



UNIVERSITY OF KERALA
Preliminary Minutes of the 19th Meeting of the
Syndicate held on 13.05.2025

(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,
Thiruvananthapuram
Time : 02.00 PM

Members Present:

1. Dr. Mohanan Kunnumal (*In the Chair*)
Vice-Chancellor
2. Adv.Muraleedharan Pillai G
3. Sri.R. Rajesh
4. Dr.Manoj T.R
5. Dr.M. Leninlal
6. Dr.Pramod N
7. Sri.Ahamad Fazil. Y
8. Dr.S.Jayan
9. Sri.P.S.Gopakumar
10. Dr.Vinodkumar T.G.Nair
11. Prof.(Dr.) Prakash K.C
12. Prof.Manoj V
13. Sri.Ajay D.N
14. Dr.Shijukhan J.S.
15. Dr.K.Rahim.
16. Adv.R.B.Rajeev Kumar
17. Dr.S.Nazeeb
18. Dr.P.M. Radhamany

Item No. 19.01 *Confirmation of the Preliminary Minutes of the 18th Meeting of the Syndicate held on 17.03.2025-reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 18th Meeting of the Syndicate held on 17.03.2025 with the following modifications:

Item No.18.07.C1 In the agenda and recommendation name be corrected as *Sri.Joyesh Johnson* instead of '*Dr. Joyesh Johnson*'

(Ac.FIII)

Item No.18.07.C19 In the agenda and recommendation name *Smt.Praseeja.P.J.*, be corrected and read as *Smt.Preseeja P.J.*

(Ac.FIII)

Item No.18.97 Recommendation be corrected as follows:

48	Dr.Veena P.K, Lecturer on contract (NET)	UIM, Varkala	11.03.2025	Recommended for one more term.
49	Anusha M N Lecturer on contract (NET)	UIM, Varkala	11.03.2025	Recommended for one more term.
155	Remani T, Sweeper on Contract basis	UIT, Pirappancode	11.03.2025	Recommended engagement upto

				31.05.2025
156	Radhakrishnan Nair K, Lab Attender on Contract basis	UIT, Pirappancode	11.03.2025	Recommended engagement upto 31.05.2025
260	Dr. Suvija V S Lecturer on Contract basis in Commerce (NET)	UIT, Kollam	12.02.2025	Recommended for one more term.
302	Saratchandran K P Lecturer on Contract basis in Computer Science	UIT, Mannar	12.02.2025	Recommended for one more term subject to the condition that he shall clear NET/ PhD during the contract period.

(Ad.AVII)

Item No.18.98.05.14 In the Recommendation at Sl. No.2 be corrected as

2.	<i>M/s. SRN Electricals, Thiruvananthapuram</i>	<i>Microtek UPS Legend 650 Warranty : 2 Years</i>	<i>10</i>	<i>2,300</i>	<i>23,000</i>

(Ad.BIV(CP.A))

Item No.18.105.C1 In the recommendation Sl.No.5 be corrected as

5.	Sri.Sanu F	Commerce	<i>'Substantive vacancy of Dr.Catherine E Pereira who retired on 30.04.2023 AN.'</i>	Community	06.08.2024 FN

Item No.18.105.C1 In the agenda and recommendation Sl.No.6, 7 and 8 be corrected as:

6.	Dr. Vinil Baby Paul	History	Substantive vacancy sanctioned vide G.O.M(s) No. 471/2020/H.Edn dated 30.12.2020	Open	07.08.2024 FN
7.	Smt. Margaret Mary	History	Substantive vacancy sanctioned vide G.O.M(s) No. 471/2020/H.Edn dated 30.12.2020	Community	21.08.2024 FN
8.	Smt. Tincy Philip	Statistics	Substantive vacancy sanctioned vide G.O.M(s) No. 471/2020/H.Edn dated 30.12.2020	Open	12.08.2024 FN

(Ac.FIII)

Item No.18.108.C10 Resolution be corrected as ‘ **RESOLVED** that the action taken by the Vice-Chancellor in having approved the recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 15.03.2025, regarding the change of Research Supervisor and Centre, as requested by the Research Scholar, be noted.

FURTHER RESOLVED to approve the recommendation of the sub-committee constituted by the Syndicate in this regard’.

(Ac.FIII)

Item No.18.117.43 Recommendation be corrected as “*The Committee considered the matter and recommended not to concede the representation of the Research Scholar, Smt.Sumayya.S forwarded from the office of the Hon’ble Minister for Higher Education & Social Justice to exempt her from remitting the fine of Rs.76,000/- for the delayed submission of thesis.*

(Ad.AVI/ Ac.D)

Item No. 19.02

Confirmation of the Preliminary Minutes of the Special Meeting of the Syndicate held on 05.05.2025-reg.

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the Special Meeting of the Syndicate held on 05.05.2025.

Dr.S.Nazeeb, Member Syndicate abstained from the meeting while confirming the Preliminary Minutes of the Special Meeting of the Syndicate held on 05.05.2025.

Item No. 19.03 **Appointments of Statutory Officers/ Assistant Professors/ Associate Professors/ Professors & other officers of the University– reg.**
(Ad.AI/Ad.H/Ad.D.II)

Resolution of the Syndicate NIL

Item No.19.04 **Career Advancement Promotions - CAS Promotion of Assistant Professors/ Associate Professors/Professors-reg.**

(VC's Section)

As the panel of experts in Archaeology, for promotion under CAS and Selection cum Screening Committee of Teachers, which was approved by the Syndicate, did not suffice, additional panel obtained from the Dean, Faculty of Social Sciences.

Resolution of the Syndicate RESOLVED to approve the additional panel of experts in Archaeology, for promotion under CAS and Selection cum Screening Committee of Teachers, obtained from the Dean, Faculty of Social Sciences.

Item No.19.05 **Minutes of the Meetings of the Standing Committee of the Syndicate on Student Services - Approval of - reg.**

(Ad.DII)

A meeting of the Standing Committee of the Syndicate on Student Services was held on 21.04.2025 at 02.00 p.m. in the Syndicate Room in continuation to the meeting of the Standing Committee of the Syndicate on Student Services held on 04.04.2025 02.00 pm in the Syndicate room.

As per the orders of the Vice-Chancellor, the minutes of the meeting of the Standing Committee of the Syndicate on Student Services held on 04.04.2025 & 21.04.2025 is placed before the Syndicate for consideration and approval (Minutes Appended).

Minutes of the Meetings of the Standing Committee of the Syndicate on Student Services held on 04.04.2025 & 21.04.2025

Date and Time : 04.04.2025 & 21.04.2025, 02.00 pm,
Venue : Syndicate Room

The Convener, SC of the Syndicate on Student Services has requested to take necessary steps to conduct SC on Student Services on 04.04.2025 to prepare draft guidelines for conducting University Youth Festival. The Vice Chancellor has approved the same. The meeting of the Standing Committee of the Syndicate on Student Services was held on 04.04.2025 02.00 pm.

Members Present on 04.04.2025

1. Prof.(Dr.) P.M.Radhamany (Convener)
2. Prof.(Dr.) Prakash K C, Member Syndicate
3. Dr. Vinodkumar T.G. Nair, Member Syndicate
4. Dr.Shijukhan J S, Member Syndicate
5. Sri. R Rajesh, Member Syndicate
6. Sri. Ajay D N, Member Syndicate
7. Sri. P S Gopakumar, Member Syndicate

The meeting started at 02.00 p.m

The committee entrusted the Director (i/c), DSS to submit draft guidelines for conducting University Youth Festival in the next meeting for a detailed discussion.

In continuation to the above meeting of the Standing Committee of the Syndicate on Student Services held on 04.04.2025, a meeting of the Standing Committee of the Syndicate on Student Services was held on 21.04.2025 02.00 pm.

Members Present on 21.04.2025

1. Prof.(Dr.) P.M.Radhamany (Convener)
2. Dr. Vinodkumar T.G. Nair, Member Syndicate
3. Dr.Shijukhan J S, Member Syndicate
4. Dr. M Lenin Lal, Member Syndicate
5. Adv. R B Rajeev Kumar, Member Syndicate
6. Sri. Ajay D N, Member Syndicate
7. Sri. P S Gopakumar, Member Syndicate

Item No.19.05.01 Kerala - Preparing draft guidelines for conducting University Youth Festival- reg.

(Ad.DII)

The Sub Committee constituted to conduct a detailed inquiry into the unlawful incidents occurred during the Kerala University Youth Festival 2024 has submitted the report before the Syndicate held on 09.09.2024.

The recommendations of the Sub Committee regarding the conduct of University Youth Festival are given below:

1. It is recommended to conduct the University Youth Festival of 2024-25 on Zonal basis i.e. the competitions will be held in 3 Zones. Expert Committee may be appointed by the Syndicate to study and submit a detailed report on the matter.
2. The method of selection of judges for the coming years may be done in a meticulous manner. The same expert Committee mentioned above may be entrusted to formulate rules for appointing judges in a more befitting/ professional manner in the forthcoming University Youth Festivals.
3. It is suggested to form a Monitoring Committee by the Syndicate for the smooth conduct of the University Youth Festival from the next year
4. Only the winners of the College level competitions will be allowed to participate in the Zonal competitions of the University Youth Festival. College level competitions shall also be done in a fair manner and judges shall be appointed by strictly adhering to the Kerala University Youth Festival Rules, as many complaints are being received on the unfair conduct of College level competitions.
5. The Principals of Colleges should ensure that teachers (both male and female) accompany the teams participating in the University Youth Festival.

The Syndicate held on 09.09.2024, vide item no. 14.25, considered the report submitted by the Subcommittee constituted to investigate the unlawful incidents that occurred during the Kerala University Youth festival 2024 and resolved to approve the report. Further resolved to entrust the Convener of the Standing Committee of the Syndicate on Student Services to submit a panel before the Syndicate for constituting an expert committee to formulate rules and guidelines for the conduct of the forthcoming Kerala University Youth Festival and for appointing judges for the event.

The Minutes of the meeting of the Syndicate held on 22.02.2025 vide item no. 17.60.02 has resolved to approve the panel submitted by the Convenor, Standing Committee of the Syndicate on Student Services.

The meeting of the Budget implementation Cell held on 13.09.2024 entrusted Director, DSS to submit proposal on the item 'Sl. No. 179- കേരളസർവകലാശാല യുവജനോത്സവം പരിഷ്കരിക്കും' envisaged in the Budget Speech 2024-25 and to place the proposal before the Standing Committee of the Syndicate on Student Services. The SC of the Syndicate on Student Services held on 04.11.2024 considered the proposal received from the Director (i/c), DSS on the item 'Sl. No. 179- കേരള സർവകലാശാല യുവജനോത്സവം പരിഷ്കരിക്കും' envisaged in the Budget Speech 2024-25 and recommended to accept the proposal submitted by the Director(i/c), Department of Student Services. The Syndicate held on 05.11.2024&11.11.2024, vide item no. 15.154.2 resolved to approve the above recommendation of the SC of the Syndicate on Student Services held on 04.11.2024. Accordingly U.O. No.1266/2025/UOK dated 11.02.2025 has been issued for releasing ₹2,00,000/- (Rupees Two Lakh Only) as provisional advance to Sri. Siddik

R, Director, Department of Student Services, University of Kerala, towards restructuring the conduct of the Kerala University Youth Festival as envisaged in the Budget speech 2024-25 (item no. 179).

The Convener, SC of the Syndicate on Student Services has requested to take necessary steps to conduct SC on Student Services on 04.04.2025 to prepare draft guidelines for conducting University Youth Festival. The Vice Chancellor has approved the same. The meeting of the SC on Student Services was convened on 04.04.2025 02.00 pm in the Syndicate room. The committee entrusted the Director (i/c), DSS to submit a draft guidelines for conducting University Youth Festival in the next meeting for a detailed discussion. Now, the Convener, SC of the Syndicate on Student Services has requested to take necessary steps to conduct SC on Student Services on 21.04.2025 at 02.00pm in continuation of the SC on Student Services conducted on 04.04.2025. The Vice Chancellor has approved the same.

As per the orders of the Vice Chancellor the matter regarding preparing guidelines for conducting University Youth Festival is placed before the SC of the Syndicate on Student Services for recommendation.

Recommendations:

The Committee discussed the draft guidelines for conducting University Youth Festival submitted by Sri. Siddik R, Director (i/c), DSS and recommended to place the draft guidelines before the Syndicate after incorporating suggestions from the expert committee approved by the meeting of the Syndicate held on 22.02.2025 vide item no. 17.60.02.

The Meeting concluded at 03.30 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student Services held on 04.04.2025 & 21.04.2025, be approved.

Item No.19.06

DOMTEC - Engagement of Staff on contract - Minutes of Performance Appraisal – reg.

(Ad.A VII)

The Standing Committee of the Syndicate on Departments & Other Institutions of the University, at its meeting held on 21.01.2025, recommended that the Performance Appraisal of staff on contract at institutions under DOMTEC be conducted by a Committee consisting of Adv.R.B.Rajeev Kumar, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Adv. G Muralidharan Pillai, Dr.T.R Manoj and Prof.(Dr.)P.M.Radhamany, Members, Syndicate, the Registrar and Dr.Divya C Senan, Department of Education as Subject Expert on 29.01.2025, 06.02.2025, 10.02.2025 &12.02.2025 at Senate House Campus, Palayam.

The Vice-Chancellor, considering the exigency of the matter, approved the above recommendation of the Standing Committee in exercise of the powers vested under Section 10(13) of Kerala University Act, 1974.

Accordingly, the Performance Appraisal of Principal on contract, teaching and non teaching staff on contract (first phase) at various institutions under DOMTEC was conducted on 29.01.2025(at Syndicate room), 12.02.2025 (at Senate Hall) respectively. Performance Appraisal of teaching and non teaching staff on contract scheduled to be conducted on 10.02.2025 was conducted on 11.03.2025.

Adv.R.B Rajeev Kumar, Member, Syndicate and Convener of the Standing Committee of the Syndicate on Departments & Other Institutions of the University, proposed to conduct the performance appraisal of Dr.J Preetha Zazjnay (Lecturer on contract in Management,UIT Kollam) who was absent for the same on the previously scheduled date as she had to attend a three day international conference held in BITS Pilani Goa campus.

The Vice-Chancellor permitted the conduct of the appraisal at 10.00 AM on 09.04.2025, in the Syndicate Room.

Accordingly the Performance Appraisal of the aforesaid staff on contract was conducted at 10.00 AM on 09.04.2025, in the Syndicate Room.

As ordered by the Vice-Chancellor, the Minutes of the meeting of the Committee for Performance Appraisal of the aforesaid Staff on contract at UIT Kollam is placed before the Syndicate for consideration and approval.

Minutes of the Meeting of the Committee for Performance Appraisal of Teaching Staff on contract in University Institutes of Technology (UIT)

Date & Venue : 09.04.2025, Syndicate Room, University of Kerala, Palayam
Time : 10.00 AM

Members

1. Adv.R B Rajeev Kumar, Convener, Standing Committee of the Syndicate on Departments & other Institutions of the University : Sd/-
2. Prof.(Dr.)P M Radhamany : Sd/-
3. Dr.Divya C Senan, Department of Education, University of Kerala : Sd/-

The Performance Appraisal of one Staff on contract in University Institutes of Technology, Kollam, who was absent for the same on the initially scheduled dates, was conducted on 09.04.2025, in the Syndicate Room, University of Kerala.

The Committee for Performance Appraisal, on the basis of the confidential report and supporting documents in respect of the staff on contract, interacted with her and has recommended the following:

Sl. No	Name & Designation of the Staff on contract	Institution	Recommendation/Remarks
1.	Dr.J Preetha Zazjnay Lecturer on Contract basis in Mangagement	UIT, Kollam	Recommended for one more term

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Committee for Performance Appraisal of Teaching Staff on contract in University Institutes of Technology (UIT) held on 09.04.2025, be approved.

Item No.19.07

Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025- approval – reg.

(Ac.EI)

The meeting of the Standing Committee of the Syndicate on Academics and Research has been held on 28.04.2025, Monday at 02.00 p.m. in the Syndicate Room. (Minutes appended).

The Committee, by considering the exigency on **Items No A28, B2, B4, C4, C22, E13 and E14**, recommended to approve the recommendations on the same, by the Vice-Chancellor, in exercising the powers of the Syndicate vested under Section 10 (13) of the Kerala University Act 1974. The Vice-Chancellor approved the same and the matter is reported to the Syndicate.

As per the orders of the Vice-Chancellor, the Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON ACADEMICS AND RESEARCH

Date : 28-04-2025
Time : 02.00 p.m.
Venue : Syndicate Room

Members Present

1. Dr.Gopchandran. K.G. (Convenor)
2. Dr. P.M. Radhamany
3. Dr. T.R. Manoj
4. Dr. Pramod N
5. Dr. Rahim K
6. Dr. Vinodkumar T.G. Nair
7. Dr. M. Lenin Lal
8. Sri. Ahamed Fazil Y

Members Absent

1. Dr. S. Nazeeb
2. Dr.Shijukhan J. S.

3. Dr. Prakash K C
4. Dr. Manoj V
5. Adv. Muraleedharan Pillai G.
6. Dr. S. Jayan

Item No.19.07. A1 *Recognition as Research Centre- Department of English, Bishop Moore College, Mavelikkara - reg.*

Application has been received from the Principal, Bishop Moore College, Mavelikkara to recognize the Department of English of the institution as an approved research centre of University of Kerala. As per the resolution of the Syndicate at its meeting held on 25.05.2020, vide item No.42.75.A8, the Inspection team comprising the following members have visited Department of English, Bishop Moore College, Mavelikkara on 23.01.2025

- Sri. Ahamad Fazil Y. (Member Syndicate)
- Dr. T.R. Manoj (Member Syndicate)
- Dr. Shiju Khan J.S. (Member Syndicate)
- Dr. Lal C.A., Professor, Institute of English, University of Kerala. (Subject Expert)

Following are the major findings of the Inspection team.

- The proposed Centre is having a separate own building for library and reference section.
- The library subscribes **34 Journals** in English. Library has more than **10000 books in English** related subject.
- The Centre has made available space and facilities for research scholars.
- There are **two approved research supervisors** working as regular faculty in the Centre.
- A research Committee has been constituted comprising of research guides.
- The Head of institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the Centre, Scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects will be undertaken as part of the centres functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

The inspection team has **recommended** for granting recognition to Department of English, Bishop Moore College, Mavelikkara as an approved Research Centre in the subject English, of this University.

As per the orders of the Vice-Chancellor, the matter regarding the recognition of Dept. of Department of English, Bishop Moore College, Mavelikkara as an approved Research Centre of this University, in the subject English, along with the inspection report submitted by the Inspection team, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee considered the above matter and recommended to direct the inspection committee to recheck the details given in the report.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No: 19.07.A2 *Ph.D. Registration in History - Ms. Anjana R., UGC-JRF Fellow – as supernumerary candidate - reg.*

The Head, Department of History, University of Kerala, has forwarded the minutes of the meeting of the Doctoral Committee held on 28.01.2025 in respect of Ms. Anjana R., an **UGC-JRF awardee, with 75% visually impaired, Scheduled Caste candidate**, along with the application and relevant documents. The Doctoral Committee recommended to grant Ph.D registration, after verifying the documents submitted by the candidate.

Details of Candidate:

1. Name of candidate	:	Anjana R.
2. Subject (Full-time / Part-time)	:	History, Full Time
3. Faculty	:	Social Science

4. Basic Qualification	:	MA History
5. Eligibility Criteria	:	UGC NET JRF
6. Additional Qualifications	:	NA
7. Category	:	Scheduled Caste

Details of Research supervisor and centre:

1. Name and designation of Supervisor : Dr. Shaji A., Professor & Head, Department of History, University of Kerala, Kariavattom
2. Name and designation of Co-Supervisor : NA
3. Name of Research Centre: Department of History, University of Kerala, Kariavattom

As a UGC NET JRF awardee, Ms. Anjana R., has been joined, in tune with the recommendation of the Doctoral Committee held on 28.01.2025, as full time research scholar in History, at University of Kerala under the supervision of Dr. Shaji A., Professor & Head, Department of History, University of Kerala, **as second supernumerary candidate**, w.e.f 29.01.2025 as she was facing risk of losing her UGC fellowship if she does not commence her research by 11 March 2025.

It may be noted that the Syndicate [vide item No:14.03.A5 held on 09.09.2024](#) recommended to permit **only one additional seat, as supernumerary**, to the supervisors for reallocating such research scholars. Also recommended that, before allotting more than one such reallocated research scholar to any regular supervisor, the Chairman, Doctoral Committee shall ensure that there exists no vacancy under any of the approved Research Supervisors, having willingness, in the subject concerned.

The Chairman Doctoral Committee in History, detailed his attempts to find a suitable supervisor for Ms. Anjana R. The Chairman stated that he contacted several Research Supervisors with vacancies but received no responses. Additionally he sent emails to recognized supervisors requesting willingness to supervise her, taking into her physical, social and economic circumstances. He also posted the request in WhatsApp group of research supervisors, but no positive replies. Due to lack of supervisors, Doctoral Committee unanimously resolved to permit Ms. Anjana R., to join the Department of History as a research candidate under the supervision of Dr. Shaji A., the Chairman Doctoral Committee itself, as supernumerary candidate.

It may be noted that, eight research scholars and one foreign scholar were doing Ph.D under the guidance of Dr. Shaji A., Professor & Head, Department of History, University of Kerala and one more candidate, Ms. Leena Anna Lalu, was reallocated as the first supernumerary candidate by the Syndicate at its meeting held on 22.02.2025. Hence the present candidate Ms. Anjana R. has to be allotted as the second supernumerary candidate.

As per the orders of the Vice-Chancellor, the matter of granting Ph.D Registration in History in r/o Ms. Anjana R., an UGC-JRF awardee, with 75% visually impaired, Scheduled Caste candidate, under the supervision of Dr. Shaji A., as second supernumerary candidate, at Department of History, University of Kerala, Kariavattom, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and observed that Ms. Anjana R., is an UGC-JRF awardee, with 75% visually impaired candidate and recommended to grant Ph.D. registration in History, under the supervision of Dr. Shaji A., as the second supernumerary candidate, as a special case, on condition that the allotment shall be regularized against the next regular vacancy that will arise to the supervisor.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.A3 Transfer of Ph.D. programme as per Regulations - in respect of Ms. Amala Johnson from M. G. University to University of Kerala - reg.

Ms. Amala Johnson, is a Research Scholar at Department Economics, St. Teresa's College, Ernakulam under the supervision of Dr. Nirmala Padmanabhan, Associate Professor (Rtd), Department Economics, St. Teresa's College, Ernakulam. She has submitted a request to transfer her Ph.D programme from M.G. University to University of Kerala. She had been registered w.e.f. 01.01.2018 as a Full-time Research Scholar, vide [order no.7507/2017/AX/1/Academic](#) dated

23.12.2017. Her Topic of Research is **"DECENTRALIZED WASTE MANAGEMENT THROUGH HARITHA KERALA MISSION:A PERFORMANCE ANALYSIS"**.

Now the candidate has requested to transfer her Ph. D. programme from M. G. University to University of Kerala as she relocate to Thiruvananthapuram as Assistant Professor, Mar Ivanios College, Thiruvananthapuram.

As per Clause 5.8 of the Regulations for Award of Ph.D Degrees, University of Kerala, 2016 *"The research data, in case of relocation of the woman scholar for Ph.D. due to marriage or otherwise, shall be allowed to be transferred to the University to which the scholar intends to relocate, provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/supervisor from any funding agency. The scholar shall give due credit to the original Research Supervisor and the institution for the part of research already done."*

The candidate has submitted the following documents with her request.

- NOC from the present Research Supervisor
- NOC from the Present Centre
- NOC from M G University
- Course Work Examination Certificate from M G University
- Appointment Order
- Facility Certificate
- NOC from the Employer for granting permission to pursue Part-time Ph.D. programme.

Request with documents submitted by the candidate had been forwarded to Chairman, Doctoral Committee for obtaining remarks and recommendations.

The Chairman, Doctoral Committee, Dept. of Economics, University of Kerala, Kariavattom has forwarded the [Minutes of the Doctoral Committee](#) held on 11.09.2024 along with the recommendation of Modification of Title of thesis. The Doctoral Committee recommended to grant Ph.D registration to Ms. Amala Johnson in University of Kerala with effect from 01.01.2018.

The Doctoral Committee also recommended Modification of Title of thesis as *"Decentralized Solid Waste Management in Kerala: A Performance - Based Analysis of Selected Local Bodies"*. It may also be noted that at present the Research Scholar is working as Assistant Professor at Dept. of Economics, Mar Ivanios College, Tvpm. Hence the candidate has to be transferred as the Part-time Research Scholar. NOC from the Manager, Malankara Syrian Catholic Colleges, for pursuing Part-time Ph.D. research has also been submitted.

Details are as below:

1. Name of candidate: Amala Johnson, Assistant Professor at Dept. of Economics, Mar Ivanios College, Tvpm.

2. Full-time/ Part-time: Part-Time

3. Centre : Dept. of Economics, University of Kerala, Kariavattom

4. Supervisor : Dr. Manju S. Nair, Professor, Dept. of Economics, University of Kerala.

5. Topic : Decentralized Solid Waste Management in Kerala: A Performance - Based Analysis of Selected Local Bodies.

Papers for coursework: Paper I -Research Methodology

Paper II - Recent Advances in Economic Theory and Policy

Paper III - Scholarship in the Research Area.

The candidate has secured First class with Distinction in Economics in the year 2015 from University of Kerala. The eligibility criteria for applying Ph.D programme is UGC-NET. The Research Supervisor Dr. Manju S. Nair, Professor, Dept.of Economics, University of Kerala, Tvpm is a Regular faculty and the date of superannuation of the Research Supervisor is on 31.03.2033. The candidate has to be registered as the [8th candidate](#) of her Research Supervisor.

The Syndicate at its meeting held on 23.12.2024, vide item No: 16.62 A28, considered the matter and resolved to obtaining remarks from the Director Research in this regard. Accordingly the Director, Research has forwarded the remarks as follows:

Ms. Amala Johnson can be granted transfer of her Ph.D. research from M G University to University of Kerala, as per clause 5.8 of the Regulations for Award of Ph.D. Degrees, University of Kerala, 2016 (as recommended by the Doctoral Committee held on 11.09.2024) by with a

modification of the title (Decentralized Solid Waste Management in Kerala: A Performance - Based Analysis of Selected Local Bodies).She may be permitted to join in the Department of Economics, University of Kerala as Part-time Research Scholar as she is working as Assistant Professor at Department of Economics, Mar Ivanios College, Thiruvananthapuram.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding transfer of Ph.D. programme in respect of Ms. Amala Johnson from M.G. University to University of Kerala along with the remarks obtained from the Director, Research as per the resolution of the Syndicate held on 23.12.2024, is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation.

Recommendation: *The Committee, by considering the remarks of the Director Research, recommended to transfer the Ph.D. Research of Ms. Amala Johnson, in Economics, currently pursuing at M.G. University to University of Kerala and to permit her to join at the Department of Economics, University of Kerala as part-time Research Scholar, under the supervision of Dr.Manju S. Nair, after modifying the title of thesis as recommended by the Doctoral Committee, without making any change in the topic of research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.A4 Recognition as Research Supervisor in Education – Dr. Sangeetha N.R. – reg.

Application duly recommended by the Head of the Institution & Chairman BOS (PG) has been received from Dr. Sangeetha N.R., who is working as Assistant Professor, Sree Narayana Training College, Nedunganda, Varkala for the recognition as Research Supervisor in the subject Education with facility centre as Govt. College of Teacher Education.It may be noted that the parent institution where the applicant is working, i.e. Sree Narayana Training College, Nedunganda, Varkala offers B.Ed. Programmes only.

The details are as follows:

Name and official address of the Applicant	Educational qualification and Subject in which Guideship has been sought	Facility Centre Opted
Dr. Sangeetha N.R. 44 Years,Assistant Professor, Sree Narayana Training College, Nedunganda, Varkala (Offers B.Ed. Programme only) (Regular Faculty) (Date of superannuation:31.05.2036)	Ph.D. in Education University of Kerala Date of award: 30/07/2018 Education (Faculty of Education)	Government College of Teacher Education, Thycad, Thiruvananthapuram (Facility Certificate submitted)

Details of Publications

1. Development of Educational Intervention Programme for minimizing Behaviour Problems of Adolescents: International Journal of Innovative Research in Technology(ISSN 2349-6002)Vol 11,Issue 5,October 2024
2. Adapting to change: Online Education methods in the Covid-19 pandemic in the Tribal area of Kerala-A case study: International Journal of Psychology Sciences(ISSN 2664-8385)Vol 6,No.1,2024
3. Development of Green Culture Practices-a Socio-Educational Intervention for the Coastal Regions of AnjengoVillage-International Journal of Innovative Research in Technology e-Journal (ISSN 2349-6002) Vol 10, Issue 3, August 2023,pp 368-372

The Chairman, Board of Studies in Education (PG) certified that the Journals mentioned above, are in tune with the conditions stipulated in the clauses related with the journals specified in UGC (Minimum Standards and Procedures for award of M.Phil/ Ph.D degree) regulations, 2016 and UGC (Minimum qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and measures for the Maintenance of Standards in Higher Education) Regulations, 2018.

As per the U.O. No. AcE1/2717/2024/UOK dated 25.03.2024, the following are the norms for considering the application for recognition as research supervisor.

1. The application is to be forwarded by the respective Head of the Institution, duly recommended by the Chairman, Board of Studies (PG).
2. Ph.D. Degree (as per Ph.D. Regulations, University of Kerala 2022, Ph.D. in concerned subject) is mandatory.
3. Faculty certificate from the institution where they intend to work as Supervisor.
4. Guideship fee of Rs.3000/-
5. Applicant should have two years teaching/research experience (Not mandatory for the teachers working in teaching departments of University of Kerala).
6. Two or more years post doctoral experience in reputed institutions will be reckoned as one year teaching/research experience only for the purpose of granting Guideship.
7. Two of the three mandatory research papers published by an Assistant Professor and two of the five mandatory research papers published by an Associate Professor should be after the award of Ph.D. Degree. All the five research papers published by the Professors should be after the date of award of Ph.D. Degree.
8. Permanent faculty members working as Professors/Associate Professors/Assistant Professors of the University Departments/Post Graduate Departments of affiliated colleges or Scientists in approved research institutes(as mentioned in the Ph.D. Degree, Regulations 2022) having more than three years of service before superannuation will be eligible to be granted recognition as research supervisor .

The applicant has remitted required fee and satisfies the above requirements and can be considered for recognition as research supervisor.

As per the orders of the Vice-Chancellor, the matter of granting recognition as Research Supervisor in Education in respect of Dr.Sangeetha N.R., Assistant Professor, Sree Narayana Training College, Nedunganda, Varkala, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and observed that B.Ed. is a professional Degree and hence recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.A5 **University SRF- fourth and fifth year fellowship - Ms. Arya M. Nair, Research Scholar in Political Science - reg.**

Name : Arya M. Nair
 Subject : Political Science (Full-Time)
 Research Supervisor : Dr. K. M. Sajad Ibrahim
 Research Centre : Department of Political Science, University of Kerala, Trivandrum
 Request : Fourth year University SRF for the period from 16.03.2023 to 15.03.2024 and Fifth year University SRF for the period from 16.03.2024 to 15.03.2025 by condoning the delay occurred in publication of research oriented paper.

Recommendation: *The Committee considered the above matter and recommended to grant University fellowship to the candidate, by condoning the delay occurred in the publication of research oriented paper, as follows:*

1. *Fourth year fellowship from 16.03.2023 to 15.03.2024 @Rs.13,000/- per month*
2. *Fifth year University fellowship;*
 - a. *from 16.03.2024 to 31.12.2024 @Rs.13,000/- per month*
 - b. *from 01.01.2025 to 15.03.2025 @ Rs.15,000/- per month.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.A6 **Recognition as Research Centre- Department of Physics, Christian College, Kattakada-reg.**

The Principal, Christian College, Kattakada, has forwarded an application to recognize the Department of Physics of the institution as an approved research centre of University of Kerala. As per the resolution of the Syndicate meeting held on 15.03.2024, vide Item No.09.106.A18, the Inspection team comprising the following members have visited Department of Physics, Christian College, Kattakada on 28.01.2025.

- Dr. K.G. Gopchandran, Convenor, Standing Committee of Syndicate on Academics & Research
- Dr. Shiju Khan J. S. (Member Syndicate)
- Dr. V. Biju, Professor & Head, Dept. of Physics, University of Kerala, Kariavattom (Subject Expert)

Following are the major findings of the Inspection team.

1. The proposed Centre is having a separate own building for library and reference section.
2. The library subscribes 15 Journals in Physics. Library is subscribed to NLIST 3919 online journals. Library has more than 5000 book in Physics related subjects.
3. The Centre has made available space and facilities for research scholars.
4. There are three approved Research Supervisors working as regular faculty in the Centre.
5. A Research Committee has been constituted comprising of research guides.
6. The Head of institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the Centre, Scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects will be undertaken as part of the centres functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

The said Inspection team recommended for granting recognition to the Department of Physics, Christian College, Kattakada as an approved Research Centre of this University.

As per the orders of the Vice-Chancellor, the matter regarding the recognition of Department of Physics, Christian College Kattakada, as an approved Research Centre of this University, along with the report submitted by the Inspection team, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee recommended to approve the inspection report and to place the matter before the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.A7 **Recognition as Research Supervisor in History –Dr. Simi S. - reg:**

Name : Dr. Simi S., Assistant Professor, Dept.of History, Sree Narayana College, Sivagiri, Varkala, Thiruvananthapuram

Subject : History

Faculty : Social Sciences

Facility Centre : Sree Narayana College, Chempazhanchy

Request : Recognition as Research Supervisor in History

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No:19.07.A8 **Ph.D. Research- Change of Research Supervisor & Centre – Ms. Dini Chandran C.S., Full-Time Research Scholar in Biotechnology - reg.**

Name : Dini Chandran C.S.

Subject : Biotechnology (Full Time)

Research Supervisor : Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, University of Kerala, Kariavattom.
 Research Centre : Department of Biotechnology, University of Kerala, Kariavattom
 Requests : 1. Change of Research Supervisor to Dr. K.K. Sabu, Principal Scientist, Biotechnology & Bioinformatics Division, Jawaharlal Nehru Tropical Botanic Garden and Research Institute (JNTBGRI), Palode.
 2. Change of Research centre to Jawaharlal Nehru Tropical Botanic Garden and Research Institute, Palode, Tvm.

Recommendation: *The Committee considered the above matter and recommended to hear the Research Scholar before the Standing Committee of the Syndicate on Academics and Research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.A9 *Ph.D. Research - Extension of University JRF to third Year - Mr.Anilkumar K.G. - Computer Science - reg.*

Name : Anilkumar K. G.
 Subject : Computer Science (Full-Time)
 Research Supervisor : Dr. D. Muhammad Noorul Mubarak
 Research Centre : Department of Computer Science, University of Kerala, Kariavattom
 Request : Third year University JRF for the period from 29.06.2024 to 28.06.2025 by condoning the delay occurred in paper presentations.

Recommendation: *The Committee considered the above matter and recommended to grant Third year University JRF for the period from 29.06.2024 to 31.12.2024 @Rs.13,000/- per month and @Rs.15,000/- per month from 01.01.2025 to 28.06.2025, by condoning the delay occurred in paper presentations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No: 19.07.A10 *Ph.D. Research - Change of Research Supervisor & Inclusion of Co-supervisor - Ms. Mrudula E., Full-Time Research Scholar in Environmental Sciences- reg.*

Name : Mrudula .E
 Subject : Environmental Sciences (Full Time)
 Research Supervisor : Dr. Sherly Williams .E (Retired Faculty)
 Research Centre : Department of Environmental Sciences, University of Kerala, Kariavattom, Thiruvananthapuram
 Requests : 1. Change of Research Supervisor to Dr. Sabu Joseph, Professor & Head, Department of Environmental Sciences, University of Kerala, Kariavattom, Tvm.
 2. Inclusion of present supervisor Dr. Sherly Williams E., as co-supervisor.

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No:19.07.A11 *Permission to continue Ph.D. Supervision to existing Research Scholars – Request submitted by Dr. Achuthsankar S. Nair - Computational Biology & Bioinformatics -reg*

Dr.Achuthsankar S. Nair, Professor (Rtd), Dept. of Computational Biology & Bioinformatics, University of Kerala has submitted the request for seeking clarification and speaking orders on continuing his Ph.D. supervision to the existing Research Scholars, since the grace period of

one year, from the date of retirement, granted to continue supervision has already expired on 05.12.2024.

The Syndicate at its meeting held on 05.11.2024, [vide Item No: 15.06.A12](#), considered the request of Dr.Achuthsankar S. Nair along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to inform Dr.Achuthsankar S. Nair to continue his supervision to the existing Research Scholars up to one year from the date of superannuation, by considering the shortage of supervisors in the subject concerned. Accordingly, [the resolution of the Syndicate](#) has been intimated to Dr.Achuthsankar S. Nair, vide [letter dated 28.11.2024](#). The grace time thus granted to him was expired on 05.12.2024.

The details of the research scholars currently doing their Ph.D. under his supervision are as follows:

Name of the scholars	Effective date of registration
Chinchu E.R.	10/07/2021
Vinod M.P.	11/07/2022
Swathy K.	04/01/2023
Neenu Mohan	18/04/2023
Arya V.V.	18/04/2023
Delphin R.D.	29/11/2023

At present, Dr. Swapna T.S., Professor, Department of Botany, University of Kerala (U.O. No.9825/2024/UOK dated 19.11.2024) and Dr.Shiburaj S., Professor & Head (i/c), Department of Computational Biology & Bioinformatics (U.O. No.Ac.E1/2406/2025/UOK dated 18.03.2025) are the two regular Research Supervisors in the subject Computational Biology & Bioinformatics. Currently, both have nine Research Scholars each, pursuing their Ph.D. research in the subjects Botany, Biotechnology & Microbiology respectively.

As per the orders of the Vice-Chancellor, the request submitted by Dr.Achuthsankar S. Nair, Professor (Rtd.), Department of Computational Biology & Bioinformatics, University of Kerala, to permit him to continue his Ph.D. supervision to the existing scholars is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: The Committee recommended to defer the matter.

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Academics and Research.

FURTHER RESOLVED to constitute a subcommittee comprising of Convenor, Standing Committee of the Syndicate on Academics and Research, Dr. P.M. Radhamany, Dr. S. Nazeeb, Dr. K.Rahim, Dr.Manoj T.R., Members Syndicate, Dr. A. Bijukumar, Dean, Faculty of Science, Dr. Manju S. Nair, Dean, Faculty of Social Sciences, Director, Research and Director, IQAC to conduct a detailed study on various aspects of research activities—from pre-submission to submission stages - and to place a comprehensive report before the Standing Committee of the Syndicate on Academics and Research.

Item No:19.07.A12 University Senior Research Fellowship - Extension of tenure for the fourth year - Ms. Fathima Sain, Research Scholar in Public Administration - reg.

Name : **Fathima Sain**
 Subject : Public Administration (Full-Time)
 Research Supervisor : Dr. Nithya N.R.
 Research Centre : Dept. of Political Science, University of Kerala, Trivandrum
 Request : Fourth year University SRF for the period from 22.02.2024 to 21.02.2025 by condoning the delay occurred in publication of research oriented paper.

Recommendation: The Committee considered the above matter and recommended to grant Fourth year University SRF for the period from 22.02.2024 to 31.12.2024 @ Rs.13,000/- per month and @Rs.15,000/- per month from 01.01.2025 to 21.02.2025 by condoning the delay occurred in publication of research oriented paper.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.A13 *Second year University Junior Research Fellowship - Ms. Aswathy Asok - Environmental Sciences - reg.*

Name : Aswathy Asok
 Subject : Environmental Sciences (Full-time)
 Research Supervisor : Dr. Sabu Joseph
 Research Centre : Department of Environmental Sciences, University of Kerala, Kariavattom
 Request : Second year University JRF for the period from 01.12.2024 to 30.11.2025 by condoning the delay occurred in paper presentation.

Recommendation: *The Committee recommended to grant Second year University JRF for the period from 01.12.2024 to 31.12.2024 @Rs.11,000/- per month and @Rs.13,000/- per month from 01.01.2025 to 30.11.2025, by condoning the delay occurred in presentation of research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.A14 *Ph.D Research – Change of Research Supervisor - Ms. Seena V. – Economics – reg.*

Name : Seena V
 Subject : Economics (Part-time)
 Research Supervisor : Dr. Sheela M. C.
 Research Centre : University College, Thiruvananthapuram
 Request : Change of Research Supervisor to Dr.Abin T. Mathews, Associate Professor, University College, Tvp

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No: 19.07.A15 *University SRF - Fourth year fellowship- Mr. Pradeepan P., Research Scholar in Computer Science - reg.*

Name : Pradeepan P.
 Subject : Computer Science (Full Time)
 Research Supervisor : Dr. Gladston Raj S.
 Research Centre : Centre for Development of Imaging Technology (C-DIT), Chitranjali Hills, Thiruvallam, Thiruvananthapuram
 Request : Fourth year University SRF for the period from 10.03.2024 to 31.12.2024 @Rs.13,000/- per month and from 01.01.2025 to 09.03.2025 @Rs. 15,000 per month or till the date of submission of thesis, whichever is earlier by condoning the delay occurred in publication of research oriented paper.

Recommendation: *The Committee recommended to grant fourth year University fellowship to the candidate by condoning the delay occurred in publishing research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No:19.07.A16 *Permission to continue Ph.D. Supervision to existing Research Scholars – Dr. K. Satheesh Kumar - Futures Studies -reg*

The Head, Department of Futures Studies, University of Kerala has forwarded the representation submitted by the Research Scholars under the supervision of Dr. K. Satheesh Kumar, Professor (Rtd.), Department of Futures Studies, University of Kerala. The Research Scholars have requested for granting extension of the guideship of Dr. K. Satheesh Kumar, since the grace period of one year, from the date of retirement, granted to continue his supervision has already expired on 30.03.2025. Hence, they requested to permit Dr. K. Satheesh Kumar, who is presently working as a visiting professor of Digital University, to continue his supervision to the existing scholars till the award of Ph.D. Degree or for 2 years, whichever is earlier.

Dr.K. Satheesh Kumar retired from service on 31.03.2024 and the grace time granted was expired on 30.03.2025.

The details of the research scholars granted Ph.D. registration under his supervision and not submitted their thesis are as follows:

Sl. no.	Name of the scholars	Effective date of registration	Date of expiry of maximum research period
1	Pramod N.E. (PT)	22.06.2022	21.06.2028
2	K. Premkumar (PT)	26.02.2020	25.06.2026
3	Sreedhanya L.R. (PT)	22.06.2022	21.06.2030
4	Rajalekshmi I.S.(PT)	27.04.2023	26.04.2031
5	Reshmi L.B (FT)	05.02.2020	04.02.2028
6	Bharath Chand R.P. (FT)	22.06.2022	21.06.2028
7	Lekshmi Krishna M.R. (FT)	03.08.2013	02.08.2018
8	John P. Zachariah (FT)	24.02.2015	23.02.2020

It may be noted that, the above Research Scholars (Sl.no. 1 to 5) has submitted the request for the permission to continue their Ph.D. Research under the supervision of Dr. K. Satheesh Kumar till the award of the Ph.D. Degree or for 2 years whichever is earlier.

It may also be noted that, Mr. Bharath Chand R.P, Research Scholar in Futures Studies, under the supervision of Dr. K. Satheesh Kumar has submitted application on 08.04.2025, for change of Research Supervisor to Dr. Thara Prabhakaran, Assistant Professor and Head, Department of Futures Studies, University of Kerala.

At present, the department has only one permanent faculty member, Dr.Thara Prabhakaran, Assistant Professor & Head, Department of Futures Studies, University of Kerala. She has been granted recognition as Research Supervisor in the subject Futures Studies, vide [UO.No. AcE1/2768/2025/UOK dated 27.03.2025.](#)

As per the orders of the Vice-Chancellor, the matter of granting permission to Dr. K. Satheesh Kumar, Professor (Rtd.), Department of Futures Studies, University of Kerala, to continue his Ph.D. supervision to the Research Scholars (Sl.no. 1 to 5) is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration.

Recommendation: *The Committee considered the above matter and recommended to obtain the remarks from the Chairman Doctoral Committee in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.A17 കാലാവധി കഴിഞ്ഞ ഗവേഷകരുടെ രെജിസ്ട്രേഷൻ റദ്ദാക്കുന്നത് -സേവ്

എഡ്യൂക്കേഷൻ ഫോറം സമർപ്പിച്ച നിവേദനം സംബന്ധിച്ച് -

സേവ് എഡ്യൂക്കേഷൻ ഫോറം 22/01/2025 ൽ ബഹുമാനപ്പെട്ട ചാൻസലർතු അയച്ചനിവേദനത്തിൽ, ഒരു ഗൈഡിന് കീഴിൽ ഗവേഷണം നടത്തുന്ന വിദ്യാർത്ഥി തന്റെ ഗവേഷണ കാലാവധി അവസാനിച്ച ശേഷവും ഗവേഷണ പ്രബന്ധം സമർപ്പിക്കാത്ത പക്ഷം പുതിയ വിദ്യാർത്ഥികൾക്ക് ഗവേഷണ അവസരം നഷ്ടമാകുന്ന അവസ്ഥയെ കുറിച്ച് പരാമർശിച്ചിരിക്കുന്നു. ആയതിനാൽ ഒരു കുട്ടിയുടെ ഗവേഷണ കാലാവധി

കഴിഞ്ഞാൽ ആ സീറ്റ് ഒഴിവു വന്നതായി കണക്കാക്കി അവിടെ മറ്റൊരു കുട്ടിക്ക് അവസരം നൽകുന്ന രീതി നടപ്പിൽ വരുത്താൻ വേണ്ട നടപടികൾക്കായി അപേക്ഷിച്ചിരിക്കുന്നു.

കേരള സർവകലാശാലയിൽ ഒരു ഗൈഡിന് കീഴിൽ ഗവേഷണം ചെയ്യുന്ന വിദ്യാർത്ഥി അനധികൃത അവധി എടുക്കുകയോ, ഗവേഷണം തുടരാതെ ഇരിക്കുകയോ ചെയ്യുന്ന സാഹചര്യത്തിൽ, വിദ്യാർത്ഥിയുടെ ഗൈഡോ, ഗവേഷണ കേന്ദ്രത്തിന്റെ മേധാവിയോ സർവകലാശാലയിൽ ഈ വിവരം അറിയിക്കുന്ന പക്ഷം വിദ്യാർത്ഥിയുടെ ഗവേഷണം റദ്ദാക്കുന്നതിനോ/ തുടരുന്നതിനോ വേണ്ട നടപടികൾ നിയമപ്രകാരം സർവകലാശാല സ്വീകരിക്കുന്നു.

ഒരു ഗവേഷക വിദ്യാർത്ഥി, അയാൾക്ക് അനുവദിക്കപ്പെട്ടിട്ടുള്ള പരമാവധി ഗവേഷണ കാലയളവിനുള്ളിൽ തന്റെ ഗവേഷണം പൂർത്തിയാക്കി അദ്ദേഹത്തിന്റെ പ്രബന്ധം സമർപ്പിക്കാൻ കഴിയാതെ വന്നാൽ സിൻഡിക്കേറ്റിന്റെ അനുമതിയോടുകൂടി ഒരു നിശ്ചിത ഗ്രേസ് സമയം നൽകി, ആ കാലയളവിനുള്ളിൽ പ്രബന്ധം സമർപ്പിക്കുവാൻ നിലവിൽ അവസരം നൽകിവരുന്നുണ്ട് അതോടൊപ്പം, പ്രബന്ധം സമർപ്പിക്കുന്ന തീയതിവരെയുള്ള കാലയളവിനെ ഗവേഷണ കാലയളവ് ആയി കണക്കാക്കി, ഗവേഷണ ഫീസുൾപ്പെടെയുള്ള ഫീസുകൾ ഈടാക്കുകയും ചെയ്യുന്നു.

വിരമിക്കൽ, തുടങ്ങിയ മതിയായ കാരണങ്ങൾ ഇല്ലാത്തപക്ഷം, മേൽ സൂചിപ്പിച്ച ഗവേഷണ കാലയളവിൽ മാർഗ്ഗനിർദ്ദേശം നൽകേണ്ടത് ആ ഗവേഷകന് അനുവദിക്കപ്പെട്ട ഗൈഡ് തന്നെയാണ് മാത്രമല്ല, ഗ്രേസ് സമയത്തിനുള്ളിൽ സമർപ്പിക്കപ്പെടുന്ന ഒരു ഗവേഷക വിദ്യാർത്ഥിയുടെ പ്രബന്ധത്തിൽ, ഗൈഡ് എന്ന നിലയിൽ ഒപ്പു വെക്കാനുള്ള ഉത്തരവാദിത്വവും അനുവദിക്കപ്പെട്ട ഗൈഡിനു തന്നെയാണ്. നിർദ്ദിഷ്ട ഗവേഷണ കാലയളവ് പൂർത്തിയാക്കി കാര എന്ന -ണത്താൽ ഒരു ഗവേഷകനെ മാറ്റി നിർത്തി, പ്രസ്തുത ഒഴിവിലേക്ക് മറ്റൊരു ഗവേഷകനെ നൽകുന്ന പക്ഷം, മാറ്റി നിർത്തപ്പെട്ട ആ ഗവേഷകൻ മേൽ സൂചിപ്പിച്ച ഗ്രേസ് സമയം അനുവദിക്കപ്പെട്ട് തന്റെ ഗവേഷണ പ്രബന്ധം സമർപ്പിക്കുകയാണെങ്കിൽ, അതിൽ "നിലവിലെ ഗൈഡ്" എന്ന നിലയിൽ മുൻ ഗൈഡിന് ഒപ്പു വെയ്ക്കുവാൻ സാധിക്കുകയില്ല.

ആയതിനാൽ, ഒരു ഗൈഡിന് അനുവദിക്കപ്പെട്ടിട്ടുള്ള ഗവേഷക വിദ്യാർത്ഥി, അയാളുടെ ഗവേഷക പ്രബന്ധം സമർപ്പിക്കുകയോ, വിദ്യാർത്ഥിയുടെ രജിസ്ട്രേഷൻ റദ്ദാക്കുകയോ ചെയ്തിട്ടില്ല എങ്കിൽ, സർവകലാശാല മറ്റൊരു ഗൈഡിനെ അനുവദിച്ചു നൽകാത്ത പക്ഷം, നിലവിലുള്ള ഗൈഡിന്റെ കീഴിൽ ഗവേഷണം തുടരുന്നു എന്ന് അനുമാനിക്കപ്പെടേണ്ടതാണ്.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം മേൽപറഞ്ഞ വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിങ് കമ്മിറ്റി ആയ അക്കാഡമിക്സ് & റിസർച്ച് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കും ഉചിതമായ നിർദ്ദേശത്തിനുമായി സമർപ്പിച്ചു കൊള്ളുന്നു.

Recommendation: *The Committee recommended to defer the matter.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.A18 *University Junior Research Fellowship- Extension of tenure Second Year –Mr. Renjith R. - reg.*

Name : Renjith R.
 Subject : Economics (Full-Time)
 Research Supervisor : Dr. Smitha Pavianose
 Research Centre : Govt. College for Women, Vazhuthacaud, Thiruvananthapuram
 Request : Second year University JRF for the period from 05.12.2024 to 31.12.2024 @Rs.13,000/- per month and from 01.01.2025 to 04.12.2025 @Rs. 15,000/- per month by condoning the delay occurred in paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant second year University fellowship to the candidate by condoning the delay occurred in paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.A19 *Ph.D research - Re-registration due to break in research and default in payment of research fee - Mr. Faizal N. - Computer Science – Hearing of -reg.*

Application duly recommended by the Research Supervisor, Head of the Research Centre and Chairman, Doctoral Committee has been received from Mr. Faizal N., part-time Research Scholar in Computer Science, at Department of Computer Science, University of Kerala, Kariavattom, Thiruvananthapuram for Re-registrations due to break in research and default in payment of research fee for more than six months .

The details of the Research Scholar are as follows:

Name of Research scholar, Subject, U.O. Granting Registration	Name of Research Supervisor & Centre	Request with Details	Remark
Faizal N. Computer Science (Part Time) U.O.No. Ac.E1/3547/2020/UOK dated 10.11.2020 w.e.f 23.10.2020	Research Supervisor Dr.D. Muhammad Noorul Mubarak Centre Department of Computer Science, University of Kerala, Kariavattom, Thiruvananthapuram	1. Re-registration due to break in research occurred from 14.01.2022 to 11.04.2024 (819 days) 2. Re-registration w.e.f. 23.10.2021 , due to default in payment of research fee for more than six months.	1. Actively participated in Research from 23.10.2020 to 13.01.2022 2. Break occurred from 14.01.2022 to 11.04.2024 3. Rejoined the Research Centre after break on 12.04.2024 4. Remitted default payment of Rs.1890/.

The Research Scholar has submitted the following documents.

- Various Purpose form recommended by the Research Supervisor, HoD and Chairman DC
- Re-registration fee of Rs.2135/- (Remittance no.OP241108980 dated 11-11-2024) for re-registration due to break in research fee.
- Re-registration fee of Rs.2665/- (Remittance no. OP241132354 dated 31.01.2025) for re-registration due to break in research period.
- Copy of Registration order
- Defaulted research fee with fine
- Submitted certificate from the research centre stating that Research Scholar has actively engaged in research from 23.10.2020 to 13.01.2022.
- Certification from the Research Centre stating that Research scholar has reported back to the Research Centre on 12.04.2024
- Fee Statement endorsed by the research supervisor.

The Syndicate at its meeting held on 17.03.2025 vide [item No.18.108.A7](#) considered the requests of Mr. Faizal N., along with recommendations of Standing committee of the Syndicate on Academics & Research held on 15.03.2025 and **resolved to hear the Research Scholar before the Standing Committee of the Syndicate on Academics and Research.**

As per the orders of the Vice-Chancellor, the matter of hearing Mr. Faizal N., Part-time Research Scholar in Computer Science, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration .

Recommendation: *The Committee heard Mr. Faizal N., research scholar in Computer Science and recommended to seek explanation from the then Head, Department of Computer Science, University of Kerala in allowing the research scholar to re-join without prior permission from the University, after more than two years of break occurred in his research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.A20 *Ph.D. Research - Extension of grace time for submitting the Thesis – Request received from Ms. Preethi S. Nair, Research Scholar in Computer Science, whose maximum research period has already expired – Hearing of-reg.*

Ms. Preethi S Nair, full-time Research Scholar in Computer Science, whose maximum research period has already been expired has now requested for granting extension to conduct the Pre-submission seminar and to submit the Thesis.

The details of the Research Scholar are as follows:

- Ms. Preethi S. Nair has been granted full-time Ph.D. registration in Computer Science under the supervision of Dr.Madhu S. Nair at Department of Computer Science, University of Kerala, Kariavattom, Thiruvananthapuram w.e.f. 01.10.2014, vide UO.No. AcE1.B/714/CSC/11439 dated 16.10.2014.
- Dr. Madhu S. Nair has been relieved from the post of Assistant Professor, Dept. of Computer Science, University of Kerala w.e.f. 02.05.2018 AN and joined as Associate Professor, Dept. of Computer Science, CUSAT w.e.f. 03.05.2018 FN.
- Accordingly Dr. Madhu S. Nair has submitted a request to grant grace period to the Research Scholars under his supervision including Smt. Preethi S. Nair for submitting their Thesis.
- The Syndicate at its meeting held on 31.08.2018 considered the above request along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to entrust the Vice-Chancellor for resolving the said issue appropriately. The Vice-Chancellor has allowed a grace period of one year under the supervision of Dr. Madhu S. Nair from the date of intimation of the decision or up to valid research period, whichever is earlier, vide [Letter No. AcE1/A2/2018 dated 08/11/2018.](#)
- As per the above decision, Ms. Preethi S. Nair was allowed to complete her research under the present supervisor Dr. Madhu S. Nair, Associate Professor, Dept. of Computer Science, CUSAT, Kochi for a period of one year from 08/11/2018 or up to her valid research period whichever is earlier, vide memo No. AcE1/2018 dated 04.12.2018.
- As per the above memo, the research period of the Research Scholar was expired on **30.11.2019**. Hence, she has submitted a request to grant her grace period for completing the research work under the guidance of Dr. Madhu S. Nair.
- The Syndicate at its meeting held on 28.12.2019 considered the request submitted by Smt. Preethi S. Nair, duly recommended by the Chairman, Doctoral Committee for extending the grace period to submit her Ph.D. thesis under the guidance of Dr. Madhu S. Nair along with the recommendations of the Standing Committee of the Syndicate on Academics and Research and resolved to refer the matter to the Standing Committee of the Academic Council to explore the possibility to continue research by Preethi S. Nair under Dr. Madhu S. Nair.

- The Academic Council at its meeting held on 04.03.2020 considered the above matter along with the recommendations of the Standing Committee of the Academic Council and resolved to permit the Research Scholar to continue research in University of Kerala itself under the supervision of the same research guide.
- Accordingly, Ms. Preethi S. Nair has been granted permission to continue her research at Dept. of Computer Science, University of Kerala, Kariavattom and to submit her Ph.D. thesis under the guidance of Dr. Madhu S. Nair subject to the rules and regulations of the University for Ph.D. research as applicable to the candidate, vide UO. No. AcE1/2140/2020/UOK Dated 15.07.2020.
- Now the Research scholar has submitted a request for the extension of grace time of six months to conduct the Pre-submission seminar and for submitting the thesis.

As per the orders of the Vice-Chancellor, the request received from Ms. Preethi S. Nair, Full-time Research Scholar in Computer Science for granting grace time for submission of Thesis, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED to grant two-month grace time to Ms. Preethi S. Nair, Full-time Research Scholar in Computer Science, for the submission of her thesis.

Item No. 19.07.A21 *Recognition as Research Centre - Department of English, Christian College, Chengannur -reg.*

The Principal, Christian College, Chengannur has forwarded an application to recognize the Department of English of the Institution, as an approved Research Centre of University of Kerala.

As per the Resolution of the Syndicate meeting held on 09.09.2024, vide Item No. 14.03.A21, the Inspection team comprising the following members have visited Department of English, Christian College, Chengannur on 18.11.2024.

- Dr. P.M. Radhamany, Member Syndicate
- Sri. R. Rajesh, Member Syndicate
- Dr.Meena T.Pillai., Professor & Head, Institute of English, University of Kerala (Subject expert)

Following are the major findings of the Inspection team:

- The proposed Centre is having a separate own building for library and reference section.
- The library of the Centre have a collection of at least of 3000 books in related topics and 12 hard copy Journals
- The Centre has provided separate working facilities for individual scholars.
- There are two approved research supervisors working as regular faculty in the Centre.
- A research committee has been constituted comprising research guides.
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.

In the above circumstances, the Inspection team recommended to approve the Department of English, Christian College, Chengannur, as a recognized Research Centre of University of Kerala.

The Syndicate at its meeting held on 23.12.2024 vide item No.16.62.A36 considered the Inspection report submitted by the Inspection team, along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to approve the Inspection report and place the matter before the Academic Council.

The Academic Council at its meeting held on 17.02.2025, [vide Item no.37](#) considered the matter and resolved to recognize the Department of English, Christian College, Chengannur as an approved Research Centre of the University of Kerala.

Further resolved that the word 'Commerce' occurring in Sl.no.2 under the heading 'the major findings of the Inspection team' be corrected to read as 'English'.

Also resolved that the Standing Committee of the Syndicate on Academics and Research shall examine the cause of the clerical error that occurred in Sl.no.2 under the heading 'the major findings of the Inspection team'

It may be noted that, in addition to this item, corresponding resolutions were made for three more items regarding the recognition as Research Centres, in the said meeting of the Academic Council. They are;

- (1) Department of English, Govt. College for Women, Thiruvananthapuram (Item no.35)
- (2) Department of Biochemistry, T.K.M. Arts & Science College, Kollam (Item no. 36)
- (3) Department of History, Sree Narayana College, Kollam (Item no. 38)

In this regard, it is hereby informed that the matter of granting recognition as Research Centre to all the above four Research Centres, along with the respective Inspection reports was placed before the Syndicate held on 23.12.2024. The Minutes of the said meeting, along with the orders from the Vice-Chancellor to implement the same, was received in the Section on 06.01.2025. The File has been put up urgently on 07.01.2025, for the approval of the draft note to the Academic Council by the Vice-Chancellor, as it is informed that the last date for receiving the files to be included in the agenda of the meeting of the Academic Council scheduled to be held on 17.02.2025 is 24.01.2025.

While preparing the draft Note to the Academic Council for these four files, a previous file related to the subject Commerce was used as a template. The file was then edited to replace "Commerce" with the subject concerned. However, since the name of the subject is typically not mentioned in Clause (2) of the Inspection report (which states: "the library of the Centre has a collection of at least 3000 books on subject-related topics and 12 hard-copy journals"), the subject name "Commerce" was overlooked during the editing process and hence the error of retaining the subject name as "Commerce" instead of the subject concerned, has occurred. This typographical error was unintentional and the oversight occurred is highly regretted and may kindly be condoned.

As per the orders of the Vice-Chancellor, the matter of granting recognition to Department of English, Christian College, Chengannur, as an approved Research Centre of the University of Kerala in the subject English, along with the resolution of the Academic Council, is placed before the Standing Committee of the Syndicate on Academics & Research for final consideration.

Recommendation: *The Committee considered the above matter and recommended to grant recognition to Department of English, Christian College, Chengannur as an approved Research Centre of the University in the subject English. Also recommended to condone the typographical error occurred in the note placed before the meeting of Academic Council held on 17.02.2025, vide Item Nos. 35, 36, 37 and 38.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.A22 Recognition as Research Centre - Department of Biochemistry, T.K.M. College of Arts & Science, Kollam and Recognition as Research Supervisors to Dr. Ansil P.N and Dr. Hari Sankar H.S - reg:

The Principal, T.K.M. College of Arts & Science, Kollam has forwarded an application to recognize the **Department of Biochemistry** of the Institution, as an approved Research Centre of University of Kerala.

As per norms for granting recognition as research centre, there should be at least two approved research supervisors working as regular faculty in the centre. Hence, Dr. Ansil P. N., Assistant Professor, Dept. of Biochemistry, T.K.M. College of Arts & Science, Kollam and Dr. Hari Sankar H. S., Assistant Professor, Dept. of Biochemistry, T.K.M. College of Arts & Science, Kollam have also submitted applications for recognition as research supervisors in Biochemistry along with the application for recognition as Research Centre.

The details are as follows:

Sl. No.	Name and official address of the applicant	Educational Qualification and Subject in which Guideship has been sought	Experience Details	Facility Centre opted
1	Dr. Ansil P.N., Assistant Professor, Dept. of Biochemistry, T.K.M.	Ph.D. in Biochemistry, Mahatma Gandhi University, Kottayam	5 years & 9 months of	T.K.M. College of

	College of Arts & Science, Kollam (Regular Faculty) Date of superannuation: 31.03.2042	Date of award: 28.02.2015 (Eligibility Certificate submitted) Biochemistry (Faculty of Science)	teaching experience	Arts & Science, Kollam (If granted recognition as research centre)
2	Dr. Hari Sankar H.S. Assistant Professor, Dept. of Biochemistry, T.K.M. College of Arts & Science, Kollam (Regular Faculty) Date of superannuation: 31.03.2042	Ph.D. in Biochemistry under the Faculty of Marine Sciences Cochin University of Science and Technology, Cochin Date of award: 07.02.2015 (Eligibility Certificate submitted) Biochemistry (Faculty of Science)	2 years & 3 months of teaching experience	

As per the Regulations, the following are the requisites for considering the application as research supervisor:

1. The application is to be forwarded by the respective Head of the Institution, duly recommended by the Chairman, Board of Studies (PG).
2. Ph.D. Degree is mandatory.
3. Faculty certificate from the institution where they intend to work as Supervisor.
4. Guideship fee of Rs.1,050/- (Rupees One thousand and fifty only)
5. Applicant should have two years teaching/research experience (Not mandatory for the teachers working in teaching departments of University of Kerala).
6. Two or more years post doctoral experience in reputed institutions will be reckoned as one year teaching/research experience only for the purpose of granting Guideship.
7. Two of the three mandatory research papers published by an Assistant Professor and two of the five mandatory research papers published by an Associate Professor should be after the award of Ph.D. Degree. All the five research papers published by the Professors should be after the date of award of Ph.D. Degree.
8. Permanent faculty members working as Professors/Associate Professors/Assistant Professors of the University Departments/Post Graduate Departments of affiliated colleges or Scientists in approved research institutes (as mentioned in the Ph.D. Degree, Regulations 2022) having more than three years of service before superannuation will be eligible to be granted recognition as research supervisor. Here Dr. Ansil P N and Dr. Hari Sankar H S have more than three years of service before their superannuation.
9. Applicant will be eligible for Guideship only one year after the award of Ph.D Degree.

Details of Publications

Dr. Ansil P. N.

1. 'Cytotoxic and apoptotic activities of Amorphophallus campanulatus (Roxb.) BI.tuber extracts against human colon carcinoma cell line HCT-15' in Saudi Journal of Biological Sciences (2014)
2. 'Biogenic synthesis of silver nanoparticles using Sterculia foetida seed extract and evaluation of its therapeutic potential' in Materials Today: Proceedings (2023)
3. 'Methanolic extract of Woodfordia fruticosa Kurz flowers ameliorates carbon tetrachloride-induced chronic hepatic fibrosis in rats' in Toxicology and Industrial Health (2016)

Dr. Hari Sankar H.S.

1. 'Reproductive Biology of Malabar Pufferfish Carinotetraodon travancoricus (Tetraodontidae)' in Journal of Ichthyology (2019)
2. 'Oxidative stress and antioxidant defense responses of Etroplus suratensis to acute temperature fluctuations' in Journal of Thermal Biology (2017)
3. 'Effect of probiotics on digestive enzyme activities and growth of cichlids, Etroplus suratensis (Pearl spot) and Oreochromis mossambicus (Tilapia)' in Toxicology and Industrial Health (2016)

Chairman, Board of Studies in Biochemistry (PG) certified that the Journals mentioned above, are in tune with the conditions stipulated in the clauses related with the journals specified in UGC (Minimum Standards and Procedures for award of M.Phil/Ph.D degree) regulations, 2022.

As per the Resolution of the Syndicate meeting held on 02.07.2024, vide Item No. 11.11.A15, the Inspection team comprising the following members have visited Department of Biochemistry, T.K.M. College of Arts & Science, Kollam on 04.10.2024.

- Adv. Muraleedharan Pillai G., Member, Syndicate
- Dr. P.M. Radhamany, Member, Syndicate
- Dr. S. Jayan, Member, Syndicate
- Dr. Arun A. Rauf, Associate Professor & Head, Department of Biochemistry, University of Kerala (Subject expert)

Following are the major findings of the Inspection team:

- The proposed Centre is having a separate own building for library and reference section.
- The library of the Centre have a collection of at least of 3000 books in subject related topics and 12 hard copy Journals
- The Centre has provided separate working facilities for individual scholars.
- There are two regular faculty in the Centre and submitted application for Guideship.
- A research committee has been constituted comprising research guides.
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.
- Adequate lab facilities are available for doing advanced Biochemistry research.

In the above circumstances, the Inspection team recommended to approve the Department of Biochemistry, T.K.M. College of Arts & Science, Kollam as a recognized Research Centre of University of Kerala.

The Syndicate at its meeting held on 23.12.2024 vide item No.16.62.A30 considered the Inspection report submitted by the Inspection team along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to approve the Inspection report and place the matter before the Academic Council.

The Academic Council at its meeting held on 17.02.2025, [vide Item no.36](#) considered the matter and resolved to recognize the Department of Biochemistry, T.K.M. College of Arts & Science, Kollam as an approved Research Centre of the University of Kerala.

As per the orders of the Vice-Chancellor, the matter of granting recognition to the Department of Biochemistry, T.K.M. College of Arts & Science, Kollam, as approved Research Centre of the University of Kerala, in the subject Biochemistry along with the resolutions of the Academic Council and the application for recognition as research supervisors in respect of Dr. Ansil P.N. and Dr. Hari Sankar H.S., Assistant Professors, Department of Biochemistry, T.K.M. College of Arts & Science, Kollam, are placed before the Standing Committee of the Syndicate on Academics and Research, for consideration.

Recommendation: *The Committee considered the above matter and recommended to grant recognition to the Department of Biochemistry, T.K.M. College of Arts and Science, Kollam, as approved Research Centre of the University of Kerala, in the subject Biochemistry.*

Also recommended to grant recognition to Dr. Ansil P.N and Dr. Hari Sankar H.S. as approved Research Supervisors in the subject Biochemistry, with T.K.M. College of Arts & Science, Kollam, as Facility Centre.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.A23 **Recognition as approved Research Centre - Department of History, Sree Narayana College, Kollam and Recognition as Research Supervisors to Dr.K.Savitha and Dr. Rajitha T.- reg.**

The Principal, Sree Narayana College, Kollam has forwarded an application to recognize the **Department of History** of the Institution, as an approved Research Centre of University of Kerala.

As per norms for granting recognition as research centre, there should be at least two approved research supervisors working as regular faculty in the centre. Hence, Dr. K. Savitha, Dr. Rajitha T, Dr. Divya S. and Dr. Aranya K. Sasi, Assistant Professors, Department of History, Sree Narayana College, Kollam have also submitted applications for recognition as research supervisors in History along with the application for recognition as Research Centre. Now, Dr. Divya S. and Dr. Aranya K. Sasi have been transferred to another College.

The details are as follows:

Sl. No.	Name and official address of the applicant	Educational Qualification and subject in which guideship has been sought	Experience details	Facility centre opted	Details of publication
1	Dr. K. Savitha Assistant Professor Dept. of History Sree Narayana College, Kollam (Regular Faculty) Date of superannuation: 31.05.2033	Ph.D. in History, Sree Sankaracharya University of Sanskrit, Kalady. Date of award : 31.12.2010 (Eligibility certificate submitted) History (Faculty of Social Sciences)	12 years and 6 months of teaching experience	Sree Narayana College, Kollam (If granted Recognition as Research Centre)	1. Historical Evolution of the Human Rights of Women in Colonial Malabar in Kanpur Philosophers (2022) 2. Role of Women in the Agrarian Struggles in North Malabar in Utkal Historial Research Journal (2022) 3. British Domination and Women in Colonial Malabar in Utkal Historial Research Journal (2021)
2	Dr. Rajitha T. Assistant Professor Dept. of History Sree Narayana College, Kollam (Regular Faculty) Date of superannuation: 31.05.2041	Ph.D. in History University of Kerala Date of award : 11.03.2019 History (Faculty of Social Sciences)	3 years and 7 months of teaching experience		1. Women in Action: Alternative Path to Indian Independance in Journal of the Oriental Institute (2023) 2. Bestowals of Vallathol Narayana Menon: A Retrospection in History Research Journal (2023) 3. Educational Progress and Empowerment of Women in Travancore in South Indian History Congress (2023)

Chairman, Board of Studies in History (PG) certified that the Journals mentioned above, are in tune with the conditions stipulated in the clauses related with the journals specified in UGC (Minimum Standards and Procedures for award of M.Phil/Ph.D degree) regulations, 2016 and UGC (Minimum qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and measures for the Maintenance of Standards in Higher Education) Regulations, 2018.

As per the regulations, the following are the requisites for considering the application as research supervisor:

1. The application is to be forwarded by the respective Head of the Institution, duly recommended by the Chairman, Board of Studies (PG).
2. Ph.D. Degree is mandatory.
3. Facility certificate from the institution where they intend to work as Supervisor.
4. Guideship fee of Rs.1,050/- (Rupees One thousand and fifty only)
5. Applicant should have two years teaching/research experience (Not mandatory for the teachers working in teaching departments of University of Kerala).
6. Two or more years post doctoral experience in reputed institutions will be reckoned as one year teaching/research experience only for the purpose of granting Guideship.
7. Two of the three mandatory research papers published by an Assistant Professor and two of the five mandatory research papers published by an Associate Professor should be after the

award of Ph.D. Degree. All the five research papers published by the Professors should be after the date of award of Ph.D. Degree.

8. Permanent faculty members working as Professors/Associate Professors/Assistant Professors of the University Departments/Post Graduate Departments of affiliated colleges or Scientists in approved research institutes (as mentioned in the Ph.D. Degree, Regulations 2022) having more than three years of service before superannuation will be eligible to be granted recognition as research supervisor. Here Dr. K. Savitha and Dr. Rajitha T. have more than three years of service before their superannuation.
9. Applicant will be eligible for Guideship only one year after the award of Ph.D. Degree.

As per the Resolution of the Syndicate meeting held on 02.07.2024, vide Item No. 11.12.A13, the Inspection team comprising the following members have visited **Department of History, Sree Narayana College, Kollam** on 04.09.2024.

- Dr.K.G. Gopchandran, Convener, Standing Committee of Syndicate on Academics & Research
- Adv. Muraleedharan Pillai G., Member, Syndicate
- Dr. Shiju Khan J.S., Member, Syndicate
- Dr. Shaji A., Professor & Head, Department of History, University of Kerala, Kariavattom, Tvp (Subject expert)

Following are the major findings of the Inspection team:

- The proposed Centre is having a separate own building for library and reference section.
- The library of the Centre have a collection of at least of 3000 books in subject related topics and 12 hard copy Journals
- The Centre has provided separate working facilities for individual scholars.
- There are four teachers having Ph.D. Degree and eligibility to become Research Guide.
- A research committee has been constituted comprising research guides .
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.

In the above circumstances, the Inspection team recommended to approve the Department of History, Sree Narayana College, Kollam, as a recognized Research Centre of University of Kerala.

The Syndicate at its meeting held on 23.12.2024 vide item No.16.62.A17 considered the Inspection report submitted by the Inspection team along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to approve the Inspection report and place the matter before the Academic Council.

The Academic Council at its meeting held on 17.02.2025, vide Item no.38 considered the matter and resolved to recognize the Department of History, Sree Narayana College, Kollam as an approved Research Centre of the University of Kerala.

As per the orders of the Vice-Chancellor, the matter of granting recognition to the Department of History, Sree Narayana College, Kollam, as approved Research Centre of the University of Kerala in the subject History, along with the resolutions of the Academic Council, and the applications for recognition as research supervisors in History in respect of Dr.K.Savitha and Dr. Rajitha T., Assistant Professors, Department of History, Sree Narayana College, Kollam are placed before the Standing Committee of the Syndicate on Academics & Research for final consideration.

Recommendation: *The Committee considered the above matter and recommended to grant recognition to the Department of History, Sree Narayana College, Kollam, as approved Research Centre of the University of Kerala, in the subject History.*

Also recommended to grant recognition to Dr. K. Savitha and Dr. Rajitha T. as approved Research Supervisors in the subject History with Sree Narayana College, Kollam, as Facility Centre.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the

Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.A24 *Recognition as Research Centre - Department of English, Govt. College for Women, Thiruvananthapuram – reg.*

The Principal, Govt. College for Women, Thiruvananthapuram, has forwarded an application to recognize the Department of English of the Institution, as an approved Research Centre of University of Kerala.

As per the Resolution of the Syndicate meeting held on 09.09.2024, vide Item No. 14.03.A16, the Inspection team comprising the following members have visited Department of English, Govt. College for Women, Thiruvananthapuram on 16.10.2024.

- Dr. P. M. Radhamany, Member, Syndicate
- Dr. Shijukhan J.S., Member, Syndicate
- Dr. Meena T. Pillai, Professor and Head, Institute of English, University of Kerala (Subject expert)

Following are the major findings of the Inspection team:

- The proposed Centre is having a separate own building for library and reference section.
- The library of the Centre have a collection of at least of 3000 books in subject related topics and 12 hard copy Journals
- The Centre has provided separate working facilities for individual scholars.
- There are atleast two approved research supervisors working as regular faculty in the Centre.
- A research committee has been constituted comprising research guides.
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.

In the above circumstances, the Inspection team recommended to approve the Department of English, Govt. College for Women, Thiruvananthapuram, as a recognized Research Centre of University of Kerala.

The Syndicate at its meeting held on 23.12.2024 vide item No.16.62.A29 considered the Inspection report submitted by the Inspection team along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to approve the Inspection report and place the matter before the Academic Council.

The Academic Council at its meeting held on 17.02.2025, [vide Item no.35](#) considered the matter and resolved to recognize the Department of English, Govt. College for Women, Thiruvananthapuram as an approved Research Centre of the University of Kerala.

As per the orders of the Vice-Chancellor, the matter of granting recognition to the Department of English, Govt. College for Women, Thiruvananthapuram, as approved Research Centre of the University of Kerala, in the subject English, along with the resolution of the Academic Council, is placed before the Standing Committee of the Syndicate on Academics and Research for final consideration .

Recommendation: *The Committee considered the above matter and recommended to grant recognition to the Department of English, Govt. College for Women, Thiruvananthapuram, as approved Research Centre of the University of Kerala, in the subject English.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No: 19.07.A25 *Recognition as Research Supervisor in Computer Science – Dr. Sreeraj M. - reg.*

Name : Dr. Sreeraj M., Assistant Professor, Department of Computer Science,
Sree Ayyappa College, Eramallikkara

Subject : Computer Science

Faculty : Applied Sciences and Technology
 Facility Centre : Centre for Development of Imaging Technology, Chitranjali Hills, Thiruvallam, Thiruvananthapuram
 Request : Recognition as Research Supervisor in Computer Science
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.A26 **Conversion of mode of Ph.D. Research to part-time and Re-registration- Mr. Jebin Deva V. -Social Work - reg.**

Name : Jebin Deva V.
 Subject : Social Work (Full Time)
 Research Supervisor : Dr. Sabu P. Thomas
 Research Centre : Loyola College of Social Sciences, Sreekaryam, Thiruvananthapuram
 Requests : 1. Conversion to Part-Time w.e.f. 24.06.2023
 2. Re-registration from the date of expiry of previous registration i.e.04.05.2024

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No: 19.07.A27 **Ph.D. Research- Change of Research Supervisor - Mr.Bharath Chand R.P. - Futures Studies - reg.**

Name : Bharath Chand R.P.
 Subject : Futures Studies
 Research Supervisor : Dr. K. Satheesh Kumar (Retired)
 Research Centre : Dept. of Futures Studies, University of Kerala, Kariavattom.
 Request : Change of Research Supervisor to Dr. Thara Prabhakaran, Asst. Professor & Head, Dept. of Futures Studies, University of Kerala, Kariavattom

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.A28 **Ph.D Research- Extension of grace time for submitting Thesis - Requests received from Research Scholars whose maximum research period has already expired- reg:**

The Syndicate at its meeting held on 29.12.2022, vide item No.50.38.A1 considered the requests from research scholars for granting grace time for the submission of the Thesis and resolved that such requests received on or after 01.01.2023 would be individually considered for approval.

The requests received from Mr. Umesh Mani M., Ms. Thushara P.S., Mr. Sanal Kumar S.P. and Ms. jinimol Raju, research scholars whose maximum research period have already expired but have not yet conducted their pre-submission seminars, are as follows:

Sl. No	Name of the Research Scholar & Subject	Research Supervisor & Centre	Effective date of Registration	Date of expiry of maximum research period	Period requested	Pre-submission Details	Remarks
1	UMESH MANI M	Dr. Shaji.A Dept of Kerala	26/04/2013	25/04/2021	5month	Application Submitted	

	(Part Time) History	Studies.					
2	Thushara P S (Part Time) History	Dr.Radhika B C Iqbal College, Peringamala	29/04/2013	28/04/2021	-- --	Application Submitted	Granted grace time of 2 months for submitting the thesis from the date of issuance of U.ONo.6328/ 2023/UOK dated 15/07/2023
3	Sanal Kumar S.P (Part Time) Futures Studies	Dr.ManojChang at, Dept of Futures Studies	14.03.2012	13.03.2018	4 months	Application not submitted	Granted <u>grace time of 3 months</u> for submitting the thesis from the date of issuance of Memo No Ac.E1/A1/11 322/2023/U OK dated 16.03.2023
4	Jinimol Raju (Full-Time) Environmental Sciences	Dr.GByju ICAR-Central Tuber Crops Research Institute Trivandrum	24.04.2017	23.04.2025	3 months	Order Issued on 10.04.2025	

As per the orders of the Vice-Chancellor, the requests received from Mr. Umesh Mani M., Ms. Thushara P.S., Mr. Sanal Kumar S.P. and Ms. Jinimol Raju, for granting grace time for submission of thesis is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: The Committee considered the above matter and recommended to grant grace time of threemonths to Ms. Thushara P.S. and Mr. Sanal Kumar S.P., for submitting their thesis from the date of issuance of Memo, without further extension.

Also recommended to grant grace time of three months to Mr. Umesh Mani M. and Ms. Jinimol Raju, for submitting their thesis from the date of issuance of Memo.

Further recommended to approve the above recommendation, by the Hon'ble Vice-Chancellor, in exercise of the powers conferred upon him under Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be noted.

Item No.19.07.A29 UIT,

UIM അധ്യാപകരുടെ പാർട്ടി ടൈംഗവേഷണ ഹാജർ സംബന്ധിച്ചു.

കേരള യൂണിവേഴ്സിറ്റിയുടെ കീഴിൽ പാർട്ടി ടൈംഗവേഷണം നടത്തുന്ന UIT, UIM ലെ കരാർ അധ്യാപകർ കോഴ്സ് വർക്കുമായി ബന്ധപ്പെട്ട നിലവിലെ നിബന്ധനകൾ ഒഴിവാക്കി, റിസേർച്ച് സെന്ററിൽ ഹാജർ ആകുന്ന ദിവസങ്ങൾ കൂട്ടിച്ചേർത്ത് 180 ദിവസത്തെ ഹാജർ തികക്കുവാൻ അവസരം ഉണ്ടാക്കിത്തരണം എന്ന് അപേക്ഷ നൽകിയിട്ടുണ്ട്.

പാർട്ട്-ടൈം ആയാലും ഫുൾ-ടൈം ആയാലും പി.എച്ച്.ഡി ഗവേഷണത്തിന് ജോയിൻ ചെയ്യുന്ന ഗവേഷകർ കോഴ്സ് വർക്ക് പരീക്ഷയ്ക്ക് ഹാജരാകുന്നതിന് മുന്നോടിയായി 6 മാസത്തെ കോഴ്സ് വർക്ക് പൂർത്തീകരിക്കണമെന്നു യൂജിസി റെഗുലേഷനിൽ നിഷ്കർഷിച്ചിട്ടുണ്ട്. പി എച്ച് ഡി കോഴ്സ് വർക്കുമായി ബന്ധപ്പെട്ട നിലവിലെ ഉത്തരവ് പ്രകാരം (Guidelines- Ph.D. Course Work Examination - U.O.Dated 25.06.2022) പി.എച്ച്.ഡി. അഡ്മിഷൻ ലഭിച്ച എല്ലാ ഫുൾ ടൈം/ പാർട്ട് ടൈം ഗവേഷകരും രജിസ്ട്രേഷൻ തീയതി മുതൽ ഒരു വർഷത്തിനുള്ളിൽ കുറഞ്ഞത് ആറ് മാസത്തെ കോഴ്സ് വർക്ക്, ഫുൾ ടൈം രീതിയിൽ പൂർത്തിയാക്കേണ്ടതാണ്.

2024 മാർച്ച് മാസത്തിൽ UIT, UIM ലെ കരാർ അധ്യാപകർ നൽകിയ അപേക്ഷയിൻ മേൽ 02.07.2024, 31.08.2024 എന്നീ തീയതികളിൽ നടന്ന സിൻഡിക്കേറ്റ് യോഗം പരിഗണിക്കുകയും അതിന്മേൽ, "പ്രസ്തുത ഗവേഷണ വിദ്യാർത്ഥികൾക്ക് അവധി ദിവസങ്ങളിലും, അവരുടെ ജോലി സമയങ്ങൾ ഒഴികെയുള്ള മറ്റു സമയങ്ങളിൽ റിസർച്ച് സെന്ററുകളിൽ ഹാജരായി കോഴ്സ് വർക്ക് പരീക്ഷ പൂർത്തിയാക്കാം" എന്ന തൽസ്ഥിതി തുടരാം എന്ന തീരുമാനം കൈക്കൊള്ളുകയും ആണ് ചെയ്തത്. മെമ്മോ നമ്പർ AcE1/A4/15936/2024/UOK Dated: 13.09.2024 പ്രകാരം തീരുമാനം അപേക്ഷകരെ അറിയിക്കുകയും ചെയ്തിട്ടുള്ളതാണ്.

വേനൽക്കാല അവധി UIT, UIM സ്ഥാപനങ്ങൾക്ക് അനുവദിച്ചിട്ടില്ലാത്തതിനാലും, ശനിയാഴ്ചകൾ UIM കോളേജുകൾക്ക് പ്രവർത്തി ദിവസം ആയതിനാലും, മേൽ പറഞ്ഞ ഹാജർ വ്യവസ്ഥയിൽ മാറ്റം വരുത്തി, ഗവേഷണ കേന്ദ്രത്തിൽ ഹാജരാകുന്ന ദിവസങ്ങൾ കണക്കിലെടുത്തു റിസർച്ച് കാലയളവിൽ മൊത്തം 180 ദിവസത്തെ ഹാജർ തികയ്ക്കുന്നതിനു അവസരം നൽകണമെന്ന് പുനരപേക്ഷിച്ചിരിക്കുന്നു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം UIT, UIM അധ്യാപകരുടെ പാർട്ട് ടൈം ഗവേഷണ ഹാജർ സംബന്ധിച്ച പുനരപേക്ഷ സിൻഡിക്കേറ്റിൻ്റെ സ്റ്റാൻഡിങ് കമ്മിറ്റി ആയ അക്കാഡമിക്സ് ആൻഡ് റിസർച്ച് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിച്ചു കൊള്ളുന്നു

Recommendation: *The Committee recommended to defer the matter for the time being.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.A30 *Conversion of mode of Ph.D Research to part-time - Ms. Lekshmi Sekher.G. - Education - reg.*

Name : **Lekshmi Sekher G.**
Subject : Education (Full time)
Research Supervisor : Dr. Ranjini Devi S.
Research Centre : N.S.S Training College, Pandalam
Request : Conversion to Part time w.e.f 03.10.2024

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No:19.07.A31 *Recognition as Research Supervisor in History – Dr. Joy B.- reg.*
 Name : **Dr. Joy B.**, Assistant Professor, Department of History, University College, Thiruvananthapuram
 Subject : History
 Faculty : Social Sciences
 Facility Centre : Department of History, University College, Thiruvananthapuram
 Request : Recognition as Research Supervisor in History
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.A32 *Ph.D Research – Allotting Co-supervisor to Mr. Abdullah Yahya Sagheer Mutahar, Research Scholar in Islamic History - reg*

Mr. Abdullah Yahya Sagheer Mutahar (a foreign scholar) has been granted full-time Ph.D. registration in Islamic History at Department of Islamic and West Asian Studies, University of Kerala, Kariavattom under the guidance of Dr. Manu T, w.e.f 15.02.2023, vide UO. No. Ac.B1/FS/Ph.D/11/2022 dated 10.04.2023.

The Research Scholar had submitted request to transfer him to the Department of Arabic, without changing the Ph.D. topic. In his request, it is stated that all the books and studies related to his topic are written in Arabic language and it is extremely difficult to transfer and translate all of these into English language. Dr. Manu T, the present supervisor has given the No Objection Certificate for joining the Department of Arabic.

The Syndicate at its meeting held on 12.10.2023, vide item no. 05.51.A22, considered the matter, along with the recommendation of the Standing Committee of the Syndicate and resolved to refer the matter to the Standing Committee of the Academic Council.

The Academic Council at its meeting held on 21.11.2023, vide item no.50, considered the matter and resolved to seek concurrence from ICCR regarding the change in the medium of instruction to Arabic. Accordingly, letter dated 01.02.2024 has been sent to the Zonal Head, ICCR. Reply from the Zonal Head has been received through email dated 01.07.2024. It is remarked that, ICCR, Competent Authority, has allowed him to submit his thesis in Arabic language as a special case without any additional financial implication, if any, will have to be borne by the student himself.

The Academic Council at its meeting held on 17.02.2025, vide Item no. 07 considered the matter of change the medium of instruction from English to Arabic along with the concurrence and resolved the following.

1. Grant permission to Mr. Abdullah Yahya Sagheer Mutahar (a foreign scholar) full-time Research Scholar in Islamic History to change the medium of instruction from English to Arabic, as a special case, based on the concurrence given by the ICCR.
2. Entrust the Heads of the Department of Islamic and West Asian Studies and the Department of Arabic to identify the External Examiners in the subject Islamic History, for preparation of panel of examiners by the supervising teacher, towards evaluation of the Ph.D. thesis in Arabic.
3. Above resolution shall not be considered as precedence and no foreign scholar shall be permitted to change the medium of instruction from English to any other language in future.
4. The University is not bound to take in any foreign student, if found lacking proficiency in English Language.
5. To entrust the Head, Department of Arabic to suggest a co-guide from the Department of Arabic for the Research Scholar, in accordance with the procedures.

Letter dated 24.03.2025 has been sent to the Head, Department of Arabic, University of Kerala to suggest a co-guide to Mr. Abdullah Yahya Sagheer Mutahar from the Department of Arabic and Dr.Noushad V., Head, Department of Arabic has forwarded the email dated 09.04.2025, suggesting Dr.Thajudeen A.S, Assistant Professor, Department of Arabic as the Co-supervisor.

Accordingly, Mr. Abdullah Yahya Sagheer Mutahar has submitted the request to include Dr.Thajudeen A.S, as co-supervisor, based on the resolution of the Academic Council. As per the

Proforma given, Dr.Thajudeen A.S has given consent to only one foreign scholar. Letter has been received from the present Supervisor, requesting to submit a copy of the thesis in English for his comprehension and evaluation.

As per the orders of the Vice-Chancellor, the matter of allotting co-supervisor from Department of Arabic to Mr. Abdullah Yahya Sagheer Mutahar, foreign Research Scholar in Islamic History, based on the resolution of the Academic Council is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee considered the above matter and recommended to allocate Dr. Thajudeen A.S., Assistant Professor, Dept. of Arabic, University of Kerala as Co-supervisor to Mr. Abdullah Yahya Sagheer Mutahar, foreign research scholar in Islamic History.*

Also recommended to refer the request submitted by the research supervisor to submit a copy of the thesis in English language for his comprehension and evaluation, to the Standing Committee of the Academic Council.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.A33 *Recognition as approved Research Centre in Psychology – Dept. of Psychology, Fatima Mata National College (Autonomous) Kollam – reg.*

Application was submitted by the Principal, Fatima Mata National College (Autonomous), Kollam to recognize the Dept. of Psychology, Fatima Mata National College (Autonomous), Kollam, as an approved research centre of University of Kerala. The Syndicate held on 12.10.2023 vide Item No. 05.51.A3 considered the matter along with the recommendations of the Standing Committee of the Syndicate on Academics and Research and resolved to constitute an Inspection team comprising of Adv. Muraleedharan Pillai G., Dr. P.M. Radhamany, Dr. S. Jayan, Members Syndicate and Dr. Bindu P., Professor, Dept. of Psychology, University of Kerala as the subject expert and the said inspection was conducted at Dept. of Psychology, Fatima Mata National College (Autonomous), Kollam on 17.08.2024.

- The following are the major findings in the inspection report furnished by the Inspection Committee.
- The proposed Centre has its own building for library, reference section etc
- The Centre has provided separate working facilities to individual scholars.
- There are two approved research supervisors working as regular faculty in the Centre.
- A research committee has been constituted comprising of research guides.
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.

As per the Norms, the Library of the Centre should have a minimum of 12 Journals in the subject and a collection of at least 3000 books. The inspection Committee has submitted, along with the Inspection Report, an Affidavit, dated 23.08.2024, from the Principal, Fatima Mata National College, Kollam, ensuring that the required Journals and the Books will be made available in the Library within six months. In the above circumstances, the inspection team recommended to approve the Dept.of Psychology, Fatima Mata National College(Autonomous)Kollam as a recognized Research Centre of University of Kerala. The Syndicate held on 05.11.2024 vide Item No.15.06.A19, resolved to recommend and place the matter before the Academic Council.

The Academic Council held on 17.02.2025 vide item no:04 and resolved that the Dept.of Psychology, Fatima Mata National College(Autonomous)Kollam be granted recognition as an approved Research Centre in Psychology.

Based on the above mentioned Affidavit submitted by the Principal, a letter dated 27.03.2025 has been forwarded to the Principal, requesting to forward the detailed report on the status of the Journals and Books available in the Department library. Accordingly the Principal, forwarded the

Invoice which detailed the list of Psychology books purchased and requested to grant the recognition to the institution.

As per the orders of the Vice-Chancellor, the matter of granting recognition to the Dept. of Psychology, Fatima Mata National College (Autonomous), Kollam as an approved Research Centre of the University of Kerala, in the subject Psychology, along with the resolution of the Academic Council is placed before the Standing Committee of the Syndicate on Academics and Research for the final consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to grant recognition to Department of Psychology, Fatima Mata National College (Autonomous), Kollam as an approved Research Centre of the University in the subject Psychology.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.A34 ***Qualifying Course Work & conduct of Pre-submission Seminar to the Research Scholars registered for Ph.D prior to the commencement of Ph.D Regulations 2009 - reg.***

The Academic Council at its special meeting held on 11.11.2024, vide Item No. 78, considered the matter of qualifying the Course Work examination and the conduct of Pre-submission Seminar to the Research Scholars registered for doing Ph.D. Research prior to the commencement of Regulations, 2009 **and** resolved that such Research Scholars who are yet to submit their Ph.D. thesis shall qualify the course work examination and to conduct Pre-submission seminar, before submitting their thesis, at par with that of the research scholars coming under the purview of Regulations, 2009.

The following proposals may also be considered on implementing the above resolution of the Academic Council:

1. *The Coursework, with duration of six months, having Research Methodology as the common paper and other two papers related to the area of research, as introduced, vide U.O. No. Ac.E1.B3/2009 dated 10.07.2009 applicable to the Research Scholars coming under the purview of 2009 Regulations, may also be made applicable to the Research Scholars writing the Course work examination and registered for the Ph.D. programme prior to 2009 Regulations.*
2. *The exemption from appearing Paper-I of Course Work examination (Research Methodology), granted vide U.O. No. Ac.E1.C/2014 dated 11.09.2014, for all Full-time/ Part-time Research Scholars, having M.Phil Degree, may also be made applicable to the above mentioned Research Scholars.*
3. *The above mentioned Research Scholars may be directed to submit the Course Work syllabus, duly endorsed by the Research Supervisor and the Chairman Doctoral Committee, along with the request for granting grace time for qualifying the same, as the Syndicate at its meeting held on 29.12.2022, vide Item No.50.38.A1 resolved that the requests received, on or after 01.01.2023, from the Research Scholars whose maximum research period had already been expired, would be considered individually for approval.*
4. *Permission for the conduct of Course work examination and grace time shall be granted after due consideration and approval of the matter by the Syndicate. Such scholars shall qualify the Course Work examination within the stipulated time from the date of issuance of the University Order issued accordingly.*
5. *All the norms related with qualifying the Course Work examination, conduct of pre-submission seminar and submission of Ph.D. thesis, applicable to the Research Scholars coming under the purview of the Regulations, 2009, may also be made applicable to such Scholars. Such Scholars shall successfully complete all the above procedures, by remitting the requisite fee/fine, within the grace period granted for the same by the Syndicate.*

The Syndicate at its meeting held on 17.03.2025, vide [Item no.18.108.A9](#) considered the matter along with the recommendation of the Standing Committee of the Syndicate on Academics & Research, and resolved to obtain remarks from the Vice-Chairman, CSS, Kariavattom.

The Vice-Chairman, CSS, Kariavattom has remarked that the Course Work has to be completed within one year of registration as stipulated in the Ph.D. Regulations. Hence, it is not

possible in the case of research scholars registered for Ph.D. before the effective date of commencement of Ph.D regulations 2009.

As per the orders of the Vice Chancellor, the matter of qualifying Course Work & conduct of Pre-submission Seminar to the Research Scholars registered for Ph.D. prior to the commencement of Ph.D. Regulations 2009, along with the remarks obtained from the Vice-Chairman, CSS, Kariavattom is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

Recommendation: *The Committee recommended to defer the matter*

Resolution of the Syndicate

RESOLVED to refer the matter to the Dean's Council for further consideration.

Item No.19.07.A35 Recognition as approved Research Centre – P.G Department of Mathematics, KumbalathuSankupillai Memorial Devaswom Board College, Sasthamkottah, Kollam -reg

An application has been forwarded by the Principal, KumbalathuSankupillai Memorial Devaswom Board College, Sasthamkottah, Kollam, for recognising the P.G Department of Mathematics of that institution as an approved Research centre of University of Kerala. Institution profile, bio data of faculties, details of research publications are also enclosed. The required fee for Centre Recognition ₹15035/- (Remittance No. 25380174 dated 15.04.2025) has been remitted.

An Undertaking has also been submitted by the Principal as per Norms, in which it is ensured that, adequate funds will be made available for the Research Centre in Mathematics, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc. will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the Centre along with the annual fees.

As per the application submitted, following teachers working at the P.G. Department of Mathematics, Kumbalathu Sankupillai Memorial Devaswom Board College, Sasthamkottah, Kollam, are approved research supervisors of the University of Kerala.

1. Dr. Savitha M.T., Assistant Professor, Department of Mathematics, KumbalathuSankupillai Memorial Devaswom Board College, Sasthamkottah, Kollam, with facility centre at Department of Mathematics, Mar Ivanios College, Thiruvananthapuram. (U.O.No.Ac.EVI/4421/2023/UOK dated 23.05.2023)
2. Dr.Dileepkumar R., Assistant Professor, Department of Mathematics, Kumbalathu Sankupillai Memorial Devaswom Board College, Sasthamkottah, Kollam, with facility centre at Department of Mathematics, Sanatana Dharma College, Alappuzha. (U.O.No.AcEVI/9857/2024/UOK dated 20.11.2024)

The above two research supervisors conveyed their willingness to change the facility centre (Dr.Savitha M.T and Dr.Dileepkumar R) to P.G Department of Mathematics, Kumbalathu Sankupillai Memorial Devaswom Board College, Sasthamkottah, Kollam, if granted recognition. Head of the present centres of the two supervisors certified that they have no objection in allowing the above research supervisors to change their facility centre to Department of Mathematics, KumbalathuSankupillai Memorial Devaswom Board College, Sasthamkottah, Kollam, and have sufficient research supervisors (9 research supervisors in Mar Ivanios College, Thiruvananthapuram & 2 research supervisors in Sanatana Dharma College, Alappuzha) to run their research centres.

As per the procedure for the recognition as Research Centre an inspection committee has to be constituted with two members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of Vice-Chancellor, the matter regarding the recognition of P.G Department of Mathematics, Kumbalathu Sankupillai Memorial Devaswom Board College, Sasthamkottah, Kollam as an approved Research Centre in Mathematics, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee considered the above matter and recommended to constitute an inspection committee comprising of Dr. P.M. Radhamany, Adv. Muraleedharan Pillai G.,*

Dr.T.R.Manoj, Members Syndicate and Dr. Krishna Kumar G., Assistant Professor, Dept. of Mathematics, University of Kerala, as subject expert, to conduct an inspection at the institution and to submit the report.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.A36 Ph.D. Research – Cancellation of Ph.D Registration - Ms. Faimina B.S. – Computer Science - reg:-

Name : Faimina B.S.
 Subject : Computer Science (Part-time)
 Research Supervisor : Dr. Vinod Chandra S.S.
 Research Centre : Dept.of Computer Science, University of Kerala, Kariavattom, Thiruvananthapuram
 Request : Cancellation of Ph.D. registration
Recommendation: *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No: 19.07.B1 Ph.D research - Chemistry - Complaints received from Bini B.S & Dr.Sonia Mol Joseph - Exclusion of Co-supervisor –Hearing of - reg:-

Ms. Bini B S, Research Scholar, Dept. of Chemistry, Mar Ivanios College, TVPM and her Co supervisor Dr. Sonia Mol Joseph, Asst. Professor, Mar Ivanios College, TVPM had submitted separate complaints against each other.

Dr. Sonia Mol Joseph complained that, Bini B.S. had published a research work without including the name of Co- supervisor and she requested to exclude her from the position of Co-supervisor and also investigate her complaint of not including her name in the research publication as she is the co supervisor.

Ms. Bini B S in her complaint submitted to the Registrar alleged that, she had endured gross mental harassments and discrimination from her Co- guide Dr. Sonia Mol Joseph. She was not at all co operative and helpful in her research work. She also stated that Dr.Sonia Mol Joseph denied to give NOC for applying exclusion of Co- guide, since her name is not included in the publication. She requested to permit her to complete the research work and to pass orders to get NOC from Co guide.

Ms. Bini B.S. submitted the same complaint before the Hon'ble minister of Higher Education, Govt of Kerala and it was forwarded to the University for enquiry and report and the Registrar directed to sought a report in this regard from the Principal, Mar Ivanios College, TVPM.

In response to the letter dated 27.11.2024 from this office to the Principal, Mar Ivanios College to furnish urgent report on the complaint submitted by Bini B S, the Principal, vide letter dated 21.12.2024 has informed that, on the basis of the complaint filed by Ms. Bini B S and her Co Supervisor Dr. Sonia Mol Joseph against each other, a subcommittee of the Research and Development Cell (RDC) of the college was constituted to look into the matter and resolve the issue amicably, and the complaints from the students as well as co-supervisor were forwarded to the same. In compliance with one of the requests of Ms. Bini B S, she was issued no objection certificate from the college permitting to her to do part of her research lab work at the Department of Chemistry on the next day of her written complaint.

He has also informed that, the following decisions were taken as per the recommendation of the RDC subcommittee.

- Ms.Bini B.S. can continue research in another laboratory within the Department of Chemistry, Mar Ivanios College (Autonomous), with the academic support of Dr. R. Selwin Joseyphus, a recognized research guide of the University of Kerala and the associating faculty of Dr. Sindhu Yeshodharan.

- All the certificates of Ms Bini B. S. submitted to Dr Sonia Mol Joseph will be returned to her upon request to the Head of the Department of Chemistry
- Ms. Bini B. S. will be permitted to take away from Dr Sonia Mol's research lab, the chemicals the former had purchased, in the presence of Head of the Department of Chemistry as and when she submits a written request for the same.
- Since Ms Bini B.S. and Dr. Sonia Mol Joseph have submitted requests to the Registrar, University of Kerala, for a change/exclusion of Co-supervisor, the University's decision on this matter is awaited.

Since, Ms. Bini B S has not submitted application for exclusion of Co-supervisor, as per the orders of the Registrar, the Principal, Mar Ivanios College, vide letter dated 28.01.2025 has been intimated to direct Ms. Bini B. S., the Research Scholar, to submit the application for exclusion of Co-supervisor with all supporting documents.

In response to this, Bini B.S. has submitted the application for exclusion of CoSupervisor on 22.02.2025, without the recommendation and NOC of Dr. Sonia Mol Joseph, the Co- supervisor. The details of the scholar is shown below.

Name & details of the candidate	Bini.B.S., Full Time, Chemistry U.O.No.AcEVI(2)/ 2394/2023/UOK , dated: 13.03.2023w.e.f. 02.03.2023
Research Supervisor & Research centre	Research Supervisor Dr. Sindhu Yesodharan, Asso Professor, Dept. of Chemistry, All Saints College, TVPM Co-Supervisor Dr. Sonia Mol Joseph, Asst Professor, Dept of Chemistry, Mar Ivanios College, TVPM Centre Mar Ivanios College, Tvpmm
Request	Exclusion of Dr. Sonia Mol Joseph, Asst Professor, Dept of Chemistry, Mar Ivanios College, TVPM
Remarks	The Research Supervisor, Head of the research centre and the Chairman, Doctoral Committee recommended for exclusion of Co- Supervisor. The Co supervisor has not recommended the application for exclusion and not submitted the NOC from the co-supervisor. In the minutes of the Doctoral Committee in Chemistry held on 20.02.2025, reported that, the current co-guide Dr. Sonia Mol Joseph, has not provided the no objection certificate (NOC) for the exclusion nor signed the necessary various purpose form. Dr. Sonia has informed that she submitted a complaint to the Registrar on November 4,2024, regarding research ethics issues and has expressed her willingness to be excluded from her role as Co- Supervisor for Ms. Bini in that letter. The Doctoral Committee requested to make a decision on the matter, taking into account the concerns raised by both the research scholar and the Co-guide. The fee statement submitted by the candidate has been verified and there is no defaulted fee. Research period is valid upto 01.03.2029

The Standing Committee of the Syndicate on Academics and Research held on 15.03.2025 considered the matter and recommended to hear the Co-supervisor and the Research Scholar before the Standing Committee of the Syndicate on Academics and Research. The Syndicate at its meeting held on 17/03/2025 vide Item No.18.108.B17 resolved to approve the same.

As per the orders of the Vice-Chancellor, the hearing note is submitted before the Standing Committee of the Syndicate on Academics and Research for conduct of hearing.

Recommendation: *The Committee heard both the Co-Supervisor and Research Scholar and recommended to exclude Dr. Sonia Mol Joseph, the present Co-Supervisor.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07. B2 Ms.Athira V., Research Scholar in Zoology - Complaint submitted against Dr. R Ashadevi, the Research Supervisor – reg.

Ms. Athira V., Research Scholar, Dept. of Zoology, M G College, Tvpm, has submitted a complaint against her teacher Dr. R Asha Devi, Asst. Professor, Dept.of Zoology, HHMSPB NSS College, Neeramankara, Tvpm.

Athira V, has been joined as a Full-time Research Scholar w.e.f 25/03/2021 at MG College Tvpm, under the guidance of Dr.RAshadevi, Assistant Professor, Department of Zoology, HHMSPB NSS College for Women,Tvpm vide UO No. AcEVI/2141/2021/UOK dated 26/04/2021

In the complaint she stated that the Research Supervisor didn't allow her to complete the research and mentally harassing her showing discrimination. Also stated that she was not allowed to use the facility at the research centre because of the issues between Head of the Department and the Research Supervisor. She requested to allot another Research Supervisor and research centre for completing the research work.

As per the orders of the Registrar, a letter No.AcE VI(3)/18634/ZOO/2021/UOK dated 10.12.2024 was issued to Dr.Ashadevi for obtaining the remarks regarding the complaint submitted by Athira V. In response to the letter, Dr.Ashadevi informed that Ms Athira V joined for research under her guidance on 25/03/2021 and from the day of her joining, she has provided all necessary support for carrying out her research activities. She was totally unaware of any issues regarding the availability of lab facilities at MG College for Athira V. In order to support her research lab work, majority of which could be done at home, she had provided 2 microscopes from her personal collection to Athira V. She has never shown discrimination and mental harassment against any of her students and no issues exist between her and the former HOD of the Department of Zoology, MG College.

She also informed that Athira V was an enthusiastic Research Scholar and had completed her course work successfully. However, she could not attend her yearly evaluations and not produced any publications till now. She has no objection to Ms. Athira V for changing her guide or centre of research.

The Syndicate held on 17.03.2025, vide item No.18.79.B50, considered the whole matter alongwith the recommendations of the Standing Committee of the Syndicate on Academics and Research held on 03.03.2025 and resolved to hear both the Research Supervisor and the Research Scholar, before the Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Vice-Chancellor, the hearing note regarding the complaint submitted by Ms. Athira V., the Research Scholar against Dr R Ashadevi, the Research Supervisor, is placed before the Standing Committee of the Syndicate on Academics and Research for hearing.

Recommendation: *The Committee heard both the Research Supervisor and the Research Scholar and recommended to entrust the Chairman Doctoral Committee in Zoology to allot another supervisor to Ms. Athira V. Also recommended to approve the above recommendation, by the Hon'ble Vice-Chancellor, in exercise of the powers conferred upon him under Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.*

Further recommended to hear the then Head, Dept.of Zoology, M.G. College, Thiruvananthapuram before the Standing Committee of the Syndicate on Academics and Research.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be noted.

FURTHER RESOLVED to hear the then Head, Dept.of Zoology, M.G. College, Thiruvananthapuram before the Standing Committee of the Syndicate on Academics and Research.

Item No. 19.07.B3 Ph.D Research - Application for Change of Research Supervisor & Change of Research Centre - Ms.Vani Girish - Part-time Research Scholar in English -Hearing of - reg.

Ms. Vani Girish, a Part-time Research Scholar in English has submitted [application](#) for the following purposes.

- Change of Research Supervisor from Dr. Deepa Prasad L., Associate Professor, Dept. of English, University College, Tvpm to Dr. Vishnu Narayanan, Assistant Professor, Institute of English, University of Kerala, Tvpm.
- Change of Research Centre from University College, Tvpm to Institute of English, University of Kerala, Tvpm.

The application has been verified. The candidate has remitted the requisite fees and the detail of the candidate is shown below.

Name of the candidate	Vani Girish
Subject/Full-time or Part-time	English, Part-Time
Registration details	UO . No. AcEVI(1)/3870/2024/UOK dated 07.05.2024, w.e.f. 22.04.2024
Research Supervisor	Dr. Deepa Prasad L. , Associate Professor, Dept. of English, University College, Thiruvananthapuram.
Research Centre	University College, Thiruvananthapuram.
Requests	Change of Research Supervisor to Dr. Vishnu Narayanan , Assistant Professor, Institute of English, University of Kerala, Thiruvananthapuram. DoS- 31.05.2048
	Change of Research Centre to Institute of English , University of Kerala, Thiruvananthapuram.
Remarks	The application is recommended and forwarded by the Supervisor, Centre Head & Chairman DC Submitted NOC from present centre & NOC from Present Supervisor Copy of registration order . Facility Certificate from proposed centre Consent and Proforma of the proposed Supervisor. Fee of Rs. 400/- for guide change & Rs. 400/- for centre change. Detailed Fee Statement submitted has been verified and found that there is no defaulted payment of research fee. The Doctoral Committee meeting held on 07.01.2025 recommended the application for change of research supervisor and research centre in r/o Ms.Vani Girish.
Reason for guide change	Ms.Vani Girish has requested change of research supervisor to Dr. Vishnu Narayanan, as her research has evolved towards a specialized area that aligns more closely with Dr. Vishnu Narayanan's expertise. She stated that her request is not due to any dissatisfaction with Dr. Deepa Prasad's guidance, but rather a reflection of the need for a supervisor whose expertise is more closely aligned with her refined research objectives.

As per UGC Regulations the University shall allocate only regular faculty members in the teaching department or the affiliated Colleges/Institutes as Research Supervisors. The proposed guide Dr. Vishnu Narayanan is working as Assistant Professor at Institute of English, University of Kerala, Thiruvananthapuram and have two regular candidates currently doing research under his guidance. Ms. Vani Girish is to be registered as the third regular candidate under the guide, if she granted change of Research Supervisor.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 15.03.2025 and recommended to hear the Research Supervisor and the Research Scholar before the Standing Committee of the Syndicate on Academics and Research. The Syndicate at its meeting held on 17.03.2025 vide Item No. 18.108.B3 has resolved to approve the same.

As per the orders of the Vice-Chancellor, the Hearing note is submitted before the Standing Committee of the Syndicate on Academics and Research.

Recommendation: *The Committee considered the matter along with the request intimated by the Research Scholar for the inconvenience to attend the hearing and recommended to hear both the*

Research Scholar and the Supervisor before the next Standing Committee of the Syndicate on Academics and Research.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B4 Ph.D Research - Extension of grace time for submitting Thesis - Requests received from Research Scholars whose maximum research period expired - reg.

The following research scholars whose research period is already expired, has submitted application for granting extension to conduct pre-submission seminar and to submit thesis.

The details of requests received are as follows:

Sl No	Name, Subject, Mode of Research	Application submitted on	Session	Period of Research	Period of Request	Appln. for Pre-submission
1	Divya Grace Dilip Aquatic Biology & Fisheries, Part-time	06.03.2025	January 2016	27/02/2017 to 26/02/2025	6 months	No
2	Neethu Vijayakumar N Botany Full-time	22.03.2025	July 2016	27/03/2017 to 26/03/2023 (Availed relaxation of 2 yrs. for women candidates upto 26.03.2025)	6 months	Yes
3	Praveen K H Physics Part-time	18.02.2025	July 2017	01/01/2018 to 31.12.2024 (granted extension, vide memo no. AcEVI(4)/8323/2023/UOK dated 20/11/2024) Extension granted - 2 times upto 19/02/2025	6 month	Yes
4	Sreejaya T S Physics Part-time	18.03.2025	July 2015	11/08/2016 to 10/08/2024 (granted extension, vide memo no. AcEVI(4)/8323/2023/UOK dated 20/11/2024) Extension granted - 1 time upto 19/02/2025	-----	Pre-submission UO issued (UO NO. 1541/2025/UOK dated 18/02/2025)

As per the orders of the Vice-Chancellor, the matter of granting grace time for submission of thesis for the above mentioned scholars is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee considered the above matter and recommended to grant grace time of three months to Ms. Divya Grace Dilip and Ms. Neethu Vijayakumar N., for submitting their thesis from the date of issuance of Memo.*

Also recommended to grant grace time of three months to Mr. Praveen K.H. and Ms. Sreejaya T.S. for submitting their thesis from the date of issuance of Memo, without further extension.

Further recommended to approve the above recommendation, by the Hon'ble Vice-Chancellor, in exercise of the powers conferred upon him under Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be noted.

Item No.19.07.B5 *Ph.D Research - Application for Cancellation of Ph.D Registration in Mathematics- Mr. Binu K.P. - reg.*

Name : **Binu K. P.**
 Subject : Mathematics (Part-Time)
 Research Supervisor : Dr. Vishnu Namboothiri K.
 Research Centre : University College Thiruvananthapuram
Request : Cancellation of Ph. D Registration
Recommendation: The Committee considered the above matter and recommended to agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.B6 *Conversion of Mode of Research from Full-time to Part-time - Mr.Vishnuraj R.S. - Aquatic Biology and Fisheries - reg.*

Name : Vishnuraj R. S.
 Subject : Aquatic Biology and Fisheries (Full-time)
 Research Supervisor : Dr. A. Biju Kumar
 Research Centre : Dept. of Aquatic Biology and Fisheries, University of Kerala, Kariavattom, Thiruvananthapuram
 Request : Conversion of mode of research to part-time w.e.f. 19.03.2024 FN
Recommendation: The Committee considered the above matter and recommended to agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B7 *Application for change of the Research Supervisor and the exclusion of co-supervisor – Ms.SmithaRani S P - Research scholar in Botany- reg.*

Name : Smitha Rani S P
 Subject : Botany (Full Time)
 Research Supervisor : Dr.Nusaifa Beevi P (Rtd)
 Co-Supervisor : Dr.SreejaThankappan
 Research Centre : M G College, Tvp
 Requests : 1. Change of research supervisor to Dr.SreejaThankappan, Assistant Professor, Department of Botany, NSS College, Nilamel.
 2. Exclusion of the present co-supervisor Dr.SreejaThankappan

Recommendation: The Committee considered the above matter and recommended to agree with the requests.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B8 *Ph.D Research – Re-registration and Inclusion of Co-supervisor - Ms. Haidy Ignasius, Full-time research scholar in Physics- reg.*

Name : Ms. Haidy Ignasius
 Subject : Physics (Full-time)
 Research Supervisor : Dr. S. Najidha
 Research Centre : TKM College of Arts and Science, Kollam
 Requests : 1. Inclusion of Dr. Sankar S, Associate Professor, Dept. of Physics, SN College, Kollam as co-supervisor.
 2. Re- registration due to default in payment of research fee w.e.f 28.12.2022

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.B9 **Ph D Research - Application for University Senior Research Fellowship (SRF) for Fourth year, Relinquishment of SRF and Conversion of mode of research to Part time - Ms. Raji R - Physics - reg.**

Name : Ms. Raji R.
 Subject : Physics (Full-time)
 Research Supervisor : Dr.N. Gopakumar
 Research Centre : M.G College, Thiruvananthapuram
 Requests : (1) University Senior Fellowship for the Fourth year from 10.02.2023 to 03.11.2023 @Rs.11,000/- per month by condoning the delay occurred in publication of research oriented paper.
 (2) Relinquishment of University Research Fellowship w.e.f. 04.11.2023 FN.
 (3) Conversion of mode of research to Part time w.e.f. 04.11.2023 FN

Recommendation: *The Committee considered the above matter and recommended to grant fourth year University fellowship to the candidate by condoning the delay occurred in publication of research oriented paper. Further recommended to agree with the requests (2) and (3).*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B10 **Ph.D Research - University Senior Research Fellowship (SRF) for the Fourth year - Ms. Ritu Priya R. - Psychology - reg:-**

Name : Ritu Priya R.
 Subject : Psychology (Full-time)
 Research Supervisor : Dr.Jasseer J.
 Research Centre : Dept. of Psychology, University of Kerala
 Request : Fourth year University SRF for the period from 22.07.2023 to 21.07.2024 @Rs. 11,000/- per month by condoning the delay occurred in publication of research oriented paper.

Recommendation: *The Committee considered the above matter and recommended to grant fourth year University fellowship to the candidate by condoning the delay occurred in publication of research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B11 **Third Year University Junior Research Fellowship - Ms. Revathy B. Nair – Chemistry - reg:**

Name : Revathy B. Nair
 Subject : Chemistry (Full Time)
 Research Supervisor : Dr.Sajith Kurian
 Research Centre : Mar Ivanios College, Thiruvananthapuram
 Request : Third year University JRF for the period from 09.01.2022 to 08.01.2023 @Rs. 13,000/- per month by condoning the delay occurred in publication of research oriented paper.

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in publication of research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.B12 *Third Year University Junior Research Fellowship - Ms. Shilpa U.M. – English - reg:-*

Name : Shilpa U.M.
 Subject : English (FullTime)
 Research Supervisor : Dr.B. Hariharan
 Research Centre : Institute of English, University of Kerala, Thiruvananthapuram
 Request :Third year University JRF for the period from 01.12.2023 to 29.11.2024 @Rs. 13,000/- per month by condoning the delay occurred in presentation of research oriented paper.

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in presentation of research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B13 *University Junior Research Fellowship for the Third Year and Re-registration due to break in payment of research fee - Ms. Pournami S.R. - Philosophy- reg.*

Name : Ms. Pournami S.R.
 Subject : Philosophy (FullTime)
 Research Supervisor : Dr. Gasper K.J.
 Research Centre : Govt. College for Women, Thiruvananthapuram
 Requests :1.Re-registration w.e.f 26.04.2024 due to defaulted payment of research fee
 2.Third year University fellowship @ Rs.13000/- per month for the period from 26.04.2023 to 25.04.2024 by condoning the delay occurred in publication of research oriented paper.

Recommendation: *The Committee considered the above matter and recommended to grant Re-registration due to default in payment of research fee more than six months as requested. Further recommended to grant third year University fellowship by condoning the delay occurred in publishing research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B14 *Third Year - University Junior Research Fellowship - Ms. Lekshmi R. – Zoology - reg.*

Name : Ms. Lekshmi R.
 Subject : Zoology (FullTime)
 Research Supervisor : Dr. Adhira M. Nayar
 Research Centre : M.G College, Thiruvananthapuram
 Request :Third year University JRF for the period from 08.02.2023 to 07.02.2024 @Rs. 11,000/- per month by condoning the delay occurred in publication of research oriented paper. (except for the period of leave granted for joining spouse from 01.03.2023 to 27.08.2023).

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship from 08.02.2023 to 07.02.2024 (excluding the period of leave availed for spouse joining from 01.03.2023 to 27.08.2023) by condoning the delay occurred in publishing research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the

Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.B15 *Third Year - University Junior Research Fellowship - Ms. Ammu S.P. – Zoology - reg.*

Name : Ammu S. P.
 Subject : Zoology (FullTime)
 Research Supervisor : Dr. Sheela S.
 Research Centre : S N College, Cherthala
 Requests : Third year University JRF for the period from 18.11.2023 to 17.11.2024 @ Rs.11,000/- per month by condoning the delay occurred in paper presentations.

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship by condoning the delay occurred in presentations of research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B16 *Application for availing Second year JRF - Mr. Arun M. Nair - Botany – reg:*

Name : Arun M. Nair
 Subject : Botany (FullTime)
 Research Supervisor : Dr.Bindu P K
 Research Centre : S D College, Alappuzha
 Request : Second year University JRF for the period from 19.05.2024 to 18.05.2025 by condoning the delay occurred in paper presentation.

Recommendation: *The Committee considered the matter and recommended to grant second year University fellowship for the period from 19.05.2024 to 31.12.2024 @Rs.11,000/- per month and @ Rs. 13,000/- per month from 01.01.2025 to 18.05.2025, by condoning the delay occurred in paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B17 *Application for Second year JRF- Mr. Amaldev S K-Botany-reg*

Name : Amaldev S K
 Subject : Botany (Full Time)
 Research Supervisor : Dr. T S Swapna
 Research Centre : Department of Botany, University of Kerala, Kariavattom, Thiruvananthapuram
 Request : Second year University JRF for the period from 18.05.2024 to 17.05.2025 @Rs.11,000/- per month by condoning the delay occurred in poster presentation.

Recommendation: *The Committee considered the above matter and recommended to grant second year University fellowship for the period from 18.05.2024 to 31.12.2024 @Rs. 11,000/- per month and @ Rs.13,000/- per month from 01.01.2025 to 17.05.2025, by condoning the delay occurred in poster presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B18 *Second Year University Junior Research Fellowship - Ms. Arathy B.K.- Chemistry - reg.*

Name : Arathy B. K.

Subject : Chemistry (Full -Time)
 Research Supervisor : Dr. Sony George
 Research Centre : Dept of Chemistry, University of Kerala
 Request : Second year University JRF for the period from 16.11.2024 to 15.11.2025
 by condoning the delay occurred in paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant second year University fellowship for the period from 16.11.2024 to 31.12.2024 @Rs. 11,000/- per month and @ Rs.13,000/- per month from 01.01.2025 to 15.11.2025, by condoning the delay occurred in paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.B19 *Ph.D Research- Application for Second Year University JRF - Ms.Aiswarya L. R., Research Scholar in English - reg.*

Name : Aiswarya L. R.
 Subject : English (Full-Time)
 Research Supervisor : Dr. Rakesh R.
 Research Centre : Mar Ivanios College, Thiruvananthapuram
 Request : Second year University JRF for the period from 08.12.2024 to 07.12.2025
 by condoning the delay occurred in paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant second year University fellowship for the period from 08.12.2024 to 31.12.2024 @Rs. 13,000/- per month and @ Rs. 15,000/- per month from 01.01.2025 to 07.12.2025, by condoning the delay occurred in paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B20 *Ph.D Research - Second Year University Junior Research Fellowship - Ms. Aswany V S - Physics - reg.*

Name : Aswany V S
 Subject : Physics (Full-time)
 Research Supervisor : Dr. Deepthi N Rajendran
 Research Centre : Govt. College for Women, Thiruvananthapuram
 Request : Second year University JRF for the period from 22.05.2024 to 21.05.2025
 by condoning the delay occurred in paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant second year University fellowship for the period from 22.05.2024 to 31.12.2024 @Rs. 11,000/- per month and @ Rs.13,000/- per month from 01.01.2025 to 21.05.2025, by condoning the delay occurred in paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B21 *Change of Facility Centre of Dr.Morris Marieli Antoinette, Dr. Julin Joseph & Dr. Bincy John - Research Supervisors in Physics - reg.*

Names : Dr. Morris Marieli Antoinette, Dr. Julin Joseph & Dr. Bincy John,
 Assistant Professors, Dept. of Physics, St. Joseph's College for Women,
 Alappuzha
 Subject : Physics
 Faculty : Science
 Facility Centre : Sanatana Dharma College, Alappuzha
 Request : Change of Facility Centre to St. Joseph's College for Women, Alappuzha.

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.B22 **Application for approval as Research Supervisor in Zoology – Dr. Josin C Tharian- reg.**

Name : Dr. Josin C Tharian, Assistant Professor, Dept of Zoology, St. John's College, Anchal

Subject : Zoology

Faculty : Science

Facility Centre : Mar Ivanios College, Tvpam

Request : Recognition as Research Supervisor in Zoology

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B23 **Application for approval as Research Supervisor in Botany - Dr.Diana.K.J. - reg.**

Name : Dr.Diana K J, Assistant Professor, Department of Botany, St. Joseph's College for Women, Alappuzha.

Subject : Botany

Faculty : Science

Facility Centre : S D College, Alappuzha.

Request : Recognition as Research Supervisor in Botany

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.B24 **Application for Approval as Research Supervisor in Physical Education – Dr. Arun C. Nair- reg.**

Name : Dr. Arun C. Nair, Assistant Professor, Dept. of Physical Education, K.S.M.D.B CollegeSasthamcottah

Subject : Physical Education

Faculty : Physical Education

Facility Centre : Lakshmibai National College of Physical Education, Kariavattom, Thiruvananthapuram.

Request : Recognition as Research Supervisor in Physical Education

Recommendation: *The recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Academics and Research.

Item No. 19.07.B25 **Application for approval as Research Supervisor in Physics – Dr.Bindu R.G. - reg.**

Name : Dr. Bindu R G, Associate Professor, NSS College, Nilamel

Subject : Physics

Faculty : Science

Facility Centre : M G College, Thiruvananthapuram

Request : Recognition as Research Supervisor in Physics
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B26 **Application for approval as Research Supervisor in Physics – Dr. Nisha S Panicker - reg.**

Name : Dr. Nisha S Panicker, Assistant Professor, Dept. of Physics, KSMDDB College, Sasthamkottah, Kollam

Subject : Physics

Faculty : Science

Facility Centre : Fatima Mata National College, Kollam.

Request : Recognition as Research Supervisor in Physics

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B27 **Application for approval as Research Supervisor in Physics– Dr. Aswathy Aromal S - reg.**

Name : Dr. Aswathy Aromal S, Assistant Professor, Dept. of Physics, St. Gregorios College, Kottarakara

Subject : Physics

Faculty : Science

Facility Centre : St. Gregorios College, Kottarakara

Request : Recognition as Research Supervisor in Physics

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B28 **Approval as Research Supervisor - Dr. Prijith S. S. - Physics - reg.**

Name : Dr.Prijith S S., Scientist/Engineer- SF, Space Physics Laboratory, Vikram Sarabhai Space Centre (ISRO), Thiruvananthapuram

Subject : Physics

Faculty : Science

Facility Centre : V.S.S.C., Thiruvananthapuram

Request : Recognition as Research Supervisor in Physics

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B29 **Application for approval as Research Supervisor in Physics– Dr. Udaya Chandran Thampy U.S. - reg.**

Name : Dr. Udaya Chandran Thampy U. S., Assistant Professor, Department of Physics, University College, TVPM

Subject : Physics

Faculty : Science

Facility Centre : University College, TVPM

Request : Recognition as Research Supervisor in Physics

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B30 **Application for approval as Research Supervisor in Physical Education– Dr. Biju Sukumar- reg.**

Name : Dr. Biju Sukumar, Assistant Professor, S N Training College, Nedunganda, Varkala, Thiruvananthapuram

Subject : Physical Education

Faculty : Physical Education

Facility Centre : Lakshmibai National College of Physical Education, Kariavattom, Thiruvananthapuram.

Request : Recognition as Research Supervisor in Physical Education

Recommendation: *The Committee recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Academics and Research.

Item No.19.07.B31 **Research leading to Ph.D Degree - Modification of title - Ms.Jayalekshmi K.S., Chemistry - reg.**

Name : Jayalekshmi K.S.

Subject : Chemistry (Part-Time)

Research Supervisor : Dr. M S Latha

Research Centre : S N College, Kollam

Request : Modification of title to ISOLATION AND EVALUATION OF THE THERAPEUTIC POTENTIAL OF QUERCETIN FROM *ALLIUM CEPA*

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B32 **University Junior Research Fellowship - Extension of tenure for Second Year & Third year - Najath N. - Psychology - reg.**

Name : Najath N.

Subject : Psychology

Research Supervisor : Dr.Jasseer J.

Research Centre : Dept.of Psychology, University of Kerala

Requests : 1. Second year University JRF for the period from 29.01.2022 to 28.01.2023 @Rs. 11,000/- per month by condoning the delay occurred in paper presentation.

2. Third year University JRF for the period from 29.01.2023 to 28.01.2024 @ Rs.11,000/-per month by condoning the delay occurred in paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant University fellowship to the candidate, for the Second year (from 29.01.2022 to 28.01.2023)and Third year (from 29.01.2023 to 28.01.2024) by condoning the delay occurred in the presentations of research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07. B33 *University Junior Research Fellowship - Extension of tenure for the third year - Ms. Darsana M G - Physics - reg.*

Name : Darsana M G
 Subject : Physics (Full-time)
 Research Supervisor : Dr.Bijini B R
 Research Centre : Mahatma Gandhi College, Thiruvananthapuram
 Request : Third year University JRF for the period from 28.11.2024 to 31.12.2024 @Rs.11,000/- per month and from 01.01.2025 to 27.11.2025 @Rs. 13,000/- per month by condoning the delay occurred in paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B34 *Application for availing third year JRF –Ms. Catherine Jose - Botany - reg.*

Name : Catherine Jose
 Subject : Botany (Full-time)
 Research Supervisor : Prof.(Dr.)Sandhia G S
 Research Centre : University College, Thiruvananthapuram
 Request : Third year University JRF for the period from 17.01.2024 to 31.12.2024 @Rs. 13,000/- per month and from 01.01.2025 to 16.01.2025 @Rs. 15,000/- per month by condoning the delay occurred in paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.B35 *Ph.D Research - Application for Change of Research Supervisor & Change of Research Centre - Ms. Aswathy V P - English -reg:*

Ms. Aswathy V.P., a Full-time Research Scholar in English at Mar Ivanios College, Thiruvananthapuram had applied for change of Research Supervisor to Dr. Kavitha N., Assistant Professor, Dept. of English, All Saints' College, Thiruvananthapuram (as the second supernumerary candidate), as her present Supervisor Dr. Cherian John has retired from the service and change of Research Centre to All Saints' College, Thiruvananthapuram.

The Standing Committee of the Syndicate on Academics and Research held on 13.08.2024 considered the matter of granting change of research supervisor and research centre in r/o Aswathy.V.P. and noted the reallocation of excess number of research scholars, as supernumerary, to the regular supervisors having no vacancy and recommended not to consider the request. Considering this, the committee recommended to permit only one additional seat, as supernumerary, to the supervisors for reallocating such research scholars. Also recommended that, before allotting more than one such reallocated research scholar to any regular supervisor, the Chairman, Doctoral committee shall ensure that there exists no vacancy under any of the approved Research Supervisors, having willingness, in the subject concerned. The Syndicate at its meeting held on 09.09.2024 vide item no. 14.03. B19 resolved that the above recommendations of the Standing Committee be approved.

Ms. Aswathy V.P., vide letter submitted on 15.10.2024, has again requested to re-consider her application and to grant change of research supervisor to Dr. Kavitha N., Assistant Professor, Dept. of

English, All Saints' College, Tvpm. She also informed that, approach a new research supervisor and submission of fresh application is a time consuming process since she is on the last phase of her research activities and preparing for conduct her pre-submission seminar.

The Standing Committee of the Syndicate held on 09.12.2024, again considered the matter of granting change of research supervisor and research centre in r/o Aswathy V.P., and recommended to obtain the remarks of Chairman, Doctoral Committee. The Syndicate held on 23.12.2024 vide item no.16.62. B13 resolved that the above recommendation of the meeting of the Standing Committee be approved.

Accordingly, the Chairman, Doctoral Committee forwarded the minutes of the Doctoral Committee meeting held on 06.02.2025 stating that the Doctoral Committee considered the letter from the Registrar regarding the request for change of research supervisor and research centre submitted by Ms.Aswathy V.P. and the Committee is of opinion that Ms. Aswathy V.P.'s request may be considered, provided it is permissible as per the rules and regulations of the University.'

The Standing Committee of the Syndicate on Academics and Research held on 03.03.2025 considered the letter of Chairman, Doctoral Committee in English and recommended to seek remarks from the Chairman, Doctoral Committee regarding the willingness of other regular supervisors, having vacancy, in the subject English and place the matter before the Syndicate. The Syndicate held on 17.03.2025 vide item No. 18.79. B52, resolved to approve the same.

Accordingly, in response to the letter dated 06.04.2025 from this office, Dr. Meena T. Pillai, Chairman, Doctoral Committee in English has forwarded a letter [dated 19.04.2025](#). She has informed that the Doctoral Committee at its meeting held on 03.04.2025 recommended another supervisor to Ms. Aswathy V. P. and the fresh application for change of Research Supervisor and Research Centre along with the Minutes of the meeting has been forwarded and the candidate requested to discard the previous one.

Now Ms.Aswathy V.P. has requested for change of Research Supervisor to Dr.Sarita.G., Associate Professor, Dept. of English, Government College for Women, Thiruvananthapuram and change of Research Centre to University College, Thiruvananthapuram which has been verified. The candidate has remitted the requisite fees and the details of the candidate is shown below.

Name of the candidate	Aswathy V. P.
Subject/Full-time or Part-time	English, Full-Time
Registration details	UO.No. AcEVI(1)/718/ENG/18231/2018 dated:15/12/2018, w.e.f. 29/11/2018 Granted Re-registration w.e.f.29/11/2021 vide UO. No. AcEVI(1)/7169/2023/UOK dated 18.08.2023
Research Supervisor	Dr. Cherian John, Former Principal and Professor (Retd.), Mar Ivanios College, Tvpm
Research Centre	Mar Ivanios College, Tvpm.
Requests	Change of Research Supervisor to Dr. Sarita G., Associate Professor, Department of English, Government College for Women, Thiruvananthapuram. Dos- 30.04.2028 Change of Research Centre to University College, Thiruvananthapuram.
Remarks	The application is recommended and forwarded by the Supervisor, Centre Head & Chairman DC Submitted NOC from present centre & NOC from Present Supervisor Facility Certificate from proposed centre Consent and Proforma of the proposed Supervisor. Fee of Rs. 400/- for guide change & Rs.400/- for centre change Detailed Fee Statement . It has been verified and found that there is no defaulted payment of research fee. Doctoral Committee meeting held on 03.04.2025 recommended the application for the change of Research Supervisor and Research Centre.
Reason for guide	Retirement of the present supervisor.

change	

As per UGC Regulations the University shall allocate only regular faculty members in the teaching department or the affiliated Colleges/Institutes as Research Supervisors. The proposed guide Dr. Sarita G. is working as Associate Professor at Dept. of English, Government College for Women, Thiruvananthapuram and have four regular scholars currently doing research under her guidance. Ms.Aswathy V.P. is to be registered as the fifth regular candidate under the guide, if she granted change of Research Supervisor.

As per the for orders of the Vice-Chancellor, the matter of granting Change of Research Supervisor and Change of Research Centre in respect of Ms. Aswathy V.P. is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee considered the above matter and recommended to change the Research Supervisor to Dr. Sarita G., Associate Professor, Dept. of English, Govt. College for Women, Thiruvananthapuram and the Research Centre to University College, Thiruvananthapuram.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.B36 **Ph.D Research–Change of Research Supervisor–Ms.ParvathiKrishnan U., Full-time Research Scholar in English - reg.**

Name : Parvathi Krishnan U.
 Subject : English (Full-Time)
 Research Supervisor : Dr. P. P. Ajayakumar (Rtd)
 Research Centre : Institute of English, University of Kerala, Thiruvananthapuram.
 Request : Change of Research Supervisor to Dr. Vishnu Narayanan, Assistant Professor, Institute of English, University of Kerala, Thiruvananthapuram.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.B37 **Application for availing third year JRF - Ms.Arsha Narayanan - Botany - reg:**

Name : Arsha Narayanan
 Subject : Botany (Full-time)
 Research Supervisor : Prof.(Dr.) S. Sekaran
 Research Centre : Sree Narayana College, Kollam
 Request : Third year University JRF for the period from 20.06.2024 to 31.12.2024 @ Rs.11,000/- per month and @ 13,000/- per month from 01.01.2025 to 19.06.2025 by condoning the delay occurred in paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.C1 **Ph.D in Commerce- Request for Conversion of registration to Part-time in respect of Ms. Chippy S. Raj - reg.**

Name : Chippy S. Raj
 Subject : Commerce (Full-time)

Research Supervisor : Dr.Ezreth P
 Research Centre : Govt. College, Attingal
 Request : Conversion of mode of Ph. D research to Part-time w.e.f. 03.07.2024 FN
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.C2 *University JRF - Extension of tenure - Third year - Commerce - Condoning the delay in publication of the research oriented Paper - Request from Ms. Indu R. Kurup- reg.*

Name : Indu R. Kurup
 Subject : Commerce (Full-time)
 Research Supervisor : Dr.Ezreth P.
 Research Centre : Govt. College, Attingal
 Request : Third year University JRF for the period from 27.06.2024 to 26.06.2025 by condoning the delay occurred in publication of research oriented paper.

Recommendation: *The Committee considered the above matter and recommended to grant third year University JRF for the period from 27.06.2024 to 31.12.2024 @Rs. 13,000/- per month and from 01.01.2025 to 26.06.2025 @Rs. 15,000/- per month by condoning the delay occurred in publication of research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.C3 *Application for Re-registration after break in Research, Conversion of registration to Part -time and change of Research Centre in r/o Ms.Seena.F., Research scholar- Malayalam – reg.*

Name : Seena F.
 Subject : Malayalam (Full-time)
 Research Supervisor : Dr. Alex L
 Research Centre : University College, Thiruvananthapuram

Requests : 1. Re-registration due to break in Research w.e.f. 04/07/2022.
 2. Conversion of mode of Ph.D research to Part – time.
 3. Change of Research Centre from University College to Govt. College, Nedumangad.

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.C4 *Ph.D Research - Extension of grace time for submitting thesis - Requests received from Research Scholars whose maximum research period has expired – reg.*

Requests have been received from the following two Research Scholars for granting grace time for submission of thesis. The Syndicate at its special meeting held on 17.01.2023, vide item. No. 46 resolved that the Research Scholars whose research period has expired and have applied for extension after 01.01.2023, shall be considered by the Syndicate for granting extension.

The details are as follows:

Name, Subject (FT/PT) & U.O granting Registration	Date of expiry of research period	Extension of Period requested	Remarks

1. Anil Raj V Commerce, (Part - time) Reg. Order No. AcEVII/718/COM/44584(8)/ 2018, dated 17.11.2018 w.e.f 02.11.2018.	01.11.2024	Six Months	(i) Due to unforeseen personal matters he could not complete his research work within the allotted time. (ii) Application for conduct of Pre-submission Seminar submitted.
2. Sheeba C S Malayalam, (Part - time) Reg. Order No. AcEVII/115/MAL/12550 dated : 03.11.2015 w.e.f. 14.09.2015	13.09.2023	Three Months	Application for conduct of Pre-submission Seminar submitted.

As per the orders of the Vice-Chancellor, the requests of the above mentioned Research scholars, for granting grace time for submission of thesis, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee considered the above matter and recommended to grant grace time of three months to Mr. Anil Raj V. and Ms. Sheeba C.S. for submitting their thesis from the date of issuance of Memo.*

Further recommended to approve the above recommendation, by the Hon'ble Vice-Chancellor, in exercise of the powers conferred upon him under Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be noted.

Item No.19.07.C5 *Ph.D Research - Sanskrit - Extension of Time - Permission to conduct Pre-submission Seminar and to submit thesis under the guidance of the present Supervisor Dr. N.A. Shihab - Request from Ms. Sugandhi V K, Part-time Research Scholar - reg.*

Ms. Sugandhi V K (Asst. Professor in Sanskrit, Govt. Sanskrit College, Tvpm) was granted Part-time Ph.D registration in Sanskrit in the January 2016 Session at Govt Sanskrit College under the guidance of Dr. N.A Shihab, Asst. Professor in Sanskrit, Govt. Sanskrit College, Tvpm w.e.f 05.10.2016 as per [U.O No. Ac.EVII/116/MGT/34739/2016 dated 09.10.2017](#). Her maximum research period has expired on 04.10.2024.

She had submitted a request for permission to continue research with her present Supervisor Dr. N.A. Shihab, who is currently working as Asst. Professor in the Dept. of Sanskrit, University of Calicut. She had also submitted application for conduct of Pre-submission Seminar. Since Dr.N.A.Shihab is currently working outside the jurisdiction of this University, he cannot continue to supervise Research Scholars in this University as per the Regulations.

The Standing Committee of the Syndicate on Academics & Research held on 21.12.2023 recommended not to consider her request to continue research with her present Supervisor. The meeting of the Syndicate held on 28.12.2023 resolved to approve the above recommendation. She was informed of the matter accordingly vide Memo dated 29.01.2024.

Smt. Sugandhi V.K, who is working as Asst. Professor (Dept. of Sanskrit-Vedanta) at Govt. Sanskrit College, Tripunithura, has now submitted another request to grant her extension and permission to conduct Pre-submission seminar and to submit thesis under the guidance of Dr.N.A.Shihab, as she has completed more than 95 percent of the thesis and due to health issues, she was unable to conduct Pre-Submission Seminar. She has also submitted Medical certificate along with the application and an affidavit for submitting the thesis under the present Supervisor.

As per the orders of the Vice-Chancellor, the request of Smt. Sugandhi V K (Asst. Professor Dept. of Sanskrit-Vedanta at Govt. Sanskrit College, Tripunithura), Part-time Research Scholar in Sanskrit, for extension of time, permission to conduct Pre-submission Seminar and to submit thesis under the guidance of her present research Supervisor, Dr. N.A. Shihab (Asst. Professor, Dept of Sanskrit, University of Calicut) is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

Recommendation: *The Committee considered the above matter and recommended to entrust the Chairman Doctoral Committee concerned to allot a supervisor to Ms. Sugandhi V.K., part-time research scholar in Sanskrit.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.C6 *University Junior Research Fellowship- Commerce - Extension of tenure to Second year by condoning the delay in Paper presentation - Request from Ms. Rasheeda R.V. - reg.*

Name : Rasheeda R. V.
Subject : Commerce (Full-Time)
Research Supervisor : Dr. Rejani R. Nair
Research Centre : Govt. College, Nedumangad.
Request : Second year University JRF for the period from 21.12.2024 to 20.12.2025 @Rs.13,000/- per month by condoning the delay occurred in paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant secondyear University JRF for the period from 21.12.2024 to 31.12.2024 @Rs. 13,000/- per month and from 01.01.2025 to 20.12.2025 @Rs. 15,000/- per month by condoning the delay occurred in paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.C7 *Ph.D Research – Change of Research Supervisor & Centre and extension of grace time – Application submitted by Ms. Sheeja S, Research scholar in Sanskrit - reg.*

Name : Sheeja S
Subject : Sanskrit (Full-time)
Research Supervisor : Dr. K. Unnikrishnan (Rtd)
Research Centre : Govt. Sanskrit College, TVPM
Requests : 1. Change of Research Supervisor to Dr. C.N. Vijayakumari, Professor & Head, Dept. of Sanskrit, University of Kerala.
2. Change of Centre to Dept. of Sanskrit, University of Kerala
3. Extension of grace time for submitting the thesis

Recommendation: *The Committee considered the above matter and recommended to agree with the requests (1) and (2). Also recommended to grant grace of three months for submitting her thesis from the date of issuance of Memo.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.C8 *Re-registration due to break in research in r/o Ms.Rekha R.K., Full- time Research Scholar in Sanskrit - reg.*

Ms. Rekha R.K. joined as a Full-time Research Scholar in Sanskrit under the guidance of Dr. Sudheesh O. S., at the Govt. Sanskrit College, Thiruvananthapuram w.e.f. 01.07.2021 as per the University Order No. 1411/2022/UOK, dated 23/02/2022.

Dr. Sudheesh O.S., Assistant Professor, Govt. Sanskrit College as per letter dated 09.08.2024 informed that Ms. Rekha R K, Research scholar under his guidance is on unauthorised absence since January 2022. As there was no response from her, despite contacting her several times. The Research Supervisor requested necessary action to allot her seat to a fresh candidate. Memo dated 27.08.2024 was issued to Ms. Rekha R K, in this regard.

Ms. Rekha R K submitted an explanation stating that she was unable to sign the attendance regularly, though she attended the Research Centre, due to her health and family issues. She further stated that she has been engaged in her research work including data collection, passed the coursework exams and analysis and remitted the research fee timely. She would like to continue under the present Guide and complete her research work.

It may be noted that Ms. Rekha R K was selected for Aspire Scholarship and had been relieved from the Research Centre, for internship for the period from 21.03.2023 to 20.07.2023, under Dr. N.A. Shihab, Asst. Professor, Dept. of Sanskrit, University of Calicut. After completion of Internship, she was relieved w.e.f. 20.07.2023 AN with direction to join before the HoD, Sanskrit, Govt. Sanskrit College, Tvpm.

As per the details of attendance in r/o Ms. Rekha R.K., forwarded by the Principal, Govt. Sanskrit College, Tvpm, she joined the Centre for research on 01.07.2021, and the attendance is marked only from 01.11.2021 and was also irregular for further period of research. As such, there occurred a break in research and Re-registration due to break in research is required. Details given in the table may please be seen.

Name of Candidate, Subject & U.O No. granting registration.	REKHA R.K., Sanskrit, FullTime, U.O No. AcEVII/1411/2022/UOK dated 23.02.2022
Name of Research Supervisor & Research Centre	Dr. Sudheesh O.S. <u>Centre</u> Govt. Sanskrit College, Thiruvananthapuram
Effective Date of Registration	01.07.2021
Date from which the attendance signed as per the Register	01.11.2021
Aspire Scholarship	21.03.2023 to 20.07.2023
Total no. of days present in the Centre from 01.07.2021 to 23.07.2023.	95 days

As per the orders of the Vice-Chancellor, the request of Ms. Rekha R. K., FT Research Scholar in Sanskrit to continue her research work and submit the thesis under her present Supervisor Dr. Sudheesh O.S., by granting Re-registration due to break in research, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

Recommendation: *The Committee considered the above matter and recommended to direct the research scholar to submit the application for re-registration, through proper channel, due to break occurred in her Ph.D. research.*

Resolution of the Syndicate	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.	

Item No.19.07.C9 **Ph.D Research - Management Studies - University Junior Research Fellowship - Extension of tenure to Third year by condoning the delay in Paper presentation - Request from Mr. Nelson T., Full-Time Research Scholar - reg.**

Name : Nelson T
Subject : Management Studies (Full-time)
Research Supervisor : Dr. K.S. Chandrasekar
Research Centre : IMK, Kariavattom

Requests : Third year University JRF for the period from 22.12.2023 to 21.12.2024 @Rs.11,000/- per month by condoning the delay occurred in paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No: 19.07.C10 **University Research Fellowship - Extension of tenure of Third Year – Ms.Veena V.S, Research scholar in Malayalam - Request to condone the delay in presentation of Research oriented paper - reg.**

Name : Veena V S
 Subject : Malayalam (Fulltime)
 Research Supervisor : Dr. Sangeetha S L
 Research Centre : NSS College, Nilamel
 Request : Third year University JRF for the period from 17.11.2023 to 16.11.2024 @Rs. 13,000/- per month by condoning the delay occurred in paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.C11 **Conversion of Ph.D registration from Full-time to Part-time in respect of Ms. Pramila Kumari P.L., Research scholar in Hindi - reg.**

Name : Pramila Kumari P.L.
 Subject : Hindi (Full-time)
 Research Supervisor : Dr. Sheeba Sarath S.
 Research Centre : University College, Thiruvananthapuram
 Request : Conversion of mode of Ph.D research to Part time w.e.f. 24.01.2024 FN

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.C12 **University Junior Research Fellowship - Extension of tenure to Third year - Linguistics - Ms.Mythili Raja- Request to condone the delay in Paper Presentation - reg.**

Name : Mythili Raja
 Subject : Linguistics (Full-time)
 Research Supervisor : Dr. Syam S.K.
 Research Centre : Dept. of Linguistics, University of Kerala, Kariavattom
 Request : Third year University JRF for the period from 30.01.2025 to 29.01.2026 by condoning the delay occurred in paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate from 30.01.2025 to 29.01.2026 @Rs. 13,000/- per month by condoning the delay occurred in paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the

Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.C13 Ph:D Research- Re-Registration, Change of Research Supervisor and Centre in r/o Ms.Keerthi S, Research scholar in Hindi – reg.

Ms. Keerthi S, Full-time Ph.D. Research scholar in Hindi, under the guidance of Dr.Jayakumari K, at M G College, Thiruvananthapuram, had submitted an application requesting Re-registration w.e.f 28.05.2023, change of Research Supervisor to Dr. S.R. Jayasree, Professor and Head, Department of Hindi, University of Kerala, and change of her Research Centre to the Department of Hindi, University of Kerala, due to the retirement of her present Research Supervisor, Dr.Jayakumari K, and a lapse in the payment of her research fee during the sixth year of her Ph.D program.

Name of the Research Scholar & UO. granting Registration, Subject, Full-Time/ Part-Time.	Name of Research Supervisor & Research Centre	Requests	Remarks
Ms. Keerthi S Hindi No.Ac.EVII/118/HIN/ 018714(3)/2018 dated 22.09.2018 w.e.f 28.05.2018	Research Supervisor: Dr.Jayakumari K (Rtd) Centre: MG College, Thiruvananthapuram	1)Re-Registration w.e.f 28.05.2023 (from the date of expiry of previous registration) 2)Change of Research Guide from Dr.Jayakumari K to Dr.S R Jayasree, Professor and Head, Dept. of Hindi, University of Kerala, Kariavattom, 3.Change of Research Centre to Dept. of Hindi, University of Kerala, Kariavattom,	1.Re-registration w.e.f 28.05.2023 default in the sixth year Paid Research fee and fine. 2.The candidate has to be re-allocated as the eighth Research scholar.

The Standing Committee of the Syndicate on Academics and Research at its meeting held on 13.08.2024 considered the request and the committee noted the reallocation of excess number of research scholars, as supernumerary, to the regular Supervisors having no vacancy. Considering this, the Committee recommended to permit only one additional seat, as supernumerary, to the Supervisors for reallocating such research scholars and that, before allocating more than one such reallocated research scholar to any regular Supervisor, the Chairman, Doctoral Committee shall ensure that there exists no vacancy under any of the approved Research Supervisors, having willingness, in the subject concerned. The meeting of the Syndicate held on 09.09.2024 resolved to approve the same.

The Chairman, Doctoral Committee in Hindi was intimated of the matter accordingly. Dr.S.R.Jayasree, Chairman, DC in Hindi (the proposed Research Supervisor) has now informed that Ms.Keerthi S has requested for change of Research Supervisor due to retirement of her present Supervisor Dr.Jayakumari K and further stated that the research scholar Ms. Keerthi S has been completing the research under her guidance, due to certain circumstances. It is requested that change of Research Supervisor may be granted to the scholar, in the existing regular vacancy (eighth position) that arose, as one research scholar has submitted thesis. She has also assured that Ms.Keerthi.S will complete her Pre-submission and thesis submission within three months.

It may be noted that as per the proforma submitted by the proposed Research Supervisor Dr.S.R Jayasree, Professor, it is noticed that are seven regular ongoing research scholars and three scholars reallocated earlier as supernumerary candidates. (No ceiling mentioned in the U.Os).

As per the orders of the Vice-Chancellor, the matter of granting Re-registration w.e.f. 28.05.2023, change of Research Supervisor and Research Centre in respect of Ms. Keerthi S, FT Research Scholar in Hindi, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee considered the above matter and recommended to entrust the Chairman Doctoral Committee concerned to allot a supervisor to Ms. Keerthi S., full-time research scholar in Hindi.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.C14 ***Extension of tenure of Fellowship - SRF- Fourth year - Hindi - Mr. Arun Mohan M R- Request to condone the delay in publication of Research oriented paper – reg:-***

Name : Arun Mohan M R
 Subject : Hindi (Full-Time)
 Research Supervisor : Dr. Reshmi Krishnan
 Research Centre : Govt. College for Women, Vazhuthacaud, Thiruvananthapuram
 Request : Fourth year University SRF for the period from 17.02.2024 to 31.12.2024 @ Rs.11,000/- per month and @ Rs.13,000/- per month from 01.01.2025 to 16.02.2025 or upto the date of submission of thesis, whichever is earlier, by condoning the delay occurred in publication of Research oriented paper.

Recommendation: ***The Committee considered the above matter and recommended to grant fourth year fellowship by condoning the delay occurred in publication of research oriented paper.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No: 19.07.C15 ***Recognition as Research Supervisor- Dr. Reshma P.P., Assistant Professor - Department of Hindi, SNCW Kollam- reg.***

Name : Dr. Reshma P. P., Assistant Professor, Dept. of Hindi, SNCW, Kollam
 Subject : Hindi
 Faculty : Oriental Studies
 Facility Centre : SN College. Kollam
 Request : Recognition as Research Supervisor in Hindi

Recommendation: ***The Committee considered the above matter and recommended to agree with the request.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07. C16 ***University JRF - Extension of tenure to third year - Commerce - Request from Ms. Bijina S, for condoning the delay in publishing the research oriented Paper - reg.***

Name : Bijina S.
 Subject : Commerce (Full-time)
 Research Supervisor : Dr. Ruby S
 Research Centre : F.M.N. College, Kollam
 Requests : Third year University JRF for the period from 08.10.2023 to 07.10.2024 @Rs. 13,000/- per month by condoning the delay occurred in publication of Research oriented paper.

Recommendation: ***The Committee considered the above matter and recommended to grant third year fellowship by condoning the delay occurred in publication of research oriented paper.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.C17 ***University JRF - Extension of tenure to Third Year by condoning the delay in publishing the research oriented Paper - Commerce - Request from Ms. Hareesha K- reg.***

Name : Hareesha K.
 Subject : Commerce (Full-time)
 Research Supervisor : Dr. Ruby S
 Research Centre : F.M.N. College, Kollam

Requests : Third year University JRF for the period from 08.10.2023 to 07.10.2024 @Rs. 13,000/- per month by condoning the delay occurred in publication of Research oriented paper.

