



UNIVERSITY OF KERALA
Preliminary Minutes of the 17th Meeting of the
Syndicate held on 22.02.2025

(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,
Thiruvananthapuram
Time : 11.00 AM

Members Present:

1. Dr. Mohanan Kunnumal (*In the Chair*)
Vice-Chancellor
2. Adv.Muraleedharan Pillai G
3. Sri.R. Rajesh
4. Dr.K.G.Gopchandran
5. Dr.Manoj T.R
6. Dr.M. Leninlal
7. Dr.Shijukhan J.S.
8. Sri.Ajay D.N
9. Prof.(Dr.) Prakash K.C
10. Dr.S.Jayan
11. Dr.Vinodkumar T.G.Nair
12. Sri.P.S.Gopakumar
13. Sri.Ahamad Fazil. Y
14. Dr.Pramod N
15. Prof.Manoj V
16. Dr.K.Rahim.
17. Dr.S.Nazeeb
18. Adv.R.B.Rajeev Kumar
19. Sri.S. Shanavas, IAS, Director of General Education
20. Sri.K.Sudhir, IAS, Director of Collegiate Education
21. Sri.Anilkumar V.S., Additional Secretary, Higher Education Department
22. Sri.Rajesh Kumar M., Additional Secretary,
Electronics and Information Technology Department
23. Dr.P.M. Radhamany

Item No. 17.01 **Confirmation of the Preliminary Minutes of the 16th Meeting of the Syndicate held on 23.12.2024-reg.**

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 16th Meeting of the Syndicate held on 23.12.2024.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No. 17.02 **Appointments of Statutory Officers/ Assistant Professors/ Associate Professors/ Professors & other officers of the University- reg.**

(Ad.AI)

Sub : Appointment of the Registrar- Reg.-

As the tenure of the present Registrar expires on 22.02.2025, the Vice-Chancellor has ordered to initiate urgent steps for the selection and appointment of new Registrar as per University Act and Statutes.

Meanwhile, the Hon'ble High Court passed an interim order in WP C No. 6195/2025 filed by Adv. Muraleedharan Pillai., Member Syndicate, University of Kerala. The Judgement detailed below is hereby brought under consideration as the matter is related to the appointment of the Registrar.

- “1. Standing Counsel representing the University submits that there is a direction given by the Vice-Chancellor requiring to convene a meeting of the Syndicate on 22.02.2025.
2. Senior Counsel for the petitioner submits that the tenure of the Registrar is to expire on that day.
3. In the circumstances, the Agenda of the Syndicate meeting shall necessarily include the issue relating to the appointment/ extension of the tenure of the Registrar.

The matter is reported to the Syndicate for consideration.

Resolution of the Syndicate

The Hon'ble High Court in its interim Order in WP (C) No.6195/2025 dated 14.02.2025 has directed to include the issue relating to the appointment/ extension of the tenure of the Registrar. In the light of the interm order, Syndicate discussed the agenda relating to the appointment/ extension of the tenure of the Registrar. After detailed deliberations, the Syndicate noted that Prof.(Dr.) K.S. Anil Kumar is eligible for reappointment as Registrar as per the provisions of the Section 12 (1A) of Kerala University Act, 1974. The Syndicate also considered the No Objection Certificate from Travancore Devaswom Board and the willingness submitted by the incumbent Registrar.

The Syndicate **RESOLVED** to reappoint to Prof.(Dr.) K.S. Anil Kumar, incumbent Registrar as Registrar, for one more period/ term subject to the provisions in the Sub Section (1) of Section 12 of the Act w.e.f. 22/02/2025 AN, 23/02/2025 Sunday being holiday, in accordance with 12(1A) of the Kerala University Act, 1974.

FURTHER RESOLVED to entrust the Registrar to issue the appointment order today itself.

ALSO RESOLVED to produce this order before the Hon'ble High Court and also lodge the same with the Vice Chancellor for statutory compliance.

Item No.17.03

Career Advancement Promotions- CAS Promotion of Assistant Professors/ Associate Professors/Professors-reg.

(Ad.FII/Ad.DI/Ad.DIII Section)

Resolution of the Syndicate

NIL

Item No.17.04

Meeting of the Standing Committee of the Syndicate on Planning & Development held on 20.12.2024- Minutes- approval –reg.

(Pl.G)

A meeting of the Standing Committee of the Syndicate on Planning and Development was held at 11.00 a.m on 20.12.2024 at the Syndicate room, SH campus, Palayam. (Minutes of the meeting is appended).

Considering the urgency, the Vice-Chancellor has approved the recommendation on the **Add. item:12** of the minutes of the meeting, exercising the powers vested on him under section 10(13) of the KU Act, 1974, as recommended by the Standing Committee.

"Add.ITEM NO. 12: Constituting a meeting with individuals who submitted letters expressing their willingness to remove 66 trees for a price lower than the value assessed by the Social Forestry Division near the R & D site and Boy's Dormitory, following the four auction process. [Office of the J.R.Campus Administration]"

The action taken by the Vice-Chancellor in having approved the recommendation on the **Add.item no. 12** of the minutes of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024 is reported to the Syndicate and the recommendation on the remaining items in the said minutes is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON PLANNING AND DEVELOPMENT

Date and Time : 20.12.2024; 11.00 a.m.

Venue : Syndicate Room, Senate House Campus, Palayam

Members

1. Dr. S. Nazeeb [Convener, SC on P&D]	-	Sd/-
2. Adv. Muralidharan Pillai G, Member, Syndicate	-	Absent
3. Prof. (Dr.) P M Radhamany, Member, Syndicate	-	Sd/-
4. S Jayan, Member, Syndicate	-	Absent
5. Sri. R Rajesh, Member, Syndicate	-	Sd/-
6. Dr. Prof. (Dr.) K.G. Gopchandran, Member, Syndicate	-	Absent
7. Dr.M.Lenin Lal, Member, Syndicate	-	Absent
8. Dr. Rahim K, Member, Syndicate	-	Sd/-
9. Dr. T. R Manoj, Member, Syndicate	-	Sd/-
10. Adv. R.B Rajeev Kumar, Member, Syndicate	-	Absent
11. Sri. Ajay D.N, Member, Syndicate - Absent		
12. Sri. Ahamed Fazil Y, Member, Syndicate	-	Absent
13. Sri P.S Gopakumar, Member, Syndicate	-	Sd/-
14. Dr. Vinodkumar T.G.Nair, Member, Syndicate	-	Online

The meeting began at 11.00 a.m.

Item No.17.04.01 Budget Speech 2024-25 Item No.78 – Establishment of an Inter disciplinary Material Science Laboratory in Department of Chemistry – Proposal – reg.

[Ad D III]

As per Item No.78 of the Budget Speech 2024-25, the “Establishment of an Inter disciplinary Material Science Laboratory in the Department of Chemistry” is envisaged with an allocation of ₹25,00,000/- (Rupees Twenty five Lakh only). The Budget Implementation Cell at its Meeting held on 13.09.2024, vide item No.78 has recommended to obtain the proposal from the HoD, Department of Chemistry, and to place the same before the Standing Committee of the Syndicate on Planning and Development. Dr.Suneesh C.V., Head, Department of Chemistry, has submitted detailed proposal for consideration of S/C of the Syndicate on Planning & Development.

SI No.	Budget speech 2024- 25 item No.	Budget Item	Amount allocated (INR)	Total amount proposed (INR)
1	78	Establishment of an interdisciplinary material science laboratory	25 Lakh	25 Lakh
Total Budget proposed: INR 25 Lakh (Twenty five lakh only)				

As per the proposal, the establishment of the "Interdisciplinary Materials Science Laboratory for Functional Materials, enables in-depth fundamental research leading to groundbreaking technological developments. It is stated that the establishment of this new facility can definitely enhance the R&D potential of the Department through the cultivation of multidisciplinary research trend, by combining the on-going research activities in various fields such as, organic, inorganic, physical and theoretical chemistry, for the development of advanced functional materials suitable for emerging technological applications. Apart from this, the proposed facility can also enable the elevation of the possibilities of the Post-graduate Programme in Functional Materials, offered by the department, to a global standard.

It is proposed the purchase and installation of the following equipment in the first phase towards establishing the interdisciplinary material science laboratory.

Sl. No	Equipment	in lakhs(₹)
1	300 W Xenon lamp with 420 nm cut-off filter	10
2	Electrochemical workstation	15
Total Budget required = INR 25 lakhs (Twenty Five Lakhs only)		

The Head, Department of Chemistry has stated that in renewable energy research, these two instruments are crucial for accurately assessing material performance and advancing technological development. The specifications of these two instruments are also included in the proposal.

As per the orders of the Vice-Chancellor, the detailed proposal submitted by Head, Department of Chemistry for "Establishment of an Inter disciplinary Material Science Laboratory in the Department of Chemistry", as envisaged in item no.78 of the Budget Speech 2024-25, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

Recommendation:

1. To implement the proposal submitted by the Head, Department of Chemistry for establishment of an Inter Disciplinary Material Science Laboratory in the Department of Chemistry for an amount of ₹25,00,000/- (Rupees Twenty five lakh only), as envisaged in item no.78 of the Budget Speech 2024-25, as per the existing norms of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

**Item No.17.04.02 Budget Speech - 2024-25 - Centre for Biodiversity Conservation –
"Beautification of University of Kerala - Senate House campus by planting
wild and hybrid orchids on selected trees" - reg.**

[Ad D III]

The Budget Implementation Cell, at its meeting held on 13.09.2024, recommended to authorize the Hon. Director, Centre for Biodiversity Conservation to submit a proposal for Rs.10,00,000/- as envisaged in the Budget Speech (Item No.143) for the project entitled "Beautification of University of Kerala - Senate House campus by planting wild and hybrid orchids on selected trees" and to place it before the Standing Committee of the Syndicate on Planning and Development.

Accordingly, the Hon. Director, Centre for Biodiversity Conservation has submitted a proposal for Rs.10,00,000/- for "Beautification of University of Kerala - Senate House campus by introduction of wild and hybrid orchids on to selected trees."

The Work Methodology and Research Plan is as follows

1. Collection of Plant material and introduction on to trees

Commonly available selected wild orchids will be collected from roadside trees in Kerala. Wild and hybrid exotic orchids will be purchased from plant nurseries. Regular monitoring and maintenance of the introduced orchid plants onto trees will be assessed.

2. Expected deliverable outcome

The study aims to conserve the rare and endangered wild orchids and to create awareness among the students and public on the importance of orchids and also the beautification of the University of Kerala by the introduction of wild and hybrid orchids.

The Item wise budget is detailed below:

Sl.No.	Items	Amount
1	Contingency, Consumables, Engaging casual labourers and travel etc.	4,00,000/-
2	Purchase of orchids/collection of wild types	6,00,000/-
	Total	10,00,000/-

As per the orders of the Vice - Chancellor, the proposal for the project entitled "Beautification of University of Kerala - Senate House campus by planting wild and hybrid orchids on selected trees" is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

Recommendation:

- To implement the proposal submitted by the Hon. Director, Centre for Biodiversity Conservation for an amount of ₹10,00,000/- (Rupees Ten lakh only) for beautification of University of Kerala - Senate House campus by planting wild and hybrid orchids on selected trees, as envisaged in item no.143 of the Budget Speech 2024-25, as per the existing norms of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.03 Budget Speech - 2024 - 25 (Item No.97) Department of Botany - project – "Upgradation of BSL I & II facility in the Department of Botany"- Proposal – reg.

[Ad D III]

The Budget Implementation Cell, at its meeting held on 13.09.2024, recommended to entrust the Head, Department of Botany to submit a proposal on the item - No 97 - project - "Upgradation of BSL I & II facility in the Department of Botany" as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Planning and Development.

Accordingly, the Professor and Head, Department of Botany has forwarded a proposal for the project "Upgradation of BSL I & II facility in the Department of Botany." In the proposal, it is stated that, Bio-safety is a major concern for all biological laboratories engaged in modern techniques such as genetic engineering, biotechnology and microbiology world wide. The need for implementing stringent bio safety and biosecurity measures is growing due to the dual use potential of microbial strains and increasing awareness of associated risks. Biological Safety Levels (BSLs) are a series of safety measures regulating activities in biological laboratories. These levels which range from BSL 1 TO BSL 4 are designed to protect laboratory personnel, the environment and the surrounding community. The appropriate BSL is selected based on the risk profile of the organisms or agents being studied.

The Department of Botany conducts various research activities like antimicrobial screening, studies on infectious bacterial pathogens and cloning. The facility currently lacks a dedicated clean culture room with Bio safety Level I and II which are crucial for microbial and recombinant biological research. Bacteria and fungi pose varying degrees of risk in both controlled laboratory environments and their natural settings, hence a controlled system for working safely with microbial cultures is necessary. The Department has established a Bio safety Level I and II facility in the Microbiology laboratory with financial assistance in the Budget Speech 2022-23. Many of the studies require the genome or proteome level studies of plants and pathogens. For such studies, a Gel documentation system which can quantify, document and store gel images of DNA samples, PCR products and protein samples in agarose or SDS- PAGE gels, is essential. An amount of Rs.6,00,000/- is required.

The cost of the Gel Doc Machine is Rs.6,00,000/-

Sl.No.	Item	Amount in Rs.
1	Gel-Doc Machine with computer	6,00,000/-
	Total	Rs.6,00,000/-

As per the orders of the Vice - Chancellor, the proposal for "Upgradation of BSL I & II facility in the Department of Botany" is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and recommendation.

Recommendation:

- **To implement the proposal submitted by the Head, Department of Botany for an amount of ₹6,00,000/- (Rupees Six lakh only) for the project " Upgradation of BSL I & II facility" in the Department of Botany, as envisaged in item no.97 of the Budget Speech 2024-25, as per the existing norms of the University.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.04 Budget Speech 2024-25 (Item no.79) - Department of Library and Information Science - Infrastructure Development of the Department – Proposal – reg.

[Ad D III]

The Budget Implementation Cell, at its meeting held on 13.09.2024, recommended to entrust the Head, Department of Library and Information Science to submit a proposal for Rs.2,00,000/-, on item (No. 79) as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Planning and Development.

The Head, Department of Library and Information Science has submitted a proposal for Rs.2,00,000/- for purchase of items with regard to Infrastructure Development of the Department and the same is detailed below.

Sl.No.	Items	Quantity	Amount
1	Computer	2 Nos	1,06,000/-
2	Steel Almirah	1No	25,000/-
3	Glass Book Shelf	1 No	35,000/-
4	Metal file storage Cabinet - 4 Drawers	1No	18,000/-
5	Health care attendant bed with mattress	1 No	6,000/-
6	Pedestal Fan	2 Nos	10,000/-
	Total		Rs.2,00,000/-

As per the orders of the Vice-Chancellor, the proposal submitted by the Head, Department of Library and Information Science, for purchase of items mentioned above with regard to Infrastructure Development of the Department, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

Recommendation:

- **To implement the proposal submitted by the Head, Department of Library and Information Science for an amount of ₹2,00,000/- (Rupees Two lakh only) for developing the infrastructure of the Department of Library and Information Science, as envisaged in item no.79 of the Budget Speech 2024-25, as per the existing norms of the University.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.05 Budget Speech - 2024-25 (Item No.73) - Department of Botany
"Renovation of the Tulasi forest in Kariavattom Campus"- Proposal – reg.
[Ad D III]

The Budget Implementation Cell, at its meeting held on 13.09.2024, recommended to entrust the Head, Department of Botany to submit a proposal on the item -No 73 - "Renovation of the Tulasi forest in Kariavattom Campus" as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Planning and Development.

Accordingly, the Professor and Head, Department of Botany has forwarded a proposal for the project "Renovate the Tulasi forest in Kariavattom Campus."

In the proposal, it is stated that, Tulasi Forest, maintained by the Dept of Botany is one of the many attractions of Kariavattom campus. It has a large number of medicinal plants, many trees (named after the stars of the Malayalam calendar) and also rare species of trees. This garden was highly appreciated by the NAAC accreditation team. Through this garden passes a pathway to the Departments of Geology and Biochemistry. As the boundary wall of the garden is damaged, people enter the garden without permission and many of the plants get spoiled. In order to reconstruct the wall and make the Forest more attractive an amount of Rs.5,00,000/- is required.

The split up of the project- "Renovate the Tulasi forest in Kariavattom Campus" is detailed below.

Sl.No.	Items	Amount in Rs.
1	Fix light reflector boards	70,000/-
2	Pathway widening	1,50,000/-
3	Fix concrete plots	50,000/-
4	Construction of concrete wall	1,00,000/-
5	Fix QR Code for the plants	10,000/-
6	Plant more trees in the garden	20,000/-
7	Pruning, weeding, fertilising and watering of plants	1,00,000/-
	Total	Rs.5,00,000/-

As per the orders of the Vice - Chancellor, the proposal for "Renovation of the Tulasi forest in Kariavattom Campus" is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and recommendation.

Recommendation:

- To implement the proposal submitted by the Head, Department of Botany for an amount of ₹5,00,000/- (Rupees Five lakh only) for the renovation of the Tulasi forest in Kariavattom Campus, as envisaged in item no.73 of the Budget Speech 2024-25, as per the existing norms of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.06 Department of Botany - Budget Speech 2024-25 (Item No.98) - Establishment of Zingiber Garden in the Department - proposal – reg.

[Ad D III]

The Budget Implementation Cell, at its meeting held on 13.09.2024, recommended to entrust the Head, Department of Botany to submit a proposal on the item - No 98 -- "Establishment of Zingiber Garden in the Department" as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Planning and Development.

Accordingly, the Professor and Head, Department of Botany has forwarded a proposal for the project "Establishment of Zingiber Garden in the Department."

In the proposal, it is stated that, Zingiberaceae family, also known as the Ginger family has about 50 genera and 1600 species. Ginger, considered as an aromatic as well as a medicinal plant, is found in Africa, Asia America and India. In Ethinomedicine and Ayurveda, this is included abundantly. Ginger is used in food, medicines, colours and perfumes. Department of Botany intends to establish a conservatory for Zingiber plants giving more stress on its antimicrobial and antibiofilm aspects. Many members of this family under cultivation are endemic and endangered in their natural habitats. The Zingiber conservatory will be a home to Indian and exotic Ginger and ginger allies from all over India including the Andaman and Nicobar islands. The bio actives from zingiber plants can be used effectively to treat human infectious diseases. More potential anti-infective agents from these natural sources to combat the common bacterial pathogens.

In order to execute this project an amount of Rs.3,00,000/- is needed.

The split up of the project is detailed below.

Sl.No.	Items	Amount in Rs.
1	Landscaping, fencing, display boards, green house, planting including labour charge	2,50,000/-
2	Field collection and travel	30,000/-
3	Contingency	20,000/-
	Total	Rs.3,00,000/-

As per the orders of the Vice-Chancellor, the proposal for "Establishment of Zingiber Garden in the Department of Botany" as envisaged in the Budget Speech, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and recommendation.

Recommendation:

- To implement the proposal submitted by the Head, Department of Botany for an amount of ₹3,00,000/- (Rupees Three lakh only) for the establishment of Zingiber Garden in the Department of Botany, as envisaged in item no.98 of the Budget Speech 2024-25, as per the existing norms of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.07 Department of Physical Education-Budget Speech 2024-25 (Item No.167)- Proposal for Scientific Sports Training Centre -reg.

[Ad.F II]

The Budget Speech vide Item No.167, has envisaged the establishment of a Scientific Sports Training Centre, and an amount of Rs.10,00,000/-(Ten Lakh Only) has been earmarked in the Budget for the same.

The Budget Implementation Cell at its meeting held on 13-09-2024 Vide Item no. 167, has recommended to obtain the proposal from the Director(i/c),Dept. of Physical Education, and to place the same before the S/C of the Syndicate on Planning & Development.

Accordingly, Dr.Razia K I, Director (i/c), Dept of Physical Education has submitted a proposal as detailed below:-

Allocated Budget

The University of Kerala Budget speech 2024-25 has envisaged for establishing Scientific Training Center and has allocated Rs. 10 lakhs for the purpose.

Introduction

Embracing sports can transform your life, fostering a lifelong commitment to health, wellness and happiness. In today's competitive sports landscape, achieving success requires more than just natural talent and scientific training has become essential for athletes to gain a competitive edge, prevent injuries and optimize performance.

Scientifically made sports training equipment is crucial for optimizing athlete performance, reducing injury risk, and enhancing overall training effectiveness. Advanced equipment accommodates individual differences in athletes, Physiology, Psychology and skill levels. Adjustable weight training equipment allows for progressive overload and varied through stimuli. Investing in scientifically made sports training equipment can revolutionize athlete development and performance.

Proposed Equipment for establishing Scientific Training Center

To meet the training needs of various athletes, the following equipment is proposed:

1. Pec Fly
2. Lat Pull Down
3. Long Pull Row
4. Shoulder Press
5. Leg Press
6. Leg Extension and Curl
7. Smith Machine
8. Chest Press
9. Biceps Curl
10. Abdominal Machine

Beneficiaries

The Scientific Training Center will benefit the following groups:

1. District Sports Academy Athletes: Athletes involved in Handball, Football, and Athletics will have access to top-quality training facilities.
2. Athletes of Kerala University: University athletes will be able to enhance their training and performance with scientifically advanced equipment.
3. General Public: The center will also be open to the general public, promoting health and fitness in the wider community.
4. University Staff and College Teachers: Faculty and staff members will have access to the facility, fostering a culture of fitness within the university.
5. Elite Athletes: The center will provide advanced training opportunities for elite athletes, helping them prepare for high-level competitions.

As per the orders of the Vice-Chancellor, the proposal for establishing Scientific Sports Training Centre, submitted by Dr. Razia K I, the Director (i/c), Dept.of Physical Education is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and recommendation.

Recommendation:

- To defer the item to the next Standing Committee of the Syndicate on Planning and Development.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.08 Budget Allocation 2024-25- Jeevani Eco Club -Submission of Proposal-reg.

[Ad B II]

The Budget Speech for the year 2024-2025 (Item No:99) has envisaged to allot a financial assistance of Rs.2,00,000/-(Rupees Two Lakh only) to Jeevani Eco Club for Bio-waste Management and Organic Farming.

Further, the meeting of the Budget Implementation Cell held on 13.09.2024 has recommended to entrust Secretary, Jeevani to submit a proposal for the same before the Standing Committee of the Syndicate on Planning & Development.

Subsequently, Smt.Vidya S, Assistant, Ac A III Section (Empolyee ID:5913) & the Secretary, Jeevani has furnished a proposal towards Bio-waste Management and Organic farming for an estimated expenditure of Rs. 2,25,000/-

As per the orders of the Vice-Chancellor, the proposal submitted by the Secretary, Jeevani Eco Club towards Bio-waste Management and Organic farming is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Proposal furnished by the Secretary, Jeevani is enclosed herewith

Recommendation:

- **To implement the proposal submitted by the Secretary, Jeevani Eco Club for Bio-waste Management and Organic Farming on limiting the expenditure within the budget allocation of ₹2,00,000/- (Rupees Two lakh only), as envisaged in item no.99 of the Budget Speech 2024-25, as per the existing norms of the University.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.09 Budget Proposal 2024 - 25 - Item No. 111 - Proposal For the Development of Heritage Museum in the Department of History – reg.

[Ad. DI]

In the University budget Speech for the year 2024-25 an amount of Rs. 500000/- (Rupees five lakh only) was earmarked for the development of heritage museum (Item No. 111).

In the meeting of the Budget Implementation Cell held on 13.09.2024 while considering item No.111 it was recommended to obtain a proposal regarding the project of 'Development of Heritage Museum in the Department of History' from Dr. Shaji. A, Professor & Head, Department of History and to place the same before the Standing Committee of the Syndicate on Planning and Development.

Accordingly, Dr. Shaji. A, Professor & Head, Department of History has submitted a proposal regarding the project of 'Development of Heritage Museum in the Department of History' to be placed before the Standing Committee of the Syndicate on Planning and Development.

A history-cum-heritage museum with a rare collection of exhibits that throw light into Kerala's history and culture over the centuries, need to be set up in the Department of History. The museum is conceived as a way to showcase the history and culture of the State in authentic words, visuals and videos for the future generation.

It is proposed that a big room will be used for setting the Heritage Museum and housing rare articles/ artefacts in it. The items to be procured include metal images, wood carvings, ivory carvings, coins, pictures, musical instruments, household utensils, stone weapons, stone carvings, sculptures, potteries, clay sculptures and other interesting artifacts. The portraits of the rules will be obtained and displayed in the proposed museum.

Estimated Expenditure (2024-25)	Amount (Rs.)	Justification
Procuring artifacts and articles	475000.00	The amount includes the anticipated charges cost of artifacts and articles, labour charges and transportation
Transportation and labour charges	25000.00	
Grand Total	500000.00	

As per the orders of the Vice Chancellor, the proposal submitted by Dr Shaji A, for the 'Development of Heritage Museum in the Department of History' is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

Recommendation:

- To implement the proposal submitted by the Head, Department of History for an amount of ₹5,00,000/- (Rupees Five lakh only) for the development of Heritage Museum in the Department of History, as envisaged in item no.111 of the Budget Speech 2024-25, as per the existing norms of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.10 Budget Speech 2024-25 (Item No 153) - Institute of English – Infrastructure Development - Proposal – reg.

[Ad. D III]

The Budget Implementation Cell, at its meeting held on 13.09.2024 recommended to entrust the head, Institute of English to submit a proposal for Rs.10,00,000/- on the item No 153 as envisaged in the Budget Speech 2024-25 and to place it before the Standing committee of the Syndicate on Planning and Development.

Accordingly, the Head in-charge, Institute of English has forwarded the detailed Project proposal amounting to Rs.10 Lakh for "Infrastructure development in the Institute of English."

It is mentioned that the Institute is facing significant shortage of basic infrastructure and lacks essential electronic equipment and adequate furniture, which are necessary for the smooth functioning of academic and administrative activities.

The detailed specification and budget estimate for the required items, are listed below.

Sl.No	Item name	Estimated Price
1	Desktop PC(4 Nos)	2,60,000/-
2	Monochrome Network Laser Printer	60,000/-
3	AC 2 Tons(5 Nos)	3,00,000/-
4	DLP Projectors(2 Nos)	70,000/-
5	Senior Exicutive Table	70,000/-
6	Exicutive Revolving Chair (8 Nos)	1,00,000/-
7	Glass Doors (3 Nos) and Curtains	50,000/-
8	Bookshelf Small (8 Nos)	95000/-

Total Estimated Expenditure for the proposed items: Rs. 10,05,000/-

As per the orders of the Vice Chancellor, the proposal for "Infrastructure development in the Institute of English" as envisaged in the Budget Speech 2024-25(Item No.153), submitted by the Head, Institute of English, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and recommendation.

Recommendation:

- To implement the proposal submitted by the Head (i/c), Institute of English for developing the infrastructure in the Institute of English on limiting the expenditure within the budget allocation of ₹10,00,000/- (Rupees Ten lakh only), as envisaged in item no.153 of the Budget Speech 2024-25, as per the existing norms of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.11 Construction Works at Kariavattom Campus utilising State Plan Grant – Proposals kept in abeyance - Reviewing the decision of the Syndicate – reg.

[Pl.G]

As resolved by the Syndicate at its meeting held on 02-07-2024, the estimates amounting to Rs.1,56,45,000/-, Rs.1,61,95,000/- and Rs.10,63,92,000/- submitted by the University Engineer for the civil, electrical, air conditioning and networking works for the vertical extension to the new block (adjacent to Arts block II building) for the Department of Archaeology, construction of first floor of Microwave Materials Laboratory for the Department of Physics and vertical extension to the School of Communication and Library Science at Kariavattom campus (First & Second floor) respectively were approved along with the minutes of the meeting of the Technical Committee held on 17-02-2024 and 11-03-2024.

However, it was only resolved to construct the vertical extension to the School of Communication and Library Science building in a phased manner and to keep the other two proposals in abeyance for the time being and are resolved to be put up as and when sufficient State Plan fund are received for civil works. As per U.O. No. 9128/2024/UOK dated 25/10/2024, administrative sanction was granted to the vertical extension to School of Communication and Library Science at Kariavattom Campus (First & Second floor).

It may be noted that the Working Group Meeting of the Higher Education Department held on 01-06-2024 approved the Annual Plan Proposals 2024-'25 of the University of Kerala and directed to take necessary steps for its implementation. Accordingly, the Government of Kerala, vide G.O. (Rt) 793/2024/HEDN dated 04-07-2024, have accorded administrative sanction to the various plan schemes of the University. A total estimate cost of Rs 6.64 Cr has been sanctioned for continuing civil works sanctioned under State Plan Grant 2018-'19 onwards.

The above two proposals for civil work as resolved by the Syndicate to be kept in abeyance for the time being were also approved by the Government in the Annual Plan Proposals 2024-'25 of the University. As the Government have sanctioned the works as ongoing civil works sanctioned under State Plan Grant 2018-19 onwards, the decision of the University to keep the works in abeyance and to put up the same on receipt of sufficient State Plan Grant, may be reviewed.

As per the orders of the Vice Chancellor, the above matter with regard to reviewing the decision of the Syndicate to keep the proposals for the civil, electrical, air conditioning and networking works for the vertical extension to the new block (adjacent to Arts block II building) for the Department of Archaeology and for the construction of first floor of Microwave Materials Laboratory for the Department of Physics at Kariavattom in abeyance for the time being, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendation:

- **To consider the proposals as and when Plan Grants are released from the Government.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.12 ***Modernization of University Library- Vertical Extension to the Kerala University Library, Palayam—Estimate for the Civil,Electrical and Allied Works, Air Conditioning, Acoustics and Public Addressing System in the Seminar Hall-reg.***

[Pl.G]

In connection with the renovation works in the Seminar Hall of Kerala University Library, Palayam, the Syndicate held on 31.08.2024, vide item No.13.21.04, considered the recommendation of the Standing Committee of the Syndicate on Planning & Development and resolved the following:

- **To invite the University Librarian, K.U Library, Palayam to the next meeting of the Standing Committee of the Syndicate on Planning & Development to have a discussion on the matter.**
- **To entrust the University Engineer to prepare and submit the estimates for the Civil, Electrical and allied works for fully furnishing the seminar hall in the Kerala University Library, Palayam and for providing air conditioning, Acoustics & Public Addressing System in the seminar hall, so as to place the same before the next Standing Committee of the Syndicate on Planning and Development.**

Accordingly, the University Engineer has submitted an estimate amounting to Rs.19,88,000/- (Rupees Nineteen lakh and eighty eight thousand only), including GST @ 18% and based on DSOR 2018 with cost index 35.59% for Thiruvananthapuram for civil,electrical and air conditioning for the renovation works in the Orientation Hall (Seminar Hall) at University Library, Palayam. It is remarked that the provision for acoustics is included in the civil part of the estimate. The University Engineer has also recommended the estimate amounting to Rs.8,01,000/- (Rupees Eight lakh and one thousand only) for providing Audio - Video equipment in the Seminar hall,as submitted by the instrumentation Engineer, vide letter from the Director, CLIF dated 21-05-2024.

It may be noted that in addition to the estimate for Public Addressing System (Audio System and Projector with Screen), the Instrumentation Engineer also submitted an estimate for video equipment for the Seminar hall, based on the assessment of the requirement from the Deputy Librarian, K.U. Library, Palayam.

Consolidated estimate for providing Audio-Video equipment in the Seminar Hall is as follows:

Sl no	Work	Amount (excluding GST)
1	Supply, installation, testing and commissioning of Audio equipment (Audio System and Projector with screen)	4,32,000/-
2	Supply, installation, testing and commissioning of Video equipment	3,69,000/-
	Total	8,01,000/- (Rupees Eight lakh and one thousand only)

Consolidated estimate for Civil, Electrical and Air conditioning work in the seminar Hall is as follows:

Sl.No	Description	Amount (including GST @ 18%)
1	Civil	Rs.10,47,000/-
2	Electrical	Rs.1,00,000/-
3	Air conditioning	Rs.8,41,000/-
	Total	Rs.19,88,000/- (Rs. Nineteen lakh and eighty eight thousand only)

As per the orders of the Vice-Chancellor, the estimate amounting to Rs.19,88,000/- (Rupees Nineteen lakh and eighty eight thousand only) submitted by the University Engineer for civil (inclusive of acoustics),electrical and air conditioning for the renovation works in the Orientation Hall (Seminar Hall) at University Library, Palayam and the estimate amounting to Rs.8,01,000/- (Rupees Eight lakh and one thousand only) for providing Audio - Video equipment in the Seminar hall, submitted by the instrumentation Engineer and recommended by the University Engineer are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

- To entrust the Convenor (S/C on P & D) to conduct a meeting with the Librarian, KU Library Palayam and the HOD, Department of Library and Information Science for discussion on the feasibility of renovating the Seminar Hall for public utility.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.13 **University of Kerala Study and Research Centre (UKSRC), Alappuzha – Hostel facility to M.Com Rural Management Students - Expression of Interest (EOI)-Remarks from the University Engineer-Consideration of - reg.**

[Ad A VI]

A meeting was held on 02.08.2022 at University of Kerala Study and Research Centre (UKSRC), Alappuzha, to discuss about the developmental activities/facilities to be provided to the students/ staff of M.Com Rural Management programme at the centre. The Syndicate held on 16.09.2022, vide item no.22 resolved to approve the recommendations of the meeting held on 02.08.2022 at UKSRC, Alappuzha.

As per the Minutes of the meeting of the Syndicate held on 16.09.2022, it was recommended "to provide hostel facilities with reasonable and competitive manner by ensuring security to students with reliable agencies" for the M.Com Rural Management students. But there was no direct hostel facilities under the University of Kerala nearby UKSRC, Alappuzha. Hence the Registrar had ordered to invite Expression of Interest for providing hostel facility to M.Com Rural Management students. The Assistant Registrar, UKSRC, Alappuzha in consultation with the University Engineer was entrusted to invite the Expression of Interest (EOI).

The suggestions and doubts of the Assistant Registrar, UKSRC, Alappuzha regarding inviting the Expression of Interest were forwarded to the University Engineer for remarks. A draft Expression of Interest was prepared by the Assistant Registrar, UKSRC, Alappuzha for inviting bids from individuals/ firms for hiring buildings to act as hostel for the Students of M.Com Rural Management programme offered at the University of Kerala Study and Research Centre, Alappuzha after incorporating the remarks from the University Engineer. The Assistant Registrar, UKSRC, Alappuzha has requested for scrutiny of the draft Expression of Interest (EOI) by the concerned officials.

On this draft Expression of Interest (EOI), apart from technical remarks, the University Engineer has remarked the following:

- a) **The requirement of outside hostel may once again reviewed considering the financial crisis of the University.**
- b) **Also legal and finance opinion may be obtained before finalising the Expression of Interest (EOI).**

As per the orders of the Vice Chancellor the remarks of the University Engineer on the draft Expression of Interest (EOI) prepared for inviting the bids from individuals/firms for hiring buildings to act as hostel for the Students of M.Com Rural Management programme offered at the University of Kerala Study and Research Centre, Alappuzha is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendation:

- **To conduct a detailed discussion with the Director(i/c), University of Kerala Study and Research Centre, Alappuzha in the next Standing Committee of the Syndicate on Planning and Development.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.14 Renovation of old tiled roof building in the Department of Music at Thycaud-Budgetary Estimate-reg.

[Pl. C]

The University Engineer, vide letter no. UE/DB/tiled roof/Music/2024 dated. 08.10.2024 has reported that the old tiled roof building in the Department of Music at Thycaud which is **more than 70 years old**, is in a very dilapidated condition. The University Engineer has inspected the building along with the faculties of the department for preparing a proposal for the renovation of the building for making functional for the music department, as directed by the Vice Chancellor based on the request of the Head, Department of Music. It is stated that the building is not in use for the past 20 years. The roof of the building is totally damaged due to the presence of the tree branches and rainwater. Hence a complete and extensive maintenance is required for renovating the building to make it usable.

Accordingly, the University Engineer prepared and forwarded a budgetary estimate amounting to Rs.38,00,000/- (Rupees Thirty Eight Lakhs only) for the renovation work of the old tiled roof building in the Department of Music at Thycaud. The Budgetary Estimate includes PART I and PART II works for 'building repair and yard development' and 'compound wall reconstruction and repair cum retaining wall' respectively as tabulated below:

SINo	Item Description	Qty	Unit	Rate (Rs)	Amount (Rs)
PART-I BUILDING REPAIR AND YARD DEVELOPMENT					
1	Pruning of trees	1	Job	30,000	30,000
2	Clearing site and removing of soil around the building by engaging excavator	20	Hrs	1,500	30,000
3	Cleaning inside the building and removing all rubbish by manual means-Coolie	20	Nos	750	15,000
4	Demolishing old brick work and new brick work	25	M3	8,000	2,00,000
5	Wood work for replacing wall plate, purling and rafter after dismantling the damaged ones	3	M3	1,10,000	3,30,000
6	Roofing with fibre glass shingles over V-Board	240	M2	2,250	5,40,000
7	Repair and replacement of wooden ceiling	120	M2	1,750	2,10,000
8	Wood work for replacement of joineries and carpentry repair works	2	M3	1,10,000	2,20,000
9	Toilet renovation including new tiling, water supply and sanitary fittings	2	Nos	65,000	1,30,000
10	Plinth protection	120	M2	750	90,000
11	Floor finishing with vitrified tiles	125	M2	2,000	2,50,000
12	Repair of plastering and new plastering	350	sqm	250	87,500
13	Complete painting work		Ls		3,00,000
14	Electrical rewiring and new fittings		Ls		2,00,000
15	Plumbing work		Ls		1,00,000
16	Stone Paving (Around the building)				2,50,000
Total for Part -I					29,82,500
PART II - COMPOUND WALL REPAIR/RE-CONSTRUCTION					
1	Retaining wall work (Left side of the building)				2,50,000
2	Compound wall re -construction				5,00,000
	Total for PART II				7,50,000
	Unforeseen works				67,500
	GRAND TOTAL				38,00,000
Rupees Thirty Eight Lakhs only					

The University Engineer has requested to approve the above said proposal for preparing a detailed estimate for the same.

As ordered by the Vice Chancellor, **the budgetary estimate amounting to Rs. 38,00,000/- (Rupees Thirty Eight Lakhs only), submitted by the University Engineer for the renovation work of old tiled roof building at the Department of Music, Thycaud,** is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendation:

- **To entrust the University Engineer to study the feasibility of renovating the old tiled roof building at the Department of Music, Thycaud with the technical assistance of CET and to place a report of the study before the next Standing Committee of the Syndicate on Planning and Development.**

Resolution of the Syndicate	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.	

Item No.17.04.15 Kariavattom Campus - Laying tiles in the Counselling room (PSY-04) and Computer Lab (PSY-05) in the Department of Psychology – Estimate-reg.

[Pl. C]

The Professor & Head, Department of Psychology, vide letter no. PSY/357/2024 dated 10.10.2024 has forwarded an estimate amounting to Rs.2,00,000/- (Rupees Two Lakhs only) including 18% GST prepared by the University Engineer based on DSR 2018 with 35.59% cost index for laying tiles in the Counselling room (PSY-04) and Computer Lab (PSY-05) in the Department of Psychology at Kariavattom Campus, utilizing the Department Development Fund, as per the request of the department council meeting held on 13.02.2024.

The estimate includes tiling floor with vitrified tiles, labour charge for shifting the furniture placed inside the rooms, removing the aluminium partition in the room (PSY- 05), reducing the height of wooden door to accommodate the new flooring and minor painting works etc.

The following details of the rooms tiled earlier in the Department of Psychology may be noted:

Sl No	Description	Amount	Budget Financial Year	Non Plan Head	Status
1.	Room no. PSY-17 and PSY-10	Rs. 2,00,000/-	2021-22.	Utilising the non plan fund sanctioned for Centre for Geriatric Studies	U.O No. 2911/2022/UOK dated. 14.04.2022
2.	Room no PSY-16 , 18 and 13	Rs. 2,20,000/-	2022-23.	utilizing Rs.2,00,000/- from the non plan fund sanctioned for Centre for Geriatric Studies, and Rs.20,000/- from DDF	U.O No. 5115/2023/UOK dated. 15.06.2023
3	Room no PSY 02	Rs. 1,95,000/-	2024-25.	utilizing the budget estimate amounting to Rs.2,00,000/- sanctioned for Augmentation of Laboratory	U.O No.8825/2024/UOK dated 18.10.2024

While considering the estimate, Finance has remarked that administrative sanction may be obtained on the estimate submitted by the University Engineer for laying tiles in the Counseling room (PSY-04) and Computer Lab (PSY-05) of the Department of Psychology at Kariavattom Campus, utilizing the department development fund. If approved, the expenditure of the above work may be met from the DDF, in accordance with the guidelines of DDF issued vide U.O No. Ad.Misc/2/034692/01 dtd 11.01.2002.

As ordered by the Vice Chancellor, the aforesaid estimate amounting to Rs.2,00,000/- (Rupees Two Lakhs only) including 18% GST prepared by the University Engineer, (vide letter no. UE/DB2/PSY-04&PSY-05/2024-25 dated. 30.09.2024) based on DSR 2018 with 35.59% cost index for laying tiles in the Counseling room (PSY-04) and Computer Lab (PSY-05) of the Department of Psychology at Kariavattom Campus, utilizing the department development fund and the remarks of the Finance, are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

- To approve the estimate submitted by the University Engineer amounting to Rs.2,00,000/- (Rupees Two Lakhs only) including 18% GST based on DSR 2018 with 35.59% cost index for laying tiles in the Counseling Room (PSY-04) and Computer Lab (PSY-05) of the Department of Psychology at Kariavattom Campus, meeting the expenditure from the Department Development Fund .

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.16

Sanctioning of the expense amount utilised for the shifting process of Bharat Murali Centre for Performing and Visual Arts from Kariavattom Campus to the Department of Education Building, Thycaud –reg.

[Ad.A II]

The Director in charge, Bharat Murali Centre for Performing and Visual Arts has requested to sanction the expense amount of Rs.1,02,025/-utilised for loading and unloading and transportation of equipments as a part of the shifting process in accordance with the U.O.No.Ad.B1. 3475/2024/UOK dated 22. 04. 2024, which was completed on 24.05.2024.

As per the U.O. No. 3475/2024/UOK dated April 22, 2024 Bharat Murali Centre for Performing and Visual Arts has been shifted to Department of Education building, Thycaud. *According to the aforementioned U.O., the expenditure for the shifting process is to be met from the Department Development Fund of respective departments by complying with procedures and formalities. However, since the Centre for Performing and Visual Arts does not have Department Development Fund, it is requested to sanction the amount either from the Fund of the Joint Registrar, Kariavattom or from the University Engineers Fund. Finance Section has also remarked that a suitable decision may be taken at the administrative level from where the expenditure for the shifting process has to be met.*

After the completion of the relocation of the Center, the Hon'ble Vice-chancellor has ordered that *"Performing arts center should not be shifted to Model School campus where Education department is located. It will seriously affect the functioning of the School where children are studying. Find out a place in the University campus"*. The order has been reported to the section concerned.

In the meantime, the Estate Officer has submitted a report based on the examination conducted as per the Registrar's direction, regarding the land where the University Department of Education building is located. According to the report, the land (where the Department of Education, University of Kerala, exists) comprises 11.05 ares (27.29 cents) in Resurvey 15, Block Number 88, Thycaud Village, Thiruvananthapuram Taluk. The building lies within the compound area of the Government College of Teacher Education, with restricted access to the outer compound. The area of the building is 1433.04 m², with an estimated cost of ₹50 lakhs per cent. The Kerala University Department of Education was established in 1957. According to the revenue records, the land is in the name of the Education Department and was handed over to Kerala University via a Government Order. However, records relating to the possession of the land are neither traceable in the department itself nor in the estate office. A land use certificate issued by the Tahasildar is also attached herewith. Continuous efforts have been made by officials of the Government College of Teacher Education and School to vacate the Department of Education from the building itself. If the land remains unused by the University or if no department operates in that location, the possession rights may be lost.

As per the orders of the Vice-Chancellor, the following matter is placed before the Standing Committee of the Syndicate on Planning for consideration and appropriate recommendation.

- Sanctioning of the expense amount of Rs.1,02,025/-already utilised for loading, unloading and transportation of equipments as a part of the shifting process of Bharat Murali Centre for Performing and visual Arts from Kariavattom Campus to the Department of Education Building, Thycaud, in accordance with the U.O.No. Ad.B 1.3475/2024/UOK dated 22.04. 2024, which was completed on 24.05.2024.
- Orders on the report submitted by the Estate Officer.

Recommendation:

- **To sanction the amount of Rs.1,02,025/- for the shifting process of Bharat Murali Centre for Performing and Visual Arts from Kariavattom Campus to the Department of Education Building, Thycaud.**
- **To direct the Finance Officer to suggest a suitable head of account for meeting the expenditure.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.17

Purchase of Air Conditioner Units at Campus Library at Kariavattom Campus-Estimate-reg.

[Pl.C]

The Deputy Librarian, Campus Library, Kariavattom, vide letter dated. 16.03.2023 had forwarded quotations and requested to accord sanction to purchase 4 numbers of AC's for the Campus Library by debiting the expenditure from 'Part I Non Plan, MH 50(b) Campus Library 4-3020 Maintenance of Equipment' provided in the current Year's Budget Estimates (2022-2023) of the University. On the matter, Finance had noted some discrepancies on quotations. Hence, the Deputy Librarian, Campus Library, Kariavattom was permitted to cancel the existing quotation (Quotations were invited instead of Tenders, as the estimated cost of 4 AC units is above one lakh and all accessories required for the installation of AC are not included in the specification) and the University Engineer was requested for new specification in consultation with Instrumentation Engineer including all accessories required for the installation of AC.

Now, the University Engineer, vide letter no. DB/Lib KVTM/2024-25 dated. 09.08.2024 has forwarded an estimate amounting to Rs. 4,15,000/- (Rupees Four Lakh Fifteen Thousand Only), including 18% GST prepared using PRICE Software based on market rate and DSR 2018 with 35.59% cost index for Thiruvananthapuram towards purchase of Air Conditioners on buy back basis for reference section at Campus Library, Kariavattom Campus. The estimate includes provision of Rs. 20,000/- for modification of windows to access the ODU's. The University Engineer suggested that the air conditioner capacity may be increased to 10 TR with a provision for positioning of the ODU on the terrace of the building for better access.

The University Engineer has requested to approve the above said estimate and recommended that the project may be executed through the Engineering Unit as per the standard norms.

While considering the estimate, the Finance has remarked that administrative sanction may be obtained on the above said estimate at the first instance. If obtained, the expenditure may be met from the h/a "Part I-NP-MH: 65 Works-10/5301-Minor works and maintenance" of the current year's Budget Estimates of the University.

As per the orders of the Vice Chancellor, the estimate amounting to Rs.4,15,000/- (Rupees Four Lakh Fifteen Thousand Only), including 18% GST submitted by the University Engineer prepared using PRICE Software based on market rate and DSR 2018 with 35.59% cost index for Thiruvananthapuram towards the purchase of Air Conditioner at Campus Library at Kariavattom Campus, submitted by the University Engineer and the remarks of the Finance, are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations

Recommendation:

- **To approve the estimate submitted by the University Engineer amounting to Rs.4,15,000/- (Rupees Four lakh fifteen thousand only), including 18% GST prepared on PRICE Software based on market rate and DSR 2018 with 35.59% cost index for Thiruvananthapuram towards the purchase of Air Conditioner at Campus Library at Kariavattom Campus, as per the existing rules and regulations of the University.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.18 *Kariavattom Campus-Wiring for the newly installed plug points at Room No. 4,6,7 in Ground Floor and Seed bank in First floor of the Centre for Biodiversity Conservation building-Estimate- reg.*

[Pl.C]

The University Engineer vide letter no.DB-E/Elc/CBC/est59/Kvtm/2023-24 dated 30.10.2023 has submitted an estimate amounting to Rs.1,32,000/- (Rupees One Lakh Thirty Two Thousand only) including GST @18% using PRICE Software based on market rate and DSOR 2018 with cost index 35.59 % for Thiruvananthapuram, for wiring of the newly installed plug points at Room No.4, 6, 7 in Ground Floor and Seed bank in First floor of the Centre for Biodiversity Conservation building at Kariavattom Campus, as requested by the Director, Centre for Biodiversity Conservation. The estimate includes provision for wiring the plug points installed in the new table counters, distribution boards with necessary breakers etc. The University Engineer has requested to accord sanction for the said estimate for tendering.

The University Engineer vide letter dated 21.10.2024, has suggested that the expenditure for the above mentioned work may be met from the head of account "Part I-NP-MH 65-Works-10/5301-Minor works and Maintenance" provided in the Budget Estimates of the University 2024-25.

Finance has remarked that "at first instance administrative sanction may be obtained on the estimate submitted by the University Engineer for the wiring of the newly installed plug points at Room No. 4,6,7 in Ground Floor and Seed bank in First floor of the Centre for Biodiversity Conservation building at Kariavattom Campus. *Since liability in respect of works bills relating to previous years is also to be met from the current financial year's allocation, only urgent works may be taken up during this year*".

As ordered by the Vice Chancellor, the estimate amounting to Rs.1,32,000/- (Rupees One Lakh Thirty Two Thousand only) including GST @18% using PRICE Software based on market rate and DSOR 2018 with cost index 35.59 % for Thiruvananthapuram, for wiring of the newly installed plug points at Room No. 4,6,7 in Ground Floor and Seed bank in First floor of the Centre for Biodiversity Conservation building at Kariavattom Campus, submitted by the University Engineer is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

Recommendation:

- *To approve the estimate submitted by the University Engineer amounting to Rs.1,32,000/- (Rupees One lakh thirty two thousand only) including GST @18% prepared on PRICE Software based on market rate and DSOR 2018 with cost index 35.59 % for Thiruvananthapuram, for wiring of the newly installed plug points at Room No. 4,6,7 in Ground Floor and Seed bank in First floor of the Centre for Biodiversity Conservation building at Kariavattom Campus, meeting the expenditure from the funds allotted to the Centre.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.19 *Civil work of providing Lift facilities to the buildings of Department of Social Science (Political Block), Department of Biochemistry, Department of Chemistry, Department of Botany/ Zoology and Campus Library building at Kariavattom Campus-Extension of Time of Completion- reg.*

[Pl. C]

An estimate amounting to Rs. 1,41,12,000/- (Rupees One Crore Forty One Lakh and Twelve Thousand only) for providing Lift facilities to the buildings of Department of Social Science (Political Science Block), Department of Biochemistry, Department of Chemistry, Department of Botany/ Zoology and Campus Library buildings at Kariavattom Campus was approved, vide U.O No. Ad.B1(1). Lift-Kvtm/2020/112 dated. 07.09.2020 .The estimate includes civil and Electrical Works.

The University Engineer, vide letter no. DB2/LIFT-5Dept/21-22 dated 29.02.2024 has informed that the above said civil work was awarded to Sri. N.J. Jayaraj by fixing the time of completion as 120 days from the date of handing over the site. The site was handed over on 22.04.2022 and the time of completion expired on 19.08.2022. The work was completed on 13.03.2023 with delay of 206 days since all works except those to be executed along with the lift work was completed on 19.08.2022. The lift work commenced on 14.11.2022 and was virtually completed on 02.03.2023. Hence, the University Engineer informed that the delay in completing the above said work is not due to the default from the part of the civil contractor. Hence, the University Engineer has recommended to extend the time of completion up to 13.03.2023 without fine/liquidated damages. The fine and liquidated damages will come to Rs.1,98,769/- (Rupees One Lakh Ninety Eight Thousand Seven Hundred and Sixty Nine only). Hence, sanction has been granted by the Engineering Unit to withhold an amount of Rs.1,98,769,- from the bill of the contractor and to retain the amount with the University Engineer. The University Engineer has requested to grant extension of time of completion of the said work till 13.03.2023 without fine/liquidated damages, since all works except those to be executed along with the lift work has been completed on 19.08.2022 and the delay in completing the above said work is not due to the default from the part of the civil contractor.

Regarding Extension of Time, in section 2112 of PWD Manual 2021 it is mentioned that "If it is found that contractor is not adhering to the approved programme, fine shall be imposed/contract terminated as contemplated in the Standard Bidding Document. If however the failure of the contractor to complete the work on the stipulated date is due to any departmental delays or due to design and construction problems faced during execution, then he may apply for extension of time through the Assistant Engineer before the expiry of the period of completion. This shall follow the procedure of the Bidding Document. Every such application shall be properly enquired into by the Assistant Engineer/Assistant Executive Engineer under the control and a report with recommendation shall be submitted in proforma given in Appendix 2100F to the authority who executed agreement. The extension of time of completion that can be granted at a time shall not exceed 25% of the original time or six months whichever is less. The maximum extension that can be granted for a work shall be limited to half the original time of completion"

The Standing Committee of the Syndicate on Planning and Development held on 06.05.2024 while considering the request of the University Engineer to grant extension of time of completion of the said work till 13.03.2023 without fine/liquidated damages, has recommended to entrust the University Engineer to submit a report on the delay occurred in completing the civil work of providing Lift facilities to the buildings of Department of Social Science (Political Science Block), Department of Biochemistry, Department of Chemistry, Department of Botany/Zoology and Campus Library building at Kariavattom Campus, after examining the hindrance register of the work. The Syndicate at its meeting held on 02.07.2024 vide item no.11.04.08, has resolved to approve the same.

Now, the University Engineer vide letter no.DB2/LIFT-D Dept/21-22 dated 07.10.2024 has submitted the hindrance register for the work and reported that the civil contractor Sri.N.Jayaraj has executed all the works under his scope by 19.08.2022 except the works like tiling and providing architrave. After erecting the lift by the firm M/s. KONE, the balance civil works resumed on 25.02.2023 and completed in all respects by 13.03.2023. On verification of hindrance register it is clear that a delay of 189 days was occurred for the civil work due to non completion of lift work. Since the delay was not due to delay from the side of contractor, he has requested to extension of time of completion from 20.08.2022 up to actual date of completion i.e. 13.03.2023(207 days) without imposing fine. Hence the University Engineer has again requested to extend the time of completion till 13.03.2023 without fine considering the hindrance reported.

As ordered by the Vice Chancellor, the above said report submitted by the University Engineer on the delay occurred in completing the civil work of providing Lift facilities to the buildings of Department of Social Science (Political Science Block), Department of Biochemistry, Department of Chemistry, Department of Botany/ Zoology and Campus Library building at Kariavattom Campus in accordance with the resolution of the Syndicate, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendation:

- To approve the report submitted by the University Engineer on the delay occurred in completing the civil work of providing Lift facilities to the buildings of Department of Social Science (Political Science Block), Department of Biochemistry, Department of Chemistry, Department of Botany/ Zoology and Campus Library building at Kariavattom Campus .

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.20 *Budget speech (2024-25)-Minutes of the meeting of the Budget implementation Cell- proposal received from the Director-KUCC- reg.*

[AddIII]

The meeting of the Budget implementation held on 13.09.2024 entrusted Director, KUCC, to submit proposal on the Sl.No. 26, and to place the proposal before the S/C of the Syndicate on Planning and Development.

Now the Director, KUCC has submitted proposal regarding the implementation of Digital Risk Protection Services at the University.

Hence as per the orders of the Vice Chancellor, the proposal received from the Director, KUCC, is placed before the S/C of the Syndicate on Planning and Development for recommendation.

Recommendation:

- **To entrust Dr.Aji .S (Associate Professor, Department of Computer Science) and the Instrumentation Engineer to examine the proposal for the implementation of Digital Risk Protection Services at the University submitted by the Director, KUCC and to submit a report to the next Standing Committee of the Syndicate on Planning and Development.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.21 Department of Biochemistry - Budget Speech 2024-25 Item No 77 - set up new Laboratory in the Department of Biochemistry-reg.

[Ad F II]

In the Budget Speech 2024-25 as Item No 77 it was envisaged to set up new Laboratory in the Department of Biochemistry. Budget Implementation Cell, in its meeting held on 13.09.2024 resolved to entrust Head, Dept of Biochemistry to submit the proposal and to place the same before Standing Committee of the Syndicate on Planning & Development. Accordingly, Head, Dept of Biochemistry, on 01.11.2024, submitted the proposal.

The proposal envisages establishing infrastructure in the new block of Dept of Biochemistry. The cost estimates of the project is as below:

SL No	Item	Amount	Justification
1	Upgradation of CSR sponsored class room in new building. This includes purchase of two 2 ton ACs, additional Jefferson chairs and amenities to conduct class for PG and UG students	2,00,000	The room is not air conditioned and additional facilities are required for converting the room to modern classroom space
2	Upgradation of labs	5,00,000	Work tables are required for setting up various equipments in those areas of the building where funding has not yet been provided
3	Purchase of minor equipments, wifi facility	1,00,000	No wifi facility is available till now in the new building
4	Purchase of consumables	2,00,000	Purchase of necessary reagents to carry out the lab works
			Total: Rs. 10,00,000 (Ten lakhs only)

As per the orders of the Vice Chancellor, the proposal to set up new Laboratory in the Department of Biochemistry, envisaged as Item No. 77 in Budget Speech 2024-25, is placed before Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendations:

- **To implement the proposal submitted by the Head, Department of Biochemistry for an amount of ₹10,00,000/- (Rupees Ten lakh only) for setting up of a new Laboratory in the Department of Biochemistry, as envisaged in item no.77 of the Budget Speech 2024-25, as per the existing norms of the University.**
- **To entrust the HOD, Department of Biochemistry to take necessary action to proceed with the proposal.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.22 *Budget Speech 2024-2025 - Proposal and Estimate for modernizing the IT section of the Kerala University Library - consideration of – reg.*

[Ad A V]

In the Budget Speech 2024-2025 Item No 102, an amount of Rs.300000/- (Rupees Three Lakh only) has been earmarked as financial assistance for the modernization of IT section of the Kerala University Library. The Budget Implementation Cell at its meeting held on 13.09.2024 recommended to authorize the University Librarian in charge to submit a proposal on the item envisaged in the Budget Speech and to place the matter before the Standing Committee of the Syndicate on Planning and Development.

The University Librarian in charge has submitted the following detailed proposal and estimate of the same.

Replace the AC units: Replace the existing air conditioning units to ensure a comfortable working environment.

Cubicle Renovation: Renovate or replace the existing cubicles in the section.

Maintenance of the Networking: Repair and replace the damaged LAN cable and ports for improving the Internet access.

Estimate (Anticipated)

Sl. No.	Description	Unit Price	Total Amount
1	Air Conditioner (Replacement)	Rs. 35,000 X 5	Rs. 1,75,000/-
2	Cubicles Maintenance	Rs. 75,000	Rs. 75,000/-
3	Networking & Miscellaneous	Rs. 50,000	Rs. 50,000/-
Grand Total			Rs. 3,00,000/-

As per the orders of the Vice Chancellor, the proposal and estimate for modernizing the IT section of the Kerala University Library (Item No. 102 of the Budget Speech 2024-2025), is placed before the Standing Committee of the Syndicate on Planning and Development for consideration.

Recommendations:

- **To direct the University Librarian (i/c) to resubmit the proposal with regard to modernization of the Kerala University Library in consultation with the University Engineer.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.23 *Repair & maintenance work and providing light roofing over the terrace in the post office building at Kariavattom Campus-Estimate-reg.*

[Pl.C]

The University Engineer, vide letter no. DB1/Post office-Renovation/2024-25 dated. 03.09.2024 has forwarded an estimate amounting to Rs.18,38,000/- (Rupees Eighteen Lakh Thirty Eight Thousand only), including 18% GST for the repair & maintenance work and providing light roofing over the terrace in the post office building at Kariavattom Campus, as per the minutes of the meeting held on 05.08.2023 at Registrar's Chamber. The estimate includes Rs.16,38,000/- for civil work prepared based on DSR 2018 with 35.59% cost index for Trivandrum and Rs. 2,00,000/- for standardizing and maintaining the electrical installations in a safer condition.

The estimate includes removing the tiles laid over the terrace, removing brick jelly concrete to reduce the surcharges over the slab, providing light roofing with galvanised iron profile sheet over MS tubular frame work, repair and replacement of damaged joineries, providing vitrified tiles over the existing cement flooring, improvement of facilities in toilets, complete painting of the building, repairing the porch and outside toilet etc.

The University Engineer has informed that no major maintenance work was carried out in the post office building at Kariavattom Campus for the past 12 years. The building is around 50 years old and many part of the building including the roof started deterioration. The University Engineer has remarked that the building will become unfit if a comprehensive maintenance work is not executed immediately. Also to avoid further weathering attacks, light roofing is proposed over the terrace.

The University Engineer has requested to sanction the above said estimate and to debit the expenditure from the Head of account "Part: I Non - Plan J: Works MH: 65 Works 10/5301 minor works and maintenance", for tendering the work.

On the matter Finance has remarked that administrative sanction may be obtained on the above said estimate, at the first instance. Since liability in respect of works bills relating to previous years is also to be met from the current financial year's allocation, only urgent works may be taken up during this year.

As ordered by the Vice Chancellor, the aforesaid estimate amounting to Rs.18,38,000/- (Rupees Eighteen Lakh Thirty Eight Thousand only) including LS provision of Rs.2,00,000/- for electrification works, with 18% GST submitted by the University Engineer for the repair and maintenance work and for providing light roofing over the terrace in the post office building at Kariavattom Campus and the remarks of the Finance, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendations:

- **To entrust a Committee comprising the Convenor(S/C on Finance), Convenor (S/C on P&D), Sri. R.Rajesh, Member Syndicate and Prof (Dr).P M Radhamany, Member Syndicate to inspect the site of the post office building at Kariavattom Campus and to submit a report on the necessity of the maintenance work for the building.**
- *To place the report of the Committee before the next Standing Committee of the Syndicate on Planning and Development.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.24

Regularisation of provisional advance of ₹50,000/- (Rupees Fifty thousand only) released to Dr.Leena.B.L, Principal Investigator & Assistant Professor, Department of Hindi- request for avoiding penal interest and for Condoning delay in regularisation - consideration of- reg.

[Pl. A]

An amount of ₹50,000/- (Rupees Fifty thousand only) was released as provisional advance to Dr.Leena B.L, Principal Investigator & Assistant Professor, Department of Hindi, University of Kerala towards the implementation of the project titled "Ontological classification of multiword expressions (MWEs) in Hindi Language" under the scheme startup grant for new teachers- item no:51 of budget speech 2020-21, vide U.O no:30389/PLANNING A/2020/UOKdtd:28/10/2021.

