

**Item No.18.105      *Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025– Consideration - Reg.***

**(Ac.FII)**

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 12.03.2025, 11.00 AM at the Syndicate Room, University Buildings.

As per the orders of the Vice Chancellor, the Minutes of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval. (Minutes Appended)

**Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.**

Day and Date : Saturday, 12<sup>th</sup> March 2025  
Time : 11.00 A.M.  
Venue : Syndicate Room, University Buildings.

**Members Present**

1. Dr. T.R. Manoj, Convenor & Member Syndicate.	Sd/-
2. Prof. (Dr.) P. M. Radhamany, Member Syndicate.	Sd/-
3. Dr. S. Jayan, Member Syndicate.	Sd/-
4. Dr. Pramod N, Member Syndicate.	Sd/-
5. Dr.Rahim K, Member Syndicate.	Sd/-
6. Sri. P. S Gopakumar, Member Syndicate.	Sd/-
7.Sri. Ahamed Fazil. Y, Member Syndicate.	Online
8.Dr. Shijukhan J. S., Member Syndicate.	Online

**Members Absent**

9.Prof.(Dr). K. G. Gopchandran, Member Syndicate.	Absent
10. Dr.M.Lenin Lal, Member Syndicate.	Absent
11. Prof. (Dr.) Prakash K.C, Member Syndicate.	Absent
12. Prof.(Dr.) Manoj.V, Member Syndicate.	Absent
13. Sri. Ajay D.N, Member Syndicate.	Absent

The meeting started at 11.00 A.M.

**Item No.18.105.A1      *Mar Theophilus Training College, Thiruvananthapuram – CAS Placement/ Promotion of Dr.Ancy.A.S, Assistant Professor in Education (Academic Level 12) to Associate Professor (Academic Level 13 A)- Approval of – reg.***

**(12267/Ac F I/2022/UOK)**

The DDO, Mar Theophilus Training College, Thiruvananthapuram, has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Ancy.A.S, Assistant Professor (Academic Level 12) of Education as Associate Professor (Academic Level 13 A) , w.e.f 01.11.2024 . Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree (University),Year of passing & Class/ percentage	M.Sc in Mathematics from Annamalai University-2005. (EC produced) M.Ed from University of Kerala-2007
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	NET in Education -2006
4.	Ph.D -Subject, University &Date of award	Ph.D in Education from University of Kerala-on 29.03.2012
II.Verified data from the service book		

5.	Date of Birth	30.05.1980
6.	Date of first entry into service	01.11.2012
7.	Date of Placement to Academic Level 11	01.11.2016 F N-Assistant Professor with AGP 7000 (Stage I)
8.	Date of Placement to Academic Level 12	01.11.2021 F N
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13 A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	31.10.2024
11.	Proposed Date of the Placement/Promotion	01.11.2024
12.	Date of retirement	31.05.2036
13.	Assessment Period	01.11.2021 to 31.10.2024
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	Two Years on account of Ph.D already availed for the promotion to Stage I
16.	UGC Regulations applied	UGC Regulation 2018 Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service as Assistant Professor in Academic Level 12 on 31.10.2024.
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Ph.D in Education from University of Kerala- on 29.03.2012
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	The teacher completed two short term courses with in the Assessment Period.  1. UGC sponsored Short Term Course on Research Methodology (Online) organized by UGC – HRDC, Goa University from 08.02.2022 to 15.02.2022.  2. UGC sponsored Short Term Course on Human Rights and Conflict Management (Online) organized by UGC – HRDC, Goa University from 21.02.2023 to 27.02.2023.
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
<b>V. Selection Committee</b>		
21.	Date of intimating the validity of the panel to EA	13.11.2024
22.	Date of meeting of the Selection Committee	19.11.2024
23.	Quorum of the Selection committee: Five members, including two subject experts.	Five members including three Subject Experts attended the meeting
<b>VI. Recommendation of Selection Committee:</b> The teacher is found qualified for promotion from the post of Assistant Professor Academic Level 12 to the post of Associate Professor Academic Level 13 A w.e.f 01.11.2024. Hence the Selection Committee recommends the candidate Dr.Ancy.A.S for promotion to the post of Associate Professor Academic Level 13 A w.e.f 01.11.2024.		
<b>VII. Remarks on the proposal:Nil</b>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Dr.Ancy A.S, Assistant Professor (Academic Level 12) in Education, Mar Theophilus Training College, Thiruvananthapuram as Associate Professor (Academic Level 13 A), w.e.f .01.11.2024, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Ancy A.S, Assistant Professor (Academic Level 12) in Education, Mar Theophilus Training College, Thiruvananthapuram as Associate Professor (Academic Level 13 A), w.e.f .01.11.2024, as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

***Item No.18.105.A2 Mar Ivanios College, Thiruvananthapuram – CAS Placement/ Promotion of Dr. Bright K.C, Assistant Professor (Academic Level 12), Department of Physics as Associate Professor (Academic Level 13 A)- Approval of – reg. (9465/Ac F I/2021/UOK)***

The DDO, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Bright K.C, Assistant Professor (Academic Level 12), Department of Physics as Associate Professor (Academic Level 13 A), w.e.f 01.10.2024. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree (University), Year of passing &Class/percentage	MSc Physics from Manonmaniam Sundaranar University- April 1997
2.	M.Phil (University) &Year of passing	Nil
3.	NET/SLET (Subject)	NET in Physical Sciences- 2005
4.	Ph.D -Subject, University &Date of award	Ph.D in Physics from Manonmaniam Sundaranar University- October 2011 (EC produced)
II.Verified data from the service book		
5.	Date of Birth	05.06.1975
6.	Date of first entry into service	01.10.2012 F N
7.	Date of Placement to Academic Level 11	01.10.2016 F N
8.	Date of Placement to Academic Level 12	01.10.2021 F N
III. Details of the Proposed promotion		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13 A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	30.09.2024
11.	Proposed Date of the Placement/Promotion	01.10.2024
12.	Date of retirement	30.06.2031
13.	Assessment Period	01.10.2021 to 30.09.2024
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	Two Years on account of Ph.D already availed for the promotion to Assistant Professor Academic Level 11

16.	UGC Regulations applied	UGC Regulation 2018 -Option A
IV. Eligibility Criteria (Clause 6.4.B.III)		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service as Assistant Professor in Academic Level 12 on 30.09.2024
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Ph.D in Physics from Manonmaniam Sundaranar University-2011 (EC produced)
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	The teacher completed the Mandatory Refresher Course with in the Assessment Period.  1.Two weeks online Refresher Course in Physics organised by UGC – HRDC, University of Hyderabad from 05.12.2022 to 17.12.2022.
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
V. Selection Committee		
21.	Date of intimating the validity of the panel to EA	17.11.2024
22.	Date of meeting of the Selection Committee	29.11.2024
23.	Quorum of the Selection committee: Five members, including two subject experts.	Five members including three Subject Experts attended the meeting.
VI. Recommendation of Selection committee: The Committee, on evaluation of the credentials for promotion in respect of Dr. Bright K.C, has found his performance during the evaluation period satisfactory and therefore recommends the promotion of Dr. Bright K.C, Assistant Professor in Physics, Mar Ivanios College, Thirunanthapuram from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) w.e.f 01.10.2024 F.N.		
VII. Remarks on the proposal:Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Dr. Bright K.C, Assistant Professor (Academic Level 12), Department of Physics, Mar Ivanios College, Thiruvananthapuram as Associate Professor (Academic Level 13 A), w.e.f 01.10.2024 as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Bright.K.C, Assistant Professor (Academic Level 12), Department of Physics, Mar Ivanios College, Thiruvananthapuram as Associate Professor (Academic Level 13 A), w.e.f 01.10.2024 as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A3      Mar Ivanios College, Thiruvananthapuram – CAS Placement/ Promotion of Dr. Liji D, Assistant Professor Academic Level 11, Department of Economics as Assistant Professor Academic Level 12 - Approval of – reg. (17773/Ac F I/2020/UOK)**

The DDO, Mar Ivanios College, Thiruvananthapuram, has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Liji D, Assistant Professor Academic Level 11, Department of Economics as Assistant Professor Academic Level 12, w.e.f 19.08.2023 F N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/percentage	M.A Economics from University of Kerala- April 2003
2.	M.Phil (University) & Year of passing	M.Phil in Economics from University of Kerala- 2013
3.	NET/SLET (Subject)	NET in Economics -2011
4.	Ph.D -Subject, University & Date of award	Ph.D in Economics- 09.09.2024
<b>II. Verified data from the service book</b>		
5.	Date of Birth	20.05.1975
6.	Date of first entry into service	19.08.2013 F N
7.	Date of Placement to Academic Level 11	19.08.2018 F N
<b>III. Details of the Proposed promotion</b>		
8.	Post to which Placement/Promotion proposed	Assistant Professor -Academic Level 12
9.	Date of completion of Service as Assistant Professor Academic Level 11	18.08.2023
10.	Proposed Date of the Placement/Promotion	19.08.2023 F N
11.	Date of retirement	31.05.2035
12.	Assessment Period	19.08.2018 to 18.08.2023
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed	1 year on account of M.Phil already availed for the promotion to Assistant Professor with AGP 7000
15.	UGC Regulations applied	UGC Regulations 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Completed five years of service as Assistant Professor in Academic Level 11 on 18.08.2023
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks	Completed the courses within the Assessment Period. 1. Two weeks Faculty Development Programme on 'Managing Online Classes and Co- Creating MOOCS' from 25.07.2020 to 10.08.2020 organised by Teaching Learning Centre, Ramanujan College,

	duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	University of Delhi under the PMMMNMTT of MHRD. 2. Two weeks Faculty Development Programme on 'Quantitative Methods for Data Analysis' from 12.08.2020 to 25.08.2020 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD. (As per Clause 18 of UGC Regulations 2018, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".)
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
V. Screening cum Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	12.06.2024
20.	Date of meeting of the Screening Committee	25.11.2024
21.	Quorum of the Screening committee: Three members, including one subject expert.	Four members including two Subject Experts attended the meeting.
VI. Recommendation of Screening cum Evaluation committee: The Committee, on evaluation of the credentials for promotion in respect of Dr. Liji D, has found her performance during the evaluation period satisfactory and therefore recommends the promotion of Dr. Liji D, Assistant Professor in Economics, Mar Ivanios College, Thirunananthapuram from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 11, w.e.f 19.08.2023 F N.		
VII. Remarks on the proposal: The teacher joined as Assistant Professor in Economics at St. John's College, Anchal and was later transferred to Mar Ivanios College, Tvm w.e.f 06.01.2022 vide order No.M.S.C.-01/2022/T.S. dated 04.01.2022.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Dr. Liji D, Assistant Professor Academic Level 11, Department of Economics, Mar Ivanios College, Thiruvananthapuram as Assistant Professor Academic Level 12, w.e.f. 19.08.2023 F N as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Liji D, Assistant Professor Academic Level 11, Department of Economics, Mar Ivanios College, Thiruvananthapuram as Assistant Professor Academic Level 12, w.e.f. 19.08.2023 F N as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A4**      **Mar Ivanios College, Thiruvananthapuram – CAS Placement/ Promotion of Dr. Susan Kurian, Assistant Professor (Academic Level 12), Department of Zoology as Associate Professor (Academic Level 13 A) - Approval of – reg.**

(29350/Ac F I/2022/UOK)

The DDO, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Susan Kurian, Assistant Professor (Academic Level 12), Department of Zoology as Associate Professor (Academic Level 13 A), w.e.f 03.11.2024. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/percentage	M.Sc Zoology from M.G University- May 2002
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	NET in Life Sciences-2009
4.	Ph.D -Subject, University & Date of award	Ph.D in Zoology from University of Kerala- on 15.06.2020
<b>II. Verified data from the service book</b>		
5.	Date of Birth	02.03.1979
6.	Date of first entry into service	03.11.2010 F N
7.	Date of Placement to Academic Level 11	03.11.2016 F N
8.	Date of Placement to Academic Level 12	03.11.2021 F N
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor -Academic Level 13 A
10.	Date of completion of Service as Assistant Professor Academic Level 12	02.11.2024
11.	Proposed Date of the Placement/Promotion	03.11.2024
12.	Date of retirement	31.03.2035
13.	Assessment Period	03.11.2021 to 02.11.2024
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	Nil
16.	UGC Regulations applied	UGC Regulation 2018- Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service as Assistant Professor in Academic Level 12 on 02.11.2024
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Ph.D in Zoology from University of Kerala- 2020
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus	The teacher completed the following Short Term Courses with in the Assessment Period. 1.Short Term Course organised by UGC – HRDC, University of Kerala from 01.12.2021 to

	Up-gradation Workshop/ Teaching-Learning -Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	07.12.2021. 2. Short Term Course organised by UGC – HRDC, University of Kerala from 31.01.2023 to 06.02.2023.
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
V. Selection Committee		
21.	Date of intimating the validity of the panel to EA	17.11.2024
22.	Date of meeting of the Selection Committee	29.11.2024
23.	Quorum of the Selection committee: Five including two Subject Experts	Five members including three Subject Experts attended the meeting.
VI. Recommendation of Selection committee: The Committee, on evaluation of the credentials for promotion in respect of Dr. Susan Kurian, has found her performance during the evaluation period satisfactory and therefore recommends the promotion of Dr.Susan Kurian, Assistant Professor in Zoology, Mar Ivanios College, Thiruvananthapuram from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) w.e.f 03.11.2024 FN.		
VII. Remarks on the proposal:Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Susan Kurian, Assistant Professor (Academic Level 12), Department of Zoology, Mar Ivanios College, Thiruvananthapuram as Associate Professor (Academic Level 13 A), w.e.f 03.11.2024 FN as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Susan Kurian, Assistant Professor (Academic Level 12), Department of Zoology, Mar Ivanios College, Thiruvananthapuram as Associate Professor (Academic Level 13 A), w.e.f 03.11.2024 FN as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A5**

***Mar Ivanios College, Thiruvananthapuram – CAS Placement/ Promotion of Dr.K.S Anbukala, Assistant Professor (Academic Level 12), Department of Tamil as Associate Professor (Academic Level 13 A)- Approval of – reg.***  
(19398/Ac F I/2022/UOK)



The DDO, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.K.S Anbukala, Assistant Professor Academic Level 12, Department of Tamil as Associate Professor Academic Level 13 A, w.e.f 01.10.2024 . Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/percentage	M A Tamil from Bharathidasan University- April 2006 (EC produced)
2.	M.Phil (University) & Year of passing	M.Phil in Tamil from Manonmaniam Sundaranar University -April 2007 (EC produced)
3.	NET/SLET (Subject)	Nil
4.	Ph.D -Subject, University & Date of award	Ph.D in Tamil from Manonmaniam Sundaranar University- October 2011 (EC produced)
<b>II. Verified data from the service book</b>		
5.	Date of Birth	10.01.1984
6.	Date of first entry into service	01.10.2012 F N
7.	Date of Placement to Academic Level 11	01.10.2016 F N
8.	Date of Placement to Academic Level 12	01.10.2021 F N
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13 A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	30.09.2024
11.	Proposed Date of the Placement/Promotion	01.10.2024
12.	Date of retirement	31.03.2040
13.	Assessment Period	01.10.2021 to 30.09.2024
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	Two Years on account of Ph.D already availed for the promotion to Assistant Professor Academic Level 11
16.	UGC Regulations applied	UGC Regulation 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service as Assistant Professor in Academic Level 12 on 30.09.2024
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Ph.D in Tamil from Manonmaniam Sundaranar University- October 2011 (EC produced)
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR	The teacher completed the Mandatory Refresher Course with in the Assessment Period.  1.Two weeks Refresher Course organised by UGC – HRDC, University of Kerala from 11.08.2023 to 24.08.2023

	Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
V. Selection Committee		
21.	Date of intimating the validity of the panel to EA	17.11.2024
22.	Date of meeting of the Selection Committee	09.12.2024
23.	Quorum of the Selection committee: Five members, including two subject experts.	Five members including three Subject Experts attended the meeting.
VI. Recommendation of Selection Committee: The Committee, on evaluation of the credentials for promotion in respect of Dr.K.S Anbukala, has found her performance during the evaluation period satisfactory and therefore recommends the promotion of Dr.K.S Anbukala, Assistant Professor in Tamil, Mar Ivanios College, Thiruvananthapuram from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) w.e.f 01.10.2024 F.N.		
VII. Remarks on the proposal: <b>Nil</b>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.K.S Anbukala, Assistant Professor (Academic Level 12), Department of Tamil, Mar Ivanios College, Thiruvananthapuram as Associate Professor (Academic Level 13 A), w.e.f 01.10.2024 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.K.S Anbukala, Assistant Professor (Academic Level 12), Department of Tamil, Mar Ivanios College, Thiruvananthapuram as Associate Professor (Academic Level 13 A), w.e.f 01.10.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.	

**Item No.18.105.A6**      ***St. John's College, Anchal- CAS Placement/Promotion of Dr. Thomas Mathew, Assistant Professor Academic Level 11, Department of Chemistry as Assistant Professor Academic Level 12 - Approval of -reg.***  
(34830/Ac F I/2020/UOK)

The DDO, St. John's College, Anchal, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Thomas Mathew, Assistant Professor Academic Level 11, Department of Chemistry as Assistant Professor Academic Level 12, w.e.f. 10.07.2022 F N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I. Qualifications of the teacher		
1.	Master's Degree (University), Year of passing & Class/percentage	M.Sc Chemistry from M.G University- 1997
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	NET in Chemical Sciences -1997

4.	Ph.D -Subject, University &Date of award	Ph.D Chemistry ( University of Pune) -on 26.12.2003
II.Verified data from the service book		
5.	Date of Birth	10.05.1974
6.	Date of first entry into service	10.07.2013 F N
7.	Date of Placement to Academic Level 11	10.07.2017 FN (Asst.Professor with AGP 7000)
III. Details of the Proposed promotion		
8.	Post to which Placement/Promotion proposed	Assistant Professor -Academic Level 12
9.	Date of completion of Service as Assistant Professor Academic Level 11	09.07.2022
10.	Proposed Date of the Placement/Promotion	10.07.2022 F N
11.	Date of retirement	31.05.2034
12.	Assessment Period	10.07.2017 to 09.07.2022
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed	2 years on account of Ph.D already availed for the promotion to Assistant Professor Academic Level 11
15.	UGC Regulations applied	UGC Regulations 2018
IV. Eligibility Criteria (Clause 6.4.B.II)		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Completed five years of service as Assistant Professor in Academic Level 11 on 09.07.2022
17.	Any two of the following: Refresher Courses/ Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	The teacher has completed the following Mandatory Courses with in the Assessment Period  1. Two weeks FDP on "Managing Online Classes and Co-creating MOOCS"organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of Ministry of Education from 25.07.2020 to 10.08.2020.  2. Two weeks FDP on "Quantitative Methods for Data Analysis" organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of Ministry of Education from 12.08.2020 to 25.08.2020.
18.	‘Satisfactory’ or ‘Good’ in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
V. Screening cum Evaluation Committee		
19.	Date of issuance of communication to the members of the panel	12.06.2024
20.	Date of meeting of the Screening Committee	06.11.2024
21.	Quorum of the Screening committee: Three members including one Subject Expert.	Four members including two Subject Experts attended the meeting
VI. Recommendation of Screening cum Evaluation committee: The Committee verified the API Grades of Dr. Thomas Mathew for various categories for the period and found eligible for Placement to Assistant Professor Academic Level 12, w.e.f. 10.07.2022 F N.		
VII. Remarks on the proposal: <b>nil</b>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Thomas Mathew, Assistant Professor Academic Level 11, Department of Chemistry, St. John's College, Anchal as Assistant Professor Academic Level 12, w.e.f. 10.07.2022 F N as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Thomas Mathew, Assistant Professor Academic Level 11, Department of Chemistry, St. John's College, Anchal as Assistant Professor Academic Level 12, w.e.f. 10.07.2022 F N as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A7**      ***St. John's College, Anchal- CAS Placement/Promotion of Dr. Praveen.S.G, Assistant Professor Academic Level 10, Department of Physics as Assistant Professor Academic Level 11 - Approval of- reg.***

**(17538/Ac F I/2020/UOK)**

The DDO, St. John's College, Anchal, has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Praveen S.G, Assistant Professor Academic Level 10, Department of Physics as Assistant Professor Academic Level 11, w.e.f. 01.06.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/percentage	M.Sc Physics from Bharathidasan University - 2008 (Eligibility Certificate Produced)
2.	M.Phil (University) & Year of passing	Nil
3.	NET /SLET (Subject)	Nil
4.	Ph.D -Subject, University & Date of award	Ph.D in Physics from Manonmaniam Sundaranar University- 2015. (Eligibility Certificate produced)
<b>II. Verified data from the service book</b>		
5.	Date of Birth	01.06.1985
6.	Date of first entry into service	01.06.2020 FN
<b>III. Details of the Proposed promotion</b>		
7.	Post to which Placement/Promotion proposed	Assistant Professor -Academic Level 11
8.	Date of completion of Service as Assistant Professor Academic Level 10	31.05.2024
9.	Proposed Date of the Placement/Promotion	01.06.2024 F N
10.	Date of retirement	30.06.2045
11.	Assessment Period	01.06.2020 to 31.05.2024
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed of	2 years on account of Ph. D
14.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.I)</b>		
15.	Completed six years of service or	Completed four years of service (having Ph.D) as Assistant Professor Academic Level

	four years of service having Ph.D or Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	10 on 31.05.2024
16.	Attended one Orientation Course of 21 days duration on teaching methodology	4-weeks Induction /Orientation Programme for 'Faculty in Universities/ Colleges/ Institutes of Higher Education' from 18.05.2021 to 17.06.2021 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD. (As per UGC Regulation 2018 Clause 18. (viii), Induction Programme shall be treated at par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements.)
17.	Any one of the following: Completed One Refresher Course/ Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Online two week Refresher Course in Physics organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD in collaboration with Harish Chandra Post Graduate College, Uttar Pradesh and Hemvati Nandan Bahuguna Garhwal University, Uttarakhand from 27.10.2021 to 10.11.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	Good
<b>V. Screening cum Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	12.06.2024
20.	Date of meeting of the Screening Committee	23.11.2024
21.	Quorum of the Screening Committee: Three members, including one Subject Expert.	Four members including two Subject Experts attended the meeting.
<b>VI. Recommendation of Screening cum Evaluation Committee:</b> The Committee verified the API Scores for the period and found that Dr. Praveen S.G satisfied all the requirements for the Promotion to Assistant Professor Academic Level 11, w.e.f. 01.06.2024 F N.		
<b>VII. Remarks on the proposal: Nil</b>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Praveen S.G, Assistant Professor Academic Level 10, Department of Physics, St. John's College, Anchal as Assistant Professor Academic Level 11, w.e.f. 01.06.2024 FN as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Praveen.S.G, Assistant Professor Academic Level 10, Department of Physics,St. John's College, Anchal as Assistant Professor Academic Level 11, w.e.f. 01.06.2024 FN as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A8      Mar Ivanios College, Thiruvananthapuram – CAS Placement/ Promotion of Dr. Mary Sheeba A, Assistant Professor, Department of Botany, from Academic Level 10 to Academic Level 11 - Approval of – reg.**

**(9879/Ac F I/2021/UOK)**

The DDO, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Mary Sheeba A, Assistant Professor Academic Level 10, Department of Botany as Assistant Professor Academic Level 11, w.e.f 25.11.2024 F N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 (Option A) etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing &Class/percentage	M.Sc Botany from M.G University in May 2009.
2.	M.Phil - University &Year of passing	M.Phil in Botany from University of Kerala in December 2011.
3.	NET / SLET - with Subject	Nil
4.	Ph.D - Subject, University &Date of award	Ph.D from University of Kerala on 04.07.2018
<b>II.Verified data from the service book</b>		
5.	Date of Birth	04.05.1984
6.	Date of first entry into service	25.11.2020 F N
<b>III. Details of the Proposed promotion</b>		
7.	Post to which Placement/Promotion proposed	Assistant Professor Academic Level 11
8.	Date of completion of Service as Assistant Professor Academic Level 10	24.11.2024
9.	Proposed Date of the Placement/Promotion	25.11.2024 F N
10.	Date of retirement	31.05.2044
11.	Assessment Period	25.11.2020 to 24.11.2024
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed for	Two years on account of Ph.D
14.	UGC Regulations applied	UGC Regulation 2018 (Option A)
<b>IV. Eligibility Criteria (Clause 6.4.B.I)</b>		
15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/ M.Tech/M.V.Sc/MD	Completed four years of service having Ph.D on 24.11.2024
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Live Online Induction Programme conducted by UGC-HRDC, University of Kerala, Kariavattom from <b>03.06.2022 to 02.07.2022.</b> (As per UGC Regulation 2018 clause 18.(viii), Induction Programme shall be

		treated at par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements.)
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Refresher Course in Life Sciences (Interdisciplinary) conducted by the UGC - HRDC, University of Kerala, Kariavattom from <b>04.10.2023 to 17.10.2023.</b>
18.	'Satisfactory' or 'Good' in the APAR, at least three of the last four years of Assessment Period.	Good Grades-3
V. Screening cum Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	24.10.2024
20.	Date of meeting of the Screening Committee	09.12.2024
21.	Quorum of the Screening Committee (Quorum of the Screening cum Evaluation Committee shall be three including one Subject Expert as per the Note under Clause 5.1(X).B)	Four members including two Subject Experts
VI. Recommendation of Screening cum Evaluation Committee: The Committee, on evaluation of the credentials for promotion in respect of Dr. Mary Sheeba A has found her performance during the evaluation period satisfactory and therefore recommends the promotion of Dr. Mary Sheeba A, Assistant Professor in Botany, Mar Ivanios College, Tvm from Academic Level 10 to Academic Level 11 w.e.f 25.11.2024 F N.		
VII. Remarks on the proposal : <b>Nil</b>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Mary Sheeba A, Assistant Professor in the Department of Botany at Mar Ivanios College, Thiruvananthapuram from Academic Level 10 to Academic Level 11, w.e.f 25.11.2024 F N, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Mary Sheeba A, Assistant Professor in the Department of Botany at Mar Ivanios College, Thiruvananthapuram from Academic Level 10 to Academic Level 11, w.e.f 25.11.2024 F N, as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A9 Mar Theophilus Training College, Thiruvananthapuram – CAS/ Promotion of Dr. Jiji Kurian, Department of Physical Education, from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) - Approval of – reg.**

**(38428/Ac F I/2024/UOK)**

The DDO, Mar Theophilus Training College, Thiruvananthapuram has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Jiji Kurian, Associate Professor (Academic Level 13 A), Department of Physical Education as Professor (Academic Level 14), w.e.f 31.03.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing &Class/percentage	Master of Physical Education from Lakshmibai National College of Physical Education, Gwalior in 1994 with First Class.
2.	M.Phil - University &Year of passing	Nil
3.	NET / SLET - Subject	UGC - NET in Physical Education in the Examination held on December 1993,
4.	Ph.D - Subject, University &Date of award	Ph.D in Physical Education (University of Kerala) -on 31.05.2018
<b>II.Verified data from the service book</b>		
5.	Date of Birth	25.05.1972
6.	Date of first entry into service	01.06.1995 FN (Lecturer in Physical Education)
7.	Date of Placement to Lecturer Senior Scale	01.06.2001 FN
8.	Date of Placement to Lecturer Selection Grade	01.06.2006 FN
9.	Date of Placement to Associate Professor Academic Level 13 A	01.06.2009 F N
<b>III. Details of the Proposed promotion</b>		
10.	Post to which Placement/Promotion proposed	Professor (Academic Level 14)
11.	Date of completion of Service as Associate Professor Academic Level 13 A	31.05.2012
12.	Proposed Date of the Placement/Promotion	<b>31.03.2022 F N</b>
13.	Date of retirement	31.05.2028
14.	Assessment Period	2019 to 2022
15.	L.W.A availed during the assessment period	Nil
16.	Details of relaxation already availed of	Nil
17.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.IV)</b>		
18.	Completed three years of service as Associate Professor in Academic Level 13 A.	Yes
19.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Yes. Ph.D in Physical Education (University of Kerala) -on 31.05.2018
20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.	Yes (14 publications)
21.	A minimum of 110 Research score	Yes (verified Score is 215)
22.	'Satisfactory' or 'Good' in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
<b>V. Selection Committee</b>		
23.	Date of intimating the validity of the panel to EA	13.11.2024



24.	Date of meeting of the Selection Committee	02.12.2024
25.	Quorum of the Selection committee:- As per clause 5.1 VI (b) of UGC Regulation 2018 Quorum of the Selection Committee shall be five including two Subject Experts.	Five members including three Subject Experts attended the meeting.

#### VI. Recommendation of Selection Committee:

All the documents with the data pertaining to age, qualification and Service Details of the candidate such as Service Book, Qualifying Certificates and PBAS Report for the Academic Years 2019-20, 2020-21 and 2021-22 were produced for verification and scrutiny.

The committee has carefully scrutinised the PBAS records of the work done by the teacher and service records of the teacher. The required criteria for various categories have been verified and the Selection Committee found that the teacher has sufficient grades in each category.

After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders, Statutes of the University of Kerala and the relevant University Orders, the candidate is found qualified for promotion from the post of Associate Professor Academic Level 13 A to the post of Professor Academic Level 14 w.e.f 31.03.2022. Hence the Selection Committee recommends the candidate Dr. Jiji Kurian for promotion to the post of Professor Academic Level 14 w.e.f 31.03.2022 F N.

#### VII. Remarks on the proposal:

The teacher fulfilled all the required qualifications in the Assessment periods 2019 -20, 2020 -21 & 2021-22 and selected the date of promotion as 31.03.2022. **The teacher vide letter dated 30.12.2024 has requested to consider his placement to Professorship w.e.f 31.03.2022, since the documentation relevant to his Professorship was made on an Academic Year basis. The Selection Committee also recommends for promotion to the post of Professor (Academic Level 14) w.e.f 31.03.2022 F N.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

It may be noted that the teacher joined as Lecturer at St. John's College, Anchal w.e.f 01.06.1995FN and was then transferred to Mar Ivanios College, Thiruvananthapuram w.e.f 08.06.2009. Later the teacher was transferred to Mar Theophilus Training College, Thiruvananthapuram w.e.f 01.06.2023 F N.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Jiji Kurian, Department of Physical Education, Mar Theophilus Training College, Thiruvananthapuram from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14), w.e.f 31.03.2022 F N, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

#### Recommendation: -

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Jiji Kurian, Department of Physical Education, Mar Theophilus Training College, Thiruvananthapuram from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14), w.e.f 31.03.2022 F N, as per UGC Regulations 2018 and recommended to approve the same.***

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A10** ***St. Xavier's College, Thumba – CAS Placement/ Promotion of Dr. Renju R Krishnan, Department of Physics from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A)- Approval of – reg. (20297/Ac F I/2022/UOK)***

The Manager, St. Xavier's College, Thumba has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Renju R Krishnan, Assistant Professor (Academic Level 12), Department of Physics as Associate Professor (Academic Level 13 A), w.e.f 05.09.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc from University of Kerala in April 2003.
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - with Subject	Nil
4.	Ph.D - Subject, University & Date of award	Ph.D in Optoelectronics from University of Kerala on 07.04.2011.
<b>II. Verified data from the service book</b>		
5.	Date of Birth	22.07.1980
6.	Date of first entry into service	05.09.2012 F N
7.	Date of Placement to Assistant Professor with AGP 7000 (Stage II)	05.09.2016 F N
8.	Date of Placement to Academic Level 12	05.09.2021 F N
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/ Promotion proposed	<b>Associate Professor (Academic Level 13 A)</b>
10.	Date of completion of Service as <b>Assistant Professor Academic Level 12</b>	04.09.2024
11.	Proposed Date of the Placement/ Promotion	05.09.2024 F N
12.	Date of retirement	31.03.2037
13.	Assessment Period	05.09.2021 to 04.09.2024
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	Two years on account of Ph.D
16.	UGC Regulations applied	UGC Regulations 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Yes
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Yes
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR	The teacher completed the following courses with in the Assessment period. 1) Online One week Faculty Development Programme in "Advanced Pedagogical Techniques" organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of Ministry of Education from 09.01.2023 to 15.01.2023 2) NEP 2020 Orientation & Sensitization Programme under Malaviya Mission Teacher Training Programme of UGC organized by UGC - MMTTC, Gujarat University, Ahmedabad from 12.08.2024 to 22.08.2024.  (NEP 2020 Orientation & Sensitization Programme is equivalent to one week FDP/STP for regularisation/ CAS, as per UGC Guidelines on Malaviya Mission

	Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Teacher Training Programme. The relevant pages of the guidelines is also attached for reference.)
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good Grades-2
<b>V. Selection Committee</b>		
21.	Date of intimating the validity of the panel to EA	17.11.2024
22.	Date of meeting of the Selection Committee	29.11.2024
23.	Quorum of the Selection committee As per clause 5.1 VI (b), quorum of the Selection Committee shall be five including two Subject Experts.	Six members including three Subject Experts attended the meeting.
<b>VI. Recommendation of Selection Committee:</b> All the documents with data pertaining to the age, qualification and service details of the candidate such as the Service Book, qualifying certificates and PBAS Report for the Academic Years 2021-22, 2022-23 and 2023-24, were produced for verification and scrutiny. The Committee found that the teacher has sufficient grades for each category and successfully completed sufficient courses in his assessment period. After making a detailed evaluation regarding the performance of the teacher as well as interviewing the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Renju R Krishnan is found qualified for promotion to the post of Associate Professor (Academic Level 13 A) w.e.f from the F N of 05.09.2024. Hence the committee recommends the teacher for promotion to the post of Associate Professor (Academic Level 13 A) w.e.f 05.09.2024 F N.		
<b>VII. Remarks on the proposal: Nil</b>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Dr. Renju R Krishnan, Department of Physics, St. Xavier's College, Thumba from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f 05.09.2024 F N, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Renju R Krishnan, Department of Physics, St. Xavier's College, Thumba from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f 05.09.2024 F N, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A11**     *Mar Ivanios College, Thiruvananthapuram – CAS Placement/ Promotion of Dr.Neeradha C.K, Assistant Professor, Department of Mathematics, from Academic Level 10 to Academic Level 11 - Approval of – reg.*  
(3975/Ac F I/2021/UOK)

The DDO, Mar Ivanios College, Tvpm has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Neeradha C.K, Assistant Professor Academic Level 10, Department of Mathematics as Assistant Professor Academic Level 11, w.e.f 25.11.2024 F N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 (Option A) etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing & Class/ percentage	M.Sc Mathematics (University of Kerala)-2006. M.Ed-Mathematics Education (University of Kerala) -2008
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - with Subject	Nil
4.	Ph.D - Subject, University & Date of award	Ph.D in Mathematics from University of Kerala on 16.08.2018
<b>II. Verified data from the service book</b>		
5.	Date of Birth	11.02.1984
6.	Date of first entry into service	25.11.2020 F N
<b>III. Details of the Proposed promotion</b>		
7.	Post to which Placement/Promotion proposed	Assistant Professor Academic Level 11
8.	Date of completion of Service as Assistant Professor Academic Level 10	24.11.2024
9.	Proposed Date of the Placement/Promotion	25.11.2024 F N
10.	Date of retirement	31.03.2044
11.	Assessment Period	25.11.2020 to 24.11.2024
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed for	Two years on account of Ph.D
14.	UGC Regulations applied	UGC Regulation 2018 (Option A)
<b>IV. Eligibility Criteria (Clause 6.4.B.I)</b>		
15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/ M.Tech/ M.V.Sc/MD	Completed four years of service on 24.11.2024 (having Ph.D)
16.	Attended one Orientation Course of 21 days duration on teaching methodology.	4- week Induction/ Orientation Programme organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of Ministry of Education from 21.08.2021 to 19.09.2021.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Refresher Course in Education and Teaching Methods (Multidisciplinary) conducted by the UGC - HRDC, University of Kerala, Kariavattom from 08.03.2022 to 21.03.2022.

18.	'Satisfactory' or 'Good' in the APAR, at least three of the last four years of Assessment Period.	Good
V. Screening cum Evaluation Committee		
19.	Date of intimating the validity of the panel to EA	24.10.2024
20.	Date of meeting of the Screening Committee	09.12.2024
21.	Quorum of the Screening Committee: Three members including one Subject Expert.	Four members including two Subject Experts attended the meeting
VI. Recommendation of Screening cum Evaluation Committee: The Committee, on evaluation of the credentials for promotion in respect of Dr. Neeradha C.K, has found her performance during the evaluation period satisfactory and therefore recommends the promotion of Dr. Neeradha C.K, Assistant Professor in Mathematics, Mar Ivanios College, Thiruvananthapuram from Academic Level 10 to Academic Level 11 w.e.f 25.11.2024 F N.		
VII. Remarks on the proposal : Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice-Chancellor, the **proposal for the approval of CAS Placement/Promotion of Dr. Neeradha C.K, Assistant Professor, Department of Mathematics, Mar Ivanios College, Thiruvananthapuram from Academic Level 10 to Academic Level 11, w.e.f 25.11.2024 F N, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Neeradha C.K, Assistant Professor, Department of Mathematics, Mar Ivanios College, Thiruvananthapuram from Academic Level 10 to Academic Level 11, w.e.f 25.11.2024 F N, as per UGC Regulations 2018 and recommended to approve the same.*

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.	

**Item No.18.105.A12 Mar Ivanios College, Thiruvanthapuram– CAS Placement/Promotion of Smt.Suju Skaria.C, Assistant Professor with AGP 7000 (Stage II), Department of Botany as Assistant Professor with AGP 8000 (Stage III) - Approval of – reg.**

(10655/Ac F I/2022/UOK)

The DDO, Mar Ivanios College, Thiruvanthapuram has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt.Suju Skaria.C, Assistant Professor with AGP 7000 (Stage II), Department of Botany as Assistant Professor with AGP 8000 (Stage III), w.e.f. 02.11.2015. Relevant documents such as Placement Order, API Score Sheet based on PBAS for Option- A, Minutes of the Selection Committee etc. are also attached with the proposal.

The service and academic details of Smt.Suju Skaria.C is as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
I.Qualifications of the teacher		
1.	Master's Degree (University), Year of passing & Class/percentage	M.Sc in Botany from Bharathidasan University- 1992 (EC produced)
2.	M.Phil (University) & Year of passing	M.Phil from University of Madras- 1993
3.	NET/SLET (Subject)	Nil
4.	Ph.D -Subject, University & Date of award	<a href="#">Ph.D from University of Kerala</a> - 10.10.2017
II.Verified data from the service book		
5.	Date of Birth	12.01.1970
6.	Date of first entry into service	02.11.2005
7.	Date of Placement to Assistant Professor with AGP 7000 (Stage II)	02.11.2010 F N

III. Details of the Proposed promotion						
8.	Post to which Placement/Promotion proposed	Assistant Professor with AGP 8000 (Stage III)				
9.	Date of completion of Service as Assistant Professor with AGP 7000 (Stage II)	01.11.2015				
10.	Proposed Date of the Placement/Promotion	02.11.2015 F N				
11.	Date of retirement	31.03.2026				
12.	Assessment Period	02.11.2010 to 01.11.2015				
13.	L.W.A availed during the assessment period	Nil				
14.	Details of relaxation already availed	1 year on account of M.Phil availed for the Promotion to Stage I				
15.	UGC Regulations applied	UGC Regulations 2010 and 4th Amendment of UGC Regulations 2018.				
IV. Eligibility Criteria (Clause 6.4.B.II)						
16.	Completed 05 years of service as Assistant Professor with AGP 7000 (Stage II)	Yes				
17.	One Refresher Course/Methodology Workshop/ Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skill Development Programmes & Faculty Development Programmes (3 weeks duration) after placement to Stage 2	Refresher Course organised by UGC-HRDC, University of Kerala from 28.11.2018 to 18.12.2018. The teacher has completed the above Mandatory Course only after the Assessment Period. ( <a href="#">The UGC, vide Public Notice F.No. 2-16/2002(PS)Pt.FI.III Dated 16.10.2018</a> , had extended the date for completing Orientation Course/ Refresher Course for promotion under CAS up to 31.12.2018 for all the candidates to ensure uniformity. Hence the RC taken can be claimed for the promotion even though it was taken after the assessment period.)				
18	Verified API Category I (Minimum 375 (75/Year))	Yes				
	Verified API Category II (Minimum 75 (15/Year))	Yes				
	Verified API Category III (Minimum 10/Year OR 50 in Assessment period)	Yes				
	Verified API Category I & II (Minimum 400/500/600 (100/Year))	Yes				
		API Tally as per the Minutes				
		Category	Minimum API Required	Verified API Score for 3 years	API Score rolled out for 5 years	Remarks
		I (75/Year)	375	345	575	(345/3)*5 = 575
		II (15/Year)	75	135	225	(135/3)*5 = 225
		I + II (100/Year)	500	480	800	(480/3)*5 = 800
		III Consolidated (50/Assessment period)	50	65	65	
V. Screening cum Evaluation Committee						
19.	Date of intimating the validity of the panel to EA	14.10.2024				
20.	Date of meeting of the Screening Committee	29.10.2024				
21.	Quorum of the Screening committee: Three members, including one subject expert.	Four members including two Subject Experts attended the meeting.				

**VI. Recommendation of Screening cum Evaluation committee:**

The Committee, on evaluation of the credentials for promotion in respect of Dr.Suju Skaria C, has found her performance during the evaluation period satisfactory and therefore recommends the promotion of Dr. Suju Skaria C, Assistant Professor in Botany, Mar Ivanios College, Thiruvananthapuram from Assistant Professor with AGP 7000 (Stage II) to Assistant Professor with AGP 8000 (Stage III) as per UGC Regulation 2010 w.e.f 02.11.2015 F.N.

**VII. Remarks on the proposal:**

•1. The teacher was on deputation for the period from 16.09.2009 to 15.09.2012 for doing Ph.D Course under FIP of UGC.

[UGC Public Notice F.No.9-1 /201 09\(PS\)/\(Misc\) Dated 05.09.2018](#) stipulates that “for the purpose of calculating API score all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration of the assessment period and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leave or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibility subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedure laid down in UGC Regulations and as per the Acts, Statutes and Ordinances of the parent Institution”.

Here the teacher attained the minimum API Scores by availing the benefit of the above Public Notice.

2. The teacher opted UGC Regulations 2010 by availing the benefit of 4th Amendment of UGC Regulations 2018.

[\(4<sup>th</sup> Amendment of UGC Regulations 2018](#) stipulates that "to avoid hardship to those faculty members who have already qualified or are likely to qualify till 31 st December 2024 as per the UGC Regulations 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations.The date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfill all eligibility criteria required for promotion.”)

3. The Screening cum Evaluation Committee was constituted after the implementation of the 4th Amendment of UGC Regulations 2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Smt.Suju Skaria.C, Assistant Professor with AGP 7000 (Stage II), Department of Botany as Assistant Professor with AGP 8000 (Stage III), w.e.f 02.11.2015 FN, as per UGC Regulations 2010**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Suju Skaria.C, Assistant Professor with AGP 7000 (Stage II), Department of Botany as Assistant Professor with AGP 8000 (Stage III), w.e.f 02.11.2015 FN, as per UGC Regulations 2010 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A13** *Mar Ivanios College, Thiruvananthapuram- Proposal for the Initial Appointment of Dr.Anusha Edwin as Assistant Professor in the Department of Mathematics w.e.f 01.06.2023 FN – Approval-reg.*

(42456/Ac F I/2021/UOK)

As per the G.O (Rt) No. 39/2025/HEdn dated 07.01.2025, the Educational Agency of Mar Ivanios College, Trivandrum has appointed **Dr. Anusha Edwin** as Assistant Professor in the Department of Mathematics in Mar Ivanios College, Thiruvananthapuram w.e.f 01.06.2023 FN against the retirement vacancy of Dr. Gigi Thomas, Associate Professor retired on 31.05.2023 and submitted the proposal for approval.

Relevant documents such as Appointment Order (Revised), Copy of the Joining report of the incumbent, Service Book, 'No excess/ Supernumerary/ Deployed Teachers' certificate, Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professor, Apportionment Statement and List of Teachers as on 01.06.2023 are also attached along with the proposal.

In connection with this, the following points may be noted:

- The Government, vide letter No.D2/484/2019/HEdn dated 06.01.2020, had given concurrence for filling up 5 posts in the Department of Mathematics -3 posts in Mar Ivanios, Tvm and 2 Posts in St.John's College, Anchal.
- The Educational Agency had advertised the notification regarding the vacancies of Assistant Professors in various Subjects including Mathematics in 4 daily newspapers (The Hindu, Deepika, The New Indian Express and Mangalam) on 26.01.2020.
- Due to the lock down restrictions owing to COVID-19, the Government, vide GO(Rt) No.1214/2020HEDN dated 30.09.2020, had extended the validity of the nomination orders up to 30.11.2020.
- Meanwhile, the Government modified G.O (MS) No. 93/2018/HEDN dated 09.05.2018 and issued orders GO(MS)No. 155/2020/Hedn dated 01.04.2020 and G.O.(Ms) No.313/2020/HEDN dated 11/09/2020, cancelling PG weightage from the total workload, with effect from 01/06/2020.
- Subsequently, the DCE cutdown the posts in Mathematics from 5 to 3. The Director, DCE, vide letter No.D4/35264/2019/DCE dated 08/10/2020, had informed the Higher Education (D) Department that, for Mathematics, there exists only 2 vacancies in Mar Ivanios College, Tvm and 1 vacancy in St. John's College, Anchal, as per the workload calculated in accordance with the G.O. dated 01.04.2020. (ie, the Government had revised the concurrence given earlier and reduced the posts from 3 to 2 in Mar Ivanios college and from 2 to 1 in St.John's college, Anchal).
- The workload of Mathematics at Mar Ivanios College and St.John's College, Anchal, before and after the implementation of GO(MS) 155/2020 dated 01.04.2020 and G.O.(Ms) No.313/2020/HEDN dated 11/09/2020, is as follows:

Name of the College	No. of Sanctioned post and workload in hours as per Post Adalath Report	No. of permissible post and workload in hours after removing PG weightage
Mar Ivanios College, Trivandrum	133 hours and 8 posts	108 hours and 6 posts
St. John's College, Anchal	127 hours and 8 posts	102 hours and 6 posts

- For filling up the vacancies in Mathematics, the Educational Agency conducted the Selection Committee on 23.10.2020 and prepared a ranklist with 6 candidates in Open Category and 1 candidate in community category and forwarded the proposal.
- As the 1<sup>st</sup> rank holder relinquished the appointment, EA appointed 2<sup>nd</sup> to 4<sup>th</sup> rankholders and forwarded the proposal for approval of the three appointments. **Due to the withdrawal of PG weightage by the Government, the Educational Agency has not appointed Dr.Anusha Edwin (5<sup>th</sup> rank holder) and Dr.Limnaraj.B.P (sixth rank holder).**
- Accordingly, the University had approved the appointments of 2<sup>nd</sup> to 4<sup>th</sup> rank holders. The details of appointments are as follows:

Name of the Candidate	Rank	Position and college to which appointment was made	Nature of vacancy
Dr.Neeradha C.K	2 <sup>nd</sup> rank in open merit	6 <sup>th</sup> teacher in Department of Mathematics at Mar Ivanios College w.e.f 25.11.2020	vacancy caused due to the retirement of Dr.Suja Eapen, Associate Professor, retired on



			30.06.2019
Dr.Sunitha Grace Zacharia	3 <sup>rd</sup> Rank in open merit	5 <sup>th</sup> teacher in the Department of Mathematics, St.John's College, Anchal w.e.f 25.11.2020 FN	vacancy caused due to the transfer of Sri.Sumesh S S, Assistant Professor on 24.11.2020 AN
Dr.Dhanya Ramachandran	4 <sup>th</sup> Rank in open merit	6 <sup>th</sup> teacher in the department of Mathematics, St.John's College, Anchal w.e.f 25.11.2020 FN	vacancy caused due to the relieving of Sri.Jinesh P Joseph, Assistant Professor on 07.10.2014

- Dr. Anusha Edwin and Dr.Limnaraj.B.P had filed writ petitions WP(C) No.28788/2020 and WP(C) No.28742/2020 respectively, for their appointments as Assistant Professor in Mathematics.
- The Hon'ble High Court of Kerala, vide its Judgement dated 06.10.2021, disposed the Writ petitions and directed the Educational Agency to consider the appointments of Dr. Anusha Edwin (5<sup>th</sup> rank holder) and Dr.Limnaraj.B.P (sixth rank holder) in the light of G.O(Ms) No.313/2020/HEDn dated 11.09.2020.
- Accordingly, the Educational Agency appointed **Dr.Anusha Edwin** (5<sup>th</sup> rank holder) as Assistant Professor in the Department of Mathematics at Mar Ivanios College, Trivandrum **w.e.f 20.10.2021** against the retirement vacancy of Dr.Siva Kumar T.R, Associate Professor retired from service on 31.03.2018 and **Dr.Limnaraj B.P** (6<sup>th</sup> rank holder) as Assistant Professor in the Department of Mathematics at St John's College, Anchal **w.e.f 20.10.2021** against the retirement vacancy of Sri.P.A.Benedict Associate Professor retired on 31.05.2017 and submitted the proposal for approval of the appointment to the University along with all the supporting documents.
- On verification of the proposal, it is noted that, there is no sufficient work load to accommodate Dr.Anusha Edwin and Dr.Limnaraj.B.P in the Department of Mathematics at Mar Ivanios College TVM & St.John's, Anchal, since the Government cancelled PG weightage from the total workload with effect from 01/06/2020 vide GO(MS) 155/2020 dated 01.04.2020 and G.O.(Ms)No.313/2020/HEDN dated 11/09/2020.
- Also, in the minutes of the meeting of the Selection Committee, it is specified that Director, DCE cut down the vacancies from 5 to 3 after excluding PG weightage, vide GO No. D4/35264/2019/DCE dated 08/10/2020.
- As per G.O.(Ms)No.313/2020/HEDN dated 11/09/2020 "approvals pending on the appointments made between 09.05.2018 and 31.05.2020 by a valid selection committee which should have been constituted as per the existing G.O's, shall be considered in the light of the G.O (Ms)No. 93/2018/H.Edn dated 09.05.2018". But in the case of the appointment of the incumbents, the Selection Committee was constituted only on 23.10.2020 and the appointments were made on 20.10.2021 only. Hence the appointment made by the Educational Agency is a clear case of violation of G O (Ms)No.313/2020/ HEDN dated 11.09.2020.
- Approval of appointments without obtaining the concurrence from the Govt. may lead to audit objections, litigations and refusal of grant in aids from the Government.
- The **Syndicate at its meeting held on 25.02.2022** considered the proposal for the approval of the initial appointment of the two Assistant Professors, Dr.Anusha Edwin and Dr.Limnaraj.B.P and **resolved to obtain remarks from the Government.**
- The Government, vide letter No.D1/11/2021/HEDN dated 29.09.2022 had replied that, *"The selection process for the post of Assistant Professor in Mathematics was held on 23.10.2020. After excluding the PG weightage, the vacant posts in the Mar Ivanios College reduced to 2 and the vacant posts in the St. John's College reduced to 1. As per the judgement dated 06.10.2021 in WP(C) 28788/2020 and WP(C) 28742/2020, the Hon'ble High Court directed the Manager, MSC Colleges only to reconsider the case of appointment of the petitioners in the light of G.O.(Ms)No.313/2020/ HEDN dated 11.09.2020, whereas the Educational agency appointed Dr. Anusha Edwin (5th rank holder) and Dr.Limnaraj.B.P*

(sixth rank holder) on 20/10/2021 FN though there is no sufficient workload for the appointment of two incumbents in the MSC Colleges".

- The Government, therefore, **directed the University not to approve the appointment of Dr.Anusha Edwin and Dr.Limnaraj.B.P** as there was no sufficient workload for them as per the prevailing workload criteria.
- Accordingly, the **Syndicate at its meeting held on 08.12.2022 resolved to reject the proposal** for the approval of the initial appointment of Dr. Anusha Edwin as Assistant Professor in the Department of Mathematics at Mar Ivanios College, Trivandrum w.e.f 20.10.2021 and Dr.Limnaraj B.P as Assistant Professor in the Department of Mathematics at St John's College, Anchal w.e.f 20.10.2021 and the same was communicated to the Educational Agency vide letter no.42456/Ac F1/2021/UOK dated 18.01.2023.
- Against the decision of the University, Dr.Anusha Edwin and Dr.Limnaraj B.P had again filed writ petitions WP(C) No.25393/2023 and WP(C) No.25413/2023 respectively. The Hon'ble High Court of Kerala, vide its Judgement dated 25.06.2024 in the Writ Petitions, has directed the Government for the compliance of the following:

*"To consider the appointments of Dr. Anusha Edwin as Assistant Professor in the Department of Mathematics, Mar Ivanios College, Thiruvananthapuram and Dr.Limnaraj B.P as Assistant Professor in the Department of Mathematics, St. John's College, Anchal in the light of the Government Orders GO(MS) 155/2020 dated 01.04.2020, G.O.(Ms) No.313/2020/HEDN dated 11/09/2020 and GO (P) NO.152/2020/ FIN Dated 05/11/2020.*

*To facilitate the Government to consider the said question, the Manager, MSC Colleges, Pattom shall forward the approval of appointment and necessary documents in this regard, which were returned by the University as per the letter dated 18.01.2023. The same shall be forwarded within a period of three weeks from the date of receipt of a copy of this Judgement, and a decision shall be taken by the Government within a period of three months after receipt of the said appointment orders, along with documents from the Manager, MSC Colleges, Pattom. The decision shall be taken after hearing the petitioners and the Manager, MSC Colleges, Pattom."*

In compliance with the above Judgement, the Government heard Dr. Anusha Edwin and Dr.Limnaraj.B.P and the the Manager, MSC Colleges, Pattom and issued an Order in this regard vide G.O (Rt) No. 39/2025/HEdn Dated 07.01.2025. It states as follows,

"Dr. Anusha Edwin and Dr.Limnaraj B.P are not eligible to get the appointment by availing the benefit of the G.O.(Ms)No.313/2020/HEDN dated 11/09/2020, since both the appointments were made after the date 31.05.2020.

- In the minutes of the meeting of the Selection Committee, it is specified that the interview conducted on 23.10.2020, was only for the appointment of three Assistant professors in Mathematics, in accordance with the GO (Rt)no.1214/2020/HEDN dated 30.09.2020 and the same was approved by the Management (MSC Colleges), Government and University nominees . As per the report of the Director, DCE, there is a vacancy of one Assistant Professor in the Dept. of Mathematics at the Mar Ivanios College after 2020, which is within the limit of permissible sanctioned posts as per the GO dated 01.04.2020, that arised due the retirement of Dr. Gigi Thomas, Associate Professor retired from service on 31.05.2023. And there is no possible chance of new vacancies in the Department of Mathematics at Mar Ivanios College TVM & St.John's Anchal in the near future."
- In this context, on the basis of the report of the Director, DCE , it is ordered to regularise the appointment of Dr. Anusha Edwin (5th rank holder) against the vacancy of Dr. Gigi Thomson retired on 31.05.2023 and which is a permissible post as per GO(MS) 155/2020 dated 01.04.2020.
- It is also ordered to reject the appointment of Dr.Limnaraj B.P (6th rank holder) since there is no possible chance of new vacancies in the Department of Mathematics at Mar Ivanios College TVM & St.John's Anchal in the near future."

In accordance with G.O (Rt) No. 39/2025/HEdn Dated 07.01.2025, the Educational Agency of Mar Ivanios College, Trivandrum has appointed **Dr. Anusha Edwin** as Assistant Professor in the Department of Mathematics in Mar Ivanios College, Thiruvananthapuram w.e.f 01.06.2023 FN against the retirement vacancy of Dr. Gigi Thomas, Associate Professor retired on 31.05.2023 and submitted the proposal for approval.

The details of the proposal are as follows:

Proposal for the Initial Appointment of Assistant Professor in Department of Mathematics at Mar Ivanios College Trivandrum	
Date of Notification – 26.01.2020 (The Hindu, Deepika, The New Indian Express and Mangalam)	
Name of Teacher	Dr. Anusha Edwin (Address: Mizpah, Ravi Nagar C 84 D, Ambalamukku, Peroorkada P.O., Tvm)
Department & College	Department of Mathematics in Mar Ivanios College, Trivandrum
Date of Appointment	01.06.2023
Date of Joining	01.06.2023 F N
Date of Birth and Age as on 01.01.2020	17.06.1981, 38 years and 6 months
Rank position and Category	Fifth rank in Open Category.
Academic Qualifications	1) <b>B.Sc Mathematics</b> from University of Calicut in April 2002. Reg No. 81257 Percentage of marks -74.2%, First Class. (Eligibility Certificate submitted) 2) <b>M.Sc Mathematics</b> from Manonmaniam Sundaranar University in November 2006 Reg No. 2260245 Percentage of marks -61 %, First Class (Eligibility Certificate submitted). 3) <b>M.Phil in Mathematics</b> from Bharathidasan University in February 2012 Reg No. 2K10FT-36467 Second class with A++ Grade (Eligibility Certificate submitted) 4) <b>Ph. D in Mathematics</b> from University of Kerala awarded on 11.07.2018. Reg No. 9407 (Special Certificate Produced)
Workload in the Dept. & No. of Teachers permissible	As per post Adalath Report 2018: 133 hours and 8 Sanctioned Posts After reducing PG Weightage, the workload get reduced to <b>108 hours</b> Permissible Posts - <b>6</b>
Seniority Position of the Teacher in the Department of the College	6 <sup>th</sup>
Apportionment Position	Open
	Community
Nature of Vacancy	Posted against the retirement vacancy of Dr. Gigi Thomas, Associate Professor retired on 31.05.2023
Documents submitted along with the Proposal	1. Appointment Order in Form 1 2. Minutes of the Selection Committee. 3. Score Sheet of the candidates. 4. Apportionment Statement. 5. Qualifying Certificates.

	6. Documents proving age. 7. Attested copies of News Paper Cuttings. 8. Certificate that there are no thrown-out hands and supernumerary hands in the Department. 9. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professor. 10. Service book of the concerned teachers. 11. Seniority- wise list of teachers in the Departments . 12 Government nominee letter No.D2/315/2019/HEdn dated.25.09.2019. 13. Post Adalath Report of Zoology. 14 Copies of Joining reports of the Assistant Professors concerned.
<b>Remarks</b>	Nil

It may be noted that, in the proposal the name of the retired teacher, to whose vacancy Dr. Anusha Edwin is appointed, is entered as Dr. Gigi Thomas. But the name of the retired teacher specified in the above G.O is Dr. Gigi Thomson. The Educational Agency has clarified that the name of the retired teacher is Dr. Gigi Thomas.

As per UGC Regulations 2018, 55% marks at Master's Degree and qualifying the NET are considered the minimum qualification for appointment as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

Statute 14, Chapter 2 of Kerala University First Statutes 1979, reads: 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post'.

On verification, the candidate possesses the required qualifications prescribed in the Regulations for the Appointment as teacher in Private/Aided Colleges.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

In the light of above mentioned facts, as per the orders of the Vice-Chancellor, the **proposal for the approval of the appointment of Dr. Anusha Edwin as Assistant Professor, Department of Mathematics at Mar Ivanios College Trivandrum w.e.f 01.06.2023 F N, against the retirement vacancy of Dr. Gigi Thomas, Associate Professor retired on 31.05.2023, along with the G.O (Rt) No. 39/2025/HEdn Dated 07.01.2025**, is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration.

**Recommendation: -**

*The Committee considered the proposal for the approval of the appointment of Dr. Anusha Edwin as Assistant Professor, Department of Mathematics at Mar Ivanios College Trivandrum w.e.f 01.06.2023 F N, against the retirement vacancy of Dr. Gigi Thomas, Associate Professor retired on 31.05.2023 and recommended to approve the same.*

*The Committee further recommended to direct the Educational Agency to take steps to correct the name of Dr. Gigi Thomas in the G.O (Rt) No. 39/2025/HEdn Dated 07.01.2025 and inform the University accordingly.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A14 M.S.M College, Kayamkulam– CAS Placement/ Promotion of Dr.Biju R I, Department of History - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13 A) – Approval of – reg. (36360/Ac F I/2021/UOK)**

The Principal, M.S.M College, Kayamkulam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Biju R I, Department of History of the college from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 15.02.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing &Class/percentage	M.A History from University of Kerala -2003
2.	M.Phil (University) &Year of passing	M.Phil in History from University of Kerala - 2005
3.	NET/SLET (Subject)	Nil
4.	Ph.D- Subject, University &Date of award	Ph.D in History from University of Kerala- on 26.09.2011
<b>II.Verified data from the service book</b>		
5.	Date of Birth	25.05.1978
6.	Date of first entry into service	15.02.2012. F.N.
7.	Date of Placement to Academic Level 11	15.02.2016. F.N. (Assistant Professor with AGP 7000)
8.	Date of Placement to Academic Level 12	15.02.2021 F.N.(Assistant Professor with AGP 8000)
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13 A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	14.02.2024
11.	Proposed Date of the Placement/Promotion	15.02.2024 F.N
12.	Date of retirement	31.05.2034
13.	Assessment Period	15.02.2021 F.N to 14.02.2024 A.N
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	2 years on account of Ph.D
16.	UGC Regulations applied	UGC Regulations 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service as Assistant Professor in Academic Level 12 on 14.02.2024
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Ph.D in History from University of Kerala- on 26.09.2011
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)	Two FDPs of one week duration each  1) One week online FDP on Historical method and Theory organized under UGC- Scheme for Trans-Disciplinary Research for India's Developing Economy (UGC- STRIDE) Mahathma Gandhi University, Kottayam, in association with Department of History Union Christian College, aluva from 02.02.2022 to 09.02.2022. 2) One Week FDP organized by Faculty Development Centre of the Kerala State Higher

	OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Education Council in association with Department of History, Government Arts College, Thiruvananthapuram (Supported by the Kerala Council for Historical Research) from 21.11.2022 to 26.11.2022
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good

#### V. Selection Committee

21.	Date of intimating the validity of the panel to EA	01.11.2024
22.	Date of meeting of the Selection Committee	06.11.2024
23.	Quorum of the Selection committee: Five members, including two subject experts.	6 members including 2 Subject Experts attended the meeting.

#### VI. Recommendation of Selection committee:

The Selection Committee has carefully scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in detail. The API scores claimed for various categories have been verified against the documents produced, and the Selection Committee found that the teacher satisfied all the requirements for the promotion from Assistant Professor (Level 12) to Associate Professor (Level 13A). Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection Committee found that Dr.Biju R I, is eligible for promotion to the post of Associate Professor (Academic Level-13A) with effect from 15.02.2024 F.N.

#### VII. Remarks on the proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal regarding the approval of CAS Placement / Promotion of Dr.Biju R I, Department of History, M.S.M College, Kayamkulam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 15.02.2024 F.N,** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

#### Recommendation: -

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Biju.R.I, Department of History, M.S.M College, Kayamkulam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 15.02.2024 F.N, as per UGC Regulations 2018 and recommended to approve the same.*

#### *Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A15** *All Saints' College, Thiruvananthapuram – CAS Placement/ Promotion of Dr.Siny.G.Benjamin, Department of Zoology, from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) - Approval of – reg.*

(23081/Ac F I/2021/UOK)

The Principal, All Saints' College, Thiruvananthapuram, has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Siny.G.Benjamin, Associate Professor (Academic Level 13A), Department of Zoology, as Professor (Academic Level 14), w.e.f 21.07.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc Zoology from University of Kerala in April 2002.
2.	M.Phil - University & Year of passing	M.Phil from University of Kerala in December 2004.
3.	NET / SLET - Subject	CSIR-UGC-NET -2003.
4.	Ph.D - Subject, University & Date of award	Ph.D in Biotechnology from University of Kerala on 03.03.2011.
<b>II. Verified data from the service book</b>		
5.	Date of Birth	28.05.1980
6.	Date of first entry into service as Lecturer in Zoology	21.07.2008 F.N.
7.	Date of Placement to Assistant Professor with AGP 7000/- (Stage II)	21.07.2012 F.N.
8.	Date of Placement to Assistant Professor Academic Level 12	21.07.2017 F.N.
9.	Date of Placement to Associate Professor Academic Level 13 A	21.07.2020 F.N.
<b>III. Details of the Proposed promotion</b>		
10.	Post to which Placement/Promotion proposed	Professor (Academic Level 14)
11.	Date of completion of Service as Associate Professor Academic Level 13A	20.07.2023 A.N.
12.	Proposed Date of the Placement/Promotion	21.07.2023 F.N.
13.	Date of retirement	31.05.2036
14.	Assessment Period	21.07.2020 F.N to 20.07.2023 A.N
15.	L.W.A availed during the assessment period	Nil
16.	Details of relaxation already availed of	Two years on account of Ph.D already availed during the promotion from Stage I-II.
17.	UGC Regulations applied	UGC Regulations 2018 (Option A)
<b>IV. Eligibility Criteria (Clause 6.4.B.IV)</b>		
18.	Completed three years of service as Associate Professor in Academic Level 13 A.	20.07.2023 A.N.
19.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Awarded Ph.D in Biotechnology from University of Kerala on 03.03.2011.
20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.	Yes
21.	A minimum of 110 Research score	Yes, Verified Score- 429.7
22.	'Satisfactory' or 'Good' in the APAR- at least 2 of the last 3 years of Assessment Period.	Good, Verified Score- Three
<b>V. Selection Committee</b>		
23.	Date of issuance of communication to the members in the panel	09.01.2025
24.	Date of meeting of the Selection Committee	18.01.2025
25.	Quorum of the Selection committee shall be five, including three subject experts	Five members attended the meeting including three subject experts.

**VI. Recommendation of Selection committee:**

All the documents with data pertaining to age, qualification and service details of the candidate such as Service Book, qualifying certificates and PBAS Report (2018 Regulations- Option A) for the academic years 2020-21, 2021-22, and 2022-23 were produced for verification and scrutiny.

The committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category.

After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the above-mentioned teacher is found qualified for promotion to the post of Professor (Academic Level 14) with effect from 21.07.2023 F.N and hence, the committee recommends the teacher for promotion to the post of Professor (Academic level 14) with effect from 21.07.2023 F.N.

**VII. Remarks on the proposal:Nil**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

As per the orders of the Vice-Chancellor, **the proposal for the approval of CAS Placement/ Promotion of Dr.Siny.G.Benjamin, in the Department of Zoology at All Saints' College, Thiruvananthapuram from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14), w.e.f 21.07.2023 F.N, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Siny.G.Benjamin, in the Department of Zoology at All Saints' College, Thiruvananthapuram from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14), w.e.f 21.07.2023 F.N, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A16** *All Saints' College, Thiruvananthapuram– CAS Placement/ Promotion of Dr. Udayakala C, Department of Malayalam, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.*

*(40823/Ac F I/2021/UOK)*

The Principal, All Saints' College, Thiruvananthapuram, has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Udayakala C, Assistant Professor (Academic Level 12), Department of Malayalam as Associate Professor (Academic Level 13A), w.e.f 01.08.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing & Class/ percentage	M.A Malayalam Language and Literature from University of Kerala in 1999
2.	M.Phil - University &Year of passing	Nil
3.	NET / SLET - with Subject	UGC-NET -2000
4.	Ph.D - Subject, University &Date of award	Ph.D in Malayalam from University of Kerala on 18.08.2011
<b>II.Verified data from the service book</b>		
5.	Date of Birth	10.11.1973



6.	Date of first entry into service as Assistant Professor in Malayalam.	01.08.2012 F.N
7.	Date of Placement to Assistant Professor with AGP 7000/- (Stage II)	01.08.2016 F.N
8.	Date of Placement to Academic Level 12	01.08.2021 F.N
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	31.07.2024 A.N
11.	Proposed Date of the Placement/Promotion	01.08.2024 F.N
12.	Date of retirement	31.03.2030
13.	Assessment Period	01.08.2021 F.N to 31.07.2024 A.N
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	2 years on account of Ph.D availed for the promotion to Stage II
16.	UGC Regulations applied	UGC Regulations 2018- Option A.
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	31.07.2024 A.N
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Ph.D in Malayalam from University of Kerala on 18.08.2011.
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	UGC sponsored Refresher course in "Malayalam Literature and Kerala Studies" conducted by the UGC-HRDC University of Kerala, Kariavattom, Trivandrum from 17.11.2023 to 30.11.2023
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the panel	10.01.2025
22.	Date of meeting of the Selection Committee	17.01.2025
23.	Quorum of the Selection committee shall be five, including two Subject Experts.	Five members attended the meeting including 3 Subject Experts.
<b>VI. Recommendation of Selection committee:</b>		
All the documents with data pertaining to age, qualification and service details of the candidate such as Service Book, qualifying certificates and PBAS Report or the academic years 2021-2022, 2022-2023, 2023-2024 were produced for verification and scrutiny. The committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The Grade required for various categories have been verified and the committee found that the teacher has good grades in each category (Category I & II) of PBAS.		

After making detailed evaluation of documents produced, the performance of the teacher taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the above-mentioned teacher is found qualified for promotion of the post of Associate Professor Academic Level 13A with effect from 01.08.2024 and hence, the committee recommends the teacher for promotion to the post of Associate Professor Academic Level 13A with effect from 01.08.2024.

**VII. Remarks on the proposal:** Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, **the proposal for the approval of CAS Placement/ Promotion of Dr. Udayakala C, Assistant Professor (Academic Level-12), Department of Malayalam, All Saints' College, Thiruvananthapuram as Associate Professor (Academic Level-13A), w.e.f 01.08.2024 F.N, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Udayakala C, Assistant Professor (Academic Level-12), Department of Malayalam, All Saints' College, Thiruvananthapuram as Associate Professor (Academic Level-13A), w.e.f 01.08.2024 F.N, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A17      M.S.M College, Kayamkulam– CAS Placement/ Promotion of Dr.Deepa R Pillai, Department of Zoology- From Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13 A) – Approval of – reg. (10980/Ac F I/2022/UOK)**

The Principal, M.S.M College, Kayamkulam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Deepa R Pillai, Department of Zoology of the college from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 16.07.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/percentage	M Sc Zoology from University of Kerala- May 2006, First class
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	NET in Life Sciences- 2007
4.	Ph.D – Subject, University & Date of award	Ph.D in Zoology from University of Kerala- on 16.07.2016
<b>II.Verified data from the service book</b>		
5.	Date of Birth	10.04.1981
6.	Date of first entry into service	01.10.2010. F.N. (Lecturer in Zoology)
7.	Date of Placement to Academic Level 11	16.07.2016 FN (Asst. Professor with AGP 7000)
8.	Date of Placement to Academic Level 12	16.07.2021 F.N.
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor -Academic Level 13 A
10.	Date of completion of Service as Assistant Professor Academic Level 12	15.07.2024 A.N

11.	Proposed Date of the Placement/Promotion	16.07.2024 F.N
12.	Date of retirement	30.04.2037
13.	Assessment Period	16.07.2021 F.N to 15.07.2024 A.N
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	Nil
16.	UGC Regulations applied	UGC Regulations 2018- Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service as Assistant Professor in Academic Level 12 on 15.07.2024 A.N
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Ph.D in Zoology from University of Kerala- 16.07.2016
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) – minimum of 10 modules	Two Short Term Courses 1) UGC Sponsored Short Term course in Disaster Management and Climate Change conducted by UGC-HRDC, Kannur University from 01.03.2023 to 07.03.2023. 2) UGC Sponsored Short Term course in Human Rights & RTI Act conducted by MMTTC, Kannur University from 31.01.2024 to 06.02.2024.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good Grades -3
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the panel	28.10.2024
22.	Date of meeting of the Selection Committee	18.11.2024
23.	Quorum of the Selection committee: Five members including two Subject Experts.	6 members including 3 Subject Experts attended the meeting.
<b>VI. Recommendation of Selection committee:</b>		
The Selection Committee has carefully scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in detail. The API scores claimed for various categories have been verified against the documents produced, and the Selection Committee found that the teacher satisfied all the requirements for the promotion from Assistant Professor (Level 12) to Associate Professor (Level 13A). Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection Committee found that Dr. Deepa R Pillai, is eligible for placement as Associate Professor (Academic Level-13A) with effect from 16.07.2024 F.N.		
<b>VII. Remarks on the proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement / Promotion of Dr. Deepa R Pillai, Department of Zoology, M.S.M College, Kayamkulam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 16.07.2024 F.N, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Deepa R Pillai, Department of Zoology, M.S.M College, Kayamkulam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 16.07.2024 F.N, as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A18** ***Mount Tabor Training College, Pathanapuram - CAS Placement/ Promotion of Dr. Remya Stanley, Assistant Professor of Education (Mathematics) (Academic Level-12) to Associate Professor (Academic Level-13 A) – Approval of – reg.***

(15663/Ac F I/2020/UOK)

The Principal, Mount Tabor Training College, Pathanapuram, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Remya Stanley, Assistant Professor of Education (Mathematics) (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 09.02.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/percentage	M.Sc Mathematics from University of Kerala- 2004 M.Ed from M.G University -2006
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	NET in Education- 2006
4.	Ph.D -Subject, University & Date of award	Ph.D in Education from University of Kerala- on 02.11.2018
<b>II. Verified data from the service book</b>		
5.	Date of Birth	25.05.1982
6.	Date of first entry into service	09.02.2009 FN (Lecturer in Education- Mathematics)
7.	Date of Placement to Academic Level 11	09.02.2015. F.N. (Asst.Professor with AGP 7000)
8.	Date of Placement to Academic Level 12	09.02.2020 F.N.
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13 A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	08.02.2023 A.N
11.	Proposed Date of the Placement/Promotion	09.02.2023 A.N
12.	Date of retirement	31.05.2038
13.	Assessment Period	09.02.2020 F.N. to 08.02.2023 A.N
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	Nil
16.	UGC Regulations applied	UGC Regulation 2018- Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant	08.02.2023 A.N

	Professor in Academic Level 12.	
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Ph.D in Education from University of Kerala on 02.11.2018.
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	UGC Sponsored Live Online Refresher Course in Education and Teaching Methods (Multidisciplinary) conducted by UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 17.03.2021 to 30.03.2021.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good

#### V. Selection Committee

21.	Date of intimating the validity of the panel to EA	28.10.2024
22.	Date of meeting of the Selection Committee	26.11.2024
23.	Quorum of the Selection committee: Five members, including two subject experts.	5 members including 4 Experts attended the meeting.

#### VI. Recommendation of Selection committee:

Dr.Remya Stanley submitted Option-A form for verification and the Selection Committee verified all the documents in relation to age, qualification and service details of the candidate such as Service Book, Qualifying Certificates and PBAS report for the academic years 2020-21, 2021-22 and 2022-23.

The Selection Committee has carefully scrutinized the records and works done by the candidate. The committee found that the candidate has successful performance in all criteria of the Assessment Schedule as per clauses 3&4 of U.O No.AcFII/General/UGC-R-2018 dated 02/09/2019.

After making detailed evaluation of the performance of the candidate and considering the existing UGC norms, Government orders and statutes of the University of Kerala, the candidate is found qualified for promotion to the post of Associate Professor (Academic Level 13A).

Hence the committee recommends Dr.Remya Stanley for promotion to the post of Associate Professor (Academic Level 13A) with effect from 09.02.2023.

#### VII. Remarks on the proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement / Promotion of Dr. Remya Stanley, Assistant Professor of Education (Mathematics) (Academic Level-12), Mount Tabor Training College, Pathanapuram as Associate Professor (Academic Level-13 A) w.e.f. 09.02.2023 F.N., as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Remya Stanley, Assistant Professor of Education (Mathematics) (Academic Level-12), Mount Tabor Training College, Pathanapuram as Associate Professor (Academic Level-13 A) w.e.f. 09.02.2023 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A19** *Mount Tabor Training College, Pathanapuram - CAS Placement/ Promotion of Dr. Surya Chandra Mohan, Assistant Professor (Academic Level-12) of Education (Social Science) as Associate Professor (Academic Level-13 A) – Approval of – reg.*

*(15639/Ac F I/2020/UOK)*

The Principal, Mount Tabor Training College, Pathanapuram, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Surya Chandra Mohan, Assistant Professor of Education (Social Science) (Academic Level-12) as Associate Professor (Academic Level-13A) w.e.f. 11.02.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/ percentage	M.A Economics from M.G University- 2003 M.Ed from M.G University- 2007
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	NET in Education- 2007
4.	Ph.D -Subject, University & Date of award	Ph.D in Education from University of Kerala- on 15.03.2024
<b>II.Verified data from the service book</b>		
5.	Date of Birth	31.05.1981
6.	Date of first entry into service	11.02.2009 F N (Lecturer in Education-Social Science)
7.	Date of Placement to Academic Level 11	11.02.2015. F.N. (Asst.Professor with AGP 7000)
8.	Date of Placement to Academic Level 12	11.02.2020 F.N.
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13 A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	10.02.2023 A.N
11.	Proposed Date of the Placement/Promotion	11.02.2023 A.N
12.	Date of retirement	31.05.2037
13.	Assessment Period	11.02.2020 F.N. to 10.02.2023 A.N
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	Nil
16.	UGC Regulations applied	UGC Regulations 2018 -Option B
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Yes. On 10.02.2023 A.N
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Ph.D in Education from University of Kerala- 15.03.2024
19.	Master's degree (Minimum 55% marks)	Yes, 57.72%
20.	Minimum 3 publications in the entire period as	Yes.

	Assistant Professor (12/13/14 years) Holders of M.Phil Degree: Minimum 2 publications Holders of Ph.D Degree: Minimum 1 publication.	
21.	One Course/Programme from among the categories of Methodology Workshop/Training-Learning Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of Minimum one week duration.	UGC Sponsored Live Online Short- Term Course in Soft Skill Development Programme conducted by UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 23.03.2022 to 29.03.2022.
22.	Verified API Category II&III (Minimum 45 in Assessment period)	Yes, Total verified score for the assessment period: 349.5

#### V. Selection Committee

23.	Date of intimating the validity of the panel to EA	28.10.2024
24.	Date of meeting of the Selection Committee	26.11.2024
25.	Quorum of the Selection committee: Five members, including two subject experts.	5 members including 4 Experts attended the meeting.

#### VI. Recommendation of Selection committee:

Dr. Surya Chandra Mohan submitted Option-B form for verification and the Selection Committee verified all the documents in relation to age, qualification and service details of the candidate such as Service Book, Qualifying Certificates and PBAS report for the academic years 2020-21, 2021-22 and 2022-23.

The committee carefully scrutinized the records of the work done by the candidate. The committee found that the candidate has successful performance in all criteria of the Assessment Schedule as per the UGC 4<sup>th</sup> Amendment: No.F.9-1/2010(PS/MISC)Pt.Vol.II dated 20/06/2024(The Gazette of India 06/06/2024).

After making detailed evaluation of the performance of the candidate and considering the existing UGC norms, Government orders and statutes of the University of Kerala, the candidate is found qualified for promotion to the post of Associate Professor (Academic Level 13A).

Hence the committee recommends Dr. Surya Chandra Mohan for promotion to the post of Associate Professor (Academic Level 13A) with effect from 11.02.2023.

**VII. Remarks on the proposal:** UGC 4<sup>th</sup> Amendment Regulations, 2024 is applicable. As per the amendment:

“Those faculty members who have already qualified or are likely to qualify till 31<sup>st</sup> December 2024 as per the UGC Regulations on Minimum Qualifications 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations. The date of eligibility shall be retained as the date of promotion.”

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement / Promotion of Dr. Surya Chandra Mohan, Assistant Professor(Academic Level-12) of Education (Social Science), Mount Tabor Training College, Pathanapuram, as Associate Professor (Academic Level-13 A), w.e.f. 11.02.2023 F.N., as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

#### **Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Surya Chandra Mohan, Assistant Professor(Academic Level-12) of Education (Social Science), Mount Tabor Training College, Pathanapuram, as Associate Professor (Academic Level-13 A), w.e.f. 11.02.2023 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A20 MSM College, Kayamkulam – CAS Placement/ Promotion of Dr.Deepthi G Nair, Department of Zoology, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg.**  
(10983/Ac F I/2022/UOK)

The Principal, MSM College, Kayamkulam, has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Deepthi G Nair, Assistant Professor (Academic Level 12), Department of Zoology, as Associate Professor (Academic Level 13A), w.e.f 01.10.2023. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 Option B, etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing & Class/ percentage	M.Sc General and Applied Zoology from University of Kerala in 2004.
2.	M.Phil - University & Year of passing	M.Phil from M.G University in October 2005
3.	NET / SLET - with Subject	NET in Life sciences- 2008.
4.	Ph.D - Subject, University & Date of award	Ph.D in Zoology from M.G University on 10.11.2023. (EC produced)
<b>II.Verified data from the service book</b>		
5.	Date of Birth	15.05.1982
6.	Date of first entry into service	01.10.2010 F.N (Lecturer in Zoology)
7.	Date of Placement to Academic Level 11 (Stage II)	01.10.2015 F.N
8.	Date of Placement to Academic Level 12	01.10.2020 F.N
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	30.09.2023 A.N
11.	Proposed Date of the Placement/Promotion	01.10.2023 F.N
12.	Date of retirement	31.05.2038
13.	Assessment Period	01.10.2020 F.N to 30.09.2023 A.N
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	One year on account of M.Phil
16.	UGC Regulations applied	UGC Regulations, 2018- Option B
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	on 30.09.2023 A.N
18.	A Ph.D Degree (Not a minimum requirement)	Ph.D in Zoology from M.G University on 10.11.2023.
19.	Master's Degree (Minimum 55% of marks)	Yes, Secured 80% of marks
20.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree: Minimum 2 Publications Holders of Ph.D Degree : Minimum 1 Publication	YES
21.	One course/programme from among the categories of Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/Soft skills Development Programmes and Faculty Development Programmes of minimum one week duration	UGC Sponsored Refresher Course in Environmental Sciences (Interdisciplinary) conducted by UGC-HRDC, University of Kerala, Kariavattom from 02.12.2022 to 15.12.2022.
22.	Verified API Category II&III (Minimum 45 in Assessment period)	230
<b>V. Selection Committee</b>		
23.	Date of issuance of communication to the members of the panel	28.10.2024



24.	Date of meeting of the Selection Committee	18.11.2024
25.	Quorum of the Selection committee: The Quorum of the meeting should be five of which at least two must be from out of the three subject experts.	Here, six members including 3 subject experts, attended the meeting.

#### **VI. Recommendation of Selection Committee:**

The Selection Committee has carefully scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in details.

Dr.Deepthi G Nair obtained her Ph.D from MG University on 10.11.2023. She was last promoted from Assistant Professor Level 11 to Level 12 on 01.10.2020. According to order no.37667/AcFII/2024/UOK dated 14.10.2024, which implements the UGC 4th amendment in University of Kerala, Dr.Deepthi G Nair is eligible to submit PBAS Option B, under which a Ph.D degree is not mandatory for promotion to Associate Professor (Level 13A). The API score claimed for various categories have been verified against the documents produced, and the Selection Committee found that Dr.Deepthi G Nair satisfied all the requirements for promotion from Level 12 to Level 13A-Assistant Professor to Associate Professor w.e.f. 01.10.2023.

Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection Committee found that Dr.Deepthi G Nair, is eligible for promotion to the post of Associate Professor (Academic Level-13A) with effect from 01.10.2023 F.N.

#### **VII. Remarks on the proposal:**

UGC 4<sup>th</sup> Amendment Regulations, 2024 is applicable.