Recommendation: *The Committee considered the above and recommended to grant third year fellowship by condoning the delay occurred in publication of research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.C18 *University Junior Research Fellowship- Extension of tenure to Third Year by condoning the delay in presentation of Research oriented paper – Sanskrit - Request from Ms. Suchithra S - reg.*

Name : Suchithra S.
Subject : Sanskrit
Research Supervisor : Dr. Harinarayanan Mankulathillath
Research Centre : Govt. Sanskrit College, Thiruvananthapuram
Requests : Third year University JRF for the period from 15.02.2023 to 14.02.2024 @Rs.11,000/- per month by condoning the delay occurred in paper presentations.

Recommendation: *The Committee considered the above matter and recommended to grant third year fellowship by condoning the delay occurred in paper presentations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No:19.07.C19 *University Junior Research Fellowship-Extension of tenure to Third Year by condoning the delay in the presentation of Research Oriented Paper- Sanskrit - Request from Ms. Rejithra B.K.-reg.*

Name : Rejithra B.K.
Subject : Sanskrit (Full-time)
Research Supervisor : Dr. Jayakrishnan Nampoothiri N.D.
Research Centre : Govt. Sanskrit College, Thiruvananthapuram
Requests : Third year University JRF for the period from 19.02.2022 to 18.02.2023 @Rs.11,000/- per month by condoning the delay occurred in paper presentations.

Recommendation: *The Committee considered the above matter and recommended to grant third year fellowship by condoning the delay occurred in paper presentations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No: 19.00.C20 *Ph.D research – Commerce - Cancellation of Ph.D registration - Request from Ms. Sheeja George, PT Research Scholar – reg.*

Name : Sheeja George
Subject : Commerce (Part-Time)
Research Supervisor : Dr. Daisy Samuel
Research Centre : Mar Ivanios College, (Autonomous), Tvpam
Request : Cancellation of Ph.D registration

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No:19.07.C21 *Ph.D Research in Malayalam - Change of Research Supervisor and Centre, Re-registration and Extension of grace time for submission of thesis - Request from Ms. Daliya S, Part-time Research Scholar - reg.*

Name : Daliya S
 Subject : Malayalam (Part – time)
 Research Supervisor : Dr. K.A. Vasukuttan (Rtd)
 Research Centre : Kerala University Library, Tvpm
 Requests : 1. Change of Research Supervisor to Dr. Selin S L., Professor, Dept. of Malayalam, Govt. KNM Arts and Science College, Kanjiramkulam
 2. Change of Centre to Govt. College for Women, Thiruvananthapuram.
 3. Re-registration w.e.f. 18.02.2011
 4. Extension of Grace time for submitting thesis

Recommendation: *The Committee considered the above matter and recommended to agree with the requests (1), (2) and (3). Also recommended to grant grace time of three months for submitting her thesis from the date of issuance of Memo.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.C22 *Ph.D Research - Extension of grace time for submitting thesis – Requests received from Research Scholars whose maximum research period has expired - reg.*

Requests have been received from Mr. Harikrishnan M and Ms. Geetha K, Research Scholars in Malayalam, whose maximum period of research has expired, for granting grace time for submission of thesis.

The Syndicate at its special meeting held on 17.01.2023, vide item.No. 46 resolved that the Research scholars whose research period has expired and have applied for extension after 01.01.2023, shall be considered by the Syndicate for granting extension.

The details of the requests are as follows:

Name, Subject (FT/PT) & UO granting Registration	Date of expiry of research period	Period of extension requested	Remarks
1. Harikrishnan M Malayalam (Full- time) Reg. Order No. AcEVII/717/MAL/15462/2017 dated 10.05.2018 w.e.f. 27.04.2018.	26.04.2024	Three Months	(i)Due to some personal matters he could not complete his research work within allotted time (ii)Application for Pre - Submission submitted.
2. Geetha K Malayalam (Full- time) Reg. Order No. AcEVII/115/MAL/12383 dated : 31.07.2015 w.e.f. 13.07.2015	12.07.2020	Three Months	i) Due to health issues she could not complete her research work within allotted time. ii) Application for Pre Submission not submitted.

As per the orders of the Vice-Chancellor, the requests of the above mentioned Research scholars in Malayalam, for granting grace time for submission of thesis is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee considered the above matter and recommended to grant grace time of three months to Mr. Harikrishnan M. and Ms. Geetha K., for submitting their thesis from the date of issuance of Memo.*

Also recommended to approve the above recommendation, by the Hon'ble Vice-Chancellor, in exercise of the powers conferred upon him under Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be noted.

Item No. 19.07.C23 **University Junior Research Fellowship - Extension of tenure to Second Year - Mr. Unnikrishna Pillay G. - Request to condone the delay in presentation of Research oriented paper - Malayalam - reg.**

Name : Unnikrishna Pillay G.
Subject : Malayalam (Full-time)
Research Supervisor : Dr. Rajesh R
Research Centre : NSS College, Nilamel
Requests : Second year University JRF for the period from 29.05.2024 to 31.12.2024 @Rs.11,000/- per month and from 01.01.2025 to 28.05.2025 @Rs.13,000/- per month by condoning the delay occurred in paper presentation.

Recommendation: **The Committee considered the above matter and recommended to grant second year fellowship by condoning the delay occurred in paper presentation**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.C24 **Application for conversion of mode of Ph.D research to Part-time – Commerce - Mr. Sanu F.- reg:**

Name : Sanu F.
Subject : Commerce (Full-time)
Research Supervisor : Dr. Biju T
Research Centre : Department of Commerce, University of Kerala, Tvpm.
Requests : Conversion to Part-time w.e.f. 06.08.2024 FN

Recommendation: **The Committee considered the above matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.C25 **Ph.D Research - Sanskrit - Re-registration due to break in research, change of Research Supervisor & Centre - Sri.Prem Raj R, FT Research Scholar – reg.**

Applications have been received from Sri.Prem Raj R, Full-Time Research scholar in Sanskrit for [Re-registration](#) due to break in research work, change of Research Supervisor and Centre, duly recommended by the Research Supervisor, the Head of the Research Centre, and the Chairman of the Doctoral Committee.

Sri. Prem Raj R joined as Full-Time Research Scholar in Sanskrit at the Dept. of Sanskrit, University College, Thiruvananthapuram under the guidance of Dr.G. Ushakumary (Dr. G. Usha Raja Varier) w.e.f 07.02.2018 as per U.O No. Ac.EVII/716/SKT/47965/2017 dated 05/05/2018. He was relieved from the Research Centre on 16.11.2019 AN (Saturday) for joining as Guest Lecturer in Sanskrit at Govt. Sanskrit College. As per Joining Order No.B1/187/2019/GSCT Thiruvananthapuram dated 20.11.2019, he joined as Guest Lecturer in Sanskrit at Govt. Sanskrit College w.e.f 18.11.2019 FN (Monday). As per Relieving Order No.B.1/61/2019/GSC dated 08.01.2021, he was relieved from the post of Guest Lecturer w.e.f 31.03.2020 AN from Government Sanskrit, College. As per records, he had not rejoined the Centre (University College, Tvpm). Hence, break in research occurred from 17.11.2019.

It may be noted that, Sri. Prem Raj R had earlier submitted request for conversion of registration to Part-time w.e.f 17.11.2019, as he joined as Guest Lecturer in Sanskrit at Govt. Sanskrit College, and conversion of registration back to Full-time, as he was relieved from the post of Guest Lecturer in Sanskrit. The rejoining letter was not submitted. Clarification from the Principal, University College was obtained on the matter, and it was reported that he had not rejoined the Research Centre after being relieved from Govt. Sanskrit College.

Sri. Prem Raj R had further stated that he couldn't rejoin the Centre on 01.04.2020, after being relieved from Govt. Sanskrit College, due to Covid outbreak. Later, when the College was reopened, he was not permitted to rejoin the Centre. The matter was placed before the SC of the Syndicate on Academics and Research and the Syndicate at its meeting held on 02.07.2024 resolved to hear both the Research scholar and the Supervisor, before the SC on A&R. Later, the then HoD in Sanskrit, University College, was also heard, as decided by the Syndicate at its meeting held on 09.09.2024.

The Syndicate at its meeting held on 05.11.2024 considered the matter, along with the recommendation of the SC on Academics and Research, to entrust the Chairman, Doctoral Committee, to suggest a Supervisor to reallocate the Research scholar, based on the hearing, in order to complete the Ph.D program.

The Chairman, Doctoral Committee in Sanskrit has forwarded the minutes of the DC held on 20.01.2025, reallocating Sri. Prem Raj, Research scholar to Dr. C N Vijayakumari, Prof. and Head, Dept. of Sanskrit, University of Kerala.

As per clause 9, chapter XII of the Kerala University First Ordinances 1978, research students who discontinue their work for a period of more than six months shall be required to register themselves afresh, in case they desire to continue their research work. The extent to which the period of work done before discontinuing may be treated as qualifying for the purpose of awarding a research degree, may be decided by the Syndicate on the recommendation of the Supervising Teacher.

The following are the requisites for applying for Re-Registration

1. The application for Ph.D Research Scholars for various purposes is to be recommended and forwarded by the Supervisor, Centre Head & Chairman Doctoral Committee.
2. Re-registration fee of Rs.1320/- for Full-Time candidates.
3. Fee for Change of Supervisor Rs. 315/- (application received on 03.09.2023).
4. Fee for Change of Centre Rs.400/- (application received on 25.03.2025)
5. Copy of registration order.
6. NOC from the present Supervisor.
7. Consent from the proposed Supervisor (Minutes of doctoral committee meeting)
8. NOC from the present Centre.
9. Facility certificate from the proposed Centre.
10. Detailed fees statement duly countersigned by the Supervising Teacher.
11. Proforma of the Guide showing date of superannuation, details of scholars etc.

The candidate has submitted all the above necessary documents. The details of the candidate are furnished below.

Name of the candidate with registration order details	Name of Research Supervisor and Centre	Requests	Remarks
Sri. Prem Raj R Sanskrit, Full-Time U.O No. Ac.EVII/716/SKT/47965/2017 dated 05/05/2018 w.e.f. 07.02.20218.	Research Supervisor: Dr. G. Usha Raja Varier Centre: University College, Tvpm	1.Re-Registration due to break in research 2.Change of Research Supervisor from Dr.G.Usha Raja Varier to Dr. C N Vijayakumari, Professor and Head, Dept. of Sanskrit, University of Kerala. 3. Change of Research Centre from University College to Dept. of Sanskrit, Kariavattom.	1.Relieved from the Research Centre on 16.11.2019 AN. 2.The proposed Research Supervisor is a 'Regular' Faculty. The candidate has to be re-allocated as supernumerary.

As per the orders of the Vice Chancellor, the matter of granting Re-Registration after the break in research, change of Research Supervisor and Centre in respect of Sri. Prem Raj R, Research scholar in Sanskrit, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee considered the above matter and recommended to reallocate the Research Scholar under Dr. C.N.Vijayakumari, as the first supernumerary Research Scholar, on condition that the allotment shall be regularised against the regular vacancy that will arise to the new supervisor. Also recommended to grant re-registration due to break in research and change of Research Centre as requested.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.C26 **University Junior Research Fellowship- Extension of Tenure -Second Year-Tamil - Uma. S. N - Full-Time Research scholar – reg.**

Name : Ms.Uma S N
Subject : Tamil (Full-time)
Research Supervisor : Dr.Santhi P
Research Centre : University College Thiruvananthapuram
Requests : Second year University JRF for the period from 08.05.2024 to 31.12.2024 @Rs.11,000/- per month and from 01.01.2025 to 07.05.2025 @Rs.13,000/- per month by condoning the delay occurred in paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant second year fellowship by condoning the delay occurred in paperpresentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07. C27 **Recognition as Research Supervisor in Tamil-Request from Dr.Eswaran.P., Assistant Professor in Tamil, Govt. College for Women, Thiruvananthapuram - reg.**

Name : Dr. Eswaran P., Assistant Professor in Tamil, Govt. College for Women, Vazhuthacaud, Tvpm.
Subject : Tamil
Faculty : Oriental Studies
Facility Centre : University College, Thiruvananthapuram.
Request : Recognition as Research Supervisor in Tamil

Recommendation: *The Committee considered the matter and observed that the institution where the applicant works does not offer either PG Degree or four year honours Degree in the subject Tamil and hence recommended not to consider the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.C28 **Application for Post-Doctoral Fellowship in Physical Education - Mr.Priyush Kumar U.K - Request for reconsideration – reg.**

Mr. Priyush Kumar U. K had submitted application for Bridge Post Doctoral Fellowship in Physical Education for the year 2023-2024.The application for PDF could not be considered, as the Dept. of Physical Education is not listed under the teaching Departments of University of Kerala.

As per the PDF Regulations, the Post Doctoral Fellowship shall be awarded to the Post Doctoral Fellows in the University Teaching Departments, for the Post Doctoral research work, for a period of one year and may be renewed for a period of one more year, subject to availability of positions.

He had requested to reconsider his application for PDF and to suggest any alternate options for pursuing PDF in Physical Education under the University of Kerala. The matter was placed before the Standing Committee of the Syndicate on Academics & Research held on 18.01.2025. It was recommended to defer the matter for the time being. The meeting of the Syndicate held on 22.02.2025, vide [item No.17.56.C12](#) resolved to approve the above recommendation.

Mr. Priyush Kumar U.K. has now again requested to consider the matter of pursuing PDF in Physical Education by any interdisciplinary approach, with related departments such as the Department of Education, Department of Psychology, or Department of Sociology, which are closely related to his field of study.

As per the orders of the Vice-Chancellor, the request of Mr. Priyush Kumar U.K. to consider the matter of pursuing PDF in Physical Education by any interdisciplinary approach with related departments, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

Recommendation: *The Committee, by considering the above matter as a part of promoting interdisciplinary Post Doctoral research, recommended to permit the candidates for pursuing PDF in Physical Education, either in the Dept. of Education or Dept. of Psychology, University of Kerala, from the next admission onwards.*

The members of the Departmental Doctoral Committee wherein the PDF scholarsto be admitted are eligible to act as mentors for these candidates.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07. C29 **Ph. D Research - Change of Topic of Research - Ms. Sathiya J K - Full-time Research scholar in Tamil - Request - reg.**

Name : Sathiya J K
 Subject : Tamil (Full-Time)
 Research Supervisor : Dr. S.P. Srinivasan
 Research Centre : University College, Thiruvananthapuram
 Requests : Change of Topic of Research to “VARALAATRU PUTHINANKALIL CHERAR PUNAIVUM VARALAARUM”
 Course Work Paper 3: Tamil Literary Criticism
 Course Work Paper 4: Studies on historical aspects in Tamil novels

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.C30 **Conversion of mode of Ph.Dresearch from Full-time to Part-time in respect of Ms.Remya K.R., Research scholar in Hindi - reg.**

Name : Remya K. R.
 Subject : Hindi (Full Time)
 Research Supervisor : Dr. Jayakrishnan J.
 Research Centre : University College, Thiruvananthapuram
 Request : Conversion of registration to Part-time w.e.f 10.09.2024 FN.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07. D1 **Thesis submission after the expiry of Research period - Condoning Delay-Smt. Akhila S. - Research scholar in Malayalam – reg.**

(Ac.EV)

Smt. Akhila S., Research Scholar in Malayalam under the supervision of Dr. Dominic J. Kattoor., Professor (Rtd.), University College, Thiruvananthapuram (Guide) and Dr. Chandrabose R., Associate Professor, Department of Malayalam, Central University of Kerala, Periyar (Co-Guide) has submitted her thesis on 16/01/2025, after the expiry of research period.

The academic details of the candidate is noted below:

Effective date of registration	03/08/2016
Session	July 2015 Session
Regulation Applicable	2009
Full time/ Part time	Part Time
Maximum period prescribed as per Regulation	8 years
Date of Expiry of Research period	02/08/2024
Details of extension of time granted for thesis submission beyond Research period, if any	
Date of issuance of Memo	Nil
Date of expiry	NA
Whether relaxation granted up to 31.12.2022 as per provisions of U.O. No.Ac.E1/2022 dated 31.10.2022 applicable	N A
Remaining total period of delay to be considered for imposing fine Fine for delayed thesis submission as per provisions of U.O no.11062/2024/UoK dated 20.12.2024@ Upto 6 months : No Fine; 6 months to One year : Rs.1000/- ; After One Year : Rs. 2000/- ; Two to Five years : Rs.5000/-; Above Five years : Rs. 2000/- per year	Submitted within 6 months (No Fine)
Details of Pre submission Seminar	
Date of issuance of U.O	19/07/2024
Date of conduct of pre submission seminar	30/07/2024
Date of expiry stipulated' ie; 3 months from the date of pre submission seminar	29/10/2024
Total period of delay as on 16/01/2025	79 days.
Fine for delayed thesis submission as per provisions of U.O no.Ac.E II/3/2020 dated 27.11.2020.@Rs.2000/- for every 30 days or part there of	Rs.6,000/- (Six Thousand only)

Remarks: The candidate remitted an amount of Rs.8,000/- (Receipt no.24191694 dtd 03/01/2025) as fine towards late submission of Ph.D thesis after the stipulated period of three months from the date of conduct of pre-submission seminar.

Smt.Akhila S. has submitted a request recommended by her supervising teachers, it mentioning that she could not submit her PhD thesis within the allotted time after the Presubmission Seminar because she was in need of more time to incorporate the suggestions put forth by the external examiner at the time of her Pre submission seminar. She had requested to condone the delay by accepting the fine towards the delayed submission.

As per the orders of the Honourable Vice Chancellor, the matter regarding acceptance of the PhD thesis of Smt. Akhila S. who submitted the theses after delay of 167 days from the expiry of the research period and with a delay of 79 days after permitted period of 3 months from the date of conduct of Pre submission Seminar, for further processing along with her request for condoning delay, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and recommended to accept the Ph.D. thesis submitted by Smt. Akhila S., after the expiry of research period, for initiating further evaluation process as she had remitted the required fine as per rules.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.D2 Publication of Ph.D. thesis in Malayalam in respect of Dr.Muhammed Kasim E. - Request – reg.

(Ac.EV)

Dr. Muhammed Kasim E., who has been awarded Ph.D. Degree in Malayalam on 29.04.2022 for the thesis entitled “അതിജീവനസമരങ്ങൾ: പ്രതിനിധാനവും രേഖപ്പെടുത്തലും” has requested permission to publish his Ph.D. thesis as a book. The request has been recommended by his Research Supervisor, Dr.C.R. Prasad, Senior Professor & Head, Department of Kerala Studies, University of Kerala.

As per the Statute 8(12) of Chapter 14 - Faculty of Oriental Studies of KUFS 1977, "The thesis, whether approved or not, shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for the publication under such conditions as it may think fit." Here, it may be noted that, permission to publish thesis has earlier been granted on the following terms and conditions: -

- The University will not take any financial liability on its part for publication of the thesis.
- Due acknowledgement should be given by the candidate to the University at the time of publication of the thesis.
- The thesis should be published after rectifying the defects pointed out by the examiners in their reports in due consultation with the supervising teacher.

As per the orders of the Vice chancellor the request of Dr. Muhammed Kasim E. seeking permission for the publication of his Ph.D. thesis is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and recommendation.

Recommendation: *The Committee recommended to agree with the request as per norms*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.D3 Thesis submission after the expiry of Research period - Condoning Delay- Sri. G. Girish – Commerce – reg.

(Ac.EV)

Sri. G. Girish, Research Scholar in Commerce under the supervision of Dr.ResiyaBeegamS., Senior Professor, Department of Commerce, School of Business Management & Legal Studies, University of Kerala has submitted his thesis on 28/02/2025, after the expiry of research period and grace time.

The academic details of the candidate is noted below:

Effective date of registration	03/02/2018
Session	July 2017 Session
Regulation Applicable	2016
Full time/ Part time	Part Time
Maximum period prescribed as per Regulation	6 years
Date of Expiry of Research period	02/02/2024
Details of extension of time granted for thesis submission beyond Research period, if any	
Date of issuance of Memo	19/11/2024
Date of expiry	18/02/2025
Whether relaxation granted up to 31.12.2022 as per provisions of U.O. No.Ac.E1/2022 dated 31.10.2022 applicable	N A
Total period of delay to be considered for imposing fine	1 year 26 days
Fine for delayed thesis submission as per provisions of U.O no.11062/2024/UoK dated 20.12.2024@ Upto 6 months : No Fine; 6 months to One year : Rs. 1000/- ; After One Year : Rs. 2000/- ; Two to Five years : Rs. 5000/-; Above Five years : Rs. 2000/- per year	Rs.2000/- (Rupees Two Thousand only)
Details of Pre submission Seminar	
Date of issuance of U.O	22/11/2024
Date of conduct of pre submission seminar	16/12/2024

Date of expiry stipulated' ie; 3 months from the date of pre submission seminar	15/03/2025
Total period of delay as on 28/02/2025	No delay
Fine for delayed thesis submission as per provisions of U.O no.Ac.E II/3/2020 dated 27.11.2020.@Rs.2000/- for every 30 days or part there of	Nil

Remarks:

1. The candidate remitted an amount of Rs.3675/- (Receipt no. 24998179 dtd 12.02.2025) towards late submission of Ph.D thesis after the expiry of Research Period.

As per the resolution of the Special Meeting of the Syndicate held on 17.01.2023, vide the Item No. 46, the research scholars whose period expired and has applied for extension after 01.01.2023 shall be considered by the Syndicate for granting extension.

Sri. G. Girish has submitted a request dated 28/02/2025 stating that he could not submit the thesis on time as it took more time to incorporate the suggestions mentioned in the Pre Submission seminar and seeking condonation of delay in submitting the thesis. The Research Supervisor has recommended the request.

As per the orders of the Honourable Vice Chancellor, the matter regarding condoning the delay and accepting the Ph.D. thesis submitted by Sri. G. Girish on 28/02/2025, after the delay of 392 days from the expiry of the research period, for initiating further evaluation process, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and recommended to accept the Ph.D. thesis submitted by Sri. G. Gireesh, after the expiry of research period, for initiating further evaluation process as he had remitted the required fine as per rules.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.D4 *Ph.D. Thesis submission- Request for accepting the submitted documents after the expiry of allotted time period for rectifying the defects- Research Publication- in r/o Smt. Meera V, Research Scholar in Biotechnology-reg. (Ac E II)*

Smt. Meera V., a full-time Research Scholar for the PhD Degree in Biotechnology working under the Guidance of Dr. Jackson James, Scientist G, Neuro-Stem Cell Biology Lab, Rajiv Gandhi Centre for Biotechnology, Thiruvananthapuram has submitted her thesis titled "Role of Notch and related regulatory pathways in the maintenance and fate specification of adult neural progenitors" for the award of the PhD Degree in the Faculty of Applied Sciences and Technology on 08.07.2024. The registration and the research work undertaken by the candidate is as per the Regulations for award of Ph.D Degrees, University of Kerala, 2016. After verification of the application, Defect Memo was issued on 10.07.2024

Out of the defects pointed out in the Defect Memo, the candidate has submitted all the documents except the mandatory Research Publication on 20.07.2024. On the basis of the request from the candidate, forwarded by the Supervising Teacher, she was granted 2 months time from the date of issuance of Memo.No.Ac.E.II/2/37123/24 dated: 15/11/2024, as per the resolution of the Syndicate held on 05/11/2024 vide item 15.06.D16. Thus the time period allotted ends on 14.01.2025. But the candidate has submitted the documents only on 25.03.2025 and submitted a request to accept the same which has been forwarded by the Supervising Teacher.

As per the orders of the Hon'ble Vice -Chancellor, the matter of acceptance of the documents regarding Research Publication submitted by Smt. Meera V, research scholar in Biotechnology after the time period allotted by the Syndicate is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to accept the documents regarding the publication submitted by Smt. Meera V., after the allotted time period and to initiate further evaluation process.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.D5 Thesis submission after the expiry of Research period - Condoning Delay- Sri. Stalin K., - Research scholar in Malayalam – reg.

(Ac.EV)

Sri. Stalin K., Research Scholar in Malayalam under the supervision of Dr. C.R. Prasad, Senior Professor of Malayalam, Department of Kerala Studies, University of Kerala, Kariavattomhas submitted his thesis on 15/03/2025, after the expiry of research period.

The academic details of the candidate is noted below:

Effective date of registration	27/04/2018
Session	July 2017 Session
Regulation Applicable	2016
Full time / Part time	Part Time
Maximum period prescribed as per Regulation	6 years
Date of Expiry of Research period	26/04/2024
Details of extension of time granted for thesis submission beyond Research period, if any	
Date of issuance of Memo	15/11/2024
Date of expiry	14/02/2025
Whether relaxation granted up to 31.12.2022 as per provisions of U.O. No.Ac.E1/2022 dated 31.10.2022 applicable	N A
Total period of delay to be considered for imposing fine Fine for delayed thesis submission as per provisions of U.O no.11062/2024/UoK dated 20.12.2024@ Upto 6 months : No Fine; 6 months to One year : Rs. 1000/- ; After One Year : Rs. 2000/- ; Two to Five years : Rs. 5000/-; Above Five years : Rs. 2000/- per year	323 Days (10 Months 19 Days) Rs.1,000/- (One Thousand Only)
Details of Pre submission Seminar	
Date of issuance of U.O	19/11/2024
Date of conduct of pre submission seminar	04/12/2024
Date of expiry stipulated' ie; 3 months from the date of pre submission seminar	03/03/2025
Total period of delay as on 15/03/2025	12days.
Fine for delayed thesis submission as per provisions ofU.O no.Ac.E II/3/2020 dated 27.11.2020.@Rs.2000/- for every 30 days or part there of	Rs.2,000/- (Two Thousand only)

Remarks:

1. The candidate has remitted the fine amount of Rs.2,000/- (Receipt no.74795451 dtd: 20/03/2025) towards late submission of Ph.D thesis after the stipulated period of three months from the date of conduct of pre-submission seminar.
2. The candidate has remitted the fine amount of Rs.1,000/- (Receipt no. 24960069 dtd20/03/2025) towards the submission of thesis after the expiry of Research period.

Sri. Stalin K. has submitted a request recommended by his supervising teacher, it mentioning that he could not submit his PhD thesis within the allotted time after the Presubmission Seminar because he was in need of more time to incorporate the suggestions put forth by the external examiner at the time of his Pre submission seminar. He had requested to condone the delay occurred and to accept his PhD thesis for further evaluation process.

As per the orders of the Honourable Vice Chancellor, the matter regarding acceptance of the PhD thesis of Sri. Stalin K. who submitted the theses after delay of 323 days from the expiry of the research period and with a delay of 12 days after permitted period of 3 months from the date of conduct of Pre submission Seminar, for further processing along with his request for condoning delay, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and recommended to accept the Ph.D. thesis submitted by Sri. Stalin K., after the expiry of research period, for initiating further evaluation process as he had remitted the required fine as per rules.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.D6 *Thesis submission after the expiry of Research period – Smt. Renju V., Research scholar in Malayalam- Condoning Delay – reg.*

(Ac.EV)

Smt. Renju V, Research Scholar in Malayalam under the supervision of Dr.Banargy E., Associate Professor (Rtd.), Department of Malayalam, Govt. College for Women, Thiruvananthapuram has submitted her thesis on 11/02/2025, after the expiry of Research period.

The academic details of the candidate is noted below:

Effective date of registration	10/12/2014
Session	July 2014 Session
Regulation Applicable	2009
Full time / Part time	Full Time
Maximum period prescribed as per Regulation	5 years
Date of Expiry of Research period	09/12/2019
Details of extension of time granted for thesis submission beyond Research period, if any	
Date of issuance of U.O.	19/01/2022
Date of expiry	31/03/2022
Whether relaxation was granted up to 31.12.2022 as per provisions of U.O. No.Ac.E1/2022 dated 31.10.2022	Yes
Total period of delay to be considered for imposing fine	5 years 2months & 2 days (1891 Days)
Fine for delayed thesis submission as per provisions of U.O no.11062/2024/UoK dated 20.12.2024@ Upto 6 months : No Fine; 6 months to One year : Rs. 1000/- ; After One Year : Rs. 2000/- ; Two to Five years : Rs. 5000/-; Above Five years : Rs. 2000/- per year	12,000/- (Twelve Thousand only)
Details of Pre submission Seminar	
Date of issuance of U.O	19/01/2022
Date of conduct of pre submission seminar	24/05/2023
Date of expiry stipulated' ie; 3 months from the date of pre submission seminar	23/08/2023
Total period of delay as on 11/02/2025	1 year 5months & 19days (538 days)
Fine for delayed thesis submission as per provisions of U.O no.Ac.E II/3/2020 dated 27.11.2020.@Rs.2000/- for every 30 days or part there of	Rs.36,000/- (Thirty Six Thousand only)

Remarks:

1. The candidate has remitted the fine amount of Rs.36,000/- (Receipt no.24128088 dtd: 21/03/2025) towards late submission of Ph.D thesis after the stipulated period of three months from the date of conduct of pre-submission seminar.
2. The candidate has remitted the fine amount of Rs.12,000/- (Receipt no. 24351928 dtd 21/03/2025) towards the submission of thesis after the expiry of Research period.

Smt. Renju V. has submitted a request recommended by her supervising teacher, mentioning that she could not submit her PhD thesis within the research period due to some health issues. But the candidate has not produced medical certificate. And also she could not submitted her thesis within the allotted time period of three months after the conduct of Presubmission seminar. She has requested to accept her thesis submitted after the expiry of Research period and to condone the delay by accepting the fine towards the delayed submission.

As per the orders of the Honourable Vice Chancellor, the matter regarding acceptance of the PhD thesis of Smt. Renju V. who submitted the theses after delay of 1891 days from the expiry of the research period and with a delay of 538 days after permitted period of 3 months from the date of conduct of Pre submission Seminar, for further processing along with her request for condoning delay, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and recommended to accept the Ph.D. thesis submitted by Smt. Renju V., after the expiry of research period, for initiating further evaluation process as she had remitted the required fine as per rules.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.D7 **Thesis submission after the expiry of Research period–Condoning Delay–Smt. Archana M. – Research scholar in Tamil– reg.**

(Ac.EV)

Smt.Archana M., Research Scholar in Tamil under the supervision of Dr. Santhi P., Associate Professor, University College, Thiruvananthapuram has submitted her thesis on 31/01/2025, after the expiry of research period.

The academic details of the candidate is noted below:

Effective date of registration	18/10/2012
Session	July 2012 Session
Regulation Applicable	2009
Full time/ Part time	Part Time
Maximum period of Research as per U.O.No. Ac.E VII/48421/ 2017 Dated: 08/03/2018	Upto 16/08/2018
Date of Expiry of Research period	16/08/2018
Details of extension of time granted for thesis submission beyond Research period, if any	
Date of issuance of Memo	Nil
Date of expiry	NA
Whether relaxation granted up to 31.12.2022 as per provisions of U.O. No.Ac.EI/2022 dated 31.10.2022 applicable	N A
Remaining total period of delay to be considered for imposing fine	6 years 5 months and 15 days
Fine for delayed thesis submission as per provisions of U.O no.11062/2024/UoK dated 20.12.2024@ Upto 6 months : No Fine; 6 months to One year : Rs. 1000/- ; After One Year : Rs. 2000/- ; Two to Five years : Rs. 5000/-; Above Five years : Rs. 2000/- per year	Rs.14,000/- (Fourteen thousand only)
Details of Pre submission Seminar	
Date of issuance of U.O	25/03/2024
Date of conduct of pre submission seminar	14/05/2024
Date of expiry stipulated' ie; 3 months from the date of pre submission seminar	13/08/2024
Total period of delay as on 31/01/2025	171 days
Fine for delayed thesis submission as per provisions of U.O no.Ac.E II/3/2020 dated 27.11.2020.@Rs.2000/- for every 30 days or part there of	Rs.12,000/- (Twelve Thousand only)

Remarks:

1. The candidate remitted an amount of Rs.12,000/- (Receipt no. 24528121: dtd: 28/01/2025) as fine towards late submission of Ph.D thesis after the stipulated period of three months from the date of conduct of pre-submission seminar.
2. The candidate has not remitted the fine of Rs.14,000/- (Fourteen Thousand only) towards the submission of thesis after the expiry of the period allotted after Presubmission seminar.

Smt. Archana M. has submitted a request dated 17/03/2025, recommended by her Supervising Teacher stating that she could not submit her PhD thesis within the research period and also could not submitted within the allotted time period of three months from the date of conduct of Pre-submission seminar. It was because of the auto immune disease she suffered from. But the candidate has not produced any medical certificate as proof of same. Hence she requested to condone the delay by accepting her PhD thesis for further proceedings.

As per the orders of the Honourable Vice Chancellor, the matter regarding acceptance of the PhD thesis of Smt. Archana M. who submitted the theses after delay of 6 years 5 months and 15 days from the expiry of the research period and with a delay of 171 days after the permitted period of 3 months from the date of conduct of Pre submission Seminar, for further processing along with her request for condoning the delay, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee considered the matter and recommended to accept the thesis submitted by Smt. Archana M., after the expiry of research period, by levying the fine as stipulated in the U.O. dated 27.11.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07. D8 **Thesis submission after the expiry of Research period – Condoning Delay - Sri. Akhil Ignus, Research Scholar in Aquatic Biology & Fisheries– reg. (Ac.E II)**

Sri. Akhil Ignus, Research Scholar in Aquatic Biology & Fisheries under the supervision of Dr. Mithun Sukumaran, Assistant Professor, Department of Aquatic Biology & Fisheries, University of Kerala, Kariavattom has submitted his thesis on 28/03/2025, after the expiry of research period.

The academic details of the candidate is noted below:

Effective date of registration	07/07/2018
Session	July 2018
Regulation Applicable	2016 Regulation
Full time / Part time	Full-Time
Maximum period prescribed as per Regulation	6 years
Date of Expiry of Research period	06/07/2024
Details of extension of time granted for thesis submission beyond Research period, if any	
Date of issuance of memo	20/11/2024
Date of expiry	19/02/2025
Whether relaxation granted up to 31.12.2022 as per provisions of U.O. No.Ac.EI/2022 dated 31.10.2022 applicable	N.A.
Remaining total period of delay to be considered for imposing fine	265 days
Fine for delayed thesis submission as per provisions of U.O. no.11062/2024/UoK dated 20.12.2024@ Upto 6 months : No Fine; 6 months to One year : Rs. 1000/- ; After One Year : Rs. 2000/- ; Two to Five years : Rs. 5000/-; Above Five years : Rs. 2000/- per year	Rs.1000/- (Rupees One Thousand only)
Details of Pre-submission Seminar	
Date of issuance of U.O	28/11/2024
Date of conduct of Pre-submission Seminar	12/12/2024
Date of expiry stipulated' ie; 3 months from the date of Pre-submission Seminar	11/03/2025
Total period of delay as on 28/03/2025	17days
Fine for delayed thesis submission as per provisions of U.O no.Ac.E II/3/2020 dated 27.11.2020.@Rs.2000/- for every 30 days or part there of	Rs. 2000/-

Remarks: 1) The candidate has remitted Rs. 2,000/- (Rupees Two Thousand only) as finetowards late submission of PhD thesis after the stipulated period of three months from the date of

conduct of Pre-submission Seminar and Rs. 1000/- (Rupees OneThousand only) as fine towards late submission of Ph.D. thesis after the expiry of research period vide receipt number 24992098 dated 28/03/2025.

As per the resolution of the Special Meeting of the Syndicate held on 17.01.2023, vide the Item No. 46, the research scholars whose period expired and has applied for extension after 01.01.2023 shall be considered by the Syndicate for granting extension.

Sri. Akhil Ignus has submitted a request dated 28/03/2025 seeking condonation of delay for thesis submission. The Research Supervisor has recommended and forwarded the request.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the acceptance of Ph.D. thesis submitted after the expiry of grace time in respect of Sri. Akhil Ignus, condoning the delay and accepting the thesis with fine of Rs. 3000/- (Rupees Three Thousand only) on account of late fee towards submission of thesis, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee considered the matter and recommended to accept the Ph.D. thesis submitted by Sri. Akhil Ignus, after the expiry of research period, for initiating further evaluation process as he had remitted the required fine as per rules.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.D9 *Thesis submission after the expiry of Research period - Condoning Delay and acceptance of Ph.D. thesis- Sri. Praveen Varghese Thomas, Research Scholar in Social Work - reg.*

(Ac.EV(A))

Sri. Praveen Varghese Thomas, Research Scholar in Social Work under the supervision of Dr. Sonny Jose, Professor (Rtd), Loyola College of Social Sciences, Thiruvananthapuram has submitted his thesis on 12/03/2025, after the expiry of research period and has requested to condone the delay and accept the thesis.

The academic details of the candidate is noted below:

Effective date of registration	10/08/2015
Session	January 2015 Session
Regulation Applicable	2009 Regulations
Full time / Part time	Full Time
Maximum period prescribed as per Regulation	5 years
Date of Expiry of Research period	09/08/2020
Details of extension of time granted for thesis submission beyond Research period, if any	
Date of issuance of University Order	30/11/2022
Date of expiry	31/12/2022
Total period of delay to be considered for imposing fine	4 years 7 months and 4 days
Fine for delayed thesis submission as per provisions of U.O. No.11062/2024/UoK dated 20.12.2024 @ Upto 6 months: No Fine; 6 months to One year : Rs. 1000/- ; After One Year : Rs. 2000/- ; Two to Five years : Rs. 5000/-; Above Five years : Rs. 2000/- per year	5000/-
Details of Pre submission Seminar	
Date of issuance of U.O.	30/11/2022
Date of Conduct of Pre- Submission Seminar	15/12/2022
Date of expiry of stipulated period of three months from the date of conduct of pre-submission seminar	14/03/2023
Total period of delay as on 10/01/2025	729 days (24 months 9 days)
Fine for delayed thesis submission as per provisions of U.O. No.Ac.E II/3/2020 dated 27.11.2020.@Rs.2000/- for every 30	50,000/-

days or part there of	

Remarks:

- 1) **Sri. Praveen Varghese Thomas** has remitted Rs. 5000/- as fine towards late submission of Ph.D. thesis after the expiry of research period (Remittance No. 24348890 dated 18/03/2025).
- 2) **Sri. Praveen Varghese Thomas** has remitted Rs. 50,000/- as fine towards late submission of Ph.D thesis after the stipulated period of three months from the date of conduct of pre-submission seminar (Remittance Nos. 24269997 dated 05/03/2025 and 24160760 dated 18/03/2025).

As per the resolution of the Special Meeting of the Syndicate held on 17.01.2023, vide the Item No. 46, the research scholars whose period expired and has applied for extension after 01.01.2023 shall be considered by the Syndicate for granting extension.

Sri. Praveen Varghese Thomas has submitted a request dated 12/03/2025 seeking condonation of the delay in submitting his Ph.D. thesis and requesting the acceptance of the same. The Research Supervisor has recommended and forwarded the request.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding Condonation of the delay in submission of Ph.D. thesis and acceptance of the Ph.D. thesis submitted by **Sri. Praveen Varghese Thomas** on 12/03/2025, after the expiry of the research period accepting the fine remitted, for initiating further evaluation process, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and recommended to accept the Ph.D. thesis submitted by Sri. Praveen Varghese Thomas, after the expiry of research period, for initiating further evaluation process as he had remitted the required fine as per rules.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.D10 **Submission of Ph.D. thesis after the expiry of grace time- Request for condoning the delay and accepting the thesis in r/o Sri. Samuel George-Reg.-**

(Ac E II)

Sri. Samuel George, Research Scholar in Psychology under the supervision of Dr. Tissy Mariam Thomas, Assistant Professor, Department of Psychology, University of Kerala, Kariavattom has submitted his thesis on 03.04.2025 after the expiry of research period.

The academic details of the candidate are noted below:

Session	July 2017
Effective date of registration	30/01/2018
Regulation Applicable	2016
Full time/ Part time	Full Time
Maximum period prescribed as per Regulation	6 years
Date of Expiry of Research period	29/01/2024
Details of extension of time granted for thesis submission beyond Research period, if any	
Date of issuance of memo	12/04/2024
Date of expiry	11/07/2024
Whether relaxation granted up to 31.12.2022 as per provisions of U.O. No.Ac.E1/2022 dated 31.10.2022 applicable	NA
Remaining total period of delay to be considered for imposing fine	430 days (after 1 year)
Fine for delayed thesis submission as per provisions of U.O no.11062/2024/UoK dated 20.12.2024@ Upto 6 months : No Fine; 6 months to One year : Rs. 1000/- ; After One Year : Rs. 2000/- ; Two to Five years : Rs. 5000/-; Above Five years : Rs. 2000/- per year	2000/- (Rupees Two Thousand Only)
Details of Pre submission Seminar	
Date of issuance of U.O	15/05/2024

Date of conduct of pre submission seminar	07/06/2024
Date of expiry stipulated' ie; 3 months from the date of pre submission seminar	06/09/2024
Total period of delay as on 04.01.2025	209 days
Fine for delayed thesis submission as per provisions of U.O no.Ac.E II/3/2020 dated 27.11.2020.@Rs.2000/- for every 30 days or part there of	14,000/- (Rupees Fourteen Thousand Only)

As per the resolution of the Special Meeting of the Syndicate held on 17.01.2023, vide the Item No.46, the research scholar whose period expired and has applied for extension after 01.01.2023 shall be considered by the Syndicate for granting extension.

Sri. Samuel George has submitted a request dated 02/04/2025 seeking condonation of delay in submitting the thesis and to accept the submitted thesis, which has been forwarded by the supervising teacher

As per the orders of the Hon'ble Vice Chancellor, the matter regarding submission of Ph.D. thesis after the expiry of grace time in respect of Sri. Samuel George for condoning the delay and accepting the thesis with fine of Rs. 16,000/- (Sixteen Thousand only) on account of late fee towards submission of thesis, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee considered the matter and recommended to accept the Ph.D. thesis submitted by Sri. Samuel George, after the expiry of research period, for initiating further evaluation process as he had remitted the required fine as per rules.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.D11 Request for extension of grace time for submitting Ph.D. thesis- Smt.Krishnapriya P.S, Research Scholar in Political Science - reg.
(Ac.EV(A))

Smt.Krishnapriya P.S Research Scholar in Political Science under the supervision of Dr.Jitha.S.R, Research Guide in Political Science, University of Kerala, Kariavattom, Thiruvananthapuram has requested to grant an extension of grace time for four weeks time to submit her Ph.D. thesis.

The academic details of the candidate is noted below:

Effective date of registration	09/03/2017
Session	January 2017 Session
Regulation Applicable	2016 Regulations
Full time / Part time	Full Time
Maximum period prescribed as per Regulation	6 years
Date of Expiry of Research period	08/03/2023
Date of Expiry of relaxation As per the clause 4.2 of the Regulations for Award of Ph.D. Degrees, University of Kerala, 2016	08/03/2025
Details of extension of time granted for thesis submission beyond Research period, if any	
Not Applicable	
Details of Pre submission Seminar	
Date of issuance of U.O.	31/05/2022
Date of Conduct of Pre- Submission Seminar	30/06/2022
Date of expiry of stipulated period of three months from the date of conduct of pre-submission seminar	29/09/2022

The Candidate has not submit the thesis till date. Now, Smt. Krishnapriya P.S has submitted a request dated 05/03/2025 for granting grace time for submitting Ph.D. thesis. She has requested to grant an extension of grace time for four weeks time to submit her Ph.D. thesis.

As per the resolution of the Special Meeting of the Syndicate held on 17.01.2023, vide the Item No. 46, the research scholars whose period expired and has applied for extension after 01.01.2023 shall be considered by the Syndicate for granting extension.

Also be noted that vide the U.O. No. AcEII/3/2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part thereof. Also the Vice-Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar. Thus, Smt. Krishnapriya P.S is liable to remit a fine towards the late submission of thesis.

As per U.O No. 11062/2024/UOK dated 20.12.2024 there is a fine for delayed submission of thesis ie. after the expiry of research period as detailed below.

Period of Delay after the expiry of research period	Fine
Upto 6 months	No Fine
6 months to One year	Rs. 1000/-
After One Year	Rs. 2000/-
Two to Five years	Rs. 5000/-

It may Kindly be noted that Research Supervisor Dr. Jitha S R retired on 31.05.2021. According to clause 9.2 of U.O No. Ac. E1/2016 dated 01.02.2016, research supervisors retiring from 2015-2016 onwards can guide research scholars for one year after retirement. The one-year grace period ended on 31.05.2022. However, the pre-submission seminar was conducted on 30/06/2022, after the expiration of the grace period.

As per the orders of the Hon'ble Vice Chancellor, the following matters are placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

1. The pre-submission seminar conducted on 30/06/2022 under the guidance of a retired supervisor be accepted.

If Agreed (1) above, Whether

2. The request for a four-week extension for submitting the Ph.D. thesis levying prescribed fine as per U.O No.Ac.EII/3/2020 dated 27/11/2020 and U.O No.11062/2024/UOK dated 20/12/2024, be considered.

Recommendation: *The Committee considered the above matter and recommended to obtain remarks from the Chairman Doctoral Committee in Political Science in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.D12 *Thesis submission after the expiry of Research period - Condoning Delay - Smt. Greeshma P. Rajan- Hindi- reg.*

(Ac.EV)

Smt. Greeshma P. Rajan, Research Scholar in Hindi under the supervision of Prof.(Dr).Suma.S., Principal (Rtd), M.M.S. Govt. Arts & Science College, Thiruvananthapuram has submitted her thesis on 19/03/2025, after the expiry of research period.

The academic details of the candidate is noted below:

Effective date of registration	10/06/2014
Session	January 2014 Session
Regulation Applicable	2009
Full time/ Part time	Part Time
Maximum period prescribed as per Regulation	8 years
Date of Expiry of Research period	09/06/2022
Details of extension of time granted for thesis submission beyond Research period, if any	
Date of issuance of Memo	NA
Date of expiry	NA
Whether relaxation granted up to 31.12.2022 as per provisions of U.O. No.Ac.E1/2022 dated 31.10.2022 applicable	N A
Remaining total period of delay to be considered for imposing fine	2 years 9 months & 10 days (1014 days)
Fine for delayed thesis submission as per provisions of U.O no.11062/2024/UoK dated 20.12.2024@	Rs. 5000/- (Rupees Five

Upto 6 months : No Fine; 6 months to One year : Rs. 1000/- ; After One Year : Rs.2000/- ; Two to Five years : Rs. 5000/-; Above Five years : Rs.2000/- per year	Thousand only)
Details of Pre submission Seminar	
Date of issuance of U.O	11/02/2024
Date of conduct of pre submission seminar	15/05/2024
Date of expiry stipulated' ie; 3 months from the date of pre submission seminar	14/08/2024
Total period of delay as on 19/03/2025	217 days. (30*7 + 07)
Fine for delayed thesis submission as per provisions of U.O no.Ac.E II/3/2020 dated 27.11.2020.@Rs.2000/- for every 30 days or part there of	Rs.16000/- (Rupees Sixteen Thousand only)

Remarks:

1. The candidate was granted a grace time of three months for submitting the thesis from the date of issuance of the Presubmission order.
2. The candidate remitted an amount of Rs.16000/- (Receipt no. 25274783 dtd 07.04. 2025) towards late submission of Ph.D thesis after the stipulated period of three months from the date of conduct of pre-submission seminar.
3. The candidate has remitted Rs.5000/- as fine towards late submission of Ph.D thesis after the expiry of research period (Remittance No.25322886 dated 07/04/2025).

As per the resolution of the Special Meeting of the Syndicate held on 17.01.2023, vide the Item No. 46, the research scholars whose period expired and has applied for extension after 01.01.2023 shall be considered by the Syndicate for granting extension.

Smt. Greeshma P. Rajan has submitted a request dated 19/03/2025 stating that she was unable to submit the thesis on time due to some personal circumstances and seeking condonation of delay in submitting the thesis. The Research Supervisor has recommended and forwarded the request.

As per the orders of the Honourable Vice Chancellor, the matter regarding condoning the delay and accepting the Ph.D. thesis submitted by Smt. Greeshma P. Rajan on 19/03/2025, after the delay of 1014 days from the expiry of the research period and a delay of 217 days after permitted period of 3 months from the date of conduct of Pre submission Seminar, for initiating further evaluation process, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and recommended to accept the Ph.D. thesis submitted by Smt. Greeshma P. Rajan, after the expiry of research period, for initiating further evaluation process as she had remitted the required fine as per rules.*

Resolution of the Syndicate	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.	

Item No. 19.07.D13 *Thesis submission after the expiry of Research period in respect of Sri.Aboobacker P.U Research Scholar in Arabic- Condoning Delay – reg:- (Ac.EV)*

Sri.Aboobacker P.U., Research Scholar in Arabic under the supervision of Dr.Thajudeen.A.S., Assistant Professor, Arabic Department, University of Kerala, Thiruvananthapuram has submitted his thesis on 14/03/2025, after the expiry of research period.

The academic details of the candidate is noted below:

Effective date of registration	10/02/2016
Session	July 2015 Session
Regulation Applicable	2009
Full time / Part time	Part Time
Maximum period prescribed as per Regulation	8 years
Date of Expiry of Research period	09/02/2024
Details of extension of time granted for thesis submission beyond Research period, if any	
Date of issuance of Memo	NA

Date of expiry	NA
Whether relaxation granted up to 31.12.2022 as per provisions of U.O. No.Ac.E1/2022 dated 31.10.2022 applicable	N A
Remaining total period of delay to be considered for imposing fine	1 year & 33 days
Fine for delayed thesis submission as per provisions of U.O no.11062/2024/UoK dated 20.12.2024@ Upto 6 months : No Fine; 6 months to One year : Rs. 1000/- ; After One Year : Rs. 2000/- ; Two to Five years : Rs. 5000/-; Above Five years : Rs. 2000/- per year	Rs.2000/- (Rupees Two Thousand only)
Details of Pre submission Seminar	
Date of issuance of U.O	29/04/2024
Date of conduct of pre submission seminar	13/06/2024
Date of expiry stipulated' ie; 3 months from the date of pre submission seminar	12/09/2024
Total period of delay as on 14/03/2025	183 days
Fine for delayed thesis submission as per provisions of U.O no.Ac.E II/3/2020 dated 27.11.2020.@Rs.2000/- for every 30 days or part there of	Rs. 14000/- (Rupees Fourteen Thousand only)

Remarks:

1. The candidate remitted an amount of Rs. 14,000 / - (Receipt no. 25498954 dtd 15/04/2025) as finetowards late submission of Ph.D thesis after the stipulated period of three months from the date of conduct of pre-submission seminar.
2. The candidate has remitted Rs.2000/- as fine towards late submission of Ph.D thesis after the expiry of research period (Remittance No. 25404875 dtd 15/04/2025).

Sri.Aboobacker P.U. has submitted a request dated 15/04/2025 stating that the dealy in submission of his thesis occurred due to unavoidable personal circumstances and seeking condonation for the delay. The Research Supervisor has recommended and forwarded the request.

As per the orders of the Honourable Vice Chancellor, the matter regarding condoning the delay and accepting the Ph.D. thesis submitted by Sri.Aboobacker P.U on 14/03/2025, with a delay of 1 year and 33days from the expiry of the research period and submitted with a delay of 183 days after permitted period of 3months from the date of conduct of pre-submission seminar, for further processing along with his request for condoning delay may be placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and recommended to accept the Ph.D. thesis submitted by Sri. Aboobacker P.U., after the expiry of research period, for initiating further evaluation process as he had remitted the required fine as per rules.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.E1 Issuance of Eligibility Certificate of Ph.D Degree in Education awarded by Mahatma Gandhi University, Kottayam.

(Ac.C)

Ref: Application received from Smt.Lalamani.P dated 28.11.2024

Smt.Lalamani.P had applied for the Eligibility Certificate of Ph.D Degree in Education awarded by Mahatma Gandhi University, Kottayam. She had completed 10+2 pattern of study which is recognised by the University of Kerala. She obtained B.Sc Degree in Chemistry from University of Calicut which is recognised by the University of Kerala. He had passed B.Ed in Physical Science from University of Kerala. She had completed M.Sc Chemistry, M.Ed from University of Calicut which are recognised by the University of Kerala.

It may be noted that the candidate has not produced any document certifying that her Ph.D Degree is in accordance with the UGC Regulations (ie; UGC Compliance Certificate).

Instead of submitting the UGC Compliance Certificate, the candidate had submitted a certificate from Mahatma Gandhi University stating that, Dr. Lalamani P had been registered for research in Education at School of Pedagogical Sciences under the Faculty of Education in July 2009 session, was awarded PhD Degree as per the resolution of the Meeting of the Syndicate held on 07.08.2013 as per Notification No EB X/Ph.D/194/2013 dated 21.08.2013. As Dr. Lalamani P had registered for the Ph.D in the 2009 July session, course work was not mandatory for the award of Ph.D Degree as per the regulation prevailing at the time. (Copy of the Ph.D Registration order of the said candidate is attached herewith.)

She had also submitted a University order from Mahatma Gandhi University stating, those who have registered for Ph.D degree before 18.09.2010 were exempted from the course work and awarded Ph.D Degree subsequently as prescribed in the UGC Regulations 2009.

The candidate had also submitted a University order regarding the registration for research leading to the award of Ph.D degree in Education July 2009 session.

The Ph.D section has remarked that, as per UGC regulation 2009, No.13, after having been admitted, each M.Phil/Ph.D student shall be required by the Universities, Institutions, Deemed to be Universities and Colleges/Institutions of National Importance, as the case may be, to undertake course work for a minimum period of one semester. The course work shall be treated as pre M.Phil/PhD preparation and must include a course on research methodology which may include quantitative methods and Computer Applications. It may also involve reviewing of published research in the relevant field. The individual Universities, Institutions, Deemed to be Universities and Colleges/Institutions of National Importance, as the case may be, shall decide the minimum qualifying requirements for allowing a student to proceed further with the writing of the dissertation. If found necessary, course work may be carried out by doctoral candidates in Departments/Institutions either within or outside the University for which due credit will be given to them.

It may be noted that the changes made in the regulations for Ph.D research in the U.O No.Ac.E1.B3/2009 dated 10.07.2009 is as follows, (UO attached herewith)

- The course work of six months duration is introduced for all Ph.D programmes
- A pre-submission seminar conducted in the Department/Research Centre is one of the requirements for submission of thesis.
- One publication in an approved journal and one presentation in a National or International Seminar is also a pre-requisite for submission of thesis.
- The above regulation will be applicable to those who register for Ph.D research from July 2009 onwards.

The Chairman, BoS in Education (PG) who is also the Dean, Faculty of Education has remarked that, as per the U.O No.Ac.E1.B3/2009 dated 10.07.2009, the request of Smt.Dr.Lalamani.P cannot be recommended.

The Academic Council at its meeting held on 17.02.2025 considered the above matter vide item No.I (30) and resolved to refer the matter to the Standing Committee of the Syndicate on Academics and Research.

Hence, the whole matter regarding the issuance of Eligibility Certificate of Ph.D Degree in Education awarded by Mahatma Gandhi University, Kottayam is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and recommendation.

Recommendation: *The Committee recommended to refer the matter to the Syndicate*

Resolution of the Syndicate

RESOLVED that the item be refer back to the Standing Committee of the Syndicate on Academics and Research.

Item No.19.07.E2 *Science Policy Institute, Research Institute under Dept. of Political Science, University of Kerala -Proposal for signing Memorandum of Understanding with Indian Institute of Space Science and Technology (IIST), Valiamala –reg*

(Ac.D)

Ref: E-mail dated 04.01.2025 from Dr. Girish Kumar R, Professor and Head, Department of Political Science, University of Kerala.

Dr. Girish Kumar R, Professor and Head, Department of Political Science has forwarded a proposal of signing Memorandum of Understanding with Indian Institute of Space Science and Technology (IIST), a central university located in Thiruvananthapuram. The cooperation will be coordinated by the departments/ Centres that come under any of the faculties of the parties. The faculties of University of Kerala include faculties of Political Science and any other interested departments. The faculties of IIST include faculties of Science and Social Sciences.

1. PURPOSE OF AGREEMENT

The purpose of this agreement is to develop academic and educational cooperation as well as to establish collaborative programs between the two Universities and to cooperate in their mutual interest for a range of higher educational activities (further purposes of agreement may be elaborated if necessary).

2. AREAS OF COOPERATION

Subject to the availability of funds, resources and approval of the authorized representatives or Heads of the Departments/Faculties of the two Universities, both institutions agree to develop the following collaborative activities:

- a. Conducting joint research and development project
- b. Cooperation in individual projects
- c. Organization of lectures, symposia, international meetings, conferences and workshops
- d. Exchange of researchers and students
- e. Exchange of information, teaching materials, technological and scientific publications
- f. Providing opportunities for professors and researchers to give lectures
- g. Search for opportunities to collaborate in the future
- h. To share Laboratory facilities.
- i. Joint Supervision of research programmes
- j. Engaging classes, lectures etc.

3. IMPLEMENTATION

- All programs or activities implemented under the terms of this Memorandum of Understanding shall be mutually agreed upon in writing, including the necessary budget for the program of activity as the need may arise.
- Each of the participating institutions shall be fully responsible financially for the activities carried out under its direction or by its staff, except as otherwise agreed by the parties.
- The parties will designate one officer each who will develop and coordinate specific programs or activities between them.

4. INTELLECTUAL PROPERTY

- All prior information, design and data existing with either party before the signing of this MoU (pre-existing IP) shall be the sole property of the party concerned.
- All intellectual Property including design, information, publications, source codes etc. and all kinds of data, generated through the collaboration under this MoU shall be as mutually agreed in writing by the parties.

5. DURATION AND RENEWAL OF AGREEMENT

Duration of this agreement is not specified in the MoU

6. AMENDMENTS

- This Memorandum of Understanding may be amended by a written agreement signed by the representatives of both Universities.
- In the event of any unforeseen incident during collaborative activities in either country both universities agree to negotiate and attain mutually acceptable solution.
- Should any disagreement arise out of the application, interpretation or implementation of this Memorandum of Understanding, the universities shall endeavour to exercise best efforts to negotiate their differences.

7. FORCE MAJEURE

Neither Party shall be liable for any failure of or delay in the performance of this Memorandum of Understanding for the period that such failure or delay is due to causes beyond its reasonable control, including but not limited to acts of God, war, strikes or labour disputes, embargoes, government orders or any other force majeure event.

8. DISPUTE RESOLUTION

In the event of dispute or difference of any nature whatsoever between the parties during the course of performance of respective obligations arising out of this MoU, the parties agree to refer the matter to a mediator for mediation to resolve the disputes amicably keeping in view the best interest of the parties and in keeping with the spirit of performance of this MoU.

The Legal Advisor has vetted the draft MoU with Indian Institute of Space Science and Technology, Valiamala and remarked that the same is legally in order.

As per orders of the Vice Chancellor, the proposal for signing Memorandum of Understanding with Indian Institute of Space Science and Technology, Valiamala is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: *The Committee recommended to refer the matter to the IQAC.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No: 19.07.E3 *Department of Computational Biology & Bioinformatics- Updating the Panel of Guest Lectures -- reg.*

(Ad DI)

The Head (i/c), Department of Computational Biology & Bioinformatics, has informed that the Department conducts three M.Sc. Programmes with specialization in Machine Learning, Next Generation Data Analytics and Computer Aided Drug Design. It is also informed that with this diversification, many specialized topics have appeared in the syllabus and additional Lecturers are essential to complement the routine lectures. Hence, the Head (i/c), Department of Computational Biology & Bioinformatics, vide [letter dated 30.12.2024](#), has forwarded name and details of the following 2-persons to be included in the existing panel of Guest Faculties.

Sl.No.	Name	Qualifications	Address	Teaching Experience
1	Ms.Sherin K	M.Sc (Computer Science) Mphil, (Bioinformatics) Ph.D, (Computational Biology and Bioinformatics)	Lalitha Bhavan Vazhayila Perookada PO 695005	7 years 2 months
2	Dr.Shidhi.P R	M.Sc(Bioinformatics) Ph.D, (Bioinformatics)	Vallamvalapil House' Korechira P O, Oravathur, Kizhakkencherry Palakkad Pin:678684	worked as Post Doctoral Fellow at Department of Computational Biology & Bioinformatics, University of Kerala and at Cheif Minister's Nava Kerala Post Doctoral Fellow, Dept of Zoology.

As ordered by the Vice - Chancellor, the request from the HoD, Department of Computational Biology & Bioinformatics, for including the above-mentioned persons in the existing Panel of Guest Faculties in the Dept, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to include Ms. Sherin K. and Dr. Shidhi P.R. in the existing panel of Guest Faculties in the Dept. of Computational Biology & Bioinformatics.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.E4 *Centre for Adult Continuing Education and Extension - Seeking permission to continue the Academic programmes conducted at CACEE*

Headquarters and its Continuing Education Units functioning in various Affiliated Colleges – reg.

(Ac D)

Ref: Letter No. CACEE/63/CEPGM/2025 dated 06.03.2025 from the Director, CACEE.

The Director, Centre for Adult Continuing Education and Extension (CACEE), has requested to grant permission for the conduct of Academic Programmes at CACEE, Headquarters and its Continuing education units in affiliated colleges for one more year w.e.f April 16, 2025.

It may be noted that, sanction has been accorded for granting permission to continue the academic Programmes conducted at Centre for Adult Continuing Education and Extension(CACEE) Headquarters and its continuing Education units in Affiliated Colleges, which are not offered by Sree Narayana Guru Open University up to April 15, 2025, vide U.O.No.Ac.D/04/08/2024 dated 16.04.2024.

List of Courses offered through CACEE head quarters and CACEE units functioning in affiliated colleges are following:

P.G. Diploma Courses

Sl.No.	Name of Courses	Duration	
1	P.G. Diploma in Counselling Psychology	1 yr	16500
2	P.G. Diploma in Yoga Therapy	1 yr	19500

Diploma courses

Sl.No.	Name of Courses	Duration	Course fee
1	Diploma in Computer Application	6 months	7000

P.G. Certificate Courses

Sl.No.	Name of Courses	Duration	Course fee
1	P.G. Certificate in Counselling	4 months	9000
2	P.G. Certificate in Criminology & Criminal Justice Administration	6 months	10000
3	P.G. Certificate in Family Counselling	4 months	9000
4	P.G. Certificate in Adolescent and Premarital Counselling	4 months	9000

Certificate Courses

Sl.No.	Name of Courses	Duration	Course fee
1	Certificate in Computerised Accounting	4 months	6000
2	Certificate in TV News Reading and Compering	3 months	11000
3	Certificate in Nursing Administration	6 months	9000
4	Certificate in Library and Information Science	6 months	9000
5	Certificate in Yoga and Meditation	3 months	7000
6	Advanced Certificate in Functional English and Public Speaking	6 months	7000
7	Certificate in Health and Sanitation	1 month	4000
8	Certificate in Communicative English and Public Speaking	4 months	6000
9	Teacher's Training Certificate course in Yoga and Meditation	6 months	15000

Courses Conducted in Collaboration with Other Institutions

1. Child Development Centre (CDC), Government Medical College, Thiruvananthapuram

Sl. No:	Name of the course	Qualification	Course Duration	Course Fee
	P.G. Diploma courses			
1.	PG Diploma in Developmental Neurology(PGD-DN)	MBBS, MD/ DNB/MNAMS/DCH	1 yr	25000
2.	PG Diploma in Adolescent Paediatrics (PGD-AP)	MBBS, MD/ DNB/MNAMS/DCH	1 yr	25000
3.	PG Diploma in Health Science Research (PGD-HSR)	Any Health Science related Degree (MBBS, BAMS, BHMS, BVSc, BDS, BSc.	1 yr	25000

		Nursing, B.Phann, BSMS, BSc, MLT)		
4.	PG Diploma in Child, Adolescent and Family Counselling (PGDCAFC)	MSc. Psychology/ Sociology/ Anthropology/ MSW/ MSc. Child Development/ Home Science/ Nutrition or any other Master's Degree/ BSc Nursing/ PGDCCD or DCCD with graduation	1 yr	25000

2. Academy of Magical Sciences

Sl. No:	Name of the course	Qualification	Course Duration	Course Fee
I	Diploma courses			
1.	Diploma in Magical Arts (DMA)	1. Essential Pass in Plus Two 2. Certificate in Magical Art/ Proven experience in Performing Art	6 months	15000
II	Certificate Courses			
2.	Certificate in Magical Arts(CMA)	Pass in SSLC or equivalent	3 months	12000

List of colleges with Continuing Education Units

T.K.M Arts and Science College, Kollam
Govt. College, Attingal
Loyola College of Social Sciences, Sreekariyam
KNM Govt. Arts and Science College, Kanjiramkulam
Devaswom Board College, Sasthamcotta
Christian College, Kattakkada
C.S.I College of Teacher Education, Parassala
Muslim Association College of Arts and Science, Panavoor, Nedumangad
UIT, Sasthamcotta
Iqbal College, Peringamala
Mannania College, Pangode
Sree Ayyappa College, Eramallikkara
UIT, Kottarakkara

As per the orders of the Hon'ble Vice-Chancellor, the request from the Director, CACEE, for granting permission to continue the academic programmes conducted at CACEE Headquarters and its Continuing education Units in Affiliated Colleges for one more year w.e.f April 16, 2025 is placed before the Standing Committee of the Syndicate on Academics and Research.

Recommendation: *The Committee considered the above matter and recommended to continue the academic programs offered last year, vide U.O. No. Ac.D/04/08/2024 dated 16.04.2024, for one more year.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.E5 **Department of Arabic - Certificate course in Arabic Typing - Revision of Qualification - Request consideration- reg.**

(Ac. D)

Ref: 1. Letter No. ARB/160/2024-25 dated 19.10.2024.
2. U.O No.Ad.AII/27307/20 dated 27.05.2020.
3. Minutes of the additional meeting of the Board of Studies in Arabic (PG) held on 14.02.2025.

Dr.Noushad V, Head, Department of Arabic, vide paper read as (1) above has forwarded a request to revise the basic qualification for applying to Certificate Course in Arabic Typing offered at the Department of Arabic, University of Kerala as SSLC/ A pass in Arabic Munshi Examination

conducted by the Commissioner for Government Examination, Kerala/ A pass in Arabic Teachers Examination conducted by the Commissioners for Government Examination, Kerala/ A pass in preliminary of Oriental Learning in Arabic from Calicut University/ Title of Oriental Learning in Arabic (Alimiyyath&Faziliyyath).

Administrative sanction to start "Certificate course in Arabic Typing" at the Department of Arabic, University of Kerala with basic qualification Plus Two, for a period of 3 months having Course Fee - Rs.3,000/- (Rupees Three Thousand Only) was issued vide paper read as (2) above.

As the Arabic Typing course is highly employment potential, the demand is always high. [The Department Council held on 03.10.2024](#), unanimously opined to revise the basic qualification for the Certificate Course in Arabic Typing offered at the Department of Arabic.

The Syndicate held on 23.12.2024, vide Item No.16.62.D23, resolved to refer the matter regarding the proposal submitted by the Head, Department of Arabic, to revise the basic qualification for applying to Certificate Course in Arabic Typing offered at the Department of Arabic, University of Kerala, to the Board of Studies in Arabic (PG) to study the matter and submit a report, as per the recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 09.12.2024.

The additional meeting of the Board of Studies in Arabic (PG) held on 14.02.2025 at the Department of Arabic, University of Kerala, has decided to change the qualification of the Certificate Course in Arabic Typing from Plus Two to 10th Standard. Dr. C N Vijayakumari, Dean, Faculty of Oriental Studies endorsed the decision of the Board of Studies in Arabic (PG).

As per the orders of the Vice Chancellor, the proposal to revise the basic qualification for applying to Certificate Course in Arabic Typing offered at the Department of Arabic, University of Kerala as SSLC/ A pass in Arabic Munshi Examination conducted by the Commissioner for Government Examination, Kerala/ A pass in Arabic Teachers Examination conducted by the Commissioners for Government Examination, Kerala/ A pass in preliminary of Oriental Learning in Arabic from Calicut University/ Title of Oriental Learning in Arabic (Alimiyyath&Faziliyyath) along with the decision of the Board of Studies in Arabic (PG) may be placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter along with the remarks from the Board of Studies in Arabic (PG) and Dean, Faculty of Oriental Studies and recommended to revise the basic qualification for applying to Certificate Course in Arabic Typing offered at the Department of Arabic, University of Kerala as SSLC/ A pass in Arabic Munshi Examination conducted by the Commissioner for Government Examination, Kerala/ A pass in Arabic Teachers Examination conducted by the Commissioners for Government Examination, Kerala/ A pass in preliminary of Oriental Learning in Arabic from Calicut University/ Title of Oriental Learning in Arabic (Alimiyyath&Faziliyyath).*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.E6 *Inter University Centre for Genomics and Gene Technology (IUCGGT) – Incorporation of one more technical Committee member - Request consideration – reg.*

(Ac. D)

Ref:- 1. U.O.No.Ac.D/319/2022 dated 19.01.2022

2. Letter No. CGGT/KU/07/2025 dated 13.01.2025 from Hon. Director, IUCGGT.

Executive and Technical Committees for the Inter University Centre for Genomics and Gene Technology were reconstituted vide U.O. under reference (1) cited above. As per the U.O. dated 19.01.2022, the following are the members of Technical Committee:

1. Prof (Dr.) G Mohanadasan Nair	(Member)
Former Professor & Head of Dept.of Biotechnology & Former Head of Department of Botany Founder Director of IUCGGT, University of Kerala	
2. Prof (Dr.) P R Sudhakaran	(Member)

Former Professor & Head of Dept. of Biochemistry,
Former Emeritus Professor Dept. of Computational Biology & Bioinformatics
University of Kerala

3. Prof (Dr.) S.MuhammadhuAboobakar Shibli (Member)
Professor, Dept. of Chemistry, University of Kerala
Director, Centre for Renewable Energy and Materials
Former Dean, Faculty of Science
4. Prof (Dr.) A Jayakumaran Nair (Member)
Emeritus Professor, Dept. of Biotechnology
Former Head of Dept. of Biotechnology
Former Hon. Director of IUCGGT, University of Kerala
5. Prof (Dr.) A.Gangaprasad (Academic Co-ordinator)
Emeritus Professor of Dept. of Botany
Hon. Director, Centre for Biodiversity Conservation
6. Dr.R.Rajalakshmi (Convenor)
Associate Professor, Dept. of Botany
Hon. Director, IUCGGT, University of Kerala

Dr. R Rajalakshmi, Hon. Director, IUCGGT, vide reference (2) cited above, has requested to include Dr. E A Siril, Professor and Head, Department of Botany, University of Kerala as one of the Technical Committee member, as it is essential for discussing and monitoring the various continuing activities of the Centre regularly and informed that, at present, most of the members in the Technical Committee are not in regular service.

As per the orders of the Vice Chancellor, the matter regarding the request submitted by Dr.R.Rajalakshmi, Hon. Director, IUCGGT, to include Dr. E A Siril, Professor and Head, Department of Botany, in the Technical Committee of the Inter University Centre for Genomics and Gene Technology is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED to re-constitute the Executive and Technical Committees for the Inter University Centre for Genomics and Gene Technology with the following Members:

1. Prof (Dr.) G Mohanadasan Nair (Member)
Former Professor & Head of Dept.of Biotechnology
& Former Head of Department of Botany
Founder Director of IUCGGT, University of Kerala
2. Prof (Dr.) P R Sudhakaran (Member)
Former Professor & Head of Dept. of Biochemistry,
Former Emeritus Professor Dept. of Computational Biology & Bioinformatics
University of Kerala
3. Prof (Dr.) S.MuhammadhuAboobakar Shibli (Member)
Professor, Dept. of Chemistry, University of Kerala
Director, Centre for Renewable Energy and Materials
Former Dean, Faculty of Science
4. Dr.P.M.Radhamany (Member)
Emeritus Professor, Dept. of Botany
University of Kerala
5. Prof (Dr.) A.Gangaprasad (Academic Co-ordinator)
Emeritus Professor of Dept. of Botany
Hon. Director, Centre for Biodiversity Conservation
6. Dr. E A Siril (Member)
Professor and Head, Department of Botany
7. Dr.R.Rajalakshmi (Convenor)
Associate Professor, Dept. of Botany
Hon. Director, IUCGGT, University of Kerala

Item No.19.07.E7 Department of Commerce - MOU proposal between University of Kerala and Strategic Educational Professionals Private Limited (SEPPL), Aerocity, New Delhi - Signing - reg.

- Ref: 1. Email dated 16/10/2024 from Dr. Biju T, Head, Department of Commerce.
 2. Item No.16.62. D24 of the minutes of the meeting of the Syndicate held on 23.12.2024.
 3. Remarks dated 22.01.2025 from the Director, IQAC

Dr. Biju T, Professor & Head, Dept. of Commerce has forwarded an MoU proposal between the University of Kerala and STRATEGIC EDUCATIONAL PROFESSIONALS PRIVATE LIMITED (SEPPL), a company established by the Association of Chartered Certified Accountants (ACCA) to conduct and deliver its operations in India which is incorporated under the Companies Act, 2013 and having its registered office at 503A, 5th Floor, Worldmark - 3, NH -8, Aerocity, New Delhi - 110037, India.

This Memorandum of Understanding (MoU) made between the University of Kerala and SEPPL provides for the establishment of a mutual co-operation between these two Institutions.

Purpose

The purpose of this MoU is to set out the Understanding between the Parties without any intention to create legal relations, rather in the spirit of mutual cooperation and to explore opportunities for collaboration to their mutual benefit.

No funding will be required from either Party except as mutually agreed from time to time. The parties agree that all financial arrangements will be negotiated for each specific case prior to commencement of the activity and will depend on the availability of funds.

Specific areas of co-operation

SEPPL undertakes to work together with University of Kerala in the following areas:

1. Provide access to ACCA professional development and learning resources.
2. Learning and development initiatives - e.g., competencies, skills and training mapping, etc.
3. Work collaboratively and carry out joint engagement and outreach to promote and create awareness about ACCA trainings, Qualification, ACCA-X, Master's programme and other relevant trainings.
4. Joint partnership programmes supporting the training and development of students to prepare them for successful careers in accountancy and finance;
5. Explore and create new pathways for students to further their education and enhance their careers in accountancy and finance;
6. Enhance the employability of students through capacity building initiatives;
7. Tap into one another's networks of professional and industry contacts to support the above objectives
8. University of Kerala acknowledges and agrees that with respect to undertaking the above activities, University of Kerala shall be subject to applicable SEPPL policies and guidelines (collectively, the "Guidelines") which SEPPL shall communicate to University of Kerala from time to time as and when required and depending on the activity being undertaken.

Other areas of Co-operation

University of Kerala and SEPPL will also explore other potential areas where co-operation would be of mutual benefit.

Confidentiality

The Parties agree to keep confidential any information which is disclosed or obtained and which is not publicly available or already known and not to disclose such information to third Parties, otherwise than in accordance with the consent of the other Party or as required by law or any relevant regulatory authority.

Anti-Bribery and Anti-Slavery Measures

Each Party undertakes to the other to comply with applicable laws, regulations, codes and sanctions relating to anti-bribery and anti-corruption and each other's respective anti-bribery and gift and hospitality policies (where applicable) as may be amended from time to time, copies of which will be provided on written request.

Duration and Termination

This MoU will be deemed to have come into force and effect on the Commencement date and

will continue for a period of three (3) years from that date. The parties agree to monitor and review the operation and effectiveness of this MoU at least annually and may revise or end it upon giving reasonable written notice to the other. This MoU may be amended upon the mutual written agreement of both Parties.

The Syndicate held on 23.12.2024, vide Item No.16.62.D24, resolved to refer the proposal for executing an MoU between the University of Kerala and Strategic Educational Professionals Private Limited (SEPPL), a company established by the Association of Chartered Certified Accountants (ACCA), Aerocity, New Delhi, for mutual co-operation between the Institutions, to Internal Quality Assurance Cell (IQAC) for detailed verification. The Vice Chancellor has ordered to implement the resolution of the Syndicate.

Prof. (Dr.) Shaji E, Director, IQAC, vide reference (3) above, has remarked that the proposed Memorandum of Understanding with the Association of Chartered Certified Accountants (ACCA) seems to be good and beneficial to the students and faculty members of the University, including affiliated colleges. The collaboration is expected to enhance learning, skill development, and professional growth in the field of accounting and finance.

However, in the MoU, the following points shall be added for imparting better clarity regarding areas of cooperation:

1. Under "Specific areas of co-operation",

- a. Add a sub-clause 5.1 under 5. The clause may be stated as "Benefits to students - Exposure to ACCA's global learning resources, including skill-based training modules, case studies, and online platforms, Improved Understanding of global accounting standards like IFRS and Ind AS, aligning with International market demands, Tailored competency - based training to align students with corporate expectations and professional certifications, Opportunities to connect with ACCA - Certified professionals and alumni for mentorship and guidance".
- b. Similarly add a sub-clause 5.2 which states "Benefits to Faculty members (Including University and Affiliated College Faculty) - access to ACCA-led training programs on recent advancements in corporate accounting and global financial practices, Workshops and Seminars on teaching methodologies, skill- building, and research innovations in accounting and finance".
- c. Add a clause: 9 which states "Collaboration with ACCA to update and modernize curriculum of Four Year Undergraduate Programmes and PG programmes, integrating cutting -edge industry practices and global standards. Opportunity to incorporate real-world case studies and increase the employability of students".

Prof. (Dr.) Shaji E, Director, IQAC has also remarked that, with these additions, the MoU can ensure that both students and faculty are equipped to meet the ever- evolving demands of the accounting profession and requested to consider the draft MoU for further proceeding and execution.

As per the orders of the Vice Chancellor, the proposal submitted by Dr. Biju T, Professor & Head, Dept. of Commerce for signing an MoU between the University of Kerala and STRATEGIC EDUCATIONAL PROFESSIONALS PRIVATE LIMITED (SEPPL), a company established by the Association of Chartered Certified Accountants (ACCA), Aerocity, New Delhi along with the remarks from the Director, IQAC, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to direct Dr.Biju T., Professor & Head, Dept. of Commerce to revise the proposal, in accordance with the suggestions put forward by the Director IQAC and to place the matter, along with the revised proposal, before the Standing Committee of the Syndicate on Academics & Research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No.19.07.E8

Chief Ministers Navakerala Post Doctoral Fellowship (CMNPDF) -Request to take necessary action for the issuance of fellowship and contingency grant to PDF scholars reg:

(Pl.D)

Dr.Nadiya F., Dr.Roshna S.H., Dr.Shidhi P.R., and Dr. Sarika S., Chief Ministers Navakerala Post Doctoral Fellows (Batch 2), University of Kerala have requested for the intervention in the matter of non-issuance of Fellowship and Contingency grant for the past six months. They have stated that the non-issuance of the fellowship and contingency grant caused significant difficulties in continuing their research pursuits as they do research in the Science streams.

Hence, they have requested for intervention in the matter by forwarding a representation to the funding agency of Chief Ministers Navakerala Post Doctoral Fellowship (KSHEC) for ensuring the timely disbursement of Fellowship and Contingency grant. They have also submitted a representation for forwarding to the KSHEC.

The following facts may be noted in this regard.

1. KSHEC (Kerala State Higher Education Council) is the funding agency for Chief Minister's Navakerala Post Doctoral Fellowship.
2. Monthly fellowship to the Scholars is directly disbursed by the KSHEC to the Bank account of the Scholars .So the status of disbursement of fellowship cannot be monitored by the University.
3. The Contingency grant is disbursed to the scholars through the University and 75 % of the first year contingency grant has been received and disbursed to the scholars till date. Remaining 25 % of contingency grant for first year has to be received from KSHEC.

As per the orders of the Vice-Chancellor, the above request of the Chief Ministers Navakerala Post Doctoral Fellows, is placed before the Standing Committee of the syndicate on Academics & Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to obtain remarks from the Finance Officer in this regard. Also recommended to place the matter, along with the remarks, before the Syndicate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

FURTHER RESOLVED to approve the report submitted by the Finance Officer.

Item No. 19.07.E9 **Department of Chemistry - Request for extension of Emeritus Professorship of Dr. T.S. Anirudhan, Professor (Rtd) – reg.**

(Ad D III)

Dr.Suneesh C.V., Asst. Professor & Head, Dept. of Chemistry, has informed that Dr.T.S.Anirudhan joined the department as Emeritus Professor on 01.04.2022, and his tenure of three years will expire on 31.03.2025. The HoD has stated that Dr. T.S. Anirudhan has been dedicated to both teaching and research activities in the Department during the last three years and also still continuing as a Co-ordinator of the Inter University Centre for Advanced Materials Research. It is further stated that Dr.T.S. Anirudhan has supervised 5 Ph.D. Research Scholars (resulting in large number of publications in reputed journals) and several M.Sc. students dissertations during the period. The Head, Dept. of Chemistry, as recommended by the Department Council at its meeting on 14.02.2025, has forwarded the request letter from Dr. T.S. Anirudhan and requested to extend the Emeritus Professorship of Dr. T.S. Anirudhan for another 2-3 years considering his valuable contributions.

It may be noted that,

- Dr. T.S. Anirudhan, Professor (Rtd) was appointed as Emeritus Professor in the Department of Chemistry, for a tenure of three years with effect from 01.04.2022 on a consolidated monthly remuneration of ₹30,000/-, as per Minutes of Meeting of the Syndicate held on 17.08.2021 vide Item No.31.62.D4. His tenure will end on 31.03.2025.
- the matter of preparing the guidelines for appointment of Emeritus Professor, is before the Combined Standing Committees of the Syndicate on Staff, Equipment and Building, Finance & Academics and Research, for consideration.

As per the orders of the Vice – Chancellor, the request from the Head, Department of Chemistry, to extend the Emeritus Professorship of Dr. T.S. Anirudhan, Professor (Rtd) for another 2-

3 years considering his valuable contributions, is placed before the Standing Committee of the Syndicate on Academics & Research, for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended not to consider the request submitted by the Head, Dept. of Chemistry, University of Kerala. Further recommended to include Dr. T.S. Anirudhan in the panel of Guest faculties, subject to his willingness.*

Resolution of the Syndicate

RESOLVED to appoint Dr. T.S. Anirudhan, Professor (Rtd.) as Visiting Professor in the Department of Chemistry, as per the usual terms and conditions of the University.

Item No.19.07.E10 State Inter University Centre of Excellence in Bioinformatics (SIUCEB) – Appointment of New Director - reg.

(Ad.DI)

State Inter University Centre of Excellence in Bioinformatics (SIUCEB), is a centre working under the Department of Computational Biology & Bioinformatics, utilizing plan fund from Government.

[Dr. G. Prasad, Professor and Head, Department of Zoology](#), was given additional charge of the Department of Computational Biology & Bioinformatics and also the charge of Director of SIUCEB w.e.f 28.01.2024, as per the U.O No.869/2024/UOK dtd 28.01.2024. Now Dr.Shiburaj S, Professor, Department of Botany, was given the Charge of the Head of the Department of Computational Biology & Bioinformatics vide U.O.No.7906/2024/UOK dtd 17.09.2024.

In this context, [Dr.G.Prasad, Professor and Head, Department of Zoology](#), has requested to relieve him from the additional duty of the Director, State Inter University centre of Excellence in Bioinformatics (SIUCEB), so as to contribute more to his home Department.

The matter was considered by the Syndicate at its meeting held on 17.03.2025, vide Item No.18.113, and was resolved to entrust the Standing Committee of the Syndicate on Academics and Research to submit a panel before the Syndicate for the appointment of the Director at the State Inter-University Centre of Excellence in Bioinformatics (SIUCEB).

Accordingly, the matter of suggesting a panel of faculties for the appointment a new Director at the State Inter University Centre of Excellence in Bioinformatics (SIUCEB), is placed before Standing Committee of the Syndicate on Academics and Research, for consideration.

Recommendation: *The Committee recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED to nominate Dr.A.Helen, Professor, Department of Biochemistry, University of Kerala, Kariavattom as Honorary Director of the State Inter-University Centre of Excellence in Bioinformatics, Kariavattom.

Item No. 19.07.E11 MoU-Proposal for academic collaboration with Central University of South Bihar to operationalize multiple entry and multiple exit across institutions– reg.

(Ac.D)

- Ref: 1. Letter No.F.No.CUSH/Acad/27-4/2025/AE-433 dtd 21.02.2025 from the Registrar, Central University of South Bihar (CUSB) – reg
 2. Remarks from the Director, IQAC dated 26.03.2025

Dr. Narendra Kumar Rana, Registrar, Central University of South Bihar (CUSB) forwarded the letter of intent (cited in the reference for initiating the process of entering into an MoU with University for effective implementation of multiple entry and multiple exit system across the institutions. This MoU is intended for a seamless and structured credit transfer mechanism to benefit the students of both institutions. It is further requested to designate a Cell or Nodal Person from University of Kerala to collaborate with the NEP Cell of Central University of South Bihar (CUSB) in this regard.

The MoU is in the light of National Educational Policy(NEP) 2020's vision for a multidisciplinary education system that enables seamless student mobility and credit transfer through

the academic Bank of Credits (ABC), there by ensuring the smooth execution of multiple entry and exit across the institutions.

The remarks was sought from the Director, IQAC (ref-(2)) regarding the proposal and the Director remarked that as per National Education Policy (NEP) 2020 and National Higher Education Qualifications Framework (NHQF), University of Kerala has also adopted a multiple entry system with a single exit after 3 years and establishment of NAD Cell and academic Bank of Credit in the University.

IQAC recommends proceeding with the proposal forwarded by the Central University of South Bihar (CUSB). However, the policy regarding credit transfer from other institutions and recognition of courses from similar Universities and establishing collaborations on the basis of MoU shall be examined.

As per the orders of the Vice-Chancellor, the proposal for entering in to an MoU with Central University of South Bihar to operationalize multiple entry and multiple exit across institutions submitted by Dr. Narendra Kumar Rana, Registrar, Central University of South Bihar (CUSB) is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee recommended to consider the matter in the next Standing Committee of the Syndicate on Academics & Research along with the detailed note in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.E12 *Procedure for applying General Recognition of courses with regard to the submission of certified copies of the scheme and syllabus by the applicants - submission of Report of the Sub Committee- reg.*

(Ac.C)

- Ref:
1. Application submitted by Ms. Sneha S (Application No.077895) and Ms. Salini C V (Application No. 077894) dtd. 21/07/2023 dtd. 21/07/2023
 2. Minutes of the meeting of the Academic Council in the item No.I 93 held on 21.11.2023
 4. Minutes of the meeting of the Academic Council held on 10/05/2024 along with the recommendations Standing Committee of the Academic Council.
 5. Minutes of the Standing Committee of the Academics and Research dtd 13.08.2024
 6. Minutes of the Syndicate held on 09.09.2024 in Item No. 14.03.D2
 7. Minutes of the Standing Committee of the Academics and Research dtd 03.03.2025
 8. Minutes of the Syndicate held on 17.03.2025

The Academic Council at it's meeting held on 21.11.2023 vide item no. I 93 considered the matter regarding the recognition of B.A degree (Economics and Political Science) (Regular) awarded by University of Delhi submitted by Ms. Sneha S and Ms.Salini C.V for the purpose of taking admission to M.A Degree in Financial Economics of this University, it was resolved to grant recognition to the said degree as an eligible qualification for doing M.A Degree in Economics / M.A Degree in Financial Economics in the University of Kerala. Since the applicants had not submitted the certified copy of the detailed scheme and syllabus of the course from the University of Delhi, the Academic Council has further resolved to place the procedure for applying for General Recognition of courses with regard to the submission of certified copies of the scheme and syllabus by the applicants before the Deans Committee for recommendations.

As per the further resolution of the Academic Council, the above matter was placed before the Standing Committee of the Academic Council held on 09/05/2024. The Standing Committee of the Academic Council (Dean's Committee held on 09/05/2024 vide Item No. 50.02 considered the above matter and recommended that the Dean of the Faculty concerned of University of Kerala shall endorse the scheme and syllabus available in the official website of the concerned University.

The Academic Council held on 10/05/2024 considered the matter along with the above recommendations of the Standing Committee Committee of the Academic Council and it was resolved to refer the matter to the Standing Committee of the Syndicate on Academics and Research.

The Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, considered the above matter and recommended to constitute a Sub- Committee comprising of Dr. K G Gopchandran, Convenor Standing Committee of the Syndicate on Academics and Research, Dr.P.M.Radhamany, Member Syndicate, Dean Faculty of Science, Dean Faculty of Applied Sciences and Technology and Director, Research to study the matter and submit a report in this regard.

The Syndicate at its meeting held on 09/09/2024 in item no. 14.03.D2 has approved the above recommendations of the Standing Committee of the Syndicate on Academics and Research.

Accordingly, a meeting of the sub committee has been conducted on 26/11/2024 at 3.00 pm in the Syndicate Room and the following recommendations were made. Report of the Sub Committee is appended with this note.

1. That Status Quo with regard to submission of Certified Copies of Scheme and Syllabus for course recognition, duly attested by the Registrar of the University concerned be maintained and in the case of Autonomous colleges attestation by the Registrar/Principal concerned may be accepted.
2. *In the case of Universities (State/Central) or Institutions of National Importance that come under an NIRF ranking up to 150 for the preceeding three years, the downloaded copy of the scheme and syllabus self attested by the applicant may be accepted, provided the same shall be verified by the Chairman and the Dean concerned at the University before offering their remarks/ endorsement on course recognition files.*
3. *In the case of degrees awarded by Foreign Universities, the Academic Transcript and the Equivalence Certificate from AIU (Association of Indian Universities) may be verified by the Chairman and the Dean concerned at the University before offering their remarks/ endorsement on course recognition files.*

The Standing Committee of the Academics and Research held on 03.03.2025 considered the matter along with the report of the sub Committee and recommended to refer the matter to the Syndicate.

The Syndicate at its meeting held on 17.03.2025 considered the matter in item no. 18.79.E2 and resolved that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Hence, the report of the subcommittee regarding submission of certified copies of the scheme and syllabus by the applicants for course recognition is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to approve the procedure for applying General Recognition of courses with regard to the submission of certified copies of the scheme and syllabus by the applicants with modifications as detailed below.*

1. *In the case of Universities (State/Central) or Institutions of National Importance that come under an NIRF ranking up to 150 for the preceeding three years, the downloaded copy of the scheme and syllabus self-attested by the applicant may be accepted, provided the same shall be verified by the Chairman and the Dean concerned at the University before offering their remarks /endorsement on course recognition files.*
2. *In the case of degrees awarded by Foreign Universities, the Academic Transcript and the Equivalence Certificate from AIU (Association of Indian Universities) may be verified by the Chairman and the Dean concerned at the University before offering their remarks/endorsement on course recognition files.*
3. *That Status Quo with regard to submission of Certified Copies of Scheme and Syllabus for course recognition, duly attested by the Registrar of the University concerned be maintained for all other cases.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be approved.

Item No. 19.07.E13 *All Saints' College, Thiruvananthapuram-Conferment of Autonomous Status -Intimation from UGC-Reg.*

(Ac.D)

Ref: Letter No. F.2-10/2023(AC-Policy) dtd 24/04/2025 from Dr.R Manoj Kumar, Joint Secretary, University Grant Commission.

Dr.R.Manoj Kumar, the [Joint Secretary, University Grants Commission](#) referred above has informed that, the Commission in its meeting held on 03.04.2025, has approved the recommendation of the Standing Committee on Autonomous Colleges to confer the autonomous status to All Saints' College, Thiruvananthapuram affiliated to University of Kerala, for a period of 10 years from the academic year 2025-2026 to 2034-2026 as per clause 7.5 of the University Grants Commission (Conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations,2023 and requested to issue the necessary notification regarding the granting of autonomous status to All Saints' College within 30 days.

As per the clause 4.2 of the University Grants Commission (Conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations,2023, University is required to issue notification within 30 days for a college to function as an autonomous entity once the autonomous status is conferred on the College by UGC.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding application for conferment of autonomous status to All Saints' College, Thiruvananthapuram, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the above matter and recommended to conduct the inspection in the College by the committee already constituted for the purpose and submit the report to the next Syndicate itself as the time limit for giving the reply to UGC expires on 24.05.2025.*

Further recommended to approve the above recommendation, by the Hon'ble Vice-Chancellor, in exercise of the powers conferred upon him under Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be noted.

Item No.19.07.E14 *Minutes of the meeting of the Subcommittee of the Standing Committee of the Syndicate on Academic and Research held on 26.04.2025 –Discussing the issues in connection with uploading of academic records – placing of – reg.*

(NAD CELL)

The 18th meeting of the Syndicate held on 17/03/2025 vide Item No.18.108.E2 regarding the selection of suitable template for credit uploading of FYUGP students (regular & CSS) had resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics & Research which was held on 15/03/2025.

The Standing Committee of the Syndicate on Academics & Research recommended to reconstitute the Subcommittee of the Standing Committee of the Syndicate on Academic & Research that was already constituted by the Syndicate comprising Dr K G Gopchandran (as convenor), Adv.Muralidharan Pillai G,Dr.S.Jayan, Dr.P.M.Radhamany, Members Syndicate, Controller of Examinations, Vice Chairman- CSS, Director- IQAC, Director-KUCC and Smt. Sunija Mohammed Rasheed, Programmer- KUCC, by including Dr S Nazeeb (Member Syndicate), Prof K.S Anilkumar (Registrar), Dr Aji S (Associate Professor- Dept of Computer Science), Dr Philomina Simon (Assistant Professor-Dept of Computer Science) and to place the matter of uploading of academic documents for non computerised programmes before the subcommittee for a detailed study and submitting report to the Syndicate.

The Subcommittee of the Standing Committee of the Syndicate on Academic and Research held on 26.04.2025 discussed the following points.

- Detailed study on the uploading of academic records of non-computerised programmes in NAD- Digilocker portal and to submit a report in the Syndicate (placing the minutes of the Committee held on 21/02/2025)

- Discussion on what further action needs to be taken on the concern forwarded by CDOE regarding the
- discrepancies in candidate names occurred while uploading their credits and also to discuss the matter of non-displaying digital degree certificates from the students Digilocker login due to parameter error. (placing the minutes of the Committee held on 09/01/2025).
- Discussion on displaying the subject title of Language subjects in Malayalam/Hindi in the csv file for
- uploading credits in NAD-ABC portal
- Discussion on uploading degree certificates in r/o candidates of autonomous colleges. (Approved DGCER14 template matches for the same)

Recommendations given

The Committee had recommended that the academic records in respect of the non-computerized programmes including FYUGP CSS 2023 admission can be uploaded in the following manner.

- The application received (through email/hard copy) from the students of non-computerised programmes may be forwarded to the corresponding section for verification.
- The section will enter the data digitally in the CSV file format (given by NAD CELL) as well as in the physical copy of the CSV file and the same (both digital and hardcopy) should be verified by the concerned D.R in person.
- The section will take approval from the J.R and forwarded the data to NAD Cell for further action.
- After verification by the NAD Cell, approval will be obtained from the Controller of Examinations for uploading the data in NAD-Digilocker/ ABC portal.

The Committee had suggested that the name can be entered in the CSV file without dot in the candidate names (by KUCC) for uploading the academic records in NAD-Digilocker portal without changing the original data available in the database. The Committee had also suggested to take necessary action to inform all the students to do KYC updation (as per Aadhar) at the time of admission in order to avoid such discrepancies in connection with candidate name in future.

KUCC has informed the Committee that technical intervention will be given to the matter for displaying the subject title of Language subjects in the csv file for uploading credits in NAD-ABC portal.

The Committee had recommended that the data in CSV file (for uploading degree certificates) in r/o candidates of Autonomous Colleges can be collected from the Controller of Examinations of the respective college which is to be transferred to University of Kerala, the same will be forwarded to the EAC section for further process and uploading by NAD CELL after taking approval from Controller of Examinations.

In obedience to the orders of the Hon'ble Vice Chancellor, the minutes of the meeting of the Subcommittee of the Standing Committee of the Syndicate on Academic and Research held on 26.04.2025 (appended) is placed before The Standing Committee of the Syndicate on Academic and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to approve the minutes of the subcommittee.*

Further recommended to approve the above recommendation, by the Hon'ble Vice-Chancellor, in exercise of the powers conferred upon him under Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.

Meeting came to an end at 04.15 p.m.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, be noted.

Item No.19.08

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025– Consideration – Reg.

(Ac.FII)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held at 02.00 p.m on 29.04.2025 at the Syndicate Room, University Buildings.

As per the orders of the Vice Chancellor, the Minutes of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval. (Minutes Appended)

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

Day and Date : Tuesday, 29th April 2025
Time : 02.00 P.M.
Venue : Syndicate Room, University Buildings.

Members Present

1. Dr. T.R. Manoj, Convenor & Member Syndicate.	Sd/-
2. Prof. (Dr.) P. M. Radhamany, Member Syndicate.	Sd/-
3. Dr. S. Jayan, Member Syndicate.	Sd/-
4. Dr. Pramod N, Member Syndicate.	Sd/-
5. Dr.Rahim K, Member Syndicate.	Sd/-
6. Sri. P. S Gopakumar, Member Syndicate.	Sd/-
7. Prof. (Dr.) Prakash K.C, Member Syndicate.	Sd/-
8. Sri. Ajay D.N, Member Syndicate.	Sd/-
9.Prof.(Dr.) Manoj.V, Member Syndicate.	Sd/-
10. Sri. Ahamed Fazil. Y, Member Syndicate.	Online

Members Absent

11. Prof.(Dr). K. G. Gopchandran, Member Syndicate.	Absent
12. Dr.Shijukhan J. S., Member Syndicate.	Absent
13. Dr.M.Lenin Lal, Member Syndicate.	Absent

The meeting started at 02.00 P.M.

Item.No.19.08.A1 Santhom Malankara Arts and Science College, Edanji, Thiruvananthapuram, – CAS Placement/ Promotion of Dr.Vibin Bernad R, Assistant Professor in Syriac (Academic Level 10) as Assistant Professor Academic Level 11- Approval of – reg.

(996/Ac F I/2021/UOK)

The Principal, Santhom Malankara Arts and Science College, Edanji, Thiruvananthapuram, has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Vibin Bernad R, Assistant Professor in Syriac (Academic Level 10), as Assistant Professor (Academic Level 11), w.e.f 30.12.2024 F.N.

Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal. The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree - University, Year of passing &Class/percentage	M.A Syriac Language and Literature from MG University in May 2010
2.	M.Phil - University &Year of passing	Nil
3.	NET / SLET - with Subject	Nil
4.	Ph.D - Subject, University &Date of award	Ph.D in Liturgy from Holy Spirit University of Kaslik- 2018 (EC produced)
II.Verified data from the service book		
5.	Date of Birth	24.05.1980
6.	Date of first entry into service	30.12.2020 F.N
III. Details of the Proposed promotion		

7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor Academic Level 10	29.12.2024 A.N
9.	Proposed Date of the Placement/Promotion	30.12.2024 F.N
10.	Date of retirement	31.05.2040
11.	Assessment Period	30.12.2020 F.N to 29.12.2024 A.N
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed for	2 years on account of Ph.D
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service/ four years of service having Ph.D/ Completed five years of service having M.Phil/ LLM/ M.Tech/ M.V.Sc/ MD	Four years of service having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Four week Faculty Induction/Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education" conducted by Teaching Learning Centre Ramanujan College, University of Delhi under the aegis of Ministry of Education, PMMMNMTT from 20.02.2023 to 21.03.2023.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	1 Online one week FDP on "Academic Administration" conducted by Teaching Learning Centre Ramanujan College, University of Delhi under the aegis of Ministry of Education, PMMMNMTT from 12.04.2023 to 18.04.2023. 2.NEP 2020 Orientation &Sensitization Programme under Malaviya Mission Teacher Training Programme of UGC organized by UGC - MMTTC, University of Kerala from 01.12.2023 to 14.12.2023.
18	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	Good.Verified score 4 (years)
V. Screening cum Evaluation Committee		
19	Date of issuance of communication to the members of the panel	09.12.2024
20	Date of meeting of the Screening Committee	03.01.2025
21	Quorum of the Screening Committee	Four members including 2 subject experts
VI. Recommendation of Screening cum Evaluation Committee:		
The Committee on evaluation of the credential for promotion in respect of Dr.Vvibin Bernad R, has found his performance during the evaluation period satisfactory and therefore recommends the promotion of Dr.Vibin Bernad R, Assistant Professor in Syriac, Santhom Malankara Arts and Science College, Edanji from Academic Level 10 to 11 with effect from 30.12.2024 F.N.		
VII. Remarks on the proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.Vibin Bernad R, Assistant Professor in Syriac at Santhom Malankara Arts and Science College, Edanji from Academic Level-10

to Academic Level-11, w.e.f 30.12.2024 F.N, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Vibin Bernad R, Assistant Professor in Syriac at Santhom Malankara Arts and Science College, Edanji from Academic Level-10 to Academic Level-11, w.e.f 30.12.2024 F.N, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.A2 Mount Tabor Training College, Pathanapuram – CAS Placement/Promotion of Dr.George Varghese, Associate Professor in Education (Academic Level 13A) as Professor (Academic Level 14) - Approval of -reg. (31635/Ac F I/2021/UOK)

The Principal, Mount Tabor Training College, Pathanapuram, has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. George Varghese, Associate Professor in Education (Academic Level 13A), as Professor (Academic Level 14), w.e.f 29.09.2020 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree - University, Year of passing &Class/percentage	M.A English Language and Literature from University of Kerala in 1998
2.	M.Ed - University &Year of passing	M.Ed from University of Kerala in 2001
3.	NET / SLET - Subject	UGC-NET in Education held in December 2001.
4.	Ph.D - Subject, University &Date of award	Ph.D in Education from University of Kerala on 12/02/2014
II.Verified data from the service book		
5.	Date of Birth	31.05.1976
6.	Date of first entry into service as Lecturer in Education	29.09.2003 F.N
7.	Date of Placement to Lecturer Senior Scale	29.09.2009 F.N
8.	Date of Placement to Assistant Professor with AGP 8000/- (StageIII)	29.09.2014 F.N
9.	Date of Placement to Associate Professor Academic Level 13 A	29.09.2017 F.N
III. Details of the Proposed promotion		
10.	Post to which Placement/Promotion proposed	Professor (Academic Level 14)
11.	Date of completion of Service as Associate Professor Academic Level 13A	28.09.2020 A.N
12.	Proposed Date of the Placement/Promotion	29.09.2020 F.N
13.	Date of retirement	31.05.2032
14.	Assessment Period	29.09.2017 F.N to 28.09.2020 A.N
15.	L.W.A availed during the assessment period	Nil
16.	Details of relaxation already availed of	Nil
17.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.IV)		
18.	Completed three years of service as Associate Professor in Academic Level 13 A.	Yes, on 28.09.2020 A.N
19.	A Ph.D Degree in Subject relevant/allied/relevant	Ph.D in Education from University of

	discipline.	Kerala on 12/02/2014
20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.	Yes
21.	A minimum of 110 Research score	Yes, Verified Score- 453.5
22.	'Satisfactory' or 'Good' in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
V. Selection Committee		
23.	Date of issuance of communication to the members in the panel	07.12.2024
24.	Date of meeting of the Selection Committee	03.02.2025
25.	Quorum of the Selection committee shall be five, including three subject experts	Five members including three subject experts attended the meeting
VI. Recommendation of Selection Committee:		
The Committee carefully scrutinized the PBAS records of the work done by the candidate and service records. The committee found that the candidate has successful performance in all criteria of the Assessment Schedule. After making detailed evaluation of the performance of the Candidate and considering the existing UGC norms, Government orders and Statutes of the University of Kerala, the candidate is found qualified for promotion to the post of professor (Academic Level 14) with effect from 29.09.2020. Hence the Committee recommends Dr.George Varghese for promotion to the post of Professor (Academic Level 14) with effect from 29.09.2020.		
VII. Remarks on the proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice-Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.George Varghese, Associate Professor in Education (Academic Level 13 A), Mount Tabor Training College, Pathanapuram as Professor (Academic Level 14), w.e.f 29.09.2020 F.N, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.George Varghese, Associate Professor in Education (Academic Level 13 A), Mount Tabor Training College, Pathanapuram as Professor (Academic Level 14), w.e.f 29.09.2020 F.N, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.A3 **Mount Tabor Training College, Pathanapuram- CAS Placement/ Promotion of Dr. Lissy George, Assistant Professor of Education (Commerce) (Academic Level-12) to Associate Professor (Academic Level-13 A) – Approval of – reg.**

(Ac FI/23714/UOK)

The Principal, Mount Tabor Training College, Pathanapuram, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Lissy George, Assistant Professor of Education (Commerce) (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 02.06.2022 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows,

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the teacher		
1.	Master's Degree (University), Year of passing & Class/percentage	M.Com from M.G. University -1994, M.Ed from University of Kerala - 2007
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	Qualified UGC-NET in Education in 2006
4.	Ph.D -Subject, University & Date of award	Ph.D in Education from University of Kerala on 02.07.2024.
II. Verified data from the service book		
5.	Date of Birth	30.05.1972
6.	Date of first entry into service	02.06.2008 F.N (Lecturer in Education-Commerce)
7.	Date of Placement to Academic Level 11	02.06.2014 F.N.(Assistant Professor with AGP 7000 (Stage II))
8.	Date of Placement to Academic Level 12	02.06.2019 F.N.
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13 A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	01.06.2022 A.N
11.	Proposed Date of the Placement/Promotion	02.06.2022 F.N
12.	Date of retirement	31.05.2028
13.	Assessment Period	02.06.2019 F.N. to 01.06.2022 A.N
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	Nil
16.	UGC Regulations applied	UGC Regulations 2018 -Option B (As per 4 th amendment UGC Regulations)
IV. Eligibility Criteria		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Yes, on 01.06.2022 A.N
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Ph.D in Education from University of Kerala on 02.07.2024 .
19.	Master's degree (Minimum 55% marks)	Yes.
20.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree: Minimum 2 publications Holders of Ph.D Degree: Minimum 1 publication.	Yes.
21.	One Course/Programme from among the categories of Methodology Workshop/Training-Learning Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of Minimum one week duration.	UGC Sponsored Live Online Short- Term Course in Techno Pedagogy conducted by UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 05.11.2021 to 11.11.2021.
22.	Verified API Category II&III (Minimum 45 in Assessment period)	Yes, Total verified score for the assessment period: 98
V. Selection Committee		
23.	Date of intimating the validity of the panel to EA	11.12.2024
24.	Date of meeting of the Selection Committee	28.01.2025
25.	Quorum of the Selection committee: Five members, including two subject experts.	6 members including 4 Experts attended the meeting.
VI. Recommendation of Selection Committee:		
Dr. Lissy George submitted Option-B form for verification and the Committee verified all		

the mandatory documents in relation to age, qualification and service details of the candidate such as Qualifying Certificates and PBAS report for the academic years 2019-20, 2020-21 and 2021-22.

The committee carefully scrutinized the PBAS records and supporting documents of the work done by the candidate. The committee found that the candidate has successful scores in each criteria of the Assessment Schedule as per the UGC 4th Amendment: No.F.9-1/2010 (PS/MISC) Pt.Vol.II dated 20/06/2024 (The Gazette of India 06/06/2024).

After making detailed evaluation of the performance of the candidate and considering the existing order of the University of Kerala No.Ad.DII/General/UGC-R2018/2021 dated 07.05.2021 and the order 8596/2024/UOK dated 14.10.2024 issued by AcFII UOK, candidate is found qualified for promotion to the post of Associate Professor (Academic Level 13A).

Hence the committee recommends Dr. Lissy George for promotion to the post of Associate Professor of Education (Commerce) (Academic Level 13A) with effect from 02.06.2022.

VII. Remarks on the proposal:

UGC 4th Amendment Regulations, 2024 is applicable. As per the amendment:

"Those faculty members who have already qualified or are likely to qualify till 31st December 2024 as per the UGC Regulations on Minimum Qualifications 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations. The date of eligibility shall be retained as the date of promotion."

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Lissy George, Assistant Professor of Education (Commerce) (Academic Level-12), Mount Tabor Training College, Pathanapuram as Associate Professor (Academic Level-13 A) w.e.f. 02.06.2022 F.N, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Lissy George, Assistant Professor of Education (Commerce) (Academic Level-12), Mount Tabor Training College, Pathanapuram as Associate Professor (Academic Level-13 A) w.e.f. 02.06.2022 F.N, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.A4

Request received from Smt.SaumyaReghunath, former teaching staff at Sabarigiri College of Education, Anchal and Rama Vilasom Training College, Valakom, to grant permission to work in another B.Ed Training College- Without satisfying the mandatory requirements stipulated by NCTE regulation 2014 and its Amendment Regulation 2017- Minutes of the meeting of the Sub committee-reg.

(36191/Academic./2024/UOK)

Smt.SaumyaReghunath, former teaching staff at Sabarigiri College of Education, Anchal and Rama Vilasom Training College, Valakom has submitted a request to grant permission to all teachers who were appointed in B.Ed Training Colleges before 2014 in accordance with NCTE Regulations 2009 and later discontinued the service, to join any B.Ed training college on the strength of their previous teaching experience even though they do not satisfy the requirements stipulated by NCTE Regulations 2014 and its Amendment Regulations, 2017.

Smt. Saumya Reghunath informed that she is in search of a new job and complains that Educational Agencies refuse to appoint her as Assistant Professor as she does not qualify NET/PhD in

Education, even though she has 13 years of teaching experience. She also tries to explain her situation that she is an unmarried woman of 43 years old and having some health issues and those difficulties made it very hard for her to qualify NET examination.

The Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 09.10.2024, considered the request of Smt.SaumyaReghunath and recommended to constitute a Sub-Committee comprising of Dr.T.R.Manoj (Convenor), Dr.Pramod.N, Dr.Rahim.K, Sri.Ajay.D.N and Sri.P.S. Gopakumar, Members Syndicate, to study the matter. The Syndicate at its meeting held on 05.11.2024 & 11.11.2024, vide item no.15.08.A22, has resolved to approve the above recommendation of the Standing Committee.

The meeting of the Sub-Committee held on 01.01.2025 made a detailed discussion on the matter and recommended not to consider the request for granting permission to those who do not possess the qualifications as per the NCTE Regulations 2014 and its amendment Regulations 2017, currently in force, to acquire a fresh appointment at any B.Ed Training College, on the strength of their previous experience at B.Ed Training Colleges as per the then existing regulations and later discontinued the service.

As per the orders of the Vice Chancellor, the request of Smt.SaumyaReghunath, along with the minutes of the Sub-Committee held on 01.01.2025 (appended), constituted to study matters relating to the request for granting permission to teachers appointed in B.Ed Training Colleges before 2014 in accordance with NCTE Regulations 2009 and later discontinued the service, to join any B.Ed training college on the strength of their previous teaching experience even though they do not satisfy the requirements stipulated by NCTE Regulations 2014 and its Amendment Regulations, 2017 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendations.

Minutes of the Meeting of the Sub Committee constituted for considering the request received from Smt.SaumyaReghunath, to grant permission to all teachers who were appointed in B.Ed Training Colleges before 2014 in accordance with NCTE Regulations 2009 and later discontinued the service, to join another training college on the strength of their previous teaching experience.

Date	:	01.01.2025
Time	:	2.00 pm
Venue	:	Syndicate Room

Members

• Dr.T.R.Manoj, Member Syndicate	-	Sd/-
• Dr.Pramod.N, Member Syndicate	-	Sd/-
• Dr.Rahim.K, Member Syndicate	-	Sd/-
• Sri.Ajay.D.N, Member Syndicate	-	Sd/-
• Sri.P.S. Gopakumar, Member Syndicate	-	Online

The meeting started at 2.00 pm.

The Sub-Committee considered the request of Smt.SaumyaReghunath, former teaching staff at Sabarigiri College of Education, Anchal and Rama Vilasom Training College, Valakom to grant permission to all teachers who were appointed in B.Ed Training Colleges before 2014 in accordance with NCTE Regulations 2009 and later discontinued the service, to join another training college on the strength of their previous teaching experience even though they do not satisfy the requirements stipulated by NCTE Regulations 2014 and its Amendment Regulations, 2017.

The following facts were presented before the Sub-Committee.

- Smt.SaumyaReghunath worked as Lecturer in English at Sabarigiri College of Education from 15.06.2009 to 01.11.2010. The Regulation in force at the time of her appointment was NCTE Regulation, 2009 and as per it, she had all the required qualification for being appointed as Lecturer in English.
- She joined as Lecturer in English at Rama Vilasom Training College, Valakom on 01.07.2011. The Staff List of Rama Vilasom Training College, Valakom including Smt.Saumya Reghunath was endorsed by the University in October 2020.

- Later she resigned from the Rama Vilasom Training College, Valakom, after completing 13 years service on 13.08.2023 due to some health issues.
- Smt. Saumya Reghunath, vide letter dated 03.07.2024, informed that she is in search of a new job and she complains that Educational Agencies refuse to appoint her as Assistant Professor at B.Ed Training Colleges as she does not qualify NET/PhD in Education, even though she has 13 years of teaching experience. She also tries to explain her situation that she is an unmarried woman of 43 years old and having some health issues and those difficulties made it very hard for her to qualify NET examination.
- As per the NCTE Regulations 2014, the minimum required marks in the post graduate degree course for the post of Assistant Professor is 55%. But Smt. Saumya Reghunath has only 53.7% mark for her post graduate degree course.
- NCTE, vide its notification dated 29.05.2017, amended the 2014 Regulations and added NET/Ph.D in Education as a mandatory requirement for the post of Assistant professor. Smt. Saumya Reghunath does not have NET/Ph.D in Education.
- She has now requested to give permission to all teachers, who were appointed in B.Ed Training Colleges before 2014 in accordance with NCTE Regulations 2009 and later discontinued the service, to join another training college on the strength of their previous teaching experience, even though they do not satisfy the requirements comes under NCTE Regulations 2014 and its Amendment Regulations, 2017.

The Committee made a detailed discussion on the matter and observed the following;

- Smt.SaumyaReghunath was fully qualified for her first appointment at Sabarigiri College of Education, Anchal, as per the then existing NCTE Regulations- NCTE Regulations 2009.
- The NCTE Regulations currently in force is NCTE Regulations 2014, and its amendments and hence an applicant for fresh appointment have to fulfill the said requirements even if he/she earlier worked in another institution possessing the qualifications as per the then existing regulations and discontinued service.

In the light of above facts, the Sub Committee recommended not to consider the request for granting permission to those who do not possess the qualifications as per the NCTE Regulations 2014 and its amendment Regulations 2017, currently in force, to acquire a fresh appointment at any B.Ed Training College, on the strength of their previous experience at B.Ed Training Colleges as per the then existing regulations and later discontinued the service.

The meeting of the Sub-Committee came to an end at 3.30pm.

Recommendation: -

The Committee considered the request of Smt. Saumya Reghunath, along with the minutes of the Sub-Committee meeting held on 01.01.2025, and recommended not to consider the request for granting permission to those who do not possess the qualifications as per the NCTE Regulations 2014 and its amendment Regulations 2017, currently in force, to acquire a fresh appointment at any B.Ed Training College, on the strength of their previous experience at B.Ed Training Colleges as per the then existing regulations and later discontinued the service.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.A5 **St. John's College, Anchal – CAS Placement/Promotion of Smt. Bainy George, Assistant Professor Academic Level 12, Department of Commerce as Associate Professor Academic Level 13 A- Approval of – reg.**
(27649/Ac F I/2021/UOK)

The DDO, St. John's College, Anchal has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Bainy George, Assistant Professor (Academic Level 12), Department of Commerce as Associate Professor (Academic Level 13 A), w.e.f 26.08.2023. Relevant documents

such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the teacher		
1.	Master's Degree - University, Year of passing & Class/percentage	M.Com from M G University in May 1999
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - with Subject	NET in Commerce -2005
4.	Ph.D - Subject, University & Date of award	Nil
II. Verified data from the service book		
5.	Date of Birth	23.12.1976
6.	Date of first entry into service as Lecturer	11.06.2009 F N
7.	Date of Placement to Assistant Professor with AGP 7000	11.06.2015
8.	Date of Placement to Assistant Professor Academic Level 12	26.08.2020
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13 A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	25.08.2023
11.	Proposed Date of the Placement/Promotion	26.08.2023 F N
12.	Date of retirement	31.03.2033
13.	Assessment Period	26.08.2020 to 25.08.2023
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	Nil
16.	UGC Regulations applied	UGC Regulations 2018 (Option B) and 4 th Amendment of UGC Regulations, 2018
IV. Eligibility Criteria		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Yes-Completed three years of service as Assistant Professor in Academic Level 12 on 25.08.2023
18.	Ph.D Degree (Not a minimum requirement)	Nil
19.	Master's degree (Minimum 55% marks)	Yes - 60.66%
20.	Minimum 3 publications in the entire period as Assistant Professor (14 years) Holders of M.Phil Degree : Minimum 2 Publications Holders of Ph.D Degree : Minimum 1 publication	Yes - 3 publications in the entire period as Assistant Professor
21.	One Course/Programme from among the categories of Methodology Workshop/ Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration.	Completed the following Refresher Course with in the Assessment Period. Live Online Refresher Course in Commerce & Management conducted by UGC-HRDC, University of Kerala, Kariavattom from 17.11.2020 to 30.11.2020.
22.	Verified API Category II & III (Minimum 45 in Assessment period)	Category I - Good Category II (Consolidated) - 120 Category III (Consolidated) - 53 Category II + III** Consolidated - 173
V. Selection Committee		
23.	Date of issuance of communication to the members of the	17.11.2024

	panel	
24.	Date of meeting of the Selection Committee	13.12.2024
25.	Quorum of the Selection committee: As per clause 5.1 VII (b) of UGC Regulation 2018 Quorum of the Selection Committee shall be five including two Subject Experts.	Five members including three Subject Experts attended the meeting.

VI. Recommendation of Selection committee:

The Committee went through all the claims, along with the supporting documents In proof of Age, Academic qualifications and details of qualifying service submitted by the candidate Smt. Bainy George in the PBAS Report UGC Regulation 2018 for verification and scrutiny for her promotion from Assistant Professor Stage 12 to Associate Professor Stage 13A. The Academic qualifications, qualifying service and PBAS reports of the candidate was scrutinised by the committee.

After carefully verifying the documents and evaluating the performance of the candidate in the PBAS and taking into consideration of the existing UGC norms, Government Orders and Statutes of the University of Kerala, the teacher is found qualified for promotion to the next post of Associate Professor as per her claim.

Therefore, the committee unanimously recommends Smt. Bainy George to Associate Professor (Stage 13 A) to University of Kerala with effect from 26.08.2023. The Committee verified the API grades claimed for various categories for the period and found eligible for placement to Associate Professor (Stage 13 A) w.e.f 26.08.2023. The candidate has undergone the mandatory Refresher Course within the stipulated time.

VII. Remarks on the proposal:

The teacher opted UGC Regulations 2018- Option B and availed the benefit of 4th Amendment of UGC Regulations 2018. The Screening cum Evaluation Committee was constituted after the implementation of the 4th Amendment of UGC Regulations 2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Bainy George, Assistant Professor (Academic Level-12), Department of Commerce, St. John's College, Anchal as Associate Professor (Academic Level-13 A), w.e.f 26.08.2023 F N as per UGC Regulations 2018 Option B, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Bainy George, Assistant Professor (Academic Level-12), Department of Commerce, St. John's College, Anchal as Associate Professor (Academic Level-13 A), w.e.f 26.08.2023 F N as per UGC Regulations 2018 Option B and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.A6 *Mar Ivanios College, Trivandrum – CAS Placement/ Promotion of Dr.Meera George, Department of Zoology, from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) - Approval of – reg.*

(36365/Ac F I/2021/UOK)

The DDO, Mar Ivanios College, Trivandrum has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Meera George, Associate Professor (Academic Level 13 A), Department of Zoology as Professor (Academic Level 14), w.e.f 02.11.2022 F.N. Relevant documents

such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the teacher		
1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc in Zoology from University of Kerala in April 2003.
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - Subject	JRF and NET - 2002
4.	Ph.D - Subject, University & Date of award	Ph.D in Zoology - University of Kerala on 19.02.2019
II. Verified data from the service book		
5.	Date of Birth	27.05.1981
6.	Date of first entry into service	02.11.2005 F N (Lecturer in Zoology)
7.	Date of Placement to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000)	02.11.2011 F N
8.	Date of Placement to Assistant Professor Academic Level 12	02.11.2016 F N
9.	Date of Placement to Associate Professor Academic Level 13 A	02.11.2019 F N
III. Details of the Proposed promotion		
10.	Post to which Placement/Promotion proposed	Professor (Academic Level 14)
11.	Date of completion of Service as Associate Professor Academic Level 13 A	01.11.2022
12.	Proposed Date of the Placement/Promotion	02.11.2022 F N
13.	Date of retirement	31.05.2037
14.	Assessment Period	2019 to 2022
15.	L.W.A availed during the assessment period	Nil
16.	Details of relaxation already availed of	Nil
17.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.IV)		
18.	Completed three years of service as Associate Professor in Academic Level 13 A.	Yes
19.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Yes. Ph.D in Zoology from University of Kerala on 19.02.2019
20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.	Yes (10 publications)
21.	A minimum of 110 Research score	Yes (verified Score is 285.4)
22.	'Satisfactory' or 'Good' in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
V. Selection Committee		
23.	Date of intimating the validity of the panel to EA	17.11.2024
24.	Date of meeting of the Selection Committee	29.11.2024
25.	Quorum of the Selection committee:- As per clause 5.1 VI (b) of UGC Regulation 2018, Quorum of the Selection Committee shall be five including two Subject Experts.	Five members including three Subject Experts attended the meeting.
VI. Recommendation of Selection Committee:		
All the documents with the data pertaining to age, qualification and Service details of the candidate such as Service Book, Qualifying Certificates and PBAS Report for the Academic Years 2019-20, 2020-21 and 2021-22 were produced for verification and scrutiny.		

The committee has carefully scrutinised the PBAS records of the work done by the faculty and her service records. The Research /API Scores for various categories have been verified and the Selection Committee found that the faculty has sufficient scores in each category, high above the minimum stipulated score. The committee specifically found that the candidate has a total of 10 publications during the service period, out of which 3 are during the assessment period, that is after the promotion to Associate Professor Academic Level 13 A dated 02.11.2019 and before 02.11.2022. The committee also found that Dr. Meera George has not availed any leave during the Assessment Period other than the eligible leave.

After making detailed evaluation regarding the performance of Dr. Meera George and taking into consideration the existing UGC norms, Government orders, Statutes of the University of Kerala and the relevant University Orders, the above mentioned candidate, Dr. Meera George is found qualified for promotion from the post of Associate Professor Academic Level 13 A to the post of Professor Academic Level 14 w.e.f 02.11.2022 and hence the Selection Committee recommends the candidate for promotion to the post of Professor Academic Level 14 w.e.f 02.11.2022 F N.

VII. Remarks on the proposal:

It may be noted that, in two publications, the name of the author is written as M. Goerge instead of Meera George. Dr. Meera George is submitted an Undertaken that the use of the short form of her name is accurate and refers to her. It is also declared that the short form was used as per the author guidelines of the journal at the time of publication.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

It may be noted that the teacher joined as Lecturer at St. John's College, Anchal w.e.f 02.11.2005 FN and was then transferred to Mar Ivanios College, Thruvananthapuram w.e.f 03.11.2010.

It may also be noted that University had given approval for the appointment of Dr. Meera George, Associate Professor Academic Level 13 A as DDO at Mar Ivanios College, Trivandrum, for three consecutive terms of three months duration w.e.f 27.05.2024.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Meera George, Associate Professor (Academic Level 13 A), Department of Zoology, Mar Ivanios College, Trivandrum as Professor (Academic Level 14), w.e.f 02.11.2022 F N, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Meera George, Associate Professor (Academic Level 13 A), Department of Zoology, Mar Ivanios College, Trivandrum as Professor (Academic Level 14), w.e.f 02.11.2022 F N, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.A7 ***St. John's College, Anchal – CAS Placement/Promotion of Dr. Daisy Samuel, Assistant Professor Academic Level 12, Department of Commerce as Associate Professor Academic Level 13 A- Approval of – reg. (25890/Ac F I/2022/UOK)***

The DDO, St. John's College, Anchal has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Daisy Samuel, Assistant Professor (Academic Level 12), Department of Commerce as Associate Professor (Academic Level 13 A), w.e.f 22.06.2024 F N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the teacher		
1.	Master's Degree - University, Year of passing & Class/percentage	M.Com from University of Kerala in May 2006.
2.	M.Phil - University & Year of passing	M.Phil from University of Kerala- 2008.
3.	NET / SLET - with Subject	NET in Commerce- 2011.
4.	Ph.D - Subject, University & Date of award	Ph.D in Commerce from University of Kerala on 12.03.2013.
II. Verified data from the service book		
5.	Date of Birth	17.06.1983
6.	Date of first entry into service as Lecturer	22.06.2012 F N
7.	Date of Placement to Assistant Professor with AGP 7000 (Stage II)	22.06.2016 F N
8.	Date of Placement to Assistant Professor Academic Level 12	22.06.2021 F N
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13 A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	21.06.2024
11.	Proposed Date of the Placement/Promotion	22.06.2024 F N
12.	Date of retirement	30.06.2039
13.	Assessment Period	22.06.2021 to 21.06.2024
14.	L.W.A availed	Nil
15.	Details of relaxation already availed of	2 years on account of Ph.D
16.	UGC Regulations applied	UGC Regulations 2018 (Option A)
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Yes. Completed three years of service as Assistant Professor in Academic Level 12 on 21.06.2024.
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Yes. Qualified Ph.D in Commerce from University of Kerala on 12.03.2013.
19.	Any one of the following: Completed one course/ programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching Learning- Evaluation Technology Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	The Teacher has completed the following Course with in the Assessment Period. Refresher Course in Curriculum Design and Assessment for Teachers of Social Science conducted by the UGC-HRDC, University of Calicut from 15.02.2023 to 28.02.2023.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good-3
V. Selection Committee		
21.	Date of issuance of communication to the members of the panel	17.11.2024
22.	Date of meeting of the Selection Committee	13.12.2024
23.	Quorum of the Selection committee:- As per clause 5.1 VII (b) of UGC Regulation	Five members including three Subject Experts attended the meeting.

2018 Quorum of the Selection Committee shall be five including two Subject Experts.	

VI. Recommendation of Selection Committee:

The Committee went through all the claims, along with the supporting documents In proof of Age, Academic qualifications and details of qualifying service submitted by the candidate Dr.Daisy Samuel in the PBAS Report UGC Regulation 2018 for verification and scrutiny for her promotion from Assistant Professor Stage 12 to Associate Professor Stage 13 A. The Academic qualifications, qualifying service and PBAS reports of the candidate was scrutinised by the committee.

After carefully verifying the documents and evaluating the performance of the candidate in the PBAS and taking into consideration of the existing UGC norms, Government Orders and Statutes of the University of Kerala, the teacher is found qualified for promotion to the next post of Associate Professor as per her claim.

Therefore, the committee unanimously recommends Dr. Daisy Samuel to Associate Professor (Stage 13 A) to University of Kerala with effect from 22.06.2024 F N. The Committee verified the API grades claimed for various categories for the period and found eligible for placement to Associate Professor (Stage 13 A) w.e.f 22.06.2024 F N. The candidate has undergone the mandatory Refresher Course within the stipulated time.

VII. Remarks on the proposal: Nil

It may be noted that the teacher joined as Assistant Professor in Commerce at Mar Ivanios College, Thiruvananthapuram w.e.f 22.06.2012 FN. Later the teacher was transferred to St. John's College, Anchal w.e.f 01.06.2023 F N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Daisy Samuel, Assistant Professor (Academic Level-12), Department of Commerce, St. John's College, Anchal as Associate Professor (Academic Level-13 A), w.e.f 22.06.2024 F N as per UGC Regulations 2018 Option A, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Daisy Samuel, Assistant Professor (Academic Level-12), Department of Commerce, St. John's College, Anchal as Associate Professor (Academic Level-13 A), w.e.f 22.06.2024 F N as per UGC Regulations 2018 Option A and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.A8

Mar Ivanios College, Thiruvananthapuram – CAS Placement/ Promotion of Dr.Kala M, Assistant Professor (Academic Level 12), Department of Hindi as Associate Professor (Academic Level 13 A) - Approval of – reg. (9500/Ac F I/2022/UOK)

The DDO, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Kala M, Assistant Professor Academic Level 12, Department of Hindi as Associate Professor Academic Level 13A, w.e.f 01.06.2023. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the teacher		
1.	Master's Degree (University), Year of passing & Class/percentage	M.A Hindi Language and Literature from University of Kerala 2001.
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	Nil
4.	Ph.D -Subject, University & Date of award	Ph.D in Hindi from University of Kerala on 22.12.2007.
II. Verified data from the service book		
5.	Date of Birth	02.03.1979
6.	Date of first entry into service as Lecturer	01.06.2011 F N
7.	Date of Placement to Academic Level 11	01.06.2015 F N
8.	Date of Placement to Academic Level 12	01.06.2020 F N
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13 A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	31.05.2023
11.	Proposed Date of the Placement/Promotion	01.06.2023 F N
12.	Date of retirement	31.03.2035
13.	Assessment Period	01.06.2020 to 31.05.2023
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	Two Years on account of Ph.D
16.	UGC Regulations applied	UGC Regulations 2018- Option A
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service as Assistant Professor in Academic Level 12 on 31.05.2023
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Ph.D in Hindi from University of Kerala on 22.12.2007.
19.	Any one of the following: Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	The teacher completed the Mandatory Courses with in the Assessment Period. 1. Short Term Course in MOOC, E-Content Development and Open Educational Resources conducted by UGC – HRDC, University of Kerala from 23.09.2020 to 29.09.2020. 2. Short Term Course in Soft Skill Development conducted by UGC – HRDC, University of Kerala from 22.03.2023 to 28.03.2023.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
V. Selection Committee		
21.	Date of intimating the validity of the panel to EA	10.07.2024
22.	Date of meeting of the Selection Committee	12.12.2024
23.	Quorum of the Selection committee: Five	Five members including three Subject Experts

members, including two subject experts.	attended the meeting.
VI. Recommendation of Selection committee: The Committee evaluated the Annual Self Assessment for the Performance Based Appraisal System (PBAS) Proforma for promotion from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A under CAS, as per UGC Regulations 2018 submitted by the candidate duly endorsed by the Principal. The Selection Committee has found that • Dr. M Kala joined as Assistant Professor Academic Level 10 on 01.06.2011 with MA, Ph.D as entry qualifications. She was promoted to Assistant Professor Academic Level 11 w.e.f 01.06.2015 and Assistant Professor Academic Level 12 w.e.f 01.06.2020. • Dr. M Kala has secured minimum required API score in Activity I and II during the Assessment Period. She has produced all the necessary supporting documents in original and the committee has found the same to be correct and satisfactory. • During the Assessment Period she has participated in two short term courses of one week duration each as detailed below • UGC Sponsored Live Online Short Term Course in MOOC, E- Content Development and Open Education Resources from 23.09.2020 to 29.09.2020 conducted by UGC - HRDC, University of Kerala, Kariavattom, Thiruvananthapuram. • UGC Sponsored Short Term Course in Soft Skill Development Programme from 22.03.2023 to 28.03.2023 conducted by UGC - HRDC, University of Kerala, Kariavattom, Thiruvananthapuram • Dr.M.Kala has not availed any leave during the assessment period other than the eligible leave. The Committee, on evaluation of the credentials for promotion in respect of Dr. M Kala, has found her performance during the evaluation period satisfactory and therefore recommends the promotion of Dr. M Kala, Assistant Professor in Hindi, Mar Ivanios College, (Autonomous), Thiruvananthapuram from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A w.e.f 01.06.2023.	
VII. Remarks on the proposal: Nil	

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.Kala M, Assistant Professor (Academic Level 12), Department of Hindi, Mar Ivanios College, Thiruvananthapuram as Associate Professor (Academic Level 13 A), w.e.f 01.06.2023 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Kala M, Assistant Professor (Academic Level 12), Department of Hindi, Mar Ivanios College, Thiruvananthapuram as Associate Professor (Academic Level 13 A), w.e.f 01.06.2023 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.A9

St.John's College, Anchal – CAS Placement/Promotion of Smt. Sonu L Johnson, Assistant Professor (Academic Level 12), Department of Malayalam as Associate Professor (Academic Level 13 A)- Approval of – reg.

(9454/Ac F I/2021/UOK)

The DDO, St.John's College, Anchal has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt.Sonu L Johnson, Assistant Professor Academic Level 12, Department of Malayalam as Associate Professor Academic Level 13 A, w.e.f 01.11.2024. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree - University, Year of passing &Class/percentage	M.A in Malayalam Language and Literature from University of Kerala in 2009.
2.	M.Phil - University &Year of passing	M. Phil from University of Kerala in 2011.
3.	NET / SLET - with Subject	UGC - NET in Malayalam in 2008
4.	Ph.D - Subject, University &Date of award	Nil
II.Verified data from the service book		
5.	Date of Birth	25.08.1985
6.	Date of first entry into service as Assistant Professor	01.11.2011 F N
7.	Date of Placement to Assistant Professor Academic Level 11	01.11.2016 F N
8.	Date of Placement to Assistant Professor Academic Level 12	01.11.2021 F N
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13 A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	31.10.2024
11.	Proposed Date of the Placement/Promotion	01.11.2024 F N
12.	Date of retirement	31.03.2042
13.	Assessment Period	01.11.2021 to 31.10.2024
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	One year on account of M.Phil
16.	UGC Regulations applied	UGC Regulations 2018 (Option B) and 4th Amendment of UGC Regulations, 2024

IV. Eligibility Criteria		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Yes. Completed three years of service as Assistant Professor in Academic Level 12 on 31.10.2024.
18.	Ph.D Degree (Not a minimum requirement)	Nil
19.	Master's degree (Minimum 55% marks)	Yes - 77 %
20.	Minimum 3 publications in the entire period as Assistant Professor (14 years) Holders of M.Phil Degree : Minimum 2 Publications Holders of Ph.D Degree : Minimum 1 publication	Yes. 2 publications in the entire period as Assistant Professor (M.Phil degree holder)
21.	One Course/Programme from among the categories of Methodology Workshop/ Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration.	Completed the following Refresher Course with in the Assessment Period. Online Refresher Course in Comparative Indian Literature (Interdisciplinary) conducted by UGC-MMTTC, University of Kerala, Kariavattom from 24.09.2024 to 07.10.2024.
22.	Verified API Category II &III (Minimum 45 in Assessment period)	Category I - Good Category II (Consolidated) - 123 Category III (Consolidated) - 77

		Category II + III** Consolidated - 200
V. Selection Committee		
23.	Date of intimating the validity of the panel to EA	09.01.2025
24.	Date of meeting of the Selection Committee	11.02.2025
25.	Quorum of the Selection committee: As per clause 5.1 VII (b) of UGC Regulation 2018 Quorum of the Selection Committee shall be five including two Subject Experts.	Five members including three Subject Experts attended the meeting.
VI. Recommendation of Selection committee:		
The Committee went through all the claims, along with the supporting documents In proof of Age, Academic qualifications and details of qualifying service submitted by the candidate Smt.Sonu L Johnson in the PBAS Report: UGC Regulation 2018, for verification and scrutiny for her promotion from Assistant Professor Stage 12 to Associate Professor Stage 13 A. The Academic qualifications, qualifying service and PBAS reports of the candidate was scrutinised by the committee. After carefully verifying the documents and evaluating the performance of the candidate in the PBAS and taking into consideration of the existing UGC norms, Government Orders and Statutes of the University of Kerala, the teacher is found qualified for promotion to the next post of Associate Professor as per her claim. Therefore, the committee unanimously recommends Smt.Sonu L Johnson to Associate Professor (Stage 13 A) to University of Kerala with effect from 01.11.2024. The Committee verified the API grades claimed for various categories for the period and found eligible for placement to Associate Professor (Stage 13 A) w.e.f 01.11.2024. The candidate has undergone the mandatory Refresher Course within the stipulated time.		
VII. Remarks on the proposal:		
The teacher opted UGC Regulations 2018 (Option B) and availed the benefit of 4th Amendment of UGC Regulations 2024. The Screening cum Evaluation Committee was constituted after the implementation of the 4th Amendment of UGC Regulations 2024.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Sonu L Johnson, Assistant Professor (Academic Level 12), Department of Malayalam, St.John's College, Anchal as Associate Professor (Academic Level 13 A), w.e.f 01.11.2024 F.N, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Sonu L Johnson, Assistant Professor (Academic Level 12), Department of Malayalam, St.John's College, Anchal as Associate Professor (Academic Level 13 A), w.e.f 01.11.2024 F.N, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.A10 Mar Theophilus Training College, Thiruvananthapuram - Placement of Late.Dr. Laji Varghese, Assistant Professor with AGP 8000 (Stage III) as Associate Professor with AGP 9000 (Stage IV)– Approval-reg.

(16977/Ac F I/2023/UOK)

The Manager, M.S.C Colleges, Pattom had forwarded the proposals for the approval of the Placement of Late. Dr. Laji Varghese, Assistant Professor in English Education with AGP 7000

(Stage II) at Mar Theophilus Training College, Thiruvananthapuram as Assistant Professor with AGP 8000 (Stage III) and Associate Professor with AGP 9000 (Stage IV).

The Educational Agency had informed that the incumbent died while in service on 14.11.2020 and at that time the teacher was eligible for placement as Assistant Professor with AGP 8000 (Stage III) w.e.f 06.02.2016 and as Associate Professor with AGP 9000 (Stage IV) w.e.f 06.02.2019. Hence the Educational Agency requested to consider the above proposals on humanitarian ground so as to get the monetary benefits to the family of the deceased.

On verifying the above proposals, the following are noted.

1. Placement to Assistant Professor with AGP 8000 (Stage III)

Eligible for placement as Assistant Professor with AGP 8000 w.e.f 06.02.2016 F N as per UGC Regulations 1998. Not submitted the Self appraisal Report of the incumbent as mandated in UGC Regulations 1998, along with the proposal.

2. Placement to Associate Professor with AGP 9000 (Stage IV)

The due date of placement to Associate Professor (Stage IV) is on 06.02.2019. Hence the teacher can either opt UGC Regulation 2010 or UGC Regulation 2018.

It may be noted that as per UGC Regulation 2018, Clause 5.1 VI, Selection Committee have to be constituted for the promotion as Associate Professor and as per the Clause 6.3 V of UGC Regulation 2018, the applicant teacher must be on the role and in active service of the College on the date of consideration by the Selection Committee. In this case, no Selection Committee have been constituted while he was in service for the CAS promotion as Associate Professor.

The Syndicate at its meeting held on 14.08.2023, while considering the confirmation of the preliminary minutes of the meeting of the 59th meeting of the Syndicate held on 27.06.2023, resolved to approve the Placement/Promotion of Late. Dr. Laji varghese, Assistant Professor in English Education with AGP 7000 (Stage II) as Assistant Professor with AGP 8000 (Stage III) w.e.f 06.02.2016 as per UGC Regulation 1998. Further resolved to seek opinion of the Government regarding the Placement of Late. Dr. Laji Varghese as Associate Professor Stage IV at Mar Theophilus Training College as per UGC Regulation 2018, without under going a valid Selection Committee.

Accordingly, the following were issued:

- U.O No.9095/2023/UOK dated 20.10.2023, pertaining to the promotion of Late. Dr. Laji varghese, Assistant Professor in English Education with AGP 7000 (Stage II) as Assistant Professor with AGP 7000 (Stage III) w.e.f 06.02.2016 as per UGC Regulation 1998.
- Letter No. 16977/AcFI/2023/UOK dated 03.11.2023 seeking opinion from the Government regarding the Placement of Dr. Laji Varghese, Assistant Professor who deceased while in service, as Associate Professor Stage IV as per UGC Regulation 2018, without under going a valid Selection Committee at Mar Theophilus Training College.

The Government, vide letter No. D1/290/2023-HEdn dated 18.01.2025, has clarified that Placement of Late. Dr. Laji Varghese as Associate Professor Stage IV can not be considered as per Clause 6.3 V of UGC Regulations, 2018.

In the light of the above facts and as per the orders of the Vice-Chancellor, the above matter in connection with the proposal for the approval of the Placement of Late. Dr. Laji Varghese, Assistant Professor in English Education with AGP 8000 (Stage III) at Mar Theophilus Training College, Thiruvananthapuram as Associate Professor with AGP 9000 (Stage IV) w.e.f 06.02.2019 as per UGC Regulation 2018, without under going a valid Selection committee, along with the Clarification letter from the Government, is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation: -

The Committee considered the matter in connection with the proposal for the approval of the Placement of Late. Dr. Laji Varghese, Assistant Professor in English Education with AGP 8000 (Stage III) at Mar Theophilus Training College, Thiruvananthapuram as Associate Professor with AGP 9000 (Stage IV) w.e.f 06.02.2019 along with the Clarification letter from the Government letter No. D1/290/2023-HEdn dated 18.01.2025 and noted that the Government vide letter has clarified that Placement of Late. Dr. Laji Varghese as Associate Professor Stage IV can not be

considered as per Clause 6.3 V of UGC Regulations, 2018. Hence, recommended not to consider the proposal on the strength of the Government letter dated 18.01.2025.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.A11 ***S.D College, Alappuzha– CAS Placement / Promotion of Dr.Bibin K. Jose, Department of Mathematics, from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) - Approval of – reg.***
(24832/Ac F I/2020/UOK)

The Principal, S.D College, Alappuzha, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Bibin K. Jose, Department of Mathematics, from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f. 20.11.2024 F.N. Relevant documents such as Placement Order, API Score Sheet based on PBAS, Minutes of the Selection Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree (University), Year of passing &Class/percentage	M.Sc in Mathematics from Mahatma Gandhi University- April 2006-Distinction (EC produced)
2.	M.Phil (University) &Year of passing	M.Phil in Mathematics from University of Madras-September 2007 (EC produced)
3.	NET/ SLET (Subject)	NET in Mathematical Sciences-21.12.2008
4.	Ph.D -Subject, University &Date of award	Ph.D in Mathematics from Mahatma Gandhi University- 21.07.2012 (EC produced)
II.Verified data from the service book		
5.	Date of Birth	10.12.1983
6.	Date of first entry into service	20.11.2009 (Lecturer in Mathematics)
7.	Date of Placement to Academic Level 11	20.11.2013 (Assistant Professor with AGP 7000)
8.	Date of Placement to Academic Level 12	20.11.2018 (Assistant Professor with AGP 8000)
9.	Date of Placement to Academic Level 13 A	20.11.2021 (Associate Professor with AGP 9000)
III. Details of the Proposed promotion		
10.	Post to which Placement/Promotion proposed	Professor (Academic Level 14)
11.	Date of completion of Service as Associate Professor Academic Level 13A	19.11.2024
12.	Proposed Date of the Placement/Promotion	20.11.2024
13.	Date of retirement	31.03.2040
14.	Assessment Period	20.11.2021 to 19.11.2024
15.	L.W.A availed during the assessment period	Nil
16.	Details of relaxation already availed	Availed for the promotion to the post of Assistant Professor with AGP 7000.
17.	UGC Regulations applied	UGC Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.IV)		
18.	Completed three years of service as Associate Professor in Academic Level 13 A.	Yes- on 19.11.2024
19.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Ph.D in Mathematics from Mahatma Gandhi University -21.07.2012
20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of	Yes

	which three research papers shall be published during the assessment period.	
21.	A minimum of 110 Research score	Yes-485.4
22.	'Satisfactory' or 'Good' in the APAR- at least 2 of the last 3 years of Assessment Period.	Good Grades :3
V. Selection Committee		
23.	Date of issuance of communication to the members in the panel	17.11.2024
24.	Date of meeting of the Selection Committee	25.11.2024
25.	Quorum of the Selection committee: Five members, including two subject experts	6 members including 2 University Nominees and 2 Subject Experts attended the meeting.
VI. Recommendation of Selection committee: Based on the assessment of the documents submitted, and in tune with the existing UGC norms, Government orders and the Statutes of University of Kerala, the Selection Committee found that Dr.BibinK.Jose has satisfied all the requirements for promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14). Hence, Dr.BibinK.Jose is found eligible for placement/promotion as Professor Academic Level 14, w.e.f 20.11.2024 FN		
VII. Remarks on the proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr.Bibin K. Jose, Department of Mathematics, S D College, Alappuzha from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f. 20.11.2024 F.N, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Bibin K. Jose, Department of Mathematics, S D College, Alappuzha from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f. 20.11.2024 F.N, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.A12 *S.D College, Alappuzha – CAS Placement/ Promotion of Sri. Amalraj.P, Department of Mathematics, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.*

(24833/Ac F I/2020/UOK)

The Principal, S.D College, Alappuzha has forwarded a proposal for the approval of CAS Placement/ Promotion of Sri. Amalraj.P, Assistant Professor (Academic Level 12), Department of Mathematics as Associate Professor (Academic Level 13A), w.e.f 06.07.2022 FN. Relevant documents such as Placement Order, API Score Sheet , Minutes of the Selection Committee duly constituted as per UGC Regulations, 2018 Option B etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc in Mathematics-University of Kerala, June 2004, First class
2.	M.Phil – University & Year of passing	M.Phil in Mathematics-Cochin University of Science and Technology, September 2008.
3.	NET / SLET - with Subject	JRF with NET in Mathematical Sciences - 2008.

4.	Ph.D - Subject, University&Date of award	Nil
II.Verified data from the service book		
5.	Date of Birth	25.05.1982
6.	Date of first entry into service	06.07.2009 Lecturer in Mathematics
7.	Date of Placement to Academic Level 11	06.07.2014 Assistant Professor with AGP 7000
8.	Date of Placement to Academic Level 12	06.07.2019 Assistant Professor with AGP 8000
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	05.07.2022
11.	Proposed Date of the Placement/Promotion	06.07.2022
12.	Date of retirement	31.05.2038
13.	Assessment Period	06.07.2019 - 05.07.2022
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	availed 1 year for the promotion to the post of Assistant Professor with AGP 7000 on account of M.Phil
16.	UGC Regulations applied	UGC Regulations 2018 -Option B
IV. Eligibility Criteria		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	yes -completed 3 years of service as Assistant Professor in Academic Level 12 on 05.07.2022.
18.	Ph.D Degree (Not a minimum requirement)	Nil
19.	Master's degree (Minimum 55% marks)#	yes- 79.05%
20.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree: Minimum 2 Publications Holders of Ph.D Degree : Minimum 1 publication	5 publications in the entire period as Assistant Professor (12/13/14 years)
21.	One Course/Programme from among the categories of Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration.	1.UGC Sponsored Live Online Refresher Course in Mathematics conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 03.12.2020 to 16.12.2020. 2.One week Online Short Term Faculty Development Programme on "Implementation of Information and Communication Technology in Teaching" which was delivered as MOOC with four quadrants, organised by School of Legal Studies, Cochin University of Science and Technology in collaboration with The Kerala State Higher Education Council from 18.07.2020 to 24.07.2020.
22.	Verified API Category II &III (Minimum 45 in Assessment period)	Category I-Good Category II(Consolidated)-101 Category III(Consolidated)-139.5 Category II+Category III (Consolidated)- 240.5.
V. Selection Committee		
23.	Date of intimating the validity of the panel to EA	01.01.2025
24.	Date of meeting of the Selection Committee	20.01.2025
25.	Quorum of the Selection committee: 5 members including 2 Subject Experts	7 members including 2 University Nominees and 2 Subject Experts attended the Meeting.
VI. Recommendation of Selection Committee: The Selection Committee went through all the claims along with the supporting documents in proof of age, academic qualifications and details of		

qualifying service submitted by Sri. Amalraj.P. The Number of activities claimed by the candidate in Table I: Activity I and Activity II of PBAS are verified against the documents produced. The research score claimed in Table II: Research Publications and Academic contributions was verified with the documents attached in the PBAS proforma and originals. The Selection Committee found that the teacher has satisfied all the requirements for promotion from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) based on existing UGC norms, Government orders and Statute of the University of Kerala. Hence, the Selection Committee recommends that Sri. Amalraj.P is found eligible for promotion as Associate Professor Academic Level 13A w.e.f 06.07.2022 FN.

VII. Remarks on the proposal: 1.UGC 4th Amendment Regulations, 2024 applicable.
2. It may be noted that as per U.O.No.Ac FIII/24522/2020 dated 19.01.2022, the Refresher/ Orientation/ Short Term Courses coordinated by colleges in association with Government agencies like DCE, KSHCE, HRDC, KSCSTE, University and University Departments be considered eligible for the CAS promotion of teachers in private colleges.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Sri. Amalraj.P in the Department of Mathematics at S.D College, Alappuzha from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 06.07.2022 FN, as per UGC Regulations 2018 - Option B**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Sri. Amalraj.P in the Department of Mathematics at S.D College, Alappuzha from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 06.07.2022 FN, as per UGC Regulations 2018 -Option B and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.A13 ***S.D College, Alappuzha– CAS Placement/ Promotion of Dr.Sajith Kumar.S, Department of Malayalam, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg. (24835/Ac F I/2020/UOK)***

The Principal, S.D College, Alappuzha has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Sajith Kumar. S, Assistant Professor (Academic Level 12), Department of Malayalam as Associate Professor (Academic Level 13A), w.e.f 13.12.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations, Option A etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree - University, Year of passing &Class/percentage	M.A in Malayalam Language & Literature - University of Kerala, 1998, First Class.
2.	M.Phil – University & Year of passing	Nil
3.	NET / SLET - with Subject	Nil
4.	Ph.D - Subject, University & Date of award	Ph.D in Malayalam, Mahatma Gandhi University-24.12.2009. (self attested copy of EC produced)
II.Verified data from the service book		
5.	Date of Birth	28.05.1973
6.	Date of first entry into service	13.12.2010 Lecturer in Malayalam

7.	Date of Placement to Academic Level 11	13.12.2014 Assistant Professor with AGP 7000
8.	Date of Placement to Academic Level 12	13.12.2019 Assistant Professor with AGP 8000
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	12.12.2022
11.	Proposed Date of the Placement/Promotion	13.12.2022
12.	Date of retirement	31.05.2029
13.	Assessment Period	13.12.2019 - 12.12.2022
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	availed for the promotion of Assistant Professor with AGP 7000 on account of Ph.D
16.	UGC Regulations applied	UGC Regulations 2018 -Option A
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Yes. On 12.12.2022.
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Ph.D in Malayalam from Mahatma Gandhi University -on 24.12.2009
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	1.UGC Sponsored Refresher Course in Malayalam &Kerala Studies (Anthropology, History, Malayalam, Sociology) conducted by the UGC-HRDC, University of Calicut from 30.10.2020 to 12.11.2020. 2.UGC Sponsored Refresher Course in Malayalam &Kerala Studies (History, Malayalam and Sociology) conducted by the UGC-HRDC, University of Calicut from 02.12.2021 to 15.12.2021. 3.UGC Sponsored Refresher Course in Malayalam &Kerala Studies (History and Malayalam) conducted by the UGC-HRDC, University of Calicut from 07.10.2022 to 20.10.2022.
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good -3
V. Selection Committee		
21.	Date of issuance of communication to the members of the panel	26.03.2024
22.	Date of meeting of the Selection Committee	10.07.2024
23.	Quorum of the Selection committee: 5 members including 2 Subject Experts	6 members including 1 University Nominee and 2 Subject Experts attended the meeting.
VI. Recommendation of Selection Committee:		
The Selection Committee went through all the claims along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by Dr. Sajith Kumar.S. The number of activities claimed by the candidate in Table I: Activity I and Activity II of PBAS are verified against the documents produced, and the Selection Committee found that the teacher has satisfied all the requirements for promotion to Associate Professor Academic Level		

13A. Based on the assessment of the documents submitted and in tune with the existing UGC norms, Government orders and the statutes of the University of Kerala, Dr. Sajith Kumar.S is found eligible for placement as Associate Professor Academic Level 13A. Hence the Committee recommends that Dr. Sajith Kumar.S is eligible for promotion as Associate Professor Academic Level 13A w.e.f 13.12.2022 FN.

VII. Remarks on the proposal: The Principal has forwarded the self attested copy of the Eligibility Certificate of Ph.D Degree of the incumbent.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.SajithKumar.S, Assistant Professor (Academic Level-12), Department of Malayalam, S.D College, Alappuzha as Associate Professor (Academic Level-13A), w.e.f 13.12.2022 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.SajithKumar.S, Assistant Professor (Academic Level-12), Department of Malayalam, S.D College, Alappuzha as Associate Professor (Academic Level-13A), w.e.f 13.12.2022 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.A14 ***S.D College, Alappuzha – CAS Placement/ Promotion of Smt. Karthika. R, Department of English, from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - Approval of – reg.***
(45574/AcF1/2019/UOK)

The Principal, S.D College, Alappuzha has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Karthika.R, Assistant Professor (Academic Level 11), Department of English as Assistant Professor Academic Level 12, w.e.f 25.07.2023 FN . Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree - University, Year of passing & Class/percentage	M.A in English Language and Literature-MG University, April 2011, First class
2.	M.Phil – University & Year of passing	Nil
3.	NET / SLET - with Subject	NET in English exam held on 26.12.2010.
4.	Ph.D – Subject, University & Date of award	Nil
II.Verified data from the service book		
5.	Date of Birth	20.12.1988
6.	Date of first entry into service	25.07.2012 Assistant Professor in English
7.	Date of Placement to Academic Level 11	25.07.2018 Assistant Professor with AGP 7000.
III. Details of the Proposed promotion		
8.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor Academic Level 11	24.07.2023
10.	Proposed Date of the Placement/Promotion	25.07.2023

11.	Date of retirement	31.03.2045
12.	Assessment Period	25.07.2018 - 24.07.2023
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Nil
15.	UGC Regulations applied	UGC Regulations 2018 -Option A

IV. Eligibility Criteria (Clause 6.4.B.II)

16.	Completed five years of service as Assistant Professor in Academic Level 11.	yes. completed five years of service as Assistant Professor in Academic Level 11 on 24.07.2023.
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1)UGC-Sponsored Refresher Course in English Language and Literature conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 23.11.2021 to 06.12.2021. 2)UGC-Sponsored Short Term Course in Gender Studies conducted by the UGC-HRDC, Kannur University from 23.08.2022 to 29.08.2022. 3)One week Online Short Term Faculty Development Programme on "Pedagogical And E-Learning Tools for Teaching"which was delivered in asynchronous mode as MOOC with four quadrants, organised by S.D College, Alappuzha in collaboration with The Kerala State Higher Education Council from 04.08.2020 to 10.08.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	5 Good Grades

V. Screening cum Evaluation Committee

19.	Date of intimating the validity of the panel to EA	03.02.2024
20.	Date of meeting of the Screening Committee	19.07.2024
21.	Quorum of the Screening committee:3 members including 1 subject Expert	4 members including 2 subject Experts attended the meeting.

