventy nine thousand one hundred and thirty seven only**) from the amount allocated under the plan head for the purchase of Books/Periodicals/Journals, vide **U.O No. 2239/2024/UOK dated 12/03/2024**, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No:09.99

Department of Archaeology – Purchase of Chairs and Chest Drawers– Payment to M/S RUBCO- – Sanctioned - Orders issued.- Reporting of– Reg. (Planning A1)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to release an amount of Rs.3,10,398/- (Rupees Three Lakh Ten Thousand Three Hundred and Ninety Eight only) including GST, transportation and Unloading Charges to 'M/s Kerala State Rubber Co-operative Ltd., Kannur' towards the purchase of Chairs and Chest Drawers in the Department of Archaeology. The expenditure is to be met from the h/a "Part II- Plan- MH 16- Department of Archaeology- 4/1885- Development of Department (State)" of the current years BE of the University.

U O No.1846/ 2024/UOK dated 29.02.24 has been issued in this regard also.

The action taken by the Vice-Chancellor in having sanctioned the payment of Rs.3,10,398/- (Rupees Three Lakh Ten Thousand Three Hundred and Ninety Eight only), to M/s Kerala State Rubber Co-operative Ltd., Kannur' towards the purchase of Chairs and Chest Drawers in the Department of Archaeology, vide U.O No. Pl.A1/1846/2024/UOK dated 29.02.2024 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.100

Department of Computer Science -Implementation of the Specific Project "Setting up of an Artificial Intelligence Hub" - Purchase of 20 nos. of Desktop Computer in the Department – Payment – Sanctioned - Orders issued - Reporting of– Reg

(Planning A1)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to release an amount of Rs. 13,78,000 /- (Rupees Thirteen Lakh seventy eight thousand only), including GST @ 18 %, to "M/s. Pazhoor Ideal systems Pvt. Ltd., Trivandrum", towards the supply of 20 nos. of Desktop Computers, in the Department of Computer Science.

U O No. 1679/2024/UOK dated 22.02.24 has been issued in this regard.

The action taken by the Vice-Chancellor in having sanctioned the payment of Rs.13,78,000/- (Rupees Thirteen Lakh seventy eight thousand only), to "M/s. Pazhoor Ideal systems Pvt. Ltd., Trivandrum", towards the supply of 20 nos. of Desktop Computers, in the Department of Computer Science, vide U.O No. Pl.A1/1679/2024/UOK dated 22.02.2024 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.101 **Department of Biotechnology – Purchase of "Refrigerated Incubator Shaker shacker" in the Department– Payment – Sanctioned - Orders issued - Reporting of– Reg.**

(Planning A1)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to release an amount of Rs.7,78,800/- (Rupees Seven Lakh Seventy Eight Thousand and Eight Hundred only) including GST @18%, to "M/s.Inkarp Instruments Private Limited", towards the purchase of one "Refrigerated Incubator Shaker shacker", in the Department of Biotechnology. The expenditure is to be met from the h/a "Part II- Plan- MH 30- Department of Biotechnology- 4/1885- Development of Department (State)" of the current year's Budget Estimates of the University.

U O dated 29.02.24 has been issued in this regard.

The action taken by the Vice-Chancellor in having sanctioned the payment of Rs.7,78,800/- (Rupees Seven Lakh Seventy Eight Thousand and Eight Hundred only), to "M/s.Inkarp Instruments Private Limited" towards the purchase of one "Refrigerated Incubator Shaker shacker", in the Department of Biotechnology, vide U.O No. Pl.A1/1856/2024/UOK dated 29.02.2024 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.102 **Department of Zoology - Purchase of "Research Microscope – Payment – Sanctioned - Orders issued.- Reporting of– Reg.**

(Planning A1)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to release an amount of Rs. 3,44,560 /- (Rupees Three lakh Forty four thousand Five hundred and Sixty only), including GST @ 18 %, to "M/s. Universal Agencies, Thrissur", towards the supply of five numbers of "Research Microscope (MAKE:LABOMED, MODEL:Lx 500)", in the Department of Zoology.

U O No. 1667/2024/ UOK dated 22.02.24 has been issued in this regard.

The action taken by the Vice-Chancellor in having sanctioned the payment of Rs.3,44,560/- (Rupees Three lakh Forty four thousand Five hundred and Sixty only), to "M/s. Universal Agencies, Thrissur", towards the supply of five numbers of "Research Microscope (MAKE:LABOMED, MODEL: Lx 500)", in the Department of Zoology, vide U.O No. Pl.A1/1667/2024/UOK dated 22.02.2024 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.103 **Department of Physics – Purchase of "Z Scan Setup" in connection with the implementation of the Specific Project titled "Establishment of a Modular Thin Film Fab Lab" – Payment – Sanctioned - Orders issued.- Reporting of– Reg.**

(Planning A1)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate:

- 1) To provide an amount of Rs.18,09,500/- (Rupees Eighteen Lakh Nine Thousand and Five Hundred only) under the head of account "Part II- Plan- MH 22(i)- Department of Physics - 4/1885- Development of Department (State)" by re-appropriation from the head of account,

"Part II- Plan- MH 63- Miscellaneous - 7/6065-Implementation of Plan Programmes (State)" of the current year's Budget Estimate of the University.

- 2) To release an amount of Rs.18,09,483/- (Rupees Eighteen Lakh Nine Thousand and Four Hundred and Eighty Three only), including GST @ 18 %, to 'M/s. Holmarc Optomechtronics Pvt. Ltd, Kochi', towards the purchase of 'Z Scan Set up' in the Department of Physics. U O No.1734/2024/UOK dated 26.02.24 has been issued in this regard.

The action taken by the Vice-Chancellor in having sanctioned the payment of Rs.18,09,483/- (Rupees Eighteen Lakh Nine Thousand and Four Hundred and Eighty Three only), to 'M/s. Holmarc Optomechtronics Pvt. Ltd, Kochi', towards the purchase of 'Z Scan Set up' in the Department of Physics, vide U.O No. Pl.A1/1734/2024/UOK dated 26.02.2024 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.104 Department of Physics - Purchase of Analytical Weighing Balance in the Department – Payment – Sanctioned - Orders issued.- Reporting of- Reg (Planning A1)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate:

- 1) To provide an amount of Rs.2,00,000/- (Rupees Two Lakh only) under the head of account, "Part II- Plan- MH 22(i)- Department of Physics - 4/1885- Development of Department (State)", by reappropriation from the head of account, "Part II- Plan- MH 63- Miscellaneous - 7/6065-Implementation of Plan Programmes (State)" of the current years Budget Estimate of the University.
- 2) To release an amount of Rs.2,00,000/- (Rupees Two lakh only), inclusive of GST @ 18 %, to "M/s.Scientific Medical Equipments (Kerala) Pvt. Ltd., Kochi", towards the supply of one "Analytical Weighing Balance", in the Department of Physics.

U O No. 1680/2024/ UOK dated 22.02.24 has been issued in this regard also.

The action taken by the Vice-Chancellor in having sanctioned the payment of Rs.2,00,000/- (Rupees Two lakh only), to "M/s.Scientific Medical Equipments (Kerala) Pvt. Ltd., Kochi", towards the supply of one "Analytical Weighing Balance", in the Department of Physics, vide U.O No. Pl.A1/1680/2024/UOK dated 22.02.2024 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.09.105 Withholding of pensionary benefits in respect of Sri. N. Raghavan Pillai (Section Officer)(Higher Grade)(retired on 31.03.2010) – reg.

(Ad.AIII)

Sri. N. Raghavan Pillai, Section Officer (Higher Grade)(Rtd.) filed W.P(C) No. 11832/2015 before the Hon'ble High Court of Kerala seeking direction to disburse his withheld pensionary benefits as per Liability Certificate dated 27.10.2014. **The Hon'ble High Court of Kerala in Judgment dated 23.01.2024 in WP (C) No. 11832 of 2015 filed by Sri. N. Raghavan Pillai has directed the respondents [University represented by Registrar (R1) & Finance Officer (R2)] to hear the petitioner and take into consideration all the documents with regard to the alleged liability towards the petitioner for the purpose of disbursement of the pensionary benefits within a period of two months from the date of receipt of a certified copy of the judgment. The University Order dated 17.01.2015 granting pensionary benefits to Sri. N. Raghavan Pillai, Section Officer (Higher Grade) (Rtd.) has been quashed by the Hon'ble High Court of Kerala.**

Sri. N. Raghavan Pillai, Section Officer (Higher Grade) who retired from University service on 31.03.2010 was granted pensionary benefits vide U.O dated 17.01.2015 after withholding his entire DCRG amounting to **Rs.4,29,767/- (Rupees Four lakh twenty nine thousand seven hundred and sixty seven only)** and an amount of **Rs.3,36,615/- (Rupees Three lakh thirty six thousand six hundred and fifteen only)** from his commutation of pension amounting to a total of **Rs.7,66,382/- (Rupees Seven lakh sixty six thousand three hundred and eighty two only)** as per Liability Certificate dated 27.10.2014 on account of non-regularization of the provisional advances drawn for

the payment of TA/DA, remuneration to the teachers attending valuation camps, camp contingency and penal interest.

In compliance with the Judgment dated 23.01.2024 of the Hon'ble High Court of Kerala, hearing of Sri. N. Raghavan Pillai was conducted by the Registrar on 21.02.2024 at 4:00 p.m in the presence of Finance Officer and the petitioner appeared in person. As assured in the hearing the petitioner has submitted a written statement on 23.02.2024.

As per the orders of the Vice-Chancellor, the proceedings of the hearing in compliance with the Judgment dated 23.01.2024 in WP (C)No. 11832 of 2015 filed by Sri. N. Raghavan Pillai is submitted for the consideration of the Syndicate.

**HEARING IN COMPLIANCE WITH THE JUDGMENT DATED 23.01.2024 IN WP (C) No.
11832 of 2015 FILED BY Sri. N. RAGHAVAN PILLAI –
PROCEEDINGS**

Date : 21.02.2024
Present : Prof.(Dr.) K.S. Anil Kumar, Registrar

Sri. N. Raghavan Pillai, Section Officer (Higher Grade)(Rtd.) filed W.P(C) No. 11832/2015 before the Hon'ble High Court of Kerala seeking direction to disburse his withheld pensionary benefits as per Liability Certificate dated 27.10.2014. **The Hon'ble High Court of Kerala in Judgment dated 23.01.2024 in WP (C) No. 11832 of 2015 filed by Sri. N. Raghavan Pillai has directed the respondents [University represented by Registrar (R1) & Finance Officer (R2)] to hear the petitioner and take into consideration all the documents with regard to the alleged liability towards the petitioner for the purpose of disbursal of the pensionary benefits within a period of two months from the date of receipt of a certified copy of the judgment. The University Order dated 17.01.2015 granting pensionary benefits to Sri. N. Raghavan Pillai, Section Officer (Higher Grade) (Rtd.) has been quashed by the Hon'ble High Court of Kerala.**

Sri. N. Raghavan Pillai, Section Officer (Higher Grade) who retired from University service on 31.03.2010 was granted pensionary benefits vide U.O dated 17.01.2015 after withholding his entire DCRG amounting to **Rs.4,29,767/- (Rupees Four lakh twenty nine thousand seven hundred and sixty seven only)** and an amount of **Rs.3,36,615/- (Rupees Three lakh thirty six thousand six hundred and fifteen only)** from his commutation of pension amounting to a total of **Rs. 7,66,382/- (Rupees Seven lakh sixty six thousand three hundred and eighty two only)** as per Liability Certificate dated 27.10.2014 on account of non-regularization of the provisional advances drawn for the payment of TA/DA, remuneration to the teachers attending valuation camps, camp contingency and penal interest.

In compliance with the Judgment dated 23.01.2024 of the Hon'ble High Court of Kerala Sri.N. Raghavan Pillai was directed to appear before the Registrar for hearing on 21.02.2024 at 4:00 p.m in the presence of Finance Officer. Accordingly, the petitioner appeared in person.

The petitioner submitted that, he had presented all bills and vouchers relating to the payment of TA/DA, remuneration payable to the examiners and contingency expenditure to the camp audit section for regularization. The petitioner was directed to submit statement if any explaining as to why the liability fastened on him as per the Liability Certificate dated 27.10.2014 should not be recovered from his pensionary benefits. He was further directed to produce documents in support of his contentions.

Accordingly, the petitioner submitted his statement on 23.02.2024. Considering the submission and related documents submitted by the petitioner, the officials concerned namely, The Deputy Registrar (EB and M&C), Assistant Registrar (Audit IV) and Assistant Registrar (EC) were directed to furnish report examining the contentions of the petitioner. Remarks offered by the officials are extracted hereunder;

Deputy Registrar (EB and M&C): The section is unable to locate the University Orders authorizing the provisional advance payments referenced in the Liability Certificate dated 27.10.2014.

Assistant Registrar (EC): The section is unable to retrieve any University Orders for the regularization of the provisional advance payments mentioned in the Liability Certificate dated 27.10.2014. Additionally, due to the relocation of the section to a new building, bills and vouchers related to the said payments could not be traced.

Assistant Registrar (Audit VI): Following a thorough examination of the Provisional Payment Register, it has been confirmed that no nil bills have been submitted for the specified amounts.

It is worth mentioning that there were instances when the Hon'ble High Court of Kerala had directed the University to compensate pensioners for inordinately delayed disbursement of pensionary benefits and unlawful withholding of DCRG. As a result University sustained severe pecuniary loss.

In compliance with the Judgments of the Hon'ble High Court of Kerala in other Writ Petitions, University released withheld portion of DCRG and other benefits to Smt. S. Devika Kumari, Section Officer (Rtd.) and Sri. M. Nesan, Section Officer (Rtd.). In the case of Smt. S. Devika Kumari the Hon'ble High Court of Kerala directed to pay interest for the delayed payment.

In the case of Sri. M. Nesan, he was appointed as Administrative officer for conducting Centralized Valuation Camp in the year 1996, 1998 and 1999. At the time of his retirement liability amounting to Rs.20,44,541/- (Rupees Twenty lakh forty four thousand five hundred and forty one only) was fixed against him. Major amount was towards governing expenses for the conduct of valuation camps. The Hon'ble High Court in its Judgment dated 13.10.2011 in WP (C) No. 18918 of 2009 (H) directed that the fixation of liability as against the petitioner for recovering the amount spent for the valuation camps cannot be supported. The findings of the Hon'ble High Court in his judgment dated 13.10.2011 in WP (C) No. 18918 of 2009 are as follows:

- (i) *Till his retirement, not even one communication was given to the petitioner asking for any details with regard to the conduct of the Valuation Camps or with regard to the payments effect.*
- (ii) *University was not able to trace out and produce audit statement for the year 1996, 1998 and 1999 centralized valuation camps as the bills are audited by the audit party deputed by the University and only bills passed by the audit party are paid to the Examiners for their claims towards TA/DA, remuneration etc. Moreover there had not been any complaint from any teachers or from the University that the amounts towards remuneration and TA/DA of the teachers who attended the Valuation Camp have not been paid by the petitioner. Therefore, it cannot be said that the petitioner can be saddled with the liability for the amounts covered by the conduct of the Valuation Camps and the same was quashed.*
- (iii) *This is a case where the payments are effected on the basis of cheques issued by the University. Therefore it would have been possible for the University to cross-check the details with the SBT Branch within the University premises with regard to the payments effected. The University submitted that even though attempts were made with the Bank, such details were not readily made available.*

Facts and circumstances of the case cited supra are substantially similar to the case at hand. In the case of Sri. N. Raghavan Pillai, Section Officer (Higher Grade) (Rtd.), the petitioner vide his statement dated 23.02.2024 mentioned that he had submitted all bills and vouchers relating to the payment of TA/DA and remuneration to the examiners and contingency expenditure to the camp audit section for regularization but the bills were not processed and regularized. After his retirement he waited for two years for regularization of his provisional payments before submitting his pension application.

Reports from Deputy Registrar (EB and M&C) and Assistant Registrar (EC) suggest that they were not able to trace out the University Orders regarding granting and regularization of provisional payments. Assistant Registrar (Audit IV) section has also mentioned that after thorough verification of the Provisional Payment Register, it has been ascertained that no "nil" bill has been submitted for the specified amounts. In this circumstances further withholding of pensionary benefits may invite contempt of court to the University as the Hon'ble High Court has directed to consider all the documents with regard to the alleged liability towards the petitioner for the purpose of disbursement of the pensionary benefits within a period of two months from the date of receipt of a certificate copy of the judgment and University Order dated 17.01.2015 granting pensionary benefits to Sri. N. Raghavan Pillai, Section Officer (Higher Grade) (Rtd.) has also been quashed by the Hon'ble High Court of Kerala.

Finance Officer has remarked that "Sri.N. Raghavan Pillai, retired from service on 31.03.2010 and final liability was fixed as per Liability Certificate dated 27.10.2014. The final orders regarding the fixation of liability must be passed before retirement or within a period of 3 years after retirement

(OP No. 16454 of 1996 decided on 05/03/1997 – Reported as *Yusuf Jan v. KSRTC ILR 1997 (3) KER. 175*). Thus it can be seen that in the case of Sri. N. Raghavan Pillai the liability was fixed well after the stipulated time. Hence a policy decision in this regard may be taken at the administrative level”.

Considering the earlier decisions of the Hon’ble High Court of Kerala in various Writ Petitions, Judgment dated 23.01.2024 in WP (C) No. 11832 of 2015 filed by Sri. N. Raghavan Pillai, his statement dated 23.02.2024 on the Liability Certificate dated 23.02.2024, Report from the sections concerned and taking into account the Finance Officer’s remarks, the liabilities marked as Sl. No.1-4 [Rs.1,00,000/-, Rs.2,50,000/-, Rs.1,00,000 and Rs.2,50,000/-] amounting to a total of Rs.6,00,000/- (Rupees Six lakh only) towards payment of TA/DA and remuneration to the examiners and Sl. No. 5 towards contingency expenditure to the camp amounting to Rs.4000/- (Rupees Four thousand only) as mentioned in the Liability Certificate dated 27.10.2014 issued to Sri. N. Raghavan Pillai appear to be irrecoverable and liable to be waived off subject to the discretion of the Syndicate as the University was not able to trace out and produce bills and vouchers and University Orders relating to these payments.

It is unreasonable to direct the petitioner to produce the documents at this distant time. Moreover, the Petitioner in his statement dated 23.02.2024 made it clear that, he had submitted all bills and vouchers relating to the payment of TA/DA and remuneration to the examiners and further withholding may also invite Contempt of Court. However, the petitioner has not submitted any explanation in his statement dated 23.02.2024 regarding the Liability marked as Sl. No. 6 in the Liability Certificate dated 27.10.2014 amounting to Rs.62,382/- (Rupees Sixty two thousand three hundred and eighty two only) shown as penal interest imposed on him.

Withholding of DCRG and recovery from the same shall be in strict adherence to Rule 3 of Part III KSR and Notes as well as Rulings there under and any deviation from these statutory provisions would be illegal.

Waiver of liabilities mentioned in the Liability Certificate dated 27.10.2014 being the prerogative of the Syndicate, the whole matter is referred to the Syndicate for Consideration.

Resolution of the Syndicate

RESOLVED to approve the proceedings of the hearing conducted in compliance with the Judgment dated 23.01.2024 in WP (C) No. 11832 of 2015.

Based on the proceedings, the Syndicate noted that the liabilities against Sri. N. Raghavan Pillai, amounting to a total of Rs.7,04,000/- (Rupees Seven Lakh and Four thousand only), for payment of TA/DA, remuneration to the examiners, and contingency expenditure for the camp, as stated in the liability certificate dated 27.10.2014, appear to be irrecoverable. Additionally, the petitioner, in his statement dated 23.02.2024, stated that he had submitted all bills and vouchers to the University relating to the payment of TA/DA and remuneration to the examiners, except for the amount of Rs.62,382/- shown in the liability certificate as penal interest imposed on him. In this context, further withholding of pensionary benefits will lead to Contempt of Court.

Considering the situation, the Syndicate **FURTHER RESOLVED** to waive the liabilities against Sri. N. Raghavan Pillai, amounting to a total of Rs.7,04,000/- (Rupees Seven Lakh and Four thousand only), for payment of TA/DA, remuneration to the examiners, and contingency expenditure for the camp, except for the amount of Rs.62,382/- as stated in the liability certificate dated 27.10.2014.

ALSO RESOLVED to disburse the withheld pensionary benefits of Sri. N. Raghavan Pillai accordingly.

ALSO RESOLVED to seek an explanation from the then concerned officials for the delay that occurred in fixing the liability of Sri. N. Raghavan Pillai.

Item No.09.106

Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024- approval-reg.

(Ac.EI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024 is placed before the Syndicate for consideration and approval (Minutes appended).

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON ACADEMICS & RESEARCH**

Date : 11th March, 2024
Time : 10.30 a.m.
Venue : Syndicate Room

Members Present

1. Dr. K G Gopchandran (Convenor)
2. Dr. S Jayan
3. Adv. Muralidharan Pillai G. (Online)

Members Absent

1. Dr. Shijukhan J S
2. Dr. P M Radhamany

Item No.09.106.A1 Ph.D Research - Extension of University JRF to Third Year - Mr.Muhammad Shan N S - History – reg:

Mr.Muhammad Shan N.S, full-time research scholar in History has submitted an application for extension of the tenure of Junior Research Fellowship to third year of his research period. He had been granted University JRF for the second year for the period from 15.09.2022 to 14.09.2023 with a value of Rs.13,000/- per month vide U.O.No.2098/2023/UOK dated 04.03.2023.

Details of the research scholar are as follows:

Name, Subject, FT/PT Registration Order No.	Name of Research Supervisor, Centre	Date of award of JRF	Date of Expiry of JRF	Period of Extension Requested	Value of Rs.
Muhammad Shan N S History, Full Time (U.O.No. 5201/2021/UOK dated 04.10.2021 w.e.f 15.09.2021)	Research Supervisor: Dr.Saritha S R Centre PG Department of History and Research Centre, Sree Narayana College, Chmenpazhanthy	15.09.2021	14.09.2023	15.09.2023 to 14.09.2024	13,000/-

As per clause 2 in the revised norms for granting University Research Fellowship appendix to U.O.No.Ac.E1/A2/17871/2019 dated 24.04.2020, the research scholar has to submit the following documents for third year University JRF.

The research scholar has submitted the following documents for third year University fellowship.

- The assessment report of second year research, which was endorsed by the research supervisor, Head of the research centre and Doctoral Committee, Chairman.
- Certificate of Publication in an academically established journal, duly endorsed by the Chairman Doctoral Committee and Director Research, which was published in International Journal of Research and Analytical Reviews (IJRAR) (Page no. 638-645, Volume 10 Issue 4, October 2023).
- Fee statement duly countersigned by the research supervisor.
- Undertaking from the research supervisor stating that the candidate is a full time research scholar, not availing any other fellowship and not employed anywhere.

As per clause III (a) of U.O.No.Ac.E1/A2/17871/2019 dated 24.04.2020, Extension of University Fellowship for the Third year of Research will be issued only after publishing one additional Research oriented paper, by the research scholar related to his/her Research Topic in an academically established Journal.

In this case, the research scholar submitted the publication, which was published on October 2023, which was after the expiry of his second year research period (15.09.2022 to 14.09.2023). The candidate has submitted a request to consider his application for granting third year university fellowship.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting third year University fellowship in respect of Mr. Muhammad N.S, full-time research scholar in History is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to grant Third Year University Fellowship to the candidate by condoning the delay occurred in the publication of research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A2 *Part-Time Ph.D Programme for Civil Service Officers/Professional and people working in Industry-reg:-*

The Syndicate at its meeting held on 20.05.2023, considered the request, put forward by Dr.S.Nazeeb, Member Syndicate for permitting Civil Service Officers/Professional and people working in Industry to do Ph.D research in part-time mode. The Syndicate vide item no:57.110 resolved to consider the request of Civil Service Officers/Professional and people working in Industry for doing part-time Ph.D Programme provided they have Masters Degree in the concerned discipline and are eligible to do research as per the norms prescribed by UGC in this regard. Also the candidate can submit application to the Registrar during the two sessions (July and January) and examination for selection and interview will be conducted by the Doctoral Committee. However number of seats for such candidates will be decided by the Doctoral Committee, considering the nature of synopsis, the track record and the credentials of the applicants and further resolved to place the matter before the Academic Council.

As per the U.O No. Ac.E1/A4(2)/2019 dated 06.05.2019, provision for Part-time Ph.D registration is restricted to the following categories.

- a) *Teachers working on regular basis in Govt/Govt-Aided Schools in HSE/VHSE/HSA within the State.*
- b) *Lecturers on regular basis in DIET, Teachers in TTI/SCERT/SIEMAT within the State.*
- c) *Teachers working on regular basis in teaching Departments/Centres of this University.*
- d) *Teachers working on regular basis in Govt/Aided Colleges including those under DTE/ DME within the State.*
- e) *Teachers working on contract basis in Teaching Departments of this University.*
- f) *Faculty Members working on regular basis in the Quasi-State Govt. institutions within the State.*
- g) *Lecturers working on contract basis in KUCTE, UIT, UIM and Self financing colleges affiliated to the University provided they have service of 5 academic years.*
- h) *Permanent employees of this University.*
- i) *Scientists working on regular basis in State/ Central Govt research organisations within the State, with a continuous service of 5 years.*
- j) *Executives working on regular basis in State/Central Govt PSU within the State with a continuous service of 5 years.*

As per the U.O No. 7390/2022/UOK dated 23.09.2022 and U.O.No. 3856/2023/UOK dtd 04.05.2023, provision for granting Part-time Ph.D research has been extended to the candidates working in the Technical/ Innovative areas in the Kerala Development and Innovation Strategic Council (K-DISC) and also to teachers working in the Universities within the State respectively.

The Syndicate held on 20.05.2023 considered the request and resolved to place the matter before the Academic Council. The Academic Council at its meeting held on 21.11.2023 considered the matter and resolved that the granting of Part-time PhD programme shall be extended to Civil Service Officers/ Professionals and People working in Industries, Research Assistant and Technical Assistants working on regular basis. It may be noted that the matter of identifying the categories/ grades to which part time Ph.D registration of such employees is to be made applicable, was also placed before the Academic Council But no specific decision has been made upon this.

As per the orders of the Hon'ble Vice-Chancellor, the matter of identifying the categories/grades among the Civil Service Officers/Professionals and People working in Industries, Research Assistants and Technical Assistants working on regular basis ,for granting part time PhD registration is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

Recommendation: *Committee considered the matter and recommended to forward the matter of specifying the category/ grade/ industrial standard etc. to be satisfied for granting Part-time Ph.D. registration to the Civil Service officers/ Professionals/ People working in Industries/ Research Assistants/ Technical Assistants etc. to the Standing Committee of the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A3 *Requests received from candidates -Unable to apply for Ph.D registration January 2024 Session due to various issues - reg:*

Requests were received from 84 research aspirants for the January 2024 session, as they failed to submit the online application for Ph.D. registration by the last date of receipt, i.e. 15.01.2024. The Research Portal at the Computer Centre has verified each request and forwarded the list of the above mentioned candidates along with details of their Profile completion and the issues caused. (List appended)

The main issues noted in the list are listed below:

1. Eligibility Certificate not uploaded
2. Try to apply for entrance exam
3. Eligibility issues
4. Payment issues
5. Subject not mapped for PhD registration
6. Wrong subject selection.
7. Profile shows PG appearing, needed profile editing to change the status as passed.

As per Notification, Ac EVI(4)/2022/UOK Thiruvananthapuram, 26.12.2023, the last date for receipt of applications online is 15.01.2024.

The Kerala University First Statutes, 1977 states that "the application for registration as a research student and as a candidate for the Ph.D. Degree shall be made to the Registrar on or before 15th January and 15th July of the year in the prescribed form".

As per the orders of the Hon'ble Vice-Chancellor, the requests received from the candidates pertain to the incomplete online submission of applications for Ph.D. registration in January 2023 session, along with the remarks obtained from the Research Portal at the Computer Centre is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

(Appendix)

Recommendation: *Committee considered the matter and recommended to reject all the requests submitted by the candidates who have failed to submit the application for Ph.D. Registration in January 2024 session on or before 15th January, 2024 since the last date prescribed to submit the application is in tune with the statutory provisions in this regard.*

Also recommended that the candidates in the said list, who qualified UGC-NET JRF, UGC-CSIRJRF, ICAR-JRF etc. can join for Ph.D. Research first and they shall submit the application for Ph.D. Registration in the next immediate session as per existing rules.

Also recommended that, while assigning candidates to research supervisors, the Doctoral Committee shall consider 15th January and 15th July of the year of Notification for Ph.D. Registration as the date from which the proposed research supervisors shall have three years of permanent service, to comply with the Regulations for Award of Ph.D. Degree, University of Kerala, 2022.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A4 Ph.D Research- Extension of grace time for submitting thesis - Requests received from Research Scholars whose maximum research period has already expired- reg:

The Syndicate at its meeting held on 29.12.2022, vide item No.50.38.A1 considered the requests from research scholars for granting grace time for the submission of the thesis and resolved that such requests received on or after 01.01.2023 would be individually considered for approval.

The requests received from the research scholars whose maximum research period has already expired but have not yet conducted their pre-submission seminars, are as follows:

Sl. No	Name of the Research Scholar & Subject	Effective date of registration	Date of expiry of maximum research period	Period requested	Remarks
1	Ms.Lekshmi R Nair (Part-time) Electronics & Communication Engineering	25.03.2015	24.03.2023	6 months	
2	Mr.Pratheesh P.K (Part-time) Education	10.02.2016	09.02.2024	4 months	
3	Mr.Praveen Raj R.S (Part -Time) Electrical and Electronics Engineering	01.10.2015	30.09.2023	2 months	Already granted grace time of 3 months for submitting the thesis from the date of issuance of memo No. Ac.E1/A1/56726/ 2023/ UOK Dated: 03.11.2023
4.	Mr.Rejimol Robinson R R (Part Time) Computer Science and Engineering	01.08.2014	16.10.2020	3 months	
5	Ms.Sreevidhya S Part Time Economics	16.07.2014	15.07.2022	3 months	
6	Ms.Lekshmi Chandran M Part Time Civil Engineering	11.02.2014	10.02.2022	3 months	

As per the orders of the Hon'ble Vice-Chancellor, the requests of the above mentioned Research Scholars received for granting grace time for submission of thesis is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to grant three months of grace time to the above research scholars for submitting their thesis from the date of issuance of Memo.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A5 Ph.D. Research - Change of Research Supervisors and Modification of title - Foreign Scholars - Dept. of Political Science-reg:-

Applications have been received from the following foreign research scholars in the Dept. of Political Science, University of Kerala, duly recommended by the Supervisor, Head of the Research Centre and Chairman of the Doctoral Committee for change of Research Supervisors and modification of title.

The details of the Research Scholars are as follows:

Sl. No	Name of the Research Scholar and U.O. Granting Registration	Research Supervisor	Request with Details	Defects
1	Mr. Hakeem Jan Muffaker (Afghanistan) Public Administration (Full-time) As per Order (U.O.No. Ac.B1/31592/2019 dated 24.09.2019 w.e.f. 04.09.2019)	Dr. Suresh R (Retired Faculty)	1. Change of Research Supervisor to Dr. Josukutty CA, Professor, Dept. of Political Science, University of Kerala, Kariavattom, Tvm. (Date of Superannuation : 31.03.2027) 2. Title to be modified as 'Citizen Participation in Urban Local Governance: A Study of Kerala State of India and Afghanistan'	1. Original fee receipt for change of research supervisor (US \$ 79) 2. Original fee receipt for modification of title (US \$ 53). The candidate has paid Rs.315 as the fee for modification of title 3. Detailed fee statement endorsed by the research supervisor 4. Proposed supervisor certified that there is no change in the Topic of research.
2	Mr. Ahmad Ali Karimi (Afghanistan) Political Science (Full-time) As per Order (U.O.No. Ac.B1/FS/Ph D/ 08/ 2022 dated 05/12/2022 w.e.f. 23/11/2022)	Dr. Arun Kumar K (Resigned)	Change of Research Supervisor to Dr. Josukutty C.A, Professor, Dept. of Political Science, University of Kerala, Kariavattom, Tvm. (Date of Superannuation : 31.03.2027)	1. Original fee receipt for change of research supervisor (US \$ 79) 2. Detailed fee statement endorsed by the research supervisor
3	Mr. Jamal Nasir Kohistani (Afghanistan) Public Administration (Full-time) As per Order (U.O.No.Ac.B1/1231 1/2021 dated 21.04.2021 w.e.f. 10.03.2021)	Dr. Suresh R (Retired Faculty)	Change of Research Supervisor to Dr. Girish Kumar R, Professor & Head, Dept. of Political Science, University of Kerala, Kariavattom, Tvm. (Date of Superannuation : 31.05.2029)	1. Original fee receipt for change of research supervisor (US \$ 79) 2. Detailed fee statement endorsed by the research supervisor

The Head, Department of Political Science, University of Kerala has forwarded the minutes of the meeting of the Doctoral Committee held on 08.09.2023 resolved to transfer/ allocate the foreign students of Dr. Arun Kumar K (who has resigned from his post of Assistant Professor and relieved from all duties with effect from 05.06.2023 FN) and Dr. Suresh R (Retired Faculty)

The candidates have submitted the following documents for change of research supervisor/ modification of title:

1.Mr. Hakeem Jan Muffaker

- 1.Copy of Registration order
2. Consent and proforma of the, from the proposed supervisor.
- 3.The research supervisor has to certify that there is no change in the topic of research.

2.Mr. Ahmad Ali Karimi

- 1.Copy of Registration order
2. Consent and proforma of the, from the proposed supervisor.

3.Mr. Jamal Nasir Kohistani

- 1.Copy of Registration order
2. Consent and proforma of the, from the proposed supervisor.

The candidates have not submitted the following documents for change of research supervisor/ modification of title:

1.Mr. Hakeem Jan Muffaker

1. Original fee receipt for change of research supervisor (US \$ 79)
2. Original fee receipt for modification of title (US \$ 53). The candidate has paid only Rs.315/- (Indian Rupee) as the fee for modification of title
3. Detailed fee statement endorsed by the research supervisor

2.Mr. Ahmad Ali Karimi

1. Original fee receipt for change of research supervisor (US \$ 79)
2. Detailed fee statement endorsed by the research supervisor

3.Mr. Jamal Nasir Kohistani

1. Original fee receipt for change of research supervisor (US \$ 79)
2. Detailed fee statement endorsed by the research supervisor

The above mentioned research scholars have submitted requests to consider their applications for change of research supervisor without remitting the requisite fee (US \$ 79).

Mr. Hakeem Jan Muffaker has paid only Rs.315/- as fee for modification of title, instead of paying US \$ 53. He has forwarded a request vide email dated 02.12.2023, stated that the title modification was not his choice, it was suggested by his Department and he is an international student sponsored by ICCR. ICCR is not paying modification fee.

Accordingly, Letter dated 07.01.2024 has been forwarded to the Head, Doctoral Committee in Political Science seeking remarks on the following matters:

1. Consideration of application for change of supervisor submitted by the above three ICCR sponsored foreign research scholars, without remitting the required fee of US\$ 79 to the University.
2. Consideration of the application submitted by Mr. Hakeem Jan Muffaker, foreign research scholar (ICCR fellowship) in Dept. of Political Science for modification of title, without remitting the required fee of US\$ 53 to the University, as he stated that title modification is not his fault and his department suggested the modification.
3. Forwarding of the statement on the details of the requisite fee remitted by the above three foreign research scholars, to the Kerala University Fund during their research period.

Accordingly the Head, Department of Political Science has forwarded the remarks on the matter of non remittance of the required fee for change of research supervisors/modification of title by the research scholars. (Copy appended)

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting change of research supervisors/ modification of title in respect of Mr. Hakeem Jan Muffaker, Mr. Ahmad Ali Karimi and Mr. Jamal Nasir Kohistani, three ICCR sponsored foreign research scholars in Dept. of Political Science, along with the remarks obtained from the Head, Dept. of Political Science on the non remittance of the required fee by the research scholars is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

(Appendix)

Recommendation: *Committee considered the matter and recommended to direct Mr. Hakeem Jan Muffaker to remit the required fee of US\$53 for Modification of title of thesis.*

Also recommended to direct the Head, Dept. of Political Science, University of Kerala to forward the details of fee remitted by Mr. Hakeem Jan Muffaker, Mr. Ahmad Ali Karimi and Mr. Jamal Nasir Kohistani, three ICCR sponsored foreign research scholars, to KUF.

Also recommended to refer the matter of granting change of research supervisor by exempting the required fee of US\$79 from each of the above three foreign research scholars, to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

FURTHER RESOLVED to refer the matter of granting change of research supervisor by exempting the required fee of US\$79 from each of the above three foreign research scholars, to the Standing Committee of the Syndicate on Finance.

Item No.09.106.A6 **Change of Research Supervisor–Application submitted by Mr.Noble T Baby -Biotechnology- reg.**

Name : Noble T Baby
 Subject : Biotechnology (Full-time)
 Research Supervisor : Dr. S Kannan
 Research Centre : Regional Cancer Centre, Thiruvananthapuram
 Request : Change of Research Supervisor to Dr. Guruvayoorappan C, Associate Professor, Division of Cancer Research, Regional Cancer Centre, Thiruvananthapuram

Recommendation: **Committee considered the matter and recommended to agree with the request**

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A7 **Recognition as Research Supervisor in Biotechnology – Dr. Krishna Radhika N - reg:**

Name : Dr. Krishna Radhika N., Senior Scientist, Division of Crop Improvement, ICAR-Central Tuber Crops Research Institute, Sreekariyam, Thiruvananthapuram
 Subject : Biotechnology
 Faculty : Applied Sciences and Technology
 Facility Centre : ICAR-Central Tuber Crops Research Institute, Sreekariyam, Thiruvananthapuram
 Request : Recognition as Research Supervisor in Biotechnology

Recommendation: **Committee considered the matter and recommended to agree with the request**

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No:09.106.A8 **Recognition as Research Supervisor in Biotechnology – Dr.Sangeetha B.G - reg:**

Name : Dr. Sangeetha B G., Scientist, Division of Crop Protection, ICAR-Central Tuber Crops Research Institute, Sreekariyam, Thiruvananthapuram
 Subject : Biotechnology
 Faculty : Applied Sciences and Technology
 Facility Centre :ICAR-Central Tuber Crops Research Institute, Sreekariyam, Thiruvananthapuram
 Request : Recognition as Research Supervisor in Biotechnology

Recommendation: **Committee considered the matter and recommended to agree with the request**

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A9 **Recognition as Research Supervisor in Computer Science – Dr.Bindulal.T.S - reg:**

Name : Dr. Bindulal T S., Assistant Professor, Dept. of Computer Science, Govt. College, Nedumangad
 Subject : Computer Science

Faculty : Applied Sciences and Technology
 Facility Centre : Centre for Development of Imaging Technology (C-DIT), Chitranjali Hills,
 Thiruvallam, Thiruvananthapuram
 Request : Recognition as Research Supervisor in Computer Science
Recommendation: *Committee considered the matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A10 *Ph.D Research –Change of Research Supervisor – Application submitted by Ms. Swathi K C– Full-time Research Scholar in Political Science - reg.*

Name : Ms. Swathi K C
 Subject : Political Science (Full-time)
 Research Supervisor : Dr. Samuel Jacob Kuruvila
 Research Centre : Dept.of Political Science, University of Kerala, Kariavattom,
 Thiruvananthapuram
 Request : Change of Research Supervisor to Dr.Ajitha S., Assistant Professor of
 Public Administration, Dept.of Political Science, University of Kerala,
 Kariavattom

Recommendation: *Committee considered the matter and recommended to reallocate the research scholars under Dr.Ajitha S, as a supernumerary candidate, on condition that the allotment shall be regularized against the first regular vacancy that will arise to the new supervisor.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A11 *Ph.D Research –Change of Research Supervisor, – Application submitted by Ms.Sunitha R–Full-time Research Scholar in Social Work- reg.*

Name : Ms. Sunitha R
 Subject : Social Work (Full-time)
 Research Supervisor : Dr. Sonny Jose
 Research Centre : Loyola College of Social Sciences, Sreekaryam
 Request : Change of Research Supervisor to Dr.Lekha N B., Assistant Professor,
 Dept.of Sociology, Sree Narayana College, Chempazhanthy

Recommendation: *Committee considered the matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A12 *Conversion of mode of Ph.D. Research from full time to part time in respect of Sri. Swaroopjith S -Economics -reg.*

An application duly recommended by the Research Supervisor, Head of the Research Centre and Doctoral Committee Chairman has been received from **Sri.Swaroopjith S**, full-time Research Scholar in Economics, at Sree Narayana College, Sivagiri, Varkala for converting mode of Ph.D. research from full time to part time w.e.f 04.09.2023 AN consequent to his Employment as Assistant Professor, R.Sankar College of Arts and Science, Chathannoor (Self-Financing).

The details of the candidate are as follows:

Name of Research Scholar, Subject, FT/PT &U.O. No. Granting Registration	Name of Research Supervisor & Centre	Request with Details	Remark
Swaroopjith S (Full Time) Economics U.O.No. AcE1/6013/2021/UOK dated 06.11.2021 w.e.f 29.10.2021	Research Supervisor Dr. Kumar S P Centre Sree Narayana College, Sivagiri, Varkala	Conversion of mode of Ph.D. research to part-time w.e.f. 04.09.2023 AN	1.Relieved on 04.09.2023 AN 2. Joined as Assistant Professor in R.Sankar College of Arts and Science, Chathannoor (Self financing) on 04.09.2023. 3. Completed 01 year, 10 months and 07 days of Full-time research

The following are the requisites for considering the application for full time to part time conversion.

- Application duly recommended by the Research Supervisor, HoD and Chairman, Doctoral Committee
- Copy of registration order
- Joining letter
- Relieving letter
- Relinquishment order
- NOC (Original)
- Conversion fee Rs.1050/-
- Fee Statement endorsed by the Research Supervisor.

The candidate has submitted the required documents along with the application and his application is in order.

As per University orders dated 07.07.2011, full-time Ph.D. research scholars are permitted to convert their mode of research to part-time either on completing three years of full-time research or on getting Permanent employment, in Govt. or Public sector undertaking. *But here the research scholar has completed only 01 year, 10 months and 07 days of his full-time research and is now working in a Self-financing College.*

It may also be noted that as per the Memo dated 04.09.2023, received by him from Sree Narayana Educational Society, *it is informed that Sri.Swaroopjith S is appointed as Assistant Professor in Economics department with a consolidated pay of Rs 15100/- w.e.f 04.09.2023 till the end of this academic year. It is also mentioned that in case the incumbent intends to leave the service of the institution, he should give one month's notice or one month's salary in lieu of notice. The management can terminate the service at any time and to execute an agreement with the management regarding the terms and conditions.*

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting conversion of mode of Ph.D. research from full-time to part-time, in respect of Sri. Swaroopjith S, Research Scholar in Economics, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations

Recommendation: *The Committee recommended not to consider the request as per existing rules.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A13 Recognition as approved Research Centre – Dept. of Economics, Govt. Arts College, Thiruvananthapuram –reg:

An application has been forwarded by the Principal, Govt. Arts College, Thiruvananthapuram for recognising the Dept of Economics of that institution as an approved research centre of University of Kerala. Institution profile, bio data of faculties, details of research publications are also enclosed.

The required fee for Centre Recognition ₹11025/-, Inspection Commission fee ₹2100/- has been remitted.

An undertaking has also been submitted by the Principal, in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

As per the application submitted, following teachers working at the Dept. of Economics, Govt. Arts College, Thiruvananthapuram are approved research supervisors of the University of Kerala.

1. **Dr. Jayasankar B**, Associate Professor, Govt. Arts College, Thiruvananthapuram with facility centre at Dept of Economics, University College, Thiruvananthapuram. (U.O No. Ac.EI.A1/42661/2012 dated 15.03.2012), **Date of superannuation: 31.05.2024**
2. **Dr. Shijo Philip**, Associate Professor, Govt. Arts College, Thiruvananthapuram with facility centre at Dept of Economics, University College, Thiruvananthapuram (UO.No.AcE1/2190/2022/UOK dated 19.03.2022), Date of superannuation:31.05.2033.

The above two research supervisors conveyed their willingness to change facility centre to Dept of Economics, Govt. Arts College, Thiruvananthapuram, if granted recognition. Head of the present centre of the two supervisors certified that they have no objection in allowing the above research supervisors to change their facility centre to Govt. Arts College, Thiruvananthapuram and have sufficient research supervisors (10 Research supervisors) to run their research centres.

As per the procedure for the recognition as Research Centre, an inspection committee has to be constituted with two members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the recognition of Dept. of Economics, Govt. Arts College, Thiruvananthapuram as an approved Research Centre is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to constitute the inspection committee comprising of Dr. P.M.Radhamany, Dr.Shiju Khan J.S., Members Syndicate and Dr.Sheeja S.R., Professor&Head, Dept.of Economics, University of Kerala as the subject expert to conduct an inspection at the institution and submit the report.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No: A14 Ph.D. Research - Extension of University JRF to third Year - Ms. Sajna Mol H S - Computer Science – reg:

Ms. Sajna Mol H S, full-time research scholar in Computer Science under the guidance of Dr. Gladston Raj S at Centre for Development of Imaging Technology (C-DIT), Chitranjali Hills, Thiruvallam, Tvm has submitted an application for extension of the tenure of Junior Research Fellowship to third year of her research period. She had been granted University JRF for the second year for the period from 20.08.2021 to 19.08.2022 with a value of Rs.13,000/- per month vide U.O. No. AcE1/1548/2022/UOK dated 28.02.2022.

As per clause 2 in the revised norms for granting University Research Fellowship appendix to U.O.No.Ac.E1/A2/17871/2019 dated 24.04.2020, the research scholar has to submit the following documents for third year University JRF.

The research scholar has submitted the following documents for third year University fellowship.

- The assessment report of second year research, which was endorsed by the research supervisor, Head of the research centre and Doctoral Committee, Chairman.

- Certificate of Publication in an academically established journal, duly endorsed by the Chairman Doctoral Committee and Director Research, which was published in International Journal of All Research Education & Scientific Methods (IJARESM) (Volume-11, Issue-12, December 2023, ISSN :2455-6211).
- Fee statement duly countersigned by the research supervisor.
- Undertaking from the research supervisor stating that the candidate is a full time research scholar, not availing any other fellowship and not employed anywhere.

As per clause III(a) of U.O.No.Ac.E1/A2/17871/2019 dated 24.04.2020, Extension of University Fellowship for the Third year of Research will be issued if the Scholar should publish one additional Research oriented paper, related to his/her Research Topic in an academically established Journal.

In this case, the research scholar submitted the publication, which was published on December 2023, which was after the expiry of her second year research period (20.08.2021 - 19.08.2022).

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting third year University fellowship (20.08.2022 to 19.08.2023) in respect of Ms. Sajna Mol H S, full-time research scholar in Computer Science is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to grant Third year University Fellowship to the candidate by condoning the delay occurred in the publication of research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A15 Application for availing Second year University Junior Research Fellowship - Mr. Mani Sebastian - Biotechnology –reg:

Mr. Mani Sebastian, full-time research scholar in Biotechnology under the guidance of Dr. A Helen at Dept. of Biotechnology, University of Kerala, Kariavattom has submitted an application for extension of the tenure of Junior Research Fellowship to second year of his research period. He had been granted first year University JRF for the period from 01.02.2022 to 31.01.2023 with a value of Rs.11,000/- per month vide U.O.No.AcE1/3854/2022/UOK dated 18.05.2022.

As per clause 2 in the revised norms for granting University Research Fellowship vide U.O.No.Ac.E1/A2/17871/2019 dated 24.04.2020, research scholars has to submit the following documents.

The candidate has submitted the following documents for second year university fellowship.

- The assessment report, which was endorsed by the research supervisor, Head of the research centre and the Chairman, Doctoral Committee.
- Submitted attested copy of course work marklist only (course work exam held on December 2022 and mark list issued on 08 December 2023).
- Certificate of Paper presentation, which was held on February 1-3, 2023.
- Fee statement endorsed by the research supervisor.
- Undertaking from the research supervisor stating that the candidate is a full time research scholar, not availing any other fellowship and not employed anywhere.

The research scholar has forwarded vide email stating that CSS had informed that course work certificate will be delayed. It is also stated that he had submitted the attested copy of course work marklist.

In this case, the research scholar submitted his **paper presentation**, which was held on **February 1-3, 2023** which was after the expiry of his first year (**01.02.2022 to 31.01.2023**) period of research (Delay in One Day only).

As per clause II(d) of U.O.No.Ac.E1/A2/17871/2019 dated 24.04.2020, Exemptions for conditions (a) & (b) on genuine grounds shall be granted by the Syndicate on the request of the Research Scholars.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting second year University fellowship (01.02.2023 to 31.01.2024 @Rs.11,000/-) in respect of Mr. Mani Sebastian, full-time research scholar in Biotechnology is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to grant second year University Fellowship to the candidate by condoning the delay occurred in the paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A16 *Ph.D. Research – Cancellation of Ph.D Registration - Ms.Aleesha Fathima S L - Environmental Sciences - reg:-*

Name : Ms. Aleesha Fathima S L
Subject : Environmental Sciences (Full-time)
Research Supervisor : Dr. Smitha Asok V
Research Centre : All Saint's College, Thiruvananthapuram
Request : Cancellation of Ph.D registration

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A17 *Conversion of Ph.D registration from full-time to part-time- Education- ICCR scholarship awarded foreign Research Scholar- Mr. Fazil Ahmad Faizy-reg*

An application has been received from Mr. Fazil Ahmad Faizy, ICCR scholarship awarded foreign Research Scholar in Education, for granting permission to convert his full-time registration to Part-time.

Mr. Fazil Ahmad Faizy was joined as a full-time Research Scholar in the subject Education w.e.f. 02.02.2021, under the Guidance of Dr.Bindu R L., at Department of Education, University of Kerala, as Research Centre, vide U.O.No.Ac.B1/12313/2021 dated 06.03.2021.

As per the request it is stated that he had been employed with British Council-Afghanistan, the United Kingdom's educational-funded programme for school teachers. When the regime changed in the Afghanistan, on 15th August 2021, countries such as America, Canada, the U K and many others decided to evacuate and relocate those who were employed with them. He has been employed by the UK people, and they designed a resettlement scheme for their former employees whose life is at risk. He is among the former employees, he met the criteria to be resettled. His resettlement and formalities were completed.

It is also stated that he has completed 80% of his research work and first draft of his thesis will be completed in roughly six to eight to months, and the same is recommended by the supervisor and forwarded by the Chairman, Doctoral Committee. He has requested to the Hon'ble Vice-Chancellor to grant him permission to convert his Ph.D programme from full-time to part-time and allowing to leave the country for U.K. on an emergency resettlement w.e.f.09/01/2024.

Remarks from the C.G.A. Section has been sought in this regard. As per the Regulations for Admission of International Students and International Co-operation of University of Kerala dated 25.05.2016 an International Student can join to any of the full-time, regular programmes offered by different Departments/Centres of the University or regular programmes offered by the affiliated colleges. Moreover any change with regard to their studies should be informed to ICCR Zonal /Sub Zonal office and FRRO from whom permission should be obtained for leaving the country.

As per the orders of the Hon'ble Vice-Chancellor the matter of granting of conversion of Ph.D registration from full-time to part-time in respect of Mr. Fazil Ahmad Faizy, an ICCR sponsored foreign research scholar in Education, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to seek remarks from the Director, CGA in consultation with FRRO and ICCR.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A18 *Recognition as approved Research Centre – Department of Physics, Christian College, Kattakada – reg:-*

The Principal, Christian College, Kattakada has forwarded an application for recognising the College as an approved Research Centre of the University of Kerala. A proforma containing the details of the Department is enclosed, along with the required fee of Rs.2100/- for Centre Inspection and fee of Rs.11,025 /- for Centre Recognition has also been remitted.

As per the application submitted, three teachers of the Department of Physics, are approved Research Supervisors of the University of Kerala. Dr. Shyju G.J, Assistant Professor (U.O.No. Ac.E.VI/3451/2022/UOK dated 06.05.2022), Dr.Sajikumar A.C, Assistant Professor (U.O.No. Ac.E.VI/3455/2022/UOK dated 06.05.2022) and Dr.Jisha V.T, Assistant Professor (U.O.No. Ac.E.VI/2624/2021/UOK dated 30.05.2021), are the recognised Research Supervisors with facility Centre as Mar Ivanios College.

An undertaking has also been submitted by the Principal, in which it is ensured that, adequate funds will be made available for the Centre, the Scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects. etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

As per the procedure for the recognition as Research Centre an inspection committee has to be constituted with two Members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

The Syndicate at its meeting held on 08.12.2022, vide item no. 49.66.A26 considered the request for recognition as Research Centre to Department of Physics, Christian College, Kattakada along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to constitute an inspection committee comprising of Dr.S.Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Dr.Vijayan Pillai.M, Member Syndicate and Dr.K.G.Gopchandran, Member Syndicate and Professor, Department of Optoelectronics, University of Kerala, Kariavattom as subject expert to conduct an inspection at the Institution and submit a report in this regard. Accordingly a letter dated 04.01.2023 has been forwarded to Dr. S. Nazeeb, the then Convenor, Standing Committee of the Syndicate on Academics and Research to fix a convenient date and time for inspection. But no reply has been received yet.

Now, The Principal Christian College, Kattakada has submitted a request dated 13.02.2024 requesting to complete the processes for recognition of the institution as an approved Research Centre of University of Kerala as early as possible.

It may be noted that, the tenure as Members Syndicate of Dr.S Nazeeb, and Dr.Vijayan Pillai.M has expired. Hence new members have to be nominated to the sub-committee for the conduct of inspection at the Department of Physics, Christian College, Kattakada.

As per the orders of Hon'ble Vice-Chancellor, the matter of nominating new members to the sub-committee constituted for the conduct of inspection at the Department of Physics, Christian College, Kattakada is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to reconstitute the inspection committee comprising of Dr. K.G. Gopchandran, Dr.Shiju Khan J.S., Members Syndicate and Dr.V. Biju, Professor & Head, Dept. of Physics, University of Kerala as the subject expert to conduct an inspection at the institution and submit the report.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A19 Permission to utilize the Research grant allotted on 2018-19-request received from the Principal, Government Sanskrit College, Thiruvananthapuram- reg

The Principal, Govt. Sanskrit College, Tvpm has forwarded a letter seeking permission to utilize the amount of Rs.50,000/- (Rupees Fifty thousand Only) granted to the research centre as Research Grant for the year 2018-19.

It may be noted that Government Sanskrit College, Thiruvananthapuram has been granted, vide University Order No Ac.E1/A3/25174/2018 dtd 18.03.2019, the research grant of Rs.50,000/- for the year 2018-2019 for the promotion of various research activities in accordance with the rules and conditions of the agreement. (U.O. appended)

As per the orders of the Hon'ble Vice-Chancellor, the request submitted by the Principal, Government Sanskrit College for granting permission to utilize the amount of Rs.50,000/- (Rupees Fifty thousand Only) which was allotted during the year 2018-19 as research grant, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

(Appendix)

Recommendation: *The Committee considered the matter and recommended to obtain remarks from Finance Officer in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A20 University Junior Research Fellowship-Extension of tenure Second Year - Ms. Sarada Devi D. - Economics - reg.

Ms. D. Sarada Devi, full-time research scholar in Economics has submitted an application for extension of the tenure of Junior Research Fellowship to second year of her research period. She has been granted permission to transfer of her Ph.D. programme from CUSAT to University of Kerala, vide UO. No. 2422/2023/UOK dated 14.03.2023 (Item no.52.107.A1 of the minutes meeting of the Syndicate held on 28.02.2023).

Details of the research scholar are as follows:

Name & Subject	Name of Supervising Teacher & Centre	Fellowship requested		Value of Rs.
		From	To	
D. Sarada Devi Economics Full time (U.O No 2422/2023/UOK dtd.14.03.2023 w.e.f 21.06.2021)	Research Supervisor: Dr. Anilkumar P, Associate Professor, University College, Tvpm Centre University College, Trivandrum	29.03.2023	20.06.2023	Rs.11,000/-

As per clause (1) in the U.O Ac.E1/A4/2020 dated 11.09.2020, the research scholars who have registered for Ph.D on or after 01.01.2020 shall follow the norms for University JRF/SRF, as applicable to the Candidates who have registered for Ph.D programme from January 2020 session onwards. Accordingly, she was relieved from Kerala Forest Research Institute, Peechi w.e.f 16.03.2023 AN and joined the centre (University College, Tvpm) on 29.03.2023. Here is 12 days break in research period (17.03.2023 to 28.03.2023) between the relieving and joining date. Hence the period of second year fellowship is 29.03.2023 to 20.06.2023

As per the revised norms for sanctioning the University Research fellowship for the second year vide U.O.N.o.AcE1/A2/17871/2019 dated 24/04/2020, the research scholar has submitted the following documents except course work certificate, mark list and first year assessment report.

- Paper presentation which was held on 6th & 7th August 2021.
- Undertaking by the research supervisor certifying that he has not availed any fellowship nor working and in future if the same happens, the matter will be intimated to the University.
- Fee statement duly signed by the research supervisor.

Since the transfer of Ph.D. programme from CUSAT to University of Kerala in respect of Ms.D. Sarada Devi, has been taken place during the second year period of research, she was unable to attend the course work exam.As her first year research was conducted at CUSAT, it is not possible to provide the first year assessment report from this University. Hence, she has requested to renew her second year fellowship order by exempting the mandatory requirement of qualifying the course work examination. She has also stated that she had now submitted the application for the Course Work examination to be held.

As per Clause II sub clause (d) of U.O.N.o.Ac.E1/A2/1787/2019 dated 24/04/2020 Exemptions for conditions (a) & (b) on genuine grounds the extension shall be granted by the Syndicate on the request of the research scholars. The extension of fellowship shall be granted by the Pro-Vice Chancellor/Research Director.

The Syndicate at its meeting held on 28.12.2023 considered the matter of granting extension of University JRF to second year of research period in respect of Ms. D Sarada Devi along with the recommendation of the Standing Committee of the Syndicate on Academics & Research and resolved to entrust the Director Research to submit a report regarding the matter of granting second year University Junior Research Fellowship to Ms.D Sarada Devi. Accordingly the Director Research has submitted the report (Report appended).

As per the orders of the Hon'ble Vice-Chancellor, extension of University JRF to second year of research period in respect of Ms. D. Sarada Devi along with the report submitted by the Director Research is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

(Appendix)

Recommendation: *The Committee considered the matter and recommended to agree with the suggestions (1) and (2) in the report of the Director Research.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A21 Conversion of Ph.D Registration from full time to part time– Ms.Nithya S.S - Education-reg.

An application duly recommended by the research supervisor, Head, and Doctoral Committee Chairman has been received from Ms.Nithya S S, Research scholar in Education at Mar Theophilous Training College, Nalanchira, Tvpm for converting registration from full time to part time w.e.f 25.01.2022 FN consequent to her employment as Assistant Professor in Physical Science on contract basis, KUCTE, Kumarapuram, Trivandrum.

The details of the candidate are as follows:

Name of Research Scholar & subject	Name of Research supervisor & Centre	Details of Requests	Remarks
Ms.Nithya S S Education Full- Time U.O.No. 3833/2020/UOK dated 25.11.2020 w.e.f. 09.11.2020	Research Supervisor Dr.Sheeba P Principal, SN Training College, Nedunganda Centre Mar Theophilous Training College, Nalanchira, Tvpm	1. Conversion to Part- time w.e.f 25.01.2022 FN.	1. Relieved on 24.01.2022 AN from Mar Theophilous Training College, Nalanchira, Tvpm. She has joined as Assistant Professor in Physical Science on contract basis, KUCTE, Kumarapuram, Trivandrum. (NOC submitted) 2. Candidate submitted application for Conversion on 05.07.2022, ie., within 6 months from the date of joining of employment. 3. Relinquishment of University JRF w.e.f 25.01.2022 FN, which was granted vide U.O No. 3251/2023/UOK dtd 03.04.2023

The candidate has completed 1 year, 2 months and 16 days of full time Ph.D research as on 25.01.2022 ie., the date of request for conversion to Part-time.

As per U.O No. Ac.E1/27345/2011 dated 07/07/2011, on getting permanent employment, full-time research scholars have to convert the registration to Part-time within six months itself, on completing one year of full-time research. Later the minimum period of Full-time research required for conversion from full-time to Part-time, on getting permanent employment has been reduced from 1 year to 6 months vide U.O No. Ac.E1/A1/2019 dated 16/07/2019.

As per U.O.No.Ac.EI.A/27345/2011 dated 06.12.2011 conversion of Ph.D registration from full time to part time be extended to all approved teachers including College teachers/ HSST/ HSA/ UPSA appointed against permanent vacancies of Government and aided institutions.

The following are the requisites for considering the application for full time to part time conversion.

1. Various Purpose form recommended by research supervisor and HoD
2. Copy of Registration order and other University orders
3. Copy of appointment order
4. Joining letter
5. Relieving letter
6. NOC
7. Conversion fee Rs.1050/-
8. Relinquishment Order
9. Fee Statement

The Syndicate at its meeting held on 27.06.2023 considered the matter along with the recommendation of the Standing Committee of the Syndicate on Academics & Research and resolved to entrust the Director Research to submit a proposal regarding the matter of granting conversion of mode of registration to part -time to Ms.Nithya S S, who joined as Assistant Professor (on contract) at KUCTE, Kumarapuram. Accordingly the Director Research has submitted a proposal in this regard (Proposal appended).

The Syndicate at its meeting held on 27.06.2023 considered the matter of converting registration from full time to part time in r/o Ms.Nithya S S along with the recommendation of the Standing Committee of the Syndicate on Academics & Research and recommended to reject the application based on the report of the Director Research. Accordingly a Memo dated 04.02.2024 has been issued to the research scholar informing that her application for conversion of mode of Ph.D. research from full-time to Part-time cannot be considered as she does not have 5 years of teaching experience as mandated for candidates having similar employment to be eligible for getting part-time Ph.D. registration.

Now the research scholar submitted a request to reconsider her application, along with the copy of experience certificate, dated 15.11.2023, duly verified by the Directorate of Collegiate Education, Thiruvananthapuram, stating she has worked 7 (Seven) Years, 3 (Three) Months and 17 (Seventeen) Days as Assistant Professor in Physical Science at E.M.E.A. Training College, Kondotty (SELF-FINANCING College affiliated to University of Calicut) (Experience certificate appended).

As per the order of the Hon'ble Vice Chancellor, the matter of reconsidering the application for granting conversion of mode of Ph.D research to Part-time in respect of Ms. Nithya S S., along with the details of teaching experience is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

(Appendix)

Recommendation: *Committee considered the matter and recommended to obtain the revised report from the Director Research.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A22 *Conversion of Ph.D Registration from full time to part time –Ms. Misaj Sharafudeen-Computer Science and Engineering-reg.*

An application duly recommended by the research supervisor, Head, and Doctoral Committee Chairman has been received from Ms.Misaj Sharafudeen, Research scholar in Computer Science and Engineering at Dept of Computer Science, University of Kerala, Karyavattom, TvpM for converting registration from full time to part time w.e.f 21.11.2023 FN consequent to her employment as Assistant Professor on contract basis at Dept of Computer Science, University of Kerala, Karyavattom, TvpM.

The candidate has submitted the following documents ie, original fee receipt towards conversion fee Rs.1050/-, Joining letter, Relieving Order, NOC from the employer, and copy of the Registration order, appointment order and fee statement. Candidate had availed UGC JRF Fellowship and the Research Supervisor has submitted a certificate regarding the relinquishment of UGC JRF fellowship.

As per U.O.No.4547/2022/UOK Dated 09.06.2022, Ms.Misaj Sharafudeen has joined as full-time research scholar in Computer Science and Engineering w.e.f 06.01.2022 at Dept of Computer Science, University of Kerala, Karyavattom, TvpM under the guidance of Dr.Vinod Chandra S S.

The candidate has completed 1 year, 10 months and 15 days of full time Ph.D research as on 21.11.2023

As per U.O No. Ac.E1/27345/2011 dated 07/07/2011, **on getting permanent employment**, full-time research scholars have to convert the registration to Part-time within six months itself, on completing one year of full-time research. Later the minimum period of Full-time research required for conversion from full-time to Part-time, on getting permanent employment has been reduced from 1 year to 6 months vide U.O No. Ac.E1/A1/2019 dated 16/07/2019. Conversion of Ph.D registration from full time to part time be extended to all approved teachers including College teachers/ HSST/ HSA/ UPSA appointed against permanent vacancies of Government and aided institutions.

Here the candidate was appointed as **Assistant Professor on contract basis on 21.11.2023, at the Dept. of Computer Science, University of Kerala** for the project mode PG Programme, M.Sc.Computer Science with Specialization in Machine Learning. Hence her application for granting permission for conversion of mode of registration from full-time to part-time cannot be considered as per the existing rules.

As per the order of the Hon'ble Vice Chancellor, the matter of granting conversion of mode of Ph.D research to Part-time in respect of Ms.Misaj Sharafudeen is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: Committee considered the matter and recommended to grant conversion of mode of Ph.D. Research to Part-time to Ms. Misaj Sharafudeen, irrespective of the mode of employment of the research scholar as she joined as Assistant Professor on Contract basis in a teaching department of University of Kerala.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A23 Recognition as Research Supervisor in Economics – Application submitted by Dr.Lini G.R, Assistant Professor, Dept.of Economics, MG College, TvpM - reg

Application duly recommended by the Head of the Institution & Chairman BOS (PG) has been received from Dr. Lini G.R, who is working as Assistant Professor in Dept.of Economics, Mahatma Gandhi College, Thiruvananthapuram for recognition as Research Supervisor in the subject Economics.

The details are as follows:

Name and official address of the Applicant	Educational qualification and Subject in which Guideship has been sought	Experience Details	Facility Centre Opted	Details of Publications
Dr. LINI G R Assistant Professor,	Ph.D in Women's Studies [Sri	10 Years 2 months of	H.H.M.S.P.B. N.S.S College	1. 'FACTORS INFLUENCING INSTITUTIONAL

Dept.of Economics, Mahatma Gandhi College, Thiruvananthapuram (Regular Faculty) (Date of superannuation: 31.05.2033)	Padmavati Mahila Visvavidyalayam (WOMEN'S UNIVERSITY)] (submitted Eligibility Certificate for the purpose of Lectureship in Economics) Date of award: 15.12.2012 Economics (Faculty of Social Sciences)	teaching experience (Experience Certificate submitted)	for Women, Niramankara (Facility Certificate submitted)	DELIVERIES IN UTTER PRADESH AND BIHAR' published in GLOBAL HEALTH PROMOTION & EDUCATION Published on: October 2013 2. 'Nutritional Status of Children among Female Headed Households in Kerala' published in GLOBAL HEALTH PROMOTION & EDUCATION Published on: April 2013 (Chairman, BOS (PG) has certified that the above papers are in tune with the conditions stipulated in the clauses related with journals specified in UGC Regulations, 2018)
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As per the regulations, the following are the requisites for considering the application for Recognition as Research Supervisor:

1. Ph.D Degree (as per regulations, Ph.D in concerned subject) is mandatory.
2. Five publications (for Professors) in approved journals after the award of Ph.D degree.
3. Facility Certificate from the institution where they intend to work as Supervisor.
4. The application are to be forwarded by the respective heads of institution, duly recommended by Chairman, Board of Studies (PG).
5. Guideship fee of Rs.1,050/- (Rupees One thousand and fifty only)
6. Experience Certificate (not needed for teaching faculty working at departments of University of Kerala).
7. Two years teaching experience mandatory for granting Guideship. This is not mandatory for teachers working in the teaching departments of University of Kerala.
8. Two or more years post doctoral experience in reputed institutions will be reckoned as one year teaching/ research experience only for the purpose of granting Guideship.
9. Applicant will be eligible for Guideship only one year after the award of Ph.D degree.
10. As per Clause 5.1 of the University of Kerala Regulations - 2016, Any regular Professor of the University/approved research centre with at least five research publications in refereed journals, approved by the UGC/University and any regular Associate/Assistant Professor of the University/approved research center with a Ph.D. degree and at least two research publications in refereed journals, approved by the UGC/University, may be recognized as Research Supervisor.

The Principal, MG College, Tvpm has certified that Dr. Lini G R, has been working as Assistant Professor in the Dept.of Economics on permanent basis and she has 10 year 2 months of total service. The date of superannuation of the applicant is on 31.05.2033. The applicant has remitted required fee and satisfies the above requirements and can be considered for Recognition as Research Supervisor.

The applicant holds the Ph.D degree of Sri Padmavati Mahila Visvavidyalayam (WOMEN'S UNIVERSITY) awarded on 15.12.2012, with the Department of Study as 'Women's Study', in the subject of Thesis as '*PROBLEMS OF FEMALE HEADED HOUSEHOLDS IN KERALA*'. She has submitted the Eligibility certificate, issued on 23.01.2013, certifying "Ph.D. degree in Women's Studies of the Sri Padmavati Mahila Visvavidyalayam, Tirupati after M.A. Degree in Economics from University of Kerala is recognized as eligible qualification for the appointment as Lecturer in Economics".

The Syndicate at its meeting held on 28.12.2023 vide item No.07.95.A29 considered the application by Dr. Lini G R, Assistant Professor, Dept.of Economics, MG College, Tvpm along with recommendations of Standing committee on Academics and Research and resolved to obtain the remarks of the Dean, Faculty of Social Sciences on the eligibility of the PhD Degree qualified by Dr.Lini G R for considering her application for recognition as research supervisor in the subject Economics.

The Dean has remarked that "Ph.D degree is a specialized area of the research of Dr.Lini. As a regular faculty of a college with an M.A. degree in Economics and a Ph.D. in a specialized area, Dr.Lini is eligible to be a research supervisor in Economics."

As per the orders of the Hon'ble Vice-Chancellor, matter of granting Recognition as Research Supervisor in Economics in respect of Dr. Lini G R, Assistant Professor, Dept.of Economics, MG College, Tvpm, along with the remarks of the Dean Faculty of Social Sciences, is placed before the Standing Committee of the Syndicate on Academics and Research for re-consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to grant recognition as research supervisor based on the remarks from the Dean, Faculty of Social Sciences.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A24 *Ph.D. Research - Availing "On Duty" to Research Supervisors for attending Open Defences, Pre Submission, Course Work Paper evaluation-reg*

A group of Research Supervisors has submitted a formal request indicating that the Karyavattom Campus is typically the venue for Ph.D Open defences, Pre Submission, and Course Work Paper evaluation. It is worth noting that the majority of their respective colleges are situated more than 20 kilometers away from the Karyavattom campus. Consequently, they have humbly requested that the research-related responsibilities of their scholars be recognized as "ON DUTY".

As per the orders of Hon'ble Vice-Chancellor, the matter of availing "On Duty" status to the Research Supervisors for attending Open defences, Pre Submission and Course Work Paper evaluation, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended for availing "On Duty" to the research supervisors for attending the Open Defence and Pre-submission seminars of the research scholars under their own supervision.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A25 *Conversion of mode of Ph.D Research from full time to part time – Ms.Anjana B S-Economics-reg.*

Name : Anjana B S
Subject : Economics (Full-Time)
Research Supervisor : Dr. Prasad A K.
Research Centre : Dept of Economics, University of Kerala, Karyavattom, Tvpm
Request : Conversion to Part- time w.e.f 10.08.2023 FN

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A26 Conversion of mode of Ph.D. Research from full time to part time in respect of Ms. Carmal John -History -reg.

Name : Carmal John
 Subject : History (Full Time)
 Research Supervisor : Dr. Aniziya Jayapalan
 Research Centre : University College, Thiruvananthapuram
 Request : Conversion of mode of Ph.D. research to part-time w.e.f. 01.08.2023
Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A27 Ph.D Research – Change of Research Supervisor - Application submitted by Ms. Seenathmol N - reg.:-

Name : Seenathmol N
 Subject : Education (full -time)
 Research Supervisor : Dr. Geetha Janet Vitus (Retired Faculty)
 Research Centre : Dept.of Education, University of Kerala, Thycaud, Thiruvananthapuram
 Request : Change of Research supervisor to Dr. Divya C Senan, Assistant Professor Department of Education, University of Kerala, Thycaud, Thiruvananthapuram

Recommendation: *Committee considered the matter and recommended to reallocate the research scholar, under Dr. Divya C Senan as a supernumerary candidate, on condition that the allotment shall be regularized against the first regular vacancy that will arise to the new supervisor.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.1026.A28 Second year University JRF-Application submitted by Smt. Ananya A S, full-time research scholar in Economics-reg:-

Smt. Ananya A S., full-time research scholar in Economics has submitted an application for extension of the tenure of Junior Research Fellowship to second year of her research period. As per U.O No Ac.EI/6368/2022/UOK dated 12.08.2022, she has joined as a Full time research scholar w.e.f 24.06.2022 at Sree Narayana College, Sivagiri, Varkala under the supervision of Dr. Aparna P , Assistant Professor, SN College, Sivagiri, Varkala . She had been granted University JRF for the first year for the period from 24.06.2022 to 23.06.2023 with a value of Rs.13,000/- per month vide U.O. No. Ac.EI/8194/2022/UOK dated 19.10.2022.

As per clause II in the revised norms for granting University Research Fellowship for the second year of research:

- (a) The candidate should successfully complete the mandatory Course Work Examination.
- (b) One publication in any Academically established journal or at least One paper presentation on a theme related to his/her research work in seminars. Evidence on the same should be presented at the Annual Review Meeting, conducted at the Research Centre concerned.
- (c) The assessment of Research work of the first year research shall be done at the Research Centre. The Assessment report certified by the Research Supervisor, Counter signed by the Head of the Research centre and forwarded by the Chairman Doctoral Committee with due verification and Recommendation.

In this case, the research scholar submitted the attested copy of her paper presentation certificate, in which it is certified that the research scholar has presented a paper in a National Seminar, held on 23rd December 2023, which was after the expiry of her first year (24.06.2022 - 23.06.2023).

As per Clause II(d) of U.O.No.Ac.E1/A2/17871/2019 dated 24.04.2020, Exemptions for conditions (a) & (b) on genuine grounds shall be granted by the Syndicate on the request of the Research Scholars.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting second year University fellowship in respect of Smt.Ananya A S, full-time research scholar in Economics is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *Committee considered the matter and recommended to grant second year University fellowship by condoning the delay occurred in paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A29 *Ph.D Research- Cancellation of Ph.D Registration-Ms.Chithralekha.V.R – History -July 2022 session - reg:-*

Name : Chithralekha V R
Subject : History (Full-time)
Research Supervisor : Dr.R.Sunilkumar
Research Centre : University College, Trivandrum
Request : Cancellation of Ph.D registration

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A30 *Conversion of Ph.D Registration full time to part time - Application submitted by Ms.Gayathri S., Research Scholar in Education - reg.*

Name : Gayathri S
Subject : Education (Full time)

Research Supervisor : Dr. Mariamma Mathew
Research Centre : Govt. College of Teacher Education, Thycaud, Thiruvananthapuram
Request : Conversion to Part time w.e.f. 16.11.2023

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A31 *Ph.D Research – Change of Research Supervisor and Inclusion of Co-Supervisor – Application submitted by Ms. Sabreen Ali Mohammed, Foreign Research Scholar in Biotechnology (ICCR sponsored candidate) - reg.:-*

Name : Sabreen Ali Mohammed
Subject : Biotechnology (full-time)
Research Supervisor : Dr. A Jayakumaran Nair (Rtd)
Research Centre : Dept.of Biotechnology, University of Kerala, Kariavattom, Thiruvananthapuram
Requests : 1.Change of Research Supervisor to Dr. E.A.Siril, Professor & Head, Dept.of Botany, University of Kerala, Kariavattom, Thiruvananthapuram
2. Inclusion of Dr. A Jayakumaran Nair, as Co- Supervisor.

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.A32 **Ph.D Research –Change of Research Supervisor and Change of Research Centre –Application submitted by Mr.S.R Arul Raja Selvan– Part-time Research Scholar in History - reg.**

Name : S R Arul Raja Selvan
 Subject : History (Part -time)
 Research Supervisor : Dr.D.Sivankutty
 Research Centre : University Library, Thiruvananthapuram
 Requests : 1. Change of Research Supervisor to Dr.Rahumath S., Assistant Professor & Head PG & Research Dept.of History, Iqbal College Peringammala.
 2. Change of Research Centre to PG Dept.of History and Research centre, Iqbal College Peringammala
 3. Extension of grace time for 1 year

Recommendation: **Committee considered the matter and recommended to agree with the requests (1) and (2) above. Also recommended to grant three months of grace time for submitting thesis, from the date of issuance of University Order, without any further extension in this regard.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B1 **Ph.D Registration in English - July 2023 session - Ms. Vani Gireesh - change to Part time mode - Doctoral Committee - revised recommendation - reg.**

The Head, Institute of English, University of Kerala, Tvpm had forwarded the minutes of the meeting of the doctoral committee held on 11/09/2023 in respect of Ms. Vani Gireesh along with the application, relevant documents and course work details. The committee had recommended granting Full-time Ph.D registration to the candidate.

Sanction was accorded by the Vice-Chancellor to grant Full-time Ph.D registration in English to Ms. Vani Gireesh, based on the recommendations of the Doctoral Committee in English held on 11/09/2023 in July 2023 session. Accordingly, joining letter was issued to the candidate vide Letter No. Ac EVI(1)/23072001017/ENG/2023/UOK dated 28/11/2023. Now the candidate has informed that she got permanent appointment as Assistant Professor in English at S N College, Chempazhanthy and joined duty on **29/11/2023**, i.e, before joining Ph.D programme as full-time and she has requested to grant part time mode of Ph.D registration which was recommended and forwarded by the Chairman, Doctoral Committee. The Chairman has forwarded revised minutes of the Doctoral Committee meeting held on 09/01/2024 which is recommended for granting Part-time Ph.D registration.

It may be noted that, the applicant has fulfilled the eligibility condition for part time mode of Ph.D registration as she has been appointed as an Assistant Professor in English at S N College, Chempazhanthy, Tvpm which is an affiliated aided college of this University. As per UO dated: 06/05/2019, clause d, the candidate is eligible for Part-time Ph D registration. She has submitted all necessary documents for part time Ph. D registration including appointment order, joining report and NOC from employer along with a revised recommendation from the Doctoral committee in English for granting part time Ph. D registration.

The details are shown below:

Name of the Candidate and Student ID	Vani Gireesh 23072001017
Subject	English
Research Supervisor	Dr. Deepa Prasad L , Associate Professor, Dept.of English, University College, Palayam, Thiruvananthapuram D.O.S: 31/03/2030

	Ordinal status of the applicant: Sixth candidate Submitted Proforma
Centre	University College, Palayam, Thiruvananthapuram.
Qualifications	MA degree in English Language and Literature with First Class from University of Kerala, 2016. Qualified UGC NET, 31/07/2018.
Whether issued Joining letter	Yes, Joining letter No. Ac EVI(1)/ 23072001017/ ENG/2023/UOK dated 28/11/2023 as Full time. But not joined as she got permanent appointment.
Request	To grant Ph. D registration in Part-time mode on the basis of the revised Doctoral Committee recommendations.
Remarks	Request has been recommended by the Chairman Doctoral Committee and Research Supervisor. She got appointment as Assistant Professor in English at S N College, Chempazhanthy, Tvpm, which is an affiliated aided college of this University. Submitted copy of Appointment order Candidate joined duty as Assistant Professor on 29/11/2023 FN. (Submitted Joining Report) Submitted NOC from the Manager to do part time Ph.D in English. Submitted revised DC recommendation for granting part time Ph.D registration to Ms. Vani Gireesh (Minutes of the meeting of the Doctoral Committee held on 09/01/2024) As per UO dated 06/05/2019, clause d, the candidate is eligible for Part-time Ph D registration.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting Part-time Ph.D registration in English to Ms. Vani Gireesh in the July 2023 session and cancellation of joining letter dated 28/11/2023 issued to her is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to cancel the Joining letter dated 28.11.2023 and to grant Part-time Ph.D. Registration in English to Ms. Vani Gireesh as per the revised recommendation of the Doctoral Committee.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B2 *Ph D research- Re registration- due to break in research- Sreevidya M S - Chemistry - reg:*

Name : Ms. Sreevidya M S
Subject : Chemistry (Full- Time)
Research Supervisor : Dr. Rani Pavithran
Research Centre : University College, TVPM
Request : Re-registration to the Ph.D programme as research break occurred for the period from 10.06.2021 to 08.10.2023 (ie, 2 years 3 months and 29 days)

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B3 *Ph.D Research- Cancellation of Ph.D Registration- Ms. Sreedevi S- Mathematics - reg:-*

Name : Sreedevi S
Subject : Mathematics (Part-Time)

Research Supervisor : Dr. M. S Anil Kumar
 Research Centre : Mahatma Gandhi College, Tvpm
 Request : Cancellation of Ph. D registration

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B4 *Ph. D Research - Extension of grace time for submitting thesis - Requests received from research scholars whose maximum research period expired - Clarification- reg:*

The following research scholars whose research period is already expired, has submitted application for granting extension to conduct pre-submission seminar and to submit thesis.

The details of requests received are as follows:

Sl No.	Name, Subject, Mode of research	Application Submitted	Session	Period of Research	Period of Request	Appln. for Pre-submission
1	Divya Balachandran English, Full time	13/11/2023	2015 July	01/09/2016 - 6/01/2024	6 months (extension granted)	No
2	Arun Dev V T Physical Education Part time	28/12/2023	2017 January	16/11/2017 - 15/11/2023	2 years	No
3	Sreelekshmi C S Chemistry, Part time	28/12/2023	2015 January	01/01/2016 - 31/12/2023	6 months	No
4	Praveen K H Physics, Part time	18/12/2023	2017 July	01/01/2018- 31/12/2023	10 months	No
5	Pradeep Kumar G Physics, Full time	21/12/2023	2017 July	03/01/2018- 02/01/2024	3 months	No
6	Aswathy S English, Part time	19/01/2024	2014 July	12/03/2015 11/03/2023	----	No
7	Nayana Madhu Physics Part time	08/01/2024	2015 July	18/01/2016 - 17/01/2024	1 year	No
8	Steffy Maria Jose Physics, Full time	18/01/2024	2017 January	21/07/2017- 26/01/2024	6 months (extension granted)	Yes
9	Veena R K Physics, Full time	17/01/2024	2016 January	20/09/2016- 19/01/2021	4 months	No

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to grant three months of grace time to the above research scholars for submitting their thesis from the date of issuance of the memo*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B5 Ph.D - Second year University JRF - Sneha Sara Varghese - Chemistry - reg:-

Ms. Sneha Sara Varghese, Research Scholar in Chemistry has submitted an application for availing second year JRF. She joined as a Full-Time Research Scholar w.e.f 20.01.2022 at Dept.of Chemistry, Bishop Moore College, Mavelikkara under the guidance of Dr.Tressia Alias Princy Paulose, Asst. Professor, Department of Chemistry, Bishop Moore College, Mavelikkara vide UO.No. 1201/2022/UOK dated.15.02.2022

The candidate has availed University JRF for the first year @ Rs.13000/- (Rupees Thirteen Thousand only) per month for the period from 20.01.2022 to 19.01.2023, vide UO dated 15.02.2022.

As per the revised norms for the sanctioning of University Research fellowship for the second year, vide U.O.No.AcE1/A2/17871/2019 dated 24/04/2020 research scholars has to submit certain additional documents for availing their fellowship for the second Year JRF. She has submitted the following documents.

- Assessment report of first year research work which was endorsed by the Research Supervisor & Head of the research centre and recommended by the Chairman, Doctoral Committee.
- Grade card of course work examination (instead of certificate)
- Undertaking by the research supervisor.
- Fee statement has verified and no break in remittance of research fee
- Certificate of paper presentation

In this case the research scholar submitted certificate of paper presentation which was held on 15-17 November 2023 which was after the expiry of her first year (from 20.01.2022 to 19.01.2023) period of research.

As per the orders of the Hon'ble Vice-Chancellor the matter of granting second year fellowship @ Rs.13000/- per month for the period from 20.01.2023 to 19.01.2024 in respect of Ms.Sneha Sara Varghese is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to grant second year University Fellowship to the candidate by condoning the delay occurred in the paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B6 Ph.D Research- Second Year University JRF- Ms. Rajalekshmi R V - Mathematics - reg:

Ms.Rajalekshmi R.V, a full time research scholar in Mathematics has submitted application for granting University Junior Research Fellowship for the second year for the period from 03/01/2023 to 02/01/2024. She has submitted relevant documents such as attested copy of course work examination (instead of certificate), fee statement, undertaking of not availing any other fellowship from the research supervisor, Annual Assessment Report for the first year duly signed by the Guide, Head of the research Centre and Chairman, Doctoral Committee & one paper presentation on a theme related to her research work in seminar. She was granted first year University JRF vide UO.No. AcEVI(1)/5077/2022/UOK dated 01/07/2022.

The fee statement submitted by the candidate has been verified and found there is no default in payment of research fee.

The details are shown below:

Name and Subject	Name of Supervising Teacher/Centre	Date of Award	Date of Expiry	Extension w.e.f.	Value of Rs.
Rajalekshmi R V Full Time Mathematics U.O.No.AcEVI(1)/ 686/2022/UOK	Research Supervisor Dr. John K Rajan Associate professor Dept. of	03/01/2022	02/01/2023	03/01/2023 to 02/01/2024	13,000/-

dated: 27/01/2022 w.e.f. 03/01/2022	Mathematics University College Thiruvananthapuram Research Centre University College Thiruvananthapuram				
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It may be noted that as per UO No. Ac.E1.A4/2020 dated 11/09/2020 "Research scholars who have joined for research on or after 01.01.2020 shall follow the norms for University JRF/SRF as applicable to the Candidate who have registered for Ph.D Programme from January 2020 session onwards"

Since the candidate joined w.e.f 03/01/2022, she has to fulfilled the following condition for availing second year University JRF.

- The candidate should successfully complete the mandatory course work examinations. If the scholar fails to qualify in the course work examination during the First year of research, the extension of University fellowship for the second year will be issued only with effect from the date of qualifying the said examination, till the expiry of the second year of their research.
- One publication in any academically established journal or at least one paper presentation on a theme related to his/her research work in Seminars. Evidence on the same should be presented at the Annual Review Meeting, conducted at the Research Centre concerned.
- The assessment of Research work of first year research shall be done at the Research centre. The assessment report certified by the Research Supervisor, countersigned by the Head of the Research Centre, to be submitted to the Doctoral Committee, Chairman. The Doctoral Committee, Chairman will forward the Assessment Report to the registrar with due verification and recommendation along with the application for renewal of fellowship.

In this case the Research Scholar submitted certificate of paper presentation held on 27-28 October 2023, which was after the expiry of her first year (from 03/01/2022 to 02/01/2023) period of research.

As per the orders of the Hon'ble Vice-Chancellor the matter of granting University fellowship for the second year from 03/01/2023 to 02/01/2024 @ of Rs.13,000/- per month in r/o Ms.Rajalekshmi RV, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to grant second year University Fellowship by condoning the delay occurred in paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B7 *Second Year - University Junior Research Fellowship- Amina Thaj-Zoology-reg.*

Smt. Amina Thaj, a full-time research scholar in Dept of Zoology, University of Kerala, Kariavattom under the guidance of Dr. G Prasad, Professor & HOD, Dept of Zoology, University of Kerala, Kariavattom vide UO No.1843/2023/UOK dated 23.02.2023 w.e.f 10.05.2022 has submitted application for second year University JRF.

She was granted University JRF for first year from 10/05/2022 to 09/05/2023 @11000/p.m vide UO No. 2538/2023/UOK dated 15/03/2023.

She had submitted the following documents for fulfilling the condition for the extension of University JRF for the second year as per the U.O.N.o.Ac.E1/A2/17871/2019 dated 24/04/2020 clause II.

- Submitted only attested copy of grade card of PhD Course work Examination
- attested copy of certificate in the presentation of National seminar on 10th November 2023 & International conference on 19th December -21 st December 2023
- assessment report certified by the Research supervisor, Head of the research centre and forwarded by the Doctoral Committee Chairman
- undertaking from the Research supervisor.

- Fee statement is verified and found in order. There is no break in research fee.

It may be noted that as per the U.O.N.o.Ac.E1/A2/17871/2019 dated 24/04/2020 clause II, she has passed the mandatory coursework examination. But paper presentation on a theme related her research work in seminar conducted on 10th November 2023 & International conference on 19th December -21st December 2023 (i.e. after the expiry of first year research period).

As per orders of the Hon'ble Vice-Chancellor, the matter of granting second year fellowship @ Rs.11000/- per month for the period from 10.05.2023 to 09.05.2024 in r/o Amina Thaj is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *Committee considered the matter and recommended to grant second year University Fellowship to the candidate by condoning the delay occurred in the paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B8 Second Year - University Junior Research Fellowship- Rakhi R- Zoology-reg.

The following Full-time Research Scholar who was granted registration to do research leading to PhD degree has requested for granting University Junior Research Fellowship for the Second Year. She has submitted application in the prescribed format with relevant documents.

Name and Subject	Name of Supervising Teacher/ Centre	Date of Award	Date of Expiry	Extention w.e.f	Value of Rs.
Rakhi R Full-time Zoology	<u>Research Supervisor:</u> Dr. Babitha G S Associate Professor, Dept of Zoology, S N college, Varkala <u>Co-supervisor</u> Dr. Sheeba S, Professor, S N College, Kollam <u>Research Centre:</u> S N College, Kollam	05/02/2020	04/02/2021	05/02/2021 to 04/02/2022	11,000/-

She was granted University JRF for first year from 05/02/2020 to 04/02/2021 @11000/p.m vide UO No. 289/2021/UOK dated 22/01/2021.

She had submitted the following documents for fulfilling the condition for the extension of University JRF for the second year as per the U.O.N.o.Ac.E1/A2/17871/2019 dated 24/04/2020 clause II.

- Attested copy of PhD Course work Examination certificate and Mark list
- Attested copy of certificate in the presentation of International conference on 23rd -25th November 2022
- Assessment report certified by the Research supervisor, Head of the Research Centre and forwarded by the Doctoral Committee Chairman
- Undertaking from the Research supervisor.
- Fee statement is verified and found in order. There is no break in research fee.

It may be noted that as per the U.O.N.o.Ac.E1/A2/17871/2019 dated 24/04/2020 clause II, she has passed the mandatory coursework examination. But paper presentation on a theme related her research work in international conference conducted on 23rd - 25th November 2022 (i.e. after the expiry of first year research period).

As per orders of the Hon'ble Vice-Chancellor, the matter of granting second year fellowship for the period from 05.02.2021 to 04.02.2022 in r/o Ms. Rakhi R is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: *Committee considered the matter and recommended to grant second year University Fellowship to the candidate by condoning the delay occurred in the paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B9 *Ph. D Research- Third Year University Junior Research Fellowship- Ms.Raji R - Physics -reg.*

The following full-time Research scholar who was granted registration to do research leading to Ph.D degree has requested for granting University Junior Research Fellowship for the Third Year. She has submitted application in the prescribed format with relevant documents.

Name and Subject	Name of Supervising Teacher/Centre	Date of Award	Date of Expiry	Extension w.e.f	Value of Rs.
Raji R Physics Full-time UO.No. 833/2020/UOK dated 02/03/2020 w.e.f 10/02/2020	Research Supervisor: Dr. N. Gopakumar Professor, Dept. of Physics, M G College Thiruvananthapuram DOS - 29/05/2028 (as per records) Centre: M G College Thiruvananthapuram	10/02/2020	09/02/2022	10/02/2022 To 09/02/2023	11,000/-

Verified the fee statement and there is no break in remittance in research fee.

Clause (1) of UO No. Ac.E1.A4/2020 dated 11/09/2020 states that " Research scholars who have joined for research on or after 01.01.2020 shall follow the norms for University JRF/SRF as applicable to the Candidate who have registered for Ph. D Programme from January 2020 session onwards"

As per the UO no. Ac.E1/A2/17871/2019 dated 24/04/2020, the candidate submitted the following documents for availing third year University JRF.

Attested copy of one additional Research oriented paper, related to her Research Topic published in an academically established Journal.

(The Chairman, Doctoral Committee in Physics and the Research Director certified that article published in the Journal by Ms. Raji R is in tune with the conditions stipulated in the clause related with the journals specified in UGC Regulations)

Assessment Report of research work of second year certified by the Research supervisor countersigned by the Head of the Research centre and duly endorsed by the Chairman, Doctoral Committee with due verification and recommendation.

It may be noted that the candidate has submitted the attested copy of one Research oriented paper in an academically established Journal which was published in the third year period of research (Received : 13/07/2023, Received in revised form : 05/09/2023, Accepted : 19/09/2023).

As per the clause II (d) of UO No. Ac.E1/A2/17871/2019 dated 24/04/2020 'Exemption for conditions on genuine grounds shall be granted by the Syndicate on the request of the Research scholar.'

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting extension of University JRF for the third year from 10.02.2022 to 09.02.2023 in r/o Ms. Raji R is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to grant third year University Fellowship by condoning the delay occurred in publication of research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B10 ***Application for conversion of mode of research from full-time to parttime –submitted by Jijymol K K - Botany-reg:***

Name : JijymolKK
 Subject : Botany (FullTime)
 Research Supervisor : Dr.SanthoshkumarR
 Research Centre : MGCollege, Thiruvananthapuram
 Request : Conversion of mode of Ph.D. research to part-time w.e.f. 29/05/2023 A N

Recommendation: ***Committee considered the matter and recommended to agree with the request.***

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B11 ***Ph.D Research – Change of Research Centre from Bishop Moore College, Mavelikkara to S N College, Kollam - Research Scholar in Chemistry - reg:-***

Name : Anitha George Varghese
 Subject : Chemistry (Full-Time)
 Research Supervisor : Dr.M S Latha
 Co- Supervisor : Dr. Sherely Annie Paul
 Research Centre : Bishop Moore College, Mavelikkara
 Request : Change of research centre to S N College, Kollam

Recommendation: ***Committee considered the matter and recommended to agree with the request.***

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B12 ***Ph. D research - Change of Research Supervisor and Research Centre- Ms.Sheena S - Mathematics -reg:***

Name : Sheena S
 Subject : Mathematics (Part-Time)
 Research Supervisor : Dr. Ullas Chandran S V
 Research Centre : Mahatma Gandhi College, Tvpm.
 Requests : 1. Change of Research Supervisor to Dr. Preenu C S, Assistant professor, Dept. of Mathematics, University College, Tvpm.
 2. Change of Research Centre to University College, Tvpm.

Recommendation: ***Committee considered the matter and recommended to agree with the requests.***

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B13 ***Conversion of mode of research from Full-time to Part-time and from Part-time to Full-time - Ms. Rincy Susan Raju - Mathematics - reg:***

Name : Rincy Susan Raju
 Subject : Mathematics (Full Time)
 Research Supervisor : Dr. Shine Lal E.
 Research Centre : University College, Thiruvananthapuram
 Request : Conversion of mode of research to Part-time w.e.f. 05/08/2023 FN and then to Full-Time w.e.f. 27/11/2023.

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B14 *Application Conversion of mode of research from Full-time to Part time - submitted by Ms. Gauthami Venu Nair - English- reg:*

Name : Gauthami Venu Nair
 Subject : English (Full- time)
 Research Supervisor : Dr. B Hariharan
 Research Centre : Institute of English, University of Kerala, Tvpm
 Request : Conversion of mode of research to part-time w.e.f 21/09/2023 FN

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B15 *Conversion of mode of research from full-time to part time - Namitha L.H - Botany- reg:*

Name : Namitha L H
 Subject : Botany (Full Time)
 Research Supervisor : Dr.S Suharabeevy
 Research Centre : Department of Botany, University of Kerala, Kariavattom
 Request : Conversion of mode of Ph.D. research to part-time w.e.f. 21/10/2022 AN

Recommendation: *Committee considered the matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B16 *Ph. D Research - Extension of grace time for submitting thesis - Requests received from research scholars whose maximum research period expired - Clarification- reg:*

The following research scholars whose research period has already expired, have submitted applications for an extension to conduct a pre-submission seminar and to submit their thesis.

The details of requests received are as follows:

<i>Sl No.</i>	<i>Name, Subject, Mode of Research</i>	<i>Application submitted on</i>	<i>Session</i>	<i>Period of Research</i>	<i>Period of Request</i>	<i>Appln. for Pre-submission</i>
1	Lakshmi J S Physics, Part-Time	19/01/2024	2014 January	14/08/2014 to 27/01/2024 (extension granted)	3 months	Yes
2	Emil Ninan Abraham Statistics, Part-time	25/01/2024	2016 July	01/02/2017 to 27/01/2024 (extension granted)	6 months	No
3	Sruthi B English, Full-time	19/01/2024	2016 January	24/01/2018 to 27/01/2024 (extension granted)	-----	Yes
4	Mijo V Abraham Aquatic Biology	20/02/2024	2016 January	30/06/2017 to 27/01/2024	6 months	No

	& Fisheries, Full-time			(extension granted)		
5	Divya M Home Science, Part-time	25/01/2024	2014 July	22/12/2014 to 27/01/2024 (extension granted)	3 months	No
6	Safi Mohan M R Law, Part-time	27/01/2024	2014 January	07/04/2021 to 27/01/2024 (extension granted)	-----	No
7	Sonia G M Law, Part-time	27/01/2024	2011 January	30/06/2021 to 27/01/2024 (extension granted)	3 months	No
8	Renu Anna Boban, English , Part-time	25/01/2024	2016 January	03/11/2015 to 27/01/2024 (extension granted)	4 months	No
9	Stancilaus S English, Full-time	24/06/2023	2008 July	01/04/2009 to 27/01/2024 (extension granted)	-----	No
10	Mercy Joy Sebastian Psychology, Part-time	16/02/2024	2014 January	23/10/2014 to 22/10/2022	3 months	Yes
11	Samuel George Psychology, Part-time	16/02/2024	2017 July	30/01/2018 to 29/01/2024	3 months	Yes
12	Apsara S Krishnan Aquatic Biology & Fisheries, Full-time	27/02/2024	2012 January	04/07/2012 to 21/08/2023	-----	Yes
13	Ravivarma B Mathematics, Part-time	09/02/2024	2015 July	16/11/2015 to 25/12/2021	-----	Yes
14	Arun R Pillai Botany, Full-time	26/02/2024	2018 January	05/03/2018 to 04/03/2024	3 months	No

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to grant three months of grace time to the above research scholars for submitting their thesis from the date of issuance of the memo.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B17 *Application for change of Research Supervisor and change of Research Centre- submitted by Ms. Archana P J - Botany- reg:-*

Name : Archana P J
Subject : Botany (Part time)
Research Supervisor : Dr.S Sekaran, Professor, Department of Botany, S N College for Women. Kollam

Research Centre : S N College, Kollam
 Requests : 1. Change of Research Supervisor to Dr. Pinkie Cherian, Assistant Professor Department of Botany, St.Joseph's College for Women, Alappuzha
 2. Change of Research Centre to S D College, Alappuzha

Recommendation: *Committee considered the matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B18 *Ph. D Research – Change of Research Supervisor and inclusion of Co-supervisor – Ms. Aswathi Janardhanan, Full-time-research scholar in Geology- reg:-*

Name : Aswathi Janardhanan
 Subject : Geology (Full-time)
 Research Supervisor : Dr. R B Binoj Kumar
 Research Centre : Dept. of Geology, University of Kerala, Kariavattom
 Requests : 1. Change of research supervisor to Dr.Sajin Kumar K S, Assistant Professor, Dept. of Geology, University of Kerala, Kariavattom.
 2. Inclusion of present supervisor Dr. R B Binoj Kumar as co-supervisor.