According to the 4th Amendment, the provision prescribed under Clause 6.3 in the UGC (3rd Amendment) Regulations 2023 shall be substituted with the following:

*"The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify till 31st December 2024 as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations. The date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfill all eligibility criteria required for promotion."*

Hence the teacher is eligible to opt UGC Regulations 2018- Option B.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, **the proposal for the approval of CAS Placement/Promotion of Dr.Deepthi G Nair, Assistant Professor (Academic Level-12), Department of Zoology, MSM College, Kayamkulam, as Associate Professor (Academic Level-13A), w.e.f 01.10.2023 F.N, as per UGC Regulations 2018 Option B, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.**

#### **Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Deepthi G Nair, Assistant Professor (Academic Level-12), Department of Zoology, MSM College, Kayamkulam, as Associate Professor (Academic Level-13A), w.e.f 01.10.2023 F.N, as per UGC Regulations 2018 Option B and recommended to approve the same.***

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A21 MSM College, Kayamkulam – CAS Placement/ Promotion of Dr.Mumthaz P. Hameed, Department of Zoology, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg. (10759/Ac F I/2022/UOK)**

The Principal, MSM College, Kayamkulam, has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Mumthaz P. Hameed, Assistant Professor (Academic Level 12), Department of Zoology, as Associate Professor (Academic Level 13A), w.e.f 01.10.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018, etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing &Class/percentage	M.Sc Zoology-Mahatma Gandhi University-May 2001
2.	M.Phil - University &Year of passing	Nil
3.	NET / SLET - with Subject	UGC NET in Life Sciences- 2001
4.	Ph.D - Subject, University &Date of award	Ph.D in Zoology - M.G University on 19.04.2022.
<b>II.Verified data from the service book</b>		
5.	Date of Birth	30.05.1979
6.	Date of first entry into service	01.10.2010 F.N
7.	Date of Placement to Academic Level 11 (Stage II)	01.10.2016 F.N
8.	Date of Placement to Academic Level 12	01.10.2021 F.N
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	30.09.2024 A.N
11.	Proposed Date of the Placement/Promotion	01.10.2024 F.N
12.	Date of retirement	31.05.2035
13.	Assessment Period	30.09.2021 F.N to 01.10.2024 A.N
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	Nil
16.	UGC Regulations applied	UGC Regulations 2018.
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	on 30.09.2024 A.N
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Ph.D in Zoology - M.G University on 19.04.2022.
19.	<b>Any one of the following:</b> Completed one course/ programme from amongst the categories of Refresher Courses / Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification)	Completed two Short Term Courses of one week duration each  1.One week online FDP on "Teaching - Learning Methods: from Micro-Teaching to Peer Learning"conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of PMMMNMTT from 05.10.2021 to 11.10.2021.  2.UGC Sponsored Short-Term course in Research Methodology - Science (Focus on Research Writing &Publishing) conducted by UGC-HRDC, Kannur University from

	OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	17.08.2023 to 23.08.2023.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good in the last 3 years of Assessment Period.
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the panel	28.10.2024
22.	Date of meeting of the Selection Committee	18.11.2024
23.	Quorum of the Selection committee: Five members, including two subject experts.	Here six members attended the meeting including 3 subject experts.
<b>VI. Recommendation of Selection committee:</b>		
<p>The Selection Committee scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in detail. The API scores claimed for various categories have been verified against the documents produced, and the Selection Committee found that the teacher satisfied all the requirements for the promotion from Level 12 to Level 13 - Assistant Professor to Associate Professor w.e.f 01.10.2024.</p> <p>Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection Committee found that Dr.Mumthaz P. Hameed, is eligible for placement as Associate Professor (Level 13A) with AGP 9000.</p>		
<b>VII. Remarks on the proposal: Nil</b>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice-Chancellor, **the proposal for the approval of CAS Placement/Promotion of Dr.Mumthaz P. Hameed, in the Department of Zoology at MSM College, Kayamkulam, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 01.10.2024 F.N, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Mumthaz P. Hameed, in the Department of Zoology at MSM College, Kayamkulam, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 01.10.2024 F.N, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A22     Mount Tabor Training College, Pathanapuram – CAS Placement/ Promotion of Dr.Asha K Thomas, Assistant Professor in Education (Natural Science) (Academic Level 12) as Associate Professor (Academic Level 13 A) - Approval of – reg.**

**(23731/Ac F I/2021/UOK)**

The Principal, Mount Tabor Training College, Pathanapuram, has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Asha K Thomas, Assistant Professor in Education (Natural Science) (Academic Level 12), as Associate Professor (Academic Level 13A), w.e.f 22.01.2024 F.N.

Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018, etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc. Zoology from M.G. University in May 1993, Second Class.
2.	M.Ed- University & Year of passing	M.Ed from M.G University in April 1999
3.	NET / SLET - with Subject	Qualified UGC-NET in Education held in December 2003.
4.	Ph.D - Subject, University & Date of award	Ph.D in Education from University of Kerala on 07.07.2022
<b>II. Verified data from the service book</b>		
5.	Date of Birth	10.03.1971
6.	Date of first entry into service	22.01.2010 F.N
7.	Date of Placement to Academic Level 11 (Stage II)	22.01.2016 F.N
8.	Date of Placement to Academic Level 12	22.01.2021 F.N
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	21.01.2024 A.N
11.	Proposed Date of the Placement/Promotion	22.01.2024 F.N
12.	Date of retirement	31.03.2027
13.	Assessment Period	22.01.2021 F.N to 21.01.2024 A.N
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	Nil
16.	UGC Regulations applied	UGC Regulations 2018, Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	on 21.01.2024 A.N
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Awarded Ph.D in Education from University of Kerala on 07.07.2022.
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	1. UGC Sponsored Refresher Course in Human Rights (Education (Natural Science)) sponsored by UGC-HRDC University of Mysore from 02.12.2021 to 15.12.2021.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good in the last 3 years of Assessment Period.
<b>V. Selection Committee</b>		
21.	Date of intimating the validity of the panel to EA	28.10.2024

22.	Date of meeting of the Selection Committee	26.11.2024
23.	Quorum of the Selection committee: Quorum of the Meeting shall be five, including two subject experts.	Here five members attended the meeting including four subject experts.

#### **VI. Recommendation of Selection committee:**

Dr.Asha K Thomas submitted Option-A form for verification and the Selection Committee verified all the documents in relation to age, qualification and service details of the candidate such as Service Book, Qualifying Certificates and PBAS report for the academic years 2021-22, 2022-23 and 2023-24.

The Selection Committee has carefully scrutinized the records and works done by the candidate. The committee found that the candidate has successful performance in all criteria of the Assessment Schedule as per clauses 3&4 of U.O No.AcFII/General/UGC-R-2018 dated 02/09/2019. After making detailed evaluation of the performance of the candidate and considering the existing UGC norms, Government orders and statutes of the University of Kerala, the candidate is found qualified for promotion to the post of Associate Professor (Academic Level 13A).

Hence the committee recommends Dr.Asha K Thomas for promotion to the post of Associate Professor (Academic Level 13A) with effect from 22.01.2024.

#### **VII. Remarks on the proposal: Nil**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.Asha K Thomas, Assistant Professor in Education (Natural Science) (Academic Level 12), Mount Tabor Training College, Pathanapuram, as Associate Professor (Academic Level 13A), w.e.f 22.01.2024 F.N, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

#### **Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Asha K Thomas, Assistant Professor in Education (Natural Science) (Academic Level 12), Mount Tabor Training College, Pathanapuram, as Associate Professor (Academic Level 13A), w.e.f 22.01.2024 F.N, as per UGC Regulations 2018 and recommended to approve the same.*

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A23 MSM College, Kayamkulam- Placement/Promotion of Dr.Shy Mary M, Assistant Professor Academic Level 11, Department of Statistics as Assistant Professor Academic Level 12 w.e.f 10.02.2023 F.N.-reg.**

(22526/Ac F I/2023/UOK)

The Principal, MSM College, Kayamkulam has forwarded a proposal regarding the Placement/ Promotion of Dr.Shy Mary M, Assistant Professor Academic Level 11, Department of Statistics as Assistant Professor Academic Level 12 w.e.f 10.02.2023 F.N.

The Service details of Dr.Shy Mary M, are as follows.

Qualifications	1.M.Sc Statistics from Mahatma Gandhi University in April 2005. 2.Ph.D in Statistics from University of Kerala on 18.12.2013.
Date of Birth	22.05.1982
Date of Retirement	31.05.2042
Date of first entry in to Service	10.02.2014 F.N
L.W.A availed	Nil
Details of relaxation availed of	2 years on account of Ph.D already availed for the promotion to Stage II

Date of Placement to Assistant Professor with AGP 7000/- (Academic Level 11).	10.02.2018 F.N
Date of completion of 5 years of service as Assistant Professor Academic Level 11.	09.02.2023
Proposed date of Placement to Assistant Professor Academic Level 12.	10.02.2023 F.N
Number of refresher Courses or Orientation Courses attended, duration and name of University	<p><u>1. One Week Online National FDP on "E-Contents and ICT for Innovative and Effective Teaching &amp; Learning Process" organized by Roorkee College of Management &amp; Computer Applications, Roorkee from 08.08.2020 to 14.08.2020.</u></p> <p>2. One Week Online Short Term FDP (Interdisciplinary) on "Towards a Digital Era of Teaching and Learning" organized by UGC HRDC University of Kerala, Tvpm in collaboration with KSMDDB College, Sasthamcotta from 12.08.2020 to 18.08.2020.</p> <p><u>3. Five days workshop on "Data analysis using SPSS" from 01.09.2020 to 05.09.2020 organized by Department of Social Work and Department of Commerce in association with IQAC of the College, MSM College, Kayamkulam.</u></p> <p>4. One Week Online Short Term FDP in "Digital Learning -New Normal Mode" organized by Devaswom Board College, Thalayolaparambu in collaboration with UGC HRDC University of Kerala, Tvpm from 04.09.2020 to 10.09.2020.</p> <p>5. FDP from <b>07.09.2020</b> to 14.09.2020 organized by Mar Thoma College, Thiruvalla with course material provided by Spoken Tutorial Project IIT Bombay. This training is offered by the Spoken Tutorial Project, IIT Bombay, funded by the National Mission on Education through ICT, MHRD, Govt. of India.</p> <p>6. One week online National Level Short Term Course (FDP) in "E-Content Development, organized by the IQAC, MSM College, Kayamkulam in collaboration with the UGC HRDC University of Kerala, Tvpm from 24.09.2020 to 30.09.2020.</p>
Refresher/Orientation Course due	Two Short Term courses attended at the same period of time.
Regulation applicable/available	UGC Regulations 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher has entered into service as Lecturer in Statistics on 10.02.2014 F.N and it was approved by University of Kerala vide U.O No. Ac FI/15107/2014 dated 08.07.2015. The teacher was promoted to Assistant Professor in Statistics with AGP 7000/- on 10.02.2018 and had completed the next 5 years of service on 09.02.2023. Hence the due date of promotion to Assistant Professor Academic Level 12 falls on 10.02.2023.

It may be noted that for eligible to be placed as Assistant Professor Academic Level 12, the teacher has to undergo any one of the following as stipulated in the UGC Regulations 2018. *Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/ Faculty Development Programmes* (02 weeks duration – 10 Days) *within the Assessment period* (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

*Completed one MOOCs Course (With e-certification) during assessment period*

OR

*Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.*

Here the Assistant Professor has attended 6 Short Term Courses of one week duration each within the assessment period. As per U.O No. Ac FIII/24522/2020 dated: 19.01.2022, the following Orientation/Refresher/ Short Term Courses, conducted by the respective agencies, can be considered eligible for the CAS promotion of teachers in Private Colleges:

1. *The Refresher/Orientation/Short term Courses run by HRDCs and their associated institutions.*
2. *The Refresher/ Orientation/Short term Courses run by State/Central Universities and its Departments, Teaching Learning Centres (TLC) under PMMMMNMTT, Teaching Learning Centres under State/Central Governments.*
3. *The Refresher/ Orientation/Short term Courses run by Centres of Excellence and Research Oriented Institutions.*
4. *The Refresher/Orientation/Short term Courses coordinated by colleges in association with Government agencies like DCE, KSHCE, HRDC, KSCSTE, University and University Departments.*
5. *Eligibility of courses run by institutions other than the above can be considered only with the concurrence of UGC.*

On verification, it is noticed that two of the above mentioned Short Term Courses (Entry no. 1 and 3 in the table) are conducted by the respective Educational Institutions individually. Since they do not come under any of the categories mentioned in the above U.O, those Short Term Courses cannot be considered.

While considering the other four Short Term Courses, it is found that, the teacher has attended two of them simultaneously. **One (Sl.no.4 in the table) was attended from 04.09.2020 to 10.09.2020 and other (Sl.no.5) from 07.09.2020 to 14.09.2020. ie, She attended both the courses on the same days from 07.09.2020 to 10.09.2020 (4 days). There is no such a provision seen in the UGC Regulations that allows a teacher to attend more than one RC/OC at the same period of time.**

The Principal, MSM College, Kayamkulam has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2018 to 2023, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 27.08.2024, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The **Syndicate at its meeting held on 23.12.2024**, vide Item No.16.03.A11 considered the proposal for the approval of the Placement / Promotion of Dr.Shy Mary M, Assistant Professor in Statistics Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 10.02.2023 F.N at MSM College, Kayamkulam as per the UGC Regulations 2018, along with the recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 04.12.2024 and **resolved to seek learned opinion of the Director, UGC MMTTC, University of Kerala, whether a teacher can attend more than one RC/OC online courses at a time and the same can be considered for granting the CAS placement/promotion.**

The Director, UGC-MMTTC, University of Kerala vide letter No.UGC-MMTTC/83/2025 dated 28.01.2025 informed that "As per the UGC guidelines for UGC MMTTCs, teacher will be "in duty" while participating a Refresher/FIP/FDP whether it is offline or online. Therefore, it is inappropriate to consider the certificates of two courses attended by a faculty simultaneously, for

promotion purpose. In this situation one of the course certificates may be considered for promotion requirements and the other may be nullified."

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of the Placement/ Promotion of Dr.Shy Mary M, Assistant Professor in Statistics Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 10.02.2023 F.N at MSM College, Kayamkulam as per the UGC Regulations 2018, along with the learned opinion of the Director, UGC-MMTTC, University of Kerala**, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges or consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Shy Mary M, Assistant Professor in Statistics Academic Level 11 as Assistant Professor Academic Level 12 w.e.f 10.02.2023 F.N at MSM College, Kayamkulam as per the UGC Regulations 2018 along with the learned opinion of the Director, UGC-MMTTC, University of Kerala and recommended to reject the proposal as Dr.Shy Mary M does not possess the required RC/OC courses for promotion.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A24 MSM College, Kayamkulam – CAS Placement/ Promotion of Dr.Anil Kumar K M, Department of Physics, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg. (68163/Ac F I/2024/UOK)**

The Principal, MSM College, Kayamkulam, has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Anil Kumar K.M, Assistant Professor (Academic Level 12), Department of Physics, as Associate Professor (Academic Level 13A), w.e.f 01.10.2024. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing & Class/ percentage	M.Sc Physics from M.G University in June 2004.
2.	M.Phil - University &Year of passing	Nil
3.	NET / SLET - with Subject	UGC NET - 2008
4.	Ph.D - Subject, University &Date of award	Awarded Ph.D under the Faculty of Science from Cochin University of Science and Technology on 20.07.2018
<b>II.Verified data from the service book</b>		
5.	Date of Birth	22.04.1982
6.	Date of first entry into service	01.10.2010 F.N (lecturer in Physics)
7.	Date of Placement to Academic Level 11 (Stage II)	01.10.2016 F.N
8.	Date of Placement to Academic Level 12	01.10.2021 F.N
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	30.09.2024 A.N
11.	Proposed Date of the Placement/Promotion	01.10.2024 F.N
12.	Date of retirement	30.04.2038
13.	Assessment Period	01.10.2021 F.N to 30.09.2024 A.N
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	Nil
16.	UGC Regulations applied	UGC Regulations, 2018.



<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	on 30.09.2024 A.N
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Awarded Ph.D under the Faculty of Science from Cochin University of Science and Technology on 20.07.2018. The teacher has submitted the Eligibility certificate of the Ph.D course. He has also submitted a Certificate of Eligibility issued from CUSAT, regarding Pre Ph.D Course Work Programme, in which it is certified that he has successfully undergone the course work preparatory to Ph.D Research Programme conducted by the Department of Physics and found eligible for continuing his/her doctoral research under the faculty of Science.
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching -Learning-Evaluation Technology Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	UGC Sponsored Refresher Course in E-Content Development and MOOCs conducted by UGC-MMTTC Pondicherry University from 14.11.2023 to 27.11.2023.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good grades-3
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the panel	25.10.2024
22.	Date of meeting of the Selection Committee	06.11.2024
23.	Quorum of the Selection committee: Quorum of the Meeting shall be five, including two subject experts.	Here, six members, including 3 subject experts.attended the meeting.
<b>VI. Recommendation of Selection committee:</b>		
<p>The Selection Committee has carefully scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in detail. The API scores claimed for various categories have been verified against the documents produced, and the Selection Committee found that the teacher satisfied all the requirements for the promotion from Assistant Professor (Level 12) to Associate Professor (Level 13A).</p> <p>Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection Committee found that Dr.Anil Kumar K M, is eligible for promotion to the post of Associate Professor (Academic Level-13A) with effect from 01.10.2024 F.N.</p>		

**VII. Remarks on the proposal:** Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Dr. Anil Kumar K M, Assistant Professor (Academic Level-12), Department of Physics, MSM College, Kayamkulam, as Associate Professor (Academic Level-13A), w.e.f 01.10.2024 F.N, as per UGC Regulations 2018,** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Anil Kumar K M, Assistant Professor (Academic Level-12), Department of Physics, MSM College, Kayamkulam, as Associate Professor (Academic Level-13A), w.e.f 01.10.2024 F.N, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A25** *MSM College, Kayamkulam – CAS Placement/ Promotion of Dr. Rajeena I, Department of Physics, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.*

**(2192/Ac F I/2022/UOK)**

The Principal, MSM College, Kayamkulam, has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Rajeena I, Assistant Professor (Academic Level 12), Department of Physics, as Associate Professor (Academic Level 13A), w.e.f 27.04.2024. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018, etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc Physics from University of Kerala- 2007.
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - with Subject	Joint CSIR-UGC Test for JRF and NET- held on 19.12.2010
4.	Ph.D - Subject, University & Date of award	Awarded Ph.D under the Faculty of Technology from Cochin University of Science and Technology on 27.04.2016 (EC produced)
<b>II. Verified data from the service book</b>		
5.	Date of Birth	20.05.1985
6.	Date of first entry into service	17.10. 2011 F.N
7.	Date of Placement to Academic Level 11 (Stage II)	27.04.2016 F.N
8.	Date of Placement to Academic Level 12	27.04.2021 F.N
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	26.04.2024 A.N
11.	Proposed Date of the Placement/Promotion	27.04.2024 F.N
12.	Date of retirement	31.05.2041
13.	Assessment Period	27.04.2021 F.N to 26.04.2024 A.N
14.	L.W.A availed during the assessment period	Nil

15.	Details of relaxation already availed of	One year and six months on account of Ph.D
16.	UGC Regulations applied	UGC Regulations, 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	on 26.04.2024 A.N
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Awarded Ph.D under the Faculty of Technology from Cochin University of Science and Technology on 27.04.2016. The teacher has submitted the Eligibility certificate of the Pre Ph.D course work programme and a Certificate issued by the Controller of Examinations, Cochin University of Science and Technology mentioning the title of the thesis, faculty and subject area. As per the mentioned certificate, she has been awarded Ph.D Degree under the Faculty of Technology in the subject area Physics.
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Completed two Short Term Courses of one week duration each 1.UGC Sponsored Live Online Short-Term course in Disaster Management conducted by the UGC-HRDC, university of Kerala, Kariavattom from 22.02.2022 to 28.02.2022. 2.UGC Sponsored Short-Term course in Student Counselling and Mentoring conducted by the UGC-HRDC, university of Kerala, Kariavattom from 31.01.2023 to 06.02.2023.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good grades-3
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the panel	25.10.2024
22.	Date of meeting of the Selection Committee	06.11.2024
23.	Quorum of the Selection committee: Quorum of the Meeting shall be five, including two subject experts.	Here, six members, including 3 subject experts, attended the meeting.
<b>VI. Recommendation of Selection committee:</b>		
The Selection Committee has carefully scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in detail. The API scores claimed for various categories have been verified against the documents produced, and the Selection Committee found that the teacher satisfied all the requirements for the promotion from Assistant Professor (Level 12) to Associate Professor (Level 13A).		

Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection Committee found that Dr.Rajeena I, is eligible for promotion to the post of Associate Professor (Academic Level-13A) with effect from 27.04.2024 F.N.

**VII. Remarks on the proposal:**Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.Rajeena I, Assistant Professor (Academic Level-12), Department of Physics, MSM College, Kayamkulam, as Associate Professor (Academic Level-13A), w.e.f 27.04.2024 F.N, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Rajeena.I, Assistant Professor (Academic Level-12), Department of Physics, MSM College, Kayamkulam, as Associate Professor (Academic Level-13A), w.e.f 27.04.2024 F.N, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A26** *Mount Tabor Training College, Pathanapuram - CAS Placement/ Promotion of Dr. Sojia John, Assistant Professor in Education (Natural Science) (Academic Level-12) to Associate Professor (Academic Level-13 A) – Approval of -reg.*

**(23715/Ac F I/2021/UOK)**

The Principal, Mount Tabor Training College, Pathanapuram, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Sojia John, Assistant Professor in Education (Natural Science) (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 02.06.2022 F.N.

Relevant documents such as Placement Order, API Score Sheet based on PBAS for Option-B, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 are also attached with the proposal.

The details of the proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>	
<b>I. Verification Report of the Service Book</b>	
Date of Birth	31.12.1980
Date of first entry into service	02.06.2008 F.N (Lecturer in Education - Natural Science)
Date of entry into continuous service	02.06.2008 F.N
Date of Placement to Assistant Professor (Academic Level-11) (Stage II)	02.06.2014. F.N.
Date of Placement to Assistant Professor (Academic Level-12) (Stage III)	02.06.2019 F.N.
Date of Retirement	31.03.2037
Assessment Period	02.06.2019 F.N. to 01.06.2022 A.N
L.W.A availed during the assessment period	Nil
Date of completion of required Service	01.06.2022 A.N
Proposed Date of Placement to Associate Professor (Academic Level-13A)	02.06.2022 F.N
UGC Regulations applied	UGC Regulations 2018 -Option B

<b>II. Qualifications of the teacher</b>	
Details of Degree/ Ph.D etc	Year of Passing / Award
1. M.Sc Botany from University of Kerala	April 2002
2. M.Ed from University of Kerala	2004
3. NET in Education	2004
3. Ph.D in Education from University of Kerala	27.09.2022
<b>III. Eligibility Criteria</b>	
i) To be completed three years of service as Assistant Professor in Academic Level-12.	Completed three years of service on 01.06.2022 A.N
ii) A Ph.D. degree (Not a minimum requirement)	Ph.D in Education from University of Kerala on 27.09.2022
iii) Master's degree (Minimum 55% marks)	Yes, 68.28%
iv) Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree: Minimum 2 publications Holders of Ph.D Degree: Minimum 1 publication.	Yes. More than 3 publications.
v) One Course/Programme from among the categories of Methodology Workshop/Training-Learning Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of Minimum one week duration.	UGC Sponsored Refresher Course- Summer School (Multidisciplinary) conducted by UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 09.07.2019 to 22.07.2019.
vi) Verified API Category II&III (Minimum 45 in Assessment period)	Yes, Total verified score for the assessment period: 497
Details of relaxation availed of	Nil
<b>IV. Selection Committee</b>	
Date of issuance of Nomination Letters to Experts: 16.08.2024	Date of Expiry: 15.02.2025
Quorum of the Selection committee shall be five including two Subject Experts. (clause 5.1 VI (b)).	5 members including 3 Subject Experts attended the meeting.
<b>V. Recommendation of Selection committee held on 14.10.2024 (Minutes)</b>	
<p>Dr. Sojia John submitted Option-B form for verification and the Selection Committee verified all the documents in relation to age, qualification and service details of the candidate such as Service Book, Qualifying Certificates and PBAS report for the academic years 2019-2020, 2020-21, and 2021-22.</p> <p>The Committee carefully scrutinized the PBAS records of the work done by the candidate and service records. The Committee found that the candidate has successful performance in all criteria of the Assessment Schedule as per the UGC 4th Amendment: No.F.9-1/2010 (PS/MISC) Pt.Vol.II dated 20/06/2024 (The Gazette of India 06/06/2024).</p> <p>After making detailed evaluation of the performance of the candidate and considering the existing UGC norms, Government orders and Statutes of the University of Kerala, the candidate is found qualified for promotion to the post of Associate Professor (Academic Level 13A).</p> <p>Hence the Committee recommends Dr. Sojia John for promotion to the post of Associate Professor (Academic Level 13A) with effect from 02.06.2022.</p>	
<b>VI. Remarks : UGC 4th Amendment Regulations, 2024 is applicable.</b>	

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, **the proposal for the approval of CAS Placement / Promotion of Dr. Sojia John, Assistant Professor in Education (Natural Science) (Academic Level-12) to Associate Professor (Academic Level-13 A), w.e.f. 02.06.2022 F.N., at Mount Tabor Training College, Pathanapuram, as per UGC Regulations 2018,** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Sojia John, Assistant Professor in Education (Natural Science) (Academic Level-12) to Associate Professor (Academic Level-13 A), w.e.f. 02.06.2022 F.N., at Mount Tabor Training College, Pathanapuram, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A27** *NSS Training College, Pandalam -Request of Dr.Suma.K.O, former Associate Professor in Education, for re-considering the proposal of her CAS Placement/ Promotion as Professor– reg.*

(36687/Ac F I/2021/UOK)

Dr.Suma K O, Associate Professor in Education (Rtd), NSS Training College, Pandalam has submitted a request regarding the re-constitution of Selection Committee for her Placement/Promotion to Professor, Academic Level 14.

**The following are submitted in this regard:**

1. The Selection committee for the placement/promotion of Dr.Suma K.O as Professor in Education Academic Level 14 was constituted on 11.04.2022.
2. Confidential Reports from the Subject Experts has been received. It is remarked as "Not Recommended" in all the three confidential reports.

The recommendation of the Selection committee is as follows;

**"The Committee recommends to the University that the candidate may be given an opportunity to resubmit the revised and well prepared application with relevant supporting documents at the earliest."**

3. As per clause 6.3(VI) (iii) of UGC Regulations 2018, the candidate who does not succeed in the first assessment, shall have to be re-assessed only after one year. As such the promotion proposal of Dr.Suma K.O as Professor can be re-assessed only after 10.04.2023.
4. On completion of the stipulated time (one year) for re-assessment of the proposal, the Principal, N.S.S Training College Pandalam, vide letter dated 28/06/2023, informed that Dr.Suma K. O has resubmitted the Proposal with required documents and hence requested to take further steps for the promotion of Dr.Suma K.O.
4. The Educational Agency via E-mail dated 04.07.2023 informed that **Dr.Suma K.O retired from service on 30.06.2023.**
5. As per clause 6.3(V) of UGC Regulations 2018, for promotion under the CAS, **the applicant teacher must be on the role and in active service of the University/College on the date of consideration by the Selection Committee.**
6. The Hon'ble Vice Chancellor rejected the proposal as per clause 6.3(V) of UGC Regulations 2018. The decision was communicated to the Educational Agency on 02.05.2024.

Now, Dr.Suma K O, by stating the following, has requested to grant permission to resubmit her documents to the same Selection Committee on a date convenient for her former employer and the committee members.

- The Selection Committee, for considering her placement/promotion as Professor, convened on 11.04.2022 evaluated her PBAS for the assessment period.
- She had the requisite number of peer reviewed publications at the time of evaluation, one publication was delayed in printing due to unforeseen circumstances.
- She submitted the soft copy of the same to the Committee. But the Committee insisted its hardcopy.
- The Committee recommended to resubmit the documents to rectify the issue.
- Hardcopy of the publication became available shortly before her retirement date.
- The Selection Committee did not reject her proposal for placement/promotion, merely suggested to resubmit the documentation in order.

She stated that her request has been delayed due to her retirement from the College and the passing of her husband during the period. Also stated that she have no other options available for her eligible Placement/Promotion to the position of Professor.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the request of Dr.Suma K O, Associate Professor in Education (Rtd), NSS Training College, Pandalam for reconsidering the proposal of her CAS Placement/ Promotion as Professor Academic Level 14, by granting permission to resubmit her documents to the same Selection Committee on a date convenient for her former employer and the committee members, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the request of Dr.Suma K O, Associate Professor in Education (Rtd), NSS Training College, Pandalam for re-considering the proposal of her CAS Placement/ Promotion as Professor Academic Level 14 and recommended to refer the matter to the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** that the request of Dr.Suma K O, Associate Professor in Education (Rtd), NSS Training College, Pandalam for re-consideration of the proposal of her CAS Placement/ Promotion to the post of Professor cannot be agreed to.

**Item No.18.105.A28 Mount Tabor Training College, Pathanapuram - CAS Placement/ Promotion of Dr. Smitha Eapen, Assistant Professor (Academic Level-12) of Education (Social Science) as Associate Professor (Academic Level-13 A)– Approval of – reg.**

**(23728/Ac F I/2021/UOK)**

The Principal, Mount Tabor Training College, Pathanapuram, has forwarded a proposal for the approval of CAS Placement / Promotion of Dr. Smitha Eapen, Assistant Professor of Education (Social Science) (Academic Level-12) as Associate Professor (Academic Level-13A) w.e.f. 22.07.2022 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/percentage	M.A in Analytical Economics (University of Kerala)- 2001 M.Ed from M.G University- 2007
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	NET in Education- 2006
4.	Ph.D -Subject, University & Date of award	Ph.D in Education (University of Kerala)-on 28.05.2022
<b>II.Verified data from the service book</b>		
5.	Date of Birth	31.10.1978
6.	Date of first entry into service	02.06.2008 FN. Lecturer in Education (Social Science)
7.	Date of Placement to Academic Level 11	22.07.2014 F.N. (Asst. Professor with AGP 7000)
8.	Date of Placement to Academic Level 12	22.07.2019 F.N.
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13 A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	21.07.2022 A.N
11.	Proposed Date of the Placement/Promotion	22.07.2022 F.N
12.	Date of retirement	31.03.2035
13.	Assessment Period	22.07.2019 F.N. to 21.07.2022 A.N

14.	L.W.A availed during the assessment period	L.W.A from 08.02.2010 to 29.03.2010 (50 Days) during the assessment period for the placement to Stage II
15.	Details of relaxation already availed	Nil
16.	UGC Regulations applied	UGC Regulation 2018- Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service as Assistant Professor in Academic Level 12- on 21.07.2022 A.N
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Ph.D in Education(University of Kerala)-on 28.05.2022
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Interdisciplinary Online Refresher Course in Teacher Educators: Learning Outcomes and Educational Reform- Pedagogy, Assessment and Quality Assurance from 17.11.2020 to 30.11.2020 conducted by UGC-HRDC, Kannur University.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
<b>V. Selection Committee</b>		
21.	Date of intimating the validity of the panel to EA	16.08.2024
22.	Date of meeting of the Selection Committee	14.10.2024
23.	Quorum of the Selection committee: Five members, including two subject experts.	5 members including 3 Subject Experts attended the meeting.
<b>VI. Recommendation of Selection committee:</b>		
<p>Dr. Smitha Eapen submitted Option-A form for verification and the Selection Committee verified all the documents in relation to age, qualification and service details of the candidate such as Service Book, Qualifying Certificates and PBAS report for the academic years 2019-20, 2020-21 and 2021-22.</p> <p>The Selection Committee has carefully scrutinized the records and works done by the candidate. The committee found that the candidate has successful performance in all criteria of the Assessment Schedule as per clauses 3&amp;4 of U.O No.AcFII/General/UGC-R-2018 dated 02/09/2019.</p> <p>After making detailed evaluation of the performance of the candidate and considering the existing UGC norms, Government orders and statutes of the University of Kerala, the candidate is found qualified for promotion to the post of Associate Professor (Academic Level 13A). Hence the committee recommends Dr. Smitha Eapen for promotion to the post of Associate Professor(Academic Level 13A) with effect from 22.07.2022 F.N.</p>		
<b>VII. Remarks on the proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.



In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement / Promotion of Dr. Smitha Eapen, Assistant Professor (Academic Level-12) of Education (Social Science), Mount Tabor Training College, Pathanapuram, as Associate Professor (Academic Level-13 A), w.e.f. 22.07.2022 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Smitha Eapen, Assistant Professor (Academic Level-12) of Education (Social Science), Mount Tabor Training College, Pathanapuram, as Associate Professor (Academic Level-13 A), w.e.f. 22.07.2022 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A29 M.S.M College Kayamkulam- CAS Placement/ Promotion Sri.Anwar Hussain A, Assistant Professor, Department of Arabic from Academic level 10 to Academic level 11- Approval of- reg.**

**(70833/Ac F I/2024/UOK)**

The Principal, M.S.M College Kayamkulam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Sri.Anwar Hussain A, Assistant Professor, Department of Arabic from Academic level 10 to Academic level 11, w.e.f. 28.09.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing &Class/percentage	M.A Arabic Language and Literature from University of Kerala- 2013
2.	M.Phil (University) &Year of passing	Nil
3.	NET /SLET (Subject)	NET in Arabic- 2012
4.	Ph.D -Subject, University &Date of award	Nil
<b>II.Verified data from the service book</b>		
5.	Date of Birth	16.10.1989
6.	Date of first entry into service	28.09.2017 F.N.
<b>III. Details of the Proposed promotion</b>		
7.	Post to which Placement/Promotion proposed	Assistant Professor -Academic Level 11
8.	Date of completion of Service as Assistant Professor Academic Level 10	27.09.2023 A.N
9.	Proposed Date of the Placement/Promotion	28.09.2023 F.N
10.	Date of retirement	31.03.2050
11.	Assessment Period	28.09.2017 F.N to 27.09.2023 A.N
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed of	Nil
14.	UGC Regulations applied	UGC Regulations 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.I)</b>		
15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/ M.Tech/M.V.Sc/MD	Completed Six years service as Assistant Professor Academic Level 10 on 27.09.2023 A.N.

16.	Attended one Orientation Course of 21 days duration on teaching methodology	UGC Sponsored Live Online Induction Programme conducted by UGC-HRDC, University of Kerala from 06.09.2021 to 05.10.2021. (As per Clause 18.viii of UGC Regulations 2018 "Induction Programme shall be treated at par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements")
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Online Interdisciplinary Subject Refresher Course in Oriental Studies (Arabic/Arab Culture/ Islamic Studies/Islamic History/ Kashmiri/ Persian/ Sunni Theology/ Urdu/Quranic Studies) from 16.12.2020 to 30.12.2020 conducted by UGC-HRDC, Aligarh Muslim University, Aligarh.
18.	'Satisfactory' or 'Good' in the APAR, at least three/ four/five of the last four/five/six years of Assessment Period.	Good

#### **V. Screening cum Evaluation Committee**

19.	Date of issuance of communication to the members of the panel	01.10.2024
20.	Date of meeting of the Screening Committee	16.11.2024
21.	Quorum of the Screening Committee: Three members including one Subject Expert	3 Members including 1 Subject Experts attended the meeting

#### **VI. Recommendation of Screening cum Evaluation Committee:**

The Screening-cum-Evaluation Committee has scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in detail. The API score and grade claimed for various categories have been verified against the documents produced, and the Screening-cum-Evaluation Committee found that the Assistant Professor satisfied all the requirements for the promotion from Academic Level 10 to Academic Level 11. Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Screening-cum-Evaluation Committee found that Sri.Anwar Hussain A, is eligible for placement as Assistant Professor Academic Level 11, with effect from 28.09.2023 F.N.

#### **VII. Remarks on the proposal: Nil**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/ Promotion of Sri.Anwar Hussain A, Assistant Professor, Department of Arabic, M.S.M College Kayamkulam from Academic level 10 to Academic level 11, w.e.f. 28.09.2023 F.N, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.**

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Sri.Anwar Hussain A, Assistant Professor, Department of Arabic, M.S.M College Kayamkulam from Academic level 10 to Academic level 11, w.e.f. 28.09.2023 F.N, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A30** *M.S.M College Kayamkulam- CAS Placement/ Promotion Sri.Jijo C Varghese, Assistant Professor, Department of Botany from Academic level 10 to Academic level 11- Approval of – reg.*

**(67844/Ac F I/2024/UOK)**

The Principal, M.S.M College Kayamkulam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Sri.Jijo C Varghese, Assistant Professor, Department of Botany from Academic level 10 to Academic level 11, w.e.f. 28.09.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing &Class/percentage	M.Sc Botany (Mahatma Gandhi University)- July 2014
2.	M.Phil (University) & Year of passing	nil
3.	NET /SLET (Subject)	NET in Life Sciences- 2015
4.	Ph.D - Subject, University &Date of award	nil
<b>II.Verified data from the service book</b>		
5.	Date of Birth	01.07.1991
6.	Date of first entry into service	28.09.2017 F.N.
<b>III. Details of the Proposed promotion</b>		
7.	Post to which Placement/Promotion proposed	Assistant Professor -Academic Level 11
8.	Date of completion of Service as Assistant Professor Academic Level 10	27.09.2023 A.N
9.	Proposed Date of the Placement/Promotion	28.09.2023 F.N
10.	Date of retirement	31.03.2051
11.	Assessment Period	28.09.2017 F.N to 27.09.2023 A.N
12.	L.W.A availed during the assessment period	nil
13.	Details of relaxation availed of	nil
14.	UGC Regulations applied	UGC Regulations 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.I)</b>		
15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Six years service as Assistant Professor Academic Level 10- completed on 27.09.2023 A.N
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Four week Faculty Induction/ Orientation Programme from 22.06.2023 to 21.07.2023 conducted by Teaching Learning Centre, Ramanujan College, University of Delhi, under the aegis of Ministry of Education, PMMMNMTT.

17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. <b>or</b> Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration <b>or</b> Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period.	Two week FDP on "Research Methodology" from 01.10.2020 to 15.10.2020 conducted by Teaching Learning Centre, Ramanujan College, University of Delhi, under the aegis of Ministry of Human Resource Development, PMMMNMTT.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	Good

#### **V. Screening cum Evaluation Committee**

19.	Date of intimating the validity of the panel to EA	12.03.2024
20.	Date of meeting of the Screening Committee	29.08.2024
21.	Quorum of the Screening Committee: Three members, including one subject expert.	3 Members including 2 Subject Experts attended the meeting

#### **VI. Recommendation of Screening cum Evaluation Committee:**

The Screening-cum-Evaluation Committee has carefully scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in detail. The API score and grade claimed for various categories have been verified against the documents produced, and the Screening-cum-Evaluation Committee found that the Assistant Professor satisfied all the requirements for the promotion from Academic Level 10 to Academic Level 11. Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Screening-cum-Evaluation Committee found that Sri.Jijo C Varghese, is eligible for placement as Assistant Professor Academic Level 11 with effect from 28.09.2023 F.N.

#### **VII. Remarks on the proposal:Nil**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement / Promotion of Sri.Jijo C Varghese, Assistant Professor, Department of Botany, M.S.M College Kayamkulam from Academic level 10 to Academic level 11, w.e.f. 28.09.2023 F.N, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

#### **Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Sri.Jijo C Varghese, Assistant Professor, Department of Botany, M.S.M College Kayamkulam from Academic level 10 to Academic level 11, w.e.f. 28.09.2023 F.N, as per UGC Regulations 2018 and recommended to approve the same.*

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A31 M.S.M College Kayamkulam- CAS Placement/ Promotion of Dr.Sruthy K Pillai, Assistant Professor, Department of Botany from Academic level 10 to Academic level 11- Approval of – reg.**

**(67841/Ac F I/2024/UOK)**

The Principal, M.S.M College Kayamkulam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Sruthy K Pillai, Assistant Professor, Department of Botany from Academic level 10 to Academic level 11, w.e.f. 06.08.2022 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/percentage	M.Sc Botany from University of Kerala.- July 2012
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	NET in Life Sciences -test held on 22.12.2013
4.	Ph.D -Subject, University & Date of award	Ph.D in Botany from University of Kerala-on 23.07.2021
<b>II.Verified data from the service book</b>		
5.	Date of Birth	06.11.1989
6.	Date of first entry into service	06.08.2018 F.N.
<b>III. Details of the Proposed promotion</b>		
7.	Post to which Placement/Promotion proposed	Assistant Professor -Academic Level 11
8.	Date of completion of Service as Assistant Professor Academic Level 10	05.08.2022 A.N
9.	Proposed Date of the Placement/Promotion	06.08.2022 F.N
10.	Date of retirement	31.03.2050
11.	Assessment Period	06.08.2018 F.N to 05.08.2022 A.N
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed of	2 years on account of Ph.D
14.	UGC Regulations applied	UGC Regulations 2018 Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.I)</b>		
15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Four years of service having Ph.D degree
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Online Faculty Induction Programme-1 conducted by UGC-HRDC, Bharathiar University from 24.11.2020 to 23.12.2020 (As per Clause 18.viii of UGC Regulations 2018 "Induction Programme shall be treated at par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements")
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation,	Interdisciplinary Refresher Course(online) on Environmental Studies and Disaster Management conducted by UGC-HRDC, Mizoram University from 30.11.2021 to 13.12.2021

	Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	Good

#### **V. Screening cum Evaluation Committee**

19.	Date of intimating the validity of the panel to EA	12.03.2024
20.	Date of meeting of the Screening Committee	29.08.2024
21.	Quorum of the Screening Committee : Three members including one Subject Expert	3 Members including 2 Subject Experts attended the meeting.

#### **VI. Recommendation of Screening cum Evaluation Committee:**

The Screening-cum-Evaluation Committee has carefully scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in detail. The API score and grade claimed for various categories have been verified against the documents produced, and the Screening-cum-Evaluation Committee found that the Assistant Professor satisfied all the requirements for to Academic Level 11. Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Screening-cum-Evaluation Committee found that Dr.Sruthy K Pillai, is eligible for placement as Assistant Professor Academic Level 11 with effect from 06.08.2022 F.N.

#### **VII. Remarks on the proposal:Nil**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/ Promotion of Dr.Sruthy K Pillai, Assistant Professor, Department of Botany, M.S.M College, Kayamkulam from Academic level 10 to Academic level 11, w.e.f. 06.08.2022 F.N, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

#### **Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sruthy K Pillai, Assistant Professor, Department of Botany, M.S.M College, Kayamkulam from Academic level 10 to Academic level 11, w.e.f. 06.08.2022 F.N, as per UGC Regulations 2018 and recommended to approve the same.*

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A32      M.S.M College Kayamkulam- CAS Placement/ Promotion Dr.Zameer K H, Assistant Professor, Department of Arabic from Academic level 11 to Academic level 12- Approval of- reg.**

**(70830/Ac F I/2024/UOK)**

The Principal, M.S.M College Kayamkulam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Zameer K H, Assistant Professor, Department of Arabic from Academic level 11 to Academic level 12, w.e.f. 04.06.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/percentage	M.A Arabic Language and Literature from University of Kerala-2008
2.	M.Phil (University) & Year of passing	Nil
3.	NET (Subject)	NET in Arabic-2007
4.	Ph.D -Subject, University & Date of award	Ph.D in Arabic from University of Kerala - on 30.11.2020
<b>II. Verified data from the service book</b>		
5.	Date of Birth	31.03.1973
6.	Date of first entry into service	04.06.2013 F.N.
7.	Date of Placement to Academic Level 11	04.06.2019 F.N.
<b>III. Details of the Proposed promotion</b>		
8.	Post to which Placement/Promotion proposed	Assistant Professor -Academic Level 12
9.	Date of completion of Service as Assistant Professor Academic Level 11	03.06.2024 A.N.
10.	Proposed Date of the Placement/Promotion	04.06.2024 F.N.
11.	Date of retirement	31.03.2033
12.	Assessment Period	04.06.2019 F.N. to 03.06.2024 A.N
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed	Nil
15.	UGC Regulations applied	UGC Regulations 2018- Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Completed 5 years of Service as Assistant Professor Academic Level 11. on 03.06.2024 A.N.
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/ Syllabus Up-gradation Workshop/ Teaching- Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1.UGC Sponsored Live Online Short Term Course in Mooc, in E-Content Development and Open Educational Resources conducted by UGC-HRDC University of Kerala from 23.09.2020 to 29.09.2020. 2.Online Interdisciplinary Subject refresher Course in Oriental Studies (Arabic/Arab Culture/ Islamic Studies/Islamic History/ Kashmiri/ Persian/ Sunni Theology/ Urdu/ Quranic Studies) from 16.12.2020 to 30.12.2020 conducted by UGC-HRDC, Aligarh Muslim University, Aligarh. 3.Online Short Term Course on Soft Skills and Presentation Skills from 23.09.2021 to 30.09.2021 organized by UGC-HRDC, Aligarh Muslim University, Aligarh.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
<b>V. Screening cum Evaluation Committee</b>		
19.	Date of issuance of communication to the members of the panel	01.10.2024
20.	Date of meeting of the Screening Committee	16.11.2024
21.	Quorum of the Screening committee: Three members including one Subject Expert	3 members including 1 Subject Experts attended the meeting.

**VI. Recommendation of Screening cum Evaluation committee:**

The Screening-cum-Evaluation Committee has carefully scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in detail. The API scores claimed for various categories have been verified against the documents produced, and the Screening-cum-Evaluation Committee found that the Assistant Professor satisfied all the requirements for the promotion from Academic Level 11 to Academic Level 12. Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Screening-cum-Evaluation Committee found that Dr.Zameer K H, is eligible for placement as Assistant Professor Academic Level 12 with effect from 04.06.2024 F.N.

**VII. Remarks on the proposal:Nil**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement / Promotion of Dr.Zameer K H, Assistant Professor, Department of Arabic, M.S.M College, Kayamkulam from Academic level 11 to Academic level 12, w.e.f. 04.06.2024 F.N, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Zameer K.H, Assistant Professor, Department of Arabic, M.S.M College, Kayamkulam from Academic level 11 to Academic level 12, w.e.f. 04.06.2024 F.N, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A33** *M.S.M College, Kayamkulam– CAS Placement/ Promotion of Dr.Abdul Kalam Azad.A, Department of Commerce- From Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13 A)- Approval of – reg.*

*(2635/Ac F I/2022/UOK)*

The Principal, M.S.M College, Kayamkulam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Abdul Kalam Azad.A, Department of Commerce of the college from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 02.08.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing &Class/percentage	M.Com from University of Kerala- May 2005
2.	M.Phil (University) &Year of passing	Nil
3.	NET/SLET (Subject)	NET in Commerce- 2006
4.	Ph.D -Subject, University &Date of award	Ph.D in Commerce from Bharathiar University - on 20.11.2023. (EC produced)
<b>II.Verified data from the service book</b>		
5.	Date of Birth	04.05.1983
6.	Date of first entry into service	28.07. 2010. F.N. (Lecturer in Commerce)
7.	Date of Placement to Academic Level 11	02.08.2016. F.N. (Assistant Professor with AGP 7000)



8.	Date of Placement to Academic Level 12	02.08.2021 F.N.
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13 A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	01.08.2024 A.N
11.	Proposed Date of the Placement/Promotion	02.08.2024 F.N
12.	Date of retirement	31.05.2039.
13.	Assessment Period	02.08.2021 F.N to 01.08.2024 A.N
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	Nil
16.	UGC Regulations applied	UGC Regulations 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service as Assistant Professor in Academic Level 12 on 01.08.2024
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Ph.D in Commerce from Bharathiar University-2023 (EC produced)
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching- Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Two Short Term Courses: 1) UGC Sponsored Short Term course in Student Counselling, Mentoring and Soft Skill Development conducted by UGC-HRDC University of Kerala, Kariavattom from 08.02.2024 to 14.02.2024 2) UGC Sponsored Short Term course in Visual Culture Studies (Multidisciplinary) conducted by UGC-HRDC University of Kerala, Kariavattom from 24.02.2024 to 01.03.2024.
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
<b>V. Selection Committee</b>		
21.	Date of intimating the validity of the panel to EA	01.11.2024
22.	Date of meeting of the Selection Committee	16.11.2024
23.	Quorum of the Selection committee :Five members, including two Subject Experts	6 members including 3 Subject Experts attended the meeting.
<b>VI. Recommendation of Selection committee:</b>		
The Selection Committee has carefully scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in detail. The API scores claimed for various categories have been verified against the documents produced, and the Selection Committee found that the teacher satisfied all the requirements for the promotion from Assistant Professor (Level 12) to Associate Professor (Level 13A). Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection Committee found that Dr.Abdul Kalam Azad.A, is eligible for placement as Associate Professor (Academic Level-13A) with effect from 02.08.2024 F.N.		
<b>VII. Remarks on the proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr.Abdul Kalam Azad.A, Department of Commerce, M.S.M College, Kayamkulam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 02.08.2024 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Abdul Kalam Azad.A, Department of Commerce, M.S.M College, Kayamkulam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 02.08.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A34** *M.S.M College, Kayamkulam– CAS Placement/ Promotion of Dr.Divya.V, Department of Chemistry- From Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13 A) - Approval of – reg. (10766/Ac F I/2022/UOK)*

The Principal, M.S.M College, Kayamkulam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Divya.V, Department of Chemistry of the college from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 01.10.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/percentage	M.Sc. Chemistry from University of Kerala- 2002
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	NET in Chemical Sciences- 2002
4.	Ph.D – Subject, University & Date of award	Ph.D in Chemistry from University of Kerala - on 17.07.2020
<b>II.Verified data from the service book</b>		
5.	Date of Birth	30.05.1980
6.	Date of first entry into service	01.10.2010. F.N.(Lecturer in Chemistry)
7.	Date of Placement to Academic Level 11	01.10.2016. F.N. (Asst. Professor with AGP 7000)
8.	Date of Placement to Academic Level 12	01.10.2021. F.N.
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor -Academic Level 13 A
10.	Date of completion of Service as Assistant Professor Academic Level 12	30.09.2024 A.N
11.	Proposed Date of the Placement/Promotion	01.10.2024 F.N
12.	Date of retirement	31.05.2036.
13.	Assessment Period	01.10.2021 F.N to 30.09.2024 A.N
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	Nil
16.	UGC Regulations applied	UGC Regulations 2018- Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		

17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service as Assistant Professor in Academic Level 12 on 30.09.2024
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Ph.D in Chemistry from University of Kerala -on 17.07.2020.
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) – minimum of 10 modules	<b>Two Short Term Courses</b> 1) UGC Sponsored Short term course in Innovation and Start-ups conducted by UGC-HRDC University of Kerala, Kariavattom from 15.12.2023 to 21.12.2023. 2) NEP 2020 Orientation & Sensitization Programme under Malaviya Mission Teacher Training Programme (MM-TTP) of UGC organized by MMTTC, Kannur University from 02.05.2024 to 13.05.2024
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
<b>V. Selection Committee</b>		
21.	Date of intimating the validity of the panel to EA	28.10.2024
22.	Date of meeting of the Selection Committee	11.11.2024
23.	Quorum of the Selection committee: Five members including two Subject Experts.	6 members including 3 Subject Experts attended the meeting.
<b>VI. Recommendation of Selection committee:</b> The Selection Committee has carefully scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in detail. The API scores claimed for various categories have been verified against the documents produced, and the Selection Committee found that the teacher satisfied all the requirements for the promotion from Assistant Professor (Level 12) to Associate Professor (Level 13A). Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection Committee found that Dr.Divya.V, is eligible for promotion to the post of Associate Professor (Academic Level-13A) with effect from 01.10.2024 F.N.		
<b>VII. Remarks on the proposal:</b> As per the Guidelines of Malaviya Mission Teacher Training Programme, "The NEP Orientation & Sensitization Programme shall be considered equivalent to One Week FDP/STP for regularization/CAS"		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/ Promotion of Dr.Divya.V, Assistant Professor (Academic Level-12), Department of Chemistry, M.S.M College, Kayamkulam as Associate Professor (Academic Level-13A) w.e.f. 01.10.2024 F.N., as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Divya.V, Assistant Professor (Academic Level-12), Department of Chemistry, M.S.M College, Kayamkulam as Associate Professor (Academic Level-13A) w.e.f. 01.10.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A35** *M.S.M College, Kayamkulam–CAS Placement/ Promotion of Dr.Farook.S, Department of Arabic, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13 A) – Approval of – reg.*  
(36366/Ac F I/2021/UOK)

The Principal, M.S.M College, Kayamkulam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Farook. S, Department of Arabic of the college from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 06.02.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing &Class/percentage	M.A Arabic Language and Literature from University of Kerala- 2004
2.	M.Phil (University) &Year of passing	---
3.	NET/SLET (Subject)	Nil
4.	Ph.D -Subject, University &Date of award	Ph.D in Arabic- on 23.09.2010
<b>II.Verified data from the service book</b>		
5.	Date of Birth	30.05.1980
6.	Date of first entry into service	06.02.2012. F.N. (Lecturer in Arabic)
7.	Date of Placement to Academic Level 11	06.02.2016 F.N. (Assistant Professor with AGP 7000)
8.	Date of Placement to Academic Level 12	06.02.2021. F.N.(Assistant Professor with AGP 8000)
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor -Academic Level 13 A
10.	Date of completion of Service as Assistant Professor Academic Level 12	05.02.2024
11.	Proposed Date of the Placement/Promotion	06.02.2024 F.N
12.	Date of retirement	31.05.2036.
13.	Assessment Period	06.02.2021 to 05.02.2024
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	2 years on account of Ph.D
16.	UGC Regulations applied	UGC Regulations 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service on 05.02.2024
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Ph.D in Arabic from University of Kerala on 23.09.2010
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology	Two Short Term Courses of one week duration each 1) UGC Sponsored Short term course in Disaster Management &Climate Change conducted by UGC-HRDC Kannur

	Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	University from 19.09.2023 to 25.09.2023. 2) UGC Sponsored Short term course in Public Health conducted by UGC-HRDC Kannur University from 26.10.2023 to 01.11.2023.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the panel	01.11.2024
22.	Date of meeting of the Selection Committee	11.11.2024
23.	Quorum of the Selection committee: Five members including two subject experts	6 members including 3 Subject Experts attended the meeting.
<b>VI. Recommendation of Selection committee:</b> The Selection Committee has carefully scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in detail. The API scores claimed for various categories have been verified against the documents produced, and the Selection Committee found that the teacher satisfied all the requirements for the promotion from Assistant Professor (Level 12) to Associate Professor (Level 13A). Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection Committee found that Dr.Farook. S, is eligible for promotion to the post of Associate Professor (Academic Level-13A) with effect from 06.02.2024 F.N.		
<b>VII. Remarks on the proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/ Promotion of Dr.Farook. S, Assistant Professor (Academic Level-12), Department of Arabic, M.S.M College, Kayamkulam as Associate Professor (Academic Level-13A) w.e.f. 06.02.2024 F.N, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Farook. S, Assistant Professor (Academic Level-12), Department of Arabic, M.S.M College, Kayamkulam as Associate Professor (Academic Level-13A) w.e.f. 06.02.2024 F.N, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A36**     **M.S.M College Kayamkulam - CAS Placement/ Promotion of Smt. Shabnam A, Assistant Professor, Department of Botany from Academic level 11 to Academic level 12- Approval of – reg.**

**(67842/Ac F I/2024/UOK)**

The Principal, M.S.M College Kayamkulam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt.Shabnam A, Assistant Professor, Department of Botany from Academic level 11 to Academic level 12, w.e.f. 21.02.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/percentage	M.Sc Botany from University of Kerala- May 2008
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	NET in Life Sciences- test held on 21.06.2009
4.	Ph.D - Subject, University & date of award	Nil
<b>II. Verified data from the service book</b>		
5.	Date of Birth	19.05.1986
6.	Date of first entry into service	21.02.2012 F.N. (Lecturer in Botany)
7.	Date of Placement to Academic Level 11	21.02.2018 F.N. (Asst. Professor with AGP 7000)
<b>III. Details of the Proposed promotion</b>		
8.	Post to which Placement/Promotion proposed	Assistant Professor -Academic Level 12
9.	Date of completion of Service as Assistant Professor Academic Level 11	20.02.2023 A.N.
10.	Proposed Date of the Placement/Promotion	21.02.2023 F.N.
11.	Date of retirement	31.05.2042
12.	Assessment Period	21.02.2018 F.N. to 20.02.2023 A.N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed	Nil
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	5 years of Service completed on 20.02.2023
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1. One Week National Level Short Term Course (FDP) in E-Content Development, organized by the IQAC, M.S.M College, Kayamkulam in collaboration with UGC-HRDC University of Kerala from 24.09.2020 to 30.09.2020. 2. One Week Online Short Term FDP (Interdisciplinary) on "Toward a Digital Era of Teaching and Learning" which was delivered as MOOC with four quadrants, organised by UGC-HRDC, University of Kerala in collaboration with K.S.M.D.B College, Sansthamcotta from 12.08.2020 to 18.08.2020. 3. UGC Sponsored Refresher Course in Environmental Sciences (Interdisciplinary) conducted by UGC-HRDC University of Kerala from 02.12.2022 to 15.12.2022
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good

<b>V. Screening cum Evaluation Committee</b>		
19.	Date of issuance of communication to the members of the panel	12.03.2024
20.	Date of meeting of the Screening Committee	29.08.2024
21.	Quorum of the Screening committee: 3 members including one Subject Expert	3 members including 2 Subject Experts attended the meeting.
<b>VI. Recommendation of Screening cum Evaluation committee:</b>		
The Screening-cum-Evaluation Committee has carefully scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in detail. The API score and grades claimed for various categories have been verified against the documents produced, and the Screening-cum-Evaluation Committee found that the Assistant Professor satisfied all the requirements for the promotion from Academic Level 11 to Academic Level 12. Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Screening-cum-Evaluation Committee found that Smt.Shabnam A, is eligible for Placement as Assistant Professor Academic Level 12, with effect from 21.02.2023 F.N		
<b>VII. Remarks on the proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/ Promotion of Smt.Shabnam A, Assistant Professor, Department of Botany, M.S.M College, Kayamkulam from Academic level 11 to Academic level 12, w.e.f. 21.02.2023 F.N, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Shabnam A, Assistant Professor, Department of Botany, M.S.M College, Kayamkulam from Academic level 11 to Academic level 12, w.e.f. 21.02.2023 F.N, as per UGC Regulations 2018 and recommended to approve the same.*

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.	

**Item No.18.105.A37** *M.S.M College Kayamkulam- CAS Placement/ Promotion of Smt.Thushara T, Assistant Professor, Department of Botany from Academic level 10 to Academic level 11- Approval of – reg.*

(67839/Ac F I/2024/UOK)

The Principal, M.S.M College Kayamkulam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt.Thushara T, Assistant Professor, Department of Botany from Academic level 10 to Academic level 11, w.e.f. 28.09.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/ percentage	M.Sc Botany from University of Kerala-May 2008.
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	NET in Physical Sciences - test held on 19.12.2010.
4.	Ph.D -Subject, University & Date of award	Nil

<b>II.Verified data from the service book</b>		
5.	Date of Birth	20.04.1986
6.	Date of first entry into service	28.09.2017 F.N.
<b>III. Details of the Proposed promotion</b>		
7.	Post to which Placement/Promotion proposed	Assistant Professor -Academic Level 11
8.	Date of completion of Service as Assistant Professor Academic Level 10	27.09.2023 A.N
9.	Proposed Date of the Placement/Promotion	28.09.2023 F.N
10.	Date of retirement	30.04.2046
11.	Assessment Period	28.09.2017 F.N to 27.09.2023 A.N
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed of	Nil
14.	UGC Regulations applied	UGC Regulations 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.I)</b>		
15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/ LLM/M.Tech/M.V.Sc/MD	Six years of service completed on 27.09.2023 A.N
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Four week Induction/Orientation Programme from 26.06.2020 to 24.07.2020 conducted by Teaching Learning Centre, Ramanujan College, University of Delhi, under the aegis of Ministry of Human Resource Development, PMMMNMTT.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e- certification) or development of e-contents in 4- quadrants/ MOOCs course during assessment period	Two week MOOC Course (with e- certification) on "Online Learning and Content Development'from 18.04.2020 to 02.05.2020 organized by FLAIR Kerala, Directorate of Collegiate Education, Kerala.
18.	'Satisfactory' or 'Good' in the APAR, at least three/ four/five of the last four/five/six years of Assessment Period.	Good
<b>V. Screening cum Evaluation Committee</b>		
19.	Date of issuance of communication to the members of the panel	12.03.2024
20.	Date of meeting of the Screening Committee	29.08.2024
21.	Quorum of the Screening Committee : Three members, including one subject expert.	3 Members including 2 Subject Experts attended the meeting.



**VI. Recommendation of Screening cum Evaluation Committee:**

The Screening-cum-Evaluation Committee has carefully scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in detail. The API score and grades claimed for various categories have been verified against the documents produced, and the Screening-cum-Evaluation Committee found that the Assistant Professor satisfied all the requirements for the promotion from Academic Level 10 to Academic Level 11. Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Screening-cum-Evaluation Committee found that Smt.Thushara T, is eligible for placement/promotion as Assistant Professor Academic Level 11 with effect from 28.09.2023 F.N.

**VII. Remarks on the proposal: Nil**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/ Promotion of Smt.Thushara T, Assistant Professor, Department of Botany, M.S.M College Kayamkulam from Academic level 10 to Academic level 11, w.e.f. 28.09.2023 F.N, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Thushara T, Assistant Professor, Department of Botany, M.S.M College Kayamkulam from Academic level 10 to Academic level 11, w.e.f. 28.09.2023 F.N, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A38 M.S.M College, Kayamkulam– CAS Placement/ Promotion of Dr.Bindhya.M.S, Department of Commerce - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13 A) - Approval of – reg.**

(3489/Ac F I/2022/UOK)

The Principal, M.S.M College, Kayamkulam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Bindhya.M.S, Department of Commerce of the college from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 28.07.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/ percentage	M.Com from University of Kerala, June 2004
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	NET in Commerce- 2007
4.	Ph.D - Subject, University & Date of award	Ph.D in Commerce from Bharathiar University-on 12.08.2022 (EC produced)
<b>II.Verified data from the service book</b>		
5.	Date of Birth	31.12.1981
6.	Date of first entry into service	28.07.2010 F.N.(Lecturer in Commerce)
7.	Date of Placement to Academic Level 11	28.07.2016 F.N. (Asst. Professor with AGP 7000)

8.	Date of Placement to Academic Level 12	28.07.2021 F.N.
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13 A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	27.07.2024
11.	Proposed Date of the Placement/Promotion	28.07.2024 F.N
12.	Date of retirement	31.03.2037.
13.	Assessment Period	28.07.2021 F.N to 27.07.2024 A.N
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	Nil
16.	UGC Regulations applied	UGC Regulations 2018- Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service as Assistant Professor in Academic Level 12 on 27.07.2024
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Ph.D in Commerce from Bharathiar University- on 12.08.2022. (EC produced)
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Two Short Term Courses of one week duration each 1) UGC Sponsored online Short Term Course in Human Rights and RTI Act from 14.03.2022 to 19.03.2022 conducted by UGC HRDC, Kannur University. 2) UGC Sponsored Short Term Course in Soft Skill Development Programme conducted by UGC HRDC, University of Kerala, Kariavattom from 22.03.2023 to 28.03.2023.
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
<b>V. Selection Committee</b>		
21.	Date of intimating the validity of the panel to EA	01.11.2024
22.	Date of meeting of the Selection Committee	16.11.2024
23.	Quorum of the Selection committee: Five members including two subject experts	6 members including 3 Subject Experts attended the meeting.
<b>VI. Recommendation of Selection committee:</b>		
The Selection Committee has carefully scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in detail. The API scores claimed for various categories have been verified against the documents produced, and the Selection Committee found that the teacher satisfied all the requirements for the promotion from Assistant Professor (Level 12) to Associate Professor (Level 13A). Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection Committee found that Dr.Bindhya.M.S, is eligible for promotion to the post of Associate Professor (Academic Level-13A) with effect from 28.07.2024 F.N.		
<b>VII. Remarks on the proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement / Promotion of Dr.Bindhya.M.S, Department of Commerce, M.S.M College, Kayamkulam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 28.07.2024 F.N., as per UGC Regulations 2018,** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Bindhya.M.S, Department of Commerce, M.S.M College, Kayamkulam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 28.07.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A39 M.S.M College, Kayamkulam– CAS Placement/ Promotion of Dr.Jayalekshmi.B, Department of English - from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13 A)- Approval of – reg.**

**(2634/Ac F I/2022/UOK)**

The Principal, M.S.M College has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Jayalekshmi.B, Assistant Professor (Academic Level 12), Department of English as Associate Professor (Academic Level 13 A), w.e.f 01.10.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/ percentage	M.A English Language and Literature from University of Kerala- July 2004
2.	M.Phil (University) &Year of passing	Nil
3.	NET/SLET (Subject)	NET in English- December 2008
4.	Ph.D -Subject, University &Date of award	Ph.D in English from University of Kerala - on 20.01.2022
<b>II.Verified data from the service book</b>		
5.	Date of Birth	10.05.1982
6.	Date of first entry into service	01.10.2010. F.N. (Lecturer in English)
7.	Date of Placement to Academic Level 11	01.10.2016 F.N. (Assistant Professor with AGP 7000)
8.	Date of Placement to Academic Level 12	01.10.2021 F.N.
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13 A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	30.09.2024
11.	Proposed Date of the Placement/Promotion	01.10.2024 F.N
12.	Date of retirement	31.05.2038
13.	Assessment Period	01.10.2021 F.N to 30.09.2024 A.N
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	Nil

16.	UGC Regulations applied	UGC Regulations 2018- Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service as Assistant Professor in Academic Level 12 on 30.09.2024.
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Ph.D in English from University of Kerala on 20.01.2022.
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching -Learning-Evaluation Technology Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) <b>OR</b> Completed one MOOCs Course (With e-certification) <b>OR</b> Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	Two Short Term Courses of one week each duration 1) UGC Sponsored Online Short Term Course on Gender Sensitisation conducted by UGC-HRDC, Pondicherry University, Puducherry from 24.12.2021 to 30.12.2021. 2) UGC Sponsored Online Short Term Course on NEP Implementation 2020 conducted by UGC-HRDC, Aligarh Muslim University, Aligarh from 04.10.2023 to 10.10.2023.
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
<b>V. Selection Committee</b>		
21.	Date of intimating the validity of panel to EA	30.10.2024
22.	Date of meeting of the Selection Committee	04.11.2024
23.	Quorum of the Selection committee: Five members, including two subject experts.	6 members including 3 Subject Experts attended the meeting.
<b>VI. Recommendation of Selection committee:</b> The Selection Committee has carefully scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in detail. The API scores claimed for various categories have been verified against the documents produced, and the Selection Committee found that the teacher satisfied all the requirements for the promotion from Assistant Professor (Level 12) to Associate Professor (Level 13A). Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection Committee found that Dr.Jayalekshmi.B, is eligible for promotion to the post of Associate Professor (Academic Level-13A) with effect from 01.10.2024 F.N.		
<b>VII. Remarks on the proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/ Promotion of Dr.Jayalekshmi.B, Department of English, M.S.M College, Kayamkulam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 01.10.2024 F.N.,** as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Jayalekshmi.B, Department of English, M.S.M College, Kayamkulam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 01.10.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A40 M.S.M College, Kayamkulam– CAS Placement/ Promotion of Dr.Harsha Viswanath, Department of English, from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A- Approval of – reg. (2638/Ac F I/2022/UOK)**

The Principal, M.S.M College, Kayamkulam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Harsha Viswanath, Department of English of the college from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 01.10.2024 F.N. Relevant documents such as Placement Order, API Score Sheet based on PBAS for Option- A, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/percentage	M.A English Language and Literature from Mahatma Gandhi University-July 2003
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	NET in English-June 2004
4.	Ph.D Subject,University &Date of Award	Ph.D in English from Mahatma Gandhi University- 31.05.2019 (EC produced)
<b>II.Verified data from the service book</b>		
5.	Date of Birth	14.02.1981
6.	Date of first entry into service	01.10.2010. F.N. (Lecturer in Physics)
7.	Date of Placement to Academic Level 11	01.10.2016. F.N. (Asst. Professor with AGP 7000)
8.	Date of Placement to Academic Level 12	01.10.2021 F.N.
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor -Academic Level 13 A
10.	Date of completion of Service as Assistant Professor Academic Level 12	30.09.2024
11.	Proposed Date of the Placement/Promotion	01.10.2024 F.N
12.	Date of retirement	31.03.2037
13.	Assessment Period	01.10.2021 F.N to 30.09.2024 A.N
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	Nil
16.	UGC Regulations applied	UGC Regulation 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service on 30.09.2024
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Ph.D in English from Mahatma Gandhi University on 31.05.2019. (EC produced)
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/	UGC Sponsored Refresher Course in English Language and Literature conducted by UGC-HRDC University of Kerala, Kariavattom from 13.09.2023 to

	Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	26.09.2023.
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the panel	30.10.2024
22.	Date of meeting of the Selection Committee	04.11.2024
23.	Quorum of the Selection committee: Five members, including two subject experts.	6 members including 3 Subject Experts attended the meeting.
<b>VI. Recommendation of Selection committee:</b> The Selection Committee has carefully scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in details. The API scores claimed for various categories have been verified against the documents produced, and the Selection Committee found that the teacher satisfied all the requirements for the promotion to Assistant Professor (Level 12) to Associate Professor (Level 13A). Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection Committee found that Dr.Harsha Viswanath, is eligible for promotion to the post of Associate Professor (Academic Level-13A) with effect from 01.10.2024 F.N.		
<b>VII. Remarks on the proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/ Promotion of Dr.Harsha Viswanath, Department of English, M.S.M College, Kayamkulam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 01.10.2024 F.N., as per UGC Regulations 2018,** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Harsha Viswanath, Department of English, M.S.M College, Kayamkulam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 01.10.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A41 M.S.M College, Kayamkulam– CAS Placement / Promotion of Dr.Jyothi G, Department of Physics, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13 A) – w.e.f. 01.10.2024 F.N. - Approval of – reg.**

**(2636/Ac F I/2022/UOK)**

The Principal, M S M College, Kayamkulam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Jyothi G, Assistant Professor (Academic Level 12), Department of Physics as Associate Professor (Academic Level 13 A), w.e.f 01.10.2024 F N . Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/ percentage	M.Sc Physics from Mahatma Gandhi University- 2001
2.	M.Phil (University) & Year of passing	Nil
3.	NET/ SLET (Subject)	NET in Physical Sciences-2003
4.	Ph.D-Subject, University & Date of award	Ph.D in Opto-electronics (University of Kerala)- 18.07.2019.
<b>II.Verified data from the service book</b>		
5.	Date of Birth	18.09.1978
6.	Date of first entry into service	01.10.2010. F.N. (Lecturer in Physics)
7.	Date of Placement to Academic Level 11	01.10.2016. F.N. (Asst. Professor with AGP 7000)
8.	Date of Placement to Academic Level 12	01.10.2021 F.N.
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor -Academic Level 13 A
10.	Date of completion of Service as Assistant Professor Academic Level 12	30.09.2024
11.	Proposed Date of the Placement/Promotion	01.10.2024 F.N
12.	Date of retirement	31.03.2035
13.	Assessment Period	01.10.2021 F.N to 30.09.2024 A.N
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed	Nil
16.	UGC Regulations applied	UGC Regulation 2018 Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Completed three years of service on 30.09.2024
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Ph.D in Optoelectronics from University of Kerala on 18.07.2019.
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification)	Two Short Term Courses of one week duration each 1) UGC Sponsored Short Term Course in Leadership Development Programme conducted by UGC-HRDC University of Kerala, Kariavattom from 01.12.2021 to 07.12.2021. 2) The NEP 2020 Orientation & Sensitization Programme under Malaviya Mission Teacher Training Programme of UGC Organized by MMTTC, Kannur University from 21.05.2024 to 30.05.2024.

	OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good Grades -2
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the panel	25.10.2024
22.	Date of meeting of the Selection Committee	06.11.2024
23.	Quorum of the Selection committee: Five members, including two subject experts	6 members including 3 Subject Experts attended the meeting.
<b>VI. Recommendation of Selection committee:</b>		
The Selection Committee has carefully scrutinized and verified the service Book, certificates of academic qualifications, and PBAS Proforma in details. The API scores claimed for various categories have been verified against the documents produced, and the Selection Committee found that the teacher satisfied all the requirements for the promotion to Assistant Professor (Level 12) to Associate Professor (Level 13A). Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection Committee found that Dr.Jyothi G, is eligible for promotion to the post of Associate Professor (Academic Level-13A) with effect from 01.10.2024 F.N.		
<b>VII. Remarks on the proposal: Nil</b>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/ Promotion of Dr.Jyothi G, Department of Physics, M.S.M College, Kayamkulam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 01.10.2024 F.N.,** as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Jyothi.G, Department of Physics, M.S.M College, Kayamkulam from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) w.e.f. 01.10.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A42** *S.D College, Alappuzha- Allegations raised by Prof.(Dr.) G. Nagendra Prabhu against Prof.(Dr.) Prema K.H with regard to claiming of scores, forging and the misuse of Certificate for the appointment as Principal of the College- Legal Opinion of the Standing Counsel submitting of- reg.*

**(13582/Ac F I/2022/UOK)**

Prof.(Dr.) G.Nagendra Prabhu, Head, Department of Zoology, S.D College, Alappuzha, who was the second rank holder to the post of Principal at S.D College, Alappuzha, had raised allegations against Prof.(Dr.) Prema K.H with regard to claiming of scores, forging and the misuse of Certificate for the appointment as Principal of the College.



The Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 08.10.2024, heard the petitioner Prof (Dr.) G.Nagendra Prabhu, Department of Zoology, S.D College, Alappuzha and Prof(Dr.) Prema K.H, Principal, S.D College, Alappuzha regarding the allegations against Prof(Dr.) Prema K.H with regard to claiming of scores, forging and misuse of Certificate for the appointment as Principal of the College and recommended the following:

- To seek remarks from S.D College, Alappuzha on the certificate issued to Prof(Dr.) Prema K.H in the three day Online Workshop on “Open Access Publishing and Reference Management” organised by Post Graduate Department of Chemistry and Research Centre, S.D College, Alappuzha in association with KSHEC during February 22-24, 2022, in the light of Report (dated 22.06.2023) of KSHEC.
- To assess and verify the documents/Certificates produced by Prof(Dr.) Prema K.H and corresponding marks awarded in which allegations were made by Prof(Dr.) G.Nagendra Prabhu, by a Committee including Experts/Subject Experts.
- To obtain Legal Opinion from the Standing Counsel on whether the University can proceed in the matter in accordance with the above recommendations (Sl.No. 1&2) of the Committee, as the above matter is under the consideration of the Hon’ble High Court of Kerala.

The Syndicate at its Meeting held on 05.11.2024 & 11.11.2024, vide item no.15.139.A1, resolved to approve the above recommendations of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 08.10.2024.

As per the above resolution of the Syndicate, a note has been forwarded to Legal section to take necessary steps to obtain the Legal opinion from the Standing Counsel on whether the University can proceed in the matter in accordance with the above resolution in Sl.No. 1&2 made by the Syndicate, as the above matter is under the consideration of the Hon’ble High Court of Kerala.

Meanwhile, Prof(Dr.) G.Nagendra Prabhu, Head, Department of Zoology, S.D College, Alappuzha vide letter dated 11.12.2024, had submitted a representation to the Vice-Chancellor and requested to take quick decision regarding the complaint submitted by him against Dr.Prema K.H for her appointment as Principal of S.D College, Alappuzha.

The Standing Counsel, vide letter dated 26.12.2024, has furnished the Legal opinion and is as follows:

"The selection committee has recommended to appoint Dr.K.H.Prema as Principal of S.D. College, Alappuzha as per UGC Regulations 2018. In the note prepared and sent by the University it is clearly stated that “All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts”.

The settled legal position that it is the right and prerogative of the selection committee to assess the comparative merit of the candidates attending the selection. The said rule strictly forbids the University from taking any step against the selection in question. Moreover Writ Petition No.22307 of 2023 is pending. The said writ petition has been amended and University has already filed a statement before the amendment clarifying that the appointment has been approved. Further in an identical matter University had filed Writ Appeal No.333 of 2023 canvassing the same aspect. The said Writ Appeal is also pending. We can take only a stand consistent with the one taken in the above writ appeal which in turn is in tune with the aforesaid well settled legal position. No doubt judicial review is possible and the parties to the dispute are already before the Court. University has to adhere to the selection already approved and the same will remain intact unless and until there is a different outcome in the pending litigation."

Hence, as per the orders of the Vice Chancellor, the matter regarding the allegations raised by Prof.(Dr.) G.Nagendra Prabhu, against the appointment of Prof(Dr.) Prema K.H as Principal of S.D College, Alappuzha along with the Legal Opinion of the Standing Counsel, is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**Recommendation:-**

*The Committee considered the matter regarding the allegations raised by Prof.(Dr.) G.Nagendra Prabhu, against the appointment of Prof(Dr.) Prema K.H as Principal of S.D College, Alappuzha along with the Legal Opinion of the Standing Counsel, and recommended to accept the Legal Opinion.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A43** *S.D College, Alappuzha – CAS Placement/ Promotion of Dr. Girija.P, Department of Chemistry, from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) - Approval of – reg.*

**(60551/Ac F I/2024/UOK)**

The Principal, S.D College has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Girija.P, Associate Professor (Academic Level 13 A), Department of Chemistry as Professor (Academic Level 14), w.e.f 01.07.2023 F N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/ percentage	M. Sc Applied Chemistry (Mahatma Gandhi University)-May 1991.
2.	M.Phil (University) & Year of passing	M Phil in Chemistry (University of Kerala)-October 1993
3.	NET/SLET (Subject)	nil
4.	Ph.D Subject, University & Date of award	Ph.D in Chemistry (Mahatma Gandhi University) - on 07.05.2015. (EC produced)
<b>II.Verified data from the service book</b>		
5.	Date of Birth	01.06.1969
6.	Date of first entry into service	17.06.1996 -Lecturer in Chemistry
7.	Date of Placement to Academic Level 11	17.06.2001- Lecturer Senior Scale
8.	Date of Placement to Academic Level 12	21.06.2006- Lecturer Selection Grade
9.	Date of Placement to Academic Level 13 A	21.06.2009-Associate Professor
<b>III. Details of the Proposed promotion</b>		
10.	Post to which Placement/Promotion proposed	Professor -Academic Level 14
11.	Date of completion of Service as Associate Professor Academic Level 13A	Completed three years of service as Associate Professor on 20.06.2012 (the teacher had undergone Ph.D course for a period from 03.09.2010 to 02.09.2012 under FIP of UGC)
12.	Proposed Date of the Placement/Promotion	01.07.2023 FN
13.	Date of retirement	31.05.2025
14.	Assessment Period	21.06.2009 to 30.06.2023
15.	L.W.A availed during the assessment period	Nil
16.	Details of relaxation already availed	Availed relaxation for promotion to the post of Lecturer Senior scale on account of M.Phil.
17.	UGC Regulations applied	U G C Regulations 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.IV)</b>		
18.	Completed three years of service as Associate Professor in Academic Level 13 A.	Yes
19.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Ph.D Degree holder in Chemistry (Mahatma Gandhi University) - awarded on 07.05.2015. (EC produced)

20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.	Yes. The teacher published a minimum of 10+ research publications in peer-reviewed or UGC-listed journals during the assessment period.
21.	A minimum of 110 Research score	The teacher has secured a verified Score of 252.6.
22.	'Satisfactory' or 'Good' in the APAR- at least 2 of the last 3 years of Assessment Period.	Good Grades:3
<b>V. Selection Committee</b>		
23.	Date of issuance of communication to the members in the panel	11.09.2024
24.	Date of meeting of the Selection Committee	17.10.2024
25.	Quorum of the Selection committee: Five members, including two subject experts.	The Selection Committee have required quorum. 5 members including 2 Subject Experts and one University nominee attended the meeting.

#### **VI. Recommendation of Selection committee:**

Based on the assessment of the documents submitted and in tune with the existing UGC norms, Government orders and the statutes of University of Kerala, Dr.Girija. P has satisfied all the requirements for promotion and is found eligible for placement as Professor Academic Level 14 w.e.f 01.07.2023 F N.

#### **VII. Remarks on the proposal:**

The Selection Committee evaluated 14 (fourteen) publications, for which the minimum required as per UGC Regulations is 10 (Ten). The 10<sup>th</sup> publication was made in May 2023. The Selection Committee recommended the date of her promotion as 01.07.2023 FN and Dr. Girija P submitted a declaration dated 11.12.2024 stating that, as the Selection Committee verified her date of eligibility for promotion as 01.07.2023 FN, she will not claim any other date before 01.07.2023 FN for this promotion in future.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of Placement/ Promotion of Dr.Girija.P in the Department of Chemistry at S.D College, Alappuzha from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f. 01.07.2023 F N, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation

#### **Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Girija.P in the Department of Chemistry at S.D College, Alappuzha from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f. 01.07.2023 F N, as per UGC Regulations 2018 and recommended to approve the same.*

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A44** *T.K.M. College of Arts & Science, Kollam– CAS Placement/ Promotion of Smt.Aparna L.R, Department of Physics, from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12- Approval of – reg.*

(23761/Ac F I/2021/UOK)

The Principal, T.K.M. College of Arts & Science has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Aparna L.R, Assistant Professor Academic Level 11, Department of Physics as Assistant Professor Academic Level 12, w.e.f 04.10.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/ percentage	M.Sc in Physics from University of Kerala- May 2005
2.	M.Phil (University) & Year of passing	Nil
3.	NET /SLET (Subject)	NET in Physical Sciences- test held on 21.06.2009
4.	Ph.D- Subject, University & Date of award	Nil
<b>II. Verified data from the service book</b>		
5.	Date of Birth	25.05.1983
6.	Date of first entry into service	04.10.2012 F N
7.	Date of Placement to Academic Level 11	04.10.2018
<b>III. Details of the Proposed promotion</b>		
8.	Post to which Placement/Promotion proposed	Assistant Professor -Academic Level 12
9.	Date of completion of Service as Assistant Professor Academic Level 11	03.10.2023
10.	Proposed Date of the Placement/Promotion	04.10.2023 FN
11.	Date of retirement	31.05.2039
12.	Assessment Period	04.10.2018 to 03.10.2023
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed	Nil
15.	UGC Regulations applied	UGC Regulations 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Completed 5 years of service as Assistant Professor Academic Level 11 on 03.10.2023
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules	1) Inter Disciplinary Online Two Week Refresher Course/FDP on “Managing Online Classes & Co-creating MOOCs 7.0” conducted by Teaching Learning Centre Ramanujan College, University of Delhi under the aegis of Ministry of Education, PMMMNMTT in collaboration with CMS College, Kottayam from 05.08.2021 to 19.08.2021.  2) Online Two Week Refresher Course in “Physics” conducted by Teaching Learning Centre Ramanujan College, University of Delhi under the aegis of Ministry of Education, PMMMNMTT from 09.06.2023 to 23.06.2023
18.	‘Satisfactory’ or ‘Good’ in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
<b>V. Screening cum Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	03.02.2024
20.	Date of meeting of the Screening Committee	15.03.2024
21.	Quorum of the Screening committee: Three members including one subject expert	4 members including 2 Subject Experts attended the meeting.
<b>VI. Recommendation of Screening cum Evaluation committee:</b>		

The Screening cum Evaluation Committee found that Smt. Aparna L.R satisfied all the requirements for promotion from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, based on the performance of the teacher before the Committee, and in tune with the existing UGC norms, Government orders and the statutes of the University of Kerala. Hence, Smt. Aparna L.R is found eligible for placement as Assistant Professor Academic Level 12, w.e.f. 04.10.2023.

**VII. Remarks on the proposal: Nil**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/ Promotion of Smt.Aparna L.R, Assistant Professor in the Department of Physics at T.K.M. College of Arts & Science, Kollam, from Academic Level 11 to Academic Level 12, w.e.f 04.10.2023 FN, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Aparna L.R, Assistant Professor in the Department of Physics at T.K.M. College of Arts & Science, Kollam, from Academic Level 11 to Academic Level 12, w.e.f 04.10.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A45**     **T.K.M. College of Arts & Science, Kollam– CAS Placement/ Promotion of Smt. Sherin Aslam, Assistant Professor, Department of English from Academic Level 11 to Academic Level 12 - Approval of – reg.**

**(32073/Ac F I/2020/UOK)**

The Principal, T.K.M. College of Arts & Science, Kollam has forwarded a proposal for the approval of CAS Placement / Promotion of Smt. Sherin Aslam, Assistant Professor, Department of English from Academic Level 11 to Academic Level 12, w.e.f. 25.10.2020 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 (Option B) etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/percentage	M.A in English Language and Literature from University of Kerala- 1991
2.	M.Phil (University) &Year of passing	M.Phil in English from University of Kerala-1993
3.	NET/SLET (Subject)	Nil
4.	Ph.D -Subject, University &Date of award	Nil
<b>II.Verified data from the service book</b>		
5.	Date of Birth	21.03.1969
6.	Date of first entry into service	25.10.2010 (Lecturer in English)
7.	Date of Placement to Academic Level 11	25.10.2015 (Asst. Professor with AGP 7000)
<b>III. Details of the Proposed promotion</b>		
8.	Post to which Placement/Promotion proposed	Assistant Professor -Academic Level 12
9.	Date of completion of Service as Assistant Professor Academic Level 11	24.10.2020
10.	Proposed Date of the Placement/Promotion	25.10.2020
11.	Date of retirement	31.03.2025

12.	Assessment Period	25.10.2015 to 24.10.2020
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed	availed 1 year relaxation, for the promotion to the post of Assistant Professor with AGP 7000/- on account on M.Phil.
15.	UGC Regulations applied	UGC Regulations 2018 -Option B (ie, UGC Regulations 2010) 3 <sup>rd</sup> and 4 <sup>th</sup> Amendments of UGC Regulations, 2018 applicable

#### IV. Eligibility Criteria

16.	Completed five years of service as Assistant Professor in Academic Level 11.	Completed five years of service as Assistant Professor in Academic Level 11 on 24.10.2020
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	UGC Sponsored Live Online Refresher Course in “Human Rights (Multidisciplinary)” conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 09.09.2021 to 22.09.2021. (not within the assessment period)
18.	Verified API Category II & III (Minimum 50 in Assessment period)	Category I*- Good Category II (Consolidated) -140 Category III (Consolidated)-40 Category II+III -180 (for which minimum is 50)

#### V. Screening cum Evaluation Committee

19.	Date of issuance of communication to the members of the panel	07.06.2024
20.	Date of meeting of the Screening Committee	14.11.2024
21.	Quorum of the Screening committee: Three members including one Subject Expert	Three members including 1 Subject Expert attended the meeting.

#### VI. Recommendation of Screening cum Evaluation committee:

The Screening cum Evaluation Committee found that Smt. Sherin Aslam satisfied all the requirements for promotion from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, based on the performance of the teacher before the Committee, and in tune with the existing UGC norms, Government orders and the statutes of the University of Kerala. Hence, Smt. Sherin Aslam is found eligible for placement/ promotion as Assistant Professor Academic Level 12 w.e.f. 25.10.2020 FN.