VI. Recommendation of Screening cum Evaluation committee: The Screening Committee went through all the claims, along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by Smt. Karthika. R. The copy of certificates of academic qualifications and the details in the PBAS Proforma as per UGC Regulations 2018: Option A with respect to the candidate were scrutinized. The Number of activities claimed by the candidate in Table I: Activity I and Activity II of PBAS were verified against the document produced. The teacher has also undergone one Refresher Course and two Short Term courses prescribed by the UGC for promotion to Assistant Professor (Academic Level 12). The Screening Committee found that the teacher has satisfied all the requirements for promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) based on the assessment of documents submitted and in tune with existing UGC norms, Government orders and Statute of the University of Kerala. Hence, the Screening Committee recommends that Smt. Karthika. R is found eligible for promotion as Assistant Professor Academic Level 12 w.e.f 25.07.2023 FN.

VII. Remarks on the proposal:The Assistant Professor had completed One week Online Short Term Faculty Development Programme on "Pedagogical And E-Learning Tools for Teaching"which was delivered in asynchronous mode as MOOC with four quadrants, organised by S.D College, Alappuzha in collaboration with The Kerala State Higher Education Council from 04.08.2020 to 10.08.2020.As per the U.O No.Ac.F III /24522/2020 dated 19.01.2022, the refresher/orientation/short term courses by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments can be considered for the CAS

Promotion of teachers.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Karthika. R, Assistant Professor in the Department of English at S.D College, Alappuzha from Academic Level-11 to Academic Level-12, w.e.f 25.07.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Karthika. R, Assistant Professor in the Department of English at S.D College, Alappuzha from Academic Level-11 to Academic Level-12, w.e.f 25.07.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.A15 S.D College, Alappuzha – CAS Placement/ Promotion of Smt.Anupama.V, Department of Economics, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.
(21082/Ac F I/2020/UOK)

The Principal, S.D College, Alappuzha has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Anupama.V, Assistant Professor (Academic Level 12), Department of Economics as Associate Professor (Academic Level 13A), w.e.f 21.02.2019 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations, 2018 Option B etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the teacher		
1.	Master's Degree - University, Year of passing & Class/percentage	M.A Economics - KU, 1999, I Class
2.	M.Phil – University & Year of passing	M.Phil Economics -KU, May 2002
3.	NET / SLET - with Subject	NET in Economics- 1999
4.	Ph.D - Subject, University & Date of award	Nil
II. Verified data from the service book		
5.	Date of Birth	08.09.1977
6.	Date of first entry into service	21.02.2006 (Lecturer in Economics)
7.	Date of Placement to Academic Level 11	21.02.2011 (Assistant Professor with AGP 7000)
8.	Date of Placement to Academic Level 12	21.02.2016 (Assistant Professor with AGP 8000)
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	20.02.2019
11.	Proposed Date of the Placement/Promotion	21.02.2019
12.	Date of retirement	31.03.2034
13.	Assessment Period	21.02.2016 to 20.02.2019
14.	L.W.A availed during the assessment period	Nil

15.	Details of relaxation already availed of	Availed for - Asst Professor with AGP 7000 on account of M.Phil
16.	UGC Regulations applied	UGC Regulations, 2018 Option B
IV. Eligibility Criteria		
17.	Completed three years of service in Stage 3 (as Assistant Professor in Academic Level 12).	Yes -on 20.02.2019
18.	Ph.D Degree (Not a minimum requirement)	Nil
19.	Master's degree (Minimum 55% marks)	Yes-75%
20.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree : Minimum 2 Publications Holders of Ph.D Degree : Minimum 1 publication	As per the Applicant Summary Sheet the teacher had 2 publications on account of M.Phil.
21.	One Course/Programme from among the categories of Methodology Workshop/Training, Teaching Learning-Evaluation Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration.	1)UGC Sponsored Short Term Course in Disaster Management conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 18.07.2018 to 25.07.2018. 2)UGC Sponsored Short Term Course in Gender Sensitization conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 21.12.2018 to 29.12.2018.
22.	Verified API Category II & III (Minimum 45 in Assessment period)	Category I-Good Category II(Consolidated)-104/AP Category III(Consolidated)-53/AP Category II +Category III (Consolidated) - 157/AP
V. Selection Committee		
23.	Date of issuance of communication to the members of the panel	24.08.2022
24.	Date of meeting of the Selection Committee	21.02.2023
25.	Quorum of the Selection committee:5 Members including 2 Subject Experts	6 Members including 1 University Nominee and 2 Subject Experts attended the Meeting.
VI. Recommendation of Selection Committee:		
The Selection Committee went through all the claims, along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by Smt. Anupama.V, as per UGC Regulations, 2018 Option B. The Number of activities claimed by the candidate in Category I and Category II of PBAS are verified against the document produced. The Committee verified scores of Category I, Category II and Category III for the period of assessment and found eligible for placement to Associate Professor, Stage 4. The mandatory criteria to undergo one training course/ programme of minimum one week duration and two journal publication etc were satisfied. Hence the Selection Committee found that the teacher has satisfied all the requirements for promotion as Associate Professor with AGP 9000. Hence, the Selection Committee recommends that Smt. Anupama.V is found eligible for placement as Associate Professor with AGP 9000 w.e.f 21.02.2019 FN.		
VII. Remarks on the proposal:		
- As per U.O.No.Ac.FII/General/UGC-R-2018/2019 dated 02.09.2019, the teachers who are eligible for placement/promotion under CAS from 23.02.2016 onwards may exercise Option A or Option B of UGC Regulation, 2018. However, Option B can be exercised only within three years from the date of notification of UGC Regulation, 2018 ie, upto 17.07.2021 subject to clause 6.3 of the Regulations. Since the promotion date of the teacher falls on 21.02.2019, she is eligible to opt Option B of UGC Regulations, 2018. - The second Publication "Financial Liberalisation and Efficiency of Investment in the Indian		

Private Corporate Sector" is an annual journal during January -December 2019. Section cannot ascertain whether the above said Journal was published within the assessment period (21.02.2016 to 20.02.2019).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Anupama.V in the Department of Economics at S.D College, Alappuzha from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 21.02.2019 FN, as per UGC Regulations, 2018 Option B, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Anupama.V in the Department of Economics at S.D College, Alappuzha from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 21.02.2019 FN, as per UGC Regulations, 2018 Option B and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.A16 *T.K.M College of Arts & Science, Kollam – CAS Placement/ Promotion of Dr. Bobby T.Edwin, Department of Botany from Associate Professor (Academic Level 13A) to Professor (Academic Level 14)-Approval of- reg. (31584/Ac F I/2022/UOK)*

The Principal, T.K.M College of Arts & Science, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Bobby T. Edwin, Associate Professor (Academic Level 13A), Department of Botany as Professor (Academic Level 14), w.e.f 13.11.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal. The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the teacher		
1.	Master's Degree - University, Year of passing & Class/ percentage	M.Sc in Botany-University of Kerala, 2000, First class
2.	M.Phil – University & Year of passing	Nil
3.	NET / SLET - Subject	NET in Biotechnology (Agri.Science) from Agricultural Scientists Recruitment Board (ICAR) - 2004.
4.	Ph.D - Subject, University & Date of award	Ph.D in Botany from University of Kerala, 10.04.2006.
II. Verified data from the service book		
5.	Date of Birth	21.04.1978
6.	Date of first entry into service	16.09.2008
7.	Date of Placement to Academic Level 11	13.11.2012 (Assistant Professor with AGP 7000)
8.	Date of Placement to Academic Level 12	13.11.2017
9.	Date of Placement to Academic Level 13 A	13.11.2020
III. Details of the Proposed promotion		
10.	Post to which Placement/Promotion proposed	Professor (Academic Level 14)
11.	Date of completion of Service as Associate Professor Academic Level 13A	12.11.2023
12.	Proposed Date of the Placement/Promotion	13.11.2023
13.	Date of retirement	30.04.2033
14.	Assessment Period	13.11.2020-12.11.2023

15.	L.W.A availed during the assessment period	Nil
16.	Details of relaxation already availed of	availed for promotion to the post of Assistant Professor with AGP 7000 on account of Ph.D
17.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.IV)		
18.	Completed three years of service as Associate Professor in Academic Level 13 A.	Yes. completed three years of service as Associate Professor in Academic Level 13 A on 12.11.2023.
19.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Yes. Ph.D in Botany from University of Kerala.
20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.	Yes
21.	A minimum of 110 Research score	Yes. score-288.5
22.	'Satisfactory' or 'Good' in the APAR- at least 2 of the last 3 years of Assessment Period.	3 Good grades
V. Selection Committee		
23.	Date of issuance of communication to the members in the panel	24.10.2024
24.	Date of meeting of the Selection Committee	12.11.2024
25.	Quorum of the Selection committee: 5 members including 2 Subject Experts	6 members including 3 Subject Experts attended the meeting
VI. Recommendation of Selection Committee:		
The Selection Committee after verified the academic credentials, testimonials, publications, self appraisal reports etc in respect of Dr. Bobby T. Edwin and recommended for placement/promotion of Dr. Bobby T. Edwin, Associate Professor Academic Level 13A in Botany as Professor Academic Level 14 w.e.f 13.11.2023 in accordance with the provisions in the UGC Regulations, 2018 as approved by the University of Kerala.		
VII. Remarks on the proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.BobyT.Edwin, in the Department of Botany at T.K.M College of Arts & Science, Kollam from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14), w.e.f 13.11.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.BobyT.Edwin, in the Department of Botany at T.K.M College of Arts & Science, Kollam from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14), w.e.f 13.11.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.A17 ***T.K.M College of Arts & Science, Kollam – CAS Placement/ Promotion of Dr.Siyad M.A, Department of Chemistry, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of – reg.***

(21233/Ac F I/2021/UOK)

The Principal, T.K.M College of Arts & Science, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Siyad. M.A Assistant Professor (Academic Level 11), Department of Chemistry as Assistant Professor (Academic Level 12), w.e.f 21.01.2022 FN. Relevant documents such as Placement Order, API Score Sheet , Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 -Option A etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the teacher		
1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc in Chemistry-University of Kerala, April 2003, First Class
2.	M.Phil – University & Year of passing	M.Phil in Chemistry- University of Kerala December 2005.
3.	NET / SLET - with Subject	NET with JRF in Chemical Sciences -2005.
4.	Ph.D – Subject, University & Date of award	Ph.D in Chemistry from University of Kerala, 26.03.2013.
II. Verified data from the service book		
5.	Date of Birth	05.03.1981
6.	Date of first entry into service	21.01.2013 Assistant Professor in Chemistry
7.	Date of Placement to Academic Level 11	21.01.2017
III. Details of the Proposed promotion		
8.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor Academic Level 11	20.01.2022
10.	Proposed Date of the Placement/Promotion	21.01.2022
11.	Date of retirement	31.03.2037
12.	Assessment Period	21.01.2017 - 20.01.2022
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	availed for the promotion to the post of Assistant Professor Academic Level 11 on account of Ph.D.
15.	UGC Regulations applied	UGC Regulations 2018- Option A
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Completed five years of service as Assistant Professor in Academic Level 11 on 20.01.2022.
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1) UGC Sponsored live Online Short Term Course in Gender Sensitization conducted by the UGC-HRDC, University of Kerala, kariavattom, Trivandrum from 11.08.2021 to 17.08.2021. 2) UGC Sponsored live Online Short Term Course in Student Counselling and Mentoring conducted by the UGC-HRDC, University of Kerala, kariavattom, Trivandrum from 16.11.2021 to 22.11.2021. 3) Refresher Course in Materials Science (Interdisciplinary) conducted by the UGC-HRDC, University of Kerala, kariavattom, Trivandrum from 15.10.2020 to 28.10.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
V. Screening cum Evaluation Committee		

19.	Date of intimating the validity of the panel to EA	09.04.2022
20.	Date of meeting of the Screening Committee	15.09.2022
21.	Quorum of the Screening committee: 3 members including 1 Subject Expert.	4 members including 2 Subject Experts attended the meeting.

VI. Recommendation of Screening cum Evaluation committee: The Screening Committee went through all the claims along with the supporting documents in proof of age, academic qualifications, details of qualifying service and PBAS proforma submitted by Dr.Siyad.M.A.The Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor with AGP 8000, based on the performance of the teacher before the Committee, and in tune with the existing UGC norms, Government orders and the statutes of the University of Kerala. Hence, the Committee recommends that Dr. Siyad M.A is eligible for placement as Assistant Professor with AGP 8000 w.e.f 21.01.2022 FN.

VII. Remarks on the proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.Siyad M.A, Assistant Professor in the Department of Chemistry at T.K.M College of Arts & Science, Kollam from Academic Level-11 to Academic Level-12, w.e.f 21.01.2022 F N, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Siyad M.A, Assistant Professor in the Department of Chemistry at T.K.M College of Arts & Science, Kollam from Academic Level-11 to Academic Level-12, w.e.f 21.01.2022 F N, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.A18 ***Karmela Rani Training College, Kollam– CAS Placement/ Promotion of Dr. Brinda Nair. S, Assistant Professor of Education (Mathematics) from Academic Level 11 to Academic Level 12 - Approval of – reg.***
(33479/Ac F I/2022/UOK)

The Principal i/c, Karmela Rani Training College, Kollam, vide letter dated 25.03.2025, has forwarded a proposal for the approval of CAS Placement / Promotion of Dr. Brinda Nair. S, Assistant Professor of Education (Mathematics) from Academic Level 11 to Academic Level 12, w.e.f. 16.02.2020 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 (Option B) etc. are also attached with the proposal.

In this context, the following notes are submitted:

- The Principal i/c, Karmela Rani Training College, Kollam, vide letters dated 27.06.2024 & 08.07.2024 had forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Brinda Nair. S, Assistant Professor of Education (Mathematics) from Academic Level 11 to Academic Level 12, w.e.f. 16.02.2020 FN as per UGC Regulations 2018 (Option B).
- As per the 3rd amendment of UGC Regulations, 2018 clause 6.3, and U.O.No. 9899/2023/UOK dated 06.12.2023 "To avoid hardship to those faculty members who have already qualified or are likely to qualify within six months (till 17th January 2019) as per the UGC Regulations 2010, a choice may be given to them either, for being considered for promotions under the 2010 or 2018 Regulations". As the promotion date of Dr. Brinda Nair.S falls on 16.02.2020, she couldnot be eligible to opt option B of UGC Regulations 2018 in the light of 3rd amendment of UGC Regulations, 2018.

- Meanwhile, University Grants Commission, vide notification dated 06.06.2024, has issued UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the maintenance of Standards in Higher Education) (4th Amendment) Regulations, 2024.

Accordingly, clause 6.3 of the UGC (3rd Amendment) Regulations, 2023 is substituted as follows: “The criteria for promotions under CAS laid down under these Regulations shall be effective from the date of notification of these Regulations. However to avoid hardship to those faculty members who have already qualified or likely to be qualify till 31.12.2024 as per UGC Regulations 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations. The date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfill all eligibility criteria required for promotion”.

- As per the orders of the Registrar, the file was kept in abeyance for the implementation of 4th Amendment Regulations, 2024 by the University.
- Later, the University vide U.O No.8596/2024/UOK dated 14.10.2024 has implemented the 4th Amendment of UGC Regulations, 2018 and vide U.O.No.11066/2024/UOK dated 20.12.2024, guidelines relating to the implementation of the same has been issued.
- Since the Screening Cum Evaluation Committee for the CAS Placement/Promotion of Dr.BrindaNair.S, Assistant Professor of Education (Mathematics) Academic Level 11 as Assistant Professor Academic Level 12 was conducted on 29.05.2024, i.e, before the introduction of UGC 4th Amendment Regulation, 2024 (06.06.2024), University vide letter dated 20.01.2025, directed the Educational Agency to submit the proposal through proper channel to constitute the Screening Cum Evaluation Committee for the CAS placement/ promotion of Dr.BrindaNair.S, Assistant Professor of Education (Mathematics) Academic Level 11 as Assistant Professor Academic Level 12, in accordance with U.Os No. 8596/2024/UOK dated 14.10.2024 & 11066/2024/UOK dated 20.12.2024.
- In response to the request dated 04.02.2025 from the Educational Agency, Karmela Rani Training College, Kollam, for reconstituting the Screening Cum Evaluation Committee with the same members of the committee earlier constituted for the CAS Placement/Promotion of Dr.Brinda Nair. S, sanction has been accorded by the University for the reconstitution of the Screening Cum Evaluation Committee vide letter dated 05.03.2025.
- Now, the Educational Agency vide letter dated 25.03.2025 has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Brinda Nair. S, Assistant Professor of Education (Mathematics) from Academic Level 11 to Academic Level 12, w.e.f. 16.02.2020 FN after reconstituting the Screening Cum Evaluation Committee.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree (University), Year of passing &Class/percentage	M.Sc in Mathematics from University of Kerala- 1996. M.Ed in Mathematics Education- University of Kerala- 1999.
2.	M.Phil (University) &Year of passing	Nil
3.	NET/SLET (Subject)	UGC NET in Education- 2000
4.	Ph.D -Subject, University &Date of award	Ph.D in Education, 23.12.2016
II.Verified data from the service book		
5.	Date of Birth	07.01.1974
6.	Date of first entry into service	16.02.2009 (Reappointed as Lecturer in Education (Mathematics))
7.	Date of Placement to Academic Level 11	16.02.2015
III. Details of the Proposed promotion		
8.	Post to which Placement/Promotion proposed	Assistant Professor -Academic Level 12
9.	Date of completion of Service as Assistant Professor Academic Level 11	15.02.2020

10.	Proposed Date of the Placement/Promotion	16.02.2020
11.	Date of retirement	31.03.2030
12.	Assessment Period	16.02.2015 to 15.02.2020
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed	Nil
15.	UGC Regulations applied	UGC Regulations 2018 -Option B 4 th Amendments of UGC Regulations, 2018 applicable

IV. Eligibility Criteria

16.	Completed five years of service as Assistant Professor in Academic Level 11.	Completed five years of service as Assistant Professor in Academic Level 11 on 15.02.2020.
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1.UGC Sponsored Refresher Course in Education and Teaching Methods conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 11.03.2019 to 31.03.2019. 2.UGC Sponsored one week Short-Term Course in Disaster Management conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 23.07.2019 to 29.07.2019. 3.UGC Sponsored one week Short-Term Course in Women Empowerment conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 29.08.2019 to 04.09.2019.
18.	Verified API Category II &III (Minimum 50 in Assessment period)	Category I*- Good Category II (Consolidated) -196 Category III (Consolidated)-49 Category II+III -245 (for which minimum is 50)

V. Re constitution of Screening cum Evaluation Committee

19.	Date of issuance of communication to the members of the panel	05.03.2025
20.	Date of meeting of the Screening Committee	22.03.2025
21.	Quorum of the Screening committee: Three members including one Subject Expert	Three members including 2 Subject Experts attended the meeting.

VI. Recommendation of Screening cum Evaluation committee: The Screening cum Evaluation Committee is constituted in accordance with the guidelines laid down by University of Kerala vide Order no. Ac FII/8596/2024/UOK dated 14.10.2024 and Ac FII/11066/2024/UOK dated 20.12.2024, relating to the UGC Regulations, 2018. All the documents with the data pertaining to age, qualification and service details of the candidate such as service book, qualifying certificates and PBAS report in respect of Dr.Brinda Nair. S for the assessment years 2015-2020 were produced for verification and scrutiny. The Research/ API scores for various categories have been verified and the Screening cum Evaluation Committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders, Statutes of the University of Kerala, and relevant University orders, the above mentioned candidate is found eligible for placement for the post of Assistant Professor Academic Level 12/stage 3 w.e.f 16.02.2020. Therefore, the Screening Cum Evaluation Committee recommends the candidate Dr.Brinda Nair. S, Assistant Professor Academic Level 11/stage 2 to be placed to the post of Assistant Professor Academic Level 12/stage 3 w.e.f 16.02.2020.

VII. Remarks on the proposal:

As per the UGC (4th Amendment) Regulations, 2024 and U.O.No. 8596/2024/UOK dated 14.10.2024, "to avoid hardship to those faculty members who have already qualified or are likely to qualify till 31st December 2024 as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations." Accordingly, the teacher is eligible to opt Option B of UGC Regulations 2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr.BrindaNair.S, Assistant Professor of Education (Mathematics) from Academic Level 11 to Academic Level 12, w.e.f. 16.02.2020 F.N. at Karmela Rani Training College, Kollam as per UGC Regulations 2018 (Option B), is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.BrindaNair.S, Assistant Professor of Education (Mathematics) from Academic Level 11 to Academic Level 12, w.e.f. 16.02.2020 F.N. at Karmela Rani Training College, Kollam as per UGC Regulations 2018 (Option B) and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.B1 *Mannaniya College of Arts and Science, Pangode - Petition from Dr.Hassan.J., forwarded by the Additional Chief Secretary to Governor to stay further proceedings of the initial appointment of two Assistant Professors in the Department of Islamic History – reg.*

(11862/Ac F II/2025/UOK)

The Additional Chief Secretary to Governor has forwarded a request from Dr.Hassan J. to stay the further proceedings of the initial appointment of two Assistant Professors in the Department of Islamic History at Mannaniya College of Arts and Science, Pangode.

As per the petition the following points may be perused:

1. The petitioner informed that he was one among the only three candidates and alleges that he is qualified enough to be placed in the first place in the rank list for the selection of Assistant Professors in the Department of Islamic History at Mannaniya College of Arts and Science, Pangode
2. The petitioner has requested the Hon'ble Chancellor to issue an order to bring the entire documents of interview cum selection process of the initial appointment including the video footage of the interview process of Islamic History and other subjects before the Hon'ble Chancellor for Physical verification.
3. And also requested to issue urgent directions to the University to keep the file regarding approval in abeyance and not to be placed in the Syndicate or later till further decision is taken by the Raj Bhavan on the matter.

According to the minutes of the Selection Committee for the post of Assistant Professor in Islamic History held on 24.08.2024, 10.30 AM at Mannaniya College of Arts and Science, Pangode, four applications were received and all of them were called for the interview. But only three candidates- attended the interview. The committee after having considered the relative merits and performance of the candidates at the interview, recommended to offer the Post in the following order of merit, Dr.Abdul Hadi Y M -Rank 1, Smt.Reena S- Rank 2 and Dr.Hassan J-Rank 3.

The Syndicate at its meeting held on 22.02.2025 considered the proposal for the initial appointment of Dr.Abdul Hadi Y.M. and Smt.Reena S as Assistant Professors in the Department of

Islamic History at Mannaniya College of Arts and Science, Pangode vide item no 17.06.B1 along with the recommendation of the Standing committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges and resolved to approve the same and further resolved that the complaint received from the Chancellor's Office be placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of Private Colleges.

As per orders of the Hon'ble Vice Chancellor as well as in compliance with the resolution of the Syndicate, the request from Dr.Hassan J forwarded by the Additional Chief Secretary to Governor to stay further proceedings of the initial appointment of two Assistant Professors in the Department of Islamic History, Mannaniya College of Arts and Science, Pangode is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching staff of Private Colleges for appropriate consideration and recommendation.

Recommendation: -

The Committee considered the request from Dr.Hassan J to stay further proceedings regarding the initial appointment of two Assistant Professors in the Department of Islamic History, Mannaniya College of Arts and Science, Pangode forwarded by the Additional Chief Secretary to the Governor and recommended to constitute a subcommittee consisting of Dr.T.R. Manoj, (Convenor), Dr. Pramod N, Sri. Ajay D.N, Sri. P.S Gopakumar, Members Syndicate to study the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.B2 ***M.M.N.S.S. College, Kottiyam – CAS Placement/ Promotion of Dr.Athira.C J, Department of Chemistry, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.***

(9288/Ac F II/2025/UOK)

The Principal, M.M.N.S.S. College, Kottiyam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Athira C J, Assistant Professor in the Department of Chemistry of the College from Academic Level 11 to Academic Level 12, w.e.f 12.12.2022 F.N.. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing.	M.Sc. in Analytical chemistry from University of Kerala in April 2003.
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET/ SLET - Subject, Date of Examination/ Qualifying date	Nil
4.	Ph.D - Subject, University, Date of award	Ph.D in Chemistry from University of Kerala in 03.11.2012.
II.Verified data from the Service Book		
5.	Date of Birth	09.05.1981.
6.	Date of first entry into Service	12.12.2013 F.N.
7.	Date of Placement to Academic Level 11	12.12.2017 F.N.
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of five years of Service as Assistant Professor (Academic Level 11)	11.12.2022
10.	Proposed Date of the Placement / Promotion	12.12.2022 F.N.
11.	Date of Retirement	31.05.2041
12.	Assessment Period	12.12.2017 to 11.12.2022
13.	L.W.A availed during the Assessment Period	Nil

14.	Details of relaxation already availed	Two years relaxation availed for the promotion to Academic Level 11 on account of Ph.D
15.	UGC Regulations applied	UGC Regulations 2018, Option A
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes.
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1.Successfully completed online two week faculty development programme (equivalent to Refresher course) on Chemistry - The Catalyst for Change conducted by TLC, Ramanujan College, University of Delhi in collaboration with Department of Chemistry, Miranda House, University of Delhi under the Ministry of Education PMMMNMTT from 14.07.2021 to 28.07.2021. 2.Participated in the UGC -Sponsored one week Short term course in Disaster Management conducted by UGC HRDC, University of Kerala from 23.07.2019 to 29.07.2019. 3.Participated in the UGC -Sponsored live online Short term course in Mooc, E-content Development and Open Educational Resources conducted by UGC HRDC, University of Kerala from 23.09.2020 to 29.09.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
V. Screening-cum-Evaluation Committee		
19.	Date of issuance of communication to the members of the panel.	11.02.2024.
20.	Date of meeting of the Screening Committee	01.04.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - THREE members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee: The meeting was held on 01.04.2024 at 10.00 a.m. in the Principal's Chamber at MMNSS College, Kottiyam. After making detailed evaluation regarding the performance of the faculty and taking into consideration the existing UGC norms, Government Orders and statutes of University of Kerala, Dr.Athira C.J. is found qualified to the post of Assistant Professor Academic Level 12 w.e.f. 12.12.2022 F.N. Hence the committee recommends Dr.AthiraC.J., Assistant Professor, Department of Chemistry, MMNSS College, Kottiyam for promotion to the post of Assistant Professor Academic Level 12 w.e.f. 12.12.2022 F.N.		
VII. Remarks on the Proposal:Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr.Athira C.J., Assistant Professor in the Department of Chemistry at M.M.N.S.S. College, Kottiyam from Academic Level 11 to Academic Level 12, w.e.f 12.12.2022 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Athira C.J., Assistant Professor in the Department of Chemistry at M.M.N.S.S. College,

Kottiyam from Academic Level 11 to Academic Level 12, w.e.f 12.12.2022 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.B3 M.M.N.S.S. College, Kottiyam – CAS Placement/ Promotion of Dr.R.Prakash Chandran, Department of Chemistry, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.

(9281/Ac F II/2025/UOK)

The Principal, M.M.N.S.S. College, Kottiyam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.R.Prakash Chandran, Assistant Professor in the Department of Chemistry of the College from Academic Level 11 to Academic Level 12, w.e.f 25.10.2021 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University & Year of passing.	M.Sc.Chemistry from University of Kerala in 1994.
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET/ SLET - Subject, Date of Examination/ Qualifying date	Nil
4.	Ph.D - Subject, University, Date of award	Ph.D in Chemistry from MG University in 30.11.2004.
II. Verified data from the Service Book		
5.	Date of Birth	28.02.1972
6.	Date of first entry into Service	25.10.2012 F.N.
7.	Date of Placement to Academic Level 11	25.10.2016 F.N.
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of five years of Service as Assistant Professor (Academic Level 11)	24.10.2021
10.	Proposed Date of the Placement / Promotion	25.10.2021
11.	Date of Retirement	31.03.2028
12.	Assessment Period	25.10.2016 to 24.10.2021
13.	L.W.A availed during the Assessment Period	Nil
14.	Details of relaxation already availed	Two years relaxation availed for the promotion to Academic Level 11 on account of Ph.D.
15.	UGC Regulations applied	UGC Regulations 2018, Option A
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Completed five years of service on 24.10.2021
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/	1.Participated in the Refresher course - Summer School (Multidisciplinary) conducted by UGC HRDC University of Kerala sponsored by Rashtriya Uchchatar Shiksha Abhiyan(RUSA) from 01.12.2018 to 21.12.2018. 2.Successfully completed inter-disciplinary online two week refresher course on Managing Online Classes & Co-creating MOOCS 7.0 conducted by TLC, Ramanujan College,

	programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules	University of Delhi under Ministry of Education, PMMMNMTT in collaboration with CMS College, Kottayam from 05.08.2021 to 19.08.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good

V. Screening-cum-Evaluation Committee

19.	Date of issuance of communication to the members of the panel.	11.02.2024
20.	Date of meeting of the Screening Committee	01.04.2024
21.	Quorum of the Screening committee (three members including one Subject Expert)	YES - THREE members including TWO Subject Experts

VI. Recommendation of Screening-cum-Evaluation Committee:

The meeting was held on 01.04.2024 at 10.00 a.m. in the Principal's Chamber at MMNSS College, Kottiyam. After making detailed evaluation regarding the performance of the faculty and taking into consideration the existing UGC norms, Government Orders and statutes of University of Kerala, Dr.R.Prakash Chandran is found qualified to the post of Assistant Professor Academic Level 12 w.e.f. 25.10.2021 F.N. Hence the committee recommends Dr.R.Prakash Chandran, Assistant Professor, Department of Chemistry, MMNSS College, Kottiyam for promotion to the post of Assistant Professor Academic Level 12 w.e.f. 25.10.2021 F.N.

VII. Remarks on the Proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.R.Prakash Chandran, Assistant Professor in the Department of Chemistry at M.M.N.S.S. College, Kottiyam from Academic Level 11 to Academic Level 12, w.e.f 25.10.2021 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.R.Prakash Chandran, Assistant Professor in the Department of Chemistry at M.M.N.S.S. College, Kottiyam from Academic Level 11 to Academic Level 12, w.e.f 25.10.2021 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.B4 Mahatma Gandhi College, Thiruvananthapuram – CAS Placement/Promotion of Dr.Harikumar S., Department of History, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg.

(7006/Ac F II/2025/UOK)

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal for the approval of CAS Placement / Promotion of Dr.Harikumar S., in the Department of History, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 16.12.2022 F.N.. Relevant documents such as Placement Order, API Score Sheet, Minutes of the

Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing.	M.A.History from Sree Sankaracharya University of Sanskrit, Kalady in November 1999.
2.	M.Phil - Subject, University, Year of passing	M.Phil from University of Kerala in June 2003.
3.	NET /SLET - Subject, Date of Examination / Qualifying date	UGC NET in History in December 2003.
4.	Ph.D -Subject, University, Date of award	Ph.D in History from University of Kerala in 06.06.2015.
II.Verified data from the Service Book		
5.	Date of Birth	20.05.1977.
6.	Date of first entry into Service	16.12.2009 F.N.(MG University)
7.	Date of Placement to Assistant Professor Stage 2	16.12.2014 F.N.
8.	Date of Placement to Academic Level 12	16.12.2019 F.N.
III. Details of the proposed Promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of three years of Service as Assistant Professor (Academic Level 12)	15.12.2022
11.	Proposed Date of the Placement / Promotion	16.12.2022
12.	Date of Retirement	31.05.2033
13.	Assessment Period	16.12.2019 to 15.12.2022
14.	LWA availed during the Assessment Period	Nil
15.	Details of relaxation already availed	One year relaxation availed for the promotion to Stage 2 on account of Ph.D.
16.	UGC Regulations applied	UGC Regulations 2018, Option A
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	Yes
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Yes.Ph.D in History.
19.	<u>Any one of the following :</u> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	1.Participated in the UGC Sponsored Short term course in Student Counselling and Mentoring conducted by the UGC HRDC, University of Kerala from 16.11.2021 to 22.11.2021. 2.Participated in the UGC Sponsored online Short term course in Gender Sensitization conducted by the UGC HRDC,University of Kerala from 23.06.2022 to 29.06.2022.
20.	'Satisfactory' or 'Good' grade in the APAR- at	Good

	least 2 of the last 3 years of Assessment Period.	
V. Selection Committee		
21.	Date of issuance of communication to the members of the panel	20.11.2024
22.	Date of meeting of the Selection Committee	10.01.2025
23.	Quorum of the Selection committee (Five members including Two Subject Experts)	YES - FIVE members including THREE Subject Experts.
VI. Recommendation of Selection Committee: The meeting was held on 10.01.2025 at 10.30 a.m. in the Principal's Office, Mahatma Gandhi College, Thiruvananthapuram. After making a detailed evaluation regarding the performance of the teacher and taking into consideration the existing norms, Government orders and Statutes of the University of Kerala, Dr. Harikumar S. is found qualified for promotion to the post of Associate Professor Academic Level 13 A w.e.f. 16.12.2022 F.N. and hence the committee recommends the teacher for promotion to the post of Associate Professor Academic Level 13 A w.e.f. 16.12.2022 F.N.		
VII. Remarks on the Proposal: The incumbent was initially appointed as Lecturer in History at NSS Hindu College, Changanacherry which comes under the purview of MG University and later transferred to Mahatma Gandhi College, Thiruvananthapuram.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Harikumar S., in the Department of History, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 16.12.2022 F.N., as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Harikumar S., in the Department of History, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 16.12.2022 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.	

Item No.19.08.B5 **Mahatma Gandhi College, Thiruvananthapuram – CAS Placement/ Promotion of Dr. Aneesh V Appu, Department of Psychology, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) - Approval of –reg.**

7304/Ac F II/2025/UOK

The Principal in Charge, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Aneesh V Appu, Assistant Professor in the Department of Psychology of the College from Academic Level 10 to Academic Level 11, w.e.f 13.06.2022 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION	
I. Qualifications of the Teacher	
1.	Master's Degree - Subject, University, Year of passing. M.Sc. Psychology from University of Calicut in October 2007. (EC Produced)

2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET/SLET - Subject, Date of Examination / Qualifying date	Nil
4.	Ph.D - Subject, University, Date of award	Ph.D in Applied Psychology from Pondicherry University in July 2016.(EC Produced)
II.Verified data from the Service Book		
5.	Date of Birth	09.01.1985.
6.	Date of first entry into Service	13.06.2018 F.N.
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of four years of Service as Assistant Professor (Academic Level 10)	12.06.2022
9.	Proposed Date of the Placement / Promotion	13.06.2022 F.N.
10.	Date of Retirement	31.03.2041
11.	Assessment Period	13.06.2018 to 12.06.2022
12.	LWA availed during the Assessment Period	Nil
13.	Details of relaxation applicable for the proposed promotion.	Two years relaxation may be granted for the promotion on account of Ph.D.
14.	UGC Regulations applied	UGC Regulations 2018,Option A
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Has Ph.D in Applied Psychology and completed four years of service as Assistant Professor Academic Level 10 on 12.06.2022.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the online faculty induction programme conducted by UGC, HRDC, Kannur University from 11.11.2020 to 10.12.2020. <i>As per UGC Regulations 2018 induction programmes shall be treated at par with the Orientation Programmes already being run by the HRDCs of the UGC for the purpose of the CAS requirements.</i>
17.	<u>Any one of the following:</u> Completed One Refresher Course/Research Methodology Course. OR <u>Any Two of the following:</u> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	Participated in the online refresher course in effective teaching skills conducted by UGC, HRDC, Pondicherry University from 04.03.2022 to 17.03.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least three/ four/five of the last four/five/six years of	Good

	Assessment Period.	
V. Screening-cum-Evaluation Committee		
19.	Date of issuance of communication to the members of the panel.	23.10.2024.
20.	Date of meeting of the Screening Committee	13.11.2024
21.	Quorum of the Screening Committee (Three members including one Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening cum Evaluation Committee:		
The meeting was held on 13.11.2024 at 10.00 a.m. in the Principal's Chamber, Mahatma Gandhi College, Thiruvananthapuram. After making a detailed evaluation regarding the performance of the teacher and taking into consideration the existing norms, Government orders and Statutes of the University of Kerala, Dr. Aneesh V Appu is found qualified for promotion to the post of Assistant Professor Academic Level 11 w.e.f. 13.06.2022 F.N. and hence the committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f. 13.06.2022 F.N.		
VII. Remarks on the proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement / Promotion of Dr. Aneesh V Appu, Assistant Professor in the Department of Psychology at Mahatma Gandhi College, Thiruvananthapuram from Academic Level 10 to Academic Level 11, w.e.f. 13.06.2022 F.N., as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Aneesh V Appu, Assistant Professor in the Department of Psychology at Mahatma Gandhi College, Thiruvananthapuram from Academic Level 10 to Academic Level 11, w.e.f. 13.06.2022 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.	

Item No.19.08.B6 ***St. Gregorios College, Kottarakkara – CAS Placement/ Promotion of Dr. Sajeesh S, Department of English, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)- Approval of – reg. (6620/Ac F II/2025/UOK)***

The Principal in Charge, *St. Gregorios College, Kottarakkara* has forwarded a proposal for the approval of CAS Placement/Promotion of *Dr. Sajeesh S*, Assistant Professor in the Department of *English* of the College from Academic Level 10 to Academic Level 11, w.e.f. 22.01.2022 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing.	MA English Language and Literature from University of Kerala in 2004.
2.	M.Phil - Subject, University, Year of passing.	Nil
3.	NET/SLET - Subject, Date of Examination / Qualifying date	Nil
4.	Ph.D - Subject, University, Date of award	Ph.D in English from Mahatma Gandhi University in 21.10.2015.(EC Produced)
II. Verified data from the Service Book		
5.	Date of Birth	18.10.1981.

6.	Date of first entry into Service	22.01.2018 F.N.
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of four years of Service as Assistant Professor (Academic Level 10)	21.01.2022
9.	Proposed Date of the Placement / Promotion	22.01.2022
10.	Date of Retirement	31.03.2042.
11.	Assessment Period	22.01.2018 to 21.01.2022
12.	LWA availed during the Assessment Period	Nil
13.	Details of relaxation applicable for the proposed promotion.	Two years relaxation may be granted for the promotion on account of Ph.D.
14.	UGC Regulations applied	UGC Regulations 2018, Option A
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Has Ph.D in English and completed four years of service as Assistant Professor Academic Level 10 on 21.01.2022.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the Fifth Faculty Induction Programme conducted by the UGC HRDC, Pondicherry University from 01.10.2021 to 31.10.2021. <i>As per UGC Regulations 2018 induction programmes shall be treated at par with the Orientation Programmes already being run by the HRDCs of the UGC for the purpose of the CAS requirements.</i>
17.	<u>Any one of the following:</u> <i>Completed One Refresher Course/Research Methodology Course.</i> OR <u>Any Two of the following:</u> <i>Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration</i> OR <i>Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period</i>	1.Participated in the one week faculty development programme on Best Practices for Online Teaching:Classrooms, Courseware and Tools conducted by faculty development centre of the KSHEC, Thiruvananthapuram from 08.07.2021 to 14.07.2021. 2.Participated in the online short term course on Gender Sensitisation conducted by the UGC HRDC, Pondicherry University from 24.12.2021 to 30.12.2021. 3.Participated in the Capacity Building Workshop on 'MOOCS, MOODLE, OER &E-Content Development sponsored by RashtriyaUchchatar Shiksha Abhiyan (RUSA) in academic collaboration with KSHEC organized by Mar Athanasius College (Autonomous), Kothamangalam from 26.11.2019 to 02.12.2019.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	Good
V. Screening-cum-Evaluation Committee		
19.	Date of issuance of communication to the members of the panel	08.02.2024
20.	Date of meeting of the Screening Committee	29.04.2024
21.	Quorum of the Screening Committee	YES - FOUR members including TWO Subject

(Three members including One Subject Expert)	Experts

VI. Recommendation of Screening cum Evaluation Committee:

The meeting was held on 29.04.2024 at 10.00 a.m. in the Principal's Chamber at St.Gregorios College, Kottarakkara. The committee carefully scrutinized the PBAS Records of the workdone by him and his service records. The scores required have been verified and the screening committee found that he has sufficient scores in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Sajeesh S is found qualified for promotion to the post of Assistant Professor Academic Level 11 w.e.f. 22.01.2022 F.N. Therefore the committee recommends the above teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f. 22.01.2022 F.N.

VII. Remarks on the proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Sajeesh S, Assistant Professor in the Department of English at St. Gregorios College, Kottarakkara from Academic Level 10 to Academic Level 11, w.e.f. 22.01.2022 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Sajeesh S, Assistant Professor in the Department of English at St. Gregorios College, Kottarakkara from Academic Level 10 to Academic Level 11, w.e.f. 22.01.2022 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.B7 **St. Gregorios College, Kottarakkara – CAS Placement/ Promotion of Smt. Beena G.P., Department of Mathematics, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) w.e.f. 14.02.2024 F.N.- Approval of – reg.**

(4098/Ac F II/2025/UOK)

The Principal in Charge, St. Gregorios College, Kottarakkara has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Beena G.P., in the Department of Mathematics, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 14.02.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018, Option B etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing.	M.Sc. Mathematics from University of Kerala in April 2002.
2.	M.Phil - Subject, University, Year of passing	M.Phil in Mathematics from University of Kerala in March 2006.
3.	NET /SLET - Subject, Date of Examination / Qualifying date	CSIR UGC NET in June 2010.
4.	Ph.D -Subject, University, Date of award	Nil
II. Verified data from the Service Book		

5.	Date of Birth	27.05.1980
6.	Date of first entry into Service	14.02.2011
7.	Date of Placement to Assistant Professor Stage 2	14.02.2016 F.N.
8.	Date of Placement to Academic Level 12	14.02.2021 F.N.
III. Details of the proposed Promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion three years of Service as Assistant Professor (Academic Level 12)	13.02.2024
11.	Proposed Date of the Placement / Promotion	14.02.2024
12.	Date of Retirement	31.05.2036.
13.	Assessment Period	14.02.2021 to 13.02.2024
14.	LWA availed during the Assessment Period	Nil
15.	Details of relaxation already availed	One year availed for the promotion to Stage 2 on account of M.Phil.
16.	UGC Regulations applied	UGC Regulations 2018, Option B
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Yes
18.	A Ph.D Degree (Not a minimum requirement)	Nil
19.	Master's Degree (Minimum 55%)	First class with Distinction in MA Mathematics.
20.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree: Minimum 2 Publications Holders of Ph.D Degree: Minimum 1 Publication	Yes. 2 Publications
21.	<u>Any one of the following :</u> Completed one course/programme from amongst the categories of Methodology Workshop/ Training/ Teaching-Learning-Evaluation Technology Programme/ Soft Skill Development Programme/ Faculty Development Programmes of minimum one week duration.	Successfully completed online two week refresher course in Mathematical Sciences conducted by TLC, Ramanujan College, University of Delhi under PMMMNMTT from 14.06.2021 to 28.06.2021.
22.	Verified API Category II & III (Minimum 45 in Assessment period)	285.5
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
V. Selection Committee		
21.	Date of issuance of communication to the members of the panel.	13.11.2024
22.	Date of meeting of the Selection Committee	27.11.2024
23.	Quorum of the Selection committee (Five members including TWO Subject Experts)	YES - SIX members including THREE Subject Experts
VI. Recommendation of Selection Committee:		
The committee commenced the screening process at 10.30.a.m. on 27.11.2024 in the Principal's Chamber at St.Gregorios College, Kottarakkara. The committee has gone through all the claims, along with the supporting documents of proof of age, academic qualifications and details of qualifying service submitted by the candidate. The service book, certificate of academic qualifications, and the PBAS Proforma were scrutinized and verified in detail by the committee. The API score claimed for various categories have been verified against the documents produced. The Selection committee has found that the teacher's performance is satisfactory in all the requirements for the promotion. Based on the performance of the teacher before the committee and in tune with the existing UGC norms, Government orders and statutes of University of Kerala, Smt. Beena G P is found eligible for placement as Associate Professor Academic Level 13 A.		

The Committee recommends and forwards to the University of Kerala, the applications and allied documents of Smt.Beena G P w.e.f 14.02.2024.

VII. Remarks on the Proposal:

The teacher opted Option B of UGC Regulations 2018.

4th Amendment of UGC Regulations 2018 notified on 06.07.2024 - proviso prescribed under Clause 6.3 in the UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Other Measures for the Maintenance of Standards in Higher Education, stipulates - "The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify till 31st December 2024 as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations. The date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfil all eligibility criteria required for promotion.". University implemented the same vide UO No. 8596/2024/UOK dated 14.10.2024.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement / Promotion of Smt.Beena G P, in the Department of Mathematics, St.Gregorios College, Kottarakkara from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 14.02.2024 F.N., as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt.Beena G.P, in the Department of Mathematics, St.Gregorios College, Kottarakkara from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 14.02.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.B8

Loyola College of Social Sciences, Thiruvananthapuram – CAS Placement/ Promotion of Dr.Andrew Michael S., Department of Sociology, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)- Approval of – reg.

(9546/Ac F II/2025/UOK)

The Principal in Charge, Loyola College of Social Sciences, Thiruvananthapuram has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Andrew Michael S., Assistant Professor in the Department of Sociology of the College from Academic Level 10 to Academic Level 11, w.e.f 22.09.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
<u>I.Qualifications of the Teacher</u>		
1.	Master's Degree - Subject, University, Year of passing.	M.A.Sociology from University of Kerala in August 2010.
2.	M.Phil - Subject, University, Year of passing	Nil

3.	NET/SLET - Subject, Date of Examination / Qualifying date	UGC NET in 2011
4.	Ph.D - Subject, University, Date of award	Ph.D in Sociology –Anthropology (Interdisciplinary) in 24.09.2024
II.Verified data from the Service Book		
5.	Date of Birth	02.09.1979
6.	Date of first entry into Service	22.09.2020 F.N.
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of four years of Service as Assistant Professor (Academic Level 10)	21.09.2024
9.	Proposed Date of the Placement / Promotion	22.09.2024 F.N.
10.	Date of Retirement	31.03.2040
11.	Assessment Period	22.09.2020 to 21.09.2024
12.	LWA availed during the Assessment Period	Nil
13.	Details of relaxation availed for	Two years of relaxation may be granted on account of Ph.D.
14.	UGC Regulations applied	UGC Regulations 2018, Option A
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed four years of service and have Ph.D in Sociology.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the UGC Sponsored Induction/Orientation Programme conducted by the UGC, HRDC, University of Kerala from 25.07.2023 to 23.08.2023.
17.	<u>Any one of the following:</u> Completed One Refresher Course/Research Methodology Course. OR <u>Any Two of the following:</u> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	Participated in the UGC Sponsored online refresher course in Humanities and Social Sciences (Interdisciplinary) conducted by UGC-MMTTC, University of Kerala from 10.07.2024 to 24.07.2024.
18.	‘Satisfactory’ or ‘Good’ in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	Good
V. Screening-cum-Evaluation Committee		
19.	Date of issuance of communication to the members of the panel.	14.11.2024
20.	Date of meeting of the Screening Committee	06.01.2025
21.	Quorum of the Screening Committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening cum Evaluation Committee:		

The meeting was held at Loyola College of Social Sciences, Thiruvananthapuram on 06.01.2025. Dr. Andrew Michael S. has applied for his placement of Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11. The norms prescribed by the University as per UGC Regulations 2018 for the selection of the candidate were strictly followed, verified all the documents and found the candidate eligible to be placed from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in Sociology w.e.f. 22.09.2024 F.N.

VII. Remarks on the proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Andrew Michael S., Assistant Professor in the Department of Sociology at Loyola College of Social Sciences, Thiruvananthapuram from Academic Level 10 to Academic Level 11, w.e.f. 22.09.2024 F.N., as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Andrew Michael S., Assistant Professor in the Department of Sociology at Loyola College of Social Sciences, Thiruvananthapuram from Academic Level 10 to Academic Level 11, w.e.f. 22.09.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.B9 ***M.M.N.S.S. College, Kottiyam – CAS Placement/ Promotion of Smt. Girija Nair, Department of Physics, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) w.e.f. 28.11.2021 F.N.- Approval of –reg.***

(13766/Ac F II/2025/UOK)

The Principal, M.M.N.S.S. College, Kottiyam has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Girija Nair, in the Department of *Physics*, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 28.11.2021 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018, Option B etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
<i>I. Qualifications of the Teacher</i>		
1.	Master's Degree - Subject, University, Year of passing.	M.Sc. Physics from The Maharaja Sagajirao University of Baroda-1992
2.	M.Phil - Subject, University, Year of passing	M.Phil in Physics from University of Calicut in November 1993.
3.	NET /SLET - Subject, Date of Examination/Qualifying date	Nil
4.	Ph.D -Subject, University, Date of award	Nil
<i>II. Verified data from the Service Book</i>		
5.	Date of Birth	15.05.1969
6.	Date of first entry into Service	28.11.2008.
7.	Date of Placement to Assistant Professor with AGP 7000/-	28.11.2013
8.	Date of Placement to Academic Level 12	28.11.2018 F.N.
<i>III. Details of the proposed Promotion</i>		

9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of three years of Service as Assistant Professor (Academic Level 12)	27.11.2021
11.	Proposed Date of the Placement / Promotion	28.11.2021
12.	Date of Retirement	31.05.2025
13.	Assessment Period	28.11.2018 to 27.11.2021
14.	LWA availed during the Assessment Period	Nil
15.	Details of relaxation already availed	Nil
16.	UGC Regulations applied	UGC Regulations 2018, Option B
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Yes.
18.	A Ph.D Degree (Not a minimum requirement)	Nil.
19.	Master's Degree (Minimum 55%)	M.Sc. Physics from The Maharaja Sagajirao University of Baroda.
20.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree : Minimum 2 Publications Holders of Ph.D Degree: Minimum 1 Publication	Have M.Phil and 2 Publications.
21.	<u>Any one of the following :</u> Completed one course/ programme from amongst the categories of Methodology Workshop/ Training/ Teaching-Learning-Evaluation Technology Programme/Soft Skill Development Programme/Faculty Development Programmes of minimum one week duration.	Participated in the UGC Sponsored Live Online Refresher Course in Environmental Sciences (Interdisciplinary) conducted by the UGC HRDC, University of Kerala from 10.02.2021 to 23.02.2021.
22.	Verified API Category II & III (Minimum 45 in Assessment period)	248
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
V. Selection Committee		
21.	Date of issuance of communication to the members of the panel.	01.01.2025
22.	Date of meeting of the Selection Committee	12.02.2025
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including THREE Subject Experts
VI. Recommendation of Selection Committee: The meeting was held on 12.02.2025 at 11.00 a.m. in the Principal's Chamber at MMNSS College, Kottiyam. All the documents with data pertaining to age, qualification and service details of the candidate such as service book, qualifying certificates and PBAS report verified by IQAC and signed by Principal for the academic years from November 2018 to November 2021 were produced for verification and scrutiny. The Committee has carefully scrutinized the PBAS records of the workdone by Smt. Girija Nair and service records of the same. The performance scores for various categories have been verified and the Committee found that the faculty has sufficient scores in each category. After making detailed evaluation regarding the performance of the faculty and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above mentioned teacher is found qualified for promotion to the post of Associate Professor Academic Level 13A w.e.f. 28.11.2021. Hence, the Committee recommends Smt. Girija Nair, Assistant Professor Level 12, Department of Physics, MMNSS College, Kottiyam for promotion to the post of Associate Professor Academic Level 13 A w.e.f. 28.11.2021.		
VII. Remarks on the Proposal: The teacher opted Option B of UGC Regulations 2018. 4 th Amendment of UGC Regulations 2018 notified on 06.07.2024 - proviso prescribed under Clause		

6.3 in the UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Other Measures for the Maintenance of Standards in Higher Education, stipulates - “The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify till 31st December 2024 as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations. The date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfil all eligibility criteria required for promotion”. University implemented the same vide UO No. 8596/2024/UOK dated 14.10.2024.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Smt.Girija Nair, in the Department of Physics, M.M.N.S.S. College, Kottiyam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 28.11.2021 F.N., as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt.Girija Nair, in the Department of Physics, M.M.N.S.S. College, Kottiyam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 28.11.2021 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.B10 ***N.S.S. College, Nilamel – CAS Placement/ Promotion of Dr. Sreeja Thankappan, Department of Botany, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of – reg.***
(8636/Ac F II/2022/UOK)

The Principal, N.S.S. College, Nilamel has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Sreeja Thankappan, Assistant Professor in the Department of Botany of the College from Academic Level 11 to Academic Level 12, w.e.f 21.08.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION	
I.Qualifications of the Teacher	
1. Master's Degree - Subject, University, Year of passing.	M.Sc. in Genetics and Plant Breeding from University of Kerala in 1998.
2. M.Phil - Subject, University, Year of passing	Nil
3. NET/ SLET - Subject, Date of Examination/ Qualifying date	Nil
4. Ph.D - Subject, University, Date of award	Ph.D in Botany from University of Kerala in 16.11.2013
II.Verified data from the Service Book	
5. Date of Birth	07.05.1976
6. Date of first entry into Service	21.08.2014 F.N.
7. Date of Placement to Academic Level 11	21.08.2018 F.N.

III. Details of the proposed Placement/ Promotion		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of five years of Service as Assistant Professor (Academic Level 11)	20.08.2023
10.	Proposed Date of the Placement/ Promotion	21.08.2023 F.N.
11.	Date of Retirement	31.05.2036
12.	Assessment Period	21.08.2018 to 20.08.2023
13.	L.W.A availed during the Assessment Period	Nil
14.	Details of relaxation already availed	Two years of relaxation availed for the promotion to the post of Assistant Professor Academic Level 11 on account of Ph.D.
15.	UGC Regulations applied	UGC Regulations 2018, Option A
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes.
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1.Participated in the UGC Sponsored Live Online Short term course in Disaster Management conducted by the UGC HRDC, University of Kerala from 22.02.2022 to 28.02.2022. 2.Participated in the UGC Sponsored Live Online Short term course in Gender Sensitization conducted by the UGC HRDC, University of Kerala from 23.06.2022 to 29.06.2022. 3.Participated in the UGC Sponsored Short term course in Disaster Management conducted by the UGC HRDC, University of Kerala from 04.11.2022 to 10.11.2022. 4.Participated in the UGC Sponsored Short term course in Curriculum Design and Outcome Based Education conducted by the UGC HRDC, University of Kerala from 02.08.2023 to 08.08.2023.
18.	‘Satisfactory’ or ‘Good’ in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
V. Screening-cum-Evaluation Committee		
19.	Date of issuance of communication to the members of the panel.	30.10.2024
20.	Date of meeting of the Screening Committee	10.01.2025
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee:		
The meeting was held on 10.01.2025 at 11.00 a.m. in the Principal's Chamber at NSS College, Nilamel. The Committee has carefully scrutinized the PBAS records of the workdone by the faculty and service records of the same. The performance scores for various categories have been verified and the Committee found that the faculty has sufficient scores in each category. After making detailed evaluation regarding the performance of the faculty and taking into consideration the existing UGC norms, Government orders and Statutes of University of Kerala Dr. Sreeja Thankappan is found qualified for promotion to the post of Assistant Professor Academic Level 11 to 12 w.e.f. 21.08.2023 and hence the Committee recommends Dr. Sreeja Thankappan, Assistant Professor, Department of Botany, NSS College, Nilamel for promotion to the post of Assistant Professor Academic Level 12 w.e.f. 21.08.2023.		
VII. Remarks on the Proposal:Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Sreeja Thankappan, Assistant Professor in the Department of Botany at N.S.S. College, Nilamel from Academic Level 11 to Academic Level 12, w.e.f 21.08.2023 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Dr. Sreeja Thankappan, Assistant Professor in the Department of Botany at N.S.S. College, Nilamel from Academic Level 11 to Academic Level 12, w.e.f 21.08.2023 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.B11 **N.S.S. College, Nilamel – CAS Placement/ Promotion of Dr.Siji J.V., Department of Zoology, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.**

(11664/Ac F II/2025/UOK)

The Principal, N.S.S. College, Nilamel has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Siji J.V., Assistant Professor in the Department of Zoology of the College from Academic Level 11 to Academic Level 12, w.e.f 12.08.2022 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/ PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University,Year of passing.	M.Sc.Zoology from University of Kerala in 2000.
2.	M.Phil - Subject, University, Year of passing	M.Phil. in Zoology from University of Kerala in June 2003.
3.	NET / SLET - Subject, Date of Examination/Qualifying date	Nil
4.	Ph.D - Subject, University, Date of award	Ph.D in Zoology from University of Kerala in 31.12.2012.
II.Verified data from the Service Book		
5.	Date of Birth	30.05.1978
6.	Date of first entry into Service	12.08.2013 F.N.(MG University)
7.	Date of Placement to Academic Level 11	12.08.2017 F.N.(MG University)
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of five years of Service as Assistant Professor (Academic Level 11)	11.08.2022
10.	Proposed Date of the Placement / Promotion	12.08.2022 F.N.
11.	Date of Retirement	31.05.2038.
12.	Assessment Period	12.08.2017 to 11.08.2022
13.	L.W.A availed during the Assessment Period	Nil
14.	Details of relaxation already availed	Two years of relaxation availed for the

		promotion to Academic Level 11 on account of Ph.D.
15.	UGC Regulations applied	UGC Regulations 2018, Option A
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes.
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1.Participated in the online interdisciplinary refresher course in Biological Sciences conducted by UGC HRDC, Kannur University from 05.01.2021 to 18.01.2021. 2.Participated in the online short term course in MOOC's & Open Educational Resources-I conducted by UGC HRDC, Kannur University from 30.09.2021 to 06.10.2021. 3.Participated in the UGC Sponsored short term course in MOOC's MOODLE conducted by UGC HRDC, University of Kerala from 04.03.2022 to 10.03.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
V. Screening-cum-Evaluation Committee		
19.	Date of issuance of communication to the members of the panel.	16.05.2024
20.	Date of meeting of the Screening Committee	22.07.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - THREE members including TWO Subject Experts
<u>VI. Recommendation of Screening-cum-Evaluation Committee:</u> The meeting was held on 22.07.2024 at 11.30 a.m. in the Principal's Chamber at NSS College, Nilamel. The Committee has carefully scrutinized the PBAS records of the workdone by the faculty and service records of the same. The performance scores for various categories have been verified and the Committee found that the faculty has sufficient scores in each category. After making detailed evaluation regarding the performance of the faculty and taking into consideration the existing UGC norms, Government orders and Statutes of University of Kerala Dr.Siji J.V. is found qualified for promotion to the post of Assistant Professor Academic Level 11 to 12 w.e.f. 12.08.2022 and hence the Committee recommends Dr.Siji J.V., Assistant Professor, Department of Zoology, NSS College, Nilamel for promotion to the post of Assistant Professor Academic Level 12 w.e.f. 12.08.2022.		
<u>VII. Remarks on the Proposal:</u> Dr. Siji J.V was appointed as Assistant Professor in SVR NSS College, Vazhoor, which is under the purview of Mahatma Gandhi University w.e.f.12.08.2013 F.N. The teacher was transferred to NSS College, Pandalam, under University of Kerala on 05.06.2018 FN and later transferred to NSS College, Nilamel.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.Siji J.V., Assistant Professor in the Department of Zoology at N.S.S. College, Nilamel from Academic Level 11 to Academic Level 12, w.e.f 12.08.2022 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the

Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Dr.Siji J.V., Assistant Professor in the Department of Zoology at N.S.S. College, Nilamel from Academic Level 11 to Academic Level 12, w.e.f 12.08.2022 F.N., as per UGC Regulations 2018, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.B12 ***M.M.N.S.S. College, Kottiyam – CAS Placement/ Promotion of Dr.Syam Krishnan K, Department of Chemistry, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg. (9289/Ac F II/2025/UOK)***

The Principal, *M.M.N.S.S. College, Kottiyam* has forwarded a proposal for the approval of CAS Placement/ Promotion of *Dr. Syam Krishnan K*, Assistant Professor in the Department of *Chemistry* of the College from Academic Level 11 to Academic Level 12, w.e.f 13.12.2022 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing.	M.Sc. Chemistry from University of Kerala in 2002.
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET/ SLET - Subject, Date of Examination/ Qualifying date	CSIR NET in 2002
4.	Ph.D - Subject, University, Date of award	Ph.D in Chemistry from University of Kerala in 14.08.2008
II.Verified data from the Service Book		
5.	Date of Birth	14.02.1980.
6.	Date of first entry into Service	13.12.2013 F.N.
7.	Date of Placement to Academic Level 11	13.12.2017 F.N.
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of five years of Service as Assistant Professor (Academic Level 11)	12.12.2022
10.	Proposed Date of the Placement / Promotion	13.12.2022 F.N.
11.	Date of Retirement	31.03.2040
12.	Assessment Period	13.12.2017 to 12.12.2022
13.	L.W.A availed during the Assessment Period	Nil
14.	Details of relaxation already availed	Two years relaxation availed for the promotion to Academic Level 11 on account of Ph.D.
15.	UGC Regulations applied	UGC Regulations 2018, Option A
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes.
17.	<i>Any two of the following:</i> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/	1.Successfully completed online two week faculty development programme (equivalent to Refresher course) on Chemistry-The Catalyst for Change conducted by TLC, Ramanujan

	Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules	College, University of Delhi in collaboration with Department of Chemistry, Miranda House, University of Delhi under the Ministry of Education, PMMMNMTT from 14.07.2021 to 28.07.2021. 2.Participated in the UGC Sponsored Refresher course in Materials Science (Interdisciplinary) conducted by the UGC HRDC University of Kerala from 03.11.2023 to 16.11.2023.
18.	‘Satisfactory’ or ‘Good’ in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
V. Screening-cum-Evaluation Committee		
19.	Date of issuance of communication to the members of the panel.	11.02.2024
20.	Date of meeting of the Screening Committee	01.04.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - THREE members including TWO Subject Experts
<u>VI. Recommendation of Screening-cum-Evaluation Committee:</u> The meeting was held on 01.04.2024 at 10.00 a.m. in the Principal's Chamber at MMNSS College, Kottiyam. After making detailed evaluation regarding the performance of the faculty and taking into consideration the existing UGC norms, Government Orders and statutes of University of Kerala, Dr. Syam Krishnan K is found qualified to the post of Assistant Professor Academic Level 12 w.e.f. 13.12.2022 F.N. Hence the committee recommends Dr. Syam Krishnan K, Assistant Professor, Department of Chemistry, MMNSS College, Kottiyam for promotion to the post of Assistant Professor Academic Level 12 w.e.f. 13.12.2022 F.N.		
<u>VII. Remarks on the Proposal:</u> The Assistant Professor has completed one refresher course within the assessment period. However the teacher completed one refresher course on 16.11.2023, which was after the due date of promotion (20.01.2020). It is mentioned in the U.O. No.9899/2023/UOK dated 06.12.2023(3 rd amendment to UGC Regulations 2018) that "Wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31 st December 2023 or as notified by the Commission from time to time". The incumbent has completed the the refresher course on 16.11.2023 (before 31.12.2023) and the Screening cum evaluation committee was held on 01.04.2024 and hence the Assistant Professor is eligible for the promotion on the due date itself.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.Syam Krishnan K., Assistant Professor in the Department of Chemistry at M.M.N.S.S. College, Kottiyam from Academic Level 11 to Academic Level 12, w.e.f 13.12.2022 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Syam Krishnan K., Assistant Professor in the Department of Chemistry at M.M.N.S.S. College,

Kottiyam from Academic Level 11 to Academic Level 12, w.e.f 13.12.2022 F.N., as per UGC Regulations 2018 and recommended to approve the same

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.B13 N.S.S.College, Nilamel – CAS Placement/ Promotion of Sri.B.Saravanan, Department of Mathematics, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)- Approval of – reg.
(8277/Ac F II/2025/UOK)

The Principal, N.S.S.College, Nilamel has forwarded a proposal for the approval of CAS Placement/ Promotion of Sri.B.Saravanan, Assistant Professor in the Department of Mathematics of the College from Academic Level 10 to Academic Level 11, w.e.f 18.06.2021 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing.	M.Sc. Mathematics from Pondicherry University in May 2005.
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET/SLET - Subject, Date of Examination/Qualifying date	CSIR NET in Mathematical Sciences in December 2012.
4.	Ph.D - Subject, University, Date of award	Nil
II.Verified data from the Service Book		
5.	Date of Birth	08.11.1982
6.	Date of first entry into Service	18.06.2015 F.N.(University of Calicut)
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of six years of Service as Assistant Professor (Academic Level 10)	17.06.2021
9.	Proposed Date of the Placement / Promotion	18.06.2021
10.	Date of Retirement	31.03.2043
11.	Assessment Period	18.06.2015 to 17.06.2021
12.	LWA availed during the Assessment Period	Nil
13.	Details of relaxation applicable for the promotion	Nil
14.	UGC Regulations applied	UGC Regulations 2018, Option A
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed six years of service
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the UGC Sponsored Orientation Programme conducted by UGC HRDC, University of Mysore from 15.07.2016 to 11.08.2016.
17.	<u>Any one of the following:</u> Completed One Refresher Course/Research Methodology Course. OR <u>Any Two of the following:</u>	Participated in the Refresher course in

Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	Mathematics and Statistics conducted by UGC, HRDC, Pondicherry University from 05.09.2018 to 25.09.2018.
18. 'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	Good

V. Screening-cum-Evaluation Committee

19. Date of issuance of communication to the members of the panel.	16.05.2024
20. Date of meeting of the Screening Committee	22.07.2024
21. Quorum of the Screening Committee (Three members including ONE Subject Expert)	YES - THREE members including TWO Subject Experts

VI. Recommendation of Screening cum Evaluation Committee:

The meeting was held on 22.07.2024 at 11.00 a.m. in the Principal's Chamber at NSS College, Nilamel.

The committee has carefully scrutinized the PBAS records of the workdone by the faculty and service records of the same. The performance scores for various categories have been verified and the Committee found that the faculty has sufficient scores in each category.

After making detailed evaluation regarding the performance of the faculty and taking into consideration the existing norms, Government orders and Statutes of the University of Kerala, B.Saravanan is found qualified for promotion to the post of Assistant Professor Academic Level 11 w.e.f. 18.06.2021 and hence the committee recommends B.Saravanan for promotion to the post of Assistant Professor Academic Level 11 w.e.f. 18.06.2021.

VII. Remarks on the proposal: The incumbent was initially appointed as Assistant Professor in Mathematics at NSS College, Ottappalam which comes under the purview of University of Calicut and later transferred to NSS College, Nilamel.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Sri.B.Saravanan, Assistant Professor in the Department of Mathematics at N.S.S. College, Nilamel from Academic Level 10 to Academic Level 11, w.e.f 18.06.2021 F.N., as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Syam Krishnan K., Assistant Professor in the Department of Chemistry at M.M.N.S.S. College, Kottiyam from Academic Level 11 to Academic Level 12, w.e.f 13.12.2022 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.B14 NSS College, Nilamel – CAS Placement/ Promotion of Dr.Resmi S. Nair, Department of Zoology, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of – reg. (11666/Ac F II/2025/UOK)

The Principal, NSS College, Nilamel has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Resmi S. Nair, Assistant Professor in the Department of Zoology of the College from Academic Level 11 to Academic Level 12, w.e.f 31.08.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University.	M.Sc.Zoology from University of Kerala in June 2007.
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET/ SLET- Subject, Date of Examination/ Qualifying date	CSIR UGC NET in 2013.
4.	Ph.D - Subject, University, Date of award	Ph.D in Zoology from University of Kerala in 31.08.2019.
II.Verified data from the Service Book		
5.	Date of Birth	11.04.1982
6.	Date of first entry into Service	05.12.2013 F.N.(Calicut)
7.	Date of Placement to Academic Level 11	31.08.2019 F.N.
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of five years of Service as Assistant Professor (Academic Level 11)	30.08.2024
10.	Proposed Date of the Placement / Promotion	31.08.2024
11.	Date of Retirement	30.04.2042.
12.	Assessment Period	31.08.2019 to 30.08.2024.
13.	L.W.A availed during the Assessment Period	Nil
14.	Details of relaxation already availed	3 months and 5 days relaxation availed for the promotion to Academic Level 11 on account of Ph.D.
15.	UGC Regulations applied	UGC Regulations 2018, Option A
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes.
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1.Participated in the UGC Sponsored Short term course in Disaster Management conducted by the UGC HRDC, University of Kerala from 04.11.2022 to 10.11.2022. 2.Participated in the UGC Sponsored Short term course in Soft Skill Development Programme conducted by the UGC HRDC, University of Kerala from 22.03.2023 to 28.03.2023. 3.Participated in the UGC Sponsored Refresher course in Life Sciences (Interdisciplinary) conducted by the UGC HRDC, University of Kerala from 04.10.2023 to 17.10.2023.

18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
V. Screening-cum-Evaluation Committee		
19.	Date of issuance of communication to the members of the panel.	30.10.2024.
20.	Date of meeting of the Screening Committee	26.11.2024.
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee:		
The meeting was held on 26.11.2024 at 11.00 a.m. in the Principal's Chamber at NSS College, Nilamel. The Committee has carefully scrutinized the PBAS records of the workdone by the faculty and service records of the same. The performance scores for various categories have been verified and the Committee found that the faculty has sufficient scores in each category. After making detailed evaluation regarding the performance of the faculty and taking into consideration the existing UGC norms, Government orders and Statutes of University of Kerala Dr.Resmi S. Nair is found qulaifies for promotion to the post of Assistant Professor Academic Level 11 to 12 w.e.f. 31.08.2024 and hence the Committee recommends Dr.Resmi S. Nair, Assistant Professor, Department of Zoology, NSS College, Nilamel for promotion to the post of Assistant Professor Academic Level 12 w.e.f. 31.08.2024.		
VII. Remarks on the Proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr.Resmi S Nair, Assistant Professor in the Department of Zoology at N.S.S. College, Nilamel from Academic Level 11 to Academic Level 12, w.e.f 31.08.2024 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Resmi S Nair, Assistant Professor in the Department of Zoology at N.S.S. College, Nilamel from Academic Level 11 to Academic Level 12, w.e.f 31.08.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.B15 Mahatma Gandhi College, Thiruvananthapuram – CAS Placement/ Promotion of Dr.Subalekshmi G.S., Department of Sociology, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.

(6992/Ac F II/2025/UOK)

The Principal in Charge, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Subalekshmi G.S., Assistant Professor in the Department of Sociology of the College from Academic Level 11 to Academic Level 12, w.e.f 20.01.2020 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION	
I.Qualifications of the Teacher	
1.	Master's Degree - Subject, University. M.A. Sociology from University of Kerala in June

		2004.
2.	M.Phil - Subject, University.	M.Phil. in Sociology from University of Kerala in November 2007
3.	NET/ SLET - Subject, Date of Examination / Qualifying date	UGC NET in Sociology in June 2006
4.	Ph.D - Subject, University, Date of award	Ph.D in Sociology from University of Kerala in 13.03.2020.
II.Verified data from the Service Book		
5.	Date of Birth	25.05.1982.
6.	Date of first entry into Service	20.01.2010.
7.	Date of Placement to Assistant Professor Stage 2	20.01.2015 F.N.
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of five years of Service as Assistant Professor (Academic Level 11)	19.01.2020
10.	Proposed Date of the Placement / Promotion	20.01.2020 F.N.
11.	Date of Retirement	31.05.2038.
12.	Assessment Period	20.01.2015 to 19.01.2020
13.	L.W.A availed during the Assessment Period	Nil
14.	Details of relaxation already availed	One year relaxation availed for the promotion to Stage 2 on account of M.Phil.
15.	UGC Regulations applied	UGC Regulations 2018, Option A
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes.
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1.Participated in the University of Kerala sponsored Short term course in AECC-Environmental Studies (CBCS) under Faculty Development Programme for college teachers affiliated to University of Kerala conducted jointly by the UGC HRDC and Department of Environmental Sciences, University of Kerala from 05.03.2018 to 12.03.2018. 2.Participated in the UGC Sponsored Live Online Refresher Course in Human Rights (Multidisciplinary) conducted by the UGC HRDC, University of Kerala from 09.09.2021 to 22.09.2021. 3.Participated in the UGC Sponsored Short Term Course in Leadership Development Programme conducted by the UGC HRDC, University of Kerala from 01.12.2021 to 07.12.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
V. Screening-cum-Evaluation Committee		
19.	Date of issuance of communication to the members of the panel.	22.10.2024
20.	Date of meeting of the Screening Committee	04.12.2024
21.	Quorum of the Screening committee (Three members including One Subject	YES - FOUR members including TWO Subject Experts

Expert)	
<u>VI. Recommendation of Screening-cum-Evaluation Committee:</u> The meeting was held on 04.12.2024 at 2.00 P.M. in the Principal's Chamber at Mahatma Gandhi College, Thiruvananthapuram. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC regulations, Government orders and Statutes of University of Kerala, Dr.Subalekshmi G.S. is found qualified for placement/promotion to the post of Assistant Professor Academic Level 12 w.e.f. 20.01.2020 F.N.	
<u>VII. Remarks on the Proposal:</u> The Assistant Professor has completed one short term course of 1 week duration within the assessment period. However the teacher completed one short term course of 1 week duration on 07.12.2021 and one refresher course of two weeks duration on 22.09.2021, which was after the due date of promotion (20.01.2020). It is mentioned in the U.O. No.9899/2023/UOK dated 06.12.2023 (3 rd amendment to UGC Regulations 2018) that "Wherever the requirement of the Orientation Course (OC)/Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31 st December 2023 or as notified by the Commission from time to time". The incumbent has completed the short term course on 07.12.2021 and RC on 22.09.2021 (both the courses before 31.12.2023) and the Screening cum evaluation committee was held on 04.12.2024 and hence the Assistant Professor is eligible for the promotion on the due date itself.	

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.Subalekshmi G.S., Assistant Professor in the Department of Sociology at Mahatma Gandhi College, Thiruvananthapuram from Academic Level 11 to Academic Level 12, w.e.f 20.01.2020 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Subalekshmi G.S., Assistant Professor in the Department of Sociology at Mahatma Gandhi College, Thiruvananthapuram from Academic Level 11 to Academic Level 12, w.e.f 20.01.2020 F.N., as per UGC Regulations 2018 and recommended to approve the same.

<i>Resolution of the Syndicate</i>	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.	

Item No.19.08.B16 N.S.S. College, Nilamel - Appointment of Dr.S.Jayadev, Professor, Department of Commerce as Principal-in-Charge - Approval of - reg. (19434/Ac F II/2025/UOK)

The request letter no. G/1100/3/2025 dated 01/04/2025 from the Secretary, N.S.S Colleges' Central Committee was forwarded by the D.D.O., N.S.S. College, Nilamel vide letter no.G1/123/1/2025 dated 01.04.2025.

The Secretary, N.S.S Colleges' Central Committee has requested to approve the appointment of Dr.S.Jayadev, Professor, Department of Commerce as Principal-in-Charge with the powers of Drawing Disbursing Officer at N.S.S. College, Nilamel w.e.f. 01.04.2025 F.N. against the vacancy of Dr.Rajesh R, Principal of N.S.S. College, Nilamel, who was retired on 31.03.2025.

It may be noted that the request to approve the appointment of Dr.S.Jayadev as D.D.O., N.S.S. College, Nilamel w.e.f 01/04/2025 F.N. to avoid the delay in financial transactions of the college on the basis of the request from the Secretary, N.S.S Colleges' Central Committee is under the consideration of the Hon'ble Vice Chancellor.

The Secretary, N.S.S Colleges' Central Committee has enclosed the Appointment letter in respect of Dr.S.Jayadev, Professor, Department of Commerce nominating him as the Principal in charge w.e.f 01.04.2025 F.N.

The Secretary, N.S.S Colleges' Central Committee further forwarded the Seniority list of N.S.S. College, Nilamel. As per the Seniority list, Dr.S.Jayadev is in the 2nd position and the senior one has submitted her Unwillingness.

As per statutes 21-Principal responsibilities of chapter 24 of Kerala University first statutes 1977, "in the absence of Principal, the senior most Professor or in his absence the senior most lecturer of the college shall be in charge of the duties of the Principal".

It may be noted that a **circular No.11803/Ac F II/2024/UOK dated 28.02.2024**, was issued stating as: *all Educational Agencies to appoint a Principal on regular basis immediately in the Colleges where Principal post is lying vacant. In the absence of a regular Principal, the Educational agency shall appoint, the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977*".

Hence, as per orders of the Hon'ble Vice-Chancellor, the proposal for the approval of the appointment of Dr.S.Jayadev, Professor, Department of Commerce as Principal-in-Charge with powers of Drawing and Disbursing Officer of N.S.S. College, Nilamel w.e.f. 01.04.2025 F.N. against the vacancy of Dr.Rajesh R, Principal of N.S.S. College, Nilamel, who was retired on 31.03.2025, is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of private colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of the appointment of Dr.S.Jayadev, Professor, Department of Commerce as Principal-in-Charge with powers of Drawing and Disbursing Officer of N.S.S. College, Nilamel w.e.f. 01.04.2025 F.N. against the vacancy of Dr.Rajesh R, Principal of N.S.S. College, Nilamel, who was retired on 31.03.2025 and recommended to approve the same considering the exigency of the situation causing delay in taking timely decision regarding the academic and administrative matters in the college.

The committee further recommended to direct the Secretary, N.S.S Colleges' Central Committee to initiate steps within 6 months to appoint a regular Principal in the college.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.B17 *St. Stephen's College, Pathanapuram- CAS Placement/ Promotion of Dr.Sherine Alex, Department of Chemistry from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11) - Approval of – reg.*

(65756/Ac F II/2024/UOK)

The Drawing and Disbursing Officer, St. Stephen's College, Pathanapuram has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Sherine Alex, Assistant Professor in the department of Chemistry of the college from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 06.06.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR C.A.S. PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - University - Year of passing	M.Sc. Chemistry - Mahatma Gandhi University - June 2007 (EC Submitted).
2.	M.Phil - University - Year of passing	Nil
3.	NET / SLET - Year of passing	Nil

4.	Ph.D. - University - Year of passing	Ph.D. Degree in Interdisciplinary Program- Nano Science and Engineering - Indian Institute of Science, Bengaluru - June 2018 (EC Submitted).
II.Verified data from the Service Book		
5.	Date of Birth	22.01.1985
6.	Date of first entry into Service as Assistant Professor	06.06.2019 F.N.
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	05.06.2023 A. N.
9.	Proposed Date of the Placement / Promotion	06.06.2023 F. N.
10.	Date of Retirement	31.03.2045
11.	Assessment Period	06.06.2019 F.N. - 05.06.2023 A. N.
12.	LWA availed during the Assessment Period	Nil
13.	Details of relaxation availed for	Two years on the ground of Ph.D. Degree
14.	UGC Regulations applied	Option A, UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D. OR Completed five years of service having M.Phil/LLM/ M.Tech/M.V.Sc/MD	Yes, Four years having Ph.D. Degree
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully Completed a 4-Week Induction/ Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education" conducted by the Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 04.06.2020 to 01.07.2020.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Successfully Completed a 2-Week Faculty Development Programme on "Managing Online Classes and Co-Creating MOOCs 3.0" conducted by the Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 18.05.2020 to 03.06.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of issuance of communication to the members of the panel	19.02.2024
20.	Date of meeting of the Screening Committee	01.07.2024

21.	Quorum of the Screening Committee (Three members including One Subject Expert)	YES - THREE members including ONE Subject Expert

VI. Recommendation of Screening cum Evaluation Committee:

It is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement/ promotion to the post of Assistant Professor Academic Level 11 w.e.f. 06.06.2023 F.N. and hence, the committee recommends the teacher for placement/ promotion from Academic Level 10 to Academic Level 11, w.e.f. 06.06.2023 F.N.

VII. Remarks on the proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Sherine Alex, Department of Chemistry, St. Stephen's College, Pathanapuram from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 06.06.2023 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Sherine Alex, Department of Chemistry, St. Stephen's College, Pathanapuram from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 06.06.2023 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No. 19.08.B18 **N.S.S. College, Pandalam - C.A.S. Placement/ Promotion of Dr. Jayalekshmi P.A., Assistant Professor (Academic Level 11), Department of Sanskrit as Assistant Professor (Academic Level 12) - Approval of - reg.**
(61129/Ac F II/2024/UOK)

The Drawing and Disbursing Officer, N.S.S. College, Pandalam has forwarded a proposal for the approval of C.A.S. Placement/ Promotion of Dr. Jayalekshmi P.A., Assistant Professor (Academic Level 11), Department of Sanskrit as Assistant Professor (Academic Level 12), w.e.f. 11.10.2021 F.N. Relevant documents such as Placement Order, A.P.I. Score Sheet, Minutes of the Screening-cum-Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the proposal are provided in the table below:

PROPOSAL FOR C.A.S. PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - University - Year of passing	M A Sanskrit - University of Kerala - 1999
2.	M.Phil - University - Year of passing	Nil
3.	NET / SLET - Year of Passing	Nil
4.	Ph. D. - University - Year of passing	Ph. D. in Sanskrit - University of Kerala - 2008
II. Verified data from the Service Book		
5.	Date of Birth	12.04.1975
6.	Date of first entry into service	11.10.2012 F.N.
7.	Date of Placement / Promotion to Assistant	11.10.2016 F.N.

	Professor (Academic Level 11)	
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	10.10.2021 A.N.
10.	Proposed Date of the Placement / Promotion	11.10.2021 F.N.
11.	Date of retirement	30.04.2031
12.	Assessment Period	11.10.2016 F.N. - 10.10.2021 A.N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	TWO years on account of Ph.D. Degree for the Placement/ Promotion to Assistant Professor (Academic Level 11)
15.	UGC Regulations applied	UGC Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1. Participated in the Faculty Development Programme in Natural Language Processing (NLP) organised by the Department of Sanskrit in collaboration with KSHEC, Karnataka Samskrit University (KSU), IQAC-SSC Kalady and Swadhyaya Research Foundation from 17.08.2020 to 21.08.2020. 2. Participated in the UGC-Sponsored Live Online Short-Term Course in Research Methodology conducted by the UGC-HRDC, University of Kerala, Kariavattom, Tvpam from 17.12.2020 to 23.12.2020. 3. Completed Two Week Online National Faculty Development Programme on "Media and Art in Teaching and Learning (Interdisciplinary)" jointly organized by Guru Angad Dev Teachin Learning Centre, SGTB Khalsa College, University of Delhi under the PMMMNMTT of Ministry of Education, Bishop Moore College, Mavelikkara, Affiliated to the University of Kerala and St. John's College, Agra, conducted from 12.01.2021 to 25.01.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	GOOD
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to the Educational Agency	14.02.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	08.04.2024
21.	Quorum of the Screening-cum-Evaluation Committee (Three members including One Subject Expert)	Yes - FOUR members including TWO Subject Experts attended the meeting.
VI. Recommendation of Screening-cum-Evaluation committee:		
The Committee has carefully scrutinized the PBAS Records of the work done by the teacher during the assessment period and service records of the teacher. The grades required have been verified and		

the Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration, the existing UGC norms, Government orders and Statutes of University of Kerala, the Committee found that Dr.Jayalekshmi P.A., is qualified for placement/ promotion to the post of Assistant Professor (Academic Level 12) with effect from 11.10.2021 F.N. and hence, the Screening-cum-Evaluation committee recommends the incumbent for placement / promotion to the post of Assistant Professor (Academic Level 12) with effect from 11.10.2021 F.N.

VII. Remarks on the proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of C.A.S. Placement/ Promotion of Dr.Jayalekshmi P.A., Assistant Professor in the Department of Sanskrit, N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 11.10.2021 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Jayalekshmi P.A., Assistant Professor in the Department of Sanskrit, N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 11.10.2021 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No. 19.08.B19 *V.T.M. N.S.S. College, Dhanuvachapuram - CAS Placement/ Promotion of Dr.Bettymol Mathew, Assistant Professor (Academic Level 11), Department of Malayalam as Assistant Professor (Academic Level 12) - Approval of - reg.*

(16182/Ac F I/2025/UOK)

The Principal, V.T.M. N.S.S. College, Dhanuvachapuram has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Bettymol Mathew, Assistant Professor (Academic Level 11), Department of Malayalam as Assistant Professor (Academic Level 12), w.e.f. 07.06.2020 F.N. Relevant documents such as Placement Order, A.P.I. Score Sheet, Minutes of the Screening-cum-Evaluation Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the proposal are provided in the table below:

PROPOSAL FOR C.A.S. PLACEMENT / PROMOTION		
<u>I. Qualifications of the Teacher</u>		
1.	Master's Degree - University - Year of passing	M A Malayalam - Mahatma Gandhi University - 2000(EC Submitted).
2.	M.Phil. - University - Year of passing	NIL
3.	NET/ SLET - Year of Passing	UGC NET - Dec 1999
4.	Ph. D. - University - Year of passing	Ph.D. in Malayalam - Mahatma Gandhi University - 2009(EC Submitted).
<u>II. Verified data from the Service Book</u>		
5.	Date of Birth	20.04.1970
6.	Date of first entry into service	07.06.2011 F.N.
7.	Date of Placement/ Promotion to Assistant Professor Stage II	07.06.2015 F.N.
<u>III. Details of the proposed Placement/ Promotion</u>		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)

9.	Date of completion of Five years of Service as Assistant Professor Stage II	06.06.2020 A.N.
10.	Proposed Date of the Placement/ Promotion	07.06.2020 F.N.
11.	Date of retirement	30.04.2026
12.	Assessment Period	07.06.2015 F.N. - 06.06.2020 A.N.
13.	L.W.A. availed during the assessment period	NIL
14.	Details of relaxation already availed of	Two years of relaxation have already been availed on account of the Ph.D. for placement/ promotion to Assistant Professor Stage II.
15.	U.G.C. Regulations applied	UGC Regulations, 2018, Option B
<u>IV. Eligibility Criteria (Clause 6.4.B.II)</u>		
16.	Completed five years of service as Assistant Professor in Stage II.	YES
17.	One Refresher Course/Methodology Workshop/ Training, Teaching-Learning Evaluation Technology Programmes/Soft Skill Development Programmes & Faculty Development Programmes (2 weeks duration-14 days) after placement to Stage 2 and within the Assessment period	Participated in the Online Refresher Course in Comparative Literature & Cultural Studies (Indian, English & Foreign Languages) conducted by the UGC-Human Resource Development Centre, Kannur University from 09.10.2020 to 22.10.2020
18.	Verified API Category II & III (Minimum 50 in Assessment period)	376
<u>V. Screening-cum-Evaluation Committee</u>		
19.	Date of issuance of the communication to the members of the panel.	21.10.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	14.02.2025
21.	Quorum of the Screening-cum-Evaluation Committee: (three members including one Subject Expert)	THREE members including TWO Subject Experts attended the meeting.
<u>VI. Recommendation of Screening-cum-Evaluation committee:</u>		
The Committee has carefully scrutinized the PBAS Records of the work done by the teacher during the assessment period and service records of the teacher. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS After making detailed evaluation regarding the performance of the teacher and taking into consideration, the existing U.G.C. norms, Government orders and Statutes of University of Kerala, the Committee found that Dr.Bettymol Mathew, is qualified for placement/ promotion to the post of Assistant Professor (Academic Level 12) with effect from 07.06.2020 F.N. and hence, the Screening-cum-Evaluation committee recommends the incumbent for placement / promotion to the post of Assistant Professor (Academic Level 12) with effect from 07.06.2020 F.N.		
<u>VII. Remarks on the proposal:</u> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of Dr.Bettymol Mathew, Assistant Professor in the Department of Malayalam at V.T.M. N.S.S. College, Dhanuvachapuram from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 07.06.2020 F.N., as per UGC Regulations 2018, Option B, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Bettymol Mathew, Assistant Professor in the Department of Malayalam at V.T.M. N.S.S. College, Dhanuvachapuram from Assistant Professor (Academic Level 11) to Assistant Professor

(Academic Level 12), w.e.f. 07.06.2020 F.N., as per UGC Regulations 2018, Option B and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08. B20 N.S.S. College, Pandalam - C.A.S. Placement/ Promotion of Dr. Saravana Kumar S., Assistant Professor (Academic Level 11), Department of Physics as Assistant Professor (Academic Level 12) - Approval of - reg.

(76271/Ac F II/2024/UOK)

The Drawing and Disbursing Officer, N.S.S. College, Pandalam has forwarded a proposal for the approval of C.A.S. Placement/ Promotion of Dr. Saravana Kumar S., Assistant Professor (Academic Level 11), Department of Physics as Assistant Professor (Academic Level 12), w.e.f. 07.01.2020 F.N. Relevant documents such as Placement Order, A.P.I. Score Sheet, Minutes of the Screening-cum-Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the proposal are provided in the table below:

PROPOSAL FOR C.A.S. PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - University - Year of passing	M.Sc. Physics - Bharathiar University - 2002 (EC Submitted)
2.	M.Phil. - University - Year of passing	M.Phil. Physics- Bharathiar University - 2004
3.	NET / SLET - Year of Passing	NIL
4.	Ph. D. - University - Year of passing	Ph. D. in Physics - University of Kerala - 2010
II. Verified data from the Service Book		
5.	Date of Birth	14.01.1980
6.	Date of first entry into service	07.01.2011 F.N.
7.	Date of Placement/ Promotion to Assistant Professor Stage II	07.01.2015 F.N.
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Five years of Service as Assistant Professor Stage II	06.01.2020 A.N.
10.	Proposed Date of the Placement/ Promotion	07.01.2020 F.N.
11.	Date of retirement	31.03.2036
12.	Assessment Period	07.01.2015 F.N. - 06.01.2020 A.N.
13.	L.W.A. availed during the assessment period	NIL
14.	Details of relaxation already availed of	Two years of relaxation have already been availed on account of the Ph.D. for placement/ promotion to Assistant Professor Stage II.
15.	U.G.C. Regulations applied	U.G.C. Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Stage II.	YES
17.	Any two of the following: Refresher Courses/ Research Methodology course/ Workshops /Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programme/ Faculty Development Programmes (02 weeks	*1. Participated in the UGC-Sponsored Refresher Course in Citation Network Analysis and

duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 module	Exploratory Data Analysis Using R (Multidisciplinary), conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm from 18.02.2020 to 02.03.2020 *2. Successfully completed online Two-Week Refresher Course in "Physics" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 10.04.2022 to 24.04.2022
18. 'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	GOOD

V. Screening-cum-Evaluation Committee

19. Date of issuance of the communication to the members of the panel.	14.02.2024
20. Date of meeting of the Screening-cum-Evaluation Committee	21.06.2024
21. Quorum of the Screening-cum-Evaluation Committee: (Three members including One Subject Expert)	FOUR members including TWO Subject Experts attended the meeting.

VI. Recommendation of Screening cum Evaluation committee:

The Committee has carefully scrutinized the PBAS Records of the work done by the teacher during the assessment period and service records of the teacher. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration, the existing UGC norms, Government orders and Statutes of University of Kerala, the Committee found that Dr.Saravana Kumar S., is qualified for placement/ promotion to the post of Assistant Professor (Academic Level 12) with effect from 07.01.2020 F.N. and hence, the Screening-cum-Evaluation committee recommends the incumbent for placement/ promotion to the post of Assistant Professor (Academic Level 12) with effect from 07.01.2020 F.N.

VII. Remarks on the proposal:

*It may be noted that, as per the 3rd Amendment of UGC Regulations 2018, which is implemented as per U.O No. Ac F II/9899/2023/UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. As the teacher completed the required Refresher/ Orientation Courses before 31.12.2023 (i.e.24.04.2022), he is eligible to be promoted to Assistant Professor (Academic Level 12) w.e.f. 07.01.2020 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of C.A.S. Placement/ Promotion of Dr. Saravana Kumar S., Assistant Professor in the Department of Physics at N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 07.01.2020 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Saravana Kumar S., Assistant Professor in the Department of Physics at N.S.S. College,

Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 07.01.2020 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.B21 St. Stephen's College, Pathanapuram- CAS Placement/ Promotion of Shri.Blesson Mathew, Assistant Professor (Academic level 10), Department of Economics as Assistant Professor (Academic level 11) - Approval of – reg.

(72374/Ac F II/2024/UOK)

The Principal (i/c), St. Stephen's College, Pathanapuram has forwarded a proposal for the approval of CAS Placement/ Promotion of Shri. Blesson Mathew, Assistant Professor (Academic level 10), Department of Economics as Assistant Professor (Academic level 11), w.e.f. 06.06.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening-cum-Evaluation Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as tabled below:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - University - Year of passing	M A Economics - Mahatma Gandhi University - April 2012
2.	M.Phil. - University - Year of passing	M.Phil. in Economics - University of Kerala - Sep 2015
3.	NET / SLET - Year of passing	UGC NET - Nov 2014
4.	Ph.D. - University - Date of Awarded	NIL
II.Verified data from the Service Book		
5.	Date of Birth	16.10.1989
6.	Date of first entry into Service as Assistant Professor	06.06.2019 F.N.
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service in Assistant Professor (Academic Level 10)	05.06.2024 A.N.
9.	Proposed Date of the Placement / Promotion	06.06.2024 F.N.
10.	Date of Retirement	31.03.2050
11.	Assessment Period	06.06.2019 F.N. - 05.06.2024 A.N.
12.	LWA availed during the Assessment Period	Nil
13.	Details of relaxation availed for	1 year on account of M.Phil.
14.	UGC Regulations applied	UGC Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D. OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed five years of service (having M.Phil.) as Assistant Professor Academic Level 10 on 05.06.2024
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully Completed a 4-Week Induction / Orientation Programme for "Faculty in Universities/Colleges/Institutes of Higher Education"conducted by the Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT

		from 04.06.2020 to 01.07.2020.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Successfully Completed Two weeks Faculty Development Programme on "QUANTITATIVE METHODS FOR DATA ANALYSIS" conducted by the Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 12.08.2020 to 25.08.2020
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	GOOD

V. Screening-cum-Evaluation Committee

19.	Date of issuance of communication to the members of the panel	29.07.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	05.10.2024
21.	Quorum of the Screening-cum-Evaluation Committee (THREE members including ONE Subject Expert)	YES - THREE members including TWO Subject Experts attended the meeting.

VI. Recommendation of Screening cum Evaluation Committee:

The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades secured for various categories have been verified and the committee found that the teacher has sufficient grades in each category. After making a detailed evaluation regarding the performance of the teacher as well as interviewing the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala. Shri. Blesson Mathew, is found qualified for placement/ promotion to the post of Assistant Professor (Academic Level 11), w.e.f. 06.06.2024 F.N. and hence, the Screening-cum-Evaluation Committee recommends the teacher for placement/ promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 06.06.2024 F.N.

VII. Remarks on the proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement / Promotion of Shri. Blesson Mathew, Department of Economics at St. Stephen's College, Pathanapuram from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 06.06.2024 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Shri. Blesson Mathew, Department of Economics at St. Stephen's College, Pathanapuram from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 06.06.2024 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the

Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.B22 H.H.M.S.P.B. N.S.S. College for Women, Neeramankara – CAS Placement/ Promotion of Dr.Asha Krishnan, Assistant Professor (Academic Level 12), Department of English as Associate Professor (Academic Level 13A) – Approval of – reg.

(1258/Ac F II/2025/UOK)

The Principal, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Asha Krishnan, Assistant Professor (Academic Level 12), Department of English as Associate Professor (Academic Level 13A), w.e.f. 15.12.2018 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as tabled below:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - University - Year of passing	MA English Language & Literature - University of Kerala - 2001
2.	M.Phil - University - Year of passing	M.Phil - University of Kerala - 2004
3.	NET /SLET - Date of Examination / Qualifying date	UGC NET - 2002
4.	Ph.D-University-Year of Passing / Date of award	Ph.D. - University of Kerala - 2016
II. Verified data from the Service Book		
5.	Date of Birth	21.08.1978
6.	Date of first entry into Service	15.12.2005 F.N.
7.	Date of Placement/ Promotion as Assistant Professor Stage II	15.12.2010 F.N.
8.	Date of Placement/ Promotion as Assistant Professor Stage III	15.12.2015 F.N.
III. Details of the proposed Placement / Promotion		
9.	Post to which Placement / Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Stage III	14.12.2018 A.N.
11.	Proposed Date of the Placement / Promotion	15.12.2018 F.N.
12.	Date of Retirement	31.03.2035
13.	Assessment Period	15.12.2015 F.N. - 14.12.2018 A.N.
14.	LWA availed during the Assessment Period	NIL
15.	Details of relaxation already availed	One year of relaxation has already been availed on account of the M.Phil. for placement/ promotion to Assistant Professor Stage II.
16.	UGC Regulations applied	UGC Regulations, 2018, Option B
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in Stage III / Academic Level 12.	YES
18.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil. Degree: Minimum 2 Publications Holders of Ph.D. Degree: Minimum 1 publication	YES, 1 Publication (Holder of Ph.D. Degree)
19.	One Course/Programme from among the categories of Methodology Workshop/Training, Teaching-Learning-Evaluation Technology	Participated in the UGC-Sponsored Short-Term Course in Disaster Management, conducted by the UGC-Human Resource

	Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration during the Assessment Period.	Development Centre, University of Kerala, Kariavattom, Tvpm from 18.07.2018 to 25.07.2018
20.	Verified API Category II & III (Minimum 45 in Assessment period)	Verified API Score = 122
V. Selection Committee		
21.	Date of issuance of communication to the members of the Panel	17.11.2024
22.	Date of meeting of the Selection Committee	02.12.2024
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including TWO Subject Experts attended the meeting.
VI. Recommendation of Selection Committee:		
The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades secured for various categories have been verified and the committee found that the teacher has sufficient grades in each category. After making a detailed evaluation regarding the performance of the teacher as well as interviewing the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala. Dr. Asha Krishnan, is found qualified for placement/ promotion to the post of Associate Professor (Academic Level 13A), w.e.f. 15.12.2018 F.N. and hence, the selection committee recommends the teacher for placement/ promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 15.12.2018 F.N.		
VII. Remarks on the Proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of Dr.Asha Krishnan, Department of English at H.H.M.S.P.B. N.S.S. College for Women, Neeramankara, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 15.12.2018 F.N., as per UGC Regulations 2018, Option B, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Asha Krishnan, Department of English at H.H.M.S.P.B. N.S.S. College for Women, Neeramankara, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 15.12.2018 F.N., as per UGC Regulations 2018, Option B and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.B23 **St. Cyril's College, Adoor- CAS Placement/ Promotion of Smt. Lini K. Mathew, Assistant Professor (Academic level 10), Department of Chemistry as Assistant Professor (Academic level 11) - Approval of – reg.**
(17444/Ac F II/2025/UOK)

The Drawing and Disbursing Officer, St. Cyril's College, Adoor has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Lini K. Mathew, Assistant Professor (Academic level 10), Department of Chemistry as Assistant Professor (Academic level 11), w.e.f. 17.01.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening-cum-

Evaluation Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as tabled below:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree-University - Year of passing	M.Sc. Chemistry - Mahatma Gandhi University - 2007
2.	M.Phil. - University - Year of passing	NIL
3.	NET / SLET - Year of passing	UGC NET - 2013
4.	Ph.D. - University - Date of Awarded	NIL
II. Verified data from the Service Book		
5.	Date of Birth	21.03.1985
6.	Date of first entry into Service as Assistant Professor	17.01.2018 F.N.
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service in Assistant Professor (Academic Level 10)	16.01.2024 A.N.
9.	Proposed Date of the Placement / Promotion	17.01.2024 F.N.
10.	Date of Retirement	31.03.2045
11.	Assessment Period	17.01.2018 F.N. - 16.01.2024 A.N.
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	NIL
14.	UGC Regulations applied	UGC Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D. OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed Six years of service as Assistant Professor Academic Level 10 on 16.01.2024 A.N.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed a 4-Week Induction/Orientation Programme for "Faculty in Universities/Colleges/Institutes of Higher Education" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 26.06.2020 to 24.07.2020.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Successfully completed INTER- DISCIPLINARY ONLINE TWO-WEEK REFRESHER COURSE/ FACULTY DEVELOPMENT PROGRAMME on "Managing Online Classes & Co-creating MOOCs 7.0" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 05.08.2021 to 19.08.2021

18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	GOOD
V. Screening-cum-Evaluation Committee		
19.	Date of issuance of communication to the members of the panel	20.06.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	19.11.2024
21.	Quorum of the Screening-cum-Evaluation Committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts attended the meeting.
VI. Recommendation of Screening-cum-Evaluation Committee:		
The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades secured for various categories have been verified and the committee found that the teacher has sufficient grades in each category. After making a detailed evaluation regarding the performance of the teacher as well as interviewing the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Smt. Lini K. Mathew, is found qualified for placement/ promotion to the post of Assistant Professor (Academic Level 11), w.e.f. 17.01.2024 F.N. and hence, the Screening-cum-Evaluation Committee recommends the teacher for placement/ promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 17.01.2024 F.N.		
VII. Remarks on the proposal: Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of Smt. Lini K. Mathew, Department of Chemistry at St. Cyril's College, Adoor from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 17.01.2024 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Smt. Lini K. Mathew, Department of Chemistry at St. Cyril's College, Adoor from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 17.01.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.B24 Career Advancement Scheme (CAS) promotion of Aided College Teachers – Clarification on the consideration of Research publications by a teacher for CAS promotion to Professor (Academic Level 14) –Regarding (11072/Ac F II/2025/UOK)

As per UGC Regulations, 2018, Clause 6.4.B.(IV)(3), for the Career Advancement Scheme (CAS) promotion of college teachers from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), the eligibility criteria require a minimum of 10 research publications in peer reviewed or UGC-listed journals, out of which 3 research papers must be published during the 'assessment period'.

However, the regulation does not explicitly specify whether all research publications by a teacher throughout their career can be considered for CAS promotion, regardless of whether they were published before or after entering the service.

Dr. Pramod N, Member Syndicate, vide letter dated 14.02.2025 has enclosed the letter No. HEDN-F1/75/2023 dated 15.05.2023 from the Principal Secretary, Higher Education (F) Department, to the Director of Collegiate Education (copy appended).

The letter clarifies that a minimum of 10 research publications in peer-reviewed or UGC-listed journals, out of which 3 research papers published during the assessment period, is required for CAS promotion from Associate Professor to Professor, as per the UGC Regulations, 2018 (Clause 6.4.B.(IV)(3)) and all research publications by a teacher throughout their career shall be counted at their credit, irrespective of whether they were published before or after entering the service. Dr. Pramod N, Member Syndicate, has also requested that the said benefit outlined in the letter be extended to aided college teachers as well.

As per the orders of the Vice-Chancellor, the matter of counting the research publications during a teacher's career, irrespective of whether they were published before or after entering the service, apart from the 3 mandatory publications during the assessment period for CAS promotion from Associate Professor to Professor in aided colleges, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the request of Dr. Pramod N., Member, Syndicate, vide letter dated 14.02.2025, regarding the counting of research publications for CAS placement/promotion of a teacher from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) in aided colleges, and noted the following:

- *The eligibility criteria under Clause 6.4.B.(IV)(3) of the Regulations require a minimum of 10 research publications in peer-reviewed or UGC-listed journals, out of which at least 3 research papers shall be published during the assessment period.*
- *The Regulations do not explicitly specify whether all research publications by a teacher, throughout their career, can be considered for CAS promotion, regardless of whether they were published before or after entering service.*
- *The Principal Secretary, Higher Education (F) Department, vide letter No. HEDN-F1/75/2023 dated 15.05.2023, forwarded to the Director of Collegiate Education, clarified that all research publications by a teacher throughout their career shall be counted to their credit, irrespective of whether they were published before or after entering service.*

The Committee further recommended to implement the clarification issued by the Principal Secretary, Higher Education (F) Department, vide letter No. HEDN-F1/75/2023 dated 15.05.2023 in the University also.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C1 ***Christian College, Chengannur – CAS Placement/ Promotion of Dr. Alby Alphons Baby, Assistant Professor in the Department of Botany, from Academic Level 10 to Academic Level 11 - Approval of – reg.***

(66952/Ac F III/2024/UOK)

The DDO, Christian College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Alby Alphons Baby, Assistant Professor in the Department of Botany of the College from Academic Level 10 to Academic Level 11, w.e.f 22.11.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION

I. Qualifications of the Teacher

1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Botany, Mahatma Gandhi University, April 2012, Distinction
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of Examination / Qualifying Date	Joint CSIR - UGC NET - Life Sciences, 20.12.2015
4.	Ph.D - Subject, University, Date of award	Ph.D - Botany, Bharathiar University, 06.07.2018
II.Verified data from the Service Book		
5.	Date of Birth	21.03.1990
6.	Date of first entry into service	22.11.2018 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	21.11.2022 AN
9.	Proposed Date of the Placement / Promotion	22.11.2022 FN
10.	Date of Retirement	31.03.2050
11.	Assessment Period	22.11.2018 FN -21.11.2022 AN
12.	LWA availed during the assessment period	NIL
13.	Details of relaxation availed for	Two years on the ground of Ph.D Degree
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES, FOUR years - having Ph.D Degree
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed four weeks Induction /Orientation Programme for Faculty in Universities/ Colleges / Institutes of Higher Education organized by PMMMNMTT-Ramanujan College, University of Delhi from 04.06.2020 to 01.07.2020.
17.	<u>Any one of the following:</u> Completed One Refresher Course/Research Methodology Course. OR <u>Any Two of the following:</u> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Successfully Participated in the UGC Sponsored two week Online Refresher Course in Botany conducted by UGC - HRDC, Bharathiar University from 02.06.2022 to 15.06.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to	12.03.2024

	EA	
20.	Date of meeting of the Screening Committee	21.05.2024
21.	Quorum of the Screening Committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
<u>VI. Recommendation of Screening cum Evaluation Committee:</u>		
The certificates of Academic Qualifications, Qualifying Service and PBAS report with respect to the candidate were scrutinized and verified in detail by the Committee. The Grades claimed for various categories have been verified against the documents produced, and the Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor (Academic Level 11). After making detailed evaluation regarding the performance of the teacher in API grades and taking into consideration the existing UGC Norms, Government Orders and Statutes of University of Kerala, Dr. Alby Alphons Baby is found qualified for promotion to Assistant Professor (Academic Level 11). The Committee recommends and forward to the University of Kerala the allied documents of Dr. Alby Alphons Baby for promotion to the post of Assistant Professor (Academic Level 11) w.e.f 22.11.2022 FN.		
<u>VII. Remarks on the proposal:</u> NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Alby Alphons Baby, Assistant Professor in the Department of Botany at Christian College, Chengannur from Academic Level 10 to Academic Level 11, w.e.f 22.11.2022 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Alby Alphons Baby, Assistant Professor in the Department of Botany at Christian College, Chengannur from Academic Level 10 to Academic Level 11, w.e.f 22.11.2022 FN, as per UGC Regulations 2018 and recommended to approve the same.

<i>Resolution of the Syndicate</i>	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.	

Item No. 19.08.C2 ***Christian College, Chengannur – CAS Placement/ Promotion of Dr. Susan Abraham, Department of Economics from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg. (21684/Ac F III/2023/UOK)***

The Principal, Christian College, Chngannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Susan Abraham, in the Department of Economics, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 28.06.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
<i>I. Qualifications of the Teacher</i>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	Master of Business Economics (MBE), CUSAT in October 1998, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET /SLET - Subject, Date of Examination/Qualifying date	NIL
4.	Ph.D -Subject, University, Date of award	Ph.D - Economics, CUSAT, 09.11.2007
II. Verified data from the Service Book		

5.	Date of Birth	02.02.1976
6.	Date of first entry into service	28.06.2010 FN
7.	Date of Placement to Academic Level 11	28.06.2014 FN
8.	Date of Placement to Academic Level 12	28.06.2019 FN
III. Details of the proposed Promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	27.06.2022 AN
11.	Proposed Date of the Placement / Promotion	28.06.2022 FN
12.	Date of retirement	31.03.2032
13.	Assessment Period	28.06.2019 FN - 27.06.2022 AN
14.	LWA availed during the assessment period	NIL
15.	Details of relaxation already availed	TWO years on the ground of Ph.D Degree
16.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	YES
19.	<u>Any one of the following :</u> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	REQUIRED 1.Participated in the UGC Sponsored two weeks Refresher Course in Development Studies (Commerce, Economics, Management, Tourism) conducted by the UGC- HRDC, University of Calicut from 04.01.2021 to 16.01.2021. ADDITIONAL 2. Successfully completed the UGC one week FDP Programme on "Personal Finance and Investment" organized under UGC - STRIDE, Mahatma Gandhi University, Kottayam in collaboration with Sree Sankara College, Kalady from 08.12.2021 to 14.12.2021.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
V. Selection Committee		
21.	Date of intimating the validity of the panel to EA	16.11.2024
22.	Date of meeting of the Selection Committee	28.11.2024
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including THREE Subject Experts
VI. Recommendation of Selection Committee:		
The number of activities claimed by Dr. Susan Abraham in Table I of PBAS for the academic years were verified against the documents produced, and the Selection Committee found that the teacher has fulfilled all the requirements for promotion from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A). Based on the assessment of the documents submitted, and in tune with the existing UGC Norms, Government Orders and Statutes of University of Kerala, Dr. Susan Abraham is found eligible for Placement as Associate Professor (Academic Level 13A) w.e.f 28.06.2022 FN. The Committee unanimously recommends the CAS Promotion of Dr. Susan Abraham, Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) w.e.f 28.06.2022 FN.		

VII. Remarks on the Proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Susan Abraham, in the Department of Economics, Christian College, Chengannur from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 28.06.2022 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Susan Abraham, in the Department of Economics, Christian College, Chengannur from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 28.06.2022 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C3 **Christian College, Chengannur – CAS Placement/ Promotion of Dr.Tiju Joseph Mathew, Assistant Professor in the Department of Physics, from Academic Level 11 to Academic Level 12 - Approval of – reg.**
(34612/Ac F III/2023/UOK)

The DDO, Christian College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Tiju Joseph Mathew, Assistant Professor in the Department of Physics of the College from Academic Level 11 to Academic Level 12, w.e.f 08.12.2020 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Physics, Mahatma Gandhi University, May 2002, First Class.
2.	M.Phil - Subject, University, Year of passing	M.Phil - Physics, University of Kerala, January 2006.
3.	NET/ SLET - Subject, Date of Examination/ Qualifying Date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - Physics, University of Kerala, 12.01.2011
II.Verified data from the Service Book		
5.	Date of Birth	31.05.1980
6.	Date of first entry into service	16.06.2011 FN
7.	Date of Placement to Academic Level 11	16.06.2015 FN
III. Details of the proposed Placemat / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	07.12.2020 AN
10.	Proposed Date of the Placement / Promotion	08.12.2020 FN
11.	Date of Retirement	31.05.2036
12.	Assessment Period	16.06.2015 FN - 07.12.2020 AN
13.	L.W.A without Medical Certificate availed during the assessment period	27.11.2015 - 19.05.2016(175 Days)
14.	Details of relaxation already availed	TWO years on the ground of Ph.D Degree
15.	UGC Regulations applied	UGC Regulations 2018

IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1. Participated in the UGC - Sponsored two-week Refresher Course in Citation Network Analysis and Exploratory Data Analysis using R (Multidisciplinary) conducted by UGC, HRDC, University of Kerala from 18.02.2020 to 02.03.2020. 2. Participated in the UGC - Sponsored two-week Online Refresher Course in "Nanoscience, Batch-X'conducted by UGC, HRDC, University of Madras, Chennai from 09.10.2020 to 22.10.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	07.03.2024
20.	Date of meeting of the Screening Committee	18.03.2024
21.	Quorum of the Screening committee (<i>THREE members including ONE Subject Expert</i>)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee: The Committee notes that Dr.Tiju Joseph Mathew has completed the requirements of the Refresher Course and have obtained an overall grade of GOOD in Activity I and II during the Assessment Period. However, he has availed LWA for a period of 175 days in this Assessment Period. Hence the date of his promotion, which would have been due on 16.06.2020, is also delayed by 175 days, and is now due on 08.12.2020. The Committee unanimously recommends the CAS promotion of Dr.Tiju Joseph Mathew from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) w.e.f 08.12.2020 FN.		
VII. Remarks on the Proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr.Tiju Joseph Mathew, Assistant Professor in the Department of Physics at Christian College, Chengannur from Academic Level 11 to Academic Level 12, w.e.f 08.12.2020 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Tiju Joseph Mathew, Assistant Professor in the Department of Physics at Christian College, Chengannur from Academic Level 11 to Academic Level 12, w.e.f 08.12.2020 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C4 SN College, Chengannur – CAS Placement/ Promotion of Dr. V Shree Ranjini, Assistant Professor in the Department of Hindi, from Academic Level 11 to Academic Level 12 - Approval of – reg.
(73336/Ac FIIF/2024/UOK)

The DDO, SN College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. V Shree Ranjini, Assistant Professor in the Department of Hindi of the College from Academic Level 11 to Academic Level 12, w.e.f 05.01.2020 FN. *The teacher joined at SN College, Kannur under Kannur University. The CAS Placement/ Promotion to Academic Level 11 was also approved by Kannur University. She has since been inter university transferred and is now working at SN College, Chengannur.* Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class/ Percentage	MA - Hindi language and Literature, University of Kerala, 2001, First Class
2.	M.Phil - Subject, University, Year of passing	M.Phil - Hindi, University of Kerala, October 2003
13.	NET / SLET - Subject, Date of Examination / Qualifying Date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - Hindi, University of Kerala, 26.05.2009
II. Verified data from the Service Book		
5.	Date of Birth	24.06.1978
6.	Date of first entry into service	05.01.2011 FN
7.	Date of Placement to Academic Level 11	05.01.2015 FN
III. Details of the proposed Placemat / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	04.01.2020 AN
10.	Proposed Date of the Placement / Promotion	05.01.2020 FN
11.	Date of Retirement	30.06.2034
12.	Assessment Period	05.01.2018 FN - 04.01.2020 AN
13.	L.W.A without Medical Certificate availed during the assessment period	NIL
14.	Details of relaxation already availed	Two years on the ground of Ph.D Degree for the Promotion to Assistant Professor (Academic Level 11)
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR	REQUIRED 1. Participated in the UGC - sponsored two weeks Refresher Course in Hindi Language & Literature conducted by UGC - HRDC, University of Kerala from 18.10.2019 to 31.10.2019. 2. Participated in the UGC - sponsored one week Short Term Course in Research Methodology conducted by UGC - HRDC, University of Kerala from 19.02.2020 to 25.02.2020.

	Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	2. Participated in the UGC - sponsored Live online Short Term Course in MOOC, E-content Development & Open Educational Resources conducted by UGC - HRDC, University of Kerala from 23.09.2020 to 29.09.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	11.03.2024
20.	Date of meeting of the Screening Committee	06.09.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - THREE members including ONE Subject Expert
VI. Recommendation of Screening-cum-Evaluation Committee: The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service record of the teacher. The Grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration, the existing UGC norms, Government orders and Statutes of University of Kerala, Dr. V Shree Ranjini is found qualified Promotion to the Post of Assistant Professor (Academic Level 12) w.e.f 05.01.2020 FN and hence, the Committee recommends to promote Dr. V Shree Ranjini from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) w.e.f 05.01.2020 FN.		
VII. Remarks on the Proposal: <i>* It may be noted that, as per the SSLC and subsequent Academic certificates, Service Book and orders approving the initial appointment, the name of the teacher is 'V Shree Ranjini'. But in certain Refresher/ Short Term Courses and orders approving Placement/ Promotion to Academic level 11 the name is seen as 'Shree Ranjini V'. Hence, a clarification was sought from the teacher and it has been requested to accept the documents submitted, and to proceed with the name as in Matriculation Certificate i.e. 'V Shree Ranjini'. Accordingly, the name of the teacher is considered as 'V Shree Ranjini'.</i>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. V Shree Ranjini, Assistant Professor in the Department of Hindi at SN College, Chengannur from Academic Level 11 to Academic Level 12, w.e.f 05.01.2020 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/ Promotion of Dr.V. Shree Ranjini, Assistant Professor in the Department of Hindi at SN College, Chengannur from Academic Level 11 to Academic Level 12, w.e.f 05.01.2020 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C5

Christian College, Chengannur - CAS Placement/ Promotion of Smt. Shalini Rachel Varghese, Department of English, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg.

(21794/Ac F III/2025/UOK)

The DDO, Christian College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Shalini Rachel Varghese in the Department of English of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 14.03.2018 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the teacher		
1.	Master's Degree - Subject, University, Year of passing, Class/ Percentage	MA - English Language and Literature, Jawaharlal Nehru University, New Delhi, 1992, Grade 7.43
2.	M.Phil - Subject, University, Year of passing	Jawaharlal Nehru University, New Delhi, 1995
3.	NET/SLET - Subject, Date of award/ Qualifying date	UGC - NET - English, 24.12.1995
4.	Ph.D - Subject, University, Date of award	NIL
II. Verified data from the service book		
5.	Date of Birth	29.08.1970
6.	Date of first entry into Service	14.03.2005 FN
7.	Date of Placement to Academic Level 11	14.03.2010 FN
8.	Date of Placement to Academic Level 12	14.03.2015 FN
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor -Academic Level 13 A
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	13.03.2018 AN
11.	Proposed Date of the Placement / Promotion	14.03.2018 FN
12.	Date of Retirement	31.03.2027
13.	Assessment Period	14.03.2015 FN – 13.03.2018 AN (3 Years)
14.	L.W.A availed during the Assessment Period	NIL
15.	Details of relaxation already availed of	ONE year on the ground of M.Phil Degree for the promotion to Assistant Professor (Academic Level 11)
16.	UGC Regulations applied	UGC Regulations 2010 (Option B - UGC Regulations 2018, Clause 6.3.VII.(b))
IV. Eligibility Criteria (Clause 6.4.7 & Appendix-III, Table-III of UGC Regulations, 2010 & its Amendments)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	YES,
18.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree : Minimum 2 Publications Holders of Ph.D Degree : Minimum 1 publication	YES, 3 Publications.
19.	One Course/Programme from among the categories of Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration during the Assessment Period.	Participated in one-week UGC Sponsored Short Term Course in Research Methodology conducted by UGC-HRDC University of Kerala from 22.02.2018 to 28.02.2018.
20.	Minimum API Score of 45 for Category II & III in Assessment period.	167 (124+43)

V. Selection Committee		
21.	Date of issuance of communication to the members of the panel	12.03.2024
22.	Date of meeting of the Selection Committee	23.03.2024
23.	Quorum of the Selection committee (FIVE members including two Subject Experts)	YES - SIX members including THREE Subject Experts

VI. Recommendation of Selection committee:

The Selection Committee went through all the claims, along with the supporting documents in proof of age, Academic Qualifications, details of qualifying service and and API Scores submitted by Smt. Shalini Rachel Varghese, Assistant Professor, Department of English. The copy of certificates of academic qualifications and the activities details in the PBAS Proforma as per UGC Regulations 2018 were scrutinized and verified in detail by the Committee with the originals produced before the Selection Committee and the Selection Committee found that the teacher has fulfilled all the requirements for promotion from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A). The Committee unanimously recommends the CAS Promotion (Academic Level 12 to 13A) of Smt. Shalini Rachel Varghese with effect from 14.03.2018 FN as Associate Professor.

VII. Remarks on the proposal:

It may be noted that the University issued the Panel of Selection Committee for CAS Placement/ Promotion of Smt. Shalini Rachel Varghese, Department of English at Christian College, Chengannur as Associate Professor (Academic Level-13A) on 12.03.2024 and the Selection Committee was constituted on 23.03.2024. As per the UGC Regulations 2018, which was implemented w.e.f 18.07.2018, a teacher can exercise UGC Regulations 2010, up to 18.07.2021. Later on, UGC has released 3rd amendment for Regulations 2018, in which it has been mandated that a teacher whose promotion date is due up to 17.01.2019 can opt 2010 Regulations and can be exercised up to 31.12.2023. The said amendment was implemented in the University, as per U.O. No. Ac.F II/9899/2023/UOK dated 06.12.2023. It is seen that, the Selection Committee constituted on 23.03.2024 for the CAS Placement/ Promotion of the teacher to Associate Professor (Academic Level-13A) has recommended the said promotion date of the teacher, which is not in tune with the said UO, implementing 3rd amendment of UGC Regulations 2018.

But subsequently the UGC has issued 4th amendment of Regulations, 2018 on 06.07.2024, in which it allows a teacher to opt UGC Regulations 2010 up to 31.12.2024. The University has implemented the said amendment as per U.O. No. Ac.F II/8596/2024/UOK dated 14.10.2024 and thereafter, the teacher is eligible to opt 2010 Regulations.

The Syndicate at its meeting held on 17.03.2025 as per item no. 18.07.C3 and 18.07.C12 and considered the similar cases and resolved to ratify the decision of the Screening-cum-Evaluation / Selection Committee. Accordingly, the teacher is eligible to be promoted opting 2010 Regulations.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Shalini Rachel Varghese in the Department of English at Christian College, Chengannur from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 14.03.2018 FN, as per UGC Regulations 2010, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Shalini Rachel Varghese in the Department of English at Christian College, Chengannur from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 14.03.2018 FN, as per UGC Regulations 2010 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be

approved.

Item No.19.08.C6 **S.N. College, Chempazhanthy - CAS Placement/ Promotion of Smt.Veena C, Department of Economics from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg.**

(51482/Ac F III/2024/UOK)

The DDO, S.N. College, Chempazhanthy has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Veena C, in the Department of Economics of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 30.04.2018 FN. Relevant documents such as Placement Order, API Score Sheet based on Option B, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION	
I. Qualifications of the teacher	
1. Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Analytical Economics, University of Kerala, 1996, Second Class, 57.28%
2. M.Phil - Subject, University, Year of passing	M.Phil - Applied Science, University of Kerala, January 2000
3. NET/SLET - Subject, Date of award/ Qualifying date	UGC - NET - Economics, December 1999.
4. Ph.D - Subject, University, Date of award	NIL
II. Verified data from the service book	
5. Date of Birth	26.09.1973
6. Date of first entry into Service	09.12.2004 FN
7. Date of Placement to Academic Level 11	09.12.2009 FN
8. Date of Placement to Academic Level 12	09.12.2014 FN
III. Details of the Proposed promotion	
9. Post to which Placement/Promotion proposed	Associate Professor -Academic Level 13 A
10. Date of completion of Service as Assistant Professor (Academic Level 12)	08.12.2018 AN
11. Proposed Date of the Placement / Promotion	30.04.2018 FN*
12. Date of Retirement	31.03.2030
13. Assessment Period	09.12.2014 FN – 29.04.2018 AN (3 Years)
14. L.W.A availed during the Assessment Period	NIL
15. Details of relaxation already availed of	ONE year on the ground of M.Phil Degree for the promotion to Assistant Professor (Academic Level 11)
16. UGC Regulations applied	UGC Regulations 2010 (Option B - UGC Regulations 2018)
IV. Eligibility Criteria (Clause 6.4.7 & Appendix-III, Table-III of UGC Regulations, 2010 & its Amendments (Clause 6.4.B.III))	
17. Completed three years of service as Assistant Professor in Academic Level 12.	YES,
18. Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree : Minimum 2 Publications Holders of Ph.D Degree : Minimum 1 publication	*YES, 3 Publications. (#Third publication was published in March -April 2018)
19. One Course/Programme from among the categories of Methodology Workshop/Training, Teaching-Learning-Evaluation Technology	REQUIRED 1.Participated in two-week UGC-Sponsored Refresher Course in Women's Studies

	Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration during the Assessment Period.	(Multidisciplinary) conducted by UGC-HRDC, University of Kerala from 02.12.2016 to 22.12.2016. <u>ADDITIONAL</u> 2. Participated in one-week Short Term Course Women Empowerment conducted by UGC-HRDC, University of Kerala sponsored by RUSA from 06.11.2017 to 11.11.2017.
20.	Minimum API score of 45 for Category II & III in Assessment period.	124 (87+37)
V. Selection Committee		
21.	Date of issuance of communication to the members of the panel	07.08.2024
22.	Date of meeting of the Selection Committee	05.08.2024
23.	Quorum of the Selection committee (FIVE members including two Subject Experts)	YES - SIX members including FOUR Subject Experts
<u>VI. Recommendation of Selection committee:</u> The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Smt. Veena C, is found qualified for promotion to post of Associate Professor (Academic Level 13A) w.e.f. 30.04.2018 FN and hence the Committee recommends Smt. Veena C for promotion to post of Associate Professor (Academic Level 13A) w.e.f. 30.04.2018 FN.		
<u>VII. Remarks on the proposal:</u> <i>*The Date of intimating the validity of the Panel to EA was on 07.08.2024. The meeting of the Selection Committee was held on 05.08.2024, ie, before final intimation from the University. The teacher in reference has opted UGC Regulations 2010 for her said CAS Promotion. As per UO No. Ac.F II/8596/2024/UOK dated 14.10.2024 implementing 4th Amendment of UGC Regulations 2018 notified on 06.07.2024, to avoid hardship to those faculty members who have already qualified or are likely to qualify till 31st December 2024 as per the UGC Regulations 2010, a choice is given to them either for being considered for promotions under the 2010 or 2018 Regulations. It is also stated that the date of eligibility shall be retained as the date of promotion. The Selection Committee for the CAS Placement / Promotion of the incumbent, constituted on 05.08.2024, recommended the promotion of the incumbent exercising UGC Regulations 2010 before the issuance of the said UO.</i> <i>Later, as per UO No. 11066/2024/UOK dated 20.12.2024, - "Proposals submitted in accordance with the 4th Amendment of the UGC Regulation 2018, for the Placement / Promotion of teachers, recommended by the Screening-cum-Evaluation/ Selection Committee convened after the notification of 4th amendment by the UGC and before the issuance of University's implementation order, shall be regularized for processing and approval".</i> <i>Accordingly the recommendation of the Selection Committee is ratified and the teacher is eligible to avail the benefit of 4th Amendment to UGC Regulations 2018 for promotion to Assistant professor (Academic Level 12) w.e.f 30.04.2018 FN.</i> <i>#The teacher owes the required 3 (three) publications. The 3rd publication has been made in March-April 2018 hence it is assumed that the teacher has been recommended for Placement / Promotion w.e.f 30.04.2018 FN.</i>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement / Promotion of Smt. Veena C, in the Department of

Economics at SN College, Chempazhanthy from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 30.04.2018 FN, as per UGC Regulations 2010, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Veena C, in the Department of Economics at SN College, Chempazhanthy from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 30.04.2018 FN, as per UGC Regulations 2010 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C7 *Christian College, Chengannur - CAS Placement/ Promotion of Smt. Nirmala Varghese, Department of English, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg.*

(23916/Ac F III/2024/UOK)

The DDO, Christian College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Nirmala Varghese in the Department of English of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 14.03.2018 FN. Relevant documents such as Placement Order, API Score Sheet based on Option B, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - English Language and Literature, Mahatma Gandhi University, Kottayam, May 1997, First Class
2.	M.Phil - Subject, University, Year of passing	University of Kerala, August 2001
3.	NET/SLET - Subject, Date of award / Qualifying date	UGC - NET - English, December 1999.
4.	Ph.D - Subject, University, Date of award	NIL
II. Verified data from the Service Book		
5.	Date of Birth	03.03.1975
6.	Date of first entry into Service	14.03.2005 FN
7.	Date of Placement to Academic Level 11	14.03.2010 FN
8.	Date of Placement to Academic Level 12	14.03.2015 FN
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor -Academic Level 13 A
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	13.03.2018 AN
11.	Proposed Date of the Placement / Promotion	14.03.2018 FN
12.	Date of Retirement	31.03.2031
13.	Assessment Period	14.03.2015 FN – 13.03.2018 AN (3 Years)
14.	L.W.A availed during the Assessment Period	NIL
15.	Details of relaxation already availed of	ONE year on the ground of M.Phil Degree for the promotion to Assistant Professor (Academic Level 11)
16.	UGC Regulations applied	UGC Regulations 2010 (Option B - Clause 6.3.VII(b) of UGC Regulations 2018)
IV. Eligibility Criteria (Clause 6.4.7 & Appendix-III, Table-III of UGC Regulations, 2010 & its		

Amendments)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	YES,
18.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree : Minimum 2 Publications Holders of Ph.D Degree : Minimum 1 publication	YES, 3 Publications.
19.	One Course/Programme from among the categories of Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration during the Assessment Period.	Participated in one-week UGC Sponsored Short Term Course in Gender Sensitization conducted by UGC-HRDC, University of Kerala from 19.01.2018 to 25.01.2018.
20.	Minimum API score of 45 for Category II & III in Assessment period.	160 (115+45)

V. Selection Committee

21.	Date of issuance of communication to the members of the panel	20.03.2024
22.	Date of meeting of the Selection Committee	25.03.2024
23.	Quorum of the Selection committee (Five members including two Subject Experts)	Yes - Six members including Three Subject Experts

VI. Recommendation of Selection committee:

The Selection Committee has verified all the relevant documents, PBAS Proforma and API Scores. The Committee is satisfied with the documents as prescribed by the UGC and University of Kerala. Therefore, the Committee unanimously the Committee recommends the CAS Promotion of Smt.Nirmala Varghese from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) w.e.f. 14.03.2018 FN.

VII. Remarks on the proposal:

It may be noted that the University issued the Panel of Selection Committee for CAS Placement/ Promotion of Smt. Nirmala Varghese, Department of English at Christian College, Chengannur as Associate Professor (Academic Level-13A) on 20.03.2024 and the Selection Committee was constituted on 25.03.2024. As per the UGC Regulations 2018, which was implemented w.e.f 18.07.2018, a teacher can exercise UGC Regulations 2010, up to 18.07.2021. Later on, UGC has released 3rd amendment for Regulations 2018, in which it has been mandated that a teacher whose promotion date is due up to 17.01.2019 can opt 2010 Regulations and can be exercised up to 31.12.2023. The said amendment was implemented in the University, as per U.O. No. Ac.F II/9899/2023/UOK dated 06.12.2023. It is seen that, the Selection Committee constituted on 25.03.2024 for the CAS Placement/ Promotion of the teacher to Associate Professor (Academic Level-13A) has recommended the said promotion date of the teacher, which is not in tune with the said UO, implementing 3rd amendment of UGC Regulations 2018.

But subsequently the UGC has issued 4th amendment of Regulations, 2018 on 06.07.2024, in which it allows a teacher to opt UGC Regulations 2010 up to 31.12.2024. The University has implemented the said amendment as per U.O. No. Ac.F II/8596/2024/UOK dated 14.10.2024 and thereafter, the teacher is eligible to opt 2010 Regulations.

The Syndicate at its meeting held on 17.03.2025 as per item no. 18.07.C3 and 18.07.C12 and considered the similar cases and resolved to ratify the decision of the Screening-cum-Evaluation/ Selection Committee. Accordingly, the teacher is eligible to be promoted.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Nirmala Varghese in the Department of English at Christian College, Chengannur from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 14.03.2018 FN, as per UGC Regulations 2010, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Nirmala Varghese in the Department of English at Christian College, Chengannur from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 14.03.2018 FN, as per UGC Regulations 2010 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C8 Christian College, Chengannur – Appointment of Dr.Abraham A, Department of Physics as Principal - Approval – reg. (54566/Ac F III/2023/UOK)

The Manager, Christian College, Chengannur has forwarded the proposal for the approval of appointment of Dr. Abraham A, Professor in the Department of Physics as Principal of the College w.e.f 16.12.2024 AN against the retirement vacancy of Dr.JohnsonBaby who retired on 30.03.2024. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

As mandated by the Government in GO(MS) No.19/2019/Hedn. 26.01.2019, the Educational Agency had notified for the appointment of Principal (Open) in Christian College, Chengannur, in 4 daily newspapers viz. The Hindu, The New Indian Express, The MalayalaManoramma and The Mangalam dated 14.09.2024, inviting applications from among Professors/ Associate Professors having sufficient qualifications. It was later informed that the Educational Agency have received only two applications for the post and that too, from the teachers of the Department of Physics of the said College.

As per Government Letter No. D2/250/2024-HEDN dated 31.08.2024, Smt. Smitha Sam, Additional Secretary, Law Department, Government Secretariat is nominated as the Government representative to the staff selection committee of Principal in Christian College, Chengannur.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION	
I.Qualifications of the Teacher	
1. Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc-Physics, Mahatma Gandhi University, May 1997, Second Class, 55.43%
2. M.Phil - Subject, University, Year of passing	NIL
3. NET /SLET - Subject, Date of Examination / Qualifying date	UGC-NET - Physical Sciences, 31.12.2000
4. Ph.D - Subject, University, Date of award	Ph.D - Physics, University of Kerala, 03.08.2015
II.Verified data from the Service Book	
5. Date of Birth	02.04.1974
6. Date of first entry into service	14.03.2005 FN
7. Date of Placement to Academic Level 11	14.03.2011 FN
8. Date of Placement to Academic Level 12	14.03.2016 FN
9. Date of Placement to Academic Level 13A	14.03.2019 FN
10. Date of Placement to Academic Level 14	18.12.2023 FN*
III. Details of the proposed Placement	
10. Post to which Placement / Promotion proposed	Principal & Professor
11. No. of research publications in peer-reviewed or	10

	UGC - listed journals (minimum-10)	
12.	Proposed Date of of appointment as Principal	16.12.2024 AN
13.	Date of retirement	30.04.2030
14.	Total period of teaching/research service (Minimum-15 years)	18 years
15.	LWA availed during the assessment period	NIL
16.	Details of relaxation already availed	NIL
17.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 4.1.V.A)		
18.	Ph.D Degree	YES
19.	Professor/ Associate Professor with a total service/ experience of at least fifteen years of teaching/ research in Universities, Colleges and other institutions of Higher Education.	YES
20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals.	YES
21.	A minimum of 110 Research score as per Appendix II, Table 2.	YES, 212
22.	Tenure (Clause: 4.1.V. B) i. A College Principal shall be appointed for a period of five years, extendable for another term of five years on the basis of performance assessment by a Committee appointed by the University, constituted as per these regulations. ii. After the completion of his/her term as Principal, the incumbent shall join back his/her parent organization with the designation as Professor and in the grade of the Professor.	
V. Selection Committee		
23.	Date of intimating the validity of the panel to EA	16.11.2024
24.	Date of meeting of the Selection Committee	16.12.2024
25.	Quorum of the Selection Committee (FIVE members including TWO Subject Experts)	YES - EIGHT* members - includes SIX Subject Experts. *excluding Government Nominee
VI. Details of Workload		
26.	Workload in the department of Physics (excluding PG weightage)	124
27.	Number of Sanctioned Posts	7
28.	Number of Teachers in the Department including Principal	6
VI.Recommendation of Selection Committee:		
The Selection Committee has been stated that two applications were received within the last date of application. Both candidates were intimated bout the interview. The research scores of both the candidates were verified and calculated by the Subject Experts. Both candidates satisfied the conditions of UGC Regulations 2018. The candidates were interviewed by the Committee. The entire proceedings were recorded in a confidential Manner. Based on the performance in the interview, the Committee ranked the candidates as follows: Rank No. 1. Prof. (Dr.). Abraham A Rank No. 2. Dr. Hysen Thomas Furthermore, the Committee unanimously resolved to recommend the appointment of Prof. (Dr.). Abraham A, Department of Physics as Principal of Christian College, Chengannur in conformity with the Rank List. All guidelines prescribed by UGC Regulations 2018, relevant orders of University of Kerala and Government of Kerala have been complied with.		
VII. Remarks on the proposal: NIL		

It may be noted that the University had already granted approval to the CAS Placement/ promotion of Dr. Abraham A, as Professor in the Department of Physics w.e.f. 18.12.2023 FN (*due date of Placement/ Promotion was 14.03.2022 FN - delayed as the tenth journal was published on 18.12.2023). Now the Selection Committee verified the PBAS Records and Dr. Abraham A, Professor in the Department of Physics, Christian College, Chengannur, found eligible as Principal of the College w.e.f. 16.12.2024 AN. All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of the appointment of Dr. Abraham A, Professor in the Department of Physics at Christian College, Chengannur as Principal, w.e.f. 16.12.2024 AN, against the retirement vacancy of Dr. Johnson Baby who retired on 30.03.2024, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

Recommendation: -

The Committee considered the proposal regarding the appointment of Dr. Abraham A, Professor in the Department of Physics at Christian College, Chengannur as the Principal and Professor of Christian College, Chengannur, w.e.f. 16.12.2024 AN, through direct recruitment, based on UGC Regulations 2018 against the retirement vacancy of Dr. Johnson Baby who retired on 30.03.2024 and recommended to approve the same.

The approval of Dr. Abraham A shall be for a period of five years or until the date of his superannuation, whichever comes earlier.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C9 FMN College, Kollam – CAS Placement/ Promotion of Dr. Shalini Mathews, Department of Economics from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg. (19571/Ac F III/2023/UOK)

The Principal, FMN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Shalini Mathews, in the Department of Economics, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 15.06.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
<i>I. Qualifications of the Teacher</i>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA Economics - Madurai Kamaraj University, April 2004, First Class with Distinction.
2.	M.Phil - Subject, University, Year of passing	M Phil - Economics, University of Kerala, December 2005.
3.	NET /SLET - Subject, Date of Examination / Qualifying date	UGC - NET - Economics, 31.12.2005.
4.	Ph.D -Subject, University, Date of award	Ph.D - Economics, University of Kerala, 29.04.2022.
<i>II.Verified data from the Service Book</i>		
5.	Date of Birth	19.05.1982
6.	Date of first entry into service	15.06.2011 FN
7.	Date of Placement to Academic Level 11	15.06.2016 FN
8.	Date of Placement to Academic Level 12	15.06.2021 FN
<i>III. Details of the proposed Promotion</i>		

9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	14.06.2024 AN
11.	Proposed Date of the Placement / Promotion	15.06.2024 FN
12.	Date of retirement	31.05.2038
13.	Assessment Period	15.06.2021 FN - 14.06.2024 AN
14.	LWA availed during the assessment period	NIL
15.	Details of relaxation already availed	ONE year on the ground of M.Phil Degree
16.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant/ allied / relevant discipline.	YES
19.	<u>Any one of the following :</u> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	1. Successfully completed Online one week FDP on 'Academic Research Writing' conducted by PMMMNMTT - Ramanujan college, University of Delhi from 05.09.2022 to 11.09.2022. 2. Successfully completed Online one week FDP on 'E-Content Development' conducted by PMMMNMTT - Ramanujan college, University of Delhi from 21.08.2023 to 27.08.2023.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
V. Selection Committee		
21.	Date of intimating the validity of the panel to EA	05.12.2024
22.	Date of meeting of the Selection Committee	10.12.2024
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SEVEN members including THREE Subject Experts
VI. Recommendation of Selection Committee:		
The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to UGC Regulations 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr. Shalini Mathews is found qualified for promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 15.06.2024 FN and hence the Selection Committee recommends Dr. Shalini Mathews for promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 15.06.2024 F.N..		
VII. Remarks on the Proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Shalini Mathews, in the Department of Economics, FMN College, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 15.06.2024 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Shalini Mathews, in the Department of Economics, FMN College, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 15.06.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C10 **SN College, Punalur – CAS Placement/ Promotion of Smt. Reshma Salim, Assistant Professor, Department of English from Academic Level 10 to Academic Level 11 - Approval of – reg.**

(55379/Ac F III/2024/UOK)

The DDO, SN College, Punalur has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Reshma Salim, Assistant Professor in the Department of English of the College from Academic Level 10 to Academic Level 11, w.e.f 22.01.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - English Language and Literature, University of Kerala, July, 2014, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of Examination / Qualifying date	UGC-NET - English, 15.06.2015
4.	Ph.D - Subject, University, Date of award	NIL
II. Verified data from the Service Book		
5.	Date of Birth	18.05.1991
6.	Date of first entry into service	22.01.2016 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	21.01.2022 AN
9.	Proposed Date of the Placement / Promotion	22.01.2022 FN
10.	Date of retirement	31.05.2051
11.	Assessment Period	22.01.2016 FN - 21.01.2022 AN
12.	LWA availed during the assessment period	NIL
13.	Details of relaxation availed for	NIL
14.	UGC Regulations applied	UGc regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D	Yes, Six Years of Service

	OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed Four-week Induction/ Orientation Programme for “Faculty in Universities/ Colleges/ Institutes of Higher Education” organized by PMMMNMTT - Ramanujan College, University of Delhi from 04.06.2020 to 01.07.2020.
17.	<u>Any one of the following:</u> Completed One Refresher Course/Research Methodology Course. OR <u>Any Two of the following:</u> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Required 1.Successfully completed two-week Faculty Development Programme on "Managing Online Classes and Co-creating MOOCs 2.0"organized by PMMMNMTT - Ramanujan College, University of Delhi from 18.05.2020 to 03.06.2020. Additional 2.Successfully completed One-week (7 days) online Short-Term Faculty Training Programme (Interdisciplinary) on "Digital Content Management on E-Learning", delivered as MOOC with four quadrants, organized by Sree Narayana College for Women, Kollam in academic collaboration with Kerala State Higher Education Council from 13.06.2021 to 19.06.2021.
18.	‘Satisfactory’ or ‘Good’ in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	28.02.2024
20.	Date of meeting of the Screening Committee	12.04.2024
21.	Quorum of the Screening Committee (Three members including One Subject Expert)	Yes - Four members including Two Subject Experts
VI. Recommendation of Screening cum Evaluation Committee:		
The committee has carefully scrutinized the PBAS records of the work done by the candidate and her service records. The Grades/API Scores required have been verified and the Screening Committee found that she has sufficient grades/scores in the PBAS. After making a detailed evaluation regarding the performance of the candidate and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Smt. Reshma Salim is found qualified for promotion/ placement to Assistant Professor, (Academic Level-11/ Stage II) with effect from 22.01.2022 FN and therefore, the Committee recommends the Promotion/ Placement of Smt. Reshma Salim with effect from 22.01.2022 FN.		
VII. Remarks on the proposal:		
As per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

The teacher was previously working at SN College for Women, Kollam where the Screening-cum-Evaluation Committee was conducted and she has been transferred and is now working at SN College, Punalur.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Smt. Reshma Salim, Assistant Professor in the Department of English at SN College, Punalur from Academic Level 10 to Academic Level 11, w.e.f 22.01.2022 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Reshma Salim, Assistant Professor in the Department of English at SN College, Punalur from Academic Level 10 to Academic Level 11, w.e.f 22.01.2022 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C11 ***SN College, Punalur – CAS Placement/ Promotion of Dr.Divya Jayan, Assistant Professor, Department of Chemistry from Academic Level 10 to Academic Level 11 - Approval of – reg.***

(55386/AcFIII/2024/UOK)

The DDO, SN College, Punalur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Divya Jayan, Assistant Professor in the Department of Chemistry of the College from Academic Level 10 to Academic Level 11, w.e.f 17.01.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Chemistry, University of Kerala, June 2007, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of Examination / Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D-Chemistry, University of Kerala, 10.04.2015
II.Verified data from the Service Book		
5.	Date of Birth	10.09.1983
6.	Date of first entry into service	17.01.2019 FN
III. Details of the proposed Placement / Promotion		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	16.01.2023 AN
9.	Proposed Date of the Placement / Promotion	17.01.2023 FN
10.	Date of retirement	31.03.2044
11.	Assessment Period	17.01.2019 FN - 16.01.2023 AN
12.	LWA availed during the assessment period	NIL
13.	Details of relaxation availed for	2 years on account of Ph.D
14.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.I)		
15.	Completed six years of service OR four years of service having Ph.D	Yes, Four Years of Service having Ph.D

	OR Completed five years of service having M.Phil/LLM/ M.Tech/M.V.Sc/MD	
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed Four-week Induction / Orientation Programme for “Faculty in Universities/Colleges/ Institutes of Higher Education” organized by PMMMNTT - Ramanujan College, University of Delhi from 01.09.2020 to 30.09.2020.
17.	<u>Any one of the following:</u> Completed One Refresher Course/Research Methodology Course. OR <u>Any Two of the following:</u> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Successfully completed two-week online UGC - Sponsored Refresher Course in Chemistry (SRC) organized by UGC-HRDC, Kumaun University, Nainital (Uttarakhand) from 15.02.2021 to 28.02.2021.
18.	‘Satisfactory’ or ‘Good’ in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	06.03.2024
20.	Date of meeting of the Screening Committee	22.05.2024
21.	Quorum of the Screening Committee (Three members including One Subject Expert)	Yes - Four members including Two Subject Experts
VI. Recommendation of Screening cum Evaluation Committee: The committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The grades required have been verified and the Committee found that she has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Divya Jayan is found qualified for promotion to the post of Assistant Professor (Academic Level 11) with effect from 17.01.2023 FN and hence, the Committee recommends to promote Dr. Divya Jayan from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) with effect from 17.01.2023 FN.		
VII. Remarks on the proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Divya Jayan, Assistant Professor in the Department of Chemistry at SN College, Punalur from Academic Level 10 to Academic Level 11, w.e.f 17.01.2023 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Divya Jayan, Assistant Professor in the Department of Chemistry at SN College, Punalur from Academic Level 10 to Academic Level 11, w.e.f 17.01.2023 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C12 *SN College, Kollam - CAS Placement/ Promotion of Smt. Lekshmi S Dharan, Assistant Professor, Department of Chemistry from Academic Level 11 to Academic Level 12 - Approval of – reg.*

(37144/Ac FIII/2019/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Lekshmi S Dharan, Assistant Professor in the Department of Chemistry of the College from Academic Level 11 to Academic Level 12, w.e.f 17.07.2023 FN. [Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee](#) duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal. The teacher was previously working at SN College, Varkala, where the Screening-cum-Evaluation Committee was conducted and he has since been transferred and is now working at SN College, Kollam.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION	
I. Qualifications of the Teacher	
1. Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Chemistry, University of Kerala, June 2007, First Class
2. M.Phil - Subject, University, Year of passing	M.Phil - Chemistry, University of Kerala, January 2012
3. NET / SLET - Subject, Date of Examination / Qualifying Date	Joint CSIR-UGC-NET - Chemical Sciences, 19.12.2010
4. Ph.D - Subject, University, Date of award	NIL
II. Verified data from the Service Book	
5. Date of Birth	22.01.1985
6. Date of first entry into Service	17.07.2013 FN
7. Date of Placement to Academic Level 11	17.07.2018 FN
III. Details of the proposed Placement / Promotion	
8. Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9. Date of completion of Service as Assistant Professor (Academic Level 11)	16.07.2023 AN
10. Proposed Date of the Placement/ Promotion	17.07.2023 FN
11. Date of Retirement	31.03.2045
12. Assessment Period	17.07.2018 FN - 16.07.2023 AN
13. L.W.A availed during the assessment period	NIL
14. Details of relaxation already availed	One year on account of M.Phil Degree
15. UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)	
16. Completed five years of service as Assistant Professor in Academic Level 11.	YES
17. <u>Any two of the following:</u> Refresher Courses/ Research Methodology course/ Workshops/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two	1.Participated in the UGC sponsored two-week live online Refresher Course in "Materials Science (Interdisciplinary)" conducted by UGC-HRDC, University of Kerala, from 29.07.2022 to 11.08.2022. 2.Participated in the one-week UGC sponsored Short-Term course in "Student

	courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	Counselling and Mentoring" conducted by UGC-HRDC - University of Kerala from 31.01.2023 to 06.02.2023. *3.Participated in one-week UGC-Sponsored Short-Term Course in "Disaster Management", conducted by UGC-HRDC - University of Kerala from 07.09.2023 to 13.09.2023.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	06.03.2024
20.	Date of meeting of the Screening Committee	10.06.2024
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts

VI. Recommendation of Screening-cum-Evaluation Committee:

The Committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS.

After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Smt. Lekshmi S Dharan is found qualified for promotion to the post of Assistant Professor (Academic Level 12/ Stage III) w.e.f 17.07.2023 FN and hence the Committee recommends the teacher for promotion to the post of Assistant Professor (Academic Level 12) with effect from 17.07.2023 FN.

VII. Remarks on the Proposal:

The CAS Placement/ Promotion of the teacher in reference falls on 17.07.2023 FN but she has completed the required Refresher Courses only on 13.09.2023. As per U.O No.Ac.FII/9899/2023/ UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. *Accordingly Smt. Lekshmi S Dharan is eligible to be promoted to Assistant Professor (Academic Level-12), w.e.f 17.07.2023 FN itself.*

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Lekshmi S Dharan, Assistant Professor in the Department of Chemistry at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 17.07.2023 FN, as per UGC Regulations 2018 is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Lekshmi S Dharan, Assistant Professor in the Department of Chemistry at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 17.07.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C13 SN College, Kollam – CAS Placement/ Promotion of Dr. Neelima S Saral, Assistant Professor, Department of English – from Academic Level 11 to Academic Level 12- Approval of – reg.

(25966/AcFIII/2020/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Neelima S Saral, Assistant Professor in the Department of English of the College from Academic Level 11 to Academic Level 12, w.e.f 07.01.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal. *The teacher was working at SN College, Chempazhanthy, since been transferred and is now working at SN College, Kollam. The Screening-cum-Evaluation Committee was conducted at SN College, Chempazhanthy.*

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/ PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class/ Percentage	MA - English Language and Literature, University of Kerala, June 2007, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination/ Qualifying Date	UGC-NET - English, 28.06.2009
4.	Ph.D - Subject, University, Date of award	Ph.D - English, University of Kerala, 30.11.2020
II. Verified data from the Service Book		
5.	Date of Birth	18.05.1985
6.	Date of first entry into Service	07.01.2011 FN
7.	Date of Placement to Academic Level 11	07.01.2017 FN
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	06.01.2022 AN
10.	Proposed Date of the Placement / Promotion	07.01.2022 FN
11.	Date of Retirement	31.05.2041
12.	Assessment Period	07.01.2017 FN - 06.01.2022 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1. Participated in the UGC sponsored online two-week Refresher Course in English, organized by UGC - HRDC, Pondicherry University from 06.01.2021 to 19.01.2021. *2. Participated in the UGC sponsored two-week Refresher Course in Education and Teaching Methods (Multidisciplinary) conducted by UGC-HRDC, University of Kerala, from 08.03.2022 to 21.03.2022.

18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	13.06.2024
20.	Date of meeting of the Screening Committee	06.08.2024
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts

VI. Recommendation of Screening-cum-Evaluation Committee:

The Committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The grades secured for various categories have been verified and the Committee found that the teacher has sufficient grades in each category in PBAS.

After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Neelima S Saral is found qualified for promotion to the post of Assistant Professor (Academic Level 12) with effect from 07.01.2022 FN and hence, the Committee recommends the teacher for promotion to the post of Assistant Professor (Academic Level 12) with effect from 07.01.2022 FN.

VII. Remarks on the Proposal:

The teacher in reference has completed the required Refresher Course only on 21.03.2022. As per U.O No. Ac.F II/9899/2023/UOK dated 06.12.2023, implementing the 3rd Amendment of UGC Regulations 2018, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. Accordingly, the teacher is eligible to avail the benefit of 3rd Amendment to UGC Regulations 2018 for promotion to Assistant professor (Academic Level 12) w.e.f 07.01.2022 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of *Dr. Neelima S Saral*, Assistant Professor in the Department of English at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 07.01.2022 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Neelima S Saral, Assistant Professor in the Department of English at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 07.01.2022 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C14 *SN College, Kollam – CAS Placement/ Promotion of Dr.Nithya.U.S, Assistant Professor, Department of Commerce from Academic Level 11 to Academic Level 12- Approval of – reg.*

(21264/Ac F III/2020/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Nithya U S, Assistant Professor in the Department of Commerce of the College from Academic Level 11 to Academic Level 12, w.e.f 22.01.2025 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION

I. Qualifications of the Teacher	
1.	Master's Degree - Subject, University, Year of passing, Class/ Percentage M.Com (Finance) - Mahatma Gandhi University, Kottayam, June 2004, First Class
2.	M.Phil - Subject, University, Year of passing NIL
3.	NET/ SLET - Subject, Date of Examination/ Qualifying Date UGC-NET - Commerce, 18.09.2012
4.	Ph.D - Subject, University, Date of award Ph.D - Commerce, Mahatma Gandhi University, Kottayam, 23.05.2012
II. Verified data from the Service Book	
5.	Date of Birth 21.05.1982
6.	Date of first entry into Service 22.01.2016 FN
7.	Date of Placement to Academic Level 11 22.01.2020 FN
III. Details of the proposed Placement / Promotion	
8.	Post to which Placement / Promotion proposed Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11) 21.01.2025 AN
10.	Proposed Date of the Placement / Promotion 22.01.2025 FN
11.	Date of Retirement 31.05.2042
12.	Assessment Period 22.01.2020 FN - 21.01.2025 AN
13.	L.W.A availed during the assessment period NIL
14.	Details of relaxation already availed Two years on account of Ph.D
15.	UGC Regulations applied UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)	
16.	Completed five years of service as Assistant Professor in Academic Level 11. YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules Required 1. Successfully completed two-week Faculty Development Programme on "Managing Online Classes and Co-creating MOOCs", organized by PMMMNMTT - Ramanujan College, University of Delhi from 20.04.2020 to 06.05.2020. 2. Successfully completed two-week online workshop on "Comprehensive e-Learning to e-Training guide for Administrative Work", organized by PMMMNMTT-Ramanujan College, University of Delhi from 25.05.2020 to 05.06.2020. Additional 3. Participated in the one-week UGC-Sponsored Short-term Course in Research Methodology, conducted by UGC-HRDC, University of Kerala from 19.02.2020 to 25.02.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period. YES
V. Screening-cum-Evaluation Committee	
19.	Date of intimating the validity of the panel to EA 12.12.2024
20.	Date of meeting of the Screening Committee 27.01.2025
21.	Quorum of the Screening committee (Three members including One Subject Expert) YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee:	
The Committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The Grades/API Scores required have been verified and the Screening	

Committee found that the teacher has sufficient grades/scores in the PBAS.