Recommendation: *Committee considered the matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B19 *Ph.D Research – Change of Research Supervisor and inclusion of Co-Supervisor – Ms. Tiji Thomas - Mathematics - reg.*

Name : Tiji Thomas
 Subject : Mathematics, Part-Time
 Research Supervisor : Dr. Gigi Thomas
 Research Centre : Mar Ivanios College, Tvpm
 Requests : 1. Change of Research Supervisor to Dr. Linda J P, Assistant Professor, Dept. of Mathematics, Mar Ivanios College, Tvpm.
 2. Inclusion of Present Supervisor Dr. Gigi Thomas as Co- Supervisor.

Recommendation: *Committee considered the matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B20 *Ph.D Research - Second year University JRF - Arya M – Chemistry - Reg:*

Ms. Arya M, Research Scholar in Chemistry has submitted an application for availing second year JRF. She joined as a Full-Time research scholar w.e.f 15.12.2021 at Dept.of Chemistry, University College, TVPM under the guidance of Dr.Radhakrishnan P G, Associate Professor, Dept. of Chemistry, University College, Thiruvananthapuram, vide UO.No.1131/2022/UOK dated 13.02.2022 .

The candidate has availed University JRF for the first year @ Rs.11000/- (Rupees Eleven Thousand only) per month for the period from 15.12.2021 to 14.12.2022, vide UO dated 06.04.2022.

As per the revised norms for the sanctioning of University Research fellowship for the second year, vide U.O.No.AcE1/A2/17871/2019 dated 24/04/2020 research scholars has to submit certain additional documents for availing their fellowship for the second Year JRF. She has submitted the following documents.

- Assessment report of first year research work which was endorsed by the Research Supervisor & Head of the research centre and recommended by the Chairman, Doctoral Committee.
- Certificate of course work examination
- Undertaking by the research supervisor
- Fee statement has verified and no break in remittance of research fee
- Certificate of paper presentation

In this case the research scholar submitted certificate of paper presentation which was held on 18th & 19th December 2023 which was after the expiry of her first year (from 15.12.2021 to 14.12.2022) period of research.

As per the orders of the Hon'ble Vice-Chancellor the matter of granting second year fellowship in respect of Ms. Arya M for the period from 15.12.2022 to 14.12.2023 is placed before the Standing Committee of the Syndicate for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to grant second year University Fellowship to the candidate by condoning the delay occurred in the paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B21 Second Year - University Junior Research Fellowship-Ms.Gopika S.M- reg.

The following Full-time Research Scholar who was granted registration to do research leading to PhD degree has requested for granting University Junior Research Fellowship for the second Year. She has submitted application in the prescribed format with relevant documents.

Name and Subject	Name of Supervising Teacher/Centre	Date of Award	Date of Expiry	Extention w.e.f	Value of Rs.
Gopika S M Full Time, Zoology U.O No. 5017/2022/UOK dated: 30/06/2022 w.e.f. 22/06/2022	Research Supervisor Dr. Jean Jose J Assistant Professor Dept of Zoology, St.Gregorios College, Kottarakkara Research Centre St.Stephen's College, Pathanapuram	22/06/2022	21/06/2023	22.06.2023 to 21.06.2024	13,000

No break in remittance of research fee.

She had submitted the following documents for fulfilling the condition for the extension of University JRF for the second year as per the U.O.N.o.Ac.E1/A2/17871/2019 dated 24/04/2020 clause II.

Attested copy of PhD Course work Examination certificate and Marklist
attested copy of certificate in the presentation of National seminar on 30th & 31st January 2024

assessment report certified by the Research supervisor, Head of the research centre and forwarded by the Doctoral Committee Chairman
undertaking from the Research supervisor.

Fee statement is verified and found in order. There is no break in research fee.

It may be noted that as per the U.O.N.o.Ac.E1/A2/17871/2019 dated 24/04/2020 clause II, she has passed the mandatory coursework examination. But paper presentation on a theme related her research work in seminar conducted on 30th & 31st January 2024 (i.e after the expiry of first year research period).

As per orders of the Hon'ble Vice-Chancellor whether the matter of granting second year fellowship for the period from 22.06.2023 to 21.06.2024 in r/o Gopika S M may be placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *Committee considered the matter and recommended to grant second year University Fellowship to the candidate by condoning the delay occurred in the paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B22 *Application for availing University JRF - Second Year - Ms. Gayathri R S - reg:*

Ms. Gayathri R S, Research Scholar in Chemistry has submitted an application for availing second year JRF. She joined as a Full-Time research scholar w.e.f 03/01/2022 at JNTBGRI, Palode under the guidance of Dr. B Sabulal, Senior Principal Scientist & Head, JNTBGRI, Palode vide UO. No.Ac E VI/1452/2022/UOK dated.24.02.2022

The candidate has availed University JRF for the first year @ Rs.13000/-(Rupees Thirteen Thousand only) per month for the period from 03.01.2022 to 02.01.2023, vide UO dated 05.04.2022.

As per the revised norms for the sanctioning of University Research fellowship for the second year, vide U.O.No.AcE1/A2/17871/2019 dated 24/04/2020 research scholars has to submit certain additional documents for availing their fellowship for the second Year JRF. She has submitted the following documents.

- Assessment Report of first year research work which was endorsed by the Research Supervisor & Head of the research centre and recommended by the Chairman, Doctoral Committee.
- Grade Card of course work examination (instead of certificate)
- Undertaking by the research supervisor.
- Fee statement has verified and no break in remittance of research fee
- Certificate of paper presentation

In this case the research scholar submitted certificate of paper presentation which was held on 26th and 27th October 2023 which was after the expiry of her first year (from 03.01.2022 to 02.01.2023) period of research.

As per the orders of the Hon'ble Vice-Chancellor the matter of granting second year fellowship from, 03.01.2023 to 02.01.2024 to Ms.Gayathri R.S is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to grant second year University Fellowship to the candidate by condoning the delay occurred in the paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B23 *Third year University JRF-application submitted by Jency Jose J.P - Philosophy – reg*

The following Full-time Research Scholar who was granted registration to do research leading to PhD degree has requested for granting University Junior Research Fellowship for the third year. He has submitted application in the prescribed format with relevant documents.

Name and Subject	Supervising Teacher/Centre	Date of Award	Date of Expiry	Extension w.e.f.	Value of Rs.
Jency Jose J P Full-time Philosophy UO No. 4557/2021/UOK dated 04/09/2021 w.e.f 16/08/2021	Research Supervisor Dr.Balamurali P B Assistant Professor Dept. of Philosophy University of Kerala, Kariavattom Research Centre Dept of Philosophy, University of Kerala, Kariavattom	16/08/2021	15/08/2023	16/08/2023 to 15/08/2024	13000/-

Fee statement is verified and found in order. There is no break in research fee.

He had submitted the following documents for fulfilling the condition for the extension of University JRF for the third year as per the U.O.N.o.Ac.E1/A2/17871/2019 dated 24/04/2020 clause III.

- journal publication in IJMER received on 2nd December 2023 and publication on 30th December 2023 (Chairman, Doctoral Committee in Philosophy and Research Director University of Kerala certified that the copies of the publications submitted by the applicant are in the journals in tune with the conditions stipulated in the clauses related with the journal specified in UGC Regulations
- assessment report certified by the Research supervisor, Head of the research centre and forwarded by the Doctoral Committee Chairman
- undertaking from the Research supervisor

As per Clause III sub clause (a) of U.O. N.o.Ac.E1/A2/1787/2019 dated 24/04/2020 the candidate can avail third year JRF only the scholar should publish one additional Research oriented paper, related to his/her Research Topic in an academically establish Journal.

In the instant case the research scholar submitted the publication which was received on 2nd December 2023 and published on 30th December 2023 which were occurred after the expiry of his second year period.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting third year fellowship for the period from 16.08.2023 to 15.08.2024 in r/o Jency Jose J P is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *Committee considered the matter and recommended to grant third year University Fellowship to the candidate by condoning the delay occurred in the publication of research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B24 Application for availing third year JRF - submitted by Zorah Susan Abraham - Law reg:

Zora Susan Abraham, research scholar in Law has submitted an application for availing third year JRF. As per U.O .N.o.AcEVI/320/2022/UOK dated 12/01/2022 has joined as a full-time research scholar w.e.f 30/11/2021 at Department of Law, University of Kerala, Kariavattom, Tvpm under the guidance of Dr.Rakendu C K, Assistant Professor, Department of Law, Kariavattom, Tvpm. The details of the candidate is as follows:

Name of Subject	Name of Supervising Teacher & Centre	Date of Award	Date of Expiry	Extension w.e.f.	Value of Rs
Zora Susan Abraham Full-Time Law	Research Supervisor Dr. Rakendu C K Centre Department of Law University of Kerala, Kariavattom Thiruvananthapuram	30/11/2021	29/11/2023	30/11/2023 to 29/11/2024	13000/-

The candidate was granted second year JRF for the period from 30/11/2022 to 29/11/2023 vide U.O. N.o.AcEVI/5466/2023/UOK dated 26/06/2023.

As per the revised norms for the sanctioning of University Research fellowship for the third year vide U.O.N.o.AcE1/A2/17871/2019 dated 24/04/2020 research scholars has to submit certain extra documents for availing their fellowship for the same. She had submitted the following documents.

- Submitted course work certificate
- Submitted Assessment report which was endorsed by the research supervisor and Doctoral Committee Chairman detailed the work progress report of her research and recommend for availing third year JRF.
- Undertaking by the research supervisor certifying that she has not avail any fellowship and if so the matter may be intimated to the University.
- The candidate submitted the fee statement has been verified and there is no break in remittance of research fee.
- Submitted a Publication in White Black Legal International Law Journal. ISSN: 2581-8503 January 2024 Volume 2 Issue 16
- The Chairman Doctoral Committee in Law and the Director, Research University of Kerala certified that the copy of the publication submitted by the applicant are in the journal in tune with the conditions stipulated in the clauses related with the journal specified in UGC Regulations.

In the instant case the research scholar submitted the publication dated January 2024 which was after the expiry of her second year (second year period of research is from 30/11/2022 to 29/11/2023).

As per the orders of the Hon'ble Vice-Chancellor the matter of granting third year fellowship in respect of Zora Susan Abraham for the period from 30/11/2023 to 29/11/2024 @ 13000/- is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: *Committee considered the matter and recommended to grant third year University Fellowship to the candidate by condoning the delay occurred in the publication of research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B25 Ph.D Research –Change of Research Supervisor and change of research centre –Arundhathi Surendran - research scholar in Botany- reg:-

Arundhathi Surendran is a research aspirant in the January 2023 session was recommended for full time registration by the Doctoral Committee held on 17/02/2023 under the guidance of Dr.Remya Krishnan with M G College, Tvpm as research centre. Accordingly the candidate was issued joining letter with guide as Dr.Remya Krishnan and M G College, Tvpm as centre vide Letter. No.AcEVI(5)/23013007010/BOT/2023/UOK dated 02/05/2023. The candidate has not joined the research centre.

The candidate has submitted a request dated 30/05/2023 (within one month of date of issuance of the joining letter) in which it is stated that she would like to change the research supervisor to Dr.V S Anil Kumar who is currently working as Associate Professor, Department of Botany, BJM Govt.College, Chavara, Kollam and change of centre to University College, Tvpm. She stated that she obtained willingness from the said research supervisor and facility certificate from the proposed centre and NOC from the original research supervisor allotted to her.

The application has been verified and the candidate has submitted the required documents and remitted the requisite fee.The details of the candidate is shown below.

Name & details of the candidate	Request	Remarks
Arundhathi Surendran Joining Letter. No.AcEVI(5)/ 23013007010/BOT/ 2023/UOK dated 02/05/2023 <u>Research supervisor</u> Dr. Remya Krishnan	1.Change of research supervisor to Dr.V S Anil Kumar, Associate Professor, Department of Botany, BJM Govt.College, Chavara, Kollam (who has guideship at University College, Tvpm) As per records the	1.The Doctoral Committee Chairman and Guide have recommended for change of research supervisor and change of research centre. 2. No Objection Certificate from the current guide 3 Consent and proforma from the proposed guide

Assistant Professor Department of Botany M G College Tvpm <u>Centre</u> M G College Tvpm	superannuation date of the proposed guide is on March 2028. As per proforma Guide has two candidates pursuing research under his guidance Arundhathi Surendran is to be registered as the third candidate. 2. change of research centre to University College, Tvpm	4. Facility certificate from the proposed centre (NOC from the current centre has not submitted as the candidate has not joined at MG College Tvpm.) The proposed guide submitted a request in which it is stated that it was him that the research scholar had planned her Doctoral Committee program and discussed her synopsis. He also stated that because of some departmental issues, he had been suspended from the service subject to enquiry during the time of the Doctoral Committee. Hence she could not register under his guidance and Doctoral Committee had allotted Dr.Remya Krishnan as guide and centre at MG College, Tvpm. Now he has been reinstated in the service and posted at the Department of Botany, BJM College, Chavara. Hence he requested to grant to change of guide and to supervise Arundhathi Surendran in her research work.
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As per UGC Regulations the University shall allocate only regular faculty members in the teaching department or the affiliated Colleges/Institutes as Research Supervisors.

The matter was placed before the Standing Committee of the Syndicate held on 25/08/2023 has recommended to defer the matter. The Syndicate held on 04/10/2023 vide item no. 04.11.B34 has resolved to approve the same. The Item was again placed before the Standing Committee of the Syndicate held on 21/12/2023 has recommended to grant full time Ph.D registration to the candidate, in the subject Botany, under the supervision of Dr.V S Anil Kumar at University College, Thiruvananthapuram and the Syndicate held on 28/12/2023 has resolved the same.

As per the minutes of the Syndicate held on 28/12/2023, Ms.Arundhathi Surendran was issued joining letter dated 27/01/2024 granting Ph.D registration in Botany under the supervision of Dr.V.S Anil Kumar at University College, Thiruvananthapuram. Accordingly the Principal, University College, Thiruvananthapuram has forwarded the joining report of Arundhathi Surendran dated 03/02/2024 in which it is reported as the said candidate has been joined in the centre w.e.f. 31/01/2024 under the guidance of Dr.V S Anil Kumar, Associate Professor, Department of Botany, Govt.College, Kasaragod.

It may be noted that when the candidate submitted application for guide change, the proposed guide's consent letter dated 29/05/2023 mentioned as he was working as an Associate Professor, Department of Botany, BJM Government College, Chavara, Kollam. Now Dr. V S Anil Kumar is working Associate Professor at Govt.College, Kasaragod when the candidate was about to join. It may also be noted that as per the U.O.N.o. AcE1/2018 dated 31/05/2018, the permission is given to the existing research supervisors working under the Government/Aided/Co-operate Management on their transfer to colleges outside the jurisdiction of the University of Kerala, to continue their guidance with the existing research scholars, if they so wish, provided such Research supervisor submit an affidavit stating that the overall number of research scholars under the supervision conforms to UGC Regulations, 2016. In this case, when the candidate joined her new research centre based on the resolution of the Syndicate as a fresh registration, her proposed research supervisor has been transferred to Govt: College, Kasargod.

As per the orders of the Hon'ble Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate for consideration and appropriate recommendations

Recommendation: *Committee considered the matter and recommended to entrust the Chairman, Doctoral Committee in Botany to reallocate the candidate to another research supervisor, since the present supervisor is working outside the jurisdiction of University of Kerala.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B26 Application for approval as Research Supervisor - Psychology - Dr.Johnson R – reg.

Dr. Johnson R, Assistant Professor, Department of Psychology, University of Kerala had submitted application for granting recognition as research supervisor in Psychology.

The Syndicate held on 28.12.2023, vide item no. 07.95.B13 considered the matter and resolved that in the absence of the Chairman, Board of Studies in Psychology (PG), Dr.Johnson R be directed to submit the application afresh, with all the relevant documents and prescribed fees, through Dean, Faculty of Science. Further resolved to inform the matter to the Dean, Faculty of Science to forward application of Dr Johnson R, along with a report and specific remarks as to whether the applicant fulfill all the eligibility conditions prescribed for granting recognition as Research Supervisor in Psychology .

Dr. A Biju Kumar, Dean, Faculty of Science has recommended & forwarded the application dated 24.01.2024 submitted by Dr.Johnson R along with the report and has remarked that, Dr.Johnson R who is working as Assistant professor in Dept.of Psychology, University of Kerala has required number of publications (three cleared ones) in peer reviewed or referred journals .He has also remarked that, In terms of publications, experience and the data provided in the fresh application form submitted, Dr. Johnson R is eligible for research guideship in the University of Kerala. He recommended that, Dr. Johnson R, fulfills all the eligibility criteria for recognition as a Research Supervisor in Psychology.

Name of the applicant, age and date of Superannuation	Dr Johnson R, Assistant Professor, Department of Psychology, University of Kerala Age- 56 years, date of superannuation. 30.05.2027
Educational Qualification	Ph.D in Behavioural Science From M G University, (Date of award: 17.12.2003) (Submitted eligibility certificate)
Experience	Experience is not mandatory for teachers working in the teaching departments of University of Kerala.
Details of Publications	As per the resolution of the Syndicate held on 28.12.2023, Dr. A Biju Kumar, Dean, Faculty of Science has furnished a report regarding the Journals. The details are as follows: 1.Job satisfaction of medical personnel- An Indian Perspective Journal: Research and Reflections on Education (Vol. 19 page 43-46, ISSN_ 0974-648 X) (valid journal, and listed in UGC CARE list till July 2023). verified the original print issue of the journal. Remarks: The Publication can be considered as it was in UGC CARE list when published in 2021. Further it has a valid ISSN number. 2.Job stress, emotional adjustment and general health among nurses (Journal: Indian journal of Psychology, page 236-241) ISSN: 0019-5553 (valid journal, and listed in UGC CARE list till July 2023). Verified with the print copy. Remarks: The Publication can be considered as it is currently listed in UGC CARE list. 3.Emotion regulation and self esteem among PCOS and non-PCOS women. (Journal: International for Multidisciplinary Research,

	<p>Volume 5, Page 1-11) ISSN: 2582-2160 (Valid peer- reviewed journal with ISSN, Not listed in UGC Care list) Remarks : The journal (though predatory) is valid, and the publication was verified online 4.Assertiveness, self efficiency and hopelessness among wives of alcoholics and non alcoholics Journal: ZENITH International Journal of Multidisciplinary Research. Volume 14, page 23-37 ISSN-2231-5780(valid peer- reviewed journal with ISSN, Not listed in UGC CARE list) Remarks: The journal (though predatory) is valid, and the publication referred is not available in the journal website, as the 2024 papers were not uploaded, and therefore not recommended. The Dean Faculty of Science, has certified that, the above journals published by Dr. Johnson R who is working as Asst. Professor, Dept.of Psychology, University of Kerala are in tune with the conditions stipulated in the clauses related with the journals specified in UGC (Minimum Standards and Procedure for award of M.Phil/Ph.D degree) regulations, 2016 and UGC (Minimum qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and measures for the Maintenance of Standards in Higher Education) Regulations, 2018</p>
Institution where facility is requested	Dept. of Psychology, University of Kerala (submitted facility certificate dated 12.02.2024 from the Head, Dept.of Psychology , University of Kerala which is certified that, the department will provide facilities to Dr.Johnson R, Assistant Professor if the University approve him as a research guide.)
Subject and Faculty for guideship	Psychology, Faculty of Science

As per the norms, the following are the requisites for considering the application for recognition as Research Guide.

- The University shall allocate only regular faculty members in the teaching departments or the affiliated Colleges/institutions as Research Supervisors.
- Ph.D degree (as per regulations, Ph.D in concerned subject) is mandatory. However, in certain emerging areas of studies, where Ph.D holders are very few in number, those persons who have exceptionally brilliant academic achievements and proven ability in research work may be recognized as guides by the Syndicate, after obtaining the opinion of the concerned Dean and Chairman of the PG Boards of Studies.
- Permanent faculty members working as Professor/Associate Professor of the University Departments/ affiliated Post- Graduate colleges with a Ph D, and at least five research publications in peer-reviewed or referred journals and permanent faculty members working as Assistant professors in University Departments/affiliated Post-Graduate colleges with a Ph D, and atleast three research publications in peer-reviewed or referred journals may be recognized as a Research Supervisor in the University where the faculty member is employed or in its affiliated Post-Graduate Colleges/institutes. Such recognized research supervisors cannot supervise research scholars in other institutions, where they can only act as co-supervisors.
- Facility certificate from the institution where they intend to work as guide.
- The applications are to be forwarded by the respective Heads of institution, duly recommended by Chairman, Board of Studies (PG).

- Guideship fee of Rs.1,050/-
- Experience certificate (not needed for teaching faculty working at departments of University of Kerala).
- Two years teaching experience mandatory for granting guideship. This is not mandatory for teachers working in the teaching departments of University of Kerala.
- Two or more years of post doctoral experience in reputed institutions will be reckoned as one year teaching/research experience only for the purpose of granting guideship.
- Applicant will be eligible for guideship only one year after award of Ph.D degree only
- Faculty members with less than three years of service before superannuation shall not be allowed to take new research scholars under their supervision.

As per Regulations for Award of Ph.D. Degrees, University of Kerala 2022, permanent faculty members working as Assistant professors in University Departments/affiliated Post-Graduate colleges with a Ph D, and atleast three research publications in peer-reviewed or referred journals may be recognized as a Research Supervisor in the University where the faculty member is employed or in its affiliated Post-Graduate Colleges/institutes and can guide up to a maximum of four PhD scholars. Dr.Johnson R is a regular faculty working as Assistant Professor, Department of Psychology, University of Kerala, Kariavatom

In the meantime, Dr. Jasseer J, Professor & Head, Dept.of Psychology , vide letter dated 15.02.2024 has informed that, usually the application for guideship is recommended by the Chairman BOS in Psychology (PG). The Dean, Faculty of Science is an Eminent Professor in Aquatic Biology and he can verify whether the research articles are published in UGC Care listed or Peer reviewed journals. The quality of the journals should be assessed by the Chairman, BoS in Psychology (PG). Dr. Jasseer J has requested to urgently intervene in the matter and take necessary steps to prevent the approval of guideship to Dr. Johnson R till the BoS in Psychology (PG) will be constituted. He has also requested to take disciplinary action against Dr.Johnson R for committing fraud by forging the documents and submitting it to the University. The Hon'ble Vice-Chancellor directed to submit a detailed report in this regard.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting recognition as research supervisor in Psychology to Dr. Johnson R, Assistant Professor, Department of Psychology, University of Kerala is placed before the Standing committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED that the item be referred to next Syndicate.

Item No.09.106.B27 *Ph.D Research– Change of Research Supervisor– Mr. Aswanth C-English-reg.*

Name : Aswanth C
 Subject : English (Full-time)
 Research Supervisor : Dr. P.P Ajayakumar, Professor - Director (FAC), UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm.
 Research Centre : Institute of English, University of Kerala, Tvpm.
 Request : Change of Research Supervisor to Dr. Suja Kurup P L, Professor, Institute of English, University of Kerala, Tvpm.

Recommendation: *The Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B28 Compliant submitted by T. Amiya, Full-time Research Scholar in English against her Research Supervisor - reg.

Ms. T Amiya was granted Full -time registration to pursue research leading to Ph. D degree in English w.e.f 16.05.2022 vide UO. No. Ac EVI(1)/4815/2022/UOK dated 22/06/2022, under the guidance of Dr. Harsha Viswanath at TKM College of Arts & Science, Kollam. Dr. Meena T Pillai, Chairperson, Doctoral Committee in English forwarded a compliant from Ms.T Amiya against her research supervisor Dr. Harsha T Viswanath, Assistant Professor, Dept. of English, MSM College, Kayamkulam for necessary action. Ms. T Amiya has raised serious allegations against Dr. Harsha Viswanath.

The compliant has been given under 4 different headings such as:

- 1) Demeaning remarks
- 2) Manipulation and Corruption
- 3) Unprofessional conduct and
- 4) Cheating and Fake Journal Publication

She has requested to conduct an investigation into this matter and take appropriate action against Dr. Harsha Viswanath. She has attached supporting documents regarding the publication fraud along with her compliant. The Registrar has ordered to conduct a hearing of Ms. T Amiya and Dr. Harsha Viswanath and submit report to the Hon'ble Vice- Chancellor on the basis of the report submitted by the Research Director. In the meantime Dr. Meena T Pillai convened a meeting of the Doctoral Committee on 18/12/2023 to address this issue. The Committee assigned Ms. T Amiya to Dr. Meena T Pillai to ensure the continuity of her research, as she is a UGC JRF Scholar. The Chairperson also requested that since she is a JRF scholar, the immediate attention be given for approval of her application to formally facilitate the change of research supervisor and research centre. The candidate was relieved from TKM College of Arts and Science, the present research centre w.e.f. 20.12.2023 and joined at Institute of English, University of Kerala on 21.12.2023 under the guidance of Dr. Meena T Pillai.

Ms.T. Amiya vide email dated 18.01.2024 informed about the public notice issued by UGC regarding the last date to claim pending dues until December 2023 and 8th February 2024 will be the final date for submitting the claims. Due to this exigency, sanction was accorded by the Hon'ble Vice-Chancellor subject to reporting to the Syndicate, to issue University order for granting change of research supervisor and centre to Ms. T Amiya. Accordingly University order for granting change of research supervisor and centre has been issued vide U.O No. AcEVI(1)/1070/2024/UOK dated 02.02.2024.

As per the orders of the Vice-Chancellor, the complaint submitted by T. Amiya against her research supervisor Dr. Harsha T Viswanath, Assistant Professor, Dept. of English, MSM College, Kayamkulam is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to conduct the Hearing, as ordered by the Registrar and submit the report before the Standing Committee of the Syndicate on Academics and Research.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B29 Application for availing third year JRF - submitted by Nair Swathy Balasaraswathi - Law reg:

Ms. Nair Swathy Balasaraswathi, research scholar in Law has submitted an application for availing third year JRF. As per UO.N.o.AcEVI/1681//2021/UOK dated 23/03/2021, she has joined as a full-time research scholar w.e.f 12/03/2021 at Department of Law, University of Kerala, Kariavattom, Tvpm, under the guidance of Dr.Sindhu Thulaseedharan, Assistant Professor, Department of Law, Kariavattom, Tvpm. The details of the candidate are as follows:

Name of Subject	Name of Supervising Teacher & Centre	Date of Award	Date of Expiry	Extension w.e.f.	Value of Rs
Nair Swathy Balasaraswathy Full-Time Law	Research Supervisor Dr. Sindhu Thulaseedharan Centre Department of Law, University of Kerala Kariavattom, Tvpm	12/03/2021	11/03/2023	12/03/2023 to 11/03/2024	11000/-

The candidate was granted second year JRF for the period from 12/03/2022 to 11/03/2023 vide U.O. N.o.AcEVI/4886/2023/UOK dated 05/06/2023

As per the revised norms, research scholars has to submit certain extra documents for availing University Research fellowship for the third year, vide U.O.N.o.AcE1/A2/17871/2019 dated 24/04/2020. Ms. Nair Swathy Balasaraswathi had submitted the following documents

Course work certificate

- Assessment report duly endorsed by the research supervisor and Doctoral Committee Chairman, detailing the work progress report of her research and recommending her for availing the third year JRF.
- Undertaking by the research supervisor certifying that she has not availed any fellowship, and if so, the matter may be intimated to the University.
- Fee statement has been verified and there is no break in remittance of research fee.
- Journal Publication in International Journal of Law and Legal Research , ISSN: 2582-8878
- The Chairman of the Doctoral Committee in Law and the Director of Research, University of Kerala has certified that the copy of the publication submitted by the applicant is in the journal, in tune with the conditions stipulated in the clauses related with the journal specified in UGC Regulations.

In the instant case the research scholar submitted the publication dated 10/05/2023 which was after the expiry of her second year (second year period of research is from 12/03/2022 to 11/03/2023).

As per the orders of the Hon'ble Vice-Chancellor the matter of granting third year fellowship in respect of Nair Swathy Balasaraswathi for the period from 12/03/2023 to 11/03/2024 @ 11000/- per month is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *Committee considered the matter and recommended to grant third year University Fellowship to the candidate by condoning the delay occurred in the publication of research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B30 *Ph.D Research – Inclusion of Co-supervisor – Nisha Chandran - Part-time Research scholar in Chemistry - reg:-*

Name : Nisha Chandran
Subject : Chemistry (Part- time)
Research Supervisor : Dr.Rini Abraham
Research Centre : Bishop Moore College, Mavelikkara
Request : Inclusion of Dr.R Jayakrishnan, Assoc. Professor, Dept. of Physics, University of Kerala as Co-Supervisor

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B31 ***Application for Conversion of mode of research - Full-time to part time - Febin Mariam Jose - Philosophy - reg:***

Name : Febin Mariam Jose
 Subject : Philosophy (Full- time)
 Research Supervisor : Dr. R Lekshmi
 Research Centre : Department of Philosophy, University of Kerala, Kariavattom
 Request : Conversion of mode of research to part-time w.e.f 15.09.2023 FN
Recommendation: ***The Committee considered the above matter and recommended to agree with the request.***

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B32 ***Ph.D Research – Change of Research Centre from Bishop Moore College, Mavelikkara to Christian College, Kattakkada - Aswathy Sudhakar S-Research Scholar in Chemistry - reg:-***

Name : Aswathy Sudhakar S
 Subject : Chemistry (Full-Time)
 Research Supervisor : Dr. L S Afinisha Deepam, Asst Professor, Dept.of Chemistry, Christian College Kattakada
 Research Centre : Bishop Moore College, Mavelikara
 Request : Change of research centre to Christian College, Kattakkada.
Recommendation: ***Committee considered the matter and recommended to agree with the request.***

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B33 ***Application for approval as Research Supervisor in Mathematics – Dr.Shikhi M-reg:***

Name : Dr. Shikhi M., Associate Professor, Dept. of Mathematics, College of Engineering, Tvpm
 Subject : Mathematics
 Faculty : Science
 Facility Centre : University College, Thiruvananthapuram
 Request : Recognition as Research Supervisor in Mathematics
Recommendation: ***Committee considered the matter and recommended to agree with the request.***

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B34 ***Approval as Research Supervisor in Chemistry - Dr. Bessy Raj B N - reg:-***

Name :Dr. Bessy Raj B.N., Associate Professor, Department of Chemistry, University College, TVPM
 Subject : Chemistry
 Faculty : Science
 Facility Centre : University College, TVPM
 Request : Recognition as Research Supervisor in Chemistry
Recommendation: ***Committee considered the matter and recommended to agree with the request.***

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B35 Application for availing third year JRF - submitted by Mithraja M.J - Botany reg:

Mithraja M J, Research Scholar in Botany has submitted an application for availing third year JRF. As per UO.N.o.AcEVI/795/UOK dated 03/03/2020 has joined as a full-time research scholar w.e.f 22/01/2020 at M G College, Tvpm under the guidance of Dr.K R Kavitha, Associate Professor, Sree Narayana College, Chempazhanthy and under the co-guidance of Sushama Raj R V, Assistant Professor, Department of Botany, V.T.M.N.S.S College, Dhanuvachapuram. The details of the candidate is as follows

Name of Subject	Name of Supervising Teacher & Centre	Date of Award	Date of Expiry	Extension w.e.f.	Value of Rs
Mithraja M J Full-Time Botany	<u>Research Supervisor</u> Dr. K R Kavitha <u>Co-supervisor</u> Sushama Raj R V <u>Centre</u> M G College, Thiruvananthapuram	22/01/2020	21/01/2022	22/01/2022 to 21/01/2023	11000/-

The candidate was granted second year JRF for the period from 22/01/2021 to 21/01/2022 vide U.O. N.o.AcEVI/997/2022/UOK dated 08/02/2022.

As per the revised norms for the sanctioning of University Research fellowship for the third year side U.O.N.o.AcE1/A2/17871/2019 dated 24/04/2020 research scholars has to submit certain extra documents for availing their fellowship for the same. She had submitted the following documents

- Submitted course work certificate
- Submitted Assessment report which was endorsed by the research supervisor,co-supervisor, Head and Chairman Doctoral Committee
- Undertaking (1) & (2) by the research supervisor certifying that she has not avail any fellowship and if so the matter may be intimated to the University.
- Submitted fee statement has been verified and there is no break in remittance of research fee.
- Submitted Journal Publication in International Journal of All Research Education and Scientific Methods(IJARESM) ISSN-2455-6211
- The Chairman Doctoral Committee in Botany and the Director ,Research University of Kerala certified that the copy of the publication submitted by the applicant are in the journal in tune with the conditions stipulated in the clauses related with the journal specified in UGC Regulations.

In the instant case the research scholar submitted the publication dated December 2023 which was after the expiry of her second year (second year period of research is from 22/01/2021 to 21/01/2022).

As per orders of the Hon'ble Vice-Chancellor the matter of granting third year fellowship in respect of Mithraja M J for the period from 22/01/2022 to 21/01/2023 @ 11000/- is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *Committee considered the matter and recommended to grant third year University Fellowship to the candidate by condoning the delay occurred in the publication of research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B36 Application for approval as Research Supervisor in Zoology–Dr. Annie Joseph - reg.

Name : Dr. Annie Joseph, Assistant Professor, Dept of Zoology, Christian College, Chengannur, Alappuzha
 Subject : Zoology
 Faculty : Science
 Facility Centre : S D College, Alappuzha
 Request : Recognition as Research Supervisor in Zoology
Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.B37 Grievance regarding Ph D registration - Psychology - Jincy Ann Paul-July 2023 session - reg:

Ms. Jincy Ann Paul who had applied for Ph D registration (Appln. No. R 23073006007) in Psychology in the July 2023 session alleged that, the faculty in the Department of Psychology is reluctant to guide her, as she did M A Psychology from IGNOU. She has also stated that, she is a physically disabled person with 80% disability and as per Ph D registration notification, persons with disability shall be eligible for availing reservation benefits for Ph D registration. She has requested to take appropriate action to safeguard the rights of IGNOU for higher education and kindly allot her a guide and take necessary steps for her Ph D registration.

As per the orders of the Registrar, a letter dated 28.11.2023 was forwarded to Dr. Jasseer J, Chairman, Doctoral Committee in Psychology seeking remarks on the representation submitted by Ms. Jincy Ann Paul. In response to the letter, Dr. Jasseer J, vide letter dated 18/12//2023 has informed that, the allegations raised by Ms. Jincy Ann Paul against the Chairman and Doctoral Committee members are baseless and fabricated. The Doctoral Committee strictly adheres to the rules and regulations of the University and UGC regarding Ph D admission.

The screening cum Doctoral Committee evaluated the presentation of Ms. Jincy Ann Paul on 21st August 2023, but the candidate failed to fulfill the selection criteria. Hence, the Doctoral Committee unanimously decided not to shortlist the candidate. Later, the screening cum Doctoral Committee evaluated her presentation on 12th September 2023 for a second time based on a complaint filed by Ms. Jincy Ann Paul to the Registrar, University of Kerala. Even then, she could not meet the criteria to be shortlisted.

He has further informed that, Ms. Jincy Ann Paul is not the first candidate who has not been selected by the screening cum Doctoral Committee. Many Ph D applicants who studied Psychology in the regular stream for graduation, Post-graduation and M.Phil were excluded by the committee since they could not meet the selection criteria laid down by the University. The Doctoral Committee adopts an impartial and non- biased approach towards all the Ph D candidates, irrespective of any social categorization. Ms. Jincy Ann Paul had deliberately distorted the facts instead of trying to improve her academic performance to make it on par with existing research guidelines of the University.

Dr. Jasseer J and the research supervisors in Psychology have requested not to promote such emotionally charged accusations that would affect their academic morale and integrity.

As per the orders of the Hon'ble Vice- Chancellor, the whole matter is placed before the Standing committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee recommended to reject the request submitted by Ms. Jincy Ann Paul based on the report of the Head, Department of Psychology.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.C1 Ph. D Research - Sanskrit - Change of Topic of Research - Ms. Anuja Khamar - Request - reg.

Ms. Anuja Khamar, Full-time Ph.D research scholar in Sanskrit has submitted application duly recommended by the Research Supervisor, the Head of the Research Centre and the Chairman, Doctoral Committee for change of topic of research.

The details of the applicant is as shown below.

Name of the Research Scholar & UO No granting registration	Name of the Research supervisor & Research Centre	Request	Remarks
Ms. Anuja Khamar Sanskrit Full-Time UO No. Ac E VII/ 5843/2021/UOK dated 01.11.2021 w.e.f 20.09.2021	Research supervisor: Dr. P. Rajesh Kumar Centre: Govt. Sanskrit College, Thiruvananthapuram	Change of Topic of Research from MAHARSHI GĀRGYĀYAṆA PRAṆĪTE PRAṆAVAVĀDE BRAHMA TATVA VICHARAH To SUCCESSION OF YĀJÑAVALKYASMR̥TIS MITĀKṢARĀ COMMENTARY OF VIJÑĀNEŚVARA AND ISLAMIC LAW OF SUCCESSION: A COMPARATIVE STUDY AND ANALYSIS.	1.The Research Supervisor, Head of the Research Centre and Doctoral Committee has recommended for Change of Topic. 2.Remitted requisite fee.

As per norms, change of topic of Research can be done within one year of granting Ph.D registration. The effective date of registration of the research scholar is 20.09.2021. She has submitted application for topic change on 19.12.2023 i.e. after one year from the date of registration/ date of granting U.O. The Doctoral Committee has recommended for the same stating valid reasons. As per the minutes of the Doctoral Committee, two books related to the present topic of research were obtained from Government Sanskrit College, Thiruvananthapuram while starting the research. Upon closer examination, they were found to be not the original text, but only a commentary. Due to this, the research could not be proceeded, and another topic has to be found.

The requisites for change of topic of Research are:

- Application in the various purpose form endorsed by the research scholar, head of the research Centre and Chairman Doctoral Committee.
- Required fee receipt of Rs.515/-
- Doctoral Committee recommendation with minutes.
- Detailed fee statement countersigned by the research Supervisor
- Proforma of the Research supervisor
- Copy of Registration Order

The application has been verified and the Research Scholar has remitted the requisite fee and submitted application along with the recommendation of the Research Supervisor, Head of the Research Centre and Chairman Doctoral Committee.

Dr. P. Rajesh Kumar, the Research Supervisor of Ms. Anuja Khamar, is in service as Registrar, Kerala Kalamandalam (on deputation) and has six Research Scholars doing research under him as per records.

As per the orders of the Vice Chancellor, the matter of granting change in the topic of research in respect of Ms. Anuja Khamar is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: *Committee considered the matter and recommended to hear the research scholar in the Standing Committee of the Syndicate on Academics and Research.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.C2 *Ph.D Research in Management Studies (Full -Time) – Change of Research Supervisor, Research Centre & Re-registration – Application submitted by Sri. Manu G - reg.*

Name : Mr. Manu G.
 Subject : Management (Full-time)
 Research Supervisor : Dr. Raju G.(Rtd)
 Research Centre : Loyola College of Social Sciences, Sreekariyam.
 Requests : 1. Change of Research Supervisor to Dr.K.S. Chandrasekar, Senior Professor, IMK, Kariavattom
 2. Change of Centre to IMK, Kariavattom
 3. Re-Registration from the date of expiry of previous registration (w.e.f 18.12.2020)

Recommendation: *Committee considered the matter and recommended to reallocate the research scholar, under Dr. K.S Chandrasekar, as a supernumerary candidate, on condition that the allotment shall be regularized against the first regular vacancy that will arise to the new supervisor.*

Also recommended to grant change of research centre and re-registration as requested.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.C3 *Ph.D Research - Sanskrit (Part-Time) - Mr. Simson R.M., Dept. of Sanskrit, University College - Exemption of course work examination of the Paper Research Methodology - Request - reg.*

Mr. Simson R.M, was granted Part-Time Ph. D registration in Sanskrit in January 2022 session as per UO No.AcEVII/6672/2022/UOK dated 24.08.2022. He has submitted a request forwarded by the Guide and the Chairman, Doctoral Committee for exemption from attending the course work examination of the Paper 'Research Methodology' as he has qualified M.Phil Degree course.

It may be noted that the candidate qualified the M.Phil Degree in January 2022, but the Degree Certificate was issued on a later date and could not be produced at the time of the Doctoral Committee held on 11.05.2022. He was not exempted from attending the Coursework Paper 'Research Methodology' as per Regulations.

The details of the Research Scholar are given in the table below:

Name of the Research Scholar, Subject (FT/PT) & U.O. GrantingRegistration	Research Supervisor & Centre	Request with Details	Remarks
Simson R M Sanskrit, Part -Time UO.No.AcE VII/6672/2022/UOK dated 24.08.2022 w.e.f 01.08.2022	Supervisor: Dr. Rethesh K Centre: University College, Thiruvananthapuram	1. Exemption of course work examination of the Paper 'Research Methodology'	He has qualified M.Phil Degree in January 2022. (Eligibility Certificate submitted)

As per the orders of the Vice-Chancellor, the matter of granting exemption of course work examination of the Paper 'Research Methodology' in respect of Mr. Simson R.M, Part Time Research Scholar in Sanskrit is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to exempt paper-I of the course work examination as the candidate qualified M.Phil. Degree before the date of joining Ph.D. Research.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.C4 *Ph.D Research - Commerce - Request for Re-registration and conversion of registration to Part-time in respect of Ms. Suman S- reg.*

Name : Ms. Suman S
 Subject : Commerce (Full-Time)
 Research Supervisor : Dr. Raju G
 Research Centre : Department of Kerala Studies, Kariavattom
 Requests : 1. Re-registration from the date of expiry of previous registration w.e.f 28.06.2023
 2. Conversion to Part-time w.e.f. 08.10.2021

Recommendation: *Committee considered the matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.C5 *Ph.D registration- Commerce - Request for conversion of registration from Full-time to Part-time and back to Full-time in respect of Ms.Swothi S-reg.*

Name : Ms. Swothi S
 Subject : Commerce (Full-Time)
 Research Supervisor : Dr. Shehnaz S R
 Research Centre : Govt. Arts College, Tvm.
 Request : Conversion of Full Time Ph.D. research to Part-time w.e.f. 16.08.2023 and back to Full-time w.e.f 27.09.2023

Recommendation: *Committee considered the matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.C6 *Ph.D research – Sanskrit - Cancellation of Ph.D registration – Smt. Aiswarya.V.A. - reg.*

Name : Smt. Aiswarya V A
 Subject : Sanskrit (Full-Time)
 Research Supervisor : Dr.Pradeep Varma P K
 Research Centre : Govt.Sanskrit College, Thiruvananthapuram
 Request : Cancellation of Ph.D registration

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.C7 Ph.D Research- Extension of grace time for submitting thesis- Requests received from Research Scholars from 01.01.2023 onwards whose maximum research period expired-reg:

The Syndicate at its meeting held on 17.01.2023, vide item.No. 46 resolved that the Research Scholars whose research period expired and has applied for extension after 01.01.2023 shall be considered by the Syndicate for granting extension.

The details of requests received from the Research Scholars are as follows:

Sl. No	Name of the Research Scholar & Subject	Date of expiry of maximum research period	Period requested	Remarks
1.	Anup Arjunan Bahuleyan Commerce, Part-Time	11.02.2024	Six Months	Not submitted application for Pre-submission
2.	Nisha V P Library & Information Science, Part-time	16.02.2024	Three Months	Application for Pre-submission submitted
3.	Binitha R Commerce, Part-time	10.09.2019	Three Months	Application for Pre-submission submitted
4.	Aboobacker P U Arabic, Part-Time	09.02.2024	Not mentioned	Application for Pre-submission submitted
5.	Byju Mathew Malayalam, Part-time	28.01.2024	Three Months	Application for Pre-submission submitted

As per the orders of the Vice-Chancellor, the request of the above mentioned Research Scholars for granting grace time for submission of thesis is placed before the Standing Committee for recommendation.

Recommendation: *Committee considered the matter and recommended to grant three months of grace time to the above research scholars for submitting their thesis from the date of issuance of the memo.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.C8 Ph D Research - Hindi - Conversion of registration from Full-time to Part-time in respect of Smt. Shyma V.S.- reg:-

Name : Smt. Shyma V.S.
Subject : Hindi (Full Time)
Faculty : Dr. Suma S.
Facility Centre : Govt. College for Women, Vazhuthacaud, Thiruvananthapuram
Request : Conversion to Part time w.e.f 01.06.2023 FN

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.C9 Re-registration, change of Research Supervisor and request for granting grace time for submission of thesis in r/o Sri.Mohamed M -Arabic -reg:-

Name : Sri. Mohamed M
Subject : Arabic (Part-Time)
Research Supervisor : Dr.A.Nizarudeen
Research Centre : Dept. of Arabic, University of Kerala, Kariavattom, Thiruvananthapuram
Requests : 1. Re-Registration from the date of expiry of previous registration (Default from 14/01/2013).

2. Change of supervisor to Dr. Thajudeen A.S
3. Request to grant grace time of six months for submission of thesis.

Recommendation: *Committee considered the matter and recommended to agree with the requests (1) and (2) above.*

Further recommended to grant the grace time of three months for submitting the thesis from the date of issuance of the University Order.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106. C10 *Ph.D Research – Hindi - Change of Research Supervisor and Centre – Application submitted by Ms. Josna Jose- reg:-*

Name : Ms.Josna Jose
 Subject : Hindi (Full-time)
 Research Supervisor : Dr. B. Asok
 Research Centre : University College, Thiruvananthapuram
 Requests : 1.Change of Research Guide to Dr. Deepak K.R., Assistant Professor, Dept.of Hindi, University of Kerala,Kariavattom, Thiruvananthapuram.
 2. Change of Research centre to Dept.of Hindi, University of Kerala, Kariavattom, Thiruvananthapuram.

Recommendation: *Committee considered the matter and recommended to hear the research scholar in the Standing Committee of the Syndicate on Academics and Research.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.C11 *Research leading to the award of Ph. D Degree in Malayalam -Permission to register for Part-Time Research - Request from Sri Antony Clement, UP School Teacher -reg.*

Sri. Antony Clement, U P School Teacher in Malayalam (Senior), working at St.Joseph's Higher Secondary School, Thiruvananthapuram, has requested to permit him to do Part-time Research in Malayalam, as he qualified the Kerala University Ph.D Entrance examination and applied for online Ph D registration in the January 2024 session.

He has stated that he has been working as UP School teacher for the past 24 years and would be promoted as HSA in Malayalam in June 2024 in the next arising vacancy. He is fifty years old.

It may be noted that as per U.O No. Ac.E1/A4(2)/2019 dated 06.05.2019, the following are the eligible categories for granting Part-time P h D Registration.

- Teachers working on regular basis in Govt/Govt-Aided Schools in HSE/VHSE/HSA within the State.
- Lecturers on regular basis in DIET, Teachers in TTI/SCERT/SIEMAT within the State.
- Teachers working on regular basis in teaching Departments/Centers of this University.
- Teachers working on regular basis in Govt/Aided Colleges including those under DIE/ DME within the State.
- Teachers working on contract basis in Teaching Departments of this University.
- Faculty Members working on regular basis in the Quasi-State Govt. institutions within the State,
- Lecturers working on contract basis in KUCTE, UIT, VIM and Self financing colleges affiliated to the University provided they have service of 5 academic years.
- Permanent employees of this University.
- Scientists working on regular basis in State/ Central Govt research organizations within the State, with a continuous service of 5 years.
- Executives working on regular basis in State/Central Govt PSU within the State with a continuous service of 5 years.

Teachers working as UPSA are not included in the eligible categories for granting Part-time Ph D registration.

As per the orders of the Vice-Chancellor, the matter of granting permission to register for Part-time Ph D in Malayalam in r/o Sri Antony Clement, working as U P School Teacher in Malayalam (Senior), is placed before the Standing Committee of the Syndicate on Academics and Research for recommendation.

Recommendation: *Committee considered the matter and recommended not to consider the request as per existing rules.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.C12 *Ph.D Research – Commerce - Change of Research Supervisor – Application submitted by Mr. Sreerag E.S.- reg.*

Name : Mr. Sreerag E.S.
Subject : Commerce (Full-time)
Research Supervisor : Dr. P.N. Shaji (Retired Faculty)
Research Centre : S.N. College, Kollam
Request : Change of Research Supervisor to Dr. Simu Rajendran, Assistant Professor, Post Graduate Department of Commerce, SN College, Kollam

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.C13 *Ph.D Research – Commerce - Change of Research Supervisor – Application submitted by Ms. Preethi Pradeep - reg.*

Name : Ms. Preethi Pradeep
Subject : Commerce (Full-time)
Research Supervisor : Dr.P.N. Shaji (Retired Faculty)
Research Centre : S.N. College, Kollam
Request : Change of Research Supervisor to Dr. Simu Rajendran, Assistant Professor, Post Graduate Department of Commerce, SN College, Kollam

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.C14 *Ph.D Research– Commerce - Re-registration and Change of Research Supervisor -Application submitted by Ms. Shafeena Ali - reg.*

Name : Shafeena Ali
Subject : Commerce (Full -Time)
Research Supervisor : Dr. Rita Latha D' Couto (Rtd)
Research Centre : S D College, Alappuzha
Requests : 1. Change of Research Guide to Dr. Krishnan M., Assistant Professor, Department of Commerce, S D College, Alappuzha.
2. Re-registration from the date of expiry of previous registration w.e.f 01.11.2022

Recommendation: *Committee considered the matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.C15 Ph.D Research – Commerce - Change of Research Centre -reg.

Applications have been received from the following Research Scholars in Commerce, duly recommended by the Supervisor, Head of the Research Centre and the Chairman of the Doctoral Committee for Change of Research Centre.

The details of the Research Scholar are as follows:

Name of the Research Scholars, Subject (FT/PT) and U.O. Granting Registration	Research Guide & Centre	Request with Details	Remarks
1. Ms. Badusha Muhammed (Full-time) UO.No. 4171/2022/UOK dated 25.02.2022 w.e.f. 10.02.2022 2. Sandra Noronha (Full-time) UO No. 1653/2022/UOK dated 03.03.2022 w.e.f 24.02.2022 3. Parvathy P R (Full-time) UO No. 1966/2022/UOK dated 12.03.2022 (Conversion to Part-time UO No. AcEVII/2023/UOK dated 14.03.2023) 4. Veena S Kumar (Part-time) UO No. 883/2022/UOK dated 03.02.2022 w.e.f 12.01.2022	Guide: Dr. Sreedhar P Nair Centre: S D College Alappuzha	Change of Research Centre to St. Michael's College, Cherthala	As per UO No. AcEVII/1056/2024/UOK dtd 31.01.2024 Facility Centre of Dr. Sreedhar P Nair has been changed from S D College Alappuzha to St. Michael's College, Cherthala

The following are the requisites for considering the applications for Change of Research Centre.

- The application is to be recommended and forwarded by the Guide, HoD of Research Centre & Chairman of the Doctoral Committee.
- Required fee of Rs. 315/- for Change of Research Centre. (Original Chalan).
- NOC from the Present Centre (Original).
- Facility Centre from the proposed Research Centre.
- Copy of registration Order and all other University orders.
- Fee Statement endorsed by the guide.
- Proforma of the Research Supervisor.

The above Research Scholars have remitted the requisite fees and submitted all the above mentioned documents for Change of Research Centre.

The above four Research Scholars have applied for change of Research Centre as the Facility Centre of their Research Supervisor has been changed to St. Michael's College, Cherthala.

As per the orders of the Vice-Chancellor, the matter of granting Change of Research Centre in respect of the above said four Research Scholars in Commerce is placed before the Standing Committee of the Syndicate on Academics and Research for recommendations.

Recommendation: *Committee considered the matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.C16 *Change of Facility Centre - Application submitted by Dr. Binu R, Research Supervisor in Commerce - reg.*

Name : Dr. Binu R., Assistant Professor, Dept. of Commerce Govt. College for Women, Tvpm

Subject : Commerce

Faculty : Commerce

Facility Centre : Govt. College, Attingal

Request : Change of Facility Centre to Govt. College for Women, Tvpm

Recommendation: *Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.C17 *Ph.D Research - Malayalam -Cancellation of the Ph.D registration granted to Ms. Arya V S - Request submitted by Dr. S Nazeeb - reg:-*

Name : Ms. Arya V S.,

Subject : Malayalam (Full-time)

Research Supervisor : Dr. S Nazeeb

Research Centre : Dept. of Malayalam, University of Kerala, Kariavattom.

Request : Cancellation of the Ph.D registration

Recommendation: *Committee considered the matter and recommended to cancel the Ph.D. registration granted to Ms. Arya V S.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.C18 *Ph.D Research – Commerce - Change of Research Supervisor - Application submitted by Mr. Ganesh B Nair- reg.*

Name : Mr. Ganesh B Nair

Subject : Commerce (Full -time)

Research Supervisor : Dr.Rita Latha D'Couto (Retired Faculty)

Research Centre : S D College, Alappuzha

Request : Change of Research Guide to Dr. Krishnan M., Assistant Professor, Dept. of Commerce, S D College, Alappuzha

Recommendation: *Committee considered the matter and recommended to reallocate the Research Scholar, under Dr. Krishnan M, as a supernumerary candidate, on condition that the allotment shall be regularized against the first regular vacancy that will arise to the new supervisor.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.C19 *University Junior research Fellowship-Extension of tenure Third Year - Mini N- Condoning the delay in publishing the Research Oriented paper - reg:-*

Smt. Mini N, Research scholar in Hindi has requested for extension of tenure of Junior Research Fellowship for the third year to continue her research work.

The details of the Research scholar are as follows:

Name of Research Scholar and Subject	Name of Supervising teacher/Centre	Date of Award	Date of Expiry	Extension w.e.f	Value of Rs.
Ms.Mini N Hindi, Full-time Full-Time	<u>Research Supervisor</u> Dr.Poornima R <u>Centre</u>	22/03/2021	21/03/2023	22/03/2023 to	11,000/-

<u>Registration</u> UO. No. 2569/2022/UOK dated 02.04.2022 wef 22/03/2021	Govt. College for Women Thiruvananthapuram			21/03/2024	
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The candidate has submitted the following documents

The candidate has made default in payment of research fee in the second year and has been regularized by granting re-registration wef 22.03.2022 vide UO No.5245/2023/UOK dated 19/06/2023

1. Application forwarded by the Supervisor, Centre Head & Chairman Doctoral Committee.
2. Copy of registration order.
3. Copy of the fellowship order last issued.
4. Fees statement.
5. Undertaking from the Supervisor.
6. Work Progress Report
7. Course Work Examination Marklist and certificate.
8. One additional research oriented Paper published in any academically established journal. The candidate has submitted an article published in February 2024 i.e after the expiry of the second year period. Third year Fellowship is sanctioned based on the assessment of the work done during the second year of research. Here she has submitted the publication of research oriented Paper after the prescribed period.
9. Certificate from the DC Chairman and Research Director stating the journals are in tune with the conditions stipulated in the clauses related with the journals specified in UGC Regulations.

Appendix II (b) of the UO No. Ac.E1/A2/17871/2019 dated 24.04.2020 states the Scholar should publish one additional Research oriented paper, related to his/her Research Topic in an academically established Journal in order to claim the third year Fellowship. Exemptions on genuine grounds shall be granted by the Syndicate, on the request of the Research Scholars. The Research scholar has requested to condone the delay in publishing the Article and to grant extension of JRF for third year.

As per the orders of the Vice-Chancellor, the matter of granting extension of University JRF for the third year in respect of Smt. Mini N, condoning the delay in publishing the Research Oriented Paper, is placed before the Standing Committee of the Syndicate on Academics and Research for recommendations.

Recommendation: *Committee considered the matter and recommended to grant third year University Fellowship to the candidate by condoning the delay occurred in the publication of research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D1 *Inter University Centre for Evolutionary and Integrative Biology (iCEIB) - Reconstituting the Executive Committee and constituting a new Governing Body - Suggestive lists - Approval of- reg.*

(Ad DI)

The Director, Inter University Centre for Evolutionary and Integrative Biology (iCEIB) has informed that the meeting of the Executive Committee of iCEIB held on 20.05.2023 has decided to reconstitute the existing Executive Committee and to constitute a new Governing body.

Accordingly, the Director, iCEIB has forwarded the suggestive lists of members, of the Executive Committee and the Governing Body of the Centre, for approval of the Syndicate (copy of the U. O regarding the reconstitution of the previous Executive committee is appended).

The Syndicate at its meeting held on 28.12.2023 vide Item No.07.08 has resolved that the item be referred to the Standing Committee of the Syndicate on Academics and Research and the Vice Chancellor has ordered to implement the same.

As per the orders of the Vice - Chancellor, the suggestive lists (Copy appended) are placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

(Appendix)

Recommendation: *The committee considered the matter and recommended to constitute the Governing Body with the Hon'ble Vice-Chancellor as Chairman and the following members:*

Members

1. *Hon. Pro – Vice Chancellor, University of Kerala*
2. *Prof. P. M. Radhamany, Member Syndicate*
3. *Dr. S. Nazeeb, Member Senate*
4. *Prof. G. Prasad, Hon. Director, iCEIB, University of Kerala*
5. *Dean, Faculty of Science, University of Kerala*
6. *Director, School of Life Science, University of Kerala*
7. *Director Research, University of Kerala*
8. *Professor & Head, Department of Zoology, University of Kerala*
9. *Professor & Head, Department of Botany, University of Kerala*
10. *Professor & Head, Department of Biotechnology, University of Kerala*
11. *Dr. Anoop Thekkuveetil, Head, Division of Molecular Medicine, SCTIMST, Poojappura*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D2 *Centre for Adult, Continuing Education and Extension-Granting permission to continue the Academic programmes conducted at CACEE Headquarters and its Continuing Units in Affiliated Colleges-reg.*

(Ac.D)

Ref: Letter No. CACEE/02/Course Extn/2024 dated 04.01.2024 from the Director, CACEE

The Director, Centre for Adult, Continuing Education and Extension, has requested to grant permission for conducting the Academic Programmes at CACEE, Headquarters and its Continuing education units in affiliated colleges for one more year.

It may be noted that, sanction has been accorded for granting permission to continue the academic Programmes conducted at Centre for Adult, Continuing Education and Extension(CACEE) Headquarters and its continuing Education units in Affiliated Colleges, which are not offered by Sree Narayana Guru Open University for the Academic Year 2023-2024, vide UO.No. Ac.D/1/02/2023 dated 05.01.2023

List of Courses Offered through CACEE head quarters and CACEE units functioning in affiliated colleges are following:

P.G. Diploma Courses

Sl.No.	Name of Courses	Duration	Course fee
1	P.G. Diploma in Counselling Psychology	1 yr	16500
2	P.G. Diploma in Yoga Therapy	1 yr	19500

Diploma courses

Sl.No.	Name of Courses	Duration	Course fee
1	Diploma in Computer Application	6 months	7000

P.G. Certificate Courses

Sl.No.	Name of Courses	Duration	Course fee
1	P.G. Certificate in Counselling	4 months	9000
2	P.G. Certificate in Criminology & Criminal Justice Administration	6 months	10000
3	P.G. Certificate in Family Counselling	4 months	9000
4	P.G. Certificate in Adolescent and Premarital Counselling	4 months	9000

Certificate Courses

Sl. No.	Name of courses	Duration	Course fee
1	Certificate in Computerised Accounting	4 months	6000
2	Certificate in TV News Reading and Compering	3 months	11000
3	Certificate in Nursing Administration	6 months	9000
4	Certificate in Library and Information Science	6 months	9000
5	Certificate in Yoga and Meditation	3 months	7000
6	Advanced Certificate in Functional English and Public Speaking	6 months	7000
7	Certificate in Health and Sanitation	1 month	4000
8	Certificate in Communicative English and Public Speaking	4 months	6000
9	Teacher's Training Certificate course in Yoga and Meditation	6 months	15000

Courses Conducted in Collaboration with Other Institutions**Child Development Centre (CDC), Government Medical College, Thiruvananthapuram**

Sl.No:	Name of the course	Qualification	Course Duration	Course Fee
P.G. Diploma courses				
1.	PG Diploma in Developmental Neurology (PGD-DN)	MBBS, MD/ DNB/MNAMS/DCH	1 yr	25000
2.	PG Diploma in Adolescent Paediatrics (PGD-AP)	MBBS, MD/ DNB/MNAMS/DCH	1 yr	25000
3.	PG Diploma in Health Science Research (PGD-HSR)	Any Health Science related Degree (MBBS, BAMS, BHMS, BVSc, BDS, BSc. Nursing, B.Phann, BSMS, BSc, MLT)	1 yr	25000
4.	PG Diploma in Child, Adolescent and Family Counselling (PGDCAFC)	MSc. Psychology/ Sociology/ Anthropology/ MSW/ MSc. Child Development/ Home Science/ Nutrition or any other Master's Degree/ BSc Nursing/ PGDCCD or DCCD with graduation	1 yr	25000

Academy of Magical Science

Sl. No:	Name of the course	Qualification	Course Duration	Course Fee
I Diploma courses				
1.	Diploma in Magical Arts (DMA)	Essential : Pass in SSLC or equivalent Desirable: Certificate in Magical Art/ proven experience in performing magic	6 months	15000
II Certificate Courses				
2.	Certificate in Magical Arts (CMA)	Pass in SSLC or equivalent	3 months	12000

List of colleges with Continuing Education Units

T.K.M Arts and Science College, Kollam
 Govt. College, Attingal
 Loyola College of Social Sciences, Sreekariyam
 KNM Govt. Arts and Science College, Kanjiramkulam
 Devaswom Board College, Sasthamcotta
 Christian College, Kattakkada
 C.S.I College of Teacher Education, Parassala
 Muslim Association College of Arts and Science, Panavoor, Nedumangad
 UIT, Sasthamcotta

Iqbal College, Peringamala
 Mannania College, Pangode
 Sree Ayyappa College, Eramallikkara
 UIT, Kottarakkara

As per the orders of the Hon'ble Vice-Chancellor, the request from the Director, CACEE for granting permission to continue the academic programmes conducted at CACEE Headquarters and its Continuing education Units in Affiliated Colleges, for one more year is placed before the Standing Committee of the Syndicate on Academics and Research.

Recommendation: *The committee considered the matter and recommended to grant permission to continue to conduct the only courses which are already being conducted at CACEE Headquarters and its Continuing Education Units in Affiliated Colleges by maintaining the status-quo.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D3 **Department of Law, University of Kerala – Abolishment of one year LLM programme and starting of two year LLM Programme in Public Law and Intellectual Property Rights- reg.**

(Ac.D)

Dr. Sindhu Thulaseedharan, Head, Department of Law, University of Kerala, vide letter dated 12.01.2024 has requested to issue Administrative order for the proposal for starting new two year LLM programme in Public Law and Intellectual Property Rights along with the syllabus approved by Academic Council.

The Bar Council of India (BCI), the statutory body for prescribing the minimum standards for Legal Education in India, has decided to abolish one year LLM programme w.e.f 2022–2023 academic year. In pursuance of the decision, the Department Council of Law department, resolved to switch one year LLM programme to two year LLM Programme. The CSS Academic Committee held on 26.03.2022 approved the new syllabus for 2 year LLM Programme and recommended to place the syllabus before the Academic Council.

The Academic Council held on 01.04.2022 vide item no.154 considered the matter and resolved to abolish one year LLM programme w.e.f 2022–23 academic year and approved the syllabus for the new 2 year LLM Programme in Public Law and Intellectual Property Rights.

As per the orders of the Hon'ble Vice Chancellor proposal submitted by Dr. Sindhu Thulaseedharan, Head, Department of Law, University of Kerala, to start new two year LLM programme in Public Law and Intellectual Property Rights is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The committee considered the matter and recommended to start new two year LLM programme in Public Law and Intellectual Property Rights by accepting the proposal submitted by the Head, Dept. of Law, University of Kerala. Also recommended to issue the University Order granting administrative sanction for the same.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

FURTHER RESOLVED to abolish one year LLM programme w.e.f 2022–2023 academic year based on the decision of Bar Council of India.

Item No.09.106.D4 **Request for extension of time for submission of thesis- Smt. Meera V, Full Time Research Scholar in Biotechnology – Reg.**

(Ac E II)

Smt. Meera V, a full-time Research Scholar in **Biotechnology** under the Faculty of **Applied Sciences and Technology** registered in the **January 2017 session**, under the guidance of **Dr.Jackson James, Scientist G, Neuro-Stem Cell Biology Lab, Rajiv Gandhi Centre for Biotechnology, Thiruvananthapuram** has submitted a request on 17.01.2024. The candidate has requested for extension of period for submission of thesis, which has been recommended and forwarded by the Supervisor. She has informed that she couldn't submit the thesis in time, due to

health issues associated with her pregnancy. She was unable to travel and have been advised to take rest for a period of 3 months more. Also informed that her thesis is almost complete and her first author publication is yet to be published.

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate is on **18/01/2016**
- Since the registration and the research work undertaken by the candidate is as per the Regulation for award of Ph.D. Degrees, University of Kerala, 2016, on full- time basis, the maximum period of research is 6 years; as a woman candidate, a relaxation of two years for Ph.D.in the maximum duration shall be allowed. Thus for the candidate the maximum period of research is 8 years which was up to 17/01/2024.
- The Pre-Submission seminar was conducted on **14/02/2023**. The candidate was supposed to submit the thesis within 3 months w.e.f 14.02.2023, i.e. on or before **13/05/2023**.
- On the basis of the request of the candidate seeking extension of time for submission of thesis dated 30/06/2023 , the candidate was permitted to submit her thesis on or before her registration due date i.e.,17.01.2024,vide **Memo.No.Ac.E.II/2/41179/23 dated: 06/07/2023** , on the basis of U.O.No. Ac.E II/3/2020 dtd. 27/11/2020
- As per the clause (2) of the **U.O. No. Ac EI/A1/22 dated 04/01/2023**, requests for extending the grace time for thesis submission received on or after **01/01/2023** from the research scholars whose maximum research period expired are to be considered individually.
- As per the resolution of the Special Meeting of the Syndicate held on **17/01/2023**, **the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension**

It may also be noted that, as per U.O.No. Ac.E II/3/2020 dtd. 27/11/2020, the candidate has to pay a **fine of Rs. 2000/- for every 30 days or part thereof** after the stipulated time period of three months from the date of conduct of pre-submission seminar.

As per the orders of the Hon'ble Vice Chancellor, the request from **Smt. Meera V**, Research Scholar, whose grace time for submission of thesis expired, seeking extension of time for submission of thesis, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: The Committee considered the above matter and recommended to grant an extension of three months for submitting the thesis from the date of issuance of Memo after levying fine as stipulated in the UO dated 27.11.2020.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D5 Request for extension of time for submission of Ph.D thesis - Sri. Jishad A. Salam, Full time Research scholar in Physics- Reg.

(Ac E II)

Sri. Jishad A. Salam, a full- time Research Scholar in Physics under the guidance of Dr. R. Jayakrishnan, Associate Professor, Department of Physics, University of Kerala, Kariavattom within the Faculty of Science registered in the January 2017 session, has submitted a request on 17.01.2024. The candidate has requested to grant an extension of 3 months as a grace time for the submission of the PhD thesis, which has been recommended and forwarded by the Research Supervisor. He has informed that, he cannot submit the thesis on or before 26.01.2024 which was the time extension granted for submission of thesis, as he has to include the corrections and suggestions mentioned by the external expert and doctoral committee members in the Pre-submission seminar.

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate is on 27/07/2017.
- Since the registration and the research work undertaken by the candidate is as per the Regulation for award of Ph.D. Degrees, University of Kerala, 2016, on full- time basis, the maximum period of research is 6 years, which has already expired on 26/07/2023.

- As per the Memo No. Ac EVI(4)/8323/2023/UOK dated 27/10/2023, the grace time for submitting the thesis of Sri. Jishad A. Salam was extended upto three months from the date of issuance of the memo, consequent to Syndicate resolution dated 12.10.2023.
- As per the U.O. No. 9869/2023/UOK dated 04/12/2023 the candidate was permitted to conduct the Pre-submission Seminar subject to the condition that the scholar can avail the grace time for the submission of thesis upto 26.01.2024 vide Memo No. Ac EVI (4)/8323/2023/UOK dated 27/10/2023.
- The Pre-Submission seminar of the candidate was conducted on 16/01/2024 and he is supposed to submit the thesis on or before 26/01/2024.
- As per the clause (2) of the U.O. No. Ac EI/A1/22 dated 04/01/2023, requests for extending the grace time for thesis submission received on or after 01/01/2023 from the research scholars whose maximum research period expired are to be considered individually.
- As per the resolution of the Special Meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.

It may also be noted that, as per U.O.No. Ac.E II/3/2020 dtd. 27/11/2020, the candidate has to pay a fine of Rs. 2000/- for every 30 days or part thereof after the stipulated time period of three months from the date of conduct of pre-submission seminar.

In this case, the research period of the candidate expired on 26/07/2023. Eventhough the pre-submission seminar was conducted on 16/01/2024, the grace time allotted for submission of thesis will expire on 26/01/2024.

Now, the candidate has requested to grant extension of three more months for submitting the thesis.

As per the orders of the Hon'ble Vice Chancellor, the request submitted by Sri. Jishad A. Salam, whose grace time for submission of thesis is expiring shortly, seeking extension of three more months for submission of Ph.D thesis, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to grant an extension of three months for submitting the thesis from the date of issuance of Memo after levying fine as stipulated in the UO dated 27.11.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D6 *Abolition of Charitable Endowments - Letter from the Treasurer, Charitable Endowments, Directorate of Kerala State Audit Department – reg.*

(Ac E III)

As per the resolution of the Syndicate held on 28.10.2021 considering the practical difficulties in disbursing 48 endowment awards, it had been recommended to discontinue/reorient some of the endowments. Out of the 48 Endowments, 5 (The Cullen Arts Prize, Hodgson Memorial Collegiate Scholarship Fund, Sreemoolam Sattanathan Scholarship, Thangamma Memorial Scholarship and the Training college Shashtiabdapurthi Medal) of them are Charitable Endowments and the decision of Syndicate has been informed to the Director of Kerala State Audit who is the Treasurer of Charitable Endowments.

Vide Letter No.K.S.A/500/C.E1/2022 dated 13.07.2023, the Director, Kerala State Audit who is the Treasurer of Charitable Endowments has intimated to the University the consequences of discontinuation of certain Charitable endowments citing Thangamma Memorial Scholarship as an example. That is, the corpus amount of Rs.2,20,855/- (Rupees Two Lakh Twenty Thousand Eight Hundred and Fifty Five Only) for Thangamma Memorial scholarship has been deposited in seven various Fixed Deposits with the FD of other Endowments having different time period. The premature closure of the corpus amount shall adversely affect the interests of the other endowments also and that leads to the loss in penal Interest (1%). Also informed that the abolition of Endowments neither affect the financial circumstances of the Government nor the University, but it would affect the beneficiaries of the Endowments.

The matter was considered by the Standing Committee of the Syndicate on Academics and Research held on 25/08/2023 and it was recommended to defer the matter. The 4th meeting of the Syndicate held on 04.10.2023, vide Item No.04.11.D15 approved the same.

According to the orders of the Vice Chancellor, the letter from Kerala State Audit Department regarding the abolition of Charitable Endowment (appended) was placed before the Standing Committee of Syndicate on Academics and Research held on 21.12.2023 and it was recommended to place the matter before the next Standing Committee on Academics and Research with the detailed list of Endowments along with their amounts. The 7th meeting of the Syndicate held on 28.12.2023 considered the matter as Item No.07.95.D30 and resolved to approve the same.

As per the orders of Hon'ble Vice Chancellor, the list of the five Charitable Endowments which has been decided to be converted/discontinued (appended) along with the letter from KSAD is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

(Appendix)

Recommendation: *The committee recommended to defer the matter.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D7 *Request for extension of time for submission of Ph.D thesis - Sri.Vibhu.T.S, Full time Research scholar in Physics- Reg.*

(Ac E II)

Sri. Vibhu T.S, a full- time Research Scholar in Physics under the guidance of Dr. Arun S. Prasad, Assistant Professor, Department of Physics, TKMM College, Nangiarkulangara, Alappuzha within the Faculty of Science, registered in the January 2017 session, has submitted a request on 16.01.2024. The candidate has requested to grant an extension of 3 months to submit the PhD thesis, which has been recommended and forwarded by the Research Supervisor. He has informed that, he cannot submit the thesis on or before 29.01.2024 which was the time extension granted for submission of thesis, as he has to incorporate the corrections suggested by the external examiner and the doctoral committee members in the Pre-submission seminar.

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate is on 26/07/2017.
- Since the registration and the research work undertaken by the candidate is as per the Regulation for award of Ph.D. Degrees, University of Kerala, 2016, on full- time basis, the maximum period of research is 6 years, which has already expired on 25/07/2023.
- As per the U.O. No. 8928/2023/UOK dated 30/10/2023 the candidate was permitted to conduct the Pre-submission Seminar subject to the condition that the scholar can avail the grace time of three months from the date of issuance of the order for the submission of thesis, as per Syndicate resolution dated 12.10.2023.
- The Pre-Submission seminar of the candidate was conducted on 04/01/2024 and he is supposed to submit the thesis on or before 29/01/2024.
- As per the clause (2) of the U.O. No. Ac EI/A1/22 dated 04/01/2023, requests for extending the grace time for thesis submission received on or after 01/01/2023 from the research scholars, whose maximum research period expired are to be considered individually.
- As per the resolution of the Special Meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.

It may also be noted that, as per U.O.No. Ac.E II/3/2020 dtd. 27/11/2020, the candidate has to pay a fine of Rs. 2000/- for every 30 days or part thereof after the stipulated time period of three months from the date of conduct of pre-submission seminar.

In this case, the research period of the candidate expired on 25/07/2023. Eventhough the pre-submission seminar was conducted on 04/01/2024, the grace time allotted for submission of thesis will expire on 29/01/2024.

Now, the candidate has requested to grant extension of three more months for submitting the thesis.

As per the orders of the Hon'ble Vice Chancellor, the request submitted by Sri. Vibhu T.S, whose grace time for submission of thesis is expiring shortly, seeking extension of three more months for submission of Ph.D thesis, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to grant an extension of three months for submitting the thesis from the date of issuance of Memo after levying fine as stipulated in the UO dated 27.11.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D8 *Request for extension of time for submission of thesis- Sri. Rijuraj M.P, Full Time Research scholar in Botany - Reg.*

(Ac E II)

Sri. Rijuraj M.P., a full- time Research Scholar in Botany under the Faculty of Science registered in the January 2015 session, under the guidance of Dr. Rajendraprasad M, Principal Scientist, Kerala State Council for Science, Technology and Environment, Jawaharlal Nehru Tropical Botanic Garden and Research Institute, Palode and co-guidance of Dr. A G Panduragan (Retired), Former Director, Scientist G & Head PS & ES Division, JNTBGRI, Palode has submitted requests on 01/12/2023 and 28/12/2023 and submitted all relevant documents on 17/01/2024. He has informed that his Pre-submission Seminar was conducted on 20/10/2023 and during the seminar, the panel has suggested some modifications and inclusions. Hence the candidate has requested to extend time for thesis submission for two months, which has been recommended and forwarded by the Supervising teachers.

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate is on 11/05/2015.
- Since the registration and the research work undertaken by the candidate is as per the Regulation for award of Ph.D. Degrees, University of Kerala, 2009, on full- time basis, the maximum period of research is 5 years, which has already expired on 10/05/2020.
- As per the U.O. No. Ac. EI/2022 dated 31/10/2022, the grace time for submitting the thesis to the research scholars whose maximum research period expired was extended up to 31/12/2022.
- As per U.O. No. Ac EVI(5)/21660/2020 dated 21/09/2023 sanctioning the conduct of Pre-submission seminar of the candidate, he was permitted grace time of two months from the date of issuance of the order for the submission of thesis as per the resolution of the Syndicate held on 27/06/2023. Hence the last date permitted for submission of thesis was on 20/11/2023.
- The Pre-Submission seminar of the candidate was conducted on 20/10/2023.
- As per the clause (2) of the U.O. No. Ac EI/A1/22 dated 04/01/2023, requests for extending the grace time for thesis submission received on or after 01/01/2023 from the research scholars whose maximum research period expired are to be considered individually.
- As per the resolution of the Special Meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.

It may also be noted that, as per U.O.No. Ac.E II/3/2020 dtd. 27/11/2020, the candidate has to pay a fine of Rs. 2000/- for every 30 days or part thereof after the stipulated time period of three months from the date of conduct of pre-submission seminar.

In the case of Sri Rijuraj M.P., the research period of the candidate expired on 10/05/2020; he has not submitted his thesis on or before 20/11/2023 which was the permitted grace time of two months from the date of issuance of Pre-submission seminar order, as per the resolution of the Syndicate held on 27/06/2023.

As per the orders of the Hon'ble Vice Chancellor, the request from Sri. Rijuraj M.P seeking extension of time for submission of thesis for two months is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to grant an extension of two months for submitting the thesis from the date of issuance of Memo after levying fine as stipulated in the UO dated 27.11.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D9 *Request received from Sri. Abhishek Mohan for an opportunity to submit Ph.D synopsis for Registration in the January, 2024 session -reg*

(AcBI)

A request has been received from Sri. Abhishek Mohan on 17/01/2024 to grant him an opportunity to submit his Ph.D synopsis as he was unable to submit before the last date for registration for the Ph.D Registration which expired on 15/01/2024.

In this regard, it may be noted that results of 157 candidates were withheld due to one or the other defects and defect intimation was given to all of them from 29/12/2023 onwards. All the candidates who cleared the defects were issued the pass memo through the research portal and intimation for the same was given to them from 29/12/2023 to 15/01/2024.

As per the notification for the Ph.D Entrance Examination 2023, the clause 6.2 reads that "Candidates who have qualified from Universities other than University of Kerala should obtain Eligibility Certificate from University of Kerala and upload the same, failing which the results will be withheld."

Since Sri. Abhishek Mohan's application was in short of the eligibility certificate, his result was withheld and a defect intimation was given to the candidate vide email dated 29/12/2023. In that effect the candidate uploaded the eligibility certificate in the profile on 06/01/2024. Accordingly pass memo has been issued to the candidate on 15.01.2024, 1.38 P.M , after which the candidate had time to complete the procedures related to submission of online application for Ph.D registration. Since it was a holiday, the section had also intimated the matter to him through e mail, to enable the candidate to register before the closure of the notified time for submitting application for registration .But the candidate was unable to submit his prepared synopsis.

It may also be noted that, the following candidates who cleared their defect and got the pass memo after Abhishek Mohan, on the same day have made successfully submitted their Ph.D Registration applications.

Name	Username	Application number	Pass memo issued
Sourav C. S	23090618	23082002012	7:26 PM,15/01/2024
Anujeeth Sajeev	23070073	23082002007	7.37 P M, 15/01/2024

As per the remarks of the Computer Centre Research portal team it is understood that, Sri.Abhishek Mohan (username: 23090278) visited the portal on 15/01/2024 at 10.34 P.M and had made an earnest attempt to upload his synopsis and complete his registration process and had logged out at 11.28 P.M on 15/01/2024.

Hence as per the orders of the Vice Chancellor, the request received from Sri. Abhishek Mohan is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *Committee considered the matter and recommended to reject the request as he failed to submit the application for Ph.D. Registration in January 2024 session on or before 15th January, 2024 since the last date prescribed to submit the application is in tune with the statutory provisions in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D10 Smt.Sumayya.S. Research scholar in Arabic- Acceptance of Ph.D. thesis submitted after the expiry of grace time -consideration of – reg

(Ac EV)

Smt.Sumayya.S. a part-time Research Scholar in Arabic under the guidance of Dr.Thajudeen.A.S, Asst.Professor, Department of Arabic, University of Kerala, Thiruvananthapuram has submitted her thesis titled as “Lebanese Movements in the Modern Period and their Contributions to the Arabic Literature” on 10/01/2024.

Following facts as per the documents submitted by the candidate may be noted in this context:

- Effective date of registration of the candidate is on **27/06/2011** and the candidate had registered for Ph D degree in January 2011 session. The registration and research work undertaken by the candidate is as per the **Regulation for and award of Ph.D Degree, University of Kerala 2009. As per the UO No.Ac.EVII/51633/2018 dated 21/08/2018** the research period of the candidate was upto **20/07/2017**.
- The Pre-Submission Seminar of the candidate was conducted on **29/11/2019** ie, after the expiry of her research period.Hence the candidate had to submit thesis on or before 28/02/2020.But Smt.Sumayya.S submitted thesis on 10/01/2024 with a delay of 3 years 1 month & 20days (1140 days).
- As per UO No. Ac EII/3/2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part thereof. Also the Vice- Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar.
- Hence the candidate had to remit an amount of **Rs. 76000/-** towards fine for late submission of PhD thesis from 27/11/2020 onwards.
- **Smt.Sumayya.S** submitted the thesis on **10/01/2024** after 1 years and 10 days of expiry of grace time permitted andwith a delay of1140 days after 3 months from the date of conduct of pre-submission seminar.
- As per the U.O. **No.Ac. E1/2022** dated 31.10.2022, the *grace time forsubmitting the thesis to the research scholars whose maximum research period expired, was extended up to 31.12.2022.*
- As per the UO No.Ac.E1/A1/2022 dated 04/01/2023 , *requests for extending the grace time for thesissubmission received on or after 01.01.2023 from the Research Scholars whose maximum research period expired are to be considered individually.*
- As per the resolution of the special meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023, shall be considered by the syndicate for granting extension.
- The candidatesubmitted a request recommended by the research supervisor stating that she was unable to submit his thesis within the stipulated time period due to some family issues. Also mentioned that the case filed by her husband in family court, consequent to which she couldn't concentrate in her Research work, which lead to delay in submitting her Ph.D thesis. So she requested to exempt her from remitting fine for delayed submission by considering her situation.

As per the orders of the Hon'ble Vice Chancellor, the following are placed before the Standing Committee on Academics and Research for consideration and recommendation.

1. *The matter regarding acceptance of the PhD thesis submitted by Smt.Sumayya.S after 1 year and 10 days of expiry of grace time permitted and with a delay of 1140 days after 3 months from the date of expiry of conduct of Pre submission Seminar, for further processing.*
2. *Request submitted by Smt.Sumayya.S for exempting her from remitting prescribed fine, which amounts to Rupees 76000/- (Rupees Seventy Six Thousand only).*

Recommendation: *The committee rejected the request submitted by the candidate for the exemption of remittance of fine and recommended to accept the thesis after levying fine as stipulated in the U.O. dated 27.11.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D11 *Sri.Sibin S R. Research Scholar in Sanskrit- Acceptance of Ph.D. thesis submitted after the expiry of research period-consideration of - reg:-*

(Ac EV)

Sri.Sibin S R a Full-time Research Scholar in Sanskrit- under the guidance of Dr.Anand Dilip Raj (Rtd), Associate Professor, Department of Sanskrit, Government College for Women, Thiruvananthapuram has submitted his thesis titled as “PRAMANAS OF ASTHIKA DARSANA A STUDY” on 28/12/2023.

Following facts as per the documents submitted by the candidate may be noted in this context:.

- Effective date of registration of the candidate is on **14/07/2016**. Since the registration and research work undertaken by the candidate is as per the **Regulation for and award of Ph.D Degree, University of Kerala 2009**, on full time basis, the maximum period of research is **5** years. Hence his research period expired on 13/07/2021.
- The presubmission was granted to the candidate as per UO No 4108/2020/UOK dated 16/12/2020 .The Pre-submission of the candidate was conducted on 04/02/2021. Hence the candidate had to submit thesis on or before 03/05/2021. But the candidate submit thesis only on 28/12/2023 with a delay of 969 days after expiry of his research period.
As per the U.O. **No.Ac. E1/2022** dated 31.10.2022, the *grace time for submitting the thesis to the research scholars whose maximum research period expired, was extended up to 31.12.2022*.
- The candidate submitted a request recommended by the Research Supervisor stating that due to covid related health issues and some personal problems he couldn't submit his thesis within the stipulated time period and requested permission for submitting his thesis.
- As per the UO No.Ac.E1/A1/2022 dated 04/01/2023, *requests for extending the grace time for thesis submission received on or after 01.01.2023 from the Research Scholars whose maximum research period expired are to be considered individually*.
- As per U.O. No. Ac EII/3/2020 dated 27/11/2020, there is a fine for late submission of thesis at the rate of Rs. 2000/- for every 30days or part thereof. Hence *the candidate had to pay fine of Rupees 66,000/- (from 04/05/2021 to 28/12/2023) towards fine for late submission of thesis*.
- *The candidate remitted an amount of Rupees 66000/- (Challan No 23656435 dated 16/01/2024) towards fine for late submission of thesis for 969 days.*
- As per the resolution of the special meeting of the Syndicate held on 17/01/2023, the Research Scholars whose period expired and has applied for extension after 01/01/2023, shall be considered by the syndicate for granting extension.

As per the orders of the Vice Chancellor and in view of the above facts, the matter regarding the acceptance of the PhD thesis submitted by *Sri.Sibin S R* with a delay of 969 days after 3 months of conduct of pre-submission seminar and after 2 years 5 months and 15 days of expiry of his reearch period is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The committee considered the matter and recommended to accept the thesis submitted by the research scholar.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D12 *'Late Lamented His Holiness Moran Mar Baselios Marthoma Mathews II' Endowment - Subject/Programme for which the award is to be distributed and conduct of the award -reg.*

(Ac.EIII)

Rev Fr Baby Thomas, Manager, St. Gregorios College, Kottarakkara has submitted a proposal for instituting a new Endowment Award in the name of 'Late Lamented His Holiness Moran Mar Baselios Marthoma Mathews II' along with a cheque amounting to Rs.5,00,000/- (Rupees Five Lakh only) vide letter No. nil dated 07/04/2022. It is stated that the award shall be distributed every year to the meritorious students of any discipline for which the University deems fit and to communicate the details of the beneficiaries of the award on a yearly basis. The amount received has been transferred to the Endowment account.

Since the donor has expressed his consent to formulate the rules for the endowment award by the University, it is imperative to fix the rules, discipline for which the award is instituted, object, criteria, nature (whether the award include cash prize, medal or both) and for which programme .

At present, 50% of the interest accrued on fixed deposit under endowments is utilised for the purpose of distribution of the award and the prize may be distributed from the next academic year onwards, ie, 2023-24.

As per the orders of the Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Academics and Research for consideration and hence recommended to entrust the Director, IQAC to submit a detailed report in this regard. The 42nd meeting of the Syndicate held on 25.05.2022, vide Item No.42.75.D31, considered the recommendation of the Standing Committee and resolved the same.

The resolution of the Syndicate was intimated as ordered by the Vice- Chancellor vide letter No.Ac.E.III/1/2022 dated 09/06/2022. The Director, IQAC has submitted a report regarding the institution of the Endowment Award as detailed below:

- Name of the Endowment: Late Lamented His Holiness Moran Mar Baselios Mathews II Endowment.
- 50% of the interest accrued each year may be awarded to the best out going student for one of the Masters Programme in Humanities and Arts (Name of the programme may be fixed).
- The award will be distributed along with other endowments of the University each year.
- Other rules for Endowments constituted in this regard shall prevail for this endowment.

As per the orders of the Vice Chancellor, the report submitted by the Director, IQAC has been placed before the Standing Committee of the Syndicate on Academics and Research held on 30.06.2022 and recommended to refer the matter to the Syndicate. The 44th meeting of the Syndicate held on 07.07.2022 considered the matter vide Item No.44.122.D49 and resolved to approve the same.

Accordingly, the matter was placed before the Syndicate held on 05.08.2022, vide Item No.29 and resolved to approve the report submitted by the Director, IQAC regarding the institution of Endowment Award and to institute the same in the University and further resolved to place the matter regarding the conduct of Endowment Award before the Standing Committee of the Syndicate on Academics and Research and the Vice Chancellor has approved the same. The Endowment Award in the name of Late Lamented His Holiness Moran Mar Baselios Mathews II can be instituted and conducted only after finalising the programme to which the award is disbursed.

The 47th meeting of the Syndicate held on 14.10.2022 considered the matter as Item No. 47.91.D4 and resolved to approve the recommendation of the Standing Committee of the Syndicate to entrust the Convenor, Standing Committee of the Syndicate on Academics and Research to discuss the matter with Rev. Fr. Baby Thomas, Manager, St. Gregorios College, Kottarakkara and to submit a report in this regard.

Letters and mails sent to both the then Convenor, Standing Committee of the Syndicate on Academics and Research and the Manager, St. Gregorios College for considering the matter and taking further necessary actions as per the Syndicate resolution. No response was received in this regard even after frequent mails and reminders.

The decision regarding finalising the programme to which the award is to be disbursed and conduct of the award was placed before the Standing Committee of the Syndicate on Academics and Research held on 21.12.2023 and it was recommended to defer the matter to the next committee. The 7th meeting of the Syndicate held on 28.12.2023 considered the matter, vide Item No.07.95.D33 and approved the same.

As per the orders of Hon'ble Vice Chancellor, the decision regarding *finalising the programme to which the award is to be disbursed and conduct of the award* is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to entrust Dr. Gopchandran K. G. and Dr. Jayan S, Members Syndicate to discuss the matter with Rev. Fr. Baby Thomas, Manager, St. Gregorios College, Kottarakkara and submit the report.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D13 *Ph.D. Thesis submission- Request for granting additional time for rectifying the defect- Research Publication- in r/o Smt. Binithamol K. Polakkattil, Research Scholar in Biotechnology-reg.*

(Ac.EII)

Smt. Binithamol K. Polakkattil, a full-time Research Scholar for the PhD Degree in Biotechnology working under the Guidance of Dr. Monaik Banerjee, Scientist G, Human Molecular Genetics Laboratory, Rajiv Gandhi Centre for Biotechnology, Thiruvananthapuram has submitted her thesis titled "IDENTIFYING THE EPIGENETIC SIGNATURES OF TREATMENT RESPONSE IN SCHIZOPHRENIA" for the award of the PhD Degree in the Faculty of Applied Sciences and Technology on 29.11.2023. The registration and the research work undertaken by the candidate is as per the Regulations for award of Ph.D Degrees, University of Kerala, 2016. After verification of the application, Defect Memo was issued on 05.12.2023.

The candidate has submitted all the documents in the defect memo, except the mandatory **Research Publication** on 26.12.2023. Also the candidate has submitted a request dated 18.12.2023, seeking extension of 3 months time to submit the Research Publication, which has been forwarded by the Supervising Teacher.

In this regard, it may please be noted that, in the case of defective applications, in which memo had already been sent, a final memo shall be sent to the applicants providing a period of fifteen (15) days to rectify the defects. The application for valuation of thesis submitted by **those candidates who failed to rectify the defects within the prescribed time limit**, as mentioned in the Memo, shall be treated as invalid and will be removed from active submission (U.O.No.Ac.EII/2021 Dated: 15.12.2021)

Moreover, as per Clause 8.5 of U.O.No.Ac.EI/10685/(1)/2016 dated: 12/08/2016, regarding **Regulations for award of Ph.D. Degrees, University of Kerala, 2016**, *Ph.D. scholars shall publish at least one research paper in refereed journal, duly approved by the UGC/University, and make two paper presentations in conferences/seminars, recognized by the Department Council concerned, before the submission of the thesis for adjudication and produce evidence for the same in the form of presentation certificates and reprints.*

As per the orders of the Hon'ble Vice Chancellor, the request from Smt. Binithamol K. Polakkattil, Research Scholar, for an extension of three months time to submit the documents regarding the Research Publication and to clear the defects in the submitted application for thesis submission, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The committee considered the matter and recommended to grant three months to Smt. Binithamol K. Polakkattil, from the date of issuance of Memo, to clear all the defects.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106. D14 *Preparing the scheme and syllabus of Integrated M.L.I.Sc Degree Programme in SDE-Fianancial grant for conduct of workshop-reg.*

(Ac AII)

Ref:- Item No. 50.36.04 of the Minutes of the meeting of the Syndicate held on 29.12.2022

Item No.51.62.D13 of the Minutes of the meeting of the Syndicate held on 09.02.2023

Item No.59.130.D15 of the Minutes of the meeting of the Syndicate held on 27.06.2023

The Academic Council at its meeting held on 27.08.2020 while considering the equivalency of M.L.I.Sc (1 year) programme offered through SDE to the regular programme offered through the Department of Library and Information Science, University of Kerala resolved that measures be initiated to convert the current B.L.I.Sc and M.L.I.Sc programme in SDE as Integrated M.L.I.Sc.

The Chairperson, Board of Studies in Library and Information Science had submitted a proposal for the conduct of workshop for preparing the scheme and syllabus of Integrated M.L.I.Sc Degree Programme in SDE with an estimated expenditure of Rs.61,500/-. The same was not considered as per the Government direction not to invite applications for admission to Distance and Private Registration Programmes.

Later the Government has permitted to continue admission process in Distance Learning mode and the SDE has notified for B.L.I.Sc and M.L.I.Sc programmes. In the light of this decision, the proposal submitted by the Chairperson was forwarded to the Finance wing for endorsement and the Finance wing suggested to obtain administrative sanction for the conduct of workshop.

The proposal to grant an amount of Rs.61,500/- towards conduct of the workshop for preparation of scheme and syllabus of Integrated M.L.I.Sc programme in SDE was submitted for approval of the Vice-Chancellor and the Vice-Chancellor has directed to place the matter before the Standing Committee of the Syndicate on Finance.

The Standing Committee of the Syndicate on Finance recommended to place the proposal before the Standing Committee of the Syndicate on Academics and Research. The Syndicate at its meeting held on 29.12.2022 resolved to approve the same.

The Standing Committee of the Syndicate on Academics and Research at its meeting held on 30.01.2023 considered the matter and recommended to invite the new Chairman, Board of Studies in Library and Information Science and the Head, Dept.of Library and Information Science, to the Standing Committee of the Syndicate on Academics and Research for detailed discussion.The Syndicate at its meeting held on 09.02.2023 resolved to approve the same.

The Standing Committee of the Syndicate on Academics and Research at its meeting held on 26.06.2023 discussed the matter with the Chairman, Board of Studies in Library and Information Science and the Head, Dept.of Library and Information Science and recommended to forward the proposal to Board of Studies in Library and Information Science to implement the decision of the Academic Council. Further recommended to request the Chairman, Board of Studies in Library and Information Science to invite the Director, SDE also for discussion. Also recommended to place the report before the Standing Committee of the Syndicate on Academics and Research. The Syndicate at its meeting held on 27.06.2023 resolved to approve the same.

The Additional meeting of the Board of Studies in Library and Information Science at its meeting held on 23/12/2023 discussed the matter with the Director, SDE and recommended that the introduction of Integrated M.L.I.Sc programme may be considered after 2025 since the Distance Education Bureau (DEB) has already given permission to SDE, University of Kerala to run B.L.I.Sc and M.L.I.Sc upto 2025. The Dean, Faculty of Arts has endorsed the minutes of the additional meeting of the Board of Studies in Library and Information Science (Minutes Appended).

As per the orders of the Vice-Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

(Appendix)

Recommendation: *The committee recommended to seek clarification from the Director SDE on the matter of conducting the workshop for preparing the scheme and syllabus of Integrated M.L.I.Sc Degree Programme in SDE.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D15 Request for extension of time for submission of thesis- Smt. Lincy Alex, Part Time Research scholar in Aquatic Biology & Fisheries - Reg.-

(Ac E II)

Smt. Lincy Alex, a part - time Research Scholar in **Aquatic Biology & Fisheries** under the Faculty of **Science** registered in the **January 2015 session**, under the guidance of **Dr. M. K. Anil, Principal Scientist, Vizhinjam Regional Centre of ICAR-CMFRI, Govt. of India, Vizhinjam, Trivandrum** has submitted request on **05/02/2024**. The candidate has informed that she had completed the two Annual review of progress of her work before submission of the thesis during the year 2022 and 2023 and her Pre-submission Seminar was conducted on **07/10/2023** at the Department of Aquatic Biology & Fisheries. But she was unable to submit her Ph.D. thesis within the three months time and she require an extension time period up to April 2024 to fulfill the suggestions by the external expert of Pre-submission seminar regarding the inclusion of Cephalopod catch data analysis. The candidate kindly requested to sanction an extension period up to April 2024 for the smooth submission of her Ph.D. thesis, which has been recommended and forwarded by the Supervising teacher.

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate is on **06/05/2015**.
- Since the registration and the research work undertaken by the candidate is as per the **Regulation for award of Ph.D. Degrees, University of Kerala, 2009**, on part- time basis, the maximum period of research is **8 years**, which has already expired on **05/05/2023**.
- As per the **U.O. No. Ac. EI/2022** dated **31/10/2022**, the grace time for submitting the thesis to the research scholars whose maximum research period expired was extended up to **31/12/2022**.
- As per **U.O. No. 7951/2023/UOK** dated **21/09/2023** sanctioning the conduct of Pre-submission seminar of the candidate, she was permitted grace time of three months from the date of issuance of the order for the submission of thesis as per the resolution of the Syndicate held on 27/06/2023. Hence the last date permitted for submission of thesis was on **20/12/2023**.
- The Pre-Submission seminar of the candidate was conducted on **07/10/2023**.
- As per the clause (2) of the **U.O. No. Ac EI/A1/22** dated **04/01/2023**, requests for extending the grace time for thesis submission received on or after **01/01/2023** from the research scholars whose maximum research period expired are to be considered individually.
- As per the resolution of the Special Meeting of the Syndicate held on **17/01/2023**, **the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.**

It may also be noted that, as per U.O.No. Ac.E II/3/2020 dtd. 27/11/2020, the candidate has to pay a **fine of Rs. 2000/- for every 30 days or part thereof** after the stipulated time period of three months from the date of conduct of pre-submission seminar.

In the case of **Smt. Lincy Alex**, the research period of the candidate expired on **05/05/2023**; she has not submitted his thesis on or before 20/12/2023 which was the permitted grace time of three months from the date of issuance of Pre-submission seminar order, as per the resolution of the Syndicate held on 27/06/2023.

As per the orders of the Hon'ble Vice Chancellor, the request from **Smt. Lincy Alex** seeking extension of time for submission of thesis **up to April 2024** is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: The Committee considered the above matter and recommended to grant an extension of two months for submitting the thesis from the date of issuance of Memo after levying fine as stipulated in the UO dated 27.11.2020.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106. D16 Request for extension of time for submission of thesis- Smt. Sibi Joy, Part-Time Research Scholar in Civil Engineering- Reg.

(Ac.EII)

Please see the request received on 07.11.2023 from Smt.Sibi Joy, a part- time Research Scholar in Civil Engineering under the Faculty of Engineering and Technology registered in the January 2013 session, under the guidance of Dr.Jayasree P.K., Professor, Department of Civil Engineering, CET, Thiruvananthapuram and the co-guidance of Dr.K. Balan, Professor in Civil Engineering, CET, Thiruvananthapuram. *The candidate has requested to grant an extension of two more months to submit her thesis, which has been recommended and forwarded by the supervising teachers. She has informed that as per U.O.No. 6233/2023/UOK dtd. 13/07/2023 the hon'ble Vice-Chancellor has accorded sanction to conduct her pre submission seminar; and the Syndicate held on 27.06.2023 has granted a grace time of two months for submitting her thesis. Accordingly for the conduct of the pre- submission seminar the Dean's office was contacted for a convenient date and got a reply that the Dean has submitted a request to the Registrar, University of Kerala and was awaiting an order from the University. As per UO dtd. 05.01.2024, an expert committee was constituted to act as a Doctoral Committee for various Engineering Disciplines. Accordingly her pre submission seminar was conducted on 17.01.2024 at CET, Thiruvananthapuram.*

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate is on **01/10/2013**.
- The registration and the research work undertaken by the candidate is as per the **Regulation for award of Ph.D. Degrees, University of Kerala, 2009**, on **Part- time basis**, and the research period expired on **30/09/2021**.
- As per the **U.O. No. Ac. EI/2022** dated **31/10/2022**, the grace time for submitting the thesis to the research scholars whose maximum research period expired was extended up to **31/12/2022**.
- As per U.O.No. 6233/2023/UOK dtd. 13/07/2023 sanctioning the conduct of pre submission, the candidate was granted a grace time of two months from the date of its issue which ends on 12.09.2023.
- After constituting an Expert Committee to act as Doctoral Committee for various Engineering Disciplines vide UO dtd. 05.01.2024, the Pre-Submission seminar of the candidate was conducted on **17/01/2024**, with a delay of 127 days.
- As per the clause (2) of the **U.O. No. Ac EI/A1/22 dated 04/01/2023**,
 - requests for extending the grace time for thesis submission received on or after **01/01/2023** from the research scholars whose maximum research period expired are to be considered individually.
- As per the resolution of the Special Meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.