Dr.Leena B.L, vide letter dated:21/06/2024 informed that due to some health issues she was unable to carry out the above project. Hence, the unspent balance of **₹49,159/-** (Rupees Forty nine thousand one hundred and fifty nine only) was refunded to the PSTSB account of the University (799012700001388) instead of Kerala University fund and requested to regularise the provisional advance sanctioned.

The Audit VI section has verified the refund details and made the following observations;

- the provisional advance sanctioned from non plan fund of the University, should be refunded to KUF. Here the unspent balance (excluding the banking charges debited from the account) of an amount of ₹49,159/- (Rupees Forty Nine Thousand One Hundred and Fifty Nine Only) has been refunded to the PSTSB account of the University. The same has been credited in the account on 28.02.2024, It has to be noted that the unutilized plan funds in the PSTSB account shall be resumed by the government at the end of each financial year. Further, an amount of ₹840.92/- deducted as banking charges also has to be refunded to KUF.
- the provisional advance was sanctioned in the year 2021. However, the refund has been done in the year 2024. Clarification regarding the interest accrued may be furnished.
- Further, the amount has been kept unutilised for more than two years. Hence, suitable decision may be taken at administrative level on the acceptance of the requests submitted by Dr. Leena B L, regarding the non completion of project and regularisation of provisional advance. As delay has been observed in refunding the amount, matter of levying penal interest may be decided at administrative level.

As per the audit observations, Dr.Leena B.L, vide letter dated:11/11/2024 has refunded the bank account charges of ₹841/- (Rupees Eight Hundred and forty one only) debited from the project account to KUF, vide remittance no:24742741 dtd:06/11/2024 and credit verification report dtd: 06/11/2024 for the same has also been furnished. Since, the project account being a current account, the interest accrued was nil. Further, she has furnished a clarification for non completion of the project and stated that it was due to some health issues. Hence, she has requested to condone the delay in regularisation and to avoid penal interest.

As per the orders of the Vice Chancellor, the request submitted by Dr.Leena B.L., Principal Investigator & Assistant Professor, Department of Hindi for accepting the clarification for non completion of the project, for condoning delay in regularisation of provisional advance of ₹50,000/- (Rupees Fifty thousand only) and to avoid penal interest is hereby placed before the Standing Committee of the Syndicate on Planning & Development for consideration and recommendation

Recommendations:

- **To condone the delay in completing the regularisation of provisional advance of ₹50,000/- (Rupees Fifty thousand only) by Dr, Leena B.L., Principal Investigator & Assistant Professor, Department of Hindi as per the existing norms of the University .**
- **To seek concurrence of Finance with regard to exemption of penal interest.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.25 *Construction - New Sump and Augmentation of Water Supply System at S.H. Campus - Extension of Time of Completion of the Work - Release of Withheld Fine Amount - Hearing of the Contractor -reg.*

[Pl. G]

The Government of Kerala, vide G.O. R(t) No 1420/2017/HEDN dated 29.07.2017, has accorded administrative sanction for an estimated cost amounting to **Rs. 650 Lakhs**, towards Civil Works/ New buildings for the Financial Year 2017-18. Vide U.O. No. Pl.G/3614/Annual Plan 17-18/ Civil Works/2017 dated 25.10.2017, administrative sanction was accorded for an estimate amounting to Rs.50 Lakh/- (Rupees Fifty Lakh Only) for the Construction of New Sump and Augmentation of water supply system at SH Campus, Palayam (CPWD 2014 DSR with cost index 46.67%).

Thereafter, vide a revised U.O.No.Pl.G/3614/A.P17-18/Civil Works/17 dated 14.12.2018, sanction was accorded to the estimate submitted by M/s.KPHCC, prepared based on 2016 CPWD DSR with a cost index of 44.12% for TVPM amounting to **Rs.56,87,977/-** (Rupees Fifty six lakh eighty seven thousand nine hundred and seventy seven only) (including 8% Centage Charge and 18% GST) for the Construction of New Sump and Augmentation of water supply system at SH campus. The expenditure over and above the budget allocation was meant to be met from the Non plan fund of the current year's Budget Estimates of the University.

The Syndicate at its meeting held on **28.04.2020**, vide item No.10.156.01, has resolved to entrust the Engineering Unit with the work of the Construction of New Sump and Augmentation of water supply system at SH Campus, limiting the amount for which Administrative sanction was issued and to complete the works in a time bound manner.

Accordingly, the work "Construction of New Sump and Augmentation of water supply system at Senate House Campus" was awarded to the contractor Sri.N.Rajendran and an agreement was executed vide Agreement No:25/2021-22 dated 15/07/2021 by fixing the time of completion as 180 days from the date of handing over the site. The site was handed over on **24.07.2021** and as per agreement, the time of completion expired on **20.01.2022**. But the work was actually completed only on **20.08.2022** with delay of **213 days**. The Assistant Executive Engineer reported that the work could not be executed for a period of 94 days from 24/07/2021 to 25/10/2021 due to rain as the digging and other exterior works were not performed at that time. Further, it was recommended that **36 days grace period** can be granted due to quarry ban and water proofing arrangements and **83 days delay** was due to the default of the contractor. As Sri.N.Rajendran requested for extension of time of completion up to 20.08.2022 without imposing fine, it was recommended by the Assistant Executive Engineer I to extend the time of completion up to 20.08.2022 (213 days) with fine for 83 days, since the delay occurred for that 83 days was due to the default of the contractor.

As per the fine calculation statement, the fine for the extension of time for 177 days, ie exempting 36 days of grace period out of 213 days coming to Rs.2,04,611/- (Rupees Two Lakh Four Thousand Six Hundred and Eleven Only). As the contractor requested for immediate payment of work, the CC First and final bill was processed and passed withholding fine amount of Rs 2,04,611/- for delay for 177 days. It is reported that the fine amount of Rs. 2,04,611/- is kept in the PD account of the University Engineer for time being and will be remitted to KUF after getting decision from the Syndicate regarding the fine from 20.01.2022 to 20.08.2022. For passing the bill, a supplementary agreement for the extension of time of completion up to 20.08.2022 was executed with fine for 177 days.

Considering the genuineness of the facts reported by the Assistant Executive Engineer-I, the University Engineer, vide letter No.DB1/Augmentation-Sump/ SH/2024-25 dated 02.09.2024, requested to extend the time of completion up to 20.08.2022 (213 days) i.e., without fine for 130 days and with fine for 83 days. Sanction is requested for releasing an amount of Rs.1,47,430/- [ie 2,04,611-57,181/- (fine for 83 days)] to the contractor from the withheld amount of Rs.2,04,611/-.

As the work was completed and the final payment was made to the contractor, executing a supplementary agreement for the extension of time of completion of the work up to 20.08.2022, levying fine for 177 days of delayed work, the request from the University Engineer may be considered for ratification of the action in having extended the period of time of completion of the work rather than for extending the period of execution of the work.

As ordered by the Vice Chancellor, the request from the University Engineer for extension of time of completion of the work "Construction of New Sump and Augmentation of water supply system at Senate House Campus" up to 20.08.2022 (extension without fine for 130 days and with fine for 83 days) along with the calculation of fine amount to the contractor was placed before the Standing Committee of the Syndicate on Planning and Development for consideration. The Syndicate, vide item no.15.04.11, at its meeting on 05.11.2024 has approved the recommendation of the Standing Committee to hear the Contractor by the next Standing Committee of the Syndicate on Planning and Development. As per the orders of the Vice Chancellor, the matter of hearing of the Contractor is placed before the Standing Committee of the Syndicate on Planning and Development.

The Committee heard the Contractor. Based on the Hearing of the Contractor and the Report of the University Engineer, the following recommendations were made

Recommendations:

- To ratify the action in having extended the time of completion of the work Construction of New Sump and Augmentation of water supply system at Senate House Campus up to 20/08/2022 (extension without fine for 130 days and with fine for 83 days) .
- To release an amount of Rs.1,47,430/- to the Contractor, exempting him fine for 130 days of delayed work.

Further Recommendations:

- To issue strict instructions to the University Engineer with regard to timely issuance of notice to the Contractors for lapses/delay in the work and also to the officers concerned in the Engineering wing for any lapses in reporting the same .

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.26 **Civil and Electrical works for the renovation of Old Guest House building at SH Campus- Fine imposing-Hearing of Contractor- reg.**

[Pl. C]

An estimate amounting to Rs.55,00,000/- was sanctioned for the renovation of the old Guest House building at SH Campus vide UO No.Pl.D/4114/RUSA-reno/2016 dated 09.12.2016. The University Engineer reported that the civil work was tendered and awarded to the contractor Sri.Pratheep. N at an agreed PAC of Rs.49,07,863/-. The agreement for the same was executed on 10.03.2022 and the site was handed over to the contractor on 30.04.2022 after vacating the rooms. The time of completion (ToC) allowed for the work was 120 days which was expired on 27.08.2022. But the civil work was finished only on 20.06.2023 after a delay of 297 days. The contractor has

requested to extent the ToC of work up to 20.06.2023. The AE (HQ) has recommended to extent the ToC of the civil work up to 20.06.2023 without imposing any penalty as the delay occurred was due to peculiar site conditions and bad weather and AEE- I had recommended the same.

An amount of Rs.3,76,000/- was sanctioned for the electrical work in connection with the renovation of old guest house, vide U.O no 8874/2022/UOK dated 16.11.2022. The University Engineer has also informed that in the case of electrical work, the same was awarded to the contractor Sri. Ajesh. K.K and the agreement was executed on 27.1.2023 with ToC of 20 days which elapsed on 23.02.2023. The work was executed simultaneously with the civil work and was completed only on 30.05.2023. The Assistant Executive Engineer, Electrical has stated that there is no delay from the part of the contractor, but the delay was due to the halt in electrical works for completing the civil works. The AEE, Electrical, has recommended to extent the ToC for the electrical works up to 30.05.2023 without imposing fine.

The Syndicate at it's meeting held on 09.09.2024, vide item no 14.56.10, has considered report submitted by the University Engineer, regarding the fine calculation for the delay in completing civil and electrical work for the renovation of the old Guest House Building at SH Campus and resolved to impose fine of Rs.2,96,575/- (Rupees Two Lakh Ninety Six Thousand five Hundred and Seventy Five only) for the Civil works and Rs.12,830/-(Rupees Twelve Thousand Eight Hundred and Thirty only) for the electrical works due to the delay.

Subsequently, the Syndicate held on 05.11.2024 & 11.11.2024, vide item no 14.56.10, has modified the said resolution of the Syndicate as " the Syndicate considered report submitted by the University Engineer, regarding the fine calculation for the delay in completing the civil and electrical works for the renovation of the old Guest House Building at SH Campus and resolved to impose fine after hearing the contractor by the Standing Committee of the Syndicate on Planning & Development.

As per the orders of the Vice-Chancellor, the contractor has been invited to the Standing Committee of the Syndicate on Planning & Development for hearing as resolved by the Syndicate.

The Committee heard the Civil Contractor and directed him to submit a written statement for exemption of fine for the delay in the work. The University Engineer was directed to endorse the statement from the Contractor.

Recommendations:

- **To condone the delay in the execution of the work on the part of the civil contractor based on the Hearing and the report of the University Engineer endorsing the statement of the Contractor.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.27 Budget Proposal 2024-25- Item No. 150- Establishing 'Senator's Lounge' at SH Campus- Proposal - reg.

[Pl.C]

An amount of Rs. 25 Lakh has been earmarked in the budget speech 2024-25 for establishing 'Senator's Lounge ' at SH Campus. The meeting of the budget implementation cell held on 13.09.2024 has recommended to entrust the Registrar and the University Engineer to submit the proposal and the same may be placed before the Standing Committee of the Syndicate on Planning & Development.

Now, the University Engineer, vide letter no. UE/BS 24-24/24 dated 28.11.2024, has submitted the proposal for the said item and requested to entrust the CET to conduct a study to examine the structural stability of the proposed building and to design the proposal without affecting the aesthetic view of the building.

As per the orders of the Vice-Chancellor, the proposal and the request submitted by the University Engineer for the Establishment ' Senator's Lounge ' at SH Campus as envisaged in the Budget Speech 2024-25 vide item no.150, is placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

Recommendations:

- **To entrust the University Engineer to seek the feasibility of renovation of Faculty Guest House for establishing Senator's Lounge at SH Campus in consultation with CET.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.28 *Repair and general maintenance of Staff Quarters D 1 to D 10 (tiled roof) at Kariavattom Campus- Extension of time of Completion- Request of the Contractor- reg.*

[Pl.C]

An amount of ₹ 94,02,000/- was sanctioned for the repair and general maintenance of Staff quarters no. D1 to D10 (tiled roof) at Kariavattom Campus, vide U.O No. Ad.BI (4). 808/2021/007 dated 30.09.2021. The University Engineer, vide letter no. DB2/QTRS D1-D10/MAINT/2022-23 dated 09.01.2024, has informed that the subject work was awarded to the contractor Sri.Santhosh Sivanandan and agreement has been executed with ToC (Time of Completion) as 120 days from the date of handing over the site. The site was handed over on 02.04.2022. ie. the ToC expired on 30.07.2022. The work was completed on 31.07.2023 and the contractor requested for extension of work till 31.07.2023. There is a total of 366 days delay for the execution of the work.

The University Engineer, recommended for extension of time for the work till 21.10.2022 without fine for a period of 83 days considering the genuine grounds of providing quarters to the contractor for maintenance work in a phased manner and hindrance caused due to weather conditions and recommended the period from 22.10.2022 to 31.07.2023 with fine as per norms. Out of 83 days, 53 days delay was for shifting the residents and obtaining keys of quarters for execution of work and 30 days for heavy monsoon during the months of July and August. Considering, the genuinity of reason stated, the University Engineer, has recommended that 83 days extension of time of completion may be granted with effect from 31.07.2022 to 21.10.2022 without fine, and further for 283 days up to 31.07.2023 may be granted with fine as per norms and the University Engineer, has requested to communicate orders in this regard for executing the supplementary agreement.

The Syndicate at its meeting held on 15.03.2024 vide item no. 09.110.09 while considering the above mentioned matter, resolved as follows:

1. to grant extension of the time of completion of the work of repair and general maintenance of staff quarters D 1 to D 10 (tiled roof) at Kariavattom Campus with effect from 31.07.2022 to 21.10.2022 without fine for 83 days, and further for 283 days up to 31.07.2023, with fine.
2. to entrust the University Engineer to calculate fine for extension of 283 days.
3. To execute supplementary agreement with the contractor, with legal vetting.

The contractor Sri.SanthoshSivanandan, vide letter dated 29.10.2024, has reported that out of 10 quarters assigned to him for execution of work as per agreement dated 24.03.2022, only keys for 5 quarters were handed over to him on 02.04.2022. He had completed work of those 5 quarters within time. The time period allotted for the work was 120 days. The keys for the remaining 5 quarters were handed over to him only on 27.12.2022. To convince all that he has informed, the contractor has also submitted memo No.CA/Admn/1/257/2022 dated 01.12.2022 issued from the Joint Registrar Campus Administration directing the occupants of D-01, D-03, D-08, D-09 and D-10 staff quarters to handover the quarters to the Engineering Unit for execution of the maintenance work. He has also informed that he has learned that a penalty for 283 days is also imposed on him.

On the matter, the University Engineer vide letter No.U.E/DB/SQ-D1 to D10/24 dated 04.11.2024 has reported that the office of Engineering Unit has intimated the contractor Sri.Santhosh Sivanandan to execute supplementary agreement and contractor had signed the supplementary agreement documents with protest on 13/8/2024. Hence the contractor was again directed to submit the required documents for executing the supplementary agreement for time of extension vide email dated 19.08.2024 , but he has not attended the same. The contractor vide letter dated 29.10.2024 had requested the Registrar to waive the fine considering the delay in handing over keys of all the quarters at a time, difficulty in executing the repair of old tiled roofing, rain, non execution of work in public holidays etc. The recommendation for the extension of 83 days without fine was given earlier considering 53 days for the delay in obtaining the keys of quarters for execution of work and 30 days for heavy monsoon during the Month July, August & September. Hence have recommended 83 days without fine and 283 days with fine as per norms. After detailed examination, the actual dates of handing over keys of various quarters and completion are as follows:

Sl. No.	Staff Quarters	Handing over date	Completion date	Actual time taken (days)
1	D2, D4	02.04.2022	04.11.2022	217
2	D5, D6, D7	04.07.2022	04.11.2022	124
3	Nil	05.11.2022	26.12.2022	52
4	D1, D3, D8, D9 & D10	27.12.2022	31.07.2023	217

The University Engineer, further reported that since the quarters which required maintenance were occupied by employees handing over of 10 Nos of quarters at a time was not possible. Vide memo dated 10.11.2022, the Joint Registrar Campus Administration has intimated the occupants of D1, D3, D8, D9 & D10 to hand over the keys of the Quarters to him for execution of full fledged maintenance work. Accordingly the keys of 5 quarters was obtained and handed over to the contractor on 27.12.2022. Further the nature of maintenance works in all the buildings was similar. It is a fact that the contractor could complete the work at a earlier date if all the quarters handed over at a time. The climate also hindered the progress as the roof of their buildings is with Mangalore pattern tiles. The quantity of wood work was also exceeded than the schedule quantity as per the actual site condition which necessitated additional tile.

Moreover, the University Engineer informed that while recommending the extension of time in previous occasion the general issues pointed out by the contractor was taken into consideration. Now a detailed examination was made and recommended an additional period of 180 days without fine, considering unfavourable weather condition and delay in handing over key for last five quarters. Hence recommended 263 days without fine and 103 days with fine out of total delay of 366 days. The report of AEE and Appendix 2100 F prepared by AEE are appended as (Annexure E & F). In the letter dated 29/10/2024, the contractor has informed that 120 days is required for the repair of each quarters since the major component of the work is repair to tiled roofing to avoid leakages, plumbing and sanitary work, painting etc. and the concerned Assistant Executive Engineer has recommended the same considering the magnitude and nature of works involved. The request of the contractor is genuine considering the quantum of work involved in these old quarters. Hence based on the request of the contractor the University Engineer recommended to reconsider the decision of the Syndicate held on 15/3/2024, regarding extending the time of completion upto 31.07.2023, i.e. with a total delay of 366 days over and above the agreed time of 120 days, out of which 263 days without fine and 103 days with fine.

The Syndicate, at it's meeting held on 05.11.2024 & 11.11.2024 vide item no.15.153, has considered the above matter and resolved to refer the item to the Standing Committee of the Syndicate on Planning & Development.

As per the orders of the Vice- Chancellor, "the request of the University Engineer, to reconsider the decision of the Syndicate held on 15/3/2024, regarding extending the time of completion upto 31.07.2023, i.e. with a total delay of 366 days over and above the agreed time of 120 days, out of which 263 days without fine and 103 days with fine" for the work of Repair and general maintenance of Staff Quarters D 1 to D 10 (tiled roof) at Kariavattom Campus", is placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

Recommendations:

- **To accept the request of the University Engineer with regard to extension of time of completion up to 31.07.2023, with a total delay of 366 days over and above the agreed time of 120 days, out of which 263 days without fine and 103 days with fine for the work "Repair and General Maintenance of Staff Quarters D 1 to D 10 (tiled roof)" at Kariavattom Campus.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.29

University College of Engineering, Kariavattom-Proposal for Setting Up an Artificial Intelligence Laboratory for Existing and Additional Batches-reg.

[Ad.C]

The Principal, University College of Engineering, Kariavattom, has forwarded a proposal for an Artificial Intelligence laboratory for existing and additional batches of Computer Science & Engineering.

The proposal includes a detailed breakdown of costs amounting to Rs.49,23,625/-, certified by the Instrumentation Engineer, along with the suggested location for the lab.

The University Engineer was entrusted to assess the suitability of the proposed site (a room adjacent to the E-library in the building, which is at the first floor and is presently unused) as suggested by the principal, as per letter No. 9656/Ad C/2024/UOK dated 22.07.2024. After evaluation, the University Engineer determined that the proposed room was unsuitable. Instead, the Engineer has recommended Room No. H1 on the first floor, which can accommodate 40 students and hence can benefit future batches also. The room is presently being used as classroom which can be shifted to the room for E-Library.

It may be noted that, the Syndicate at its meeting held on 05.11.2024, vide item No.15.04.24 has resolved to defer the item to the next Standing Committee of the Syndicate on Planning and Development.

In obedience to the orders of the Vice-Chancellor, the proposal submitted by the Principal, University College of Engineering, Kariavattom, for setting up an Artificial Intelligence laboratory for the existing and additional batches of the Computer Science and Engineering branch, at an approximate cost of Rs.49,23,625/-, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

Recommendations:

- **To entrust the University Engineer to submit a proposal for setting up an Artificial Intelligence Lab in the University Engineering College, Kariavattom on the basis of the inspection conducted by the Syndicate Members**
- **To entrust Dr.Aji S(Associate Professor,Department of Computer Science)and the University Engineer to submit a report on the facilities required for the proposed A.I.Lab.**
- **To meet the expenditure for setting up the Lab from various own funds of the college.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.30 *Installation of Waste Water Treatment Plant at Kariavattom Campus – reg.*
 Ref:- *Proposal for installation of waste water treatment plant from CSIR-NIIST, Pappanamcode.-reg.*

[Pl. D]

It had been decided to operate Indian Coffee House at Karyavattom Campus with monthly rent of ₹ 26,583/- + 18% GST and a refundable, non-interest bearing deposit of ₹ 5,00,000/-, for a period of 3 years w.e.f 15.04.2022.

The University Engineer, vide letter No. DB2/ICH-Waste Pit/2023-24 dated 19.04.2023 has intimated that the waste pits collecting grey water from the Indian Coffee House outlet has collapsed and spilled over to the surrounding area and submitted a detailed estimate amounting to ₹ 2,60,000/-, prepared based on DSR 2018 with cost index 35.59% for construction of the pit. The UE has also informed that the construction of waste pit is not a permanent solution and requested to issue administrative sanction to construct a waste water treatment plant behind the Indian Coffee House to treat the waste water with the financial partnership of Indian Coffee House, after having a discussion with them.

Accordingly, a meeting was held by the Registrar on 11.08.2023, with the officials of CSIR-NIIST, the Head, Department of Environmental Sciences and the University Engineer to discuss the installation of waste water treatment plant. The meeting held at Registrar's Office made the following recommendations to CSIR:

1. To furnish a detailed proposal with cost estimate and mode of implementation of the proposal along with major constituents in the untreated waste water and heated waste water.

2. To provide the details of such waste treatment plants implemented in other Government Institutions in Kerala.

CSIR NIIST, vide e-mail dated 20.09.2023 has submitted a detailed proposal for waste water treatment plant with an estimated budget cost of ₹17.25 lakhs + applicable GST.

The University Engineer, vide letter No.UE/DB/3060/2023 dated 13.10.2023 has recommended to accept the proposal with the concurrence of the Environmental Sciences Department regarding its technical aspects and to forward the proposal to Kerala Suchitwa Mission for technical evaluation and proposed the site in between the Indian Coffee House and SBI towards the substation for installing the plant.

The Head, Department of Environmental Sciences, vide letter dated 17.10.2023 after considering the proposal of CSIR-NIIST has suggested to provide provision for utilizing the biogas produced during the treatment process as a fuel for burning, which is an added advantage for the waste water treatment and recommended the proposal for acceptance.

Kerala Suchitwa Mission, vide letter dated 08.01.2024 has informed that they are not entitled to grant technical sanction as well as financial assistance for the project, as CSIR-NIIST is not under the purview of LSGD. However, they will provide technical approval if the proposal prepared is inclusive of the designated test results - wastewater generated by the Indian Coffee House tested in a NABL accredited lab and Treatment Scheme is ascertained as per the standards of KSPCB.

The proposal for installation of waste water treatment plant prepared by CSIR-NIIST was forwarded to Suchitwa Mission for obtaining technical sanction on 2/11/2023. Due to the delay in obtaining technical sanction, the University Engineer requested to provide administrative sanction for the reconstruction of waste pit amounting to ₹ 2.60 lakhs, if the treatment plant cannot be installed. The Hon'ble Vice-Chancellor has ordered to place the estimate before the Standing Committee of the Syndicate

Meanwhile, Suchitwa Mission informed that the technical committee on LWM projects was scheduled on 02.03.2024 at Suchitwa Mission Office and that they have placed the proposal of waste water treatment plant from CSIR-NIIST before the Technical Committee for verification. The Joint Registrar, Campus Administration and the University Engineer were deputed to attend the meeting.

The Technical Committee held at Suchitwa Mission office on 02.03.2024 has given the technical approval for the proposal of CSIR-NIIST regarding the installation of treatment plant.

The decision of the Technical Committee is as follows:

The technology is found to be acceptable. Since the filter media is a proprietary one, the client may have to depend solely on NIIST for any replacement or maintenance. Other than this concern, the Committee members agreed to consider the technology for approval. As the Botany department is on the opposite side of the road, the Committee suggested obtaining approval from the authorities concerned and also Consent to Establish from Kerala State Pollution Control Board (KSPCB) to reuse the treated water for irrigation of land under the Botany Department. The Committee agreed to give technical approval for implementing NIIST onsite modular wastewater treatment unit (NOWA) developed by CSIR- NIIST at the University of Kerala Campus.

The decision communicated refers to certain issues relating to

- a) the reuse of treated water for irrigation of land under the Botany Department, situated on the opposite side of the road, for which the Committee suggested obtaining approval from the authorities concerned and also Consent to Establish from Kerala State Pollution Control Board (KSPCB).
- b) the filter media being a proprietary one, the client (University) may have to depend solely on NIIST for any replacement or maintenance.
- c) the frequency of sludge removal is higher than normal cases where septic tanks are used. The desludged matter may be sent to Muttathara sewage treatment plant for further treatment.

In order to get a permanent solution for the waste water management, as per the orders of the Registrar, the minutes of the Technical Committee was forwarded to the University Engineer for remarks. The University Engineer has remarked that:

1. Administrative sanction may be accorded to the proposal of CSIR-NIIST with budget estimate @ ₹17.25 lakh + GST.

2. The filter media of the plant is a proprietary one of NIIST, it is recommended that the AMC of the plant may be entrusted with authorized/approved service providers of NIIST to ensure smooth working of the plant.
3. An MoU may be executed with NIIST after administrative sanction for the work.
4. Financial share of Indian Coffee House may be finalized and amount may be collected in advance since the University has to deposit 100% of cost in advance with NIIST along with work order.
5. The technical committee of Suchitwa Mission has suggested obtaining consent from Kerala State Pollution Control Board to reuse the treated water for irrigation purpose. Hence the same may be addressed to Kerala State Pollution Control Board.
6. Treated water cannot be delivered to Botany Block (North Block) due to high elevation and requirement of NH crossing and intimated that the water can be used for watering of plants and lawns near EMS hall. Suggested that Indian Coffee House authorities may be requested to establish a vegetable garden near their premise so that the surplus treated water can be reused properly.

As per the orders of the Vice-Chancellor, the proposal of CSIR-NIIST for establishment of waste water treatment plant at Indian Coffee House Building, Kariavattom Campus was placed before the Standing Committee of the Syndicate on Planning and Development, held on 10.06.2024.

The Standing Committee of the Syndicate on Planning and Development held on 10.06.2024 has recommended to direct the University Engineer, in consultation with the Finance Officer and the Joint Registrar, Campus Administration, to have a discussion with the authorities of the Indian Coffee House for finalising the financial share of Indian Coffee House and collecting advance amount. And, also to refer the item to the Syndicate with the report of the University Engineer regarding the Financial Share of the Indian Coffee House on the work.

Accordingly the University Engineer vide letter No. UE/2091/Estt/2024 dated 06.09.2024 has informed that apart from the existing advance of ₹ 5,00,000/-, the Indian Coffee Board Workers' Co-operative Society is willing to provide an additional amount of ₹ 10,00,000/-, as rent advance for setting up of a treatment plant to treat wastewater from Indian Coffee House.

The proposal of CSIR-NIIST for establishment of waste water treatment plant at Indian Coffee House Building, Kariavattom Campus was placed before the Syndicate held on 05/11/2024 and 11.11.2024, vide item no. 15.19 and the Syndicate has resolved to refer the item before the Standing Committee of the Syndicate on Planning and Development.

Hence, as per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation for the following:

1. To accord administrative sanction to the proposal of CSIR-NIIST with budget estimate @Rs. 17.25 lakh+GST.
2. Filter media of NIIST being a proprietary one, the AMC of the plant may be entrusted with authorized/ approved service providers of NIIST to ensure smooth working of the plant.
3. An MoU may be executed with NIIST after administrative sanction.
4. Financial share of Indian Coffee House may be finalized and amount may be collected in advance since the University has to deposit 100% of cost in advance with NIIST along with work order.
5. In order to reuse the treated water from the treatment plant for Irrigation purpose consent from Kerala State Pollution Control Board (KSPCB) may be obtained.
6. Treated water cannot be delivered to Botany Block (North Block) due to high elevation and requirement of NH crossing and therefore the water may be used for watering of plants and lawns near EMS hall. The Indian Coffee House authorities may be requested to establish a vegetable garden near their premise so that the surplus treated water can be reused properly.
7. To approve the site in between the Indian Coffee House and SBI towards the substation, proposed by the University Engineer, for installing the plant.

Recommendations:

- To entrust the Convenor(S/C on Finance), Convenor (S/C on P&D), Sri. R.Rajesh, Member Syndicate, Prof (Dr).P.M Radhamany, Member Syndicate and Dr.Shijukhan J.S, Member Syndicate to have an immediate meeting with CSIR-NIIST, Indian Coffee House authorities and Technical Experts for a decision on the matter of installation of Waste Water Treatment Plant at Kariavattom Campus .

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.31 *Urgent work in order to shift IUCGGT from the Department of Chemistry building to the old building of Department of Biotechnology at Kariavattom Campus-Explanation submitted by the University Engineer -reg.*

[Pl. C]

The Syndicate at its meeting held on 29.12.2022, vide item no. 50.34.06 had resolved to shift the Inter University Centre for Genomics and Gene Technology (IUCGGT), presently functioning in the Chemistry block, to the Department of Biotechnology and allot the vacating space to the Department of Chemistry for the conduct of M.Sc in Chemistry (Functional Materials) classes and to entrust the Engineering Unit to make arrangements in the Biotechnology building for occupying IUCGGT. Further entrusted the Engineering Unit to make arrangements in the Department of Chemistry for setting up of class rooms, after shifting the lab and providing furniture by repairing and polishing the available furniture removed from the University Engineering College. The Head, Department of Chemistry shall make necessary arrangements for shifting the lab.

Accordingly, the University Engineer, vide letter no. UE/DB2/IUCGGST/2023-24 dated. 18.01.2024 has forwarded an estimate amounting to Rs.59,50,000/- (Rupees Fifty Nine Lakh Fifty Thousand only), including 18% GST for the work in order to shift IUCGGT (Inter University Centre for Genomics and Gene Technology) from the Department of Chemistry building to the old building of Department of Biotechnology at Kariavattom Campus, in consultation with the concerned Head of the Departments.

The above said matter was considered by the Syndicate at its meeting held on 02.07.2024, vide item no.11.04.09 and resolved to approve the aforesaid estimate. The Syndicate has also resolved to direct the University Engineer to submit explanation for the cause of delay in implementing the decision of the Syndicate meeting held on 29.12.2022.

Accordingly, the University Engineer vide letter no. UE/DB2/IUCGGST/2023-24 dated. 18.10.2024 has submitted the explanation.

As ordered by the Vice Chancellor, the explanation submitted by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendations:

- To accept the explanation submitted by the University Engineer for the delay occurred in the shifting of IUCGGT from the Department of Chemistry building to the old building of Department of Biotechnology at Kariavattom Campus.
- To entrust the University Engineer for immediate completion of the above shifting.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.32 *Construction of Coffee Shops with FM Radio facilities at Kariavattom Campus and SH Campus-Suitable Locations Identified - Report-reg.*

[Pl.C]

In the Budget Speech, 2024-25, Item No. 134, an amount of Rs.10,00,000/- (Rupees Ten Lakhs only) has been earmarked for arranging Coffee Shops at Kariavattom Campus and Amenity Centre at Palayam.

The Syndicate at its meeting held on 05.11.2024, vide item no. 15.04.22 has resolved to entrust the Campus Director and the Syndicate Members at Kariavattom Campus to locate two suitable locations for establishing coffee shops. Also, the Syndicate has resolved to entrust the University Engineer to submit fresh proposals for the work of construction of Coffee Shops with FM Radio facilities at Kariavattom Campus and SH Campus and make necessary arrangements if any outside agency, especially co-operative Societies or Government Agency, is willing to take up the project.

Accordingly, a site inspection was conducted at Kariavattom Campus on 21.11.2024 by the officials concerned and identified the following locations for arranging coffee shops with FM Radio facilities at Kariavattom Campus.

1. Chola, premises of Social Science Block
2. Park in front of the Centre for Under Graduate Studies
3. Nearby the Security Cabin of the Department of Botany

As ordered by the Vice Chancellor, the report of the site inspection held on 21.11.2024 in connection with locating suitable locations for the construction of Coffee Shops with FM Radio facilities at Kariavattom Campus and SH Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendations:

- **To approve the report of the site inspection held on 21/11/2024 in connection with locating suitable locations for the construction of Coffee Shops with FM Radio facilities at Kariavattom Campus.**
- **To entrust the Joint Registrar, Campus Administration, Kariavattom to invite Expression of Interest from Societies and other Agencies for establishing Coffee shops at the identified sites on Kariavattom Campus**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04.33 Relaying of Synthetic Track at University Stadium-Inviting quotation for DPRP repair-Permission-reg.

[Pl.C]

An amount of Rs.50 lakhs was earmarked in the Budget Speech 2023-24 as initial expense for relaying the Synthetic Track at the University Stadium with the assistance of Government of Kerala, Kerala State Sports Council and Directorate of Sports and Youth Affairs. The Syndicate at its meeting held on 20.05.2023, vide item no. 57.68 has resolved to forward letters to Government of Kerala, Kerala State Sports Council and Directorate of Sports & Youth Affairs seeking Financial support for the project.

Now, the Director, Department of Physical Education, vide letter no. DPE/Admn/2024 dated. 12.07.2024 has informed that the Synthetic Track at the University Stadium was laid in the year 1985 and relayed in the year 2009. The Synthetic surface usually lasts for a period of six to eight years after which relaying is necessary. It has been almost 14 years since the track was last relayed. The track is now in extremely pathetic condition. The condition of the Synthetic track in terms of quality, effectiveness, evenness, thickness, imperfections and drainage is observed to be totally deteriorated. The Synthetic material is worn and torn out in many places posing injuries to the athletes. The Stadium is at present unfit for the conduct of standard athletic events. Hence, approximate amount of Rs. 9 Crore is needed for relaying of Synthetic track in the University Stadium.

In this context, the Director i/c, Department of Physical Education has requested to grant permission to invite quotation from firms for preparing DPR for relaying Synthetic Track at University Stadium.

It may be noted that, earlier, the project "Re-laying of Synthetic Track at University Stadium" was completed in 2009, utilizing funds received from State Plan Grant 2003-'04 (Rs 1 Cr) and own funds of University (Rs.1,75,03,198.70). But no financial assistance from Central Government and National Games Secretariat as part of renovating the stadium for the 35th National Games was received.

As ordered by the Vice Chancellor, the aforesaid matter for granting permission to the Director, Department of Physical Education for inviting quotation from firms for preparing DPR towards the work of relaying Synthetic Track at University Stadium, Palayam, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendations:

- **To defer the item for the time being.**

Resolution of the Syndicate

RESOLVED to grant permission to the Director, Physical Education Department, to prepare the DPR for the work of laying the synthetic track at the University Stadium, as per the Budget allocation in the State Budget 2025-26.

Item No.17.04 Additional .01

SH Campus - Renovation work of dilapidated toilets at Ground, First & Second Floors of SH Building-Estimate-reg.

[Pl.C]

The University Engineer, vide letter no. DB1/SH building-toilet/2024 dated. 04.11.2024 has forwarded an estimate amounting to Rs.21,36,000/- (Rupees Twenty One Lakh Thirty Six Thousand only), including 18% GST based on DSR 2018 with 35.59% cost index for Thiruvananthapuram towards the renovation work of all dilapidated toilets in ground, first and second floor of SH building at SH Campus, as per the minutes of the meeting held on 15.05.2023 at Registrar's Chamber.

The estimate includes dismantling and repair works, civil works, Pipes and Sanitary fittings etc.

The toilets that need renovation are as tabulated below:

Ground Floor	Gents Toilet
	Ladies Toilet
	Academic Section Toilet
	DR Toilets
	Ad. B1 Section Toilet
First Floor	PVC Staff Toilet
Second Floor	Revaluation Section Toilet
	BA, BSc Annual Section Toilets
	Old BSc Section Toilet

The University Engineer has requested to sanction the above said estimate by debiting the expenditure to the Head of Account "Part I Non Plan J: Works-MH-65-Works-10/5301-Minor Work and Maintenance".

On the matter, finance has remarked that administrative sanction may be obtained on the above said estimate, at the first instance. Since liability in respect of work bills relating to previous years is also to be met from the current financial year's allocation, only urgent works may be taken up during this year.

As ordered by the Vice Chancellor, the aforesaid estimate amounting to Rs. 21,36,000/- (Rupees Twenty One Lakh Thirty Six Thousand only), including 18% GST, submitted by the University Engineer based on DSR 2018 with 35.59% cost index for Thiruvananthapuram towards the renovation work of all dilapidated toilets in ground, first and second floor of SH building at SH Campus and the remarks of the Finance, are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendations:

- **To entrust the University Engineer to submit estimate for the renovation work of dilapidated toilets on the Ground floor of SH Campus as the first phase before the next Standing Committee of the Syndicate on Planning and Development.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04 Additional .02 SH Campus-Repair and Maintenance of the CE Annex Building-Estimate-reg.

[Pl.C]

The University Engineer, vide letter no. DB1/CE-Annex/SH/2024 dated. 06.12.2024 has forwarded an estimate amounting to Rs.19,90,000/- (Rupees Nineteen Lakh Ninety Thousand only), including 18% GST prepared based on DSR 2018 with 35.59% cost index for Trivandrum towards the work of repair and maintenance of the CE annex building at SH Campus. An LS provision of Rs.1,00,000/- (Rupees One Lakh only) is included for electrical work in the estimate anticipating requirements at the time of execution of civil work.

It is stated that the building is around six years old and a routine painting of the exterior and interior wall is due. This is also included in the estimate. The estimate includes repair of bathrooms by pointing the floor and wall tile with epoxy grout to arrest the wetting of walls adjacent to the toilet, repairs to plaster works, dismantling the existing poly carbonate sheet at terrace area, connection passage and laying diamond poly carbonate sheet, Plinth protection using PCC 1:2:4 around the building, Thinnable cement primer, double scaffolding system for painting purpose, scrapping, wall painting, grouting the joints of flooring tiles, CP Health faucet, enamel painting of new roofing for passage connecting CE building and Annex, steel passage new entrance steel work, Epoxy painting for new roofing sheet for passage connecting CE building and Annex building, PVC pipes for AC drain water line etc.

The University Engineer has requested to sanction the above said estimate debiting the expenditure from the Head of Account "Part I- Non Plan- J: Works- MH- 65-Works 10/5301-Minor Work and Maintenance".

As ordered by the Vice Chancellor, the estimate amounting to Rs.19,90,000/- (Rupees Nineteen Lakh Ninety Thousand only), including 18% GST, submitted by the University Engineer prepared based on DSR 2018 with 35.59% cost index for Trivandrum towards the work of repair and maintenance of the CE annex building at SH Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendations:

- **To entrust the Convenor (S/C on Finance), Convenor (S/C on P&D), Sri. R.Rajesh, Member Syndicate and Prof (Dr).P.M Radhamany, Member Syndicate to inspect the C.E. Annexe Building at SH Campus and to submit a report of the inspection before the next Standing Committee of the Syndicate on Planning and Development.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04 Additional .03

Setting up of Pensioners Lounge in the Publication building (Travancore Heritage building) at SH Campus-Conducting Discussion with the contractor-reg.

[Pl. C]

An (Rupees Twelve Lakh Eighty Thousand only), submitted by the University Engineer, for setting up of pensioner's lounge in the publication building (Travancore Heritage building) at SH Campus, was approved, vide U.O No. 8909/2022/UOK dated. 25.11.2022.

The University Engineer, vide letter no. DB1/Pensioners lounge/2023 dated. 16.05.2024 has informed that the civil work was tendered and awarded to the contractor Sri. Deepu Radhakrishnan on 04.05.2023 and executed agreement on 22.05.2023. But the site was not handed over to the contractor for want of shifting of Publication Wing to the first floor of Student Amenity Centre. The matter of shifting of Publication and executing the work of Pensioners lounge is pending now even though the civil and electrical work in the Amenity Centre for shifting the Publication Wing was completed.

It is also informed that the Contractor is not interested to continue the work due to the delay in handing over the site and requested to release the security deposit and Additional Performance Guarantee of the agreement for the work.

In this context, the University Engineer has requested the following,

1. To cancel the agreement No. 26/2023-24 dated. 22.05.2023 in favour of the contractor and kept in abeyance the said work until further decision and orders regarding shifting of publication wing.
2. To release the full security amount of Rs. 34,000/- in favour of the contractor, vide TSB N JL0932085 dated. 20.05.2023 from District Treasury, Thiruvananthapuram
3. To release the Additional Performance Guarantee amount of Rs.3,800/- in favour of the contractor, vide TSB No JL0932086 dated. 20.05.2023 from District Treasury, Thiruvananthapuram.

On the above matter, the Finance has remarked that steps may be taken to cancel the agreement executed in connection with the civil work for the setting up of Pensioners Lounge in the publication wing subject to verification of legal aspects and administrative sanction, at the first instance. The proposal to release the security deposit and additional performance guarantee to the contractors as requested, can be considered thereafter.

The Legal Adviser has perused the matter and vide letter dated. 08.10.2024 has submitted opinion for the same.

The Syndicate at its meeting held on 05.11.2024, vide item no. 15.136.03 has resolved to hold a discussion with the Contractor, with regard to continuation of agreement in order to proceed with the project " Setting up of Pensioners Lounge in the Publication building" at SH Campus, in the next Standing Committee of the Syndicate on Planning and Development. The Syndicate has also resolved to entrust the Registrar to submit a report on the delay for setting up of Pensioner's Lounge in the building currently occupied by the Publication Wing and to entrust the Joint Registrar and Deputy Registrar, Administration concerned for taking necessary steps for urgent shifting of Publication Wing to the first floor of Student Amenity Centre within one month.

It may be noted that the Ad.B1 Section was directed to submit a report on the delay for setting up of Pensioner's Lounge in the building currently occupied by the Publication Wing, vide note dated. 27.11.2024 & 10.12.2024. & a copy of the same was given to the Registrar's office also. The report is being awaited. Also, Publication Wing has shifted to the first floor of Student Amenity Centre on 24.11.2024, as informed by the Director, Publication wing, vide Email dated. 30.11.2024.

As ordered by the Vice Chancellor, the entire matter is placed before the Standing Committee of the Syndicate on Planning and Development for conducting discussion with the contractor, with regard to continuation of agreement in order to proceed with the project " Setting up of Pensioners Lounge in the Publication building" at SH Campus **and for appropriate recommendations.**

The Committee had a discussion with the Contractor. After the discussion, the contractor has agreed in written to proceed with the work "Setting up of Pensioners Lounge in the Publication building".

Recommendations:

- **To entrust the University Engineer to provide all possible support to the present Contractor for the timely completion of the work.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04 Additional .04 Accessible India Campaign-Providing additional facilities and upgradation of existing facilities for differently abled in the Senate Hall building and Students' Amenity Centre building at SH Campus – Minutes& Report of the Site Visit-reg.

[Pl. C]

The Director, Department of Social Justice, vide letter No. SJD/101073/2019-D5 dated. 28.11.2019 had informed to submit a proposal authenticated by the PWD to make the University Building accessible for differently abled persons, as per the access audit report prepared by the Samardhyam Agency. Accordingly, the University Engineer has submitted an estimate amounting to Rs.1,06,25,000/- (Rupees One Crore Six Lakh Twenty Five Thousand only) prepared in PRICE software with 35.59% cost index for Thiruvananthapuram for providing additional facilities and upgradation of existing facilities for differently abled in the SH Building and Student's Amenity Centre Building for submitting to the Executive Engineer, PWD for authentication and for onward

transmission to the Social Justice Department for availing financial assistance of the aforesaid work. The estimate includes Rs. 70,00,000/- for Civil Modification Work, Rs. 1,25,000/- for Electrical Modification Works and Rs. 35,00,000/- for Lift Modification Works.

The Syndicate at its meeting held on 17.11.2021, vide item no. 46.11 had resolved to approve the aforesaid estimate, after incorporating an additional amount of Rs. 2,00,000/- for availing the service of an Architect during the implementation stage of the project.

Accordingly, the estimate was forwarded to the PWD, and the Executive Engineer PWD buildings Division PMG, vide letter dated. 23.12.2021 had forwarded the authenticated estimate of civil works amounting to Rs.70,00,000/- (Rupees Seventy Lakhs only), including 12% GST and Rs.1,00,000/- (Rupees One Lakh only) (LS) for miscellaneous fittings. The PWD Electrical Division, vide letter dated. 07.01.2022 had informed to submit a detailed estimate for the electrical work and lift modification works. In the meantime, the Director, Department of Social Justice, vide GO(Rt)No.266/2022/SJD dated 22.12.2022 and vide minutes of the meeting held on 18.01.2023 with Senior Finance Officer, Directorate of Social Justice has informed that an amount of Rs.70,00,000/- (Rupees Seventy Lakhs only) was sanctioned from the State Plan Fund for making the University accessible for differently abled persons and executed MoU on 13.04.2023.

The Director, Department of Social Justice vide order no.SJD/101073/2019-D5 dated 11.05.2023 had released an amount of Rs.35,00,000/- (Rupees Thirty Five Lakh only) (50% of the total estimated cost of Rs.70,00,000/-) as first installment to the University in the PSTSB account no. 799012700001388 for the work. Accordingly, sanction was accorded by the Vice Chancellor subject to reporting to the Syndicate for the estimate amounting to Rs.70,00,000/- (Rupees Seventy Lakh only) and to release an amount of Rs. 35,00,000/- to the University Engineer as and when funds are required, as per norms of the sponsoring body. Accordingly, U.O No.PL.C (2) 801/027/2019/25 dated:14.09.2023 was issued.

Accordingly, the University Engineer invited tender for an amount of Rs. 35 Lakhs and utilised an amount of Rs. 30,62,621/-. The unspent balance amount is Rs.4,37,379/-.

Now, sanction has been accorded by the Director, Department of Social Justice for releasing an amount of Rs. 35,00,000/- (Rupees Thirty Five Lakhs only) (second instalment of Rs. 70 Lakhs) to the Registrar, University of Kerala in the PSTSB account no. 799012700001388, vide order no. SJD/101073/2019-D5 dated. 22.10.2024. Finance Endorsement Endt No. FOS 3639/Finance II/ 2024-25 dated 10/12/2024 has also been received based on the credit verification report.

Accordingly, a meeting was conducted with Barrier Free Consultancy Cell (BFCC) on 06.12.2024 at CLIF, Kariavattom to streamline the works planned under the second phase of the Accessible India Campaign without altering the design, structure and aesthetic view of the University Senate Hall Building, as per the request of the University Engineer. As per the recommendation of the meeting a site visit was also conducted on 09.12.2024.

As ordered by the Vice Chancellor, the entire matter along with the minutes of the meeting held on 06.12.2024 and the report of the site visit held on 09.12.2024 in connection with streamlining the works planned under the second phase of the Accessible India Campaign without altering the design, structure and aesthetic view of the University Senate Hall Building, utilising an amount of Rs.35 Lakhs received from the Department of Social Justice, are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendations:

- To approve the minutes of the meeting held on 06/12/2024.
- To approve the report of the Site Inspection held on 09/12/2024.
- To seek the permission of the Department of Social Justice to utilise the unspent balance amount of Rs.4,37,379/- (1st instalment) in consultation with BFCC.

Further Recommendation:

- To inform the Department of Social Justice of the suggestions of BFCC with regard to streamlining the works for providing additional facilities and up-gradation of existing facilities for differently abled in the SH Building and Student's Amenity Centre Building planned under the second phase of the Accessible India Campaign .

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No. 17.04 Additional .05

KUECS കാര്യവും സംഘമാഫീസ്കേരള യൂണിവേഴ്സിറ്റി എംപ്ലോയീസുണിയൻറെകാര്യവുംഓഫീസിൽപ്രവർത്തിക്കുന്നതിനുംആവശ്യമായഅറ്റകുറ്റപ്പണികൾനടത്തുന്നതിനുമുള്ളഅപേക്ഷ - സംബന്ധിച്ച്:

[Ad B 1]

കാര്യവുംക്യാമ്പസിൽപ്രവർത്തിച്ചുവരുന്നകേരളയൂണിവേഴ്സിറ്റിഎംപ്ലോയീസ്കോ-ഓപ്പറേറ്റീവ്സൊസൈറ്റിബ്രാഞ്ച്ഓഫീസ്കൂട്ടിടത്തിന്റെശോചനീയാവസ്ഥകണക്കിലെടുത്തുപുതിയൊരുക്കെട്ടിടംഅനുവദിച്ചുതരണമെന്നുംഅതാരെതാൽക്കാലികമായിസംഘമാഫീസ്കേരളയൂണിവേഴ്സിറ്റിഎംപ്ലോയീസുണിയൻറെകാര്യവുംഓഫീസിൽപ്രവർത്തിക്കുന്നതിനുംആവശ്യമായഅറ്റകുറ്റപ്പണികൾനടത്തുന്നതിനുമുള്ളഅനുമതിനൽകണമെന്നുംസൊസൈറ്റിസെക്രട്ടറിഅപേക്ഷസമർപ്പിച്ചിരുന്നു.

കേരളയൂണിവേഴ്സിറ്റി എംപ്ലോയീസ്കോ- ഓപ്പറേറ്റീവ്സൊസൈറ്റി താൽക്കാലികമായി കേരള യൂണിവേഴ്സിറ്റി എംപ്ലോയീസുണിയൻറെ കാര്യവും ഓഫീസിൽപ്രവർത്തിക്കുന്നതിനും, സംഘം ഓഫീസിന്റെ നിലവിലുള്ള കെട്ടിടത്തിന് ബലക്ഷയം ഉണ്ടാകാത്തരീതിയിലുള്ള അറ്റകുറ്റപ്പണികൾ നടത്തുന്നതിനുമുള്ള അനുമതി നൽകാവുന്നതാണെന്നുയൂണിവേഴ്സിറ്റി എഞ്ചിനീയർഅഭിപ്രായപ്പെട്ടിട്ടുണ്ട്.

വൈസ് ചാൻസിലറുടെഉത്തരവിൻപ്രകാരംമേൽവിഷയംആസൂത്രണവികസനവിഭാഗംഉപസമിതിക്കുമുൻപാകെപരിഗണനയ്ക്കായുംതുടർനിർദ്ദേശങ്ങൾക്കായുംസമർപ്പിക്കുന്നു.

Recommendations:

- To conduct a discussion on the matter with the authorities of Kerala University Employees Co operative Society in the next Standing Committee of the Syndicate on Planning and Development.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04 Additional.06

PLEASE Scheme- Revised Estimate- Proposal from the University Engineer for "Establishment of Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology"- Ratification and Extension of time to Contractor - reg.

[Pl. F]

The Government vide G.O.(Rt) No.1422/2021/HEDN dated 25/10/2021, had accorded Administrative Sanction for the "Establishment of Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology", through PLEASE Scheme, for a total outlay of Rs.4,44,00,000/- (Rupees Four crore forty four lakh only), as detailed below:

Sl. No.	Name of the Project	Principal Investigator and Department	Estimated Amount	Break up of the Project
1.	'Establishing the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology'	Dr. Sreejith P., Assistant Professor, Department of Zoology	4,44,00,000/-	Lab Infrastructure: 3,27,00,000/- Lab Equipment: 1,07,00,000/- Chemicals/Consumables: 3,00,000 Analytical Charges: NIL Travel/Contingency: 1,00,000/- Internship: 6,00,000/-

Accordingly, Administrative Sanction was accorded to an amount of Rs.3,22,00,000/- (Rupees Three crore twenty two lakh only) including GST towards the civil works in connection with the Establishment of the AcREM Centre at Kariavattom Campus, vide U.O. No.Planning F/ 7201/2023/UOK dated 21/08/2023.

Accordingly, a composite tender was invited for an estimate amount of Rs.2,53,04,918/- excluding GST.

Subsequently, the work was awarded to the Contractor Mr. Sreekumar K S on 20.10.2023 for an agreed PAC as tabulated below with a duration of 120 days and an agreement was executed by the contractor on 02/11/2023 and the site was handed over to the contractor on 04/11/2023 with a duration of 120 days:

Work	Amount excluding GST (Rs)
Civil Works	1,67,91,093/-
Electrical Works	15,60,143/-
AC Works	41,07,209/-
Networking	12,12,672/-
Total	2,36,71,117/-

The University Engineer, vide Letter No. DB2/AcREM- STEM/2023 dated 25/10/2024 has reported that considering some genuine reasons, grace period was granted upto 26.03.2024 without fine. The contractor vide request dated 28.09.2024 had requested for extension of time for completion in connection with additional works related to air conditioning till receipt of Energisation certificate from Electrical Inspectorate without fine.

In this regard, the Assistant Executive Engineer has reported that the work was delayed due to difficulties in obtaining custom made Air Handling Units with Hepa filter for Clean Room Air Conditioning System specifically for the purpose of Clean Room of AcREM STEM against orders, with lead time of approximately 6 months.

Considering the facts noted above, the University Engineer had recommended to grant extension for the time from 27.03.2024 to 15.11.2024 without imposing fine and had also forwarded the recommendation of the Assistant Executive Engineer as per the Appendix 2100F of the PWD manual.

The aforementioned matter was placed before the meeting of the Syndicate held on 05.11.2024 and the Syndicate vide Item No. 15.04.20, had resolved to grant extension of 2 months for the completion of the work. It may be noted that the matter regarding imposing of fine for the delay had not been considered by the Syndicate.

The University Engineer, has also reported that minor deviations occurred in the work during execution, leading to savings, excess quantities and extra items against scheduled items. Details regarding the same are shown in the table below:

Revised Estimate			
Sl No	Details	TS Amount	Revised Estimate
1.	Civil Works	1,76,52,392/-	1,73,55,418/-
2.	Electrical Works	15,81,358/-	15,95,991/-
3.	AC Works	48,43,899/-	53,32,462/-
4.	Networking Works	12,27,269/-	8,56,810/-
	TOTAL	2,53,04,918/-	2,51,40,681/-
	18% GST		45,25,322.58/-
	GRAND TOTAL		2,96,66,004/-
Agreed PAC of the Contractor excluding GST = Rs. 2,36,71,117			

It has also been reported that the total executed amount comes to Rs.2,35,37,866/- (Two Crore thirty five lakh thirty seven thousand eight hundred and sixty six only) excluding GST which is lower than the agreed PAC of Rs.2,36,71,117/- (Two crore thirty six lakh seventy one thousand one hundred and seventeen only). In this context, the University Engineer vide letter dated 20.11.2024 has requested for the following:

1. Ratification of the action taken by the Engineering Unit in anticipation of sanction to the revised estimate.
2. Decision regarding extension of time period with/without fine.

In this context, as per the Orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation on the following:

1. Whether extension of time may be granted to contractor for the period from 27.03.2024 to 15.11.2024 without fine on the strength of the recommendation of the Assistant Executive Engineer on Appendix 2100 F of the PWD manual, and the letter forwarded by the University Engineer in this regard.
2. For ratification of the action taken by the Engineering Unit in anticipation of sanction to the revised estimate.

Recommendations:

- **To accept the request of the University Engineer with regard to the extension of time of completion and sanctioning of revised estimate for the work "Establishment of Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology".**

Further Recommendation:

- **To issue strict instructions to the University Engineer to ensure that all revised proposals/estimates are submitted to the Syndicate for approval during the period of execution of the projects.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04Additional.07 SBI, Kariavattom branch - Extension of lease period-reg.

[Ad.B1]

The meeting of the Syndicate held on 01.02.2022, vide item no 04.02, had resolved to approve the revised rent of Rs.38,592/- per month for the SBI, Kariavattom Branch Building, throughout the lease period, ie, for a period of 5 years from 01.01.2020 to 31.12.2024.

Now the Branch Manager, SBI Kariavattom vide letter dated 25.11.2024 has requested to extend the lease agreement with SBI Kariavattom branch which is set to expire on 31.12.2024, for one more year with effect from 01.01.2025, or till the branch is shifted to another building, whichever is earlier, under the existing terms and conditions of agreement including the monthly rent of Rs.38,592/- + GST.

In this connection, it may be noted that:

1. The present tenure of lease agreement with the SBI, Kariavattom Branch expires on 31.12.2024.
2. The existing rate of lease rent from SBI, Kariavattom Branch is Rs.38,592/- + GST per month.
3. The proposal for shifting of SBI, Kariavattom Branch, to another Building, preferably IUCGIST, due to safety concerns on functioning of the Bank in the currently occupied old building, is under consideration of the University,
4. The matter of establishing an Amenity Centre/ Utility Complex at Kariavattom Campus having facilities for providing space for accommodating Bank at the Ground floor as well as the amenities to be made available therein, was placed before the Syndicate and the meeting of the Syndicate held on 02.07.2024 vide item No. 11.05.05 has resolved to constitute a sub-committee consisting of Convenors of Standing Committees of the Syndicate on Planning and Development & Finance, Dr. K.G. Gopchandran, Dr. P.M. Radhamony, Members Syndicate and Campus Director, to examine the matter regarding the establishment of Amenity Centre/ Utility Complex at Kariavattom Campus and place the report before the Standing Committee of the Syndicate on Planning and Development. Further action in this regard, is being taken up by Planning section.
5. The SBI Kariavattom has remitted the monthly rent of Rs.38,592/- up to November 2024.

Hence, as per the orders of the Vice-Chancellor, the request of the Branch Manager, SBI Kariavattom, to extend the lease agreement with effect from 01.01.2025, for one more year or till the branch is shifted to another building, whichever is earlier, under the existing terms and conditions of agreement including the monthly rent of Rs.38,592/- + applicable GST, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

Recommendations:

- *To refer the item to the Syndicate.*

Resolution of the Syndicate

RESOLVED to entrust the Convenors, Standing Committee of the Syndicate on Planning and Development & Finance to hold a meeting the officials of SBI regarding the shifting, SBI, Kariavattombranch to another building.

Item No.17.04 Additional .08 Kariavattom Campus- Old Credit and Semester System (CSS) building- Building occupied by SBI- Dilapidated condition-Site Visit- Report- Considering of - Reg.

[Pl.C]

The Syndicate held on 09.09.2024 vide item no.14.56.11, has considered the Structural Audit Report submitted by CET, regarding the dilapidated condition of Old Credit and Semester System building located near the entrance island of Kariavattom Campus and the building occupied by SBI Kariavattom Branch, along with the recommendations of the University Engineer and resolved to entrust the Convener, Standing Committee of the Syndicate on Planning and Development, Adv.Muraleedharan Pillai. G, Sri. R. Rajesh, Dr. K.G. Gopchandran, Dr. P.M. Radhamany (Members, Syndicate) to inspect the old building for Credit and Semester System at Kariavattom Campus and submit a report for placing the same before the Standing Committee of the Syndicate on Planning and Development.

Accordingly, the members, concerned have conducted a site inspection on 17.12.2024, and reported that Old Credit and Semester System building and the building occupied by SBI Kariavattom Branch are in dilapidated condition due to its old age. The CET has conducted a detailed study and has already recommended to demolish the building or to conduct retrofitting/repairing measures to these buildings. It may also be noted that the bank has not been shifted to IUCGIST building even after repeated instruction from the University. Hence it is desirable to conduct retrofitting/repair measures as suggested by CET, after conducting a discussion with bank authorities.

The inspection report has also stated that regarding the old CSS building, it is noticed that a society and health club are now functioning over there. It is recommended to shift the society in an immediate manner and to conduct comprehensive maintenance to this building for the functioning of the health club.

Considering the above facts, the site inspection team has recommended to entrust University Engineer to submit a comprehensive estimate for the repair and retrofitting of SBI building and old CSS building as suggested by CET after having discussion with bank authorities. Also recommended to consider the proposal of a new Utility Building at Kariavattom, accommodating all amenities like Bank, Post Office etc. as when the fund is available.

As per the orders of the Vice-Chancellor, the aforesaid site inspection report, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendations.

Recommendations:

- **To approve the report of Site Inspection of Old Credit and Semester System building and the building occupied by SBI Kariavattom Branch held on 17/12/2024.**
- **To direct the University Engineer to take necessary action as per the report.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04 Additional.09 Budget Speech 2024-25, Item No. 130-Maintenance works in Teacher's hostel along with construction of vehicle shed and yard development works in Teachers' and Bachelors' hostel at Kariavattom Campus- Estimate- consideration of-reg.

[Pl. C]

In the Budget Speech 2024-25, Item No. 130, an amount of Rs. 30 Lakhs has been earmarked for the renovation of the Teachers Hostel and construction of road and car shed in front of the newly constructed Bachelors Hostel at Kariavattom Campus.

The Syndicate held on 05.11.2024 vide item no.15.136.09 considered the proposal submitted by the Warden, Teachers' Hostel at Kariavattom Campus, vide letter dated. 07.10.2024 amounting to Rs.30,00,000/- (Rupees Thirty Lakhs only), and resolved to approve the proposal for the development and renovation of Teachers' Hostel and Bachelors' hostel at Kariavattom Campus on limiting the expenditure to Rs.30,00,000/-(Rupees Thirty Lakh only) as envisaged in Item No.130 of Budget Speech 2024-25. The Syndicate has also resolved to implement the proposals, subject to the availability of fund. All proposals involving purchase shall be made in accordance with the provisions in the Store Purchase Manual and Kerala Financial Code. The construction works shall be implemented subject to the approval of the detailed estimates.