After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Nithya U S is found qualified for promotion to the post of Assistant Professor (Academic Level 12 / Stage III) with effect from 22.01.2025 FN. Therefore, the Committee recommends Dr. Nithya U S for promotion to the post of Assistant Professor (Academic Level 12/ Stage III) with effect from 22.01.2025 FN.

VII. Remarks on the Proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Nithya U S, Assistant Professor in the Department of Commerce at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 22.01.2025 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Nithya U.S, Assistant Professor in the Department of Commerce at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 22.01.2025 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C15 **SN College, Kollam – CAS Placement/ Promotion of Dr.Gopan Raj, Assistant Professor, Department of Chemistry from Academic Level 11 to Academic Level 12- Approval of – reg.**

(30275/Ac F III/2020/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Gopan Raj, Assistant Professor in the Department of Chemistry of the College from Academic Level 11 to Academic Level 12, w.e.f 16.10.2021 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal. *The teacher was previously working at SN College, Punalur, where the Screening-cum-Evaluation Committee was conducted and he has since been transferred and is now working at SN College, Kollam.*

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Chemistry, University of Kerala, April 2002, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - Chemistry, Gandhigram Rural Institute (Deemed University), Tamil Nadu, July 2011
II. Verified data from the Service Book		
5.	Date of Birth	29.05.1971
6.	Date of first entry into Service	16.10.2012 FN
7.	Date of Placement to Academic Level 11	16.10.2016 FN
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)

9.	Date of completion of Service as Assistant Professor (Academic Level 11)	15.10.2021 AN
10.	Proposed Date of the Placement / Promotion	16.10.2021 FN
11.	Date of Retirement	31.05.2027
12.	Assessment Period	16.10.2016 FN - 15.10.2021 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	Two years on account of Ph.D
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	Required 1. Successfully completed two-week Faculty Development Programme on "Managing Online Classes and Co-creating MOOCS 2.0", organized by PMMMNMTT - Ramanujan College, University of Delhi from 18.05.2020 to 03.06.2020. 2. Participated in the two-week live online Refresher Course in Environmental Sciences (Interdisciplinary) conducted by UGC-HRDC, University of Kerala from 10.02.2021 to 23.02.2021. Additional 3. Successfully completed one-week online Short-Term Faculty Development Programme (Interdisciplinary) on "Towards a Digital Era of Teaching and Learning", delivered as MOOC with four quadrants organized by KSMDB College, Sasthamcotta in collaboration with UGC-HRDC, University of Kerala, from 12.08.2020 to 18.08.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	06.03.2024
20.	Date of meeting of the Screening Committee	22.05.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee: The Committee has carefully scrutinized the PBAS records of the work done by the teacher and his service records. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Gopan Raj is found qualified for promotion to the post of Assistant Professor (Academic Level 12) with effect from 16.10.2021 FN and hence, the Committee recommends to promote Dr. Gopan Raj, Assistant Professor from Academic Level 11 to Academic Level 12 with effect from 16.10.2021 FN.		
VII. Remarks on the Proposal: NIL <u>All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.</u>		

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of *Dr. Gopan Raj*, Assistant Professor in the Department of Chemistry at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 16.10.2021 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Gopan Raj, Assistant Professor in the Department of Chemistry at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 16.10.2021 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C16 *St. Michael's College, Cherthala – CAS Placement/ Promotion of Smt. Minnu Mathew, Assistant Professor, Department of Statistics – from Academic Level 11 to Academic Level 12- Approval of – reg.*

(1621/Ac F III/2021/UOK)

The Principal, St. Michael's College, Cherthala has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Minnu Mathew, Assistant Professor in the Department of Statistics of the College from Academic Level 11 to Academic Level 12, w.e.f 04.08.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION	
I. Qualifications of the Teacher	
1. Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Statistics, Mahatma Gandhi University, Kottayam, May 2002, First Class
2. M.Phil - Subject, University, Year of passing	NIL
3. NET/ SLET - Subject, Date of Examination / Qualifying Date	Joint CSIR-UGC-NET - Mathematical Sciences, 19.12.2004
4. Ph.D - Subject, University, Date of award	NIL
II. Verified data from the Service Book	
5. Date of Birth	13.05.1980
6. Date of first entry into Service	03.08.2012 AN
7. Date of Placement to Academic Level 11	04.08.2018 FN
III. Details of the proposed Placement / Promotion	
8. Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9. Date of completion of Service as Assistant Professor (Academic Level 11)	03.08.2023 AN
10. Proposed Date of the Placement / Promotion	04.08.2023 FN
11. Date of Retirement	31.05.2036
12. Assessment Period	04.08.2018 FN - 03.08.2023 AN
13. L.W.A availed during the assessment period	NIL
14. Details of relaxation already availed	NIL
15. UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)	
16. Completed five years of service as Assistant Professor in Academic Level 11.	YES
17. <u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/	1.Participated in the 14 day Online Refresher Course (Multidisciplinary) in Techno-Pedagogy Tools Towards Digital Era of Teaching,

	Teaching -Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	conducted by SD College, Alappuzha in collaboration with UGC-HRDC, University of Kerala from 28.09.2020 to 11.10.2020. 2. Participated in the two-week UGC Sponsored Refresher Course in Maths, Statistics & Computer Science-(MD), conducted by UGC - HRDC, University of Lucknow from 10.01.2023 to 23.01.2023.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	18.03.2024
20.	Date of meeting of the Screening Committee	07.06.2024
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - THREE members including TWO Subject Experts

VI. Recommendation of Screening-cum-Evaluation Committee:

The Screening Committee examined the application and proposal for placement submitted by Smt. Minnu Mathew, Assistant Professor in Statistics (Academic Level 11), St. Michael's College, Cherthala for placing her to Assistant Professor in Statistics (Academic Level 12). The proposed date of effect is FN of 04.08.2023.

After verifying the necessary forms and documents produced, the Committee found that as per the UGC Regulation 2018 passed by the Syndicate of University of Kerala vide U.O No.Ad.DII/General/UGC-R 2018/2021 dated 07.05.2021, the applicant is eligible to be placed to Assistant Professor (Academic Level 12). Hence, the Committee unanimously recommended that, Smt. Minnu Mathew, Assistant Professor in Statistics (Academic Level 11), may be granted placement to Assistant Professor in Statistics (Academic Level 12) w.e.f the FN of 04.08.2023.

VII. Remarks on the Proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Minnu Mathew, Assistant Professor in the Department of Statistics at St. Michael's College, Cherthala from Academic Level 11 to Academic Level 12, w.e.f 04.08.2023 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Minnu Mathew, Assistant Professor in the Department of Statistics at St. Michael's College, Cherthala from Academic Level 11 to Academic Level 12, w.e.f 04.08.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C17 **St. Michael's College, Cherthala – CAS Placement/ Promotion of Dr.PratheeshP, Assistant Professor, Department of History – from Academic Level 11 to Academic Level 12- Approval of – reg.**

(35191/Ac F III/2021/UOK)

The Principal, St. Michael's College, Cherthala has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Pratheesh P, Assistant Professor in the Department of History of the College from Academic Level 11 to Academic Level 12, w.e.f 09.08.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - History, Mahatma Gandhi University, Kottayam, June 2003, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination / Qualifying Date	UGC-NET - History, 08.10.2010
4.	Ph.D - Subject, University, Date of award	Ph.D-History, University of Kerala, 15.03.2024
II. Verified data from the Service Book		
5.	Date of Birth	03.01.1979
6.	Date of first entry into Service	09.08.2012 FN
7.	Date of Placement to Academic Level 11	09.08.2018 FN
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	08.08.2023 AN
10.	Proposed Date of the Placement / Promotion	09.08.2023 FN
11.	Date of Retirement	31.03.2035
12.	Assessment Period	09.08.2018 FN - 08.08.2023 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1. Participated in the UGC sponsored two-week Refresher Course in Malayalam and Kerala Studies (Drama & Fine Arts, History, Malayalam), conducted by UGC - HRDC, University of Calicut from 27.02.2020 to 11.03.2020. 2. Participated in the UGC sponsored two-week Refresher Course in Malayalam & Kerala Studies (Anthropology, History, Malayalam, Sociology), conducted by UGC - HRDC, University of Calicut from 30.10.2020 to 12.11.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	18.03.2024

20.	Date of meeting of the Screening Committee	16.04.2024
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - THREE members including TWO Subject Experts

VI. Recommendation of Screening-cum-Evaluation Committee:

The Committee examined the application and proposal for placement submitted by Dr. Pratheesh P, Assistant Professor in History, Academic Level 11, St. Michael's College, Cherthala for placing to Assistant Professor (Academic Level 12).

After verifying the necessary forms and documents produced before the Committee, found that as per UGC Regulation 2018 passed by the Syndicate of University of Kerala, the applicant is eligible to be placed to Assistant Professor, Academic Level 12. Hence, the Committee unanimously recommended that, Dr. Pratheesh P, Assistant Professor in History may be granted placement to Assistant Professor (Academic Level 12) w.e.f 09.08.2023.

VII. Remarks on the Proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Pratheesh P, Assistant Professor in the Department of History at St. Michael's College, Cherthala from Academic Level 11 to Academic Level 12, w.e.f 09.08.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Pratheesh P, Assistant Professor in the Department of History at St. Michael's College, Cherthala from Academic Level 11 to Academic Level 12, w.e.f 09.08.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C18 **SN College, Kollam – CAS Placement/ Promotion of Dr.Nithya P Viswam, Department of Malayalam – from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.**
(43061/AcFIII/2022/UOK)

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Nithya P Viswam in the Department of Malayalam of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 25.02.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal. *The teacher was working at SN College, Sivagiri, Varkala, since been transferred and is now working at SN College, Kollam.*

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Malayalam Language & Literature, University of Calicut, April 2006, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET /SLET - Subject, Date of Examination / Qualifying date	UGC NET - Malayalam, 26.06.2005
4.	Ph.D -Subject, University, Date of award	Ph.D- Malayalam, Mahatma Gandhi University, Kottayam, 19.05.2018

II.Verified data from the Service Book		
5.	Date of Birth	25.05.1981
6.	Date of first entry into Service	25.02.2010 FN
7.	Date of Placement to Academic Level 11	25.02.2016 FN
8.	Date of Placement to Academic Level 12	25.02.2021 FN
III. Details of the proposed Promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	24.02.2024 AN
11.	Proposed Date of the Placement / Promotion	25.02.2024 FN
12.	Date of retirement	31.05.2037
13.	Assessment Period	25.02.2021 FN - 24.02.2024 AN
14.	LWA availed during the assessment period	NIL
15.	Details of relaxation already availed	NIL
16.	UGC Regulations applied	UGC Regulations, 2018
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	YES
19.	<u>Any one of the following:</u> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Participated in the two-week UGC-Sponsored Refresher Course in Manuscriptology and Heritage Studies (Interdisciplinary) conducted by UGC-HRDC, University of Kerala from 08.09.2023 to 21.09.2023.
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
V. Selection Committee		
21.	Date of intimating the validity of the panel to EA	12.05.2024
22.	Date of meeting of the Selection Committee	03.09.2024
23.	Quorum of the Selection committee (five members including TWO Subject Experts)	YES - FIVE members including THREE Subject Experts
VI. Recommendation of Selection Committee:		
The committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category. After making a detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, the Selection Committee found that Dr. Nithya P Viswam is qualified for promotion to the post of Associate Professor (Academic Level 13A) with effect from 25.02.2024 FN. Hence, the Selection Committee recommends for promotion of Dr. Nithya P Viswam to the post of Associate Professor		

(Academic Level 13A) with effect from 25.02.2024 FN.

VII. Remarks on the Proposal: NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Nithya P Viswam, in the Department of Malayalam, SN College, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 25.02.2024 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Nithya P Viswam, in the Department of Malayalam, SN College, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 25.02.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C19 **S.N. College, Kollam - CAS Placement/ Promotion of Sri. Adheesh U., Department of Malayalam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg.**

(17988/Ac F III/2022/UOK)

The DDO, S.N. College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Sri. Adheesh U, in the Department of Malayalam of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 01.07.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Malayalam, Sree Sankaracharya University of Sanskrit, Kalady, April 2007, A Minus grade (65%)
2.	M.Phil - Subject, University, Year of passing	M.Phil - Malayalam, Sree Sankaracharya University of Sanskrit, Kalady, March 2010
3.	NET/SLET - Subject, Date of award / Qualifying date	UGC-NET - Malayalam, 17th December 2006
4.	Ph.D - Subject, University, Date of award	NIL
II. Verified data from the Service Book		
5.	Date of Birth	25.05.1985
6.	Date of first entry into Service	01.06.2010 FN
7.	Date of Placement to Academic Level 11	01.06.2015 FN
8.	Date of Placement to Academic Level 12	01.06.2020 FN
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor - Academic Level 13 A
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	30.06.2023 AN
11.	Proposed Date of the Placement / Promotion	01.07.2023 FN #
12.	Date of Retirement	31.05.2041
13.	Assessment Period	01.06.2020 FN – 30.06.2023 AN (3 Years)

14.	L.W.A availed during the Assessment Period	NIL
15.	Details of relaxation already availed of	One year on account of M.Phil Degree
16.	UGC Regulations applied	UGC Regulations 2010(<i>Option B - Clause 6.3.VII.(b) of UGC Regulations 2018</i>)
IV. Eligibility Criteria (Clause 6.4.7 & Appendix-III, Table-III of UGC Regulations, 2010 & its Amendments)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	YES
18.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree : Minimum 2 Publications Holders of Ph.D Degree : Minimum 1 publication	YES, 2 Publications as holding M.Phil Degree (*Second publication was published in July 2023)
19.	One Course/Programme from among the categories of Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration during the Assessment Period.	Required 1.Participated in the one-week online Faculty Development Programme in "Online Education in Higher Education Institutions" conducted by the Faculty Development Centre of the Kerala State Higher Education Council from 03.08.2020 to 07.08.2020. Additional *2.Successfully completed eight-days Faculty Development Programme on "Outcome Based Education" organized by IQAC, Sree Narayana College, Kollam in academic collaboration with the Kerala State Higher Education Council from 14.06.2021 to 21.06.2021.
20.	Minimum API score of 45 for Category II & III in Assessment period.	307 (108+199)
V. Selection Committee		
21.	Date of issuance of communication to the members of the panel	13.11.2024
22.	Date of meeting of the Selection Committee	18.11.2024
23.	Quorum of the Selection committee (five members including two Subject Experts)	YES - SIX members including THREE Subject Experts
VI. Recommendation of Selection committee: The Committee scrutinized the PBAS & service records of the candidate. The API grades / scores for various categories were verified and the Committee found that the candidate has sufficient scores in each category according to UGC Regulation 2010. After a detailed evaluation of the performance of the candidate, and considering the existing UGC Norms, Government Orders and Statutes of the University of Kerala, the Committee found the candidate qualified for promotion to the post of Associate Professor (Academic Level 13A) w.e.f 01.07.2023 FN. Hence, the Selection Committee recommends Sri. Adheesh U, for promotion to the post of Associate Professor (Academic Level 13A) w.e.f 01.07.2023 FN. <i>Since the second publication was published in July 2023, the promotion date is w.e.f 01.07.2023 FN.</i>		
VII. Remarks on the proposal: 1) As per 4 th Amendment of UGC Regulations 2018 notified on 06.07.2024 - <i>to avoid hardship to those faculty members who have already qualified or are likely to qualify till 31st December 2024 as per the UGC Regulations 2010, a choice is given to them either for being considered for promotions under the 2010 or 2018 Regulations. It is also stated that the date of eligibility shall be retained as the date of promotion.</i> University implemented the said amendment as per UO No. Ac.F II/8596/2024/UOK dated 14.10.2024. The Selection Committee has been constituted on 18.11.2024 and the teacher is eligible to opt UGC Regulations, 2010 for his Placement/Promotion, in tune with		

4th Amendment of UGC Regulations 2018.

2)*As per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Sri. Adheesh U, in the Department of Malayalam at SN College, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 01.07.2023 FN, as per UGC Regulations 2010 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Sri. Adheesh U, in the Department of Malayalam at SN College, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 01.07.2023 FN, as per UGC Regulations 2010 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C20 S.N. College, Kollam - CAS Placement/ Promotion of Sri. Abhilash S, Department of Chemistry from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg.
(26989/Ac F III/2021/UOK)

The DDO, S.N. College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Sri. Abhilash S, in the Department of Chemistry of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 01.07.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Chemistry, University of Kerala, June 2007, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of award / Qualifying date	Joint CSIR UGC-NET - Chemical Sciences, 24.12.2006
4.	Ph.D - Subject, University, Date of award	NIL
II. Verified data from the Service Book		
5.	Date of Birth	26.12.1983
6.	Date of first entry into Service	01.07.2010 FN (Kannur University)
7.	Date of Placement to Academic Level 11	01.07.2016 FN
8.	Date of Placement to Academic Level 12	01.07.2021 FN
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor - Academic Level 13 A
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	30.06.2024 AN
11.	Proposed Date of the Placement / Promotion	01.07.2024 FN
12.	Date of Retirement	31.03.2040

13.	Assessment Period	01.07.2021 FN – 30.06.2024 AN (3 Years)
14.	L.W.A availed during the Assessment Period	NIL
15.	Details of relaxation already availed of	NIL
16.	UGC Regulations applied	UGC Regulations 2010 (<i>Option B - Clause 6.3.VII.(b) of UGC Regulations 2018</i>)
IV. Eligibility Criteria (Clause 6.4.7 & Appendix-III, Table-III of UGC Regulations, 2010 & its Amendments)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	YES
18.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree : Minimum 2 Publications Holders of Ph.D Degree : Minimum 1 publication	YES, 9 Publications in the entire period of 14 years as Assistant Professor
19.	One Course/Programme from among the categories of Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration during the Assessment Period.	Required 1. Successfully completed one-week online Faculty Development Programme in "Advanced Pedagogical Techniques" organized by PMMMNMTT - Ramanujan College, University of Delhi from 28.11.2021 to 04.12.2021. Additional 2. Successfully completed two-week online Refresher Course in "Chemistry" organized by PMMMNMTT - Ramanujan College, University of Delhi from 15.12.2023 to 29.12.2023.
20.	Minimum API score of 45 for Category II & III in Assessment period.	300 (135+165)
V. Selection Committee		
21.	Date of issuance of communication to the members of the panel	14.11.2024
22.	Date of meeting of the Selection Committee	18.11.2024
23.	Quorum of the Selection committee (FIVE members including two Subject Experts)	YES - SIX members including THREE Subject Experts
VI. Recommendation of Selection committee: The Committee scrutinized the PBAS and service records of the candidate. The API grades/scores for various categories were verified and the Committee found that the candidate has sufficient scores in each category according to UGC 2010 Regulations. After a detailed evaluation of the performance of the candidate, and considering the existing UGC Norms, Government Orders and Statutes of the University of Kerala, the Committee found the candidate qualified for promotion to the post of Associate Professor (Academic Level 13A) w.e.f 01.07.2024 FN. Hence, the Selection Committee recommends Sri. Abhilash S, for promotion to the post of Associate Professor (Academic Level 13A) w.e.f 01.07.2024 FN.		
VII. Remarks on the proposal: As per 4 th Amendment of UGC Regulations 2018 notified on 06.07.2024 - <i>to avoid hardship to those faculty members who have already qualified or are likely to qualify till 31st December 2024 as per the UGC Regulations 2010, a choice is given to them either for being considered for promotions under the 2010 or 2018 Regulations. It is also stated that the date of eligibility shall be retained as the date of promotion.</i> University implemented the said amendment as per UO No.Ac.F II/ 8596/2024/UOK dated 14.10.2024. The Selection Committee has been constituted on 18.11.2024 and the teacher is eligible to opt UGC Regulations, 2010 for his CAS Placement/ Promotion, in tune with 4 th Amendment of UGC Regulations 2018.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Sri. Abhilash S, in the Department of Chemistry at SN College, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 01.07.2024 FN, as per UGC Regulations 2010 is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Sri. Abhilash S, in the Department of Chemistry at SN College, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 01.07.2024 FN, as per UGC Regulations 2010 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C21 ***SN College, Chempazhanthy - Placement/ Promotion of Dr. Dhanya S R, Assistant Professor, Department of Mathematics from Academic Level 11 to Academic Level 12 - Request for retaining the date of Placement/ Promotion – reg.***

(48871/Ac F III/2023/UOK)

The Principal, SN College, Chempazhanthy had forwarded proposal for the CAS Placement/ Promotion in respect of Dr. Dhanya S R, Assistant Professor, Department of Mathematics, SN College, Chempazhanthy from Academic Level 11 to Academic Level 12, w.e.f 05.02.2021 FN. The said Placement/ Promotion to the teacher was originally due on 05.01.2021 and as the teacher had completed the mandatory Refresher Courses only on **04.02.2021**, the Screening-cum-Evaluation Committee held on 22.05.2022 recommended the Placement / Promotion only w.e.f 05.02.2021 FN, ie, 31 days after the original due date. Subsequently, the meeting of the Syndicate held on 28.12.2023, as per Item No. 07.89.C8, resolved to approve the said proposal for the CAS Placement / Promotion of Dr. Dhanya S R, Assistant Professor in the Department of Mathematics at SN College, Chempazhanthy from Academic Level-11 to Academic Level-12, w.e.f 05.02.2021 FN.

Meanwhile, the University as per UO No.Ac.FII/9899/2023/UOK dated 06.12.2023 implemented the 3rd amendment to UGC Regulations 2018 in which it has been ruled that - "*wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the commission from time to time*".

In light of the said UO, Dr. Dhanya S R, submitted a request dated 29.12.2023 to revise her date of CAS Placement/ Promotion to Assistant Professor (Academic Level 12), w.e.f 05.01.2021 FN instead of **05.02.2021 FN**, through proper channel. Accordingly, the issuance of University Orders approving the CAS Placement/ Promotion of the Teacher to Assistant Professor (Academic Level 12), w.e.f 05.02.2021 FN. was kept on hold and the matter was placed before the Standing Committee of the Syndicate held on 15.06.2024 as Item No: C13 and the same was referred to the Syndicate. The meeting of the Syndicate held on 12.07.2024 as per Item.No: 12.06.C13 resolved to inform the Educational Agency to submit a proposal for constituting the Screening-cum-Evaluation Committee. Accordingly, the Educational Agency was informed the same as per this Office Letter No: 48871/Ac.F.III/2023/UOK dated 07.08.2024. The Educational Agency has not responded to the same yet.

Meantime, several similar requests from teachers were received in the University and as per the resolution of meeting of the Syndicate held on 05.11.2024 in item No: 15.08.B18, University issued UO No: Ac.FII/11067/2024/UOK dated 20.12.2024, framing guidelines for the applicability of 3rd amendment to UGC Regulations 2018.

Later, Dr. Dhanya S R, as per her request dated 23.12.2024, has informed University through proper channel that, the re-constitution of Screening-cum-Evaluation Committee is too difficult, elevate hardships and as well as time consuming. Further informed that, as her subsequent Placement/ Promotion to Associate Professor (Academic Level 13A) is due on 05.02.2024 FN, she decided not to avail the benefit of 3rd amendment to UGC Regulations 2018, as per UO's dated 06.12.2024 & 20.12.2024. Accordingly, it has been requested that her promotion to Assistant Professor (Academic Level-12) w.e.f 05.02.2021 FN, previously approved by the University, be retained and that the UO, which is held in abeyance at her request, be issued.

The Syndicate at its meeting held on 22.02.2025, considered the said request and resolved that the item be referred to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

As per the orders of the Hon'ble Vice-Chancellor, the request of Dr. Dhanya S R, Assistant Professor in the Department of Mathematics at SN College, Chempazhanchy to retain her date of CAS Placement/ Promotion from Academic Level 11 to Academic Level 12 as 05.02.2021 FN without availing the benefit of 3rd amendment to Clause 6.3.VIII of the UGC Regulations, 2018. is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the request of Dr.Dhanya S.R, Assistant Professor in the Department of Mathematics at SN College, Chempazhanchy to retain her date of CAS Placement/ Promotion from Academic Level 11 to Academic Level 12 as 05.02.2021 FN, without availing the benefit of 3rd amendment to Clause 6.3.VIII of UGC Regulations, 2018 and recommended to accept the request and approve the CAS Placement / Promotion of Dr. Dhanya S R, as resolved by the Syndicate at its meeting held on 28.12.2023 in item No. 07.89.C8.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C22 ***S.N College for Women, Kollam - CAS Placement/ Promotion of Dr. Berny B Raj, Assistant Professor in the Department of Commerce from Academic Level 11 to Academic Level 12 - Approval of – reg.***

(14108/Ac F III/2021/UOK)

The D.D.O., S.N College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Berny B Raj, Assistant Professor in the Department of Commerce of the College from Academic Level 11 to Academic Level 12, w.e.f 17.09.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Com - University of Kerala, May 2008, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination/Qualifying date	UGC_ NET - Commerce, 08.10.2010
4.	Ph.D - Subject, University, Date of award	Ph.D - Commerce, University of Kerala, 10.12.2020.
II.Verified data from the Service Book		
5.	Date of Birth	25.05.1985
6.	Date of first entry into Service	17.09.2012 FN
7.	Date of Placement to Academic Level 11	17.09.2018 FN
III. Details of the proposed Placement / Promotion		

8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	16.09.2023 AN
10.	Proposed Date of the Placement / Promotion	17.09.2023 FN
11.	Date of Retirement	31.05.2041
12.	Assessment Period	17.09.2018 FN -16.09.2023 AN
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1. Successfully completed Online two-Week Interdisciplinary Refresher Course in 'Advanced Research Methodology' organized by PMMMNMTT - Ramanujan College, University of Delhi in Collaboration with Agarwal PG College, Jaipur, University of Rajasthan from 21.06.2023 to 05.07.2023. 2. Participated in the UGC Sponsored Two-Week Refresher Course in Commerce and Management Studies conducted by UGC-HRDC, University of Kerala from 14.07.2023 to 27.07.2023.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	24.06.2024
20.	Date of meeting of the Screening Committee	04.11.2024
21.	Quorum of the Screening committee (three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee:		
The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient grades in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of University of Kerala, the above mentioned teacher is found qualified for the promotion to the post of Assistant Professor Stage III (Academic Level 12) w.e.f 17.09.2023 FN and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 to 12 (Stage II to III) w.e.f 17.09.2023 FN.		
VII. Remarks on the Proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Berny B Raj, Assistant Professor in the Department of Commerce at S.N College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 17.09.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Berny B Raj, Assistant Professor in the Department of Commerce at S.N College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 17.09.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C23 ***S.N College for Women, Kollam - CAS Placement/ Promotion of Smt.Sajitha S, Assistant Professor in the Department of Commerce from Academic Level 11 to Academic Level 12 - Approval of – reg.***
(33618/Ac F III/2020/UOK)

The D.D.O., S.N College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Sajitha S, Assistant Professor in the Department of Commerce of the College from Academic Level 11 to Academic Level 12, w.e.f 17.09.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Com - University of Kerala, June 2007, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination/Qualifying date	UGC- NET - Commerce, 30.11.2011
4.	Ph.D - Subject, University, Date of award	NIL
II. Verified data from the Service Book		
5.	Date of Birth	20.05.1985
6.	Date of first entry into Service	17.09.2012 FN
7.	Date of Placement to Academic Level 11	17.09.2018 FN
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	16.09.2023 AN
10.	Proposed Date of the Placement / Promotion	17.09.2023 FN
11.	Date of Retirement	31.05.2041
12.	Assessment Period	17.09.2018 FN -16.09.2023 AN
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/Workshops/Syllabus Up-gradation Workshop/Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or	1. Participated in the UGC Sponsored One-Week Live Online Short-Term Course in Student Counselling and Mentoring conducted by UGC-HRDC, University of Kerala from 20.08.2020 to 26.08.2020. 2. Successfully Completed the Two-Week Online Refresher Course on Management and Commerce organized by UGC-HRDC, University of Hyderabad from 14.09.2020 to 26.09.2020.

	ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	3. Successfully completed the One Week Online Short-Term Faculty Training Programme (Interdisciplinary) on "Digital Content Management on E-Learning" which was delivered as MOOC with four quadrant, organized by SNCW, Kollam in academic collaboration with KSHEC from 13.06.2021 to 19.06.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	24.06.2024
20.	Date of meeting of the Screening Committee	04.11.2024
21.	Quorum of the Screening committee (Three members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts

VI. Recommendation of Screening-cum-Evaluation Committee:

The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient grades in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of University of Kerala, the above mentioned teacher is found qualified for the promotion to the post of Assistant Professor Stage III (Academic Level 12) w.e.f 17.09.2023 FN and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 to 12 (Stage II to III) w.e.f 17.09.2023 FN.

VII. Remarks on the Proposal:

It may be noted that as per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Sajitha S, Assistant Professor in the Department of Commerce at S.N College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f/17.09.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Sajitha S, Assistant Professor in the Department of Commerce at S.N College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 17.09.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C24

***S.N. College, Cherthala - CAS Placement/ Promotion of Smt. Sangeetha S, Department of Computer Science from (Assistant Professor Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.
(44766/Ac F III/2022/UOK)***

The D.D.O., S.N. College, Cherthala has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Sangeetha S, in the Department of Computer Science of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 09.10.2017 FN. Relevant documents such as Placement Order, API Score Sheet based on Option B, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	ME - Applied Electronics, Anna University, June 2005, First Class with Distinction
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of award/ Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	NIL
II. Verified data from the Service Book		
5.	Date of Birth	13.04.1978
6.	Date of first entry into Service	06.06.2001 FN
7.	Date of Placement to Academic Level 11	09.10.2009 FN
8.	Date of Placement to Academic Level 12	09.10.2014 FN
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	08.10.2017 AN
11.	Proposed Date of the Placement / Promotion	09.10.2017 FN
12.	Date of Retirement	30.04.2034
13.	Assessment Period	09.10.2014 FN – 08.10.2017 AN (3 Years)
14.	LWA availed during the Assessment Period	NIL
15.	Details of relaxation already availed of	One year relaxation availed for Placement/ Promotion to Academic Level 11 on account of ME Applied Electronics
16.	UGC Regulations applied	UGC Regulations 2010 (Option B - UGC Regulations 2018, Clause 6.3.VII.(b))
IV. Eligibility		Criteria
(Clause 6.4.7 & Appendix-III, Table-III of UGC Regulations, 2010 & its Amendments)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	YES
18.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree: Minimum 2 Publications Holders of Ph.D Degree: Minimum 1 Publication	YES
19.	One Course/Programme from among the categories of Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration during the Assessment Period.	Required 1. Participated in the UGC Sponsored Three-Weeks Special Summer School (Multidisciplinary Refresher Course) conducted by UGC-HRDC, University of Kerala from 14.10.2016 to 03.11.2016. Additional 2. Participated in the One-week UGC-Sponsored Short-Term Course in Research Methodology conducted by UGC-HRDC, Kannur University from 21.08.2017 to 25.08.2017.

20.	Minimum API Score of 45 for Category II & III in Assessment period.	170 (130+40)
V. Selection Committee		
21.	Date of issuance of communication to the members of the panel	15.04.2024
22.	Date of meeting of the Selection Committee	23.05.2024
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - FIVE members including THREE Subject Experts
VI. Recommendation of Selection committee:		
<i>The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API grades for various categories have been verified and the committee found that the teacher has sufficient grades in each category according to the UGC Regulations 2018 (Option B). After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the teacher is found qualified for the promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 09.10.2017 FN and hence, the Committee recommends Smt. Sangeetha S for promotion to the post of Associate Professor (Academic Level 13A), w.e.f 09.10.2017 FN.</i>		
VII. Remarks on the proposal:		
<i>It is seen that, the Screening-cum-Evaluation Committee constituted on 23.05.2024 had recommended the teacher for Placement /Promotion to Assistant Professor (Academic Level 12) w.e.f 09.10.2017 FN, as per UGC Regulation 2018 (Option B).</i> <i>As per U.O. No. Ac.FII/9899/2023/UOK dated 06.12.2023, the 3rd amendment to Regulations 2018 (notified on 31.07.2023) has been implemented in the University, it has been mandated that a teacher whose promotion date is due up to 17.01.2019 can opt 2010 Regulations and the same can be exercised up to 31.12.2023. Hence, the proposal is not in tune with the said UO.</i> <i>However, as per 4th amendment to UGC Regulations, 2018 notified on 06.07.2024, the last date to opt UGC Regulations 2010 is extended upto 31.12.2024. The University has implemented the said amendment as per U.O. No. Ac.F II/8596/2024/UOK dated 14.10.2024 and thereafter, the teacher is eligible to opt 2010 Regulations.</i> <i>The Syndicate at its meeting held on 17.03.2025 as per item no. 18.07.C3 and 18.07.C12, considered similar cases and resolved to ratify the decision of the Screening-cum-Evaluation / Selection Committee. Further resolved to adopt the same observations in similar cases. Accordingly, the above recommendation of the Screening Committee is ratified.</i> <u><i>All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.</i></u> <i>In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Smt. Sangeetha S, in the Department of Computer Science at S.N. College, Cherthala from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 09.10.2017 FN, as per UGC Regulations 2010, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.</i> <u>Recommendation: -</u> <i>The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Sangeetha S, in the Department of Computer Science at S.N. College, Cherthala from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 09.10.2017 FN, as per UGC Regulations 2010 and recommended to approve the same.</i>		
Resolution of the Syndicate RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.		

Item No.19.08.C25 S.N. College, Cherthala – CAS Placement/ Promotion of Dr.Bindu.C, Assistant Professor in the Department of Commerce, from Academic Level 11 to Academic Level 12 - Approval of – reg.

(42449/Ac F III/2021/UOK)

The D.D.O., S.N. College, Cherthala has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Bindu C, Assistant Professor in the Department of Commerce of the College from Academic Level 11 to Academic Level 12, w.e.f 01.10.2023. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018, are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Com. - MG University, May 2005, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying date	UGC-NET - Commerce, 13.06.2011.
4.	Ph.D - Subject, University, Date of award	Ph.D - Commerce, MG University, 04.12.2020.
II. Verified data from the Service Book		
5.	Date of Birth	16.11.1979
6.	Date of first entry into Service	01.10.2012 FN
7.	Date of Placement to Academic Level 11	01.10.2018 FN
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	30.09.2023 AN
10.	Proposed Date of the Placement/ Promotion	01.10.2023 FN
11.	Date of Retirement	31.03.2036
12.	Assessment Period	01.10.2018 FN - 30.09.2023 AN
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018, Option A
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	Required 1. Successfully completed MHRD-PMMNMTT sponsored Two-Week Faculty Development Programme on 'Managing Online Classes and Co-Creating MOOCs: 2.0' organized by Teaching Learning Centre, Ramanujan College, University of Delhi from 18.05.2020 to 03.06.2020. 2. Successfully completed MHRD-PMMNMTT sponsored Two-Week Faculty Development Programme on 'Quantitative Methods for Data Analysis' organized by Teaching Learning Centre, Ramanujan College, University of Delhi from 12.08.2020 to 25.08.2020. Additional 3. Successfully completed Seven Days Short Term Programme on 'Human Rights' organized by Sree Ayyappa College for Women, Chunkankadai in collaboration with UGC-HRDC, Kannur University from 03.10.2020 to 09.10.2020.

		4. Successfully completed Online Two-Week Refresher Course in 'Commerce and Management' organized by PMMMNMTT, Ramanujan College, University of Delhi from 25.06.2021 to 08.07.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	18.03.2024
20.	Date of meeting of the Screening Committee	10.09.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee: After verifying the necessary forms and documents produced before the Committee, the SEC found that as per UGC Regulation Option A passed by the Syndicate of University of Kerala, Dr.Bindu C is eligible to be placed to Assistant Profesor (Academic Level 12). Hence the Committee unanimously recommended that Dr. Bindu C, Assistant Professor in Commerce, SN College, Cherthala may be granted placement to Assistant Profesor (Academic Level 12), w.e.f 01.10.2023 FN.		
VII. Remarks on the Proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Bindu C, Assistant Professor in the Department of Commerce at S.N. College, Cherthala from Academic Level 11 to Academic Level 12, w.e.f 01.10.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Bindu C, Assistant Professor in the Department of Commerce at S.N. College, Cherthala from Academic Level 11 to Academic Level 12, w.e.f 01.10.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No. 19.08.C26 ***S.N College for Women, Kollam – CAS Placement/ Promotion of Dr.Aparna Das, Department of Economics, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg.***

(5387/Ac.F.III/2022/UOK)

The D.D.O., S.N College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Aparna Das in the Department of Economics, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 01.06.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION

I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA-Economics, University of Hyderabad, 2008, First Class with Distinction.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET /SLET - Subject, Date of Examination/Qualifying date	UGC-NET - Economics, 28.12.2008
4.	Ph.D -Subject, University, Date of award	Ph.D - Economics, University of Kerala, 22.11.2019.
II. Verified data from the Service Book		
5.	Date of Birth	24.02.1986
6.	Date of first entry into Service	01.06.2010 FN
7.	Date of Placement to Academic Level 11	01.06.2016 FN
8.	Date of Placement to Academic Level 12	01.06.2021 FN
III. Details of the proposed Placement / Promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	31.05.2024 AN
11.	Proposed Date of the Placement / Promotion	01.06.2024 FN
12.	Date of Retirement	31.03.2042
13.	Assessment Period	01.06.2021 FN - 31.05.2024 AN
14.	LWA availed during the Assessment Period	NIL
15.	Details of relaxation already availed	NIL
16.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	YES
19.	<u>Any one of the following:</u> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Required 1.Successfully completed Online Interdisciplinary Two-Week Refresher Course on "Managing Online Classes &Co-creating MOOCs 19.0"organized by PMMMNMTT - Ramanujan College, University of Delhi from 07.10.2022 to 21.10.2022. Additional 2. Successfully completed Online One-Week Faculty Development Programme on "Data Science for Social Sciences" organized by PMMMNMTT - Ramanujan College, University of Delhi from 01.11.2022 to 07.11.2022. 3. Successfully completed Online Two-Week Refresher Course in "Economics" organized by PMMMNMTT - Ramanujan College, University of Delhi from 06.02.2023 to 20.02.2023.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
V. Selection Committee		
21.	Date of intimating the validity of the panel to EA	02.12.2024
22.	Date of meeting of the Selection Committee	12.12.2024
23.	Quorum of the Selection committee	YES - SEVEN members including FOUR

(FIVE members including TWO Subject Experts)	Subject Experts
VI. Recommendation of Selection Committee: The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to UGC Regulations 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of University of Kerala, the above mentioned teacher is found qualified for the promotion to the post of Associate Professor (Academic Level 13A) w.e.f 01.06.2024 FN and hence the Committee recommends the teacher for promotion to the post of Associate Professor (Academic Level 13A) w.e.f 01.06.2024 FN.	
VII. Remarks on the Proposal: NIL <u><i>All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.</i></u> In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement / Promotion of Dr. Aparna Das in the Department of Economics at S.N. College for Women, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 01.06.2024 FN, as per UGC Regulations 2018, is placed before the <i>Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges</i> for consideration and recommendation.	
Recommendation: - <i>The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Aparna Das in the Department of Economics at S.N. College for Women, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 01.06.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.</i>	
Resolution of the Syndicate RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.	

Item No.19.08.C27 S.N. College, Sivagiri, Varkala – CAS Placement/ Promotion of Dr.SiniV, Assistant Professor in the Department of Malayalam from Academic Level 11 to Academic Level 12 - Approval of – reg.

(63673/Ac F III/2023/UOK)

The D.D.O., S.N. College, Sivagiri, Varkala has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Sini V, Assistant Professor in the Department of Malayalam of the College from Academic Level 11 to Academic Level 12, w.e.f 11.10.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Malayalam Language and Literature, University of Kerala, 1998, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying date	UGC-NET - Malayalam, June 1999.
4.	Ph.D - Subject, University, Date of award	Ph.D - Malayalam, University of Kerala, 17.11.2021.
II. Verified data from the Service Book		
5.	Date of Birth	30.05.1976
6.	Date of first entry into Service	11.10.2012 FN
7.	Date of Placement to Academic Level 11	11.10.2018 FN

III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	10.10.2023 AN
10.	Proposed Date of the Placement / Promotion	11.10.2023 FN
11.	Date of Retirement	31.05.2032
12.	Assessment Period	11.10.2018 FN - 10.10.2023 AN
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018, Option A
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1. Participated in the Two-Week UGC-Sponsored Live Online Refresher Course in 'Malayalam Language and Literature' conducted by UGC-HRDC, University of Kerala from 09.03.2021 to 22.03.2021. 2. Participated in the Two-Week UGC-Sponsored Refresher Course in 'Women's Studies and Women Empowerment (Multidisciplinary)' conducted by UGC-HRDC, University of Kerala from 04.01.2023 to 17.01.2023.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	14.03.2024
20.	Date of meeting of the Screening Committee	08.08.2024
21.	Quorum of the Screening committee (Three members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts
VI. Recommendation of Screening-cum-Evaluation Committee:		
Based on the assessment of the document submitted, in accordance with UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Sini V is found eligible for Placement as Assistant Professor (Academic Level 12). The Committee verified scores in Appendix VII Table I of PBAS for the period and found that the candidate has minimum score as per UGC Regulations 2018 Option A within the stipulated period. The Committee recommended that the candidate is eligible for placement to Assistant Professor (Academic Level 12) w.e.f. 11.10.2023 FN.		
VII. Remarks on the Proposal: NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Sini V, Assistant Professor in the Department of Malayalam at SN College, Sivagiri, Varkala from Academic Level 11 to Academic Level 12, w.e.f. 11.10.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Sini V, Assistant Professor in the Department of Malayalam at SN College, Sivagiri, Varkala from Academic Level 11 to Academic Level 12, w.e.f 11.10.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No. 19.08.C28 **S.N. College, Cherthala - CAS Placement/ Promotion of Smt. Manu K.B, Assistant Professor in the Department of Physics, from Academic Level 11 to Academic Level 12 - Approval of – reg.**

(15185/Ac F III/2020/UOK)

The D.D.O., S.N. College, Cherthala has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Manu K.B, Assistant Professor in the Department of Physics of the College from Academic Level 11 to Academic Level 12, w.e.f 17.10.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal. The teacher was previously working at SN College, Chempazhanchy where the Screening-cum-Evaluation Committee was conducted. She has been transferred and is now working at SN College, Cherthala.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I.Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MSc. - Physics, M.G.University, May 2006, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination/Qualifying date	Joint CSIR - UGC NET - Physical Sciences, 19.06.2011.
4.	Ph.D - Subject, University, Date of award	NIL
II.Verified data from the Service Book		
5.	Date of Birth	25.04.1984
6.	Date of first entry into Service	17.10.2012 FN
7.	Date of Placement to Academic Level 11	17.10.2018 FN
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	16.10.2023 AN
10.	Proposed Date of the Placement / Promotion	17.10.2023 FN
11.	Date of Retirement	30.04.2040
12.	Assessment Period	17.10.2018 FN - 16.10.2023 AN
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed of	NIL
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed	1. Successfully Completed the One-Week Online Short-Term Faculty Development Programme on "Pedagogical and E-Learning Tools for Teaching" which was delivered as Synchronous mode as MOOC with four quadrants, organized by S.D. College, Alappuzha in collaboration with KSHEC from

	two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules	04.08.2020 to 10.08.2020. 2. Successfully Completed the One-Week Online Short-Term Faculty Development Programme on "Towards a Digital Era of Teaching and Learning" which was delivered as MOOC with four quadrants, organized by KSMD College, Sasthamcotta in collaboration with UGC-HRDC, University of Kerala from 12.08.2020 to 18.08.2020. 3. Participated in the UGC-Sponsored Two-Week Online Refresher Course in 'Women's Studies and Women Empowerment (Multydisciplinary)' conducted by UGC-HRDC, University of Kerala from 21.01.2022 to 03.02.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES

V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	07.03.2024
20.	Date of meeting of the Screening Committee	13.06.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - THREE members including ONE Subject Expert.

VI. Recommendation of Screening-cum-Evaluation Committee:

The Committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The grades/API scores required have been verified and the committee found that the teacher has sufficient grades/scores in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above-mentioned teacher is found qualified for the promotion to the post of Assistant Professor (Academic Level 12) w.e.f. 17.10.2023 FN. Therefore, the Committee recommends Smt. Manu K B for promotion to the post of Assistant Professor (Academic Level 12) w.e.f. 17.10.2023 FN.

VII. Remarks on the Proposal:

It may be noted that as per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Manu K B, Assistant Professor in the Department of Physics at S.N. College, Cherthala from Academic Level 11 to Academic Level 12, w.e.f.17.10.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Smt. Manu K B, Assistant Professor in the Department of Physics at S.N. College, Cherthala from Academic Level 11 to Academic Level 12, w.e.f 17.10.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C29 S.N. College, Cherthala - CAS Placement/ Promotion of Dr.PrasanthP, Assistant Professor in the Department of Sanskrit, from Academic Level 11 to Academic Level 12 - Approval of – reg.

(3289/Ac F III/2022/UOK)

The D.D.O., S.N. College, Cherthala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Prasanth P, Assistant Professor in the Department of Sanskrit of the College from Academic Level 11 to Academic Level 12, w.e.f 01.11.2021 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION	
I.Qualifications of the Teacher	
1. Master's Degree - Subject, University, Year of passing, Class/ Percentage	MA - Sanskrit Nyaya, Sree Sankaracharya University of Sanskrit, Kalady, April/May 2003, First Class.
2. M.Phil - Subject, University, Year of passing	M.Phil. -Sanskrit, Sree Sankaracharya University of Sanskrit, Kalady, 2005.
3. NET / SLET - Subject, Date of Examination / Qualifying date	NIL
4. Ph.D - Subject, University, Date of award	Ph.D - Sanskrit Nyaya, Sree Sankaracharya University of Sanskrit, Kalady, 2010.
II.Verified data from the Service Book	
5. Date of Birth	16.10.1976
6. Date of first entry into Service	01.11.2012 FN (Kannur University)
7. Date of Placement to Academic Level 11	01.11.2016 FN
III. Details of the proposed Placement / Promotion	
8. Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9. Date of completion of Service as Assistant Professor (Academic Level 11)	31.10.2021 AN
10. Proposed Date of the Placement / Promotion	01.11.2021 FN
11. Date of Retirement	31.03.2033
12. Assessment Period	01.11.2016 FN - 31.10.2021 AN
13. L.W.A availed during the Assessment Period	NIL
14. Details of relaxation already availed of	2 years relaxation availed for Placement to Academic Level 11, on the account of Ph.D. Degree.
15. UGC Regulations applied	UGC Regulations 2018, Option A
IV. Eligibility Criteria (Clause 6.4.B.II)	
16. Completed five years of service as Assistant Professor in Academic Level 11.	YES
17. <u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation/ Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification)	1. Participated in the UGC-Sponsored Two-Week Refresher Course in 'Indian Languages & Literature' conducted by UGC-HRDC, Kannur University from 26.07.2019 to 08.08.2019. 2. Successfully completed Two-Week MOOC Course (with E-Certification) on "Online learning and Content Development" organized by FLAIR, Directorate of Collegiate Education, Govt. of Kerala from 18.04.2020 to 02.05.2020.

	OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules	
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	22.06.2024
20.	Date of meeting of the Screening Committee	25.11.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - THREE members including TWO Subject Experts.
VI. Recommendation of Screening-cum-Evaluation Committee: After verifying the necessary forms and documents produced before the Committee, the SEC found that as per UGC Regulation Option A passed by the Syndicate of University of Kerala, the applicant is eligible to be placed to Assistant Professor (Academic Level 12). Hence the Committee unanimously recommended that Dr.Prasanth P, Assistant Professor in Sanskrit, S.N. College, Cherthala may be granted placement to Assistant Professor (Academic Level 12), w.e.f 01.11.2021 FN.		
VII. Remarks on the Proposal: <i>It may be noted that as per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.</i>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Prasanth P, Assistant Professor in the Department of Sanskrit at S.N. College, Cherthala from Academic Level 11 to Academic Level 12, w.e.f 01.11.2021 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Prasanth P, Assistant Professor in the Department of Sanskrit at S.N. College, Cherthala from Academic Level 11 to Academic Level 12, w.e.f 01.11.2021 F.N., as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.08.C30 ***Iqbal College, Peringammala – CAS Placement/ Promotion of Dr.Famina.A, Assistant Professor in the Department of English, from Academic Level 11 to Academic Level 12- Approval of – reg.***
(25918/Ac F III/2020/UOK)

The Principal-in-Charge, Iqbal College, Peringammala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Famina A, Assistant Professor in the Department of English of the College from Academic Level 11 to Academic Level 12, w.e.f 23.08.2023 FN.

Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - English Language and Literature, University of Kerala, August 2010, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	UGC - NET - English, 30.11.2011.
4.	Ph.D - Subject, University, Date of award	Ph.D - English, University of Kerala, 13.04.2023.
II. Verified data from the Service Book		
5.	Date of Birth	15.10.1987
6.	Date of first entry into Service	23.08.2012 FN
7.	Date of Placement to Academic Level 11	23.08.2018 FN
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	22.08.2023 AN
10.	Proposed Date of the Placement / Promotion	23.08.2023 FN
11.	Date of Retirement	31.03.2044
12.	Assessment Period	23.08.2018 FN - 22.08.2023 AN
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 module	Required 1. Successfully completed Two-Weeks Faculty Development Programme on "Enhancing Psychological Skills for Teaching & Practice" organized by PMMMNMTT- Ramanujan College, University of Delhi under from 15.09.2020 to 29.09.2020. 2. Successfully completed Online Two-Week Interdisciplinary Refresher Course/Faculty Development Programme on "Research Methodology" organized by PMMMNMTT-Ramanujan College, University of Delhi under from 20.07.2021 to 03.08.2021. Additional 3. Successfully completed the Two-Week Online National Workshop on E-Content Development (MOOCs in Moodle) organized by Dr. A.P.J. Abdul Kalam Library, Iqbal College in association with KSHEC from 27.08.2020 to 07.09.2020. 4. Participated in the Two-Week UGC-Sponsored Refresher Course in English Language and Literature conducted by UGC-HRDC, University of Kerala from 23.11.2021 to 06.12.2021.

18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	22.10.2024
20.	Date of meeting of the Screening Committee	18.11.2024
21.	Quorum of the Screening committee (<i>THREE members including ONE Subject Expert</i>)	YES - THREE members including ONE Subject Expert
VI. Recommendation of Screening-cum-Evaluation Committee:		
Based on the assessment of the documents submitted, in accordance with UGC Norms, Government orders and Statutes of University of Kerala, Dr. Famina A is found eligible for placement as Assistant Professor (Academic Level 12). The Committee verified scores in Appendix VII Table -1 of PBAS for the period and found that the candidate has minimum score as per the UG Regulations 2018 within the stipulated period. The Committee recommends and forward to the University of Kerala, that Dr. Famina A is eligible for placement to Assistant Professor (Academic Level 12), w.e.f 23.08.2023 FN.		
VII. Remarks on the Proposal: NIL.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Famina A, Assistant Professor in the Department of English at Iqbal College, Peringammala from Academic Level 11 to Academic Level 12, w.e.f 23.08.2023 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr.Famina A, Assistant Professor in the Department of English at Iqbal College, Peringammala from Academic Level 11 to Academic Level 12, w.e.f 23.08.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.	

Item No.19.08.C31 *Iqbal College, Peringammala – CAS Placement/ Promotion of Dr. Athulya Thankachy V R, Assistant Professor in the Department of English, from Academic Level 11 to Academic Level 12- Approval of – reg.*

(25923/Ac.F.III/2020/UOK)

The Principal-in-Charge, Iqbal College, Peringammala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. AthulyaThankachy V R, Assistant Professor in the Department of English of the College from Academic Level 11 to Academic Level 12, w.e.f 23.08.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows;

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
I. Qualifications of the Teacher		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - English Language and Literature, University of Kerala, August 2010, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination/ Qualifying Date	UGC - NET - English, 13.06.2011.

4.	Ph.D - Subject, University, Date of award	Ph.D - English, University of Kerala, 12.10.2023.
II. Verified data from the Service Book		
5.	Date of Birth	26.11.1987
6.	Date of first entry into Service	23.08.2012 FN
7.	Date of Placement to Academic Level 11	23.08.2018 FN
III. Details of the proposed Placement / Promotion		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	22.08.2023 AN
10.	Proposed Date of the Placement/ Promotion	23.08.2023 FN
11.	Date of Retirement	31.03.2044
12.	Assessment Period	23.08.2018 FN - 22.08.2023 AN
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 module	Required 1. Successfully completed Two-Weeks Faculty Development Programme on "Enhancing Psychological Skills for Teaching & Practice" organized by PMMMNMTT- Ramanujan College, University of Delhi under from 15.09.2020 to 29.09.2020. 2. Successfully completed Online Two-Week Interdisciplinary Refresher Course/Faculty Development Programme on "Research Methodology" organized by PMMMNMTT-Ramanujan College, University of Delhi under from 20.07.2021 to 03.08.2021. Additional 3. Successfully Completed the One-Week Online Short-Term Faculty Development Programme (Interdisciplinary) on "Towards a Digital Era of Teaching and Learning" which was delivered as MOOC with four quadrants, organized by KSMDDB College, Sasthamcotta in collaboration with UGC-HRDC, University of Kerala from 12.08.2020 to 18.08.2020. 4. Successfully completed the Two-Week Online National Workshop on E-Content Development (MOOCs in Moodle) organized by Dr. A.P.J. Abdul Kalam Library, Iqbal College in association with KSHCEC from 27.08.2020 to 07.09.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
V. Screening-cum-Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	22.10.2024
20.	Date of meeting of the Screening Committee	18.11.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - THREE members including ONE Subject Expert

VI. Recommendation of Screening-cum-Evaluation Committee:

Based on the assessment of the documents submitted, in accordance with UGC Norms, Government orders and Statutes of University of Kerala, Dr. Athulya Thankachy V R is found eligible for placement as Assistant Professor (Academic Level 12). The Committee verified scores in Appendix VII Table -1 of PBAS for the period and found that the candidate has minimum score as per the UG Regulations 2018 within the stipulated period. The Committee recommend that Dr. Athulya Thankachy V R is eligible for placement to Assistant Professor (Academic Level 12), w.e.f23.08.2023 FN.

VII. Remarks on the Proposal: NIL.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Athulya Thankachy V R, Assistant Professor in the Department of English at Iqbal College, Peringammala from Academic Level 11 to Academic Level 12, w.e.f23.08.2023 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Recommendation: -

The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Athulya Thankachy V R, Assistant Professor in the Department of English at Iqbal College, Peringammala from Academic Level 11 to Academic Level 12, w.e.f 23.08.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.

The meeting came to an end at 02.45 PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 29.04.2025, be approved.

Item No.19.09***Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025 – for approval – reg.*****(M&CI)**

The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025 is placed before the Syndicate for approval (Minutes appended).

Considering the exigency, the recommendations on Item nos: 9, 15, Additional Item nos:2, 4 & 5 of the above minutes was approved by the Hon'ble Vice-Chancellor, exercising the powers vested under section 10(13) of the Kerala University Act,1974 subject to reporting to the Syndicate. The action taken by the Hon'ble Vice-Chancellor in having approved the same is reported to the Syndicate.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE
SYNDICATE ON EXAMINATIONS**

Date & Time : 23.04.2025, 11.30 A.M
Venue : Syndicate Room

Members Present

1. Dr.Rahim.K	Convener, SC on Exams	Sd/-
2. Adv.Muralidharan Pillai G	Member,Syndicate	Sd/-
3. Dr.S.Nazeeb	Member,Syndicate	Sd/-
4. Dr.T.R.Manoj	Member,Syndicate	Sd/-
5. Dr.Vinodkumar.T.G.Nair	Member,Syndicate	Sd/-
6. Dr.Pramod.N	Member,Syndicate	Sd/-
7. Sri.P.S. Gopakumar	Member,Syndicate	Sd/-

8. Sri.Ahamed Fazil Y	Member,Syndicate	Sd/-
9. Prof.(Dr.)Prakash.K.C	Member Syndicate	Sd/-(online)

Members Absent

1. Prof.(Dr.) P. M. Radhamany	Member Syndicate
2. Dr.S.Jayan	Member Syndicate
3. Prof.(Dr.) Manoj V	Member Syndicate
4. Prof.(Dr.) K.G.Gopchandran	Member Syndicate
5. Sri. R. Rajesh	Member Syndicate

Item no.19.09.01 *Representation from Principal, Mar Ivanios College relating to Issuance of Degree Certificates after cancellation without levying fee- Cases based on name format discrepancies – reg.*

(M&C I)

The Principal of Mar Ivanios College, Thiruvananthapuram has submitted a representation regarding the issuance of Degree Certificates to students with names as specified in Qualifying Certificate and to consider issuing fresh certificates without levying fees to those candidates whose Degree Certificates were issued earlier in a specified format, with dots after initials.

In this regard it may be noted that University had followed a prescribed format for issuance of Degrees as a policy decision and circular dated 27/6/2015 was issued. Subsequently on the basis of various representations received from the students, University had decided to issue degree certificates with names as in the Qualifying certificates effective from 26/6/2023.

The current representation of the Principal, Mar Ivanios College can be favourably considered, to the extent of issuance of fresh certificates, even though the cancellation of the issued degree cannot be attributed to be the fault of the candidate, nor can it be termed as a fault of the University, the same being a policy decision. As such issuing a fresh degree without levying fees, will be a huge financial burden on the University, as it encompasses a lengthy period of 8 years since the inception of the Degree format and the subsequent change and shall resultantly invite Audit objections.

As per the existing provisions, for issuance of fresh degree certificate after cancelling already issued one, vide U.O. No.M&C.1.2/1853/2018 dated 29/11/2018, fees equivalent to fee for Duplicate degree certificate has to be levied, wherein no act of omission or mistake of the University is involved, as the cause for cancellation. It may be noted that the fee for the original Degree Certificate is ₹370/- + Search fee for conventional UG courses and ₹475/- + Search fee for conventional PG courses. The fee for a duplicate Degree Certificate is ₹1050/- + Search fee, which is considerably higher than that for an original Degree Certificate.

Taking into note of the existing provisions for issuance of certificates, the following proposals were put forward for consideration:

- a) the request for issuance of fresh degree certificate as per the Qualifying certificate, after cancelling the already issued one on the grounds of change in Format (Printing of Name by the University), may be processed with fees equivalent to the prescribed fee for Degree certificate, without levying search fees.

Or,

- b) those candidates, may be issued a Special Certificate stating that the Degree holder has been issued the Degree Certificate with the name printed in a specific format as per the Guidelines in force during that period, in the University.

The meeting of the Standing Committee of the Syndicate on Examinations held on 25.11.2024 considered the above matter and recommended that the request for issuance of fresh Degree Certificate as per the Qualifying certificate, after cancelling the already issued one on the grounds of change in Format (Printing of Name) by collecting fees equivalent to the prescribed fee for Degree certificate, without levying search fee be agreed to. However, the Syndicate meeting held on 23/12/2024 resolved to refer the item back to the Standing Committee of the Syndicate on Examinations for a detailed study.

As per the orders of the Hon'ble Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Examinations for consideration.

Recommendations : The Committee considered the above matter and recommended that the item be referred to the Standing Committee of the Syndicate on Finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be approved.

Item no.19.09.02 ശ്രീമതി. ജയലക്ഷ്മി. ബി (അസിസ്റ്റന്റ് രജിസ്ട്രാർ UKSRC ആലപ്പുഴ) നൽകിയ സമർപ്പണം--2014-17 കാലഘട്ടത്തിലെ മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പങ്കെടുത്ത അനധ്യാപകർക്ക് നാളിതു വരെയായി പ്രതിഫലം ലഭിക്കാത്തത്-- സംബന്ധിച്ച്:

(M&C II)

ശ്രീമതി. ജയലക്ഷ്മി ബി. (അസിസ്റ്റന്റ് രജിസ്ട്രാർ, UKSRC ആലപ്പുഴ) 2014-17 വരെയുള്ള കാലയളവിൽ ജീവനക്കാർക്ക് ലഭിക്കേണ്ട ക്യാമ്പ് അലവൻസ് ഇതുവരെ ലഭിച്ചിട്ടില്ലെന്ന് 01.01.2021-ൽ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലർ മുൻപാകെ സമർപ്പണം നൽകിയതിൽ നാളിതുവരെയായി തീരുമാനം ഉണ്ടായിട്ടില്ലെന്നറിയിച്ചു കൊണ്ട് 08.07.2024 ൽ സമർപ്പണം നൽകിയിട്ടുണ്ട്. കൂടാതെ കൊല്ലം ജില്ലയിലെ 2013-2017 കാലയളവിൽ വിവിധ ക്യാമ്പുകളിലായി മൂല്യനിർണ്ണയം നടത്തിയ അധ്യാപകരുടെ ബില്ലുകൾ ഓഡിറ്റ് ചെയ്ത് പ്രതിഫലം നൽകുന്നതിന് ഓഡിറ്റ് ടീമിന്റെ സേവനം ലഭ്യമാക്കുന്നതിനായും ശ്രീമതി. ജയലക്ഷ്മി ബി. (അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർ, സി.പി ക്യാമ്പ്, കൊല്ലം) 13.11.2023 തീയതിൽ സമർപ്പണം നൽകിയിട്ടുണ്ട്.

കേരള സംസ്ഥാന ഓഡിറ്റ് വകുപ്പ് 12.01.2017-ൽ മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുത്ത അനധ്യാപക ജീവനക്കാർക്ക് നൽകിയിരുന്ന 89 ദിവസത്തെ ദിനബത്ത/സ്പെഷ്യൽ അലവൻസ് ചട്ടവിരുദ്ധമാണെന്നും 10 ദിവസത്തിലധികമുള്ള ഡ്യൂട്ടിക്കു മുഴുവൻ നിരക്കിൽ ദിനബത്ത അനുവദിക്കുന്നത് വീഴ്ചയായി കണ്ട് തടസ്സവാദം ഉന്നയിച്ചിട്ടുണ്ട് (ഓഡിറ്റ് എൻക്വയറി no: 03 കേരള സംസ്ഥാന ഓഡിറ്റ് വകുപ്പ് -ന്റെ കത്ത് നം: കെ.എസ്.എ. കെ.ആർ.യു 09 /എക്സാം 15-16/2017 തീയതി: 12.01.2017). തുടർന്ന് 10.10.2017 മുതൽ മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പങ്കെടുക്കുന്ന ജീവനക്കാർക്ക് (ഒരു സെമസ്റ്റർ-നു UG ക്യാമ്പിൽ 30 ദിവസത്തെയും, PG ക്യാമ്പിൽ 20 ദിവസത്തെയും) സ്പെഷ്യൽ അലവൻസ് U.O.No. M&C 1/1823/2018 dtd: 27.03.2018, U.O.No.M&C.1. 1/ 2101/2023 dtd: 19.09.2023 എന്നീ ഉത്തരവുകൾ പ്രകാരം നൽകി വരുന്നു.

എന്നാൽ 10.10.2017 മുൻപുള്ള മൂല്യനിർണ്ണയ ക്യാമ്പുകളുടെ പ്രതിഫലതുക അനധ്യാപക ജീവനക്കാർക്ക് 12.01.2017 ലെ audit objection കാരണം നൽകിയിട്ടില്ല. കൂടാതെ യു. ജി. സി ശമ്പളം കൈപ്പറ്റുന്ന അധ്യാപകർക്ക് മൂല്യനിർണ്ണയത്തിന് പ്രതിഫലം നൽകുന്നത് ചട്ട വിരുദ്ധമാണെന്നും 2010 മുതൽ നൽകിയ തുക തിരികെ ഈടാക്കണമെന്നുള്ള സർക്കാർ ഉത്തരവ് നടപ്പിലാക്കുന്നതിന്റെ ഭാഗമായി 2016 മുതൽ അധ്യാപകരുടെ പ്രതിഫല തുക വിതരണം ചെയ്യുന്നതിൽ കാലതാമസം നേരിടുകയുണ്ടായി. അധ്യാപകർക്ക് പ്രതിഫല തുക വിതരണം ചെയ്തതിനു ശേഷം മാത്രമേ അനധ്യാപകരുടെ പ്രതിഫല തുകക്കുള്ള ബില്ലുകൾ സമർപ്പിക്കാവൂയെന്ന കാരണത്താൽ 2016 മുതൽ ചില അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർമാർ ബില്ലുകൾ നൽകിയിട്ടില്ല. എന്നാൽ 2019 ൽ അധ്യാപകരുടെ ബില്ലുകൾ തീർപ്പാക്കുന്നതിനുള്ള

സർവകലാശാല ഉത്തരവ് പുറപ്പെടുവിക്കുകയും ബില്ലുകൾ തീർപ്പാക്കി തുടങ്ങിയിരുന്നു എങ്കിലും 2014--2017 കാലയളവിലെ അനധ്യാപക ജീവനക്കാരുടെ പ്രതിഫലം നൽകുന്നതിന് കേരള സ്റ്റേറ്റ് ഓഡിറ്റ് ഡിപ്പാർട്ട്മെന്റിന്റെ പരാമർശം നിലനിന്നിരുന്നതിനാൽ സാധ്യമായില്ല. തുടർന്ന് 10.10.2017 ന് മുൻപുള്ള ക്യാമ്പുകൾക്കു 27.03.2018 ലെ M & C I സെക്ഷന്റെ ഉത്തരവനുസരിച്ചുള്ള സ്പെഷ്യൽ അലവൻസ് പ്രസ്തുത കാലയളവിലെ അനുവദനീയമായ തുകയ്ക്ക് അനുസൃതമായി ബാധകമാക്കാൻ 31.8.2018 ൽ കൂടിയ സിൻഡിക്കേറ്റിന്റെ ഉപസമിതിയായ പരീക്ഷ സ്ഥിരംസമിതിയുടേയും ഫിനാൻസിന്റെയും സംയുക്ത കമ്മിറ്റി ശുപാർശ ചെയ്തു എങ്കിലും 2.11.2018 ന് കൂടിയ സിൻഡിക്കേറ്റ് അത് വിശദമായി പഠിച്ചു റിപ്പോർട്ട് സമർപ്പിക്കുവാൻ പരീക്ഷ സ്ഥിരം സമിതിയുടെ കൺവീനറെയും പരീക്ഷ കൺട്രോളറെയും ചുമതലപ്പെടുത്തി.

10.10.2017-ന് മുൻപ് ഉള്ള ചില മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ ആ കാലയളവിൽ നടന്നിരുന്ന ഒന്നിലധികം സെമസ്റ്റർ പരീക്ഷകളുടെ മൂല്യനിർണ്ണയം ചുമതലപ്പെടുത്തിയാണ് നൽകിയിരുന്നത്. ഉത്തരക്കടലാസുകളുടെ എണ്ണം കൂടുതലുള്ള സിബിസിഎസ്എസ്എസ് പോലെയുള്ള ഒന്നിലധികം സെമസ്റ്റർ പരീക്ഷകൾ ഒരേ സമയം ടി ക്യാമ്പുകളിൽ നൽകുമ്പോൾ 89 ദിവസം കഴിഞ്ഞും മൂല്യനിർണ്ണയ ക്യാമ്പ് പ്രവർത്തിക്കാറുണ്ടെങ്കിലും അനധ്യാപക ജീവനക്കാർക്ക് ലഭിക്കുന്ന പ്രതിഫലത്തുക 89 ദിവസത്തേക്ക് മാത്രമായി നിജപ്പെടുത്തിയിരുന്നു. എന്നാൽ 2016 ലെ ശമ്പള പരിഷ്കരണ ഉത്തരവനുസരിച്ചു ജീവനക്കാർക്ക് ലഭിച്ചിരുന്ന ഡി എ യിൽ 110 രൂപയുടെ വ്യത്യാസം വരുന്നത് കാരണം ഏകദേശം ഒന്നരക്കോടി രൂപയുടെ അധിക ബാധ്യത വരുമെന്നത് അറിയിച്ചതിന്റെ അടിസ്ഥാനത്തിൽ 20.6.2019 ൽ കൂടിയ സിൻഡിക്കേറ്റിൽ അനധ്യാപക ജീവനക്കാരുടെ മൂല്യനിർണ്ണയ ക്യാമ്പിലെ അധിക ജോലിക്ക് വേതനം നൽകുന്ന വിഷയത്തെ സംബന്ധിച്ചു ഒരു പ്രൊപ്പോസൽ തയ്യാറാക്കുവാൻ Pro Vice Chancellor ചെയർമാനായും, രജിസ്ട്രാർ, ഫിനാൻസ് ഓഫീസർ, പരീക്ഷ കൺട്രോളർ എന്നിവർ മെമ്പർമാരായും ഒരു കമ്മിറ്റിയെ രൂപീകരിച്ചു കൊണ്ടുള്ള തീരുമാനം എടുക്കുകയുണ്ടായി.

തുടർച്ചയായി മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ AO ആയി ചുമതല നിർവഹിച്ചിട്ടും നാളിതുവരെയായി പ്രതിഫലം ലഭിച്ചിട്ടില്ല എന്ന സെക്ഷൻ ഓഫീസറായ ശ്രീമതി ജയലക്ഷ്മി.ബി, 1.1.2021 ൽ നൽകിയ സമർപ്പണത്തിൽ സിൻഡിക്കേറ്റിന്റെ ഉപസമിതിയായ പരീക്ഷയുടെയും ഫിനാൻസിന്റെയും സംയുക്ത കമ്മിറ്റിയിൽ ഈ വിഷയം പരിഗണിക്കുവാൻ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലർ ഉത്തരവാക്കിയിരുന്നു. വിഷയം പരിഗണിച്ച 25.2.2021 ലെ സംയുക്ത കമ്മിറ്റി ഇതിലേക്കായി ചെലവാകുന്ന തുകയെ സംബന്ധിച്ച റിപ്പോർട്ട് നൽകുവാൻ ഫിനാൻസ് ഓഫീസറെ ചുമതലപ്പെടുത്തി.

05.07.2022-ന് നടന്ന യോഗത്തിന്റെ തീരുമാന പ്രകാരം മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ (audit objection ഉൾപ്പെടെ) പങ്കെടുത്ത administrative staff-ന് നിലവിലുള്ളതും മുൻകാലത്തെ special allowance-ന്റെ വിവിധ വശങ്ങളെക്കുറിച്ച് പരീക്ഷ കൺട്രോളറും, ഫിനാൻസ് ഓഫീസറും സമർപ്പിച്ച റിപ്പോർട്ട് വിശകലനം ചെയ്തതിന്റെ അടിസ്ഥാനത്തിൽ 2014-17 കാലഘട്ടത്തിലെ മൂല്യനിർണ്ണയ ക്യാമ്പുമായി ബന്ധപ്പെട്ട് 31.08.2022 ന് Convenor, SC on Finance, Convenor, SC on Examinations, Finance Officer എന്നിവർ കൂടിയ യോഗത്തിൽ,

പ്രസ്തുത കാലയളവിൽ ഉദ്യോഗസ്ഥർക്ക് നൽകാനുള്ള പ്രതിഫലം ഓരോ വർഷം തിരിച്ചു പ്രത്യേക പ്രപ്പോസലുകളായി ഫിനാൻസ് കമ്മിറ്റിയിൽ വയ്ക്കുവാൻ ശുപാർശ ചെയ്തു. മേൽ ശുപാർശ 2 .9 .2022 ന് കൂടിയ സിൻഡിക്കേറ്റ് അംഗീകരിച്ചതിന്റെ പശ്ചാത്തലത്തിൽ സർവകലാശാല 2014 മുതൽ 2017 വരെ നടത്തിയ വിവിധ മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ നിയോഗിച്ചിരുന്ന അനധ്യാപക ജീവനക്കാർക്ക് നൽകുവാനുള്ള പ്രതിഫലത്തുക വർഷം തിരിച്ചു കണക്കാക്കി 23 .2 .23 ൽ കൂടിയ Standing Committee of the Syndicate on Finance ൽ വയ്ക്കുകയും അത് പരിഗണിച്ച കമ്മിറ്റി പ്രസ്തുത കണക്കുകളുടെ വിശദമായ സ്റ്റേറ്റ്മെന്റ് പരിശോധിച്ചു Standing Committee of the Syndicate on Finance ന് റിപ്പോർട്ട് സമർപ്പിക്കുവാൻ ഫിനാൻസ് ഓഫീസറിനെ ചുമതലപ്പെടുത്തിക്കൊണ്ട് ശുപാർശ നൽകി. മേൽ ശുപാർശ 28 .2 .2023 ന് കൂടിയ സിൻഡിക്കേറ്റ് അംഗീകരിച്ചു.

സിൻഡിക്കേറ്റ് തീരുമാനത്തിന്റെ അടിസ്ഥാനത്തിൽ 2014-17 കാലയളവിലെ മൂല്യനിർണ്ണയ ക്യാമ്പുകളുടെ ബില്ലുകൾ ഓഡിറ്റിലേക്കു നൽകുവാനായി KSAD ഉന്നയിച്ച ഓഡിറ്റ് ഒബ്ജക്ഷൻ നീങ്ങിയിട്ടുണ്ടോയെന്ന് പരിശോധിക്കുകയുണ്ടായി. 12.01.2017ലെ ഓഡിറ്റ് പരാമർശം വിവരാനുബന്ധം മാത്രമാണെന്നാണ് OAD III സെക്ഷൻ 08.08.2024-ൽ നൽകിയ മറുപടിയിൽ അറിയിച്ചത്. വിവരാനുബന്ധങ്ങൾക്ക് നൽകുന്ന മറുപടികൾ തൃപ്തികരമല്ലാത്ത സന്ദർഭങ്ങളിൽ മാത്രമാണ് ഓഡിറ്റ് തടസപ്പെടുത്തി റിപ്പോർട്ടിൽ ഉൾപ്പെടുത്തുന്നത് എന്ന് അറിയിച്ചിരിക്കുന്നു.

തുടർന്ന് 2014-ലെ മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുത്ത അനധ്യാപക ജീവനക്കാരുടെ കുറച്ച് ബില്ലുകൾ ഓഡിറ്റ് ചെയ്തെങ്കിലും, 2015-2017 വരെയുള്ള മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുത്ത പ്രതിഫലം ലഭിക്കാത്ത അനധ്യാപക ജീവനക്കാരുടെ ബില്ലുകൾ കൂടി സമർപ്പിക്കുന്നതിന് അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർ മാരെ അറിയിക്കാൻ Audit IV.A സെക്ഷൻ M&C II സെക്ഷന് നിർദ്ദേശം നൽകിയിരുന്നു. അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർമാർ സമർപ്പിച്ചിട്ടുള്ള ബില്ലുകളുടെ 43 ഫയലുകൾ (till date) എം & സി II സെക്ഷനിൽ നിന്ന് കണ്ടെത്തിയതിൽ കുറച്ച് ഓഡിറ്റ് ചെയ്ത ബില്ലുകളും, ഓഡിറ്റ് objection നീങ്ങിയതിനു ശേഷം മാത്രം സമർപ്പിച്ചാൽ മതിയെന്ന് അറിയിച്ചുകൊണ്ട് Finance I-ൽ നിന്ന് തിരികെ M&C II സെക്ഷനിൽ നൽകിയ ഫയലുകളും ഉണ്ട്.

2014-17 കാലഘട്ടത്തിലെ Main file, posting order, relieving order, Temporary Camp Closure order, order regarding sanctioning of contingency, Payment Order - Examiners/Administrative Staff എല്ലാം കണ്ട് എത്തിയിട്ടില്ലാത്തതിനാലും Subsequent orders പുറപ്പെടുവിച്ചിട്ടുണ്ടോയെന്ന് ഉറപ്പില്ലാത്തതിനാലും ലഭിച്ച contingency sanction ചെയ്ത ഉത്തരവ് കൂടി നോക്കിയാണ് നേരത്തെ പ്രതിഫലം ലഭിക്കാത്ത ക്യാമ്പുകളുടെ പട്ടികയിലെ അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർമാരുടെ പേരുകൾ ഉറപ്പാക്കിയത്.

പ്രസ്തുത കാലഘട്ടത്തിൽ Regular Employees, Contract Staff/Contingent Employees/Provisional Hands on Daily wages Basis (DEO, Casual Typist ഇപ്പോൾ University Service ഇല്ല) Retired Employees എന്നിവരാണ് ക്യാമ്പിൽ നിയമിച്ചിരുന്നത്. പ്രസ്തുത കാലഘട്ടത്തിൽ മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ നിയമിച്ച Retired Employees-ന് (U.O.No.Ad.A1.3/RE/4535/16.3 dtd: 29.09.2016) പ്രകാരം Consolidated Monthly Remuneration ആയതിനാൽ Camp Allowance ഇല്ലായിരുന്നു എന്നാണ് അറിവായിട്ടുള്ളത്. Audit IV(A)-ൽ നിന്നും Details of camp payment credited to the

administrative staff (2014-17) ലഭിച്ചു. Payment Details of Remuneration to Administrative Staffs of Valuation Camps other than Permanent Employees (2014-17) Audit IV (B)-യിൽ നിന്നും ലഭിച്ചു. ഇവ പരിശോധിച്ചതിൽ നിന്നും പേയ്മെന്റ് ഓർഡർ പുറപ്പെടുവിച്ചവർക്കെല്ലാം പ്രതിഫലം ലഭിച്ചിട്ടില്ല എന്ന് മനസ്സിലാക്കുവാൻ സാധിച്ചു.

മേൽ വസ്തുതകൾ കണക്കിലെടുത്തു താഴെ പ്രതിപാദിക്കുന്ന വിഷയങ്ങളിൽ വേണ്ട മാർഗ്ഗനിർദ്ദേശം ലഭിക്കുന്നതിനായി ലീഗൽ അഡ്വക്കേറ്റിന്റെ പക്കൽനിന്നും നിയമോപദേശം തേടിയിരിക്കുകയാണ്.

1. 2014-17 കാലഘട്ടത്തിൽ മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പങ്കെടുത്തവരിൽ Regular Employees കൂടാതെ ഇപ്പോൾ Retired, Deceased (NLC ലഭിക്കാത്തവർ), പ്രസ്തുത കാലഘട്ടത്തിൽ Regular Employee എന്നാൽ ഇപ്പോൾ കേരള യൂണിവേഴ്സിറ്റി സർവീസിൽ ഇല്ലാത്ത അനധ്യാപക ജീവനക്കാർ, കൂടാതെ ഇപ്പോൾ Kerala University Service-ൽ ഇല്ലാത്തതുമായ Contract Staff/Contingent Employees/ Provisional Hands on daily wages basis (DEO, Casual Typist) എന്നീ അനധ്യാപക ജീവനക്കാർ ഉള്ളതിനാൽ ടി. ജീവനക്കാർക്കോ അവരുടെ നിയമാനുസൃത അവകാശികൾക്കോ (ഇപ്പോൾ കേരള യൂണിവേഴ്സിറ്റി സർവീസിൽ ഇല്ലാത്ത അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർമാർ, മരണപ്പെട്ടുപോയ അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർ ഉള്ളതിനാൽ ക്യാമ്പുമായി ബന്ധപ്പെട്ട അനുബന്ധരേഖകൾ, attendance register, കൂടാതെ Mandatory Break Period എന്നിവ certify ചെയ്ത് നൽകേണ്ടത് സംബന്ധിച്ച്) അധിക പ്രതിഫലം നൽകിയെന്ന് ഭാവിയിൽ തെളിഞ്ഞാൽ സ്വീകരിക്കേണ്ട മുൻ കരുതലുകൾ സംബന്ധിച്ച് സഹായകമായ മാർഗ്ഗനിർദ്ദേശം ലഭിക്കേണ്ടതിന്
2. Administrative officer-മാർക്ക് ബില്ലുകളും മൂല്യനിർണ്ണയ ക്യാമ്പുമായി ബന്ധപ്പെട്ട അനുബന്ധ രേഖകളും സമർപ്പിക്കാനുള്ള communication M&C II സെക്ഷനിൽ നിന്ന് നൽകാമോയെന്നറിയുന്നതിന്
3. 2014 ന് മുൻപ് നടന്ന മൂല്യനിർണ്ണയ ക്യാമ്പുകളുടെ ബില്ലുകൾ (2010,2012,2013 എന്നീ വർഷങ്ങളിലെ) ഓഡിറ്റ് ചെയ്തതും, KSAD യുടെ ഒബ്ജക്ഷൻ നീങ്ങിയതിനു ശേഷം മാത്രം പരിഗണിച്ചാൽ മതി എന്ന കുറിപ്പോടെ മാറ്റിവച്ച ബില്ലുകളും, 2014-17 കാലഘട്ടത്തിലെ ബില്ലിനൊപ്പം പരിഗണിക്കുന്നതിനെ സംബന്ധിച്ച്
4. 23.07.2022-ൽ CE chamber-ൽ കൂടിയ യോഗത്തിന്റെ മിനുട്ട്സ്, 02.09.2022 (ഐറ്റം നം: 46 .63), 08.12.2022 (ഐറ്റം നം: 49.58.39), 28.02.2023 (ഐറ്റം നം: 52.117.04) കൂടിയ യോഗത്തിന്റെ മിനുട്ട്സ് പ്രകാരം സർവകലാശാല 2014 മുതൽ 2017 വരെ നടത്തിയ വിവിധ പരീക്ഷകളുടെ മൂല്യനിർണ്ണയം നടത്തുന്നതിനായി രൂപീകരിച്ചിട്ടുള്ള ക്യാമ്പുകളിൽ നിയോഗിച്ചിരുന്ന ഉദ്യോഗസ്ഥർക്ക് നൽകുവാനുള്ള പ്രതിഫലം വർഷം തിരിച്ചു നൽകിയതിന്റെ അടിസ്ഥാനത്തിൽ നേരത്തെ തയ്യാറാക്കിയ ലിസ്റ്റിൽ ഉൾപ്പെടാത്ത M&C II സെക്ഷനിൽ സമർപ്പിച്ചതായ 2014-17 കാലഘട്ടത്തിലെ ബില്ലുകൾ കൂടി ഉൾപ്പെടുത്തുന്നതിനെ സംബന്ധിച്ചുള്ള നിർദ്ദേശം . കൂടാതെ ഒരു പരീക്ഷയുടെ ഒരു ക്യാമ്പിന്റെ ബില്ലിലുൾപ്പെട്ട അതേ പരീക്ഷയുടെ മറ്റു ക്യാമ്പുകളുടെയും Entrusted ക്യാമ്പുകളുടെ ബില്ലുകൾ AO മാരിൽ നിന്ന് വാങ്ങാവുന്നതാണോയെന്നറിയുന്നതിന്
5. നേരത്തെ തയ്യാറാക്കിയ list-ൽ ഇല്ലാത്ത രണ്ട് ക്യാമ്പുകളുടെ Note File, Orders

മാത്രമേ ലഭ്യമായിട്ടുള്ളൂ. Attendance sheet, attendance register എന്നിവ കണ്ടെത്തിയിട്ടില്ലാത്തതിനാൽ ഇവ സംബന്ധിച്ച് സ്വീകരിക്കേണ്ട തുടർനടപടികൾ ലഭിക്കുന്നതിനും.

പരീക്ഷ കൺട്രോളറുടെ ഉത്തരവ് പ്രകാരം പ്രധാന നടപ്പ് ഫയൽ ലിഗൽ അഡ്വക്കേറ്റിന്റെ സെക്ഷനിലേക്ക് നൽകിയിരിക്കുന്ന കാര്യം ശ്രദ്ധയിൽപ്പെടുത്തുന്നു. പ്രധാന നടപ്പ് ഫയലിന്മേൽ തീരുമാനം ആകുന്ന മുറയ്ക്ക് ശ്രീമതി ജയലക്ഷ്മി.ബി-യുടെ സമർപ്പണത്തിന്മേൽ നടപടി സ്വീകരിക്കാവുന്നതാണെന്ന് ഫിനാൻസ് ഓഫീസർ അഭിപ്രായപ്പെട്ടിട്ടുണ്ട്.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം ടി വിഷയത്തിന്റെ തൽസ്ഥിതി വിവരവും തുടർനടപടിക്കുള്ള ഉത്തരവിനുമായി വിഷയം സിൻഡിക്കേറ്റിന്റെ പരീക്ഷാസ്ഥിരം സമിതിക്ക് മുൻപാകെ സമർപ്പിക്കുന്നു.

Recommendations : *The Committee considered the above matter and recommended that the item be deferred for the time being.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be approved.

Item no. 19.09.03 ***Request for Regularizing the Supplementary Examination for the subject EN 1141: Introduction to Literary Studies-I, First Semester November, 2024 degree examinations for the candidate Lakshmi B S (13022888032) SNGCAS, Chempazhanthy-reg***

(CBCS BA VI)

The notification for the First Semester November 2024 Degree Examination was issued on September 24, 2024, with the deadline for applying with a super fine as October 5, 2024. Lakshmi.B.S. (Reg. No. 13022888032) remitted the required examination fee of ₹705/- at the Kerala University cash counter (Challan No. 24369311, dated October 4, 2024). But she failed to do examination registration. Since hall ticket can only be generated after this registration, her hall ticket for the examination was not forwarded to the college.

The candidate attended the examination of EN 1141: Introduction to Literary Studies-I (2020-2023 Admissions) on 03.12.2024 with the permission of the Principal, without registration and hall ticket. She submitted a request to the University to regularize the exam attended by her. Her request to regularise the provisionally attended examination was rejected. Later, she submitted another request, which was forwarded by the Principal, seeking permission to regularize her provisional admission.

Candidates who are unable to produce hall ticket or who have not been correctly registered can be provisionally admitted to an examination under specific conditions. Procedures to be followed in such cases are stipulated in Clauses 23 and 49 of MEMORANDUM OF INSTRUCTIONS TO CHIEF SUPERINTENDENTS AT UNIVERSITY EXAMINATION. As per these stipulations, if the Chief Superintendent is satisfied that the candidate is eligible to take the examination, he can be admitted to the examination upon producing two passport size photos and certificate of remittance of examination fee. The candidate is also required to fill up a form, which must then be submitted to the University. But in such cases the matter should be promptly reported to the Controller of Examinations. In this instance, the matter was not reported to the University and no measures were taken to regularise the provisional admission granted to the candidate. On verification it is seen that the candidate has only one paper left to successfully complete her First Semester examination. When the candidate submitted the second request through the Principal, the file was forwarded to the hon'ble Vice-Chancellor, and orders were issued to place the matter before the Standing Committee of the Syndicate on Examinations.

As ordered by the Honourable Vice Chancellor, the request submitted by the candidate Lakshmi B.S. (Reg. No. 13022888032), SNGCAS, Chempazhanthy, to regularize the supplementary examination taken by her for the paper EN 1141: Introduction to Literary Studies- I, which she attended without registration or hall ticket but with the permission of the Principal, is placed before

the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendation.

Recommendations : *The Committee considered the above matter and recommended that the supplementary examination taken by the candidate be regularised and further recommended that the then Chief Superintendent, SNGCAS, Chempazhanthy be summoned before the Sub-Committee consisting of Dr.Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Dr.Manoj. T.R and Dr.Pramod.N, (Members, Syndicate) for a hearing.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be approved.

Item no.19.09.04 **Christian College Kattakkada-Shanu T S-2010-2013 BSc. Physics Candidate- Sixth Semester Examination -Re-evaluation of Project and Viva Voce Mark entering of –reg**

(CBCSS B.Sc.V)

- Ref:- 1. Letter No.B3/682/CCK/2024 dated 21.08.2024 from the Principal, Christian College, Kattakkada
2. Request dated 21.08.2024 from the Candidate Shanu T.S

The Principal, Christian College Kattakkada has forwarded the copies of the Project Evaluation Mark, attendance sheet. front page of project report and hall ticket of S6 April 2016 examination in respect of the Candidate Shanu T S, since the said mark of the candidate was not yet updated . The Principal has also informed that the Candidate Shanu T S (Cand Code 230-10103032) was a 2010 admission BSc Physics student of that college and she attended her Sixth Semester Practical and Viva-Voce examination (PY 1647) on 27.05.2016 (along with 2013-2016 admission candidates) and requested to take necessary steps to enter the mark.

The candidate Shanu T S has also informed that due to some personal reasons she could not attend the last three exams of S6/April 2013 (regular Chance) and attended the same in S6/April 2016 and passed two of them .But the mark of Project is not updated in her profile. Hence she has requested to take necessary steps to update the marks of her Project, which she attended on 27.05.2016 in the Sixth Semester examination/April 2016.

In this regard the following may be noted;

The candidate passed first semester to fifth semester in the regular chance itself (Student History appended). In the Sixth semester regular examination (S6/April 2013) the candidate attended for five papers and did not attend the remaining three papers including the Project (PY1647).

On verification it is seen that in the Sixth semester exam held in April 2016 she registered for three papers including Project (PY 1647) and passed two theory papers and the marks of Project was not entered. So the candidate passed all theory papers of all semesters except the Project (PY 1647).

The Principal and the Head of the Department have also stated that the candidate attended the Project and Viva-Voce examination in S6/April 2016.The Principal has forwarded the attendance statement of the said examination in which the register number of Shanu T S (230-10103032) is entered. Dr Sudheesh P. who was the external examiner for the said examination forwarded a copy of the mark sheet vide e-mail dated 23.08.2024. In the mark sheet the Project and Viva-Voce marks of nine candidates including the mark of Shanu T S is entered. On verification it is seen that marks of other eight candidates were entered in the Tabulation sheet. The marks entered in the Tabulation sheet have been compared with the copy of the mark sheet forwarded by the External Examiner and found that all entries are correct. It also points to the fact that the candidate did, in fact, attend the said examination, but the section did not enter the mark. The reason for not entering the mark became apparent on further verification and the same is stated below;

The candidate pursued the undergraduate studies during 2010 – 2013, during which time the Direct grading system was in place. From 2013 admission onwards, the Direct grading system was replaced by Indirect grading system. Under the Direct grading system, both the End-Semester Examination (ESE) and Continuous Evaluation (CE) marks were recorded on a 5-point scale, with a maximum grade point of 4 each for ESE and CE. In contrast, the Indirect grading system is based on a 7-point scale, with a maximum of 80 marks for ESE and 20 marks for CE.

The candidate reappeared for the project along with 8 other regular candidates of 2013 admission batch. All other candidates pursued the programme under indirect grading system. Unfortunately, the examiner erroneously assessed the project of Shanu T.S., along with other eight candidates, using the parameters of the Indirect grading system. Due to the significant differences in the maximum and minimum marks between the Direct and Indirect grading systems, the Project and Viva marks secured by Shanu T.S. could not be entered in the tabulation software. This likely explains why the marks for Shanu T.S. were not entered at that time.

The marks secured by Shanu T.S. in the Sixth Semester Examination in April 2016 are given below.

Code	Course	ESE	CE	Remarks
PY 1645	Optics Electricity and Magnetism (Practical)	2.8	3.3	Direct Grading System
PY 1646	Electronics and Computer Science (Practical)	3.4	3.55	
PY 1647	Project	-		Not entered
As per the mark sheet of Project (PY 1647) held on 26.05.2016 forwarded by the Chairman		60 (Project)	10 (Viva)	Indirect Grading System

The evaluation of the Project and Viva Voce course (PY 1647) attended by Shanu T.S. was mistakenly done using parameters of Indirect grading system instead of the Direct grading system. As a result, the marks obtained could not be entered in the tabulation software. Since there is no available conversion formula to translate the marks from the Indirect Grading System to the Direct Grading System, the only viable solution is to re-evaluate the Project and Viva Voce course (PY 1647) attended by Shanu T.S. in S6/April 2016. The following points need to be considered when making appropriate recommendations.

- The candidate belongs to 2010 admission batch and all available chances for this batch to register for end semester examination are over.
- The candidate passed all other papers and secured above-average marks.
- All supporting documents confirm that the candidate attended Project and Viva-Voce Examination. But the marks were not entered.

As per the orders of the Vice-Chancellor, the matter of re evaluating the Project and Viva Voce course attended by Shanu T.S. in April 2016 is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendations.

Recommendations : *The Committee considered the above matter and recommended that the remarks of the Chairman, BoS concerned be sought and place the same before the Standing Committee of the Syndicate on Examinations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be approved.

Item no.19.09.05 **Second Semester B.Com Commerce & Hotel Management and Catering Degree Examination, July 2016 – Non Entry of reappeared CE Mark - reg. (ES V)**

A letter from the Director, Department of Collegiate Education has been received regarding the issuance of Degree Certificate to Sri Sabin S (33913134031), a Candidate of B.Com Commerce & Hotel Management and Catering Degree Programme, at SN College, Varkala during the academic year 2013-2016.

On verification of the Student History, it is found that the candidate failed to acquire minimum required CE Mark (8 Marks) for two subjects namely 'HM 1241-Financial Accounting' (CE Mark 04) & 'HM 1271-Advanced Front Office Operations' (CE Mark 07)' in his regular chance in S2 July 2014 Degree Examination. He reappeared for the CE of 'HM 1241-Financial Accounting' in S2 July 2015 and passed the same. But CE re-appearance status of the subject 'HM 1271 Advanced Front Office Operations' is not seen anywhere in the student history.

Remarks from the Principal, SN College Varkala was obtained in this regard, and remarked that CE reappearance statement of the said candidate has been sent to the University on 01/07/2019 and again on 08/09/2021. But the data regarding 2019 was not traceable and no Tapal, related to the

CE reappearance of the candidate has been received in 2021 as per the remarks from the Tapal Section. Though the College claimed to have forwarded the CE Mark statement on 01/07/2019, proof of the same is not available in the Office records. At the same time, a mail was received in this regard on 08/09/2021. But on verification it is found that the month and year of reappearance was not mentioned anywhere in the CE Reappearance statement forwarded as email. But a reply to the mail was not seen sent to the college even if the CE Reappearance statement was received after five years. Unintentional lapse in replying to the mail may have occurred from the part of Section due to the outbreak of Second wave of Corona Pandemic.

Copy of the CE reappearance statement showing the month and year as July 2016 (Second supplementary chance) is received by the University only on 27.12.2024. If the issue had been sorted in time, ie if the College had forwarded the re-appeared CE marks in 2016 itself, the candidate could have secured the Degree Certificate in 2017. But the College claimed to have forwarded the CE Marks only in 2019 and then in 2021. The issue has now been unfolded only on receipt of the letter forwarded from the Office of Collegiate Education citing the grievance of the candidate received on 23/11/2024. Moreover, inattention from the part of candidate had occurred in checking the student profile and result status till 2024. If the candidate had reported the issue on time ie, soon after the CE re-appearance Examination in 2016, it could have been sorted out far earlier.

The candidate cleared all the subjects both ESE & CE of the whole Six semesters in April 2017 except the CE Part of the paper 'HM 1271 Advanced Front Office Operations' in his Second Semester. Hence the candidate is in Failed Status. No request regarding the issue of non entry of reappeared CE Mark has been received from the candidate till date.

As per the UO No AC.A V/1/Reappearance/2014 dated 04/07/2014, it was recommended to grant an additional chance for reappearance of the CE part for students who couldn't reappear for the same along with the succeeding batch as stipulated in the Regulation or failed in the CE part after reappearances.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding Non Entry of reappeared CE Mark for the Subject 'HM 1271 Advanced Front Office Operations' in r/o Sri. Sabin S (33913134031) is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended to permit the candidate to appear for the examination in the next available chance. Further recommended to seek explanation from the then Principal, SN College, Varkala and place the same before the Standing Committee of the Syndicate on Examinations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be approved.

Item no.19.09.06 Request for Fifth semester December 2024 Special Examination from Akhil S (22022112003)-reg.

(CBCS BSc III)

Sri.Akhil S (22022112003) from Govt.College, Nedumangad has submitted an application for conducting special examination for fifth Semester, as he was unable to attend the regular fifth semester December 2024 examination held on 24/01/2025 (MM1544 Differential Equations) as he had to participate in Republic Day Parade 2025. For this he was at Delhi journey from 23.01.2025 to 01.02.2025. The candidate was selected for this as he was a winner of Mann Ki Baat Quiz Competition Season 4 conducted by Nehru Yuvakendra Sangathan, Govt.of India, Ministry of Youth Affairs & Sports. Currently University has standing orders to conduct special examinations only for NCC candidates who participate in the Republic Day Camp (RD Camp) in Delhi. Special Examinations were also conducted for candidates who took part in the NCC Youth Exchange Programme (YEP) in Vietnam and Bhutan. These were conducted for Fourth semester Examination (July 2023) and the Fifth semester Examination (December 2023), in accordance with the resolution of the Syndicate held on 15.03.2024 and 02.07.2024 vide Item Numbers 09.92.15 and 11.163.04 respectively.

As per the orders of the Hon'ble Vice Chancellor, the request received from the candidate to conduct special examination for MM1544 Differential Equations, who participated in Republic Day

Parade 2025 as he was a winner of Mann Ki Baat Quiz Competition Season 4 conducted by Nehru Yuvakendra Sangathan, Govt.of India, Ministry of Youth Affairs & Sports is placed before the Subcommittee of the Standing Committee of Syndicate on Examinations for recommendation and consideration.

Recommendations: *The Committee considered the above matter and recommended that the request of the candidate need not be agreed to.*

Resolution of the Syndicate

RESOLVED to entrust the Controller of Examinations to examine the matter and submit a detailed report before the Standing Committee of the Syndicate on Examinations.

Item no.19.09.07 *Request to change CA marks after publication of results - Second Semester B.Ed Degree Examination, July 2024- BadhiriyaB.Ed Training College - reg:*

(EGVIA)

The result of Second Semester B.Ed Degree Examination, July 2024 was published on 28/01/2025.

Later, on 05.02.2025, the Principal, BadhiriyaB.Ed Training College has forwarded a request via email informing that a clerical error has occurred in the internal mark of Smt Aziya A, with candidate code 18223392001 in Second Semester B.Ed Degree Examination, July 2024. The Principal has reported that the correct internal mark of the said candidate for the paper EDU 07 (Health and Physical Education) is 50. However it was wrongly entered as 25 in the SLCM portal during the stipulated time allotted for uploading CA marks of Second Semester.

The Principal apologized for the mistake that has happened and requested to take necessary steps to rectify the said defect.

As per the guideline No.6 of the University Order No.M&C.1.2/1782/2017 dated 27.05.2017, "The internal marks once communicated to the University will not be permitted to be modified on any grounds, any correction in internal marks reported after the publication of results shall be reported to the Standing Committee of the Syndicate on Examinations ."

As per the orders of the Hon'ble Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendations.

Recommendations : *The Committee considered the above matter and recommended that the then Principal, the then Tutor and the candidate concerned be summoned before the Subcommittee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Dr.Manoj. T.R and Dr.Pramod.N (Members, Syndicate) for a hearing.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be approved.

Item no.19.09.08 *Centre for Adult Continuing Education and Extension(CACEE)- Classification of result of supplementary candidate of CACEE-reg*

(Ac.D)

The Director, Centre for Adult Continuing Education and Extension, (CACEE) submitted a request to permit CACEE for awarding classes based on the percentage of marks obtained by the candidate irrespective of number of appearances. In connection with the classification of results of supplementary candidates, contrary to the rule now followed in the Centre that, "any candidate who passes any certificate course in the supplementary examination be awarded only the lower class irrespective of the percentage of marks obtained to get first class or second class or distinction".

The above mentioned rule was approved by the Vice-Chancellor on 07.06.2006, exercising the power of the Syndicate envisaged under Section 10(11) and 10(16) of Kerala University Act, 1974 as per the recommendation of the, XVII Meeting of the Implementation Committee on CACEE (held on 26.07.2006).

The Syndicates at its meeting held on dated 07.06.2008 & 21.04.2012 (vide item No. 18 & 10.71) respectively, promulgated that,

- a) "the CACEE has to implement the existing rules and regulations relating to examinations, mark lists and certificates presently followed by the office of the Controller of Examinations"(Syndicate held on 07.06.2008, vide item No. 18).
- b) the CACEE has to follow all other regulations of University Examinations, (Syndicate held on 20.06.2012, vide item no. 10.71)

Now, the Director, Centre for Adult Continuing Education and Extension, (CACEE) submitted a request to permit CACEE for awarding classes based on the percentage of marks obtained by the candidate irrespective of number of appearances.

As per the orders of the Hon'ble Vice-Chancellor, the request submitted by the the Director, CACEE to permit the CACEE for awarding classes based on the percentage of marks obtained by the candidate irrespective of number of appearance may be placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended that the request of the Director, CACEE need not be agreed to.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be approved.

Item no.19.09.09 Loyola College of Social Sciences (Autonomous)-Examination Manual-Approval-Reg

(Ac.D)

The Principal Loyola College of Social Sciences, Sreekariyam, submitted the examination manual of the college for approval. It is informed that, the examination manual is prepared by the Academic Council and ratified by the Governing Body of the college.

Loyola College of Social Sciences, Thiruvananthapuram was granted autonomous status, vide notification no. Regr/2024 dated 25.11.2024.

As per the Act 32 of 2014, The University Laws (Third Amendment) Act-2014, an Autonomous College shall ensure that the safeguards in the Examination Manual of the University itself are, mutatis mutandis incorporated in the Manual of Examination for the conduct of examinations of the Autonomous College. The Manual of Examinations shall be submitted by an Autonomous College to the University for its remarks and modifications for improving the quality of the process of examination and upon receiving such remarks, incorporate them in the Manual of Examinations to the extent possible and inform the University of the reasons for not being able to comply with any of the suggestions.

As per the orders of the Hon'ble Vice-Chancellor, the Examination Manual of the Loyola College of Social Sciences (Autonomous), Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Examinations for consideration.

Recommendations : *The Committee considered the above matter and recommended that the matter be entrusted to a Sub-Committee consisting of Dr.Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Dr.Manoj. T.R, Dr.Pramod.N (Members, Syndicate), the Controller of Examinations and the Director, IQAC for detailed examination and to submit a report before the Standing Committee of the Syndicate on Examinations.*

The Committee further recommended that the above recommendation may be approved by the Honourable Vice-Chancellor subject to reporting to the Syndicate by invoking 10(13) of Kerala University Act,1974 as the recommendation has to be implemented urgently.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be noted.

Item no.19.09.10 Integrated Five year BA/B.Com/BBA LL.B Courses (2014 Admission, 2013 Scheme) – Request for Mercy Chance Examination– reg.

(Ac.AIII)

Several requests have been received from the candidates of 2014-19 batch (2013 scheme), Integrated Five year BA/B.Com/BBA LL.B Courses, who could not complete their course successfully within the time limit stipulated in the Regulations, for having a mercy chance to appear for the failed papers in the ensuing examinations.

In this context, it may be noted that:

1. As per the Regulations of Integrated Five year LL.B Courses (2013 scheme) "A candidate admitted in this course shall complete the course and shall pass all papers within a period of ten years from the date of admission".
2. As the Regular/Supplementary chance of 2014-19 batch of Integrated Five year LL.B Course candidates (2013 scheme) expired only in 2024, mercy chance examination has not been granted to them to appear for the failed papers.

As per the orders of the Vice-Chancellor, the request of the candidates of Integrated Five year BA/B.Com/BBA LL.B courses (2014-19 batch, 2013 scheme) for a mercy chance examination to appear for the failed papers, is placed before the Standing Committee of the Syndicate on Examinations, for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended to grant one Mercy Chance, subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be approved.

Item no.19.09.11 M.Ed Degree Course- Request for Mercy Chance Examination for the First to Fourth Semesters (2015 Scheme) – reg.

(Ac.AIII)

Sri. Sijo Joy, former M.Ed student of Karmala Rani Training College, Kollam (2017-19), has requested to grant M.Ed Mercy Chance Examination of the Second Semester (2015 Scheme).

As per the Regulations of M.Ed Degree Course (2015 Scheme)(Clause j), whenever a course or scheme of instruction is changed in a particular year, two more examinations immediately following thereafter, shall be conducted according to the old Syllabus / Regulations. Candidates not appearing at the examinations or failing in them, shall redo the course and take the examinations.

As per the orders of the Hon'ble Vice- Chancellor, the request of the candidate for granting Mercy Chance Examination for the First to Fourth Semesters of M.Ed.Degree Course (2015 Scheme) is placed before the Standing Committee of the Syndicate on Examinations, for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended that the remarks of the Dean, Faculty of Education be obtained on the matter and place the same before the next Standing Committee of the Syndicate on Examinations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be approved.

Item no.19.09.12 B.Tech Degree Course (2013 scheme - 2013 and 2014 admissions) – Request for Mercy Chance Examination– reg.

(Ac AIII)

Several requests have been received from the candidates of 2013 and 2014 admissions (2013 Scheme), B.Tech Degree Course, who could not complete their Course successfully within the time limit stipulated in the Regulations, for having a Mercy Chance, to appear for the failed papers in the ensuing Examinations.

As per the Regulations of B.Tech Degree Course (2013 Scheme) "A candidate who could not complete the Programme and pass all the examinations within ten (10) years since his first admission to the B.Tech Programme will not be allowed to continue and he has to quit the Program".

The Regular chance of 2013 admission batch of B.Tech Degree Course (2013 Scheme) expired on 2023 and that of 2014 admission batch of B.Tech Degree Course (2013 Scheme) expired on 2024 and Mercy Chance Examination has not been granted to these batches. Vide Uo.No.

Ac.AIII/8392/2024/UOK dated: 03.10.2024, Mercy Chance Examination was granted for candidates of 2008 Scheme (up to 2012 admissions).

As per the orders of the Vice-Chancellor, the requests received from the candidates of B.Tech Degree Course (2013 Scheme - 2013 and 2014 Admissions) for Mercy Chance Examination to appear for the failed papers, is placed before the Standing Committee of the Syndicate on Examinations, for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended that one mercy chance be granted to the candidates of 2013 admission, subject to reporting to the Academic Council. All examinations hitherto conducted for candidates of 2014 admission (2013 scheme), subject to reporting to the Academic Council, except for S4 shall be granted as mercy chance for non completion of eligible chances due to COVID-19 and hence one last supplementary chance be granted to them.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be approved.

Item no.19.09.13 **Onscreen Valuation of answer scripts of UG/PG Degree Examinations – Granting Duty Leave to the Examiners – reg:-**

(M&C III)

In accordance with the resolution of the Syndicate held on 20.5.2023, approving the proposal for conduct of onscreen valuation through SLCM software, a Scanning Centre has been set up in the Examination Facilitation Centre. Necessary infrastructure and initial deployment of staff has been completed. Already University is conducting onscreen evaluation for MCA and MBA (Integrated) courses. Now with the establishment of Scanning Centre, it is proposed to extend the valuation to other courses also.

As per the existing procedure of CV camp valuation, the answer scripts are bundled and handed over to the examiners from the Permanent Valuation Camp, for return within the stipulated time stated in the Camp order. The examiners are given duty leave for facilitating timely completion of valuation. Thus apart from duty leave granted for the days of collection and return of answerscripts, duty leave is sanctioned at the following rates.

For PG courses

Science Subjects - 1 day for 25 papers

Non Science subjects - 1 day for 30 papers.

For UG Courses

All Subjects - 1 day for 30 papers

Considering that the answerscripts are being scanned and forwarded for valuation online, it is proposed that duty leave for onscreen valuation be given at the following rates, limiting to the days of valuation only.

For PG courses - 1 day for 15 papers and

For UG courses - 1 day for 20 papers

The same rates may be extended for revaluation purpose also, wherever applicable.

The Hon'ble Vice Chancellor has ordered to place the proposal for granting of duty leave for onscreen valuation before the Standing Committee of the Syndicate on Examinations.

Recommendations : *The Committee considered the above matter and recommended that the item be deferred for the time being.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be approved.

Item no.19.09.14 **M.Ed Degree Course- Request for Mercy Chance Examination for the First to Fourth Semesters (2018 Scheme)- reg.**

(Ac AIII)

Smt. Beula Jerin B., M.Ed student of GCTE, Thycaud, during the period 2019-'21 has requested to grant M.Ed Mercy Chance Examination to the 2018 Scheme. She has stated in her request that she couldn't write the exams due to a series of unforeseen personal challenges (Health issues).

The Tabulation Section has verified the details of the candidate.

As per the Regulations of the M.Ed Degree Course (2018 Scheme)-(Clause J), a candidate may be permitted three more chances other than the regular chance, to enable the candidate to complete the course.

Currently offered Syllabus for the M.Ed Course is the 2022 Scheme.

As per the orders of the Hon'ble Vice- Chancellor, the requests of the candidates for granting Mercy Chance Examination for the First to Fourth Semesters of the M.Ed.Degree Course (2018 Scheme), is placed before the Standing Committee of the Syndicate on Examinations, for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended that the remarks of the Dean, Faculty of Education be obtained on the matter and to place the same before the next Standing Committee of the Syndicate on Examinations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be approved.

Item no.19.09.15 *Erroneous registration of Open Course in Fifth Semester Examination, December 2024-reg.*

(ES VI)

On Verification of the registration details of Fifth semester Examination December 2024, it had been found that some regular candidates of Emmanuel College Vazhichal have been registered for the open Course offered by their Parent Department which is not permissible as per the regulations. The details are as follows:

Programme	Name of the Open Course opted erroneously	No.of Candidates
BSc Computer Science	PC 1551.3-Impact of Social Media Networks (2021 Admission Onwards)	17
BSc Physics and Computer Applications	CS 1551.2-Internet and WWW (2021 AdmissionOnwards)	3

As per the CBCS regulations(Clause 3.8), Open course means an Optional Course which the student is free to take at his/her will. Open Course shall be a Non-Major Elective Course offered by the Departments other than Parent Department.

Here, the candidates of BSc Computer Science have opted the open course PC 1551.3 and the open course registered by the candidates of BSc Physics and Computer Application is CS 1551.2. Though the course code is different, the question paper of PC 1551.3 is common to CS 1551.3 and that of CS 1551.2 is common to PC 1551.2 ie. the open courses of 2021 scheme offered by BSc Computer Science and BSc Physics and Computer Applications come under one parent department.

At first instance, an explanation was sought from the principal on the said matter and it was learnt that the erroneous registration was occurred as the College has different Departments for the Candidates of BSc Computer Science and BSc Physics and computer Application.

A similar incident had been reported in Emmanuel College in the Examination of Fifth semester December 2022.The Syndicate held on 9.6.2023considered the matter and resolved that the Principal concerned be heard and a written statement be collected. Also, to issue a letter to Principals of the affiliated colleges intimating that they should be more vigilant in adhering to the CBCS regulations while selecting the open course. Accordingly, a letter was sent to all the Principalsand a hearing had been conducted for the Principal of the Emmanuel College and a written statement was collected.

Considering all the facts, the Controller of Examinations has ordered to conduct a hearing for the Principal of Emmanuel College. At the hearing conducted on 30.1.2025 at CE's Office, the Principal has submitted a written statement regarding the lapse that occurred while opting open courses. In the written statement, the Principal has stated that the mistake was resulted owing to the unawareness regarding the commonality in open course offered by BSc Computer Science and BSc Physics and Computer Application. The principal has requested to consider the matter favourably and dispose off it without prejudice to the interest of the students on humanitarian grounds.

It is learnt from the college that the candidates have attended the examination held on 22.01.2025 of the open course erroneously opted.

As per the orders of Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendations.

Recommendations : *The Committee considered the above matter and recommended that the then Principal and the then HoD, Emmanuel College, Vazhichal be summoned before the Sub-Committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Adv.Muralidharan Pillai G, Dr.Manoj. T.R, Dr.Pramod.N (Members, Syndicate) and the Controller of Examinations for a hearing.*

The Committee further recommended that the above recommendation may be approved by the Honourable Vice-Chancellor subject to reporting to the Syndicate by invoking 10 (13) of Kerala University Act, 1974 as the recommendation has to be implemented urgently.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be noted.

Item no.19.09.16 **S3 B.Sc Degree Examination February 2024 – Request for correction in CE Marks after result publication – reg**

(CBCS B.Sc IV)

Dr. Sherin G Thomas, Associate Professor in Chemistry, University College, Thiruvananthapuram has forwarded request for correction in CE mark entry of Akshara P K with candidate code 23522144026 for the subject English for Career (EN 1311.1) B.Sc Chemistry of S3 February 2024 Examination. The Principal has forwarded the internal mark vide letter no. B4/795/2021/UCT dated 05/09/2024 whereas result of S3 February 2024 published on 22.08.2024.

The aforementioned examiner stated that a clerical mistake had occurred while entering the internal mark of English for Career (EN 1311.1). According to the examiner the original mark awarded to the candidate was 20 marks but in the mark sheet it was wrongly entered as 10 marks. The candidate deserves 20 out of 20. The examiner apologized for the mistake. It may also be noted that Akshara P K passed the course with erroneously awarded mark of '10', since the pass mark for CE part is '7 mark'.

As per U.O.No. M&C.1.2/1782/2017 dated 27/05/2017 correction in internal mark reported after publication of results shall be reported to the Standing Committee of the Syndicate on Examinations. The Hon'ble Vice –Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Examinations.

As per the orders of the Hon'ble Vice – Chancellor the whole matter is placed before the Standing Committee of the Syndicate on Examination for consideration and recommendations.

Recommendations : *The Committee considered the above matter and recommended that the then Principal, the then HOD and the then Tutor, University College, Thiruvananthapuram be summoned before the Sub-Committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Adv.Muralidharan Pillai G, Dr.Manoj. T.R, Dr.Pramod.N (Members, Syndicate) and the Controller of Examinations for a hearing.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be approved.

Item no.19.09.17:- **Report of the Committee to formulate uniform norms for awarding grace marks related to NSS/NCC/Sports and for differently abled candidates under FYUGP – reg.**

(Ac A V(A))

The Executive Body meeting of the Kerala State Higher Education Council held on 04.09.2024 approved the Report on Uniform Norms for granting Grace marks related to NSS/NCC/Sports and for differently abled candidates under FYUGP and same has been forwarded by the Member, Secretary, KSHEC for necessary action. (Report of the Committee is enclosed)

Recommendations of the Committee for Grace Marks Under FYUGP are as follows:

4. 1.Flexibility in choice:

In the Four Year Under Graduate Programmes (FYUGP), students can be granted flexibility to opt for either marks or credits for their performance and achievements and credits for participation in sports activities including coaching camps at College, University, State or National level.

5. 2.Awarding Credits for performance, achievements and participation

The following are the eligible activities recommended by the Committee for availing credits during the FYUGP:

- 2.1 Credits for exceptional athletic achievements (SPEAA)
- 2.2 Credits for Participation in University, State, and National Sports Camps: (SPNCA)
- 2.3 Award of Credits for Sports Activities at College Level (SPAC)
- 2.4 Award of Credits for participation in NSS activities in College Level
- 2.5 Award of Credits for participation in NCC activities in the College Level
- 2.6 Award of credits for other eligible participations in the College level
- 2.7 NCC as an elective subject in FYUG Programme

6. 3.Awarding Grace Marks for achievements and performance

- 3.1 Grace marks for Sports performance
- 3.2 Grace Mark Category for Cultural Activities
- 3.3 NCC activities for grace mark
- 3.4 NSS activities for grace mark
- 3.5 Grace Marks for differently abled persons

7. 4.General conditions

4.1 Application Process: Students are required to apply for grace marks/credits during the respective academic year.

4.2 Equal Distribution: Eligible grace marks/credits shall be evenly distributed across all papers/courses of an examination, ensuring fairness and equity in their application.

4.3 Redistribution Clause: Redistribution of grace marks is permissible only for papers in which the candidate has already passed, regardless of the semester/year.

4.4 Online Mechanisms for Grace Mark in Universities: In order to lessen the problem related to the award of Grace Mark to student

5.Eligible activities in NSS for awarding credits

Students who completed minimum regular activities of 240 hours including one Special camp (7 days) will be awarded 3 credits and can be exempted from one Value Added Course (VAC). The report of the Commission for Reforms in Examination has also recommended a common framework for awarding Grace mark/ Grade for all the Universities in the State.

As per the orders of the Vice-Chancellor, the report of the Committee to formulate uniform norms for awarding grace marks related to NSS/NCC/Sports and for differently abled candidates under FYUGP and implementation of the same in the University is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended that the matter be entrusted to a Sub-Committee consisting of Dr.Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Dr.S.Nazeeb, Prof.(Dr.) K.G.Gopchandran, Prof.(Dr.) P. M. Radhamany, Dr.S Jayan, Dr.T.R.Manoj, Dr.Pramod.N, Dr.Vinodkumar T.G. Nair, Dr.Shijukhan J. S.(Members, Syndicate) and the Vice Chairman,CSS for detailed examination and submit a report before the Standing Committee of the Syndicate on Examinations .*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be approved.

Item no.19.09.18

S6 B.Sc Degree Examination April 2024 –Request for correction in CE marks of Project (PG 1646) -reg:-

(CBCSS B.Sc.II)

Gayathri Venu Jaya, Assistant Professor in Psychology, Sree Narayana Guru College of Advanced Studies, Sivagiri, Varkala has requested for correction in CE mark entry of Janvi S.J with candidate code 25721891005 for Project (PG 1646) B.Sc Psychology of S6 April 2024 Examination.

The Principal has forwarded the corrected internal mark vide letter no SNGCAS/358/2023-24 dated on 28/05/24 whereas the result of S6 April 2024 published on 25/05/2024.

The aforementioned examiner had admitted that a clerical mistake had occurred while entering the internal marks of Project (PG1646). According to the examiner the original marks awarded to the candidate was 19 marks. But in the marksheet it was wrongly entered as 10 marks. The examiner stated that the candidate is meritorious and hard working and she deserves 19 out of 20. The Examiner apologized for the mistake. It may be noted that Janvi S.J passed the programme with erroneously awarded CE mark of '10', since the pass minimum for CE part is '7' mark.

As per the U.O.No.M&C.1.2/1782/2017 dated 27/05/2017 correction in internal mark reported after publication of results shall be reported to the Standing Committee of the Syndicate on Examinations and Student's Discipline. The Hon'ble Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Examinations.

As per the orders of the Hon'ble Vice-Chancellor, the whole matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendations. The Standing Committee of the Syndicate on Examination at its meeting held on 29.08.2024 considered the matter and recommended that the then Principal, the then HoD and the then Tutor, SNGCAS, Sivagiri, Varkala be summoned before Standing Committee on Syndicate for hearing and further recommended to accept the revised CE mark belatedly submitted by the college authority as it was a clerical error on the part of the college. The Syndicate at its meeting held on 09.09.2024 vide item no. 14.10.07 resolved to hear the then Principal, the then HoD and the then Tutor, SNGCAS, Sivagiri, Varkala by the Standing Committee of the Syndicate on Examinations and further resolved not to accept the revised CE marks submitted by the college authorities after the publication of results.

The Standing Committee of the Syndicate on Examination at its meeting held on 12.03.2025 heard the Principal-In-Charge and the Tutor concerned of SNGCAS, Varkala and obtained their written statements. The Committee observed serious lapse on the part of the College authorities in forwarding the actual CE mark on time and noted that the Tutor concerned was transferred to another College and hence recommended that the HoD concerned be summoned before the next Standing Committee of the Syndicate on Examinations. The Syndicate at its meeting held on 17.03.2025 vide item no 18.103.15.S6 resolved to approve the above recommendation of Standing Committee of the Syndicate on Examination.

As per orders of Honourable Vice-Chancellor, the note to hear the concerned HoD SNGCAS, Sivagiri, Varkala by the Standing Committee of the Syndicate on Examinations is placed before Standing Committee of Syndicate on Examinations for consideration.

Recommendations : *The Committee expressed displeasure over the absence of the HoD, SNGCAS, Varkala and instructed to summon her before the next Standing Committee of the Syndicate on Examinations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be approved.

Item no.19.09.19 Hearing for delay in submission of reappeared CE marks – Ms. Sangeetha Titus – St. Xavier's College, Thumba –reg:-

(ES III)

Ms. Sangeetha Titus, candidate of BA Malayalam & Mass Communication programme with candidate code 116-20141033 at St. Xavier's College, Thumba during the period 2020-23 had failed to secure minimum CE Marks required for the subject 'MX 1661.2 ChalachitraPadanam' in the Sixth semester Degree Examination, April 2023. As per the student history, Ms. Sangeetha Titus had secured 44 marks in ESE part and 3.06 marks in CE part for the said subject.

It may be noted that the result of S6 BA Malayalam & Mass Communication Degree Examination April 2024 was published on 27.05.2024 and the reappeared CE mark of the candidate was submitted by the College only on 05.07.2024, after a gap of 40 days. An explanation had been sought from the college authorities regarding the delay in submission of reappeared CE mark of the candidate. In response, the Principal, St. Xavier's College, vide email dated 17.07.2024, explained that the guest faculty member who has appointed as the examiner of 'ChalachitraPadanam' did not submit the reappeared marks in time to the Department due to the lack of experience. The Principal

has requested that favourable action be taken in this regard, as the mistake occurred from the part of the college may adversely affect the candidate's academic future.

The Standing committee of the Syndicate on examinations at its meeting held on 29.08.2024 considered the matter and recommended that the then Principal, the then HOD and the then tutor, St. Xavier's College, Thumba be summoned before the Committee for hearing and further recommended to permit the candidate to appear for the examination in the next available chance. The Standing committee of the Syndicate on examinations at its meeting held on 04.11.2024 heard the then HoD, St. Xavier's College, Thumba and a written statement was obtained. The committee expressed displeasure over the absence of the Principal and instructed to summon him on the next Committee for hearing. But the Principal, St. Xavier's college, Thumba, has informed his inconvenience to attend the hearing on 12.03.2025, the Committee recommended that the person concerned be summoned before the next Standing Committee of the Syndicate on Examinations. The Syndicate at its meeting held on 17.03.2025 vide item no. 18.103.11 has resolved to approve the recommendation of the Standing committee of the Syndicate on Examinations. The Hon'ble Vice Chancellor has given implementation orders for the resolution of the Syndicate.

As per the orders of the Hon'ble Vice Chancellor, matter regarding the hearing of the then Principal, St. Xavier's College, Thumba is placed before the Standing committee of the Syndicate on Examinations.

Recommendations : *The Committee heard the then Principal, St.Xavier's College ,Thumba and written statement was obtained. The Committee observed that there was a serious lapse on the part of the Examiner in forwarding the reappeared CE marks on time and recommended that a warning be issued to the then HoD and the then Tutor, St.Xavier's College, Thumba instructing them to be more vigilant in future while forwarding CE marks.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be approved.

Item No.19.09. Additional no.1

Wrong Awardment of Grace Marks for Fifth and Sixth Semester instead of Third and Fourth Semester in respect of Dany Victor R-reg

(CBCS BSc V)

The candidate Dany Victor R (23013103017) was a student of B.Sc Physics (2013-2016) batch of Christian College, Kattakada. The candidate was eligible for the grace marks of NSS in the second year (3rd & 4th semester). But the grace mark was wrongly awarded to 3rd year (5th & 6th semester) instead of second year. The candidate passed semester 6 with the grace mark and the Degree Certificate was also awarded to him in October 2017. The Candidate passed the Sixth semester paper PY 1661.1 Electronic Instrumentation on account of erroneous awardment of grace mark of 16 marks for this paper. As a result the marks for this paper changed from 20 to 36.

Now the Candidate has applied for the transcript of marks, and the above said mistake was realized. When the section tried to generate Transcripts of marks the system showed " No Data", On further verification. by the section and KUCC it came to light that the candidate secured 20 marks for PY 1661.1 and another 16 marks was added to this paper as Grace Marks for "PY1661.1" (as per remarks of KUCC). Further, the grace mark entered was found to be removed on 30-09-2016 for which the user log details regarding the removal of Grace marks for old records cannot be traced (as per the remarks of the Computer Centre). As a result the candidate failed this paper as well as the Sixth Semester, and hence failed in the B.Sc. Physics programme. Even though the grace marks was revoked on 30-09.2016, the Degree Certificate was issued on 28-10-2017.

The Consolidated Mark list, Provisional Certificate and the Degree Certificate were already issued to the candidate. Now the student has completed his higher studies also and has requested for his Transcript of marks for enabling him to work abroad.

The Standing Committee recommended that the Deputy Registrar, the Assistant Registrar, the Section Officer and the Assistants of the related Tabulation Section who held office at that period and the affected candidate be heard.

In compliance to the orders of the Hon'ble Vice - Chancellor to implement the resolution of the syndicate held on 09.05.2024, vide Item No. 10.97.9 the hearing note is prepared and submitted.

Recommendations : The Committee heard the candidate and the Assistants concerned and written statements were obtained. The Committee expressed displeasure over the absence of the then Deputy Registrar, the then Assistant Registrar, the then Section Officer/ other Assistants of the related Tabulation section who held the office at that period and instructed to summon them before the next Standing Committee of the Syndicate on Examinations.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be approved.

Item No.19.09. Additional no.02

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നിന്നും

ഉത്തരക്കടലാസ്

രണ്ടാം സെമസ്റ്റർ CBCSS/CR പരീക്ഷ ആഗസ്റ്റ് 2024

ആലപ്പുഴ

SD കോളേജിലെ മൂല്യനിർണ്ണയ ക്യാമ്പിൽ

അധ്യാപികയ്ക്ക്

മൂല്യനിർണ്ണയം നടത്തുന്നതിനായി നൽകിയ

നഷ്ടപ്പെട്ടത്- സംബന്ധിച്ച്.

(M&C II)

2024 ആഗസ്റ്റ് മാസം നടത്തിയ രണ്ടാം സെമസ്റ്റർ CBCSS/CR പരീക്ഷകളുടെ മൂല്യനിർണ്ണയം നടത്തുന്നതിനായി ആരംഭിച്ചിരുന്ന ആലപ്പുഴ SD കോളേജിലെ മൂല്യനിർണ്ണയ ക്യാമ്പ് 7ൽ നിന്ന് മൂല്യനിർണ്ണയം നടത്തുന്നതിനായി പുനഃപ്രമാർ ഗ്രിഗോറിയസ് കോളേജിലെ ബി.കോം വിഭാഗത്തിലെ ശ്രീമതി. റിൻസി ആൻ എബ്രഹാം എന്ന അധ്യാപികയ്ക്ക് നൽകിയിട്ടുള്ള T-3338 (Informatics and Cyberlaw) QP കോഡിലെ 526187 എന്ന ഉത്തരക്കടലാസ് നഷ്ടപ്പെട്ടതായി ക്യാമ്പ് അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർ അറിയിച്ചിട്ടുണ്ട്.

പ്രസ്തുത അധ്യാപിക ആലപ്പുഴ ക്യാമ്പിൽ നിന്ന് T-3338 കോഡിലെ 100 ഉത്തരക്കടലാസുകൾ (526186- 526285) മൂല്യനിർണ്ണയം നടത്തുന്നതിനായി 07/01/2025ന് കൈപ്പറ്റിയിട്ടുണ്ട്. ടി ബണ്ടിൽ കൈപ്പറ്റുമ്പോൾ തന്നെ അധ്യാപിക ക്യാമ്പിൽ വച്ച് ഉത്തരക്കടലാസുകൾ എണ്ണി തിട്ടപ്പെടുത്തിയതായി ക്യാമ്പ് AOയും, ബി.കോം വിഷയങ്ങൾ കൈകാര്യം ചെയ്ത ക്യാമ്പിലെ അഡ്മിനിസ്ട്രേറ്റീവ് അസിസ്റ്റന്റും രേഖാമൂലം അറിയിച്ചിട്ടുണ്ട്. 09/01/2025ന് പ്രസ്തുത അധ്യാപിക താൻ കൊണ്ടുപോയ ബണ്ടിലിലെ ഒരു ഉത്തരക്കടലാസ് (526187) കാണുന്നില്ലെന്ന് ക്യാമ്പിൽ അറിയിക്കുകയും, കൂടാതെ 29/01/2025ന് പ്രസ്തുത ബണ്ടിൽ ഉത്തരക്കടലാസ് ക്യാമ്പിൽ മടക്കി തന്നപ്പോൾ മറ്റൊരു ഉത്തരക്കടലാസും (526277) മൂല്യനിർണ്ണയം നടത്തിയ ശേഷം നഷ്ടപ്പെട്ടതായും അധ്യാപിക അറിയിച്ചു. നഷ്ടപ്പെട്ടത് അധ്യാപിക അറിയിച്ചിട്ടുള്ള 526277 എന്ന ഉത്തരക്കടലാസ് തന്റെ ഭർത്താവിന്റെ ഷർട്ട് ഇരുന്ന ബാഗിൽ നിന്ന് ലഭിച്ചതായി ക്യാമ്പ് AOയെ 30/01/2025ന് ഫോൺ മുഖാന്തിരം അറിയിക്കുകയും, 31/01/2025 ന് ടി ഉത്തരക്കടലാസ് ക്യാമ്പിൽ മടക്കി നൽകുകയും ചെയ്തു.

നിലവിൽ അധ്യാപികയുടെ പക്കൽ നിന്ന് ആദ്യം നഷ്ടപ്പെട്ടത് അറിയിച്ചിട്ടുള്ള 526187 എന്ന ഉത്തരക്കടലാസ് മറ്റു ക്യാമ്പുകളിൽ നിന്ന് കിട്ടാത്ത സാഹചര്യത്തിലും കൗണ്ടർ ഫോയിൽ ഓബ്ജക്ഷൻ വിഭാഗത്തിൽ ഉള്ള സാഹചര്യത്തിലും പ്രസ്തുത ഉത്തരക്കടലാസ് നഷ്ടപ്പെട്ടതായി പ്രഥമ ദൃഷ്ടിയിൽ ബോധ്യപ്പെട്ടിട്ടുണ്ട്. ഓബ്ജക്ഷൻ വിഭാഗത്തിൽ നടത്തിയ അന്വേഷണത്തിൽ ഉത്തരക്കടലാസ് നഷ്ടപ്പെട്ട വിദ്യാർത്ഥി പുനഃപ്രമാർ ഗ്രിഗോറിയസ് കോളേജിലെയാണെന്ന് അറിയിച്ചിട്ടുണ്ട്.

മൂല്യനിർണ്ണയം നടത്തുന്നതിനായി ക്യാമ്പിൽ നിന്ന് കൈമാറിയ ഉത്തരക്കടലാസുകൾ, ക്യാമ്പിൽ വച്ച് തന്നെ അധ്യാപിക എണ്ണി തിട്ടപ്പെടുത്തിയതായി ബോധ്യപ്പെട്ടിട്ടുണ്ട്. ഉത്തരക്കടലാസുകൾ കൈകാര്യം ചെയ്തതിൽ പ്രസ്തുത അധ്യാപികയുടെ പക്കൽ നിന്ന് ഗുരുതരമായ വിഴ്ച സംഭവിച്ചത് പരീക്ഷാ കൺട്രോളർ നടത്തിയ ഹിയറിങ്ങിൽ അധ്യാപിക അംഗീകരിച്ചിട്ടുണ്ട്. ആയതിനാൽ, ഉത്തരക്കടലാസ് നഷ്ടപ്പെട്ട വിദ്യാർത്ഥിക്ക് പുനഃ പരീക്ഷ നടത്തുന്നതിനുള്ള അനുമതിക്കായും സമർപ്പിക്കുന്നു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം ടി വിഷയത്തിലുള്ള ഉചിതമായ ശുപാർശയ്ക്കായി പരീക്ഷ സ്ഥിരം സമിതിയുടെ മുൻപാകെ സമർപ്പിക്കുന്നു.

Recommendations : *The Committee considered the above matter and recommended to conduct special examination to the candidate, exempting remittance of fee. Further the Controller of Examinations was entrusted to submit a report on the delay in furnishing the file before the Standing Committee of the Syndicate on Examinations. Also recommended that the Administrative Officer of the CV camp and the examiner concerned be summoned for a hearing before the Sub-Committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Adv.Muralidharan Pillai G, Dr.Manoj. T.R, Dr.Pramod.N(Members, Syndicate) and the Controller of Examinations.*

The Committee further recommended that the above recommendation may be approved by the Honourable Vice-Chancellor subject to reporting to the Syndicate by invoking 10(13) of Kerala University Act ,1974 as the recommendation has to be implemented urgently.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be noted.

Item No.19.09 Additional no.3
മെയ്

മൂന്നാം സെമസ്റ്റർ എം.ബി.എ. ഡിഗ്രി പരീക്ഷ,
2024 -

ഉത്തരക്കടലാസുകൾ

അധ്യാപകന്റെ പക്കൽ നിന്നും
നഷ്ടപ്പെട്ടത്-

സംബന്ധിച്ച്

അധ്യാപകനെ നേരിൽ കേൾക്കുന്നത് -

(PCVC-T)

പൂജപ്പുര ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് കോ-ഓപ്പറേറ്റീവ് മാനേജ്മെന്റിൽ ഗസ്റ്റ് ഫാക്കൽറ്റി ആയി ജോലി നോക്കുന്ന ശ്രീ.പ്രമോദ് പി. എന്ന അധ്യാപകൻ, 15.01.2025ന് പരീക്ഷാ കൺട്രോളർക്ക് നൽകിയ കത്തിൽ ഒന്നാം ഘട്ട മൂല്യനിർണ്ണയത്തിന് അദ്ദേഹത്തിന് അനുവദിച്ച മൂന്നാം സെമസ്റ്റർ എം.ബി.എ. ഡിഗ്രി പരീക്ഷയിലെ "Project Finance" എന്ന വിഷയത്തിന്റെ എഴുപത്തിയൊന്ന് (71) ഉത്തരക്കടലാസുകൾ (65 പേപ്പറുകൾ അടങ്ങിയ T50150013 എന്ന ഒരു ബണ്ടിലും + 6 സപ്ലിമെന്ററി പേപ്പറുകൾ) പാലക്കാട് നിന്നും തിരുവനന്തപുരത്തേയ്ക്കുള്ള യാത്രാമധ്യേ നഷ്ടപ്പെട്ട് പോയിരുന്നെന്ന് അറിയിക്കുകയുണ്ടായി.

ഒന്നാം ഘട്ട മൂല്യനിർണ്ണയത്തിന് അനുവദിച്ച ഉത്തരക്കടലാസുകൾ, 23.12.2024-ന് കൈപ്പറ്റിയെന്നും ഉത്തരക്കടലാസുകളുമായി തന്റെ സ്വദേശമായ പാലക്കാട്ടേയ്ക്ക് പോയിരുന്നെന്നും 13.01.2025 അർദ്ധരാത്രി തന്റെ ടൂവീലറിൽ തിരികെ തിരുവനന്തപുരത്തേയ്ക്ക് യാത്ര തിരിച്ചുവെന്നും, ടൂവീലറിന്റെ സൈഡിൽ തൂക്കിയിട്ടിരുന്ന ഉത്തരക്കടലാസുകൾ അടങ്ങിയ ബാഗ്

കാണാനില്ലായെന്ന് തിരിച്ചറിഞ്ഞു തിരികെ പോയെങ്കിലും ബണ്ടിലുകൾ കണ്ടെത്താൻ സാധിക്കാത്തതിനാൽ, 14.01.2025 പകൽ സമയം വീണ്ടും നഷ്ടപ്പെട്ട ബാഗിനെപ്പറ്റി ഒരിക്കൽക്കൂടി അന്വേഷിച്ചെങ്കിലും, കൂടുതൽ വിവരമൊന്നും കിട്ടാത്തതിനാൽ, പാലക്കാട് പോലീസ് സ്റ്റേഷനിലിൽ പരാതി രജിസ്റ്റർ ചെയ്തുവെന്നും കത്തിൽ പറയുന്നു. പരാതി രജിസ്റ്റർ ചെയ്ത രസീതിന്റെ പകർപ്പ് സമർപ്പിച്ചിട്ടുണ്ട്.

2024 മെയ് മാസത്തിൽ നടന്ന മൂന്നാം സെമസ്റ്റർ എം.ബി.എ. ഡിഗ്രി പരീക്ഷയുടെ '3767' ഉത്തരക്കടലാസുകൾ (3732 റെഗുലർ + 35 സപ്ലിമെന്ററി) മൂല്യനിർണ്ണയത്തിനായി തിരുവനന്തപുരം ക്യാമ്പിൽ ലഭിച്ചിരുന്നു. അതിൽ Project Finance (ചോദ്യപേപ്പർ കോഡ്: T5015) എന്ന വിഷയത്തിന്റെ നൂറ്റിമൂപ്പത്തി ഒൻപത് (139) ഉത്തരക്കടലാസുകൾ രണ്ട് (2) അധ്യാപകർക്ക് മൂല്യനിർണ്ണയത്തിനായി വീതിച്ചു നൽകുകയായിരുന്നു. അതിൻപ്രകാരം, മേൽപരാമർശിച്ച അധ്യാപകൻ ഒന്നാം ഘട്ട മൂല്യനിർണ്ണയത്തിനായി Project Finance എന്ന വിഷയത്തിന്റെ T50150013 (65 പേപ്പറുകൾ) എന്ന ഒരു ബണ്ടിലും, 827251 മുതൽ 827256 വരെ ഫാൾസ് നമ്പർ ഉള്ള ആറ് (6) സപ്ലിമെന്ററി ഉത്തരക്കടലാസുകളും അനുവദിക്കുകയും 23.12.2024-ന് അദ്ദേഹം ഈ ബണ്ടിലുകൾ കൈപ്പറ്റുകയും ചെയ്തിരുന്നു. മൂല്യനിർണ്ണയം പൂർത്തിയാക്കി ബണ്ടിലുകൾ എത്രയും നേരത്തെ തിരികെ ഏല്പിക്കണമെന്ന് അദ്ദേഹത്തെ ഓർമ്മിപ്പിക്കാൻ 08.01.2025-ന് ഫോണിൽ ബന്ധപ്പെട്ടപ്പോൾ, തികളാഴ്ചയോടുകൂടി (13.01.2025) എത്തിക്കാമെന്ന് അറിയിച്ചു. എന്നാൽ, 15.01.2025-ന് പ്രമോദ് സാർ മൂല്യനിർണ്ണയ ക്യാമ്പിൽ വരികയും സാറിന് അനുവദിച്ച ഉത്തരക്കടലാസുകൾ പാലക്കാട് നിന്നും തിരുവനന്തപുരത്തേയ്ക്കുള്ള യാത്രാമധ്യേ നഷ്ടപ്പെട്ട് പോയിയെന്ന് അറിയിക്കുകയും അതോടൊപ്പം ഈ കത്തും പാലക്കാട് പോലീസ് സ്റ്റേഷനിൽ പരാതി രജിസ്റ്റർ ചെയ്തതിനേലുള്ള രസീതിന്റെ പകർപ്പും നൽകുകയും ചെയ്തു. (കത്തും രസീതിന്റെ പകർപ്പ് ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്തിട്ടുണ്ട്).

ടി കത്ത് മേൽനടപടികൾക്കായി ബഹു. വൈസ് ചാൻസലർക്ക് സമർപ്പിച്ചപ്പോൾ, ഈ വിഷയം സിൻഡിക്കേറ്റിന്റെ പരീക്ഷ സ്ഥിരസമിതിയുടെ പരിഗണനയ്ക്ക് വയ്ക്കാൻ ഉത്തരവായി. അതനുസരിച്ച്, 12.03.2025-ൽ നടന്ന സിൻഡിക്കേറ്റിന്റെ പരീക്ഷ സ്ഥിരസമിതി ഈ വിഷയം പരിഗണിക്കുകയും പ്രസ്തുത അധ്യാപകൻ ടി സമിതിയുടെ മുൻപാകെ ഹിയറിങ്ങിന് ഹാജരാകണമെന്നും, ബാധിക്കപ്പെട്ട വിദ്യാർത്ഥികൾക്കായി പരീക്ഷാഫീസ് വാങ്ങാതെ മേപ്പടി വിഷയത്തിൽ ഒരു പ്രത്യേക പരീക്ഷ നടത്തണമെന്നും ശുപാർശ ചെയ്യുകയുണ്ടായി. അതോടൊപ്പം, സർവ്വകലാശാല രജിസ്ട്രാർ മൂന്നാം സെമസ്റ്റർ എം.ബി.എ. പരീക്ഷയിലെ "Project Finance" എന്ന വിഷയത്തിന്റെ ഉത്തരക്കടലാസുകൾ നഷ്ടപ്പെട്ട വിഷയം അന്വേഷിക്കുന്നതിനായി പോലീസിൽ പരാതിപ്പെടണമെന്നും ശുപാർശ ചെയ്യുകയുണ്ടായി.

17.03.2025-ൽ നടന്ന സിൻഡിക്കേറ്റ് യോഗത്തിൽ ഐറ്റം നം.18.103.Additional Item no.2-(പ്രകാരം, മേപ്പടി ശുപാർശകൾ അംഗീകരിക്കാൻ തീരുമാനമെടുക്കുകയുണ്ടായി. ബഹു. വൈസ് ചാൻസലർ ടി തീരുമാനങ്ങൾ നടപ്പിലാക്കാൻ ഉത്തരവായിട്ടുണ്ട്.

മേപ്പടി സിൻഡിക്കേറ്റ് തീരുമാനപ്രകാരം,

1. ബാധിക്കപ്പെട്ട വിദ്യാർത്ഥികൾക്ക് പരീക്ഷ ഫീസ് വാങ്ങാതെ ഒരു പ്രത്യേക പരീക്ഷ 07.04.2025-ന് നടത്തിയിട്ടുണ്ട് അന്നേ ദിവസം പരീക്ഷയ്ക്ക് ഹാജരാവാൻ സാധിക്കാത്ത വിദ്യാർത്ഥികൾക്കായി മറ്റൊരു പരീക്ഷ നടത്തുന്നതാണ്. കൂടാതെ മൂന്നാം സെമസ്റ്റർ എം ബി എ ഡിഗ്രി പരീക്ഷ ഫലം (07.04.2025-ന് പരീക്ഷ എഴുതിയ വിദ്യാർത്ഥികളുടേതുൾപ്പെടെ) 09.04.2025-ന് പ്രസിദ്ധീകരിച്ചിട്ടുണ്ട്.
2. മൂന്നാം സെമസ്റ്റർ എം.ബി.എ. പരീക്ഷയിലെ “Project Finance” എന്ന വിഷയത്തിന്റെ എഴുപത്തിയൊന്ന് (71) ഉത്തരക്കടലാസുകൾ അദ്ധ്യാപകന്റെ പക്കൽ നിന്നും നഷ്ടപ്പെട്ട വിഷയം അന്വേഷിക്കുന്നതിനായി 29.03.2025-ലെ ലെറ്റർ നം.2505/PCVC-T/2025/UOK-CE പ്രകാരം, സംസ്ഥാന ഡയറക്ടർ ജനറൽ ഓഫ് പൊലീസിന് സർവ്വകലാശാല രജിസ്ട്രാർ പരാതി നൽകിയിട്ടുണ്ട്.

അടുത്ത തീരുമാനപ്രകാരം, ഒന്നാം ഘട്ട മൂല്യനിർണ്ണയത്തിനായി കൈപ്പറ്റിയ മൂന്നാം സെമസ്റ്റർ എം.ബി.എ. പരീക്ഷയിലെ “Project Finance” എന്ന വിഷയത്തിന്റെ എഴുപത്തിഒന്ന് (71) ഉത്തരക്കടലാസുകൾ നഷ്ടപ്പെടുത്തിയ പൂജപ്പുര ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് കോ-ഓപ്പറേറ്റീവ് മാനേജ്മെന്റിൽ ഗസ്റ്റ് ഫാക്കൽറ്റി ആയി ജോലി നോക്കുന്ന ശ്രീ.പ്രമോദ് പി., എന്ന അദ്ധ്യാപകന്റെ ഭാഗം കേൾക്കാനും ഉചിതമായ നിർദ്ദേശങ്ങൾ നൽകുന്നതിനുമായി, ഈ വിഷയം സിൻഡിക്കേറ്റിന്റെ പരീക്ഷ സ്ഥിരസമിതി മുൻപാകെ സമർപ്പിക്കുന്നു.

Recommendations : *The Committee considered the above matter and recommended that the examiner be summoned before the next Standing Committee of the Syndicate on Examinations considering his request of inconvenience to attend for the hearing.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be approved.

Item No.19.09 Additional no.04.

Fifth Semester Integrated Five Year BA LL.B Degree Examinations, June 2024 - Non-receipt of Answer Scripts from Govt. Law College, Trivandrum reg:-

(EG1(b))

Smt.Sahla.P.S, candidate of Integrated Five Year BA LL.B Degree Candidate from Govt. Law College, Trivandrum bearing candidate code 47321550106 has submitted a request regarding the award of zero marks(0 mark) for the paper ‘Law of Crimes-Criminal Procedure code’ in Fifth Semester Integrated Five Year BA LL.B Degree Examinations, June 2024.

The matter has been intimated to the Controller of Examinations immediately and as per the orders of the Controller of Examinations the remarks in this regard have been sought from the CD Unit, SLCM Section and the Principal, Govt. Law College, Trivandrum. Hence it is came to know that one bundle inclusive of two answer scripts of the Paper ‘Law of Crimes-Criminal Procedure code’ in respect of Smt.Sahla P S(47321550106) & Shri. Gaurinath J S (47321550054) have not been received from the college. Accordingly, a hearing was conducted with the Principal, Govt. Law College 29.03.2025at CE’s Chamber.

Subsequently, the Joint Registrar has been instructed to submit a detail report in this regard and the same was submitted to the Controller of Examinations on 07.04.2025. (The report appended herewith).

As per the orders of the Hon’ble Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendations.

Recommendations : *The Committee considered the above matter and recommended that the then Chief Superintendent, Government Law College, Thiruvananthapuram be summoned before the Sub-Committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on*

Examinations), Adv.Muralidharan Pillai G, Dr.Manoj. T.R and Dr.Pramod.N(Members, Syndicate)for a hearing. Also recommended to conduct special examination to the candidate, exempting remittance of fee.

The Committee further recommended that the above recommendation may be approved by the Honourable Vice-Chancellor subject to reporting to the Syndicate by invoking 10(13) of Kerala University Act ,1974 as the recommendation has to be implemented urgently.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be noted.

Item No.19.09.Additional no.5

**Third semester CBCS BA degree examination Feb 2024-
Conduct of special examination for subject English for
career (EN 1311.1) in respect of the candidate Sri.Salvador
Jose Chiconela (14521144058): reg**

(CBCS BA I)

Ref: Request from the candidate dtd 27.08.2024

Sri.Salvador Jose Chiconela (14521144058), a candidate registered for Third semester CBCS BA Political science, Degree (improvement) examination February 2024 from University College, Thiruvananthapuram, had requested to release the result of the subject English for career (EN1311.1), which he had registered and appeared along with other four subjects.

On detailed verification, it was found that the candidate had applied for the said examination through offline mode after attending the first examination on 16.02.2024, without exam registration and with the permission of the Principal, University College. The exam registration of the candidate has been regularized and the hallticket was e-mailed to the college on 20.02.2024 and the remaining four exams were also attended by the candidate in the same chance.

The result of Third semester BA CBCS February 2024 exam was published on 22.08. 2024 and immediately after the publication of the result, the candidate personally arrived at CBCS section and complained that the result of the subject English for career (EN 1311.1) was not visible in the student profile, and the result for the other four subjects were visible.

On verification, it is found that the counterfoil of the candidate for the subject English for career (EN1311.1) was not received in the section. Accordingly, the Principal, University College was requested to forward the absentee statement for the exam conducted on 16.02.2024, English for career (EN1311.1). The absentee statement received from the college revealed that, the candidate Salvador Jose Chiconela (14521144058), was present for the above said subject on 16/2/2024.

Subsequently, a letter from the Principal, University College, was received in the section, dated 11.09.2024, stating that the candidate, Salvador Jose Chiconela, was present for the examination conducted on 16.02.2024 (English for Career - EN1311.1). But, the answer script was not forwarded to the University at that time because the candidate was allowed to write this examination (first examination) without the hall ticket issued by the University, and attended with the special privilege of the Principal, as per the discretion provided by the University and now sought permission for forwarding the answer script to the University for further necessary action.

It may be noted that, in the instructions for packing and despatching answer scripts as outlined in Clause 15 of the Exam Manual Chapter 5, it is stated that "The Chief Superintendent of colleges shall ensure that all answer script bundles are handed over to the messenger deputed by the University on the same day of the examination or on the subsequent day. RETAINING OF ANSWER SCRIPT BUNDLES AT THE CENTERS WILL BE VIEWED SERIOUSLY." It is also mentioned in the Handbook for the Chief Superintendent.

Since the exam registration was regularized after the first examination and the hall ticket was issued, the college authorities failed to forward the answer script of the candidate to the University on time and retained it for nearly seven months in the college without any action. At the same time, the candidate is not personally responsible for this mistake occurred from the part of the college authorities.

It may be noted that the candidate has already passed the subject English for Career (EN 1311.1) by scoring a total of 53 marks in his regular chance in Third Semester Examination, January 2023, and this is the improvement chance of the candidate.

It may also be noted that the candidate, Salvador Jose Chiconela (14521144058), has been granted permission to appear a special examination for the subject HY1231.2 – History of the Modern World 1901–1902, in the Second Semester CBCS B.A. Degree Examination, August 2024, as per the resolution of the Syndicate vide Item no. No. 17.17.02 dated 22.02.2025, based on the candidate's request. The Syndicate has resolved to charge the candidate for the cost of conducting the special examination.

The file was submitted to the Hon' Vice-Chancellor for permission to conduct a special examination for Salvador Jose Chiconela (14521144058) for the third semester paper English for Career (EN1311.1), and the Hon' Vice-Chancellor had ordered to place it before the S/C of the Syndicate on Examinations.

As per orders of Hon' Vice-Chancellor, the conduct of special examination to Salvador Jose Chiconela (14521144058) for the subject, English for Career (EN1311.1), is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendations.

Recommendations : *The Committee considered the above matter and recommended to conduct special examination to the affected candidate, exempting remittance of fee. Further recommended that the then Chief Superintendent, University College, Thiruvananthapuram be summoned before the Sub-Committee consisting of Dr. Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Adv.Muralidharan Pillai G, Dr.Manoj. T.R and Dr.Pramod.N (Members, Syndicate) for a hearing.*

The Committee further recommended that the above recommendation may be approved by the Honourable Vice-Chancellor subject to reporting to the Syndicate by invoking 10(13) of Kerala University Act, 1974 as the recommendation has to be implemented urgently.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.04.2025, be noted.

Item No.19.10 *Minutes of the Meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University held on 23.04.2025 - Consideration of reg.*

(Ad.A VII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 23.04.2025 at 10.30 AM in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

As per the orders of the Vice-Chancellor, the Minutes of the meeting is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON DEPARTMENTS & OTHER INSTITUTIONS OF THE UNIVERSITY**

Date	:	23.04.2025
Time	:	10.30 AM
Venue	:	Syndicate Room

Members

1. Adv.R.B Rajeev kumar, Convener & Member, Syndicate:	Sd/-
2. Adv.G Muralidharan Pillai, Member, Syndicate	: Sd/-
3. Dr.Pramod N, Member, Syndicate	: Sd/-
4. Dr.Vinod Kumar T.G Nair, Member, Syndicate	: Sd/-
5. Dr. M Lenin Lal, Member, Syndicate	: Sd/-
6. Sri.P.S.Gopakumar, Member, Syndicate	: Sd/-
7. Sri.AhamedFazil.Y, Member, Syndicate	: Sd/-

Item No.19.10.01 Kerala University College of Teacher Education, Kunnam Complaints against Sri. Ramachandran P, Locally Engaged Peon/Day Watchman - reg.

The Principal, Teaching staff, Non- teaching staff, Chairman of the Students' Union and Smt.Hena B, Assistant Professor on contract in Perspectives in Education at KUCTE, Kunnam have complained against Sri. Ramachandran P, Locally Engaged Peon/ Day Watchman at KUCTE, Kunnam. In these complaints they collectively reported that the behaviour of Sri. Ramachandran P towards everyone at that college is very rude and argues loudly with the Principal, teaching and non-teaching staff and students without any reason, causing disturbances, making suicidal threats and not performing the duties assigned to him. They also reported that on 24th march 2025, he left the college angrily around noon and later went to the Principal's house, insisting to meet her husband and that these actions are negatively affecting the daily functioning of the college and making severe mental stress to the staff and students. Therefore, they have requested to consider the matter urgently and take necessary action in this regard.

It may be noted that earlier Sri. Ramachandran P had lodged a complaint against the Principal, KUCTE, Kunnam and subsequently report was sought from the Principal in this regard. The Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 10.10.2024 heard the Principal and Sri. Ramachandran P, Locally Engaged Peon/Day Watchman and accepted his written explanation that he is voluntarily withdrawing the complaint he had submitted and the Syndicate at its meeting held on 05.11.2024 and 11.11.2024 resolved to dispose the matter based on the written explanation from Sri. Ramachandran P, Locally Engaged Peon/Day Watchman.

As per orders of the Vice-Chancellor, the Complaints against Ramachandran P, Locally Engaged Peon/Day Watchman is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee considered the matter and recommended that a visit be conducted by the Convenor, Standing Committee of the Syndicate on Departments & Other Institutions of the University, Adv.G Muralidharan Pillai & Sri.AhamedFazil.Y Members, Syndicate at the KUCTE, Kunnam.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.04.2025, be approved.

Item No.19.10.02 Kerala University College of Teacher Education, Alappuzha – Engagement of Guest Lecturer in Physical Education

The Principal, KUCTE, Alappuzha was permitted to invite applications for engaging Guest Lecturers in Physical Education, vide letter no.27600/Ad AVII A/2024/UOK. Accordingly, the Principal forwarded the details of candidate who appeared for the interview, to be included in the panel of Guest Lecturers in Physical Education (Dr. C R Ajith Sen, Karthika, TC 21/1305(1), Soman Nagar, Nedumcaud, Karamana, Thiruvananthapuram-695002). But the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024 recommended that the Principal, KUCTE, Alappuzha be permitted to utilise the service of Sri. Balakrishnakurup K.S, Guest Lecturer in Physical Education at KUCTE, Anchal. The Syndicate at its meeting held on 09.09.2024, vide item no. 14.11.05, resolved to approve the recommendation and the Vice-Chancellor ordered to implement the same.

Accordingly, the Principal, KUCTE, Alappuzha was directed to utilise the service of Sri.Balakrishnakurup K.S as Guest Lecturer in Physical Education, vide U.O. No. 27600/Ad A VII A/ 2024/UOK dated 09.10.2024. Later the Principal, KUCTE, Alappuzha reported that K.S.Balakrishnakurup, Guest Lecturer in Physical Education, KUCTE, Anchal informed his unwillingness to join as Guest Lecturer in Physical Education at KUCTE, Alappuzha as the center is far away from his parent center.