It may also be noted that, as per U.O.No. Ac.E II/3/2020 dtd. 27/11/2020, the candidate has to pay a **fine of Rs. 2000/- for every 30 days or part thereof** after the stipulated time period of three months from the date of conduct of pre-submission seminar.

Thus research period of the candidate expired on **30/09/2021**, grace time granted by the Syndicate expired on **12.09.2023**, pre-submission seminar was conducted on **17/01/2024**, with the delay of 127 days after constituting the Expert Committee to act as the Doctoral Committee for various Engineering Disciplines. Now the candidate has requested to grant her an extension grace time of two more months to submit the thesis.

As per the orders of the Hon'ble Vice-Chancellor, the request of **Smt. Sibi Joy** seeking extension of grace time of two more months for submission of thesis is placed before the Standing Committee of the Syndicate for consideration and appropriate recommendation.

Recommendation: *The committee considered the matter and recommended to accept the thesis if the candidate submits the thesis within three months from the date of conduct of pre-submission seminar.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D17 *Request for publication of Ph.D thesis in respect of Dr. Prabakaran K.-in Tamil – reg.*

(Ac.EV)

Dr. Prabakaran K. who was awarded Ph.D Degree in Malayalam for his thesis entitled “NOVELS OF NEITHAL THINAI IN TAMIL AND MALAYALAM – A COMPARATIVE STUDY” has requested to permit him to publish his Ph. D research work in Tamil & Malayalam.

As per Statute 8(12) of Chapter 14 - Faculty of Oriental Studies of KUFS 1977, thesis shall not be published without the sanction of the Syndicate. Permission to publish the thesis has earlier been given subject to the following terms and conditions.

1. The University will not take any financial liability on its part for publication of the thesis.
2. Due acknowledgment should be given by the candidate to the University at the time of publication of the thesis.
3. The thesis should be published after rectifying the defects pointed out by the examiners in their reports in due consultation with the supervising teacher.

As per the orders of the Vice chancellor the matter regarding the granting of permission for the publication of the PhD thesis of Dr. Prabakaran K. is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and recommendation.

Recommendation: *The committee considered the matter and recommended to agree with the request as per norms.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D18 *Smt. Sreekala R.- Research Scholar in Hindi- Acceptance of Ph.D. thesis submitted after the expiry of grace time -consideration of - reg:-*

(Ac EV)

Smt. Sreekala R., a part-time Research Scholar in Hindi under the guidance of **Dr. S.R. Jayasree, Professor & Head, Department of Hindi, University of Kerala**, has submitted her thesis titled as “DO HAZAAR KE BAAD KI HINDI KAHANI – PRAVRUTTIGAT ADHYAYAN” on 17/01/2024.

Following facts as per the documents submitted by the candidate may be noted in this context:

- Effective date of registration of the candidate is on **09/07/2014** and the candidate had registered for Ph D degree on part-time mode in January 2014 session. The registration and research work undertaken by the candidate is as per the **Regulation for and award of Ph.D Degree, University of Kerala 2009**. Hence the research period of the candidate was upto **08/07/2022**.
- The Pre-Submission Seminar of the candidate was conducted on **27/02/2023** ie, after the expiry of her research period. In the pre submission order No.8900/2022/UOK dated 28.11.2022, the candidate was informed that she can avail the extension of grace time granted up to 31.12.2022 as per U.O. No. Ac.EI/2022 dated 31.10.2022, for submission of her thesis.
- It may be noted that as per the U.O No. Ac.EI/A1/2022 dated 04.01.2023, the Research Scholars who have submitted their applications for Pre-Submission on or before 31.12.2022 be permitted to submit their thesis within three months from the date of conduct of the Pre-Submission seminar. Hence, the candidate was supposed to submit her thesis on or before 26.05.2023, but submitted thesis only on 17.01.2024 (**delay of 236 days**).
- As per UO No. Ac EII/3/2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part thereof. Also the Vice- Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar.

- Hence the candidate is liable to remit fine for the late submission of thesis from 27/05/2023 onwards.
- The candidate remitted an amount of **Rs.16000/-** (Challan No: 23937151 dtd 08/01/2024 & 23996716 dtd 15/02/2024) towards fine for late submission of PhD thesis for the delay of **236 days**, during the period from 27/05/2023 to 17/01/2024.
- The candidate submitted a request recommended by the research supervisor stating that during the Pre- Submission seminar the committee advised her to add some more subtitles as changes in her thesis. She has done the changes now and as she has to do the changes suggested in the Pre- Submission seminar, she was unable to submit her thesis on time. Stating the above the candidate requested to condone the delay occurred in submitting his Ph.D thesis.

As per the orders of the Hon'ble Vice Chancellor and in the view of the above facts, the matter regarding acceptance of the PhD thesis of **Smt. Sreekala R.** whose research period already expired and submitted with a delay of **236 days** after permitted period of 3 months from the date of conduct of Pre submission Seminar, for further processing, along with her request for condoning delay is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

Recommendation: *The committee considered the matter and recommended to accept the thesis submitted by Smt. Sreekala R.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D19 *Ph.D thesis submission - replacement of Ph.D thesis submitted by Sri.Shinoj S in Political Science- reg:-*

(Ac EV(A))

Sri. Shinoj S, Part-Time research scholar in Political Science, under the guidance of Dr.Rakhee Viswambharan, Assistant Professor & HoD, Department of Political Science, Sree Narayana College, Chempazhanchy, Thiruvananthapuram has submitted the thesis entitled "Trends in Nepal's Relationship with India and China : Post-Democratization Phase" on 07/07/2023.

Sri. Shinoj S submitted a request on 01/09/2023 for replacing the thesis which already submitted on 07/07/2023. In the request the candidate states that, he has included certain footnotes along with citations in APA style in the work. But footnotes are not used in APA style referencing. His supervising Teacher instructed him to replace his thesis to rectify that serious mistake. The Supervising Teacher recommended and forwarded the request of the Candidate.

As per the orders of the Hon'ble Vice Chancellor, the matter of replacement of Ph.D thesis submitted by Sri. Shinoj S Research Scholar in Political Science was placed before the Standing Committee of the Syndicate on Academics and Research on 21.12.2023 for consideration and recommendations.

The Syndicate at its meeting held on 28.12.2023 vide item No 07.95.D1 considered the request of Sri. Shinoj S along with the recommendations of Standing Committee of the Syndicate on Academics and Research and resolved to hear the Research Scholar and the Research Supervisor in the Standing Committee of the Syndicate on Academics and Research

As per the orders of the Hon'ble Vice-Chancellor, the hearing note is placed before the Standing Committee of the Syndicate on Academics and Research.

Recommendation: *The committee heard Dr. Rakhee Viswambharan (Research Supervisor) and Sri. Shinoj S. (Research Scholar) and recommended to direct the Research Scholar to replace his thesis within ten days from the date of issuance of Memo, by rectifying the defects in tune with the statements submitted by the Supervisor and the Research Scholar.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106. D20 Request for condoning delay and acceptance of Ph.D.thesis submitted by Smt. Reni P. Joseph, Full - time Research Scholar in Archaeology -reg: (Ac.EV(A))

Smt. Reni P. Joseph, Full time Research Scholar in Archaeology, under the guidance of Dr.Rajesh.S.V, Assistant Professor, Department of Archaeology, University of Kerala, Kariavattom, Thiruvananthapuram has submitted her Ph.D thesis on 08.02.2024, after the expiry of allotted research period.

Following details as per the documents submitted by the candidate may be noted in this context:

1. The effective date of registration of the candidate is on 12.11.2015 (July 2015 session). Since the registration and research work undertaken by the candidate is as per the Regulations for and award of Ph.D Degree, University of Kerala 2009, on full time basis, the maximum period of research is 5 years. Hence her research period expired on 11.11.2020.
2. As per the U.O. No. 6836/2022/UOK dated 29.08.2022, sanction has been granted for the conduct of pre-submission seminar of Smt.Reni P. Joseph subject to the condition that she has to submit the thesis on or before 31.08.2022. The pre-submission Seminar of the candidate was conducted on 19.12.2022.
3. As per the U.O. No.Ac. E1/2022 dated 31.10.2022, the grace time forsubmitting the thesis to the research scholars whose maximum research period expired was extended up to 31.12.2022. But the candidate has failed to submit the thesis within the stipulated period.
5. Smt. Reni P. Joseph has submitted the thesis and supporting documents on 08/02/2024 along with a request recommended and forwardedbytheSupervising Teacher, In the request she has requested to condone the delay andaccept her Ph.D thesis submitted on 08/02/2024.

It may be noted that, **Smt. Reni P. Joseph** has submitted her thesis on 08.02.2024with a delay of 327 days (**10 months and 27 days**). As per U.O. No. Ac EII/3/2020 dated 27/11/2020, there is a fine for late submission of thesis at the rate of Rs. 2000/- for every 30 days or part thereof. Hence, the candidate is liable to remit an amount of Rs. 22,000/- for delayed submission of thesis. Hence the candidate has remitted Rs. 22,000/- fee towards late submission of Ph.D thesis (Remittance Nos. 23814605 dated 06/02/2024 and 23916490 dated 14/02/2024).

As per the resolution of the Special Meeting of the Syndicate held on 17.01.2023, the research scholars whose period expired and has applied for extension after 01.01.2023 shall be considered by the Syndicate for granting extension.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding acceptance of Ph.D thesis submitted by Smt. Reni P. Joseph in Archaeology on 08/02/2024, after the expiry of research period and condoning delay in submission of the same for initiating further evaluation process, is placed before the Standing Committee of theSyndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The committee considered the matter and recommended to accept the thesis submitted by Smt. Reni P. Joseph.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D21 Sri.Saithalvi.K. Research Scholar in Arabic- Acceptance of Ph.D. thesis submitted after the expiry of grace time -consideration of – reg. (Ac EV)

Sri.Saithalvi.K. a part-time Research Scholar in Arabic under the guidance of Dr.Thajudeen.A.S, Asst.Professor, Department of Arabic, University of Kerala, Thiruvananthapuram has submitted his thesis titled as “MUHAMMED SAID RAMADAN AL BOUTI AND HIS CONTRIBUTIONS TO THE DEVELOPMENT OF ISLAMIC LITERATURE IN SYRIA ” on 31/01/2024.

Following facts as per the documents submitted by the candidate may be noted in this context:

- Effective date of registration of the candidate is on 28/04/2015 and the candidate had registered for Ph D degree in January 2015 session. The registration and research work undertaken by the candidate is as per the **Regulation for and award of Ph.D Degree, University of Kerala 2009. As per the UO No.Ac.EVII/1373/2020/UOK dated 22/05/2020** the research period of the candidate was upto **15/06/2021**.
- The Pre-Submission Seminar of the candidate was conducted on 31/12/2022 ie, after the expiry of his research period. As per the UO No.Ac.E1/A1/2022 dated 04/01/2023
- *Requests for extending the grace time for thesis submission received on or after 01.01.2023 from the Research Scholars whose maximum research period expired are to be considered individually.*
- *The Research Scholars who have submitted their applications for Pre-submission on or before 31.12.2022 be permitted to submit their thesis within three months from the date of conduct of Pre-submission seminar.*
- Hence the candidate had to submit thesis on or before **30/03/2023**. But **Sri.Saithalvi.K** submitted thesis on 31/01/2024 with a delay of 10 months and 1 day (307 days).
- As per UO No. Ac EII/3/2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part thereof. Also the Vice- Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar.
- Hence the candidate had to remit an amount of **Rs. 22000/-** towards fine for late submission of PhD thesis from 31/03/2023 onwards.
- **Sri.Saithalvi.K** submitted the thesis on **31/01/2024** after expiry of grace time permitted and with a delay of 10 months and 1 day after 3 months of conduct of pre-submission seminar.
- As per the resolution of the special meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023, shall be considered by the syndicate for granting extension.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding acceptance of the PhD thesis submitted by **Sri.Saithalvi.K** after expiry of grace time permitted and with a delay of 10 months and 1 day (307 days) after 3 months of conduct of Pre submission Seminar, for further processing is placed before the Standing Committee on Academics and Research for consideration and recommendation.

Recommendation: *The committee considered the matter and recommended to accept the thesis provided the scholar remits the fine for late submission of thesis as stipulated in U.O. dated 27.11.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.22 **Sri.Ashraf P .K. Research Scholar in Arabic- Acceptance of Ph.D. thesis submitted after the expiry of grace time -consideration of – reg.**

(Ac EV)

Sri.Ashraf P.K. a part-time Research Scholar in Arabic under the guidance of Dr.N.Shamnad, HOD, Department of Arabic, University college,, Thiruvananthapuram has submitted his thesis titled as "PSYCHOLOGICAL IMPACT OF THE HOLY QURAN IN THE SOCIAL ISSUES" on 03/02/2024.

Following facts as per the documents submitted by the candidate may be noted in this context:.

- Effective date of registration of the candidate is on **29/04/2013** and the candidate had registered for Ph D degree in January 2012 session. The registration and research work undertaken by the candidate is as per the **Regulation for and award of Ph.D Degree, University of Kerala 2009**. The research period of the candidate was upto **28/04/2021**.
- Pre-submission was granted to the candidate Vide UO No 1342/2023/UOK dated 04/02/2023 wherein it is mentioned that the Research Scholar shall submit the thesis within three months from the date of conduct of Pre-submission Seminar.

- The Pre-Submission Seminar of the candidate was conducted on 08/03/2023. Hence the candidate had to submit thesis on or before **07/06/2023**. But **Sri.Ashraf P .K** submitted thesis on 03/02/2024 with a delay of 8 months and 3 days.
- As per UO No. Ac EII/3/2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part thereof. Also the Vice- Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar.
- Hence the candidate had to remit an amount of **Rs. 18000/-** towards fine for late submission of PhD thesis from 08/06/2023 onwards.
- **Sri.Ashraf P .K submitted the thesis on 03/02/2024 after expiry of grace time permitted and with a delay of 8 months and 3 days after 3 months of conduct of pre-submission seminar.**
- As per the U.O. **No.Ac. E1/2022** dated 31.10.2022, the *grace time for submitting the thesis to the research scholars whose maximum research period expired, was extended up to 31.12.2022.*
- As per the UO No.Ac.E1/A1/2022 dated 04/01/2023 , *requests for extending the grace time for thesis submission received on or after 01.01.2023 from the Research Scholars whose maximum research period expired are to be considered individually.*
- As per the resolution of the special meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023, shall be considered by the syndicate for granting extension.
- The candidate submitted a request recommended by the research supervisor stating that he was unable to submit his thesis within the stipulated time period due to some additional official duties assigned to him in his institution. So he requested to accept the thesis and condone the delay occurred after pre-submission.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding acceptance of the PhD thesis submitted by **Sri.Ashraf P .K.** after expiry of grace time permitted and with a delay of 8 months and 3 days after 3 months of conduct of Pre- submission Seminar, for further processing along with request for condoning delay is placed before the Standing Committee of the Syndicate for consideration and appropriate recommendation.

Recommendation: *The committee considered the matter and recommended to accept the thesis provided the scholar remits the fine for late submission of thesis as stipulated in U.O. dated 27.11.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D23 Smt.Neethu.S.S Research Scholar in Hindi- Pre-submission conducted in the absence of Dean – remarks of the Dean- consideration of - reg:-

(Ac EV)

Smt.Neethu.S.S Full Time Research scholar in Hindi under the guidance of Dr.Deepak.K.R, Assistant Professor, Department of Hindi, University of Kerala, Thiruvananthapuram has submitted a thesis titled as “KRISHNA AGNIHOTRI KI KAHANIYON MEIN SAMAJIK CHETNA (SAMPOORN KAHANI SANGRAH ‘KATHAUTI’ BHAG : 1,2,3 KE VISHESH SANDARBH MEIN)” on 07/08/2023.

While verifying the application and related documents, it is noted that the minutes of pre-submission seminar of the candidate, which held on 25.04.2022, was not signed by the then Dean. Hence the candidate was asked to submit a copy of pre-submission minutes duly signed by the Dean, Faculty of Oriental Studies.

Thereafter, a letter dated 07.10.2023 from the Supervising Teacher, Dr.Deepak.K.R along with a note from Dr. S.R Jayasree, Head, Department of Hindi, forwarded by the Head, Department of Hindi has been received.

As per the letter received from the Supervising Teacher, Dr.Deepak.K.R it is stated that the presubmission seminar of the candidate was conducted in hybrid mode on 25.04.2022 in the presence of the external expert Dr. K.Sreelatha, Professor and Head, Department of Hindi, Sree Sankaracharya University of Sanskrit, Kalady.

Dr. S.Shifa was the then Dean Faculty of Oriental Studies. Consequent to illness and related medical treatments, Dr.S. Shifa abstained from the duties of Dean till 24.04.2022. **Also stated that he failed to share the Google meet link created for conducting presubmission seminar of Smt. Neethu.S.S held on 25.04.2022 to the Dean concerned.** Hence the presubmission seminar of Smt.Neethu.S.S was conducted in the absence of Dean, Faculty of Oriental studies. External expert, Chairman, Doctoral Committee and members of Doctoral Committee attended the presubmission seminar. After incorporating the suggestions pointed out by the external expert, Smt.Neethu.S.S submitted thesis to University on 07.08.2023. Now the Research Supervisor has requested to regularise the presubmission proceedings of the candidate which was conducted in the absence of Dean on 25.04.2022 and to initiate further processing of evaluation of the thesis submitted by Smt. Neethu.S.S.

Dr. S.R. Jayasree, the Head, Department of Hindi as per the note submitted along with the letter submitted by Dr.Deepak.K.R has informed that, she took the charge as Head, Department of Hindi on 25.04.2022, and the presubmission seminar of Smt.Neethu.S.S. also conducted on the same date. The said presubmission seminar which was scheduled on a previous date was postponed to 25.04.2022 due to the inconvenience of the external expert. It is also certified by the Head, Department of Hindi that the candidate submitted thesis to the University after incorporating the suggestions raised during the presubmission seminar. The Head, Department of Hindi also requested to regularise the presubmission seminar of Smt. Neethu S.S conducted in the absence of the Dean, Faculty of Oriental Studies and to initiate further processing of evaluation of the thesis submitted by Smt. Neethu.S.S.

It may be noted that, the presubmission seminar of Smt. Neethu.S.S was conducted in the absence of Dean and hence the minutes of presubmission seminar received in the University lacked the signature of Dean, Faculty of Oriental Studies.. Both the Supervising teacher and the Chairman Doctoral committee certified that the candidate submitted thesis after incorporating the suggestions raised at the pre submission seminar and also requested to regularise the presubmission seminar in respect of **Smt. Neethu.S.S** conducted in the absence of Dean.

The above matter was placed before the Standing Committee of the Syndicate on Academics held on 21/12/2023, the Committee recommended to obtain remarks from the Dean, Faculty of Oriental Studies on the matter. The recommendation was approved by the Syndicate held on 28/12/2023 Vide Item No.07.95.D47. Accordingly the present Dean, Faculty of Oriental Studies was requested to report his remarks on the matter regarding conduct of of pre-submission of Smt.Neethu S.S, in the absence of Dean. The Dean, Faculty of Oriental Studies remarked that ***“as the said issue is related with the future of a research scholar, the thesis already submitted can be accepted for evaluation process”***.

As per the orders of the Honb’le Vice Chancellor the remarks received from the present Dean, Faculty of Oriental Studies on the matter regarding conduct of pre-submission of Smt.Neethu S.S in the absence of the Dean, Faculty of Oriental Studies is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: The committee considered the matter and recommended to accept the thesis submitted by Smt. Neethu S.S. based on the remarks of the Dean, Faculty of Oriental Studies, that the issue is related with the future of a research scholar.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D24 Inclusion of Pottery as a part of syllabus in Institutions coming under Higher Education Department-reg.

(Ac.AIV)

Ref: Letter No. B1/317/2022/HEDN dated 16/05/2023 from Higher Education (B) Department.

The Principal Secretary, Higher Education (B) Department has sought a report on the inclusion of Pottery as a part of syllabus in the Institutions coming under Higher Education Department, on the basis of the petition submitted by the President, Kerala Kumbhara Samudaya Sabha.

In the petition, it has been requested that "Pottery" should be included as a part of syllabus in Educational Institutions. The petitioner has also mentioned that this syllabus was included in the textbooks during the 1970s.

The Academic Council held on 21/11/2023 considered the matter vide item no. I.113 and resolved to refer the matter to Syndicate. The Syndicate held on 15/02/2023, vide item no. 08.26, considered the item regarding inclusion of Pottery as a part of syllabus in Institutions coming under Higher Education Department and referred the matter to the Standing Committee of the Syndicate on Academics and Research.

As per the orders of Vice-Chancellor, the matter related to the inclusion of Pottery syllabus in the institutions related to the Department of Higher Education is placed before the Standing Committee of Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The committee recommended to defer the matter.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D25 *Minutes of the meeting of Subcommittee of the Standing Committee of the Syndicate on Academic and Research held on 08/02/2024- further procedures regarding ABC id creation and uploading credits to the ABC id's. -reg*

(NAD CELL)

The 7th meeting of the Syndicate (vide Item No.07.95.D9) held on 28/12/2023 had resolved to approve the recommendation of the Standing Committee of the Syndicate on Academic and Research which was held on 21/12/2023 to reconstitute the Subcommittee comprising of i) Dr.K.G.Gopchandran (Convenor) ii) Adv. Muraleedharan Pillai G, iii) Dr.S Jayan, iv) Dr.P M Radhamany; Members Syndicate, v) Controller of Examinations, vi) Vice Chairman- CSS, vii) Director IQAC,viii) Director KUCC and ix) Smt.Sunija Mohammed Rasheed, Senior Programmer, KUCC to discuss the further procedures regarding the ABC id creation and uploading of credits to the ABC id's.

The first meeting of the Subcommittee of the Standing Committee of the Syndicate on Academic and Research in connection with discussing the further procedures regarding ABC scheme in University of Kerala was held on 08/02/2024. The Subcommittee recommended various steps for the smooth functioning of ABC scheme in University.

In obedience to the orders of the Hon'ble Vice Chancellor, the minutes of the meeting of the Subcommittee of the Standing Committee of the Syndicate on Academic and Research held on 08/02/2024 is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and recommendation.

(Appendix)

Recommendation: *The committee considered the matter and recommended to agree with the recommendations of the sub-committee held on 08.02.2024.*

Also recommended to entrust the charge of Nodal Officer, NAD CELL to the Controller of Examinations.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D26 Request for extension of time for submission of thesis- Smt.Soumya Babu H., Part- Time Research Scholar in Electronics and Communication Engineering- Reg.

(Ac.EII)

Please see the request received on 22.02.2024 from **Smt. Soumya Babu H.**, a part- time Research Scholar in **Electronics and Communication Engineering** under the Faculty of Engineering and Technology registered in the **July 2014 session**, under the guidance of **Dr. Vijayakumar N.**, Principal (Rtd.), Department of ECE, GEC Barton Hill, Thiruvananthapuram and the co-guidance of **Dr. Gopakumar K.**, Professor & Dean Academics, Department of Biomedical Engineering, TKM Institute of Technology, Kollam. *The candidate has requested to grant an extension of three months from the date of her pre submission seminar to submit her thesis, which has been recommended and forwarded by the supervising teachers. She has informed that she has received special sanction from University of Kerala for conducting pre submission seminar under the supervisor Dr. Vijayakumar N., who retired from service on 31.05.2022. But as per the request from Dr. Sumesh Divakaran, Dean Faculty of Engineering and Technology, an Expert Committee to act as the Departmental Doctoral Committee for Engineering disciplines was constituted vide UO dtd. 05.01.2024. Accordingly her pre- submission seminar was conducted on 09.02.2024.*

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate was on **27/07/2015**.
- The registration and research work undertaken by the candidate is as per the Regulation for award of Ph.D. Degrees, University of Kerala, **2009**, on **Part- time basis**, and the research period expired on **26/07/2023**.
- Her Supervising teacher Dr. Vijayakumar N., **retired from service on 31.05.2022**.
- As per UO 6270/2023/UOK dtd. 14/07/2023 she was permitted to complete her research and submit the thesis under Dr. Vijayakumar N. by submitting an affidavit in the format prescribed as UO No. Ac E V/1/19816 dtd. 26.06.2023. Now she has submitted the affidavit in the prescribed format.
- As per U.O.No. 4238/2023/UOK dtd. 19/05/2023 she was permitted to conduct her pre submission seminar under the present supervisor **on or before 30.05.2023**, subject to the condition that **she shall submit the thesis within three months from the date of conduct of pre- submission Seminar.**
- After constituting an Expert Committee to act as Doctoral Committee for various Engineering Disciplines vide **UO dtd. 05.01.2024**, the Pre-Submission seminar of the candidate was conducted only on **09.02.2024**.
- As per the clause (2) of the U.O. No. Ac EI/A1/22 dated 04/01/2023, requests for extending the grace time for thesis submission received on or after 01/01/2023 from the research scholars whose maximum research period expired are to be considered individually.
- As per the resolution of the Special Meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.

It may also be noted that, as per U.O.No. Ac.E II/3/2020 dtd. 27/11/2020, the candidate has to pay **a fine of Rs. 2000/- for every 30 days or part thereof** after the stipulated time period of three months from the date of conduct of pre-submission seminar.

Thus research period of the candidate expired on 26/07/2023, her Supervising teacher Dr. Vijayakumar N., retired on 31.05.2022, eventhough she was permitted to conduct her pre submission seminar under the present supervisor on or before 30.05.2023 subject to the condition that she shall submit the thesis within three months from the date of conduct of pre- submission Seminar, thepre-submission seminar was conducted only on 09/02/2024, after constituting the Expert Committee to act as the Doctoral Committee for various Engineering Disciplines. Now the candidate has requested to grant her an extension grace time of three months from the date of conduct of pre submission seminar to submit the thesis.

Here the candidate was already granted 3 months time for submission of PhD thesis from the date of conduct of pre-submission seminar, if the pre-submission seminar was conducted on or before 30.05.2023. But the pre-submission seminar got delayed for want of the Departmental Doctoral Committee, which was constituted vide UO dtd. 05.01.2024.

As per the orders of the Hon'ble Vice- Chancellor, the request of Smt. Soumya Babu H. seeking extension of three months from date of conduct of pre submission seminar to submit the thesis is placed before the Standing Committee of the Syndicate for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to grant an extension of three months for submitting the thesis from the date of issuance of Memo after levying fine as stipulated in the UO dated 27.11.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D27 *Request for extension of time for submission of thesis for the second time- Smt. Anitha Thomas, Part Time Research scholar in Pharmaceutical Sciences – Reg.*

(Ac E II)

Smt. Anitha Thomas, a part- time Research Scholar in Pharmaceutical Sciences under the Faculty of Medicine registered in the January 2015 session, under the guidance of Dr. Joyamma Varkey, Professor & Head (Rtd), College of Pharmaceutical Sciences, Government Medical College, Thiruvananthapuram has submitted a request on 27.02.2024. The candidate has requested for an extension of two months till 26.03.2024, for submission of thesis, which has been forwarded by the Supervisor. She has informed that, she couldn't submit the thesis in time, as some additional works were suggested in the presubmission seminar and one of the instruments used for the studies needed some repair work.

It may be noted that, on the basis of the request from the candidate, she was granted grace time of 3 months from the date of issuance of Memo.No.Ac.E.II/2/53497/23 dated: 26/10/2023, as per the resolution of the Syndicate held on 12.10.2023.

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate is on **17/08/2015**.
- Since the registration and the research work undertaken by the candidate is as per the **Regulation for award of Ph.D. Degrees, University of Kerala, 2009**, on **part- time basis**, the maximum period of research is **8 years**, upto **16/08/2023**.
- The Pre-Submission seminar of the candidate was conducted on **01/02/2023** and she was supposed to submit the thesis within 3 months i.e. on or before **31/04/2023**.
- It may please be noted that the superannuation of **Dr. Joyamma Varkey** was on **30.04.2023**. As per clause 9.2 of U.O No. Ac. E1/2016 dtd. 01.02.2016,
- 'The Research Supervisors who retire from service on attaining superannuation from 2015-2016 academic year onwards shall be permitted to continue the guidance for one year from the date of retirement to complete the research work of then existing research scholars and as per U.O No. Ac.E1/2018 dtd. 31.05.2018,
- 'Research Scholars who have conducted their Pre- Submission Seminar under Research Supervisors mentioned under Clause 9.2 of the above said U.O will be permitted to submit the thesis without guide change only if they do so within three months from the date of conduct of Pre- Submission Seminar which is the permissible period between the conduct of Pre- Submission Seminar and submission of thesis'.
- As per the clause (2) of the **U.O. No. Ac EI/A1/22 dated 04/01/2023**, requests for extending the grace time for thesis submission received on or after **01/01/2023** from the research scholars whose maximum research period expired are to be considered individually.

- As per the resolution of the Special Meeting of the Syndicate held on **17/01/2023**, the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.

It may also be noted that, as per U.O.No.Ac.EII/3/2020 dtd. 27/11/2020, the candidate has to pay **a fine of Rs. 2000/- for every 30 days or part thereof** after the stipulated time period of three months from the date of conduct of pre-submission seminar.

In this case, the research period of the candidate expired on 16.08.2023. The pre-submission seminar was conducted on 01.02.2023. The research supervisor retired on 30.04.2023. Also the candidate has already availed 3 months extension for submission of thesis as per the resolution of the Syndicate dtd: 12.10.2023, which expired on 25/01/2024.

Now, the candidate has requested for an extension of two months up to 26.03.2024 for submitting the thesis.

As per the orders of the Hon'ble Vice-Chancellor, the request from Smt. Anitha Thomas research scholar, seeking extension of two months up to 26.03.2024, for submitting the thesis is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to grant an extension of two months for submitting the thesis from the date of issuance of Memo after levying fine as stipulated in the UO dated 27.11.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D28

Request for extension of time for submission of Ph.D thesis and acceptance of the submitted thesis- Smt. Mereena C.S, Part time Research Scholar in Geography- reg.

(Ac E II)

Smt. Mereena C.S, a part time Research Scholar in Geography under the guidance of Dr.T.K. Prasad, Associate Professor, Dept. of Geography, Kannur University, Swami Anandatheertha Campus, Payyanur, Kannur and co-guidance of Dr. Srikumar Chattopadhyay, Head (Rtd), Resources Analysis Division, National Centre for Earth Science Studies, Akkulam, Thiruvananthapuram within the Faculty of Science registered in the July 2013 session has submitted a request on 29.01.2024. The candidate has requested to condone the delay in submitting the thesis within specified period by giving an extension and to accept the thesis submitted on **29.01.2024** after the grace time allotted, which has been recommended and forwarded by the Supervising teachers. She has informed that, the delay in thesis submission was occurred due to the time restriction for including the suggestions raised during the pre-submission seminar. Furthermore added that for elaborating the thesis, the recent data on passenger and cargo movement, developing transport network analysis of Alappuzha and Cochin and inclusion of Thoothukodi in the ideal sequence model, restructuring of transport models, additional data collection and analysis were carried out during this period. Also stated that she was on maternity leave from May 10, 2023 to November 5, 2023. The copy of the medical Certificate from a senior consultant – Obstetrics & Gynaecology, Credence Hospital, Ulloor, Thiruvananthapuram has been submitted.

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate is on **17/03/2014**.
- The registration and the research work undertaken by the candidate is as per the **Regulation for award of Ph.D. Degrees, University of Kerala, 2009**, on **part-time basis**.
- **Re-registration w.e.f. 19.11.2014 was obtained** consequent to break in research and the maximum period of research allotted (was valid upto **12/08/2022**) already expired.
- **As per the U.O. No. 6437/2022/UOK dated 17/08/2022 the candidate was permitted to conduct the Pre-submission Seminar** subject to the condition that the scholar shall submit the thesis on or before **31.08.2022**.
- The Pre-Submission seminar of the candidate was conducted on **26/09/2022**.

- **As per the U.O. No. Ac. EI/2022 dated 31/10/2022, the grace time for submitting the thesis to the research scholars whose maximum research period expired was extended up to 31/12/2022.**
- As per the clause (2) of the U.O. No. Ac EI/A1/22 dated 04/01/2023, requests for extending the grace time for thesis submission received on or after 01/01/2023 from the research scholars whose maximum research period expired are to be considered individually.
- **As per the resolution of the Special Meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.**

It may also be noted that, as per U.O.No. Ac.E II/3/2020 dtd. 27/11/2020, the candidate has to pay a **fine of Rs. 2000/- for every 30 days or part thereof** after the stipulated time period of three months from the date of conduct of pre-submission seminar.

In this case, the research period of the candidate expired on **12/08/2022**. The candidate was permitted to conduct the Pre-submission Seminar subject to the condition that she shall submit the thesis on or before **31.08.2022**. The pre-submission seminar was conducted on **26/09/2022**, the general extension of grace time allotted for submission of thesis expired on **31/12/2022** and she has submitted the thesis on **29/01/2024**.

Now, the candidate has requested to condone the delay in submission of Ph.D thesis and to accept her thesis submitted on 29.01.2024.

As per the orders of the Hon'ble Vice Chancellor, the matter of acceptance of the thesis submitted by Smt. Mereena C.S, after the expiry of allotted grace time, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The committee considered the matter and recommended to accept the thesis provided the scholar remits the fine for late submission of thesis as stipulated in U.O. dated 27.11.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D29 *Request for extension of time for submission of Ph.D thesis for the second time – Smt. Limbgaonkar Sneha Ramrao, Full time Research scholar in Computational Biology and Bioinformatics- Reg.*

(Ac E II)

Smt. Limbgaonkar Sneha Ramrao, a full- time Research Scholar in Computational Biology and Bioinformatics under the guidance of Dr. Vinod Chandra S.S, Professor, Dept. of Computer Science, University of Kerala, Thiruvananthapuram under the Faculty of Applied Sciences and Technology registered in the July 2014 session, has submitted a request on 10.01.2024. The candidate has requested to permit a grace time of 6 more months to submit the PhD thesis, which has been recommended and forwarded by the Head of the Department and Research Supervisor. She has informed that, she cannot submit the thesis on or before 26.01.2024 despite the time extension granted for thesis submission. The reason cited is that her laptop was stolen from her rented room in the early morning of 24th December and an FIR has been filed for the same. Also stated that the laptop was having all her PhD work, and unfortunately she has only partial backup of PhD research data. It is added that she has lost two main chapters of her thesis which includes the computational work and she has to rebuilt these two lost chapters as there are no signs of laptop retrieving. The candidate has submitted a copy of the FIR along with the request.

It may be noted that, on the basis of the request from the candidate, she was granted grace time of 3 months from the date of issuance of Memo.No.Ac.E.II/4/46775/23 dated: 27/10/2023, as per the resolution of the Syndicate held on 12.10.2023.

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate is on 07/05/2015.
- Since the registration and the research work undertaken by the candidate is as per the Regulation for award of Ph.D. Degrees, University of Kerala, 2009, on full- time basis, the maximum period of research is 5 years, which has already expired on 06/05/2020.
- As per the U.O. No. Ac. EI/2022 dated 31/10/2022, the grace time for submitting the thesis to the research scholars whose maximum research period expired was extended up to 31/12/2022.
- As per the U.O. No. 3439/2023/UOK dated 17/04/2023 the candidate was permitted to conduct the Pre-submission Seminar subject to the condition that the scholar shall submit the thesis within three months from the date of conduct of pre-Submission Seminar.
- The Pre-Submission seminar of the candidate was conducted on 11/05/2023 and she was supposed to submit the thesis within 3 months i.e. on or before 10/08/2023.
- As per the clause (2) of the U.O. No. Ac EI/A1/22 dated 04/01/2023, requests for extending the grace time for thesis submission received on or after 01/01/2023 from the research scholars whose maximum research period expired are to be considered individually.
- As per the resolution of the Special Meeting of the Syndicate held on 17/01/2023, the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.

It may also be noted that, as per U.O.No. Ac.E II/3/2020 dtd. 27/11/2020, the candidate has to pay a fine of Rs. 2000/- for every 30 days or part thereof after the stipulated time period of three months from the date of conduct of pre-submission seminar.

In this case, the research period of the candidate expired on 06/05/2020. Eventhough the pre-submission seminar was conducted on 11/05/2023, the grace time allotted for submission of thesis expired on 10/08/2023. Also the candidate is now availing 3 months extension for submission of thesis as per the resolution of the Syndicate dated 12.10.2023, which will be expiring on 26/01/2024.

Now, the candidate has requested for an extension of six more months for submitting the thesis.

As per the orders of the Hon'ble Vice Chancellor, the request submitted by Smt.Limngaonkar Sneha Ramrao, whose grace time for submission of thesis is expiring shortly, seeking extension of six more months for submission of Ph.D thesis, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to grant an extension of three months for submitting the thesis from the date of issuance of Memo after levying fine as stipulated in the UO dated 27.11.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D30 *Request for extension of time for submission of Ph.D thesis for the second time - Smt. Saraswathy V., Full time Research scholar in Computational Biology and Bioinformatics- Reg.*

(Ac E II)

Smt. Saraswathy.V., a full-time Research Scholar in Computational Biology and Bioinformatics under the guidance of Dr. Achuthsankar S. Nair, Professor (Rtd), Department of Computational Biology and Bioinformatics, University of Kerala, Thiruvananthapuram within the Faculty of Applied Sciences and Technology registered in the July 2014 session, has submitted a request on 25.01.2024. The candidate has requested to grant a grace period of 3 more months to submit the PhD thesis, which has been recommended and forwarded by the Research Supervisor. She has informed that, she cannot submit the thesis on or before 26.01.2024 which was the time extension granted for submission of thesis, due to unforeseen personal situations. It is added that her three year old daughter fell ill with fever, cough and cold and an accident happened to her husband where he fell unconscious due to high blood pressure, resulted in his admission to Medical College, Thiruvananthapuram and diagnosed with Hypertensive Cardiac Myopathy. Also stated that as a parent and partner, her primary responsibility was to be present for her family during this period of

illness. Furthermore, informed that during the same timeframe she had a viral flu, taking an additional three weeks to recover which significantly impacted her ability to complete her research and finalize her thesis within the initially agreed-upon timeline. Also pointed out that she has pending laboratory experiments that need completion. The candidate has submitted a Treatment Certificate given by Medical Officer, Govt. Medical College, Trivandrum and copies of Medical Prescriptions, Lab Reports, Medical Bills and Discharge Card along with the request.

It may be noted that, on the basis of the request from the candidate, she was granted grace time of 3 months from the date of issuance of Memo.No.Ac.E.II/4/46777/23 dated: 27/10/2023, as per the resolution of the Syndicate held on 12.10.2023.

Following details as per the documents submitted by the candidate may be noted in this context:

- The effective date of registration of the candidate is on 20/11/2014.
- Since the registration and the research work undertaken by the candidate is as per the Regulation for award of Ph.D. Degrees, University of Kerala, 2009, on full- time basis, the maximum period of research is 5 years, which has already expired on 19/11/2019.
- As per the U.O. No. Ac. EI/2022 dated 31/10/2022, the grace time for submitting the thesis to the research scholars whose maximum research period expired was extended up to 31/12/2022.
- As per the U.O. No. 3389/2023/UOK dated 13/04/2023 the candidate was permitted to conduct the Pre-submission Seminar subject to the condition that the scholar shall submit the thesis within three months from the date of conduct of pre-Submission Seminar.
- The Pre-Submission seminar of the candidate was conducted on 06/05/2023 and she was supposed to submit the thesis within 3 months i.e. on or before 05/08/2023.
It may please be noted that the superannuation of Dr. Achuthsankar S. Nair was on 06.12.2023. As per clause 9.2 of U.O No. Ac. E1/2016 dtd. 01.02.2016,
- *'The Research Supervisors who retire from service on attaining superannuation from 2015-2016 academic year onwards shall be permitted to continue the guidance for one year from the date of retirement to complete the research work of then existing research scholars and as per U.O No. Ac.E1/2018 dtd. 31.05.2018,*
- *'Research Scholars who have conducted their Pre- Submission Seminar under Research Supervisors mentioned under Clause 9.2 of the above said U.O will be permitted to submit the thesis without guide change only if they do so within three months from the date of conduct of Pre- Submission Seminar which is the permissible period between the conduct of Pre- Submission Seminar and submission of thesis'*.
- As per the clause (2) of the **U.O. No. Ac EI/A1/22 dated 04/01/2023**, requests for extending the grace time for thesis submission received on or after **01/01/2023** from the research scholars whose maximum research period expired are to be considered individually.
- As per the resolution of the Special Meeting of the Syndicate held on **17/01/2023**, **the research scholars whose period expired and has applied for extension after 01/01/2023 shall be considered by the Syndicate for granting extension.**

It may also be noted that, as per U.O.No. Ac.E II/3/2020 dtd. 27/11/2020, the candidate has to pay a **fine of Rs. 2000/- for every 30 days or part thereof** after the stipulated time period of three months from the date of conduct of pre-submission seminar.

In this case, the research period of the candidate expired on **19/11/2019**. Eventhough the pre-submission seminar was conducted on **06/05/2023**, the grace time allotted for submission of thesis expired on **05/08/2023**. The research supervisor retired on **06.12.2023**. **Also the candidate has already availed 3 months extension for submission of thesis as per the resolution of the Syndicate dated 12.10.2023, which expired on 26/01/2024.**

Now, the candidate has requested to grant extension of three more months for submitting the thesis.

As per the orders of the Hon'ble Vice-Chancellor, the request submitted by Smt.Saraswathy.V., whose grace time for submission of thesis expired, seeking extension of three more months for submission of Ph.D thesis for the second time, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to grant an extension of three months for submitting the thesis from the date of issuance of Memo after levying fine as stipulated in the UO dated 27.11.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106. D31 Smt. Deepika Lakshman - Research Scholar in Library & Information Science- Acceptance of Ph.D. thesis submitted after the expiry of Research Period -consideration of – reg.

(Ac EV)

Smt. Deepika Lakshman, a part-time Research Scholar in Library & Information Science under the guidance of Dr. B. Minidevi, Assistant Professor, Department of Library & Information Science, University of Kerala, has submitted her thesis titled as “ Research Collaboration among Scientific Communities in the Universities of Kerala : A Study Based on Web of Science (WoS) Using Social Network Analysis” on 26/02/2024.

Following facts as per the documents submitted by the candidate may be noted in this context:

- Effective date of registration of the candidate is on 22/01/2016 and the candidate had registered for Ph D degree on part-time mode in July 2015 session. The registration and research work undertaken by the candidate is as per the Regulation for and award of Ph.D Degree, University of Kerala 2009. Hence the research period of the candidate was upto 21/01/2024.
- The U.O. No. 7817/2023/UoK for conduct of Pre-Submission Seminar was issued to the candidate on 16/09/2023 and the same was conducted on 28/11/2023 ie, within her research period.
- Hence, the candidate was supposed to submit her thesis on or before 21/01/2024, before the expiry of her research period, but submitted thesis only on 26/02/2024 (36 days after expiry of research period).
- As per the resolution of the special meeting of the Syndicate held on 17/01/2023, the Research Scholars whose research period expired and has applied for extension after 01/01/2023, shall be considered by the Syndicate for granting extension.
- The candidatesubmitted a request recommended by the Research Supervisor stating that she was unable to submit her thesis on time as it took time to incorporate the suggetions in the thesis suggested by the examiner during the Pre-Submission. Also requested to accept her Ph.D thesis for further processing.

As per the orders of the Honb'le Vice Chancellor and in the view of the above facts, the matter regarding acceptance of the PhD thesis of **Smt. Deepika Lakshman** who submitted the thesis **36 days after expiry of research period** for further processing, along with her request for condoning delay is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

Recommendation: *The committee considered the matter and recommended to accept the thesis submitted by Smt. Deepika Lakshman*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D32 Request of Dr.Sreejith. P, Hon.Director, AcREM to permit joint collaboration with Godrej Consumer Products Ltd for conducting Hair Follicle length Extension study utilising Hair Oil Formulations-Providing of Bank account details of University-reg.

(Planning A1)

Dr.Sreejith P, Asst. Professor, Dept. of Zoology and Director, Advanced Centre for Regenerative Medicine and Stem cell in Cutaneous Research (AcREM-Stem), vide letter dated 07.02.2024, informed that he proposes to conduct a study on hair follicle length extension using oil preparation in collaboration with Godrej Consumer Products Ltd as an Industrial Partner with the financial support of Rs.50,000/- (Rupees Fifty thousand only), extended by the firm.

The proposal is for a cooperative research project that will use specialised formulations to extend the length of hair follicles. The project will concentrate on hair oils made by Godrej Consumer Products Ltd. The study aims to determine how well one's hair oil formulas work to lengthen hair and encourage hair growth. The partnership could result in insightful discoveries that advance scientific understanding and spur new product development. Dr. Sreejith has furnished the authorization letter wherein Godrej Consumer Products has requested the support of AcREM for conduct of the study. He has requested to forward the University account details (PAN, GSTN and cancelled cheque leaf) for transfer of fund.

Accordingly, the file was forwarded to the Vice-Chancellor **to accord sanction on the request of Dr. Sreejith. P, Hon.Director, AcREM to permit joint collaboration with Godrej Consumer Products Ltd for conducting Hair Follicle length Extension study utilising Hair Oil Formulations.**

In this context, as per the orders of the Vice-Chancellor, the aforementioned proposal is placed before the Standing Committee of the Syndicate on Academic & Research for consideration.

Recommendation: *The committee considered the matter and recommended to agree with the proposal.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D33 Department of Computational Biology & Bioinformatics- Panel of Guest Lectures - Approval of – reg.

(Ad DI)

The Head (i/c), Department of Computational Biology & Bioinformatics, has informed that the Department runs three M.Sc. Programmes with specialization in Machine Learning, Next Generation Data Analytics and Computer Aided Drug Design. It is also informed that with this diversification, many specialized topics have appeared in the syllabus and additional Lecturers are essential to complement the routine lectures. Hence, the Head (i/c), Department of Computational Biology & Bioinformatics, vide letter dated 29.01.2024, has forwarded a panel of Guest Lectures, proposed as detailed below

Sl. No	Name	Qualifications	Address	Teaching Experience
1.	Dr.Sheeba K	Ph.D, Computational Biology& Bioinformatics	kausthubham T.C.29/405(1) Thengapura Lane, Pettah.P.O, Thiruvananthapuram - 695024	7 year 9 months
2.	Dr.Arya K R	Ph.D, Computational Biology& Bioinformatics	Sreevilasathu Madom Kunnunada Puthukulangara P O Nedumangad 695541	NIL
3.	Dr.Aswathy T R	Ph.D, Computational Biology& Bioinformatics	Killiyar Gardens House No.31, Pippinmoodu Sasthamangalam P O Thiruvananthapuram 695010	NIL

4	Ms.Sherin K	MPhil Bioinformatics	Lalitha Bhavan Vazhayila Perookada PO- 695005	7 years 2 months
5.	Dr.Arunkumar B	Ph.D Chemistry	Kunnumpurathu veedu, Manchaplakkal Alamcode P O, Attingal 695102	NIL

As ordered by the Vice - Chancellor, the matter of approving the Panel of guest faculty proposed by the Head (i/c), Department of Computational Biology & Bioinformatics, is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation.

Recommendation: *The committee considered the matter and recommended to approve the Panel excluding the name of Ms. Sherin K. listed fourth in the Panel.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D34 *Centre for Philosophical Counselling & Research - Extension of Directorship of Dr. Beena Isaac – reg.*

(Ad DI)

The Centre for Philosophical Counselling and research, under the Department of Philosophy, University of Kerala was established in 2019. It runs a course in PG Diploma in Philosophical Counselling. Dr. Beena Isaac, Professor and Head (Rtd), Department of Philosophy, University of Kerala, was nominated as the Hon. Director of the 'Centre for Philosophical Counselling and Research', vide U.O.No.Ac D/3/026953-1/2018 dtd 15.12.2018. After her retirement from University Service on 31.05.2020, she had been continuing as Hon. Director of the Centre for three consecutive years (ie. upto 31.05.2023), vide U.Os No.Ac D/2/16206/2020 dtd 10.11.2020, No.AcD/2/114/2021 dtd 04.10.2021 & U.O.No.Ac D/4/116/2022/2022 dtd 06.08.2022, as per the recommendation of the Department Council.

Now the Head, Department of Philosophy has informed that the tenure of Dr. Beena Isaac, the Director of the Centre for Philosophical Counselling & Research is over on 31.05.2023. It is also stated that, the Department Council agreed unanimously to extend the service of Dr. Beena Isaac as the Director of the Centre for another year as she has been holding the responsibilities from the very beginning of the centre. Also, she is continuing as Director of the Centre, since 01.06.2023, for the smooth & efficient conduct of the Centre's activities. In this context, the Head, Department of Philosophy has requested to extend the tenure of Dr. Beena Isaac as the Director of the Centre for another one year w.e.f. 01.06.2023.

As ordered by the Vice - Chancellor, the matter of extension of tenure of Dr. Beena Isaac, Professor and Head (Rtd), Department of Philosophy as the Director of the Centre for Philosophical Counselling and Research, for one year w.e.f. 01.06.2023, is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation.

Recommendation: *The committee considered the matter and recommended to extend the tenure of Dr. Beena Isaac as the Director of the Centre for Philosophical Counselling and Research for one year w.e.f. 01.06.2023.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D35 *Department of Arabic - Marginal increase of the sanctioned strength of the Diploma Course in Communicative Arabic -VII Batch- Request for - reg.*

(Ac.D)

Sanction was accorded to start a six month (120 hours) Diploma Course in Communicative Arabic at the Department of Arabic with an intake of 15 students from the academic year 2017 - 18 onwards with a course fee of Rs.6000/- (Rupees Six Thousand only) as per the U.O.No Ac.D/3/026654/1/2018 dated 10.07.2019.

At present the Department, has received 16 applications for the course against the sanctioned strength of 15 students and the Head, Department of Arabic has requested to increase the sanctioned strength of the Diploma Course in Communicative Arabic at the Department of Arabic from 15 to 16 for the VII Batch.

As per the orders of the Vice Chancellor the request for marginal increase of the sanctioned strength of the Diploma course in Communicative Arabic from 15 to 16 for the VII Batch only, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The committee considered the matter and recommended the marginal increase of the sanctioned strength of the Diploma Course in Communicative Arabic from 15 to 16 for the VII Batch only.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

Item No.09.106.D36 Department of Economics -Changing nomenclature of the course MA Financial Economics to MA Economics – reg.

(Ac.D)

The Head, Department of Economics vide letter, No ECO/REG/538/2023 dated 01.11.2023, has submitted a request, for changing the nomenclature of the PG Programme, MA Financial Economics to MA Economics (Finance). In this connection it may be noted that, University Order sanctioning MA Financial Economics has not been issued from this section till date, hence the Head of the Department, Economics was informed about the present scenario and requested to obtain sanction for conduct of MA Financial Economics course first, before changing the nomenclature of the course vide letter No. 65532/ Ac.D/2023/UOK dated 10.11.2023 from this office.

With regard to the same, the Head, Department of Economics has forwarded the minutes of the Academic Council held on 16.09.2023 in which the Syllabus of the new PG Programme, MA Financial Economics was approved and also the minutes of the Syndicate held on 25.05.2022, which resolved to commence the programme MA Financial Economics at Department of Economics and requested to grant administrative sanction for the programme.

It may be noted that, the Syndicate, held on 25.05.2022, vide item no. 42.51.12 resolved to commence the MA Financial Economics Programme in the Department of Economics and further resolved to place the Syllabus approved by the CSS Academic Committee, subject to reporting to the Academic Council.

The Academic Council, held on 16.09.2022, vide item No (I) 43 approved the Syllabus of the MA Programme in Financial Economics and to admit the students to the new programme from the rank list of MA Economics after seeking option from the students limiting to the strength to 15, for the 2022-2024 batch, as recommended by the CSS Academic Committee held on 30.06.2022.

The Syndicate held on 09.06.2023, vide item no. 58.81.09 considered the fee structure of the Programme MA Financial Economics and resolved to fix the following fee for the MA Financial Economics Programme from 2022 admission onwards.

Sl No	Particulars of fee	Amount (in Rs.)
1	Admission fee	105/-
2	Affiliation Fee	450/-
3	Library Fee	105/-
4	Stationary Fee	160/-
5	Internet and Audio Visual Fee	105/-
6	University Union Fee	120/-
7	Sports and Athletic Fee	150/-
8	Medical Inspection Fee	50/-
9	Department Union Fund	160/-
10	Magazine Fee	105/-
11	Tuition Fee	840/-per Semester
12	Student Care Fund	200/-
13	Student Aid Fee	60/-

14	Women Study Unit Fee	30/-
15	Caution Deposit	265/-

As per the orders of the Hon'ble Vice-Chancellor, the request for granting administrative sanction for starting the programme MA Financial Economics from 2022 onwards at Department of Economics is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The committee considered the matter and recommended to issue the University Order granting administrative sanction to commence the MA Financial Economics Programme in the Dept. of Economics as resolved by the Syndicate held on 25.05.2022, vide Item No.42.51.12.*

Also recommended to change the nomenclature of the course from MA Financial Economics to MA Economics (Finance) as resolved by the Syndicate held on 09.06.2023, vide Item No. 58.81.09.

Meeting came to an end at 12.30 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.03.2024, be approved.

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Item No:09.107 **PM-USHA - proposal submission - reporting – reg**

(P.L.D)

- Ref:- 1. Minutes of the 3rd meeting of the Syndicate held on 24.08.2023
 (Additional Item No.2)
 2. Minutes of the 5th meeting of the Syndicate held on 12.10.2023
 (Additional Item No.3)

Rashtriya Uchcharat Shiksha Abhiyan (RUSA), is a Centrally Sponsored Scheme to fund States/ UTs institutions, with the vision to attain higher levels of access, equity, and excellence with greater efficiency, transparency, accountability, and responsiveness. Now, in the light of the National Education Policy, RUSA scheme has been launched as Pradhan Mantri Uchcharat Shiksha Abhiyan (PM-USHA).

The Syndicate at its meeting held on 24.08.2023 had resolved to nominate Director, Planning & Development as the Nodal Officer for co-ordinating the preparation and uploading of the proposals to PRADHAN MANTRI UCHCHATAR SHIKSHA ABHIYAN (PM-USHA), subject to the approval issued by the Government of Kerala, vide reference read as (1) above.

The Syndicate at its meeting held on 12.10.2023 has resolved to approve the project proposal and the same be forwarded to RUSA State Project Directorate for Consideration. The proposal for the same was forwarded to RUSA vide email dated 12.10.2023.

RUSA State Project Directorate (RUSA-SPD) has intimated that State of Kerala has signed MoU with Ministry of Education (MoE) on PM-USHA proposal and forwarded the template for filling the proposal in the prescribed format in the PM-USHA web portal, vide Letter No. DCE/CA/02/2024 dated 20.01.2024. Also, forwarded the guidelines for the constitution and Functioning of the Board of Governors (BOG) and the Project Monitoring Unit (PMU).

Vide U.O No. 2123/2024/UOK dated 08.03.2024 and U.O No. 2122/2024/UOK dated 08.03.2024 respectively orders constituting BOG and PMU were issued.

RUSA-State Project Directorate has forwarded the User Id and password for login to the PM-USHA portal for uploading the documents. On 11.03.2024, RUSA-SPD has informed that the last date of submission is on 13.03.2024.

As per the orders of the Registrar, the details of the proposal with relevant supporting documents has been uploaded and submitted in the portal on 11.03.2024. The Budgetary Estimate with Plan forwarded by the University Engineer along with preview of the uploaded documents is attached for perusal.

As per the orders of the Hon'ble Vice-Chancellor, the matter is therefore reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

FURTHER RESOLVED to nominate Dr.A.Bijukumar, Professor and Head, Department of Aquatic Biology and Fisheries, Kariavattom as Nodal Officer for the Pradhan Mantri Uchchar Shiksha Abhiyan (PM-USHA) Scheme.

ALSO RESOLVED to nominate Adv.G.Muraleedharan Pillai, Member Syndicate in the Board of Governors (BoG) of Pradhan Mantri Uchchar Shiksha Abhiyan (PM-USHA) Scheme.

Item No.09.108

International Collaborative project titled “The Ecology and Evolution of Cultural and Co-operative behavior among dolphins and humans” supported by the National Geographic Society, The Wildlife Intelligence Project and coordinated by the Oregon State University, USA – request for agreeing to collaborative partnership and submission of letter of commitment to establish a sub-recipient agreement to Oregon State University – request submitted by Dr.A.Bijukumar, Professor and Head, Department of Aquatic Biology and Fisheries, Kariavattom - reg

(Ac.D)

The Syndicate considered the request submitted by Dr.A.Bijukumar, Professor and Head, Department of Aquatic Biology and Fisheries, Kariavattom and **RESOLVED** to approve the International Collaborative project titled “The Ecology and Evolution of Cultural and Co-operative behavior among dolphins and humans” with Oregon State University, USA.

FURTHER RESOLVED to initiate the process of drafting a MoU with Oregon State University, USA for project implementation and facilitate the transfer of project grant funds.

Item No.09.109

Income Tax Demand notice for Rs.466 crores -AY 2022-23-reg.

(FOS)

University received a notice of demand for Rs.466 crores raised by the Income Tax Department for the Assessment year 2022-23 (FY 2021-22) citing two reasons (Order dated 02.08.2023) :

- (i) As per the details furnished in Schedule Personal Information under “Details of registration or approval under the Income Tax Act “the trust or institution is approved u/s 10 (23C) (iv) or 10 (23C) (v) or 10 (23C) (vi) or 10 (23C) (via) and has not filed the audit report in Form 10BB at least one month prior to the due date for furnishing return u/s.139 (1). Hence exemption claimed in sr.No.6i to 6vii of part B1 is not allowable in accordance with the tenth proviso to section 10 (23C) of IT Act.
- (ii) The details provided at Sl. No.A19 of the Schedule Part A General are not matching with the information as per Form 10AC. Hence the amount mentioned at Sl. No.4 & 6 (viii) of Part B TI is not allowable.

On the basis of the above findings, University filed appeal and stay of demand before the Commissioner of Income Tax (Appeals) and application for condonation for delay in filing audit report in form 10BB under section 119 (2) (b) of the Income Tax before CIT (Exemptions).

As resolved by the Syndicate in its meeting held on 12.10.2023 (vide item No.05.07) University filed writ appeal before the Hon’ble High Court (WP(C)No.3475 of 2024) and High Court disposed of the writ appeal with a direction to the appellate authority to consider and pass appropriate orders on the applications of the petitioner for condonation of delay in filing the appeal and for interim stay, if the same are pending along with the appeal before the National Faceless Appeal Centre, expeditiously preferably within a period of four months. (Judgment dated 30.01.2024). The appeal is still pending before the CIT (Appeals).

Commissioner of Income Tax (Exemptions) Kochi vide order No.ITBA/COM/F/17/2023-24/1061364185(1) dated 23.02.2024 rejected our application for delay in filing Form 10BB stating that there is no question of and need for filing Form 10BB when there was no approval under section 10(23C) of the IT Act for the AY 2022-23. University obtained approval under section 10(23C) (vi) with effect from the AY 2023-24 to 2025-26.

We received expert opinion that University shall make an application before the Central Board of Direct Taxes with a request to re open the website for filing revised return for the Assessment Year 2022-23 so as to claim deduction under section 10 (23C) (iiiab) since University of Kerala being a State run University.

Considering the huge demand pending against the University and the urgency of the matter, two proposals were placed before the Hon'ble Vice Chancellor :

- 1) To engage M/s. Varma and Varma, Chartered Accountants, Ernakulam for obtaining expert opinion in this matter and also assist the University in drafting a letter to CBDT and to appear before the CIT (Appeals).
- 2) To file a fresh writ petition before the Hon'ble High Court against the orders of CIT (Exemptions) dt 23.02.2024, after getting legal opinion of Standing Counsel.

The above two proposals were approved by the Hon'ble Vice Chancellor and ordered to place the matter before the Syndicate.

Based on the approval an email was forwarded to M/S Varma and Varma explaining the details of the case. After perusing the documents they expressed their willingness to take up the case and opined that since the tax incidence is quite substantial it will be prudent to claim exemption under multiple provisions of the Act with condonation for delay. They also suggested further course of action required as under:

1. File an additional ground of appeal before CIT (Appeals).
2. File a petition for rectification u/s.154 of the IT Act before the Assessing Officer claiming exemption u/s. 10(23C)(iiiab), if eligible.
3. File a petition before CBDT for condoning the delay in filing application for exemption u/s.12A of the IT Act or 10(23C)(vi).
4. File a petition before CIT (Exemption) to rectify the order and direct the Assessing Officer to grant exemption of 10(23C)(iiiab), if eligible.

Fee for drafting all these petitions/appeals will be Rs.1,00,000/- plus GST. (Fee for subsequent appearance will be intimated later).

A note has been forwarded to Legal section for getting learned opinion of the Standing Counsel with regard to filing of a fresh writ petition.

During personal hearing before the Commissioner of Income Tax (Exemptions) officials of IT department were very critical about the advice of the Chartered Accountant engaged by the University. It is felt that M/s. Thomaskutty & Co., Chartered Accountants failed to advise the right course of action and could not present the case in a proper manner and explain the legal positions properly. This resulted in the rejection of application for condonation of delay.

Based on the above facts following proposal is placed before the Syndicate for consideration:

- 1) **To engage M/s. Varma and Varma, Chartered Accountants, Ernakulam for drafting all these petitions/appeals for a fee of Rs.1,00,000/- + GST.**
- 2) **To file a fresh writ petition based on the learned opinion of the Standing Counsel.**

Resolution of the Syndicate

RESOLVED that the above proposals be agreed to.

RESOLVED to entrust the Registrar to hear M/s. Thomaskutty & Co., Chartered Accountants regarding the lapse that occurred as well as the failure to advise on the appropriate course of action and inabilities to present the case properly.

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Item No.09.110 Meeting of the Standing Committee of the Syndicate on Planning & Development held on 13.03.2024- Minutes- approval –reg.

(Pl.G)

A meeting of the Standing Committee of the Syndicate on Planning and Development was held at 10.00 a.m on **13.03.2024** at the Syndicate room, SH Campus, Palayam. (Minutes of the meeting is appended).

As per the orders of the Vice-Chancellor, the minutes of the meeting of the Standing Committee of the Syndicate on Planning and Development held at 10.00 a.m on **13.03.2024** in the Syndicate room is placed before the Syndicate for approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON PLANNING AND DEVELOPMENT

Date and Time : 13.03.2024 ; 10.00 a.m.

Venue : Syndicate room, Senate House Campus, Palayam

Members

Dr.S Jayan, Member, Syndicate [Convener, SC on P&D]	-	Sd/-
Adv. Muralidharan Pillai G, Member, Syndicate	-	Sd/-
Sri. R. Rajesh, Member, Syndicate	-	Sd/-
Prof. (Dr.) K.G. Gopchandran, Member, Syndicate	-	Absent
Prof. (Dr.) P M Radhamany, Member, Syndicate	-	Sd/-

The meeting began at 10.30 a.m.

ITEM NO.09.110.01

Vertical extension to the IMK-IDE building at SH campus-delay in executing the work by the contractor-Reg.

[Pl.C]

The University Engineer vide letter No.DB1/IMK-IDE/2023 dated 05.01.2024 has reported that CC 3rd and part bill has been passed for an amount of Rs.15,79,190/-. Before passing the 3rd and part bill, a 3rd supplementary agreement was executed extending the TOC up As per clause 2116.1 of PWD manual, liquidated damages @1% of the contract price of the work for every week of the delay subject to a maximum of 10% of the contract price has to be withheld from the contractor over and above the fine period. **An amount of Rs.1,50,000/- as fine and Rs.15,49,270/- for liquidated damages are deducted up to the present bill from the contractor.**The University Engineer has also informed that the maximum liquidated damages for the work as per PWD Manual is ₹ 13,82,874/- and UE has withheld an excess amount of ₹ 1,66,396/- from the 3rd part bill. The total work executed at site comes to ₹ 64,27,451/- as against the total value of ₹ 1,38,28,744/- ie, only 47 % of the total work has been executed. Since, the work is not completed till date, the University Engineer, has requested to take decisions on the following matters.

1. Convening a meeting with the contractor and to get an undertaking from him regarding the completion of the work.
2. Further extension to be granted to the contractor considering the fact that the maximum permissible fine period and liquidated damage period is over.
3. if further extension is granted, as to how the penalty be imposed from the contractor for the remaining period.
4. ₹1,66,396/- has been withhold from the contractor towards liquidated damage in excess of the 10 % amount since the work is not completed. Decision regarding releasing/ forfeiting of this amount in the light of the non completion of the work.

The following points may please be noted in this case:-

An estimate amounting to Rs.2,15,00,000/- (Rupees Two crore and fifteen lakh only) was approved for the Construction of 3rd floor of IMK-IDE building at SH Campus meeting the expenditure from Plan head vide UO No.PL.G/4627/2013 dated 28.04.2017. Accordingly the work was awarded to the contractor Mrs.M K.Kavitha on 20.06.2017 and agreement was executed on 04.07.2017 for an agreed PAC of Rs.1,38,28,744/- (Rupees One Crore Thirty Eight Lakh Twenty eight thousand Seven hundred and Forty Four only). Thereafter sanction was accorded vide UO No.Ad. BI(1).[Pl.G].4627/2013 dated 06.06.2018 for meeting the expenditure of the said work from Non-Plan head, on condition that the fund shall be recouped on receipt of actual fund from UGC. **The site was handed over to the contractor on 28.03.2019.The time of completion was expired on 22.11.2019 as per the agreement (240 days from the date of handing over of site).**

Subsequently the University Engineer reported delay in the execution of the work by the contractor. After several meetings and discussions the University directed the contractor many times to complete the entire work within a given time. The details of which are as follows:-

Name of the work	Vertical extension to the IMK-IDE building at SH campus- Construction of 3rd floor
Contractor	Mrs.M.K Kavitha
Agreed PAC	Rs.1,38,28,744/-

Work awarded on	20.06.2017
Agreement executed on	04.07.2017
Date of handing over of site	28.03.2019
TOC expires as per agreement on	22.11.2019
Period extended to the Contractor as per direction from the University-1 st time The Syndicate held on 25.02.2022 vide item no. 37.91	impose a penalty on the contractor as per PWD norms w.e.f. 23.11.2019 to the date up to which the said work was carried out by the contractor (till 10.11.2020), exempting the relevant lock down period, extend the period from 11.11.2020 till the date of restart of the work without fine considering it as a suspended period and to obtain an undertaking from the contractor for completing the remaining work within 2 months, and to impose penalty as per PWD norms for this period also. (Kindly note that the contractor resumed the work on 21.04.2022, as the undertaking was submitted on 21.04.2022. <i>ie extended till 20.06.2022</i>)
The Syndicate held on 09.02.2023 vide item no. 51.80.01	to entrust the University Engineer to execute Supplementary agreement with the contractor and directed the contractor to handover the building after completion of all the civil work on or before <u>31.12.2022</u> .
The Syndicate held on 30.03.2023 & 31.03.2023 vide item no. 54.39.08	to entrust the University Engineer to execute Supplementary agreement for extension of TOC upto 31.07.2023 with fine/ liquidated damages and to release 50% advance against CC 2nd part bill, and to direct the contractor to complete the entire project on or before <u>31.07.2023</u> with fine/liquidated damages
The Syndicate held on 14.08.2023 vide item no. 02.118.03	to grant extension of time to the contractor to complete the civil work up to <u>30.09.2023</u> with fine as per norms
The minutes of the meeting held with the contractor on 04.11.2023 at the Registrar's Office	recommended to entrust the University Engineer to consider the request of the contractor to extend the time of completion up to <u>31.12.2023</u> as per rules, and was approved by the Vice Chancellor

Also an estimate amounting to Rs.37,32,000/- (Thirty Seven Lakh Thirty Two thousand only) for the electrical works of the said work was sanctioned vide UO No.Pl.C [Ad BI(1)].4627/2013/01 dated 23.11.2022.

Considering the fact that the contractor was not able to complete the work even after numerous discussions and meetings held one after the other, the matter may be brought to the notice of higher ups for appropriate decision.

As per the orders of the Vice Chancellor the **request of the University Engineer (Sl. No. 1 to 4) regarding the subject work and the matter of granting further extension of time of completion for the said work to the contractor, how to levy penalty etc.** are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendation:

To conduct a hearing with the contractor Mrs.M K.Kavitha in connection with the work- Vertical extension to the IMK-IDE building at SH campus.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 13.03.2024, be approved.

ITEM No.09.110.02 SH Campus- Government Audit Building- Re-construction of tiled roof toilet block- Estimate- consideration of -Reg.

[Pl.C]

The University Engineer, vide letter no. DB1/Govt.Audit/Toilet/2023 dated 08.09.2023, has informed that the AEE-I along with the Assistant Engineer (HQ) had inspected the Govt. Audit building and observed that the foundation of the building has undergone uneven settlement due to

intrusion of tree roots and thus the cracks are developed in the masonry wall. The concealed water pipe lines inside the masonry wall burst that resulted in water leakage. Water supply has been temporarily restored in one of the toilet room by providing open pipelines. The entire toilet block need to be demolished and reconstructed as the settlement may propagate in future and will result collapse of the toilet block. Accordingly, the University Engineer has forwarded an estimate amounting to Rs.3,00,000/- (Rupees Three Lakh only) based on DSOR 2018 and market rate prepared by the Assistant Engineer (HQ) in PRICE software with cost index 35.59 % for Thiruvananthapuram, including GST @ 18%. The University Engineer has also requested to approve the estimate and to accord sanction for debiting the expenditure to the head of account "Part-I- Non Plan J - works MH:65 works -10/5301- Minor works and maintenance ".

As per the orders of the Vice-Chancellor, **the estimate amounting to Rs.3,00,000/- (Rupees Three Lakh only) for re-construction of tiled roof toilet block in the Government Audit building at SH Campus, submitted by the University Engineer** is placed before the Standing Committee of the Syndicate for consideration and appropriate recommendations.

Recommendation:

1. **To approve the estimate amounting to Rs. 3,00,000/- (Rupees Three Lakh only) based on DSOR 2018 and market rate prepared by the Assistant Engineer (HQ) in PRICE software with cost index 35.59% for Thiruvananthapuram, including GST @ 18% for re-construction of tiled roof toilet block in the Government Audit building at SH Campus, submitted by the University Engineer.**
2. **To accord sanction for debiting the expenditure of the work to the head of account "Part-I- Non Plan J - works MH:65 works -10/5301- Minor works and maintenance".**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 13.03.2024, be approved.

ITEM No.09.110.03 SH Campus- Electrical works for construction of vertical extension to the SDE building- Single tender- Reg.

[P.L.C]

An estimate amount ₹ 37,32,000/- was sanctioned for the electrical works for the construction of vertical extension to the SDE building at SH Campus with provision of ₹ 20,00,000/- for supplying and installing lift., vide U.O No.PL.C [Ad BI(1)].4627/2013/01 dated 23.11.2022. Now, the University Engineer, vide letter no. DB1/SDE Vertical- Ele/2023-24 dated 05.02.2024, has informed that **a single tender of Sri. Ajesh. K. K at ₹11,35,985/- was received on re- tendering (fourth call). The tendered PAC of the work is ₹ 11,40,222/- . The amount quoted is 0.37% below the PAC amount and recommended that the same is reasonable.**

As per the G.O [P] No. 324/2015/Fin dtd 30.07.2015, a single tender during re-tender shall be accepted only with the approval of a committee. The civil works of the vertical extension to SDE building is processing at site. Hence, the University Engineer has requested to accept the single tender with the approval of the committee.

As per the orders of the Vice-Chancellor, **single tender of Sri. Ajesh. K.K at the quoted amount of ₹ 11,35,985/- received on re- tendering, submitted by the Engineer,** for the said work, is placed before the Standing Committee of the Syndicate on Planning & Development.

Recommendation:

- **To accept the single tender of Sri.Ajesh. K.K at the quoted amount of ₹ 11,35,985/- received on re- tendering (fourth call), as the amount quoted is 0.37% below the PAC amount and it is reasonable.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 13.03.2024, be approved.

ITEM No.09.110.04 Kariavattom Campus-Construction of Vertical Garden along with the arrangement for drip irrigation for the Department of Environmental Sciences -Reg.

[Pl.C]

An estimate amounting to Rs.3,00,000/- (Rupees Three Lakh only) for the construction of an environment - friendly Vertical Garden in the Department of Environmental Sciences meeting the expenditure from the head of account " Part I-NP-MH:63 Miscellaneous-8/6028 New Development Programmes" was approved, vide U.O No. 2936/2020/UOK dated.22.09.2020. The work was retendered and the single tender quoted by M/s. Garden City Group Inc, represented by Sri. Binu Pilot at 0.01% below the estimate rate was approved, vide, U.O No. 3872/2022/UOK Dated: 19.05.2022.

Now, the University Engineer, vide letter no. DB2/EVS-Vertical Garden/2023-24 dated 20.02.2024 has informed that the work was awarded to the firm M/s. Garden City Group at 0.01% below the estimate rate with a duration of 20 days and agreement was executed with PAC of Rs.2,65,674/-. Accordingly, the site was handed over to the firm on 10.06.2022. But the contractor has executed only 30% of the work before the agreed ToC, ie on 29.06.2022. It is stated that the firm have installed 3 Nos of steel frame work and mesh for vertical garden, flower pots fixed but not fully completed. The contractor has neither completed the work on all aspects, nor requested for any extension in time for completion. In this regard the contractor was informed several times through phone and notice was issued to the contractor by the AEE II on 17.02.2023 and 03.03.2023, but there was no response.

Hence, the University Engineer has informed that the total executed amount of the work by the firm comes to Rs.96,368/- (Rupees Ninety Six Thousand Three Hundred and Sixty Eight only) (including GST @18% affecting tender excess @ 0.01% below estimate rate and deducting electricity and water charges) The quantum of work pending at the site was calculated and submitted a work comparative statement. The pending work to be executed at site comes to an amount of Rs.2,16,521.93 (Rupees Two Lakh Sixteen Thousand Five Hundred and Twenty One and Ninety Three Paise only) (including 18% GST) completing the work on all aspects.

In these circumstances, the University Engineer has requested the following,

1. To rearrange the balance work through the risk and cost of the firm M/s.Garden City Group.
2. To recur an amount equal to 30% of cost of remaining works ie, Rs.64,957/- (Rupees Sixty Four Thousand Nine Hundred and Fifty Seven only) from the bill of the firm toward risk and cost.

As ordered by the Vice Chancellor, the above said request of the University Engineer in connection with the work of the construction of Vertical Garden along with the arrangement for drip irrigation for the Department of Environmental Sciences at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendation:

- **To rearrange the balance work related to Construction of Vertical Garden along with the arrangement for drip irrigation for the Department of Environmental Sciences, through the risk and cost of the firm M/s. Garden City Group.**
- *To recur an amount equal to 30% of cost of remaining works ie, Rs.64,957/- (Rs. Sixty Four Thousand Nine Hundred and Fifty Seven only) from the bill of the firm toward risk and cost.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 13.03.2024, be approved.

ITEM No.09.110.05 Electrical works related to the improvement of voltage at Kerala University Quarters at Kariavattom Campus- Waiving Tender Formalities-Reg.

[Pl.C]

The Syndicate at its meeting held on 04.10.2023, vide Item No.04.45.04 has resolved to approve the estimate amounting to Rs.30,00,000/- (Rupees Thirty Lakh only), including GST @ 18%, submitted by the University Engineer for the electrical works related to the improvement of voltage at Kerala University Quarters at Kariavattom Campus and U.O No. 9244/2023/UOK dated. 07.11.2023 was issued accordingly.

Now, the University Engineer, vide letter no. DB2/voltage imprvmt/qtrs/kvtm/2023 dated. 03.02.2024 has informed that tender was invited for the above said work on 28.11.2023 and re-tendered on 13.12.2023 & 06.01.2024 through e-tendering system, Government of Kerala and in response no tenders were received.

The University Engineer has also informed that the issue of voltage drop in quarter's area especially in the E and F type quarter's area is prevailing for the last few years. The above said sanctioned estimate includes provision for solving the voltage drop. Hence, the University Engineer has requested that sanction may be accorded to arrange the above said work by inviting quotations waiving tender formalities.

In section 2013 of PWD manual, it is mentioned that "*When tenders have been called for a work in accordance with section 2003 and there is no response or all the tenders received are unsatisfactory and have to be rejected, and it is considered that a call for further tenders will be futile or if the work is of an urgent nature, the officer, who is competent to accept the tender may invite sealed competitive quotations. In case it is not possible to obtain any quotation as above he shall obtain negotiated quotations and award the work to the lowest bidder. In either case, such an action to award the work to the lowest bidder shall not be considered as waiving of tender call. But should be reported to the Chief Engineer.*"

As ordered by the Vice Chancellor, the aforesaid request of the University Engineer for inviting quotation waiving tender formalities for the electrical works related to the improvement of voltage at Kerala University Quarters at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

- **To entrust the University Engineer to invite quotation waiving tender formalities for the electrical works related to the improvement of voltage at Kerala University Quarters at Kariavattom Campus as no response was received in tender of the work on 28.11.2023 and re-tenders on 13.12.2023 & 06.01.2024.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 13.03.2024, be approved.

ITEM No.09.110.06 Construction of Modern Wash Room at SH Campus-Reg.

[Pl.C]

An amount of Rs. 49,00,000/- (Rupees forty Nine Lakh only) for the construction of modern wash room at SH Campus was approved, vide U.O No. Ad.B1(1). Wash room/SHC/2020/17 dated. 17.02.2021. The University Engineer vide letter no. DB1/Modern wash room/SH/2023 dated 23.11.2023 has reported that, the site was handed over to the contractor on 14.02.2022 with a time of completion of 90 days ie. 14.05.2022. But the work was delayed for total count of 558 days as on the date of the letter.

The University Engineer had informed that the value of the first part bill before pre-auditing comes around to Rs.18,55,774/-. The estimate amount for the remaining work as per the approved schedule at the agreed rate of the contractor is Rs.26,38,525.40/- including GST @18 %. As per clause 2116.2.1 of KPWD manual Rs.7,91,558/- (30 % of the amount of balance work at agreed rate of the contractor), is to be recovered at risk and cost of re arranging the work.

The University Engineer, had also informed that the period of delay has crossed the maximum of 50% extension period and liquidated damage is applicable for the remaining period as per PWD manual. The volume of work so far carried out based on the amount of CC 1st and part bill is nearly 50 % of the agreed PAC. Since 50 % of the work is remaining, a further period of 45 days from the date of resuming the work is required for completing the balance work. The University Engineer calculated the maximum fine that can be imposed over the contractor for delay in ToC is:

1. 50 % extension - 1,14,378/- (3 % of the agreed PAC of Rs.38,12,642/-)
2. Liquidated damages (Maximum 10 % PAC)- 3,81,264/-
3. Total-4,95,642/-.

Final amount of the fine depends upon the actual date of completion of the work and may reduce if the work is completed before the maximum fine period. The work is at a stand still for the last 7 months. **The Registrar after considering the status of work had suggested that the work may be executed at the risk and cost of the contractor.**

The Standing Committee of the Syndicate on Planning and Development held on 21/12/2023, after considering the matter had referred the item to the Syndicate.

The Syndicate at its meeting held on 28.12.2023, vide item no. 07.94.07 has considered the above matter and resolved to release an amount of Rs.10,00,000/- (Rupees Ten Lakhs only) as advance to the contractor based on the first part bill and to direct the contractor to complete the work of modern washroom on or before 31.01.2024. Further, the Syndicate resolved to entrust the University Engineer to obtain an undertaking from the contractor stating that he will complete the work on or before 31.01.2024.

Accordingly, the contractor was directed to complete the above work on or before 31.01.2024 and to submit an undertaking regarding the same to the University Engineer and also the University Engineer was entrusted to obtain an undertaking from the contractor stating that he will complete the subject work on or before 31.01.2024 vide letter dated 11.01.2024.

The disbursement of an amount of Rs.10,00,000/- as advance to the contractor based on the first part bill will be released after getting the approval for the Finance Endorsement for issuance of U.O.

Thereafter, the University Engineer, vide letter no. UE/DB1/IMK-IDE/24 dated. 05.02.2024 has informed that the contractor, M/s. Garden City Group has not yet resumed the work till date. It is stated that the contractor has informed that the work will be completed in 30 days from the date of receipt of fund against the bill. In this circumstance, the University Engineer requested the following.

3. To release an amount of Rs. 10,00,000/- to the contractor against the CC1st & Part bill.
4. To grant extension of time of completion for the work for a period of 30 days from the date of releasing payment to the contractor.
5. To obtain an undertaking from the contractor to complete the work within 30 days from the date of receipt of payment.

On the above matter, the Registrar has observed that since the work has not been completed on or before 31.01.2024, as directed to the contractor based on the decision of the Syndicate, the work may be executed at the risk and cost of the contractor.

As ordered by the Vice-Chancellor, the aforesaid matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation

The University Engineer has reported that the firm has not submitted an undertaking and not completed the work before 31.01.2024, and has not resumed the work till date.

To refer the item to the Syndicate.

Resolution of the Syndicate

The University Engineer has reported that the firm has not submitted an undertaking and not completed the work before 31.01.2024, and has not resumed the work till date. Considering the above the Syndicate **RESOLVED** to execute the work at the risk and cost of the contractor.

FURTHER RESOLVED to seek explanation from the concerned regarding the delay occurred for not releasing the sanctioned amount of Rs.10,00,000/- (Rupees Ten Lakhs only) as advance to the contractor based on the decision of the Syndicate held on 28.12.2023.

ITEM No.09.110.07 Urgent Estimate for partitioning the Seminar Hall in the 2nd floor of the Golden Jubilee building at Kariavattom Campus-Estimate-Reg.

[P.L.C]

The Professor-Director (FAC), UGC-HRDC, vide letter dated 28.10.2023 has requested to allot space for conducting the common programmes for the participants of the Refresher/Induction programmes and for keeping the 50 expensive chairs and 6 tables. The University Engineer, vide letter no. UE/DBC/3882/2023 dated. 04.12.2023 had proposed to the partition of the Seminar Hall in the Second floor, bifurcating the room, making it accessible to both the University Engineering

College and the UGC-HRDC Department separately and to reorganise the allocated space to form three distinct rooms. Two rooms for the University College of Engineering for conducting classes and one room for the UGC-HRDC Department for safe keeping the chairs.

The University Engineer, vide letter no. DB2/UCE-AP/2023-24 dated. 23.01.2024 has forwarded an estimate amounting to Rs.4,50,000/- (Rupees Four Lakh Fifty Thousand only), including GST @ 18%, prepared based on DSR 2018 with 35.59% cost index for partitioning the Seminar Hall in the 2nd floor of the Golden Jubilee building at Kariavattom Campus, as per the direction of the Registrar, making it accessible to both University Engineering College and UGC-HRDC Department separately. The estimate is prepared to divide the existing Seminar Hall into 3 distinct rooms in the second floor of the Golden Jubilee building at Kariavattom Campus. The room is converted into two classrooms for the University College of Engineering and one room for safe keeping the chairs of the UGC-HRDC department. The estimate includes aluminium partition including necessary accessories such as ACP sheet and glazing, hydraulic door closer etc.

The University Engineer has requested to sanction the aforesaid estimate and to arrange the work by inviting tenders.

On the matter, the Finance has remarked to obtain administrative sanction on the estimate submitted by the University Engineer for partitioning the Seminar Hall in the second floor of the Golden Jubilee building at Kariavattom Campus. If sanctioned to meet, the expenditure from the h/a "Part-I-NP-MH-65-Works-10/5301-Minor works and maintenance" of the current year's B.E of the University.

As ordered by the Vice-Chancellor, the aforesaid estimate amounting to Rs.4,50,000/- (Rupees Four Lakh Fifty Thousand only), including 18% GST, prepared based on DSR 2018 with 35.59% cost index for partitioning the Seminar Hall in the 2nd floor of the Golden Jubilee building at Kariavattom Campus debiting the expenditure from the head of account "Part: I Non-Plan J:Works - MH:65 Works- 10/5301- Minor works and Maintenance" of the current year's Budget Estimates of the University and permission for arranging the work by inviting tenders, are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendation:

- **To approve the estimate amounting to Rs. 4,50,000/- (Rupees Four Lakh Fifty Thousand only), including 18% GST, prepared based on DSR 2018 with 35.59% cost index for partitioning the Seminar Hall in the 2nd floor of the Golden Jubilee building at Kariavattom Campus into 3 distinct rooms (two classrooms for the University College of Engineering and one room for common usage by both the University Engineering College and the UGC-HRDC Department for conducting the common programmes for the participants of the Refresher/Induction programmes), debiting the expenditure from the head of account "Part: I Non-Plan J:Works - MH:65 Works- 10/5301- Minor works and Maintenance" of the current year's Budget Estimates of the University.**
- **To entrust the University Engineer to arrange the work by inviting tenders.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 13.03.2024, be approved.

ITEM No.09.110.08

Request to Re-open the Project - Construction of International Students Hostel at Kariavattom Campus- for approval – reg.

[C.G.A]

The Director, Centre for Global Academics brought to notice of the Executive Committee of the Centre for Global Academics held on 01.02.2024 regarding the critical matter concerning the urgent need for constructing an international hostel at Kariavattom campus to cater to the growing number of International students studying at the University of Kerala. Over the past three years, there has been a significant rise in the number of foreign student applications received through the ICCR portal. In the academic year 2023-24 alone, University of Kerala received about 1600 applications and granted scholarships to 78 students. Presently, University of Kerala hosting more than 150 students from 40 different countries, with a majority hailing from African nations. The Director, CGA stated

that in accordance with ICCR norms and guidelines from the FRRO, the University is mandated to provide safe and hygienic international hostels for accommodating foreign students but the university lack an international hostel within the university campus. This absence poses significant challenges for the International student community, particularly regarding accommodation arrangements outside the campus. Securing accommodation off-campus proves arduous due to various factors, including reluctance from landlords to provide housing to international students due to cumbersome formalities such as generating C-forms, reporting to the FRRO, and local police stations. Additionally, delays in stipend disbursement can occasionally lead to difficulties in meeting rental payments, resulting in strained relations between students and landlords.

The Director, Centre for Global Academics pointed out that in recognition of this critical issue, the University of Kerala initiated a construction project for a new international hostel, with an allocated budget of Rs. 3 crores. The foundation stone for this hostel was laid in 2022, signifying the university's commitment to addressing the accommodation needs of our international student community. However, progress on the project has stalled since then. Hence, the Director, Centre for Global Academics urge the Executive Committee to recommend to the Syndicate to reconsider and prioritize the completion of the international hostel construction project at the Kariavattom Campus that can house a minimum of 100 international students, equipped with world-class facilities.

The Executive Committee of the Centre for Global Academics held on 01.02.2024 has considered the above matter and recommended the following.

1. To reconsider the construction of ICCR Hostel for International Students at Kariavattom Campus.
2. To obtain recommendation of the Standing Committee of the Syndicate on Planning & Development.

The Syndicate at its meeting held on 15.02.2024, has resolved to approve the above recommendations of the Executive Committee of Centre for Global Academics.

As per the orders of the Vice-Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendation:

To defer the item for the time being.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 13.03.2024, be approved.

ITEM No.09.110.09 *Repair and general maintenance of Staff Quarters D 1 to D 10 (tiled roof) at Kariavattom Campus- Extension of time of Completion and execution of supplementary agreement- Request- Reg.*

[P.L.C]

An amount of ₹ 94,02,000/- was sanctioned for the repair and general maintenance of Staff quarters no. D1 to D10 (tiled roof) at Kariavattom Campus, vide U.O No. Ad.BI (4). 808/2021/007 dated 30.09.2021. Now, the University Engineer, vide letter no. DB2/QTRS D1-D10/MAINT/2022-23 dated 09.01.2024, has informed that the subject work was awarded to the contractor Sri.Santhosh Sivanandan and agreement has been executed with TOC (Time of Completion) as 120 days from the date of handing over the site. The site was handed over on 02.04.2022. ie. **the TOC expired on 30.07.2022. The work was completed on 31.07.2023 and the contractor has requested for extension of work till 31.07.2023. There is a total of 366 days delay for the execution of the work.**

The University Engineer, has recommended for extension of time for the work till 21.10.2022 without fine for a period of 83 days considering the genuine grounds of providing quarters to the contractor for maintenance work in a phased manner and hindrance caused due to weather conditions and recommended the period from 22.10.2022 to 31.07.2023 with fine as per norms. Out of 83 days, 53 days delay was for shifting the residents and obtaining keys of quarters for execution of work and 30 days for heavy monsoon during the months of July and August. Considering, the genuinity of reason stated, the University Engineer, has recommended that 83 days extension of time of completion may be granted with effect from 31.07.2022 to 21.10.2022 without fine, and further for

283 days up to 31.07.2023 may be granted with fine as per norms and the University Engineer, has requested to communicate orders in this regard for executing the supplementary agreement.

It may be noted that, while considering the matter of execution of supplementary agreement for extending time period for the construction of Staff Quarters at Kariavattom Campus, the Legal Adviser, has opined that, supplementary agreement executed for a past period/ past performance will not be valid as the same ought to have been executed on or before the date of expiry of the principal agreement. Usually, the requests for the extension of time for the works entrusted with Engineering Unit, are received after the expiry of the principal agreement. Hence, there occurs delay in executing the supplementary agreement.

As per the orders of the Vice-Chancellor, the request of the University Engineer, for a) granting extension of the time of completion of the work of repair and general maintenance of staff quarters D 1 to D 10 (tiled roof) at Kariavattom Campus, with effect from 31.07.2022 to 21.10.2022 without fine for 83 days, and further for 283 days up to 31.07.2023, with fine (total 366 days), and b) for executing supplementary agreement with the contractor is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendation:

- To grant extension of the time of completion of the work of repair and general maintenance of staff quarters D 1 to D 10 (tiled roof) at Kariavattom Campus with effect from 31.07.2022 to 21.10.2022 without fine for 83 days, and further for 283 days up to 31.07.2023, with fine.
- To entrust the University Engineer to calculate fine for extension of 283 days.
- To execute supplementary agreement with the contractor, with legal vetting.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 13.03.2024, be approved.

ITEM No.09.110.10 *Electrification works for Up-gradation of facilities in CSS (Credit and Semester System) office at Kariavattom Campus - single tender – reg.*

[Pl.C]

An estimate amounting to Rs.36,00,000/- (Rupees Thirty Six lakh only) with GST 18%, including lump sum provision of Rs. 4,00,000/- for electrification works, Rs.3,50,000/- for providing AC, Rs.12,50,000/- for modular furniture and Rs.1,50,000/- for networking was sanctioned for the upgradation of facilities in the CSS office at Kariavattom Campus, vide UO No.4025/2023/UOK dated 08/05/2023.

Now the University Engineer vide letter No.DB1/KVTM/CSS/El/01/2023-24 dated 07.02.2024 has informed that e-tender was invited for the electrification work and in response to the work in first call, one bid has been received which was not opened. Hence the work was re tendered and in response a single tender of Mr. P Anilkumar at Rs.3,27,254/- was received. The tendered PAC of the work is Rs.3,38,901/-. The amount quoted is 3.44% below the PAC amount and recommended that the same is reasonable.

As per the G.O.[P] No. 324/2015/Fin dated 30/07/2015, a single bid during re- tender shall be accepted only with the approval of a committee. Hence, the University Engineer has requested to accept the single tender with the approval of the committee.

As per the orders of the Vice-Chancellor, *single tender of Mr. P Anilkumar at the quoted amount of Rs.3,27,254/- which is 3.44% below the PAC amount, received on re- tendering, submitted by the University Engineer, for the Electrification works for Up-gradation of facilities in CSS (Credit and Semester System) office at Kariavattom Campus*, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and recommendations.

Recommendation:

- To accept the single tender of Mr. P Anilkumar at the quoted amount of Rs. 3,27,254/- , received on re- tendering, submitted by the University Engineer, for the Electrification works for Up-gradation of facilities in CSS (Credit and Semester System) office at Kariavattom Campus as the amount quoted is 3.44% below the PAC amount and it is reasonable.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 13.03.2024, be approved.

ITEM No.09.110.11 Revamping of University Health Centre at SH Campus-Civil and Electrical Works- Estimate-Reg.

[Pl.C]

The Syndicate at its meeting held on 20.05.2023, vide item no. 57.60 resolved to entrust the Assistant Engineer (HQ) to submit a detailed estimate for civil and electrical works including the works like painting, setting up of ramp at the entrance, reception room with seating arrangements, arranging a convenient room at the ground floor with attached toilet facility for setting general ward, two more consultation rooms and space for setting lab by RGCB in consultation with the Director.

Accordingly, the University Engineer, vide letter no. DB1/HC-maint/2023 dated. 08.02.2024 has forwarded an estimate amounting to Rs.7,40,000/- (Rupees Seven Lakh Forty Thousand only), including 18% GST, prepared using PRICE Software based on DSoR 2018 and market rate with 35.59% cost index for Thiruvananthapuram towards the civil and electrical works for revamping of University Health Centre at SH Campus. The estimate also includes lump sum provision of Rs.1,20,000/- (Rupees One Lakh Twenty Thousand only) for electrification works.

The major provisions included in the estimate are construction of new two toilets for the Director and for the general ward in the ground floor of the building including plumbing and sanitary installations, laying vitrified tiles in the front lobby area and passage, providing masonry ramp in the front entrance of the building, providing curtains for all windows, providing signage boards for labs, rooms and parking area, providing aluminium partition in the specialist room in the first floor including painting with emulsion paint inside and outside of the building. The University Engineer, vide letter dated. 17.02.2024 has suggested that the expenditure for the above said work may be met from the Head of Account "Part-I-NP-MH-65-Works-10/5302- Infrastructure Support" provided in the Budget Estimates of the University.

On the above matter, the Finance has remarked that administrative sanction may be obtained on the estimate submitted by the University Engineer for the civil and electrical works for revamping of University Health Centre at SH Campus and if obtained, to debit the expenditure under the h/a "Part-I-NP-MH-65-Works-10/5302-Infrastructure Support" of the current year's B.E of the University.

As per orders of the Vice Chancellor, the estimate prepared in accordance with the resolution of the Syndicate held on 20/5/2023, amounting to Rs.7,40,000/- (Rupees Seven Lakh Forty Thousand only), including 18% GST, prepared using PRICE Software based on DSR 2018 and market rate with 35.59% cost index for Thiruvananthapuram, submitted by the University Engineer for the civil and electrical works for revamping of University Health Centre at SH Campus meeting the expenditure from the h/a "Part-I-NP-MH-65-Works-10/5302-Infrastructure Support" of the current year's Budget Estimates of the University, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendation:

- **To approve the estimate prepared in accordance with the resolution of the Syndicate held on 20/5/2023, amounting to Rs. 7,40,000/- (Rupees Seven Lakh Forty Thousand only), including 18% GST, prepared using PRICE Software based on DSR 2018 and market rate with 35.59% cost index for Thiruvananthapuram, submitted by the University Engineer, for the civil and electrical works for revamping of University Health Centre at SH Campus, meeting the expenditure from the h/a "Part-I-NP-MH-65-Works-10/5302-Infrastructure Support" of the current year's Budget Estimates of the University.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 13.03.2024, be approved.

ITEM No.09.110.12

Construction of new entrance gate and walkway steps from NH in front of EMS Memorial Multipurpose Seminar Hall along with the construction of new OH tank for fire and safety for the building and connected landscaping works at Kariavattom Campus- Extension of Time of Completion-Reg.

[P.I.C]

An estimate amounting to Rs.18,29,000/- (Rupees Eighteen Lakh and Twenty Nine Thousand only), including 18% GST, submitted by the University Engineer for the construction of new entrance gate and walkway steps from NH in front of EMS Memorial Multipurpose Seminar Hall along with construction of new OH tank for fire and safety for the building and connected landscaping works at Kariavattom Campus was approved, vide U.O No. 3656/2023/UOK dated. 26.04.2023. Accordingly, the work was tendered and awarded to Mr. Gopalakrishnan Nair. A, at quoted amount of Rs.13,41,905/- (Rupees Thirteen Lakh Forty One Thousand Nine Hundred and Five only), vide. U.O No. 4733/2023/UOK dated: 31.05.2023.

Now, the University Engineer, vide letter no. UE/DB2/EMS-GATE&STEPS/2023-24 dated. 20.01.2024 has informed that the agreement was executed with the contractor Sri. Gopalakrishnan Nair. A and the site was handed over on 10.07.2023 and the date of completion of the work as per agreement is 08.08.2023 (duration of 30 days). It is reported that "the contractor has completed all works except construction of OH water Tank within the allotted time. For constructing the OH Water Tank, technical difficulties had occurred in the proposed site. The location of the OH tank has to be changed with the advice of consultant, due to the presence of air conditioning conduits in the proposed area, Another location was identified for the tank, which was found to be ideal based on preliminary observation; the site was shifted. After getting the revised structural drawing in the new area from the consultant, the contractor has resumed the work on 23.12.2023".

The University Engineer has also reported that the delay was not due to the fault of the contractor, it was due to the heavy rain and unexpected hindrance occurred during shifting of location of the OH Water Tank. Hence, the University Engineer has requested to extend the Time of Completion (ToC) of the work from 09.08.2023 to 22.01.2024 without imposing fine, considering the unexpected hindrance occurred during the execution of the work, i.e. shifting the location of the construction of OH Water Tank.

As ordered by the Vice Chancellor, the above said request of the University Engineer for extension of the Time of Completion (ToC) of the work of construction of new entrance gate and walkway steps from NH in front of EMS Memorial Multipurpose Seminar Hall along with construction of new OH tank for fire and safety for the building and connected landscaping works at Kariavattom Campus from 09.08.2023 to 22.01.2024 without imposing fine, considering the unexpected hindrance occurred during the execution of the work, i.e. shifting the location of the construction of OH Water Tank, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

Recommendation:

- **To extend the Time of Completion (ToC) of the work of construction of new entrance gate and walkway steps from NH in front of EMS Memorial Multipurpose Seminar Hall along with construction of new OH tank for fire and safety for the building and connected landscaping works at Kariavattom Campus from 09.08.2023 to 22.01.2024 without imposing fine, considering the heavy rain and the unexpected hindrance occurred during the execution of the work, i.e. shifting the location of the construction of OH Water Tank.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 13.03.2024, be approved.

ITEM No.09.110.13

Tiling of car porch floor along with rectification of walkway all around the building for ORI & MSS Library at Kariavattom Campus-Estimate-Reg.

[P.I.C]

The University Engineer, vide letter no. UE/DB2/ORI-Tiling/2023-24 dated 02.02.2024 has forwarded an estimate amounting to Rs.4,02,000/- (Rupees Four Lakh and Two Thousand only),

including 18% GST, prepared using PRICE software based on DSR 2018 with 35.59% cost index for Thiruvananthapuram for tiling of car porch floor along with rectification of walkway all around the building for ORI & MSS Library at Kariavattom Campus, as per the request of the Head of the Department, ORI & MSS Library. The estimate includes all necessary items for tiling of car porch floor along with rectification of walkway all around the building for ORI & MSS library.

The estimate also includes increasing the floor level of the car porch with cement concrete to the level of the first step from floor after hacking the existing floor area, extending the floor concrete to the drive way with an even slope to join the tarred area to either side of the porch, vitrified tiling with exterior grade are proposed in the walk way at the front side of the building in both left and right face, repairing of rest of the walkway, re-concreting the existing undulated areas, providing 2 coat plastering for the full top surface, providing thread lining in the areas, providing anti-skid floor paint in the concreted areas and clearing the existing overgrown banyan tree, vegetation in the terrace floor etc.