#### VII. Remarks on the proposal:

- 1) The teacher hadn't attended the mandatory Refresher course within the assessment period (2015-2020). But, University Grant Commission vide its notification dated 31.07.2023, had amended the clause 6.3 VIII of UGC Regulations, 2018 read as follows:

"Wherever the requirement of the Orientation Course (OC)/Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31<sup>st</sup> December 2023 or as notified by the Commission from time to time. "Accordingly, the teacher is eligible for promotion on the due date itself.

- 2) As per the UGC (4<sup>th</sup> Amendment) Regulations, 2024 and U.O.No. 8596/2024/UOK dated 14.10.2024, "to avoid hardship to those faculty members who have already qualified or are likely to qualify till 31<sup>st</sup> December 2024 as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations." Accordingly, the teacher is eligible to opt Option B of UGC Regulations 2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, **the proposal for the approval of CAS Placement/ Promotion of Smt. Sherin Aslam, Assistant Professor, Department of English, T.K.M College of Arts & Science, Kollam, from Academic Level 11 to Academic Level 12, w.e.f 25.10.2020 FN, as per UGC Regulations 2018 (Option B)**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Sherin Aslam, Assistant Professor, Department of English, T.K.M College of Arts & Science, Kollam, from Academic Level 11 to Academic Level 12, w.e.f 25.10.2020 FN, as per UGC Regulations 2018 (Option B) and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A46 T.K.M. College of Arts & Science, Kollam – CAS Placement/ Promotion of Dr. Thanseena Bai.R, Assistant Professor, Department of Commerce from Academic Level 11 to Academic Level 12- Approval of – reg.**

**(31708/Ac F I/2020/UOK)**

The Principal, T.K.M. College of Arts & Science, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Thanseena Bai.R, Assistant Professor Academic Level 11, Department of Commerce as Assistant Professor Academic Level 12 , w.e.f 04.07.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/ percentage	M.Com in Finance (Mahatma Gandhi University)- 2005, First class
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	UGC NET in Commerce- 2010
4.	Ph.D -Subject, University & Date of award	Ph.D-Commerce (University of Kerala)- on 08.12.2022
<b>II.Verified data from the service book</b>		
5.	Date of Birth	29.09.1981
6.	Date of first entry into service	13.06.2013 FN
7.	Date of Placement to Academic Level 11	04.07.2019
<b>III. Details of the Proposed promotion</b>		
8.	Post to which Placement/Promotion proposed	Assistant Professor -Academic Level 12

9.	Date of completion of Service as Assistant Professor Academic Level 11	03.07.2024
10.	Proposed Date of the Placement/Promotion	04.07.2024
11.	Date of retirement	31.03.2042
12.	Assessment Period	04.07.2019 – 03.07.2024
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed	Nil
15.	UGC Regulations applied	UGC Regulations 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules	1)UGC-Sponsored Short-Term Course in Leadership Development Programme Conducted by UGC,HRDC, University of Kerala, kariavattom, Trivandrum from 11.11.2022 to 17.11.2022. 2) UGC-Sponsored Short-Term Course in Student Counselling and Mentoring Conducted by UGC,HRDC, University of Kerala, kariavattom, Trivandrum from 31.01.2023 to 06.02.2023. 3)UGC-Sponsored Refresher Course in Spatial and Digital Humanities (Multidisciplinary) conducted by UGC-HRDC- University of Kerala, Kariavattom, Trivandrum from 01.12.2023 to 14.12.2023.
18.	‘Satisfactory’ or ‘Good’ in the APAR, at least 4 of the last 5 years of Assessment Period.	5 Good
<b>V. Screening cum Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	01.10.2024
20.	Date of meeting of the Screening Committee	21.10.2024
21.	Quorum of the Screening committee: Three members, including one subject expert.	4 members including 2 Subject Experts
<b>VI. Recommendation of Screening cum Evaluation committee:</b> The Screening cum Evaluation Committee went through all the claims along with the supporting documents in proof of academic qualifications and details of qualifying service submitted by Dr.Thanseena Bai.R. The Committee scrutinized and verified the Service book, certificates of academic qualifications and the PBAS proforma of the candidate. The Screening cum Evaluation Committee found that Dr.Thanseena Bai.R satisfied all the requirements for promotion from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, based on the performance of the teacher before the Committee, and in tune with the existing UGC norms, Government orders and the statutes of the University of Kerala. Hence, Dr.Thanseena Bai.R is found eligible for placement as Assistant Professor Academic Level 12. The Committee recommended for the promotion of Dr.Thanseena Bai.R from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 04.07.2024 FN.		
<b>VII. Remarks on the proposal:Nil</b>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.



In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Dr.Thanseena Bai.R, Assistant Professor Academic Level 11, Department of Commerce, T.K.M College of Arts & Science, Kollam as Assistant Professor Academic Level 12, w.e.f 04.07.2024 FN, as per UGC Regulations, 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Thanseena Bai.R, Assistant Professor Academic Level 11, Department of Commerce, T.K.M College of Arts & Science, Kollam as Assistant Professor Academic Level 12, w.e.f 04.07.2024 FN, as per UGC Regulations, 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A47 T.K.M. College of Arts & Science, Kollam – CAS Placement/ Promotion of Dr. Shiny Salam, Assistant Professor, Department of Commerce- From Academic Level 11 to Academic Level 12- Approval of – reg.**

**(30817/Ac F I/2020/UOK)**

The Principal, T.K.M. College of Arts & Science, Kollam has forwarded a [proposal](#) for the approval of CAS Placement/Promotion of Dr. Shiny Salam, Assistant Professor (Academic Level 11), Department of Commerce as Assistant Professor -Academic Level 12, w.e.f 10.09.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/ percentage	M.Com (University of Kerala), May 2008, First Class
2.	M.Phil (University) &Year of passing	Nil
3.	NET (Subject)	UGC NET in Commerce-2011
4.	Ph.D (University) &Year of passing	Ph.D in Commerce (University of Kerala)-on 31.08.2024
<b>II.Verified data from the service book</b>		
5.	Date of Birth	22.10.1982
6.	Date of first entry into service	10.09.2012 FN
7.	Date of Placement to Academic Level 11	10.09.2018 (Asst. Professor with AGP 7000)
<b>III. Details of the Proposed promotion</b>		
8.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	09.09.2023
10.	Proposed Date of the Placement/Promotion	10.09.2023
11.	Date of retirement	31.03.2039
12.	Assessment Period	10.09.2018 to 09.09.2023
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed	Nil
15.	UGC Regulations applied	UGC Regulations, 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	Any two of the following: Refresher Courses/Research Methodology	1) Successfully completed Swayam ARPIT ONLINE COURSE for Career

	course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	Advancement Scheme (CAS) promotion- ARPIT Course in Financial Markets and Emerging Business Models- from 01.12.2020 to 31.03.2021 with D grade in the proctored examination held on 21.08.2021 at University of Kerala. 2)UGC-Sponsored Live Online Refresher Course in Education and Teaching Methods conducted by UGC-HRDC- University of Kerala, Kariavattom, Trivandrum from 17.03.2021 to 30.03.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
<b>V. Screening cum Evaluation Committee</b>		
19.	Date of issuance of communication to the members of the panel	07.06.2024
20.	Date of meeting of the Screening Committee	22.10.2024
21.	Quorum of the Screening committee: Three members including one subject expert.	4 members including 2 Subject Experts
<b>VI. Recommendation of Screening cum Evaluation committee:</b> The Screening cum Evaluation Committee went through all the claims along with the supporting documents in proof of academic qualifications and details of qualifying service submitted by Dr.Shiny Salam. The Committee scrutinized and verified the Service book, certificates of academic qualifications and the PBAS proforma of the candidate. The Screening cum Evaluation Committee found that Dr.Shiny Salam satisfied all the requirements for promotion from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, based on the performance of the teacher before the Committee, and in tune with the existing UGC norms, Government orders and the statutes of the University of Kerala. Hence, the Committee recommends that Dr.Shiny Salam is eligible for placement as Assistant Professor Academic Level 12 w.e.f 10.09.2023 FN.		
<b>VII. Remarks on the proposal:</b> The teacher had undergone SWAYAM ARPIT online certificate course for CAS Promotion. The UGC vide its letter D.O.No.F.2-16/2002 (PS) Pt.fl.II dated 03.12.2018 had decided that successful completion of the courses offered under the ARPIT programme with 40 hour of instruction material with a proctored examination will be treated as equivalent to one Refresher Course for the purposes of Career Advancement.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Dr.Shiny Salam, Assistant Professor (Academic Level 11), Department of Commerce as Assistant Professor Academic Level 12 at T.K.M College of Arts & Science, Kollam w.e.f 10.09.2023 F.N, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Shiny Salam, Assistant Professor (Academic Level 11), Department of Commerce as Assistant Professor Academic Level 12 at T.K.M College of Arts & Science, Kollam w.e.f 10.09.2023 F.N, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A48**     **T.K.M. College of Arts & Science, Kollam– CAS Placement/ Promotion of Smt. Ruksana Sulthana A.H, Assistant Professor, Department of Commerce-from Academic Level 11 to Academic Level 12- Approval of – reg.**

(30882/Ac F I/2020/UOK)

The Principal, T.K.M. College of Arts & Science, Kollam has forwarded a [proposal](#) for the approval of CAS Placement/Promotion of Smt. Ruksana Sulthana A.H, Assistant Professor (Academic Level 11), Department of Commerce as Assistant Professor -Academic Level 12, w.e.f 10.09.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/ percentage	M.Com (University of Kerala), May 2008, First Class
2.	M.Phil (University) & Year of passing	Nil
3.	NET (Subject)	UGC NET in Commerce- 2011
4.	Ph.D (University) & Year of passing	Nil
<b>II. Verified data from the service book</b>		
5.	Date of Birth	09.06.1981
6.	Date of first entry into service	10.09.2012 F N
7.	Date of Placement to Academic Level 11	10.09.2018 (Asst. Professor with AGP 7000)
<b>III. Details of the Proposed promotion</b>		
8.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor Academic Level 11	09.09.2023
10.	Proposed Date of the Placement/Promotion	10.09.2023
11.	Date of retirement	30.06.2037
12.	Assessment Period	10.09.2018 – 09.09.2023
13.	L.W.A availed during the assessment period	Yes, 01.07.2022 – 14.10.2022 (106 days) with Medical Certificate. 07.11.2022 – 06.03.2023 (120 days) with Medical Certificate.
14.	Details of relaxation already availed	Nil
15.	UGC Regulations applied	UGC Regulations, 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) or	1) UGC sponsored Online Refresher Course in Commerce and Management conducted by UGC-HRDC- Kannur University from 30.09.2021 to 13.10.2021. 2) UGC sponsored Refresher Course in Commerce and Management studies conducted by UGC-HRDC- University of Kerala, Kariavattom, Trivandrum from 14.07.2023 to 27.07.2023.

	Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	5 Good
<b>V. Screening cum Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	07.06.2024
20.	Date of meeting of the Screening Committee	22.10.2024
21.	Quorum of the Screening committee: Three members including one subject expert.	4 members including 2 Subject Experts
<b>VI. Recommendation of Screening cum Evaluation committee:</b>		
<p>The Screening cum Evaluation Committee went through all the claims along with the supporting documents in proof of academic qualifications and details of qualifying service submitted by Smt. Ruksana Sulthana A.H. The Committee scrutinized and verified the Service book, certificates of academic qualifications and the PBAS proforma of the candidate.</p> <p>The Screening cum Evaluation Committee found that Smt. Ruksana Sulthana A.H satisfied all the requirements for promotion from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, based on the performance of the teacher before the Committee, and in tune with the existing UGC norms, Government orders and the statutes of the University of Kerala. Hence, the Committee recommends that Smt. Ruksana Sulthana A.H is eligible for placement as Assistant Professor Academic Level 12 w.e.f 10.09.2023 FN.</p>		
<b>VII. Remarks on the proposal :Nil</b>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Smt. Ruksana Sulthana A.H, Assistant Professor (Academic Level 11), Department of Commerce as Assistant Professor - Academic Level 12 at T.K.M College of Arts & Science, Kollam w.e.f 10.09.2023 FN, as per UGC Regulations, 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Ruksana Sulthana A.H, Assistant Professor (Academic Level 11), Department of Commerce as Assistant Professor -Academic Level 12 at T.K.M College of Arts & Science, Kollam w.e.f 10.09.2023 FN, as per UGC Regulations, 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A49      T.K.M College of Arts & Science, Kollam – CAS Placement/ Promotion of Smt.Jisha M.S, Assistant Professor, Department of Botany, from Academic Level 11 to Academic Level 12 - Approval of – reg.**

**(36434/Ac F I/2021/UOK)**

The Principal, T.K.M College of Arts & Science, Kollam, has forwarded a proposal for the approval of CAS Placement/Promotion of Smt.Jisha M.S, Assistant Professor (Academic Level 11), Department of Botany as Assistant Professor Academic Level 12, w.e.f 07.01.2022. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing & Class/ percentage	M.Sc in Genetics and Plant Breeding- University of Kerala, 2007, First class with Distinction
2.	M.Phil – University & Year of passing	Nil
3.	NET / SLET - with Subject	NET in Life Sciences- 2008.
4.	Ph.D – Subject, University & Date of award	Nil
<b>II. Verified data from the service book</b>		
5.	Date of Birth	23.05.1984
6.	Date of first entry into service	07.01.2011
7.	Date of Placement to Academic Level 11	07.01.2017
<b>III. Details of the Proposed promotion</b>		
8.	Post to which Placement/Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor Academic Level 11	06.01.2022
10.	Proposed Date of the Placement/Promotion	07.01.2022
11.	Date of retirement	31.05.2040
12.	Assessment Period	07.01.2017-06.01.2022
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Nil
15.	UGC Regulations applied	UGC Regulations 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes. On 06.01.2022.
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1.Completed Inter- Disciplinary Online Two Week Refresher Course/Faculty Development Programme on "Managing Online Classes &Co-creating MOOCS 7.0"conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of Ministry of Education PMMMNMTT in collaboration with CMS College Kottayam, Kerala from 05.08.2021 to 19.08.2021. 2.Completed one week online Short term Faculty Development Programme (Interdisciplinary) on "Towards a Digital Era of Teaching and Learning"which was delivered as MOOC with four quadrants organised by UGC-HRDC, University of Kerala, Thiruvananthapuram in collaboration with KSMDDB College, Sasthamcotta from 12.08.2020 to 18.08.2020. 3.Participated UGC- Sponsored Live Online Short Term Course in Mooc, E-content Development and Open Educational Resources conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 23.09.2020 to 29.09.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good

<b>V. Screening cum Evaluation Committee</b>		
19.	Date of issuance of communication to the members of the panel	25.05.2023
20.	Date of meeting of the Screening Committee	30.06.2023
21.	Quorum of the Screening committee: 3 members including one Subject Expert	4 members including 2 Subject Experts attended the meeting
<b>VI. Recommendation of Screening cum Evaluation committee:</b> The Screening Cum Evaluation Committee went through all the claims along with the supporting documents in proof of academic qualifications, details of qualifying service and PBAS proforma submitted by Smt. Jisha M.S. The Screening Committee found that the teacher satisfied all the requirements for promotion from Academic Level 11 to Academic Level 12, based on the performance of the teacher before the Committee, and in tune with the existing UGC norms, Government orders and the Statutes of the University of Kerala. Hence, the Committee recommends that Smt. Jisha M.S is eligible for placement as Assistant Professor Academic Level 12 w.e.f 07.01.2022 FN.		
<b>VII. Remarks on the proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Smt. Jisha M.S, Assistant Professor, Department of Botany, T.K.M College of Arts & Science, Kollam from Academic Level-11 to Academic Level-12, w.e.f 07.01.2022 FN, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Jisha.M.S, Assistant Professor, Department of Botany, T.K.M College of Arts & Science, Kollam from Academic Level-11 to Academic Level-12, w.e.f 07.01.2022 FN, as per UGC Regulations 2018 and recommended to approve the same.*

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.	

**Item No.18.105.A50     S.D College, Alappuzha– CAS Placement / Promotion of Dr. Poornima.R, Department of Hindi, from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) - Approval of– reg.**

**(31640/Ac F I/2021/UOK)**

The Principal, S.D College, Alappuzha, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Poornima.R, Department of Hindi, Associate Professor (Academic Level 13A) as Professor (Academic Level 14), w.e.f. 19.06.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/ percentage	M.A in Hindi Language and Literature from Cochin University of Science and Technology -2002- First class (EC produced)
2.	M.Phil (University) & Year of passing	Nil
3.	NET/SLET (Subject)	Nil
4.	Ph.D Subject, University & Date of award	Ph.D in Faculty of Humanities from Cochin University of Science and Technology - 30.09.2008 (EC produced)

<b>II.Verified data from the service book</b>		
5.	Date of Birth	20.04.1980
6.	Date of first entry into service	19.06.2009 (Lecturer in Hindi)
7.	Date of Placement to Academic Level 11	19.06.2013 (Assistant Professor with AGP 7000)
8.	Date of Placement to Academic Level 12	19.06.2018 (Assistant Professor with AGP 8000)
9.	Date of Placement to Academic Level 13 A	19.06.2021(Associate Professor with AGP 9000)
<b>III. Details of the Proposed promotion</b>		
10.	Post to which Placement/Promotion proposed	Professor (Academic Level 14)
11.	Date of completion of Service as Associate Professor Academic Level 13A	18.06.2024
12.	Proposed Date of the Placement/Promotion	19.06.2024
13.	Date of retirement	30.04.2036
14.	Assessment Period	19.06.2021 to 18.06.2024
15.	L.W.A availed during the assessment period	Nil
16.	Details of relaxation already availed	Availed for the promotion to the post of Assistant Professor with AGP 7000.
17.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.IV)</b>		
18.	Completed three years of service as Associate Professor in Academic Level 13 A.	Completed three years of service as Associate Professor in Academic Level 13 A on 18.06.2024
19.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Ph.D in Faculty of Humanities from Cochin University of Science and Technology - 30.09.2008 (The Controller of Examinations, CUSAT certified that the Ph.D Degree awarded to Poornima R is in the subject Hindi)
20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.	Yes
21.	A minimum of 110 Research score	Yes. Score: 264
22.	‘Satisfactory’ or ‘Good’ in the APAR- at least 2 of the last 3 years of Assessment Period.	Good Grades-3
<b>V. Selection Committee</b>		
23.	Date of issuance of communication to the members in the panel	17.11.2024
24.	Date of meeting of the Selection Committee	27.11.2024
25.	Quorum of the Selection committee: Five members, including two subject experts.	6 members including 2 University Nominees and 2 Subject Experts attended the meeting.
<b>VI. Recommendation of Selection committee:</b>		
Based on the assessment of the documents submitted, and in tune with the existing UGC norms, Government orders and the Statutes of University of Kerala, the Selection Committee found that Dr. Poornima.R has satisfied all the requirements for promotion from Associate Professor Academic Level 13A to Professor Academic Level 14. Hence, Dr. Poornima.R is found eligible for placement/promotion as Professor Academic Level 14, w.e.f 19.06.2024.		
<b>VII. Remarks on the proposal:</b>		
The Controller of Examinations, Cochin University of Science and Technology certified that the topic of the Ph.D Degree awarded to Poornima R for the thesis entitled "Adhunik Hindi Sahithya Meim Yudhajanya Sanskritik Sankat" is in the subject Hindi.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/ Promotion of Dr. Poornima.R, Department of Hindi, S.D College, Alappuzha, from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f. 19.06.2024 F.N, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Poornima.R, Department of Hindi, S.D College, Alappuzha, from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f. 19.06.2024 F.N, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A51 S.D College, Alappuzha – CAS Placement/ Promotion of Dr.Parameswaran.P.S, Department of Chemistry from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) - Approval of – reg.**

**(38658/Ac F I/2024/UOK)**

The Principal, SD College, Alappuzha has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Parameswaran PS, Associate Professor (Academic Level 13 A), Department of Chemistry as Professor (Academic Level 14), w.e.f 12.07.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/percentage	M.Sc Chemistry from University of Calicut-April 1994
2.	M.Phil (University) &Year of passing	Nil
3.	NET/SLET (Subject)	NET &JRF in Chemical Sciences (test held on 02.07.1995)
4.	Ph.D (University) &Year of passing	Ph.D in Faculty of Technology (Chemistry) from CUSAT awarded on 08.04.2011. (EC produced)
<b>II.Verified data from the service book</b>		
5.	Date of Birth	30.04.1970
6.	Date of first entry into service	26.06.1996 (Lecturer in Chemistry)
7.	Date of Placement to Academic Level 11	26.06.2002- Lecturer senior scale
8.	Date of Placement to Academic Level 12	26.06.2007- Lecturer Selection scale
9.	Date of Placement to Academic Level 13 A	26.06.2010- Associate Professor
<b>III. Details of the Proposed promotion</b>		
10.	Post to which Placement/ Promotion proposed	Professor (Academic Level 14)
11.	Date of completion of Service as Associate Professor Academic Level 13A	Completed three years service as Associate Professor on 25.06.2013
12.	Proposed Date of the Placement/Promotion	12.07.2024 FN
13.	Date of retirement	30.04.2026
14.	Assessment Period	26.06.2010 - 11.07.2024



15.	L.W.A availed during the assessment period	Nil
16.	Details of relaxation already availed	Nil
17.	UGC Regulations applied	U G C Regulations, 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.IV)</b>		
18.	Completed three years of service as Associate Professor in Academic Level 13 A.	Completed three years of service as Associate Professor in Academic Level 13 A on 25.06.2013
19.	A Ph.D Degree in Subject relevant /allied/ relevant discipline.	Ph.D in Faculty of Technology (Chemistry) from CUSAT. (EC produced)
20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.	The 10 <sup>th</sup> Research Article “Biogenically Synthesized ZnO and Cu-Doped ZnO Nanoparticles: Effect of Cu-Dopent Concentration and Annealing on Morphology and Optical Properties” was accepted on 11.07.2024 and the same was published on 29.07.2024.
21.	A minimum of 110 Research score	Yes. verified score: 238.9
22.	‘Satisfactory’ or ‘Good’ in the APAR- at least 2 of the last 3 years of Assessment Period.	Good Grades :3
<b>V. Selection Committee</b>		
23.	Date of issuance of communication to the members in the panel	29.10.2024
24.	Date of meeting of the Selection Committee	27.11.2024
25.	Quorum of the Selection committee: Five members, including two subject experts.	6 members including 2 University Nominees and 2 Subject Experts attended the meeting.
<b>VI. Recommendation of Selection committee:</b>		
<p>The Certificates of academic qualifications and the filled PBAS Proforma with respect to Dr.Parameswaran P.S were thoroughly scrutinized and the candidate was interviewed by the Selection Committee. The API score claimed for various categories were verified against the documents produced and the selection committee found that Dr.Parameswaran P.S satisfied all the requirements for promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14). Based on the assessment of the documents submitted and in tune with the existing UGC norms, Government orders and the statutes of the University of Kerala, Dr.Parameswaran P.S is found eligible for placement as Professor (Academic Level 14) w.e.f 12.07.2024 FN.</p>		
<b>VII. Remarks on the proposal:</b>		
<p>The Selection Committee evaluated 10 (Ten) publications. The 10th Research Article was accepted on 11.07.2024 and the same was published on 29.07.2024. The Selection Committee recommended the promotion date as 12.07.2024 FN.</p>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding **the approval of CAS Placement/ Promotion of Dr.Parameswaran P.S, Department of Chemistry from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) at S.D College, Alappuzha, w.e.f. 12.07.2024 FN as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Parameswaran P.S, Department of Chemistry from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) at S.D College, Alappuzha, w.e.f. 12.07.2024 FN as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A52**      ***T.K.M. College of Arts & Science, Kollam – CAS Placement/ Promotion of Sri. Safir T.K, Department of Physics, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)- Approval of – reg. (41885/Ac F I/2023/UOK)***

The Principal, T.K.M. College of Arts & Science, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Sri. Safir T.K, Assistant Professor (Academic Level 10), Department of Physics as Assistant Professor (Academic Level 11), w.e.f 01.06.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal. The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree-University, Year of passing & Class/ percentage	M.Sc in Physics -Mahatma Gandhi University, April 2011, First class
2.	M.Phil-University & Year of passing	Nil
3.	NET/SLET-with Subject	NET in Physical Sciences -test held on 21.12.2014.
4.	Ph.D-Subject, University & Date of Award	Nil
<b>II. Verified data from the service book</b>		
5.	Date of Birth	18.05.1989
6.	Date of first entry into service	01.06.2017 FN
<b>III. Details of the Proposed promotion</b>		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor Academic Level 10	31.05.2023
9.	Proposed Date of the Placement/Promotion	01.06.2023
10.	Date of retirement	31.05.2049
11.	Assessment Period	01.06.2017 - 31.05.2023
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed of	Nil
14.	UGC Regulations applied	UGC Regulations, 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.I)</b>		
15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed six years of service as Asst. Professor on 31.05.2023.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Orientation Programme conducted by the UGC-HRDC, University of Calicut from 10.02.2020 to 29.02.2020. (20 days)
17.	<b>Any one of the following:</b> Completed One Refresher Course/Research Methodology Course. or <b>Any Two of the following:</b> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5	Refresher Course on General Relativity and Cosmology sponsored by Indian Academy of Sciences, Bangaluru, Indian National Science Academy, New Delhi, The National Academy of Sciences India, Allahabad in collaboration with St.Dominic College, Kanjirappally, Kerala from 15.05.2023 to 28.05.2023.

	days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	
18.	'Satisfactory' or 'Good' in the APAR, at least three/ four/five of the last four/five/six years of Assessment Period.	Good

#### **V. Screening cum Evaluation Committee**

19.	Date of issuance of communication to the members of the panel	03.02.2024
20.	Date of meeting of the Screening Committee	15.03.2024
21.	Quorum of the Screening Committee: 3 members including 1 Subject Expert	4 members including 2 subject Experts

**VI. Recommendation of Screening cum Evaluation Committee:** The Committee went through all the claims along with the supporting documents in proof of age, academic qualifications, details of qualifying service and PBAS proforma submitted by Sri. Safir T.K. The Screening Committee found that the teacher satisfied all the requirements for promotion to Academic Level 11, based on the performance of the teacher before the Committee, and in tune with the existing UGC norms, Government orders and the statutes of the University of Kerala. Hence, the Committee recommends that Sri. Safir T.K is eligible for placement as Assistant Professor Academic Level 11 w.e.f 01.06.2023.

#### **VII. Remarks on the proposal:**

1. The Assistant Professor has undergone Orientation Programme conducted by the UGC-HRDC, University of Calicut from 10.02.2020 to 29.02.2020 (20 days). The Director, UGC-MMTTC vide letter dated 13.01.2025 addressed to Dr.Safir T.K regarding the duration of Orientation Course clarified that the UGC-HRDC Orientation Programme was conducted in accordance with the UGC Guidelines for HRDCs in 2019. As per para 7.1.4 of the UGC Guidelines, "Orientation programme shall have minimum duration of 18 working days and 108 contact hours (six hours per day /six working days per week). The number of working days shall not be compromised while conducting these programme as per Guidelines". As the duration of the above said programme conforms to the above conditions, the Orientation programme from 10.02.2020 to 29.02.2020, can be considered for promotion.
2. The Assistant Professor has completed Refresher Course on General Relativity and Cosmology sponsored by Indian Academy of Sciences, Bangaluru, Indian National Science Academy, New Delhi, The National Academy of Sciences India, Allahabad in collaboration with St.Dominic College, Kanjirappally, Kerala from 15.05.2023 to 28.05.2023.

As per the U.O No. Ac F III /24522/2020 dated 19.01.2022, the refresher / orientation /short term courses by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments has considered for the CAS Promotion of teachers.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, **the proposal for the approval of CAS Placement/Promotion of Sri. Safir T.K, Assistant Professor in the Department of Physics at T.K.M College of Arts & Science, Kollam from Academic Level-10 to Academic Level-11, w.e.f 01.06.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.**

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Sri.Safir.T.K, Assistant Professor in the Department of Physics at T.K.M College of Arts & Science, Kollam from Academic Level-10 to Academic Level-11, w.e.f 01.06.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A53** *Bishop Moore College, Mavelikara – CAS Placement/ Promotion of Sri.Amith David, Assistant Professor, Department of English, from Academic Level 11 to Academic Level 12- Approval of – reg.*

**(34555/Ac F I/2020/UOK)**

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal for the approval of CAS Placement/Promotion of Sri.Amith David, Assistant Professor (Academic Level 11), Department of English as Assistant Professor Academic Level 12, w.e.f 04.06.2018. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing & Class/percentage	M.A in English Language and Literature-Mahatma Gandhi University- 2004 (First Class).
2.	M.Phil – University &Year of passing	Nil
3.	NET / SLET - with Subject	UGC NET in English -2005.
4.	Ph.D – Subject, University &Date of award	Nil
<b>II.Verified data from the service book</b>		
5.	Date of Birth	25.05.1982
6.	Date of first entry into service	04.06.2007 (Lecturer in English)
7.	Date of Placement to Academic Level 11	04.06.2013 (Assistant Professor with AGP 7000)
<b>III. Details of the Proposed promotion</b>		
8.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor Academic Level 11	03.06.2018
10.	Proposed Date of the Placement/Promotion	04.06.2018
11.	Date of retirement	31.05.2038
12.	Assessment Period	04.06.2013 to 03.06.2018
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Nil
15.	UGC Regulations applied	UGC Regulations, 2018 Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor Academic Level 11.	Yes. On 03.06.2018.
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or	1.Participated four week Refresher course in Liberal Arts (Interdisciplinary) conducted by UGC-HRDC, Jawaharlal Nehru University from 26.03.2018 to 20.04.2018. 2.Participated in an intensive 60 hour summer program on "English for academic Writing: From Synopsis to Thesis Writing"organised by the Linguistic Empowerment Cell, Jawaharlal

	05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules	Nehru University from 01.05.2015 to 15.05.2015.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	05 Good grades

#### **V. Screening cum Evaluation Committee**

19.	Date of issuance of communication to the members of the panel	07.02.2024
20.	Date of meeting of the Screening Committee	16.03.2024
21.	Quorum of the Screening committee: 3 members including 1 Subject Expert	4 members including 2 Subject Experts

**VI. Recommendation of Screening cum Evaluation committee:** The Screening Cum Evaluation Committee went through all the claims, along with the supporting documents in proof of age, academic qualifications, details of qualifying service and the number of activities claimed by Sri.Amith David in activity I and II of PBAS for the assessment period from 04.06.2013 to 03.06.2018, and found that the teacher has fulfilled all the requirements for promotion from Assistant Professor (Academic Level 11) as Assistant Professor (Academic Level 12). Hence the committee recommends that Sri.Amith David is eligible for placement as Assistant Professor (Academic Level 12) w.e.f 04.06.2018.

#### **VII. Remarks on the proposal:**

1. As per U.O.No.Ac.FII/General/UGC-R-2018/2019 dated 02.09.2019, the teachers who are eligible for placement/promotion under CAS from 23.02.2016 onwards may exercise Option A or Option B of UGC Regulations, 2018. As the promotion date of Sri.Amith David falls on 04.06.2018, he can opt Option A or option B of UGC Regulations, 2018.
2. Sri.Amith David has Participated an intensive 60 hour summer program on "English for academic Writing: From Synopsis to Thesis Writing"organised by the Linguistic Empowerment Cell, Jawaharlal Nehru University from 01.05.2015 to 15.05.2015. Section cannot ascertain the above said programme be considered for promotion.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Sri.Amith David, Assistant Professor in the Department of English at Bishop Moore College, Mavelikara from Academic Level-11 to Academic Level-12, w.e.f 04.06.2018, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

#### **Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Sri.Amith David, Assistant Professor in the Department of English at Bishop Moore College, Mavelikara from Academic Level-11 to Academic Level-12, w.e.f 04.06.2018, as per UGC Regulations 2018 and recommended to approve the same.*

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A54 Bishop Moore College, Mavelikara – CAS Placement/ Promotion of Dr.Lija K.Joy, Assistant Professor, Department of Physics, from Academic Level 10 to Academic Level 11- Approval of – reg.**  
(15575/Ac F I/2022/UOK)

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Lija K.Joy, Assistant Professor (Academic Level 10), Department of Physics as Assistant Professor- Academic Level 11, w.e.f 22.12.2021 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc in Physics- University of Kerala, June 2009, First class
2.	M.Phil – University &Year of passing	Nil
3.	NET / SLET - with Subject	Nil
4.	Ph.D - Subject, University &Date of award	Ph.D in Faculty of Science from Cochin University of Science and Technology, 04.07.2016 (EC produced)
<b>II.Verified data from the service book</b>		
5.	Date of Birth	07.03.1987
6.	Date of first entry into service	22.12.2017 FN
<b>III. Details of the Proposed promotion</b>		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor Academic Level 10	21.12.2021
9.	Proposed Date of the Placement/Promotion	22.12.2021
10.	Date of retirement	31.03.2047
11.	Assessment Period	22.12.2017-21.12.2021
12.	L.W.A availed during the assessment period	Nil
13.	Details of relaxation availed for	2 years on account of Ph.D
14.	UGC Regulations applied	UGC Regulations, 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.I)</b>		
15.	Completed six years of service or four years of service having Ph.D or Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Completed four years of service as Assistant Professor Academic Level 10 on 21.12.2021 having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	1. Participated Orientation Course from UGC - HRDC, University of Hyderabad from 23.08.2019 to 12.09.2019. 2.Four Week Induction/ Orientation Programme for 'Faculty in Universities/ Colleges/ Institutes of Higher Education' organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of PMMMNMTT of MHRD from 04.06.2020 to 01.07.2020.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. or Any Two of the following: Workshop, Syllabus Up-gradation Workshop,	1.Online one Week FDP for' <b>Research Ethics and Characterisation Techniques in Materials Science</b> 'jointly organised by Guru Angad Dev, Teaching Learning Centre, S.G.T.B Khalsa College, University of Delhi under the PMMMNMTT of MHRD and Bishop Moore

	Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of atleast one week (5 days) duration or Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	College Mavelikara & St. John's College, Agra from 09.09.2020 to 15.09.2020. 2. Online one Week FDP for ' <b>Instrumental Methods of Analysis</b> ' organised by Guru Angad Dev, Teaching Learning Centre, S.G.T.B Khalsa College, University of Delhi under the PMMMNMTT of MHRD and Bishop Moore College, Mavelikara & St. John's College, Agra 07.10.2020 to 13.10.2020. 3. National Online Refresher Course/Two Week FDP on <b>Structural Analysis using Rietveld Refinement, Microscopic and Compositional Analysis</b> organised by Guru Angad Dev, Teaching Learning Centre, S.G.T.B Khalsa College, University of Delhi and St. John's College, Agra: Bishop Moore College, Mavelikara under the PMMMNMTT- from 29.09.2021 to 13.10.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	04 Good grades
<b>V. Screening cum Evaluation Committee</b>		
19.	Date of issuance of communication to the members of the panel	03.06.2024
20.	Date of meeting of the Screening Committee	19.06.2024
21.	Quorum of the Screening Committee: 3 Members including 1 Subject Experts	4 members including 2 Subject Experts
<b>VI. Recommendation of Screening cum Evaluation Committee:</b> The Committee examined the application and PBAS proforma in r/o Dr. Lija K. Joy and verified the eligibility criteria as per Appendix VII of the U.O.No. Ad.DII/General/UGC-R 2018/2021 dated 07.05.2021 of the University of Kerala in compliance with UGC Regulations, 2018. The Committee verified that Dr. Lija K. Joy has completed four years of Service as Assistant Professor Academic Level 10, has a Ph.D degree and attended one Orientation course of 21 days duration and undergone the required number of Refresher course/Short term course as on 21.12.2021. And also verified that she has obtained 04 good grades in the annual performance assessment reports. Hence, the Committee recommends that Dr. Lija K. Joy can be granted for promotion to Assistant Professor Academic Level 11 w.e.f 22.12.2021.		
<b>VII. Remarks on the proposal:</b> As per Clause 18 of UGC Regulations 2018, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Lija K. Joy, Assistant Professor in the Department of Physics at Bishop Moore College, Mavelikara from Academic Level-10 to Academic Level-11, w.e.f 22.12.2021 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Lija K.Joy, Assistant Professor in the Department of Physics at Bishop Moore College, Mavelikara from Academic Level-10 to Academic Level-11, w.e.f 22.12.2021 FN, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A55** *Bishop Moore College, Mavelikara – CAS Placement/ Promotion of Dr.Brijithlal N.D, Assistant Professor in Botany (Academic Level 12), Department of Botany & Biotechnology, as Associate Professor (Academic Level 13A)- Approval of – reg.*

*(54349/Ac F I/2022/UOK)*

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Brijithlal N.D, Assistant Professor in Botany (Academic Level 12), Department of Botany & Biotechnology as Associate Professor (Academic Level 13A), w.e.f 04.01.2024 FN . Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing & Class/ percentage	M.Sc in Botany -University of Kerala, April 2002, Second class
2.	M.Phil - University &Year of passing	M.Phil in Botany -Manonmaniam Sundaranar University, April 2006
3.	NET / SLET - with Subject	Nil
4.	Ph.D - Subject, University &Date of award	Ph.D in Botany- Manonmaniam Sundaranar University, February 2011 (EC Produced)
<b>II.Verified data from the service book</b>		
5.	Date of Birth	28.10.1979
6.	Date of first entry into service	04.01.2012 (Lecturer in Botany)
7.	Date of Placement to Academic Level 11	04.01.2016 (Assistant Professor with AGP 7000)
8.	Date of Placement to Academic Level 12	04.01.2021
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	<b>Associate Professor (Academic Level 13A)</b>
10.	Date of completion of Service as Assistant Professor Academic Level 12	03.01.2024
11.	Proposed Date of the Placement/Promotion	04.01.2024
12.	Date of retirement	31.03.2036
13.	Assessment Period	04.01.2021 to 03.01.2024
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	availed for the promotion to the post of Assistant Professor with AGP 7000 (2 years on account of Ph.D)
16.	UGC Regulations applied	UGC Regulations, 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Yes-completed three years of service as Assistant Professor in Academic Level 12 on 03.01.2024.



18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	Ph.D in Botany- Manonmaniam Sundaranar University, February 2011 (EC produced)
19.	<p><b>Any one of the following :</b> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – <b>10 Days</b>) within the Assessment period.(or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)</p> <p><b>OR</b> Completed one MOOCs Course (With e-certification)</p> <p><b>OR</b> Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules</p>	UGC sponsored Refresher Course in Life Sciences (Interdisciplinary) conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 17.11.2021 to 30.11.2021.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good grades-3

#### **V. Selection Committee**

21.	Date of issuance of communication to the members of the panel	20.06.2024
22.	Date of meeting of the Selection Committee	20.06.2024
23.	Quorum of the Selection committee: Five members including two Subject Experts	7 members including 3 Subject Experts attended the meeting

**VI. Recommendation of Selection committee:** The number of activities claimed by Dr.Brijithlal N.D in Table I (Activity I and Activity II) of PBAS for the academic session (04.01.2021 to 03.01.2024) were verified against the documents produced, and the Selection Committee found that the teacher has fulfilled all the requirements for promotion from Assistant Professor(Academic Level 12) to Associate Professor (Academic Level 13A).Based on the assessment of the documents submitted and in tune with the existing UGC norms, Government orders and statutes of University of Kerala, Dr.Brijithlal N.D is found eligible for placement as Associate Professor (Academic Level 13A) . Hence, the Committee recommends that Dr.Brijithlal N.D is eligible for promotion to the post of Associate Professor (Academic Level 13A) w.e.f 04.01.2024 FN.

#### **VII. Remarks on the proposal: Nil**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.Brijithlal N.D, Assistant Professor in Botany (Academic Level 12), Department of Botany & Biotechnology, Bishop Moore College, Mavelikara as Associate Professor (Academic Level 13A), w.e.f 04.01.2024 FN, as per UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

#### **Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Brijithlal N.D, Assistant Professor in Botany (Academic Level 12), Department of Botany & Biotechnology, Bishop Moore College, Mavelikara as Associate Professor (Academic Level 13A), w.e.f 04.01.2024 FN, as per UGC Regulations, 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A56**      **S.D College, Alappuzha – CAS Placement/ Promotion of Dr. Bindu P.K, Department of Botany, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.**

(6067/Ac F I/2022/UOK)

The Principal, S.D College, Alappuzha has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Bindu P.K, Assistant Professor (Academic Level 12), Department of Botany as Associate Professor (Academic Level 13A), w.e.f 24.06.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations, 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc in Botany-Mahatma Gandhi University, May 1997, First Class
2.	M.Phil – University & Year of passing	Nil
3.	NET / SLET - with Subject	NET in Life Sciences -2000
4.	Ph.D - Subject, University & Date of award	Ph.D in Botany- University of Kerala 10.10.2017.
<b>II.Verified data from the service book</b>		
5.	Date of Birth	14.05.1975
6.	Date of first entry into service	24.06.2009 Lecturer in Botany
7.	Date of Placement to Academic Level 11	24.06.2015 Assistant Professor with AGP 7000
8.	Date of Placement to Academic Level 12	24.06.2020 Assistant Professor with AGP 8000
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	23.06.2023
11.	Proposed Date of the Placement/Promotion	24.06.2023
12.	Date of retirement	31.05.2031
13.	Assessment Period	24.06.2020 to 23.06.2023
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	Nil
16.	UGC Regulations applied	UGC Regulations, 2018 Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	yes-Completed three years of service as Assistant Professor in Academic Level 12 on 23.06.2023
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	yes -Ph.D in Botany from University of Kerala on 10.10.2017.
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten	1. UGC Sponsored Refresher Course in Environmental Science (Multidisciplinary) conducted by the UGC-HRDC, University of Calicut from 13.07.2022 to 26.07.2022. 2.Completed one week Faculty Development Programme on "Academic Writing" conducted by Teaching Learning Centre, Ramanujan College, University of Delhi in collaboration with P.E.S. Modern Law College Pune, Maharashtra under the aegis of Ministry of Education, PMMMNMTT from 17.08.2021 to

	days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	23.08.2021. 3. Completed online one week Faculty Development Programme on "National Education Policy-2020" conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of Ministry of Education, PMMMNMTT from 18.06.2022 to 24.06.2022.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
<b>V. Selection Committee</b>		
21.	Date of intimating the validity of the panel to EA	27.03.2024
22.	Date of meeting of the Selection Committee	04.05.2024
23.	Quorum of the Selection committee: 5 members including 2 Subject Experts	7 members including 2 University Nominees and 2 Subject Experts attended the meeting.
<b>VI. Recommendation of Selection Committee:</b> The selection Committee went through all the claims along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by Dr.Bindu P.K. The number of activities claimed by the candidate in Category I and Category II of PBAS are verified against the documents produced, and the Selection Committee found that the teacher has satisfied all the requirements for promotion to Associate Professor with AGP 9000 (from AL 12 to AL 13A). Based on the assessment of the documents submitted and in tune with the existing UGC norms, Government orders and the statutes of the University of Kerala, Dr.Bindu P.K is found eligible for placement as Associate Professor with AGP 9000. Hence the Committee recommends that Dr.Bindu P.K is eligible for placement as Associate Professor with AGP 9000 wef 24.06.2023 FN.		
<b>VII. Remarks on the proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Dr.Bindu P.K, Assistant Professor (Academic Level-12), Department of Botany at S.D College, Alappuzha as Associate Professor (Academic Level-13A), w.e.f 24.06.2023 FN., as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Bindu.P.K, Assistant Professor (Academic Level-12), Department of Botany at S.D College, Alappuzha as Associate Professor (Academic Level-13A), w.e.f 24.06.2023 FN., as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A57      S.D College, Alappuzha – CAS Placement/ Promotion of Dr. Devi K.Varma, Department of Malayalam, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg. (22020/Ac F I/2022/UOK)**

The Principal, S.D College, Alappuzha, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Devi K.Varma, Assistant Professor (Academic Level 12), Department of Malayalam as Associate Professor (Academic Level 13A), w.e.f 30.06.2021 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations, Option A etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing & Class/ percentage	M.A in Malayalam Language & Literature - University of Kerala, April 2003, First Class.
2.	M.Phil – University & Year of passing	Nil
3.	NET / SLET - with Subject	NET in Malayalam- 2004.
4.	Ph.D - Subject, University & Date of award	Ph.D in Malayalam, Sree Sankaracharya University of Sanskrit, Kalady -on 23.01.2012 (EC produced)
<b>II. Verified data from the service book</b>		
5.	Date of Birth	20.05.1981
6.	Date of first entry into service	30.06.2009 Lecturer in Malayalam
7.	Date of Placement to Academic Level 11	30.06.2013 Assistant Professor with AGP 7000
8.	Date of Placement to Academic Level 12	30.06.2018 Assistant Professor with AGP 8000
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	29.06.2021
11.	Proposed Date of the Placement/Promotion	30.06.2021
12.	Date of retirement	31.05.2037
13.	Assessment Period	30.06.2018 - 29.06.2021
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	availed for the post of Assistant Professor with AGP 7000 on account of Ph.D
16.	UGC Regulations applied	UGC Regulations, 2018 Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Yes- Completed three years of service as Assistant Professor in Academic Level 12 on 29.06.2021.
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Ph.D in Malayalam from Sree Sankaracharya University of Sanskrit, Kalady (EC produced) on 23.01.2012.
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	1. UGC Sponsored Refresher Course in Malayalam Language and Modern Literature conducted by the UGC-HRDC, University of Kerala, Kariavattom, Trivandrum from 01.11.2018 to 23.11.2018. 2. Participated Short Term Course in Humanities and Social Theory (Interdisciplinary) conducted by the Department of History, M.S.M College, Kayamkulam in collaboration with UGC-HRDC University of Kerala from 07.10.2020 to 14.10.2020.
20.	'Satisfactory' or 'Good' grade in the APAR- at	Good -3

	least 2 of the last 3 years of Assessment Period.	
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the panel	26.03.2024
22.	Date of meeting of the Selection Committee	10.07.2024
23.	Quorum of the Selection committee: 5 members including 2 Subject Experts	6 members including 1 University Nominee and 2 Subject Experts attended the meeting.
<b>VI. Recommendation of Selection Committee:</b> The selection Committee went through all the claims along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by Dr.Devi K.Varma. The number of activities claimed by the candidate in Table I: Activity I and Activity II of PBAS are verified against the documents produced, and the Selection Committee found that the teacher has satisfied all the requirements for promotion to Associate Professor Academic Level 13A. Based on the assessment of the documents submitted and in tune with the existing UGC norms, Government orders and the statutes of the University of Kerala, Dr. Devi K.Varma is found eligible for placement as Associate Professor Academic Level 13A. Hence the Committee recommends that Dr. Devi K.Varma is eligible for placement as Associate Professor Academic Level 13A w.e.f 30.06.2021 FN.		
<b>VII. Remarks on the proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the **proposal for the approval of CAS Placement/Promotion of Dr. Devi K.Varma, Assistant Professor (Academic Level-12), Department of Malayalam, S.D College, Alappuzha as Associate Professor (Academic Level-13A), w.e.f 30.06.2021 FN, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Devi K.Varma, Assistant Professor (Academic Level-12), Department of Malayalam, S.D College, Alappuzha as Associate Professor (Academic Level-13A), w.e.f 30.06.2021 FN, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.A58** *S.D College, Alappuzha – CAS Placement/ Promotion of Dr. Sreejith K.Pisharady, Department of Physics, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.*

*(8199/Ac F I/2021/UOK)*

The Principal, S.D College, Alappuzha has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Sreejith K.Pisharady, Assistant Professor (Academic Level 12), Department of Physics as Associate Professor (Academic Level 13A), w.e.f 05.12.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations- Option A etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc in Physics - Mahatma Gandhi University, May 2001, First Class.
2.	M.Phil – University & Year of passing	Nil
3.	NET / SLET - with Subject	Nil
4.	Ph.D - Subject, University & Date of award	Ph.D in Physics from Mahatma Gandhi

		University, 09.09.2010 (attested copy of EC produced)
<b>II. Verified data from the service book</b>		
5.	Date of Birth	25.05.1979
6.	Date of first entry into service	22.11.2010 Lecturer in Physics
7.	Date of Placement to Academic Level 11	22.11.2014 Assistant Professor with AGP 7000
8.	Date of Placement to Academic Level 12	05.12.2019 Assistant Professor with AGP 8000
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	04.12.2022
11.	Proposed Date of the Placement/Promotion	05.12.2022
12.	Date of retirement	31.05.2035
13.	Assessment Period	05.12.2019 - 04.12.2022
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	availed for the post of Assistant Professor with AGP 7000 on account of Ph.D.
16.	UGC Regulations applied	UGC Regulations 2018 -Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Yes- Completed three years of service as Assistant Professor in Academic Level 12 on 04.12.2022.
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Ph.D in Physics from Mahatma Gandhi University, 09.09.2010 (attested copy of EC produced)
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	UGC sponsored Online Refresher Course in Physical Science conducted by UGC-HRDC, Kannur University from 09.10.2020 to 22.10.2020.
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the panel	26.03.2024
22.	Date of meeting of the Selection Committee	06.05.2024
23.	Quorum of the Selection committee: 5 members including 2 Subject Experts	6 members including 1 University Nominee and 2 Subject Experts attended the meeting.
<b>VI. Recommendation of Selection Committee:</b>		

The selection Committee went through all the claims along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by Dr. Sreejith K.Pisharady. The number of activities claimed by the candidate in Activity I and Activity II of PBAS are verified against the documents produced, and the Selection Committee found that the teacher has satisfied all the requirements for promotion to Associate Professor Academic Level 13A. Based on the assessment of the documents submitted and in tune with the existing UGC norms, Government orders and the statutes of the University of Kerala, Dr. Sreejith K.Pisharady is found eligible for placement as Associate Professor Academic Level 13A. Hence the Committee recommends that Dr. Sreejith K.Pisharady is eligible for placement as Associate Professor Academic Level 13A w.e.f 05.12.2022 FN.

**VII. Remarks on the proposal:** The Principal has forwarded the attested copy of the Eligibility Certificate of Ph.D Degree of the incumbent.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, **the proposal for the approval of CAS Placement/Promotion of Dr. Sreejith K.Pisharady in the Department of Physics at S.D College, Alappuzha from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 05.12.2022 FN, as per UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sreejith K.Pisharady in the Department of Physics at S.D College, Alappuzha from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 05.12.2022 FN, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B1** *St. Stephen's College, Pathanapuram – CAS Placement/ Promotion of Sri. Roy John, Department of Mathematics, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A)- Approval of – Reg.*

**(65729/Ac F II/2024/UOK)**

The Principal in charge, St. Stephen's College, Pathanapuram has forwarded a proposal for the approval of CAS Placement/ Promotion of Sri. Roy John, Department of Mathematics of the College from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 15.10.2022 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per Option B, UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree - University - Year of passing	M.Sc. Mathematics - University of Kerala - 2001
2.	M.Phil (University) &Year of passing	NIL
3.	NET/SLET (Subject)	NET - CSIR -December 2007
4.	Ph.D. (University) &Year of passing	NIL
<b>II.Verified data from the service book</b>		
5.	Date of Birth	01.06.1978
6.	Date of first entry into service as Lecturer	15.10.2008 F. N.
7.	Date of Placement / Promotion to Assistant	15.10.2014 F. N.

	Professor Stage II	
8.	Date of Placement / Promotion to Assistant Professor Stage III	15.10.2019 F. N.
<b>III. Details of the Proposed placement / promotion</b>		
9.	Post to which Placement/Promotion proposed	<b>Associate Professor (Academic Level-13A)</b>
10.	Date of completion of Service as Assistant Professor Stage III	14.10.2022 A. N.
11.	Proposed Date of the Placement /Promotion	15.10.2022 F. N.
12.	Date of retirement	31.05.2034
13.	Assessment Period	15.10.2019 – 14.10.2022 (3 Years)
14.	L.W.A availed during the assessment period	NIL
15.	Details of relaxation already availed	NIL
16.	UGC Regulations applied	Option B, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Stage III	Yes
18.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree: Minimum 2 Publications Holders of Ph.D Degree : Minimum 1 publication	Yes, 3 Publications
19.	One Course/Programme from among the categories of Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration during the Assessment Period.	Successfully completed two weeks Faculty Development Programme on "Managing Online Classes and Co-creating MOOCS" from 20.04.2020 to 06.05.2020
20.	Minimum API score of 45 for Category II & III in Assessment period.	215.5
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the panel	08.11.2024
22.	Date of meeting of the Selection Committee	12.11.2024
23.	Quorum of the Selection committee (5 members needed to complete the quorum)	Yes - Six members including two Subject Experts attended the meeting
<b>VI. Recommendation of Selection committee:</b>		
The Selection Committee went through all the claims along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by Sri. Roy John. The Service book, Certificates of Academic qualifications and the PBAS Proforma with respect to the candidate was scrutinized and verified in detail by the Committee. The API Score claimed for various categories have been verified against the documents produced and the the Selection Committee found that the candidate satisfied all the requirements for placement/ promotion to Associate Professor (Academic Level-13A). The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of Sri. Roy John. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. Based on the performance of the teacher before the Committee, and in tune with existing UGC Norms, Government Orders and Statutes of the University of Kerala, Sri. Roy John, who appeared is found eligible before the Committee, is found eligible for placement/ promotion as Associate Professor (Academic Level-13A), w.e.f. 15.10.2022 F. N.		
<b>VII. Remarks on the proposal:</b>		
4th Amendment of UGC Regulations 2018 notified on 06.06.2024 - proviso prescribed under Clause 6.3 in the UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Other Measures for the Maintenance of Standards in Higher		



Education, stipulates - "The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify till 31st December 2024 as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations. The date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfil all eligibility criteria required for promotion." University implemented the same vide UO No. 8596/2024/UOK dated 14.10.2024.

The Selection Committee for the CAS Placement/ Promotion of the incumbent was constituted on 12.11.2024 and recommended the placement/ promotion of the incumbent exercising UGC Regulations 2018, Option B.

It may be noted that following representations have been received against the placement/ promotion proposal of Sri. Roy John without stating any grounds for the allegations. Remarks were sought from the Educational Agency and they have remarked that the said placement/ promotion was finalised in accordance with the UGC Regulations in force.

More over the Experts who attended the Selection Committee has also recommended to grant the above promotion.

1. Representation dated 22.11.2024 submitted by Adv. Raman Nair V., which was forwarded by Additional Chief Secretary to Governor.
2. Representation dated 16.11.2024 submitted by Adv. Raman Nair V., before the Hon'ble Vice Chancellor.
3. Representation dated 15.11.2024 submitted by George Joseph before the Hon'ble Vice Chancellor.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Sri. Roy John, Department of Mathematics at St. Stephen's College, Pathanapuram from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 15.10.2022 F. N., as per Option B, U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Sri. Roy John, Department of Mathematics at St. Stephen's College, Pathanapuram from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 15.10.2022 F. N., as per U.G.C. Regulations 2018 Option B and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B2**      ***Christian College, Kattakada – CAS Placemen/ Promotion of Dr. A. Maria Starvin, Department of Chemistry, from Assistant Professor Stage III to Associate Professor Stage IV - Approval of – reg.***

**(66595/Ac F II/2024/UOK)**

The Principal, Christian College, Kattakada, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. A. Maria Starvin, Department of Chemistry of the college from Assistant Professor Stage III to Associate Professor Stage IV, w.e.f. 01.02.2020 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - University - Year of passing	M.Sc. Chemistry – University of Madras – 1991
2.	M.Phil - University - Year of passing	M.Phil Chemistry – University of Madras – 1995.
3.	NET /SLET - Date of Examination/ Qualifying date	CSIR UGC NET - 1999
4.	Ph.D-University-Year of Passing/ Date of award	Ph.D. Chemistry - CUSAT – 2007.(EC Submitted)
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	01.06.1969
6.	Date of first entry into Service as Lecturer	01.02.2008 F.N.
7.	Date of Placement/ Promotion as Assistant Professor Stage II	01.02.2012 F.N.
8.	Date of Placement/ Promotion as Assistant Professor Stage III	01.02.2017 F.N.
<b>III. Details of the proposed Promotion</b>		
9.	Post to which Placement/Promotion proposed	<b>Associate Professor Stage IV</b>
10.	Date of completion of Service as Assistant Professor Stage III	31.01.2020 A.N.
11.	Proposed Date of the Placement / Promotion	01.02.2020 F.N.
12.	Date of Retirement	31.05.2025
13.	Assessment Period	01.02.2017 F.N. - 31.01.2020 A.N.
14.	<b>LWA availed during the Assessment Period</b>	20.06.2017- 13.08.2017(on Medical Ground) 17.08.2017 - 14.11.2017(on Medical Ground) 08.02.2018 - 22.03.2018(on Medical Ground) 10.07.2018 - 16.08.2018(on Medical Ground) 12.09.2018 - 06.12.2018(on Medical Ground) 22.01.2019 - 14.03.2019(on Medical Ground) 01.07.2019 - 30.07.2019(on Medical Ground) 31.07.2019 - 21.08.2019(on Medical Ground) 16.09.2019 - 15.10.2019(on Medical Ground) 16.10.2019 - 14.11.2019(on Medical Ground)
15.	Details of relaxation already availed	2 year of relaxation availed for placement / promotion to Assistant Professor Stage II (with AGP 7000) on account of Ph.D.
16.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Stage III	YES
18.	A Ph.D. Degree in Subject relevant/ allied / relevant discipline.	Ph.D. in Chemistry
19.	<u>Any one of the following :</u> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)	Participated in the UGC-Sponsored Live Online Refresher Course in Materials Science (Interdisciplinary) conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm from 15.10.2020 to 28.10.2020.

	<b>OR</b> Completed one MOOCs Course (With e-certification) <b>OR</b> Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the Panel	06.11.2024
22.	Date of meeting of the Selection Committee	07.11.2024
23.	Quorum of the Selection committee (Five members including TWO Subject Experts)	YES - SEVEN members including TWO Subject Experts attended the meeting.

**VI. Recommendation of Selection Committee:**

The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades secured for various categories have been verified and the committee found that the teacher has sufficient grades in each category. After making a detailed evaluation regarding the performance of the teacher as well as interviewing the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala. Dr.A.Maria Starvin, is found qualified for placement / promotion to the post of Associate Professor Stage IV, w.e.f. 01.02.2020 F.N. and hence, the selection committee recommends the teacher for placement/ promotion to the post of Associate Professor Stage IV, w.e.f. 01.02.2020 F.N.

**VII. Remarks on the Proposal:**

It may be noted that, as per the 3rd Amendment of UGC Regulations 2018, which is implemented as per U.O No. Ac F II/9899/2023/UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. As the teacher completed the required Refresher/ Orientation Courses before 31.12.2023 (i.e. 28.10.2020), the incumbent teacher is eligible to be placed/ promoted to Associate Professor Stage IV, w.e.f. 01.02.2020 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr.A.Maria Starvin, Department of Chemistry, Christian College, Kattakada, from Assistant Professor Stage III to Associate Professor Stage IV, w.e.f. 01.02.2020 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.A.Maria Starvin, Department of Chemistry, Christian College, Kattakada, from Assistant Professor Stage III to Associate Professor Stage IV, w.e.f. 01.02.2020 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B3      N.S.S. College, Pandalam - Request for approval to the appointment of Prof. (Dr.) Sanalkumar M. G., Professor in Zoology as Principal in charge – reg.**

**(19246/Ac F II/2024/UOK)**

The Secretary, N.S.S. Colleges' Central Committee, Changanacherry has submitted a proposal for the approval to the appointment of Prof. (Dr.) Sanalkumar M.G., Professor in the department of Zoology as the Principal in charge with powers of Drawing and Disbursing Officer at N.S.S. College, Pandalam w.e.f. 26.03.2024 F. N. against the vacancy of Dr.S.Gopalakrishna Pillai, Principal, transferred to P. R. N.S.S. College, Mattannur.

Provisions laid down in the Keral University First Statutes, 1977:

*As per statutes 21 - Principal's responsibilities of chapter 24; In every College, the Principal shall be the Head of the College and shall be responsible for the internal management and administration of the college. In the absence of Principal, the senior-most Professor or in his absence the senior-most Lecturer of the College shall be in charge of the duties of the Principal. No person shall be appointed as a Principal who does not possess the qualifications and experience prescribed by the Regulations.*

*It may be noted that University vide circular No.11803/Ac F II/2024/UOK dated 28.02.2024 had directed the Educational Agencies of Private Aided Colleges to appoint a Principal on regular basis where Principal post is lying vacant. In the absence of a regular Principal, the Educational Agency shall appoint the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both professor and Associate Professor, senior most Assistant Professor, as the Principal in charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977".*

It may be noted that, Dr. Kishore Ram, Professor in the Department of English had submitted a complaint claiming that, he is the senior most Professor of the college and hence he is eligible to be appointed as Principal in charge of the college. In the seniority list submitted by the college Dr. Kishore Ram occupied the last position in the seniority list. In response to the letter forwarded by University, the Management had stated that Dr. Sanalkumar M. G., Professor in the department of Zoology is the only candidate who had passed Account Test for the appointment as Drawing and Disbursing Officer. Since the post Principal in charge is inclusive of the powers of Drawing and Disbursing Officer, Prof. (Dr.) Sanalkumar M. G. is the eligible candidate for the post.

Now, it is been informed by the college authorities that Dr. Kishore Ram has been transferred to M.M. N.S.S. College, Kottiyam and new seniority list has been submitted by the Management. According to the seniority list sent by the Educational Agency, Prof. (Dr.) K. G. Padmakumaran Nair is the senior professor in the college. However, he has submitted a relinquishment letter, Therefore, the next senior professor, Prof. (Dr.) Sanalkumar M. G. in the college become eligible to be appointed as the Principal in charge of the college.

The above proposal was placed at the Syndicate held on 05.11.2024 & 11.11.2024, vide item no. 15.08.B29 and resolved to refer back to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

*It may be noted that Prof. (Dr.) Sanalkumar M. G. was appointed as Drawing and Disbursing Officer of the College for 4 consecutive terms, and the last term expired on 25.12.2024 A.N.*

In light of the above facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of the appointment of Prof. (Dr.) Sanalkumar M. G., Professor, in the department of Zoology as Principal in charge with powers of Drawing and Disbursing Officer at N.S.S. College, Pandalam, w.e.f. 26.03.2024 F.N. against the vacancy of Dr. S. Gopalakrishna Pillai, Principal, transferred to P.R. N.S.S. College, Mattannur, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

***The Committee considered the proposal for the approval of the appointment of Prof. (Dr.) Sanalkumar M.G., Professor, in the department of Zoology as Principal in charge with powers of Drawing and Disbursing Officer at N.S.S. College, Pandalam, w.e.f. 26.03.2024 F.N. against the vacancy of Dr. S. Gopalakrishna Pillai, Principal, transferred to P.R.N.S.S. College, Mattannur***

*and recommended to approve the same considering the exigency of the situation causing delay in taking timely decision regarding the academic and administrative matters in the college.*

*The committee further recommended to direct the Secretary, N.S.S Colleges' Central Committee to initiate steps within 6 months to appoint a regular Principal in the college.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B4**      *St. Cyril's College, Adoor - Request for approval of appointment of Dr. Susan Alexander, Associate Professor, Department of English as Principal in charge of the college – reg.*

**(31030/Ac F II/2024/UOK)**

The Manager, St. Cyril's College, Adoor, has submitted a proposal for the approval of the appointment of Dr. Susan Alexander, Associate Professor in the department of English as the Principal in charge of the College, w.e.f. 01.01.2025 F. N. against the retirement vacancy of Dr. A. K. Thomas, Principal of the College, who retired on 31.05.2020. It also states that Dr. Baiju P. Jose, the only Professor in the College has expressed his unwillingness for the said appointment and has submitted the relinquishment letter. The Educational Agency submitted the seniority list of the teaching faculty along with the appointment order.

It may be noted that, the same proposal was considered by the Syndicate held on 05.11.2024 & 11.11.2024 and had resolved to reject the proposal and the Educational Agency has resubmitted the proposal including the relinquishment letter of the only professor in the college.

**Provisions laid down in the Kerala University First Statutes, 1977:**

*As per statutes 21 - Principal's responsibilities of chapter 24; In every College, the Principal shall be the Head of the College and shall be responsible for the internal management and administration of the college. In the absence of Principal, the senior-most Professor or in his absence the senior-most Lecturer of the College shall be in charge of the duties of the Principal. No person shall be appointed as a Principal who does not possess the qualifications and experience prescribed by the Regulations.*

Since the only teacher with the designation of Professor position has submitted a relinquishment letter, Dr. Susan Alexander, the senior-most teacher in the college become eligible to be appointed as the Principal in charge of the college.

It may be noted that Dr. Susan Alexander is appointed as Drawing and Disbursing Officer of the College for 3 consecutive terms, and the current term will expire on 28.02.2025 A.N.

*It may be noted that University vide circular No.11803/Ac F II/2024/UOK dated 28.02.2024 had directed the Educational Agencies of Private Aided Colleges to appoint a Principal on regular basis where Principal post is lying vacant. In the absence of a regular Principal, the Educational Agency shall appoint the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both professor and Associate Professor both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977".*

In light of the above facts and as per the orders of the Vice Chancellor, the proposal for the approval of the appointment of Dr. Susan Alexander, Associate Professor, Department of English as Principal in charge with powers of Drawing and Disbursing Officer at St. Cyril's College, Adoor w.e.f. 01.01.2025 F.N. in the retirement vacancy of Dr. A. K. Thomas., Principal., is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal for the approval of the appointment of Dr. Susan Alexander, Associate Professor, Department of English as Principal in charge with powers of Drawing and Disbursing Officer at St.Cyril's College, Adoor w.e.f. 01.01.2025 F.N. in the retirement vacancy of Dr.A.K. Thomas., Principal., and recommended to approve the same*

*considering the exigency of the situation causing delay in taking timely decision regarding the academic and administrative matters in the college.*

*The committee further recommended to direct the Educational Agency to initiate steps within 6 months to appoint a regular Principal in the college.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B5** *H.H.M.S.P.B.N.S.S. College for Women, Neeramankara – CAS Placement/ Promotion of Dr. Aswathy P., Department of Commerce from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of – reg.*

**(4773/Ac F II/2025/UOK)**

The Principal, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara, has submitted a proposal for the approval of CAS Placement/ Promotion of Dr. Aswathy P., Department of Commerce of the college from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 11.08.2022 F. N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree - University - Year of passing	M.Com - Annamalai University - May 2005
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - Year of passing	UGC NET - 2010
4.	Ph. D. - Subject, University & Year of passing	Ph.D. in Commerce - University of Kerala - Date of Award: 11.08.2017
<b>II. Verified data from the service book</b>		
5.	Date of Birth	04.10.1982
6.	Date of first entry into service as Assistant Professor	12.09.2012 F.N.
7.	Date of Placement/ Promotion to Assistant Professor (Academic Level-11)	11.08.2017 F. N.
<b>III. Details of the Proposed placement/ promotion</b>		
8.	Post to which Placement/ Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level-11)	10.08.2022 A. N.
10.	Proposed Date of the Placement/ Promotion	11.08.2022 F. N.
11.	Date of retirement	31.03.2039
12.	Assessment Period	11.08.2017 F. N. - 10.08.2022 A. N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	1 year, 1 month relaxation availed for placement/ promotion to Assistant Professor (Academic Level-11) on account of Ph.D. (Ph.D. was awarded on 11.08.2017)
15.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	Any two of the following: Refresher Courses/Research Methodology course/	1. Successfully completed online Two

18.	Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules 'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Week Refresher Course in "Commerce and Management"organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 25.06.2021 to 08.07.2021.  2. Participated in the UGC-Sponsored Refresher Course in Education Technology in ICT (Multidisciplinary) - conducted by the UGC-HRDC University of Kerala from 06.03.2024 - 19.03.2024.
	Yes	

#### **V. Screening cum Evaluation Committee**

19.	Date of issuance of communication to the members of the panel	17.02.2024
20.	Date of meeting of the Screening cum Evaluation Committee	06.06.2024
21.	Quorum of the Screening cum Evaluation committee shall be 3 including 1 Subject Expert	3 members including 2 Subject Experts attended the meeting.

#### **VI. Recommendation of Screening cum Evaluation committee:**

In the minutes of the Screening cum Evaluation Committee held on 06.06.2024, it is stated that the Committee went through all the claims, along with the supporting documents in proof of age, academic qualifications and details of service submitted by the candidate. The Service Book, Certificates of qualifications and the PBAS Proforma with respect to the candidate were scrutinized and verified in detail by the Committee. The API Score claimed for various categories have been verified against the documents produced and the Screening Committee found that the candidate has all the requirements for placement / promotion to Assistant Professor (Academic Level-12). The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service record of the teacher. The Grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. Based on the performance of the teacher before the Committee, and in tune with the existing UGC norms, Government orders and Statutes of University of Kerala, Dr. Aswathy P., is found eligible for placement/ promotion as Assistant Professor (Academic Level-12), w.e.f. 11.08.2022 F. N.

#### **VII. Remarks on the proposal:**

4th Amendment of UGC Regulations 2018 notified on 06.06.2024 - proviso prescribed under Clause 6.3 in the UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Other Measures for the Maintenance of Standards in Higher Education, stipulates - "The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify till 31<sup>st</sup> December 2024 as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations. The date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfil all eligibility criteria required for promotion." University implemented the same vide UO No. 8596/2024/UOK dated 14.10.2024.

The Selection Committee for the CAS Placement/ Promotion of the incumbent was constituted on 06.06.2024 and recommended the placement/ promotion of the incumbent exercising UGC Regulations 2018, Option A, before the issuance of the said UO.

Later, as per UO No. 11066/2024/UOK dated 20.12.2024, - "Proposals submitted in accordance with the 4<sup>th</sup> Amendment of the UGC Regulation 2018, for the placement /promotion of teachers, recommended by the Screening-cum-Evaluation/ Selection Committee convened after the notification of 4<sup>th</sup> amendment by the UGC (6<sup>th</sup> June 2024) and before the issuance of University's implementation order, shall be regularized for processing and approval". Accordingly the recommendation of the Selection Committee is ratified.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Aswathy P., Department of Commerce, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 11.08.2022 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Aswathy P., Department of Commerce, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 11.08.2022 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

***Item No.18.105.B6 Christian College, Kattakada – CAS Placement/ Promotion of Dr.Mahesh.S., Department of Botany, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A)- Approval of – Reg. (39241/Ac F II/2024/UOK)***

The Drawing and Disbursing Officer, Christian College, Kattakada has submitted a proposal for the approval of CAS Placement/ Promotion of Dr. Mahesh S., Department of Botany of the College from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 24.01.2021 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per Option B, UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree - University - Year of passing	M.Sc. Botany - University of Kerala - 1995
2.	M.Phil (University) &Year of passing	M.Phil Botany - University of Kerala - 1998
3.	NET/SLET (Subject)	CSIR - NET - December 1999
4.	Ph.D. (University) &Year of passing	Ph.D. in Botany - University of Kerala - Date of Award 28.05.2022
<b>II.Verified data from the service book</b>		
5.	Date of Birth	08.06.1972
6.	Date of first entry into service as Lecturer	24.01.2008 F. N.
7.	Date of Placement/ Promotion to Assistant Professor Stage II	24.01.2013 F. N.
8.	Date of Placement/ Promotion to Assistant Professor (Academic Level-12)	24.01.2018 F. N.
<b>III. Details of the Proposed placement / promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level-13A)
10.	Date of completion of Service as Assistant	23.01.2021 A. N.



	Professor (Academic Level-12)	
11.	Proposed Date of the Placement /Promotion	24.01.2021 F. N.
12.	Date of retirement	31.03.2029
13.	Assessment Period	24.01.2018 – 23.01.2021 (3 Years)
14.	L.W.A availed during the assessment period	NIL
15.	Details of relaxation already availed	1 year of relaxation availed for placement/promotion to Assistant Professor Stage II (with AGP 7000) on account of M.Phil.
16.	UGC Regulations applied	Option B, UGC Regulations 2018

#### **IV. Eligibility Criteria (Clause 6.4.B.III)**

17.	Completed three years of service as Assistant Professor in Academic Level-12	Yes
18.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree : Minimum 2 Publications Holders of Ph.D Degree : Minimum 1 publication	2 Publications (Holders of M.Phil Degree)
19.	One Course/Programme from among the categories of Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/ Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration during the Assessment Period.	Participated in the UGC-Sponsored Refresher Course in Life Sciences (Interdisciplinary) conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm from 06.09.2018 to 26.09.2018.
20.	Minimum API score of 45 for Category II & III in Assessment period.	364.5

#### **V. Selection Committee**

21.	Date of issuance of communication to the members of the panel	04.06.2024
22.	Date of meeting of the Selection Committee	12.06.2024
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	Yes - SIX members including TWO Subject Experts attended the meeting

#### **VI. Recommendation of Selection committee:**

The Selection Committee for the screening of Dr. Mahesh S., Assistant Professor, Department of Botany, Christian College, Kattakada from Academic Level 12 to Academic Level 13A was conducted by complying with the Regulations of UGC regulations 2018 and the Rules and Regulations of the University of Kerala. The Selection Committee has gone through the Performance Based Appraisal System (PBAS) from 2018 to 2021 of the candidate and had found that the incumbent has attained sufficient grade / score, required for the promotion. The committee is fully satisfied with the performance of the candidate and unanimously recommend to placement/promotion to Dr. Mahesh S., from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) w.e.f. 24.01.2021 F. N.

#### **VII. Remarks on the proposal:**

4<sup>th</sup> Amendment of UGC Regulations 2018 notified on 06.06.2024 - proviso prescribed under Clause 6.3 in the UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Other Measures for the Maintenance of Standards in Higher Education, stipulates - "The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify till 31<sup>st</sup> December 2024 as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations. The date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate

should fulfil all eligibility criteria required for promotion.” University implemented the same vide UO No. 8596/2024/UOK dated 14.10.2024.

The Selection Committee for the CAS Placement/ Promotion of the incumbent was constituted on 12.06.2024 and recommended the placement/ promotion of the incumbent exercising UGC Regulations 2018, Option B, before the issuance of the said UO.

Later, as per UO No. 11066/2024/UOK dated 20.12.2024, - "Proposals submitted in accordance with the 4th Amendment of the UGC Regulation 2018, for the placement /promotion of teachers, recommended by the Screening-cum-Evaluation / Selection Committee convened after the notification of 4th amendment by the UGC (6th June 2024) and before the issuance of University's implementation order, shall be regularized for processing and approval". Accordingly the recommendation of the Selection Committee is ratified.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of Dr. Mahesh S., Department of Botany, Christian College, Kattakada, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 24.01.2021 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Mahesh.S., Department of Botany, Christian College, Kattakada, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 24.01.2021 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B7**      ***St. Stephen's College, Pathanapuram - C.A.S. Placement/ Promotion of Fr. George Mathew, Assistant Professor in the Department of Syriac, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of - reg.***

**(6688/Ac F II/2025/UOK)**

The Drawing and Disbursing Officer, St. Stephen's College, Pathanapuram has forwarded a proposal for the approval of C.A.S. Placement / Promotion of Fr. George Mathew, Assistant Professor in the Department of Syriac of the College from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 30.07.2023 F.N. Relevant documents such as Placement Order, A.P.I. Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR C.A.S. PLACEMENT / PROMOTION</b>		
<b><u>I.Qualifications of the Teacher</u></b>		
1.	Master's Degree - University - Year of passing	M A Syriac Language and Literature - Mahatma Gandhi University - 2007
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - Year of Passing	Nil
4.	Ph. D. - University & Year of passing	Nil
<b><u>II.Verified data from the Service Book</u></b>		
5.	Date of Birth	20.04.1972
6.	Date of first entry into service as Assistant Professor	30.07.2012 F.N.
7.	Date of Placement/ Promotion to Assistant	30.07.2018 F.N.

	Professor (Academic Level 11)	
<b>III. Details of the proposed Placement/ Promotion</b>		
8.	Post to which Placement/ Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level-11)	29.07.2023 A.N.
10.	Proposed Date of the Placement/ Promotion	30.07.2023 F.N.
11.	Date of retirement	30.04.2028
12.	Assessment Period	30.07.2018 F.N. - 29.07.2023 A.N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Nil
15.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	Any two of the following: Refresher Courses/ Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant) - minimum of 10 modules	1. Participated in the UGC-Sponsored Refresher Course in Human Rights (Multidisciplinary) conducted by the UGC - HRDC, University of Kerala from 08.10.2018 to 29.10.2018. 2. Completed Two-Week Faculty Development Programme on "Advanced Concepts for Developing MOOCs" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 02.07.2020 to 17.07.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to the Educational Agency	17.02.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	30.05.2024
21.	Quorum of the Screening-cum-Evaluation Committee (THREE members including ONE Subject Expert)	Yes - THREE members including TWO Subject Experts attended the meeting.
<b>VI. Recommendation of Screening cum Evaluation committee:</b>		
it is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement/ promotion to the post of Assistant Professor (Academic Level 12) w.e.f. 30.07.2023 F.N. and hence, the committee recommends the teacher for placement/ promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 30.07.2023 F.N.		
<b>VII. Remarks on the proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of C.A.S. Placement / Promotion of Fr. George Mathew, Assistant Professor in the Department of Syriac, St. Stephen's College, Pathanapuram from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 30.07.2023 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Fr. George Mathew, Assistant Professor in the Department of Syriac, St. Stephen's College, Pathanapuram from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 30.07.2023 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B8**      ***N.S.S. College, Pandalam - C.A.S. Placement/ Promotion of Dr. Sunil Chandran S., Assistant Professor in the Department of Commerce, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of - reg.***

**(53722/Ac F II/2024/UOK)**

The Drawing and Disbursing Officer, N.S.S. College, Pandalam has forwarded a proposal for the approval of C.A.S. Placement / Promotion of Dr. Sunil Chandran S., Assistant Professor in the Department of Commerce of the College from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 02.06.2022 F.N. Relevant documents such as Placement Order, A.P.I. Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR C.A.S. PLACEMENT / PROMOTION</b>		
<b><u>I. Qualifications of the Teacher</u></b>		
1.	Master's Degree - University - Year of passing	M.Com. - University of Kerala - 1998
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - Year of Passing	UGC NET - Qualified in 2000
4.	Ph.D. - University & Year of passing	Ph.D in Commerce-University of Kerala- 2020
<b><u>II. Verified data from the Service Book</u></b>		
5.	Date of Birth	27.05.1976
6.	Date of first entry into service as Lecturer	02.06.2011 F.N.
7.	Date of Placement/ Promotion to Assistant Professor (Academic Level 11)	02.06.2017 F.N.
<b><u>III. Details of the proposed Placement/ Promotion</u></b>		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level-11)	01.06.2022 A.N.
10.	Proposed Date of the Placement/ Promotion	02.06.2022 F.N.
11.	Date of retirement	31.05.2032
12.	Assessment Period	02.06.2017 F.N. - 01.06.2022 A.N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Nil
15.	UGC Regulations applied	Option A, UGC Regulations 2018
<b><u>IV. Eligibility Criteria (Clause 6.4.B.II)</u></b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	Any two of the following:	1. Participated in the 14 day Online Refresher

	Refresher Courses/Research Methodology course/ Workshops/ Syllabus Up-gradation Workshop/ Teaching- Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	Course (Multidisciplinary) in Techno-Pedagogy Tools Towards Digital Era of Teaching, conducted by S D College, Alappuzha in collaboration with UGC-HRDC, University of Kerala from 28.09.2020 to 11.10.2020. 2. Participated in the Refresher Course in Development Studies (Commerce, Economics & Management), conducted by the UGC - HRDC, University of Calicut from 06.12.2021 to 18.12.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes

#### **V. Screening-cum-Evaluation Committee**

19.	Date of intimating the validity of the panel to the Educational Agency	16.02.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	28.06.2024
21.	Quorum of the Screening-cum-Evaluation Committee (THREE members including ONE Subject Expert)	Yes - FOUR members including TWO Subject Experts attended the meeting.

#### **VI. Recommendation of Screening cum Evaluation committee:**

It is stated that, the committee has carefully scrutinized the P.B.A.S. records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing U.G.C. norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement / promotion to the post of Assistant Professor (Academic Level 12) w.e.f. 02.06.2022 F.N. and hence, the committee recommends the teacher for placement / promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 02.06.2022 F.N.

#### **VII. Remarks on the proposal:** Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of C.A.S. Placement/ Promotion of Dr. Sunil Chandran S., Assistant Professor in the Department of Commerce, N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 02.06.2022 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

#### **Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Sunil Chandran S., Assistant Professor in the Department of Commerce, N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 02.06.2022 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B9**      **N.S.S. College, Pandalam - C.A.S. Placement/ Promotion of Dr. Sandhya B. Nair, Assistant Professor in the Department of Sanskrit, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of - reg.**

(61117/Ac F II/2024/UOK)

The Drawing and Disbursing Officer, N.S.S. College, Pandalam has forwarded a proposal for the approval of C.A.S. Placement/ Promotion of Dr. Sandhya B. Nair, Assistant Professor in the Department of Sanskrit of the College from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 07.09.2021 F.N. Relevant documents such as Placement Order, A.P.I. Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR C.A.S. PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - University - Year of passing	M A Sanskrit - University of Kerala - 2000
2.	M.Phil - University & Year of passing	M.Phil. in Sanskrit-University of Kerala - 2003
3.	NET/ SLET - Year of Passing	Nil
4.	Ph. D. - University & Year of passing	Ph. D. in Sanskrit - University of Kerala - 2008
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	05.05.1978
6.	Date of first entry into service as Assistant Professor	07.09.2012 F.N.
7.	Date of Placement/ Promotion to Assistant Professor (Academic Level 11)	07.09.2016 F.N.
<b>III. Details of the proposed Placement/ Promotion</b>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level-11)	06.09.2021 A.N.
10.	Proposed Date of the Placement / Promotion	07.09.2021 F.N.
11.	Date of retirement	31.05.2034
12.	Assessment Period	07.09.2016 F.N. - 06.09.2021 A.N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Two years relaxation availed for the placement/ promotion from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 on account of Ph.D.
15.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration	1. Participated in the UGC-Sponsored Refresher Course in Curriculum Design, Implementation and Learning Outcome (Multidisciplinary) conducted by the UGC-HRDC, University of Kerala, Kariavattom, Tvpm from 31.01.2020 to 13.02.2020.

	in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (with e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	2. Participated in the UGC Sponsored Refresher Course in Sanskrit, Batch - I(on-line) conducted by the UGC-HRDC, University of Madras, Chennai from 10.12.2020 to 23.12.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes

#### **V. Screening-cum-Evaluation Committee**

19.	Date of intimating the validity of the panel to the Educational Agency	14.02.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	08.04.2024
21.	Quorum of the Screening-cum-Evaluation Committee (THREE members including ONE Subject Expert)	Yes - FOUR members including TWO Subject Experts attended the meeting.

#### **VI. Recommendation of Screening cum Evaluation committee:**

It is stated that, the committee has carefully scrutinized the P.B.A.S. records of the work done by the teacher and service records of the teacher. The A.P.I. scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing U.G.C. norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement/ promotion to the post of Assistant Professor (Academic Level 12) w.e.f. 07.09.2021 F.N. and hence, the committee recommends the teacher for placement/ promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 07.09.2021 F.N.