Hence the Principal was again permitted to invite application for engaging Guest Lecturers in Physical Education. Accordingly, the Principal, KUCTE, Alappuzha, has forwarded the details of

candidates who appeared for the interview, to be included in the panel of Guest Lecturers in Physical Education, along with the copies of qualifying certificates.

The details of the candidates are furnished below:

Sl. No.	Name & Address of the Candidate	Educational Qualification	Remarks
1	Dr. C R Ajith Sen Karthika, TC 21/1305(1) Soman Nagar, Nedumcaud, Karamana, Thiruvananthapuram-695002 (Permanent Address) Vijaya Bhavan, Kallovarambil, Chengannur-689121 (Present Address)	M.PEd- First Class. M.Phil. NET in Physical Education Ph.D in Physical Education Sociology Certificate in Yoga Acharya and Yoga Siromani	
2	Vishnudas R vallyyakulam House, Anikad P O Mallappally, PIN: 689585	M.PEd- A grade. Diploma in Yoga Education	Eligibility Certificate not produced

The qualification prescribed by NCTE is M.PEd with minimum 55% of marks. (Certificate in Yoga desirable)

The proposal for inclusion of Sl.No. 1, Dr. C R Ajith Sen and Sl.No. 2, Vishnudas R (subject to production of Eligibility Certificate) in the panel of Guest Lecturers in Physical Education at KUCTE, Alappuzha, was placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.01.2025 and the committee considered and recommended that the proposal be approved.

The Syndicate at its meeting held on 22.02.2025, vide item no. 17.57.03, resolved that the item be referred back to the Standing Committee of the Syndicate on Departments and other Institutions of the University and the Vice-Chancellor ordered to implement the same.

As per the orders of the Vice-Chancellor, the proposal for inclusion of Sl.No. 1, Dr. C R Ajith Sen and Sl.No. 2, Vishnudas R (subject to production of Eligibility Certificate) in the panel of Guest Lecturers in Physical Education at KUCTE, Alappuzha, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendations.

The Committee considered the matter and recommended that the item be deferred for the time being.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.04.2025, be approved.

Item No.19.10.03 University Institute of Technology, Azhoor- Renewal of rent-reg.

The Principal, UIT Azhoor, has forwarded a request for the renewal of rent agreement of the building, where UIT Azhoor is now functioning.

UIT Azhoor started functioning on 21.08.2017 in Seva Samajam Building, Azhoor on a monthly rent of Rs.15,000/- per month for a period of three years with effect from 21.08.2017. The rent agreement has been renewed till 20.03.2025.

The Principal has also stated that steps have been taken to construct own building for UIT, Azhoor and requested to renew the rent agreement for the period from 21.03.2025 to 20.02.2026 or until alternate arrangements are made.

The President, Sevasamajam has requested to renew the rent agreement for a period from 21.03.2025 to 20.02.2026 at the existing rent amount ie., Rs.15,000/- +GST @ 18% , per month.

As per orders of the Vice Chancellor, the matter regarding the renewal of rent agreement of the building that houses UIT, Azhoor for the period from 21.03.2025 to 20.02.2026 at the existing rent amount ie., Rs.15,000/- +GST @ 18%, per month is placed before the Standing Committee of the

Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee considered the matter and recommended for the renewal of rent agreement of the building that houses UIT, Azhoor for the period from 21.03.2025 to 20.02.2026 at the existing rent amount ie., Rs.15,000/- +GST @ 18%, per month.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.04.2025, be approved.

Item No.19.10.04 University Institute of Technology, Adoor - Appointment of Dr. Remya B R, Guest Lecturer in Malayalam without prior permission of University -reg.

The Principal, UIT, Adoor, vide letter no. 4281/UIT ADR/23 dated 18.12.2024 requested permission to engage Dr. Remya B R as Guest lecturer in Malayalam at UIT, Adoor, since Soorya Murali S, Guest Lecturer in Malayalam, UIT, Adoor has resigned due to inconvenience. Accordingly the Principal was permitted to engage Dr. Remya B R as Guest lecturer in Malayalam at UIT, Adoor, vide letter no.57639/AdAVIIA/2024/UOK dated 13.01.2025.

But the Principal has informed that since the presence of Malayalam teacher was inevitable at the Institution, he had appointed Dr. Remya B R as Guest lecturer in Malayalam w.e.f.01.01.2025 before getting permission from the University and requested to ratify his action.

As per the orders of the Registrar, explanation from the Principal, UIT, Adoor was sought in this regard and the Principal, UIT, Adoor has forwarded the clarification report along with the total workload of the institution, faculty details and program wise student strength of the institution, copy of the attendance register and the notification for the appointment of Guest Lecturers. The Principal, UIT, Adoor informed that Soorya Murali. S, former Guest Lecturer in Malayalam has resigned and hence he was constrained to appoint Dr. Remya B R as Guest Lecturer in Malayalam on 01.01.2025 without the prior permission of University since, the time schedule for FYUGP is very tight and the classes could not be left for long period without a faculty.

Hence, the Principal, UIT, Adoor has requested to condone his action and also requested to ratify the appointment of Dr. Remya B R, Guest Lecturer in Malayalam with effect from 01.01.2025.

It may be noted that, the University has already entrusted all Principals of UITs to engage qualified persons as Guest Lecturers, in case none of the candidates in the approved panel are available for engaging classes, subject to approval of the University, vide letter no. 42687/Adm A VII/2023/UOK dated 03.10.2024.

As per orders of the Vice-Chancellor, the request of the Principal, UIT, Adoor regarding the engagement of Dr. Remya B R, Guest Lecturer in Malayalam without prior permission of University at UIT, Adoor is placed before the Standing Committee of the Syndicate for consideration and recommendation.

The Committee considered the matter and recommended that the Principal UIT Adoor be heard in the next meeting of the Standing Committee of the Syndicate on Departments & Other Institutions of the University.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.04.2025, be approved.

Item No.19.10.05 Printing and supply of text books as per the syllabus of IISemester FYUGP Malayalam-reg.

The Director(I/C), Department of Publications has requested to issue sanction to print and supply the following text books at Kerala University press as requested by the Chairperson, Board of Studies in Malayalam.

Book Name	Semester	No.of Copies needed

1.പ്രചോദനാത്മകസാഹിത്യം	II semester FYUGPMalayalam	500
2.സർഗാത്മക രചന	"	500
3.ഗദ്യസമീക്ഷ	"	1000
4.കാവ്യലോകം	"	1500
5.മലയാളചെറുകഥ	"	1000
6.തീരക്കഥാരചന	"	500
7.അതിജീവന സാഹിത്യം	"	500

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration and appropriate recommendation.

The Committee considered the matter and recommended that the proposal be approved.

(Ac.AIV Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.04.2025, be approved.

Item No.19.10.06 University Institute of Technology, Kottarakara – Report from the Principal – Consideration of – reg.

The students of UIT, Kottarakara, vide letter dated 16.01.2025 requested to take action against Sri. Hari Kumar K, Lecturer in Computer Science on contract basis, who has allegedly misbehaved towards one of the teachers of the College. Furthermore, it is alleged that he often misbehaves with the students.

The Principal vide, letter no.UIT/KTR/2187/2025 dated 19.02.2025 reported that, the allegations raised by the students are substantiated. The alleged teachers i.e Sri. Hari Kumar K (Chief Superintendent) and the other teacher often creates suspicious situations which make the students doubtful. They both help each other in doing their works and their inclination towards each other have negatively affected the functioning of office and library. In light of these findings, it is recommended that the transfer of these teachers would be beneficial for both the institution and the individuals involved.

As ordered by the Vice-Chancellor, the report from the Principal, UIT, Kottarakara is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee considered the matter and recommended that Principal, UIT, Kottarakara and Sri. Hari Kumar K, Lecturer on contract basis in Computer Science be heard in the next meeting of the Standing Committee of the Syndicate on Departments & Other Institutions of the University.

(Ad AVII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.04.2025, be approved.

Item No.19.10.07 DOMTEC (Directorate of Management, Technology and Teacher Education) -Staff on contract basis- period from 05.03.2025 to 16.03.2025 - considering of-reg:-

The Standing Committee of the Syndicate on Departments & Other Institutions of the University, at its meeting held on 21.01.2025, recommended that the Performance Appraisal of staff on contract at institutions under DOMTEC be conducted by a Committee consisting of Adv.R.B Rajeev Kumar, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Adv.G.Muralidharan Pillai, Dr.T.R Manoj and Prof.(Dr.)P.M.Radhamany, Members, Syndicate, the Registrar and Dr.Divya C Senan, Department of

Education as Subject Expert on 29.01.2025, 06.02.2025, 10.02.2025 & 12.02.2025 at Senate House Campus, Palayam.

The Vice-Chancellor, considering the exigency of the matter, approved the above recommendation of the Standing Committee in exercise of the powers vested under Section 10(13) of Kerala University Act, 1974.

Accordingly, the Performance Appraisal of Principal on contract, teaching and non teaching staff on contract (first phase) at various institutions under DOMTEC were conducted on 29.01.2025 (at Syndicate room) and 12.02.2025 (at Senate Hall) respectively.

The Syndicate at its Meeting held on 22.02.2025 vide item No.17.59 has resolved that the recommendations of the meeting of the Committee for Performance appraisal of Principals on contract at Various Institutions under DOMTEC held on 29.01.2025, be approved.

The tenure of the Principals in UIT/KUCTE/UCE expired on 11.02.2025, and they were given the mandatory break on 12.02.2025. Since examinations, including University Practical Examinations, were ongoing in many colleges, the existing Principals were allowed to continue working on casual basis until the Syndicate's decision. Based on this, the Syndicate further resolved that the remuneration for the period during which the Principals were engaged (i.e from 14.02.2025 to 21.02.2025) be treated on daily wage basis of their consolidated remuneration. It was further resolved to schedule the Performance Appraisal of teachers on contract at various institutions under DOMTEC on 03.03.2025. The Vice Chancellor had ordered to implement above Syndicate decision. Further considering the letter from the Convener, Standing Committee of the Syndicate on Departments & Other Institutions of the University, the Registrar ordered to reschedule the Appraisal of staff scheduled on 03.03.2025 to 11.03.2025.

Accordingly, the Performance Appraisal of staff on contract at various institutions under DOMTEC was conducted on 11.03.2025 in the Senate Hall, University Buildings, Palayam. Since the tenure of the staff in UIT/KUCTE/UCE/UIM expired on 03.03.2025, and they were given the mandatory break on 04.03.2025. University Examinations were being conducted at the Institutions under DOMTEC for the period from 03.03.2025 to 07.03.2025, considering the exigency the Staff on contract at various institutions under DOMTEC were directed to continue working until the Syndicate decides and engages teaching and non-teaching staff in the post.

The Syndicate at its meeting held on 17.03.2025 vide item No.18.97 resolved to approve the recommendations of the meeting of the Committee for Performance Appraisal of Staff on contract at various institutions under DOMTEC held on 12.02.2025 and 11.03.2025.

The Registrar has ordered that the Staff on contract at various institutions under DOMTEC (who attended the performance appraisal held on 12.02.2025 & 11.03.2025) be engaged w.e.f 17.03.2025, the date on which the Syndicate approved the minutes of the committee for the performance appraisal of staff on contract at various institutions under DOMTEC and also proposed that the matter of treating the period for Staff of DOMTEC from 05.03.2025 to 16.03.2025 be placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

As ordered by the Vice-Chancellor, the matter of treating the period for Staff of DOMTEC from 05.03.2025 to 16.03.2025 is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendations.

The Committee considered the matter and recommended that the matter of treating the period of appraised Staff of DOMTEC from 05.03.2025 to 16.03.2025 be considered as engagement on casual basis and to dispense their wages tantamount to contract staff, on the basis of actual performance of duty duly certified by the Principal concerned.

Further recommended that the remuneration of Dr.Samuel Mathew, the Principal, UIT Karuvatta, who attended the performance appraisal along with the staff of DOMTEC, for the period from 14.02.2025 to 16.03.2025 be treated as a daily wage basis of his consolidated remuneration.

(Ad AVII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.04.2025, be approved.

Item No.19.10.08

യൂ.ഐ.റ്റി പറവൂർ പ്രിൻസിപ്പൽ ഇൻ ചാർജ് ആയ ശ്രീമതി. സുവിദ്യക്ക് എതിരെ ഗസ്റ്റ് അധ്യാപകരായ ശ്രീ.ശരത് എസ്, നിമിഷ ജാനസ്സ് എന്നിവർ നൽകിയ പരാതി സംബന്ധിച്ച്:

യൂ. ഐ.റ്റി പറവൂർ ഗസ്റ്റ് അധ്യാപകർ ആയിരുന്ന ശ്രീ.ശരത് എസ്, ശ്രീമതി.നിമിഷ ജാനസ്സ്, ശ്രീമതി.ലിജിമോൾ യു ആർ, ശ്രീമതി.രജനി എന്നിവർ പ്രിൻസിപ്പൽ ഇൻ ചാർജ് ആയ സുവിദ്യക്ക് എതിരെ പരാതി ഉന്നയിച്ചിട്ടുണ്ട്. അതിൽ പ്രധാന പെട്ടവ എന്തെന്നാൽ ഈ വർഷത്തെ (2024 -2025) ഗസ്റ്റ് അധ്യാപകരുടെ അംഗീകൃത ഗസ്റ്റ് പാനൽ നിന്നും 6,7 റാങ്ക് ഉള്ളവരെ മറികടന്നു 8 ആം റാങ്കുള്ള അധ്യാപകനെ നിയമിച്ചു എന്നുള്ളതാണ്, കൂടാതെ പരാതി ഉന്നയിച്ച അധ്യാപകരുടെ ശമ്പളം അവരവരുടെ അക്കൗണ്ടിൽ നൽകുന്നതിന് പകരം നേരിട്ട് വന്നു കൈപ്പറ്റണം നിർദ്ദേശിച്ചു എന്നും, മോശമായി പെരുമാറുന്നു,സർവകലാശാല നിയമങ്ങൾ പാലിക്കുന്നില്ല എന്നും പരാതിയിൽ പറയുന്നു.

മേൽ പറഞ്ഞ പരാതിയിന്മേൽ പ്രിൻസിപ്പൽ ഇൻ ചാർജ് ആയ ശ്രീമതി.സുവിദ്യ എസ് നോട് മറുപടി ആവശ്യപ്പെട്ടിരുന്നു, ആയതിന്റെ മറുപടിയായി പ്രിൻസിപ്പൽ പറയുന്നത് യൂ.ഐ.റ്റി പറവൂർ ഇൽ 21/10/2024 ലെ ഓഡിറ്റിന്റെ ഭാഗമായി അക്കിറ്റൻസ് രജിസ്റ്റർ പൂർത്തിയാക്കേണ്ടതുണ്ടായിരുന്നെന്നും അതിനാലാണ് ശമ്പളം നേരിട്ട് വന്നു വാങ്ങുവാൻ ആവശ്യപ്പെട്ടതെന്നുമാണ്, കൂടാതെ മേൽ പറഞ്ഞ പരാതിക്കാരുടെ യാതൊരു വിധ ശമ്പളവും കൂടിശിക ഇല്ലെന്നും അറിയിച്ചിട്ടുണ്ട്. അംഗീകൃത ഗസ്റ്റ് പാനൽ നിന്നും യഥാക്രമം 6, 7 (ശരത് എസ്, നിമിഷ ജാനസ്സ്) എന്നീ സ്ഥാനക്കാരെ ഒഴിവാക്കി 8 റാങ്കിലുള്ള അധ്യാപകനെ നിയമിക്കാൻ താൻ നിർബന്ധിതയാകുകയായിരുന്നു എന്ന് പ്രിൻസിപ്പൽ പറയുന്നു. അതിനായുള്ള കാരണമായി പറയുന്നത് മേൽ പരാതിക്കാരായ അധ്യാപകർ കഴിഞ്ഞ അധ്യയന വർഷം യൂ.ഐ.റ്റി പറവൂർ ഇൽ പഠിപ്പിക്കുകയും എന്നാൽ ശരിയായ രീതിയിൽ പോർഷൻസ് തീർത്തില്ല എന്നും ഇവർ പഠിപ്പിക്കുന്നതിൽ കുട്ടികൾ ഒട്ടും തൃപ്തരല്ല എന്നുംപറയുന്നു.ടി അധ്യാപകരുടെ മോശമായ പെരുമാറ്റം സഹിക്കാൻ വയ്ക്കാതെ അക്കിറ്റൻസ് രജിസ്റ്ററിൽ ഒപ്പ് വയ്പ്പിക്കാതെ സാലറി കൈമാറീട്ടുണ്ടെന്നും അവരുടെ പരാതിയിൽ കഴമ്പില്ലാത്തതിനാൽ അവർക്കെതിരെ നടപടി എടുക്കണം എന്നും പ്രിൻസിപ്പൽ ഇൻ ചാർജ് പറയുന്നുണ്ട്.

യൂ. ഐ.റ്റി പറവൂർ ഗസ്റ്റ് അധ്യാപകർ ആയിരുന്ന ശ്രീ.ശരത് എസ്, ശ്രീമതി. നിമിഷ ജാനസ്സ്, ശ്രീമതി.ലിജി മോൾ യു ആർ, ശ്രീമതി.രജനി എന്നിവർ പ്രിൻസിപ്പൽ ഇൻ ചാർജ് ആയ ശ്രീമതി.സുവിദ്യക്ക് എതിരെ നൽകിയ പരാതിയും അതിനു മറുപടിയായി ശ്രീമതി.സുവിദ്യയിൽ നിന്നും ലഭിച്ച റിപ്പോർട്ടും ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്യുന്നു . ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം മേൽ പറഞ്ഞ വിഷയം സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്മെന്റ് ആൻഡ് അദർ ഇൻസ്ട്രൂഷൻ സ്റ്റാൻറിംഗ് കമ്മിറ്റിക്കു മുമ്പാകെ സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended that the Principal, UIT Paravur, Sri. Sarath S, Smt. Nimisha Janus, Smt.Liji Mol U R and Smt. Rajani guest lecturers be heard in the next meeting of Standing Committee of the Syndicate on Departments and other Institutions of the University.

(Ad AVII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.04.2025, be approved.

Item No.19.10.09 University Institute of Technology (UIT) – PG Programmes – Admission for the academic year 2025 – 26 – Consideration – of – reg.

The PG programmes as detailed below has been continued upto the academic year 2024-25, vide UO No.Ad.A.VII.3283/2024/UOK dated 15.04.2024.

Sl.No	UIT	PG Programme
1	UIT Kollam	M Sc Computer Science
2	UIT Neyyattinkara	M Com Finance
3	UIT Yeroor	M Com Finance
4	UIT Pathanapuram	M Com Finance

The Ac H section has requested to furnish the list of UITs and courses to include the same in the Prospectus for the admissions to the academic year 2025-26.

The details of PG programmes offered in the UITs in the academic year 2024-25 with sanctioned strength and students intake are detailed below.

Sl. no	UIT	Course	Sanctioned strength	Number of students		
				2022 Admission	2023 Admission	2024 Admission
1	UIT Kollam	M.Sc Computer Science	30	10	15	6
		M.Com Finance	25	17	15	4
2	UIT Neyyattinkara	M.Com Finance	20	12	5	10
3	UIT Yeroor	M.Com Finance	25	10	5	3
4	UIT Pathanapuram	M.Com Finance	20	9	2	3
5	UIT Pirappancode	M.Com Finance	25	15	5	6
		MA English Language and Literature	20	17	11	2
6	UIT Kottarakara	M.Com Finance	25	19	9	2
7	UIT Sasthamcotta	M.Com Finance	20	12	5	0
8	UIT Alappuzha	M.Com Finance	25	11	12	2
9	UIT Mannar	M.Com Finance	20	9	18	7

As ordered by the Vice-Chancellor, the matter pertaining to the discontinuance/ restoration of PG programmes at UITs is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee considered the matter pertaining to the discontinuance/ restoration of PG programmes at UITs and recommended that a discussion be conducted with the Principals of UITs conducting PG programmes in the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.04.2025, be approved.

Item No.19.10.10 UIT Kottarakara -Request for computer-reg

The Principal, UIT Kottarakara, vide letter no.UIT/KTR/2145/2024 dated 22.11.2024 requested for the Computers from UIT Ittiva, which are not in use for the time being. He reported that there are 50 students studying in BCA course and only 16 computer are available at the centre which is not sufficient for the practical classes.

It may be noted that there are 20 computers and 2 UPS available at UIT Ittiva and there are only 2 students each studying in fifth semester BCA and B Com CA. There were no new admissions taken during the academic year 2023-24 and 2024-25. The decision on further functioning of the UIT Ittiva is under the consideration of the Syndicate.

As ordered by the Vice-Chancellor the request of the Principal, UIT, Kottarakara is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration and recommendations.

The Committee considered the request of the Principal, UIT, Kottarakara and recommended that a detailed report be placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University by Deputy Registrar (Admn III) by visiting UIT Ittiva and UIT Kottarakara.

(Ad A VII Section)

<i>Resolution of the Syndicate</i>	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.04.2025, be approved.	

Item No.19.10. 11 University Institute of Technology (UITs), Mannar, Pathanapuram, Kallara and Thenmala – Request for new UG courses – reg.

The Principals UITs Mannar, Pathanapuram, kallara and Thenmala vide letter no. MNR 160/12/24 dated 16.12.2024, UIT/PTPM/21/2025 dated 24.01.2025, UITK/157/2025 dated 27.01.2025 and UIT/TNMLA/No.10009/2025 dated 31.01.2025 respectively submitted proposal for sanctioning new UG Programmes at their centres. The course details are as follows.

Sl.No	UIT	New Course requested	Present Courses
1	UIT Mannar	BCA	BBA, B.Com Business Information Systems and M Com Finance
2	UIT Pathanapuram	BCA	B.Sc Computer Science, BBA and B Com Co-operation and M Com Finance
3	UIT Kallara	BCA and BBA	BA English & B Com Co-operation
4	UIT Thenmala	BCA	BBA and B Com Business Information Systems

The details of sanctioned strength and number of students of the courses at the UITs are as follows.

Sl. No.	UIT	Courses	Sanctioned Strength	Number of students			Existing no. of computers in the lab
				2022 Admission	2023 Admission	2024 Admission	
1	UIT Mannar	BBA	45	22	28	26	20
		B.Com Business Information Systems	45	23	16	11	
		M.Com Finance	20	9	18	7	
2	UIT Pathanapuram	B Sc Computer Science	45	16	16	12	10
		BBA	45	11	10	20	
		B Com Co-operation	45	23	8	9	
		M Com Finance	20	9	2	3	
3	UIT Kallara	BA English	30	7	5	15	6
		B Com Co-operation	30	12	6	29	
4	UIT Thenmala	BBA	45	7	3	8	15
		B Com Business Information Systems	45	15	7	7	

As ordered by the Vice-Chancellor, the request from the Principals, UITs, Mannar, Pathanapuram, kallara and Thenmala for new UG courses are placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendations.

The Committee considered the request from the Principals, UITs, Mannar, Pathanapuram, Kallara and Thenmala and recommended that a discussion be conducted with the Principals of Mannar, Pathanapuram, Kallara and Thenmala in the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.04.2025, be approved.

Item No.19.10.12 University Institute of Technology (UIT), Thiruvananthapuram – Permission sought for the utilisation of PTA fund for building partition in the newly roofed area reg:-

As resolved by the Syndicate, at its meeting held on 25.08.2022, vide item no.45.39.03, the Principal, UIT, Thiruvananthapuram was granted permission for the roofing work in the open space adjacent to the UIT building, meeting the expenditure from the PTA fund, in adherence to applicable rules and procedures, in consultation with the Assistant Executive Engineer (Sub Div I) University Engineering Unit, which was completed.

Now the Principal has sought permission to utilise PTA Fund for building partition in the newly roofed area behind the main building so as to utilise the space as two new temporary class rooms for the new FYUGP courses. It has been reported that the total expenditure for the same is estimated to be around ₹1,55,000/-. The Minutes of the PTA Executive is also submitted in which it has been decided to meet the expenditure of an amount of ₹77,500/- from the PTA Fund and the remaining being collected from ALUMNI and others. It is further reported that the current balance in the PTA Fund is ₹4,03,000/-. The Principal, UIT, Thiruvananthapuram has sought permission of the University for utilising an amount of ₹77,500/- from the PTA Fund as detailed above.

As per the orders of the Vice-Chancellor, the request of the Principal is placed before the Standing Committee of the Syndicate on Departments & Other Institutions of the University for consideration and recommendation.

The Committee considered the request of the Principal, Thiruvananthapuram and recommended that the proposal to utilise an amount of ₹77,500/- from PTA Fund for building partition in the newly roofed area behind the main building be approved.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.04.2025, be approved.

Item No.19.10.13 യൂ ഐ ടി ആലപ്പുഴ -സ്കൂൾ കെട്ടിടം തിരികെ ലഭ്യമാക്കുന്നത് സംബന്ധിച്ച് ആലപ്പുഴ വിദ്യാഭ്യാസ ഉപഡയറക്ടറുടെ കാര്യാലയത്തിൽ നിന്നുള്ള കത്ത് സംബന്ധിച്ചു:-

ആലപ്പുഴ മുഹമ്മദൻസ് ബോയ്സ് സ്കൂളിന്റെ അധീനതയിലുള്ള ഓഡിറ്റോറിയത്തിന്റെ തെക്കു ഭാഗത്ത് സ്ഥിതിചെയ്യുന്ന കെട്ടിടം ആലപ്പുഴ യു.ഐ.ടി ക്ക് ക്ലാസുകൾ നടത്തുന്നതിനായി വിട്ടുനല്കണമെന്ന് അപേക്ഷിച്ചതിന്റെ അടിസ്ഥാനത്തിൽ വർഷങ്ങൾക്ക് മുമ്പ് വിട്ടുനല്കിയിട്ടുള്ളതാണെന്നും എന്നാൽ നിലവിൽ യൂ ഐ ടി ക്ക് പുതിയ കെട്ടിടം പണികഴിപ്പിച്ചിട്ടുള്ള സാഹചര്യത്തിൽ സ്കൂളിന്റെ ഭാഗമായുള്ള വിട്ടു നൽകിയ കെട്ടിടം തിരികെ ലഭ്യമാക്കണമെന്നും ആവശ്യപ്പെട്ടുകൊണ്ട് ആലപ്പുഴ വിദ്യാഭ്യാസ ഉപഡയറക്ടറുടെ കാര്യാലയത്തിൽ നിന്നും കത്ത് നൽകിയതായി ആലപ്പുഴ യൂ ഐ ടി പ്രിൻസിപ്പൽ അറിയിച്ചിരിക്കുന്നു. കൂടാതെ, 17 ക്ലാസ്സുമുറി കളാണ് നിലവിലുള്ളതെന്നും നാലു വർഷ ബീരുദ

കോഴ്സ് ആരംഭിച്ചതിനാൽ ഇത്രയും ക്ലാസ് മുറികൾ മതിയാകാത്ത സാഹചര്യമാണെന്നും നിലവിലെ സാഹചര്യത്തിൽ ഈ വിട്ടു നൽകൽ ക്ലാസ് നടത്തിപ്പിന് ബുദ്ധിമുട്ടുണ്ടാകുമെന്നും പ്രിൻസിപ്പൽ അറിയിച്ചിരിക്കുന്നു. ആയതിനാൽ പ്രസ്തുത വിഷയത്തിന്മേൽ സർവകലാശാലയുടെ ഭാഗത്തു നിന്നും ഉചിതമായ നടപടികൾ ഉണ്ടാകണമെന്ന് പ്രിൻസിപ്പൽ അഭ്യർത്ഥിച്ചിരുന്നു.

ഇത്തരൂണത്തിൽ താഴെ പറയുന്ന കാര്യങ്ങൾ ശ്രദ്ധിച്ചാലും

അഞ്ചു യു ജി കോഴ്സുകളും ഒരു പി ജി കോഴ്സുമായി ആലപ്പുഴ യു ഐ ടി പ്രവർത്തിക്കുന്നത് ആലപ്പുഴ ഗവ. മുഹമ്മദൻസ് സ്കൂൾ ക്യാമ്പസിലെ രണ്ടു സ്കൂൾ കെട്ടിടത്തിലും സ്വന്തമായുള്ള ഒരു കെട്ടിടത്തിലുമാണ്. നിലവിലെ കോഴ്സുകളും കുട്ടികളുടെ എണ്ണവും ഉൾപ്പെടുന്ന പട്ടിക ശ്രദ്ധിച്ചാലും.

കോഴ്സുകൾ	കുട്ടികളുടെ എണ്ണം
യു ജി	
ബി ബി എ	105
ബി എസ് സി കമ്പ്യൂട്ടർ സയൻസ്	91
ബി കോം സി എ (ബികോം ബിസ്)	87
ബികോം കോ-ഓപ്പറേഷൻ	81
ബിസി എ	65
പി ജി	
എം കോം ഫിനാൻസ്	14
ആകെ കുട്ടികൾ	443

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം, ആലപ്പുഴ യു ഐ ടി നിലനിൽക്കുന്ന സ്കൂൾ കെട്ടിടം തിരികെ ലഭ്യമാക്കാമെന്നാവശ്യപ്പെട്ടുകൊണ്ടുള്ള ആലപ്പുഴ വിദ്യാഭ്യാസ ഉപ ഡയറക്ടറുടെ കാര്യാലയത്തിൽ നിന്നുള്ള കത്തിന്മേൽ ആലപ്പുഴ പ്രിൻസിപ്പൽ നൽകിയ അപേക്ഷ സർവകലാശാലയുടെ സ്റ്റാൻറിംഗ് കമ്മിറ്റി ഓഫ് ദി സിണ്ടിക്കേറ്റ് ഓൺ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇസ്റ്റിട്യൂഷൻസ് മുൻപാകെ പരിഗണനയ്ക്കും ശുപാർശകൾക്കുമായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to entrust Sri.R Rajesh, Member Syndicate to discuss the matter with the members of local self government of Alappuzha District and find a viable solution for the same.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23.04.2025, be approved.

Item No.19.10. 14 Request for granting Centre of Excellence to Sree Swathi Thirunal College of Music, Thiruvananthapuram.

The Principal of Sree Swathi Thirunal College of Music, Thiruvananthapuram, has submitted request for the institution to be granted the status of a Centre of Excellence. (Request appended). As per the orders of Hon'ble Vice Chancellor, the request from the Principal of Sree Swathi Thirunal College of Music, Thiruvananthapuram is submitted before the Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration and recommendation.

The Committee considered the matter and recommended that the item be referred to the Syndicate.

(CDC Section)

The meeting concluded at 11.30 AM

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Item No.19.11

Minutes of the Special Meeting of the Standing Committee of the Syndicate on Examinations held on 24.04.2025 – Consideration - reg

(M&CI)

The Minutes of the Special Meeting of the Standing Committee of the Syndicate on Examinations held on 24.04.2025 is submitted before the Syndicate for approval. (Minutes appended).

Minutes – Special Meeting of the Standing Committee of the Syndicate on Examinations

Date	:	24.04.2025
Time	:	11:00 am
Venue	:	Senate Chamber

Members Present

1. Dr. Rahim K, Convener, SC on Exams	Sd/-
2. Adv. Muralidharan Pillai G, Convener, SC on Finance	Sd/-
3. Dr. S. Nazeeb, Member Syndicate	Sd/-
4. Sri. R. Rajesh, Member Syndicate	Sd/-
5. Dr. T.R. Manoj, Member Syndicate	Sd/-
6. Dr. Pramod N, Member Syndicate	Sd/-
7. Dr. Vinodkumar T.G. Nair, Member Syndicate	Sd/-
8. Prof. (Dr.) Manoj V, Member Syndicate	Online
9. Sri. P.S. Gopakumar, Member Syndicate	Online
10. Sri. Ahamed Fazil Y, Member Syndicate	Online

Agenda: Review of status of examinations – conduct, valuation and publication of results.

The meeting commenced at 11:00 AM.

First of all, the Convener, Standing Committee of the Syndicate on Examinations welcomed one and all present in the meeting. In the wake of recent news against University appeared in some dailies, he called for caution and vigilance in dealing with answer scripts and related confidential works.

The Convener, Standing Committee of the Syndicate on Finance, took the debate further and expressed strong concern over delay in publishing results of various examinations and took a stringent stand against non reporting of anomalies to the higher ups on time. Most of the issues would have been solved if the same were brought to the notice of the authorities without lapse of time. To face the challenges of the modern era, we must be equipped with new techniques. A positive outlook should be developed to tackle the challenges, he added.

The Members, Syndicate present in the meeting urged the staff and the Controller of Examinations to put a coordinated effort in the timely publication of results.

The data table pertaining to the delay in publishing results, particularly BA/B.Sc/B.Com, CBCSS/CR, LLB, Integrated MBA and BFA Examinations were seriously taken up by the chair and urged the Controller of Examinations and the staff members that the results shall be published in a time bound manner without further delay. The Joint Registrars, Deputy Registrars and the Assistant Registrars of the Examination wing pointed out that the examiners are reluctant in attending valuation camps as the disbursement of remuneration for valuation conducted for the past two years is pending. Also the collection of answerscripts from the Examination Centres are delayed due to the shortage of vehicles and drivers in the CD Unit. The staff members requested for a speedy solution for the aforesaid shortcomings. After detailed review of the data, the following recommendations were made:

1. ***Shortage of vehicles and dearth of drivers shall immediately be solved and urgent follow up steps shall be initiated by Ad AIV Section.***

2. *Signing of Memorandum of Understanding with the Department of Posts for collecting answer scripts from colleges is at the last stage thereby the delay in collection can be avoided to a greater extent. Ad.Misc section shall take further initiatives in this regard.*
3. *Delay in revaluation of answerscripts due to non payment of remuneration consequent on the orders of Hon'ble High Court will be addressed and will take necessary steps for remedy. Assistant Registrar, Revaluation be entrusted to take necessary initiatives in this regard.*
4. *Strengthening of Scanning Centre for 'On Screen Valuation' will be done and necessary staff will be redeployed from sections such as B.Tech Tabulation. Controller of Examinations be entrusted to submit a proposal in this regard to the Registrar within 2 weeks.*
5. *The Controller of Examinations will make sure that results of the following courses be published as follows.*
 - a. *The results of the Sixth Semester examinations of BA/B.Sc/B.Com, CBCSS/CR shall be published on or before 25th May 2025.*
 - b. *The results of LLM Examinations shall be published on or before 30th May 2025.*
 - c. *The results of 1st Semester Unitary and Integrated LLB Examinations shall be published on or before 10th May 2025.*
 - d. *The results of BFA Examinations shall be published on or before 05th May 2025.*
 - e. *The results of Integrated MBA Examinations shall be published on or before 30th May 2025.*
 - f. *All pending results shall be published without further delay.*
6. *The Controller of Examinations be entrusted to explore the feasibility of constituting additional valuation camps for the LLB Examinations at selected venues/colleges, treating them as University premises as a one-time solution for clearing pending valuations. A meeting in this regard with the Principals of all LLB colleges and BoE, Chairmen be convened within a week to address concerns regarding delay in valuation and suggest alternative solutions. The matter is to be presented before the Syndicate.*
7. *The Joint Registrars, Deputy Registrars and Assistant Registrars shall make sure that no results be delayed beyond the permissible time. The impediments in this regard if any, shall be brought to the attention of the Controller of Examinations for remedial action, immediately.*

The meeting concluded at 1:30 PM.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Special Meeting of the Standing Committee of the Syndicate on Examinations held on 24.04.2025, be approved.

Item No.19.12

Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025-Approval of- Reg.

(Ad.A VI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025 is appended.

In view of urgency, the Vice-Chancellor has approved the recommendations of Item no.9 and Additional Item No.02 in the Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, in exercise of the powers vested under Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate for initiating immediate action.

The action taken by the Vice-Chancellor in having approved the recommendations in Item no.9 and Additional Item no.02 of the Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025 is reported to the Syndicate and the recommendation on remaining items in the said Minutes is placed before the Syndicate for approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON FINANCE

Date & Time : 07-04-2025, 10.30 a.m
 Venue : Syndicate Room, University Buildings

Members Present

1. Adv. Muralidharan Pillai G (Convenor, S/c of the Syndicate on Finance)
2. Prof. (Dr.) P M Radhamany (Member, Syndicate)
3. Prof. (Dr.) K G Gopchandran (Member, Syndicate)
4. Dr. S Jayan (Member, Syndicate)
5. Dr. S Nazeeb (Member, Syndicate)
6. Dr. T R Manoj (Member, Syndicate)
7. Sri. Ajay D N (Member, Syndicate)

Members Absent

1. Dr. Shijukhan J S (Member, Syndicate)
2. Sri. R Rajesh (Member, Syndicate)
3. Adv. R B Rajeev Kumar (Member, Syndicate)

Item No.19.12.01: Centre for Translation (Department of German) - Delay in submission of bills & vouchers for regularisation - condonation - Hearing - reg.

(Ad. F II)

An amount of Rs.10,00,000/- was sanctioned as Provisional Advance to Sri. Sreekumar K.N, Director, Centre for Translation as provisional advance towards establishment of Centre for Translation vide UO No. Ad.AV 4759/2021/UOK dated 13.09.2022. The Director, vide letter dated 16.05.2024, has forwarded the details of expenditure, bills and vouchers for the expenses incurred in establishing the Centre for Translation for regularizing the Provisional Advance.

The Audit has remarked that the delay in purchase of items for the project and in submission of bills & vouchers for regularization may be condoned at administrative level. The Director, Centre for Translation has provided the clarification for the same (copy attached). It is stated that, no deliberate delay has occurred from his part, on regularizing the Prov. advance. There occurred a huge delay in getting sanction for the purchase of various items. The whole work of networking, painting and electrification was delayed.

The Syndicate held on 17.03.2025, vide Item No. 18.117.11, approving the recommendation of Standing Committee of Syndicate on Finance held on 14.03.2025, resolved to hear Sri.Sreekumar.K N, Director, Centre for Translation and Assistant Professor, Department of German.

As per the orders of the Vice Chancellor, the matter of conducting a hearing with Sri.Sreekumar K.N, Director, Centre for Translation, regarding the clarification for the delay in purchase of items for the project and in submission of bills & vouchers for regularization, is placed before Standing Committee of Syndicate on Finance, for consideration and appropriate recommendation.

The Committee heard Sri.Sreekumar K.N, Director, Centre for Translation and considering the written statement submitted by him the Committee recommended to condone the delay occurred from the part of Sri. Sreekumar K.N, Director, Centre for Translation, in purchase of items for the project and in submission of bills & vouchers for regularization.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No. 19.12.02 Department of Russian - Repair of furniture – Ratification of the extra works done & releasing of Payment - Requesting for- reg.

(Ad. B II)

HearingNote

As per U.O.No.Ad.B II.03/1022/2024 dated 01.02.2024, Smt. Krishna Radha R was entrusted to carry out the repair works of wooden and steel furniture in the various offices/Departments of the University.

The Head, Department of Russian had requested for the permission to repair the five wooden tables (side board tables) kept in the Department. Considering the request of the Head, Department of Russian and the recommendation of the AE (HQ Unit) on the estimates submitted by the contractor, the Registrar has accorded sanction on the estimate amount of Rs.44,600/- for carrying out repair of five wooden tables in the Department of Russian.

Subsequently, after the completion of works, the Head, Department of Russian has forwarded the bill submitted by Smt. Krishna Radha R & informed that an amount of Rs.60,700/- was incurred for the repair works at the Department of Russian (ie, In addition to the repair of wooden tables, door handles of twelve almirahs were repaired (Rs.300*12=Rs.3,600/-) & an amount of Rs.12,500/- was incurred for the purchase of table top glasses) and hence requested to release the payment to the contractor.

The Assistant Engineer (HQ Unit) has furnished work satisfactory report and passed for payment certification on the same.

Later, Audit V Section has objected the bill citing the lack of administrative sanction for the extra works done by the Department of Russian, including the purchase of glasses (as the item was not specified in the approved U.O).

In this context, the Head, Department of Russian has requested for the following:

- 1) Ratification of the additional repair works done & the purchase of table top glasses to the Department of Russian without prior approval.
- 2) Release the payment to Smt. Krishna Radha R for the repair of furniture works done in the Department by meeting the expenditure of Rs. 44,600/-(the approved estimate amount) from the head of account "Part: I Non-Plan MH :9 Department of Russian-4/2105 Repair of Furniture" and additional expense of Rs.12,500/- (for the purchase of glasses) & Rs.3,600/- from the balance amount of the aforesaid head of account and PD Account of the Department.

As per the orders of the Vice-Chancellor the matter was placed before the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025. The committee considered the matter and recommended to hear the Head, Department of Russian on the matter. Subsequently, the meeting of the Syndicate held on 22.02.2025 vide Item No.17.98.10 resolved to approve the said recommendation and the Vice-Chancellor has implemented the said resolution.

The Committee heard the Head, Department of Russian and considering the written statement submitted by him, the Committee recommended the following:

1. ***to ratify the action taken by the Head, Department of Russian in doing additional repair works and purchasing table top glasses to the Department of Russian without obtaining prior administrative sanction.***
2. ***to release the payment amounting to Rs.60,700/- (Rupees Sixty Thousand Seven Hundred only) to Smt. Krishna Radha R. for the repair of furniture works done in the Department by meeting the expenditure from the head of account "Part : I Non-Plan MH :9 Department of Russian -4/2105 Repair of Furniture" in the current years Budget Estimates of the University.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No.19.12.03 Waste Management in Departments and Hostels at Kariavattom Campus- Release of the balance amount of allocated fund to the Nodal Officer – Creation of separate Head of Account for the purpose of Waste Management-reg.

(Ad. B I)

In the Budget Speech 2022-23, as per Item no.114, an amount of Rs.25 Lakh was earmarked to meet the expenses for arranging waste management facility in the Departments and Hostels of the University and a proposal was submitted for an amount of Rs.17,66,000/- (Rupees Seventeen Lakh Sixty Six Thousand only), which was approved by the Syndicate. First two instalments (Rs.7,66,000/- & Rs.5,00,000/-) have been released and the proposal for the release of third installment of Rs.5,00,000/- is currently under process.

A meeting was convened on 13.02.2025 to discuss the matters related to Waste Management at Kariavattom & SH campuses and following recommendations were made. (Copy of the minutes, as approved by the Vice-Chancellor is appended):

1. To entrust the Nodal Officer for monitoring & facilitating waste Management to submit a proposal for the balance amount of allocated fund, towards the completion of the said work as envisaged in the Budget Speech, for approval.
2. To entrust the Nodal Officer for monitoring & facilitating waste management, to submit a proposal to create a separate Head of Account for the purpose of Waste Management, in the next Budget estimates.

The Head, Department of Environmental Sciences, University of Kerala has forwarded the proposal/request dated 12.03.2025 submitted by the Nodal Officer, to release the balance amount of allocated fund for an total amount of Rs.7,34,000/- (Rupees Seven Lakh Thirty Four Thousand only) (Copy of the Proposal is attached herewith). A report on Solid Waste Management Project has also been submitted (Copy appended).

The details of the estimated budget for seven months (from September 2024 to March 2025) is given below:

Item	Cost
Technical Assistant (25,000/month)	1,75,000/-
Causal Labours - 2 Nos (675/day)	2,36,250/-
Vehicle Hiring	2,00,000/-
Hazardous Waste Management	50,000/-
Bins and Other items	50,000/-
Miscellaneous Expenses	22,750/-
Total	7,34,000/-

As per the orders of the Vice-Chancellor, the minutes of the meeting held to discuss the matters related to the Waste Management System & the proposal submitted by the Nodal Officer, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

While Considering the matter, the Committee observed that the Syndicate at its meeting held on 14.10.2022, has given extension for the waste management process in the Kariavattom Campus for two years (U.O. No. Ad.B1(4)/17798/87/2022 dtd 30.12.2022).

Hence the Committee recommended to approve the proposal submitted by the Nodal Officer along with the estimated expenditure of Rs.7,34,000/- (Rupees Seven Lakh Thirty Four Thousand only) and release the amount as 4th installment.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No.19.12.04 Inter University Centre for Genomics & Gene Technology (IUCGGT) – Request to allocate a Non Plan Fund under the Budget provision-reg.

(Ad. H)

Dr.R.Rajalakshmi, Hon. Director, Inter university Centre for Genomics and Gene Technology (IUCGGT) has informed that, the Centre is running a one year PG Diploma Course in Molecular Diagnostics in addition to the various other research activities, encompassing numerous Scientific Disciplines & Technologies, excellent implementation of Sophisticated Equipment like RTPCR, TLC, Cytometry etc. The purchase of valuable chemicals, maintenance of equipment etc. are unavoidable and is very expensive also. One Crore rupees per year were sanctioned & allocated beforehand from Higher Education Department, Govt. of Kerala while starting up of the Centre. It is also stated that, from 2022 to till date no fund is allocated and are in a very difficult situation to continue the Centre. Hence it is requested to allocate a Non Plan Fund to the Centre & include in the Budget Estimates of the University.

On considering the request of Hon. Director, IUCGGT, the Finance has remarked that,

- * at the first instance, administrative sanction may be obtained for allocating Non Plan Fund for IUCGGT, Kariavattom.
- * On obtaining the same, details regarding the sub heads required & the anticipated expenditure to the corresponding sub heads may also be forwarded.

Accordingly, sanction was accorded by the Vice-Chancellor on allocating Non Plan Fund for the Centre. In the light of this, the Hon. Director, IUCGGT, has submitted the details of the required sub heads under Non Plan Fund & the anticipated expenditure to the corresponding sub heads.

On examining the same, the Finance has endorsed that,

- subject to administrative sanction by the Standing Committee of the Syndicate on Finance, a new major head by name “MH: 49(a)(iv)-Inter University Centre for Genomics & Gene Technology” may be opened under “Part I Non Plan- E- Academic Study Centres” under Non Plan expenditure part of the Budget Estimates of the University.
- an amount of **Rs.14,19,000/-** (Rupees Fourteen Lakh Nineteen Thousand only) may be re-appropriated from the head of account “Part I- Non Plan- MH:63- Miscellaneous- 8/5948- Miscellaneous” and may be provided to the new sub heads, under the proposed new major heads, under the proposed new major head, as detailed below:

Sl. No.	E-Code	Detailed Head	Provision in Rupees
1	4-1215	Pay of Contract Staff	12,60,000
2	4-1220	Office expenses and Miscellaneous	8,000
3	4-1300	Postage	1,000
4	4-1385	Internet Charges	5,000
5	4-4130	Conduct of Examination	20,000
6	4-3020	Maintenance of Equipment	25,000
7	4-1995	Computer accessories & stationery	50,000
8	4-1225	Lab contingencies	50,000
TOTAL		Rs.14,19,000/- (Rupees Fourteen Lakh Nineteen Thousand only)	

The expenditure related to the new Centre may be booked under the above mentioned head of account.

As per the orders of the Vice - Chancellor, the aforesaid Non-Plan Fund allocation proposal in respect of Inter University Centre for Genomics & Gene Technology (IUCGGT), as endorsed by the Finance, is placed before the standing committee of the syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended not to concede the proposal submitted by the Hon. Director, Inter University Centre for Genomics and Gene Technology (IUCGGT) for allocating Non Plan Fund for IUCGGT, Kariavattom.

The Committee further recommended to meet the expenditure related to the Inter University Centre for Genomics & Gene Technology (IUCGGT) from the State Plan fund.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No.19.12.05 **Department of Botany – Request for ratification of the action taken in starting the project "Development of Gene bank and Conservation – Education Centre of Black pepper" before the issue of the U.O. - reg.**

(Ad. D III)

The Professor and Head, Department of Botany, had forwarded the bills and vouchers for regularization of an amount of Rs.3,00,000/- which was released as provisional payment for the project entitled "Development of Gene bank and Conservation - Education Centre of Black pepper" in the Dept of Botany. Audit sn noted that many of the purchases and activities amounting to a total of Rs.1,55,559/- in connection with the project were done before the issue of the U.O. No.Ad.AVI/ 8603/ 2022/UOK dated 15.11.2022. A letter was sent to the Head, Department of Botany intimating the defects noted by Audit Section and the Head re-submitted the bills and vouchers after rectification of defects along with a request for ratification of the action taken in starting the project, before the issue of the U.O.

In the request, the Head has mentioned that, at the time when Rs.5,00,000/- was allocated in the Budget Speech for the project entitled "Development of Gene bank and Conservation - Education Centre of Black pepper", a KSCTE supported Emeritus Scientist who had some rare collections of

different varieties of black pepper was working with them. His experience helped them in the implementation of the project and as the rare black pepper collections required immediate planting in the fields, land clearing, planting operations and irrigation arrangements were undertaken before the issue of the U.O., releasing the amount of Rs.3,00,000/-. Hence, it is requested to ratify the said action.

As per the orders of the Vice-Chancellor, the matter of ratifying the action taken by the Head, Department of Botany, in starting the project, "Development of Gene bank and Conservation - Education Centre of Black pepper", before the issue of the U.O., sanctioning an amount of Rs.3,00,000/-, is placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendation.

The Committee considered the matter and recommended the following:

- *to ratifying the action taken by the Head, Department of Botany in starting the project, "Development of Gene bank and Conservation - Education Centre of Black pepper", before issuing the U.O.*
- *to accept those bills and vouchers submitted by the Head, Department of Botany dated after 25.08.2022 (i.e. the date on which the Syndicate has resolved to approve the proposal for the project).*

The Committee further recommended to obtain a certificate from the Head, Department of Botany stating that all the bills and vouchers submitted are for the purchases related to the project entitled "Development of Gene bank and Conservation - Education Centre of Black pepper".

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No.19.12.06 Department of Aquatic Biology & Fisheries - Item No.26 of Budget Speech 2019 -20 – Provisional Advance of Rs.25,00,000/- [Rupees Twenty Five Lakh only] drawn for the Establishment of Molecular Systematic Lab in the Department - Delay incurred in utilizing the Provisional Advance sanctioned – Condoning of – Request - reg.

(Ad. D I)

An amount of Rs.25,00,000/- [Rupees Twenty Five Lakh only] allocated in the Budget Speech 2019-2020 was sanctioned as Provisional Advance to Dr.A. Biju Kumar, Sr. Professor & Head, Dept. of Aquatic Biology & Fisheries, for the 'Establishment of Molecular Systematics Lab' vide U.O.No. Ad.AV.03/34514/2019 dated 22.06.2020.

After completing the purchases and procedures for the 'Establishment of Molecular Systematics Lab', the HoD has submitted the bills & vouchers for an amount of Rs.25,00,050/- [Rupees Twenty Five Lakh and Fifty only] and requested to regularise the Provisional payment. The Audit has verified the bills & vouchers and found in order and admitted the regularization.

The Finance has remarked that although the Provisional Advance was sanctioned vide U.O. dated 22.06.2020, the first expenditure from the Provisional Advance was on 12.11.2022. The sanctioned amount remained unutilized for more than two years. If any interest has been accrued on the advance, it shall be remitted to KUF. The HoD has informed that Rs. 3,96,228/- (Rupees Three Lakh Ninety Six Thousand Two Hundred & Twenty Eight only), has already been remitted to KUF on 27.03.2023 vide cheque no. 743668. He has also stated that the setting up of the lab was a time consuming process as this involves not only setting up of the Lab but purchase of instruments also. The COVID related issues also impacted the implementation of the project, otherwise there was no intentional delay generated in this regard. Hence he has requested to condone the delay occurred in utilizing the said Provisional Advance. The explanation from him is attached herewith for perusal.

As per the orders of the Vice Chancellor, the matter on condoning the delay occurred in utilizing the Provisional Advance of an amount of Rs.25,00,000/- [Rupees Twenty Five Lakh only] sanctioned to Dr. A. Biju Kumar, Sr. Professor & Head, Dept. of Aquatic Biology & Fisheries, towards 'Establishment of Molecular Systematics Lab' in the Department, is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to condone the delay occurred from the part of Dr. A. Biju Kumar, Sr. Professor & Head, Department of Aquatic Biology &

Fisheries in utilizing the Provisional Advance of Rs. 25,00,000/- [Rupees Twenty Five Lakh only] sanctioned to him towards 'Establishment of Molecular Systematics Lab' in the Department.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No.19.12.07 Department of Physics - Budget Speech 2020 - 21 (Item No.43) "Identification & Screening of Potential Dye Yielding plants of Southern Western Ghats for its sustainable Utilization" - Sanctioned fund - Utilization as per the present requirement - Discussion - reg.

(Ad. F II)

An amount of Rs.15,00,000/- (Rupees Fifteen Lakh only) was earmarked towards meeting the expenses for the project entitled " Identification & Screening of Potential Dye Yielding plants of Southern Western Ghats for its sustainable Utilization", in the Budget Speech 2020- 21 (item no.43). Out of this, Rs.10,00,000/- (Rupees Ten lakh only) (first & second installments together) was released as Provisional advance to Dr.R. Jayakrishnan, Principal Investigator and Associate Professor, Department of Physics, vide U.O Ad A V 3092/2021/UOK dated 28.06.2021.

The approved, detailed estimate of the project was as follows:

Sl. No	Item	Year I (Rs.)	Total (Rs.)
1.	Equipment i. Source Measuring Unit ii. Spin Coating Unit iii. Weighing Balance iv. Computer-Workstation v. Programmable Temperature Controlled base plate vi. Stirrer with heater	4,50,000/- 1,00,000/- 1,50,000/- 60,000/- 30,000/- 10,000/-	8,00,000/-
2.	Consumables	4,00,000/-	4,00,000/-
3.	Contingency	1,00,000/-	1,00,000/-
4.	Travel	150000/-	150000/-
5.	Department Overhead	50,000/-	50,000/-
	Total		15,00,000/-

Now, Dr. R Jayakrishnan, has requested permission to revise the utilization of the remaining amount of Provisional advance sanctioned, as follows:

Sl No	Amount	Originally earmarked for, in the proposal	New purpose
1	Rs. 60000/-	Equipment (Balance = Rs. 64,720/-)	contingency head to meet characterization charges at CLIF
2	Rs. 1,00,000/-	Travel (Balance = Rs. 1,50,000/-)	consumable head to facilitate the purchase of chemicals

The meeting of Standing Committee of the Syndicate on Finance held on 03.10.2024 recommended to invite Dr. R Jayakrishnan, Principal Investigator & Associate Professor to the Committee for a detailed discussion. The Syndicate held on 05.11.2024 & 11.11.2024 resolved to approve the said recommendation.

As per the orders of the Vice - Chancellor, the matter of the revised utilization proposal of the remaining amount of provisional advance sanctioned, is placed before the Standing Committee of the Syndicate on Finance, for a detailed discussion with Dr. R Jayakrishnan, Principal Investigator of the said project & Associate Professor, Department of Physics.

The Committee held a discussion with Dr. R. Jayakrishnan, Principal Investigator and Associate Professor, Department of Physics. During the discussion, Dr. R. Jayakrishnan stated that the project entitled "Identification & Screening of Potential Dye Yielding plants of Southern Western Ghats for its sustainable Utilization" is closed and the balance amount of provisional advance

sanctioned towards the project has been refunded. Also he stated that he would like to withdraw the proposal submitted for utilizing the remaining amount.

Considering the statement the Committee recommended to initiate regularization process, by accepting the request of Dr. R. Jayakrishnan, Principal Investigator and Associate Professor, Department of Physics for withdrawing the proposal submitted for utilizing the remaining amount.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No.19.12.08 Centre for Distance and Online Education (former SDE) - Permission to remit EGrantz amount received from SC/ST Department to Treasury - reg:- (Ad. Misc.)

The E-Grantz amount received from SC/ST department due to SC/ST/OBC (H), OEC students of SDE is classified in the following manner.

1. Amount to be credited to KUF.
2. Amount to be refunded to the students if he/she has already remitted the tuition and examination fee of respective year.
3. Amount to be repaid to the treasury, if the students has discontinued and cancelled the programme during any semester of the respective academic year.

The Syndicate at its meeting held on 5.11.2024 & 11.11.2024 vide Item No.15.02 (Confirmation of the Preliminary Minutes of the 14th meeting of the Syndicate held on 09.09.2024 in item No.14.06.05) has resolved to

1. Grant permission to the Director, Centre for Distance and Online Education for remitting the E-Grantz amount due to SC/ST/OBC(H)/OEC students, to KUF as per the claim statements prepared for each academic year and to refund the E-Grantz amount to the Students who had already remitted the tuition and examination fee of respective years.
2. To obtain Administrative sanction to remit the E- Grantz amount of those students who have discontinued and cancelled the programme during any semester of the respective academic year, to the Treasury.

The details of E-Grantz amount tabulated by academic sections of SDE so far are as detailed below.

Sl No	Amount credited to KUF	Amount to be disbursed to students	Amount to be repaid to the treasury	Reference (Note from Director, CDOE)	Remarks
1	42,86,450		26,83,155	Note dated 30.03.2024	Amount paid to treasury (as per Syndicate resolution)
2	63,38,175		22,16,935	Note dated 30.03.2024	Amount paid to treasury (as per Syndicate resolution)
3	48,79,190	13,77,405	16,25,320	Note dated 14.08.2024	
4	51,260		23,300	Note dated 08.11.2024	
5	28,64,435	5,87,030	4,20,940	Letter dated 11.02.2025	

The Director, CDOE, has pointed out as there is a delay in getting sanction from the University for completing each and every installment of E-Grantz processing, the Government Auditor has raised objections in keeping the money which is to be paid to the Treasury for a long time in CDOE account and hence has requested a general sanction for remitting the E-Grantz amount to the Treasury.

The Director, CDOE, vide letter dated: 01.02.2025 has also pointed out that although students have been informed over phone, text messages and letters to collect the amounts due to them, there is a balance of 1,00,400/- (Rupees One Lakh and Four Hundred only) in the account of CDOE not yet claimed by the students even after 4 months from the date of intimation. The Director, CDOE, has thus requested to grant permission for remitting the unclaimed amount to the Treasury.

In view of the above and as per the orders of Vice Chancellor, the following are placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

1. The request of the Director, CDOE, to issue a general sanction for remitting the E-Grantz amount of those students who have discontinued and cancelled the programme to the Treasury, without obtaining administrative sanction each and every time.
2. The request of the Director, CDOE, to grant permission for remitting the unclaimed amount due to the students, to the Treasury.

The Committee considered the matter and recommended to entrust the Director, Centre for Distance and Online Education for taking appropriate action in remitting the E-Grantz amount of those students who have discontinued & cancelled the programme and unclaimed amount due to the students to the Treasury, as per rules and by following the guidelines issued by the Government from time to time.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No.19.12.09 Availing Speed Post/Business Parcel Facility under “Book Now Pay Later” (BNPL) Scheme of India Post- Proposal for renewal of BNPL Scheme in the University of Kerala for the year 2025-2027-reg.

(Ad. Misc.)

The University of Kerala, represented by its Registrar and the Department of Posts, represented by Senior Superintendent, RMS ‘TV’ Division, Thiruvananthapuram, had entered into an MoU on 25th April 2017, for availing Speed Post/Express Parcel/Business Parcel facility under Book Now Pay Later (BNPL) Scheme by the Department of Posts for the despatch of routine postal articles from Administration and Academic Branches of the University for a period of one year.

The facility of BNPL Scheme of India Post has been extended for the despatch of articles of the Examination Branch of the University (excluding answer books) through Speed Post, Business/Express Parcel vide U.O No.Ad.Misc.3/41412/2019 dated:12.04.2019 and MoU for the same was signed.

The facility of BNPL Scheme of India Post is being renewed every year with the signing of MoU between two parties for renewal of the agreement every year. In the previous renewal the agreement countersigned by the Registrar for the year 2023-2024 was forwarded to the Senior Superintendent, RMS ‘TV’ Division. But the agreement was returned by the Postal Division after it was countersigned by the Senior Superintendent, marking the period of agreement as 2 years instead of 1 year. Clarification was sought from the Senior Superintendent, RMS ‘TV’ Division, Thiruvananthapuram, has informed vide letter NO.BD/BNPL/TVM/UTY dated: 15.11.2023 that, as per the Business Division OM number 39-09/2021-D dated 02.09.2022, the BNPL agreement can be renewed subsequently by the approving authority on the same terms and conditions for 2 years on each occasion.

The Vice Chancellor has approved the renewal of agreement between the Department of Posts and University of Kerala, for availing Speed Post facility under Book Now Pay Later (BNPL) Scheme for a period 2 years w.e.f 26.04.2023, subject to reporting to the Syndicate. Accordingly U.O No.Ad.Misc.3/22819/2024 dated: 27.01.2024 was issued.

The Senior Superintendent, RMS ‘TV’ Division, Thiruvananthapuram, has now forwarded two proposals for the renewal of Book Now Pay Later(BNPL) Scheme for the financial year 2025-2027 in respect of Academic & Administration Branches and Examination Branch. The two year contract period executed between the University of Kerala and India Post will expire on 26.04.2025.

The Finance has endorsed the proposal for the renewal of the BNPL facility with the Postal Department for the despatch of postal articles for a period of 2 years w.e.f 26.04.2025, subject to administrative sanction.

As per the orders of the Vice Chancellor, the matter regarding granting of administrative sanction to the proposal for renewal of the BNPL (Book Now Pay Later) Scheme for a period of 2

years w.e.f 26/04/2025, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to renew the contract period of Book Now Pay Later (BNPL) Scheme of India Post for Availing Speed Post/Business Parcel Facility for a further period of 2 years w.e.f 26/04/2025.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be noted.

Item No.19.12.10 Dr.Christabell P.J., Convenor, University Placement Cell - Release of Rs.6,00,000/- allocated for the activities of University Placement Cell for the year 2024-25 – Reg.

(Ad. Misc.)

An amount of Rs.6,00,000/- (Rupees Six Lakhs only) has been allocated under the head of account 'Part-I-NP-MH-63-Miscellaneous- 8/6007– Placement Cell' for the activities of the University Placement Cell in the budget estimates 2024-2025 of the University.

Dr. Christabell P.J., Convenor, University Placement Cell, has submitted a request along with a proposal (appended) for financial assistance for the activities of the University Placement Cell, anticipated expenditure amounting to Rs.6,00,000/- (Rupees Six Lakhs only).

The Finance has endorsed an amount of Rs.6,00,000/-(Rupees Six Lakhs only) as Provisional Advance to Dr. Christabell P.J., Convenor, University Placement Cell and Associate Professor, Department of Economics, towards meeting the expenses in connection with the activities of the University Placement Cell for the Year 2024-2025, subject to administrative sanction.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the release of an amount of Rs.6,00,000/- (Rupees Six Lakhs only) as Provisional Advance to Dr. Christabell P.J., Convenor, University Placement Cell and Associate Professor, Department of Economics, towards meeting the expenses in connection with the activities of the University Placement Cell for the year 2024-2025, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended not to consider the request submitted by Dr. Christabell P.J., Convenor, University Placement Cell for releasing financial assistance for the activities of the University Placement Cell from the fund allocated under the head of account 'Part-I-NP-MH-63-Miscellaneous- 8/6007– Placement Cell' in the Budget Estimates 2024-2025 of the University, owing to the expiry of financial year.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No. 19.12.11 University Regular PDF (TRIC-KU) - Selection procedure and guidelines for notifying the PDF positions for Translational Research - Proposal submitted by the Sub-committee of the Standing Committee of the Syndicate on Academics and Research - reg.

(Ac. E VII)

The Syndicate at its meeting held on 15.02.2024 considered the request of the Joint Director, TRIC-KU to advertise the PDF positions in the University based on the projects via TRIC-KU, to enable quicker completion of ongoing projects, along with the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.01.2024, and resolved to constitute a Sub-committee comprising of Dr. K.G Gopchandran, Convenor, Standing Committee of the Syndicate on Academics and Research, Dr. P.M Radhamany, Member Syndicate, Dr. Binoj Kumar, Research Director, to study the matter and submit a report. It was also resolved to invite Dr.Viji Vijayan, Joint Director, TRIC-KU in the Sub-committee.

The meeting of the Sub-committee constituted to study the matter of advertising the PDF positions in the University based on the projects via TRIC-KU was held on 02.04.2024. The matter was discussed in detail by the Sub-committee, and it was recommended to reserve 10 (ten) posts out

of the 40 (forty) PDF positions existing in the University, for Translational research with Fellowship amount of Rs. 40,000/- per month. The Committee entrusted the Joint Director, TRIC-KU and the Research Director to submit a proposal regarding the selection procedure and guidelines for notifying the PDF positions for Translational research, for submitting to the Syndicate for consideration. It was also decided to convene one more meeting of the Sub-Committee to finalise the selection procedure and the guidelines.

The proposal regarding the selection procedure and guidelines for notifying the PDF positions for Translational research, submitted by the Joint Director, TRIC-KU and the Research Director was considered at the additional meeting of the Sub-committee held on 25.11.2024. It was recommended to place the draft of selection procedure and guidelines for notifying the PDF positions for Translational Research (TRIC-KU) before the Standing Committee of the Syndicate on Academics and Research.

The Standing Committee of the Syndicate on Academics and Research held on 18.01.2025 considered the above matter and recommended to agree with the proposal and the draft of the Selection procedure and guidelines as proposed by the Sub-Committee constituted in this regard. The meeting of the Syndicate held on 22.02.2025 vide item No.17.56.C1 resolved that the item be referred to the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, the proposal for reserving 10 PDF posts out of the existing 40 posts for Translational research, with a Fellowship amount of Rs. 40,000/- per month and the draft of the Selection procedure and guidelines for the same (copy appended) proposed by the Sub-committee, is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to constitute a Sub-Committee consisting of following members to study the matter and submit a report before this Committee within 15 days.

1. ***Convener, Standing Committee of the Syndicate on Academics and Research***
2. ***Dr. S Nazeeb, Member, Syndicate***
3. ***Dr. P M Radhamany, Member, Syndicate***
4. ***Director, Research***
5. ***Director, IQAC***
6. ***Joint Director, TRIC-KU***

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No.19.12.12 Department of Aquatic Biology and Fisheries- Utilisation of Provisional payment sanctioned- Balance amount retained in PD Account- reg.

(PLAI)

Sanction has been accorded by the Vice Chancellor, vide U.O No. PL.A1/35088/AQB/2019 dated 17/12/2019, invoking provision under section 10 (13) of the Kerala University Act of 1974, to release an amount of Rs.15 lakh as Provisional advance to Dr. Bijukumar, Professor & Head, Department of Aquatic Biology and Fisheries, towards the implementation of the Innovative Programmes 'Establishment of Aqua Clinic' and 'Establishment of Instructional Fish Farm'.

Accordingly the Head, Department of Aquatic Biology and Fisheries, vide Letter No. AQB.301/Purchase/21-22 dated 10/02/2022, has submitted a proposal for the Purchase of "Multiparameter water analyzer and COD Test Tube Heater", "Micropipette" and "Double beam UV-Visible Spectrophotometer" in the Department. Owing to non availability of sufficient number of technically qualified quotes, Finance Officer suggested to retender for the purchase of "Multiparameter water analyzer and COD Test Tube Heater" and "Double beam UV-Visible Spectrophotometer". Consequently the HoD vide Letter No.AQB.107a/Purchase/22-23 dated 31/08/2022 has submitted a proposal for the purchase of "Multiparameter" and "Double beam UV-Visible Spectrophotometer" after re tendering.

The 48th meeting of the Syndicate held on 07.11.2022 (Item No:48.71.08) had been resolved to retender for the purchase of Multiparameter Water Analyzer & COD test tube heater, as only one satisfactory tender was received.

Now the Head, Department of Aquatic Biology & Fisheries has forwarded the quotations received from various reputed vendors during retender along with quotation notice, detailed comparative statement and certificate furnished by the Instrumentation Engineer of University of Kerala.

The innovative Project was sanctioned in 2019 vide U.O dated 17.12.2019, Hence clarification was given by HoD regarding the non-compliance of the repeated intimations from the University for remitting unspent balance of the provisional payment sanctioned to the PSTSB Account of the Finance Officer along with the Work Status report and Statement of expenditure of the project.

It may be noted that the Instrumentation Engineer has only found one of the 4 quotations received to be satisfactory. Detailed comparative statement in this regard is enumerated below;

Statement of Quotation invited for the purchase of Multiparameter and COD Test tube heater					
Company Details		Biowel Inc. TVM	Scientific Systems, New Delhi	Crescent Lab Equipments, Kochi	Universal agencies Thrishur
Model		Palintest Photometer PTH 7500 + ECO25 Thermo reactor	HANNA - HI-83206	Lumiso Expert (7210)+ ECO25 Thermo reactor	Palintest Photometer PTH 7500 + ECO25 Thermo reactor (VELP)
EMD		MSME Registered	MSME Registered	MSME Registered	MSME Registered
Specifications of the Equipment	Required Specification				
Measurement Channels	Digital electrode channel	Yes	Yes	Yes	Yes
Mode of measurement	Photometric method	Yes	Yes	Yes	Yes
Display	128 x 64 pixel LCD	Yes	Yes	Yes	Yes
Absorbance Range	0.000 to 4.000 Abs	Yes	Yes	Yes	Yes
Absorbance Resolution	0.001 Abs	Yes	Yes	Yes	Yes
Absorbance Accuracy	±0.003 Abs (at 1.000 Abs)	Yes	Yes	Yes	Yes
Light Source	LED	Yes	Yes	Yes	Yes
Bandpass Filter BW	8 nm	Yes	Yes	Yes	Yes
Bandpass Filter WL Accur.	±1.0 nm	Yes	Yes	Yes	Yes
Light Detector	Silicon Photocell	Yes	Yes	Yes	Yes
No of Cuvettes supplied	4 nos	Yes	Yes	Yes	Yes
Battery Life	3.7 VDC Li-poly rech bat/ 50h	Yes	Yes	Yes	Yes
Humidity	0 to 95%	Yes	Yes	Yes	Yes
Output	USB-A host for flash drive	Yes	Yes	Yes	Yes
Power Supply	5 VDC USB 2.0 power	Yes	Yes	Yes	Yes

Multiparameter	2,38,000	2,99,800	4,22,034	1,98,000
COD Test tube heater	1,14,000	2,30,500	Included	93,600
GST @ 18%	Inclusive	95,454	75,966	52,488
Total (Base Price + GST)	3,52,000	6,25,754	4,98,000	3,44,088
Remarks	-	-	Lowest Quote matching all specifications	-

The Head, Department of Aquatic Biology & Fisheries has recommended the firm M/S Crescent lab Equipment for a total cost of Rs. 4,98,000/- (Rupees Four Lakh Ninety Eight Thousand Only) including GST. The expenditure in this connection may be met from Provisional Advance of Rs. 15 Lakh sanctioned to the Head, Department of Aquatic Biology and Fisheries, towards the implementation of the Innovative Programmes 'Establishment of Aqua Clinic' and 'Establishment of Instructional Fish Farm', vide U.O No. PL.A1/35088/AQB/2019 dated 17/12/2019. M/s Crescent Lab Equipment is offering to supply the aforementioned equipment at the quoted price, valid until 31st December 2024.

It may be noted that an amount of 15 Lakh has been sanctioned as provisional advance to Dr.A.Bijukumar, Head, Department of Aquatic Biology and Fisheries vide U.O.No. PL.A1/35088/AQB/2019 dated 17.12.2019. As per the expenditure statement forwarded by the HoD, an amount of Rs.10,57,097/- has been expended for the project .Vide letter dated 26.11.2024, HoD clarified that the balance amount of Rs.4,42,903/- was retained in the PD account of the Department to ensure project's continuity.

It may also be noted that repeated instructions were given by the Planning wing and Finance for remitting plan funds kept outside treasury to PSTSB a/c of the Finance Officer. Government is strictly monitoring the funds parked outside treasury and Government had issued instructions under GO(P) No.16/2023/Fin dated 20.02.2023, Circular No.32/2023/Fin dated 29.03.2023 and Circular No.91/2023/Fin dated 26.09.2023.

In the light of these developments the matter was submitted before the Vice chancellor for orders.

As per the orders of the Vice Chancellor the matter is here by placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

The Committee considered the matter and recommended to direct Dr. A Bijukumar, Head, Department of Aquatic Biology and Fisheries for remitting the unspent balance of provisional advance sanctioned vide U.O No. PL.A1/35088/AQB/2019 dated 17/12/2019, to the PSTSB Account of the Finance Officer.

The Committee further recommended that the further expenditure towards the implementation of the Innovative Programmes 'Establishment of Aqua Clinic' and 'Establishment of Instructional Fish Farm', be met from the unspent balance remitted to PSTSB Account.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No.19.12.13 Proposal for renewing AMC of the Data Centre– Payment to 'M/s.KELTRON'- Release of Payment. - Plan funds/ Non-Plan Funds- reg. (Pl. A I)

Sanction has been accorded by the Vice-Chancellor, vide U.O. No. PL.A1/877/2024/UOK dated 27.01.24, to release an amount of Rs.10,83,381/- (Rupees Ten Lakh Eighty Three Thousand Three Hundred and Eighty One only), including GST, to 'M/s KELTRON' towards the proposal for renewing AMC for the Data Centre, for a period of one year w.e.f 17.11.2023.

The Director (i/c), KUCC, vide Letter No. KUCC/2024/162 dated 30.10.2024, has informed that M/s KELTRON has forwarded a proposal for AMC services from 17.11.2024. 'M/s KELTRON', has submitted a new proposal for the renewal of the AMC at an enhanced rate of Rs.12,06,690/- (Rupees Twelve Lakh Six Thousand Six Hundred and Ninety only), inclusive of GST, and requested to continue the AMC service without any interruption in services.

It is also stated that equipment like Generator, precession AC and other monitoring devices installed at Data Centre are highly expensive and sophisticated devices. It is informed

that the complaint of these devices could be rectified only by experts of each particular device and it is extremely unsafe to run the Data centre without AMC.

The Finance considered the above request and remarked to obtain clarification be obtained whether service of M/s Keltron was utilized on the non AMC period. If yes, date from which AMC is to be executed may be clarified with the Director, KUCC. If not, the AMC may be executed w.e.f the date of execution of agreement.

It is informed from KUCC that, M/S Keltron has continued providing AMC services even beyond the expiration date without any service disruption, only because of the fact that they have considered the criticality of AMC of the Data Center. M/s Keltron has offered AMC services even after expiration date due to professional courtesy.

Considering the necessity of AMC and inability to book the expenditure under plan fund as first instalment of Plan funds has not been released till the first week of March 2025, a proposal for meeting the expenditure from Non-Plan funds was initiated. Considering the same Finance has remarked to obtain administrative sanction for meeting the expenditure from Non-Plan Funds. It is also remarked that, if administrative sanction obtained, the proposal for renewing the AMC for the University Data Centre with M/s Keltron be placed before the purchase committee for approval along with the remarks of Director, KUCC. The officials of M/s Keltron may also be invited to the committee for negotiation.

However First instalment of Plan Funds has been credited to the University's Account on 10.03.25.

While considering the proposal, the Vice-Chancellor has ordered to place the proposal before the Standing Committee of the Syndicate on Finance.

The matter of issuing administrative sanction for meeting the expenditure for the renewal of AMC of the Data Centre with M/S Keltron, from the Non Plan fund/ plan fund is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to entrust the Finance officer to take necessary steps for releasing the amount for the renewal of AMC of the Data Centre with M/S Keltron.

Considering the exigency reported by the Director, KUCC, the Committee further recommended to meet the expenditure from the head of account provided under "Part I- Non Plan-MH: 53- Computer Centre, Thiruvananthapuram" in the current year's Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No.19.12.14

Centre for Cultural Studies– Regularization of the Provisional Advance sanctioned towards the implementation of the innovative project titled 'Documenting Kerala Multidisciplinarily: Digital and Print Archiving of Kerala History, Culture and Society'- submit clarifications in initiating the process of regularization -reg.

(Pl. A I)

Sanction has been accorded by the Vice- Chancellor, vide U.O No. Pl.A1/7088/2022/UOK dated 12.09.2022, to release an amount of Rs.4,00,000/- (Rupees Four lakh only), as Provisional Advance to Dr. Meena T Pillai, Director, Centre for Cultural Studies, for the Innovative Project of 'Documenting Kerala Multidisciplinarily: Digital and Print Archiving of Kerala History, Culture and Society', under State Plan Grant for the year 2022-23.

After the completion of work, the Director, Centre for Cultural Studies, vide letter dated 16.08.2023, has forwarded the bills, admitting the expenditure of Rs.4,00,000/- (Rupees Four lakh only), and requested to regularize the provisional advance.

The Audit Section considered the request and remarked to obtain quotations invited for the printing of books and copy of books published with respect to the project.

Accordingly Dr. Meena T Pillai, Director, Centre for Cultural Studies, has furnished clarifications and submitted the copy of publications for initiating the regularization process of the proposed provisional advance sanctioned vide U O dated 12.09.2022.. It is stated that the best

academic books need to be published with the best publishers not with a publisher who gives the lowest quotation. It is also stated that the two books published under the Innovative project with Orient Blackswan would be intellectual assets that would be read globally by the academic community.

The Vice-Chancellor has ordered to place the proposal before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, the clarification given by the Principal Investigator Dr. Meena T Pillai, Director, Centre for Cultural Studies, regarding the publishing of books with ORIENT BLACKSWAN without inviting quotations, along with the rectified bills and vouchers be taken into consideration so as to initiate the regularisation of the provisional payment sanctioned vide UO dated 12.09.22.

The Committee considered the matter and recommended to ratify the action taken by Dr. Meena T Pillai, Director, Centre for Cultural Studies, in publishing of books with ORIENT BLACKSWAN without inviting quotations, on the basis of the clarification submitted by the Director, Centre for Cultural Studies.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No. 19.12.15 Department of Biochemistry– Regularization of the Provisional Advance sanctioned towards the implementation of the innovative project titled ‘Screening of Lifestyle Diseases’- Request for ratifying the inordinate delay in initiating the process of regularization -reg.

(Pl. A I)

Sanction was accorded by the Vice-Chancellor, vide U.O. No. Pl.A1/4858/BCH/17 dated 23.12.2017, to release an amount of Rs.5,00,000/- (Rupees Five lakh only) as Provisional Advance to Dr. Annie Abraham., the former Head, Department of Biochemistry, as provisional advance towards the implementation of the Innovative Project titled 'Screening of Lifestyle Diseases'.

Subsequently, the above Provisional advance was transferred to Dr. S. Mini, the then Head, Department of Biochemistry vide U.O. No Pl.A1/4858/BCH/17 dated 24.05.2018.

After the completion of the project, Dr. S. Mini, vide letter no. BCH/UOK/LSD-79/2022 dated 04.01.2022, has forwarded the Voucher Verification Report dated 29.12.2021 issued by the Deputy Registrar, Campus Administration, admitting the expenditure for an amount of Rs. 2,87,523 (Rupees Two lakh eighty seven thousand five hundred and twenty three only) and requested to regularize the advance drawn. The unspent balance of Rs.2,41,578/- (Rupees Two lakh forty one thousand five hundred and seventy eight only) was refunded to KUF vide Pay-in-slip No. 92 dated 09.04.2021. The Credit Verification report for the same has also been submitted.

The Finance considered the above request and remarked to obtain clarification from the Head for the inordinate delay in refunding of the unspent balance and submitting of bills to Audit for verification (i.e., even though the last transaction in the account was on 28.02.2020, the unspent balance was credited to KUF only on 09.04.2021 & bills and vouchers were forwarded to Audit only on 18.8.2021), in order to process regularization of provisional payment.

Dr. S. Mini, Department of Biochemistry, has furnished clarifications for the inordinate delay in initiating the regularization process of the proposed provisional advance. It is stated that the fund had been allocated for the conduct of extension activities such as lifestyle disease screening and breast cancer screening. But due to the onset of covid 19 restrictions since March 2020, no such screening camps could be conducted. Hence no expenditure has been incurred since then. A proposal for utilizing the fund for the “Health Card” scheme of the University was initiated by the University during the ensuing period. Hence, the fund was kept on standby until a decision was made. However, a separate fund for the “Health Card” scheme was sanctioned by the University subsequently, as this fund comes under the plan fund that cannot be utilized for any other purpose other than what it was sanctioned for. It is reported that due to these factors, there was an inordinate delay in refunding the unspent amount to KUF.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

In this context, as per the orders of the Vice-Chancellor, the proposal for ratifying the inordinate delay on the part of Dr. Mini. S Professor, Dept. of Biochemistry, in initiating the process of regularization of the Provisional Advance sanctioned vide U.O. dated 24.05.2018, on the basis of the clarifications furnished by her, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to condone the inordinate delay on the part of Dr. Mini. S Professor, Department of Biochemistry, in initiating the process of regularization of the Provisional Advance sanctioned vide U.O. No. PL.A1/4858/BCH/17 dated 24.05.2018, on the basis of the clarifications furnished by her.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No. 19.12.16 Department of Philosophy– Regularization of the Provisional Advance sanctioned towards the project titled “Man and Environment: Ethical Perspectives of Buddhism for a Harmonious Life”- Request for ratifying the inordinate delay in initiating the process of regularization -reg.

(Pl. A I)

Sanction was accorded by the Vice- Chancellor, vide U.O No. PL.A1/10981/Phil/2020 dated 01.07.2020, to release an amount of Rs.5,00,000/- (Rupees Five Lakh only) as Provisional Advance to Dr. Binu G. Bheemnath, Assistant Professor, Department of Philosophy, and Principal Investigator of the project “Man and Environment: Ethical Perspectives of Buddhism for a Harmonious Life”, towards the implementation of the above ‘Innovative Project’, debiting the expenditure from the State Plan Grant sanctioned to the Department for the year 2019-20.

After the completion of work, the Head, Department of Philosophy, vide letter no. Phil-620/2024 dated 16.12.2024, has forwarded the Voucher Verification Report dated 10.12.2024 issued by the Deputy Registrar, Campus Administration, admitting the expenditure of Rs.4,45,786/- (Rupees Four lakh forty five thousand seven hundred and eighty six only) and requested to regularize the provisional advance. An amount of Rs.76,929/- (Rupees Seventy six thousand nine hundred and twenty nine only) was refunded to PSTSB account vide Transaction ID. 22/02/2024-15031 and accrued interest of Rs.418/- (Rupees Four Hundred and Eighteen only) was refunded to KUF vide Chellan No.24774179 dated 30.08.2024. The credit Verification report for the same has also been furnished.

The Finance considered the above request and remarked to obtain clarification for the inordinate delay in submitting the bills and vouchers for regularisation process and Credit verification for the accrued interest of Rs.418/- is not seen attached.

Accordingly, Dr. Binu G. Bheemnath, Assistant Professor, Department of Philosophy, vide letter dated 17.02.2025, has furnished clarifications for the inordinate delay in initiating the regularization process of the proposed provisional advance. It is stated that lack of proper knowledge of the procedure of various modes of operation such as procedures relating to purchasing equipment and of the procedure of transactions through PSTSB etc. also contributed to the delay in initiating the regularization process.

The Vice-Chancellor has ordered to place the proposal before the Standing Committee of the Syndicate on Finance.

In this context, as per the orders of the Vice-Chancellor, the proposal for ratifying the inordinate delay on the part of Dr. Binu G. Bheemnath, Assistant Professor, Department of Philosophy, in initiating the process of regularization of the Provisional Advance sanctioned vide U.O. dated 01.07.2020, on the basis of the clarifications furnished by him, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to condone the inordinate delay on the part of Dr. Binu G. Bheemnath, Assistant Professor, Department of Philosophy, in initiating the process of regularizing the Provisional Advance sanctioned vide U.O No.PL.A1/10981/Phil/2020 dated 01.07.2020, on the basis of the clarifications furnished by him.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the

Syndicate on Finance held on 07.04.2025, be approved.

Item No.19.12.17 ***Department of Zoology– Regularization of the Provisional Advance sanctioned towards the innovative project titled “Human – Wildlife Conflicts in Kerala: Devaluation of Present Status and Effective Mitigation Measures”- Request for ratifying the inordinate delay in initiating the process of regularization -reg.***

(Pl. A I)

Sanction was accorded by the Vice- Chancellor, vide U.O No. Pl.A1/Zool/32746/2019/UOK dated 11.12.2019, to release an amount of Rs.4,00,000/- (Rupees Four Lakh only) as Provisional Advance to Dr. G. Prasad Professor, Department of Zoology, for implementation of innovative project titled “Human – Wildlife Conflicts in Kerala: Devaluation of Present Status and Effective Mitigation Measures”, debiting the expenditure from the State Plan Grant sanctioned to the Department under the Scheme-component "Innovative Programmes and Research Projects" for the year 2019- 20.

After the completion of work, the Head, Zoology, vide letter no. Zool/HWC/Regln/01/2025 dated 01.01.2025, has forwarded the Voucher Verification Report dated 21.12.2024 issued by the Deputy Registrar, Campus Administration, admitting the expenditure of Rs.1,80,875/- (Rupees One Lakh eighty thousand eight hundred and seventy five only), and requested to regularize the provisional advance. The Unspent balance amount of Rs.2,19,125/- (Rupees Two lakh nineteen thousand one hundred and twenty five only), was refunded to Treasury vide Reference No.2023240101W0002360021 dated 16.12.2023, the credit Acknowledgement receipt for the same has also been furnished.

The Finance considered the above request and remarked to obtain administrative sanction for the following.

1. the delay in utilizing and in regularizing the advance.
2. whether the interest accrued on the amount during the period in which the amount is kept in the bank account has been remitted to KUF.

Accordingly, Dr. G. Prasad Professor, Department of Zoology, vide letter dated 11.02.2025, has furnished clarifications for the inordinate delay in initiating the regularization process of the provisional advance sanctioned. It is stated that the allocated amount was credited to the PD account of department on 29.06.20 and it was at the peak time of Covid pandemic. As most part of the project includes field trips and data collection across the state, it was not appropriate to appoint a project fellow while travel restrictions (including forest entry permission) were in place due to covid-19. The appointment of project fellow, data collection and subsequent analysis and the research were initiated as soon as the restrictions were lifted. It has also been stated that the bank account maintained for the running of the project was a current account and there is no interest accrued on the amount during period in which the amount kept in bank account.

The Vice-Chancellor has ordered to place the proposal before the Standing Committee of the Syndicate on Finance.

In this context, as per the orders of the Vice-Chancellor, the proposal for ratifying the inordinate delay on the part of Dr.G. Prasad Professor, Department of Zoology, in initiating the process of regularization of the Provisional Advance sanctioned vide U.O. dated 11.12.2019, on the basis of the clarifications furnished by him, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to condone the inordinate delay on the part of Dr. G. Prasad Professor, Department of Zoology, in initiating the process of regularization of the Provisional Advance sanctioned vide U.O No. Pl.A1/Zool/32746/2019/UOK dated 11.12.2019, on the basis of the clarifications furnished by him.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No.19.12.18 ***Department of Tamil– Regularization of the Provisional Advance sanctioned towards the implementation of the innovative project titled ‘The Socio-cultural Transformation of Malapulaya Tribes in Idukki District’-***

Request for ratifying the inordinate delay in initiating the process of regularization -reg.

(Pl. A I)

Sanction has been accorded by the Vice- Chancellor, vide U.O No. Pl.A1/3147/2021/UOK dated 30.06.2021, to release an amount of Rs.3,50,000/- (Rupees Three lakh fifty thousand only), as Provisional Advance to Dr. A. Percilla, Assistant Professor, Department of Tamil, for the Innovative Project of 'The Socio-cultural Transformation of Malapulaya Tribes in Idukki District', under State Plan Grant for the year 2021-22.

The University Order read Pl.A1/3147/2021/UOK dated 30.06.2021 was modified vide U.O No. Pl.A1/6805/2022/UOK dated 29.08.2022.

After the completion of work, the Head, Department of Tamil, vide letter no. TAM/329/2024-2025 dated 31.12.2024, has forwarded the Voucher Verification Report dated 24.12.2024 issued by the Deputy Registrar, Campus Administration, admitting the expenditure for an amount of Rs.3,24,582/- (Rupees Three lakh twenty four thousand five hundred and eighty two only), and requested to regularize the provisional advance. The unspent balance of Rs.25,418/- (Rupees Twenty five thousand four hundred and eighteen only) was refunded to Treasury vide Reference No.2023240101W0003293931 dated 11.03.2024. The Acknowledgement receipt for the same has also been submitted.

The Finance considered the above request and remarked to obtain clarification from the Head for the inordinate delay in utilizing and regularizing the advance. It is also remarked to obtain clarification regarding whether the interest accrued on the amount during the period in which the amount is kept in the bank account has been remitted to KUF or not.

Accordingly, Dr. A. Percilla, Assistant Professor, Department of Tamil, has furnished clarifications for the inordinate delay in initiating the regularization process of the proposed provisional advance vide letter dated 17.02.2025. It is stated that the delay in initiating the regularization was only due to delay in the conduct of project due to inaccessible location of the study group which were inside the forest areas and which required processing of permission from multiple departments such as Forest and Wildlife, SC/ST Department etc. The climate and wild life issues in the area was also a cause of delay. Dr. A. Percilla also informed that no interest has been credited during the period as the account is opened as Current Account.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, the proposal for condoning the delay on the part of Dr. A. Percilla, Assistant Professor, Department of Tamil, in initiating the process of regularization of the Provisional Advance sanctioned, on the basis of the clarifications furnished, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

The Committee considered the matter and recommended to condone the delay occurred on the part of Dr. A. Percilla, Assistant Professor, Department of Tamil, in initiating the process of regularization of Provisional Advance sanctioned to her for the Innovative Project of 'The Socio-cultural Transformation of Malapulaya Tribes in Idukki District', under State Plan Grant for the year 2021-22, on the basis of the clarifications furnished by Dr. A. Percilla.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No.19.12.19

Department of Zoology– Regularization of the Provisional Advance sanctioned towards the implementation of the innovative project titled “Influence of altered cholesterol biosynthesis on mitochondria in the hair loss condition”- Request for ratifying the inordinate delay in initiating the process of regularization -reg.

(Pl. A I)

Sanction has been accorded by the Vice- Chancellor, vide U.O No. Pl.A1/3147/2021/UOK dated 30.06.2021, to release an amount of Rs.7,50,000/- (Rupees Seven Lakh fifty thousand only) as Provisional Advance to Dr.P.Sreejith, Assistant Professor, Department of Zoology, for

implementation of innovative project titled “Influence of altered cholesterol biosynthesis on mitochondria in the hair loss condition”, from the State Plan Grant for the year 2021-22.

After the completion of work, the Head, Zoology, vide letter no. Zool/ACBM/Regln/01/2025 dated 17.01.2025, has forwarded the Voucher Verification Report dated 21.12.2024 issued by the Deputy Registrar, Campus Administration, admitting the expenditure of Rs. 7,50,000/- (Rupees Seven Lakh Fifty Thousand only), and requested to regularize the provisional advance. The Accrued interest amount of Rs.39,583/- (Rupees Thirty nine thousand five hundred and eighty three only), was refunded to KUF vide chellan No. 24993028 dated 10.09.2024. The credit Verification report for the same has also been furnished.

The Finance considered the above request and remarked to obtain clarification from the Head for the inordinate delay in initiating the process of regularization of provisional payment sanctioned vide U O dated 30.06.2021.

Accordingly Dr.P.Sreejith Assistant Professor, Department of Zoology, has furnished clarifications for the inordinate delay in initiating the regularization process of the proposed provisional advance vide Email dated 30.01.2025. It has been stated that the major part of the allocated fund was utilized for the purchase of a microplate reader instrument and the process was delayed due to the time-consuming tender process and subsequent installation procedures. Necessary reports regarding regularisation were also delayed due to administrative process.

While considering the clarification submitted by the Principal Investigator concerned for the delay in initiating the regularisation of provisional payment sanctioned vide U O dated 30.06.21 the Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, the proposal for condoning the delay on the part of Dr. P. Sreejith, Assistant Professor, Department of Zoology, in initiating the process of regularization of the Provisional Advance sanctioned vide U.O. dated 30.06.2021, on the basis of the clarifications furnished, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

The Committee considered the matter and recommended to condone the delay on the part of Dr.P. Sreejith, Assistant Professor, Department of Zoology, in initiating the process of regularization of the Provisional Advance sanctioned vide U.O No.PL.A1/3147/2021/UOK dated 30.06.2021, on the basis of the clarifications furnished by him.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No.19.12.20

Department of Psychology: Five day National Workshop on Forensic Psychology - regularisation of financial assistance- Rs.1,25,000/- sanctioned to Dr.Jasseer J, Professor, Department of Psychology – clarifications furnished by Dr. Johnson R, Assistant Professor, Department of Psychology (Organizing Secretary) - consideration of -reg.

(Pl. B)

An amount of Rs.1,25,000/- (Rupees One Lakh Twenty Five thousand only) was sanctioned as provisional advance to Dr.Jasseer J, Associate Professor & Head, Department of Psychology vide U.O.No. 1810/2023/UOK dated 22.02.2023, for the conduct of the five day National Workshop on “Forensic Psychology” from 20th to 24th March 2023.

After the completion of the programme Dr.Johnson R, Assistant Professor, Department of Psychology (Organizing Secretary of the Five day National Workshop), on 23.06.2023, submitted the statement of expenditure and bills and vouchers of the expenses incurred (Rs.1,06,484/-) for the conduct of the programme. Since the amount was not released at that time he requested to release the financial assistance as final payment. Later the financial assistance sanctioned was released vide U.O. 7719/2023/UOK dated 13.09.2023 (Rs.1,25,000/-) & Dr.Jasseer J, Professor & Head, Department of Psychology vide letter dated 26.12.2023 informed that the amount of Rs.1,25,000/- has been transferred to him on 07/12/2023 and the same handed over to Dr. Johnson R, (Organizing Secretary of the Five day National Workshop) and has requested to regularise the provisional advance sanctioned.

In reply to this office letter dated 30.01.2024, requesting to rectify the defects noted by the Audit Wing, including refund of unspent balance, Dr. Johnson R, Assistant Professor, Department of Psychology vide letter dated 03.03.2024 has submitted a new expenditure statement of Rs.1,25,154/- along with original bills/vouchers and other relevant documents. The Audit Wing noted some more defects and vide this office letter dated 19.04.2024, Dr. Johnson R, was intimated the same. In response to this, Dr. Johnson R, vide e-mail dated 02.06.2024 stated that the University fund was not released to him before the conduct of the program due to financial crisis and he organized everything for the program even without any registration fee, he met the expenses even though he is not sure about the refund. He has also submitted the clarifications on the objections informed which are as given below.

Sl.No(as in the letter dated 19.04.2024)	Objections raised by the audit Wing	Clarifications furnished by Dr.Johnson R
3.	to refund the balance amount and furnish the credit verification report .	The previous expenditure statement is only for the last four days (21 st to 24 th) lunch and refreshments. In the new bill, they included first-day lunch, refreshments, and service charges. The bill was not submitted for final payment at that time as the said bill was not with me and I ignored the amount. First day I expected more participants and other invitees for the program so I arranged more refreshments than the following days. As per your request, on 23.06.2023 I have submitted the expenditure statements for final payment. After a few months, your letter dated 30.01.2024, directed me to submit bills & vouchers for provisional payment and I submitted the same on 03.03.2024. Since the previous snacks and tea receipt was not accepted by you I approached the suppliers for a bill in which I have included the first-day lunch, refreshment, and service charge together which resulted in the variation noted.
4.	It is noted that the total amount in the previous expenditure statement was Rs.1,06,484/- (Rupees One Lakh Six Thousand Four Hundred and Eighty Four only), in the newly submitted expenditure statement, the total amount is Rs 1,25,154/- (Rupees One Lakh twenty five Thousand One Hundred and Fifty Four only). Hence clarification is sought for the same. The original expenditure statement may also be furnished for verification.	
5.	It is seen that a new bill for an amount of Rs.18,340/- has been submitted now, instead of the voucher for Rs.4,670/- previously submitted. Hence clarification is sought for the same.	

Considering the above, as per the remarks from Audit VI section, clarification sought from Dr. Johnson R vide letter dated 27.09.2024. and vide letter dated 10.12.2024 he has submitted the defect rectified bill/vouchers with the clarifications as detailed below.

Sl. No. (as in the letter dated 27.09.2024)	Objections raised by the audit Wing	Clarifications furnished by Dr. Johnson R	As per guidelines for the conduct of Hybrid programmes- Seminars/ Symposiums/ Conferences/ Workshops/ Training Programmes.
3	Vr. No. 21 -As per the guidelines for the conduct of workshop/webinar, honorarium for resource person is limited to Rs.3,000/- per day per session, it is seen that honorarium paid exceeds 3000/-. clarification may be	Rs.5000/- was paid to resource person from outside state without availing TA/DA or accommodation. These specialized resource person is available only	7.2. a.) Honorarium to Resource Persons is limited to Rs. 3000/ day per session. Maximum number of sessions per person permitted is two. b.) Honorarium for the Resource Persons (International) not availing TA/DA may be fixed at ₹ 10,000/- person. c.) Honorarium for the Resource Persons (International) availing

	given .	in very few institutions in India.	TA/DA may be fixed at ₹ 5,000/- person. 5.1.1. TA/DA for Resource Person as per rules and Accommodation for Resource Person as per Government rules. For Resource Persons from outside the academic stream, the Co-ordinator/HoD/Organising Secretary can decide the TA/DA
8	Vr.no.32 -Three nos. of quotations and GST bill may be furnished.	Quotation is not necessary, as per guidelines 11(11), bill amount is not above Rs.15000/-	11(11) .Quotations for the purchase of items above Rs. 15,000/- must be attached.
12	copy of the publication shall be furnished along with the bills & vouchers for regularisation.	This is a training programme, detailed session wise report is attached and as per guidelines no paper presentation is required.	5.1. The printing of an abstract book (for Seminars/Conferences with financial assistance upto Rs.50,000/-) or compendium of extended abstract/ proceedings (for Seminars/ Conferences with financial assistance above Rs. 50,000/-) is mandatory. Printing of proceedings/ abstracts can be done with standard publishers who can provide ISBN Number. 11.14. As part of conduct of the Seminar/ Conference, the Organising Secretary shall ensure publication of proceedings containing either full text or extended abstracts of the talks/ presentations.

The Audit Wing requested to obtain administrative sanction for accepting the above clarifications furnished by Dr.Johnson R, Assistant Professor, Department of Psychology. The file was then submitted for administrative sanction for the same.

Meanwhile, Dr.Jasseer J, Professor, Department of Psychology vide letter dated 31.12.2024 informed that he is going to retire from service on 31.05.2025 and he required to submit his pension papers in advance and requested to take appropriate steps to exempt him from the liability.

As per orders of the Hon'ble Vice-Chancellor, the clarification furnished by Dr. Johnson R, Assistant Professor, Department of Psychology, (Organizing Secretary of the Workshop) towards the defect pointed out by the Audit VI Section in connection with the regularisation of the provisional payment of Rs.1,25,000/-(Rupees One Lakh Twenty Five thousand only) sanctioned to Dr.Jasseer J vide UO No. 1810/2023/UOK dated 22.02.2023 and released vide U.O. 7719/2023/UOK dated 13.09.2023, for the conduct of the five day National Workshop on "Forensic Psychology" is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to hear Dr.Jasseer J, Professor, Department of Psychology and Dr. Johnson R, Assistant Professor, Department of Psychology, by this Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No. 19.12.21 *Department of Economics - Three day Online International Workshop on Research Methodology and Doctoral Colloquium - regularisation of provisional advance (Rs.71,000/-) -sanctioned to Dr. Anitha V- clarification towards the delay occurred-consideration of reg.*

(Pl. B)

An amount of Rs.71,000/- (Rupees Seventy One Thousand only) was sanctioned as provisional advance to Dr. Anitha V, Professor & Head of the Department, Department of Economics vide U.O No. Pl.B/S.P./2021-22/Webinars dated 15/11/2021 for the conduct of a three day Online International Workshop on Research Methodology and Doctoral Colloquium from 27th to 29th January 2022.

As the provisional advances were not regularised within the stipulated time period, Dr. Anitha V, Professor & Head of the Department, Department of Economics was requested vide this office e-mails/letters dated 23.05.2022, 03.06.2022, 12.10.2022, 12.06.2023, 04.04.2024 & 05.09.2024 to take necessary steps to regularise the same.

Dr. Sheeja S R, Professor & Head, Department of Economics, vide letter dated 24.09.2024 forwarded the bills and vouchers of the expenses incurred during the conduct of the International Workshop along with the publication, submitted by Dr. Anitha V, Professor, for regularisation of the provisional advance.

On verifying the bills and vouchers the Audit wing noted some defects including that suitable decision may be taken at administrative level regarding levying of penal interest at applicable rates as delay in submitting the bills & vouchers for regularisation has been observed. In response to this office letter dated 24.12.2024 requesting to rectify the defects, Dr. Anitha V, Professor, Department of Economics, submitted the rectified bills and vouchers and informed that the delay in submitting the documents was primarily due to her involvement in NAAC related activities and the responsibilities associated with her headship at the time of Workshop, besides the revised papers submitted by the scholars required multiple rounds of revisions due to the structure of the Workshop. Additionally after 12.07.2022, she was engaged in completing two other tasks: the ICSSR -IMPRESS Project and the five day syllabus revision workshop for M A Economics for the affiliated colleges along with their reports. Further she has requested to condone the delay occurred in submitting the documents for regularisation of provisional advance (Rs.71,000/-) sanctioned to her vide U.O No. Pl.B/S.P./2021-22/Webinars dated 15/11/2021.

On verifying the same the Audit wing requested that clarification towards the delay in submission of bills & vouchers may be considered at administrative level and suitable decision may be taken on it. Levying of penal interest at applicable rates may be decided accordingly.

As per orders of the Hon'ble Vice-Chancellor the clarification furnished by Dr. Anitha V, Professor & Head, Department of Economics, about the delay in submission of bills & vouchers in connection with the conduct of a three-day Online International Workshop on Research Methodology and Doctoral Colloquium from 27th to 29th January 2022 for which an amount of Rs. 71,000/- was sanctioned as provisional advance vide U.O No. Pl.B/S.P./2021-22/Webinars dated 15/11/2021, in the light of the remarks of Audit that a suitable decision may be taken at the administrative level with regard to the levying of penal interest at applicable rates is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to condone the delay occurred on the part of Dr. Anitha V, Professor & Head, Department of Economics in submitting bills & vouchers for regularizing the provisional advance sanctioned vide U.O No. Pl.B/S.P./2021-22/Webinars dated 15/11/2021, in connection with the conduct of a three-day Online International Workshop on Research Methodology and Doctoral Colloquium from 27th to 29th January 2022 , by accepting the clarification furnished by her.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No.19.12. 22 *Delay in regularisation of provisional advance of Rs.50,000/- (Rupees Fifty Thousand only) released to Dr. Leena B.L, Principal Investigator &*

Assistant Professor, Department of Hindi- request for exempting of penal interest- reg.

(Pl. A)

An amount of Rs.50,000/- (Rupees Fifty Thousand only) was released as provisional advance to Dr. Leena B.L, Principal Investigator & Assistant Professor, Department of Hindi towards the implementation of the project titled ' Ontological classification of multiword expressions (MWEs) in Hindi language" under the scheme 'startup grant for new teachers- item no:51 of budget speech 2020-21, vide U.O no.30389/Planning A/2020/UOK dated:28/10/2021. The amount was credited to the bank account of the principal investigator on 13.12.2021. However, due to some health issues, the Principal Investigator was unable to carry out the project. Therefore, the released grant was refunded as follows and requested to condone the delay in regularisation and to avoid penal interest.

Refunded amount	credited to	Date of refund
Rs.49,159/-	PSTSB account of the University	28/02/2024
Rs.841/-	KUF	06/11/2024

As per the remarks of the Audit VI section, the request furnished by Dr. Leena. B.L for condoning delay in regularisation and for exempting penal interest was placed before the Standing Committee of the Syndicate on Planning & Development for consideration. The meeting of the Standing Committee of the Syndicate on Planning & Development held on 20.12.2024 considered the matter and recommended;

- to condone the delay in completing the regularisation of provisional advance of Rs.50,000/- **(Rupees Fifty Thousand only) by Dr. Leena. B.L., Principal Investigator & Assistant Professor, Department of Hindi as per existing norms of the University.**
- **to seek concurrence of the Finance with regard to exemption of penal interest**

The meeting of the Syndicate held on 22.02.2025, vide item no:17.04.24, resolved to approve the above said recommendation of the meeting of the SC on P&D held on 20.12.2024.

As per the decision of the Syndicate, the concurrence of the Finance has been sought with regard to the exemption of penal interest. However, the Finance has remarked as follows:

As per Kerala Financial Code, Chapter 5, clause 99, "A time limit of 3 months is fixed for the presentation of final bill. In cases where adjustment bill is not submitted within the prescribed time, the entire amount of advance may be recovered in one lump immediately on the expiry of such limit. Interest @18% will be charged on the entire amount of advance from the date of drawal to the date of recovery of the amount".

Further, the Finance has remarked that the Kerala State Audit Department is taking a stricter stance by insisting on imposing penal interest for delays in regularising provisional advances, even in cases where administrative authorities have exempted penalties. Hence, the Finance has remarked to take necessary decision at the administrative level on the clarification furnished by Dr. Leena.B.L., Assistant Professor, Department of Hindi on exemption of penal interest.

In the above context, as per the orders of the Hon'ble Vice Chancellor, the request (Appendix) furnished by Dr. Leena B.L for exempting penal interest with regard to the regularisation of provisional advance of Rs.50,000/- (Rupees Fifty Thousand only) is hereby placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to access the penal interest and direct Dr. Leena B.L, Principal Investigator & Assistant Professor, Department of Hindi to refund the provisional advance sanctioned vide U.O No.30389/Planning A/2020/UOK, dated:28/10/2021 along with the penal interest.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No. 19.12.23 Department of Optoelectronics - Inoperative SB Account-Remitting the outstanding amount to KUF-Permission sought for - reg:

(Ad. B II / Pl. B)

Dr. Sam Solomon, Professor & Head, Department of Optoelectronics has informed that Dr.V.P. Mahadevan Pillai, Professor (Rtd) and former Vice-Chancellor of the University has

requested for permission to remit the outstanding amount Rs.3,42,780/- in the account(account No.67031712482), opened at SBI Kariavattom in connection with the conduct of National Conference on Recent Trends in Optoelectronics and Laser Technology (NCOL 2007) at the Department of Optoelectronics into KUF.

The Planning B Section reported that Head, Department of Optoelectronics has submitted the following details regarding the account and amounts sanctioned in connection with the conduct of National Conference on Recent Trends in Optoelectronics and Laser Technology (NCOL 2007) in it.

- An amount of Rs.80,000/- was sanctioned as provisional advance to Dr.V.P.Mahadevan Pillai, the then Head of the Department of Optoelectronics for conducting the seminar on 'National Conference on Recent Trends in Optoelectronics and Laser Technology' from April 9-11,2007, vide U.O.No.Pl. B /6485/07 dated 15.03.2007.
- Further, an amount of Rs.75,000/- was released to Dr.V.P.Mahadevan Pillai the then Head of the Department of Optoelectronics for meeting the expenses related to TA/DA to young and senior Indian Scientists and pre-conference printing in connection with the Seminar on 'National Conference on Recent Trends in Optoelectronics and Laser Technology' sanctioned by the Govt of India, Ministry of Science and Technology, Department of Science and Technology vide U.O.No.Pl.B/6485/06 dated 02.07.2007.
- An amount of Rs.2,00,000/- was received from the Department of Atomic Energy, Govt of India was released to Dr.V.P.Mahadevan Pillai the then Head of the Department of Optoelectronics towards the financial assistance for the Conduct of p 'National Conference on Recent Trends in Optoelectronics and Laser Technology' vide U.O. No.Pl.B/6485/06 dated 17.09.2007.
- Account No.67031712482 was opened at SBI Kariavattom in connection with the conduct of National Conference on Recent Trends in Optoelectronics and Laser Technology (NCOL 2007) at the Department of Optoelectronics and jointly operated by Dr.V.P.Mahadevan Pillai &Dr.K.G.Gopachandran.
- On further verification of the account statement it is found that said account was not only meant for handling the amounts sanctioned vide U.O.No.PLB/6485/07 dated 15.03.2007, U.O.No.PLB/6485/06 dated 02.07.2007 &U.O.No.PLB/6485/06 dated 17.09.2007.Also it is observed that transactions were done in this account upto 18.07.2011.

The Finance has remarked to grant permission to remit the balance amount available in the SB account (a/c No: 67031712482) opened at SBI, Kariavattom as part of the conduct of conference 'National Conference on Recent Trends in Optoelectronics and Laser Technology viz NCOL 2007' at the Department of Optoelectronics to KUF, subject to administrative sanction. The Finance has also remarked to take necessary steps to close the account thereafter.

As per the orders of Hon'ble Vice-Chancellor, matter of request for the permission to remit the balance outstanding amount Rs.3,42,780/- in the account (account No.67031712482), opened at SBI Kariavattom in connection with the conduct of National Conference on Recent Trends in Optoelectronics and Laser Technology (NCOL 2007) at the Department of Optoelectronics into KUF, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to seek report from the Head, Department of Optoelectronics including the details of the funding agencies from which the financial assistance received for the conduct of National Conference on Recent Trends in Optoelectronics and Laser Technology (NCOL 2007).

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No. 19.12.24

**Department of Publications - Permanent Advance - Enhancement of-
Requesting for – reg.**

(Ad. B II)

The Director (i/c), Department of Publications has informed that the sanctioned permanent advance of Rs.2,000/- is not sufficient to meet the expenses towards the purchase of stamps for dispatching the books in and outside the Kerala, shifting the books from the press and for other miscellaneous works. Hence the Director, Publications has requested to enhance the permanent Advance from Rs.2,000/- to Rs.20,000/-.

The details of recurring expenditure for the Permanent Advance sanctioned to the Director, Department of Publications for the last two years has been tabled below:

Financial year	Office Expenses	Postage
2023-2024	4,645/-	10,000/-
2024-2025	6,367/-	20,000/-

Meanwhile, Audit Report has remarked that Permanent Advances are sanctioned against Government Rules.

The Finance has remarked to take suitable decision at the administrative level on the request of the Director (i/c), Department of Publications for enhancing the Permanent Advance from Rs.2,000/- to Rs.20,000/-.

As per the orders of the Vice-Chancellor the matter of enhancing the permanent advance sanctioned to the Director, Department of Publications from Rs.2,000/- to Rs.20,000 considering the request of the Director (i/c), Department of Publications is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to invite the Director, Department of Publications in this Committee, for discussion.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No. 19.12.25 The extended stay of dependents of Late. Ani A, Clerical Assistant (First Time Bound Higher Grade), School of Distance Education at E-38 quarters - Ratification & Rent Fixation - requesting for - reg.

(Ad. B II)

Late Ani A, Clerical Assistant (First Time Bound Higher Grade), School of Distance Education was an occupant of Quarters No. E-38, but passed away on 08.03.2020 while in service. As per the request of his wife, Smt. Sheelakumari, the Syndicate at its meeting held on 07.05.2021 (Item No. 27.39.13) resolved to allow her to continue in the quarters for a further period of 3 more months and not to grant further extension. Accordingly, letter dated 15.07.2021 was issued and as per the letter, Smt Sheela Kumari was permitted to stay in E-38 quarters up to 14.10.2021, but they had occupied the said quarters up to 04.05.2022.

Later, the Joint Registrar, Campus Administration, Kariavattom has informed that no recovery has been effected as rent till date after the demise of Ani A., for the occupancy of the dependents, as there are no norms in the existing guidelines towards the recovery of rent from the dependents in such cases. Hence, it is requested to issue necessary directions to calculate the rent for the occupancy of the quarters by the dependents of Late. Ani A. from March 2020 onwards.

Following points may be noted:

- There are no specific norms cited in the existing rules for allotment of residential quarters (U.O.No:Ad B II/1/10673/09/2018 dated 01.10.2018) regarding the occupation of the family of the expired employee & for recovery of rent thereafter.
- Only rules for occupation and rent collection is specified for employees who occupy the quarters after retirement, wherein monthly rent for E-type quarters after 3 months of retirement is Rs.4,500/- (Clause 17.5 to 17.6 of the aforesaid U.O)
- Clause 16(v) of GO. (Ms) No. 11/2006/PWD dtd28.02.2006 (later amended vide clause 3 (v) of GO. (Ms) No. 65/2016/PWD dtd 07.09.2016 states that "In the event of death of an allottee of the quarters, the maximum period of continued occupation by the husband or wife who is not a Government employee / very near relative is fixed as three months in all from the

date of death of allottee or till the end of the academic year whichever is earlier. **In such cases, rent shall be realized based on the last pay drawn by the allottee of the quarters".**

- On verification of the last scale of pay of Sri.Ani A (19,000-43,600), it is found that he is exempted from paying rent in adherence to the G.O. (P) No: 10/2016/FIN dated 21.01.2016. (ie. Employees up to scale of pay 32,300-68,700 is exempted from paying rent.)

The Finance has suggested to calculate the rent for the extended stay of quarters as per clause 17.5 and 17.6 of U.O.No.Ad. B II/1/10673/09/2018 dated 01.10.2018 for allotment of residential quarters (ie, in accordance with the rates applicable to the retired employees who continue to stay in the quarters).

Hence, the rent to be levied from the dependents of Late Ani A has been tabled below for perusal:

Sl.No	Period	Rent to be levied	Remarks
1.	08.03.2020-08.06.2020	Nil (ie, No rent recovery for first 3 months as per Late Ani's pay scale)	As per clause 16 (v) of GO.(Ms) No.11/2006/PWD dated 28.02.2006, which was later amended vide G.O (Ms) No.11/2016/ PWD dated 07.09.2016. &As per clause 17.5 of the U.O No:Ad B II/1/10673/2018 dated 01.10.2018
2.	09.06.2020-14.10.2021	Rs.4,500/- for E-type quarters as in the case of a retired employee	As per clause 17.6 of the U.O No:Ad BII/1/10673/2018 dated 01.10.2018 Permitted period as per the Syndicate resolution
3.	15.10.2021-04.05.2022	Rs.4,500/- for E-type quarters as in the case of a retired employee	Extended stay may be ratified

As per the orders of the Vice - Chancellor, following matters are placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

- Whether the extended stay of dependents of Late Ani A in the E -38 quarters for the period from 15.10.2021 to 04.05.2022 be ratified, as the dependents of Late Ani A were permitted to continue in the quarters only up to 14.10.2021 ,in adherence to Item No. 27.39.13 of the meeting of the Syndicate held on 07.05.2021.
- Whether, rent as tabled below be levied from the dependents of Late Ani A for the extended stay in the E -38 quarters after the demise of Ani A, Clerical Assistant (I TBHG), SDE :

Period	Rent to be levied	Remarks
08.03.2020 to 08.06.2020	NIL	As per clause 16 (v) of GO. (Ms) No. 11/2006/PWD dated 28.02.2006, which was later amended vide G.O (Ms) No.11/2016/ PWD dated 07.09.2016. & As per clause 17.5 of the U.O No: Ad B II/1/10673/2018 dated 01.10.2018
09.06.2020 to 04.05.2022	Rs.4500/- per month	As per clause 17.6 of the U.O No: Ad BII/1/10673/2018 dated 01.10.2018

The Committee considered the matter and observed the following:

- Sri.Ani A was exempted from paying rent in adherence to the G.O. (P) No: 10/2016/FIN dated 21.01.2016.*
 - the dependents of Late Ani A were permitted to continue in the quarters only up to 14.10.2021, as per the resolution of the Syndicate held on 07.05.2021, vide Item No. 27.39.13.*
- Considering the above, the Committee recommended the following:**
- to ratify the extended stay of dependents of Late Ani A in the E -38 quarters for the period from 15.10.2021 to 04.05.2022**
 - to exempt the dependents of Late Ani A from remitting rent for the extended stay in the E -38 quarters for the period from 08.03.2020 to 04.05.2022, after his demise.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the

Syndicate on Finance held on 07.04.2025, be approved.

Item No. 19.12.26 Request from Programmers at KUCC - enhancement of salary - Consideration of reg.

(Ad. A V)

The programmers on contract at the Computer Centre have requested a salary enhancement. The note forwarded by the Computer Centre Director, recommending the salary increase, states that their salary was initially fixed at Rs 32,000/-, and after two terms, it was enhanced to Rs.36,000/-. However, there has been no further increase in salary despite their years of experience at the Kerala University Computer Centre.

The Director also emphasized that the existing salary scale is insufficient, considering the workload assigned to the programmers. The nature of their work is extremely tedious, as it involves multiple stages—from document preparation to making projects live. Additionally, the Director noted that many programmers on contract are unwilling to continue in their roles, as they receive better offers from other government firms. In light of this, the Director has requested a salary enhancement that ensures programmers remain at KUCC, recognizing their work and experience appropriately.

As per the copies of notifications for appointments to other government offices, there is a significant difference in the pay scale of various posts that require qualifications similar to those of programmers employed on contract at the University of Kerala, compared to other government institutions.

In light of this, they have requested that the designation of 'Programmer (on contract)' be changed to 'Software Engineer' and have proposed an experience-based salary enhancement as detailed below:

Post	Experience	Proposed Salary
Programmer/Software Engineer	Fresh service at University	Rs.36,000/-
Programmer/Software Engineer	2 years	Rs.40,000/-
Programmer/Software Engineer	4 years	Rs.44,000/-
Programmer/Software Engineer	6 years	Rs.48,000/-
Programmer/Software Engineer	8 years	Rs.52,000/-
Programmer/Software Engineer	above 10 years	Rs.60,000/-

It may be noted that, as per the revision of salaries for contract employees (U.O. No. Ad.AV.12762/2021/UOK dated 30.11.2021), the salary of programmers at the Computer Centre is as follows: up to two terms – Rs.32,560/- (Rupees Thirty-Two Thousand Five Hundred and Sixty only) per month, and beyond two terms – Rs.36,000/- (Rupees Thirty-Six Thousand only) per month. They are currently drawing the same.

The existing rate of remuneration of all contract/ daily wage employees of the University including KUCC is fixed as per the G.O.(P) No.29/2021/Fin dated 11.02.2021 and was implemented in the University vide U.O. No. Ad.AV.12762/2021/UOK dated 30.11.2021, As per **Circular No. 61/2022/Fin dated 22.07.2022**, in instances where the remuneration of Contract/Daily wage employees are proposed above the rates mentioned in Govt orders on appointment & fixing remuneration to Contract/Daily wage employees, the remarks from Finance (C) section, Government of Kerala needs to be obtained.

As per the orders of the Vice Chancellor the request of Programmers on contract in Computer Centre for salary enhancement and to rename the post of Programmers on contract as Software Engineer is placed before the Standing Committee of Syndicate on Finance for consideration.

The Committee considered the matter and recommended to defer the item for the time being.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No.19.12.27 Translational Research and Innovation Centre (TRIC-KU) - Start Up grant - request for release of provisional advance for sample analysis/ characterisation- reg:

(Ad. A VI)

In the Budget Speech 2023-'24 an amount of Rs.50 Lakh was earmarked for the establishment of Translational Research and Innovation Centre (TRIC-KU) and from this an amount of Rs.11,50,000/- was allocated for Start Up funding.

The Syndicate at its meeting held on 11.11.2024 vide item no.15.93.19 resolved to approve the recommendation of the Screening Committee constituted for preparing the guidelines, screening proposals for Seed money for development and demonstration of innovative products/processes, to select the following project proposals for Start-up Funding. Also it was decided to limit Start-Up grant to a maximum amount of Rs.2,50,000/- (Rupees Two Lakhs Fifty Thousand) per project and TRIC-KU will initiate purchase of items required by the faculty members after approval of the Syndicate and upon receiving the quotations.

Sl. No.	Title	Presented by	Branch of Science
1.	Enhanced process technology for chitinase enzyme production using a mutant of streptocymcescalifirnucus	Prof. (Dr.) Shiburaj Sugathan, Department of Botany, University of Kerala	Life Science
2.	Development of polyherbal nanoemulgel for topical application against inflammation	Prof. (Dr.) T S Swapna Department of Biotechnology, University of Kerala	Life Science
3.	Development of sustainable EMI shielding bags: Harnessing carbonized cotton for enhanced protection and ecofriendly solutions	Dr. Subodh G, Asst. Professor, Department of Physics, University of Kerala	Material Science
4.	Development of intermediate temperature solid oxide fuel cells and its demonstration as solid oxide fuel cell/solid oxide electrolysis cells reversible systems	Dr. Deepthi N Rajendran, Assistat Professor, Department of Physics, Government college for women	Material Science

U.O no. Ad.AVI/10643/2024/UOK dated 12.12.2024 was issued in this regard.

Now, the Joint Director, TRIC-KU has forwarded letter no. TRIC/Start-up/Seed fund/03 dated 12.02.2025 and informed that the TRIC-KU are now in the process to procure Chemicals/ Biochemicals/ Equipments/ Consumables sought by the respective investigators. It was also added that the research also involves sample analysis/ characterisation to be done in CLIF and other central laboratories outside the university that costs up to Rs.2,75,000/- (Rupees Two Lakhs Seventy Five Thousand only) and requested to release an amount of Rs.2,75,000/- as provisional advance to Joint Director, TRIC-KU.

The Finance vide endorsement no. Endt.FOS 4945/Finance I/2024-25 dated 28.02.2025 has remarked that an amount of Rs.2,75,000/- (Rupees Two Lakh Seventy Five Thousand only) may be released as provisional advance to Dr.Viji Vijayan, Assistant Professor, Department of Biochemistry & Joint Director, TRIC-KU, for "Start Up Funding" as envisaged in the Budget Speech 2023-24 (Item no.11), subject to administrative sanction by meeting the expenditure from the h/a "Part-I-NP-MH-63-Miscellaneous-8/6028-New Development Programmes" of the current years Budget Estimates of the University.

Now, as per orders of the Vice-Chancellor the request received from the Joint Director, TRIC-KU and the Finance endorsement no. Endt.FOS 4945/Finance I/2024-25 dated 28.02.2025 for releasing an amount of Rs.2,75,000/- (Rupees Two Lakh Seventy Five Thousand only) as provisional advance to the Joint Director, TRIC-KU for the procurement of chemicals/ biochemicals/ equipment/ consumables and sample analysis/ characterisation for projects selected for Startup funding is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the Finance endorsement No. Endt. FOS 4945/Finance I/2024-25 dated 28.02.2025 for releasing an amount of Rs.2,75,000/- (Rupees Two Lakh Seventy Five Thousand only) as provisional advance to the Joint Director, TRIC-KU for the procurement of chemicals/ biochemicals/ equipment/ consumables and

sample analysis/ characterisation for the projects selected for Startup funding vide U.O No. Ad.AVI/10643/2024/UOK dated 12.12.2024.

The Committee further recommended that all the purchases shall be made in accordance with the provisions contained in the Store Purchase Manual and Kerala Financial Code.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No. 19.12.28 ***Audit Objection towards the purchase of Pigeon I/c Egnite 1800 W induction cooker amounting Rs.2000/- without prior administrative sanction- request from the Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara for ratification – reg.***

(Ad. A VI)

The Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara has submitted contingent bill amounting Rs.2000/- towards the purchase of Pigeon I/c Egnite 1800w induction cooker from the head of account 'Part I: Non Plan MH:49(v) - Raja Ravivarma Centre of Excellence for Visual Arts -- 4/1220 -- Office Expenses and Miscellaneous' for payment. The audit section of the University has objected the payment of Rs.2000/- from the head of account 'Part I: Non Plan MH:49(v) - Raja Ravivarma Centre of Excellence for Visual Arts -- 4/1220 -- Office Expenses and Miscellaneous' towards the purchase of Pigeon I/c Egnite 1800w induction cooker and has instructed to obtain administrative sanction for claiming the bill from the head of account of Office Expenses and Miscellaneous.

On this, the Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikarahas clarified that the purchase of the induction cooker become an emergency so as to provide enough clean and safe drinking water to the staff of the Centre during the hot summer season and he has also informed that they were unaware of seeking administrative sanction for this purchase.

Hence the Hon.Director has requested to ratify the action of purchasing Pigeon I/c Egnite 1800w induction cooker without prior administrative sanction and to meet the expenditure from the head of account 'Part I: Non Plan MH:49(v) - Raja Ravi Varma Centre of Excellence for Visual Arts - 4/1220 -- Office Expenses and Miscellaneous' of the current year's Budget Estimates of the University.

As per the orders of the Vice Chancellor, the request received from the Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara to ratify the action taken by him in purchasing the Pigeon I/c Egnite 1800w induction cooker without prior administrative sanction, meeting the expenditure from the head of account 'Part I: Non Plan MH:49(v) - Raja Ravivarma Centre of Excellence for Visual Arts -- 4/1220 -- Office Expenses and Miscellaneous' of the current year's Budget Estimates of the University is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to ratify the action taken by the Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara in purchasing the Pigeon I/c Egnite 1800w induction cooker, meeting the expenditure from the head of account 'Part I: Non Plan MH:49(v) - Raja Ravivarma Centre of Excellence for Visual Arts -- 4/1220 -- Office Expenses and Miscellaneous' of the current year's Budget Estimates of the University, without obtaining prior administrative sanction.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No.19.12.29 ***Translational Research and Innovation Centre (TRIC-KU) - Purchase of Air Conditioners for conference room at TRIC - Re allocation of funds - reg:***

(Ad. A VI)

An amount of Rs.50 lakhs was earmarked for the establishment of TRIC-KU as envisaged in the Budget Speech 2023-24, vide item no.11 with estimated expenditures as detailed in the U.O no.Ad.AVI/1865/2024/UOK dated 01.03.2024.From the total amount of Rs.50 lakhs, an amount of Rs.2.50 lakhs was allotted under the component 'Air Conditioners'.

Later, an amount of Rs.51,817/- (Rupees Fifty One Thousand Eight Hundred and Seventeen only) was paid to M/s Eliz Arctic, Penul, Puthenthope P O, Tyvm for the installation of Panasonic 1.5 Ton BEE 5 Star split Type Inverter Air Conditioner at the Joint Director's room, TRIC-KU and U.O No.Ad.AVI/1158/2025/UOK dated 05.02.2025 was issued in this regard.

Meanwhile, the University Engineer has provided a detailed estimate to the TRIC-KU vide letter no.DB1/KVTM/TRIC/AC/03/2024-25 dated 13/12/2024. As per this estimate the actual requirement for air conditioning the conference room at TRIC building, Kariavattom with 3x2 ton AC is Rs.2,80,000/- (Rupees Two Lakhs Eighty Thousand only).

Thus, Joint Director, TRIC-KU vide letter no.TRIC/Conf Hall AC/Re-appropriation/2024 dated 13.12.2024 has informed that after the payment of Rs.51,817 (Rupees Fifty One Thousand Eight Hundred and Seventeen only) to M/s Eliz Arctic the balance amount under the component 'Air Conditioners' is Rs.1,98,183/-. Hence, an additional amount of Rs.81,817/- is required for meeting the expenditure for air conditioning the conference hall based on the expenditure forwarded by the University Engineer.

Accordingly, the Joint Director, TRIC-KU sought permission to reallocate the additional amount of Rs.81,817/- required from the component 'Electrical Work'. Remarks were sought from Planning section on whether payment, if any, has been released/pending to be met from the head "Electrical works" from the amount sanctioned vide U.O Pl F/7513/2023/UOK dated 05.09.2023 and Planning F section has remarked that "No bill with regard to the head "Electrical works" has been received in this section for onward transmission for release of payment" and the Finance has also remarked that the re-allocation of fund to the tune of Rs.81,817/- from the component 'Electrical works' to "Air Conditioners", can be agreed, subject to administrative sanction and subject to limiting the total expenditure for establishing TRIC-KU to Rs.50,00,000/-(Rupees Fifty Lakhs only), as envisaged in the Budget Speech 2023-24. The Vice-Chancellor has ordered to place the matter in the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, the matter related to the re-allocation of fund of Rs.81,817/- from the component 'Electrical works' to "Air Conditioners" for meeting estimated expenditure of Rs.2,80,000/- for air conditioning the conference room at TRIC-KU building, Kariavattom with 3x2 ton AC is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to re-allocate an amount of Rs.81,817/- from the component 'Electrical works' to "Air Conditioners" for meeting estimated expenditure of Rs.2,80,000/- for air conditioning the conference room at TRIC-KU building, Kariavattom with 3x2 ton AC, subject to limiting the total expenditure for establishing TRIC-KU to Rs.50,00,000/- (Rupees Fifty Lakh only), as envisaged in the Budget Speech 2023-24.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

Item No. 19.12.30 Stores Purchase Department - Procurement of Toner Cartridges, Computer Components, Chemicals, Consumables and Electrical items on Running Contract basis, based on the clarification furnished by the Stores Purchase Department - Implementing of - reg.

(Ad. B IV A)

The Standing Committee of the Syndicate on Finance held on 13.01.2025, considered the matter regarding the implementation of Running Contract Systems for the procurement of Computer Components, Toner Cartridges, Electrical items, Chemicals, Consumables etc, based on the clarification furnished by the Stores Purchase Department, **and recommended to refer the item to the Syndicate.** In this regard, the Syndicate held on 22.02.2025 vide Item No. 17.98.21, has resolved that the **item be referred back to the Standing Committee of the Syndicate on Finance**, and the Vice-Chancellor has accorded sanction to implement the above resolution.

Accordingly, the matter regarding the same are detailed as follows:

The Syndicate at its Meeting held on 09.09.2024 vide Item No. 14.16.02.10, had resolved to seek clarification from the Stores Purchase Department, regarding the possibility of initiating any other purchase mode for the supply of Toner Cartridges, since the Government has ceased the Rate Contract System for the supply of Stores at specified rates as GeM is the approved mode of procurement for the purchase of commonly used goods and services in the State; on the basis of the recommendation of the Purchase Committee held on 19.08.2024 while considering the proposal for the purchase of Canon 057 Original Toner Cartridges on rate contract basis.

Accordingly, a letter was sent to the Principal Secretary to Govt., Store Purchase Department for seeking clarification as to whether the University can procure Computer Components, Electrical items and Toner Cartridges on rate/running contract basis or through any other modes of purchase in which the items can be supplied by the firm on demand at specified rates for a fixed period, and to clarify whether the chemicals and consumables for Laboratory use can be purchased on rate contract basis by granting an exemption from the mandatory GeM procurement.

In response to this, the Stores Purchase Department vide letter no. A2/29/2024/SPD dated: 20.11.2024 has informed that "Even though Rate Contract has been ceased by Government, Running Contract system is still in force. In the case of articles which cannot be stocked conveniently in the Department Store with safety and convenience, such as Chemicals and Consumables for Laboratory use as in this case, Running Contract may be opted, subject to the provisions in the Stores Purchase Manual".

In this connection, following points may be noted:

- (1) As per the clarification furnished by the Stores Purchase Department, Running Contract can be opted in the case of Chemicals and Consumables.
- (2) But in the case of Toner Cartridges, Computer Components and Electrical items, it is not clearly mentioned whether to opt the Running Contract System or not.
- (3) In the Stores Purchase Manual, it is also mentioned that Dietary Articles, Firewood, Charcoal, Raw Materials for Ayurvedic Medicines etc. come under the group of Running contracts.
- (4) There is no provision for purchasing the Toner Cartridges, Computer Components, Chemicals, Consumables, Electrical items etc. on Running Contract basis through GeM Portal.
- (5) The Toner Cartridges, Computer Components, Chemicals, Consumables and Electrical Items etc cannot be stored for a long time and cannot be stocked conveniently in the stores with safety and convenience and may not be possible to purchase these items in bulk and the demand for these items is high from various Sections/Departments/Centres.
- (6) Time to time purchase for these items may not be feasible and the price of these items may vary on each purchase, **whereas in the Running Contract, the items can be procured at specified rates for a fixed period.**
- (7) The Government vide G.O. (P) No. 7/2019/SPD dated 26/04/2019 has mentioned that "If the Head of Department finds that purchase of particular item on GeM would not be appropriate as the item is not available on GeM or requirement/specification is too specific or otherwise, then the HoD could procure those items through other mode of procurement as provided in Store Purchase Manual after recording the reasons for the same".
- (8) Vide G.O.(P) No.7/2019/SPD dated 26/04/2019, the Government has also granted exemptions from mandatory procurement through GeM Portal, as follows:
 - (a) Dietary articles
 - (b) Purchase of Laboratory/Medical Equipments by Director of Health Services (DHS), Director of Medical Education (DME), Kerala Medical Services Corporation Ltd (KMSCL), Director of Ayurveda Medical Education (DAME), Director of Ayurveda, Director of Homeopathy, Director of Homeopathy Medical Education, Employees State Insurance Corporation.
 - (c) Stationery Department, Kerala Books and Publication Society (KBPS) and Fire & Rescue Services department.
- (9) It is also stated in the aforesaid G.O., "Government of Kerala controlled organisations, PSUs, etc. should come up with their own policy as to what items shall be bought through GeM and otherwise".

Considering the scenario mentioned above, a policy decision may be taken as to whether implementing the Running Contract for the procurement of Computer Components, toner cartridges and electrical items etc; on the basis of the clarification furnished by the Stores Purchase Department.

As per the orders of the Vice-Chancellor, the matter regarding the implementation of Running Contract Systems for the procurement of Computer Components, Toner Cartridges, Electrical items, Chemicals, Consumables etc, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED that the item be referred to the Purchase Committee for further consideration.

Item No. 19.12.31 Acceptance of Belated Examination Registration Applications - Enhanced Late Fee Structure – reg.

(M & C I)

As per University Order No. M&C 1.2/1715/2015 dated 10.02.2015, the following provisions are currently in effect regarding the admittance for late examination registration applications:

1. Submission prior to 10 days before the commencement of examination:
 - Late fee enhanced from Rs.450/- to Rs.600/- (No prior sanction required from the Controller of Examinations).
2. Submission within 10 days and up to 3 days prior to the commencement of examination:
 - A penalty of Rs. 1000/- in addition to the normal fee is charged (Sanction from the Controller of Examinations is mandatory).

Despite these provisions, many students submit examination registration applications even after the commencement of examinations. As per the norms outlined in the existing University Order, such applications are rejected. This has resulted in genuine cases of hardship where students, due to unavoidable genuine reasons, are unable to submit their applications on time. These students lose a year, as they can only appear in the next available examination, causing significant difficulties and which could be avoided with appropriate provisions.

Accordingly a proposal for acceptance of belated examination registration applications submitted three days prior to the commencement of examinations and after the commencement of examinations, put forward was approved by the meeting of the Syndicate held on 22.02.2025, Item No. 17.17.03 with enhanced late fee structure.

The proposal is as follows:

"Applications submitted after 3 days prior to the commencement of examinations and even after the commencement of examinations may be considered for acceptance under exceptional circumstances, provided they are supported by valid genuine reasons. Such applications would undergo scrutiny by the Controller of Examinations to ensure their validity before final approval".

The Syndicate further resolved to refer the matter of fixing the rate of enhanced late fee for acceptance of applications submitted three days prior to the commencement of examinations and after the commencement of examinations to the Standing Committee of the Syndicate on Finance.

As per orders of the Hon'ble Vice Chancellor, the matter of fixing the rate of enhanced late fee for acceptance of applications submitted three days prior to the commencement of examinations and after the commencement of examinations is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to fix rate of enhanced late fee for acceptance of applications submitted three days prior to the commencement of examinations and after the commencement of examinations, as detailed below.

<i>Purpose</i>	<i>Rate of Fees</i>
<i>Three days prior to the commencement of examinations</i>	<i>Rs.2100/- (Rupees Two Thousand and One Hundred only)</i>
<i>After the commencement of examinations</i>	<i>Rs.3000/- (Rupees Three Thousand only)</i>

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the

Syndicate on Finance held on 07.04.2025, be approved.

Item No:19.12Addl. No. 01 *University Placement Cell - Regularisation of Provisional Advance of Rs.10,00,000/- (Rupees Ten Lakhs only) sanctioned to Dr.Christabell P.J., Convenor, University Placement Cell - Administrative Sanction for ratifying the defects pointed out by the Audit Section - Reg :-*

(Ad. Misc.)

Dr.Christabell.P.J., Convenor, University Placement Cell, was sanctioned an amount of Rs.10,00,000/- (Rupees Ten Lakhs only) as Provisional Advance for extending the activities of the University Placement Cell to the Colleges affiliated with the University vide U.O.No. Ad.DI/1326/2022/UOK dated: 21.02.2022, as envisaged in the Budget Speech 2021-2022. Sanction was granted to Dr.Christabell.P.J., Convenor, University Placement Cell, to organize the activities of the Placement Cell in the Academic Year 2022-'23 by utilizing the Provisional Advance of Rs.10,00,000/- (Rupees Ten Lakhs only) sanctioned during 2021-22, Vide U.O.No. Ad.Misc/117/2023/UOK dated: 05.01.2023

The Convenor, University Placement Cell, has forwarded the statement of expenditure together with the Bills and Vouchers for the regularisation of the Provisional Advance released for the activities of the University Placement Cell, informing that an amount of Rs. 8,00,221/- (Rupees Eight Lakhs Two Hundred and Twenty One only) was spent for the purpose and the unspent amount of Rs.1,99,779/- (Rupees One Lakh Ninety Nine Thousand Seven Hundred and Seventy Nine only) has been remitted to KUF.

In reply to the audit objections pointing out the defects on the Bills/Vouchers, the Convenor, University Placement Cell, has submitted a clarification on which the Audit Section has pointed out that clarifications on Query Number 5 & 6 as detailed below need administrative sanction.

Query Number 5: The number of sessions and rate per session is not mentioned in the receipts. (Honorarium per session is not mentioned in the proposal).

Clarification : A total of 25 hands-on training programme had been conducted for the benefit of students on various aspects with respect to placements, a trainer's charge for conducting the hands on training programme is Rs. 1500/- per hour. The training is scheduled for one day and for 6 hours from 9:30 am to 3:30 pm. A total of 6 hours of training was done in a day, hence the total charge for the trainer in each Training Program is Rs. 9000/- (Rupees Nine Thousand only).

It may be noted that, the Audit VI Section remarked that, as per the guidelines of Seminars/Symposiums/Training Programs/Workshops/Conferences, the Honorarium to be provided for recommended resource persons is limited to Rs. 3000/- per session and the maximum number of sessions per person permitted is two.

Query Number 6: Prior sanction obtained for availing taxi charges may be furnished, if not ratification for the same may be obtained.

Clarification: The Training Programme had to be conducted in various Colleges under the jurisdiction of the University of Kerala and the Taxis were hired on package rates for transportation of the Resource Persons, Syndicate Members and the Convenor of the University Placement Cell. Further the Taxi rate card had been submitted along with the Bills/Vouchers submitted for regularisation requesting to give administrative sanction for expending the actual Taxi Fare.

The Standing Committee of the Syndicate on Finance held on 14.03.2025, considered the matter regarding regularisation of provisional advance of Rs.10,00,000/- (Rupees Ten Lakhs only) sanctioned to Dr.Christabell P.J., Convenor, University Placement Cell, for extending the activities of University Placement Cell to the Colleges affiliated with the University and recommended to invite Dr.Christabell P.J., Convenor, University Placement Cell, in this Committee for a discussion.

The Syndicate at its 18th Meeting held on 17.03.2025 vide Item No. 18.117.10 resolved that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 14.03.2025, be approved and the Hon'ble Vice Chancellor has ordered to implement the same.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the invitation of Dr.Christabell P.J., Convenor, University Placement Cell, before the Standing Committee of the Syndicate on Finance, for discussing the administrative sanction to ratify the audit defects related to

the regularisation of the provisional advance of Rs.10,00,000/- (Rupees Ten Lakhs only) is placed before the Meeting of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to permit Dr. Christabell P.J., Convenor, University Placement Cell to rework the bills and vouchers already submitted for regularisation and re-submit the bills and vouchers within 15 days and place before the next Standing Committee of the Syndicate on Finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be approved.

FURTHER RESOLVED to inform Dr. Christabell P.J., Convenor, University Placement Cell to submit a detailed report of the activities of University Placement Cell before the Syndicate.

Item No:19.12.Addl. No. 02 Judgment dated 11.03.2025 in WP (C) No. 530 of 2024 of the Hon'ble High Court in r/o Sri. Sheeyabudeen A., Sri. Mohan P.N. and Sri. Balachandran Nair P. – legal opinion consideration of - reg:-

(Ad.A III)

The Government of Kerala vide G.O (P) No. 111/2022/Fin. dated 19.09.2022 have added the following modifications to the Ex-Gratia Pension Scheme retrospective with effect from 19.10.2009 and the same was implemented in the University vide U.O No. Ad.A.III/1/Ex-gratia Pension/2023 dated 04.04.2023:

1. when the period of unauthorized absence during the service of an employee is treated as non-duty or Leave Without Allowance not on Medical Certificate and thereby if the employees eligible service becomes less than 10 years and by which employee is not eligible for minimum pension, he/she shall not be entitled to Ex-gratia Pension.
2. When the Gross service is less than ten years and the period of unauthorised absence during the period of service is treated as non-duty or Leave Without Allowance not on Medical Certificate, such employees shall also not be entitled to Ex-gratia Pension.

Based on Government Order dated 19.09.2022 and subsequent University Order dated 04.04.2023, the Ex-gratia pension of the following pensioners were stopped vide University Order dated 07.09.2023 w.e.f 20/09/2022 in the light of letter dated 02.08.2023 from the Joint Director, Kerala State Audit Department (KSAD), Kerala University Audit and concurrence from Finance Officer dated 25.08.2023:

- (i) Sri. Mohan P.N., Security Guard (Hr. Gr.) (retired on 31.10.2014)
- (ii) Sri. Balachandran Nair P., Security Guard (retired on 30.04.2015)
- (iii) Sri. Sheeyabudeen A., Security Guard (retired on 31.05.2016)

The University Service details of Sri. Mohan P.N., Sri. Balachandran Nair P. and Sri. Sheeyabudeen A., Security Guards (retired) including details of LWA (more than 30 days) availed as per entry in Service Book is furnished below:

Name	Date of entry	Date of declaration of probation	Date of Retirement	LWA Details
Sri. Sheeyabudeen A. Security Guard (Rtd.)	13/04/2009 (FN)	21/08/2010 (FN)	31/05/2016 (AN)	a) Requested to grant LWA for 90 days w.e.f. 08.05.2009 on personal reasons. b) LWA granted for 90 days w.e.f 08.05.2009 under Rule 88 Part I KSR vide U.O. No.AdAIL.3/017497/09 dated 10.06.2009 c) Applied for LWA for further period of 90 days, which was not granted and was directed to rejoin duty with immediate

				effect vide Memo No. AdAII/3/017497/09 dated 25.08.2009. d) Permitted to rejoin duty w.e.f 15.09.2009 FN vide UO No. Ad.AII.3/033143/09 dated 15.09.2009 by treating his period of absence from 05.08.2009 to 14.09.2009 as LWA.
Sri. Mohan P.N. Security Guard (Higher Grade)(Rtd.)	01/08/2005 (FN)	01/08/2006 (FN)	31/10/2014 (AN)	a) Placed under suspension vide U.O No. Ad.AII/3/041715/11 dated 20.10.2011, as per report from Director, Department of Physical Education (drunken while on duty on 12.10.2011). b) Reinstated in service with immediate effect after imposing minor penalty of withholding one increment without cumulative effect for a period of one year [U.O No. Ad.AII.3/041715/11 dated 08.03.2012]. c) LWA granted for 152 days w.e.f 12.10.2011 to 11.03.2012 including the absent days vide UO No. Ad AII.3/ 022237/12 dated 09.04.2012.
Sri. Balachandran Nair P. Security Guard (Rtd.)	02/04/2009 FN	07/08/2010 FN	30/04/2015 AN	a) Assistant Security Officer (i/c), reported unauthorised absence w.e.f. 20.11.2009 to 22.12.2009 without prior information and sanction. b) One increment withheld without cumulative effect for a period of one year and the period of absence being treated as Leave Without Allowances vide UO No. Ad AII/3/ 045199/09 dated 25.05.2010. c) Granted LWA for 9 days w.e.f 23.12.2009 to 31.12.2009 on the ground of domestic affairs and LWA for 34 days w.e.f. 16.01.2010 to 18.02.2010 on medical ground with Medical Certificate vide U.O. No. Ad AII.3/032487/10 dated 10.06.2010. c) Granted LWA for 81 days w.e.f. 26.08.2010 to 14.11.2010 on Medical Ground and LWA for one day ie, 15.11.2010 on Personal Grounds. Vide U.O No. Ad AII.3/053332/10 dated

				07.12.2010 d)Granted LWA for 184 days w.e.f. 01.03.2014 to 31.08.2014 vide U.O No. Ad.AIL.3/001440/14 dated 15.01.2014

Sri. Sheeyabudeen A. and other filed WP (C) No. 530/2024 before the Hon'ble High Court against the University order stopping the ex-gratia pension and G.O dated 19/09/2022. The Hon'ble High Court in its Judgment dated 11.03.2025 in WP (C)No.530 of 2024 filed by Sri. Sheeyabudeen.A. and others have declared that Ext. P2 Government Order (G.O (P) No. 111/2022/Fin. dated 19.09.2022) cannot be made applicable to the petitioners. Ext. P3 (University Order dated 07.09.2023 regarding stopping of Ex-gratia pension of Sri. Mohan P.N., Sri. Balachandran Nair P. and Sri. Sheeyabudeen A.) is set aside. The arrears of pension for the period during which the pension has been illegally withheld from the petitioners shall be paid to them within a period of two months.

The Hon'ble Vice-Chancellor has ordered to seek learned opinion from the Standing Counsel and place the matter before the Standing Committee of the Syndicate on Finance.

Accordingly legal opinion of the Standing Counsel was sought and reply dated 05/04/2025 has been received.

Standing Counsel has opined that "since the Government, the paymaster and the Audit Department maintain a view in conflict with the judgment dated 11/3/2025 in WP (C) No 530 of 2024 it is better to prefer writ appeal against the judgment. Whether the Government prefers appeal or not need not be looked into in this connection. If a different view comes from the part of the Government, then the University can take appropriate decision in this matter even during the pendency of the writ appeal.

As per the orders of the Vice Chancellor, Judgment dated 11.03.2025 in WP (C) No. 530 of 2024 of the Hon'ble High Court in r/o Sri. Sheeyabudeen A., Sri. Mohan P.N. and Sri.Balachandran Nair P along with the legal opinion of the Standing Counsel is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to file writ appeal, as opined by the Standing Counsel.

The meeting came to an end at 2.00 p.m.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Meeting of the Standing Committee of the Syndicate on Finance held on 07.04.2025, be noted.

Item No.19.13 to Item No.19.33

Referred to next Syndicate

Item No.19.34

Kerala University Youth Festival 2024 - Judgement of the Hon'ble High Court - Consideration of- reg.

(Ad.DII)

Kerala University Youth Festival 2024 held from March 7th to 11th 2024 was disrupted by unlawful activities and resulted in the premature closing of the event including the valedictory functions.

The Syndicate held on 15.03.2024, vide Additional Item No.1 resolved to conduct a detailed inquiry by a sub committee consisting of Dr. K.G. Gopchandran, Adv.G. Muraleedharan Pillai, Sri.R.Rajesh, and Dr. S. Jayan, Members Syndicate and Registrar regarding the unlawful incidents that occurred and on resuming the suspended Varsity Youth Festival. The University will decide on its future course of action, including completing the festival, based on the sub committee's findings. The Subcommittee has been constituted as per U.O. No. 2771/2024/UOK dated 26.03.2024.

The Syndicate held on 02.07.2024 vide item no.11.114 has considered the request for approval of the Merit certificates of the winners of the Kerala University Youth Festival 2024 and resolved that the same be considered after the inquiry report of the Sub-Committee has been finalized.

Later the Vice Chancellor has approved the certificates of single events in the University Youth Festival 2024 and the same was distributed through Department of Student Services.

Sri. Aswin K S has filed a WP(C)No.29983/2024 before the Hon'ble High Court of Kerala to conduct an independent enquiry into the incidents of corruption and manipulation of results leading to illegal award of grace marks and violence reported during the Kerala University Youth Festival, 2024. Vide interim order dated 29-08-2024, the Hon'ble High Court in WP(C)No.29983/2024 has ordered that awarding of certificates of grace marks pertaining to the group events where there are multiple winners shall not be made without obtaining orders from the court".

The Syndicate held on 09.09.2024, vide item no. 14.25 considered the report submitted by the Subcommittee constituted to investigate the unlawful incidents that occurred during the Kerala University Youth Festival 2024 and resolved to approve the report and further resolved that the certificates for the winners of group events be issued after the disposal of the pending case in the High Court. Also resolved to entrust the Convenor of the Standing Committee of the Syndicate for constituting an expert committee to formulate rules and guidelines for the conduct of the forthcoming Kerala University Youth Festival and for appointing judges for the event.

In the IA. No.1/2025 filed by Sri.Bilal Muhammed S (one of the participant of Arabanamuttu competition of KUYF 2024) in WP(C)No.29983/2024, the Hon'ble High Court of Kerala passed an Interim Order dated 21.01.2025 that " the Interim Order dated 29.08.2024 is modified and is made clear that this interim Order will not prevent the authorities from awarding certificate of grace marks to the additional 8th respondent and his group members in respect of the event Arabanamuttu ". However, the Vice Chancellor has ordered to await till the final decision of the Hon'ble High Court is received.

The Hon'ble High Court disposed WP(C) No.29983/2024 filed by Aswin K.S that *"Taking into consideration the fact that university has already ordered an enquiry by a Committee into the matter, I am of the view that the prayer of the petitioner stands substantially met. the writ petition therefore can be disposed of with appropriate direction. The Hon'ble High Court has ordered that " the writ petition is accordingly disposed of directing that the report of the Committee constituted by the Syndicate to enquire into the disruption of Kerala University Youth Festival, 2024, shall be placed before the Syndicate and thereafter before the Chancellor of the University for appropriate action in this regard".*

In para 5 of the judgment the court has observed that "The allegation of the petitioner is that in most of the items, prizes were distributed to undeserving students. Apart from making such an allegation, the petitioner has failed to put forth any tangible evidence to interfere with the process of award of prizes in the youth festival".

In the following Writ Petitions

1. WP(C) No. 4908/2025 filed by Khalid Kalam & Ors. for obtaining orders on disbursing the certificates of merits to the petitioners who secured First Prize in the Vattapattu event in the Kerala University Youth Festival 2024
2. WP(C) No. 5813/2025 filed by Ajmal E & Ors. for obtaining orders on disbursing the certificates of merits to the petitioners who secured Second Prize in the Duff Muttu event in the Kerala University Youth Festival 2024
3. WP(C) No. 5873/2025 filed by Mohammed Shahin S & Ors for obtaining orders on disbursing the certificates of merits to the petitioners who secured Second Prize in the Kolkkali event in the Kerala University Youth Festival 2024
4. WP(C) No. 6253/2025 filed by Anees Rahuman & Ors. & Ors, for obtaining orders on disbursing the certificates of merits to the petitioners who secured Second Prize in the Kolkkali event in the Kerala University Youth Festival 2024 **the Hon'ble High Court has ordered, vide Judgement dated 24.02.2025 that " As the fact involved in this case are similar to the facts involved in WP(C) No. 29983/2024, this writ petition is disposed of directing that the petitioners will be entitled to the benefits of the directions given in WP(C) no, 29983/2024".**

In the following writ petitions

1. WP(C) No.5416/2025 filed by Mohammed Ali & Ors. for obtaining orders on disbursing the certificates of merits to the petitioners who secured first place in the Duffmutt event

2. WP(C) No. 5882/2025 filed by A.R Yasir & Ors. for obtaining orders on disbursing the certificates of merits to the petitioners who secured third place in the Vattapattu event in the Kerala University Youth Festival 2024.
3. WP(C) No.6174/2025 filed by Nourin N Nazar & Ors. for obtaining orders on disbursing the certificates of merits to the petitioners who secured first place in the Oppana event, **The Hon'ble High Court has ordered, vide Common Judgement dated 18.02.2025 that " In view of the directions given in the judgement dated 18.02.2025 in WP(C) No. 29983/2024, these writ petitions are disposed of granting liberty to the University Authorities to publish the results, award grace marks and issue certificates to the winners in the Kerala University Youth Festival, 2024."**

Many requests have been received from students regarding the award of certificates and grace marks to the winners of the Kerala University Youth Festival 2024.

It may please be noted that as per the orders of the Registrar opinion of the Standing Counsel sought on the matter regarding:

- (1) the scope of filing an appropriate petition in WP(C) No. 29983/2024 since the Syndicate held on 09.09.2024, vide item no. 14.25 considered the report submitted by the Subcommittee constituted to investigate the unlawful incidents that occurred during the Kerala University Youth Festival 2024 and resolved to approve the report.
- (2) Whether there are any legal impediments in implementing the judgment of the Hon'ble High Court in WP(C) No. 5416 & con. cases as the Hon'ble High Court in WP(C) No. 29983/2024 filed by Sri Aswin. K.S has ordered that the writ petition is accordingly disposed of directing that the report of the Committee constituted by the Syndicate to enquire into the disruption of Kerala University Youth Festival, 2024, shall be placed before the Syndicate and thereafter before the Chancellor of the University for appropriate action in this regard".

Accordingly the Standing Counsel has furnished his opinion and the same is attached herewith. While forwarding the file to the Vice Chancellor, it was ordered to place the matter before the Syndicate with the latest legal opinion.

Hence, the judgements of Hon'ble High court of Kerala in the WP(C) No. 29983/2024 filed by Aswin K S and judgements dated 24.02.2025, WP(C) No. 4908/2025 filed by Khalid Kalam & Ors., WP(C) No. 5813/2025 filed by Ajmal E & Ors., WP(C) No. 5873/2025 filed by Mohammed Shahin S & Ors., WP(C) No. 6253/2025 filed by Anees Rahuman & Ors. along with the opinion furnished by the standing Counsel (Opinion appended) is placed before the Syndicate for consideration.

Resolution of the Syndicate

The Syndicate considered the judgments of the Hon'ble High Court of Kerala in the following writ petitions: WP(C) No. 29983/2024 filed by Aswin K.S.; judgment dated 24.02.2025 in WP(C) No. 4908/2025 filed by Khalid Kalam & Others; WP(C) No. 5813/2025 filed by Ajmal E & Others; WP(C) No.5873/2025 filed by Mohammed Shahin S & Others; and WP(C) No. 6253/2025 filed by Anees Rahuman & Others, along with the opinion furnished by the Standing Counsel.

The Syndicate discussed the matter in detail and **RESOLVED** to implement all the conditions and guidelines stipulated in the Enquiry Committee Report.