The University Engineer, vide letter dated. 17.02.2024 has suggested that the expenditure for the above said work may be met from the Head of Account "Part-I-NP-MH-65-Works-10/5302-Infrastructure Support" provided in the current year's Budget Estimates of the University.

On the above matter, the Finance has remarked to obtain administrative sanction on the estimate submitted by the University Engineer for the above work and if granted to debit the expenditure from the h/a "Part-I-NP-MH-65-Works-10/5302-Infrastructure Support" of the current year's Budget Estimates of the University".

As ordered by the Vice Chancellor, the aforesaid estimate amounting to Rs.4,02,000/- (Rupees Four Lakh and Two Thousand only), including 18% GST, submitted by the University Engineer based on DSR 2018 with 35.59% cost index for Thiruvananthapuram for tiling the car porch floor along with rectification of walkway all around the building for ORI & MSS Library at Kariavattom Campus, debiting the expenditure from the Head of Account "Part-I-NP-MH-65-Works-10/5302- Infrastructure Support" provided in the current year's Budget Estimates of the University, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

- **To approve the estimate amounting to Rs.4,02,000/- (Rupees Four Lakh and Two Thousand only), including 18% GST, submitted by the University Engineer based on DSR 2018 with 35.59% cost index for Thiruvananthapuram for tiling the car porch floor along with rectification of walkway all around the building for ORI & MSS Library at Kariavattom Campus, debiting the expenditure from the Head of Account "Part-I-NP-MH-65-Works-10/5302- Infrastructure Support" provided in the current year's Budget Estimates of the University.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 13.03.2024, be approved.

ITEM No.09.110.14 Construction of dining hall and other facilities for the new Girl's dormitory building at Kariavattom Campus- Site Visit- Report submitted-Reg.

[Pl.C]

The University Engineer, vide letter no. UE/DB2/Girls' dormitory/3333/2013 dated. 19.10.2023 has informed that the construction of Girl's dormitory building for 138 students under KIIFB funding at Kariavattom Campus is in progress as a part of upgrading Kerala University into Centre of Excellence in Academics and Research. It is stated that provision for dining hall is not included in the Girl's dormitory building by KSITIL. In this regard, the University Engineer has prepared and forwarded two proposal along with the drawings for the construction of dining hall for the newly constructing Girl's Dormitory building at Kariavattom Campus, as per the suggestions of the Syndicate Members during site inspection.

PROPOSAL - 1 Construction of Dining Hall of area of 17.92m X 6.55m = 118m² having seating capacity for 78 persons with provision for room and toilet facilities for Kitchen staff, in the first floor of the existing dining hall of the SC Funded Women's Hostel located near the Girl's Dormitory under construction.

PROPOSAL - 2 Construction of a new Dining Hall building at the rear side of the new Girl's Dormitory building under construction with 52 seating capacity having an area of 78 m² and Provision for Kitchen area, room with toilet facilities for Kitchen staff.

The University Engineer has reported that the construction of Girl's Dormitory is scheduled to be completed on June 2024 and hence the decision of dining hall may also be finalised along with that. Hence, the University Engineer has requested that a decision regarding acceptance of proposal may be taken for preparing a detailed estimate.

The above said two PROPOSALS were considered by the Syndicate at its meeting held on 28.11.2023 vide item No.06.79.09 and resolved to entrust the members of the Syndicate to visit the newly constructing Girl's Dormitory building at Kariavattom Campus before the conduct of the next meeting of the Standing Committee of the Syndicate, so as to finalize the proposal for constructing dining hall for the building, and to refer the item to the next meeting of the Standing Committee of the Syndicate.

Accordingly, the University Engineer, vide Email. dated. 26.02.2024 has reported that the Syndicate Members had visited the Kariavattom Campus for finalising the site on 23.02.2024 and recommended to approve the construction of RCC roofed dining area for 78 person with provision for room and toilet facilities for Kitchen Staff in the first floor of existing dining hall of the SC funded Women's Hostel near the Girl's Dormitory, by sharing the existing Kitchen. It is also recommended to provide connecting passage from Girl's Dormitory to SC Funded Hostel, tiling to the existing staircase and outside area of Kitchen, painting, outside sitting area for inmates etc. Further, recommended to provide a light roofing floor above the proposed dining area for drying the clothes of the inmates. It is requested to approve the above said recommendation for preparing the detailed estimate for the work.

As ordered by the Vice Chancellor, the report of the University Engineer based on the site visit held by the Syndicate Members on 23.02.2024 for finalising the location for construction of dining hall and other facilities for the new Girl's dormitory building at Kariavattom Campus and the request to approve the same for preparing the detailed estimate towards the construction of dining hall, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendation:

- **To approve the construction of RCC roofed dining area for 78 person with provision for room and toilet facilities for Kitchen Staff in the first floor of existing dining hall of the SC funded Women's Hostel near the Girl's Dormitory, by sharing the existing Kitchen.**
- **To provide connecting passage from Girl's Dormitory to SC Funded Hostel, tiling to the existing staircase and outside area of Kitchen, painting, outside sitting area for inmates etc.**
- **To provide a light roofing floor above the proposed dining area for drying the clothes of the inmates.**
- **To entrust the University Engineer for preparing the detailed estimate for the work.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 13.03.2024, be approved.

ITEM No.09.110.15 *Revamping the facilities in University Senate Hall-reg.*

[PRO]

In order to improve the services of the Senate Hall a meeting was held at Registrar's cabin on 14.12.2023. The meeting discussed the various possibilities for improving the facilities in the Senate Hall such as

1. A feasibility study shall be conducted to explore the installation of large fans similar to those found in the religious institutions.
2. The functionality including noise of present exhaust fans shall be assessed, and faulty ones shall be replaced during the renovation process.
3. The floor mats presently used in the Senate Hall may be replaced.
4. Installation of CCTV shall be for enhanced security.
5. The restroom facilities will be revamped, and a ramp for the differently abled shall be constructed as part of the renovation work.

6. A Console (designated space for light and sound operation) shall be incorporated during the renovation in connection with the Accessible India Campaign Project funded by the Government of India.
7. If chairs are to be replaced and chairs suitable for Non-AC Auditorium shall be considered as suitable replacements,
8. Expert opinions on the technical aspects of light and sounds shall be sought from leading agencies in this regard,
9. Efforts shall be made to implement the decision of the 3 meeting of the Syndicate held on 24.08.2023 (item no.03.05.02) taken on to vacate the adjacent rooms of the Senate Hall for the establishment of a Green room.
10. An official letter shall be sent to the Principal of the College of Engineering Trivandrum, requesting the availability of the service of Department of Architecture as a service consultant for the Senate Hall renovation (Preferably Dr.Aju R, Department of Architecture, CET).
The renovation of Senate Hall shall be carried out with utmost care to preserve its aesthetic value. A time frame shall be fixed for the work.

The detailed minutes of the meeting is placed herewith for Consideration and appropriate recommendation of the standing committee of the syndicate on planning and development.

MEETING IN CONNECTION WITH THE REVAMPING OF UNIVERSITY SENATE HALL

Date: 14.12.2023, 11.30AM

Place: Registrar's Chamber

MEMBERS PRESENT:

1. Prof.(Dr.) K.S Anil Kumar, Registrar-Sd/-
2. Smt. Sobha K, University Engineer-Sd/-
3. Dr. Subodh. G. Instrumentation Engineer (i/c)-Sd/-
4. Sri. Robin Xavier, Assistant Registrar-Sd/-
5. Sri. Ramesh T.S, Assistant Executive Engineer-Sd/-
6. Sri. Arun L.R. Assistant Engineer (Instrumentation)-Sd/-
7. Sri Vaisakh M.L., Cameo Lights-Sd/-

RECOMMENDATIONS:

1. The renovation of Senate Hall shall be carried out with utmost care to preserve its aesthetic value. A time frame shall be fixed for the work.
2. A feasibility study shall be conducted to explore the installation of large fans similar to those found in the religious institutions.
3. The functionality including noise of present exhaust fans shall be assessed, and faulty ones shall be replaced during the renovation process.
4. The floor mats presently used in the Senate Hall may be replaced.
5. Installation of CCTV shall be for enhanced security.
6. The restroom facilities will be revamped, and a ramp for the differently abled shall be constructed as part of the renovation work.
7. A Console (designated space for light and sound operation) shall be incorporated during the renovation in connection with the Accessible India Campaign Project funded by the Government of India.
8. If chairs are to be replaced and chairs suitable for Non-AC Auditorium shall be considered as suitable replacements,
9. Expert opinions on the technical aspects of light and sounds shall be sought from leading agencies in this regard.
10. Efforts shall be made to implement the decision of the 3 meeting of the Syndicate held on 24.08.2023 (item no.03.05.02) taken on to vacate the adjacent rooms of the Senate Hall for the establishment of a Green room.
11. An official letter shall be sent to the Principal of the College of Engineering Trivandrum, requesting the availability of the service of Department of Architecture as a service consultant for the Senate Hall renovation (Preferably Dr.Aju R, Department of Architecture, CET).

12. The renovation works shall commence upon the submission of estimates by the Engineering Unit and its subsequent approvals.

Sd/-
REGISTRAR

Recommendation:

1. **To approve the minutes of the meeting held on 14.12.2023 in connection with the Revamping of University Senate Hall, with the following modifications on Sl.No 2 and Sl.No 6 in the minutes.**
2. **To take expert opinion from Sri.Mohan.P, Retd Spdt.Engineer, PWD (Electrical) on providing proper ventilation in the Senate Hall (Sl No 2).**
3. **Instead of providing a ramp, to construct two platform lifts (one from Verandah to Senate Hall and other from Senate Hall to stage) for the differently abled [Sl.No 6].**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 13.03.2024, be approved.

ITEM No.09.110.16 *Selection of suitable firm as PMC and for preparation of DPR in respect of the KIIFB funded project: Establishment of Thanu Padmanabhan Centre of Excellence in Astronomy and Astrophysics.*

[P.L.F]

The Higher Education Department had accorded administrative sanction to the "Establishment of Thanu Padmanabhan Centre of Excellence in Astronomy and Astrophysics" with total cost of Rs.57.112 crore vide G.O (Rt) No.1318/2023/HEDN dated 23/8/2023. It was also directed to submit the final DPR before the next board meeting of KIIFB.

Initially as per resolution of the Syndicate held on 27/6/2023 vide item no.59.92, CPWD had been entrusted to prepare the DPR for submission to KIIFB. But after initial discussions, CPWD had informed that not less than 6 months will be required to prepare the DPR and had also expressed concerns with respect to difference in CPWD and KIIFB procedures. In a meeting convened by the KIIFB dated 07.10.2023, attended by the Registrar and other officials, it was suggested that in case the project is stuck in a deadlock with CPWD, the SPV may float an Expression of Interest at national level for the purpose of the project as they desire to suit their expectations and demand of the project, which was reiterated in the meeting chaired by the Hon'ble Minister for Higher Education, Govt of Kerala dated 11/10/2023.

Accordingly, the 6th meeting of the Syndicate vide item no: 06.92 had resolved to entrust the University Engineer to invite a National Level Expression of Interest to identify a suitable firm as PMC and for preparation of DPR for the project. Accordingly Expression of Interest was published in leading national dailies and local newspapers. Five bids against the call for the Expression of Interest (EOI) for the "Establishment of Thanu Padmanabhan Centre of Excellence" were received by the University viz:

- (i) **M/s D.K Consultants, 14/291-N, Suite 11 V, A square building, Edathala PO, Kuzhivelippady, Ernakulam.**
- (ii) **M/s KPHCC Ltd, CSN Stadium, Palayam, Vikas Bhavan P O, Thiruvananthapuram.**
- (iii) **M/s Teby K Kurian, Kottukulam, Perumbaikkad P O, Kottayam.**
- (iv) **M/s HITES (HLL Infratech Services, Poojappura, Trivandrum).**
- (v) **M/s KALAYOJAN LLP, Pratik Estate, Mulund, Goregaon Link Road, Mumbai.**

The EOI of M/s KALAYOJAN LLP was received after the stipulated time frame and hence was not considered.

As per the Orders of the Hon'ble Vice Chancellor, a committee was constituted vide **U.O Planning F/616/2024/UOK dated 19.01.2024** to evaluate the expression of interests received in respect of the project 'Establishment of Thanu Padmanabhan Centre of Excellence in Astronomy and Astrophysics' The Committee met on 20.01.2024 at IQAC board room for initial scrutiny of the Technical bids received from various firms in response to the Notice Inviting Expression of Interest published in leading dailies.

The Committee observed certain shortfalls in the EOI submitted by the 4 firms and all the firms were given a time period of 5 days to submit documents for clarification in respect of the shortfalls identified. The firms submitted the responses to the shortfalls and the same were placed before the committee meeting held on 20.02.2024 to evaluate the Technical bids submitted by the firms. The committee after detailed examination of the documents submitted by the firms observed that the following firms did not satisfy the eligibility criteria as enumerated in the notice inviting Expression of Interest.

1. M/s D K Consultants

2. M/s. Teby K Kurian

The committee observed that 2 firms, ie M/s KPHCC (Kerala Police Housing and Construction Corporation Ltd) and M/s. HLL Infra Tech Services Ltd (HITES) satisfies all the eligibility criteria as enumerated in the notice inviting Expression of Interest.

After approval of the minutes of the meeting to evaluate the Technical bids by the Vice Chancellor, financial bids of the two technically qualified firms were opened in the presence of representatives from the firms. The quoted amounts were as follows:

Sl No	Name of Firm	Quote (in% of total estimated cost) excluding GST	Remarks
1.	M/s HLL Infratech Services Ltd (HITES)	1.35	L1
2.	M/s Kerala Police Housing and Construction Corporation (KPHCC)	3.95	L2

After examining the financial bids, the committee observed that M/s HITES is the lowest bidder among the two technically qualified bidders.

In this context, as per the Orders of the Vice Chancellor, the following proposals are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

- (i) for engaging the lowest bidder, M/s HLL Infratech Services Ltd as PMC and
- (ii) placing work order and execution of MoU with M/s HLL Infratech Services Ltd for preparation of DPR for the KIIFB funded project, "Establishment of Thanu Padmanabhan Centre of Excellence in Astronomy and Astrophysics".

Recommendation:

- **To engage the lowest bidder, M/s HLL Infratech Services Ltd as PMC for the project of establishing Thanu Padmanabhan Centre of Excellence in Astronomy and Astrophysics and to issue work order to the firm.**
- **To execute the MoU with M/s HLL Infratech Services Ltd for preparation of DPR for the KIIFB funded project, "Establishment of Thanu Padmanabhan Centre of Excellence in Astronomy and Astrophysics".**

The meeting came to an end at 12.15 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 13.03.2024, be approved.

Item No.09.111 *Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024– Consideration - Reg.*

(Ac.FII)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 12.03.2024, 04.30 PM at the Syndicate Room, University Buildings.

The Minutes of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Tuesday, 12th March, 2024
 Time : 04.30 P.M.
 Venue : Syndicate Room, University Buildings.

Members Present

1. Dr. Shijukhan J. S., Convenor & Member Syndicate Sd/-
 2. Dr. S. Jayan, Member Syndicate Sd/-

Members Absent

1. Dr. Gopchandran.K. G., Member Syndicate
 2. Prof.(Dr.) P. M. Radhamany, Member Syndicate

The meeting started at 04.30 P.M.

Item No.09.III.A1 SN Training College, Nedunganda- Placement/Promotion of Dr.Smitha S, Former Assistant Professor of Education (General) Academic Level 12 as Associate Professor Academic Level 13 A, w.e.f 12.03.2021 FN Approval - reg.

42431/Ac F I/2021/UOK

The Principal, SN Training College, Nedunganda has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Smitha S, Former Assistant Professor of Education (General) Academic Level 12 as Associate Professor Academic Level 13 A, w.e.f 12.03.2021 F N .

The Service details of Dr.Smitha S are as follows.

Qualifications	1)M.Sc from University of Kerala in 1994. 2) M.Ed from M.G University in 2001. 3) Qualified NET Examination held on December 2003. 4) Ph.D from University of Kerala in 12.03.2013. 5) MA Philosophy from University of Kerala in 2015.
Date of Birth	30.05.1972
Date of Retirement	30.05.2028
Date of first entry in to Service	12.03.2007 F N
Date of entry into continuous service	12.03.2007
Date of promotion to Lecturer in Education (Re-designated as Assistant Professor with AGP 7000 (Stage II)	12.03.2013
Date of promotion to Assistant Professor Academic Level 12	12.03.2018
Date of completion as Assistant Professor Academic Level 12	11.03.2021
Proposed date of promotion from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A	12.03.2021
L.W.A availed (Without Medical Certificate)	Nil
Date of relieving from the College.	21.06.2022
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1)Orientation Course from UGC-ASC,University of Kerala from 01.04.2008 to 28.04.2008. 2) Refresher Course from UGC-ASC, University of Kerala from 01.12.2010 to 22.12.2010. 3)Refresher Course (Multi Disciplinary) from UGC-HRDC, University of Kerala from 19.08.2016 to 08.09.2016 4) Refresher Course from UGC-HRDC, University of Kerala from 30.11.2018 to 20.12.2018.
Regulation Applicable	UGC Regulation 2018 Option A.

On verification of Service Book, it is seen that the teacher had entered into service as Assistant Professor on 12.03.2007 and it was approved by University vide U.O No. Ac.FI/1/029558/2007 dated 07.01.2008.

It may be noted that for eligible to be placed as Associate Professor the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week

OR

05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here the Assistant Professor had undergone one Refresher Course within the assessment period, acquired PhD and had completed fourteen years of service on 11.03.2021 for being promoted as Associate Professor Academic Level 13 A on the due date itself.

It may be noted that Dr.Smitha S relieved from the College wef 21.06.2022 AN to join as Asst. Professor in the School of Pedagogical Sciences, MG University, Kottayam before the constitution of Selection Committee for the CAS promotion as Associate Professor Academic Level 13A.

As per clause 6.3.V of UGC Regulations 2018 " For Promotion under CAS, the teacher must be on the role and in active service of the University/college on the date of consideration by the Selection Committee".

In a similar case, regarding the approval of the placement/promotion as Professor in respect two teachers from Mar Ivanios College, Tvm, namely Dr, Sam Solomon and Dr.Hubert Joe who later joined the as Professor and Associate Professor respectively in the University Departments, clarification was sought from Government on the admissibility of participating in the Selection Committee for the promotion during the period they were working in the Mar Ivanios College, Tvm.

The Govt. vide letter dated 29.09.2022 clarified that placement/promotion as Professor Academic Level 14 can be granted to the two teachers if they were included in the pay roll of the College & University during assessment period.

The Syndicate at its meeting held on 14.10.2022 resolved to approve the proposal for placement/ promotion of the said teachers in the light of the letter dated 29.09.2022 from the Director of Collegiate Education, as they were in the service of the College during the assessment period/ date of promotion and were in the service of the University at the time of Selection Committee.

In an another case regarding the promotion of Dr.Reshmi L as Associate Professor in the Department of Botany, Christian College, Kattakada w.e.f 24.01.2020 FN who relieved from the College to take up employment as Assistant Professor in the department of Botany, University of Calicut, before the constitution of Selection Committee, approval was given to the proposal for the placement/Promotion of Dr.Reshmi L as Associate Professor Stage IV, in the Department of Botany, Christian College, Kattakada w.e.f 24.01.2020 based on the Government letter issued in respect of Dr.Sam Solomon and Dr.Hubert Joe.

In the light of the approval given to the above said cases, Panel of Experts were nominated and the Selection Committee was constituted on 17.11.2023.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2018 to 2021 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

Based on the assessment of the documents submitted, the Selection committee constituted as per UGC regulations 2018 found that Dr.Smitha S, is eligible for placement as Associate Professor Academic Level 13 A w.e.f 12.03.2021 F

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the approval of placement/promotion of Dr.Smitha S, Former Assistant Professor of Education (General) Academic Level 12 as Associate Professor Academic Level 13 A, w.e.f 12.03.2021 FN at SN Training College, Nedunganda based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

Recommendation:-

The Committee considered the proposal regarding the approval of placement/promotion of Dr. Smitha S, Former Assistant Professor of Education (General) Academic Level 12 as Associate Professor Academic Level 13 A, w.e.f 12.03.2021 FN at SN Training College, Nedunganda based on UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.III.A2 ***Peet Memorial Training College, Mavelikara - Placement/ Promotion of Dr. Renginy K.R, Assistant Professor in Education Academic Level 10 as Assistant Professor Academic Level 11 w.e.f 01.08.2022 F N.***

70038/Ac F I/2023/UOK

The Principal, Peet Memorial Training College, Mavelikara had forwarded a proposal regarding the Placement/Promotion of Dr.Renginy K.R, Assistant Professor in Education Academic Level 10 as Assistant Professor Academic Level 11 w.e.f. 01.08.2022 FN as per UGC Regulation 2018.

The Service details of Dr.Renginy K.R are as follows.

Qualifications	1. M.Com from Mahatma Gandhi University May 2002. 2. M.Ed from Mahatma Gandhi University on January 2007. 3. Qualified UGC for JRF and NET held on December 2009. 5. Awarded Ph.D in Education from Mahatma Gandhi University on 16.06.2016.
Date of Birth	19.05.1979
Date of Retirement	31.05.2039
Date of first entry in to Service	01.08.2018 F N
L.W.A availed	Nil
Details of relaxation availed of	Two Years on account of Ph. D
Date of completion of 4 years of service as Assistant Professor Academic Level 10	31.07.2022
Proposed Date of Placement to Assistant Professor Academic Level 11	01.08.2022 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course from UGC-HRDC, University of Hyderabad from 05.08.2020 to 19.08.2020. 2. Live Online Induction Programme from UGC-HRDC, University of Kerala from 01.03.2021 to 30.03.2021.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

On Verification of the Service Book, it is seen that the teacher had entered into service as Assistant Professor on 01.08.2018 FN and it was approved by University vide U.O No. Ac.F1/46103/2018 dated 21.02.2019. The teacher had completed 4 years of service as Assistant Professor Academic Level 10 on 31.07.2022 and hence the due date of promotion to Assistant Professor Academic Level 11 is 01.08.2022.

It may be noted that, as per UGC Regulation 2018, Induction Programme shall be treated at par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements.

Hence the teacher had completed the mandatory Requirements within the assessment period and is eligible for promotion on 01.08.2022.

The Principal, Peet Memorial Training College, Mavelikara has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2018 to 2022, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 25.10.2023, verified the API grades for the period and found eligible for placement to Assistant Professor Academic Level 11.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations are being vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, as per the orders of the Vice-Chancellor the proposal regarding the Placement/ Promotion of Dr.Renginy K.R, Assistant Professor Academic Level 10, Peet Memorial Training College, Mavelikara as Assistant Professor of Education Academic Level 11 w.e.f. 01.08.2022 F N as per UGC Regulation 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the Placement/ Promotion of Dr.Renginy.K.R, Assistant Professor Academic Level 10, Peet Memorial Training College, Mavelikara as Assistant Professor of Education Academic Level 11 w.e.f. 01.08.2022 F N as per UGC Regulation 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.111.A3 *St. Xavier's College, Thumba - Proposal for the approval of the Placement/ Promotion of Dr. Edna Richard, Assistant Professor Academic Level 10, Department of Chemistry as Assistant Professor Academic level 11 w.e.f 25.08.2019 F N.*

61207/Ac F I/2023/UOK

The Principal, St. Xavier's College, Thumba had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Edna Richard, Assistant Professor Academic Level 10, Department of Chemistry as Assistant Professor Academic level 11 w.e.f 02.07.2020 F N.

University vide Letter No 61207/Ac F1/2023 UOK Dated 23.01.2024 has requested the Educational Agency to resubmit the above proposal in accordance with UO No.9899/2023 UOK Dated 06.12.2023, and the 3rd Amendment of UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018 Dated 31.07.2023.

Accordingly, Educational Agency resubmitted proposal regarding the Placement/Promotion in respect of Dr. Edna Richard, Assistant Professor Academic Level 10, Department of Chemistry as Assistant Professor Academic level 11 w.e.f 25.08.2019 F N.

The Service details of Dr. Edna Richard is as follows.

Qualifications	1. M.Sc Analytical Chemistry from University of Kerala in 2005. 2. M.Phil from University of Kerala in November 2008. 3. Qualified Joint CSIR UGC Test for JRF and NET held on 21.06.2009. 4. Ph.D from Mangalore University on 23.04.2022
Date of Birth	16.08.1981
Date of Retirement	31.03.2042
Date of first entry in to Service	25.08.2014 F N
L.W.A availed	Nil
Details of relaxation availed of	1 year on account of M.Phil
Date of completion of 5 years of service as Assistant Professor Academic Level 10	24.08.2019
Proposed Date of Placement to Assistant Professor Academic Level 11	25.08.2019 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. SWAYAM ARPIT online Refresher course in Chemistry for CAS Promotion in the examination held on 16.02.2020 offered by Sri Guru Tegh Bahadur Khalsa College, University of Delhi. 2. 4 weeks Induction /Orientation Programme for 'Faculty in Universities/ Colleges/ Institutes of Higher Education' from 04.06.2020 to 01.07.2020 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD.
Refresher/Orientation Course due	Mandatory requirements of Courses/programmes were completed after the due date of promotion but before 31.12.2023.
UGC Regulation applicable	UGC Regulation 2018 Option A
Remarks	Clause 6.3 VIII of UGC Regulation 2018 Remarks (3 rd Amendment of UGC Regulation 2018) is applicable

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 25.08.2014 F N in St. Xavier's College, Thumba, and it was approved by University of Kerala vide U.O No. Ac FIII/2/44881/2014 dated 06.07.2015. The teacher had completed 5 years of service as Assistant Professor Academic Level 10 on 24.08.2019 (on account of M.Phil) and hence the due date of promotion to Assistant Professor Academic Level 11 is on 25.08.2019 F N.

Here the teacher had completed the mandatory requirements only after the due date of promotion and the details are as follows

- SWAYAM ARPIT online Refresher course in Chemistry for CAS Promotion in the examination held on 16.02.2020 offered by Sri Guru Tegh Bahadur Khalsa College, University of Delhi. The UGC vide its letter No.F-216/2002(PS) Pt.FI.II dated 03.12.2018 had directed to treat refresher course under ARPIT programme as equivalent to one Refresher Course for the purpose of CAS promotion.
- 4 week Induction/ Orientation Programme for 'Faculty in Universities/ Colleges/ Institutes of Higher Education' from 04.06.2020 to 01.07.2020 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD.As per UGC Regulation 2018, Induction Programmes shall be treated at par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of the CAS requirements.

The University, vide UO No.9899/2023 UOK Dated 06.12.2023, implemented the 3rd Amendment of UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018 Dated 31.07.2023 wherein it is stipulated that "Wherever the requirement of the Orientation Course (OC)/Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31st December 2023 or as notified by the Commission from time to time". Here the teacher completed the all mandatory requirements on 01.07.2020 ie with in 31.12.2023. Hence the teacher is eligible for promotion on the due date of promotion as per the above mentioned UO and the 3rd Amendment of UGC Regulation 2018.

The Principal, St. Xavier's College, Thumba has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2014 to 2019, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 19.10.2022, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor, Academic Level 11 w.e.f 02.07.2020. It is not feasible to change the date of promotion in the Minutes of the meeting of the Screening Committee which was held on 19.10.2022 and the confidential reports forwarded by the Subject Experts since the meeting was conducted before the issuance of the 3rd Amendment of UGC Regulations 2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal for the approval of the Placement/ Promotion of Dr. Edna Richard, Assistant Professor Academic Level 10, Department of Chemistry, St. Xavier's College, Thumba as Assistant Professor Academic Level 11 w.e.f 25.08.2019 F N as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of the Placement/ Promotion of Dr. Edna Richard, Assistant Professor Academic Level 10, Department of Chemistry, St. Xavier's College, Thumba as Assistant Professor Academic Level 11 w.e.f 25.08.2019 F N as per the UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.III.A4 *St.John's College, Anchal - Proposal for the approval of the Placement/ Promotion of Sri.Shoji Varghese, Assistant Professor Academic Level 11, Department of Commerce as Assistant Professor Academic level 12, w.e.f 03.06.2022 F N.*

9534/Ac F I/2024/UOK

The DDO of St.John's College, Anchal has forwarded a proposal regarding the Placement/ Promotion in respect of Sri.Shoji Varghese, Assistant Professor Academic level 11, Department of Commerce as Assistant Professor Academic level 12 w.e.f 03.06.2022 FN.

The Service details of Sri.Shoji Varghese are as follows.

Qualifications	1. M.Com from M.G University in May 1996. 2. UGC NET held in December 1996.
Date of Birth	29.05.1974
Date of Retirement	31.05.2030
Date of first entry in to Service	03.06.2011
L.W.A availed without Medical Certificate	Nil

Details of relaxation availed of	Nil
Date of Promotion to Assistant Professor with AGP 7000 (Stage II)	03.06.2017
Date of completion of 5 years of service as Assistant Professor AGP 7000 (Academic level 11)	02.06.2022
Proposed Date of Placement as Assistant Professor in Academic level 12	03.06.2022 FN
Number of refresher Courses or Orientation Courses attended, duration and name of University	<ol style="list-style-type: none"> 1. UGC Sponsored Special Summer School Programme from UGC-HRDC, University of Calicut from 11.05.2017 to 31.05.2017. 2. Orientation Programme from UGC-HRDC, University of Kerala from 04.08.2017 to 31.08.2017 3. Online Refresher Course from UGC-HRDC, University of Hyderabad, from 19.07.2021 to 31.07.2021. 4. One Week FDP on 'Academic Writing' from 17.08.2021 to 23.08.2021 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD in collaboration with P.E.S Modern Law College Pune, Maharashtra. 5. One Week online FDP on 'Blended Learning: concepts and Tools' from 21.05.2022 to 27.05.2022 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD.
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 03.06.2011 F.N in Mar Ivanios College, Trivandrum and it was approved by University of Kerala vide U.O No. Ac FI/43291/2011 dated 14.03.2012. The teacher was promoted as Assistant Professor with AGP 7000 (Stage II) w.e.f 03.06.2017 F.N and transferred to St. John's College, Anchal w.e.f 01.06.2021. The teacher has completed five years of service as Assistant Professor with AGP 7000 (Academic Level 11) on 02.06.2022. The teacher has completed the mandatory requirements for CAS Promotion with in the assessment period and hence the teacher is eligible for promotion on 03.06.2022 itself.

The DDO of St.John's College, Anchal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2017 to 2022, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes the Screening Committee held on 07.01.2023, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor Academic Level 12.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts

In the light of the above facts the proposal for the approval of the Placement/ Promotion in respect of Sri.Shoji Varghese, Assistant Professor Academic level 11, Department of Commerce as Assistant Professor, Academic level 12, w.e.f 03.06.2022 at St.John's College, Anchal as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of the Placement/ Promotion in respect of Sri.Shoji Varghese, Assistant Professor Academic level 11, Department of Commerce as Assistant Professor Academic level 12, w.e.f 03.06.2022 at St.John's College, Anchal as per the UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.111.A5 *St. Xavier's College, Thumba - Proposal for the approval of the Placement/ Promotion of Dr. D Legio Meril, Assistant Professor Academic Level 10, Department of Economics as Assistant Professor Academic level 11 w.e.f 23.10.2020 F N.*

11144/Ac F I/2024/UOK

The Principal, St. Xavier's College, Thumba had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. D. Legio Meril, Assistant Professor Academic Level 10, Department of Economics as Assistant Professor Academic level 11 w.e.f 03.08.2022 F N.

The University vide Letter No 55464/Ac F1/2023 UOK Dated 23.01.2024 has requested the Educational Agency to resubmit the above proposal in accordance with UO No.9899/2023 UOK Dated 06.12.2023, which is issued in accordance with 3rd Amendment of UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018 Dated 31.07.2023.

Accordingly, Educational Agency resubmitted proposal regarding the Placement/Promotion in respect of Dr. D Legio Meril , Assistant Professor Academic Level 10, Department of Economics as Assistant Professor Academic level 11 w.e.f 23.10.2020 F N.

The Service details of Dr. D Legio Meril is as follows.

Qualifications	1. M.A Economics from University of Kerala in 2013. 2. Qualified UGC Test for NET in 2013. 3. M.Phil from Manonmaniam Sundaranar University in September 2015. 4. Ph.D in Economics from University of Kerala on 23.10.2020
Date of Birth	21.02.1985
Date of Retirement	31.03.2045
Date of first entry in to Service	15.02.2016 F N
L.W.A availed	Nil
Details of relaxation availed of	Eligible relaxation availed on the date of acquiring Ph.D ie on 23.10.2020
Date of completion of service as Assistant Professor Academic Level 10 on account of Ph.D	23.10.2020
Proposed Date of Placement to Assistant Professor Academic Level 11	23.10.2020 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. UGC Sponsored live online Induction Programme from UGC - HRDC, University of Kerala from 03.06.2022 to 02.07.2022. 2. UGC Sponsored Refresher Course from UGC-HRDC, University of Kashmir from 20.07.2022 to 02.08.2022
Refresher/Orientation Course due	Mandatory requirements of Courses/programmes were completed after the due date of promotion but before 31.12.2023.

UGC Regulation applicable	UGC Regulation 2018 Option A
Remarks	Clause 6.3 VIII of UGC Regulation 2018 Remarks (3rd Amendment of UGC Regulation 2018) is applicable

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 15.02.2016 F N in St. Xavier's College, Thumba, and it was approved by University of Kerala vide U.O No. Ac FI/17705/2016 dated 04.11.2017. It may be noted, the previous service rendered by the teacher at K.E College, Mannanam from 16.09.2015 to 12.02.2016 cannot be considered for CAS Promotion since there is a gap of 2 days between the relieving date in K.E College, Mannanam and joining date in St. Xavier's College, Thumba.

Here the teacher had completed the mandatory requirements only after the due date of promotion and the details are as follows

- UGC Sponsored live online Induction Programme from UGC - HRDC, University of Kerala from 03.06.2022 to 02.07.2022.
- UGC Sponsored Refresher Course from UGC-HRDC, University of Kashmir from 20.07.2022 to 02.08.2022

The University, vide UO No.9899/2023 UOK Dated 06.12.2023, implemented the 3rd Amendment of UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018 Dated 31.07.2023 wherein it is stipulated that "Wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31st December 2023 or as notified by the Commission from time to time". Here the teacher completed the all mandatory requirements on 02.08.2022 ie with in 31.12.2023. After availing the eligible relaxation on account of Ph.D & as per the 3rd Amendment of UGC Regulation 2018, the teacher is eligible for promotion as Assistant Professor Academic Level 11 on the date on which she acquired Ph.D, ie on 23.10.2020 F N.

The Principal, St. Xavier's College, Thumba has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 23.01.2023, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor Academic Level 11 w.e.f 03.08.2022, the date on which she completed the mandatory requirements, as per the then existing rules. It is not feasible to change the date of promotion in the Minutes of the meeting of the Screening Committee which was held on 23.01.2023 and the confidential reports forwarded by the Subject Experts since the meeting was conducted before the issuance of the 3rd Amendment of UGC Regulations 2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal for the approval of the Placement/ Promotion of Dr. D Legio Meril, Assistant Professor Academic Level 10, Department of Economics, St. Xavier's College, Thumba as Assistant Professor Academic Level 11 w.e.f 23.10.2020 F N as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of the Placement/ Promotion of Dr. D Legio Meril, Assistant Professor Academic Level 10, Department of Economics, St. Xavier's College, Thumba as Assistant Professor Academic Level 11 w.e.f 23.10.2020 F N as per the UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.III.A6 *Mar Ivanios College, Thiruvananthapuram- Proposal for the approval of the Placement/ Promotion of Sri. Vincy Varghese, Assistant Professor in Syriac Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 08.06.2020 F N.*

6592/Ac F I/2021/UOK

The Manager, M.S.C Colleges, Pattom has forwarded a proposal regarding the Placement/ Promotion of Sri.Vincy Varghese, Assistant Professor in Syriac Academic Level 11 as Assistant Professor Academic Level 12, Mar Ivanios College, Thiruvananthapuram w.e.f 08.06.2020 FN. Sri.Vincy Varghese is currently working as the DDO of Mar Ivanios College, Thiruvananthapuram.

The Service details of Sri. Vincy Varghese are as follows.

Qualifications	1) M.A in Syriac from M.G University in 2007.
Date of Birth	05.04.1978
Date of Retirement	30.04.2034
Date of first entry in to Service	08.06.2009 F N
Date of entry into continuous service	08.06.2009 F N
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor with AGP 7000 (Stage I)	08.06.2015 F N
Date of completion of 5 years of service as Assistant Professor with AGP 7000 (Academic Level 11)	07.06.2020
Proposed date of Placement to Assistant Professor Academic Level 12	08.06.2020 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from UGC-HRDC, University of Kerala, Kariavattom from 02.11.2017 to 29.11.2017. 2. Online Short Term Course in Disaster Management from UGC- HRDC, Jawaharlal Nehru University from 24.08.2020 to 29.08.2020. 3) Live Online Short Term Course in Gender Sensitization from UGC- HRDC, University of Kerala from 23.06.2022 to 29.06.2022. 4) Online two week Inter Disciplinary Refresher Course organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNTT of MHRD in collaboration with Academia Inter National College, Nepal from 22.01.2022 to 05.02.2022.
Refresher / Orientation Course due	All Mandatory courses were completed only after the due date of promotion.
Regulation applicable/available	UGC Regulation 2018 (Option A)
Remarks	Clause 6.3 VIII of UGC Regulation 2018 (3 rd Amendment of UGC Regulation 2018)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer in Syriac on 08.06.2009 F N in Mar Ivanios College, Thiruvananthapuram. The teacher was promoted as Assistant Professor with AGP 7000 on 08.06.2015 FN. The teacher had completed 5 years of service as Assistant Professor with AGP 7000 (Academic Level 11) on

07.06.2020. Hence the due date of promotion as Assistant Professor Academic Level 12 is on 08.06.2020 F N.

For being promoted as Assistant Professor Academic Level 12, the incumbent has to complete 5 years of service as Asst. Professor Academic Level 11 and has to complete any one of the following Course within the assessment period

Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week OR 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) during assessment period OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment.

Here the teacher has completed the above mandatory requirements completed only after the due date of promotion. However the UGC vide its third amendment, of UGC regulations 2018, dated 31.07.2023 stipulated that "Wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31st December 2023 or as notified by the Commission from time to time". The University, vide UO No.9899/2023 UOK Dated 06.12.2023, implemented the said Amendment of UGC Regulations, 2018. Since Sri. Vincy Varghese completed all Mandatory Requirements with in 31.12.2023, he is eligible for promotion on the due date itself as per the above mentioned UO and the 3rd Amendment of UGC Regulation 2018.

The DDO, Mar Ivanios College, Thiruvananthapuram has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2015 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

It may be noted that the duly approved Panel for constituting the Screening Committee for the CAS Promotion of Sri. Vincy Varghese was communicated to the Educational Agency vide Letter dated 01.09.2022 forwarded via email dated 03.09.2022. In the letter it is mentioned that the Committee shall be conducted within 6 months from the date of issue of the letter and hence the validity of the Panel expired on 02.03.2023. But the Educational Agency had constituted the Screening Committee only on 05.01.2024.

However as per the minutes of the meeting of the Screening Committee held on 14.12.2023, constituted as detailed above, verified the API grades for the period and found that the teacher is eligible for placement as Assistant Professor Academic Level 12 w.e.f 08.06.2020 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, as per the orders of the Vice-Chancellor, the proposal for the approval of the Placement/Promotion of Sri. Vincy Varghese, Assistant Professor in Syriac Academic Level 11, Mar Ivanios College, Thiruvananthapuram, as Assistant Professor Academic Level 12 w.e.f 08.06.2020 F N as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of the Placement/Promotion of Sri. Vincy Varghese, Assistant Professor in Syriac Academic Level 11, Mar Ivanios College, Thiruvananthapuram, as Assistant Professor Academic Level 12 w.e.f 08.06.2020 F N as per the UGC Regulations 2018 and recommended to refer to Syndicate.

Resolution of the Syndicate

The validity of the Panel for constituting the Screening Committee for the CAS Promotion of Sri.Vincy Varghese expired on 02.03.2023 but the Educational Agency constituted the Screening Committee only on 05.01.2024.

Considering the above the Syndicate **RESOLVED** to reject the proposal for Placement/ Promotion of Sri. Vincy Varghese, Assistant Professor in Syriac, Mar Ivanios College, Thiruvananthapuram. **FURTHER RESOLVED** to reconstitute the Screening Committee for the CAS Promotion of Sri.Vincy Varghese.

Item No.09.III.A7 St.John's College, Anchal - Proposal for the approval of the Placement/ Promotion of Dr.Anu Varghese, Assistant Professor Academic Level 11, Department of Commerce as Assistant Professor Academic level 12, w.e.f 01.06.2022 F N.

34815/Ac F I/2020/UOK

The DDO of St.John's College, Anchal has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Anu Varghese, Assistant Professor Academic level 11, Department of Commerce as Assistant Professor Academic level 12 w.e.f 01.06.2022 F N.

The Service details of Dr. Anu Varghese are as follows.

Qualifications	1. M.Com from University of Kerala in 2007. 2. UGC NET held on 27.06.2010. 3.UGC JRF held on 26.06.2011. 4. Qualified Ph.D from Bharathiar University on 28.10.2022.
Date of Birth	06.04.1984
Date of Retirement	30.04.2040
Date of first entry in to Service	01.06.2011
L.W.A availed without Medical Certificate	Nil
Details of relaxation availed of	Nil
Date of Promotion to Assistant Professor with AGP 7000 (Stage II)	01.06.2017
Date of completion of 5 years of service as Assistant Professor AGP 7000 (Academic level 11)	31.05.2022
Proposed Date of Placement as Assistant Professor in Academic level 12	01.06.2022 FN
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course from UGC-ASC, University of Kerala, from 04.09.2012 to 25.09.2012. 2. Orientation Programme from UGC-HRDC, University of Kerala from 01.03.2017 to 28.03.2017. 3.Two Weeks FDP on 'Quantitative Methods for Data Analysis' from 12.08.2020 to 25.08.2020 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD. 4. Two Weeks FDP on 'Managing Online Classes and Co-creating MOOCS' from 25.07.2020 to 10.08.2020 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD.
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.06.2011 F.N in St.John's College, Anchal and it was approved by University of Kerala vide U.O No. Ac FI/43291/2011 dated 14.03.2012. The teacher was promoted as Assistant Professor with AGP 7000 (Stage II) w.e.f 01.06.2017 F.N. The teacher has completed five years of service as Assistant Professor with AGP 7000 (Academic Level 11) on 31.05.2022. The teacher has completed the mandatory requirements for CAS Promotion with in the assessment period and hence the teacher is eligible for promotion on 01.06.2022 itself.

The DDO of St.John's College, Anchal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2017 to 2022, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes the Screening Committee held on 07.01.2023, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor Academic Level 12.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of Dr. Anu Varghese, Assistant Professor Academic level 11, Department of Commerce as Assistant Professor Academic level 12 w.e.f 01.06.2022 at St.John's College, Anchal as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of the Placement/ Promotion in respect of Dr. Anu Varghese, Assistant Professor Academic level 11, Department of Commerce as Assistant Professor Academic level 12 w.e.f 01.06.2022 at St.John's College, Anchal as per the UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.111.A8 ***Mar Ivanios College, Thiruvananthapuram- Proposal for the approval of the Placement/Promotion of Dr. Rejitha L.R, Assistant Professor Academic Level 11, Department of Botany as Assistant Professor Academic Level 12 w.e.f 01.06.2020 F N.***

26277/Ac F I/2020/UOK

The DDO, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion of Dr. Rejitha L.R, Assistant Professor Academic Level 11, Department of Botany as Assistant Professor Academic Level 12 w.e.f 01.06.2020 F N.

The Service details of Dr. Rejitha L.R are as follows.

Qualifications	1) M.Sc in Botany from University of Kerala in 1994. 2) M.Phil from University of Kerala in 1997. 3) Qualified Ph.D from University of Kerala on 19.03.2004.
Date of Birth	29.05.1972
Date of Retirement	31.05.2028
Date of first entry in to Service	01.06.2011 F N
Date of entry into continuous service	01.06.2011 F N
L.W.A availed	Nil
Details of relaxation availed of	already availed two years on account of Ph.D degree
Date of Placement to Assistant Professor with AGP 7000 (Stage I)	01.06.2015 F N
Date of completion of 5 years of service as Assistant Professor with AGP 7000 (Academic Level 11)	31.05.2020
Proposed date of Placement to Assistant Professor Academic Level 12	01.06.2020 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from UGC-ASC, University of Kerala from 27.06.2014 to 24.07.2014. 2. Refresher Course sponsored by RUSA from UGC-HRDC, University of Kerala from 08.11.2017 to 28.11.2017.

	3) Live Online Refresher Course from UGC- HRDC, University of Kerala from 12.08.2020 to 25.08.2020.
Refresher / Orientation Course due	One Refresher Course is due with in the assessment period
Regulation applicable/available	UGC Regulation 2018 (Option A)
Remarks	Clause 6.3 VIII of UGC Regulation 2018 (3 rd Amendment of UGC Regulation 2018)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer in Botany on 01.06.2011 F N in St.John's College, Acchal. The teacher was promoted as Assistant Professor with AGP 7000 on 01.06.2015 FN and then transferred to Mar Ivanios College, Thiruvananthapuram. The teacher had completed 5 years of service as Assistant Professor Academic Level 11 on 31.05.2020. Hence the due date of promotion as Assistant Professor Academic Level 12 is on 01.06.2020 F N.

For being promoted as Assistant Professor Academic Level 12, the incumbent has to complete 5 years of service as Asst. Professor Academic Level 11 and has to complete any one of the following Course within the assessment period

Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week OR 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) during assessment period OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment.

Here the teacher has completed one Refresher Course within the assessment period and the second Refresher course completed after the due date of promotion.

Now University, vide UO No.9899/2023 UOK Dated 06.12.2023, implemented the 3rd Amendment of UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018 Dated 31.07.2023 and it is stipulated that "Wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31st December 2023 or as notified by the Commission from time to time". Here the teacher completed the second Refresher Course on 25.08.2020 ie with in 31.12.2023. Hence the teacher is eligible for promotion on the due date of promotion as per the above mentioned UO and the 3rd Amendment of UGC Regulation 2018.

The DDO, Mar Ivanios College, Thiruvananthapuram has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2015 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

It may be noted that duly approved Panel for constituting the Screening Committee for the CAS Promotion of Dr. Rejitha L.R was communicated to the Educational Agency vide Letter dated 01.09.2022, forwarded via email dated 03.09.2022. In the letter it is mentioned that the Committee shall be conducted within 6 months from the date of issue of the letter and hence the validity of the Panel expired on 02.03.2023. But the Educational Agency has constituted the Screening Committee only on 05.01.2024.

However as per the minutes of the meeting of the Screening Committee held on 05.01.2024, constituted as detailed above, the committee verified the API grades for the period and found that the teacher is eligible for placement as Assistant Professor Academic Level 12 w.e.f 01.06.2020 F N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, as per the orders of the Vice-Chancellor, the proposal for the approval of the Placement/Promotion of Dr. Rejitha L.R, Assistant Professor Academic Level 11, Department of Botany, Mar Ivanios College, Thiruvananthapuram, as Assistant Professor Academic Level 12 w.e.f 01.06.2020 F N as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of the Placement/Promotion of Dr. Rejitha L.R, Assistant Professor Academic Level 11, Department of Botany, Mar Ivanios College, Thiruvananthapuram, as Assistant Professor Academic Level 12 w.e.f 01.06.2020 F N as per the UGC Regulations 2018 and recommended to refer to Syndicate.

Resolution of the Syndicate

The validity of the Panel for constituting the Screening Committee for the CAS Promotion of Dr.Rejitha L.R, expired on 02.03.2023 but the Educational Agency constituted the Screening Committee only on 05.01.2024.

Considering the above the Syndicate **RESOLVED** to reject the proposal for Placement/ Promotion of Dr. Rejitha L.R, Assistant Professor in Botany, Mar Ivanios College, Thiruvananthapuram.

FURTHER RESOLVED to reconstitute the Screening Committee for the CAS Promotion of Dr.Rejitha L.R.

Item No.09.III.A9 Endorsement of Teaching Staff in Jameela Beevi Memorial Centre for Teacher Education, Kayamkulam reg:-

25061/Ac F I/2020/UOK

The Principal, Jameela Beevi Memorial Centre for Teacher Education, Kayamkulam has requested to endorse the Staff List consisting of 9 teachers (including 2 newly appointed teachers) in the college.

As per amendment No.37, Statute 40 (a), Chapter 2 of the Kerala University First Statutes 1979 stipulate “Conditions of Service of Teachers in Unaided Colleges.”

- i) For making appointment of Teachers including Principal in unaided Colleges, the selection shall be made after giving due publicity.
- ii) Age: The maximum age for a teacher in the Unaided College shall be sixty five (65) years.
- iii) Approval of appointment: Approval of every appointment to the teaching post in Unaided Colleges shall be made by the Syndicate subject to satisfying the conditions specified in these statutes.

Note:

- All Teachers of Unaided Colleges affiliated to the University shall possess the qualifications prescribed in the Regulations relating to qualification of Teachers except the stipulation that they should pass the eligibility test for Lectures conducted by the UGC, CSIR or similar tests accredited by the UGC.
- Teachers who are having approved service in Affiliated Colleges shall be deemed to be qualified.

The Syndicate at its meeting held on 27.08.2016, vide Item No.20.26.02 resolved to endorse the staff list provided by the Unaided training Colleges, after proper verification of certificates and documents. A fee of Rs 500/- may be levied for endorsement per teacher and Rs 1000/- for Principal as per the decision of the Syndicate dated 26.07.2007(Item No.21) on the basis of the interim direction of the Hon'ble High Court in WP(C) No.14911/2007(A).

NCTE Norms 2014 stipulate that

5.2 Qualifications

The faculty shall possess the following qualifications:

A. Principal/HoD

- (a) Post Graduate degree in Arts/Sciences/Social Sciences/ Humanities/ Commerce with minimum 55% marks; and
- (b) M. Ed with minimum 55% marks; and
- (c) Ph. D in Education or in any pedagogic subject offered in the institution; and

(d) Eight years teaching experience in a secondary Teacher Education Institution.

B. Perspectives in Education or Foundation Courses

- (a) Postgraduate degree in Social Sciences with minimum 55% marks; and
(b) M.Ed degree from a recognized university with minimum 55% marks.

OR

(a) **Postgraduate (MA) degree in Education with minimum 55% marks; and**

(b) **B.Ed/B.El.Ed. Degree with minimum 55% marks.**

C. Curriculum and Pedagogic Courses

- (a) Post graduate degree in Sciences/Mathematics/Social Sciences/Languages with minimum 55% marks.
(b) M.Ed degree with minimum 55% marks.

D. Specialised Courses Physical Education

- (i) Master of Physical Education(M P Ed) with minimum 55% marks (Training/qualification in yoga education shall be desirable)

Visual Arts

- (i) Post Graduate degree in Fine Arts (MFA) with minimum 55% marks

Performing Arts

- (i) Post graduate degree in Music/Dance/Theatre Arts with minimum 55% marks

Desirable: Ph.D degree in Education with subject specialisations.

(Note: In case B and C put together, for two faculty positions, a postgraduate degree in Sociology/ Psychology / Philosophy with 55% marks and B.Ed. BEIED with 55% marks and three years of teaching experience in a secondary shall be considered).

It may be noted that University had already endorsed one teaching staff in 2005 and 6 teaching staffs including Principal of the College in the academic year 2020-2021 as detailed below.

SI No	Name	Designation	Subject
1.	Dr. Vijayalekshmi S	Principal	Mathematics
2.	Smt Pushpalatha M.S	Assistant Professor	Commerce
3.	Smt. Divya U.V	Assistant Professor	Social Science
4.	Smt. Chitra G.S	Assistant Professor	Natural Science
5.	Smt. Soumya M.S	Assistant Professor	General Education
6.	Smt.Rekha R	Assistant Professor	English
7.	Smt.Nisha Sadasivan R	Assistant Professor	General Education (Endorsed in 2005)

The Educational Agency has now appointed Assistant Professors to the vacancies in Physical Education and Performing Arts.

As per NCTE Regulations 2014,

- the number of Teaching Staffs for a basic unit of 50 student strength is 8.
- the faculty positions under different subject categories may teach courses in the teacher education programmes across curricular areas specified and can cater to both foundation & pedagogy courses.
- a faculty can be utilised for teaching in flexible manner so as to optimize academic expertise available.

On verification of the Staff list submitted by the Principal, Jameela Beevi Memorial Centre for Teacher Education, Kayamkulam, the following are noted.

- The sanctioned student strength of BEd Students at Jameela Beevi Memorial Centre for Teacher Education, Kayamkulam is 50 and the college offers the optional subjects viz; English, Mathematics, Commerce, Physical Science, Natural Science, and Social Science (6 optional subjects).
- The Educational agency has appointed 5 teachers including Principal in 5 optional subjects and 2 teachers in General Education in addition to teachers in Physical Education & Performing Arts. For effective curriculum transaction, they appointed a guest faculty in Physical Science.

- The Staff list submitted by the Educational agency satisfies **the distribution of faculties across different curricular areas** as per NCTE Regulation 2014 except in Physical Science and Visual Arts.

The Educational Agency has forwarded the supporting documents like proforma, ID proof, Photograph, attested copies of the qualifying certificates and chalan receipts pertaining to the payment made in the University cash counter for verification of documents in respect of the two newly appointed teachers (Rs.525/- per teacher).

The attested copies of the qualifying certificates attached along with the proforma has been verified with the Original documents and it is found that all the teaching staff including the Principal possessed the required qualification as stipulated in the NCTE Regulation 2014.

SI No	Name	Designation	Subject
1.	Dr. Vijayalekshmi S	Principal	Mathematics
2.	Smt Pushpalatha M.S	Assistant Professor	Commerce
3.	Smt. Divya U.V	Assistant Professor	Social Science
4.	Smt. Chitra G.S	Assistant Professor	Natural Science
5.	Smt. Soumya M.S	Assistant Professor	General Education
6.	Smt.Rekha R	Assistant Professor	English
7.	Smt.Nisha Sadasivan R	Assistant Professor	General Education
8.	Sri. Fazeel Shaji	Assistant Professor	Physical Education
9.	Smt. Swapna V.N	Assistant Professor	Performing Arts

In the light of the above, the proposal for the endorsement of the Staff List of 9 teachers, including two newly appointed teachers in Physical Education & Performing Arts, at Jameela Beevi Memorial Centre for Teacher Education, Kayamkulam as detailed above, is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the endorsement of the Staff List of 9 teachers, including two newly appointed teachers in Physical Education & Performing Arts, at Jameela Beevi Memorial Centre for Teacher Education, Kayamkulam as detailed below and recommended to approve the same.

SI No	Name	Designation	Subject
1.	Dr. Vijayalekshmi S	Principal	Mathematics
2.	Smt Pushpalatha M.S	Assistant Professor	Commerce
3.	Smt. Divya U.V	Assistant Professor	Social Science
4.	Smt. Chitra G.S	Assistant Professor	Natural Science
5.	Smt. Soumya M.S	Assistant Professor	General Education
6.	Smt.Rekha R	Assistant Professor	English
7.	Smt.Nisha Sadasivan R	Assistant Professor	General Education
8.	Sri. Fazeel Shaji	Assistant Professor	Physical Education
9.	Smt. Swapna V.N	Assistant Professor	Performing Arts

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No. 09.III.A10 *M.S.M College, Kayamkulam– Proposal for approval of Dr. Muhammed Thaha A, Professor in Arabic as the Principal of the college-Approval-reg:-*

28803/Ac F I/2021/UOK

The Manager Cum Secretary, M.S.M College, Kayamkulam has forwarded a proposal for the approval of Dr. Muhammed Thaha A, Professor in Arabic as the Principal of M.S.M College, Kayamkulam w.e.f 08.11.2023 F.N, against the retirement vacancy of Dr.Bhadrakumari S on 31.05.2022.

The Educational Agency has informed that the vacancy for the post of Principal was notified among the Associate Professors and Professors working in the College by issuing a circular dated 01.06.2022 and seek their willingness to be appointed as the Principal of the College. Dr. Muhammed Thaha A, Professor of Arabic is the only teacher who gives willingness to be appointed as the Principal of the College.

The Service details of Dr. Muhammed Thaha A are as follows.

Qualifications	i) M.A Arabic Language and Literature- First Class, 1997-University of Kerala. ii) Qualified UGC-NET held in December 1999 iii) Ph.D from University of Kerala on 22.03.2005.
Date of entry in to service	15.11.2004, as Lecturer in Arabic.
Date of entry into continuous service	15.11.2004
L.W.A availed(without medical certificate)	Nil
Date of Placement to Senior Scale	15.11.2008
Date of Promotion to Selection Grade	15.11.2013
Date of Promotion as Associate Professor	15.11.2016
Date of Promotion as Professor	01.06.2021.

The Manager Cum Secretary, M.S.M College, Kayamkulam has forwarded all the relevant documents including Appointment order, Minutes of the Meeting of the Selection Committee, Seniority List of Teachers, Internal Circular dated 01.06.2022 and Qualifying Certificates in respect of Dr. Muhammed Thaha A.

It may be noted that Chapter VIII Sec.57(2) of the KU Act 1974 stipulates that "appointment of Principals shall be made by the Educational Agency by promotion from among the teachers of the college or of all the colleges as the case may be or by Direct recruitment" and that of 57(3) stipulates "where the appointment of Principal is made by promotion, the Educational Agency shall make the appointment on the basis of Seniority- cum- fitness".

The Educational Agency has informed that they have appointed the Principal on the basis of Seniority Cum Fitness and as per UGC Regulation 2018. As per the Seniority list submitted by the Educational Agency, Dr. Muhammed Thaha A, Professor in Arabic, is in the fifth position and the teachers from first to fourth positions have written their unwillingness to be appointed as the Principal of the College, in the Circular itself.

Clause 4.1.V of UGC Regulations 2018 deals with the qualifications of appointment of College Principal & Professor which read as:

- i) A Ph.D Degree
- ii) Professor/Associate Professor with a total Service /experience of at least fifteen years of teaching / research in Universities Colleges and other institutions of higher Education
- iii) A minimum of 10 research publications in peer -reviewed or UGC -listed journals.
- iv) a minimum score of 110 Research score as per Appendix, Table 2.

As per UGC Regulation 2018 Clause 5.1 VIII, Selection Committee have to be constituted for the appointment/promotion as College Principal and Professor.

The Selection Committee constituted for the appointment of Principal at M.S.M College, Kayamkulam was held on 05.11.2023. As per the Minutes of the Meeting of the Selection Committee, Dr. Muhammed Thaha A is the only one applicant applied for the post. The Committee reported that research score sheet has been verified against the documents produced and found that the candidate has acquired a Research Score of 309. The Committee found that the teacher satisfies all the requirements, i.e., qualifications, teaching experience required number of publications/research papers in peer reviewed journals for promotion to the post of Principal and Professor (Academic Level 14) w.e.f 06.11.2023.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection committee, comprising of the Subject Experts, constituted as per UGC Regulations 2018.

On verification of the proposal it is found that the incumbent has full filled all the criteria for promotion/ appointment as Principal of the College as stipulated in UGC Regulation 2018 and are as follows;

- Dr. Muhammed Thaha A was awarded Ph.D in the Subject Arabic
- He has a total service /experience of 19 years
- 10 research publications in peer reviewed journals.
- As per appendix, Table2, he has a total research score of 309.

Accordingly, the Manager has issued the appointment order to Dr. Muhammed Thaha A, as Principal of the College w.e.f 07.11.2023. But Dr. Muhammed Thaha A, joined duty as Principal of MSM College Kayamkulam, w.e.f. 08.11.2023 F.N.

It may be noted that, Dr Muhammed Thaha A was appointed as D.D.O of MSM College Kayamkulam for six consecutive terms of three months duration with effect from 01.06.2022. Even on expiry of the sixth term of appointment, on 30.11.2023, the Educational Agency neither requested to renew his term of appointment nor informed about the appointment of another person as DDO of the College.

The request of the Educational agency for the appointment of Dr Muhammed Thaha A, as Principal in Charge of MSM College Kayamkulam considered by the meeting of the Syndicate held on 28.11.2023, vide item no.06.85 and resolved to defer the item for the time being.

In the same meeting of the Syndicate (vide item no.06.69) it was resolved to withdraw the approval granted to Dr Muhammed Thaha A, as Principal in Charge of MSM College Kayamkulam with immediate effect following lapses detected in connection with the admission given to Nikhil Thomas on the basis of fake degree certificates.

But it may be noted that no approval has been granted to the appointment of Dr Muhammed Thaha A, as Principal in Charge of MSM College Kayamkulam, as the proposal for the same was deferred by the same meeting of the Syndicate.

That is at present, Dr Muhammed Thaha A is neither the D.D.O nor the Principal in- Charge of M.SM College of Kayamkulam.

The Educational agency has again requested to consider the proposal for the approval of appointment of Principal made in their College for the smooth functioning and timely conduct of academic activities of the college.

In this context, the proposal for the approval of the appointment of Dr. Muhammed Thaha A, Professor in Arabic as the Principal and Professor Academic Level 14 of MSM College Kayamkulam w.e.f. 08.11.2023 FN against the retirement vacancy of Dr.Bhadrakumari S,**on the basis of Seniority Cum Fitness, along with the Minutes of the Meeting of the Syndicate held on 28.11.2023 vide item numbers 06.69 and 06.85** is placed before the Standing Committee of the Syndicate for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of the appointment of Dr.Muhammed Thaha A, Professor in Arabic as the Principal and Professor Academic Level 14 of MSM College Kayamkulam w.e.f. 08.11.2023 FN against the retirement vacancy of Dr.Bhadrakumari S, on the basis of Seniority Cum Fitness, along with the Minutes of the Meeting of the Syndicate held on 28.11.2023 vide item numbers 06.69 and 06.85 and recommended to refer to Syndicate.

Resolution of the Syndicate

RESOLVED that the item be deferred for obtaining the legal opinion of the Standing Counsel.

Item No.09.III.A11 Mount Tabor Training College,Pathanapuram- Placement/Promotion of Smt. Lissy George, Assistant Professor in Education (Commerce) Academic Level 11 as Assistant Professor Academic Level 12 - Approval – reg.

Ac FI/23714/UOK

The Principal in-Charge, Mount Tabor Training College, Pathanapuram has forwarded a proposal regarding the Placement/Promotion of Smt.Lissy George Assistant Professor in Education (Commerce) Academic Level 11 as Assistant Professor Academic Level 12, w.e.f 02.06.2019 F.N.

The following are the details of the incumbent on verification of the service book.

Qualifications :	1.M.Com from M.G.University in May 1994 2.M.Ed from University of Kerala in February 2007 3. Qualified UGC-NET in Education held in December 2006
Date of first entry into service	02.06.2008.
Date of continuous service	02.06.2008
Date of Birth	30.05.1972
Date of Retirement	31.05.2028
Details of other qualifying service	Nil
Relaxation of period availed, if any, on account	Nil
Details of L W A availed other than on medical Ground	Nil
Detail of Orientation/ Refresher Courses Attended	1) UGC Sponsored Refresher Course- Summer School (Multidisciplinary) conducted by UGC HRDC University of Kerala,Kariavattom from 30.11.2018 to 20.12.2018
Whether any OC/RC due	Nil
Date of Placement to Assistant Professor with AGP 7000 (Stage II)	02.06.2014.
Date of completion of 5 years of service as Assistant Professor with AGP 7000/- (Academic Level 11)	01.06.2019
Proposed date of Promotion to Assistant Professor Academic Level 12	02.06.2019
Regulation Applicable	UGC Regulation 2018 (Option B)

The Principal, Mount Tabor Training College, Pathanapuram has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Smt.Lissy George as Assistant Professor Academic Level 12.

In accordance with UGC Regulation 2018 (Option B), the teacher has completed the mandatory Refresher Courses with in the assessment period and hence the Assistant Professor is eligible for promotion on the due date itself

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12.

As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category I – Good

Category II – 463

Category III – 143

Category II + III – 606 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that, as per UGC (3rd Amendment) Regulations, 2023 (published on 01.09.2023), the following amendment has been made in Clause 6.3 of the UGC Regulation, 2018.

"The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify within six months (till 17th January, 2019) as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either, for being considered for promotions under the 2010 or 2018

Regulations. This option can be exercised only up to 31st December 2023 and the date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfill all eligibility criteria required for promotion."

The University implemented UGC (3rd Amendment) Regulations, 2023, vide U.O No. 9899/2023/UOK Dated 06.12.2023.

As per the UGC Third Amendment Regulation 2023, a teacher who qualifies after the date 17.01.2019 is not eligible to choose UGC Regulation 2010 and hence Smt. Lissy George can apply for promotion as per UGC Regulations 2018 only ie; Option A instead of Option B. But here Smt. Lissy George who qualified on 02.06.2019, has opted UGC Regulation 2018 (OptionB).

It may be noted that, the UGC Third Amendment Regulation, 2023 was not implemented in the University of Kerala at the time of her selection process. The screening committee for the placement/promotion of Smt. Lissy George was conducted on 02.09.2023, which was before the implementation of UGC Third Amendment regulation, 2023 by the University of Kerala. Hence, as per the then existing rules, the proposal for the Placement/Promotion of Smt.Lissy George, Assistant Professor in Education (Commerce) Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 02.06.2019 at Mount Tabor Training College, Pathanapuram, as per UGC Regulation 2018 (Option B) can be considered.

In the light of the above facts, the proposal for the approval of Placement/Promotion of Smt.Lissy George, Assistant Professor in Education (Commerce) Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 02.06.2019 at Mount Tabor Training College, Pathanapuram as per UGC Regulation 2018 (Option B) is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/Promotion of Smt.Lissy George, Assistant Professor in Education (Commerce) Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 02.06.2019 at Mount Tabor Training College, Pathanapuram as per UGC Regulation 2018 (Option B) and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.III.A12 *Mount Tabor Training College, Pathanapuram- Placement/Promotion of Smt.Asha K Thomas, Assistant Professor in Education (Natural Science) Academic Level 11 as Assistant Professor Academic Level 12 -Approval-reg:-*

23731/Ac F I/2021/UOK

The Principal in- Charge, Mount Tabor Training College, Pathanapuram has forwarded a proposal for the approval of the placement/ Promotion of Smt.Asha K Thomas, Assistant Professor in Education (Natural Science) Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 22.01.2021.

The following are the details of the incumbent on verification of the service book.

Qualifications :	1.M.Sc.Zoology from M.G.University in May 1993. 2.M.Ed from M.G University in April 1999 3.Qualified UGC-NET in Education held in December 2003.
Date of first entry into service	22.01.2010
Date of continuous service	22.01.2010
Details of other qualifying service	Nil
Date of Birth	10.03.1971
Date of Retirement	31.03.2027
Relaxation of period availed, if any, on account	Nil
Details of L W A availed other than on medical Ground	Nil

Detail of Orientation/ Refresher Courses Attended	1) UGC Sponsored Refresher Course in Teacher Education by UGC HRDC Ranchi University from 08.01.2021 to 21.01.2021.
Whether any OC/RC due	Nil
Date of Placement to Assistant Professor Academic Level 11	22.01.2016
Date of completion of 5 years of service as Assistant Professor Academic Level 11	21.01.2021
Proposed date of Promotion to Assistant Professor Academic Level 12	22.01.2021
Regulation Applicable	UGC Regulation 2018 (Option B)

The Principal, Mount Tabor Training College, Pathanapuram has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Smt.Asha K Thomas as Assistant Professor Academic Level 12.

In accordance with UGC Regulation 2018 (Option B), the teacher has completed the mandatory Refresher Courses with in the assessment period and hence the Assistant Professor is eligible for promotion on the due date itself.

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12.

As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category I – Good

Category II – 467

Category III – 138

Category II + III – 605 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that, as per UGC (3rd Amendment) Regulations, 2023 (published on 01.09.2023), the following amendment has been made in Clause 6.3 of the UGC Regulation, 2018.

"The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify within six months (till 17th January, 2019) as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either, for being considered for promotions under the 2010 or 2018 Regulations. This option can be exercised only up to 31st December 2023 and the date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfill all eligibility criteria required for promotion."

The University implemented UGC (3rd Amendment) Regulations, 2023, vide U.O No.9899/2023/UOK Dated 06.12.2023.

As per the UGC Third Amendment Regulation 2023, a teacher who qualifies after the date 17.01.2019 is not eligible to choose UGC Regulation 2010 and hence Smt.Asha K Thomas can apply for promotion as per UGC Regulations 2018 only ie; Option A instead of Option B. Here Smt.Asha K Thomas who qualified on 22.01.2021, has opted UGC Regulation 2018 (Option B).

It may be noted that, the UGC Third Amendment Regulation, 2023 was not published at the time of her selection process. The screening committee for the placement/promotion of Smt.Asha K Thomas was conducted on 22.08.2023, which was before the implementation of UGC Third Amendment regulation, 2023 by the University of Kerala. Hence, as per the then existing rules, the proposal for the Placement/Promotion of Smt.Asha K Thomas, Assistant Professor in Education (Natural Science) Academic Level 11 to Assistant Professor Academic Level 12 at Mount Tabor Training College, Pathanapuram as per UGC Regulation 2018 (Option B) can be considered.

In the light of the above facts, the proposal for the approval of Placement/Promotion in respect of Smt.Asha K Thomas, Assistant Professor in Education (Natural Science) Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 22.01.2021 at Mount Tabor Training College, Pathanapuram as per UGC Regulation 2018 (Option B) is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/Promotion in respect of Smt.Asha K Thomas, Assistant Professor in Education (Natural Science) Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 22.01.2021 at Mount Tabor Training College, Pathanapuram as per UGC Regulation 2018 (Option B) and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.111.A13 ***Mount Tabor Training College, Pathanapuram- Placement/Promotion of Smt.Sojia John, Assistant Professor of Education (Natural Science) Academic Level 11 as Assistant Professor Academic Level 12-Approval – reg.***

23715/Ac F I/2021/UOK

The Principal (i/c), Mount Tabor Training College, Pathanapuram has forwarded a proposal for the approval of the placement/ Promotion of Smt.Sojia John, Assistant Professor of Education (Natural Science) Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 02.06.2019.

The following are the details of the incumbent on verification of the service book.

Qualifications :	<ul style="list-style-type: none"> • M.Sc from University of Kerala in April 2002 • M.Ed from University of Kerala in 2004 • Qualified UGC-NET in Education held on 20.06.2004.
Date of first entry into service	02.06.2008.
Date of continuous service	02.06.2008
Date of Birth	31.12.1980
Date of Retirement	31.03.2037
Details of other qualifying service	Nil
Relaxation of period availed, if any, on account	Nil
Details of L W A availed other than on medical Ground	Nil
Detail of Orientation/ Refresher Courses Attended	<p>1) Seven Day Live Interactive Workshop on Educational Research Methodology and Statistics organised by the Department of Education, University of Kerala from 14.07.2014 to 21.07.2014</p> <p>2) Workshop on Development and Publishing Multimedia Content organised by Govt. College of Teacher Education, Thycaud, Thiruvananthapuram funded by Directorate of Collegiate Education from 25.02.2016 to 02.03.2016</p>
Whether any OC/RC due	Nil
Date of Placement to Assistant Professor with AGP 7000 (Stage II)	02.06.2014.
Date of completion of 5 years of service as Assistant Professor with AGP 7000/-(Academic Level 11)	01.06.2019

Proposed date of Promotion to Assistant Professor Academic Level 12	02.06.2019
Regulation Applicable	UGC Regulation 2018 (Option B)

The Principal, Mount Tabor Training College, Pathanapuram has forwarded all supporting documents necessary for the approval of the placement/Promotion of Smt.Sojia John as Assistant Professor Academic Level 12.

Smt.Sojia John has opted UGC Regulation 2018 (Option B) and the Screening Committee held on 02.09.2023 assessed and calculated the academic parameters and prepared the Applicant Summary Sheet purely based on the same Regulation.

In accordance with UGC Regulation 2018 (Option B), the teacher has to complete One Refresher Course/Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/ Soft Skill Development Programmes & Faculty Development Programmes (2 weeks duration-14 days). But the teacher had completed Seven Day Live Interactive Workshop on Educational Research Methodology and Statistics organised by the Department of Education, University of Kerala from 14.07.2014 to 21.07.2014 & Workshop on Development and Publishing Multimedia Content organised by Govt. College of Teacher Education, Thycaud, Thiruvananthapuram funded by Directorate of Collegiate Education from 25.02.2016 to 02.03.2016 within the Assessment period.

In this context it may be noted that as per e UO No. AcFIII/24522/2020 dated 19.01.2022 RC/OC/Short term courses run by research oriented institutions and that coordinated by colleges in association with Govt.agencies can be considered for the CAS promotion of teachers in Private Colleges.

Hence the Seven Day Live Interactive Workshop organised by the Department of Education, University of Kerala and Workshop organised by Govt. College of Teacher Education, Thycaud, Thiruvananthapuram funded by Directorate of Collegiate Education can be considered for promotion

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12.

As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category I – Good

Category II – 347

Category III – 222

Category II + III – 569 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In this context, it may also be noted that the UGC vide its (3rd Amendment) Regulations, 2023 published on 01.09.2023 has amended the Clause 6.3 of the UGC Regulation, 2018 as follows:

"The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify within six months (till 17th January, 2019) as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either, for being considered for promotions under the 2010 or 2018 Regulations. This option can be exercised only up to 31st December 2023 and the date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfil all eligibility criteria required for promotion."

University implemented UGC (3rd Amendment) Regulations, 2023, vide U.O No. 9899/2023/UOK Dated 06.12.2023.

Accordingly teachers whose due date of promotion falls on or before 17.01.2019 only can opt UGC Regulations 2010. After which UGC Regulations 2018 only prevails.

As per the said amendment Smt. Sojia John can apply for promotion as per UGC Regulations 2018 ie; Option A instead of Option B, as due date of promotion falls on 02.06.2019. But here Smt. Sojia John has opted Option B for the above said promotion which is same as UGC Regulations 2010.

It may be noted that, the UGC Third Amendment Regulation, 2023 was not implemented in the University at the time of her selection process. The screening committee for the placement/promotion of Smt. Sojia John was conducted on 02.09.2023, which was before the implementation of UGC Third Amendment regulation, 2023 in University of Kerala vide U.O No.9899/2023/UOK Dated 06.12.2023. Hence, as per the then existing rules, the proposal for the Placement/Promotion of Smt. Sojia John, Assistant Professor in Education (Natural Science) Academic Level 11 as Assistant Professor Academic Level 12 at Mount Tabor Training College, Pathanapuram as per UGC Regulation 2018 (Option B) is in order.

In the light of the above facts, the proposal for the approval of Placement/Promotion of Smt. Sojia John, Assistant Professor in Education (Natural Science) Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 02.06.2019 at Mount Tabor Training College, Pathanapuram as per UGC Regulation 2018 (Option B) is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/ Promotion of Smt. Sojia John, Assistant Professor in Education (Natural Science) Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 02.06.2019 at Mount Tabor Training College, Pathanapuram as per UGC Regulation 2018 (Option B) and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.111.14 Mount Tabor Training College, Pathanapuram- Placement/Promotion of Smt. Smitha Eapen, Assistant Professor in Education (Social Science) Academic Level 11 as Assistant Professor Academic Level 12-Approval-reg. 23728/Ac F II/2021/UOK

The Principal in-Charge, Mount Tabor Training College, Pathanapuram has forwarded a proposal for the approval of the placement / Promotion of Smt. Smitha Eapen, Assistant Professor in Education (Social Science) Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 22.07.2019.

The following are the details of the incumbent on verification of the service book.

Qualifications :	<ul style="list-style-type: none"> • M.A From University of Kerala in 2001 • M.Ed from M.G University in 2007 • Qualified UGC-NET in Education held on 17.12.2006
Date of first entry into service	02.06.2008.
Date of continuous service	02.06.2008
Details of other qualifying service	Nil
Relaxation of period availed, if any, on account	Nil
Details of L W A availed other than on medical Ground	L.W.A from 08.02.2010 to 29.03.2010(50 Days)
Detail of Orientation/Refresher Courses Attended	1) UGC Sponsored Refresher Course- Summer School (Multidisciplinary) from 30.11.2018 to 20.12.2018 by UGC HRDC, University of Kerala, Kariavattom
Whether any OC/RC due	Nil
Date of Placement to Assistant Professor with AGP 7000 (Stage II)	22.07.2014.

Date of completion of 5 years of service as Assistant Professor with AGP 7000/-(Academic Level 11)	21.07.2019
Proposed date of Promotion to Assistant Professor Academic Level 12	22.07.2019
Regulation Applicable	UGC Regulation 2018 (Option B)

The Principal in Charge, Mount Tabor Training College, Pathanapuram has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Smt. Smitha Eapen as Assistant Professor Academic Level 12.

In accordance with UGC Regulation 2018 (Option B), the teacher has completed the mandatory Refresher Courses with in the assessment period and hence the Assistant Professor is eligible for promotion on the due date itself.

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12.

As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category I – Good

Category II – 627

Category III – 228

Category II + III – 885 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that, as per UGC (3rd Amendment) Regulations, 2023 (published on **01.09.2023**), the following amendment has been made in Clause 6.3 of the UGC Regulation, 2018.

"The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify within six months (till 17th January, 2019) as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either, for being considered for promotions under the 2010 or 2018 Regulations. This option can be exercised only up to 31st December 2023 and the date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfill all eligibility criteria required for promotion."

University implemented UGC (3rd Amendment) Regulations, 2023, vide U.O No. 9899/2023/UOK Dated **06.12.2023**.

As per the UGC Third Amendment Regulation 2023, a teacher who qualifies after the date 17.01.2019 is not eligible to choose UGC Regulation 2010 and hence Smt. Smitha Eapen can apply for promotion as per UGC Regulations 2018 only ie; Option A instead of Option B. But here Smt. Smitha Eapen who qualified on 22.07.2019, has opted UGC Regulation 2018 (Option B).

It may be noted that, the UGC Third Amendment Regulation, 2023 was not implemented in the University at the time of her selection process. The screening committee for the placement/promotion of Smt. Smitha Eapen was conducted on **02.09.2023**, which was before the implementation of UGC Third Amendment regulation, 2023 in University of Kerala vide U.O No.9899/2023/UOK Dated 06.12.2023. Hence, as per the then existing rules, the proposal for the Placement/Promotion of Smt. Smitha Eapen, Assistant Professor in Education (Social Science) Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 22.07.2019 at Mount Tabor Training College, Pathanapuram as per UGC Regulation 2018 (Option B) can be considered.

In the light of the above facts, the proposal for the approval of Placement/Promotion of Smt.Smitha Eapen, Assistant Professor in Education (Social Science) Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 22.07.2019 at Mount Tabor Training College, Pathanapuram, as per UGC Regulation 2018 (Option B), is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/Promotion of Smt.Smitha Eapen, Assistant Professor in Education (Social Science) Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 22.07.2019 at Mount Tabor Training College, Pathanapuram, as per UGC Regulation 2018 (Option B) and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.111.A15 Mount Tabor Training College, Pathanapuram- Placement/Promotion of Smt.Ceena Chacko, Assistant Professor in Education (Physical Science) Academic Level 11 as Assistant Professor Academic Level 12-Approval-reg. 23721/Ac F I/2021/UOK

The Principal in- Charge, Mount Tabor Training College, Pathanapuram has forwarded a proposal for the approval of the placement / Promotion of Smt.Ceena Chacko, Assistant Professor in Education (Physical Science) Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 02.06.2019.

The following are the details of the incumbent on verification of the service book.

Qualifications :	1. M.Sc.Chemistry from University of Kerala in April 2002 2.M.Ed from Manonmaniam Sundaranar University in April 2006 3. Qualified UGC-NET in Education held in June 2006
Date of first entry into service	02.06.2008
Date of continuous service	02.06.2008
Details of other qualifying service	Nil
Date of Birth	10.05.1978
Date of Retirement	31.05.2034
Relaxation of period availed, if any, on account	Nil
Details of L W A availed other than on medical Ground	Nil
Detail of Orientation/ Refresher Courses Attended	1) UGC Sponsored Refresher Course in Education and Teaching Methods conducted by UGC HRDC University of Kerala from 11.03.2019 to 31.03.2019.
Whether any OC/RC due	Nil
Date of Placement to Assistant Professor Academic Level 11	02.06.2014
Date of completion of 5 years of service as Assistant Professor Academic Level 11	01.06.2019
Proposed date of Promotion to Assistant Professor Academic Level 12	02.06.2019
Regulation Applicable	UGC Regulation 2018 (Option B)

The Principal, Mount Tabor Training College, Pathanapuram has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Smt.Ceena Chacko as Assistant Professor Academic Level 12.

In accordance with UGC Regulation 2018 (Option B), the teacher has completed the mandatory Refresher Course within the assessment period and hence the Assistant Professor is eligible for promotion on the due date itself.

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12.

As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category I – Good

Category II – 364

Category III – 121

Category II + III – 485 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that, as per UGC (3rd Amendment) Regulations, 2023 (published on 01.09.2023), the following amendment has been made in Clause 6.3 of the UGC Regulation, 2018.

"The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify within six months (till 17th January, 2019) as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either, for being considered for promotions under the 2010 or 2018 Regulations. This option can be exercised only up to 31st December 2023 and the date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfill all eligibility criteria required for promotion."

The University implemented UGC (3rd Amendment) Regulations, 2023, vide U.O No. 9899/2023/UOK Dated 06.12.2023.

As per the UGC Third Amendment Regulation 2023, a teacher who qualifies after the date 17.01.2019 is not eligible to choose UGC Regulation 2010 and hence Smt.Ceena Chacko can apply for promotion as per UGC Regulations 2018 only ie; Option A instead of Option B. But here Smt.Ceena Chacko who qualified on 02.06.2019, has opted UGC Regulation 2018 (Option B).

It may be noted that, the UGC Third Amendment Regulation, 2023 was not published at the time of her selection process. The screening committee for the placement/promotion of Smt.Ceena Chacko was conducted on 22.08.2023, which was before the implementation of UGC Third Amendment regulation, 2023 by the University of Kerala. Hence, as per the then existing rules, the proposal for the Placement/Promotion of Smt.Ceena Chacko, Assistant Professor in Education (Physical Science) Academic Level 11 to Assistant Professor Academic Level 12 at Mount Tabor Training College, Pathanapuram as per UGC Regulation 2018 (Option B) can be considered.

In the light of the above facts, the proposal for the approval of Placement/Promotion in respect of Smt.Ceena Chacko, Assistant Professor in Education (Physical Science) Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 02.06.2019 at Mount Tabor Training College, Pathanapuram as per UGC Regulation 2018 (Option B) is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/Promotion in respect of Smt.Ceena Chacko, Assistant Professor in Education (Physical Science) Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 02.06.2019 at Mount Tabor Training College, Pathanapuram as per UGC Regulation 2018 (Option B) and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.III.A16 MSM College, Kayamkulam- Placement/Promotion of Dr.Rekha Nair R, Assistant Professor in Political Science Academic Level 12 as Associate Professor Academic Level 13 A w.e.f. 28.07.2022.

6375/Ac F I/2022/UOK

The proposal for the approval of the Placement/Promotion of Dr.Rekha Nair R, Assistant Professor in Political Science Academic Level 12 as Associate Professor Academic Level 13 A, w.e.f. 28.07.2022 has been forwarded by the Educational Agency, MSM College, Kayamkulam.

The Service details of Dr.Rekha Nair R, are as follows.

Qualifications	M A from University of Kerala in the year 2002. Awarded Ph.D from University of Kerala on 30.12.2008.
Date of Birth	01.06.1980
Date of Retirement	31.05.2036
Date of first entry in to Service	28.07.2010
L.W.A availed	Nil
Details of relaxation availed of	Availed for Promotion from Stage I-II.(Two years on account of Ph.D)
Date of Placement to Assistant Professor Stage II	28.07.2014.
Date of Placement to Assistant Professor Academic Level 12.(StageIII)	28.07.2019
Date of completion of 3 years of service as Assistant Professor Academic Level 12	27.07.2022
Due date of Placement to Associate Professor Academic Level 13A	28.07.2022
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)Two Weeks Faculty Development Programme on "The Contemporary Issues & Challenges faced by Modern Jammu& Kashmir: Socio-Cultural and Political Scenario" conducted by Teaching Learning Center, Ramanujan College, University of Delhi sponsored by PMMMNMTT, MHRD, from 10.08.2020 to 23.08.2020.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)
Remarks	Nil

The teacher had completed twelve years of service on 27.07.2022 for being promoted as Associate Professor Academic Level 13 A (on account of Ph.D) and hence the due date of promotion is on 28.07.2022 FN.

It may be noted that for eligible to be placed as Associate Professor, the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

On verification, it is seen that, Dr.Rekha Nair R has completed one Faculty Development Programme of 2 week duration with in the assessment period. She has completed three years of service as Assistant Professor Academic Level 12 on 27.07.2022. The teacher acquired Ph.D from University of Kerala on 30.12.2008. Hence the teacher is eligible for promotion on the due date itself.

The Educational Agency has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2019 to 2022 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 05.12.2023. Based on the performance of the teacher and the assessment of the documents submitted, the committee found that Dr.Rekha Nair R is eligible for placement as Associate Professor Academic Level 13 A w.e.f 28.07.2022.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal for the approval of Placement/Promotion of Dr.Rekha Nair R, Assistant Professor in Political Science Academic Level 12 as Associate Professor Academic Level 13 A w.e.f 28.07.2022 at MSM College, Kayamkulam at as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/Promotion of Dr.Rekha Nair R, Assistant Professor in Political Science Academic Level 12 as Associate Professor Academic Level 13 A w.e.f 28.07.2022 at MSM College, Kayamkulam at as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.11.A17 *Mount Tabor Training College, Pathanapuram- Appointment Dr.Tharamma George T, Professor of Education (Mathematics) as Principal w.e.f 03.05.2023 reg.*

34407/Ac F I/2023/UOK

The Manager, Mount Tabor Training College, Pathanapuram has forwarded the proposal for the approval of appointment of Dr. Tharamma George T, Professor of Education (Mathematics), as the Principal of Mount Tabor Training College, Pathanapuram on the basis of seniority cum fitness, w.e.f 03.05.2023 in the vacancy of Dr.Rosamma Philip, Principal who relinquished the post on 02.05.2023.

The Manager, has forwarded the following documents regarding the selection and appointment Dr. Tharamma George T as the Principal, as stipulated in UGC Regulation 2018.

- Appointment order in Form No.I.
- Minutes of the Selection Committee meeting held on 13.12.2023.
- Nomination letter from the Government D2/27/2023-HEDN dated 20.12.2023
- Originals of the Qualifying Degrees, and mark lists.
- Service book of the teacher concerned with entries.
- Seniority list of permanent teachers in the College.
- Internal Circular No.MTTC/1266/2023 Dated 02.05.2023.

The Service details of Dr. Tharamma George T are as follows:

Qualifications	1.M.Sc Mathematics from University of Kerala in 1990 2.M.Ed from University of Kerala in January 1993 3.NET in Education June 1993. 4.MPhil in Education from University of Kerala in July 1995. 5.Ph.D in Education from the University of Kerala in 2000.
Date of first appointment	Lecturer in Mathematics on 16.09.1998 at Mount Tabor Training College ,Pathanapuram

Date of entry into continuous service	16.09.1998
Date of Placement as Senior Scale Lecturer	16.09.2002
Date of Promotion as Selection Grade Lecturer	16.09.2007
Date of promotion as Associate Professor	16.09.2010
Date of promotion as Professor	18.07.2018
Date of appointment as Principal of Mount Tabor Training College, Pathanapuram	03.05.2023.

It may be noted that University vide U.O No.4738/2023/UOK Dated: 01.06.2023 had approved the appointment of Dr.Tharamma George T, Professor of Education (Mathematics) as the D.D.O of Mount Tabor Training College Pathanapuram for a period of three months (1st term only) w.e.f 03.05.2023 F.N. Later she was appointed as the Principal in-charge of Mount Tabor Training College Pathanapuram w.e.f 03.05.2023 F.N vide U.O No.6644/2023/UOK Dated: 27.07.2023. Clause V of U.G.C Regulations 2018 deals with the qualification for the appointment of Principal which reads as:

1. Ph.D Degree.
 2. Professor/Associate Professor with a total service/experience of at least fifteen years of teaching/ research in Universities, Colleges and other institutions of Higher Education.
 3. A minimum of 10 research publications in peer-reviewed or UGC- listed journals.
 4. A minimum score of 110 Research score as per Appendix II, Table 2.
- On verification of the proposal the following are noted;
2. Dr. Tharamma George T qualified Ph.D in Education from the University of Kerala in the year 2000
 3. She was placed/promoted as Professor w.e.f.18.07.2018
 4. The Educational Agency has issued an Internal Circular No.MTTC/1266/2023 Dated 02.05.2023 in order to invite applications from suitable candidates to the post of Principal of the College.
 5. Dr.Tharamma George T is the senior most teacher of the college next to Dr.Rosamma Philip who relinquished the post of Principal on 02.05.2023.
 6. Dr. Tharamma George T has total teaching experience of 25 years and 3 months.
 7. Government has nominated Government representative to the Staff Selection Committee of Principal at Mount Tabor Training College, vide letter No.D2/27/2023-HEDN dated 20.12.2023. But the Selection Committee has already been conducted on 13.12.2023 without the representation of Government Nominee. It maybe noted that, UGC Regulation 2018 doesn't insist for the Government nominee in the selection committee of Principal in affiliated colleges. But the Government while considering the approval of the appointment Dr. Ajimol P.G as Principal of NSS College, Pandalam, vide letter no. No.D1/260/2022 HEDN Dated 22.02.2023, had instructed that the appointment of Principal should be strictly in accordance with the prevailing UGC Regulation and the Selection Committee with the Government nominee is mandatory for the purpose.Further informed that any deviation/violation in this regard shall be viewed seriously and such proposals for approval will be summarily rejected.

As per the Minutes of the Selection Committee,Dr.Tharamma George T attained a verified score of 543 and is having sufficient number of Research Publications in peer reviewed/ UGC approved journals (Supporting evidences of publications have also been forwarded).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject expert.

In the light of above mentioned facts, as per the orders of the Vice Chancellor, the proposal for the approval of the appointment of Dr. Tharamma George T, Professor of Education (Mathematics) as the Principal of the Mount Tabor Training College, Pathanapuram on the basis of Seniority cum-fitness, w.e.f 03.05.2023, in the relinquished vacancy of Dr.Rosamma Philip, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of the appointment of Dr.Tharamma George T, Professor of Education (Mathematics) as the Principal of the Mount Tabor Training College, Pathanapuram on the basis of Seniority cum-fitness, w.e.f 03.05.2023, in the relinquished vacancy of Dr.Rosamma Philip and recommended to refer to Syndicate.

Resolution of the Syndicate

RESOLVED to seek clarification from the Government whether Government nominee is mandatory for the selection and appointment of Principal in Private/ Aided Colleges.

Item No. 09.III.A18 *St. John's College, Anchal - Placement/Promotion of Dr.Sajan Thomas, Assistant Professor Academic Level 10, Department of Political Science as Assistant Professor Academic Level 11 w.e.f 15.02.2021 F.N- Approval-reg.*

1641/AcFI/2024/UOK

The DDO, St. John's College, Anchal has forwarded the proposal regarding the Placement/Promotion of Dr.Sajan Thomas, Assistant Professor Academic Level 10, Department of Political Science as Assistant Professor Academic Level 11 w.e.f 15.02.2021 F.N.

The Service details of Dr.Sajan Thomas are as follows.

Qualifications	1)M.A from University of Kerala in April 2005 2)M.Phil from University of Bergen,Norway in 2008 3)Ph.D from University of Bergen,Norway in 2016.
Date of Birth	26.10.1981
Date of Retirement	31.03.2042
Date of first entry in to Service	15.02.2017 F N
L.W.A availed	Nil
Details of relaxation availed of	2 years on account of Ph.D
Date of completion of 4 years of service as Assistant Professor Academic Level 10	14.02.2021
Proposed date of Placement as Assistant Professor Academic Level 11	15.02.2021 FN
Number of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.Refresher Course from UGC-HRDC, University of Kerala from 18.02.2020 to 02.03.2020. 2.Live Online Induction Programme from UGC-HRDC, University of Kerala from 02.11.2020 to 01.12.2020.
Refresher / Orientation Course due	Nil
UGC Regulation	UGC Regulation 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 15.02.2017 F N in St. John's College, Anchal and has completed four years of service as Assistant Professor Academic Level 10 on 14.02.2021 and having a Ph.D degree, the due date of Promotion to Assistant Professor Academic Level 11 is on 15.02.2021 F N.

Here the Assistant Professor has completed one Induction Programme and one Refresher Course. As per UGC Regulation 2018, Induction Programme shall be treated at par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements. Hence the Assistant Professor is eligible for promotion as Assistant Professor Academic Level 11 on the due date itself.

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A) from 2017 to 2021, with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 13.02.2023, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor Academic Level 11 w.e.f 15.02.2021.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of Placement/Promotion of Dr.Sajan Thomas, Assistant Professor Academic Level 10, Department of Political Science, St. John's College, Anchal as Assistant Professor Academic Level 11, w.e.f 15.02.2021 F.N as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/Promotion of Dr.Sajan Thomas, Assistant Professor Academic Level 10, Department of Political Science, St. John's College, Anchal as Assistant Professor Academic Level 11, w.e.f 15.02.2021 F.N as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.III.A19 Santhom Malankara Arts and Science College, Edanji, Thiruvananthapuram - Workload Assessment- Approval-reg.

AcF1/4584/2024

The Principal, Santhom Malankara Arts and Science College, Edanji, Thiruvananthapuram has forwarded a proposal for the assessment of workload in various departments of the College for the academic year 2023-24.

The workload calculation and fixation of staff strength is done as per the provisions in the Kerala University First Ordinances 1978. As per the Ordinance total number of posts for each department in a College shall be according to the workload and staff patterns under the UGC guidelines which stipulate a direct teaching hours of 16 for Lecturer/Assistant Professor. Hence, the number of permissible teachers in each department is calculated as per the provisions in the UGC regulation. The statement showing the assessment of workload in department wise and the permissible number of teaching staff in the College is shown in table below. In accordance with G.O.(Ms)No. 155/2020/HEDN dated: 01/04/2020 and G.O.(Ms)No.313/2020/HEDN dated: 11/09/2020, workload have been calculated

WORKLOAD ASSESSMENT FOR THE ACADEMIC YEAR 2023-2024

Principal's subject: Physical Education

SI No	Subject	Total workload assessment (in hours)
1	English	68
2	Malayalam	13
3	Hindi	13
4	Syriac	13
5	History	6
6	Chemistry	48
7	Physics	13
8	Mathematics	9
9	Commerce	63
10	Physical Education	Total Number of students-248

As per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of workload assessment of Santhom Malankara Arts and Science College, Edanji, Thiruvananthapuram for the academic year 2023-24 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of workload assessment of Santhom Malankara Arts and Science College, Edanji, Thiruvananthapuram for the academic year 2023-24 and recommended to approve the as follows.

Sl No	Subject	Total workload assessment (in hours)
1	English	68
2	Malayalam	13
3	Hindi	13
4	Syriac	13
5	History	6
6	Chemistry	48
7	Physics	13
8	Mathematics	9
9	Commerce	63
10	Physical Education	Total Number of students-248

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.111.A20 *SN Training College, Nedunganda-Proposal for the approval of Placement/ Promotion of Dr. Viji V, Assistant Professor of Education (Physical Science) Academic Level 10 as Assistant Professor Academic Level 11,w.e.f 01.08.2022 F N.*

3204/Ac F I/2024/UOK

The Principal, S N Training College, Nedunganda had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Viji V, Assistant Professor of Education (Physical Science) Academic Level 10 as Assistant Professor Academic Level 11 w.e.f 01.08.2022 F N.

The Service details of Dr. Viji V is as follows.

Qualifications	1. M.Sc Physics from University of Kerala in April 2003. 2. M.Ed from Manonmaniam Sundaranar University in April 2005. 3. Qualified UGC NET and JRF on 13.06.2011 4. Qualified Ph.D from University of Kerala on 24.04.2018
Date of Birth	16.05.1980
Date of Retirement	31.05.2040
Date of first entry in to Service	01.08.2018 F N
L.W.A availed	Nil
Details of relaxation availed of	2 years on account of Ph.D
Date of completion of 4 years of service as Assistant Professor Academic Level 10	31.07.2022
Proposed Date of Placement to Assistant Professor Academic Level 11	01.08.2022 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Live Online Induction Programme from UGC-HRDC, University of Kerala from 28.09.2020 to 27.10.2020. 2. Refresher Course in Media Studies sponsored by UGC HRDC, University of Calicut from 26.08.2021 to 09.09.2021.
Refresher / Orientation Course due	Nil
UGC Regulation applicable	UGC Regulation 2018 Option A

On verification of the Service Book of the incumbent, it is noted that the teacher had entered into service as Assistant Professor of Education on 01.08.2018 FN at SN Training College, Nedunganda and had completed 4 years of service as Assistant Professor Academic Level 10 on 31.07.2022. On account of Ph.D, the due date of promotion to Assistant Professor Academic Level 11 is on 01.08.2022.

It may be noted that, as per UGC Regulation 2018, Induction Programme shall be treated at par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements.

Here the teacher has completed the mandatory requirements as stipulated in UGC Regulation 2018 with in the assessment period. **Hence the Assistant Professor is eligible for promotion on the due date itself.**

The Principal, SN Training College, Nedunganda has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2018 to 2022, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the Minutes of the Screening Committee held on 20.11.2023, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor Academic Level 11 w.e.f 01.08.2022.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the Placement/ Promotion of Dr. Viji V, Assistant Professor Academic Level 10, S N Training College, Nedunganda as Assistant Professor of Education (Physical Science) Academic Level 11 w.e.f 01.08.2022 FN as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of the Placement/Promotion of Dr. Viji V, Assistant Professor Academic Level 10, S N Training College, Nedunganda as Assistant Professor of Education (Physical Science) Academic Level 11 w.e.f 01.08.2022 F N as per the UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.111.A21 S.D College, Alappuzha-Proposal for the approval of Placement/ Promotion of Dr.Manjumol K.A, Assistant Professor Academic Level 10, Department of Chemistry as Assistant Professor Academic Level 11,w.e.f 01.10.2022 F N. 3266/Ac F I/2024/UOK

The Principal,S.D. College, Alappuzha had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Manjumol K.A,Assistant Professor Academic Level 10,Department of Chemistry as Assistant Professor Academic Level 11 w.e.f 01.10.2022 F N.

The Service details of Dr.Manjumol K.A is as follows.

Qualifications	1. M.Sc from M.G University in May 2005. 2. Ph.D from CUSAT on 08.05.2015.
Date of Birth	22.04.1981
Date of Retirement	30.04.2041
Date of first entry in to Service	01.10.2018 F N
L.W.A availed	Nil
Details of relaxation availed of	2 years on account of Ph.D
Date of completion of 4 years of service as	30.09.2022

Assistant Professor Academic Level 10	
Proposed Date of Placement to Assistant Professor Academic Level 11	01.10.2022 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Live Online Induction Programme from UGC-HRDC, University of Kerala from 01.01.2021 to 30.01.2021. 2.Refresher Course sponsored by UGC-HRDC, University of Kerala from 08.03.2022 to 21.03.2022.
Refresher / Orientation Course due	Nil
UGC Regulation applicable	UGC Regulation 2018 Option A

On verification of the Service Book of the incumbent, it is noted that the teacher had entered into service as Assistant Professor in Chemistry on 01.10.2018 F N at S.D. College, Alappuzha and had completed 4 years of service as Assistant Professor Academic Level 10 and having a Ph.D degree, the due date of promotion to Assistant Professor Academic Level 11 is on 01.10.2022.