Now the University Engineer vide letter No.UE/DB2/VS&YD-Teach & Bach/2024-25 dated 19.12.2024 has forwarded an estimate amounting to Rs.27,83,000/- (Rupees Twenty Seven Lakh and Eighty Three Thousand only) including GST @ 18% prepared based on DSR 2018 with cost index 35.59% for Trivandrum, for the "Maintenance works in Teacher's hostel along with construction of vehicle shed and yard development works in Teachers' and Bachelors' hostel at Kariavattom Campus". In teachers' hostel, it is proposed to close all the open entrances to the common corridors with openable half gate for avoiding stray animal entry to the insides of the building. The water logging areas in the front yard of the building is proposed to be levelled and concreted. Water is observed to get stagnated near the basement of the building, which is proposed to be corrected by providing hollow blocks boundary adjacent to the existing plinth protection to avoid damage of the building, etc. New vehicle sheds are proposed to be constructed, the shed is proposed with floor PCC and finished with exterior tile, and roof covered using GI sheet. A retaining wall using RR work is proposed in the eastern side at Bachelors hostel, adjacent to the car parking shed for retaining the higher elevated soil at this area. The front yard of bachelor's hostel is also proposed to be developed by laying new kerb stones and creating a landscaping island provided with buffalo grass, fox tail palm and miniature exora. An area for water fountain and sitting area, with stone benches are also proposed. Additionally, the front yard of bachelor's hostel has water logging which in turn becomes muddy during rainy season. To rectify this, the front yard area is proposed to be provided with WMM and covered with interlock tiles. The main entrances to bachelors hostel building is also open, which is proposed to be provided with half gates using SS work to match the existing handrails of ramp, etc. The estimate includes a lump sum provision of Rs.2,00,000/- and its GST @ 18% for electrical works.

As ordered by the Vice Chancellor, the estimate amounting to Rs.27,83,000/-(Rupees Twenty Seven Lakh and Eighty Three Thousand only) including GST @ 18% prepared based on DSR 2018 with cost index 35.59% for Trivandrum, for the "Maintenance works in Teacher's hostel along with construction of vehicle shed and yard development works in Teachers' and Bachelors' hostel at Kariavattom Campus", submitted by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendations:

- **To approve the estimate of Rs.27,83,000/- (Rupees Twenty seven lakh and eighty three thousand only) including GST, @ 18%, prepared and submitted by the University Engineer based on DSR 2018 with cost index 35.59% for Trivandrum, for the maintenance works in Teacher's hostel along with construction of vehicle shed and yard development works in Teachers' and Bachelors' hostel at Kariavattom Campus.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04 Additional 10

Street light installation on Route to AcREM -Stem, ICEIB and Department of Bioinformatics building at Kariavattom Campus- Inspection Report-reg.

[Pl. C]

The Syndicate at its meeting held on 05.11.2024, vide item no. 15.136.02 has considered the estimate amounting to Rs. 15,58,000/- (Rupees Fifteen Lakh Fifty Eight Thousand only), including 18% GST, submitted by the University Engineer for the work of street light installation on Route to AcREM -Stem, ICEIB and Department of Bioinformatics building at Kariavattom Campus and resolved to entrust the Convener (S/c on Finance), the Convener (S/c on P&D) and the University Engineer to inspect the site proposed to install street light at Kariavattom Campus for placing the same before the next Standing Committee of the Syndicate on Planning & Development. The Syndicate has also resolved to entrust the members of the Syndicate to examine the scope of availing fund from outside agencies for execution of the project.

Accordingly, an inspection was conducted on 10.12.2024 and considered the following matters,

1. Old and damaged lights at key locations (Botany, Seed Bank, ICEIB, Bio informatics) has to be replaced with more powerful lights.
2. Damaged lights on the pathway to stem building may be replaced.
3. Additional flood lights may be installed along the path, in front of Stem building and at the beginning of the ICEIB pathway.

The Site Inspection report has further recommended to upgrade the lighting system, replacing damaged lights with flood light, and installing new poles. These changes aim to enhance campus safety and accessibility within budget constraints. Also recommended to entrust the Assistant Executive Engineer (Ele) to resubmit the modified estimate.

As ordered by the Vice Chancellor and as resolved by the Syndicate held on 05.11.2024, the aforesaid report of the site inspection held on 10.12.2024 in connection with the work of street light installation on Route to AcREM-Stem, ICEIB and Department of Bioinformatics building at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendations:

- **To approve the report of the site inspection held on 10/12/2024 in connection with the work of street light installation on route to AcREM -Stem, ICEIB and Department of Bioinformatics buildings at Kariavattom Campus.**
- **To direct the University Engineer to take necessary action as per the report.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04 Additional .11

Setting up of an office room for the Campus Director in the EMS Hall at Kariavattom Campus - Proposal reg.

[P.L.C]

The Campus Director, vide letter dated. 30.09.2024 has requested to set up an office for the Campus Director in the left-front lounge of the EMS Hall in kariavattom Campus which is unused currently and to provide a Computer Assistant and Causal Labourer for the effective functioning of the office.

On the matter, the University Engineer, vide letter no. UE/DB2/CDR-EMS/2024-25 dated. 04.12.2024 has reported that the EMS Hall in Kariavattom Campus is designed and constructed for a Multipurpose Assembly hall consisting of an auditorium, Mini conference hall and allied facilities. The allied facilities are for VIP Lounge, Dining hall area, Rest room, pantry area etc. Required furniture are also provided in the rooms for the above said facilities.

The University Engineer after inspecting the site with Campus Director and Joint Registrar (Campus Administration), has suggested to allot the existing pantry area having facilities for wash area/ wash room in the front right side (While facing) of the building for setting an office room for the Campus Director, . If approved, the minor works like partition, electrical rearrangements etc. are required. (Copy of plan is appended herewith).

Hence, the decision may be taken to the following,

1. The existing pantry area having facilities for wash area/ wash room in the front right side (While facing) of the EMS Hall building at Kariavattom Campus may be allotted for setting up of an office room for the Campus Director.

2. if approved, minor works like partition, electrical rearrangements etc. may be executed in the site.

As ordered by the Vice Chancellor, the aforesaid matter for setting up of an office room for the Campus Director in the EMS Hall at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendations:

- **To approve the proposal for setting up of an office room for the Campus Director in the EMS Hall at Kariavattom Campus, as per the Budget Speech 2024-'25..**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be approved.

Item No.17.04 Additional 12 *Constituting a meeting with individuals who submitted letters expressing their willingness to remove 66 trees for a price lower than the value assessed by the Social Forestry Division near the R&D site and Boy's Dormitory, following the four auction process - reg.*

[Office of the J.R. Kariavattom Campus]

The Kerala State Information Technology Infrastructure Ltd (KSITIL) has requested the removal of 66 trees at the earliest in the Kariavattom Campus, near the R&D working site and Boys' dormitory hindering the construction work.

For the progress of land development works, 61 trees need to be removed at the R&D building site and 5 trees near the new boys' dormitory. The trees with girth measurements greater than 30 cm have been assigned numbers S01 to S66 by the Joint Registrar's office, and all measurements were taken by the Engineering Unit. The Social Forestry Division has assessed and approved the removal of these trees at the Kariavattom Campus.

The Registrar has authorized a public auction of these trees based on the valuation provided by the Social Forestry Division. Auctions for the 66 trees located at the two sites were conducted three times at the Campus Administration office. Unfortunately, no bids were placed during any of these sessions held at the Joint Registrar's Office in Kariavattom, resulting in the cancellation of all the three auctions.

A letter was sent to the Social Forestry Division requesting to reassess the reserve price in order to attract potential bidders. In response, a letter was received from the Assistant Conservator of Forests stating that once the valuation is established, the user agency shall carry out the required auction process. If a satisfactory price is not obtained during the auctions, the concerned official may finalize the amount using their discretionary power.

At the same time, following the direction of the Registrar, a fourth auction was conducted on 12/12/2024. On this occasion, three individuals—Sri Ayoob, Sri Shafeek, and Sri Viji M—submitted letters stating their inability to participate in the auction due to the high bidding amount. They expressed their willingness to cut down the trees for amounts lower than the value assessed by the Social Forestry Division, including GST and forest tax. Due to the lack of bidders, construction work on the R&D building and boys' dormitory is delayed, resulting in a significant financial burden on the University. Sri Ayoob has offered Rs.1,57,400, Sri Shafeek offered Rs.1,25,000, and Sri Viji M offered Rs. 80,000 for the trees inclusive of GST and Forest tax.

The Registrar has opined that, based on the letter from the Assistant Conservator of Forests, the users can conduct the necessary auctions and finalize the amount according to their discretionary powers. Therefore, a negotiation may be conducted with the bidders, and the rates may be finalized with the consent of the Social Forestry department.

Hence the matter is submitted to the Hon'ble Vice Chancellor for orders whether the matter may be placed before the Standing Committee of the Syndicate on Planning and Development. If agreed to the note to the Standing Committee of the Syndicate on Planning and Development may be approved by the Hon'ble Vice Chancellor.

Recommendations:

- To direct the Joint Registrar, Campus Administration Kariavattom to conduct a meeting with the parties concerned with regard to negotiation for the removal of 66 trees assessed by the Social Forestry Division near the R & D site and Boy's Dormitory, and to submit a report to the Registrar.
- To entrust the Registrar to take necessary steps in accordance with GO No: 526/2024/F and WLD dated 13/12/2024 to remove the proposed trees.

Considering the exigency, the Committee recommended to request the Vice Chancellor to approve the above recommendations, exercising the powers vested on him under Section 10(13) of the K.U Act, 1974.

The meeting came to an end at 1.00 p.m.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2024, be noted.

Item No.17.05 Minutes of the Combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 19.12.2024 - Approval of - reg.

(Ad.A VI)

The minutes of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 19.12.2024 is placed before the Syndicate for consideration and approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEES OF THE SYNDICATE ON FINANCE AND ACADEMICS & RESEARCH

Date & Time : 19-12-2024, 4.30 p.m.

Venue : Syndicate Room, University Buildings, Palayam.

Members Present

1. Adv. Muralidharan Pillai G (Convenor, S/c of the Syndicate on Finance)
2. Dr. Shijukhan J S (Member, Syndicate)
3. Prof. (Dr.) P M Radhamany (Member, Syndicate)
4. Sri. R Rajesh (Member, Syndicate)
5. Dr. S Nazeeb (Member, Syndicate)
6. Dr. T R Manoj (Member, Syndicate)
7. Sri. Ajay D N (Member, Syndicate)
8. Prof. (Dr.) Manoj V (Member, Syndicate)
9. Dr. Pramod N (Member, Syndicate)
10. Dr. Rahim K (Member, Syndicate)

Members Absent

1. Prof. (Dr.) K G Gopchandran (Convenor, S/c of the Syndicate on Academics & Research)
2. Prof. (Dr.) Prakash K C (Member, Syndicate)
3. Dr. Vinodkumar T G Nair (Member, Syndicate)
4. Dr. M Lenin Lal (Member, Syndicate)
5. Dr. S Jayan (Member, Syndicate)
6. Adv. R B Rajeev Kumar (Member, Syndicate)
7. Sri. Ahamed Fazil Y (Member, Syndicate)

Item No.17.05.01 Enhancement of University Research fellowship and the issuance of contingency fund – reg.

(Ac. EI)

The Syndicate at its meeting held on 26.04.2023, vide item.No.56.05.16 considered the request for enhancing the University fellowship/ University PDF of research scholars, raised by Sri.Ajinth Ajay vide item. No. 5 of the Senate meeting, held on 19th November 2022 and resolved to enhance the University PDF of research scholars as announced in the Budget Speech 2023-2024. **Further resolved that the enhancement of University fellowship be considered in the future.** The Hon'ble Vice-Chancellor has ordered to implement the same.

The Matter regarding the enhancement of the University PDF is put up separately.

The Chairperson of the Departments Union has submitted a request for the periodical **enhancement of the University research fellowship** and the issuance of a contingency fund.

It is also requested to relax the norms for granting University fellowships related to the publication of research oriented papers in approved journals.

It may be noted that the Syndicate, at its meeting held on 02.07.2024, considered the increase in the number of applications to condone delays in publishing articles and paper presentations for granting University research fellowships. Along with the recommendation of the sub-committee constituted by the Syndicate on 28.12.2023, it was resolved to modify the norms for granting University fellowships.

As per U.O dtd 05.10.2016, the University Research Fellowship has been increased from Rs.8000/- to Rs.13,000/- (for NET Qualified scholars) and Rs.11,000/- (to all other candidates) (U.O Appended). As per U.O dtd 24.04.2020 the University Research Fellowship has been extended from three and a half years up to five years.

As per the orders of the Hon'ble Vice-Chancellor, the request submitted by the Chairperson, Kerala University Department's Union for enhancing the University Research fellowship and the issuance of contingency fund is placed before the combined meeting of the Standing Committees of the Syndicate on Finance and Academics & Research for consideration and recommendation.

The Committee considered the matter and recommended to enhance the University Research Fellowship to Rs.15,000/- (Rupees Fifteen Thousand only) for NET qualified scholars and to Rs.13,000/- (Rupees Thirteen Thousand only) to all other candidates with effect from 01.01.2025.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 19.12.2024, be approved.

Item No.17.05.02 Permission to utilize the Research grant allotted on 2018-19 - request received from the Principal, Government Sanskrit College, Thiruvananthapuram- reg.

(Ac. E I)

The Principal, Government Sanskrit College, Thiruvananthapuram has forwarded a letter seeking permission to utilize the amount of Rs.50,000/- (Rupees Fifty Thousand Only) granted to the research centre as a Research Grant for the year 2018-19.

It may be noted that Government Sanskrit College, Thiruvananthapuram, has been granted a research grant of Rs. 50,000/- for the year 2018-2019, vide University Order No. Ac.E1/A3/25174/2018 dated 18.03.2019, for the promotion of various research activities in accordance with the rules and conditions of the agreement.

The Syndicate at its meeting held on 15.03.2024, vide item No.09.106.A19 considered the above request received from Principal, Govt Sanskrit College, Thiruvananthapuram, along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to obtain remarks from Finance Officer in this regard.

Accordingly Finance Officer has remarked the following:

"The agreement signed between Registrar, University of Kerala and Principal, Government Sanskrit College, it is stated that the "The period of one year fixed by the Utilization of Grant shall not be extended any account (Clause 6) and the grant received from the University, if not utilized from the purpose for which it is granted within the time limit prescribed shall be refunded to the University (Clause 7). Hence directions may be given to the Principal, Government Sanskrit College to refund the amount to KUF".

The Syndicate at its meeting held on 05.11.2024, vide item No.15.06.A9 considered the request received from the Principal, Govt Sanskrit College, Thiruvananthapuram along with the remarks from the Finance Officer, regarding granting permission to Government Sanskrit College for utilising Research grant and resolved to place the matter before the combined meeting of Standing Committees of the Syndicate on Finance and Academics & Research.

As per the orders of the Vice-Chancellor, the matter of granting permission to utilize the amount of Rs.50,000/- (Rupees Fifty Thousand Only) granted to Govt. Sanskrit College, Thiruvananthapuram, as Research Grant for the year 2018-19, along with the remarks of the Finance Officer, is placed before the combined meeting of Standing Committees of the Syndicate on Finance and Academics & Research for consideration and appropriate recommendation.

The Committee considered the matter and recommended to give directions to the Principal, Government Sanskrit College to refund the amount of Rs.50,000/- (Rupees Fifty Thousand Only) granted as Research Grant to the College for the year 2018-19 to KUF including penal interest from the period with effect from the date of receipt of the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 19.12.2024, be approved.

Item No.17.05.03 Enhancement of University Regular Post Doctoral Fellowship and Bridge Post Doctoral Fellowship - 2023-2024 - reg.

(Ac. E VII)

As per the Budget Speech 2023-2024, it was proposed to enhance the amount University Post Doctoral Fellowship from Rs. 20,000/- to Rs. 30,000/- per month. The Syndicate at its meeting held on 28/02/2023 vide Item No. 52.107.A24 considered the matter and resolved to place it along with a detailed report from the Director of Research, before the Standing Committee of the Syndicate on Finance.

The matter was placed before the Standing Committee of the Syndicate on Finance held on 20/04/2023 and it was recommended to enhance the University PDF as announced in the Budget Speech 2023-2024. The Syndicate at its meeting held on 26/04/2023 vide Item No. 56.05.16 resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance to enhance the Post Doctoral Fellowship to Rs.30,000/- per month.

It may be noted that the University Post Doctoral Fellowship is awarded to Regular Post Doctoral Fellows and Bridge Post Doctoral Fellows (those awaiting the award of a Ph.D Degree after the submission of their thesis). The current Fellowship amount for Regular Post Doctoral Fellows is Rs.20,000/- per month and while for Bridge Post Doctoral Fellows it is Rs.14,500/- per month (with NET qualification) and Rs.12,500/- per month (without NET qualification).

The Syndicate at its meeting held on 26.04.2023 resolved to enhance the Regular PDF to Rs.30,000/- as per Budget Speech, but the enhancement of Bridge PDF has not been specified.

The Standing Committee of the Syndicate on Academics & Research held on 13.08.2024 vide Item No.14.03.C36 considered the matter and recommended to refer the matter to the Syndicate. The meeting of the Syndicate held on 09.09.2024 resolved that the item be referred to the Combined Standing Committees of the Syndicate on Academics & Research and Finance.

As per the orders of the Vice-Chancellor, the matter of enhancing the Bridge Post Doctoral Fellowship in accordance with the Budget Speech 2023-2024 is placed before Combined Standing Committee of the Syndicate on Academics & Research and Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to enhance University Regular Post Doctoral fellowship to Rs.30,000/- (Rupees Thirty Thousand only) and Bridge Post Doctoral Fellowship to Rs.20,000/- (Rupees Twenty Thousand only) as proposed in the Budget Speech 2023-2024.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 19.12.2024, be approved.

Item No.17.05.04

ശ്രീനാരായണഗുരുഅന്തർദേശീയപഠനകേന്ദ്രം - ബഡ്ജറ്റ് പ്രൊപ്പോസൽ 2024 -25 - ഇനം നമ്പർ 133- "സർവ്വമതസമ്മേളനം - കുമാരനാശന്റെ ചരമം - വൈക്കം സത്യാഗ്രഹം ശതാബ്ദി" ദേശീയ സെമിനാർ - സംബന്ധിച്ച്:

സൂചന :

1. ബഡ്ജറ്റ് ഇംപ്ലിമെന്റേഷൻ കമ്മിറ്റിയുടെ 13.09.2024 ലെ മീറ്റിംഗിന്റെ മിനിറ്റ്സ്
2. ശ്രീനാരായണഗുരുഅന്തർദേശീയപഠനകേന്ദ്രം ഡയറക്ടറുടെ 07.10.2024 ലെ പ്രപ്പോസൽ.

(Ac. D)

"സർവ്വമതസമ്മേളനം - കുമാരനാശന്റെ ചരമം - വൈക്കം സത്യാഗ്രഹം ശതാബ്ദി" എന്ന പേരിൽ ഒരു ദേശീയ സെമിനാർ സംഘടിപ്പിക്കുന്നതിനായുള്ള ഒരു രൂപരേഖ ഡോ.സിദ്ദിക് എം.എ, ഡയറക്ടർ, ശ്രീനാരായണ ഗുരുഅന്തർദേശീയ പഠനകേന്ദ്രം, സമർപ്പിച്ചിട്ടുണ്ട്.

കേരളസർവകലാശാല 2024-25 ലെ ബഡ്ജറ്റ് പ്രസംഗത്തിൽ ഇനം നമ്പർ 133 പ്രകാരം നവോത്ഥാന ആശയങ്ങൾ തലമുറയിൽ പകർന്ന് സൂക്ഷിക്കാനാവശ്യമായ വ്യത്യസ്ത പരിപാടികൾ സംഘടിപ്പിക്കുന്നതിനായി ശ്രീനാരായണഗുരു അന്തർദേശീയപഠന കേന്ദ്രത്തിനും ശ്രീചട്ടമ്പിസ്വാമിപഠന ഗവേഷണ കേന്ദ്രത്തിനുമായി 3 ലക്ഷം രൂപ വീതം അനുവദിച്ചിട്ടുണ്ട്. ഡോ. സിദ്ദിക് എം. എ, ഡയറക്ടർ, ശ്രീനാരായണഗുരു അന്തർദേശീയ പഠനകേന്ദ്രം, "സർവ്വമതസമ്മേളനം - കുമാരനാശന്റെ ചരമം - വൈക്കം സത്യാഗ്രഹം ശതാബ്ദി" എന്ന പേരിൽ ഒരു ദേശീയ സെമിനാർ സംഘടിപ്പിക്കുന്നതിനായുള്ള ഒരു രൂപരേഖ സമർപ്പിച്ചിട്ടുണ്ട്. ശ്രീചട്ടമ്പിസ്വാമി പഠന ഗവേഷണകേന്ദ്രത്തിന്റെ പദ്ധതിയുടെ പ്രപ്പോസൽ ലഭിച്ചിട്ടില്ല.

ബഡ്ജറ്റ് ഇംപ്ലിമെന്റേഷൻ സെല്ലിന്റെ 13.09.2024 ലെ യോഗത്തിൽ പദ്ധതിയുടെ പ്രപ്പോസൽ സർവകലാശാല സിൻഡിക്കേറ്റിന്റെ സ്ഥിരം കമ്മിറ്റികളായ അക്കാദമിക് & റിസർച്ചിന്റേയും ഫിനാൻസിന്റേയും സംയുക്ത യോഗത്തിൽ സമർപ്പിക്കാൻ നിർദ്ദേശിക്കുകയും ചെയ്തു.

ശ്രീനാരായണഗുരു അന്തർദേശീയ പഠനകേന്ദ്രം ഡയറക്ടർ സമർപ്പിച്ച പദ്ധതിയുടെ വിശദവിവരങ്ങൾ താഴെ ചേർക്കുന്നു.

സർവ്വമതസമ്മേളനം - കുമാരനാശന്റെ ചരമം - വൈക്കം സത്യാഗ്രഹം ശതാബ്ദി

1924 മാർച്ച് 3, 4 തീയതികളിൽ ആലുവയിൽ വെച്ചാണു് ശസ്തമയ സർവ്വമതസമ്മേളനം നടന്നത്. അതേവർഷം ജനുവരി 17 ന് കുമാരനാശാൻ ആലപ്പുഴയിലെ പല്ലനയിൽ ബോട്ടപകടത്തിൽ മരണപ്പെട്ടു. ഒട്ടേറെ കാരണങ്ങളാൽ ദേശീയശ്രദ്ധ ആകർഷിച്ച വൈക്കം സത്യാഗ്രഹം ആരംഭിച്ചതും ഈ വർഷം തന്നെയാണ്. ഗാന്ധിജിയുടെ സന്ദർശനവും ഗുരു-ഗാന്ധി സംവാദവും അതിൽ പ്രധാന സംഭവങ്ങളായിരുന്നു. ഈ മൂന്ന് പ്രധാനപ്പെട്ട സംഭവങ്ങളുടെയും ശതാബ്ദി ആചരണം എന്ന നിലയിൽ ഒരു ദേശീയ സെമിനാർ സംഘടിപ്പിക്കാൻ ആലോചിക്കുന്നു. "സർവ്വമതസമ്മേളനം - കുമാരനാശന്റെ ചരമം - വൈക്കം സത്യാഗ്രഹം ശതാബ്ദി" എന്നാണ് തൽക്കാലം ഇതിന് പേര് നിർദ്ദേശിക്കുന്നതെങ്കിലും, ശതാബ്ദി പരിപാടികൾ നടക്കുന്ന ഘട്ടത്തിൽ ഉചിതമായ മറ്റൊരു പേര് നൽകുന്നതാണ്.

വേദി - അയ്യൻകാളിഹാൾ, തിരുവനന്തപുരം

ഈ മൂന്ന് സംഭവങ്ങളെയും കോർത്തിണക്കി ഒരു നാടകം കൂട്ടിക്കൂടെ പങ്കാളിത്തോടെ ഒരുക്കാനും ശ്രമിക്കുന്നു. ഇതിനായുള്ള ബഡ്ജറ്റിന്റെ വിശദവിവരം ചുവടെ നൽകിയിരിക്കുന്നു

നമ്പർ	ഇനം വകുപ്പ്	പ്രതീക്ഷിക്കുന്ന ചിലവ് / തുക
	പ്രചാരണം	10,000/-
	റിസോഴ്സ് പേഴ്സണൽ നൽകേണ്ട പ്രതിഫലവും യാത്ര ചെലവും ഉൾപ്പെടെ (ദേശീയവ്യക്തിത്വങ്ങൾ സഹിതം)	30,000/-
	ഭക്ഷണം	10,000/-
	അയ്യൻകാളിഹാൾ വാടക	10,000/-
	ക്ഷണിതാക്കളായ അതിഥികൾക്ക് താമസവും ഭക്ഷണവും	5,000/-
	വേദി അലങ്കാരം	25,000/-
	ശബ്ദവും വെളിച്ചവും	10,000/-
	നാടകം	50,000/-
	ആകെ തുക	1,50,000/-

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറിന്റെ ഉത്തരവിൻ പ്രകാരം കേരളസർവകലാശാല ശ്രീനാരായണഗുരു അന്തർദ്ദേശീയ പഠനകേന്ദ്രം ഡയറക്ടർ സമർപ്പിച്ച പ്രൊപ്പോസൽ സർവകലാശാല സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റികളായ അക്കാദമിക് & റിസർച്ചിന്റേയും ഫിനാൻസിന്റേയും സംയുക്ത യോഗത്തിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to approve the proposal submitted by the Director, Sreenarayana Guru International Study Centre for conducting a national seminar on “സർവ്വമതസമ്മേളനം കമാരനാശന്റെ ചരമം വൈകും സത്യാഗ്രഹം ശതാബ്ദി” with an estimated expenditure of Rs.1,50,000/- (Rupees One Lakh Fifty Thousand only) as envisaged in the Budget Speech 2024-25 vide item no.133.

Resolution of the Syndicate

RESOLVED to approve the proposal submitted by the Director, Sreenarayana Guru International Study Centre for conducting a National Seminar with an estimated expenditure of Rs.1,50,000/- (Rupees One Lakh Fifty Thousand only) as envisaged in the Budget Speech 2024-25 - item no.133. **FURTHER RESOLVED** to inform the Director, Sreenarayana Guru International Study Centre to implement the proposal by modifying the title of the National Seminar.

Item No. 17.05.05 Department of Optoelectronics - Santion for starting new Certificate programmes- reg.

Ref: Letter No.KU/OPTO/208/2024-25 dated 21.08.2024

(Ac. D)

The Head, Department of Optoelectronics, has requested to grant sanction for starting the following Certificate Programmes in the Department.

1. Embedded Systems Design and Programming,
2. Internet of Things (IoT) for Industries,
3. Full- Stack Development for IoT and Web of Things
4. AI- Powered Data Analytics for IoT

The CSS Academic Committee, at its meeting held on 18.01.2024, vide item no.6 , subject to reporting to the Academic Council, has recommended to approve the syllabi of the Certificate courses and the Academic Council held on 10.05.2024 vide item no.(1). 18 has noted the matter.

The Syndicate, at its meeting held on 09.05.2024, vide item no. 10.73.06 has resolved to approve the fee structure for the programmes as per the recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 30.04.2024.

The aim of the programmes is to master the basic and advanced skills in the various tools and technologies involved in the field of Data Science, Machine Learning, Deep Learning, and Artificial Intelligence of the modern era. The certificate courses provide students with hands-on training in practical and in-demand areas such as Embedded Systems Design and Programming, Industrial IoT, AI-powered Data Analytics, Full Stack Development, and cutting-edge Data Science and AI techniques. The certificate courses provide employability based on their skill sets. Also, the course aims to cultivate an environment of innovation and design thinking among the students to initiate start-up programs.

The approved fee structure of the courses is detailed as follows:

Sl.No.	Name of Certificate Courses	Fee Category	Amount	Total
1.	Embedded Systems Design and Programming	Registration Fee	1000/-	30,000/-
		Department Development Fee	2000/-	
		Examination Fee	1000/-	
		Tuition Fee	26000/-	
2.	Internet of Things (IoT) for Industries	Registration Fee	1000/-	20,000/-
		Department Development Fee	2000/-	
		Examination Fee	1000/-	
		Tuition Fee	16000/-	
3.	Full Stack Development for IoT and Web of Things	Registration Fee	1000/-	20,000/-
		Department Development Fee	2000/-	
		Examination Fee	1000/-	

		Tuition Fee	16000/-	
4.	AI-Powered Data Analytics for IoT	Registration Fee	1000/-	20,000/-
		Department Development Fee	2000/-	
		Examination Fee	1000/-	
		Tuition Fee	16000/-	

The Syndicate held on 05.11.2024, vide item no.15.06.D32 considered the proposal and resolved to place the matter before the combined meeting of the Standing Committees of the Syndicate on Finance and Academics & Research, as per the recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024. The Hon'ble Vice-Chancellor has implemented the resolution of the Syndicate.

As per the orders of the Hon'ble Vice-Chancellor, the request submitted by the Head, Department of Optoelectronics for granting sanction for starting four new certificate programmes in the Department is placed before the combined meeting of the Standing Committees of the Syndicate on Finance and Academics & Research for consideration and recommendation.

The Committee considered the matter and recommended to approve the proposal submitted by the Head, Department of Optoelectronics for starting four new certificate programmes in the Department with the fee structure approved by the Syndicate held on 09.05.2024, vide Item No.10.73.06.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 19.12.2024, be approved.

Item No.17.05.06 Special financial Assistance to SC/ST Full Time Research Scholars – Enhancement of amount and Revision of norms – reg.

(Pl. E)

As per the U.O No.PL.E.2176/97 dtd 15.05.1997 the Special Financial Assistance of Rs.10000/- (Rupees Ten Thousand only) is sanctioned to SC/ST full time Research Scholars (in three instalments ie, Rs 4000/- as first installment for purchase of books , Rs 3000/- as second installment for purchase of stationery and Rs 3000/- as third installment for meeting typing charges). This Special assistance is one time assistance given to Full Time SC/ST Research Scholars in College/ Departments/ Recognized research centres of University of Kerala and is limited to 20 Research Scholars. As per the U.O No.PL.E.2176/97 dtd 15.05.1997 the selection is based on merit considering the following.

1. M.Phil degree recognized by the University of Kerala.
2. Seniority based on the date of registration for Ph.D.
3. Marks scored at the PG level in the relevant subject.
4. Additional Academic qualifications.
5. Published work in a recognized journal.
6. Teaching experience at college / school level.

The special financial assistance is limited to 20 Research Scholars.

Since there was no specific weightage assigned for each of the criteria mentioned above for the ranking the candidates, in cases where the number of eligible applicants exceeds the number of permissible slots (20) , as per the U.O dated PL.E/653/2014 dated 24.02.2015 the norms has been fixed for ranking the applicants by assigning weightage for each of the criteria specified in the existing norms for granting the Special Financial Assistance to SC/ST research Scholars (U.O attached).

1. Total score be fixed as 60 in which each of the six criteria be assigned a maximum score of 10 points.
2. Those having M.Phil Degree recognized by the University of Kerala be given weightage of 10 points.

3. In the case of seniority of PhD registration, for each of the completed year of seniority in PhD registration, as on the date of notification, a weightage of 2 points be given subject to a maximum of 10.
4. The percentage of marks in PG Degree be converted to the scale of 10.
5. Each additional qualification be given the weightage of 2 points subject to a maximum of 10(Here NET & JRF may be considered as single entity in ranking)
6. Each published work in recognized journal be given weightage of 2 points subject to a maximum of 10.
7. For each completed year of teaching experience in college/school level, as on the date of notification, weightage of 2 points be given subject to a maximum of 10.

The norms were effective from the academic year 2014-15 onwards. The above norms set in the U.O need to be revised according to the current University/UGC norms. In this context the following may be considered for the revision of norms for granting Special Financial Assistance.

- The amount of Rs 10000/- (Ten Thousand only) , in three installments of Rs. 4,000/- for purchase of books, Rs. 3,000/- for stationery and Rs. 3,000/- for meeting the typing charges respectively allotted for Special Financial Assistance is substantially low. Hence the matter of enhancement of amount for special financial assistance may be considered.
- The M.phil degree has been discontinued by UGC since 2022. Hence weightage mark of 10 assigned to M.Phil degree may be revised.
- As per the existing criteria, 2 points are assigned for the each additional qualifications subject to maximum of 10. However the additional qualifications eligible for the weightage is not specified. Hence the additional qualifications acceptable for the special financial assistance need to be distinctly specified.
- As per the existing condition a research scholar who has availed special financial assistance should submit the thesis within five years from the date of receipt of first installment of special financial assistance. This may be revised accordingly with the University/ UGC rules pertaining to the cut of time allowed to research scholars for submission of thesis. ie six years for all research scholars and eight years for female and differently abled research scholars.

As per orders of Hon'ble Vice Chancellor the matter for the revision of norms for granting of Special Financial Assistance and enhancement of the existing amount of Special Financial Assistance is placed before combined Standing Committee on Academics and Research and Finance for consideration.

The Committee considered the matter and recommended to constitute a subcommittee with the following members to study about the revision of norms for granting of Special Financial Assistance for SC/ST full time Research Scholars and enhance of the existing amount of Special Financial Assistance.

1. ***Convener, Standing Committee of the Syndicate on Finance***
2. ***Dr. Shijukhan J S, Member Syndicate***
3. ***Prof.(Dr.) P M Radhamany, Member Syndicate***

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 19.12.2024, be approved.

Item No.17.05.07 Streamlining and Expediting of the Administrative procedures in processing of the approval, release of funds and submission of S.E & U.C of Research Projects/ Fellowships conducted by the Faculties in Departments/Centres - Sanctioned- Orders issued – reg.

(Ad. F I)

Prof. (Dr.) K.G Gopchandran, Member, Syndicate and Professor (Rtd), Department of Optoelectronics University of Kerala, vide e-mail dated 23.12.2023 has requested to take steps for streamlining and expediting the administrative procedures in the process of the following:

1. Approval for implementation, release of funds, submission of Statement of Expenditure and Utilization Certificate of Research Projects/ Fellowships sponsored by different agencies such as DST, KSCSTE, UGC and CSIR conducted by the Faculties/Researchers in University Departments / Centres.
2. Signing of Memorandum of Understanding (MoU) with different institutions/ agencies.

As per the orders of the Vice Chancellor, the matter was placed before the Syndicate for consideration.

The Syndicate at its meeting held on 28.12.2023 considered the matter and resolved to constitute a subcommittee consisting of Adv.G.Muraleedharan Pillai, Dr.Shijukhan J.S, Dr. K.G Gopchandran, members Syndicate, Registrar and Finance Officer to examine the process for streamlining the procedures in processing various administrative/academic matters including the above proposal and submit a detailed report before the next Syndicate.

A meeting of the above subcommittee was held on 14.02.2024 and the committee examined the present administrative procedures listed below, followed in connection with the conduct of the Research Projects by the Teaching faculties of the University:

- Endorsement
- Signing of Terms and Conditions or Execution of MoU
- Updation of Bank details
- Release of Funds
- Release of funds through PFMS.
- Approval of SE&UC
- Closure of Projects.
- Fellowships - General Procedures

and the Committee recommended the following

- (i) To entrust the Director (P&D) to submit a feasible proposal for the above points except point No.5 - Release of funds through PFMS.
- (ii) To entrust JR (Academic) and JR (Administration) to submit proposals for streamlining academic and administrative procedures in connection with the same.
- (iii) To enable timely disbursal of grants through PFMS by adopting the following steps:

On receipt of request of release of the instalment by the Principal Investigator, with sanction order, the file is forwarded to Planning-C Section for verification of the expenditure limit allotted. Then the file be forwarded to Finance 2 section for endorsement on

- (1) Authorising the Principal Investigator/Project Director/Project Coordinator to utilise the instalment of grant-in-aid without exceeding the total limit assigned.
- (2) Principal Investigator is responsible for utilizing the total limit without exceeding the component wise limit.
- (3) Principal Investigator may open a S.B Account in the name of the project, to be operated by the Principal Investigator for the smooth conduct of the project for meeting contingencies and petty expenses.
- (4) Release of funds upon the request (Specifying the component with purpose) of the Principal Investigator with data sheet of the beneficiary, duly attested by the Head of the Department/Centres. The details of the component wise release shall be kept in the Planning Ad F1 Section.
- (5) To conduct the project strictly adhering to the sanction order/norms of the funding agency.
- (6) The audit shall be conducted after complete utilization of the instalment of grant by the external Chartered Accountant and it shall be the responsibility of Principal Investigator to submit the same to the University.

The meeting of the Syndicate held on 15.02.2024 vide item no.08.106 has resolved to approve the above recommendations of the meeting of the Sub Committee and further resolved that the funds of all the ongoing projects, mapped to PFMS by the Implementing Agency shall be released through PFMS. Accordingly University order No.3623/2024/UOK dated 27.04.2024 was issued.

Later, the Finance Officer pointed out certain issues related to auditing and accounting of payments through the PFMS Portal and a meeting was convened as per Registrar's orders to address the issue. The meeting held on 19.07.2024 recommended the following:

1. Prior to the approval of the Data Approver (Finance Officer), the request from the Principal Investigator along with Data Sheet, Pre Receipt and PFMS generated expenditure statement be forwarded to the respective audit section (Audit Kariavattom / Ad G) depending on the head of account, through DDFS.
2. The PFMS generated expenditure Statement along with request of Principal Investigator, Pre receipt and Data sheet shall be treated in lieu of contingent bill.
3. Clause 4 of the UO No. Ad F1 3623/2024/UOK dated 27/04/2024 shall be modified by including (1) & (2) above, as sub clause (a) and (b).
4. The entire process shall be completed expeditiously.
5. Due to the exigency of the matter the minutes of the meeting may be approved subject to reporting to the Syndicate.

Accordingly, Clause 4 of the UO Ad F1 3623/2024/UOK dated 27.04.2024 has been modified by adding two sub clauses and UO No. Ad F1 6326/2024/UOK dated 26/07/2024 was issued.

The matter was placed before the Syndicate and the meeting of the Syndicate held on 09/09/2024, vide item no.14.34 resolved to refer the item to the Combined Standing Committee of the Syndicate on Academics and Research & Finance.

As per the orders of the Hon'ble Vice Chancellor the matter regarding the the Streamlining and Expediting of the administrative procedures in processing of the approval, release of funds and submission of S.E & UC of Research Projects/Fellowships conducted by the Faculties in Departments/ Centers is placed before the Combined Standing Committee of the Syndicate on Academics and Research & Finance for consideration.

The Committee considered the matter and recommended to defer the item to the next Combined meeting of the Standing Committees of the Syndicate on Finance and Academics & Research.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 19.12.2024, be approved.

Item No.17.05.08 International Centre for Marxian Studies and Research (ICMSR) - Budget Speech 2024-25 Item No.50 – Conduct of International Seminar – Proposal – Reg.

(Ad. D III)

As per Item No. 50 of the Budget Speech 2024-25, it is envisaged the “Conduct of International Seminar by the ICMSR” and an amount of Rs.15,00,000/- (Rupees Fifteen Lakh only) has been allocated in the Budget for the same. The Budget Implementation Cell at its Meeting held on 13.09.2024, vide item No.50 has recommended to obtain the proposal from the Director, ICMSR, and to place the same before the Combined meeting of the Standing Committee of the Syndicate on Academics and Research and the Standing Committee of the Syndicate on Finance.

Dr. Nithya N.R., Joint Director, ICMSR, has now submitted a detailed proposal. It is stated that the 3 day conference is proposed to be conducted in the month of January 2025, on 08.01.2025, 09.01.2025 and 10.01.2025, in Thiruvananthapuram. Well known Marxist scholars from different parts of the world will be invited for the Conference. A select group of scholars, activists, politicians and students will be invited for the conference, with the maximum number as 100.

Estimated Expenditure

Sl. No	Description	Amount
1	International Travel	6,00,000
2	Domestic travel	2,50,000
3	Accommodation	1,50,000
4	Honorarium	80,000
5	Venue charges	50,000
6	Food	1,50,000
7	Local transport	50,000
8	Printing charges	40,000

9	DTP & Photocopy	20,000
10	Secretarial assistance	20,000
11	Documentary and Publication	75,000
12	Miscellaneous	15,000
	TOTAL	15,00,000

As per the orders of the Vice-Chancellor, the proposal (copy appended) from the Joint Director, ICMSR for three days International Seminar on Global Futures: Marxist Perspectives, is placed before the Combined meeting of the Standing Committee of the Syndicate on Academics and Research and the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to accept the proposal submitted by the Joint Director, ICMSR for three days International Seminar on Global Futures: Marxist Perspectives with an estimated expenditure of Rs.15,00,000/- (Rupees Fifteen Lakh only) as envisaged in Budget Speech 2024-25 vide item No.50.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 19.12.2024, be approved.

Item No.17.05.09 Department Malayalam Lexicon-Budget Speech 2024-25 (Item No.180) – Proposal for Renovation of Lexicon Department and publishing New volumes of Malayalam Lexicon -reg.

(Ad. F II)

The Budget Speech vide Item No. 180, it is envisaged a proposal for Publishing Malayalam Lexicon (New Volume) and an amount of Rs.8,00,000/- (Eight Lakh Only) has been earmarked in the Budget for the same.

The budget Implementation cell at its meeting held on 13-09-2024 Vide Item no. 180, has recommended to obtain the proposal from the Editor (i/c), Malayalam Lexicon, and placed the same before the combined meeting of the S/C of the Syndicate on Academics & Research and S/C of the Syndicate on Finance.

Accordingly, Dr.Siddeek M A, Editor (i/c), Department of Malayalam Lexicon has submitted a Proposal for Renovation of Lexicon Dept. and publishing New volumes of Malayalam Lexicon (attached herewith).

Detailed Expenditure of the proposal is given below:-

നമ്പർ	ഇനം/ വകുപ്പ്	പ്രതീക്ഷിക്കുന്ന ചിലവ്/ തുക (Rs.)
1	പുതിയ വാല്യങ്ങൾ പുറത്തിറക്കുന്നതിനുള്ള പരിശീലനം നൽകുന്ന ശില്പശാല സംഘടിപ്പിക്കുന്നതിന്	1,00,000/-
2	ലൈബ്രറി നവീകരണം-അലമാരകൾ, പഴയ പുസ്തകങ്ങളുടെ ബൈൻഡിങ്, ലൈബ്രറിയൻ കമ്പ്യൂട്ടർ, ലൈബ്രറി ശുചീകരണം, സാധ്യമായവയുടെ ഡിജിറ്റൈസേഷൻ	3,00,000/-
3	ട്രോയ് ലറ്റ് നവീകരണം - മറ്റ് അത്യാവശ്യ ഇലക്ട്രിക് സംവിധാനങ്ങളുടെ നവീകരണം	2,00,000/-
4	പുതിയ വാല്യത്തിന്റെ പ്രവർത്തനങ്ങൾ ആരംഭിക്കുന്നതിനുള്ള ഗവേഷണപ്രവർത്തനങ്ങളും പ്രതിഫലവും	2,00,000/-
	ആകെ തുക	8,00,000/-

As per the orders of the Vice-Chancellor, the proposal for Renovation of Lexicon Department and publishing New volumes of Malayalam Lexicon, submitted by Dr.Siddeek M A, Editor (i/c), Department of Malayalam Lexicon is placed before the combined meeting of the S/C of the Syndicate on Academics & Research and S/C of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to accept the proposal submitted by Dr.Siddeek M A, Editor (i/c), Department of Malayalam Lexicon for Renovation of Lexicon Department and publishing New volumes of Malayalam Lexicon with an estimated expenditure of Rs.8,00,000/- (Eight Lakh Only) as envisaged in Budget Speech 2024-25 vide Item No.180.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 19.12.2024, be approved.

Item No.17.05.10 ***Translational Research and Innovation Centre (TRIC-KU), Kariavattom – screening of Presentations of Faculty members of the University of Kerala - to fix criteria for honorarium to External Experts - reg:***

(Ad. A VI)

A Committee was constituted as requested by the Joint Director, TRIC-KU for preparing guidelines, screening proposals for Seed money for development and demonstration of innovative product/ process, vide U.O no. Ad.AVI/2616/2024/UOK dated 21.03.2024.

The meeting of the Committee constituted for preparing guidelines, screening proposals for Seed money for development and demonstration of innovative product/process was conducted on 06.05.2024 and the minutes of the meeting was forwarded by the Joint Director, TRIC-KU for approval.

Some of the suggestions in the minutes, are as follows:

1. A Selection Committee shall be constituted for the screening of 13 project proposals from Faculty members, comprising the following members.
 - A Representative from the TIPS -TIMED
 - Dr. P.M. Radhamony, Member Syndicate
 - Dr. Shaji E, Director, IQAC
 - Dr. Binoj Kumar, Research Director
 - Dr. Deepu Krishnan, Asst. Manager (Translational Research), KSUM
 - External Expert
2. An Honorarium of Rs.4,000/- per head shall be paid to the members of the Selection Committee for screening and also arrangements for lunch and light refreshments may be made.
3. The Screening Committee shall include an External Expert with Industrial Connect.

The Committee finally concluded that,

1. An Honorarium of Rs.4,000/- per head shall be paid to the members of the Expert Screening Committee and the report of the Committee shall be forwarded to the Registrar.
2. The External Expert with Industrial Connect will be arranged by the Kerala Start Up Mission (KSUM).

The Vice - Chancellor has approved the minutes on 29.06.2024 and based on that, the minutes was placed before the Syndicate for consideration. The Syndicate held on 12.07.2024 vide item no.12.22 had considered the matter and resolved that the item be referred to the Standing Committee of the Syndicate on Finance.

Subsequently, the Syndicate held on 09.09.2024 vide item no.14.06.Additional.05 has considered the recommendation of the Finance Committee and resolved to fix an Honorarium of Rs.4,000/- (Rupees Four Thousand only) to the external experts who have attended the Screening Committee as decided in the online meeting held on 06.05.2024 and further resolved to entrust the Combined Standing Committee of the Syndicate on Finance and Academic & Research to fix the criteria for honorarium to External Experts.

Now, as per orders of the Vice-Chancellor the matter of fixing criteria for the payment of honorarium to the External Experts in the Expert Screening Committee for the scrutiny of Presentations of Faculty members of the University of Kerala convened by TRIC-KU is placed before the Combined Standing Committee of the Syndicate on Finance and Academic & Research for consideration and appropriate recommendations.

The Committee considered the matter and recommended to pay an amount of Rs.4,000/- (Rupees Four Thousand only) as honorarium to the External Experts in the Expert Screening Committee for the scrutiny of Presentations of Faculty members of the University of Kerala convened by TRIC-KU as resolved by the Syndicate held on 09.09.2024 vide item no.14.06. Additional 05.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 19.12.2024, be approved.

Item No.17.05 Additional 01 Ph.D. thesis submission- Smt. Zamzama Rahmany, Research Scholar in Physics- Anomaly in remitted fee

Smt. Zamzama Rahmany, foreign PhD candidate (ICCR Research Scholar) in Physics from Afghanistan under the guidance of Dr. Savitha Pillai S., UGC Assistant Professor, Dept. of Physics, University of Kerala, Kariavattom, Thiruvananthapuram has submitted her thesis for the award of the PhD Degree under the Faculty of Science on 13.09.2024. The application has been verified and the defects noted and pointed out in the application has been informed to the candidate, Research Supervisor and concerned Head of the Department via defect memo dated 25.09.2024. In response to the defect memo, the candidate has rectified the defects on 04.10.2024 except remitting the balance fee of Thesis Submission fee and 6th year fee towards tuition fee and Open Defence fee.

Now Smt. Zamzama Rahmany has submitted a request to the Hon'ble Vice- Chancellor forwarded by the Head of the Department which is as follows.

- The five-year research period was completed on 14th August 2024; as per rule she was supposed to submit her Ph.D. thesis on or before this date.
- As per U.O. dated 22.08.2024, her Pre-submission seminar was conducted on 09.09.2024; she submitted the Ph.D. thesis on 13.09.2024.
- She is not in a financially stable position to pay the additional one semester fee plus open defence fee.
- She has completed her thesis within the stipulated time and the delay in conduct of Pre-submission Seminar and submission of thesis happened only due to delay from the side of ICCR in remitting her fee.
- She has requested to exempt her from paying any extra semester fee or any other additional fees as this is not a fault from her side. Also requested to provide special permission to issue her Thesis Submission Certificate and take steps to conduct evaluation of the thesis.

Following may be noted with regard to the General Guidelines for ICCR Sponsored and Self-Financing Foreign Students (UG/PG/Ph.D/PDF), University of Kerala implemented via U.O. No. 3521/2024/UOK dated 24.04.2024:

1. As per clause I (1), the ICCR scholarship for Ph.D. will cover tuition fees and other eligible fees for a maximum of 5 years.
2. However as per clause I (17), the tuition fee of an ICCR sponsored Ph.D. scholar may be claimed till the submission date of Ph.D. thesis based on U.O. No. AC.EI/A3/2021 dated 01.12.2021.
3. As per clause I (27) if a student fails to submit the thesis within 5 years (or period upto which ICCR gives scholarship), the open defence fee, tuition fee/research fee till the date of submission has to be remitted by the scholar itself and will not be reimbursed by ICCR.

The tuition fees and other compulsory University fees of the Foreign Research Scholar will be paid by ICCR to the account of Finance Officer and the Finance Officer will transfer the amount to the concerned Head of the Department and the HOD will do the payment of various fees to the University in the name of the Scholar, according to the fee structure approved by the University.

It may be noted that, the Head of the Department has informed that, the department received Rs.5,51,851/- (Rupees Five Lakh Fifty One Thousand Eight Hundred and Fifty One Only) from ICCR in September 2022 (at the dollar conversion rate of 80.55) towards tuition fees and other fees for Smt. Zamzama Rahmany for the years 2019-20, 2020-21 and 2021-22. On August 14, 2024, ICCR credited the pending tuition fees and other fees for the years 2022-23 and 2023-24 (at the dollar conversion

rate of 84.29), amounting to Rs.4,11,306.50/- to the Finance Officer of the University of Kerala; however, the amount was credited to the Department's PD account only on September 17, 2024. The Head of the Department has also certified that the amount remitted to KU Finance under the name of Head, Dept. of Physics, represents the fees for Smt. Zamzama Rahmany.

In this case, even though Smt. Zamzama Rahmany has completed her Ph.D. thesis within the five-year tenure (the maximum eligible period for ICCR Scholarship), the delay in the conduct of Pre-submission Seminar and submission of thesis happened only due to the delay from the side of ICCR regarding the payment of fees prior to the Pre-submission Seminar. The candidate had submitted request for conducting the Pre-submission seminar before the end of 5 year period.

The following may also be noted in this regard according to the request submitted by the Head of the Department:

- The demand made by the Head of the Department towards thesis submission fee was only \$50 instead of \$200 and hence a shortage of \$150 occurred. The affiliation fee which was a single time payment was claimed for every year and therefore, an excess of \$510 was credited for the affiliation fee.
- The pending fees to be remitted by the candidate are the balance fee of \$150 towards thesis submission fee and the 6th year fee of \$1000 towards tuition fee and \$100 towards Open Defence fee. However, the candidate has remitted \$610 towards affiliation fee for five years, which was unnecessary as the candidate was supposed to remit only \$100 as affiliation fee (one time remittance) for the entire Ph.D. programme.
- As the fee due occurred is not due to any lapse from the side of the candidate and also that the candidate is not financially stable to pay the additional fees, the HOD has requested to take a favourable decision for exempting from this additional payment of Tuition fee and to adjust the Open Defence fee and the Thesis submission fee from the extra payment of Affiliation fee.

The following clauses of the General Guidelines for ICCR Sponsored and Self-Financing Foreign Students (UG/PG/Ph.D/PDF), University of Kerala may also be noted in this regard:

1. As per clause I (22) any pending fee payment by ICCR for a Ph.D. scholar at the time of submission of application for Pre-submission seminar/thesis submission should be resolved between University (through concerned department/college) and ICCR and it should not affect Ph.D. thesis evaluation process.
2. As per clause I (23) once the thesis is submitted to University, it should be sent for evaluation without delay as the candidate gets only 3-4 months' visa period to stay back in India to conduct the open defence program.
3. As per clause I (24) on submission of the Ph.D. thesis, evaluation may also be proceeded with, if otherwise eligible and Open Defence may be permitted only after the ICCR remits the pending fees in respect of the Research Scholars concerned (Modified clause vide U.O. No. 7008/2024/UOK dated 14.08.2024).

The following table shows the fee details of the candidate as per the data provided by the Head of the Department.

HEAD OF ACCOUNT	REQUIRED AMOUNT	AMOUNT PAID	FEE DUE	EXCESS AMOUNT PAID	REMARKS
AFFILIATION FEE	\$100	\$610	-	\$510	The HOD has claimed the affiliation fee for 5 years. Only one time fee is needed for the entire Ph.D. programme.
RESEARCH/ TUITION FEE	\$11000	\$10000	\$1000	-	Delay occurred from the side of ICCR towards the payment of fees prior to the Pre-submission Seminar and consequently the submission of PhD thesis, which caused the extension of Research
OPEN DEFENCE FEE	\$600	\$500	\$100	-	

					period of the candidate to the 6 th year.
THESIS SUBMISSION FEE	\$200	\$50	\$150	-	The HOD has claimed the thesis submission fee as \$50 instead of \$200.
TOTAL	\$11900	\$11160	\$1250	\$510	
TOTAL FEE DUE AFTER REDUCING THE EXCESS AMOUNT PAID	\$740				

As per the orders of the Hon'ble Vice Chancellor,

1. The request of HOD, Department of Physics to adjust the balance fee due in respect of Research/Tuition fee, Open Defence fee and Thesis Submission fee, from the extra payment made by the candidate towards affiliation fee.
2. The request submitted by Smt. Zamzama Rahmany, Research Scholar in Physics for exempting her from the payment of additional balance fee of \$740, which cannot be adjusted from the excess amount of extra payment made towards affiliation fee.
3. The matter of issuance of Thesis Submission Certificate to the candidate.
4. The matter of initiating the thesis evaluation process and proceeding with the same till the conduct of Open Defence of the candidate, complying with the U.O. No. 3521/2024/UOK dated 24.04.2024, as the candidate has cleared all other defects in her application for submission of thesis.

is placed before the Combined meeting of the Standing Committee of the Syndicate on Academics and Research and the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the matter to the Syndicate.

The meeting came to an end at 5.30 pm

Resolution of the Syndicate

The Syndicate considered the matter and noted the following:

- a. The Head, Department of Physics, claimed an amount of \$610 instead of \$100 towards the Affiliation fee of the candidate. As a result, there is an excess amount of \$510.
- b. The total fee due for the candidate is an amount of \$1,250. If the excess amount of \$510 claimed towards the Affiliation Fee is adjusted against the total fee amount, the balance amount due is \$740.
- c. The fee due of \$740 arose due to the delay in conducting the pre-submission seminar and subsequent thesis submission. The delay occurred only due to the delay on the part of ICCR in sanctioning the eligible fee for the candidate in time.

Considering the above, the Syndicate RESOLVED the following :

1. To adjust the excess fee of \$510 remitted towards the Affiliation fee against the Research/ Tuition fee, Open Defence fee, and Thesis submission fee of the candidate, Smt. Zamzama Rahmany.
2. To exempt the candidate from remitting the balance fee of \$740, considering point No. (c) above.
3. To issue the Thesis submission certificate to the candidate, if she is otherwise eligible, and to initiate the evaluation process of the Ph.D. thesis submitted by the candidate, subject to fulfilment of the conditions for the same.

Item No.17.06

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 20.12.2024– Consideration of- Reg.

(Ac.FII)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 20.12.2024, 02.30 PM at the Syndicate Room, University Buildings.

As per the orders of the Vice Chancellor, the Minutes of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval. (Minutes Appended)

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date	:	Tuesday, 20th December 2024
Time	:	02.30 P.M.
Venue	:	Syndicate Room, University Buildings.

Members Present

1. Dr. T.R. Manoj, Convenor & Member Syndicate.	Sd/-
2. Prof.(Dr.) Manoj. V, Member Syndicate.	Sd/-
3. Dr. S. Jayan, Member Syndicate.	Sd/-
4. Dr. Rahim K, Member Syndicate.	Sd/-
5. Sri. P. S Gopakumar, Member Syndicate.	Sd/-
6. Sri. Ahamed Fazil. Y, Member Syndicate.	Sd/-

Members Absent

1. Prof. (Dr.) P. M. Radhamany, Member Syndicate.	Absent
2. Prof.(Dr). K. G. Gopchandran, Member Syndicate.	Absent
3. Prof. (Dr.) Prakash K.C, Member Syndicate.	Absent
4. Dr. Pramod N, Member Syndicate.	Absent
5. Dr. Shijukhan J. S., Member Syndicate.	Absent
6. Dr. M. Lenin Lal, Member Syndicate.	Absent
7. Sri. Ajay D.N, Member Syndicate.	Absent

The meeting started at 2.30 P.M

Item No.17.06.A1 Bishop Moore College, Mavelikara- Proposals for the Initial Appointment of Smt. Merin Ann Ninan & Smt. Neethu K. Daniel, Assistant Professors in Botany & Commerce respectively-Approval- reg.

(34567/Ac F I/2022/UOK)

The Principal, Bishop Moore College, Mavelikara has forwarded an affidavit of the Manager and requested to approve the initial appointments of Smt. Merin Ann Ninan, Assistant Professor in Botany w.e.f 27.01.2023 and Smt. Neethu K Daniel, Assistant Professor in Commerce w.e.f 25.10.2022.

In this regard, the following may be noted:

- As per GO(Ms)No.471/2020/HEDN dated 30.10.2020, the Government sanctioned 2 teaching posts in the Department of Botany and 3 teaching posts in the Department of Commerce at Bishop Moore College.
- Based on the request of the Educational agency of Bishop Moore College and based on the Judgement in WP(C) no.30416/2021 filed by the College, Government, vide GO (Rt) No.825/2022/HEDN dated 03.06.2022, had nominated the representative of the Govt. to the Selection Committee for filling up three vacancies each in Botany & Commerce and one vacancy in Malayalam (Including Retirement/ relieved vacancies : One each in Botany and Malayalam)
- The Educational Agency, Bishop Moore College, Mavelikara had advertised the notification regarding 7 (Seven) vacancies of Assistant Professors in various Departments including three vacancies in Botany (2 Open and 1 PWD), three vacancies in Commerce (Community) and one vacancy in Malayalam (PWD) in 4 daily newspapers viz. The New Indian Express, The Hindu, Deepika and Mathrubhumi, on 22.06.2022. Hence, the age of the teachers are calculated as on 01.01.2022.

- The Principal, Bishop Moore College, Mavelikara vide letter dated 29.03.2023, had forwarded the proposals regarding the approval of the following initial appointments.
 1. Dr.Sreelekshmi.R- Assistant Professor in Botany - w.e.f. 25.10.2022 F.N
 2. Smt.Namitha L.H- Assistant Professor in Botany - w.e.f. 25.10.2022 F.N
 3. Smt. Merin Ann Ninan- Assistant Professor in Botany - w.e.f. 27.01.2023 F.N
 4. Smt.Asha Mariam Thomas -Assistant Professor in Commerce - w.e.f.25.10.2022 F.N
 5. Sri.Adarsh Philip Jacob -Assistant Professor in Commerce- w.e.f.25.10.2022 F.N
 6. Smt.Neethu K. Daniel -Assistant Professor in Commerce- w.e.f.25.10.2022 F.N
 7. Sri.Salim N P-Assistant Professor in Malayalam - w.e.f.25.10.2022 F.N
- The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

According to the Minutes of the Selection Committee held on 17.10.2022 at the counseling centre of Bishop Moore College, for the appointment of Assistant Professors in Botany (Two vacancies in Open Merit and One PWD Vacancy), it was specified that 127 applications were received out of which 61 candidates were shortlisted. Hence call letters were sent to 61 short listed candidates. 42 candidates attended the interview. There were no applicants from Person With Disability Category in Botany. It was also mentioned in the minutes that, the PWD backlog for appointment at Bishop Moore College has been fixed as 'one' in the adalat held on 19/09/2022 at the University of Kerala, Thiruvananthapuram. The committee verified that as with one appointment of Assistant Professor of Malayalam from PWD category, there are no further backlogs.

The rank list has been published purely based on the interview marks.

- Dr.Sreelekshmi R, who got the highest score, 43 out of 50 was placed as the first rank holder in Open Merit and appointed in Open Category.
- Smt. Namitha L H, who got the score, 42 out of 50 was placed as the Second rank holder in Open Merit and appointed in Open Category.
- Smt. Merin Ann Ninan, who got the score, 41 out of 50 was placed as the Third rank holder in Open Merit and appointed in Open Category.

According to the Minutes of the Selection Committee held on 18.10.2022 at the counseling centre of Bishop Moore College, for the appointment of Assistant Professors in Commerce (Three vacancies in Community Merit), it was specified that 13 applications were received out of which 12 were found eligible and the 12 candidates were shortlisted. Hence call letters were sent to 12 short listed candidates. 11 candidates attended the interview. The rank list has been published purely based on the interview marks.

- Smt. Asha Mariam Thomas, who got the highest score, 46 out of 50 was placed as the first rank holder in Community Merit and appointed in Community Category.
- Sri.Adarsh Philip Jacob, who got the score, 44 out of 50 was placed as the Second rank holder in Community Merit and appointed in Community Category.
- Smt. Neethu K.Daniel, who got the score, 43 out of 50 was placed as the Third rank holder in Community Merit and appointed in Community Category.

As per the notification, one vacancy out of the three in Botany was reserved for PWD Category. But, the Educational Agency had filled up all the 3 vacancies under Open merit.

It may be noted that, as per GO(MS) No.96/2021/HEdn dated 15.02.2021 & GO(MS) No.242/2022/HEdn dated 18.05.2022, in case of non receipt of applications under PWD category, the Educational Agency has to re-notify the same and if no applications are received even after the re notification, the Educational Agency can convert the vacancy to Open or Community category. The unfilled vacancy under PWD category has to be filled up against the vacancy in the subject which comes next in the alphabetic order. ie; the educational agency has to notify the vacancies under PWD category twice and on non receipt of applications, they can convert the vacancies to open or Community merit and the PWD vacancy is to be filled against the vacancy in the subject which comes next in the alphabetic order.