The Syndicate further decided to finalize the results, grace marks and certificates for the winners of the Kerala University Youth Festival 2024 on a provisional basis, and submit the same to the Hon'ble Chancellor of the University for approval and subsequent implementation.

Item No.19.35 to Item No.19.109

Referred to next Syndicate

Item No.19.110

Award of Ph.D Degrees

(Ac.EII/Ac.EV/Ac.EV(A))

Item No.19.110.01

Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Ruksana K.in Sociology - reg:- (2016 Regulation)

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“CONSTRUCTING GENDER: A STUDY ON GENDER SOCIALIZATION IN SCHOOLS IN KERALA”** submitted by Ruksana K.

Resolution of the Syndicate

RESOLVED that Ruksana K., be declared eligible for the award of the Degree of Doctor of Philosophy in Sociology under the Faculty of Social Sciences.

Item No.19.110.02 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Keerthi V. in Botany – reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SYSTEMATIC STUDIES ON THE GENUS PLUTEUS(BASIDIOMYCOTA, FUNGI) OF KERALA STATE”** submitted by Keerthi V.

Resolution of the Syndicate

RESOLVED that Keerthi V., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

Item No.19.110.03 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sujitha S in Zoology – reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SPATIO-TEMPORAL DISTRIBUTION OF MACROBENTHIC FAUNA IN ACHENKOVIL RIVER, KERALA”** submitted by Sujitha S.

Resolution of the Syndicate

RESOLVED that Sujitha S., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No.19.110.04 **Consideration of the examiners reports on the Ph.D. Thesis submitted by Ms. Dhanya G.S., Research Scholar in Economics - (2016 Regulation) – reg.**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“IMPACT OF REMITTANCE ON CONSUMPTION EXPENDITURE PATTERN OF EMIGRANT HOUSEHOLDS IN KERALA: A COMPARATIVE STUDY”** submitted by Dhanya G.S.

Resolution of the Syndicate

RESOLVED that Dhanya G.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No.19.110.05 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Lekshmi Chandran M. in Civil Engineering-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PERFORMANCE EVALUATION OF COIR COMPOSITES FOR GROUND VIBRATION ISOLATION”** submitted by Lekshmi Chandran M.

Resolution of the Syndicate

RESOLVED that Lekshmi Chandran M., be declared eligible for the award of the Degree of Doctor of Philosophy in Civil Engineering under the Faculty of Engineering and Technology.

Item No.19.110.06 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Athira Mani in Chemistry-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“FABRICATION OF GRAPHENE OXIDE BASED MOLECULARLY IMPRINTED**

ELECTROCHEMICAL SENSORS FOR THE SELECTIVE DETERMINATION OF CERTAIN CHEMICAL SPECIES IN ANALYTICAL AND BIOMEDICAL APPLICATIONS submitted by Athira Mani.

Resolution of the Syndicate

RESOLVED that Athira Mani., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No.19.110.07 ***Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Preethi Elizabeth Iype in Electronics and Communication Engineering -reg.***

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled ***“THERMAL MODELING OF SEMICONDUCTOR DEVICES AND VALIDATION”*** submitted by Preethi Elizabeth Iype.

Resolution of the Syndicate

RESOLVED that Preethi Elizabeth Iype., be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics and Communication Engineering under the Faculty of Engineering and Technology.

Item No.19.110.08 ***Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Amritha V. V.in Botany – reg.***

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled ***“PHYTOHORMONAL CHANGES DURING EMBRYOGENY IN COCOS NUCIFERA L”*** submitted by Amritha V.V.

Resolution of the Syndicate

RESOLVED that Amritha V.V., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

Item No.19.110.09 ***Consideration of the examiners’ reports on the Ph.D. thesis submitted by Ms. Reeja J.A., Research Scholar in Law- (2016 Regulation) – reg.***

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled ***“THE RIGHT OF CHILDREN TO FREE AND COMPULSORY EDUCATION ACT, 2009 – AN ANALYSIS WITH SPECIAL REFERENCE TO TRIBAL PEOPLE IN KERELA”*** submitted by Reeja J.A.

Resolution of the Syndicate

RESOLVED that Reeja J.A., be declared eligible for the award of the Degree of Doctor of Philosophy in Law under the Faculty of Law.

Item No.19.110.10 ***Consideration of the examiners reports on the Ph.D. Thesis submitted by Mr. Bipin Kurup S.R., Research Scholar in History (2016 Regulation)- reg.***

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled ***“THE MILITIA OF TRAVANCORE: CONTINUITY AND CHANGE (1729 - 1948)”*** submitted by Bipin Kurup S.R.

Resolution of the Syndicate

RESOLVED that Bipin Kurup S.R., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

Item No.19.110.11 ***Consideration of the examiners’ reports on the Ph.D. thesis submitted by Ms. Adithya V.K., Research Scholar in Economics- (2016 Regulation) – reg.***

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SUSTAINABLE AGROECOLOGICAL PRACTICES IN KERALA: A STUDY ON POKKALI FARMING”** submitted by Adithya V.K.

Resolution of the Syndicate

RESOLVED that Adithya V.K., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No.19.110.12 **Consideration of the examiners reports on the Ph.D. Thesis submitted by Ms Shabna J.S., Research Scholar in Economics - (2016 Regulation) – reg.**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INTERGENERATIONAL MOBILITY: AN ANALYSIS OF THE FISHERFOLK IN KERALA”** submitted by Shabna J.S.

Resolution of the Syndicate

RESOLVED that Shabna J.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No.19.110.13 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Shijo Sara Mathewin Sociology - reg:- (2016 Regulation)**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EVOLVING DYNAMICS OF WOMEN DOMESTIC WORKERS IN URBAN SPACE: A CASE OF THIRUVANANTHAPURAM DISTRICT, KERALA”** submitted by Shijo Sara Mathew.

Resolution of the Syndicate

RESOLVED that Shijo Sara Mathew., be declared eligible for the award of the Degree of Doctor of Philosophy in Sociology under the Faculty of Social Sciences.

Item No. 19.110.14 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Faseela V.S in Environmental Sciences-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“RADIATIVE TRANSFER MODELLING AND MACHINELEARNING ALGORITHMS FOR IMPROVED ABOVE-GROUND BIOMASS ESTIMATION IN DIVERSEFOREST ECOSYSTEMS”** submitted by Faseela V.S.

Resolution of the Syndicate

RESOLVED that Faseela V.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Environmental Sciences under the Faculty of Applied Sciences and Technology.

Item No. 19.110.15 **Consideration of Examiners reports on the PhD thesis submitted by Smt. Sreeja T.G. in Chemistry – reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“CHARACTERISATION OF POLYCYCLIC AROMATIC HYDROCARBON LEVELS IN FISH SAMPLES AND PREDICTION OF ITS CARCINOGENICITY THROUGH COMPUTATIONAL ANALYSIS”** submitted by Sreeja T.G.

Resolution of the Syndicate

RESOLVED that Sreeja T.G., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No.19.110.16 **Consideration of the examiners reports on the Ph.D. Thesis submitted by Ms. Sumitha S.S., Research Scholar in History (2016 Regulation)- reg**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PRESERVING THE PAST: A STUDY ON DEPARTMENT OF ARCHAEOLOGY, KERALA STATE”** submitted by Sumitha S.S.

Resolution of the Syndicate

RESOLVED that Sumitha S.S., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

Item No. 19.110.17 **Consideration of the examiners reports on the Ph.D. Thesis submitted by Ms. Sreerekha M., Research Scholar in History (2016 Regulation) - reg:-**
(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“COLONIAL INTERVENTION AND FOREST POLICY: IMPACT ON TRAVANCORE”** submitted by Sreerekha M.

Resolution of the Syndicate

RESOLVED that Sreerekha M., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

Item No.19.110.18 **Consideration of the examiners reports on the PhD Thesis submitted by Smt. Keerthana C.K. in Biotechnology –reg.**
(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“MECHANISTIC AND IMMUNOLOGICAL EVALUATION AND PRE-CLINICAL VALIDATION OF UTTROSIDE-B AS A CHEMOTHERAPEUTIC DRUG AGAINST HEPATOCELLULAR CARCINOMA”** submitted by Keerthana C.K.

Resolution of the Syndicate

RESOLVED that Keerthana C.K., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.19.110.19 **Consideration of the examiners reports on the PhD Thesis submitted by Smt. Ketakee Mahajan in Biotechnology –reg.**
(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“THE INTERPLAY BETWEEN MICRORNAS AND FOXM1: THE IMPACT IN COLORECTAL CANCER”** submitted by Ketakee Mahajan.

Resolution of the Syndicate

RESOLVED that Ketakee Mahajan., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.19.110.20 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Anjali B.in Commerce –reg.**
(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INVESTMENT BEHAVIOR AND INVESTORS’ BIASES: A FINANCIAL KNOWLEDGE BASED ANALYSIS”** submitted by Anjali B.

Resolution of the Syndicate

RESOLVED that Anjali B., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.19.110.21 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Christina Mary Georgy in English-reg.**
(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ENGLISH FOR MEDICAL PURPOSES: ANALYSING LINGUISTIC NEEDS TOWARDS DEVELOPING**

AN ESP CURRICULUM FRAMEWORK FOR THE NURSING STUDENTS IN KERALA
submitted by Christina Mary Georgy.

Resolution of the Syndicate

RESOLVED that Christina Mary Georgy., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

Item No.19.110.22 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Jaiji J.S in Commerce-reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**NRI INVESTMENTS: PROSPECTS AND PREDICAMENTS**” submitted by Jaiji J.S.

Resolution of the Syndicate

RESOLVED that Jaiji J.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.19.110.23 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Siva Prasad R.in Commerce –reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**CAPITAL MARKET INVESTMENTS AND CUSTOMER RATIONALITY**” submitted by Siva Prasad R.

Resolution of the Syndicate

RESOLVED that Siva Prasad R., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.19.110.24 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Renu V.R. in Malayalam- reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “ശാസ്ത്ര പ്രമേയങ്ങളുടെ ആവിഷ്കരണം സി. രാധാകൃഷ്ണ റേണു നോവലുകളിൽ” submitted by Renu V.R.

Resolution of the Syndicate

RESOLVED that Renu V.R., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.19.110.25 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Kavya M.V. in Malayalam- reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “രാഷ്ട്രീയതത്ത്വപരമായ മലയാള നോവലിൽ: ധർമ്മപുരാണം, ഹിരണ്യകശിപു, കാവി എന്നീ കൃതികളെ മുൻനിർത്തിയുള്ള അപഗ്രഥനാത്മക പഠനം” submitted by Kavya M.V.

Resolution of the Syndicate

RESOLVED that Kavya M. V., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.19.110.26 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Sampath J.S. in Malayalam- reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “മലയാള സിനിമ കോളനിയനന്തരമേൽപ്പുരവാദത്തെ മുൻനിർത്തിയുള്ള പഠനം” submitted by Sampath J.S.

Resolution of the Syndicate

RESOLVED that Sampath J. S., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.19.110.27 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Arsha M.S in Physics-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“STRATEGIES FOR ENHANCING THE ENERGY AND POWER CAPABILITIES OF CARBON BASED AQUEOUS SUPERCAPACITORS”** submitted by Arsha M.S.

Resolution of the Syndicate

RESOLVED that Arsha M.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.19.110.28 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Priya Venugopal in Computational Biology and Bioinformatics-reg:**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“AYURINFORMATICS APPROACH TO TARGETING H.PYLORI-MEDIATED INFLAMMATION”** submitted by Priya Venugopal.

Resolution of the Syndicate

RESOLVED that Priya Venugopal., be declared eligible for the award of the Degree of Doctor of Philosophy in Computational Biology and Bioinformatics under the Faculty of Applied Sciences and Technology.

Item No.19.110.29 **Consideration of the examiners reports on the Ph.D Thesis submitted by Abdul Razak P.M in Arabic –reg:**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“CONTRIBUTIONS OF SHEIKH SAID NURSI TO THE ISLAMIC RENAISSANCE IN TURKEY AND ISLAMIC KNOWLEDGE WITH SPECIAL REFERENCE TO RISALE-I NOOR”** submitted by Abdul Razak P.M.

Resolution of the Syndicate

RESOLVED that Abdul Razak P.M., be declared eligible for the award of the Degree of Doctor of Philosophy in Arabic under the Faculty of Oriental Studies.

Item No.19.110.30 **Consideration of Examiners reports on the PhD thesis submitted by Smt. Mahitha M.S. in Zoology – reg:**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“CLINICAL SIGNIFICANCE OF MOLECULAR ANALYSIS IN ADVANCED STAGES OF CHRONIC MYELOID LEUKEMIA (CML) PATIENTS”** submitted by Mahitha M.S.

Resolution of the Syndicate

RESOLVED that Mahitha M.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No.19.110.31 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Nissa Suring S.N. in Electronics and Communication Engineering -reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DETECTION OF EEG ABNORMALITIES FOR THE PROGNOSIS OF MAJOR NEUROLOGICAL DISORDERS IN CHILDREN”** submitted by Nissa Surling S.N.

Resolution of the Syndicate

RESOLVED that Nissa Surling S.N., be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics and Communication Engineering under the Faculty of Engineering and Technology.

Item No.19.110.32 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Asha S. in Chemistry –reg.*

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SYNTHESIS, CHARACTERISATION, CRYSTAL STRUCTURE, THEORETICAL AND BIOLOGICAL INVESTIGATIONS OF ARYL SCHIFF BASES AND THEIR METAL COMPLEXES”** submitted by Asha S.

Resolution of the Syndicate

RESOLVED that Asha S., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No.19.110.33 *Consideration of the examiners reports on the Ph.D Thesis submitted by Muhammadali.T.K in Arabic –reg.*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SIMPLIFICATION OF ARABIC GRAMMAR PEDAGOGY FOR UNDERGRADUATE CURRICULA IN KERALA: A THEORETICAL STUDY”** submitted by Muhammadali.T.K.

Resolution of the Syndicate

RESOLVED that Muhammadali.T.K., be declared eligible for the award of the Degree of Doctor of Philosophy in Arabic under the Faculty of Oriental Studies.

Item No.19.110.34 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Akanksha Prajapati in Education-reg.*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DEVELOPMENT OF A HYBRID VISUAL NARRATIVE-BASED PACKAGE IN ENGLISH FOR ENHANCING SELECT LANGUAGE SKILLS OF SENIOR SECONDARY SCHOOL STUDENTS”** submitted by Akanksha Prajapati.

Resolution of the Syndicate

RESOLVED that Akanksha Prajapati., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

Item No.19.110.35 *Consideration of Examiners reports on the PhD thesis submitted by Smt. Lija M in Botany – reg:*

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“MECHANISM OF FRUIT CRACKING IN ‘POTTUVELLARI’ (CUCUMIS MELOVAR. MOMORDICA (ROXB.) DUTHIE & FULLER) - CUCURBITACEAE”** submitted by Lija M.

Resolution of the Syndicate

RESOLVED that Lija M., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

Item No.19.110.36 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Maya K. –in Malayalam- reg.*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ജനകീയ സമരങ്ങളുടെ പ്രതിനിധാനം തെരഞ്ഞെടുത്ത ആത്മകഥകളിൽ - ഒരുപഠനം”** submitted by Maya K.

Resolution of the Syndicate

RESOLVED that Maya K., be declared eligible for the award of the Degree of Doctor of

Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.19.110.37 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Anu R Chandran in Commerce-reg.*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EMPOWERMENT OF SCHEDULED CASTES IN KERALA THROUGH ENTREPRENEURSHIP AND INTRAPRENEURSHIP”** submitted by Anu R Chandran.

Resolution of the Syndicate

RESOLVED that Anu R Chandran., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.19.110.38 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Sreelekshmy.H.G in Commerce-reg.*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“CORPORATE GOVERNANCE IN BANKING SECTOR- A STUDY ON SELECTED BANKS IN INDIA”** submitted by Sreelekshmy.H.G.

Resolution of the Syndicate

RESOLVED that Sreelekshmy.H.G., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.19.110.39 *Consideration of the examiners reports on the Ph.D Thesis submitted by Vishnu S in Sanskrit-reg.*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“BHŪGŌĪAKHAGŌĪASaṁBANDHAḥ VANDHYATĀCINTANĒ”** submitted by Vishnu S.

Resolution of the Syndicate

RESOLVED that Vishnu S., be declared eligible for the award of the Degree of Doctor of Philosophy in Sanskrit under the Faculty of Oriental Studies.

Item No.19.110.40 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sheeja O.in Islamic History- reg.*

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SOCIO-ECONOMIC BACKWARDNESS OF THE MUSLIM COMMUNITY IN KERALA AND THE INITIATIVES OF GOVERNMENT AND MUSLIM ORGANIZATIONS IN THE ERADICATION OF THE BACKWARDNESS SINCE 1956”** submitted by Sheeja O.

Resolution of the Syndicate

RESOLVED that Sheeja O., be declared eligible for the award of the Degree of Doctor of Philosophy in Islamic History under the Faculty of Social Sciences.

Item No.19.110.41 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Gopika M.S. Nair in Commerce –reg.*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ACCOUNTING STANDARDS (IND AS) AND DISCLOSURE PRACTICE- A STUDY ON SELECTED CORPORATE SECTOR IN INDIA”** submitted by Gopika M. S. Nair.

Resolution of the Syndicate

RESOLVED that Gopika M.S. Nair., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.19.110.42 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Krishna Preethy A.R.in Hindi-reg.*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IKKESVIEM SADI KI HINDI KAVITHA MEIN SANSKRITIK PRATIRODH**” submitted by Krishna Preethy.A.R.

Resolution of the Syndicate

RESOLVED that Krishna Preethy A.R., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

Item No.19.110.43 **Consideration of the examiners reports on the Ph.D. Thesis submitted by Ms.Darsana L., Research Scholar in History (2016 Regulation)- reg.**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EXPLORING FAMINE DYNAMICS ON COMMUNITY CONSCIOUSNESS; A STUDY OF CHERTHALA AND AMBALAPUZHA TALUKS IN THE CONTEXT OF SECOND WORLD WAR**” submitted by Darsana L.

Resolution of the Syndicate

RESOLVED that Darsana L., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

Item No.19.110.44 **Consideration of the examiners reports on the Ph.D. Thesis submitted by Ms.Nimmy S. Kottoor, Research Scholar in Economics - (2016 Regulation) – reg.**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**COLLECTIVE DECISION AND CONSUMER BEHAVIOUR : AN EMPIRICAL ANALYSIS**” submitted by Nimmy S. Kottoor.

Resolution of the Syndicate

RESOLVED that Nimmy S. Kottoor., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No.19.110.45 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sreekala P.K in Malayalam- reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**കേരളത്തിലെ ക്ലാസിക്കൽ നൃത്തപാരമ്പര്യത്തിലെ ആത്മീയതയും സാമൂഹികവും**” submitted by Sreekala P.K.

Resolution of the Syndicate

RESOLVED that Sreekala P.K., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.19.110.46 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Monisha M. in Statistics-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**APPLICATIONS OF LAGRANGIAN TYPE DISTRIBUTIONS IN COUNT MODELING**” submitted by Monisha M.

Resolution of the Syndicate

RESOLVED that Monisha M., be declared eligible for the award of the Degree of Doctor of Philosophy in Statistics under the Faculty of Science.

Item No.19.110.47 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Renjini Raveendran P. in Mathematics-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled ***“A STUDY ON CHARACTERISTIC FEATURES OF ORGANISM BY PHYLOGENETIC NETWORK”*** submitted by Renjini Raveendran P.

Resolution of the Syndicate

RESOLVED that Renjini Raveendran P., be declared eligible for the award of the Degree of Doctor of Philosophy in Mathematics under the Faculty of Science.

Item No.19.110.48 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Vishnu D. in Electronics and Communication Engineering (2009 Regulation) -reg.

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled ***“DESIGN AND PERFORMANCE ANALYSIS OF COMPOUND RECONFIGURABLE ANTENNA USING METASURFACE”*** submitted by Vishnu D.

Resolution of the Syndicate

RESOLVED that Vishnu D., be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics and Communication Engineering under the Faculty of Engineering and Technology.

Item No.19.110.49 Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Sunesh S.M. in Chemistry (2009 Regulation) – reg.

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled ***“SYNTHESIS, CHARACTERIZATION AND PROPERTIES OF NANOCERAMIC OXIDES FOR PHOTOCATALYTIC APPLICATIONS”*** submitted by Sunesh S.M.

Resolution of the Syndicate

RESOLVED that Sunesh S.M., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No.19.110.50 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Remya V.L. in Commerce –reg.

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled ***“ENVIRONMENTAL ACCOUNTING PRACTICES OF AUTOMOBILE INDUSTRY – A PERSPECTIVE STUDY AMONG AUTOMOBILE DEALERS IN KERALA”*** submitted by Remya V.L.

Resolution of the Syndicate

RESOLVED that Remya V.L., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.19.110.51 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Javeesh Alex in Physics (2016 Regulation) –reg.

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled ***“SYNTHESIS AND CHARACTERIZATION OF CERIUM BASED NANOSTRUCTURES FOR ELECTROCHEMICAL APPLICATIONS”*** submitted by Javeesh Alex.

Resolution of the Syndicate

RESOLVED that Javeesh Alex., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.19.110.52 Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Deepthi R in Botany (2016 Regulation) – reg

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EVALUATION AND SELECTION OF FULL-SIBS AND HALF-SIBS OF CLONES RRII 414, RRII 429 AND PB 330 OF HEVEA BRASILIENSIS (Willd. ex A. Juss.) Muell. Arg”** submitted by Deepthi R.

Resolution of the Syndicate

RESOLVED that Deepthi R., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

Item No.19.110.53 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Neethu Lin Zoology – reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PHYTOCHEMICAL IMPREGNATED ELECTROSPUN SCAFFOLDS IN THE HEALING OF SKIN WOUNDS”** submitted by Neethu L.

Resolution of the Syndicate

RESOLVED that Neethu L., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No.19.110.54 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Santhosh A.S. in Zoology (prior to 2009 regulation) –reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A COMPARATIVE STUDY ON ECOLOGY AND ETHOLOGY OF CERTAIN HERBIVORES IN KERALA”** submitted by Santhosh A.S.

Resolution of the Syndicate

RESOLVED that Santhosh A.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No.19.110.55 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Nikhila Leemon in Zoology (2016 Regulation) – reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ALTERED CHOLESTEROL HOMEOSTASIS: RELATION BETWEEN HAIR FOLLICLE BIOLOGY AND STEM CELL FUNCTION IN ALOPECIA”** submitted by Nikhila Leemon.

Resolution of the Syndicate

RESOLVED that Nikhila Leemon., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No.19.110.56 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Vinu Rajesh G. in English-reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ALZHEIMER'S DISEASE AND CONCEPTUAL METAPHORS : A COGNITIVE CULTURAL ANALYSIS OF THE SELECT WORKS OF IRIS MURDOCH AND GABRIEL GARCIA MARQUEZ”** submitted by Vinu Rajesh G.

Resolution of the Syndicate

RESOLVED that Vinu Rajesh G., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

Item No.19.110.57 **Consideration of the examiners reports on the PhD Thesis submitted by Smt. Indu M in Biotechnology (as per UGC Regulation 2016) –reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“MOLECULAR INSIGHTS INTO ‘PRIMING’ AS A POTENTIAL CROP PROTECTION STRATEGY IN PIPER NIGRUM L”** submitted by Indu M.

Resolution of the Syndicate

RESOLVED that Indu M., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.19.110.58 **Consideration of the examiners reports on the PhD Thesis submitted by Smt. Neethu Krishnan in Biotechnology (as per UGC Regulation 2016) – reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“UNDERSTANDING THE TRANSCRIPTIONAL REGULATION OF β -hcg BY BRCA1 AND ITS CLINICAL IMPLICATIONS”** submitted by Neethu Krishnan.

Resolution of the Syndicate

RESOLVED that Neethu Krishnan., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.19.110.59 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Simi.M in Education-reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EFFECTIVENESS OF ASSURE MODEL IN ECOLOGY ON SCIENTIFIC REASONING, METASTRATEGIC KNOWLEDGE AND ACHIEVEMENT OF HIGHER SECONDARY SCHOOL STUDENTS”** submitted by Simi.M.

Resolution of the Syndicate

RESOLVED that Simi.M., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

Item No.19.110.60 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sithara V. –in Malayalam- reg.**

(Ac.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ചട്ടമ്പി സ്വാമികളുടെ കൃതികൾ: ഒരു സംസ്കാരപഠനം”** submitted by Sithara V.

Resolution of the Syndicate

RESOLVED that Sithara V., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.19.111 to Item No.19.130 **Referred to next Syndicate**

Item No.19.131 **Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025 - Approval of - reg.**

(Ad.A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025 is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON STAFF, EQUIPMENT & BUILDINGS

Date & Time : 30-04-2025, 12.00 Noon.
Venue : Syndicate Room, University Buildings, Palayam.

Members Present

1. Dr. Shijukhan J S (Convener, S/c of the Syndicate on Staff, Equipment and Buildings)
2. Adv. Muralidharan Pillai G (Member, Syndicate)
3. Dr. S Nazeem (Member, Syndicate)

4. Dr. Pramod N (Member, Syndicate)
5. Sri. Ajay D N (Member, Syndicate)
6. Sri. R Rajesh (Member, Syndicate)
7. Dr. M Lenin Lal (Member, Syndicate)

Members Absent

1. Prof. Dr. K. G. Gopchandran (Member, Syndicate)
2. Dr. S Jayan (Member, Syndicate)
3. Adv. R B Rajeev Kumar (Member, Syndicate)

Item No. 19.131.01 *Repair & Maintenance of University Vehicle KL01 CD 7963 (Force Traveller) - Delay in processing the file related to the payment to M/s Jijo Motors, Nanthencode - Hearing of the Assistant Engineer (Mechanical) – reg.*

(Ad. A IV)

The Certificate of Fitness (C.F.) of the University vehicle KL 01 CD 7963 (Force Traveller) was valid till 24.01.2024. Repair work related to the C.F. Test of the vehicle was carried out by M/s.Jijo Motors, Nanthencode, as per Work Order No. 49936/Admn A IV/2022/UOK dated 20.02.2024. Upon completion of the work, the firm submitted Invoice Nos. 027 and 028 dated 15.04.2024 amounting to Rs.76,943/- (Rupees Seventy Six Thousand Nine Hundred and Forty Three only), for processing the payment. File No. 49936/Admn A IV/2022/UOK (PART-IX) related to the payment was forwarded to the Assistant Engineer (Mechanical) on 19.04.2024 for remarks on the satisfactory completion of the work.

Due to delays in payment, the firm submitted a request dated 04.06.2024 to the Registrar to expedite the settlement of the outstanding payment. Subsequently, Note No. 49936/Admn A IV/2022/UOK dated 14.06.2024 was forwarded to the AE (Mechanical) to return the file for processing the payment. As there was no response, the firm submitted another request to the Registrar via email dated 02.07.2024. Consequently, Note No.49936/Admn.AIV/2022/UOK dated 17.07.2024 was forwarded to the University Engineer as per the orders of the Registrar, to direct the AE (Mechanical) to expedite the certification process and return the file. However, neither the file nor a response had been received on this matter.

Meanwhile, the Manager, M/s Jijo Motors submitted a request dated 07.08.2024 to the Vice-Chancellor stating that the payment remained unsettled despite the vehicle being handed over to the University on 05.04.2024, after the completion of repairs as per the work order. The Vice-Chancellor has ordered to seek an explanation from the AE (Mechanical) for the delay in processing the file and to arrange the payment if the claim was found genuine.

The Assistant Engineer (Mechanical) returned the file to the section only on 12.08.2024.

As per the orders of the Vice-Chancellor, Note No. 49936/Admn A IV/2022/UOK dated 24.08.2024 was issued to the AE (Mechanical), directing him to submit a detailed explanation for the delay in returning File No. 49936/Admn A IV/2022/UOK (PART-IX) pertaining to the payment to M/s Jijo Motors, Nanthencode, for the repair work associated with the C.F. Test of the vehicle KL01 CD 7963.

The AE (Mechanical), via email dated 31.08.2024, provided an explanation stating that the delay occurred due to the following reasons:

1. *Lack of cooperation from the service provider in providing proper repairs.*
2. *Lack of proper documentation (GPS/Speed Governor) from the service provider.*
3. *The bill was withheld until the renewal of Certificate of Fitness was completed.*
4. *Personal illness during the periods 02.07.2024 to 07.07.2024 and 19.07.2024 to 08.08.2024.*

The payment to the firm has been settled, vide U.O. No. 7608/2024/UOK dated 06.09.2024.

The following timeline of events have to be considered regarding this matter:

Sl. No.	Event	Date	Remarks
1	Expiry of Certificate of Fitness	24.01.2024	
2	Vehicle produced for C.F. Test (1 st attempt)	19.02.2024	Failed due to non-renewal of GPS, worn out front Left Hand Tyre, body scratches

			and damaged seat upholstery.
3	Work Order issued to M/s Jijo Motors, Nanthencode.	20.02.2024	For C. F. Test related repair works.
4	Vehicle handed over to the University by M/s Jijo Motors, Nanthencode	05.04.2024	
5	Vehicle produced for C.F. Test (2 nd attempt)	09.04.2024	Failed again as the tyres and co-passenger seat upholstery were not replaced.
6	Certificates of Speed governor and GPS renewal were obtained	31.05.2024	
7	Work Order issued to M/s Rohini Tyres.	29.04.2024	For tyre replacement
8	Tyres were replaced	07.06.2024	
9	Vehicle produced for C.F. Test (3 rd attempt)	12.07.2024	Passed. (Vehicle has remained idle since 05.04.2024)
10	Work Order issued to M/s United Electricals	01.08.2024	For battery replacement.
11	Battery was replaced	08.08.2024	
11	Vehicle was sent to M/s Vanchinad Motors Pvt Ltd	21.08.2024	Alternator complaint.
12	Current Status		Vehicle has not been released by M/s.Vanchinad Motors Pvt Ltd due to pending payments.

As per the orders of the Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

The Standing Committee of the Syndicate on Staff, Equipment & Buildings, at its meeting held on 02.11.2024, considered the explanation from the Assistant Engineer (Mechanical) for the delay in returning the file related to the payment to M/s Jijo Motors, Nanthencode, along with the timeline of events and recommended to hear the Assistant Engineer (Mechanical). The Syndicate, at its meeting held on 05.11.2024, vide Item No. 15.144.01, resolved to approve this recommendation.

In obedience to the orders of the Vice-Chancellor, the matter of hearing the Assistant Engineer (Mechanical) regarding the delay in processing the payment to M/s Jijo Motors, Nanthencode, for the repair work associated with the C.F. Test of the vehicle KL 01 CD 7963, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to conduct a meeting including the following members, to streamline the functioning of the Transport wing.

- ***Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings***
- ***Convener, Standing Committee of the Syndicate on Finance***
- ***Convener, Standing Committee of the Syndicate on Planning and Development***
- ***Registrar***
- ***Assistant Engineer (Mechanical)***
- ***Deputy Registrar (Admn III)***
- ***Assistant Registrar (Admn V)***
- ***Concerned Section***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131.02 Shortage of Conductors in the Transport Wing- reg.

(Ad. A IV (A))

The University Engineer vide letter No. AB.3/2024-25 dated 07.01.2025 has forwarded the request of the Assistant Engineer (Mechanical) regarding the necessity of filling the vacancies and also submitted a report on the present working status in the Transport Wing. It is stated that Staff shortage, overburden to the currently working staff, age and health concerns, recruitment challenges

etc are adversely affecting the functioning of the Transport Wing. The report of the Assistant Engineer (Mechanical) regarding the shortage of bus crew is a critical issue and the routine schedule of buses are at risk. Hence, it is requested to take necessary measures to ensure the smooth functioning of the transport wing.

The crisis faced in the Transport Wing are as follows:

1. In the period 2019-2020 there were 6 buses, 6 conductors and 6 drivers in the Transport Wing. Now the numbers have reduced to 4, 3 and 4 respectively. In the place of 6 conductors, the transport wing has been operating with only three since 07.11.2023. And the situation worsened as one among the three serving conductors met with an accident recently and was unable to attend duty.
2. As because of working long hours especially during university events such as Inter-University Basketball, Volleyball, and Tennis tournaments the presently working staff are over burdened.
3. The average age of drivers and conductors is 47, with many on medication for chronic conditions such as diabetes, hypertension, and epilepsy which makes it difficult to over strain them during emergencies.

To address these challenges, the Assistant Engineer (Mechanical) has proposed the following measures :

1. Take urgent steps to fill vacancies of conductors and drivers.
2. Suspend special trips on working days until adequate staff is appointed.
3. Create a Contingency Panel, Establishing a panel of drivers and conductors who can be engaged on an as-needed basis during emergencies, as per university precedence.

It may be noted that the existing rank list of Conductors on daily wage basis published on 14.10.2020 has expired on 13.10.2023. Considering the exigency a walk -in interview may be conducted for appointment of Bus Conductors on daily wage basis.

As per the orders of the Vice Chancellor for filling the vacancies of Conductors in Transport Wing by conducting a walk -in interview is placed before the Standing Committee of the Syndicate on Staff, Equipments & Buildings for consideration and recommendations.

The Committee considered the matter and recommended to initiate steps for the engagement of Conductor on daily wage basis in the Transport wing, by inviting fresh application.

The Committee further recommended to constitute a Selection Committee consisting of following members for selection to the post of Conductor on daily wage basis in the Transport wing.

- ***Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings***
- ***Convener, Standing Committee of the Syndicate on Finance***
- ***Registrar***
- ***Assistant Engineer (Mechanical)***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No. 19.131.03 കേരള സർവകലാശാല പ്രസ് - കരാർ ജീവനക്കാരെ ഫണ്ട്, പ്രോവിഡന്റ് ഇഎസ്ഐ എന്നീ പദ്ധതികളിൽ ഉൾപ്പെടുത്തുന്നതു സംബന്ധിച്ച്.

(Ad. B III)

കേരള സർവകലാശാല പ്രസ്സിൽ ബൈൻഡർ, ഡിടിപി ഓപ്പറേറ്റർ എന്നീ തസ്തികകളിൽ 11 മാസ കരാർ വ്യവസ്ഥയിൽ ജീവനക്കാരെ പുതിയതായി നിയമിച്ച സാഹചര്യത്തിൽ, ഇവരുടെ സേവനവേതന വ്യവസ്ഥകൾ നിർണയിക്കുന്നതുമായി ബന്ധപ്പെട്ട് മാർഗ്ഗനിർദ്ദേശം നൽകണമെന്ന് പ്രസ്സ് സൂപ്രണ്ട് ഇൻ ചാർജ് അപേക്ഷിച്ചിരുന്നു. നിലവിൽ രണ്ട് കരാർ ജീവനക്കാരെയാണ് പ്രസ്സിൽ നിയമിച്ചിട്ടുള്ളത്. അതിനാൽ പ്രോവിഡന്റ് ഫണ്ട്,

ഇഎസ്ഐ എന്നീ പദ്ധതികളിൽ ഇവരെ ഉൾപ്പെടുത്തുന്നതിന് അനുമതി നൽകുന്നതുമായി ബന്ധപ്പെട്ട് താഴെ പറയുന്ന വസ്തുതകൾ ശ്രദ്ധയിലേക്ക് സമർപ്പിക്കുന്നു.

ഇഎസ്ഐ പദ്ധതി

- ഇഎസ്ഐ നിയമത്തിൽ നിർവചിച്ചിരിക്കുന്ന പ്രകാരം, 10 അല്ലെങ്കിൽ അതിൽ കൂടുതൽ ജീവനക്കാർ ജോലി ചെയ്യുന്ന എല്ലാ ഫാക്ടറികളിലേയും, മറ്റ് സ്ഥാപനങ്ങളിലേയും, പ്രതിമാസം 21,000 രൂപയിൽ താഴെ വേതനം ലഭിക്കുന്ന (വികലാംഗരായ ജീവനക്കാർക്ക് 25,000 രൂപ) എല്ലാ ജീവനക്കാരും ഇഎസ്ഐ പദ്ധതിയിൽ രജിസ്റ്റർ ചെയ്യുകയും, അവരുടെ വിഹിതം പദ്ധതിയിലേക്ക് അടയ്ക്കുകയും വേണം.
- നിലവിൽ സർവകലാശാല പ്രസ്സിലെ ദിവസവേതന വേതനാടിസ്ഥാനത്തിൽ ജോലി ചെയ്യുന്ന ജീവനക്കാർ എല്ലാവരും നിലവിൽ ഇഎസ്ഐ പദ്ധതിയിൽ അംഗങ്ങളാണ്.
- സർവകലാശാല പ്രസ്സിലെ കാഷ്വൽ ജീവനക്കാരുടെ പ്രതിമാസ ഇഎസ്ഐ വിഹിതം സർവകലാശാലയുടെ അതത് വർഷത്തെ ബജറ്റ് വിഹിതത്തിലെ "Part I- NP - MH:56 - University Press - 4-5720 -Contribution of ESI Scheme" എന്ന ശീർഷകത്തിൽ വകയിരുത്തി ഓരോ മാസവും 15 ന് മുൻപായി ഇഎസ്ഐ പോർട്ടലിലേക്ക് അടയ്ക്കുന്നതിന് പ്രസ്സ് സൂപ്രണ്ട് ഇൻ ചാർജിന് അനുമതി നൽകി ഉത്തരവ് പുറപ്പെടുവിച്ചിരുന്നു.
- സർവകലാശാല പ്രസ്സിലെ കാഷ്വൽ ജീവനക്കാരുടെ നിലവിലുള്ള പ്രതിദിന വേതനനിരക്കായ 755/- രൂപ അടിസ്ഥാനപ്പെടുത്തി a) എംപ്ലോയേർസ് കോൺട്രിബ്യൂഷൻ - 3.25 ശതമാനം b) എംപ്ലോയീ കോൺട്രിബ്യൂഷൻ - 0.75 ശതമാനം എന്ന നിരക്കിലാണ് വിഹിതം ഇഎസ്ഐ ഓൺലൈൻ പോർട്ടലിലേക്ക് ഒടുക്കുന്നത്.

- സർവകലാശാല പ്രസ്സിൽ കരാർ അടിസ്ഥാനത്തിൽ ജീവനക്കാരെ നിയമിക്കുന്നത് ഇത് ആദ്യമായാണ്. നിലവിൽ ശ്രീമതി. അജിനാബീവി ജെ ഉൾപ്പെടെ രണ്ട് കരാർ ജീവനക്കാരെയാണ് പ്രസ്സിൽ നിയമിച്ചിട്ടുള്ളത് എങ്കിലും ശമ്പളപരിധിയിലെ നിബന്ധന പ്രകാരം ശ്രീമതി. അജിനാബീവി ജെ മാത്രമാണ് ഇഎസ്ഐ പദ്ധതിയിൽ ഉൾപ്പെടുത്താൻ അർഹയായിട്ടുള്ളത്.
- അതിനാൽ ഇഎസ്ഐ നിയമപ്രകാരം നിഷ്കർഷിക്കുന്ന വേതനപരിധിക്കുള്ളിൽ ഉൾപ്പെടുന്ന, അർഹരായ കരാർ ജീവനക്കാരെ ഇഎസ്ഐ പദ്ധതിയുടെ ഗുണഭോക്താക്കളായി രജിസ്റ്റർ ചെയ്യുവാൻ അനുമതി നൽകിയും, അവരുടെ പ്രതിമാസ ഇഎസ്ഐ വിഹിതം, നിലവിൽ കാഷ്വൽ ജീവനക്കാരുടെ ഇഎസ്ഐ വിഹിതം പിടിക്കുന്ന മാതൃകയിൽ ഓരോ മാസവും 15 ന് മുൻപായി ഇഎസ്ഐ പോർട്ടലിലേക്ക് അടയ്ക്കുന്നതിന് പ്രസ്സ് സൂപ്രണ്ട് ഇൻ ചാർജിന് അനുമതി നൽകിയും ഉത്തരവ് പുറപ്പെടുവിക്കാവുന്നതാണ്.

വിഷയം പരിഗണിച്ച ധനകാര്യവിഭാഗം, സർവകലാശാല പ്രസ്സിലെ കരാർ ജീവനക്കാരെ ഇഎസ്ഐ പദ്ധതിയിൽ ഉൾപ്പെടുത്താൻ അനുമതി

നൽകുന്ന പക്ഷം, അവരുടെ ഇഎസ്ഐ വിഹിതം ഏതു ബജറ്റ് ശീർഷകത്തിൽ നിന്ന് നൽകണം എന്നതിനെ സംബന്ധിച്ച് 16.03.2025 ലെ Endt No.4918/Finance II/2024-25 പ്രകാരം നിർദ്ദേശിച്ചിരിക്കുന്നത് ഇപ്രകാരമാണ് :

- ജീവനക്കാരുടെ വിഹിതം : ബന്ധപ്പെട്ട ശമ്പള അക്കൗണ്ടിൽ നിന്ന് വകയിരുത്താം.
- തൊഴിൽദാതാവിന്റെ വിഹിതം : "Part I- NP- MH:56 - University Press - 4/5720 - Contribution to ESI Scheme" എന്ന ശീർഷകത്തിൽ നിന്ന് അനുവദിക്കാം.
- സർവകലാശാല ബജറ്റ് എസ്റ്റിമേറ്റിലെ ചെലവ് ഭാഗത്തെ "Part IV - Debt and Deposits - MH- 94: Suspense Account" എന്ന അക്കൗണ്ട് ശീർഷകത്തിൽ "15/8172 - Contribution to ESI Scheme" എന്ന ഉപശീർഷകം ആരംഭിക്കാവുന്നതാണ്.

പ്രോവിഡന്റ് ഫണ്ട്

സർവകലാശാലയിലെ Contract Employees നു നിലവിൽ പ്രോവിഡന്റ് ഫണ്ട് ബാധകമാക്കിയിട്ടുണ്ട്. അതിനാൽ, ബന്ധപ്പെട്ട ഓഡിറ്റ് വിഭാഗത്തിൽ നിർദ്ദിഷ്ട മാതൃകയിലുള്ള അപേക്ഷാ ഫോം അംഗീകൃതമാർഗ്ഗേണ പൂരിപ്പിച്ചു നൽകി സർവകലാശാല പ്രസ്ഥിത പുതിയതായി നിയമിച്ച രണ്ട് കരാർ ജീവനക്കാർക്കും മേൽ പദ്ധതിയിൽ അംഗമാകുന്നതിനുള്ള അനുമതി നൽകാവുന്നതാണ്.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻപ്രകാരം, താഴെപ്പറയുന്ന വിഷയങ്ങൾ സിൻഡിക്കേറ്റ് ഉപസമിതി ആയ സ്റ്റാൻറിംഗ് കമ്മിറ്റി ഓൺ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് ആൻഡ് ബിൽഡിങ്ങിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

1. ഇഎസ്ഐ നിയമപ്രകാരം നിഷ്കർഷിച്ച വേതനപരിധിക്കുള്ളിൽ ഉൾപ്പെടുന്ന സർവകലാശാല പ്രസ്ഥിത അർഹരായ കരാർ ജീവനക്കാരെ ഇഎസ്ഐ പദ്ധതിയിൽ ഗുണഭോക്താക്കളായി രജിസ്റ്റർ ചെയ്യുന്നതിനുള്ള അനുമതി.
2. സർവകലാശാല പ്രസ്ഥിത അർഹരായ കരാർ ജീവനക്കാരുടെ പ്രതിമാസ ഇഎസ്ഐ വിഹിതം, ധനകാര്യ വിഭാഗം നിർദ്ദേശിച്ച ബഡ്ജറ്റ് ശീർഷകങ്ങളിൽ നിന്നും, നിലവിൽ പ്രസ്ഥിത കാഷ്വൽ ജീവനക്കാരുടെ ഇഎസ്ഐ വിഹിതം പിടിക്കുന്ന മാതൃകയിൽ പിടിച്ച്, ഓരോ മാസവും 15-ാം തീയതിക്ക് മുൻപായി ഇഎസ്ഐ പോർട്ടലിലേക്ക് അടയ്ക്കുന്നതിനായി പ്രസ്സ് സൂപ്രണ്ട് ഇൻ ചാർജിനെ ചുമതലപ്പെടുത്തുന്നതിനുള്ള അനുമതി.
3. സർവകലാശാല പ്രസ്ഥിത കരാർ ജീവനക്കാരെ സർവകലാശാലയുടെ പ്രോവിഡന്റ് ഫണ്ട് പദ്ധതിയിൽ ഉൾപ്പെടുത്തുന്നതിനുള്ള അനുമതി.

The Committee considered the matter and recommended to defer the item.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No. 19.131.04 Proposal for implementation of eight Hour single duty shift for the security Guards in the University- reg -

(Ad. A II)

As per the direction received from the Hon'ble Vice-Chancellor in the meeting held on 28.09.2024 at Kariavattom Campus, the Security Officer, SH Campus and the Security Officer, Kariavattom Campus have requested to allot extra casual Security Guards for implementing the 8 hours single shift.

The Security Officer, Kariavattom Campus has informed that, as of now 35 casual Security Guards are deployed in 3 shifts and there is a need of 52 Casual Security Guards to deploy 17 in each shift so that as per the direction of Hon'ble Vice -chancellor, the duty pattern of Security staff can be change in to single shift.

The proposal for the duty shift of the security Guards submitted by the Security Officer, Kariavattom Campus is furnished below:

Day	Shift A	Shift B	Shift C
1 st Day	8 am to 5 pm	5 pm to 8 am	Duty Rest
II nd Day	5 pm to 8 am	Duty Rest	8 am to 5 pm
III rd Day	Duty Rest	8 am to 5 pm	5 pm to 8 am

In the letter submitted by the Security Officer, SH Campus, it requested to allot 9 more Casual Security Guards to the SH Campus for implementing 8 hours duty for the security Guards as per the direction from the Hon'ble Vice Chancellor in the meeting held on 28.09.2024 at Kariavattom Campus.

The proposal for the duty shift of the security Guards submitted by the Security Officer, SH Campus is furnished below:

Duty Post	Day Duty	Night Duty	Rest
Main Gate	2	2	14
Traffic	1	-	
Health Gate	1	1	
Finance Wing	1	1	
CV Camp	1	2	
Security Wing	1	1	
Main Shelter	2	1	
V.C. Shelter	1	-	
University Press	1	--	
Parking 2	1	--	
Parking 3	1	--	
C.E Shelter	1	--	
Amenity Centre	1	--	
E S Wing	1	--	
Lift	1	--	
Computer Centre, Election Section, Creche, Spark area	---	2	
University Press, Bank, Guest House area	---	2	
C.E, E.S, Amenity Centre Area	--	2	
Total	17	14	14

And the letter submitted by the General Secretary, Kerala State Security & Housekeeping Staff Association (CITU), it requested to be waived the decision to implement 8 –hour duty time to the Security Guards by maintaining the time arrangement that has been in place for years. It has been also informed that if the new time schedule comes in to force, it will affect the travel and work of the workers.

It may be noted that the total sanctioned strength of Security Guards in the University is 100. Presently 104 Security Guards are engaged in SH Campus, Kariyavattam Campus and various University Centres / Outside Departments/ University Library.

As per the orders of the Vice Chancellor, the matter of proposal for implementing the eight hours single duty for the Security Guards and allotting more Security Guards as part of it, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to maintain status-quo.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No. 19.131.05 To assign the Charge of Chief Vigilance Officer – reg.**(Ad. A II)**

The Meeting of the Website Updation Sub-Committee held on 12.01.2024, recommended to assign the charge of Chief Vigilance Officer to the Security Officer.

It may be noted that, as per the recommendations of the Committee, which was constituted to suggest measures to improve the working of the vigilance machinery for toning up the administrative vigilance set up in the various departments, the Government has issued the following orders vide G.O. (P) No.34/97/Vig. Dated, 11.06.1997.

- (a) The Administrative Vigilance set-up in all Departments including those of the Secretariat and all public Sector Undertaking will be known unfortunately by the nomenclature 'Vigilance Cell.
- (b) Officers of adequate seniority, Preferably number two level in each organisation, will be designed as Vigilance Officer to head the Vigilance Cell.
- (c) The Vigilance Cell will be provided with supporting staff, wherever necessary, for Office Work as well as resources for Field Work.
- (d) The Vigilance Officer will be answerable to the Head of Department or Chief Executive only.
- (e) Appointment of Vigilance Officers will be done by the orders of the Vigilance Department of the Government Secretariat, after obtaining vigilance clearance from the Director, Vigilance and Anti Corruption Bureau (VACB).
- (f) Complaints/ Petitions relating to departmental irregularities which prima facie do not amount to criminal misconduct as defined in the P C Act 1988 will be entrusted with the Vigilance Cell for enquiry and report. If the enquiry by Vigilance Cell discloses adequate grounds for action by the Vigilance and Anti Corruption Bureau, a request will be made to the Vigilance Department in the Government Secretariat.
- (g) Activities of the Vigilance Officers will be co-ordinated by the Vigilance Department of the Government Secretariat, by prescribing periodical reports and returns, arranging training, conducting review meetings etc.
- (h) Training will be given to the Vigilance Officers at regular intervals. This could be done by the Institute of Management in Government (IMG), according to a well- devised training programme. Alternatively, the training could be undertaken by the Director, Vigilance and Anti Corruption Bureau, himself, with the faculty drawn from various disciplines.
- (i) There should be an annual conference of all Vigilance Officers, presided over by Minister in charge of Vigilance Department. At this conference, all important issues relating to the departmental vigilance will be discussed and appropriate decision taken.
- (j) Government will consider providing some incentives to Vigilance Officers.

The Item No.01.15 of the Minutes of the Syndicate held on 18.07.2019, resolved to institute a Vigilance Wing in the University and to request the Government to depute an Officer not below the rank of Superintendent of Police as Vigilance Officer. Accordingly, a letter No. ELECTION/2019 Dated 29.07.2019, has been forwarded to the Government.

Later, Prof.(Dr.) P.P. Ajayakumar, Pro- Vice Chancellor, University of Kerala, had been appointed as Vigilance Officer vide M.9.(MUDU)Mo. 140/2019/VIG Dated 04.10.2019. No one has been appointed to this post since the retirement of Prof.(Dr.) P.P. Ajayakumar.

Meanwhile, as per the orders of the Vice Chancellor, letters had sent to the different Universities in Kerala, for providing the details of the position, appointment and regulation of the post of Chief Vigilance Officer.

The consolidated replies received from different Universities in Kerala with regard to the post of Vigilance Officer are furnished below:

Sl. No	Name of the University	Letter No.	Reply
1.	The University of Calicut.	letter No.57145/AD-K-ASST 4/2014/CU Dated 28.05.2024.	An administrative vigilance set-up had been created in the University and an officer in the cadre of Joint

			Registrar/ Deputy Registrar had been appointed as the Vigilance Officer.
2	The Kerala University of Health Sciences	letter No. 14809/2019/GA1/ Admn./ KUHS Dated 22.05.2024.	The post has not been allocated there.
3	The Sree Sankaracharya University of Sanskrit, Kalady	Letter No. 01779/ADB2/SSUS/2024 dated 07.06.2024.	An Administrative Vigilance Officer has been appointed in the University as per the provisions of the Government Order No. GO(P) No.34/97/Vig. dated 11.06.1997.
4	The Cochin University of Science and Technology, Cochin	Letter No. AD.AI/3584/MISC/2022 dated 24.07.2024.	The Pro- Vice Chancellor is the Vigilance Officer of the University and the staff in the Office of Pro-Vice Chancellor shall be assist him in performing his vested duties.
5	The Kerala Agricultural University, Thrissur	Letter No. KAUGA/5155/2024-GA J1 dated 25.07.2024	No post of vigilance officer has been created there as per that order No. GO (P)No.34/97/Vig. Dated 11.06.1997. An order has been issued appointing an officer of the university as vigilance officer and forming an internal vigilance cell consisting of three persons including that officer.
6	The APJ Abdul Kalam Technological University	Letter No.KTU/ASST9(ADMIN)/3581/ 223 Dated 09.08.2024	No post of Vigilance Officer has been created for this University and hence recruitment pattern and service conditions related to the post of Vigilance Officer are not yet defined.
7	The Thunchathu Ezhuthachan Malayalam University	letter No. 531/2020/Admn Dated 09.09.2024	The post of Vigilance officer does not exist there.
8	Mahatma Gandhi University	Letter No. 105652/AD A4-2/2024/AD A4 Dated 04.11.2024	The sanctioned post of vigilance Officer does not exist in the University at present. The Registrar has been assigned the duties of Vigilance Officer in University as per the decision of the Syndicate.

As per the orders of the Vice-Chancellor and resolution of the Syndicate, the matter is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for recommendation.

The Committee considered the matter and recommended to approach the Government for appointing Vigilance Officer in the Vigilance Cell of University of Kerala, by referring to the contents in the letter dated 29-07-2019, previously sent to the Government.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No. 19.131.06 Kariavattom Campus – Posting of Security Officer on deputation basis - reg.

(Ad.A II)

As per the request of Sri. Suresh Kumar S to relieve him of the duties of the Security officer, Kariavattom Campus w.e.f. 23.09.2024 AN, consequent to his promotion, the Principal Secretaries to

Government (Home Dept. & Higher Education Dept) were requested to forward a panel of four Police Officers to consider for appointment as Security Officer in the Kariavattom Campus.

The State Police Chief, vide letter dated 17.02.2025, has intimated that the following four officers have submitted their willingness for appointment to the post of Security Officer on deputation basis at Kariavattom Campus, University of Kerala.

The details of the applicants are furnished below.

Sl. No	Name	Age and Date of Birth	Date of Entry in service	Designation	Educational Qualifications and Experience	Remarks
1.	Sri. Robert Johny M.	54 Years 05/05/1971	01.02.1993	DySP, DCRB, Pathanamthitta	BA, LLB	Nil
2.	Sri. Ratheesh M.	41 Years 10/05/1983	09.03.2005	Deputy Commandant, MSP Malappuram	MA	Nil
3.	Sri. Dilip Kumar Das	54 Years, 09/01/1971	22.09.2004	DySP, DCRB Wayanad	MA Philosophy & DCA	1-Increment bar for 6 months without Cumulative Effect for the discrepancies occurred in the investigation of Crime case No.126/2012 u/s 323, 307 IPC and Cr 193/2014 u/s 174 Cr PC of kadakkal PS vice order No.A2(a)-1257/2017 dtd 27.10.2017. 2. Awarded increment bar for one year without CE for the lapses in the investigation of Crime No.1844/2016 u/s 143,147,148,149,120B,3 23,303 IPC vide Order No.A2/5781/2019/TR dtd: 29.11.2019. Later the same is modified as censure vide Order No.D1-1101/2020SZ dtd 11.05.2020
4.	Sri. Binu K. S.	52 Years, 21/04/1972	31/08/1990	Assistant Commandant, KAP III Battalion, Adoor Pathanamthitta	SSLC	Nil

The State Police Chief has stated that these officers are clear in vigilance angle and at present no PR/disciplinary proceedings are pending against them. The details of minor/major punishments, if any awarded to the officers during the last 10 years are noted against their names. Hence, it is informed that the Department has no Objection in considering their candidature of the above mentioned officers for the said deputation post.

In the previous instances, while considering the panel forwarded from the Government for appointing the Security Officer, the matter was placed before the Standing committee of the Syndicate on Staff, Equipment and Buildings for the selection of Security Officer.

As per the orders of Vice-Chancellor, the panel detailed above is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and for recommending one police officer from the panel for appointment as Security Officer on deputation

basis, in the Kariavattom Campus for a period of one year with effect from the date of joining or till regular hand joins duty, whichever is earlier, under usual terms and conditions of deputation.

The Committee considered the matter and recommended to entrust the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings to prepare a priority list from the a panel of four Police Officers for appointment as Security Officer on deputation basis, in the Kariavattom Campus.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No. 19.131.07 Request submitted by Sri. Janardhanan Nair A – Casual Labourer- Vice-Chancellor's Office- for re-engagement- after 65 years- reg.

(Ad. A II)

Sri. Janardhanan Nair A, has been working in the University since 1996. He has retired from the service in the year 2015 and continued as a class IV employee on daily wage basis for 9 years at the Office of the Vice Chancellor. He has completed sixty-five years of age in July 2024. Accordingly, his engagement was terminated on 31.07.2024 vide U.O No.4969/2024/UOK Dated 19.06.2024.

The Syndicate held on 09.09.2024 (vide Item No. 14.08.04) resolved to re-engage (first term after termination as he attained the age 65) Sri. Janardhanan Nair A, as Casual Labourer on a daily wage basis for 179 days considering his service rendered in the Office of the Statutory Officers and at meetings of the Syndicate as Casual Labourer. And further resolved that this resolution shall not be considered as a precedent.

Now he has requested for re-engagement for a few more days, considering his adverse financial position as of now; on expiry of his present term (which expired on 20.03.2025).

It may also be considered that, the maximum upper age limit of non teaching staff to be engaged in the University of Kerala, as per University Order No. Ad AVII(A)/DOMTEC-Age Limit/ 2019 dated 09.10.2019, is upto 65 years.

The appointment to the non-teaching posts of the Universities in Kerala has been given to the Kerala PSC as per Rule (3) of the Kerala Public Service Commission (Additional functions as respects the services under the Universities) Act, 2015. In this regard, an interim order has also been issued by the Hon'ble High Court in WP(C) No.40821 of 2024(C), directing the University to report all the existing vacancies under the above category, to the KPSC.

As per the orders of the Hon'ble Vice-Chancellor, the submission from Sri.Janardhanan Nair.A, Former Casual Labourer (on daily wage basis), requesting for re-engagement to the present post for some more days (who has been engaged for one term after attaining the age of 65 years as per the resolution of the Syndicate; which expired on 20.03.2025), is placed before the Standing Committee on Staff, Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to re-engage Sri. Janardhanan Nair A., as a Casual Labourer on a daily wage basis for a period of six months with effect from 13.05.2025, on the usual terms and conditions of the University.

Item No.19.131.08: Request for considering Sri. Sugathan to be engaged on casual basis after attaining 65 years - reg –

(Ad.A II)

Sri. Sugathan S, Kamalalayam, Russelpuram was employed as peon in the Registrar's Section and retired from service on 6th November 2016. He was granted permission to continue as casual peon following his retirement. However, Sri. S. Sugathan ceased to be in service upon reaching the age of 65 years, i.e., till 30.11.2022. Sri. Sugathan in his request dated 06.08.2024 informed that whenever university is considering the persons exceeding the age limit of 65 years for employment, his case may also be considered, as he is struggling to make ends meet.

The meeting of the Syndicate held on 09.09.2024 considered the request of Sri.Sugathan.S vide item no. 14.08.05 and resolved to re-engage Sri. Sugathan S as Casual Labourer on daily wages

basis for 179 days considering his service rendered in the office of the Statutory Officers and at meetings of the Syndicate as Casual Labourer. **And further resolved that this resolution shall not be considered as a precedent.**

Accordingly Sri Sugathan S. was engaged as Casual Labourer on daily wage basis in the Office of the Registrar for a period of 179 days w.e. f. 26.09.2024.

Now, PA to Registrar, vide note dated 27.02.2025, has requested to consider the proposal for reengagement of Sri. Sugathan S as Casual Labourer for another term of 179 days after a break, citing the exigency of service, as the term of his appointment expires on 23.03.2025.

With regard to this, the following facts may be perused:

- *the maximum upper age limit of non teaching staff to be engaged in the University of Kerala as per University Order No. Ad AVII(A)/DOMTEC-Age Limit/2019 dated 09.10.2019 is upto 65 years*
- the minutes meeting of the Syndicate held on 09.09.2024 resolved to re-engage Sri. Sugathan S. Peon (Rtd) (who has crossed 65 years) for a period of 179 days considering the service rendered by him in the office of the Statutory Officers and at meetings of the Syndicate. *The syndicate further resolved not to consider this resolution as a precedent.*
- With regard to this, a good number of applications have been received in this section from the retired employees for job assistance.
- *an interim order was issued by the Hon'ble High Court, in the case filed by Smt. Anshida P. and others, vide WP(C) No.40821 of 2024, directing the University to report all the existing vacancies to the Kerala Public Service Commission. Further it is directed that, appointments in excess, of the direct recruitment vacancies shall be made only after obtaining further orders from the Court.*

As per the orders of the Vice-Chancellor, the matter of re-engaging Sri. Sugathan S as Casual Labourer on daily wage basis in the Registrar's Section (who has been engaged for one term after attaining the age of 65 years, as per the resolution of the Syndicate; which expired on 23.03.2025), for a further term of 179 days, is placed before the Standing Committee of the Syndicate on Staff Equipment and Building for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to re-engage Sri. Sugathan. S as a Casual Labourer on a daily wage basis for a period of six months with effect from 13.05.2025, on the usual terms and conditions of the University.

Item No. 19.131.09: 24.01.2025 -ന് സർവ്വകലാശാല ക്യാമ്പസ് പരിസരത്തു അനുമതിയില്ലാതെ പന്തൽ

സെക്യൂരിറ്റി കെട്ടി അനിശ്ചിതകാല സമരം നടത്തിയതുമായി ബന്ധപ്പെട്ട് - തലത്തിൽ

വീഴ്ച ഉണ്ടായതു സംബന്ധിച്ച്:-

(Ad. A II)

24.01.2025-ന് സർവ്വകലാശാല ക്യാമ്പസ് പരിസരത്തു അനുമതിയില്ലാതെ പന്തൽ കെട്ടി അനിശ്ചിതകാല സമരം നടത്തിയതുമായി ബന്ധപ്പെട്ട് SH ക്യാമ്പസിലെ സെക്യൂരിറ്റി ഓഫീസറിനോട് വിശദീകരണം ആവശ്യപ്പെട്ട് നോട്ടീസ് നൽകിയിരുന്നു. സെക്യൂരിറ്റി ഓഫീസർ 24.01.2025 -നു വൈകുന്നേരം സമർപ്പിച്ച വിശദീകരണ റിപ്പോർട്ടിൽ അന്നേ ദിവസം (അതായതു 23.01.2025, 10.45 pm) സർവ്വകലാശാല SH ക്യാമ്പസിലെ സെക്യൂരിറ്റി വിഭാഗത്തിന്റെ ചാർജ് വഹിച്ചിരുന്ന ശ്രീ. അനിക്കുട്ടൻ, മെയിൻ ഗേറ്റ് ഡ്യൂട്ടിയിലുണ്ടായിരുന്ന ശ്രീ. രതീഷ് രവി, അമിനിറ്റി/പരീക്ഷാവിഭാഗം പ്രദേശത്തു ഡ്യൂട്ടിയിലുണ്ടായിരുന്ന ശ്രീ. രാജശേഖരൻ തമ്പി എന്നീ സെക്യൂരിറ്റി ഗാർഡുകൾ സമരപന്തൽ നിർമാണം യഥാസമയം സെക്യൂരിറ്റി ഓഫീസർനെ അറിയിക്കുന്നതിൽ പരാജയപ്പെടുകയും അതിലൂടെ ഡ്യൂട്ടിയിൽ വീഴ്ച വരുത്തിയതായും

റിപ്പോർട്ട് ചെയ്തു. അതനുസരിച്ചു മേല്പറഞ്ഞ മൂന്നു സെക്യൂരിറ്റി ഗാർഡുകൾക്കു കാരണം കാണിക്കൽ മെമ്മോ നൽകി.

സെക്യൂരിറ്റി ഗാർഡുകൾ സമർപ്പിച്ച വിശദീകരണക്കുറിപ്പിൽ 23.01.2025 - ന് രാത്രിയിൽ ഏകദേശം 10.30 ഓട് കൂടി കുറച്ചു വിദ്യാർത്ഥികൾ സർവ്വകലാശാലയിൽ എത്തുകയും, ടെന്റ് സ്ഥാപിക്കുകയും ചെയ്തു എന്നും അവരെ ഇതിൽ നിന്നും തടയാൻ ശ്രമിച്ചപ്പോൾ ഭീഷണിപ്പെടുത്തി എന്നുമാണ് സൂചിപ്പിച്ചിട്ടുള്ളത്.

മൂന്നു സെക്യൂരിറ്റിഗാർഡുകൾ സമർപ്പിച്ച വിശദീകരണക്കുറിപ്പുകൾ പരിശോധിച്ചതിനു ശേഷം കാഷ്വൽ സെക്യൂരിറ്റി ഉദ്യോഗസ്ഥരുടെ ഭാഗത്ത് ഗുരുതരമായ വീഴ്ച സംഭവിച്ചതായി കണ്ടെത്തിയിരുന്നു. അതിൻപ്രകാരം അച്ചടക്ക നടപടി സ്വീകരിക്കുന്നതിനായി ലീഗൽ അഡ്വക്കേസറുടേ ഉപദേശ പ്രകാരം ജോയിന്റ് രജിസ്ട്രാർ (കാമ്പസ് അഡ്മിനിസ്ട്രേഷൻ), ജോയിന്റ് രജിസ്ട്രാർ (ഫിനാൻസ്) എന്നിവരെ ഉൾപ്പെടുത്തി ഒരു അന്വേഷണ കമ്മിറ്റിയെ നിയോഗിച്ചു.

പ്രസ്തുത അന്വേഷണ കമ്മിറ്റി മുകളിൽ പ്രതിപാദിച്ച 3 കരാർ സെക്യൂരിറ്റി ഗാർഡുകളും അന്നേദിവസം തങ്ങളുടെ ഡ്യൂട്ടി നടപ്പിലാക്കുന്നതിൽ പരാജയപ്പെട്ടതിനാൽ സർവ്വകലാശാലയുമായി ഒപ്പുവെച്ച കരാറിലെ നിബന്ധനകളും വ്യവസ്ഥകളും മറ്റ് ഭരണ നിയമങ്ങളും അനുസരിച്ച് അവർക്കെതിരെ അച്ചടക്ക നടപടി സ്വീകരിക്കാവുന്നതാണ് എന്നു റിപ്പോർട്ട് സമർപ്പിച്ചു.

കരാർ ഖണ്ഡിക(6) പ്രകാരം സർവ്വകലാശാലയ്ക്കോ അധികാരമുള്ള ഒരു ഉദ്യോഗസ്ഥനോ ജീവനക്കാരനെ അയാൾക്കെതിരെ ഏതെങ്കിലും അച്ചടക്ക നടപടി എടുക്കുന്നത് വരെ അല്ലെങ്കിൽ ആലോചിക്കുന്നത് വരെ സസ്പെൻഡ് ചെയ്യാൻ അധികാരമുണ്ടായിരിക്കും എന്നു പ്രതിപാദിച്ചിരിക്കുന്നു. ആയതിന്റെ അടിസ്ഥാനത്തിൽ 11.2.2025 മുതൽ മുകളിൽ പ്രതിപാദിച്ച 3 സെക്യൂരിറ്റി ഉദ്യോഗസ്ഥർക്ക് ഡ്യൂട്ടി അനുവദിക്കേണ്ടത് ഇല്ല എന്നു സെക്യൂരിറ്റി ഓഫീസറിനു നിർദ്ദേശം നൽകി.

സർവ്വകലാശാലയുമായി ഒപ്പുവെച്ച കരാർ ഖണ്ഡിക 7(iv) പ്രകാരം, ജീവനക്കാരൻ തന്റെ ജോലിയിൽ ഏതെങ്കിലും മോശം പെരുമാറ്റത്തിനോ പ്രകടനത്തിലെന്തെങ്കിലും ലംഘനത്തിനോ കുറ്റകാരൻ ആണെങ്കിൽ, കരാർ /സേവനം അവസാനിപ്പിക്കുവാൻ സർവ്വകലാശാലക്ക് അധികാരമുണ്ട് എന്നാണ്.

പ്രസ്തുത സാഹചര്യത്തിൽ ബഹു. വൈസ് ചാൻസിലർ താഴെ പറയുന്നവ നിർദ്ദേശിച്ചിരിക്കുന്നു:

1. ഈ വിഷയം സിന്റഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കും വിശദമായ ചർച്ചയ്ക്കും സമർപ്പിക്കുവാനും,
2. തുടർ നടപടികൾ സിന്റഡിക്കേറ്റിന്റെ ചർച്ചയ്ക്കും തീരുമാനത്തിനും ശേഷം എടുക്കുവാനും,
3. വിമുക്ത ഭടന്മാരും പ്രതിരോധ വിഭാഗത്തിലെ ഉദ്യോഗസ്ഥരുമായിരുന്ന SH ക്യാമ്പസിലെ സെക്യൂരിറ്റി വിന്റേജ് ചാർജ് വഹിച്ചിരുന്ന ശ്രീ. അനിക്കുട്ടൻ, മെയിൻ ഗേറ്റ് ഡ്യൂട്ടിയിലുണ്ടായിരുന്ന ശ്രീ.രതീഷ് രവി, അമിനിറ്റി/ പരീക്ഷാവിഭാഗം പ്രദേശത്തു ഡ്യൂട്ടിയിലുണ്ടായിരുന്ന ശ്രീ. രാജശേഖരൻ തമ്പി എന്നീ സെക്യൂരിറ്റി ഗാർഡുകൾക്ക്,

സിൻഡിക്കേറ്റിന്റെ അന്തിമ തീരുമാനം വരുന്ന് വരെ ഡ്യൂട്ടിയിൽ തുടരുവാനും.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം ഈ വിഷയം സിന്ധിക്കേറ്റിൽ സമർപ്പിക്കുകയും, 17/03/2025 ന് നടന്ന സിന്ധിക്കേറ്റ് ഈ വിഷയം സിന്ധിക്കേറ്റിന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റി ആയ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് ആൻഡ് ബിരുദിങ്-ന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുവാനും നിർദ്ദേശിച്ചിരിക്കുന്നു.

ആയതിനാൽ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം ഈ വിഷയം സിൻഡിക്കേറ്റ്-ന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റി ആയ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് ആൻഡ് ബിൽഡിങ്-ന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to constitute a Sub-Committee consisting of following members to study the matter along with the report of the Inquiry Committee and submit a report before this Committee.

- *Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings*
- *Convener, Standing Committee of the Syndicate on Finance*
- *Sri. R Rajesh, Member, Syndicate*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

[illegible]

(Ad. A I)

ശ്രീ ആർ. അനൂപ് (5221), സെക്ഷൻ ഓഫീസർ, ബി.എസ്.സി -v (സി.ബി.സി.എസ്), 2023 ഒക്ടോബർ 26 മുതൽ നവംബർ 9 വരെ ഗോവയിൽ വച്ച് നടന്ന 37-ാമത് നാഷണൽ ഗെയിംസിൽ കേരളത്തെ പ്രതിനിധീകരിച്ച് പങ്കെടുത്ത് കളരിപ്പയറ്റ് ഓപ്പൺ ഫൈറ്റ് വിഭാഗത്തിൽ സ്വർണ മെഡൽ നേടുകയുണ്ടായെന്നും; കായികരംഗത്ത് ദേശീയതലത്തിൽ ശ്രദ്ധേയമായ നേട്ടം കൈവരിക്കുന്ന ഉദ്യോഗസ്ഥർക്ക് അധിക ഇൻക്രിമെന്റ് അനുവദിക്കുന്നതുൾപ്പെടെയുള്ള പ്രോത്സാഹനം സ്ഥാപനങ്ങൾ നൽകാറുള്ളത് പരിഗണിച്ച് ശ്രീ. ആർ. അനൂപിന് റെമിക്വിന്റ് ഉചിതമായ വിധത്തിലുള്ള അംഗീകാരം നൽകുവാനുള്ള നടപടി സ്വീകരിക്കണമെന്ന് 01.02.2024 ലെ കത്ത് പ്രകാരം കേരള യൂണിവേഴ്സിറ്റി സ്റ്റാഫ് യൂണിയൻ അഭ്യർത്ഥിക്കുകയുമുണ്ടായി. പ്രസ്തുത കത്ത് പരിഗണിച്ച് ബന്ധപ്പെട്ട വിഷയം, സിൻഡിക്കേറ്റിന് റെ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ്, ബിൽഡിങ് സ്റ്റാൻഡിംഗ് കമ്മിറ്റി മുൻപാകെ സമർപ്പിക്കുവാൻ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലർ ഓഫീസിലേക്ക് കയ്യയ്ക്കണമെന്നും അഭ്യർത്ഥിക്കുന്നു.

ഇതിനെ തുടർന്ന് അസ്സൽ സർട്ടിഫിക്കറ്റിന്റെ പകർപ്പ് ഹാജരാക്കുവാനുള്ള 15.11.2024 ലെ മെമ്മോയ്ക്ക് മറുപടിയായി ശ്രീ. ആർ. അനൂപ്, സെക്ഷൻ ഓഫീസർ ദേശീയ ഗെയിംസിലെ തന്റെ നേട്ടങ്ങളെ

പിന്തുണയ്ക്കുന്ന ഒറിജിനൽ സർട്ടിഫിക്കറ്റ് സമർപ്പിച്ചു. ഇതുമായി ബന്ധപ്പെട്ട് ധനകാര്യവിഭാഗം നൽകിയ അഭിപ്രായം ചുവടെ ചേർക്കുന്നു.

"കേരള സർവീസ് റൂൾസ് പ്രകാരം അഖിലേന്ത്യാ അസോസിയേഷനുകൾ നടത്തുന്ന ദേശീയ തല ചമ്പ്യൻഷിപ്പുകളിൽ പങ്കെടുക്കുന്ന സർക്കാർ ഉദ്യോഗസ്ഥർക്ക് ഒരു കലണ്ടർ വർഷത്തിൽ 45 ദിവസത്തിൽ കൂടാത്ത സ്പെഷ്യൽ കാഷ്വൽ ലീവ് അനുവദിക്കുന്നതിനുള്ള വ്യവസ്ഥയുണ്ട്. എന്നാൽ ടി ഉദ്യോഗസ്ഥർക്ക് അഡ്വാൻസ് ഇൻക്രിമെന്റ് അനുവദിക്കുന്നതിനുള്ള ചട്ടങ്ങളൊന്നുംതന്നെ നിലവിലില്ല. കേരള സർവീസ് റൂൾസിലെ ഭാഗം I, ചട്ടം 34(2) ൽ സർക്കാർ ഉദ്യോഗസ്ഥർ നൽകുന്ന സ്തുത്യർഹമായ സേവനത്തിന്റെ അംഗീകാരമായി ഗുഡ് സർവീസ് എൻട്രി ഇൻസെന്റീവ് അവാർഡ്സ്/ അഡ്വാൻസ് ഇൻക്രിമെന്റ് വ്യവസ്ഥ ചെയ്യുന്നുണ്ട്. ഉദ്യോഗസ്ഥരുടെ കടമകളും ഉത്തരവാദിത്തങ്ങളും നിർവ്വഹിച്ചതിലെ മികച്ച പ്രകടനത്തിന് നൽകുന്ന പ്രോത്സാഹനമായാണ് ഇവ കണക്കാക്കുന്നത്. കാലാകാലങ്ങളിൽ സർക്കാർ സ്വീകരിക്കുന്ന നയപരമായ തീരുമാനപ്രകാരമാണ് ഇൻക്രിമെന്റ് അനുവദിക്കുന്നത്. ആയതിനാൽ, ടി വിഷയത്തിൽ ഭരണവിഭാഗത്തിന് സർക്കാരിന്റെ അനുമതിയോടുകൂടി നയപരമായ തീരുമാനം കൈക്കൊള്ളാവുന്നതാണ്."

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം 2023 ഒക്ടോബർ 26 മുതൽ നവംബർ 9 വരെ ഗോവയിൽ വച്ച് നടന്ന 37-ാമത് നാഷണൽ ഗെയിംസിൽ കേരളത്തെ പ്രതിനിധീകരിച്ച് പങ്കെടുക്കുകയും, കളരിപ്പയറ്റ് ഓപ്പൺ ഫൈറ്റ് വിഭാഗത്തിൽ സ്വർണ്ണ മെഡൽ നേടുകയും ചെയ്തതിനുള്ള അംഗീകാരമായി ശ്രീ. ആർ. അനൂപ്, സെക്ഷൻ ഓഫീസറിന് അധിക ആനുകൂല്യങ്ങളും ഇൻക്രിമെന്റുകളും അനുവദിക്കുന്നത് സംബന്ധിച്ചുള്ള തുടർ തീരുമാനങ്ങൾ കൈക്കൊള്ളുന്നതിനുവേണ്ടി, ബന്ധപ്പെട്ട വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ്, ബിൽഡിങ് സ്റ്റാൻറിംഗ് കമ്മിറ്റി മുൻപാകെ സമർപ്പിക്കുന്നു.

The Committee examined the request submitted by the General Secretary, Kerala University Staff Union and observed that no such category is included in the Service Rules and hence not recommended.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131.11: *Reckoning of prior Service as qualifying service for Pensionary benefits in the University - Request received from Sri. Manoj R., Assistant (Sel. Gr.)-reg.*

(Ad. A I)

Sri. Manoj R. (5943), Assistant (Sel. Gr.), PCVC (T) Section, vide submission dated: 27.09.2024, has requested to reckon his prior service in Health & Family Welfare Department as L.D.Clerk from 24.10.2007 F.N. to 25.01.2010 F.N., as qualifying service for pensionary benefits with the University Service. He was relieved from the Health & Family Welfare Department and joined the University Service as an Assistant on 27.01.2010 at Calicut University. Later, on 01.11.2017, he was transferred to University of Kerala under Inter-University Transfer Scheme.

The Finance has remarked that;

"On perusal of the Service Book, it may be noted that Sri. Manoj .R., has prior service as L.D. Clerk in the Health & Family Welfare Department from 24.10.2007 F.N. to 25.01.2010 F.N. He was relieved from that Service and joined the University Service as an Assistant on 27.01.2010 at Calicut

University. Later, on 01.11.2017, he was transferred to University of Kerala under Inter-University Transfer Scheme.

As per the G.O.(P) No.228/2001/Fin Dated: 02/02/2001, the prior service put in by employees in Municipal Common Service/ Panchayats and Universities, prior to their entry in State Govt. Service including Aided School/College and vice versa, can be reckoned as qualifying service for pension. Hence the prior Government service of Sri. Manoj R., may be reckoned as qualifying service for pension.

It may be noted that as per Rule 22 C, Part I, KSR, the above said period of service rendered by Sri. Manoj R., in Government could be reckoned for granting pensionary benefits in the University normally, if applied within the period of 5 years from the date of joining University Service. The matter of granting condonation in the case of delayed application is not dealt with Finance. Administration may consider the request for condonation, on its own merit to follow precedent."

In this context, It may be noted that the University in the past instances had condoned the delay in submitting the applications for reckoning prior services for Pensionary benefits in the University in the cases of Sri. S. Harikumar and Sri. P. S. Vijayakumar who have retired from service as Deputy Registrar & Assistant Registrar in the year 2021 (U. O. No. Ad.A.I.2/25705/2020 and U.O. No. Ad.A.I.3/264/2021 dated: 29-07-2021) respectively. Both of them had put up submissions at the fag end of their service in the University. In the recent instances, the period of Service put in by Smt.Jaya Sudha R.P., Section Officer, as Lower Division Clerk in Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER), Puducherry (as Central Government Employee) from 17.07.2002 to 31.05.2008 (vide U.O. No.Ad.A1 5003/2023/UOK Dated: 09.06.2023), the prior Service put in by Sri. Ajith Kumar V. (Id.No. 4417) in the Armed Forces Head Quarters (AFHQ), New Delhi (under the Ministry of Defence) as LDC during the period from 28.12.1992 to 03.01.1997 (vide U.O No 8682/2023/UOK Dated: 19.10.2023) and the service rendered by Sri.Abhilash A.K., Section Officer in the Treasury Department, Govt. of Kerala as Junior Accountant from 17.10.2005 to 31.05.2008 (vide U.O No. Ad.A1/8731/2024/UOK Dated: 16.10.2024), have been reckoned as qualifying Service with the University Service for pensionary benefits, by condoning the delay in submitting the requests.

As per the orders of the Vice-Chancellor, the request of Sri. Manoj .R., Assistant (Sel.Gr.), for reckoning the prior Service put in by him in the Health & Family Welfare Department as LD. Clerk from 24.10.2007 F.N. to 25.01.2010 F.N., as qualifying service for pensionary benefits with the University Service, by condoning the delay in submitting the application for the same, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendations.

The Committee considered the matter and recommended to condone the delay occurred from the part of Sri. Manoj R., Assistant (Sel. Gr.) in submitting the application for reckoning his prior service as qualifying service for pensionary benefits in the University.

The Committee further recommended to reckon the prior service rendered by Sri. Manoj.R., Assistant (Sel. Gr.) in the Health & Family Welfare Department during the period from 24.10.2007 F.N. to 25.01.2010 F.N, as qualifying service for pensionary benefits.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131.12 : Application for Leave Without Allowance without Medical Certificate- Sri. Vishnu M.S. (6108), Assistant- Consideration of-reg.

(Ad. A I)

Sri.Vishnu M.S. (6108), Assistant, Cash III Section, has applied for Leave Without Allowance without Medical Certificate 180 days from 08.01.2025 to 06.07.2025, for the preparation of Civil Services Examination.

As per the provisions under 'CHAPTER 4, Part IV, STATUTE 70 of the Kerala University First Statutes, 1977' and 'Rule 88: Part I, KSR', the file was submitted for orders of the Hon'ble Vice-Chancellor on whether, Sri Vishnu M.S. (6108), Assistant, may be granted Leave Without Allowance without Medical Certificate for 180 days from 08.01.2025 to 06.07.2025, in continuation

of the Earned Leave, Half Pay Leave & Leave Without Allowance without Medical Certificate for 267 days from 16.04.2024 to 07.01.2025, sanctioned vide U.O. No. Ad A I/3460/2024/UOK dated 20.04.2024 & Ad AI/7881/2024/UOK dated 13.09.2024 respectively, and the Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding the sanctioning of Leave Without Allowance without Medical Certificate for 180 days from 08.01.2025 to 06.07.2025 to Sri Vishnu M.S. (6108), Assistant, in continuation of the Earned Leave, Half Pay Leave & Leave Without Allowance without Medical Certificate for 267 days from 16.04.2024 to 07.01.2025, sanctioned vide U.O. No. Ad AI/3460/2024/UOK dated: 20.04.2024 & Ad AI/ 7881/2024/UOK dated 13.09.2024 respectively, as per 'Rule 88: Part I, KSR' & the provisions under 'CHAPTER 4, Part IV, STATUTE 70 of the Kerala University First Statutes 1977', is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and recommendation.

The Committee considered the matter and recommended to consider the application submitted by Sri. Vishnu M.S. (Emp. Id. No: 6108), Assistant, for Leave Without Allowance without Medical Certificate, as per rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131.13 : Reckoning of prior Service as qualifying service for Pensionary benefits in the University- Request received from Smt. Sinimole Vasudevan, Section Officer -reg.

(Ad. A I)

Smt. Sinimole Vasudevan (5429), Section Officer vide submission dated 25.01.2025, has requested to reckon her prior service in the Kerala Public Service Commission as LGS from 22.11.2012 to 19.10.2016, as qualifying service for pensionary benefits in the University.

The Finance Section has remarked that;

"On perusal of the service book, Smt. Sinimole Vasudevan has prior service as Office Attendant in the Kerala Public Service Commission from 23.11.2012 to 19.10.2016. She was relieved of that service and joined University Service as Assistant on 20.10.2016.

As per the G.O.(P) No.228/2001/Fin dated 02/02/2001, the prior service put in by employees in Municipal Common Service/ Panchayats and Universities prior to their entry in State Govt. Service including Aided School/College and vice versa can be reckoned as qualifying service for pension. Hence the prior Government service of Smt. Sinimole Vasudevan., from 23.11.2012 to 19.10.2016, may be reckoned as qualifying service for pension.

Rule 22 C, Part I, KSR stipulates that an officer who wishes to get his prior service counted shall apply for the same within a period of five years from the date of his entry into service.

Therefore, the above said period of service rendered by Smt. Sinimole Vasudevan., Section Officer, in Government could be reckoned for granting pensionary benefits in the University normally, if applied within the period of 5 years from the date of joining University service. The matter of granting condonation in the case of delayed application is not dealt with Finance. Administration may consider the request for condonation, on its own merit to follow precedent. "

In this context, it may be noted that the University in the past instances had condoned the delay in submitting the applications for reckoning prior services for Pensionary benefits in the University in the cases of Sri. S. Harikumar and Sri. P.S.Vijayakumar who have retired from Service as Deputy Registrar and Assistant Registrar respectively, in the year 2021(U.O. No. Ad.A.I.2/25705/2020 and U.O. No. Ad.A.I.3/264/2021 dated 29-07-2021). Both of them had put up submissions at the fag end of their Services in the University. In the recent instance, vide U.O. No.Ad.A1 5003/2023/UOK Dated: 09.06.2023, the prior Service put in by Smt.Jaya Sudha R.P. as Lower Division Clerk in JIPMER (as Central Government Employee) from 17.07.2002 to 31.05.2008, (vide U.O. No.Ad.A1 5003/2023/UOK dated: 09.06.2023), the prior Service put in by Sri. Ajith Kumar V. (Id.No. 4417) in the Armed Forces Head Quarters (AFHQ), New Delhi (under the Ministry of Defence) as LDC during the period from 28.12.1992 to 03.01.1997 (vide U.O No 8682/2023/UOK Dated: 19.10.2023) and the service rendered by Sri. Abhilash A.K., Section Officer in the Treasury

Department, Govt. of Kerala as Junior Accountant from 17.10.2005 to 31.05.2008 (vide U.O No. Ad.A1/8731/2024/UOK dated 16.10.2024), have been reckoned as qualifying Service with the University Service for pensionary benefits, by condoning the delay in submitting the requests.

As per the orders of the Vice-Chancellor, the request of Smt. Sinimole Vasudevan., Section Officer, for reckoning the prior Service put in by her in the Kerala Public Service Commission as Office Attendant from 23.11.2012 to 19.10.2016, as qualifying service for pensionary benefits in the University Service, by condoning the delay in submitting the application for the same, is placed before the Standing Committee of the Syndicate on Staff, Equipments & Buildings for consideration and appropriate recommendations.

The Committee considered the matter and recommended to condone the delay occurred from the part of Smt. Sinimole Vasudevan., Section Officer in submitting the application for reckoning her prior service in the Kerala Public Service Commission from 22.11.2012 to 19.10.2016, as qualifying service for pensionary benefits in the University.

The Committee further recommended to reckon the prior service rendered by Smt. Sinimole Vasudevan., Section Officer in the Kerala Public Service Commission during the period from 22.11.2012 to 19.10.2016, as qualifying service for pensionary benefits.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131.14 : Employment Assistance under Compassionate Employment Scheme- Application from Ms. Lekshmi Nair M.T, D/o the Late Thara. N, Clerical Assistant (Hr.Gr), University of Kerala, died-in-harness on 03/04/2010- clarification received from Government-consideration of-reg.

(Ad. A III)

Smt. Thara. N, Clerical Assistant (Hr.Gr), University of Kerala, died-in-harness on 03/04/2010. Sri. Muraleedharan Nair V, husband of the Late Thara N was declared as the legal heir entitled to receive all benefits due to the late employee, vide Legal Heirship U.O dated 24/02/2012 on the strength of Heirship certificate dated 07.01.2012 issued by the Tahsildar, Taluk Office, Tvp. m.

Ms.Lekshmi Nair M T, D/o the Late Thara. N, who was minor (D.O.B :11.01.2001) at the time of death of Smt.Thara.N submitted application dated 21/02/2024 for Employment Assistance under Compassionate Employment Scheme for the post of Assistant, along with the following documents.

1. Consent deed in the form of affidavit dated 30/01/2024 from Ms. Lekshmi Nair M T, wherein she has expressed her willingness to protect her father upon receipt of employment assistance under Compassionate Employment Scheme.
2. Consent deed in the form of affidavit dated 30/01/2024, wherein Sri. Muraleedharan. V (Husband of the Late Thara N) has expressed his willingness to grant employment assistance under Compassionate Employment Scheme to Ms. Lekshmi Nair M T,.
3. Income Certificate No.67481119 dated 25/08/2022, issued by Village Officer, Village Office, Attingal, as per which the annual family income is Rs.38,000/- (Rupees Thirty eight thousand only), which comes within the prescribed limit (Rs.8,00,000/-) as per U.O dated 04/08/2018.
4. Heirship Certificate No.K.Dis/G 2-26417/10 dated 07/01/2012 issued by the Tahsildar, Taluk Office, Thiruvananthapuram
5. Death Certificate No.D0020267-1004231 dated 23/01/2023 in respect of Sr. Thara N, issued by Vembayam Grama Panchayath.
6. Self attested copies of SSLC, Plus Two and Degree certificates.

As per Government Order dated 24.05.1999 (implemented in University vide University order dated 28.10.99) regulating appointments under Compassionate Employment Scheme, the time limit for preferring application for employment assistance under Compassionate Employment Scheme is 2 years from the date of death of University servant and in the case of minor the period is within 3 years after attaining majority.

Accordingly, Ms. Lekshmi Nair M.T who was minor at the time of death of Smt. Thara.N must have submitted application on or before 10/01/2022, her date of birth being 11.01.2001 (i.e, within 3 years after attaining majority). But she had submitted application only on 21/02/2024, thus crossing the time -limit for preferring application for employment assistance under Compassionate Employment Scheme.

Moreover, Ms. Lekshmi Nair M.T in her application dated 21/02/2024, has sought appointment for the post of Assistant. She has qualified Degree (BSc Mathematics) only in April 2022 ie, well after the stipulated time period for submitting the application in accordance with G.O dated 24.05.1999. Even If she had submitted the application on time she would have been considered for the post of Office Attendant post only, since she failed to graduate within the stipulated time frame.

Ms. Lekshmi Nair M T, in her submission dated 21/02/2024, stated that she was not aware of the time limit prescribed for submitting application for Employment Assistance under Compassionate Employment Scheme and hence the delay occurred. It has further remarked that her father is suffering from various health issues, her family is facing financial constraints and that they have no other source of income for livelihood and requested to consider her application under Compassionate Employment Scheme favourably.

The Government had issued orders towards condonation of delay occurred in submitting application for Employment Assistance under Compassionate Employment Scheme vide circulars dated 18.05.2004 and 07/04/2022. Considering all the above, the Syndicate at its meeting held on 12/07/2024 resolved to seek clarification from the Government on the matter. Accordingly vide letter dated 07.08.2024, the Principal Secretary, Higher Education (B)Dept. , Govt.of Kerala was addressed to offer remarks on the matter regarding consideration of application submitted by Ms.Lekshmi Nair.M.T., daughter of the Late Thara. N, Clerical Assistant (Hr.Gr) (died in harness on 03/04/2010), University of Kerala towards granting employment assistance under compassionate scheme and the post to which the application can be considered, if eligible.

In reply, the Government vide letter dated 01/01/2025 have clarified that **"the instruction in the circulars dated 18/05/2004 and 07/04/2022 is for the dependants of 'Government servants'. Since University employees do not come under the definition of 'Government servants', it is informed that the University can take appropriate decision on the application of M. Lekshmi Nair M.T (D/o the Late Thara N, Clerical Assistant (Hr.Gr) for getting employment assistance under Compassionate scheme"**.

In a similar case regarding request dated 17.01.2022 received from Mr.James P Thomas, for extension of time-limit towards granting employment assistance to his daughter,Ms.Jeswin Elizabeth James,due to the death of his wife, Smt.Bindu Cheriyan, Assistant (Sr.Gr) (who died- in -harness on 23/08/2005) wherein the applicant had already crossed the time-limit for submitting application(i.e, on or before 18.05.2020), legal opinion from Adv.G.Jyothichoodan, Service Consultant was sought as per the resolution of the Syndicate held on 07.07.2022.

The Legal opinion rendered by Adv.Jyothichoodan states "there is no rule permitting the employer to grant extension of time for making an application for employment assistance De hors the Rule governing the Scheme". Thus the request for granting extension of time-limit to Ms.Jeswin Elizabeth James, D/o the late Bindu Cheriyan, Assistant (Sr.Gr) (who died-in-harness on 23/08/2005) was rejected.

As per the orders of the Hon'ble Vice-Chancellor, the application dated 21/02/2024 submitted by Ms. Lekshmi Nair M.T, D/o the late Thara. N, Clerical Assistant (Hr.Gr) who died-in-harness on 03/04/2010 towards granting employment assistance under Compassionate scheme in the light of clarification letter dated 01.01.2025 received from the Government is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to reject the application dated 21/02/2024 submitted by Ms. Lekshmi Nair M.T, D/o the late Thara. N, Clerical Assistant (Hr. Gr) who died-in-harness on 03/04/2010 towards granting employment assistance under Compassionate scheme, on the basis of the existing rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No. 19.131.15

യൂണിവേഴ്സിറ്റി, ഓവർസിയർ ഗ്രേഡ് I തസ്തിക ഓവർസിയർ ഗ്രേഡ് II തസ്തികയാക്കി താത്കാലികമായി തരം താഴ്ത്തി ഒഴിവുകൾ പി എസ് സി യിലേക്ക് റിപ്പോർട്ട് ചെയ്യുന്നതിനും, ഓവർ സിയർ ഗ്രേഡ് II /വർക്ക് സൂപ്രണ്ട് ഗ്രേഡ് I തസ്തികയിലെ നിലവിലുള്ള ഒഴിവുകൾ പിഎസ് സി യിലേക്ക് റിപ്പോർട്ട് ചെയ്യുന്നതിനായുള്ള ശ്രീ.എ.അൽ അമീനിന്റെ അപേക്ഷയിൽ തുടർനടപടി-സംബന്ധിച്ച്.

(Ad. D II)

സർവകലാശാലകളിലേക്കുള്ള ഓവർസിയർ ഗ്രേഡ് റാങ്ക് ലിസ്റ്റിലെ ഉദ്യോഗാർത്ഥികൾ കേരള സർവകലാശാലയിൽ നിലവിലുള്ള വർക്ക് സൂപ്രണ്ട് ഗ്രേഡ് I/ ഓവർ സിയർ ഗ്രേഡ് II (സിവിൽ) തസ്തികയിലെ ഒഴിവുകൾ പി.എസ്.സി.ക്ക് റിപ്പോർട്ട് ചെയ്യാനും, ഓവർസിയർ ഗ്രേഡ് I ലെ 03 ഒഴിവുകളിലേക്ക് അർഹത/യോഗ്യതയുള്ള ജീവനക്കാരുടെ അഭാവമുണ്ടെങ്കിൽ, ടി തസ്തിക ഓവർസിയർ ഗ്രേഡ് II (സിവിൽ) തസ്തികയിലേക്ക് താത്കാലികമായി തരം താഴ്ത്തി പി.എസ്.സി.ക്ക് ഒഴിവുകൾ റിപ്പോർട്ട് ചെയ്യാനും (08.06.2023 ലെ ഉദ്യോഗസ്ഥ ഭരണ പരിഷ്കാര വകുപ്പിന്റെ ജി.ഒ. (എം.എസ്.) 13/2021/ഉ.പ.വ. നമ്പർ ഉത്തരവ് പ്രകാരം) ആവശ്യപ്പെട്ടിരിക്കുന്നു. പ്രസ്തുത അപേക്ഷ പരിശോധിച്ചതിൽ ചുവടെ ചേർക്കും പ്രകാരമുള്ള വിഷയങ്ങൾ ശ്രദ്ധയിൽപ്പെടുത്തുന്നു.

സർവകലാശാല എൻജിനീയറിങ് യൂണിറ്റിന് കീഴിൽ, KUFO 1978 പ്രകാരം ഓവർസിയർ ഗ്രേഡ് I, വർക്ക് സൂപ്രണ്ട് ഗ്രേഡ് I, വർക്ക് സൂപ്രണ്ട് ഗ്രേഡ് II എന്നീ തസ്തികകൾ നിലവിലുണ്ട്. എന്നാൽ ഈ തസ്തികകളിൽ നിലവിൽ സ്ഥിരജീവനക്കാർ ഇല്ലാത്തതുമാകുന്നു.

വർക്ക് സൂപ്രണ്ട് ഗ്രേഡ് I, വർക്ക് സൂപ്രണ്ട് ഗ്രേഡ് II എന്നീ തസ്തികകളുമായി ബന്ധപ്പെട്ടു ചുവടെ ചേർത്തിരിക്കുന്നവ പരിശോധിച്ചാലും

ഒൻപതാം ശമ്പളപരിഷ്കരണ കമ്മീഷന്റെ ഉത്തരവ് നം. GO (P) No.144/2011/Fin തീയതി. 30.03.2011, പേജ് നം. 33) വർക്ക് സൂപ്രണ്ട് ഗ്രേഡ് I, വർക്ക് സൂപ്രണ്ട് ഗ്രേഡ് II എന്നീ തസ്തികകൾക്ക് ശമ്പള സ്കെയിൽ അനുവദിക്കുകയും വർക്ക് സൂപ്രണ്ട് ഗ്രേഡ് I സംബന്ധിച്ച് "only for the present incumbent as far as these posts are concerned" എന്ന് സൂചിപ്പിക്കുകയും ചെയ്തിരുന്നു. തുടർന്നുള്ള ശമ്പള പരിഷ്കരണ ഉത്തരവുകളിലൊന്നും വർക്ക് സൂപ്രണ്ട് ഗ്രേഡ് I തസ്തികയ്ക്ക് ശമ്പളം അനുവദിച്ചിരുന്നില്ല.

12.06.2019- ലെ സിൻഡിക്കേറ്റ് യോഗം ഇനം നമ്പർ 10 .01 പ്രകാരം കേരള pwd ചട്ടങ്ങൾ പ്രകാരം വർക്ക് സൂപ്രണ്ട് ഗ്രേഡ് I തസ്തിക ഓവർസിയർ ഗ്രേഡ് II ആയും, വർക്ക് സൂപ്രണ്ട് ഗ്രേഡ് II - തസ്തിക ഓവർ സിയർ ഗ്രേഡ് III ആയും, റീ ഡെസിഗേറ്റ് ചെയ്തു ഒഴിവുകൾ കേരള പി.എസ്.സി യ്ക്ക് റിപ്പോർട്ട് ചെയ്യാൻ തീരുമാനിച്ചിരുന്നു. 18.05.2021-ലെ സിൻഡിക്കേറ്റ് യോഗ തീരുമാനം അനുസരിച്ച് (ഇനം നമ്പർ 05 പ്രകാരം) എഞ്ചിനീയറിംഗ് യൂണിറ്റിലെ വർക്ക് സൂപ്രണ്ട് ഗ്രേഡ് I (ക്രമ നം. 117) തസ്തിക ഓവർസിയർ ഗ്രേഡ് II ആയും, വർക്ക് സൂപ്രണ്ട് ഗ്രേഡ് II (ക്രമ നം. 118) - തസ്തിക ഓവർ സിയർ ഗ്രേഡ് III ആയും, കേരള പി.എസ്.സി/PWD മാനദണ്ഡങ്ങൾ അനുസരിച്ച് (പുനർനാമകരണം) റീ ഡെസിഗേറ്റ് ചെയ്യാനുള്ള ഭേദഗതി ശുപാർശ 14.07.2021-ലെ സെനറ്റ് സമ്മേളനത്തിൽ ഇനം നമ്പർ. (06) പ്രകാരം അംഗീകരിച്ചിരുന്നുമാണ്.

ആയതിൻ പ്രകാരം സർവകലാശാലയുടെ സ്റ്റാറ്റ്യൂട്ട് ഭേദഗതി വരുത്തിക്കൊണ്ടുള്ള ചാൻസലറുടെ അനുമതി പ്രതീക്ഷിക്കുകയാണ്.

ഈ വിഷയത്തിൽ, 06.11.2020-ലെ G.O. (P) നമ്പർ 37/2020/HEDN സർക്കാർ ഉത്തരവ് പ്രകാരം സംസ്ഥാനത്തെ സർവകലാശാലകളിലെ (ഓവർസിയർ ഗ്രേഡ് II (സിവിൽ) ഉൾപ്പെടെയുള്ള) 16 അന്ധ്യാപക തസ്തികകളുടെ യോഗ്യത, വയസ്സ്, ശമ്പള സ്കെയിൽ, നിയമന രീതി, നിരീക്ഷണ കാലഘട്ടം എന്നിവ സംബന്ധിച്ച് ഉത്തരവ് പുറപ്പെടുവിച്ചിട്ടുള്ളതും, അതിൻ പ്രകാരം സർവകലാശാലയുടെ സ്റ്റാറ്റ്യൂട്ടുകളിൽ ഭേദഗതി വരുത്താൻ നിർദ്ദേശിക്കുകയും ചെയ്തിട്ടുണ്ട്. എന്നാൽ, പ്രസ്തുത സർക്കാർ ഉത്തരവിൽ ഓവർസിയർ ഗ്രേഡ് III എന്ന തസ്തിക ഉൾപ്പെടുത്തിയിട്ടില്ലാത്തതും, ആയതിന്റെ യോഗ്യത, വയസ്സ്, ശമ്പള സ്കെയിൽ, നിയമന രീതി, നിരീക്ഷണ കാലഘട്ടം എന്നിവ സംബന്ധിച്ച് വിവരങ്ങൾ രേഖപ്പെടുത്തിയിട്ടില്ലാത്തതുമാണ്.

06.11.2020-ലെ G.O. (P) നമ്പർ 37/2020/HEDN സർക്കാർ ഉത്തരവ് സർവകലാശാലയിൽ നടപ്പിലാക്കുന്നതുമായി ബന്ധപ്പെട്ടു ഓവർസിയർ ഗ്രേഡ് II സിവിൽ തസ്തികയുടെ നിയമനരീതി നേരിട്ടുള്ള നിയമനം അല്ലെങ്കിൽ പ്രസക്തമായ പി ഡബ്ല്യു ഡി മാനദണ്ഡങ്ങൾക്കനുസരിച്ചുള്ള സ്ഥാനക്കയറ്റം എന്നിവയുൾപ്പെടുത്തി കൊണ്ടുള്ള ഭേദഗതി നിർദ്ദേശം 18.03.2022- ലെ സിണ്ടിക്കേറ്റ്, 25.03.2022 & 26.03.2022-ലെ സെനറ്റ് എന്നിവയുടെ അംഗീകാരം ലഭിക്കുകയും ബഹു ചാൻസലറുടെ പരിഗണയ്ക്കായി സമർപ്പിച്ചിരിക്കുകയുമാകുന്നു.

ആയതിലും സർവകലാശാലയുടെ സ്റ്റാറ്റ്യൂട്ട് ഭേദഗതി വരുത്തിക്കൊണ്ടുള്ള ചാൻസലറുടെ അനുമതി പ്രതീക്ഷിക്കുകയാണ്.

ഈ വിഷയത്തിൽ മേൽപ്രകാരം പ്രസ്തുത തസ്തികകൾ പുനർനാമകരണം ചെയ്ത അവസരത്തിൽ, ടി തസ്തികകളുടെ ശമ്പള സ്കെയിൽ സംബന്ധിച്ച് പ്രത്യേക നിർദ്ദേശങ്ങൾ ഉണ്ടായതായി കാണുന്നില്ല. 2011 ലെ ഒൻപതാം ശമ്പള പരിഷ്കരണ കമ്മീഷൻ ശുപാർശ പ്രകാരം, ഓവർസിയർ ഗ്രേഡ് 2 (സിവിൽ), ഓവർസിയർ ഗ്രേഡ് 3 (സിവിൽ) എന്നീ തസ്തികകളുടെ വേതനം നിലവിലെ ശമ്പള പരിഷ്കരണ ഉത്തരവുകൾ പ്രകാരം നാളിതുവരെ സർവകലാശാലയിൽ നിർണ്ണയിച്ചിട്ടില്ലാത്തതാണ്. എന്നാൽ, സമാന തസ്തികയായ ഓവർസിയർ ഗ്രേഡ് 2 (ഇലക്ട്രിക്കൽ) എന്ന തസ്തികയ്ക്ക് സർവകലാശാലയിൽ ശമ്പള സ്കെയിൽ നിർണ്ണയിക്കുകയും ചെയ്തിട്ടുണ്ട്.

ഈ വിഷയത്തിൽ, നിലവിൽ (06.11.2020-ലെ G.O. (P) നമ്പർ 37/2020/HEDN) സർക്കാർ ഉത്തരവ് പ്രകാരം ഓവർസിയർ ഗ്രേഡ് -2 എന്ന തസ്തികയ്ക്ക് (പത്താമത് ശമ്പള പരിഷ്കരണ ഉത്തരവിലെ) 22000-48000 എന്ന ശമ്പള സ്കെയിലാണ് (ഇപ്പോൾ പതിനൊന്നാമത് ശമ്പള പരിഷ്കരണ ഉത്തരവ് പ്രകാരം 31100-66800 എന്ന ശമ്പള സ്കെയിലിൽ) നിർണ്ണയിച്ചിട്ടുള്ളത്. മാത്രവുമല്ല കേരള സർവകലാശാല ആക്ട് 1974 ലെ അധ്യായം V ലെ സെക്ഷൻ 37 മത്തെ Clause 4 പ്രകാരം ഫിനാൻഷ്യൽ സ്പെൻറിച്ച് ഉൾപ്പെടുന്ന ഓർഡിനൻസ് നു കൾക്ക് ചാൻസലറുടെ അംഗീകാരം ലഭിച്ചതിനു മാത്രമേ പ്രാബല്യത്തിലാക്കാൻ സാധിക്കുകയുള്ളൂവെന്ന് നിർദ്ദേശിച്ചിട്ടുണ്ട്.

ഈ വിഷയത്തിൽ, 05.05.2023 ലെ കേരള പി.എസ്.സിയിൽ നിന്നുള്ള GR8-3/11/2021-KPSC നമ്പർ കത്ത് പ്രകാരം നിലവിലുള്ള ഓവർസിയർ ഗ്രേഡ് -2 തസ്തികയിലെ ഒഴിവുകൾ പി.എസ്.സിക്ക് റിപ്പോർട്ട് ചെയ്യുന്നതിന് അറിയിച്ചിട്ടുള്ളതാണ്. കൂടാതെ ടി തസ്തികയിലുള്ള ഒഴിവുകൾ

പി.എസ്.സിക്ക് റിപ്പോർട്ട് ചെയ്യുന്നതിനായി അപേക്ഷ സമർപ്പിച്ചിട്ടുള്ള ഉദ്യോഗാർത്ഥികൾ ഓവർസിയർ ഗ്രേഡ് I എന്ന തസ്തികയിലേക്ക് സ്ഥാനക്കയറ്റത്തിന് മതിയായ എണ്ണം യോഗ്യരായവർ ഇല്ലാത്ത സാഹചര്യത്തിൽ, ടി തസ്തിക താഴ്ത്തി 08.06.2023 ലെ ഉദ്യോഗസ്ഥ ഭരണ പരിഷ്കാര വകുപ്പിന്റെ മേൽ പറഞ്ഞ ഉത്തരവ് പ്രകാരം ഓവർസിയർ ഗ്രേഡ് 2 എന്ന തസ്തികയിൽ പി.എസ്.സി മുഖാന്തരം നിയമനം നടത്തണമെന്നാണ് ആവശ്യപ്പെട്ടിട്ടുള്ളത്. നിലവിൽ ഓവർസിയർ (സിവിൽ) തസ്തികയിലെ ഒഴിവുകൾ സംബന്ധിച്ച വിവരം ചുവടെ ചേർക്കുന്നു.

തസ്തിക	അനുവദനീയ തസ്തികകളുടെ എണ്ണം	സ്ഥിര ജീവനക്കാർ	ഒഴിവുകൾ
ഓവർസിയർ ഗ്രേഡ് I	3	0	3
വർക്ക് സൂപ്രണ്ട് ഗ്രേഡ് I (ഓവർസിയർ ഗ്രേഡ് II (civil) ആയി Convert ചെയ്യപ്പെടേണ്ടത്)	2	0	2
വർക്ക് സൂപ്രണ്ട് ഗ്രേഡ് II (ഓവർസിയർ ഗ്രേഡ് III (civil)ആയി convert ചെയ്യപ്പെടേണ്ടത്)	8	0	8

പ്രസ്തുത വിഷയം പരിശോധിച്ചതിൽ, സർവകലാശാലയിൽ നിലവിൽ ഓവർസിയർ ഗ്രേഡ്-I തസ്തികയിൽ സ്ഥിര വിഭാഗത്തിൽ ആരും തന്നെ ജോലി ചെയ്യുന്നില്ല എന്നാണ് കാണുന്നത്. ടി വിഷയത്തിൽ ഉദ്യോഗാർത്ഥികൾ ആവശ്യപ്പെട്ടത് പ്രകാരം ഓവർസിയർ ഗ്രേഡ് 1 എന്ന തസ്തിക, ഓവർസിയർ ഗ്രേഡ് 2 (സിവിൽ) തസ്തികയായി തരം താഴ്ത്തി പി.എസ്.സി മുഖാന്തരം നിയമനം നടത്തുന്നതിന് തുടർ നടപടി സ്വീകരിക്കണമെങ്കിൽ തന്നെയും, പ്രസ്തുത തസ്തിക പുനർനാമകരണം ചെയ്ത് സർവകലാശാലയുടെ KUFO 1978 ൽ ഭേദഗതി വരുത്തി കൊണ്ടുള്ള ഉത്തരവ് ലഭ്യമാക്കേണ്ടതായും കാണുന്നു. (The Kerala University Act 1974 Chapter V Section 37 Clause 4)

ഈ സാഹചര്യത്തിൽ, മേൽ വിഷയത്തിൽ ഓവർസിയർ ഗ്രേഡ് II (Civil) റാങ്ക് ലിസ്റ്റിൽ ഉൾപ്പെട്ട ഉദ്യോഗാർത്ഥികളെ പ്രതിനിധീകരിച്ച് ശ്രീ.അൽ ആമീൻ ടി തസ്തികയിലെ ഒഴിവുകൾ പി.എസ്.സി ക്ക് റിപ്പോർട്ട് ചെയ്യുന്നതിനായി സമർപ്പിച്ച മേൽ അപേക്ഷയിൽ, മുൻ വണ്ഡികയിലുള്ള പരാമർശങ്ങളോടൊപ്പം, ചുവടെ ചേർക്കും പ്രകാരമുള്ള ശുപാർശകളിൽ മേൽ തീരുമാനം ഉണ്ടാകേണ്ടതാണ്.

1. വർക്ക് സൂപ്രണ്ട് ഗ്രേഡ് 2 എന്ന തസ്തിക ഓവർസിയർ ഗ്രേഡ് 3 എന്നാക്കി പ്രസ്തുത തസ്തിക പുനർനാമകരണം ചെയ്ത വിഷയത്തിൽ, ആയത് സർക്കാരിന്റെ ശ്രദ്ധയിൽപ്പെടുത്തി ശമ്പള പരിഷ്കരണ ഉത്തരവിലും, ടി തസ്തികയുടെ മേൽപ്രകാരമുള്ള ഭേദഗതിക്ക് അംഗീകാരം വാങ്ങുന്നതിനുള്ള തുടർ നടപടി ഇപ്പോൾ സ്വീകരിക്കേണ്ടതുണ്ടോ അതോ ബഹു.ചാൻസലറുടെ അംഗീകാരത്തോടെ സർവകലാശാല ഓർഡിനൻസ് ഭേദഗതി വന്നശേഷം തുടർ നടപടികൾ സ്വീകരിച്ചാൽ മതിയോ എന്നത് സംബന്ധിച്ച്.
2. മേൽ പ്രകാരമുള്ള ഓവർസിയർ ഗ്രേഡ്-2 എന്ന തസ്തികയുടെ ഒഴിവുകൾ റിപ്പോർട്ട് ചെയ്യുന്നതിന് പി.എസ്.സി

ആവശ്യപ്പെട്ടിട്ടുള്ളതിനാൽ, പ്രസ്തുത തസ്തികയ്ക്ക് ശമ്പള സ്കെയിൽ അനുവദിക്കുന്നത് സംബന്ധിച്ച മേൽ വിഷയത്തിൽ (06.11.2020-ലെ G.O. (P) നമ്പർ 37/2020/HEDN നമ്പർ) സർക്കാർ ഉത്തരവ് പ്രകാരം ശമ്പള സ്കെയിൽ നിർണ്ണയിച്ചുകൊണ്ട് ഒഴിവുകൾ റിപ്പോർട്ട് ചെയ്യേണ്ടതുണ്ടോ അതോ സർക്കാരിൽ നിന്നും ടി തസ്തികയുടെ പുനക്രമീകരണം സംബന്ധിച്ച അംഗീകാരം അല്ലെങ്കിൽ ടി തസ്തികയുടെ ശമ്പള സ്കെയിൽ സംബന്ധിച്ച് വ്യക്തത വരുത്തിയശേഷം അല്ലെങ്കിൽ ബഹു.ചാൻസലർ അംഗീകരിച്ചുകൊണ്ടുള്ള ഭേദഗതി നിലവിൽ വന്ന ശേഷം ആയതിലുള്ള ഒഴിവുകൾ റിപ്പോർട്ട് ചെയ്താൽ മതിയോ എന്നത് സംബന്ധിച്ച്.

3. ഈ വിഷയത്തിൽ, ശ്രീ.അൽ അമീൻ മേൽ അപേക്ഷയിൽ ആവശ്യപ്പെട്ട പ്രകാരം ഓവർസിയർ ഗ്രേഡ്-1 എന്ന തസ്തികയിലേക്ക് യോഗ്യരായ ജീവനക്കാർ ഇല്ലാത്ത സാഹചര്യത്തിൽ ടി തസ്തിക യിലുള്ള ഒഴിവുകൾ (08.06.2023 ലെ ഉദ്യോഗസ്ഥ ഭരണ പരിഷ്കാര വകുപ്പിന്റെ ജി.ഒ.(എം.എസ്.) 13/2021/ഉ.ഭ.പ.വ. നമ്പർ ഉത്തരവ് പ്രകാരം) ഓവർസിയർ ഗ്രേഡ്-1 എന്ന തസ്തിക ഓവർസിയർ ഗ്രേഡ് 2 (സിവിൽ) എന്ന് താഴ്ത്തി പി.എസ്.സി മുഖാന്തരം നിയമനം നടത്തണമെന്ന ആവശ്യം സംബന്ധിച്ച്.

ഈ സാഹചര്യത്തിൽ വിഷയത്തിൽ സ്വീകരിക്കേണ്ട തുടർനടപടികൾ സംബന്ധിച്ച തീരുമാനത്തിനായി വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം സർവ്വകലാശാല സിന്റിക്രേറ്റിന്റെ സ്ഥിരം സമിതിയായ സ്റ്റാഫ് , എക്സിക്യൂട്ടീവ് & ബിൽഡിങ്സ് കമ്മിറ്റി മുൻപാകെ സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to entrust the Registrar to submit a report on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131.16 യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിംഗ് യൂണിറ്റ്- ശ്രീ സന്ദീപ് കൃഷ്ണൻ ആർ, അസിസ്റ്റന്റ്

എഞ്ചിനീയർ മെക്കാനിക്കൽ സമർപ്പിച്ച
വിശദീകരണം,അമിത ജോലിഭാരവും അനുബന്ധ
പ്രശ്നങ്ങളും ബോധിപ്പിച്ചു കൊണ്ട് സമർപ്പിച്ചിരിക്കുന്ന
അപേക്ഷ എന്നിവയിൽ തുടർ നടപടി സംബന്ധിച്ച്.

(Ad. D II)
Ad.AIV(A) വിഭാഗത്തിന്റെ 21.05.2024 -തീയതിയിലെ കുറിപ്പനുസരിച്ച് 28.11.2023 ലെ സിന്റിക്രേറ്റ് യോഗം നിരോധിക്കാനാവശ്യപ്പെട്ട 8 വാഹനങ്ങളുമായി ബന്ധപ്പെട്ടു മെക്കാനിക്കൽ എൻജിനീയറുടെ ഭാഗത്തു നിന്നുമുണ്ടായ കൃത്യവിലോപത്തിനെ കുറിച്ചുള്ള വിശദീകരണം 10.06.2024 തീയതിയിലെ മെമ്മോ പ്രകാരം ആവശ്യപ്പെട്ടിരുന്നു. മെക്കാനിക്കൽ എൻജിനീയർ DDFS ഫയലിൽ സമർപ്പിച്ച വിശദീകരണം (അനുബന്ധം 1) ഇതോടൊപ്പം ചേർത്തിരിക്കുന്നു.

കൂടാതെ 19.10.2024-ൽ മെക്കാനിക്കൽ എൻജിനീയർ അദ്ദേഹത്തിന്റെ അമിത ജോലിഭാരവും, ജോലിഭാരംകാരണം വർക്ക് ലൈഫ് ബാലൻസ് നഷ്ടപ്പെടുന്നെന്നും, പല ജോലികളും ബില്ലുകളും തടസ്സപ്പെടുന്നു വെന്നും

ഇലക്ട്രിക്കൽ -പ്ലംബിംഗ് വിഭാഗങ്ങളുമായി താരതമ്യപ്പെടുത്തുമ്പോൾ മെക്കാനിക്കൽ വിഭാഗത്തിന് കീഴിൽ ഒരു ടെക്നിക്കൽ ജീവനക്കാരൻ മാത്രമാണുള്ളതെന്നും, താത്കാലിക പരിഹാരമായി നിലവിലെ ഒരു ഇലക്ട്രിക് ഓവർസിയർ കോൺട്രാക്ട് ലിസ്റ്റിൽ നിന്നും അടിയന്തരമായി മെക്കാനിക്കൽ വിഭാഗത്തിന് കീഴിൽ കാര്യവട്ടം ക്യാമ്പസിലും പാളയം ക്യാമ്പസിലും ഒരു ഓവർസിയർ ഇലക്ട്രിക്കലിനെ വീതം നിയമിക്കാൻ ആവശ്യപ്പെടുകയും സർവകലാശാല അനുവദിച്ചിട്ടുള്ള യു എസ് ഐ സി യിലെ അസിസ്റ്റന്റ് എൻജിനീയർ മെക്കാനിക്കൽ തസ്തികയിൽ ഒരാളെ നിയമിച്ചു കൊണ്ട് പാളയം കാര്യവട്ടം എന്ന നിലയിൽ ജോലിഭാരം വിഭജിക്കണമെന്നും ഐ എം.ജി/കില/പി ഡബ്ല്യു ഡി യിലെ വിദഗ്ധരെ ഉപയോഗിച്ച് മെക്കാനിക്കൽ എൻജിനീയറിങ് വിഭാഗത്തിന്റെ ജോലി ഭാരവും ചുമതലകളും വിശകലനം ചെയ്തു ആവശ്യമെങ്കിൽ കാലോചിതമായ തസ്തികകൾ സൃഷ്ടിക്കാനുള്ള നടപടികൾ കൈക്കൊള്ളാനും തുടങ്ങിയുള്ള നിരവധി പ്രശ്നങ്ങൾ സൂചിപ്പിച്ചുള്ള അപേക്ഷ കൂടി സമർപ്പിച്ചിരിക്കുന്നു (അനുബന്ധം 2).

മേൽ വിഷയത്തിൽ അമിത ജോലിഭാരം കുറയ്ക്കാനായി താത്കാലിക പരിഹാരമായി ഓവർസിയർ ഇലക്ട്രിക്കൽ കോൺട്രാക്ട് ലിസ്റ്റിൽ നിന്നും അടിയന്തരമായി മെക്കാനിക്കൽ വിഭാഗത്തിന് കീഴിൽ കാര്യവട്ടം ക്യാമ്പസിലും പാളയം ക്യാമ്പസിലും ഒരു ഓവർസിയർ ഇലക്ട്രിക്കലിനെ വീതം നിയമിക്കാൻ ആവശ്യപ്പെട്ടിട്ടുണ്ടെങ്കിലും, 23.11.2021 -ലെ ഓവർസിയർ ഇലക്ട്രിക്കൽ കോൺട്രാക്റ്റിലുള്ള 5 പേരടങ്ങിയ റാങ്ക് ലിസ്റ്റിലുള്ള 2 പേരെ ഇതുവരെ നിയമനത്തിനായി പരിഗണിച്ചിട്ടുള്ള വിവരവും, കൂടാതെ ഈ റാങ്ക് ലിസ്റ്റിന്റെ കാലാവധി 22.11.2024 ൽ അവസാനിച്ചുവെന്ന വിവരവും ശ്രദ്ധയിൽപ്പെടുത്തുന്നു.

ആയതിനാൽ വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം ഈ വിഷയത്തിൽ മേൽ നടപടികൾ തീരുമാനിക്കാനായി ശ്രീ സന്ദീപ് കൃഷ്ണൻ ആർ സമർപ്പിച്ച മെമ്മോയുടെ മറുപടിയും അമിതജോലിഭാരം സംബന്ധിച്ച് സമർപ്പിച്ച നിവേദനവും സിന്റിക്ക്കറ്റിന്റെ സ്റ്റാൻഡിങ് കമ്മിറ്റിയായ സ്റ്റാഫ് , എക്സിക്യൂട്ടീവ് & ബിൽഡിംഗ്സിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to seek remarks from the University Engineer, University Engineering Unit, on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131.17 : Engaging Software Engineers on contract basis for various projects-reg.

(Ad. D II)

The Director, Computer Center, has submitted a note for recruiting a minimum of five Software Engineers in project mode for the development of the software for conducting the Ph.D. course work examination and tabulation.

The Finance Officer has requested for recruitment of Software Engineers in project mode for the implementation of the Double Entry Accounting Software (DEAS) an independent software by the KUCC based on the user requirements by the finance wing.

The requirement of qualification/technical experience for the software engineers to be engaged for various projects, as per the proposal submitted by the Director, Computer Center, is as follows:

Sl. No	Name of project	Post	Qualification	Experience	Salary	No	Period in years

1	Software for Ph. D course work examination	Senior Software Engineer (SSE) Software Engineer (SE)	MCA, B Tech/ M Sc in Computer Science/IT with minimum first class in aggregate from a recognized university in India	SSE - 6 years	55000	1	1
				SE – 3 years	45000	4	
				Experience in open course web programming languages- Python (Django/ flask framework)/ Java (Spring framework) Experience in angular / Mobile development frameworks like flutter.			
2	Implementation of FYUGP	Senior Software Engineer Software Engineer	MCA, B Tech/ M Sc in Computer Science/IT with minimum first class in aggregate from a recognized university in India	SSE - 6 years	55000	1	1
				SE – 3 years	45000	3	
				Experience in open course web programming languages- Python (Django / flask framework)/ Java (Spring framework) Experience in using RDBMS like MySQL, Postgre SQL.			
3	Implementation of DEAS	Senior Software Engineer Software Engineer	MCA, B Tech/M Sc in Computer Science/IT with minimum first class in aggregate from a recognized university in India	SSE - 6 years	55000	1	1
				SE – 3 years	45000	4	
				Experience in open course web programming languages- Python(Django/flask framework), Java (Spring framework) Experience in using RDBMS like MySQL, Postgre SQL.			
4	Integration of ABC portal and NAD Digilocker portal	Senior Software Engineer Software Engineer	MCA, B Tech/M Sc in Computer Science/IT with minimum first class in aggregate from a recognized university in India	SE – 3 years	45000	2	1
				Experience in open course web programming languages- Python (Django/flask framework)			
5	Software for IQAC	Software Engineer	MCA, BTech/ M Sc in Computer Science/IT with minimum first class in aggregate from a recognized	SE – 3 Years Experience in open course web programming languages- Python (Django/flask framework)	45000	2	1

		university in India				

It may be noted that the post of Soft ware Engineer, does not exist in the Kerala University First Ordinance 1978 and in the Govt order (സ.ഉ(പി)നം.29/2021/ധന തീയതി 11.02.2021) regarding remuneration of daily wage personnel and persons on contract appointment. Also the Finance Department vide circular No 61/2022/Fin dtd 22.07.2022 insists to provide the recommendation along with the file of the proposed posts to Finance C section for determining the category for making contract appointments to those posts not mentioned in the annexure to the General Orders (Clause IV).

As ordered by the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration for the following proposals:

1. Permission for engaging Software Engineers for one year on contract basis for above mentioned projects.
2. If permission granted (1) for constituting Selection committee and (2) for fixing no of post.

The Committee considered the matter and recommended to constitute a Sub- Committee consisting of following members to study the matter and submit a report before this Committee.

- Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings
- Convener, Standing Committee of the Syndicate on Finance
- Convener, Standing Committee of the Syndicate on Planning and Development
- Registrar

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131.18 ഡിപ്പാർട്ട്മെന്റ് ഓഫ് സ്റ്റുഡൻറ് സർവീസസ് - ശ്രീ മോഹനനാഥൻ നായർ എസ്, മുൻ കാഷ്വൽ പ്യൂൺ (കരാർ നിയമനം) - സമർപ്പിച്ച അപേക്ഷ- സംബന്ധിച്ച്.

(Ad. D II)

ഡിപ്പാർട്ട്മെന്റ് ഓഫ് സ്റ്റുഡൻറ് സർവീസസിൽ കരാർ അടിസ്ഥാനത്തിൽ കാഷ്വൽ പ്യൂൺ ആയ ശ്രീ മോഹനനാഥൻ നായർ എസ്, ജോലിയിൽ തുടരാൻ താല്പര്യമില്ല എന്നും യൂണിവേഴ്സിറ്റിയുടെ കീഴിലുള്ള മറ്റേതെങ്കിലും വിഭാഗത്തിലേക്ക് ജോലി മാറ്റി നൽകണമെന്നും കാണിച്ചു സമർപ്പിച്ച അപേക്ഷയിന്മേൽ ശ്രീ മോഹനനാഥൻ നായർ എസ്, നെ ജോലിയിൽ നിന്ന് വിടുതൽ ചെയ്ത് U.O. No. 1285/2025/UOK dated 11.02.2025 പ്രകാരം ഉത്തരവായിരുന്നു.

എന്നാൽ ശ്രീ മോഹനനാഥൻ നായർ എസ്, യൂണിവേഴ്സിറ്റിയുടെ പാളയം ക്യാമ്പസിൽ മറ്റേതെങ്കിലും മൊരു സെക്ഷനിൽ കരാർ വ്യവസ്ഥയിൽ കാഷ്വൽ പ്യൂൺ ആയി ജോലി നൽകണമെന്ന് ആവശ്യപ്പെട്ടു വീണ്ടും അപേക്ഷ സമർപ്പിച്ചിട്ടുണ്ട്.

മേൽ വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാഫ്, ഏകിപ്പ്മെന്റ് & ബിൽഡിങ്സ് സ്റ്റാൻഡിങ് കമ്മിറ്റിയിലേക്ക് സമർപ്പിക്കാൻ വൈസ് ചാൻസലർ ഉത്തരവായിട്ടുണ്ട്.

വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം ശ്രീ മോഹനനാഥൻ നായർ എസ്, യൂണിവേഴ്സിറ്റിയുടെ പാളയം ക്യാമ്പസിൽ മറ്റേതെങ്കിലും മൊരു സെക്ഷനിൽ കരാർ വ്യവസ്ഥയിൽ കാഷ്വൽ പ്യൂൺ ആയി ജോലി നൽകണമെന്ന് ആവശ്യപ്പെട്ടു സമർപ്പിച്ച അപേക്ഷ സിൻഡിക്കേറ്റിന്റെ സ്റ്റാഫ്, ഏകിപ്പ്മെന്റ് & ബിൽഡിങ്സ് സ്റ്റാൻഡിങ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കും നിർദ്ദേശങ്ങൾക്കുമായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to reject the request submitted by Sri. Mohananadhan Nair S.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No. 19.131.19 : Approval of Panel of Guest Faculties for Master of Visual Arts (MVA) in Painting course offered at Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara – reg.

(Ad. A VI)

The rank list published in 2022 for the post of Assistant Professor in MVA in Painting on contract basis at the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara had only 2 candidates. Sri. Ananda Krishnan S K, who was placed first in the rank list had joined duty as Assistant Professor in Painting on 04.08.2022 and was relieved from duties with effect from 29.11.2024 A.N. Smt. Poushali Das who was placed second in the rank list had denied the offer.

Considering exigency the Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara was authorised to prepare a panel of Guest Faculties in MVA in Painting for the smooth conduct of classes of MVA in Painting course offered in Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara.

Accordingly a notification inviting applications from eligible candidates for the post was published in the University website and in leading dailies. From the received applications eight of them were short listed and interview conducted on 27.03.2025 at Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara. Prof. Manoj Vyloor, Principal, Raja Ravi Varma College of Fine Arts, Mavelikara was appointed as the Subject Expert for the interview session. Seven (7) candidates were selected to be included in the panel of Guest Faculties. Now the Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara has forwarded the panel of Guest Faculties (Copy attached) for approval.

As per the orders of the Vice Chancellor, the matter regarding the approval of Panel of Guest Faculties for MVA in Painting course offered in the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara prepared and forwarded by the Hon. Director, RRVCEVA, Mavelikara, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve Panel of Guest Faculties for MVA in Painting course offered in the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara prepared and forwarded by the Hon. Director, RRVCEVA, Mavelikara.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131.20 : Request for extension of service of Prof. Tensing Joseph, Honorary Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara - reg.

(Ad. A VI)

Prof. Tensing Joseph was appointed as the Honorary Director on contract basis at Raja Ravi Varma Centre of Excellence for Visual Arts (RRVCEVA), Mavelikara, for a period of 11 months with effect from 04.05.2022 vide U.O No.5930/2022/UOK dated 29.07.2022. His tenure was further extended twice for a period of eleven months in 2023 & 2024 respectively. Now the Hon. Director, RRVCEVA, Mavelikara has informed that his tenure of appointment as the Hon. Director, RRVCEVA ends on 02.04.2025 and has requested to extend his service for a further period of eleven months with effect from 04.04.2025 after giving a mandatory break on 03.04.2025.

It may be noted that as per U.O No. 4196/2024/UOK dated 20.05.2024, Prof. Tensing Joseph has been engaged as the Hon. Director of Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara with effect from 03.05.2024, for a period of eleven months. The tenure of engagement of the Hon. Director ends on 02.04.2025.

It may also be noted that as per U.O No. Ad A VII (A)/DOMTEC - Age limit/2019 dated 09.10.2019 sanction has been accorded by the Vice Chancellor to agree in principle to consider persons with age up to 62 years for engagement as Principals/Teaching Faculties in various institutions under the purview of the Directorate of Management, Technology and Teacher Education. As per the Identity card (PAN card) copy submitted by Prof. Tensing Joseph he has completed 62 years on 26.05.2024 (DoB - 26.05.1962).

It may further noted that Master of Visual Arts (MVA) in Painting and Art History are the two courses offered at the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara. At present the Centre has no teaching staff for handling these courses. Two Assistant Professors engaged on contract basis for handling two courses were relieved from duties to take up new job. Now, for the smooth functioning of the centre the Hon. Director is entrusted with the preparation of Panel of Guest Faculty in Painting & Art History course.

As per the orders of the Vice Chancellor, the request received from the Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara, to extend his service for a further period of eleven months with effect from 04.04.2025 after giving a mandatory break on 03.04.2025, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee recommended to assign the additional charge of Honorary Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara to Dr. Seema Jerome, Hon. Director (i/c), Bharat Murali Centre for Performing & Visual Arts.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131.21 : Dr. Johnson R, Assistant Professor, Department of Psychology – regularization of periods of suspension – Legal Opinion of Sri. Jyothi Chudan (Service Consultant) –reg.

(Ad. F II)

The Syndicate held on 05.11.2024 and 11.11.2024, vide Item No.15.94 Additional Item 03 resolved to seek opinion from Service Consultant Adv. Jyothi Chudan, Special Secretary, Law Department, Govt. of Kerala regarding the regularization of suspension periods of Dr. Johnson R for the following spells and to place the same before Standing Committee of the Syndicate of Staff, Equipment and Buildings.

Spell	Suspension periods
1 st spell	13.07.2018 – 07.11.2018
2 nd spell	29.11.2019 - 03.11.2020

Adv. Jyothi Chudan examined the file and submitted his Opinion (copy attached).

Here are the major findings and recommendations made by the Service Consultant on the matter.

1st Spell of Suspension:

Findings:

1. Though the action of the Vice Chancellor in having suspended Dr. Johnson R. from service was not in accordance with law, his action has been approved by the Syndicate. Since the Memo of Charges and Statement of Allegations were issued with the approval of the Syndicate, it means that initiation of disciplinary proceedings was with the approval of the Syndicate. In the circumstances the argument of Dr. Johnson R. that no disciplinary action has been initiated against him till date will not stand. For the same reason, his argument that the period of suspension should be treated as 'duty' also will not stand.
2. Delay cannot be attributed as a reason for not concluding the disciplinary proceedings which has already been initiated. There is no statutory time limit fixed for conclusion of disciplinary proceedings. Since the disciplinary action has been initiated, it has to be continued and concluded in accordance with the provisions contained in the First Statutes by either exonerating him of all or any of the charges or finding him guilty of all or any of the charges and proposing penalty depending upon the findings and thereafter giving him notice about the

findings and proposed penalty. On receipt of his reply to the findings and proposed penalty the Syndicate has to take a decision thereof.

3. The disciplinary authority of Dr. Johnson R., namely the Syndicate, can finalize the disciplinary proceedings by examining the reply furnished by Dr. Johnson R. on 07/08/2018 and based on the hearing conducted by the Standing Committee of the Syndicate on Staff, Equipment and Buildings on 13/05/2019 and the report submitted by the committee (if it is decided to impose minor penalty) or continue with the proceedings for the imposition of major penalty (by conducting a formal enquiry and following the procedures as prescribed in Statutes 31 to 45) and finalize the same.

Recommendations:

1. *As the memo of charges and statement of allegations issued to Dr. Johnson on 03/08/2018 was one intended to impose major penalty, major penalty can be imposed after resorting to the procedure prescribed in Statutes 31 to 45 of the Chapter 4 Part III of the Kerala University First Statutes 1977, which the Syndicate may decide.*
2. *The Syndicate can also decide whether a minor penalty as provided in Chapter 4 Part III Statute 25 A may be imposed and if so, it shall ensure that the procedure prescribed in Statute 46 is complied with and further decision taken on the matter of imposition of any of the penalties specified in Statute 25 A.*
3. *The Syndicate can also come to the conclusion that the suspension was wholly unjustified and exonerate him from all the charges.*
4. *Thereafter, the period of suspension shall have to be regularized in accordance with the provisions contained in Kerala Service Rules Part I Chapter 7 Rule 56 B, as explained in detail in the report.*

2nd Spell of Suspension:

Findings:

The suspension and imposition of minor penalty were in accordance with law and was upheld by the Hon'ble High Court of Kerala. Hence the claim for treating the period of suspension from 29/11/2019 to 03/11/2020 as duty cannot be acceded to.

Recommendations:

The period of suspension shall have to be regularized in accordance with the provisions contained in Kerala Service Rules Part I Chapter 7 Rule 56 B, as explained in detail in the report.

As per the orders of the Vice Chancellor, the opinion submitted by Sri. Jyothi Chudan, Service Consultant, is submitted before Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended the following:

1. ***to seek legal opinion from the Standing Counsel on the 1st Spell of Suspension period of Dr. Johnson R.***
2. ***to accept the opinion submitted by Sri. Jyothi Chudan, Service Consultant for the regularization of the 2nd Spell of suspension period of Dr. Johnson R.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131. 22 : Department of Hindi - Dr. Suchith C S, Associate Professor - Disciplinary proceedings for imposing minor penalty - considering the written response - reg.

The Syndicate held on 05.11.2024 and 11.11.2024, vide Additional Item 1 considered the Inquiry Report submitted by the sub- committee regarding the complaint raised against Dr.CS.Suchith, Associate Professor, Department of Hindi and resolved the following:

1. To accept the Inquiry Report
2. To impose minor penalty of withholding promotion for 3 years on Dr. C S Suchith as per Statute 25 A. (iii) Part III Chapter 4 of Kerala University First Statutes 1977. Additionally, if a similar complaint is received in the future, it will be viewed seriously and may lead to dismissal of the employee from service.

3. To reinstate Dr. C S Suchith with immediate effect.
4. To treat the period of suspension of Dr. C S Suchith as Leave Without Allowance (LWA).

Point No. 3 has been implemented by **reinstating Dr. Suchith C S into service vide UO dated Ad F II 10474/2024/UOK dated 08.12.2024.**

Dr. Suchith was informed of the resolution of the Syndicate imposing minor penalty and of treating his period of absence as LWA vide Letter No. 12508/Admn F II/2024/UOK dated 08.12.2024. A copy of the Enquiry Report was also forwarded to him. He has submitted his response to the said letter. It has been alleged that he has been targeted by the MA students of the department in light of him not permitting the students to allow examination malpractice and a complaint submitted by one Sri. Jibin Paul in 2012. It is requested to absolve him from the penalty and place him as Professor, which was due to him.

Statutes starting from Statute 46 of Part III Chapter 4 of Kerala University First Statutes 1977 stipulates the Procedure for Imposing Minor Penalties.

46. Inquiry:- *No order imposing any of the penalties specified in items (i) to (iv) of Statute 25 shall be passed except after-*

- (a) *the University employee is informed in writing of the proposal to take action against him and of the allegations on which it is proposed to be taken and given opportunity to make any representation he may wish to make;*
- (b) *such representation, if any, is taken into consideration by the disciplinary authority.*

The written response of Dr. C S Suchith (enclosed) is submitted for consideration.

Also, it may be noted that Dr. Suchith C S had submitted proposal as per UGC Regulations 2018 for his promotion to the post of Professor. A Selection Committee, duly constituted by the Vice Chancellor, in its meeting held on 26.10.2024, considered the proposal and recommended CAS promotion of Dr. C S Suchith as Professor (Academic Level 14) **w.e.f 20.03.2023**. The Syndicate held on 28.11.2023, vide Item No. 06.03 resolved to approve the recommendation of the Selection Committee and the Vice Chancellor ordered to implement the Syndicate resolution. A University Order in this regard was not issued as the complaint against him was under consideration. Hence, a specific decision on issuing a U.O. placing him as Professor may be taken.

Rule 56 B of the Kerala Service Rules stipulates the steps to be taken by the disciplinary authority for regularizing the period of suspension. In this case, Syndicate is the disciplinary authority and hence,

- a) A decision may be taken by the Syndicate regarding the pay and allowances to be paid during the period of suspension. In such a case, Dr. Suchith C S. must be given a notice of the quantum of pay and allowances proposed to be given and whether or not the period of suspension will count for any specific purpose like increment, leave, pension or grade. The final orders shall be issued only after considering the representation, if any. The Syndicate is empowered to fix the quantum of pay and allowances for the period of suspension as any amount not less than the subsistence allowance, but not amounting to full salary. The quantum shall be fixed taking into consideration the gravity of the offense, the punishment awarded and the circumstances of the case.
- b) The Syndicate has discretionary powers to reckon the period of suspension for all service benefits or for any specific purpose like increment, leave, pension etc depending upon the merit of the case which shall be recorded in the notice served to him.
- c) The Syndicate is not competent to treat the period of suspension as leave suo motu. It shall not be ordered to be treated as leave without the consent of the officer. If the Syndicate proposes that the period of suspension can be treated as leave, Dr. Suchith C S shall be informed of the proposal in the notice and directed to apply for any kind of ordinary leave (Earned Leave, Half pay leave, Commuted leave or LWA) if he so desires. The request can be considered by the Syndicate in accordance with the rules of leave and ordinary leave (Earned Leave, Half pay leave, Commuted leave or LWA) due and admissible may be sanctioned for the period of suspension. The option rests with Dr. Suchith C S. as to which leave he desires to avail.

The Syndicate held on 05.11.2024 and 11.11.2024 resolved to impose a penalty of withholding promotion for 3 years on Dr. C S Suchith as per Statute 25 A. (iii) Part III Chapter 4 of Kerala University First Statutes 1977, but it does not state the date of effect of the penalty.

The Syndicate held on 17.03.2025, vide Item No. 18.15 resolved to refer the matter to Standing Committee of the Syndicate on Staff, Equipment and Buildings for detailed discussion.

As per the orders of the Vice-Chancellor the letter forwarded by Dr. C.S Suchith is submitted for the consideration of the committee on the following;

1. Whether the request of Dr. C S Suchith be accepted
2. Whether the request of Dr. Suchith C S be rejected and a UO imposing the minor penalty be issued. In this case, the following decisions may be taken:
 - a) Fixing the pay and allowances during the period of suspension (any amount not less than the subsistence allowance, but not amounting to full salary)
 - b) whether or not the period of suspension will count for any specific purpose like increment, leave, pension or grade.
 - c) Whether to treat the period of suspension as leave (In this case, Dr. Suchith may be served a notice to apply for an eligible leave applicable to him)
3. whether U.O. for placing Dr. Suchith C S as Professor, in accordance with the resolution of Syndicate held on 28.11.2023, be issued or not.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to issue a notice to Dr. Suchith C.S. for applying for eligible leave for treating the period of suspension as leave, and place the same before the Standing Committee of the Syndicate on Staff, Equipment, and Buildings.

FURTHER RESOLVED that the request of Dr. Suchith C.S. for placement as Professor, in accordance with the decision of the Syndicate held on 28.11.2023, be referred to the Standing Committee of the Syndicate on Staff, Equipment, and Buildings for further consideration.

Item No.19.131.23 : Inter University Centre for Integrative Biology (iCEIB) - Request for posting a new Technical Officer on Contract basis - Reg.

(Ad. D I)

The Director, iCEIB has informed that Inter University Centre for Integrative Biology (iCEIB) was established in 2013. Apart from the regular Research activities, M.Sc Zoology with specialization in integrative Biology Programme is also being conducted by the Centre with student strength 14.

Present Staff strength in Inter University Centre for Integrative Biology (iCEIB)

Course	Contract faculty
M.Sc, Zoology with specialization in integrative Biology Programme)	Assistant Professor - 3

It is also stated that the Centre has well equipped laboratories and classrooms. To facilitate the functioning of the Research laboratory and Masters Programme, the service of Technical staff is essential. Smt. Remya Mathew J, Technical Officer on contract basis was relieved from her duties w.e.f. 24.07.2024 vide U.O.No.Ad DI/7254/2024/UOK dtd 26.08.2024 and the Centre has no other Technical Staff. Timely maintenance and support of all these equipment is very much needed for the smooth running of the Centre. Hence the Director, iCEIB has requested to recruit a new Technical Officer in the Centre.

As ordered by the Vice Chancellor, the matter regarding the appointment of a new Technical Officer in Inter University Centre for Integrative Biology (iCEIB) is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration & appropriate recommendation.

The Committee considered the matter and recommended to initiate steps for the appointment of Technical Officer on contract basis in Inter University Centre for Integrative Biology (iCEIB).

The Committee further recommended to constitute a Selection Committee consisting of following members for selection to the post of Technical Officer on contract basis in Inter University Centre for Integrative Biology (iCEIB).

1. *Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings*
2. *Adv. Muralidharan Pillai G, Member, Syndicate*
3. *Registrar*
4. *Director, iCEIB*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131.24 : Department of Linguistics - Appointment of Visiting Professors- reg.

(Ad. D I)

The Head, Department of Linguistics has informed that the Department Council held on 06.06.2024 has nominated three retired Professors, Dr. S. Kunjamma, Dr. S.A. Shanavas (Department of Linguistics, University of Kerala) and Dr.M. Sreenathan (Senior Professor, Thunchath Ezhuthachan Malayalam University) for the post of Visiting Professors. The HoD has hence requested to engage Dr. S. Kunjamma, Dr. S. A. Shanavas and Dr. M. Sreenathan accordingly.

It may be noted that the Department is conducting only one course, MA Linguistics and there are 3-permanent and 2-contract faculties for teaching. Details regarding the same is mentioned below:

Course	Number of Students				Sanctioned Posts	No. of Posts	Present Strength	Vacancy
MA LINGUISTICS	2024- 25		2025-26		Assistant Professor	6	3	3
	Permanent Seat	Strength of Students	Permanent Seat	Strength of students	Associate Professor	2	0	2
					Professor	1	0	1
	24	15	24	15	Assistant Professor (on contract)	-	2	

As ordered by the vice Chancellor, the matter of engaging Dr. S.Kunjamma, Dr.S.A.Shanavas and Dr. M. Sreenathan as Visiting Professors in the Department of Linguistics, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration.

The Committee considered the matter and recommended to defer the item.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131. 25 : Department of Botany - extension of the engagement period of Casual Farm Labourers - request -reg.

(Ad.D III)

The Casual Farm Labourers presently working in the Department of Botany, vide submission dated 15.08.2024, had stated that, though they have been working as casual Farm Labourers in the Dept. for the past 27 years, they have not received the benefits of the Casual labourers of the Departments and there has been no enhancement in salary for the past eight years. The price of all commodities have risen and it is difficult to meet various needs like food, children's fee, hospital charges and needs of parents. Moreover, every three months around Rs.300/- is required for the preparation of Bond and as the contract is for three months, in between, the salary also gets delayed. It is also stated that recently, measures have been taken for engaging the security staff of the Department for six months. They have requested to take steps for appointing them as permanent staff or the

engagement be made for one year. The Syndicate held on 14.10.2022, had resolved to enhance the period of employment of the casual Security Guards to 179 days for the time being.

The Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 16.10.2024, recommended to constitute a Sub -Committee comprising of the Convener, SC of the Syndicate on Staff, Equipment & Buildings, Convener, SC of the Syndicate on Finance and Convener, SC of the Syndicate on Planning & Development, to consider the request and to submit a report before the Standing Committee of SE & B and the Syndicate resolved to approve the recommendation.

The Sub Committee discussed the matter of extension of engagement period of Casual farm labourers and Garden maistry and submitted a Report (appended) with the following recommendations:

1. to fix the engagement period of the casual farm labourers and garden maistry working on daily wage basis in the Department of Botany as 179 days, w.e.f. their next engagement onwards, as in the case of Casual security guards, considering them as skilled workers.
2. the request for subsequent engagement may be submitted one month before the expiry of the present engagement.

As per the orders of the Vice-Chancellor, the Report of the Sub - Committee is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to accept the report submitted by the Sub-Committee constituted for considering the matter of extension of engagement period of Casual farm labourers and Garden maistry in the Department of Botany.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No. 19.131.26 : Department of Environmental Sciences - Including Guest Lecturers in the existing Panel - Request - reg.

(Ad. D III)

The Head, Department of Environmental Sciences, has forwarded a list of Guest Lecturers to be added to the existing list of guest panel (approved as per the U.O No.7631/2021/UOK dated 20/12/2021) for the newly allotted course, M.Sc Climate Change and Disaster Management in the Department, stating that the critical shortage of faculty with expertise in specialized areas is significantly affecting the quality of teaching in these subjects and the proposed guest faculties in this list have necessary academic background and experience for teaching these specialized subjects in the M.Sc Program and requested to do the needful at the earliest.

The Qualifications of the additional members:

Sl.No	Name	Qualifications
1	Dr. Vipin P	Ph.D in Physical Oceanography, M.Sc Meteorology, CUSAT, UGC-NET qualified
2	Dr. Joice K Joseph	Ph.D Environment and Atmospheric Science., M.Sc Disaster Management, M.G University, Master of Social Work (Additional paper on Disaster Management)
3	Dr. Asharose	Ph.D in Global Env. Studies, Kyoto University, Japan, M.Phil in Env. Management, M.G University, M.Sc Disaster Management, M.G University
4	Dr.Linu Babu	Ph.D in Env. Science, M.G University, MSc Environmental Science and Disaster Management, M.G University.
5	Dr. Reghunadh	Ph.D in Env. Sciences, Uok, M.Sc Marine Geology, CUSAT
6	Dr.Anitha J K	Ph.D in Env. Sciences, Uok,

	M.Sc Geology, Annamalai University.

The following may be noted in this regard,

1. As per U.ONo.7631/2021/UOK dated 20/12/2021 a panel of Guest Lecturers including 41 members were approved by the Vice Chancellor for the newly allotted M.Sc Climate Change and Disaster Management Course the Department as per the request from the Head. Now only 2 Guest lecturers from this list are handling classes.
2. Details of current Teaching Staff Strength in the Department:

Programme : MSc Environmental Sciences

Sl No.	Name of the Faculty	Category
1	Dr. Salom Gnana Thanga V, Professor	Permanent
2	Dr. Sabu Joseph, Professor	Permanent
3	Dr. Bindhya R, Asst. Professor	Contract
4	Smt. Navami S S, Asst. Professor	Contract

Programme : MSc Climate Change and Disaster Management

Sl No.	Name of the Faculty	Category
1	Dr. Vijaykumar P, Asst.Professor	Contract
2	Dr. Dhanya G, Asst. Professor	Contract
3	Dr. Remya R	Guest Lecturer
5	Dr. Keerthy A T	Guest Lecturer

Details of Sanctioned Post

Sanctioned Post	Sanctioned Strength	Present Strength
Assistant Professor	3	2
Associate Professor	2	Nil
Professor	Nil	Nil

As per the orders of the Vice Chancellor, the matter of including six Guest Lecturers to the existing panel in the Department of Environmental Sciences, for handling the newly allotted course M.Sc Climate Change and Disaster Management, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the list of Guest Lecturers forwarded by the Head, Department of Environmental Sciences for including in the existing list of guest panel (approved as per the U.O No.7631/2021/UOK dated 20/12/2021) for handling newly allotted course, M.Sc Climate Change and Disaster Management in the Department.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No. 19.131.27 : Institute of English - Reckoning prior service of Dr. Appu Jacob John, Assistant Professor, for pensionary benefits - request - reg.

(Ad. D III)

Dr. Appu Jacob John, Assistant Professor, Institute of English, has informed that he has been working as Assistant Professor in English, in the Institute of English, University of Kerala, since 01.01.2021 and he had previously held the positions of Higher Secondary School Teacher in English in the aided institutions of MT and EA Management, Thiruvalla (St. Thomas HSS, Keezhillam and MTHSS, Venmony) from 02.11.2009 to 23.07.2013 & Assistant Professor in the affiliated colleges under the Archdiocese of Verapoly management (St. Albert's Autonomous College Ernakulam) from 24.07.2013 to 31.12.2019 and CSI Madhya Kerala Diocese management (CMS Autonomous College Kottayam) from 01.01.2020 to 31.12.2020. Hence, it is requested to consider his prior School/College services along with University service for pensionary benefits.

In this regard, the Finance has remarked that "as per the service book of Dr. Appu Jacob John, he had been working as Teacher in English at Aided Higher Secondary School from 02.11.2009 to 23.07.2013. On 24.07.2013 he joined as Assistant Professor in English at St. Albert's College Ernakulam and relieved from duty on 31.12.2019 to join as Assistant Professor in English at CMS College Kottayam on 01.01.2020. He relieved from CMS College Kottayam on 31.12.2020 to join as

Assistant Professor in the Institute of English and joined University of Kerala as on 01.01.2021. As per the G.O(P) No.228/2001/Fin dated 02/02/2001 the prior service put in by employees in Municipal Common Service/Panchayats and Universities prior to their entry in State Govt. Service including Aided School/College and vice versa can be reckoned as qualifying service for pension. Therefore the Aided School Service of Dr. Appu Jacob John from 02.11.2009 to 23.07.2013 and the Aided College Service from 24.07.2013 to 31.12.2020 can be reckoned for granting pensionary benefits in the University."

As per the orders of the Vice-Chancellor, the matter regarding reckoning the prior service rendered by Dr. Appu Jacob John, as Higher Secondary School Teacher in English at St. Thomas HSS, Keezhillam and MTHSS Venmony, from 02.11.2009 to 23.07.2013 and as Assistant Professor in English at St. Albert's College Ernakulam & CMS College Kottayam from 24.07.2013 to 31.12.2020, is placed before the Standing committee of the Syndicate on Staff Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to reckon the prior service rendered by Dr. Appu Jacob John, as Higher Secondary School Teacher in English at St. Thomas HSS, Keezhillam and MTHSS Venmony, from 02.11.2009 to 23.07.2013 and as Assistant Professor in English at St. Albert's College Ernakulam & CMS College Kottayam from 24.07.2013 to 31.12.2020 as qualifying service for granting pensionary benefits in the University, as per rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131.28 കേരളപഠന വിഭാഗം - ഗസ്റ്റ് ഫാക്കൽറ്റിയായി ക്ഷണിക്കാൻ വിഷയവിദഗ്ധരുടെ

പാനൽ- സംബന്ധിച്ച്.

(Ad. D III)

2024-25 ബഡ്ജറ്റിൽ MH: 35(ii) Part I Non Plan 4/4125- ഫാക്കൽറ്റി എന്ന ബഡ്ജറ്റ് ഹെഡിൽ കേരളപഠനവിഭാഗത്തിന് 20,000/- രൂപ അനുവദിച്ചിട്ടുണ്ടെന്നും, ഈ ഹെഡിൽ നിന്നും വിനിയോഗിച്ച്, അക്കാദമിക് പ്രവർത്തനങ്ങളുടെ ഭാഗമായി കേരളപഠനവിഭാഗത്തിൽ ഗസ്റ്റ് ഫാക്കൽറ്റിയായി വിഷയ വിദഗ്ധരെ ക്ഷണിക്കാൻ താൽപ്പര്യപ്പെടുന്നുവെന്നും അദ്ധ്യക്ഷൻ അറിയിച്ചിരിക്കുന്നു. ആയതിലേക്കായി വിഷയ വിദഗ്ധരുടെ ഒരു പാനലും കേരളപഠന വിഭാഗം അദ്ധ്യക്ഷൻ സമർപ്പിച്ചിരിക്കുന്നു.