#### **VII. Remarks on the proposal:**Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of C.A.S. Placement/ Promotion of Dr. Sandhya B. Nair, Assistant Professor in the Department of Sanskrit, N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 07.09.2021 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

#### **Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sandhya B. Nair, Assistant Professor in the Department of Sanskrit, N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 07.09.2021 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.*

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B10**     *N.S.S. College, Pandalam - C.A.S. Placement/ Promotion of Dr. Asha R. Nair, Assistant Professor in the Department of Commerce, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of - reg.*

(59174/Ac F II/2024/UOK)

The Drawing and Disbursing Officer, N.S.S. College, Pandalam has forwarded a proposal for the approval of C.A.S. Placement/ Promotion of Dr.Asha R. Nair, Assistant Professor in the Department of Commerce of the College from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 13.08.2023 F.N. Relevant documents such as Placement Order, A.P.I. Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR C.A.S. PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree – University – Year of passing	M.Com.–Mahatma Gandhi University–2006
2.	M.Phil – University & Year of passing	M.Phil.–Mahatma Gandhi University– 2008
3.	NET / SLET – Year of Passing	UGC NET – Qualified in 2011
4.	Ph. D. – University & Year of passing	Ph. D. in Commerce – Mahatma Gandhi University – 2013
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	26.11.1983
6.	Date of first entry into service as Assistant Professor	13.08.2014 F.N.
7.	Date of Placement / Promotion to Assistant Professor (Academic Level 11)	13.08.2018 F.N.
<b>III. Details of the proposed Placement / Promotion</b>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level-11)	12.08.2023 A.N.
10.	Proposed Date of the Placement / Promotion	13.08.2023 F.N.
11.	Date of retirement	31.03.2043
12.	Assessment Period	13.08.2018 F.N. – 12.08.2023 A.N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Two years relaxation availed for the placement/ promotion from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) on account of Ph.D.
15.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant – (at least one quadrant)- minimum of 10 modules	1. Participated in the Online Refresher Course in Commerce and Management conducted by the UGC – HRDC, Kannur University from 30.09.2021 to 13.10.2021  2. Participated in the Refresher Course in Commerce and Management conducted by the UGC – HRDC, Kannur University from 29.07.2022 to 11.08.2022



18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to the Educational Agency	17.02.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	28.06.2024
21.	Quorum of the Screening-cum-Evaluation Committee (THREE members including ONE Subject Expert)	Yes – FOUR members including TWO Subject Experts attended the meeting.
<b>VI. Recommendation of Screening cum Evaluation committee:</b>		
It is stated that, the committee has carefully scrutinized the P.B.A.S. records of the work done by the teacher and service records of the teacher. The A.P.I. scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing U.G.C. norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement/ promotion to the post of Assistant Professor (Academic Level 12) w.e.f. 13.08.2023 F.N. and hence, the committee recommends the teacher for placement/ promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 13.08.2023 F.N.		
<b>VII. Remarks on the proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of C.A.S. Placement/ Promotion of Dr.Asha R. Nair, Assistant Professor in the Department of Commerce, N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 13.08.2023 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Asha R. Nair, Assistant Professor in the Department of Commerce, N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 13.08.2023 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B11** *Christian College, Kattakada - C.A.S. Placement/ Promotion of Smt.Sheena T.V., Assistant Professor in the Department of Physics, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of - reg.*

(62922/Ac F II/2024/UOK)

The Principal, Christian College, Kattakada has forwarded a proposal for the approval of C.A.S. Placement/ Promotion of Smt. Sheena T.V., Assistant Professor in the Department of Physics of the College from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 01.11.2023 F.N. Relevant documents such as Placement Order, A.P.I. Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR C.A.S. PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - University - Year of passing	M.Sc. Physics - University of Kerala -2005
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - Year of Passing	UGC NET - Qualified in 2011
4.	Ph. D. - University & Year of passing	Nil
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	31.05.1983
6.	Date of first entry into service as Assistant Professor	01.11.2012 F.N.
7.	Date of Placement/ Promotion to Assistant Professor Academic Level 11	01.11.2018 F.N.
<b>III. Details of the proposed Placement/ Promotion</b>		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor Academic Level 11	31.10.2023 A.N.
10.	Proposed Date of the Placement / Promotion	01.11.2023 F.N.
11.	Date of retirement	31.05.2039
12.	Assessment Period	01.11.2018 F.N. - 31.10.2023 A.N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Nil
15.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor Academic Level 11	Yes
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1. Successfully completed a 2-Week Faculty Development Programme on "Managing Online Classes and Co-creating MOOCs 3.0" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 25.07.2020 to 10.08.2020. 2. Successfully completed National Online Refresher Course/ Two Week Faculty Development Programme (Inter disciplinary) on "Structural Analysis Using Rietveld Refinement, Microscopic and Compositional Analysis" organized by Guru Angad Dev Teaching Learning Centre, A Centre of Ministry of Education under PMMMNMTT from 29.09.2021 to 13.10.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to the Educational Agency	22.06.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	06.08.2024
21.	Quorum of the Screening-cum-Evaluation Committee (THREE members including ONE Subject Expert)	Yes - FOUR members including TWO Subject Experts attended the meeting.
<b>VI. Recommendation of Screening cum Evaluation committee:</b>		

It is stated that, the committee has carefully scrutinized the P.B.A.S. records of the work done by the teacher and service records of the teacher. The A.P.I. scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing U.G.C. norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement/ promotion to the post of Assistant Professor (Academic Level 12) w.e.f. 01.11.2023 F.N. and hence, the committee recommends the teacher for placement/ promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 01.11.2023 F.N.

**VII. Remarks on the proposal:** Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of C.A.S. Placement/ Promotion of Smt. Sheena T.V., Assistant Professor in the Department of Physics, Christian College, Kattakada from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 01.11.2023 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt. Sheena T.V., Assistant Professor in the Department of Physics, Christian College, Kattakada from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 01.11.2023 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B12** *Christian College, Kattakada – C.A.S. Placement/ Promotion of Sri.Hari.V.G., Assistant Professor in the Department of Statistics, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of - reg.*

(62924/Ac F II/2024/UOK)

The Principal, Christian College, Kattakada has forwarded a proposal for the approval of C.A.S. Placement/ Promotion of Shri. Hari V. G., Assistant Professor in the Department of Statistics of the College from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 02.01.2023 F.N. Relevant documents such as Placement Order, A.P.I. Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR C.A.S. PLACEMENT / PROMOTION</b>		
<b><u>I. Qualifications of the Teacher</u></b>		
1.	Master's Degree - University - Year of passing	M.Sc. Statistics - Cochin University of Science and Technology - 2009
2.	M.Phil - University & Year of passing	Nil
3.	NET/ SLET - Year of Passing	UGC NET - Qualified in 2011
4.	Ph. D. - University & Year of passing	Nil
<b><u>II. Verified data from the Service Book</u></b>		
5.	Date of Birth	01.06.1987
6.	Date of first entry into service as Assistant Professor	02.01.2012 F.N.
7.	Date of Placement/ Promotion to Assistant Professor Academic Level 11	02.01.2018 F.N.

<b>III. Details of the proposed Placement/ Promotion</b>		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor Academic Level 11	01.01.2023 A.N.
10.	Proposed Date of the Placement / Promotion	02.01.2023 F.N.
11.	Date of retirement	31.05.2043
12.	Assessment Period	02.01.2018 F.N. - 01.01.2023 A.N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Nil
15.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Stage II / Academic Level-11	Yes
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1. Successfully completed Two Week Faculty Development Programme on "Innovative Practices for Academic Excellence (Multidisciplinary)" organized by Guru Angad Dev Teaching Learning Centre, A Centre of Ministry of Education under PMMMNMTT from 18.01.2021 to 30.01.2021. 2. Participated in the UGC-Sponsored Live Online Refresher Course in Women's Studies and Women Empowerment (Multidisciplinary) conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm from 21.01.2022 to 03.02.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to the Educational Agency	22.06.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	19.08.2024
21.	Quorum of the Screening-cum-Evaluation Committee (THREE members including ONE Subject Expert)	Yes - THREE members including TWO Subject Experts attended the meeting.
<b>VI. Recommendation of Screening cum Evaluation committee:</b>		
It is stated that, the committee has carefully scrutinized the P.B.A.S. records of the work done by the teacher and service records of the teacher. The A.P.I. scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing U.G.C. norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement/ promotion to the post of Assistant Professor (Academic Level 12) w.e.f. 02.01.2023 F.N. and hence, the committee recommends the teacher for placement / promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 02.01.2023 F.N.		
<b>VII. Remarks on the proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of C.A.S. Placement / Promotion of Shri. Hari V. G., Assistant Professor in the Department of Statistics, Christian College, Kattakada from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 02.01.2023 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Shri.Hari.V.G., Assistant Professor in the Department of Statistics, Christian College, Kattakada from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 02.01.2023 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B13** *N.S.S. College, Pandalam - C.A.S. Placement/ Promotion of Dr.Muthumon.T.R., Assistant Professor in the Department of Commerce, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of - reg.*

(53712/Ac F II/2024/UOK)

The Drawing and Disbursing Officer, N.S.S. College, Pandalam has forwarded a proposal for the approval of C.A.S. Placement/ Promotion of Dr. Muthumon T.R., Assistant Professor in the Department of Commerce of the College from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 20.06.2022 F.N. Relevant documents such as Placement Order, A.P.I. Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR C.A.S. PLACEMENT / PROMOTION</b>		
<b><u>I.Qualifications of the Teacher</u></b>		
1.	Master's Degree - University - Year of passing	M.Com. - University of Kerala - 2006
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - Year of Passing	UGC NET - Qualified in 2006
4.	Ph. D. - University & Year of passing	Ph.D. in Commerce - University of Kerala - 2021
<b><u>II.Verified data from the Service Book</u></b>		
5.	Date of Birth	07.03.1984
6.	Date of first entry into service as Lecturer	20.06.2011 F.N.
7.	Date of Placement/ Promotion to Assistant Professor (Academic Level 11)	20.06.2017 F.N.
<b><u>III. Details of the proposed Placement/ Promotion</u></b>		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level-11)	19.06.2022 A.N.
10.	Proposed Date of the Placement/ Promotion	20.06.2022 F.N.
11.	Date of retirement	31.03.2039
12.	Assessment Period	20.06.2017 F.N. - 19.06.2022 A.N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Nil
15.	UGC Regulations applied	Option A, UGC Regulations 2018
<b><u>IV. Eligibility Criteria (Clause 6.4.B.II)</u></b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes

17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4- quadrant - (at least one quadrant)- minimum of 10 modules	1. Participated in the Refresher Course in Development Studies (Commerce, Economics, Management, Tourism) conducted by the UGC - HRDC, University of Calicut from 04.01.2021 to 16.01.2021. 2. Participated in the Refresher Course in Human Rights (multidisciplinary) conducted by the UGC - HRDC, University of Calicut from 25.10.2021 to 06.11.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes

#### **V. Screening-cum-Evaluation Committee**

19.	Date of intimating the validity of the panel to the Educational Agency	16.02.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	28.06.2024
21.	Quorum of the Screening-cum-Evaluation Committee (THREE members including ONE Subject Expert)	Yes - FOUR members including TWO Subject Experts attended the meeting.

#### **VI. Recommendation of Screening cum Evaluation committee:**

it is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement/ promotion to the post of Assistant Professor (Academic Level 12) w.e.f. 20.06.2022 F.N. and hence, the committee recommends the teacher for placement/ promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 20.06.2022 F.N.

#### **VII. Remarks on the proposal:**Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of C.A.S. Placement/ Promotion of Dr. Muthumon T.R., Assistant Professor in the Department of Commerce, N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 20.06.2022 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

#### **Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Muthumon.T.R., Assistant Professor in the Department of Commerce, N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 20.06.2022 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.*

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B14 N.S.S. College, Pandalam – CAS Placement/ Promotion of Dr. Sree Prasad R., Department of English from Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level-12) - Approval of – reg.**  
(61119/Ac F II/2024/UOK)

The Drawing and Disbursing Officer of N.S.S. College, Pandalam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Sree Prasad R., in the department of English of the college from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 09.12.2020 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree - University - Year of passing	M A English - University of Kerala - 2005
2.	M.Phil - University & Year of passing	M.Phil in English - Madurai Kamaraj University - 2007 (EC Submitted).
3.	NET/ SLET - with Subject	UGC NET - 2008
4.	Ph. D. - Subject, University & Year of passing	Ph.D. in English - Bharathiar University - July 2021 (EC Submitted).
<b>II. Verified data from the service book</b>		
5.	Date of Birth	02.05.1983
6.	Date of first entry into service as Assistant Professor	09.12.2010 F.N.
7.	Date of Placement/ Promotion to Assistant Professor (Stage-II)	09.12.2015 F.N.
<b>III. Details of the Proposed placement/ promotion</b>		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level-11)	08.12.2020 A.N.
10.	Proposed Date of the Placement/ Promotion	09.12.2020 F.N.
11.	Date of retirement	31.05.2039
12.	Assessment Period	09.12.2015 F.N. - 08.12.2020 A.N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Already availed for the placement/ promotion to the post of Assistant Professor with AGP 7000/- on account of M.Phil.
15.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)	Participated in the Refresher Course in English conducted by the UGC-Human Resource Development Centre, University of Hyderabad from 07.12.2018 to 27.12.2018.
	or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	Successfully completed 7 days National Faculty Development Programme on "Emerging Trends of Pedagogy in Language, Literature and Social Sciences" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 13.07.2020 to 19.07.2020.

18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes
<b>V. Screening cum Evaluation Committee</b>		
19.	Date of issuance of communication to the members of the panel	20.01.2022
20.	Date of meeting of the Screening cum Evaluation Committee	14.07.2022
21.	Quorum of the Screening cum Evaluation committee shall be 3 including 1 Subject Expert	4 members including 2 Subject Experts attended the meeting.
<b>VI. Recommendation of Screening cum Evaluation committee:</b>		
it is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement/ promotion to the post of Assistant Professor Academic Level 12 w.e.f. 09.12.2020 F.N. and hence, the committee recommends the teacher for placement/ promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 09.12.2020 F.N.		
<b>VII. Remarks on the proposal:</b>		
It is to be noted that the incumbent was appointed as an Assistant Professor in the Department of English at SVR NSS College, Vazhoor, under Mahatma Gandhi University, as per U.O. No. 2975/B1/2011/Acad. dated 09.06.2011. Subsequently, he was transferred to N.S.S. College, Pandalam, with effect from 02.06.2015 F.N., in accordance with order No. F/2598/15 dated 25.05.2015 issued by the Secretary, N.S.S. Colleges' Central Committee, Changanacherry.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Sree Prasad R., Department of English, N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 09.12.2020 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Sree Prasad R., Department of English, N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 09.12.2020 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B15**     ***N.S.S. College, Pandalam – CAS Placement/ Promotion of Dr. Ranjith Krishnan K.R., Department of English from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of – reg.***  
**(61123/Ac F II/2024/UOK)**

The Drawing and Disbursing Officer, N.S.S. College, Pandalam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Ranjith Krishnan K.R., in the department of English of the college from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 11.12.2019 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 (Option B) etc. are also attached with the proposal.



The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree - University - Year of passing	M A English - University of Kerala - 2003
2.	M.Phil - University & Year of passing	M.Phil - University of Kerala - 2006
3.	NET / SLET - Year of Passing	UGC NET - 2006
4.	Ph.D. - University & Year of passing	Ph.D. in English - University of Kerala - 2019
<b>II. Verified data from the service book</b>		
5.	Date of Birth	14.03.1980
6.	Date of first entry into service as Lecturer	11.12.2009 F.N.
7.	Date of Placement / Promotion to Assistant Professor Stage II	11.12.2014 F.N.
<b>III. Details of the Proposed placement / promotion</b>		
8.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor Stage II	10.12.2019 A.N.
10.	Proposed Date of the Placement /Promotion	11.12.2019 F.N.
11.	Date of retirement	31.03.2036
12.	Assessment Period	11.12.2014 F.N. - 10.12.2019 A.N.
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	1 year of relaxation availed for placement / promotion to Assistant Professor Stage II (with AGP 7000) on account of M.Phil.
15.	UGC Regulations applied	Option B, UGC Regulations 2018
<b>IV. Requirement / Qualification for the proposed placement / promotion</b>		
16.	Completed 05 years of service in Stage 2	Yes
17.	One Refresher Course/Methodology Workshop/Training, Teaching-Learning Evaluation Technology Programmes/Soft Skill Development Programmes & Faculty Development Programmes (2 weeks duration-14 days) after placement to Stage 2 and within the Assessment period	Participated in the UGC-Sponsored Refresher Course in English Language and Modern Literature conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm from 01.07.2015 to 21.07.2015.
18.	Verified API Category II & III (Minimum 50 in Assessment period)	279
<b>V. Screening cum Evaluation Committee</b>		
21.	Date of issuance of communication to the members of the panel	20.01.2022
22.	Date of meeting of the Screening cum Evaluation Committee	14.07.2022
23.	Quorum of the Selection committee	Yes - FOUR members including TWO Subject Experts attended the meeting
<b>VI. Recommendation of Screening cum Evaluation Committee:</b>		
it is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement/ promotion to the post of Assistant Professor Academic Level 12 w.e.f. 11.12.2019 F.N. and hence, the committee recommends the teacher for placement/ promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 11.12.2019 F.N.		

**VII. Remarks on the proposal:** Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement / Promotion of Dr. Ranjith Krishnan K. R., Department of English, N.S.S. College, Pandalam, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 11.12.2019 F.N., as per UGC Regulations 2018 (Option B), is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Ranjith Krishnan K.R., Department of English, N.S.S. College, Pandalam, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 11.12.2019 F.N., as per UGC Regulations 2018 (Option B) and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B16** *N.S.S. College, Pandalam - C.A.S. Placement/ Promotion of Dr. Anjali R., Assistant Professor in the Department of Physics, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of - reg.*

(69779/Ac F II/2024/UOK)

The Drawing and Disbursing Officer, N.S.S. College, Pandalam has forwarded a proposal for the approval of C.A.S. Placement/ Promotion of Dr. Anjali R., Assistant Professor in the Department of Physics of the College from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 07.12.2022 F.N. Relevant documents such as Placement Order, A.P.I. Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR C.A.S. PLACEMENT / PROMOTION</b>		
<b><u>I. Qualifications of the Teacher</u></b>		
1.	Master's Degree - University - Year of passing	M.Sc. Physics - Mahatma Gandhi University - 2003
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - Year of Passing	Nil
4.	Ph. D. - University & Year of passing	Ph.D in Physics-University of Kerala- 2012
<b><u>II. Verified data from the Service Book</u></b>		
5.	Date of Birth	29.02.1980
6.	Date of first entry into service as Assistant Professor	07.12.2013 F.N.
7.	Date of Placement/ Promotion to Assistant Professor (Academic Level 11)	07.12.2017 F.N.
<b><u>III. Details of the proposed Placement/ Promotion</u></b>		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level-11)	06.12.2022 A.N.
10.	Proposed Date of the Placement / Promotion	07.12.2022 F.N.
11.	Date of retirement	31.03.2040
12.	Assessment Period	07.12.2017 F.N. - 06.12.2022 A.N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	2 year of relaxation availed for placement / promotion to Assistant Professor

		Academic Level 11 on account of Ph.D.
15.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1. Successfully completed Two Weeks National Interdisciplinary Refresher Course on "Research Methodology and Data Analysis (Sharpening Skills through MSeExcel, SPSS, MATLAB and R)" from 24.03.2021 to 07.04.2021. 2. Participated in the UGC-Sponsored Live Online Short-Term Course in Soft Skill Development Programme conducted by the UGC-HRDC, University of Kerala, Kariavattom, Tvpm from 23.03.2022 to 29.03.2022. 3. Participated in the Short Term Course in Disaster Management and Climate Change-I - organised by UGC-HRDC, Kannur University from 26.07.2022 to 01.08.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to the Educational Agency	14.02.2024
20.	Date of meeting of the Screening-cum-Evaluation Committee	21.06.2024
21.	Quorum of the Screening-cum-Evaluation Committee (THREE members including ONE Subject Expert)	Yes - FOUR members including TWO Subject Experts attended the meeting.
<b>VI. Recommendation of Screening cum Evaluation committee:</b>		
it is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement/ promotion to the post of Assistant Professor (Academic Level 12) w.e.f. 07.12.2022 F.N. and hence, the committee recommends the teacher for placement/ promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 07.12.2022 F.N.		
<b>VII. Remarks on the proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of C.A.S. Placement/ Promotion of Dr. Anjali R., Assistant Professor in the Department of Physics, N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 07.12.2022 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Anjali.R., Assistant Professor in the Department of Physics, N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 07.12.2022 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B17**      *N.S.S. College, Pandalam – CAS Placement/ Promotion of Dr.Sreekala B., Department of English from Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level-12) - Approval of – reg.*

**(61121/Ac F II/2024/UOK)**

The Drawing and Disbursing Officer of N.S.S. College, Pandalam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Sreekala B., in the department of English of the college from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 10.12.2019 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree - University - Year of passing	MA English-Mahatma Gandhi University-1994
2.	M.Phil - University & Year of passing	M.Phil in English - Mahatma Gandhi University - 1997
3.	NET / SLET - Year of Passing	UGC NET - 1996
4.	Ph.D. - University & Year of passing	Ph.D. in English - Mahatma Gandhi University - 2020 (EC Submitted)
<b>II.Verified data from the service book</b>		
5.	Date of Birth	30.05.1972
6.	Date of first entry into service as Lecturer	10.12.2009 F.N.
7.	Date of Placement / Promotion to Assistant Professor Stage II	10.12.2014 F.N.
<b>III. Details of the Proposed placement / promotion</b>		
8.	Post to which Placement/Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor Stage II	09.12.2019 A.N.
10.	Proposed Date of the Placement /Promotion	10.12.2019 F.N.
11.	Date of retirement	31.05.2028
12.	Assessment Period	10.12.2014 F.N. - 09.12.2019 A.N.
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	1 year of relaxation availed for placement / promotion to Assistant Professor Stage II (with AGP 7000) on account of M.Phil.
15.	UGC Regulations applied	Option B, UGC Regulations 2018
<b>IV. Requirement / Qualification for the proposed placement / promotion</b>		
16.	Completed 05 years of service in Stage 2	Yes
17.	One Refresher Course/Methodology Workshop/Training, Teaching-Learning Evaluation Technology Programmes/Soft Skill Development Programmes & Faculty Development Programmes (2 weeks	Participated in the UGC-Sponsored Refresher Course in English Language and Modern Literature conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm from 01.07.2015 to 21.07.2015.

	duration-14 days)after placement to Stage 2 and within the Assessment period	
18.	Verified API Category II & III (Minimum 50 in Assessment period)	258
<b>V. Screening cum Evaluation Committee</b>		
21.	Date of issuance of communication to the members of the panel	20.01.2022
22.	Date of meeting of the Screening cum Evaluation Committee	14.07.2022
23.	Quorum of the Selection committee	Yes - FOUR members including TWO Subject Experts attended the meeting
<b>VI. Recommendation of Screening cum Evaluation Committee:</b>		
it is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement/ promotion to the post of Assistant Professor Academic Level 12 w.e.f. 10.12.2019 F.N. and hence, the committee recommends the teacher for placement/ promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 10.12.2019 F.N.		
<b>VII. Remarks on the proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Sreekala B., Department of English, N.S.S. College, Pandalam, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 10.12.2019 F.N., as per UGC Regulations 2018 (Option B), is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sreekala B., Department of English, N.S.S. College, Pandalam, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 10.12.2019 F.N., as per UGC Regulations 2018 (Option B) and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B18** *N.S.S. College, Pandalam – CAS Placement/ Promotion of Dr. Vijayakumar S., Department of Physics from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of – reg.*

**(53709/Ac F II/2024/UOK)**

The Drawing and Disbursing Officer, N.S.S. College, Pandalam has forwarded a proposal for the approval of CAS Placement / Promotion of Dr. Vijayakumar S., in the department of Physics of the college from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 04.06.2021 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree - University - Year of passing	M.Sc. Physics - Mahatma Gandhi University - May 1998 (EC Submitted).
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - with Subject	Nil
4.	Ph.D. - Subject, University & Year of passing	Ph.D. in Physics - National Institute of Technology, Calicut - Jan 2012 (EC Submitted).
<b>II. Verified data from the service book</b>		
5.	Date of Birth	29.05.1976
6.	Date of first entry into service as Assistant Professor	04.06.2012 F.N.
7.	Date of Placement/ Promotion to Assistant Professor (Academic Level 11)	04.06.2016 F.N.
<b>III. Details of the Proposed placement / promotion</b>		
8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	03.06.2021 A.N.
10.	Proposed Date of the Placement / Promotion	04.06.2021 F.N.
11.	Date of retirement	31.05.2032
12.	Assessment Period	04.06.2016 F.N. - 03.06.2021 A.N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	2 year of relaxation availed for placement / promotion to Assistant Professor Academic Level 11 on account of Ph.D.
15.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11. Any two of the following: Refresher Courses/Research Methodology course/ Workshops/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	Yes
17.		Participated in the Online Refresher Course in Physical Science, conducted by the UGC-Human Resource Development Centre, Kannur University from 09.10.2020 to 22.10.2020.  Participated in the UGC-Sponsored Live Online Refresher Course in Education and Teaching Methods (Multidisciplinary), conducted by the UGC-Human Resource Development Centre, University of Kerala from 17.03.2021 to 30.03.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes
<b>V. Screening cum Evaluation Committee</b>		
19.	Date of issuance of communication to the members of the panel	14.02.2024
20.	Date of meeting of the Screening cum Evaluation Committee	21.06.2024

21.	Quorum of the Screening cum Evaluation committee shall be 3 including 1 Subject Expert	4 members including 2 Subject Experts attended the meeting.
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**VI. Recommendation of Screening cum Evaluation committee:** it is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement/ promotion to the post of Assistant Professor Academic Level 12 w.e.f. 04.06.2021 F.N. and hence, the committee recommends the teacher for placement/ promotion from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 04.06.2021 F.N.

**VII. Remarks on the proposal:** Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Vijayakumar S., Department of Physics, N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 04.06.2021 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Vijayakumar S., Department of Physics, N.S.S. College, Pandalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 04.06.2021 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B19** *Christian College, Kattakada – CAS Placement/ Promotion of Dr.Prathibha K., Department of Malayalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of – reg.*

**(47815/Ac F II/2024/UOK)**

The Principal, Christian College, Kattakada has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Prathibha K., Department of Malayalam of the college from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 19.03.2023 F. N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b><u>I. Qualifications of the teacher</u></b>		
1.	Master's Degree - University - Year of passing	MA Malayalam - University of Kerala – 2005
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - Year of Passing	UGC NET - 2006
4.	Ph. D. - University & Year of passing	Ph.D in Malayalam - University of Kerala - 2020
<b><u>II. Verified data from the service book</u></b>		
5.	Date of Birth	31.05.1983

6.	Date of first entry into service as Assistant Professor	19.03.2012 F.N.
7.	Date of Placement/ Promotion to Assistant Professor Stage II	19.03.2018 F.N.
<b>III. Details of the Proposed placement / promotion</b>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level-11)	18.03.2023 A.N.
10.	Proposed Date of the Placement / Promotion	19.03.2023 F.N.
11.	Date of retirement	31.05.2039
12.	Assessment Period	19.03.2018 F.N. - 18.03.2023 A.N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Nil
15.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11. Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	Yes
17.		1. Participated in the UGC Sponsored Refresher Course in Malayalam Language and Literature conducted by UGC-HRDC, University of Kerala, Kariavattom, Tvpm from 07.12.2019 to 20.12.2019. 2. Successfully completed Two Weeks Faculty Development Programme on "Media and Art in Teaching and Learning (Interdisciplinary)" organized by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under the PMMMNMTT from 12.01.2021 to 25.01.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes
<b>V. Screening cum Evaluation Committee</b>		
19.	Date of issuance of communication to the members of the panel	22.06.2024
20.	Date of meeting of the Screening cum Evaluation Committee	25.07.2024
21.	Quorum of the Screening cum Evaluation committee shall be 3 including 1 Subject Expert	3 members including 2 Subject Experts attended the meeting.
<b>VI. Recommendation of Screening cum Evaluation committee:</b>		
it is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement/ promotion to the post of Assistant Professor Academic Level 12 w.e.f. 19.03.2023 F.N. and hence, the committee recommends the teacher for placement/ promotion from Academic Level 11 to Academic Level 12, w.e.f. 19.03.2023 F.N.		
<b>VII. Remarks on the proposal:</b> Nil		



All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr.Prathibha K., Department of Malayalam, Christian College, Kattakada, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 19.03.2023 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Prathibha K., Department of Malayalam, Christian College, Kattakada, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 19.03.2023 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B20**      ***V.T.M. N.S.S. College, Dhanuvachapuram – CAS Placement/ Promotion of Dr. Sangeetha U.V., Department of Economics from Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level-12) - Approval of – Reg.***

**(53136/Ac F II/2024/UOK)**

The Principal, V.T.M. N.S.S. College, Dhanuvachapuram has submitted a proposal for the approval of CAS Placement/ Promotion of Dr. Sangeetha U.V., Department of Economics of the college from Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level-12), w.e.f. 04.06.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/ PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree - University - Year of passing	MA Economics-University of Kerala-2006
2.	M.Phil - University & Year of passing	Nil
3.	NET/ SLET - Year of Passing	UGC NET - 2007
4.	Ph. D. - Subject, University & Year of passing	Ph.D. in Economics - University of Kerala - Date of Award - 02.07.2024
<b>II. Verified data from the service book</b>		
5.	Date of Birth	01.10.1980
6.	Date of first entry into service as Assistant Professor	04.06.2012 F. N.
7.	Date of Placement / Promotion to Assistant Professor Academic Level 11	04.06.2018 F. N.
<b>III. Details of the Proposed placement / promotion</b>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level-11)	03.06.2023 A. N.
10.	Proposed Date of the Placement/ Promotion	04.06..2023 F. N.
11.	Date of retirement	31.03.2037
12.	Assessment Period	04.06.2018 F. N. - 03.06.2023 A. N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Nil
15.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		

16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	Any two of the following: Refresher Courses/ Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	Successfully completed Online One Week Faculty Development Programme on "E-LEARNING & E-GOVERNANCE" from 24.10.2022 to 30.10.2022. Successfully completed Online Two Week Interdisciplinary Refresher Course in "Advanced Research Methodology" from 22.11.2022 to 06.12.2022. Completed one-week Faculty Development Programme (Online mode) in Crossdisciplinary in Research organised by the Kerala State Higher Education Council from 19.01.2023 to 24.01.2023.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes
<b>V. Screening cum Evaluation Committee</b>		
19.	Date of issuance of communication to the members of the panel	20.06.2024
20.	Date of meeting of the Screening cum Evaluation Committee	24.07.2024
21.	Quorum of the Screening cum Evaluation committee shall be 3 including 1 Subject Expert	4 members including 2 Subject Experts attended the meeting.
<b>VI. Recommendation of Screening cum Evaluation committee:</b>		
In the minutes of the Screening cum Evaluation Committee held on 24.07.2024, it is stated that the Committee went through all the claims, along with the supporting documents in proof of age, academic qualifications and details of service submitted by the candidate. The Service Book, Certificates of qualifications and the PBAS Proforma with respect to the candidate were scrutinized and verified in detail by the Committee. The API Score claimed for various categories have been verified against the documents produced and the Screening Committee found that the candidate has all the requirements for placement/ promotion to Assistant Professor (Academic Level-12). The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service record of the teacher. The Grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. Based on the performance of the teacher before the Committee, and in tune with the existing UGC norms, Government orders and Statutes of University of Kerala, Dr. Sangeetha U.V., is found eligible for placement/ promotion as Assistant Professor (Academic Level-12), w.e.f. 04.06.2023 F. N.		
<b>VII. Remarks on the proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Sangeetha U.V., Department of Economics, V.T.M. N.S.S. College, Dhanuvachapuram, from Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level 12), w.e.f. 04.06.2023 F.N., as per Option A, U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sangeetha U.V., Department of Economics, V.T.M. N.S.S. College, Dhanuvachapuram, from Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level 12), w.e.f. 04.06.2023 F.N., as per Option A, U.G.C. Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B21** *V.T.M. N.S.S. College, Dhanuvachapuram – CAS Placement/ Promotion of Smt.Maya C.S., Department of Economics from Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level-12) - Approval of – Reg.*

(53130/Ac F II/2024/UOK)

The Principal, V.T.M. N.S.S. College, Dhanuvachapuram has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Maya C.S., Department of Economics of the college from Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level-12), w.e.f. 04.06.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree - University - Year of passing	MA Economics-University of Kerala - 2008
2.	M.Phil - University & Year of passing	Nil
3.	NET/ SLET - Year of Passing	UGC NET - 2010
4.	Ph.D. - Subject, University & Year of passing	Nil
<b>II. Verified data from the service book</b>		
5.	Date of Birth	17.05.1986
6.	Date of first entry into service as Assistant Professor	04.06.2012 F. N.
7.	Date of Placement/ Promotion to Assistant Professor Academic Level 11	04.06.2018 F. N.
<b>III. Details of the Proposed placement/ promotion</b>		
8.	Post to which Placement/ Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level-11)	03.06.2023 A. N.
10.	Proposed Date of the Placement/ Promotion	04.06..2023 F. N.
11.	Date of retirement	31.05.2042
12.	Assessment Period	04.06.2018 F. N. - 03.06.2023 A. N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Nil
15.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every	Successfully completed Two week online National Faculty Development Programme jointly organized by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under the PMMMNMTT from 12.01.2021 to 25.01.2021. Participated in the UGC-Sponsored Short-

	single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	Term Course in Disaster Management conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm from 04.11.2022 to 10.11.2022 Completed one week Faculty Development Programme (Online mode) in Crossdisciplinary in Research organised by the Kerala State Higher Education Council from 19.01.2023 to 24.01.2023.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes

#### V. Screening cum Evaluation Committee

19.	Date of issuance of communication to the members of the panel	20.06.2024
20.	Date of meeting of the Screening cum Evaluation Committee	24.07.2024
21.	Quorum of the Screening cum Evaluation committee shall be 3 including 1 Subject Expert	4 members including 2 Subject Experts attended the meeting.

#### VI. Recommendation of Screening cum Evaluation committee:

In the minutes of the Screening cum Evaluation Committee held on 24.07.2024, it is stated that the Committee went through all the claims, along with the supporting documents in proof of age, academic qualifications and details of service submitted by the candidate. The Service Book, Certificates of qualifications and the PBAS Proforma with respect to the candidate were scrutinized and verified in detail by the Committee. The API Score claimed for various categories have been verified against the documents produced and the Screening Committee found that the candidate has all the requirements for placement/ promotion to Assistant Professor (Academic Level-12). The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service record of the teacher. The Grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. Based on the performance of the teacher before the Committee, and in tune with the existing UGC norms, Government orders and Statutes of University of Kerala, Smt. Maya C. S., is found eligible for placement/ promotion as Assistant Professor (Academic Level-12), w.e.f. 04.06.2023 F. N.

#### VII. Remarks on the proposal: Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Smt. Maya C.S., Department of Economics at V.T.M. N.S.S. College, Dhanuvachapuram from Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level-12), w.e.f. 04.06.2023 F.N., as per Option A, U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

#### **Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt. Maya C.S., Department of Economics at V.T.M. N.S.S. College, Dhanuvachapuram from Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level-12), w.e.f. 04.06.2023 F.N., as per Option A, U.G.C. Regulations 2018 and recommended to approve the same.*

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B22 N.S.S. College, Cherthala – CAS Placement/ Promotion of Dr.Parvathi.M.R., Department of Physics - Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg. (54612/Ac F II/2024/UOK)**

The Principal, N.S.S. College, Cherthala, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Parvathi M.R., in the Department of Physics of the college from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 26.02.2023 F.N.. Relevant documents such as Placement Order, API Score Sheet based on PBAS for Option- A, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - University - Year of passing	M.Sc. in Physics - Mahatma Gandhi University - 2004
2.	M.Phil - University - Year of passing	NIL
3.	NET /SLET - Date of Examination / Qualifying date	Nil
4.	Ph.D - University - Year of Passing	Ph.D. in Physics from Cochin University of Science and Technology - 2010
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	25.03.1982
6.	Date of first entry into Service as Lecturer	17.12.2010 F. N.
7.	Date of Placement/ Promotion as Assistant Professor Stage II	17.12.2014 F. N.
8.	Date of Placement/ Promotion as Assistant Professor (Academic Level 12)	26.02.2020 F.N.
<b>III. Details of the proposed Promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	25.02.2023 A.N.
11.	Proposed Date of the Placement / Promotion	26.02.2023 F.N.
12.	Date of Retirement	31.03.2038
13.	Assessment Period	26.02.2020 F.N. - 25.02.2023 A.N.
14.	LWA availed during the Assessment Period	NIL
15.	Details of relaxation already availed	2 year of relaxation availed for placement / promotion to Assistant Professor Stage II (with AGP 7000) on account of Ph.D.
16.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D. Degree in Subject relevant / allied / relevant discipline.	Ph.D. in Physics
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)	Participated in the UGC-Sponsored Live Online Refresher Course in Environmental Sciences (Interdisciplinary) conducted by the UGC-HRDC, University of Kerala, from 10.02.2021 to 23.02.2021.

	<b>OR</b> Completed one MOOCs Course (With e-certification) <b>OR</b> Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the Panel	16.05.2024
22.	Date of meeting of the Selection Committee	25.07.2024
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including TWO Subject Experts attended the meeting.
<b>VI. Recommendation of Selection Committee:</b> After making a detailed evaluation regarding the performance of the teacher as well as interviewing the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala. Dr. Parvathi M. R., is found qualified for placement/ promotion to the post of Associate Professor Academic Level 13A w.e.f. 26.02.2023 F.N. and hence, the selection committee recommends the teacher for placement/ promotion to the post of Associate Professor Academic Level 13A w.e.f. 26.02.2023 F.N.		
<b>VII. Remarks on the Proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of CAS Placement/ Promotion of Dr. Parvathi M.R., Department of Physics, N.S.S. College, Cherthala, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 26.02.2023 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Parvathi M. R., Department of Physics, N.S.S. College, Cherthala, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 26.02.2023 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.	

**Item No.18.105.B23**     **V.T.M. N.S.S. College, Dhanuvachapuram – CAS Placement/ Promotion of Dr. Sajini P., Department of History, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) - Approval of – reg.**

(74615/Ac F II/2024/UOK)

The Principal, V.T.M. N.S.S. College, Dhanuvachapuram, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Sajini P., Department of History, V.T.M. N.S.S. College, Dhanuvachapuram from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 04.07.2019 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - University - Year of passing	M A History - M. S. University, Tamil Nadu - 2001
2.	M.Phil - University - Year of passing	NIL
3.	NET /SLET - Date of Examination/ Qualifying date	UGC NET - 2002
4.	Ph.D - University - Year of Passing/ Date of award	Ph.D. in History - University of Kerala - 20.06.2019
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	21.01.1975
6.	Date of first entry into Service as Lecturer	04.07.2005 F.N.
7.	Date of Placement/ Promotion as Assistant Professor Stage II	04.07.2011 F.N.
8.	Date of Placement/ Promotion as Assistant Professor (Academic Level 12)	04.07.2016 F.N.
<b>III. Details of the proposed Promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	03.07.2019 A.N.
11.	Proposed Date of the Placement / Promotion	04.07.2019 F.N.
12.	Date of Retirement	31.03.2031
13.	Assessment Period	04.07.2016 F.N. - 03.07.2019 A.N.
14.	LWA availed during the Assessment Period	NIL
15.	Details of relaxation already availed	NIL
16.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D. Degree in Subject relevant / allied / relevant discipline.	Ph.D. in History
19.	<p><u>Any one of the following :</u></p> <p>Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)</p> <p><b>OR</b></p> <p>Completed one MOOCs Course (With e-certification)</p> <p><b>OR</b></p> <p>Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules</p>	<p>Participated in the Faculty Development Programme in Humanities &amp; Social Sciences (Cultural Studies) organized by the Kerala State Higher Education Council from 07.05.2019 to 11.05.2019 at Kannur University.</p> <p>Participated in the UGC-Sponsored one week Short-Term Course in Women Empowerment conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm from 29.08.2019 to 04.09.2019.</p>
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the Panel	03.04.2024
22.	Date of meeting of the Selection Committee	20.07.2024

23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - FIVE members including TWO Subject Experts attended the meeting.
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**VI. Recommendation of Selection Committee:**

The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades secured for various categories have been verified and the committee found that the teacher has sufficient grades in each category. After making a detailed evaluation regarding the performance of the teacher as well as interviewing the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala. Dr. Sajini P., is found qualified for placement/ promotion to the post of Associate Professor (Academic Level-13A), w.e.f. 04.07.2019 F.N. and hence, the selection committee recommends the teacher for placement / promotion to the post of Associate Professor (Academic Level -13A) w.e.f. 04.07.2019 F.N.

**VII. Remarks on the Proposal:**

It may be noted that, as per the 3rd Amendment of UGC Regulations 2018, which is implemented as per U.O No. Ac F II/9899/2023/UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. As the teacher completed the required Refresher/ Orientation Courses before 31.12.2023 (i.e. 04.09.2019), the incumbent teacher is eligible to be placed/ promoted to Associate Professor (Academic Level-13A), w.e.f. 04.07.2019 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement / Promotion of Dr. Sajini P., Department of History, V.T.M. N.S.S. College, Dhanuvachapuram, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 04.07.2019 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sajini.P., Department of History, V.T.M. N.S.S. College, Dhanuvachapuram, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 04.07.2019 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B24 H.H.M.S.P.B. N.S.S. College for Women, Neeramankara - CAS Placement/ Promotion of Dr. Lakshmi Menon, Department of English from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11) - Approval of – reg.**

**(52227/Ac F II/2024/UOK)**

The Principal, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Lakshmi Menon, Department of English of the college from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 19.08.2020 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:



<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - University - Year of passing	M A English - Bangalore University - May 2008
2.	M.Phil - University - Year of passing	M.Phil. - Jawaharlal Nehru University - 2012 (EC Submitted)
3.	NET / SLET - Year of passing	UGC NET - Year of Passing - 2012
4.	Ph.D - Subject, University, Date of award	Ph.D. - Jawaharlal Nehru University - 2021
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	20.06.1985
6.	Date of first entry into Service as Assistant Professor	19.08.2015 F.N.
<b>III. Details of the proposed Placement/ Promotion</b>		
7.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	18.08.2020 A. N.
9.	Proposed Date of the Placement/ Promotion	19.08.2020 F. N.
10.	Date of Retirement	30.06.2045
11.	Assessment Period	19.08.2015 F.N. - 18.08.2020 A. N.
12.	LWA availed during the Assessment Period	Nil
13.	Details of relaxation availed for	1 year relaxation claimed to the proposed Placement/ Promotion to Academic Level-11, on the account of M.Phil.
14.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.I)</b>		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/ LLM/ M.Tech/M.V.Sc/MD	Completed 5 years of Service in Academic Level 10, the incumbent having M.Phil.
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the Online Faculty Induction Programme conducted by the UGC-HRDC, Kannur University from 04.02.2021 to 05.03.2021.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Successfully Completed Online Two - Week Inter-Disciplinary Refresher Course/ Faculty Development Programme on "Advanced Research Methodology 2.0" conducted by the Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMNTT from 17.06.2021 to 01.07.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least three/ four/ five of the last four/five/six years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of issuance of communication to the members of the panel	14.03.2024

20.	Date of meeting of the Screening Committee	09.08.2024
21.	Quorum of the Screening Committee (THREE members including ONE Subject Expert)	YES - THREE members including ONE Subject Expert

**VI. Recommendation of Screening cum Evaluation Committee:**

It is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement/ promotion to the post of Assistant Professor Academic Level 11 w.e.f. 19.08.2020 F.N. and hence, the committee recommends the teacher for placement/ promotion from Academic Level 10 to Academic Level 11, w.e.f. 19.08.2020 F.N.

**VII. Remarks on the proposal:**

It may be noted that, as per the 3rd Amendment of UGC Regulations 2018, which is implemented as per U.O No. Ac F II/9899/2023/UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. As the teacher completed the required Refresher/ Orientation Courses before 31.12.2023 (i.e. 01.07.2021), the incumbent teacher is eligible to be placed/ promoted to Assistant Professor (Academic Level 11), w.e.f. 19.08.2020 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of Dr. Lakshmi Menon, Department of English, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 19.08.2020 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Lakshmi Menon, Department of English, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 19.08.2020 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B25** *H.H.M.S.P.B. N.S.S. College for Women, Neeramankara - CAS Placement/ Promotion of Smt. Chithra Mohan, Department of English from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11) - Approval of – reg.*

**(52255/Ac F II/2024/UOK)**

The Principal, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Chithra Mohan, Department of English of the college from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 17.08.2021 F. N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/ PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - University - Year of passing	MA English - University of Kerala - 2008
2.	M.Phil - University - Year of passing	Nil
3.	NET / SLET - Year of passing	UGC NET - Year of Passing - 2011
4.	Ph.D - Subject, University, Date of award	Nil
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	16.05.1986
6.	Date of first entry into Service as Assistant Professor	17.08.2015 F.N.
<b>III. Details of the proposed Placement / Promotion</b>		
7.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	16.08.2021 A. N.
9.	Proposed Date of the Placement / Promotion	17.08.2021 F. N.
10.	Date of Retirement	31.05.2046
11.	Assessment Period	17.08.2015 F.N. - 16.08.2021 A. N.
12.	LWA availed during the Assessment Period	09.07.2018 - 07.08.2018 (L.W.A. with Medical ground) 08.01.2019 - 06.07.2019 (180 days - Maternity Leave) 07.07.2019 - 30.07.2019 (L.W.A. in continuation with Maternity Leave)
13.	Details of relaxation availed for	Nil
14.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.I)</b>		
15.	Completed six years of service OR four years of service having Ph.D OR Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	Yes, the incumbent completed 6 years of service in Assistant Professor (Academic Level 10)
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the UGC-HRDC Online Faculty Induction Programme conducted by the UGC-HRDC, Osmania University, Hyderabad from 15.02.2021 to 16.03.2021.
17.	Any one of the following: Completed One Refresher Course/Research Methodology Course. OR Any Two of the following: Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration OR Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Successfully Completed Online Two - Week Inter-Disciplinary Refresher Course/ Faculty Development Programme on "Managing Online Classes and Co-Creating MOOCs 6.0" conducted by the Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 05.07.2021 to 19.07.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least three/ four/ five of the last four/five/six years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		

19.	Date of issuance of communication to the members of the panel	14.03.2024
20.	Date of meeting of the Screening Committee	09.08.2024
21.	Quorum of the Screening Committee (THREE members including ONE Subject Expert)	YES - THREE members including ONE Subject Expert

**VI. Recommendation of Screening cum Evaluation Committee:**

It is stated that, the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and the Statutes of the University of Kerala, the above mentioned teacher is found to be qualified for placement/ promotion to the post of Assistant Professor Academic Level 11 w.e.f. 17.08.2021 F.N. and hence, the committee recommends the teacher for placement/ promotion from Academic Level 10 to Academic Level 11, w.e.f. 17.08.2021 F.N.

**VII. Remarks on the proposal:** Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Smt.Chithra Mohan, Department of English, H.H.M.S.P.B.N.S.S. College for Women, Neeramankara, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 17.08.2021 F.N., as per U.G.C. Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Chithra Mohan, Department of English, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 17.08.2021 F.N., as per U.G.C. Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B26** *N.S.S. College, Pandalam – CAS Placement/ Promotion of Dr.Pradeepkumar C., Department of Malayalam - Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 01.06.2022 F.N. - Approval of – Reg.*

**(76272/Ac F II/2024/UOK)**

The Drawing and Disbursing Officer, N.S.S. College, Pandalam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Pradeepkumar C., Department of Malayalam, N.S.S. College, Pandalam from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 01.06.2022 F.N.. Relevant documents such as Placement Order, API Score Sheet based on PBAS for Option- A, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The service and academic details of Dr. Pradeepkumar C., is as follows:

Verification Report of the Service Book	
Date of Birth	05.04.1969
Date of first entry into service as Lecturer	01.06.2010 F. N.
Date of Placement to Assistant Professor Stage II	01.06.2014 F. N.
Date of Placement to Assistant Professor Academic level 12.	01.06.2019 F.N.

Date of Retirement	30.04.2025
Assessment Period	01.06.2019 to 31.05.2022
L.W.A availed during the assessment period	Nil
Date of completion of required Service	31.05.2022
Proposed Date of Placement to Associate Professor (Academic Level-13A)	01.06.2022 F.N.
UGC Regulations applied	UGC Regulations 2018, Option A
<b>Qualifications</b>	
Details of Degree / Ph.D. etc	Year of Passing / Award
1. M A Malayalam from University of Kerala	1991
2. UGC NET	1998
3. Ph.D. in Malayalam from Mahatma Gandhi University	2003
<b>Eligibility Criteria (Clause 6.4.B.III)</b>	
'Satisfactory' or 'Good' in the APAR, at least 2 of the last 3 years of assessment period.	Good
i) To be completed three years of service as Assistant Professor in Academic Level-12.	Completed 3 years of service as Assistant Professor in Academic Level-12 on 31.05.2022
ii) A Ph.D. degree in subject relevant/ allied/ relevant discipline.	Ph.D. in Malayalam from Mahatma Gandhi University in 2003
iii) the teacher has to undergo any one of the following: (as per clause 6.4.B.III.3) Completed one course/ programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); OR Completed one MOOCs course (with e-certification); OR Contribution towards development of e-contents in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/contribution towards conduct of a MOOCs course during the period of assessment.	Participated in the UGC-Sponsored Live Online Short-Term Course in Research Methodology conducted by the UGC-HRDC, University of Kerala, from 17.12.2020 to 23.12.2020.  Participated in the UGC-Sponsored Live Online Short-Term Course in Leadership Development Programme conducted by the UGC-HRDC, University of Kerala, from 29.01.2021 to 04.02.2021.
Details of relaxation availed of	2 years of relaxation availed for placement / promotion to Assistant Professor Stage II (with AGP 7000) on account of Ph.D.
<b>Selection Committee</b>	
Date of issuance of nomination letter: 08.11.2024	Date of Expiry: 07.05.2025
Quorum of the Selection committee shall be five including two Subject Experts. (clause 5.1 VI (b)).	7 members including 2 Subject Experts attended the meeting.
Recommendation of Selection Committee held on 28.11.2024 at 10.00 A.M. at N.S.S. College, Pandalm. (Minutes)	
After making a detailed evaluation regarding the performance of the teacher as well as interviewing the teacher and taking into consideration the existing UGC norms, Government orders and Statutes	

of the University of Kerala. Dr. Pradeepkumar C., is found qualified for placement/ promotion to the post of Associate Professor Academic Level 13A w.e.f. 01.06.2022 F.N. and hence, the selection committee recommends the teacher for placement/ promotion to the post of Associate Professor Academic Level 13A w.e.f. 01.06.2022 F.N.

Remarks : Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of CAS Placement / Promotion of Dr. Pradeepkumar C., Department of Malayalam, N.S.S. College, Pandalam, from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 01.06.2022 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Pradeepkumar C., Department of Malayalam, N.S.S. College, Pandalam, from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 01.06.2022 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B27** *N.S.S. College, Pandalam – CAS Placement/ Promotion of Dr. Vinod P., Department of Zoology - Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 01.06.2024 F.N. - Approval of – Reg.*

**(76274/Ac F II/2024/UOK)**

The Drawing and Disbursing Officer, N.S.S. College, Pandalam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Vinod P., Department of Zoology, N.S.S. College, Pandalam from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 01.06.2024 F.N. Relevant documents such as Placement Order, API Score Sheet based on PBAS for Option- A, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The service and academic details of Dr. Vinod P., is as follows:

Verification Report of the Service Book	
Date of Birth	03.05.1971
Date of first entry into service as Lecturer	01.06.2011 F.N.
Date of Placement to Assistant Professor Stage II	01.06.2016 F.N.
Date of Placement to Assistant Professor Academic level 12.	01.06.2021 F.N.
Date of Retirement	31.05.2027
Assessment Period	01.06.2021 to 31.05.2024
L.W.A availed during the assessment period	Nil
Date of completion of required Service	31.05.2024
Proposed Date of Placement to Associate Professor (Academic Level-13A)	01.06.2024 F.N.
UGC Regulations applied	UGC Regulations 2018, Option A
Qualifications	
Details of Degree/ Ph.D. etc	Year of Passing/ Award
1. M. Sc. in Zoology from University of Kerala	1993
2. M. Phil. in Zoology from University of Kerala	1996

3. Ph.D. in Zoology from University of Kerala	2019
<b>Eligibility Criteria (Clause 6.4.B.III)</b>	
'Satisfactory' or 'Good' in the APAR, at least 2 of the last 3 years of assessment period.	Good
i) To be completed three years of service as Assistant Professor in Academic Level-12.	Completed 3 years of service as Assistant Professor in Academic Level-12 on 31.05.2024
ii) A Ph.D. degree in subject relevant/allied/relevant discipline.	Ph.D. in Zoology from University of Kerala in 2019
iii) the teacher has to undergo any one of the following: (as per clause 6.4.B.III.3) Completed one course/ programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); OR Completed one MOOCs course (with ecertification); OR Contribution towards development of e-contents in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment.	Participated in the UGC-Sponsored Live Online Short-Term Course in Gender Sensitization conducted by the UGC-HRDC, University of Kerala, from 23.06.2022 to 29.06.2022.  Participated in the UGC-Sponsored Short-Term Course in Curriculum Design and Outcome Based Education conducted by the UGC-HRDC, University of Kerala, from 02.08.2023 to 08.08.2023.
Details of relaxation availed of	1 year of relaxation availed for placement / promotion to Assistant Professor Stage II (with AGP 7000) on account of M.Phil.
<b>Selection Committee</b>	
Date of issuance of nomination letter: 08.11.2024	Date of Expiry: 07.05.2025
Quorum of the Selection committee shall be five including two Subject Experts. (clause 5.1 VI (b)).	7 members including 2 Subject Experts attended the meeting.
Recommendation of Selection Committee held on Pandalm. (Minutes)	28.11.2024 at 11.00 A.M. at N.S.S. College,
After making a detailed evaluation regarding the performance of the teacher as well as interviewing the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala. Dr. Vinod P., is found qualified for placement / promotion to the post of Associate Professor Academic Level 13A w.e.f. 01.06.2024 F.N. and hence, the selection committee recommends the teacher for placement / promotion to the post of Associate Professor Academic Level 13A w.e.f. 01.06.2024 F.N.	
Remarks : Nil	

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of CAS Placement/ Promotion of Dr. Vinod P., Department of Zoology, N.S.S. College, Pandalam, from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 01.06.2024 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Vinod.P., Department of Zoology, N.S.S. College, Pandalam, from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 01.06.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B28**      ***V.T.M. N.S.S. College, Dhanuvachapuram – CAS Placement/ Promotion of Dr. Unnithan S. S., Department of History from Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level-12) - Approval of – Reg.***

**(53141/Ac F II/2024/UOK)**

The Principal, V.T.M. N.S.S. College, Dhanuvachapuram has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Unnithan S.S., Department of History of the college from the Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level-12), w.e.f. 01.10.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening cum Evaluation Committee duly constituted as per U.G.C. Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree - University - Year of passing	MA History - MS University, Thirunelveli - April 2008
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - with Subject	Nil
4.	Ph. D. - Subject, University & Year of passing	Ph.D. in History - MS University, Thirunelveli - April 2013
<b>II. Verified data from the service book</b>		
5.	Date of Birth	10.06.1981
6.	Date of first entry into service as Assistant Professor	01.10.2013 F. N.
7.	Date of Placement/ Promotion to Assistant Professor (Stage-II)	01.10.2017 F. N.
<b>III. Details of the Proposed placement / promotion</b>		
8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level-11)	30.09.2022 A. N.
10.	Proposed Date of the Placement / Promotion	01.10.2022 F. N.
11.	Date of retirement	30.06.2041
12.	Assessment Period	01.10.2017 F. N. - 30.09.2022 A. N.
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	2 years of relaxation availed for placement / promotion to Assistant Professor Stage II (with AGP 7000) on account of Ph.D.
15.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	Any two of the following: Refresher Courses/Research Methodology	Participated in the UGC-Sponsored Live Online Refresher Course in Social Sciences



18.	course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules 'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	(Interdisciplinary) conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm from 05.02.2021 to 18.02.2021. Participated in the UGC-Sponsored Live Online Short-Term Course in Gender Sensitization conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm from 11.08.2021 to 17.08.2021. Participated in the UGC-Sponsored Short-Term Course in Leadership Development Programme conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Tvpm from 01.12.2021 to 07.12.2021.
		Yes

#### **V. Screening cum Evaluation Committee**

19.	Date of issuance of communication to the members of the panel	20.06.2024
20.	Date of meeting of the Screening cum Evaluation Committee	10.07.2024
21.	Quorum of the Screening cum Evaluation committee shall be 3 including 1 Subject Expert	4 members including 2 Subject Experts attended the meeting.

#### **VI. Recommendation of Screening cum Evaluation committee:**

In the minutes of the Screening cum Evaluation Committee held on 10.07.2024, it is stated that the Committee went through all the claims, along with the supporting documents in proof of age, academic qualifications and details of service submitted by the candidate. The Service Book, Certificates of qualifications and the PBAS Proforma with respect to the candidate were scrutinized and verified in detail by the Committee. The API Score claimed for various categories have been verified against the documents produced and the Screening Committee found that the candidate has all the requirements for placement/ promotion to Assistant Professor (Academic Level-12). The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service record of the teacher. The Grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. Based on the performance of the teacher before the Committee, and in tune with the existing UGC norms, Government orders and Statutes of University of Kerala, Dr. Unnithan S. S., is found eligible for placement / promotion as Assistant Professor (Academic Level-12), w.e.f. 01.10.2022 F.N.

#### **VII. Remarks on the proposal: Nil**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts, the proposal for the approval of CAS Placement/ Promotion of Dr. Unnithan S.S., Department of History at V.T.M. N.S.S. College, Dhanuvachapuram from Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level-12), w.e.f. 01.10.2022 F.N., as per Option A, U.G.C. Regulations 2018, may be placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

#### **Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Unnithan S.S., Department of History at V.T.M. N.S.S. College, Dhanuvachapuram from Assistant Professor (Academic Level-11) to Assistant Professor (Academic Level-12), w.e.f. 01.10.2022 F.N., as per Option A, U.G.C. Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B29**     **V.T.M. N.S.S. College, Dhanuvachapuram – CAS Placement/ Promotion of Dr.V.N. Praveen, Department of Physics - Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 15.12.2022 F.N. - Approval of – Reg.**

**(68396/Ac F II/2024/UOK)**

The Principal, V.T.M. N.S.S. College, Dhanuvachapuram, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. V.N. Praveen, Department of Physics, V.T.M. N.S.S. College, Dhanuvachapuram from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 15.12.2022 F.N.. Relevant documents such as Placement Order, API Score Sheet based on PBAS for Option- A, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The service and academic details of Dr. V. N. Praveen, is as follows:

Verification Report of the Service Book	
Date of Birth	09.04.1977
Date of first entry into service as Lecturer	15.12.2010 F. N.
Date of Placement to Assistant Professor Stage II	15.12.2014 F. N.
Date of Placement to Assistant Professor Stage II to Stage III	15.12.2019 F.N.
Date of Retirement	30.04.2033
Assessment Period	15.12.2019 to 14.12.2022
L.W.A availed during the assessment period	Nil
Date of completion of required Service	14.12.2022
Proposed Date of Placement to Associate Professor (Academic Level-13A)	15.12.2022 F.N.
UGC Regulations applied	UGC Regulations 2018, Option A
Qualifications	
Details of Degree / Ph.D. etc	Year of Passing / Award
1. M. Sc. Physics from Bharatidasan University	1999
2. M. Phil. Physics from Bharatidasan University	2001
3. Ph.D. in Physics from Mannonmaniam Sundaranar University	2008
Eligibility Criteria (Clause 6.4.B.III)	
‘Satisfactory’ or ‘Good’ in the APAR, at least 2 of the last 3 years of assessment period.	Good
i) To be completed three years of service as Assistant Professor in Academic Level-12.	Completed 3 years of service as Assistant Professor in Academic Level-12 on 14.12.2022
ii) A Ph.D. degree in subject relevant/allied/relevant discipline.	Ph.D. in Physics from Mannonmaniam Sundaranar University in 2008
iii) the teacher has to undergo any one of the following: (as per clause 6.4.B.III.3 ) Completed one course/ programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed	Completed Online Two - Week Interdisciplinary Refresher Course/ Faculty Development Programme on "Advanced Research Methodology" from 20.08.2021 to 03.09.2021

two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); OR Completed one MOOCs course (with ecertification); OR Contribution towards development of e-contents in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/contribution towards conduct of a MOOCs course during the period of assessment.	
Details of relaxation availed of	2 years of relaxation availed for placement / promotion to Assistant Professor Stage II (with AGP 7000) on account of Ph.D.
<b>Selection Committee</b>	
Date of issuance of nomination letter: 02.04.2024	Date of Expiry: 01.10.2024
Quorum of the Selection committee shall be five including two Subject Experts. (clause 5.1 VI (b)).	6 members including 2 Subject Experts attended the meeting.
Recommendation of Selection Committee held on 29.06.2024 at 02.00 P.M. at V.T.M. N.S.S. College, Dhanuvachapuram. (Minutes)	
After making a detailed evaluation regarding the performance of the teacher as well as interviewing the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala. Dr. V.N. Praveen, is found qualified for placement/ promotion to the post of Associate Professor Academic Level 13A w.e.f. 15.12.2022 F.N. and hence, the selection committee recommends the teacher for placement/ promotion to the post of Associate Professor Academic Level 13A w.e.f. 15.12.2022 F.N.	
Remarks : Nil	

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of CAS Placement / Promotion of Dr. V.N. Praveen, Department of Physics, V.T.M. N.S.S. College, Dhanuvachapuram, from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 15.12.2022 F.N., as per UGC Regulations 2018, may be placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.V.N.Praveen, Department of Physics, V.T.M. N.S.S. College, Dhanuvachapuram, from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 15.12.2022 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B30      Christian College, Kattakada - Workload Assessment for the Academic Year 2023 - '24 - Approval of – Reg.**

**(60052/Ac F II/2024/UOK)**

The Principal, Christian College, Kattakada, has forwarded the Half Yearly returns based on the student strength for the assessment of workload in various departments of the College for the Academic Year 2023 – '24.

The workload calculation and fixation of staff strength is done as per the provisions in the Kerala University First Ordinances 1978. As per the Ordinances, total number of posts for each department in a college shall be according to the workload and Staff patterns under the UGC guidelines which stipulate a direct teaching hours of 16 for Lecturer/ Assistant Professor. Hence the number of permissible teachers in each department is calculated as per the provisions in the U.G.C. Regulations.

The actual strength of the Students in each course was verified using data from Computer Centre, University of Kerala. In accordance with G.O.(Ms) No.155/2020/H.Edn dated 01.04.2020 and G.O.(Ms) No.313/H.Edn dated 11.09.2020 workload have been calculated excluding P G Weightage.

The statement showing the assessment of workload in each departments of the College for the Academic Year 2023 - '24 is appended.

In light of the above mentioned facts, the proposal regarding the workload assessment of Christian College, Kattakada, for the Academic Year 2023 - '24 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

**Workload Assessment of Various Teaching Departments of Christian College, Kattakada, for the Academic Year 2023 - '24.**

Sl. No.	Subject	Total workload assessment excluding P.G. weightage (in Hrs)
1	Mathematics	61
2	Botany	121
3	Zoology	63
4	Physics	137
5	Statistics	57
6	Chemistry	141
7	History	46
8	Economics	46
9	Politics	12
10	Commerce	63
11	Malayalam	31
12	Hindi	22
13	English	64
14	Physical Education	1264 Students

**Recommendation: -**

*The Committee considered the proposal regarding the approval of workload assessment of Christian College, Kattakada, for the Academic Year 2023 - '24 and recommended to approve the same as detailed in the table below.*

Sl. No.	Subject	Total workload assessment excluding P.G. weightage (in Hrs)
<i>1</i>	<i>Mathematics</i>	<i>61</i>
<i>2</i>	<i>Botany</i>	<i>121</i>
<i>3</i>	<i>Zoology</i>	<i>63</i>
<i>4</i>	<i>Physics</i>	<i>137</i>
<i>5</i>	<i>Statistics</i>	<i>57</i>
<i>6</i>	<i>Chemistry</i>	<i>141</i>
<i>7</i>	<i>History</i>	<i>46</i>
<i>8</i>	<i>Economics</i>	<i>46</i>
<i>9</i>	<i>Politics</i>	<i>12</i>
<i>10</i>	<i>Commerce</i>	<i>63</i>
<i>11</i>	<i>Malayalam</i>	<i>31</i>
<i>12</i>	<i>Hindi</i>	<i>22</i>
<i>13</i>	<i>English</i>	<i>64</i>
<i>14</i>	<i>Physical Education</i>	<i>1264 Students</i>

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B31 H.H.M.S.P.B. N.S.S. College for Women, Neeramankara – CAS Placement/ Promotion of Dr. Dhanya M., Department of Economics - Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 18.11.2023 F.N. - Approval of – Reg.**

**(52228/Ac F II/2024/UOK)**

The Principal, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Dhanya M., Department of Economics, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 18.11.2023 F.N.. Relevant documents such as Placement Order, API Score Sheet based on PBAS for Option- A, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The service and academic details of Dr. Dhanya M., is as follows:

Verification Report of the Service Book	
Date of Birth	17.05.1982
Date of first entry into service as Lecturer	18.11.2010 F.N.
Date of Placement to Assistant Professor Stage II	18.11.2015 F.N.
Date of Placement to Assistant Professor (Academic Level-12)	18.11.2020 F.N.
Date of Retirement	31.05.2038
Assessment Period	18.11.2020 to 17.11.2023
L.W.A availed during the assessment period	Nil
Date of completion of required Service	17.11.2023
Proposed Date of Placement to Associate Professor (Academic Level-13A)	18.11.2023 F.N.
UGC Regulations applied	UGC Regulations 2018, Option A
Qualifications	
Details of Degree / Ph.D. etc	Year of Passing / Award
1. M A Economics from University of Kerala	2004
2. Qualified UGC-NET in Economics	2005
3. M.Phil. in Economics from University of Kerala	2007
4. Ph.D. in Economics from University of Kerala	2019
Eligibility Criteria (Clause 6.4.B.III)	
‘Satisfactory’ or ‘Good’ in the APAR, at least 2 of the last 3 years of assessment period.	Good
i) To be completed three years of service as Assistant Professor in Academic Level-12.	Completed 3 years of service as Assistant Professor in Academic Level-12 on 17.11.2023
ii) A Ph.D. degree in subject relevant/allied/relevant discipline.	Ph.D. in Economics from University of Kerala in Sep 2019
iii) the teacher has to undergo any one of the following: (as per clause 6.4.B.III.3 ) Completed one course/ programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching Learning-Evaluation Technology Programme/ Faculty Development Programme of at	Successfully completed one week online Short Term Programme on Soft Skills for Effective Teaching organized by the Human Resource Development Centre, University of Hyderabad from 31.05.2021 - 05.06.2021. Successfully completed one week online Short Term Programme on Gender Sensitization

least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); OR Completed one MOOCs course (with ecertification); OR Contribution towards development of e-contents in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/contribution towards conduct of a MOOCs course during the period of assessment.	organized by the Human Resource Development Centre, University of Hyderabad from 16.08.2021 - 21.08.2021.
Details of relaxation availed of	1 year of relaxation availed for placement / promotion to Assistant Professor Stage II (with AGP 7000) on account of M.Phil.
<b>Selection Committee</b>	
Date of issuance of nomination letter: 16.05.2024	Date of Expiry: 15.11.2024
Quorum of the Selection committee shall be five including two Subject Experts. (clause 5.1 VI (b)).	6 members including 2 Subject Experts attended the meeting.
Recommendation of Selection committee held on 27.07.2024 at 11.00 A.M. at H.H.M.S.P.B. N.S.S. College for Women, Neeramankara. (Minutes)	
After making a detailed evaluation regarding the performance of the teacher as well as interviewing the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala. Dr. Dhanya M., is found qualified for placement / promotion to the post of Associate Professor Academic Level 13A w.e.f. 18.11.2023 F.N. and hence, the selection committee recommends the teacher for placement / promotion to the post of Associate Professor Academic Level 13A w.e.f. 18.11.2023 F.N.	
Remarks :Nil	

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of CAS Placement/ Promotion of Dr. Dhanya M., Department of Economics, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara, from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 18.11.2023 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Dhanya.M., Department of Economics, H.H.M.S.P.B. N.S.S. College for Women, Neeramankara, from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 18.11.2023 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B32**     ***Mahatma Gandhi College, Thiruvananthapuram– CAS Placement/ Promotion-Dr.Lekha Pillai, Assistant Professor in History- from Assistant Professor Stage II (with AGP 7000/-) to Assistant Professor Stage III (with AGP 8000/-) - Approval of – Reg.***

**(60553/Ac F II/2024/UOK)**

The Drawing and Disbursing Officer, Mahatma Gandhi College, Thiruvananthapuram, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Lekha Pillai, Assistant Professor in History, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor Stage II (with AGP 7000/-) to Assistant Professor Stage III (with AGP 8000/-), w.e.f. 16.11.2021 F.N. Relevant documents such as Placement Order, API Score Sheet based on PBAS for Option- A, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The service and academic details of Dr. Lekha Pillai, is as follows:

Verification Report of the Service Book	
Date of Birth	25.04.1976
Date of first entry into service	16.11.2010
Date of entry into continuous service	16.11.2010
Date of Placement to Assistant Professor Stage II (with AGP 7000/-)	16.11.2016
Date of Retirement	30.04.2032.
Assessment Period	16.11.2016 to 15.11.2021
L.W.A availed during the assessment period	12 days on medical grounds.
Date of completion of required Service	15.11.2021
Proposed Date of Placement to Assistant Professor (Academic Level-12)	16.11.2021 F.N
UGC Regulations applied	UGC Regulations 2018 Option A
Qualifications	
Details of Degree/ Ph.D etc	Year of Passing / Award
1. M.A.Social Sciences from MG University.	May 1998
2.UGC NET	2008
3.Ph.D in History from MG University	30.06.2018
Eligibility Criteria (Clause 6.4.B.II)	
'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of assessment period.	Good
Completed years of service ; Assistant professor who have completed 5 years of service in Academic Level-11	5 years
The teacher has to undergo any one of the following as per clause 6.4.B.II.2: <i>Two Refresher Course/ Research Methodology/ Workshop/ Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)</i> OR <i>Completed one MOOCs Course (With e-certification) during assessment period</i> OR <i>Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period</i>	1.Online short term course in Soft Skill Development Programme conducted by UGC HRDC, University of Kerala from 23.03.2021 to 29.03.2021. 2.Short term course in Humanities and Social Theory conducted by Dept. Of History, MSM College in collaboration with UGC HRDC, University of Kerala from 07.10.2020 to 14.10.2020. 3. Refresher course on Research Methodology for faculty of Social Sciences organized by UGC HRDC, University of Hyderabad from 04.08.2020 to 18.08.2020.
Details of relaxation availed of	Nil
Screening-cum-Evaluation Committee	
Date of constitution: 12.03.2024	Date of Expiry: 12.09.2024

Quorum of the Screening-cum-Evaluation committee shall be three including one Subject Experts.(clause 5.1)	4 members including 2 Subject Experts attended the meeting.
Recommendation of Screening-cum-Evaluation committee held on 22.03.2024, 10.00 AM at the Conference Room ,NSS College,Pandalam (Minutes)	
Committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores for various categories have been verified and the committee found that the faculty has sufficient scores in each category. It has further been stated that the committee has evaluated the performance of the faculty and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Committee recommends the teacher for promotion to the post of Assistant Professor AGP 8000 Academic Level 12 w.e.f 16.11.2021.	
Remarks: Screening-cum-Evaluation committee was conducted at NSS College,Pandalam. The promotion proposal was forwarded from Mahatma Gandhi College, Thiruvananthapuram.	

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of CAS Placement/ Promotion of Dr.Lekha Pillai, Assistant Professor in History, NSS College,Pandalam currently working at Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor Stage II (with AGP 7000/-) to Assistant Professor Stage III (with AGP 8000/-), w.e.f. 16.11.2021 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Lekha Pillai, Assistant Professor in History,NSS College,Pandalam currently working at Mahatma Gandhi College,Thiruvananthapuram from Assistant Professor Stage II(with AGP 7000/-) to Assistant Professor Stage III (with AGP 8000/-), w.e.f. 16.11.2021 F.N., as per UGC Regulations 2018 and recommended to approve the same.***

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.	

**Item No.18.105.B33 Mannaniya College of Arts and Science,Pangode– CAS Placement/ Promotion of Dr.Shiji Fazil,Assistant Professor,Department of Chemistry - Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f.15.10.2023 F.N. - Approval of – Reg.**

**(74935/Ac F II/2024/UOK)**

The Principal, Mannaniya College of Arts and Science, Pangode has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Shiji Fazil,Assistant Professor,Department of Chemistry - Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f.15.10.2023 F.N. Relevant documents such as Placement Order, API Score Sheet based on PBAS for Option- A, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The service and academic details of **Dr.Shiji Fazil**,is as follows:

Verification Report of the Service Book	
Date of Birth	30.05.1982.
Date of first entry into service	15.10.2014
Date of entry into continuous service	15.10.2014
Date of Placement to Assistant Professor (Academic Level-11)	15.10.2018
Date of Retirement	31.05.2042



Assessment Period	15.10.2018 to 14.10.2023
L.W.A availed during the assessment period	2 Days with Medical certificate
Date of completion of required Service	14.10.2023
Proposed Date of Placement to Assistant Professor (Academic Level-12)	15.10.2023 F.N.
UGC Regulations applied	UGC Regulations 2018, Option A
<b>Qualifications</b>	
Details of Degree/ Ph.D etc	Year of Passing / Award
1.M.Sc.Chemistry from University of Kerala	June 2004
2.M.Phil in Chemistry from University of Kerala	January 2007
3.Ph.D. in Chemistry from University of Kerala	25.03.2014.
<b>Eligibility Criteria (Clause 6.4.B.II)</b>	
‘Satisfactory’ or ‘Good’ in the APAR, at least 4 of the last 5 years of assessment period.	Good
Completed years of service ; Assistant professor has to complete 5 years of service in Academic Level-11	Completed five years of service as Assistant professor Academic Level-11
The teacher has to undergo any one of the following (as per clause 6.4.B.II.2) <i>Two Refresher Course/Research Methodology/ Workshop/ Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)</i> <b>OR</b> <i>Completed one MOOCs Course (With e-certification) during assessment period</i> <b>OR</b> <i>Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/ contribution) during assessment period</i>	1. Online refresher course in Environmental sciences conducted by the UGC HRDC, University of Kerala from 10.02.2021 to 23.02.2021. 2. Online refresher course in Material Science conducted by the UGC HRDC, University of Kerala from 29.07.2022 to 11.08.2022.
Details of relaxation availed of	Availed for promotion from Academic Level 10 to 11(Two years on account of Ph.D)
<b>Screening-cum-Evaluation Committee</b>	
Date of constitution: 17.02.2024	Date of Expiry: 17.08.2024
Quorum of the Screening-cum-Evaluation committee shall be three including one Subject Experts. (clause 5.1)	3 members including 2 Subject Experts attended the meeting.
<b>Recommendation of Screening-cum-Evaluation committee held on 20th May 2024, 11.00 A.M. at the Principal's Chamber, Mannaniya College of Arts and Science, Pangode. (Minutes)</b>	
Based on the assessment of the documents submitted, by UGC Norms, Government orders and Statutes of the University of Kerala, Dr. Shiji Fazil is found eligible for placement as Assistant Professor Academic Level 12. The committee recommends and forwards to the University of Kerala that the candidate is eligible for placement to Assistant Professor Academic Level 12 w.e.f. 15.10.2023 F.N.	
Remarks ; Nil	

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of CAS Placement/ Promotion of Dr.Shiji Fazil, Assistant Professor, Department of Chemistry - Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f.15.10.2023 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Shiji Fazil, Assistant Professor, Department of Chemistry - Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f.15.10.2023 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B34** *St.Gregorios College, Kottarakkara – CAS Placement/ Promotion of Smt.Lincy Alex, Department of Zoology, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.*

**(6199/Ac F II/2025/UOK)**

The Principal, *St.Gregorios College, Kottarakkara* has forwarded a proposal for the approval of CAS Placement/Promotion of *Smt.Lincy Alex*, Assistant Professor in the Department of *Zoology* of the College from Academic Level 11 to Academic Level 12, w.e.f 16.07.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing.	M.Sc. Fisheries Biology and Aquaculture from MG University in May 1999.
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET/ SLET - Subject, Date of Examination/ Qualifying date	UGC/CSIR NET in October 2001.
4.	Ph.D - Subject, University, Date of award	Nil
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	28.02.1976
6.	Date of first entry into Service	16.07.2012 F.N.
7.	Date of Placement to Academic Level 11	16.07.2018 F.N.
<b>III. Details of the proposed Placement/ Promotion</b>		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	15.07.2023
10.	Proposed Date of the Placement/ Promotion	16.07.2023 F.N.
11.	Date of Retirement	31.03.2032
12.	Assessment Period	16.07.2018 to 15.07.2023
13.	L.W.A availed during the Assessment Period	Nil
14.	Details of relaxation already availed	Nil
15.	UGC Regulations applied	UGC Regulations 2018, Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Has to complete five years of service as Assistant Professor in Academic Level 11.	Completed 5 years of services as Assistant Professor Academic Level 11 on 15.07.2023.
17.	<u>Any two of the following:</u>	

	Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching- Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) <b>OR</b> Completed MOOCs Course (With e-certification) <b>OR</b> Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	1.Online two week refresher ncourse in Zoology conducted by TLC,Ramanujan College,University of Delhi under Ministry of Education,PMMMNTT from 25.04.2022 to 09.05.2022. 2.Short term course in student Counselling and Mentoring conducted by UGC HRDC,University of Kerala from 31.01.2023 to 06.02.2023. 3.Short term course in Soft Skill Development Programme conducted by UGC HRDC,University of Kerala from 22.03.2023 to 28.03.2023.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of issuance of communication to the members of the panel	27.10.2024
20.	Date of meeting of the Screening Committee	30.11.2024
21.	Quorum of the Screening committee ( <i>THREE members including ONE Subject Expert</i> )	YES - FOUR members including TWO Subject Experts
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b> After making detailed evaluation regarding the performance of the teachers and taking into consideration the existing UGC norms,Government orders and Statutes of the University of Kerala, Smt.Lincy Alex is found qualified for promotion to the post of Assistant Professor Academic Level 12 w.e.f. 16.07.2023 F.N. and the committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f. 16.07.2023 F.N.		
<b>VII. Remarks on the Proposal:Nil</b>		

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Smt.Lincy Alex, Assistant Professor in the Department of Zoology at St.Gregorios College,Kottarakkara from Academic Level 11 to Academic Level 12, w.e.f 16.07.2023 F.N.**, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Lincy Alex, Assistant Professor in the Department of Zoology at St.Gregorios College,Kottarakkara from Academic Level 11 to Academic Level 12, w.e.f 16.07.2023 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B35**     **M.M.N.S.S College, Kottiyam – CAS Placement/ Promotion of Dr.Lekshmy.S -Department of Zoology - Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A w.e.f 25.07.2022 F.N. - Approval of – Reg.**

**(66594/Ac F II/2024/UOK)**

The Principal, M.M.N.S.S College, Kottiyam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Lekshmy S., Department of Zoology, M.M.N.S.S College, Kottiyam, from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 25.07.2022 F.N. Relevant documents such as Placement Order, API Score Sheet based on PBAS for Option- A, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The service and academic details of Dr.Lekshmy S.,is as follows:

Verification Report of the Service Book	
Date of Birth	04.01.1970
Date of first entry into service	02.06.2010
Date of entry into continuous service	02.06.2010
Date of Placement to Assistant Professor (Stage II)	02.06.2014 F.N.
Date of Placement to Assistant Professor (Academic Level-12)	25.07.2019 F.N.
Date of Retirement	31.03.2026
Assessment Period	25.07.2019 to 24.07.2022.
L.W.A availed during the assessment period	Nil
Date of completion of required Service	24.07.2022
Proposed Date of Placement to Associate Professor (Academic Level-13A)	25.07.2022 F.N.
UGC Regulations applied	UGC Regulations 2018,Option A
Qualifications	
Details of Degree/ Ph.D etc	Year of Passing / Award
MSc Aquatic Biology and Fisheries	1992
M.Phil Aquatic Biology and Fisheries	December 1993
Ph.D in Zoology	12.02.2014
Eligibility Criteria (Clause 6.4.B.III)	
'Satisfactory' or 'Good' in the APAR, at least 2 of the last 3 years of assessment period.	Good
i) To be completed three years of service as Assistant Professor in Academic Level-12.	Completed 3 years of service as Assistant Professor in Academic Level-12 on 24.07.2022
ii) A Ph.D. degree in subject relevant/allied/relevant discipline.	Ph.D in Zoology from University of Kerala in 12.02.2014.
iii) the teacher has to undergo any one of the following: (as per clause 6.4.B.III.3) Completed one course / programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); OR Completed one MOOCs course (with ecertification); OR Contribution towards development of e-contents in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/contribution towards conduct of a MOOCs course during the period of assessment.	1.One week faculty development programme on Academic Writing conducted by TLC, Ramanujan College, University of Delhi under the aegis of Ministry of Education,P MMMNMTT from 18.02.2021 to 24.02.2021. 2.One week faculty development programme on Systematic Literature Review and Meta Analysis conducted by TLC, Ramanujan College, University of Delhi under the aegis of Ministry of Education, P MMMNMTT from 06.05.2021 to 12.05.2021

Details of relaxation availed of	Availed for Promotion from Stage I to II (Two years on account of Ph.D)
Selection Committee	
Date of issuance of nomination letter : 18.04.2024	Date of Expiry: 18.10.2024
Quorum of the Selection committee shall be five including two Subject Experts. (clause 5.1 VI (b)).	7 members including 2 Subject Experts attended the meeting.
Recommendation of Selection committee held on 25.06.2024 at 11.00 A.M. in the Principal's Chamber, MMNSS College,Kottiyam.(Minutes)	
After making a detailed evaluation regarding the performance of the faculty and taking into consideration the existing UGC norms,Government orders and Statutes of the University of Kerala,the teacher is found qualified for promotion to the post of Associate Professor Academic Level 13A w.e.f. 25.07.2022 F.N. and hence,the committee recommends Dr.Lekshmy.S,Assistant Professor,Department of Zoology,MMNSS College,Kottiyam for promotion to the post of Associate Professor Academic Level 13A w.e.f. 25.07.2022.	
Remarks ; Nil	

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of CAS Placement/ Promotion of Dr.Lekshmy.S,Department of Zoology, M.M.N.S.S College,Kottiyam from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 25.07.2022 F.N.,as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Lekshmy.S, Department of Zoology, M.M.N.S.S College,Kottiyam from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 25.07.2022 F.N.,as per UGC Regulations 2018 and recommended to approve the same.*

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.	

**Item No.18.105.B36 Mahatma Gandhi College, Thiruvananthapuram – CAS Placement/ Promotion of Sri.Ayyappadas B.O., Department of Malayalam, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of – reg.**

**(76273/Ac F I/2024/UOK)**

The Principal-in-Charge, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal for the approval of CAS Placement/Promotion of Sri.Ayyappadas B.O., Assistant Professor (Academic Level 11), Department of Malayalam as Assistant Professor (Academic Level 12), w.e.f 05.06.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree - University &Year of passing	MA Malayalam Language and Literature from MG University in May 2008. (Eligibility certificate produced)
2.	M.Phil - University &Year of passing	M.Phil in Malayalam from Madurai Kamaraj University in April 2010 (Eligibility certificate produced)

3.	NET / SLET - with Subject	UGC NET in Malayalam on 15.06.2012.
4.	Ph.D - Subject, University & Date of award	Nil
<b>II. Verified data from the service book</b>		
5.	Date of Birth	30.05.1983
6.	Date of first entry into service	05.06.2014 F.N
7.	Date of Placement to Assistant Professor Stage II (with AGP 7000/-)	05.06.2019 F.N
<b>III. Details of the Proposed promotion</b>		
8.	Post to which Placement/Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor Academic Level 11	04.06.2024
10.	Proposed Date of the Placement/Promotion	05.06.2024 FN
11.	Date of retirement	31.05.2043.
12.	Assessment Period	05.06.2019 to 04.06.2024
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Nil
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Has to complete five years of service as Assistant Professor in Academic Level 11.	Completed 5 years of service as Assistant Professor in Academic Level 11 on 04.06.2024.
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	<b>1.</b> Two week online faculty development program jointly Guru Angad Dev TLC,SGTB Khalsa College,University of Delhi under PMMMNMTT of Ministry of Education from 12.01.2021 to 25.01.2021. <b>2.</b> UGC Sponsered Refresher course in Malayalam Literature and Kerala Studies conducted by UGC HRDC, University of Kerala from 17.11.2023 to 30.11.2023. <b>(The Refresher Courses/ Orientation Courses coordinated by colleges in association Teaching Learning Centres under PMMMNMTT can be considered eligible for the CAS promotion of teachers in Private Colleges vide U.O No:AcFIII/24522/2022 dtd 19.01.2022.)</b>
18.	‘Satisfactory’ or ‘Good’ in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes
<b>V. Screening cum Evaluation Committee</b>		
19.	Date of issuance of communication to the members of the panel	23.10.2024
20.	Date of meeting of the Screening Committee	13.11.2024
21.	Quorum of the Screening committee shall be three including one Subject Expert.	4 members including 2 Subject Experts attended the meeting.
<b>VI. Recommendation of Screening cum Evaluation committee:</b>		
All the documents with pertaining to age, qualifications and service details of the candidate such as service book, qualifying certificates and PBAS Report prepared on the basis of UGC Regulations 2018, were produced for verification and scrutiny. It has further been stated that the committee has evaluated the performance of the faculty and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 05.06.2024 F.N.		