- Here the Educational agency didn't renotify the vacancy, instead of which it was filled under Open merit.
- The EA has informed that,

- Calculated the backlog vacancy under PWD category as 2 which was in compliance with GO(MS) No./242/2022/HEdn dated 18.05.2022, and hence notified the 2 (two) vacancies on 22.06.2022 (1 post in Malayalam & 1 post in Botany).
- Later in the adalath conducted by the University on 19/09/2022, for fixing the backlog vacancies, the Educational Agency was informed that the available backlog vacancy for PWD category is one and hence didn't renotify the vacancy in Botany. Filled up all the three vacancies in Botany under Open merit and appointed one Assistant Professor in the department of Malayalam from PWD category.
- As per UO AcFII/2864/2022/General/UOK dated 22.02.2023, **two** backlog vacancies were identified by the University for reservation under PWD category for the appointment of Assistant Professors in Bishop Moore College, Mavelikara.
- The appointment of one vacancy under PWD Category couldnot be filled, due to lack of clarification on the calculation of backlog vacancies.

Therefore the Educational agency has requested to approve all the three appointments already made in Botany under Open merit upon the assurance that they shall fill up the one backlog vacancy under PWD category, when the next vacancy arises.

- Out of the 7 proposals (Malayalam-1 PWD, Commerce-3 Community & Botany-3 Open) received for the approval of initial appointments made at Bishop Moore College, Mavelikkara, **only 5 appointments were granted approval by the University** (Malayalam PWD-1, Commerce-2 Community, and Botany-2 Open) and remaining two posts are kept vacant for filling up the remaining backlog in PWD category.
- The approval of appointment of Smt. Merin Ann Ninan as Assistant Professor of Botany w.e.f 27.01.2023 FN and Smt. Neethu K Daniel as Assistant Professor of Commerce w.e.f 25.10.2022 FN, was not granted by the University.
- The resolution of the Syndicate at its Meeting held on 27.06.2023, regarding the Initial appointments Assistant Professors in the Department of Botany, Commerce and Malayalam is as follows:

Sl. No	Item No.	Department	Resolution
1	Item.no 59.157. A3	Malayalam	The Syndicate considered the proposal for approval of the Initial Appointment of Sri.SalimN.P as Assistant Professor in Malayalam, with effect from 25.10.2022 under PWD Merit, against the vacancy of Sri.JohnsonChemmanam, Associate Professor who retired from service on 30.06.2018, along with the recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 26.06.2023 and <u>resolved to approve the same.</u>
2	Item no.59.1 57.A2	Botany	The Syndicate considered the proposal for the approval of the Initial Appointment of Dr.Sreelekshmi R, Smt. Namitha L.H and Smt. Merin Ann Ninan, as Assistant Professors of Botany, Bishop Moore College, Mavelikara, along with the recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 26.06.2023 and <u>resolved to approve the proposal for the Initial Appointment of Dr.Sreelekshmi R (against the relieving vacancy of Smt.Asha Ramachandran) and Smt.Namitha L.H (Against newly created vacancy sanctioned vide Go(Ms) No.471/2020/HEDN dated 30.12.2020) as Assistant Professors in Botany, Bishop Moore College, Mavelikara, with effect from 25.10.2022 F.N.</u>
3	Item.no 59.157. A1	Commerce	The Syndicate considered the proposal for the approval of the Initial Appointment of Smt. Asha Mariam Thomas, Sri. Adarsh Philip Jacob and Smt. Neethu K Daniel as Assistant Professors of Commerce, Bishop Moore College, Mavelikara, w.e.f 25.10.2022 F N, along with the recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 26.06.2023 and <u>resolved to approve the proposal for the Initial</u>

			<u>Appointment of Smt. Asha Mariam Thomas, and Sri. Adarsh Philip Jacob as Assistant Professors in Commerce, Bishop Moore College, Mavelikara, with effect from 25.10.2022 F.N (Against newly created vacancy sanctioned vide Go(Ms) No.471/2020/HEDN dated 30.12.2020)</u>
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The Educational Agency requested again and again to approve the initial appointments of Smt. Merin Ann Ninan and Smt. Neethu K Daniel as Assistant Professors in Botany and Commerce respectively, without filling the remaining one backlog PWD vacancy.

Since the guidelines for fixation of backlog vacancies of PWD Category and filling up of the posts are issued by the Government and any relaxation in the guidelines specified in the GO dated 18.05.2023 can be allowed only with the concurrence of the Government, the above matter had been addressed to the Government vide letter no:34567/Ac F1/2022/UOK dated 03.02.2024.

In response to the above letter, **the Higher Education (D) Department vide letter dated 06.04.2024, has informed that,**

- i) All the institutions which are under the purview of the Rights of Persons with Disability Act, 2016 section 2(k), shall properly implement reservations for persons with Disabilities.
- ii) As the Rights of Persons with Disability Act, 2016 is a Central law, the State Government cannot make any amendment to it and hence it is directed the University to inform the concerned Educational Agency that the appointments are made strictly in compliance with the Disability reservation orders and its guidelines.

Accordingly, University vide letter dated 21.05.2024, had informed the above clarification obtained from the Government to the Manager, Bishop Moore College, Mavelikara and directed to fill the remaining backlog vacancy of PWD category at the earliest for the approval of initial appointments of Smt. Merin Ann Ninan and Smt. Neethu K Daniel as Assistant Professors in Botany & Commerce respectively and vide letter dated 07.10.2024, directed the Educational Agency to furnish the current status of the remaining backlog appointment of the Assistant Professor under the PWD category, based on the request received from Smt. Merin Ann Ninan.

In response to that, the Manager, vide letter dated 17.10.2024, has informed that, a proposal has been submitted to the Office of the Deputy Director of Collegiate Education on 14.10.2024, for obtaining the concurrence for filling up the existing vacancy of Assistant Professor in Commerce (occurred on 31.05.2024), under PWD category.

Now, the Manager, Bishop Moore College has submitted an affidavit assuring that, the remaining backlog vacancy under PWD category will be filled in the retirement vacancy occurred in the Department of Commerce on 31.05.2024 and has again requested to approve the initial appointments of Smt. Merin Ann Ninan and Smt. Neethu K. Daniel as Assistant Professors in Botany & Commerce respectively by accepting the Affidavit.

In the affidavit submitted by the Manager it is also stated as follows:

- The Educational Agency had advertised the notification regarding 7 (Seven) vacancies in various departments including three vacancies in Botany (2 Open and 1 PWD), three vacancies in Commerce (Community) and One vacancy in Malayalam (PWD), based on G.O.No.242/2022/HEdn and interview was held on 17.10.2022 (Botany, Malayalam) & 18.10.2022 (Commerce) in the presence of Government Nominee. Accordingly, the Educational Agency appointed 3 vacancies in Commerce (Community), 3 vacancies in Botany (Open) and 1 vacancy in Malayalam (PWD). But, University had approved only 5 appointments of Assistant Professors out of seven appointments made by EA, due to the non filling of remaining backlog vacancy under PWD category.
- A teacher in the Department of English under PWD category has been working in Bishop Moore College, Mavelikara, since 2010. It was informed from the University that, 2 backlog vacancies were identified in Bishop Moore College, Mavelikara after 1996. Now, two teachers, one in English and other one in Malayalam is currently working in the College.
- As no applicants in Botany under PWD category had been received, the Educational Agency appointed Smt. Merin Ann Ninan, who was the third rank holder in the General category, w.e.f 27.01.2023. The University had issued a clear order regarding the PWD appointments vide U.O.no.Ac FII/2864/2022/General/UOK dated 22.02.2023 and as per the UO, two backlog

vacancies were identified by the University for reservation under PWD category for the appointment of Assistant Professors in Bishop Moore College, Mavelikara. But the said appointments were made before the issuance of this UO. Therefore, as per the instruction received from the University that, one more appointment is required under PWD category, a request has been submitted to Government for the permission to make appointment under PWD category in the retirement vacancy occurred in the Department of Commerce on 31.05.2024.

In the light of the above facts the particulars of the actual proposals of initial appointment submitted by the Educational Agency are detailed below:

The Principal, Bishop Moore College, Mavelikara had forwarded the following documents regarding the selection and appointments of Smt.Merlin Ann Ninan, Assistant Professor in Botany w.e.f 27.01.2023 and Smt.Neethu K Daniel, Assistant Professor in Commerce w.e.f 25.10.2022.

1. Appointment order in Form No.I	9. Originals of the Qualifying Degrees, and mark lists.
2. Minutes of the Selection Committee meeting and Interview score sheet.	10. Certificates to prove age and date of birth.
3. News paper cuttings bearing the notifications regarding the appointment.	11. Service book of the teachers concerned with entries.
4. Certificate stating that there are no thrown out teachers.	12. Joining report of the Assistant Professors concerned.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.	13. Workload Statement in the Department concerned
6.Nomination letter from the Government, G.O.(Rt)No.825/2022/HEDN dated 03.06.2022	14.List of teachers in the Department
7. Government Order GO(Ms)No.471/2020/HEDN dated 30/12/2020	15. Post Adalath Report of Botany &Commerce
8. Work load U.O No.Ac.F1/1/030490/2018 dated 17.10.2019.	16. Apportionment Statement
	17. NET Undertaking

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- A Master's Degree with 55%marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work, out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

Note: NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

The UGC Regulations 2018, Section 4.1 specifies that the Academic Score as per Appendix II (Table 3 B) for colleges, shall be considered only for short listing of the candidates for interview only and that the selections shall be based only on the performance of the candidate in the interview. The score attained by the candidate in the interview alone shall be considered for selection. The constitution of Selection Committee shall be in accordance with Section 5.1 of UGC Regulations, 2018.

The University, vide U.O. No. Ac FII/General/UGC-R-2018/2019 dated 09-09-2021, issued orders of implementation of modified norms and criteria for Direct Recruitment of Assistant Professors in University Teaching Departments and Aided Colleges in accordance with UGC Regulations 2018. As per the above U.O., the applicants shall be shortlisted based on the Academic Score as specified in Appendix II (Table 3 B) and the ranking/selection shall be purely based on the marks obtained in the interview. The number of candidates to be shortlisted for interview shall be decided by the college concerned in the case of Affiliated Colleges. The maximum marks fixed for the interview shall be 50 (Fifty).

As per Post Adalath report of 2018, there is a work load of 156 hours 6 Sanctioned posts in the Department of Botany. After reducing the P.G weightage, the work load has been reduced to 141 hours and as per GO(Ms) No.471/2020/HEDN dated 30.12.2020, Government has sanctioned two additional posts in the department of Botany and now there is a workload of **141 hours and 8 sanctioned posts in the Department of Botany**, Bishop Moore College, Mavelikara. Hence the educational agency has given appointment to Smt. Merin Ann Ninan in the 8th position and there is sufficient workload in the department of Botany to accommodate the incumbent.

As per Post Adalath report of 2018, there is a work load of **126 hours** and 4 sanctioned posts in the Department of **Commerce**, Bishop Moore College, Mavelikkara. As per GO (Ms) No.471/2020/HEDN dated 30.12.2020, Government had sanctioned 3 additional posts in the Department of Commerce at Bishop Moore College, Mavelikara and hence, the total **sanctioned posts increased to 7**. Hence the educational agency has given appointment to Smt. Neethu K Daniel in the 7th position and there is sufficient workload in the department of Commerce to accommodate the incumbent.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment as mentioned above possesses the required qualifications prescribed in the UGC Regulations, 2018 for the Appointment of teachers in colleges. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the **proforma appended**.

In the light of the affidavit submitted by the Manager, Bishop Moore College, Mavelikara regarding the remaining backlog vacancy under PWD category, as ordered by the Vice Chancellor, the whole matter in connection with the proposal for the approval of the initial appointment of the following Assistant Professors in the Department of Botany & Commerce at Bishop Moore College, Mavelikara, against the newly created post sanctioned vide GO(Ms) No.471/2020/HEDN dated 30/12/2020, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

SI No	Name of the Teacher	Department	Date of Appointment
1	Smt. Merin Ann Ninan	Botany	27.01.2023 F.N
2	Smt. Neethu K. Daniel	Commerce	25.10.2022 F.N

PROFORMA

Proposals for the Initial appointment of Smt. Merin Ann Ninan, Assistant Professor in Botany, Bishop Moore College, Mavelikara.

Date of Notification: 22.06.2022 (The New Indian Express, The Hindu, Mathrubhumi, Deepika)
Interview held on 17.10.2022

Sl. No	Name of the Assistant Professors and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept. & Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Smt.Merin Ann Ninan D.O.J:27.01.2023 F N Assistant Professor in Botany	18.02.1993 28 years and 10 months (as on 01.01.2022)	3rd position in Open Merit	B.Sc.Botany A Grade Percentage of marks-90.75% April 2013, Reg No. SBAE10181345 (M.G University) (Eligibility Certificate produced) M.Sc. Botany Grade B+, Percentage of marks-76.75% December 2015 Reg No. 130011005889 (M.G University) (Eligibility Certificate produced) UGC – NET in Life Sciences Held on 19.06.2016 Roll No.365056 Undertaking produced	As per post Adalath Report 2018 workload – 141 hours Sanctioned Posts- 8 Total Number of Teachers Permissible –8 Position of the Teacher-8th	115	78	Against the newly created vacancy vide G.O(Ms)No.471/2020 HEDN dated 30/12/2020

Proposals for the Initial appointment of Smt.Neethu K Daniel, Assistant Professor in Commerce, Bishop Moore College, Mavelikara.

Date of Notification: 22.06.2022 (The New Indian Express, The Hindu, Mathrubhumi, Deepika)

Interview held on 18.10.2022

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept & Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Smt.Neethu K Daniel D.O.J:25.10.2022 F N Assistant Professor in Commerce	05.10.1995 26 years and 02 months (as on 01.01.2022)	3rd position in Community Merit	B.Com. Grade B Percentage of marks-79% April 2016, Reg No. 15913601/13101045 (Kerala University) M.Com Grade B+ Percentage of marks-83.75% April 2018 Reg No.161215110 (M.G University) (Eligibility Certificate produced) UGC – NET in Commerce Held in December 2018 Roll No. KL0903502880 Undertaking produced	As per post Adalath Report 2018 workload – 126 hours Sanctioned Posts– 4 As per: GO (Ms)/ 471/ 2020/HEDN dated 30.12.2020, 3 additional posts sanctioned. Total Sanctioned posts-7 Total Number of Teachers Permissible – 7 Position of the Teacher-7th	112	78	Against the newly created vacancy vide G.O(Ms)No.471/2020 HEDN dated 30/12/2020

Recommendation: -

The Committee considered all the matters in connection with the proposal for the approval of initial appointment of the following Assistant Professors in the Department of Botany & Commerce at Bishop Moore College, Mavelikara, and recommended to approve the initial appointments in the light of the affidavit submitted by the Manager, Bishop Moore College, Mavelikara regarding the remaining backlog vacancy under PWD category.

1. *Smt.Merin Ann Ninan, appointed as Assistant Professor in Botany w.e.f 27.01.2023 F.N. against the newly sanctioned post vide GO(Ms) No.471/2020/HEDN dated 30/12/2020.*
2. *Smt. Neethu K.Daniel, appointed as Assistant Professor in Commerce w.e.f 25.10.2022 F.N. against the newly sanctioned post vide GO(Ms) No.471/2020/HEDN dated 30/12/2020.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 20.12.2024, be approved.

Item No.17.06.B1 Mannaniya College of Arts and Science, Pangode – Initial appointment of Assistant Professors in various departments – Approval – Reg.

(51710/Ac F II/2024/UOK)

The Principal, Mannaniya College of Arts and Science, Pangode, vide letters dated 23.09.2024 has forwarded the proposals regarding the approval of the initial appointment of Assistant Professors in the subjects Chemistry, Commerce, Hindi and Islamic History at Mannaniya College of Arts and Science, Pangode as detailed below:

Sl No	Name of the Assistant Professor	Subject	Date of Joining	Nature of Vacancy	Seniority position in the Department
1.	Sri.Nikhil Chandran M.K.	Chemistry	30.08.2024	Retirement vacancy of Dr.Mercy Raj C who retired on 30.03.2021.	3 rd position in the Dept. of Chemistry
2.	Smt.Arya Krishnan P.P.	Hindi	30.08.2024	Retirement vacancy of Smt.Asha Kumar who retired on 31.05.2023.	1 st position in the Dept. of Hindi.
3.	Sri.Muhammad Asharaf	Commerce	30.08.2024	Retirement vacancy of Dr.Suma R who retired on 30.04.2023.	10 th position in the Dept. of Commerce.
4.	Dr.Abdul Hadi Y.M.	Islamic History	30.08.2024	Retirement vacancy of Sri.Abdul Hashim S who retired on 31.05.2020.	2 nd and 3 rd positions respectively in the Dept. of Islamic History.
5.	Smt.Reena S	Islamic History	30.08.2024	Promotion vacancy of Dr.P.Nazeer who promoted as Principal and Professor on 05.11.2022.	

Documents submitted

1.Appointment order in Form No.I 2.Minutes of the Selection Committee. 3.Score Sheet of the candidates. 4.Appointment Statement. 5.Qualifying Certificates. 6.Documents to prove age and date of birth. 7.Attested copies of newspaper cuttings bearing the notification regarding the appointment. 8.Certificate that there are no thrown out teachers in any of the Department in the College whose appointment have been made.	9.Certificate that there are no supernumerary teachers in any of the Department in the College whose appointment have been made. 10.Certificate that one month time was given to the prospective candidates for submitting applications for Assistant Professor. 11.Service book of the concerned teachers. 12.Seniority-wise list of teachers in the Department. 13.Workload statement in the Department. 14.Nomination letter from the Government. 15.Copy of Joining report of the Assistant Professors concerned. 16.Confidential Report from the subject experts.
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As per G.O.(Ms)No.155/2020/HEDn dated 01.04.2020, the Govt have clarified that every teaching posts should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered since it is not provided in the UGC Regulations.

As per the assessment of workload of the Mannaniya College of Arts and Science, Pangode,

1. There are 44 teaching hours permitting 3 sanctioned teaching post in the Department of Chemistry.
2. There are 22 teaching hours permitting 1 sanctioned teaching post in the Department of Hindi.

3. There are 40 teaching hours permitting 2 sanctioned teaching posts in the Department of Islamic History and 5 hrs allotted to Principal as his subject is Islamic History in accordance with G.O.(Ms).No.167/2022/HEDN dtd 22.03.2022.
4. 166 teaching hours permitting 10 sanctioned teaching posts in the Department of Commerce. There is sufficient workload to accommodate the incumbents.

The University of Kerala vide U.O No: AcFII/General/UGC-R-2018/2019 dtd 09.09.2021 modified the criteria for direct recruitment of Assistant Professors in aided colleges. The UGC Regulations 2018, Section 4.1 specifies that the Academic Score as per Appendix II (Table 3 B) for colleges, shall be considered only for short listing of the candidates for interview only and that the selection shall be based only on the performance of the candidate in the interview. As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

As per directions in Govt. letter No: D2/360/2023/H.Edndtd 12.10.2023 the Management should abide by the Reservation Principles without fail and vacancies earmarked for the differently abled candidates should be mentioned in the newspaper notification also.

The University, vide U.O No: Ac.FII/2864/2022/ General/UOK dtd 22.03.2023, had fixed the backlog vacancies of teaching staff reserved for Persons with Disabilities in tune with the guidelines issued by the Government and accordingly two backlog vacancies were fixed at the Mannaniya College for PWD candidates. The posts are to be reserved for PWD candidates assigning it in alphabetic order.

As such, one post each in Chemistry and Commerce are to be reserved for PWD candidates at Mannaniya College for Arts & Science, Pangode.

However, the State Government vide letter No: D2/360/2023/H.Edndtd 12.10.2023., the Government had accorded sanction to notify the Posts of Chemistry and Hindi under PWD quota and the allocation of post in Hindi, bye-passing the subject Commerce, relaxing the norms stipulated in the G.O (MS) No./242/2022/HEDn dated 18.05.2022.

The Management has clarified their stand vide letter dated 12.02.2024 that off the five subjects on which vacancy arose, as per alphabetical order they earmarked a post in Chemistry for filling PWD reservation and then move on to next alphabet H which is Hindi (instead of Commerce.) They have stated that Government has conceded to this stand of Management and had directed to reserve post in Chemistry for Hearing Impaired and that of Hindi for Visually Impaired.

Details of Notification for appointment:	
Notification dated 19.10.2023 in 1. The Times of India 2. The Hindu 3. Madhyamam 4. Malayala Manorama	Since no application has received from the visually impaired and hearing impaired candidates in Hindi and Chemistry Department respectively, these PWD vacancies were re-notified

Details of Renotification	
Notification dated 18.07.2024 in 1. The Times of India 2. The Hindu 3. Madhyamam 4. Chandrika	Re-notified as 'Disability quota in the following order of priority- Low vision, Hearing impaired, Loco motor Disability, Cerebral Palsy etc. as in Government Order MS/242/2022/H.Edn.dtd 18.05.2022'
Government Nominee:	Sri. Ahmmmed Kabeer, Additional Secretary now on other duty as General Manager, Kerala Transport Development Finance Corporation Limited [Govt: Letter No: D2/360/2023/H.Edndtd 12.10.2023]

Department	No: of Vacancies	
Chemistry	1 (PWD - Hearing impaired)	Since the advertisements for the vacancy made on July, 2024, the age is calculated as on 01.01.2024.

Commerce	1(Community)	Since the advertisements for the vacancy made on October, 2023, the age is calculated as on 01.01.2023
Hindi	1 (PWD - Visually impaired)	Since the advertisements for the vacancy made on July, 2024, the age is calculated as on 01.01.2024.
Islamic History	2 (Open)	Since the advertisements for the vacancy made on October, 2023, the age is calculated as on 01.01.2023
Malayalam	1 (Open)	Selection Committee constituted later.

Qualifications Prescribed

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows:

1. A Master's Degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a. The Ph.D degree of the candidate has been awarded in a regular mode;
- b. The Ph.D thesis has been evaluated by at least two external examiners;
- c. An open Ph.D viva voce of the candidate has been conducted;
- d. The Candidate has published two research papers from his/her Ph.D work out of which at least one is in a refereed journal.
- e. The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

[The fulfillment of conditions (a to e) is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

Verification report on qualifications: The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the **proforma appended**.

The constitution of Selection Committee is in accordance with Section 5.1 of UGC Regulations 2018. The Subject experts/University nominees for the selection committee has submitted the confidential reports regarding the interview in the prescribed proforma and the minutes of the Selection committee is also received.

Recommendation of Selection Committee

Dept. of Chemistry: Sri.Nikhil Chandran M.K. [PWD]

According to the minutes, the Selection Committee for the post of Assistant Professor in Chemistry was held on 29.08.2024 11.30 AM at Mannaniya College of Arts and Science, Pangode, no application from the category of hearing impaired was received and the educational agency had renotified for PWD candidates as per the order of preference in the MS/242/2022/H.Edn.dtd 18.05.2022 and only one candidate in locomotor category applied for the post in Chemistry. Therefore he was summoned to be present before the selection committee for an interview. Accordingly he attended the interview. The selection committee having assessed the merit and performance of the candidate recommended to offer the Post of Assistant Professor in Chemistry to Sri. Nikhil Chandran.M.K.

The Educational Agency has produced a Disability Certificate in respect of Sri.Nikhil Chandran M.K. issued by Government District Hospital,Vadakara (50% disability in relation to Orthopedics-Congenital myoking and quadriparesis) to prove he belongs to PWD category.
Dept. Of Hindi:Smt.Arya Krishnan P.P. [PWD]

According to the minutes, the Selection Committee for the post of Assistant Professor in Hindi was held on 29.08.2024 10.30 AM at Mannaniya College of Arts and Science, Pangode, no application from the category of visually impaired was received and the educational agency had re-notified for PWD candidates as per the order of preference in the MS/242/2022/H.Edn.dtd 18.05.2022 and only one candidate in locomotor category applied for the post in Hindi. Therefore the candidate was summoned to be present before the selection committee for an interview. Accordingly the candidate attended the interview.The selection committee having assessed the merit and performance of the candidate recommended to offer the Post of Assistant Professor in Hindi to Smt.Arya Krishnan.P.P.

The Educational Agency has produced a Disability Certificate in respect of Smt.Arya Krishnan P.P. issued by Government Medical College,Kozhikode (50% permanent disability in relation to Right Upper Limb (Locomotor- Old Erb's Palsy Right Upper Limb)) to prove she belongs to PWD category.

Dept. of Commerce: Sri.Muhammad Asharaf

According to the minutes, the Selection Committee for the post of Assistant Professor in Commerce was held on 24.08.2024,11.30 AM at Mannaniya College of Arts and Science,Pangode, This Post was notified under Community Merit Quota.Only two applications were received from.Both of them were called for the interview and they attended the interview and the committee after having considered the relative merits and performance of the candidates at the interview,recommended to offer the Post in the following order of merit, Sri.Muhammad Asharaf -Rank 1 and Smt.Ayisha Ishak R K- Rank 2.

Dept. of Islamic History: Dr.Abdul Hadi Y.M. and Smt.Reena S

According to the minutes, the Selection Committee for the post of Assistant Professor in Islamic History was held on 24.08.2024,10.30 AM at Mannaniya College of Arts and Science,Pangode, Four applications were received and all of them were called for the interview.But only three candidates- attended the interview.The committee after having considered the relative merits and performance of the candidates at the interview,recommended to offer the Post in the following order of merit, Dr.Abdul Hadi Y M -Rank 1,Smt.Reena S- Rank 2 and Dr.Hassan J-Rank 3.

On verification, the candidates selected for appointment possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

In light of the above mentioned facts and as per orders of the Hon'ble Vice Chancellor, the proposal for the approval of appointment of Assistant Professors in Mannaniya College of Arts and Science, Pangode is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

- **Sri.Nikhil Chandran M.K.**, appointed as Assistant Professor in Chemistry (PWD category) w.e.f**30.08.2024 F.N.** in the retirement vacancy of Dr.Mercy Raj C who retired on 30.03.2021.
- **Smt.Arya Krishnan P.P.**, appointed as Assistant Professor in Hindi (PWD category) w.e.f**30.08.2024 F.N.** in the retirement vacancy of Smt. Asha Kumar who retired on 31.05.2023.
- **Sri.Muhammad Asharaf**, appointed as Assistant Professor in Commerce w.e.f**30.08.2024 F.N.** in the retirement vacancy of Dr.Suma R who retired on 30.04.2023.

- **Dr.Abdul Hadi Y.M.**, appointed as Assistant Professor in Islamic History w.e.f **30.08.2024 F.N.** in the retirement vacancy of who retired on 31.05.2020.
- **Smt.Reena S**, appointed as Assistant Professor in Islamic History w.e.f**30.08.2024F.N.** in the promotion vacancy of Dr.P.Nazeer who promoted as Principal and Professor on 05.11.2022.

PROFORMA

Proforma for the approval of Initial Appointment of Assistant Professors at Mannaniya College of Arts and Science,Pangode.

Sl. No	Name of Asst. Professor, Date of Joining & Department	Date of birth & age	Rank position & Category	Academic Qualifications	Workload	Position of teacher in the Department	Apportionment position			Remarks
1	Sri.Nikhil Chandran M.K. 30.08.2024 FN Chemistry	15.04.1994 29 yrs 8 months 16 days (as on 01.01.2024)	Rank 1 PWD	1.BSc Chemistry-MDAMSCH030-April 2015-University of Calicut-77.75% 2. MSc Chemistry-75015004-May 2017-CUSAT-75.1%-Eligibility certificate produced 3.CSIRNET(JRF)-01.01.2019	44 Hrs Sanctioned post : 3	3rd position	32	15	1	Retirement vacancy of Dr.Mercy Raj C who retired on 30.03.2021
2	Smt.Arya Krishnana P.P. 30.08.2024 FN Hindi	07.03.1999 24 yrs 9 months and 24 days (as on 01.01.2024)	Rank 1 PWD	1.BA Hindi-GAAQAHDR13-April 2019-CalicutUniversity - 65.9% 2.MA Hindi-40169-June 2021-The English and Foreign Languages University, Hyderabad -76% - Eligibility certificate produced. 3.UGC NET-2020	22 Hrs Sanctioned post : 1	1st position	32	15	2	Retirement vacancy of Smt. Asha Kumar who retired on 31.05.2023
3	Dr.Muhammad Asharaf 30.08.2024 FN Commerce	20.05.1983 4 yrs 7 months 11 days (as on 01.01.2023)	Rank 1 Community	1.B.Com-7586-March 2011-University of Kerala-66.67% 2.M.Com-59005407/1180600 6-July 2013-University of Kerala-67.88% 3.UGC NET-December 2024	116 Hrs Sanctioned post : 10	10th position	34	16		Retirement vacancy of Dr.Suma R who retired on 30.04.2023
4.	Dr.Abdul Hadi Y.M. 30.08.2024 FN Islamic History	13.05.1984 38 yrs 7 months 17 days (as on 01.01.2023)	Rank 1 Open	1.B.A.Islamic History-327072-April 2005-University of Kerala-67% 2.M.A.Islamic History - 1SH050501-2007-University of Kerala-64% 3.UGC NET-2007 4.Ph.D from University of Kerala in 09.02.2023	40 Hrs Sanctioned post : 3	2nd position	33	15		Retirement vacancy of Sri.Abdul Hashim S who retired on 31.05.2020
5.	Smt.Reena S 30.08.2024 FN Islamic History	01.06.1981 41 yrs 6 months (as on 01.01.2023)	Rank 2 Open	1.B.A.Islamic History-161924-April 2002-University of Kerala-71.25% 2.M.A.Islamic	40 Hrs Sanctioned post : 3	3rd position	34	15		Promotion vacancy of Dr.P.Nazeer who promoted as Principal

				History -02144010- June 2004- University of Kerala-68.83% 3.UGC NET-2008						and Professor on 05.11.2022 .
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Recommendation: -

The Committee considered the proposal regarding the initial appointment of the following Assistant Professors in the Mannaniya College of Arts and Science, Pangode and recommended to approve the same.

1. *Sri.Nikhil Chandran M.K., appointed as Assistant Professor in Chemistry (PWD category) w.e.f 30.08.2024 F.N. in the retirement vacancy of Dr.Mercy Raj C who retired on 30.03.2021.*
2. *Smt.Arya Krishnan P.P., appointed as Assistant Professor in Hindi (PWD category) w.e.f 30.08.2024 F.N. in the retirement vacancy of Smt. Asha Kumar who retired on 31.05.2023.*
3. *Sri.Muhammad Asharaf, appointed as Assistant Professor in Commerce w.e.f 30.08.2024 F.N. in the retirement vacancy of Dr.Suma R who retired on 30.04.2023.*
4. *Dr.Abdul Hadi Y.M., appointed as Assistant Professor in Islamic History w.e.f 30.08.2024 F.N. in the retirement vacancy of who retired on 31.05.2020.*
5. *Smt.Reena S, appointed as Assistant Professor in Islamic History w.e.f 30.08.2024 F.N. in the promotion vacancy of Dr.P.Nazeer who promoted as Principal and Professor on 05.11.2022.*

The meeting came to an end by 03.15 pm

Resolution of the Syndicate

RESOLVED to approve the proposal regarding the initial appointment of the following Assistant Professors in the Mannaniya College of Arts and Science, Pangode:

1. Sri.Nikhil Chandran M.K., appointed as Assistant Professor in Chemistry (PWD category) w.e.f 30.08.2024 F.N. in the retirement vacancy of Dr.Mercy Raj C who retired on 30.03.2021.
2. Smt.Arya Krishnan P.P., appointed as Assistant Professor in Hindi (PWD category) w.e.f 30.08.2024 F.N. in the retirement vacancy of Smt. Asha Kumar who retired on 31.05.2023.
3. Sri.Muhammad Asharaf, appointed as Assistant Professor in Commerce w.e.f 30.08.2024 F.N. in the retirement vacancy of Dr.Suma R who retired on 30.04.2023.
4. Dr.Abdul Hadi Y.M., appointed as Assistant Professor in Islamic History w.e.f 30.08.2024 F.N. in the retirement vacancy of Sri.Abdul Hashim S. who retired on 31.05.2020.
5. Smt.Reena S, appointed as Assistant Professor in Islamic History w.e.f 30.08.2024 F.N. in the promotion vacancy of Dr.P.Nazeer who promoted as Principal and Professor on 05.11.2022.

FURTHER RESOVLED that the compliant received from the Chancellor's Office be placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

Item No.17.07

Combined Meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research held on 19.12.2024- Minutes- Approval -reg.

(Pl.G)

A combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research was held on **19.12.2024** at 05.30 p.m in the Syndicate Room, S.H. Campus, Palayam (Minutes of the meeting is appended).

As per the orders of the Vice-Chancellor, the minutes of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research held on 19.12.2024 is placed before the Syndicate for approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEES OF THE SYNDICATE ON PLANNING & DEVELOPMENT AND ACADEMICS & RESEARCH

Date and Time : 19.12.2024; 05.30 P.M.
Venue : Syndicate Room, Senate House Campus, Palayam

Members

Dr.S.Nazeeb, Member, Syndicate (Convenor, SC on P&D)	Sd/-
Prof.(Dr.)K.G Gopchandran (Convenor,SC on Academics and Research)	Absent
Adv.Muraleedharan Pillai G, Member, Syndicate	Sd/-
Dr.Shijukhan.J.S, Member, Syndicate	Sd/-
Prof.(Dr.)P.M Radhamany, Member, Syndicate	Sd/-
Dr.S.Jayan, Member, Syndicate	Absent
Dr.T.R Manoj, Member, Syndicate	Sd/-
Sri.R.Rajesh, Member, Syndicate	Sd/-
Prof.(Dr.)Manoj.V, Member, Syndicate	Sd/-
Dr.M.Lenin Lal, Member, Syndicate	Absent
Prof.(Dr.)Prakash K.C,Member,Syndicate	Absent
Dr.Rahim.K, Member, Syndicate	Sd/-
Dr.Pramod N, Member, Syndicate	Sd/-
Adv.R.B.Rajeev Kumar, Member, Syndicate	Absent
Sri.Ajay.D.N, Member, Syndicate	Sd/-
Sri.Ahammed Fazil Y, Member, Syndicate	Absent
Sri.P.SGopakumar, Member, Syndicate	Sd/-
Dr.Vinodkumar T.G Nair, Member, Syndicate	Absent

The meeting began at 05.30 PM.

ITEM NO.17.07.01 Budget Speech 2024-25- Item No.148- reg.

[Ad Misc.]

An amount of Rs.10,00,000/-(Rupees Ten lakh only) has been allocated for the budget speech item No.148 "School of Distance Education will be converted into School of Online Education." as envisaged in the Budget Speech 2024-2025.

The meeting of the Budget Implementation Cell 2024-25 held on 13/09/2024 has recommended to entrust Director, CDOE to submit the proposal and place the same before the combined meeting of the Standing Committee of the Syndicate on Academics & Research and Standing Committee of the Syndicate on Planning and Development. The Vice Chancellor has approved the minutes of the said meeting, subject to reporting to the Syndicate.

The Director, CDOE has submitted the proposal as detailed below.

1. A fully fledged studio for producing video lessons and conducting online classes is needed. A fully fledged and fully equipped studio was already established in the CLIF. This facility may be used for conducting online courses of the CDOE. An amount of Rs.3,00,000/- (Rupees Three lakh only) out of Rs.10,00,000/-(Rupees Ten lakh only) may be spent for modifying and managing the studio for the use of CDOE.
2. The Scheme and Syllabus followed under the CSS system of the University may be used in conducting the online courses of the CDOE with necessary revision. It is also noted that offering of online courses requires syllabus revision, preparation of study materials, production of video lessons and e-content. The remaining 7 lakhs may be spent for this purpose.

As per the orders of the Vice-Chancellor, the proposal submitted by Director, CDOE with regard to budget speech item No.148 -"School of Distance Education will be converted into School of Online Education." as envisaged in the Budget Speech 2024-2025 is placed before the Combined meeting of the Standing Committee of the Syndicate on Academics & Research and Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

- To defer the item to the next Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research held on 19.12.2024, be approved.

ITEM NO.17.07.02 *Budget Speech 2024-25 - TRIC-KU – Bio waste disposal plan - Waste to Wealth – An organic biocomposter to value add leaf and litter waste through enzyme technology-proposal for approval-reg.*

[Ad.A VI]

In the Budget Speech 2024-25, an amount Rs.3,00,000/- (Rupees Three Lakhs only) is earmarked for the implementation of Bio waste disposal plan with the co-operation of Clout Bio innovators Pvt.Ltd,vide item no.82.

In the minutes of the meeting of the Budget Implementation Cell held on 13.09.2024 the Joint Director, TRIC-KU was entrusted to submit a detailed proposal in this regard and to place the same in the Combined meeting of the Standing Committee of the Syndicate on Academics & Research and Planning and Development.

Now the Joint Director, TRIC-KU in collaboration with Clout Bio innovators Pvt.Ltd(Start-up KUBIIC), Kamaleshwaram has submitted a detailed proposal for implementation of a Bio waste disposal plan "Waste to Wealth – An organic biocomposter to value add leaf and litter waste through enzyme technology"along with an estimated expenditure statement, Milestones and Timelines of the project, as detailed below.

Budget Details

Sl. No	Item	Cost Per Unit	No. of Units	Total Cost	Company waiver (40%)	Final cost
1	3 HP geared motor assembly with shredder	125000	2	250000	100000	150000
2	1 HP motor with aerator assembly	45000	2	90000	36000	54000
3	MS Coated cabinet	35000	2	70000	28000	42000
4	Electrical expense	12000	2	24000	9600	14400
5	EM Solution	15000	2	30000	12000	18000
6	Installation expense and maintenance cost	15000	2	30000	12000	18000
	Grand Total			494000	197600	296400

Milestones and Timelines of Project

Month	Objective	Milestone to be Achieved
1-2 months	<ul style="list-style-type: none"> Setting up the space for installation of shredder unit. Pilot run of plant with properly segregated input leaf wastes 	Implementation of a fully functional geared motor assisted shredder and composing unit
2-4 months	<ul style="list-style-type: none"> Assessing the efficiency of shredding. Assessing the waste- inoculum ratio (stage 1) Assessing the rate of decomposition (stage 1) 	Primary evaluation of decomposition parameters
4-6 months	<ul style="list-style-type: none"> Assessing the waste- inoculum ratio (stage 2) Assessing the rate of decomposition (stage 2) 	To achieve a final protocol

As per the orders of the Vice-Chancellor the proposal submitted by the Joint Director,TRIC-KU in collaboration with Clout Bio innovators PVT.Ltd(Start-up KUBIIC),Kamaleshwaram for the implementation of a Bio waste disposal plan "Waste to Wealth – An organic biocomposter to value add leaf and litter waste through enzyme technology",with an estimated expenditure of **Rs 2,96,400 (Rupees Two Lakhs Ninety Six Thousand Four Hundred Only)**,envisaged in the Budget Speech 2024-25, vide item no. 82 as Rs 3,00,000 (Rupees Three Lakhs only), is submitted for consideration and recommendation of the Combined meeting of the Standing Committee of the Syndicate on Academics & Research and Planning and Development.

RECOMMENDATION:

- To implement the proposal submitted by the Joint Director,TRIC-KU in collaboration with Clout Bio innovators PVT.Ltd(Start-up KUBIIC),Kamaleshwaram for "Bio waste disposal plan - Waste to Wealth – An organic biocomposter to value add leaf and litter waste through enzyme technology",on limiting the expenditure to the budget allocation**

of Rupees 3 Lakhs, as envisaged in item No.82 of the Budget Speech 2024-2025, as per the existing norms of the University

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research held on 19.12.2024, be approved.

ITEM NO.17.07.03 Budget Speech 2024-25 - TRIC-KU - Proposal for the Conduct of workshops and training Programmes for Translational Research and Drafting of policies- Implementation- reg.

[Ad.A VI]

In the Budget Speech 2024-25, vide item no.164, an amount Rs.8,00,000 (Rupees Eight Lakhs only) is earmarked for the conduct of workshops and training programmes for Translational Research and Drafting of policies. In the Minutes of the meeting of the Budget Implementation Cell held on 13.09.2024, the Joint Director, TRIC-KU was entrusted to submit a detailed proposal in this regard and to place the same in the Combined meeting of the Standing Committee of the Syndicate on Planning & Development and Academics & Research.

Now the Joint Director, TRIC-KU has submitted a detailed proposal for the Conduct of workshops and training Programmes for Translational Research and Drafting of policies along with an estimated expenditure statement as detailed below.

Sl. No	Items	Head	Amount (INR)	Justification
1	Research Associate	Man Power	Rs.3,60,000	manpower requirement for associating with KSUM and AICTE, drafting documents and discussion with faculty members @ Rs.30,000 for 1 year Qualification for recruitment of RA will be submitted to the Registrar's office. Permission will be taken for appointment. This is an immediate requirement for TRIC-KU
2	Conduct of workshop #1 on IPR Management for Start Ups and students	Soft component	Rs.1,00,000	Training start ups for IPR
3	Conduct of workshop #2 on IPR Management for faculty	Soft component	Rs.1,00,000	Training start ups for generating IPR learning, copyright and trademark.
4	Conduct of workshop #3 on technology transfer for students and faculty members	Soft component	Rs.1,50,000	Training start ups for tech transfer
5	Air conditioners and accessories	Equipment (Mechanical Engineering wing)	Rs.90,000	For upgrading the conference hall for hybrid mode seminars and workshops. All the ACs available at the office are to be condemned (case presented by ME)
Total : Rs.8,00,000/- (Rupees Eight lakh only)				

As per the orders of the Vice-Chancellor the proposal submitted by the Joint Director, TRIC-KU for the Conduct of workshops and training Programmes for Translational Research and Drafting of policies with an estimated expenditure of Rs.8,00,000/- (Rupees Eight lakh only), as envisaged in the Budget Speech 2024-25, vide item no.164, is placed before the Combined meeting of the Standing Committee of the Syndicate on Planning & Development and Academics & Research for consideration and recommendations.

RECOMMENDATION:

1. To implement the proposal submitted by the Joint Director, TRIC-KU for an amount of Rs.8,00,000/- (Rupees Eight lakh only) for the conduct of workshops and training programmes for Translational Research and Drafting of Policies, as envisaged in item No.164 of the Budget Speech 2024-2025, as per the existing norms of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research held on 19.12.2024, be approved.

ITEM NO.17.07.04 Department of Sociology - Budget Speech 2024-25 (Item No.89.)-Project Proposal on Paper Bag and Origami Paper Craft Making for University Students in India -reg.

[Ad.H]

The Budget Speech 2024-25, vide Item No.89, has envisaged a proposal of "Organizing Paper Making Workshop for Students in India" and an amount of ₹2,00,000/- (Rupees Two Lakh only) has been earmarked in the Budget for the same.

The Budget Implementation Cell at its meeting held on 13.09.2024, has recommended to obtain a proposal from the Head, Department of Sociology, and to place the same before the Combined Meeting of the Standing Committee of the Syndicate on Academics and Research and Standing Committee of the Syndicate on Planning and Development.

Accordingly, Dr. Sandhya R.S., Professor and Head, Department of Sociology has submitted a project proposal on "Paper Bag and Origami Paper Craft Making for University Students in India". The proposed project aims to engage University students in India under the guidance of University of Kerala, in the art of paper bag making and origami crafts.

Objectives :

- **Skill Development:** Teach students about the techniques of making of paper bags and origami crafts.
- **Financial Empowerment:** Enable the students to earn pocket money through the sale of their handmade products.
- **Environmental Awareness:** Educate the participants on the ecological benefits of using paper bags, such as reducing plastic pollution and conserving resources.

Following are the estimated expenditure for implementing the project.

Sl.No	Particulars	Amount (In ₹)
1.	Training materials	20,000
2.	Trainer Stipend	7, 500
3.	Food/ Accommodation/Travel	1,27,500
4.	Contingency	40,000
5.	Coordinator	5,000
	Grand Total (Two Lakh only)	2,00,000

As per the orders of the Vice - Chancellor, the proposal on "Paper Bag and Origami Paper Craft Making for University Students in India" submitted by Dr. Sandhya R.S., Professor and Head, Department of Sociology for an amount of ₹2,00,000/- (Rupees Two Lakh only) earmarked in the Budget Speech 2024-25, is placed before the Combined Meeting of the Standing Committee of the Syndicate on Academics & Research and Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

RECOMMENDATION:

- To implement the proposal submitted by the Head, Department of Sociology for an amount of Rs.2,00,000/- (Rupees Two lakh only) for Paper Bag and Origami Paper Craft Making for University Students in India, as envisaged in item No.89 of the Budget Speech 2024-25, as per the existing norms of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research held on 19.12.2024, be approved.

ITEM NO.17.07.05 Department of Kerala Studies - Budget Speech 2024-25 Item No.27 – Conduct of Dr.Puthussery Memorial International Seminar – reg.

[Ad.DIII]

As per Item No.27 of the Budget Speech 2024-25, it is envisaged the conduct of Dr.Puthussery Memorial International Seminar and an amount of ₹15,00,000/- (Rupees Fifteen Lakh only) has been allocated in the Budget for the same. The Budget Implementation Cell at its Meeting held on 13.09.2024, vide item No.27 has recommended to obtain a proposal from the HoD, Department of Kerala Studies, and to place the same before the combined meeting of the Standing Committee of the Syndicate on Academics and Research and the Standing Committee of the Syndicate on Planning and Development.

Dr. C.R. Prasad, Head, Department of Kerala Studies, has submitted a detailed proposal for the conduct of Dr.Puthussery Memorial International Seminar, and stated that the 3-day International Seminar will be conducted on February 2025, along with Dissertation awards and Poetry awards for University students, as done in previous years. Stating that, since speakers are to be invited from abroad, the HoD has also requested for permission to take their air tickets.

Expected Expenditure

1.	Travelling allowance, Remuneration for orators	3,35,000
2.	Accommodation	1,50,000
3.	Food	3,00,000
4.	Bag, Pen, Pad	1,25,000
5.	Brochure, Banner, Certificate	30,000
6.	Photo, Video	28,500
7.	Remuneration of award examiners	15,000
8.	Cash award - two	20,000
9.	Art forms	1,50,000
10.	Vehicle rent – 3 days	75,000
11.	Hall rent	25,500
12.	Sound, Lights, Arch	2,00,000
13.	Chair, Table, Panthal (for food)	46,000
	Total	15,00,000/-

As per the orders of the Vice – Chancellor, the proposal from the Head, Department of Kerala Studies, for the conduct of Dr.Puthussery Memorial International Seminar envisaged as Item No.27 of the Budget Speech 2024-25, with an estimated expenditure of Rs.15,00,000/-, along with the request for permission to take air tickets of Speakers who are to be invited from abroad, is placed before the combined meeting of the Standing Committee of the Syndicate on Academics and Research & the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION:

- **To implement the proposal submitted by the Head, Department of Kerala Studies for an amount of Rs.15,00,000/- (Rupees Fifteen Lakhs only) for the Conduct of Dr.Puthussery Memorial International Seminar, as envisaged in item No.27 of the Budget Speech 2024-25, as per the existing norms of the University.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research held on 19.12.2024, be approved.

ITEM NO.17.07.06 Inter University Centre for Alternative Economics - Dept of Economics - Budget Speech 2024-25 (Item no.145) - Proposal – reg.

[Ad.DIII]

The Budget Implementation Cell at its meeting held on 13.09.2024, recommended to entrust the Hon.Director, Inter University Centre for Alternative Economics to submit a proposal for Rs.5,00,000/-, on the Item no. 145 as envisaged in the Budget Speech 2024-25 and to place it before the Combined meeting of the Standing Committee of the Syndicate on Academics and Research and the Standing Committee of the Syndicate on Planning & Development.

Accordingly the Hon.Director, Inter University Centre for Alternative Economics, Department of Economics has submitted the detailed Proposal and Estimate amounting to Rs.5 Lakh for conducting seminar cum workshop series on the topic "Kerala as a Knowledge Economy" ("കേരളത്തിന്റെ നവവൈജ്ഞാനിക സമ്പദ്ഘടനയെ ശക്തിപ്പെടുത്തുന്ന വർഷോപകൾ സംഘടിപ്പിക്കും").

It is mentioned that the seminar cum workshop series has to be conducted in four districts as mentioned in the budget speech 2024-25 and has requested to do the needful to allocate the fund and for approval to conduct the seminar.

The details of amounts are as follows:

Sl.No	Heads Expenditure	Amount
1	Printing Notice, Brochure Banners	25,000/-
2	Venue decoration,backdrop etc.	75,000/-
3	Tea,Snacks, Lunch for resource persons,guests and participants	1,00,000/-
4	Honorarium/Remuneration, TA/DA for Experts/Teachers/Resource Persons	1,00,000/-
5	Charges for hiring sound and hiring vehicles for conveyance.	50,000/-
6	Purchasing stationery items including seminar/workshop kit	75,000/-
7	Video and Photography Charges	50,000/-
8	Miscellaneous	25,000/-

The Total Expenditure for the proposed items: Rs. 5,00,000/-

As per the orders of the Vice-Chancellor, the proposal for conducting seminar cum workshop series on the topic "Kerala as a Knowledge Economy" as envisaged in the Budget Speech 2024-25 (Item no.145) is placed before the Combined meeting of the Standing Committee of the Syndicate on Academics and Research and the Standing Committee of the Syndicate on Planning & Development, for consideration & appropriate recommendation.

RECOMMENDATION:

- **To implement the proposal submitted by the Hon. Director, Inter University Centre for Alternative Economics for an amount of Rs.5,00,000/-(Rupees Five lakhs only) for conducting seminar cum workshop series on the topic "Kerala as a Knowledge Economy",as envisaged in item No.145 of the Budget Speech 2024-25,as per the existing norms of the University.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research held on 19.12.2024, be approved.

ITEM NO.17.07.07 Department of Botany - Budget Speech 2024-25-Item No.44 - Setting up of Advanced Plant Tissue Culture Lab for Translational Research- reg.

[Ad.DIII]

The Budget Implementation Cell, at its meeting held on 13.09.2024, recommended to authorize the Head, Department of Botany to submit a proposal on the item as envisaged in the Budget Speech and to place it before the combined meeting of the Standing Committee of the Syndicate on Academics and Research and S/C of the Syndicate on Planning and Development.

Accordingly, the Professor and Head, Department of Botany has forwarded the proposal for Setting up Advanced Plant Tissue culture Lab for Transitional Research in the Dept.

It is mentioned that, for latest method of Research work using modern technology, a Cell and Tissue Culture Lab with new equipments, flooring, wiring and so on are essential. It is also noted that for the development of this lab an amount of Rs. Seven Lakhs is required.

The split up is detailed below.

Sl.No.	Items	Amount in Rs.
1	Rewiring and proper earthing	2,00,000/-
2	Flooring of Incubation room, Preparation room and Research Lab	3,00,000/-
3	Lab infrastructure (including cabinets and preparation room, modification & sealing TC Lab making it sterile, air conditioning etc.	2,00,000/-
	Total	Rs.7,00,000/-

As per the orders of the Vice - Chancellor, the proposal for Setting up Advanced Plant Tissue Culture Lab for Transitional Research in the Dept. of Botany, is placed before the combined meeting of the Standing Committee of the Syndicate on Academics and Research & S/C of the Syndicate on Planning and Development, for consideration and recommendation.

RECOMMENDATION:

- To implement the proposal submitted by the Head, Department of Botany for an amount of Rs.7,00,000/- (Rupees Seven Lakhs only) for the setting up of Advanced Plant Tissue Culture Lab for Translational Research, as envisaged in item No.44 of the Budget Speech 2024-25, as per the existing norms of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research held on 19.12.2024, be approved.

ITEM NO.17.07.08 *Budget speech (2024-25)-Minutes of the meeting of the Budget implementation Cell-proposal received from the Director-KUCC-reg.*

[Ad.DII]

The meeting of the Budget implementation held on 13.09.2024 entrusted Director, KUCC to submit proposal on the Sl.No.8, and to place the proposal before the Combined committee of the S/C of the Syndicate on Academics & Research and S/C of the Syndicate on Planning and Development.

Now the Director, KUCC has submitted proposal regarding the implementation of Hybrid cloud service at the University.

Hence as per the orders of the Vice Chancellor, the proposal received from the Director, KUCC, is placed before the Combined committee of the S/C of the Syndicate on Academics & Research and S/C of the Syndicate on Planning and Development for consideration and recommendation.

RECOMMENDATION:

- To implement the proposal for Hybrid Cloud Service at University submitted by the Director, KUCC on limiting to the budget allocation of Rs.20,00,000/- (Twenty lakhs only), as envisaged in item No.8 of the Budget Speech 2024-25, as per the existing norms of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research held on 19.12.2024, be approved.

ITEM NO.17.07.09 *Budget Speech 2024-25 - Item No:14 – Proposal for establishing the basic infrastructure and instrumentatioanal facility for starting “Exoplanet Research” – reg.*

[Ac.D]

Ref: Letter received from Dr. R Jayakrishnan, Hon. Director, Astronomical Observatory dated 04.10.2024

The Budget Speech of 2024-‘25 of the University of Kerala envisaged the idea of establishing the basic infrastructure and instrumentatioanal facility for starting “Exoplanet Research” at the Astronomical Observatory and earmarked an amount of Rs.10,00,000/- (Rupees Ten Lakh Only) for implementing the same.

Dr. R Jayakrishnan, Hon. Director, Astronomical Observatory, vide reference cited above, has forwarded a Proposal for establishing the basic infrastructure and instrumentatioanal facility for starting “Exoplanet Research” at the Astronomical Observatory, with an estimated expenditure amounting to Rs.10,00,000/- (Rupees Ten Lakh Only).

The meeting of the Budget Implementation Cell held on 13.09.2024 considered the proposal and recommended to place the same before the combined meeting of the Standing Committee of the Syndicate on Planning and Development and Academics and Research.

The detailed proposal is as follows,

Introduction

On average, it is estimated that there is at least one planet for every star in the galaxy. That means there is something on the order of billions of planets in our galaxy alone, many in Earth’s size range. These planets outside of our solar system are known as Exoplanets. These exoplanets for which astronomers are able to measure both their sizes (diameters) and masses, have densities that are suggestive of compositions ranging from very rocky (like Earth and Venus) to very gas- rich (like Jupiter and Saturn). Exoplanets are made up of elements similar to that of the planets in our solar system, but their mixes of those elements may differ. Some planets may be dominated by water or ice, while others are dominated by iron or carbon.

As of today we have not found a planet that can support life like Earth. So far, Earth is unique in the Universe. We have found many Earth – sized rocky exoplanets, some of which are in the habitable zones of their stars. The next step in studying them is to analyze their atmospheres for “bio – signature” molecules, which may be a sign of life.

The challenges of observing extrasolar planets stem from four basic facts:

- Planets don’t produce any light of their own, except when they are recently formed (ie., young).
- They are an enormous distance from us.
- They are lost in the blinding glare of their parent stars.
- Their sizes and masses are typically much, much smaller than that of the stars they orbit.

Objectives

The Observatory lacks infrastructure for conduct of astronomy research presently. To start with the presence of computers is most essential element in this modern era of technology. The optical telescopes at the Observatory are yet to be integrated to a computer so that signal collection and processing can be enabled. As a first hand approach this proposal aims at building the basic infrastructure at the Observatory to undertake research into exoplanets. Being located off the main campus the Observatory does not have a high speed internet connection which is a critical component for Astronomy research. This area needs to be focused in the next phase of this proposal. Research can be undertaken only when there is sufficient human resource involved in the work. Expansion of human resource and employment of research scholars need to be taken in parallel to this phase for successful delivery of the envisioned objectives.

Estimated Budget

Sl.No	Programmes	Amount (Rs.)
1.	Galatic Map Display Unit	2,00,000/-
2.	Tower Server with two Nodes	4,00,000/-
3.	Air Conditioned Server Cabinet	2,00,000/-
4.	5 KW UPS with Battery	2,00,000/-
	Total	10,00000/-

Deliverables

- Establishment of a research laboratory at the observatory dedicated to research on exoplanets.
- Provide the public with real – time visualization of galactic clusters and star dust.
- Become part of a global network associated with NASA for research on exoplanets.

As per the orders of the Vice Chancellor the proposal for establishing the basic infrastructure and instrumentational facility for starting “Exoplanet Research” at the Astronomical Observatory’ submitted by Dr.R Jayakrishnan, Hon. Director, Astronomical Observatory, University of Kerala is placed before the combined meeting of the Standing Committees of the Syndicate on Planning and Development and Academics and Research for consideration and recommendation.

RECOMMENDATION:

- To implement the proposal submitted by the Hon.Director,Astronomical Observatory for an amount of Rs.10,00,000/-(Rupees Ten Lakh Only) for establishing the basic infrastructure and instrumental facility for starting “Exoplanet Research”,as envisaged in item No:14 of the Budget Speech 2024-25, as per the existing norms of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research held on 19.12.2024, be approved.

ITEM NO.17.07.10 Department of Sociology- Budget Speech 2024-25- Item No. 13 – Proposal for the establishment of Department of Social Work – reg.

[Ac.D]

Ref: 1. Minutes of the Budget Implementation committee held on 13.09.2024.
2. Proposal dated 22.10.2024 from Dr.Sandhya R.S, Professor and Head, Department of Sociology.

The Budget Speech 2024 –‘25 of University of Kerala has envisaged the idea to establish Department of Social Work in University of Kerala. Recognizing the importance of researches in this field, many new courses related to this field of study has to be organized. The Budget Speech earmarked an amount of Rs.10,00,000/- (Rupees Ten Lakh only) for the same.

The Budget Implementation Cell at its meeting held on 13.09.2024, recommended to authorize, the Head, Department of Sociology, University of Kerala to submit the proposal for the same before the Combined Meeting of the Standing Committee of the Syndicate on Academics & Research and Standing Committee of the Syndicate on Planning & Development.

The Professor and Head, Department of Sociology has forwarded a proposal for the establishment of Department of Social Work. The Syllabi and Curricula for the programmes to be started were not forwarded till date. The Professor and Head, Department of Sociology, forwarded a tentative budget for the establishment of new department as detailed below.

Budget (Tentative)

Sl. No.	Scheme Component	Items	Item-wise Amount (Rs.)	Total Proposed Outlay (Rs.)
1.	Infrastructure Development/ Purchase of Equipment	1. Purchase of Book Shelves, Tables, Chairs	1,20,000/-	3,70,000/-
		2. Purchase of Computer & Printer, LCD Projectors for the class rooms.	1,50,000/-	
		3. Purchase of Books	1,00,000/-	
2.	Co-ordinator (remuneration)			4,80,000/-
3.	Syllabus Revision Workshop(PG)			1,00,000/-
4.	Contingency			50,000/-
	Grand Total			Rs. 10,00,000/-

Qualifications for the Co-ordinator

1. Post Graduation in Social Work
2. Ph.D in Social Work
3. Minimum 15 years of Teaching and Research Experience
4. Maximum age limit of 60 years.
5. Demonstrated Leadership Quality

Details of new posts to be created

Professor – 1
Associate Professor – 1
Assistant Professor - 4

As per the orders of the Vice Chancellor, proposal for the establishment of Department of Social Work forwarded by the Head, Department of Sociology is placed before the Combined Meeting of the Standing Committee of the Syndicate on Academics & Research and Standing Committee of the Syndicate on Planning & Development for consideration and recommendation.

RECOMMENDATION:

- To implement the proposal submitted by the Head, Department of Sociology for an amount of Rs.10,00,000/- (Rupees Ten Lakh Only) for the establishment of the Department of Social Work, as envisaged in Item No.13 of the Budget Speech 2024-25, as per the existing norms of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research held on 19.12.2024, be approved.

ITEM NO.17.07.11 *Budget Speech 2024-25 - Centre for Women's Studies (Item No. 10) – Proposal to upgrade the Centre for Women's Studies to a Department under the University of Kerala- reg.*

[Ac.D]

- Ref:-
1. Minutes of the meeting of the Budget Implementation Cell held on 13.09.2024.
 2. Email dated 08.11.2024 from Dr. Bushra Beegom R K, Director, Centre for Women's Studies.
 3. Email dated 30.11.2024 from Dr. Bushra Beegom R K, Director, Centre for Women's Studies.

The Budget Speech 2024-25 of the University of Kerala has envisaged the idea of upgrading Centre for Women's Studies, University of Kerala to a Department under the University of Kerala and earmarked an amount of Rs. 10,00,000/- (Rupees Ten Lakh only) for the same.

The Budget Implementation Cell at its meeting held on 13.09.2024, recommended to authorize Director, Centre for Women's Studies, University of Kerala in consultation with the Vice Chairman, CSS to submit the proposal for the same before the Combined Meeting of the Standing Committee of the Syndicate on Academics & Research and Standing Committee of the Syndicate on Planning & Development.

The Director, Centre for Women's Studies, vide paper read as (2) above, has forwarded a proposal for upgrading Centre for Women's Studies, University of Kerala to a Department under the University of Kerala with an estimated expenditure amounting to Rs. 10,00,000/- (Rupees Ten Lakh Only)

Subsequently, The Director, Centre for Women's Studies, has informed that there is a change in the proposal and hence vide paper read as (3) above, has submitted a revised proposal, which incorporated the idea of conducting a Syllabus Revision Workshop and requested to allocate Rs.75,000/- (Rupees Seventy Five Thousand Only) for conducting the same for preparing the syllabus for the MA Programme in Women's Studies as a preliminary step.

The revised proposal is as detailed below,

Introduction and Rationale

The establishment of a Department of Women's Studies at the University of Kerala is vital step towards creating a more inclusive and equitable academic environment. The Department will focus on understanding gender dynamics, advancing women's rights, and fostering critical research in the areas of gender, sexuality, and social justice. Women's

Studies department is crucial for academic institution like University of Kerala to cultivate leadership and empower students, irrespective of their gender, with a deep understanding of societal issues related to gender quality. It will enhance the academic profile of the Institution and also promote gender equity and social justice.

Objectives

- To offer interdisciplinary courses that explore gender issues from historical, social, political, cultural, and economic perspectives.
- To promote research on gender equality, women's rights, and gender-based violence.
- To conduct outreach programs and gender sensitization workshops for students, faculty, and the wider community.
- To collaborate with other academic departments, organizations, and governmental bodies for research, conferences, and seminars.

Mission

The Department of Women's Studies will promote gender equality and advocate for the rights of women through interdisciplinary education, research, and community engagement. The students in Women's studies will focus on the eradication of gender based discrimination and violence prevalent in society. The scholars in Women's studies advocates for social justice, gender parity and transformative social change within the local and national level.

Vision

- To establish the department as the leading academic and research Institution for its critical contributions to gender related issues. Women's rights, and to uphold social justice.
- To foster dialogue on gender issues and empower women to challenge the discrimination prevalent in society.
- Build an academic environment that values diversity, inclusivity, and the intersection of gender with other social identities such as class, caste and to address gender disparities and promote equality in various spheres of society.