1. ബൈജു ചന്ദ്രൻ (ദൂരദർശൻ മുൻ പ്രോഗ്രാം പ്രൊഡ്യൂസർ)
2. ഇ.എസ്. ബിജു (എഷ്യാനെറ്റ് എക്സിക്യൂട്ടീവ് എഡിറ്റർ)
3. വിധു വിൻസെന്റ് (സംവിധായിക)
4. അമിറ്റ് എം.എസ്. (അസിസ്റ്റന്റ് എഡിറ്റർ, ഇൻഫർമേഷൻ വകുപ്പ്)
5. കവിതാ ബാലകൃഷ്ണൻ (ചിത്രകാരി, കവി)
6. ആർ. രാജീവ് (കണ്ടൻറ് പ്രൊഡ്യൂസർ, മനോരമ ഓൺലൈൻ)
7. വിധുനാരായണൻ (അസിസ്റ്റന്റ് പ്രൊഫസർ, യു.സി. കോളജ്, ആലുവ)
8. സന്തോഷ് എച്ച്.കെ. (അസിസ്റ്റന്റ്)
- 9 ജി.പി. രാമചന്ദ്രൻ (സിനിമാ നിരൂപകൻ)
10. രഞ്ജി കുര്യാക്കോസ് (മലയാളമനോരമ)
11. ദിലീപ് മലയാലപ്പുഴ (ദേശാഭിമാനി)
12. ഡോ. കെ. എം വേണുഗോപാൽ (ഭാഷാപോഷിണി)
13. എൻ.പി ചന്ദ്രശേഖരൻ (കൈരളി ടി വി)
- 14 ഫേവർ ഫ്രാൻസിസ് (ബ്രാൻഡ് കൺസൾട്ടന്റ്)

15. സനീഷ് ഇളയിടത്ത് (ന്യൂസ് എഡിറ്റർ മലയാളം ചാനൽ)

16. പ്രസാദ് പന്നയൻ (കേരള കേന്ദ്രസർവ്വകലാശാല)

17. അശോകകുമാർ വി (എഴുത്തുകാരൻ)

18. കമൽറാം സജീവ് (ട്രൂകോപ്പി തിങ്ക് വെബ്സൈൻ)

19. എൻ.കെ. രൂപേഷ് (ദ നോർത്ത്)

വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം, 2024-25 ബഡ്ജറ്റിൽ MH: 35(ii) Part I Non Plan 4/4125- ഫാക്കൽറ്റി എന്ന ബഡ്ജറ്റ് ഹെഡിൽ അനുവദിച്ചിരിക്കുന്ന 20,000/- രൂപ വിനിയോഗിച്ച്, കേരളപഠന വിഭാഗത്തിൽ ഗസ്റ്റ് ഫാക്കൽറ്റിയായി വിഷയവിദഗ്ദ്ധരെ ക്ഷണിക്കാനുള്ള കേരളപഠന വിഭാഗം അദ്ധ്യക്ഷന്റെ അപേക്ഷ, സിൻഡിക്കേറ്റിന്റെ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് & ബിൽഡിങ്സ് സ്ഥിരം സമിതിയുടെ പരിഗണനക്കും ശുപാർശക്കുമായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to approve the proposal submitted by the Head, Department of Kerala Studies.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131. 29 : Department of Communication & Journalism - Engaging an Editorial Assistant on contract basis - reg.

(Ad. H)

The Head, Department of Communication & Journalism has informed that the Department requires the help of an Editorial Assistant as the former Editorial Assistant on contract in the Department had resigned from the post, on 15.01.2025. The Department Council has recommended to request the University to initiate immediate steps to appoint an Editorial Assistant on contract basis in the Department.

In this regard, the following may be noted.

- * The Employment Contract executed by Sri. Renjith R., Former Editorial Assistant on contract basis, Department of Communication & Journalism was terminated on 15.01.2025 AN, on the basis of his resignation letter.
- * There is no existing Rank list for the appointment of Editorial Assistant on contract basis in the Department of Communication & Journalism
- * The details of non-teaching posts in the Department of Communication & Journalism is as follows:

Name of the post	Sanctioned Strength	Filled	Vacant
Artist cum Photographer	1	0	1
Editorial Assistant	1	0	1

As per the orders of the Vice-Chancellor, the request of the Head, Department of Communication & Journalism, to appoint an Editorial Assistant on contract basis in the Department, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration & appropriate recommendation.

The Committee considered the matter and recommended to initiate steps for the appointment of an Editorial Assistant on contract basis in the Department of Communication & Journalism.

The Committee further recommended to constitute a Selection Committee consisting of following members for selection to the post of Editorial Assistant on contract basis in the Department of Communication & Journalism.

1. Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings
2. Adv. Muralidharan Pillai G, Member, Syndicate
3. Registrar
4. Head, Department of Communication & Journalism

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the

Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131.30 : *Allotment of quarters to Sri. Unnikrishnan K.K (Employee ID: 7006) Professional Assistant- Grade II, Campus Library, Kariavattom Campus – request for - reg.*

(Ad. B II)

Sri. Unnikrishnan K.K (Employee ID: 7006) Professional Assistant Grade II, Campus Library, Kariavattom Campus has requested to allocate a quarters, as he frequently handles the night shift at Library while other women assistants manage morning and evening shifts. He further states that his hometown is at Ernakulam and currently resides in a remote area at Kattayikonam, where transport facilities are unavailable during night time and poses difficulties while he commutes to office for night shift.

As per U.O.No.Ad.BII./1/10673/09/2018 dated 01.10.2018, which frames the combined rules for the allotment of residential quarters at Kariavattom, being a Professional Assistant Gr II (Library), Sri. Unnikrishnan K K is eligible for E-type quarters.

Joint Registrar (Campus Administration) has remarked that, the Seniority No. of Unnikrishnan K.K. as per Quarters Application Register is 237 for E-type Quarter and as per the priority list, his application no. is 19. It is also remarked that, at present, there are no vacant D-type, E-type or F-type quarters are available for allotment; whereas 5 'F' type quarters are currently under maintenance of the Engineering Unit. Therefore, considering the urgent need for a quarters, an F-type quarters may be allotted to Sri. Unnikrishnan K.K under special sanction basis subject to completion of maintenance work.

As per the orders of the Vice-Chancellor, the matter of allotting "F" type quarters to Sri. Unnikrishnan K. K, Professional Assistant-Grade II, Campus Library, Kariavattom Campus under special sanction basis when the next vacancy arises is placed before the Standing Committee of the Syndicate on Staff, Equipment & Building for consideration and appropriate recommendation.

The Committee considered the matter and recommended not to concede the request submitted by Sri. Unnikrishnan K.K., Professional Assistant-Grade II, Campus Library, Kariavattom Campus in connection with allotment of quarters.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

ItemNo.19.131.31: *Allotment of quarters to Smt. Divyanjali R, Work Superintendent (contract), Engineering Unit on special sanction basis - requesting for- reg.*

(Ad. B II)

Smt. Divyanjali R, Work Superintendent (on Contract), Engineering Unit has requested to allocate any quarters on special sanction basis , as her 14 year old daughter is a disabled person since birth. She further adds that, her hometown is Alappuzha and her daughter has to undergo a spine surgery in the KIMS Hospital soon (March 2025). Also, being a single parent it is not affordable to live in a rental house. Certificate of Disability issued by the Medical College Hospital, Alappuzha states that her daughter Smt. Athulya B suffers Mental Retardation (85%), Seizure disease and Scoliosis of dorsal spine.

As per U.O. No. Ad.B II/1/10673/09/2018 dated 01.10.2018, (which frames the rules for allotment of residential quarters), being a contract employee, Smt. Divyanjali R is ineligible for quarters as the quarters are allotted only to the University teachers and to the regular employees.

However, previously, three of the contract employees viz Smt. Beena J, Smt. Divakar Soni Rajendra and Smt. Rachel Rajam (Matrons on contract) were allocated with F-type quarters under special sanction basis.

The Joint Registrar (Campus Administration) has remarked that, at present, **one F-type quarters is vacant** and 4 F-type quarters are under the verification of the University Engineer for re-allotment.

As per the orders of the Vice-Chancellor, the matter of allotting F type quarters to Smt. Divyanjali R, Work Superintendent (on Contract), Engineering Unit under special sanction basis is placed before the Standing Committee of the Syndicate on Staff, Equipment & Building for consideration and appropriate recommendation.

The Committee considered the matter and recommended not to concede the request submitted by Smt. Divyanjali R, Work Superintendent (on Contract), Engineering Unit in connection with allotment of quarters.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131.32 : Allotment of quarters to Smt. Malu Das (Employee ID: 7039) Computer Assistant- DD II Section on Special Sanction Basis - Requesting for- reg.

(Ad. B II)

Smt. Malu Das (Employee ID: 7039) Computer Assistant, DD II Section has requested to allot a quarters as she suffers from Gestational Diabetes Mellitus (Medical Certificate is attached herewith for reference). The Doctor has certified that Smt. Malu Das has a risk for preterm labour as there is developing poly hydramnios (increasing fluid) with intermittent contraction.

As per U.O.No.Ad.B II/1/10673/09/2018 dated 01.10.2018, (which frames the rules for allotment of residential quarters), Smt. Malu Das is eligible for E-type quarters. The Joint Registrar (Campus Administration) has remarked that, the seniority No. of Smt. Malu Das as per Quarters Application Register is 239 for E-type Quarter. It is also added that, at present only the applicant with Sl.No. 31 is allotted with quarters and at present, there are no vacant D-type, E-type or F-type quarters available for allotment.

As per the orders of the Vice-Chancellor, the matter of allocating E type Quarters to Smt. Malu Das under special sanction basis, when the next vacancy arises is placed before the Standing Committee of the Syndicate on Staff, Equipment & Building for consideration and appropriate recommendation.

The Committee considered the matter and recommended not to concede the request submitted by Smt. Malu Das, Computer Assistant- DD II Section in connection with allotment of quarters.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No. 19.131.33 : Allotment of quarters to Smt. Aneesa Beevi L, Assistant, Department of Mathematics - Request for- reg.

(Ad. B II)

Smt. Aneesa Beevi L, Assistant, Department of Mathematics (current resident of F-41 quarters) has requested to allocate a higher type quarters (C or D type) as the space and facilities in the current quarters is not enough to accommodate her ailing mother who is anticipating a Total Knee replacement surgery soon.

In the request, she has cited the following points for consideration:

- At present, her aged father and mother also accompanies with her in the quarters.
- Her mother is a disabled person with 40% mental disability (Medicate certificate attached).
- The poor ventilation condition of F type quarters aggravates her mother's health condition.
- Her mother is in poor health condition and support of home nurse is needed. The lack of space in the current 'F' type quarter will be a hindrance for appointing a home nurse.
- Due to the lack of space and poor condition of quarters, she has requested to allot a higher type quarters (ie. D 13 or C-15), so as to take care of her mother.
- Further, Smt. Aneesa Beevi L has stated that she is ready to pay a higher rent if a higher type quarters is allotted to her.

As per the rules mentioned in the U.O No. Ad.BII/1/10673/09/2018 Dated. 01.10.2018, regarding the allotment of residential quarters, "allotment of higher/lower type of quarters shall be

restricted to the type just above/below the normal type of quarters for which the applicant is eligible". In both cases, the allotment shall be made subject to the seniority of applications and the availability of vacant quarters. Accordingly, Smt. Aneesa Beevi L, Assistant is usually eligible for 'E' type quarters; if considered for a higher type, she will be eligible for 'D' type quarters.

The Joint Registrar (Campus Administration) has remarked that, the Seniority No. of Smt. Aneesa Beevi L as per Quarters Application Register is 189 for E-type Quarter and only the applicant with Sl.No:32 is allotted with quarters. It also remarked that at present, there are no vacant E-type quarters. However, C-15 and D-13 quarters are under maintenance and any of those quarters can be allotted to her, as soon as the maintenance works are completed.

As per the orders of the Vice-Chancellor, the matter of allotting higher type quarters (C/D type) to Smt. Aneesa Beevi, Assistant, Department of Mathematics under special sanction basis when the next vacancy arises is placed before the Standing Committee of the Syndicate on Staff, Equipment & Building for consideration and appropriate recommendation.

The Committee considered the matter and recommended not to concede the request submitted by Smt. Aneesa Beevi, Assistant, Department of Mathematics in connection with allotment of quarters.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131.34 : Allotment of quarters to Smt. Neethu S B, Professional Assistant Gr II, Department of Sanskrit - reg.

(Ad. B II)

Smt. Neethu S B (Emp ID:7110), Professional Assistant Gr II, Department of Sanskrit has requested to allot a quarters under special sanction basis, as she has a six month old child and a two year old child. She further states that, her native place is at Balaramapuram and she has to travel long distance to Kariavattom for attending duty. Being a feeding mother, she has requested to allot E type quarters under special sanction basis.

As per U.O.No.Ad.BII./1/10673/09/2018 dated 01.10.2018, which frames the combined rules for the allotment of residential quarters at Kariavattom, being a Professional Assistant Gr II (Library), Smt.Neethu S B is eligible for E-type quarters.

The Joint Registrar (Campus Administration) has remarked that, as per quarters application register her seniority for E-type quarters is 245 and last allotted number for normal list is 32. Currently, no E-type quarters are vacant for allotment and two E-type quarters are under maintenance.

As per the orders of the Vice-Chancellor, the matter of allotting E-type quarters to Smt.Neethu S.B, Professional Assistant Gr II, Department of Sanskrit under special sanction basis when the next vacancy arises is placed before the Standing Committee of the Syndicate on Staff, Equipment & Building for consideration and appropriate recommendation.

The Committee considered the matter and recommended not to concede the request submitted by Smt. Neethu S.B, Professional Assistant Gr. II, Department of Sanskrit in connection with allotment of quarters.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131.35 : Allotment of quarters to Smt.Princy Jose, (Employee ID: 7018) Professional Assistant, Grade II, Kerala University Library on Special Sanction Basis - request for- reg.

(Ad. B II)

Smt. Princy Jose, (Employee ID: 7018) Professional Assistant, Grade II, Kerala University Library has requested to allocate a quarters in order to take care of her 6 months old child and aged parents. She further states that she has to manage home single-handedly as her spouse is a Civil Police Officer who works in Idukki. Hence, she has requested to allot aquarters for her.

As per U.O. No. Ad. B II/1/10673/09/2018 dated 01.10.2018, (which frames the rules for allotment of residential quarters), Smt. Princy Jose is eligible for E-type quarters. As per clause 15.2 of the aforesaid U.O., allotment of higher type of quarters shall be restricted to the type just above the normal type of quarters for which the applicant is eligible. Hence, as per U.O, Smt. Princy Jose (who is actually eligible for E type quarters) may be allocated with D type quarters, with special sanction.

Campus Administration has remarked that, the application of Smt. Princy Jose is placed at Sl. No. 242 in the quarters allotment register (for E-type quarters) and as per the priority list she is placed at Sl. No.21. It also remarked that, at present no vacant D-type, E-type or F-type quarters are available for allotment.

As per the orders of the Vice-Chancellor, the matter of allocating E type Quarters to Smt.Princy Jose under special sanction basis, when the next vacancy arises is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended not to concede the request submitted by Smt. Princy Jose, Professional Assistant, Grade II, Kerala University Library in connection with allotment of quarters.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No. 19.131.36 : Allotment of quarters to Smt. Reshma Madhu, Professional Assistant Gr II (Library), Department of Malayalam - on Special Sanction Basis – requesting for- reg.

(Ad. B II)

Smt. Reshma Madhu, Professional Assistant Gr II (Library), Department of Malayalam has requested to allot a quarters under special sanction basis. It is stated that, her native place is at Perumbavoor, Ernakulam and she is accompanied by 3 year old child and her old parents. She further states that her home town is at Ernakulam and her child is being cared by her old aged parents who are suffering from various ailments. Hence, she has requested to allot an E-type quarters for her.

As per U.O.No. Ad.B II/1/10673/09/2018 dated 01.10.2018, which frames the combined rules for the allotment of residential quarters at Kariavattom, Smt.Reshma Madhu is eligible for E-type quarters.

Joint Registrar (Campus Administration) has remarked that, the seniority No. of Smt. Reshma Madhu as per Quarters Application Register is 211 for E-type Quarter. It is also added that, at present no fit E-type quarters are vacant and E- type quarters can be allotted to her when vacancy arises.

The Joint Registrar (Campus Administration) has also remarked that, at present many E type quarters (11 nos) are lying vacant, which are declared 'unfit' by the engineering wing and hence it is requested to explore the possibilities for making these E type quarters 'fit' by doing minor works, as there is huge demand for E type quarters.

As per the orders of the Vice-Chancellor, following matters are placed before the Standing Committee of the Syndicate on Staff, Equipment & Building for consideration and appropriate recommendation.

1. Whether the request of Smt. Reshma Madhu for allocating E-type quarters under special sanction basis, be considered when the next vacancy arises.
2. Whether the University Engineer be directed to explore the possibilities for making the 'unfit' E type quarters 'fit' by doing minor repair works, considering the request of the Joint Registrar (Campus Administration) for the same.

The Committee considered the matter and recommended not to concede the request submitted by Smt.Reshma Madhu, Professional Assistant Gr. II (Library), Department of Malayalam in connection with allotment of quarters.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131.37 : Dr. Krishnakumar R.S, Assistant Professor and Head, Department of Russian - Request to modify the date of CAS promotion- legal opinion - reg.

(Ad. F II)

Dr. Krishnakumar R S was working as Assistant Professor (Senior grade- Academic Level 11) from 17/12/2014 to 16/12/2019 in the Department of Russian. The due date of his promotion from the grade of Assistant Professor (Senior Grade -Academic Level II) to the grade of Assistant Professor (Selection grade -Academic level 12) was 17/12/2019. During the above period he attended the Orientation Course but could not attend the Refresher course, which was completed only by 18/08/2020. He was placed as Assistant Professor (Selection Grade -Academic Level 12) w.e.f 19/08/2020 (the next day of completion of the refresher course) as per the CAS Regulations 2018.

The UGC, as per its Gazette Notification on 31/07/2023, the requirement for the orientation course and the Refresher course for promotion due under the CAS shall not be mandatory up to 31/12/2018 and whenever the requirement of Orientation Course/Refresher Course has remained incomplete, the promotions would not be held up, but those requirements should be fulfilled by 31/12/2023 or as notified by the Commission from time to time (6.3 VIII).

Dr. Krishnakumar R S has requested to modify his date of promotion, ie 19/08/2020 shall be modified with retrospective effect from 17/12/2019, which is the actual date due for his promotion, in the light of the above Gazette Notification by UGC.

The IQAC has remarked that the request of Dr.Krishnakumar R.S to modify his date of promotion as 17/12/2019, could be considered provided the amendment made to UGC Regulations 2018 namely UGC Regulations 2023 (3rd Amendment) as notified in the Gazette Notification dated 31/07/2023 is made applicable to this case, and subsequently orders have to be passed.

The 3rd amendment to UGC Regulations 2018 has been implemented in the University vide UO.No. 9899/2023/UOK dated 06.12.2023.

The Syndicate at its meeting held on 09.09.2024, considered the matter vide item no.14.09.03 and resolved to seek legal opinion of the Standing Counsel on the matter and place the same before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

The Standing Counsel has opined that the relief sought by the teacher has financial implications and is based on a UGC Notification dated 31/07/2023 which as per Clause 2 of the notification has only prospective effect from the date of publication in the official Gazette. The relevant amendment is of Regulation 6.3 VIII which stipulates that the “requirements should be fulfilled by 31/12/2023”. The plain meaning of the Amended Regulation is that it is purely prospective in nature. It is an admitted fact that the teacher became qualified only on 19/08/2020 as he had completed the refresher course which was a mandatory requirement only on 18/08/2020. The only question is whether any relaxation can be granted on the basis of the fresh amendment which has in clear terms stipulated the time frame from 31/07/2023 to 31/12/2023. As such University has no liberty to grant any relaxation on the basis of UGC notification dated 31/07/2023. Any law unless specifically provided, is prospective in nature and the benefit of retrospective application can be granted only if there is any stipulation in the concerned Rule itself to that effect. Therefore, the request can only be rejected. The view of IQAC as stated in the note is clearly in conflict with the UGC notification and therefore the same cannot be accepted to.

However, U.O. No. Ac F II/11067/2024/UOK dated 20.12.2024 stipulates that teachers who have already been promoted under UGC Regulations 2018, may benefit from the revised promotion date under the clause 6.3 VIII in the 3rd Amendment to UGC Regulations, 2018. In such cases, they shall submit a proposal through proper channel for constituting the Screening-cum-Evaluation/ Selection Committee to revise the promotion date. The members of the Screening-cum-Evaluation Committee/ Selection Committee shall be the same as those constituted earlier for the respective promotion.

As per the orders of the Vice - Chancellor, the matter of modifying the date of promotion in respect of Dr. Krishnakumar R S, Assistant Professor and Head, Department of Russian, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and recommendation.

The Committee considered the matter and recommended to accept the legal opinion rendered by the Standing Counsel.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131.38 : *Department of Arabic - Dr. Noushad V., Assistant Professor & Head – Alleged defamatory article published against Central Government – Explanation - reg.*

(Ad. F II)

The Additional Chief Secretary to Governor, vide letter dated 16.03.2024, has forwarded a copy of the e-mail petition dated 04.03.2024, submitted by Save Education Forum, along-with a newspaper clipping written by Dr. Noushad V, Head, Department of Arabic which is allegedly critical against Central Government policies. An explanation was sought from Dr. Noushad V, in this regard and Dr. Noushad V, vide letter dated 14.05.2024, has submitted the following:

- The article published in Chandrika Daily was a scholarly effort to critically analyse the pros and cons of the NEP 2020 and it never criticized the Central Government.
- He emphasized that NEP is a land mark legislation which have number of positives.
- Being an Assistant professor of Arabic he was entitled to has a freedom of free expression and frank opinion to comment on his subject and its place in education policy which has far reaching consequences in the education sector of the country. The Central Government itself has sought opinions from all kind of stakeholders at the time of releasing NEP 2020.
- He believed that writing such an article and publishing in a Daily is an academic exercise which does not warrant previous permission from the higher authorities.
- It is very clear that the whole article is an effort to shed the light over the scope and career opportunities of the Arabic Language.

He has assured that he did not criticize the policy of Government but just to point out the important omission in the new education policy. Hence Dr. Noushad V has requested to accept his explanation.

The Syndicate held on 17.03.2025 vide Item No.18.79.E4 resolved to refer the matter to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice - Chancellor, the matter of the complaint raised by the Save University Forum and the explanation submitted by Dr. Noushad V, Assistant Professor & Head, Department of Arabic, are submitted before Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to accept the explanation submitted by Dr. Noushad V, Assistant Professor & Head, Department of Arabic on complaint raised by the Save University Forum.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No. 19.131.39 : *Urgent concerns regarding Overlooked Protocols and Administrative Overreach at University of Kerala Study and Research Centre, Alappuzha & request for permission to resign as Hon. Director – Discussion with the Assistant Registrar - reg.*

(Ad. A VI)

The Hon. Director, University of Kerala Study and Research Centre, Alappuzha in his e-mail dated 21.04.2024 raised urgent concerns of overlooked protocols and administrative overreach at the University of Kerala Study and Research Centre (UKSRC) Alappuzha and informed that these issues not only undermine his role but also threaten the operational integrity and academic standards of the Centre.

The Hon. Director, University of Kerala Study and Research Centre, Alappuzha has informed that since resuming his duties on 28th February 2022, he has encountered numerous difficulties and

issues. Despite his earnest efforts to stay informed and engaged, he has often been excluded from the decision making process and various activities at the centre, which has undermined his effectiveness in this role.

A recent incident has highlighted the disregard for his authority as Hon. Director. On 23rd March 2024, the Hon. Director was informed that a parcel addressed to the Director had been received at the information office at the centre. Despite his repeated requests for its handover to the Director's office, he was informed that the Assistant Registrar is withholding the parcel and refuses to comply with his instructions. This obvious disregard for protocol and disrespect towards his position has left him feeling humiliated and incapable.

Another incident involves the installation of a water purifier. This purifier, sponsored by the student organisation for the benefit of M.Com Rural Management students, was handled inappropriately by the Assistant Registrar. Without seeking the Director's consent or even notifying him, the Assistant Registrar independently initiated the installation procedures for the purifier. It is crucial to reiterate that the Director's position doesn't fall under the authority of the Assistant Registrar at the centre. The Hon. Director has also pointed out that he has not received any payment towards conveyance allowance (maximum Rs.10,000/- month) till date.

The Hon. Director has also informed that given these circumstances, and after careful consideration, he find himself in a position where it is increasingly difficult to execute his responsibilities effectively under the current operational conditions. Therefore, he has formally requested for permission to resign from his position as Hon. Director of UKSRC, Alappuzha at the earliest possible convenience.

In conjunction with this request and ensure the effective functioning of the Centre, the Hon. Director, has respectfully requested the following.

- Immediate intervention to address the lack of proper communication regarding the centre activities.
- Assurance is required that protocols and hierarchies within the centre will be respected and upheld, and this message should be communicated to all sections and departments operating in the centre, clearly stating that the Director is the ultimate authority of the Centre.
- A formal apology and acknowledgement of the disrespect shown towards his position as the Director.
- Prompt payment of the outstanding conveyance allowance owed to him since February 2022, in accordance with the University order.
- Permission to resign from his position as the Hon. Director of UKSRC, Alappuzha, at the earliest possible convenience.

Following points may be noted in this regard:

- As part of upgrading various centres under University of Kerala, an administration wing was started functioning at the Alappuzha centre to provide various services to the students of nearby areas by shifting AR post and SO posts. Also to upgrade the centre as Research Centre, M.Com Rural Management Programme was offered at the centre as an extension of the Department of Commerce.
- In the minutes of the meeting held on 02.08.2022 at University of Kerala Study and Research Centre, Alappuzha, it is mentioned that the Assistant Registrar has been directed to be fully responsible for Administration of UKSRC and the Hon. Director is given charges of Academic matters of M.Com Rural Management – UKSRC.
- The Assistant Registrar has initiated steps to install the Water Purifier for M.Com Rural Management students sponsored by a Student Organisation at the Centre after obtaining prior permission from the Registrar, as it will become a sole property of the University which comes under the purview of Administration.
- Order was issued vide U.O No. Ad.AVI/1/TA-DA/2024 dated 05.08.2024, for payment of eligible conveyance allowance to the Hon. Director, UKSRC, Alappuzha for the period from February 2022 to March 2023 amounting to Rs.1,29,440/-.
- Order was issued vide U.O No. Ad.AVI/1/TA-DA/2024 dated 01.10.2024, for payment of eligible conveyance allowance to the Hon. Director, UKSRC, Alappuzha for the period from

April 2023 to February 2024 amounting to Rs.1,09,625/-.

- The Kerala State Audit Department vide audit enquiry no. 13/2023-24 dated 13.12.2024 sought clarification on the payment of Rs.1,29,440/- to the Hon. Director, University of Kerala Study and Research Centre, Alappuzha.

It may also be noted that, as per U.O No.Ad A1.4/16/18 dated 15.11.2019

1. The Assistant Registrar Posted in the University of Kerala Study and Research Centre, Alappuzha being assigned with powers and duties exercised by the Assistant Registrar in Administration, Academic, Finance and Examination branch of the University Campus, Palayam. DOIC, Alappuzha comes under the direct control of Assistant Registrar, University of Kerala Study and Research Centre, Alappuzha.
2. The Assistant Registrar, University of Kerala Study and Research Centre, Alappuzha being assigned with the power to countersign the attendance of the Library staff (Permanent and Contract)

On the grievances set forth by the Hon.Director, University of Kerala Study and Research Centre, Alappuzha and his request to relieve him of the duties of Hon.Director of the Centre, the Syndicate held on 09.09.2024 vide item no.14.07.13 resolved to have discussion with the Hon. Director, University of Kerala Study and Research Centre, Alappuzha by the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Syndicate at its meeting held on 22.02.2025 vide item no.17.62.01 resolved to approve the recommendations of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 24.01.2025 to direct the Hon. Director, University of Kerala Study and Research Centre, Alappuzha to submit a written statement and then recommended to direct the Assistant Registrar, University of Kerala Study and Research Centre, Alappuzha to be present before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for discussion.

In the written statement, one of the main concerns of the Hon. Director, University of Kerala Study and Research Centre, Alappuzha is regarding the Minutes of the meeting held on 02.08.2022 at UKSRC, Alappuzha. Item no.9 in the said Minutes states that the Assistant Registrar has been directed to be fully responsible for Administration of UKSRC and the Director is given charges of academic matters of M.Com Rural Management - UKSRC. The Hon. Director has stated that this item was never discussed during the meeting. Yet it has been unfairly included in the Minutes. The Hon. Director has also stated that as the Director of the Centre and a member of the committee, he has requested for the preliminary drafts of the Minutes multiple times for any substantiation. However his requests were ignored, and the Minutes were only made available to him after they had approved by the Syndicate, which left the Hon. Director unable to review and suggest the addition and deletion of the Minutes beforehand.

The Hon. Director, University of Kerala Study and Research Centre, Alappuzha has requested to remove item no.9 from the Minutes of the meeting held on 02.08.2022 at UKSRC, Alappuzha as the inclusion of this item is both misleading and inconsistent with the actual proceedings of the meeting. Furthermore he had urged to ensure that the Minutes prepared accurately reflect the discussions and decisions made during the meeting. He has also requested for appropriate actions to address this issue and to ensure a healthy work environment at the centre.

As per the orders of the Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for conducting discussion with the Assistant Registrar, University of Kerala Study and Research Centre, Alappuzha.

The Committee had a discussion with the Assistant Registrar, University of Kerala Study and Research Centre, Alappuzha and recommended that all officials in the University of Kerala Study and Research Centre, Alappuzha shall comply with the instructions/orders issued by the University from time to time, for the smooth functioning of the Centre.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No. 19.131.40

യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിംഗ് യൂണിറ്റ് -കാര്യവട്ടം
ക്യാമ്പസിലെ ഇലക്ട്രിക്കൽ സംബന്ധമായ

അറ്റകുറ്റപണികൾ തീർക്കുന്നതിനായി സ്റ്റാഫിന്റെ ദൗർലഭ്യം- അടിയന്തരമായി 2 പേരെ ഇലക്ട്രീഷ്യൻ തസ്തികയിൽ കരാർ വ്യവസ്ഥയിലോ/ കാഷ്വൽ വ്യവസ്ഥയിലോ നിയമിക്കുന്നത് സംബന്ധിച്ച്:

(Ad. D II)

കാര്യവട്ടം ക്യാമ്പസിലെ ഇലക്ട്രിക്കൽ സംബന്ധമായ അറ്റകുറ്റപണികൾ തീർക്കുന്നതിനായി സ്റ്റാഫിന്റെ ദൗർലഭ്യം ഉണ്ടെന്നും ആയതിനാൽ ഒരു ഇലക്ട്രീഷ്യനെയും, ഒരു ഓവർസിയർ ഇലക്ട്രിക്കലിനെയും അധികമായി നിയമിക്കണമെന്നും ജീവനക്കാരെ സഹായിക്കുന്നതിന് ഇരുചക്രവാഹനം (ഇലക്ട്രിക് സ്കൂട്ടർ) വാങ്ങി നൽകണമെന്നുമുള്ള അപേക്ഷയിന്മേൽ രജിസ്ട്രാർ യൂണിവേഴ്സിറ്റി എൻജിനീയറുമായി ചർച്ച ചെയ്യുവാൻ 07.11.2024 തീയതിയിലെ കത്തിലൂടെ നിർദ്ദേശിച്ചിരുന്നെങ്കിലും സ്റ്റാഫിന്റെ ദൗർലഭ്യം സംബന്ധിച്ച റിപ്പോർട്ട് യൂണിവേഴ്സിറ്റി എൻജിനീയറിൽ നിന്നും ലഭ്യമായിട്ടില്ല.

എന്നാൽ ഇപ്പോൾ യൂണിവേഴ്സിറ്റി എൻജിനീയർ 21.03.2025 തീയതിയിൽ കത്തിലൂടെ, അസിസ്റ്റന്റ് എക്സിക്യൂട്ടീവ് എൻജിനീയറുടെ (ele) അപേക്ഷയുടെ അടിസ്ഥാനത്തിൽ കാര്യവട്ടം ക്യാമ്പസിലെ ഇലക്ട്രിക്കൽ വിഭാഗം ജീവനക്കാരുടെ കുറവ് നേരിടുന്നതുമൂലം വിവിധ വകുപ്പുകൾ, ക്വാർട്ടേഴ്സ്, ഹോസ്റ്റലുകൾ മുതലായവയിൽ നിന്നും ലഭിക്കുന്ന പരാതികൾ പരിഹരിക്കുന്നതിൽ വളരെയധികം ബുദ്ധിമുട്ടുണ്ടാക്കുന്നുവെന്നും രാത്രി സമയത്ത് ഷിഫ്റ്റിൽ ഒരു സ്റ്റാഫ് മാത്രം പ്രവർത്തിക്കുന്നത് അപകട സാധ്യതയുള്ളതും നിലവിലെ നിയമത്തിനെതിരാണ് എന്നും, നേരത്തേയുണ്ടായിരുന്ന 2 കരാർ ജീവനക്കാർ സേവനം അവസാനിപ്പിച്ചതും ഡ്യൂട്ടി ക്രമീകരണം വളരെ ബുദ്ധിമുട്ടാണെന്നും ആയതിനാൽ ഇപ്പോളത്തെ പ്രതിസന്ധി മറികടക്കാൻ കുറഞ്ഞത് 2 ജീവനക്കാരെയെങ്കിലും ഇലക്ട്രീഷ്യൻ തസ്തികയിൽ കരാർ/ കാഷ്വൽ വ്യവസ്ഥയിൽ നിയമിക്കണമെന്നും അറിയിച്ചിരിക്കുന്നു.

ഇത് സംബന്ധിച്ച് നിലവിലെ എൻജിനീയറിങ് യൂണിറ്റിലെ ഇലക്ട്രീഷ്യൻ തസ്തികയുടെയും ലൈൻ ഹെൽപ്പർ തസ്തികയുമായി ബന്ധപ്പെട്ട വിവരം ചുവടെ ചേർക്കുന്നു.

തസ്തിക	അംഗീകൃത എണ്ണം	സ്ഥിരം ജീവനക്കാർ	കരാർ ജീവനക്കാർ
ഇലക്ട്രീഷ്യൻ	6	5	3
ലൈൻ ഹെൽപ്പർ	5	1	10

18.03.2022 ലെ സിണ്ടിക്കേറ്റ് റെസൊല്യൂഷന്റെ അടിസ്ഥാനത്തിൽ സർവകലാശാലയിലെ 6 ഇലക്ട്രീഷ്യൻ തസ്തികയിൽ നിലവിലുണ്ടായിരുന്ന 2 ഒഴിവുകളിൽ 1 ഒഴിവിൽ, പി എസ് സി മുഖേന നിയമനം നടത്തിയിട്ടുള്ളതാകുന്നു, അവശേഷിക്കുന്ന 1 ഒഴിവ് ലൈൻ ഹെൽപ്പർ തസ്തികയിലെ ഏക ജീവനക്കാരനായ ശ്രീ.ഷാജഹാൻ എ.എസ് ന്റെ സ്ഥാനക്കയറ്റത്തിനുള്ള അപേക്ഷ 05.11.2024 & 11.11.2024 തീയതിലെ സിണ്ടിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുകയും ടി സിണ്ടിക്കേറ്റ് തീരുമാന പ്രകാരം അഡ്വ. ജ്യോതിചൂഡന്റെ നിർദ്ദേശത്തിനായി സമർപ്പിച്ചിട്ടുള്ളതാകുന്നു.

നിലവിൽ കേരള പി.എസ്.സി.യുടെ യൂണിവേഴ്സിറ്റി ഇലക്ട്രിഷ്യൻ റാങ്ക് ലിസ്റ്റ് നിലനിൽക്കുന്നു. കൂടാതെ ലൈൻ ഹെൽപ്പർ തസ്തികയെ re-designate ചെയ്തു ഇലക്ട്രിഷ്യൻ തസ്തികയാക്കാനുള്ള യൂണിവേഴ്സിറ്റി ഇലക്ട്രിഷ്യൻ റാങ്ക് ഹോൾഡേഴ്സിന്റെ അപേക്ഷയും, ഇലക്ട്രിഷ്യൻ തസ്തികയുടെ സമാനമായ തസ്തികകൾ ഏകീകരിക്കണമെന്നുള്ള സർക്കാർ നിർദ്ദേശവും സ്റ്റാഫ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കു സമർപ്പിക്കുകയും 22.02.2025 ലെ സിണ്ടിക്കേറ്റ് ഈ വിഷയത്തിൽ റിപ്പോർട്ട് സമർപ്പിക്കാനായി രജിസ്ട്രാറിനെ ചുമതലപ്പെടുത്താൻ തീരുമാനിക്കുകയുണ്ടായെന്ന വിവരവും ശ്രദ്ധയിൽ പെടുത്തുന്നു.

സബ് കമ്മിറ്റിയുടെ റിപ്പോർട്ടിന്റെ അടിസ്ഥാനത്തിൽ, 18.03.2022 തീയതിയിലെ സിന്ററിക്കേറ്റ് കേരള സർവകലാശാല ഫസ്റ്റ് ഓർഡിനൻസ് 1978-ൽ ഉൾപ്പെട്ടിട്ടുള്ള എൻജിനീയറിങ് യൂണിറ്റിന് കീഴിലുള്ള ഇന്റഗ്രേറ്റഡ് ക്യാറ്റഗറിയിലുള്ള പ്ലംബർ/ പമ്പ് ഓപ്പറേറ്റർ തസ്തികയിലുണ്ടായിരുന്ന 14 തസ്തികകളെ 4 വീതം സംക്ഷൻഡ് പോസ്റ്റ് ഉള്ള പ്ലംബർ തസ്തികയും പമ്പ് ഓപ്പറേറ്റർ തസ്തികയാക്കാനും അവശേഷിക്കുന്ന 6 തസ്തികയെ സർക്കാരിന്റെ അംഗീകാരത്തോടെ സർവകലാശാല എൻജിനീയറിങ് യൂണിറ്റിന്റെ ആവശ്യകതയ്ക്കു നുസരിച്ചുള്ള മറ്റു തസ്തികകളാക്കാനും തീരുമാനിക്കുകയുണ്ടായെന്ന വിവരം ശ്രദ്ധയിൽ പെടുത്തുന്നു. കൂടാതെ 11-ആം ശമ്പള പരിഷ്കരണ ഉത്തരവ് പ്രകാരം പമ്പ് ഓപ്പറേറ്റർ തസ്തികയുടെയും ഇലക്ട്രിഷ്യൻ തസ്തികയുടെയും സ്കെയിൽ ഓഫ് പേ (25100-49000) ആകുന്നു.

സർവകലാശാലയിൽ ഇലക്ട്രിഷ്യൻ കരാർ -ന്റെ 40 പേരടങ്ങുന്ന റാങ്ക് ലിസ്റ്റ് നിലവിൽ വന്നതിനു ശേഷം (Rank list dated 23.05.2022) 2022-ൽ 4 പേരെ കരാർ അടിസ്ഥാനത്തിൽ നിയമിക്കുകയുണ്ടായി. എന്നാൽ ഇതിൽ ഒരു ജീവനക്കാരൻ 2024 -ഒക്ടോബറിൽ സേവനം അവസാനിപ്പിക്കുകയുണ്ടായി. കേരള പി എസ് സി യുടെ യൂണിവേഴ്സിറ്റി ഇലക്ട്രിഷ്യൻ റാങ്ക് ലിസ്റ്റ് നിലനിൽക്കുന്ന അവസരത്തിൽ നിലവിലുള്ള ഇലക്ട്രിഷ്യൻ കരാർ റാങ്ക് ലിസ്റ്റിൽ നിന്നും അടിയന്തരഘട്ടത്തിൽ കരാർ/ കാഷ്വൽ വ്യവസ്ഥയിൽ ടി തസ്തികയിൽ നിയമനം നടത്താനാകുമോ എന്ന് പരിശോധിക്കേണ്ടതുണ്ട്. കൂടാതെ 09.12.2024 തീയതിയിലെ സർക്കുലർ നം . ഉ പ .സി.3/200/2024/ പി & എ. ആർ. ഡി യുടെ നിബന്ധന X i i , പ്രകാരം എംപ്ലോയ്മെന്റ് എക്സചേഞ്ച് മുഖേനയുള്ള നിയമനം, ദിവസക്കൂലി/ കരാർ നിയമനം മുതലായ താത്കാലിക നിയമന രീതികളൊന്നും പി എസ് സി റാങ്ക് ലിസ്റ്റ് നിലവിലുള്ള ഒരു തസ്തികയിലും അവലംബിക്കാൻ പാടുള്ളതല്ല എന്ന് സർക്കാർ നിർദ്ദേശിച്ചിരുന്നു എന്ന വിവരവും ശ്രദ്ധയിൽപെടുത്തുന്നു.

ആയതിനാൽ വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം യൂണിവേഴ്സിറ്റി ഇലക്ട്രിഷ്യൻ തസ്തികയുടെ പി എസ് സി റാങ്ക് ലിസ്റ്റ് നിലവിലിരിക്കുന്ന സാഹചര്യത്തിൽ, നിലവിലെ പ്രതിസന്ധി മറി കടക്കാൻ കാര്യവട്ടം ക്യാമ്പസ്സിൽ 2 ഇലക്ട്രിഷ്യൻമാരെയെങ്കിലും കരാർ/ കാഷ്വൽ വ്യവസ്ഥയിലോ അടിയന്തരമായി നിയമിക്കാനുള്ള യൂണിവേഴ്സിറ്റി എൻജിനീയറുടെ അപേക്ഷ സിന്ററിക്കേറ്റിന്റെ സ്റ്റാൻഡിങ് കമ്മിറ്റിയായ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് & ബിൽഡിംഗ്സിന്റെ പരിഗണനയ്ക്കും നിർദ്ദേശങ്ങൾക്കുമായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to invite the University Engineer in this Committee for discussion on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.131.41 : Allotment of quarters to Smt. Geethu S G (Employee ID : 5475), Section Officer, School of Distance Education on special sanction basis – reg.

(Ad. B II)

Smt. Geethu S G (Employee ID :5475), Section Officer, School of Distance Education, the current resident of F-20 quarters has requested to allot a D-type quarters as she is suffering from back pain (Medical Certificate attached) and her two year old child takes treatment for eye related illness. She further states that her father-in-law is a senior citizen who is an ex-service man and presently under treatment for liver related ailments.

As per U.O.No.Ad.B II./1/10673/09/2018 dated 01.10.2018, which frames the combined rules for the allotment of residential quarters at Kariavattom, Smt. Geethu S G is eligible for D-type quarters.

The Joint Registrar (Campus Administration) has remarked that the application of Smt.Geethu S G for allotment to D-type quarters is placed at Sl.No.60 and presently, D-type quarters are allocated to the applicants up to Sl.No.53. Also, at present, no D type quarters are vacant.

The meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 22.08.2024 already considered the request of Smt.Geethu S.G for allotment of C type quarters and recommended not to concede the request. Subsequently, the meeting of the Syndicate held on 09.09.2024 vide Item No.14.08.07 resolved to approve the said recommendation.

As per the orders of the Vice-Chancellor, the matter of allotting D-type quarters to Smt.Geethu S.G (Employee ID :5475), Section Officer, School of Distance Education under special sanction basis, when the next vacancy arises is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to defer the item for the time being.

The meeting came to an end at 2.40 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 30.04.2025, be approved.

Item No.19.132 Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025—Approval of—reg.

(Ad.AVI)

The minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025 is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON FINANCE

Date & Time : 07-05-2025, 10.30 a.m.
Venue : Syndicate Room, University Buildings

Members Present

1. Adv. Muralidharan Pillai G (Convenor, S/c of the Syndicate on Finance)
2. Dr. Shijukhan J S (Member, Syndicate)
3. Prof. (Dr.) P M Radhamany (Member, Syndicate)
4. Dr. S Jayan (Member, Syndicate)
5. Sri. Ajay D N (Member, Syndicate)
6. Dr. S Nazeeb (Member, Syndicate)- Online
7. Adv. R B Rajeev Kumar (Member, Syndicate)- Online
8. Sri. R Rajesh (Member, Syndicate) - Online
9. Dr. T R Manoj (Member, Syndicate)- Online

Members Absent

1. Prof. (Dr.) K G Gopchandran (Member, Syndicate)

Item No.19.132.01 Budget Speech 2024-25 (Item No.71) - Proposals for 'School Adoption Programme' forwarded by the Director, School of Social Sciences & Director, School of Indian Languages, in respect of the Departments of Sociology, Economics, Library & Information Science, Psychology, Education, History, Hindi and Political Science – reg.

(Ad. H)

The Budget Speech 2024-25, vide Item No.71, has envisaged a proposal of the School Adoption Programme and an amount of Rs.5,00,000/- (Rupees Five Lakh only) has been earmarked in the Budget for the same. The Budget Implementation Cell at its meeting held on 13.09.2024, has recommended to obtain specific proposal from the Director, School of Social Sciences and the Director, School of Indian Languages and place the same before the Standing Committee of the Syndicate on Academics and Research.

Accordingly, the Director, School of Social Sciences and the Director, School of Indian Languages have forwarded the proposals submitted by the Heads/Coordinator in respect of the Departments of Sociology, Economics Library and Information Sciences, Psychology, Education, History, Hindi and Political Science and the detailed proposals for School Adoption Programmes, submitted by the Heads/ Coordinator of the aforementioned Departments are given below.

Proposal for adopting Govt. LP School, Pongumood, Thiruvavnanthapuram submitted by the Head, Department of Sociology.

Sl.No	Item	Amount	
1.	Improvement of human resource and multiple intelligence training for teachers and students (Five Sessions)/ personality Development/ Communication	15,000/-	Provisional Advance may be released to Dr. Sandhya R.S Professor and Head, Dept. of Sociology
2.	Improvement of Library-Books/ Shelf	10,000/-	
3.	Arts and crafts training	10,000/-	
4.	Study tools/Equipment such as Globe, Map, Charts, Clock etc.	10,000/-	
5.	Green initiatives	15,000/-	
6.	Travel / refreshment	20,000/-	
7.	Study Tour	10,000/-	
8.	Contingency	10,000/-	
Grand Total (Rupees One Lakh only)		1,00,000/-	

Proposal for adopting Govt. Tribal High School, Idinjar, Thiruvananthapuram submitted by the Head, Department of Economics.

Sl. No	Description	Amount in (Rs.)	
1.	Travel conveyance to Idinjar (to & fro)	25,000/-	Provisional Advance may be released to Sri. Siddik R., Assistant Professor, Department of Economics & Coordinator of the project
2.	Aid materials to the students	20,000/-	
3.	Refreshment	5,000/-	
Grand Total (Rupees Fifty Thousand only)		50,000/-	

Proposal for adopting Govt. High School Madathara Kani, Madathara, Thiruvananthapuram submitted by the Head, Department of Library and Information Science.

Item	Qty	Amount (Rs.)	
Open source software installation and customization charges for KOHA		Free	Provisional Advance may be released to Dr.Sudhi S. Vijaya Assistant Professor & Head, Dept. of Library and Information Sciences
Printed hard -bound library Accession Register, Cello type plain and brown, cutting blade, Fevicol, A4 Sticker paper, Barcode Reader etc		Free	
Books Data entry, Classification,	5000*10	50,000/-	

Barcode generating & pasting, Spine Label pasting, Subject wise book arrangements			
Grand Total (Rupees Fifty Thousand only)	50,000/-		

Proposal for adopting Govt. U.P.S, Kariavattom, submitted by the Head, Department of Psychology.

Head	Amount	
Training Materials and Resources	25,000/-	Provisional Advance may be released to Dr.H.Sylaja, Professor and Head, Department of Psychology
Logistics and Venue Set up	5,000/-	
Counselling Materials/Remedial Training (Self Care Materials, Printed Resources, Logistics)	5,000/-	
Refreshments during the visit	10,000/-	
Contingency	5,000/-	
Grand Total (Rupees Fifty Thousand only)	50,000/-	

Proposal for adopting Govt. Fisheries High School, Valiyathura, submitted by the Head, Department of Education.

Item	Estimated Cost (INR)	
Renting Projectors/Laptops/Tablets	7,000/-	Provisional Advance may be released to Dr. Bindu D Associate Professor Coordinator of School Adoption Programme
Teacher Training Programs (materials, etc.)	13,000/-	
Digital Literacy Workshops for Students	15,000/-	
Honorarium for Resource Persons	13,000/-	
Maintenance and Miscellaneous Costs	2,000/-	
Grand Total (Rupees Fifty Thousand only)	50,000/-	

Proposal for adopting any local School at Thiruvananthapuram, submitted by the Head, Department of History.

Category	Item	Amount	
Academic Enrichment	Supplementary Classes (travel, materials)	5,000	Provisional Advance may be released to Dr. Shaji A Professor and Head, Department of History
	Workshops and Seminars (organizing costs)	3,000	
	Study Materials (books, kits)	7,000	
Cultural and Heritage Awareness	Field Trips and History Tours (transport, entry fees)	6,000	
	Cultural Programs (competitions, Prizes)	4,000	
Personality Development and Mentorship	Mentorship Program (materials, refreshments)	3,000	
	Skill Development Workshops (organizing costs)	4,000	
Infrastructure and Learning Resources	Library Development (books, digital resources)	5,000	
	Digital Literacy Program (training, software)	3,000	
	School Facilities Improvement (repairs, seating)	2,000	
Environmental and Awareness	Environmental Programs (tree planting, workshops)	2,000	
	Social Initiatives (awareness campaigns)	1,000	
Contingency Fund		5,000	
Grand Total (Rupees Fifty Thousand only)		50,000/-	

Proposal for adopting Govt. High School, Kazhakkootam submitted by the Head, Department of Hindi.

Sl.No	Category	Description	Amount	
1.	Resource Development	Purchase of reference books and teaching aids	20,000	Provisional Advance may be released to Dr. Indu K.V, Associate Professor, Dept. of Hindi
2.	Teacher training	Conducting workshops	10,000	
3.	Digital tools	Integration of e-learning platforms and software licenses	5,000	
4.	Assessment Tools	Designing and printing students assessment materials	5,000	
5	Miscellaneous	Transportation, refreshments etc.	10,000	
Grand Total (Rupees Fifty Thousand only)			50,000	

Proposal for adopting Govt. Higher Secondary School, Ayiroorpara, Thiruvananthapuram submitted by, Prof. Josukutty C.A., Coordinator of School Adoption Programme, Department of Political Science.

Sl. No	Description	Amount	
1.	Organizing workshops and training Sessions	50,000	Provisional Advance may be released Prof. Josukutty C.A., Coordinator, School Adoption Programme, Dept. of Political Science
2.	Aid materials to the students	40,000	
3.	Cost of Refreshment	10,000	
Grand Total (Rupees One Lakh only)		1,00,000	

The Standing Committee of the Syndicate on Academic and Research held on 03.03.2025, considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Finance. The Syndicate at its meeting held on 17.03.2025, vide item no. 18.79.E3, has resolved to approved the above recommendation.

As per the orders of the Vice - Chancellor, the whole proposals for School Adoption Programme forwarded by the Director, School of Social Sciences and the Director, School of Indian Languages in respect of the Departments viz. Sociology, Economics, Library and Information Sciences, Psychology, Education, History, Hindi & Political Science, for an amount of Rs.5,00,000/- (Rupees Five Lakh only) earmarked in the Budget Speech 2024-25, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the following proposals forwarded by the Director, School of Social Sciences and the Director, School of Indian Languages for School Adoption Programme envisaged in the Budget Speech 2024-25, vide Item No.71, along with the estimate mentioned against each proposal.

- 1. Proposal for adopting Govt. LP School, Pongumood, Thiruvananthapuram submitted by the Head, Department of Sociology with an estimated expenditure of Rs.1,00,000/- (Rupees Fifty thousand only)*
- 2. Proposal for adopting Govt. Tribal High School, Idinjar, Thiruvananthapuram submitted by the Head, Department of Economics with an estimated expenditure of Rs.50,000/- (Rupees Fifty Thousand only).*
- 3. Proposal for adopting Govt. High School Madathara Kani, Madathara, Thiruvananthapuram submitted by the Head, Department of Library and Information Science with an estimated expenditure of Rs. 50,000/- (Rupees Fifty Thousand only).*
- 4. Proposal for adopting Govt. U.P.S, Kariavattom, submitted by the Head, Department of Psychology with an estimated expenditure of Rs. 50,000/- (Rupees Fifty Thousand only).*
- 5. Proposal for adopting Govt. Fisheries High School, Valiyathura, submitted by the Head, Department of Education with an estimated expenditure of Rs.50,000/- (Rupees Fifty Thousand only).*
- 6. Proposal for adopting any local School at Thiruvananthapuram, submitted by the Head, Department of History with an estimated expenditure of Rs.50,000/- (Rupees Fifty Thousand only).*
- 7. Proposal for adopting Govt. High School, Kazhakkootam submitted by the Head, Department of Hindi with an estimated expenditure of Rs.50,000/- (Rupees Fifty Thousand only).*

only).

8. *Proposal for adopting Govt. Higher Secondary School, Ayiroorpara, Thiruvananthapuram submitted by, Prof. Josukutty C.A., Coordinator of School Adoption Programme, Department of Political Science with an estimated expenditure of Rs.1,00,000/- (Rupees One Lakh only)*

The Committee further recommended that all the expenditures shall be made as per rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132.02: *Department of Library & Information Science - Delay in Regularization of an amount of Rs.2,00,000/- which was released as provisional advance for the "Renovation of Computer Lab" in the Dept (Budget Speech 2021 -22) – Clarification - reg.*

(Ad. D III)

The Head, Department of Library and Information Science vide letter dated 08.05.2024, submitted the bills and vouchers for Rs.2,00,000/-, released as provisional advance to the former Head, Dr. B. Mini Devi for the "Renovation of Computer Lab" in the Department, for regularization. The Audit, on verifying the bills and vouchers noted that a clarification shall be obtained for the delay in submitting the bills and vouchers for regularization, as the amount was released vide U.O.No.Ad AVI 538/2019/UOK dtd 23.09.2019 and also to clarify whether any interest has been accrued in the account in this regard.

Dr. B. Minidevi has submitted the following clarification:

1. due to COVID - 19 pandemic situation, the purchase could not be done and after that, the price of the computers increased and only two computers could be purchased with the allotted fund
2. eventhough, a request was forwarded on 08.08.2022, seeking permission to purchase two computers in the increased rate, a reply was not received
3. later a request was forwarded, to cancel the purchase proposal and the un spent amount was refunded to KUF on 30.04.2024
4. no interest has been accrued in the PD Ac.No.57002276645 for the provisional advance of Rs.2,00,000/- drawn towards "Renovation of Computer Lab."

Audit later noted that a suitable decision may be taken at administrative level on the acceptance of the clarification submitted by Dr. B. Mini Devi, regarding the delay occurred in regularizing the provisional advance and decision on levying of penal interest. may be decided accordingly.

As per the orders of the Vice - Chancellor, the matter of accepting the clarification submitted by Dr. B. Mini Devi, former Head, Department of Library and Information Science regarding the delay occurred in regularizing the provisional advance of Rs.2,00,000/-, released for the "Renovation of Computer Lab" and on levying of penal interest accordingly, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee noted that in the note to the Standing Committee the U.O is mentioned as U.O No. Ad AVI 538/2019/UOK dtd 23.09.2019 instead of U.O No. Ad.AV/7661/2021/UOK dated 30.12.2021.

The Committee considered the matter and recommended to condone the delay occurred from the part of Dr. B. Mini Devi, former Head, Department of Library and Information Science in regularizing the provisional advance of Rs.2,00,000/- (Rupees Two Lakh only) released for the "Renovation of Computer Lab" vide U.O No.Ad.AV/7661/2021/UOK dated 30.12.2021, by accepting the clarification submitted by her.

The Committee further recommended to entrust the Finance Officer to calculate penal interest to be levied and to take further action for regularization.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132.03: Budget Speech 2023-24 - Centre for Information Literacy Studies - Release of provisional payment of Rs.1,17,000/- to conduct Training program on Natural and Nature - based Methods for Flood Risk Management - Revised proposal - reg.

(Ad. D III)

The Honorary Director, Centre for Information Literacy Studies vide letter dated 26.12.2024, requested to release the provisional payment of Rs.1,17,000/- to conduct Training program on Natural and Nature - based Methods for Flood Risk Management as envisaged in Budget Speech 2023- 24 and credit it to the PD Account of the Centre for Information Literacy Studies.

The following may be noted:

1. The Syndicate held on 20.05.2023 (Item No.57.68) resolved to allocate an amount of Rs.2,00,000/- for Training program in the Centre for Information Literacy Studies
2. the Hon. Director submitted a request dated 24.02.2024, for the release of Rs.1,17,000/- for Training program on Natural and Nature - based Methods for Flood Risk Management and the said proposal was processed. Finance Sn. had endorsed the proposal and the Vice Chancellor directed to submit the file with current status.
3. On enquiry with the Hon. Director, Centre for Information Literacy Studies, a fresh request dated 26.12.2024 for Rs.1,17,000/- was submitted by her as the previously requested provisional payment was not released. The detailed expenditure is as follows:

Sl. No	Item	Amount in Rs.
1	Stationery	8000/-
2	Xeroxing	5000/-
3	Honorarium to Experts	24,000/-
4	Travel	20,000/-
5	Secretarial Assistance	10,000/-
6	Food	30,000/-
7	Publication	20,000/-
		1,17,000/-

As per the orders of the Vice - Chancellor, the proposal to conduct a Training program on Natural and Nature - based Methods for Flood Risk Management as envisaged in Budget Speech 2023- 24 with a revised estimate of Rs.1,17,000/- and release of the said amount as Provisional advance, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to constitute a Sub-Committee with the following members to examine the delay occurred in processing the file.

1. ***Adv. Muralidharan Pillai G, Convener, Standing Committee of the Syndicate on Finance.***
2. ***Dr. Shijukhan J S, Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings.***
3. ***Prof. P M Radhamany, Member Syndicate.***

The Committee further recommended to entrust the Registrar to submit a report on the matter before the Sub-Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132.04: Department of Botany - Purchase for the Green House in the Department – request for provisional payment - reg.

(Ad. D III)

The Professor and Head, Department of Botany vide letter dated 25.01.2024, requested to sanction an amount of Rs.1,00,000/- as provisional payment from "Part 1 NP MH -17/Department of

BOTANY -4/3045-Green House" in the 2024 - '25 budget estimates, for the purchase of essential products related to the Department gardens.

The Finance, vide Endorsement 4396/Finance I/2023-24 dated 15.02.2024, had agreed to the said Provisional payment and the Vice - Chancellor directed to resubmit the file with current status. The Professor and Head, Department of Botany vide emailmessage dated 19.11.2024, stated that, from the amount of Rs.4,00,000/- allotted to the Budget head "4/3045 - Green House", an amount of Rs.1,47,475/- has been claimed through contingent Bill and the remaining amount is Rs.2,52,525/-. It was also informed that a provisional payment of Rs.1,00,000/- is necessary for the purchase of materials and the purchase of the essential products, as requested vide letter dated 25.01.2024, has not been done.

It may be noted that, in the Budget Estimates for the Financial year 2025-26, an amount of Rs.4,00,000/- has been allocated for the H/a "Part 1 NP MH -17/Department of BOTANY-4/3045 - Green House."

As per the orders of the Vice-Chancellor, the matter of releasing Rs.1,00,000/- as provisional payment towards essential purchases for the Green House in the Department, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to constitute a Sub-Committee with the following members to examine the delay occurred in processing the file.

1. ***Adv. Muralidharan Pillai G, Convener- Standing Committee of the Syndicate on Finance***
2. ***Dr. Shjukhan J S, Convener- Standing Committee of the Syndicate on Staff, Equipment and Buildings***
3. ***Prof.P M Radhamany, Member Syndicate***

The Committee further recommended to entrust the Registrar to submit a report on the matter before the Sub-Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132.05: Hoarding erected at Students' Centre, PMG Junction by M/s Fine Ads, Aramada P.O, Trivandrum - Non - remittance of balance lease rent - reg.

(Ad.B I)

The contract for erecting hoardings at Students Centre, PMG Junction Thiruvananthapuram was awarded to M/s Fine Ads, Aramada P.O. for a period of three years w.e.f 07.02.2018 for an amount of Rs.3,95,462/-. The agreement expired on 06.02.2021, and M/s Fine Ads has not remitted the pending amount of Rs.2,75,987.50/- including GST for the second & third year arrear rent. The contractor was directed many times to settle the arrear rent. But he had not remitted the amount till date. Hence the file was forwarded to the Legal Advisor's Section to initiate legal proceedings. The Syndicate at its meeting held on 11.06.2021 vide Item No. 28.17.03 considered the matter and resolved to issue a notice to the contractor to remit the arrear amount. If refused, steps may be initiated to seize the hoardings and start legal procedures against the contractor to recover the amount. This matter was intimated to the Legal Advisor's Section. But no reply has been received till date. The delay may attract Audit objections.

Further as per the orders of the Registrar, the Managing Director, M/s Fine Ads, Aramada PO, Trivandrum was directed to remit the amount urgently, failing which legal proceedings shall be initiated for the recovery of the amount and for the seizure of the hoarding vide letter dated 23.03.2024 and the Legal Advisor was requested to offer legal opinion on whether there is any legal implications in taking further steps to renew the contract for erecting hoardings at Students Centre, PMG Junction Thiruvananthapuram by inviting fresh quotations vide Note dated 23.03.2024. No reply has been received yet and no rent has been remitted till date.

On reporting the consolidated list of all sources of income of the University before the Syndicate, the Syndicate at its meeting held on 09.05.2024 vide item No. 10.73.11 has recommended to follow up the action, regarding hoarding erected at Students Centre, PMG by M/s Fine Ads, Aramada PO, Trivandrum. Hence the Managing Director, M/s Fine Ads, was reminded to remit the amount urgently, failing of which shall invite legal proceedings for recovery of the amount and for

seizure of the hoarding vide letter dated 10.06.2024 and 28.09.2024). No reply has been received yet and no rent has been remitted till date.

The University Engineer has inspected the hoardings of the University and reported vide letter dated 18.05.2024 that in the Student's Centre premise, there is neither any display or display in damaged stage in the hoardings. Corrosion is seen in these frameworks due to lack of attention. Since there are no active advertisements in the hoardings and considering the safety of the public, the University Engineer has suggested that the hoardings may be removed immediately by the respective agencies for which urgent action is required or if there is any valid agreement between the University and the agencies, the respective agencies may be directed to provide stability certificates from authorized institutions.

It may be noted that

1. the hoardings erected at the University Students Centre, PMG Junction by M/s. Fine Ads has no Structural Stability certificate.
2. there is no valid agreement with M/s. Fine Ads(Contract expired on 06.02.2021).
3. M/s Fine Ads has not remitted the balance pending amount of Rs.2,75,988/- towards rent, till date.

Hence, as per the orders of the Vice - Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to entrust the Registrar to discuss the matter with the Legal Advisor for initiating legal proceedings.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132.06: Department of Psychology - Budget Speech 2021-2022 Item No.54 "To extend the services of Department of Psychology to affiliated colleges" – regularization of provisional advance - condoning delay - reg.

(Ad. F II)

A Provisional Payment of Rs.5,00,000/- (Rupees Five Lakh only) was released to Dr.Jasseer.J, Head Department of Psychology vide UO No.Ad.AII 7643/2021/UOK dated 29.12.2021 for extending the services of the Department in selected Affiliated Colleges in Thiruvananthapuram district, as a pilot project, as envisaged in the Budget Speech (2021-22) Item No. 54. As per letter dated 01.04.2024, the HoD informed that the Department could not implement the project and the Department council held on 03.01.2024 recommended to return the provisional advance to the University. Thus, Rs. 5 Lakh was remitted to KUF and the documents were forwarded to University for regularization.

As per letter dated 12.12.2024 (copy appended), HoD further clarified that the Department had assigned three faculty members (Dr. Bindu P., Dr. Tissy Mariam Thomas, and Sri. Sujith Babu) to coordinate and extend these services to affiliated colleges. As an initial step, the Department extended its services to the students of the University College of Engineering, Kariavattom campus, and continues to do so. Efforts were made to approach affiliated colleges in the Trivandrum district to provide psychological services to needy students. However, these efforts were hindered as all colleges had counselors appointed through the Jeevani project. The Department sensitized counselors under the Jeevani project about the services available and requested them to refer students needing clinical psychology services to the Department.

Rs. 5,00,000/- was deposited into the PSTSB account of the Department on 31.03.2023 as per G.O.(P) No. 16/2023/FIN datd 20/02/2023 due to a misunderstanding of the Government Order. Despite multiple attempts to withdraw the amount from the treasury account, the Department could not do so due to a treasury ban. After numerous interactions with treasury authorities, Rs. 5,00,000/- was transferred from the PSTSB account to the PD account of the Department on 25.03.2024 and based on a recommendation made during the Department Council meeting held on 03.01.2024, Rs. 5,00,000/- was remitted to the KUF account on 27.03.2024 (Challan No. 23966646 dated 27.03.2024).

The credit verification details and remission details of various amounts to KUF are furnished below:

Sl. No	Particulars	Amount	Remarks

1	Challan No. 23966646 dated 27.03.2024	Rs.5,00,000/-	Refund of PA to KUF. Credit verified on 01.04.2024
2	Cheque dated 29.03.2023 in favour of FO	Rs. 42,963/-	Interest accrued from June 2019 to March 2023 Verified by AR(Cash) on 06.02.2025
3	Pay - in slip No. 24728613 dated 16.04.2024	Rs. 13,500/-	(bank Interest calculated on the Prov. adv. amount) credited to KUF Verified by AR (Cash Counter) on 17.04.2024
4	Pay - in - slip No. 24812698 dated 29.01.2025	Rs. 28,695/-	Interest accrued on PD A/c (from 25.06.'23 to 25. 12 '24) credited to KUF Verified by AR (Cash Counter) on 31.01.2025

Dr. Jasseer J. has sincerely apologized the delay occurred and keeping the amount in the concerned account for two years and humbly requested to regularize the Provisional advance, considering the facts. **It may be noted that the date of superannuation of Dr. Jasseer J is on 31.05.2025.**

As per the orders of the Vice Chancellor, the matter is placed before Standing Committee of the Syndicate on Finance on:

- Whether the delay occurred in regularization of provisional advance of Rs.5,00,000/- released to Dr. Jasseer J, Professor & former Head, Department of Psychology vide U.O No. Ad.AII.7643/2021/UOK dated 29.12.2021, be condoned based on the clarification by the HoD

OR

- Whether a penal interest be levied (@18 % on the entire amount of advance (from the date of drawal to the date of refund) from Dr. Jasseer J, considering the delay in regularization of the provisional advance released to him, as remarked by the Finance.

The Committee considered the matter and recommended to condone the delay occurred from the part of Dr.Jasseer J, Professor & former Head, Department of Psychology in regularizing the provisional advance sanctioned to Dr. Jasseer J, Professor & former Head, Department of Psychology vide U.O. No. Ad A II 7643/2021/UOK dated 29.12.2021, by accepting the clarification submitted by the Head of the Department.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No. 19.132.07: Department of Optoelectronics - Request for enhancement of permanent advance and the amount to be kept as cash-in-hand - reg.

(Ad. F II)

The Head, Department of Optoelectronics has requested enhancement of the Permanent Advance of the Department from Rs. 5,000/- (Rupees Five Thousand only) to Rs. 25,000/- (Rupees Twenty Five Thousand only) and permission to keep an amount of Rs.15,000/- (Rupees Fifteen Thousand only) as cash-in-hand to facilitate payments to vendors who operate on cash basis.

The following points may be noted in this regard:

- The current advance amount of Rs. 5,000/- (Rupees Five Thousand only) which was granted at the time of the inception of the Department in 1995 (Cheque No.395065 dated 01.07.1995) is now insufficient to meet the increasing expenses of the Department.
- The Department offers two MSc Programmes and one M.Tech Programme and has various unanticipated expenses and lab contingencies that require additional financial assistance.
- Current sum of permanent advance is a constraint to the smooth functioning of the Department's academic and daily activities.
- The unforeseen costs incurred by the Electronics labs and the Research labs of the Department necessitate immediate cash payments. Many of the vendors primarily operates on cash basis.

Hence the Head, Department of Optoelectronics has requested an enhancement of the permanent advance to Rs.25,000/- and permission to keep an amount of Rs.15,000/- (Rupees Fifteen Thousand only) as cash-in-hand to facilitate payments to vendors who operate on cash basis.

On the matter, the Finance has remarked that the request for enhancement of the permanent advance may be decided at the administrative level and further remarked that as per the Circular No. FOS/2024, dated 25.10.2024, the maximum amount that can be withdrawn and kept as cash-in-hand is Rs.10,000/-.

As per the orders of the Vice-Chancellor, the matter of enhancement of permanent advance and the amount that can be kept as cash-in-hand, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to enhance the permanent advance of Department of Optoelectronics from Rs.5,000/- (Rupees Five Thousand only) to Rs.25,000/- (Rupees Twenty Five Thousand only).

The Committee further recommended to direct the Head, Department of Optoelectronics to maintain cash-in-hand as per the Circular issued by the Finance vide Circular No. FOS/2024 dated 25.10.2024.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132. 08: Centre for Translation, Department of German - request to open new Budget Head and Subheads - reg.

(Ad.F II)

The Director, Centre for Translation, vide letter dated 25.11.2024, requested to provide a Head of Account and necessary funds under various subheads for the smooth functioning of Centre for Translation. The proposed heads, sub heads and estimated expenditure under various subheads is attached herewith.

It may be noted that Centre for Translation was established under Department of German vide UO No. Ac D/4/16062/2020/UOK dated 06.01.2021. Sri. Sreekumar K N, Assistant Professor, Dept of German is the Director for the Centre. The Centre is not offering any course, at present.

As per the orders of the Vice - Chancellor, the matter of granting administrative sanction on opening a new major head, sub heads and allocation of funds for Centre for Translation is placed before Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to open a new major head and sub heads for the Centre for Translation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132.09: Department of Geology – Regularization of the Provisional Advance sanctioned towards the implementation of the innovative project titled “Creation of a Mobile Application for Meteorite Impact Crater Inventory”- Request for ratifying the inordinate delay in initiating the process of regularization -reg.

(Pl. A I)

Sanction was accorded by the Vice- Chancellor, vide U.O No. Pl.A1/7088/2022/UOK dated 12.09.2022, to release an amount of Rs.4,00,000/- (Rupees Four Lakh only), as Provisional Advance to Dr. Sajin Kumar K. S., Assistant Professor, Department of Geology, towards the implementation of the Innovative Project “Creation of a Mobile Application for Meteorite Impact Crater Inventory”, under State Plan Grant for the year 2022-23.

After the completion of work, the Head, Geology, vide letter no. 237/48/GOL/2023-24 dated 05.02.2025, has forwarded the Voucher Verification Report dated 15.01.2025 issued by the Deputy Registrar, Campus Administration, admitting the expenditure of Rs.4,00,000/- (Rupees Four lakh only), and requested to regularize the provisional advance.

The Finance considered the above request and remarked to obtain clarification from the Head for the inordinate delay in initiating the process of regularising the provisional advance, in spite of effecting the last expenditure on 10.12.2023.

Accordingly Dr. Sajin Kumar K.S., Assistant Professor, Department of Geology, has furnished clarifications for the inordinate delay in initiating the regularization process of the proposed provisional advance vide letter dated 27.03.2025. It is stated that the bills has been submitted to Audit section at Kariavattom on 06 April 2024 and the delay is due to the administrative procedure in pursuance to that.

While considering the clarification submitted by the Dr.Sajin Kumar K.S., Assistant Professor, Department of Geology for the delay in initiating the regularisation of provisional payment sanctioned vide U O dated 12.09.22, the Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, the proposal for condoning the delay on the part of Dr. Sajin Kumar K.S., Assistant Professor, Department of Geology, in initiating the process of regularization of the Provisional Advance sanctioned vide U.O. dated 12.09.22, on the basis of the clarifications furnished, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

The Committee considered the matter and recommended to condone the delay on the part of Dr. Sajin Kumar K. S., Assistant Professor, Department of Geology, in initiating the process of regularization of the Provisional Advance sanctioned vide U.O No. Pl.A1/7088/2022/UOK dated 12.09.2022 by accepting the clarification furnished by him.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132.10: CLIF–Regularization of the Provisional Advance sanctioned towards the two projects titled "Transformation of Central Laboratory for Instrumentation and Facilitation (CLIF) to a National Testing Centre" & "Mathematical Modelling and Simulative Study Using MATLAB Campus Vide Licence Software Complete Tools (5 year Licence)"- Request for ratifying the inordinate delay in initiating the process of regularization - reg.

(Pl. A I)

Sanction was accorded by the Vice- Chancellor, vide U.O No. Pl.A1/3147/2021/UOK dated 30.06.2021, to release an amount of Rs.1,84,00,000/- (Rupees One Crore Eighty Four Lakh only) as Provisional Advance to Prof.(Dr) G M Nair, Hon.Director, CLIF, towards the implementation of two projects titled "Transformation of Central Laboratory for Instrumentation and Facilitation (CLIF) to a National Testing Centre" & "Mathematical Modelling and Simulative Study Using MATLAB Campus Vide Licence Software Complete Tools (5 year Licence)", under State Plan Grant for the year 2021-22.

Subsequently the above Provisional advance was transferred to Dr. G. Subodh, the then Joint Director, CLIF, vide U.O No Pl.A1/4482/2021/UOK dated 01.09.2021.

After the completion of work, the Director, CLIF, vide letter no. CLIF/Purchase/68/2024-25 dated 05.03.2025, has forwarded the Voucher Verification Report dated 05.03.2025 issued by the Deputy Registrar, Campus Administration, admitting the expenditure for an amount of Rs.1,00,01,494/- (Rupees One Crore One Thousand Four Hundred and Ninety Four only), and requested to regularize the advance drawn. The unspent balance of Rs.83,98,506/- (Rupees Eighty Three Lakh Ninety Eight Thousand Five Hundred and Six only) was refunded to PSTSB account vide Transaction ID.24/02/2024-545 dated 24.02.2024. The credit Verification report for the same has also been furnished.

The Finance considered the above request and remarked to obtain administrative sanction for the following.

1. The delay in utilizing the provisional advance as the first date of expenditure is shown as 25.02.2023.
2. Whether any interest has been accrued on the provisional advance during the period in which the advance was kept in the PD account. If so, clarify whether the same was remitted to KUF or not.

Accordingly, the Director, CLIF, vide letter dated 22.03.2025, has furnished clarifications for the inordinate delay in initiating the regularization process of the provisional advance sanctioned. *A quotation has been received from 'M/s. Artco' on 08.02.22. The work order was issued to M/s. Artco' on 08.08.22 and they have completed delivery and installation of the items on 25.02.23. It is stated that CLIF needed customised furniture which are suitable for each equipment and each room. It took some time to assess the requirement and then tender it. This work involved purchase of customised furniture and fixing them as per the requirements of equipment/rooms in CLIF. It required a number of labour days to fix the furniture too and they verified fixing of customised furniture with the help of the Engineering unit. After completing all these procedures, they could effect payment only on 25.02.23.*

The Director, CLIF also informed that an amount of Rs.5,01,737/- was issued as cheque in favour of Finance officer towards the transfer of accumulated interest in PD account maintained in CLIF as per circular number FOS/2023 dated 28.02.23 vide cheque no. 698747 dated 19.07.2023.

The Vice-Chancellor has ordered to place the proposal before the Standing Committee of the Syndicate on Finance.

In this context, as per the orders of the Vice-Chancellor, the proposal for ratifying the inordinate delay on the part of the Director, CLIF, in initiating the process of regularization of the Provisional Advance sanctioned vide U.O. dated 30.06.2021, on the basis of the clarifications furnished by him, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to condone the delay on the part of the Director, CLIF, in initiating the process of regularizing the Provisional Advance sanctioned vide U.O. No. PL.A1/3147/2021/UOK dated 30.06.2021, on the basis of the clarifications furnished by him.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132.11: Department of Philosophy -Implementation of Innovative Research Project 'Spiritual to Scientific: an Analysis of the Concept of Humanism in Modern Indian Philosophy' - Ratifying the action taken in remitting the amount to the Government Account in Treasury without administrative sanction – Consideration of:-

(Pl. A I)

Sanction was accorded by the Vice-Chancellor, to the release Provisional Advance of Rs.3,00,000/- (Rupees Three Lakhs only) to Dr. Balamurali P.B., Assistant Professor, Department of Philosophy, towards the Implementation of Innovative Research Project 'Spiritual to Scientific: an Analysis of the Concept of Humanism in Modern Indian Philosophy', under State Plan Grant 2021-22, vide U.O. No. 3147/2021/UOK dated 30.06.2021.

It may be noted that, as per the directions of Govt., all Heads/Hon. Directors were directed to take urgent necessary steps to transfer the funds in PD Accounts of various Principal Investigators, Departments and Centres, which are sanctioned under State Plan Grant on or before 31.03.2022, to the PSTSB Account of the respective Department/Centre and forward a Compliance Report in this regard, vide emails dated 30.03.2023, 04.04.2023, 03.10.2023&05.10.2023.

Subsequently, the Syndicate, vide Minutes of the Meeting held on 28.11.2023 (Item No. 06.79.13), has resolved the following:

- (1) To instruct all Principal Investigators/Hon. Directors/Co-ordinators of Departments/Centres to complete the projects sanctioned under State Plan Grant till 2021-22, and to initiate regularisation process on or before 15.12.2023.

- (2) To direct all Principal Investigators/Hon. Directors/Co-ordinators of Departments/Centres, to surrender the Plan Fund to the PSTSB Account of the Finance Officer, so that funds can be used for settling pending payments, if they are unable to complete the projects sanctioned till 2021-22, on or before 15.12.2023.

Accordingly, the matter was intimated to various Heads/Hon. Directors/Co-ordinators of Departments/Centres, vide email dated 06.12.2023.

Subsequently, as per the orders of Vice-Chancellor, general directions vide emails dated 12.02.2024 and 21.02.2024, were issued to all Principal Investigators/ Head of Departments/ Directors of Centres, were directed to complete all projects/activities sanctioned under State Plan Grant till date and initiate regularisation process, before 28.02.2024 or else surrender the unutilized funds to the PSTSB Account of the Finance Officer, if utilization cannot be assured by 28.02.2024, for settling pending payments.

Later, Dr. Balamurali P. B., Assistant Professor, vide Lr. dated 12.06.2024, has informed that, an unutilized amount of Rs. 31,278/- (Rupees Thirty-One Thousand Two Hundred and Seventy-Eight only) from the funds sanctioned for the project titled "Spiritual to Scientific: An Analysis of the Concept of Humanism in Modern Indian Philosophy" under the State Plan Grant 2021-22, remains in his hand, owing to the rejection of the proposal for reappropriating the balance funds available under the project for other components. Hence, it is requested to provide necessary directions regarding the appropriate head of account and procedure to be followed for remitting the unutilized amount.

It may be noted that, Dr. Balamurali P. B., Assistant Professor, Department of Philosophy had earlier forwarded a proposal for reallocating the excess amount available at that time under the project, amounting to Rs. 71,844/- (Rupees Seventy one thousand eight hundred and forty four only), to other heads, vide letter dated 10.08.2023.

The Syndicate, vide Minutes of the Meeting held on 28.12.2023 (Item No. 07.84.22) had resolved to direct the Principal Investigator to remit the excess amount to the PSTSB Account of the Finance Officer, as unutilized amount. The Vice- Chancellor has ordered to implement the aforementioned Resolution of the Syndicate. The said matter was intimated to Dr. Balamurali P. B., Assistant Professor, Department of Philosophy, and requested him to initiate regularisation process at the earliest, vide Letter No. 62206/Planning A1/2022/UOK dated 12.01.2024.

Considering the request from Dr. Balamurali, communicated vide letter dater 12.06.24, Finance has remarked that the balance available under the project may be remitted to the PSTSB A/C and since treasury is not permitting the refund, directions may be given to the Principal investigator to remit the cash in hand to the Government a/c in Treasury (after ascertaining the correct h/a).

The Syndicate, vide Minutes of the Meeting held on 31.08.2024 (Item No. 13.77.Additional 04) has resolved to:

- (a) direct Dr. Balamurali P.B., Assistant Professor, Department of Philosophy, to remit the unutilized amount of Rs. 31,278/- (Rupees Thirty-one thousand two hundred and seventy-eight only) from the provisional advance sanctioned for the project titled "Spiritual to Scientific: An Analysis of the Concept of Humanism in Modern Indian Philosophy" under the State Plan Grant 2021-22, which currently remains as cash in his hand, to the Government Account in Treasury.
- (b) entrust the Finance to ascertain the exact head of account to which the unutilized portion of the sanctioned plan funds should be remitted.

Subsequently, in accordance with the direction of Finance, Dr. Balamurali P.B., was requested to remit the unutilized portion of sanctioned funds to the Government Account in Treasury, under the head of account "2202-03-911-99-ROP" and to furnish and forward an undertaking that no other unclaimed balance is being kept in the Bank Accounts/Cash other than the above stated amount, on or before 12.10.2024, vide Lr. dated 07.10.2024.

Accordingly, vide email dated 19.11.2024, Dr. Balamurali P.B., has informed that he has remitted the unutilized funds amounting to Rs. 31,278/- under the said Head of Account, and forwarded the counterfoil of chalan receipt of the same.

Dr. Balamurali P.B., has also forwarded an undertaking that there remains no funds to be refunded in connection with the project "Spiritual to Scientific: an Analysis of the Concept of Humanism in Modern Indian Philosophy".

Now, vide letter dated 12.12.2024, Dr. Balamurali P.B., has informed that he has an additional amount of Rs.10,761/- (Rupees Ten Thousand Seven Hundred and Sixty One only), remaining unutilized under the project and requested permission to refund the same to the Government head of account.

Subsequently, Dr. Balamurali P.B., vide Lr. dated 23.12.2024, has informed that he has remitted that unutilized funds amounting to Rs. 10,761/- to the head of account "2202-03-911-99-ROP" and furnished the chalan receipt for the same.

In this context, the following may be noted:

- (a) Dr. Balamurali P.B., the Principal Investigator of the project 'Spiritual to Scientific: an Analysis of the Concept of Humanism in Modern Indian Philosophy', was directed to complete the project and initiate the regularisation process immediately, vide Letter No. 62206/Planning A1/2022/UOK dated 12.01.2024.
- (b) Despite the repeated instructions to remit the unutilized funds to PSTSB Account of Department or for completing the project and initiating regularization, the funds amounting to Rs. 31,278/- (Rupees Thirty-one thousand two hundred and seventy-eight only) was kept aside, ultimately causing the funds remitted to Government.
- (c) Later, after remitting the aforementioned funds to Govt. account, an undertaking was furnished stating that no unutilized funds are remaining under the project.
- (d) Now, the Principal Investigator is informing that Rs. 10,761/- (Rupees Ten thousand seven hundred and sixty one only) is remaining unutilized, in addition to the earlier Rs. 31,278/-, under the project and the same is remitted under Government Account. It may be noted that this funds is remitted without any specific instructions from University.
- (e) A total amount of Rs. 42,039/- (Rupees Forty two thousand and thirty nine only) is thus so far remitted to the Government.

The Finance has remarked that, "at the first instance the action of HoD in remitting the additional amount to the Government account after furnishing the certification and without obtaining prior administrative sanction may be ratified by the competent authority.

It may be noted that it was Dr. Balamurali, Asst. Professor, Dept. of Philosophy, who remitted the additional amount of Rs. 10,761/- to the Government account in Treasury, and not the HOD.

In this context, as per the orders of the Vice-Chancellor, the proposal for ratifying the action taken by Dr. Balamurali P.B., Asst. Professor, Dept. of Philosophy, in remitting the amount of Rs.10,761/- (Rupees Ten thousand seven hundred and sixty one only) which remained unutilized under the project 'Spiritual to Scientific: an Analysis of the Concept of Humanism in Modern Indian Philosophy', to the Government Account in Treasury, without obtaining prior administrative sanction, is placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendations.

The Committee considered the matter and recommended to ratify the action taken by Dr. Balamurali P.B., Asst. Professor, Dept. of Philosophy, in remitting the amount of Rs. 10,761/- (Rupees Ten thousand seven hundred and sixty one only) which remained unutilized under the project 'Spiritual to Scientific: an Analysis of the Concept of Humanism in Modern Indian Philosophy', to the Government Account in Treasury, without obtaining prior administrative sanction after giving a strict warning to avoid such lapse in future.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132.12: University Startup Grant for Teachers- Item No: 51 of Budget Speech 2021-22- Rs.1,07,000/- released as provisional advance to Sri. Siddik R, Hon. Director, IUCAE- for the implementation of the project - clarification furnished for the delay in submitting the bills/vouchers-considering - reg:- (Pl. A)

An amount of Rs.1,07,000/- (Rupees One Lakh Seven Thousand only) was released as provisional advance to Sri. Siddik R, Hon. Director, Inter University Centre for Alternative Economics (IUCAE) for the implementation of the project titled 'The Financing of Development Experience in Kerala Political economy of education, spending the post KFR act' under the scheme

'University Startup Grant for teachers' vide item No: 51 of Budget Speech 2020-21 vide U.O No: 30389/PLANNING A/2020/UOK dated 28.10.2021.

After the utilisation of amount, the Hon. Director, IUCAE vide letter dated 16.08.2024 has submitted original bills and vouchers amounting Rs.1,16,130/- (Rupees One Lakh Sixteen Thousand One Hundred and Thirty only) along with Statement of Expenditure, passed for payment certificate and the report of the project. Further, as per the direction from Audit Wing the Hon. Director has refurnished the bills and vouchers by rectifying certain defects and submitted clarification for the delay occurred in submitting the bills for regularisation, vide letter dated 07.02.2025.

The Hon. Director has clarified that, "the project titled 'The Financing of Development Experience in Kerala Political Economy of Education, spending the post of KFR act' was sanctioned at the end of financial year 2021-22 and the project had started immediately. However due to additional responsibilities as part of NAAC Peer Team Visit, also having additional charge of Director, Department of Student Services and other University assigned mandatory workloads, the drafting of the final report took some extra time to finish. That amounted the delay of bills and vouchers though the work has done much earlier, and the spending had done on time." Further requested to take necessary steps to condone the delay which was not done deliberately and for initiating steps for regularising the provisional advance.

The clarification report furnished by the Principal Investigator of the Project has been submitted before the Vice Chancellor for consideration. The Vice Chancellor has directed to place the matter before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice Chancellor, the clarification for the delay in submitting bills/vouchers furnished by Sri. Siddik R, Hon. Director, IUCAE is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to condone the delay on the part of Sri. Siddik R, Hon. Director, IUCAE in submitting bills & vouchers for regularizing provisional advance sanctioned to Sri. Siddik R vide U.O no. 30389/PLANNING A/2020/UOK dated 28.10.2021 by accepting the clarification furnished by him.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No. 19.132.13: Regularisation of provisional advance of Rs.3.70 Lakh released to Dr. Anilkumar. Y, Principal Investigator & Assistant Professor, Department of Geology- Clarification for hiring taxi - consideration of- reg.

(Pl. A)

An amount of Rs.3,70,000/- (Rupees Three Lakh Seventy Thousand only) was released as provisional advance to Dr. Anil Kumar Y, Principal Investigator & Assistant Professor, Department of Geology, UoK towards implementation of the project titled " Geology of the Banded Iron formations of Attappadi valley, Pallakad district: Implications for the Mineralization and early Archean atmosphere" under the scheme 'startup grant for research guides- item no:115 of Budget Speech 2021-22, vide U.O 6431/2021/UOK dtd:19/11/2021. The grant was sanctioned as follows:

• Fellowship	: (10,000 x 12) = Rs.1,20,000/-	
• Consumables	: Rs. 30,000/-	
• Travel	: Rs.42,000/-	
• Chemical Analysis	: 1,60,000/-	
• Contingency	: 18,000/-	TOTAL: Rs.3,70,000/-

After the utilisation of the sanctioned grant, the Principal Investigator, vide letter dated:15/04/2024 has submitted bills and vouchers for an amount of Rs.3,68,148/- (Rupees Three Lakh Sixty Eight Thousand One Hundred and Forty Eight only) along with statement of expenditure & credit verification report for the refund of unspent balance of Rs.1,852/- (Rupees One Thousand Eight Hundred and Fifty Two only) (remittance receipt no:23879176 dtd: 26/03/2024 & (CVR No.07/CVR/2023-24 dtd:26/03/2024) for regularisation.

The Audit VI section has verified the bills & vouchers and remarked that prior sanction has not been obtained for Hiring taxi. Hence, administrative level sanction may be obtained for the same.

Subsequently, the Principal Investigator, vide letter dated: 22/01/2025 has submitted a clarification for hiring taxi without prior sanction. The PI has stated that '**Vehicle hiring**' was requested under the '**Travel grant**' of the project proposal and the same has been accepted and granted as '**Travel grant**' in the University Order no:6431/2021/UOK dated:19/11/2021. Hence, separate administrative sanction has not been taken. Therefore, the PI has requested to consider the University order as sanction order for hiring taxi.

It may be noted that an amount of Rs.42,000/- (Rupees Forty Two Thousand only) was allotted as 'Travel Grant' and the PI has utilised an amount Rs.41,202 (Rupees Forty One Thousand Two Hundred and Two only) for hiring taxi.

Hence, as per the orders of the Vice Chancellor the clarification furnished by Dr.Anilkumar.Y, Assistant Professor, Department of Geology towards hiring taxi is hereby placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation

The Committee considered the matter and observed that an amount of Rs.42,000/- (Rupees Forty Two Thousand only) was allotted towards 'Travel Grant' in the estimate approved vide U.O no.6431/2021/UOK dtd:19/11/2021.

Hence the Committee recommended to ratify the action taken by Dr. Anilkumar.Y, Assistant Professor, Department of Geology in hiring taxi by utilising the amount allocated under 'Travel Grant'.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132.14: Dr. Geetha Janet Vitus- Department of Education- non regularisation of provisional advance of Rs.30,000/- (travel grant) -reg.

(Pl. B)

The Deputy Registrar (Admn I) vide note dated 30.05.2023 conveyed the remarks of the Audit VI Section with regard to an amount of Rs.30,000/- (Rupees Thirty thousand only) sanctioned vide U.O No. Pl.B/Ad.Misc /2004 dated 31.03.2004 noted as liability towards Dr. Geetha Janet Vitus, Professor & HoD, Department of Education from the head of Travel grant for participating and presenting a paper in the 11th Triennial World Conference in Australia and requested to furnish the details of the same and also to specify whether the same has been regularised or not.

However, despite thorough verification of the records maintained in the section, neither any file with regard to travel grant released to Dr. Geetha Janet Vitus, Professor & HoD, Department of Education nor the U.O mentioned above could be traced. From the remarks of Audit VI section, Accounts I Section and Cash II Section, it is understood that an amount of Rs.30,000/- (Rupees Thirty Thousand only) was sanctioned as provisional advance to Dr. Geetha Janet Vitus, Lecturer, Karmala Rani Training College, Kollam towards the travel grant for participating and presenting a paper at the 11th Triennial World Conference in Australia, vide U.O No. Pl.B/Ad.Misc /2004 dated 31.03.2004 and they could not trace the Head of account from which the expenditure in this regard was met.

It may be noted that the Standing Committee of the Syndicate on Seminar, Conference and FIP at its meeting held on 27.03.2004 vide item no.04 considered the request of Smt.Geetha Janet Vitus, Lecturer, Karmala Rani Training College, Kollam, who was selected by the World Council for curriculum and Instruction (WCCI), for financial assistance to present a paper at the 11th Triennial World Conference, Wollongong, Australia during 05th to 09th July 2004 and recommended to sanction an amount of Rs.30,000/- (Rupees Thirty Thousand only) as maximum amount as per rules, from the State Plan Funds to Smt.Geetha Janet Vitus, Lecturer, Karmala Rani Training College, Kollam and the Syndicate at its meeting held on 26.04.2004, vide item no.59. approved the recommendation of the Standing Committee of the Syndicate on Seminar, Conference and FIP held on 27.03.2004. However, no U.O sanctioning the aforementioned U.O could be traced.

Dr. Geetha Janet Vitus, Professor (Rtd), Department of Education, (Dr. Geetha Janet Vitus, Kannittayil, Karumali Road, Thankassery, Kollam-7) was requested vide this office letters dated 19/07/2023 & reminder letter dated 04.10.2023 to submit the regularisation U.O. and other relevant documents of the provisional advance of an amount of Rs.30,000/- (Rupees Thirty Thousand only) sanctioned to her vide U.O No. Pl.B/Ad.Misc/2004 dated 31.03.2004.

Dr. Geetha Janet Vitus, Professor (Rtd), Department of Education, vide e-mail dated 14.03.2025 has informed that she was granted a travel grant of rupees Rs.30000/- to attend and present a paper in the 11th triennial World Conference in Australia which was held during 5-9 July 2004, utilised the amount, and the documents of the travel and other details were submitted to the University when she returned and at the eve of her retirement she was informed that travel Grant is not regularised. In this regard she has pointed that at this distance of time it is difficult to her, to regenerate all the travel documents, however she can submit a copy of the passport with visa endorsement and copy of the certificate given to her in the conference which prove that she had utilised the amount given for travel. Further she requested to do the needful for regularising the amount and the discharge of DCRG deduction. She has further submitted a copy of U.O No. Pl.B/Ad.Misc /2004 dated 31.03.2004.

{As per the U.O, sanction was accorded by the Vice-Chancellor, subject to ratification by the Syndicate, for the provisional payment of Rs.30000/- , from the State Plan Fund to Smt.Geetha Janet Vitus, Lecturer, Karmala Rani Training College, Kollam towards the travel grant for participating and presenting a paper at the 11th Triennial World Conference in Australia to be held during 5-9 July 2004, the expenditure will be debited from Part II -Plan-MH 63-Misc-6061 (State Plan) Seminars, Conferences and Short Term Courses.}

The Audit Section has remarked that acceptance of passport with visa endorsement and copy of the certificate given to Dr.Geetha Janet Vitus, Professor (Rtd), Department of Education in connection with participation and presentation of a paper at the 11th Triennial World Conference in Australia, for the regularisation of travel grant may be decided at administrative level.

As per orders of the Hon'ble Vice-Chancellor the matter is placed before the Standing committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to entrust the Registrar and the Finance Officer for taking necessary steps to regularize the provisional advance sanctioned to Dr. Geetha Janet Vitus, Professor (Rtd), Department of Education vide U.O No. Pl.B/Ad.Misc/2004 dated 31.03.2004 after verifying the original documents including Passport with Visa endorsement and Participation Certificate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132.15: Request for an extra grant of Rs.18,00,000/- (Rupees Eighteen Lakh only) for procuring Laser Raman Confocal Imaging Spectroscopy under the DST-FIST Programme – by Dr.Sajin Kumar K.S, Assistant Professor, Department of Geology.

(Ad. F I)

The Department of Science and Technology (DST) has sanctioned a project titled “FIST Earth and Atmospheric Sciences Level B, C, or D-Project” to the Department of Geology, University of Kerala, with Dr. Sajin Kumar K. S., Assistant Professor, as the Head of the Project Implementation Group. The total sanctioned amount for the five-year project is Rs.1,25,00,000/- (Rupees One Crore Twenty-Five Lakh only). DST has released Rs.1,03,00,000/- (Rupees One Crore Three Lakh only) as the first installment, which was allocated to the project implementation group vide U.O No. Ad.F1/4296/2022 dated 26/02/2024.

Technical Specification Committee and Purchase Committee was constituted for procuring a Raman Spectrometer for the project vide U.O No. Ad.F1/4296/2022 dated 10.05.2024.

The Principal Investigator, Dr.Sajin Kumar K. S., in his letter dated 12.03.2025, informed that the initial tender for procuring the Laser Raman Confocal Imaging Spectroscopy did not receive any responses. A re-tender was issued with minor modifications, and only one company responded. The total quoted price was Rs.1,53,04,600/- (Rupees One Crore Fifty-Three Lakh Four Thousand Six Hundred only). Following negotiations by the Technical Advisory Committee, the bidder reduced the price to Rs. 1,00,00,000/- (Rupees One Crore only) + GST of Rs. 18,00,000/- (Rupees Eighteen Lakh only).

The approved project budget allocated Rs. 1,00,00,000/- (Rupees One Crore only) for the procurement of the equipment and Rs. 25,00,000/- (Rupees Twenty-Five Lakh only) for lab

maintenance and other expenses over five years. Since the revised price, including GST, exceeds the allocated amount by Rs. 18,00,000/- (Rupees Eighteen Lakh only), additional funds are required. The department approached DST for additional funding, but they advised sourcing the extra amount from other means.

Dr. Sajin Kumar has pointed out the critical importance of this instrument for research purpose and requested that an additional amount of Rs.18,00,000/- (Rupees Eighteen Lakh only) be sanctioned at the earliest to facilitate its procurement. The Vice-Chancellor has ordered to place the request before the Standing Committee of the Syndicate on Finance.

Accordingly, as per the orders of the Vice-Chancellor, the request submitted by Dr. Sajin Kumar K.S, Assistant Professor, Department of Geology for an additional (extra) grant of Rs.18,00,000/- (Rupees Eighteen Lakh only) for the purchase of Raman Confocal Imaging Spectroscopy under the DST-FIST Programme, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

While considering the matter, the Committee learned that an amount of Rs.18,00,000/- (Rupees Eighteen Lakh only) is allocated for Department of Geology for the purchase of Raman Confocal Imaging Spectroscopy in the Budget Speech 2025-26.

Hence the Committee recommended to direct Dr. Sajin Kumar K.S, Assistant Professor, Department of Geology to submit a detailed proposal for the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132. 16: Department of Student Services- Student Centre Hall - Request for refund of Non A/C hall rent reg.

(Ad. D II)

The Director (i/c), DSS has forwarded the request received from the Kerala Police association, Telecommunication for refunding the amount remitted towards the rent of Student centre hall. The Kerala Police association, Telecommunication had booked the non A/C hall of student Centre for conducting their District Conference on 31.07.2024 and remitted an amount of Rs.6535/- towards the rent. But the programme was cancelled due to **Wayanad landslides disaster**. Now, they are requested to refund the amount.

The Director (i/c), DSS has reported that out of the total amount received

1. Rs.4225/- has been remitted to KUF vide Challan No. 24125302 dated 01.07.2024 towards rent and service charges.
2. Rs.1810/- was deposited in the PD account (57002314752) of Director, DSS, (Rs.1000/- is kept as Caution deposit and Rs.810/- was paid as GST vide Cheque No. 340083 dated 01.08.2024 through the Finance Officer, University of Kerala)
3. Rs.500/- has to be disbursed as remuneration to cleaning staff after the programme.

Accounts VC section has verified the credit of Rs.4225/- to KUF vide Ret. No. 24125302 dtd. 10/07/2024 remitted by The Director, Students Services towards the purpose 'Rent for University Students' Centre Campus/Hall'.

While forwarding the file to Finance I section for remarks/endorsement on the proposal for refunding the amount of Rs.6535/- remitted by the Kerala Police association, Telecommunication towards the rent of Student Centre hall, as the programme was cancelled due to Wayanad landslides disaster, Finance has remarked that as there are no specific guidelines regarding the refund of rent paid towards the booking of Student Centre Hall in case of cancellation/ postponement of the function, administrative decision may be taken regarding the matter of refund of Rs. 6535/- paid by the Kerala Police Association.

The Finance Officer has remarked that GST amount of Rs.810/- collected from Kerala Police Association has been received from DSS along with the invoice number B2C2024000402, Dated 31/07/2024. The GST amount has been remitted on 17/08/2024 and filing has been completed on 20/08/2024. Since the GST amount has been paid to the GST department, no refund is possible from the University.

While forwarding the file regarding the refund of Non A/C hall rent to Kerala Police association, Telecommunication, the Vice Chancellor has ordered to place the matter before the SC of the Syndicate on Finance.

Hence, as per the orders of the Vice Chancellor the matter regarding refunding of the amount of Rs.6535/- (Rupees Six Thousand Five Hundred and Thirty Five only) remitted by the Kerala Police association, Telecommunication towards the rent of Student centre hall is placed before the Standing Committee of the Syndicate on Finance for recommendation.

The Committee observed that the programme scheduled on 31.07.2024 was canceled due to Wayanad landslides disaster and the amount of Rs.810/- collected towards GST has remitted to the GST Department on 17.08.2024.

Hence considering as a special case the Committee recommended to refund the amount remitted by the Kerala Police association, Telecommunication towards the rent of Student centre hall after deducting GST.

The Committee further recommended to constitute a Sub-Committee consisting of the following members to prepare guidelines for refunding the amount collected towards rent of University Student centre hall:

1. Adv. Muralidharan Pillai G, Convener- Standing Committee of the Syndicate on Finance
2. Dr.S Nazeeb, Member Syndicate
3. Sri.Ajay D N, Member Syndicate
4. Director (i/c), Student Centre

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132.17: ഡിപ്പാർട്ട്മെന്റ് ഓഫ് സ്റ്റുഡൻറ് സർവീസസ് - കേരള യൂണിവേഴ്സിറ്റി യൂണിയൻ
2021-22 - മൂന്നാം ഗഡു സാമ്പത്തിക സഹായം മുൻകൂറായി അനുവദിച്ചു തുക ക്രമീകരിക്കുന്നത് - സംബന്ധിച്ച്.

(Ad. D II)

2023 മെയ് 5 മുതൽ 10 വരെ ആലപ്പുഴയിലെ അമ്പലപ്പുഴയിൽ നടന്ന കേരള സർവകലാശാല യുവജനോത്സവത്തിന്റെ നടത്തിപ്പിനായി 2021-22 ലെ കേരള സർവകലാശാല യൂണിയനുള്ള മൂന്നാം ഗഡു സാമ്പത്തിക സഹായം സ്റ്റുഡൻറ് സർവീസസ് വകുപ്പ് ഡയറക്ടർ (ഇൻ ചാർജ്) ശ്രീ. സിദ്ദിഖ്.ആറിന് 20,00,000/- രൂപ (ഇരുപത് ലക്ഷം രൂപ മാത്രം) 29.03.2023 ലെ U.O. നമ്പർ 2958/2023/UOK പ്രകാരം മുൻകൂറായി അനുവദിച്ചിരുന്നു.

2023 ലെ കേരള സർവകലാശാല യുവജനോത്സവത്തിന്റെ നടത്തിപ്പിനായി ചെലവഴിച്ച ആകെ തുകയായ ₹33,85,876/- (മുപ്പത്തി മൂന്ന് ലക്ഷത്തി എൺപത്തയ്യായിരത്തി എണ്ണൂറ്റി എഴുപത്തിയാറ് രൂപ മാത്രം) യുടെ അസ്സൽ ബില്ലുകളും വൗച്ചറുകളും എക്സ്പെൻഡിച്ചർ സ്റ്റേറ്റ്മെന്റും 13.09.2024 ലെ കത്ത് നമ്പർ DSS/KUYF/2023 പ്രകാരം സ്റ്റുഡൻറ് സർവീസസ് വകുപ്പ് ഡയറക്ടർ സമർപ്പിച്ചിട്ടുണ്ട്. മൂന്നാം ഗഡു സാമ്പത്തിക സഹായമായി അനുവദിച്ച തുക ക്രമീകരിക്കണമെന്നും കൂടാതെ, അധികമായി ചെലവഴിച്ച തുകയായ 13,85,876/- രൂപയുടെ (പതിമൂന്ന് ലക്ഷത്തി എൺപത്തയ്യായിരത്തി എണ്ണൂറ്റി എഴുപത്തിയാറ് രൂപ മാത്രം) റീ ഇമ്പേഴ്സ്മെന്റ് അനുവദിക്കണമെന്നും ആവശ്യപ്പെട്ടിട്ടുണ്ട്.

ബില്ലുകളും വൗച്ചറുകളും ചെലവ് പ്രസ്താവനയും പരിശോധനയ്ക്കായി ഓഡിറ്റ് വിഭാഗത്തിലേക്ക് നൽകിയിരുന്നു. ബില്ലുകളിലും വൗച്ചറുകളിലും ചില പോരായ്മകൾ ഓഡിറ്റ് വിഭാഗം ചൂണ്ടിക്കാട്ടി.

അതിനാൽ, ബില്ലുകളും വൗച്ചറുകളും പോരായ്മകൾ പരിഹരിക്കുന്നതിനായി ഡിഎസ്എസിലേക്ക് തിരികെ നൽകിയിരുന്നു.

അതനുസരിച്ച്, ഡിഎസ്എസ് ഡയറക്ടർ (ഇൻ ചാർജ്) പിഴവുകൾ പരിഹരിച്ച ശേഷം ബില്ലുകളും വൗച്ചറുകളും തിരികെ സമർപ്പിച്ചു. ബില്ലുകളും വൗച്ചറുകളും തിരുത്തൽ പ്രസ്താവനയും വീണ്ടും പരിശോധനയ്ക്കായി ഓഡിറ്റ് വിഭാഗത്തിലേക്ക് അയച്ചു. ഫിനാൻസ് ഓഫീസർ ഫയൽ ഭരണ വിഭാഗത്തിന്റെ പരിഗണനയ്ക്കായി തിരിച്ചയച്ചു.

ഓഡിറ്റ് വിഭാഗം ചൂണ്ടിക്കാണിച്ച പോരായ്മകളും ഡിഎസ്എസ് ഡയറക്ടർ (ഇൻ ചാർജ്) സമർപ്പിച്ച മറുപടിയും ചുവടെ നൽകിയിരിക്കുന്നു.

1. ബില്ലുകളും വൗച്ചറുകളും സമർപ്പിക്കുന്നതിലെ കാലതാമസം സംബന്ധിച്ച് വ്യക്തത ആവശ്യമാണ്.

- കേരള സർവ്വകലാശാല യുവജനോത്സവം തിരുവനന്തപുരം, കൊല്ലം, ആലപ്പുഴ തുടങ്ങിയ ജില്ലകളിൽ വെച്ചാണ് ഓരോ വർഷവും സംഘടിപ്പിക്കുന്നത്. ഇതുമായി ബന്ധപ്പെട്ട് ഒരു പ്രധാന സംഘാടക സമിതിയും അതിന്റെ കീഴിൽ പ്രവർത്തിക്കുന്ന വിവിധ ഉപസമിതികളുമാണ് അത് ജില്ലകളിൽ യുവജനോത്സവം സംഘടിപ്പിക്കുന്നതിന് കേരള സർവ്വകലാശാല യൂണിയനോടൊപ്പം നേതൃത്വം നൽകുന്നത്. യുവജനോത്സവ സംഘാടനത്തിന്റെ വിവിധ ഘട്ടങ്ങളിലെ പ്രവർത്തനങ്ങളും ചെലവുകളും സർവ്വകലാശാല യൂണിയൻ ജനറൽ സെക്രട്ടറിയുടെ നേതൃത്വത്തിലും നിർദ്ദേശപ്രകാരവും ഈ കമ്മിറ്റികളിലൂടെയാണ് നിർവ്വഹിക്കപ്പെടുന്നത്. യുവജനോത്സവ സമാപനത്തിന് ശേഷം ഇതുമായി ബന്ധപ്പെട്ട ബില്ലുകളും വൗച്ചറുകളും ശേഖരിക്കുക എന്നത് ഏറെ ശ്രമകരവും അധിക സമയം ആവശ്യമുള്ളതുമായ പ്രക്രിയ ആണ്. പല ബില്ലുകളും ഇതര കാരണങ്ങളാൽ സമയബന്ധിതമായി ശേഖരിക്കുന്നതിന് പലപ്പോഴും പ്രയാസം നേരിടുന്നു. ഈ കാരണത്തലാണ് ബില്ലുകളും വൗച്ചറുകളും ക്രമീകരണത്തിനായി (Regularization) സർവ്വകലാശാലയിൽ സമർപ്പിക്കുന്നതിന് കാലതാമസം നേരിടുന്നത്. ഈ വസ്തുത പരിഗണിച്ച് ബില്ലുകളും വൗച്ചറുകളും അംഗീകരിക്കണമെന്ന് അപേക്ഷിക്കുന്നു.

2. സ്റ്റേജ് ഡെക്കറേഷൻ, കസേരകൾ വാടകയ്ക്ക് എടുത്തത് തുടങ്ങിയ കാര്യങ്ങൾക്ക് ചെലവ് 5 ലക്ഷം കവിഞ്ഞിട്ടും ഇ-ടെൻഡർ ക്ഷണിച്ചിട്ടില്ല. (വൗച്ചർ നമ്പർ 01). വ്യക്തത ആവശ്യമാണ്.

- കേരള സർവ്വകലാശാല യുവജനോത്സവം തിരുവനന്തപുരം, കൊല്ലം, ആലപ്പുഴ തുടങ്ങിയ ജില്ലകളിൽ വെച്ചാണ് ഓരോ വർഷവും സംഘടിപ്പിക്കുന്നത്. യുവജനോത്സവത്തിന്റെ തീയതിയും നടത്തുന്ന സമയവുമായി ബന്ധപ്പെട്ടുള്ള അന്തിമ തീരുമാനങ്ങൾ പലപ്പോഴും ഫെസ്റ്റിവലിന്റെ ഏതാനും ദിവസങ്ങൾക്ക് മുമ്പാണ് നിശ്ചയിക്കപ്പെടുന്നത്. കാരണം ഈ ഫെസ്റ്റിവലിന്റെ നടത്തിപ്പിന് അത് ജില്ലകളിലെ കോളേജുകളുടെയും തദ്ദേശസ്ഥാപനങ്ങളുടെയും സംഘാടകസമിതികളുടെയും സർക്കാർ ഇതര സ്ഥാപനങ്ങളുടെയും സൗകര്യങ്ങൾ പരിഗണിക്കേണ്ടതുണ്ട്. ഇത്തരത്തിൽ യുവജനോത്സവം സംഘടിപ്പിക്കുന്നതിന് ദിവസങ്ങൾ മാത്രം ലഭിക്കുന്ന സാഹചര്യത്തിൽ, യുവജനോത്സവത്തിന്റെ പ്രാരംഭ ജോലികളും മറ്റ് അടിയന്തര ക്രമീകരണങ്ങളും ചുരുങ്ങിയ സമയത്തിനുള്ളിൽ

- സംഘടിപ്പിക്കേണ്ടതിനാൽ E-Tender പോലെയുള്ള പൊതുസമാഹരണമാർഗ്ഗങ്ങൾ നിഷ്കർഷിക്കുന്ന നടപടിക്രമങ്ങളിലൂടെ കടന്നുപോകുന്നതിന് പ്രായോഗികമായി സാധിക്കാറില്ല. അതിനാൽ Quotation വ്യവസ്ഥകളിലൂടെയാണ് യുവജനോത്സവവുമായി ബന്ധപ്പെട്ട കാര്യങ്ങൾ സംഘടിപ്പിക്കുക പതിവ്. ഈ വസ്തുതകൾ പരിഗണിച്ച് ബില്ലുകളും വെച്ചുകളും അംഗീകരിക്കണമെന്ന് അഭ്യർത്ഥിക്കുന്നു.
3. പങ്കെടുക്കുന്നവരുടെയും, സ്റ്റേജ് വളണ്ടിയർമാരുടെയും, വിധികർത്താക്കളുടെയും, അതിഥികളുടെയും പട്ടിക നൽകണം.
- വ്യത്യസ്ത ജില്ലകളിലെ നിരവധി കോളേജുകളിൽ നിന്നുമായി ആയിരക്കണക്കിനു വിദ്യാർത്ഥികളാണ് ഈ യുവജനോത്സവത്തിൽ പങ്കെടുത്തത്. കലോത്സവനടത്തിപ്പുമായി ബന്ധപ്പെട്ട് 8 വേദികളിലായി അഞ്ഞൂറോളം വിദ്യാർത്ഥികൾ സ്റ്റേജ് വോളണ്ടിയർമാരായി പ്രവർത്തിച്ചിട്ടുണ്ട്. പ്രായോഗിക പരിമിതി യുള്ളതിനാൽ ഇവരുടെ പേരുവിവരങ്ങൾ നൽകാൻ സാധിക്കുന്നില്ല. എന്നാൽ വിധികർത്താക്കളുടെ വിവരങ്ങൾ Voucher No. 10 മുതൽ 121 വരെ വിശദമായി നൽകിയിട്ടുണ്ട്. ആയതിനാൽ വെച്ചുകളും അംഗീകരിക്കണമെന്ന് അഭ്യർത്ഥിക്കുന്നു.
4. കാറ്ററിംഗ് സേവനങ്ങൾക്കായി ടെൻഡർ ക്ഷണിച്ചിട്ടില്ല, വൗച്ചർ നമ്പർ 02 മുതൽ വൗച്ചർ നമ്പർ 06 വരെ (4,77,150/- രൂപ). തുക ഒരു ലക്ഷം കവിഞ്ഞിരുന്നു.
- കേരള സർവ്വകലാശാല യുവജനോത്സവം തിരുവനന്തപുരം, കൊല്ലം, ആലപ്പുഴ തുടങ്ങിയ ജില്ലകളിൽ വെച്ചാണ് ഓരോ വർഷവും സംഘടിപ്പിക്കുന്നത്. യുവജനോത്സവത്തിന്റെ തീയതിയും നടത്തുന്ന സമയവുമായി ബന്ധപ്പെട്ടുള്ള അന്തിമ തീരുമാനങ്ങൾ പലപ്പോഴും ഫെസ്റ്റിവലിന്റെ ഏതാനും ദിവസങ്ങൾക്ക് മുൻപാണ് നിശ്ചയിക്കപ്പെടുന്നത്. കാരണം ഈ ഫെസ്റ്റിവലിന്റെ നടത്തിപ്പിന് അതത് ജില്ലകളിലെ കോളേജുകളുടെയും തദ്ദേശസ്ഥാപനങ്ങളുടെയും സംഘാടകസമിതികളുടെയും സർക്കാർ ഇതര സ്ഥാപനങ്ങളുടെയും സൗകര്യങ്ങൾ പരിഗണിക്കേണ്ടതുണ്ട്. ഇത്തരത്തിൽ യുവജനോത്സവം സംഘടിപ്പിക്കുന്നതിന് ദിവസങ്ങൾ മാത്രം ലഭിക്കുന്ന സാഹചര്യത്തിൽ, യുവജനോത്സവത്തിന്റെ പ്രാരംഭ ജോലികളും മറ്റ് അടിയന്തര ക്രമീകരണങ്ങളും ചുരുങ്ങിയ സമയത്തിനുള്ളിൽ സംഘടിപ്പിക്കേണ്ടതിനാൽ Tender പോലെയുള്ള പൊതുസമാഹരണമാർഗ്ഗങ്ങൾ നിഷ്കർഷിക്കുന്ന നടപടിക്രമങ്ങളിലൂടെ കടന്നു പോകുന്നതിന് പ്രായോഗികമായി സാധിക്കാറില്ല. അതിനാൽ Quotation വ്യവസ്ഥകളിലൂടെയാണ് യുവജനോത്സവവുമായി ബന്ധപ്പെട്ട കാര്യങ്ങൾ സംഘടിപ്പിക്കുക പതിവ്. ഈ വസ്തുതകൾ പരിഗണിച്ച് ബില്ലുകളും വെച്ചുകളും അംഗീകരിക്കണമെന്ന് അഭ്യർത്ഥിക്കുന്നു.
5. ജനറേറ്ററുകൾ ലൈറ്റ് & സൗണ്ട് സിസ്റ്റവും ജനറേറ്റർ ഉൾപ്പെടെ 5 ദിവസത്തേക്ക് വാടകയ്ക്കെടുത്തതിനും 2 ദിവസത്തേക്ക് സൗണ്ട് & അനുബന്ധമെന്റ് വാഹനങ്ങളുടെ വാടകയ്ക്കെടുത്തതിനും തുക 5 ലക്ഷം കവിഞ്ഞിട്ടും ഇ-ടെൻഡർ ക്ഷണിച്ചിട്ടില്ല. (വൗച്ചർ നമ്പർ 08) അതിനാൽ വ്യക്തത ആവശ്യമാണ്.

- കേരള സർവ്വകലാശാല യുവജനോത്സവം തിരുവനന്തപുരം, കൊല്ലം, ആലപ്പുഴ തുടങ്ങിയ ജില്ലകളിൽ വെച്ചാണ് ഓരോ വർഷവും സംഘടിപ്പിക്കുന്നത്. യുവജനോത്സവത്തിന്റെ തീയതിയും നടത്തുന്ന സമയവുമായി ബന്ധപ്പെട്ടുള്ള അന്തിമ തീരുമാനങ്ങൾ പലപ്പോഴും ഫെസ്റ്റിവലിന്റെ ഏതാനും ദിവസങ്ങൾക്ക് മുൻപാണ് നിശ്ചയിക്കപ്പെടുന്നത്. കാരണം ഈ ഫെസ്റ്റിവലിന്റെ നടത്തിപ്പിന് അതത് ജില്ലകളിലെ കോളേജുകളുടെയും തദ്ദേശസ്ഥാപനങ്ങളുടെയും സംഘാടകസമിതികളുടെയും സർക്കാർ ഇതര സ്ഥാപനങ്ങളുടെയും സൗകര്യങ്ങൾ പരിഗണിക്കേണ്ടതുണ്ട്. ഇത്തരത്തിൽ യുവജനോത്സവം സംഘടിപ്പിക്കുന്നതിന് ദിവസങ്ങൾ മാത്രം ലഭിക്കുന്ന സാഹചര്യത്തിൽ, യുവജനോത്സവത്തിന്റെ പ്രാരംഭ ജോലികളും മറ്റ് അടിയന്തര ക്രമീകരണങ്ങളും ചുരുങ്ങിയ സമയത്തിനുള്ളിൽ സംഘടിപ്പിക്കേണ്ടതിനാൽ E-Tender പോലെയുള്ള പൊതുസമാഹരണമാർഗ്ഗങ്ങൾ നിഷ്കർഷിക്കുന്ന നടപടിക്രമങ്ങളിലൂടെ കടന്നുപോകുന്നതിന് പ്രായോഗികമായി സാധിക്കാറില്ല. അതിനാൽ Quotation വ്യവസ്ഥകളിലൂടെയാണ് യുവജനോത്സവവുമായി ബന്ധപ്പെട്ട കാര്യങ്ങൾ സംഘടിപ്പിക്കുക പതിവ്. ഈ വസ്തുതകൾ പരിഗണിച്ച് ബില്ലുകളും വെച്ചുറുകളും അംഗീകരിക്കണമെന്ന് അഭ്യർത്ഥിക്കുന്നു.
- 6. ഗ്ലാസ് അക്രിലിക് മെമ്റോകളുടെ രൂപകൽപ്പന, കൊത്തുപണി, മിനുക്കൽ എന്നിവയ്ക്കായി ടെൻഡർ ക്ഷണിച്ചിട്ടില്ല (വൗച്ചർ നമ്പർ 09). തുക രണ്ടു ലക്ഷം -വ്യക്തത ആവശ്യമാണ്.
- കേരള സർവ്വകലാശാല യുവജനോത്സവം തിരുവനന്തപുരം, കൊല്ലം, ആലപ്പുഴ തുടങ്ങിയ ജില്ലകളിൽ വെച്ചാണ് ഓരോ വർഷവും സംഘടിപ്പിക്കുന്നത്. യുവജനോത്സവത്തിന്റെ തീയതിയും നടത്തുന്ന സമയവുമായി ബന്ധപ്പെട്ടുള്ള അന്തിമ തീരുമാനങ്ങൾ പലപ്പോഴും ഫെസ്റ്റിവലിന്റെ ഏതാനും ദിവസങ്ങൾക്ക് മുൻപാണ് നിശ്ചയിക്കപ്പെടുന്നത്. കാരണം ഈ ഫെസ്റ്റിവലിന്റെ നടത്തിപ്പിന് അതത് ജില്ലകളിലെ കോളേജുകളുടെയും തദ്ദേശസ്ഥാപനങ്ങളുടെയും സംഘാടകസമിതികളുടെയും സർക്കാർ ഇതര സ്ഥാപനങ്ങളുടെയും സൗകര്യങ്ങൾ പരിഗണിക്കേണ്ടതുണ്ട്. ഇത്തരത്തിൽ യുവജനോത്സവം സംഘടിപ്പിക്കുന്നതിന് ദിവസങ്ങൾ മാത്രം ലഭിക്കുന്ന സാഹചര്യത്തിൽ, യുവജനോത്സവത്തിന്റെ പ്രാരംഭ ജോലികളും മറ്റ് അടിയന്തര ക്രമീകരണങ്ങളും ചുരുങ്ങിയ സമയത്തിനുള്ളിൽ സംഘടിപ്പിക്കേണ്ടതിനാൽ Tender പോലെയുള്ള പൊതുസമാഹരണമാർഗ്ഗങ്ങൾ നിഷ്കർഷിക്കുന്ന നടപടിക്രമങ്ങളിലൂടെ കടന്നുപോകുന്നതിന് പ്രായോഗികമായി സാധിക്കാറില്ല. അതിനാൽ Quotation വ്യവസ്ഥകളിലൂടെയാണ് യുവജനോത്സവവുമായി ബന്ധപ്പെട്ട കാര്യങ്ങൾ സംഘടിപ്പിക്കുക പതിവ്. ഈ വസ്തുതകൾ പരിഗണിച്ച് ബില്ലുകളും വെച്ചുറുകളും അംഗീകരിക്കണമെന്ന് അഭ്യർത്ഥിക്കുന്നു.
- 7. ജഡ്ജസിന്റെ പ്രതിഫലമായി 7,37,000/- രൂപ (ഏഴ് ലക്ഷത്തി മൂപ്പത്തിയേഴായിരം രൂപ മാത്രം) വിതരണം ചെയ്തിട്ടുണ്ട്, അതായത് വൗച്ചർ നമ്പർ 10 മുതൽ വൗച്ചർ നമ്പർ 51 വരെ (2,99,000/- രൂപ), വൗച്ചർ നമ്പർ 68 മുതൽ വൗച്ചർ നമ്പർ 121 വരെ (4,38,000/- രൂപ). വ്യക്തത ആവശ്യമാണ്.

- 117ലധികം മത്സരങ്ങളിൽ ഓരോ ഇനത്തിലും 3 വിധികർത്താക്കൾക്ക് വീതമാണ് വിധിനിർണ്ണയവുമായി ബന്ധപ്പെട്ട് പ്രതിഫലം നൽകിയിട്ടുള്ളത്. പങ്കെടുക്കുന്ന മത്സരാർത്ഥികളുടെ എണ്ണവും വിധിനിർണ്ണയത്തിന് എടുക്കുന്ന സമയവും ഓരോ മത്സരയിനത്തിലും വ്യത്യസ്തമായതിനാൽ വിധികർത്താക്കൾക്ക് നൽകുന്ന പ്രതിഫലവും വ്യത്യാസപ്പെട്ടിരിക്കും എന്ന വസ്തുത ശ്രദ്ധയിൽപ്പെടുത്തുന്നു. വിധികർത്താക്കൾക്ക് നൽകുന്ന പ്രതിഫലവും അവരുമായി ബന്ധപ്പെട്ട മറ്റ് ചിലവുകളും യുവജനോത്സവനടത്തിപ്പിന്റെ ഏറ്റവും അനിവാര്യമായ ചെലവിനമാണെന്ന വസ്തുതയും ഇവിടെ സൂചിപ്പിക്കുന്നു. ആയതിനാൽ പ്രസ്തുത ബില്ലുകളും വൗച്ചറുകളും അംഗീകരിക്കണമെന്ന് അഭ്യർത്ഥിക്കുന്നു. 8. ഗ്രൗണ്ടിന്റെ ക്ലീനിംഗിനായി ജെസിബി വാടക ഇനത്തിൽ ശ്രീ. സുജിത്തിന് 90,000/- രൂപ (തൊണ്ണൂറായിരം മാത്രം) വിതരണം ചെയ്തിട്ടുണ്ട് (വൗച്ചർ നമ്പർ 52 മുതൽ വൗച്ചർ നമ്പർ 57 വരെ). ക്വട്ടേഷൻ ക്ഷണിച്ചിട്ടില്ല. മുൻകൂർ അനുമതി ലഭിച്ചിട്ടുണ്ടോ ഇല്ലയോ എന്ന കാര്യത്തിൽ വ്യക്തത ആവശ്യമാണ്.
 - അമ്പലപ്പുഴ ഗവ. കോളേജിൽ വെച്ചാണ് ഈ യുവജനോത്സവം സംഘടിപ്പിച്ചത്. എന്നാൽ ഫെസ്റ്റിവൽ തുടങ്ങുന്നതിനു തൊട്ടു മുൻപുള്ള ദിവസങ്ങളിൽ അതിശക്തമായ മഴ പെയ്യുകയും പ്രധാന വേദിയും മറ്റ് വേദികളും ഉൾപ്പെടുന്ന കോളേജ് പരിസരം വെള്ളവും ചെളിയും കൊണ്ടു നിറയുന്ന സാഹചര്യം ഉണ്ടാവുകയും ചെയ്തു. ഇത് കലോത്സവനടത്തിപ്പിനെ പ്രതികൂലമായി ബാധിക്കുകയും, ഈ സാഹചര്യത്തിൽ JCB യുടെ സഹായത്തോടുകൂടി ഗ്രൗണ്ട് വൃത്തിയാക്കുന്ന ജോലികൾ അടിയന്തരമായി നടത്തേണ്ടി വന്നതിനാൽ Quotation നടപടികൾ പാലിക്കുന്നതിന് സാധിച്ചിരുന്നില്ല എന്ന വസ്തുതയും ശ്രദ്ധയിൽപ്പെടുത്തുന്നു. ആയതിനാൽ പ്രസ്തുത വൗച്ചറുകൾ അംഗീകരിക്കണമെന്ന് അഭ്യർത്ഥിക്കുന്നു.
9. ടിപ്പർ ലോറിയിൽ മണൽ ഇറക്കിയതിനു വേണ്ടി ശ്രീ. രഞ്ജിത്തിന് 84,000/- രൂപ (എൺപത്തി നാലായിരം മാത്രം) വിതരണം ചെയ്തിട്ടുണ്ട് (വൗച്ചർ നമ്പർ 58 മുതൽ വൗച്ചർ നമ്പർ 62 വരെ). ക്വട്ടേഷൻ ക്ഷണിച്ചിട്ടില്ല. മുൻകൂർ അനുമതി ലഭിച്ചിട്ടുണ്ടോ എന്ന് വ്യക്തമാക്കുക.
- അമ്പലപ്പുഴ ഗവ. കോളേജിൽ വെച്ച് സംഘടിപ്പിക്കപ്പെട്ട കലോത്സവത്തിൽ മൽസരങ്ങൾ ആരംഭിക്കുന്നതിനു തൊട്ടു മുൻപുള്ള ദിവസങ്ങളിൽ അതിശക്തമായ മഴ പെയ്യുകയും തൽഫലമായി പ്രധാന വേദിയും മറ്റ് വേദികളും ഉൾപ്പെടുന്ന കോളേജ് പരിസരം വെള്ളവും ചെളിയും കൊണ്ടു നിറയുകയും ചെയ്തു. ഈ ഘട്ടത്തിൽ ജോലികൾ അടിയന്തരമായി നടത്തുകയും ഗ്രൗണ്ടിൽ നിരവധി ലോഡ് മണൽ ഉപയോഗിച്ച് കൊണ്ട് പ്രതിസന്ധിയെ മറികടക്കുകയുമാണ് ചെയ്തത്. ഈ അടിയന്തര സാഹചര്യത്തിലും Quotation വ്യവസ്ഥ പാലിക്കാൻ സാധിച്ചിരുന്നില്ല എന്ന വസ്തുതയും ഇവിടെ സൂചിപ്പിക്കുന്നു. ആയതിനാൽ പ്രസ്തുത വൗച്ചറുകൾ അംഗീകരിക്കണമെന്ന് അഭ്യർത്ഥിക്കുന്നു.

10. 68-ാം നമ്പർ വൗച്ചറിൽ ചെണ്ടമേളത്തിന് 15,000/- രൂപ (പതിനയ്യായിരം രൂപ മാത്രം) നൽകിയിട്ടുണ്ട്, മുൻകൂർ അനുമതി ലഭിച്ചിട്ടുണ്ടോ എന്ന് വ്യക്തമാക്കുക.

- യുവജനോത്സവത്തിന്റെ ഉദ്ഘാടന ദിവസം സംഘടിപ്പിച്ച സാംസ്കാരിക ഘോഷയാത്രയിൽ നിരവധി കലാരൂപങ്ങളും ചെണ്ടമേളം അടക്കമുള്ള കലാപരിപാടികളും അവതരിപ്പിക്കുകയുണ്ടായി. യുവജനോത്സവത്തിന്റെ ഉദ്ഘാടന നടത്തിപ്പുമായി ബന്ധപ്പെട്ട ചെലവുകളുടെ ഭാഗമാണ് ഇത്തരം സാംസ്കാരിക ഘോഷയാത്രകൾ. എല്ലാ പ്രാവശ്യവും ഇത്തരത്തിലുള്ള വിളംബര ഘോഷയാത്രകൾ ഉദ്ഘാടന ദിവസം സംഘടിപ്പിക്കാറുണ്ട്. അതിലേറ്റവും പ്രധാനപ്പെട്ട കലാ അവതരണമാണ് ചെണ്ടമേളം. ആയതിനാൽ പ്രസ്തുത വൗച്ചറുകൾ അംഗീകരിക്കണമെന്ന് അഭ്യർത്ഥിക്കുന്നു.

11. കലോത്സവത്തിന്റെ തീം സോഴ്സിന്റെ പ്രചാരണത്തിനായി ശ്രീ ജോസി ആലപ്പുഴയ്ക്ക് നൽകിയ 30,000/- രൂപ (മുപ്പതിനായിരം രൂപ മാത്രം) യ്ക്ക് മുൻകൂർ അനുമതി ലഭിച്ചിട്ടുണ്ടോ എന്ന് വ്യക്തമാക്കേണ്ടതുണ്ട്.

- യുവജനോത്സവവുമായി ബന്ധപ്പെട്ട തീം സോഴ്സ് അവതരിപ്പിച്ച്, കലോത്സവത്തിന്റെ പരസ്യത്തിനായി promote ചെയ്തയിരുന്നതിലാണ് പ്രസ്തുത തുക നൽകിയിരിക്കുന്നത്. എല്ലാ യുവജനോത്സവങ്ങളിലും പ്രചരണവുമായി ബന്ധപ്പെട്ടുള്ള തീം സോഴ്സ് അവതരിപ്പിക്കാറുണ്ട്. കലോത്സവം കൂടുതൽ ജനകീയവും സജീവമാക്കുന്നതിനു വേണ്ടിയാണ് ഇത്തരം പരിപാടികൾ അവതരിപ്പിക്കുന്നത്. യുവജനോത്സവത്തിന്റെ സംഘാടനചെലവിൽ ഇത്തരം പരിപാടികൾ എല്ലാ വർഷവും ഉൾപ്പെടുത്താറുണ്ട്. ആയതിനാൽ പ്രസ്തുത വൗച്ചറുകൾ അംഗീകരിക്കണമെന്ന് അഭ്യർത്ഥിക്കുന്നു.

മേൽ സാഹചര്യത്തിൽ 2023 മെയ് 5 മുതൽ 10 വരെ ആലപ്പുഴയിലെ അമ്പലപ്പുഴയിൽ നടന്ന കേരള സർവകലാശാല യുവജനോത്സവത്തിന്റെ നടത്തിപ്പിനായി 2021-22 ലെ കേരള സർവകലാശാല യൂണിയനു 29.03.2023 ലെ U.O. നമ്പർ 2958/2023/UOK പ്രകാരം ശ്രീ. സിദ്ദിഖ്.ആറിന് (സ്റ്റുഡന്റ് സർവീസസ് വകുപ്പ് ഡയറക്ടർ (ഇൻ ചാർജ്) മുൻകൂറായി അനുവദിച്ച 20,00,000/- രൂപ അനുവദിച്ച മൂന്നാം ഗഡു സാമ്പത്തിക സഹായം (ഇരുപത് ലക്ഷം രൂപ മാത്രം) ക്രമീകരിക്കുന്നതിനും അധികമായി ചെലവഴിച്ച തുകയായ 13,85,876/- രൂപയുടെ (പതിമൂന്ന് ലക്ഷത്തി എൺപത്തയ്യായിരത്തി എണ്ണൂറ്റി എഴുപത്തിയാറ് രൂപ മാത്രം) റീ ഇമ്പേഴ്സ് മെൻ്റ് അനുവദിക്കുന്നതിനുമുള്ള ഫയലിൽ ഓഡിറ്റ് വിഭാഗം ചൂണ്ടിക്കാണിച്ച പോരായ്മകളിൽ മേൽ ഡി.എസ്.എസ് ഡയറക്ടർ (ഇൻ ചാർജ്) സമർപ്പിച്ച മറുപടി ഭരണാനുമതിയ്ക്കായി വൈസ് ചാൻസലർക്ക് സമർപ്പിച്ചിരുന്നു. വിഷയം സിൻഡിക്കേറ്റിന്റെ ഫിനാൻസ് സ്റ്റാൻറിംഗ് കമ്മിറ്റിയിലേക്ക് സമർപ്പിക്കാൻ വൈസ് ചാൻസലർ ഉത്തരവായിരുന്നു.

വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം മേൽവിഷയം സിൻഡിക്കേറ്റിന്റെ സ്ഥിരം സമിതിയായ ഫിനാൻസിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to accept the explanation given by the Director (i/c), Department of Student Service on the objection raised by the Audit wing in

connection with regularising the provisional advance sanctioned to him vide U.O. no.2958/2023/UOK dated 29.03.2023.

The Committee further recommended to refer the matter regarding the reimbursement of additional expenses incurred towards the conduct of Kerala University Youth Festival 2021-22 amounting to Rs.13,85,876/- (Rupees Thirteen Lakh Eighty Five Thousand Eight Hundred and Seventy Six only), to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132.18: Student Care Scheme- special fee remittance- anomalies- reg.

(Ad. D II)

The Standing Committee of the Syndicate on Finance held on 13.01.2025 considered the matter regarding fixing fee towards Student Care Scheme for the students under FYUGP in the CSS and affiliated Colleges and recommended to direct the Deputy Registrar, Assistant Registrar and Section Officer in the CSS to present before this committee, for detailed discussion on the collection of Special Fee for the programmes offered through CSS. The Syndicate held on 22.02.2025, vide item no. 17.98.25 resolved to approve the above recommendations of the SC of the Syndicate on Finance held on 13.01.2025.

The anomalies reported by the Revenue Audit section regarding the fee structure of Special Fee collected in the teaching departments are given below:

Revenue Audit section has remarked that there are contradictions regarding the fee structure of Special Fee mentioned in the University Orders issued by CSS on the commencement of various new PG courses and 4 year UG Course at the University Teaching Departments.

New Courses

The following points may be noted;

- * In the University orders dated 21.11.2019, 05.08.2021 & 03.02.2021, the rate for five Special fee components i.e., Medical Inspection Fee, Sports Affiliation Fee, University Union Fee, Students' Aid Fund & Women Study Unit is prescribed only for one year; and there is no further direction regarding the collection of Special fee for the remaining course period. However, it is stated that Student Care Fund should be collected per year for the course period.
- * There is no direction with regard to the fee structure in the respective U.O. dated 30.01.2021 sanctioning the commencement of M.Sc Applied Aquaculture, a new course which started in the academic year 2021-22 in the Department of Aquatic Biology & Fisheries.
- * It is learnt that the Syndicate held on 28.10.2021, vide item no. 33.84.14 resolved to enhance the seats of PG programmes by 20% of the existing seats in Departments except in those where new courses have been started, was implemented without issuing a University order. It has been effected on the basis of seat matrix issued by CSS. This could invite serious audit objections as the DCB preparation relies absolutely on the related documents forwarded from the Institutions for verification.
- * On reviewing the Fee structure in the U.O. dated 22.11.2021 for M.Sc Physics with Specialization in Nano Science, a new course started at the Department of Nano Science & Nano Technology, it is observed that, the six items of Special Fee except Student Affiliation Fee has to be collected 'every year'. Thus this seems to be in contradiction with the Special Fee structure of new courses i.e., the students admitted to a new course in each department have to follow different Special fee structure.
- * As per the Minutes of the meeting of the Syndicate held on 09.06.2023 vide item no. 58.81.11, resolved to approve the Fee structure for M.A Manuscriptology in the Oriental Research Institute and Manuscript Library. But it is noticed that, the approved fee structure does not include the Special Fee head 'Sports Affiliation Fee'.

Four Year UG Programme

- * In the prospectus issued for the Four Year UG Programme, the Fee for 'Student Care Fund' is fixed as Rs.200/- whereas the UO dated 09.05.2019 states that the Fee for 'Student Care Fund' should be collected at the rate of Rs.100/- per year at the time of admission for the

course period. In such a way, the 'Student 'Care Fund' for a 3 year UG Programme becomes Rs.300/- and becomes Rs.400/- for a 4 year Degree Programme (if applicable). Accordingly a Student admitted to the Course is remitting the Fee towards 'Student Care Fund' for the first two years only. In this circumstances the University stands to lose Rs.100/- per student completing the 4th year of the course (ref Sl.No.8 of the table above).

- * As per U.O. dated 09.05.2019 the rate of Fee for 'Student Affiliation Fee' for UG Course is Rs.350/- whereas as per U.O. dated 26.08.2023 the rate of Fee towards the same for the 4 year UG Course is Rs.450/-.
- * There is no particular direction in the Prospectus regarding the amount of Special Fee to be collected from the students who belong to Fee Concession Category at the time of their admission. If there is no such category wise differentiation in terms of collecting the Special Fee at the time of admission, it may also be specified.
- * As per the direction in U.O. dated 09.05.2019, all students are liable to remit the Special Fee at the time of admission itself. Like wise it may be ensured that the students admitted to the Four Year UG Programme are remitting the Special Fee for the first 3 year of the course at the time of admission itself and the Special Fee for the eligible students who opted for the Honours Degree (Fourth Year) may be collected at the commencement of the Fourth year itself.

Centres functioning under University of Kerala

- * There are various Centres functioning under the University which have Special Fee as a component of Course fee for various PG & PG Diploma Courses. But it is noticed that most of the centres are collecting the Special Fee in the pre-revised rates (rates prior to the issuance of UO dated 09.05.2019). The Centres should collect the Special Fee in the revised rates mentioned in UO dated 09.05.2019 from the academic year 2019-20 onwards.

Revenue Audit section has suggested that in order to verify the Special Fee rates, while framing the fee structure of a New course/Short term course/Project mode course in the teaching departments or if there is any change in the current fee structure, the remarks of Revenue Audit Section may be obtained.

Furthermore, it would be very beneficial if the relevant University Orders/ Circulars issued by CSS regarding the commencement of New course/Short term course/Project mode course and other academic related matters are communicated with the Revenue Audit Section on time.'

Since, disparity is noted in the fee structure of Special Fee, there is a chance for bringing the University at the stake of facing a huge revenue loss in terms of Special Fees.

Revenue Audit section has also reported that a note had been forwarded to the Registrar on 17.05.2024, vide, DDFS No.3120/Rev.Audit/2024/UOK-FIN, in which it has been clearly specified that, the following matters may be considered while preparing the prospectus towards the Four Year UG Programme in affiliated Colleges;

1. The structure of Special Fee of the newly proposed FYUGP may be prepared at par with the rates mentioned in the U.O No.Ac D/01/2019 Dated:09.05.20219.
2. According to the U.O, the collection of Special Fee can be decided in a way that a student admitted to the Four Year UG Programme has to remit the Special Fee at the time of admission itself (Fee concessions can be given to the students belonging to selected categories). But, as the Fourth year of the program is optional, the Special Fee can be collected upto the Third year at the time of admission (if there is no exit point during the first three years of the programme). In the case of students opted for the Fourth Year (Honours Degree), the Special Fee towards the said year can be collected during their entry to the fourth year of the programme.
3. The categories eligible for fee concession and the collection of Special Fee pertaining to the Fee concession categories have to be determined and the same should be reflected in the prospectus, otherwise it can be very difficult to reimburse their fees from the respective Government Departments which in turn may suffer a revenue loss to the University.

As per the orders of the Vice Chancellor, the matter regarding conducting detailed discussion on the collection of Special Fee for the programmes offered through CSS with Deputy Registrar,

Assistant Registrar and Section Officer in the CSS is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation

The Committee considered the matter and recommended to constitute a Sub-Committee with the following members for conducting a discussion with the Vice-Chairman, CSS, Head of the Departments offering New Generation programmes, Deputy Registrar, Assistant Registrar & Section Officer (CSS) on the matter regarding collection of Special Fee for the New Generation programmes offered through CSS.

1. Adv. Muralidharan Pillai G, Convener- Standing Committee of the Syndicate on Finance
2. Dr. S Nazeeb, Member Syndicate
3. Dr. S Jayan, Member Syndicate
4. Sri. Ajay D N, Member Syndicate
5. Finance Officer

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132.19: ഡിപ്പാർട്ട്മെന്റ് ഓഫ് സ്റ്റുഡൻസ് സർവീസസ്-ശ്രീ സിദ്ദിഖ് ആർ, ഡയറക്ടർ (ഇൻ-ചാർജ്) ഹോണറേറിയം അനുവദിക്കുന്നത്- സംബന്ധിച്ച്.

(Ad. D II)

ഡിപ്പാർട്ട്മെന്റ് ഓഫ് സ്റ്റുഡൻസ് സർവീസസിന്റെ(ഡി.എസ്.എസ്.) ഡയറക്ടറുടെ അധിക ചുമതല നൽകി ശ്രീ.സിദ്ദിഖ്.ആർ (അസിസ്റ്റന്റ് പ്രൊഫസർ, ഡിപ്പാർട്ട്മെന്റ് ഓഫ് എക്കണോമിക്സ്, കേരള സർവകലാശാല) 07.03.2018-ലെ UO.No. AD.AII.1/2018 പ്രകാരം നിയമിച്ച് ഉത്തരവായിരുന്നു. മേൽപ്രകാരം, ഡി.എസ്.എസ്. ഡയറക്ടറുടെ അധിക ചുമതല നൽകിയതിന്റെ അടിസ്ഥാനത്തിൽ പ്രസ്തുത കാലയളവിലെ ചാർജ് അലവൻസ് അനുവദിക്കണമെന്ന് ആവശ്യപ്പെട്ടുകൊണ്ട് അദ്ദേഹം അപേക്ഷ സമർപ്പിച്ചിരുന്നതും, ഈ അപേക്ഷ 31.08.2019 തീയതിയിൽ ചേർന്ന സിൻഡിക്കേറ്റ് യോഗം(ഇനം നമ്പർ. 03.35.03) പരിഗണിക്കുകയും, പ്രതിമാസം 3000/- രൂപ നിരക്കിൽ ഓണറേറിയം നൽകുന്നതിന് തീരുമാനിക്കുകയും ചെയ്തിരുന്നു. ഇപ്രകാരം ഓണറേറിയം (04.12.2019 തീയതിയിലെ ഉത്തരവ് No.Ad.AII.I/023933/19 പ്രകാരം) അനുവദിച്ച് നൽകിയിട്ടുള്ളതു മാണ്.

പ്രസ്തുത ഉത്തരവ് പ്രകാരം അനുവദിച്ചിട്ടുള്ളതും, ഇനി അനുവദിക്കുന്നതിനായി അപേക്ഷിച്ചിട്ടുള്ളതുമായ തുകയുടെ വിവരങ്ങൾ ചുവടെ ചേർത്തിരിക്കുന്നത് കണ്ടാലും.

കാലയളവ്	പ്രതിമാസ തുക	മാസങ്ങളുടെ എണ്ണം	കൈപ്പറ്റിയതുക	റിമാർക്സ്
07.03.2018-06.03.2019	3000/-	12	തുക കൈപ്പറ്റിയിട്ടില്ല	
07.03.2019-06.10.2019	3000/-	7	21000/-	-
07.10.2019-06.10.2020	3000/-	12	തുക കൈപ്പറ്റിയിട്ടില്ല	
07.10.2020-06.03.2021	3000/-	5 മാസം	തുക കൈപ്പറ്റിയിട്ടില്ല	
07.03.2021-14.03.2021	3000/-	7 ദിവസം	തുക	

			കൈപ്പറ്റിയിട്ടില്ല	
15.03.2021- 14.06.2021	3000/-	3	തുക കൈപ്പറ്റിയിട്ടില്ല	ON LEAVE
15.06.2021- 14.06.2022	3000/-	12	തുക കൈപ്പറ്റിയിട്ടില്ല	
15.06.2022- 14.06.2023	3000/-	12	തുക കൈപ്പറ്റിയിട്ടില്ല	
15.06.2023- 14.11.2024	3000/-	17	തുക കൈപ്പറ്റിയിട്ടില്ല	

മേൽ വിഷയത്തിൽ, നിലവിൽ ശ്രീ.സിദ്ദിഖ്.ആർ 07.03.2018 മുതൽ 06.10.2019 വരെയും, 08.10.2019 മുതൽ 07.11.2023 വരെയുമുള്ള (അവധിയിലായിരുന്ന കാലയളവ് ഒഴിവാക്കി) കാലയളവിലെ ഓണറേറിയം അനുവദിക്കുന്നതിന് നിലവിൽ ആവശ്യം ഉന്നയിച്ചിട്ടുള്ളതാണ്.

ഈ വിഷയത്തിൽ, ശ്രീ.സിദ്ദിഖ്.ആർ ന് ഓണറേറിയം അനുവദിച്ചതിന് സമാനമായി സർവകലാശാല യിലെ വേദാന്തസ്റ്റഡീസിലെ ഡയറക്ടറുടെ അധിക ചുമതല വഹിച്ച ഇനത്തിൽ ഓണറേറിയം അനുവദിച്ചതിൽ കേരള സ്റ്റേറ്റ് ലോക്കൽ ഫണ്ട് ഓഡിറ്റ് തടസ്സവാദങ്ങൾ ഉന്നയിച്ച വിവരം സർവകലാശാലയിലെ ഫിനാൻസ് വിഭാഗം അറിയിച്ചിട്ടുള്ളതാണ്. ശ്രീ.സിദ്ദിഖ്.ആർ ന് ഓണറേറിയം അനുവദിക്കുന്ന വിഷയം ഇതു വരെ നൽകാനുള്ള തുക കണക്കാക്കി സിൻഡിക്കേറ്റ് ന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കാനും ഫിനാൻസ് വിഭാഗം അറിയിച്ചിട്ടുണ്ട്.

ഡിപ്പാർട്ട്മെന്റ് ഓഫ് സ്റ്റുഡൻസ് സർവീസസിൻറെ (ഡി.എസ്.എസ്.) ഡയറക്ടറുടെ അധിക ചുമതല നൽകി ശ്രീ.സിദ്ദിഖ്.ആർ ന് ഓണറേറിയം അനുവദിക്കുന്നതുമായി ബന്ധപ്പെട്ട വിഷയത്തിൽ സ്വീകരിക്കേണ്ട മേൽ നടപടി സംബന്ധിച്ച

അനുമതിയ്ക്കായി വൈസ് ചാൻസലർക്ക് സമർപ്പിച്ചിരുന്നു. വിഷയം സിൻഡിക്കേറ്റിൻറെ ഫിനാൻസ് സ്റ്റാൻറിംഗ് കമ്മിറ്റിയിലേക്ക് സമർപ്പിക്കാൻ വൈസ് ചാൻസലർ ഉത്തരവായിരുന്നു.

വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം മേൽവിഷയം സിൻഡിക്കേറ്റിൻറെ ഫിനാൻസ് സ്റ്റാൻഡിങ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to entrust the Finance Officer to release the Honorarium for the eligible period as per the rate fixed by the Syndicate at its meeting held on 31.08.2019 vide item no.03.35.03.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No. 19.132.20: Request for Comprehensive Enhancement of the remuneration of the contract staff of CLIF - reg.

(Ad. A V)

A request letter has been received for salary enhancement of Assistant Engineer, Technical Assistants/ Officers, Computer Technicians, Electronic Technicians and Telephone Technician in Central Laboratory for Instrumentation and Facilitation (CLIF) on contract basis.

The following are the issues raised by them seeking intervention;

I. ASSISTANT ENGINEER

Name: Arun L.R.

Joining Date: 31/05/2018

Present Pay: Rs.36,000/-; Vide UO No.Ad.AV.12762(1)/2021/UOK dated 07.10.2022 & UO No. 8757/2022/UOK dated 21.11.2022

Request details (References) to be considered:

- The remuneration of Assistant Engineer in Engineering Unit is Rs.40,000/- based on UO No.Ad.AV.12762/2021/UOK dated 30.11.2021 (regarding enhancement of daily wage/ contract employees).
- As per GO (P) No.29/2021/Fin dated 11.02.2021 (regarding enhancement of daily wage/ contract employees), Category -XI, Assistant Engineer (PWD, Irrigation, Harbour Engineering, Agriculture) maximum monthly contract pay was enhanced to Rs. 44,020/-. GO have been implemented in the University vide UO No.Ad.AV.12762/2021/UOK dated 30.11.2021.
- As per GO (P) No.21/2022/Fin dated 18.02.2022 regarding revision of pay and allowances of University Employees of the State Recommendations of the Eleventh Pay Revision Commission, the revised scale of pay of Assistant Engineer (USIC) is Rs.55200/- - Rs.115300/-.
- As per UO dated 30.11.2021, the rate of remuneration of Assistant Engineer on Contract basis was Rs. 30,000/-. However, their remuneration has been enhanced to Rs. 36,000/- vide UO. No. Ad.AV.12762(1)/2021/UOK dated 07.10.2022.

II. (a) TECHNICAL OFFICERS

1. Nisha G Unni, Joining date : 30/03/2015, Present Pay:30,000/-
2. Jibin Raj.R.J, Joining date :17/04/2017, Present Pay: 30,000/-
3. Soumya valsalam.V, Joining date: 01/02/2019, Present Pay: 30,000/-
4. Binusha.B, Joining date: 24/11/2023, Present Pay: 30,000/-
5. Sonia Cleetus, Joining date: 14/12/2023, Present Pay: 30,000/-
6. Archana S Kumar, Joining date: 28/09/2024, Present Pay: 30,000/-

Remuneration details:

Technical Office: Rs. 30,000/- on the basis of UO No.Ad.AV.12762/2021/UOK dated 30.11.2021 (regarding enhancement of daily wage / contract employees).

At present there are six Technical Officers working on Contract basis at CLIF. They have requested for a hike in salary along with a proposal for introducing **Medical Insurance** for Technical Officers, since their job demands sample analysis which can be quite challenging for their health.

(b) TECHNICAL ASSISTANTS

1. Veena.V, 06/05/2022, Rs. 24,000/-
2. Ahalya.L, 20/10/2022, Rs. 24,000/-

Remuneration details:

Technical Assistant: Rs.24,000/- on the basis of UO No.Ad.AV.12762(1)/2021/UOK dated 07.10.2022.

Request details (References) to be considered:

The current salary structure does not adequately reflect the work performed also they have requested for introducing **Medical Insurance**, since their job demands sample collection/analysis which can be quite challenging for their health.

III. (a) COMPUTER TECHNICIANS

1. Akhil.S, Joining Date: 24/08/2009, Rs. 25,000/-
2. Rahul.J.S, Joining Date: 01/06/2020, Rs. 25,000/-
3. Dhaneesh.D, Joining Date: 03/07/2020, Rs. 25,000/-

Remuneration details:

Computer Technicians : Rs. 25,000/- on the basis of U.O No.Ad.AV.12762/2021/UOK dated 30.11.2021 (regarding enhancement of daily wage/ contract employees).

Request details (References) to be considered:

- In Kerala Legislature Secretariat, the remuneration of computer hardware maintenance

technician (on contract) having 3 year diploma in Computer Hardware/ B.Sc Electronics/ B.Sc Computer Science is Rs. 30,000/-

- As per PSC notification of Category number 680/2022 dated 31.12.2022, the scale of pay of the post of Instructor Gr II (having Diploma in appropriate branch of Engineering) in Technical Education Department is Rs. 41300-87000/-
- As per GO (P) No.29/2021/Fin dated 11.02.2021 (regarding enhancement of daily wage/ contract employees), Category -IX the maximum monthly pay of Instructor in Technical Education is Rs.32,560/-

(b) ELECTRONIC TECHNICIAN

- Simi.I.R, Joining date: 26/04/2010, Rs. 25,000/-

Remuneration details:

Electronic Technicians: Rs. 25,000/- on the basis of UO No.Ad.AV.12762/2021/UOK dated 30.11.2021 (regarding enhancement of daily wage/ contract employees).

Request details (References) to be considered:

- In Kerala Legislature Secretariat, the remuneration of computer hardware maintenance technician (on contract) having 3 year diploma in Computer Hardware/ B. Sc Electronics/ B.Sc Computer Science is Rs. 30,000/-
- For the post of Technical Assistant having B.Sc CS/ IT/ BCA/ 3 year diploma in Computer Science/ Electronics from a recognized University is Rs.30,000/-
- As per PSC notification of Category number 680/2022 dated 31.12.2022, the scale of pay of the post of Instructor Gr II (having Diploma in appropriate branch of Engineering) in Technical Education Department is Rs.41300-87000/-
- As per GO (P) No.29/2021/Fin dated 11.02.2021 (regarding enhancement of daily wage/ contract employees), Category -IX the maximum monthly pay of Instructor in Technical Education is Rs. 32,560/-
- The remuneration of Computer programmer (Engagement -more than 2 terms) is Rs. 36,000/- based on UO No.Ad.AV.12762/2021/UOK dated 30.11.2021, Sl No.8, 9 (regarding enhancement of daily wage/ contract employees).

IV. TELEPHONE TECHNICIAN

1. Muhammed Hubaib. A, Joining Date:16/12/2021, Rs. 21,000/-

Remuneration details:

Telephone Technician: Rs.21,000/- on the basis of Notification No.19428/Admn DIII/2021/ UoK 12.11.2021

Request details (References) to be considered:

- As per PSC notification of Category number 092/2023 dated 15.06.2023, the scale of pay for the post of Trade Instructor Gr II (having a pass in Technical High School Leaving Certificate Examination in the appropriate Trade / Pass in Secondary School Leaving Certificate examination and National Trade certificate in appropriate trade) in Technical Education Department is Rs.35,600/- - Rs.75,400/-
- As per GO (P) No.29/2021/Fin dated 11.02.2021 (regarding enhancement of daily wage / contract employees), Category -VI the maximum monthly pay of Trade Instructor in Technical Education Department is Rs. 28,100/-

As per the remarks of Finance Section, Government order regarding the enhancement of daily wage/ contract employees was issued vide G.O (P) No. 29/2021 Fin Dated 11/02/2021. The G.O has been implemented in the University vide U.O No. Ad.AV.12762/2021/ UOK dated 30.11.2021 as per the Syndicate resolution of 28.10.2021 vide Item No. 33.119. The anomalies in the said U.O were rectified in the modified U.Os which were issued subsequently on the basis of the respective Syndicate resolutions. The existing rate of remuneration of all contract/ daily wage employees of the University including CLIF is fixed as per the said U.Os issued on the basis of the G.O dated 11/02/2021. Since then, the government has not issued any further orders regarding the enhancement of wages of contract employees. Further, as per the Circular No. 61/2022/Fin dated 22/07/2022, the

remarks of Finance (C), Government of Kerala needs to be obtained for fixing the remuneration above the rate mentioned in the General order (GO dated 11/02/2021).