**VII. Remarks on the proposal:** Nil

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of CAS Placement/Promotion of Sri.Ayyappadas B.O., Assistant Professor in the Department of Malayalam at Mahatma Gandhi College, Thiruvananthapuram from Academic Level-11 to Academic Level-12, w.e.f 05.06.2024 F.N., as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Sri.Ayyappadas B.O., Assistant Professor in the Department of Malayalam at Mahatma Gandhi College, Thiruvananthapuram from Academic Level-11 to Academic Level-12, w.e.f 05.06.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B37 Mahatma Gandhi College, Thiruvananthapuram – CAS Placement/ Promotion of Dr.Sarita R, Department of Sociology, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg.**

(2115/Ac F II/2025/UOK)

The Principal in charge, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal for the approval of CAS Placement / Promotion of Dr.Sarita R, in the Department of Sociology, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 05.12.2017 F.N.Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/ PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class/ Percentage	MA Sociology from Barkatullah Vishwavidyalaya, Bhopal in 1991.
2.	M.Phil - Subject, University, Year of passing	M.Phil from Barkatullah Vishwavidyalaya, Bhopal in 1992.
3.	NET/ SLET - Subject, Date of Examination/ Qualifying date	Nil
4.	Ph.D -Subject, University, Date of award	Ph.D in Sociology from University of Kerala in 22.01.2009.
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	31.12.1968.
6.	Date of first entry into Service	05.12.2005 F.N.
7.	Date of Placement to Academic Level 11	05.12.2009 F.N.
8.	Date of Placement to Academic Level 12	05.12.2014 F.N.
<b>III. Details of the proposed Promotion</b>		
9.	Post to which Placement/Promotion proposed	<b>Associate Professor (Academic Level 13A)</b>
10.	Date of completion of three years of Service as Assistant Professor (Academic Level 12)	04.12.2017
11.	Proposed Date of the Placement/ Promotion	05.12.2017 F.N.
12.	Date of Retirement	31.03.2025
13.	Assessment Period	05.12.2014 to 04.12.2017

14.	LWA availed during the Assessment Period	Nil
15.	Details of relaxation already availed	Two years relaxation availed for the promotion to Lecturer Senior scale on account of Ph.D.
16.	UGC Regulations applied	UGC Regulations 2018, Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	Yes
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Yes. Ph.D in Sociology.
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	1.Short term course in Student Counselling and Mentoring conducted by the UGC HRDC, University of Kerala from 30.10.2017 to 04.11.2017. 2.Five days Workshop on LOCF and CBCS System of UGC organized by TLC, Central University of Rajasthan under the scheme PMMMNMTT from 11.10.2019 to 15.10.2019. (Completed after the due date of promotion) It is mentioned in the U.O.No.9899/2023/ UOK dated 06.12.2023 (3 <sup>rd</sup> amendment to UGC Regulations 2018) that "Wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31 <sup>st</sup> December 2023 or as notified by the Commission from time to time."The incumbent has completed the workshop on 15.10.2019 (before 31.12.2023) and the Selection committee was held on 04.12.2024.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the panel	26.11.2024
22.	Date of meeting of the Selection Committee	04.12.2024
23.	Quorum of the Selection committee (Five members including Two Subject Experts)	YES - SIX members including TWO Subject Experts
<b>VI. Recommendation of Selection Committee:</b>		
After making a detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr.Sarita R is found qualified for promotion to the post of Associate Professor Academic Level 13 A w.e.f. 05.12.2017 F.N. and hence the committee recommends the teacher for promotion to the post of Associate Professor Academic Level 13 A w.e.f. 05.12.2017 F.N.		
<b>VII. Remarks on the Proposal:</b> As per U.O. No.9899/2023/UOK dated 06.12.2023 (3 <sup>rd</sup> amendment to UGC Regulations 2018) "Wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31 <sup>st</sup> December 2023 or as notified by the Commission from time to time." The incumbent has completed the workshop on 15.10.2019 (before 31.12.2023) and the Selection committee was held on 04.12.2024.		



U.O.No.11067/2024/UOK dated 20.12.2024 reads as "Proposals submitted in accordance with the clause 6.3 VIII in the 3<sup>rd</sup> Amendment of UGC Regulations, 2018, for the placement/promotion of a teacher, recommended by the Screening-cum-Evaluation/ Selection Committee convened after the notification of 3<sup>rd</sup> Amendment by the UGC (31<sup>st</sup> July 2023) and before the issuance of the University's Implementation Order (06.12.2023), shall be regularized for processing and approval."

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of CAS Placement / Promotion of **Dr.Sarita R**, in the Department of **Sociology, Mahatma Gandhi College, Thiruvananthapuram** from **Assistant Professor (Academic Level 12)** to **Associate Professor (Academic Level 13A)**, w.e.f **05.12.2017 F.N.**, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sarita.R, in the Department of Sociology, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 05.12.2017 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B38 Mahatma Gandhi College, Thiruvananthapuram – CAS Placement/ Promotion of Dr.Deepa V, Department of Physics, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg.**

(2121/Ac F II/2025/UOK)

The Principal in charge, *Mahatma Gandhi College, Thiruvananthapuram* has forwarded a proposal for the approval of CAS Placement/ Promotion of *Dr.Deepa V*, in the Department of *Physics*, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 04.06.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b><i>I. Qualifications of the Teacher</i></b>		
1.	Master's Degree - Subject, University, Year of passing.	M.Sc.Physics from University of Calicut in April 1994.
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET/SLET - Subject, Date of Examination/ Qualifying date	Nil
4.	Ph.D -Subject, University, Date of award	Ph.D in Physics from MG University in 19.06.2002
<b><i>II.Verified data from the Service Book</i></b>		
5.	Date of Birth	18.01.1972
6.	Date of first entry into Service	04.06.2012
7.	Date of Placement to Assistant Professor Stage II (with AGP 7000/-)	04.06.2016 F.N.
8.	Date of Placement to Academic Level 12	04.06.2021 F.N.
<b><i>III. Details of the proposed Promotion</i></b>		
9.	Post to which Placement/Promotion proposed	<b>Associate Professor (Academic Level 13A)</b>
10.	Date of completion of three years of Service as Assistant Professor (Academic Level 12)	03.06.2024
11.	Proposed Date of the Placement / Promotion	04.06.2024 F.N.

12.	Date of Retirement	31.03.2028
13.	Assessment Period	04.06.2021 to 31.03.2028
14.	LWA availed during the Assessment Period	Nil
15.	Details of relaxation already availed	Two years relaxation availed for the promotion to Assistant Professor Stage II(with AGP 7000/-) on account of Ph.D.
16.	UGC Regulations applied	UGC Regulations,2018 Option A

#### **IV. Eligibility Criteria (Clause 6.4.B.III)**

17.	Completed three years of service as Assistant Professor in (Academic Level 12).	Yes
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Yes.Ph.D in Physics.
19.	<p><u>Any one of the following:</u> Completed one course/ programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)</p> <p><b>OR</b></p> <p>Completed one MOOCs Course (With e-certification)</p> <p><b>OR</b></p> <p>Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules</p>	<p>1.Online Short term course in Techno Pedagogy conducted by UGC HRDC,University of Kerala from 05.11.2021 to 11.11.2021.</p> <p>2.Online Short term course in Disaster Management conducted by UGC HRDC, University of Kerala from 22.02.2022 to 28.02.2022.</p> <p>3.Online two week interdisciplinary refresher course/ faculty development programme on Advanced Research Methodology conducted by TLC Ramanujan College, University of Delhi under PMMMNMTT from 17.06.2021 to 01.07.2021.</p> <p>4.Online two week refresher course in Physics conducted by TLC Ramanujan College, University of Delhi under PMMMNMTT from 10.04.2022 to 24.04.2022.</p>
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good

#### **V. Selection Committee**

21.	Date of issuance of communication to the members of the panel	14.11.2024
22.	Date of meeting of the Selection Committee	27.12.2024
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - FIVE members including TWO Subject Experts

#### **VI. Recommendation of Selection Committee:**

This committee is constituted in accordance with the guidelines laid down by the University of Kerala vide notification No.46341/Ac FII/2024/UOK dated 30.10.2024.All the documents with data pertaining to the age,qualification and service details of the candidate such as Service Book,qualifying certificates and PBAS Report for the assessment years were produced for verification and scrutiny.The committee has carefully scrutinized the PBAS Records of the workdone by the teacher and service records of the teacher.The committee found that the teacher has sufficient grades for each category.

After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC regulations, Government orders and Statutes of University of Kerala Dr.Deepa V is found qualified for placement/promotion to the post of Associate Professor Academic Level 13A w.e.f.04.06.2024 F.N. and hence the committee recommends the teacher for the placement/promotion to the post of Associate Professor Academic Level 13A w.e.f. .04.06.2024 F.N.

**VII. Remarks on the Proposal:** Nil

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Dr.Deepa V**, in the **Department of Physics, Mahatma Gandhi College, Thiruvananthapuram** from **Assistant Professor (Academic Level 12)** to **Associate Professor (Academic Level 13A)**, w.e.f **04.06.2024 F.N.**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Deepa.V, in the Department of Physics, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 04.06.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B39 Mahatma Gandhi College, Thiruvananthapuram – CAS Placement/ Promotion of Dr.J.M.Raj, Department of Physics, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.**

(2119/Ac F II/2025/UOK)

The Principal in Charge, *Mahatma Gandhi College, Thiruvananthapuram* has forwarded a proposal for the approval of CAS Placement/Promotion of *Dr.J.M.Raj*, Assistant Professor in the Department of *Physics* of the College from Academic Level 11 to Academic Level 12, w.e.f 03.12.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing.	M.Sc.Physics from University of Mysore in June 2005. (Eligibility certificate produced)
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET/ SLET - Subject, Date of Examination/ Qualifying date	Nil
4.	Ph.D - Subject, University, Date of award	Ph.D. in Physics from University of Mysore in 10.04.2011. (Eligibility certificate produced)
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	02.07.1983
6.	Date of first entry into Service	03.12.2014
7.	Date of Placement to Academic Level 11	03.12.2018 F.N.
<b>III. Details of the proposed Placement / Promotion</b>		
8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of five years of Service as Assistant Professor (Academic Level 11)	02.12.2023
10.	Proposed Date of the Placement / Promotion	03.12.2023 F.N.
11.	Date of Retirement	31.03.2044
12.	Assessment Period	03.12.2018 to 02.12.2023
13.	L.W.A availed during the Assessment Period	Nil

14.	Details of relaxation already availed	Two years relaxation availed for the promotion to Assistant Professor Academic Level 11 on account of Ph.D.
15.	UGC Regulations applied	UGC Regulations 2018 Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	<p><u>Any two of the following:</u>            Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)  <b>OR</b>            Completed MOOCs Course (With e-certification)  <b>OR</b>            Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p>1.Participated in the Winter School(Inter disciplinary Refresher course equivalent to the subject/discipline of the participant) organized by UGC HRDC,Guru Nanak Dev University,Amritsar from 11.12.2019 to 24.12.2019.            2.Participated in the Online Refresher course in Physical Science organized by UGC HRDC,Kannur University from 09.10.2020 to 22.10.2020</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of issuance of communication to the members of the panel	23.10.2024
20.	Date of meeting of the Screening Committee	20.11.2024
21.	Quorum of the Screening committee ( <i>THREE members including ONE Subject Expert</i> )	YES - FOUR members including TWO Subject Experts
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b> After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC regulations,Government orders and Statutes of University of Kerala J.M.Raj is found qualified for placement/promotion to the post of Assistant Professor Academic Level 12 w.e.f.03.12.2023 F.N. and hence the committee recommends the teacher for the placement/promotion to the post of Assistant Professor Academic Level 12 w.e.f.03.12.2023 F.N.		
<b>VII. Remarks on the Proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Dr.J.M.Raj, Assistant Professor** in the **Department of Physics at Mahatma Gandhi College, Thiruvananthapuram** from **Academic Level 11 to Academic Level 12, w.e.f 03.12.2023 F.N.**, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.J.M.Raj, Assistant Professor in the Department of Physics at Mahatma Gandhi College, Thiruvananthapuram from Academic Level 11 to Academic Level 12, w.e.f 03.12.2023 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B40**     **M.M.N.S.S.College, Kottiyam – CAS Placement/ Promotion of Dr. Prabitha B. Nair, Department of Physics, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of – reg.**  
**(76762/Ac F II/2024/UOK)**

The Principal, M.M.N.S.S.College, Kottiyam has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Prabitha B. Nair, Assistant Professor (Academic Level 11), Department of Physics as Assistant Professor (Academic Level 12), w.e.f 27.11.2023. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc. Physics from University of Kerala in June 2004
2.	M.Phil - University & Year of passing	Nil
3.	NET / SLET - with Subject	Nil
4.	Ph.D - Subject, University & Date of award	Ph.D in Physics from University of Kerala in 12.02.2014.
<b>II. Verified data from the service book</b>		
5.	Date of Birth	05.11.1981
6.	Date of first entry into service	27.11.2014 F.N.
7.	Date of Placement to Academic Level 11	27.11.2018 F.N.
<b>III. Details of the Proposed promotion</b>		
8.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor Academic Level 11	26.11.2023
10.	Proposed Date of the Placement/Promotion	27.11.2023 F.N.
11.	Date of retirement	31.03.2041
12.	Assessment Period	27.11.2018 to 26.11.2023
13.	L.W.A availed during the assessment period	Nil.
14.	Details of relaxation already availed of	Two years relaxation availed for the promotion from Assistant Professor Academic Level 11 to 12 on account of Ph.D
15.	UGC Regulations applied	UGC Regulations 2018 Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Has to complete five years of service as Assistant Professor in Academic Level 11.	Completed five years of service as Assistant Professor in Academic Level 11 on 26.11.2023.
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or	1. One week online short term faculty development programme on Implementation of Information and Communication Technology in Teaching organised by School of Legal Studies, CUSAT in collaboration with KSHEC from 18.07.2020 to 24.07.2020. 2. One week online short term faculty development programme on Pedagogical and E-learning Tools for Teaching organised by SD College, Alappuzha in collaboration with

	Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	KSHEC from 04.10.2020 to 10.10.2020. 3.Online short term course in Advanced Group Theory conducted by UGC HRDC, University of Kerala from 16.12.2020 to 22.12.2020. 4.Short term course in Disaster Management conducted by the UGC HRDC ,University of Kerala from 22.02.2022 to 28.02.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
<b>V. Screening cum Evaluation Committee</b>		
19.	Date of issuance of communication to the members of the panel	04.07.2024
20.	Date of meeting of the Screening Committee	16.11.2024
21.	Quorum of the Screening committee shall be 3 including 1 subject expert.	4 members including 2 subject experts attended the meeting.
<b>VI. Recommendation of Screening cum Evaluation committee:</b> After making detailed evaluation regarding the performance of the faculty and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Prabitha B Nair is found qualified for placement to the post of Assistant Professor Academic Level 12 w.e.f. 27.11.2023 F.N. Hence the Committee recommends Dr. Prabitha B Nair, Assistant Professor, Department of Physics, MMNSS College, Kottiyam for placement to the post of Assistant Professor Academic Level 12 w.e.f. 27.11.2023 F.N.		
<b>VII. Remarks on the proposal: Nil</b>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening cum Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the approval of CAS Placement/Promotion of **Dr. Prabitha B Nair**, Assistant Professor in the Department of **Physics** at **MMNSS College, Kottiyam** from **Academic Level-11** to **Academic Level-12**, w.e.f **27.11.2023 F.N.**, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Prabitha B Nair, Assistant Professor in the Department of Physics at MMNSS College, Kottiyam from Academic Level-11 to Academic Level-12, w.e.f 27.11.2023 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B41** *St.Gregorios College, Kottarakkara – CAS Placement/ Promotion of Dr. Jean Jose J, Department of Zoology, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.*

**(629/Ac F II/2025/UOK)**

The Principal, *St.Gregorios College, Kottarakkara* has forwarded a proposal for the approval of CAS Placement/ Promotion of *Dr. Jean Jose J*, Assistant Professor in the Department of Zoology of the College from Academic Level 11 to Academic Level 12, w.e.f 25.07.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing	M.Sc. in Fisheries Biology and Aquaculture from MG University in May 1999.
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET/ SLET - Subject, Date of Examination/ Qualifying date	Nil
4.	Ph.D - Subject, University, Date of award	Ph.D in Fisheries Biology from Manonmaniam Sundaranar University in July 2013.
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	25.05.1976
6.	Date of first entry into Service	12.03.2015 F.N.
7.	Date of Placement to Assistant Professor Stage II (with AGP Rs.7000/-)	25.07.2019 F.N.
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	24.07.2024
10.	Proposed Date of the Placement / Promotion	25.07.2024 F.N.
11.	Date of Retirement	31.05.2036
12.	Assessment Period	25.07.2019 to 24.07.2024
13.	L.W.A availed during the Assessment Period	Nil
14.	Details of relaxation already availed	1.8 years relaxation availed for promotion from Stage 1 to 2 on account of Ph.D.
15.	UGC Regulations applied	UGC Regulations 2018 Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Has to complete five years of service as Assistant Professor in Academic Level 11.	Completed five years of service as Assistant Professor Academic Level 11 on 24.07.2024.
17.	<p><i>Any two of the following:</i>            Refresher Courses/Research Methodology course/ Workshops/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)  <b>OR</b>            Completed MOOCs Course (With e-certification)  <b>OR</b>            Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	1. Online two week refresher course in Zoology conducted by TLC, Ramanujan College, University of Delhi in collaboration with Gargi College, University of Delhi under Ministry of Education, PMMMNMMT from 25.04.2022 to 09.05.2022. 2. Short term course in Innovation and Start-ups conducted by the UGC HRDC, University of Kerala from 15.12.2023 to 21.12.2023. 3. Short term course in Student Counselling, Mentoring and Soft Skill Development conducted by the UGC HRDC, University of Kerala from 08.02.2024 to 14.02.2024.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of issuance of communication to the members of the panel	27.10.2024
20.	Date of meeting of the Screening Committee	30.11.2024
21.	Quorum of the Screening committee (Three members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts

**VI. Recommendation of Screening-cum-Evaluation Committee:**

After making detailed evaluation regarding the performance of the teachers and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Jean Jose J is found qualified for promotion to the post of Assistant Professor Academic Level 12 w.e.f. 25.07.2024 F.N. and the committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f. 25.07.2024 F.N.

**VII. Remarks on the Proposal: Nil**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Dr. Jean Jose J, Assistant Professor in the Department of Zoology at St. Gregorios College, Kottarakkara from Academic Level 11 to Academic Level 12, w.e.f 25.07.2024 F.N.**, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Jean Jose J, Assistant Professor in the Department of Zoology at St. Gregorios College, Kottarakkara from Academic Level 11 to Academic Level 12, w.e.f 25.07.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B42 St. Gregorios College, Kottarakkara – CAS Placement/ Promotion of Dr. Jubin Mattappallil, Department of Malayalam, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.**

(4089/Ac F II/2025/UOK)

The Principal in charge, *St. Gregorios College, Kottarakkara* has forwarded a proposal for the approval of CAS Placement / Promotion of *Dr. Jubin Mattappallil*, in the Department of *Malayalam*, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 16.07.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

**PROPOSAL FOR CAS PLACEMENT / PROMOTION****I. Qualifications of the Teacher**

1.	Master's Degree - Subject, University, Year of passing.	MA Malayalam Language and Literature from University of Kerala in 2005
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET/SLET - Subject, Date of Examination/Qualifying date	UGC NET in Malayalam in December 2007.
4.	Ph.D -Subject, University, Date of award	Ph.D in Malayalam from University of Kerala in 16.05.2014.

**II. Verified data from the Service Book**

5.	Date of Birth	18.08.1983
6.	Date of first entry into Service	16.07.2012
7.	Date of Placement to Assistant Professor Stage 2 (with AGP 7000/-)	16.07.2016
8.	Date of Placement to Academic Level 12	16.07.2021 F.N.

**III. Details of the proposed Promotion**



9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion three years of Service as Assistant Professor (Academic Level 12)	15.07.2024
11.	Proposed Date of the Placement / Promotion	16.07.2024 F.N.
12.	Date of Retirement	31.03.2040.
13.	Assessment Period	16.07.2021 to 15.07.2024
14.	LWA availed during the Assessment Period	Nil
15.	Details of relaxation already availed	Two years relaxation availed for the promotion to Assistant Professor Stage 2 on account of Ph.D.
16.	UGC Regulations applied	UGC Regulations 2018, Option A.
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	Yes
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Yes.Ph.D in Malayalam
19.	<p><u>Any one of the following :</u>  Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)  <b>OR</b>  Completed one MOOCs Course (With e-certification)  <b>OR</b>  Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules</p>	1.Participated in the UGC Sponsored Refresher Course in Malayalam Language and Literature conducted by the UGC-HRDC, University of Kerala from 05.01.2022 to 18.01.2022.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the panel	13.11.2024
22.	Date of meeting of the Selection Committee	06.12.2024
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including TWO Subject Experts
<b>VI. Recommendation of Selection Committee:</b>		
<p>The committee, constituted in accordance with the guidelines laid down by the University of Kerala vide letter No.47925/AcFII/2024/UOK dated 13.11.2024, has gone through all the claims, along with the supporting documents of proof of age, academic qualifications and details of qualifying service submitted by the candidate. The service book, certificates of academic qualifications, and the PBAS Proforma were scrutinized and verified in detail by the committee.</p> <p>The Selection committee has found that the teacher's performance is satisfactory in all the requirements for the promotion from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A.</p> <p>Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and statutes of University of Kerala, Dr. Jubin Mattappallil, who appeared before the committee is found eligible for placement as Associate Professor Academic Level 13 A w.e.f. 16.07.2024.</p>		
<b>VII. Remarks on the Proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Dr.Jubin Mattappallil**, in the **Department of Malayalam, St.Gregorios College, Kottarakkara** from **Assistant Professor (Academic Level 12)** to **Associate Professor (Academic Level 13A)**, w.e.f 16.07.2024 F.N., as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Jubin Mattappallil, in the Department of Malayalam, St.Gregorios College, Kottarakkara from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 16.07.2024 F.N., as per UGC Regulations 2018, and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B43** ***St.Gregorios College, Kottarakkara – CAS Placement/ Promotion of Dr.Elizabeth John, Department of Zoology, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.***

***(4090/Ac F II/2025/UOK)***

The Principal in charge, *St.Gregorios College, Kottarakkara* has forwarded a proposal for the approval of CAS Placement/ Promotion of *Dr.Elizabeth John*, in the Department of *Zoology*, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 16.07.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b><i>I. Qualifications of the Teacher</i></b>		
1.	Master's Degree - Subject, University, Year of passing.	M.Sc.Zoology from University of Kerala in 2001
2.	M.Phil - Subject, University, Year of passing	M.Phil in Zoology from Bharathiar University in December 2007.
3.	NET /SLET - Subject, Date of Examination/Qualifying date	Nil
4.	Ph.D -Subject, University, Date of award	Ph.D in Zoology from Bharathiar University in 18.03.2011.(Eligibility certificate submitted)
<b><i>II.Verified data from the Service Book</i></b>		
5.	Date of Birth	05.01.1978
6.	Date of first entry into Service	16.07.2012
7.	Date of Placement to Assistant Professor Stage 2 (with AGP Rs.7000/-)	16.07.2016
8.	Date of Placement to Academic Level 12	16.07.2021
<b><i>III. Details of the proposed Promotion</i></b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion three years of Service as Assistant Professor (Academic Level 12)	15.07.2024
11.	Proposed Date of the Placement / Promotion	16.07.2024 F.N.
12.	Date of Retirement	31.03.2034

13.	Assessment Period	16.07.2021 to 15.07.2024
14.	LWA availed during the Assessment Period	Nil
15.	Details of relaxation already availed	Two years relaxation availed for the promotion from Stage 1 to 2 on account of Ph.D.
16.	UGC Regulations applied	UGC Regulations, Option A.
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	Yes.
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Yes. Ph.D in Zoology.
19.	<p><u>Any one of the following :</u></p> <p>Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)</p> <p><b>OR</b></p> <p>Completed one MOOCs Course (With e-certification)</p> <p><b>OR</b></p> <p>Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules</p>	<p>1. Participated in the UGC Sponsored Short term course in Visual Culture Studies (Multidisciplinary) conducted by UGC HRDC, University of Kerala from 24.02.2024 to 01.03.2024.</p> <p>2. Completed the online faculty development programme under UGC, MMTTP organized by MMTC, Department of Education, Mahatma Gandhi Kashi Vidyapith, Varanasi from 10.06.2024 to 15.06.2024.</p>
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the panel	13.11.2024
22.	Date of meeting of the Selection Committee	06.12.2024.
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SEVEN members including THREE Subject Experts
<b>VI. Recommendation of Selection Committee:</b>		
<p>The committee constituted in accordance with the guidelines laid down by the University of Kerala vide letter No.47960/AcFII/2024/UOK dated 13.11.2024, has gone through all the claims, along with the supporting documents of proof of age, academic qualifications and details of qualifying service submitted by the candidate. The service book, certificates of academic qualifications, and the PBAS Proforma were scrutinized and verified in detail by the committee.</p> <p>The Selection committee has found that the teacher's performance is satisfactory in all the requirements for the promotion from Assistant Professor academic Level 12 to Associate Professor Academic Level 13 A.</p> <p>Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and statutes of University of Kerala, Dr. Elizabeth John who appeared before the committee is found eligible for placement as Associate Professor Academic Level 13 A w.e.f 16.07.2024 .</p>		
<b>VII. Remarks on the Proposal:</b> Nil		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement / Promotion** of **Dr.Elizabeth John**, in the **Department of Zoology, St.Gregorios College,Kottarakkara** from **Assistant Professor (Academic Level 12)** to **Associate Professor (Academic Level 13A)**, *w.e.f 16.07.2024 F.N.*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Elizabeth John, in the Department of Zoology, St.Gregorios College, Kottarakkara from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 16.07.2024 F.N., as per UGC Regulations 2018, and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B44** *St.Gregorios College, Kottarakkara – CAS Placement/ Promotion of Dr.Archana G.R, Department of Botany, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.*

**(4093/Ac F II/2025/UOK)**

The Principal in Charge, *St.Gregorios College, Kottarakkara* has forwarded a proposal for the approval of CAS Placement/ Promotion of *Dr. Archana G R*, in the Department of *Botany*, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), *w.e.f 16.07.2024 F.N.* Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b><i>I.Qualifications of the Teacher</i></b>		
1.	Master's Degree - Subject, University, Year of passing.	M.Sc.Botany from University of Kerala in June 2004.
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET/SLET - Subject, Date of Examination/Qualifying date	Nil
4.	Ph.D -Subject, University, Date of award	Ph.D in Botany from Kannur University in 30.12.2010. (EC Produced)
<b><i>II.Verified data from the Service Book</i></b>		
5.	Date of Birth	07.09.1981.
6.	Date of first entry into Service	16.07.2012.
7.	Date of Placement to Assistant Professor Stage 2	16.07.2016
8.	Date of Placement to Academic Level 12	16.07.2021 F.N.
<b><i>III. Details of the proposed Promotion</i></b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of three years of Service as Assistant Professor (Academic Level 12)	15.07.2024
11.	Proposed Date of the Placement / Promotion	16.07.2024 F.N.
12.	Date of Retirement	31.03.2038
13.	Assessment Period	16.07.2021 to 15.07.2024
14.	LWA availed during the Assessment Period	Nil
15.	Details of relaxation already availed	Two years relaxation availed for the promotion from Stage 1 to 2 on account of Ph.D.
16.	UGC Regulations applied	UGC Regulations 2018,Option A.

<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	Yes.
18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	Yes.Ph.D in Botany.
19.	<p><u>Any one of the following :</u></p> <p>Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)</p> <p><b>OR</b></p> <p>Completed one MOOCs Course (With e-certification)</p> <p><b>OR</b></p> <p>Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules</p>	<p>1.Completed online two week interdisciplinary refresher course in Advanced Research Methodology conducted by TLC,Ramanujan College,University of Delhi in collaboration with Government College (Autonomous),Rajahmundry,Andhra Pradesh under PMMMNMTT from 22.08.2022 to 05.09.2022.</p> <p>2.Participated in the UGC Sponsored Short term course in Student Counselling and Mentoring conducted by UGC HRDC University of Kerala from 31.01.2023 to 06.02.2023.</p> <p>3.Participated in the UGC Sponsored Short term course in Disaster Management conducted by UGC HRDC , University of Kerala from 07.09.2023 to 13.09.2023.</p>
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the panel.	12.11.2024
22.	Date of meeting of the Selection Committee	28.11.2024
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including THREE Subject Experts
<b>VI. Recommendation of Selection Committee:</b>		
<p>The committee, constituted in accordance with the guidelines laid down by the University of Kerala vide letter No.47906/AcFII/2024/UOK dated 12.11.2024, has gone through all the claims, along with the supporting documents of proof of age, academic qualifications and details of qualifying service submitted by the candidate.The service book, certificates of academic qualifications,and the PBAS Proforma were scrutinized and verified in detail by the committee.</p> <p>The API score claimed for various categories have been verified against the documents produced. The Selection committee has found that the teacher's performance is satisfactory in all the requirements for the promotion from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A.</p> <p>Based on the performance of the teacher before the committee,and in tune with the existing UGC norms,Government orders and statutes of University of Kerala,Dr.Archana G.R., who appeared before the committee is found eligible for placement as Associate Professor Academic Level 13 A w.e.f. 16.07.2024.</p>		
<b>VII. Remarks on the Proposal:</b>		
Nil.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr.Archana G.R.**, in the **Department of Botany, St.Gregorios College, Kottarakkara** from **Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)**, *w.e.f 16.07.2024 F.N.*, as per UGC

Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Archana G.R., in the Department of Botany, St.Gregorios College, Kottarakkara from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 16.07.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No18.105.B45** *St.Gregorios College, Kottarakkara– CAS Placement/ Promotion of Dr. Sumi Alex, Department of Commerce, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.*

(4086/Ac F II/2025/UOK)

The Principal in Charge, *St.Gregorios College, Kottarakkara* has forwarded a proposal for the approval of CAS Placement/ Promotion of *Dr. Sumi Alex*, in the Department of *Commerce*, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 16.07.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b><i>I. Qualifications of the Teacher</i></b>		
1.	Master's Degree - Subject, University, Year of passing.	M.Com. from University of Kerala in May 2006.
2.	M.Phil - Subject, University, Year of passing	M.Phil in Commerce from Bharathiar University in December 2007. (EC Produced)
3.	NET /SLET - Subject, Date of Examination / Qualifying date	UGC NET in Commerce on 13.06.2011.
4.	Ph.D -Subject, University, Date of award	Ph.D in Commerce from University of Kerala in 06.12.2014.
<b><i>II. Verified data from the Service Book</i></b>		
5.	Date of Birth	01.10.1983.
6.	Date of first entry into Service	16.07.2012.
7.	Date of Placement to Assistant Professor Academic Level 11	16.07.2016
8.	Date of Placement to Academic Level 12	16.07.2021 F.N.
<b><i>III. Details of the proposed Promotion</i></b>		
9.	Post to which Placement/Promotion proposed	<b>Associate Professor (Academic Level 13A)</b>
10.	Date of completion of three years of Service as Assistant Professor (Academic Level 12)	15.07.2024
11.	Proposed Date of the Placement / Promotion	16.07.2024 F.N.
12.	Date of Retirement	31.03.2040.
13.	Assessment Period	16.07.2021 to 15.07.2024
14.	LWA availed during the Assessment Period	Nil
15.	Details of relaxation already availed	Two years relaxation availed for the promotion from Academic Level 11 to 12 on account of Ph.D.
16.	UGC Regulations applied	UGC Regulations 2018, Option A.
<b><i>IV. Eligibility Criteria (Clause 6.4.B.III)</i></b>		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	Yes.

18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	Yes.Ph.D in Commerce.
19.	<p><u>Any one of the following :</u>  Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)  <b>OR</b>  Completed one MOOCs Course (With e-certification)  <b>OR</b>  Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules</p>	<p>1.Completed the NEP 2020 Orientation and Sensitization Programme under MMTP of UGC organized by UGC-MMTTC,University of Kerala from 01.12.2023 to 14.12.2023.(As per UGC guidelines on MMTP,the certificate of participation of NEP Orientation and Sensitization Programme shall be considered equivalent to One week FDP/STP for regularization/CAS)  2.Completed Short term course in Artificial Intelligence under MMTP of UGC conducted by UGC MMTTC , Sant Gadge Baba Amaravati University,Amaravati from 20.05.2024 to 25.05.2024.</p>
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the panel.	13.11.2024
22.	Date of meeting of the Selection Committee	29.11.2024
23.	Quorum of the Selection committee (Five members including TWO Subject Experts)	YES - SIX members including THREE Subject Experts
<b>VI. Recommendation of Selection Committee:</b>		
<p>The committee, constituted in accordance with the guidelines laid down by the University of Kerala vide letter No.47979/AcFII/2024/UOK dated 13.11.2024, has gone through all the claims, along with the supporting documents of proof of age, academic qualifications and details of qualifying service submitted by the candidate. The service book, certificates of academic qualifications, and the PBAS Proforma were scrutinized and verified in detail by the committee.</p> <p>The Selection committee has found that the teacher's performance is satisfactory in all the requirements for the promotion from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A.</p> <p>Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and statutes of University of Kerala, Dr.Sumi Alex, who appeared before the committee is found eligible for placement as Associate Professor Academic Level 13 A w.e.f. 16.07.2024.</p>		
<b>VII. Remarks on the Proposal:</b> Nil.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr.Sumi Alex**, in the **Department of Commerce, St.Gregorios College, Kottarakkara** from **Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)**, w.e.f **16.07.2024 F.N.**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sumi Alex, in the Department of Commerce, St.Gregorios College, Kottarakkara from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 16.07.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B46** *St.Gregorios College, Kottarakkara– CAS Placement/ Promotion of Dr. Francis Chacko, Department of Chemistry, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.*

*(4083/Ac F II/2025/UOK)*

The Principal in Charge, St.Gregorios College, Kottarakkara has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Francis Chacko, in the Department of Chemistry, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 16.07.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b><i>I. Qualifications of the Teacher</i></b>		
1.	Master's Degree - Subject, University, Year of passing.	M.Sc.Chemistry from University of Kerala in April 2003.
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET /SLET - Subject, Date of Examination/Qualifying date	Nil
4.	Ph.D -Subject, University, Date of award	Ph.D in Chemistry from University of Kerala in 31.03.2011.
<b><i>II.Verified data from the Service Book</i></b>		
5.	Date of Birth	06.08.1977.
6.	Date of first entry into Service	16.07.2012.
7.	Date of Placement to Assistant Professor Stage 2	16.07.2016 F.N.
8.	Date of Placement to Academic Level 12	16.07.2021 F.N.
<b><i>III. Details of the proposed Promotion</i></b>		
9.	Post to which Placement/Promotion proposed	<b>Associate Professor (Academic Level 13A)</b>
10.	Date of completion of three years of Service as Assistant Professor (Academic Level 12)	15.07.2024
11.	Proposed Date of the Placement / Promotion	16.07.2024 F.N.
12.	Date of Retirement	31.03.2034.
13.	Assessment Period	16.07.2021 to 15.07.2024
14.	LWA availed during the Assessment Period	Nil
15.	Details of relaxation already availed	Two years relaxation availed for the promotion from Stage I to 2 on account of Ph.D.
16.	UGC Regulations applied	UGC Regulations 2018, Option A.
<b><i>IV. Eligibility Criteria (Clause 6.4.B.III)</i></b>		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	Yes.
18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	Yes.Ph.D in Chemistry.
19.	<u>Any one of the following :</u>	1.Successfully completed online two week



	Completed one course/programme from amongst the categories of Refresher Courses/Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) <b>OR</b> Completed one MOOCs Course (With e-certification) <b>OR</b> Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	inter disciplinary refresher course on Research Methodology conducted by TLC, Ramanujan College, University of Delhi in collaboration with IQAC, Sameer Gandhi Kala Mahavidyalaya & Commerce & Science college, Malshiras, Solapur, Maharashtra under the aegis of Ministry of Education, PMMMNMTT from 20.02.2022 to 06.03.2022. 2.Participated in the UGC Sponsored Short term course in Soft Skill Development Programme conducted by the UGC HRDC, University of Kerala from 22.03.2023 to 28.03.2023. 3.Participated in the UGC Sponsored Short term course in Disaster Management conducted by the UGC HRDC ,University of Kerala from 07.09.2023 to 13.09.2023.
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good

#### V. Selection Committee

21.	Date of issuance of communication to the members of the panel.	13.11.2024
22.	Date of meeting of the Selection Committee	07.12.2024
23.	Quorum of the Selection committee (Five members including TWO Subject Experts)	YES - SEVEN members including THREE Subject Experts

#### VI.Recommendation of Selection Committee:

The meeting of the selection committee was held on 07.12.2024 at 11.00 a.m. in the Principal's Chamber at St.Gregorios College,Kottarakkara.The committee verified all the relevant documents, PBAS Proforma and scores.The committee is satisfied with the documents as prescribed by the UGC and University of Kerala.The committee unanimously recommends the CAS placement/promotion of Dr.Francis Chacko,Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A w.e.f. 16.07.2024 F.N.

#### VII. Remarks on the Proposal:Nil.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr.Francis Chacko, in the Department of Chemistry, St.Gregorios College, Kottarakkara from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 16.07.2024 F.N., as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

#### **Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Francis Chacko, in the Department of Chemistry, St.Gregorios College, Kottarakkara from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 16.07.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.***

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B47 KSMDB College, Sasthamcotta – CAS Placement/ Promotion of Smt.Ragi.R.G., Department of Malayalam, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.**

**(9919/Ac F II/2025/UOK)**

The Principal, KSMDB College, Sasthamcotta has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt.Ragi R.G., Assistant Professor in the Department of Malayalam of the College from Academic Level 11 to Academic Level 12, w.e.f 04.06.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing.	MA Malayalam from University of Kerala in June 2009
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET/ SLET - Subject, Date of Examination/ Qualifying date	UGC NET(Malayalam) in June 2008
4.	Ph.D - Subject, University, Date of award	Nil
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	30.05.1987.
6.	Date of first entry into Service	04.06.2012 F.N.(MG University)
7.	Date of Placement to Academic Level 11	04.06.2018 (MG University)
<b>III. Details of the proposed Placement/ Promotion</b>		
8.	Post to which Placement/ Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of five years of Service as Assistant Professor (Academic Level 11)	03.06.2023
10.	Proposed Date of the Placement/ Promotion	04.06.2023 F.N.
11.	Date of Retirement	31.05.2043
12.	Assessment Period	04.06.2018 to 03.06.2023
13.	L.W.A availed during the Assessment Period	Nil
14.	Details of relaxation already availed	Nil
15.	UGC Regulations applied	UGC Regulations 2018, Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	<p><u>Any two of the following:</u>            Refresher Courses/Research Methodology course/ Workshops/ Syllabus Up-gradation Workshop/ Teaching- Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)  <b>OR</b>            Completed MOOCs Course (With e-certification)  <b>OR</b>            Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p>1.Participated and successfully completed the one week online short term faculty development programme on 'Towards a Digital Era of Teaching and Learning'which was delivered as MOOC with four quadrants, organised by UGC, HRDC, University of Kerala in collaboration with KSMDB college, Sasthamcotta from 12.08.2020 to 18.08.2020.</p> <p>2.Participated in the UGC Sponsored Refresher course in Malayalam Literature and Kerala Studies conducted by UGC, HRDC, University of Kerala from 17.11.2023 to 30.11.2023.</p> <p>3.Participated in the UGC Sponsored Short term course in Innovation and Start Ups conducted by UGC, HRDC, University of Kerala from 15.12.2023 to 21.12.2023</p>

18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
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#### **V. Screening-cum-Evaluation Committee**

19.	Date of issuance of communication to the members of the panel	14.06.2024
20.	Date of meeting of the Screening Committee	06.09.2024
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts

#### **VI. Recommendation of Screening-cum-Evaluation Committee:**

A meeting of the Screening cum Evaluation Committee was held on 06.09.2024 at KSMDDB College, Sathamcotta from 11.a.m. onwards for the placement/promotion of Smt.Ragi R.G in the subject Malayalam. The committee examined the application and proposals for placement submitted by the Assistant Professor. After verifying the necessary forms and documents produced, the committee found them proper and prepared as per UGC Regulations 2018 and the committee unanimously recommended Smt. Ragi R.G., Assistant Professor in Malayalam be granted placement to Assistant Professor Academic Level 12 w.e.f. 04.06.2023.

#### **VII. Remarks on the Proposal:**

1. The incumbent was appointed as Assistant Professor in Malayalam at **Devaswom Board College, Thalayolaparambu** which comes under the purview of **MG University** w.e.f. 04.06.2012 and promoted as Assistant Professor Academic Level 11 w.e.f. 04.06.2018 and later transferred to KSMDDB College, Sathamcotta w.e.f. 30.08.2018.

2. The Assistant Professor has completed one Faculty Development Programme of 1 week duration within the assessment period. However the teacher completed one short term course of 1 week duration on 21.12.2023 and one refresher course of two weeks duration on 30.11.2023, which was after the due date of promotion (04.06.2023).

It is mentioned in the U.O.No.9899/2023/UOK dated 06.12.2023 (3<sup>rd</sup> amendment to UGC Regulations 2018) that "*Wherever the requirement of the Orientation Course (OC)/Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31st December 2023 or as notified by the Commission from time to time.*" The incumbent has completed the short term course on 21.12.2023 and RC on 30.11.2023 (both the courses before 31.12.2023) and the Screening cum evaluation committee was held on 06.09.2024 and hence the Assistant Professor is eligible for the promotion on the due date itself.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Smt.Ragi R.G., Assistant Professor in the Department of Malayalam at KSMDDB College, Sathamcotta from Academic Level 11 to Academic Level 12, w.e.f 04.06.2023 F.N.**, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

#### **Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Ragi.R.G., Assistant Professor in the Department of Malayalam at KSMDDB College, Sathamcotta from Academic Level 11 to Academic Level 12, w.e.f 04.06.2023 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B48 KSMDB College, Sasthamcotta – CAS Placement/ Promotion of Dr.Nisha S Panicker, Department of Physics, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of – reg. (9894/Ac F II/2025/UOK)**

The Principal, KSMDB College, Sasthamcotta has forwarded a proposal for the approval of CAS Placement/Promotion of Dr.Nisha S Panicker, Assistant Professor in the Department of Physics of the College from Academic Level 11 to Academic Level 12, w.e.f 01.06.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing.	M.Sc.Physics from University of Kerala in June 2004
2.	M.Phil - Subject, University, Year of passing	M.Phil in Physics from Mahatma Gandhi University in December 2006
3.	NET/ SLET - Subject, Date of Examination / Qualifying date	Nil
4.	Ph.D - Subject, University, Date of award	Ph.D in Physics from Mahatma Gandhi University in 21.07.2017.
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	27.05.1982
6.	Date of first entry into Service	01.06.2015 F.N.(MG University)
7.	Date of Placement to Academic Level 11	01.06.2019 F.N.(MG University)
<b>III. Details of the proposed Placement / Promotion</b>		
8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of five years of Service as Assistant Professor (Academic Level 11)	31.05.2024
10.	Proposed Date of the Placement / Promotion	01.06.2024 F.N.
11.	Date of Retirement	31.05.2042
12.	Assessment Period	01.06.2019 to 31.05.2024
13.	L.W.A availed during the Assessment Period	Nil
14.	Details of relaxation already availed	Two years relaxation availed for the promotion from Assistant Professor Academic level 10 to 11 on account of Ph.D.
15.	UGC Regulations applied	UGC Regulations 2018 ,Option A.
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes.
17.	<p><u>Any two of the following:</u>            Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)  <b>OR</b>            Completed MOOCs Course (With e-certification)  <b>OR</b></p>	<p>1.Successfully completed two week online national faculty development program organized by Guru Angad Dev TLC, SGTB Khalsa College, University of Delhi under the PMMMNMTT of Ministry of Education in collaboration with Bishop Abraham Memorial College, Thuruthicad from 18.01.2021 to 30.01.2021.</p> <p>2.Successfully completed the refresher course on Recent Advances in Physics organized under UGC-STRIDE, MG University, Kottayam in association with Mar Thoma College for Women, Perumbavoor from 10.07.2021 to 24.07.2021.</p>

	Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules	
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of issuance of communication to the members of the panel.	14.06.2024
20.	Date of meeting of the Screening Committee	15.11.2024
21.	Quorum of the Screening committee (Three members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b>		
The meeting was held on 15.11.2024 at KSMDDB college, Sathamcotta from 10.30 am onwards for the placement/ promotion of Dr.Nisha S Panicker in Physics. The committee examined the application and proposals for the promotion and after verifying the necessary forms and documents produced, the committee found them proper and prepared as per the UGC Regulations 2018. Hence the committee unanimously recommended that Dr.Nisha S Panicker, Assistant Professor in Physics be granted placement/promotion to Assistant Professor Academic Level 12 w.e.f. 01.06.2024 F.N.		
<b>VII. Remarks on the Proposal:</b>		
The incumbent was appointed as Assistant Professor in Physics at <b>Devaswom Board Pamba College, Parumala</b> which comes under the purview of <b>MG University</b> w.e.f. 01.06.2015 F.N. and promoted as Assistant Professor Academic Level 11 w.e.f. 01.06.2019 F.N. and later transferred to KSMDDB College, Sathamcotta w.e.f. 06.07.2020.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Dr.Nisha S Panicker, Assistant Professor in the Department of Physics at KSMDDB College, Sathamcotta from Academic Level 11 to Academic Level 12, w.e.f 01.06.2024 F.N.**, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Nisha S Panicker, Assistant Professor in the Department of Physics at KSMDDB College, Sathamcotta from Academic Level 11 to Academic Level 12, w.e.f 01.06.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B49** ***KSMDDB College, Sathamcotta – CAS Placement/ Promotion of Dr.Asha Radhakrishnan, Department of Chemistry, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.***

***(12095/Ac F II/2025/UOK)***

The Principal, **KSMDDB College, Sathamcotta** has forwarded a proposal for the approval of CAS Placement/Promotion of **Dr.Asha Radhakrishnan**, Assistant Professor in the Department of **Chemistry** of the College from Academic Level 11 to Academic Level 12, w.e.f 01.06.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing.	M.Sc Chemistry from University of Kerala in May 2008.
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET / SLET - Subject, Date of Examination/Qualifying date	UGC NET in 2011
4.	Ph.D - Subject, University, Date of award	Ph.D. in Chemistry from University of Kerala in 11.08.2017.
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	30.05.1986
6.	Date of first entry into Service	01.06.2015 F.N.(MG University)
7.	Date of Placement to Academic Level 11	01.06.2019 F.N.(MG University)
<b>III. Details of the proposed Placement/ Promotion</b>		
8.	Post to which Placement/ Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of five years of Service as Assistant Professor (Academic Level 11)	31.05.2024
10.	Proposed Date of the Placement/ Promotion	01.06.2024 F.N.
11.	Date of Retirement	31.05.2046
12.	Assessment Period	01.06.2019 to 31.05.2046
13.	L.W.A availed during the Assessment Period	Nil
14.	Details of relaxation already availed	Two years relaxation availed for the promotion from Academic Level 10 to 11 on account of Ph.D.
15.	UGC Regulations applied	UGC Regulations 2018, Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes.
17.	<p><u>Any two of the following:</u>            Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)  <b>OR</b>            Completed MOOCs Course (With e-certification)  <b>OR</b>            Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	1. Successfully completed <b>two weeks</b> faculty development programme on Advanced Concepts for Developing MOOCs conducted by TLC, Ramanujan College, University of Delhi under PMMMNMTT from 02.07.2020 to 17.07.2020. 2. Participated in the <b>8 Day</b> National Level Online Faculty Development program on Research Methodology using Chat GPT and AI Tools organised by Marian College Kuttikkanam (Autonomous) in association with the Kerala State Higher Education Council (KSHEC) from 21.09.2023 to 29.09.2023. 3. Participated in the <b>7 Day</b> National Level Online Faculty Development program on Curriculum framework in line with NEP 2020, OBE and AI Advancements, organised by Mar Thoma college for Women, Perumbavoor in association with the Kerala State Higher Education Council (KSHEC) from 12.10.2023 to 19.10.2023. 4. Participated in the <b>5 day</b> Residential Workshop for Curriculum Design and Development of four year under graduate programmes in Polymer Chemistry

		conducted by University of Kerala from 19.03.2024 to 23.03.2024.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of issuance of communication to the members of the panel	23.10.2024
20.	Date of meeting of the Screening Committee	06.12.2024
21.	Quorum of the Screening committee (Three members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b>		
The meeting was held on 06.12.2024 at KSMDDB college, Sathamcotta from 11.00 am onwards for the placement/ promotion of Dr.Asha Radhakrishnan in the subject Chemistry. The committee examined the application and proposals for the promotion and after verifying the necessary forms and documents produced, the committee found them proper and prepared as per the UGC Regulations 2018.Hence the committee unanimously recommended that Dr.Asha Radhakrishnan, Assistant Professor in Chemistry be granted placement/ promotion to Assistant Professor Academic Level 12 w.e.f. 01.06.2024 F.N.		
<b>VII. Remarks on the Proposal:</b>		
The incumbent was appointed as Assistant Professor in Chemistry at <b>Devaswom Board Pamba College, Parumala</b> which comes under the purview of <b>MG University</b> w.e.f. 01.06.2015 F.N. and promoted as Assistant Professor Academic Level 11 w.e.f. 01.06.2019 F.N. and later transferred to KSMDDB College, Sasthamcotta w.e.f. 27.06.2022.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Dr.Asha Radhakrishnan, Assistant Professor in the Department of Chemistry at KSMDDB College, Sasthamcotta from Academic Level 11 to Academic Level 12, w.e.f 01.06.2024 F.N.**, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Asha Radhakrishnan, Assistant Professor in the Department of Chemistry at KSMDDB College, Sasthamcotta from Academic Level 11 to Academic Level 12, w.e.f 01.06.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B50      St.Gregorios College, Kottarakkara– CAS Placement/ Promotion of Dr. Lekshmi G.M., Department of Botany, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.**

**(4081/Ac F II/2025/UOK)**

The Principal in Charge, *St.Gregorios College, Kottarakkara* has forwarded a proposal for the approval of CAS Placement/ Promotion of *Dr. Lekshmi G.M.*, in the Department of *Botany*, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 16.07.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<i>I. Qualifications of the Teacher</i>		
1.	Master's Degree - Subject, University, Year of passing.	M.Sc.Botany from Manonmaniam Sundaranar University in April 2002.(EC produced)
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET /SLET - Subject, Date of Examination / Qualifying date	Nil
4.	Ph.D -Subject, University, Date of award	Ph.D in Botany from University of Kerala in 26.09.2011.
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	31.05.1979.
6.	Date of first entry into Service	16.07.2012.
7.	Date of Placement to Assistant Professor Stage 2	16.07.2016 F.N.
8.	Date of Placement to Academic Level 12	16.07.2021 F.N.
<i>III. Details of the proposed Promotion</i>		
9.	Post to which Placement/Promotion proposed	<b>Associate Professor (Academic Level 13A)</b>
10.	Date of completion of three years of Service as Assistant Professor (Academic Level 12)	15.07.2024
11.	Proposed Date of the Placement / Promotion	16.07.2024 F.N.
12.	Date of Retirement	31.05.2035
13.	Assessment Period	16.07.2021 to 15.07.2024
14.	LWA availed during the Assessment Period	Nil
15.	Details of relaxation already availed	Two years relaxation availed for the promotion from Stage 1 to 2 on account of Ph.D.
16.	UGC Regulations applied	UGC Regulations 2018,Option A.
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	Yes.
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Yes.Ph.D in Botany.
19.	<u>Any one of the following :</u> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) <b>OR</b> Completed one MOOCs Course (With e-certification) <b>OR</b> Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	1.Participated in the UGC Sponsored Refresher course in Women's Studies and Women Empowerment (Multidisciplinary) conducted by UGC HRDC, University of Kerala from 04.01.2023 to 17.01.2023.
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good
<b>V. Selection Committee</b>		



21.	Date of issuance of communication to the members of the panel.	12.11.2024
22.	Date of meeting of the Selection Committee	28.11.2024
23.	Quorum of the Selection committee (Five members including TWO Subject Experts)	YES - SIX members including THREE Subject Experts

**VI. Recommendation of Selection Committee:**

The committee, constituted in accordance with the guidelines laid down by the University of Kerala vide letter No.47906/AcFII/2024/UOK dated 12.11.2024, has gone through all the claims, along with the supporting documents of proof of age, academic qualifications and details of qualifying service submitted by the candidate. The service book, certificates of academic qualifications, and the PBAS Proforma were scrutinized and verified in detail by the committee.

The API score claimed for various categories have been verified against the documents produced. The Selection committee has found that the teacher's performance is satisfactory in all the requirements for the promotion from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A.

Based on the performance of the teacher before the committee, and in tune with the existing UGC norms, Government orders and statutes of University of Kerala, Dr.Lekshmi G.M., who appeared before the committee is found eligible for placement as Associate Professor Academic Level 13 A w.e.f 16.07.2024.

**VII. Remarks on the Proposal:** Nil.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr.Lekshmi G.M.**, in the **Department of Botany, St.Gregorios College, Kottarakkara** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), *w.e.f 16.07.2024 F.N.*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Lekshmi G.M., in the Department of Botany, St.Gregorios College, Kottarakkara from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 16.07.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B51 Mannaniya College of Arts and Science, Pangode – Initial appointment of Dr.Althaf Husain K as Assistant Professor in Malayalam – Approval – Reg. (76138/Ac F II/2024/UOK)**

The Principal, Mannaniya College of Arts and Science, Pangode, vide letter dated 17.12.2024 has forwarded the proposal regarding the approval of the initial appointment of Assistant Professor in the Malayalam at Mannaniya College of Arts and Science, Pangode as detailed below:

Sl No	Name of the Assistant Professor	Subject	Date of Joining	Nature of Vacancy	Seniority position in the Department
1.	Dr.Althaf Husain K	Malayalam	18.11.2024	Retirement vacancy of Dr.M S Noufal who retired on 30.05.2021.	1 <sup>st</sup>

Documents submitted	
1.Appointment order in Form No.I 2.Minutes of the Selection Committee. 3.Score Sheet of the candidates. 4.Apportionment Statement. 5.Qualifying Certificates. 6.Documents to prove age and date of birth. 7.Attested copies of newspaper cuttings bearing the notification regarding the appointment. 8.Certificate that there are no thrown out teachers in any of the Department in the College whose appointment have been made.	9.Certificate that there are no supernumerary teachers in any of the Department in the College whose appointment have been made. 10.Certificate that one month time was given to the prospective candidates for submitting applications for Assistant Professor. 11.Service book of the concerned teacher. 12.Seniority-wise list of teachers in the Department. 13.Workload statement in the Department. 14.Nomination letter from the Government. 15.Copy of Joining report of the Assistant Professor concerned. 16.Confidential Report from the subject exper

The Government as per letter no.D2/360/2023/H.Edn dtd 12.10.2023 nominated Sri.Ahammed Kabeer, Additional Secretary [now on other duty as General Manager, Kerala Transport Development Finance Corporation Limited] as the Government representative in the Staff Selection Committee for filling one vacancy in Malayalam Department at Mannaniya College of arts and Science, Pangode.As per letter no.D2/360/2023/H.Edn dtd 23.09.2024, the government extended the nomination of Sri. Ahammed Kabeer, Additional Secretary,Finance Department,Govt.Secretariat as Government representative till 31.05.2025 only or the date of retirement of the Govt.Nominee, whichever is earlier for filling one vacancy in Malayalam Department.

<u>Details of Notification for appointment</u>		
<b>Date of Notification:19.10.2023 and Age is Calculated as on 01.01.2023.</b>		
<b>Notified in four dailies:</b>		
1. The Times of India	1.Chemistry-1(PWD)	Selection committee constituted earlier on August 2024 and the proposals for initial appointment has already been forwarded and it is under the active consideration of the University.
2. The Hindu	2.Commerce-1(Community)	
3. Madhyamam	3.Hindi-1(PWD)	
4.Malayala Manorama	4.Islamic History-2(Open)	Selection committee constituted on 16.11.2024
	5.Malayalam-1(Community)	

As per G.O.(Ms)No.155/2020/HEdn dated 01.04.2020, the Govt have clarified that every teaching posts should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered since it is not provided in the UGC Regulations.

As per the assessment of workload of the Mannaniya College of Arts and Science, Pangode, there are 17 teaching hours permitting 1 sanctioned teaching post in the Department of Malayalam.Since the post is vacant, **there is sufficient workload to accommodate the newly appointed teacher.**

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows:

Qualifications Prescribed	Verification Report
1.A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University. 2.Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET. Provided the candidates registered for the Ph.D programme prior to	The details regarding the qualifications are shown in the proforma appended as <b>Appendix-I</b>

<p>July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/ Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/ Institutions subject to fulfillment of the following conditions:-</p> <p>a.The Ph.D degree of the candidate has been awarded in a regular mode.</p> <p>b.The Ph.D thesis has been evaluated by at least two external examiners.</p> <p>c. An open Ph.D viva voce of the candidate has been conducted.</p> <p>d. The Candidate has published two research papers from his/ her Ph.D work out which at least one is in a refereed journal.</p> <p>e. The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.</p> <p>[The fulfillment of conditions (a to e) is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.]</p> <p>NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/ SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.</p>	
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The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended as **Appendix I**.

The Selection Committee was constituted in accordance with Section 5.1 of UGC Regulations 2018.The Subject Experts/University nominees for the Selection Committee submitted the confidential reports regarding the interview in the prescribed proforma and the minutes of the Selection committee has also been received.

<b>Recommendation of the Selection Committee</b>	
<b>Department</b>	<b>Minutes</b>
Malayalam	<p>The Selection Committee for the appointment of Assistant Professor in Malayalam in the Mannaniya College of Arts and Science,Pangode held at 10.30 AM on Saturday the 16<sup>th</sup>November 2024 at Vakkom Moulavi Foundation Hall,Thekkumoodu Jn,Thiruvananthapuram.</p> <p>The Manager and Convener reported to the Selection Committee that there is one vacancy of Assistant Professor in Malayalam due to the retirement of Dr.M.S.Noufal in the Department.The Government as per Letter No.D2/360/2023/HEdn dt 12.10.2023 granted permission to appoint one Assistant Professor in Malayalam.This post was notified under Community Merit Quota.In all,four applications were received.<i>No cut off marks was fixed for the screening of candidates for interview.</i> Hence all of them were called for the interview and they attended the interview.</p> <p>The committee after having considered their relative merits and performance of the candidates at the interview, recommended to offer the post in the following order of merit:</p> <ol style="list-style-type: none"> <li>1.Dr.Althaf Husain K</li> <li>2.Febina P.K.</li> <li>3.Sakeena Meenadathur</li> <li>4.Najeem Y</li> </ol>

On verification, the candidates recommended for selection for appointment as Assistant Professor in Malayalam possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

Further, Statute 14 – Chapter 2 of Kerala University First Statutes 1979, mandates – ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.’

*Being purely an academic assessment, the dealing section do have limitations in doing the calculations which are based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.*

In light of the above mentioned facts and as per orders of the Hon’ble Vice Chancellor, the proposal for the approval of initial appointment of **Dr.Althaf Husain K.** as Assistant Professor in Malayalam at Mannaniya College of Arts and Science, Pangode w.e.f **18.11.2024 F.N.** in the retirement vacancy of Dr.M S Noufal who retired on 30.05.2021, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

### **Appendix I**

#### **Proforma for the approval of Initial Appointment of Assistant Professor at Mannaniya College of Arts and Science, Pangode.**

Sl. No	Name of Asst. Professor , Date of Joining & Department	Date of birth & age	Rank position & Category	Academic Qualifications	Workload	Position of teacher in the Department	Apportionment position			Remarks
							Open	Community	PWD	
1	Dr.Althaf Husain K. 18.11.2024 FN Malayalam	15.02.1990 32 yrs 10 months 16 days (as on 01.01.2023)	Rank 1 Community	1.BSc Chemistry-75444-March 2011-University of Calicut-54.1%-Eligibility Certificate Produced 2. MA Malayalam-11MLM001-2013-Aligarh Muslim University-70%-Eligibility certificate produced 3.Ph.D in Malayalam-8004-2018-Aligarh Muslim University-Compliance certificate produced-Eligibility certificate produced.	17 Hrs Sanctioned post : 1	1 <sup>st</sup> position	34	17		Retirement vacancy of Dr.M.S.Noufalw ho retired on 30.05.2021.

#### **Recommendation: -**

*The Committee considered the proposal regarding the initial appointment of Dr.Althaf Husain K. As Assistant Professor in Malayalam at Mannaniya College of Arts and Science, Pangode w.e.f 18.11.2024 F.N. in the retirement vacancy of Dr.M S Noufal who retired on 30.05.2021 and recommended to approve the same.*

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B52 Mahatma Gandhi College, Thiruvananthapuram – CAS Placement/ Promotion of Dr.B.S.Binu, Department of Malayalam, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg.**

(2133/Ac F II/2025/UOK)

The Principal in charge, *Mahatma Gandhi College, Thiruvananthapuram* has forwarded a proposal for the approval of CAS Placement / Promotion of *Dr.B.S.Binu*, in the Department of *Malayalam*, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 08.06.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA Malayalam Language and Literature from University of Kerala in 1996.
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET /SLET - Subject, Date of Examination/Qualifying date	Nil
4.	Ph.D -Subject, University, Date of award	Ph.D in Malayalam from University of Kerala in 28.02.2006
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	30.04.1972
6.	Date of first entry into Service	08.06.2011
7.	Date of Placement to Assistant Professor Stage II (with AGP Rs.7000/-)	08.06.2015 F.N.
8.	Date of Placement to Academic Level 12	08.06.2020
<b>III. Details of the proposed Promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of three years of Service as Assistant Professor (Academic Level 12)	07.06.2023
11.	Proposed Date of the Placement / Promotion	08.06.2023 F.N.
12.	Date of Retirement	30.04.2028
13.	Assessment Period	08.06.2020 to 07.06.2023
14.	LWA availed during the Assessment Period	Nil
15.	Details of relaxation already availed	Two years relaxation availed for the promotion to Assistant Professor Stage II(with AGP 7000/-) on account of Ph.D.
16.	UGC Regulations applied	UGC Regulations 2018, Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	Yes
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Yes. Ph.D in Malayalam.
19.	<u>Any one of the following :</u> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/	1. Refresher course in Malayalam Language and Literature conducted by UGC HRDC, University of Kerala from 05.01.2022 to 18.01.2022.

	programme of at least two week or ten days duration) <b>OR</b> Completed one MOOCs Course (With e-certification) <b>OR</b> Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Good

#### V. Selection Committee

21.	Date of issuance of communication to the members of the panel	13.11.2024
22.	Date of meeting of the Selection Committee	04.12.2024
23.	Quorum of the Selection committee (Five members including Two Subject Experts)	YES - SEVEN members including TWO Subject Experts

#### VI. Recommendation of Selection Committee:

This committee is constituted in accordance with the guidelines laid down by the University of Kerala vide notification No.46340/Ac FII/2024/UOK dated 29.10.2024. All the documents with data pertaining to the age, qualification and service details of the candidate such as Service Book, qualifying certificates and PBAS Report for the assessment years were produced for verification and scrutiny. The committee has carefully scrutinized the PBAS Records of the workdone by the teacher and service records of the teacher. The committee found that the teacher has sufficient grades for each category.

After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC regulations, Government orders and Statutes of University of Kerala Dr.B.S. Binu is found qualified for promotion to the post of Associate Professor Academic Level 13A w.e.f.08.06.2023 F.N. and hence the committee recommends the teacher for the promotion to the post of Associate Professor Academic Level 13A w.e.f. .08.06.2023 F.N.

#### VII. Remarks on the Proposal: Nil

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Dr.B.S.Binu**, in the **Department of Malayalam, Mahatma Gandhi College, Thiruvananthapuram** from **Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)**, w.e.f **08.06.2023 F.N.**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

#### Recommendation: -

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.B.S.Binu, in the Department of Malayalam, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 08.06.2023 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

#### *Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.B53 Appointment of Principals in Aided Colleges – Directions of the High Court in the judgement of WPC No. 36410 of 2024 – Regarding.**

(78001/Ac F II/2024/UOK)

The University Grants Commission framed UGC Regulations on Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018, vide notification dated 18.07.2018.

The UGC Regulations lay down the criteria, qualifications, and methodology for the selection of Principals by direct recruitment. Clause 4.0 in the UGC Regulations 2018 enumerates the qualifications for the post of Assistant Professor, Associate Professor, Professor, Senior Professor, and College Principal & Professor. However, the UGC Regulations is silent about the mode of appointment of Principals.

The mode of appointment of Principals is stated in the Kerala University Act, 1974, in Section 57 (2), (3) & (4). The section reads as follows:

Section 57: Appointment of teachers in private colleges

- (2) Appointment of principals shall be made by the educational agency by promotion from among the teachers of the college or of all the colleges, as the case may be, or by direct recruitment.
- (3) Where the appointment of principal is made by promotion, the educational agency shall make the appointment on the basis of seniority- cum-fitness.
- (4) Appointments to the posts, other than those referred to in [sub- section (I A)] and (2), shall be made by the educational agency by promotion from among the teachers of the college or of all the colleges, as the case may be, on the basis of seniority-cum-fitness, or, if none among them is fit for promotion, by direct recruitment.

The University of Kerala has not issued any orders mandating that the appointment of Principals in private aided colleges be made solely through direct recruitment. As per U.O. No. Ac.FII/General/UGC-R-2010/2018 dated 30.11.2018, it is specified that, other than the appointment through direct recruitment, the conditions stipulated in the Kerala University Act, 1974, Chapter VIII, Clause 57(2)(3), relating to the appointment of Principals by promotion in private aided colleges through the criteria of seniority-cum-fitness shall be valid subject to the fulfilment of academic qualifications prescribed by the UGC.

The Secretary, NSS College Central Committee (petitioner) had filed WPC No. 36410 of 2024 requesting the court to direct the University to allow the appointment of a Principal in Arts and Science Colleges under its management through promotion based on seniority-cum-fitness, as specified in the Act and Statutes of the University. The Principal position in Arts and Science Colleges under Corporate Management can be filled through either direct recruitment or promotion. Direct recruitment is based on merit, while promotion considers seniority and fitness.

**The Single Bench of the High Court of Kerala pointed out the following points:**

- The University Grants Commission Act, 1956, falls under the Union List (List I) of the Seventh Schedule to the Constitution. The University legislation has the support of Entry 25 of the Concurrent List (List III) of the Seventh Schedule to the Constitution.
- A reading of Entry 25 of List III makes it clear that the power is vested in the Union Government to legislate on the coordination and determination of standards in institutions for higher education under Entry 66 of List I. The University Grants Commission Regulations obviously prescribe direct recruitment as a method of appointment of Principals.
- The statutory provisions make it clear that there is a certain amount of overlap between the provisions of the State Legislation and the Central Legislation.
- The UGC Act is Central Legislation, which is the dominant legislation in the field of higher education. There cannot be encroachment over the provisions of the UGC Act and Regulations made thereunder.
- The dispute pertains to the determination of standards in institutions for higher education. The provisions in the State Legislation enabling the appointment to the post of Principal by promotion cannot be said to be incidental to the object of the State Legislation. Such provisions cannot prevail over the UGC Regulations.
- The Division Bench of the High Court of Kerala, in its judgement dated 15.02.2023 in WA No. 29/2023, stated that with the introduction of UGC Regulations, the provisions in the University Act allowing the appointment of Principals in affiliated colleges through promotion have become inoperative.

**Hence, the writ petition filed by the petitioner is dismissed by the Single Bench of the High Court.**

The University of Kerala, till now, has not issued any orders mandating that the appointment of Principals in private aided colleges be made solely through direct recruitment. Since the University of Kerala is a respondent in this judgement, University also bound by the judgement. Notably, the relevant sections of the Kerala University Act, 1974, need to be amended which is under the jurisdiction of State Government.

Hence, as per the orders of the Vice-Chancellor, the matter regarding the implementation of the High Court's judgement in WPC No. 36410 of 2024 regarding appointment of Principals in affiliated Colleges is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the matter regarding the implementation of the High Court's judgement in WPC No. 36410 of 2024 regarding appointment of Principals in affiliated Colleges and recommended to refer the matter to the Syndicate.***

***Resolution of the Syndicate***  
**RESOLVED** that the item be deferred for the time being.

***Item No.18.105.C1 F.M.N. College, Kollam – Initial appointment of Assistant Professors in various Departments- Approval –reg.***

***59155/Ac F III/2024/UOK***

The Principal, FMN College, Kollam has forwarded the proposals for the approval of the initial appointment of Assistant Professors in the College under Open/ Community Category in the subjects viz; Political Science, Physics, Chemistry, Commerce, History and Physical Education as follows;

<i>Sl No</i>	<i>Name of the Assistant Professor</i>	<i>Subject</i>	<i>Date of Joining</i>	<i>Nature of Vacancy</i>	<i>Seniority position in the Department</i>
1.	Smt. Greeshma Johnson	Political Science	07.08.2024 FN	Substantive vacancy of Dr. Joseph Antony who releived on 28.05.2013 AN.	1 <sup>st</sup>
2.	Dr. Manu Shaji	Physics	06.08.2024 FN	Substantive vacancy of Smt. Vimala V who retired on 31.05.2021 AN.	8 <sup>th</sup>
3.	Dr. Jude Fernandez	Physics	08.08.2024 FN	Substantive vacancy of Dr. Jojo P J who retired on 31.05.2022 AN.	9 <sup>th</sup>
4.	Dr. Diana Thomas	Chemistry	07.08.2024 FN	Substantive vacancy of Dr.Suma N who retired on 31.05.2022 AN.	11 <sup>th</sup>
5.	Sri. Sanu F	Commerce	06.08.2024 FN	Substantive vacancy of Dr.Catherine E Pereira who retired on 30.04.2023 AN.	7 <sup>th</sup>
6.	Dr. Vinil Baby Paul	History	07.08.2024 FN	Substantive vacancy sanctioned vide G.O.M(s) No. 471/2020/H.Edn dated 30.12.2020	2 <sup>nd</sup>
7.	Smt. Margaret Mary	History	21.08.2024 FN	Substantive vacancy sanctioned vide G.O.M(s) No. 471/2020/H.Edn dated 30.12.2020	3 <sup>rd</sup>
8.	Smt. Tincy Philip	Statistics	12.08.2024 FN	Substantive vacancy sanctioned vide G.O.M(s) No. 471/2020/H.Edn dated	1 <sup>st</sup>



				30.12.2020	
9.	Sri. Sijo T F	Physical Education	08.08.2024 FN	Substantive vacancy of Dr. Maria Padma W Miranda 1st who retired on 31.05.2019 AN	

Documents submitted along with the Proposal	
1.Appointment order in Form No.I	9.Certificate that there are no supernumerary teachers in any of the Department in the College whose appointment have been made.
2.Minutes of the Selection Committee.	10.Certificate that one month time was given to the prospective candidates for submitting applications for Assistant Professor.
3.Score Sheet of the candidates.	11.Service book of the concerned teachers.
4.Appportionment Statement.	12.Seniority-wise list of teachers in the Department.
5.Qualifying Certificates.	13.Workload statement in the Department.
6.Documents to prove age and date of birth.	14. Nomination letter from the Government.
7.Attested copies of newspaper cuttings bearing the notification regarding the appointment.	15.Copies of Joining reports of the Assistant Professors concerned.
8.Certificate that there are no thrown out teachers in any of the Department in the College whose appointment have been made.	16.Confidential Reports from the subject experts.

As per UO No. Ac.F II/2864/2022/General/UOK dated 22.02.2023, 4 (Four) backlog vacancies are to be filled up in the FMN College, Kollam for Persons with Disabilities, in tune with the guidelines issued by the Government. The Educational Agency has filled the backlog vacancies accordingly and the proposal for the approval of the same are under active consideration of the University.

Later the Government as per Letters No: D2/337/2023/H.Edn dated 21.09.2023 and 15.06.2024 respectively nominated Sri. Nelson J, Additional Secretary [now on other duty as Program Manager (Finance), Life mission] as the Government representative in the Staff Selection Committee for filling up the vacancies in the following Subjects under Open and Community categories at FMN College, Kollam.

Notification Details		
<i>Date of Notificaton: 12.10.2023 and Age is Calculated as on 01.01.2023</i>		
##	Department	Vacancy / Category
1	Political Science	1 (Community)
2	Physics	2 (1 Open, 1 Community)
3	Commerce	1 (Community)
4	History(*Chemistry)	3, (1Open, 2 Community)
5	Statistics	1 (Open)
6	Physical Education	1 (Open)

*\*The one vacancy for Chemistry was initially notified for PWD category. Since no applications were received for the subject Chemistry, even after re-notification, later the Government accorded sanction as per letter no. D2/337/2023/H.Edn dated 15.06.2024 to shift the PWD vacancy of Chemistry to History and the said vacancy was notified for History, under Community Quota.*

The details of the assessment of workload and number of sanctioned teaching posts in the Departments at FMN College, Kollam, where the appointments are made are as follows;

Sl. No	Department	Workload (excluding PG weightage)	No. of Sanctioned Posts	No. of teachers already working in the department	No. of teachers after new appointment
1	Political Science	18	1	0	1
2	Physics	147	10 (1 excess)	7	9
3	Chemistry	197	14 (2 excess)	10	11
4	Commerce	113	8 (1 excess)	5	7
5	History	52	3	0	3
6	Statistics	27	1	0	1

7	**Physical Education	Above 1000 Students	2	0	1
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\*\*As per Chapter XIII. 5. iv of Kerala University First Ordinance 1978, the number of teaching posts in the Department of Physical Education in a college (Degree and Post Graduate) is one where the number of students does not exceed 1000 and two where the number of students exceeds 1000.

Hence there is sufficient workload to accommodate the newly appointed teachers

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows:

Qualifications Prescribed	Verification report
<p>1.A Master's Degree with 55% marks (or an equivalent grade in a point - scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.</p> <p>2.Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.</p> <p>Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfilment of the following conditions:-</p> <p>a. The Ph.D degree of the candidate has been awarded in a regular mode;</p> <p>b. The Ph.D thesis has been evaluated by at least two external examiners;</p> <p>c. An open Ph.D viva voce of the candidate has been conducted;</p> <p>d. The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.</p> <p>e. The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.</p> <p>[The fulfillment of conditions (a to e) is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.</p>	<p>All the newly appointed four candidates possess Master's Degree with 55% marks and are qualified in the National Eligibility Test (NET) conducted by the UGC / CSIR / Ph. D Degree.</p>

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department along with remarks/ defect noted (if any) are shown in the proforma appended as **Appendix – I**.

The Selection Committee was constituted in accordance with clause 5.1 of UGC Regulations 2018. The Subject Experts/ University nominees for the Selection Committee submitted the confidential reports regarding the interview in the prescribed proforma and the minutes of the Selection committee has also been received.

Recommendation of Selection Committee		
#	Department	Minutes
1	Political Science	The Selection Committee for the post of Assistant Professor in Political Science was held on 03.07.2024 10 AM at F.M.N. College, Kollam. Out of the 6 eligible candidates who applied for the post under Community Quota, 6 candidates appeared for the interview. As per the panel of selected candidates under Community Quota the Smt. Greeshma Johnson is 1st rank holder.
2	Physics	The Selection Committee for the post of Assistant Professor in Physics was held on 15.07.2024 10.00 AM at F.M.N. College, Kollam.

		Out of 47 eligible candidates who applied for the post, 18 candidates were shortlisted under Open Quota and 14 candidates appeared for the interview. As per the panel of selected candidates under Open Quota Dr.Manu Shaji is the 1 <sup>st</sup> rank holder. Out of 4 eligible candidates who applied for the post under Community quota, 4 candidates appeared for the interview. As per the panel of selected candidates under Community Quota Dr. Jude Fernandez is the 1 <sup>st</sup> rank holder.
3	<b>Chemistry</b>	The Selection Committee for the post of Assistant Professor in Chemistry was held on 23.07.2024 10 AM at F.M.N. College, Kollam. Out of 4 eligible candidates who applied for the post under Community quota, 2 candidates appeared for the interview. As per the panel of selected candidates under Community Quota Dr.Diana Thomas is the 1 <sup>st</sup> rank holder.
4	<b>Commerce</b>	The Selection Committee for the post of Assistant Professor in Commerce was held on 06.07.2024, 1.00 PM at F.M.N. College, Kollam. Out of 18 eligible candidates who applied for the post under Community quota, 15 candidates appeared for the interview. As per the panel of selected candidates under Community Quota, Sri. Sanu F is the 1 <sup>st</sup> rank holder.
5	<b>History</b>	The Selection Committee for the post of Assistant Professor in History was held on 01.08.2024 11 AM at F.M.N. College, Kollam. Out of 43 eligible candidates who applied for the post, 26 candidates were shortlisted under Open Quota and 25 candidates appeared for the interview. As per the panel of selected candidates under Open Quota Dr.Vinil Baby paul is the 1 <sup>st</sup> rank holder. Out of 13 eligible candidates who applied for the post under Community quota, 12 candidates appeared for the interview. As per the panel of selected candidates under Community Quota Smt. Margaret Mary is the 1 <sup>st</sup> rank holder.
6	<b>Statistics</b>	The Selection Committee for the post of Assistant Professor in Statistics was held on 03.07.2024 1.00 PM at F.M.N. College, Kollam. Out of 16 eligible candidates who applied for the post under Open Quota, 14 candidates appeared for the interview. As per the panel of selected candidates under Open Merit Quota Smt. Tincy Philip is the 1 <sup>st</sup> rank holder.
7	<b>Physical Education</b>	The Selection Committee for the post of Assistant Professor in Physical Education was held on 16.07.2024 10.00 AM at F.M.N. College, Kollam. Out of the 11 eligible candidates who applied for the post under Open Category, 6 candidates appeared for the interview. As per the panel of selected candidates under Open Quota Sri. Sijo T.F is the 1 <sup>st</sup> rank holder

On verification, the candidates recommended for selection for appointment as Assistant Professors in the above mentioned subjects possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in Colleges.

Further, Statute 14, Chapter 2 of Kerala University First Statutes 1979, mandates - 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post'.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

In light of the above mentioned facts and as per orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of **initial appointment** of the following **Assistant Professors** in *various Departments* under **Open/ Community Category** at **FMN College, Kollam** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges* for consideration and recommendation.

Sl No	Name of the Teacher	Subject	Nature of Vacancy	Category posted	Date of Joining
1.	Smt. Greeshma Johnson	Political Science	Substantive vacancy of Dr. Joseph Antony who releived on 28.05.2013 AN.	Community	07.08.2024 FN
2.	Dr. Manu Shaji.	Physics	Substantive vacancy of Smt. Vimala V who retired on 31.05.2021 AN.	Open	06.08.2024 FN
3.	Dr. Jude Fernandez	Physics	Substantive vacancy of Dr. Jojo P J who retired on 31.05.2022 AN.	Community	08.08.2024 FN
4.	Dr.Diana Thomas	Chemistry	Substantive vacancy of Dr.Suma N who retired on 31.05.2022 AN.	Community	07.08.2024 FN
5.	Sri. Sanu F	Commerce	Substantive vacancy sanctioned vide G.O.M(s) No. 41/2020/H.Edn dated 30.12.2020	Community	06.08.2024 FN
6.	Dr. . Vinil Baby Paul	History	Substantive vacancy sanctioned vide G.O.M(s) No. 41/2020/H.Edn dated 30.12.2020	Open	07.08.2024 FN
7.	Smt. Margaret Mary	History	Substantive vacancy sanctioned vide G.O.M(s) No. 41/2020/H.Edn dated 30.12.2020	Community	21.08.2024 FN
8.	Smt. Tincy Philip	Statistics	Substantive vacancy sanctioned vide G.O.M(s) No. 41/2020/H.Edn dated 30.12.2020	Open	12.08.2024 FN
9	Sri. Sijo T F	Physical Education	Substantive vacancy of Dr. Maria Padma W Miranda who retired on 31.05.20119 AN	Open	08.08.2024 FN

### ANNEXURE I - PROFORMA

I -Smt. Greeshma Johnson, Assistant Professor in Political Science, FMN College, Kollam. (Date of Notification: 12.10.2023, The Hindu,The New Indian Express,The Malayala Manorama, The Mathrubhumi)		
Name of Teacher		Smt. Greeshma Johnson, Department of Political Science
Date of Appointment		07.08.2024
Date of Joining		07.08.2024 FN
Department		F.M.N. College, Kollam
Date of Birth and Age as on 01.01.2023		19.06.1996, 26 years
Rank position and Category		First rank in Community Category.
Academic Qualification		i) BA English Language and Literature from University of Kerala in April 2017, (Grade B, 79.2%). ii) MA in Politics &International Relations from Pondicherry University in May 2020 (Distinction, Eligibility Certificate submitted). iii)) Qualified UGC - NET in Political Sciences in the Examination held on 05.12.2019 (Certificate of Undertaking regarding the genuineness of NET certificate is produced).
Workload in the Dept. &No. of Teachers permissible		As per the workload calculated 18 teaching hours permitting 1 teacher.
Seniority Position of the Teacher in the Department of the College		1 <sup>st</sup>
Apportionment Position	PWD	4
	Open	140
	Community	115
Nature of Vacancy		Posted against the substantive vacancy of Dr. Joseph Antony who releived on 28.05.2013 AN.
Remarks		Nil

<b>II.</b> Dr. Manu Shaji, Assistant Professor in Physics, FMN College, Kollam. (Date of Notification: 12.10.2023, The Hindu,The New Indian Express,The Malayala Manorama, The Mathrubhumi)		
Name of Teacher		Dr. Manu Shaji, Department of Physics
Date of Appointment		06.08.2024
Date of Joining		06.08.2024 FN
Date of Birth and Age as on 01.01.2023		22.10.1991, 31 years
Rank position and Category		First rank in Open Category.
Academic Qualification		i) BSc Physics from University of Kerala in April 2013 (Grade A,89.25%). ii) Qualified UGC NET in Physical Sciences on 22.06.2014 (Certificate of Undertaking regarding the genuineness of NET certificate is produced). ii) MSc Physics from CUSAT, Kochi in April 2015, (First Class with Distinction, 78%, Eligibility Certificate submitted). iii) Ph. D in Physics from CUSAT, Kochi awarded on 26.05.2023 (Eligibility Certificate, Complains Certificate & Subject Certificate from CUSAT submitted).
Workload in the Dept. &No. of Teachers permissible		As per the workload calculated,147 teaching hours permitting 9 teachers.
Seniority Position of the Teacher in the Department of the College		8 <sup>th</sup>
Apportionment Position	PWD	4
	Open	139
	Community	113
Nature of Vacancy		Posted against the substantive vacancy of Smt. Vimala V who retired on 31.05.2021 AN.
<b>III.</b> Dr. Jude Fernandez, Assistant Professor in Physics, FMN College, Kollam. (Date of Notification: 12.10.2023, The Hindu,The New Indian Express,The Malayala Manorama, The Mathrubhumi)		
Name of Teacher		Dr. Jude Fernandez
Date of Appointment		08.08.2024
Date of Joining		08.08.2024 FN
Date of Birth and Age as on 01.01.2023		18.02.1994, 28 years
Rank position and Category		First rank in Community Category.
Academic Qualification		i) BSc Physics from University of Kerala in April 2015 (Grade B, 67%). ii) MSc Physics from University of Kerala in June 2017 (First Class, 71.1%). iii) M Phil in Physics from Noorul Islam Centre for Higher Education, Tamil Nadu in May 2018 (First Class, Eligibility Certificate submitted)). iv) Ph. D in Physics from Noorul Islam Centre for Higher Education, Tamil Nadu awarded on 16.02.2023 (Eligibility Certificate, Complains Certificate are submitted).
Workload in the Dept. & No. of Teachers permissible		As per the workload calculated 147 teaching hours permitting 9 teachers.
Seniority Position of the Teacher in the Department of the College		9 <sup>th</sup>
Apportionment Position	PWD	4
	Open	142
	Community	117
Nature of Vacancy		Posted against the substantive vacancy of Dr. Jojo P J who retired on 31.05.2022 AN.

<b>IV. Dr. Diana Thomas, Assistant Professor in Chemistry, FMN College, Kollam.</b> (Date of Notification: 15.06.2024, The Hindu, The New Indian Express, The Malayala Manorama, The Mathrubhumi)		
Name of Teacher	Dr. Diana Thomas	
Date of Appointment	07.08.2024	
Date of Joining	07.08.2024 FN	
Date of Birth and Age as on 01.01.2024	23.03.1984, 39 years	
Rank position and Category	First rank in Community Category.	
Academic Qualification	i) BSc Chemistry from University of Kerala in April 2004 (First Class 72.83%) ii) MSc Chemistry from University of Kerala in May 2008, (First Class, 70.27%). iii) Qualified UGC NET in Chemical Sciences in Examination held on 20.12.2009 (Certificate of Undertaking regarding the genuineness of NET certificate is produced). iii) Ph.D in Chemistry from University of Kerala awarded on 09.06.2023 (Compliance Certificate is Produced).	
Workload in the Dept. & No. of Teachers permissible	As per the workload calculated, 197 teaching hours permitting 12 teachers.	
Seniority Position of the Teacher in the Department of the College	11th	
Apportionment Position	PWD	4
	Open	141
	Community	116
Nature of Vacancy	Posted against the substantive vacancy of Dr.Suma N who retired on 31.05.2022 AN.	

<b>V- Sri. Sanu F, Assistant Professor in Commerce, FMN College, Kollam.</b> (Date of Notification: 12.10.2023, The Hindu, The New Indian Express, The Malayala Manorama, The Mathrubhumi)		
Name of Teacher	Sri. Sanu F, Department of Commerce	
Date of Appointment	06.08.2024	
Date of Joining	06.08.2024 FN	
Date of Birth and Age as on 01.01.2023	23.03.1984, 39 years	
Rank position and Category	First rank in Community Category.	
Academic Qualification	i) B.Com from University of Kerala in April 2006, ( First Class, 77.46%). ii) M.Com from University of Kerala in June 2017, ( First Class, 81.17%). iii) Qualified UGC - NET in Commerce in Examination held on 22.01.2017 (Certificate of Undertaking regarding the genuineness of NET certificate is Produced).	
Workload in the Dept. & No. of Teachers permissible	As per the workload calculated, 113 teaching hours permitting 9 teachers.	
Seniority Position of the Teacher in the Department of the College	7th	
Apportionment Position	PWD	4
	Open	139
	Community	114
Nature of Vacancy	Posted against the substantive vacancy of Dr.Catherine E Pereira who retired on 30.04.2023 AN.	