Proposed Infrastructure and Resources**Faculty**

To initiate the Department, we propose appointing two contract teachers and the faculty in charge as the Head of the Department with the specializations in the areas of Women and social Justice and those who are highly experienced in Women related studies.

- **Qualification for contract Faculty : MA in Women's Studies (UGC-NET), PhD**

Two faculty members will engage in teaching, research, and community outreach, while also participating in administrative tasks for the smooth functioning of the Department.

Classrooms

The proposal includes the establishment of three classrooms for regular two simultaneous semesters. These classrooms should be well – equipped with:

- White boards, projector systems, and adequate lighting.
- Chairs and desks that can accommodate up to 15 students per class in the beginning, later years it may be enhanced upto 25.
- Three toilets to cater to the students' and faculty's needs.

Library Facilities

The Department should have access to a specialized library section focused on women's studies. This section would include:

- Reading room with seating for students and faculty comprising 50-60 members at a time.
- Books, journals, and research papers on Women issues
- 5 Shelves for storage of books.

Furniture and Equipment

Each classroom will be furnished with:

- Chairs and desks that can accommodate 40 students per classrooms
- Faculty rooms should be equipped with desks, chairs

Budget Estimate

Item	Quantity	Cost Estimate
Contract Teachers/ Guest Lecturers	2 (for 1 year)	25,000x 12 = 3,00,000/- 25,000 x 12= 3,00,000/-
Furniture (Classrooms) & Faculty members and Office	For 30 students – First year (15) + second (15 students)	2,00,000/-
Library (Books, Journals)		1,00,000/-
Faculty Office Furniture	For 3 teachers	25,000/-
Syllabus Revision Workshop	Inviting National level experts TA/ DA and remuneration	75,000/-
	Total	10,00,000/- (Rupees Ten Lakh Only)

Syllabus Revision Workshop

A syllabus revision workshop is very important for starting an MA programme in Women's Studies to make the curriculum inclusive and relevant in accordance with the contemporary needs and societal issues. Women's studies is an interdisciplinary subject which draws from Sociology, History, Economics, Political Science and Literature. If the syllabus incorporated innovative pedagogy only, it would become in an academic format. This syllabus should include the voices of marginalised communities, indigenous population and global perspective. And it should ensure comply the UGC-University guidelines.

The timeline for Syllabus Workshop planned in February – March 2025.

The proposed Timeline

- November – December : Approval from the University authorities and recruitment process
- January – February : Infrastructure Development
- February – March 2025 : Syllabus Workshop
- March : Recruitment of faculty and administrative staff
- April – May: Launch of academic programs and research activities.

As per the orders of the Vice Chancellor, the proposal for upgrading Centre for Women's Studies, University of Kerala to a Department under the University of Kerala, submitted by the Director, Centre for Women's Studies is placed before the Combined Meeting of the Standing Committee of the Syndicate on Academics & Research and Standing Committee of the Syndicate on Planning & Development for consideration and recommendation.

RECOMMENDATION:

- **To implement the proposal submitted by the Director, Centre for Women's Studies for an amount of Rs.10,00,000/-(Rupees Ten lakh Only) for upgrading the Centre for Women's Studies to a Department under the University, as envisaged in item No.10 of the Budget Speech 2024-25, as per the existing norms of the University**

The meeting came to an end at 05.40 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics & Research held on 19.12.2024, be approved.

Item No.17.08

Minutes of the Meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024 – Consideration of-reg

(Ad.AVII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 18.12.2024 at 2.30 PM in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

As per the orders of the Vice Chancellor, the Minutes of the meeting is placed before the Syndicate for consideration and approval

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS & OTHER INSTITUTIONS OF THE UNIVERSITY

Date	:	18.12.2024
Time	:	2.30 AM
Venue	:	Syndicate Room

Members

- | | |
|---|------|
| 1. Adv.R.B Rajeev Kumar, Convener & Member, Syndicate | Sd/- |
| 2. Sri. R Rajesh, Member, Syndicate | Sd/- |
| 3. Dr.Pramod N, Member, Syndicate | Sd/- |
| 4. Dr.Vinodkumar T.G Nair, Member, Syndicate | Sd/- |
| 5. Dr.Shijukhan J S, Member, Syndicate | Sd/- |
| 6. Sri.P S Gopakumar, Member,Syndicate | Sd/- |
| 7. Sri.Ahamed Fazil Y, Member,Syndicate | Sd/- |

Item No.17.08.01 Kerala University College of Teacher Education, Kariavattom - Engagement of Locally engaged typist-reg.

The Principal, KUCTE, Kariavattom was permitted to initiate steps to engage a Locally engaged typist in the Institution @ ₹830/- per day with maximum monthly ceiling of ₹21,000/-, vide letter no.874/Ad A VII A/2022/UOK dated 09.10.2024. Accordingly, the Principal, Kerala University College of Teacher Education, Kariavattom, forwarded the details of candidates who attended the interview conducted in the institution for engagement as locally engaged typist.

Details of candidates are appended herewith.

As per orders of the Hon'ble Vice- Chancellor, the matter regarding the engagement of Locally engaged typist @ ₹830/- (Rupees Eight Hundred and Thirty Only) per day with maximum monthly ceiling of ₹21,000/- (Rupees Twenty One Thousand Only) at Kerala University College of Teacher Education, Kariavattom, along with the details of candidates forwarded by the Principal, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee considered the matter and recommended that the ranklist prepared by the Principal, KUCTE Kariavattom be approved and further recommended to engage typist from the ranklist as per existing norms.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024, be approved.

FURTHER RESOLVED to constitute a Monitoring Committee consisting of Convenor, Standing Committee of the Sydicate on Departments and Other Institutions of the University, Sri.R.Rajesh, Dr. Shijukhan J.S., Dr.S.Nazeeb, Dr.Manoj T.R, Sri. Ahammed Fazil, Members Syndicate to examine the various compliance of the Students about the lack of infrastructure facilities, lack of reference books, etc., and submit a detailed report before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Item No.17.08.02 കാര്യവട്ടം കെ.യു.സി.റ്റി.ഇ- ഒരു ലോക്കലി എൻഗേജ്ഡ് ലൈബ്രറി അസിസ്റ്റന്റിനെ

നിയമിക്കുന്നതുംബന്ധിച്ച്

കാര്യവട്ടം കെ.യു.സി.റ്റി.ഇ-ൽ ഒരു ഫുൾടൈം ലോക്കലി എൻഗേജ്ഡ് ലൈബ്രറി അസിസ്റ്റന്റിനെ നിയമിക്കുവാൻ ആവശ്യപ്പെട്ടുകൊണ്ട് ടി സ്ഥാപനത്തിലെ വിദ്യാർത്ഥികൾ നൽകിയ നിവേദനം ഉള്ളടക്കം ചെയ്ത കൊണ്ടകെ.യു.സി.റ്റി.ഇ, കാര്യവട്ടംപ്രിൻസിപ്പൽഅപേക്ഷസമർപ്പിച്ചിരിക്കുന്നു.

നിലവിൽ കെ.യു.സി.റ്റി.ഇ കമാരപുരത്തെ ലോക്കലി എൻഗേജ്ഡ് ലൈബ്രറി അസിസ്റ്റന്റ്, ശ്രീമതി.ലതാ ദേവി.എസ്, ഓഫീസ് ഓർഡർ നമ്പർ Ad.AVII(A)/10121/2021 dated 30.07.2021 പ്രകാരം ആഴ്ചയിൽ രണ്ട്ദിവസം കെ.യു.സി.റ്റി.ഇ കാര്യവട്ടത്ത് ഡ്യൂട്ടി നോക്കിവരികയാണ്. രണ്ടാം വർഷ വിദ്യാർത്ഥി കൾക്ക് പ്രോജക്ടുകൾക്കു കൾ പൂർത്തീകരിക്കുന്നതിന് ലൈബ്രറി എല്ലാദിവസവും പ്രവർത്തിക്കേണ്ട സാഹചര്യത്തിൽ ഒരു ഫുൾടൈം ലോക്കലി എൻഗേജ്ഡ് ലൈബ്രറി അസിസ്റ്റന്റിനെ നിയമിക്കുന്നതിനാവശ്യമായ നടപടികൾ കൈക്കൊള്ളണമെന്ന് കാര്യവട്ടം വിദ്യാർത്ഥികളും പ്രിൻസിപ്പൽ-ഉം അഭ്യർത്ഥിച്ചിരിക്കുന്നു.

ബഹുമാനപ്പെട്ട വൈസ് -ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം കാര്യവട്ടം കെ.യു.സി.റ്റി.ഇ -ൽ ഒരു ഫുൾടൈം ലോക്കലി എൻഗേജ്ഡ് ലൈബ്രറി അസിസ്റ്റന്റിനെ നിയമിക്കുന്നതിനാവശ്യമായ നടപടികൾ കൈക്കൊള്ളണമെന്ന കാര്യവട്ടം പ്രിൻസിപ്പലും വിദ്യാർത്ഥികളുടെയും അഭ്യർത്ഥന സർവകലാശാലയുടെ സ്റ്റാൻറിംഗ് കമ്മിറ്റി ഓഫ് ടി സിൻഡിക്കേറ്റ് ഓൺ ഡിപ്പാർട്ട്മെന്റ് സ്ട്രക്ചർ അദർ ഇൻസ്റ്റിട്യൂഷൻ സൂപ്പർപാക്കെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended that the proposal for the engagement of locally engaged library assistant be approved as per rules.

(Ad AVII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024, be approved.

Item No.17.08.03 *University Institute of Technology, Mannady- Renewal of rent-reg.*

The Principal, UIT, Mannady has forwarded a request to renew the rent agreement of the buildings that houses the University Institute of Technology, Mannady, for a period of 11 months with effect from 01.11.2024.

UIT, Mannady is functioning at the buildings owned by NSS Karayogam, Mughamuri, Pathanamthitta on rent and the rent agreement was executed between Registrar and Secretary, NSS Karayogam. The rent agreement was renewed till 31.10.2024, vide U.O. No.AdAVII A/19331/2019 dated 17.07.2024, for a rent of Rs. 11,800/- per month (Rupees Eleven Thousand and Eight Hundred Only) inclusive of GST @ 18 %, based on the resolution of the Syndicate held on 15.02.2024, vide item no. 08.20.09.

It may be noted that the admission to courses at UIT, Mannady has been stopped from 2023-24 academic year onwards, vide U.O.No.2307/Adm. AVII/2021/UOK dated 13.07.2023 and therefore the period of study of last batch of students will be over by the end of this academic year. Hence, rent agreement of the building that houses UIT, Mannady may be renewed from 01.11.2024 to 30.04.2025 (till the completion of present courses including examination).

As per orders of the Vice Chancellor, the matter regarding the renewal of rent agreement of UIT, Mannady from 01.11.2024 to 30.04.2025 (till the completion of present courses including examination) at the existing rate of Rs.11,800/- per month (Rupees Eleven Thousand and Eight Hundred Only) inclusive of GST @ 18 % is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee considered the request for renewal of rent of UIT Mannady and recommended that the proposal be approved as per rules.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024, be approved.

Item No.17.08.04 *Mass representation from the students of M.Com Rural management Programme at University of Kerala Study and Research Centre (UKSRC, Alappuzha -reg:*

The students of M.Com Rural Management programme offered at University of Kerala Study and Research Centre, Alappuzha in their representation to the Hon. Vice Chancellor, University of Kerala, submitted various complaints about the lack of facilities at the Centre. Some of their complaints include the inability to select Elective Courses of their choice and lack of reference books for the existing Elective Courses. They had raised complaints about the lack of infrastructure (Hostel, Canteen, Rest room, Toilet & Wi-Fi etc) and sufficient staff (Section Officer, Assistant & Casual Labourer) for the Course. They had pointed out difficulties in participating programmes conducted at the Kariavattom campus, lack of National Service Scheme at the Centre. They had also allege that even though it is known as a Research Centre there is no Research Guide appointed at the Centre. The students of M.Com Rural Management Programme had requested to shift the M.Com Rural Management course to the Department of Commerce, Kariavattom campus.

It may be noted that the theM.Com Rural Management course was started in UKSRC, Alappuzha, as an extension of Department of Commerce, University of Kerala, Kariavattom, as envisaged in the Budget Speech 2017-18. One Honorary Director-in -Charge and three Assistant Professors (on contract basis) have been posted for handling the Course at the Centre. In spite of the basic facilities provided for the functioning of the M.Com Course, necessary steps have been taken by the University for the developmental activities in the Centre. On the basis of the various meetings conducted with the Syndicate Members, Hon. Director, other staffs and students of M.Com Rural Management and previous mass representations received from the students of M.Com Rural Management course various measures have been taken to provide more facilities to the Students.

The Syndicate at its meeting held on 14.08.2023, vide item no. 02.05 resolved to constitute a sub-committee consisting of Adv. G.Muraleedharan Pillai, Sri. R.Rajesh and Dr. K.G. Gopchandran, Members Syndicate to examine the Complaints raised by the Students of M.Com Rural Management Pgm offered at University of Kerala Study and Research Centre, Alappuzha, and submit a detailed report before the Standing Committee of the Syndicate.

However, during this period more representations were received from the students of M.Com Rural Management programme and a request has been received from Sri. V.D. Satheesan, Leader of Opposition for Shifting the M.Com Rural Management course from UKSRC, Alappuzha to the Department of Commerce, Kariavattom. These requests were also considered by the Sub-Committee. As per the orders of the Vice-Chancellor the report submitted by the Sub-Committee was placed in the Standing Committee of the Syndicate on Academics and Research.

The Syndicate at its meeting held on 05.11.2024, vide item no. 15.06.D20 resolved to approve the recommendation of the meeting of the Standing Committee of the Syndicate on Academics & Research to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

As per the orders of the Vice-Chancellor, the report (copy appended) submitted by the Sub Committee constituted to examine the Complaints raised by the Students of M.Com Rural Management Pgm offered at University of Kerala Study and Research Centre, Alappuzha, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendations.

The Committee considered the report submitted by the Sub Committee constituted to examine the Complaints raised by the Students of M.Com Rural Management Programme offered at University of Kerala Study and Research Centre, Alappuzha and recommended that the report be accepted.

(Ad A VI Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024, be approved.

Item No.17.08.05 Request from Smt. Sheela M.G, Former Casual Labourer at Uim, Kundara, for redeployment to UIM, Kollam – reg.

Smt. Sheela M.G, residing at Pulickal Veedu, Edavattom, Perinad, Vellimon.P.O, Kollam, worked as a casual labourer at UIM, Kundara, until 31.03.2024, at the rate of Rs. 675/- per day, subject to a monthly maximum of Rs. 18,225/-.

Following the cessation of admissions at UIM, Kundara, and the redeployment of all staff and students to other centers under DOMTEC, Smt. Sheela M.G was the only staff member not transferred, as she was locally engaged for her role.

On 15.11.2024, Smt. Sheela M.G submitted a request for redeployment to UIM, Kollam, on humanitarian grounds, to fill the vacant position of casual security. The previous occupant of this position, Sri. Shibu T.B, resigned on 13.03.2024.

The Vice-Chancellor has ordered that the matter be placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

In obedience to the orders of the Vice-Chancellor, the request of Smt. Sheela M.G for redeployment to UIM, Kollam as casual security, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee considered the request submitted by Smt.Sheela M.G, former Casual Labourer at UIM Kundara for redeployment to UIM Kollam and recommended that the item be placed before the next Standing Committee of the Syndicate on Departments and other Institutions of the University.

(Ad C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024, be approved.

Item No.17.08.06 Casual Appointment of Smt. Praveena S.P. – Spouse of (Late) Sri. Dileepkumar S, Former Casual Security, UIM Varkala- reg:-

The Principal (i/c) of UIM Varkala has informed that Sri. Dileepkumar S, who had served as a Casual Security at UIM Varkala, passed away on 19.05.2023. Sri. Dileepkumar S had been engaged as a Casual Security at UIM Varkala from 06.10.2018, following a walk-in interview and subsequent administrative sanction by the Principal, UIM, Varkala.

In response to this, Smt. O.S. Ambika, Hon'ble MLA, Attingal, has recommended the appointment of Smt. Praveena S.P., the spouse of the late Sri. Dileepkumar S, on compassionate grounds, requesting consideration for casual employment within the University.

In light of the above, the Principal of UIM, Varkala, has submitted the request of Smt. Praveena S.P. for appointment as Casual Security at UIM, Varkala, citing humanitarian grounds.

It is also to be noted that the procedure for local engagement of casual employees within the UIMs, as established by the University, includes the following eligibility criteria:

- Ability to read and write.
- Age limit: Must have completed 30 years but not exceeding 45 years.
- Age relaxation applies to reservation categories.
- Educational qualification: Should not have passed the SSLC or its equivalent examination.

Upon reviewing the request, it is observed that Smt. Praveena S.P. does not fulfill the required eligibility criteria, particularly with regard to the educational qualification, as the criterion specifies that candidates must not have passed the SSLC or equivalent examination. Therefore, it is not feasible to offer casual employment to Smt. Praveena S.P. based on the existing norms for local engagement.

It may also be noted that the Syndicate vide, Item No.14.11.25 held on 09.09.2024, resolved to engage Sri. Sebastian Xavier, former casual security of UIM, Punalur as Night Watchman on casual basis at UIM, Varkala.

In obedience to the orders of the Vice-Chancellor, the request of Smt. Praveena S.P., spouse of (Late) Sri. Dileepkumar S, former casual security at UIM, Varkala, for a casual appointment in the University on humanitarian grounds, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

The Committee considered the request of Smt. Praveena S.P., spouse of (Late) Sri. Dileepkumar S, former casual security at UIM, Varkala, for a casual appointment in the University on humanitarian grounds and recommended that the request be rejected.

(Ad C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024, be approved.

Item No.17.08.07 UIM, Kollam - No Objection Certificate for utilization of PTA Fund for the financial year 2021-2022 – reg.

The Principal, UIM, Kollam, has requested the issuance of a No Objection Certificate for meeting the expenses related to the Viva-Voce, Internship, Project, Induction Programme, refreshments, TA, etc., from the PTA fund during the financial year 2021-2022.

It may be noted that an amount of Rs. 79,000/- was utilized from the PTA fund for the above mentioned purposes during the 2021-2022 FY, and this utilization was objected to by the University Audit. The Principal, UIM, Kollam, has stated that since these programmes were not conducted directly by the University, specific funds were not allocated for these purposes, and no separate panel of experts were assigned to the centre in advance. The University Audit has directed the Principal, UIM, Kollam, to obtain a 'No Objection Certificate' and submit the same to the Audit Section. The Vice-Chancellor has ordered that the matter be placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

In obedience to the orders of the Vice-Chancellor the matter regarding the issuance of a No Objection Certificate for the utilization of an amount of Rs. 79,000/- from the PTA Fund of UIM, Kollam, for the financial year 2021-2022 is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

The Committee considered the matter regarding the issuance of a No Objection Certificate for the utilization of an amount of Rs.79,000/- from the PTA fund of UIM,Kollam, for the financial year 2021-2022 and recommended that the matter be referred to the Syndicate. Further recommended that the Finance Officer be entrusted to prepare guidelines for the utilization of PTA fund.

(Ad C Section)

Resolution of the Syndicate

RESOLVED that an amount of 5000/- (Rs.Five thousand only) be utilised from the PTA Funds of UIM, Kollam for the financial year 2021-22.

Item No.17.08.08 University Institute of Management (UIM), Kundara – Final Shifting of Movables Report – Reg.

Dr.Arunjilal G.L., Principal of UIM, Varkala (Former Principal of UIM, Kundara), vide UO No. 8186/2024/UOK dated 27.09.2024, was directed to complete the shifting procedure of UIM, Kundara, within one week and to inform the University authorities immediately about the actions taken.

In an email dated 04.10.2024, Dr.Arunjilal G.L. informed that the movables from UIM, Kundara, had been transferred to nearby centers of the University under proper receipt. He submitted the detailed report via email on 06.10.2024. The key to the building was handed over to Sri.Rajasenan.B, the owner of the building. The report on the shifting of the movables is appended.

The Syndicate, in Item No. 15.09.18 of the Minutes of the Meeting held on 05.11.2024 & 11.11.2024, resolved that the proposal for the winding up of the center, upon completion of the closure procedure, and the release of rental dues to Sri. Rajasenan B, the owner of the building that housed UIM, Kundara, for the period from 01.04.2024 to 30.09.2024, at the existing rate of Rs. 36,745/- plus 18% GST per month, be approved. It was also recommended that a report on the movables shifted to nearby centers be placed before the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University. The Vice-Chancellor has ordered the implementation of the above Syndicate resolution.

In compliance with the Vice-Chancellor's order, the report on the movables shifted from UIM, Kundara, to nearby centers of the University, upon completion of the closure procedure, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

The Committee considered report on the movables shifted from UIM, Kundara, to nearby centers of the University, upon completion of the closure procedure and recommended that the report be accepted.

(Ad C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024, be approved.

Item No.17.08.09 University Institute of Management (UIM), Varkala - Renewal of Rent Agreement for a period of 11 months w.e.f 15.04.2024 - Negotiation with the owner- reg

The Principal, UIM, Varkala has forwarded the letter from Sri.Santheep Sathyan.S (Power of Attorney Holder of Sri.Suresh Lal, owner of Gurudev Buildings, Sivagiri, Varkala, the building that houses, UIM, Varkala) requesting for the renewal of rent agreement for a further period of 11 months from 15.04.2024 to 14.03.2025 at an enhanced rate of Rs.45,000/- per month plus 18 % GST.

The building that houses UIM, Varkala was occupied w.e.f 15.06.2008. The former Rent Agreement was executed for a period of 11 months w.e.f from 15.05.2023 to 14.04.2024 with a rent of Rs.35,000/- (Rupees Thirty five thousand only) per month vide U.O.No. 6010/2024/UOK dated 20.07.2024 and expired on 14.04.2024.

It may be noted that the rent amount for the building that houses UIM, Varkala was not enhanced since 15.06.2016. As per the government order G.O(Rt) No.269/2016/PWD dated 05.02.2016, the revision of rent will be permissible only after the expiry of a period of three years from the date of agreement or date of occupation whichever is earlier.

The Syndicate vide, Item No.15.09.17 of the Minutes of the Syndicate held on 05.11.2024 & 11.11.2024, resolved that a negotiation with the owner of the building that houses UIM, Varkala be conducted in the next meeting of the Syndicate on Departments and Other institutions of the University. The Vice-Chancellor has ordered to implement the above Syndicate resolution.

As per the orders of the Vice-Chancellor the matter regarding the negotiation meeting with the owner of the building rented out for UIM, Varkala, is placed before the Standing Committee of the Syndicate on Departments and Other institutions of the University for consideration and recommendation.

The Committee considered the matter regarding the negotiation meeting with the owner of the building rented out for UIM, Varkala and recommended that the item be placed before the next Standing Committee of the Syndicate on Departments and other Institutions of the University.

(Ad C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024, be approved.

Item No.17.08.10 : University College of Engineering, Kariavattom- Request for engagement of faculty on contract basis - Consideration of - reg:-

The Principal, University College of Engineering, vide letter No. UCE/ADMN/135/2024 dated 10.06.2024, has submitted a proposal for engaging faculty on contract basis in Physics, Chemistry, Mathematics, Mechanical Engineering, Civil Engineering, Life skill/Professional Communication for the upcoming academic year due to the shortage of faculty in the aforementioned departments.

The requirement of staff in each category is listed as follows:

Sl No	Subject	No.of faculty available	No.of faculty required
1	Engineering Mathematics	2	1
2	Engineering Physics	1(Guest)	1
3	Engineering Chemistry	1(Guest)	1
4	Civil Engineering	2	1
5	Mechanical Engineering	1	1
6	Electrical Engineering	2	1
7	Professional Communication	0	1

It may be noted that the Syndicate at its meeting held on 09.09.2024, vide item No.14.11.24 has resolved to approve the recommendation that the workload be examined / discussed with the Principal during the discussion proposed with regard to modernization of University College of Engineering.

In obedience to the Orders of the Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments & Other Institutions of the University for consideration.

The Committee considered the request for engagement of faculty on contract basis at University College of Engineering, Kariavattom and recommended that the Principal be directed to initiate steps for the engagement of faculty on contract basis in Physics and Chemistry and a guest faculty in Mathematics.

(Ad C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024, be approved.

Item No.17.08.11 *Restarting of admission in UITs Kanjiramkulam, Ittiva, Muthukulam, Mannady and Pallickal -Consideration of-reg.*

As per U.O.No.2307/Adm A VII/2021/UOK dated 13.07.2023, the University Institutes of Technology, Kanjiramkulam, Ittiva, Muthukulam, Mannady and Pallickal (5 UITs) were removed from the admission portal and admission to these centres were stopped from 2023-24 academic year onwards due to low intake of students and poor infrastructural facilities of the centres. The Principals of the Institutions were instructed to take action for enhancing the infrastructure of the centres or relocate the centre to any other places with sufficient facilities.

Assessing the infrastructure development of these centres, there is no significant improvement. The staff strength, student strength, furniture and lab equipments, income and expenditure of last Financial Year and present status of the centres are consolidated and appended for verification.

Analysing the present status reported by the Principals regarding the above UITs, appropriate decisions need to be taken on the following matters.

- 1) Whether admission to the aforesaid UITs be restarted from next academic year (2025-26) onwards.
- 2) If not, these centers will have to be closed down. Then the steps to be taken for the redeployment of contract staff working there and shifting of lab equipments and furniture of the centres are to be necessitated.

As per the orders of the Vice-Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee considered the matter regarding the restarting of admission in UITs Kanjiramkulam, Ittiva, Muthukulam, Mannady and Pallickal and recommended that the item be placed before the next Standing Committee of the Syndicate on Departments & Other Institutions of the University.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the admissions in UITs Kanjiramkulam, Ittiva, Muthukulam, Mannady and Pallickal shall be restarted only after the concerned Centres have their own building.

FURTHER RESOLVED to constitute a sub-committee consisting of the Convenors, Standing Committees of the Syndicate on Department and Other Institutions of the University & Finance, Sri.Rajesh.R, Dr.Jayan.S., Members Syndicate to have a detailed study about the financial status, infrastructure facilities, Students strength of all UITs, UIMs, KUCTEs and submit a detailed report before the Standing Committee of the Syndicate on Department and Other Institutions of the University.

Item No.17.08.12 *University Institute of Technology (UIT), Muthukulam - Complaint against Smt. Devi S Suran, Guest Lecturer – reg.*

The Principal UIT Muthukulam has informed that Smt.Devi S. Suran, Guest Lecturer in Commerce is very uncooperative in college works and it is affecting the working atmosphere. She has also intimated that classes in the college were suspended from 15.05.2024 due to the S6 centralised camp valuation and only annual exams were conducted on that days. Even after providing proper intimation to all staff Smt.Devi S Suran insisted to take classes during those days.

Smt.Sarimol Sukumaran, Principal (in charge), UIT Muthukulam also informed that she is the only contract lecturer at the centre and she has the duty of the Chief Superintendent, Principal in charge, 16+ work load and also is constantly working for setting up own building for the college and that it is very difficult for her to perform her duties in such working atmosphere.

As ordered by the Vice Chancellor the matter is placed before the Standing Committee of Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee considered the Complaint from the Principal, UIT Muthukulam and recommended that Smt. Sarimol Sukumaran, Principal-in-charge and Smt. Devi S Suran, Guest Lecturer in Commerce be heard in the next Standing Committee of the Syndicate on Departments & Other Institutions of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024, be approved.

Item No:17.08.13 : കൊല്ലം യു.ഐ.ടിയിലെ കോൺട്രാക്ട് ലക്ചറർ ആയ ശ്രീമതി. ജി.ജി.വി.യുടെ

പ്രസവാവധി ആനുകൂല്യങ്ങൾ നൽകുന്നത് - സംബന്ധിച്ച്

ഒരു കൂട്ടം അധ്യാപകർ 02.03.2021 തീയതിയിലെ ഉത്തരവിന് അനുസൃതമായി തങ്ങളുടെ ശൂന്യ വേതനാവധി സർവീസ് ആയി പരിഗണിക്കുകയോ വേതനം നൽകുകയോ വേണം എന്ന് അഭ്യർത്ഥിച്ചിരുന്നു. പരിശോധനാ വേളയിൽ നിവേദനം നൽകിയവരിൽ ശ്രീമതി. ജി.ജി.വി. മാത്രമാണ് ആകാലയളവിനുള്ളിൽ പ്രസവാവധിക്ക് അർഹതയുള്ളതായി കണ്ടത്, അതിന്റെ അടിസ്ഥാനത്തിൽ അർഹത തെളിയിക്കുന്ന രേഖകൾ സമർപ്പിക്കുവാനും ആവശ്യപ്പെട്ടിരുന്നു.

മേൽപറഞ്ഞ അപേക്ഷയിൽ 10.07.2018 മുതൽ 23.07.2018 വരെയുള്ള 14 ദിവസത്തെ ശൂന്യ വേതനാവധി പ്രസവാവധി ആയി പരിഗണിക്കുവാൻ ആയിരുന്നു ശ്രീമതി. ജി.ജി.വി. ആവശ്യപ്പെട്ടിരുന്നത്. 10.07.2018 - 07.10.2018 കാലയളവിലെ ശൂന്യവേതനാവധി ഉത്തരവ് അപേക്ഷയ്ക്ക് ഒപ്പം സമർപ്പിച്ചിരുന്നു. ആയതിന്റെ അടിസ്ഥാനത്തിൽ 10.07.2018 - 07.10.2018 കാലയളവിലെ ശൂന്യവേതനാവധി പ്രസവ അവധി ആയി നൽകാൻ രജിസ്ട്രാർ അനുമതി നൽകി. പിന്നീട് പരിശോധനാ വേളയിലാണ് താഴെ പറയുന്ന വിവരങ്ങൾ മനസിലാക്കാൻ കഴിഞ്ഞത്,

1. ശ്രീമതി. ജി.ജി.വി.യെ 14.06.2018ലെ U.O.No.Ad AVII.3.9581/2016 പ്രകാരം 04.04.2018 മുതൽ 03.04.2019 വരെ 21000/- രൂപ പ്രതിമാസ വേതനത്തോടുകൂടി കൊല്ലം യു.ഐ.ടിയിൽ കരാർ അടിസ്ഥാനത്തിൽ കമ്പ്യൂട്ടർ സയൻസി ഭാഗത്തിലെ അധ്യാപികയായി നിയമിച്ചിരുന്നു. ഈ കാലയളവിനിടെ, ജി.ജി.വി.യുടെ പ്രസവാവധിക്കുള്ള അപേക്ഷ പരിഗണിച്ചു കൊണ്ട് 10.07.2018 മുതൽ 17.12.2018 വരെ (01.11.2018 തീയതിയിലെ ഓഫീസ് ഓർഡർ No.Ad.AVII.2.9571/2016, 17.12.2018 തീയതിയിലെ ഓഫീസ് ഓർഡർ Ad.AVII.3.897/2018, 13.08.2019 തീയതിയിലെ No.Ad.AVII.3.898/2018) medical grounds ൽ ശൂന്യവേതനാവധി അനുവദിച്ചിരുന്നു.
2. പിന്നീട് മെഡിക്കൽ സർട്ടിഫിക്കറ്റ്, ജനന സർട്ടിഫിക്കറ്റ് എന്നിവയുടെ പകർപ്പുകൾ സഹിതം ഈ കാലയളവിലെ പ്രസവാവധി ആനുകൂല്യങ്ങൾ തനിക്കു ലഭ്യമാക്കണമെന്ന് കാണിച്ചു ശ്രീമതി. ജി.ജി.വി. അപേക്ഷ സമർപ്പിച്ചിരുന്നു.
3. 02.03.2021 തീയതിയിലെ എഡിഎ 5.6927/2020 ഉത്തരവ് (Clause 1) പ്രകാരം പ്രസവം നടന്ന തീയതിക്ക് മൂന്നു ആഴ്ച മുൻപ് മുതൽ മാത്രമേ വേതനത്തിന് അർഹതയുള്ളൂ. ശ്രീമതി. ജി.ജി.വി. സമർപ്പിച്ച ജനന സർട്ടിഫിക്കറ്റ് പരിശോധിച്ചതിൽ നിന്നും പ്രസവം നടന്നതീയതി 13.08.2018 ലാണെന്നു മനസിലായതിന്റെ അടിസ്ഥാനത്തിൽ 02.03.21 തീയതിയിലെ ഉത്തരവിന് അനുസൃതമായി ശ്രീമതി. ജി.ജി.വി. ക്ക് 24.07.2018 (പ്രസവം നടന്നതീയതിക്ക് മൂന്നു ആഴ്ച മുൻപ്) മുതൽ 17.12.2018 വരെ (147 ദിവസം) പ്രസവാവധി ആനുകൂല്യങ്ങൾ അനുവദിച്ചു ഉത്തരവ് ഇറക്കിയിട്ടുള്ളതാണ് (10.03.2022 തീയതിയിലെ എഡിഎ 7.1929/2022/UOK ഉത്തരവ്).
4. 02.03.2021 തീയതിയിലെ എഡിഎ 5.6927.2020 ഉത്തരവ് (Clause 3) പ്രകാരം പ്രസവം നടക്കാനിടയുള്ള തീയതിക്ക് തൊട്ടുമുൻപ് ഓഴിച്ചു മയയുടെ കീഴിൽ കുറഞ്ഞത് 80 ദിവസമെങ്കിലും ജോലി ചെയ്തിട്ടുണ്ടെങ്കിൽ മാത്രമേ പ്രസവാവധി ആനുകൂല്യങ്ങൾക്ക് അർഹതയുള്ളൂ. 10.07.2018 മുതൽ 23.07.2018 വരെയുള്ള 14 ദിവസം ശൂന്യവേതനാവധി ആയിരിക്കെ 24.07.2018 മുതൽ 17.12.2018 വരെ (147 ദിവസം), 10.03.2022 തീയതിയിലെ എഡിഎ 7.1929/2022/UOK ഉത്തരവ് പ്രകാരം പ്രസവാവധി ആനുകൂല്യങ്ങൾ അനുവദിച്ചിട്ടുണ്ട്.

ആയതിനാൽ ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം താഴെ പറയുന്നവ സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ് സർട്ടിഫിക്കറ്റോടൊത്ത് ഇൻസ്ട്രക്ഷൻ സംബന്ധിച്ച സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയ്ക്ക് മുമ്പാകെ സമർപ്പിക്കുന്നു.

1. 10.07.2018 മുതൽ 23.07.2018 വരെയുള്ള 14 ദിവസത്തെ ശൂന്യവേതനാവധി, പ്രസവാവധി ആയി പരിഗണിക്കണമെന്നുള്ള ശ്രീമതി. ജി.ജി.വി.യുടെ നിവേദനം തിരസ്കരിക്കാമോ.

- 2 10.07.2018 മുതൽ 23.07.2018 വരെയുള്ള 14 ദിവസം ശുശ്രൂഷ വേതനം വധി ആയിരിക്കെ 10.03.2022 തീയതിയിലെ എഡിഎ 7.1929/2022/UOK ഉത്തരവ് പ്രകാരം 24.07.2018 മുതൽ 17.12.2018 വരെ (147 ദിവസം), ഏകീകൃത പ്രതിമാസ പ്രതിഫലമായ 21,000/- രൂപ പ്രസവാവധി ആനുകൂല്യമായി അനുവദിച്ചത് കൈപ്പറ്റിയിട്ടുണ്ടെങ്കിൽ ആയത്തിരിക്കെ പിടിക്കാൻ ആവശ്യമായ നടപടികൾ സ്വീകരിക്കണമോ.

The Committee considered the request of Smt. Jisha V, Lecturer in Computer Science on contract basis, for conversion of Leave Without Remuneration already granted to her into Maternity leave with remuneration or as duty and recommended that the request be rejected.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024, be approved.

Item No .17.08.14 : University Institute of Technology, Ittiva - Transfer of students - reg:-

University Institute of Technology, Ittiva has been functioning in the premises of Govt. UP School, Charipparambu, Ittiva, since its inception in the academic year 2017-18. The centre was conducting two courses namely, B Sc Computer Science and B Com Computer Applications, with a sanctioned strength of 30 each.

During the academic year 2022-23, the total no. of students who got admitted to the above mentioned courses are 4 (2 for each course). Considering the low intake of students and the practical impossibility of continuing a centre with merely 4 students, the Syndicate at its meeting held on 27.06.2023 vide item No.59.127.13 resolved to stop admissions to the centre from the academic year 2023-24 onwards. Later the Syndicate at its meeting held on 15.03.2024, vide item no. 09.01, in confirmation to the item no. 08.110 of the Minutes of the meeting of the Syndicate held on 15.02.2024, Resolved that the students studying in the centre be transferred to other UITs based on their options, after completion of their 4th semester examinations.

The matter was intimated to the Principal, UIT, Ittiva vide letter No.19867/Adm AVII/2021/UOK dated 03.05.2024 and in reply to that the Principal has informed that the four students have expressed their difficulties in changing the centre as the nearest centre is 20 Km away and they are forced to bear additional expenses for travelling on account of change of centre. They have therefore requested to permit them to continue in the centre till completion of their course.

Later the Principal UIT Ittiva was further directed vide letter No.26709/Ad AVII/2024/UOK dated 21.05.2024 that options be obtained from them for effecting transfer as already directed. In response to the said letter the Principal UIT Ittiva has informed vide letter dated 24.05.2024 that the students are not willing to change the centre and the Principal forwarded the request of students to continue at UIT Ittiva.

Meanwhile Smt. J Chinchu Rani, Honourable Minister for Animal Husbandry, Dairy Development vide letter No.No.383/MIN(AH&DD)/2024 dated 27.7.2024 has requested to take necessary steps to restart the admission at UIT Ittiva which was stopped due to lack of infrastructure facilities. It has been further stated that Sri. Binoy Viswam MP has funded an amount of ₹35,00,000/- for the construction of a new building for the centre which has been completed and an amount of ₹5,00,000/- has been allocated from the MLA Fund for the purchase of furniture, computer and other amenities for the centre, which is nearing completion. It has been stated that in the light of the above mentioned facts, necessary steps may be taken to permit the centre to admit students and continue functioning. Accordingly a reply was sent to the Hon'ble Minister explaining the circumstances that led to the closure of admission at UIT Ittiva vide letter dated 31.08.2024.

As per the orders of the Vice-Chancellor the matter regarding the shifting of students studying at UIT Ittiva is placed before the Standing Committee of the Syndicate on Department and Other Institutions of the University for consideration and recommendation.

The Committee considered the matter and recommended that UIT, Ittiva be permitted to continue functioning until the end of the current academic year.

(Ad A VII Section).

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024, be approved.

Item No.17.08.15 Request From Febin U, Lecturer in Electronics on contract basis, UIT Kollam- Non inclusion of MDC subject (Electronics Discipline)-reg:

Sri. Febin U, Lecturer in Electronics on contract, UIT, Kollam, was given duty on work arrangement basis for two days per week at UIT, Adoor, vide Office Order No.30981/Adm A VII/2022/UOK dated 10.01.2023. Later his duty was limited to odd semesters only, vide Office Order No.30981/Adm A VII/2022/UOK dated 18.03.2023.

Sri.Febin U,Lecturer in Electronics on contract vide email dated 10.06.2024 has informed that even though lecturer in Electronics was present in UIT Adoor, no MDC in Electronics subjects have been allocated in the University's website and the same matter was informed to the concerned Principal but no action was taken. Hence he requested to take necessary steps to solve the issue.

Meanwhile the Principal,UIT Adoor vide letter No.4106/UIT/ADR/24 dated 10.06.2024 informed that during the academic period 2023-24 BSc Computer Science was offered at the centre and the syllabus included 2 Electronics paper for 7 hours.But in the current academic year BSc Computer Science changed to BCA in connection with the implementation of FYUGP and syllabus does not include any paper in Electronics .So he was given a computer paper for 3 hours and that paper is still available in the Computer Application Department.In the Principal's meeting conducted on 14.05.2024,it was directed that the faculty members in a discipline should teach only in the same discipline and therefore Lecturer in Electronics cannot be provided with courses from the Computer Application Department. Hence Sri.Febin U, Lecturer in Electronics on contract requested to provide MDC in Electronics. The Principal UIT Adoor has informed that as the UIT Adoor is functioning in a rented building with limited class rooms, they cannot provide 3 MDC courses.

Later as per the request of Sri.Febin U, Lecturer in Electronics on contract the Registrar has ordered to retain the service of Sri.Febin U at his mother centre (University Letter No 31731/ Adm AVII/2024/UOK dated 25.09.2024) since there is no MDC in Electronics at UIT Adoor.

As ordered by the Vice Chancellor the matter is placed before the Standing Committee of Syndicate on Departments and Other Institutions of the University for consideration and recommendations.

The Committee considered the request from Sri.Febin U, Lecturer in Electronics on contract basis for the inclusion of MDC subject (Electronics Discipline) at UIT Adoor and recommended that request be rejected.

(Ad A VII Section).

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024, be approved.

Item No.17.08. 16 Guidelines to be issued on maintaining office decorum in UITs –proposal-reg:

The Syndicate, at its meeting held on 28.12.2023, vide item no. 07.19.01 resolved to entrust Deputy Registrar (Admn III) and Assistant Registrar (Admn V) to submit a proposal regarding guidelines to be issued to the staff of UITs in respect of the duties to be performed by them, in the next Standing Committee of the Syndicate on Departments & Other Institutions of the University.

Accordingly, the draft proposal as resolved by the Syndicate, has been prepared by Deputy Registrar (Admn III) and Assistant Registrar (Admn V).

As per the orders of Vice-Chancellor, the proposal is placed before the Standing Committee of the Syndicate on Departments & Other Institutions of the University.

The Committee considered the matter and recommended that Adv. R B Rajeev Kumar, Convener, Standing Committee of the Syndicate on Departments & Other Institutions of the University, Dr.Shijukhan J S and Dr. Pramod N, Members, Syndicate be entrusted to study the guidelines prepared by Deputy Registrar (Admn III) and Assistant Registrar (Admn V) and

to submit a report before the Standing Committee of the Syndicate on Departments & Other Institutions of the University.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED to place the draft Guidelines prepared for maintaining office decorum in UITs before the sub-committee constituted vide Item No.17.08.11.

ItemNo.17.08.17: DOMTEC (Directorate of Management, Technology and Teacher Education) - Engaging Staff on contract basis- Conduct of Performance Appraisal of Principals, Teaching and Non-Teaching Staff- reg:-

The Syndicate at its meeting held on 25.05.2019, vide item no. 09.38.04, had resolved to conduct Performance Appraisal of all staff on contract at the institutions under DOMTEC.

The Syndicate at its meeting held on 28.04.2020, vide item no. 10.236, resolved that the evaluation and appraisal be done by a Committee as proposed by the Syndicate, in which one should be a subject expert and to conduct the appraisal at three districts, i.e., at Thiruvananthapuram, Kollam (for the institutions at Kollam & Pathanamthitta) and Alappuzha.

The performance appraisal of Principals on contract basis are done by competent bodies based on the following criteria:

- Performance of the students in University Examinations
- Instructional and infrastructural development of the institution
- General discipline of the institution
- Co-curricular activities of the institution
- Career Related Programmes and placements of students

The approved proforma of confidential report for performance appraisal of teaching, non-teaching staff and Academic Co-ordinators on contract basis are appended.

The present tenure of contract of the above mentioned staff expires as detailed below:

- Principals of UITs/ UIMs/ KUCTEs/ UCE : on 11.02.2025
- Teaching and Non-teaching staff of UITs/ UIMs/ KUCTEs/ UCE : on 03.03.2025

Further engagement of Principals, Teaching and Non-teaching staff for another term can only be considered after performance appraisal.

As ordered by the Vice-Chancellor, the matter pertaining to the conduct of Performance Appraisal of Principals, Teaching and Non-teaching staff on contract in the Institutions under DOMTEC with the currently approved proforma, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendations.

The Committee considered the matter and recommended that the Convener, Standing Committee of the Syndicate on Departments & Other Institutions of the University be entrusted to submit a proposal regarding the conduct of Performance Appraisal of Principals, Teaching and Non-teaching staff on contract in the Institutions under DOMTEC.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024, be approved.

Item No:17.08.18 UIT, Pathanapuram - Smt. Raihana Rahman, Computer Lab Instructor on contract- request for conversion of leave without allowance to maternity leave with remuneration-reg:-

Smt. Raihana Rahman, who has been working as Computer Lab Instructor on contract at UIT, Pathanapuram has requested to change Leave Without Remuneration on medical certificate already granted to her to maternity leave with remuneration.

In this context, the following points may be noted:

- Smt. Raihana Rahman was engaged as Computer Lab Instructor on contract at UIT, Pathanapuram for a period of 11 months w.e.f 10.05.2023 to 02.04.2024, vide U. O No AdAVIIA/30762/2023 dated 19.06.2023.
- During this period she had availed LWR on Medical Certificate for a period of 18 days from 01.08.2023 to 18.08.2023, following ovarian cystectomy, vide office order No. 48455/AdAVIIA/2023/UOK dated 01.09.2023.
- After that she joined duty on 21.08.2023 on the strength of medical certificate and requested maternity leave for a period of 180 days w.e.f 05.10.2023.
- As per U. O No Ad AV 6927/2020 dated 02.03.2021, no officer shall be entitled maternity leave with remuneration unless she had actually worked under the employer for a period of not less than 80 days immediately preceding her expected date of delivery.
- Since she had not actually worked for 80 days in the contract period immediately preceding the date of her expected delivery, she was granted LWR on medical certificate w.e.f 05.10.2023-02.04.2024 (expiry of the then contract), vide Office order No. 48455/AdAVIIA/2023/UOK dated 30.10.2023.
- Again she had submitted an application requesting to change Leave Without Remuneration on medical certificate already granted to her to maternity leave with remuneration.
- The present tenure of Smt. Raihana Rahman as Computer Lab Instructor on contract is from 04.04.2024 to 03.03.2025.
- Meanwhile, the Govt, vide letter No. E-2816969/RULES-B3/2024/Fi dated 28.10.2024, provide a clarification on the case of Aswathy Mohan, Technician on contract at the Computer centre of the university of Kerala, states that no women shall be entitled to maternity benefit unless she has actually worked in an establishment for a period of not less than 80 days in the contract period immediately preceding the date of her expected delivery.

As per orders of the Vice-Chancellor, the matter pertaining to the request of Smt. Raihana Rahman A, Computer Lab Instructor on contract at UIT, Pathanapuram for conversion of leave without Remuneration already granted to her into Maternity Leave with remuneration (05.10.2023 to 02.04.2024) is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

The Committee considered the request from Smt. Raihana Rahman A, Computer Lab Instructor on contract at UIT, Pathanapuram for conversion of leave without Remuneration already granted to her into Maternity Leave with remuneration (05.10.2023 to 02.04.2024) and recommended that request be rejected.

(Ad AVII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024, be approved.

Item No:17.08.19 UIT, Kallara- Engagement of Peon on temporary basis-request -reg:-

The Principal, UIT, Kallara has informed that Smt. Simimol S, who was working as Peon on locally engaged basis resigned from duty on 30.11.2024 and the lack of office staff is adversely affecting the office works related to the conduct of examination and day to day operational requirements. Hence the Principal has requested to initiate urgent intervention for the engagement of an Office staff at the centre.

In this context, the following points may be noted.

1. The Principal-in-charge, UIT, Kallara was permitted to engage a peon on temporary basis w.e.f. 24/10/2018, vide U.O. No.Ad.A.VII.2.9422/2017 dated 19.12.2018.
2. The Syndicate at its meeting held on 02.07.2024 vide item no. 10.96.14 resolved that the engagement of new persons on temporary basis in all UITs/KUCTEs/UIM be routed through the Standing Committee of the Syndicate on Department and Other Institutions of the University.

As per orders of the Vice-Chancellor the request of the Principal, UIT Kallara for engagement of Peon on temporary basis (locally engaged) is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendations.

The Committee considered the request and recommended that the Principal, UIT, Kallara be directed to initiate steps to engage Peon on temporary basis, locally.

(Ad A VII A Section).

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024, be approved.

Item No:17.08.20 Kerala University College of Teacher Education, Alappuzha - Petition from the students against the Principal - reg.

The students, KUCTE, Alappuzha have lodged a Petition No. 26044 dtd 05/09/2024 against the Principal, KUCTE, Alappuzha (The complaint bears no name and signature) and the Petition is attached herewith.

It may be noted that the same petition from the students against the Principal, KUCTE, Alappuzha has already been received through the Additional Chief Secretary to Governor, Kerala Raj Bhavan, Thiruvananthapuram, vide letter no. GS6-2012/2024 dated 18.09.2024 and three more complaints were also received against the Principal, KUCTE, Alappuzha, two from Teaching and Non-Teaching staff, KUCTE, Alappuzha and one from the Students of KUCTE, Alappuzha. Consequently report was sought from the Principal in this regard.

The Standing Committee of the Syndicate on Departments and Other Institutions held on 15.07.2024, considered the complaints from the Teaching and Non-Teaching staff and Students, KUCTE, Alappuzha and the report furnished by the Principal and recommended that the Teaching and Non-Teaching staff including the Principal at KUCTE, Alappuzha be heard by the Members of the Standing Committee of the Syndicate on Departments and Other Institutions of the University and Dr.P.MRadhamany, Member, Syndicate by visiting KUCTE, Alappuzha. The Syndicate at its meeting held on 09.09.2024, vide item no. 14.11.07, resolved to approve the above recommendation and the Vice-Chancellor ordered to implement the same.

As per the orders of the Vice-Chancellor, the Petition from the students against the Principal, KUCTE, Alappuzha is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation on whether this Petition may also be forwarded to the members of the standing committee of the Syndicate on Departments and Other Institutions and Dr.P.M.Radhamony Syndicate Member who were entrusted by the Syndicate to visit the center and hear the non-teaching and teaching staff of the center including the Principal.

The Committee considered the Petition and recommended that the Petition be forwarded to the members of the standing committee of the Syndicate on Departments and Other Institutions and Dr.P.M.Radhamony Member, Syndicate who were entrusted by the Syndicate to visit the center and hear the non-teaching and teaching staff of the center including the Principal.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024, be approved.

Item No:17.08.21 Transfer request of Smt. Al Afisha Rifai S, Lecturer on contract, UIM, Alappuzha to UIM, Varkala- reg.

The Principal (i/c), UIM, Alappuzha, has forwarded the request of Smt. Al Afisha Rifai S, Lecturer on contract at UIM, Alappuzha, for transfer to UIM, Varkala on humanitarian grounds. Smt. Al Afisha Rifai S, residing at Al Noor, Aalummoodu, Palachira P.O, Varkala, Thiruvananthapuram-695143, was appointed as a Lecturer on contract basis at UIM, Alappuzha, vide U.O.No.

4044/2024/UOK, dated 14.05.2024, with a monthly remuneration of Rs.30,000/- (Rupees Thirty Thousand only). She has been working at the same centre since 24.02.2021 with mandatory breaks.

She has requested a transfer to any UIM centre in the Thiruvananthapuram district due to her mother's medical condition, as her mother is suffering from heart disease and it is difficult for her to travel from Varkala to Alappuzha. A vacancy for a Lecturer on contract has been reported at UIM, Varkala. Dr. Gayathry S.S., Lecturer on contract at University Institute of Management, Varkala, has submitted her resignation, and the Registrar has accorded sanction for the termination of her contract with effect from 29.10.2024 (AN). The Vice-Chancellor has ordered that the matter be placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

In compliance with the orders of the Vice-Chancellor, the transfer request of Smt. Al Afisha Rifai S, Lecturer on contract at UIM, Alappuzha, to UIM, Varkala, on humanitarian grounds, is submitted for the consideration of the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

The Committee considered the request of Smt. Al Afisha Rifai S, Lecturer on contract at UIM, Alappuzha, for transfer to UIM, Varkala on humanitarian grounds and recommended that the request be considered along with other requests for transfer after the Performance Appraisal.

(Ad C Section)

The meeting concluded at 4.30 PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024, be approved.

Item No.17.09 ***Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024 - Approval of - reg.***

(Ad AVI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024 is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON STAFF, EQUIPMENT & BUILDINGS**

Date & Time : 20-12-2024, 12.30 p.m.
Venue : Syndicate Room, University Buildings, Palayam.

Members Present

1. Dr. Shijukhan J S (Convener, S/c of the Syndicate on Staff, Equipment and Buildings)
2. Adv. Muralidharan Pillai G (Member, Syndicate)
3. Sri. R Rajesh (Member, Syndicate)
4. Dr. S Nazeem (Member, Syndicate)

Members Absent

1. Prof. (Dr.) K.G. Gopchandran (Member, Syndicate)
2. Dr. S Jayan (Member, Syndicate)
3. Dr. M Lenin Lal (Member, Syndicate)
4. Dr. Pramod N (Member, Syndicate)
5. Adv. R B Rajeev Kumar (Member, Syndicate)
6. Sri. Ajay D N (Member, Syndicate)

Item No.17.09.01. ***Department of Optoelectronics - Including Mrs. Divya Kumaran A K in the panel of Guest faculty - reg.***

(Ad. F II)

The Head, Department of Optoelectronics as per the letter dated 05/10/2024 informed that the Department is offering M.Tech course - M.Tech Electronics and Communication (Optoelectronics & optical Communication) and two M.Sc. courses - M.Sc. Electronics (Optoelectronics) and M.Sc. Electronics (Artificial Intelligence). The department is facing shortage of teaching faculty due to the retirement of Dr. K.G Gopchandran, Professor in May 2024 and the absence of Dr. Yamuna A, Assistant Professor who is on leave.

Hence the Department Council meeting held on 04/10/2024 recommended to request the University to include Mrs.Divya Kumaran A.K, Kunnathuparambil House, Green Garden, Kodunganoor P.O Vattiyoorkavu in the panel of guest faculties approved by the University. Mrs.Divya Kumaran A.K is an M.Tech (Electronics and Communication Engineering & Optoelectronics) Degree holder and NET qualified.

As per the orders of the Vice-Chancellor, the matter of including Mrs.DivyaKumaran.A.K (Bio-data attached) in the panel of guest faculty in Department of Optoelectronics, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and recommendation.

The Committee considered the matter and recommended to include Mrs.Divya Kumaran.A.K., Kunnathuparambil House, Green Garden, Kodunganoor P.O Vattiyoorkavu in the panel of guest faculties for handling M-Tech/ M.Sc. Courses in the Department of Optoelectronics, on the basis of the request forwarded by the Head, Department of Optoelectronics, as per rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.09.02 Department of Physical Education - Reckoning previous service of Dr.M N C Bose, former Director, for pensionary benefits - reg.

(Ad. F II)

Dr. M N C Bose, former Director, Department of Students Services, and former Director, Department of Physical education has requested to reckon his service as Lecturer in Physical Education in Cochin college from 23.06.1980 to 04.09.1989 prior to his entry into University service, while calculating the total service for pension benefits in University of Kerala.

Following points may be noted in this regard.

1. Dr.M.N C Bose was appointed as the Director, Department of Physical Education (Temporary) in University of Kerala on 05.09.1989 AN vide U.O Ad.D.I.3.3004/88 dated 6.10.1989.
2. A revised order was issued (Ad.D.I.3.3004/88 dated 22.09.1994) sanctioning U G C scale of pay of Rs.4500-7300 in the University Department of Physical Education w.e.f 05-09-1989 and his probation was declared on 05.09.1990 vide order no Ad.D.I.3.3004/88 dated 26.10.1990 .
3. The date of retirement of Dr. M N C Bose was on 31.05.2007.
4. As per the service verification certificate No E1/4972/21 issued by office of Deputy Director of collegiate Education, Ernakulam, Dr M N C Bose joined duty as Lecturer in physical education Cochin college and his period of service was from 23.06.1980 to 04.09.1989.
5. The Finance has remarked that the aided service of Dr. M.N.C. Bose at Cochin College can be considered for pension benefits. However, this should be vetted by the administration, as the procedure is being carried out many years after his retirement from University Service. Decision may be taken at Administrative level with the concurrence of Local Fund Audit.
6. Kerala State audit Department has remarked that since Dr.M N C Bose has submitted the request to reckon his prior service as Lecturer in Physical Education in Cochin College from 23.06.1980 to 04.09.1989, for pensionary benefits, prior to his retirement from the service, decision can be taken at Administrative level.

As per the orders of the vice-Chancellor, the request to reckon the prior service put in by Dr.M N C Bose as Lecturer in Physical Education in Cochin College from 23.06.1980 to 04.09.1989, for pensionary benefits, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to seek legal opinion on request of Dr.M N C Bose former Director, Department of Students Services, and former Director, Department of Physical education in Cochin College from 23.06.1980 to 04.09.1989 for reckoning previous service for pensionary benefits.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.09.03 Department of Hindi - 'Post Graduate Diploma in Translation, Administrative drafting and Reporting in Hindi' - rank list of guest faculty - approval - reg.

(Ad.F II)

As per UO No. Ac D/1/70/2020 dated 13.01.2021, approval was granted to start the course Post Graduate Diploma in Translation, Administrative drafting and Reporting in Hindi in Department of Hindi.

The Professor & Head, Department of Hindi published a notification dated 16.08.2024 for eligible candidates and an interview was conducted on 05.09.2024 for engaging guest faculty for conducting classes for the programme. The HoD has forwarded the details of candidates interviewed and rank list for approval. The candidates were ranked as below:

SI No	Name	Qualification	Rank
1	Nandakumar C	MA, PhD, MEd, PG Diploma in Translation	1
2	Sandhya C	MA, B Ed, SET	2
3	Sreeja R S	MA, PhD, B Ed, NET, PG Diploma in Translation	3
4	Rohini S R	MA, LTT, Diploma in Translation	4

As per the orders of the Vice Chancellor, the matter of approving the rank list for engaging Guest faculty in Department of Hindi for conducting classes for 'Post Graduate Diploma in Translation, Administrative drafting and Reporting in Hindi', is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the rank list forwarded by the Professor & Head, Department of Hindi for engaging Guest faculty in Department of Hindi for conducting classes for 'Post Graduate Diploma in Translation, Administrative drafting and Reporting in Hindi', subject to the condition that the candidates must possess qualification as per the UGC norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.09.04 Department of Political Science - Request for engaging Dr. Joseph Antony for FYUG programme – Reg.

(Ad. D III)

The Head, Department of Political Science, has forwarded the resume of Prof. Joseph Antony, (Rtd. Professor, Department of Political Science, University of Kerala) and the Minutes of the Department council held on 05.08.2024, recommending to avail the service of Dr. Joseph Antony to engage the classes for BA honors programme, with remarks that the expenses may be met from MH: 11(a) 4125 (Visiting Faculty).

It may be noted that the Syndicate held on 15.03.2024 (Item No.09.113) as SI No.7 resolved that the current permanent faculty members in each department shall assist in tutoring for the new program in the Academic year 2024-25, within their department, and additionally, engage one faculty member on contract basis in each department, if needed, for the effective operation of the proposed FourYear Undergraduate programs. Accordingly, the Hon. Director, Centre for Undergraduate Studies, forwarded a detailed proposal for engaging 16 contract faculties for engaging classes for the FYUG Programme, including one for Politics, and the Syndicate held on 07.06.2024 resolved to approve the same. Notification no.34429/Ad D I/2024/UOK dated 04.07.2024 has been issued for engagement of 1 Assistant Professor on contract basis with specialization in Political Theory, and the Interview process is going on.

It may also be noted that, Dr. Girish Kumar R., Head, Department of Political Science, has given a submission that they are in need of engaging at least 9 Guest faculty members,

- MA (Politics, International Relations and Diplomacy) - 2 (two guest faculty members) (two members, who were engaging classes, left the department)
- MA Public Administration - 1 (one guest faculty member) (we had three contract faculty members. This was reduced to two).

- MA (Political Science) - 4 permanent faculty members retired/ left from the Department) (4 guest faculty teachers may be appointed)
- BA (Hons.) - (Two guest faculty members may be appointed) Third semester

As per Budget Estimate for 2024-25, an amount of Rs.10,000/- is allocated under the head "Part I NP MH : 11(a) Department of Political Science 4/4125 Visiting Faculty".

As per the orders of the Vice - Chancellor, the request from Head, Department of Political Science, to engage Dr Joseph Antony (Rtd. Professor, Department of Political Science, University of Kerala) as Visiting faculty for engaging classes for the FYUG Programme in the Department, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to engage Dr Joseph Antony (Rtd. Professor, Department of Political Science, University of Kerala) as Visiting faculty for engaging classes for the FYUG Programme in the Department of Political Science, as per rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.09.05 Department of Botany - Request to engage one Garden Maistry and one Casual Farm Labourer on daily wage basis for a period of 89 days - reg.

(Ad. D III)

The Professor and Head, Department of Botany has informed that two vacancies - one Garden Maistry and one Casual Farm labourer have arisen in the Department and has requested to do the needful for the smooth functioning of the Department. It is stated that Smt. Renjini, (the last candidate of the existing list of Casual Farm Labourers), though selected against the retirement vacancy of Sri.Stanly John D., Casual Farm Labourer, did not report for duty and Sri. Shiju A., Garden Maistry resigned from his duties on 29.05.2024.

As a result, a vacancy of a Casual Farm labourer and that of a Garden Maistry have arisen in the Department of Botany. The Ranklist prepared earlier, for engaging Casual Farm labourer and rank list for engaging Garden Maistry on daily wage basis (both for a period of 89 days on a remuneration of Rs.675/- per day subject to a monthly maximum of Rs.18,225/-) are over and expired.

The previous procedure (followed in 2020) was that, for the engagement of Garden Maistry as well as Casual Farm Labourer, instruction was given to the Head of the Department by the University to select eligible candidates as per the qualifications and other norms. The Department then conducted an interview and the ranklists prepared accordingly, was approved by the Department Council and later on forwarded to the University for the approval of the Vice Chancellor. Candidates are appointed from this approved rank list.

As per the orders of the Vice Chancellor, the matter on whether the Head, Department of Botany, be entrusted to select eligible candidates and prepare a rank list for the posts of Garden Maistry and Casual farm labourer (both on daily wage basis), following the prevailing rules, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to entrust the Head, Department of Botany to select eligible candidates and prepare a rank list for the posts of Garden Maistry on daily wage basis and Casual farm labourer on daily wage basis, following the prevailing rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.09.06 Department of Environmental Sciences - Request to engage an Assistant Professor on contract basis - reg.