The Finance has remarked that a policy decision may be taken on the request from the Director i/c regarding the enhancement of the remuneration of the contract staff of CLIF.

The Vice Chancellor has ordered to place the request received from Assistant Engineer, Technical Assistants/Officers, Computer Technicians, Electronic Technicians and Telephone Technician in CLIF on contract basis before the Standing Committee on Finance.

The matter is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to defer the item for the time being.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132.21: Request from Technicians at KUCC - enhancement of salary- Consideration of - reg.

(Ad. A V)

The Technicians on contract in Computer Centre have requested for salary enhancement. The note forwarded by the Computer Centre Director, recommending for salary enhancement to the technicians has stated that technicians on contract are responsible for the maintenance and proper working of all systems and related accessories in the University. In addition they have to look after networking issues, conduction of meeting and all other technical work assigned to them. The four technicians at KUCC is having experience of four years and above.

As per the copies of notifications for appointments to other government offices, there is a significant difference in the pay scale of various posts that require qualifications similar to those of technicians employed on contract at the University of Kerala, compared to other government institutions.

As per Eleventh Pay Revision Commission, the revised scale of pay for technicians in USIC (Now renamed as CLIF) of Kerala University is Rs. 35600-75400/- and the revised scale of pay for Hardware/Technician IT of Kerala University of Health Sciences is Rs. 41300-87000/-.

It may be noted that as per G.O. (P) No.27/2016/Fin dated 26.02.2016 which provides the guidelines to regulate the appointment and pay fixation of employees on contract basis in Public Sector Undertakings/ Autonomous institutions states that **the contractual amount (consolidated emolument) shall not exceed the sum of the minimum of basic pay of the post, DA admissible at the time of appointment and other admissible allowances attached at the post, if any**

Considering the above facts, they have requested for experience based salary enhancement as detailed below:

Post	Experience	Proposed Salary
Technician	Fresh service at University	Rs.28,000/-
Technician	2 years	Rs.32,000/-
Technician	4 years	Rs.36,000/-
Technician	6 years	Rs.40,000/-
Technician	8 years	Rs.45,000/-
Technician	above 10 years	Rs.50,000/-

It may be noted that the salary of technicians in Computer Centre as per the revision of salaries of contract employees vide U.O.No. Ad.AV.12762/2021/UOK dtd 30.11.2021 is Rs.25,000/- per month and as per the remarks obtained from Ad.D II section currently they are drawing a salary of Rs. 25,000/- per month.

Government order regarding the enhancement of daily wage / contract employees was issued vide G.O (P) No. 29/2021 Fin Dated 11/02/2021. The G.O has been implemented in the University vide U.O No. Ad.AV.12762/2021/ UOK dated 30.11.2021. The anomalies in the said U.O were rectified in the modified U.Os which were issued subsequently on the basis of the respective Syndicate resolutions. The existing rate of remuneration of all contract/ daily wage employees of the

University including KUCC is fixed as per the said U.Os issued on the basis of the G.O dated 11/02/2021. Since then, the government has not issued any further orders regarding the enhancement of wages of contract employees. Further, as per the Circular No. 61/2022/Fin dated 22/07/2022, the remarks of Finance (C), Government of Kerala needs to be obtained for fixing the remuneration above the rate mentioned in the General order (GO dated 11/02/2021). Hence the Finance has remarked that a policy decision may be taken on the request from the Director KUCC regarding the enhancement of the remuneration of the technicians engaged on contract basis at KUCC.

As per the orders of the Vice Chancellor the request of Technicians on Contract, KUCC for experience based salary enhancement is placed before the Standing Committee of Syndicate on Finance for consideration.

The Committee considered the matter and recommended to defer the item for the time being.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132.22: *Discrepancies in the bills and vouchers submitted in connection with the conduct of introductory lecture and art exhibition in the beginning of the new academic year at Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara - Request for ratification – reg.*

(Ad. VI)

The Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts (RRVCEVA), Mavelikara, in his letter dated 05.08.2024, forwarded a proposal to conduct an introductory lecture programme and an art exhibition in connection with the 1st semester MVA class 2024-25 in the institution. On his proposal the approximate expenditure for the programme was Rs.43,000/- (Rupees Forty Three Thousand only). He had also informed that the introductory lecture programme would be conducted on 02.09.2024 and the exhibition would be started from 05.09.2024.

The Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara had requested for permission to conduct these programmes and to grant Rs.20,000/- (Rupees Twenty Thousand only) from the head of account "Part-1-Non Plan-MH :49 (v) Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara-4/1800-Books/Periodicals/Journals" for making murals/ graffiti on the entrance wall of RRVCEVA and Rs.23,000/- (Rupees Twenty Three Thousand only) from the head of account " Part-1-Non Plan-MH :49 (v) Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara-4/1225-Studio Contingencies " for conducting the exhibition and introductory lecture.

The Finance section had remarked to obtain administrative sanction for making Murals/ Graffiti on the entrance wall of RRVCEVA and to conduct an exhibition and Introductory Lecture and directed to resubmit the file thereafter for obtaining remarks regarding the head of accounts for meeting the expenditure. Administrative sanction was obtained from the Vice Chancellor on 16.10.2024 for the conduct of the introductory lecture and art exhibition in the beginning of the new academic year at Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara.

As per the proposal submitted by the Hon. Director, RRVCEVA, Mavelikara, the proposed date of exhibition was from 05.09.2024 to 15.09.2024 and the date of introductory lecture was on 02.09.2024. As the date had already elapsed, the Finance section had remarked to obtain clarification from the Hon. Director whether the programmes were conducted or not and if conducted, the amount may be released as final payment, after verification of bills and vouchers by Audit wing.

On this, the Hon Director, RRVCEVA, Mavelikara has clarified that the proposed date of exhibition was from 05.09.2024 to 15.09.2024, with an introductory lecture on 02.09.2024. However due to logistical considerations and the availability of invited speakers the exhibition was rescheduled to commence on 09.09.2024 and extend until 09.10.2024 and he has submitted the bills and vouchers in connection with the exhibition for payment.

On the bills and vouchers submitted by the Hon. Director the audit section has pointed out some discrepancies and directed to rectify them. Some of the discrepancies observed by the audit section need administrative sanction for rectification. Hence the Hon. Director, RRVCEVA,

Mavelikara has requested to ratify the following actions involved in conducting the event and grant administrative sanction for the same.

1. Rescheduling the program to commence on 09.09.2024 and extend till 09.10.2024.
2. Appointment of Sri. Unni.R (Unni.R is the pen name of Sri. Jayachandran) as chief guest on 09.09.2024 and Sri. Shaiju N K and Dr. Kavitha Balakrishnan (visiting faculties) for paper presentations on 09.10.2024.
3. Payment of Rs.1000 as honorarium to both Chief Guest and the visiting faculties.
4. Providing TA/DA to the chief guest and the visiting faculties.

As per the orders of the Vice Chancellor, the request from the Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara to ratify the the above mentioned actions involved in conducting the event and granting administrative sanction for the same is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to invite Prof. Tensing Joseph former Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara in this Committee for discussion on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No. 19.132.23: Kerala University Provisional Employees Provident Fund Scheme – Addressing of Audit Objections and major concerns/issues hampering the implementation -reg.

(Ad. A II)

"The Kerala University Provisional Employees Provident Fund Scheme" (KUPEPFS) was implemented in the University of Kerala w.e.f. 1st April 2022 vide U. O NO. 4536/2023/UOK dated 27.05.2023 and the Scheme is made applicable to all contract employees, who execute a contract with the Registrar, other than re-employed pensioners. The Contingent Daily Wage Employees of the University those who execute contract with the Registrar, other than the re-employed Pensioners and Casual Employees and Caretakers, those who execute contract with the Registrar, are included in the the "Kerala University Provisional Employees Provident Fund Scheme" vide U. O dated 07.07.2023.

Even though the application are received and PF Numbers have been allotted, deduction towards the KUPEPFS in r/o daily wages employees has not yet initiated. While obtaining clarification regarding the calculation of arrears and deduction towards the KUPEPFS in r/o daily wages employees, **Finance has provided the following clarification/ recommendation:**

1. Attendance statement may be prepared from the first to the last day of each month and U.O. may be issued accordingly.
2. Contingent bill for claiming the monthly salary of each daily wage employee shall be prepared only in accordance with the respective University Order issued.
3. The University Order attached shall contain
 - *the amount to be disbursed as salary and the amount towards provident fund subscription for the said month.*
 - *the amount of provident fund subscription that is to be deducted as arrears and the salary disbursed in the month pertaining to the arrears.*
4. Deduction statement (two copies) may be attached along with the contingent bill.

Apart from the above details, clarification is required regarding *the salary month from which the deduction of Provident Fund (PF) is to begin for all casual employees engaged for 89/179 days, who have executed a contract with the Registrar along with on the date from which PF arrears are to be calculated for these employees.* Specifically, whether the deduction should be based on:

- *The date of the employee's application, or*
- *The date of the University Order (U.O.) dated 07.07.2023, under which they were brought under the scheme.*

Considering that these employees are daily wage workers with minimal salaries, a monthly deduction along with arrears may impose a significant financial burden.

Moreover the Kerala State Audit has raised objections concerning the implementation of the KUPEPFS without the approval of Government and without making necessary amendments in the ordinances. Audit also remarked that the amount of Rs.15,56,875/- (Rupees Fifteen Lakh fifty six thousand eight hundred and seventy five only) which has been released to the 65 employees whose contract have been terminated could be fixed as liability since the KUPEPF Scheme implemented in the University has not received the concurrence of the Govt. till date. In this scenario given the audit objection above and the fact that the deduction for the KUPEPFS has not yet been initiated, it is requested that the matter of including daily wage employees in this scheme be reconsidered, especially since government sanctions have not been received yet.

In addition to that the following matters related to KUPEPFS may also be considered:

1. Closure of Account & Audit objection

- The Syndicate, at its meeting held on 18.03.2022 resolved to approve the draft PF Scheme for provisional employees who executed a contract with the Registrar, viz. “The Kerala University Provisional Employees Provident Fund Scheme”, to seek approval of the Government for implementing the PF Scheme and to place the proposal for the amendment to the Chapter XVI of the Kerala University First Ordinances, 1978 for incorporating the PF Scheme for the Provisional Employees of the University.
- The meeting of the Senate held on 25th & 26th March 2022, has approved the proposal to amend the Chapter XVI of the Kerala University First Ordinances, 1978, for incorporating the Provident Fund Scheme for the Provisional Employees of the University. The Chancellor has been requested to grant assent to the above amendment, vide D.O.Letter No. Ac.L/Ord/2912/2022 dated 25.03.2022 and the reply is awaited.
- The Government of Kerala has been requested to grant approval for the “The Kerala University Provisional Employees Provident Fund Scheme” vide letter no. Ad.AVII.2.8816/2015 dated 25.03.2022., for which Government have sought further information on the scheme. Initially, while framing “The Kerala University Provisional Employees Provident Fund Scheme”, the eligible monthly pay limit for this Scheme was fixed as Rs.15,500/- (Rupees Fifteen Thousand Five Hundred only). However, due to the hike made in their remuneration, vide U.O.No.Ad.AV.12762/2021/UOK dated 30.11.2021, none of the Provisional Employees fell within this limit. But, later as per the decisions of the Syndicate, any contract/ casual employee can join the Scheme, but the maximum limit of both the employee and employer contribution are fixed @12% of Rs.15,000/- (i.e. Rs.1,800/-). The necessity of implementing this scheme arose due to the pressing actions of the Employees' Provident Fund Organisation (EPFO), which had initiated coercive measures against University of Kerala and the same was informed in detail, vide letter dated 22.02.2023. At present a total of 876 employees are enrolled under the scheme. Further updates were communicated via the letters dated 22.02.2023, 09.05.2023, 31.05.2023, 27.07.2023, and clarification regarding the scheme was provided via the letter dated 19.03.2024. Later two more communications regarding the approval of the scheme were also sent to the government via letters dated 19.12.2024. & 02. 04.2025.
- The Kerala University Provisional Employees Provident Fund Scheme was formulated in response to the need for compliance with the Employees' Provident Fund & Miscellaneous Provisions Act, 1952, and to prevent further legal and financial complications for the University. **Despite the significant progress made in the implementation of the scheme, we are still awaiting formal approval from the government.**
- Recently, the Kerala State Audit raised several objections concerning the implementation of the KUPEPFS and the utilization of funds for the same. Kerala State Audit department vide enquiry no. 2 dated 10/12/2024 remarked that the amount of Rs.15,56,875/- (Fifteen Lakh fifty six thousand eight hundred and seventy five only) which has been released to the 65 employees whose contract have been terminated could be fixed as liability of the University, since the KUPEPF Scheme implemented in the University has not received the concurrence of the Govt. till date and has been implemented without making necessary amendments in the ordinances. In light of this, the University has temporarily halted further progress of the scheme such as closure of PF Account of Contract Employees whose contracts

have been terminated, due to the lack of government approval, in order to prevent potential legal complications. **In this circumstances, Accounts VII Section has sought clear direction as to whether the applications for closure received from the KUPEPFS subscribers need to be processed.**

Non refundable Withdrawal

- **Para 10 of the Kerala University Provisional Employees Provident Fund Scheme**, which was already been approved by the syndicate and Senate and the amendment proposal forwarded for the chancellor's assent, *provided that the maximum amount of withdrawal/loan availed shall not exceed 40% of balance at credit.* In this context, Finance has remarked that the bank account opened for the purpose of KUPEPFS in SBI, KUOC Branch is an interest free account. The interest of KUPEPFS is sought by converting the amount in the bank account into fixed deposit. However, this provision will result in a practical difficulty to convert the amount in the bank account into fixed deposit. Hence it is suggested by the Finance to limit the maximum amount of withdrawal/loan can be availed *upto 25% of employee contribution.* Further it is remarked that the subscribers may be permitted to avail the non-refundable advance from their provident fund account *twice in their entire service in the University subject to the condition that both withdrawals are in different financial years.*

As per the orders of the Hon'ble Vice-Chancellor, the matters of major concern with regard to the implementation of Kerala University Provisional Employees Provident Fund Scheme, as detailed above, is placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendation.

The Committee considered the matter and recommended to deduct the subscription amount towards Kerala University Provisional Employees Provident Fund Scheme from Contingent Daily Wage Employees of the University those who execute contract with the Registrar with effect from 01.04.2025.

The Committee further recommended to delegate the following members to conduct a discussion with the Finance Minister & the Higher Education Minister, Government of Kerala for getting a formal approval from the Government for the implementation of Kerala University Provisional Employees Provident Fund Scheme in the University.

1. ***Adv. Muralidharan Pillai G, Convener- Standing Committee of the Syndicate on Finance***
2. ***Dr. S Nazeeb, Member Syndicate***
3. ***Dr. Shijukhan J S, Member Syndicate***
4. ***Sri. R Rajesh, Member Syndicate***
5. ***Dr. S Jayan, Member Syndicate***
6. ***Registrar***
7. ***Finance Officer***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No. 19.132.24: Department of German – Non regularisation of Provisional Advance sanctioned for obtaining license from the approved agencies to conduct language courses in German - Request to extend the time for utilizing the provisional advance sanctioned – reg.

Ref: 1. *Remarks from the Finance Officer dated 19.10.2024.*
2. *Letter No. GER/11/25 dated 12.02.2025 from the Head, Department of German.*

(Ac. D)

An amount of Rs.5,00,000/- (Rupees Five Lakh Only) was sanctioned to Dr. Anees A, Head, Department of German as provisional advance for the activities to obtain license from the approved agencies to conduct language Courses in German, vide U.O. No. Ac.D/1/167/2022 dated 13.06.2023.

With regard to this office letter dated 03.10.2024, the Head, Department of German has submitted the following clarification for non - regularisation of provisional advance sanctioned.

1. Successful completion of the online training of telc, German language testing authority by the faculty members of the department of German, Dr. Anees and Sreekumar K.N have gained the certificates of the said training courses.
2. Successful completion of two rounds of onsite inspection, whereby they visited the department of German and CLIF at Karyavattom Campus and assessed the competence and strength of the faculty members and the infrastructure.
3. After several meetings and the onsite inspections, Telc, a German language testing authority from Frankfurt, Germany sent the signed MoU on 01.08.2023 for signing the same on our end.
4. The Legal Advisor of the University has remarked to obtain some clarifications on the clauses of the MoU. In order to solve the legal difficulties, Department sent several mails to telc authorities asking to change their clause regarding the court of jurisdiction and after that they intimated their unwillingness on 07.12.2023.
5. In order to convince technicality of the issue, our consultancy client, GIZ (General Society of International Collaboration) is still in consultation with telc.
6. As per the information from the legal department of the State, the legal issue may be solved at their level.

The Head has also informed that, the provisional advance sanctioned to the PD account of the department is supposed to be sent on the license procurement procedures and the offline/ online trainings of the Faculty members. Since the signing of MoU is pending due to legal issues, further steps including initial payment to the approved agency and training of the Faculty members were also not held and the advance amount has not been spent at all. Obtaining license from the approved agencies to conduct language courses in German is a time taking process where both parties have their own concerns and informed that there is no delay from the Department's side.

The Head pointed out that, starting of approved courses in German Language is an opportunity for the University to generate revenue, whereas the University can charge minimum 30,000/- as service charge per candidate for the exams from A1 to B2. Thousand of candidate are not in a position to find the examination slots neither inside the state nor outside and are forced to travel to other foreign countries.

Hence, the head has requested to extend the time for utilizing the advance sanctioned and regularising the same after completion of the process of obtaining licence.

The matter was considered by the Finance officer and remarked that, "as per Kerala Financial Code Volume I Article 99, the advance drawn shall be regularised within 3 months from the date of receipt of advance. In case the adjustment bill is not submitted within the prescribed time, the entire amount of advance may be recovered immediately on the expiry of time limit and Interest at 18% will be charged on the entire amount of advance from the date of drawal to the date of recovery of the amount. Considering the above and clarification furnished by the HoD for the non regularisation of provisional advance, a suitable decision be taken at the administrative level".

The Vice Chancellor has sanctioned to extend the time for utilizing the provisional advance sanctioned to Dr. Anees A, Head, Department of German vide U.O.No. Ac.D/1/167/2022 dated 13.06.2023 and to regularize the same after completion of the process till 31.03.2025, based on the request from the Head, Department of German, as per the resolution of the Syndicate held on 23.12.2024, vide Item No.16.82.48.

The file regarding the proposal for signing an agreement with TELC, an authorised German Language Testing Agency, Frankfurt, Germany for obtaining license to conduct German Language Examinations has been forwarded to the Legal section for obtaining learned opinion of the Standing Counsel on the Clause - "Applicable Law and Court of Jurisdiction" (All rights and obligations arising from this Contract are subject to the legislation of the Federal Republic of Germany and the Parties agree that the court with jurisdiction over any disputes arising from or in connection with this Contract shall be Frankfurt alone. All disagreements arising from this Contract should be resolved between the two Contract Parties) specified in the proposal for clarifying the legal objection raised by the Legal Adviser, as per the resolution of the Syndicate held on 22.02.2025, vide Item No.17.69, Hence, Dr. Anees A, Head, Department of German, vide reference (2) cited above, has requested for permission to utilize the allocated amount in the next financial year (2025 – 26) and to extend the time for regularising the provisional advance sanctioned.

As per the orders of the Vice-Chancellor, the request from the Head, Department of German for permission to utilize the allocated amount in the next financial year (2025 – 26) and to extend the time for regularising the provisional advance sanctioned vide U.O No. Ac.D/1/167/2022 dated 13.06.2023 is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and observed that a delay occurred in obtaining legal opinion on certain clauses in the MoU with telc, German Language Testing Agency.

Hence the Committee recommended to give extension to the Head, Department of German for regularising the provisional advance sanctioned vide U.O No.Ac.D/1/167/2022 dated 13.06.2023.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132.25: കേരള പഠന വിഭാഗം - ബഡ്ജറ്റ് പ്രൊപ്പോസൽ 2024 -25 (ഇനം നമ്പർ 61) -

കേരള പഠന ഗവേഷണ പത്രിക പ്രസിദ്ധീകരണം - സംബന്ധിച്ച്-

- സൂചന : 1. U.O.No. Ac D/301/2024 dated 13.11.2024.
2. കേരളപഠനവിഭാഗം മേധാവിയുടെ 02.12.2024 ലെ കത്ത്
3. 22.02.2025 തീയതിയിലെ സിൻഡിക്കേറ്റ് മീറ്റിംഗിന്റെ മിനുട്ട്സ്, ഇനം നമ്പർ.17.98.17.

(Ac. D)

കേരള സർവ്വകലാശാല കേരളപഠനവിഭാഗത്തിൽ നിന്നും കേരള പഠന ഗവേഷണ പത്രിക (രണ്ട് ലക്കം) പ്രസിദ്ധീകരിക്കുന്നതിന് കവർ സെറ്റിങ്ങിന് 35,000/- (മുപ്പത്തി അയ്യായിരം രൂപ മാത്രം) രൂപയും പ്രിന്റിംഗിന് 65,000/- (അറുപത്തി അയ്യായിരം രൂപ മാത്രം) രൂപയും ഉൾപ്പെടെ ആകെ 1,00,000/- (ഒരു ലക്ഷം രൂപ മാത്രം) അനുവദിച്ചു കൊണ്ട് ഭരണാനുമതി നൽകിയിട്ടുണ്ട്.

ഗവേഷണപത്രികയുടെ കവർ പേജും പേജ് സെറ്റിംഗും ഉൾപ്പെടാതെ 125 പേജുകൾ വീതമുള്ള രണ്ട് ലക്കം (100 കോപ്പി വീതം) കേരള സർവ്വകലാശാല പ്രസ്സിൽ അച്ചടിക്കുന്നതിന് 27,500/- (ഇരുപത്തി എഴായിരത്തി അഞ്ചു രൂപ മാത്രം) രൂപ എസ്റ്റിമേറ്റ് ലഭിച്ചതായും പുറത്തെ ഒരു പ്രെസ്സിൽ ഇതുപോലെ കവർ പേജും പേജ് സെറ്റിങ്ങും ഉൾപ്പെടാതെ ഒരു കോപ്പി തൊണ്ണൂറ് രൂപ വച്ച് 100 കോപ്പി അച്ചടിക്കുന്നതിന് 9,000/- (ഒൻപതിനായിരം രൂപ മാത്രം) രൂപ ചിലവ് വരുമെന്നും കേരളപഠന വിഭാഗം മേധാവി അറിയിച്ചിട്ടുണ്ട്.

ഇത് പ്രകാരം പുറത്തെ പ്രസ്സിൽ നിന്നുള്ള എസ്റ്റിമേറ്റ് ചുവടെ ചേർക്കുന്നു.

കവർ സെറ്റിങ്ങ്	-	2000/- രൂപ
പേജ് സെറ്റിങ്ങ് 124 പേജ് @ Rs. 60/-	-	7440/- രൂപ
പ്രിന്റ് ഓൺ ഡിമാൻഡ് 150 കോപ്പി @ Rs. 90	-	12000/- രൂപ
ആകെ തുക	-	21440/- രൂപ

പ്രിന്റിംഗ് ചിലവിൽ ഗണ്യമായ വ്യത്യാസം വരുന്നതിനാൽ താഴെപ്പറയുന്നതിൽ ഏതെങ്കിലും ഒന്ന് അംഗീകരിക്കണമെന്ന് കേരളപഠന വിഭാഗം മേധാവി അഭ്യർത്ഥിക്കുന്നു.

1. പേജ് സെറ്റിങ്ങ്, കവർ സെറ്റിങ്ങ് എന്നിവ പുറത്തു നൽകുകയും അച്ചടി സർവ്വകലാശാല പ്രസ്സിൽ ആക്കുന്നതിനുമുള്ള അനുവാദം (രണ്ടു ലക്കത്തിനും കൂടി ചിലവ് - 46,380/- രൂപ).

2. പേജ് സെറ്റിങ്ങ്, കവർ സെറ്റിങ്ങ്, അച്ചടി എന്നിവ പുറമേയുള്ള പ്രസ്സിൽ നടത്തുന്നതിനുള്ള അനുവാദം (രണ്ടു ലക്കത്തിനും കൂടി ചിലവ് - 36,880/- രൂപ).

ടി അഭ്യർത്ഥന ഫിനാൻസിന്റെ അംഗീകാരത്തിനായി സമർപ്പിച്ചപ്പോൾ വിഷയത്തിൽ ഭരണ വിഭാഗത്തിൽ നിന്നും ഉചിതമായ തീരുമാനം എടുക്കുവാൻ നിർദ്ദേശിച്ചു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറിന്റെ ഉത്തരവിൻ പ്രകാരം മുകളിൽ പ്രസ്താവിച്ചിരിക്കുന്നതിൽ ഏതെങ്കിലും ഒന്ന് അംഗീകരിക്കുന്നതിന് വേണ്ടി ഫയൽ സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റിയായ ഫിനാൻസ് കമ്മിറ്റിയുടെ പരിഗണനയിലേക്ക് സമർപ്പിക്കുന്നു.

22.02.2025 തീയതിയിൽ നടന്ന സിൻഡിക്കേറ്റ് മീറ്റിംഗിൽ ഇനം നമ്പർ 17.98.17 പ്രകാരം കേരളപഠന വിഭാഗം മേധാവിയുടെ കേരളപഠന ഗവേഷണ പത്രിക അച്ചടിക്കുന്നതുമായി ബന്ധപ്പെട്ട് മുകളിൽ പ്രസ്താവിച്ചിരിക്കുന്ന അഭ്യർത്ഥന സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റിയായ ഫിനാൻസ് കമ്മിറ്റിയുടെ മീറ്റിംഗിന്റെ ശുപാർശപ്രകാരം പരിഗണിക്കുകയും വിഷയത്തിൽ വിശദമായ ചർച്ചയ്ക്കായി കേരളപഠന വിഭാഗം മേധാവിയെ ക്ഷണിച്ചു വരുത്തുവാൻ നിർദ്ദേശിക്കുകയും ചെയ്തു. ഈ തീരുമാനം നടപ്പിലാക്കുവാൻ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലർ ഉത്തരവിട്ടു. ഈ വിഷയം കേരളപഠന വിഭാഗം മേധാവിയെ അറിയിച്ചിട്ടുണ്ട്.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറിന്റെ ഉത്തരവിൻ പ്രകാരം, മുകളിൽ പ്രസ്താവിച്ചിരിക്കുന്ന കേരളപഠന വിഭാഗം മേധാവിയുടെ അഭ്യർത്ഥനയിൽ ഏതെങ്കിലും ഒന്ന് അംഗീകരിക്കുന്നതിന് വേണ്ടി കേരളപഠന വിഭാഗം മേധാവിയുമായി വിശദമായി ചർച്ച ചെയ്ത് തീരുമാനം എടുക്കുന്നതിനായി ഫയൽ സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റിയായ ഫിനാൻസ് കമ്മിറ്റിയുടെ പരിഗണനയിലേക്ക് സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to entrust the works related to cover designing and page setting to a press outside the University and remaining printing works to the University Press, on the basis of the opinion of the University Press.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.132.26: *Department of Islamic and West Asian Studies – Proposal for starting Certificate Course in West Asian Studies under the Centre for West Asian Studies – reg.*

Ref: Letter dtd 08.01.2025 from Sri.Asharaf A, Hon. Director, Centre for West Asian Studies.

(Ac. D)

Sri. Asharaf A, The Hon. Director, Centre for West Asian Studies, has forwarded a request regarding the approval of Syllabus and fee structure of the Certificate course in West Asian Studies which is to be offered under the Centre for West Asian Studies, Department of Islamic and West Asian Studies.

The duration of the course is six months and the course will be conducted on online mode with a total of 4 hours of classes per week. The total number of seats is 20 and the proposed fees for the course is Rs.6000/- (Rupees Six Thousand Only). The fees can be remitted in two instalments, Rs.3000/- x 2= Rs 6000/-.

The details of the course is as follows

Components of the Course:

- I - West Asia – An Overview
- II - West Asia in World Affairs

III - Project / Internship & Viva

I. West Asia – An Overview

1. Introduction to West Asia
 - Geography and Topography of the Region
 - Historical Overview: Ancient Civilizations to Modern Nations
 - Cultural Diversity and Commonalities
2. Religious and Ethnic Groups in West Asia
 - Islam: Sects, Practices, and Influence
 - Christianity, Judaism, and Other Minorities
 - Interfaith Dynamics and Tensions
3. State and Politics in West Asia
 - Analysis of Key Nations: Saudi Arabia, Iran, Egypt and Israel, etc.
 - Political Systems and Governance Structures
 - Role of Political Islam
4. Economic Profile of West Asia
 - Oil and Gas: Production, Reserves, and Global Impact
 - Diversification Efforts and Economic Reforms
 - Trade and Investment Patterns
- II. West Asia in World Affairs
5. Geopolitical Importance of West Asia
 - Strategic Positioning and Global Influence
 - Historical and Contemporary Significance
 - Role in Global Security and Diplomacy
6. West Asia in International Politics
 - Relations with Major Powers: USA, Russia, China,
 - Involvement in Regional Organizations
 - Influence in Global Decision-Making
7. Business Environment and Consultancy Practices in the West Asia
 - Overview of Business Environment in the West Asia
 - Cultural Dynamics and Their Impact on Business
 - Influence of Islamic principles on business practices.
 - Key skills for business consultants: market analysis, feasibility studies, and strategic planning.
 - Role of expatriates and local partnerships
8. India-West Asian Relationship
 - Historical Ties and Cultural Exchanges
 - Labour Migration
 - Economic Cooperation and Trade Relations
 - Diplomatic and Strategic Collaborations

III. Research Project/ Internship

Each student will undertake a research project on a specific aspect of West Asian studies.

OR

Internship and Report Writing, the duration of internship is 10 days. Students have to visit any organisation/ NGOs, Public or Private Institutions or Media Houses and prepare a report on the internship.

Viva

Method

The course will be delivered through a combination of lectures, seminars, workshops, through online mode

Guest lectures by renowned scholars, diplomats, and experts in West Asian Studies will enrich the learning experience.

Opportunities for internships (optional), study abroad programs, and research projects will be incorporated to provide practical exposure.

Admission Procedure:

Admission to the course will be based on a first-come, first-served basis subject to the verification of eligibility criteria. Applications must be submitted online through the University of Kerala's admissions portal.

The CSS Academic Committee held on 04.12.2024 vide item no. 8 considered the syllabus for the proposed Certificate Course in West Asian Studies and recommended that

1. The Syllabus be approved with suggested modifications incorporating the module on Business and consultancy practices in West Asia, Subject to reporting to the Academic Council
2. The fee structure for the programme be placed before the Standing Committee of the Syndicate on Finance for consideration.

The syllabus approved by the CSS Academic Committee is reported to the Academic Council held on 17.02.2025.

The Syndicate held on 17.03.2025 vide Item no.18.117.37 considered the matter regarding the fee structure of the proposed Certificate course in West Asian Studies which is to be offered under the Centre for West Asian Studies, Department of Islamic and West Asian Studies submitted by Sri. Asharaf A, Hon. Director, Centre for West Asian Studies and resolved to approve the recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.03.2025 to submit a detailed proposal including the fee structure and course details. The Syndicate further resolved to invite the Hon. Director, Centre for West Asian Studies for discussion on the matter.

As per the orders of the Vice-Chancellor the fee structure of the Certificate course in West Asian Studies along with the course details, which is to be offered under the Centre for West Asian Studies, Department of Islamic and West Asian Studies submitted by Sri. Asharaf A, Hon. Director, Centre for West Asian Studies is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee observed the following:

- ***the fund required for starting the Certificate courses in the Centre for West Asian Studies was allocated in the Budget Speech 2019-20***
- ***three financial years has elapsed since the release of fund.***
- ***the Syndicate held at its meeting held on 17.03.2025 vide item no.18.117.42 resolved to refund the amount of Rs.3 Lakh released to the Centre from the amount allocated in the Budget Speech 2019-20.***

Hence the Committee recommended to direct Sri. Asharaf A, Hon. Director, Centre for West Asian Studies to submit a new proposal for starting the Certificate course in West Asian Studies.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No. 19.132.27: Centre for Gandhian Studies - Budget Speech 2024-25- Item No. 162- Proposal for conducting a "Seven Day National Workshop on Gandhian Views on Development: Prospects and Challenges"- reg.

- Ref:
1. Minutes of the Budget Implementation committee held on 13.09.2024.
 2. Proposal submitted by Dr. S Venumohan, Director, Centre for Gandhian Studies
 3. Letter dated 02.04.2025 submitted by Dr. S Venumohan, Director, Centre for Gandhian Studies

(Ac. D)

Dr. S Venumohan, Director, Centre for Gandhian Studies, vide reference cited (2) above, had submitted a revised proposal for conducting a "Seven Day National Workshop on Gandhian Views on Development: Prospects and Challenges" with proposed dates from 19th to 25th March 2025. The Hon'ble Vice Chancellor has ordered that the proposal be resubmitted with new dates. Vide reference cited (3) above, Dr. Venumohan has requested to reschedule the programme to 26th June 2025 to 2nd July 2025.

The Budget Speech 2024 –‘25 of University of Kerala envisaged the idea to conduct various programmes under the leadership of Centre for Gandhian Studies to inculcate Gandhian thoughts in generations and earmarked an amount of Rs. 4,00,000/- (Rupees Four Lakhs only) for the same.

The Budget Implementation Cell at its meeting held on 13.09.2024, recommended to authorize, Hon. Director, Centre for Gandhian Studies, University of Kerala to submit the proposal for the same before the Standing Committee of the Syndicate on Finance.

Details of the programmes are as follows:

Seven Day National Workshop on Gandhian Views on Development: Prospects and Challenges

Mahatma Gandhi's vision of development emphasizes simplicity, self-reliance and sustainability. His ideas, rooted in ethical principles and rural centric approaches, remain profoundly relevant in addressing contemporary socio-economic challenges.

Objectives

- To analyze Gandhian perspectives on development and its contemporary relevance.
- To examine the challenges in implementing Gandhian principles in modern socio-economic contexts.
- To foster interdisciplinary dialogue among scholars, policy makers and practitioners on sustainable development inspired by Gandhian thought.

Proposed workshop schedule

Day 1	Theme 1: Philosophical Foundations of Gandhian Development
Day 2	Theme 2 : Gandhian Economics and Rural Development
Day 3	Theme 3 : Gandhian Views on Sustainable Development
Day 4	Theme 4 : Gandhian Perspective on Gender Equity and Social Justice
Day 5	Theme 5 : Integrating Gandhian Principles into Public Policy
Day 6	Theme 6 : Challenges in adopting Gandhian Approaches in the Digital Era
Day 7	Theme 7 : Gandhian Development Policy and Future Valedictory Session

Expected outcomes

- Enhanced understanding of Gandhian principles and their contemporary relevance.
- Recommendation for integrating Gandhian ideas into policy and practice.
- A platform for interdisciplinary dialogue and networking among participants.

Proposed Dates and Venue

The Workshop is proposed to be held on 26th June 2025 to 2nd July 2025 at CLIF Conference Hall, University of Kerala

Budget Estimate

Sl. No.	Items	Amount
1.	Honorarium	Rs. 95,000/-
2.	Food(7 days)	Rs. 1,40,000/-
3.	Travel and accommodation for resource persons and participants	Rs. 1,20,000/-
4.	Seminar materials and stationery	Rs. 30,000/-
5.	Miscellaneous expense	Rs. 10,000/-
	Total	Rs. 3,95,000/-

As per the orders of the Vice Chancellor, the proposal for “Seven Day National Workshop on Gandhian View on Development: Prospects and Challenges” submitted by Hon. Director, Centre for Gandhian Studies is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to accept the proposal submitted by the Hon. Director, Centre for Gandhian Studies for the conduct of “Seven Day National Workshop on Gandhian View on Development: Prospects and Challenges” along with the estimated expenditure amounting to Rs.3,95,000/- (Rupees Three Lakh Ninety Five Thousand only).

The Committee further recommended to limit the expenditure under the component ‘Food’, as per the existing rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the

Syndicate on Finance held on 07.05.2025, be approved.

Item No. 19.132.28: പാർട്ടിന്റെ ഗവേഷണ ഫീസുകളിൽ വർദ്ധനവ് - നിവേദനം ലഭിച്ചത് -

സംബന്ധിച്ചു.

(Ac. E I)

യൂണിവേഴ്സിറ്റി ഉത്തരവ് നമ്പർ 11062/2024/UOK dated: 20.12.2024 പ്രകാരം പാർട്ടിന്റെ ഗവേഷണവുമായി ബന്ധപ്പെട്ട ഫീസുകളിൽ വർദ്ധനവ് വരുത്തുകയുണ്ടായി. വർദ്ധനവ് പിൻവലിക്കണമെന്ന് അഭ്യർത്ഥിച്ച് കേരള ഗവണ്മെന്റ് കോളേജ് ടീച്ചേർസ് ഓർഗനൈസേഷൻ, എ ഐ എസ് എഫ് കേരള സ്റ്റേറ്റ് കമ്മിറ്റി എന്നീ സംഘടനകൾ നിവേദനം സമർപ്പിച്ചിട്ടുണ്ട്. ഫീ വർദ്ധനവുമായി ബന്ധപ്പെട്ട മാതൃഭൂമി ദിനപത്രത്തിൽ വാർത്തയും പ്രസിദ്ധീകരിച്ചിട്ടുണ്ട്.

2019 മുതൽ 2024 വരെ പാർട്ടിന്റെ ഗവേഷണം തിരഞ്ഞെടുത്ത വിദ്യാർത്ഥികളുടെ എണ്ണം 200, 195, 253, 104, 95, 85 എന്ന ക്രമത്തിലാണ്.

ഗവേഷണവുമായി ബന്ധപ്പെട്ട ഫീസുകളിൽ വർദ്ധനവ് വരുത്തിയത് സംബന്ധിച്ച നടപടിക്രമങ്ങൾ ചുവടെ ചേർക്കുന്നു.

- കേരള യൂണിവേഴ്സിറ്റിയുടെ ആഭ്യന്തര വരുമാനം വർദ്ധിപ്പിക്കുന്നതിന്റെ ഭാഗമായി റവന്യൂ മൊബിലൈസേഷൻ കമ്മിറ്റിയുടെ 15.03.2023 ൽ നടന്ന മീറ്റിംഗിൽ പരിക്ഷ ഫീസ്, അഡ്മിഷൻ ഫീസ്, അഫിലിയേഷൻ ഫീസ് തുടങ്ങിയവ വർദ്ധിപ്പിക്കാൻ കമ്മിറ്റിയിൽ ശുപാർശ ചെയ്യുകയുണ്ടായി.
- 17.03.2023ൽ നടന്ന സിൻഡിക്കേറ്റ് യോഗത്തിലെ 53.33 ഇനമായി ഫീസ് വർദ്ധന അംഗീകരിച്ചു.
- തുടർ നടപടികൾക്കായി റവന്യൂ ഓഡിറ്റ് വിഭാഗം നൽകിയ നിർദ്ദേശമനുസരിച്ചു ഗവേഷണവുമായി ബന്ധപ്പെട്ട ഫീ വർദ്ധനവിന്റെ പ്രൊപ്പോസൽ സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റി ആയ അക്കാഡമിക് ആൻഡ് റിസർച്ച് കമ്മിറ്റിയിൽ സമർപ്പിച്ചു.
- 12.10.2023 ൽ നടന്ന സിൻഡിക്കേറ്റിൽ മേൽ വിഷയം പരിഗണിക്കുകയും ഫീ വർദ്ധനവിനെ കുറിച്ച് പഠിച്ചു റിപ്പോർട്ട് സമർപ്പിക്കാൻ സിൻഡിക്കേറ്റ് അംഗങ്ങളായ, ശ്രീ. അഡ്വ ജി. മുരളീധരൻ പിള്ള, ഡോ. കെ. ജി. ഗോപ്ചന്ദ്രൻ, ഡോ. ജെ. എസ്. ഷിജുവാൻ, ശ്രീ. രാജേഷ് എന്നിവർ അടങ്ങിയ സബ് കമ്മിറ്റി രൂപീകരിക്കുകയും ചെയ്തു.
- 04.05.2024 ൽ സബ് കമ്മിറ്റി കൂടി മിനിറ്റ്സ് കൺവീനർ അംഗീകരിച്ചു.
- 09.05.2024ൽ നടന്ന സിൻഡിക്കേറ്റ് 10.93 ഇനമായി സബ് കമ്മിറ്റി മിനിറ്റ്സ് പരിഗണിച്ചു ടി വിഷയം ഫിനാൻസ് കമ്മിറ്റിയിലേക്ക് പരിഗണനയ്ക്കായി ശുപാർശ ചെയ്തു.
- 03.10.2024ൽ നടന്ന ഫിനാൻസ് കമ്മിറ്റിയിൽ പ്രസ്തുത സബ് കമ്മിറ്റി മിനിറ്റ്സ് പരിഗണനയ്ക്കായി വരുകയും, അതിൽ നിർദ്ദേശിച്ച പരിഷ്കരണങ്ങൾ കൂടി ഉൾപ്പെടുത്തി 05.11.2024ൽ നടന്ന സിൻഡിക്കേറ്റിൽ, ഐറ്റം നമ്പർ 15.92.31 ആയി വിഷയം പരിഗണിച്ചു. ഈ സിൻഡിക്കേറ്റിന്റെ അംഗീകാരത്തോടെ ഗവേഷണവുമായി ബന്ധപ്പെട്ട ഫീ വർദ്ധനവിന്റെ നിർദ്ദേശം ഫിനാൻസിന്റെ അംഗീകാരത്തിനായി

വിടുകയും, Endorsement No. FOS 3706/Finance II/2024-25 പ്രകാരം അംഗീകാരം ലഭിക്കുകയും ചെയ്തു. ഇതിനെത്തുടർന്ന് യൂണിവേഴ്സിറ്റി ഉത്തരവ് നമ്പർ Ac.E1/11062/2024/UOK dated: 20.12.2024 പ്രകാരം ഗവേഷണവുമായി ബന്ധപ്പെട്ട ഫീസുകളിൽ വർദ്ധനവ് വരുത്തുകയുണ്ടായി.

മേൽ നടപടികളിൽ നിന്നും ഫീസ് വർദ്ധനവിൽ കൃത്യമായ നടപടി ക്രമങ്ങൾ പാലിച്ചിട്ടുണ്ട് എന്ന് വ്യക്തമാണ്. റവന്യൂ മൊബിലൈസേഷൻ കമ്മിറ്റി നിർദ്ദേശപ്രകാരം ഫീ വർദ്ധനവിനുള്ള പ്രൊപ്പോസൽ സമർപ്പിക്കുമ്പോൾ നിലവിൽ മറ്റുള്ള യൂണിവേഴ്സിറ്റികളിലെ ഫീ ഘടനയുമായി താരതമ്യം നടത്തി അതിനനുസരിച്ചുള്ള വർദ്ധനവാണു ശുപാർശ ചെയ്തത്.

കേരള സർവകലാശാലയിൽ മുഴുവൻ സമയ ഗവേഷകരിൽ നെറ്റ് യോഗ്യതയുള്ളവർക്കു 15,000/- രൂപ, മറ്റുള്ളവർക്ക് 13,000/- രൂപ വീതം പ്രതിമാസം യൂണിവേഴ്സിറ്റി ഫെല്ലോഷിപ്പ് നൽകി വരുന്നു. ടി തുകയുടെ ചെറിയൊരു ശതമാനം പോലും വർദ്ധിപ്പിച്ച ഫീസിനത്തിൽ വിദ്യാർത്ഥികൾക്ക് ചെലവ് വരുന്നില്ല.

കേരളത്തിലെ മറ്റു യൂണിവേഴ്സിറ്റികളിൽ പാർട്ട് ടൈം ഗവേഷകർക്ക് നിർബന്ധിത മോസം തുടർച്ച യായുള്ള ഗവേഷണം കോഴ്സ് വർക്കിനായി നിർദ്ദേശിക്കുന്നു. ഇത്തരത്തിൽ മോസത്തെ ശൂന്യവേതന അവധി യെടുക്കുന്നതിലൂടെ ഭീമമായ തുകയാണ് ശമ്പള ഇനത്തിൽ വിദ്യാർത്ഥികൾക്കു നഷ്ടമാകുന്നത്. കേരള സർവകലാശാല അത്തരം നിബന്ധനകളിലൂടെ ഗവേഷകരെ സാമ്പത്തികമായി ബുദ്ധിമുട്ടിക്കുന്നില്ല. മേൽപറഞ്ഞ വസ്തുതകൾ പരിഗണിക്കുമ്പോൾ നിലവിലെ ഫീ വർദ്ധനവ് വിദ്യാർത്ഥികളിൽ അമിത ഭാരമേല്പിക്കുന്നില്ല എന്നതാണ് വസ്തുത.

ആയതോടൊപ്പം കേരള യൂണിവേഴ്സിറ്റിയിൽ അവസാനമായി ഗവേഷണ ഫീസ് വർദ്ധിപ്പിച്ചത് 01.11.2001-ലാണ് എന്നത് കൂടി പരിഗണിക്കുമ്പോൾ നിലവിലെ വർദ്ധനവ് കാലാനുസൃതമാണ് എന്ന് ബോധ്യമാകും. സർക്കാറിന്റെ ഫീസ് വർദ്ധനവിനായുള്ള പൊതു നിർദ്ദേശമനുസരിച്ചു 01.04.2019 ൽ 5% ഫീസ് വർദ്ധനവ് നടത്തിയതൊഴിച്ചാൽ നാളിതുവരെ ഗവേഷണവുമായി ബന്ധപ്പെട്ട ഫീവർദ്ധനവ് നടപ്പിലാക്കിയിട്ടില്ല.

17.03.2025-ൽ നടന്ന സിൻഡിക്കേറ്റിൽ മേൽസൂചിപ്പിച്ച പരാതി (ഇനം. നമ്പർ 18.79.A13) പരിഗണിക്കുകയും സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിങ് കമ്മിറ്റി ആയ ഫിനാൻസ് കമ്മിറ്റിയിൽ വയ്ക്കുവാൻ തീരുമാനിക്കുകയും ചെയ്തു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം മേൽ സൂചിപ്പിച്ച പരാതി സംബന്ധിച്ച വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റി ആയ ഫിനാൻസ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിച്ചു കൊള്ളുന്നു.

The Committee considered the matter and recommended to defer the item for the time being.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No. 19.132.29: *Ph.D. thesis submission- Mr. Mohammad Reza Rafat, Foreign Research Scholar in Public Administration- Request for exemption from extra fees-reg:-*

(Ac. E V (A))

Mr. Mohammad Reza Rafat, an ICCR Ph.D. Research Scholar from Afghanistan and candidate in Public Administration under the guidance of Dr. K.M. Sajad Ibrahim Professor, Department of Political Science, University of Kerala, Kariavattom, Thiruvananthapuram, has submitted his thesis for the award of the Ph.D. degree under the Faculty of Social Sciences on 10/02/2025. Following verification, defects in the application were noted and communicated to the candidate and his Research Supervisor via a defect memo dated 07/03/2025. The memo stipulated that Mr. Mohammad Reza Rafat is liable to pay the 6th-year fee, which amounts to US \$850, comprising tuition fees (US \$750 for one semester) and an Open Defence fee (US \$100).

In response to the defect memo, Mr. Mohammad Reza Rafat has rectified all defects on 17/03/2025 except the pending fees along with a request to the Hon'ble Vice-Chancellor, forwarded by his Supervising teacher and Head of the Department, which is as follows.

- The effective date of registration for the candidate is 04/09/2019.
- As per Clause 27 of the General Guidelines dated 24/04/2024, issued by the CGA Section, the Research Scholar is required to pay the Open Defence/ Tuition /Research fee himself until the date of submission of his thesis. This is because the validity period for reimbursement of such fees by ICCR, which is five years from the date of registration, expired on 03/09/2024.
- The candidate applied for the pre-submission seminar on 08/07/2024.
- However, the Section concerned was unable to issue his pre-submission order due to non-payment of pre - submission Seminar fee and other University dues. It may be noted that the CGA Section, considering the delay in receiving scholarships from ICCR for foreign research scholars, issued a U.O. dated 14/08/2024. This order permits scholars to conduct pre submission seminars, submit their theses, and proceed with evaluations based on an ICCR letter assuring payment of all pending fees at the earliest.
- Mr. Mohammad Reza Rafat has stated in his request that he had previously raised concerns regarding the payment of these fees with the ICCR Zonal Office in Bangalore, both in person and through the Department of Political Science, as well as the Global Academics Centre of the University of Kerala. He stated that he had diligently followed up on this matter, and after considerable effort, the ICCR office had eventually transferred the required fees to the university's account. However, he pointed out that the payments had been made only after the completion of his five- year limit, resulting in an unavoidable delay in his academic progress. He emphasized that this delay had not been due to any negligence on his part, but rather a consequence of the ICCR's delayed Payment Process, which had been beyond his control.
- ICCR assured the remittance of pending fees via an email dated 12/08/2024. Accordingly, the university allowed him to proceed with his pre- submission seminar, as per the order issued on 18/10/2024.
- The ICCR remitted all pending fees in respect of Mr. Mohammad Reza Rafat on 12/09/2024, which was after the completion of his five-year limit.
- The Pre-Submission seminar was conducted in the Department of Political Science on 18/11/2024.
- After incorporating the seminar's suggestions, particularly processing modifications to his research title, he submitted his thesis on 10/02/2025 and the Section issued a defect memo, stating the requirement of additional payment, US \$750 (one - semester fee) and US \$ 100 (open defence fee), to the university's account.

He also states that, he has brought this issue to the ICCR office's attention, but they declined his request for assistance. As he was financially dependent on the ICCR stipend, which has been discontinued, he is currently without income and unable to afford the additional fees. He completed his research work within the stipulated timeframe. The delay in conducting the Pre-submission Seminar and submitting his thesis was solely due to the ICCR's delay in remitting his fees. He sincerely requests kind consideration in waiving the fee, and support in enabling him to complete his PhD without further financial hardship.

Following may be noted with regard to the General Guidelines for ICCR Sponsored and Self-Financing Foreign Students (UG/PG/Ph.D/PDF), University of Kerala implemented via U.O. No. 3521/2024/UOK dated 24.04.2024:

1. As per clause I (1), the ICCR scholarship for Ph.D. will cover tuition fees and other eligible fees for a maximum of 5 years.
2. However as per clause I (17), the tuition fee of an ICCR sponsored Ph.D. scholar may be claimed till the submission date of Ph.D. thesis based on U.O. No. AC.EI/A3/2021 dated 01.12.2021.
3. As per clause I (27) if a student fails to submit the thesis within 5 years (or period upto which ICCR gives scholarship), the open defence fee, tuition fee/research fee till the date of submission has to be remitted by the scholar itself and will not be reimbursed by ICCR.

As per the norms, ICCR will pay the tuition fees and other compulsory University fees for the Foreign Research Scholar to the Finance Officer's account. The Finance Officer will then transfer the funds to the concerned Head of Department, who will subsequently settle the various fees with the University on behalf of the Scholar, adhering to the University's approved fee structure.

The Head of the Department of Political Science has certified that the tuition fees and other fees for Mr. Mohammad Reza Rafat, for the academic years 2019-20 to 2023-24, for rupees Rs.6,13,756/- (Rupees Six Lakh Thirteen Thousand Seven Hundred and Fifty Six Only) were intimated to ICCR on 23/09/2019. However, the amount was credited to the Department's PD account only on 12/09/2024, which is after the completion of the five-year period.

The following table shows the fee details of the candidate as per the data provided by the Head of the Department.

Head of Account	Required Fee	Fees Paid	Fee Due
Affiliation fee	\$100	\$100	-
Research/Tuition fee	\$8250	\$7500	\$750
Open defence fee	\$600	\$500	\$100
Thesis submission fee	\$200	\$200	-
Total	\$9150	\$8300	\$850

It may kindly be noted that Mr. Mohammad Reza Rafat completed his Ph.D. thesis within the five-year tenure, which is the maximum eligible period for the ICCR Scholarship. However, the delay in conducting the Pre-submission Seminar and submitting the thesis was solely due to the delay in payment of fees by ICCR, a prerequisite for the seminar. Notably, the candidate had submitted a request for conducting the Pre-submission seminar prior to the end of the five-year period.

Although Mr. Mohammad Reza Rafat completed his thesis within the stipulated timeframe, the actual submission occurred on 10/02/2025, which is beyond the maximum eligible period for the ICCR Scholarship. Consequently, he is liable to pay the 6th-year fee of US \$850. This requirement resulted from the delayed conduct of the pre-submission seminar and subsequent thesis submission, caused by ICCR's delay in sanctioning the eligible fee in a timely manner.

It may also be noted that a precedent exists in the case of Ms. Zamzama Rahmany, a Research Scholar in Physics, where she was exempted from paying additional fees. This decision was taken by the Syndicate on 22/02/2025, vide item no. 17.05.Additional 01.

The Syndicate considered the minutes of the combined meeting of the Standing Committee of the Syndicate on Academics and Research, and Finance and resolved to exempt the candidate from remitting the balance fee, considering that the fee dues arose due to delays in conducting the pre-submission seminar and subsequent thesis submission. These delays were solely caused by ICCR's delay in sanctioning the eligible fee for the candidate.

As per the orders of the Hon'ble Vice Chancellor, the request from Mr. Mohammad Reza Rafat seeking exemption from remitting the required balance fee of US \$850, considering the resolution made by the Syndicate at its meeting held on 22/02/2025, as a precedent in this regard, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to exempt Mr. Mohammad Reza Rafat, ICCR Ph.D. Research Scholar from Afghanistan and candidate in Public Administration under the guidance of Dr.K.M. Sajad Ibrahim Professor, Department of Political Science, University of Kerala from remitting the balance fee of US \$850, by considering the fact that delay in conducting Pre-submission Seminar and submitting the thesis was solely due to the delay in payment of fees by ICCR.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No. 19.132.30: Dr. Christabell P.J., Convenor, University Placement Cell – Release of Rs.6,00,000/- (Rupees Six Lakhs only) allocated for the activities of University Placement Cell for the year 2025-'26 - Reg :-

(Ad. Misc.)

An amount of Rs.6,00,000/- (Rupees Six Lakhs only) has been allocated under the head of account 'Part-I-NP-MH-63-Miscellaneous-8/6007– Placement Cell' for the activities of the University Placement Cell in the budget estimates 2025-2026 of the University.

Dr. Christabell P.J. has submitted a request along with a proposal (appended) seeking financial assistance for the activities of the University Placement Cell. The anticipated expenditure amounts to Rs.6,00,000/- (Rupees Six Lakhs only), and has requested the release of the same towards meeting the expenses related to these activities.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the release of an amount of Rs.6,00,000/- (Rupees Six Lakhs only) as Provisional Advance to Dr.Christabell P.J., Convenor, University Placement Cell and Associate Professor, Department of Economics, towards meeting the expenses in connection with the activities of the University Placement Cell for the year 2025-2026, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to release an amount of Rs.6,00,000/- (Rupees Six Lakh only) as Provisional Advance to Dr. Christabell P.J., Convenor, University Placement Cell and Associate Professor, Department of Economics, for meeting the expenses in connection with the activities of the University Placement Cell for the year 2025-2026, by strictly adhering to the rules and norms.

Resolution of the Syndicate

RESOLVED that the item be refer back to the Standing Committee of the Syndicate on Finance.

Item No.19.132.31: Proposal for action to be taken on vehicles older than 14 years - reg.

(Ad.A IV A)

The University Engineer vide letter No.8826/TW/2024/UOK-KC dated 04.04.2025 has forwarded the proposal for action to be taken on the vehicles in the University which will be completing 15 years by the various months of 2025 in the wake of the recently issued Government Order GO(P) No. 27/2025/FIN dated 18.03.2025 regarding condemnation and replacement of Government vehicles older than 15 years.

The details of the vehicles mentioned are as follows:

Sl. No.	Registration No.	Date of Registration	Date of Expiry	Details of vehicles
1	KL 01 BA 1705	23.12.2010	22.12.2025	FORD FIESTA USED BY NSS
2	KL 01 BA 2449	01.01.2011	13.11.2025	TEMPO TRAVELLER USED IN CD UNIT
3	KL 01 BA 2848	04.01.2011	04.07.2025	ASHOK LEYLAND BUS USED BY UCE

- The vehicle KL 01 BA 1705 has been allocated to the Programme Co-ordinator, NSS in lieu of vehicle KL 01 AY 9104 as per the minutes of the meeting of the Syndicate held on 25.08.2022 vide item no 45.77.
- The Minutes of Meeting of the Syndicate held on 11.11.2024 vide item no 15.92.22 has directed to use the vehicle KL 01 BA 2449 (Tempo Traveller) till the expiry of registration with proper maintenance.
- The Principal, University College of Engineering vide letter No. UCE/Admn/630/2025 dated 17.03.2025 has reported that the vehicle KL 01 BA 2848 shall be completing 15 years of service will have to be scrapped as per the present guidelines and has sought a proposal for purchase of new vehicle.

The Government of Kerala Vide GO(P) No. 27/2025/FIN dated 18.03.2025 has issued fresh guidelines as special sanction Order for the condemnation and replacement of vehicles older than 15 years. The gist of the Government order are as follows:

I. Condemnation of Vehicles

1. Vehicles off-road due to the 15-year rule will be auctioned for scrapping.
2. Scrapping must be done through Registered Vehicle Scrapping Facility (RVSF) using e-auction portals with CoD (Certificate of Deposit).
3. Vehicles to be condemned must be entered into VEELS Software with an upset value set by a competent authority.

II. Selling of Old Vehicles

1. Vehicles should be sold after 14 years and 6 months of registration.
2. No vehicle should be allowed to reach 15 years of age unless exempted.
3. The process of selling can start after 14 years of registration.

III. Replacement of Vehicles

1. One-third of scrapped vehicles may be replaced through hiring or purchase.
2. Replacement requires a Certificate of Deposit (CoD) from RVSF.
3. Maximum purchase cost is Rs. 10 lakh (GeM Price, hire charges capped at Rs. 40,000/month).

IV. Special Facility for Hiring

1. Vehicles sold (before 15 years) may be leased back for up to maximum period of five years if roadworthy.
2. Bidders can submit quotes for purchase and lease rates in single bid; the lowest ratio wins.
3. Only dry lease without a driver is permitted; government covers driver's salary and fuel, maintenance shall be by the bidder.

V. Utilization of Driver Posts

1. Existing permanent driver posts should be effectively utilized to minimize temporary driver usage.

In the wake of above guidelines issued by the Government, it is suggested to report for adopting the following.

Sl. No.	Registration No.	Vehicle Details	Action Suggested
1	KL 01 BA 1705	FORD FIESTA USED BY NSS	The vehicle is in poor condition and can be considered for disposal through auction.
2	KL 01 BA 2449	TEMPO TRAVELLER USED IN CD UNIT	The vehicle is without power steering suffers from high maintenance costs, uneconomic to operate and can be considered for disposal through auction.
3	KL 01 BA 2848	ASHOK LEYLAND BUS USED BY UCE	The vehicle is in satisfactory and road worth condition and can be put for Special Facility of Hiring through Point IV.

The University Engineer has suggested that steps may be taken for the disposal of the vehicles as per the latest guidelines issued by the Government.

It may be noted that, as per the clause II of GO(P) No. 27/2025/FIN dated 18.03.2025, all vehicles shall be sold upon completion of 14 years and 6 months from the date of registration of the vehicles. For auctioning of these vehicles, their value should be fixed by the competent authority. The process of selling of vehicles can be started upon completion of 14 years of registration and vehicle may be sold upon completion of 14 years and 6 months. As the date of registration of the University Vehicles KL 01 BA 1705, KL 01 BA 2449 and KL 01 BA 2848 has exceeded 14 years, it is high time to start the procedure of selling of the vehicles.

As per the orders of the Vice Chancellor, the proposal submitted by the University Engineer for the actions to be taken for the vehicle older than 14 years as per the recent guidelines of Government of Kerala vide GO(P) No. 27/2025/FIN dated 18.03.2025 is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to conduct auction for the under mentioned vehicles.

<i>Sl. No.</i>	<i>Registration No.</i>	<i>Date of Registration</i>	<i>Date of Expiry</i>	<i>Details of vehicles</i>
<i>1</i>	<i>KL 01 BA 1705</i>	<i>23.12.2010</i>	<i>22.12.2025</i>	<i>FORD FIESTA USED BY NSS</i>
<i>2</i>	<i>KL 01 BA 2449</i>	<i>01.01.2011</i>	<i>13.11.2025</i>	<i>TEMPO TRAVELLER USED IN CD UNIT</i>
<i>3</i>	<i>KL 01 BA 2848</i>	<i>04.01.2011</i>	<i>04.07.2025</i>	<i>ASHOK LEYLAND BUS USED BY UCE</i>

Item No.19.132.32: *Payment of TA/DA & Sitting fee – Sri. M. Vincent, Senate Member – reg. (Ad. G)*

Sri. M. Vincent, Senate Member, had submitted TA/DA bill for the period from 22.08.2019 to 19.11.2022 on various dates (22.08.2019, 05.09.2019, 12.11.2021, 05.03.2022, 25.03.2022, 23.07.2022, 20.08.2022, 11.10.2022, 04.11.2022, 19.11.2022) amounting to Rs.9,500/- (Rupees Nine Thousand and Five Hundred Only). The bill is received in Ad. G. Section on 21.11.2024. The bill was verified and forwarded to Audit V Section on 26.11.2024 for admittance of the claim. The Audit V Section has objected the bill mentioning that as per Article 56(b) II, KFC Vol I, the time limit for TA Claim is two years from the date when the claim is due for payment. Hence administrative sanction is required for processing of TA bill.

In this context, it may be noted that, the Standing Committee of the Syndicate on Finance held on 28.12.2023, vide item no.07.84 Addl.01 had recommended to condone the delay in submitting the TA/DA bills from December 2019 to February 2020 and further recommended to sanction eligible TA/DA to Adv. K.H. Babujan, former Member, Syndicate for the period from December 2019 to February 2020.

As per the orders of the Vice-Chancellor the proposal for sanctioning the eligible TA/DA by condoning the delay in submitting the bill for the period from 22.08.2019 to 19.11.2022 (on various dates), in respect of Sri. M. Vincent, Senate Member, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to condone the delay occurred from the part of Sri. M. Vincent, Senate Member in submitting the TA/DA bills for the period from 22.08.2019 to 19.11.2022 (on various dates) after the time limit prescribed in Article 56(b) II, KFC Vol I.

The Committee further recommended to sanction the eligible TA/DA to Sri. M. Vincent, Senate Member from 22.08.2019 to 19.11.2022 (on various dates).

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No. 19.132.33: *Department of Statistics - Certificate course in Programming with R, Python and Machine Learning - Release of Remuneration to the Panel of Resource Persons for the classes conducted by them before obtaining Administrative Sanction – Ratification sought for - reg.*

(Ad. D I)

The Head, Department of Statistics, was permitted to start a Certificate course in Programming with R, Python and Machine Learning, in the Department, with a maximum student intake of 30, vide U.O.No.5636/2024/UOK dated 09.07.2024. The Head, Dept. of Statistics, vide letter dated 13.02.2025, has requested remuneration to the Resource persons who handled classes of the said course from 04.11.2024 to 18.01.2025. It may be noted that, the panel of these teachers was approved, vide U.O. No. 781/2025/UOK dated 22.01.2025.

On the request submitted to release remuneration to these resource persons, the Finance remarked that, 'the panel of Resource Person was approved by the Syndicate held on 23.12.2024 and the U.O. regarding the same was issued on 22.01.2025. However the incumbents has claimed their remuneration from 04.11.2024. Handling classes without obtaining administrative sanction may be ratified by the competent authority 'The HoD, vide letter dated 17.03.2025, has stated that the panel of resource persons was approved by the Standing Committee of the Syndicate on Academics & Research held on 13.08.2024. He has also informed that since the notification for obtaining admission in the Certificate course published earlier, it necessitated to commence the classes on 04.11.2025

(after the approval of the panel by the Standing Committee). The classes were completed on 15.01.2025 and he has requested to ratify the action taken in commencing the classes before the issuance of the U.O. and to take necessary steps to sanction the remuneration.

It may be noted that, vide item no. 14.03.D32 of the meeting of the Syndicate held on 09.09.2024, resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics & Research held on 13.08.2024, to approve the matter of approving the Panel of Resource Persons for handling the classes for Certificate course in Programming with R, Python and Machine Learning and fixing their remuneration in principle and forwarded to the Standing Committee of the Syndicate on Finance. Further, the Standing Committee of the Syndicate on Finance, considered the matter & recommended to approve the Panel of Resource Persons submitted by the Head, for handling the classes for Certificate course in Programming with R, Python and Machine Learning. The Committee further recommended to fix remuneration for the resource persons to Rs.1000/- (Rupees One Thousand only) per hour with a maximum of Rs.4,000/- (Rupees Four Thousand only) per day and a monthly maximum of Rs.30,000/- (Rupees Thirty Thousand only). The Syndicate in its meeting held on 23.12.2024, vide item no.16.82.07 approved the same. Accordingly, U.O.No. 781/2025/UOK dated 22.01.2025 was issued sanctioning panel of guest faculty for handling classes of the Certificate Course in the Dept. of Statistics.

As per the orders of the Vice - Chancellor, the matter of ratifying the action taken by the HoD, Dept. of Statistics, in conducting classes, with the resource persons, from 04.11.2025 to 15.01.2025, before obtaining administrative sanction, is placed before the Standing Committee of the Syndicate on Finance, for consideration.

The Committee noted that the in the last para of the note to the Standing Committee the date is entered as 04.11.2025 instead of 04.11.2024.

The Committee observed that the Syndicate held on 09.09.2024 vide item no. 14.03.D32 had resolved to approve the matter of approving the Panel of Resource Persons for handling the classes for Certificate course in Programming with R, Python and Machine Learning and fixing their remuneration in principle.

Hence the Committee recommended to ratify the action taken by the Head, Department of Statistics, in conducting classes, with the resource persons, from 04.11.2025 to 15.01.2025 for Certificate course in Programming with R, Python and Machine Learning, in the Department.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No. 19.132.34 2022-23 വർഷത്തെ ആഭ്യന്തര ഓഡിറ്റ്
റിപ്പോർട്ടുകളിന്മേലുള്ള പൊതു കണ്ടെത്തലുകൾ -
സംബന്ധിച്ച്:-

(OAD 3)

കേരള സർവകലാശാലയുടെ ആഭ്യന്തര ഓഡിറ്റ് വിഭാഗങ്ങളായ OAD - I, II & III എന്നീ സെക്ഷനുകൾ 2022 -23 സാമ്പത്തിക വർഷത്തിൽ 34 UIT, 10 KUCTE, 7 UIM, 22 പഠന ഗവേഷണ വിഭാഗങ്ങൾ, എക്സാം സ്റ്റോർ, പബ്ലിക്കേഷൻ വിഭാഗം, എൻജിനീയറിങ് കോളേജ് കാര്യവട്ടം എന്നിവിടങ്ങളിൽ ഓഡിറ്റ് നടത്തുകയുണ്ടായി. ഓഡിറ്റ് വേളയിൽ ശ്രദ്ധയിൽ പെട്ടിട്ടുള്ളതും, റിപ്പോർട്ടുകളിൽ ഉൾപ്പെടുത്തുകയും ചെയ്തിട്ടുള്ള പ്രധാനപ്പെട്ട വസ്തുതകൾ:-

1. അക്കൗണ്ട് രജിസ്റ്ററുകൾ പരിപാലിക്കുന്നതിൽ അപാകത.

സ്ഥാപനങ്ങളിലെ അക്കൗണ്ട് രജിസ്റ്ററുകൾ കൈകാര്യം ചെയ്യുന്നതിൽ അപാകതകൾ കാണുന്നു. ഓഡിറ്റ് വേളയിൽ രജിസ്റ്ററുകൾ പരിപാലിക്കേണ്ട രീതികൾ നിർദ്ദേശിക്കാറുണ്ട്. പലയിടങ്ങളിലും മാറ്റം കണ്ടു തുടങ്ങിയിട്ടുണ്ടെങ്കിലും പൂർണ്ണമായി നടപ്പാക്കുന്നതിന് ഈ സ്ഥാപനങ്ങളിലെ

ജീവനക്കാർക്ക് പരിശീലനം നൽകേണ്ടതിന്റെ ആവശ്യകത ഉയർന്നു നിൽക്കുന്നു. അതോടൊപ്പം രജിസ്റ്ററുകൾ പ്യൂൺ, നൈറ്റ് വാച്ച്മാൻ, എന്നിവർ കൈകാര്യം ചെയ്യുന്നതായി കാണുന്നു. ഇത് തീർത്തും ഒഴിവാക്കേണ്ട പ്രവണതയാണ്.

2. പി. ടി. എ. ഫണ്ട് ദുരുപയോഗം.

സ്ഥാപനങ്ങളിലെ പി. ടി. എ. ഫണ്ട് ഉപയോഗത്തിൽ ഗുരുതരമായ വീഴ്ച കാണുന്നു. പി. ടി. എ. ഫണ്ടിൽ നിന്നും ഗസ്റ്റ് അധ്യാപകർക്ക് T.A./ അഡ്വാൻസ് സാലറി നൽകുന്ന പ്രവണത കാണുന്നു.

യു.ഐ.എം. അടൂർ

ഈ സ്ഥാപനത്തിൽ രണ്ട് ഗസ്റ്റ് അധ്യാപകർക്ക് മാത്രമായി നിരന്തരം PTA ഫണ്ടിൽ നിന്നും അഡ്വാൻസ് സാലറി/ ടി.എ. എന്നിവ നൽകുന്നുണ്ട്. ഇതിൽ നിന്ന് സാലറി അഡ്വാൻസ് തിരികെ ലഭിക്കുന്നുണ്ടെങ്കിലും T.A തിരികെ നൽകാറില്ല. ടി.എ ആയി 1000 മുതൽ 3000/- രൂപ വരെ നൽകുന്നുണ്ട്. TA/ അഡ്വാൻസ് സാലറി നൽകിയതിന് സർവകലാശാലയിൽ നിന്നുള്ള അഭിപ്രായം തേടണമെന്ന് നിർദ്ദേശിച്ചിരുന്നുവെങ്കിലും നാളിതുവരെ അതിനുള്ള നടപടി പ്രിൻസിപ്പലിന്റെ ഭാഗത്തു നിന്നുണ്ടായിട്ടില്ല. പകരം ഇതിനെ ന്യായീകരിക്കുന്ന തരത്തിലാണ് ഓഡിറ്റ് റിപ്പോർട്ടിന് മറുപടിയായി നൽകുന്നത്. തടസ്സപ്പെടുത്തിയ തുക/ നിരാകരിച്ച തുക എന്നിവ പ്രിൻസിപ്പലിന്റെ ബാധ്യതയായിട്ടു പോലും ഇത് ആവർത്തിക്കുന്നത് നിരുത്തരവാദപരമായ നടപടിയായി കണക്കാക്കാവുന്നതാണ്.

3. സർവകലാശാല അംഗീകൃത പട്ടികയിൽ ഉൾപ്പെടാത്ത ഗസ്റ്റ് അധ്യാപകരെ കൊണ്ട് ക്ലാസ് നടത്തുന്നു.

സർവകലാശാല നടത്തുന്ന വിവിധ പഠന സ്ഥാപനങ്ങളിൽ ക്ലാസ് എടുക്കുന്നതിലേക്കായി ഗസ്റ്റ് അധ്യാപകരുടെ പട്ടിക തയ്യാറാക്കിയിട്ടുണ്ട്. എന്നാൽ പട്ടികയിൽ ഉൾപ്പെടാത്ത അധ്യാപകരെ കൊണ്ട് ക്ലാസ് എടുപ്പിക്കുന്നതായി ഓഡിറ്റ് വേളയിൽ ബോധ്യപ്പെട്ടിട്ടുണ്ട്. അങ്ങനെ കണ്ടെത്തിയ സ്ഥാപനങ്ങളുടെ വിവരം ചുവടെ ചേർക്കുന്നു.

(i). UIM കുണ്ടറ: UIM കുണ്ടറയിൽ ക്ലാസ് എടുക്കുന്നതിനായി സർവകലാശാല അംഗീകൃത ലിസ്റ്റിൽ ഉൾപ്പെടാത്ത ആളെ കൊണ്ട് ക്ലാസ് എടുപ്പിക്കുകയും, ഇദ്ദേഹത്തിന് ശമ്പളം നൽകുന്നതിനായി അംഗീകൃത ലിസ്റ്റിലുള്ള അധ്യാപകന്റെ പേരിൽ അദ്ദേഹം ക്ലാസ് എടുത്ത രേഖ തയ്യാറാക്കി സർവകലാശാലയിൽ നിന്ന് ശമ്പളം എഴുതി വാങ്ങിയിട്ടുണ്ട്. ഇത് തികച്ചും ഗൗരവ സ്വഭാവമുള്ള നിയമലംഘനമാണ്. ഈ വിവരം പ്രസ്തുത സ്ഥാപനത്തിന്റെ ഓഡിറ്റ് റിപ്പോർട്ടിൽ ഉൾപ്പെടുത്തിയിട്ടുള്ളതാണ്.

(ii). UIM ആലപ്പുഴ: UIM ആലപ്പുഴ സെന്ററിൽ സർവകലാശാല അംഗീകൃത ലിസ്റ്റിൽ ഉൾപ്പെടാത്ത അധ്യാപകരെ കൊണ്ട് ക്ലാസ് എടുപ്പിക്കുകയും, ഇവർക്ക് ശമ്പളം PTA ഫണ്ടിൽ നിന്നും വിതരണം ചെയ്തതായും ഓഡിറ്റിൽ ബോധ്യപ്പെട്ടിട്ടുണ്ട്. ഇവരെ ക്ലാസ് എടുക്കുന്നതിലേക്ക് നിയമിക്കുന്നതിനും, ശമ്പളം നൽകുന്നതിനും PTA കമ്മിറ്റിയുടെ അംഗീകാരമോ, സർവകലാശാലയുടെ അനുമതിയോ ലഭിച്ചിട്ടില്ല. ഇക്കാര്യം സ്ഥാപനത്തിന്റെ ഓഡിറ്റ് റിപ്പോർട്ടിൽ മുൻപ് ഉൾക്കൊള്ളിച്ചിട്ടുള്ളതാണ്.

4. ഇ-ഗ്രാന്റ്സ്.

ഇ -ഗ്രാന്റ്സ് അക്കൗണ്ടിൽ (കറന്റ് അക്കൗണ്ട്) നിന്നും ബാങ്ക് ചാർജ്ജ് ഈടാക്കുന്നത് കാരണം കുട്ടികൾക്കും സർവ്വകലാശാലയ്ക്കും അവകാശപ്പെട്ട മുഴുവൻ തുകയും വിതരണം ചെയ്യാൻ കഴിയാതെ വരുന്നു. ഇക്കാര്യം ബാങ്ക് ഉദ്യോഗസ്ഥരുമായി ചർച്ച ചെയ്ത് പരിഹാരം കാണേണ്ടതുണ്ട്. അതോടൊപ്പം കഴിഞ്ഞ രണ്ടു വർഷങ്ങളായി ഇ - ഗ്രാന്റ്സ് തുക നേരിട്ട് കുട്ടികൾക്ക് കിട്ടുകയും അവർ കൃത്യമായി സ്ഥാപനത്തിൽ അടവാക്കാതിരിക്കുകയോ അല്ലെങ്കിൽ പൂർണ്ണമായും അടവാക്കാത്ത സ്ഥിതിയും ഉണ്ടാകുന്നുണ്ട്. ഇത്തരം സാഹചര്യങ്ങൾ ഒഴിവാക്കുന്നതിനുള്ള നിർദ്ദേശം എല്ലാ സ്ഥാപനങ്ങളിലെയും ഓഡിറ്റ് റിപ്പോർട്ടിൽ ഉൾപ്പെടുത്തുന്നുണ്ടെങ്കിലും ഫണ്ട് കൃത്യമായി വിനിയോഗിക്കുന്നതിൽ അലംഭാവം കാട്ടുന്നു. ആയതിനാൽ ഇതിന്മേലുള്ള നിർദ്ദേശം അനിവാര്യമാണ്.

5. ലൈബ്രറി.

ലൈബ്രറി പുസ്തകങ്ങൾ വിതരണം ചെയ്യുന്നതിലും, തിരികെ കൈപ്പറ്റുന്നതിലും ശ്രദ്ധചെലുത്തുന്നില്ല. പ്രത്യേകിച്ച് കാര്യവട്ടത്ത് പ്രവർത്തിക്കുന്ന പഠന വിഭാഗങ്ങളിൽ മിക്കയിടങ്ങളിലും വർഷങ്ങളായി പുസ്തകങ്ങൾ കൈപ്പറ്റി തിരികെ ലൈബ്രറിയിൽ ഏൽപ്പിക്കാത്ത അധ്യാപകരും, വിദ്യാർത്ഥികളുമുണ്ട്. ഇവരിൽ നിന്ന് പുസ്തകങ്ങൾ തിരികെ ലഭിക്കുന്നതിനുള്ള നടപടികൾ സ്വീകരിച്ചതായി കാണുന്നില്ല. അതോടൊപ്പം കൃത്യമായ ഇടവേളകളിൽ സ്റ്റോക്ക് വെരിഫിക്കേഷൻ നടത്തിയതായും കാണുന്നില്ല. ആയതിനാൽ കൃത്യമായ ഇടവേളകളിൽ സ്റ്റോക്ക് വെരിഫിക്കേഷൻ നടത്തുന്നതിനും, ഫൈൻ വാങ്ങുന്നതിനുമുള്ള നിർദ്ദേശം ലൈബ്രറിയനും, വകുപ്പ് മേധാവികൾക്കും നൽകേണ്ടതുണ്ട്.

6. ക്ലറിക്കൽ ജീവനക്കാരുടെ അപര്യാപ്തത.

ക്ലറിക്കൽ ജോലികൾക്ക് ജീവനക്കാരില്ലാത്ത അവസ്ഥയാണ് പല സ്ഥാപനങ്ങളിലും നിലവിലുള്ളത്. അധ്യാപകരും, ലൈബ്രറിയൻ/ ലാബ് അറ്റൻഡർമാരും, നൈറ്റ് വാച്ച്മാൻമാരും ഉൾപ്പെടെയുള്ളവർ രജിസ്റ്ററുകൾ കൈകാര്യം ചെയ്യുന്നുണ്ട്. യാതൊരുവിധ പ്രവൃത്തി പരിചയമോ, പ്രവർത്തിക്കാനാവശ്യമായ മാർഗനിർദ്ദേശങ്ങളോ ഇല്ലാതെ ടി ഉദ്യോഗസ്ഥർ രജിസ്റ്ററുകൾ കൈകാര്യം ചെയ്യുന്നത് കൊണ്ട് പലതരം ന്യൂനതകളും, തെറ്റുകളും ക്ലറിക്കൽ/അക്കൗണ്ടിംഗ് ജോലികളിൽ കണ്ടുവരുന്നുണ്ട്. എന്നാൽ ജോലിഭാരം തീരെ ഇല്ലാത്ത ചില തസ്തികകളും സ്ഥാപനങ്ങളിൽ ഉണ്ട്. ഈ തസ്തികകളിൽ ഏതെങ്കിലുമൊന്ന് ക്ലറിക്കൽ ജോലി എന്ന രീതിയിൽ പുനർനാമകരണം ചെയ്ത് അതിനായി മാത്രം ഒരു ജീവനക്കാരനെ നിയമിക്കാവുന്നതാണ്.

7. മറ്റ് പൊതു കണ്ടെത്തലുകൾ.

- മറ്റു സ്വാശ്രയ കോളേജുകളുമായി താരതമ്യം ചെയ്യുമ്പോൾ യു.ഐ.ടി. കളുടെ ഭൗതിക സാഹചര്യങ്ങളുടെ കുറവ്, പരിമിതമായ വാഹന സൗകര്യം, കുട്ടികൾക്ക് ലഭിക്കുന്ന പഠന/പഠനേതര സൗകര്യങ്ങൾ എന്നിവ കാരണമാണ് പല സ്ഥാപനങ്ങളിൽ കുട്ടികളുടെ എണ്ണത്തിൽ വൻ കുറവ് കാണിക്കുന്നത്.
- ഓരോ വർഷവും ഓഡിറ്റ് ചൂണ്ടിക്കാണിക്കുന്ന പരാമർശങ്ങൾക്ക് മേലുള്ള തുടർനടപടികൾ വരും വർഷങ്ങളിൽ ഓഡിറ്റ് അനേഷണത്തിനു വിധേയമാക്കുന്നുണ്ട്. എന്നാൽ പല സ്ഥാപനങ്ങളും മുൻപ് ചൂണ്ടിക്കാട്ടി

തെറ്റുകൾ ആവർത്തിക്കുകയോ/ നടപടികൾ എടുക്കാത്ത അവസ്ഥയും ഉണ്ടാകുന്നുണ്ട്. ആയതിനാൽ ഇക്കാര്യങ്ങളിൽ പ്രിൻസിപ്പൽമാർ സ്വീകരിക്കുന്ന നടപടികൾ പരിശോധന വിധേയമാ കേണ്ടതാണ്. പ്രിൻസിപ്പൽമാരുടെ കോൺട്രാക്ട് പുതുക്കുമ്പോഴോ, അല്ലെങ്കിൽ വിടുതൽ നൽകുമ്പോഴും ഓഡിറ്റ് പരാമർശങ്ങൾക്ക് മേൽ അവർ സ്വീകരിച്ചനടപടികൾ പരിഗണിച്ചു വേണം കാലാവധി നീട്ടി കൊടുക്കുകയോ വിടുതൽ നൽകുകയോ ചെയ്യാവൂ എന്ന നിർദ്ദേശം കൂടി ഓഡിറ്റ് മുന്നോട്ടുവയ്ക്കുന്നു.

8. കണ്ടെത്തലുകളിന്മേൽ സർവകലാശാല സ്വീകരിച്ച നടപടികൾ. ഓഡിറ്റ് റിപ്പോർട്ടുകളിലെ വിവരങ്ങൾ രജിസ്ട്രാറുടെ അധ്യക്ഷതയിൽ കൂടിയ യോഗത്തിൽ ചർച്ച ചെയ്യുകയും, അതിന്മേലുള്ള തീരുമാനങ്ങൾ സർവകലാശാല ഭരണവിഭാഗം സ്ഥാപനങ്ങളിലേക്ക് അറിയിക്കുകയും ചെയ്തിട്ടുണ്ട്. സർവകലാശാലയിൽ നിന്നുള്ള നിർദ്ദേശങ്ങളുടെ അടിസ്ഥാനത്തിൽ സ്ഥാപനങ്ങളിൽ നിന്ന് മറുപടികൾ ലഭിച്ചു കൊണ്ടിരിക്കുന്നു. മേൽ സൂചിപ്പിച്ച വസ്തുതകൾ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ അറിവിലേക്കായി സമർപ്പിച്ചിരുന്നു. ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം പ്രസ്തുത വിവരങ്ങൾ സിൻഡിക്കേറ്റിന്റെ ഫിനാൻസ് സ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ പരിഗണനക്കും തുടർനടപടികൾക്കുള്ള നിർദ്ദേശങ്ങൾക്കുമായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to constitute a Sub-Committee with the following members to study the matter and submit a report before this Committee.

1. *Adv. Muralidharan Pillai G, Convener- Standing Committee of the Syndicate on Finance*
2. *2. Adv. R. B. Rajeev Kumar, Convener- Standing Committee of the Syndicate on Departments and Other Institutions of the University.*
3. *Dr. Shijukhan J S, Convener- Standing Committee of the Syndicate on Staff, Equipment and Buildings.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No. 19.132.35: FYUGP Admission 2025-26- Admission Fees to be collected from the students during admission- Confirmation- reg.

(Ac. H)

The minutes of the meeting of the Syndicate held on 22.02.2025 may please be seen.

The University admission fees collected for the UG programmes during the academic year 2024-25 was as detailed below and the amount was calculated for three years even though Four year UG programmes were implemented.

1	Medical Inspection fee (as one time payment for 3years)	Rs.30/-
2	Sports Affiliation fee (as one time payment for 3 years)	Rs.225/-
3	University Union Fee (as one time payment for 3 years)	Rs.180/-
4	Students Aid Fund Fee (as one time payment for 3 years)	Rs.90/-
5	Women's Study Unit Fee (as one time payment for 3 years)	Rs.45/-
6	Students Affiliation fee (To be remitted only at the time of admission to the Programme).	Rs. 350/-
7	Student Care Fund (as one time payment for 3 years)	Rs. 300/-
8	Fee for Matriculation	Rs.105/-
9	Fee for Recognition	Rs. 315/-
10	Fee for Eligibility	Rs. 210/-
	Total	Rs.1850/-

The Syndicate at its meeting held on 22.02.2025 vide item no.17.98.25 approved the recommendation of the Standing Committee of the Syndicate on Finance to direct the Principals of all Affiliated Colleges for collecting Rs.100/- from each students admitted for FYUGP during the academic year 2024-25 towards Student Care fund (4th year) immediately.

Vide U.O No.Ac C/6948/2024/UOK Dated 13.08.2024 Fee for Eligibility Certificate for +2 courses has been enhanced to Rs.525/- (Rupees Five Hundred and Twenty Five only).

Vide U.O No. AdFII/191/2025/UOK Dated 06.01.2025, the Sports Affiliation Fees for the entire UG course duration has been enhanced to Rs.500/- (Rupees Five Hundred only) without specifying whether the course period is 3 or 4 years.

In this context it is requested for clarifications as to whether the remaining components of the admission fee have to be collected for 3 years or for 4 years at the time of admission.

If the fees have to be collected for 4 years, the new fee structure to be collected for 4 years during admission might be as detailed below (including the enhanced Sports Affiliation Fees and Fee for Eligibility Certificate for +2 courses).

1	Medical Inspection fee (as one time payment for 4 years)	Rs.40/-
2	Sports Affiliation fee (as one time payment for 4 years)	Rs.500/-
3	University Union Fee (as one time payment for 4 years)	Rs.240/-
4	Students Aid Fund Fee (as one time payment for 4 years)	Rs.120/-
5	Women's Study Unit Fee (as one time payment for 4 years)	Rs.60/-
6	Students Affiliation fee (To be remitted only at the time of admission to the Programme).	Rs.350/-
7	Student Care Fund (as one time payment for 4 years)	Rs.400/-
8	Fee for Matriculation	Rs.105/-
9	Fee for Recognition	Rs.315/-
10	Fee for Eligibility	Rs.525/-
	Total	Rs.2655/-

The Vice Chancellor has ordered to place this matter before the standing committee of the Syndicate on Finance to fix the Admission Fees to be collected for the FYUGP during admission for the academic year 2025-26 onwards.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED that the fee structure for University admission fees to be collected from the students of the Four-Year Undergraduate Programme, as detailed below, be approved.

1	Medical Inspection fee (as one time payment for 4 years)	Rs.50/-
2	Sports Affiliation fee(as one time payment for 4 years)	Rs.500/-
3	University Union Fee (as one time payment for 4 years)	Rs.300/-
4	Students Aid Fund Fee (as one time payment for 4 years)	Rs.150/-
5	Women's Study Unit Fee (as one time payment for 4 years)	Rs.60/-
6	Students Affiliation fee (To be remitted only at the time of admission to the Programme).	Rs.350/-
7	Student Care Fund (as one time payment for 4 years)	Rs.400/-
8	Fee for Matriculation	Rs.115/-
9	Fee for Recognition	Rs.350/-
10	Fee for Eligibility	Rs.525/-
	Total	Rs.2800

FURTHER RESOLVED to enhance the online admission registration fee from academic year 2025-2026 onwards as follows:

SC/ST : Rs.500/-

General Category: Rs.900/-

ALSO RESOLVED to issue the Notification for admission to the Four Year Undergraduate Programme for the Academic Year 2025-26 on 26.05.2025.

Item No. 19.132.36: Finalizing Bank for opening of account for procurement of Equipment through Letter of Credit as part of KIIFB funded Project.

(Pl. F)

With reference to the KIIFB funded project, Procurement of Equipment for University of Kerala, Financial Sanction had been received from KIIFB for Rs. 48,71,84,358/- (Rupees Forty Eight Crores Seventy One Lakh Eighty Four Thousand Three Hundred and Fifty Eight only) for procurement of 18 equipment.

Since 12 equipment would require opening of Letter of Credit, a letter No.Pl.F/KIIFB/HED 003-05/01 dated 26.07.2023 was sent to the CEO, KIIFB for approval/concurrence. Procurement procedure for the remaining 6 equipment had already been initiated and letter of acceptance has been issued for 5 equipment. Subsequently it was informed that KIIFB would prepare a Standard Operating Procedure (SOP) for procurement of equipment of Foreign Origin by Universities through Letter of Credit.

Accordingly KIIFB had forwarded the proceedings in respect of approved Standard Operating Procedure in this regard on 20/07/2024. It had been instructed to open a separate bank account for KIIFB funded LC works. It has also been instructed to ensure that SPV, while selecting a bank shall have due consideration to maximise the net positive impact (summing up LC charges, FD rates offered by the bank, other allied charges etc) to KIIFB at the time of opening the account. A sample format in this regard showing comparison between SBI and Federal Bank had also been provided for reference.

In this regard, the finance Officer remarked that as per Kerala University Act 1974, all moneys in the Kerala University fund shall be lodged in the Government Treasury or with the approval of the Government in the State Bank of India or its subsidiaries up to such limits as may be fixed by the Government.

Subsequently the matter regarding obtaining Expression of Interest from banks for KIIFB funded LC works was discussed in the review meeting conducted by the CEO, KIIFB on 17.08.2024 . It was advised by the CEO, KIIFB to obtain Expression of Interest for opening Letter of Credit from SBI and Canara Bank. It may also be noted that recently, the University has opened accounts in Canara Bank for receiving financial assistance from UGC. Further the Syndicate in its 12th meeting dated 12.07.2024 vide item no:12.04 had resolved consider the proposal submitted by the Canara Bank for implementing the Multiple Payment Gateway for various online payments in the University in addition to State bank of India. In this context, the Finance Officer remarked that the advice made by CEO, KIIFB (obtaining expression of interest from two banks allotted) may be considered, subject to administrative approval.

Accordingly, as per the Orders of the Vice Chancellor, quotes were obtained from SBI and Canara Bank with regard to charges in respect of Letter of Credit, interest on fixed deposits etc. Calculations as per the Standard Operating Procedure were worked out.

The rates offered were discussed with the officials from each bank separately in the presence of the Registrar and the Finance Officer. It was observed that rates offered by Canara Bank was better in terms of net positive impact to KIIFB. The calculations were forwarded to the Project Appraisal Division, KIIFB and in reply mail dated 24/04/2025, it was advised to take further necessary steps as per approved SOP of KIIFB. As per the SOP, the SPV that is University needs to issue a proceedings finalizing the bank for opening letter of Credit and inform KIIFB prior to tender.

In this context, as per the Orders of the Vice Chancellor, *the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation whether account may be opened in Canara Bank for the purpose of procurement of Equipment through Letter of Credit as part of the KIIFB funded project.*

The Committee considered the matter and recommended to open an account in the Canara Bank for the purpose of procurement of Equipment through Letter of Credit as part of the KIIFB funded project and to intimate the same to the KIIFB.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No:19.132.Addl. Item No. 01

Credit and Semester System (CSS) - Conduct of the entrance examination for the admission to the Four Year Under Graduate Programme in the Teaching departments of the University - Sanctioning of Provisional Advance-Request-Reg.

(Ad. B III)

A Monitoring Committee meeting was held on 19.04.2025 to discuss the modalities for conducting the entrance examination for the admission of students to the four-year undergraduate programme in the teaching departments of the University. The recommendations of the above meeting were approved by the Hon'ble Vice Chancellor on 22.04.2025, subject to reporting to the Syndicate, and as per the same,

- Entrance Examinations shall be conducted for 16 Major Bachelor's Programmes Hons. With Research.
- The dates scheduled for the Entrance Examinations are 26.05.2025 and 27.05.2025.
- The Entrance Examination shall be conducted in exam centres at 14 districts in Kerala and 2 outside centres (Delhi and Chennai).
- The financial provision for all the requisites towards the same shall be met from the head of account 'MH1(m) Credit & Semester System, Kariavattom-4/4110- Conduct of Entrance Examinations.'

The CSS was entrusted with conducting the entrance examination for the admission to the Four-Year Undergraduate Programme in the Teaching Departments of the University, vide U.O. No. 2690/2025/UOK dated 26.03.2025 based on the resolution of the Syndicate held on 17/03/2025 (Item No. 18.96).

The CSS-FYUG Section, vide notes dated 30.04.2024 has forwarded an estimate of ₹ 27,00,000/- (Rupees Twenty Seven Lakh Only) as the expenditure expected towards the conduct of the entrance examination for the admission of students to the four-year undergraduate programme in the teaching departments of the University in the year 2025 and requested to sanction the amount as a provisional advance in favour of the Deputy Registrar, CSS, University of Kerala, Kariavattom, meeting the expenditure from the "MH 1(m) Credit and Semester System-4/4110-Conduct of Entrance Examinations, in which ₹ 60,00,000/- (Rupees Sixty Lakh only) was allocated in the financial year 2025-26. The particulars of the estimate are given below.

Sl.No.	Particulars	Amount (in Rs.)
1.	Amount to be paid for Invigilation	6,50,000/-
2.	Amount to be paid to Supporting Staff	3,00,000/-
3.	Amount to be paid to Chief & Addl. Chief Superintendent	1,50,000/-
4.	Amount to be paid as Rent to Centre	4,00,000/-
5.	Amount to be paid to Evaluators	3,00,000/-
6.	Amount to be paid to staff on CV Camp duty	2,00,000/-
7.	Amount to be spend on Stationery	1,00,000/-
8.	Miscellaneous Expenses	1,00,000/-
9.	Transportation Charges	1,00,000/-
10.	Remuneration to observers	2,00,000/-
11.	SMS & Advertisement charges	1,00,000/-
12.	OMR Printing Paper	1,00,000/-
	Total	27,00,000/-

The finance has endorsed the proposal, vide endorsement no. FOS.579/Finance I/2025-26 dated 03.05.2025, on the condition that the provisional advance drawn shall be regularized within 3 months from the date of receipt of advance.

As per the orders of the Vice - Chancellor, the proposal to sanction an amount of ₹27,00,000/- (Rupees Twenty Seven Lakh Only) as provisional advance to Deputy Registrar, CSS, University of Kerala, Kariavattom in connection with the conduct of FYUGP Entrance Examinations 2025, meeting the expenditure from the head of account "MH1(m) Credit and Semester System-4/4110-Conduct of

Entrance Examinations" of the budget provision for the financial year 2025-26, is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to sanction an amount of Rs. 27,00,000/- (Rupees Twenty Seven Lakh Only) as provisional advance to Deputy Registrar, CSS, University of Kerala, Kariavattom for the conduct of FYUGP Entrance Examinations 2025, meeting the expenditure from the head of account "MH1(m) Credit and Semester System-4/4110-Conduct of Entrance Examinations" in the current year's Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No:19.132.Addl. Item No. 02: *Ph.D. thesis submission - Request for Waiver of Pending Fees - Mr. Hakeem Jan Muffaker, ICCR-Sponsored Ph.D. Scholar from Afghanistan-reg:-*

(Ac. E V (A))

Mr. Hakeem Jan Muffaker, an ICCR Ph.D. Research Scholar from Afghanistan and candidate in Public Administration under the guidance of Dr. Josukutty C.A, Professor, Department of Political Science, University of Kerala, Kariavattom, Thiruvananthapuram, has submitted his thesis for the award of the Ph.D. degree under the Faculty of Social Sciences on 18/03/2025. Following verification, defects in the application were noted and communicated to the candidate and his Research Supervisor via a defect memo dated 24/03/2025. The memo stipulated that Mr. Hakeem Jan Muffaker is liable to pay the 6th-year fee, which amounts to US \$850, comprising tuition fees (US \$750 for one semester) and an Open Defence fee (US \$100).

In response to the defect memo, Mr. Hakeem Jan Muffaker has rectified all defects on 01/04/2025 except pending fees. The Head, Department of Political Science submitted a request dated 27/03/2025 regarding the pending fees.

The Section has noted the following facts in this regard:

- The effective date of registration of the candidate is 04/09/2019.
- As per Clause 27 of the General Guidelines dated 24/04/2024, issued by the CGA Section, the Research Scholar is required to pay the Open Defence/ Tuition/ Research fee himself until the date of submission of his thesis. This is because the validity period for reimbursement of such fees by ICCR, which is five years from the date of registration, expired on 03/09/2024.
- In the request dated 27/03/2025, the Head, Department of Political Science states that Mr.Hakeem Jan Muffaker faced impediments in his pre-submission application dated 01/04/2024 due to delayed payment of research fees, open defense fees, and other fees by ICCR. Despite departmental efforts, the payment was received only after the five-year limit, causing research progress delays. Mr. Hakeem Jan Muffaker has complied with all requirements, and the delay was beyond his control. Further, the Head of the Department requests waiver of pending fees and direct university-ICCR engagement to resolve the payment issue, ensuring Mr. Hakeem's smooth thesis evaluation.
- The candidate submitted an application for a pre-submission seminar on 19/04/2024. However, the concerned section was unable to issue the pre-submission order due to non-payment of the Pre-Submission seminar fee and other university dues. The candidate had also applied for a guide change and title change on 11/03/2024, which was approved, and the order was issued on 16/01/2025; subsequently, the pre-submission seminar order was issued on 16/02/2025. Meanwhile, the ICCR remitted all pending fees for Mr. Hakeem Jan Muffaker on 12/09/2024, which was after the completion of the five-year limit.
- The pre-submission seminar was conducted on 28/02/2025. Subsequently the candidate submitted his thesis on 18/03/2025, and the Section issued a defect memo, stating the requirement of additional payment, US \$750 (one - semester fee) and US \$ 100 (open defence fee), to the university's account.

- Following may also be noted with regard to the General Guidelines for ICCR Sponsored and Self-Financing Foreign Students (UG/PG/Ph.D/PDF), University of Kerala implemented via U.O. No. 3521/2024/UOK dated 24.04.2024:

1. As per clause I (1), the ICCR scholarship for Ph.D. will cover tuition fees and other eligible fees for a maximum of 5 years.
2. However as per clause I (17), the tuition fee of an ICCR sponsored Ph.D. scholar may be claimed till the submission date of Ph.D. thesis based on U.O. No. AC.EI/A3/2021 dated 01.12.2021.
3. As per clause I (27) if a student fails to submit the thesis within 5 years (or period upto which ICCR gives scholarship), the open defence fee, tuition fee/research fee till the date of submission has to be remitted by the scholar itself and will not be reimbursed by ICCR.

As per the norms, ICCR will pay the tuition fees and other compulsory University fees for the Foreign Research Scholar to the Finance Officer's account. The Finance Officer will then transfer the funds to the concerned Head of Department, who will subsequently settle the various fees with the University on behalf of the Scholar, adhering to the University's approved fee structure.

The Head of the Department of Political Science has certified that the tuition fees and other fees for Mr. Hakeem Jan Muffaker, for the academic years 2019-20 to 2023-24, for Rupees 6,13,756/- (Rupees Six Lakh Thirteen Thousand Seven Hundred and Fifty Six Only) were intimated to ICCR on 23/09/2019. However, the amount was credited to the Department's PD account only on 12/09/2024, which is after the completion of the five-year period.

The following table shows the fee details of the candidate as per the data provided by the Head of the Department.

Head of Account	Required Fee	Fees Paid	Fee Due
Affiliation fee	\$100	\$100	-
Research/Tuition fee	\$8250	\$7500	\$750
Open defence fee	\$600	\$500	\$100
Thesis submission fee	\$200	\$200	-
Total	\$9150	\$8300	\$850

It may kindly be noted that Mr. Hakeem Jan Muffaker completed his Ph.D. thesis within the five-year tenure, which is the maximum eligible period for the ICCR Scholarship. However, the delay in conducting the Pre-submission Seminar and submitting the thesis was solely due to the delay in payment of fees by ICCR, a prerequisite for the seminar. Notably, the candidate had submitted a request for conducting the Pre-submission seminar prior to the end of the five-year period.

Although Mr. Hakeem Jan Muffaker completed his thesis within the stipulated timeframe, the actual submission occurred on 18/03/2025, which is beyond the maximum eligible period for the ICCR Scholarship. Consequently, he is liable to pay the 6th-year fee of US \$850. This requirement resulted from the delayed conduct of the pre-submission seminar and subsequent thesis submission, caused by ICCR's delay in sanctioning the eligible fee in a timely manner.

It may also be noted that a precedent exists in the case of Ms. Zamzama Rahmany, a Research Scholar in Physics, where she was exempted from paying additional fees. This decision was taken by the Syndicate on 22/02/2025, vide item no. 17.05.Additional 01.

The Syndicate considered the minutes of the combined meeting of the Standing Committee of the Syndicate on Academics and Research, and Finance and resolved to exempt the candidate from remitting the balance fee, considering that the fee dues arose due to delays in conducting the pre-submission seminar and subsequent thesis submission. These delays were solely caused by ICCR's delay in sanctioning the eligible fee for the candidate.

As per the orders of the Hon'ble Vice Chancellor, the request from the Head of the Department of Political Science seeking exemption from remitting the required balance fee of US \$850 in respect of Mr. Hakeem Jan Muffaker considering the resolution made by the Syndicate at its meeting held on 22/02/2025, as a precedent in this regard, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to exempt Mr. Hakeem Jan Muffaker, ICCR Ph.D. Research Scholar from Afghanistan and candidate in Public Administration, under the guidance of Dr.Josukutty C.A, Professor, Department of Political Science, University of Kerala from remitting the required balance fee of US \$850, by considering the fact that delay in conducting Pre-submission Seminar and submitting the thesis was solely due to the delay in payment of fees by ICCR.

The meeting came to an end at 2.15 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.05.2025, be approved.

Item No.19.133 to Item No.19.145

Referred to next Syndicate

Item No.19.146

Enquiry on applicability of GST on Audit fees paid- Notice from GST officials regarding.

(FO Section)

University received notice number MA32924105450C dated 30/09/2024 from GST Intelligence Unit 1 Ernakulam, directing to provide the copy of the Audit reports issued by the Kerala State Audit Department for the Financial year 2020- 21 to 2023-24, details of audit fees paid to Kerala State Audit department from 2020-21 to 2023-24 and details of tax paid under Reverse Charge Mechanism by University of Kerala from 2020-21 to 2023-24. The requested information has been forwarded to the office of the Intelligence Officer (Intelligence Unit-1) Kerala State Goods and Services Tax Department, Ernakulam via email dated 14/10/2024.

Further vide notice dated 10/03/2025, the GST intelligence unit summoned University to appear before Intelligence Officer through an authorised representative on 19/03/2025 at 11.30 AM at the Office of the Intelligence Officer (Intelligence Unit-1) SGST department, Kureikkal Building Edappally, Ernakulam to give evidence.

Mr Hyder Ali, P K, Chartered Accountant, the authorised representative of the University presented the matter and requested for extension of time.

The matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to seek the opinion of the Standing Counsel on the applicability of GST on Audit of fees paid and place the same before the Syndicate.

Item No.19.147

Discussion held on 09.05.2025 in the office of Standing Counsel, Kochi in connection with Order No.34/2024-25 GST (JC) dated 31.12.2024 from the Office of the Commissioner, CGST confirming the demand of Rs.2,20,66,146/- plus interest and penalty of the CGST Act, 2017 and further course of action to be taken as directed by the Syndicate in its meeting held on 17.03.2025 - Reg.

(F.O.Sn.)

The Syndicate in its meeting held on 17.03.2025 considered the demand raised by the Joint Commissioner, Office of the Commissioner, CGST confirming the demand of Rs.2,20,66,146/- plus interest and penalty of the CGST Act, 2017 and filing of appeal. The Syndicate resolved to entrust the Convenor of the Standing Committee of the Syndicate on Affiliation of Colleges, Dr. S Nazeeb, Dr.Shijukhan J S, Members Syndicate and the Registrar, to have a discussion with the Standing Counsel regarding the scope of filing an appeal in the Honourable High Court against the order from the office of the Commissioner, CGST. Further resolved to initiate immediate steps to file an appeal before the Commissioner of Central Tax and Central Excise, Kochi, by remitting the required pre-deposit. (Item No.18.107).

As decided by the Syndicate, online meeting was conducted on 02.04.2025 to discuss with the Standing Counsel the legal actions to be taken on Order No.34/2024-25 GST (JC) dated 31.12.2024 and also the scope of filing an appeal in the Hon'ble High Court against the said order. The meeting decided (1) to direct the Finance Officer not to file appeal against Order No.34/2024-25 GST (JC) dated 31.12.2024 before the Commissioner (Appeal), Central Tax & Central Excise, Cochin for the

time being (2) depute Finance Officer and other officials of University of Kerala to meet the Standing Counsel of the University in his office at Ernakulam at the earliest with all the relevant documents and files in connection with filing writ petitions against the demand of GST on Affiliation services of the University and the Circular NO.234/28/2024-GST dated 11.10.2024. The minutes of the meeting was approved by Honourable Vice Chancellor subject to reporting to Syndicate.

Since Standing Counsel desired to have a detailed meeting with Syndicate Members and Statutory officers, another meeting was arranged in the office of the Standing Counsel at Kochi on 09.05.2025. The meeting was attended by Sri. R.Rajesh, Member, Syndicate (Convenor, Standing Committee of the Syndicate on affiliation of colleges), Adv.G. Muralidharan Pillai, Member, Syndicate, Dr. S Nazeeb, Member, Syndicate, Sri. Shijukhan.J S, Member, Syndicate, Registrar and Finance Officer.

During the meeting following points were discussed:

1. Service Tax for the period from April 2014 to June 2017 amounting to Rs.1,43,69,882.00.

Copy of documents such as Summons/Show Cause Notice, reply furnished by the University were given to Standing Counsel for perusal. University provided details as required in the Summons and filed detailed objection against the Show cause notice. GST authorities informed the University, vide letter dt.21/12/2020, that in view of the pendency of the department appeal number ST/21685/2018 before the Honourable CESTAT, Bangalore (against orders of the Commissioner of GST and Central Excise, Kochi in respect of CUSAT) the Show Cause notice issued in respect of University of Kerala has been transferred to call book.

2. GST Demand of Rs. 2,20,66,146.00 for the period from July 2017 to March 2022 and subsequent issues.

Documents such as Summons, Show Cause Notice, reply furnished by the University and the Order in Original No.34/2024-25 GST (JC) dated 31.12.2024 confirming the demand of Rs.2,20,66,146/- along with applicable interest and penalty, circular issued by the Ministry of Finance dated 11.10.2024 and the Syndicate decisions were perused by the Standing Counsel. University furnished all the required information to GST authorities and filed objections against Show Cause notice in time. Joint Commissioner confirmed the demand and issued orders on 31.12.2024 without appraising the facts furnished by the University. Based on the clarification of Ministry of Finance, Government of India dated 11.10.2024 clarifying that GST is applicable on affiliation fees, University decided to comply with the directions and started collecting GST. It was also pointed out that GST authorities may raise demand for the period from April 2022 to March 2024 on the various reasons stated in the order dated 31.12.2024.

Standing Counsel provided his learned opinion vide email dated 12.05.2025. Copy enclosed.

The matter is reported.

Resolution of the Syndicate

In view of the decision taken in the discussion held on 09.05.2025 with the Standing Counsel of the University and also of the Legal Opinion dated 12.05.2025 rendered by him and taking into account the finding of the Hon'ble High Court of Bombay in Goa University case, regarding the legal untenability of the Circular dated 11.10.2024 is hereby **RESOLVED** to keep the earlier decision of the Syndicate held on 05.11.2024 and 11.11.2024 in abeyance subject to the final decision of the Hon'ble High Court and to take legal steps to canvass the same contentions before the Hon'ble High Court of Kerala by way of a writ petition.

FURTHER RESOLVED to constitute a Sub-Committee consisting of the Convenors of the Standing Committees of the Syndicate on Finance, Affiliation of Colleges, Dr.S.Nazeeb, Member Syndicate, Registrar and Finance Officer. The implementation of all future steps shall be taken by a sub-committee constituted considering the exigency of the matter.

It is **ALSO RESOLVED** that the sub-committee shall report within 10 days. Thereafter the Syndicate shall be convened to consider the report and take appropriate decision on the matter.

Thiruvananthapuram confirming the amount of Rs. 2,20,66,146/- from the University u/s 74 of the CGST Act 2017- Reporting of – reg.

(Ac.BII)

The Minutes of the online discussion with the Standing Counsel held on 02.04.2025 as resolved by the Syndicate held on 17.03.2025 vide item no.18.107 may be seen appended. The Vice Chancellor on recommendation from the Registrar, has approved the minutes invoking his powers under section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate.

Accordingly, the Minutes of the online discussion with the Standing Counsel held on 02.04.2025 is reported before the Syndicate.

Minutes of the online Discussion with the Standing Counsel held on 02.04.2025 regarding the legal actions to be taken on Order no.34/2024-25 GST (JC) dated 31.12.2024 from the Office of the Commissioner, CGST, Thiruvananthapuram confirming the amount of Rs.2,20,66,146/- from the University u/s 74 of the CGST Act 2017.

Members Present

1.Sri.R.Rajesh, Member,Syndicate (Convenor)	Online
2.Adv.G.Muralidharan Pillai, Member,Syndicate (Special Invitee)	Online
3.Dr.S.Nazeeb, Member,Syndicate	Online
4.Sri.Ajay.D.N, Member,Syndicate (Special Invitee)	Sd/-
5.Prof.(Dr.)Anil Kumar.K.S, Registrar	Sd/-
6.Sri.R.Mahadevan, Finance Officer (Special Invitee)	Sd/-

Members Absent

- 1.Dr.Shijukhan.J.S, Member, Syndicate

Smt.Sruthi.J.S, I.R.S., Joint Commissioner, Department of Revenue, Office of the Commissioner, CGST, Thiruvananthapuram had issued order no.34/2024-25 GST (JC) dated 31.12.2024 declared that the service provided by the University of Kerala to its affiliated colleges by way of collecting Affiliation Fee and Administration Fee as taxable supply of Service and confirm the amount of Rs.2,20,66,146/- (Rupees Two crore Twenty lakh Sixty-Six thousand One hundred and Forty-Six only) (CGST Rs.1,10,33,073/- and SGST Rs.1,10,33,073/-) from the University (as provided under Section 74(1) read with Section 74(9) of the CGST Act, 2017, for the period from 01.07.2017 to 31.03.2022.

It is also declared that the University should pay Interest on the amount of Rs.2,20,66,146/- at the applicable rate under Section 50 (1) of the Act and imposed penalty of Rs.2,20,66,146/- (Rupees Two Crore Twenty lakh Sixty Six thousand One hundred and Forty Six only) (CGST Penalty Rs.1,10,33,073/- and SGST Penalty Rs.1,10,33,073/-) leviable under Section 74(1) of the Act, read with Section 74(9) *ibid.*, on them for the various contraventions of the Act, and the Rules made thereunder on the amount.

The following facts may also be noted in this context.

- The Directorate of Goods and Service Tax has served a Show Cause Notice on University fixing a liability of Rs.1,43,69,882/- towards arrears of Service Tax due, interest and penalty during the period from April 2014-June 2017.
- The Syndicate at its meeting held on 30.10.2019 vide item no.05.126 considered the matter and resolved to entrust a Tax Consultant for initiating further proceedings in the matter. The reply to the Show Cause Notice was forwarded to the Office of the Joint Commissioner of Central Tax and Central Excise, Thiruvananthapuram and was reported to the Syndicate held on 28.04.2020 vide item no.10.212.
- In reply, vide letter dated 21.12.2020, the GST authorities intimating that the Show Cause Notice demanding Service Tax of Rs.1,43,69,882/- served by the GST authorities has been transferred to Call Book till the disposal of appeal filed before CESTAT, SZB, Bangalore against the dropping of similar demand in respect of CUSAT by the Commissioner of Central GST and Central Excise, Cochin and the matter was intimated the Tax Consultant and Finance Officer.
- Later, Sri.Shahul Hameed A., Senior Intelligence Officer, Directorate General of GST Intelligence. Regional Unit. Thiruvananthapuram had issued summons no.35/2023 dated

05.04.2023 to appear before him on 17.04.2023 at 11.00am for giving evidence and to produce the following details/documents for this period from July 2017 to March 2023.

1. Details of the Annual Administrative Fees Collected from Affiliated Colleges.
 2. Details of the Initial Development Fees Collected from Affiliated Colleges.
 3. Details of the Affiliation Fees Collected from constituent colleges other than under the above two categories.
- Accordingly, the Finance wing had furnished the above sought details vide letter dated 12.04.2023 to the office of Directorate General of GST Intelligence, Regional Unit, Thiruvananthapuram under signed by the Registrar. The Registrar had authorised Adv.Vinod.S. Nair to act as his representative for submitting documents regarding the Summons No.35/2023 dated 05.04.2023. Also entrusted officials from the Finance and Academic Sections concerned to accompany Adv.Vinod S.Nair with relevant files.
 - The Analysis made by the Additional Director, Directorate General of GST Intelligence, Kochi Zonal Unit is that the Affiliation Fee and Annual Administration Fee collected by the University from the Colleges does not have GST Exemption as per SI No.66 of Notification No.12/2017- Central Tax (Rate) dated 28.06.2017 coming under SAC Code 9992. It is stated that exemption is for services provided by an educational institution to its students, faculty and staff. There is no exemption provided to supplies made by an education institution to its affiliated colleges. Unless there is a specific exemption granted the University is liable to pay GST on the affiliation fee.
 - The investigation was summarised that the University has violated the provisions of CGST Act 2017 and Rules thereunder with an intent to evade payment of GST making liable for invocation of section 74 of the CGST Act 2017.
 - Accordingly, notice has been issued to the University of Kerala to show cause, as to why GST an amount of Rs.2,20,66,146/- (Rupees Two Crore Twenty Lakh Sixty Six Thousand One Hundred and Forty Six only) being GST not paid over the amount received as Administration Fee/affiliation Fee for the period July 2017 to March 2022 should not be demanded and recovered. The Directorate General of GST Intelligence, Kochi Zonal Unit vide Show Cause Notice No.SCN No. 19/2024-25 (GST) dated 25.07.2024, informed that University of Kerala is liable to pay GST on the affiliation fee as per notification No.11/2017 Central Tax dated 28.06.2017. The total GST payable proposed on the affiliation fee is Rs.2,20,66,146.00/- (CGST Rs.1,10,33,073.00/- SGST Rs.1,10,33,073.00/-). It is also proposed to levy interest at appropriate rates under section 50 of Central GST 2017 and Kerala GST Act, 2017 and impose Penalty under section 74(1) of the CGST and KGST Act, 2017.
 - Reply to Show cause notice SCN No. 19/2024-25 (GST) dated 25.07.2024 has been furnished to Additional/Joint Commissioner of Central GST and Central Excise vide letter no.40043/Ac.B II/2024/UOK dated 23.08.2024.
 - Subsequently , Superintendent, Office of the Assistant Commissioner, Central Tax and Central Excise, Thiruvananthapuram South Division vide letter dated 30.08.2024 intimated to appear before the Assistant Commissioner of CGST, South Division, Trivandrum at Room no.602, Vth floor,GST Bhavan, Press Club Road, in person or through authorized representative, with all the evidences on 05.09.2024 at 11.15 am. Later, the person hearing date has been rescheduled to 19.09.2024.
 - Accordingly, person hearing had been conducted on 19.09.2024. Sri.Hyder Ali P.K., Chartered Accountant, authorized by the Registrar along with Sri R.Mahadevan, Finance Officer, University of Kerala and Sri.Ribu Jacob Mathew, Section Officer Ac.BII Section has attended the personal hearing conducted by Smt.Sruthi J.S., I.R.S., Joint Commissioner Central GST and Central Excise on 19.09.2024. Additional facts had also been submitted before the Joint Commissioner of Central Tax & Central Excise, Thiruvananthapuram vide letter dated 18.09.2024.
 - As part of the discussion with the Joint Commissioner Central GST and Central Excise, it was stated that several state Universities has been issued with show cause notice against the demand of GST on Affiliation & Administration Fee under section 74 of CGST Act, 2017. It was instructed to take up the matter to the Ministry of Higher Education for obtaining general orders exempting the Universities from GST on the fees levied from the Colleges.

- Accordingly, letter No.FOS/2024 dated 20.09.2024 had been forwarded to the P.S.to the Hon'ble Minister of Finance, P.S.to the Hon'ble Minister of Higher Education and the Principal Secretary, Department of Higher Education to provide exemption from levy of GST on Affiliation fees collected from colleges and reply is awaiting.
 - Meanwhile, the Department of Revenue, Ministry of Finance, Government of India had issued a circular no.234/28/2024-GST dated 11.10.2024 about the clarifications regarding applicability of GST on certain services based on the recommendations of the GST Council in its 54th meeting held on 09.09.2024 at New Delhi in exercise of the powers conferred under section 168(1) of the Central Goods and Services Tax Act, 2017. The Finance Officer has ordered to take steps to demand GST accordingly.
 - As per the circular clauses 2.2 & 2.3, "the activity of affiliation is to monitor and ensure whether the institution possesses the required infrastructure in terms of space, technical prowess, financial liquidity, faculty strength, etc. and is thereby eligible for the privileges to conduct the course/program of study for the degree/title extended by the University to the students enrolled in such institutions. The affiliation services provided by the universities to colleges are not by way of services related to the admission of students to such colleges or the conduct of examinations by such colleges.
 - Thus, as recommended by the 54th GST Council, it is hereby clarified that the affiliation services provided by universities to their constituent colleges are not covered within the ambit of exemptions provided to educational institutions in the notification No. 12/2017-CT(R) dated 28.06.2017 and **GST at the rate of 18% is applicable on the affiliation services provided by the universities.**
 - Accordingly, the Syndicate at its meeting held on 05.11.2024 & 11.11.2024 vide item no.15.101, resolved to approve the remarks of the Finance Officer and the directions in the circular no.234/28/2024-GST dated 11.10.2024 regarding applicability of GST @18% on Affiliation and Administration Fee from colleges and that the same be implemented. Circular no. 40043/Ac B II/2024/UOK dated 21.12.2024 had been issued regarding this. The order no.34/2024-25 GST (JC) dated 31.12.2024 from the Office of the Commissioner, CGST, Thiruvananthapuram had been issued on the basis of the following.
 - The 54th meeting of GST Council held on 09.09.2024 itself has clarified that the exemptions provided to educational institutions does not cover the affiliation services provided by the universities to their constituent colleges.
 - As per clause 15.2 of the order, Joint Commissioner, CGST informed that Tax Payer (University) has not disclosed the income of Affiliation Fee and Administration Fee, either in taxable category or exempted category in the Annual Returns filed to the department, despite having full knowledge about the provisions of the GST Act, Rules and procedure.
 - The Tax Payer also withheld the information from the Department of having availed exemption from the CGST Act, 2017.
 - In the GST regime the onus is placed on the Tax Payer to comply with the statutory provisions on a self-assessment basis and disclose the correct information in the statutory Returns filed by them. Non-disclosure of actual ineligible credit in their GSTR 3B and GSTR 9 Returns amounts to suppression of facts. The Tax Payer, by not showing the actual GST payable in their statutory Returns had suppressed the facts with malafide intention to avail exemption and not correctly disclosed in GSTR 3Bs filed by them.
- Hence, invoking the provisions of Section 74(1) of CGST Act, 2017 is justified for demanding of the short paid GST by them from 01.07.2017 to 31.03.2022. However, the Tax Payer is at liberty to avail the reduction in penalty provided under Section 74(11) of the Act.
- It is also provided that appeal against this order to the Commissioner (Appeals), Central Tax & Central Excise, Central Revenue Building, I.S Press Road, Cochin may filed within three months from the date of communication of this order. The order has been communicated on 03.01.2025 vide email. Hence the last date to file appeal is 02.04.2025.
- An appeal against this order shall lie before the Commissioner (Appeal) on payment (a) in full, such part of the amount of tax, interest, fine, fee and penalty arising from the impugned order, as is admitted by him; and (b) a sum equal to ten percent of the remaining amount of tax in dispute

arising from the said order, subject to a maximum of twenty five crore rupees, in relation to which the appeal has been filed.

The Finance Officer had remarked as following in this matter.

“Appeal has to be filed within 3 months from the date of communication of the order. We may file appeal before the Commissioner (Appeals), Central Tax & Central Excise, Cochin. The order has been communicated on 03.01.2025 vide email. Hence the last date to file appeal is 02.04.2025. Detailed statement of facts with latest Notifications/case laws is being prepared in consultation with GST consultant. It is also suggested that the matter may be placed before the Syndicate. If approved we may remit the GST amount along with interest at the earliest.”

The Syndicate held on 17.03.2025 vide item no.18.107 considered the order no.34/2024-25 GST (JC) dated 31.12.2024 from the Office of the Commissioner, CGST, Thiruvananthapuram and resolved to entrust the Convenor of the Standing Committee of the Syndicate on Affiliation of Colleges, Dr.S. Nazeeb, Dr. Shijukhan J.S., Members, Syndicate and the Registrar, to have a discussion with the Standing Counsel regarding the scope of filing an appeal in the Honourable High Court against the order from the office of the Commissioner, CGST.

Further resolved to initiate immediate steps to file an appeal before the Commissioner of Central Tax & Central Excise, Kochi, by remitting the required pre-deposit.

The Finance officer vide note dated 21.03.2025 has intimated that “we have to file online appeal in the prescribed format before 03.04.2025 along with pre deposit of 10% of the disputed tax amount. The pre deposit amount comes to Rs.22,06,615/-.”

Meanwhile, the Finance Officer vide email dated 29.03.2025 has informed as follows. "Please refer to the appeal to be filed before the GST authorities ie, Commissioner (Appeals). 29/3/2025 being the last day of the current Financial Year, as regards banking transactions it may be ensured that the University order for release of pre -deposit be issued on 29/3/2025 itself, so that the pre - deposit can be made on the same day. For information."

The Vice Chancellor had also approved the endorsement proposal of pre deposit amount of Rs.22,06,615/- approved by the Finance Officer. Accordingly, U.O no.2801/2025/UOK dated 29.03.2025 had been issued to the Finance Officer for further action to file appeal.

The Registrar ordered to conduct online discussion on 02.04.2025 with the Standing Counsel as resolved by the Syndicate regarding the scope of filing an appeal in the Honourable High Court against the order from the office of the Commissioner, CGST.

Discussion started by 5.45 pm. Prof.(Dr.).K.S.Anil Kumar, the Registrar, Sri.R.Mahadevan, the Finance Officer, and Sri.Ajay.D.N, Member, Syndicate attended the meeting from the Syndicate room and other members Sri.R.Rajesh, Member, Syndicate (Convenor), Adv.G.Muralidharan Pillai, Member, Syndicate & Dr.S.Nazeeb, Member, Syndicate joined online.

Sri.R.Mahadevan, the Finance Officer presented the matter before the Standing Counsel. Prof.(Dr.).K.S.Anil Kumar, the Registrar remarked that the appeal to be filed before the Commissioner (Appeals), Central Tax & Central Excise, drafted by the Tax Consultant has been approved. Pre deposit amount to be remitted has been appropriated and entered in the Cash Ledger. Accordingly, all steps to file appeal has been taken as per the resolution of the Syndicate as the last date for filing appeal is 03.04.2025.

The Standing Counsel remarked that the State Universities has to be exempted from the GST. There is no Goods and Services in connection with the affiliation fees. The Standing Counsel enquired whether on receipt of the Show Cause dated 25.07.2024, any administrative decision has been taken by authorities of the University, ie, the Syndicate or the Vice Chancellor for not remitting GST on Affiliation/Administration Fee as demanded by the GST Department and challenging the same before the Hon'ble High Court.

Sri.R.Rajesh, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges informed that the Syndicate held on 05.11.2024 & 11.11.2024 vide item no.15.101, resolved to approve the remarks of the Finance Officer and the directions in the circular no.234/28/2024-GST dated 11.10.2024 regarding applicability of GST @18% on Affiliation and Administration Fee from colleges and that the same be implemented.

Dr.S.Nazeeb, Member, Syndicate sought the learned advice of the Standing Counsel on the matter whether there is any legal impediment in challenging the Order no.34/2024-25 GST (JC) dated 31.12.2024 from the Office of the Commissioner, CGST, Thiruvananthapuram before the Hon'ble

High Court without filing appeal before Commissioner (Appeals). Also sought the advice of the Standing Counsel what action has to be taken by the University at the point of time.

The Standing Counsel opined that the University should have challenged the circular no.234/28/2024-GST dated 11.10.2024 regarding applicability of GST on affiliation services based on the recommendations of the GST Council in its 54th meeting held on 09.09.2024. Also opined that appeal against the order no.34/2024-25 GST (JC) dated 31.12.2024 need not be filed before Commissioner (Appeals), Central Tax & Central Excise. Appeal can be filed later by condoning the delay and in case of if delay condonation was not permitted, University can approach the Hon'ble High Court seeking orders to get the delay condonation.

Accordingly, the sub committee considering the opinion of the Standing Counsel recommended to,

1. *direct the Finance Officer, University of Kerala not to file appeal against Order no.34/2024-25 GST (JC) dated 31.12.2024 from the Office of the Commissioner, CGST, Thiruvananthapuram confirming the amount of Rs.2,20,66,146/- from the University u/s 74 of the CGST Act 2017 before the Commissioner (Appeals), Central Tax & Central Excise, Central Revenue Building, I.S Press Road, Cochin for the time being.*
2. *depute the Finance Officer and other officials of University of Kerala to meet the Standing Counsel of the University in his office at Ernakulam at the earliest with all the relevant documents and files in connection with filing writ petitions against the demand of GST on Affiliation services of the University and the Circular no.234/28/2024-GST dated 11.10.2024.*

Meeting came to an end at 7.45 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved by the above recommendation of the meeting regarding the legal actions against Order no.34/2024-25 GST (JC) dated 31.12.2024 from the Office of the Commissioner, CGST, Thiruvananthapuram with the Standing Counsel held on 02.04.2025, be noted.

Item No.19.149

Disbursement of remuneration to the Examiners in light of Audit objection & High court Judgement –reg.

(M&C1)

The Government vide letter dated 12/04/2017 informed all Universities about the AG audit objection for payment of excess amount to examiners for valuation during 2010-2015 (without deducting part of duty reductions in remuneration). University had therefore taken steps to deduct part of duty payment from the remuneration of teachers drawing UGC scale of pay as per the instructions of the Government.

The Syndicate meeting held in 10/05/2018 had decided to fix the minimum number of papers that are to be valued as part of duty, both for the UG and PG exams separately and also differently for science and non- science subjects and order vide U.O.No.M&C.I.2/1834/2018 dated 14/06/2018 had been issued through which ₹650/- (65 papers) for science subjects and ₹750/- (75 papers) for non-science subjects were deducted from the remuneration payable to the teachers drawing UGC scale of pay, considering the said numbers as part of duty for valuation of UG. For PG programmes amount for valuation of 30 papers for non-science subjects and 25 papers for Science subjects were deducted towards part of duty.

Since then the Examiners who draw their Pay in the UGC scheme are being paid remuneration after deducting @ Rs.10/- per paper for UG courses and @ Rs.15/- per paper for PG courses based on the above order. Till date the said UO subsists for disbursement of remuneration to the Examiners. Subsequently, the part of duty of guest Lecturers from Govt/Aided Colleges were fixed as per UO.No M&C I.2/2025/UOK-CE dated 07-04-2025.

Currently the remuneration to the Examiners are kept pending by Audit wing due to the Audit objection based on the Judgement of the Hon'ble High Court in WP(C) 25417 of 2021 and connected cases. In the Audit Inspection Report from the Office of the Principal Accountant General for the fiscal year 2021-2023 (OBS-1274620), it has been asserted that, "College teachers are not legally entitled to be paid any amounts in addition to their salary and allowances for the purpose of evaluating answer scripts, which the Court affirmed to be part of their duties."

Taking into account the above observations of AG Audit, the audit wing of the University observed that distributing remuneration to the Examiners for valuation duty under the present system may constitute legal consequences and has stated that in order to proceed with the distribution of remuneration to the examiners for valuation of various examinations of the University, specific orders is required by the authorities concerned.

However in para 7 of the Judgment referred above, wherein the Court observed that – ‘*in the absence of any statutory order or executive stipulation being shown - that, normally, a teacher of a College cannot seek to be paid additional remuneration for valuation of answer scripts. At the best, they can seek the disbursement of actual expenses, if any, but payment in the nature of a fee or remuneration for such purpose is indubitably impermissible. Of course, as said above, had there been any valid order-be that by the Government or by the Universities - authorising such a payment, this Court could have taken a contrary view; but when the Petitioners themselves are unable to inform this Court any such, there can be little doubt that payments accepted by them were unauthorised and undeserving*’. As University was disbursing remuneration to the examiners on the basis of orders with regulations on part of duty, the legal implications, for continuing the present procedure in view of the observations made by the Hon'ble Court, needs examination.

The Syndicate meeting held on 22-02-2025 had resolved to entrust the Registrar and the Convener of the Standing Committee of the Syndicate on Finance to have a discussion with the Standing counsel to determine whether some payment can be released provisionally for the valuation and what course of action can be taken in WP(C) No. 25417 of 2021 and connected cases.

The Standing Counsel in his opinion dated 09-05-2025(Copy attached) stated that there is wide disparity between the UGC scale of pay and the total remuneration paid to other categories of teachers whose salary and other perks are not strictly covered or protected by any statutory provision. Considering this fact, and the efflux of self-financing institutions affiliated to the University, the Rule laid down by the Hon'ble High Court of Kerala cannot be made applicable uniformly which would result in considerable miscarriage of justice. Even for the beneficiaries of the UGC scale of pay, when they are entrusted with the responsibility of evaluation of students who are totally outside the concept of their teaching duties prescribed legally, the issue requires a relook.

The main statutory responsibility of the University is the proper conduct of examinations the valuation of examinations and publication of results. Considering this crucial aspect, we cannot expect to extract such expert work from the teachers without paying them sufficient remuneration.

The common judgment in W.P.(C)No.25417 of 2021 and connected cases provides that the University or the Government can pass appropriate orders which are found essential for the proper conduct of valuation of answer books. The only aspect pointed out is that there are no specific orders presently and hence to overcome the hurdles, the way out is the issuance of necessary orders. All the issues may be meticulously examined categorically and remuneration can be fixed accordingly, mainly taking into account the additional hardship caused to any teacher who is entrusted with that work.

In this regard the G.O (P)No.5/2001/H.Edn dated 3/1/2001 issued by the Higher Education Department detailing the academic aspects of workload consequent to the implementation of UGC scheme, states that the valuation of answerscripts of private candidates are remunerative and can be given to serving as well as retired teachers.

Taking into consideration the GO cited and the Legal opinion received, appropriate decision on the following points are needed.

- a. Whether the existing UO determining the part of duty of Examiners can be made applicable for disbursing remuneration for valuation to faculties of Govt/Aided Colleges drawing UGC scale of pay. Or they may be paid actual expenses, if any as stated in the Judgement.
- b. Whether the part of duty be made applicable to teachers of Unaided colleges/ UITs/ UIM (Guest/ Contract) as in case of the Guest Lecturers of Govt/Aided Colleges. (UO appended)
- c. The matter of reinstating payment, at the existing rates, to all the Examiners (Govt/Aided/Self Financing) for valuation of SDE/Private registration/ delinked courses and external examiners of specialised courses and for the Examiners performing Revaluation, for which part of duty cannot be assigned.

As per the orders from the Hon'ble Vice Chancellor, the legal opinion on the matter of payment of remuneration to the Examiners for valuation of answer scripts of various examinations

(Regular/ SDE/Private Registration/Delinked Courses/Specialised Courses) & Revaluation received from the Standing Counsel in light of the Judgement of the Hon'ble High Court and Audit Observation is placed before the Syndicate for consideration and appropriate recommendation.

Resolution of the Syndicate

The Syndicate considered the Opinion of the Standing Counsel and the Government Order, G.O (P)No.5/2001/H.Edn dated 03.01.2001 and **RESOLVED** the following:

- a. The existing University Order determining the part of duty of Examiners shall be made applicable for disbursing remuneration for valuation to faculties of Govt/Aided Colleges drawing UGC scale of pay.
- b. The part of duty shall be made applicable to teachers of Unaided colleges/ UITs/ UIM (Guest/ Contract) as in case of the Guest Lecturers of Govt/Aided Colleges.
- c. The reinstating payment, at the existing rates, to all the Examiners (Govt/Aided/Self Financing) for valuation of SDE/Private registration/ delinked courses and external examiners of specialised courses and for the Examiners performing Revaluation, for which part of duty cannot be assigned.

Item No.19.150 കേരള യൂണിവേഴ്സിറ്റി യൂണിയൻ 2024-25 - കേരള സർവകലാശാല യുവജനോത്സവം നടത്തുന്നത് - സംബന്ധിച്ച്

(എ ഡി ഡി II)

2024-25 അധ്യയന വർഷത്തിലെ കലോത്സവം മെയ് മാസം അവസാനത്തോട് കൂടി നടത്തണമെന്നുള്ള കേരള യൂണിവേഴ്സിറ്റി യൂണിയൻ (2024 -2025) ചെയർമാന്റെ അപേക്ഷയുടെ വിശദാംശങ്ങൾ ചുവടെ നൽകുന്നു. കഴിഞ്ഞ വർഷത്തെ യൂണിവേഴ്സിറ്റി യൂണിയന്റെ (2024) നേതൃത്വത്തിൽ ഉള്ള കലോത്സവം നിലവിൽ നടന്നിട്ടില്ല. നമ്മുടെ സർവകലാശാല നാഷണൽ യൂണിവേഴ്സിറ്റി കലോത്സവത്തിൽ ഉൾപ്പെടെ ഒന്നാം സ്ഥാനം കരസ്ഥമാക്കി ദേശീയ അന്തർദ്ദേശീയ ശ്രദ്ധ പിടിച്ചു പറ്റിയ സർവകലാശാലയാണ്. തുടർന്നും കേരള സർവകലാശാല ലോകത്താകെ ശ്രദ്ധയാകർഷിക്കപ്പെടുന്ന സർവകലാശാലയായി വിദ്യാർത്ഥികളുടെ സർഗാത്മകത വികസിപ്പിച്ചു. ഇനിയും നേട്ടങ്ങൾ കരസ്ഥമാക്കുവാൻ കലോത്സവം നടത്തേണ്ടത് അനിവാര്യമാണ്. അടിയന്തിരമായി മെയ് മാസം അവസാനത്തോടെ കലോത്സവം നടത്താനുള്ള അനുമതി നൽകണമെന്നും കലോത്സവത്തിന് ആവശ്യമായ ഫണ്ട് കൂടി അനുവദിക്കണമെന്നും അഭ്യർത്ഥിച്ചിരിക്കുന്നു.

മേൽ അപേക്ഷയിന്മേൽ സ്റ്റുഡൻറ് സർവീസസ് ഡയറക്ടറുടെ റിമാർക്സ് തേടിയിരുന്നു. ആയതിലേക്കു സ്റ്റുഡൻറ് സർവീസസ് ഡയറക്ടർ സമർപ്പിച്ച മറുപടി ചുവടെ ചേർക്കുന്നു. 09.09.2024-ന് നടന്ന സർവകലാശാല സിൻഡിക്കേറ്റിന്റെ 14-ാമത് മീറ്റിങ്ങിലെ ഐറ്റം നം. 14.25 നേലുള്ള തീരുമാനപ്രകാരം 2024-25 അക്കാദമിക വർഷം മുതലുള്ള സർവകലാശാല യുവജനോത്സവങ്ങൾ സോണൽ-ഇന്റർസോണൽ രീതിയിൽ നടത്താൻ നിഷ്കർഷിച്ചിട്ടുള്ള വിവരം ശ്രദ്ധയിൽപ്പെടുത്തുന്നു. ഇതിൻ പ്രകാരം, 2025-26-ൽ സോണൽ-ഇന്റർ സോണൽ കലോത്സവങ്ങൾ നടത്തുന്നതിനുള്ള മാനുവലും സംഘാടന നിയമങ്ങളും പരിഷ്കരിക്കുന്നതിനുള്ള നടപടികൾ പുരോഗമിച്ചുവരുന്നു. എന്നാൽ 2024-25 അധ്യയന വർഷത്തിലെ കലോത്സവം മെയ് മാസത്തിൽ നടത്തണമെങ്കിൽ നിലവിലുള്ള (2024) കലോത്സവ മാനുവൽ പ്രകാരം മാത്രമേ നടത്താൻ സാധിക്കുകയുള്ളൂ. ഇത്തരത്തിൽ കലോത്സവം നടത്തുവാൻ

സിൻഡിക്കേറ്റിന്റെ പ്രത്യേക അനുമതി ഉണ്ടെങ്കിൽ നടത്തുന്നതിന് തടസ്സമില്ലെന്നും ശ്രദ്ധയിൽപെടുത്തുന്നു.

ബഹു വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം മേൽ വിഷയം സിൻഡിക്കേറ്റിന് പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

RESOLVED to conduct the Kerala University Youth Festival during the last week of May, 2025 following the latest guidelines except Zonal wise, approved by the Syndicate.

FURTHER RESOLVED to sanction an amount of Rs.30,00,000/- (Rs. Thirty lakh only) for conducting Kerala University Youth Festival.

Item No.19.151

University Institute of Technology, Sasthamcotta- Poruvazhy Grama Panchayath Revenue recovery- reg.

(Ad.AVII)

The Deputy Tahsildar, Thiruvananthapuram vide demand notice (as per section 34) no. RRC No.2024/11880/02 dated 29.03.2025 demanded to pay an amount of ₹23,03,455/- towards the arrears of rent for use of the building and stall belonging to the Poruvazhy Grama Panchayath, charge for demand notice and expenditure towards foreclosure within 10 days to avoid foreclosure . The demand notice was received on 06.05.2025.

The legal adviser has advised that the Government alone can pass order restraining the revenue recovery proceedings.

The Syndicate at its meeting held on 20.05.2023 vide item no.57.90 of the Minutes resolved to reject the demand of the Poruvazhi Grama Panchayath to clear the arrears of rent for the building where UIT Sasthamcotta was housed, in the light of the fact that University Institutes of Technology are institutions run by the University with a vision to impart education to students of remote areas on condition that all infrastructural facilities shall be provided by the LSG Authorities. Further, it may be noted that no formal rent agreement is seen made between the University and the Poruvazhy Grama Panchayath in respect of housing the UIT Sasthamkotta.

It may also be noted that the Syndicate at its meeting held on 09.05.2024 vide item no.10.96.04 resolved that a rent agreement be executed for the period from 01.04.2024 to 30.09.2024 and thereafter the centre be shifted to new building under construction and the request for rent arrears cannot be considered. And further resolved to entrust Adv. G. Muralidharan Pillai, Member Syndicate and Registrar to have a negotiation with the President, Poruvazhy Grama Panchayath for fixing the rent amount. A meeting with the President, and the Secretary Poruvazhy Grama Panchayth was arranged on 23.05.2024 at UIT Sasthamcotta to discuss the matter relating to the rent, but they didn't attend the meeting.

The Principal in charge, UIT Sasthamcotta had earlier filed an O.S No 119 /2024 in the Court of the Munsiff- Magistrate, Sasthamcotta seeking interim prohibitory injunction against Poruvazhy Grama Panchayth demand for vacating the building and their threatening. As per the court order the Poruvazhy Grama Panchayth building was vacated on 31.03.2025 and the UIT Sasthamkotta was shifted to MNPM School building, Sasthamkotta on 01.04.2025 and the same is being reported to the Syndicate.

A letter, vide no.27224/Adm A VII/2025/UOK dated 09.05.2025 has been sent to the Principal Secretary, Higher Education Department requesting to take necessary steps to exempt from the payment of rent arrears and revenue recovery procedure.

As ordered by the Vice-Chancellor, the above matter is placed before the Syndicate for consideration and recommendations.

Resolution of the Syndicate

The Syndicate considered the demand notice served by the Deputy Tahsildar dated 29.03.2025, requiring the payment of ₹23,03,455/- (Rs.Twenty three lakh three thousand four hundred and fifty five only) towards arrears of rent for the use of the building belonging to the Poruvazhy Grama Panchayat and **RESOLVED** to send a letter to the Directorate of Panchayath requesting necessary steps to exempt the University from the payment of the arrears and the ongoing revenue recovery proceedings.

FURTHER RESOLVED to seek the legal opinion of the Standing Counsel on the matter.

Item No.19.152 *All Saints' College, Thiruvananthapuram - Conferment of Autonomous Status -Intimation from UGC-Report of the Inspection Reg.*

(Ac.D)

Ref: Letter No. F.2-10/2023(AC-Policy) dtd 24/04/2025 from Dr.R Manoj Kumar, Joint Secretary, University Grant Commission.

Dr.R.Manoj Kumar, the Joint Secretary, University Grants Commission referred above has informed that, the Commission in its meeting held on 03.04.2025, has approved the recommendation of the Standing Committee on Autonomous Colleges to confer the autonomous status to All Saints' College, Thiruvananthapuram affiliated to University of Kerala, for a period of 10 years from the academic year 2025-2026 to 2034-2026 as per clause 7.5 of the University Grants Commission (Conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023 and requested to issue the necessary notification regarding the granting of autonomous status to All Saints' College within 30 days.

As per the clause 4.2 of the University Grants Commission (Conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023, University is required to issue notification within 30 days for a college to function as an autonomous entity once the autonomous status is conferred on the College by UGC.

The Standing Committee of the Syndicate on Academics and Research held on 28.04.2025, vide item no. 9 considered the matter and recommended to conduct an inspection in the college by the committee already constituted for the purpose and submit the report to the next itself as the time limit for giving the reply to UGC expires on 24.05.2025.

The Committee, by considering the exigency further recommended to approve the above recommendation, by the Hon'ble Vice-Chancellor, in exercise of the powers conferred upon him under Section 10(13) of the Kerala University Act 1974, and the Vice-Chancellor has approved the said recommendation.

Subsequently, the inspection has been conducted by the Subcommittee on 12.05.2025 and the Report submitted by the Committee is appended herewith.

As per the orders of the Hon'ble Vice-Chancellor, the matter of issuing notification for conferment of Autonomous Status to All Saints' College, Thiruvananthapuram, on the basis of the Committee report is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to accept the Report of the inspection conducted by the Sub-Committee regarding the granting of Autonomous Status to All Saints' College, Thiruvananthapuram stating '*the College authorities to focus on developing the required infrastructure and frameworks to fulfil the conditions for autonomy in future*'.

FURTHER RESOLVED that the findings of the Sub-Committee be inform to UGC authorities immediately.

Item No.19.153 *St.Joseph's College for Women, Alappuzha-Conferment of Autonomous Status - Intimation from UGC-Reg.*

(Ac.D)

The Joint Secretary, University Grants Commission requested the University to provide recommendations on conferment of autonomous status to St.Joseph's College for Women, Alappuzha, an aided Arts and Science College (NAAC A+), affiliated to University, vide letter No.F.No.2-123/2024 dated 03.02.2025. It is informed that, the University Grants Commission has received a proposal, dated 19.11.2024 from St.Joseph's College, Alappuzha for conferment of autonomous status and found that the comment from affiliating University has not uploaded on the UGC Portal.

As per the clause 4.1 of the University Grants Commission (Conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023, the University is required to examine the application of the College for autonomous status on the UGC Portal and give its recommendations, along with reasons/justification, within 30 working days on the UGC portal. If the parent University does not respond on the UGC

portal within 30 working days, it shall be presumed that the parent University has no objection to the processing of the application by the UGC for autonomous status.

The University has not received any intimation from the College authorities regarding the pendency of application before the UGC for conferment of autonomous status to the college. However, the College authorities has requested for issuance of a No-Objection Certificate in order to file application for autonomy in the University Grants Commission, devoid of any supporting documents/ credentials on 02.09.2024. Accordingly the college has been requested to provide essential data for considering the request for No Objection Certificate, vide letter dated 06.09.2024 from this office. But no reply has been received till date. Meanwhile, the College authorities applied directly to the UGC Portal without informing University and **the University Grants Commission has requested the University to provide the recommendation, along with reasons/justification within 10 Working days of receipt of the communication, on or before 14.02.2025.**

The recommendation of the University regarding conferment of autonomous status to St.Joseph's College for Women, Alappuzha, can only be finalized after placing the matter before the Syndicate of the University. The matter was informed to the University Grants Commission, vide email dated 12.02.2024.

The Syndicate, held on 22.02.2025, vide item no.17.66 considered the matter and resolved to entrust the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges and Finance, DR. Manoj T.R and Dr. J.S Shijukhan, Members Syndicate to conduct an inspection at St.Joseph's College for Women, Alappuzha regarding the conferment of Autonomous status to the college and place the report before the Syndicate.

Subsequently, the inspection has been conducted by the Subcommittee on 25.02.2025 and the Report submitted by the Committee is appended herewith.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding application for conferment of autonomous status to St.Joseph's College for Women, Alappuzha, on the basis of the inspection report is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to accept the Report of the inspection conducted by the Sub-Committee regarding the granting of Autonomous Status to St.Joseph's College for Women, Alappuzha stating '*the College authorities to focus on developing the required infrastructure and frameworks to fulfil the conditions for autonomy in future*'.

FURTHER RESOLVED that the findings of the Sub-Committee be inform to UGC authorities immediately.

Item No.19.154

Engaging Guest Faculties for the valuation of S6 (CBCS/CR) & S2 FYUGP during vacation period-reg.

(Assistant Registrar EB and M&C)

The valuation of S6 CBCS/CR courses has commenced from May 12th onwards. Meanwhile S2 FYUGP exams have also commenced from 12/5/2025 and will be over on 23rd May, 2025. Eventhough the usual practice followed is to commence the valuation after the completion of the exams, in view of the exigency to commence Third semester classes in accordance with the uniform Academic calendar, the schedule for conduct of valuation camp of S2 FYUGP has been proposed to commence from 19/5/2025 so as to publish the results on or before 5th June, 2025.

As per the recommendations of the meeting convened to discuss and finalise the modalities for conduct and valuation of S2 FYUGP, April, 2025 exam, it was recommended to entrust the Chairman, BoE for preparation of schemes, and to forward the same on the scheduled dates. At the meeting of the Chairmen, BoE of S2 FYUGP, April,2025 exam convened by the Controller of Examinations to appraise the Chairmen of the above matter, the participants expressed the possibility of lack of attendance in the valuation camps by the guest faculties, as the centralised valuation camp is being organised during the vacation period. The Chairmen, pointed out that many of the courses registered under the FYUG programmes are handled by guest faculties in most of the Colleges and their services are not retained by the Colleges during the vacation period.

Similar situation exists in the case of all the guest faculties, as their tenure of appointment is over at the end of the Academic year. Resultantly the ongoing S6 valuation camp is also reportedly facing the shortage of faculties. In such a situation it would be very difficult to complete the valuation

within the schedule and therefore it was suggested that University may take necessary steps to ensure the participation of these guest faculties in the upcoming CV camp.

In this regard attention is invited to the report of the Controller of Examinations, submitted before the S/C of the Syndicate on Examinations for considering the inclusion of guest faculty for valuation camps scheduled during the months of April & May, to facilitate the timely publication of results. However no recommendation was made by the S/C of Syndicate on Examinations and the Syndicate held on 5/11/2024 and 11/11/2024. (copy of minutes appended). Most of the Colleges have not uploaded the details of guest faculties in the SLCM portal for FYUGP valuation as they are not engaged during vacation period. Considering the exigency for publishing the results of S6 CBCS/CR and S2 FYUGP, it is submitted that the Principals may be instructed to ensure the participation of those guest faculties who took classes for S6 CBCS/CR and S2 FYUGP courses for the valuation.

As per orders of the Hon'ble Vice Chancellor, the matter of engaging guest faculties for valuation during vacation period, is placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate

The Syndicate considered the matter of engaging Guest Faculty Members for the valuation of S6 CBCS/CR and S2 FYUGP answer scripts and **RESOLVED** to entrust the Principals of all affiliated colleges to submit a certificate stating that the Guest Faculty Members engaged in their respective colleges are currently teaching S6 CBCS/CR and S2 FYUGP courses. Based on these certificates, the Guest Faculty shall be engaged for the valuation of S6 CBCS/CR and S2 FYUGP during the vacation period.

FURTHER RESOLVED to entrust the following Members of the Syndicate with the overall monitoring of the valuation camps for S6 CBCS/CR and S2 FYUGP:

1. **Thiruvananthapuram** – Dr. Pramod N., Dr. K.Rahim, Members Syndicate
2. **Kollam** – Dr. S. Jayan, Member Syndicate
3. **Pandalam and Alappuzha** – Dr. Manoj T.R., Member Syndicate

Additional Item No.1 Department of Tamil, Kariavattom - Regarding the cancellation of seminar which was labeled as potentially anti-national-reg.

(Ad.D1)

Sri. Rajesh, Member of the Syndicate, raised an objection regarding a statement made by the Vice-Chancellor to the media concerning the cancellation of a seminar, which was labelled as potentially anti-national. The Vice-Chancellor informed the Syndicate that the matter was not included in the agenda, but stated that if the Syndicate wished to discuss it, it could be taken up.

Accordingly, the matter was discussed. The seminar had been proposed by a Research Student from the Department of Tamil, Kariavattom who suggested discussing a controversial article. The article claimed that the Government was exploiting the Pahalgam terror attack for political advantage — a narrative viewed by many as an attempt to politicize a national tragedy. University authorities considered the article divisive and detrimental to national integrity, prompting administrative intervention.

Upon being apprised of the matter, the Vice-Chancellor instructed the Registrar to cancel the programme and sought an explanation from the Head of the Department. In her explanation, the Head acknowledged that the seminar had been proposed by the research student based on the article in question. She further confirmed that the student had apologized upon reflection, recognizing the inappropriate timing of the discussion given the sensitive subject matter. The Head clarified that, after reviewing the article, she had personally advised against proceeding with the seminar, understanding the potential for unnecessary controversy. She emphasized that the decision to cancel the seminar was taken by the Vice-Chancellor even before the issue was raised in public forums.

Two Members of the Syndicate expressed support for the Vice-Chancellor's action. Based on their responses and the explanation provided, the University decided not to pursue any further action in the matter. However, the Vice-Chancellor submitted a report to the Chancellor regarding the incident.

After detailed deliberation, several Members of the Syndicate accused the Vice-Chancellor of stifling free speech for political reasons. They alleged that the Vice-Chancellor had unfairly labelled students as anti-national and threatened them with investigations by the National Investigation Agency (NIA). Dr.Vinodkumar T.G. Nair and Sri. P.S. Gopakumar, Members of the Syndicate, supported the Vice-Chancellor's actions. The Syndicate decided to express its protest against the Vice-Chancellor for making what they considered an inappropriate statement about the students.

REGISTRAR

VICE-CHANCELLOR

University Buildings,
Thiruvananthapuram
13.05.2025



UNIVERSITY OF KERALA
Preliminary Minutes of the 23rd Meeting of the
Syndicate held on 24.12.2025

(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting	:	University Buildings, Thiruvananthapuram
Time	:	10.30 AM

Members Present:

1. Dr. Mohanan Kunnumal (*In the Chair*)
Vice-Chancellor
2. Sri.R. Rajesh
3. Dr.K.G.Gopchandran
4. Dr.M.Leninlal
5. Dr.Manoj T.R
6. Sri.Ahamad Fazil. Y
7. Dr.S.Jayan
8. Sri.P.S.Gopakumar
9. Dr.Pramod N
10. Prof.Manoj V
11. Dr.K.Rahim.
12. Dr.S.Nazeeb
13. Adv.R.B.Rajeev Kumar
14. Dr.Shujukhan J.S.
15. Adv.Muraleedharan Pillai G
16. Prof.(Dr.) Prakash K.C
17. Sri.Vaibhav Chacko
18. Sri.Rajesh Kumar M., Additional Secretary,
Electronics and Information Technology Department
19. Sri.Anilkumar V.S., Additional Secretary, Higher Education Department
20. Dr.P.M. Radhamany

Item No. 23.09 **Confirmation of the Preliminary Minutes of the 19th Meeting of the Syndicate held on 13.05.2025-reg.**

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 19th Meeting of the Syndicate held on 13.05.2025 with the following modifications:

Item No.19.08.B13 Recommendation be corrected as ‘The Committee considered the proposal for the approval of CAS Placement/Promotion of **Sri.B.Saravanan, Assistant Professor in the Department of Mathematics at N.S.S. College, Nilamel from Academic Level 10 to Academic Level 11, w.e.f 18.06.2021 F.N., as per UGC Regulations 2018** and recommended to approve the same.

(Ac.FII)

Item No.19.12.12 The first recommendation be corrected as ‘The Committee considered the matter and recommended to direct Dr. A Bijukumar, Head, Department of Aquatic Biology and Fisheries for remitting the unspent balance of provisional advance sanctioned vide U.O No. PL.A1/35088/AQB/2019 dated 17/12/2019, to the PSTSB Account of the ‘**Department**’.

(Ad.AVI/ Pl.A1)

Item No.19.131.13 In the recommendation, date be corrected and read as ‘**23.11.2012**’ instead of ‘**22.11.2012**’

(Ad.AVI/ Ad.A1)

Item No.19.132.02 Resolution be modified as ‘Resolved to take further action for regularising the provisional advance of Rs.2,00,000/- (Rs.Two lakhs only) released to Dr.B.Mini Devi, Assistant Professor, Department of Library and Information Sciences, after levying applicable penal interest on the delay occurred in submitting the bills/ vouchers’.

(Ad.AVI/ Ad.DIII)

Item No.19.132.33 In the recommendation, date be corrected and read as ‘**04.11.2024**’ instead of ‘**04.11.2025**’

(Ad.AVI/ Ad.D1)