It may be noted that, as per UGC Regulation 2018, Induction Programme shall be treated as par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements.

Here the teacher has completed the mandatory requirements as stipulated in UGC Regulation 2018 with in the assessment period. **Hence the Assistant Professor is eligible for promotion on the due date itself.**

The Principal, **S.D. College, Alappuzha** has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2018 to 2022, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the Minutes of the Screening Committee held on 26.09.2023, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor Academic Level 11 w.e.f 01.10.2022.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the Placement/ Promotion of Dr.Manjumol K.A.Assistant Professor Academic Level 10, Department of Chemistry, S.D College, Alappuzha as Assistant Professor Academic Level 11 w.e.f 01.10.2022FNas per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of the Placement/Promotion of Dr.Manjumol K.A.Assistant Professor Academic Level 10,Department of Chemistry, S.D College, Alappuzha as Assistant Professor Academic Level 11 w.e.f 01.10.2022FNas per the UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.111.A22 ***S.D College, Alappuzha-Proposal for the approval of Placement/ Promotion of Sri.Damu Chandran C, Assistant Professor Academic Level 10, Department of Commerce as Assistant Professor Academic Level 11 w.e.f 01.09.2022 F N.***

3267/Ac F I/2024/UOK

The Principal, S.D College, Alappuzha had forwarded a proposal regarding the Placement/ Promotion in respect of Sri.Damu Chandran C, Assistant Professor Academic Level 10, Department of Commerce as Assistant Professor Academic Level 11 w.e.f 01.09.2022 F N.

The Service details of Sri.Damu Chandran C is as follows.

Qualifications	1. M.Com from University of Kerala in August 2011. 2. Qualified UGC -NET on 18.09.2012.
Date of Birth	18.02.1988
Date of Retirement	31.03.2048
Date of first entry in to Service	01.09.2016 F N
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor Academic Level 10	31.08.2022
Proposed Date of Placement to Assistant Professor Academic Level 11	01.09.2022 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Live Online Induction Programme conducted by UGC-HRDC, University of Kerala from 03.06.2022 to 02.07.2022. 2.Online Refresher Course conducted by S.D College, Alappuzha in collaboration with UGC-HRDC, University of Kerala from 28.09.2020 to 11.10.2020.
Refresher / Orientation Course due	Nil
UGC Regulation applicable	UGC Regulation 2018 Option A

On verification of the Service Book of the incumbent, it is noted that the teacher had entered into service as Assistant Professor in Commerce on 01.09.2016 F N at S.D College, Alappuzha and had completed 6 years of service as Assistant Professor Academic Level 10 on 31.08.2022. Hence the due date of promotion to Assistant Professor Academic Level 11 is on 01.09.2022.

It may be noted that, as per UGC Regulation 2018, Induction Programme shall be treated as par with the orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements.

Here the teacher has completed the mandatory requirements as stipulated in UGC Regulation 2018 within the assessment period. **Hence the Assistant Professor is eligible for promotion on the due date itself.**

The Principal, S.D College, Alappuzha has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2022, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the Minutes of the Screening Committee held on 23.11.2023, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor Academic Level 11 w.e.f 01.09.2022.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the Placement/ Promotion of Sri.Damu Chandran C, Assistant Professor Academic Level 10, Department of Commerce, S.D College, Alappuzha as Assistant Professor Academic Level 11 w.e.f 01.09.2022 F N as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of the Placement/Promotion of Sri.Damu Chandran C, Assistant Professor Academic Level 10, Department of Commerce, S.D College, Alappuzha as Assistant Professor Academic Level 11 w.e.f 01.09.2022 F N as per the UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.111.B1 *N.S.S. College, Nilamel - Proposal regarding revision of date of Placement/Promotion of Smt. Geetha R Nair, Assistant Professor in Botany, N.S.S. College, Nilamel from Assistant Professor Stage I to Stage II – Reg; 70181/AcFII/2023/UOK*

The Principal NSS College, Nilamel, has forwarded a proposal of Smt. Geetha R Nair, Assistant Professor in Botany for revising her date of placement in Assistant Professor Stage II and Assistant Professor Stage III w.e.f 18.01.2020 and 18.01.2015 respectively. The teacher has requested one year relaxation in her date of placement in Assistant Professor Stage II on account of M.Phil degree. It may be noted that the teacher has entered into service as Lecturer in Botany w.e.f 18.01.2005 vide U.O No: GA-II/C3/1522/05 dtd 05.12.2005 and promoted as Assistant Professor Stage II w.e.f 18.01.2011 vide U.O No: AcFII/54759/2018 dtd 17.08.2019. She was promoted as Assistant Professor Academic Level 12 w.e.f 18.01.2016 vide U.O No: 88/2022 dtd 01.01.2022.

The teacher has awarded M.Phil Degree in Futures Studies from Madurai Kamaraj University and also submitted the Eligibility Certificate issued from University of Kerala, in which it is certified that the M.Phil in Futures Studies Degree of the Madurai Kamaraj University is recognised as equivalent to the M.Phil Futures Studies Degree of the Kerala University.

As per UGC Regulations 1998 Clause 7.2.0(i), a Lecturer will be eligible for Placement in a senior scale through a procedure of selection, if she/he has completed 6 years of service after regular appointment with relaxation of one year and two years respectively, for those with M.Phil and Ph.D. ie, the UGC Regulations 1998 doesn't mandates M.Phil degree is to be taken in the same subject for promotion to Assistant Professor Stage II.

The Principal also submitted a certificate from Madurai Kamaraj University, Department of Futures Studies dtd 10.05.2005 stated that Futures Studies is a Transdisciplinary subject and is applicable to any field. Moreover, one of the Three papers of the M.Phil program is Environmental Impact Assessment, which is related to Biology/Botany. Also the project work of the candidate is on the basic discipline of the candidate, related to Botany.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding revision of date of Placement/Promotion of Smt. Geetha R Nair, Assistant Professor in Botany, N.S.S. College, Nilamel from Assistant Professor Stage I to Stage II from 18.01.2011 to 18.01.2010 and Assistant Professor Stage II to Assistant Professor stage III from 18.01.2016 to 18.01.2015 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding revision of date of Placement/Promotion of Smt. Geetha R Nair, Assistant Professor in Botany, N.S.S. College, Nilamel from Assistant Professor Stage I to Stage II from 18.01.2011 to 18.01.2010 and Assistant Professor Stage II to Assistant Professor stage III from 18.01.2016 to 18.01.2015 and recommended to refer to Syndicate.

Resolution of the Syndicate

RESOLVED to get the remarks from the Chairman, Board of Studies concerned and place the same before the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

Item No.09.111.B2 K.S.M.D.B. College, Sasthamcotta - Placement/Promotion proposal of Dr. Sreegith T. G., Assistant Professor in Sanskrit from Academic Level 11 to Academic Level 12 w.e.f 03.07.2021 FN - Approval – Reg.

Ac FII/5430/2024

The Principal, K.S.M.D.B. College, Sasthamcotta had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Sreegith T.G., Assistant Professor in Sanskrit, K.S.M.D.B. College, Sasthamcotta from Academic Level 11 to Academic Level 12 w.e.f 03.07.2021 FN.

The service details of Dr. Sreegith T. G. are as follows.

Qualifications	1. MA Sanskrit – 2004 – Rashtriya Sanskrit Vidyapeetha, Tirupati 2. Ph.D Vidhyavaridhi – 2008 - Rashtriya Sanskrit Vidyapeetha, Tirupati
Date of first entry into service	02.07.2012 AN
Date of placement as Assistant Professor Academic Level 11	03.07.2016 FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. UGC sponsored Refresher Course – Centre for Professional Development in Higher Education – HRDC, University of Delhi–10.02.2021 to 23.02.2021 2. Two weeks Faculty Development Programme – MHRD, PMMMNMTT - Teaching Learning Centre, Ramanujan College, University of Delhi – 15.09.2020 to 30.09.2020
Refresher / Orientation Course due	Nil
L.W.A availed during the assessment period	Nil
Proposed date of Placement / Promotion as Assistant Professor - Academic level 12.	03.07.2021

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor in Sanskrit at K.S.M.D.B. College, Sasthamcotta w.e.f 02.07.2012 A.N. vide U.O No. AcFIII/2/55750/2012 dtd 20.03.2013 and promoted as Assistant Professor – Academic Level 11 w.e.f. 03.07.2016 FN vide U.O No: AcFII/7913/2022/UOK dtd 13.10.2022. He has completed five years of service in Assistant Professor - Academic Level 11 on 02.07.2021. So the teacher is eligible for promotion to Assistant Professor - Academic Level 12 w.e.f 03.07.2021 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the assessment periods 2016 to 2021 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018-Option A**.

In the Minutes of the Screening Committee held on 08.12.2023, 10.00 AM at K.S.M.D.B. College, Sasthamcotta, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor - Academic Level 12 w.e.f 03.07.2021 FN.

It may be noted that, Dr.Sreegith T.G. has attended two week Faculty development Programme conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNMTT). The Short Term Courses coordinated by colleges in association Teaching Learning Centres under PMMMNMTT can be considered eligible for the CAS promotion of teachers in Private Colleges vide U.O No: AcFIII/24522/2022 dtd 19.01.2022.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the Placement/Promotion in respect of Dr. Sreegith T.G., Assistant Professor in Sanskrit, K.S.M.D.B. College, Sasthamcotta from Academic Level 11 to Academic Level 12 w.e.f 03.07.2021 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

Recommendation:-

The Committee considered the proposal regarding the Placement/Promotion in respect of Dr. Sreegith T.G., Assistant Professor in Sanskrit, K.S.M.D.B. College, Sasthamcotta from Academic Level 11 to Academic Level 12 w.e.f 03.07.2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No:09.111.B3 Mahatma Gandhi College, Thiruvananthapuram – Placement/Promotion of Dr. Chitra V.S, Associate Professor (Academic Level 13A) in Department of English to Professor (Academic Level 14) w.e.f 02.08.2023 FN. - Approval – reg:-

Ac F II/3258/2024/UOK

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal for the approval of Placement/Promotion of Dr. Chitra V.S, Associate Professor (Academic Level 13A) in English to Professor (Academic Level 14) w.e.f 02.08.2023 FN.

The Service details of Dr. Chitra V.S are as follows:

Qualifications	1. M.A in English from University of Kerala in 2001. 2. Ph.D in English from University of Kerala in 2018.
Date of initial appointment	02.08.2006
Date of beginning into continuous service	02.08.2006
L.W.A availed with out medical ground	Nil
Date of Placement to Assistant Professor Stage II (with AGP ₹ 7000/-)	02.08.2012
Date of Placement to Assistant Professor Stage III (with AGP ₹ 8000/-)	02.08.2017
Date of Placement to Associate Professor Associate Professor (Academic Level 13A)	02.08.2020
Proposed date of placement/promotion to Professor	02.08.2023
U G C Regulation applicable	U G C Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer in English at N.S.S College, Pandalam w.e.f 02.08.2006 FN vide U.O No.Ac.FV/011098/06 dtd 05.10.2007. She was transferred to Mahatma Gandhi College, Thiruvananthapuram w.e.f 02.06.2017 FN. She was promoted as Assistant Professor Stage II (with AGP ₹ 7000/-) w.e.f 02.08.2012 FN vide U.O No.Ac.FII/2309/2019 dtd 03.06.2019. She was promoted as Assistant Professor Stage III (with AGP ₹ 8000/-) w.e.f 02.08.2017 FN vide U.O No.Ac.FII/2851/2020 dtd 25.08.2020. She was promoted as Associate Professor (Academic Level 13A) w.e.f. 02.08.2020 FN vide U.O No.Ac.FII/15789/2021 dtd 09.10.2021. She had completed 3 years of service in Associate Professor (Academic Level 13A) on 02.08.2023 FN for being promoted as Professor Academic Level 14 w.e.f 02.08.2023 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Chitra V.S as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion to College Professor is as detailed below.

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D. degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2.

It is stated in the Minutes of the Selection Committee that the Committee was convened on 21.12.2023 at 11.30 AM in the seminar hall at Mahatma Gandhi College, Thiruvananthapuram. The committee examined all the documents pertaining to age, qualifications and service details of Dr.Chitra V.S and also the PBAS reports for the academic years 2020-21, 2021-22 & 2022-23 prepared as per the UGC Regulations 2018 formulated vide University Order No. Ad.DII/ General/ UGC-R-2018/2021 dated 07.05.2021.

The committee after verification and interview found that the applicant has required number of Good Grades and Research Score for the promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) w.e.f 02.08.2023 FN. Therefore the committee recommended the teacher for promotion to the post of Professor, Academic Level 14 w.e.f 02.08.2023 FN.

The duly constituted selection committee has also submitted the verification report. As per the Selection committee report the Associate Professor attained a verified score of 522.5, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals, out of which 3 research papers were published during the assessment period.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of Vice Chancellor, the proposal regarding the approval of Placement/ Promotion of Dr. Chitra V.S, Associate Professor (Academic Level 13A) in Department of English to Professor (Academic Level 14) w.e.f 02.08.2023 FN. at Mahatma Gandhi College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of Placement/Promotion of Dr. Chitra V.S, Associate Professor (Academic Level 13A) in Department of English to Professor (Academic Level 14) w.e.f 02.08.2023 FN. at Mahatma Gandhi College, Thiruvananthapuram and recommended to refer to Syndicate.

Resolution of the Syndicate

RESOLVED to approve the proposal of Placement/Promotion of Dr. Chitra V.S, Associate Professor (Academic Level 13A) in Department of English to Professor (Academic Level 14) w.e.f 02.08.2023 FN. at Mahatma Gandhi College, Thiruvananthapuram.

Item No.09.111.B4 ***N.S.S. College, Pandalam – Placement/Promotion proposal in respect of Smt. Lekshmi Devi Kunjamma G., Assistant Professor, Department of Mathematics from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A w.e.f. 01.11.2017 F.N -Reg.***

Ac F II/67084/2023/UOK

The Drawing and Disbursing Officer, N.S.S. College, Pandalam had forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Lekshmi Devi Kunjamma G., Assistant Professor, Department of Mathematics, N.S.S. College, Pandalam from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A w.e.f. 01.11.2017 F.N.

The service details of Smt. Lekshmi Devi Kunjamma G., are as follows.

Qualifications	M.Sc. Mathematics - Mahatma Gandhi University- May 1988 M.Phil- Mathematics- Sardar Patel University, Gujarat - 1991.
Date of first entry in to Service	01.11.2004 F.N.
Date of entry into continuous service	01.11.2004 F.N.
Date of placement as Assistant Professor with AGP 7000/-	01.11.2009 F.N.
Date of Placement as Assistant Professor with AGP 8000/-	01.11.2014 F.N.
Proposed date of Placement as Associate Professor Academic Level 13A	01.11.2017 F.N.
L.W.A availed	Nil
Short Term Course attended, duration and name of the University.	One week U.G.C. Sponsored Live Online Short Term Course in Advanced Group Theory Conducted by the U.G.C. Human Resource Development Centre, University of Kerala, Kariavattom from 16.12.2020 - 22.12.2020.
Remarks	UGC Regulation 2018 Option B

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer in Mathematics w.e.f. 01.11.2004 F.N. at M.G. College, Thiruvananthapuram and it was approved by University of Kerala vide U.O.No.Ac F.V/38556/2004 dated 23.11.2006. She had been promoted as Lecturer Senior scale w.e.f. 01.11.2009 and subsequently promoted as Assistant Professor Stage III w.e.f. 01.11.2014 F.N., **According to clause 6.3 VIII. of U.G.C Regulation 2018 'The requirement for Orientation course and Refresher course for promotions due under the CAS shall not be mandatory upto 31st December, 2018. It may be noted that at the time of Selection Committee of Smt. Lekshmi Devi Kunjamma G., the above clause is valid. The 3rd Amendment to UGC Regulations 2018 came to force w.e.f. 31.07.2023 and the same was implemented vide UO No.9899/2023/UOK dated 06.12.2023. Hence the teacher is being eligible for the Placement/Promotion w.e.f. 01.11.2017 F.N.**

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS, as per Option B, UGC Regulations 2018, with recommendation of the Selection Committee, duly constituted based on the U.O. AcFII/General/UGC-R-2018/2019 dated 02-09-2019.

In the Minutes of the Selection Committee held on 16.02.2022, 11.00 A.M. at Principal's Chamber, N.S.S College, Pandalam, it is stated that, the committee scrutinized the PBAS proforma of Smt. Lekshmi Devi Kunjamma G., Assistant Professor, Department of Mathematics for CAS promotion to Associate Professor Academic Level 13A. All the documents with data pertaining to age, qualification and service details of Smt. Lekshmi Devi Kunjamma G, such as Service book, qualifying certificates and PBAS report were produced for verification and Scrutiny.

The Committee scrutinized the PBAS records of academic activities carried out by Smt. Lekshmi Devi Kunjamma G., Assistant Professor in Mathematics and service records of the teacher. The API scores for various categories have been verified by the committee. After making detailed evaluation regarding the performance of the teacher based of the documents submitted and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala. The Committee found that Smt. Lekshmi Devi Kunjamma G., Assistant Professor in Mathematics is qualified for promotion to the post of Associate Professor Academic Level 13A (AGP-9000) with effect from 01.11.2017 F.N., and the committee recommended the teacher to be placed from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A (AGP -9000) with effect from 01.11.2017 F.N.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Good

Category II- 100

Category III – 18

Category II+III-118 for which the minimum required is 45 (consolidated).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

The light of above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/promotion of Smt. Lekshmi Devi Kunjamma G., Assistant Professor in Mathematics, N.S.S. College, Pandalam from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A w.e.f. 01.11.2017 F.N. based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the placement/promotion of Smt.Lekshmi Devi Kunjamma G., Assistant Professor in Mathematics, N.S.S. College, Pandalam from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A w.e.f. 01.11.2017 F.N. based on UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.111.B5 *M.M. N.S.S. College, Kottiyam -Workload Assessment for the Academic Year 2022-23 - Approval of – Reg.*

No: AcFII/64101/2023

The Principal, M.M. N.S.S. College, Kottiyam has forwarded the Half Yearly returns of M.M. N.S.S. College, Kottiyam for the period from July, 2022 to January, 2023 for the assessment of workload in various departments of the College for the Academic Year 2022-2023.

The workload calculation and fixation of staff strength is done as per the provisions in the Kerala University First Ordinances 1978. As per the Ordinances, total number of posts for each department in a college shall be according to the workload and Staff patterns under the UGC guidelines which stipulate a direct teaching hours of 16 for Lecturer/Assistant Professor. Hence the number of permissible teachers in each department is calculated as per the provisions in the UGC Regulation.

The statement showing the assessment of workload in each departments of the College for the Academic Year 2022-2023 is appended. In accordance with G.O.(Ms) No.155/2020/H.Edn dated 01.04.2020 and G.O.(Ms) No.313/H.Edn dated 11.09.2020 workload have been calculated excluding P G Weightage.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the workload assessment of M.M. N.S.S. College, Kottiyam for the Academic Year 2022-2023 may be placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

Workload Assessment of Various Teaching Departments of M.M. N.S.S. College, Kottiyam for the Academic Year 2022-2023.

SI No	Subject	Total workload assessment excluding P.G weightage (in Hrs)
1	Mathematics	24
2	Physics	117
3	Chemistry	74
4	Zoology	46
5	Botany	13
6	Commerce	63

7	Economics	40
8	Political Sciences	12
9	English	96
10	Malayalam	22
11	Hindi	13
12	Physical Education	755 students

Recommendation:-

The Committee considered the proposal the workload assessment of M.M. N.S.S. College, Kottiyam for the Academic Year 2022-2023 and recommended to approve as follows.

SI No	Subject	Total workload assessment excluding P.G weightage (in Hrs)
1	Mathematics	24
2	Physics	117
3	Chemistry	74
4	Zoology	46
5	Botany	13
6	Commerce	63
7	Economics	40
8	Political Sciences	12
9	English	96
10	Malayalam	22
11	Hindi	13
12	Physical Education	755 students

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.111.B6 Mahatma Gandhi College, Thiruvananthapuram - Workload Assessment for the Academic Year 2022-23 - Approval of – Reg.

No: AcFII/62857/2023

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded the Half Yearly returns of Mahatma Gandhi College, Thiruvananthapuram based on the student strength as on 01.11.2022 for the assessment of workload in various departments of the College for the Academic Year 2022-2023.

The workload calculation and fixation of staff strength is done as per the provisions in the Kerala University First Ordinances 1978. As per the Ordinances, total number of posts for each department in a college shall be according to the workload and Staff patterns under the UGC guidelines which stipulate a direct teaching hours of 16 for Lecturer/Assistant Professor. Hence the number of permissible teachers in each department is calculated as per the provisions in the UGC Regulation.

The statement showing the assessment of workload in each departments of the College for the Academic Year 2022-2023 is appended. In accordance with G.O.(Ms) No.155/2020/H.Edn dated 01.04.2020 and G.O.(Ms) No.313/H.Edn dated 11.09.2020 workload have been calculated excluding P G Weightage.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the workload assessment of Mahatma Gandhi College, Thiruvananthapuram for the Academic Year 2022-2023 is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

**Workload Assessment of Various Teaching Departments of Mahatma Gandhi College,
Thiruvananthapuram for the Academic Year 2022-2023.**

SI No	Subject	Total workload assessment excluding P.G weightage (in Hrs)
1	Mathematics	102
2	Physics	138
3	Chemistry	155
4	Zoology	114
5	Botany	109
6	Commerce	113
7	Economics	102
8	Political Science	18
9	Sociology	46
10	History	46
11	Statistics	22
12	Psychology	60
13	English	202
14	Malayalam	121
15	Sanskrit	21
16	Russian	13
17	Hindi	133
18	Physical Education	2295 students

Recommendation:-

The Committee considered the proposal regarding the workload assessment of Mahatma Gandhi College, Thiruvananthapuram for the Academic Year 2022-2023 and recommended to approve as follows.

SI No	Subject	Total workload assessment excluding P.G weightage (in Hrs)
1	Mathematics	102
2	Physics	138
3	Chemistry	155
4	Zoology	114
5	Botany	109
6	Commerce	113
7	Economics	102
8	Political Science	18
9	Sociology	46
10	History	46
11	Statistics	22
12	Psychology	60
13	English	202
14	Malayalam	121
15	Sanskrit	21
16	Russian	13
17	Hindi	133
18	Physical Education	2295 students

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.111.B7 Ayyankali Memorial Arts & Science College, Pathanapuram -Workload Assessment for the Academic Year 2021-22 - Approval of – Reg.

No: AcFII/38587/2023

The Principal, Ayyankali Memorial Arts & Science College, Pathanapuram has forwarded the Half Yearly returns of Ayyankali Memorial Arts & Science College, Pathanapuram for the assessment of workload and fixation of staff strength in various departments of the College for the Academic Year 2021-2022.

The workload calculation and fixation of staff strength is done as per the provisions in the Kerala University First Ordinances 1978. As per the Ordinances, total number of posts for each department in a college shall be according to the workload and Staff patterns under the UGC guidelines which stipulate a direct teaching hours of 16 for Lecturer/Assistant Professor. Hence the number of permissible teachers in each department is calculated as per the provisions in the UGC Regulation.

Administrative sanction was accorded to Ayyankali Memorial Arts & Science College, Pathanapuram for starting a new generation course, B.Com Accounts & Data Science in the year 2020. According to Kerala University First Statutes, workload of a course will be included only after the first batch passes out. The half yearly returns submitted is dated 15th July 2022. Hence the workload of that course is not included.

The statement showing the assessment of workload in each departments of the College for the Academic Year 2021-2022 is appended.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the workload assessment of Ayyankali Memorial Arts & Science College, Pathanapuram for the Academic Year 2021-2022 is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

Workload Assessment of Various Teaching Departments of Ayyankali Memorial Arts & Science College, Pathanapuram for the Academic Year 2021-2022

SI No	Subject	Total workload assessment (in Hrs)
1	English	82 Hours
2	Economics	40 Hours
3	Commerce	63 Hours
4	Mathematics	40 Hours
5	Physics	13 Hours
6	Statistics	15 Hours
7	Malayalam	13 Hours
8	Hindi	13 Hours
9	Sanskrit	13 Hours
10	Journalism	6 Hours
11	Physical Education	Below 1000 Students (298 students)

Recommendation:-

The Committee considered the proposal regarding the workload assessment of Ayyankali Memorial Arts & Science College, Pathanapuram for the Academic Year 2021-2022 and recommended to approve as follows.

SI No	Subject	Total workload assessment (in Hrs)
1	English	82 Hours
2	Economics	40 Hours
3	Commerce	63 Hours
4	Mathematics	40 Hours
5	Physics	13 Hours
6	Statistics	15 Hours
7	Malayalam	13 Hours
8	Hindi	13 Hours
9	Sanskrit	13 Hours
10	Journalism	6 Hours
11	Physical Education	Below 1000 Students (298 students)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.111.B8 **N.S.S. College, Nilamel - Placement/Promotion proposal of Smt.Lekshmi. P, Department of Commerce from Academic level 11 to Academic level 12 w.e.f 18.11.2021 FN - Approval – reg:-**

Ac F II/4585/2024/UOK

The Principal, N.S.S College, Nilamel had forwarded a proposal regarding the Placement/Promotion in respect of Smt.Lekshmi.P, Assistant professor, Department of Commerce from Academic level 11 to Academic level 12 w.e.f 18.11.2021 FN.

The service details of Smt.Lekshmi.P are as follows.

Qualifications	1.M.Com - University of Kerala - 2003. 2. UGC NET - June 2007.
Date of initial appointment	18.11.2010 FN
Date of entry into continuous service	18.11.2010 FN
L.W.A. availed	Nil
Date of placement as Assistant Professor (Academic level 11)	18.11.2016 FN
Number of Refresher Courses/Orientation Courses attended, duration and Name of the University	1. RC from UGC-HRDC, University of Kerala, Kariavattom from 24.09.2021 to 07.10.2021. 2. Faculty Development Programme on “Online Education in Higher Education Institutions” organized by The Kerala State Higher Education Council from 19.10.2020 to 23.10.2020. 3. Faculty Development Programme on “Emerging Trends in Commerce & Management Teaching and Research” organized by The Kerala State Higher Education Council from 18.11.2019 to 22.11.2019.
Refresher / Orientation Course due	Nil
Required years of service for Proposed Promotion	5 years
Proposed date of Placement/Promotion as Assistant Professor, (Academic level 12)	18.11.2021 FN

On verification of the Service Book of Smt.Lekshmi.P, it is found that the teacher had entered into service in V.T.M.N.S.S. College, Dhanuvachapuram as Assistant Professor (Academic level 10) in Department of Commerce on 18.11.2010 FN vide U.O No.Ac.F V/56686/2011 dated 27.05.2011. She had completed her six years of service on 18.11.2016 FN for being promoted as Assistant Professor (Academic level 11) vide U.O No.Ac.FII/2321/2021 dated 30.11.2021. She was transferred to N.S.S. College, Nilamel vide Order No.E/2766/2021 dated 30.06.2021. She has completed another five years of service on 18.11.2021 FN, for being promoted as Assistant Professor (Academic level 12).

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Promotion to Assistant Professor (Academic level 12) for the assessment periods from 2016 to 2021 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018 - option A**.

In the Minutes of the Screening Committee held on 27.11.2023 at Principal’s Chamber at N.S.S. College, Nilamel, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and

taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor (Academic level 12) w.e.f **18.11.2021 FN**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, as per the orders of the Hon'ble Vice Chancellor the proposal regarding the placement/promotion in respect of Smt.Lekshmi.P Assistant professor (Academic level 11) Department of Commerce, N.S.S. College, Nilamel as Assistant Professor (Academic level 12), w.e.f 18.11.2021 FN is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the placement/promotion in respect of Smt.Lekshmi.P Assistant professor (Academic level 11) Department of Commerce , N.S.S. College, Nilamel as Assistant Professor (Academic level 12), w.e.f 18.11.2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.111.B9 *Christian College, Kattakada - Initial Appointment of Assistant Professor in Botany – Approval – Reg.*

Ac F II/826/2024/UOK

The Drawing and Disbursing Officer, Christian College, Kattakada had forwarded the proposal regarding the approval of initial appointment of Dr. Govind M. G., as Assistant Professor in the Department of Botany w.e.f. 07.11.2023 F.N. in the relieved vacancy of Dr. Resmi L., Assistant Professor in Botany on 15.02.2021.

The details of the Assistant Professor and the workload are indicated in the proforma placed below.

The following details have been furnished by the Educational Agency.

01. Appointment Order in Form 1.
02. Minutes of the Selection Committee.
03. Score Sheet of the candidate.
04. Apportionment Statement.
05. Qualifying Certificates.
06. Documents proving age.
07. Attested copies of News Paper Cuttings.
08. Certificate that there are no thrown-out hands and supernumerary hands in the Department.
09. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professor.
10. Service Book of the Teacher.
11. Seniority- wise list of teachers in the Department.
12. Workload Statement.
13. Government nominee letter No.D2/194/2023/H.Edn dated. 13.06.2023.
14. Post Adalath Report of Botany.
15. Joining report of the incumbent.
16. Confidential Report from the subject experts.

The Educational Agency had advertised 2 vacancies (1 -PWD, 1 - Open) of Assistant Professors in Botany in the four major dailies as detailed below:

1. The Times of India dated 23.06.2023
2. The New Indian Express dated 23.06.2023
3. Malayala Manorama dated 23.06.2023
4. Keralakaumudi dated 23.06.2023

As there were no applicants in Botany for PWD category, they renotified the vacancy as follows:

1. The Times of India dated 08.08.2023
2. The New Indian Express dated 08.08.2023
3. Mangalam dated 08.08.2023
4. Deepika dated 08.08.2023

Since the advertisement has been made in 2023, the age of the Assistant Professors are calculated as on 01.01.2023.

Vide letter No.D2/194/2023/H.Edn dated. 13.06.2023 Government had given concurrence for filling up of two vacancies in the department of Botany at Christian College, Kattakada. There are 121 teaching hours (deducting P.G. workload) in the department of Botany and 7 posts are sanctioned as per tripartite adalat. As per GO (Ms) No. 155/2020/Hedn dated 01.04.2020, the Govt have clarified that every teaching posts should have a workload of 16 hours. The newly appointed teacher occupies 5th positions in the department.

As per UGC Regulations 2018, 55% marks at Master's Degree and qualifying the NET are considered the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

The UGC Regulations 2018, Section 4.1 specifies that the Academic Score as per Appendix II (Table 3 B) for colleges, shall be considered only for short listing of the candidates for interview only and that the selection shall be based only on the performance of the candidate in the interview. The score attained by the candidate in the interview alone shall be considered for selection. The constitution of Selection Committee shall be in accordance with Section 5.1 of UGC Regulations 2018.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma.

According to the minutes of the Selection Committee held on 06.11.2023 at 10.30 A.M in the Office of the Manager, CSI South Kerala Diocese, LMS Compound, Tvpm, it is specified that 6 applications were received within the last date fixed. All of the 6 candidates were qualified as per U.G.C. Norms and all of them were called in for the interview. 4 candidates appeared for the interview. After the interview the ranklist was prepared. As per the ranklist, Dr. Govind M.G., secured 1st Rank in Open Merit with a score of 42 points (out of 50).

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned above possesses the required qualifications prescribed in the UGC Regulations in force for the appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teachers in the department etc. are shown in the proforma appended.

As per the U.O No.Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

It may be noted that, the Educational Agency has to fill 1 backlog vacancy of PwD which was notified in the newspapers. Even though PwD candidate had applied for the post of Assistant Professor in Botany, the candidate didn't turn up for the interview and the PwD post kept vacant. The Management has renotified the post in dailies as follows mentioning the notification for hearing impaired:

It may be noted that, in the affidavit submitted by the Educational Agency they have stated that the PWD Quota vacancy earmarked in the Department of Botany shall be shifted to the next arising vacancy which is in the Department of Chemistry (Dr. Josewin B, Assistant Professor retired on 31.03.2023) and this vacancy has already been reported to the Government.

On verification of the above proposal, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. The appointment of Dr. Govind M.G. is within the sanctioned post and the department has sufficient Workload to accommodate the incumbent.

The light of the above facts and as per the orders of the Vice Chancellor, the proposal for the approval of the initial appointment of Dr. Govind M.G., as Assistant Professor in Botany at Christian College, Kattakada, w.e.f. 07.11.2023 F.N. in the relieving vacancy of Dr. Resmi L., is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

PROFORMA

Proposal for the approval of Initial Appointment of Assistant Professor in Botany in Christian College, Kattakada.

Sl. No	Name of Asst. Professor & Date of Joining	Date of birth & age as on 01.01.2023	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Apportionment position		Remarks
							Open	Community	
	Dr. Govind M.G. 07.11.2023 F.N.	05.06.1992 30 Years 6 months	Open quota-Rank -1	1. B.Sc in Botany – University of Kerala– April 2013 2. M.Sc in Botany – University of Kerala– August 2015 3. Ph.D. in Botany- University of Kerala – Sep 2021	Deducting P.G. workload - 121 teaching hours, 7 Sanctioned post as per tripartite adalath.	5	33	24	in the relieved vacancy of Dr. Resmi L.

Recommendation:-

The Committee considered the proposal regarding initial appointment of Dr. Govind M.G., as Assistant Professor in Botany at Christian College, Kattakada, w.e.f. 07.11.2023 F.N. in the relieving vacancy of Dr. Resmi L. and recommended to approve the same in light of the affidavit submitted by the Educational Agency, ensuring the shifting of PWD quota vacancy from the department of Botany to the department of Chemistry (vacancy that arose owing to retirement of Dr. Josewin B on 31.03.2023).

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.111.B10 St. Stephen's College, Pathanapuram – Initial appointment of Assistant Professors in Mathematics and Zoology – Approval – Reg.

Ac F II/435/2024/UOK

The Drawing and Disbursing Officer, St. Stephen's College, Pathanapuram had forwarded the proposals regarding the approval to the initial appointment of the following Assistant Professors appointed in the Department of Mathematics and Zoology.

Sl. No.	Name of the Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1.	Dr. Nobin Thomas	Mathematics	01.12.2023 F.N.	In the retirement vacancy of Fr. Jacob Roy N J

2.	Smt. Renju R V	Mathematics	01.12.2023 F.N.	In the retirement vacancy of Fr. (Dr.) Koshy N J
3	Dr. Jaison Jacob Varghese (PWD)	Zoology	01.12.2023 F.N.	In the retirement vacancy of Dr. Sajudeen P A
4	Dr. Sinu J Varghese	Zoology	01.12.2023 F.N.	In the retirement vacancy of Dr. Laladhas K P

The Drawing and Disbursing Officer, St. Stephen's College, Pathanapuram had forwarded the following documents regarding the selection and appointment of the above said Assistant Professors.

1. Appointment order of Assistant Professors in Form No.I
2. Minutes of the Selection Committee meeting (Mathematics & Zoology) and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government.
7. Apportionment Statement.
8. Originals of the Qualifying Degrees, and mark lists.
9. Certificates to prove age and date of birth.
10. Service book of the concerned teachers with entries.
11. Joining report of the Assistant Professors concerned.
12. Workload statement in the concerned departments.
13. List of teachers in the departments.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

- Malayala Manorama dated. 22.06.2023 & 12.08.2023
- Mathrubhumi dated. 22.06.2023 & 12.08.2023
- The New Indian Express dated. 22.06.2023 & 12.08.2023
- The Hindu dated. 22.06.2023 & 12.08.2023

Since the advertisement has been made on June 2023, the age of the Assistant Professors are calculated as on 01.01.2023.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Government vide letter No.D2/151/2023/H.Edn dated 19.05.2023 had nominated Sri. Sureshkumar P R, Joint Secretary, Finance Department, Government Secretariat, as Government Representative to the staff selection committee was constituted for the initial appointment of Assistant Professors in St. Stephen's College, Pathanapuram in the subjects of Mathematics and Zoology.

As per UGC Regulations 2018, the qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/ Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;

- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

According to workload statement of the Mathematics department there is workload of 102 hours. The newly appointed teachers occupy 5th and 6th Positions in the department

According to workload statement of the Zoology department there is workload of 109 hours. The newly appointed teachers occupy 5th and 6th Positions in the department.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee for the post of Assistant Professors in Mathematics, held on 29.11.2023 at 01.30 P.M., at Managers Office, Mount Tabore, Pathanapuram, it is specified that 16 applications were received within the last date fixed and call letters were sent to all the applicants for attending the interview. Eight candidates attended the interview and Dr. Nobin Thomas secured 1st Rank with 44 points (out of 50) and Renju R.V with 41 points (out of 50) in the open category.

According to the minutes of the Selection Committee for the post of Assistant Professors in Zoology, held on 29.11.2023 at 10.00 A.M., at Managers Office, Mount Tabore, Pathanapuram, it is specified that 3 applications were received within the last date fixed and call letters were sent to all the applicants for attending the interview. All the candidates attended the interview and Dr. Sinu J Varghese secured 1st Rank with 39 points (out of 50) in the open category. Dr. Jaison Jacob Varghese secured 1st rank in PWD category with 42 points (out of 50).

It may be noted that, though the Educational Agency had re-notified the vacancy for PWD in the department of Mathematics, they didn't received applications in PWD category. As per the G.O. 242/2022/HEDN dated 18.05.2022 in the case of failure of obtaining PWD candidates for a Subject in Aided College, even after the re-notification the vacancy of PWD shall be shifted to next arising vacancy.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned in the pre-page possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the departments, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of appointment of following Assistant Professors in St. Stephen's College, Pathanapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

1. Dr. Nobin Thomas, appointed as Assistant Professor in Mathematics at St. Stephen's College, Pathanapuram w.e.f. 01.12.2023 F.N., in the retirement vacancy of Fr. Jacob Roy N J

2. Smt. Renju R V, appointed as Assistant Professor in Mathematics at St. Stephen's College, Pathanapuram w.e.f. 01.12.2023 F.N., in the retirement vacancy of Fr. Dr. Koshy N J
3. Dr. Jaison Jacob Varghese, appointed as Assistant Professor in Zoology at St. Stephen's College, Pathanapuram w.e.f. 01.12.2023 F.N., in the retirement vacancy of Dr. Sajudeen P A
4. Dr. Sinu J Varghese, appointed as Assistant Professor in Zoology at St. Stephen's College, Pathanapuram w.e.f. 01.12.2023 F.N., in the retirement vacancy of Dr. Laladhas K P

PROFORMA

Proposal for the Approval of Initial Appointment of Assistant Professors in Mathematics and Zoology in St. Stephen's College, Pathanapuram.

Sl. No	Name of Asst. Professor & Date of Joining	Date of birth & age as on 01.01.2023	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Apportionment position		Remarks
							Open	Community	
1	Dr. Nobin Thomas 01.12.2023 3 F.N	18.01.1986 36 Years 11 Months	Open quota- Rank -1	1. B.Sc in Mathematics – Mahatma Gandhi University – March 2007 2. M.Sc in Mathematics – Mahatma Gandhi University – Dec 2009 – (EC Submitted). 3. M.Phil in Mathematics- University of Kerala - Jan 2012 4. PhD – APJ Abdul Kalam Technological University – July 2023 (EC Submitted).	According to workload statement of the Mathematics department there is workload of 102 hours. The newly appointed teachers occupy 5 th and 6 th Positions in the department	5	82	55	in the retirement vacancy of Fr. Jacob Roy N J
2	Smt. Renju R V 01.12.2023 3 F.N	27.05.1991 31 Years 7 Months	Open quota- Rank -2	1. B.Sc in University of Kerala – April 2011 2. M.Sc in Mathematics – University of Kerala – 2013 3. U G C – N E T -Roll No. 440397 Held on Dec 2017 1. B.Sc in Zoology – Mahatma Gandhi University – March 2009	" "	6	83	55	in the retirement vacancy of Fr. Dr. Koshy N J

3	Dr. Jaison Jacob Varghese 01.12.2023 F.N	14.11.1988 34 years 1 month	Open quota-Rank -1	(EC Submitted) 2. M.Sc in Zoology – University of Kerala – 2011 3. M.Phil - University of Kerala - Feb 2013 4. P.hD – University of Kerala – Aug 2022 1. B.Sc - University of Kerala – April 1999 2. M.Sc in Zoology – University of Kerala – 2001 3. M.Phil - University of Kerala - Nov 2003 4. P.hD – University of Kerala – April 2018	According to workload statement of the Zoology department there is workload of 109 hours. The newly appointed teachers occupy 5 th and 6 th Positions in the department.	5	81	54	in the retirement vacancy of Dr. Sajudeen P A (PWD turn)
4.	Sinu J Varghese 01.12.2023 F.N	24.09.1978 44 Years 3 Months	Open quota-Rank -1		" "	6	81	55	in the retirement vacancy of Dr. Laladhas K P

Recommendation:-

The Committee considered the proposal regarding the approval of initial appointment of Assistant Professors in the subjects Mathematics and Zoology at St. Stephen's College, Pathanapuram and recommended to approve the initial appointment of following Assistant Professors in Zoology.

- 1. Dr. Jaison Jacob Varghese, appointed as Assistant Professor in Zoology at St. Stephen's College, Pathanapuram w.e.f. 01.12.2023 F.N., in the retirement vacancy of Dr. Sajudeen P A**
- 2. Dr. Sinu J Varghese, appointed as Assistant Professor in Zoology at St. Stephen's College, Pathanapuram w.e.f. 01.12.2023 F.N., in the retirement vacancy of Dr. Laladhas K P**

Further recommended to obtain an affidavit from the Educational Agency clearly stating that the PWD vacancy notified for Mathematics will be shifted to the next arising vacancy in the College and place the proposal along with the affidavit before the Standing Committee.

Resolution of the Syndicate

RESOLVED that the above recommendations at Sl.No.1 and 2 of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

FURTHER RESOLVED to obtain an affidavit from the Educational Agency clearly stating that the PWD vacancy notified for Mathematics will be shifted to the next arising vacancy in the College as Government has clarified vide the G.O. 242/2022/HEDN dated 18.05.2022 that the failure of obtaining PWD candidates for a Subject in Aided College, even after the re-notification the vacancy of PWD shall be shifted to next arising vacancy. The proposal alongwith the affidavit be place before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colls.

Item No.09.111.B11 Criteria for Fixation of workload for the Teaching Staff of New Generation Courses- reg

58283/Ac F II/2022/UOK

Workload calculation of the teaching staff of Private Aided College is done based on the provisions in Chapter 13 of Kerala University First Ordinances 1978. These provisions came into force when the pattern of the courses was annual. Thus primarily yearly workload was calculated in accordance with the annual courses. Even after the introduction of semester courses, workload is to be calculated annually considering the workload of the particular subject in two semesters comprising the year.

Currently semester system is followed for most of the courses. There are different types of programmes like CBCSS, Career Related, Double Main and Vocational offered in the Aided/Govt. Colleges affiliated to University of Kerala. The criteria adopted by Chairman of different Board of Studies are different for the calculation of workload which creates confusion. In some cases annual workload is taken where as in some other cases highest of the semester workload is being taken. Also in some cases average of the workload of a particular subject in two semesters is taken as annual workload. In some cases Workload of Foundation courses are taken in to account along with the workload of core subjects. Whereas in some cases, the workload of open courses are also mentioned and counted towards the total workload of that particular subject.

Hence considering the above situation the following points are to be clarified:

1. Whether the workload of foundation courses is to be included in the workload of Core subjects. In the case of double main courses, the first and second semester will have foundation courses in different core subjects.
2. In case if the workload of a particular subject is different in the two semesters in a year whether the higher workload OR the average of the workload of two semesters OR the workload of sum of all odd semesters/ even semester which ever is higher/lower, is to be considered.
3. Whether the workload of the open course is to be included in Core/ Auxilliary/ complementary/ vocational subject.

As semester system is being followed in all programmes offered in the Aided colleges, there shall be a uniformity in the criteria followed in the calculation of workload.

The Syndicate at its meeting held on 29.12.2022 and 09.02.2023 had considered the matter regarding fixation of workload for the teaching staff of New generation Courses and had deferred the same with out any proper decision.

The workload of new generation courses are to be processed urgently as the first batch of the course has completed the course in many colleges and fixation of workload of the new generation courses are to be provided for the appointment of teachers as well as for issuing salary to the guest faculty.

As per the orders of the Vice-Chancellor, the matter regarding the criteria to be followed for the fixation of workload for the teaching staff of New generation courses, is placed before the Standing Committee of the Syndicate on teaching and Non-teaching staff of Private colleges for consideration.

Recommendation:-

The Committee considered the proposal regarding the criteria to be followed for the fixation of workload for the teaching staff of New Generation Courses and recommended to constitute a subcommittee comprising of Dr. Shjukhan J.S., Convenor & Member Syndicate, Prof.(Dr.) P.M. Radhamany, Member Syndicate and Dr. S. Jayan, Member Syndicate to study the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.III.C1 SN College, Cherthala - Proposal for the approval of the Placement/ Promotion of Dr. Adarsh, Assistant Professor, Department of Economics - Academic Level-11 to Academic Level-12 - w.e.f 25.02.2021 FN – reg.

File Ref.No.69770/Ac F III/2023/UOK

The Principal, S.N. College, Kollam has forwarded a proposal regarding the Placement / Promotion in respect of Dr. Adarsh, Assistant Professor, Department of Economics of the said College from Academic Level-11 to Academic Level-12, w.e.f 25.02.2021 FN.

The Service details of Dr. Adarsh are as follows:

Qualifications	<ol style="list-style-type: none"> 1. MA Economics from University of Kerala in May 2006 (First Class). 2. Qualified UGC-NET exam held on 17.12.2006. 3. Ph.D in Economics from University of Kerala awarded on 30.10.2019.
Date of Birth	30.05.1984
Date of Retirement	31.05.2040
Date of first entry in to Service	25.02.2010 FN
Date of entry into continuous service	25.02.2010 FN
Date of Placement to Assistant Professor Academic Level-11	25.02.2016 FN
Proposed Date of Placement to Assistant Professor Academic Level-12	25.02.2021 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University	<ul style="list-style-type: none"> • Successfully completed the One Week in Faculty Development Programme “E – Content Development” organized by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under PMMMNMTT from 27.07.2020 to 31.07.2020. • Successfully completed the Two Week Online National Faculty Development Programme Innovative Practices for Academic Excellence (Multidisciplinary) organized by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under PMMMNMTT from 18.01.2021 to 30.01.2021. • Participated in Paid FDP on Libre Office Suit Writer 6.3 organized by IIT, Bombay- Spoken Tutorial <i>with funding from the National Mission on Education through ICT, Ministry of Education (previously MHRD), Govt. of India</i> from 11.02.2021 to 15.02.2021.
Details of relaxation availed of	Nil
Regulation applied	Option A, UGC Regulations 2018
L.W.A availed	Nil
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the Placement/ Promotion to Assistant Professor Academic Level-12, for the assessment period from 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Adarsh, it is seen that the teacher has entered into service as Assistant Professor (Academic Level-10) on 25.02.2010 FN. He has promoted to Assistant Professor (Academic Level-11) on 25.02.2016 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 24.02.2021 AN.

As per UGC Regulation 2018, Option A, a teacher has to attend two Refresher Courses (two weeks duration) for promotion to Assistant Professor (Academic Level-12). The teacher in reference has attended the required Refresher Courses within the assessment period itself. Hence the teacher is eligible for the promotion to to Assistant Professor (Academic Level-12), w.e.f 25.02.2021 FN.

It may be noted that as per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centres (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".

In the Minutes of the Screening Committee held on 28.01.2023, it is stated that, after verifying the necessary forms and documents produced before the Committee, the SEC found that as per the UGC Regulations 2018 Option A passed by the Syndicate of University of Kerala, the applicant is eligible to be placed to Assistant Professor (Academic Level-12) and hence, the Committee unanimously recommended that Dr. Adarsh, Assistant Professor, Department of Economics, SN College, Cherthala may be granted Promotion/ Placement to the post of Assistant Professor (Academic Level-12), w.e.f 25.02.2021FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of Subject Experts.

As per the orders of the Vice-Chancellor the proposal regarding the approval of placement / promotion of Dr. Adarsh, Assistant Professor, Department of Economics, SN College, Cherthala from Academic Level-11 to Academic Level-12, w.e.f 25.02.2021 FN is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of placement / promotion of Dr. Adarsh, Assistant Professor, Department of Economics, SN College, Cherthala from Academic Level-11 to Academic Level-12, w.e.f 25.02.2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.III.C2 ***SN College, Sivagiri, Varkala - Proposal for the approval of the Placement/ Promotion of Dr. Henalal S – Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A)- reg.***

File Ref.No. 73987/Ac F III/2023/UOK

The Principal, SN College, Sivagiri, Varkala has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Henalal S, Department of Malayalam of the said College from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 23.12.2022 FN.

The service details of Dr. Henalal S are as follows;

Qualifications	<ol style="list-style-type: none"> 1. MA Malayalam Language and Literature from University of Kerala in 1990 (First Class) 2. M.Phil. in Malayalam from University of Kerala in October 1993 3. Ph.D in Malayalam from University of Kerala awarded on 01.10.1999
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Date of Birth	30.05.1968
Date of Retirement	31.05.2024
Date of first entry in to Service as Assistant Professor	23.12.2010 FN
Date of entry into continuous service	23.12.2010 FN
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	23.12.2014 FN
Date of Promotion to Assistant Professor (Academic Level-12)	23.12.2019 FN
Proposed Date of placement to Professor (Academic Level-13 A)	23.12.2022 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	Participated in the UGC Sponsored Refresher Course in Malayalam Language and Literature conducted by the UGC-HRDC, University of Kerala from 16.08.2022 to 29.08.2022.
Details of relaxation availed	2 years on account of Ph.D for placement / promotion to Assistant Professor (Stage-II)
LWA availed	Nil
Regulation applied	UGC Regulations 2018, Option A

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for Option-A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 23.12.2010 FN. She was Promoted to Assistant Professor Stage II (with AGP 7000/-) on 23.12.2014 FN and to Assistant Professor (Academic Level-12) on 23.12.2019 After completing 3 years of service in Assistant professor (Academic Level-12), the teacher becomes eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 23.12.2022 FN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 02 weeks /10 Days duration or has completed two courses of at least one week duration within the Assessment period. The applicant must be a Ph.D Degree holder.

It may be noted that, the teacher in reference has completed the required Refresher Course within the assessment period and she had qualified Ph.D. in Malayalam in 1999.

In the minutes of the Selection Committee held on 30.10.2023 it has been reported that the Committee has carefully scrutinized the PBAS Records of work done by the teacher and service records of the teacher. The API scores required for various categories have been verified and the committee found that the teacher has sufficient scores in each category of PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above mentioned teacher is found qualified for promotion to the post of Associate Professor (Academic Level-13A) w.e.f. 23.12.2022 FN and hence, the committee recommends the teacher for promotion to the post of Associate Professor (Academic Level-13A) w.e.f. 23.12.2022 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In the light of above mentioned facts, as per the orders of the Vice-Chancellor, the proposal regarding the approval of placement / promotion of **Dr. Henalal S, Department of Malayalam, SN College, Sivagiri, Varkala**, from **Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A)**, w.e.f **23.12.2022 FN**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of placement/ promotion of Dr. Henalal S, Department of Malayalam, SN College, Sivagiri, Varkala, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 23.12.2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

FURTHER RESOLVED in the table of agenda note 'proposed date of placement to Professor (Academic Level-13 A)' be corrected and read as 'proposed date of placement to Associate Professor (Academic Level-13 A)'.

Item No.09.111.C3 ***SN College for Women, Kollam - Proposal for the approval of the Placement / Promotion of Dr. Lekshmi V S - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A)-reg.***

File Ref.No.72870/Ac F III/2023/UOK

The Principal, SN College for Women, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Lekshmi V S, Department of Malayalam of the said College from *Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A)*, w.e.f 01.03.2022 FN.

The service details of Dr. Lekshmi V S are as follows;

Qualifications	1. MA Malayalam Language and Literature from University of Kerala in 1995 (First Class) 2. M.Phil. in Manuscriptology in Malayalam from University of Kerala in August 1998. 3. Qualified NET in the Examination held in June 1999. 4. Ph.D in Malayalam from University of Kerala awarded on 30.06.2009.
Date of Birth	28.03.1971
Date of Retirement	31.03.2027
Date of first entry in to Service as Assistant Professor	01.03.2010 FN
Date of entry into continuous service	01.03.2010 FN
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	01.03.2014 FN
Date of Promotion to Assistant Professor (Academic Level-12)	01.03.2019 FN
Proposed Date of placement to Professor (Academic Level-13 A)	01.03.2022 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1. Participated in the UGC Sponsored one week Short Term Course in Woman Empowerment conducted by the UGC-HRDC, University of Kerala from 29.08.2019 to 04.09.2019. 2. Participated in the UGC Sponsored one week Short-Term Course in Research Methodology conducted by the UGC-HRDC, University of Kerala from 19.02.2020 to 25.02.2020.
Details of relaxation availed	2 year on the account of Ph.D for placement / promotion to Assistant Professor (Stage-II)
LWA availed	Nil
Regulation applied	UGC Regulations 2018, Option A

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for Option-A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 01.03.2010 FN. She was Promoted to Assistant Professor Stage II (with AGP 7000/-) on 01.03.2014 FN and to Assistant Professor (Academic Level-12) on 01.03.2019 After completing 3 years of service in Assistant professor (Academic Level-12), the teacher becomes eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 01.03.2022 FN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 02 weeks /10 Days duration or has completed two courses of at least one week duration within the Assessment period. The applicant must be a Ph.D Degree holder.

It may be noted that, the teacher in reference has completed the required Refresher Course within the assessment period and she had qualified Ph.D. in Malayalam in 1999.

In the minutes of the Selection Committee held on 30.10.2023 it is stated that, based on the assessment of documents submitted, interview conducted by Selection Committee and in tune with the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Lekshmi V S is found eligible for placement as Associate Professor (Academic Level-13A) in the scale Rs. 131400-217100. The Committee verified grades of Table 1 (Activity I and Activity II) for the period and found eligible for placement to Associate Professor (Academic Level-13A). Dr. Lekshmi V S has undergone two short-term courses as mandated by the UGC Regulations within the stipulated period. Hence, the committee recommends the teacher for the promotion to the post of Associate Professor (Academic Level-13A) w.e.f 01.03.2022 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of above mentioned facts, as per the orders of the Vice-Chancellor, the proposal regarding the approval of Placement / Promotion of **Dr. Lekshmi V S, Department of Malayalam, SN College for Women, Kollam, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 01.03.2022 FN**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of Placement / Promotion of Dr. Lekshmi V S, Department of Malayalam, SN College for Women, Kollam, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 01.03.2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.111.C4 Fatima Mata National College (Autonomous), Kollam - Placement/ Promotion of Dr. Sangeetha Vincent, Assistant Professor, Department of Commerce - Academic Level-11 to Academic Level-12 - Approval – reg.

File Ref.No. 70844/Ac F III/2023/UOK

The Principal, Fatima Mata National College (Autonomous), Kollam, has forwarded a proposal regarding the Placement / Promotion in respect of Dr. Sangeetha Vincent, Assistant Professor, Department of Commerce of the College, from Academic Level-11 to Academic Level-12, w.e.f 30.06.2022 FN.

The service details of Dr. Sangeetha Vincent are as follows;

Qualifications	1. M.Com. from University of Kerala in May 2005 (First Class). 2. Qualified NET in the Examination held on 27.06.2010.
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	3. Ph.D in Commerce, University of Kerala, awarded on 30.04.2019.
Date of Birth	08.05.1983
Date of Retirement	31.05.2039
Date of first entry into service	30.06.2011 FN
Date of entry into continuous service	30.06.2011 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage 1-2)	30.06.2017 FN
Proposed date of Placement / Promotion to Assistant Professor (Academic Level-12)	30.06.2022 FN
No. of Refresher Courses / Orientation Courses attended, duration and Name of University,	1. Participated in the 2 weeks UGC - Sponsored Live Online Refresher course in Commerce & Management conducted by UGC-HRDC University of Kerala, from 17.11.2020 to 30.11.2020. 2. Participated in the one week UGC – Sponsored Live Online Short-Term course in Gender Sensitization conducted by UGC-HRDC University of Kerala, from 11.08.2021 to 17.08.2021. 3. Participated in the one week UGC - Sponsored Short-Term course in Leadership Development Programme conducted by UGC-HRDC University of Kerala, from 01.12.2021 to 07.12.2021.
L.W.A without medical certificate	Nil
Details of relaxation availed of	Nil
UGC Regulations applied	Option A, UGC Regulations 2018.

The Principal, Fatima Mata National College (Autonomous), Kollam, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the placement / promotion to Assistant Professor (Academic Level-12), with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 30.06.2011 FN. She was promoted to Assistant Professor (Academic Level-11) on 30.06.2017 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 29.06.2022.

As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level-12), a teacher has to undergo two Refresher Course/ Programmes of two weeks duration within the Assessment period. The teacher in reference has completed the required Refresher Courses within the assessment period itself.

In the Minutes of the Screening Committee held on 02.11.2023 it is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and the statutes of University of Kerala, the teacher who appeared before the committee is found eligible and the committee recommends for placement as Assistant Professor (Academic Level-12) w.e.f 30.06.2022 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In the light of above mentioned facts, as per the orders of the Vice-Chancellor, the proposal regarding the approval of placement / promotion of **Dr. Sangeetha Vincent, Assistant Professor, Department of Commerce, Fatima Mata National College (Autonomous), Kollam, from Academic Level-11 to Academic Level-12, w.e.f 30.06.2022 FN**, is placed before the Standing

Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of placement / promotion of Dr. Sangeetha Vincent, Assistant Professor, Department of Commerce, Fatima Mata National College (Autonomous), Kollam, from Academic Level-11 to Academic Level-12, w.e.f 30.06.2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.110.C5 *SN College, Sivagiri, Varkala – Placement/ Promotion of Dr. Lekshmy Prasannan, Assistant Professor, Department of Commerce - Academic Level-11 to Academic Level-12 – w.e.f 17.09.2022 - Approval – reg.*

File Ref.No.75879/Ac F III/2023/UOK

The Principal, SN College, Sivagiri, Varkala, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Lekshmy Prasannan, Assistant Professor, Department of Commerce of the College, from Academic Level-11 to Academic Level 12, w.e.f 17.09.2022 FN.

The service details of Dr. Lekshmy Prasannan are as follows;

Qualifications	M.Com. from University of Kerala in April 2003 (First Class). M.Phil. in Commerce from University of Kerala in January 2006. Qualified NET on 08.10.2010. Ph.D in Commerce from University of Kerala awarded on 10.10.2017.
Date of Birth	16.11.1980
Date of Retirement	31.03.2037
Date of first entry into service	17.09.2012 FN
Date of entry into continuous service	17.09.2012 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage I-II)	17.09.2017 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level-12)	17.09.2022 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. Participated in the UGC Sponsored Online Short-Term Course in Student Counseling and Mentoring conducted by the UGC-HRDC, University of Kerala from 20.08.2020 to 26.08.2020. 2. Participated in the UGC Sponsored Live Online Refresher Course in Commerce and Management conducted by the UGC-HRDC, University of Kerala from 17.11.2020 to 30.11.2020. 3. Participated in the UGC Sponsored Live Online Short-Term Course in Disaster Management conducted by the UGC-HRDC, University of Kerala from 22.02.2022 to 28.02.2022.
L.W.A without medical certificate	Nil
Details of relaxation availed of	1 year on the account of M.Phil. for placement / promotion to Asst. Prof. (AL-11).
UGC Regulations applied	Option A, UGC Regulations 2018

The Principal, SN College, Sivagiri, Varkala, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the Placement / Promotion of Assistant Professor from Academic Level-11 to Academic Level-12 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 17.09.2012 FN. She was promoted to Assistant Professor (Academic Level-11) on 17.09.2017 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 16.09.2022 AN.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level-12), a teacher has to undergo two Refresher Courses / Programmes of two weeks (10 days) duration within the Assessment period. The teacher in reference has completed the required Refresher Courses within the assessment period.

In the Minutes of the Screening Committee held on 10.10.2023, it is stated that based on the assessment of the documents submitted, in accordance with UGC Norms, Government Orders and Statutes of University of Kerala, Dr. Lekshmy Prasannan is found eligible for placement as Assistant Professor Academic Level-12. The committee verified scores in Appendix VII Table I of PBAS for the period and found that the candidate has minimum score as per the UGC Regulations 2018, Option A within the stipulated period. The committee recommend and forward to the University of Kerala, Thiruvananthapuram, that the candidate is eligible for placement to Assistant Professor (Academic Level-12) with effect from 17.09.2022 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, as per the orders of the Vice-Chancellor, the proposal regarding the approval of Placement / Promotion of *Dr. Lekshmy Prasannan, Assistant Professor, Department of Commerce, SN College, Sivagiri, Varkala* from Academic Level-11 to Academic Level-12, w.e.f 17.09.2022 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of Placement / Promotion of Dr. Lekshmy Prasannan, Assistant Professor, Department of Commerce, SN College, Sivagiri, Varkala from Academic Level-11 to Academic Level-12, w.e.f 17.09.2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.111.C6 *SN College, Chempazhanthy – Placement / Promotion of Smt. Jayasree K, Assistant Professor, Department of Physics - Academic Level-11 to Academic Level-12 – w.e.f 19.10.2022 - Approval – reg.*

File Ref.No.3115/Ac F III/2024/UOK

The Principal, SN College, Chempazhanthy, has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Jayasree K, Assistant Professor, Department of Physics of the College, from Academic Level-11 to Academic Level 12, w.e.f 19.10.2022 FN.

The service details of Smt. Jayasree K are as follows;

Qualifications	MSc Physics from Kannur University in April 2007 (First Class). Qualified JRF with NET in the Examination held on 23.12.2007. M.Phil. in Physics from CUSAT in January 2010.
Date of Birth	28.05.1985
Date of Retirement	31.05.2041
Date of first entry into service	18.10.2012 AN

Date of entry into continuous service	18.10.2012 AN
Date of Placement to Assistant Professor with AGP 7000/- (Stage I-II)	19.10.2017 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level-12)	19.10.2022 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. Successfully completed Two Weeks Faculty Development Programme on “Managing Online Classes and Co-creating MOOCS 3.0” organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 25.07.2020 to 10.08.2020. 2. Successfully completed Online Two Weeks Refresher Course in “Physics” organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 27.10.2021 to 10.11.2021.
L.W.A without medical certificate	Nil
Details of relaxation availed of	1 year on the account of M.Phil. for placement / promotion to Asst. Prof. (AL-11).
UGC Regulations applied	Option A, UGC Regulations 2018

The Principal, SN College, Chempazhanthy, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, for the Placement/ Promotion of *Assistant Professor* from *Academic Level-11* to *Academic Level-12* with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 18.10.2012 AN. She was promoted to Assistant Professor (Academic Level-11) on 19.10.2017 FN and has completed 5 years of service as Assistant Professor (Academic Level-11) on 18.10.2022 AN.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Courses / Programmes of two weeks (10 days) duration within the Assessment period. *The teacher in reference has completed the required Refresher Courses within the assessment period itself.*

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, “All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfillment of the requirements as laid down in Career Advancement Scheme of these Regulations”.

In the Minutes of the Screening Committee held on 18.04.2023, it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above mentioned teacher is found qualified for promotion to the post of Assistant Professor Stage-III (AGP-8000) / Academic Level-12 with effect from 19.10.2022 FN and hence, the committee recommends the teacher for promotion to the post of Assistant Professor Stage-III (AGP-8000)/ Academic Level-12 with effect from 19.10.2022 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, as per the orders of the Vice-Chancellor, the proposal regarding the approval of Placement/ Promotion of **Smt. Jayasree K, Assistant Professor, Department of Physics, Sree Narayana College, Chempazhanthy** from **Academic Level-11 to Academic Level-12, w.e.f 19.10.2022 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of Placement / Promotion of Smt. Jayasree K, Assistant Professor, Department of Physics, Sree Narayana College, Chempazhanthy from Academic Level-11 to Academic Level-12, w.e.f 19.10.2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No. 09.III.C7 *SN College, Kollam - Proposal for the approval of the Placement/ Promotion of Dr. Vilash V, Assistant Professor, Department of Botany - Academic Level-10 to Academic Level-11 - w.e.f 20.12.2022 FN – reg.*

File Ref.No.75626/Ac F III/2023/UOK

The Principal, S.N. College, Kollam has forwarded a proposal regarding the Placement / Promotion in respect of Dr. Vilash V, Assistant Professor, Department of Botany of the said College from Academic Level-10 to Academic Level-11, w.e.f 20.12.2022 FN.

The Service details of Dr. Vilash V are as follows:

Qualifications	1. MSc in Botany from University of Kerala in May 2006 (First Class). 2. Ph D in Botany from University of Kerala awarded on 16.07.2016.
Date of Birth	20.05.1982
Date of Retirement	31.05.2042
Date of first entry in to Service	20.12.2018 FN
Date of entry into continuous service	20.12.2018 FN
Proposed Date of Placement to Assistant Professor Academic Level-11	20.12.2022 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. Participated in UGC Sponsored Live Online Induction Programme conducted by the UGC-HRDC, University of Kerala from 28.02.2022 to 29.03.2022. 2. Participated in Online two week Refresher Course in Natural Sciences from Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 28.06.2022 to 12.07.2022.
Details of relaxation availed of	Nil
Regulation applied	Option A, UGC Regulations 2018
L.W.A availed	Nil
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A for the Placement / Promotion to Assistant Professor (Academic Level-11), for the assessment period from 2018 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Vilash V, it is seen that the teacher has entered into service as Assistant Professor (Academic Level-10) on 20.12.2018 FN. He has completed 4 years of service as Assistant Professor (Academic Level-10) on 19.12.2022 and is now eligible for promotion to Assistant Professor (Academic Level-11) w.e.f 20.12.2022 FN.

As per UGC Regulation 2018, Option A, a teacher has to attend one Refresher Course (two weeks duration) and one Orientation Course (three weeks duration) for promotion to Assistant Professor (Academic Level-11). The teacher in reference has attended the required Orientation Course and Refresher Course within the assessment period itself. Hence the teacher is eligible for the promotion to Assistant Professor (Academic Level-11), w.e.f 20.12.2022 FN.

It may be noted that as per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centres (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".

In the Minutes of the Screening Committee held on 26.10.2023, it is stated that, after making a detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of the Kerala, Dr. Vilash V, is found qualified for promotion to the post of Assistant Professor (Academic Level-11), w.e.f 20.12.2022 FN and hence, the Committee recommends the Placement to the post of Assistant Professor (Academic Level-11), w.e.f 20.12.2022 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal regarding the approval of Placement / Promotion of Dr. Vilash V, Assistant Professor, Department of Botany, SN College, Kollam from Academic Level-10 to Academic Level-11, w.e.f 20.12.2022 FN is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal regarding the approval of Placement/ Promotion of Dr. Vilash V, Assistant Professor, Department of Botany, SN College, Kollam from Academic Level-10 to Academic Level-11, w.e.f 20.12.2022 FN and recommended to approve the same.

The meeting came to an end at 05.30 PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2024, be approved.

Item No.09.112

Pre-certified document wallet (Certificate verification) – permission for publishing API registration form in website– reg.

(Ad.DII)

The Director vide letter dated 22.02.2024 has informed that the e-verification application (Pre-Certified Document Wallet) developed by KUCC for verification of documents issued by University of Kerala has been finalized and is now ready for implementation. It would be available for use by NORKA, PSUs, and other DigiLocker partners through the Application Programming Interface (API) developed by KUCC. In order for its implementation, invitations are to be extended to interested parties, including governmental and private sector entities (approved DigiLocker partners), to integrate with our system via the API, adhering to the policies outlined by the Government of India and the Government of Kerala as per their API notifications.

It has been informed that All DigiLocker partners, excluding government agencies, interested in joining the Kerala University myapplication platform (Pre-Certified Document Wallet) via the API, are suggested to pay an annual service fee of Rs.1,00,000/-. Additionally, all API partners will be issued a letter acknowledging their participation in the Kerala University system. The Pre-Certified Document Wallet put forward by KUCC is a revenue generating software for University of Kerala.

At present, University of Kerala is relying on a third party, which developed a Digital Document service (ku.directverify.in) for certificate verification. This does not completely come under the control of University as we are relying on a third party. Moreover, financially, this service is

a loss to our University, whereas our software would be an income generating one as mentioned above. Therefore, it is requested that the Digital Document service (ku.directverify.in) may be terminated officially once Kerala University myapplication platform (Pre-Certified Document Wallet) is launched.

It is also informed that the Genuineness verification of Certificates by Norka forwarded and document verification issue raised would be solved by the implementation of Pre-Certified Document Wallet by University of Kerala.

It may be noted that sanction has been accorded by the Vice-chancellor to implement Digilocker at University of Kerala and to approve the proposal of API policy and API Entry Registration form of the University of Kerala for Student Services, submitted by the Director, KUCC vide U.O No.Ad.D1.1/UCC/17734/2018 dtd 16.02.2019

The Director, KUCC has sought permission to publish the API registration form on the University website, which is attached herewith for inviting NORKA, PSUs, and other DigiLocker partners to join Kerala University myapplication platform (Pre-Certified Document Wallet).

As per orders of the Vice-Chancellor the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to grant permission to the Director, Computer Centre to publish the API Registration form on the University website for inviting, NORKA, PSUs and other Digilocker partners to join Kerala University myapplication platform (Pre-Certified document Wallet).

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Item No.09.113 **Centre for Under Graduate Studies, Kariavattom - implementation of four year under graduate programme – consideration of - reg**

(Ad.BIII)

**MINUTES OF THE MEETING TO DISCUSS MATTERS REGARDING
IMPLEMENTATION OF FOUR YEAR UNDER GRADUATE PROGRAMME AT CENTRE
FOR UNDERGRADUATE STUDIES, KARIAVATTOM**

Date : 12.03.2024
Time : 10.30 am
Venue : Ramanujan Conference Hall, CLIF, Kariavattom

Members present

- | | |
|--|------------------|
| 1. Prof.(Dr.) Mohanan Kunnummal
Vice Chancellor | :Attended online |
| 2. Adv. Muralidharan Pillai G. Member, Syndicate | :Sd/- |
| 3. Dr.Shijukhan J S Member, Syndicate | :Absent |
| 4. R. Rajesh Member, Syndicate | :Sd/- |
| 5. Dr. K.G Gopchandran Member, Syndicate | :Sd/- |
| 6. Prof.(Dr.) P. M. Radhamany | :Sd/- |
| 7. Dr. S Jayan, Member, Syndicate | :Sd/- |
| 8. Prof. (Dr.) K. S. Anil Kumar Registrar | :Sd/- |
| 9. Dr.S.Nazeeb Member, Monitoring Committee,
Centre for Undergraduate Studies | :Sd/- |
| 10. Dr. Manju S. Nair, Member, Monitoring Committee,
Centre for Undergraduate Studies | :Sd/- |
| 11. Dr. Sam Solomon Director,
Centre for Undergraduate Studies, Kariavattom | :Sd/- |
| 12. Prof. (Dr.) Jayachandran R Vice Chairman, CSS | :Attended online |
| 13. Dr. Gabriel Simon Thattil Director, IQAC | :Sd/- |
| 14. Dr. E. Shaji Professor & Head,
Department of Geology & Joint Director, IQAC | :Sd/- |
| 15. Dr.Josukutty C. A. Campus Director | :Sd/- |
| 16. Prof. (Dr.) R. B. BinojKumar Director, Research | :Sd/- |
| 17. Dr. Biju V. Professor & Head, Department of Physics | :Sd/- |
| 18. Dr. A. Bijukumar, Professor & Head,
Department of Aquatic Biology and Fisheries | :Sd/- |
| 19. Dr. Meena T. Pillai, Professor, Institute of English | :Absent |

20. Dr. Aji S, Associate Professor, Department of Computer Science : Absent
 21. Dr. Biju A.V., Assistant Professor, Department of Commerce : Sd/-

Other faculties & Officials present

22. Dr. Lekshmi Priya N : Assistant Professor, Institute of English Sd/-
 23. Dr. Pramod Kiran R.B. Assistant Professor,
 Department of Aquatic Biology and Fisheries : Sd/-
 24. Mohammed Hashir A Deputy Registrar, CSS : Sd/-

The meeting commenced at 10.30 a.m.

The Vice Chancellor, who presided over the meeting in online mode, extended an invitation to each and every member present in the meeting. Following that, the Registrar has briefed all the participants on the focus point for deliberation in the wake of the University decision to start full-fledged four-year undergraduate courses in the university departments under the auspices of the Centre for Undergraduate Studies, Kariavattom. As per the agenda put forward by the Registrar, detailed discussion was held on various aspects of starting new courses, including finalising the curriculum structure and the regulations, faculty requirements, and potential infrastructure to be set-up for the Centre for Undergraduate Studies, Kariavattom.

The recommendations made in the meeting are enumerated hereunder.

1. Courses: The meeting recommended to start new courses in the Academic Year 2024-2025, as detailed below.

Bsc. Honours with Research

1. Biology
2. Physics
3. Computer Science
4. Chemistry
5. Mathematics
6. Geology
7. Psychology

BA Honours with Research

1. Hindi
2. Malayalam and Kerala Studies
3. English
4. Sanskrit

Commerce and Management

1. B.Com Hon. with Research
2. BBA Hon. with Research

Basket of Minors

Environmental Science/ Electronics/ Nano Science/ Artificial Intelligence/ Data Science/ Renewable energy/ Functional Materials/ Data Analytics/ Machine Learning/ Robotics/ Space Science/ Genomics/ Bioinformatics/ Integrative Biology/ Biodiversity Conservation/ Biotechnology/ Biochemistry/ Industrial Biology/ Clinical Biology/ Aquatic Biology/ Demography.

Tamil/ Journalism/ Information Science/ German/ Russian/ Arabic/ French/ Archaeology/ Philosophy/ Sociology/ West Asian Studies/ Manuscriptology/ Linguistics.

Fin.tech/ Public law and IPR/ Supply chain and Logistics/ Blue Economy/ Business Analytics/ Accounts and Audit/ Travel and Tourism/ Environmental Finance/ Corporate Finance/ Hospitality Management/ Cyber Security.

2. Syllabus : A workshop was conducted on February 14, 2024, with the faculty members of the University departments to discuss matters regarding framing the syllabus for the proposed four year undergraduate programmes. As per that, each department has already started drafting the syllabus for various major and minor courses. The Director, Centre for Undergraduate Studies, informed the meeting that the finalised drafts of the same would be presented before the next meeting of the CSS Academic Committee for approval.

3. Regulations : The meeting highlighted the need to stick to a state-wide uniform standard in opting for the credit system, the time duration for opting to switch over to a new major or minor programme under the basket of courses offered, and in exercising the multiple entry/exit option

offered to students, in line with the guidelines of the Higher Education Council. Hence, the meeting recommended to modify the existing regulation as per the regulations prescribed by the Higher Education Council.

4. Intake of Students: For the time being, it is proposed to admit 15 students each for the Science subjects and 20 students each for the Arts subjects for the new batches. A pragmatic approach must be adopted on whether to enhance the strength of students in future based on the prospect analysis of the present batches. Being a policy matter, a final decision on whether to admit foreign students and whether to have seats reserved under the NRI quota would be taken only after consulting with the government. For the time being, interested foreign candidates seeking admission shall be drawn in over and above the proposed total seat capacity.

5. Fee structure: The meeting recommended entrusting the Director, Centre for Undergraduate Studies, to submit a detailed proposal regarding the fee structure to be adopted for the programme after analysing the prevalent fee structure for similar programmes in various State Universities.

6. Admission Criteria: The students will be admitted to the proposed courses during the next academic year on the basis of the marks obtained in the qualifying examination, and a scientific normalisation standard must be enforced to compute the index marks of students coming from different examination boards.

7. Faculty requirements: The current permanent faculty members in each department shall assist in tutoring for the new program within their department. Additionally, a minimum of 24 additional faculty members may be engaged on a contractual basis to ensure the effective operation of the proposed Four Year Undergraduate programs. These faculty members shall be assigned to their respective teaching departments and will possess extensive subject and research expertise, comprising retired professors as well as meritorious and qualified fresh hands.

8. Hostel facility for students: Close to 300 student admissions are expected for the proposed new four-year degree programme in the coming academic year. Those students shall be accommodated in one of the three newly constructed hostels in the Kariavattom campus, which is expected to be ready by the month of June this year.

9. Setting up of infrastructure required for CUS: The School of Distance Education building at Kariavattom Campus shall be utilised to house the office and related amenities of the Centre for Undergraduate Studies. The lab facilities shall be set up in the respective teaching departments itself, and a detailed proposal regarding the infrastructure, equipment and staff requirements shall be submitted by the Director, Centre for Undergraduate Studies, in due course.

The meeting came to a close at 12.30 pm.

Resolution of the Syndicate

The Syndicate considered the Minutes of the meeting connected with the implementation of four year Under Graduate Programme at Centre for Undergraduate Studies, Kariavattom and **RESOLVED** the following:

1. To start new courses in the Academic Year 2024-2025, as detailed below.

Bsc.Honours with Research

1. Biology
2. Physics
3. Computer Science
4. Chemistry
5. Mathematics
6. Geology
7. Psychology

BA Honours with Research

1. Hindi
2. Malayalam and Kerala Studies
3. English
4. Sanskrit

Commerce and Management

1. B.ComHon.with Research
2. BBA Hon. with Research

Basket of Minors

Environmental Science/ Electronics/ Nano Science/ Artificial Intelligence/ Data Science/ Renewable energy/ Functional Materials/ Data Analytics/ Machine Learning/ Robotics/ Space Science/ Genomics/ Bioinformatics/ Integrative Biology/ Biodiversity Conservation/ Biotechnology/ Biochemistry/ Industrial Biology/ Clinical Biology/ Aquatic Biology/ Demography.

Tamil/ Journalism/ Information Science/ German/ Russian/ Arabic/ French/ Archaeology/ Philosophy/ Sociology/ West Asian Studies/ Manuscriptology/ Linguistics.

Fin.tech/ Public law and IPR/ Supply chain and Logistics/ Blue Economy/ Business Analytics/ Accounts and Audit/ Travel and Tourism/ Environmental Finance/ Corporate Finance/ Hospitality Management/ Cyber Security.

2. To entrust the Faculty Members of the University departments for framing the syllabus for the proposed four year undergraduate programmes. The Director, Centre for Undergraduate Studies is entrusted to finalise drafts of the same and present before the next meeting of the CSS Academic Committee for approval.
3. To follow the Curriculum frame work and Regulation approved by the Higher Education Council and Government of Kerala including the credit structure. The admission procedure and Academic Activities of the Four Year Under Graduate Programmes shall be in tune with Uniform Academic Calender approved by the Government for enabling the student mobility.
4. To admit 15 students each for the Science subjects and 20 students each for the Arts subjects for the new batches. For the time being, interested foreign candidates seeking admission shall be drawn in over and above the proposed total seat capacity.
5. To entrust the Director of the Centre for Undergraduate Studies to submit a detailed proposal regarding the fee structure to be adopted for the program, after analyzing the prevalent fee structures for similar programs in various State Universities, and place the same before the Standing Committee of the Syndicate on Finance.
6. The students will be admitted to the proposed courses during the next academic year on the basis of the marks obtained in the qualifying examination, and a scientific normalisation standard must be enforced to compute the index marks of students coming from different examination boards.
7. The current permanent faculty members in each department shall assist in tutoring for the new program within their department. Additionally engage one faculty on contract basis in each department if needed, for the effective operation of the proposed Four Year Undergraduate programs. These faculty members shall be assigned to their respective teaching departments and will possess extensive subject and research expertise, comprising retired professors as well as meritorious and qualified fresh hands. The concerned Heads of the Department is entrusted to submit proposal for engaging faculty on contract basis and place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for further action.
8. Close to 300 student admissions are expected for the proposed new four-year degree programme in the coming academic year. Those students shall be accommodated in one of the three newly constructed hostels in the Kariavattom campus, which is expected to be ready by the month of June this year.
9. That the all Administrative and Academic matters related to candidates of the Four-Year Undergraduate Programs (FYUGP) shall be attached to the concerned Teaching Department of the University. The overall monitoring of first year batch of Four-Year Undergraduate Programs (FYUGP) shall be carried out by the Centre for Undergraduate Studies.
10. The School of Distance Education building or a suitable building at Kariavattom Campus shall be utilised to start the first year FYUGP. The overall monitoring and co-ordination of first year batch of Four-Year Undergraduate Programs (FYUGP) shall be carried out by the Director, Centre for Undergraduate Studies. The proposal regarding the infrastructure, equipment and staff requirements shall be submitted by the Director, Centre for Undergraduate Studies, in due course.

Item No.09.114 *Minutes of the meeting of the Sub-Committee constituted for the feasibility study in the implementation of UNISPARK linked Biometric Punching System in the University on 01.03.2024.*

(Ad.BII)

A meeting of the Sub-Committee constituted for the feasibility study towards the implementation of UNISPARK linked Biometric Punching System in the University was convened on 01.03.2024.

The Hon'ble Vice-Chancellor has ordered to place the minutes before the Syndicate for consideration and decision. (Minutes of the meeting is enclosed herewith)

Minutes of the meeting of the Sub-Committee constituted for the implementation of UNISPARK linked Biometric Punching System in the University

Date &Time : 01.03.2024 at 12:00 p.m
Venue : Syndicate Room

Present:

- | | | |
|--|---|------|
| 1. Adv.Muraleedharan Pillai G, Member, Syndicate | : | Sd/- |
| 2. Dr.P.M.Radhamany, Member, Syndicate | : | Sd/- |
| 3. Dr.K.G.Gopchandran, Member, Syndicate | : | Sd/- |
| 4. The Registrar | : | Sd/- |
| 5. The Director, Kerala University Computer Centre | : | Sd/- |

The meeting commenced at 12:00 pm.

The Convenor, Standing Committee of the Syndicate on Finance welcomed the members and a detailed discussion was held on the proposal submitted by M/s Keltron towards implementation of Biometric Punching System in the University and made the following observations:

- Out of the two options proposed by M/s Keltron, Aadhaar linked Biometric Punching System may be implemented in the University, as it is economical.
- It is also learnt that, S N Guru Open University and Kannur University had implemented Aadhaar linked Biometric Punching System
- The Director, KUCC has recommended to select a section for conducting a demo, in order to check whether all the provisions are active in the Punching System.
- The feasibility of integration of data in the Aadhaar linked Biometric Punching System with the UNISPARK software may also be checked.
- M/s Keltron has intimated that, the validity of the existing fingerprint L0 RD installed in the present fingerprint devices will be phased out of the authentication ecosystem by 30.06.2024, as per the direction from Ministry of Electronics & Information Technology .Thereafter, only fingerprint L 1 RD will be allowed to perform Aadhar based authentications and hence it may pose difficulties for implementing Aadhaar linked Biometric Punching System.

Recommendations:

1. To implement Aadhaar linked Biometric Punching System in the University.
2. To direct M/s Keltron to submit a revised proposal towards implementation of Aadhaar linked Biometric Punching System in the University in two formats as detailed below;
 - Warranty 5 years
 - Warranty 2 years + AMC 3 years
2. To direct M/s Keltron to furnish a report on the feasibility of integrating Aadhar enabled machines in the University in the context of direction from Ministry of Electronics & Information Technology that existing fingerprint devices performing Aadhar linked authentications will be phased out of the authentication ecosystem by 30.06.2024.
3. To direct M/s Keltron to furnish a report on the feasibility of integration of data from the Aadhaar linked Biometric Punching System with the UNISPARK software.
4. To place the minutes before the Syndicate.

The meeting ended at 12:30 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Sub-Committee constituted for the feasibility study towards the implementation of UNISPARK linked Biometric Punching System in the University held on 01.03.2024, be approved.

Item No.09.115 **Minutes of the meeting of the Standing Committee of the Syndicate on Finance - Approval of - reg.**

(Ad.AVI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 02.03.2024 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date & Time : 02nd March 2024, 11.00 a.m.

Venue : Syndicate Room, University Buildings

Members Present

1. Adv Muralidharan Pillai G (Convener, S/c of the Syndicate on Finance)
2. Dr.Shijukhan J S (Member, Syndicate)
3. Dr.S Jayan (Member, Syndicate)
4. Sri. R Rajesh (Member, Syndicate)(online)

Members Absent

1. Dr. K. G. Gopchandran (Member, Syndicate)
2. Prof. Dr. P M Radhamony (Member, Syndicate)

Item No.09.115.01 **Department of History - Implementation of Specific Project "Survey, Collection, Digitization and Scientific Preservation of Journal of Indian History from the Ist Volume to Centenary Volume" - Explanation and Permission for binding - Reg.**

(PlAI)

Sanction was accorded by the Vice-Chancellor, to release the following amounts as provisional advance to Dr. P. Jinimon, Project Co-ordinator & Assistant Professor, Department of History, towards the implementation of the two phases of the Specific Project "Survey, Collection, Digitization and Scientific Preservation of Journal of Indian History from the 1st Volume to Centenary Volume":

Sl.No.	U.O. and Date	Phase	Amount	Year
1.	Pl.A1/2903/History/18 dated 07.01.2019 & Pl.A1/2903/History/18 dated 15.11.2019	Phase I	50,00,000/-	2018-19
2.	Pl.A1/Hist/256/2020 dated 20.01.2020	Phase II	1,29,00,000/-	2019-20
3.	Pl.A1/3147/2021/UOK dated 30.06.2021	Phase III	30,00,000/-	2021-22

Subsequently, the Head, Department of History, vide Letter No. HIST/26/91/2021 dated 05.10.2021 had forwarded the letter from Dr. P. Jinimon, Project Co-ordinator and Assistant Professor in the Department. It is informed that the Specific Project is nearing successful completion, and as envisaged, team members have procured the soft copies of earlier volumes of prestigious Journal of Indian History from various repositories in India, which are currently not available in the Department of History. In order to achieve the objective of the printing and publishing of the back volumes of Journal of Indian History and preserving the existing volumes in International standards, it is required to print and bind the soft copies of procured journals.

The Co-ordinator has also informed that, though a request letter in this regard was sent to Superintendent (i/c), Kerala University Press on 02.05.2019, they have not received any response from the Press till date. Hence, it is requested to grant permission to print and bind the back volumes of Journal of Indian History (soft copies), which are not available in the Department, from outside agencies.

Subsequently, as per the orders of the Vice-Chancellor, the above request was placed before the Standing Committee of the Syndicate on Finance held on 15/11/2021 and the Syndicate held on 17/11/2021 (Item No. 41.10), resolved to approve the following recommendations of the SC on Finance, with respect to the implementations of the Specific Project "Survey, Collection, Digitization and Scientific Preservation of Journal of Indian History from the Ist Volume to the Centenary Volume":

- (i) to entrust the Finance officer to initiate steps to audit the project.
- (ii) to constitute a Sub-Committee comprising Dr. S. Nazeeb (Member, Syndicate), Dr.K.B.Manoj (Member, Syndicate) and the Dean, Social Sciences to evaluate and submit a report on the progress of the project.

Sanction has been accorded by the Vice-Chancellor to implement the aforementioned resolution of the Syndicate.

Accordingly, the file was forwarded to the FO Section for making necessary arrangements towards the conduct of audit of accounts in respect of the Specific Project "Survey, Collection, Digitization and Scientific Preservation of Journal of Indian History from the 1st Volume to the Centenary Volume."

Subsequently, the Finance has forwarded the Audit Report in respect of the project "Survey, Collection, Digitization and Scientific Preservation of Journal of Indian History from the Ist Volume to the Centenary Volume", vide Note dated 10.05.2022.

Thereafter, the evaluation of the progress of the project was conducted by the members of the aforementioned Sub-committee on 13.05.2022 and consequent to the evaluation, the members directed the Head to furnish the detailed statement of expenditure of the amount expended so far towards the various activities of the project and the year-wise details of the various volumes of the Journals of Indian History, collected from different institutions/departments in & outside the State, as part of the project.

Accordingly, the Head, Department of History, vide Letter No. HIST/26/99/2022 dated 27.05.2022, has forwarded a detailed report of accounts and stock details of the Journal of Indian History, for verification.

Subsequently, as per the orders of the Vice-Chancellor, the Audit Report furnished by Finance, the detailed 'Statement of Expenditure' for the amount expended so far towards the various activities of the project and the 'Year-wise details of the various volumes of the Journals of Indian History with stock details', collected from different institutions/departments in & outside the State, submitted by the Head, Department of History, in respect of the Specific Project "Survey, Collection, Digitization & Scientific Preservation of Journal of Indian History from the Ist Volume to Centenary Volume", were placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendations.

The Syndicate, vide Minutes of the 45th Meeting held on 25.08.2022 (Item No. 45.46.67) has resolved to:

- a) to accept the Audit Report submitted by Finance in this regard.
- b) to seek explanation from Dr.P.Jinimon, Project Co-ordinator & Assistant Professor, Department of History, for the payment of Rs.73,380/- (Rupees Seventy three thousand three hundred and eighty only) to Mr. Ashik Pradeep V. and Mr. Chinthu I.B., as airfare without proper administrative sanction.
- c) to instruct the Project Co-ordinator, to refund the unspent amount with accrued bank interest, if Dr. Jinimon, Project Co-ordinator is not able to complete the project.

The Hon'ble Vice-Chancellor has ordered to implement the aforementioned resolution of the Syndicate.

Accordingly, the matter was intimated to Dr. P. Jinimon, Project Co-ordinator & Assistant Professor, Department of History, vide Lr. No. Pl.A1/256/Hist/2020 dated 28.10.2022.

Later, the Head, Department of History, vide Lr. No. HIST/26/66/23 dated 30.03.2023, has forwarded the request from Dr. P. Jinimon, Project Co-ordinator of the Specific Project and informed that the bills/vouchers and other relevant documents were submitted to the Audit Wing of the University and an accrued interest (from January 2019 to December 2022) in the amount maintained in the PD Account of the Project, amounting to Rs.8,21,573/-was refunded to KUF. The anticipated expenditure from April to July 2023 has also been forwarded.

As no explanation was provided for paying an amount of Rs. 73,380/- (Rupees Seventy three thousand three hundred and eighty only) to Mr. Ashik Pradeep V. and Mr. Chinthu I. B., as airfare without proper administrative sanction, an e-mail was forwarded to Dr. P. Jinimon, Project Co-ordinator of the Specific Project ,seeking explanation in this regard.

Subsequently, the Head, Department of History has forwarded the letter from Dr. P. Jinimon, Project Co-ordinator of the Specific Project, which gave the following explanation:

- (1) As part of Specific Project "Survey, Collection, Digitization & Scientific Preservation of Journal of Indian History from the Ist Volume to Centenary Volume", administrative sanction was accorded by the Vice-Chancellor, University of Kerala to permit the Co-ordinator and one Research Assistant for conducting field visit and to claim the airfare in this connection vide Lr. No. 31339/2019/UOK dated 16.10.2019. But the travel could not be made at that time since sanction from the concerned repository was not availed.
- (2) After receiving this sanction, Mr. Ashik Pradeep. V and Mr. Chinthu. I.B could not acquire administrative sanction from the University of Kerala again because it was made in a hectic schedule due to the Covid Pandemic and the permission granted by the authorities of National Archives of New Delhi, Hyderabad, Calcutta and Allahabad.
- (3) Collection of back volumes of Journal of Indian History is a key factor in completion of this project. Due to Covid Pandemic, most of the trains were cancelled by the Government and it was forced to make alternate travel arrangements for the procurement of earlier issues of Journal of Indian History for the successful and time bound completion of the Specific Project. Hence, it was requested to permit administrative sanction and to sanction airfare amount of Rs.73,380/- (Rupees Seventeen Thousand Three Hundred and Eighty only) .

Dr. P. Jinimon, Project Co-ordinator of the Specific Project, vide Lr. No. JIH/23 dated 11.07.2023, has also informed that the following actions are required for the successful completion of the Project:

- (1) printing and full leather binding of soft copies of earlier volumes of Journal of Indian History, procured from various repositories.
- (2) printing and hard binding of Index Volumes of all the issues of Journal of Indian History (nine books, having more than 200 pages each) (25 copies each).
- (3) printing and hard binding of 100 copies of 'History of Journal of Indian History' which consist of more than 200 pages.

Hence, it was requested permission for printing, binding of collected volumes of Journal of Indian History, Centenary Volume of Journal of Indian History, Special Issue of Journal of Indian History Centenary Volumes (Dialogues in Indian History), selected thesis in Journal of Indian History, Index Volumes and History of Journal of Indian History.

The expenditure in this connection may be debited from the Provisional Advance sanctioned to Dr. P. Jinimon, Assistant Professor, Department of History, towards the implementation of Specific Project "Survey, Collection, Digitization and Scientific Preservation of Journal of Indian History from the 1st Volume to Centenary Volume" vide U.O. No.Pl.A1/2903/History/18 dated 07.01.2019, Pl.A1/2903/History/18 dated 15.11.2019 and Pl.A1/Hist/256/2020 dated 20.01.2020.

It may be noted that the Audit of the Specific Project conducted by Finance Officer had also observed that an amount of Rs.1,05,038/- has been incurred for purchasing furniture without inviting quotations and the reason for this action may be explained. Vide email dated 19.09.2023, Dr. P. Jinimon, Assistant Professor, Department of History, has explained that the furniture items were purchased on the basis of G.O. സ.ഉ. (സാധാ) നം. 1696/2018/തസ്വഭവ തീയതി 22/06/2018, which appointed SIDCO as a nodal agency for purchase and furnishing the MSME Products. He was unaware of the fact that no University order existed regarding the purchase of furniture items from SIDCO. Hence, it was requested to condone the mistake caused due to oversight and provide sanction for the same.

In this context, as per the orders of Vice-Chancellor, following proposals were placed before the Standing Committee of the Syndicate, for consideration:

- (1) whether to accept the explanation given by Dr. Jinimon, Project Co-ordinator of the Specific Project "Survey, Collection, Digitization and Scientific Preservation of Journal of Indian History from the Ist Volume to Centenary Volume" for paying an amount of Rs. 73,380/- (Rupees Seventy three thousand three hundred and eighty only) to Mr. Ashik Pradeep V. and Mr. Chinthu I.B., as airfare without proper administrative sanction, and for purchasing furniture without inviting quotations.
- (2) whether to accept the explanation given by Dr.P.Jinimon, Project Co-ordinator of the Specific Project for incurring expenditure amounting to Rs.1,05,038/- for purchasing furniture without inviting quotations from M/S SIDCO.

(3) permit the following proposals forwarded by Dr.P.Jinimon, Project Co-ordinator of the Specific Project, vide Lr. No.JIH/23 dated 11.07.2023, debiting the expenditure in this connection from the Provisional Advance sanctioned to him towards the implementation of Specific Project "Survey, Collection, Digitization and Scientific Preservation of Journal of Indian History from the 1st Volume to Centenary Volume" vide U.O. No. Pl.A1/2903/History/18 dated 07.01.2019, Pl.A1/2903/History/18 dated 15.11.2019 and Pl.A1/Hist/256/2020 dated 20.01.2020:

- (a) printing and full leather binding of soft copies of earlier volumes of Journal of Indian History, procured from various repositories.
- (b) printing and hard binding of Index Volumes of all the issues of Journal of Indian History (nine books, having more than 200 pages each) (25 copies each).
- (c) printing and hard binding of 100 copies of 'History of Journal of Indian History' which consist of more than 200 pages.

The Syndicate, vide Minutes of the Meeting held on 28.12.2023 (Item No. 07.83.05), resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance to (i) hear Dr. Jinimon P., Assistant Professor, Dept. of History, regarding the matter and (ii) invite the Head, Department of History, in the Committee for detailed discussion. The Vice-Chancellor has approved the aforementioned resolution of the Syndicate.

After the Hearing by the Standing Committee of the Syndicate on Finance, the Syndicate vide Item No. 08.102.01, has resolved the following:

- (1) to inform Dr. Jinimon P., the Project Co-ordinator & Assistant Professor, Department of History, to submit a revised proposal for the Specific Project titled "Survey, Collection, Digitization & Scientific Preservation of Journal of Indian History from the Ist Volume to Centenary Volume", immediately.
- (2) to hear Dr. Jinimon P., the Project Co-ordinator & Assistant Professor, Department of History, by the Standing Committee of the Syndicate on Finance.

Accordingly, the matter was intimated to Dr. Jinimon P., the Project Co-ordinator & Assistant Professor, Department of History, vide letter dated 19.02.2024.

Dr. Jinimon P., the Project Co-ordinator & Assistant Professor, Department of History, vide Letter No. JIH/24 dated 21.02.2024 has submitted the revised proposal for the Publication of index volume, books and journals for Printing and Binding of the Journal of Indian History.

The Principal Investigator has also requested to:

- (1) accord sanction for the remittance of required amount for the printing and binding of the materials in connection with the project to the University Press.
- (2) to retain an amount of Rs. 14,00,000/- (Rupees Fourteen lakhs only) in the PSTSB Account of the Department, for meeting anticipated expenditure, as detailed below:

Sl No.	Details of Works	Estimated Amount (Rs.)
1	Copy Editing	2,00,000
2	Page Setting	2,00,000
3	Proof Checking	1,50,000
4	Website Creation and other digital interface	1,00,000
5	Cover Design	2,00,000
6	Remuneration for staff/ Abstract page preparation and Beautification work and others	2,00,000
7	Video Editing and Uploading Works	1,00,000
8	Honorarium for subject experts	1,50,000
9	Account Settlement and other Secretarial Assistant	1,00,000
	Total	14,00,000/-

- (3) grant permission to transfer the remaining funds to the PSTSB Account of the Finance Officer, in accordance with the general direction issued on 12.02.2024.

The Principal Investigator has neither provided the exact amount required for the printing and binding of the materials in connection with the project nor the estimate from the Press. Hence, it is unable to ascertain the amount required to be paid to Kerala University Press, in this connection.

It may be noted that a General Direction was issued vide email dated 12.02.2024, to all Principal Investigators/ Head of Departments/ Directors of Centres, to (1) ensure the completion of all projects/activities sanctioned under State Plan Grant till date and initiate regularisation process, before 28.02.2024 and (2) surrender the unutilized funds to the PSTSB Account of the Finance Officer, if utilization cannot be assured by 28.02.2024.

Subsequently, all Heads/Directors of Department/Centres were directed vide email dated 21.02.2024, to surrender the balance amounts in the PSTSB Accounts of Departments/Centres, to the PSTSB Account of the Finance Officer on or before 3 p.m, 22.02.2024, if the fund utilisation cannot be assured by 28.02.2024.

As per resolution of the Syndicate the draft hearing note is prepared and submitted.

The Committee heard Dr. Jinimon P., the Project Co-ordinator & Assistant Professor, Department of History and considered the revised proposal submitted by him for the remaining works in connection with the project "Survey, Collection, Digitization and Scientific Preservation of Journal of Indian History from the Ist Volume to Centenary Volume" with an anticipated expenditure amounting to Rs.14,00,000/- (Rupees Fourteen lakhs only). In addition to this, the Committee also considered his request, vide e-mail dtd 01.03.2024 for an amount of Rs.2,00,000/- for the printing and binding work. The Committee also observed the significance of the project and the relevance to preserve the documents related to the Journal of Indian History.

Considering the above, the Committee recommended the following:

1. *to direct the Project Co-ordinator to re-submit the revised proposal for the completion of the project limiting the expenditure to Rs. 16,00,000/- (Rupees Sixteen lakh only) and*
2. *to retain an amount of Rs. 16,00,000/- (Rupees Sixteen lakh only) in the PSTSB Account of the Department, for meeting the anticipated expenditure for the remaining works including Printing and binding*
3. *to refund the unspent balance amount to the PSTSB Account of the Finance Officer, in accordance with the general direction issued on 12.02.2024*
4. *to refer the matter regarding the printing and publication of "Discourses on Lived experiences in the practice of History" mentioned in the revised proposal submitted on 21.02.2024, to the Syndicate.*

The Committee further recommended the following:

- *to permit Dr. Jinimon P., the Project Co-ordinator for printing and leather binding of 3 copies each of earlier volumes of Journal of Indian History including Centenary Volume of Journal of Indian History.*
- *to permit the Project Co-ordinator for printing and ordinary binding of remaining documents including 47 copies of Centenary Volume as given in the revised proposal submitted on 21.02.2024.*
- *to entrust the Kerala University press for the printing and binding works in connection with the project.*

The meeting came to an end at 12.00 noon .