(Ad.D III)

The Head, Department of Environmental Sciences has requested to appoint one Assistant Professor on Contract basis to the Department, for the smooth continuity of their academic activities. It is informed that at present, the Department has two permanent faculties as Professors. The posts of two Associate Professors and one Assistant Professor are currently vacant and also the retirement of existing faculty members causes a significant challenge in maintaining the M.Sc programs. Hence to address these challenges and to meet the needs of four year UG minor program, the Department council convened on 10.10.2024, agreed to the necessity of placing an Assistant Professor on contract basis to smoothly run the M.Sc programs in the Department.

The current Teaching Faculty Strength of the Department is as follows.

Programme : MSc Environmental Sciences

Sl No.	Name of the Faculty	Category
1	Dr. Salom Gnana Thanga V, Professor	Permanent
2	Dr. Sabu Joseph, Professor	Permanent
3	Dr. Bindhya R, Asst. Professor	Contract
4	Smt. Navami S S, Asst. Professor	Contract

Programme : MSc Climate Change and Disaster Management

Sl No.	Name of the Faculty	Category
1	Dr. Vijaykumar P, Asst. Professor	Contract
2	Dr. Dhanya G, Asst. Professor	Contract
3	Dr. Remya R	Guest Lecturer
5	Dr. Keerthy A T	Guest Lecturer

Details of Sanctioned Post in the Department:

Sanctioned Post	Sanctioned Strength	Present Strength
Assistant Professor	3	2
Associate Professor	2	Nil
Professor	Nil	Nil

As per the orders of the Vice - Chancellor, the matter of engaging one Assistant Professor on contract basis in the Department of Environmental Sciences, is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings, for consideration and recommendation.

The Committee considered the matter and recommended to defer the item.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.09.07 **Department of Political Science - Dr. Shaji Varkey, Professor (Rtd) - Remarks from Kerala State Audit Department (KSAD) on verification of revised pensionary benefits – Objection regarding reckoning of prior service - Govt. concurrence - Reg.**

(Ad.D III)

Dr. Shaji Varkey, Professor (Rtd), Department of Political Science who was appointed in the University on 26.03.1997 FN and retired on 31.05.2022, submitted request dated 24.11.2022 (after retiring from service), for reckoning his prior service rendered as Lecturer of Political Science in Aided college service (Sree Narayana College, Cherthala) for the period from 03/10/1994 to 25/03/1997. As per the GO(P) No.228/2001/Fin dated 02/02/2001, the prior service put in by employees in Municipal Common Service/ Panchayats and Universities prior to their entry in State Govt. Service including Aided School/ College and vice versa can be reckoned as qualifying service for pension. The period of service rendered by Dr. Shaji Varkey in Aided College could be reckoned for granting pensionary benefits in the University normally, only if applied within the period of 5 years from the date of joining University Service. Hence, the matter was placed before the Standing Committee of the Syndicate and the Syndicate held on 04.10.2023 vide Item No.04.45.61, approved the recommendation of the Standing Committee held on 21.09.2023, to condone the delay in submitting the request by Dr. Shaji Varkey, Professor (Retired), Department of Political Science, for reckoning his previous service for pension purpose, and to reckon the prior service rendered by

Dr.Shaji Varkey, as Lecturer of Political Science in Aided college service (Sree Narayana College, Cherthala) for the period from 03/10/1994 to 25/03/1997, as qualifying service for pensionary benefits.

In accordance with the above resolution of the Syndicate, U.O.No.9089/2023/UOK dated 01.11.2023 was issued. Subsequently, the revised pensionary benefits in respect of Dr. Shaji Varkey, Professor (Rtd) was calculated by the Accounts, including the prior service in the total qualifying service and submitted to Kerala State Audit Department (KSAD) for verification and approval.

The Joint Director, KSAD remarked that as per G.O (P) No. 496/2007/Fin dated 11.10.2007, application for prior service reckoning should be submitted within 5 years of joining service, but Dr. Shaji Varkey submitted his request for reckoning his prior service rendered only on 24.11.2022, i.e. after his retirement from University service as on 31.05.2022. Further, KSAD stated that the resolution of the Syndicate at its meeting held on 04.10.2023 vide Item No. 04.45.61 for condoning the delay in submitting his request for reckoning prior service is against violation of the Government Circular No. 35043/B1/08/H.Edn dated 10.02.2009, and has advised to seek concurrence from the Government regarding granting of revised pensionary benefits to Dr. Shaji Varkey, Professor (Rtd.) for the prior service rendered for the period from 03.10.1994 to 25.03.1997.

The matter was placed before the SC of the Syndicate on Staff, Equipment & Building, and the Syndicate held on 15.03.2024, vide item no.09.117.04, resolved to seek concurrence from the Government regarding the granting of revised pensionary benefits, to Dr.Shaji Varkey, Professor (Rtd). The Principal Secretary to Government, vide letter no. B3/150/2024-HEDN dated 24-10-2024 has now informed of the Government concurrence for granting of revised pensionary benefits to Dr.Shaji Varkey, Professor (Rtd.) considering his prior aided college service from 03.10.1994 to 25.03.1997.

As per the orders of the Vice-Chancellor, the objection raised by Kerala State Audit Department (KSAD) that the reckoning of prior service rendered by Dr. Shaji Varkey, Professor (Rtd), from 03/10/1994 to 25/03/1997, is against the G.O.(P).No.496/2007/Fin dated 11.10.2007 and the Government concurrence received vide letter no. B3/150/2024-HEDN dated 24-10-2024, for granting of revised pensionary benefits to Dr. Shaji Varkey, Professor (Rtd.) considering his prior aided college service from 03.10.1994 to 25.03.1997, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and recommendation.

The Committee considered the matter and recommended to proceed with further action based on the concurrence received from the Government.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.09.08 Department of Political Science - Requests for engaging Guest lecturers and Faculties on contract – Reg.

(Ad. D III)

Dr. Girish Kumar R., Head, Department of Political Science, has informed that, the Department currently runs 6 programmes (PhD, MA (Political Science), MA (Politics, International Relations and Diplomacy), MA (Public Administration), BA, and BA (Hons.)), and is the largest department with a strength of nearly 220 students/ research scholars, and expecting to reach more than 275 by 2027. Raising concern that the department is facing shortage of teachers that creates significant stress on its pedagogical responsibilities, the HoD has stated that,

- The Department of Political Science has initiated its BA Hons. Programme in 2023, considerably expanding the workload of the teachers. Currently there are two batches, (a) 2023 admission: The third semester of 2023 FYUP batch is going to be commenced from next week, and the department has to engage three additional courses (12- hour duration per week) of FYUP (2023 and 2024 admissions), and (b) 2024 admission: The department is offering the highest number of papers for the 2024 batch (4 courses)- 1 major, 2 minors, 1 multidisciplinary.
- The MA Programme (Politics, International Relations and Diplomacy), which was started by the Department in 2020 is into its fifth year, and many of the faculty members listed in the Guest faculty panel left the job, complicating the matter further.

- The Department is also having shortage of four faculty members, following the retirement/ resignation of four of its faculty members, (a) Dr Suresh R, (b) Dr. Shaji Varkey, (c) Dr Sam Kuruvila, and (d) Dr. Arun Kumar.

The HoD has submitted that they are in need for engaging at least 9 guest faculty members, as follows:

- MA (Politics, International Relations and Diplomacy) - 2 (two guest faculty members) (two members, who were engaging classes left the department)
- MA Public Administration - 1 (one guest faculty member) (we had three contract faculty members. This was reduced to two).
- MA (Political Science) - 4 permanent faculty members retired/ left from the Department) (4 guest faculty teachers may be appointed)
- BA (Hons.) - (Two guest faculty members may be appointed) Third semester

The Head, Department of Political Science, has also stated that they are engaging Prof. Joseph Antony, former Professor and Head, for engaging classes for BA Hons (first semester). Also, the Department is currently running two new programmes - MA (Politics, International Relations and Diplomacy) launched in 2020 and BA Hons Programme launched in 2023, and they have two batches of both. Additionally, they are also planning to launch the massive open online course (MOOC) version of MA (Politics, International Relation and Diplomacy) by 2025. Considering the said facts, the HoD has requested to initiate requisite steps to appoint two new faculty members urgently.

It may be noted that,

- there are 6 sanctioned posts of Assistant Professor, 3 sanctioned posts of Associate professor and 1 sanctioned post of Professor, in the Department of Political Science.
- 3 teachers with subject Political Science and 1 teacher with subject Public Administration were shifted from the School of Distance Education to the Department of Political Science, along with the 4 posts of Assistant Professor, vide U.ONo.Ad.BIII/17.9/07/UOK dated 30.07.2022.

Sl No	Name of the Faculty & Designation	Subject	Sanctioned Post/s shifted
1.	Dr. Rose Mary George, Assistant Professor	Political Science	1. Assistant Professor
2.	Sri. Aby T. Suresh, Assistant Professor		2. Assistant Professor
3.	Sri. Renoj N.K., Assistant Professor		3. Assistant Professor
4.	Dr.S.Ajitha, Assistant Professor	Public Administration	1. Assistant Professor

- Two new Assistant Professors (on contract basis) in Public Administration, have joined the Department.
- Interview has been completed for the engagement of 1 Assistant Professor on contract basis with specialization in Political Theory, as per Notification no.34429/Ad D I/2024/UOK dated 04.07.2024, and Rank-list is in approval process.
- There is an existing panel of four Guest Lecturers which was sanctioned vide U.O. No.Ad.AIL.4537/2022/UOK dated 09.06.2022.

Sl No.	Name	Qualification
1.	Dr. Roshan Varghese V	Ph.D in Political Science (Indira Gandhi National Open University), M.Phil
2.	Ms. Vinisha U	MA Political Science, NET 2014, Submitted Ph.D
3.	Ms. Sreelekha K R	M.Phil in South Asian Studies JNU, New Delhi, NET/JRF 2007
4.	Mr. Syamkumar V	M Phil, NET, Ph.D (submission stage)

Current Status of posts in the department

Assistant Professor		Associate Professor		Professor		Emeritus	Contract	Guest	Total posts	
sanction	posted	sanction	posted	sanction	posted				sanction	posted
6 + 4*	8	3	0	1	1	1	1	3 (4)	10 + 4*	14

Sl No.	Name of Employee	Permanent / Contract	Designation
1.	Dr. Girish Kumar R.	Permanent	Professor (HOD)
2.	Dr. K.M. Sajad Ibrahim	Permanent	Professor
3.	Dr.Josukutty C A	Permanent	Professor
4.	Smt. Anu Unny	Permanent	Asst. Professor
5.	Dr. Nithya N.R	Permanent	Asst. Professor
6.	Rose Mary George	Permanent	Asst. Professor
7.	Aby T Suresh	Permanent	Asst. Professor
8.	Renoj N K	Permanent	Asst. Professor
9.	Ajitha S	Permanent	Asst. Professor
10.	Dr. Shaji Varkey	Emeritus – 3 yr	Emeritus Professor
11.	Ms. Vinisha U	Guest panel	Guest Lecturer
12.	Ms. Sreelekha K R	Guest panel	Guest Lecturer
13.	Dr. Roshan Varghese V	Guest panel	Guest Lecturer
14.	Bindhu Kumary V.	Contract	Research Assistant (SRC)

* 4 posts shifted from SDE to the department.

As per the orders of the Vice – Chancellor, the requests from Dr. Girish Kumar R., Head, Department of Political Science, are placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and recommendation, on

- engaging two faculties on contract basis and
- authorizing the Head, Department of Political Science, for preparing a panel of guest lecturers.

The Committee considered the matter and recommended to defer the item.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.09.09 Department of Statistics - Request for appointing two more Assistant Professors on contract basis - reg.

(Ad. D I)

The Head, Department of Statistics, has informed that the Department offers two M.Sc Programmes (M.Sc Statistics & M.Sc Applied Statistics and Data Analytics) and two minor programmes (Statistics & Applied Statistics and Data Analytics) for the FYUGP from the current Academic Year. The HOD further mentioned that, the Department additionally provides three highly demanded generic courses for the PG Programmes.

It is also mentioned that, one among the three Assistant professors (contract) in the Department was relieved w.e.f. 15.07.2024 vide U.O.No.7139/2024/UOK dated 21.08.2024. It may be noted that in accordance with the U.O.No.4147/2020/UOK dated 17.12.2020, at present, the Department has an approved Panel of Guest faculty, with 48 teachers. The details of faculty in the Department of Statistics are as follows:

#	Post	Sanctioned Strength	Present Strength	No: of contract staff
1.	Assistant Professor	5	4	2
2.	Associate Professor	3	Nil	Nil
3.	Professor	Nil	Nil	Nil

The HoD has intimated that the Department urgently need two more Assistant Professors on contract basis, for the smooth functioning of the Departments academic activities, due to the increased work load of the existing teaching staff. He has also submitted the time table and subjects teaching in the Department. He has requested necessary steps for engaging two more Assistant Professors on contract basis in the Department.

As per the orders of the Vice - Chancellor, the matter of engaging two more Assistant Professors on contract basis in the Department of Statistics, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration.

The Committee considered the matter and recommended to defer the item.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.09.10 Department of Computational Biology and Bioinformatics- Appointment of Contract Faculty - reg.

(Ad. D I)

The Head (i/c), Department of Computational Biology & Bioinformatics, has informed that the Department now runs three PG programme MSc Computational Biology with specialization in Machine Learning, MSc Computational Biology with specialization in Computer Aided Drug Design, MSc Computational Biology with specialization in NGS Data Analytics.

It is also informed that, as Prof. Achuthsankar S Nair, Professor, who was serving as the Head of the Department (i/c) retired from service on 06.12.2023 AN, the teaching load has increased and a shortage of teaching faculty to take the classes handled by him such as Python programming, Databases and Web programming, Machine learning-I, Machine Learning- II, Machine learning-III and their respective lab courses occurred.

It may be noted that, out of the four Assistant Professors (on contract), Dr.Rani J.R, Dr.Ashwini Jayachandran had resigned from the Department on 21/03/2024 and 03.07.2024 respectively. Now, there are only 2 Asst. Professors on contract to handle the classes, whose qualifications are mentioned below:

1. Dr.Sunitha.P, MSc (Biotechnology), Mphil (Bioinformatics), PhD (Comp. Biology & Bioinformatics)
2. Dr.Shanitha.A, MSc (Biotechnology), Mphil (Computer Aided Drug Design), PhD (Comp. Biology & Bioinformatics)

Although 7 permanent teaching posts were sanctioned in the Department, appointment to the posts has not been done yet. Details of staff strength in the Department is as follows:

Sl.No	Sanctioned Posts	No. of Posts	Present Strength	Vacancy
1	Professor	1	nil	1
2	Associate Professor	2	nil	2
3	Assistant Professor	4	nil	4
4	Assistant Professors (contract)	-	2	-
		7	2	7

In this context, the present Head (i/c) of the Department has requested to appoint two new Assistant Professors on contract basis having Ph.D in Computational Biology and Bioinformatics with expertise in Machine Learning and programming Language for the proper functioning and conduct of the courses in the Department.

It may also be noted that there is no existing Rank List for the engagement of Assistant Professors on contract, in the Department.

As ordered by the Vice Chancellor, the matter regarding the engagement of two Assistant professors having Ph.D. in Computational Biology and Bioinformatics with expertise in Machine Learning and programming Language, on contract basis, in the Department of Computational Biology & Bioinformatics, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration.

The Committee considered the matter and recommended to defer the item.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.09.11 Department of Mathematics - Panel of guest lecturers in Commerce, for handling M.Sc. Mathematics with Specialization in Finance & Computation - Approval of - reg.

(Ad. H)

The Syndicate held on 09.09.2024, vide item no.14.07.07, has resolved to entrust the Head, Department of Mathematics to prepare a panel of Guest Lecturers in Commerce, for handling M.Sc. Mathematics with Finance & Computation, as per rules and submit the panel before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for approval.

Accordingly, the Head, Department of Mathematics has forwarded the minutes of the selection committee meeting and informed the following.

*The Selection Committee meeting held on 18.10.2024, discussed the qualifications, experience, remuneration and fixing norms for preparing a panel of guest lecturers in Commerce for handling M.Sc. Mathematics with Specialization in Finance & Computation in the Department of Mathematics and press release dated 22.10.2024 was issued for conducting Walk-in-interview in the Dept in this regard. The Selection Committee meeting held on 24.10.2024, conducted the walk-in interview and three candidates participated in the interview.

Accordingly, the HoD has forwarded the following panel of guest lecturers prepared in connection with the walk in interview conducted, for approval.

Sl. No	Name	Qualification
1	Dr. Devi Krishna V.	M. Com, Ph. D, PDF, NET
2	Saranya Soman	M. Com., NET
3	Astle Aloysious	M. Com., NET

As per the orders of the Vice- Chancellor, the aforesaid panel of guest lecturers in Commerce, for handling M.Sc. Mathematics with Specialization in Finance & Computation, forwarded by the Head, Department of Mathematics, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and approval.

The Committee considered the matter and recommended to approve the panel of guest lecturers in Commerce forwarded by the Head, Department of Mathematics, for handling M.Sc. Mathematics with Specialization in Finance & Computation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.09.12 **University Vehicle KL 01 BA 2449 (Tempo Traveller) - Repair and Maintenance in connection with C.F. Test (2023-24) - Payment to M/s Vanchinad Motors Pvt. Ltd. - Discrepancy in new speedometer reading-reg.**

(Ad. A IV)

The repair work related to the C.F. Test of the University Vehicle, KL 01 BA 2449 (Tempo Traveller) was carried out by M/s Vanchinad Motors Private Limited, as per Work Order No. 54267/Admn A IV/2022/UOK dated 18.08.2023. Upon completion of the specified work, the firm submitted four invoices for a total amount of Rs.60,772/- (Rupees Sixty Thousand Seven Hundred and Seventy Two only), for the payment. **The replacement of Speedometer was not included in the original work order.**

The Assistant Engineer (Mechanical) certified that the works as per the invoices were satisfactorily carried out on the vehicle and the spare parts used in this repair were received in good condition. The AE (Mechanical) also remarked that additional work, including the replacement of speedometer was carried out due to the defect noticed during the repairs. The AE (Mechanical) requested to ratify this action and to settle the payment to the service provider.

A new speedometer was installed in the vehicle KL 01 BA 2449 on **21.08.2023. The initial reading recorded by the driver in the log book of the vehicle was 126 km.**

The Audit verified the bills and admitted the payment claim of Rs.60,772/- (Rupees Sixty Thousand Seven Hundred and Seventy Two only) to the firm, but recommended **clarification from the AE (Mechanical) for meticulous review and examination.** The Finance endorsed the payment, vide Endorsement No. 3827/FINANCE I/2023-24 dated 12.02.2024.

In accordance with the orders of the Vice-Chancellor, the AE (Mechanical) was requested to provide remarks regarding the discrepancy in speedometer reading of the vehicle KL 01 BA 2449 (Tempo Traveller).

In response, the AE (Mechanical) reported that, as per the email from M/s Vanchinad Motors, the new Analog Speedometers have varying initial readings, ranging from 2 km to 90 km, due to calibration processes. Their records indicate that the new speedometer was initially logged with 82 km and after a trial run, the vehicle was delivered with 92 km on the odometer.

In obedience to the orders of the Vice Chancellor, 'the remarks from the Assistant Engineer (Mechanical) regarding the discrepancy in new speedometer readings of the vehicle KL 01 BA 2449 (Tempo Traveller) and the matter regarding the payment to M/s Vanchinad Motors Private Limited, Thiruvananthapuram', is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to entrust the Registrar to take appropriate decision on the payment to M/s Vanchinad Motors Private Limited, Thiruvananthapuram after verifying the invoices and documents related to the repair work done for the C.F. Test of the University Vehicle, KL 01 BA 2449 (Tempo Traveller) as there exists a discrepancy in the new speedometer readings of the vehicle.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.09.13 University College of Engineering, Kariavattom - Request for Engagement of Guest Lecturer in Computer Science and Engineering - Consideration and Approval - Reg.

(Ad. C)

The Principal of University College of Engineering, vide letter No. UCE/ADMN/326/2024 dated 13.09.2024, has submitted a proposal for engaging a Guest Lecturer in Computer Science and Engineering due to a shortage of available faculty members to conduct classes. With the increase in student intake, following the sanctioning of an additional batch in Computer Science, the existing faculty is facing an excessive workload. There are no candidates available in the existing rank list.

In view of the above, the Principal of University College of Engineering, Kariavattom, was permitted to initiate necessary action to prepare a panel of Guest Faculty to meet the urgent teaching requirements. The Principal has accordingly forwarded a panel based on an interview conducted on 30/10/2024, as provided below. The detailed bio-data of the candidates included in the panel of guest lecturers in Computer Science and Engineering is appended.

Sl No	Name	Rank
1	Aswathy M Das	1
2	Liji I H	2
3	Sunitha D	3
4	Sruthilekshmi K	4
5	Dhanya S	5
6	Muhsina B S	6
7	Haifa A	7
8	Neena S Raj	8
9	Asma R	9

In obedience to the orders of the Vice-Chancellor, the panel of guest lecturers in Computer Science and Engineering, along with their bio data forwarded by the principal, is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to approve the panel of guest lecturers in Computer Science and Engineering forwarded by the Principal of University College of Engineering.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No. 17.09.14 Request for additional staff at Vice-chancellor's Guest House, Kariavattom - reg.

(Ad. A II)

The Syndicate at its meeting held on 28.02.2023, resolved to grant permission to use the Vice-Chancellor's Quarters at the Kariavattom Campus as Guest House and Sri. Arun L. Ashok, Care Taker on contract basis at the Faculty Guest House, Palayam, being re-deployed to the Guest House (VC's Quarters), Kariavattom Campus vide U.O No. AS.BI/2183/2024/UOK dated 11.03.2024.

Sri. Arun L. Ashok, Care Taker on contract basis at the Guest House (VC's Quarters), Kariavattom Campus, has intimated that the current arrangement with regard to the assigning of Staff, is insufficient to manage with the increasing demands placed on the Guest House, particularly due to the ongoing presence of students as part of the Four Year Undergraduate Programme.

At present, only one caretaker is assigned to the Guest House (VC's Quarters), Kariavattom Campus responsible for maintaining operations round-the-clock. However, with the expanded use of the Guest House by students, it has become evident that additional staff is necessary to ensure efficient management and upkeep of the facilities. Hence it is requested to allocate additional staff at the Guest House (VC's Quarters), Kariavattom Campus.

The details of present engagement of care takers are as furnished below.

Sl. No.	Name	Place of Duty at Present	Date of their first engagement
1.	Jeevan R.	Old Guest House, Palayam	20.11.2003
2.	Sasikumar P.	Faculty Guest House, Palayam	26.07.2006
3.	Swapnaraj N.	International Youth Hostel, PMG	29.11.2007
4.	Prasanth S.	Faculty Guest House, Palayam	11.05.2015
5.	Sanu Radhakrishnan S.R.	Old Guest House, Palayam	14.07.2015
6.	Ansif F.	International Youth Hostel, PMG	18.05.2015
7.	Arun L. Ashok	Guest House, Kariavattom	18.05.2015

In connection with this the following points may also be noted:

There is no mention about the post of Care Taker in the Kerala University First Ordinances.

1. Sri. Sanu Radhakrishnan S.R. was the last appointed caretaker on a contract basis at the University of Kerala.
2. It has been observed that a notification (No. Ad. AV.32081/15 dated 01.01.2016) was issued for the appointment of caretakers on a contract basis.
3. Several applications were received in response to this notification, but the file regarding further action is unavailable in the section.
4. The notification issued in 2016 was eight years ago.

As per the orders of the Hon'ble Vice-Chancellor, the matter of the allocation of additional Staff at the Guest House (VC's Quarters), Kariavattom, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Building, for consideration and recommendation.

The Committee considered the matter and recommended to defer the item.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.09.15 Application for Leave Without Allowance for 3 years for joining spouse- Sri.Lal Kumar R F (5946), Assistant (Sel.Gr.), Cash II Section- reg.

(Ad. A I)

Sri. Lal Kumar R F (5946), Assistant (Sel.Gr.), Cash II Section has applied for Leave Without Allowance for 3 years from 20.09.2024 to 19.09.2027, for joining spouse, along with the requisite Non Liability Certificates from University Library, Kerala University Employees' Co-Operative Society, Kerala University Staff Housing Co-Operative Society & State Bank of India, KUOC Branch.

It may be noted that, an incumbent may be granted LWA for joining Spouse up to 5 years, as per the provisions under 'Appendix XII C: Part I, KSR' and G.O.(P) No.152/2020/Fin dated 05.11.2020, subject to the following conditions:

1. He will lose seniority during the currency of the period of leave, including seniority in the higher grade(s) with reference to his juniors who might get promoted to such grade(s) before he rejoins duty. He will also lose service benefits including Earned Leave, Pension, Gratuity, Increment etc during the period.
2. He will not accept any other employment abroad/ within the country during the currency of the period of leave, without prior sanction from the University.
3. If he does not report for duty on expiry of leave, his service in the University will be terminated.
4. The leave will not be allowed to be combined with any other kind of leave or vacation, except leave under Appendix XII A.

As per the orders of the Vice-Chancellor, the proposal for granting Leave Without Allowance for 3 years from 20.09.2024 to 19.09.2027 for joining spouse, to Sri Lal Kumar R F (5946), Assistant (Sel.Gr.), as per the provisions under 'Appendix XII C: Part I, KSR' and the 'G.O.(P)No.152/2020/Fin dated 05.11.2020', is placed before the Standing Committee of the Syndicate on Staff Equipment & Buildings for consideration and recommendation.

The Committee considered the matter and recommended to consider the Leave application submitted by Sri. Lal Kumar R F (5946), Assistant (Sel. Gr.), as per rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.09.16 Reckoning of prior Service as qualifying service for Pensionary benefits in the University - Request received from Sri.Sreekumar K.S., Assistant (Sel.Gr.) - reg.

(Ad. A I)

Sri.Sreekumar K.S. (6055), Assistant (Sel.Gr.) Dept. of Publications, vide submission dated 05.07.2024, has requested to reckon his prior service in Revenue Department as L.D.Clerk from 29.10.2007 to 24.02.2012 and as Assistant in M.G University from 25.02.2012 to 31.10.2017, as qualifying service for pensionary benefits in the University.

The Finance has remarked that;

"On perusal of the service book, it may be noted that Sri.Sreekumar K.S. has prior service as L.D. Clerk in Revenue Department from 29.10.2007 F.N to 24.02.2012 A.N. He was relieved of that service on 24.02.2012 A.N. and joined the Mahatma Gandhi University as Assistant on 25.02.2012 F.N. Later he was permitted to join duty in the University of Kerala as Assistant w.e.f. 01.11.2017 F.N. under the scheme of Inter University Transfer (IUT).

As per the G.O. (P) No.228/2001/Fin dated 02.02.2001, the prior Government service rendered by Sri.Sreekumar K.S. from 29.10.2007 F.N. to 24.02.2012 A.N. can be reckoned as qualifying service for pension along with University service. Since the incumbent was appointed at the University of Kerala under the IUT scheme, there is no need to reckon the service that he rendered at the Mahatma Gandhi University.

It may be noted that as per Rule 22 C, Part I, KSR, the above said period of service rendered by Sri. Sreekumar K.S. in Government could be reckoned for granting pensionary benefits in the University normally, if applied within the period of 5 years from the date of joining University service. The matter of granting condonation in the case of delayed application is not dealt with Finance. Administration may consider the request for condonation, on its own merit to follow precedent. "

In this context, It may be noted that the University in the past instances had condoned the delay in submitting the applications for reckoning prior services for Pensionary benefits in the University in the cases of Sri. S. Harikumar and Sri. P. S. Vijayakumar who have retired from service as Deputy Registrar & Assistant Registrar in the year 2021 (U. O. No. Ad.A.I.2/25705/2020 and U.O. No. Ad.A.I.3/264/2021 dated 29-07-2021) respectively.. Both of them had put up submissions at the fag end of their service in the University. In the recent instances, the period of Service put in by Smt. Jaya Sudha R. P., Section Officer, as Lower Division Clerk in Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER), Puducherry (as Central Government Employee) from 17.07.2002 to 31.05.2008 (vide U.O. No.Ad.A1 5003/2023/UOK dated: 09.06.2023), the prior

Service put in by Sri. Ajith Kumar V. (Id.No. 4417) in the Armed Forces Head Quarters (AFHQ), New Delhi (under the Ministry of Defence) as LDC during the period from 28.12.1992 to 03.01.1997 (vide U.O No 8682/2023/UOK Dated: 19.10.2023) and the service rendered by Sri. Abhilash A.K., Section Officer in the Treasury Department, Govt. of Kerala as Junior Accountant from 17.10.2005 to 31.05.2008 (vide U.O No. Ad.A1/8731/2024/UOK dated 16.10.2024), have been reckoned as qualifying Service with the University service for pensionary benefits, by condoning the delay in submitting the requests.

As per the orders of the Vice-Chancellor, the request of Sri. Sreekumar K.S. (6055), Assistant (Sel.Gr.), for reckoning the prior Service put in by him in the Revenue Department as LD. Clerk from 29.10.2007 to 24.02.2012, as qualifying service for pensionary benefits with the University Service, by condoning the delay in submitting the application for the same, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendations.

The Committee considered the matter and recommended to condone the delay occurred from the part of Sri. Sreekumar K.S. (6055), Assistant (Sel. Gr) delay in submitting the application to reckon his prior service in Revenue Department as L.D.Clerk as qualifying service for pensionary benefits in the University.

The Committee further recommended to reckon the prior service put in by Sri.Sreekumar.K.S. (6055), Assistant (Sel.Gr.) in the Revenue Department as LD Clerk for the period from 29.10.2007 to 24.02.2012, as qualifying service for pensionary benefits.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.09.17 Translational Research and Innovation Centre (TRIC-KU) - Budget Speech 2024- 25 vide Item no. 33 - "Gut and Brain Axis: Research & Awareness Programmes" - request for a Research Associate – reg.

(Ad. A VI)

In the Budget Speech 2024-25 vide Item no.33 an amount of Rs.25,00,000/- (Rupees Twenty Five Lakhs only) was earmarked for study of Diet and Therapeutics based on Gut-Brain Link and the Budget Implementation Cell on its meeting held on 13.09.2024 entrusted the Joint Director, TRIC-KU to submit a detailed proposal in this regard before the Standing committee of the Syndicate on Academics & Research.

The Joint Director, TRIC-KU in collaboration with Dr.Helen, Professor, Department of Biochemistry and Dr.Biju A.V, Associate Professor, Department of commerce has submitted a detailed proposal for "Gut and Brain Axis: Research & Awareness Programmes" along with an estimated expenditure statement for Rs.25,00,000 (Rupees Twenty Five Lakhs only).This proposal was placed before the Syndicate and resolved to approve the same. U.O no.Ad.AVI/9695/2024/UOK dated 14.11.2024 was issued in this regard.

As per the proposal mentioned above submitted by the Joint Director, TRIC-KU an amount of Rs.2,10,000/- (Rupees Two Lakh Ten Thousand only) was meant for the remuneration of a Research Associate @ Rs.35,000/-p.m for 6 months. Accordingly, the Joint Director, TRIC-KU forwarded a letter requesting permission to recruit a Research Associate with a Post Graduate degree in Biological Sciences with desirable skills to conduct animal experiments for a remuneration as detailed above.

Now as per orders of the Vice-Chancellor the request received from the Joint Director, TRIC-KU to recruit a Research Associate with a Post Graduate degree in Biological Sciences with desirable skills with a remuneration of Rs.2,10,000 (Rupees Two Lakh Ten Thousand only) @ Rs.35,000/-p.m for 6 months in connection with the implementation of the proposal for Gut and Brain Axis: Research & Awareness Programmes is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to constitute a Selection Committee to recruit a Research Associate for the project "Gut and Brain Axis: Research & Awareness Programmes" in the TRIC-KU with the following members.

- *Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings*
- *Registrar*
- *Dr. A Gangaprasad, Emeritus Professor, Department of Botany*
- *Joint Director, TRIC-KU*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.09.18 ***Accommodating younger daughter of Smt. Binulaly K, Resident cook on contract basis in the University Hostel for Women, Thycaud.***

(Ad. D II)

Smt. Binulaly K, was appointed as Resident cook, at University hostel for Women, Thycaud from 05.09.2024 vide UO No.8106/2024/UOK dated 25.09.2024.

Smt. Binulaly K, has requested vide letter dated 06.09.2024, to permit her younger daughter to stay with her in the hostel as her daughter is suffering from mental stress due to the death of her father.

As ordered by the Vice Chancellor the request is placed before the Standing Committee of the Staff, Equipments & Buildings for recommendation.

The Committee considered the matter and recommended to entrust the Registrar to take appropriate decision on the request of Smt. Binulaly K, Resident cook on contract basis in the University Hostel for Women, Thycaud for admitting her younger daughter to stay with her in the hostel after obtaining an affidavit, by considering the pathetic situation of her younger daughter.

Resolution of the Syndicate

RESOLVED to entrust the Convenor, Standing Committee of the Syndicate on Staff, Equipment & Buildings, Dr.P.M.Radhamany, Member Syndicate and Registrar to take appropriate decision on the request of Smt. Binulaly K, Resident cook on contract basis in the University Hostel for Women, Thycaud for admitting her younger daughter to stay with her in the hostel after obtaining an affidavit, by considering the pathetic situation of her younger daughter.

Item No. 17.10.19: ***കാഷ്വൽ ലേബറർമാരുടെ നിലവിലുള്ള ലിസ്റ്റിന്റെ കാലാവധി തീരുന്നത് സംബന്ധിച്ച്.***

(Ad. A VIII)

സർവകലാശാലയിലെ വിവിധഭാഗങ്ങളിൽ ആകസ്മികമായി വരുന്ന ജോലികൾ ചെയ്യിപ്പിക്കുവാനായി കൂലിയ്ക്കു ആളുകളെ എടുക്കുവാനുള്ള അധികാരം, കേരളസർവ്വകലാശാല ഫസ്റ്റ് സ്റ്റ്റാറ്റൂട്ട് 1977-ലെ 2-ാം അദ്ധ്യായത്തിലെ 17(2) (XV) വകുപ്പ് പ്രകാരം രജിസ്ട്രാറിൽ നിക്ഷിപ്തമായിട്ടുള്ളതാണ്. ഈ വകുപ്പ് പ്രകാരമാണ് സർവകലാശാലയിൽ കാഷ്വൽ ലേബറർമാരെ താത്കാലികാടിസ്ഥാനത്തിൽ നിയമിച്ചുവരുന്നത്.

22.12.2020-ാം തീയതിയിലെ Ad. A VIII/112602/2020 നമ്പർ വിജ്ഞാപനപ്രകാരം നിലവിൽ വന്നതും, 04.12.2021 ല് പ്രസിദ്ധീകരിച്ചതും, 23.12.2021 ലെ സിൻഡിക്കേറ്റിൽ ഐറ്റം നമ്പർ 35.33 പ്രകാരം റിപ്പോർട്ട് ചെയ്യപ്പെടുകയും ചെയ്ത ലിസ്റ്റില് നിന്നുമാണ് നിലവില് കാഷ്വൽ ലേബറർമാരെ നിയമിക്കുന്നത്. പുതിയ ലിസ്റ്റ് നിലവിൽ വന്നതിനാൽ, പഴയ ലിസ്റ്റ് 13.12.2021 നുറുദാക്കുകയും ചെയ്തിരുന്നു. പാളയം, കാര്യവട്ടം ക്യാമ്പസുകളിലേയ്ക്ക് പ്രത്യേകം ലിസ്റ്റുകൾ നിലവിലുണ്ട്. 30 മുതൽ 45 വയസ്സുവരെയുള്ളവർ A ലിസ്റ്റിലും 46 മുതൽ 50 വയസ്സുവരെയുള്ളവർ B ലിസ്റ്റിലും ഉൾപ്പെടുന്നു. ഇതിൽ നിന്നും 10:1 (A:B) എന്ന അനുപാതത്തിലാണ് നിയമനം നടത്തുന്നത്.

ആകെ 1247 പേര് അടങ്ങിയ കാര്യവട്ടം ലിസ്റ്റിൽ ഉൾപ്പെട്ടിരുന്നവർ കഴിഞ്ഞതിനാൽ, 02 / 11 / 2023 തീയതിയിലെ ബഹു. രജിസ്ട്രാറുടെ ഉത്തരവ് പ്രകാരം നിലവിലെ ലിസ്റ്റിൽ നിന്നും ആദ്യം മുതൽ ക്രമമനുസരിച്ച കാര്യവട്ടം ക്യാമ്പസിലേക്കു നിയമനം നടത്തിവരുന്നു. അതിൻപ്രകാരം ഇതുവരെ 400 .

പാളയം ലിസ്റ്റിൽ നിന്നുള്ള നിയമനങ്ങളുടെ നിലവിലെ സ്ഥിതി ചുവടെ ചേർക്കുന്നു.

		ലിസ്റ്റിൽ ഉൾപ്പെടുന്നവർ	നിയമന മെമ്മോ അയച്ചവർ	ലിസ്റ്റിൽ അവശേഷിക്കുന്നവർ
പാളയം	A ലിസ്റ്റ്	5443	2560	2883
	B ലിസ്റ്റ്	1088	256	832
	ആകെ	6531	2816	3715

18.11.2021 ലെ സെലക്ഷൻ കമ്മിറ്റി തീരുമാനപ്രകാരം 2021 ഡിസംബറിൽ നിലവിലുണ്ടായിരുന്ന ലിസ്റ്റിന്റെ മൂന്നാമത്തെ കാലാവധി 2024 ഡിസംബറിൽ അവസാനിക്കുമെങ്കിലും, പാളയം ലിസ്റ്റിൽ, കാഷ്വൽ ലേബറർ നിയമനം പ്രതീക്ഷിച്ചിരിക്കുന്ന 3715 പേർ അവശേഷിക്കുന്നുണ്ട്. കൂടാതെ ക്ലാസ് IV ജീവനക്കാരുടെ നിയമനം പി.എസ്.സി. ലിസ്റ്റിൽ നിന്നും നടത്തുന്നതിനുള്ള പ്രാഥമിക നടപടിയെന്നോണം ഒഴിവുകളുടെ എണ്ണം റിപ്പോർട്ട് ചെയ്യാൻ സിൻഡിക്കേറ്റിന്റെ സബ് കമ്മിറ്റിയെ ചുമതലപ്പെടുത്തിയിരിക്കുന്നു.

കൂടാതെ, W.P.(C) No.40821 of 2024 filed by Anshida.P and others dated 02/12/2024 ബഹുമാനപ്പെട്ട ഹൈക്കോടതിയുടെ ഉത്തരവനുസരിച്ച്, "There will be an interim order directing respondent 4 to 16 to report all existing vacancies (Last Grade Servant) to the Public Service Commission. Appointment in excess of the direct recruitment vacancies shall be made only after obtaining further orders from this court"

മേൽ സാഹചര്യത്തിൽ നിലവിലുള്ള ലിസ്റ്റിന്റെ കാലാവധി ദീർഘിപ്പിക്കണമോ അതോ പുതിയ വിജ്ഞാപനം പുറപ്പെടുവിച്ച് സ്റ്റാൻഡിംഗ് യാർഡ് നിയമനം എന്നുള്ള നിർദ്ദേശത്തിനായി സിൻഡിക്കേറ്റിന്റെ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് & ബിൽഡിംഗ്സ് ഉപസമിതിക്ക് മുൻപാകെ സമർപ്പിക്കുവാൻ ബഹു. വൈസ് ചാൻസലർ ഉത്തരവിട്ടിരിക്കുന്നു.

ആയതിനാൽ മേൽ പ്രസ്താവിച്ച വസ്തുതകളുടെ വളിച്ചതിൽ തീരുമാനം എടുക്കുവാൻ കുറിപ്പ് സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിംഗ് യാർഡ് സ്റ്റാഫ് എക്സിക്യൂട്ടീവ് & ബിൽഡിംഗ്സ് സിസിൻറെ മുൻപാകെ സമർപ്പിക്കുന്നു.

Considering the exigency, the Committee recommended to extend the validity period of current rank list of Casual Labourers for a maximum period of 6 months till the next rank list of Casual Labourers comes into force.

Resolution of the Syndicate

RESOLVED to extend the validity period of current rank list of Casual Labourers for a maximum period of 6 months till the next rank list of Casual Labourers comes into force based on the judgement of the Hon'ble High Court of Kerala dated 20.12.2024.

Item No.17.09.20 ***Allotment of quarters to Smt. Vijayamma S, Matron (on contract), on special sanction basis - consideration of request for- reg.***

(Ad. B II)

Smt. Vijayamma S, (Matron on Contract at Women's Hostel, Kariavattom) has requested to allot an E type quarters on special sanction basis in order to take care of her mother in law who is a heart patient (Medical Certificate attached). She further states that she resides at Karunagapalli, Kollam and has to travel long distance daily for attending duty.

As per U.O. no. Ad.B.II/1/10673/09/2018 dated 01-10-2018 regarding the allotment of staff quarters, University quarters shall be allotted only to the University teachers and to the regular employees of the University irrespective of their place of duty. Hence, **Smt. Vijayamma S, Matron (on contract)** who works as a matron on contract basis is not eligible for the University staff quarters in normal cases.

However, there is precedence in this type of allotment of F type quarters in the case of Smt. Beena J, Smt. Divakar Soni Rajendra & Smt. Rachel Rajam, matrons on contract, University Hostel for Women, Kariavattom on humanitarian grounds after obtaining an undertaking that they will vacate the quarters if eligible candidates apply for the same.

The Joint Registrar (Campus Administration) has remarked that **contract employees are not** allotted 'E' type quarters till now and currently **no** 'F' type or 'E' quarters are vacant. However, **5** 'F' type quarters are currently under maintenance and hence remarked to allot F-type quarters to Smt. Vijayamma, when the next vacancy arises, subject to the administrative sanction.

As per the orders of the Vice-Chancellor, the allotment of F-type quarters to Smt. Vijayamma.S (Matron on Contract at Women's Hostel, Kariavattom) under special sanction basis, when the next vacancy arises is placed before Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to allot F - type quarters to Smt. Vijayamma S (Matron on Contract at Women's Hostel, Kariavattom) under special sanction basis when the next vacancy arises, after executing a bond.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.09.21 *Population Research Centre, Kariavattom - Appointment of a Peon on contract/ outsourced basis - reg.*

(Ad.F I)

The Population Research Centre (PRC) is a centrally sponsored scheme, exclusively funded by the Ministry of Health and Family Welfare, Government of India, and functions according to the guidelines issued by the Ministry for PRCs, and administered by the rules and regulations of the host University.

The position of Peon on a contract basis in the Population Research Centre (PRC), Kerala, has been vacant since 15/07/2024. A proposal for filling up the vacancy was submitted by the Director-in-Charge of the PRC. This request was forwarded to the Ministry of Health & Family Welfare, Government of India. The Ministry responded, allowing the PRC Kerala to make a fresh appointment for the post of Peon on a purely contract/outsourced basis, as per the extant rules of the University and PRC guidelines.

The consolidated monthly remuneration sanctioned by the Ministry for the Peon on a contract basis in the PRC is Rs.20,660/- (Rupees Twenty Thousand Six Hundred and Sixty only). As per the revised PRC guidelines (Para 4.3), for the selection of all other administrative support staff, the selection committee should include the senior-most faculty member(s) of the concerned PRC, the Honorary Director/Director, and other members may be as per the rules of the host University/ Institute. Moreover, recruitment for these positions should be done under intimation to the Ministry.

The Selection Committee in this regard last constituted in 2019 comprised of the following:

1. PVC (Chair)
2. One Syndicate member
3. Director, PRC
4. Registrar

Recently, the Ministry has directed to ensure the representative of the Ministry of Health & Family Welfare in all interview committees. As per the orders of the Hon'ble Vice Chancellor, the matter regarding the appointment of a peon on contract/outsourced basis at the Population Research Centre, Kariavattom and constituting a selection committee for the same is placed before the Standing Committee of the Syndicate on Staff, Equipment and Building for consideration and appropriate recommendation.

The Committee considered the matter and recommended to constitute a Selection Committee with following members for the appointment of a peon on contract/outsourced basis at the Population Research Centre, Kariavattom

- ***Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings***
- ***Registrar***
- ***Director, PRC***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No. 17.09.22 *SCCPCK - Granting of 2nd Higher Grade (15 years) to 4 non-gazetted officers in the scheme - reg.*

(Ad.F I)

The scheme for Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK) was implemented during 1970-71 in the Department of Economics of the University with the grants-in-aid exclusively provided by the Ministry of Agriculture & Farmers Welfare, Government of India to collect reliable data in respect of selected principal crops in Kerala.

Recently, the Honorary Director, SCCPCK has requested to grant second Time Bound higher grade to four Economic Investigators who have completed 15 years of service in the scheme without getting any promotion. She has mentioned that since the four incumbents, have completed 15 years of service in the entry post without getting any promotion, they are eligible for the benefit of 15 years higher grade in the scale of pay of Rs.45600-95600 which is the next higher time scale of pay of the incumbents.

The details of the incumbents are furnished below:

Sl. No.	Name	Date of Joining	Date of Ist Higher Grade granted	Due date for granting IInd Higher Grade
1.	Jeyan J.	24.08.2009	24.08.2017	24.08.2024
2.	Manoj B.	24.08.2009	24.08.2017	24.08.2024
3.	Saraswathy P.	31.08.2009	31.08.2017	31.08.2024
4.	Asharaf M.	14.09.2009	14.09.2017	14.09.2024

The University Finance has remarked that the aforementioned Economic Investigators were granted first Time Bound Higher Grade on completion of 08 years of service in the scale of pay of Rs.43400-91200 (Sop of Regional Supervisor -Regular promotion post). As per clause 15 Annexure VI of G.O(P) No.21/2022/Fin. dated 18.02.2022 (11th Pay Revision of University Employees) "In the matter of determination of scales of pay of TBHG on 2nd/ 3rd/ 4th TBHG(s), in cases where the existing scale of pay of an incumbent by virtue of his first/ second/third promotions/TBHG(s), is higher or equal to the respective grade scales provided for 2nd/3rd/ 4th TBHG in the table provided, TBHG will be granted in the next higher scale of pay of the existing scale of pay of the incumbent in the list of standard scales of pay in Annexure 1". The next higher scale of pay of Rs.43400-91200 as listed in Annexure I is Rs.45600-95600.

The scale of pay and date of effect applicable to them on granting II TBHG is detailed as follows.

Sl.No.	Name	Date of entry into the Scheme	Applicable date of II TBHG	II TBHG Scale of pay (Rs.)
01	Jeyan J.	24.08.2009	24.08.2024	45600-95600
02	Manoj B.	24.08.2009	24.08.2024	45600-95600
03	Saraswathy P.	31.08.2009	31.08.2024	45600-95600
04	Asharaf M.	14.09.2009	14.09.2024	45600-95600

As per orders of the Hon'ble Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to place the matter of granting 2nd Higher Grade (15 years) to 4 non-gazetted officers in the scheme for Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK) under the consideration of Governing Council of SCCPCK, as the Syndicate is not the appointing authority of the staffs appointed in the Centre.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.09.23 National Education Policy 2020 - Professor of Practice - appointment – reg.

(IQAC)

National Education Policy 2020 recommends integrating vocational education with general education and strengthening industry-academia collaboration in every Higher Education Institution (HEI). Towards this, the UGC has taken a new initiative to bring the industry and other professional expertise into the academic institutions through a new category of positions called **"Professor of Practice"**.

UGC has launched UTSAH (Undertaking Transformative Strategies and Actions in Higher Education) portal, to track the status of HEIs on various thrust areas of implementing NEP- 2020 and the details of the persons appointed as the Professor of Practice, have also to be furnished in the said portal.

The general guidelines to be followed on appointment of Professor of Practice as stipulated in NEP 2020 are detailed below:

- **Eligibility:**

1. Distinguished experts who have made remarkable contributions in their professions from various fields such as engineering, science, technology, entrepreneurship, commerce, social sciences, media, literature, fine arts, civil services, armed forces, legal profession, community development, panchayati raj, rural development, watershed development, water-harvesting, organic farming, small green energy systems, municipal planning, community participation, gender budgeting/planning, inclusive development of tribals and public administration among others. *Those who have proven expertise in their specific profession or role with at least 15 years of service/experience, preferably at a senior level, will be eligible for Professor of Practice.*
2. A formal academic qualification is not considered essential for this position if they have exemplary professional practice in lieu. These experts will also be exempted from the requirement of publications and other eligibility criteria stipulated for the recruitment of faculty members at the Professor level. However, they should possess the skills to carry out the duties and responsibilities specified in the following section.
3. The number of Professors of Practice in a HEI, at any point in time, should not exceed 10% of the sanctioned posts in a HEI.

It may be noted that the current sanctioned strength of faculty in University of Kerala is 298. Therefore the maximum number of Professors of Practice to be appointed shall not exceed 29.

- **General Conditions:**

1. The engagement of Professor of Practice will be for a fixed term.
2. The engagement of Professor of Practice will be exclusive of the sanctioned posts of a university/college. It will not affect the number of sanctioned posts and the recruitment of regular faculty members.
3. Professor of Practice is *not open for those in teaching profession- serving or retired.*

- **Categories of Engagement:**

It is envisioned that Professor of Practice can be engaged in one of the following categories:

1. Professor of Practice funded by Industries
2. Professor of Practice funded by HEIs from their own resources
3. Professor of Practice on Honorary basis

- **Procedure for selecting Professor of Practice**

1. The Vice-Chancellors/Directors may invite nominations from eminent experts for Professor of Practice positions.
2. The experts willing to serve may also be nominated or they can send their nomination to the Vice-Chancellor/ Director with a detailed bio data and a brief write-up about their potential contribution to the HEI.
3. Such nominations will be considered by a selection committee consisting of two senior Professors from the HEI and one eminent external member. Based on the recommendations of this committee, the Academic Council and the Executive Council or statutory bodies of the HEI will decide on the engagement.

- **Tenure:**

The engagement may be initially for up to one year, which may be extendable based on the assessment criteria devised by the HEI. The maximum duration of service of Professor of Practice at a given institution should not exceed three years and is extendable by one year in exceptional cases and the total service should not exceed four years under any circumstance.

As per the orders of the Hon'ble Vice Chancellor, the proposal of appointing Professor of Practice in the University of Kerala based on the guidelines stipulated in NEP- 2020 was placed before Syndicate for consideration. The Syndicate held on 31.08.2024 (Item No. 13.09) resolved to place the matter before the Standing Committee of the Syndicate on Academics and Research. The Standing Committee of the Syndicate on Academics and Research held on 08.10.2024 recommended to forward the proposal before Standing Committee of the Syndicate on Staff, Equipment and

Buildings. The Syndicate held on 05.11.2024 vide item No. 15.06.D18 resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics and Research. The Hon'ble Vice- Chancellor has ordered to implement the resolution of the Syndicate.

Accordingly, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to defer the item for the time being.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.09 Additional 01

യൂണിവേഴ്സിറ്റി ഹെൽത്ത് സെന്റർ, കാര്യവട്ടം - നിലവിലുള്ള ലാബ് ടെക്നീഷ്യന്റെ വിരമിക്കൽ - പുതിയ ലാബ് ടെക്നീഷ്യനെ നിയമിക്കുന്നതുമായി ബന്ധപ്പെട്ട റസിഡന്റ് മെഡിക്കൽ ഓഫീസറുടെ അപേക്ഷ സംബന്ധിച്ച് - തുടർ നടപടി - സംബന്ധിച്ച്:-

(Ad. D II)

സർവ്വകലാശാല ഹെൽത്ത് സെന്റർ കാര്യവട്ടം യൂണിറ്റിലെ ലെവെല റസിഡന്റ് മെഡിക്കൽ ഓഫീസർ, നിലവിലെ ലാബ് ടെക്നീഷ്യൻ തസ്തികയിലെ സ്ഥിരജീവനക്കാരായ ശ്രീമതി. ഷീല.എസ്, 31.05.2025 -ൽ വിരമിക്കുന്ന സാഹചര്യത്തിൽ ദിവസേന പരിശോധനകൾ നടക്കുന്ന ലാബായതിനാൽ നിലവിലെ ലാബ് ടെക്നീഷ്യൻ വിരമിക്കുന്ന മുറയ്ക്ക് ഈ തസ്തികയിലേക്ക് പുതിയ നിയമനം നടത്തുന്നതിനാവശ്യമായ നടപടികൾ സ്വീകരിക്കണമെന്ന് ആവശ്യപ്പെട്ടിരിക്കുന്നു.

സർവ്വകലാശാല ഓർഡിനൻസുകാരും യൂണിവേഴ്സിറ്റി ഹെൽത്ത് സെന്ററിലെ തസ്തികകളുടെ വിഭാഗത്തിൽ വരുന്ന ലാബ് ടെക്നീഷ്യൻ തസ്തികയുടെ യോഗ്യത, നിയമനരീതി, 11 ആം ശമ്പള പരിഷ്കരണ ഉത്തരവനുസരിച്ചുള്ള ശമ്പള സ്കെയിൽ എന്നിവ ഇപ്രകാരമാണ്.

Qualification :-	General: A Pass in Pre-University or Pre-Degree Examination from a recognized University or equivalent qualification. Technical: Successful completion of the Medical Laboratory Technicians Course conducted in the Medical Colleges in Kerala.
Method of Appointment :	Direct recruitment based on merit by inviting applications by advertisement in the Press.
Scale of Pay	31100-66800

ഈ വിഷയത്തിൽ, സർവ്വകലാശാലയിലെ അനധ്യാപക വിഭാഗത്തിൽ നിന്നുള്ള തസ്തികകളിൽ പി.എസ്.സി. മുഖാന്തരം നിയമനം നടത്തുന്നതുമായി ബന്ധപ്പെട്ട ഉന്നത വിദ്യാഭ്യാസ വകുപ്പിൽ നിന്നുള്ള 06.11.2020-ലെ സ.ഉ.(അച്ചടി) നം. 37/2020/ഉ.വി.വ നമ്പർ ഉത്തരവ് പ്രകാരം വിവിധ അനധ്യാപക തസ്തികകളിലെ നിയമനരീതി (പി.എസ്.സി. വഴിയുള്ള നേരിട്ടുള്ള നിയമനം), മറ്റോ ഗുരുക്കൾ, ശമ്പള സ്കെയിൽ എന്നിവ വ്യക്തമാക്കിയെങ്കിലും ലാബ് ടെക്നീഷ്യൻ തസ്തിക ഉൾപ്പെടുത്തിയിട്ടില്ല എന്ന് കാണുന്നു.

പി.എസ്.സി. വഴി സ്ഥിരനിയമനം നടത്തുന്നതിൽ കാലതാമസം വരുമെന്നതിനാൽ, സ്ഥിരനിയമനം നടക്കുന്നതുവരെ ലാബ് ടെക്നീഷ്യൻ തസ്തികയിലേക്കുള്ള നിയമനവുമായി ബന്ധപ്പെട്ട നടപടികൾ തീരുമാനം കൈക്കൊള്ളുന്നതിനായി വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം ഏതു വ്യവസ്ഥ (കരാർ/ ദിവസവേതനം) പ്രകാരമാണ് എന്നുള്ളതിനും, അതിന്റെ സെലക്ഷൻ കമ്മിറ്റി രൂപീകരിക്കുന്നതിനുമായി ടിവിഷയം സിന്റിക്ക്കേറ്റിന്റെ സ്റ്റാൻഡിങ് കമ്മിറ്റിയായ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് & ബിൽഡിംഗ്സിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to constitute a Selection Committee for the selection to the post of a Lab Technician in the University Health Centre, Kariavattom with the following members:

- ***Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings (Chairman)***
- ***Convener, Standing Committee of the Syndicate on Finance***
- ***Resident Medical Officer***
- ***Head, Department of Biochemistry***

The meeting came to an end at 1.30 p m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 20.12.2024, be approved.

Item No.17.10 Combined Meeting of the Standing Committees of the Syndicate on Finance and Planning & Development held on 19.12.2024- Minutes-Approval -reg.

(Pl.G)

A combined meeting of the Standing Committees of the Syndicate on Finance and Planning & Development was held on **19.12.2024 at 5 p.m.** in the Syndicate Room, S.H. Campus, Palayam (Minutes of the meeting is appended).

As per the orders of the Vice-Chancellor, the minutes of the Combined meeting of the Standing Committees of the Syndicate on **Finance and Planning & Development** held on **19.12.2024** is placed before the Syndicate for approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEES OF THE SYNDICATE ON FINANCE AND PLANNING & DEVELOPMENT

Date and Time : 19.12.2024; 05.00 P.M.
Venue : Syndicate Room, Senate House Campus, Palayam

Members:

Adv.Muraleedharan Pillai G, Member, Syndicate (Convenor, SC on Finance)	Sd/-
Dr.S.Nazeeb, Member, Syndicate (Convenor, SC on P&D)	Sd/-
Dr.Shijukhan J.S, Member, Syndicate	Sd/-
Prof.(Dr.)P.M Radhamany,Member, Syndicate	Sd/-
Dr.S.Jayan, Member, Syndicate	Absent
Sri.R.Rajesh, Member, Syndicate	Sd/-
Prof.(Dr.)K.G Gopchandran,Member, Syndicate	Absent
Dr.M.Lenin Lal, Member, Syndicate	Absent
Dr.Rahim.K, Member, Syndicate	Sd/-
Dr.T.R Manoj, Member, Syndicate	Sd/-
Adv.R.B.Rajeev Kumar, Member, Syndicate	Absent
Sri.Ajay.D.N, Member, Syndicate	Sd/-
Sri.Ahammed Fazil Y, Member, Syndicate	Absent
Sri.P.SGopakumar, Member, Syndicate	Sd/-
Dr.Vinodkumar T.G Nair, Member, Syndicate	Absent

The meeting began at 05.00 PM.

Item No.17.10.01 Budget Speech-2024-25 Item No.132 - Centre for Biodiversity Conservation – "Augmentation and maintenance of existing ongoing Research programmes in the Centre for Biodiversity Conservation" - Proposal – reg.

[Ad.DIII]

The Budget Implementation Cell, at its meeting held on 13.09.2024, recommended to authorize the Hon. Director, Centre for Biodiversity Conservation to submit a proposal for Rs.6,00,000/- on the item (132) as envisaged in the Budget Speech for the project entitled "Augmentation and maintenance of existing ongoing Research programmes in the Centre for Biodiversity Conservation" and to place it before the combined meeting of the Standing Committee of the Syndicate on Planning and Development & Standing Committee of the Syndicate on Finance.

Accordingly, the Hon. Director, Centre for Biodiversity Conservation has submitted a proposal for Rs.6,00,000/- for the project "Augmentation and maintenance of existing ongoing Research programmes in the Centre for Biodiversity Conservation."

The details are as follows

A. Andaman and Nicobar Islands Conservatory

Objectives:

1. floristic survey, evaluation and collection of germplasm of selected economically important plant species
2. establishment of germplasm of rare and endemic species

3. multiplication of rare species through conventional methods
4. sustainable utilization of the resources using appropriate technology

B. Orchard for fruit trees

Objectives:

1. to explore, identify, document and collect the traditional mango varieties
2. to explore, identify, document and collect known and lesser-known promising wild edible plants
3. establishment of a nursery for raising saplings of the traditional mango varieties and promising wild fruits
4. propagation of the target species using conventional methods
5. to establish a field gene bank for traditional mango varieties

C. Wild Ornamental Project

Objectives:

1. to explore, identify, document and collect the known and lesser known promising wild ornamental plants
2. to organize a field gene bank of nearly 100 promising wild ornamentals
3. to devise conventional propagation techniques
4. to develop the necessary infrastructure for a gene bank for wild ornamentals with Seed Bank and Tissue Culture
5. to establish a meristem culture laboratory for purposes of multiplication of true to type plants and restoration of endangered species
6. to establish a cryobank for long term conservation of selected rare and endangered taxa of utmost rarity and importance
7. to improvement of most promising species using conventional and non- conventional methods

The Item wise budget is detailed below:

Sl.No.	Items	Amount
1	Contingency /labour charges	2,50,000/-
2	Consumables, purchase of minor equipments,electric weed cutter, LCD Monitor etc& travel etc	3,50,000/-
	Total	6,00,000/-

As per the orders of the Vice - Chancellor, the proposal for "Augmentation and maintenance of existing ongoing Research programmes in the Centre for Biodiversity Conservation" is placed before the Combined meeting of the Standing Committee of the Syndicate on Planning and Development & Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

RECOMMENDATION:

- **To implement the proposal submitted by the Hon. Director, Centre for Biodiversity Conservation for an amount of Rs 6,00,000/-(Rupees Six lakhs only) for augmentation and maintenance of existing ongoing research programmes in the Centre for Biodiversity Conservation,as envisaged in item no.132 of the Budget Speech 2024-25,as per the existing norms of the University.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Finance and Planning & Development held on 19.12.2024, be approved.

Item No.17.10 .02 *Budget Speech 2024-25- Item No. 55-Investigating Cutaneous Stem Cell Populations and Their Role in Skin Regeneration Using Flow Cytometry-Project Proposal -reg.*

[Ad.DI]

In the Budget Speech 2024-25, an amount of Rs.7,00,000/- was allocated as financial aid for "Investigating Cutaneous Stem Cell Populations and Their Role in Skin Regeneration Using Flow Cytometry" in the Advanced Centre for Regenerative Medicine & Stem cell Research in Cutaneous Biology (AcREM Stem).

The meeting of the Budget Implementation cell held on 13.09.2024 recommended to entrust the Director, AcREM Stem to submit a proposal in this regard and to place the same before the Combined meeting of Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Planning & Development. Accordingly, Dr. Sreejith P, Director, AcREM Stem has submitted a proposal, with objectives as below:

The primary objective of this study is to characterize and quantify skin stem cell populations, assess their role in skin regeneration, and analyze their functional markers using flow cytometry. This research aims to identify specific stem cell markers involved in skin healing and explore how these cells contribute to the regeneration process. Activating the stem cells with potential phytoformulation is the one objective of this study and evaluation of the wound healing properties can be evaluated through stem cell population differentiation efficiency.

The outcomes of this study may offer a foundation for personalized approaches to skin regeneration therapies, wherein specific stem cell populations could be manipulated or augmented to accelerate healing or restore damaged skin more effectively. By bridging basic science with potential clinical applications, this research will contribute to the growing field of regenerative medicine and offer tangible benefits in terms of both healthcare advancements and quality-of-life improvements for patients with skin injuries or disorders.