<b>VI.</b> Dr. Vinil Baby Paul, Assistant Professor in History, FMN College, Kollam. (Date of Notification: 12.10.2023, The Hindu,The New Indian Express,The Malayala Manorama, The Mathrubhumi)		
Name of Teacher		Dr. Vinil Baby Paul, Department of History
Date of Appointment		07.08.2024
Date of Joining		07.08.2024 FN
College		FMN College, Kollam
Date of Birth and Age as on 01.01.2023		26.06.1987, 35 years
Rank position and Category		First rank in Open Category.
Academic Qualification		i) BA History from Mahatma Gandhi University, Kottayam in March 2007 (First Class, Eligibility Certificate submitted). ii) MA History from Mahatma Gandhi University, Kottayam in April 2009 (First Class, 60.12%, Eligibility Certificate submitted). iii) MPhil in History from Mahatma Gandhi University, Kottayam in May 2014 (Eligibility Certificate submitted). iv) Ph. D in History from Jawaharlal Nehru University, New Delhi awarded in 2021 (Eligibility Certificate, Compliance Certificate submitted).
Workload in the Dept. &No. of Teachers permissible		As per the workload calculated, workload of 52 teaching hours permitting 3 teachers.
Seniority Position of the Teacher in the Department of the College		2nd
Apportionment Position	PWD	4
	Open	140
	Community	114
Nature of Vacancy		Posted against the substantive vacancy sanctioned vide G.O.M(s) No. 471/2020/H.Edn dated 30.12.2020
<b>VII.</b> Smt. Margaret Mary, Assistant Professor in History, FMN College, Kollam. (Date of Notification: 12.10.2023, The Hindu,The New Indian Express,The Malayala Manorama, The Mathrubhumi)		
Name of Teacher		Smt. Margaret Mary
Date of Appointment		12.08.2024
Date of Joining		21.08.2024 FN
Date of Birth and Age as on 01.01.2023		28.03.1985, 37 years
Rank position and Category		First rank in Community Category.
Academic Qualification		i) BA in History from University of Kerala in April 2005 (Second Class, 50.82%). ii) MA in History from University of Kerala in June 2007 (First Class, 61.66%). iii) M.Phil in History from University of Kerala in September 2015 (First Class). iv) Qualified UGC - NET in History in the Examination held on 29.11.2021 (Certificate of Undertaking regarding the genuineness of NET certificate is produced).
Workload in the Dept. & No. of Teachers permissible		As per the workload calculated by the University 2017-18 workload of 52 teaching hours permitting 3 teachers.
Seniority Position of the Teacher in the Department of the College		3 <sup>rd</sup>
Apportionment Position	PWD	4
	Open	143
	Community	118
Nature of Vacancy		Posted against the substantive vacancy sanctioned vide G.O.M(s) No. 471/2020/H.Edn dated 30.12.2020.

**VIII.** Smt. Tincy Philip, Assistant Professor in Statistics, FMN College, Kollam. (Date of Notification: 12.10.2023, The Hindu, The New Indian Express, The Malayala Manorama, The Mathrubhumi)

Name of Teacher		Smt. Tincy Philip
Date of Appointment		12.08.2024
Date of Joining		12.08.2024 FN
Date of Birth and Age as on 01.01.2023		26.08.1998, 24 years
Rank position and Category		First rank in Open Category.
Academic Qualification		i) B.Sc Mathematics from University of Kerala in April 2019 (A Grade 81.2%) ii) M.Sc Statistics from Kerala University of Fisheries and Ocean Studies in August 2021, ( First Rank, OGPA 8.93). iii) Qualified UGC NET in Population Studies in Examination held on 22.02.2023 (Certificate of Undertaking regarding the genuineness of NET certificate is produced).
Workload in the Dept. & No. of Teachers permissible		As per the workload calculated by the University during 2017-18 workload of 30 teaching hours excluding P.G weightage workload will be reduced to 27 teaching hours permitting one teacher.
Seniority Position of the Teacher in the Department of the College		1st
Apportionment Position	PWD	4
	Open	143
	Community	117
Nature of Vacancy		Posted against the substantive vacancy sanctioned vide G.O.M(s) No. 471/2020/H.Edn dated 30.12.2020

**IX-** Sri. Sijo T.F, Assistant Professor in History, FMN College, Kollam. (Date of Notification: 12.10.2023, The Hindu, The New Indian Express, The Malayala Manorama, The Mathrubhumi)

Name of Teacher		Sri. Sijo T F, Department of Physical Education
Date of Appointment		08.08.2024
Date of Joining		08.08.2024 FN
Date of Birth and Age as on 01.01.2023		13.03.1986, 36 years
Rank position and Category		First rank in Open Category.
Academic Qualification		i) BA English Language and Literature University of Kerala in April 2006, Third Class). ii) B.P.Ed. from Annamalai University in May 2008(First Class, Eligibility Certificate produced) iii) M.P.Ed. from University of Calicut in Examination held inSeptember 2012 (First Class, 63.8%, Eligibility Certificate produced). iv) Qualified UGC NET in Physical Education in the Examination held on 08.07.2018.(Certificate of Undertaking regarding the genuineness of NET certificate is Produced)
Workload in the Dept. &No. of Teachers permissible		As per the workload calculated, above 1000 students permitting 2 teachers.
Seniority Position of the Teacher in the Department of the College		1st
Apportionment Position	PWD	4
	Open	142
	Community	116
Nature of Vacancy		Posted against the substantive vacancy of Dr. Maria Padma W Miranda who retired on 31.05.2019 AN.



**Recommendation:-**

*The Committee considered the proposal for the approval of initial appointment of the following Assistant Professors in various Departments under Open / Community Category at FMN College, Kollam and recommended to approve the same.*

<i>Sl No</i>	<i>Name of the Teacher</i>	<i>Subject</i>	<i>Nature of Vacancy</i>	<i>Category posted</i>	<i>Date of Joining</i>
1.	<i>Smt. Greeshma Johnson</i>	<i>Political Science</i>	<i>Substantive vacancy of Dr. Joseph Antony who relieved on 28.05.2013 AN.</i>	<i>Community</i>	<i>07.08.2024 FN</i>
2.	<i>Dr. Manu Shaji.</i>	<i>Physics</i>	<i>Substantive vacancy of Smt. Vimala V who retired on 31.05.2021 AN.</i>	<i>Open</i>	<i>06.08.2024 FN</i>
3.	<i>Dr. Jude Fernandez</i>	<i>Physics</i>	<i>Substantive vacancy of Dr. Jojo P J who retired on 31.05.2022 AN.</i>	<i>Community</i>	<i>08.08.2024 FN</i>
4.	<i>Dr. Diana Thomas</i>	<i>Chemistry</i>	<i>Substantive vacancy of Dr. Suma N who retired on 31.05.2022 AN.</i>	<i>Community</i>	<i>07.08.2024 FN</i>
5.	<i>Sri. Sanu F</i>	<i>Commerce</i>	<i>Substantive vacancy sanctioned vide G.O.M(s) No. 41/2020/H.Edn dated 30.12.2020</i>	<i>Community</i>	<i>06.08.2024 FN</i>
6.	<i>Dr. Vinil Baby Paul</i>	<i>History</i>	<i>Substantive vacancy sanctioned vide G.O.M(s) No. 41/2020/H.Edn dated 30.12.2020</i>	<i>Open</i>	<i>07.08.2024 FN</i>
7.	<i>Smt. Margaret Mary</i>	<i>History</i>	<i>Substantive vacancy sanctioned vide G.O.M(s) No. 41/2020/H.Edn dated 30.12.2020</i>	<i>Community</i>	<i>21.08.2024 FN</i>
8.	<i>Smt. Tincy Philip</i>	<i>Statistics</i>	<i>Substantive vacancy sanctioned vide G.O.M(s) No. 41/2020/H.Edn dated 30.12.2020</i>	<i>Open</i>	<i>12.08.2024 FN</i>
9	<i>Sri. Sijo T F</i>	<i>Physical Education</i>	<i>Substantive vacancy of Dr. Maria Padma W Miranda who retired on 31.05.20119 AN</i>	<i>Open</i>	<i>08.08.2024 FN</i>

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C2** *SN College, Chempazhanthy - Proposal for the approval of the CAS Placement/ Promotion of Dr. Bijila B R, Department of Mathematics - Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A) – w.e.f. 18.03.2023 FN - approval - reg*

**8615/Ac F III/2024/UOK**

The DDO, SN College, Chempazhanthy has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Bijila B R, Department of Mathematics, of the College, from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 18.03.2023 FN.

The service details of Dr. Bijila B R are as follows;

Qualifications	1. MSc in Mathematics from University of Kerala in 2005 (First Class with Distinction). 2. M Phil in Mathematics from University of Kerala in October 2007. 3. Qualified in UGC NET in Mathematical Science in Examination held on 21.06.2009. 4. Ph.D in Mathematics from University of Kerala awarded on 17.08.2021.
Date of Birth	18.03.1983
Date of Retirement	31.03.2039
Date of first entry in to Service	27.02.2010 FN-Joined Service at SN College, Nattika under University of Calicut and subsequently transferred to SN College, Chempazhanchy on 11.06.2013 FN
Date of continuous entry in to Service	27.02.2010 FN
Date of Placement to Assistant Professor (Stage II AGP 7000)	27.02.2015 FN
Date of Promotion to Assistant Professor (Academic Level-12)	18.03.2020 FN
Proposed Date of promotion to Associate Professor (Academic Level-13A)	18.03.2023 FN
Details of refresher Courses or Orientation Courses attended, duration and name of the University.	Successfully completed two weeks Refresher Course in Mathematics conducted by Teaching Learning Centre, Ramanujan College, University of Delhi (under PMMMNMTT) from 31.08.2021 to 14.09.2021.
L.W.A availed during the assessment period	Nil
Details of relaxation availed of	Availed one year of relaxation for the Promotion to Assistant Professor Stage II ( AGP 7000) on account of M.Phil Degree.
Regulation applied	UGC Regulations 2018, Option A
Remarks	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for Option A for the CAS Placement / Promotion to Associate Professor (Academic Level-13A), for the assessment period from 2020 to 2023 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

On verification of the Service Book of Dr. Bijila B R, it is seen that the teacher has entered into service as Lecturer on 27.02.2010 FN. She was Promoted to Assistant Professor Stage II (with AGP 7000/-) on 27.02.2015 availing one year of relaxation on account of M Phil Degree. and to Assistant Professor (Academic Level-12) on 18.03.2020 FN. The teacher has completed 3 years of service as Assistant professor (Academic Level-12) as on 17.03.2023 FN.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level-13A), a teacher has to undergo one Refresher Course of 02 weeks (10 Days ) / Completed one MOOCs Course (With e-certification) or has completed two courses of at least one week duration within the Assessment period. The applicant must be a Ph.D Degree holder.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, “All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline - specific areas being conducted by centres such as Schools of Education (SOEs), Teachers Learning Centres (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Physics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations”.

The teacher is a Ph.D holder in Mathematics and has completed required Course/ Programme within the assessment period itself and hence the teacher is eligible for promotion to Associate Professor (Academic Level-13A), w.e.f 18.03.2023 FN.

In the minutes of the Selection Committee held on 11.06.2024, it has been reported that all the documents with data pertaining to age, qualification and service details of the candidate such as Service Book, qualifying certificates and PBAS Reports for the period 2020-2023 were produced for verification and scrutiny. The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The API grades for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to the UGC Regulation 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr. Bijila B R, is found qualified for promotion to the post of Associate Professor (Academic Level-13A) with effect from 18.03.2023 FN and hence the Selection Committee recommends the teacher for promotion to the post of Associate Professor Stage 13A with effect from 18.03.2023 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In the light of the above facts, as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of the **CAS Placement/ Promotion** in respect of **Dr. Bijila B R** in the **Department of Mathematics** at **SN College, Chempazhhanthy** from **Assistant Professor (Academic Level-12)** to **Associate Professor (Academic Level-13A)**, w.e.f. **18.03.2023 FN** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Bijila.B.R in the Department of Mathematics at SN College, Chempazhhanthy from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f. 18.03.2023 FN as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C3**      **Christian College, Chengannur – CAS Placement/ Promotion of Dr. Hysen Thomas, Department of Physics, from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) - Approval of – reg.**

**42454/Ac F III/2024/UOK**

The DDO, Christian College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Hysen Thomas, Department of Physics of the College from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 14.03.2022. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree - University - Year of passing & Class/percentage	M Sc Physics - MG University, Kottayam, First Class, May 2002
2.	M.Phil - University - Year of passing	NIL
3.	NET /SLET - Subject	Physics - 30.12.2001
4.	Ph.D - University - Year of passing	CUSAT, Kochi - 21.01.2014.
<b>II.Verified data from the service book</b>		
5.	Date of Birth	28.03.1978

6.	Date of first entry into service	14.03.2005 FN
7.	Date of Placement to Academic Level 11	14.03.2011 FN
8.	Date of Placement to Academic Level 12	14.03.2016 F N
9.	Date of Placement to Academic Level 13A	14.03.2019 FN
<b>III. Details of the Proposed promotion</b>		
10.	Post to which Placement/Promotion proposed	<b>Professor -Academic Level 14</b>
11.	Date of completion of Service as Associate Professor Academic Level 13A	13.03.2022 AN
12.	Proposed Date of the Placement/Promotion	14.03.2022 FN
13.	Date of retirement	31.03.2034
14.	Assessment Period	14.03.2019 FN – 13.03.2022 AN
15.	L.W.A availed during the assessment period	NIL
16.	Details of relaxation already availed	NIL
17.	UGC Regulations applied	UGC Regulations, 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.IV)</b>		
18.	Completed three years of service as Associate Professor in Academic Level 13A.	YES
19.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	YES
20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.	YES
21.	A minimum of 110 Research score	YES, 498.1
22.	‘Satisfactory’ or ‘Good’ in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
<b>V. Selection Committee</b>		
23.	Date of issuance of communication to the members in the panel	24.10.2024
24.	Date of meeting of the Selection Committee	30.10.2024
25.	Quorum of the Selection committee	YES, 6 (Six) members including two (2) Subject Experts
<b>VI. Recommendation of Selection committee:</b>		
The committee verified all the relevant documents, PBAS proforma and API Scores. The Committee is satisfied with the documents as prescribed by the UGC and University of Kerala. Therefore the Committee unanimously recommends the CAS promotion of Dr. Hysen Thomas, Associate Professor (Academic Level -13A) to Professor (Academic Level-14) w.e.f 14.03.2022 FN.		
<b>VII. Remarks on the proposal: NIL</b>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of *CAS Placement/ Promotion* of **Dr.Hysen Thomas** in the **Department of Physics** at **Christian College, Chengannur** from **Associate Professor (Academic Level 13A)** to **Professor (Academic Level 14)**, w.e.f **14.03.2022**, as per *UGC Regulations 2018*, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Hysen Thomas in the Department of Physics at Christian College, Chengannur from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 14.03.2022, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C4 FMN College, Kollam – CAS Placement/ Promotion of Sri. Christy Clement, Department of English from (Assistant Professor Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg.**

**1484/Ac F III/2024/UOK**

The Principal, FMN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Sri. Christy Clement in the Department of English of the College from **Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)**, w.e.f 03.06.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per, Option B, UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree (University), Year of passing & Class/ Percentage	MA English Language and Literature from University of Kerala, 1998, Second Class, 57.2%
2.	M.Phil (University) & Year of passing	NIL
3.	NET/SLET (Subject)	SLET in English, Bharathidasan University, May 2000.
4.	Ph.D (University) & Year of passing	NIL
<b>II. Verified data from the service book</b>		
5.	Date of Birth	26.12.1975
6.	Date of first entry into service	03.06.2008 FN
7.	Date of Placement to Academic Level 11	03.06.2014 FN
8.	Date of Placement to Academic Level 12	03.06.2019 FN
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	<b>Associate Professor -Academic Level 13 A</b>
10.	Date of completion of Service as <b>Assistant Professor (Academic Level 12)</b>	02.06.2022 AN
11.	Proposed Date of the Placement/Promotion	03.06.2022 FN
12.	Date of retirement	31.03.2032
13.	Assessment Period	03.06.2019 FN – 02.06.2022 AN (3 Years)
14.	L.W.A availed during the assessment period	NIL
15.	Details of relaxation already availed	NIL
16.	UGC Regulations applied	Option B, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	YES
18.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree: Minimum 2 Publications Holders of Ph.D Degree: Minimum 1 publication	YES
19.	One Course/ Programme from among the categories of Methodology Workshop/ Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration during the Assessment Period.	<p><b><u>REQUIRED</u></b></p> <p>1. Successfully completed two weeks UGC Sponsored Refresher Course in Environmental Studies (Multidisciplinary) conducted by UGC, MMTTC, University of Calicut from 06.10.2023 to 19.10.2023.</p> <p><b><u>ADDITIONAL</u></b></p> <p>2. Participated in two-week UGC-Sponsored Refresher Course in English Language and Literature conducted by UGC-HRDC, University of Kerala from 06.08.2019 to 20.08.2019.</p>

		3. Participated in two-week UGC-Sponsored Refresher Course in Media Studies (Interdisciplinary) conducted by UGC-HRDC, University of Calicut from 04.11.2022 to 17.11.2022.
20.	Minimum API score of 45 for Category II & III in Assessment period.	381 (175+206 )

#### V. Selection Committee

21.	Date of issuance of communication to the members of the panel	01.07.2024
22.	Date of meeting of the Selection Committee	12.08.2024
23.	Quorum of the Selection committee (Five members including two Subject Experts)	YES - 5 (Five) members including two (2) Subject Experts

#### VI. Recommendation of Selection committee:

The Selection Committee went through all the claims along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by Mr. Christy Clement. The Service book, Certificates of Academic qualifications and the PBAS Proforma with respect to the candidate was scrutinized and verified in detail by the Committee. The API Score claimed for various categories have been verified against the documents produced and the the Selection Committee found that the candidate satisfied all the requirements for promotion to Associate Professor (Academic Level-13A). The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of Mr. Christy Clement. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. Based on the performance of the teacher before the Committee, and in tune with existing UGC Norms, Government Orders and Statutes of the University of Kerala, Mr. Christy Clement, who appeared is found eligible before the Committee, is found eligible for placement as Associate Professor (Academic Level 13A) w.e.f. 03.06.2022.

#### VII. Remarks on the proposal:

4<sup>th</sup> Amendment of UGC Regulations 2018 notified on 06.07.2024 - provision prescribed under Clause 6.3 in the UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Other Measures for the Maintenance of Standards in Higher Education, stipulates - "The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify till 31st December 2024 as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations. The date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfil all eligibility criteria required for promotion." University implemented the same vide UO No. 8596/2024/UOK dated 14.10.2024.

*The Selection Committee for the CAS Placement/ Promotion of the incumbent was constituted on 12.08.2024 and recommended the promotion of the incumbent exercising UGC Regulations 2018, Option B, before the issuance of the said UO.*

*Later, as per UO No. 11066/2024/UOK dated 20.12.2024, - "Proposals submitted in accordance with the 4<sup>th</sup> Amendment of the UGC Regulation 2018, for the placement/promotion of teachers, recommended by the Screening-cum-Evaluation/ Selection Committee convened after the notification of 4th amendment by the UGC (6th June 2024) and before the issuance of University's implementation order, shall be regularized for processing and approval". Accordingly the recommendation of the Selection Committee is ratified.*

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of *CAS Placement/Promotion* of *Sri. Christy Clement* in the *Department of English* at *FMN College, Kollam* from **Assistant Professor (Academic Level 12)** to **Associate Professor (Academic Level 13A)**, w.e.f 03.06.2022, as per **UGC Regulations 2018, Option B** is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Sri. Christy Clement in the Department of English at FMN College, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 03.06.2022, as per UGC Regulations 2018, Option B and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C5** *SN College, Chempazhanthy – CAS Placement/ Promotion of Dr. Raji Raveendran, Department of Economics, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.*

5343/Ac F III/2023/UOK

The DDO, SN College, Chempazhanthy has forwarded a proposal for the approval of *CAS Placement/ Promotion* of *Dr.Raji Raveendran* in the *Department of Economics* of the College from **Assistant Professor (Academic Level 12)** to **Associate Professor (Academic Level 13A)**, w.e.f 27.02.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class/ Percentage	MA Economics, University of Kerala, April 2003, First Class.
2.	M.Phil -Subject - University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination/ Qualifying Date	UGC NET in Economics, 25.06.2006
4.	Ph.D - Subject, University & Date of award	Economics, University of Kerala, 10.11.2020.
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	07.01.1981
6.	Date of first entry into service	27.02.2010 FN
7.	Date of Placement to Academic Level 11	27.02.2016 FN
8.	Date of Placement to Academic Level 12	27.02.2021 FN
<b>III. Details of the proposed Promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as <b>Assistant Professor Academic Level 12</b>	26.02.2024 AN
11.	Proposed Date of the Placement/ Promotion	27.02.2024 F.N.
12.	Date of Retirement	31.03.2037
13.	Assessment Period	27.02.2021 FN - 26.02.2024 AN
14.	LWA availed during the Assessment Period	NIL
15.	Details of relaxation already availed	NIL
16.	UGC Regulations applied	UGC Regulations 2018.
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	YES

18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	YES
19.	<p><u>Any one of the following:</u>  Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching -Learning-Evaluation Technology Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period.(or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)  <b>OR</b>  Completed one MOOCs Course (With e-certification)  <b>OR</b>  Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules</p>	<p><b>1.** Participated in the one week Short Term Course on Disaster Management (Multidisciplinary) conducted by UGC-HRDC, University of Calicut from 26.02.2021 to 04.03.2021.</b></p> <p><b>2. Participated in the one week Short Term Course in Academic Writing, Research and Publication Ethics conducted by UGC-HRDC, University of Kerala from 26.10.2023 to 01.11.2023.</b></p>
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES

#### V. Selection Committee

21.	Date of intimating the validity of the Panel to EA	<b>*07.08.2024</b>
22.	Date of meeting of the Selection Committee	<b>05.08.2024</b>
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including FOUR Subject Experts

#### VI. Recommendation of Selection Committee:

In the minutes of the Selection Committee held on 05.08.2024, it is stated that all the documents with data pertaining to age, qualification and service details of the candidate such as Service Book, Qualifying Certificates and PBAS Report for the period 2021-24, were produced for verification and scrutiny. The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service record of the teacher. The API Grades for the various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to UGC Regulations 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration, the existing UGC norms, Government orders and Statutes of University of Kerala, Dr. Raji Raveendran is found qualified for Post of Associate Professor (Academic Level 13 A) w.e.f 27.02.2024 FN and hence, the Committee recommends the teacher for promotion to the post of Associate Professor (Academic Level 13A) w.e.f 27.02.2024 FN.

#### VII. Remarks on the Proposal:

**\*The Date of intimating the validity of the Panel to EA was on 07.08.2024. The meeting of the Selection Committee was held on 05.08.2024, ie, before final intimation from the University.**  
**\*\* The Service of the teacher as Assistant Professor Academic Level 12 was completed on 26.02.2021 AN. It may be noted that the one of the mandatory required Short Term Course has been undergone by the teacher from 26.02.2021 to 04.03.2021 and seen overlapped with the Service Period of the teacher as Assistant Professor Academic Level 12.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr.Raji Raveendran in the Department of Economics at SN College, Chempazhanchy from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 27.02.2024 FN, as per UGC Regulations 2018, is



placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Raji Raveendran in the Department of Economics at SN College, Chempazhanthy from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 27.02.2024 FN, as per UGC Regulations 2018, Option B and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C6** *FMN College, Kollam – CAS Placement/ Promotion of Sri. Girish U, Department of Sanskrit, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of – reg*

**34704/Ac F III/2022/UOK**

The Principal, FMN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Sri. Girish U, **Assistant Professor in the Department of Sanskrit of the College from (Academic Level 11) to Assistant Professor (Academic Level 12)**, w.e.f 06.03.2023 FN. Relevant documents such as Placement Order, API Score Sheet , Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of Passing & Class / Percentage	MA in Sanskrit Vedanta, Sree Sankaracharya University of Sanskrit, Kalady, May 2006, A Grade (7.53).
2.	M.Phil - Subject, University, Year of Passing	Sanskrit Vedanta, Sree Sankaracharya University of Sanskrit, Kalady, April 2008.
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	UGC NET in Sanskrit Traditional Subjects, 30.12.2007
4.	Ph.D - Subject, University, Date of Award	NIL
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	17.09.1983
6.	Date of first entry into Service	06.03.2013 FN
7.	Date of Placement to Academic Level 11	06.03.2018 FN
<b>III. Details of the proposed Promotion</b>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as <b>Assistant Professor Academic Level 11</b>	05.03.2023 AN
10.	Proposed Date of the Placement / Promotion	06.03.2023 FN
11.	Date of Retirement	31.03.2040 FN
12.	Assessment Period	06.03.2018 FN - 05.03.2023 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed of	One year on account of Ph.D Degree
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<b>Any two of the following:</b> Refresher Courses/Research Methodology course/ Workshops/ Syllabus Up-gradation Workshop/ Teaching- Learning-Evaluation/ Technology	1. Participated in the UGC Sponsored two-weeks Refresher Course in Women's Studies and Women Empowerment (Multidisciplinary) conducted by UGC-

	Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) <b>OR</b> Completed MOOCs Course (With e-certification) <b>OR</b> Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	HRDC, University of Kerala from 01.11.2019 to 14.11.2019.  2. Participated in the UGC Sponsored two-weeks Refresher Course in Women's Studies and Women Empowerment (Multidisciplinary) conducted by UGC-HRDC, University of Kerala from 04.01.2023 to 17.01.2023.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES

#### **V. Screening-cum-Evaluation Committee**

19.	The Date of intimating the validity of the panel to EA	18.03.2024
20.	Date of meeting of the Screening Committee	14.08.2024
21.	Quorum of the Screening committee (THREE Members including ONE Subject Expert)	YES - THREE members including TWO Subject Experts

#### **VI. Recommendation of Screening-cum-Evaluation Committee:**

In the minutes of the Committee held on 14.08.2024, it is stated that the Committee went through all the claims, along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by the candidate. The Service Book, Certificates of qualifications and the PBAS Proforma with respect to the candidate was scrutinized and verified in detail by the Committee. The API Score claimed for various categories have been verified against the documents produced and the Screening Committee found that the candidate satisfied all the requirements for promotion to Assistant Professor (Academic Level 12). The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service record of the teacher. The Grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. Based on the performance of the teacher before the Committee, and in tune with the existing UGC norms, Government orders and Statutes of University of Kerala, Sri. Girish U is found eligible for Placement as Assistant Professor with AGP 8000, w.e.f. 06.03.2023 FN.

#### **VII. Remarks on the Proposal: NIL**

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above-mentioned facts and as per the orders of the *Hon'ble Vice Chancellor*, the proposal regarding the approval of **CAS Placement/ Promotion of Sri. Girish U, Assistant Professor** in the **Department of Sanskrit** at **FMN College, Kollam** from **Academic Level 11** to **Academic Level 12**, w.e.f **06.03.2023 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

#### **Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Sri.Girish.U, Assistant Professor in the Department of Sanskrit at FMN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 06.03.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.*

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C7 SN College, Chempazhanthy – CAS Placement/ Promotion of Smt. Reshmi Jaya Raveendran, Department of Chemistry, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of – reg.**

42017/Ac F III/2024/UOK

The DDO, SN College, Chempazhanthy has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Reshmi Jaya Raveendran, Assistant Professor in the Department of Chemistry of the College from Academic Level 11 to Academic Level 12, w.e.f 15.10.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - University, Year of passing, Class/ Percentage	MSc Chemistry, University of Kerala, June 2004, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination/ Qualifying date	CSIR - UGC NET, Chemical Sciences, 19.06.2005.
4.	Ph.D - Subject, University, Date of award	NIL
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	13.09.1981
6.	Date of first entry into Service	05.01.2011 FN
7.	Date of Placement to Academic Level 11	15.10.2017 FN
<b>III. Details of the proposed Promotion</b>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as <b>Assistant Professor Academic Level 11</b>	14.10.2022 AN
10.	Proposed Date of the Placement / Promotion	15.10.2022 FN
11.	Date of Retirement	31.03.2038
12.	Assessment Period	15.10.2017 FN -14.10.2022 AN
13.	LWA availed during the Assessment Period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><b>Any two of the following:</b>  <b>Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days)</b> within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)  <b>OR</b>  Completed MOOCs Course (With e-certification)  <b>OR</b>  Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p>1. Participated in the five day online Faculty Enrichment Programme on Group Theory and its Applications in Chemistry organized by the Department of Chemistry, *Government Arts College, Thiruvananthapuram in association with Chemical Research society of India from 09.11.2020 to 13.11.2020.</p> <p>2. Participated in the one week FDP on Edu. Tech Hands-on Online Workshop conducted by the FDP Centre of the *Kerala State Higher Education Council, Thiruvananthapuram from 23.06.2021 to 28.06.2021.</p> <p>3. Participated in UGC Sponsored Two Week Live Online Refresher Course in Materials Sciences (Interdisciplinary) conducted by UGC-HRDC, University of Kerala from 29.07.2022 to 11.08.2022.</p>

18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
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#### **V. Screening-cum-Evaluation Committee**

19.	Date of intimating the validity of the Panel to EA	25.05.2023
20.	Date of meeting of the Screening Committee	07.09.2023
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts

#### **VI. Recommendation of Screening cum Evaluation committee:**

The Committee has carefully scrutinized the PBAS Records of the work done by the teachers and the service records of the teacher. The Grades required have been verified the Committee found that the teacher has sufficient Grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Smt. Reshmi Jaya Raveendran is found qualified for the Promotion to the post of Assistant Professor Stage III (AGP 8000) / (Academic Level 12) w.e.f. 15.10.2022 FN and hence, the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III (AGP 8000) / (Academic Level 12) w.e.f. 15.10.2022 FN.

#### **VII. Remarks on the Proposal:**

*\* It may be noted that as per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments are considered for CAS Placement of teachers in the Private Aided Colleges.*

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal regarding the approval of CAS Placement/Promotion of *Smt. Reshmi Jaya Raveendran*, Assistant Professor in the Department of Chemistry at SN College, Chempazhanthy from Academic Level 11 to Academic Level 12, w.e.f 15.10.2022 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

#### **Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt. Reshmi Jaya Raveendran, Assistant Professor in the Department of Chemistry at SN College, Chempazhanthy from Academic Level 11 to Academic Level 12, w.e.f 15.10.2022 FN, as per UGC Regulations 2018 and recommended to approve the same.*

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C8** *FMN College, Kollam – CAS Placement/Promotion of Dr. Linda Pious John, Department of French, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of – reg.*

3948/Ac F III/2025/UOK

The Principal, FMN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Linda Pious John, Assistant Professor in the Department of French of the College from Academic Level 11 to Academic Level 12, w.e.f 30.11.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - University, Year of passing, Class/ Percentage	MA French, Madurai Kamaraj University, April 2007 (First Class with Distinction)
2.	M.Phil - Subject, University, Year of passing	NIL

3.	NET/ SLET - Subject, Date of Examination / Qualifying date	NET - French, 30.11.2011
4.	Ph.D - Subject, University, Date of award	Ph.D - French, Madurai Kamaraj University, 07.11.2022.
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	31.05.1985
6.	Date of first entry into Service	30.11.2011 FN
7.	Date of Placement to Academic Level 11	30.11.2017 FN
<b>III. Details of the proposed Promotion</b>		
8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as <b>Assistant Professor Academic Level 11</b>	29.11.2022 AN
10.	Proposed Date of the Placement / Promotion	30.11.2022 FN
11.	Date of Retirement	31.05.2041
12.	Assessment Period	30.11.2017 FN - 29.11.2022 AN
13.	LWA availed during the Assessment period	NIL
14.	Details of relaxation already availed of	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><b>Any two of the following:</b>  <b>Refresher Courses / Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days)</b> within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)  <b>OR</b>  Completed MOOCs Course (With e-certification)  <b>OR</b>  Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p>1. Participated in one-week FDP on "Online Education in Higher Education Institutions" conducted by the Kerala State Higher Education Council from 03.08.2020 to 07.08.2020.  2. Participated in UGC Sponsored Two-Weeks Refresher Course in "Languages, Literature &amp; Culture Studies (Indian, English and Foreign Languages)- Interdisciplinary" conducted by UGC-HRDC, Bangalore University from 01.03.2021 to 15.03.2021.  3. Successfully completed one-week online FDP on "National Education Policy-2020" from Teaching Learning Centre, Ramanujan College, University of Delhi (Under PMMMNMTT) from 01.02.2023 to 07.02.2023.</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	18.03.2023
20.	Date of meeting of the Screening Committee	12.07.2023
21.	Quorum of the Screening committee ( <i>THREE members including ONE Subject Expert</i> )	YES - THREE members including ONE Subject Expert
<b>VI. Recommendation of Screening-cum-Evaluation committee:</b>		
The Committee went through all the claims along with the supporting documents in proof of age, academic qualifications and details of qualifying service submitted by Dr. Linda Pious John. The Certificates of Academic qualifications and the PBAS Proforma with respect to the candidate was scrutinized and verified in detail by the Committee. The API Score claimed for various categories have been verified against the documents produced and the Committee found that the candidate satisfied all the requirements for promotion to Stage 3 - Assistant Professor (AGP 8000)/Academic Level 12. The Committee has carefully scrutinized the PBAS Records of the work done by the		

teacher and service records of Dr. Linda Pious John. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. Based on the performance of the teacher before the Committee, and in tune with existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr. Linda Pious John is found eligible for placement as Assistant Professor with AGP 8000/Academic Level 12 w.e.f. 30.11.2022 FN.

**VII. Remarks on the proposal:**

The teacher in reference has completed the required Refresher Courses only on 07.02.2023. It may be noted that, as per the 3rd Amendment of UGC Regulations 2018, which is implemented as per U.O No. Ac F II/9899/2023/UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. The teacher completed the required Refresher/ Orientation Courses before 31.12.2023 (i.e. 07.02.2023).

The Screening cum Evaluation Committee for the CAS Placement/ Promotion of the incumbent was constituted on 12.07.2023 and recommended the promotion of the incumbent exercising the 3rd Amendment of UGC Regulations 2018, before the issuance of the said UO.

Later, as per U.O No. Ac.F.II/11067/2023/UOK dated 20.12.2024, -" Proposals submitted in accordance with the clause 6.3 VIII in the 3rd Amendment of UGC Regulations, 2018, for the placement/ promotion of a teacher, recommended by the Screening-cum-Evaluation /Selection Committee convened after the notification of 3rd Amendment by the UGC (31st July 2023) and before the issuance of the University's Implementation Order (06.12.2023), shall be regularized for processing and approval. Accordingly, the recommendation of the Screening cum Evaluation Committee is ratified.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Dr. Linda Pious John, Assistant Professor** in the *Department of French* at **FMN College, Kollam** from **Academic Level-11** to **Academic Level-12**, w.e.f **30.11.2022 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Linda Pious John, Assistant Professor in the Department of French at FMN College, Kollam from Academic Level-11 to Academic Level-12, w.e.f 30.11.2022 FN, as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C9** ***FMN College, Kollam – CAS Placement/ Promotion of Dr. Peter John, Department of Commerce, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of – reg.***

**4255/Ac F III/2023/UOK**

The Principal, FMN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Peter John, Assistant Professor in the Department of Commerce of the College from Academic Level 11 to Academic Level 12, w.e.f 15.06.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject - University, Year of passing & Class / Percentage	M.Com - University of Kerala, April 2001, First Class.
2.	M.Phil - Subject - University, Year of Passing	NIL
3.	NET/ SLET - Subject - Date of Examination/ Qualifying Date	NET - Commerce, 27.12.2009
4.	Ph.D - Subject, University & Date of Award	Ph.D in Commerce, University of Kerala, 17.01.2023
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	24.05.1978
6.	Date of first entry into Service	15.06.2011 FN
7.	Date of Placement to Academic Level 11	15.06.2017 FN
<b>III. Details of the Proposed Placement / Promotion</b>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor Academic Level 11	14.06.2022 AN
10.	Proposed Date of the Placement / Promotion	15.06.2022 FN
11.	Date of Retirement	31.05.2034
12.	Assessment Period	15.06.2017 FN - 14.06.2022 AN
13.	LWA availed during the Assessment Period	NIL
14.	Details of relaxation already availed of	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><u>Any two of the following:</u>            Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)  <b>OR</b>            Completed MOOCs Course (With e-certification)  <b>OR</b>            Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	1. Participated in UGC - Sponsored two-weeks Refresher Course in Media Studies (Interdisciplinary) conducted by the UGC - HRDC, University of Calicut from 04.11.2022 to 17.11.2022. 2. Participated in UGC - Sponsored two-weeks Refresher Course in ICT and Online Teaching (Interdisciplinary) conducted by the UGC - HRDC, University of Calicut from 06.12.2022 to 19.12.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	18.03.2024
20.	Date of meeting of the Screening Committee	06.09.2024
21.	Quorum of the Screening committee ( <i>THREE members including ONE Subject Expert</i> )	YES, THREE members including ONE Subject Expert
<b>VI. Recommendation of Screening-cum-Evaluation committee:</b>		
<p>The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. Based on the performance of the teacher before the Committee, and in tune with existing UGC Norms, Government Orders and Statutes of the</p>		

University of Kerala, Dr. Peter John is found eligible for placement as Assistant Professor with AGP 8000/ Academic Level 12 w.e.f. 15.06.2022 FN.

**VII. Remarks on the proposal:**

The teacher in reference has completed the required Refresher Courses only on 19.12.2022. It may be noted that, as per the 3rd Amendment of UGC Regulations 2018, which is implemented as per U.O No. Ac F II/9899/2023/UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. As the teacher completed the required Refresher / Orientation Courses before 31.12.2023 (i.e. 19.12.2022), he is eligible to be promoted to Assistant Professor (Academic Level 12), w.e.f 15.06.2022 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of **Hon'ble the Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Dr. Peter John, Assistant Professor in the Department of Commerce at FMN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 15.06.2022 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Peter John, Assistant Professor in the Department of Commerce at FMN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 15.06.2022 FN, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C10** *Christian College, Chengannur – CAS Placement/ Promotion of Dr. John George Athyal, Department of English, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.*

**6366/Ac F III/2022/UOK**

The D.D.O., Christian College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. John George Athyal in the Department of English of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 14.03.2019 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree -Subject - University, Year of passing &Class / Percentage	MA English Language & Literature, Mahatma Gandhi University, May 1999, Second Class, 58.2%
2.	M.Phil - Subject, University &Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination/ Qualifying date	NET - English, December 2001
4.	Ph.D - Subject, University, Date of award	Ph.D-English, University of Kerala, 20.06 2016.
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	01.10.1976
6.	Date of first entry into Service	14.03.2005 FN



7.	Date of Placement to Academic Level 11	14.03.2011 FN
8.	Date of Placement to Academic Level 12	14.03.2016 FN
<b>III. Details of the Proposed Placement / Promotion</b>		
9.	Post to which Placement / Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	13.03.2019 AN
11.	Proposed Date of the Placement / Promotion	14.03.2019 FN
12.	Date of Retirement	31.03.2033
13.	Assessment Period	14.03.2016 FN - 13.03.2019 AN
14.	LWA availed during the Assessment Period	NIL
15.	Details of relaxation already availed	NIL
16.	UGC Regulations applied	UGC Regulations 2018, Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	YES
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	YES
19.	<p><u>Any one of the following:</u></p> <p>Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period.</p> <p>(or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)</p> <p><b>OR</b></p> <p>Completed one MOOCs Course (With e-certification)</p> <p><b>OR</b></p> <p>Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules</p>	<p>*1. Participated in the one-week UGC - sponsored Short Term Course in Research Methodology conducted by UGC-HRDC, University of Kerala from 19.02.2020 to 25.02.2020.</p> <p>2. Participated in seven days Online Faculty Development Course on "Deliberations on NEP 2020: Strategy for Implementation" from Department of Community Education and Disability Studies, Punjab University, Chandigarh in collaboration with UGC- HRDC, Punjab University, Chandigarh under RUSA from 07.10.2020 to 13.10.2020.</p>
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
<b>V. Selection Committee</b>		
21.	Date of intimating the validity of the Panel to EA	12.03.2024
22.	Date of meeting of the Selection Committee	23.03.2024
23.	Quorum of the Selection committee (five members including two Subject Experts)	YES, SIX members including THREE Subject Experts
<b>VI. Recommendation of Selection committee:</b>		
<p>The Committee went through all the claims, along with the supporting documents in proof of age, academic qualifications and the details of qualifying service submitted by Dr. John George Athyal, Assistant Professor in the Department of English. The copy of certificates of Academic qualifications and the activities details in the PBAS Proforma as per UGC Regulations 2018 were scrutinised and verified in detail by the Committee with the originals produced before the Selection Committee and the Committee found that the teacher has fulfilled all the requirements for promotion from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level-13A). The Committee unanimously recommends the CAS Promotion of Dr. John George Athyal, Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f 14.03.2019 FN.</p>		

**VII. Remarks on the Proposal:**

\*It may be noted that, as per the 3rd Amendment of UGC Regulations 2018, which is implemented as per U.O No. Ac F II/9899/2023/UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC) / Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. As the teacher completed the required Refresher / Orientation Courses before 31.12.2023 (i.e.13.10.2020), he is eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 14.03.2019 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr. John George Athyal** in the **Department of English at Christian College, Chengannur** from **Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)**, w.e.f **14.03.2019 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

**The Committee considered the proposal regarding the Placement/ Promotion of Dr. John George Athyal in the Department of English at Christian College, Chengannur from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 14.03.2019 FN, as per UGC Regulations 2018 and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C11 Christian College, Chengannur – CAS Placement/ Promotion of Dr.Manoj C Raj, Department of Chemistry, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)- Approval of – reg.**

48487/Ac F III/2024/UOK

The DDO, Christian College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Manoj C Raj, Assistant Professor in the Department of Chemistry of the College from Academic Level 10 to Academic Level 11, w.e.f 01.01.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MSc, Analytical Chemistry, Mahatma Gandhi University, July 2007, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of Examination/Qualifying Date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D in Chemistry, ACSIR - Central Salt & Marine Chemicals Research Institute, Bhavnagar, 10.12.2015
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	03.10.1984
6.	Date of first entry into service	01.01.2019 FN
<b>III. Details of the proposed Placement / Promotion</b>		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	31.12.2022 AN

9.	Proposed Date of the Placement / Promotion	01.01.2023 FN
10.	Date of Retirement	31.03.2045
11.	Assessment Period	01.01.2019 FN - 31.12.2022 AN
12.	LWA availed during the assessment period	NIL
13.	Details of relaxation availed for	Two Years on account of Ph.D Degree
14.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.I)</b>		
15.	Completed six years of service <b>OR</b> four years of service having Ph.D <b>OR</b> Completed five years of service having M.Phil/LLM / M.Tech / M.V.Sc / MD	YES, Four years - having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed four week Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education" conducted by Teaching Learning Centre, Ramanujan College, University of Delhi from 01.09.2020 to 30.09.2020.
17.	<u>Any one of the following:</u> Completed One Refresher Course/Research Methodology Course. <b>OR</b> <u>Any Two of the following:</u> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration <b>OR</b> Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period	Successfully completed two-weeks online Refresher Course in Chemistry organized by UGC - HRDC, Hyderabad from 10.10.2020 to 22.10.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least three/ four/five of the last four/five/six years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	12.03.2024
20.	Date of meeting of the Screening Committee	25.03.2024
21.	Quorum of the Screening Committee (three members including one Subject Expert)	YES - FOUR members including TWO Subject Experts
<b>VI. Recommendation of Screening cum Evaluation Committee:</b> The Committee went through all the claims, along with the supporting documents in proof of age, Academic Qualification and details of qualifying service submitted by Dr. Manoj C Raj. The copy of certificates of Academic Qualifications and the activities details in the PBAS Proforma as per UGC Regulations 2018 were scrutinized and verified in detail by the Committee with the originals produced before the Screening Committee. The Committee is satisfied with the documents prescribed by the UGC and University of Kerala. The Committee unanimously recommends the CAS Placement of Dr. Manoj C Raj from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) w.e.f 01.01.2023 FN.		
<b>VII. Remarks on the proposal: NIL</b>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Dr. Manoj C Raj, Assistant Professor in the Department of Chemistry at Christian College Chengannur**, from **Academic Level 10 to Academic Level 11, w.e.f 01.01.2023 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Manoj C Raj, Assistant Professor in the Department of Chemistry at Christian College Chengannur, from Academic Level 10 to Academic Level 11, w.e.f 01.01.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C12** ***FMN College, Kollam – CAS Placement/ Promotion of Dr. Anil Kumar S, Department of Mathematics, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg***

**41707/Ac F III/2024/UOK**

The Principal, FMN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Anil Kumar S, Assistant Professor in the Department of Mathematics of the College from Academic Level 11 to Academic Level 12, w.e.f 16.06.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MSc - Mathematics, University of Kerala, April 2003, First Class
2.	M.Phil - Subject, University, Year of passing	MPhil - Mathematics, Annamalai University, April 2008
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - Mathematics, University of Kerala, 18.12.2013
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	06.02.1981
6.	Date of first entry into Service	16.06.2014 FN
7.	Date of Placement to Academic Level 11	16.06.2018 FN
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	15.06.2023 AN
10.	Proposed Date of the Placement / Promotion	16.06.2023 FN
11.	Date of Retirement	31.03.2041
12.	Assessment Period	16.06.2018 FN - 15.06.2023 AN
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed of	TWO years on account of Ph. D Degree for the Promotion to Assistant Professor (Academic Level 11)

15.	UGC Regulations applied	UGC Regulations, 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><u>Any two of the following:</u>            Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)  <b>OR</b>            Completed MOOCs Course (With e-certification)  <b>OR</b>            Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	1. Participated in UGC Sponsored two-weeks Live Online Refresher Course in Mathematics conducted by UGC - HRDC, University of Kerala from 04.02.2022 to 17.02.2022. 2. Participated in UGC Sponsored two-weeks Live Online Refresher Course in Mathematics conducted by UGC - HRDC, University of Kerala from 13.10.2022 to 26.10.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	18.03.2024
20.	Date of meeting of the Screening Committee	10.09.2024
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - THREE members including TWO Subject Experts
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b> The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. Based on the performance of the teacher before the Committee, and in tune with existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr. Anil Kumar S, who appeared before the Committee is found eligible for placement as Assistant Professor with AGP 8000/Academic Level 12 w.e.f. 16.06.2023 FN		
<b>VII. Remarks on the Proposal:</b> NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Dr. Anil Kumar S, Assistant Professor in the Department of Mathematics at FMN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 16.06.2023 FN**, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Anil Kumar S, Assistant Professor in the Department of Mathematics at FMN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 16.06.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C13**     **Christian College, Chengannur – CAS Placement/ Promotion of Dr.Prinson P Samuel, Department of Chemistry, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)- Approval of – reg.**

**48540/Ac F III/2024/UOK**

The Principal, Christian College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Prinson P Samuel, Assistant Professor in the Department of Chemistry of the College from Academic Level 10 to Academic Level 11, w.e.f 22.11.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MSc - Chemistry, University of Kerala, April 2003, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of Examination/Qualifying Date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - Chemistry, The Georg August University Gottingen, Germany, 31.01.2011
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	21.04.1981
6.	Date of first entry into service	22.11.2018 FN
<b>III. Details of the proposed Placement / Promotion</b>		
7.	Post to which Placement/Promotion proposed	<b>Assistant Professor (Academic Level 11)</b>
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	21.11.2022 AN
9.	Proposed Date of the Placement / Promotion	22.11.2022 FN
10.	Date of Retirement	30.04.2041
11.	Assessment Period	22.11.2018 FN - 21.11.2022 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	Two years on the ground of Ph.D for the proposed Promotion
14.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.I)</b>		
15.	Completed six years of service <b>OR</b> four years of service having Ph.D <b>OR</b> Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES, Four years - having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed 4-weeks Orientation Programme for "Faculty in Universities / Colleges/ Institutes of Higher Education" conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 01.09.2020 to 30.09.2020.

17.	<p><u>Any one of the following:</u> Completed One Refresher Course/Research Methodology Course.</p> <p><b>OR</b></p> <p><u>Any Two of the following:</u> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration</p> <p><b>OR</b></p> <p>Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/ MOOCs course during assessment period</p>	<p>*Successfully completed the SWAYAM ARPIT Online Refresher Course for Career Advancement Scheme Promotion in "Chemistry for Higher Education" with a B Grade in the proctored Examination held on 16.02.2020 conducted by Sri Guru Tegh Bahadur Khalsa College, University of Delhi.</p>
18.	<p>'Satisfactory' or 'Good' in the APAR, at least three/ four/five of the last four/five/six years of Assessment Period.</p>	<p>YES</p>
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	12.03.2024
20.	Date of meeting of the Screening Committee	25.03.2024
21.	Quorum of the Screening Committee (three members including one Subject Expert)	YES - FOUR members including TWO Subject Experts
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b>		
<p>The Committee went through all the claims, along with the supporting documents in proof of age, Academic Qualification and details of qualifying service submitted by the teacher. The copy of certificates of Academic Qualifications and the activities details in the PBAS Proforma as per UGC Regulations 2018 were scrutinized and verified in detail by the Committee with the originals produced before the Screening Committee. The Committee is satisfied with the documents as prescribed by the UGC and University of Kerala. The Committee unanimously recommends the CAS Placement of Dr. Prinson P Samuel from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) w.e.f 22.11.2022 FN.</p>		
<b>VII. Remarks on the proposal:</b>		
<p><i>*The teacher in reference has completed the ARPIT Online Refresher Course within the assessment period. UGC vide letter no. F.2-16/2002(PS)Pt.F1. FII dated 03.12.2018 had decided to treat the successful completion of the course offered under the ARPIT Programme with 40 hour of instruction material with a proctored examination as equivalent to one Refresher course for the purpose of Career Advancement.</i></p>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr. Prinson P Samuel, Assistant Professor** in the **Department of Chemistry** at **Christian College, Chengannur** from **Academic Level 10** to **Academic Level 11**, w.e.f **22.11.2022 FN** as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Prinson P. Samuel, Assistant Professor in the Department of Chemistry at Christian College, Chengannur from Academic Level 10 to Academic Level 11, w.e.f 22.11.2022 FN as per UGC Regulations 2018 and recommended to approve the same.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C14** *TKMM College, Nangiarkulangara. – CAS Placement/ Promotion of Dr.Dhanya Shajin, Department of Mathematics, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) - Approval of – reg.*

**42837/AcFIII/2024/UOK**

The DDO, TKMM College, Nangiarkulangara has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Dhanya Shajin, Assistant Professor in the Department of Mathematics of the College from Academic Level 10 to Academic Level 11, w.e.f 28.01.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MSc - Mathematics, Mahatma Gandhi University, May 2008, Distinction
2.	M.Phil - Subject, University, Year of passing	M.Phil - Mathematics, CUSAT, October 2010
3.	NET/SLET - Subject, Date of Examination/ Qualifying Date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - Faculty of Sciences, CUSAT, 21.07.2016
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	19.10.1985
6.	Date of first entry into service	28.01.2019 FN
<b>III. Details of the proposed Placement / Promotion</b>		
7.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 11)
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	27.01.2023 AN
9.	Proposed Date of the Placement / Promotion	28.01.2023 FN
10.	Date of Retirement	31.03.2046
11.	Assessment Period	28.01.2019 FN - 27.01.2023 AN
12.	LWA availed during the assessment period	NIL
13.	Details of relaxation availed for	Two years on the ground of Ph.D Degree
14.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.I)</b>		
15.	Completed six years of service <b>OR</b> four years of service having Ph.D <b>OR</b> Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES, Four years - having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed four-week Induction/ Orientation Programme for "Faculty in Universities/ Colleges/ Institutes of Higher Education" conducted by Teaching Learning centre, Ramanujan College, University of Delhi under PMMMNMTT from 19.11.2021 to 18.12.2021



17.	<u>Any one of the following:</u> Completed One Refresher Course/Research Methodology Course. <b>OR</b> <u>Any Two of the following:</u> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration <b>OR</b> Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	<b><u>REQUIRED</u></b> Successfully completed two-weeks Refresher Course in Mathematics organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 31.08.2021 to 14.09.2021. <b><u>ADDITIONAL</u></b> Successfully completed two-weeks Refresher Course in Applicable Mathematics organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 26.07.2022 to 08.08.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least three/ four/ five of the last four/five/six years of Assessment Period.	YES

#### **V. Screening-cum-Evaluation Committee**

19.	Date of intimating the validity of the panel to EA	07.03.2024
20.	Date of meeting of the Screening Committee	17.05.2024
21.	Quorum of the Screening Committee ( <i>THREE members including ONE Subject Expert</i> )	YES - Four members including TWO Subject Experts

#### **VI. Recommendation of Screening cum Evaluation Committee:**

The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service record of the teacher. The Grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration, the existing UGC norms, Government orders and Statutes of University of Kerala, Dr. Dhanya Shajin is found qualified Promotion to the Post of Assistant Professor (AGP 7000 / Academic Level 11) w.e.f 28.01.2023 FN and hence, the Committee recommends the teacher for promotion to the post of Assistant Professor (Academic Level 11) w.e.f 28.01.2023 FN.

#### **VII. Remarks on the Proposal:** NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr. Dhanya Shajin, Assistant Professor in the Department of Mathematics at TKMM College, Nangiarkulangara from Academic Level 10 to Academic Level 11, w.e.f 28.01.2023 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

#### **Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Dhanya Shajin, Assistant Professor in the Department of Mathematics at TKMM College, Nangiarkulangara from Academic Level 10 to Academic Level 11, w.e.f 28.01.2023 FN, as per UGC Regulations 2018, and recommended to approve the same.***

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C15 SN College, Chempazhantthi – CAS Placement/ Promotion of Smt.Aiswarya A S, Department of Sociology, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.**

**31899/Ac F III/2021/UOK**

The DDO SN College, Chempazhantthi has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Aiswarya A.S, Assistant Professor in the Department of Sociology of the College from Academic Level 11 to Academic Level 12, w.e.f 11.10.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Sociology, University of Kerala, 2009, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	NET - Sociology, 26.12.2010
4.	Ph.D - Subject, University, Date of award	NIL
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	12.05.1987
6.	Date of first entry into service	11.10.2012 FN
7.	Date of Placement to Academic Level 11	11.10.2018 FN
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	10.10.2023 AN
10.	Proposed Date of the Placement / Promotion	11.10.2023 FN
11.	Date of Retirement	31.05.2043
12.	Assessment Period	11.10.2018 FN -10.10.2023 AN
13.	LWA availed during the assessment period	NIL
14.	Details of relaxation already availed of	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><u>Any two of the following:</u></p> <p>Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes / Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)</p> <p><b>OR</b></p> <p>Completed MOOCs Course (With e-certification)</p> <p><b>OR</b></p> <p>Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p>1.Participated in the UGC Sponsored Live Online Refresher Course in Human Rights (Multidisciplinary) conducted by UGC - HRDC University of Kerala from 08.06.2022 to 21.06.2022.</p> <p>2. Participated in the UGC Sponsored Refresher Course in Women's Studies and Women Empowerment (Multidisciplinary) conducted by UGC - HRDC, University of Kerala from 04.01.2023 to 17.01.2023.</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES

<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	11.03.2024
20.	Date of meeting of the Screening Committee	09.08.2024
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b> The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service record of the teacher. The Grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. After making a detailed evaluation regarding the performance of the teacher and taking into consideration, the existing UGC norms, Government orders and Statutes of University of Kerala, Smt. Aiswarya A S is found qualified Promotion to the post of Assistant Professor (AGP 8000 / Academic Level 12) w.e.f 11.10.2023 FN and hence, the Committee recommends the teacher for promotion to the post of Assistant Professor (Academic Level 12) w.e.f 11.10.2023 FN.		
<b>VII. Remarks on the Proposal:</b> NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Smt. Aiswarya A S, Assistant Professor in the Department of Sociology at SN College, Chempazhanchy from Academic Level 11 to Academic Level 12, w.e.f 11.10.2023 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt. Aiswarya A.S, Assistant Professor in the Department of Sociology at SN College, Chempazhanchy from Academic Level 11 to Academic Level 12, w.e.f 11.10.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.*

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.	

**Item No.18.105.C16**      **Christian College, Chengannur – CAS Placement/ Promotion of Dr. Rinu Elizabeth Roy, Department of Chemistry, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) - Approval of – reg.**

**48543/Ac F III/2024/UOK**

The Principal, Christian College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Rinu Elizabeth Roy, Assistant Professor in the Department of Chemistry of the College from Academic Level 10 to Academic Level 11, w.e.f 01.07.20223 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MSc - Chemistry, University of Madras, April 2011, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of Examination / Qualifying Date	Joint - CSIR -UGC - NET, Chemical Sciences, 17.06.2012
4.	Ph.D - Subject, University, Date of award	Ph.D - Chemistry, University of Kerala, 11.03.2019

<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	23.03.1988
6.	Date of first entry into service	01.07.2019 FN
<b>III. Details of the proposed Placement / Promotion</b>		
7.	Post to which Placement/Promotion proposed	<b>Assistant Professor (Academic Level 11)</b>
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	30.06.2023 AN
9.	Proposed Date of the Placement / Promotion	01.07.2023 FN
10.	Date of Retirement	31.03.2048
11.	Assessment Period	01.07.2019 FN - 30.06.2023 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	Two years on the ground of Ph.D for the proposed Promotion
14.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.I)</b>		
15.	Completed six years of service <b>OR</b> four years of service having Ph.D <b>OR</b> Completed five years of service having M.Phil/LLM/ M.Tech/M.V.Sc/MD	YES, Four years - having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed 4-weeks Orientation Programme for "Faculty in Universities / Colleges/ Institutes of Higher Education" conducted by Teaching Learning centre, Ramanujan College, University of Delhi under PMMMNMTT from 04.06.2020 to 01.07.2020.
17.	<u>Any one of the following:</u> Completed One Refresher Course/Research Methodology Course. <b>OR</b> <u>Any Two of the following:</u> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration <b>OR</b> Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	Successfully completed two-weeks Faculty Development Programme on "Research Methodology" conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 01.10.2020 to 15.10.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	12.03.2024
20.	Date of meeting of the Screening Committee	25.03.2024
21.	Quorum of the Screening Committee (Three members including one Subject Expert)	YES - FOUR members including TWO Subject Experts
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b>		
The Committee went through all the claims, along with the supporting documents in proof of age, Academic Qualification and details of qualifying service submitted by the teacher. The copy of certificates of Academic Qualifications and the activities details in the PBAS Proforma as		

per UGC Regulations 2018 were scrutinized and verified in detail by the Committee with the originals produced before the Screening Committee. The Committee is satisfied with the documents as prescribed by the UGC and University of Kerala. The Committee unanimously recommends the CAS Placement of Dr. Rinu Elizabeth Roy from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) w.e.f 01.07.2023 FN.

**VII. Remarks on the proposal:** NIL

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.*

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr. Rinu Elizabeth Roy, Assistant Professor in the Department of Chemistry at Christian College, Chengannur from Academic Level 10 to Academic Level 11, w.e.f 01.07.2023 FN** as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Rinu Elizabeth Roy, Assistant Professor in the Department of Chemistry at Christian College, Chengannur from Academic Level 10 to Academic Level 11, w.e.f 01.07.2023 FN as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C17 Christian College, Chengannur – CAS Placement/ Promotion of Dr. Sujesh Baby, Department of Chemistry, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.**

**19430/Ac FIII/2023/UOK**

The DDO, Christian College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Sujesh Baby in the Department of Chemistry, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 20.08.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b><i>I. Qualifications of the Teacher</i></b>		
1.	Master's Degree - Subject, University, Year of passing, Class/ Percentage	MSc - Inorganic Chemistry, Awadhesh Pratap Singh University Rewa 2003, First Class
2.	M.Phil - Subject, University, Year of passing	M.Phil - Chemistry, Mahatma Gandhi University, September 2006
3.	NET/ SLET - Subject, Date of Examination/ Qualifying date	Joint - CSIR -NET - Chemical Sciences, 17.06.2007
4.	Ph.D -Subject, University, Date of award	Ph.D - Chemistry, Mahatma Gandhi University, 31.12.2016
<b><i>II. Verified data from the Service Book</i></b>		
5.	Date of Birth	30.05.1981
6.	Date of first entry into service	20.08.2010 FN
7.	Date of Placement to Academic Level 11	20.08.2015 FN
8.	Date of Placement to Academic Level 12	20.08.2020 FN
<b><i>III. Details of the proposed Promotion</i></b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)

10.	Date of completion of Service as Assistant Professor (Academic Level 12)	19.08.2023 AN
11.	Proposed Date of the Placement / Promotion	20.08.2023 FN
12.	Date of retirement	31.05.2037
13.	Assessment Period	20.08.2020 FN - 19.08.2023 AN
14.	LWA availed during the assessment period	NIL
15.	Details of relaxation already availed	ONE year on the ground of M.Phil Degree
16.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	YES
19.	<p><u>Any one of the following :</u> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)</p> <p><b>OR</b> Completed one MOOCs Course (With e-certification)</p> <p><b>OR</b> Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules</p>	<p><b><u>REQUIRED</u></b> 1.Successfully completed two-weeks National Online Refresher Course (Interdisciplinary) in "Structural Analysis using Rietveld Refinement, Microscopic and Compositional Analysis" jointly organized by Guru Angad Dev Teaching Learning Centre and Sri Guru Tegh bahadur, Khalsa College, University of Delhi under PMMMNMTT from 29.09.2021 to 13.10.2021.</p> <p><b><u>ADDITIONAL</u></b> 2. Successfully completed one-week National Online FDP jointly organized by Guru Angad Dev, Teaching Learning Centre and SGBT Khalsa College, University of Delhi under PMMMNMTT from 07.10.2020 to 13.10.2020. 3. Participated in one-week FDP on Moodle Based Learning Management System and Course Design (Advanced Course) conducted by Faculty Development Centre of KSHEC, Thiruvananthapuram from 03.05.2023 to 09.05.2023.</p>
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
<b>V. Selection Committee</b>		
21.	Date of intimating the validity of the panel to EA	22.05.2024
22.	Date of meeting of the Selection Committee	22.05.2024
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including THREE Subject Experts
<b>VI. Recommendation of Selection Committee:</b>		
<p>The Committee verified all the relevant documents, PBAS Proforma and Scores. The Committee is satisfied with the documents as prescribed by the UGC and University of Kerala. The Committee unanimously recommends the CAS Placement/ promotion of Dr. Sujesh Baby from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) w.e.f 20.08.2023 FN.</p>		
<b>VII. Remarks on the Proposal:</b> NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr. Sujesh Baby**, in the **Department of Chemistry at Christian College, Chengannur** from **Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)**, w.e.f 20.08.2023 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Sujesh Baby, in the Department of Chemistry at Christian College, Chengannur from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 20.08.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C18** **TKMM College, Nangiarkulangara – CAS Placement/ Promotion of Smt. Resmi Ravindran, Department of English, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.**

920/Ac F III/2021/UOK

The DDO, \*TKMM College, Nangiarkulangara has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Resmi Ravindran, Assistant Professor in the Department of English of the College from Academic Level 11 to Academic Level 12, w.e.f 01.10.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/ PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - English Language & Literature, University of Kerala, August 2010, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination / Qualifying Date	NET - English, 26.06.2011
4.	Ph.D - Subject, University, Date of award	NIL
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	14.05.1987
6.	Date of first entry into service	01.10.2012 FN
7.	Date of Placement to Academic Level 11	01.10.2018 FN
<b>III. Details of the proposed Placemat/ Promotion</b>		
8.	Post to which Placement/ Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	30.09.2023 AN
10.	Proposed Date of the Placement/ Promotion	01.10.2023 FN
11.	Date of Retirement	31.05.2043
12.	Assessment Period	01.10.2018 FN - 30.09.2023 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology	<b>REQUIRED</b> 1.**Successfully completed the SWAYAM

	<p>course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)</p> <p><b>OR</b></p> <p>Completed MOOCs Course (With e-certification)</p> <p><b>OR</b></p> <p>Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p>ARPIT course for CAS Promotion - Annual Refresher Programme in English Language and Teaching - from Gujarat University with a "C"Grade in the proctored examination held on 16.02.2020.</p> <p>2. Successfully completed Two-Weeks Online National FDP in Media and Art in Teaching and Learning (Interdisciplinary) jointly organized by Guru Angad Dev, Teaching Learning Centre and SGTB Khalsa College, University of Delhi under the PMMMNMTT of Ministry of Education, bishop Moore College, Mavelikkara and St. Johns's College, Agra -from 12.01.2021 to 25.01.2021.</p> <p><b><u>ADDITIONAL</u></b></p> <p>3. Successfully completed Online Mode one-week STTP on Emerging Trends in Research Methods organized by REST Society for Research International, Krishnagiri, Tamil Nadu from 08.06.2020 to 13.06.2020.</p> <p>4. Successfully completed one week FDP on Entrepreneurship, Incubation and Innovation organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT, Ministry of HRD - from 23.06.2020 to 29.06.2020.</p> <p>5. Participated in the Online One Week FDP on "Literary Theory and Criticism"organized by Department of English under UGC- STRIDE Component - I (Research &amp;Capacity Building) from 23.08.2021 to 28.08.2021.</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	06.03.2024
20.	Date of meeting of the Screening Committee	20.06.2024
21.	Quorum of the Screening committee (three members including one Subject Expert)	YES - FOUR members including TWO Subject Experts
<p><b><u>VI. Recommendation of Screening-cum-Evaluation Committee:</u></b></p> <p>After verifying the necessary forms and documents produced before the Committee, the SEC found that as per the DCE guidelines 2019 for placements of Aided College Teachers and the relevant UGC Regulations, the candidate is eligible to be placed to Assistant Professor Level 12. Hence the Committee unanimously recommends to promote Smt. Resmi Ravindran from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) w.e.f 01.10.2023 FN.</p>		
<p><b><u>VII. Remarks on the Proposal:</u></b></p> <p>*The teacher was previously working at SN College, Punalur, where the Screening-cum-Evaluation Committee was conducted and she has since been transferred and is now working at TKMM College, Nangiarkulangara.</p> <p>**It may be noted that the teacher in reference has completed the SWAYAM ARPIT Online Refresher Course within the Assessment period. UGC vide letter no. F.2-16/2002(PS)Pt.F1. FII dated 03.12.2018 had decided to treat the successful completion of the course offered under the ARPIT Programme with 40 hour of instruction material with a proctored examination as equivalent to one Refresher course for the purpose of Career Advancement.</p>		



All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Smt. Resmi Ravindran, Assistant Professor in the Department of English at TKMM College, Nangiarkulangara from Academic Level 11 to Academic Level 12, w.e.f 01.10.2023 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Smt. Resmi Ravindran, Assistant Professor in the Department of English at TKMM College, Nangiarkulangara from Academic Level 11 to Academic Level 12, w.e.f 01.10.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C19** ***Christian College, Chengannur – CAS Placement/ Promotion of Dr. Fijesh P Vijayan, Department of Botany, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)- Approval of – reg.***

**60011/Ac F III/2024/UOK**

The DDO, Christian College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Fijesh P Vijayan, Assistant Professor in the Department of Botany of the College from Academic Level 10 to Academic Level 11, w.e.f 05.11.2016 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>	
<b>I. Qualifications of the Teacher</b>	
1. Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc-Botany, Mahatma Gandhi University, Kottayam, May 2001, First Class
2. M.Phil - Subject, University, Year of passing	NIL
3. NET/SLET - Subject, Date of Examination / Qualifying Date	NIL
4. Ph.D - Subject, University, Date of award	Ph.D - Biochemistry, Mahatma Gandhi University, Kottayam, 21.07.2012
<b>II. Verified data from the Service Book</b>	
5. Date of Birth	02.07.1978
6. Date of first entry into service	05.11.2012 FN
<b>III. Details of the proposed Placement / Promotion</b>	
7. Post to which Placement/Promotion proposed	<b>Assistant Professor (Academic Level 11)</b>
8. Date of completion of Service as Assistant Professor (Academic Level 10)	04.11.2016 AN
9. Proposed Date of the Placement / Promotion	05.11.2016 FN
10. Date of Retirement	31.03.2035
11. Assessment Period	05.11.2012 FN - 04.11.2016 AN
12. LWA availed during the assessment period	NIL
13. Details of relaxation availed for	TWO years on the ground of Ph.D Degree
14. UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.I)</b>	
15. Completed six years of service	YES, Four years - having Ph.D

	<b>OR</b> four years of service having Ph.D <b>OR</b> Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Participated in the UGC Sponsored Live Online Induction Programme conducted by UGC - HRDC, University of Kerala from 02.11.2020 to 01.12.2020.
17.	<u>Any one of the following:</u> Completed One Refresher Course/Research Methodology Course. <b>OR</b> <u>Any Two of the following:</u> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration <b>OR</b> Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	*Participated in the UGC Sponsored Refresher Course in Life Sciences (Interdisciplinary) conducted by UGC - HRDC, University of Kerala 04.10.2023 to 17.10.2023.
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES

#### **V. Screening-cum-Evaluation Committee**

19.	Date of intimating the validity of the panel to EA	12.03.2024
20.	Date of meeting of the Screening Committee	21.05.2024
21.	Quorum of the Screening Committee ( <i>THREE members including ONE Subject Expert</i> )	YES - FOUR members including TWO Subject Experts

#### **VI. Recommendation of Screening cum Evaluation Committee:**

The certificates of Academic Qualifications, Qualifying Service and PBAS report with respect to the candidate was scrutinized and verified in detail by the Committee. The Grades claimed for various categories have been verified against the documents produced, and the Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor (Academic Level 11). After making detailed evaluation regarding the performance of the teacher in API grades and taking into consideration the existing UGC Norms, Government Orders and Statutes of University of Kerala, Dr. Fijesh P Vijayan is found qualified for promotion to Assistant Professor (Academic Level 11). The Committee recommends Dr. Fijesh P Vijayan for promotion to the post of Assistant Professor (Academic Level 11) w.e.f 05.11.2016 FN.

#### **VII. Remarks on the proposal:**

\*It may be noted that, as per the 3rd Amendment of UGC Regulations 2018, which is implemented as per U.O No. Ac F II/9899/2023/UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. The teacher completed the required Refresher / Orientation Courses before 31.12.2023. *The incumbent completed the required Refresher Course on 17.10.2023.*

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr. Fijesh P Vijayan, Assistant Professor** in the **Department of Botany** at **Christian College, Chengannur** from **Academic Level 10** to **Academic Level 11**, w.e.f 05.11.2016 FN, as per UGC Regulations 2018 is placed before the

*Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Fijesh P Vijayan, Assistant Professor in the Department of Botany at Christian College, Chengannur from Academic Level 10 to Academic Level 11, w.e.f 05.11.2016 FN, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C20 FMN College, Kollam – CAS Placement/ Promotion of Dr.Sajimon.P.P, Assistant Professor, Department of Psychology, from Academic Level 11 to Academic Level 12 - Approval of – reg.**

**18871/Ac F III/2022/UOK**

The Principal, FMN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Sajimon P P\*, **Assistant Professor in the Department of Psychology of the College from Academic Level 11 to Academic Level 12**, w.e.f 05.06.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Applied Psychology, University of Kerala, 2001, First Class.
2.	M.Phil - Subject, University, Year of passing	M.Phil - Psychology, University of Kerala, January 2004.
3.	NET/ SLET - Subject, Date of Examination/ Qualifying Date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D- Psychology, University of Kerala, 04.04.2011
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	22.09.1975
6.	Date of first entry into service	05.06.2014 FN
7.	Date of Placement to Academic Level 11	05.06.2018 FN
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	04.06.2023 AN
10.	Proposed Date of the Placement / Promotion	05.06.2023 FN
11.	Date of Retirement	31.03.2036
12.	Assessment Period	05.06.2018 FN - 04.06.2023 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed of	Two years of relaxation on the ground of Ph. D Degree
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation	<b><u>REQUIRED</u></b> 1. Participated in UGC Sponsored Two Week Live Online Refresher Course in Education and Teaching

	Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) <b>OR</b> Completed MOOCs Course (With e-certification) <b>OR</b> Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	Methods (Multidisciplinary) conducted by UGC-HRDC, University of Kerala from 17.03.2021 to 30.03.2021. 2. Participated in UGC Sponsored Two Week Refresher Course in Social Sciences (Interdisciplinary) conducted by UGC-HRDC, University of Kerala from 07.12.2021 to 20.12.2021. <b>ADDITIONAL</b> 3. Successfully completed the Five Day FDP on "Effective Teaching and Learning Through Moodle" which was delivered as MOOC with four quadrants, organized by the PG and Research Department of Physics combined with IQAC, SN College, Kollam in association with The Kerala State Higher Education Council from 31.05.2021 to 04.06.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES

#### V. Screening-cum-Evaluation Committee

19.	Date of intimating the validity of the panel to EA	18.03.2024
20.	Date of meeting of the Screening Committee	23.07.2024
21.	Quorum of the Screening committee ( <i>THREE members including ONE Subject Expert</i> )	YES - THREE members including ONE Subject Expert

#### VI. Recommendation of Screening-cum-Evaluation Committee:

The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of Dr. Sajimon P P. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. Based on the performance of the teacher before the Committee, and in tune with existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr. Sajimon P P is found eligible for placement as Assistant Professor (Academic Level 12) w.e.f. 05.06.2023 FN.

#### VII. Remarks on the Proposal:

\*It may be noted that, as per the SSLC and Plus-Two certificates, Service Book, Initial Appointment Order, Placement/ Promotion to Academic Level 11 Order, the name of the teacher is 'Sajimon P P' (One word). In the Academic Certificates starting from Under Graduation, the name is seen as 'Saji Mon P.P' (Two words). Hence, a clarification was sought from the teacher, and it has been now requested to accept the documents submitted, and to proceed with the name as in Service Book i.e. 'Sajimon P P.' Further it has been declared that his name in the certificates starting from UG Degree onwards will be corrected in due course. Accordingly, the name of the teacher has been processed as 'Sajimon P P'.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Dr. Sajimon P P, Assistant Professor in the Department of Psychology at FMN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 05.06.2023FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Sajimon P.P, Assistant Professor in the Department of Psychology at FMN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 05.06.2023FN, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C21 FMN College, Kollam – CAS Placement / Promotion of Dr. John Britto J, Assistant Professor in the Department of Commerce, from Academic Level 11 to Academic Level 12 - Approval of – reg.**

**28032/Ac F III/2021/UOK**

The Principal, FMN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. John Britto J, Assistant Professor in the Department of Commerce of the College from Academic Level 11 to Academic Level 12, w.e.f 15.08.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Com - University of Kerala, April 1993, Second Class, 55.5%
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination/ Qualifying Date	UGC - NET - Commerce, 18.09.2012
4.	Ph.D - Subject, University, Date of award	Ph.D - Commerce, University of Kerala, 02.07.2024
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	25.11.1969
6.	Date of first entry into service	05.03.2013 FN
7.	Date of Placement to Academic Level 11	*15.08.2019 FN
<b>III. Details of the proposed Placement / Promotion</b>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	14.08.2024 AN
10.	Proposed Date of the Placement / Promotion	15.08.2024 FN
11.	Date of Retirement	31.03.2026
12.	Assessment Period	15.08.2019 FN - 14.08.2024 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two	<b>REQUIRED</b> 1. Successfully completed two-weeks FDP on 'Managing Online Classes & Co-creating MOOCs' organized by PMMMNMTT - Ramanujan College, University of Delhi from 20.04.2020 to 06.05.2020. 2. Participated in the UGC- Sponsored two-

	courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) <b>OR</b> Completed MOOCs Course (With e-certification) <b>OR</b> Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	weeks Live Online Refresher Course in 'Commerce & Management' conducted by UGC- HRDC, University of Kerala from 13.07.2022 to 26.07.2022. <b><u>ADDITIONAL</u></b> 3. Participated in the 10 days Online Short-Term FDP on "the Senario of Commerce, Management and Economics Education after COVID-19" conducted by PMMMNMTT - UGC- HRDC - Savitribai Phule Pune University from 29.06.2020 to 08.07.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES

#### **V. Screening-cum-Evaluation Committee**

19.	Date of intimating the validity of the panel to EA	24.10.2024
20.	Date of meeting of the Screening Committee	02.12.2024
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts

#### **VI. Recommendation of Screening-cum-Evaluation Committee:**

The Committee has carefully scrutinized the PBAS Records of the work done and service records of Dr. John Britto J. The grades required have been verified and the Committee found that the Dr. John Britto J has sufficient grades in the PBAS. Based on the performance of the teacher before the Committee, and in tune with existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr. John Britto J is found eligible for placement as Assistant Professor (Academic Level 12) w.e.f. 15.08.2024 FN

#### **VII. Remarks on the Proposal:**

*\*Dr. John Britto J has submitted an undertaking that he would not avail the benefit under 3rd Amendment with respect to relaxation in the time span of Refresher Course for his Placement / Promotion to Academic Level 11.*

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement / Promotion of Dr. John Britto J, Assistant Professor in the Department of Commerce at FMN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 15.08.2024 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

#### **Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. John Britto J, Assistant Professor in the Department of Commerce at FMN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 15.08.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.*

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C22**      **SN College, Chengannur – CAS Placement/ Promotion of Dr.Anju.K.S, Assistant Professor in the Department of Chemistry, from Academic Level 11 to Academic Level 12 - Approval of – reg.**

**(68182/Ac F III /2022/UOK)**

The DDO, SN College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Anju K S, Assistant Professor in the Department of Chemistry of the College from Academic Level 11 to Academic Level 12, w.e.f 03.01.2020 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc- Chemistry (Organic Chemistry), Mahatma Gandhi University, October 2004, Grade A, 8.37)
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	Joint CSIR - UGC NET - Chemical Sciences, 19.06.2005.
4.	Ph.D - Subject, University, Date of award	Ph.D - Chemistry, University of Kerala, 20.06.2012
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	19.01.1982
6.	Date of first entry into service	03.01.2011 FN
7.	Date of Placement to Academic Level 11	03.01.2015 FN
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement/ Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	02.01.2020 AN
10.	Proposed Date of the Placement / Promotion	03.01.2020 FN
11.	Date of Retirement	31.03.2038
12.	Assessment Period	03.01.2018 FN - 02.01.2020 AN
13.	L.W.A without Medical Certificate availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><u>Any two of the following:</u>            Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)  <b>OR</b>            Completed MOOCs Course (With e-certification)  <b>OR</b>            Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p><b><u>REQUIRED</u></b>            1. *Successfully completed the SWAYAM ARPIT Online Refresher Course for CAS promotion in "Chemistry for Higher Education" with a B Grade in the proctored examination held on 16.02.2020 from Sri. Guru Tegh Bahadur Khalsa College, University of Delhi.            2. **Successfully completed one week online Short term FDP on "Pedagogical and E-Learning Tools for Teaching" which was delivered in asynchronous mode as MOOC with four quadrants, organized by SD College, Alappuzha in collaboration with the Kerala State Higher Education Council from 04.08.2020 to 10.08.2020.            3. Successfully completed one week online Short term FDP on "ICT Tools for Teaching Learning Process - Post Pandemic Educational Strategies" which was delivered as MOOC with four quadrants, organized SN College, Kollam in</p>

		collaboration with the Kerala State Higher Education Council from 17.08.2020 to 23.08.2020. <b><u>ADDITIONAL</u></b> 4. Successfully completed one week online Short term FDP on "Research Ethics and Characterisation Techniques in Material Science" jointly organized by Sri. Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi - PMMMNMTT from 09.09.2020 to 15.09.2020. 5. Successfully completed one week online Short term FDP on 'Instrumental Methods of Analysis' jointly organized by on Sri. Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi - PMMMNMTT from 07.10.2020 to 13.10.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	11.03.2024
20.	Date of meeting of the Screening Committee	22.08.2024
21.	Quorum of the Screening committee (Three members including one Subject Expert)	YES - FOUR members including TWO Subject Experts
<b><u>VI. Recommendation of Screening-cum-Evaluation Committee:</u></b> The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service record of the teacher. The Grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration, the existing UGC norms, Government orders and Statutes of University of Kerala, Dr. Anju K S is found qualified Promotion to the Post of Assistant Professor (Academic Level 12) w.e.f 03.01.2020 FN and hence, the Committee recommends to promote Dr. Anju K S from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) w.e.f 03.01.2020 FN.		
<b><u>VII. Remarks on the Proposal:</u></b> As per the 3rd Amendment of UGC Regulations 2018, which is implemented as per U.O No. Ac F II/9899/2023/UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. As the teacher completed the required Refresher/ Orientation Courses before 31.12.2023 (i.e. 23.08.2020), she is eligible to be promoted to Assistant Professor (Academic Level-12) w.e.f 03.01.2020 FN. * The teacher in reference has completed the SWAYAM ARPIT Online Refresher Course within the assessment period. UGC vide letter no. F.2-16/2002(PS)Pt.F1. FII dated 03.12.2018 had decided to treat the successful completion of the course offered under the ARPIT Programme with 40 hour of instruction material with a proctored examination as equivalent to one Refresher course for the purpose of Career Advancement. ** As per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts



In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Dr. Anju K S Assistant Professor** in the **Department of Chemistry** at **SN College, Chengannur** from **Academic Level 11** to **Academic Level 12**, w.e.f **03.01.2020 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Anju.K.S, Assistant Professor in the Department of Chemistry at SN College, Chengannur from Academic Level 11 to Academic Level 12, w.e.f 03.01.2020 FN, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C23** *Iqbal College, Peringammala - CAS Placement/ Promotion of Dr.J.S.Jahangir, Department of English from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg.*

**4907/Ac F III/2022/UOK**

The Principal-in-Charge, Iqbal College, Peringammala has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. J S Jahangir, Assistant Professor (Academic Level 12), Department of English as Associate Professor (Academic Level 13A), w.e.f 14.03.2024 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
<b>I.Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing & Class/percentage.	MA English Language and Literature from University of Kerala in June 2009 (First Class)
2.	M.Phil - University & Year of passing	M.Phil. in English from University of Kerala in June 2011.
3.	NET/SLET - with Subject.	Qualified NET in English in the Examination held on 27.12.2009
4.	Ph.D - Subject, University & date of award	Ph.D in English from University of Kerala awarded on 17.07.2020.
<b>II.Verified data from the service book</b>		
5.	Date of Birth	31.07.1986
6.	Date of first entry into service	14.03.2011 F.N.
7.	Date of Placement to Academic Level-11	14.03.2016 F.N.
8.	Date of Placement to Academic Level-12	14.03.2021 F.N.
<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level-12)	13.03.2024 A.N.
11.	Proposed Date of the Placement/Promotion	14.03.2024 F.N.
12.	Date of retirement	31.03.2043
13.	Assessment Period	14.03.2021 to 13.03.2024
14.	L.W.A availed during the assessment period	Nil
15.	Details of relaxation already availed of	1 year of relaxation availed for promotion to Assistant Professor, Stage II (with AGP 7000) on account of M.Phil. Degree.