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 02.03.2024, be approved.

Item No:09.116 **Minutes of the meeting of the Standing Committee of the Syndicate on Finance –Approval of-reg.**

(Ad.AVI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date & Time : 07th March 2024, 10.00 a.m.

Venue : Syndicate Room, University Buildings

Members Present

1. Adv Muralidharan Pillai G (Convener, S/c of the Syndicate on Finance)
1. Dr. K. G. Gopchandran (Member, Syndicate)

2. Dr.Shijukhan J S (Member, Syndicate)
3. Sri. R Rajesh (Member, Syndicate)(Online)

Members Absent

1. Prof. Dr. P M Radhamony (Member, Syndicate)
2. Dr.S Jayan (Member, Syndicate)

Item No.09.116.01: Issue of transferring money to foreign examiners reg:-

(Cash II)

Syndicate at its meeting held on 08/12/2022(Item no.49.60.05) resolved to meet the bank charges/ service charges incurred while transferring money to foreign examiners from KUF(A) account.

The procedure of transferring remuneration to foreign examiners encountered many difficulties and many transactions have failed. Hon. Vice Chancellor had ordered to discuss the matter with officials of SBI and resolve the issue.

As directed,a meeting was convened with the officials of SBI to discuss the issues pertaining to the payment of remuneration to foreign examiners. Chief Manager, SBI Thiruvananthapuram branch along with officials concerned attended the meeting on 12/12/2023

The issues faced by University in effecting the payment in foreign currency to foreign examiners was discussed in detail. It was informed to Manager that certain payments are seen rejected by the bank frequently stating “wrong SWIFT code”, “non availability of corresponding bank in foreign country” etc. Pending bills were examined by bank officials in the meeting. SBI officials have also agreed to provide a list of foreign Banks with whom SBI has RMA agreement (list appended).

The Bank officials, suggested the following remedial measures:-

1. Regarding payment to examiners in Nepal, the same can be paid in INR in a new format provided by the bank.
2. Due to restrictions imposed by RBI, Payment to examiners in Bhutan cannot be done.
3. Regarding all other countries, payment can be effected through Demand Draft in USD which can be encashed anywhere (DD charges @Rs 590 is applicable).DD(Foreign Draft) has to be forwarded to examiners by post.
4. All pending bills have to be, once again, resubmitted to the bank for further processing via wire transfer, since RBI has issued certain modified guidelines. If the problem still persists, fresh applications have to be submitted for issuing DD (Foreign Draft)

It is recommended that University may adopt the procedure of getting DD (Foreign Draft) in USD and forward the same to examiners by post. If any examiners wish to get it transferred by wire transfer, academic section shall forward the list provided by SBI to the foreign examiner for cross checking and selecting the available bank.

The above proposal was considered by the Hon.Vice Chancellor and ordered to place the same before the Standing Committee of the Syndicate on Finance for consideration.

Accordingly, the above proposal is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to agree with the following proposals suggested by the Bank authorities towards the payment of remuneration to foreign examiners

1. ***to adopt the procedure of getting DD(Foreign Draft) in USD and forward the same to examiners by post***
2. ***for those who wish to get the remuneration by wire transfer, Academic section shall forward the list provided by SBI to the foreign examiner for cross checking and selecting the available bank***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.02: Utilization of interests earned in PD accounts maintained by Head of Departments/ Faculties/Centres and Creation of annual maintenance fund. (FOS)

The system of releasing provisional advance to Teachers, Heads of Departments, Directors for meeting expenses in connection with conduct of workshops, seminars, inter university tournaments, implementation of projects, purchase of equipment is in vogue for the last several years. The amount released as provisional advance comes under both Plan and Non Plan category. The amount released is being kept in PD account of the Department, separate bank account opened in the name of the concerned Teachers/Directors. While finalizing the accounts it is noticed that huge amount is lying in the PD accounts of various departments/sections. As directed, instructions were issued, to all concerned, to remit the unutilised balance and interest earned to Kerala University Fund vide circular No. FOS/2021 dated 23.11.2021 and FOS/2023 dated 28.02.2023. Accordingly, an amount of Rs. 92 lakhs has been remitted to KUF account. Details enclosed as Annexure I.

Recently, Government of Kerala had directed to remit back the unutilized plan funds kept in Bank account to respective PSTSB accounts vide G.O.(P) No.16/2023/FIN dtd. 20.02.2023 and circular No.32/2023/Fin dtd. 29/03/2023. Till date an amount of Rs.8.1 crores has been remitted back to PSTSB account. During this process Heads of Department and Teachers have sought following clarifications on the interest earned on provisional advances which were kept in Bank account:

- a) Whether the interest earned has to be remitted back to KUF or
- b) Whether department/centre can utilize the same.

It has come to our notice that, University had earlier sought clarification on this matter from Government vide letter dated 13/10/2020. Government had accorded sanction to utilize the accrued interest for meeting the urgent and unavoidable expenditure related to the regular functioning of that Centre as the accrued interest is part of plan grant and there is no available fund for the Centre for meeting their running expenses (GO (Rt) No.440/2021 HEDN dated 08.03.2021).

Honourable Vice Chancellor has ordered to place the following proposal before the Syndicate.

- a) To permit the Heads of Departments, Directors to utilize the interest earned on the provisional advances for meeting the urgent and unavoidable expenditure related to the regular functioning of concerned Department or Centre by following the Store Purchase Manual and delegated financial powers. (Interest earned by individuals and Self financing institutions will have to be remitted to KUF).
- b) To constitute a Repairs and Maintenance Fund by utilizing the interest (say Rs.1crore) remitted back to KUF for meeting the future expenditure and to frame rules. (Proposal to constitute a Maintenance Fund has been envisaged in the Budget Speech 2022-2023 and the same was approved by the Senate held on 30.03.2022)

As per orders the matter was placed before the Syndicate held on 28/12/2023 vide item no.07.05 Syndicate further resolved to refer the item to the Standing Committee of the Syndicate on Finance. Accordingly the matter is placed before the Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended to constitute a Sub-Committee with following members to study the matter regarding the utilization of interest accrued on the provisional advances in the PD accounts maintained by Head of Departments/Faculties/Centres and to submit a report before this Committee.

1. ***Adv Muralidharan Pillai G ,Convener, S/c of the Syndicate on Finance***
2. ***Dr. K.G. Gopchandran ,Member, Syndicate***
3. ***Finance Officer***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.03: Centralised Valuation Camp for Evaluation of B.Tech Examination- Remuneration/ TA/DA of External Examiner -reg:-

(M&C III)

Meeting of the monitoring committee in connection with the implementation of SLCM system was held on 16.06.2023, recommended that necessary steps may be taken to enlarge the panel of Examiners with regard to the evaluation of answer scripts of B.Tech programme in UCE, Kariavattom, by including the faculties outside Kerala, preferably from the neighboring state of Tamil Nadu and also recommended that necessary steps may be taken to conduct centralised valuation camp for evaluation of B.Tech examinations and a detailed report regarding the remuneration/TA/DA for these faculty members may be prepared by the Examination wing in consultation with the Finance wing.

Accordingly, the EB IV section has prepared the list of teachers outside Kerala for the valuation and it was remarked that all the teachers in the list belongs to self financing colleges (some from autonomous college).

Remarks obtained from Finance I section in this regard and Finance offered the following suggestions on the remuneration/TA/DA to the teachers from outside Kerala from self financing colleges.

- TRAVEL ALLOWANCE: Actual Travel Allowance up to the eligible allowance of a Grade II (b) officer may be provided.
- DAILY ALLOWANCE: May be fixed as Rs.650/- per day (DA for Grade II(b) officers outside state).
- ACCOMMODATION: Will be provided by University in the University Guest House.
- REMUNERATION: Rs.50/ Answer Scripts

The Finance I section also remarked that, a policy decision may be taken regarding the TA/DA/remuneration of the external Examiners from outside Kerala for evaluation of answer scripts of UCE, Kariavattom in Centralised Valuation Camp.

When the whole matter was reported, the Hon'ble Vice Chancellor has ordered to place the same before the Standing Committee of Syndicate on Finance.

Hence as per the orders of the Hon'ble Vice Chancellor, the matter is placed before the Standing Committee on Finance for recommendation and Consideration.

The Committee observed that University faces difficulty in publishing the results of B.Tech programme in UCE, Kariavattom on time, by depending the teachers from the KTU alone, for the evaluation of answer scripts of B.Tech programme under SLCM system.

Hence the Committee recommended to fix the remuneration/TA/DA to all the teachers for evaluation of answer scripts of University College of Engineering, Kariavattom in Centralised Valuation Camp.

- *TRAVEL ALLOWANCE: Actual Travel Allowance up to the eligible allowance of a Grade II (b) officer may be provided.*
- *DAILY ALLOWANCE: May be fixed as Rs.650/- per day (DA for Grade II(b) officers outside state).*
- *ACCOMMODATION: Will be provided by University in the University Guest House.*
- *REMUNERATION: Rs.50/ Answer Scripts (both for CV camp and home valuation)*

The Committee further recommended to include retired teachers below the age of 70 years from Government/Aided Engineering Colleges to include in the list of teachers for valuation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.04: Item No. 22 of Budget Speech 2023-24- Travel Grant for Faculty Members and Research Scholars- Applications- Reg.

(IQAC)

University of Kerala, vide Item No. 22 of Budget Speech 2023-24 has envisaged a scheme to provide Travel Grant to Faculty Members and Researchers for presenting papers in International Conferences. An amount of Rs. 25 Lakh has been earmarked for this. The 57th Meeting of the Syndicate held on 20.05.2023 (Item No. 57.68) resolved to approve the proposal with respect to the scheme, submitted by the Convener, Standing Committee of the Syndicate on Academics and Research for 'Travel Grant for attending International Conference' in principle. The meeting further resolved to place the application for travel grant for attending International Conference, before the Standing Committee of the Syndicate on Academic and Research.

Following a Syndicate decision (Item No. 58.67, Meeting held on 09.06.2023), an amount of Rs.25,000/- (Rupees Twenty Five Thousand only) was sanctioned as financial assistance to Sri.Manikandan S., Research Scholar, Department of Environment Studies, Kariavattom for Research Exchange Programme at TWTW Aachen University, Germany, vide U.O. No.6260/2023/UOK dated 13.07.2023. Meanwhile the Finance wing of the University has remarked that specific guidelines have to be formulated at the administrative level at the earliest for the release of financial assistance to the Research Scholars as envisaged in the Budget Speech 2023-24 (Item No. 22). The Director, IQAC has formulated a draft Guidelines for implementation of the scheme attached as **Appendix I**.

As of 21.11.2023, the following five applications had been received in IQAC for financial assistance under this scheme.

Sl. No.	Name and Designation of Applicant	Conference attended/proposed to be attended	Date of Conference	Financial Assistance requested
1.	Nithin Lal PhD Research Scholar Institute of English	EASA 2023 Palma Conference, University of Balearic Island, Palma, Spain	September 6-8, 2023	Rs. 2,01,532/-
2.	Dr. Suja Kurup P. L., Professor Institute of English	EASA 2023 Palma Conference, University of Balearic Island, Palma, Spain	September 6-8, 2023	Rs. 2,01,532/-
3.	Muhammed Muhsin A, Research Scholar Department of Physics	'STATPHYS28', University of Tokyo, Japan	August 7-11, 2023	Rs. 85,000/-
4.	Dr. Sherly Williams E Associate Professor & Head, Department of Environmental Sciences	5 th Euro- Mediterranean Conference for Environmental Integration, Rende (Cosenza), Italy	October 2-5, 2023	250 Euro (Rs. 22,187) [Registration Fee]
5.	Dr. Jaya D S Professor Department of Environmental Sciences	5 th Euro- Mediterranean Conference for Environmental Integration, Rende (Cosenza), Italy	October 2-5, 2023	250 Euro (Rs. 22,187) [Registration Fee]

As per the orders of the Hon'ble Vice-Chancellor, the five applications received under Travel Grant scheme were placed before the Standing Committee of the Syndicate on Academics and Research held on 21.12.2023, along with the draft Guidelines formulated by Director, IQAC for consideration and recommendation.

The Committee considered the matter and recommended the following:

1. To provide a financial assistance in the manner, 40% to research scholars and 25% to faculty members of the requested amount as Travel Grant, subject to production of relevant supporting documents.
2. To refer the matter of granting Travel Grant to Dr. Sherly Williams E., and Dr. Jaya D.S. to the Syndicate.
3. To defer the matter regarding the approval of Guidelines for implementing the scheme and the inviting of applications for financial assistance under the scheme.

The 7th meeting of the Syndicate held on 28-12-2023 vide Item No: 07.95.D40 resolved that the item be referred to the Standing Committee of the Syndicate on Finance for detailed discussion. The Hon'ble Vice-Chancellor has ordered to implement this resolution of the Syndicate.

Hence the matter is placed before the Standing Committee of the Syndicate on Finance for detailed discussion and recommendations.

Furthermore, following three applications have also been received for financial assistance under this scheme.

Sl. No.	Name and Designation of Applicant	Conference attended/proposed to be attended	Date of Conference	Financial Assistance requested
1	Ajith Kumar Narayanan Krishnan, Ph.D research Scholar, Dept. of Future Studies under the guidance of Prof. K.S. Anil Kumar	9 th PAN IIM World Management Conference, IIM Sambalpur	21-23 December 2023	Rs.15,000/-(Rupees Fifteen Thousand Only)
2	Dr. Lal C.A, Professor, Institute of English	57 th Annual International IATEFL Conference, United Kingdom	16-19, April 2023	Rs.1,36,434/-(Rupees One lakh Thirty Six Thousand Four Hundred and Thirty Four only)
3	Dr. Biju A.V, Associate Professor, Dept. of Commerce	The 2023 International Conference on Sustainability, Environment and Social Transition in Economics and Finance(SESTEF) at the University of Southampton, UK	14-16 December 2023	Rs.1,57,189/-(Rupees One Lakh Fifty Seven Thousand One Hundred and Eighty Nine Only)

The matter regarding the above three applications is also placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to re-submit the proposal with more detail, in the next Committee.

The Committee further recommended to constitute a sub-committee with the following members to consider the draft guidelines for Travel Grant Scheme” prepared by IQAC, as envisaged in the Budget Speech 2023-'24 vide item no. 22.

1. *Adv Muralidharan Pillai G ,Convener, Standing Committee of the Syndicate on Finance*
2. *Dr. K. G. Gopchandran (Member, Syndicate)*
3. *Prof. Dr. P M Radhamony (Member, Syndicate)*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.05 : *Manonmaniam Sundaranar International Centre For Dravidian Cultural Studies Proposal for Revision of fee- Certificate Courses in Functional Tamil – reg*

(AcD)

Ref: Letter No. MSICDCS/73/2023-24 dated 27.12.2023 from the Hon.Director.

The Hon. Director, Manonmaniam Sundaranar International Centre for Dravidian Cultural Studies has submitted a proposal to enhance the course fee of Certificate Course in Functional Tamil, conducted at the Centre from Rs.3000/- to Rs.3500/- and requested to grant permission to enhance the fee for the course.

Sanction has been accorded by the Registrar to commence the Online Certificate course in Functional Tamil in self financing mode from 2022 onwards at the Centre, vide letter no. Ac.D/2/244/2021 dated 18.10.2021. The scheme and syllabus of certificate course in Functional Tamil is same as the course conducted by Department of Tamil sanctioned, vide UO No. Ac.D/3/027179/2018 dated 08.11.2018.

Proposal for revision of fee and the details of the Course is detailed below:

Name of the course	: Certificate Course in Functional Tamil
Duration	: Three months
Student Strength	: 250 per batch
Mode of Conduct	: Online(via Google Meet)
Syllabus	: Approved by University of Kerala
Guest Lectures	: Panel approved by University
Course Fee	=Rs. 3500/-

Centre of Examination: Thiruvananthapuram

As per the orders of the Hon'ble Vice-Chancellor, the proposal submitted by the Hon. Director, MSICDCS to enhance the course fee of Certificate Course in Functional Tamil is placed before the Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended to approve the proposal submitted by the Hon. Director, MSICDCS to enhance the course fee of Certificate Course in Functional Tamil from Rs.3000/- to Rs.3500/- (Rupees Three thousand five hundred only).

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.06: *Budget Speech 2023 - '24 (Item No. 95) - Department of Statistics "Establishment of Statistical Consulting Centre" – Reg:*

(Ac D)

Ref: *Item No. 02.83, Minutes of the meeting of the Syndicate held on 14.08.2023*

In the Budget Speech 2023-'24, vide item no. 95, an amount of Rs.6,00,000/- (Rupees Six Lakh only) has been earmarked for the "Establishment of Statistical Consultancy Cell" in the Department of Statistics. The meeting of the Syndicate held on 20.05.2023, vide item no. 57.68, resolved to approve the minutes of the meeting of the Budget Implementation Cell, held on 20.04.2023 along with the proposal submitted by the Head, Department of Statistics.

Subsequently, the HoD has requested some modifications in the proposal viz., correcting the name of the project as "Establishment of Statistical Consulting Centre" and entrusting Dr. E. I. Abdul Sathar, Professor & Head, Dept.of Statistics as its Director. The Syndicate held on 14.08.2023, vide Item No. 02.83, resolved to approve the same, as per reference cited above. The Vice Chancellor has implemented the resolution of the Syndicate.

The Department of Statistics, University of Kerala, aims to establish a statistical consultancy centre as a resource mobilization centre for the University. The following are the main objectives of the Statistical Consulting centre:

1. To provide statistical expertise to Govt., Private, and Non-profit
2. To generate revenue for the University by charging a fee for consultancy services.
3. To provide practical experience for students and staff, and promote collaborations between the University and the Industry.
4. To provide training and capacity building to stakeholders to enhance their statistical knowledge and skills.

Methodology

The Statistical Consulting Centre will use the following methodology to achieve its objectives

1. **Promotion:** The Statistical consulting centre will be promoted through various channels, such as the University website, social media platforms, and personal networks of the faculty members. The centre will also participate in events and conferences to showcase its expertise and services.
2. **Consultancy Services:** The centre will offer a range of consultancy services, such as data analysis, survey design, sampling methods, hypothesis testing, and modeling. The consultancy services will be provided by the faculty members of the Department, who have expertise in various statistical domains.
3. **Fee Structure:** The centre will charge a fee for its consultancy services, which will be based on the scope and complexity of the project. The fee structure will be competitive and affordable, depending on the type of client, such as Govt, private or Non- profit organization.

4. **Training and Capacity Building:** The centre will organize training and capacity building programs for stakeholders to enhance their statistical knowledge and skills. The training programs will be customised according to the clients' needs and will cover various statistical topics, such as data analysis, statistical software, and research methods.
5. **Collaboration:** The centre will promote collaborations between the University and the Industry by engaging with various organizations and agencies. The collaborations will be mutually beneficial and will provide practical experience for the students and staff of the Department.

Expected Outcomes

The Statistical Consulting Centre is expected to achieve the following outcomes:

1. **Revenue Generation:** The centre is expected to generate revenue for the University, which can be used for research and development activities, infrastructure improvement, and other academic initiatives.
2. **Practical Experience:** The centre will provide practical experience for the students and staff of the Department, which will enhance their skills and employability.
3. **Collaborations:** The centre will promote collaborations between the University and the Industry, leading to joint research projects, internships and job opportunities for the students and staff.
4. **Capacity Building:** The centre will provide training and capacity-building programmes to stakeholders, enhancing their statistical knowledge and skills.

The detailed budget proposal for the Statistical Consultancy is given below.

Item	Price	Total
i5 Laptop	7*61,000	Rs. 4,27,000/-
Almirah	1*24,000	Rs. 24,000/-
1.5 Ton A/C	1*44,000	Rs. 44,000/-
A3 Colour Laser Printer, Scanner, Copier	1,05,000	Rs. 1,05,000/-
Total		Rs. 6,00,000/-

The Syndicate held on 28/12/2023, vide Item No.07.95 D37, considered the proposal submitted by the Head, Department of Statistics for establishing 'Statistical Consulting Centre' in principle and resolved to forward the same to the Standing Committee of the Syndicate on Finance, as per the recommendation of the meeting of the Standing Committee of the Syndicate on Academics & Research held on 21/12/2023. The Vice Chancellor has ordered to implement the resolution of the Syndicate.

As per the orders of the Hon'ble Vice Chancellor, the proposal submitted by the Head, Department of Statistics for the establishment of 'Statistical Consulting Centre' under the Department of Statistics, University of Kerala as envisaged in the Budget Speech 2023-'24, vide Item No. 95 is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to approve the proposal submitted by the Head, Department of Statistics for the establishment of 'Statistical Consulting Centre' under the Department of Statistics, University of Kerala with an estimated expenditure of Rs.6,00,000/- (Rupees Six lakh only) as envisaged in the Budget Speech 2023-'24, vide Item No. 95.

The Committee further recommended that all the purchases shall be made in compliance with the Store purchase manual.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.07: *Department of Kerala Studies- Permission to conduct the Short term course in 'Research Methodology' and enhancement in Registration fee – Request Consideration- Reg:-*

Ref: Letter No. 729/KS/Seminars/238/2023 dated 20/09/2023

(Ac D)

Dr.C.R.Prasad, Head, Department of Kerala Studies, University of Kerala, vide reference cited above, has forwarded a request for getting approval to conduct seven days short term course in 'Research Methodology' in association with HRDC and to enhance the Course registration fee to Rs.4,000/- (Rupees Four Thousand Only), as the Course is mainly conducted for teachers in Departments/ various colleges.

Sanction had been accorded by the Vice Chancellor to conduct the short term course in 'Research Methodology' in the Department of Kerala Studies in association with HRDC for a period of seven days from December 6-13, 2021 with a registration fee of Rs.2,000/- (Rupees Two Thousand Only), vide U.O.No.Ac.D/2/218/2021 dated 23.11.2021.

Details of the new proposal for the conduct of 7 days Short term course is as follows:

Name of the course	: Research Methodology
Duration	: 7 working days
Proposed period for the conduct of the course	: April 22 – 28, 2024
Aimed for	: Teachers in University Departments / Govt.

and Aided Colleges

The Syndicate held on 28/12/2023, vide Item No.07.95.D15 considered the matter of getting approval to conduct the short term course in 'Research Methodology' in the Department of Kerala Studies in association with HRDC and to enhance the Course registration fee to Rs.4,000/- (Rupees Four Thousand Only) and resolved to refer the matter to the Standing Committee of the Syndicate on Finance, as per the recommendation of the meeting of the Standing Committee of the Syndicate on Academics & Research held on 21/12/2023.

As per the orders of the Vice Chancellor, the matter regarding the request for permission to conduct seven days short term course in 'Research Methodology' and to enhance the course registration fee to Rs. 4,000/- (Rupees Four Thousand Only) is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to grant permission to conduct seven days short term course in 'Research Methodology and to enhance the course registration fee to Rs.4,000/- (Rupees Four Thousand Only), as per the request of the Head, Department of Kerala Studies.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.08: : Inter University Centre for Evolutionary and Integrative Biology (iCEIB) – Starting of new research programme at iCEIB -reg:

(Ac D)

Ref: Letter dated 24/01/2024 from Prof G Prasad, Hon. Director, iCEIB

The Syndicate held on 28/12/2023, vide Item No.07.84.14, considered the matter regarding the proposal submitted by Dr. Suhara Beevy S, Former Director, iCEIB for starting new research programme in the Inter University Centre for Evolutionary and Integrative Biology in connection with CSR Initiative by Pratiksha Trust, Bangalore and resolved to entrust the Director, iCEIB to submit a revised proposal for starting new research programme in the Inter University Centre for Evolutionary and Integrative Biology in connection with CSR Initiative by Pratiksha Trust, Bangalore.

Accordingly, Prof G Prasad, Hon. Director, iCEIB vide reference cited above has forwarded a revised proposal for starting new research programme at iCEIB. The salient features of the proposal are detailed below.

1. Aimed at generating knowledge through intensive teaching, training and research in the identified thrust area of Integrative Biology. The Inter University Centre has identified Environmental Biotechnology as one of the relevant area where to do research. The proposed intensive research is envisaged to promote trained manpower in advanced biological research so that the students and the teachers across the state of Kerala would be benefited immensely.
2. Bioremediation is the tool to transform the compounds to less hazardous or non-hazardous forms employing biological entities with less input of chemicals, energy, and time. Biological treatment offers the best environmental friendly method for remediating hydrocarbon and heavy metal contaminated soil because it utilized the capability of the indigenous micro

organisms in the soil environment to break down the hydrocarbons and heavy metals into innocuous substances.

3. In this study, microorganisms will be cultured from soil and water samples contaminated with heavy metal and Poly cyclic aromatic hydrocarbons in specific selective media. Bacteria capable degrading hydrocarbons will be present in hydrocarbon contaminated soil or water, likewise bacteria which can transform heavy metals are found in heavy metal contaminated sites. These bacteria were analysed for their heavy metal transformation and hydrocarbon degrading activity. These bacteria will be later identified employing rDNA typing. Bacterial inoculums will be prepared from these ideal bacterial strains and commercially produced for industrial application.
4. These bacterial isolates obtained, holds a promise in this new world of challenges to our ecosystem by hydrocarbon and heavy metal pollutants and leaving a futuristic thread for commercial application of these inoculate in industrial waste treatment process.

Objectives

1. To isolate polycyclic aromatic hydrocarbon (PAH) degrading and Heavy metal transforming bacteria (Pb, Cd, Hg and Ti) from soil.
2. To analyse the potential of the selected isolates for polycyclic aromatic hydrocarbon (PAH) degradation and Heavy metal transformation.
3. To identify these bacteria employing rDNA typing.
4. Preparation of Bacteria inoculums, manufacture and available to the public.

Budget for - Research activity of "Pratheeksha project" for 2024-27

Sl. No	Posts	2024-25 (in lakh)	2025-26 (In lakh)	2026-27 (in lakh)	Total (in Lakh)
1	One Research Associate @ Rs 35,000/ and one Senior Research Project Fellow @ 25,000pm	7.2	7.2	7.2	21.6
2	Hiring/Honorarium to resource scientists/ lists /research and coordinators	2	1	1	4
3	Consumables and chemicals and books/ software and contingency	10.8	6.8	6.8	24.4
	Total (in Lakh)	20	15	15	50

Grant required for 2024-27 : Rs: 50 lakh

As per the orders of the Hon'ble Vice Chancellor the revised proposal submitted by the Director, for starting new research programme in the Inter University Centre for Evolutionary and Integrative Biology in connection with CSR Initiative by Pratiksha Trust, Bangalore is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to approve the revised proposal submitted by the Director, Inter University Centre for Evolutionary and Integrative Biology (iCEIB) for starting new research programme in the Inter University Centre for Evolutionary and Integrative Biology in connection with CSR Initiative by Pratiksha Trust, Bangalore with an estimated expenditure of Rs. 50,00,000/- (Rupees Fifty lakh only).

The Committee further recommended to direct the Director, Inter University Centre for Evolutionary and Integrative Biology (iCEIB) to submit the proposal before Pratiksha Trust, Bangalore for getting CSR grant.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.09: *Budget Implementation 2023-24 – Implementation of proposal for conducting district wise awareness classes on 'Constitution' in various educational institutions affiliated to University of Kerala under the auspices of 'Dr.B R Ambedkar Chair - reg.*

(Ac EIII)

The Budget speech 2023-24, vide Item no.56.30 (Sl.No.122), envisaged a proposal for the implementation of a project which aims to conduct District-wise awareness classes on Indian Constitution along with regular studies, to be given to the students of affiliated colleges of University of Kerala under the auspices of 'Dr. B R Ambedkar Chair' and allocated an amount of Rs.6,00,000/- (Rupees Six Lakh Only) towards the implementation of the same.

The details of the proposal are furnished below:

ACTIVITIES PROPOSED

Sl.No.	Nature of Activity	Target Group
1	University Level Workshop on Indian Constitution	Selected Students
2	District Level Workshop (Thiruvananthapuram District)	Students from Tvpm District
3	District Level Workshop (Kollam District)	Students from Kollam District
4	District Level Workshop (Alappuzha and Pathanamthitta District)	Students from Alappuzha and Pathanamthitta District
5	College Level Awareness Programmes (Selected Colleges)	Students from selected colleges

ANTICIPATED EXPENDITURE

Sl. No.	Nature of Activity	Amount	Justification
1	Pre- conference printing & stationeries	50,000.00	The amount includes the anticipated charges for honorarium to the Resource Persons, preparations in the venue, printing, stationary, training kits, refreshment and food for the participants
2	University Level Workshop on Indian Constitution	2,10,000.00	
3	District Level Workshop (Thiruvananthapuram District)	80,000.00	
4	District Level Workshop (Kollam District)	80,000.00	
5	District Level Workshop (Alappuzha and Pathanamthitta District)	80,000.00	
6	College Level Awareness Programmes	1,00,000.00	
	Total Amount	6,00,000.00	

The proposal submitted by Dr. Shaji A, Head of the Department, Dept. of History for the implementation of a project which aims to conduct District-wise awareness classes on the topic 'Constitution' under the auspices of 'Dr. B R Ambedkar Chair' as envisaged in the Budget Speech 2023-24 was placed before the meeting of Standing committee of the Syndicate on Finance held on 20.12.2023 for consideration and it was recommended to invite Dr. Shaji A, Head, Dept. of History in the committee for a detailed discussion on the proposal submitted by him. The 7th meeting of the Syndicate held on 28.12.2023 considered the recommendation, vide Item No.07.84.16 and approved the same.

As per the orders of the Vice Chancellor, the proposal for **implementating of a project, which aims to conduct district-wise awareness classes on the topic 'Constitution' under the auspices of 'Dr. B.R Ambedkar Chair' as envisaged in the Budget Speech 2023-24**, is placed before the meeting of Standing committee of the Syndicate on Finance **for a detailed discussion with Dr. Shaji A, Head, Dept. of History and appropriate recommendations.**

The Committee recommended that the item be considered in the Syndicate along with the revised proposal with a split up for the items with Sl. No. 2 to 6 mentioned in the anticipated expenditure amounting to Rs.6,00,000/-

Resolution of the Syndicate

The Syndicate considered the revised proposal submitted by the Head, Department of History, Kariavattom and **RESOLVED** to approve the revised proposal with an anticipated expenditure amounting to Rs.6,00,000/- (Rs. Six Lakh only).

Item No.09.116.10: Waste Management (Solid Waste) in Departments and Hostels at Kariavattom Campus - Purchase of electric vehicle - reg.

(Ad AIV)

An amount of Rs.16.15 Lakh, including 5 Lakh for electric vehicle was sanctioned as provisional payment to Dr.V. Salom Gnana Thanga, Head, Department of Environmental Sciences towards the conduct of Solid Waste management at Kariavattom Campus, as envisaged in the Budget Speech 2021- 22, vide U.O No. 17798/Admn BI/2021/UOK/104 dated 20.11.2021.

The Syndicate at its meeting held on 25.02.2022, vide item no.37.124, additional item no.11.07, considered the proposal submitted by Assistant Engineer (Mechanical) for purchasing electric vehicle for transporting waste material, as a part of waste management system in Kariavattom Campus and resolved to purchase an APE electric E'xtra goods carrier through Gem portal for a total cost of Rs.4,52,774/- (Rupees Four Lakh Fifty Two Thousand Seven Hundred and Seventy Four only) for the the said purpose. But the decision was further revised to to hire the vehicle for transporting waste materials, by fixing rent or on contract basis, vide minutes of the meeting held on 12.04.2022, item no. 40.74.13.

Mean while, Assistant Engineer (Mech) booked the vehicle through GeM portal and the vender accepted the order. However, the Vice Chancellor ordered that the Syndicate decision for hiring the vehicle for transporting waste materials may be implemented for the time being.

The proposal submitted by HOD, Department of Environmental Sciences for the extension of waste management process for 2 more years for an amount of Rs.17,66,000/- (Rupees Seventeen Lakh Sixty Six Thousand only), including 5 lakh for electric vehicle was approved, vide U.O. No.Ad BI (4)/ 17798/187/2022 dated 30.12.2022 and an amount of Rs.17,66,000/- (Rupees Seventeen Lakh and Sixty Six Thousand only) was sanctioned as provisional advance to Dr.V Salom Gnana Thanga, Head, Department of Environmental Sciences, in 3 installments. The first installment of Rs.7,66,000/- was released, vide U.O No.Ad BI (4)/17798/42/2023 dated 05.06.2023.

The HOD, Department of Environmental Science, vide letter dated 25.01.2024, has stated that out of Rs.4,53,000/- (Rupees Four Lakh Fifty Three Thousand only) sanctioned during the period 2021-2022, as per U.O No. 17798/Admn BI/2021/UOK dated 07.06.2022 for electric vehicle, an amount of Rs.2,73,170/- (Rupees Two Lakh Seventy Three Thousand One Hundred and Seventy only) was spent for hiring the vehicle during first phase. The HOD has also remarked that continuous hiring is not a practical solution for the smooth functioning of the project and has requested to purchase vehicle for waste management project, by meeting the expenses from the amount sanctioned vide U.O No. Ad BI(4) 17798/187/2022 dated 30.12.2022.

The Head, Department of Environmental Science has forwarded proposal received from Assistant Engineer (Mechanical) for the purchase of vehicle, for transporting waste materials in Kariavattom Campus. The various options proposed by the Assistant Engineer (Mechanical) are as follows:

Sl.No	Piaggio Ape	Mahindra TREO	TATA ACE
1	Range of vehicle is 125 Km	Range of vehicle is 110 Km	Range of vehicle is 150 Km
2	Available by bidding in Gem, the seller rating of piaggio is average and once suspended in GeM	Needs to be purchased from dealer by inviting quotations.	Can be purchased either directly from the manufacturer on special government rates or by BOD bidding in Gem.
3	Battery Charging is through battery Swapping and Battery Charging cost to be paid as cash digitally while swapping at authorised points of sun mobility.	1. In built battery and charger. 2. Battery can be charged from any 15 Amp Electric Socket. 3. Operational cost shall be lower considering the charging of vehicle from University Power grid without any additional cost.	
4		Total cost for vehicle acquisition would be *Rs.5,02,470/-	Total cost for vehicle acquisition would be *Rs.11,69,489/-

*The electric vehicle purchases by government funded bodies are ineligible for FAME-II Rs.10000 per KWh of battery capacity.

In addition to the above features, Assistant Engineer (Mechanical) has stated that TATA ACE, launched by the end of October 2023, has following properties.

1. It can be operated by anyone having light duty license.
2. It has more stability compared to 3 wheelers and having more load carrying capacity.
3. It can be used for various purposes inside campus, can be used by electrical department for purchase of diesel for generators, or movement of material within campus by campus administration, movement of cycles for repairs to cycle workshop.

As per the orders of the Vice Chancellor, the proposal submitted by Assistant Engineer (Mechanical) towards the purchase of electric vehicle as a part of waste management in Kariavattom Campus is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to seek explanation from the Assistant Engineer (Mechanical) for not mentioning the amount of one of the options of electrical vehicle suggested by him in the proposal and place before the next Committee.

The Committee further recommended to direct the Assistant Engineer (Mechanical) to re-submit the proposal by including the price of Piaggio Ape, warranty details, remarks, if any, etc.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.11: *Request to avail University bus service to International Under Graduate Students studying in colleges under University of Kerala - Proposal submitted by Director, CGA- reg.*

(Ad AIV)

The Director, CGA, vide e-mail dated 16.08.2023, requested to provide University Bus Service to International undergraduate students enrolled in other colleges under the University of Kerala for their daily commute from Kariavattom to their designated colleges. The Director has stated that as per the guidelines set by the ICCR, the University is responsible for allocating colleges, arranging suitable accommodation, and providing transportation facilities for these students and also stated that the selection of the colleges of these students has been done by University and duly approved by both CGA and the Syndicate. The Director has also requested to issue monthly bus passes to these students.

On the request, Assistant Engineer (Mechanical) has remarked the following.

1. The main hindrance for permitting the foreign students is the enquiries from teachers and other students from the colleges where the foreign UG Students of CGA are enrolled, for permission to board the University buses on the routes where the foreign UG students are travelling.
2. The native students and their parents engage in arguments with the bus crew claiming that the foreign students are their classmates and their parents state that the students are also University of Kerala's UG Students and must be permitted like their classmates.
3. The bus crew also finds it difficult to differentiate between the foreign students and other foreigners traveling along with students. The foreign students studying in UG Courses are presently traveling in the bus by purchasing guest passes.
4. The main problem faced by bus crew is identification of the foreign students studying and convincing the general public that the foreign students are bonafide passengers of the University Bus taking into consideration the request of Director, CGA.
5. As per the guidelines issued vide U.O 48/2020/UOK dated 04.01.2020, the college going children of University staffs are only permitted to board the University bus.

Assistant Engineer (Mechanical) has suggested to issue identity card to these foreign students, stating the route of travel (between two points), mentioning the period of study, course and college and also suggested to modify the U.O No.48/2020/UOK dated 04.01.2023, by permitting the entry of foreign students enrolled in other colleges under the University on purchase of guest passes.

It may be noted that the Director, CGA has requested to issue monthly bus passes to these foreign students and Assistant Engineer (Mechanical) has suggested to issue guest passes to these students. The rate of monthly bus passes issued to the college going children of University staff is Rs.90/- per month and that of guest pass is Rs.20/- per trip. The rate of bus pass issued to PG students of Kariavattom Campus is Rs.400/- per year and that of M.Phil and Research Scholars is Rs.800/- per year.

The following are therefore placed before the Standing Committee of the Syndicate:

1. The request of the Director, CGA for arranging transportation facility for the foreign students admitted to the UG Course in University College, Palayam, Womens College, Trivandrum, Arts College, Trivandrum and National College, Manacud by availing University Bus Service.
2. Subject to approval of (1) above, a suitable fee may be fixed for their daily commute from Kariavattom to designated colleges and vice versa and the type of pass for their journey (Guest/ Monthly/ Yearly).
3. Issuance of identity card to the foreign students, stating the route of travel (between two points), mentioning the period of study, course and college as suggested by Assistant Engineer (Mechanical).

The Committee considered the matter along with additional item no.02 and the recommendation in same as additional item no.02

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.12: *Department of Futures Studies - Reimbursement of Rs.20,323/- (Rupees Twenty Thousand Three Hundred and Twenty Three Only) from the Department Development Fund for the expenses of the one-day workshop on "Data Science and Machine Learning"- Regarding.*

(Ad Misc)

The Head, Department of Futures Studies vide letter dated 29.11.2023 has requested to grant permission to conduct an one-day workshop on "Data Science and Machine Learning" and allocate the necessary fund amounting to Rs.37,000/- from the Department Development Fund(DDF). The University vide letter dated 13.12.2023 has granted permission to conduct an one day workshop on 21.12.2023 at the Department.

The Vice Chancellor after perusing the request regarding withdrawal of an amount of Rs.37,000/- (Rupees Thirty seven thousand only) from the Department Development Fund (DDF) for meeting the expenditure towards the conduct of the one-day workshop has ordered to place the matter before the Standing Committee of the Syndicate on Finance. Due to time constraint, the matter was not placed before the Standing Committee of the Syndicate on Finance held on 21.12.2023 as the workshop was conducted on 21.12.2023.

Meanwhile, the HOD vide letter dated 28.12.2023 has pointed out that UGC-HRDC has organized a course for teachers from 15th to 21st December 2023, titled 'Innovation and Start ups' and Dr.Parag Kulkarni, Chief Scientist, and Dr.Vinayak Jagtap, Scientist from iKnowlation Pvt. Ltd, Pune, were among the resource persons for the course arranged by the UGC-HRDC both are leading experts in the field of Artificial Intelligence. As per the arrangements with the UGC-HRDC, the department have to cover one person's airfare and two day's accommodation, in addition to providing them an honorarium for their participation in the workshop.

In order to ensure the seamless facilitation of the event, an amount of Rs.13,547/- (Rupees Thirteen thousand five hundred and forty seven only), which falls within the permissible withdrawal limit, has been withdrawn from the Department Development Fund (DDF) account.

The HoD also pointed out that in accordance with the previously agreed-upon terms with the UGC-HRDC, the Department have executed a payment of Rs.20,323/- (Rupees Twenty thousand three hundred and twenty three only) to cover the airfare for a participating individual and requested for the reimbursement of this amount from the Department Development Fund (DDF).

As per the orders of the Vice-Chancellor, the matter regarding reimbursement of an amount of Rs.20,323/- (Rupees Twenty thousand three hundred and twenty three only) expended towards the airfare for a participating individual from the Department Development Fund to Dr. Manoj Changat, Professor and Head, Department of Futures Studies, Kariavattom Campus is placed before the Standing committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to reimburse an amount of Rs.20,323/- (Rupees Twenty thousand three hundred and twenty three only) to Dr. Manoj Changat, Professor and Head, Department of Futures Studies, Kariavattom Campus expended towards the airfare of one Resource Person who attended the one-day workshop on "Data Science and Machine Learning", from the Department Development Fund.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.13: Rent of Suite rooms in Dr.K.R.Narayanan Memorial Students' Amenity Centre - Modification of University Order- reg:-

(Ad BI)

Rent of suite rooms in the Dr. K.R. Narayanan Memorial Students' Amenity Centre building is fixed as per U.O No. Ad.BI/2308/2023/UOK dated 09.03.2023. Details of rent and service charge levied for four ordinary Suite Rooms and one Deluxe room in the Dr. K.R Narayanan Memorial Student Amenity Centre as per the order are detailed below:

1	4 ordinary Suite rooms	Rs. 2000/- (Rupees Two thousand only) as Rent each per day
2	1 Deluxe room	Rs.3000/- (Rupees Three thousand only) per day
3	For all the personnel invited by the University/ various departments etc for official purpose.	Rs. 1000/- (Rupees One thousand only) as Service Charge per day.
4	For the following officials from the University of Kerala & from other Universities. 1. Vice Chancellor 2. Pro Vice Chancellor 3. Members of the Syndicate 4. Registrar 5. Controller of Examinations 6. Finance Officer 7. Director, Planning and Development 8. Research Director	Rs. 1000/- (Rupees One thousand only) as Service Charge per day.

Several requests were received from the departments and IQAC to provide with suite room accommodation free of cost for their guests. On discussion, the Vice Chancellor has orally ordered to modify the University Order regarding rent of suite rooms in the Students' Amenity Centre building to the effect that personnel invited by University office, departments etc. may be exempted from paying service charge.

During the Indian Accounting Conference (09.12.2023 to 10.12.2023), rooms were given to the delegates at Amenity Centre and Faculty Guest House. A total amount of Rs.32,000/- (Rupees Thirty two thousand only) and Rs.4255/- (Rupees Four Thousand Two Hundred and Fifty Five only) is pending towards rent for the Suite rooms and Faculty Guest House respectively.

It may be noted that in the University Order of rent fixation of University Faculty Guest House (U.O. No. Ad.A IV/FGH/Rent/2019 dated 15.06.2019) following category of guests are eligible for rent-free accommodation:

1. Vice Chancellors, Pro-Vice-Chancellors, Registrars, Controllers of Examinations and Finance Officers of other Universities.
2. University Guests invited by the Vice-Chancellor.

3. Teachers on official duty to the University on invitation of the Vice-Chancellor, Pro-Vice-Chancellor, Registrar and Controller of Examinations. They shall be treated as the guests of the University.
4. Personal staff accompanying Statutory Officers of other Universities.
And other guests on official duty are being given rent- free accommodation in the Faculty Guest House with prior written sanction of the Vice Chancellor.

As ordered by the Vice-Chancellor, the matter regarding modification of University Order of rent fixation is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation

The Committee considered the matter and recommended to maintain Status-quo in collecting rent for Suite rooms in Dr. K.R. Narayanan Memorial Students' Amenity Centre.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.14: *Requests for providing Uniform/ Footwear allowances to University staff reg.*

(Ad BI)

After the 11th Pay revision order, G.O. (P) No.42/2021/Fin dtd. 26.02.2021 and G. O (P)No. 21/2022/Fin dtd. 18.02.2022 were issued revising pay and allowances to University employees; but there is no provision for granting Uniform/Footwear allowances to any post with regard to allowances specified for University of Kerala. But said allowances are provided in other Universities like CUSAT and Sree Sankaracharya University of Sanskrit.

Requests were received from the beneficiaries of University for protecting the Uniform/ Footwear Allowances enjoyed by them during previous years, prior to pay revision. The Additional Chief Secretary (Finance), Anomaly Rectification Cell, Finance Department was requested several times for modifying the G.O.s by incorporating specific allowances prevailed in the University which are not included in the G.O.(P)No.21/2022/Fin dtd. 18.02.2022 and file is under process in the finance wing of Govt. Secretariat.

Uniform/ Footwear allowances for the financial year 2021-2022, 2022-2023 were released to security staff and traffic wardens at pre - revised rates on condition that excess payment, if any, will be remitted to KUF.

There is consistent demand from the Security staff of University for providing Uniform/ Footwear allowances for the financial year 2023-2024 at pre - revised rate. Finance section stated that the payment of Uniform Allowance to security staff at the rate mentioned in 10th pay revision may invite unwarranted Audit objections in future.

As per resolution of the Syndicate meeting held on 28.02.2023, Uniform/Footwear allowance for the year 2022-23 were disbursed to security staff of University after obtaining an undertaking from the employees that amount received towards Uniform/ Footwear allowances will be refunded in case Government rejects the proposal of the University. And employees who were relieved from service/ retired/ died-in-harness were not provided with the allowances as ordered by the Vice Chancellor. A total amount of Rs.4,10,100/- (Rupees Four lakh ten thousand and hundred only) was expended for providing the allowances.

As per orders of the Vice Chancellor, the matter whether University employees are to be provided with Uniform/ Footwear allowances for the financial year 2023-24 as per rates applicable prior to pay revision, as done in previous financial years, after obtaining an undertaking from employees that amount received towards Uniform/ Footwear allowances will be refunded in case Government rejects the proposal of the University, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to disburse Uniform/ Footwear allowances for the financial year 2023-24 to the Security staff of University, as per rates applicable prior to pay revision, after obtaining an undertaking from employees as done in the previous financial years.

Resolution of the Syndicate

RESOLVED to disburse Uniform/ Footwear allowances for the financial year 2023-24 to the Security Staff of University, as per rates applicable, after obtaining an undertaking from employees as it is implemented now.

Item No.09.116.15: Inter University Centre for Genomics and Gene Technology (IUCGGT) – Approval of fee structure for utilizing the facilities in the Centre -reg.

(Ad H)

The Executive Committee meeting of Inter University Centre for Genomics and Gene Technology (IUCGGT) held on 08.03.2023 decided to collect fund for IUCGGT through Genomic Research Services and the Director was assigned to prepare nominal rate/ fees for the same. Hence, the Director, IUCGGT, vide letter No.CGGT/KU/82/2023 dated 31.05.2023, has forwarded a fee structure for utilizing the facilities (14 instruments) in the Centre (Table 1) and has requested administrative sanction for the same.

The rates fixed by CLIF for similar/ same instruments are also shown in Table 2, for comparison.

Table 1: Payment for Utilizing the facilities in IUCGGT, Kariavattom.

Sl. No	Instrument used for Analysis	Amount in Rupees				
		KU Departments	K.U Affiliated Colleges	Other Academic Institutions	R & D Institutions	Industry/ Startups
1.	Spectrophotometer/ hr	100/-	250/-	250/-	250/-	300/-
2.	Bio Spectrophotometer/hr	100/-	250/-	250/-	250/-	350/-
3.	RTPCR (for Single Run)	250/-	500/-	500/-	500/-	600/-
4.	Gel Imaging System/ hr	100/-	250/-	250/-	250/-	300/-
5.	Conventional PCR (for Single Run)	150/-	250/-	250/-	250/-	300/-
6.	Lyophiliser/ sample	250/-	400/-	400/-	400/-	500/-
7.	Micro Plate Reader/ hr	200/-	250/-	250/-	250/-	300/-
8.	Flowcytometry	500/- 2 hrs for every additional hour 300/- each	600/-2 hrs for every additional hour 300/- each	600/- 2 hrs for every additional hour 300/- each	600/- 2 hrs for every additional hour 300/- each	600/- 2 hrs for every additional hour 300/- each
Other Facilities						
9	Plant Tissue Culture Facility (1 month)	500/-	1000/-	1000/-	1000/-	1500/-
10	Cell Culture Facility (1 month)	1000/-	2000/-	2000/-	2000/-	2500/-
11	Orbital Shaker (1 week)	500/-	1000/-	1000/-	1000/-	1200/-
12	HPLC	500/- per sample	1000/- per sample	1000/- per sample	1000/- per sample	1200/- per sample
13	Inverted Microscope/ hr	100/-	250/-	250/-	250/-	300/-
14	Fluorescence Microscope	150/- 2 hrs	250/- 2 hrs	250/- 2 hrs	250/- 2 hrs	300/- 2 hrs
* Additional Facilities available/ Basic Instruments (free of cost): Cooling Centrifuge, Incubator, PH meter, Oven,-20 C or 80 C (Storage), Autoclave, Mini Spin, Vortex Mixture						

Table 2 : Payment for Utilizing the facilities in CLIF, Kariavattom

Sl. No.	Instrument used for Analysis	Amount in Rupees				
		KU Departments	K.U Affiliated Colleges	Other Academic Institutions	R & D Institutions	Industry/ Startups
1.	FT-IR Spectrophotometer	100/-	200/-	400/-	800/-	1000/-
2.	UV- Visible Near Infrared Spectrophotometer	100/-	200/-	400/-	800/-	1000/-
3.	HPLC (Comparison with standard sample 1 line+ standard 1 line)	1000/-	1500/-	2000/-	2500/-	3500/-

4.	Spectral Confocal Microscope	Confocal imaging/sample	300/-	500/-	700/-	800/-	1000/-
		Live cell imaging	500/-	700/-	800/-	900/-	1100/-
5.	Scanning Probe Microscope	AFM Imaging/sample Only 4 images / sample	350/-	550/-	1500/-	2000/-	2500/-
		Other than AFM/sample	550/-	850/-	2000/-	2500/-	3500/-
6	Scanning Electron Microscope (SEM/EDX)	SEM imaging/hr 4 images only/ sample. Additional charges Rs.100/hr	550/-	750/-	1500/-	2000/-	2500/-
		EDX	350/-	600/-	1000/-	1500/-	2000/-

The approval of fee structure for utilizing the facilities in IUCGGT, University of Kerala, Kariavattom duly forwarded by the Hon. Director, was placed before the Standing Committee of the Syndicate on Finance held on 14.11.2023 and the committee recommended to defer the item to the next Committee. The Syndicate held on 28.11.2023 vide item no. 06.53.18 resolved to approve the said recommendation.

As per the orders of the Vice-Chancellor, the matter regarding the approval of fee structure for utilizing the facilities in IUCGGT, University of Kerala, Kariavattom duly forwarded by the Hon. Director, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to fix fee for utilizing the facilities in IUCGGT, University of Kerala, Kariavattom, as detailed below.

Sl. No	Instrument used for Analysis	Amount in Rupees				
		KU Departments	KU Affiliated Colleges	Other Academic Institutions	R & D Institutions	Industry/ Startups
1.	<i>Spectrophotometer/hr</i>	100/-	250/-	250/-	250/-	300/-
2.	<i>Bio Spectrophotometer/hr</i>	100/-	250/-	250/-	250/-	350/-
3.	<i>RTPCR (for Single Run)</i>	250/-	500/-	500/-	500/-	600/-
4.	<i>Gel Imaging System / hr</i>	100/-	250/-	250/-	250/-	300/-
5.	<i>Conventional PCR (for Single Run)</i>	150/-	250/-	250/-	250/-	300/-
6.	<i>Lyophiliser/ sample</i>	250/-	400/-	400/-	400/-	500/-
7.	<i>Micro Plate Reader / hr</i>	200/-	250/-	250/-	250/-	300/-
8.	<i>Flowcytometry</i>	500/- 2 hrs for every additional hour 300/- each	600/-2 hrs for every additional hour 300/- each	600/- 2 hrs for every additional hour 300/- each	600/- 2 hrs for every additional hour 300/- each	600/- 2 hrs for every additional hour 300/- each
<i>Other Facilities</i>						
9	<i>Plant Tissue Culture Facility (1 month)</i>	500/-	1000/-	1000/-	1000/-	1500/-
10	<i>Cell Culture Facility (1 month)</i>	1000/-	2000/-	2000/-	2000/-	2500/-
11	<i>Orbital Shaker (1 week)</i>	500/-	1000/-	1000/-	1000/-	1200/-
12	<i>HPLC</i>	500/- per sample	1000/- per sample	1000/- per sample	1000/- per sample	1200/- per sample
13	<i>Inverted Microscope/ hr</i>	100/-	250/-	250/-	250/-	300/-

14	<i>Fluorescence Microscope</i>	<i>150/- 2 hrs</i>	<i>250/- 2 hrs</i>	<i>250/- 2 hrs</i>	<i>250/- 2 hrs</i>	<i>300/- 2 hrs</i>
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** Additional Facilities available/ Basic Instruments (free of cost):Cooling Centrifuge, Incubator, PH meter, Oven,-20^o C or 80 C (Storage), Autoclave, Mini Spin, Vortex Mixture*

The Committee further recommended that the fee remitted by the students of various Departments in the University, for utilizing the facilities in IUCGGT, shall be refunded by the Department.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.109.116.16: *Dept. of Sociology -Request for Website Development for the creation of user-friendly and accessible e-platforms for both the Oppam Project and KU Life Start-Up - Detailed discussion with the Head, Dept. of Sociology-reg.*

(Ad H)

Dr. Sandhya R.S., Professor & Head, Department of Sociology, vide letter No. SOC/UoK/Oppam-23/2023 dated 17.10.2023, has informed that, the Oppam Project, designed by the Department of Sociology, is dedicated to the development and socio-cultural enhancement of the Kani tribal group in Trivandrum. The project aims to uplift their quality of life through awareness programs and training in handicrafts, particularly the creation of decorative items made from bamboo. This endeavour, envisioned with immense potential to empower the tribal artisans and make them proficient entrepreneurs in the field of bamboo craftsmanship.

In tandem with this, the Department has established KU Life, a start-up under the Kerala University Business Innovation and Incubation Centre (KUBIIC) umbrella at the University of Kerala. This initiative is dedicated for nurturing tribal artists in creating bamboo-based products and transforming them into self-reliant entrepreneurs. To further boost the marketing efforts, additional strategies are envisaged to promote the products crafted by these talented artisans.

One such proposed method involves the provision of an online shopping platform, allowing the tribal artisans to market their creations both during and after the project period. To realize this vision, it is imperative that the artisans receive training in online selling procedures, and a dedicated website or mobile application must be developed to facilitate this process effectively. Also, It is stated that, the creation of user-friendly and accessible e - platforms for both the Oppam Project and KU Life Start-Up would not only bolster the marketing efforts of the tribal artisans but also serve as a testament to the University's commitment to social development and empowerment.

In light of the above, the Professor & Head, Dept. of Sociology has requested permission to develop websites for the two significant initiatives, the Oppam Project and KU Life Start-Up under the umbrella of the University of Kerala, both being spearheaded by the Department of Sociology.

The Standing Committee of the Syndicate on Finance held on 20.12.2023, considered the aforesaid matter and recommended to accept the proposal submitted by Dr. Sandhya R.S, Professor and Head, Dept. of Sociology and Project Director, Oppam Project, for developing websites, for the creation of use-friendly and accessible e-platforms for both the Oppam Project and KU Life Star-up, under the umbrella of the University of Kerala, in principle and further recommended to invit the Head, Dept. of Sociology in the Committee for detailed discussion. The Syndicate at its meeting held on 28.12.2023, vide no.07.84 has resolved to approve the said recommendation.

As per the orders of the Vice-Chancellor, the matter of granting permission to Dr.Sandhya.R.S., Professor & Head, Department of Sociology and Project Director, Oppam Project, for developing Websites, for the creation of use-friendly and accessible e-platforms for both the Oppam Project and KU Life Start-up, under the umbrella of the University of Kerala, adhering to all university policies and guidelines with regard to website management, content and security is placed before the Standing Committee of the Syndicate on Finance for detailed discussion with the Head, Department of Sociology and appropriate recommendation.

The Committee considered the matter and recommended to permit Dr. Sandhya R.S., Professor & Head, Department of Sociology and Project Director, Oppam Project, for developing Websites, for the creation of use-friendly and accessible e-platforms for both the Oppam Project and KU Life Start-up, under the umbrella of the University of Kerala, adhering to all university policies and guidelines with regard to website management, content and security, in principle.

The Committee further recommended to entrust Dr. Sandhya R.S., Professor & Head, Department of Sociology and Project Director, Oppam Project to inquire whether the products to be placed in the website for sales will get the approval of the Bamboo Mission.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.17: PG Entrance 2023- Centres at Metropolitan Cities- Fixation of Rent Modification of University Order Reg:-

(Ad BIII)

Rent for Examination centres was fixed between Rs.6/- and Rs 10/- per student, vide U.O. No. M&C 1.2/1828/2018 dated 07.05.2018 (clause 7).University has decided to conduct the PG entrance examinations outside the state as well, viz, Chennai and Delhi. As these two outside centres are located in Metropolitan cities, rent of the examination centres is fixed between Rs 6/- and Rs 10/- per student, subject to a minimum of Rs.2,500/- per session, as the outside centres are reluctant to conduct of examination at the low rent fixed.

Hence the Clause 7 of the U.O No. M&C 1.2/1893/2019 dated 02.05.2019 needs to be modified as "**In Metropolitan cities, the rent of examination centres be fixed between Rs.6/- and Rs.10/- per student, subject to minimum of Rs.2500/- per session**".

As per orders of Hon'ble Vice Chancellor the matter regarding the modification of U.O. No. M&C 1.2/1893/2019 dated 02.05.2019 is placed before Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to invite the Vice Chairman, CSS in this Committee for detailed discussion.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.18: Department of Political Science - Request for Study Leave - Sri. Renoj N.K., Assistant Professor – Reg.

(Ad DIII)

The Head, Dept. of Political Science, had recommended and forwarded the request submitted by Sri. Renoj N.K., Assistant Professor, Dept. of Political Science, for Study Leave with salary from 01.11.2023 to 31.10.2025. Sri. Renoj N.K. requested to grant him Study leave in order to complete his Doctoral degree at the Centre for Political Studies, Jawaharlal Nehru University (JNU), New Delhi, stating that completion of PhD degree will enhance his academic credentials and subsequently add on to the University ranking and academic standards. Sri. Renoj N.K. also remarked that as he is visually impaired, it would be a great relief and support to him to complete the Doctoral thesis on time, if the University could consider his request positively.

The Finance had remarked that the date of Superannuation of Sri. Renoj N.K. is 31.01.2050, and he has not availed any Study leave till date, and has more than 3 years of continuous service at the University of Kerala. The Finance further remarked that Study leave may be granted to Sri.Renoj.N.K., Assistant Professor in the Department of Political Science, with salary from 01.11.2023 to 31.10.2025, for completing his Doctoral degree at the Centre for Political Studies, Jawaharlal Nehru University, New Delhi, under provisions of UGC regulations/guidelines, and the incumbent shall not take up any other remunerative jobs like teaching, in the host country, during this period.

The Syndicate held on 28.12.2023 considered the matter and resolved to approve the recommendation of the SC of the Syndicate on Staff, Equipment & Building held on 22.12.2023, to refer the matter to the Standing Committee of the Syndicate on Finance.

It may be noted that, earlier, on the basis of the resolution of the Syndicate held on 16.09.2022 vide Item No.06.12, Study leave with salary was granted to Dr. Anu Unny, Assistant Professor, Department of Political Science, for attending Fulbright Nehru Academic and Professional Excellence Fellowship from the University of Washington, Seattle, US, from 20th February 2023 to 3rd November 2023 (including days of travel). Copy of the U.O. appended.

As per the orders of the Vice - Chancellor, the request from Sri. Renoj N.K., Assistant Professor, Dept. of Political Science, for Study Leave with salary from 01.11.2023 to 31.10.2025, to complete his Doctoral degree at the Centre for Political Studies, Jawaharlal Nehru University (JNU), New Delhi, is placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendation.

The Committee considered the matter and recommended to grant Study Leave to Sri. Renoj N.K., Assistant Professor, Dept. of Political Science from 01.11.2023 to 31.10.2025, to complete his Doctoral degree at the Centre for Political Studies, Jawaharlal Nehru University (JNU), New Delhi, as per the existing rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.19: International Centre for Marxian Studies & Research (ICMSR) – Development of Centre – First Phase - Regularization of Provisional advance of Rs.9,00,000/- – Request for ratification of action taken – reg.

(Ad DIII)

Out of the total amount of Rs. 25,00,000/- (Rupees Twenty Five Lakh only) sanctioned as Provisional advance in instalments to develop the ICMSR, an amount of Rs.9,00,000/- was released as provisional advance to Dr. Nithya N.R, Joint Director (i/c) for the first phase of the development of ICMSR. The Director, ICMSR, vide letter dated 17.02.2023, submitted the original vouchers for Rs.8,97,313/-, along with the Statement of expenditure and credit verification report of the unspent balance of Rs.2,687/-, for regularization.

The Audit on verification, raised an objection that the quotations invited for the work done related to wood lamination (Voucher No 36) is to be furnished. The Director, ICMSR, vide letter dated 17.04.2023, stated that it was informed only on October 16th that the Centre would be inaugurated on October 18th, and there was only one day for preparation of the inaugural ceremony, which was sure to be attended by the Chief Minister. The Director further stated that considering the emergency nature of the situation, the photo frame lamination was done at M/s. Aswathi Studio, Kazhakkuttam since there was no adequate time for inviting quotations or obtaining relevant university order and has requested to ratify this for completing the regularization process.

As per the orders of the Vice - Chancellor, the request from the Director, ICMSR to ratify the action taken, in having done the photo frame lamination at M/s. Aswathi Studio, Kazhakkuttam, on the eve of inauguration of the Centre, without inviting quotations or obtaining relevant University order, is placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendation.

The Committee considered the matter and recommended to invite Dr. Nithya N.R, Joint Director (i/c), International Centre For Marxian Studies & Research (ICMSR) in the next Committee, for discussion.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.20: Regularisation of Imprest Advance of Rs.50,000/- sanctioned to Sri.Ajayaraj B.R, Former Assistant Engineer (Head Quarters Unit) - Request for exemption of payment of Penal interest- reg.

(Ad BII)

An amount of Rs.50,000/- was released as imprest money to Sri.Ajayaraj B R , Assistant Engineer (HQ unit), Senate House Campus vide U.O No: AdBII/10884-19/11/2019 dated 27.11.2019 for meeting the day to day contingent expenditures and the same was recouped regularly for meeting various expenditure of petty and minor emergency works.

Later, Sri.Ajayaraj B R was transferred and posted as Assistant Engineer (HD), Kariavattom , and Sri.Manoj Kumar who assumed the charge as the Assistant Engineer (HQ Unit) requested to release the imprest money to him for meeting the contingent expenses.However, the Finance remarked that imprest money is a type of permanent advance and therefore the same is sanctioned to a post and not to a person and as per rule, the imprest money sanctioned to an incumbent should be settled before transferring it to next person who assumes charge in the same post and hence directed Sri.Ajayaraj.B.R, the then Assistant Engineer (HQ Unit) to take urgent steps to settle the same. Subsequently, Sri.Ajayaraj B R informed that he had submitted the bills and vouchers for the verification towards recoupment and also added that, as the imprest money was sanctioned in his personal name, he will refund the entire amount to KUF on getting recoupment. He has also requested to sanction the imprest money in the official designation of Assistant Engineer (HQ unit) which is transferable to the successor.

Hence, considering the urgency, an amount of Rs. 50,000/- was released as imprest money to Assistant Engineer (HQ Unit) vide U.O.No: AdBII/28747/10/2021 dated 12.10.2021 towards meeting the day to day contingent expenses.

Further, the University Engineer vide letter dated 12.05.2023 forwarded the request of Sri.Ajayaraj B.R to regularise the imprest advance of Rs.50,000/- sanctioned to him as he had refunded Rs.50,000/- in the KUF vide chalan no: 23560424 dated 11.05.2023. Subsequently, administrative sanction was received for the remarks of Finance on imposing 18 % penal interest to Sri.Ajayaraj B R for the delay occurred in regularising the same, and Sri.Ajayaraj B R was directed to remit the same.

Later, Sri.Ajayaraj B R, Assistant Engineer (HD unit), has submitted clarification for the delay occurred in regularising the same, citing following facts:

- An amount of Rs.50,000/- was sanctioned as imprest money vide U.O dated 27.11.2019 and the same was credited to A/c No: 39132350059 in favour of Assistant Engineer (Head Quarters) on 12.03.2020.
- The aforesaid amount was required to meet the emergency expenses for urgent repairs and maintenance and the amount was regularly recouped from the h/a “Part I NP- MH 65-10/5301-minor work and the maintenance.”
- The last recouped amount was Rs.39,723/- which is credited to the aforesaid account on 18.03.2023 and the balance amount was available in the account during the time of submitting the bill.
- The bank has debited some amount from the account towards account maintaining charges and they have not returned the amount of Rs.659.58 debited on 12.03.2021, Rs.649.00 debited on 12.03.2022, Rs.649.00 debited on 12.03.2023, eventhough requests for refunds was given to the bank.
- Then, the available amount of Rs.48,600/-was withdrawn from the account on 11.05.2023 and deposited Rs.50,000/- to the KUF (with Rs.1400/- from own pocket.)

Hence, Sri. Ajayaraj B R, Assistant Engineer (HQ Unit) has requested to exempt him from paying penal interest, as the expended amount till its recoupment was in the KUF and the balance amount was in the official bank account of Assistant Engineer (HQ Unit) and the Finance has recommended to place the same before Standing Committee of the Syndicate on Finance for appropriate recommendation.

As per the orders of Vice Chancellor, the matter of whether Sri.Ajayaraj BR be exempted from paying 18% penal interest for the delay occurred in regularisation of the imprest money of Rs.50,000/- sanctioned to him, based on the clarification furnished by him is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended not to concede the request of Sri.Ajayaraj B.R. for exempting him from paying 18% penal interest for the delay occurred in regularisation of the imprest money of Rs.50,000/- sanctioned to him, vide U.O No: AdBII/10884-19/11/2019 dated 27.11.2019 .

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.21: *Repair of furniture at the University Library, Palayam –Ratification on Estimates for the work done & Releasing of Payment - reg:*

(Ad BII)

The contract for Repair of Furniture in the University Office and Departments was awarded to Sri.Krishna Prasad R for a period of one year with effect from 01.06.2022.Further, the University Librarian (i/c), Kerala University Library forwarded the bill submitted by the Sri .Krishna Prasad R amounting to, Rs1,37,250/- towards the repair of furniture in the Kerala University Library. The University Librarian (i/c) has requested for the payment for the same by meeting the expenditure from “Part I - NP –MH:50(a)-University library- 4/2105 -Purchase & Repair of Furniture” provided in the current year’s Budget Estimates of the University.

The Assistant Engineer (HQ Unit) has certified that the said works have been completed satisfactorily. Further, the Finance vide endorsement no. Endt.FOS.3277/Finance I dated 05.12.2023, recommended the proposal

- i) *for the payment of an amount of Rs.1,37,250/- to Sri. Krishna Prasad R towards the repair of furniture in the University Library, subject to the administrative sanction on the ratification on the work done without the prior approval of the estimate.*
- ii) *to provide an amount of Rs.1,37,300/- (Rupees One Lakh Thirty Seven Thousand and Three Hunderd only) under the Head of account “Part I - NP –MH:50(a)-University library- 4/2105 -Purchase & Repair of Furniture” by reappropriation from the sub head “4/1215-Pay of Contract staff” of the same major head of the current year’s Budget estimates of the University.*

As per the orders of the Vice-Chancellor, the matter of ratification on repair of furniture works done by Sri. Krishna Prasad R at the University Library without the prior approval of the estimate and the approval of the Finance Endorsement No.FOS.3277/Finance I dated 05.12.2023 towards the same is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to refer the matter to the Syndicate

Resolution of the Syndicate

RESOLVED to ratify action for the repair of furniture works done by Sri. Krishna Prasad R at the University Library without the prior approval of the estimate.

FURTHER RESOLVED to approve the proposal of Finance Endorsement No.FOS.3277/Finance I dated 05.12.2023 for meeting the expenditure of the works as detailed above.

Item No.09.116.22: *Repair of furniture at the International Youth Hostel, Palayam & University Hostel for Women, Thycaud – Ratification on the Estimates for the work done & Releasing of Payment - reg:*

(Ad BII)

The minutes of the meeting of the Syndicate held on 09.06.2023 vide item no: 58.15 resolved to approve the recommendation of the meeting held on 11.05.2023 to discuss the issues at International Youth Hostel, Palayam for directing the contractor, repair of furniture, to complete the entire repair works of cots, tables and chairs kept in the International Youth Hostel, Palayam by 30.05.2023 by engaging more staff. Accordingly, Sri. Krishna Prasad R, the rate contractor, for repair of furniture was directed to do the said work eventhough, the tenure of the said contractor was ended on 31.05.2023.

Subsequently, Sri.Krishna Prasad R, the rate contractor, for the repair of furniture has submitted the bills amounting to Rs.2,63,310/- towards the repair of furniture at the International Youh Hostel, Palayam.

Similarly, upon the direction of the Registrar, Sri. Krishna Prasad R had repaired the furniture items in the University Hostel for Women, Thycaud and submitted a bill amounting to Rs. 59,325/- towards the same.

The Assistant Engineer (HQ Unit) has certified that the said works have been completed satisfactorily.

As per U.O.No.Ad.B II.03/3105/2022 dated 07.07.2022, the contractor shall commence the repair works, only with the prior approval of the Registrar, on the estimates for the work. However, the repair of furniture at the International Youth Hostel & University Hostel for Women, Thycaud were done without the prior approval of the estimate.

Further, the Finance vide endorsement no. Endt.FOS.2500/Finance I dated 09.10.2023, recommended the proposal for the payment of an amount of Rs.59,325/- & Rs.2,63,310/- recommended to Sri. Krishna Prasad R towards the repair of furniture in the University Hostel for Women, Thycaud and International Youth Hostel, Palayam respectively, subject to the administrative sanction.

The Finance has booked the expenditure as detailed below:

1. *An amount of Rs.8,400/- (Rupees Eight Thousand and Four Hundred only) to be additionally provided under the Head of account "Part I-NP-MH:60(a) Women's Hostel, Thycaud-4/2105 Repair of Furniture" by reappropriation from the h/a "Part I-NP-MH:63 Miscellaneous -8/5948 Miscellaneous" of the current year's Budget estimates of the University. The expenditure towards the repair of furniture in the University Hostel for Women to be met from the above provision.*
2. *An amount of Rs. 2,43,400/- to be additionally provided under the Head of account "Part I-NP-MH:59(h) International Youth Hostel, Thiruvananthapuram -4/2105 Repair of Furniture" by reappropriation from the h/a "Part I-NP-MH:63 Miscellaneous -8/5948 Miscellaneous" of the current year's Budget estimates of the University. The expenditure towards the repair of furniture in the International Youh Hostel to be met from the above provision.*

The Finance has also recommended to obtain an undertaking from the contractor if the annual turnover is less than Rs.20 lakhs, so as to exempt him from having GST registration. Accordingly, Sri Krishnan Prasad R has submitted an undertaking regarding the same.

As per the orders of the Vice-Chancellor, the matter of ratification on repair of furniture works done by Sri. Krishna Prasad R at the International Youth Hostel, Palayam & University Hostel for Women, Thycaud without the prior approval of the estimates & after the tenure of the contract period and the approval of the Finance Endorsement No. Endt.FOS.2500/Finance I dated 09.10.2023 towards the same is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to ratify action for the repair of furniture works done by Sri. Krishna Prasad R at the International Youth Hostel, Palayam & University Hostel for Women, Thycaud without the prior approval of the estimates & after the tenure of the contract period.

FURTHER RESOLVED to approve the proposal of Finance Endorsement No. Endt. FOS.2500/Finance I dated 09.10.2023 for meeting the expenditure of the works as detailed above.

Item No.09.116.23: *Department of Environmental Sciences– Regularization of the Provisional Advance sanctioned in connection with the implementation of the innovative project of Establishing a biological "oxygen park"- Request for ratifying the inordinate delay in initiating the process of regularization -reg. (Pl AI)*

Sanction was accorded by the Vice- Chancellor, vide U.O No. Pl.A1/3147/2021/UOK dated 30.06.2021, to release an amount of Rs.1,00,000/- (Rupees One lakh only), as Provisional Advance to Dr. Salom Gnana Thanga. V., Head, Department of Environmental Sciences for the Innovatie Project of Establishing a biological "oxygen park" in the Department, under State Plan Grant for the year 2021-22.

After the completion of work, the HoD, Department of Environmental Sciences, vide letter no. 4/DPD/ENS/2023-24 dated 09.06.2023 has forwarded the Voucher Verification Report dated 30.05.2023 issued by the Deputy Registrar, Campus Administration, admitting the expenditure of Rs.1,00,000/- (Rupees One lakh only), and requested to regularize the provisional advance.

The Finance considered the above request and remarked to obtain clarification from the HoD for the inordinate delay in initiating the process of regularisation of provisional payment sanctioned vide U O dated 30.06.2021.

Accordingly, the HoD, Department of Environmental Sciences, vide letter dated 14.12.23, has furnished clarifications for the inordinate delay in initiating the regularization process of the provisional advance sanctioned vide U.O dated 30.06.2021. It is stated that the delay occurred due to heavy work load relating to academic, research and administrative work of the department. It is also stated that all the staffs were busy with NAAC visit to the University at that time. It is requested that the delay may be condoned and permission may be accorded for regularisation of Provisional Payment.

In this context, as per the orders of the Vice-Chancellor, the proposal for ratifying the inordinate delay on the part of Dr. Salom Gnana Thanga. V., HoD, Department of Environmental Sciences, in initiating the process of regularization of the Provisional Advance sanctioned vide U.O dated 30.06.2021, on the basis of the clarifications furnished by her, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to condone the delay on the part of Dr.Salom Gnana Thanga V., HoD, Department of Environmental Sciences, in initiating the process of regularization of the Provisional Advance sanctioned to Dr.Salom Gnana Thanga. V. vide U.O.No.Pl.A1/3147/2021/UOK dated 30.06.2021, by accepting the explanation submitted by her.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.24: *Department of Environmental Sciences– Regularization of the Provisional Advance sanctioned in connection with the implementation of the innovative project of ‘Assessment of Tropospheric Ozone level in the Chavara Industrial area, Kollam District, South India and its Impacts’- Request for ratifying the inordinate delay in initiating the process of regularization -reg.*

(PI AI)

Sanction was accorded by the Vice- Chancellor, vide U.ONo. Pl.A1/3147/2021/UOK dated 30.06.2021, to release an amount of Rs.5,00,000/- (Rupees Five lakh only), as Provisional Advance to Dr. Jaya D.S., Professor, Department of Environmental Sciences for the Innovative Project of ‘Assessment of Tropospheric Ozone level in the Chavara Industrial area, Kollam District, South India and its Impacts’ in the Department, under State Plan Grant for the year 2021-22.

After the completion of work, the HoD, Department of Environmental Sciences, vide letter no. 3/DPD/ENS/2023-24 dated 08.06.2023 has forwarded the Voucher Verification Report dated 01.06.2023 issued by the Deputy Registrar, Campus Administration, admitting the expenditure of Rs.5,00,000 /- (Rupees Five lakh only), and requested to regularize the provisional advance.

The Finance considered the above request and remarked to obtain clarification from the HoD for the inordinate delay in initiating the process of regularisation of provisional payment sanctioned vide U O dated 30.06.2021.

Accordingly, the HoD, Department of Environmental Sciences, vide letter dated 14.12.23, has furnished clarifications for the inordinate delay in initiating the regularization process of the proposed provisional advance sanctioned vide U.O dated 30.06.2021. It is stated that the delay occurred due to heavy work load related to academic, research and administrative works. It is also stated that all the staffs were busy with NAAC visit to the University at that time .It is requested that the delay may be condoned and permission may be accorded for regularisation of Provisional Payment.

In this context, as per the orders of the Vice-Chancellor, the proposal for ratifying the inordinate delay on the part of Dr. Jaya D. S., Professor, Department of Environmental Sciences, in initiating the process of regularization of the Provisional Advance sanctioned vide U.O dated 30.06.2021, on the basis of the clarifications forwarded by the HoD, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to condone the delay on the part of Dr. Jaya D. S., Professor, Department of Environmental Sciences, in initiating the process of regularization of the Provisional Advance sanctioned to Dr. Jaya D.S., vide U.O no. PL.A1/3147/2021/UOK dated 30.06.2021, by accepting the explanation submitted by her.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.25: *Kerala University Study and Research Centre, Alappuzha –Seven day National Workshop on Local Self Governance and Rural Development – Emerging Issues and Prospects- -regularisation of provisional advance-clarifications furnished by the Director-consideration of- reg*

(Pl B)

An amount of Rs.2,00,000/- (Rupees Two lakh only) was sanctioned as Provisional Advance to Dr. Mushthaq Ahammed K, Assistant Professor & Director, Kerala University Study and Research Centre, Alappuzha vide U.O.No. 9708/2022/UOK dated 30.12.2022, for the conduct of the Seven day National Workshop on Local Self Governance and Rural Development -Emerging Issues and Prospects from 09th to 15th January 2023. Later, Registrar accorded sanction to reschedule the same to the 20th to 26th February 2023. The release of financial assistance was sanctioned vide U.O.No.7719/2023/UOKdated13.09.2023.

After the completion of the Programme Dr. Mushthaq Ahammed K, vide letter dated 30.10.2023 submitted the statement of expenditure and bills and vouchers of the expenses incurred for the conduct of the National Workshop for regularisation.

On verifying the same Audit wing sought clarifications on certain expenditures incurred in connection with the conduct of Seven Day National Workshop (excess TA caimed (Rs.1026/-), whether prior sanction obtained for boat service and charges and the accommodation of participants). In response to this office letter dated 23-11-2023 requesting to provide necessary clarifications the Director, UKSRC vide letter dated 30.11.2023 furnished the same which are quoted below.

- “1. Travelling Allowance had been paid to resource persons of the Workshop at the rate as shown in the Railway website. Hence the same may be provided.
2. As the workshop is based on Local Self Governance & Rural Development, the organising committee had arranged a boat journey to study the issues and challenges in the rural and back water tourism in Alappuzha district. The boat service was availed as part of the field work of the workshop. As the boat service is part of the Workshop and no such criteria is found in the guidelines, I understand that prior sanction in this regard may not be needed.
3. The persons mentioned in the list were not mere participants. But they acted as resource persons in various panel discussion sessions and brain storming sessions for preparations of tools (Questionnaire) for the field survey. Their presence in the workshop was necessary from the beginning to the end. Also they were not provided any T A and other allowances. Hence the amount claimed for the accommodation in this case is reasonable and may be admitted.”

On verifying the same, the Audit Wing remarked that administrative decision may be obtained as to whether to admit the claim after accepting the clarifications furnished by the Director, UKSRC, on the objections raised in the expenditure incurred for the conduct of the workshop.

As per the orders of the Hon’ble Vice -Chancellor the clarifications furnished by the Director, UKSRC, on the objections raised in the expenditure incurred for the conduct of the Seven day National Workshop on Local Self Governance and Rural Development -Emerging Issues and Prospects is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to hear Dr.Mushthaq Ahammed.K, Director, University of Kerala Study and Research Centre, Alappuzha, by this Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.26: *Population Research Centre (PRC) - Payment of Income Tax deductions and Employer Share of CPF of PRC Staff from the DDF for the Financial Year 2022-'23 - Ratification - reg:-*

(Ad FI)

The periodical surrender of Earned Leave for the Financial Year 2022-'23 was granted to the PRC staff and the payment was effected through PFMS on 31/03/2023. The Director- in- Charge, PRC has informed that the Income Tax deduction as part of this was booked in PFMS but not listed in it and hence the deduction could not be effected at that time. Due to the Financial Year ending, the PFMS balance became zero and it was not possible to transfer the IT deduction to the holding account which has to be credited to Income Tax account of Deputy Registrar, Campus Administration. He also informed that the cut off date for effecting the deductions was on 05/04/2023 and for avoiding the payment of penalty by the University, the Finance Officer has orally instructed to effect the payment of Rs.2,12,666/- (Rupees Two lakh Twelve thousand Six hundred and sixty six only) being the Income Tax deduction of 9 staff of PRC from the DDF (Department Development Fund) of PRC and the payment was done on 04/04/2023.

Besides, it was informed that the Employer share of CPF of the PRC Staff for the salary of March 2023 had to be paid before 15/04/2023 and due to insufficient balance, an amount of Rs.1,37,958/- (Rupees One lakh Thirty seven thousand Nine hundred and Fifty eight only) was paid from DDF of PRC on 13/04/2023 for avoiding penalty to the University.

The Director-in-Charge, PRC has requested to take necessary steps to ratify the above said process of IT deductions and payment of employer share of CPF of PRC Staff from DDF. Finance has remarked that since this is a statutory remittance, the action taken may be ratified and the amount remitted may be recouped immediately on receipt of actual funds. Later on, the Director- in -Charge, PRC has informed that both amounts were recouped to the DDF, vide cheque No.739931 dated 05/05/2023 (Rs.2,12,666/-) and cheque No.877461 dated 21/06/2023 (Rs.1,37,958/-)

As per the orders of the Hon'ble Vice Chancellor, the request of the Director (i/c), PRC for ratification of the action taken by him in meeting the expenditure for IT deductions on EL surrender for FY 2022-23 and payment of employer share of CPF of PRC staff from the DDF of the Centre, to avoid payment of penalty, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to ratify the action taken by the Director (i/c), Population Research Centre, in meeting the expenditure for IT deductions on EL surrender for FY 2022-23 and payment of employer share of CPF of PRC staff from the DDF of the Centre, to avoid payment of penalty.

The Committee further recommended to recoup the amount remitted to the DDF immediately on receipt of actual funds.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.27: *ഫിസിക്കൽ എഡ്യൂക്കേഷൻ ഡിപ്പാർട്ട്മെന്റ് - ഒന്നാം വർഷ എം.എ വിദ്യാർത്ഥിയായ ആകാശ് എഫ്.എ. യ്ക്ക് ഉണ്ണുകിസ്ഥാനിൽ വച്ച് നടന്ന Open - 3 WAKO (International Kickboxing Tournament) 2023 നു സാമ്പത്തിക സഹായം അനുവദിക്കുന്നത് - സംബന്ധിച്ച്*

(Ad FI)

കേരള പഠന വകുപ്പിലെ ഒന്നാം വർഷ എം.എ വിദ്യാർത്ഥിയായ ആകാശ് എഫ്.എ യ്ക്ക് ഉസ്തുകിസ്ഥാനിൽ വച്ച് നടന്ന Open - 3 WAKO (International | Kickboxing Tournament) 2023 ൽ പങ്കെടുക്കുന്നതിനുള്ള സാമ്പത്തിക സഹായ തുകയായ ₹ 2,25,000/- (രണ്ട് ലക്ഷത്തി ഇരുപത്തി അയ്യായിരം രൂപ മാത്രം) അനുവദിച്ചു നൽകണമെന്ന് കേരള പഠന വകുപ്പ് മേധാവി ശുപാർശ ചെയ്തിരിക്കുന്നു .

പ്രസ്തുത അപേക്ഷയുമായി ബന്ധപ്പെട്ട് Director (i/c), Dept of Physical Education ന്റെ ന കിങ് ബോക്സിംഗ് എന്ന കായിക ഇനം കേരള സർവകലാശാല അംഗീകരിച്ച കായിക ഇനം അല്ല. കേരള സർവകലാശാലയിൽ കിങ്നിരീക്ഷണം ചുവടെ ചേർക്കുന്നു.

- ആകാശ് പങ്കെടുക്ക ബോക്സിങ്ങ് മത്സരങ്ങൾ നടത്താറില്ല.
- ഓപ്പൺ (ഇന്റർനാഷണൽ/ നാഷണൽ) മത്സരങ്ങൾ സംഘടിപ്പിക്കുന്നവർ നിശ്ചയിക്കുന്ന രജിസ്ട്രേഷൻ ഫീസും, യാത്രാ ചിലവും താമസ ചിലവും സ്വയം കണ്ടെത്താൻ സാമ്പത്തിക സ്ഥിതിയുള്ള കുളിക്കാരന് പ്രത്യേക സെലക്ഷനൊന്നും പങ്കെടുക്കാതെ തന്നെ മത്സരിക്കാവുന്ന ഒരു മത്സരയിനമാണ് (പങ്കെടുക്കുന്നവരുടെ എണ്ണത്തിന് നിയന്ത്രണം വയ്ക്കാറില്ല).
- എന്നാൽ അഫിലിയേറ്റഡ് കോളേജിൽ നിന്നോ ഏതെങ്കിലും അസോസിയേഷൻ സ്പോർട്സ് അതോറിറ്റി ഓഫ് ഇന്ത്യ എന്നീ സ്ഥാപനങ്ങളിലെ കുട്ടികൾ ഇത്തരം മത്സരങ്ങൾക്ക് പങ്കെടുത്താൽ ചിലപ്പോൾ കുട്ടികളുടെ സാമ്പത്തിക സ്ഥിതി പരിഗണിച്ച് ചില മേൽപറഞ്ഞ സ്ഥാപനങ്ങൾ സാമ്പത്തിക സഹായം ചെയ്യാറുണ്ട്.
- ആകാശ് കേരള സർവകലാശാലയുടെ പഠന വകുപ്പിലെ വിദ്യാർത്ഥിയായതു കൊണ്ടും പുറമെ നിന്നുള്ള മറ്റു സഹായം കിട്ടാൻ സാധ്യതയില്ലാത്തതു കൊണ്ടും വേണമെങ്കിൽ സർവകലാശാലയ്ക്ക് പരിഗണിക്കാവുന്നതാണ്.
- അസോസിയേഷൻ ഓഫ് ഇന്ത്യൻ യൂണിവേഴ്സിറ്റിയുടെ (AIU) അംഗീകാരത്തോടു കൂടി നടത്തപ്പെടുന്ന ഇന്റർ നാഷണൽ മത്സരങ്ങൾക്ക് മാത്രമാണ് നാളിതുവരെ സാമ്പത്തിക സഹായം നൽകിയിട്ടുള്ളത്. ഇത്തരത്തിൽ യൂണിവേഴ്സിറ്റി സാമ്പത്തിക സഹായം അനുവദിച്ച വിദ്യാർത്ഥികളുടെ വിവരങ്ങൾ ചുവടെ ചേർക്കുന്നു.

1. 4th IPF World University Power Lifting Championship(Tartu in Estonia) ൽ പങ്കെടുക്കുന്നതിന് കമാരി.അശ്വതി സി (St.Michaels College, Cherthala),കമാരി.അനീറ്റ ജോസഫ് (SD College, Alappuzha) എന്നീ വിദ്യാർത്ഥികൾക്ക് 20.06.2019 ലെ സിൻഡിക്കേറ്റ് യോഗം ഐറ്റം നം 11.14 പ്രകാരം യൂണിവേഴ്സിറ്റിയിൽ നിന്നും Rs.3,50,000/- (മൂന്ന് ലക്ഷത്തി അമ്പതിനായിരം രൂപമാത്രം) സാമ്പത്തിക സഹായം അനുവദിച്ചിട്ടുള്ളതാണ് .
2. World University Championship 2023 (chengadu in China)ൽ പങ്കെടുക്കുന്നതിനു 03-07-2023 ലെ സിൻഡിക്കേറ്റ് മിനുട്സ് പ്രകാരം സാമ്പത്തിക സഹായം അനുവദിച്ച വിദ്യാർത്ഥികളുടെ വിവരങ്ങൾ ചുവടെ ചേർക്കുന്നു

SI No.	Name of the Participants	Event	Estimated Expenses (Rs)
1	Kum. Shivangi Chanambam	Taekwondo (W)	2,00,000/-
2	Kum. Roli Pathak	Volleyball (W)	2,38,000/-
3	Kum. Pullari Ananya Sree	Volleyball (W)	2,38,000/-
4	Sri. Krishna Rajendra Gadakh	Swimming (M)	1,99,000/-
5	Sri. Sajan R	long jump (M)	1,87,200/-
			10,62,200/-

മേൽ വിദ്യാർത്ഥികൾ കേരള യൂണിവേഴ്സിറ്റി അംഗീകരിച്ച കായിക ഇനങ്ങളിൽ ആണ് പങ്കെടുത്തിട്ടുള്ളത് എന്നത് ശ്രദ്ധിച്ചാലും.

മേൽ വിഷയം 28-12-2023 ലെ സിൻഡിക്കേറ്റ് ഐറ്റം നം 07.10 ആയി പരിഗണിക്കുകയും സിൻഡിക്കേറ്റിന്റെ ഫിനാൻസ് സ്റ്റാന്റിംഗ് കമ്മിറ്റി മുൻപാകെ സമർപ്പിക്കാൻ തീരുമാനിക്കുകയുണ്ടായി.

കേരള പഠന വകുപ്പിലെ ഒന്നാം വർഷ എം.എ വിദ്യാർത്ഥിയായ ആകാശ് എഫ്.എ യ്ക്ക് ഉസ്തുകിസ്ഥാനിൽ വച്ച് നടന്ന Open - 3 WAKO (International | Kickboxing Tournament) 2023 ൽ പങ്കെടുക്കുന്നതിനുള്ള സാമ്പത്തിക സഹായ തുകയായ ₹ 2,25,000/- (രണ്ട് ലക്ഷത്തി ഇരുപത്തി അയ്യായിരം രൂപ മാത്രം) അനുവദിക്കണമെന്ന അപേക്ഷയും, അതിന്മേലുള്ള Director (i/c), Dept of Physical Education ന്റെ

നിരീക്ഷണവും വൈസ്-ചാൻസലർടെ ഉത്തരവ് പ്രകാരം സിൻഡിക്കേറ്റിന്റെ ഫിനാൻസ് സ്റ്റാൻഡിങ് കമ്മിറ്റിയുടെ പരിഗണനയായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to not to concede the request received from Sri. Akash F.A, First Year M.A. student for financial assistance to participate in the Open-3 WAKO (International Kickboxing Tournament) 2023.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.28: *'The Kerala University Provisional Employees Provident Fund Scheme' - Clarification sought with regard to the inclusion of contract staff of the Centre for Adult, Continuing Education & Extension (CACEE) in the Scheme - reg -*

(Ad AII)

The Syndicate at its meeting held on 18.03.2022 resolved to approve the separate PF Scheme for Provisional Employees, viz, "The Kerala University Provisional Employees Provident Fund Scheme" (KUPEPFS), subject to the approval of the Government. The Senate has approved the proposal to amend Chapter XVI of the Kerala University First Ordinances, 1978 for incorporating this Scheme, at its meeting held on 25th and 26th March, 2022. The Government of Kerala, has been requested to grant approval for the Scheme and same is yet to be received. The assent of the Chancellor for amendment to the Ordinances for incorporating this Scheme is also awaited.

The Syndicate at its meeting held on 20.05.2023 resolved to implement this Scheme w.e.f. 1st April 2022 and to make the Scheme applicable to all contract employees, who execute a contract with the Registrar, other than re-employed pensioners. It was also resolved to deduct the monthly contribution of the provisional employee and to recover the arrears of the provisional employees' contribution (in 13 instalments) w.e.f. their salary for the month of May, 2023. The Syndicate at its meeting held on 14.08.2023 subsequently resolved to include all Casual employees and Caretakers engaged in the University and the contingent daily wage employees of the University who execute contract with the Registrar, other than the re-employed pensioners, in this Scheme. If the emoluments payable to an employee for a month is less than Rs.15,000/-, then the contribution payable by both the employee & the employer for that month is 12% of that emoluments, otherwise it is fixed at an amount of Rs.1,800/- (i.e. 12% of Rs.15,000/-). An account has been opened at the SBI, KUOC for maintaining the Scheme. As per this Scheme, the rate of interest on par with the rate of interest accrued by a permanent employee who is a subscriber to the University Provident Fund has to be given to the subscribers of this Scheme.

Now, the Director, CACEE has requested to give direction to remit the employee and employer contribution of the following three contract staff at CACEE towards this Scheme from the CACEE Funds. The Director, CACEE has stated that, the CACEE being a Self Supporting Centre, the expenditure towards the salary of contract staff of the Centre is being met from the CACEE funds.

Sl. No.	Name	Designation	Monthly Salary (Rs.)	Contract Period	Remarks
1	Sri. Asokan A	Driver	20,065	11 months	Executes Employment Contract with the Registrar
2	Smt. Smitha S	Computer Operator	21,175	11 months	„
3	Smt. Bindhu G Nair	Student Counsellor	22,000	11 months	She is not executing the Employment Contract with the Registrar

Here, it may be noted that, as per clause (3) of U.O. No.4536/2023/UOK dated 27.05.2023, this Scheme has been made applicable to all contract employees, who execute a contract with the Registrar other than re-employed pensioners.

On the above request of the Director, CACEE, the Finance Officer has sought clarification on the following:-

- Whether the aforesaid contract staff of CACEE come under the provision of Clause (3) of UO dated 27.05.2023, i.e; whether, they have executed a Contract with the Registrar.

- Whether their employer contribution for PF has to be met from Scheme Funds as CACEE is functioning in Scheme Mode.

With regard to the first query of the Finance Officer, it may be seen that, all the above listed contract staff of CACEE, except Smt. Bindhu G Nair executes Employment Contract with the Registrar. The Director, CACEE has intimated that, the Employment Contract in respect of Smt. Bindhu G Nair is being executed with the Director, CACEE, on the basis of letter no. Pl.D/ dated 21.07.2011 received from the Director, Planning and Development and U.O.No.Pl.D1789/83 Vol.VI dated 18.04.2011. With regard to the second query, it may be noted that, the remuneration of contract staff at CACEE is being paid from the CACEE Funds and not from KUF.

As per the orders of the Vice-Chancellor, the following matter is placed before the Standing Committee of the Syndicate for consideration and appropriate recommendation (The letters received from the Director, CACEE are appended):-

- Enrolling the contract staff of CACEE in the Kerala University Provisional Employees Provident Fund Scheme.
- Whether the employee and employer contribution in this regard may be met from the CACEE Funds.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to enrol the contract staff of CACEE in the Kerala University Provisional Employees Provident Fund Scheme

FURTHER RESOLVED that the employee and employer contribution in this regard shall be met from the CACEE Funds.

Item No.09.116.29: *"The Kerala University Provisional Employees Provident Fund Scheme" – Calculation of interest, crediting of accrued interest and accounting procedure to be adopted - Administrative decision sought for - reg –*

(Ad AII)

The Syndicate at its meeting held on 18.03.2022 resolved to approve the separate PF Scheme for Provisional Employees, viz, "The Kerala University Provisional Employees Provident Fund Scheme" (KUPEPFS), subject to the approval of the Government. The Senate has approved the proposal to amend Chapter XVI of the Kerala University First Ordinances, 1978 for incorporating this Scheme, at its meeting held on 25th and 26th March, 2022. The Government of Kerala, has been requested to grant approval for the Scheme and same is yet to be received. The assent of the Chancellor for amendment to the Ordinances for incorporating this Scheme is also awaited. It may be noted that, the Employees' Provident Fund Organisation (EPFO), alleging non-compliance of the provisions of the Scheme under the EPF&MP Act, 1952 had initiated coercive steps like recovering hefty amounts from the bank accounts of the University and freezing the operations of Bank accounts. It was in the backdrop of such pressing circumstances that the University was constrained to formulate this PF Scheme for Provisional Employees of the University, in conformity with the Statutory provisions.

The Syndicate at its meeting held on 20.05.2023 resolved to implement this Scheme **w.e.f. 1st April 2022** and to make the Scheme applicable to all contract employees, who execute a contract with the Registrar, other than re-employed pensioners. It was also resolved to deduct the monthly contribution of the provisional employee and to recover the arrears of the provisional employees' contribution (in 13 instalments) w.e.f. their salary for the month of **May, 2023**. The Syndicate at its meeting held on 14.08.2023 subsequently resolved to include all Casual employees and Caretakers engaged in the University and the contingent daily wage employees of the University who execute contract with the Registrar, other than the re-employed pensioners, in this Scheme. If the emoluments payable to an employee for a month is **less than Rs.15,000/-**, then the **contribution payable by both the employee & the employer** for that month is **12% of that emoluments**, otherwise it is fixed at an amount of **Rs.1,800/-** (i.e. 12% of Rs.15,000/-).

The **rate of Interest on the contribution** is stipulated in paragraph (7) of "The Kerala University Provisional Employees Provident Fund Scheme". The paragraph (7) of the Scheme is as follows:-

"Rate of Interest on contribution:- The rate of interest from time to time payable on the deposit in the Provident Fund shall be on par with the rate of interest accrued by a permanent employee who is subscriber to the University Provident Fund. Interest accrued on deposit shall be credited with effect from first day of the month after the contract period of each subscriber in the following manner;

1. On the amount at the credit of a subscriber after the last month of the contract period less any sum withdrawn.
2. Interest for the portion withdrawn may be calculated up to the last day of the month preceding the month of withdrawal.
3. The total amount of interest may be rounded to nearest whole rupee.
4. Where there has been a delay in the drawl of remuneration and consequent delay in the recovery of subscription the interest on such subscription may be paid from the month in which remuneration was actually due."

The Accounts VII Section has stated that, 13 files have been received regarding the PF closure of terminated Library Assistants and has stated that, these files have been kept in abeyance due to lack of proper administrative order for accounting procedure. The Accounts VII Section has sought an urgent administrative decision and order for the following points. The Finance Officer has called for administrative sanction and U.O. on this matter.

1. As per the paragraph (7) of the Scheme, the rate of interest from time to time payable on the "deposit" in the Provident Fund shall be on par with the rate of interest accrued by a permanent employee who is a subscriber to the University Provident Fund. **Here, as per the Scheme it is to be ascertained whether the "deposit" to be reckoned for applicable interest calculation includes both the contribution paid by the employee and employer.**
2. Whether an **accounting procedure** in the manner detailed below may be adopted to calculate the applicable monthly interest to the "deposit".

In the case of a recovery of PF amount from the salary before 20th of the month; the date of deposit may be taken as first day of the same month for calculation of interest and if PF recovery from salary is enabled after 20th of the month, the date of deposit may be taken as first day of the succeeding month for calculation of interest.