As ordered by the Vice-Chancellor, the project proposal titled "Investigating Cutaneous Stem Cell Populations and Their Role in Skin Regeneration Using Flow Cytometry" under item No.55 submitted by Dr.Sreejith P, Director, AcREM Stem, is placed before the the Combined meeting of Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

RECOMMENDATION:

- **To implement the project proposal titled "Investigating Cutaneous Stem Cell Populations and Their Role in Skin Regeneration Using Flow Cytometry" submitted by the Director, AcREM Stem for an amount of Rs.7,00,000/- (Rupees Seven lakhs only), as envisaged in item no.55 of the Budget Speech 2024-25,as per the existing norms of the University.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Finance and Planning & Development held on 19.12.2024, be approved.

Item No.17.10.03 *Budget Speech 2024-'25 - Item No.88 - Dept. of Geology - Up-gradation & Modernization of the newly established Geology Museum at Kariavattomcampus -Proposal- reg.*

[Ad.DI]

In the Budget Speech 2024-'25, an amount of ₹10,00,000/- (Rupees Ten Lakh only) has been earmarked for the "Up-gradation & Modernization of the newly established Geology Museum at Kariavattom campus", vide item no.88. The meeting of the Budget Implementation Cell, held on 13.09.2024, considered this item & recommended the HoD, Department of Geology to submit the proposal which should be placed before the Standing Committee of the Syndicate on Planning & Development & Standing Committee of the Syndicate on Finance. The Vice - Chancellor has approved the minutes.

Accordingly, the HoD, Department of Aquatic Biology & Fisheries has submitted the proposal. The main objectives of the proposal are as follows:

- Enhancing collection of rock samples for research & teaching
- Support field work & research by providing TA/DA to faculty, research scholars & students
- Display & preservation of samples by developing new sample mounting & display units
- Fabricating Geologic models for enhancing conceptualization

The split up of expenditure is as detailed below:

Sl.No.	Item	Amount
1.	Sample Purchase (from outside Kerala)	₹2,00,000/-
2.	Transportation of samples directly collected from the field	₹1,00,000/-

3.	TA/DA for Faculty, Research Scholars & Students	₹1,00,000/-
4.	Purchase of Tables & Chairs for Multimedia Classroom and sound proofing	₹2,00,000/-
5.	Fabrication of Sample Mounting and display units	₹2,00,000/-
6.	Fabrication of Geologic models for display	₹2,00,000/-
	GRAND TOTAL	₹10,00,000/-

Hence as per the orders of the Vice - Chancellor the proposal submitted by the HoD, Department of Geology for the " Up-gradation & Modernization of the newly established Geology Museum at Kariavattom campus" on Budget Speech 2024-'25, item no.88, is placed before the Combined meeting of the Standing Committee of the Syndicate on Planning & Development & Standing Committee of the Syndicate on Finance.

RECOMMENDATION:

- **To implement the proposal submitted by the HoD, Department of Geology for an amount of Rs.10,00,000/- (Rupees Ten lakhs only) for the up-gradation and modernization of the newly established Geology Museum at Kariavattom campus, as envisaged in item no.88 of the Budget Speech 2024-25, as per the existing norms of the University.**

<i>Resolution of the Syndicate</i>	
RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Finance and Planning & Development held on 19.12.2024, be approved.	

Item No. 17.10.04 Item No. 63, Budget Speech 2024-2025 - Setting up of an Office for Campus Director at Karyavattom Campus – Proposal from the Campus Director – Implementation of-reg.

[Ad.BIII]

In the Budget speech 2024-2025, Rs.7,00,000/- (Rupees Seven lakhs only) has been earmarked for setting up an office for the Campus Director adjacent to the EMS hall on the Campus.

The meeting of the Budget Implementation Cell held on 13.09.2024 recommended to authorize Campus Director & Vice Chairman, CSS to submit a detailed proposal regarding the same and that the proposal be placed before the Combined meeting of the Standing Committee of the Syndicate on Planning & Development and Standing Committee of the Syndicate on Finance.

The Vice Chancellor has approved the recommendations of the Budget Implementation Cell held on 13.09.2024 by exercising powers conferred under Section 10 (13) of Kerala University Act 1974, subject to reporting to the Syndicate.

Accordingly, the Campus Director & Vice Chairman, CSS have jointly submitted a detailed proposal along with an estimate on 30.10.2024 regarding the setting up of the office with related amenities for the Campus Director at the Karyavattom Campus and requested to release an amount of Rs.7,00,000/- (Rupees Seven lakhs only) as provisional payment to the current account of the Campus Director, Kariavattom, for the setting up of the same. The details of the proposal submitted by the Campus Director is given below:

Sl No.	Description	Amount in Rs.
1.	Setting up of office (Purchasing of chairs, table, computer, computer table, printer tec.)	3,50,000/-
2.	Office Expense (Stationery items for office use)	40,000/-
3.	Campus maintenance and other emergency works	3,00,000/-
4.	Miscellaneous	10,000/-
	Grand Total	7,00,000/- (Rupees Seven lakhs only)

Hence, as per the orders of the Hon'ble Vice Chancellor, the proposal regarding the setting up an office for the Campus Director at the Karyavattom Campus as per the Item No.63, Budget Speech 2024-2025, is placed before the Combined meeting of the Standing Committee of the Syndicate on Planning & Development and Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

RECOMMENDATION:

- To implement the proposal jointly submitted by the Campus Director and the Vice Chairman, CSS for an amount of Rs. 7,00,000/- (Rupees Seven lakhs only) for setting up of an Office for the Campus Director on Kariavattom Campus, as envisaged in item No. 63 of the Budget Speech 2024-2025, as per the existing norms of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Finance and Planning & Development held on 19.12.2024, be approved.

Item No.17.10.05 *Item No. 160, Budget Speech 2024-2025 - Financial assistance to the activities of Credit and Semester System (CSS), Kariavattom–Proposal forwarded by the Vice Chairman, CSS– Implementation of– reg.*

[Ad.BIII]

In the Budget speech 2024-2025, Rs.10,00,000/- (Rupees Ten lakhs only) has been earmarked as financial assistance to the activities of Credit and Semester System (CSS), Kariavattom, in the wake of the starting of the Four year Honours Degree Courses.

The meeting of the Budget Implementation Cell held on 13.09.2024 recommended to authorize Vice Chairman, CSS, to submit a detailed proposal regarding the same and that the proposal be placed before the Combined meeting of the Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Planning & Development.

The Vice Chancellor has approved the recommendations of the Budget Implementation Cell held on 13.09.2024 by exercising powers conferred under Section 10 (13) of Kerala University Act 1974, subject to reporting to the Syndicate.

Accordingly, the Vice Chairman, CSS, has submitted a detailed proposal along with an estimate on 28.10.2024 regarding the works proposed to be done/items proposed to be purchased using the financial assistance of Rs. 10,00,000/- (Rupees Ten lakhs only) proposed in the Budget Speech 2024-25 (Item No. 160) for the activities Credit and Semester System (CSS), Kariavattom.

The details of the proposal submitted by the Vice Chairman, CSS is given below.

Sl. No.	Item/Work	Amount (in Lakh)
1.	Installation of 2 Air Conditioners (2 Ton each) in the workspace of the CSS office, where 4 sections are located	1.25 Lakh
2.	Installation of 1 Air Conditioner (1.5 Ton) in the Assistant Registrar's room	0.50 Lakh
3.	One desktop system, one duplex printer, a web camera, and speakers for the Vice Chairman's room	0.75 Lakh
4.	One desktop system and one duplex printer in the Assistant Registrar's room	0.50 Lakh
5.	10 Kva Online UPS	2.50 Lakh
6.	High-end photocopier machine with duplex printing, scanning, etc	0.50 Lakh
7.	False ceiling works in the room where 4 sections are located	1.00 Lakh
8.	2 desktop systems with duplex printers	1.00 Lakh
9.	Extension of paving tiles	1.00 Lakh.
	Total	10 Lakh

Hence, as per the orders of the Hon'ble Vice Chancellor, the proposal submitted by the Vice Chairman, CSS, regarding the activities proposed to be done using the financial assistance of Rs.10,00,000/- (Rupees Ten lakhs only) earmarked as per Item No. 160 of the Budget Speech 2024-2025, is placed before the Combined meeting of the Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Planning & Development for consideration.

RECOMMENDATION:

1. To implement the proposal submitted by the Vice Chairman, CSS for an estimated amount of Rs. 10,00,000/- (Rupees Ten lakhs only) for the activities of Credit and Semester System, as envisaged in item No. 160 of the Budget Speech 2024-2025, as per the existing norms of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Finance and Planning & Development held on 19.12.2024, be approved.

Item No.17.10.06 Budget Speech 2024-2025 - Proposal for Human Library Cafe at Karyavattom Campus- Expenditure and Request for Provisional Advance – reg.

[Ad.AV]

Rs. 500000/- (Rupees Five Lakh only) was earmarked in the 2024-25 budget speech (item No. 41) of the University for implementation of Human Library Cafe scheme in Karyavattom Campus. The Director, Karyavattom Campus has submitted the following proposal regarding the same and requested to release the Provisional payment for the implementation.

Human Library Cafe is a social space where campus students can interact with renewed resource person who share their personal stories, experience, knowledge on specific topics often to challenge stereotypes, foster understanding and promote dialogue.

Under the Human Library Cafe scheme plan to invite 10 resource persons from different fields to engage in conversation with the students in the Campus Library.

Estimated Expenditure

Sl. No.	Item	Quantity	Cost
1	Honorarium, Tea and Snacks, Travel, Accommodation, etc (for ten events)	10X45000	4,50,000/-
2	Miscellaneous		50,000/-
			Total 500000/- (Rupees Five Lakh only)

As per the orders of the Vice Chancellor, the proposal for Human Library Cafe at Karyavattom Campus- Expenditure and Request for Provisional Advance (Budget Speech 2024-2025 (Item No. 41)), is placed before the Combined Committee of the Standing Committee of the Syndicate on Planning and Development and Standing Committee of the Syndicate on Finance.

RECOMMENDATION:

- **To submit a detailed and specific proposal for Human Library Cafe on Kariavattom Campus before the Syndicate.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Finance and Planning & Development held on 19.12.2024, be approved.

Item No.17.10.07 Budget speech (2024-25)-Minutes of the meeting of the Budget implementation Cell- proposal received from the Director – KUCC – reg.

[Ad.DII]

The meeting of the Budget implementation held on 13.09.2024 entrusted Director, KUCC, to submit proposal on the Sl.No.70, and to place the proposal before the Combined meeting of the S/C of the Syndicate on Planning & Development and S/C of the Syndicate on Finance.

Now the Director, KUCC has submitted proposal regarding the San storage backup enhancement.

Hence as per the orders of the Vice Chancellor, the proposal received from the Director, KUCC, is placed before the Combined meeting of the S/C of the Syndicate on Planning & Development and S/C of the Syndicate on Finance for consideration and recommendation.

RECOMMENDATION:

- **To implement the proposal submitted by the Director, KUCC for the San Storage backup enhancement, limiting the expenditure to the budget allocation of Rs 40 Lakhs, as envisaged in item.No.70 of the Budget speech 2024-25, as per the existing norms of the university.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Finance and Planning & Development held on 19.12.2024, be approved.

Item No.17.10.08 Budget speech (2024-25)-Minutes of the meeting of the Budget implementation Cell- proposal received from the Director – KUCC –reg.

[Ad.DII]

The meeting of the Budget implementation held on 13.09.2024 entrusted Director, KUCC, to submit proposal on the Sl.No.30, and to place the proposal before the Combined meeting of the S/C of the Syndicate on Planning & Development and S/C of the Syndicate on Finance.

Now the Director, KUCC has submitted proposal regarding the Modernisation of the Kerala University Computer Centre.

Hence as per the orders of the Vice Chancellor, the proposal received from the Director, KUCC, is placed before the Combined meeting of the S/C of the Syndicate on Planning & Development and S/C of the Syndicate on Finance for consideration and recommendation.

RECOMMENDATION:

- **To implement the proposal submitted by the Director, KUCC for the modernisation of the Kerala University Computer Centre, limiting the expenditure to the budget allocation of Rs 25 Lakhs, as envisaged in item.No.30 of the Budget speech 2024-25, as per the existing norms of the university.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Finance and Planning & Development held on 19.12.2024, be approved.

Item No.17.10.09 Budget Speech 2024-25 Item No.68 – Conducting NeythalKavyotsavam, as CampusKavyotsavam – reg.

[Ad DIII]

As per Item No.68 of the Budget Speech 2024-25, it is envisaged to conduct the "NeythalKavyotsavam, as Campus Kavyotsavam" and an amount of Rs.5,00,000/- (Rupees Five Lakh only) has been allocated for the same. The Budget Implementation Cell at its Meeting held on 13.09.2024, has recommended to obtain the proposal from the HoD, Department of Malayalam & HoD, Department of Kerala Studies, and to place the same before the combined meeting of the Standing Committee of the Syndicate on Planning and Development & the Standing Committee of the Syndicate on Finance.

The Head, Department of Kerala Studies has submitted a proposal stating that, the NeythalKavyotsavam can be conducted as Campus Kavyotsavam this academic year in February as a 2-day programme with full co-operation from the Department of Malayalam. It is stated that there will be debates with famous Poets, Poetic Inventions, Poetry arenas and Lectures on Poetry as part of this. The Head, Dept. of Malayalam has also requested to approve the proposal, with a budget estimate, as follows:

Travelling allowance & Accommodation	2 lakh
Food	1 lakh
Decoration. Sound, Light	1 lakh
Kavyavishkarangal	1 lakh
Total	5 Lakh

As per the orders of the Vice – Chancellor, the proposal submitted by the Head, Department of Kerala Studies (as forwarded by the Head, Department of Malayalam), for the conduct of Neythal Kavyotsavam, as Campus Kavyotsavam this academic year in February 2025, is placed before the combined meeting of the Standing Committee of the Syndicate on Planning and Development & the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

RECOMMENDATION:

- To implement the proposal submitted by the Head, Department of Kerala Studies for the conduct of NeythalKavyotsavam as Campus Kavyotsavam for an amount of Rs.5,00,000/- (Rupees Five lakh only), as envisaged in item No.68 of the Budget Speech 2024-25, as per the existing norms of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Finance and Planning & Development held on 19.12.2024, be approved.

Item No.17.10.10

Item No. 135, Budget Speech 2024-2025 - Setting up of Honors Degree at Kariavattom Campus – Proposal forwarded by the Director, CUS – Implementation of – reg.

[Ad.BIII]

In the Budget speech 2024-2025, Rs.75,00,000/- (Rupees Seventy Five lakh only) has been earmarked as financial assistance to starting of the Honors Degree Course at Karyavattom Campus.

The meeting of the Budget Implementation Cell held on 13.09.2024 recommended to authorize Director, CUS, to submit a detailed proposal regarding the same and that the proposal be placed before the Combined meeting of the Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Planning & Development.

The Vice Chancellor has approved the recommendations of the Budget Implementation Cell held on 13.09.2024 by exercising powers conferred under Section 10 (13) of Kerala University Act 1974, subject to reporting to the Syndicate.

Accordingly, the Director, CUS, has submitted a detailed proposal along with an estimate on 04.10.2024 regarding the works proposed to be done/items proposed to be purchased using the financial assistance of Rs. 75,00,000/- (Rupees Seventy five lakh only) proposed in the Budget Speech 2024-25 (Item No. 135) for starting of the Honors Degree at Karyavattom Campus.

The details of the proposal submitted by the Vice Chairman, CSS is given below.

Sl.No.	Item Description	Amount
1	Purchase of 350 Jefferson Chairs	26,00,000/-
2	Purchase of 10 Computer Tables	1,00,000/-
3	Purchase of 10 Simple Tables	1,00,000/-
4	Purchase of 10 reeper type chairs with arm	40,000/-
5	Purchase of 10 Computers	5,10,000/-
6	Purchase of 10 LED TV	8,00,000/-
7	Purchase of 100 Plastic chairs	50,000/-
8	Purchase of 10 White Boards	50,000/-
9	Purchase of 20 fans	80,000/-
10	Electrical Fittings	1,00,000/-
11	Plumbing works	1,00,000/-
12	Installation of Lift	20,00,000/-
13	Generator	5,00,000/-
14	Installation of Water Cooler with Purifier	70,000/-
15	Installation of CCTV	50,000/-
16	Purchase of 5 Air Conditioners	3,50,000/-
	TOTAL	75,00,000/-

Hence, as per the orders of the Vice Chancellor, the proposal submitted by the Director, CUS, regarding the activities proposed to be done using the financial assistance of Rs.75,00,000/- (Rupees Seventy Five lakhs only) earmarked as per Item No. 135 of the Budget Speech 2024-2025, is placed before the Combined meeting of the Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Planning & Development for consideration.

RECOMMENDATION:

- To conduct a discussion with the Director, CUS on the proposal submitted in the next Combined meeting of the Standing Committees of the Syndicate on Finance and Planning and Development.

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Finance and Planning & Development held on 19.12.2024, be approved.

Item No.17.10.11

ശ്രീനാരായണഗുരു അന്തർ ദേശീയപഠന കേന്ദ്രം- ബഡ്ജറ്റ് പ്രൊപ്പോസൽ 2024 -25
- ഇനം നമ്പർ 181- 'ശ്രീലങ്കയിലേക്ക് പുതിയ തലമുറയുടെ ശ്രീനാരായണ സന്ദേശ
യാത്ര' -സംബന്ധിച്ച്

[Ac.D]

സൂചന: 1 ബഡ്ജറ്റ് ഇംപ്ലിമെന്റേഷൻ കമ്മിറ്റിയുടെ 13.09.2024 ലെ മീറ്റിംഗിന്റെ മിനിറ്റ്സ്
 2 ശ്രീനാരായണഗുരു അന്തർദേശീയപഠനകേന്ദ്രം ഡയറക്ടറുടെ 07.10.2024 ലെ പ്രപ്പോസൽ

കേരളസർവകലാശാല 2024-25 ലെ ബഡ്ജറ്റ് പ്രസംഗത്തിൽ ഇനം നമ്പർ 181 പ്രകാരം 'ശ്രീനാരായണഗുരുവും സിലോൺ യാത്രയും' എന്ന പഠനാനുഷ്ഠാനമായി ബന്ധപ്പെട്ട് തിരഞ്ഞെടുക്കപ്പെടുന്ന വിദ്യാർത്ഥികളും സർവകലാശാല പ്രതിനിധികളും അടങ്ങുന്ന ഒരു സംഘത്തെ ഈ വർഷം ഒരു സന്ദേശയാത്രയായി ശ്രീലങ്കയിലേക്ക് അയക്കാൻ തീരുമാനിച്ചിരിക്കുന്നു. "ശ്രീലങ്കയിലേക്ക് പുതിയ തലമുറയുടെ ശ്രീനാരായണ സന്ദേശയാത്ര" എന്ന ഈ പദ്ധതിക്കായി കേരളസർവകലാശാല 2024-25 ലെ ബഡ്ജറ്റ് പ്രസംഗത്തിൽ 10 ലക്ഷം രൂപ നീക്കിവച്ചിട്ടുണ്ട്. ഡോ. സിദ്ദിക്ക് എം. എ, ഡയറക്ടർ, ശ്രീനാരായണഗുരു അന്തർദേശീയ പഠനകേന്ദ്രം, ഈ പദ്ധതിക്കായുള്ള വിശദമായി പ്രപ്പോസൽ സമർപ്പിച്ചിട്ടുണ്ട്.

13.09.2024 ൽ നടന്ന ബഡ്ജറ്റ് നിർവ്വഹണ സമിതിയുടെ മീറ്റിംഗിൽ പ്രപ്പോസൽ പരിഗണിക്കുകയും സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റികളായ ഫിനാൻസിന്റേയും പ്ലാനിംഗ് & ഡെവലപ്പ്മെന്റിന്റേയും സംയുക്ത യോഗത്തിന്റെ പരിഗണനയിലേയ്ക്ക് സമർപ്പിക്കുവാൻ നിർദ്ദേശിച്ചു. പദ്ധതിയുടെ വിശദവിവരങ്ങൾ താഴെ ചേർക്കുന്നു

ശ്രീനാരായണഗുരു സന്ദർശനം നടത്തിയിട്ടുള്ള ഒരേയൊരു വിദേശരാജ്യം ശ്രീലങ്കയാണ് (അക്കാലത്തെ സിലോൺ). 1918, 1926 വർഷങ്ങളിൽ നടത്തിയ ഈ യാത്രകൾ ഗുരുവിന്റെ ജീവിതത്തിലെ അതിപ്രധാന സംഭവങ്ങളായിട്ടാണ് കരുതപ്പെടുന്നത്. ഗുരുവിന്റെ ഇടപെടലുകളാൽ സത്യവ്രതസ്വാമികൾ ശ്രീലങ്കയിൽ നടത്തിയ പ്രവർത്തനങ്ങളുടെ രേഖപ്പെടുത്തലുമായിരിക്കും ഈ യാത്ര.

ശ്രീലങ്കയിലേക്ക് പുതിയ തലമുറയുടെ ശ്രീനാരായണ സന്ദേശയാത്ര എന്നത് 15 പേരുടെ (8 വിദ്യാർത്ഥികളും ബാക്കി അദ്ധ്യാപകർ- സിൻഡിക്കേറ്റ് നിയോഗിക്കുന്ന പ്രതിനിധികൾ) ഒരു യാത്രയാണിഭാവനം ചെയ്യുന്നത്. ശ്രീനാരായണ ഗുരുവിനെക്കുറിച്ച് ഗവേഷണ സ്വഭാവമുള്ള ഒരു ലേഖനം ക്ഷണിച്ച്, ആമത്സരത്തിൽ നിന്ന് തിരഞ്ഞെടുക്കുന്ന 8 വിദ്യാർത്ഥികളെ പ്രതിനിധ്യ സ്വഭാവത്തോടെ തിരഞ്ഞെടുത്താവും യാത്രയിൽ ഉൾപ്പെടുത്തുക.

ബഡ്ജറ്റ്

നമ്പർ	ഇനം വകുപ്പ്	പ്രതീക്ഷിക്കുന്ന ചിലവ് തുക
1	യാത്രാ ചിലവ്	5,00,000/-
2	താമസം, ഭക്ഷണം	3,00,000/-
3	മീറ്റിംഗ് ചിലവുകൾ	1,00,000/-
4	മറ്റിനം	1,00,000/-
	ആകെ തുക	10,00,000/-

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറിന്റെ ഉത്തരവിൻ പ്രകാരം കേരളസർവകലാശാല ശ്രീനാരായണഗുരു അന്തർദേശീയ പഠനകേന്ദ്രം ഡയറക്ടർ സമർപ്പിച്ച പ്രൊപ്പോസൽ സർവകലാശാല സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റികളായ ഫിനാൻസിന്റേയും പ്ലാനിംഗ് & ഡെവലപ്പ്മെന്റിന്റേയും സംയുക്ത യോഗത്തിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

RECOMMENDATION:

- To implement the proposal submitted by the Director, Centre for Sree Narayana Guru International Studies for an amount of Rs.10,00,000/- (Ten lakhs only), as envisaged in Item No. 181 of the Budget Speech 2024-2025, as per the existing norms of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Finance and Planning & Development held on 19.12.2024, be approved.

Item No.17.10.12 Budget Speech 2024-'25 - Item No.151 - "Development of Urban Aquaculture Model by the Department of Aquatic Biology & Fisheries" - Proposal – reg.

[Ad.DI]

In the Budget Speech 2024-'25, an amount of ₹5,00,000/- (Rupees Five Lakh only) has been earmarked for the "Development of Urban Aquaculture Model by the Department of Aquatic Biology & Fisheries", vide item no.151. The meeting of the Budget Implementation Cell, held on 13.09.2024, considered this item & recommended to entrust the HoD, Department of Aquatic Biology & Fisheries, to submit a proposal in this regard and to place it before the Combined meeting of the Standing Committee of the Syndicate on Planning & Development and Standing Committee of the Syndicate on Finance.

Accordingly, the HoD, Department of Aquatic Biology & Fisheries has submitted a proposal which envisages to combine re-circulatory aquaculture technology with smaller aquaculture units, which may be fitted in the limited urban spaces without compromising other uses & aesthetic value, by exploring the potential for vertical expansion, economically viable with minimal human intervention and integration with technologies with automation for the production of food fishes in Kerala's urban spaces.

The implementation of the proposal requires:

- technical manpower in identifying suitable fish species
- standardizing the water quality maintenance system
- procurement of tanks
- development of filters
- operational expenses

The detailed split up of the expenditure is tabulated below:

Sl.No.	Item	Amount
1.	Research fellow (₹20,000/- per month) for 12 months	₹2,40,000/-
2.	FRP/ Plastic tanks	₹1,00,000/-
3.	Fish seeds	₹20,000/-
4.	Feed	₹50,000/-
5.	Plumbing Materials (Development of Filter)	₹50,000/-
6.	Aerators	₹25,000/-
7.	Submersible Pump	₹10,000/-
6.	Miscellaneous and Unforeseen expenses	₹5,000/-
	GRAND TOTAL	₹5,00,000/-

As per the orders of the Vice -Chancellor, the proposal submitted by the theHoD, Department of Aquatic Biology & Fisheries for the "Development of Urban Aquaculture Model by the Department of Aquatic Biology & Fisheries", item no.151, is placed before the combined meeting of the Standing Committee of the Syndicate on Planning & Development and Finance, for consideration.

RECOMMENDATION:

- To implement the proposal submitted by the HoD, Department of Aquatic Biology & Fisheries for an amount of Rs.5,00,000/- (Rupees Five lakh only) for the development of Urban Aquaculture Model by the Department of Aquatic Biology & Fisheries as envisaged in item No. 151 of the Budget Speech 2024-2025, as per the existing norms of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Finance and Planning & Development held on 19.12.2024, be approved.

Item No.17.10.13 Establishment of a Miyawaki forest at S.H. campus reg.*[Ad.B1]*

The Syndicate vide item no. 55.06, at its meeting held on **13.04.2022** had considered the matter of inviting proposals on the items envisaged in the Budget Speech 2023-24 and resolved to entrust the Joint Registrar (Administration) to submit a proposal to implement Item No. 107 regarding establishment of a Miyawaki Forest at Palayam campus with the initiative of University Staff. An amount of Rs. 2 Lakh (Rupees Two Lakh only) was envisaged in the Budget Speech 2023-24 for the same.

The Estate Officer, along with the Assistant Engineer (HQ) identified the site for establishing Miyawaki Forest at Senate House Campus. The identified site is the vacant space of western side of Finance section, southern and eastern side of internal road to the University post office and northern side of AKG Centre and Hassan Marakkar Hall.

The Estate Officer also informed that the Social Forestry Department is interested in establishing Miyawaki Forest at Senate House Campus with their fund. Hence, several requests were forwarded to the Assistant Conservator of Forest, Social Forestry, Forest Department seeking proposal for establishing Miyawaki forest at Senate House Campus, but no reply was received. Later, the Secretary, Jeevani Eco Club of the University Staff informed their willingness to take up and complete the project for developing a small forest area in the model of Miyawaki Forest in the University campus at Palayam near the Finance building, opposite to Indoor Basket Ball Court with necessary seating arrangements with the co-operation of University staff. Further, Jeevani Eco Club submitted a proposal requesting to sanction them fund for the said project.

It may be noted that for setting up a Miyawaki Forest in the Senate House campus, an amount of Rs. 2 Lakh (Rupees Two Lakh only) was envisaged in the **Budget Speech 2023-24**, and no allocation for the same has been provided in the current year's (**2024-25**) budget speech. On a query by the Vice - Chancellor, the Finance Officer has remarked that there are instances where funds were allocated to organizations such as Staff Recreation Club, Women's Club, Jeevani - Eco Club, etc. in earlier years. Jeevani -Eco Club itself was sanctioned provisional advance of an amount of Rs.50,000/- for establishment of organic vegetable farm during the year 2019 and 2020.

As per the orders of the Vice - Chancellor, the request of the Secretary, Jeevani Eco Club for authorizing them to take up the proposed project of growing up a Miyawaki Forest at S.H Campus, at an estimated expenditure of Rs.2,00,000/- (Rupees Two Lakh only), meeting the expenditure from the current year's budget estimates, is placed before the Combined meeting of the Standing Committee of the Syndicate on Finance & Planning, for consideration and appropriate recommendation.

RECOMMENDATION:

- To conduct a discussion with the Secretary, Jeevani Eco Club for a decision on the matter in the next Combined meeting of the Standing Committees of the Syndicate on Finance and Planning and Development.

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Finance and Planning & Development held on 19.12.2024, be approved.

Item No.17.10.14 Budget Speech 2024-25 (Item No.163) - Department of Education - Proposal for the Infrastructural Development in the Department – reg.

[Ad.H]

The Budget Speech 2024-25, vide Item No.163, has envisaged a Proposal for the Infrastructural Development in the Department of Education and an amount of Rs.10,00,000/- (Rupees Ten Lakh only) has been earmarked in the Budget for the same.

The Budget Implementation Cell at its meeting held on 13.09.2024, has recommended to obtain a proposal from the Head, Department of Education, in this regard and to place the same before the Combined meeting of the Standing Committee of the Syndicate on Planning & Development and Standing Committee of the Syndicate on Finance.

Accordingly, the Head, Department of Education has submitted a proposal for the Infrastructural Development in the Department of Education. as follows:

Sl.No	Item	Amount
1.	Faculty Cubicle Construction	5,00,000
2.	Air conditioning of Library	1,00,000
3.	HOD room and Office modification and attached wash room construction	4,00,000
	Grand Total (Rupees Ten Lakh only)	10,00,000

As per the orders of the Vice - Chancellor, the proposal for the Infrastructural Development in the Department of Education submitted by the Head, Department of Education, for an amount of Rs.10,00,000/- (Rupees Ten Lakh only), as envisaged in the Budget Speech 2024-25, is placed before the Combined meeting of the Standing Committee of the Syndicate on Planning & Development and Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

RECOMMENDATION:

- **To direct the HOD, Department of Education to forward the proposal to the University Engineer for verification and to submit a detailed proposal as verified by the University Engineer before the next Combined meeting of the Standing Committees of the Syndicate on Finance and Planning and Development.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Finance and Planning & Development held on 19.12.2024, be approved.

Item No.17.10.15 Department of Communication & Journalism-Budget Speech 2024-2025(Item No.163)-Proposal for Infrastructure development in the Department of Communication & Journalism reg.

[Ad.H]

The Budget Speech 2024-25, vide item No.163, has envisaged a proposal for infrastructure development to the relocated Journalism Department & an amount of 10,00,000/- (Rupees Ten Lakh only) earmarked for the same.

The Budget Implementation Cell at its meeting held on 13.09.2024, has recommended to obtain a proposal from the Head, Department of Communication & Journalism, and place the same before the Combined meeting of the Standing Committee of the Syndicate on Planning and Development & Standing Committee of the Syndicate on Finance.

Accordingly, the Head, Department of Communication & Journalism has submitted a detailed proposal for the Infrastructure development in the Department. As per the proposal, it is informed that, after shifting to the new building & losing the multimedia classroom in the old building, the Department is facing severe shortage of infrastructural requirements. One of the immediate needs is modern furniture for classrooms. The current seating & desk arrangements are not only inadequate for the increasing number of students but also fail to meet the ergonomic standards essential for conductive learning. Proper classroom furniture is critical for fostering student engagement & productivity, & its absence has become a pressing concern.

In addition, it is also proposed that to install AC in the Library Hall, which spans 2,000 square feet. In the humid & hot climatic conditions in our region, the lack of temperature regulation in the library, significantly hampers its usage, particularly during peak summer months. This space serves as a vital hub for research, collaborative projects, and self study sessions. Equipping it with air conditioning would greatly enhance the efficiency of all users, making it a truly world class facility for our students & visiting scholars.

Following is the Estimated Expenditure for the Infrastructure development in the Department of Communication & Journalism.

Sl No.	Item	Total Amount
1.	Air Conditioning of Library Hall	1,77,000/-

List of Furniture

List of Furniture

SL No.	Item	Numbers	Total Amount
2.	Jefferson Chair with writing paid(470X440X900)	50	3,46,200/-
3.	Arm Chair	20	90000/-
4.	Podium(big)	1	11,500/-
5.	Researchers round table	1	95,100/-
6.	Executive Visitor's chair	5	41,000/-
7.	Sofa set	1	33,200/-
8.	Steel table(135X75X75)	5	33,000/-
9.	Steel cabinet with glass door	5	52,000/-
10.	Anjili wood Bench with back Rest (180X40X45/90 cm)	2	11,000/-
11.	Steel Book shelf (4 compartment) (165X83X30 cm)	4	42000/-
12.	Steel cabinet with locker(198X90X48 cm) 20G	5	50,000/-
13.	Steel table with 3 drawer, 1 cupboard(150X75X75 cm) 20G 18mm laminated board top 20G	2	18,000/-
		Total= 8,23,000/-	
	Grand Total (1,77,000 + 8,23,000) = Rs.10,00,000/- (Rs. Ten lakh only)		

As per the orders of the Vice Chancellor, the proposal for Infrastructure development in the Department of Communication & Journalism, submitted by the HoD (detailed proposal & the expenditure appended), for an amount of ₹10,00,000/- (Rupees Ten lakh only) as envisaged in the Budget Speech 2024-25, is placed before the Combined meeting of the Standing Committee of the Syndicate on Planning & Development and Standing Committee of the Syndicate on Finance, for consideration & appropriate recommendation.

RECOMMENDATION:

- To implement the proposal submitted by the Head, Department of Communication & Journalism for the infrastructure development in the Department of Communication & Journalism, limiting the expenditure to the budget allocation of Rs.10,00,000/- (Rupees Ten lakh only), as envisaged in item No.163 of the Budget Speech 2024-25, as per the existing norms of the University.

The meeting came to an end at 05.30 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Finance and Planning & Development held on 19.12.2024, be approved.

Item No.17.11

Minutes of the Combined Meeting of the SCs of the Syndicate on Student Services and Planning & Development - Approval of - reg.

(Ad.DII)

A Combined meeting of the Standing Committees of the Syndicate on Student Services was held on 18.12.2024, 10.30 am at Syndicate Room.

As per the orders of the Vice-Chancellor, the minutes of the Combined Meeting of the SCs of the Syndicate on Student Services and Planning & Development held on 18.12.2024 is placed before the Syndicate for consideration and approval (Minutes Appended).

Minutes of the Combined Meeting of the Standing Committees of the Syndicate on Student Services and Planning & Development

Date and Time : 18.12.2024, 10.30 am

Venue : Syndicate Room

Members Present

1. Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Planning & Development
2. Prof.(Dr.) P.M. Radhamany, Convenor, Standing Committee of the Syndicate on Student Services
3. Dr. T R Manoj, Member, Syndicate
4. Dr. Vinodkumar T G Nair, Member, Syndicate
5. Dr. Rahim K, Member, Syndicate
6. Dr. M. Leninlal, Member, Syndicate
7. Adv. Muralidharan Pillai G, Member, Syndicate
8. Adv. R B Rajeev Kumar, Member Syndicate
9. Sri. R. Rajesh Member, Syndicate
10. Sri. Ahamed Fazil Y, Member, Syndicate
11. Sri. P S Gopakumar, Member, Syndicate

The meeting commenced at 10.30 am

Item No.17.11.01 Department of Physical Education-Budget Speech 2024-25 (Item No.3)- Proposal for (പ്രാക്ടീസിംഗ്)- Scheme for Sponsoring Athletes-reg.

(Ad FII)

The Budget Speech vide Item No. 03, has envisaged a scheme "പ്രാക്ടീസിംഗ്" for Sponsoring Athletes and an amount of Rs. 25,00,000/-(Twenty Five Lakh Only) has been earmarked in the Budget for the same.

The budget Implementation Cell at its meeting held on 13-09-2024 Vide Item no. 03, has recommended to obtain the proposal from the Director(i/c),Dept. of physical Education, to place the same before the Combined meeting of the S/C of the Syndicate on Students' Services and S/C of the Syndicate on Planning & Development.

Accordingly, Dr.Razia K I, Director (i/c),Dept of physical Education has submitted a proposal as detailed below:-

Allocated Budget

The Budget Speech of the University of Kerala for the year 2024-25 envisages a scheme named പ്രാക്ടീസിംഗ് with an allocation of Rupees Twenty-Five Lakh only. The scheme is planned to sponsor five athletes by providing them with facilities for study, food & accommodation, and training. The scheme also envisages providing special accommodation for study at Kariavattom Campus.

Guidelines

Put forth the following draft guidelines for the implementation of the scheme:

1. Applications should be called for through advertisements in the media. The criteria for applicants should be women athletes winning first, second, or third place in a track and field event in the National School meet or equivalent.
2. The selected athletes should represent the university throughout the course.
3. An agreement should be executed between the athlete and the university.
4. As a Sports Hostel by Kerala Sports Hostel is functioning at the Kerala University Stadium for men, women shall be given the benefit of this scheme.
5. National medallists in individual events will be given priority, preferably in the field of track & field.
6. Throughout the course, the candidate must be eligible to represent the All India University competition; if not, the financial assistance will cease.
7. Every year, improvement must be evaluated by a committee constituted by the Director of Physical Education.
8. Free accommodation shall be provided.
9. Rs 500/day/head will be given to an athlete when selected for a tournament.
10. Rs 25,000/year will be provided for a sports kit.
11. III AC TA will be provided when athletes participate in national/state level competitions.

12. Rs 600/day as DA can be claimed during competition.
13. Semester examination fee and admission fee will be provided by the university.
14. Admission will be given to the athlete at Kariavattom Department or nearby colleges according to their choice.
15. Training will be provided under a specific coach at LNCPE or University Stadium.

As per the orders of the Vice-Chancellor, the proposal "ട്രാക്കിംഗ്" (copy appended)-Scheme for Sponsoring Athletes, submitted by Dr. Razia K I, the Director(i/c), Dept. of Physical Education is placed before the Combined meeting of the Standing Committee of the Syndicate on Students' Services and Standing Committee of the Syndicate on Planning & Development for consideration and recommendation.

Recommendation:

The Committee recommended to constitute a committee consisting of Convener, SC of the Syndicate on Planning & Development, Convener, SC of the Syndicate on Student Services, Convener, SC of the Syndicate on Finance, Campus Director, Director, Department of Student Services, Director, Department of Physical Education, for formulating guidelines for the implementation of the Scheme "ട്രാക്കിംഗ്" for Sponsoring Athletes envisaged in the Budget Speech for the year 2024-25 (Item No. 3) and to submit the report before the SC of the Syndicate on Finance.

The committee came to end at 11.00 am.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Student Services and Planning & Development held on 18.12.2024, be approved.

Item No.17.12

Meeting of the Sub-Committee constituted to ascertain various LGS posts in University - recommendations of the Committee- submitted for approval - reg .

(Ad.AII)

The Syndicate at its Meeting held on 12.07.2024 vide item no 12.04.08, has resolved to constitute a Sub-Committee consisting of Dr.Shujukhan J.S, Dr.K.G.Gopchandran, Adv.G.Muraleedharan Pillai, Members of the Syndicate and the Registrar to ascertain the number of vacancies in the post of Last Grade Servants and to place the Report before the Standing Committee of the Syndicate on Staff, Equipment and Buildings. The Sub-Committee was convened 3 times and collected the details of various Last Grade Servants, their present status, and the requirement from all the administrative heads of the University.

In the meantime, an Interim Order was issued by the Hon'ble High Court in the case filed by Smt. Anshida P. and others vide WP(C) No.40821 of 2024 directing the University to report all existing vacancies to the Kerala Public Service Commission. Further it is directed that, appointments in excess of the direct recruitment vacancies shall be made only after obtaining further orders from the Court.

In the wake of the Interim Order, the Meeting of the Sub Committee was convened urgently on 20.12.2024 and recommended the following:

Considering the present requirement of the University, the Sub-Committee recommended to fix the number of employees to be appointed in each posts which fell under the broad category of Class IV posts mentioned in the Kerala University First Ordinances 1978 as detailed below and to report the same to the Kerala PSC.

Sl No	Name of post	Required Number of Employees
1	Peon / Office Attendant	94
2	Oiling Assistant	4
3	Watchman	3
4	Gardner	3
5	Sanitation Worker	-
6	Gate Keeper	4
7	Specimen Collector	-

8	Gasmaker	-
9	Boatman	-
10	Library Boy	6
11	Stadium Keeper	-
12	Groundman	2
13	Cook	6
14	Sweeper cum cleaner	2
15	Animal House Attender	3

In the wake of the aforementioned Interim Order, the Sub Committee further recommended to place the matter in the forthcoming Syndicate viz.

1. To report the above detailed requirements, considering as the existing vacancies, for the post of Last Grade Servant, to the Kerala Public Service Commission.
2. The authority to redeploy among these last grade posts shall be vested with the University.

Considering the exigency, the Vice-Chancellor has ordered to place the above recommendations of the Sub-Committee before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED to approve the above recommendations of the Sub-Committee held on 20.12.2024

Item No.17.13 Reconstitution of Board of Studies in Applied Arts and Board of Studies in Engineering (Pass III) - reg.

(Ac.D)

The Board of Studies in Engineering (Pass III) expired on 17.08.2023 and the Board of Studies in Applied Arts expired on 29.09.2023.

It may be noted that the matter regarding the reconstitution of Board of Studies in 49 subjects including the Board of Studies in Applied Arts and Board of Studies in Engineering(Pass III) is placed before the Syndicate held on 15.02.2024 and the Syndicate resolved to entrust the Convenor, Standing Committee of the Syndicate on Academics and Research, Dr.P.M.Radhamany, Member Syndicate and the Registrar to finalize the list for the reconstitution of the Board of Studies (49 Boards) by considering the list received from the Affiliated Colleges. Since the quorum/ panel of faculties for the reconstitution of Board of Studies in Applied Arts and Board of Studies in Engineering (Pass III) as per the statute was insufficient, the above boards were not reconstituted.

Ac.AIII section vide note dated 15.03.2024 has informed that the faculties of B.Tech Degree courses like Information Technology, Computer Science & Engineering and Electronics & Communication are not included in Engineering (Pass I and Pass II) board and for smooth academic activities, Board of Studies in Engineering (Pass III) has to be reconstituted at the earliest with faculties of the above said branches of B.Tech Degree courses.

Ac.AIV section vide note dated 19.03.2024 informed that the Board of Studies in Applied Arts was not reconstituted after expiration of its term on 29.09.2023. Various academic activities dealing with these faculties including requests from students are halted temporarily due to above said matter.

The statutory provisions with respect to the constitution of Board of Studies are detailed below. As per the statute 1, 4(c) (i), (ii), (iii) and 5 in chapter 11 of Kerala University first statute 1977-

1. **Constitution:** - (1) There shall be a Board of Studies attached to each subject of study or groups of subjects in the University:

Provided however that post graduate studies, in each subject may have separate Board of Studies-

- (2) The Board of Studies shall be constituted by the Syndicate.
- (3) The members of the Board of Studies shall be appointed by the Syndicate.

4 c (i)- **The Board of Studies of undergraduate courses** in a subject shall consist of one outside expert, three teachers in the subject from Government Colleges and one teacher from University Department, if any, in the subject and five teachers in the subject from Private Colleges in the State.

(ii) The Board of Studies for post-graduate courses in a subject and the Board of Studies in a subject for which there is only one Board, shall consist of two outside experts, two teachers in the subject from Government Colleges, three teachers from the University Departments if any, three teachers in the subject from the Private Colleges in the State and one expert from the area of specialization or specialized institution outside the University.

(iii) A teacher should have, not less than fifteen years teaching experience for being nominated to a Board of Studies for under graduate courses and not less than twenty years of teaching experience out of which not less than ten years at the Post-Graduate level for being nominated to a Board of Studies for post-graduates courses.

5. Reconstitution of the Board of Studies:- The Board of Studies shall be reconstituted by the Syndicate once in three years.

The Syndicate held on 02.07.2024 vide Item No.11.22 considered the matter regarding the reconstitution of Board of Studies in Applied Arts and Board of Studies in Engineering (Pass III) and resolved to refer the matter before the Standing Committee of the Syndicate on Academics and Research. The Syndicate at its meeting held on 05.11.2024, vide item no.15.06.D14 considered the recommendation of Standing Committee of the Syndicate on Academics and Research held on 08.10.2024 for the reconstitution of Board of Studies in Applied Arts and Board of Studies in Engineering (Pass III) and resolved to entrust the Convenor, Standing Committee of the Syndicate on Academics and Research to submit a panel before the Syndicate

The Convenor, Standing Committee of the Syndicate on Academics and Research has submitted the panel of faculties for the reconstitution of the Board of Studies in Engineering (Pass III). (List of faculties appended)

As per the orders of the Hon'ble Vice-Chancellor, the panel of faculties submitted by the Convenor, Standing Committee of the Syndicate on Academics and Research for the reconstitution of Board of Studies in Engineering (Pass III) is placed before the Syndicate for consideration.

Panel of Faculties (Engineering Pass III) submitted by the Convenor, Standing Committee of the Syndicate on Academics and Research

Sl. No.	Name of the Faculty	Years of Service	Email ID
1	Dr. Pradeep R Professor, Dept. of Electronics and Communication Engineering, CET, Thiruvananthapuram. 9447426466	20	pradeep@cet.ac.in
2	Dr. Liji P I Professor & Head, Dept. of Computer Applications CET, Thiruvananthapuram. 9446177517	26	Hod.ca@cet.ac.in
3	Sri. Aneesh G Nath Associate Professor, Dept. of Computer Science and Engineering, TKM College of Engineering, Kollam 9495217647	12	aneeshgnath@tkmce.ac.in
4	Sri. Nishanth N Professor & Head Dept. of Electronics and Communication Engineering TKM College of Engineering, Kollam 9496314114	19	nishand@tkmce.ac.in
5	Dr. Manu J Pillai Associate Professor Dept. of Computer Science & Engineering TKM College of Engineering, Kollam 9895724524	14	manujpillai@tkmce.ac.in
6	Dr. Nissan Kunju Associate Professor Dept. of Electronics and Communication Engineering TKM College of Engineering, Kollam 8098023553	14	Nissankunju@tkmce.ac.in

7	Dr. Nelsa Abraham Associate Professor, Dept. of Electronics and Communication Engineering, Govt. Engineering College, Pampadi, Velloor P.O, Kottayam, Pin: 686501 9495975074	15	nelsaabraham@rit.ac.in
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Resolution of the Syndicate

RESOLVED to approve the panel of faculties submitted by the Convenor, Standing Committee of the Syndicate on Academics and Research for the reconstitution of Board of Studies in Engineering (Pass III).

FURTHER RESOLVED to entrust the Convenor, Standing Committee of the Syndicate on Academics and Research to submit a panel before the Syndicate for the reconstitution of Board of Studies in Applied Arts.

Item No.17.14

Kariavattom Campus- Electrification works related to the construction of Laboratory complex for the Department of Bio-Chemistry and the horizontal extension to the existing building of the Department of Demography- Extension of Time of Completion- Details of precedence- Consideration of-Reg.

(Pl.C)

An amount of Rs.1,09,70,000/- (Rupees One Crore Nine Lakh and Seventy Thousand only) was sanctioned for the civil and electrical work towards the setting up of a comprehensive Research Laboratory for Department of Bio Chemistry at Kariavattom Campus, vide UO No. 3472/2022/UOK dated 06.05.2022. The University Engineer, vide letter no. DB-E/Bio-Chm/kvtm/2024 dated 03.07.2024, has informed that agreement was executed with the contractor Sri. Ajesh K K for the work. The site was handed over to the contractor on 17.10.2023 with a time of completion of 90 days. The work has to be completed on 14.01.2024. The University Engineer has reported that the contractor has started the work on time and virtually completed on 12.01.2024. As per the tender condition the contractor is liable to submit the energisation certificate from the Electrical Inspectorate within 30 days from the date of completion. But the contractor submitted the same only on 04.06.2024. The University Engineer has also recommended to extend the time of completion of the work up to 04.06.2024 without imposing fine.

An estimate amounting to ₹ 7,80,000/- was sanctioned for the electrical works related to the horizontal extension to the existing building of the Department of Demography at Kariavattom Campus, vide U.O No. 2223/2023/UOK dated 08.03.2023. The University Engineer, vide letter no. DB-E/Dem/kvtm/2024 dated 03.07.2024, has informed that agreement was executed with the contractor Sri. Ajesh K.K. The site was handed over to the contractor on 25.09.2023 with a time of completion of 60 days. The work has to be completed on 23.11.2023. The contractor started the work on time and virtually completed on 23.11.2023. As per the tender condition the contractor is liable to submit the energisation certificate from the Electrical Inspectorate within 30 days from the date of completion. But the contractor submitted the energisation certificate only on 04.06.2024. The University Engineer has also recommended to extend the time of completion of the work up to 04.06.2024 without imposing fine.

The Syndicate at its meeting held on 31.08.2024, vide item nos. 13.21.07 & 13.21.10, has considered the request of extension of time of completion for the electrification works related to the construction of Laboratory complex for the Department of Bio-Chemistry and horizontal extension to the existing building of the Department of Demography at Kariavattom Campus, submitted by the University Engineer, respectively and resolved to place the matters along with the details of precedence if any, in granting extension of time of completion for the work up to the date of receipt of Energisation certificate from the Electrical Inspectorate, before the Syndicate.

Accordingly, the University Engineer, vide letter no. DB-E/Dem & Bio-Chem/kvtm/2024 dated 10.12.2024, has informed that the agreement has been executed with the contractor Sri.Ajesh.K.K for the electrical works related to the horizontal extension to the existing building of the Department of Demography at Kariavattom Campus and the site was handed over to the contractor on 25.09.2023 with time of completion of 60 days. As per the agreement the work has to be completed on 23.11.2023. Also, in the case of electrification works related to the construction of Laboratory complex for the Department of Bio-Chemistry at Kariavattom Campus, the agreement has been executed with the same contractor. The site was handed over to the contractor on 17.10.2023 with a time of completion of 90 days, ie 14.01.2024. As per the tender condition the contractor is liable to submit the energisation certificate from the Electrical Inspectorate within 30 days from the date of completion.

The University Engineer has further stated that the delay in obtaining the energisation certificate from the Electrical Inspectorate occurred because the scheme for this work could not be submitted within the allowed time, as the scheme for another project at Kariavattom Campus was pending. The details are as follows.

Sl.No	Name of Work	Firm/Contractor	Initial approval	Final approval
1	Kerala University-Commissioning of the 750 KWp solar system at the Kariavattom Campus under Smart City Project.	M/s ANERT	22.11.2023	11.07.2024
2	Electrical works for construction of School of Communication and Library Science at Kariavattom Campus	Kerala State Housing Board	20.09.2023	06.03.2024

Since the processing of the scheme was underway at that time, they could not submit a new scheme to the Electrical Inspectorate until the previous one, which was under processing for approval was completed. The scheme approval in principle was intended for the addition of load to the entire HT connection of the campus. After obtaining the scheme approval for the Communication and Library Science building, the scheme for this work was submitted to the Electrical Inspectorate. The initial approval was obtained on 25.03.2024 and the final scheme approval certificate was issued by the Chief Electrical Inspectorate on 04.06.2024.

Furthermore, the University Engineer has informed that the contractor diligently adhered to the agreement schedule and made every effort to complete the work within the given time frame. However, the delay in obtaining the scheme approval was beyond his control. Similarly, the University waived penalties for other works under similar circumstances.

1. Electrical works related to the construction of Microwave material laboratory at Kariavattom Campus.
2. Providing lift facilities to the buildings of Department of Social Science (Political Science block), Department of Biochemistry, Department of Chemistry, Department of Botany/ Zoology and Campus Library Buildings at Kariavattom Campus.
3. Electrification works related to the construction of Dormitory in the fourth floor of SC funded hostel at Kariavattom Campus.
4. Electrical works for horizontal extension to the existing arts block II building for the Department of Archaeology at Kariavattom Campus.
5. Electrification works related to the construction of horizontal extension to the existing Department of Biotechnology at Kariavattom Campus.

Considering the above facts, the University Engineer has recommended that the completion time be extended up to 04.06.2024 without imposing fine for the electrification works related to the construction of Laboratory complex for the Department of Bio-Chemistry and electrical works related to the horizontal extension to the existing building of the Department of Demography at Kariavattom Campus.

As per the orders of the Vice-Chancellor, the above said report submitted by the University Engineer, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

FURTHER RESOLVED to entrust the University Engineer to submit a detailed justification for the delay occurred for the Electrification works related to the construction of Laboratory Complex for the Department of Bio-Chemistry and the horizontal extension to the existing building of the Department of Demography, University of Kerala, Kariavattom, and place the same before the Syndicate.

Item No.17.15 **Senate Intepellations for the meeting of the Senate scheduled to be held on 04.02.2025.**

(Ac.AI)

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No.17.16 **Minutes of the combined meeting of the Standing Committee of the Syndicate on Finance & Examinations held on 15.01.2025 - Approval of – reg.**

(Ad.A VI)

The Minutes of the combined meeting of the Standing Committee of the Syndicate on Finance & Examinations held on 15.01.2025 is appended.

In view of the urgency, the Vice-Chancellor has approved the recommendation in Item no.02 in the Minutes, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendation in Item no.02 in the Minutes of the combined meeting of the Standing Committee of the Syndicate on Finance & Examinations held on 15.01.2025 is reported to the Syndicate and the recommendation on remaining items in the said Minutes is placed before the Syndicate for consideration and approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON FINANCE & EXAMINATIONS

Date & Time : 15-01-2025, 12.00 noon
Venue : Syndicate Room, University Buildings, Palayam.

Members Present

1. Adv Muralidharan Pillai G (Convener, S/c of the Syndicate on Finance)
2. Dr. Rahim K (Convener, S/c of the Syndicate on Examination)
3. Dr.Shijukhan J S (Member, Syndicate)
4. Prof. Dr. P M Radhamany (Member, Syndicate)
5. Sri. R Rajesh (Member, Syndicate)
6. Dr. S Nazeeb (Member, Syndicate)
7. Dr. S Jayan (Member, Syndicate)
8. Sri. Ajay D N (Member, Syndicate)
9. Dr. Pramod N (Member, Syndicate)
10. Sri. P S Gopakumar (Member, Syndicate)
11. Sri. Ahamed Fazil Y (Member, Syndicate)
12. Dr. T R Manoj (Member, Syndicate) - Online
13. Dr. Vinodkumar T G Nair (Member, Syndicate)- Online

Members Absent

1. Prof. Dr. K G Gopchandran (Member, Syndicate)
2. Adv. R B Rajeev Kumar (Member, Syndicate)
3. Prof. Dr. Prakash K C (Member, Syndicate)
4. Prof. Dr. Manoj V (Member, Syndicate)

Item No.17.16.01

മൂല്യ നിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുക്കുന്ന എയ്ഡഡ് കോളേജുകളിലെ അതിഥി അദ്ധ്യാപകർക്ക് നിർബന്ധമായും മൂല്യ നിർണ്ണയം ചെയ്യേണ്ട ഉത്തരക്കടലാസുകളുടെ എണ്ണം അധികരിക്കുന്ന മുറയ്ക്ക് പ്രതിഫലം നൽകുന്നത് - 15.03.2024 ലെ ഡി1/14/2024-ഉവിവ നമ്പർ സർക്കാർ കത്തിന് മറുപടി നൽകുന്നത് - സംബന്ധിച്ച് :-

പരാമർശം:

1. സ. ഉ (സാധാ.) നം. 963/2019/ഉ.വി.വ തീയതി 14/06/2019
2. സ. ഉ (സാധാ.) നം. 875/2022/HEDN തീയതി 13/06/2022
3. U. O. No. M&C. I. 1/2067/2022 dated 27/10/2022
4. U. O. No. M&C. I. 2/1834/2018 dated 14/06/2018
5. 15.03.2024 ലെ ഡി 1/14/2024-ഉവിവ നമ്പർ കത്ത്

(M&C I)

പരാമർശം 1 പ്രകാരമുള്ള സർക്കാർ ഉത്തരവിൻപ്രകാരം കോളേജ് വിദ്യാഭ്യാസ വകുപ്പിന് കീഴിലുള്ള അതിഥി അദ്ധ്യാപകർക്ക് കേന്ദ്രീകൃത മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുക്കുമ്പോൾ ആ ദിവസങ്ങളിൽ സർവകലാശാല നൽകുന്ന ഹാജർ സർട്ടിഫിക്കറ്റിന്റെ അടിസ്ഥാനത്തിൽ മൂല്യനിർണ്ണയത്തിനുള്ള പ്രതിഫലം ഒഴിവാക്കി പകരം ശമ്പളം അനുവദിക്കുന്നതിന് കോളേജ് വിദ്യാഭ്യാസ വകുപ്പ് ഡയറക്ടർക്ക് അനുമതി നൽകിയിരുന്നു. എന്നാൽ പ്രസ്തുത സർക്കാർ ഉത്തരവ് സർവകലാശാലയിൽ നടപ്പിലാക്കി ഉത്തരവ് പുറപ്പെടുവിച്ചതായി കാണുന്നില്ല.

പരാമർശം 2 പ്രകാരമുള്ള സർക്കാർ ഉത്തരവിന്റെ (ഉത്തരവ് തീയതി: 13.06.2022) പകർപ്പ് സർവകലാശാലയിൽ ലഭ്യമായപ്പോൾ മാത്രമാണ് പരാമർശം 1 പ്രകാരമുള്ള സർക്കാർ ഉത്തരവ് ഇറക്കിയതായി മനസ്സിലാക്കാൻ കഴിഞ്ഞത്. പരാമർശം 2 പ്രകാരമുള്ള സർക്കാർ ഉത്തരവിൻപ്രകാരം കേന്ദ്രീകൃത മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുക്കുന്ന എയ്ഡഡ് കോളേജുകളിലെ അതിഥി അദ്ധ്യാപകർക്ക് നിർബന്ധമായും മൂല്യ നിർണ്ണയം ചെയ്തിരിക്കേണ്ട (മാൻഡേറ്ററി) ഉത്തരക്കടലാസുകളുടെ എണ്ണത്തിലും അധികമുള്ള ഉത്തരക്കടലാസുകളുടെ മൂല്യനിർണ്ണയത്തിനുള്ള പ്രതിഫലം അതാത് സർവകലാശാലകളുടെ തനത് ഫണ്ടിൽ നിന്നും അനുവദിക്കണമെന്ന് വ്യക്തമാക്കിയിട്ടുണ്ട്. പ്രസ്തുത ഉത്തരവ് സർവകലാശാലയിൽ പരാമർശം 3 പ്രകാരം നടപ്പിലാക്കിയിട്ടുണ്ട്.

മൂല്യനിർണ്ണയ പ്രതിഫലവുമായി ബന്ധപ്പെട്ട് പരാമർശം 4 പ്രകാരം പുറപ്പെടുവിച്ച സർവകലാശാല ഉത്തരവിൽ യു.ജി.സി. സ്കീം പ്രകാരം ശമ്പളം വാങ്ങുന്ന അദ്ധ്യാപകർ അദ്ധ്യാപന ജോലിയുടെ ഭാഗമായി നിർബന്ധമായും മൂല്യ നിർണ്ണയം ചെയ്യേണ്ട ഉത്തരക്കടലാസുകളുടെ എണ്ണം സ്പഷ്ടീകരിച്ചു നൽകിയിരിക്കുന്നത് ചുവടെ ചേർക്കുന്നു.

ബിരുദ പരീക്ഷകൾക്ക് ശാസ്ത്രേതര വിഷയങ്ങൾക്ക് ഒരു ഉത്തരക്കടലാസിന് 10 രൂപ വീതം 75 ഉത്തരക്കടലാസുകളുടെ പ്രതിഫലം. ശാസ്ത്രവിഷയങ്ങൾക്ക് ഒരു ഉത്തരക്കടലാസിന് 10 രൂപ വീതം 65 ഉത്തരക്കടലാസുകളുടെ പ്രതിഫലം.

ബിരുദാനന്തര പരീക്ഷകൾക്ക് ശാസ്ത്രേതര വിഷയങ്ങൾക്ക് ഒരു ഉത്തരക്കടലാസിന് 15 രൂപ വീതം 30 ഉത്തരക്കടലാസുകളുടെ പ്രതിഫലം. ശാസ്ത്ര വിഷയങ്ങൾക്ക് ഒരു ഉത്തരക്കടലാസിന് 15 രൂപ വീതം 25 ഉത്തരക്കടലാസുകളുടെ പ്രതിഫലം.

എന്നാൽ പ്രസ്തുത ഉത്തരവിലും മറ്റൊരിടത്തും അതിഥി അദ്ധ്യാപകർ നിർബന്ധമായും (മാൻഡേറ്ററി) മൂല്യ നിർണ്ണയം ചെയ്തിരിക്കേണ്ട ഉത്തരക്കടലാസുകളുടെ എണ്ണത്തെക്കുറിച്ച് പരാമർശിച്ചിട്ടില്ല.

കേന്ദ്രീകൃത മൂല്യനിർണ്ണയത്തിൽ പങ്കെടുക്കുന്ന അതിഥി അദ്ധ്യാപകർക്ക് OD അനുവദിക്കുന്നതിലൂടെ നിലവിൽ ഉണ്ടാകുന്ന സാമ്പത്തിക നഷ്ടം പരിഹരിക്കുന്നതിനും കേന്ദ്രീകൃത മൂല്യനിർണ്ണയത്തിൽ പങ്കെടുക്കുന്ന അതിഥി അദ്ധ്യാപകർക്ക് സർക്കാർ തലത്തിൽ ഒരു പൊതു ഉത്തരവ് പുറപ്പെടുവിക്കുന്നതിനുമായി കോളേജ് വിദ്യാഭ്യാസ ഡയറക്ടർ സമർപ്പിച്ച നിർദ്ദേശങ്ങളിന്മേൽ സർവകലാശാലയുടെ അഭിപ്രായം പരാമർശം (5) പ്രകാരം സർക്കാർ തേടിയിട്ടുണ്ട്.