16.	UGC Regulations applied	2018 Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	Yes
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	Yes
19.	Any one of the following : Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) OR Completed one MOOCs Course (With e-certification) OR Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	1. Participated in the UGC-Sponsored Short-Term Course in Leadership Development Programme conducted by UGC-HRDC, University of Kerala from 11.11.2022 to 17.11.2022. 2. Participated in the One Week Faculty Development Programme for IQAC Co-ordinators in Colleges affiliated to University of Kerala conducted by UGC-HRDC in Collaboration with C-APT, University of Kerala from 26.06.2023 to 03.07.2023. <b><u>Additional Courses</u></b> Participated in the UGC-Sponsored Short-Term Course in Student Mentoring and Soft Skill Development conducted by UGC-HRDC, University of Kerala from 08.02.2024 to 14.02.2024.
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	Yes
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the panel	26.06.2024
22.	Date of meeting of the Selection Committee	04.09.2024
23.	Quorum of the Selection committee	YES - 7 (Seven) members including 4 (four) Subject Experts attended the meeting.
<b>VI. Recommendation of Selection committee:</b> The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores for various categories have been verified and the Committee found that the faculty has sufficient scores in each category. After making detailed evaluation regarding the performance of the faculty and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above-mentioned candidate is found qualified for promotion to the post of Associate Professor (Academic Level-13A) with effect from 14.03.2024 F.N. Hence, the Committee recommends Dr. J.S Jahangir, Assistant Professor, Department of English, Peringammala for promotion to the post of Associate Professor (Academic Level-13A) with effect from 14.03.2024 F.N.		
<b>VII. Remarks on the proposal: Nil</b>		

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal regarding the approval of **CAS Placement/Promotion** of **Dr. J S Jahangir** in the *Department of English at Iqbal College, Peringammala* from *Assistant Professor (Academic Level 12)* to *Associate Professor (Academic Level 13A)*, w.e.f 14.03.2024 F.N., as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation:-**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.J.S.Jahangir in the Department of English at Iqbal College, Peringammala from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 14.03.2024 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C24 S.N. College for Women, Kollam – CAS Placement/ Promotion of Dr. Renjini S, Assistant Professor in the Department of Chemistry from Academic Level 11 to Academic Level 12- Approval of – reg.**

**46776/Ac F III/2023/UOK**

The D.D.O., S.N. College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Renjini S, Assistant Professor in the Department of Chemistry of the College from Academic Level 11 to Academic Level 12, w.e.f 10.06.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
<i>I. Qualifications of the teacher</i>		
1.	Master's Degree - University, Year of passing & Class/Percentage	MSc. Analytical Chemistry from University of Kerala in May 2005 (First Class).
2.	M.Phil - University & Year of passing	MPhil. in Chemistry from University of Kerala in November 2008.
3.	NET/SLET with Subject	CSIR - UGC NET in Chemical Sciences in the Examination held on 19.06.2011.
4.	Ph.D - University & Date of award	Ph.D in Chemistry from University of Kerala, awarded on 14.08.2020.
<i>II. Verified data from the service book</i>		
5.	Date of Birth	10.05.1982
6.	Date of first entry into service	10.06.2013 F.N.
7.	Date of Placement to Academic Level 11	10.06.2018 F.N.
<i>III. Details of the Proposed promotion</i>		
8.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	09.06.2023 A.N.
10.	Proposed Date of the Placement/Promotion	10.06.2023 F.N.
11.	Date of retirement	31.05.2042
12.	Assessment Period	10.06.2018 FN - 09.06.2023 AN
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	1 year relaxation availed for the Placement to Academic Level 11, on the account of M.Phil.
15.	UGC Regulations applied	UGC Regulations 2018
<i>IV. Eligibility Criteria (Clause 6.4.B.II)</i>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development	<u>Required</u> 1. Successfully completed 2-Week Faculty Development Programme on 'Managing Online Classes and Co-Creating MOOCS 3.0' organized by Teaching Learning Centre, Ramanujan College, University of Delhi under

	Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules	PMMMNMTH from 25.07.2020 to 10.08.2020. 2. Successfully completed Online 2-Week Inter-disciplinary Refresher Course/Faculty Development Programme on 'Research Methodology' organized by Teaching Learning Centre, Ramanujan College, University of Delhi in association with Nirmala College, Moovattupuzha under PMMMNMTH from 21.09.2021 to 05.10.2021. <u>Additional Course(s)</u> 3. Successfully completed ARPIT Course for Career Advancement Scheme (CAS) promotion Online Refresher Course in Chemistry for Higher Education, organized by S.G.T.B. Khalsa College, University of Delhi under SWAYAM from 01.12.2020 to 31.03.2021, with A Grade in the proctored examination held on 21.08.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes

*V. Screening cum Evaluation Committee*

19.	Date of intimating the validity of the panel to EA	26.02.2024
20.	Date of meeting of the Screening Committee	06.08.2024
21.	Quorum of the Screening committee (three members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts

*VI. Recommendation of Screening cum Evaluation committee:*

The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above-mentioned teacher is found qualified for the promotion to the post of Assistant Professor Stage-III with AGP 8000 (Academic Level 12) w.e.f. 10.06.2023 F.N. and hence, the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III (Academic Level 12), w.e.f 10.06.2023 F.N.

*VII. Remarks on the proposal: Nil*

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Dr. Renjini S, Assistant Professor** in the **Department of Chemistry** at **S.N. College for Women, Kollam** from **Academic Level 11** to **Academic Level 12**, w.e.f **10.06.2023 F.N.**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Renjini.S, Assistant Professor in the Department of Chemistry at S.N. College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 10.06.2023 F.N., as per UGC Regulations 2018, and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C25 S.N. College for Women, Kollam - CAS Placement/ Promotion of Dr.Julie.P.S, Assistant Professor in the Department of English from Academic Level 11 to Academic Level 12- Approval of – reg.**

25963/Ac F III/2020/UOK

The DDO, S.N. College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Julie P S, Assistant Professor in the Department of English of the College from Academic Level 11 to Academic Level 12, w.e.f 10.01.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal. The teacher was previously working at SN College, Chempazhanthy, where the Screening-cum-Evaluation Committee was conducted and she has since been transferred and is now working at SN College for Women, Kollam.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
<i>I. Qualifications of the teacher</i>		
1.	Master's Degree -University, Year of passing &Class/Percentage	MA English Language and Literature from M.G. University in May 2000 (First Class).
2.	M.Phil - University &Year of passing	Nil
3.	NET/SLET with Subject	NET in English in the Examination held in December 2001.
4.	Ph.D - University &Date of award	Ph.D in English from University of Kerala, awarded on 17.11.2021.
<i>II. Verified data from the service book</i>		
5.	Date of Birth	30.05.1978
6.	Date of first entry into service	10.01.2011 FN
7.	Date of Placement to Academic Level 11	10.01.2017 FN
<i>III. Details of the Proposed promotion</i>		
8.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	09.01.2022 AN
10.	Proposed Date of the Placement/Promotion	10.01.2022 FN
11.	Date of retirement	31.05.2034
12.	Assessment Period	10.01.2017 FN - 09.01.2022 AN
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Nil
15.	UGC Regulations applied	UGC Regulations 2018
<i>IV. Eligibility Criteria (Clause 6.4.B.II)</i>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes
17.	Any two of the following: Refresher Courses/Research Methodology course/ Workshops/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) or Completed MOOCs Course (With e-certification) or Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum	1. Participated in the UGC Sponsored 2 Weeks Refresher Course in Languages, Literature and Cultural Studies (Indian, English & Foreign Languages) conducted by UGC HRDC, University of Calicut from 15.10.2020 to 31.10.2020. 2. Successfully completed Online One Week Faculty Development Programme on 'Multimedia Tools for Teaching and Learning' organized by Teaching Learning Centre, Ramanujan College, University of Delhi in collaboration with S.N. College, Natika under PMMMNMTT from 22.07.2021 to 28.07.2021. 3. Participated in the UGC Sponsored Short-Term Course in Gender Studies

	of 10 modules	conducted by UGC HRDC, Kannur University from 28.01.2022 to 03.02.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes
<i>V. Screening cum Evaluation Committee</i>		
19.	Date of intimating the validity of the panel to EA	13.06.2024
20.	Date of meeting of the Screening Committee	06.08.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
<i>VI. Recommendation of Screening cum Evaluation committee:</i>		
<p>The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades secured for various categories have been verified and the committee found that the teacher has sufficient grades in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above-mentioned teacher is found qualified for the promotion to the post of Assistant Professor, Stage III (Academic Level 12) w.e.f. 10.01.2022 FN and hence, the Committee recommends the teacher for promotion to the post of Assistant Professor, Stage III (Academic Level 12), w.e.f 10.01.2022 FN.</p>		
<i>VII. Remarks on the proposal :</i>		
<p>The teacher in reference has completed the mandatory Refresher Courses only on 03.02.2022 (due date 10.01.2022).</p> <p>It may be noted that, as per the 3rd Amendment of UGC Regulations 2018, which is implemented as per U.O No. Ac F II/9899/2023/UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. As the teacher completed the required Refresher / Orientation Courses before 31.12.2023 (i.e. 03.02.2022), she is eligible to be promoted to Assistant Professor (Academic Level 12) w.e.f 10.01.2022 FN.</p>		

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.*

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Dr. Julie P S, Assistant Professor** in the **Department of English** at **S.N. College for Women, Kollam** from **Academic Level 11** to **Academic Level 12**, w.e.f **10.01.2022 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Julie.P.S, Assistant Professor in the Department of English at S.N. College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 10.01.2022 FN, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C26**     ***S.N.College for Women, Kollam - CAS Placement/ Promotion of Dr. Poornima Vijayan P., Department of Chemistry, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11)- Approval of – reg.***

**8562/Ac F III/2023/UOK**

The D.D.O., S.N. College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Poornima Vijayan P, Assistant Professor in the Department of Chemistry from Academic Level 10 to Academic Level 11, w.e.f 17.01.2023 F.N. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MSc. Chemistry - University of Kerala, May 2006, First Class.
2.	M.Phil - Subject, University, Year of passing	Nil
3.	NET/ SLET - Subject, Date of examination/ Qualifying date	Nil
4.	Ph.D - Subject, University, Date of award	PhD in Chemistry-M.G. University, 30.05.2014.
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	01.05.1984
6.	Date of first entry into Service	17.01.2019 FN
<b>III. Details of the proposed Placement / Promotion</b>		
7.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 11)</b>
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	16.01.2023 AN
9.	Proposed Date of the Placement / Promotion	17.01.2023 FN
10.	Date of Retirement	31.05.2044
11.	Assessment Period	17.01.2019 F.N. - 16.01.2023 AN
12.	LWA availed during the assessment period	Nil
13.	Details of relaxation availed for	2 years relaxation claimed to the proposed Placement/ Promotion to Academic Level-11, on the account of PhD.
14.	UGC Regulations applied	2018
<b>IV. Eligibility Criteria (Clause 6.4.B.I)</b>		
15.	Completed six years of service <b>OR</b> Four years of service having Ph.D <b>OR</b> Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES - Four years of service having Ph.D
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed a 4-Week Induction / Orientation Programme for "Faculty in University/ Colleges/Institutes of Higher Education" organized by Teaching Learning Centre, Ramanuja College, University of Delhi under PMMMNMTT from 26.06.2020 to 24.07.2020.
17.	<u>Any one of the following:</u> Completed One Refresher Course/Research Methodology Course. <b>OR</b> <u>Any Two of the following:</u> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration	*Successfully completed the SWAYAM ARPIT Course for Career Advancement Scheme (CAS) Promotion "Online Refresher Course in Chemistry for Higher Education" with 'A' Grade in the proctored examination held on 16.02.2020, organized by Sri Guru Tej Bahadur Khalsa College, University of Delhi under SWAYAM.

	<b>OR</b> Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	
18.	'Satisfactory' or 'Good' in the APAR, at least three/four/five of the last four/five/six years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	26.02.2024
20.	Date of meeting of the Screening Committee	06.08.2024
21.	Quorum of the Screening Committee (Three members including One Subject Expert)	YES - FOUR Members including TWO Subject Experts
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b> The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above-mentioned teacher is found qualified for the promotion to the post of Assistant Professor (Academic Level 11) w.e.f. 17.01.2023 FN and hence, the Committee recommends Dr. Poornima Vijayan P, for promotion to the post of Assistant Professor (Academic Level 11), w.e.f 17.01.2023 F.N.		
<b>VII. Remarks on the Proposal :</b> *UGC vide letter no. F.2-16/2002(PS) Pt.F1. FII dated 03.12.2018 had decided to treat the successful completion of the course offered under the ARPIT Programme with 40 hour of instruction material with a proctored examination as equivalent to one Refresher course for the purpose of Career Advancement.		

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Dr. Poornima Vijayan P, Assistant Professor in the Department of Chemistry at S.N. College for Women, Kollam from Academic Level 10 to Academic Level 11, w.e.f 17.01.2023 F.N.**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Poornima Vijayan P, Assistant Professor in the Department of Chemistry at S.N. College for Women, Kollam from Academic Level 10 to Academic Level 11, w.e.f 17.01.2023 F.N., as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C27** *S.N. College for Women, Kollam – CAS Placement/ Promotion of Smt. Lakshmipriya P S, Department of English, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.*

**25960/Ac F III/2020/UOK**



The D.D.O., S.N. College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Lakshmipriya P.S, Assistant Professor in the Department of English of the College from Academic Level 11 to Academic Level 12, w.e.f 05.01.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - English Language and Literature, University of Kerala, June 2007, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying date	NET - English, 27.12.2009
4.	Ph.D - Subject, University, Date of award	NIL
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	17.06.1984
6.	Date of first entry into Service	05.01.2011 FN
7.	Date of Placement to Academic Level 11	05.01.2017 FN
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	04.01.2022 AN
10.	Proposed Date of the Placement / Promotion	05.01.2022 FN
11.	Date of Retirement	30.06.2040
12.	Assessment Period	05.01.2017 FN - 04.01.2022 AN
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed of	NIL
15.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><i>Any two of the following:</i>            Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)  <b>OR</b>            Completed MOOCs Course (With e-certification)  <b>OR</b>            Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	1. Participated in the UGC-Sponsored Online Inter/ Multidisciplinary Refresher Course on 'Impact of Ecotourism on Economy, Employment and Environment' organized by UGC-HRDC, Dr. Harisingh Gour Viswavidyalaya (A Central University) from 09.11.2021 to 23.11.2021. 2. Participated in the UGC-Sponsored Live Online Short-Term Course in 'Disaster Management' conducted by UGC-HRDC, University of Kerala from 22.02.2022 to 28.02.2022. 3. Participated in the UGC-Sponsored Live Online Short-Term Course in 'Soft Skill Development Programme' conducted by UGC-HRDC, University of Kerala from 23.03.2022 to 29.03.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	13.06.2024
20.	Date of meeting of the Screening Committee	06.08.2024

21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts
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**VI. Recommendation of Screening-cum-Evaluation Committee:**

The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades secured for various categories have been verified and the committee found that the teacher has sufficient grades in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above-mentioned teacher is found qualified for the promotion to the post of Assistant Professor, Stage III (Academic Level 12) w.e.f. 05.01.2022 FN and hence, the Committee recommends Smt. Lakshmipriya P S for promotion to the post of Assistant Professor, Stage III (Academic Level 12), w.e.f 05.01.2022 FN.

**VII. Remarks on the Proposal:**

It may be noted that, as per the 3rd Amendment of UGC Regulations 2018, which is implemented as per U.O No. Ac F II/9899/2023/UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. *As the teacher completed the required Refresher/ Orientation Courses before 31.12.2023 (i.e. 03.02.2022), she is eligible to be promoted to Assistant Professor (Academic Level 12) w.e.f 05.01.2022 FN.*

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice-Chancellor**, the proposal for the approval of **CAS Placement/ Promotion of Smt. Lakshmipriya P S, Assistant Professor in the Department of English at S.N. College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 05.01.2022 FN**, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt. Lakshmipriya P.S, Assistant Professor in the Department of English at S.N. College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 05.01.2022 FN, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C28**     **S.N.College, Chathannur – CAS Placement/ Promotion of Smt. Rasmi Kundancheri, Department of Mathematics, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) - Approval of – reg.**

**7471/Ac F III/2024/UOK**

The D.D.O., S.N. College, Chathannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Rasmi Kundancheri, Assistant Professor in the Department of Mathematics of the College from Academic Level 10 to Academic Level 11, w.e.f 11.03.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018, etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b><u>I. Qualifications of the Teacher</u></b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MSc - Mathematics, Kannur University, April 2007, Second Class (56.26 %)

2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying date	Joint CSIR-UGC NET, 21.12.2014
4.	Ph.D - Subject, University, Date of award	NIL
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	07.04.1985
6.	Date of first entry into Service	11.03.2016 FN
<b>III. Details of the proposed Placement / Promotion</b>		
7.	Post to which Placement/Promotion proposed	<b>Assistant Professor (Academic Level 11)</b>
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	10.03.2022 AN
9.	Proposed Date of the Placement / Promotion	11.03.2022 FN
10.	Date of Retirement	30.04.2045
11.	Assessment Period	11.03.2016 FN - 10.03.2022 AN
12.	LWA availed during the Assessment Period	NIL
13.	Details of relaxation availed for	NIL
14.	UGC Regulations applied	Option A, UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.I)</b>		
15.	Completed six years of service <b>OR</b> four years of service having Ph.D <b>OR</b> Completed five years of service having M.Phil/LLM/M.Tech/M.V.Sc/MD	YES - Six years of service
16.	Attended one Orientation Course of 21 days duration on teaching methodology	Successfully completed 4-week Induction/ Orientation Programme for 'Faculty in Universities/ Colleges/ Institutes of Higher Education' organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 04.06.2020 to 01.07.2020.
17.	<u>Any one of the following:</u> Completed One Refresher Course/Research Methodology Course. <b>OR</b> <u>Any Two of the following:</u> Workshop, Syllabus Up-gradation Workshop, Training Teaching-Learning-Evaluation, Technology Programmes and Faculty Development Programmes of at least one week (5 days) duration <b>OR</b> Completed one MOOCs Course (With e-certification) or development of e-contents in 4-quadrants/MOOCs course during assessment period	<u>Required</u> 1. Participated in the Two-week FDP on 'Manging Online Classes and Co-Creating MOOCS 2.0' organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 18.05.2020 to 03.06.2020. <u>Additional Course</u> 2. Participated in the UGC-Sponsored Live Online Refresher Course in Mathematics conducted by UGC-HRDC, University of Kerala from 03.12.2020 to 16.12.2020.
18.	'Satisfactory' or 'Good' in the APAR, at least three/ four/five of the last four/five/six years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	15.04.2024
20.	Date of meeting of the Screening Committee	08.07.2024

21.	Quorum of the Screening Committee (three members including one Subject Expert)	YES - FOUR members including TWO Subject Experts
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**VI. Recommendation of Screening cum Evaluation Committee:**

After verifying the necessary forms and documents produced, the Committee found that as per the UGC Regulations 2018 Option A (for the Academic Years 2015-16 to 2021-22) passed by the Syndicate of University of Kerala, the applicant is eligible to be placed to Assistant Professor (Academic Level 11). Hence the Committee Unanimously recommended that Smt. Rasmi Kundancheri, Assistant Professor in Mathematics may be granted placement to Assistant Professor (Academic Level 11) with the scale of pay Rs. 68,900 - 2,05,500 w.e.f. 11.03.2022 FN.

**VII. Remarks on the proposal:** NIL

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Smt Rasmi Kundancheri, Assistant Professor in the Department of Mathematics at S.N. College, Chathannur from Academic Level 10 to Academic Level 11, w.e.f 11.03.2022 FN as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

**The Committee considered the proposal regarding the Placement/ Promotion of Smt Rasmi Kundancheri, Assistant Professor in the Department of Mathematics at S.N. College, Chathannur from Academic Level 10 to Academic Level 11, w.e.f 11.03.2022 FN as per UGC Regulations 2018 and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C29 S.N. College, Sivagiri, Varkala - CAS Placement/ Promotion of Smt. Aswathy R, Department of Economics from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) - Approval of – reg.**

**11498/Ac F III/2023/UOK**

The D.D.O., S.N. College, Sivagiri, Varkala has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Aswathy R, in the Department of Economics of the College, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 09.12.2018 FN. Relevant documents such as Placement Order, API Score Sheet based on Option B, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Analytical Economics, University of Kerala, 1999, Second Class (57.79%)
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of award / Qualifying date	NET - Economics, December 1998.
4.	Ph.D - Subject, University, Date of award	NIL
<b>II. Verified data from the service book</b>		
5.	Date of Birth	01.04.1976
6.	Date of first entry into Service	09.12.2004 FN
7.	Date of Placement to Academic Level 11	09.12.2010 FN
8.	Date of Placement to Academic Level 12	09.12.2015 FN

<b>III. Details of the Proposed promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	08.12.2018 AN
11.	Proposed Date of the Placement / Promotion	09.12.2018 FN
12.	Date of Retirement	30.04.2032
13.	Assessment Period	09.12.2015 FN- 08.12.2018 AN (3 Years)
14.	LWA availed during the Assessment Period	12 days LWA on Medical ground, from 17.07.2017 to 28.07.2017.
15.	Details of relaxation already availed of	NIL
16.	UGC Regulations applied	UGC Regulations 2018, <b>Option B</b>
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	YES
18.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree: Minimum 2 Publications Holders of Ph.D Degree: Minimum 1 publication	YES
19.	One Course/Programme from among the categories of Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/ Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration during the Assessment Period.	1. Participated in three-week UGC-Sponsored Refresher Course in Womens' Studies and Women Empowerment (Multidisciplinary) conducted by UGC-HRDC, University of Kerala from <b>24.01.2019</b> to <b>14.02.2019</b> .
20.	Minimum API score of 45 for Category II & III in Assessment period.	225 (77+148)
<b>V. Selection Committee</b>		
21.	Date of intimating the validity of the panel to EA	12.05.2024
22.	Date of meeting of the Selection Committee	13.06.2024
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including FOUR Subject Experts
<b>VI. Recommendation of Selection Committee:</b>		
<p><i>The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API Scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category according to the UGC Regulations 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above-mentioned teacher is found qualified for the promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 09.12.2018 FN and hence, the Committee recommends Smt. Aswathy R for promotion to the post of Associate Professor (Academic Level 13A) w.e.f. 09.12.2018 FN.</i></p>		
<b>VII. Remarks on the proposal:</b>		
<p>It may be noted that, as per the 3<sup>rd</sup> Amendment of UGC Regulations 2018, which is implemented as per U.O No. Ac.FII/9899/2023/UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. <u>As the teacher completed the required Refresher Course before 31.12.2023 (i.e.14.02.2019), she is eligible to be promoted to Associate Professor (Academic Level-13A) w.e.f 09.12.2018 FN.</u></p> <p>Further, as per clause 6.3 in the 4<sup>th</sup> amendment of UGC Regulations 2018, notified on 06.06.2024, a choice may be given to those faculty members who have already qualified or likely to qualify till 31.12.2024, for being considered for promotions under the 2010 or 2018 Regulations. The date of</p>		

eligibility shall be retained as the date of promotion. *University implemented the same vide UO No. 8596/2024/UOK dated 14.10.2024.*

*The Selection Committee for the CAS Placement/ Promotion of the incumbent was constituted on 13.06.2024 and recommended the promotion of the incumbent exercising UGC Regulations 2018, Option B, before the issuance of the said UO. Later, as per UO No. 11066/2024/UOK dated 20.12.2024, - Proposals submitted in accordance with the 4th Amendment of the UGC Regulation 2018, for the placement/promotion of teachers, recommended by the Screening-cum-Evaluation/ Selection Committee convened after the notification of 4th amendment by the UGC (06.06.2024) and before the issuance of University's implementation order (14.10.2024), shall be regularized for processing and approval. Accordingly, the recommendation of the Selection Committee is ratified.*

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Smt.Aswathy R, in the Department of Economics at S.N. College, Sivagiri, Varkala from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 09.12.2018 FN, as per UGC Regulations 2018, **Option B**, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Aswathy R, in the Department of Economics at S.N. College, Sivagiri, Varkala from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 09.12.2018 FN, as per UGC Regulations 2018 Option B, and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C30** *S.N. College for Women, Kollam - CAS Placement/ Promotion of Sri. Vishnu Chandran, Assistant Professor in the Department of English, from Academic Level 11 to Academic Level 12 - Approval of – reg.*

**14203/Ac F III/2021/UOK**

The D.D.O, S.N. College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Sri. Vishnu Chandran, Assistant Professor in the Department of English of the College from Academic Level 11 to Academic Level 12, w.e.f 10.10.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class/ Percentage	MA - English Language and Literature, University of Kerala, June 2009, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination/ Qualifying date	UGC-NET - English, 13.06.2011
4.	Ph.D - Subject, University, Date of award	NIL
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	15.05.1984
6.	Date of first entry into Service	10.10.2012 FN
7.	Date of Placement to Academic Level 11	10.10.2018 FN
<b>III. Details of the proposed Placement / Promotion</b>		
8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>

9.	Date of completion of Service as Assistant Professor (Academic Level 11)	09.10.2023 AN
10.	Proposed Date of the Placement / Promotion	<b>10.10.2023 FN</b>
11.	Date of Retirement	31.05.2040
12.	Assessment Period	10.10.2018 FN to 09.10.2023 AN
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed of	NIL
15.	UGC Regulations applied	UGC Regulations 2018, Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><u>Any two of the following:</u></p> <p>Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)</p> <p><b>OR</b></p> <p>Completed MOOCs Course (With e-certification)</p> <p><b>OR</b></p> <p>Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p><b><u>Required</u></b></p> <p>1. Successfully completed One-Week National Faculty Development Programme on "Emerging Trends of Pedagogy in Language, Literature and Social Sciences"organised by Ramanujan College and Syama Prasad Mukherji College for Women - University of Delhi - PMMMNMTT, from 13.07.2020 to 19.07.2020.</p> <p>2. Successfully completed One-Week Online Short-Term Faculty Development Programme (Interdisciplinary) on "Towards a Digital Era of Teaching and Learning" which was delivered as MOOC with Four Quadrants organised by KSMD B Collge, Sasthamcotta in collaboration with UGC-HRDC, University of Kerala from 12.08.2020 to 18.08.2020.</p> <p>3. Successfully completed Online Two-Week Refresher Course in "English"organised by Ramanujan College, University of Delhi - PMMMNMTT, from 18.06.2023 to 02.07.2023.</p> <p><b><u>Additional</u></b></p> <p>4. Successfully completed One-Week Online Short-Term Faculty Training Programme (Interdisciplinary) on "Digital Content Management on E-Learning"which was delivered as MOOC with Four Quadrants organised by SN College for Women, Kollam in Academic collaboration with KSHEC from 13.06.2021 to 19.06.2021.</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	26.03.2024
20.	Date of meeting of the Screening Committee	17.08.2024
21.	Quorum of the Screening committee (Three members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b>		
<p>The Committee has carefully scrutinized the PBAS records of the work done by the candidate and his service records. The grades/API Scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC</p>		

norms, Government Orders and Statutes of the University of Kerala, the above-mentioned candidate is found qualified for the promotion/placement to the post of Assistant Professor Stage III (Academic Level 12) w.e.f. 10.10.2023 FN. Therefore, the Committee recommends the Placement /Promotion of Sri. Vishnu Chandran to Assistant Professor Stage III (Academic Level 12), w.e.f 10.10.2023 FN.

**VII. Remarks on the Proposal:**

It may be noted that as per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Sri Vishnu Chandran, Assistant Professor in the Department of English at S.N. College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 10.10.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Sri Vishnu Chandran, Assistant Professor in the Department of English at S.N. College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 10.10.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C31 S.N. College for Women, Kollam - CAS Placement/ Promotion of Dr. Remya R, Department of Malayalam, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.**

**9850/Ac F III/2023/UOK**

The D.D.O., SN College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Remya R, in the Department of Malayalam of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 01.06.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b><u>I. Qualifications of the Teacher</u></b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Malayalam Language and Literature, University of Kerala, May 2006, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/SLET - Subject, Date of Examination/Qualifying date	NET - Malayalam, 30.12.2007
4.	Ph.D -Subject, University, Date of award	Ph.D - Malayalam, University of Kerala, 13.01.2020
<b><u>II. Verified data from the Service Book</u></b>		
5.	Date of Birth	30.05.1984
6.	Date of first entry into service	01.06.2010 FN
7.	Date of Placement to Academic Level 11	01.06.2016 FN
8.	Date of Placement to Academic Level 12	01.06.2021 FN



<b>III. Details of the proposed Promotion</b>		
9.	Post to which Placement/Promotion proposed	<b>Associate Professor (Academic Level 13A)</b>
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	31.05.2024 AN
11.	Proposed Date of the Placement/ Promotion	01.06.2024 FN
12.	Date of retirement	31.05.2040
13.	Assessment Period	01.06.2021 FN - 31.05.2024 AN
14.	LWA availed during the assessment period	NIL
15.	Details of relaxation already availed	NIL
16.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	YES
19.	<p><u>Any one of the following :</u></p> <p>Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)</p> <p><b>OR</b></p> <p>Completed one MOOCs Course (With e-certification)</p> <p><b>OR</b></p> <p>Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules</p>	<p><b><u>REQUIRED</u></b></p> <p>1. Participated in the UGC - Sponsored Two-Week Live Online Refresher Course in Women's Studies and Women Empowerment (Multidisciplinary) conducted by UGC - HRDC, University of Kerala from 21.01.2022 to 03.02.2022.</p> <p><b><u>ADDITIONAL</u></b></p> <p>2. Participated in the UGC - Sponsored Two-Week Refresher Course in Malayalam Language and Literature conducted by UGC - HRDC, University of Kerala from 16.08.2022 to 29.08.2022.</p>
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
<b>V. Selection Committee</b>		
21.	Date of intimating the validity of the panel to EA	12.11.2024
22.	Date of meeting of the Selection Committee	18.11.2024
23.	Quorum of the Selection committee (Five members including Two Subject Experts)	YES - SIX members including THREE Subject Experts
<b>VI. Recommendation of Selection Committee:</b>		
<p>The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to the UGC Regulations 2018. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the teacher is found qualified for promotion to the post of Associate Professor (Academic Level 13A) with effect from 01.06.2024 FN and hence the Selection Committee recommends Dr. Remya R for promotion to the post of Associate Professor (Academic Level 13A) with effect from 01.06.2024 FN.</p>		
<b>VII. Remarks on the Proposal:</b> NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of CAS Placement / Promotion of Dr. Remya R, in the Department of Malayalam, SN College for Women, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 01.06.2024 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Remya.R, in the Department of Malayalam, SN College for Women, Kollam from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 01.06.2024 FN, as per UGC Regulations 2018, and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C32**     ***S.N. College for Women, Kollam - CAS Placement/ Promotion of Smt. Jayalekshmi S, Assistant Professor in the Department of English, from Academic Level 11 to Academic Level 12 - Approval of – reg.***

**2664/Ac F III/2022/UOK**

The Principal, S.N. College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Jayalekshmi S, Assistant Professor in the Department of English of the College from Academic Level 11 to Academic Level 12, w.e.f 09.10.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - English Language and Literature, University of Kerala, May 2006, First Class.
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination/ Qualifying date	NET - English, 13.06.2011
4.	Ph.D - Subject, University, Date of award	NIL
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	25.12.1983
6.	Date of first entry into Service	09.10.2012 FN
7.	Date of Placement to Academic Level 11	09.10.2018 FN
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	08.10.2023 AN
10.	Proposed Date of the Placement / Promotion	09.10.2023 FN
11.	Date of Retirement	31.03.2040
12.	Assessment Period	09.10.2018 FN to 08.10.2023 AN
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed of	NIL
15.	UGC Regulations applied	UGC Regulations 2018, Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES

17.	<p><u>Any two of the following:</u>          Refresher Courses/Research Methodology course/          Workshops/Syllabus Up-gradation Workshop/          Teaching-Learning-Evaluation/ Technology          Programmes/Faculty Development Programmes          (02 weeks duration – 10 Days) within the          Assessment period. (or completed two courses of          at least one week or 05 days duration in lieu of          every single course/programme of at least two          week or ten days duration)  <b>OR</b>          Completed MOOCs Course (With e-certification)  <b>OR</b>          Contribution towards development of e-content in          4-quadrant - (at least one quadrant)- minimum of          10 modules</p>	<p><b><u>REQUIRED</u></b>          1. Successfully completed One-Week Online          Short-Term Faculty Training Programme          (Interdisciplinary) on "Digital Content          Management on E-Learning"organised by          SN College fro Women, Kollam in          Academic collaboration with KSHEC from          13.06.2021 to 19.06.2021.          2. Successfully completed Online One-Week          Faculty Development Programme on          "Teaching-Learning Methods: From Micro-          Teaching to Peer Learning"organised by          Teaching Learning Centre, Ramanujan          College, University of Delhi under          PMMMNMTT from 11.06.2022 to          17.06.2022.          3. Successfully completed Online Two-          Week Refresher Course in "English"          organised by Teaching Learning Centre and          Department of English, Ramanujan College,          University of Delhi under PMMMNMTT          from 18.06.2023 to 02.07.2023.  <b><u>ADDITIONAL</u></b>          4. Participated in the Online Two-Week          Faculty Development Programme on          'Pedagogy and Research Methods'conducted          by HRDC and IQAC, Academy of Maritime          Education and Training, Deemed to be          University from 24.05.2021 to 06.06.2021.</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	26.03.2024
20.	Date of meeting of the Screening Committee	17.08.2024
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b>		
<p>The Committee has carefully scrutinised the PBAS records of the work done by the teacher and service records of the teacher. The grades/API Scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above-mentioned candidate is found qualified for the promotion/placement to the post of Assistant Professor Stage III (Academic Level 12) w.e.f. 09.10.2023 FN. Therefore, the Committee recommends Smt. Jayalekshmi S for promotion to the post of Assistant Professor Stage III (Academic Level 12), w.e.f 09.10.2023 FN.</p>		
<b>VII. Remarks on the Proposal:</b>		
<p>It may be noted that as per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.</p>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Smt. Jayalekshmi S, Assistant Professor in the Department of English at S.N. College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 09.10.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt. Jayalekshmi S, Assistant Professor in the Department of English at S.N. College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 09.10.2023 FN, as per UGC Regulations 2018, and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C33** *Iqbal College, Peringammala – CAS Placement/ Promotion of Smt.Jisha.G R, Assistant Professor in the Department of Malayalam, from Academic Level 11 to Academic Level 12 - Approval of – reg.*

**32069/Ac F III/2020/UOK**

The Principal-in-Charge, Iqbal College, Peringammala has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Jisha G R, Assistant Professor in the Department of Malayalam of the College from Academic Level 11 to Academic Level 12, w.e.f 19.08.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA-Malayalam, Sree Sankaracharya University of Sanskrit, Kalady, November 1998, First Class
2.	M.Phil - Subject, University, Year of passing	M.Phil - Malayalam, Sree Sankaracharya University of Sanskrit, Kalady, December 2000
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	UGC - NET - Malayalam, December 1999
4.	Ph.D - Subject, University, Date of award	NIL
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	30.05.1975
6.	Date of first entry into service	19.08.2013 FN
7.	Date of Placement to Academic Level 11	19.08.2018 FN
<b>III. Details of the proposed Placement / Promotion</b>		
8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	18.08.2023 AN
10.	Proposed Date of the Placement / Promotion	19.08.2023 FN
11.	Date of Retirement	31.05.2035
12.	Assessment Period	19.08.2018 FN - 18.08.2023 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed of	One year on the account of M.Phil Degree
15.	UGC Regulations applied	UGC Regulations 2018, Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology	1.*Successfully completed the One Week (7 Days) Online Short-Term Faculty Development

	course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) <b>OR</b> Completed MOOCs Course (With e-certification) <b>OR</b> Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules	Programme (Interdisciplinary) on "Digital Technologies for E- Learning" which was delivered as MOOC with four quadrants, organized by Sree Narayana Mangalam College, Maliankara, Ernakulam in collaboration with The Kerala State Higher Education Council from 05.08.2021 to 11.08.2021. 2. Participated in the UG Sponsored two week Live Online Refresher course in "Women's Studies and Women Empowerment (Multidisciplinary) conducted by UGC- HRDC, University of Kerala from 21.01.2022 to 03.02.2022. 3. Participated in One Week Short Term Course in "Research Methodology (Multidisciplinary)" conducted by UGC- HRDC in collaboration with Department of Kerala Studies, University of Kerala from 19.05.2022 to 25.05.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES

#### **V. Screening-cum-Evaluation Committee**

19.	Date of intimating the validity of the panel to EA	26.06.2024
20.	Date of meeting of the Screening Committee	17.08.2024
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - THREE members including TWO Subject Experts

#### **VI. Recommendation of Screening-cum-Evaluation Committee:**

Based on the assessment of the documents submitted, in accordance with UGC Norms, Government orders and Statutes of University of Kerala, Smt. Jisha G R is found eligible for placement as Assistant Professor (Academic Level 12). The Committee verified scores in Appendix VII Table -1 of PBAS for the period and found that the candidate has minimum score as per the UG Regulations 2018 within the stipulated period. The Committee recommend and forward to the University of Kerala, that Smt. Jisha G R is eligible for placement to Assistant Professor (academic Level 11) with effect from 19.08.2023 FN.

#### **VII. Remarks on the Proposal:**

\*It may be noted that as per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Jisha G R, Assistant Professor in the Department of Malayalam at Iqbal College, Peringammala from Academic Level 11 to Academic Level 12, w.e.f 19.08.2023 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

#### **Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt. Jisha G R, Assistant Professor in the Department of Malayalam at Iqbal College, Peringammala from Academic Level 11 to Academic Level 12, w.e.f 19.08.2023 FN, as per UGC Regulations 2018, and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C34 Iqbal College, Peringammala – CAS Placement/ Promotion of Dr. Shemeer H, Assistant Professor in the Department of Arabic, from Academic Level 11 to Academic Level 12 - Approval of – reg.**

**25905/Ac F III/2020/UOK**

The Principal-in-Charge, Iqbal College, Peringammala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Shemeer H, Assistant Professor in the Department of Arabic of the College from Academic Level 11 to Academic Level 12, w.e.f 07.08.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA-Arabic Language and Literature, University of Kerala, 2010, First Class with Distinction
2.	M.Phil - Subject, University, Year of passing	M.Phil - Arabic, University of Kerala, January 2012
3.	NET/ SLET - Subject, Date of Examination/ Qualifying Date	UGC - NET - Arabic, 30.11.2011
4.	Ph.D - Subject, University, Date of award	Ph.D - Arabic, University of Kerala, 25.08.2022
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	02.05.1987
6.	Date of first entry into service	07.08.2013 FN
7.	Date of Placement to Academic Level 11	07.08.2018 FN
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	06.08.2023 AN
10.	Proposed Date of the Placement / Promotion	07.08.2023 FN
11.	Date of Retirement	31.05.2047
12.	Assessment Period	07.08.2018 FN - 06.08.2023 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed of	One Year on the account of M.Phil
15.	UGC Regulations applied	UGC Regulations 2018, Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)	1. Successfully completed Online Two-Week Interdisciplinary Refresher Course/ Faculty Development Programme on "Advanced Research methodology 2.0" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 17.06.2021 to 01.07.2021. 2. Participated in the UG Sponsored Two-

	<b>OR</b> Completed MOOCs Course (With e-certification) <b>OR</b> Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	week Refresher Course in 'Arabic Language and Literature' conducted by UGC- HRDC, University of Calicut from 27.09.2021 to 09.10.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	26.06.2024
20.	Date of meeting of the Screening Committee	17.08.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - THREE members including TWO Subject Experts
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b> Based on the assessment of the documents submitted, in accordance with UGC Norms, Government orders and Statutes of University of Kerala, Dr. Shemeer H is found eligible for placement as Assistant Professor (Academic Level 12). The Committee verified scores in Appendix VII Table -1 of PBAS for the period and found that the candidate has minimum score as per the UG Regulations 2018 within the stipulated period. The Committee recommend and forward to the University of Kerala, that Dr. Shemeer H is eligible for placement to Assistant Professor (Academic Level 12) w.e.f 07.08.2023 FN.		
<b>VII. Remarks on the Proposal: NIL</b>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Shemeer H, Assistant Professor in the Department of Arabic at Iqbal College, Peringammala from Academic Level 11 to Academic Level 12, w.e.f 07.08.2023 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Shemeer H, Assistant Professor in the Department of Arabic at Iqbal College, Peringammala from Academic Level 11 to Academic Level 12, w.e.f 07.08.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.*

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.	

**Item No.18.105.C35** *Iqbal College, Peringammala - CAS Placement/ Promotion of Dr. Anas S, Assistant Professor in the Department of Political Science, from Academic Level 11 to Academic Level 12- Approval of – reg.*

32074/Ac F III/2020/UOK

The Principal-in-Charge, Iqbal College, Peringammala has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Anas S, Assistant Professor in the Department of Political Science of the College from Academic Level 11 to Academic Level 12, w.e.f 08.08.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Politics and International Relations, M. G. University, April 2008, First Class

2.	M.Phil - Subject, University, Year of passing	MPhil - West Asian Studies, Jamia Milia Islamia Central University, 2010.
3.	NET/ SLET - Subject, Date of Examination/Qualifying Date	UGC - NET - International and Area Studies, 30.11.2011
4.	Ph.D - Subject, University, Date of award	Ph.D from JNU, New Delhi, 04.01.2022
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	11.05.1982
6.	Date of first entry into Service	07.08.2013 FN
7.	Date of Placement to Academic Level 11	08.08.2018 FN (Delayed one day - as availed one LWA)
<b>III. Details of the proposed Placement / Promotion</b>		
8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	07.08.2023 AN
10.	Proposed Date of the Placement / Promotion	08.08.2023 FN
11.	Date of Retirement	31.05.2042
12.	Assessment Period	08.08.2018 FN - 07.08.2023 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed of	One Year on the account of MPhil.
15.	UGC Regulations applied	UGC Regulations 2018, Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of Service as Assistant Professor in Academic Level 11.	YES
17.	<p><u>Any two of the following:</u>            Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)  <b>OR</b>            Completed MOOCs Course (With e-certification)  <b>OR</b>            Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 module</p>	<p>1. Successfully completed Online Two-Week Interdisciplinary Refresher Course/ Faculty Development Programme on "Advanced Research methodology 2.0" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 17.06.2021 to 01.07.2021.            2. Participated in UGC Sponsored One Week Workshop/ Short Term Course on Gender Sensitization conducted by UGC -HRDC, Himachal Pradesh University, Shimla from 28.02.2022 to 05.03.2022.            3. Participated in the UGC sponsored One - Week Short-Term Course in "Human Rights" conducted by UGC- HRDC, Kumaun University, Nainital, Uttarakhand from 21.07.2022 to 27.07.2022.</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	22.06.2024
20.	Date of meeting of the Screening Committee	23.08.2024
21.	Quorum of the Screening committee ( <i>THREE members including ONE Subject Expert</i> )	YES - THREE members including TWO Subject Experts.
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b>		
Based on the assessment of the documents submitted, in accordance with UGC Norms, Government orders and Statutes of University of Kerala, Dr. Anas S is found eligible for placement as Assistant Professor (Academic Level 12). The Committee verified scores in Appendix VII Table - 1 of PBAS for the period and found that the candidate has minimum score as per the UG Regulations 2018 within the stipulated period. The Committee recommended and forward to the University of		



Kerala, that Dr. Anas S is eligible for placement to Assistant Professor (Academic Level 12), w.e.f 08.08.2023 FN.

**VII. Remarks on the Proposal:** NIL.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Anas S, Assistant Professor in the Department of Political Science at Iqbal College, Peringammala from Academic Level 11 to Academic Level 12, w.e.f 08.08.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Anas.S, Assistant Professor in the Department of Political Science at Iqbal College, Peringammala from Academic Level 11 to Academic Level 12, w.e.f 08.08.2023 FN, as per UGC Regulations 2018, and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C36 SN College, Kollam – CAS Placement/ Promotion of Smt. Radhika B, Assistant Professor, Department of English – from Academic Level 10 to Academic Level 11 - Approval of – reg.**

**74874/Ac F III/2024/UOK**

The DDO, SN College, Kollam has forwarded a proposal (Self-Appraisal) for the approval of CAS Placement/ Promotion of Smt. Radhika B, Assistant Professor in the Department of English of the College from Academic Level 10 to Academic Level 11, w.e.f 05.01.2016 FN. Relevant documents such as Placement Order, Performance Appraisal Reports etc, as per UGC Regulations 1998. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - English Language and Literature, University of Kerala, May 2005, First Class
2.	M.Phil- Subject, University, Year of passing	M.Phil - English, University of Kerala, May 2008
3.	NET/SLET - Subject, Date of Examination / Qualifying date	UGC - NET, English, 29.06.2008
4.	Ph.D - Subject, University, Date of award	NIL
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	20.08.1982
6.	Date of first entry into service	05.01.2011
<b>III. Details of the proposed Placement / Promotion</b>		
7.	Post to which Placement/ Promotion proposed	<b>Assistant Professor (Academic Level 11)</b>
8.	Date of completion of Service as Assistant Professor (Academic Level 10)	04.01.2016 AN
9.	Proposed Date of the Placement / Promotion	05.01.2016 FN
10.	Date of retirement	31.03.2039
11.	Assessment Period	05.01.2011 FN - 04.01.2016 AN
12.	LWA availed during the assessment period	NIL
13.	Details of relaxation availed for	One year on account of M.Phil Degree.
14.	UGC Regulations applied	UGC Regulations 1998

<b>IV. Eligibility Criteria (Clause 7.2)</b>		
15.	Completed six years of service <b>OR</b> four years of service having Ph.D <b>OR</b> Completed five years of service having M.Phil	YES - Five years of service - having M.Phil
16.	Attended one Orientation Course of at least 3 to 4 weeks duration	Participated in the four-weeks UGC-sponsored Orientation Programme (IT-Oriented) conducted by UGC-Academic Staff College, University of Kerala from 27.07.2012 to 23.08.2012.
17.	<u>Any one of the following:</u> Completed One Refresher Course of atleast 3 to 4 weeks duration (Exempted if having Ph.D Degree) <b>OR</b> Engaged in other appropriate continuing Education Programmes	Participated in the three-weeks UGC-sponsored Special Winter School (equivalent to Refresher Course), conducted by the UGC - Academic Staff College, University of Kerala from 28.11.2014 to 18.12.2014.
18.	Consistently satisfactory performance appraisal reports	<u>The Principal, SN College, Kollam has certified and forwarded the satisfactory Performance Appraisal Report.</u>

**V. Recommendation of the HoD, Department of English and the Principal:**

Certified that the details furnished by Smt. Radhika B, Department of English have been verified with the records/ Service Book available in the office and found correct. The Original Certificates are verified personally and hence Smt. Radhika B is eligible for Promotion/ Placement to the post of Assistant Professor, Stage II w.e.f 05.01.2016 in the Department of English of the College.

**VII. Remarks on the proposal:**

As per U.O No.Ac FII/General/UGC-R-2010/2018 dated 30.11.2018, UGC Regulations 2010 shall be treated as implemented in the University w.e.f 23.02.2016. The due date for Placement / Promotion of Smt.Radhika B, Assistant Professor from Academic Level 10 to Academic Level 11 falls on 05.01.2016 FN and hence CAS Placement/ Promotion from Assistant Professor, Academic Level 10 to Academic Level 11, on the basis of UGC Regulations 1998, is applicable.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the proposal certified authorities.

In light of the above-mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Smt. Radhika B, Assistant Professor in the Department of English at SN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 05.01.2016 FN, (Self-Appraisal), as per UGC Regulations 1998, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Radhika B, Assistant Professor in the Department of English at SN College, Kollam from Academic Level 10 to Academic Level 11, w.e.f 05.01.2016 FN, (Self-Appraisal), as per UGC Regulations 1998 and recommended to approve the same*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C37** *St. Joseph's College for Women, Alappuzha – CAS Placement/ Promotion of Smt. Anjali George, Department of English from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.*

**32423/Ac F III/2021/UOK**

The DDO, St. Joseph's College for Women, Alappuzha has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Anjali George, Assistant Professor in the Department of English of the College from Academic Level 11 to Academic Level 12, w.e.f 01.03.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - English, University of Madras, April 1999, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	UGC-NET - English, June 1999
4.	Ph.D - Subject, University, Date of award	NIL
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	08.07.1976
6.	Date of first entry into service	29.02.2012 FN
7.	Date of Placement to Academic Level 11	01.03.2018 FN
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement/ Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	28.02.2023 AN
10.	Proposed Date of the Placement / Promotion	01.03.2023 FN
11.	Date of Retirement	31.03.2033
12.	Assessment Period	01.03.2018 FN - 28.02.2023 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><u>Any two of the following:</u></p> <p>Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)</p> <p><b>OR</b></p> <p>Completed MOOCs Course (With e-certification)</p> <p><b>OR</b></p> <p>Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p><b>Required</b></p> <p>1. Participated in the UGC sponsored Live Online Refresher Course in English Language and Literature conducted by UGC-HRDC, University of Kerala from 03.11.2020 to 16.11.2020.</p> <p>2. Successfully completed Online Two-Week Inter-Disciplinary Refresher Course/ Faculty Development Programme on "Advanced Research Methodology Tools and Techniques" organized by Teaching Learning Centre, Ramanujan College, University of Delhi, under Ministry of Education, PMMMNMTT from 15.04.2021 to 30.04.2021.</p> <p><b>Additional</b></p> <p>3. Participated in the online one-week National Faculty Development Programme jointly organized by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under PMMMNMTT of Ministry of Education, Jean Monnet Module, Centre for European Studies, Jawaharlal Nehru University, New Delhi and Vimala College (Autonomous), Thrissur, on "Skills for Next</p>

		Generation Teachers"from 01.12.2020 to 07.12.2020. 4. Successfully completed the UGC approved Short-term Professional Development Programme on "Implementation of NEP-2020 for University and College Teachers"organized by Indira Gandhi National Open University from 27.10.2022 to 05.11.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES

#### **V. Screening-cum-Evaluation Committee**

19.	Date of intimating the validity of the panel to EA	12.03.2024
20.	Date of meeting of the Screening Committee	25.07.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - THREE members including ONE Subject Expert

#### **VI. Recommendation of Screening-cum-Evaluation Committee:**

The Committee has scrutinized the PBAS records of the work done by the teacher and her service records. The activities related to various categories have been verified and the Committee found that the teacher has sufficient grades in each category.

After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Smt. Anjali George is found qualified for promotion to the post of Assistant Professor (Academic Level 12 / AGP 8000) with effect from 01.03.2023 FN and hence, the Committee recommends Smt. Anjali George for the promotion to the post of Assistant Professor (Academic Level 12 / AGP 8000) with effect from 01.03.2023 FN.

#### **VII. Remarks on the Proposal: NIL**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Anjali George, Assistant Professor in the Department of English at St. Joseph's College for Women, Alappuzha from Academic Level 11 to Academic Level 12, w.e.f 01.03.2023 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

#### **Recommendation: -**

**The Committee considered the proposal regarding the Placement/ Promotion of Smt. Anjali George, Assistant Professor in the Department of English at St. Joseph's College for Women, Alappuzha from Academic Level 11 to Academic Level 12, w.e.f 01.03.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.**

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C38 St. Joseph's College for Women, Alappuzha – CAS Placement/ Promotion of Dr. Diana K J, Department of Botany from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.**

**24433/Ac F III/2021/UOK**

The DDO, St. Joseph's College for Women, Alappuzha has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Diana K J, Assistant Professor in the Department of Botany of the College from Academic Level 11 to Academic Level 12, w.e.f 01.08.2023 FN. Relevant

documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class/ Percentage	M.Sc - Botany, Mahatma Gandhi University, Kottayam, May 2000, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination/ Qualifying Date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D-Environmental Sciences (Botany), Mahatma Gadhi University, Kottayam, 23.04.2014
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	23.11.1977
6.	Date of first entry into service	01.08.2014 FN
7.	Date of Placement to Academic Level 11	01.08.2018 FN
<b>III. Details of the proposed Placemat/ Promotion</b>		
8.	Post to which Placement/ Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	31.07.2023 AN
10.	Proposed Date of the Placement/ Promotion	01.08.2023 FN
11.	Date of Retirement	31.03.2038
12.	Assessment Period	01.08.2018 FN - 31.07.2023 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	2 years, for CAS Placement/ Promotion to Assistant Professor (Academic Level 11) on account of Ph.D.
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><i>Any two of the following:</i></p> <p>Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)</p> <p><b>OR</b></p> <p>Completed MOOCs Course (With e-certification)</p> <p><b>OR</b></p> <p>Contribution towards development of e-content in 4-quadrant- (at least one quadrant)- minimum of 10 modules</p>	<p><b>Required</b></p> <p>1. Successfully completed online 2-weeks Inter-Disciplinary Refresher Course/ Faculty Development Programme on "Managing Online Classes and co-creating MOOCs 5.0", organized by PMMMNMTT - Ramanujan College, University of Delhi from 11.05.2021 to 25.05.2021.</p> <p>2. Successfully completed online 2-weeks Interdisciplinary Refresher Course/ Faculty Development Programme on "Advanced Research Methodology 2.0", organized by PMMMNMTT - Ramanujan College, University of Delhi under from 17.06.2021 to 01.07.2021.</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	26.06.2024

20.	Date of meeting of the Screening Committee	02.08.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts

**VI. Recommendation of Screening-cum-Evaluation Committee:**

The Committee has scrutinized the PBAS records of the work done by the teacher and her service records. The activities related to various categories have been verified and the Committee found that the teacher has sufficient grades in each category.

After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr.Diana K J is found qualified for promotion to the post of Assistant Professor (Academic Level 12/ AGP 8000) with effect from 01.08.2023 FN and hence, the Committee recommends Dr. Diana K J for the promotion to the post of Assistant Professor (Academic Level 12/ AGP 8000) with effect from 01.08.2023 FN.

**VII. Remarks on the Proposal: NIL**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of *Dr. Diana K J*, Assistant Professor in the Department of Botany at St. Joseph's College for Women, Alappuzha from Academic Level 11 to Academic Level 12, *w.e.f 01.08.2023 FN*, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Diana.K.J, Assistant Professor in the Department of Botany at St. Joseph's College for Women, Alappuzha from Academic Level 11 to Academic Level 12, w.e.f 01.08.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C39** *St.Joseph's College for Women, Alappuzha – CAS Placement/ Promotion of Smt.Febby Payva, Department of Zoology from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of – reg.*

**3691/Ac F III/2022/UOK**

The Principal, St.Joseph's College for Women, Alappuzha has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Febby Payva, Assistant Professor in the Department of Zoology of the College from Academic Level 11 to Academic Level 12, *w.e.f 04.07.2022 FN*. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Zoology, Mahatma Gandhi University, Kottayam, May 2009, Distinction
2.	M.Phil - Subject, University, Year of passing	M.Phil Environment Management, Mahatma Gandhi University, Kottayam, February 2014
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	Joint CSIR-UGC-NET - Life Sciences, 20.12.2009
4.	Ph.D - Subject, University, Date of award	NIL
<b>II.Verified data from the Service Book</b>		

5.	Date of Birth	02.02.1987
6.	Date of first entry into Service	04.07.2012 FN
7.	Date of Placement to Academic Level 11	04.07.2017 FN
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	03.07.2022 AN
10.	Proposed Date of the Placement / Promotion	04.07.2022 FN
11.	Date of Retirement	31.03.2043
12.	Assessment Period	04.07.2017 FN - 03.07.2022 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	One year on account of M.Phil
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><u>Any two of the following:</u>            Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)  <b>OR</b>            Completed MOOCs Course (With e-certification)  <b>OR</b>            Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules</p>	1.Participated in the one-week National Workshop on "ICT Tools for Collaboration" through Full time Online mode, conducted by Teaching Learning Centre, SNDT Women's University under PMMMNMTT from 19.11.2019 to 25.11.2019. 2. Successfully completed two-weeks Faculty Development Programme on "Managing Online Classes and Co-creating MOOCS 3.0", organised by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 25.07.2020 to 10.08.2020. *3. Successfully completed one-week (7 days) online Short-Term Faculty Development Programme (Interdisciplinary) on "Digital Technologies for E-learning", delivered as MOOC with four quadrants, organised by Sree Narayana Mangalam College, Maliankara, Ernakulam in collaboration with Kerala State Higher Education Council from 05.08.2021 to 11.08.2021.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	14.03.2024
20.	Date of meeting of the Screening Committee	19.07.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b> The Committee has scrutinized the PBAS records of the work done by the teacher and her service records. The activities related to various categories have been verified and the Committee found that the teacher has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Smt. Febby Payva, is found qualified for promotion to the post of Assistant Professor (Academic Level 12 / AGP 8000) with effect from 04.07.2022 FN and hence, the Committee recommends Smt. Febby Payva for the promotion to the post of Assistant Professor (Academic Level 12) with effect from 04.07.2022 FN.		

**VII. Remarks on the Proposal:**

\*As per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments are considered for CAS Placement of teachers in the Private Aided Colleges.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Smt. Febby Payva, Assistant Professor in the Department of Zoology at St. Joseph's College for Women, Alappuzha from Academic Level 11 to Academic Level 12, w.e.f 04.07.2022 FN**, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt. Febby Payva, Assistant Professor in the Department of Zoology at St. Joseph's College for Women, Alappuzha from Academic Level 11 to Academic Level 12, w.e.f 04.07.2022 FN, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C40** *St. Joseph's College for Women, Alappuzha – CAS Placement/ Promotion of Smt.Jiby Abraham, Department of Home Science from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.*

34774/Ac F III/2021/UOK

The DDO, St. Joseph's College for Women, Alappuzha has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Jiby Abraham, Assistant Professor in the Department of Home Science of the College from Academic Level 11 to Academic Level 12, w.e.f 04.07.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - (Home Science) in Foods and Nutrition, University of Madras, April 2001, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	UGC-NET - Home Science, June 2003
4.	Ph.D - Subject, University, Date of award	NIL
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	15.04.1978
6.	Date of first entry into Service	04.07.2012 FN
7.	Date of Placement to Academic Level 11	04.07.2018 FN
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	03.07.2023 AN
10.	Proposed Date of the Placement / Promotion	04.07.2023 FN
11.	Date of Retirement	30.04.2034
12.	Assessment Period	04.07.2018 FN - 03.07.2023 AN



13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><i>Any two of the following:</i>            Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)  <b>OR</b>            Completed MOOCs Course (With e-certification)  <b>OR</b>            Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p><b>Required</b>            1.Successfully completed 2-week Faculty Development Programme on "Managing Online Classes and co-creating MOOCS 3.0" organized by PMMMNMTT- Ramanujan College, University of Delhi from 25.07.2020 to 10.08.2020.            2. Successfully completed 2-weeks Inter-Disciplinary Refresher Course/ Faculty Development Programme for "Advanced Research Methodology Tools and Techniques" organized by PMMMNMTT-Ramanujan College, University of Delhi from 30.01.2021 to 14.02.2021.  <b>Additional</b>            *3. Participated in the one-week online Faculty Development Program on "Learning Management System (Moodle) and Course Design" conducted by the Faculty Development Centre of the Kerala State Higher Education Council (KSHEC), Thiruvananthapuram from 01.09.2021 - 06.09.2021</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	12.03.2024
20.	Date of meeting of the Screening Committee	24.08.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b>		
<p>The Committee has scrutinized the PBAS records of the work done by the teacher and her service records. The activities related to various categories have been verified and the Committee found that the teacher has sufficient grade in each category.</p> <p>After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Smt. Jiby Abraham is found qualified for promotion to the post of Assistant Professor (Academic Level 12/ AGP 8000) with effect from 04.07.2023 FN and hence, the Committee recommends Smt. Jiby Abraham for the promotion to the post of Assistant Professor (Academic Level 12 / AGP 8000) with effect from 04.07.2023 FN.</p>		
<b>VII. Remarks on the Proposal:</b>		
<p>*As per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.</p>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of *Smt. Jiby Abraham*, Assistant Professor in the Department of Home Science at St. Joseph's College for Women, Alappuzha from Academic Level 11 to Academic Level 12, w.e.f 04.07.2023 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt. Jiby Abraham, Assistant Professor in the Department of Home Science at St. Joseph's College for Women, Alappuzha from Academic Level 11 to Academic Level 12, w.e.f 04.07.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C41** *St. Joseph's College for Women, Alappuzha – CAS Placement/ Promotion of Smt. Ligy Jose E, Department of English from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.*

36107/Ac F III/2021/UOK

The DDO, St. Joseph's College for Women, Alappuzha has forwarded a proposal for the approval of CAS Placement/Promotion of *Smt. Ligy Jose E*, Assistant Professor in the Department of English of the College from Academic Level 11 to Academic Level 12, w.e.f 01.03.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - English Language and Literature, University of Kerala, May 2006, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	UGC-NET - English, 13.06.2011
4.	Ph.D - Subject, University, Date of award	NIL
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	02.05.1977
6.	Date of first entry into service	29.02.2012 FN
7.	Date of Placement to Academic Level 11	01.03.2018 FN
<b>III. Details of the proposed Placemat/ Promotion</b>		
8.	Post to which Placement/ Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	28.02.2023 AN
10.	Proposed Date of the Placement/ Promotion	01.03.2023 FN
11.	Date of Retirement	31.05.2033
12.	Assessment Period	01.03.2018 FN - 28.02.2023 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology	<b>Required</b> 1. Successfully completed 2-week Faculty

	<p>course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)</p> <p><b>OR</b></p> <p>Completed MOOCs Course (With e-certification)</p> <p><b>OR</b></p> <p>Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p>Development Programme on "Managing Online Classes and co-creating MOOCs 3.0" organized by PMMMNMTT - Ramanujan College, University of Delhi from 25.07.2020 to 10.08.2020.</p> <p>2. Successfully completed 2-week online Inter-Disciplinary Refresher Course/ Faculty Development Programme on "Advanced Research Methodology Tools and Techniques" organized by PMMMNMTT -Ramanujan College, University of Delhi from 15.04.2021 to 30.04.2021.</p> <p><b>Additional</b></p> <p>3. Participated in the online one-week National Faculty Development Programme jointly organized by PMMMNMTT - Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi, Jean Monnet Module, Centre for European Studies, Jawaharlal Nehru University, New Delhi and Vimala College (Autonomous), Thrissur, on "Skills for Next Generation Teachers" from 01.12.2020 to 07.12.2020.</p> <p>*4. Participated in the one-week online Faculty Development Program on "Learning Management System (Moodle) and Course Design" conducted by the Faculty Development Centre of the Kerala State Higher Education Council (KSHEC), Thiruvananthapuram from 01.09.2021 - 06.09.2021</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	12.03.2024
20.	Date of meeting of the Screening Committee	25.07.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - THREE members including ONE Subject Expert
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b>		
<p>The Committee has scrutinized the PBAS records of the work done by the teacher and her service records. The activities related to various categories have been verified and the Committee found that the teacher has sufficient grades in each category.</p> <p>After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Smt. Ligy Jose E is found qualified for promotion to the post of Assistant Professor (Academic Level 12/ AGP 8000) with effect from 01.03.2023 FN and hence, the Committee recommends Smt. Ligy Jose E for the promotion to the post of Assistant Professor (Academic Level 12/ AGP 8000) with effect from 01.03.2023 FN.</p>		
<b>VII. Remarks on the Proposal:</b>		
<p>*As per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.</p>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of *Smt. Ligy Jose E*, Assistant Professor in the Department of English at St. Joseph's College for Women, Alappuzha from Academic Level 11 to Academic Level 12, w.e.f 01.03.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt. Ligy Jose E, Assistant Professor in the Department of English at St. Joseph's College for Women, Alappuzha from Academic Level 11 to Academic Level 12, w.e.f 01.03.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C42** *St. Joseph's College for Women, Alappuzha – CAS Placement/ Promotion of Smt. Manju Thomas, Department of English from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.*

**11641/Ac F III/2022/UOK**

The DDO, St. Joseph's College for Women, Alappuzha has forwarded a proposal for the approval of CAS Placement/Promotion of *Smt. Manju Thomas*, Assistant Professor in the Department of English of the College from Academic Level 11 to Academic Level 12, w.e.f 04.07.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/ PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - English Language and Literature, Mahatma Gandhi University, Kottayam - May 1999, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination/ Qualifying Date	UGC - NET - English, December 2000
4.	Ph.D - Subject, University, Date of award	NIL
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	03.04.1977
6.	Date of first entry into service	04.07.2012 FN
7.	Date of Placement to Academic Level 11	04.07.2018 FN
<b>III. Details of the proposed Placemat/ Promotion</b>		
8.	Post to which Placement/ Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	03.07.2023 AN
10.	Proposed Date of the Placement/ Promotion	04.07.2023 FN
11.	Date of Retirement	30.04.2033
12.	Assessment Period	04.07.2018 FN - 03.07.2023 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		

16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><i>Any two of the following:</i>            Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)  <b>OR</b>            Completed MOOCs Course (With e-certification)  <b>OR</b>            Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p>1. Successfully completed online Two-Weeks Inter-Disciplinary Refresher Course/Faculty Development Programme on "Advanced Research Methodology Tools and Techniques", organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 15.04.2021 to 30.04.2021.            2. Successfully completed Two-Weeks online Refresher Course in "Film Studies", organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 23.08.2021 to 04.09.2021</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES

#### **V. Screening-cum-Evaluation Committee**

19.	Date of intimating the validity of the panel to EA	12.03.2024
20.	Date of meeting of the Screening Committee	25.07.2024
21.	Quorum of the Screening committee (Three members including ONE Subject Expert)	YES - THREE members including ONE Subject Expert

#### **VI. Recommendation of Screening-cum-Evaluation Committee:**

The Committee has scrutinized the PBAS records of the work done by the teacher and her service records. The activities related to various categories have been verified and the Committee found that the teacher has sufficient grades in each category.

After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Smt. Manju Thomas is found qualified for promotion to the post of Assistant Professor (Academic Level 12 / AGP 8000) with effect from 04.07.2023 FN and hence, the Committee recommends Smt. Manju Thomas for the promotion to the post of Assistant Professor (Academic Level-12 / AGP 8000) with effect from 04.07.2023 FN.

#### **VII. Remarks on the Proposal: NIL**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Manju Thomas, Assistant Professor in the Department of English at St.Joseph's College for Women, Alappuzha, from Academic Level 11 to Academic Level 12, w.e.f 04.07.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

#### **Recommendation: -**

**The Committee considered the proposal regarding the Placement/ Promotion of Smt.Manju Thomas, Assistant Professor in the Department of English at St.Joseph's College for Women, Alappuzha, from Academic Level 11 to Academic Level 12, w.e.f 04.07.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.**

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C43 St. Joseph's College for Women, Alappuzha – CAS Placement/ Promotion of Smt. Mirium Xavier, Department of English from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.**

**13029/Ac F III/2022/UOK**

The DDO, St. Joseph's College for Women, Alappuzha has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Mirium Xavier, Assistant Professor in the Department of English of the College from Academic Level 11 to Academic Level 12, w.e.f 03.01.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - English Language and Literature, University of Kerala, 2008, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	UGC - NET - English, 29.06.2008
4.	Ph.D - Subject, University, Date of award	NIL
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	07.09.1985
6.	Date of first entry into service	13.12.2010 FN
7.	Date of Placement to Academic Level 11	03.01.2017 FN ( <i>Delayed due to availing LWA</i> )
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	02.01.2022 AN
10.	Proposed Date of the Placement / Promotion	03.01.2022 FN
11.	Date of Retirement	31.03.2042
12.	Assessment Period	03.01.2017 FN - 02.01.2022 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><u>Any two of the following:</u></p> <p>Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)</p> <p><b>OR</b></p> <p>Completed MOOCs Course (With e-certification)</p> <p><b>OR</b></p> <p>Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p>1.Successfully completed Two-Weeks Faculty Development Programme on "The Contemporary Issues &amp; Challenges faced by Modern Jammu &amp; Kashmir: Socio-Cultural and Political Scenario", organized by Teaching Learning Centre, Ramanujan College, University of Delhi and AAC, Shaheed Bhagat Singh Evening College, University of Delhi under PMMMNMTT from 10.08.2020 to 23.08.2020.</p> <p>2.Successfully completed Two-Week Faculty Development Programme/ Refresher Course in "Exploring the Inter-linkages between Literature, History, Politics and other related Themes", organized by Teaching Learning Centre, Ramanujan College, University of Delhi and P.G.D.A.V College, University of Delhi under PMMMNMTT from 30.01.2021 to 12.02.2021</p>

18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	12.03.2024
20.	Date of meeting of the Screening Committee	25.07.2024
21.	Quorum of the Screening committee ( <i>Three members including One Subject Expert</i> )	YES - THREE members including ONE Subject Expert
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b>		
<p>The Committee has scrutinized the PBAS records of the work done by the teacher and her service records. The activities related to various categories have been verified and the Committee found that the teacher has sufficient grades in each category.</p> <p>After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Smt. Mirium Xavier is found qualified for promotion to the post of Assistant Professor (Academic Level 12/ AGP 8000) with effect from 03.01.2022 FN and hence, the Committee recommends Smt. Mirium Xavier for the promotion to the post of Assistant Professor (Academic Level-12 / AGP 8000) with effect from 03.01.2022 FN.</p>		
<b>VII. Remarks on the Proposal: NIL</b>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Mirium Xavier, Assistant Professor in the Department of English at St.Joseph's College for Women, Alappuzha, from Academic Level 11 to Academic Level 12, w.e.f 03.01.2022 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Miriam Xavier, Assistant Professor in the Department of English at St.Joseph's College for Women, Alappuzha, from Academic Level 11 to Academic Level 12, w.e.f 03.01.2022 FN, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C44** *St. Michael's College, Cherthala – CAS Placement/ Promotion of Smt. Patricia Michael, Assistant Professor, Department of Zoology – from Academic Level 11 to Academic Level 12- Approval of – reg.*

**21584/Ac F III/2020/UOK**

The Principal, St. Michael's College, Cherthala has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Patricia Michael, Assistant Professor in the Department of Zoology of the College from Academic Level 11 to Academic Level 12, w.e.f 17.08.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Zoology, University of Kerala, May 2005, First Class
2.	M.Phil - Subject, University, Year of passing	M.Phil - Zoology, University of Kerala, January 2009

3.	NET / SLET - Subject, Date of Examination / Qualifying Date	Joint CSIR-UGC-NET - Life Science, 17.06.2007
4.	Ph.D - Subject, University, Date of award	NIL
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	13.03.1983
6.	Date of first entry into Service	17.08.2012 FN
7.	Date of Placement to Academic Level 11	17.08.2017 FN
<b>III. Details of the proposed Placement / Promotion</b>		
8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	16.08.2022 AN
10.	Proposed Date of the Placement / Promotion	17.08.2022 FN
11.	Date of Retirement	31.03.2039
12.	Assessment Period	17.08.2017 FN - 16.08.2022 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	One year on the grounds of M.Phil
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><u>Any two of the following:</u>            Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)  <b>OR</b>            Completed MOOCs Course (With e-certification)  <b>OR</b>            Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	1. Participated in the UGC sponsored two-weeks Refresher Course (Interdisciplinary) in Life Sciences, conducted by UGC - HRDC, University of Kerala from 17.11.2021 to 30.11.2021. 2. Participated in the UGC sponsored one-week live online Short-term Course in Disaster Management, conducted by UGC - HRDC, University of Kerala from 22.02.2022 to 28.02.2022. 3. Participated in the UGC sponsored one-week live online Short-term Course in Gender Sensitization, conducted by UGC - HRDC, University of Kerala from 23.06.2022 to 29.06.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Good
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	11.02.2024
20.	Date of meeting of the Screening Committee	09.08.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
<p><b>VI. Recommendation of Screening-cum-Evaluation Committee:</b>            The Committee examined the application and proposal for placement submitted by Ms. Patricia Michael, Assistant Professor in Zoology, Academic Level 11, St. Michael's College, Cherthala for placing to Assistant Professor (Academic Level 12).            After verifying the necessary forms and documents produced before the Committee, found that as per UGC Regulation 2018 passed by the Syndicate of University of Kerala, the applicant is eligible to be placed to Assistant Professor, Academic Level 12. Hence, the Committee unanimously recommended that, Ms. Patricia Michael, Assistant Professor in Zoology may be granted placement to Assistant Professor (Academic Level 12) w.e.f 17.08.2022.</p>		
<b>VII. Remarks on the Proposal: NIL</b>		



All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of *Smt. Patricia Michael*, Assistant Professor in the Department of Zoology at St. Michael's College, Cherthala from Academic Level 11 to Academic Level 12, w.e.f 17.08.2022 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt. Patricia Michael, Assistant Professor in the Department of Zoology at St. Michael's College, Cherthala from Academic Level 11 to Academic Level 12, w.e.f 17.08.2022 FN, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C45** *St. Joseph's College for Women, Alappuzha – CAS Placement/ Promotion of Smt. Remya James, Department of Zoology, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.*

**24436/Ac F III/2021/UOK**

The DDO, St. Joseph's College for Women, Alappuzha, has forwarded a proposal for the approval of CAS Placement/Promotion of *Smt. Remya James*, Assistant Professor (Academic Level 11), Department of Zoology as Assistant Professor (Academic Level 12), w.e.f 01.02.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing & Class/ Percentage	M.Sc Zoology - Mahatma Gandhi University, Kottayam, May 2009, First Class (79.59%)
2.	M.Phil - University & Year of passing	NIL
3.	NET / SLET - with Subject	Qualified CSIR-UGC-NET in Life Sciences in the Examination held on 20.12.2009
4.	Ph.D - Subject, University & Date of award	NIL
<b>II. Verified data from the service book</b>		
5.	Date of Birth	30.10.1986
6.	Date of first entry into service	01.02.2011 FN
7.	Date of Placement to Academic Level 11	01.02.2017 FN
<b>III. Details of the Proposed promotion</b>		
8.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor Academic Level 11	31.01.2022 AN
10.	Proposed Date of the Placement/Promotion	01.02.2022 FN
11.	Date of retirement	31.03.2043
12.	Assessment Period	01.02.2017 FN - 31.01.2022 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant	YES

	Professor in Academic Level 11.	
17.	<p><b>Any two of the following:</b>  <b>Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days)</b> within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)  <b>or</b>  Completed MOOCs Course (With e-certification)  <b>or</b>  Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules</p>	<p><b>Required</b>  *1. Successfully completed two-week MOOC course (with e-certification) on "Online Learning and Content Development" organized by FLAIR Kerala, Directorate of Collegiate Education, Kerala from 18.04.2020 to 02.05.2020.  2. Successfully completed two-week Faculty Development programme on "Managing Online Classes and Co-creating MOOCs 3.0", organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 25.07.2020 to 10.08.2020.  <b>Additional</b>  3. Successfully completed one-week online Short Term Faculty Development Programme on "Towards a Digital Era of Teaching and Learning", delivered as MOOC with four quadrants, organised by KSMDB College, Sasthamcotta in collaboration with UGC-HRDC, University of Kerala from 12.08.2020 to 18.08.2020.  4. Successfully completed two-week Faculty Development programme on "Research Methodology", organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 01.10.2020 to 15.10.2020.</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening cum Evaluation Committee</b>		
19.	Date of issuance of communication to the members of the panel	14.03.2024
20.	Date of meeting of the Screening Committee	19.07.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - 4 (Four) members including 2 (two) Subject Experts
<p><b>VI. Recommendation of Screening cum Evaluation committee:</b>  The Committee has scrutinized the PBAS records of the work done by the teacher and her service records. The activities related to various categories have been verified and the Committee found that the teacher has sufficient grade in each category.  After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Smt. Remya James, is found qualified for promotion to the post of Assistant Professor (Academic Level-12 &amp; AGP 8000) with effect from 01.02.2022 FN and hence, the Committee recommends Smt. Remya James for promotion to the post of Assistant Professor (Academic Level-12) with effect from 01.02.2022 FN.</p>		
<p><b>VII. Remarks on the proposal:</b>  *As per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.</p>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Remya James, Assistant Professor in the Department of Zoology at St. Joseph's College for Women, Alappuzha from Academic Level-11 to Academic Level-12, w.e.f 01.02.2022 FN as per UGC Regulations 2018, is placed before the STANDING COMMITTEE OF THE SYNDICATE ON TEACHING AND NON-TEACHING STAFF OF PRIVATE COLLEGES for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Smt.Remya James, Assistant Professor in the Department of Zoology at St. Joseph's College for Women, Alappuzha from Academic Level-11 to Academic Level-12, w.e.f 01.02.2022 FN as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C46**      ***St. Joseph's College for Women, Alappuzha – CAS Placement/ Promotion of Dr. Rose Leena Thomas, Department of Physics from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.***

**23862/Ac F III/2021/UOK**

The Principal, St. Joseph's College for Women, Alappuzha has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Rose Leena Thomas, Assistant Professor in the Department of Physics of the College from Academic Level 11 to Academic Level 12, w.e.f 01.08.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Physics, Mahatma Gandhi University, Kottayam, May 2005, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - Physics, Cochin University of Science and Technology, 22.02.2014
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	25.09.1982
6.	Date of first entry into Service	01.08.2014 FN
7.	Date of Placement to Academic Level 11	01.08.2018 FN
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	31.07.2023 AN
10.	Proposed Date of the Placement / Promotion	01.08.2023 FN
11.	Date of Retirement	31.03.2043
12.	Assessment Period	01.08.2018 FN - 31.07.2023 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed of	2 years on account of Ph.D
15.	UGC Regulations applied	UGC Regulations 2018

<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><i>Any two of the following:</i>            Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)</p> <p><b>OR</b>            Completed MOOCs Course (With e-certification)</p> <p><b>OR</b>            Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p><b>Required</b>            1.Participated in the online Refresher Course on Astronomy and Astrophysics 2020 organized by Teaching Learning Centre of IUCAA under PMMMNMT Scheme of MHRD, Government of India from 11.05.2020 to 12.06.2020.            2.. Attended the Science Academies' Refresher Course in 'Theoretical Physics', jointly organised by Indian Academy of Sciences, Bengalaru, Indian National Science Academy, New Delhi and The National Academy of Sciences, India Prayagraj, from 15.06.2023 to 01.07.2023.</p> <p><b>Additional</b>            *3. Successfully completed one-week online Short-term Faculty Development Programme on "Effective Learning and Teaching through MOODLE"delivered in blended mode as MOOC with four quadrants, organized by IQAC, St.Joseph's College for Women, Alappuzha in collaboration with the Kerala State Higher Education Council, from 10.07.2022 to 16.07.2022.</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	26.06.2024
20.	Date of meeting of the Screening Committee	18.07.2024
21.	Quorum of the Screening committee ( <i>THREE members including ONE Subject Expert</i> )	YES - FOUR members including TWO Subject Experts
<p><b>VI. Recommendation of Screening-cum-Evaluation Committee:</b>            The Committee has scrutinized the PBAS records of the work done by the teacher and her service records. The activities related to various categories have been verified and the Committee found that the teacher has sufficient grades in each category.</p> <p>After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Rose Leena Thomas, is found qualified for promotion to the post of Assistant Professor (Academic Level 12/ AGP 8000) with effect from 01.08.2023 FN and hence, the Committee recommends Dr. Rose Leena Thomas, for the promotion to the post of Assistant Professor (Academic Level 12 / AGP 8000) with effect from 01.08.2023 FN.</p>		
<p><b>VII. Remarks on the Proposal:</b>            *As per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC,KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.</p>		

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Rose Leena Thomas, Assistant Professor in the Department of Physics at St. Joseph's College for Women, Alappuzha from Academic Level 11 to Academic Level 12, w.e.f 01.08.2023 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr. Rose Leena Thomas, Assistant Professor in the Department of Physics at St. Joseph's College for Women, Alappuzha from Academic Level 11 to Academic Level 12, w.e.f 01.08.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C47** ***St. Joseph's College for Women, Alappuzha – CAS Placement/ Promotion of Smt. Sandya A K, Department of History from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.***

**23858/Ac F III/2021/UOK**

The Principal, St. Joseph's College for Women, Alappuzha has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Sandya A K, Assistant Professor in the Department of History of the College from Academic Level 11 to Academic Level 12, w.e.f 06.08.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - History, University of Calicut, September 2007, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination/ Qualifying Date	UGC-NET - History, 24.06.2007
4.	Ph.D - Subject, University, Date of award	NIL
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	21.02.1983
6.	Date of first entry into Service	06.08.2012 FN
7.	Date of Placement to Academic Level 11	06.08.2018 FN
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	05.08.2023 AN
10.	Proposed Date of the Placement / Promotion	06.08.2023 FN
11.	Date of Retirement	31.03.2039
12.	Assessment Period	06.08.2018 FN - 05.08.2023 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed of	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology	1. Successfully completed one-week online Short-Term Faculty Development Programme

	<p>course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)</p> <p><b>OR</b></p> <p>Completed MOOCs Course (With e-certification)</p> <p><b>OR</b></p> <p>Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p>on "Pedagogical and E-Learning Tools for Teaching" delivered in asynchronous mode as MOOC with four quadrants, organized by Sanathana Dharma College, Alappuzha in collaboration with the Kerala State Higher Education Council, from 04.08.2020 to 10.08.2020.</p> <p>2. Participated in the one-week Short-Term course in Humanities and Social Theory (Interdisciplinary) conducted by the Department of History, M.S.M College in collaboration with UGC-HRDC, University of Kerala from 07.10.2020 to 14.10.2020.</p> <p>3. Successfully completed one-week online Short-Term Faculty Development Programme on "Effective Teaching and Learning through MOODLE" delivered in blended mode as MOOC with four quadrants, organized by IQAC, St. Joseph's College for Women, Alappuzha in collaboration with the Kerala State Higher Education Council, from 10.07.2022 to 16.07.2022.</p> <p>4. Successfully completed online two-week Interdisciplinary Refresher Course in "Advanced Research Methodology" organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 21.06.2023 to 05.07.2023.</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	12.03.2024
20.	Date of meeting of the Screening Committee	16.04.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
<p><b>VI. Recommendation of Screening-cum-Evaluation Committee:</b></p> <p>The Committee has scrutinized the PBAS records of the work done by the teacher and her service records. The activities related to various categories have been verified and the Committee found that the teacher has sufficient grades in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Smt. Sandya A K, is found qualified for promotion to the post of Assistant Professor (Academic Level 12/ AGP 8000) with effect from 06.08.2023 FN and hence, the Committee recommends Smt. Sandya A K, for the promotion to the post of Assistant Professor (Academic Level 12/ AGP 8000) with effect from 06.08.2023 FN.</p>		
<p><b>VII. Remarks on the Proposal:</b></p> <p>*As per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.</p>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt.Sandya A K, Assistant Professor in the Department of History at St. Joseph's College for Women, Alappuzha from Academic Level 11 to Academic Level 12, w.e.f 06.08.2023 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Sandya A.K, Assistant Professor in the Department of History at St. Joseph's College for Women, Alappuzha from Academic Level 11 to Academic Level 12, w.e.f 06.08.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C48**     *St. Joseph's College for Women, Alappuzha – CAS Placement/ Promotion of Dr. Sharon D'Cunha, Assistant Professor, Department of English from Academic Level 11 to Academic Level 12- Approval of – reg.*

**27813/Ac F III/2021/UOK**

The DDO, St. Joseph's College for Women, Alappuzha has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Sharon D'Cunha, Assistant Professor in the Department of English of the College from Academic Level 11 to Academic Level 12, w.e.f 13.12.2021 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - English Language and Literature, University of Kerala, July 2009, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination/ Qualifying Date	UGC-NET - English, 28.12.2008
4.	Ph.D - Subject, University, Date of award	Ph.D- English, University of Kerala, 23.10.2020
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	11.05.1987
6.	Date of first entry into service	13.12.2010 FN
7.	Date of Placement to Academic Level 11	13.12.2016 FN
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement/ Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	12.12.2021 AN
10.	Proposed Date of the Placement / Promotion	13.12.2021 FN
11.	Date of Retirement	31.05.2043
12.	Assessment Period	13.12.2016 FN - 12.12.2021 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology	1. Successfully completed a two-week Faculty Development Programme on "Research

	<p>course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)</p> <p><b>OR</b></p> <p>Completed MOOCs Course (With e-certification)</p> <p><b>OR</b></p> <p>Contribution towards development of e-content in 4-quadrant - (at least one quadrant)-minimum of 10 modules</p>	<p>Methodology", organized by PMMMNMTT - Ramanujan College, University of Delhi from 01.10.2020 to 15.10.2020.</p> <p>2. Successfully completed online 2-week Inter-Disciplinary Refresher Course/ Faculty Development Programme on "Managing Online Classes and Co-creating MOOCs 5.0", organized by PMMMNMTT - Ramanujan College, University of Delhi from 11.05.2021 to 25.05.2021.</p> <p>3. Successfully completed one-week online Short-Term Faculty Development Programme on "Effective Teaching and Learning Through Moodle", delivered in blended mode as MOOC with four quadrants organized by IQAC, St. Joseph's College for Women, Alappuzha in collaboration with The Kerala State Higher Education Council, from 10.07.2022 to 16.07.2022.</p> <p>4. Successfully completed one-week online Faculty Development Programme on "Academic Administration", organized by PMMMNMTT - Ramanujan College, University of Delhi from 06.08.2022 to 12.08.2022.</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	12.03.2024
20.	Date of meeting of the Screening Committee	25.07.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - THREE members including ONE Subject Expert
<p><b>VI. Recommendation of Screening-cum-Evaluation Committee:</b></p> <p>The Committee has scrutinized the PBAS records of the work done by the teacher and her service records. The activities related to various categories have been verified and the Committee found that the teacher has sufficient grades in each category.</p> <p>After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Sharon D'Cunha is found qualified for promotion to the post of Assistant Professor (Academic Level 12/ AGP 8000) with effect from 13.12.2021 FN and hence, the Committee recommends Dr.Sharon D'Cunha for the promotion to the post of Assistant Professor (Academic Level 12 / AGP 8000) with effect from 13.12.2021 FN.</p>		
<p><b>VII. Remarks on the Proposal:</b></p> <p>As per UO NO: 1633/2022/UOK dated 02.03.2022, the teacher in reference was granted approval for the appointment of Assistant Professor (Academic Level 11) w.e.f 13.12.2016. While granting the said approval, the teacher availed the benefit of Clause 6.3 VIII of UGC Regulations 2018 which did not mandate Orientation course and Refresher Course for promotion due under CAS up to 31st December 2018. Accordingly, the two-week FDP attended by her from 01.10.2020 to 15.10.2020 was not considered for the said promotion.</p> <p>As per the proforma submitted for the Placement/ Promotion to Assistant Professor (Academic Level 12) no claim is seen made for the above said FDP. Instead, she claimed one two-weeks RC from 11.05.2021 to 25.05.2021 along with one-week short term courses from 10.07.2022 to 16.07.2022 and 06.08.2022 to 12.08.2022. But, as per U.O No. Ac.F II/9899/2023/UOK dated</p>		



06.12.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time.

Anyhow, the teacher is otherwise eligible for Placement/ Promotion to Assistant Professor (Academic Level 12), either by taking consideration of (1) FDP from 01.10.2020 to 15.10.2020 and RC from 11.05.2021 to 25.05.2021.