3. **Interest accrued monthly** may be credited w.e.f. the **last day in each financial year.**

As per the orders of the Vice-Chancellor, above matter is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended the following:

1. *the "deposit" to be reckoned for applicable interest calculation includes both the contribution paid by the employee and employer*
2. *to adopt the following accounting procedure to calculate the applicable monthly interest to the "deposit"*
3. *the case of a recovery of PF amount from the salary before 20th of the month; the date of deposit may be taken as first day of the same month for calculation of interest and if PF recovery from salary is enabled after 20th of the month, the date of deposit may be taken as first day of the succeeding month for calculation of interest.*
4. *Interest accrued monthly be credited w.e.f. the last day in each financial year.*

The Committee further recommended that the works related to obtaining administrative sanction/closure of PF account/issuance of University Order in this regard be done by the sections concerned.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.30: *Request from the Director (i/c), UGC-HRDC to transfer an amount of Rs.10 Lakh (Rupees Ten Lakh only) as Second Instalment from the DDF Account of UGC-HRDC to the PD Account of the Director, UGC-HRDC - reg -*

(Ad AII)

Dr.P.P. Ajayakumar, Director (i/c), UGC-HRDC, had earlier informed that, the UGC Grant for the financial years 2021-22, 2022-23 and advance amount for the financial year 2023-24 had not been released and also that, the bills have been verified and passed for payment by the UGC Office and the grant will be released as soon as the allocated amount is transferred by MHRD to UGC. The Director (i/c) had requested to grant permission to transfer an amount of Rs.35,00,000/- (Rupees Thirty Five Lakh only) from DDF Account of UGC-HRDC to the PD Account of the Director, UGC-HRDC, with permission to use the amount for conducting the programmes and for releasing the salary of contract employees. The Director (i/c) had further stated that, the amount thus transferred will be reimbursed as soon as the advance grant for 2023-24 is released by the UGC. As per the Guidelines of DDF [U.O.No Ad.Misc.2/034692/01 dated 11.01.2002], the expenditure from DDF is mainly intended for the development of infrastructural facilities of the Department and the conduct of courses or programmes are not included in it. The courses in UGC-HRDC are normally conducted with the Grant received from UGC.

The Standing Committee of the Syndicate, held on 10.08.2023 considered the above matter and recommended to grant permission for the following:

1. To transfer an amount of **Rs.15,00,000/-** (Rupees Fifteen Lakh only) from DDF Account of UGC-HRDC to the PD Account of the Director, UGC-HRDC as First instalment.
2. To transfer an amount of **Rs.10,00,000/-** (Rupees Ten Lakh only), if required, on the basis of the request received from the Director(i/c), UGC-HRDC

The Committee further recommended to entrust the Director (i/c), UGC-HRDC to approach the UGC in -person for releasing the fund sanctioned to the UGC-HRDC, Kariavattom.

The Syndicate at its meeting held on 14.08.2023, vide Item No.02.110 resolved to approve the above recommendations of the Standing Committee of the Syndicate and U.O No.7805/2023/UOK dated 16.09.2023 was issued in this regard.

The Director (i/c), vide letter dated 14.12.2023, has now informed that, the UGC has released an amount of **Rs.40,00,000/-** (Rupees Forty Lakh only) as grant-in-aid towards HRDC for conducting courses for the Financial Year 2023-24 and also that, the Syndicate at its meeting held on 28.11.2023 resolved to release an amount of **Rs.20,00,000/-** (Rupees Twenty Lakh only) from the above grant-in-aid given by the UGC. The Director (i/c) has stated that, the amount has not been released to the UGC-HRDC, so far.

The Director (i/c) has stated that the amount of **Rs.15 Lakh** transferred from the DDF A/c of the UGC-HRDC to the PD Account of the UGC HRDC has already been expended and the amount of **Rs.20,00,000/-** (Rupees Twenty Lakh only) sanctioned from the grant-in-aid of the UGC has not been released by the University. Hence, the Director (i/c) has requested to grant permission to transfer **Rs.10,00,000/-** (Rupees Ten Thousand only) from the DDF for conducting the rest of the courses scheduled during the current financial year.

The Syndicate at its meeting held on 15.02.2024, vide Item No.08.07, considered the above request of the Director (i/c), UGC-HRDC and resolved to refer the item to the Standing Committee of the Syndicate on Finance.

Hence, as per the orders of the Vice-Chancellor the request of the Director(i/c), UGC-HRDC to transfer an amount of Rs.10,00,000/- (Rupees Ten Lakh only) from the DDF Account of UGC-HRDC to the PD Account of the Director, UGC-HRDC, as Second instalment, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to permit the Director(i/c), UGC-HRDC to transfer an amount of Rs.10,00,000/- (Rupees Ten Lakh only) from the DDF Account of UGC-HRDC to the PD Account of the Director, UGC-HRDC, as Second installment, on the basis of his request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.31: *Research Students Union - Conduct of National Level Seminar- Availing air ticket for special invitees Kerala University – Ratification- requesting for- reg*

(Ad BII)

An amount of Rs.6,00,000/- (Rupees Six Lakh only) was released as provisional advance to Dr.Deepak K.R, Assistant Professor, Department of Hindi & Hon.Treasurer, Kerala University Research Students' Union, towards the grant to Kerala University Research Students' Union for the year 2023-'24 vide U.O.No.Ad.B.II./1/27790/08/2023 dated 09.08.2023.

Further, Dr.Deepak K.R, Assistant Professor, Department of Hindi & Hon.Treasurer, Kerala University Research Students' Union has informed that a National Level Seminar is being organized by Kerala University Research Students' Union on December 18-20, 2023 and also added that, Paranjoy Guha Thakurtha (Former Editor, Economic & Political Weekly) and Dr.Ajay Gudavarthy (Associate Professor, Centre for Political Studies, JNU) are special invitees from outside Kerala for the Seminar. Hence, Dr.Deepak K. R has requested to grant permission for availing to and fro air ticket for the special invitees and also requested to grant permission for meeting the expenditure towards the same from the grant released to Kerala University Research Students' Union.

Subsequently, Dr.Deepak K.R vide letter dated 22.01.2024, has informed that , as the Union was not able to get approval by the time of the seminar, they were forced to avail the airticket for Sri.Paranjoy Guha Thakurtha and Dr. Ajay Gudavarthy for the timely conduct of Seminar by meeting the expenditure from the grant released to Kerala University Research Students' Union.

The details of airticket availed is enlisted below:

- 1.Sri. Paranjoy Guha Thakurtha (Former Editor, Economic & Political Weekly):
Delhi to Trivandrum (to & fro) -Air Ticket Rate - Rs.17,818/-
2. Dr.Ajay Gudavarthy (Associate Professor, Centre for Political Studies, JNU)
Delhi to Trivandrum - Air Ticket Rate -Rs.9,868/-
Trivandrum to Delhi - Air Ticket Rate -Rs.10,333/-

Total amount spent for availing airticket- Rs.38,019/- (Rupees Thirty Eight Thousand and Nineteen only)

Accordingly, Dr.Deepak K.R, Assistant Professor, Department of Hindi & Hon.Treasurer, Kerala University Research Students' Union has informed that the seminar was conducted successfully and also requested to ratify the action taken.

As per the orders of Hon'ble Vice Chancellor, the matter regarding ratification of action taken by Dr.Deepak K.R, Assistant Professor, Department of Hindi & Hon.Treasurer, Kerala University Research Students' Union on availing to and fro airtickets to the two special invitees viz. Sri.Paranjoy Guha Thakurtha (Former Editor, Economic & Political Weekly) and Dr.Ajay Gudavarthy (Associate Professor, Centre for Political Studies, JNU) for an amount of Rs.38,019/-, by meeting the expenditure from the grant released to him vide U.O.No: Ad.B.II./1/27790/08/2023 dated 09.08.2023 towards the timely conduct of the National Level Seminar, organized by the Kerala University Research Students' Union, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to ratify the action taken by Dr.Deepak K.R, Assistant Professor, Department of Hindi & Hon.Treasurer, Kerala University Research Students' Union on availing to and fro air tickets to the two special invitees viz. Sri.Paranjoy Guha Thakurtha (Former Editor, Economic & Political Weekly) and Dr.Ajay Gudavarthy (Associate Professor, Centre for Political Studies, JNU) for an amount of Rs.38,019/-, by meeting the expenditure from the grant released to him vide U.O.No. Ad.B.II./1/27790/08/2023 dated 09.08.2023 towards the timely conduct of the National Level Seminar, organized by the Kerala University Research Students' Union.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.32: *Kerala University Departments Union - Regularisation of First installment of Provisional Advance drawn towards grant for the year 2023-'24- Spending money before the issuance of U.O – Ratification requesting for - reg*

(Ad BII)

The Budget Speech for the year 2023-2024 allocated a financial assistance of Rs.6,00,000/- for the functioning of Kerala University Departments Union and the meeting of the Syndicate held on 20.05.2023 resolved to approve the same. Further, an amount of Rs 3,00,000/- (Rupees Three Lakh only) was released as the first installment of the provisional advance to Dr.P.M.Radhamany, Professor, Dept.of Botany, Staff Advisor & Hon.Treasurer, Kerala University Departments Union towards grant for the year 2023-'24 vide U.O No: AdB II/ 1/40704/08/2023 dated 11.08.2023.

Subsequently, Dr. P.M Radhamany has submitted the bills and vouchers for regularisation of provisional advance sanctioned to her. The Audit Seciton has verified the bills and vouchers and pointed out that the bills and vouchers pertaining to the period before the issuance of University Order dated 11.08.2023 has been submitted for the regularisation.

Accordingly, Dr.P.M Radhamany has requested to ratify the action taken by the Departments Union in spending money before the issuance of U.O, as the students had arranged the required amount from other sources for the timely conduct of Youth Festival.

As per the orders of Hon'ble Vice Chancellor, the matter regarding ratification of action taken by Departments Union in spending money before the issuance of U.O for the timely conduct of events, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to ratify the action taken by Departments Union in spending money before the issuance of U.O No: AdB II/ 1/40704/08/2023 dated 11.08.2023 for the timely conduct of events.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.33: Non remittance of TDS within the due date for the Financial Year 2019-20-(Accounts VA)

The Syndicate at its meeting held on 28.11.2023, resolved to entrust the Finance Officer to submit a report on non-remittance of TDS for the year 2019-2020 before the due date and to place the report before the Standing Committee of the Syndicate on Finance, vide item no. 06.53.07.

As per the orders of the Vice-Chancellor, the report of the Finance Officer (COPY APPENDED) is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

REPORT TO THE STANDING COMMITTEE OF THE SYNDICATE ON FINANCE

The Syndicate at its meeting held on 28.11.2023, resolved to entrust the Finance Officer to submit a report on non-remittance of TDS for the year 2019-2020 before the due date and to place the report before the Standing Committee of the Syndicate on Finance, vide item no. 06.53.07.

Explanations were sought for the delay in remittance of the TDS for the year 2019-20, within the due date, which led to the payment of interest on late payment from Sri. Rajeev P.R, Assistant Registrar, OAD & Accounts, the then Section Officer, Accounts VA, Sri. Rahul V.P, Assistant (Sel.Gr.) and Smt. Keerthi S, Assistant, Accounts VA, vide Memo No.Ad.A1.1/2023 dated 15.05.2023. In reply, the officers/ employees concerned have attributed the delay occurred in remitting TDS for the year 2019-20, in the month of March 2020, to the nation wide lock down imposed by the Government due to the wide spread of COVID -19 and that there was no late payment of TDS in any month other than March 2020.

Based on their explanation received, the Finance Officer has remarked that:

The TDS demand on the Financial Year 2019-20 was Rs.3,35,520/- and the University had the option either to make the payment or to proceed with rectification process. An explanatory note was submitted to the Circle TDS Tvm, as a part of taking corrective measures in this regard. The reason for accruing the demand to Rs. 3,35,520/- was due to the delay occurred in remitting TDS as University could make the payment only on 06.05.2020 as against the due date of 07.04.2020. This was due to the nation wide lock down due to COVID -19 pandemic. The matter was intimated to the Circle TDS Tvm, with request to condone the delay occurred.

Consequent on the reply from the Circle TDS Tvm, directing the University to approach CIT; as the waiver rights for the period from 2019- 20 was vested in CIT, the CIT was informed that the University was taking measures for reduction on interest on demand, for the Financial Year 2019-20.

The demand was reduced to Rs. 2,52,120/- (Financial Year 2019-20), as intimated on 29.10.2021. It was intimated again by the Circle TDS Office on 25.02.2022 that the outstanding amount as on the date was Rs. 2,52,120/-. Thereafter, Correction statements were submitted through Consultant, bringing down the total amount to Rs.2,00,240.50/-. The Demand notice was received on 01.10.2022 approving the aforesaid amount as demand.

As per the advice rendered by the Service Consultant, unused Challan for Rs.12,741/- were deducted and steps were taken to remit the balance demand of Rs.1,87,500/-. It was also advised that there was no scope for an appeal since the IT department did not provide any relaxation for the delay occurred owing to the conditions attributed to COVID -19.

The reasons for delay in remitting the income tax TDS for the month of March 2020 is summarized below for consideration and favourable decision.

- As per Income Tax rules, TDS for the month of March 2020 shall be remitted to Govt. Account on or before 07.04.2020.
- Govt. vide G.O (Ms) No. 49/2020/GAD dtd. 23.03.2020 issued lockdown in the entire state of Kerala in view of wide spread outbreak of Novel Corona Virus (COVID -19).
- In the existing circumstances, the amount was remitted only on 06.05.2020. The Income tax department has issued demand notice for interest on delayed remittance.
- The University took all possible available legal options to get the interest waived by the Income tax authorities. Simultaneously, un-utilized challans were utilized to get the demand reduced.
- To avoid further accumulation of interest, the balance interest was remitted by utilizing the amount available in the bank A/c. No. 38207674395, which is maintained exclusively for keeping tax deducted (GST&IT/TDS) and its remittance. The amount available in the account can only be utilized for remittance of tax and related charges. The available balance in this bank account is due to various reasons/transactions carried out in the last several years and cannot be recouped to KUF general account.
- It may kindly be noted that no delay has occurred in remittance of IT TDS at anytime other than in March 2020, which occurred mainly due to reasons beyond the control of the employees concerned.

Considering the explanation provided by the employees and facts stated above, the payment of Rs. 1,87,890/- (Rupees One Lakh Eighty Seven Thousand Eight Hundred and Ninety only) may be ratified.

The Committee considered the matter and recommended to ratify the payment of Rs.1,87,890/- (Rupees One lakh eighty seven thousand eight hundred and ninety only) towards the interest in the demand notice issued by the Income Tax Department, on delayed remittance of TDS for the month of March 2020, by accepting the report submitted by the Finance Officer.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.34: **Department of Archaeology - Printing and Publishing of the Department Journal "Heritage: Journal of Multidisciplinary Studies in Archaeology" Volume IX from outside press by inviting quotations – Regarding.**
(Ad Misc)

The HoD, Department of Archaeology, University of Kerala vide letter no. KU/ARC/160/2023-24 dated 13.10.2023 had informed that the Department had invited quotations for printing 300 copies of the Departmental journal "Heritage: Journal of Multidisciplinary Studies in Archaeology Volume IX" as the University Press indicated difficulty in printing the journal promptly due to workload. Pursuant to quotation notice no. KU/ARC/132/2023-24 dated 18.09.2023, four quotations were received, with the lowest being Rs.2,82,500/- (Rupees Two lakh Eighty two thousand five hundred only) offered by Orange Printers Private Limited, Thiruvananthapuram, thus selected as the best bid for printing the journal. The HoD has requested sanction for Rs.2,82,500/- (Rupees Two lakh Eighty two thousand five hundred only) as provisional advance for printing the journal.

The HoD has enclosed the quotation notice, quotations from various firms, a comparative statement, and minutes of the Department Council meeting held on 04.10.2023, which selected the best bid.

It may be noted that the HoD's action in inviting quotations and selecting the best bid were undertaken without prior permission from the University. It may also be noted that, an amount of Rs.3,00,000/- (Rupees Three lakh only) has been allocated in the Head of Account "Part-I-Non Plan - MH: 16 - Department of Archaeology - 4/2870 - Publication of Journal" for the publication of the journal.

The Press Superintendent, Kerala University Press, after perusing the matter has remarked that the University Press is currently occupied with urgent printing of SDE study materials, answer books, and journals from other Departments, and is unable to promptly undertake the printing of the mentioned journal.

The Finance Wing, has remarked that the HoD's action in inviting quotations from outside presses for printing the Department journal without prior sanction from the University may require ratification and as requested by the HoD in the letter dated 17/11/2023, the quotations received along with the comparative statement etc., may be placed before the purchase committee for approval, subject to ratification.

As per the orders of the Vice-Chancellor the matter on 1 & 2 is placed before the Standing committee of the Syndicate on Finance for consideration and recommendation.

- 1) Whether the HoD, Department of Archaeology, Kariavattom Campus may be permitted to print the Department Journal 'Heritage: Journal of Multidisciplinary Studies in Archaeology' Volume IX from outside presses and the action taken by the Head in inviting quotations from outside presses without prior sanction be admitted/ratified.
- 2) If agreed to (1) above, whether the quotations received along with comparative statement submitted by the HoD vide letter no.KU/ARC/160/2023-24 dated 13.10.2023 may be placed before the Purchase Committee for approval.

The Committee considered the matter and recommended to permit the Head, Department of Archaeology, Kariavattom to print the Department Journal 'Heritage: Journal of Multidisciplinary Studies in Archaeology' Volume IX from outside press in compliance with the existing rules as the Kerala University Press has informed their convenience to execute the work .

The Committee further recommended to ratify the action taken by the Head, Department of Archaeology in inviting quotations from outside presses, for printing the Department Journal, without obtaining prior administrative sanction.

The Committee also recommended that in future the department journals be printed in the Kerala University Press.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.35: *Department of Aquatic Biology and Fisheries - Ratification of the action taken by HOD in printing the Department Journal "Journal of Aquatic Biology and Fisheries Volume VIII" in the Kerala University Press without prior permission -regarding.*

(Ad Misc)

The HoD, Department of Aquatic Biology and Fisheries, Kariavattom Campus, vide letter no. AQB.6/Misc/Journal/2024/1 dated 05.01.2024 has informed that they had previously forwarded an email dated 18.01.2021 to the Registrar & University Press seeking permission for printing Volume VIII of the UGC CARE listed journal of Aquatic Biology and Fisheries.

Prior to the issuance of University order, the University Press had already completed the printing of the Department Journal and delivered it to the Department on 08.03.2022 under delivery no. 45/114/22. The Press Superintendent (in charge) of KUP subsequently forwarded the original bills and receipts totaling Rs.39,859/- (Rupees Thirty nine thousand eight hundred and fifty nine only) to the HoD for payment.

The HoD vide letter no. AQB.341/Journal/22-23 dated 21.03.2023 submitted the bills/ vouchers provided by the Press Superintendent (in charge), along with an expenditure statement for the printing of Department Journal Volume VIII, requesting payment of Rs. 39,859/- (Rupees Thirty nine thousand eight hundred and fifty nine only).

On this matter the Press Superintendent (in charge) mentioned that the amount of Rs. 39,859/- (Rupees Thirty nine thousand eight hundred and fifty nine only) was used by the University Press to cover material costs for the timely completion of the journal printing.

Ratification orders for printing the Department Journal have to be issued initially in order to validate the bills/vouchers for the release of final payment.

As per the orders of the Vice-Chancellor, the matter regarding the ratification of the action taken by the HoD, Department of Aquatic Biology and Fisheries, Kariavattom Campus in printing the Department Journal “Journal of Aquatic Biology and Fisheries Volume VIII in the Kerala University Press without prior permission from the University, is placed before the Standing committee of the Syndicate for consideration and recommendation.

The Committee considered the matter and recommended to seek explanation from the Head, Department of Aquatic Biology and Fisheries, Kariavattom on the matter and place before the next Committee.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.36: പ്രി -ഓഡിറ്റ്‌ടീമിലെ ഓഡിറ്റ് ഓഫീസറുടെ പ്രതിഫലം പ്രതിഫല ബില്ലുകൾ പ്രി-ഓഡിറ്റിങ് നടത്തുന്നതിനായി നിർണ്ണയിക്കുന്നത് - സംബന്ധിച്ച്

(M&CI)

വിവിധ മൂല്യ നിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുക്കുന്ന അധ്യാപകരുടെ 05-11-2021 ട്രൂപ്പീകരിച്ച ഓഡിറ്റ്‌ടീമികളിലെ ഓഡിറ്റ് ഓഫീസർമാരുടെ പ്രതിഫലം നിർണ്ണയിക്കുന്ന വിഷയം 28-12-2023 ന് ചേർന്ന സിൻഡിക്കറ്റ് ചർച്ച ചെയ്യുകയും ടി വിഷയത്തിൽ വിശദമായി ചർച്ച ചെയ്യുന്നതിനായി അടുത്ത സിൻഡിക്കറ്റിന്റെ ധനകാര്യസ്ഥിരം സമിതി യോഗത്തിലേക്ക് പരിഷ്കരണ കൺട്രോളറോ ക്ഷണിക്കുന്നതിനും തീരുമാനം ഉണ്ടായിരുന്നു.

2021 ഏപ്രിൽ മാസത്തിൽ, ‘05-11-2021’ മുൻപിലവിൽ ഉണ്ടായിരുന്ന പ്രി-ഓഡിറ്റ്‌ടീമിലെ ഉദ്യോഗസ്ഥർക്ക് 2021 ലെ ശമ്പള പരിഷ്കരണവുമായി ബന്ധപ്പെട്ട ഫിക്സേഷൻ ജോലികൾ ഉള്ളതിനാൽ പ്രി-ഓഡിറ്റിംഗ് ചുമതലയിൽ നിന്നും ഒഴിവാക്കുകയാണെന്ന് ഫിനാൻസ് ഓഫീസർ മുഖേന ഫയൽ വഴി അറിയിച്ചതനുസരിച്ച് ബഹു. വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരമാണ് ഓഡിറ്റ് ഓഫീസർ ഉൾപ്പെടുന്ന പ്രി-ഓഡിറ്റ് ടീം രൂപീകരിച്ചത്. ‘05-11-2021 മുതൽ 31-07-2023 വരെ പ്രാബല്യത്തിലുണ്ടായിരുന്ന പ്രി-ഓഡിറ്റ് ടീമുകളിലാണ് ഓഡിറ്റ് ഓഫീസർ എന്ന് തസ്തിക ആദ്യമായി ഉൾക്കൊള്ളിച്ചത്. ‘05-11-2021’ മുൻപിലനിന്നിരുന്ന ഓഡിറ്റ്‌ടീമിൽ ഓഡിറ്റ് അസിസ്റ്റന്റ് മാർ മാത്രമാണ് ഉണ്ടായിരുന്നത്. അവർ അതത് ക്യാമ്പുകളിൽ പോയി അധ്യാപകരുടെ വേതന ബില്ലുകൾ പ്രി -ഓഡിറ്റിംഗ് ചെയ്ത അവരുടെ TA/ DA ബില്ലുകൾ, ക്യാമ്പ് അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർ സാക്ഷ്യപ്പെടുത്തിയ tour നോട്ട് ഉൾപ്പെടെ തയ്യാറാക്കി സമർപ്പിക്കുന്ന മുറയ്ക്ക് ഓഡിറ്റ് IV A സെക്ഷനിൽ നിന്നും 29-02-2020 ലെ ഉത്തരവിലെ നിബന്ധനപ്രകാരം “കേരള സർവീസ് റൂൾസ് പ്രകാരമുള്ള TA/ DA ക്യാമ്പ് സെക്ഷൻ ഓഫീസർ തസ്തികയിലുള്ള ഓഡിറ്റർമാർക്ക് 600 രൂപയും അസിസ്റ്റന്റ് തസ്തികയിലുള്ളവർക്ക് 300 രൂപയും” ഓഡിറ്റ് ചെയ്ത വേതനം നൽകിയിരുന്നു. ക്യാമ്പ് ഓഡിറ്റർമാർ ഏതൊക്കെ ദിവസങ്ങളിൽ ഓഡിറ്റിംഗ് നടത്തി എന്നത് അതാത് ക്യാമ്പ് അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർമാർ സാക്ഷ്യപ്പെടുത്തിയിരുന്നു എന്നും ഓഡിറ്റ് IV എ സെക്ഷനിൽ നിന്നും നൽകിയ ഫയലിൽ അറിയിച്ചിട്ടുണ്ട്. എന്നാൽ ഒരു ദിവസം ക്യാമ്പ് ഓഡിറ്റർമാർ എത്ര ബില്ലുകളാണ് ഓഡിറ്റ് ചെയ്യേണ്ടത് എന്ന് നിബന്ധന ഉണ്ടായിരുന്നില്ല.

05-11-2021 നു ശേഷം രൂപീകരിച്ച പ്രി-ഓഡിറ്റ് ടീമിനേണ്ടി 08-02-2022 ന് പുറപ്പെടുവിച്ച നിർദ്ദേശങ്ങളിൽ ഒരു ഓഡിറ്റ് ഉദ്യോഗസ്ഥൻ ഓഡിറ്റ് ചെയ്യുന്ന ദിവസം കുറഞ്ഞത് 100 ബില്ലുകൾ ഓഡിറ്റിംഗ് ചെയ്യണം (100 ബില്ലുകൾ ഓഡിറ്റ് ചെയ്യുന്നതിന് 1 Daily Allowance) എന്നു കരുതാക്കിയിട്ടുണ്ട് എന്നാൽ ഓഡിറ്റ് ഓഫീസറുടെ ഒരു ദിവസത്തെ ജോലി നിർണ്ണയിച്ചിട്ടില്ലായിരുന്നു. എന്നാൽ ഓഡിറ്റ് അസിസ്റ്റന്റ് മാർ പരിശോധിക്കുന്ന എല്ലാ ബില്ലുകളും ഓഡിറ്റ് ഓഫീസറും പുനഃപരിശോധന നടത്തിയിരുന്നു.

ടി വിഷയത്തിൻ മേൽ 09-10-2023 ന് പരീക്ഷ കൺട്രോളറുടെ കാര്യാലയത്തിൽ ഓഡിറ്റിലെയും പരീക്ഷ വിഭാഗത്തിലെയും ഉദ്യോഗസ്ഥരെ പങ്കെടുപ്പിച്ചു കൊണ്ടുഭാഗം നടന്നിരുന്നു. ടി യോഗത്തിൽ പ്രീ- ഓഡിറ്റ് ടീമിലെ ഓഡിറ്റ് ഓഫീസർമാർക്ക് 300 ബില്ലുകൾ വരെ പരിശോധിക്കുന്നതിനും സാക്ഷ്യപ്പെടുത്തുന്നതിനും 1 DA യും 300 കൂടുതൽ ഉള്ള ബില്ലുകൾക്ക് 2 DA യും എന്ന നിർദ്ദേശം മുന്നോട്ടെച്ചിരുന്നു.

ആയതിനാൽ ബഹു: വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം, പ്രീ- ഓഡിറ്റ് ടീമുകളിലെ '05-11-2021 മുതൽ 31-07-2023 വരെ പ്രാബല്യത്തിലുണ്ടായിരുന്ന ഓഡിറ്റ് ഓഫീസർമാർക്ക് 300 ബില്ലുകൾ വരെ പരിശോധിക്കുന്നതിനും സാക്ഷ്യപ്പെടുത്തുന്നതിനും 1 DA യും 300 ൽ കൂടുതൽ ഉള്ള ബില്ലുകൾക്ക് 2 DA യും അനുവദിക്കുന്ന വിഷയവും, 31-07-2023 ന് ശേഷം രൂപീകരിച്ച മൂല്യ നിർണ്ണയ ക്യാമ്പുകളിലെ അധ്യാപകരുടെ വേതന ബില്ലുകൾ പ്രീ-ഓഡിറ്റിംഗ് ചെയ്യുന്നതിനായി പ്രീ-ഓഡിറ്റ് ടീമുകൾക്ക് പകരം ECV/ ക്യാമ്പ് ഓഡിറ്റ് സെക്ഷനെ ചുമതലപ്പെടുത്തുന്നതിലേക്കുള്ള വിഷയവും സിൻഡിക്കേറ്റിന്റെ ഫിനാൻസ് മേറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to fix the remuneration to the Audit Officers in the Pre-auditing team functioned during the period from 05.11.2021 to 31.07.2023, as detailed below:

<i>For verifying and certifying upto 300 Bills</i>	<i>1DA</i>
<i>For verifying and certifying more than 300 Bills</i>	<i>2 DA</i>

The Committee further recommended to accept the proposal submitted by the Controller of Examinations for entrusting EC V/ Camp Audit section to do the Pre-auditing works of valuation camps constituted after 31.07.2023 and the concerned section may be strengthened with adequate staff, if required.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.37: University Institute of Management, Alappuzha -Wages of Contingent Employees/ Guest Lecturers -Re-appropriation of funds-request for- reg: (Ad BII)

The Principal, University Institute of Management, Alappuzha has informed that the budget allocation under "Part I -NP- MH :69(b)- UIM,Alappuzha-4/1218 -Wages of Contingent employees/ Guest Lecturers" for the financial year, 2023-24 is Rs.9,00,000/- (Rupees Nine Lakh only), and out of which only an amount Rs.77,850/- is remaining as remuneration of the guest lecturers for the previous year was released from the same. Hence, the Principal, University Institute of Management, Alappuzha has requested for re-appropriation of an amount Rs.7,00,000/- under the said head of account towards meeting the expenditure for the remaining months of the current financial year.

The Finance, vide Endt No.3700/Finance 2/2023-2024 dated 08.01.2024, endorsed to provide an amount of Rs.7,00,000/- (Rupees Seven Lakh only) to the head of account "Part I Non Plan MH- 69 (b)– University Institute of Management, Alappuzha- 4/1218- Wages of Contingent Employees/ Guest Lectures" from the sub head "4/1215- Pay of Contract Staff" provided in the current year's Budget Estimates of the University.

As per the Orders of the Vice-Chancellor the above re-appropriation proposal (Endt No.3700/Finance 2/2023-2024 dated 08.01.2024) is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the re-appropriation proposal for providing an amount of Rs.7,00,000/- (Rupees Seven Lakh only) to the head of account "Part I Non Plan MH- 69 (b)– University Institute of Management, Alappuzha- 4/1218- Wages of Contingent Employees/ Guest Lectures" from the sub head "4/1215- Pay of Contract Staff" provided in the current year's Budget Estimates of the University, vide Endt.No.3700/Finance 2/2023-2024 dated 08.01.2024.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.38: Department of Education-Proposal for establishing," Centre for Learning Engineering & Sustainability Education"-reg-

(Ac D)

Ref: Item No.07.95.D26 of the minutes of the meeting of the Syndicate held on 28.12.2023.

The Budget Speech 2023-2024, vide item no.114, earmarked an amount of Rs.8,00,000/- (Eight Lakh Only) for the establishment of "the Centre for Learning Engineering & Sustainability Education". The Syndicate, held on 20.05.2023, vide item no. 57.68 considered the minutes of the meeting of the Budget Implementation Cell held on 20.04.2023 along with the proposal submitted by the Head, Dept.of Education and resolved to approve the proposals submitted by the Head, Department of Education for establishing Centre for Learning Engineering & Sustainability Education and further resolved to entrust the Head, Department of Education, to implement the proposals as per the budget provision envisaged in the Budget Speech 2023-2024.

The Syndicate, held on 04.10.2023, vide item No;04.11.D27 considered the proposal for establishing the "Centre for Learning Engineering & Sustainability Education" at the Department of Education submitted by the Head and resolved to entrust Dr, Divya C Senan, Assistant Professor, Department of Education to submit a revised proposal for establishing, "Centre for Learning & Sustainability Education" limiting to the budget allocation as per the Budget Speech 2023-2024 and place the same before the Standing Committee of the Syndicate.

The Syndicate held on 28.12.2023, vide item no. 07.95 D26 considered the revised proposal limiting to the Budget Allocation and resolved to approve the proposal in principle. And further resolved to forward the matter to the Standing Committee of the Syndicate on Finance with specific proposal, as per the recommendation of the Standing Committee of the Syndicate on Academics & Research.

Accordingly, Dr. Divya C. Senan, Assistant Professor, Department of Education, has submitted a specific proposal for establishing 'the Centre for Learning Engineering & Sustainability Education' limiting to the budget allocation as per the Budget Speech 2023-2024 and the proposal is given below:

Name of the proposed Centre : Centre for Learning Engineering & Sustainability Education
Learning Engineering is the innovative process and practice of applying learning sciences via human-centered engineering design methodologies and data-informed decision making to support learners and their development. It is an upcoming branch of education which is an integration of systematic application of evidence-based principles and methods from educational technology and the learning sciences, to create effective learning experiences as well as reduce the difficulties and challenges of the learners and thereby mentoring them to come up with informed decisions on their career choices and also to develop employability skills.

Sustainability in Education refers to the education for sustainable development Education for Sustainable Development integrity, economic viability and a just society, for present and future generations, while respecting cultural diversity.

Objectives:

1. To create educational environments using advanced computing capabilities to address career guidance at secondary level and professional employability at higher education level, to all irrespective of social economic cultural gender accessibility barriers.
2. To build new innovative digital tools that are helping catalyze improvements in students learning.
3. To initiate a comprehensive programme, based on state-of-the-art computer systems, of constructing mathematical models for use in education.
4. To integrate psychological principles of human learning and AI with computational methods in order to widen the scope of educational sciences for aptitude development and career guidance at secondary level and employability skill development at higher education level.
5. To create and support opportunities for learning about sustainability through coursework, research, co-curricular activities and civic engagement.
6. To improve opportunities for learning about sustainability, global interdependence, equity and civic action in their academic studies and co-curricular activities.
7. To provide research-informed professional development for teachers and school leaders.

Budget	Amount(Rs.)
Non- Recurring Expenditure (A)	
Establishment of Innovation Learning Laboratory	
Design Studio Prototype Studio 4,00,000/-	
Demonstration Studio	
Furniture and Fittings	2,00,000/-
One time Contingency grant	1,00,000/-
Total Annual recurring expense (A)	7,00,000/-
Recurring Expenditure(B)	
Annual Expenditure on	
Software updating	
Books and periodicals 50,000/-	
Technology maintenance	
Annual expenditure on field visit and extension services.	50,000/-
Total Annual Recurring expense(B)	1,00,000/-
Grand Total (A+B)	8,00,000/-(Rupees Eight Lakh Ony)

As per the orders of the Vice-Chancellor, the revised proposal submitted by Dr.Divya.C.Senan, Assistant Professor, Dept of Education, for establishing the "Centre for Learning Engineering & Sustainability Education" at Department of Education is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to approve the revised proposal submitted by Dr.Divya.C.Senan, Assistant Professor, Dept of Education for establishing the "Centre for Learning Engineering & Sustainability Education" at Department of Education with an estimated expenditure of Rs. 8,00,000/- (Rupees Eight Lakh Only), as envisaged in the Budget Speech 2023-2024, vide item no.114.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116 Additional 01: Release of Salary and Pension for the month of March 2024 - Meeting expenditure from own funds-reg.

(Fin II)

Budget allocation for the University, against Non Plan Grant in Aid for the financial year 2023-24, is Rs.320.22 Crores. However, the Government had released an amount of Rs.305 Crores till date and there remains an amount of Rs.15.22 Crores which is expected to be released in the month of March 2024.

During the end of financial year, the Government will resume the funds available in the STSB account (Non Plan Grant) by the end of 31.03.2024 and the same will be credited back to the STSB account only by the first week of April, 2024.

Therefore, for timely disbursement of Salary and Pension during the month of April 2024, it is proposed that the same may be disbursed utilizing the liquidating the Fixed Deposit kept in SBI amounting to Rs.20 Crores.

Hence, as per orders of the Vice-Chancellor, the matter regarding release of Salary and Pension for the month of March 2024, liquidating the Fixed Deposits kept in SBI amounting to Rs.20 Crores is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to release Salary and Pension of University employees for the month of March 2024 by liquidating the fixed deposits kept in the SBI amounting to Rs 20 crores.

The Committee further recommended to recoup the amount, once the Government recredit the resumed funds.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116.Additional 02: International Students - Request for travel permission and issuance of monthly University bus pass to International Students studying in the affiliated colleges under University of Kerala – reg

(CGA)

In the meeting of the Executive Committee of Centre for Global Academics held on 01.02.2024, the Director, Centre for Global Academics has expressed the matter of concern regarding the transportation difficulties faced by international students (UG, PG and PhD) studying in the affiliated colleges of University of Kerala and their eligibility for traveling in the university bus.

As per the current university regulations, only students enrolled in the university campus for PG, PhD, and PDF programs are deemed eligible for university bus transportation. Unfortunately, this excludes ICCR and self-financing international students pursuing UG, PG and PhD programs in colleges in and around Trivandrum. Notably, these students face challenges traveling from their place of accommodation (mostly at Kariavattom) to attend colleges such as University College and Government Women's College. Additionally, their status as foreign students render them ineligible for KSRTC bus concessions. Considering that these international college students are admitted under the CGA programme, University of Kerala, the Director, CGA has requested for permission to allow them access to the monthly bus pass for university buses.

The Executive Committee of Centre for Global Academics held on 01.02.2024 has considered the above matter and recommended the following

1. To provide regular (monthly) bus pass to International students enrolled in affiliated colleges for UG/PG courses and residing in University hostels or University-provided accommodations, facilitating their transportation via the university bus system as per the existing rate for the PG students.
2. To place the matter before the Standing Committee of the Syndicate on Finance.

The Syndicate at its meeting held on 15.02.2024 has resolved to approve the above recommendation of the Executive Committee of Centre for Global Academics.

Hence, as per the orders of the Vice-Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to provide regular (monthly) bus pass to International students enrolled in affiliated colleges for UG/PG courses and residing in University hostels or University-provided accommodations, facilitating their transportation via the university bus system as per the existing rate for the PG students.

The Committee further recommended to entrust the Director, CGA for the issuance of bus pass to the International students.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No.09.116. Additional 03: Greenfield Stadium - Minutes of the meeting held on 20.01.2024 at the chamber of the Secretary to Govt., Sports & Youth Affairs Department – reg

(Ad BI)

The Sports & Youth Affairs (A) Department, Government of Kerala has forwarded the Minutes of the meeting regarding Greenfield Stadium, Karyavattom held on 20.01.2024 at 2.30 PM in the chamber of Secretary, Sports and Youth Affairs to discuss about the present operation, maintenance and conditions binding a takeover, in future, of Greenfield Stadium.

Smt. Bindhu.S (Joint Secretary, Law Dept.), Sri.K Sherin (Deputy Secretary, Finance Dept.), Prof.K.S. Anilkumar (Registrar, University of Kerala) and Sri. Robin Xavier (Assistant Registrar, University of Kerala) have attended the meeting.

As instructed by the Secretary (Sports and Youth Affairs), the Joint Secretary (Sports and Youth Affairs) has presented the note prepared regarding the Government taking over the management of the Greenfield Stadium in the current situation on the basis of the MoU signed by the Kariyavattam Sports Facilities Limited (KSFL), National Games Secretariat and University of Kerala for the construction and management of the Greenfield Stadium at Kariyavattam. In this regard, the opinion of the Finance Department and the Law Department were sought.

1) Sri. Sherin (Deputy Secretary, Finance Department) has stated that 15 annuities have to be given to KSFL by the Government. Out of this, 186.95 crore has been already given to KSFL and an amount up to the year 2027 has to be paid. The Government has to take a policy decision by adopting any of the 4 methods as follows:

1. The said company can be taken over by the Government under KIFB scheme.
2. A PPP model can be formed with agencies like BCCI and KCA through EoI.
3. The stadium can be taken over and can be leased by the Government by spending Government funds.
4. An amount can be set aside for Basic Infrastructure Development in the Government budget.

2) Smt. Bindhu. S (Joint Secretary, Law Department) has stated that as per Clause 16.7 of the Agreement, the National Games Secretariat / Government can redeem the rights of KSFL at any time during the term of the Agreement, by mutual consent. Also stated that a definite opinion can be expressed after reading the MoU and the Concession Agreement completely.

3) Prof. K.S. Anilkumar (Registrar, University of Kerala) has stated that the agreement is valid till 17.12.2027 and Rs. 3.4 crore has been received as lease rent. More than 70 crores has to be received. An 11- member Stadium Management Committee needs to be re-constituted as previously constituted and functioned. Further steps in this regard can be taken, based on the decision of the said Committee.

The Secretary (Sports and Youth Affairs Department) has informed that steps shall be taken in this matter in 3 phases (as detailed below), in accordance with the instructions of the Hon. Minister, Sports & Youth Affairs.

1. Termination of agreement - by payment based on the report of a statutory auditor. An independent auditor has to be appointed on agreement with both parties.
2. Arrange the payment as above - the 4 options opined by Finance Department has to be explored/ examined to take a policy decision.
3. A new lease agreement to be entered into.

Decision has to be taken in the best interest of Government.

As ordered by the Vice-Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation. The Minutes of the meeting held on 20.01.2024 forwarded by Sports & Youth Affairs (A) Department is attached herewith.

The Committee considered the matter and recommended to refer the item to the Syndicate

Resolution of the Syndicate

The Syndicate considered the Minutes of the meeting conducted by the Sports and Youth Affairs in connection with Greenfield Stadium, Karyavattom and noted the same.

FURTHER RESOLVED to initiate immediate steps to convene the Stadium Management Committee.

Item No.09.116.Additional 04: Campus Library - Renewal of the subscription of iThenticate (Plagiarism Detection Tool) - change in the subscription period and inclusion of deduction of TDS- reg.

(Ad AV)

As per the U O No. 2531/2023/UOK dated 16.03.2023, sanction has been accorded to renew the subscription of iThenticate (Plagiarism Detection Tool) by M/S Turnitin India Limited for the year 2023. The Deputy librarian, Campus Library, vide letter dated 22.08.2023, forwarded the Proforma Invoice amounting Rs. 9,11,342.32/- (Rupees Nine Lakh Eleven Thousand Three Hundred Forty Two and Thirty two paise) along with Draft Registration Agreement obtained from M/s. Turnitin India Limited for the renewal of subscription of 'iThenticate' (Plagiarism Detection Tool).

As the subscription period expired on 30.09.2023, the Campus Library had contacted M/s Turnitin India Limited through e-mail and requested to ensure the access to the 'iThenticate' remains uninterrupted until the issuance of University order. Hence, they had extended their service for another 24 days from 01.10.2023, thereafter M/s Turnitin India Limited had suspended the access to the 'iThenticate' due to delay in issuance of university order.

The Syndicate held on 12.10.2023, has resolved to entrust Dr. K.G Gopchandran, Dr.P.M.Radhamany, Members Syndicate, Registrar, Finance Officer, University Librarian (i/c), Kerala University Library, Palayam, Deputy Librarian, Campus Library, Kariavattom to have a negotiation with M/s. Turnitin India Limited for the subscription of iThenticate (Anti-plagiarism software) and authorise the Hon'ble Vice-Chancellor to take appropriate action based on the negotiation report.

As per the Negotiation, the M/s Turnitin India Private Limited has submitted revised Proforma Invoice amounting Rs. 803883.31/- (Rupees Eight Lakh Three Thousand Eight Hundred and Eighty Three and Thirty One paise).

As per U O No. Ad AV/10233/2023/UOK dated 20.12.2023, sanction has been accorded by the Vice-Chancellor for the renewal of subscription of iThenticate, the anti-plagiarism software for Single Campus Access (Kerala University Kariavattom & Palayam Campus) with M/s Turnitin India Private Limited for an amount of Rs. 8,03,883/- (Rupees Eight Lakh Three Thousand Eight Hundred and Eighty Three only) including 18% GST for the period from 01.10.2023 to 30.09.2024, meeting the expenditure from the head of account "Part INP-MH-50(b)-Campus Library, Kariavattom-4/1800-Books/ Periodicals/Journals" of the current year's Budget Estimates of the University.

Since the sanction was accorded for the renewal of the subscription of 'iThenticate' (Plagiarism Detection Tool) for the period from 01.10.2023 to 30.09.2024 and M/s Turnitin India Limited had suspended the access for a period of 62 days, the Deputy Librarian has requested *to extend the access for the same after the current subscription period (after 30.09.2024) in order to compensate the period (62 days) which they had suspended the access so as to avoid financial loss to the University for payment for the service which has not been availed.*

Considering the request from the Deputy Librarian, Campus Library, Account Manager, M/s Turnitin India Limited vide email dated 21.12.2023 had informed that either University can start a new subscription period or can continue the subscription period as per the purchase order submitted from the University.

The Deputy Librarian has informed that since the payment for the current subscription period 01.10.2023 to 30.09.2024 including 62 days which they had suspended the access to the 'iThenticate' which results financial loss to the University and it could also be lead to audit objection and requested M/s Turnitin India Limited to start a new subscription period without prior permission due to the exigency to restore the access to iThenticate'. They have considered the request favourably and informed that they have created the access with new subscription period from 26.12.2023 to 25.12.2024, accordingly access to 'iThenticate' was restored on 26.12.2023. It is also informed that they have not deducted the extra access period (24 days) that they provide to us, considering as a very special case. Accordingly, they have submitted the Invoice IN-TIN-02117 dated 31.12.2023 for effecting the payment of Rs.8,03,883.31/-.

It is also informed that deduction of TDS before effecting the payment also not mentioned in the U.O. No. 2531/2023/UOK dated 16.03.2023.

The Finance wing has remarked that as per the clarification received from the GST Consultants, GST TDS @2% and IT TDS @ 10% is applicable, while effecting the payment of Rs.8,03,883/- to M/s Turnitindia Education Private Limited for the renewal of subscription of iThenticate, the anti-plagiarism software.

As per the orders of the Vice Chancellor, the following are placed before the Standing Committee of the Syndicate on Finance for consideration

1. to ratify the action taken by the Deputy Librarian, Campus Library for changing the period of subscription of iThenticate (Plagiarism Detection Tool) by M/S Turnitin India Limited from 26.12.2023 to 25.12.2024 without prior sanction, due to the exigency to restore the access and to avoid financial loss to the University for payment for the service which has not been availed

2. for effecting the GST TDS @2% and IT TDS @ 10% while effecting the payment of Rs.8,03,883/- to M/s Turnitindia Education Private Limited for the renewal of subscription of iThenticate, the anti-plagiarism software.

The Committee considered the matter and recommended to ratify the action taken by the Deputy Librarian, Campus Library for changing the period of subscription of iThenticate (Plagiarism Detection Tool) by M/S Turnitin India Limited from 26.12.2023 to 25.12.2024 without prior sanction, due to the exigency to restore the access and to avoid financial loss to the University for payment for the service which has not been availed.

The Committee further recommended to effect the GST TDS @2% and IT TDS @ 10%, while effecting the payment of Rs.8,03,883/- to M/s Turnitindia Education Private Limited for the renewal of subscription of iThenticate, the anti-plagiarism software.

The meeting came to an end at 02.30 p m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2024, be approved.

Item No:09.117 **Minutes of the meeting of the standing committee of the Syndicate on Staff, Equipment & Buildings- Approval of-reg.**

(Ad.A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.03.2024 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings

Date & Time : 12th March 2024, 02.00 p.m
Venue : Syndicate Room, University Buildings, Thiruvananthapuram

Members Present

1. Dr.Shijukhan J S (Convener, S/c of the Syndicate on Staff, Equipment & Buildings)
2. Adv. Muralidharan Pillai .G (Member, Syndicate)
3. Dr.S Jayan (Member, Syndicate)
4. Sri. R Rajesh (Member, Syndicate)

Members Absent

1.Dr. K. G. Gopchandran (Member, Syndicate)

Item No.09.117.01: **University Engineering Unit- Request from Sri. Reghu N, Electrician grade II for sanctioning Third Time Bound Higher Grade:-reg.**

(Ad DII)

The University Engineer has forwarded the request of Sri. Reghu N, Electrician II, for granting third Time Bound Higher Grade since he has completed 22 years of Service.

Sri.Reghu N was appointed as Line Helper in the Engineering Unit vide U.O No.Ad.DII.1.2697/95 dated 27.06.2001 w.e.f. 21.05.2001 and promoted as Electrician Gr.II vide U.O. No. Ad.D.II.1.2697/95 dated 25.08.2005 w.e.f. 01.07.2005 and granted Second Time Bound Higher Grade w.e.f. 21.05.2016, on completion of fifteen years of service in the entry post vide U.O. No. Ad.D.II.1.41770/2016 dated 14.02.2017.

Sri. Reghu N. has requested for granting Third Time Bound Higher Grade as he has completed 22 years of service. Finance III section has remarked that he is holding the scale of pay of Rs. 35600-75400/- in the post Electrician Gr. II (Second TBHG) at present and he may be granted the Third TBHG on completion of 22 years of service, on a scale of pay of 37400-79000 w.e.f. 21.05.2023.

As per orders of the Vice-Chancellor, the request of Sri. Reghu N., Electrician Grade II, at the University Engineering Unit, for, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to grant Third Time Bound Higher Grade to Sri. Reghu N., Electrician Grade II, at the University Engineering Unit on completion of 22 years of service, on a scale of pay of Rs.37400-79000 w.e.f. 21.05.2023 as per norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.03.2024, be approved.

Item No.09.117.02: *Allotment of quarters to Smt. Maya C Joy (Employee ID: 7041), Computer Assistant, Department of Malayalam -on special sanction basis -request for-reg*

(Ad BII)

Smt. Maya C Joy (Employee ID: 7041), Computer Assistant, Department of Malayalam has requested to allot quarters, under special sanction basis as she is a lactating mother for a six month old baby, and also suffers from hypertension and some liver ailments posing it difficulty for her to travel daily from Neyyattinkara to reach office at Kariavattom Campus.

As per U.O.No.Ad.BII./1/10673/09/2018 dated 01.10.2018, which frames the combined rules for the allotment of residential quarters at Kariavattom, being a Computer Assistant, Smt. Maya C Joy is eligible for E-type quarters.

The Joint Registrar Campus Administration has recommended to allot F-type quarter to Smt.Maya C Joy, for the time-being, on humanitarian grounds without affecting her seniority in the allotment register for E-type quarters, as no E-type quarter is vacant at present; but F-type quarters are vacant and no applications are left to be considered for allotment to F-type of quarters.

As per the orders of the Vice-Chancellor, the matter of allotting F-Type quarter to Smt. Maya C Joy (Employee ID: 7041), Computer Assistant at Department of Malayalam on humanitarian grounds is placed before the Standing Committee of the Syndicate on Staff, Equipment & Building for consideration and appropriate recommendation.

The Committee considered the matter and recommended to allot F-Type quarter to Smt. Maya C Joy (Employee ID: 7041), Computer Assistant at Department of Malayalam, on special sanction basis.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.03.2024, be approved.

Item No.09.117.03: *Kerala University Press - Sri.Jackson L, DTP Operator on casual basis - Re- engagement for a period of 179 days - Request - reg.*

(Ad BIII)

The Syndicate held on 09.06.2023 (Item No. 58.72) considered the request of Sri.Jackson.L. (Junior Foreman (Rtd)) and resolved to re-engage Sri. Jackson.L. for six months or till an alternative arrangement, whichever is earlier, in the Kerala University Press on a daily wage basis, considering the scarcity of skilled Person in the concerned section. Further resolved to initiate steps for the appointment of a DTP Operator in the Kerala University Press on contract basis.

Accordingly, Sri.Jackson L. was engaged as a DTP Operator on a casual basis at Kerala University Press for a period of 179 days w.e.f. 20.07.2023 @ 2023, at Rs. 755 per day, subject to a monthly maximum of Rs.20,385/- as remuneration, vide UO.No.6910/2023/UOK dated 08.08.2023.

The Superintendent in Charge, Kerala University Press, in his letter dated 19.12.2023, has informed that the term of engagement of Sri.Jackson L, Casual DTP Operator at Kerala University Press, will end on 14.01.2024 and has requested to engage him for a further period of 179 days, considering the necessity of his service to the Kerala University Press. It is to be noted that the procedures for engaging DTP Operator on contract basis at Kerala University Press, as per the resolution of the Syndicate, is still underway.

As per the orders of the Vice Chancellor, the request forwarded by the Superintendent in charge, Kerala University Press, for re-engaging Sri.Jackson L, Casual DTP Operator in the Kerala University Press, for a period of 179 days, at a remuneration of Rs.755/- per day subject to a monthly maximum of Rs.20,385/-, is placed before the Standing Committee of the Syndicate on Staff, Equipment, and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to engage Sri.Jackson L. as Casual DTP Operator in the Kerala University Press for a period of 179 days or till an alternative arrangement is made whichever is earlier, at a remuneration of Rs.755/- per day subject to a monthly maximum of Rs.20,385/-.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.03.2024, be approved.

Item No.09.117.04: *Department of Political Science - Dr. Shaji Varkey, Professor (Rtd) – Remarks from Kerala State Audit Department (KSAD) on verification of revised pensionary benefits – Objection regarding reckoning of prior service - Reg.*

(Ad DIII)

Dr. Shaji Varkey, Professor (Rtd), Department of Political Science who was appointed in the University on 26.03.1997 FN and retired on 31.05.2022, submitted request dated 24.11.2022 (after retiring from service), for reckoning his prior service rendered as Lecturer of Political Science in Aided college service (Sree Narayana College, Cherthala) for the period from 03/10/1994 to 25/03/1997. As per the GO(P) No.228/2001/Fin dated 02/02/2001, the prior service put in by employees in Municipal Common Service/Panchayats and Universities prior to their entry in State Govt. Service including Aided School/College and vice versa can be reckoned as qualifying service for pension. The period of service rendered by Dr. Shaji Varkey in Aided college could be reckoned for granting pensionary benefits in the University normally, only if applied within the period of 5 years from the date of joining University Service. Hence, the matter was placed before the Standing Committee of the Syndicate and the Syndicate held on 04.10.2023 vide Item No.04.45.61, approved the recommendation of the Standing Committee held on 21.09.2023, to condone the delay in submitting the request by Dr. Shaji Varkey, Professor (Retired), Department of Political Science, for reckoning his previous service for pension purpose, and to reckon the prior service rendered by Dr. Shaji Varkey, as Lecturer of Political Science in Aided college service (Sree Narayana College, Cherthala) for the period from 03/10/1994 to 25/03/1997, as qualifying service for pensionary benefits.

In accordance with the above resolution of the Syndicate, U.O.No.9089/2023/UOK dated 01.11.2023 was issued. Subsequently, the revised pensionary benefits in respect of Dr. Shaji Varkey, Professor (Rtd) was calculated by the Accounts, including the prior service in the total qualifying service and submitted to Kerala State Audit Department (KSAD) for verification and approval.

The Joint Director, KSAD remarked that as per G.O(P) No. 496/2007/Fin dated 11.10.2007, application for prior service reckoning should be submitted within 5 years of joining service, but Dr. Shaji Varkey submitted his request for reckoning his prior service rendered only on 24.11.2022, i.e. after his retirement from University service as on 31.05.2022. Further, KSAD stated that the resolution of the Syndicate at its meeting held on 04.10.2023 vide Item No. 04.45.61 for condoning the delay in submitting his request for reckoning prior service is against violation of the Government Circular No. 35043/B1/08/H.Edn dated 10.02.2009, and has advised to seek concurrence from the Government regarding granting of revised pensionary benefits to Dr. Shaji Varkey, Professor (Rtd.) for the prior service rendered for the period from 03.10.1994 to 25.03.1997.

As per the orders of the Vice – Chancellor, the objection raised by Kerala State Audit Department (KSAD) that the reckoning of prior service rendered by Dr. Shaji Varkey, Professor (Rtd), from 03/10/1994 to 25/03/1997, is against the G.O.(P).No.496/2007/Fin dated 11.10.2007 and the resolution of the Syndicate to condone the delay in submitting his request for reckoning prior service, is in violation of the Government Circular No.35043/B1/08/H.Edn dated 10.02.2009, and their advice to seek concurrence from the Government regarding granting of revised pensionary benefits, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Building, for consideration and recommendation.

The Committee considered the matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to seek concurrence from the Government regarding the granting of revised pensionary benefits, to Dr.Shaji Varkey, Professor (Rtd.), Department of Political Science, Kariavattom.

Item No.09.117.05 **Department of Arabic - Engaging two Assistant Professors on contract for the new course' Post Graduate Diploma in Arabic Translation reg.**

(Ad FII)

The Head, Department of Arabic vide letter No.ARB/92/2023-24 dated 02/08/2023 has requested to engage two Assistant Professors on contract basis in the Department of Arabic for the smooth conduct of the one year Post graduate Diploma in Arabic translation (regular Course). As per U.O No.Ac.D/04/2023-24 dated 02/08/2023 sanction was accorded for starting one year post graduate Diploma in Arabic Translation as regular course.

Currently the Department have 5 teaching post, ie

Professor -1 (vacant)

Associate Professor -1 (Vacant)

Assistant Professor -3.

The vacant posts being being managed by 2 Assistant professors on contract basis from 2009 onwards.On starting the new course there will be an additional 30 hours of work in a week and the workload of the faculties will be increased .It will seriously affect the quality of the courses . As per the orders of the Vice Chancellor, the Head, Department of Arabic has forwarded a detailed proposal regarding the conduct of the course.

In the proposal the Head, Department of Arabic has pointed out the following:

The PG Diploma Course in Arabic Translation has been sanctioned to the Dept of Arabic vide UO. No.AcD/04/75/2023 dated 13.07.2023.

1. The course is designed at par with the recommendations of the National Educational Policy and the expected job openings in the Gulf as well as in the country for bilingual experts.
2. Arabic-English Translation is an essential skill that facilitates global communication and enable access to a wider audience for various forms of content, thereby opening a wide range of career opportunities for individuals.
3. Apart from Gulf countries, many Multi national Companies like Amazon, Facebook etc and several hospitals and hotels with 5 star rating are recruiting experts in Arabic-English Translation.
4. The proposed course will be beneficial to many students as no University in the State is offering such a course so far.
5. The proposed tuition fee for the course is Rs.5000 per semester. Along with tuition fee the student has to pay other fees like examination fee, admission fee, affiliation fee, library fee, stationery fee, student care fund, lab fee, DDF and PTA fund. An estimated amount of Rs.2,00,000/- (Rupees Two Lakh only) can be collected from the students.

As per the orders of the Vice Chancellor , the detailed proposal from the Head , Department of Arabic and the request to appoint two Assistant Professors on contract basis for the conduct of one year Post Graduate Diploma in Arabic Translation (regular course) is submitted for perusal and consideration of the Standing Committee of the Syndicate on staff, Equipment and Buildings.

The Committee considered the matter and recommended to appoint one Assistant Professor on contract basis in the department of Arabic for the conduct of one year Post Graduate Diploma in Arabic Translation (regular course).

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.03.2024, be approved.

FURTHER RESOLVED to constitute a selection committee consisting of Convenor, Standing Committee of the Syndicate on Staff, Equipment and Buildings, Registrar, Head, Department of Arabic, and Dean, Faculty of Oriental Studies.

Item No.09.117.06: **Malayalam Lexicon - Appointment on contract basis to existing vacant**

posts – Reg.*(Ad FII)*

The Editor (i/c), Malayalam Lexicon, vide letter dated 22.01.2024, has forwarded a request regarding the appointment to the vacant posts of one Assistant Editor, two Sub Editor, one Lexicon Assistant, one Technical Assistant, one Drafting Assistant in Malayalam Lexicon Department for the completion works related to the release of remaining volumes of Lexicon.

The present vacant posts in the Department of Malayalam Lexicon is as follows:

SI No	Name of Post	Sanctioned post	Vacant Post
1	Editor	1	In charge
2	Asst. Editor	2	2
3	Sub Editor	3	3
4	Lexicon Asst.	1	1
5	Technical Asst.	10	4
6	Drafting Asst.	5	5
7	Administrative Officer	1	1
8	Assistant	2	1
9	Computer Assistant Gr. II	1	1
10	Library Boy/ Girl	2	1
11	Sweeper	1	1
12	Peon	2	1

A detailed proposal regarding the same was placed before the Combined Committee of the Syndicate on Staff, Equipment & Buildings and Finance held on 08-05-2023 and the committee recommended to invite Dr. M A Siddeek, Editor (i/c), Malayalam Lexicon for a detailed discussion on the matter at the next meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and the same was approved by the Syndicate held on 20-05-2023.

Now, Dr. M A Siddeek, has requested to appoint **one Assistant Editor, two Sub Editor, one Lexicon assistant, one Technical assistant & one Drafting Assistant in Malayalam Lexicon Department.**

As per the orders of the Vice-Chancellor the matter of engaging one Assistant Editor, two Sub Editors, one Lexicon assistant, one Technical Assistant & one Drafting Assistant in Malayalam Lexicon, for the completion works related to the release of remaining volumes of Lexicon is placed before Standing Committee of the Syndicate on Staff, Equipment and Building for consideration and recommendation.

The Committee considered the matter and recommended to engage one Sub Editor and one Lexicon Assistant on contract basis in Malayalam Lexicon for completing works related to the release of remaining volumes of Lexicon.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.03.2024, be approved.

FURTHER RESOLVED to constitute a selection committee consisting of Convenor, Standing Committee of the Syndicate on Staff, Equipment and Buildings, Registrar, Head, Department of Malayalam, Editor, Malayalam Lexicon.

ALSO RESOLVED to initiate steps for the appointment of Editor, Malayalam Lexicon on deputation/ contract basis.

Item No.09.117.07: Dr. Johnson R, Assistant Professor, Dept of Psychology – regularization of suspension periods – consideration of- reg

(Ad FII)

Dr. Johnson R, Assistant Professor, Dept of Psychology was suspended from service in two spells during the following periods:

Suspension periods	Suspension UO	Reinstatement UO
13.07.2018 – 07.11.2018	Ad.A II.1/2/18 dated 17.07.2018	Ad A II.1/2018 dated 07.11.2018
29.11.2019 - 03.11.2020	Ad A II/0/236760/19 dated 29.11.2019	Ad A II.2/26595/20 dated 03.11.2020

It has been observed that the said periods of suspension of Dr. Johnson R have not been regularized. As per the orders of the Registrar remarks from Finance and Legal Advisor in this regard have been obtained on the matter as detailed below:

Finance IV section remarked that “ We enter details of leave in the GER of the faculty concerned as per the UO issued based on the decision of the Syndicate which specifies how to regularize the suspension period, either by using eligible leave or by considering it as LWA. So, Finance has no remarks to offer in the matter”.

The Legal Advisor, vide letter dated 18.11.2023(marked as Appendix A) has remarked that “When an officer under suspension is reinstated after completion of proceedings, the authority competent to order such reinstatement has to issue an order specifying the pay and allowances to be paid during the suspended period and also whether or not the period will be treated as duty. If no orders are passed directing that the period will be reckoned for any specified purpose the period of suspension should be treated as non-duty without forfeiture of past service. It is pertinent to note that the competent authority is not empowered to treat period of suspension as leave *suo motu*.”

“If disciplinary proceedings had culminated in an order imposing punishment, the period of suspension cannot be treated as duty.”

Meanwhile, Dr. Johnson R, vide letter dated 07.10.2023, requested to regularize the two suspension periods considering the Covid Lockdown also.

The circumstances that led to the suspension of Dr. Johnson R, are detailed below:

1. Based on a complaint dated 12.07.2018 by Dr. Jasseer J, Professor & Head, Dept of Psychology, Vice Chancellor ordered to suspend Dr. Johnson R with immediate effect and institute an enquiry headed by the Dean of Faculty concerned. Dr. Johnson R approached Hon'ble High Court of Kerala filing WP(C) 24968 of 2018. The Hon'ble High Court, in its judgement 23.10.2018 ruled that,

“..Taking note of the larger interest of the University, I am of the view that the petitioner shall be reinstated subject to ongoing disciplinary action against him. The petitioner is also warned against making similar behaviour in the Department or in the University. If the petitioner continues to behave in the same manner as referred in the memo of charges, it is open for the competent authority to revoke the order of reinstatement at the appropriate time. Therefore, there shall be a direction to the Registrar to pass appropriate orders reinstating the petitioner forthwith.”
2. In compliance to the judgement dated 23.10.2018 of Hon'ble High Court of Kerala in WP(C) 24968 of 2018, Dr. Johnson R was reinstated in service with immediate effect vide UO No. Ad. AII.1/2018 dated 07.11.2018.
3. A hearing was conducted by the Syndicate Sub-Committee (constituted for the purpose) on 21.05.2019, the report of which was placed before the Syndicate held on 20.06.2019 and resolved to engage Adv. Bhuvanendran Nair as Advocate Commission for detailed enquiry. But further enquiry was not conducted in this regard and the disciplinary proceedings was not closed.
4. Again complaints were received against Dr. Johnson from the students of the Dept and the HoD, and a committee was constituted by the Vice Chancellor, for enquiry. The report submitted by the committee was placed before the Syndicate held on 22.11.2019 and he was suspended with immediate effect vide UO No. Ad.AII./0/236760 dated 29.11.2019. Dr. Johnson R filed WP(C) No.32701 of 2019 before Hon'ble High Court of Kerala against this decision. The Hon'ble High Court, in the judgement dated 19.12.2019 disposed the writ petition, directing the University

“..to finalise the enquiry pertaining to Ext.P7 order of suspension against the petitioner, at the earliest, and at any rate, within two months from the date of receipt of a copy of this judgment, after providing sufficient opportunity of hearing and participation to the petitioner and any other interested persons.”
5. In compliance to the judgement of Hon'ble High Court of Kerala, the Vice Chancellor constituted an Enquiry Committee. The committee heard the students, HoD and other faculties of the Dept. The report of the Enquiry Committee was placed before the Syndicate held on 04.06.2020. Accordingly, Show Cause Notice was issued to Dr. Johnson. The reply submitted by him to the show-cause notice was considered by a Sub-Committee constituted for the purpose and the report of the Sub-Committee was considered by the Syndicate held on 23.10.2020 and resolved to

1. reinstate Dr. Johnson R with immediate effect.
2. Withhold two increments of Dr. Johnson R without cumulative effect
3. Not to grant guideship to Dr. Johnson R for the next five years

UO No. Ad AII.2/26595/20 dated 03.11.2020 was issued accordingly. But the said U.O was modified

6. Later, the decision, not to grant guideship to Dr. Johnson R for the next five years was cancelled and the above said U.O was modified, based on the judgement in WP(C) No. 28736 of 2020 before Hon'ble High Court of Kerala.

The sub rules under Rule 56 B Part I KSR which stipulates how the period of suspension be treated, as remarked by Finance, are mentioned in Appendix B

The following points may be noted in the light of the legal opinion:

1. Even though Dr. Johnson was reinstated in service after his first spell of suspension (13.07.2018 – 07.11.2018), the disciplinary proceedings was not completed. The Advocate Commission constituted in 2019 for conducting enquiry has not proceeded further.
2. In the second spell of suspension Dr. Johnson was reinstated in service after imposing a penalty i.e., Withholding two increments of Dr. Johnson R without cumulative effect. As per legal opinion "If disciplinary proceedings had culminated in an order imposing punishment, the period of suspension cannot be treated as duty."
3. In the reinstatement resolutions in both spells, it was not specified on how to treat the periods of absence in the respective spells.

As per the orders of the Vice Chancellor, the following are placed before Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and recommendation:

1. Regularization of the period of absence of Dr. Johnson during his two spells of suspension – 13.07.2018 to 07.11.2018 & 29.11.2019 to 03.11.2020.
2. Since the disciplinary proceedings in the first spell of suspension has not been completed and 4 years have already elapsed, specific decision may be taken whether the same needs to be proceeded with.

The Committee considered the matter and recommended the following:

1. *to regularize the period of absence of Dr. Johnson during his second spell of suspension i.e from 29.11.2019 to 03.11.2020 by treating as Leave Without Allowance.*
2. *to hear the then Section Officer, Assistant Registrar and Deputy Registrar who dealt with the file regarding first spell of suspension of Dr.Johnson.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.03.2024, be approved.

Item No.09.117.08: ***Declaration of satisfactory completion of probation in r/o Smt.Shikha.K.G, Assistant, re-appointed in the University service – reg.***

(Ad E)

Smt. Shikha K G was appointed as Assistant in the University of Kerala w.e.f 01.03.2017 and was relieved from this service on 01.10.2018 AN, before completing probation period, to take up appointment as Women Sub Inspector in the Kerala Civil Police Department. She has been relieved from the Police Department w.e.f. 09.05.2023 AN and re-appointed in the University service on 10.05.2023 FN. Now she has requested for declaration of probation in the post of Assistant.

The probation period in the post of Assistant is "two years on duty within a continuous period of 3 years from the date of joining duty". She was not in the University service on her proposed date of completion of probation. The question arises whether the service rendered by her in the Police department can be counted for probation.

Legal Advisor opined that, "she has been reappointed in accordance with the provisions of 'Statute 17, Part II Chapter 4 of the Kerala University First Statutes, 1977'. Statute 17, Part II Chapter 4 of the Kerala University First Statutes, 1977 provides for 'Members absent from duty' which is analogous to Rule 8 of Part II of the KS&SSR. In matters relating to re-appointment of incumbents, Statute 17(b) as well as Proviso to Rule 8 Part II of the KS&SSR insist for satisfactory completion of period of probation on his/her return. Further to this, in the case of re-appointed employees, the total service rendered by them in other services can be

counted for probation on return subject to the provisions of Rule 18 and the said service fall within any of the categories specified in sub-rules (b),(c) or (d) of Rule 18 of the KS&SSR. Statute 17 is silent on the aspect as to whether the service rendered by an incumbent in an other department can be counted for probation".

Finance also quoted Statute 17(b) Part II of Chapter 4 of Kerala University First Statutes, 1977 and remarked that the service rendered by Smt.Shikha K.G in the Police department can be counted for probation, subject to the decision taken at administrative level. Further Finance referred a reply letter from the Government, but it is noted that the employees mentioned in the reply letter was relieved from the University service after they completed their probation period.

Smt. Shikha K.G had completed one year and seven months in the University service and was reappointed after 4 years and 8 months. Here the condition for declaration of probation in the post of Assistant being "on two years of duty within a continuous period of 3 years" is not satisfied. If the service rendered by her in the Police department is counted for probation, the satisfactory completion of probation will have to be declared on the proposed date; the date on which she was not even in the University service. In these circumstances the following points are placed for consideration: whether,

- (1) the service rendered by her in the Police department can be counted for probation based on the opinion of the Legal Adviser and Finance Officer or a clarification may be taken from the Government.

As per the orders of the Vice Chancellor, the matter regarding the declaration of probation of Smt. Shikha K.G in the post of Assistant is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to seek clarification from the Government regarding the matter and place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.09.117. Additional Item 01: Declaration of probation in the post of Assistant in r/o Smt. Sony J – reappointed in the University Service -reg.

(Ad E)

Smt. Sony J was appointed as Assistant in Kerala Agricultural University on 13.09.2017 pursuant to the advice of the Kerala Public Service Commission. Thereafter she was transferred to the Kerala University on 04.04.2018 as per Inter University Transfer. Later she was relieved from Kerala University service on 12.06.2019 AN to take up appointment as UPST in General Education Department. Finally on 10.12.2020 she was reappointed as Assistant in the Kerala University. Now she has requested for declaration of probation in the post of Assistant.

The probation period in the post of Assistant is "two years on duty within a continuous period of three years from the date of joining duty". She was not in University service on her proposed date of completion of probation. The question arises whether the service rendered by her in the General Education Department can be counted for probation.

Legal Advisor opined that she has been reappointed in accordance with the provisions of ' Statute 17, Part II of Chapter 4 of the Kerala University First Statutes, 1977 which provides for "Members absent from duty" which is analogous to Rule 8 of Part II of KS & SSR. In matters relating to reappointment of incumbents, Statute 17(b) as well as proviso to Rule 8 Part II of the KS& SSR insists for satisfactory completion of period of probation on his/her return. Further to this, in the case of re-appointed employees whose service conditions are regulated by the KS&SSR, the total service rendered by them in other services can be counted for probation on return subject to the provisions of Rule 18. Statute 17 is silent on the aspect as to whether the service rendered by an incumbent in other department can be counted for probation.'

Finance III section remarked that, the employee who has been re-appointed in the University of Kerala is entitled to all the privileges in respect of salary and other benefits as per statute 17(b). Smt. Sony J had completed one year and 9 months in the University Service and was reappointed after one year and 6 months. Hence, the condition for declaration of probation in the post of Assistant being “on two years of duty within a continuous period of three years” is not satisfied here. If the service rendered by her in the General Education Department is counted for probation, the satisfactory completion of probation will have to be declared on the proposed date; the date on which she was not even in University Service. In these circumstances the following points are placed for consideration whether,

- (1) the service rendered by her in the General Education Department be counted for probation
- (2) the incumbent be directed to complete the remaining period of probation i.e., 3 months from 10.12.2020
- (3) the incumbent be directed to complete the probation period as a new entrant
- (4) decision may be taken after seeking clarification from government.

As per the orders of the Vice Chancellor the matter regarding the declaration of probation of Smt. Sony J in the post of Assistant is placed before the Standing Committee of the Syndicate on Staff, Equipment and Building for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to seek clarification from the Government regarding the matter and place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.09.117.Additional Item 02: **University Engineering Unit- Request from the University Engineer for upgrading the post of University Engineer to Superintending Engineer Grade-furnishing report to Govt - reg.**

(Ad DII)

Smt. Sobha K, University Engineer submitted a request for upgrading the post of University Engineer to Superintending Engineer Grade. The request mainly contains the following points.

She is being serving as University Engineer since 2013. The pay scale of University Engineer is same as that of Executive Engineer in Kerala PWD. PWD and Boards/ Departments of similar nature appoint Executive Engineers in any one wing like Electrical/ mechanical/ civil. But administrative and financial powers exercised by the University Engineer is equal to the officers from Superintending Engineer to Chief Engineer. University Engineer has to take responsibility of all civil, electrical and mechanical wings and the volume of work is very large compared to that of PWD offices. It is appropriate to upgrade the post in order to get acceptance and recognition to University while communicating with other offices or submitting required documents in connection with proposals for financial assistance from Central Govt. More than 80 staff in Electrical/ Mechanical/ Civil wing are working under the control of University Engineer. She has supervised and led many important projects. She would have been retired after 25 years service in entry post itself unless no promotion/ grade is granted even though she is a post graduate and having and more than 14 years experience in other offices like KINFRA ,Techno park.

She had requested to take necessary steps for upgrading the post of University Engineer to Superintending Engineer Grade, (copy of the representation enclosed)

Smt. Sobha K. is being appointed as University Engineer in the University Engineering Unit w.e.f. 13.05.2013 vide U.O. No.Ad.DII.1/UE/2012 dated 01.06.2023. Finance has remarked that as per the Pay Revision Order 2019(G.O. (P)No.21/2022/Fin dated 18.02.2022), the highest post in the University Engineering Unit is the post of University Engineer and the scale of pay of the post is 95600-153200. For incumbents in the posts on scales of pay above 85000-143600, no Time Bound Higher Grade will be allowed. Also, it may be noted that as per the Kerala University Ordinances, the highest post in the University Engineering Unit is the post of University Engineer. No post can be upgraded without the concurrence of the Government and without amending the Kerala University First Ordinance 1978.

The request was forwarded to Government for consideration and further directions.

The Govt. vide letter no. B3/4/2024-HEDN dated 05.01.2024 has sought **report with detailed and clear remarks of the University on the request** including the expected Additional Annual Financial Commitment if the post of University Engineer is upgraded to the Superintending Engineer Grade.

Finance section has remarked that as per the Pay Revision Order 2019(G.O. (P) No. 21/2022/Fin dated 18.02.2022), the highest post in the University Engineering Unit is the post of University Engineer and the scale of pay of the post is Rs.95600-153200. The scale of pay applicable to the post of Superintending Engineer under Public Works Department is Rs.118100-163400. Basic Pay drawn by Smt.Sobha K. in the post of University Engineer (as on 01.01.2024) is Rs.123700/-. If the post is upgraded to Superintending Engineer Grade w.e.f. 01.01.2024, her Basic Pay becomes Rs.126500/-, making an Annual Additional Financial Commitment of Rs.38,948/-.

It may also be noted that The Government, vide GO (P) No. 37/2020/HEDN dated 06.11.2020 had fixed the qualification, age, scale of pay, mode of recruitment to the 16 non teaching posts of the Universities in Kerala including the post of University Engineer directing the Universities to make necessary amendment in Statutes. The amendment proposal has been submitted for assent of Hon'ble Chancellor.

As per the orders of the Vice-Chancellor the matter is placed before the Standing committee of the Syndicate on Staff, Equipment and Buildings for consideration

The Committee considered the matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

The Syndicate noted that as per the Kerala University Ordinance the highest post in the University Engineering Unit is the post of University Engineer. Therefore the Syndicate decided not to consider the request of the University Engineer for upgrading the post of University Engineer to Superintending Engineer Grade.

Item No.09.117.Additional Item 03: Anomalies in promotions granted to Sri. Ajith Kumar. S, Driver-reg.

(Ad AIV)

Sri.Ajith Kumar.S vide submission dated 30.03.2023 stated that he entered Kerala University Service on 30.12.1994 as Light Duty Vehicle Driver, vide U.O No. Ad.AV.1.1456/94 dated 30/12/1994 and got promoted as Bus Driver (Lower Grade) on 02.04.2003, vide U.O No.Ad.AV.1.4617/99 dated 02/04/2003 and submits that since the post of Bus Driver (Lower Grade) was neither created through an order of the Government nor included in the Kerala University First Ordinances, 1978, he was not considered for granting Time Bound Higher Grade promotions and subsequent change in his increment date had resulted in considerable financial loss to him. By drawing attention to the aforesaid arguments he claims that the promotion granted to him as Bus Driver (Lower Grade) was void ab initio and requested to revoke the same and to grant the Time Bound Higher promotions which he would have got taking into account his initial service as LDV Driver.

Sri.Ajith Kumar.S joined University service as LDV Driver on 30/12/1994 AN, in the scale of pay of Rs.825 - 1250, vide U.O No.Ad.AV.1.1456/94 dated 30.12.1994.

- He had been promoted as Driver (Bus) Lower Grade w.e.f 02/04/2003 in the scale of pay Rs.3590 - 5400, vide, U.O No. Ad.AV.1.4617/99 dated 02/04/2003 and modified U.O No. Ad.AV.1.4617/99 dated 13/05/2003.
- He has been granted first time bound higher grade promotion vide U.O no: Ad.AV.1.38626-1/11 dtd: 26.04.2012 in the scale of pay Rs.11620-20240 w.e.f 02.04.2011 (**later cancelled vide U.O. No: Ad.AV37977(b)/17 dtd: 08.12.2017**).

As per pay revision orders of Kerala Government dated 26/02/2011 the drivers are eligible for ratio promotion in the ratio 2:2:1 between Driver Grade II, Grade I and Senior Grade in the scale of pay of Rs.10480 - 18300 and Rs.11620 - 20240 to Grade I and Senior Grade respectively. 10% of the posts of the Driver Senior Grade will be placed as Driver Selection Grade on the scale of pay of Rs.14620-25280. But vide, G.O(Ms) No.267/2013/(162)/Fin dated 03/06/2013 the ratio of 2:2:1 between Driver Grade II, Driver Grade I and Driver Senior Grade has been modified as 1:1:1 and 10%

of the Senior Grade Driver will be on Selection Grade on the scale of pay Rs.14620-25280. **Consequent on the pay revision orders, and upon the recommendation of the Finance, a common seniority list was prepared on the basis of date of entry for LDV & HDV drivers and the drivers have been brought under a common category.**

- He had been promoted as Senior Grade Driver w.e.f 01/02/2011 in the scale of pay of Rs.11620 - 20240, vide U.O No.Ad.AV.4901/13 dated 13.11.2013.

When the ratio based promotion orders were issued, the name of Sri. Mohanan Nair and Sri.Daniel (Retired drivers) were not included and hence modified orders were issued including their names.

- Revised U.O no: Ad.AV.6116/16 dtd: 21.03.2016 was issued rectifying all the anomalies and Sri. Ajith Kumar was granted promotion to the post of Senior Grade Driver w.e.f 01.07.2012 and permitted to continue in the scale of pay of Rs.11620 - 20240.

He was granted the scale of pay of Rs.11620 - 20240 w.e.f 02.04.2011 consequent on grant of first time bound higher grade.

While implementing the revised U.O, the basic pay of Sri. Ajith Kumar became lesser to the then basic pay.

Based on his request, the recovery of excess amount was kept in abeyance as per orders of the Vice Chancellor.

U.O no: Ad.AV 37977/17 dtd: 24.05.2017 was issued for stepping up of the increment date of Sri. Ajith Kumar S to 01.10.2013 in order to rectify the anomaly.

As the basic pay and date of increment was not mentioned a revised U.O was issued vide U.O no: Ad.AV37977(a)/17 dtd: 01.08.2017 (**later cancelled by U.O. No: Ad.AV37977(b)/17 dtd: 08.12.2017**) with the basic pay as Rs: 16,580/- and date of next increment as 01.10.2014.

The Kerala State Audit Department on verifying the pay fixation proposal in respect of Sri.Ajith Kumar S has opined that, if he had opted 01.10.2011 for the first time bound higher grade promotion, junior senior anomaly in pay fixation would not have happened. Accordingly U.O no: Ad.AV37977(b)/17 dtd: 08.12.2017 was issued by granting first time bound higher grade promotion w.e.f 01.10.2011 on the basis of option submitted by him by cancelling the two U.Os (Ad.AV.1.38626-1/11 dtd: 26.04.2012 and U.O no: Ad.AV37977(a)/17 dtd: 01.08.2017).

The Kerala State Audit Department vide letter no: K.S.A.K.R.U.8/376/2018 dtd: 09.05.2018 and K.S.A.K.R.U.8/376/2018 dtd: 10.08.2018 objected the issuance of university orders granting pay fixation and time bound higher grade promotion to Sri. Ajith Kumar S after accepting fresh option and U.O no: Ad.AV03.38421/18 dtd: 27.10.2018 was issued cancelling the U.O no: Ad.AV37977(b)/17 dtd: 08.12.2017.

- He had been granted Second Time Bound Higher Grade (on completion of 15 years service) in the scale of pay of Rs.26500 - 56700, vide U.O No.Ad.AV.03/6884/19 dated 25/04/2019. Since the post of Driver (Bus) Lower Grade was not a regular promotion post, his initial service as LDV Driver was not considered for promotion. Sri. Ajith Kumar S has now requested to revoke the promotion granted to him as bus driver and to grant time bound higher grade promotions considering his service as LDV driver.

On verifying all amendments made to the Kerala University First Ordinances, 1978 upto 29.08.2021, it was found that no modifications have been effected to entry No.30 of the Schedule and also the descriptions such as Driver (Senior Grade), Driver (Selection Grade) Driver (Bus) etc. are not seen incorporated to the Kerala University First Ordinance, 1978. Instead the appointments to the said posts were made as per the recommendations of the Pay Revision Commission and subsequent Orders issued by the State Government from time to time.

The finance has remarked that two scenarios can be considered in the case of Sri. Ajith Kumar. S

1. ***The incumbent had availed regular promotions to the post of Driver (Bus) L. Gr., I TBHG on completion of 8 years, Driver (Sr.Gr.) and II TBHG on completion of 15 years from the post of Driver (Bus) L.Gr. The post of Driver (Bus) L.Gr. is equal to that of Driver (Gr.I). If it is equated; we can equate I TBHG (Bus Driver) to post of LDV Driver Sr.Gr., II TBHG (Bus Driver) to LDV Driver Sel. Gr. and thus, he has the possibility of being eligible for IV TBHG. In this circumstance, clarification may be sought from LSAD regarding the above matter, as in the similar case of Sri. K. Ayyappan Nair, Driver Sel. Gr.***

2. The Legal opinion is that the illegal promotion made without amending the Ordinance is unlawful and the said promotion was therefore void ab initio. They also contend that, because of this, he lost his TBHGs he would otherwise have enjoyed. Therefore, as pointed out in Legal opinion, the Driver (Bus) L.Gr. promotion given to Sri. Ajith Kumar S. may be considered as void ab initio and the pay so far can be regulated by giving TBHGs from the entry post of LDV Driver (LDV Driver, LDV Hr.Gr., II TBHG, III TBHG, and IV TBHG). Decision may be taken at the Administrative level.

As per the orders of the Vice Chancellor the request of Sri.Ajith Kumar.S, to rectify the anomalies in promotions granted to Sri. Ajith Kumar. S is placed before the Standing Committee of the Syndicate on Staff, Equipment & Building for proper consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the matter to the Syndicate.

The meeting came to an end at 04.45 pm.

Resolution of the Syndicate

RESOLVED that the above proposal at Sl.No.1 be approved.

Item No.09.118

Department of Biochemistry-“Setting Up of Inter University Centre for Research on Emerging and Re-Emerging Infectious disease pathogen” - purchase of “Chemiluminiscent Imaging System” and “Multimode Reader” – Release of Payment -reg.

(PLA1)

Sanction was accorded by the Vice-Chancellor vide letter no.11756/PLANNING A1/2023/UOK dated 16.06.2023, to Dr Janeesh P A, Assistant Professor, Department of Biochemistry to place Supply Order with the firm "M/s.Crescent Lab Equipments, Aluva" for the purchase of “Chemiluminiscent Imaging System”, at a total cost of Rs.19,85,000/- (Rupees Nineteen lakh eighty five thousand only), inclusive of GST @ 18%, debiting the expenditure from the financial assistance of Rs.50 Lakh allocated to Dr. Janeesh P A, Assistant Professor, Dept. of Biochemistry, vide UO No: PL.A1/412/2023/UOK dated 12/01/2023, in connection with the “Setting Up of Inter University Centre for Research on Emerging and Re-Emerging Infectious disease pathogen”, under the State Plan Grant for the year 2022-23.

Sanction has also been accorded by the Vice-Chancellor vide letter no.11505/PLANNING A1/2023/UOK dated 17.06.2023, to Dr Janeesh P A, Assistant Professor, Department of Biochemistry to place Supply Order with the firm "M/s.Medispec India Ltd., Mumbai" for the purchase of “Multimode Reader”, at a total cost of Rs.19,73,550/- (Rupees Nineteen lakh seventy three thousand five hundred and fifty only), inclusive of GST @ 18%, debiting the expenditure from the financial assistance of 50 Lakh allocated to Dr. Janeesh P A, Assistant Professor, Dept. of Biochemistry, vide UO No: PL.A1/412/2023/UOK dated 12/01/2023, in connection with the“Setting Up of Inter University Centre for Research on Emerging and Re-Emerging Infectious disease pathogen”, under the State Plan Grant for the year 2022-23.

Dr.Janeesh P.A, Assistant Professor and Co-ordinator of the Centre, Department of Biochemistry, vide letter no. Nil dated 30/09/2023 & 30/09/2023, has forwarded the bills amounting to Rs.39,58,550/- (Rupees Thirty nine lakh fifty eight thousand five hundred and fifty only), along with stock entry certificates (Rs.19,85,000 + Rs.19,73,550) and requested to sanction the payment.

Dr. Janeesh P.A, Assistant Professor and Co-ordinator of the Centre, Department of Biochemistry vide Email dated 09/02/2024, informed that out of the total amount of 50 Lakh allocated for "Inter University Centre for Research on Emerging and re emerging Infectious Disease Pathogen", Rs.14 lakh has been released vide U.O dated 27.09.2023 in pursuance to the resolution of the Syndicate 14.08.2023 and 24.08.2023 (Item No.02.85 and 03.05.06 respectively). Purchase for Consumables for an amount of Rs.10 Lakh has been completed. So the remaining balance is Rs.4,00,000/- (Rupees Four lakh only)

As per the Minutes of the Meeting to discuss the disbursement of Plan Fund to Various Beneficiaries held on 10.01.2024 at the Registrar's Chamber, it has been recommended that necessary steps be taken by Finance to process the files with regard to committed expenditure (ie., payments for which purchases/activities that have been effected/completed).

The Finance endorsed, an amount of Rs.35,58,600/- (Rupees Thirty Five Lakh Fifty Eight Thousand and Six Hundred only) be provided under the h/a 'Part II- Plan-MH:19-Department of Biochemistry-4/6054- New Development Programmes (State)' by re appropriation from the h/a "Part II- Plan- MH 63- Miscellaneous - 7/6065-Implementation of Plan Programmes (State)"of the current years BE of the University.

Orders of the Vice-Chancellor was also accorded for the same.

But before issuance of UO the section has noticed that an error had occurred while specifying the head of account from which the expenditure is to be met. The expenditure is to be met from "Part 2-Plan- M H 63- Miscellaneous -7/6159- Inter University Centre for Research on Emerging and re-emerging Infectious Disease Pathogen" as per U.O's dated 12.01.2023 and 27.09.2023, for the Establishment of the Centre for the project titled 'Setting up of Inter-University Centre for Research on Emerging and Re-Emerging Infectious disease Pathogen', sanctioned to the Dr. Janeesh P.A, Assistant Professor & Co-ordinator, Department of Biochemistry, under the State Plan Grant for the year 2022-23.

In this context, the File is submitted to the Hon'ble Vice Chancellor on the following:

- 1) *to cancel the previous orders of the Vice-Chancellor and to permit revision of finance endorsement by modifying the head of account.*
- 2) *an amount of Rs.35,58,550/- (Rupees Thirty Five Lakh Fifty Eight Thousand Five Hundred and Fifty only) may be released as provisional advance to Dr. Janeesh P.A, Assistant Professor and Co-ordinator of the Centre, , Department of Biochemistry towards effecting payment for the purchase of Chemiluminiscent Imaging System and Multimode Reader for 'Setting up of Inter-University Centre for Research on Emerging and Re-Emerging Infectious disease Pathogen'.*
- 3) *An amount of Rs.35,58,600/- (Rupees Thirty Five Lakh Fifty Eight Thousand and Six Hundred only) may be provided under the h/a "'Part II Plan- M H 63- Miscellaneous - 7/6159- Inter University Centre for Research on Emerging and re emerging Infectious Disease Pathogen" .' by re appropriation from the h/a "Part II- Plan- MH 63- Miscellaneous - 7/6065-Implementation of Plan Programmes (State)"of the current years BE of the University.*

Accordingly, the file was put up for obtaining Administrative sanction and the Vice-Chancellor has ordered to place the proposal before the Syndicate for consideration and recommendations.

Resolution of the Syndicate

RESOLVED that the above proposals be agreed to.

Item No.09.119 *Purchase of various 'Furniture' from 'M/s. RUBCO Ltd., Kannur', for the 'Modernisation of the Campus Library, Kariavattom- Initiating the process of Payment - reg.*

(Planning AI)

Sanction was accorded by the Vice-Chancellor vide letter no. 30804/PLANNING A1/2020/UOK dated 12.01.2022, to place supply order with the firm 'M/s. RUBCO Ltd., Kannur', for the purchase of various 'Furniture' for the "Modernisation of the Campus Library, Kariavattom (Furnishing of the Ground floor and First floor of the newly constructed building)", at the discounted cost of Rs.28,76,637/- (Rupees Twenty eight lakh seventy six thousand six hundred and thirty seven only), as detailed below:

Sl. No	Items	Basic Rate (in Rs)	Transportation Charges (in Rs)	Total Amount (in Rs)	GST @18%	Unloading Charges	Unit Price (in Rs)	Unit	Qty	Amount (in Rs)
GROUND FLOOR										
1	Reception counter wooden paneling as per drg	4603	322	4925	887	204	6016	Sqm	14	84,224
2	Main door partition as per drg	5626	394	6020	1084	250	7353	Sqm	6	44,118
3	Double door for entrance as per drg	18482	1294	19776	3560	821	24156	Nos	2	48,312
4	Security counter as per drg	17841	1249	19090	3436	792	23318	Rm	2.5	58,295

5	Wooden paneling on front area	4603	322	4925	887	204	6016	Sqm	17	1,02,272
6	Duty Librarian cabin 1.2 mtr height partition as per drg	5626	394	6020	1084	250	7353	Sqm	5	36,765
7	Two Seat table for supporting staff	39810	2787	42597	7667	1768	52032	Nos	1	52,032
8	Executive table with side unit for duty Librarian	25411	1779	27190	4894	1128	33212	Nos	1	33,212
9	Sofa Three seater for visitors launch - Antique	12701	889	13590	2446	564	16600	Nos	2	33,200
10	Teapoy- Zen	3419	239	3658	658	152	4469	Nos	1	4469
11	Executive visitors chair for staff.	6269	439	6708	1207	278	8194	Nos	2	16,388
12	Executive Chair revolving HB for duty Librarian	8269	579	8848	1593	367	10808	Nos	1	10,808
13	Visitors Chair with cushion	4589	321	4910	884	204	5998	Nos	2	11,996
14	Digital board display partition as per drg	5626	394	6020	1084	250	7353	Sqm	10	73,530
15	Wooden Panelling on pillars per drg	4603	322	4925	887	204	6016	Sqm	10	60,160
16	Shelf around pillar for current periodicals	14848	1039	15887	2860	659	19406	Sqm	4.56	88,491
17	Single seat table for reading area	6267	439	6706	1207	278	8191	Nos	12	98,292
18	Reading table 10 seater as per drg	60640	4245	64885	11679	2692	79256	Nos	2	1,58,512
19	Partition 1.2 mtr height for reading area	5626	394	6020	1084	250	7353	Sqm	10	73,530
20	Periodical display rack as per drg	14848	1039	15887	2860	659	19406	Sqm	10.8	2,09,585
21	Partition 2.1 mtr height with door near periodical display.	5626	394	6020	1084	250	7353	Sqm	5	36,765
22	Door for Partition	18482	1294	19776	3560	821	24156	Nos	1	24,156
23	Wooden chair with arm for reading table as per drg.	3089	216	3305	595	137	4037	Nos	12	48,444
24	Wooden chair without for reading table as per drg	2716	190	2906	523	121	3550	Nos	20	71,000
FIRST FLOOR										
25	Table for reference section as per drg	17841	1249	19090	3436	792	23318	Nos	20	4,66,360
26	Large oval table 20 seater career developmental sections	6064	424	6488	1168	269	7926	Per seat	20	1,58,520
27	Reading table as per drg	6267	439	6706	1207	278	8191	Nos	20	1,63,820
28	Partition with door eight feet height as per drg	5626	394	6020	1084	250	7353	Sqm	17	1,25,001
29	Door for Partition	18482	1294	19776	3560	821	24156	Nos	1	24,156
30	Wooden paneling on pillar	4603	322	4925	887	204	6016	Sqm	20	1,20,320
31	Shelf around pillar for current periodicals	14848	1039	15887	2860	659	19406	Sqm	4.56	88,491
32	Chair for reference section and oval table as per drg.	4589	321	4910	884	204	5998	Nos	40	2,39,920
33	Wooden chair for reading table as per	3089	216	3305	595	137	4037	Nos	20	80,740

	drg									
34	Executive table 6x3	24229	1696	25925	4667	1075	31667	Nos	1	31,667
35	Semi executive computer table	13551	949	14500	2610	602	17711	Nos	1	17,711
36	Executive visitors chair	6269	439	6708	1207	278	8194	Nos	4	32,776
Grand Total										Rs. 30,28,039/-
Special Discount - 5 %										Rs. 1,51,402/-
Total Amount										Rs. 28,76,637/-

After effecting the purchase and installation, the Deputy Librarian, University Campus Library, vide letter no. CL/188/Planning/2022-23 dated 22.03.2023 has forwarded the bills/vouchers amounting to Rs.27,78,053/- (Rupees Twenty seven lakh seventy eight thousand and fifty three only), along with stock entry certificates, stamped pre-receipt and requested to sanction the payment.

The Pre-Audit certificate dated 16.11.23 attested by the Deputy Registrar, Campus Administration and the clarification given by the Asst. Executive Engineer were also forwarded along with bills.

It is reported by the Asst. Executive Engineer, Sub Division II, Engineering Unit that the Deputy Librarian has suggested certain changes, for which the area of panelling has been reduced from 61 m² to 43.75m². As per the Pre-Audit Verification it is stated that the actual cost of work is less than the sanctioned amount by Rs.98,584/- due to the reduction in the panelling area.

The Finance officer considered the request for payment and gave endorsement to the following

1. Ratification may be obtained for the mismatch between the actual cost and the sanctioned amount.
Subject to ratification,
2. to release an amount of Rs.27,78,053/- (Rupees Twenty Seven Lakh Seventy Eight Thousand and Fifty Three only) including GST to M/s. RUBCO Ltd. Kannur towards the supply of various 'Furniture' for the "Modernisation of the Campus Library, Kariavattom.
3. An amount of Rs.23,78,100/- (Rupees Twenty Three Lakh Seventy Eight Thousand and One Hundred only) may be additionally provided under the h/a "Part II-Plan MH 50 (b) -Campus Library, Kariavattom- 4/1885- Development of Department (State)" by re appropriation from the h/a " Part II-Plan -MH-63-Miscellaneous-7/ 6065- Implementation of plan programmes (State) of the current year's Budget Estimates of the University.

In this context, as per the orders of the Vice-Chancellor, **the proposal to sanction an amount of Rs.27,78,053/- (Rupees Twenty Seven Lakh Seventy Eight Thousand and Fifty Three only) including GST to M/s. RUBCO Ltd. Kannur towards the supply of various 'Furniture' for the "Modernisation of the Campus Library, Kariavattom by ratifying the mismatch between the actual cost and sanctioned amount as per letter dated 12.01.22, is placed before the Syndicate for consideration.**

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

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Item No.09.120: Minutes of the Meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University held on 13.03.2024 - Approval- reg.

(Adm A VII)

A meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University was held on 13.03.2024 at 11.30 a.m in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

As per the orders of the Vice-Chancellor, the Minutes of the meeting is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY

Date : 13.03.2024
Time : 11.30 AM
Venue : Syndicate Room

Members

- 1. Sri. Rajesh R, Convener, Standing Committee of the Syndicate on Departments & Other Institutions of the University Sd/-
- 2. Adv Muraleedharan Pillai G, Member, Syndicate Sd/-

Item No.09.120.1

യു.ഐ.ടി മാനാർ പ്രിൻസിപ്പൽ-ഇൻ-ചാർജിനെതിരെ ഒരു കൂട്ടം രക്ഷിതാക്കൾ എന്ന പേരിൽ നൽകിയ പരാതിയും, യു.ഐ.ടി. മാനാർ മാനേജ്മെന്റ് വിഭാഗം കരാർ അധ്യാപികയായ അശ്വതി.എസ് - നെതിരെ ശ്രീ.പ്രത്യാശ്.വി.ജി.തോമസ് (S3 BBA വിദ്യാർത്ഥി) നൽകിയ പരാതിയും സംബന്ധിച്ച്.

യു.ഐ.ടി. മാനാർ പ്രിൻസിപ്പൽ-ഇൻ-ചാർജായ ശ്രീ.ശരത് ചന്ദ്രൻ എന്ന അധ്യാപകന് എതിരെ ഒരു കൂട്ടം രക്ഷിതാക്കൾ എന്ന പേരിൽ സർവകലാശാലയ്ക്ക് പരാതി നൽകിയിരുന്നു.

കോളേജ് ക്യാമ്പസുകളിൽ സംഘടനാ പ്രവർത്തനം നടത്തുവാനും കൊടിയോരണങ്ങൾ സ്ഥാപിക്കുവാനും പ്രിൻസിപ്പൽ-ഇൻ-ചാർജ് അനുമതി നൽകുകയും ക്യാമ്പസിന്റെ നിലവാരത്തിന് നിരക്കാത്ത രീതിയിലുള്ള പ്രവർത്തനമാണ് ടി അധ്യാപകൻ നടത്തുന്നത് എന്നും പരാതിയിൽ പറഞ്ഞിരിക്കുന്നു.

ഈ പരാതിയുടെ അടിസ്ഥാനത്തിൽ മാനാർ യു.ഐ.ടി. പ്രിൻസിപ്പൽ-ഇൻ-ചാർജിൽ നിന്നും റിപ്പോർട്ട് തേടുകയും, അദ്ദേഹം റിപ്പോർട്ട് സമർപ്പിക്കുകയും ചെയ്തു(Letter നം. MNR 159/11/23, തീയതി 20.11.2023).

പ്രിൻസിപ്പൽ-ഇൻ-ചാർജ് ന് എതിരെ ലഭിച്ച പരാതി വ്യാജവും, ആസൂത്രിതവും, അടിസ്ഥാനരഹിതവും, നന്നായി പ്രവർത്തിച്ചു വരുന്ന ഒരു വിദ്യാഭ്യാസ സ്ഥാപനത്തെ അപകീർത്തിപ്പെടുത്തി നശിപ്പിക്കുന്നതിനു വേണ്ടിയുള്ള അസൂയാലുക്കളുടെ ഗൂഢാലോചനയുടെ ഭാഗവുമാണെന്ന് പ്രിൻസിപ്പൽ-ഇൻ-ചാർജ് റിപ്പോർട്ട് നൽകിയിരിക്കുന്നത്. അതോടൊപ്പം പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന ആരോപണങ്ങൾ തന്നെ അപമാനിക്കുന്നതും, മാനസിക സംഘർഷമുളവാക്കുന്നതുമാണെന്നും ആയതിനാൽ തന്നെ ഈ പരാതി തള്ളിക്കളയണമെന്നും പ്രിൻസിപ്പൽ-ഇൻ-ചാർജ് അപേക്ഷിച്ചിരിക്കുന്നു.

ഇതിനിടയിൽ യു.ഐ.ടി. മാനാറിലെ S3 BBA വിദ്യാർത്ഥിയായ ശ്രീ.പ്രത്യാശ്.വി.ജി.തോമസ്, മാനേജ്മെന്റ് വിഭാഗം HOD യായ (കരാർ അധ്യാപിക) ശ്രീമതി. അശ്വതി.എസ് നെതിരെ പരാതി നൽകിയിരുന്നു.

ശ്രീമതി. അശ്വതി.എസ് ശ്രീ.പ്രത്യാശ്.വി.ജി.തോമസിനെ ഒന്നാം സെമസ്റ്റർ കാലം മുതൽ തന്നെ മാനസികമായി പീഡിപ്പിക്കുകയും മറ്റ് അധ്യാപകരുടെയും വിദ്യാർത്ഥികളുടെയും മുന്നിൽ വച്ച് നിരന്തരം അപമാനിക്കുകയും ചെയ്യുന്നതായും പരാതിയിൽ പറഞ്ഞിരിക്കുന്നു.

കൂടാതെ പ്രസ്തുത വിദ്യാർത്ഥിയുടെ CE മാർക്ക് എല്ലാ വിഷയങ്ങൾക്കും 11 ആണ് അപ്ലോഡ് ചെയ്തിരിക്കുന്നത് എന്നും സെമിനാർ, അസൈൻമെന്റ്, ടെസ്റ്റ് പേപ്പറുകൾ എന്നിവ കൃത്യമായി അറ്റൻഡ് ചെയ്ത തനിക്ക് സഹ അധ്യാപകരുടെ കൂടി ചേർന്നു, തനിക്ക് അവകാശപ്പെട്ട ഇന്റേർണൽ മാർക്ക് നിഷേധിച്ചതായും പരാതിയിൽ പറഞ്ഞിരിക്കുന്നു.

മാനസിക സംഘർഷം കാരണമുണ്ടായ Borderline Personality Trait നു മരുന്ന് കഴിച്ചുകൊണ്ടിരിക്കുന്ന തന്നെ പ്രകോപിതനാക്കുകയും ടാർജറ്റ് ചെയ്ത മാനസികമായി തളർത്തുകയുമാണ് പ്രസ്തുത അധ്യാപികയും സഹ അധ്യാപകരും ചെയ്യുന്നതെന്ന് ശ്രീ.പ്രത്യാശ്.വി.ജി.തോമസ് ആരോപിക്കുന്നു. ആയതിനാൽ യു.ഐ.ടി. മാനാറിൽ തുടർന്ന് പഠിക്കാൻ കഴിയാത്ത സാഹചര്യമാണെന്നും , ആത്മഹത്യയുടെ വക്കിൽ ആണെന്നും പരാതിയിൽ പറഞ്ഞിരിക്കുന്നു.

ഈ പരാതിയിൻമേലും മാനാർ യു.ഐ.ടി. പ്രിൻസിപ്പൽ-ഇൻ-ചാർജിനോട് റിപ്പോർട്ട് തേടുകയും, അദ്ദേഹം റിപ്പോർട്ട് സമർപ്പിക്കുകയും ചെയ്തു. അധ്യാപികയും വിദ്യാർത്ഥിയുമായുണ്ടായ പ്രശ്നം കോളേജ് തലത്തിൽ പരിഹരിച്ചതാണെന്നും, മുൻപുണ്ടായ വിഷയത്തിൽ അധ്യാപികയോട് കയർത്തു സംസാരിച്ചതിന് പ്രസ്തുത വിദ്യാർത്ഥി മാപ്പ് പറഞ്ഞ് പ്രശ്നം അവസാനിപ്പിക്കുകയും ചെയ്തതാണെന്നും എന്നാൽ അധ്യാപികയ്ക്ക് മാപ്പ് വേണ്ട എന്ന നിലപാടാണ് സ്വീകരിച്ചതെന്നും പ്രിൻസിപ്പൽ-ഇൻ-ചാർജ് റിപ്പോർട്ട് ചെയ്തിരിക്കുന്നു.

ശ്രീ.പ്രത്യാശ്.വി.ജി.തോമസ്, ഇന്റേർണൽ മാർക്ക് 11 മാത്രം നൽകിയതുമായി ബന്ധപ്പെട്ട് പ്രിൻസിപ്പലിന് പരാതി നൽകിയെന്നും അതിനെ പറ്റി അന്വേഷിച്ചപ്പോൾ ആ വിദ്യാർത്ഥിക്ക് ഇത്ര മാർക്കിന് മാത്രമേ അർഹതയുള്ളൂ എന്ന മറുപടിയാണ് ലഭിച്ചതെന്നും പറഞ്ഞിരിക്കുന്നു. ക്ലാസ്സിൽ ഏറ്റവും കുറഞ്ഞ മാർക്ക് നൽകിയിരിക്കുന്നത് ഈ വിദ്യാർത്ഥിക്കാണ്. ശ്രീമതി. അശ്വതി.എസ് മറ്റ് അധ്യാപകരെ കൊണ്ട് മാർക്ക് കുറവ് ചെയ്യിച്ചു എന്ന് അന്വേഷണത്തിൽ അറിയാൻ കഴിഞ്ഞു എന്നും പ്രിൻസിപ്പൽ റിപ്പോർട്ട് ചെയ്തിരിക്കുന്നു.

ശ്രീ.പ്രത്യുൾ.വി.ജി.തോമസ് പല തവണ ഈ വിഷയത്തിൽ മാപ്പ് പറയാൻ ശ്രമിച്ചപ്പോഴും ശ്രീമതി. അശ്വതി.എസ് അവഗണിക്കുകയും, പ്രസ്തുത അധ്യാപിക മറ്റ് അധ്യാപകരും ചേർന്ന് മനഃപൂർവ്വം മാർക്ക് കുറവ് ചെയ്തതാണെന്നും പ്രിൻസിപ്പൽ-ഇൻ-ചാർജ് റിപ്പോർട്ട് സമർപ്പിച്ചിരിക്കുന്നു. പ്രിൻസിപ്പൽ-ഇൻ-ചാർജിന്റെ റിപ്പോർട്ടിന്റെ അടിസ്ഥാനത്തിൽ പ്രത്യുൾ.വി.ജി.തോമസ്- ന് മേൽ വിഷയത്തിന്മേൽ സർവകലാശാല ഉചിതമായ നടപടികൾ സ്വീകരിച്ചുവരികയാണെന്ന് മറുപടി നൽകിയിട്ടുള്ളതും ആണ്.

ബഹു.വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം യു.ഐ.ടി. മാനാറിലെ പ്രിൻസിപ്പൽ-ഇൻ-ചാർജ് ന് എതിരെ ലഭിച്ച പരാതിയും, മാനേജ്മെന്റ് വിഭാഗം കരാർ അധ്യാപികയായ ശ്രീമതി. അശ്വതി.എസ് ന് എതിരെ ലഭിച്ച പരാതിയും, ഈ വിഷയങ്ങളിൽ, പ്രിൻസിപ്പൽ-ഇൻ-ചാർജ് നൽകിയ റിപ്പോർട്ടും സർവകലാശാലയുടെ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ദി സിൻഡിക്കേറ്റിന്റെ പരിഗണനയായി സമർപ്പിച്ചിരുന്നു .

11.12.2023 നു ചേർന്ന സർവകലാശാലയുടെ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ദി സിൻഡിക്കേറ്റ് ഓൺ ഡിപ്പാർട്ട്മെന്റ്സ് & അദർ ഇൻസ്ട്രൂഷൻസ് പ്രസ്തുത പരാതി പരിഗണിക്കുകയും യു . ഐ .ടി മാനാർ പ്രിൻസിപ്പൽ- ഇൻ- ചാർജിനെയും , മാനേജ്മെന്റ് വിഭാഗം കരാർ അധ്യാപികയായ ശ്രീമതി. അശ്വതി എസ് , വിദ്യാർത്ഥിയായ ശ്രീ.പ്രത്യുൾ.വി.ജി.തോമസ് (S3 BBA) എന്നിവരെ സർവകലാശാലയുടെ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ദി സിൻഡിക്കേറ്റ് ഓൺ ഡിപ്പാർട്ട്മെന്റ്സ് & അദർ ഇൻസ്ട്രൂഷൻസ് ന്റെ അടുത്ത യോഗത്തിൽ ഹിയർ ചെയ്യാൻ ശുപാർശ ചെയ്യുകയും ചെയ്തു.

28.12.2023 നു നടന്ന സിൻഡിക്കേറ്റ് യോഗം പ്രസ്തുത വിഷയം ഐറ്റം നമ്പർ 07.19.05 ആയി പരിഗണിക്കുകയും മേൽ പ്രസ്താവിച്ച ശുപാർശ അംഗീകരിക്കുകയും ബഹു: വൈസ് ചാൻസലർ അതു നടപ്പിൽ വരുത്തുവാൻ ഉത്തരവാകുകയും ചെയ്തു.

27.01.2024 നു ചേർന്ന സർവകലാശാലയുടെ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ദി സിൻഡിക്കേറ്റ് ഓൺ ഡിപ്പാർട്ട്മെന്റ്സ് & അദർ ഇൻസ്ട്രൂഷൻസ് പ്രസ്തുത പരാതി പരിഗണിക്കുകയും യു.ഐ.ടി മാനാർ പ്രിൻസിപ്പൽ-ഇൻ-ചാർജിനെയും, മാനേജ്മെന്റ് വിഭാഗം കരാർ അധ്യാപികയായ ശ്രീമതി. അശ്വതി എസ്, വിദ്യാർത്ഥിയായ ശ്രീ.പ്രത്യുൾ.വി.ജി.തോമസ് (S3 BBA) എന്നിവരെ ഹിയർ ചെയ്യുകയും, അവർ മൂന്നു പേരും എഴുതി നൽകിയ വിശദീകരണം സ്വീകരിക്കാൻ ശുപാർശ ചെയ്യുകയും ചെയ്തു. അതോടൊപ്പം യു. ഐ.ടി മാനാറിലെ കരാർ മാനേജ്മെന്റ് വിഭാഗം അധ്യാപികയായ ആർ. ജി . രമ്യാ, ഗസ്റ്റ് അധ്യാപകരായ ശില്പദാസ് (കോമേഴ്സ്), Adv.ജെയിംസ് ജോൺസൻ (നിയമം), പ്രവീൺ പി (ഇംഗ്ലീഷ്) എന്നിവരെ സർവകലാശാലയുടെ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ദി സിൻഡിക്കേറ്റ് ഓൺ ഡിപ്പാർട്ട്മെന്റ്സ് & അദർ ഇൻസ്ട്രൂഷൻസ് ന്റെ അടുത്ത യോഗത്തിൽ ഹിയർ ചെയ്യാൻ ശുപാർശ ചെയ്യുകയും ചെയ്തു.

15.02.2024 നു നടന്ന സിൻഡിക്കേറ്റ് യോഗം പ്രസ്തുത വിഷയം ഐറ്റം നമ്പർ 08.20.01 ആയി പരിഗണിക്കുകയും മേൽ പ്രസ്താവിച്ച ശുപാർശ അംഗീകരിക്കുകയും ബഹു: വൈസ് ചാൻസലർ അതു നടപ്പിൽ വരുത്തുവാൻ ഉത്തരവാകുകയും ചെയ്തു.

ബഹു: വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം യു. ഐ .ടി മാനാറിലെ കരാർ മാനേജ്മെന്റ് വിഭാഗം അധ്യാപികയായ ആർ.ജി. രമ്യാ, ഗസ്റ്റ് അധ്യാപകരായ ശില്പ ദാസ് (കോമേഴ്സ്), Adv.ജെയിംസ് ജോൺസൻ (നിയമം), പ്രവീൺ പി (ഇംഗ്ലീഷ്) എന്നിവരെ ഹിയർ ചെയ്യുന്നതിനായി ഫയൽ സർവകലാശാലയുടെ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ദി സിൻഡിക്കേറ്റ് ഓൺ ഡിപ്പാർട്ട്മെന്റ്സ് & അദർ ഇൻസ്ട്രൂഷൻസ് മുൻപാകെ സമർപ്പിക്കുന്നു.

The Committee heard Smt. R G Remya, Lecturer in Management on contract, Smt. Shilpa Das, Guest Lecturer in Commerce, Adv. James Johnson, Guest Lecturer in Law and Sri. Praveen P, Guest Lecturer in English, UIT, Mannar and recommended to accept the written explanation furnished by them.

Further recommended to hear the Principal, UIT, Mannar again in the next Standing Committee of the Syndicate on Departments & Other Institutions of the University.

(Ad AVII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University held on 13.03.2024, be approved.

Item No.09.120.2 : UIT, Aroor - Installation of CCTV camera - Request to meet excess amount from PTA Funds - consideration of - reg.

The Principal, University Institute of Technology, Aroor, vide Letters No. UITARR801/23 dated 20.06.2023, UIT ARR 813/2023 dated 12.07.2023 & UITARR815/2023 dated 20.07.2023, informed that the installation of CCTV camera is mandatory, due to the recent escalation in anti social activities at the centre. The Principal further informed that the expense for the purchase of the camera can be met from PTA fund and forwarded the minutes of the meeting of the PTA Executive Committee held on 19.07.2023 along with 4 quotations received from various firms and comparison statement and requested to grant permission for the purchase of the same.

The Syndicate held on 14.08.2023, vide item no. 02.69 resolved to agree the proposal for installation of CCTV camera at University Institute of Technology, Aroor from Forth Vision Technologies, Alfas Complex, XXIV276, Cochin University Road, South Kalammasseri, Ernakulam-682022 at a cost of ₹.99,786/- (Rupees Ninety Nine Thousand Seven Hundred Eighty Six only) by meeting the expense from PTA fund.

The Principal has now informed that as per the direction from M&C on 13.10.2023, CCTV footage is required to be preserved for a period of 6 months, and that an additional amount of ₹ 33,377/- (Rupees Thirty three thousand three hundred and seventy seven only) is needed to install 4TB to 8 TB Surveillance hard disk and other accessories and the PTA Executive meeting held on 25.10.2023 agreed to meet the additional amount from its funds. A copy of the said minutes has also been forwarded.

As per orders of the Hon'ble Vice-Chancellor, the proposal for preserving the CCTV footage for six months by installing 4TB to 8 TB Surveillance hard disk and other accessories by meeting the additional expenditure of Rs. 33,377/- from PTA funds is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration and appropriate recommendation.

Recommended that the proposal be approved.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University held on 13.03.2024, be approved.

Item No.09.120.3 : കെ യു സി ടി ഇ കായംകുളം കോളേജിന്റെ ഭൗതിക സാഹചര്യങ്ങൾ മെച്ചപ്പെടുത്താൻ വിദ്യാർത്ഥികൾ നവകേരള സദസ് മുഖേന സമർപ്പിച്ച പരാതി സംബന്ധിച്ച

കേരള യൂണിവേഴ്സിറ്റി കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ (KUCTE), കായംകുളത്തെ വിദ്യാർത്ഥികൾ നവകേരള സദസ് മുഖേന സമർപ്പിച്ച പരാതിയിൽ കോളേജിലെ ഭൗതിക സാഹചര്യങ്ങൾ മെച്ചപ്പെടുത്തേണ്ടതായിട്ടുണ്ടെന്നും ആയതിന്റെ ഭാഗമായി ടി കോളേജിലെ ക്ലാസ് റൂമുകളിലേക്ക് ആവശ്യമായ എൽ.സി.ഡി പ്രൊജക്ടർ (6 എണ്ണം), ഇന്ററാക്ടിവ് പാനൽ ഫോർ സയൻസ് ക്ലാസ് റൂം (1 എണ്ണം), പബ്ലിക് അഡ്രസ് സിസ്റ്റം (1 എണ്ണം), സീലിങ് ഫാൻ (20 എണ്ണം) എന്നിവ അനുവദിച്ചു നൽകണം എന്നും അപേക്ഷിച്ചിരുന്നു. ഇതുമായി ബന്ധപ്പെട്ടു കേരള യൂണിവേഴ്സിറ്റി കോളേജ് ഓഫ് ടീച്ചർ എഡ്യൂക്കേഷൻ, കായംകുളത്തെ പ്രിൻസിപ്പാലിന്റെ അഭിപ്രായം തേടിയതിൽ പ്രിൻസിപ്പാൾ സമർപ്പിച്ച റിപ്പോർട്ട് പ്രകാരം മേൽ കോളേജിൽ നാമ മാത്രമായ സാങ്കേതിക ഉപകരണങ്ങളാണ് ഉള്ളതെന്നും പ്രവർത്തനക്ഷമം അല്ലാത്ത ഒരു എൽ.സി.ഡി പ്രൊജക്ടറും, പബ്ലിക് അഡ്രസ്സിങ് സിസ്റ്റവുമാണ് നിലവിലുള്ളതെന്നും ഈ പരിമിതികളെ പറ്റി കട്ടികൾ പലതവണ പരാതി പറഞ്ഞിട്ടുണ്ടെന്നും ആയതിനാൽ കട്ടികളുടെ ആവശ്യം ന്യായമാണെന്നും അറിയിച്ചിരിക്കുന്നു. പ്രസ്തുത ആവശ്യം സർവകലാശാല പരിശോധിച്ചു ഉചിതമായ നടപടികൾ സ്വീകരിക്കുന്ന താണെന്ന് പരാതിക്കാർക്ക് മറുപടി നൽകിയിട്ടുണ്ട് (കത്ത് നം .5403/AdAVII A/2024/UOK, തീയതി 07.02.2024)

ബഹുമാനപ്പെട്ട വൈസ്-ചാൻസലറുടെ ഉത്തരവനുസരിച്ച്, കോളേജിന്റെ ഭൗതിക സാഹചര്യങ്ങൾ മെച്ചപ്പെടുത്താൻ വിദ്യാർത്ഥികൾ നവകേരള സദസ് മുഖേന സമർപ്പിച്ച പരാതി സർവകലാശാലയിലെ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്ട്രിക്ഷൻസ് വേണ്ടിയുള്ള സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ മുമ്പാകെ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കും സമർപ്പിക്കുന്നു.

Recommended that the request submitted by the students be considered and steps be initiated for the infrastructural development of KUCTE, Kayamkulam along with other institutions under DOMTEC.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University held on 13.03.2024, be approved.

Item No.09.120.4 : *കെ യു സി ടി ഇ കളിൽ പ്രാദേശികമായി താത്കാലികാടിസ്ഥാനത്തിൽ നിയമിതരാകുന്ന ജീവനക്കാർക്ക് പ്രത്യേക ഉത്സവബത്ത അനുവദിക്കുന്നത് സംബന്ധിച്ച*

07.11.2023 -ലെ സർവകലാശാല ഉത്തരവ് നമ്പർ എ ഡി എ VII / 9188 / 2023/ UOK പ്രകാരം യു.ഐ.ടി., യു.ഐ.എം., കെ.യു.സി.ടി.ഇ. എന്നീ സ്ഥാപനങ്ങളിലെ പ്രാദേശികമായി താത്കാലികാടിസ്ഥാനത്തിൽ നിയമിതരായിട്ടുള്ള പ്യൂൺ, വാച്ച്മാൻ, സീപ്പർ, ലാബ് അറ്റൻഡർ തുടങ്ങിയ ജീവനക്കാർക്ക് 2022-23 വർഷത്തെ പ്രത്യേക ഉത്സവ ബത്ത ആയി 1000/- രൂപ നൽകാൻ ഉത്തരവായിട്ടുണ്ട്. താഴെ പറയുന്ന കാര്യങ്ങൾ ദയവായി ശ്രദ്ധിച്ചാലും .

1. കെ.യു.സി.ടി.ഇ. കളിൽ പ്രാദേശികമായി താത്കാലികാടിസ്ഥാനത്തിൽ നിയമിതരാകുന്ന ജീവനക്കാർ പ്യൂൺ, ഡേ/നൈറ്റ് വാച്ച്മാൻ, സീപ്പർ, ടൈപ്പിസ്റ്റ്/ ക്ലാർക്ക്, ലൈബ്രറി അസിസ്റ്റന്റ് എന്നീ പേരുകളിലാണ് സേവനം അനുഷ്ഠിക്കുന്നത്.
2. പ്രസ്തുത ജീവനക്കാർ ദിവസവേതനാടിസ്ഥാനത്തിലാണ് സേവനമനുഷ്ഠിക്കുന്നത്. ആയതിനാൽ തന്നെ, പ്രസ്തുത ജീവനക്കാർ, 16.08.2023-ലെ സർക്കാർ ഉത്തരവ് നമ്പർ ധനകാര്യ (ലോൺസ്) വകുപ്പ്/ സ .ഉ. (അച്ചടി)നം.85/2023/ധന. ഉത്തരവിലെ പ്രത്യേക ഉത്സവബത്ത (1210/- രൂപ) ലഭിക്കാൻ അർഹത യുള്ളവരുടെ കൂട്ടത്തിൽ ഉൾപ്പെടുന്നതാണ് (clause 6 .III (7)). മാത്രമല്ല മേൽ പ്രസ്താവിക്കപ്പെട്ട ജീവന കാർക്ക് എല്ലാ വർഷവും സർക്കാർ ഉത്തരവിനനുസരിച്ചു നടപടിക്രമങ്ങൾ പൂർത്തിയാക്കി പ്രത്യേക ഉത്സവബത്ത ആയി 1210/- രൂപ വീതം നൽകിവരുന്നതുമാണ്. U.O.No.Ad.AV/7223/ 2023/UOK തീയതി 22.08.2023 ഉത്തരവ് പ്രകാരം അതതു കെ.യു.സി.ടി.ഇ കളിലെ പ്രിൻസിപ്പൽമാർ നൽകിയ റിപ്പോർട്ടിന്റെ അടിസ്ഥാനത്തിൽ പ്രസ്തുത ജീവനക്കാർക്ക് പ്രത്യേക ഉത്സവബത്ത നൽകുന്നതിനായുള്ള ഫയൽ 07.11.2023-ലെ സർവകലാശാല ഉത്തരവ് മൂലം തീർപ്പു കല്പിക്കാനാവാതെ മാറ്റിവെച്ചിരിക്കുകയാണ്.

ഉത്തരണത്തിൽ, ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവനുസരിച്ചു മേൽ പ്രസ്താവിക്കപ്പെട്ട ജീവനക്കാർക്ക് എല്ലാ വർഷവും സർക്കാർ ഉത്തരവിനനുസരിച്ചു നടപടിക്രമങ്ങൾ പൂർത്തിയാക്കി പ്രത്യേക ഉത്സവബത്ത ആയി 1210/- രൂപ വീതം നൽകിവരുന്നതിനാൽ പ്രസ്തുത ജീവനക്കാരെ 07.11.2023 -ലെ സർവകലാശാല ഉത്തരവ് നമ്പർ എ ഡി എ VII/ 9188/ 2023/UOKന്റെ പരിധിയിൽ നിന്ന് ഒഴിവാക്കാമോ എന്നതിലേക്ക് സർവകലാശാലയിലെ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്ട്രക്ഷനും വേണ്ടിയുള്ള സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ മുൻപാകെ പരിഗണനയ്ക്കും ശുപാർശയും സമർപ്പിക്കുന്നു.

Recommended that the locally engaged employees of Kerala University Colleges of Teacher Education be exempted from the purview of U.O.No. Ad AVII/9188/2023/UOK dated 07.11.2023 and to allow the continuance of the festival allowance they were already entitled to.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University held on 13.03.2024, be approved.

Item No.09.120.5 : *University Institute of Technology, Kottarakara- Remuneration of Guest Lecturers for the period from 21.02.2022 to 20.04.2022- Anomaly- Audit Report- reg*

The Principal, University Institute of Technology, Kottarakara forwarded the work statement of the Guest Lecturers for the period from 21.02.2022 to 20.04.2022 for the payment of remuneration for an amount of Rs.3,95,600/- (Rupees Three Lakhs Ninety Five Thousand Six Hundred only). The remuneration claimed by the Principal was found to be high on verifying the workload of the faculties for the above said period.

The Syndicate, at its meeting held on 25.08.2022, vide item no. 45.39.04 considered the matter regarding the anomaly in the claim for remuneration of guest lecturers for the above said period and resolved to hear the then Principal and incumbent Principal by the Standing Committee of the Syndicate on Departments & Other Institutions of the University.

The Standing Committee of the Syndicate on Departments and Other Institution of the University, at its meeting held on 06.10.2022, heard the Principal, UIT Kottarakkara. The Minutes of the Committee was considered by the Syndicate at its meeting held on 14.10.2022, vide item no.47.32.07 and resolved to entrust the Registrar and the Finance Officer to constitute audit team to audit the remuneration of Guest Lecturers for the period from 21.02.2022 to 20.04.2022 and to issue urgent notice to the then Principal, to recover the amount if claimed. An audit team was constituted accordingly.

The Audit team submitted the report on the anomaly on the remuneration of Guest Lecturers for the period from 21.02.2022 to 20.04.2022. The Audit report is appended herewith. As ordered by the Vice-Chancellor the report of the Audit team is placed before the Standing Committee of the Syndicate on Department and other Institutions of the University for consideration and recommendation.

Recommended that the excess amount claimed towards the remuneration of Guest Lecturers in Computer Science and Business Management for the period from 21.02.2022 to 20.04.2022 be recovered from the Lecturers on contract in Computer Science and Business Management respectively and the same be released to the Guest Lectures concerned, as per rules. Further recommended that the remuneration of Guest Lecturers in Computer Science, Business Management, Commerce, English and Mathematics for the period from 21.02.2022 to 20.04.2022 be released as per rules.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University held on 13.03.2024, be approved.

Item No.09.120.6 : University Institute of Technology (UIT), Neyyattinkara - Renewal of rent agreement – reg.

The Principal, UIT Neyyattinkara has forwarded request for renewal of rent agreement with the owners of the 'Blue Fort Buildings', Neyyattinkara where the UIT is housed. Smt.Beeena Murugan and Smt. Sheeba Devi V S have also requested a hike of 20% and 50 % from the rate of rent of previous agreement respectively. Smt Sheeba Devi V S also stated that UIT is using extra portion in NMC II/127 and NMC III/127 and should consider that also for fixing the rent. The Principal remarked that they are using the same area from 2021 onwards and the usage of additional space as stated in the letter from Smt Sheeba Devi V S is baseless.

It may be noted that 'Blue Fort Buildings', Neyyattinkara was rented out for the UIT, Neyyattinkara from Smt. Beena Murugan, Murugavilasam, Mariyapuram P.O. Thirivananthapuram and Rajesh S and Smt. Sheeba Devi V S, Sree Bhadra House, Thoppil, Balaramapuram, the owners of Bluefort Buildings, Neyyattinkara for an amount of Rs.30,809/- per month as base rent to Smt. Beena Murugan for the building (No.NMC/III/125 and III126) and Rs.10,271/- per month to Sri. Rajesh S and Smt. Sheeba Devi for the building (No.NMC/III/127) inclusive of GST @ 18% for a period of 11 months w.e.f. 01.03.2023 (period from 01.03.2023 to 31.01.2024).

It may also be noted that a 10% rate hike was given w.e.f. 01.04.2018 and 8% rate hike was given w.e.f. 01.04.2021. In the G.O.(RT) No.269/2016/PWD dated 05.02.2016 from Public Works Departments, it has a clause that once a building is occupied and rent fixed for the same, revision of rent will be permissible only after the expiry of a period of 3 years from the date of agreement or date of occupation whichever is earlier.

As ordered by the Vice-Chancellor, the request to renew the rent agreement with the owners of the 'Bluefort Buildings' that houses UIT Neyyattinkara with effect from 01.02.2024 and their request to hike the rate of rent is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommended that Smt. Beena Murugan, Sri. Rajesh S and Smt. Sheeba Devi V, the owners of the buildings and the Principal, UIT, Neyyattinkara be called for a discussion for negotiation in the next Standing Committee of the Syndicate on Departments and Other Institutions of the University.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University held on 13.03.2024, be approved.

Item No.09.120.7 : *University Institute of Technology (UIT)- PG Programmes- Admission for the academic year 2024-25- Consideration of- reg.*

The PG programmes as detailed below has been continued only for the academic 2023-24, vide UO No.Ad.A.VII.5.19241/2018 dated 16.03.2023.

Sl.No	UIT	PG Programme
1	UIT Kollam	M Sc Computer Science
2	UIT Neyyattinkara	M Com Finance
3	UIT Yeroor	M Com Finance
4	UIT Pathanapuram	M Com Finance

The Ac H section has requested to furnish the list of UITs and courses to include the same in the Prospectus for the admissions to the academic year 2024-25.

The details of PG programmes offered in the UITs in the academic year 2023-24 with sanctioned strength and students intake are detailed below.

Sl. no	UIT	Course	Sanctioned strength	Number of students		
				2021 Admission	2022 Admission	2023 Admission
1	UIT Neyyattinkara	M Com Finance	20	1	12	5
2	UIT Pirappancode	M Com Finance	25	9	15	5
		M A English Language and Literature	20	10	17	11
3	UIT Kollam	M Sc Computer Science	30	9	10	15
		M Com Finance	25	22	17	15
4	UIT Yeroor	M Com Finance	25	7	10	6
5	UIT Kottarakara	M Com Finance	25	13	19	11
6	UIT Sasthamcotta	M Com Finance	20	5	12	5
7	UIT Alappuzha	M Com Finance	25	32 (sanctioned strength:20&25)	11(sanctioned strength:20&25)	12 (sanctioned strength:25)
8	UIT Pathanapuram	M Com Finance	20	3	9	2
9	UIT Mannar	M Com Finance	20	15	9	18

As ordered by the Vice-Chancellor, the matter pertaining to the discontinuance/ restoration of PG programmes at UITs is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommended that the PG programmes at UITs be continued for the academic year 2024-25 also.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University held on 13.03.2024, be approved.

Item No.09.120.8 : *യൂ ഐ ടി, പിരപ്പൻകോട്- മൂന്നാം വർഷ ബി ബി എ വിദ്യാർത്ഥിയായ ശ്രീ.ഉജാൽ സുധീഷ്, പ്രിൻസിപ്പലിനെതിരെ നൽകിയ പരാതി- സംബന്ധിച്ച്*

യൂ ഐ ടി പിരപ്പൻകോട് സെന്ററിലെ മൂന്നാം വർഷ ബി ബി എ വിദ്യാർത്ഥിയായ ശ്രീ.ഉജാൽ സുധീഷ് പ്രിൻസിപ്പലിനെതിരെ നൽകിയ പരാതിയുടെ ചുരുക്കം താഴെ ചേർക്കുന്നു.

04.01.2024നും കൊല്ലം എസ് എൻ കോളേജിൽ വച്ച് നടന്ന മോഡൽ ഫിസിക് കോമ്പറ്റീഷനിൽ പങ്കെടുക്കാൻ പോയപ്പോൾ, ആവശ്യപ്പെട്ടിട്ടും കോളേജിൽ നിന്നും അധ്യാപകർ ആരും തന്നെ കൂടെ പോയില്ല എന്നും കമ്പാരിസണിൽ മൂന്നാം സ്ഥാനം ലഭിക്കുമായിരുന്നിട്ടും അപ്പീൽ വിളിക്കാൻ കോളേജ് അധികൃതർ ആരും ഇല്ലാതിരുന്നതിനാൽ ആ സ്ഥാനം നഷ്ടമായെന്നും ഉജ്വൽ സുധീഷ് പരാതിയിൽ പറയുന്നു. ഇക്കാര്യം കോളേജ് പ്രിൻസിപ്പലോട് ചോദിച്ചപ്പോൾ പ്രിൻസിപ്പൽ തന്നെ ആക്ഷേപിക്കുകയും സസ്പെൻഡ് ചെയ്യുമെന്ന് ഭീഷണിപ്പെടുത്തുകയും ചെയ്തതൊന്നും ആയതിനാൽ കോളേജ് പ്രിൻസിപ്പലിനെതിരെ നടപടി സ്വീകരിക്കണമെന്നും ഉജ്വൽ സുധീഷ് അപേക്ഷിച്ചിരിക്കുന്നു. കോളേജ് അധികൃതർ തന്റെ അവസരം നഷ്ടപ്പെടുത്തിയതിനാൽ നഷ്ടപരിഹാരം കിട്ടണമെന്നും വിദ്യാർത്ഥി അപേക്ഷിച്ചിരിക്കുന്നു. ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവിനനുസൃതമായി മേൽ വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റി മുമ്പാകെ സമർപ്പിക്കുന്നു .

Recommended that an explanation be sought from the Principal, UIT, Pirappancode regarding the matter.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University held on 13.03.2024, be approved.

Item No.09.120.9 : *University Institute of Management (UIM), Kundara - Closing of the centre - Transfer of Library Assistant to other centres under DOMTEC (UITs/ KUCTEs) -reg:*

The Syndicate vide, Item No.08.20.04 held on 15.02.2024 resolved to approve the transfer of staff of UIM, Kundara to other UIMs and also directed to examine the status of vacancy of Library Assistant in other centres under DOMTEC (UITs & KUCTEs).

The concerned sections after detailed examination pointed out 2 vacancy of Library Assistants in UIT, Kottarakkara and UIT, Vakkom. The library staff posted on contract basis in the centres where the vacancies are reported are drawing the same consolidated monthly salary of Rs. 21,500/- per month, as in UIMS. Another vacancy was reported in KUCTE, Kumarapuram. At present the Locally Engaged Library Assistant at KUCTE, Kumarapuram has been given duty on work arrangement basis for two days per week at KUCTE, Kariavattom. It may be noted that the Locally Engaged Library Assistant in KUCTEs are working on daily wage basis at the rate of ₹830/- per day with a monthly maximum of ₹21,000/-.

A mutual transfer request from Library Assistants of UIM, Kundara and UIM, Punalur was also received in the section, where the former opted for UIM, Punalur and the latter opted for UIT, Vakkom.

In obedience to the orders of the Vice-Chancellor the matter regarding the status of vacancy of Library Assistant in the centres under DOMTEC is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommended that the service of the Library Assistant at UIM, Kundara be shifted to UIT, Kottarakkara.

Further recommended that steps be initiated to appoint a Library Assistant at UIT, Vakkom.
(Ad C Section)

The meeting concluded at 1.30 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University held on 13.03.2024, be approved.

Item No09.121: *DOMTEC - Engagement of Staff on contract - Minutes of Performance Appraisal – reg:-*

(Adm A VII)

The Standing Committee of the Syndicate on Departments & Other Institutions of the University, at its meeting held on 27.01.2024, vide item No.5 recommended that the Performance Appraisal of Staff on contract at institutions under DOMTEC be conducted by a Committee consisting of Sri. R Rajesh, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Adv. G Muralidharan Pillai, Dr. S Jayan and Dr. P M Radhamany, Members, Syndicate, the Registrar and Prof. (Dr.) Bindu R L as Subject Expert on 13.02.2024, 22.02.2024, 23.02.2024, 26.02.2024 and 27.02.2024 in the Senate House Campus, Palayam. The Vice-Chancellor, considering the exigency of the matter, approved the above recommendation of the Standing Committee in exercise of the powers vested under Section 10(13) of Kerala University Act, 1974.

In the meantime, the Syndicate in its meeting held on 15.02.2024, item no.08.20.05 resolved to conduct the Performance Appraisal of Staff on contract at various institutions under DOMTEC on 20.02.2024, 22.02.2024, 27.02.2024 and 29.02.2024. Further, considering the letter from the Convener, Standing Committee of the Syndicate on Departments & Other Institutions of the University, the Vice-Chancellor has ordered to conduct the appraisal of staff (Kottarakkara Zone) scheduled on 29.02.2024 along with the staff of Alappuzha Zone, ie on 27.02.2024.

Accordingly, the Performance Appraisal of staff on contract at various institutions under DOMTEC was conducted on 20.02.2024, 22.02.2024 and 27.02.2024 in the Senate Hall, University Buildings, Palayam.

As ordered by the Vice-Chancellor, the Minutes of the meeting of the Committee for Performance Appraisal of Staff on contract at various institutions under DOMTEC held on 20.02.2024, 22.02.2024 and 27.02.2024 is placed before the Syndicate for consideration and approval.

Minutes of the Meeting of the Committee for Performance Appraisal of Teaching and Non-teaching Staff on contract in University Institutes of Technology (UITs), University Institutes of Management (UIMs), Kerala University Colleges of Teacher Education (KUCTEs) and University College of Engineering (UCE)

Date & Venue : 20.02.2024, Senate Hall, University of Kerala, Palayam
22.02.2024, Senate Hall, University of Kerala, Palayam
27.02.2024, Senate Hall, University of Kerala, Palayam
Time : 10.30 AM

Members

1. Sri Rajesh R Convener, Standing Committee of the Syndicate on Departments & other Institutions of the University : Sd/-
2. Adv. G Muralidharan Pillai, Member, Syndicate : Sd/-
3. Dr. S Jayan, Member, Syndicate : Sd/-
4. Dr. P.M Radhamany, Member, Syndicate : Sd/-
5. Registrar, University of Kerala : Sd/-
6. Prof. (Dr.) Bindu R L, Department of Education, University of Kerala : Sd/-

The Performance Appraisal of Staff on contract in University College of Engineering, University Institutes of Management, Kerala University Colleges of Teacher Education and University Institutes of Technology were conducted on 20.02.2024, 22.02.2024 and 27.02.2024, respectively at Senate Hall, University of Kerala.

The Committee for Performance Appraisal, on the basis of the confidential report and supporting documents in respect of the staff on contract, interacted with them and has recommended the following:

Sl. No	Name & Designation of the Staff on contract	Institution	Date of Appraisal	Recommendation/ Remarks
1.	Divya D T, Assistant Professor in Computer Science & Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
2.	Minu J Mohan, Assistant Professor in Computer Science & Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
3.	Shijida Shain, Assistant Professor in Computer Science &	University College of Engineering,	20.02.2024	Recommended for one more term.

	Engineering (M Tech)	Kariavattom		
4.	Rekhamol G, Assistant Professor in Computer Science & Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
5.	Drishya S S, Assistant Professor in Computer Science & Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
6.	Rajimol V, Assistant Professor in Computer Science & Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
7.	Sumisha M S, Assistant Professor in Computer Science & Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
8.	Manu V Kumar, Assistant Professor in Computer Science & Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
9.	Nimmi Kokila M V, Assistant Professor in Computer Science & Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
10.	Gargy G, Assistant Professor in Computer Science & Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
11.	Indusalini G, Assistant Professor in Electronics & Communication Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
12.	Kannan S, Assistant Professor in Electronics & Communication Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
13.	Rohini P S, Assistant Professor in Electronics & Communication Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
14.	Anu Antony, Assistant Professor in Electronics & Communication Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
15.	Anila Soman, Assistant Professor in Electronics & Communication Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
16.	Haseena Beegum S, Assistant Professor in Electronics & Communication Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
17.	Sajitha Rani G L, Assistant Professor in Electronics & Communication Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
18.	Aswathy V, Assistant Professor in Electronics & Communication Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
19.	Anu S Ram, Assistant Professor in Electronics & Communication Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
20.	Vidhya S, Assistant Professor in Electronics & Communication Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
21.	Saina A R, Assistant Professor in Informaion Technology (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
22.	Sangeetha S Nair, Assistant	University College of	20.02.2024	Recommended for one

	Professor in Informaion Technology (M Tech)	Engineering, Kariavattom		more term.
23.	Anupama Sathyan, Assistant Professor in Informaion Technology (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
24.	Krishna J S, Assistant Professor in Informaion Technology (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
25.	Sabeena A S, Assistant Professor in Informaion Technology (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
26.	Reshma R, Assistant Professor in Informaion Technology (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
27.	Arun B I, Assistant Professor in Informaion Technology (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
28.	Salu Lekshman, Assistant Professor in Informaion Technology (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
29.	G S, Aiswarya Thankachi, Assistant Professor in Mechanical Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
30.	Bhanu S Nair, Assistant Professor in Civil Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
31.	Sruthi G S, Assistant Professor in Civil Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
32.	Meera S, Assistant Professor in Electrical Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
33.	Khadira Safar, Assistant Professor in Electrical Engineering (M Tech)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
34.	Shyni A Moses, Assistant Professor in Mathematics	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
35.	Nithu Prabha N, Assistant Professor in Mathematics	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
36.	Saju S D, Lab Assistant (ECE)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
37.	Sajith Kumari L, Lab Assistant (CS)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
38.	Biju R, Tradesman (Mechanical)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
39.	Seena R S, Lab Assistant (IT)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
40.	Aravind A, Tradesman (Mechanical)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
41.	Valsala Kumari K S, Tradesman (Mechanical)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.

42.	Sreejith S N, Lab Assistant (ECE)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
43.	Asha K S, Lab Assistant (CS)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
44.	Sreeraj S, Lab Assistant (ECE)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
45.	Noel Joeboy, Lab Assistant (ECE)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
46.	Shibukumar G L, Tradesman (Mechanical)	University College of Engineering, Kariavattom	22.02.2024	Recommended for one more term.
47.	Abhijith S, Lab Assistant (Electrical)	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
48.	Aparna C V Library Assistant	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
49.	Hareetha S Library Assistant	University College of Engineering, Kariavattom	20.02.2024	Recommended for one more term.
50.	Veena P K, Lecturer on contract (NET)	UIM, Varkala	20.02.2024	Recommended for one more term.
51.	Gayathry S S, Lecturer on contract (NET)	UIM, Varkala	20.02.2024	Recommended for one more term.
52.	Vidhya G R, Library Assistant on contract	UIM, Varkala	20.02.2024	Recommended for one more term.
53.	Dr. Resmi R, Lecturer on contract	UIM, Kundara	20.02.2024	Recommended for one more term.
54.	Smt.Archana Salim Lecturer on contract	UIM, Kollam	22.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
55.	Sri.Shahid Subair Lecturer on contract [NET]	UIM, Kollam	22.02.2024	Recommended for one more term.
56.	Dharuna.S.Raj Library Assistant on contract	UIM, Kollam	22.02.2024	Recommended for one more term.
57.	Anusha M N Lecturer on contract	UIM, Kundara	22.02.2024	Recommended for one more term.
58.	Smt. Anju Muraleedharan Lecturer on contract Basis (NET)	UIM, Kundara	22.02.2024	Recommended for one more term.
59.	Shehina Beegum.A Library Assistant on contract	UIM, Kundara	22.02.2024	Recommended for one more term.
60.	Sumina Haneeph Lecturer on contract	UIM, Alappuzha	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
61.	Divya.V Lecturer on contract	UIM, Alappuzha	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
62.	Al-Afisha Rifai.S Lecturer on contract	UIM, Alappuzha	27.02.2024	Recommended for one more term subject to the

				condition that she shall clear NET/ PhD during the contract period.
63.	Sindhu.T.S Library Assistant on contract	UIM, Alappuzha	27.02.2024	Recommended for one more term.
64.	Sudheesh.B Lecturer on contract	UIM, Adoor	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
65.	Saranya.B.Sasi Lecturer on contract	UIM, Adoor	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
66.	Athira .S Lecturer on contract	UIM, Adoor	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
67.	Rogen.K.Paniker Lecturer on contract	UIM, Adoor	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
68.	Thara.C.Varghese Library Assistant on contract	UIM, Adoor	27.02.2024	Recommended for one more term.
69.	Gopika S.P Lecturer on contract	UIM, Punalur	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
70.	Sam.T.Mathew Lecturer on contract	UIM, Punalur	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
71.	Dr. Sanal B Lecturer on contract	UIM, Punalur	27.02.2024	Recommended for one more term.
72.	Megha Raj.P Library Assistant on contract	UIM, Punalur	27.02.2024	Recommended for one more term.
73.	Hemalatha T, Asst. Professor in Natural Science [NET]	KUCTE, Kumarapuram	20.02.2024	Recommended for one more term.
74.	Vanaja M, Asst. Professor in Perspectives in Education [NET]	KUCTE, Kumarapuram	20.02.2024	Recommended for one more term.
75.	Lethamini S S, Asst. Professor in Perspectives in Education[NET]	KUCTE, Kumarapuram	20.02.2024	Recommended for one more term.
76.	Sheeja B, Assistant Professor in Mathematics	KUCTE, Kumarapuram	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
77.	Prasanthan H, Asst. Professor in Physical Education	KUCTE, Kumarapuram	20.02.2024	Recommended for one more term subject to the condition that he shall clear NET/ PhD during the contract period.
78.	Nithya S S, Asst. Professor in Physical Science[NET]	KUCTE, Kumarapuram	20.02.2024	Recommended for one more term.

79.	Sindhu B S, Asst. Professor in Malayalam	KUCTE, Kumarapuram	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
80.	Anila R, Assistant Professor in Hindi [NET]	KUCTE, Nedumangad	20.02.2024	Recommended for one more term.
81.	Bindu S Nair, Assistant Professor in Perspectives in Education [NET]	KUCTE, Nedumangad	20.02.2024	Recommended for one more term.
82.	Dr. Chancel Abraham, Assistant Professor in Social Science	KUCTE, Nedumangad	20.02.2024	Recommended for one more term.
83.	Dr. Reshmi K S, Asst. Professor in Physical Science	KUCTE, Nedumangad	20.02.2024	Recommended for one more term.
84.	Dr. Sindhu I P, Assistant Professor in Natural Science	KUCTE, Nedumangad	20.02.2024	Recommended for one more term.
85.	Anuja V S, Assistant Professor in Perspectives in Education [NET]	KUCTE, Nedumangad	20.02.2024	Recommended for one more term.
86.	Nithya K P, Assistant Professor in English [NET]	KUCTE, Nedumangad	20.02.2024	Recommended for one more term.
87.	Lakshmi Pushkaran, Academic Co-ordinator	KUCTE, Nedumangad	20.02.2024	Recommended for one more term.
88.	Letha K.G, Asst. Professor in Natural Science [NET]	KUCTE, Kariavattom	20.02.2024	Recommended for one more term.
89.	Leena C, Assistant Professor in Perspectives in Education[NET]	KUCTE, Kariavattom	20.02.2024	Recommended for one more term.
90.	Anupama V.S, Assistant Professor in Hindi[NET]	KUCTE, Kariavattom	20.02.2024	Recommended for one more term.
91.	Rani B, Assistant Professor in Social Science[NET]	KUCTE, Kariavattom	20.02.2024	Recommended for one more term.
92.	Dr. Jisha G.R, Assistant Professor in Physical Science	KUCTE, Kariavattom	20.02.2024	Recommended for one more term.
93.	Dr. Sheeja Rani S.D, Assistant Professor in Mathematics	KUCTE, Kariavattom	20.02.2024	Recommended for one more term.
94.	Sheeja T.S, Assistant Professor of Perspectives in Education	KUCTE, Kariavattom	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
95.	Simi T, Assistant Professor in Mathematics (NET)	KUCTE, Kollam	22.02.2024	Recommended for one more term.
96.	Sinimol V.M, Assistant Professor in Perspectives in Education (NET)	KUCTE, Kollam	22.02.2024	Recommended for one more term.
97.	Sheenu G S, Assistant Professor of Natural Science (NET)	KUCTE, Kollam	22.02.2024	Recommended for one more term.
98.	Sangeetha K, Assistant Professor of English (NET)	KUCTE, Kollam	22.02.2024	Recommended for one more term.
99.	Kochuthresia P.C, Assistant Professor in General Education (NET)	KUCTE, Kollam	22.02.2024	Recommended for one more term.
100.	Savithakumari S, Assistant Professor in Hindi [Doing Ph.D]	KUCTE, Kollam	22.02.2024	Recommended for one more term.
101.	Bijumon J, Assistant Professor in Physical Education	KUCTE, Kollam	22.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.

102.	Saija S.R, Assistant Professor in Physical Science (NET)	KUCTE, Kollam	22.02.2024	Recommended for one more term.
103.	Manacy H.A , Assistant Professor in Malayalam (NET)	KUCTE, Anchal	22.02.2024	Recommended for one more term.
104.	Dr. Lesha M.S, Assistant Professor in Natural Science	KUCTE, Anchal	22.02.2024	Recommended for one more term.
105.	Anna Rolls.G, Assistant Professor in English	KUCTE, Anchal	22.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
106.	Reena A, Assistant Professor in Physical Science (NET)	KUCTE, Anchal	22.02.2024	Recommended for one more term.
107.	Rani Rajan, Assistant Professor in Social Science (NET)	KUCTE, Anchal	22.02.2024	Recommended for one more term.
108.	Sheena George, Assistant Professor in Perspectives in Education (NET)	KUCTE, Anchal	22.02.2024	Recommended for one more term.
109.	Hazim M M, Assistant Professor in Visual & Performing Arts	KUCTE, Anchal	22.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
110.	Lalithambika Devi L.S, Assistant Professor in Perspectives in Education	KUCTE, Anchal	22.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
111.	Santhi A Nair Assistant Professor in Perspectives in Education	KUCTE, Alappuzha	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
112.	Jaya N R Assistant Professor of mathematics, (NET)	KUCTE, Alappuzha	27.02.2024	Recommended for one more term.
113.	Radha S Assistant Professor of Natural science, (NET)	KUCTE, Alappuzha	27.02.2024	Recommended for one more term.
114.	Shyja J L Assistant Professor of Malayalam	KUCTE, Alappuzha	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
115.	Deepa Thankappan Assistant Professor in Hindi	KUCTE, Alappuzha	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
116.	Hima H Assistant Professor of Perspectives in Education	KUCTE, Alappuzha	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
117.	Prasanth A.P Assistant Professor in Physical Education (NET)	KUCTE, Alappuzha	27.02.2024	Recommended for one more term.
118.	Pratheesh P K	KUCTE, Alappuzha	27.02.2024	Recommended for one

	Assistant Professor in Physical Science (NET)			more term.
119.	Hena B Assistant Professor of Perspective in Education, (NET)	KUCTE, Kunnam	27.02.2024	Recommended for one more term.
120.	Neethi S Lal Assistant Professor of Mathematics (NET)	KUCTE, Kunnam	27.02.2024	Recommended for one more term.
121.	Lekha B Assistant Professor of Social Science (NET)	KUCTE, Kunnam	27.02.2024	Recommended for one more term.
122.	George Mathew Assistant Professor of Physical science (NET)	KUCTE, Kunnam	27.02.2024	Recommended for one more term.
123.	Syambabu S Assistant Professor of Malayalam [NET]	KUCTE, Kunnam	27.02.2024	Recommended for one more term.
124.	Anitha S Assistant Professor of Perspectives in Education	KUCTE, Kayamkulam	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
125.	Kumari Sobha A.R Assistant Professor of Perspectives in Education (NET)	KUCTE, Kayamkulam	27.02.2024	Recommended for one more term.
126.	Alli Anirudhan Asst. Prof in Natural Science (NET)	KUCTE, Kayamkulam	27.02.2024	Recommended for one more term.
127.	Sabeena S Asst. Professor in Arabic	KUCTE, Kayamkulam	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
128.	Dr. Preetha Lali Y.M Assistant Professor in Social Science	KUCTE, Kayamkulam	27.02.2024	Recommended for one more term.
129.	Dr. Jyothis C S Assistant Professor of Physical Science	KUCTE, Kayamkulam	27.02.2024	Recommended for one more term.
130.	Madhu S Assistant Professor of Visual & Performing Arts	KUCTE, Kayamkulam	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
131.	Jeena Rani M. S Asst. Professor in Hindi	KUCTE, Kayamkulam	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
132.	Naushat A Salim Asst. Professor in Natural Science, (NET)	KUCTE, Kulakkada	27.02.2024	Recommended for one more term.
133.	Bini T R Asst. Professor in Social Science, KUCTE, Kulakkada	KUCTE, Kulakkada	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
134.	Deepthi S Asst. Professor in Physical	KUCTE, Kulakkada	27.02.2024	Recommended for one more term.

	Science, KUCTE, Kulakkada (NET)			
135.	Sumam S Asst. Professor in Commerce, KUCTE, Kulakkada (NET)	KUCTE, Kulakkada	27.02.2024	Recommended for one more term.
136.	Smitha T S Asst. Professor in Perspective in Education, KUCTE, Kulakkada (NET)	KUCTE, Kulakkada	27.02.2024	Recommended for one more term.
137.	Dr Nisha A G Asst. Professor in Visual and Performing Arts, KUCTE, Kulakkada	KUCTE, Kulakkada	27.02.2024	Recommended for one more term.
138.	Sylasree R Assistant Professor in Natural Science, (NET)	KUCTE, Adoor	27.02.2024	Recommended for one more term.
139.	Deepa V Assistant Professor in Perspectives in Education, KUCTE, Adoor (NET)	KUCTE, Adoor	27.02.2024	Recommended for one more term.
140.	Yamuna R Assistant Professor in Perspectives in Education, KUCTE, Adoor (NET)	KUCTE, Adoor	27.02.2024	Recommended for one more term.
141.	Shimithakumary.S Assistant Professor in Social Science, KUCTE, Adoor (NET)	KUCTE, Adoor	27.02.2024	Recommended for one more term.
142.	Rajasree S Assistant Professor in English, KUCTE, Adoor	KUCTE, Adoor	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
143.	Rakesh P Assistant Professor in Visual Performing Arts, KUCTE, Adoor	KUCTE, Adoor	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
144.	Dr. Leena Vahid Assistant Professor in Mathematics	KUCTE, Adoor	27.02.2024	Recommended for one more term.
145.	Brijith D S, Lecturer in Management [NET]	UIT, Pirappancode	20.02.2024	Recommended for one more term.
146.	Krishna V N, Lecturer in Management[NET]	UIT, Pirappancode	20.02.2024	Recommended for one more term.
147.	Sajna Raffi M R, Lecturer in Management[NET]	UIT, Pirappancode	20.02.2024	Recommended for one more term.
148.	Soubhagya P J, Lecturer in Management [Doing Ph D]	UIT, Pirappancode	20.02.2024	Recommended for one more term.
149.	Tara S, Lecturer in Mathematics	UIT, Pirappancode	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
150.	Sumitha S, Lecturer in Commerce [Doing Ph.D]	UIT, Pirappancode	20.02.2024	Recommended for one more term.
151.	Smitha S, Lecturer in Commerce (NET)	UIT, Pirappancode	20.02.2024	Recommended for one more term.
152.	Sounya C S, Lecturer in Commerce (NET)	UIT, Pirappancode	20.02.2024	Recommended for one more term.

153.	Manesh M, Lecturer in Commerce [Doing Ph.D]	UIT, Pirappancode	20.02.2024	Recommended for one more term.
154.	Soumya C S, Lecturer in Commerce (NET)	UIT, Pirappancode	20.02.2024	Recommended for one more term.
155.	Shynimol A B, Lecturer in Commerce (NET)	UIT, Pirappancode	20.02.2024	Recommended for one more term.
156.	Shyni S, Lecturer in Commerce [Doing Ph.D]	UIT, Pirappancode	20.02.2024	Recommended for one more term.
157.	Fathima M. S, Lecturer in Computer Science (NET)	UIT, Pirappancode	20.02.2024	Recommended for one more term.
158.	Sindhu B. S, Lecturer in Computer Science	UIT, Pirappancode	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
159.	Vineetha R. V, Lecturer in Computer Science	UIT, Pirappancode	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
160.	Appu A A, Lecturer in English (NET)	UIT, Pirappancode	20.02.2024	Recommended for one more term.
161.	Ashna S G, Lecturer in English (NET)	UIT, Pirappancode	27.02.2024	Recommended for one more term.
162.	Remani T, Sweeper	UIT, Pirappancode	20.02.2024	Recommended for one more term.
163.	Radhakrishnan Nair K, Lab Attender	UIT, Pirappancode	20.02.2024	Recommended for one more term.
164.	Ajayanath P, Lab Attender	UIT, Pirappancode	20.02.2024	Recommended for one more term.
165.	Saritha S P, Computer Lab Instructor	UIT, Pirappancode	20.02.2024	Recommended for one more term.
166.	Reshma Basheer, Computer Lab Instructor	UIT, Pirappancode	27.02.2024	Recommended for one more term.
167.	Preetha S, Library Assistant	UIT, Pirappancode	20.02.2024	Recommended for one more term.
168.	Sajeer A, Watchman	UIT, Pirappancode	20.02.2024	Recommended for one more term.
169.	Saji M, Watchman	UIT, Pirappancode	20.02.2024	Recommended for one more term.
170.	Dr. Pradeep K, Lecturer in Commerce (NET)	UIT, Kanjiramkulam	20.02.2024	Recommended for one more term.
171.	Chinju R Nair, Lecturer in Computer Science (NET)	UIT, Kanjiramkulam	20.02.2024	Recommended for one more term.
172.	Rahul A G, Computer Lab Instructor	UIT, Kanjiramkulam	20.02.2024	Recommended for one more term.
173.	Aneeta Victor, Lecturer in Commerce (NET)	UIT, Vakkom	20.02.2024	Recommended for one more term.
174.	Salini R S, Lecturer in Commerce (NET)	UIT, Vakkom	20.02.2024	Recommended for one more term.
175.	Sumina A, Lecturer in Commerce (NET)	UIT, Vakkom	20.02.2024	Recommended for one more term.
176.	Litty Varghese, Lecturer in Computer Science	UIT, Vakkom	20.02.2024	Recommended for one more term.
177.	Sumi Suseelan, Lecturer in Computer Science	UIT, Vakkom	20.02.2024	Recommended for one more term.
178.	Aswathy V S, Lecturer in Computer Science (NET)	UIT, Vakkom	20.02.2024	Recommended for one more term.

179.	Gayathri G S, Lecturer in Mathematics	UIT, Vakkom	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
180.	Ambili R, Sweeper	UIT, Vakkom	20.02.2024	Recommended for one more term.
181.	Sreeja V S, Lab Attender	UIT, Vakkom	20.02.2024	Recommended for one more term.
182.	Madhuri T M, Computer Lab Instructor	UIT, Vakkom	20.02.2024	Recommended for one more term.
183.	Rajina A, Peon	UIT, Vakkom	20.02.2024	Recommended for one more term.
184.	Chandralekha K S, Lecturer in Commerce (NET)	UIT, Tholicode	20.02.2024	Recommended for one more term.
185.	Reeja Vijayan, Lecturer in Commerce (NET)	UIT, Tholicode	20.02.2024	Recommended for one more term.
186.	Athira R S, Lecturer in Computer Science	UIT, Tholicode	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
187.	Lekshmi P, Computer lab Instructor	UIT, Tholicode	20.02.2024	Recommended for one more term.
188.	Dr. Renjini P S, Lecturer in Commerce	UIT, Veli	20.02.2024	Recommended for one more term.
189.	Jithu R, Lecturer in Management (NET)	UIT, Veli	20.02.2024	Recommended for one more term.
190.	Nisha Stephen, Lecturer in Management [doing Ph.D]	UIT, Veli	20.02.2024	Recommended for one more term.
191.	Gayathri C S, Lecturer in Management [doing Ph.D]	UIT, Veli	20.02.2024	Recommended for one more term.
192.	Rohini V S, Lecturer in Management (NET)	UIT, Neyyattinkara	20.02.2024	Recommended for one more term.
193.	Chinchu B S, Lecturer in Management	UIT, Neyyattinkara	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
194.	Gayathri U, Lecturer in Management	UIT, Neyyattinkara	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
195.	Lakshmy M Nair, Lecturer in Commerce	UIT, Neyyattinkara	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
196.	Kumari Preetha S, Lecturer in Commerce	UIT, Neyyattinkara	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
197.	B S Resmy, Lecturer in Computer Science	UIT, Neyyattinkara	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.

198.	Rekha M S, Lecturer in Computer Science	UIT, Neyyattinkara	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
199.	Sangeetha S V, Lecturer in Computer Science	UIT, Neyyattinkara	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
200.	Jaya P, Sweeper	UIT, Neyyattinkara	20.02.2024	Recommended for one more term.
201.	Helen Baby M R, Typist/Clerk	UIT, Neyyattinkara	20.02.2024	Recommended for one more term.
202.	Ramesh Kumar K S, Office Assitant	UIT, Neyyattinkara	20.02.2024	Recommended for one more term.
203.	Suresh Kumar S, Lab Attender	UIT, Neyyattinkara	20.02.2024	Recommended for one more term.
204.	Sudharani E K, Lab Attender	UIT, Neyyattinkara	20.02.2024	Recommended for one more term.
205.	Manchu O, Computer lab Instructor	UIT, Neyyattinkara	20.02.2024	Recommended for one more term.
206.	Gopalakrishnan Nair C, Peon	UIT, Neyyattinkara	20.02.2024	Recommended for one more term.
207.	Jithesh Kumar R V, Watchman	UIT, Neyyattinkara	20.02.2024	Recommended for one more term.
208.	SajiKrishnan G, Watchman	UIT, Neyyattinkara	20.02.2024	Recommended for one more term.
209.	Bindu Lekha M, Library Assistant	UIT, Neyyattinkara	20.02.2024	Recommended for one more term.
210.	Uma R Nair, Lecturer in Commerce (NET)	UIT, Malayinkeezhu	20.02.2024	Recommended for one more term.
211.	S. Soundravalli, Lecturer in Commerce	UIT, Malayinkeezhu	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
212.	Beena C Jacob, Lecturer in Computer Science	UIT, Malayinkeezhu	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
213.	Sreelekshmi P G, Lecturer in Computer Science	UIT, Malayinkeezhu	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
214.	Deepu M, Computer Lab Instructor	UIT, Malayinkeezhu	20.02.2024	Recommended for one more term.
215.	Swapna V S, Lecturer in Commerce	UIT, Kattayikonam	20.02.2024	Recommended for one more term.
216.	V S Deepa, Lecturer in Commerce (NET)	UIT, Kattayikonam	20.02.2024	Recommended for one more term.
217.	Syam V, Lecturer in Commerce (NET)	UIT, Kattayikonam	20.02.2024	Recommended for one more term.
218.	Soumya V V, Lecturer in Commerce	UIT, Vellarada	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during

				the contract period.
219.	Hari V K, Lecturer in Computer Science	UIT, Vellarada	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
220.	Dakshina D S, Lecturer in Computer Science	UIT, Vellarada	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
221.	Aneeshya S Michael, Lecturer in English (NET)	UIT, Vellarada	20.02.2024	Recommended for one more term.
222.	Dr.Archana Ravi S, Lecturer in English	UIT, Vellarada	20.02.2024	Recommended for one more term.
223.	Suvarna S, Lecturer in English (NET)	UIT, Vellarada	20.02.2024	Recommended for one more term.
224.	Minimol S, Sweeper	UIT, Vellarada	20.02.2024	Recommended for one more term.
225.	Arya U R, Computer Lab Instructor	UIT, Vellarada	20.02.2024	Recommended for one more term.
226.	Reji C B, Watchman	UIT, Vellarada	20.02.2024	Recommended for one more term.
227.	Nisha V S, Lecturer in Electronics [doing Ph.D]	UIT, Thiruvananthapuram	20.02.2024	Recommended for one more term.
228.	Jinu S, Lecturer in Electronics [doing M Tech]	UIT, Thiruvananthapuram	20.02.2024	Recommended for one more term.
229.	Dhanya Radhakrishnan, Lecturer in Electronics	UIT, Thiruvananthapuram	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
230.	Praveena R S, Lecturer in Electronics [doing M Tech]	UIT, Thiruvananthapuram	20.02.2024	Recommended for one more term.
231.	Rajitha V, Lecturer in Computer Science	UIT, Thiruvananthapuram	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
232.	Rose Cherian, Lecturer in Computer Science [doing Ph.D]	UIT, Thiruvananthapuram	20.02.2024	Recommended for one more term.
233.	Jitha Thankachi B J, Lecturer in Computer Science (NET)	UIT, Thiruvananthapuram	20.02.2024	Recommended for one more term.
234.	Parvathy G, Lecturer in Computer Science	UIT, Thiruvananthapuram	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
235.	Anil Kumar S, Library Assistant	UIT, Thiruvananthapuram	20.02.2024	Recommended for one more term.
236.	Lethakumari R. Typist/clerk	UIT, Thiruvananthapuram	20.02.2024	Recommended for one more term.
237.	Vijayakumari S, Lab Attender	UIT, Thiruvananthapuram	20.02.2024	Recommended for one more term.
238.	Bindu V, Lab Attender	UIT, Thiruvananthapuram	20.02.2024	Recommended for one more term.
239.	Sahny M V, Computer Lab Instructor	UIT, Thiruvananthapuram	20.02.2024	Recommended for one more term.
240.	S. Shyam Kumar,	UIT,	20.02.2024	Recommended for one

	Computer Lab Instructor	Thiruvananthapuram		more term.
241.	Sumesh Kumar R S, Electronics Lab Instructor	UIT, Thiruvananthapuram	20.02.2024	Recommended for one more term.
242.	Pramod C, Peon	UIT, Thiruvananthapuram	20.02.2024	Recommended for one more term.
243.	Sunu P Nair, Lecturer in Computer Science	UIT, Azhoor	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
244.	Rejani T R, Lecturer in Computer Science	UIT, Azhoor	20.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
245.	Archana V R, Lecturer in Computer Science [NET]	UIT, Azhoor	20.02.2024	Recommended for one more term.
246.	Indumathy P S, Computer Lab Instructor	UIT, Azhoor	20.02.2024	Recommended for one more term.
247.	Rejimol M, Lecturer in Commerce (NET)	UIT, Kallara	20.02.2024	Recommended for one more term.
248.	Dr. Divya J V, Lecturer in Commerce (NET)	UIT, Kallara	20.02.2024	Recommended for one more term.
249.	Ashik R S, Lecturer in English (NET)	UIT, Kallara	20.02.2024	Recommended for one more term.
250.	Arun R, Lecturer in English (NET)	UIT, Kallara	20.02.2024	Recommended for one more term.
251.	Ganga S S, Lecturer in English (NET)	UIT, Kallara	20.02.2024	Recommended for one more term.
252.	Salini L Lecturer in Computer Science	UIT, Mukhathala	22.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
253.	Norin Priya V Lecturer in Computer Science	UIT, Mukhathala	22.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
254.	Pradeep C Lecturer in Computer Science	UIT, Mukhathala	22.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
255.	Biji Mol V Lecturer in Commerce (NET)	UIT, Mukhathala	22.02.2024	Recommended for one more term.
256.	Akhila C J Lecturer in Commerce (NET)	UIT, Mukhathala	22.02.2024	Recommended for one more term.
257.	Thushara Vikraman Computer Lab Instructor	UIT, Mukhathala	22.02.2024	Recommended for one more term.
258.	Veena Venugopal Library Assistant	UIT, Mukhathala	22.02.2024	Recommended for one more term.
259.	Deepa Mol R Peon	UIT, Mukhathala	22.02.2024	Recommended for one more term.
260.	Molly B Sweeper/ Cleaner	UIT, Mukhathala	22.02.2024	Recommended for one more term.
261.	Nisha A Lecturer in Computer Science	UIT, Kollam	22.02.2024	Recommended for one more term subject to the condition that she shall

				clear NET/ PhD during the contract period.
262.	Manoj R Lecturer in Computer Science	UIT, Kollam	22.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
263.	Jisha V Lecturer in Computer Science [doing Ph.D]	UIT, Kollam	22.02.2024	Recommended for one more term.
264.	Godwin Sylvester S B Lecturer in Computer Science	UIT, Kollam	22.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
265.	Arun N Lecturer in Computer Science [doing Ph.D]	UIT, Kollam	22.02.2024	Recommended for one more term.
266.	Lekshmi Mohan Lecturer in Computer Science [doing Ph.D]	UIT, Kollam	22.02.2024	Recommended for one more term.
267.	Praveen Kumar P K Lecturer in Computer Science [NET]	UIT, Kollam	22.02.2024	Recommended for one more term.
268.	Febin U Lecturer in Electronics [doing M Tech]	UIT, Kollam	22.02.2024	Recommended for one more term.
269.	Tharif Kabeer Lecturer in Commerce (NET)	UIT, Kollam	22.02.2024	Recommended for one more term.
270.	Aswathy Aravindan Lecturer in Commerce (NET)	UIT, Kollam	22.02.2024	Recommended for one more term.
271.	Dr. Suvija V S Lecturer in Commerce (NET)	UIT, Kollam	22.02.2024	Recommended for one more term.
272.	Dr. Preetha Zazjnay J Lecturer in Business Management (NET)	UIT, Kollam	22.02.2024	Recommended for one more term.
273.	Geethu M V Lecturer in Business Management (NET)	UIT, Kollam	22.02.2024	Recommended for one more term.
274.	Subi G J Lecturer in Business Management	UIT, Kollam	22.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
275.	Sreekumar G Lecturer in Management [doing Ph.D]	UIT, Kollam	22.02.2024	Recommended for one more term.
276.	Sudha A Library Assistant (M.LiSc.)	UIT, Kollam	22.02.2024	Recommended for one more term.
277.	Manju B L Computer Lab Instructor	UIT, Kollam	22.02.2024	Recommended for one more term.
278.	Simi J V Computer Lab Instructor	UIT, Kollam	22.02.2024	Recommended for one more term.
279.	Sajeev M Watchman	UIT, Kollam	22.02.2024	Recommended for one more term.
280.	Bijumon S Peon	UIT, Kollam	22.02.2024	Recommended for one more term.
281.	Abhayakumari S Peon	UIT, Kollam	22.02.2024	Recommended for one more term.

282.	Sreeja S Lab Attender	UIT, Kollam	22.02.2024	Recommended for one more term.
283.	Sheela N Sweeper	UIT, Kollam	22.02.2024	Recommended for one more term.
284.	Aswathy J S Lecturer in Computer Science	UIT, Sasthamcotta	22.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
285.	Sonia Merin Jose Lecturer in Business Management [doing Ph.D]	UIT, Sasthamcotta	22.02.2024	Recommended for one more term.
286.	Nisha G, Lecturer in Business Management	UIT, Sasthamcotta	22.02.2024	Recommended for one more term.
287.	Rahul U Krishnan Lecturer in Management	UIT, Sasthamcotta	22.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
288.	Makesh P Bhasker Library Assistant	UIT, Sasthamcotta	22.02.2024	Recommended for one more term.
289.	Biju Varghese Lab Attender	UIT, Sasthamcotta	22.02.2024	Recommended for one more term.
290.	Vilasini G Sweeper, UIT, Sasthamcotta	UIT, Sasthamcotta	22.02.2024	Recommended for one more term.
291.	Suvidhya S Lecturer in Commerce (NET)	UIT, Paravur	22.02.2024	Recommended for one more term.
292.	Souparnika A Lecturer in English (NET)	UIT, Paravur	22.02.2024	Recommended for one more term.
293.	Arya Uthaman Lecturer in English (NET)	UIT, Paravur	22.02.2024	Recommended for one more term.
294.	Mohammad Anshad H Lecturer in Management (NET)	UIT, Paravur	22.02.2024	Recommended for one more term.
295.	Sulu S Lecturer in English (NET)	UIT, Pallickal, Kilimanoor	22.02.2024	Recommended for one more term.
296.	Sherin S N Lecturer in English (NET)	UIT, Pallickal, Kilimanoor	22.02.2024	Recommended for one more term.
297.	Anup M S Lecturer in Computer Science	UIT, Ittiva	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
298.	Smt. Sarimol Sukumaran Lecturer in Computer Science	UIT, Muthukulam	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
299.	Sri. Alex P S Computer Lab Instructor	UIT, Muthukulam	27.02.2024	Recommended for one more term.
300.	Smitha M L, Lecturer in Computer Science [NET]	UIT, Karuvatta	27.02.2024	Recommended for one more term.
301.	Soumya I R Lecturer on Contract basis in Commerce	UIT, Karuvatta	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
302.	Saju S Thyparampil Lecturer on Contract basis in Commerce (NET)	UIT, Karuvatta	27.02.2024	Recommended for one more term.

303.	Dr. Manu Rajan Nair Lecturer on Contract basis in Computer Science	UIT, Karuvatta	27.02.2024	Recommended for one more term.
304.	Manuja S S Lecturer on Contract basis in Commerce (NET)	UIT, Karuvatta	27.02.2024	Recommended for one more term.
305.	Remya Krishnan Lecturer on Contract basis in Computer Science	UIT, Karuvatta	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
306.	Ashalekshmi V Lecturer on Contract basis in English (NET)	UIT, Karuvatta	27.02.2024	Recommended for one more term.
307.	Anila V S Lecturer on Contract basis in Computer Science	UIT, Karuvatta	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
308.	Prema Kumari S Lecturer on Contract basis in Mathematics	UIT, Karuvatta	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
309.	Binuja L Lecturer on Contract basis in Computer Science	UIT, Karuvatta	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
310.	Bindu P Peon on Contract basis, UIT, Karuvatta	UIT, Karuvatta	27.02.2024	Recommended for one more term.
311.	Sreelatha T Sweeper on Contract basis	UIT, Karuvatta	27.02.2024	Recommended for one more term.
312.	Remya P Watchman on Contract basis	UIT, Karuvatta	27.02.2024	Recommended for one more term.
313.	Thomaskutty, Night Watchman on Contract basis	UIT, Karuvatta	27.02.2024	Recommended for one more term.
314.	Anju Francis Computer Lab Instructor on Contract basis	UIT, Karuvatta	27.02.2024	Recommended for one more term.
315.	Saratchandran K P Lecturer on Contract basis in Computer Science	UIT, Mannar	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
316.	R G Remya Lecturer on Contract basis in Management	UIT, Mannar	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
317.	Remesh A R Lecturer on Contract basis in Commerce (NET)	UIT, Mannar	27.02.2024	Recommended for one more term.
318.	Aswathy S Lecturer on Contract basis in Management	UIT, Mannar	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.

319.	Shijina N Library Assistant on Contract basis	UIT, Mannar	27.02.2024	Recommended for one more term.
320.	Rakesh T R Lab Attender on Contract basis	UIT, Mannar	27.02.2024	Recommended for one more term.
321.	Mini G Computer Lab Instructor on Contract basis	UIT, Mannar	27.02.2024	Recommended for one more term.
322.	Surendran P K, Night Watchman on Contract basis	UIT, Mannar	27.02.2024	Recommended for one more term.
323.	Anil Kumar D Lecturer on Contract basis in Business Management	UIT, Alappuzha	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
324.	Jacob John Lecturer on Contract basis in Commerce	UIT, Alappuzha	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
325.	Aswathi E V Lecturer on Contract basis in Commerce (NET)	UIT, Alappuzha	27.02.2024	Recommended for one more term.
326.	Noufia U Lecturer on Contract basis in Computer Science [doing Ph.D]	UIT, Alappuzha	27.02.2024	Recommended for one more term.
327.	Sunitha M Nair Lecturer on Contract basis in Computer Science (NET)	UIT, Alappuzha	27.02.2024	Recommended for one more term.
328.	Mumthas Bai I Lecturer on Contract basis in Computer Science	UIT, Alappuzha	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
329.	Remya K L Lecturer on Contract basis in Computer Science (NET)	UIT, Alappuzha	27.02.2024	Recommended for one more term.
330.	Sunilkumar S Lecturer on Contract basis in Commerce (NET)	UIT, Alappuzha	27.02.2024	Recommended for one more term.
331.	Bincy B Lecturer on Contract basis in Computer Science (NET)	UIT, Alappuzha	27.02.2024	Recommended for one more term.
332.	Nisha S Lecturer on Contract basis in Computer Science (NET)	UIT, Alappuzha	27.02.2024	Recommended for one more term.
333.	Roshini R Lecturer on Contract basis in Computer Science (NET)	UIT, Alappuzha	27.02.2024	Recommended for one more term.
334.	Sinimol R S Lecturer on Contract basis in Mathematics	UIT, Alappuzha	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
335.	Anjaly S Lecturer on Contract basis in Commerce	UIT, Alappuzha	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.

336.	Raniya Shareef Lecturer on Contract basis in Management (NET)	UIT, Alappuzha	27.02.2024	Recommended for one more term.
337.	Anju V Lecturer on Contract basis in Management (NET)	UIT, Alappuzha	27.02.2024	Recommended for one more term.
338.	Divya G Das Lecturer on Contract basis in Computer Science	UIT, Alappuzha	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
339.	Ajith K A Computer Lab Instructor on Contract basis	UIT, Alappuzha	27.02.2024	Recommended for one more term.
340.	Sajina N Anjiliparambil, Computer Lab Instructor on Contract basis	UIT, Alappuzha	27.02.2024	Recommended for one more term.
341.	Cynthia K Wilson Office Assistant on Contract basis	UIT, Alappuzha	27.02.2024	Recommended for one more term.
342.	Amruthakumary Amma P Library Assistant on Contract basis	UIT, Alappuzha	27.02.2024	Recommended for one more term.
343.	Sushama T Lab Attender on Contract basis	UIT, Alappuzha	27.02.2024	Recommended for one more term.
344.	Sureshkumar V S Night Watchman on Contract basis	UIT, Alappuzha	27.02.2024	Recommended for one more term.
345.	Shafeeque A Night Watchman on Contract basis	UIT, Alappuzha	27.02.2024	Recommended for one more term.
346.	Gargi L Lecturer on Contract basis in English	UIT, Pathiyoor	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
347.	Dr. Saran S, Lecturer on Contract basis in English	UIT, Pathiyoor	27.02.2024	Recommended for one more term.
348.	Abhijith B Lecturer on Contract basis in English (NET)	UIT, Pathiyoor	27.02.2024	Recommended for one more term.
349.	Leena R Pillai Lecturer on Contract basis in English (NET)	UIT, Pathiyoor	27.02.2024	Recommended for one more term.
350.	Aparna Devi U Lecturer on Contract basis in Business Management (NET)	UIT, Muhamma	27.02.2024	Recommended for one more term.
351.	Archana C V Lecturer on Contract basis in Commerce, (NET)	UIT, Aroor	27.02.2024	Recommended for one more term.
352.	Nisha S Lecturer on Contract basis in Commerce	UIT, Aroor	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
353.	Shafeena Hassan Lecturer on Contract basis in Management	UIT, Chengannur	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.

354.	Asha A Lecturer on Contract basis in Commerce (NET)	UIT, Chengannur	27.02.2024	Recommended for one more term.
355.	Kannan K S Lecturer on Contract basis in Management (NET)	UIT, Bharanickavu	27.02.2024	Recommended for one more term.
356.	Maya T V Lecturer on Contract basis in Management	UIT, Bharanickavu	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
357.	Pratheesh R Lecturer in Computer Science [doing Ph.D]	UIT, Yeroor	27.02.2024	Recommended for one more term.
358.	Sabitha Beevi A Lecturer in Computer Science (NET)	UIT, Yeroor	27.02.2024	Recommended for one more term.
359.	Manoj Kumar V Lecturer in Computer Science [doing Ph.D]	UIT, Yeroor	27.02.2024	Recommended for one more term.
360.	Rini R Lecturer in Computer Science	UIT, Yeroor	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
361.	Ramzana S Lecturer in Computer Science	UIT, Yeroor	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
362.	Venu I V Lecturer in Electronics (NET)	UIT, Yeroor	27.02.2024	Recommended for one more term.
363.	Lincy Das L Computer Lab Instructor	UIT, Yeroor	27.02.2024	Recommended for one more term.
364.	Chithra R Chandran Computer Lab Instructor	UIT, Yeroor	27.02.2024	Recommended for one more term.
365.	Noushad A Library Assistant	UIT, Yeroor	27.02.2024	Recommended for one more term.
366.	Joy Varghese Night Watchman	UIT, Yeroor	27.02.2024	Recommended for one more term.
367.	Bindu V S Peon	UIT, Yeroor	27.02.2024	Recommended for one more term.
368.	Bindu J Sweeper	UIT, Yeroor	27.02.2024	Recommended for one more term.
369.	Harikumar K Lecturer in Computer Science	UIT, Kottarakkara	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
370.	Shijimol A S Lecturer in Computer Science [NET]	UIT, Kottarakkara	27.02.2024	Recommended for one more term.
371.	Manju G S Lecturer in Computer Science	UIT, Kottarakkara	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.

372.	Thankam S Lecturer in Computer Science	UIT, Kottarakkara	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
373.	Shylamol A L Lecturer in Commerce	UIT, Kottarakkara	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
374.	Krishna Kumary S Lecturer in Commerce (NET)	UIT, Kottarakkara	27.02.2024	Recommended for one more term.
375.	Vishnu Kumar N Lecturer in Business Mangement	UIT, Kottarakkara	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
376.	Deepak V, Lecturer in Business Management (NET)	UIT, Kottarakkara	27.02.2024	Recommended for one more term.
377.	Syama V Lecturer in Business Management	UIT, Kottarakkara	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
378.	Greeshma R K Lecturer in Management	UIT, Kottarakkara	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
379.	Aneesh S R Computer Lab Instructor	UIT, Kottarakkara	27.02.2024	Recommended for one more term.
380.	Raji John Y Computer Lab Instructor	UIT, Kottarakkara	27.02.2024	Recommended for one more term.
381.	Bindu Lekha M Library Assistant	UIT, Kottarakkara	27.02.2024	Recommended for one more term.
382.	Shobhana Kumari J Lab Attender	UIT, Kottarakkara	27.02.2024	Recommended for one more term.
383.	Sreelal S Watchman	UIT, Kottarakkara	27.02.2024	Recommended for one more term.
384.	Salini K Lecturer in Computer Science	UIT, Thenmala	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
385.	Geetha J Lecturer in Commerce	UIT, Thenmala	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
386.	Wilson D Night Watchman	UIT, Thenmala	27.02.2024	Recommended for one more term.
387.	Sini Mohan Lecturer on contract basis in Computer Science	UIT, Mannady	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
388.	Swapna Jamal, Lecturer on Contract basis in Computer Science	UIT, Mannady	27.02.2024	Recommended for one more term.

389.	Jiji K Peon on Contract basis	UIT, Mannady	27.02.2024	Recommended for one more term.
390.	Sobha L Sweeper on Contract basis	UIT, Mannady	27.02.2024	Recommended for one more term.
391.	Ramesh Kumar S Watchman on Contract basis	UIT, Mannady	27.02.2024	Recommended for one more term.
392.	Ani Thankachan Lab Attender on Contract basis	UIT, Mannady	27.02.2024	Recommended for one more term.
393.	Kumari Lekha I Lecturer on Contract basis in Computer Science	UIT, Adoor	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
394.	Rekha B Lecturer on Contract basis in Commerce	UIT, Adoor	27.02.2024	Absent
395.	Maya Philip Lecturer on Contract basis in Computer Science	UIT, Adoor	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
396.	Vineetha Vijayan Lecturer on Contract basis in Commerce (NET)	UIT, Adoor	27.02.2024	Recommended for one more term.
397.	Dr. Kalanjali Devayanam Lecturer on Contract basis in Management	UIT, Adoor	27.02.2024	Recommended for one more term.
398.	Anjali S Nair Lecturer on Contract basis in Management	UIT, Adoor	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
399.	Sreena G Nair Lecturer on Contract basis in Computer Science [doing Ph.D]	UIT, Adoor	27.02.2024	Recommended for one more term.
400.	Bose Pious Lecturer on Contract basis in Computer Science	UIT, Adoor	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
401.	Ganga Devi P C Library Assistant on Contract basis	UIT, Adoor	27.02.2024	Recommended for one more term.
402.	Salini B Lab Attender on Contract basis	UIT, Adoor	27.02.2024	Recommended for one more term.
403.	Aney Jacob Office Assistant on Contract basis	UIT, Adoor	27.02.2024	Recommended for one more term.
404.	Jayachandran B Peon on Contract basis	UIT, Adoor	27.02.2024	Recommended for one more term.
405.	Jo Thomas Peon on Contract basis	UIT, Adoor	27.02.2024	Recommended for one more term.
406.	Sajeev K K Day Watchman on Contract basis	UIT, Adoor	27.02.2024	Recommended for one more term.
407.	Chandra Babu P Computer Lab Instructor on Contract basis	UIT, Adoor	27.02.2024	Recommended for one more term.
408.	Adeena Salim Lecturer on Contract basis in Computer Science	UIT, Pathanapuram	27.02.2024	Recommended for one more term subject to the condition that she shall

				clear NET/ PhD during the contract period.
409.	Simi M Lecturer on Contract basis in Computer Science	UIT, Pathanapuram	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
410.	Jiji S Nair Lecturer on Contract basis in Computer Science	UIT, Pathanapuram	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
411.	Surya Krishna Lecturer on Contract basis in Computer Science	UIT, Pathanapuram	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
412.	Anija A J Lecturer on Contract basis in Management	UIT, Pathanapuram	27.02.2024	Recommended for one more term subject to the condition that she shall clear NET/ PhD during the contract period.
413.	Prabitha L P Lecturer on Contract basis in Management (NET)	UIT, Pathanapuram	27.02.2024	Recommended for one more term.
414.	Anuja A Rajan Lecturer on Contract basis in Computer Science [doing Ph.D]	UIT, Pathanapuram	27.02.2024	Recommended for one more term.
415.	Majida M A Lecturer on Contract basis in Commerce (NET)	UIT, Pathanapuram	27.02.2024	Recommended for one more term.
416.	Raihana Rahman A Computer Lab Instructor on Contract basis	UIT, Pathanapuram	27.02.2024	Recommended for one more term.
417.	Preetha K Gopal Library Assistant on Contract basis	UIT, Pathanapuram	27.02.2024	Recommended for one more term.
418.	Santhakumari Amma K Peon on Contract basis	UIT, Pathanapuram	27.02.2024	Absent
419.	Suseela G Lab Attender on Contract basis	UIT, Pathanapuram	27.02.2024	Recommended for one more term.
420.	Sajad A Night Watchman on Contract basis	UIT, Pathanapuram	27.02.2024	Recommended for one more term.
421.	Lamrath Beegum Sweeper on Contract basis	UIT, Pathanapuram	27.02.2024	Recommended for one more term.

The afore said persons who were recommended for one more term on condition to clear NET/ Ph.D during the contract period, submitted self declaration in writing to that effect.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meetings of the Committee for Performance Appraisal of Teaching and Non-teaching Staff on contract in Universty Institutes of Technology (UITs), University Institutes of Management (UIMs), Kerala University Colleges of Teacher Education (KUCTEs) and University College of Engineering (UCE) held on 20.02.2024, 22.02.2024, 27.02.2024, be approved.

Item No09.122: Minutes of the meeting of the Technical Committee constituted for the Supply and Installation of CCTV in the University (Senate House Campus and Kariavattom Campus) – reg.

(Ad.BII)

The meeting of the Syndicate held on 17.08.2021 vide Item No: 31.92 resolved to establish a full fledged Digital Surveillance System in the University (both at Palayam and Kariavattom Campus) and entrusted M/s Keltron to conduct a detailed proposal on the same.

Subsequently, M/s Keltron has submitted a detailed proposal on 28.10.2021, for an estimated amount of Rs.1,38,00,866/- (Rupees One Crore Thirty Eight Lakh Eight Hundred and Sixty Six only) in which CCTV System, Biometric Attendance Management System and RFID Based Biometric Access Control System were included. The meeting of the Syndicate held on 04.12.2021 considered the proposal and resolved to invite open tender for the establishment of full fledged Digital Surveillance System in the University.

Further, the meeting of the Syndicate held on 08.12.2022 resolved to invite Expression of Interest for the installation of CCTV in the University and entrusted Director, Computer Centre and the Instrumentation Engineer for the same. Later, considering the request of the Director, KUCC, a technical committee was constituted to oversee the project.

The Director, KUCC has prepared a proposal for the installation of CCTV in both of the Campuses in three phases and the meeting of the technical committee held on 07.03.2024 recommended to obtain an estimates for the proposal.

Further, the meeting of the technical committee was held on 14.03.2024 at 12.00 p.m in the Registrar's Chamber.

The Hon'ble Vice-Chancellor has ordered to place the minutes before the Syndicate for consideration and decision.

Minutes of the meeting is enclosed herewith)

Minutes of the meeting held for supply and installing CCTV at Palayam and Kariavattom Campuses.

Date &Time : 14.03.2024, 12:00 P.M
Venue : Registrar's Chamber

Members present:

- | | | |
|---|---|--------|
| 1. The Registrar | : | Sd/- |
| 2. Sri.Madhu V T, Director, KUCC | : | Sd/- |
| 3. Sri.Subodh G, The Instrumentation Engineer (i/c) | : | Online |
| 4. Dr.Sabarish K, External expert | : | Online |

The meeting commenced at 12:00 pm.

The Registrar has welcomed the members. The Director, Kerala University Computer Centre has reported that, perimeter surveillance for the installation of CCTV was completed in the Palayam Campus and Kariavattom Campus and hence a draft proposal prepared in this regard was placed in the Committee for a detailed discussion.

As per the proposal, the project may be executed in three phases as detailed below:

Location	Number of CCTV to be installed in Phase I	Number of CCTV to be installed in Phase II	Number of CCTV to be installed in Phase III	Total
SH Campus, Palayam	139	61	27	227
Kariavattom, Campus	116	86	41	243

The Director, KUCC has opined that, the estimate cost for implementing the Phase I of supply and installation of CCTV in the Palayam Campus and Kariavattom Campus is approximately Rs.1,80,00,000/- (Rupees One Crore Eighty Lakh Only/-)

Further, the committee had a detailed discussion on the features required for the installation of CCTV and following observations are made:

- The tender may be invited for the total area of the campuses as “cost on actual basis”, specifying that the University has the freedom to choose the area and the number of cameras to be installed.

- Two bid tender (technical bid and financial bid) may be invited via e tender.
- Phase I of the installation of CCTV in the Palayam Campus should include premises of :
- Entry/ Exit gates of Palayam Campus
- Main Building
- Examination wing
- Computer centre
- Finance Wing
- Students Amenity Centre etc.
- Phase I of the installation of CCTV in the Kariavattom Campus should include premises of :
- Entrance/ Exit gates
- Hostel premises
- Junctions
- Inside circles
- Main Building surroundings etc.
- The cabling works for all of the three phases have to be completed in Phase I itself.
- University Data Centre can be used for data storage, as it can reduce cost.
- The First Floor of Computer Centre may be allocated as Server Storage Space for Palayam Campus and the space near Server room of CLIF may be allotted as Server Storage Space for Kariavattom Campus.
- Boom Barrier system and Vehicle management system have to be included in the I phase.
- Automatic Number Plating Recognition (ANPR) System may also be introduced in the First Phase.
- Parking slot allotment and Two Wheeler and Four Wheeler Parking Separation may be considered in the Second Phase
- Digital Sign board may be installed near the front of the SH Campus for the convenience and guidance for the candidates.
- Security Cabin unit at the Palayam Campus and Kariavattom Campus are to be set up as the monitoring units of the entire system.
- For the vehicle management system, three Entry points and one Exit point may be designated for the SH Campus and three entry points and three exit points may be designated for the Kariavattom Campus.

Recommendation:

1. To invite e tender after obtaining administrative sanction for the supply and installation of CCTV in the Palayam and Kariavattom Campuses for an estimated cost of 1,80,00,000/- (Rupees One Crore Eighty Lakh Only/-).

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting held in connection with the supply and installing CCTV at Palayam and Kariavattom Campuses on 14.03.2024, be approved.

FURTHER RESOLVED to invite e-tender (two bid system) for the supply and installing CCTV at Palayam and Kariavattom Campuses at an estimated cost of Rs.1,80,00,000/- (Rupees One Crore Eighty Lakh Only/-).

ALSO RESOLVED to entrust the Director, Computer Centre for the preparation of tender document for supply and installation of CCTV at Palayam and Kariavattom Campuses and place the same before the Technical Committee for approval.

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Item No.09.123

Expression of Interest – Providing Hostels – consideration of - reg

(Admn B I)

- The matter regarding re-inviting the Expression of Interest from individuals/ firms/ companies for hiring suitable properties in and around Kariavattom campus for providing hostels for students on temporary basis was placed before the Syndicate.

- The Syndicate at its meeting held on 04.10.2023 vide item No.04.102, considered the matter and resolved to entrust the University Engineer to invite Expression of Interest from individuals/ firms/ companies for hiring suitable properties in and around Kariavattom Campus for providing hostels for students on temporary basis.
- As per the Syndicate resolution on item No.04.102 in the meeting held on 04.10.2023, Expression of Interest was invited for the second time, from individuals/firms/companies for hiring suitable properties in and around Kariavattom campus who can offer or rent out suitable property/buildings/hostels to accommodate students on temporary basis. Only one EOI was received from Smt. Reeja Shanavas, ASAR, Kurussadi, Kariavattom P.O, TVPM.
- The Expression of Interest received, Site inspection report, Technical evaluation report was placed before the Syndicate.
- The Syndicate vide item No. 07.101 has resolved to constitute a sub-committee consisting of Adv.G.Muraleedharan Pillai, Dr.K.G.Gopchandran, Dr.P.M.Radhamony, Members Syndicate, Registrar and Finance Officer to evaluate the technical and financial bid of Expression of Interest received for providing hostels for students on temporary basis.
- A meeting of the sub-committee was held on 10.01.2024 at 10 am at the Syndicate room. The documents submitted by Smt. Reeja Shanavas, Asar, Kurishadi, Kariavattom P.O was verified by the sub-committee. As per the legal opinion dated 28.12.2023, the sub-committee has recommended to cancel the Expression of Interest submitted by Smt. Reeja Shanavas and has also recommended to entrust the University Engineer to re-invite the Expression of interest from individuals/firms/companies for hiring suitable properties in and around Kariavattom campus who offer or rent out suitable property/building/hostels to accommodate students on temporary basis. The matter was intimated to the University Engineer vide letter dated 19.01.2024.
- Hence, the Expression of Interest for hiring suitable properties in and around Kariavattom Campus for providing hostels for students at Kariavattom campus on temporary basis was re-invited and the closing date for receiving the EOI expired on 19.02.2024 at 4 pm. Only one EOI was received for the same.
- Smt.Amina Shanavas, a resident of Kariavattom had filed expression of interest with the University for providing hostels for students at Kariavattom campus.
- A technical Committee having Director Planning and Development, Finance Officer, Joint Registrar (Campus Administration Kariavattom), University Engineer, Assistant Executive Engineer I, Assistant Executive Engineer II, Warden Women's Hostel as members was constituted for site inspection and technical & financial evaluation of the Expression of Interest received towards hiring suitable properties in and around Kariavattom campus for providing hostels for students on temporary basis vide U.O No. 1782/2024/UOK dated 28.02.2024.
- A meeting of the technical committee to evaluate the technical and financial bid of Expression of Interest received for providing hostels for students on temporary basis was held on 02.03.2024, 11 am at the IQAC Conference room.

The recommendations of the technical committee are as follows:

 1. Recommended to obtain legal opinion on the Expression of Interest for providing hostels for students at Kariavattom campus on temporary basis, received from Smt. Amina Shanavas since it is for the same property/building, which was previously submitted by Smt. Reeja Shanavas for which the Legal Advisor was suggested that it is not legal and proper to accept the offer due to ownership details and due to non satisfying the technical parameters.
 2. If the legal opinion says "the bid is legal and proper to accept the offer of Smt. Amina Shanavas", the Committee recommended to conduct a site inspection.
- As per recommendation of the technical committee, Legal opinion was sought vide Note dated 07.03.2024. The Legal Advisor vide letter dated 12.03.2024(received in the section on 13.03.2024 by noon) has remarked that the settlement deed executed by Sri. Shanavas S A in favour of his daughter Smt. Amina Shanavas is legally in order. Smt. Amina Shanavas is the absolute owner of the Scheduled property and title to the scheduled property is now vested in

her, ipso jure. Smt. Amina Shanavas is now competent to grant lease and there is no legal impediment in considering her offer.

- The legal opinion received was intimated to the University Engineer on 13.03.2024 and the University Engineer was requested to take urgent necessary steps for conducting a site inspection in consultation with other members of the Committee, for evaluating the technical aspects of the Expression of Interest received from Smt. Amina Shanavas towards hiring suitable properties in and around Kariavattom campus, for providing hostels for students on temporary basis.
- The inspection report of the Technical Committee dated 15.03.2024 received from the University Engineer is attached herewith.

The above matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to constitute a sub-committee consisting of Adv.G.Muraleedharan Pillai, Dr.K.G.Gopchandran, Dr.P.M. Radhamany, Members Syndicate and Registrar to finalise the inspection report of the Technical Committee of the Expression of Interest received towards hiring suitable properties, for providing hostels for students on temporary basis.

Additional Item No.1 University of Kerala Youth Festival 2024-Reporting of incidents of unlawful activities by the Member Syndicate- consideration-reg:

(Ad.DII)

Dr. P.M. Radhamany, a member of the syndicate, informed about the incidents that occurred during the Kerala University Youth Festival for students held from March 7th to 11th, 2024. The festival was disrupted by unlawful activities involving a section assembled for the event, leading to the premature cancellation of the event, including valedictory functions. The matter was discussed in detail, and the following resolutions are made:

1. To conduct a detailed inquiry by a sub-committee consisting of Dr.K.G.Gopchandran, Adv.G. Muraleedharan Pillai, Sri.R. Rajesh, and Dr.S. Jayan, Members Syndicate and Registrar regarding the unlawful incidents that occurred and on resuming the suspended Varsity Youth Festival. The committee shall submit a report at the earliest. The University will decide on its future course of action, including completing the festival, based on the subcommittee's findings.
2. An Expert Committee shall be constituted for reforming the University's Youth Festival Manual. The Members of the Committee shall be decided later.

REGISTRAR

VICE-CHANCELLOR

University Buildings,
Thiruvananthapuram
15.03.2024



UNIVERSITY OF KERALA
Preliminary Minutes of the 10th Meeting of the
Syndicate held on 09.05.2024
(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,
Thiruvananthapuram
 Time : 02.00 PM

Members Present:

1. Dr. Mohanan Kunnumal (*In the Chair*)
Vice-Chancellor
2. Adv.Muraleedharan Pillai G
3. Sri.R. Rajesh
4. Dr.K.G.Gopchandran
5. Dr.S.Jayan
6. Dr.Shijukhan J.S.
7. Sri.Rajesh Kumar M., Additional Secretary,
Electronics and Information Technology Department
8. Sri.Anilkumar V.S., Additional Secretary, Higher Education Department
9. Dr.P.M. Radhamany

Online Presence:

1. Sri.K.Sudhir, IAS, Director of Collegiate Education

Item No. 10.01 **Confirmation of the Preliminary Minutes of the 9th Meeting of the Syndicate held on 15.03.2024-reg.**

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 9th Meeting of the Syndicate held on 15.03.2024 with the following modifications:

Item No.09.82.12 The 2nd recommendation be modified as '*The Committee further recommended to grant conditional affiliation as stipulated in Statute 12, Chapter 24 of the Kerala University First Statutes, 1977, to 'Silver Jubilee Memorial Law College, Poovachal, Kattakkada' (Unaided) with Integrated Five Year BA LLB programme with an intake of '60' for the academic year 2024-25, subject to fulfilment of procedural formalities of affiliation and the admissions shall be made only after submitting the order of approval from BCI to the University*'.

(Ac.BII)

Item No.09.92.11 The Recommendation be modified as '*The Committee analysed the report of the Controller of Examinations and recommended that the date for claiming grace mark for 2019 Admission candidates be extended upto 31.05.2024 considering this as a special case as the proposed time limit for claiming grace mark has already been expired. The Committee further recommended to fix the last date for claiming grace mark as 31st December of the year of 'next immediate' supplementary exam of final semester.*

(M&C/ CBCS BA.1)

Item No.09.116.Additional Item 2 The Recommendation be modified as '*The Committee considered the matter and recommended to provide regular bus pass to International students enrolled in affiliated colleges for UG/PG courses, facilitating their transportation via the university bus system as per the existing rate for the PG students.*

The Committee further recommended to entrust the Director, CGA for the issuance of *above mentioned* bus pass to the International students.

(Ad.AVI/ CGA)