OR

(2) RC from 11.05.2021 to 25.05.2021 along with two one-week short term courses from 10.07.2022 to 16.07.2022 and 06.08.2022 to 12.08.2022, availing the benefit of UGC-3rd Amendment, to complete required RC's by 31.12.2023.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of *Dr. Sharon D'Cunha*, Assistant Professor in the Department of English at St. Joseph's College for Women, Alappuzha from Academic Level 11 to Academic Level 12, w.e.f 13.12.2021 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Sharon D'Cunha, Assistant Professor in the Department of English at St. Joseph's College for Women, Alappuzha from Academic Level 11 to Academic Level 12, w.e.f 13.12.2021 FN, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C49** *SN College, Kollam – CAS Placement/ Promotion of Dr.Dhanya R, Department of Commerce, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12)- Approval of – reg.*

**32172/Ac F III/2024/UOK**

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Dhanya R, Assistant Professor in the Department of Commerce of the College from Academic Level 11 to Academic Level 12, w.e.f 25.10.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Com - University of Kerala, May 2006, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	UGC-NET - Commerce, 30.11.2011
4.	Ph.D - Subject, University, Date of award	Ph.D - Commerce, University of Kerala, 10.12.2020
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	07.05.1984
6.	Date of first entry into Service	25.10.2012 FN (SN College, Alathur - under University of Calicut)
7.	Date of Placement to Academic Level 11	25.10.2018 FN (University of Kerala)
<b>III. Details of the proposed Placemat / Promotion</b>		

8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	24.10.2023 AN
10.	Proposed Date of the Placement / Promotion	25.10.2023 FN
11.	Date of Retirement	31.05.2040
12.	Assessment Period	25.10.2018 FN - 24.10.2023 AN
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed of	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><u>Any two of the following:</u>            Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)  <b>OR</b>            Completed MOOCs Course (With e-certification)  <b>OR</b>            Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p><b>Required</b>            1.Successfully completed the "Refresher Course on Research Methodology for Faculty of Social Sciences" organized by UGC-HRDC, University of Hyderabad from 21.07.2020 to 03.08.2020.            2..Successfully completed two-week Faculty Development Programme on "Quantitative Methods for Data Analysis", organized by Teaching Learning Centre, Ramanujan College, University of Delhi under PMMMNMTT from 12.08.2020 to 25.08.2020.  <b>Additional</b>            3.Successfully completed two-week online Faculty Development Programme on "Learning Advanced E-tools for MOOCs Development &amp; Research", organised by Teaching Learning Centre, Ramanujan College, University of Delhi and Motilal Nehru College (E), University of Delhi under PMMMNMTT from 01.09.2020 to 14.09.2020.</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	18.03.2024
20.	Date of meeting of the Screening Committee	11.04.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
<p><b>VI. Recommendation of Screening-cum-Evaluation Committee:</b>            The Committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The Grades/API scores required have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS.            After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Dhanya R, is found qualified for promotion to the post of Assistant Professor (Academic Level 12) with effect from 25.10.2023 FN and therefore, the Committee recommends Dr. Dhanya R for promotion to the post of Assistant Professor (Academic Level 12) with effect from 25.10.2023 FN.</p>		
<b>VII. Remarks on the Proposal:</b> NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Dhanya R, Assistant Professor in the Department of Commerce at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 25.10.2023 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Dhanya.R, Assistant Professor in the Department of Commerce at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 25.10.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C50**     ***SN College, Kollam – CAS Placement/ Promotion of Dr. Jissa S, Assistant Professor, Department of Political Science from Academic Level 11 to Academic Level 12- Approval of – reg.***

**17845/Ac F III/2022/UOK**

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Jissa S, Assistant Professor in the Department of Political Science of the College from Academic Level 11 to Academic Level 12, w.e.f 09.10.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Political Science, University of Kerala, 2007, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	UGC-NET - Political Science, 08.10.2010
4.	Ph.D - Subject, University, Date of award	Ph.D - Political Science, University of Kerala, 09.05.2024
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	30.05.1979
6.	Date of first entry into Service	09.10.2012 FN
7.	Date of Placement to Academic Level 11	09.10.2018 FN
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	08.10.2023 AN
10.	Proposed Date of the Placement / Promotion	09.10.2023 FN
11.	Date of Retirement	31.05.2035
12.	Assessment Period	09.10.2018 FN - 08.10.2023 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/	1.Successfully completed 4 <sup>th</sup> online Short-Term Course on Research Paper Writing"

	Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) <b>OR</b> Completed MOOCs Course (With e-certification) <b>OR</b> Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	organized by UGC-HRDC, Gujarat University, Ahmedabad from 24.05.2021 to 30.05.2021. 2. Successfully completed online Two-weeks Inter-Disciplinary Refresher Course/ Faculty Development Programme on "Managing Online Classes and Co-creating MOOCs (Level 2)", organized by PMMMNMTT -Ramanujan College, University of Delhi from 02.06.2021 to 16.06.2021. 3. Successfully completed online one-week Faculty Development Programme on "Research Design & Research Method", organized by PMMMNMTT - Ramanujan College, University of Delhi from 14.05.2022 to 20.05.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES

#### **V. Screening-cum-Evaluation Committee**

19.	Date of intimating the validity of the panel to EA	22.06.2024
20.	Date of meeting of the Screening Committee	31.07.2024
21.	Quorum of the Screening committee (Three members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts

#### **VI. Recommendation of Screening-cum-Evaluation Committee:**

The Committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category.

After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Selection Committee found that Dr. Jissa S is qualified for promotion to the post of Assistant Professor (Academic Level 12). Therefore, the Committee recommends the promotion of Dr. Jissa S to the post of Assistant Professor (Academic Level 12) with effect from 09.10.2023 FN.

#### **VII. Remarks on the Proposal: NIL**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of *Dr. Jissa S*, Assistant Professor in the Department of Political Science at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 09.10.2023 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

#### **Recommendation: -**

**The Committee considered the proposal regarding the Placement/ Promotion of Dr. Jissa S, Assistant Professor in the Department of Political Science at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 09.10.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.**

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C51 SN College, Kollam – CAS Placement/ Promotion of Smt.Minnu S, Assistant Professor, Department of Political Science from Academic Level 11 to Academic Level 12- Approval of – reg.**

**17405/Ac F III/2022/UOK**

The DDO, SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Minnu S, Assistant Professor in the Department of Political Science of the College from Academic Level 11 to Academic Level 12, w.e.f 10.10.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Politics, University of Kerala, June 2004, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	UGC-NET - Political Science, December 2003
4.	Ph.D - Subject, University, Date of award	NIL
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	16.04.1982
6.	Date of first entry into Service	10.10.2012 FN
7.	Date of Placement to Academic Level 11	10.10.2018 FN
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	09.10.2023 AN
10.	Proposed Date of the Placement / Promotion	10.10.2023 FN
11.	Date of Retirement	30.04.2038
12.	Assessment Period	10.10.2018 FN - 09.10.2023 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><u>Any two of the following:</u></p> <p>Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)</p> <p><b>OR</b></p> <p>Completed MOOCs Course (With e-certification)</p> <p><b>OR</b></p> <p>Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p>1. Participated in the two-weeks online Refresher Course in "Political Science and Public Administration", organized by UGC-HRDC - Osmania University, Hyderabad from 28.09.2020 to 12.10.2020.</p> <p>2. Participated in the UGC sponsored live two-weeks online Refresher Course in "Women's Studies and Women Empowerment (Multidisciplinary)" conducted by UGC-HRDC, University of Kerala, from 21.01.2022 to 03.02.2022.</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		

19.	Date of intimating the validity of the panel to EA	22.06.2024
20.	Date of meeting of the Screening Committee	31.07.2024
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts

**VI. Recommendation of Screening-cum-Evaluation Committee:**

The Committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category.

After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Selection Committee found that Smt. Minnu S is qualified for promotion to the post of Assistant Professor (Academic Level 12). Therefore, the Committee recommends the promotion of Smt. Minnu S to the post of Assistant Professor (Academic Level 12) with effect from 10.10.2023 FN.

**VII. Remarks on the Proposal: NIL**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of *Smt. Minnu S*, Assistant Professor in the Department of Political Science at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 10.10.2023 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Minnu.S, Assistant Professor in the Department of Political Science at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 10.10.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C52 SN College, Kollam - CAS Placement/ Promotion of Smt.Neethulekshmy.U, Assistant Professor, Department of Political Science from Academic Level 11 to Academic Level 12- Approval of – reg.**

**562/Ac F III/2022/UOK**

The DDO, SN College, Kollam has forwarded proposal for the approval of CAS Placement/ Promotion of Smt. Neethulekshmy U, Assistant Professor in the Department of Political Science of the College from Academic Level 11 to Academic Level 12, w.e.f 08.10.2023 FN. [Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee](#) duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT / PROMOTION		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA -Political Science, University of Madras, April 2008, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	UGC-NET - Political Science, 13.06.2011
4.	Ph.D - Subject, University, Date of award	NIL
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	20.05.1986
6.	Date of first entry into Service	08.10.2012 FN

7.	Date of Placement to Academic Level 11	08.10.2018 FN
<b>III. Details of the proposed Placemat/ Promotion</b>		
8.	Post to which Placement / Promotion proposed	<b>Assistant Professor (Academic Level 12)</b>
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	07.10.2023 AN
10.	Proposed Date of the Placement / Promotion	<b>08.10.2023 FN</b>
11.	Date of Retirement	31.05.2042
12.	Assessment Period	08.10.2018 FN - 07.10.2023 AN
13.	L.W.A availed during the assessment period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><u>Any two of the following:</u>            Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)  <b>OR</b>            Completed MOOCs Course (With e-certification)  <b>OR</b>            Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p><b>Required</b>            1.Participated in the three-week online Refresher Course in "Human Rights (Multidisciplinary)", conducted by UGC-HRDC - University of Kerala from 08.10.2018 to 29.10.2018.            2. Participated in the UGC sponsored two-week online Refresher Course in "Political Science and Public Administration "conducted by UGC-HRDC, Osmania University, Hyderabad from 28.09.2020 to 12.10.2020.  <b>Additional</b>            3.Participated in two-week UGC-Sponsored live online Refresher Course in "Human Rights (Multidisciplinary)", conducted by UGC - HRDC - University of Kerala from 08.06.2022 to 21.06.2022.</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	22.06.2024
20.	Date of meeting of the Screening Committee	31.07.2024
21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b>		
<p>The Committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category.</p> <p>After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Committee found that Smt. Neethulekshmy U is qualified for promotion to the post of Assistant Professor (Academic Level 12). Therefore, the Committee recommends the promotion of Smt.Neethulekshmy U to the post of Assistant Professor (Academic Level 12) with effect from 08.10.2023 FN.</p>		
<b>VII. Remarks on the Proposal:</b>		
<p>The name of the teacher in reference is marked as 'NEETHU LEKSHMY U' in her SSLC Book and UGC-NET qualifying certificate whereas 'NEETHULEKSHMY U'(one word - without space in between) in all other academic as well as official records. The teacher has therefore submitted an affidavit stating that her correct and original name is 'Neethulekshmy U'. It is also stated that both the names refer to herself and she wishes to continue using the name 'Neethulekshmy U' in all her future records and official documents.</p>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Neethulekshmy U, Assistant Professor in the Department of Political Science at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 08.10.2023 FN, as per UGC Regulations 2018 is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Smt. Neethulekshmy U, Assistant Professor in the Department of Political Science at SN College, Kollam from Academic Level 11 to Academic Level 12, w.e.f 08.10.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C53** ***St. Joseph's College for Women, Alappuzha – CAS Placement/ Promotion of Dr. Anju M Neeliyara, Department of Home Science, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.***

**55793/Ac F III/2024/UOK**

The DDO, St. Joseph's College for Women, Alappuzha, has forwarded a proposal for the approval of CAS Placement/Promotion of Dr. Anju M Neeliyara in the Department of Home Science of the college from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 02.11.2019 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - University, Year of passing, Class / Percentage	M.Sc Home Science (Food Science and Nutrition) - Kerala Agricultural University, Thrissur, May 1998, with OGPA 9.1 / 10.0 points
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying date	UGC-NET - Home Science, Examination held in June 2002
4.	Ph.D - Subject, University, Date of award	Ph.D - Home Science, Mahatma Gandhi University, Kottayam, 16.07.2016
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	11.03.1973
6.	Date of first entry into Service	02.11.2005 FN
7.	Date of Placement to Academic Level 11	02.11.2011 FN
8.	Date of Placement to Academic Level 12	02.11.2016 FN
<b>III. Details of the proposed Promotion</b>		
9.	Post to which Placement / Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor Academic Level 12	01.11.2019 AN
11.	Proposed Date of the Placement / Promotion	02.11.2019 FN
12.	Date of Retirement	31.03.2029
13.	Assessment Period	02.11.2016 FN - 01.11.2019 AN



14.	LWA availed during the assessment period	NIL
15.	Details of relaxation already availed of	NIL
16.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	YES
18.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	YES
19.	<p><b><u>Any one of the following:</u></b></p> <p>Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period.(or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)</p> <p><b>OR</b></p> <p>Completed one MOOCs Course (With e-certification)</p> <p><b>OR</b></p> <p>Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules</p>	<p><b><u>Required</u></b></p> <p>1.Participated in the UGC sponsored Special Winter School (Refresher Course - Multidisciplinary) conducted by UGC-HRDC, University of Kerala from 30.11.2017 to 20.12.2017.</p> <p><b><u>Additional</u></b></p> <p>2.Participated in the UGC sponsored Refresher Course in Home Science conducted by UGC-HRDC, Bangalore University from 07.03.2019 to 27.03.2019.</p> <p>3.Participated in the UGC sponsored One-week Short Term Course in MOOCs, E-Content Development and Open Educational Resources conducted by UGC-HRDC, University of Kerala from 25.09.2019 to 01.10.2019.</p>
20.	‘Satisfactory’ or ‘Good’ grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
<b>V. Selection Committee</b>		
21.	Date of intimating the validity of the panel to EA	23.07.2024
22.	Date of meeting of the Selection Committee	24.08.2024
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including THREE Subject Experts
<b>VI. Recommendation of Selection Committee:</b>		
<p>The committee has carefully scrutinized the PBAS records of the work done and service records of Dr. Anju M Neeliyara for the assessment period. The API grades for various categories has been verified and the Committee found that the candidate has sufficient grade in each category.</p> <p>After a detailed evaluation and interviewing Dr. Anju M Neeliyara, the performance of the candidate is found to be satisfactory and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Anju M Neeliyara is found qualified for promotion to the post of Associate Professor (Academic Level 13A) with effect from 02.11.2019 FN and hence, the Selection Committee recommends Dr. Anju M Neeliyara for promotion to the post of Associate Professor (Academic Level 13A) with effect from 02.11.2019 FN.</p>		
<b>VII. Remarks on the Proposal:</b> NIL		

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Anju M Neeliyara in the Department of Home Science at *St. Joseph's College for Women, Alappuzha* from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 02.11.2019 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Anju M Neeliyara in the Department of Home Science at St. Joseph's College for Women, Alappuzha from Assistant Professor (Academic Level-12) to Associate Professor (Academic Level-13A), w.e.f 02.11.2019 FN, as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C54** *St. Joseph's College for Women, Alappuzha – CAS Placement/ Promotion of Dr.Binitha Benny, Department of Mathematics –from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.*

10270/Ac F III/2023/UOK

The DDO, St. Joseph's College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Binitha Benny in the Department of Mathematics of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 07.01.2024 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Mathematics, University of Kerala, April 2003, First Class
2.	M.Phil - Subject, University, Year of passing	M.Phil - Mathematics, Cochin University of Science and Technology, Kochi, August 2009
3.	NET /SLET - Subject, Date of Examination / Qualifying date	Joint CSIR-UGC NET - Mathematical Sciences, 20.12.2009
4.	Ph.D -Subject, University, Date of award	Ph.D - Mathematics, Cochin University of Science and Technology, Kochi, 16.02.2019
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	20.10.1980
6.	Date of first entry into Service	13.12.2010 FN
7.	Date of Placement to Academic Level 11	07.01.2016 FN*
8.	Date of Placement to Academic Level 12	07.01.2021 FN
<b>III. Details of the proposed Promotion</b>		
9.	Post to which Placement/Promotion proposed	<b>Associate Professor (Academic Level 13A)</b>
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	06.01.2024 AN
11.	Proposed Date of the Placement / Promotion	07.01.2024 FN
12.	Date of retirement	31.03.2037
13.	Assessment Period	07.01.2021 FN - 06.01.2024 AN
14.	LWA availed during the assessment period	NIL
15.	Details of relaxation already availed	1 year on account of M.Phil Degree
16.	UGC Regulations applied	UGC Regulations, 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant / allied / relevant discipline.	YES

19.	<p><u>Any one of the following:</u> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)</p> <p><b>OR</b> Completed one MOOCs Course (With e-certification)</p> <p><b>OR</b> Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules</p>	<p>1. Successfully completed one-week online National Faculty Development Programme in "Outcome Based Education: Paradigm Shift in Higher Education" jointly organized by St. Francis Institute of Management and Research, Borivali West, Mumbai and Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under PMMMNMTT under Ministry of Education, from 06.05.2023 to 12.05.2023.</p> <p>2. Successfully completed two weeks Refresher Course in Mathematics ( Theme : Python and Vedic Mathematics) organized by PMMMNMTT - Ramanujan College, University of Delhi in collaboration with Sri. Jayachamarajendra College of Engineering, JSS Science and Technology University, Mysuru from 13.07.2023 to 26.07.2023.</p>
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES

#### **V. Selection Committee**

21.	Date of intimating the validity of the panel to EA	28.07.2024
22.	Date of meeting of the Selection Committee	14.08.2024
23.	Quorum of the Selection committee (Five members including Two Subject Experts)	YES - SIX members including THREE Subject Experts

#### **VI. Recommendation of Selection Committee:**

The committee has carefully scrutinized the PBAS records of the work done and the service records of Dr. Binitha Benny for the assessment period. The API grade for various categories has been verified and the Committee found that Dr. Binitha Benny has sufficient grade in each category.

After a detailed evaluation and interviewing Dr. Binitha Benny, the performance of the teacher is found to be satisfactory and taking into consideration the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr. Binitha Benny is found qualified for promotion to the post of Associate Professor (Academic Level 13A/ Stage-IV) with effect from 07.01.2024. Hence, the Selection Committee recommends Dr. Binitha Benny for promotion to the post of Associate Professor (Academic Level 13A/ Stage-IV) with effect from 07.01.2024 FN.

#### **VII. Remarks on the Proposal: NIL**

\* Delayed - as availed LWA for 25 days from 04.11.2014 to 28.11.2014

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of Dr. Binitha Benny, in the Department of Mathematics, St. Joseph's College for Women, Alappuzha from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 07.01.2024 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

#### **Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Binitha Benny, in the Department of Mathematics, St. Joseph's College for Women, Alappuzha from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 07.01.2024 FN, as per UGC Regulations 2018 and recommended to approve the same.*

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C55 St. Joseph's College for Women, Alappuzha – CAS Placement/ Promotion of Dr. Rejimol Jose, Department of Malayalam, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg.**

23498/Ac F III/2023/UOK

The DDO, St. Joseph's College for Women, Alappuzha has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Rejimol Jose, in the Department of Malayalam, of the College from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 20.09.2019 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I. Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - Malayalam Language and Literature, University of Kerala, 2000, Second Class with 56.75%
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET /SLET - Subject, Date of Examination / Qualifying date	UGC-NET - Malayalam, December 1999
4.	Ph.D -Subject, University, Date of award	Ph.D - Malayalam, Mahatma Gandhi University, Kottayam, 16.07.2016
<b>II. Verified data from the Service Book</b>		
5.	Date of Birth	21.01.1973
6.	Date of first entry into service	20.09.2005 FN
7.	Date of Placement to Academic Level 11	20.09.2011 FN
8.	Date of Placement to Academic Level 12	20.09.2016 FN
<b>III. Details of the proposed Promotion</b>		
9.	Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10.	Date of completion of Service as Assistant Professor (Academic Level 12)	19.09.2019 AN
11.	Proposed Date of the Placement / Promotion	20.09.2019 FN
12.	Date of retirement	31.03.2029
13.	Assessment Period	20.09.2016 FN - 19.09.2019 AN
14.	LWA availed during the assessment period	NIL
15.	Details of relaxation already availed	NIL
16.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in (Academic Level 12).	YES
18.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	YES
19.	<u>Any one of the following:</u> Completed one course/programme from amongst the categories of Refresher Courses/ Methodology Workshop/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) <b>OR</b>	Participated in the UGC sponsored three-weeks Refresher Course in Women's Studies and Women Empowerment (Multidisciplinary) conducted by UGC-HRDC, University of Kerala from 24.01.2019 to 14.02.2019.

	Completed one MOOCs Course (With e-certification) <b>OR</b> Contribution towards development of e-content in 4-quadrant (at least one quadrant) - minimum of 10 modules	
20.	'Satisfactory' or 'Good' grade in the APAR- at least 2 of the last 3 years of Assessment Period.	YES
<b>V. Selection Committee</b>		
21.	Date of intimating the validity of the panel to EA	27.07.2024
22.	Date of meeting of the Selection Committee	12.09.2024
23.	Quorum of the Selection committee (FIVE members including TWO Subject Experts)	YES - SIX members including THREE Subject Experts
<b>VI. Recommendation of Selection Committee:</b>		
<p>The committee has carefully scrutinized the PBAS records of the work done and the service records of Dr. Rejimol Jose for the assessment period. The API grade for various categories has been verified and the Committee found that Dr. Rejimol Jose has sufficient grade in each category.</p> <p>After a detailed evaluation and interviewing Dr. Rejimol Jose, the performance of the teacher is found to be satisfactory and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, Dr. Rejimol Jose is found qualified for promotion to the post of Associate Professor (Academic Level 13A/ Stage-IV) with effect from 20.09.2019. Hence, the Selection Committee recommends Dr. Rejimol Jose for promotion to the post of Associate Professor (Academic Level 13A/ Stage-IV) with effect from 20.09.2019 FN.</p>		
<b>VII. Remarks on the Proposal:</b> NIL		

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/ Promotion of *Dr. Rejimol Jose* in the Department of Malayalam, St. Joseph's College for Women, Alappuzha from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 20.09.2019 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Rejimol Jose in the Department of Malayalam, St. Joseph's College for Women, Alappuzha from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 20.09.2019 FN, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C56**     *SN College, Kollam – CAS Placement/ Promotion of Dr. Jisha S, Department of Zoology, from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) - Approval of – reg.*

**48536/Ac F III/2024/UOK**

The D.D.O., SN College, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Jisha S, Associate Professor (Academic Level 13 A), Department of Zoology as Professor (Academic Level 14), w.e.f 04.11.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
<b>I. Qualifications of the teacher</b>		
1.	Master's Degree - University, Year of passing & Class/percentage	M.Sc Zoology - University of Kerala with First Class in 1997
2.	M.Phil - University & Year of passing	M.Phil Zoology - University of Kerala in November, 1997
3.	NET / SLET - with Subject	Qualified UGC-NET in Environmental Science, conducted by Agricultural Scientists Recruitment Board, New Delhi, recognised by UGC/CSIR, in June 2004.
4.	Ph.D - Subject, University & Date of award.	Ph.D in Aquatic Biology and Fisheries - University of Kerala - awarded on 28.11.2003. Eligibility Certificate dated 28.07.2017. Recognized as an eligible qualification for the purpose of employment in the field of Zoology.
<b>II. Verified data from the service book</b>		
5.	Date of Birth	06.05.1975
6.	Date of first entry into service	06.12.2004 FN
7.	Date of Placement to Academic Level 11	06.12.2008 FN
8.	Date of Placement to Academic Level 12	06.12.2013 FN
9.	Date of Placement to Academic Level 13 A	06.12.2016 FN
<b>III. Details of the Proposed promotion</b>		
10.	Post to which Placement/Promotion proposed	<i>Professor - Academic Level 14</i>
11.	Date of completion of Service as <i>Associate Professor Academic Level 13A</i>	03.11.2023 AN
12.	Proposed Date of the Placement/Promotion	04.11.2023 FN
13.	Date of retirement	31.05.2031
14.	Assessment Period	03.11.2020 - 03.11.2023 AN*
15.	L.W.A availed during the assessment period	NIL
16.	Details of relaxation already availed	NIL
17.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.IV)</b>		
18.	Completed three years of service as Associate Professor in Academic Level 13 A.	YES
19.	A Ph.D Degree in Subject relevant/ allied/ relevant discipline.	YES
20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.	YES
21.	A minimum of 110 Research score	Acquired research score of 608.1 as per the API Score Sheet
22.	'Satisfactory' or 'Good' in the APAR- at least 2 of the last 3 years of Assessment Period.	Acquired three 'Good' grades in the three years of assessment period
<b>V. Selection Committee</b>		
23.	Date of issuance of communication to the members in the panel	20.05.2024
24.	Date of meeting of the Selection Committee	24.05.2024
25.	Quorum of the Selection committee	YES – 6 (six) members including 3(three) Subject Experts
<b>VI. Recommendation of Selection committee:</b>		
The committee has carefully scrutinized the PBAS records of the work done by the teacher and her service records. The API scores for various categories have been verified and the Committee		

found that the teacher has sufficient scores in each category. After making a detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Selection Committee found that Dr. S Jisha is qualified for promotion to the post of Professor (Academic Level-14) with effect from 04.11.2023.

*\*The Committee also offered remarks that the candidate published the last publication on 03.11.2023 and is eligible to be placed as Professor (Academic Level-14) w.e.f 04.11.2023 and hence, the Selection Committee recommends Dr. Jisha S for promotion to the post of Professor (Academic Level-14) with effect from 04.11.2023 FN.*

#### **VII. Remarks on the proposal: NIL**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Jisha S in the Department of Zoology at SN College, Kollam from Associate Professor (Academic Level-13A) to Professor (Academic Level-14), w.e.f 04.11.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

#### **Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Jisha.S in the Department of Zoology at SN College, Kollam from Associate Professor (Academic Level-13A) to Professor (Academic Level-14), w.e.f 04.11.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.*

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

#### **Item No.18.105. C57 SN College, Kollam – CAS Placement/ Promotion of Dr.Manoj S.V, Department of Chemistry, from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) - Approval of – reg.**

**39115/Ac F III/2021/UOK**

The DDO, SN College, Kollam, has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Manoj S V in the Department of Chemistry of the College from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 15.09.2021 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Chemistry, University of Calicut, April 1993 - First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET /SLET - Subject, Date of Examination / Qualifying date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - Faculty of Science ,University of Rajasthan, Jaipur, 12.05.1999
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	20.05.1971
6.	Date of first entry into service	13.12.2004 FN
7.	Date of Placement to Academic Level 11	13.12.2008 FN
8.	Date of Placement to Academic Level 12	13.12.2013 FN
9.	Date of Placement to Academic Level 13A	13.12.2016 FN

<b>III. Details of the proposed Promotion</b>		
10.	Post to which Placement / Promotion proposed	Professor (Academic Level 14)
11.	Date of completion of Service as Associate Professor (Academic Level 13A)	14.09.2021 AN
12.	Proposed Date of the Placement / Promotion	15.09.2021 FN
13.	Date of retirement	31.05.2027
14.	Assessment Period	15.09.2018 FN - 14.09.2021 AN
15.	LWA availed during the assessment period	NIL
16.	Details of relaxation already availed	2 years of relaxation availed for promotion to Lecturer Senior Scale on account of Ph.D
17.	UGC Regulations applied	UGC Regulations, 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.IV)</b>		
18.	Completed three years of service as Associate Professor in Academic Level 13A.	YES
19.	A Ph.D Degree in Subject relevant/allied/relevant discipline.	*Obtained Ph.D Degree in Faculty of Science, University of Rajasthan. (Subject cannot be ascertained)
20.	A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.	YES
21.	A minimum of 110 Research score	Acquired Score of 186.3 as per API Score Sheet
22.	'Satisfactory' or 'Good' in the APAR- at least 2 of the last 3 years of Assessment Period.	Acquired three Good grades in the three years of assessment period
<b>V. Selection Committee</b>		
23.	Date of intimating the validity of the panel to EA	02.05.2024
24.	Date of meeting of the Selection Committee	23.05.2024
25.	Quorum of the Selection Committee (FIVE members including TWO Subject Experts)	YES - FIVE members including FOUR Subject Experts.
<b>VI. Recommendation of Selection Committee:</b>		
<p>The committee carefully scrutinized the PBAS records and service records of the candidate. The API grades for various categories were verified and the Committee found that the candidate has sufficient scores in each category according to UGC Regulations, 2018. After a detailed evaluation of the performance of the candidate and considering the existing UGC norms, Government Orders and Statutes of the University of Kerala, the Committee found that Dr. S V Manoj is qualified for promotion to the post of Professor (Academic Level-14) with effect from 15.09.2021 FN and hence, the Selection Committee recommends Dr. S V Manoj for promotion to the post of Professor (Academic Level-14) with effect from 15.09.2021 FN.</p>		
<b>VII. Remarks on the proposal:</b>		
<p>1. *According to Clause 6.4.B.IV of UGC Regulations, 2018, a Ph.D. Degree in subject "relevant/allied" discipline is required to be promoted to Professor (Academic Level 14).</p> <p>The teacher in reference has acquired Ph.D Degree from the University of Rajasthan, Jaipur. The certificate for the same as well as the Eligibility Certificate from this University does not bear the subject name, 'Chemistry'. Hence, it is difficult to ascertain whether the Ph.D obtained by the teacher is in the relevant /allied subject.</p> <p>2. The teacher is referred to as 'Manoj S V' in all academic records, Order for initial appointment at SN College, Punalur and that for Lecturer, Senior Scale. But as 'S V Manoj' in the promotion orders for Lecturer, Selection Grade and that for Associate professor (Academic Level 13A). In this scenario, Dr. S V Manoj has produced an affidavit stating that 'Manoj S V' and 'S V Manoj' refer to the same individual, i.e., himself. Accordingly, the name of the teacher is processed as 'Manoj S.V' as in academic records.</p>		



3. Dr. Manoj S.V has completed three years as Associate professor (Academic Level 13A) on 12.12.2019 AN. The Selection Committee has recommended the teacher for promotion to the post of Professor w.e.f 15.09.2021 FN only without mentioning any specific remarks on the arrival of date of promotion.

However, it is seen that the last journal authored by Dr. Manoj S V has been accepted by the publisher on 14.09.2021 and hence, it is assumed that the Selection Committee recommended Dr. Manoj S V to be promoted w.e.f 15.09.2021 FN, ie, the day next to acceptance of the journal by the publisher.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Manoj S V in the Department of Chemistry at SN College, Kollam from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 15.09.2021 FN as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Manoj S.V in the Department of Chemistry at SN College, Kollam from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 15.09.2021 FN as per UGC Regulations 2018 and recommended to approve the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C58**      ***SN College, Chengannur – CAS Placement/ Promotion of Dr. Smitha Sasidharan, Assistant Professor in the Department of Chemistry, from Academic Level 11 to Academic Level 12 - Approval of – reg.***

**11871/Ac F III/2025/UOK**

The DDO, SN College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Smitha Sasidharan, Assistant Professor in the Department of Chemistry of the College from Academic Level 11 to Academic Level 12, w.e.f 10.10.2021 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Chemistry (Inorganic Chemistry), Mahatma Gandhi University, July 2002, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	NIL
4.	Ph.D - Subject, University, Date of award	Ph.D - Chemistry, CUSAT, 29.03.2010
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	28.05.1979
6.	Date of first entry into service	10.10.2012 FN
7.	Date of Placement to Academic Level 11	10.10.2016 FN
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	09.10.2021 AN

10.	Proposed Date of the Placement / Promotion	10.10.2021 FN
11.	Date of Retirement	31.05.2035
12.	Assessment Period	10.10.2016 FN - 09.10.2021 AN
13.	L.W.A without Medical Certificate availed during the assessment period	NIL
14.	Details of relaxation already availed	TWO years on the ground of Ph.D Degree
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><u>Any two of the following:</u>            Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)</p> <p><b>OR</b>            Completed MOOCs Course (With e-certification)</p> <p><b>OR</b>            Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p><b><u>REQUIRED</u></b>            1. Successfully completed one week online Short-term FDP on "Towards a Digital Era of Teaching and Learning" which was delivered as MOOC with four quadrants, organized by KSMDDB College, Sasthamcotta in collaboration with UGC-HRDC, University of Kerala from 12.08.2020 to 18.08.2020.            2. *Successfully completed the SWAYAM ARPIT Online Refresher Course in 'Chemistry for Higher Education' for CAS promotion, with Grade C in the proctored examination held on 21.08.2021 from SGTB Khalsa College, University of Delhi.            3. **Successfully completed one week online Short term FDP (Interdisciplinary) on "Digital Content Management on E-Learning" which was delivered as MOOC with four quadrants, organized by SNCW, Kollam in academic collaboration with The Kerala State Higher Education Council from 13.06.2021 to 19.06.2021.</p> <p><b><u>ADDITIONAL</u></b>            4. Successfully completed one week online Short-term FDP (Interdisciplinary) on "Digital Technologies for E- Learning" which was delivered as MOOC with four quadrants organized by Sree Narayana Mangala College, Maliankara, Ernakulam in collaboration with The Kerala State Higher Education Council from 05.08.2021 to 11.08.2021.</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	11.03.2024
20.	Date of meeting of the Screening Committee	22.08.2024
21.	Quorum of the Screening committee ( <i>THREE members including ONE Subject Expert</i> )	YES - FOUR members including TWO Subject Experts
<p><b>VI. Recommendation of Screening-cum-Evaluation Committee:</b>            The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service records of the teacher. The Grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the</p>		

performance of the teacher and taking into consideration, the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Smitha Sasidharan is found qualified for Promotion to the Post of Assistant Professor (Academic Level 12) w.e.f 10.10.2021 FN and hence, the Committee recommends to promote Dr. Smitha Sasidharan from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) w.e.f 10.10.2021 FN.

**VII. Remarks on the Proposal:**

\* It may be noted that the teacher in reference has completed the SWAYAM ARPIT Online Refresher Course within the assessment period. UGC vide letter no. F.2-16/2002(PS)Pt.F1. FII dated 03.12.2018 had decided to treat the successful completion of the course offered under the ARPIT Programme with 40 hour of instruction material with a proctored examination as equivalent to one Refresher course for the purpose of Career Advancement.

\*\*It may be noted that as per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Smitha Sasidharan, Assistant Professor in the Department of Chemistry at SN College, Chengannur from Academic Level 11 to Academic Level 12, w.e.f 10.10.2021 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr.Smitha Sasidharan, Assistant Professor in the Department of Chemistry at SN College, Chengannur from Academic Level 11 to Academic Level 12, w.e.f 10.10.2021 FN, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C59 SN College, Chengannur – CAS Placement/ Promotion of Dr. Reshmi R, Assistant Professor in the Department of Chemistry, from Academic Level 11 to Academic Level 12 - Approval of –reg.**

68181/Ac F III/2024/UOK

The DDO, SN College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Reshmi R, Assistant Professor in the Department of Chemistry of the College from Academic Level 11 to Academic Level 12, w.e.f 04.10.2021 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>	
<b>I.Qualifications of the Teacher</b>	
1. Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Chemistry, Mahatma Gandhi University, May 2002, First Class
2. M.Phil - Subject, University, Year of passing	M.Phil - Chemistry, CUSAT, September 2004
3. NET/ SLET - Subject, Date of Examination/ Qualifying Date	NIL
4. Ph.D - Subject, University, Date of award	Ph.D - Chemistry, CUSAT 19.08.2010
<b>II.Verified data from the Service Book</b>	

5.	Date of Birth	06.08.1980
6.	Date of first entry into service	04.10.2012 FN
7.	Date of Placement to Academic Level 11	04.10.2016 FN
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	03.10.2021 AN
10.	Proposed Date of the Placement / Promotion	04.10.2021 FN
11.	Date of Retirement	31.03.2037
12.	Assessment Period	04.10.2016 FN - 03.10.2021 AN
13.	L.W.A without Medical Certificate availed during the assessment period	NIL
14.	Details of relaxation already availed	TWO years on the ground of Ph.D Degree
15.	UGC Regulations applied	UGC Regulations 2018
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><u>Any two of the following:</u>            Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)  <b>OR</b>            Completed MOOCs Course (With e-certification)  <b>OR</b>            Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p><b><u>REQUIRED</u></b>            1. Participated in the two weeks Science Academies' Refresher Course in "Chemistry" sponsored by Indian Academy of Sciences, Bengaluru, Indian National Science Academy, New Delhi &amp; The National Academy of Sciences, Allahabad from 27.11.2017 to 11.12.2017.            2. Successfully completed Two Week Online Workshop on 'Comprehensive E- Learning guide for Administrative Work' conducted by PMMMNMTT - Ramanujan College, University of Delhi - from 25.05.2020 to 05.06.2020.  <b><u>ADDITIONAL</u></b>            3. Participated in the Five Day FDP on 'Skill Intensification of Teachers through Technological Integration' organized by School of Legal Studies, CUSAT from 04.11.2019 to 8.11.2019.</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	11.03.2024
20.	Date of meeting of the Screening Committee	22.08.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES - FOUR members including TWO Subject Experts
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b>		
<p>The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service record of the teacher. The Grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration, the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Reshmi R is found qualified Promotion to the Post of Assistant Professor (Academic Level 12) w.e.f 04.10.2021 FN and hence, the Committee recommends to promote Dr. Reshmi R from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) w.e.f 04.10.2021 FN.</p>		
<b>VII. Remarks on the Proposal:</b> NIL		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Dr. Reshmi R Assistant Professor in the Department of Chemistry at SN College, Chengannur from Academic Level 11 to Academic Level 12, w.e.f 04.10.2021 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Reshmi.R, Assistant Professor in the Department of Chemistry at SN College, Chengannur from Academic Level 11 to Academic Level 12, w.e.f 04.10.2021 FN, as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C60** ***Christian College, Chengannur – CAS Placement/ Promotion of Dr.Aneesh S, Department of History, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A)- Approval of – reg. 8626/Ac F III/2022/UOK***

The DDO, Christian College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Aneesh S, in the Department of History from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 03.06.2022 FN. Relevant documents such as Placement Order, API Score Sheet based on Option B, Minutes of the Selection Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT/PROMOTION</b>	
<b>I. Qualifications of the teacher</b>	
1. Master's Degree - Subject - University, Year of passing, Class/percentage	MA - History, University of Kerala, 2005, First Class.
2. M.Phil - Subject - University, Year of passing	NIL
3. NET / SLET - Subject, Date of Examination/Qualifying Date	NET - History, 17.12.2006
4. Ph.D - Subject, University, Date of award	Ph.D in History, University of Kerala, 08.12.2022
<b>II. Verified data from the service book</b>	
5. Date of Birth	02.01.1981
6. Date of first entry into service	03.06.2008 FN
7. Date of Placement to Academic Level 11	03.06.2014 FN
8. Date of Placement to Academic Level 12	03.06.2019 FN
<b>III. Details of the Proposed promotion</b>	
9. Post to which Placement/Promotion proposed	Associate Professor (Academic Level 13A)
10. Date of completion of Service as <b>Assistant Professor Academic Level 12</b>	02.06.2022 AN
11. Proposed Date of the Placement/Promotion	03.06.2022 FN
12. Date of retirement	31.03.2037
13. Assessment Period	03.06.2019 FN - 02.06.2022 AN
14. L.W.A availed without Medical Certificate during the assessment period	NIL
15. Details of relaxation already availed of	NIL

16.	UGC Regulations applied	<i>*UGC Regulations 2018, Option B</i>
<b>IV. Eligibility Criteria (Clause 6.4.B.III)</b>		
17.	Completed three years of service as Assistant Professor in Academic Level 12.	YES
18.	Minimum 3 publications in the entire period as Assistant Professor (12/13/14 years) Holders of M.Phil Degree : Minimum 2 Publications Holders of Ph.D Degree : Minimum 1 publication.	YES
19.	One Course/Programme from among the categories of Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skills Development Programmes and Faculty Development Programmes of minimum one week duration during the Assessment Period.	Participated in UGC sponsored two week Refresher Course - Winter School (Multidisciplinary) conducted by UGC-HRDC, University of Kerala from 05.12.2019 to 18.12. 2019.
20.	Minimum API score of 45 for Category II & III in Assessment period.	110 (60+50 )
<b>V. Selection Committee</b>		
21.	Date of issuance of communication to the members of the panel	18.03.2024
22.	Date of meeting of the Selection Committee	27.08.2024
23.	Quorum of the Selection committee (Five members including two Subject Experts)	YES, FIVE members including THREE Subject Experts
<b>VI. Recommendation of Selection committee:</b>		
*The Committee has verified the documents produced and the Committee found that the teacher has fulfilled all the requirements for promotion from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A). Based on the assessment of documents submitted, and in tune with the existing UGC Norms, Government Orders and Statutes of the University of Kerala, Dr. Aneesh S is found eligible for placement as Associate Professor (Academic Level 13A). The Committee unanimously recommends the CAS Promotion of Dr. Aneesh S, Assistant Professor (Academic Level 12) to Associate Professor ((Academic Level 13 A) w.e.f 03.06.2022 FN.		
<b>VII. Remarks on the proposal:</b>		
4 <sup>th</sup> Amendment of UGC Regulations 2018 notified on 06.07.2024 - proviso prescribed under Clause 6.3 in the UGC (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Other Measures for the Maintenance of Standards in Higher Education, stipulates - "The criteria for promotions under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify till 31 <sup>st</sup> December 2024 as per the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education, 2010, a choice may be given to them either for being considered for promotions under the 2010 or 2018 Regulations. The date of eligibility shall be retained as the date of promotion. On the date of submission of the application, the candidate should fulfil all eligibility criteria required for promotion.". University implemented the same vide UO No. 8596/2024/UOK dated 14.10.2024.		
<u>The Selection Committee for the CAS Placement / Promotion of the incumbent was constituted on 27.08.2024 and recommended the promotion of the incumbent exercising UGC Regulations 2018, Option B, before the issuance of the said UO.</u>		
Later, as per UO No. 11066/2024/UOK dated 20.12.2024, - "Proposals submitted in accordance with the 4 <sup>th</sup> Amendment of the UGC Regulation 2018, for the placement/promotion of teachers, recommended by the Screening-cum-Evaluation/ Selection Committee convened after the notification of 4 <sup>th</sup> amendment by the UGC (6th June 2024) and before the issuance of University's implementation order, shall be regularized for processing and approval". <u>Accordingly the recommendation of the Selection Committee is ratified.</u>		

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of Subject Experts.*

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal regarding the approval of CAS Placement/Promotion of Dr. Aneesh S in the Department of History at Christian College, Chengannur from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 03.06.2022 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation: -**

***The Committee considered the proposal regarding the Placement/ Promotion of Dr.Aneesh.S in the Department of History at Christian College, Chengannur from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 03.06.2022 FN, as per UGC Regulations 2018 and recommended to approve the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C61** ***S.N. College for Women, Kollam – CAS Placement/ Promotion of Smt.Asha C.L, Assistant Professor in the Department of Chemistry from Academic Level 11 to Academic Level 12- Approval of – reg.***

**44971/Ac.F.III/2019/UOK**

The DDO, S.N. College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/ Promotion of Smt. Asha C L, Assistant Professor, Department of Chemistry of the College from Academic Level 11 to Academic Level 12, w.e.f 10.10.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

PROPOSAL FOR CAS PLACEMENT/PROMOTION		
<i>I. Qualifications of the teacher</i>		
1.	Master's Degree -University, Year of passing & Class/Percentage	MSc. Analytical Chemistry from University of Kerala in April 2003 (First Class).
2.	M.Phil - University & Year of passing	Nil
3.	NET/SLET with Subject	Joint CSIR-UGC NET in Chemical Sciences in the Examination held on 18.12.2011.
4.	Ph.D - University & Date of award	Nil
<i>II. Verified data from the service book</i>		
5.	Date of Birth	27.04.1981
6.	Date of first entry into service	10.10.2012 FN
7.	Date of Placement to Academic Level 11	10.10.2018 FN
<i>III. Details of the Proposed promotion</i>		
8.	Post to which Placement/Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	09.10.2023 AN
10.	Proposed Date of the Placement/Promotion	10.10.2023 FN
11.	Date of retirement	30.04.2037
12.	Assessment Period	10.10.2018 FN - 09.10.2023 AN
13.	L.W.A availed during the assessment period	Nil
14.	Details of relaxation already availed of	Nil
15.	UGC Regulations applied	UGC Regulations 2018
<i>IV. Eligibility Criteria (Clause 6.4.B.II)</i>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	Yes

17.	<p>Any two of the following:</p> <p>Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)</p> <p>or</p> <p>Completed MOOCs Course (With e-certification)</p> <p>or</p> <p>Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p>1. Successfully completed Online One Week Faculty Development Programme on 'Multimedia Tools for Teaching and Learning' organized by Teaching Learning Centre, Ramanujan College, University of Delhi in collaboration with S.N. College, Natika under PMMMNMTT from 22.07.2021 to 28.07.2021.</p> <p>2. Successfully completed Online 2-Week Inter-disciplinary Refresher Course/Faculty Development Programme on 'Research Methodology' organized by Teaching Learning Centre, Ramanujan College, University of Delhi in association with Nirmala College, Moovattupuzha under PMMMNMTT from 21.09.2021 to 05.10.2021.</p> <p>3. Successfully completed One Week Faculty Development Programme on 'Academic Writing for Research' organized by Teaching Learning Centre, Ramanujan College, University of Delhi in collaboration with M.O.P. Vaishnav College for Women (Autonomous), Chennai under PMMMNMTT from 11.10.2021 to 17.10.2021.</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	Yes
<i>V. Screening cum Evaluation Committee</i>		
19.	Date of intimating the validity of the panel to EA	26.02.2024
20.	Date of meeting of the Screening Committee	06.08.2024
21.	Quorum of the Screening committee (Three members including One Subject Expert)	YES – FOUR members including TWO Subject Experts.
<i>VI. Recommendation of Screening cum Evaluation committee</i>		
<p>The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above-mentioned teacher is found qualified for the promotion to the post of Assistant Professor Stage-III with AGP 8000 (Academic Level 12), w.e.f. 10.10.2023 FN and hence, the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III (Academic Level 12), w.e.f 10.10.2023 FN.</p>		
<i>VII. Remarks on the proposal: Nil</i>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Asha C L, Assistant Professor in the Department of Chemistry at S.N. College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 10.10.2023 FN, as per UGC Regulations 2018, is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.



**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Asha.C.L, Assistant Professor in the Department of Chemistry at S.N. College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 10.10.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C62 S.N. College for Women, Kollam – CAS Placement/ Promotion of Smt.Seema Gopinathan, Assistant Professor in the Department of Home Science, from Academic Level 11 to Academic Level 12 - Approval of – reg. 14177/Ac.F.III/2021/UOK**

The Principal, S.N. College for Women, Kollam has forwarded a proposal for the approval of CAS Placement/Promotion of Smt. Seema Gopinathan, Assistant Professor in the Department of Home Science of the College from Academic Level 11 to Academic Level 12, w.e.f 12.10.2022 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Extension Education, Avinashlingam Institute for Home Science and Higher Education for Women -Deemed University, April 1996, First Class.
2.	M.Phil - Subject, University, Year of passing	M.Phil - Home Science Extension Education, Avinashlingam Institute for Home Science and Higher Education for Women -Deemed University, February 1998.
3.	NET/ SLET - Subject, Date of Examination/ Qualifying date	UGC-NET - Home Science, December 2000.
4.	Ph.D - Subject, University, Date of award	NIL
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	04.05.1974
6.	Date of first entry into Service	12.10.2012
7.	Date of Placement to Academic Level 11	12.10.2017
<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement/ Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	11.10.2022 AN
10.	Proposed Date of the Placement/ Promotion	<b>12.10.2022 FN</b>
11.	Date of Retirement	31.05.2030
12.	Assessment Period	12.10.2017 FN - 11.10.2022 AN
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed of	One Year availed on the account of M.Phil. Degree.
15.	UGC Regulations applied	UGC Regulations 2018, Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation	1.Successfully completed One-Week Online Short-Term Faculty Training Programme (Interdisciplinary) on "Digital Content

	Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration) <b>OR</b> Completed MOOCs Course (With e-certification) <b>OR</b> Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules	Management on E-Learning" which was delivered as MOOC with Four Quadrants organized by SN College for Women, Kollam in Academic collaboration with KSHEC from 13.06.2021 to 19.06.2021. 2. Successfully completed One-Week Online Short-Term Faculty Development Programme (Interdisciplinary) on "Digital Technologies for E-Learning" which was delivered as MOOC with Four quadrants organised by Sree Narayana Mangalam Collge, Maliankara, Ernakulam in collaboration with KSHEC from 05.08.2021 to 11.08.2021. 3. Participated in the UGC-Sponsored Live Online One-Week Short Term Course in Soft Skill Development Programme conducted by UGC-HRDC, University of Kerala from 23.03.2022 to 29.03.2022. 4. Participated in the UGC-Sponsored One-Week Short Term Course in Disaster Management conducted by UGC-HRDC, University of Kerala from 04.11.2022 to 10.11.2022.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	06.03.2024
20.	Date of meeting of the Screening Committee	23.08.2024
21.	Quorum of the Screening committee (Three members including one Subject Expert)	YES - FOUR members including TWO Subject Experts
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b> The Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades/API Scores for various categories have been verified and the Screening Committee found that the teacher has sufficient grades/scores in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above-mentioned candidate is found qualified for the promotion/placement to the post of Assistant Professor Stage III (Academic Level 12) w.e.f. 12.10.2022 FN and hence, the Committee recommends Smt. Seema Gopinathan for promotion to Assistant Professor Stage III (Academic Level 12 ), w.e.f 12.10.2022 FN.		
<b>VII. Remarks on the Proposal:</b> It may be noted that as per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/ short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges. Further, as per the 3rd Amendment of UGC Regulations 2018, which is implemented as per U.O No. Ac F II/9899/2023/UOK dated 06.12.2023, wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the Commission from time to time. <i>As the teacher completed the required Refresher / Orientation Courses before 31.12.2023 (i.e. 10.11.2022), she is eligible to be promoted to Assistant Professor (Academic Level-12) w.e.f 12.10.2022 FN.</i>		

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

*In light of the above mentioned facts and as per the orders of the Hon'ble Vice Chancellor, the proposal for the approval of CAS Placement/Promotion of Smt. Seema Gopinathan, Assistant Professor in the Department of Home Science at S.N. College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 12.10.2022 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Smt.Seema Gopinathan, Assistant Professor in the Department of Home Science at S.N. College for Women, Kollam from Academic Level 11 to Academic Level 12, w.e.f 12.10.2022 FN, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C63** *Iqbal College, Peringammala – CAS Placement/ Promotion of Dr.Adabiya.H, Assistant Professor in the Department of History, from Academic Level 11 to Academic Level 12- Approval of – reg.*

**43570/Ac.F.III/2019/UOK**

The Principal-in-Charge, Iqbal College, Peringammala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Adabiya H, Assistant Professor in the Department of History of the College from Academic Level 11 to Academic Level 12, w.e.f 24.09.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - History, University of Kerala, May 2006, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET/ SLET - Subject, Date of Examination/ Qualifying Date	UGC - NET - History, 15.06.2012
4.	Ph.D - Subject, University, Date of award	Ph.D - History, University of Kerala, 30.10.2019
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	30.05.1984
6.	Date of first entry into Service	24.09.2012 FN
7.	Date of Placement to Academic Level 11	24.09.2018 FN
<b>III. Details of the proposed Placement / Promotion</b>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	23.09.2023 AN
10.	Proposed Date of the Placement / Promotion	24.09.2023 FN
11.	Date of Retirement	31.05.2040
12.	Assessment Period	24.09.2018 FN - 23.09.2023 AN
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018, Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<u>Any two of the following:</u> Refresher Courses/Research Methodology course/	1. Participated in the UGC Sponsored Online Two-weeks Refresher Course in

	Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration) <b>OR</b> Completed MOOCs Course (With e-certification) <b>OR</b> Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 module	History conducted by UGC- HRDC, North - Eastern Hill University, Shillong from 05.10.2020 to 18.10.2020. 2. Participated in UGC Sponsored One Week Live Online Short-Term Course in "Disaster Management" conducted by UGC -HRDC, University of Kerala from 22.02.2022 to 28.02.2022. 3. Participated in UGC sponsored One Week Short Term Course in "Student Counselling and Mentoring" conducted by UGC- HRDC, University of Kerala from 31.01.2023 to 06.02.2023.
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	27.03.2024
20.	Date of meeting of the Screening Committee	21.06.2024
21.	Quorum of the Screening committee ( <i>THREE members including ONE Subject Expert</i> )	YES - THREE members including ONE Subject Expert
<b>VI. Recommendation of Screening-cum-Evaluation Committee:</b> Based on the assessment of the documents submitted, in accordance with UGC Norms, Government orders and Statutes of University of Kerala, Dr. Adabiya H is found eligible for placement as Assistant Professor (Academic Level 12). The Committee verified scores in Appendix VII Table -1 of PBAS for the period and found that the candidate has minimum score as per the UG Regulations 2018 within the stipulated period. The Committee recommends and forward to the University of Kerala, that Dr. Adabiya H is eligible for placement to Assistant Professor (Academic Level 12), w.e.f 24.09.2023 FN.		
<b>VII. Remarks on the Proposal:</b> NIL.		

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.*

*In light of the above mentioned facts and as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of CAS Placement / Promotion of Dr. Adabiya H, Assistant Professor in the Department of History at Iqbal College, Peringammala from Academic Level 11 to Academic Level 12, w.e.f 24.09.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation: -**

*The Committee considered the proposal regarding the Placement/ Promotion of Dr. Adabiya.H, Assistant Professor in the Department of History at Iqbal College, Peringammala from Academic Level 11 to Academic Level 12, w.e.f 24.09.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C64** *Iqbal College, Peringammala – CAS Placement/ Promotion of Dr. Sanitha Beevi A, Assistant Professor in the Department of History, from Academic Level 11 to Academic Level 12 - Approval of – reg.*  
(43998/Ac.F.III/2019/UOK)

The Principal-in-Charge, Iqbal College, Peringammala has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr.Sanitha Beevi A, Assistant Professor in the Department of History of the College from Academic Level 11 to Academic Level 12, w.e.f 24.09.2023 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	MA - History, University of Kerala, 2007, First Class
2.	M.Phil - Subject, University, Year of passing	NIL
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	UGC - NET - History, 15.06.2012
4.	Ph.D - Subject, University, Date of award	Ph.D - History, University of Kerala, 25.05.2019
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	19.05.1980
6.	Date of first entry into Service	24.09.2012 FN
7.	Date of Placement to Academic Level 11	24.09.2018 FN
<b>III. Details of the proposed Placement / Promotion</b>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	23.09.2023 AN
10.	Proposed Date of the Placement / Promotion	24.09.2023 FN
11.	Date of Retirement	31.05.2036
12.	Assessment Period	24.09.2018 FN - 23.09.2023 AN
13.	L.W.A availed during the Assessment Period	NIL
14.	Details of relaxation already availed	NIL
15.	UGC Regulations applied	UGC Regulations 2018, Option A
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><u>Any two of the following:</u></p> <p>Refresher Courses/Research Methodology course/ Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)</p> <p><b>OR</b></p> <p>Completed MOOCs Course (With e-certification)</p> <p><b>OR</b></p> <p>Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 module</p>	<p>1. Participated in the UGC Sponsored Two-Weeks Live Online Refresher Course in Social Sciences (Interdisciplinary) conducted by UGC- HRDC, University of Kerala from 05.02.2021 to 18.02.2021.</p> <p>2. Participated in the UGC Sponsored Two-Weeks Refresher Course in Social Sciences (Interdisciplinary) conducted by UGC-HRDC, University of Kerala from 07.12.2021 to 20.12.2021.</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	27.03.2024
20.	Date of meeting of the Screening Committee	21.06.2024

21.	Quorum of the Screening committee (THREE members including ONE Subject Expert)	YES - THREE members including ONE Subject Expert
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**VI. Recommendation of Screening-cum-Evaluation Committee:**

Based on the assessment of the documents submitted, in accordance with UGC Norms, Government orders and Statutes of University of Kerala, Dr. Sanitha Beevi A is found eligible for placement as Assistant Professor (Academic Level 12). The Committee verified scores in Appendix VII Table -1 of PBAS for the period and found that the candidate has minimum score as per the UG Regulations 2018 within the stipulated period. The Committee recommends and forward to the University of Kerala, that Dr. Sanitha Beevi A is eligible for placement to Assistant Professor (Academic Level 12), w.e.f 24.09.2023 FN.

**VII. Remarks on the Proposal:** NIL.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

*In light of the above mentioned facts and as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of CAS Placement / Promotion of Dr. Sanitha Beevi A, Assistant Professor in the Department of History at Iqbal College, Peringammala from Academic Level 11 to Academic Level 12, w.e.f 24.09.2023 FN, as per UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.*

**Recommendation: -**

**The Committee considered the proposal regarding the Placement/ Promotion of Dr.Sanitha Beevi A, Assistant Professor in the Department of History at Iqbal College, Peringammala from Academic Level 11 to Academic Level 12, w.e.f 24.09.2023 FN, as per UGC Regulations 2018 and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.

**Item No.18.105.C65 SN. College, Kollam – Initial appointment of Assistant Professor in Biotechnology - Approval –reg.**

**(13699/Ac F III/2025/UOK)**

The Principal, SN College, Kollam has forwarded the proposal for the approval of the initial appointment of Smt. Nitha Anand, Assistant Professor in the College under Open Category, detailed as follows;

Name of the Assistant Professor	Subject	Date of Joining	Nature of Vacancy	Seniority position in the Department
Smt. Nitha Anand	Biotechnology	01.10.2024 FN	*Substantive vacancy arose consequent to the resignation of Smt. Nimi Muraleedharan, Assistant Professor in the Department of Biotechnology, w.e.f 25.01.2023 AN.	4 <sup>th</sup>

As per UO No. Ac.F II/2864/2022/General/UOK dated 22.02.2023, 16 (sixteen) backlog vacancies are to be filled up in the 10 Colleges under Sree Narayana Trusts, Kollam (including one in Training College) for Persons with Disabilities, in tune with the guidelines issued by the Government. The Educational Agency has filled up 6 (six) backlog vacancies till date and yet to fill up the remaining backlog.

The vacancies in various subjects including Biotechnology were notified on 15.09.2021 in four dailies viz., 'The Kerala Kaumudi, The Malayala Manorama, The New Indian Express and The Hindu'. The age of the candidates are therefore calculated as on 01.01.2021. Out of the three notified vacancies, one was later reserved for persons with benchmark disabilities, as per the corrigendum

issued later on 29.12.2021 and the remaining two were left for Open/ Community Quota. Subsequently, University granted approval for the appointments, ie, one each in Community Quota and Open Quota. The vacancy, reserved for persons with benchmark disabilities, is yet to be filled up.

Now, the Educational Agency appointed Smt. Nitha Anand in the subsequent arose vacancy from the already published rank list for Biotechnology within its validity period i.e., one year. The Government as per letter No. D1/219/2024-HEDN dated 23.09.2024 have issued concurrence for the said vacancy.

It may be noted that the Educational Agency has made appointment of Smt. Nitha Anand in the substantive vacancy arose consequent to the resignation of Smt. Nimi Muraleedharan. Earlier, the Educational Agency informed the University that Smt. Nimi Muraleedharan was terminated from the service of SN Colleges w.e.f 25.01.2023 AN due to unauthorized absence from duty without getting the leave sanctioned and the same was reported to the Syndicate at its meeting held on 02.07.2024 vide Item No. 11.42.

In response to the intimation from this office regarding the mismatch in the nature of the vacancy for which Smt. Nitha Anand was appointed, the Educational Agency has clarified and reported that the termination order sent to Smt. Nimi Muraleedharan was returned undelivered by the Postal Department. Further stated that, in the meantime, Smt. Nimi Muraleedharan had submitted her resignation letter, and since her termination order was undelivered, her resignation was accepted.

Having received the clarification from the Educational Agency, steps has been initiated to intimate the Syndicate regarding the reason for the cessation of service of Smt. Nimi Muraleedharan, Assistant Professor in the Department of Biotechnology at SN College, Kollam is 'Resignation' instead of 'Termination'. The same may be placed before the next Syndicate once approval by the Hon'ble Vice-Chancellor is obtained.

The Government as per Letter No: HEDN-D2/110/2023-H.Edn dated 13.09.2023 nominated Sri. T.T Suresh, Joint Secretary to Government, Forest Department as the Government representative in the Staff Selection Committee for filling up the reported vacancies in various Subjects under Open and Community categories in the colleges under SN Trust, Kollam.

The details of the assessment of workload and number of sanctioned teaching posts in the Department of Biotechnology at SN College, Kollam is as follows:

<i>Department</i>	<i>Workload (excluding PG weightage)</i>	<i>No. of Sanctioned Posts</i>	<i>No. of teachers already working in the department</i>	<i>No. of teachers after new appointment</i>
Biotechnology	82	5	3	4

Hence, there is sufficient workload to accommodate the newly appointed teacher.

<b>Documents submitted along with the Proposal</b>	
1.Appointment order in Form No.I. 2.Minutes of the Selection Committee. 3.Score Sheet of the candidates. 4.Apportionment Statement. 5.Qualifying Certificates. 6.Documents to prove age and date of birth. 7.Attested copies of newspaper cuttings bearing the notification regarding the appointment. 8.Certificate that there are no thrown out teachers in any of the Department in the College whose appointment have been made. 9.Certificate that there are no supernumerary teachers in any of the Department in the College whose appointment have been made. 10.Certificate that one month time was given to the prospective candidates for submitting applications for Assistant Professor. 11.Service book of the concerned teacher. 12.Seniority-wise list of teachers in the Department.	13.Workload statement in the Department. 14.Letter from the Government sanctioning to make appointment from the existing rank list for Biotechnology, in the vacancy arose consequent to the resignation of Smt. Nimi Muraleedharan, Assistant Professor. 15. Nomination letter from the Government. 16.Copy of Joining report of the Assistant Professor concerned. 17. An affidavit dated 26.12.2024 regarding the filling up of backlog vacancies 18.Confidential Reports from the Subject Experts.

**UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1)**

Qualifications Prescribed	Verification report
<p>1.A Master's Degree with 55% marks (or an equivalent grade in a point - scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.</p> <p>2.Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET. Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions subject to fulfilment of the following conditions:-</p> <p>a. The Ph.D degree of the candidate has been awarded in a regular mode.</p> <p>b. The Ph.D thesis has been evaluated by at least two external examiners.</p> <p>c. An open Ph.D viva voce of the candidate has been conducted.</p> <p>d. The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.</p> <p>e. The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.</p> <p>[The fulfillment of conditions (a to e) is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.</p>	<p>The candidate possesses Master's Degree in Biotechnology with 67.5% of marks</p> <p>Obtained Ph.D Degree in Bioscience (Biotechnology).</p>

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department along with remarks/ defect noted (if any) are shown in the proforma appended as **ANNEXURE - I.**

**Selection Committee was held on 03.11.2023 & 04.11.2023 at SN College, Cherthala**

The rank list was prepared by a Selection Committee constituted in accordance with clause 5.1 of UGC Regulations 2018. As per the minutes, the candidates appeared before the Selection Committee were interviewed strictly, in accordance with the norms contained in UGC Regulations and University norms. They were thoroughly evaluated their relative merits assessed, marks awarded and ranked accordingly. The committee prepared a rank list under Open Merit and Community Merit. Smt. Swetha S, Smt. Pooja N S and Smt. Nitha Anand are ranked as 1, 2 and 3 respectively in both Open Merit and Community Merit.

Smt. Swetha S and Smt. Pooja N S were already appointed by the Educational Agency in the Open Merit and Community Merit respectively and the same has been approved by the University.

Now Smt. Nitha Anand has been appointed third from the rank-list and placed second under Open category.



It may be noted that the University has already granted approval for the appointment of Smt. Swetha S and Smt. Pooja N S in light of the affidavit submitted by the Manager, SN Trusts that the backlog of vacancies would continue to be reserved for persons with disability from the future arising vacancies till concurrence was received from the Government in permitting to fill up the notified PWD vacancies from the existing rank lists. Now, the Manager, SN Trusts, Kollam has submitted an affidavit dated 26.12.2024 stating that as per roaster made available by the University of Kerala 15 posts were reserved as backlog for filling from among the candidates belonging to persons with disability. It is assured that appointments to 5 posts were made (4 English and 1 History) and the remaining posts will be filled up as per the guidelines contained in G.O (Ms) No.242/2022/H.Edn dated 18.05.2023.

Subsequently, University has granted approval to the initial appointment of an Assistant Professor in computer Science under PWD category. Accordingly, 6 (six) out of 16 backlog (including one in Training College) have been filled-up leaving 10 more.

As per Statute 14, Chapter 2 of Kerala University First Statutes 1979, mandates - 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post'. On verification, Smt Nitha Anand who has been recommended for selection for appointment as Assistant Professor in Biotechnology, possess the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in Colleges.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

In light of the above mentioned facts and as per orders of the Hon'ble Vice-Chancellor, the proposal for the approval of initial appointment of Smt. Nitha Anand as Assistant Professor in the Department of Biotechnology under Open Category at SN College, Kollam in the substantive vacancy arose consequent to the resignation of Smt. Nimi Muraleedharan, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

#### **ANNEXURE I - PROFORMA**

Smt. Nitha Anand, Assistant Professor in Biotechnology, SN College, Kollam. (Date of Notification: 15.09.2021, The Kerala Koumudi, The Malayala Manoramma, The New Indian Express and The Hindu)		
Name of Teacher	Smt. Nitha Anand	
Date of Appointment	30.09.2024	
Date of Joining	01.10.2024 FN	
Department	Department of Biotechnology	
Date of Birth and Age as on 01.01.2023	30.05.1983, 39 years	
Rank position and Category	Third rank in Open Category.	
Academic Qualification	i) B.Sc Botany from University of Kerala in April 2003, (First Class, 80.9%) ii) M.Sc in Biotechnology from Mahatma Gandhi University, Kottayam in June 2005 (First Class, 67.5% marks) iii) Ph.D Degree in Bioscience (Biotechnology) from Mahatma Gandhi University, Kottayam, awarded on 06.12.2014 (Eligibility Certificate submitted)	
Workload in the Dept. & No. of Teachers permissible	As per the workload calculated 82 teaching hours permitting 5 teachers.	
Seniority Position of the Teacher in the Department of the College	4th	
Apportionment Position	PWD	8
	Open	258
	Community	256

Nature of Vacancy	Posted against the Substantive vacancy arose consequent to the resignation of Smt. Nimi Muraleedharan, Assistant Professor in the Department of Biotechnology.
Remarks	Nil

**Recommendation: -**

*The Committee considered the proposal for the approval of initial appointment of Smt. Nitha Anand as Assistant Professor in the Department of Biotechnology under Open Category at SN College, Kollam in the substantive vacancy arose consequent to the resignation of Smt. Nimi Muraleedharan and recommended to refer the matter to the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** to approve the proposal for the initial appointment of Smt. Nitha Anand as Assistant Professor in the Department of Biotechnology under Open Category at SN College, Kollam against the substantive vacancy that arose consequent to the resignation of Smt. Nimi Muraleedharan.

**Item No.18.105.C66      *Initial Appointment of Assistant Professors in the Department of Computer Science in Colleges under SN Trusts, Kollam - Re-consideration of Approval along with opinion of Standing Counsel - reg.***

**27107/Ac F III/2024/UOK**

The Manager, SN Trusts, Kollam had forwarded the proposal for the approval of the initial appointments of following Assistant Professors in Department of Computer Science as detailed in TABLE-A below;

<b>TABLE - A</b>					
Sl. No.	Name of the Teacher	Name of the College	Date of Joining	Quota Appointed	Remarks
1.	Smt. Sheema Rajan	SN College, Cherthala	29.11.2023 FN	PWD	Posted against the vacancy newly created as per GO(MS) No.471/2020/HEDN dtd 30/12/2020
2.	Smt. Parvathy S	SN College, Cherthala	01.12.2023 FN	Open	
3.	Smt. Thushara S	SN College, Cherthala	01.12.2023 FN	Community	
4.	Smt. Athira Rajendran	SN College, Kollam	01.12.2023 FN	Open	Posted against the vacancy newly created as per GO(MS) No. 366/2019/ H.Edn dtd 05.11.2019

The said proposal was considered by the meeting of the Syndicate held on 05.11.2024 & 11.11.2024 vide Item No. 15.145.C45 and RESOLVED to seek the opinion of the Standing Counsel [in light of the defects noted - Slno. i to iii of Column (1) in Table-B] and place the matter before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges. As per the resolution, the opinion of the Standing Counsel has been sought.

In the meantime, the meeting of the Syndicate held on 23.012.2024 vide item no. 16.01, modified its earlier *RESOLUTION* in Item No. 15.145.C45 and RESOLVED to grant approval for the initial appointments of (1) Smt. Sheema Rajan and (2) Smt. Parvathy S [*Slno 1 & 2 of Table-A*], to seek the opinion of the Standing Counsel in the case of the remaining two incumbents [*Slno 3 & 4 of Table-A*] and to place the same, before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges. Accordingly, *UO's granting approval for the initial appointment of Smt. Sheema Rajan and Smt. Parvathy S as Assistant Professors in Computer Science at SN College, Cherthala has been issued.*

However, as sought earlier, the Standing Counsel has offered his opinion for the defects in the proposal for approval of all the four incumbents. The defects and the opinion received are summarized as follows, in *TABLE-B*:

TABLE - B

Sl. No.	(1) Defects noted in the Proposal	(2) Legal Opinion obtained
i.	<p>As per clauses - 3.2, 3.3 (I and II) and 4.1.1 of UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professor shall be as specified by the UGC in the Regulations. The minimum qualification to be appointed as Assistant Professor under direct recruitment are: 55% marks at Master's Degree and qualifying the NET. Provided however, those who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET. The clearing of NET/SLET/SET shall not be required for candidates in such disciplines for which NET/SLET/SET has not been conducted.</p> <p>Smt. Thushara S (Sl no. 3 of TABLE-A), is an M.Tech Degree holder from CUSAT in Computer &amp; Information Science with 79.6% marks. She has neither qualified NET nor possesses a Ph.D Degree in Computer Science as required under UGC Regulations. However, the single bench and Division bench of the Hon'ble High Court has endorsed the appointment of Assistant Professor who is having M.Tech Degree as per UGC Regulations 2010.</p>	<p>As per the UGC Regulation 2018 in the appointment of Smt.Thushara S, Assistant Professor in the Department of Computer Science, it has been stated that since Smt.Thushara S is an M.Tech Degree holder from CUSAT in Computer and Information Science with 79.6% marks it can be seen that the rule laid down by the Hon'ble High Court of Kerala in WP(C) No.13488 of 2020 (Nisha R Vs. State of Kerala &amp; others) is squarely applicable in this case also. An appeal was preferred as WA No. 504 of 2021 in which the Hon'ble Division Bench of the Court upheld the judgment of the Learned Single Judge. The cardinal principle laid down in that judgment is that an M.Tech Degree holder stands on a different academic plane in the light of the qualifications prescribed under the Kerala University Regulations relating to Qualifications of Teachers 1972". The 8th para. of the Judgement dated 04.03.2021 of the Learned Single Judge in WP(C) No. 13488 of 2020 stated that "On the contrary, learned counsel representing respondent Nos.3&amp;4 University submitted that the UGC Regulations is not a stumbling block on the M Tech Degrees awarded under the Faculty of Engineering and Technology following Regulations of AICTE considered in the appointment of teachers to Arts and Science Colleges. NET can be insisted only for those who acquired the Post Graduate degree in Computer Science (M.Sc./MCA/ M.Tech), for which the admission criteria does not prescribe a B.Tech degree under Faculty of Engineering and Technology as mandatory. These degrees are not under the governance of AICTE but awarded by various Universities including IITs under the Faculty of Applied Sciences. UGC Regulations do not call for NET/SET/SLET examination in a discipline which are not available and AICTE is not conducting any equivalent test for M.Tech degree holders. "Further, it has been also stated that the stand taken unequivocally in the identical case is that for a M.Tech qualified persons, NET or Ph.D need not be insisted, and <i>Smt. Thushara S (Serial No.3) is fully qualified for the Post of Assistant Professor in the Department of Computer Science.</i></p>
ii.	As per Section 57 (1) of Kerala University Act, 1974 - "Appointments to the posts eligible to receive salary from the Government shall be made only	

	<p>against posts sanctioned by the Government or by such of Officers as may be authorized by the Government". (Copy of the Relevant part of the Kerala University Act, 1974 is attached). Considering the case of Smt. Athira Rajendran (Sl no. 4 of TABLE-A), appointed as Assistant Professor in Computer Science at SN College, Kollam: - only three vacancies in Computer Science are notified by the Educational Agency and also granted in the letter No. D2/110/2023-HEDN dated 13.09.2023, issued by the Government nominating Government representative. The fourth vacancy of Computer Science/Computer Application has not been sanctioned by the Government. Instead of making an appointment in a sanctioned post, the Educational Agency forwarded an undertaking dated 24.07.2024 in which it is stated that the appointments made in the disciplines of Computer Science and Computer Applications within SN College, Kollam are interchangeable within the sanctioned workload and are expertise to teach subjects across both the subjects as per the guidelines and standards set by the University and the undertaking has been provided to facilitate the academic administration and to ensure optimal utilization of faculty resources while maintaining the higher standards of education. Later, the Government issued GO (MS.) No. 471/2024/HEDN dated 30.07.2024, with specification of interchangeability of appointments in Computer Science and Computer applications.</p>	<p>In the backdrop of the Government order dated 13.9.2023 nominating a Government representative for selection to the 4 vacancies whether it is possible for the Government to disown the selection is doubtful. The undertaking dated 24.7.2024 given by the Educational Agency that the appointments made in the disciplines of Computer Science and Computer Application within SN College, Kollam are interchangeable within the sanctioned workload without watering down the academic quantity cannot be discarded as idle words. <i>In view of this, the objection against the selection of Smt. Athira Rajendran (Serial No.4 of Table A) also cannot sustain the test of law.</i></p>
iii.	<p>The Educational Agency initially forwarded the minutes of the Selection Committee for the appointment of Assistant Professors in Computer Science, held on 16.10.2023, signed by five members including the Government Representative. As Government Representative is not a valid member as per Clause 5.1 (V) b of UGC regulations 2018, the Selection Committee remained void for want of quorum. In reply to the defect informed from this office, the Educational Agency, later, submitted a revised minutes stating that, the defects pointed out by the University has since been rectified by including the name of</p>	<p>The validity question can never be raised after the revised minutes are approved by the Selection Committee without any demur or objection from anybody. The reason stated for non-inclusion of Dr. N Bindu is explained in a convincing manner and there is no legally tenable reason to raise any objection from the part of the University for correcting the deficit noticed though belatedly. Apart from all the afore-stated aspects it has to be seen that balance of convenience is in favour of the selectees.</p>

	Dr. N. Bindu, H.O.D, Department of Computer Science S.N, College, Cherthala to the Selection Committee. It has also been mentioned that Dr. N. Bindu was nominated to the Selection Committee by the Educational Agency and could not regularly attend the Selection process as she was engaged in various activities to support the selection process (Copy of the Minutes and revised minutes are attached).	
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It may be noted that, as the University has already granted approval for the initial appointments of (1) Smt. Sheema Rajan and (2) Smt. Parvathy S condoning the defect mentioned in Sln: (iii), the opinion offered for Sln: (i) and (ii), alone needs consideration at this juncture together with the following facts:

1. As per Section 25 (iv) of the Kerala University Act 1974, the Academic Council is the authority to prescribe the qualifications of teachers- (a) in colleges; and (2) in the institutions maintained by the University. *The Special Meeting of the Academic Council held on 11.11.2024 vide item no. 1.08, while considering the request from the Manager, SN Trusts, Kollam to provide qualifications for the post of Assistant Professors in Computer Science RESOLVED to comply with the UGC Regulations 2018 on the matter of qualifications, for the post of Assistant Professors in Computer Science. Subsequently, UO No.Ac.A IV/1840/2025/ UOK dated 24.02.2025 has been issued in this regard mandating NET or Ph.D qualification for the appointment of Assistant Professors in Computer Science.*
2. As per Section 57 (1) of Kerala University Act, 1974, the appointments to the posts eligible to receive salary from the Government shall be made only against posts sanctioned by the Government or by such officers as may be authorized by the Government. In the Government Letter No. D2/110/2023-HEDN dated 13.09.2023, three vacancies in Computer Science in SN College, Cherthala alone is mentioned and vacancy in Computer Science in SN College, Kollam is not mentioned. The concurrence from the Government for the fourth appointment [Sln: 4 of Table-A] is yet to be received. *Earlier, the Government had deducted a total amount of ₹20,96,008/- (Rupees Twenty Lakhs Ninety-Six Thousand and Eight only) from the Non Plan Grant of the University for granting approval for the appointment of Assistant Professors in MSM College, Kayamkulam without obtaining concurrence from the Government.*

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended as **Annexure-I. The selection being purely an academic assessment, the responsibility of ensuring the accuracy of awarding of marks shall be vested with the Selection Committee comprising of Subject Experts.**

In the lights of the above facts, as per the orders of the Hon'ble Vice-Chancellor, the proposal for the approval of initial appointments of the following Assistant Professors in the Department of Computer Science in the Colleges under SN Trusts, Kollam is placed before the *Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

Sl. No.	Name of the Teacher	Name of the College	Date of Joining	Quota Appointed	Remarks
1.	Smt. Thushara S	SN College, Cherthala	01.12.2023 FN	Community	Posted against the vacancy newly created as per GO(MS) No.471/2020/HEDN dtd 30/12/2020
2.	Smt. Athira Rajendran	SN College, Kollam	01.12.2023 FN	Open	Posted against the vacancy of Computer Application for which specific Government concurrence is yet to be obtained.

**Recommendation:-**

*The Committee considered the proposal for the approval of initial appointments of the following Assistant Professors in the Department of Computer Science in the Colleges under SN Trusts, Kollam and recommended to refer the matter to the Syndicate.*

Sl. No	Name of the Teacher	Name of the College	Date of Joining	Quota Appointed	Remarks
1.	Smt. Thushara S	SN College, Cherthala	01.12.2023 FN	Community	Posted against the vacancy newly created as per GO(MS) No.471/2020/HEDN dtd 30/12/2020
2.	Smt. Athira Rajendran	SN College, Kollam	01.12.2023 FN	Open	Posted against the vacancy of Computer Application for which specific Government concurrence is yet to be obtained.

**Resolution of the Syndicate**

**RESOLVED** to approve the initial appointments of the following Assistant Professors in the Department of Computer Science in the Colleges under SN Trusts, Kollam, based on the opinion of the Standing Council.

Sl. No.	Name of the Teacher	Name of the College	Date of Joining	Quota Appointed	Remarks
1.	Smt. Thushara S	SN College, Cherthala	01.12.2023 FN	Community	Posted against the vacancy newly created as per GO(MS) No.471/2020/HEDN dtd 30/12/2020
2.	Smt. Athira Rajendran	SN College, Kollam	01.12.2023 FN	Open	Posted against the vacancy of Computer Application for which specific Government concurrence is yet to be obtained.

**Item No.18.105.C67** *SN College, Chengannur – CAS Placement/ Promotion of Dr.Jisha Sreedharan, Assistant Professor in the Department of Chemistry, from Academic Level 11 to Academic Level 12- Approval of – reg.*

**68184/Ac F III/2024/UOK**

The Principal, SN College, Chengannur has forwarded a proposal for the approval of CAS Placement/ Promotion of Dr. Jisha Sreedharan, Assistant Professor in the Department of Chemistry of the College from Academic Level 11 to Academic Level 12, w.e.f 05.01.2021 FN. Relevant documents such as Placement Order, API Score Sheet, Minutes of the Screening Committee duly constituted as per UGC Regulations 2018 etc. are also attached with the proposal.

The details of the Proposal are as follows:

<b>PROPOSAL FOR CAS PLACEMENT / PROMOTION</b>		
<b>I.Qualifications of the Teacher</b>		
1.	Master's Degree - Subject, University, Year of passing, Class / Percentage	M.Sc - Chemistry (Inorganic Chemistry), Mahatma Gandhi University, October 2004, (Grade - A Minus, 7.87)
2.	M.Phil - Subject, University, Year of passing	M. Phil - Chemistry (Inorganic Chemistry), Mahatma Gandhi University, October 2007.
3.	NET / SLET - Subject, Date of Examination / Qualifying Date	Joint CSIR - UGC NET - Chemical Sciences, 21.06.2009.
4.	Ph.D - Subject, University, Date of award	Ph.D - Chemistry, Mahatma Gandhi University, 17.02.2020
<b>II.Verified data from the Service Book</b>		
5.	Date of Birth	18.03.1982
6.	Date of first entry into service	05.01.2011 FN
7.	Date of Placement to Academic Level 11	05.01.2016 FN

<b>III. Details of the proposed Placemat / Promotion</b>		
8.	Post to which Placement / Promotion proposed	Assistant Professor (Academic Level 12)
9.	Date of completion of Service as Assistant Professor (Academic Level 11)	04.01.2021 AN
10.	Proposed Date of the Placement / Promotion	<b>05.01.2021 FN</b>
11.	Date of Retirement	31.03.2038
12.	Assessment Period	05.01.2018 FN - 04.01.2021 AN
13.	L.W.A without Medical Certificate availed during the assessment period	NIL
14.	Details of relaxation already availed	One year on the ground of M.Phil Degree
15.	UGC Regulations applied	UGC Regulations 2108
<b>IV. Eligibility Criteria (Clause 6.4.B.II)</b>		
16.	Completed five years of service as Assistant Professor in Academic Level 11.	YES
17.	<p><i>Any two of the following:</i></p> <p>Refresher Courses/Research Methodology course/ Workshops/ Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period. (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)</p> <p><b>OR</b></p> <p>Completed MOOCs Course (With e-certification)</p> <p><b>OR</b></p> <p>Contribution towards development of e-content in 4-quadrant - (at least one quadrant)- minimum of 10 modules</p>	<p><b><u>REQUIRED</u></b></p> <p>1.*Successfully completed the SWAYAM ARPIT Online Refresher Course in 'Chemistry for Higher Education' for CAS promotion, with a B Grade in the proctored examination held on 16.02.2020 from Sri. Guru Tegh Bahadur Khalsa College, University of Delhi.</p> <p>2. **Successfully completed one week online Short term FDP on "Pedagogical and E-Learning Tools for Teaching" which was delivered in asynchronous mode as MOOC with four quadrants, organized by SD College, Alappuzha in collaboration with The Kerala State Higher Education Council from 04.08.2020 to 10.08.2020.</p> <p>3. Successfully completed one week online Short term FDP (Interdisciplinary) on "Towards a Digital Era of Teaching and Learning" which was delivered as MOOC with four quadrants, organized by UGC - HRDC, University of Kerala in collaboration with KSMDDB College, Sasthamcotta from 12.08.2020 to 18.08.2020.</p> <p><b><u>ADDITIONAL</u></b></p> <p>4. Participated in five day FDP on Moodle Learning Management System offered by Spoken Tutorial Project, IIT Bombay from 25.05.2020 to 29.05.2020.</p> <p>5. Successfully completed one week online Short term FDP on "Digital Learning - New Normal Mode" delivered as MOOC with four quadrants organized by DB College, Thalayolaparampu in collaboration with UGC - HRDC, University of Kerala from 04.09.2020 to 10.09.2020.</p>
18.	'Satisfactory' or 'Good' in the APAR, at least 4 of the last 5 years of Assessment Period.	YES
<b>V. Screening-cum-Evaluation Committee</b>		
19.	Date of intimating the validity of the panel to EA	11.03.2024
20.	Date of meeting of the Screening Committee	22.08.2024

21.	Quorum of the Screening committee (Three members including ONE Subject Expert)	YES - FOUR members including TWO Subject Experts
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**VI. Recommendation of Screening-cum-Evaluation Committee:**

The Committee has carefully scrutinized the PBAS Records of the work done by the teacher and service record of the teacher. The Grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS. After making detailed evaluation regarding the performance of the teacher and taking into consideration, the existing UGC norms, Government orders and Statutes of University of Kerala, Dr. Jisha Sreedharan is found qualified for Promotion to the Post of Assistant Professor (Academic Level 12) w.e.f 05.01.2021 FN and hence, the Committee recommends to promote Dr. Jisha Sreedharan from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) w.e.f 05.01.2021 FN.

**VII. Remarks on the Proposal:**

\* It may be noted that the teacher in reference has completed the SWAYAM ARPIT Online Refresher Course within the assessment period. UGC vide letter no. F.2-16/2002(PS)Pt.F1. FII dated 03.12.2018 had decided to treat the successful completion of the course offered under the ARPIT Programme with 40 hour of instruction material with a proctored examination as equivalent to one Refresher course for the purpose of Career Advancement.

\*\* It may be noted that as per University Order Ac FIII/24522/2020 dated 19.01.2022, the Orientation/ Refresher/short Term courses coordinated by the Colleges in association with the Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments considered for CAS Placement of teachers in the Private Aided Colleges.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening-cum-Evaluation Committee comprising of Subject Experts.

In light of the above mentioned facts and as per the orders of the **Hon'ble Vice Chancellor**, the proposal for the approval of **CAS Placement/Promotion of Dr. Jisha Sreedharan Assistant Professor** in the **Department of Chemistry** at **SN College, Chengannur** from **Academic Level 11** to **Academic Level 12**, w.e.f **05.01.2021 FN**, as per UGC Regulations 2018, is placed before the Standing Committee of the *Syndicate on Teaching and Non-Teaching Staff of Private Colleges* for consideration and recommendation.

**Recommendation: -**

***The Committee considered the proposal for the approval of CAS Placement/Promotion of Dr. Jisha Sreedharan Assistant Professor in the Department of Chemistry at SN College, Chengannur from Academic Level 11 to Academic Level 12, w.e.f 05.01.2021 FN, as per UGC Regulations 2018 and recommended to approve the same.***

The meeting came to an end at 12.30 PM

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.03.2025, be approved.