അതിൻപ്രകാരം കോളേജ് വിദ്യാഭ്യാസ വകുപ്പിന് കീഴിലുള്ള അതിഥി അദ്ധ്യാപകർക്ക് കേന്ദ്രീകൃതമൂല്യ നിർണ്ണയക്യാമ്പുകളിൽ പങ്കെടുക്കുമ്പോൾ ആദിവസങ്ങളിൽ സർവകലാശാല നൽകുന്ന ഹാജർ സർട്ടിഫിക്കറ്റിന്റെ അടിസ്ഥാനത്തിൽ മൂല്യനിർണ്ണയത്തിനുള്ള പ്രതിഫലം ഒഴിവാക്കി പകരം ശമ്പളം അനുവദിക്കുന്നതിന് കോളേജ് വിദ്യാഭ്യാസ വകുപ്പ് ഡയറക്ടർക്ക് അനുമതി നൽകിയിരുന്നെന്നും കൂടാതെ കേന്ദ്രീകൃത മൂല്യ നിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുക്കുന്ന അതിഥി അദ്ധ്യാപകർക്ക് നിർബന്ധമായും മൂല്യ നിർണ്ണയം ചെയ്തിരിക്കേണ്ട (മാൻഡേറ്ററി) ഉത്തരക്കടലാസുകളുടെ എണ്ണത്തിലും അധികമുള്ള ഉത്തരക്കടലാസുകളുടെ മൂല്യനിർണ്ണയത്തിനുള്ള പ്രതിഫലം അതാത് സർവകലാശാലകളുടെ തനത് ഫണ്ടിൽ നിന്നും അനുവദിക്കണമെന്നും പ്രസ്തുത പ്രതിഫലം സർവകലാശാലയുടെ തനതു ഫണ്ടിൽ നിന്നും അതാത് കോളേജ് പ്രിൻസിപ്പൽമാർ മുഖേന ഈടാക്കി സർക്കാർ ഫണ്ടിന്റെ other receipts എന്ന ശീർഷകത്തിൽ ഒട്ടുക വരുത്തിയ ശേഷം മാത്രം ആയതിന്റെ അടിസ്ഥാനത്തിൽ നടപടിക്രമം പാലിച്ച് mandatory മൂല്യനിർണ്ണയത്തിനു പുറമെയുള്ള അധിക പേപ്പറുകൾക്ക് കൂടി UGC നിരക്കിൽ വേതനം നൽകാവുന്നതാണെന്ന് നിർദ്ദേശിക്കുന്നുണ്ട്.

പ്രസ്തുത ഫയലിൽ ഓഡിറ്റ് വിഭാഗം ചുവടെ ചേർക്കുന്ന അഭിപ്രായങ്ങൾ രേഖപ്പെടുത്തിയിട്ടുണ്ട്.

1. അതിഥി അധ്യാപകർ നിർബന്ധമായും (മാൻഡേറ്ററി) മൂല്യ നിർണ്ണയം ചെയ്തിരിക്കേണ്ട ഉത്തരക്കടലാസുകളുടെ എണ്ണം സ്ഥിരീകരിച്ചാൽ മാത്രമേ ഉന്നത വിദ്യാഭ്യാസ വകുപ്പിന്റെ കത്തിൽ പ്രതിപാദിക്കുന്ന പുതിയ നിർദ്ദേശം അനുസരിച്ചു പ്രതിഫല വിതരണം നടത്തുവാൻ സാധിക്കുകയുള്ളൂ.
2. പ്രിൻസിപ്പൽ അക്കൗണ്ടന്റ് ജനറലിന്റെ 2021-23 സാമ്പത്തിക വർഷത്തിലെ ആഡിറ്റ് ഇൻസ്പെക്ഷൻ റിപ്പോർട്ടിലെ പരാമർശം (OBS-1205295) പ്രകാരം മൂല്യ നിർണ്ണയ പ്രതിഫല വിതരണം നടത്തുമ്പോൾ വരുമാന നികുതി കിഴിവ് ചെയ്യുന്നത് സംബന്ധിച്ച ഫയൽ സിൻഡിക്കേറ്റിന്റെ പരിഗണനയിലാണ്. പ്രതിഫല വിതരണം ഏത് രീതിയിൽ ആയാലും വരുമാന നികുതി കിഴിവ് ചെയ്യുന്നത് സിൻഡിക്കേറ്റ് തീരുമാനത്തിനനുസൃതമായി കണക്കിലെടുക്കേണ്ടതുണ്ട്.
3. പ്രസ്തുത ആഡിറ്റ് ഇൻസ്പെക്ഷൻ റിപ്പോർട്ടിൽ മറ്റൊരു സുപ്രധാന പരാമർശത്തിൽ (OBS- 1274620) ബഹുമാനപ്പെട്ട ഹൈക്കോടതി വിധിയെപ്പറ്റി പരാമർശമുണ്ട്, അതായത് " The Hon'ble High Court of Kerala in a judgement dated 17/06/2022 in WP(C). No.25417/2021 had ordered that College teachers are not legally entitled to be paid any amounts in addition to their salary and allowances for the purpose of evaluating answer scripts, which the Court affirmed to be part of their duties". പ്രസ്തുത വിധി ലീഗൽ സെക്ഷനിൽ അയച്ചു സ്ഥിരീകരിച്ചിട്ടുള്ളതാണ്.

പ്രിൻസിപ്പൽ അക്കൗണ്ടന്റ് ജനറലിന്റെ 2021-23 സാമ്പത്തിക വർഷത്തിലെ ആഡിറ്റ് ഇൻസ്പെക്ഷൻ റിപ്പോർട്ടിലെ പരാമർശം നിലനിൽക്കുന്നതിനാൽ ഓഡിറ്റ് സെക്ഷനുകളിൽ നിന്നും മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുക്കുന്ന അധ്യാപകരുടെ ബില്ലുകൾ പാസാകുന്നില്ല എന്ന് അറിവായിട്ടുണ്ട്.

പരാമർശം (5)ന് സർവ്വകലാശാലയുടെ അഭിപ്രായം ലഭ്യമാക്കിയിട്ടില്ലെന്നും എത്രയും പെട്ടെന്ന് അഭിപ്രായം ലഭ്യമാക്കണമെന്ന് ഗവണ്മെന്റ് ഓർമക്കത്തുകൾ മുഖേന ആവശ്യപ്പെട്ടിരിക്കുന്ന സാഹചര്യത്തിലും ഫിനാൻസ് ഓഫീസർ KSAD യുടെ അഭിപ്രായം തേടണമെന്ന് അഭിപ്രായപ്പെട്ടിരിക്കുന്ന സാഹചര്യത്തിലും താഴെ പരാമർശിക്കുന്ന കാര്യങ്ങളിൽ തീരുമാനം കൈക്കൊള്ളേണ്ടതുണ്ട്.

1. അതിഥി അധ്യാപകർ നിർബന്ധമായും (മാൻഡേറ്ററി) മൂല്യ നിർണ്ണയം ചെയ്തിരിക്കേണ്ട ഉത്തരക്കടലാസുകളുടെ എണ്ണം സ്ഥിരീകരിച്ചാൽ മാത്രമേ ഉന്നത വിദ്യാഭ്യാസ വകുപ്പിന്റെ കത്തിൽ പ്രതിപാദിക്കുന്ന പുതിയ നിർദ്ദേശം അനുസരിച്ചു പ്രതിഫല വിതരണം നടത്തുവാൻ സാധിക്കുകയുള്ളൂ.
2. മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുക്കുന്ന കോളേജ് വിദ്യാഭ്യാസവകുപ്പിന് കീഴിലുള്ള അതിഥി അധ്യാപകർക്കും എയ്ഡഡ് കോളേജുകളിലെ അതിഥി അധ്യാപകർക്കും കേന്ദ്രീകൃത മൂല്യനിർണ്ണയ ക്യാമ്പുകളിലും BUNDLING രീതിയിലുള്ള മൂല്യനിർണ്ണയ ക്യാമ്പുകളിലും പങ്കെടുക്കുന്ന പക്ഷം അവർക്കും യു.ജി.സി. സ്കീം പ്രകാരം ശമ്പളം വാങ്ങുന്ന അധ്യാപകർക്കു നിർബന്ധമായും (മാൻഡേറ്ററി) മൂല്യ നിർണ്ണയം ചെയ്തിരിക്കേണ്ട ഉത്തരക്കടലാസുകളുടെ എണ്ണം കണക്കാക്കുന്ന രീതിയിൽ പ്രതിഫലം നിർണ്ണയിക്കാവുന്നതാണോ.
3. അതിഥി അധ്യാപകർ നിർബന്ധമായും മൂല്യനിർണ്ണയം നടത്തേണ്ടുന്ന ഉത്തരക്കടലാസുകൾക്കുപുറമേ ഉള്ളവയ്ക്ക് സർവ്വകലാശാലയുടെ തനതു ഫണ്ടിൽ നിന്നും പ്രതിഫലം നൽകേണ്ടതിനാൽ ആതുക നേരിട്ട് അനുവദിക്കുന്നത് പരിഗണിക്കാമോ.
4. കേന്ദ്രീകൃത മൂല്യനിർണ്ണയത്തിൽ പങ്കെടുക്കുന്ന അതിഥി അധ്യാപകർക്ക് OD അനുവദിക്കുന്നതിലൂടെ നിലവിൽ ഉണ്ടാകുന്ന സാമ്പത്തിക നഷ്ടം പരിഹരിക്കുന്നതിനും കേന്ദ്രീകൃത മൂല്യനിർണ്ണയത്തിൽ പങ്കെടുക്കുന്ന അതിഥി അധ്യാപകർക്ക് സർക്കാർ തലത്തിൽ ഒരു പൊതു ഉത്തരവ് പുറപ്പെടുവിക്കുന്നതിനുമായി കോളേജ് വിദ്യാഭ്യാസ ഡയറക്ടർ പരാമർശം (5) പ്രകാരം സമർപ്പിച്ച കത്തിലെ 2, 7 Clause കളിന്മേൽ സർവ്വകലാശാലയുടെ തീരുമാനം അറിയിക്കേണ്ടതുണ്ട്.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം പ്രസ്തുത ഫയലും അനുബന്ധ സർക്കാർ കത്തും സിന്റിക്ക്കേറ്റിന്റെ Combined Standing Committees on Finance & Examinations ന് മുന്പാകെ പരിഗണനക്കും ശുപാർശക്കുമായി സമർപ്പിക്കുന്നു.

കമ്മിറ്റി വിഷയം പരിഗണിച്ച് ചുവടെ പറയുന്നത് ശുപാർശ ചെയ്യും :

1. സർവ്വകലാശാലയുടെ 14.06.2018ലെ ഉത്തരവിൽ നിഷ്കർഷിച്ചിരിക്കുന്ന മാൻഡേറ്ററി ഉത്തരക്കടലാസുകളുടെ എണ്ണം തന്നെ കോളേജ് വിദ്യാഭ്യാസ വകുപ്പിന് കീഴിലുള്ള അതിഥി അധ്യാപകർക്കും ബാധകമാക്കാവുന്നതാണ്.
2. അതിഥി അധ്യാപകർ നിർബന്ധമായും മൂല്യനിർണ്ണയം നടത്തേണ്ടുന്ന ഉത്തരക്കടലാസുകൾക്ക് പുറമേ ഉള്ളവയ്ക്ക് പ്രതിഫലം നൽകുന്നതിന് കോളേജ് വിദ്യാഭ്യാസ ഡയറക്ടർ ഉന്നത വിദ്യാഭ്യാസ വകുപ്പിന് സമർപ്പിച്ച നിർദ്ദേശങ്ങൾ അംഗീകരിക്കാവുന്നതാണ്.

3. കോളേജിൽ ഹാജരാകേണ്ടത്തടിവസങ്ങളിൽ അതിഥി അധ്യാപകർ മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുക്കുന്നപക്ഷം കോളേജ് പ്രിൻസിപ്പളിന്റെ സാക്ഷ്യപത്രത്തോടെ സമർപ്പിക്കുന്ന പ്രതിഫല ബില്ലുകൾക്ക് സർവകലാശാലയുടെ തനതു ഫണ്ടിൽ നിന്നും പ്രതിഫലം നേരിട്ട് അനുവദിക്കാവുന്നതാണ്.
4. മേൽ സൂചിപ്പിച്ച അഭിപ്രായങ്ങൾ സർക്കാരിലേയ്ക്ക് അറിയിക്കുന്നതിനുള്ള നടപടി കൈക്കൊള്ളാവുന്നതാണ്.

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Finance & Examinations held on 15.01.2025, be approved.

Item No.17.16.02 Disbursement of remuneration to the Examiners in light of Audit objection & High court Judgement – reg.

(M & C II / Audit IV B)

The Government vide letter dated 12/04/2017 informed all Universities about the AG audit objection for payment of excess amount to examiners for valuation during 2010-2015 (without deducting part of duty reductions in remuneration). The Collegiate Education department was directed to release 4th installment of UGC arrears only after the recovery of excess amount paid during 2010-2015. University had therefore taken steps to deduct part of duty payment from the remuneration of teachers drawing UGC scale of pay as per the instructions of the Government.

The Syndicate meeting held in 10/05/2018 had decided to fix the minimum number of papers that are to be valued as part of duty, both for the UG and PG exams separately and also differently for Science and Non-Science subjects, which normally stand lesser than the actual number of papers valued by each faculty.

Accordingly University had issued orders vide U.O.No.M&C.I.2/1834/2018 dated 14/06/2018 through which Rs.650/- (65 papers) for science subjects and Rs.750/- (75 papers) for non-science subjects were deducted from the remuneration payable to the teachers drawing UGC scale of pay, considering the said numbers as part of duty for valuation of UG and for PG programmes amount for valuation of 30 papers for non-science subjects and 25 papers for Science subjects were deducted.

Based on the above orders, University had calculated the amounts due from each examiners, after collecting the service details from the colleges concerned and had instructed the colleges to refund the excess amount paid to the teachers for valuation during 2010-2015.

The calculation for effecting recovery of excess amount paid during 2010-2015 was by considering valuation yearly instead of semester wise.

Further the recoverable amounts were intimated to the Directorate of Collegiate Education and to the college Principals. Afterwards most of the Examiners had refunded the excess amount to the University except the petitioner of WP(C) No.13541/2022.

Since then the Examiners who draw their Pay in the UGC scheme are being paid remuneration after deducting @ Rs.10/- per paper for UG courses and @ Rs.15/- per paper for PG courses based on the above order.

Till date the said UO subsists for disbursement of remuneration to the Examiners.

Currently the remuneration to the Examiners are kept pending by Audit wing due to the Audit objection based on the Judgement of the Hon'ble High Court in WP(C) 25417 of 2021 and connected cases. In the Audit Inspection Report from the Office of the Principal Accountant General for the fiscal year 2021-2023 (OBS-1274620), it has been asserted that, "College teachers are not legally entitled to be paid any amounts in addition to their salary and allowances for the purpose of evaluating answer scripts, which the Court affirmed to be part of their duties.

Audit has observed that on examination of the data furnished by the University Finance branch, it was noticed there were 2532 transactions for which the beneficiary numbers of the receipts could be identified for a total payment of Rs.73,47,625/-. Out of that, Rs.50,79,777/- was paid through 1635 transactions to teaching staff of Government/aided institutions as charges for valuation of answer scripts. The said amounts consisted of Rs.26,98,807 paid to 644 teachers in the year 2021-22 and Rs.23,80,970/- paid to 589 teachers in the year 2022-23. Further it was also observed that University had paid a total amount of Rs.12,55,21,018/- as valuation charges to teachers during 2021 – 2022 & 2022 – 2023 and stated that the same may be reviewed and ineligible payments regularised.

Taking into account the above observations of AG Audit, the audit wing of the University observed that distributing remuneration to the Examiners for valuation duty under the present system may constitute legal consequences and has stated that in order to proceed with the distribution of remuneration to the examiners for valuation of various examinations of the University, specific orders is required by the authorities concerned.

The constraints faced in the conduct of valuation are enumerated below.

1. University of Kerala has more Self Financing Colleges than Aided/ Govt. Colleges. As such the regular students of Unaided colleges outnumbers those from Govt / aided colleges. But the number of teachers from unaided colleges and guest lecturers of Government/Aided/ Self Financing Colleges deputed for valuation is very low due to lack of eligible teachers (Minimum 1 year experience needed) which adds to the workload of senior faculties of Government/ Aided colleges. Therefore Govt/Aided college teachers (drawing UGC pay) have to value more number of papers than the number of students they teach. Senior faculties are assigned duty as external examiners for conduct of practical examinations, for which no remuneration is being disbursed now. If the valuation is done as part of duty these examiners might evaluate only those number of papers they teach. This will adversely affect the whole evaluation system and there will be no one to value the improvement and supplementary answer scripts.
2. Thus the Chairman/Deputy Chairman/Chief Examiners are appointed from senior faculties of Govt/Aided colleges and need to value all the papers including that valued by examiners of unaided colleges.
3. Apart from the regular courses conducted through affiliated colleges, University conducts different programmes under Distance Education and Private Registration mode. The valuation of answer scripts of those candidates who enrol under these mode of study are entrusted to the teachers of Government/Aided/ Self Financing colleges, which cannot be attributed as part of their duty.
4. In the case of specialised courses like MBA, BFA, B.Des, BPA, and those technical courses like B.Tech (supplementary & Mercy chance) University is relying on external examiners for valuation. The valuation done by external examiners cannot be considered as part of their duty.
5. Part of duty has not been fixed for the teachers of Self-Financing colleges and Guest / Contract faculties who participate in the valuation process and who are not drawing UGC scale of pay. With the introduction of new Generation Courses, the valuation process can be smoothly executed only with the support of Guest/Contract Lecturers of Unaided colleges.
6. University had been able to execute the valuation process smoothly by disbursing payments towards remuneration on the basis of the orders issued specifying part of duty with applicable deductions for the teachers drawing UGC scale of pay. Due to the non-disbursement of the remuneration for valuation duty, most of the Examiners are not cooperating for the valuation at present. This may lead to delay in publication of results of various examinations. These may affect the credibility of the University in future.

Several representations from the teachers of Self Financing Colleges/ Examiners from outside institutions (MBA, MFA, BFA, B.Ed)/ Contract/ Guest lecturers are being received, seeking redressal to their grievance of release of pending payments for valuation done.

In this regard attention is invited to para 7 of the Judgment referred above, wherein the Court observed that – ‘in the absence of any statutory order or executive stipulation being shown - that, normally, a teacher of a College cannot seek to be paid additional remuneration for valuation of answer scripts. At the best, they can seek the disbursement of actual expenses, if any, but payment in the nature of a fee or remuneration for such purpose is indubitably impermissible. Of course, as said above, had there been any valid order - be that by the Government or by the Universities - authorising such a payment, this Court could have taken a contrary view; but when the Petitioners themselves are unable to inform this Court any such, there can be little doubt that payments accepted by them were unauthorised and undeserving’.

As University was disbursing remuneration to the examiners on the basis of orders with regulations on part of duty, the legal implications, for continuing the present procedure in view of the observations made by the Hon'ble Court, needs examination.

With the observation of Audit to review the payments effected towards remuneration to Examiners for valuation in the light of High Court Judgement, the criteria for disbursement of payment needs to be examined in relation to the following aspects.

- (a) Whether part of duty be made applicable to teachers of Unaided colleges (Guest/Contract) and Guest lecturers of Govt/Aided colleges.
- (b) Whether the present procedure for disbursement of remuneration to all teachers in accordance with the existing UO be followed.
- (c) Whether payment be effected to all the Examiners for valuation of SDE/Private registration/delinked courses and external examiners of specialised courses for which part of duty cannot be assigned.

The Syndicate in its meeting held on 11-11-2024 vide item no. 15.15 had resolved to refer the matter regarding the payment of remuneration to the Examiners to the Combined Standing Committees of the Syndicate on Finance & Examinations.

As per the orders from the Hon'ble Vice Chancellor, the matter of payment of remuneration to the Examiners for valuation of answer scripts of various examinations (Regular/SDE/Private Registration) in light of the Judgment of the Hon'ble High Court and Audit Observation is placed before the Combined meeting of the Standing Committees of the Syndicate on Finance & Examinations for consideration and appropriate recommendation.

The Committee considered the matter and recommended to place the matter before the Syndicate along with the legal opinion from the Standing Counsel.

It was also recommended that, considering the exigency of the matter the above recommendation of the committee on Item No. 02 may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974 for initiating immediate action.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Finance & Examinations held on 15.01.2025, be noted.

The Standing Counsel opined that there is a practical difficulty arising from the objections raised regarding the payment of remuneration for valuation to teachers. The directions in the judgment can be reviewed by filing a review petition/appeal against the judgment based on the present factual situation. Based on this opinion, the Syndicate **FURTHER RESOLVED** to entrust the Convenor, Standing Committee of the Syndicate on Finance, and the Registrar to have a discussion with the Standing Counsel to determine whether some payment can be released provisionally for the valuation and what course of further action can be taken in WP (C) No.25417 of 2021 and connected cases.

Item No.17.16.03 Jury/ Practical Examination of Fine Arts courses – Fixing honorarium/ remuneration to Chairman for evaluation – Reg.

(EA I)

The Syndicate at its meeting held on 30th & 31st March 2023 resolved, vide Item No:54.35.05, to fix honorarium/ remuneration to Chairman for evaluation of answer scripts of fine arts courses such as Bachelor of Fine Arts (BFA), BFA Hearing Impaired (HI), Bachelor of Fashion Design (B.Des.), Master of Fine Arts (MFA), Master of Visual Arts (MVA) as follows and orders (U.O No:4/06/2023(EAI) dated 15/05/2023) were issued accordingly:

Number of Candidates	Remuneration of Chairman for evaluating answer scripts
1-100 candidates	Rs.2000/- + TA/DA
More than 100 candidates	Rs.4000/- + TA/DA

The EGI Section has informed that the aforesaid fixation is silent on honorarium/ remuneration of the Chairman for the conduct of Jury/ Practical evaluation for Fine arts courses. It is also informed that the Jury/ Practical examinations are conducted under the supervision of the Chairman who are usually from other Universities, even from outside Kerala.

It has, therefore, been proposed that honorarium/ remuneration of Chairman fixed for evaluation of answer scripts may be made applicable for the Jury/ Practical examinations also. The Finance Officer has noted that subject to administrative sanction, the proposal may be agreed to and the additional financial commitment may be ascertained. The EG I section, in this regard, noted that the additional financial commitment may be around Rs.40,000/- (Rupees Forty Thousand only) per year.

As per the orders of Hon'ble Vice Chancellor, the matter of fixing honorarium/ remuneration along with eligible TA/ DA to Chairman for evaluation of Jury/ Practical examinations of fine arts courses is placed before the combined meeting of the Standing Committee of the Syndicate on Finance and Examinations.

The Committee considered the matter and recommended to constitute a Sub-Committee consisting of following members to study the matter and submit a report before this Committee.

- ***Convener, Standing Committee of the Syndicate on Finance***
- ***Convener, Standing Committee of the Syndicate on Examinations***
- ***Dr. S Nazeeb, Member, Syndicate***
- ***Dr. S Jayan, Member, Syndicate***
- ***Prof. Dr. Manoj V, Member, Syndicate***
- ***Dean, Faculty of Fine Arts***

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Finance & Examinations held on 15.01.2025, be approved.

Item No.17.16.04 Stock Verification of Unused Answer Scripts kept at Affiliated Colleges/ Centres/ Departments – Consideration of.

(CE III)

As per U.O No. Ad. A1.3/1737/2021 dated 1.12.2021 employees were deputed for stock verification of unused answer scripts kept at affiliated colleges/ centres/ departments in Thiruvananthapuram, Kollam, Pathanamthitta and Alappuzha districts.

The first phase of verification has been successfully completed for the various affiliated colleges, UIT's and UIM's and the verification at various teaching departments of the university is going on.

In the meeting convened by the Controller of Examinations with the verification team members it was proposed that a random basis verification should be conducted at all examination centres to ensure the proper maintenance of stock and further the employees raised their concern regarding denial of allowance for the verification within 8km distance.

As per the order No. M&C I.2/2035/2021 dated 7.2.2022 the employees are provided with the eligible TA/DA for the verification. In the meeting it was recommended to put up the proposal for granting special allowance equivalent to DA in accordance with the pay scale of the employee similar to the payment procedure followed for the employees deputed for Pre-Audit at CV camps as per U.O No. M&C.I.2/1897/2019 dated 28.5.2019 for the verification visits within 8Km distance.

As per the orders of the Hon'ble Vice-Chancellor the proposal for proceeding with the random basis stock verification at the various examination centres at Trivandrum, Kollam, Pathanamthitta and Alappuzha districts were the phase 1 verification is already over, in order to ensure the maintenance of stock by the examination centres and the proposal for providing eligible TA/DA as per KSR for verification outside 8 km from the Headquarters and special allowance equivalent to DA based on their scale of pay within 8 km distance were placed before the combined Standing Committee of the Syndicate on Finance and Examinations held on 30.04.2024. The committee considered the matter and recommended to refer the item to the Syndicate and directed to produce the details of the syndicate decision for the payment of remuneration to the employees deputed for pre-audit at CV camp. The meeting of the Syndicate held on 09.05.2024 vide item No10.74.01 resolved to approve the recommendation of the combined Standing Committee of the Syndicate on Finance and Examinations.

Accordingly the details regarding the issuance of U.O.No.M&C.I.2/1897/2019 dated 28.5.2019 was obtained from M&C I and Finance I Sections. As per their remarks, the said U.O was issued on the basis of sanction accorded by the Pro – Vice Chancellor.

Further the matter was placed before the meeting of the Syndicate on 31.08.2024 (Item No: 13.10) which resolved to refer the item again to the combined standing committees of Examinations and Finance.

Hence as per the orders of the Hon'ble Vice-Chancellor the following proposals are placed before the combined standing committee of the Syndicate on Examinations and Finance for consideration and recommendation.

1. Proceed with the random basis stock verification at the various examinationscentres at Trivandrum, Kollam, Pathanamthitta and Alappuzha districts where the phase 1 verification is already over, in order to ensure the maintenance of stock by the examination centres.
2. To provide eligible TA/DA as per KSR for verification outside 8 km from the Headquarters and special allowance equivalent to DA based on their scale of pay within 8 km distance.

The Committee considered the matter and recommended the following:

1. *to proceed with the random basis stock verification at the various examinations centres at Trivandrum, Kollam, Pathanamthitta and Alappuzha districts where the phase 1 verification is already over, to ensure the maintenance of stock by the examination centres.*
2. *to provide eligible TA/DA as per KSR for verification outside 8 km from the Headquarters*
3. *to maintain status-quo for the Stock verification visits within 8Km distance.*

The Committee further recommended to entrust the Controller of Examinations for providing University vehicle to the employees deputed for stock verification visits within 8Km distance.

The meeting came to an end at 1.45 p m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Finance & Examinations held on 15.01.2025, be approved.

Item No.17.17 *Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.01.2025– for approval – reg*

(M&CI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.01.2025 is placed before the Syndicate for approval (Minutes appended).

Considering the exigency, the recommendations on Item No: 7 of the above minutes was approved by the Hon'ble Vice-Chancellor, exercising the powers vested under section 10(13) of the Kerala University Act, 1974 subject to reporting to the Syndicate. The action taken by the Hon'ble Vice-Chancellor in having approved the same is reported to the Syndicate.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON EXAMINATIONS

Date & Time : 15.01.2025, 11.00 A.M
Venue : Syndicate Room

Members Present

1. Dr.Rahim.K	Convener, SC on Exams	Sd/-
2. Adv.Muralidharan Pillai G	Member Syndicate	Sd/-
3. Prof.(Dr.) P.M. Radhamany	Member Syndicate	Sd/-
4. Dr.S.Jayan	Member Syndicate	Sd/-
5. Dr.T.R.Manoj	Member Syndicate	Sd/-(online)
6. Sri. R. Rajesh	Member Syndicate	Sd/-
7. Dr.Pramod.N	Member Syndicate	Sd/-
8. Sri.P.S.Gopakumar	Member Syndicate	Sd/-
9. Sri.Ahamed Fazil Y	Member Syndicate	Sd/-
10. Dr.Vinodkumar.T.G.Nair	Member Syndicate	Sd/-(online)

Members Absent

- | | | |
|----|----------------------------|------------------|
| 1. | Prof.(Dr.) K.G.Gopchandran | Member Syndicate |
| 2. | Dr.S.Nazeeb | Member Syndicate |
| 3. | Prof.(Dr.)Prakash.K.C | Member Syndicate |
| 4. | Prof.(Dr.) Manoj V | Member Syndicate |

Item No.17.17.01 വിവിധ എൽ.എൽ.ബിപരീക്ഷകളുടെ മൂല്യനിർണ്ണയവും ഫലപ്രഖ്യാപനവും ത്വരിതഗതിയിൽ നടത്തുന്നതിലേക്ക് - ബൻഡ് ലിംഗ് ക്യാമ്പ് മാതൃക നടപ്പാക്കുന്നതിലേക്കുള്ള നിർദ്ദേശം- സംബന്ധിച്ച്:-

(M&C II)

പഞ്ചവത്സര/ ത്രിവത്സരരീതിയിലായി എൽ.എൽ.ബി കോഴ്സുകൾക്ക് 16 സെമസ്റ്റർ പരീക്ഷകളാണ് ഒരു വർഷം സർവകലാശാലനടത്തിവരുന്നത്. കൂടാതെ 2011-12 വർഷ അഡ്മിഷൻ പുള്ള വിദ്യാർത്ഥികൾക്കുള്ള പരീക്ഷകളും നടത്തിവരുന്നു. വിവിധ എൽ.എൽ.ബി പരീക്ഷകളുടെ മൂല്യനിർണ്ണയം നിലവിൽ കേന്ദ്രീകൃത മാതൃകയിൽ തിരുവനന്തപുരം, കൊല്ലം സ്ഥിരമൂല്യനിർണ്ണയക്യാമ്പുകളിലായി നടന്നുവരുന്നു.

തികച്ചും കേന്ദ്രീകൃത മൂല്യനിർണ്ണയ മാതൃകയിലാണ് എൽ.എൽ.ബി പരീക്ഷാമൂല്യനിർണ്ണയം നടത്തുന്നതെങ്കിലും പരീക്ഷാഫലപ്രഖ്യാപനത്തിൽ പലപ്പോഴും കാലതാമസം നേരിടുന്നത് അടുത്ത ബാച്ചിവിദ്യാർത്ഥികളുടെ പരീക്ഷനടത്തുന്നതിനും സപ്ലിമെന്ററി വിദ്യാർത്ഥികൾക്ക് എൻറോൾ ചെയ്യുന്നതിനും തടസ്സം സൃഷ്ടിക്കുന്നു. റെഗുലർ കോഴ്സിനോടൊപ്പമാണ് സപ്ലിമെന്ററി വിദ്യാർത്ഥികളുടെ പരീക്ഷയും മൂല്യനിർണ്ണയവും നടത്താറുള്ളത്. അവസാന സെമസ്റ്ററിന്റെ ഫലപ്രഖ്യാപനം കഴിയുമ്പോൾ തങ്ങളുടെ പൂർത്തിയാക്കേണ്ടതായുള്ള മുൻ സെമസ്റ്ററുകളുടെ സപ്ലിമെന്ററി പരീക്ഷകളുടെ ഫലത്തിനായി തിരക്കുകൂടിയും കോടതി മുഖാന്തിരവും അല്ലാതെയും പരാതി നൽകുകയുമാണ് LLB വിദ്യാർത്ഥികൾ ചെയ്യുന്നത്. ആയതിനാൽ തന്നെ ഓരോ എൻറോൾമെന്ററിയിൽ അടുക്കുന്ന സമയത്തും സപ്ലിമെന്ററി വിദ്യാർത്ഥികൾ ഫലപ്രഖ്യാപനം വൈകുന്നു എന്ന് ചൂണ്ടിക്കാട്ടി നിരന്തരം കോടതിയെ സമീപിക്കാറുണ്ട്. ഇക്കാരണത്താൽ തന്നെ സർവകലാശാല, റെഗുലർ വിദ്യാർത്ഥികളുടെ ഭാവി കണക്കിലെടുത്തു പരീക്ഷ നടന്ന മുൻഗണനയും അനുസരിച്ചുള്ള മൂല്യനിർണ്ണയം മാറ്റിവച്ചു. മൂല്യനിർണ്ണയവും ഫലപ്രഖ്യാപനവും നടത്തേണ്ടിവരുന്നു.

സർവകലാശാലയുടെ കീഴിൽ വരുന്ന 9 (2024-2024 അധ്യയന വർഷം മുതൽ 10 കോളേജുകൾ) കോളേജുകളിൽ നിന്നും ഓരോ സെമസ്റ്ററിലെയും മൂല്യനിർണ്ണയത്തിന് കോളേജ് പ്രിൻസിപ്പൽമാർ നൽകുന്ന ലിസ്റ്റ് പ്രകാരമാണ് സർവകലാശാല അധ്യാപകരെ നിയമിക്കുന്നത്. വിവിധ എൽ.എൽ.ബി പരീക്ഷകളുടെ മൂല്യനിർണ്ണയത്തിനായി ഒരേ അധ്യാപകർ തന്നെയാണ് ഹാജരാകുന്നത്. ടി അധ്യാപകർ തന്നെ കോളേജിലെ ക്ലാസുകൾ, മറ്റ് അനുബന്ധ പ്രവർത്തനങ്ങൾക്കും ശേഷം ലഭ്യമാകുന്ന ഇടവേളകളിൽ മാത്രമാണ് മൂല്യനിർണ്ണയ ക്യാമ്പിൽ ഹാജരാകുന്നത്. ഇതിനാൽ തന്നെ മൂല്യനിർണ്ണയം സമയബന്ധിതമായി പൂർത്തീകരിക്കാൻ കഴിയാത്ത സാഹചര്യമാണുള്ളത്. (നിലവിൽ ഒരു സെമസ്റ്റർ പരീക്ഷയുടെ മൂല്യനിർണ്ണയവും ഫലപ്രഖ്യാപനത്തിനുമായി പരമാവധി 60 ദിവസങ്ങൾ എടുക്കാറുണ്ട്.) പ്രസ്തുത വിഷയം സംബന്ധിച്ച് ഗവണ്മെന്റോ കോളേജിലെ അധ്യാപകർ സൂചനപ്രകാരം നിവേദനം നൽകിയിട്ടുണ്ട്. തങ്ങളുടെ കോളേജിൽ പഞ്ചിങ് നിർബന്ധമാക്കിയതിനാൽ സർവകലാശാലയിൽ വന്നിരുന്ന് മൂല്യനിർണ്ണയം നടത്തുന്നതിനുള്ള സമയം പരിമിതപ്പെടുമെന്നുള്ള ആശങ്ക അറിയിച്ചിട്ടുണ്ട്. ആയതിനാൽ മറ്റ് ബിരുദ/ ബിരുദാനന്തര കോഴ്സുകളുടേതു പോലെ LLB ബൻഡ് ലിംഗ് ക്യാമ്പാക്കിയാൽ home valuation വഴി തങ്ങളുടെ കോളേജിലെ അക്കാദമിക പ്രവർത്തനങ്ങൾക്ക് തടസ്സം കൂടാതെ തന്നെ മൂല്യനിർണ്ണയവും നടത്തുവാൻ കഴിയുമെന്നും അറിയിച്ചിട്ടുണ്ട്.

മൂല്യനിർണ്ണയത്തിനായി ഉത്തരക്കടലാസുകൾ അധ്യാപകരുടെ വീട്ടിൽ എത്തിക്കുക (ഹോം വ്യാലുവേഷൻ മാതൃക) എന്ന ആവശ്യം നിരന്തരമായി അധ്യാപകർ ഉന്നയിക്കാറുണ്ട്. എങ്കിലും മുൻ സിന്റിക്ക്കറ്റുകളുടെ തീരുമാനം അനുസരിച്ചു നടപ്പിലാക്കിയ കേന്ദ്രീകൃത മൂല്യ നിർണ്ണയ ക്യാമ്പ് സമ്പ്രദായം തന്നെയാണ് ഇപ്പോഴും പിൻതുടരുന്നത്. കൂടാതെ അടിയന്തിരഘട്ടങ്ങളിൽ കോളേജുകളിലെ റെഗുലർ ക്ലാസുകൾ റദ്ദ് ചെയ്തുകൊണ്ട് മൂല്യനിർണ്ണയം നടത്താമെന്ന സിന്റിക്ക്കറ്റിന്റെ നിർദ്ദേശം കണക്കിലെടുത്തു ബഹു. വൈസ് ചാൻസിലറുടെ ഉത്തരവോടു കൂടി മൂല്യനിർണ്ണയം നടത്താറുണ്ട്. എന്നാൽ 16 പരീക്ഷകളുടെ നടത്തിപ്പും ഫലപ്രഖ്യാപനവും ഇപ്രകാരം തുടരെ നടത്തുന്നത് അപ്രായോഗികമാണ്.

നിലവിൽ 10 കോളേജുകളിലായി എൽ.എൽ.ബി കോഴ്സ് നടത്തി വരുന്ന സാഹചര്യത്തിൽ കോളേജ് പ്രവർത്തി ദിനത്തോടൊപ്പം കേന്ദ്രീകൃത മൂല്യനിർണ്ണയ ക്യാമ്പ് നടത്തി വരുന്നതിനാൽ അധ്യാപകർ ക്യാമ്പിൽ പങ്കെടുക്കുന്ന സമയത്തിൽ കുറവുണ്ടാകുകയും തന്മൂലം സമയബന്ധിതമായി മൂല്യനിർണ്ണയം പൂർത്തീകരിക്കാൻ കഴിയാത്ത അവസ്ഥ സംജാതമാകുകയും ചെയ്യുന്നു. നിലവിൽ 10 LLB കോളേജുകൾ ഉള്ളതിനാൽ മറ്റ് ബിരുദ പ്രോഗ്രാമുകളുടേതു പോലെ ബൻഡ് ലിംഗ് ക്യാമ്പ് മാതൃകയിൽ LLB പരീക്ഷകൾക്കും മൂല്യനിർണ്ണയം നടത്തുന്ന കാര്യം പരിഗണിച്ചാൽ ഫലപ്രഖ്യാപനത്തിനുള്ള കാലതാമസം ഒഴിവാക്കുവാൻ സഹായകമാകും.

LLB പരീക്ഷകളുടെ ഫലപ്രഖ്യാപനത്തിലെ കാലതാമസം ഒഴിവാക്കുന്നതിലേക്കായി ടിവിഷയങ്ങൾ പരിശോധിച്ചു ഉചിതമായ തീരുമാനം കൈക്കൊള്ളുന്നതിനായി ബഹു.വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം സിന്റിക്ക്കേറ്റിന്റെ പരീക്ഷസ്ഥിരം സമിതിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Recommendations: *The Committee considered the above matter and recommended the following:*

- 1) *the request for home valuation of LLB papers cannot be considered for the time being.*
- 2) *to conduct the valuation of LLB papers through onscreen mode in a phased manner.*
- 3) *to complete the valuation of ongoing semesters of LLB courses by suspending regular classes of the respective semesters.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.01.2025, be approved.

Item No.17.17.02 ***Second Semester CBCS BA Degree Examinations August 2024- Request for Special Examination in r/o the candidate Sri. Salvador Jose Chiconela (14521144058) : reg.***

(CBCS BA I)

Sri. Salvador Jose Chiconela (14521144058), a candidate of BA Political Science, University College, Thiruvananthapuram, had requested to conduct a special examination for the subject 'HY1231.2 History of Modern World 1901-1920' in the Second Semester, August 2024, as he was unable to attend the exam due to severe hypertension and recurrent pancreatic issues which he has been experiencing for the past two years. It has been stated that he is an ICCR scholar from Mozambique pursued Bachelor's Degree in Political Science during the academic year 2021-2024 and his VISA is set to expire on December 31, 2024. It is also stated that he is under significant financial constraints as the scholarship was already ended and staying beyond the period may worsen the situation.

The student history shows that the candidate has cleared all the other semesters and just need to pass two back papers - PS 1241 Introduction to Political Theory and HY 1231.2 History of Modern World (1901-1920), in the second semester for securing Course pass. The result of the paper 'PS 1241 Introduction to Political Theory' in Second Semester, August 2024 is awaiting which is expected to be published by January 2025.

There was a precedence in conducting special examination for a foreign candidate Sri. Abiy Tesfaye Abzaw (14519127065) in the Sixth semester April 2022 BA Political Science as per the resolution of Syndicate vide item no. 45.82.17 held on 25.08.2022. Further the Syndicate resolved to meet the cost for conducting the special examination from the candidate.

The Hon'ble Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Examinations. Hence the matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendations.

Recommendations: *The Committee considered the above matter and recommended to conduct special examination for the candidate in Second Semester BA Political Science after levying the cost of conduct of special examination from the candidate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.01.2025, be approved.

Item No.17.17.03 ***Proposal for Acceptance of Belated Examination Registration Applications - reg.***

(M&C I)

As per University Order No. M&C 1.2/1715/2015 dated 10.02.2015, the following provisions are currently in effect regarding the admittance for late examination registration applications:

1. Submission prior to 10 days before the commencement of examination:
 - Late fee enhanced from Rs.450/- to Rs.600/- (No prior sanction required from the Controller of Examinations).
2. Submission within 10 days and up to 3 days prior to the commencement of examination:

- A penalty of Rs.1000/- in addition to the normal fee is charged (Sanction from the Controller of Examinations is mandatory).

Despite these provisions, many students submit examination registration applications even after the commencement of examinations. As per the norms outlined in the existing University Order, such applications are rejected. This has resulted in genuine cases of hardship where students, due to unavoidable genuine reasons, are unable to submit their applications on time. These students lose a year, as they can only appear in the next available examination, causing significant difficulties and which could be avoided with appropriate provisions.

Proposal:

- Applications submitted after 3 days prior to the commencement of examinations and even after the commencement of examinations may be considered for acceptance under exceptional circumstances, provided they are supported by valid and genuine reasons. Such applications would undergo scrutiny by the Controller of Examinations to ensure their validity before final approval.
- To discourage late submissions and maintain discipline, an enhanced penalty structure may be considered.
- If this proposal is approved, the standing University Order may be revised accordingly to accommodate such cases also.

As directed by the Hon'ble Vice-Chancellor, the proposal for acceptance of belated examination registration applications is hereby placed before the Standing Committee of the Syndicate on Examinations for consideration.

Recommendations : *The Committee considered the above matter and recommended that the proposal (a) be agreed to with enhanced late fee structure. Further recommended to refer the matter of fixing the rate of enhanced late fee for acceptance of application submitted three days prior to the commencement of examinations and after the commencement of examinations to the Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.01.2025, be approved.

FURTHER REOLVED that if the candidate has remitted the fees 3 days prior to the commencement of the examination and registration fails due to technical reasons, such applications shall be considered if the fees have been successfully remitted.

Item No.17.17.04

എൽ.എൽ.ബി. പരീക്ഷകളിലെ ലോ (law) വിഷയങ്ങളുടെ മൂല്യനിർണ്ണയത്തിന് 70 വയസ്സുരെയുള്ള അധ്യാപകരെ പരിഗണിക്കുന്നത് - സംബ:

(EB V)

തിരുവനന്തപുരം കേരളലോഅക്കാദമിലോ കോളേജ് പ്രിൻസിപ്പൽ നൽകിയ 11/07/2024 ലെ KLA/Exam/2024-25 നമ്പരായുള്ള കത്തിൽ എൽ.എൽ.ബി. പരീക്ഷകളുടെ ഉത്തരക്കടലാസുകളുടെ മൂല്യനിർണ്ണയത്തിന് 17/03/2021 തീയതിയിലെ സർവകലാശാല ഉത്തരവും M&C.1.2/1997/2021 പ്രകാരം നോൺലോ (Non Law) വിഷയങ്ങൾക്ക് 70 വയസ്സുരെയുള്ള അധ്യാപകരെ നിയമിക്കാറുണ്ട് എന്നും, എന്നാൽ ലോ (Law) വിഷയങ്ങൾക്ക് 65 വയസ്സുരെയുള്ള അധ്യാപകരെ മാത്രമേ നിയമിക്കുന്നുള്ളൂ എന്നും ആയതിനാൽ മൂല്യനിർണ്ണയത്തിനുള്ള അധ്യാപകരുടെയും ചീഫ് എക്സിക്യൂട്ടീവ് ഓഫീസറുടെയും കുറവ് അനുഭവപ്പെടുന്നുണ്ട് എന്നും അറിയിച്ചിരിക്കുന്നു. ആയതിനാൽ 70 വയസ്സുരെയുള്ള അധ്യാപകരെയും എൽ.എൽ.ബി. പരീക്ഷകളുടെ ലോ (law) വിഷയങ്ങളുടെ മൂല്യനിർണ്ണയത്തിന് അനുവദിക്കുന്നതിനുള്ള നടപടി സ്വീകരിക്കണമെന്ന് അപേക്ഷിച്ചിരിക്കുന്നു.

നിലവിൽ 17/03/2021 തീയതിയിലെ സർവകലാശാല ഉത്തരവും M&C.1.2/1997/2021 പ്രകാരം നോൺലോ (Non Law) വിഷയങ്ങൾക്ക് 70 വയസ്സുരെയുള്ള അധ്യാപകരെ നിയമിക്കുന്നുണ്ട്. എൽ.എൽ.ബി. പരീക്ഷകളുടെ മൂല്യനിർണ്ണയത്തിന് ഓരോസെമസ്റ്ററിലും ഓരോവിഷയങ്ങളും കൈകാര്യം ചെയ്യുന്ന അധ്യാപകരുടെ പേരിവരും ശേഖരിച്ച് പാനലിലുള്ള അധ്യാപകരെ ഉൾപ്പെടുത്തിയാണു് മൂല്യനിർണ്ണയത്തിനുള്ള അധ്യാപകരുടെ പട്ടികയുണ്ടാകുന്നത്. ഇതിൽ ലോ (law) വിഷയങ്ങൾക്ക് പരീക്ഷാമാനാൽ അനുസരിച്ച് 65 വയസ്സുരെയുള്ള അധ്യാപകരെയും നോൺലോ (non law) വിഷയങ്ങൾക്ക് 17/03/2021 തീയതിയിലെ സർവകലാശാല ഉത്തരവും M&C.1.2/1997/2021 പ്രകാരം 70 വയസ്സുരെയുള്ള അധ്യാപകരെയും ഉൾപ്പെടുത്തുന്നു. ഓരോപരീക്ഷയുടെയും പ്രിവാലുവേഷൻ ബോർഡോഗത്തിൽ പരീക്ഷാ ബോർഡ് ചെയർമാൻ

ഓരോ വിഷയത്തിനും ചീഫ്, അഡീഷണൽ എക്സിക്യൂട്ടീവ് ഓഫീസർമാരെ ടീമുകളാക്കുകയും, പ്രസ്തുത യോഗത്തിന്റെ മിനിറ്റ്സ്കാരം മൂല്യനിർണ്ണയത്തിനുള്ള അധ്യാപകരുടെ പട്ടികതയ്യാറാക്കുകയും ചെയ്യുന്നു.

മൂന്നാഴ്ചയുണിറ്ററി എൽ.എൽ.ബി., അഞ്ചാഴ്ച ഇന്റഗ്രേറ്റഡ് എൽ.എൽ.ബി. പരീക്ഷകളുടെ മൂല്യനിർണ്ണയം ഒരേസമയം നടക്കാറുണ്ട്. ഇവയിലെല്ലാം ഒരേ അധ്യാപകർ തന്നെയാണു മൂല്യനിർണ്ണയം നടത്തേണ്ടത് എന്നതിനാൽ മൂല്യനിർണ്ണയത്തിനുള്ള അധ്യാപകരുടെ കുറവ് ക്യാമ്പുകളിൽ വളരെ രൂക്ഷമായി അനുഭവപ്പെടുന്നുണ്ട്. ഇത് പരീക്ഷാഫലം സമയബന്ധിതമായി പ്രസിദ്ധീകരിക്കുന്നതിനടസ്സംസൃഷ്ടിക്കുന്നു. സമയ ബന്ധിതമായി LLB പരീക്ഷാഫലം കൊണ്ടുവരുന്ന സാമ്പത്തിക വൈസ് ചാൻസിലറുടെ അനുമതിയോടെ വിളിച്ചു ചേർത്ത പ്രിൻസിപ്പൽമാരുടെ യോഗത്തിൽ 70 വയസുള്ള അധ്യാപകരെ ലോ പേപ്പർ മൂല്യനിർണ്ണയം നടത്തുവാൻ നിയോഗിക്കണമെന്ന് നിർദ്ദേശിക്കുകയുണ്ടായി. പ്രസ്തുത മീറ്റിംഗിന്റെ മിനുട്ട്സ് പ്രിൻസിപ്പലിന്റേപ്പോൾട്ട് ചെയ്തിട്ടുള്ളതുമാകുന്നു.

നിലവിൽ എൽ.എൽ.ബി. പരീക്ഷകൾക്ക് നോൺലോ (Non Law) വിഷയങ്ങൾക്ക് 70 വയസ്സുവരെയുള്ള അധ്യാപകരെ നിയമിക്കുന്നുണ്ട്. അത് പോലെ ലോ (Law) വിഷയങ്ങൾക്കും 70 വയസ്സുവരെയുള്ള അധ്യാപകരെ നിയമിക്കാമോ എന്നത് പരീക്ഷാസമിതി സമിതിയുടെ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കുമായി സമർപ്പിക്കുന്നു.

Recommendations : *The Committee considered the above matter and recommended that a sub-committee consisting of Dr.Rahim K (Convener, Standing Committee of the Syndicate on Examinations), Adv.G.Muraleedharan Pillai, Prof.(Dr.)P.M. Radhamany, Dr.Pramod N. (Members Syndicate) and the Controller of Examinations be formed to study the matter in detail and submit a report before the Standing Committee of the Syndicate on Examinations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.01.2025, be approved.

Item No.17.17.05 *Seventh Semester Integrated Five Year BBA LL.B Degree Examinations, May 2024 - Submission of Revised CA Marks after the publication of the results - reg.*

(EG I(b))

- Ref: 1) UO No.5785/2023/UOK dated 05.07.2023
2) Letter no. 1860/2024 UTY dated 13.08.2024
3) Letter no.2038/2024 UTY dated 15.10.2024

Sri. Athul Krishnan M, a former candidate of Five Year Integrated BBA LL.B with candidate code of 47517554019 (2017-2022 batch), Mar Gregorios College of Law, Nalanchira has improved his internal paper – Information Technology Law(Paper II) as special appearance in seventh semester Integrated BBA LL.B Degree Examinations, May 2024 vide reference cited(1) above.

The Principal, Mar Gregorios College of Law vide letter ref(2) submitted the hard copy of the improved CA marks statement on 13.08.2024 for the paper ‘Information Technology Law’ (Paper II) stating that the aforesaid candidate has secured **13.5** mark for the paper Information Technology Law (Paper II). The candidate has affixed his signature against this mark and the said result was published with this mark on 08.10.2024.

The Principal vide letter ref(3) submitted the hard copy of the revised CA marks statement for the subject Information Technology Law(Paper II) on 15.10.2024, i.e., after the publication of the said result stating that the CA marks they already sent vide letter ref(2) is without adding the mark of attendance. The Principal further stated that the percentage of attendance of the aforesaid candidate is 81%(3.5 marks) and the actual CA marks of the aforesaid candidate for the paper Information Technology(paper II) is 17 instead of 13.5

As per the orders of the Hon’ble Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendations.

Recommendations : *The Committee considered the above matter and recommended that a sub-committee consisting of Dr.Rahim K. (Convener, Standing Committee of the Syndicate on Examinations), Adv. G.Muraleedharan Pillai, Prof.(Dr.)P.M. Radhamany, Dr.Pramod N. (Members Syndicate) and the Controller of Examinations be formed for a hearing of the then Tutor and the then Principal, Mar Gregorios College of Law, Nalanchira.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.01.2025, be approved.

Item No.17.17.06 *Fourth Semester MA English Language and Literature, July 2023 – Comprehensive Paper – EL 245 – Discrepancy in the Valuation – reg*
(EG XI A)

Ms.Anagha Krishnan (Candidate Code: 53021110003) and Ms. Devika Nair (Candidate Code: 53021121007), on scrutiny, lodged complaints on difference of marks in first and second valuations regarding Comprehensive Paper (EL 245) of S4 MA English Language and Literature, July 2023. The Chairperson, BOE in S4 MA English Language and Literature, July 2023 had submitted a report in the above matter in a meeting convened by the Controller of Examination on 16/05/2024. The Chairperson, on detailed examination of answer scripts of the complainants, has reported that as the Comprehensive Paper (EL 245) is of Multiple Choice Nature, there is no chance of difference of marks on both valuations. She further remarked that valuation of all examiners concerned were errative and recommended for close examination of the aforesaid valuation. Further 24 candidates have lodged complaints of similar pattern. It may be noted that on verification with the tabulation sheet maintained in the section, out of 738 candidates, 587 candidates which is about 80% of candidates have variation of marks in valuations.

It may be noted that after the completion of S4 MA English July 2023 Examination, many complaints have been raised by the candidates regarding the difficult nature of Question paper of Comprehensive paper (EL 245). The Chairman BOS (PG) in English remarked that there were five questions (Qn Nos: 18,25,28,56, and 66) which are out of the immediate purview of the prescribed syllabus. He further recommended that those who have attempted that above said questions might be given marks even if the answer is wrong. In addition to these questions the Pre Valuation Board decided to award marks to Question No 39, 87 and 93, as these questions fall outside the purview of general reading. The above recommendations have been incorporated in the Scheme itself during the pre-valuation Board meeting and the scheme was duly provided to the evaluators before the commencement of the valuation.

It may also be noted that Comprehensive paper (EL245) is a 100 mark multiple choice question (2017 Scheme) which has no internal assessment mark (CA mark). The pass minimum is 50% of the total ESA (ie. 50 marks). As per the PG Regulations, Double Valuation System is followed. If there is a variation of more than 15 % after First and Second Valuations, the answer book shall be valued by a third examiner. The same procedure has been followed in Comprehensive paper (EL 245) of S4 MA English Language and Literature, July 2023. In this case, it has been noted that some answer scripts have variation in first and second valuations and some papers have gone for third valuation also.

If the directives in the Pre Valuation Board were followed, there would not have been any discrepancy of this kind and hence reassessment/revaluation of all such cases is needed irrespective of the fact that the aggrieved person complains or not. This will help a lot to maintain the transparency in the valuation and rectify the errors crept in the valuation process.

The matter was placed before the Standing Committee of the Syndicate on Examinations held on 29/06/2024. In having approved the Minutes of the Standing committee, the Syndicate held on 02/07/2024 vide item No.11.163.19 resolved to entrust the AR (PG Semester) to furnish a detailed report on the matter and place it to the next Standing Committee.

Subsequently, adhering to the orders of the Vice Chancellor to suggest urgent remedy regarding the matter above on the request of Ms Revathy S Krishnan (Candidate Code 53021897006) and Ms Chaithanya P Kurup (Candidate Code 53021897003), the Controller has ordered to summon the examiner to correct the discrepancy as highlighted by Ms .Chaithanya P Kurup. Further as per the orders of the Controller of Examination, 5 more complaints which come under the scope of scrutiny has been taken up. As per the orders of the Hon Vice Chancellor, all the six revised results after rectifying the scrutiny complaints have been released.

The Standing Committee of the Syndicate on Examination held on 04/11/2024 vide Item No 15.143.13 considered the matter along with the detailed report of the Assistant Registrar (PG Semester) and recommended that the remarks of the Dean and the Chairman BOS Concerned be obtained and place the same before the Standing Committee of the Syndicate on Examinations. Considering the exigency, the Hon'ble Vice- Chancellor approved the above recommendations exercising the powers vested under section 10(13) of the Kerala University Act, 1974 subject to reporting to the Syndicate. The Syndicate at its 15th meeting held on 05/11/2024 & 11/11/2024 vide

Item No 15.143 resolved that the action taken by the Hon'ble Vice- Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examination held on 04/11/2024 be noted.

The Dean, Faculty of Arts who is also the Chairman, BOS in English (PG) recommended that in this specific case, the problem be settled in a student friendly manner by taking the best of the two evaluation marks.

The matter is placed before the Standing Committee of the Syndicate on Examinations for Consideration and appropriate decision.

Recommendations: *The Committee considered the above matter and recommended that the remarks of the Dean, Faculty of Arts who is also the Chairman, BoS (PG) be accepted.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.01.2025, be approved.

Item No.17.17.07 First Degree Programmes under CBCS System - Request for granting Mercy Chance Examinations to the candidates of 2019 admissions - for consideration – reg.

(AC AV)

Applications are being received from the candidates of First Degree Programmes under CBCS System of 2019 admissions requesting Mercy Chance Examination to clear the failed papers.

As per UO No. Ac.A IV/1/Uniform Span Period/2016 dated 15.07.2016, applicable with effect from 2016-17 admissions onwards, the maximum duration for completing a programme of study is restricted to S+4 semesters for semester programmes, unless otherwise specified by the apexbodies, where S stands for the normal or minimum duration prescribed for completion of the programme. Accordingly, the regular chances for the candidates of First Degree Programmes of 2019 admissions for appearing the examinations expired by the academic year 2023-2024.

It is learnt that third semester examinations for the candidates under CBCS system (Regular & Supplementary, 2013 to 2018 (Mercy Chance)) are notified. It may be noted that the request for conducting mercy chance Examinations of 2019 admission are being received including the forthcoming third semester.

As per the remarks from the tabulation section, results of the second semester examination held in August 2024, which was attended by the candidates of 2019 admission, are not published.

Usually mercy chance Examinations are granted /notified only after publishing the results of the Supplementary Examinations already conducted.

As per the orders of the Vice Chancellor, the matter of granting Mercy Chance Examinations to the candidates of First Degree Programmes under CBCS System, 2019 admissions, is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations: *The Committee considered the above matter and recommended to grant one Mercy Chance subject to reporting to the Academic Council.*

The Committee further recommended that the above recommendation may be approved by the Honourable Vice-Chancellor subject to reporting to the Syndicate by invoking 10(13) of Kerala University Act, 1974 as the recommendation has to be implemented urgently.

Resolution of the Syndicate

RESOLVED that the action taken by the Hon'ble Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.01.2025, be noted.

Item No.17.18 SN College, Chempazhanthy - Placement/ Promotion of Dr. Dhanya S R, Assistant Professor, Department of Mathematics from Academic Level-11 to Academic Level-12 - Request for retaining the date of Placement/ Promotion - reg.

(Ac.FIII)

The Principal, SN College, Chempazhanthy had forwarded proposal for the CAS Placement/ Promotion in respect of Dr. Dhanya S R, Assistant Professor, Department of Mathematics, SN College, Chempazhanthy from Academic Level-11 to Academic Level-12, w.e.f 05.02.2021 FN. The

said Placement/ Promotion to the teacher was originally due on 05.01.2021 and as the teacher had completed the mandatory Refresher Courses only on **04.02.2021**, the Screening-cum-Evaluation Committee held on 22.05.2022 recommended the Placement/ Promotion only w.e.f 05.02.2021 FN, ie, 31 days after the original due date. Subsequently, the meeting of the Syndicate held on 28.12.2023, as per Item No. 07.89.C8, resolved to approve the said proposal for the CAS Placement/ Promotion of Dr.Dhanya S.R, Assistant Professor in the Department of Mathematics at SN College, Chempazhanthy from Academic Level-11 to Academic Level-12, w.e.f 05.02.2021 FN.

Meanwhile, the University as per UO No.Ac.FII/9899/2023/UOK dated 06.12.2023 implemented the 3rd amendment to UGC Regulations 2018 in which it has been ruled that - "*wherever the requirement of the Orientation Course (OC)/ Refresher Course (RC) has remained incomplete, the promotions would not be held up, but these requirements should be fulfilled by 31.12.2023 or as notified by the commission from time to time*".

In light of the said UO, Dr. Dhanya S R, submitted a request dated 29.12.2023 to revise her date of CAS Placement/ Promotion to Assistant Professor (Academic Level-12), w.e.f 05.01.2021 FN instead of 05.02.2021 FN, through proper channel. Accordingly, the issuance of University Orders approving the CAS Placement / Promotion of the Teacher to Assistant Professor (Academic Level-12), w.e.f 05.02.2021 FN. was kept on hold and the matter was placed before the Standing Committee of the Syndicate held on 15.06.2024 as Item No: C13 and the same was referred to the Syndicate. The meeting of the Syndicate held on 12.07.2024 as per Item.No: 12.06.C13 resolved to inform the Educational Agency to submit a proposal for constituting the Screening-cum-Evaluation Committee. Accordingly, the Educational Agency was informed the same as per this Office Letter No: 48871/Ac.F.III/2023/UOK dated 07.08.2024. The Educational Agency has not responded to the same yet.

Meantime, several similar requests from teachers were received in the University and as per the resolution of meeting of the Syndicate held on 05.11.2024 in item No: 15.08.B18, University issued UO No: Ac.FII/11067/2024/UOK dated 20.12.2024, framing guidelines for the applicability of 3rd amendment to UGC Regulations 2018.

Now, Dr. Dhanya S R, as per her request dated 23.12.2024, has informed University through proper channel that, the re-constitution of Screening-cum-Evaluation Committee is too difficult, elevate hardships and as well as time consuming. Further informed that, as her subsequent Placement/ Promotion to Associate Professor (Academic Level-13A) is due on 05.02.2024 FN, she decided not to avail the benefit of 3rd amendment to UGC Regulations 2018, as per UO's dated 06.12.2024 & 20.12.2024. Accordingly, it has been requested that her promotion to Assistant Professor (Academic Level-12) w.e.f 05.02.2021 FN, previously approved by the University, be retained and that the UO, which is held in abeyance at her request, be issued.

In light of the above-mentioned facts and as per the orders of the **Hon'ble Vice-Chancellor**, the request from the Principal, **SN College, Chempazhanthy** and **Dr. Dhanya S R, Assistant Professor in the Department of Mathematics** to retain the resolution of the meeting of the Syndicate held on 28.12.2023 (Item No. 07.89.C8) granting approval for **CAS Placement/ Promotion from Academic Level-11 to Academic Level-12, w.e.f 05.02.2021 F.N.,** is placed before the Syndicate for consideration

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

Item No.17.19

Approval granted to the appointment and extension of term of the appointment of Drawing and Disbursing Officers in various Colleges-Reporting of- Reg.

(Ac.FII)

The Hon'ble Vice-Chancellor had approved the appointment and extension of term of appointment of the following Drawing and Disbursing officers, upon the request of the Managers of respective colleges, subject to reporting to Syndicate and accordingly University orders were issued in this regard.

Sl. No:	Name of the College	Name of the D.D.O	Period	UO No:
1	BJCSI College, Mulayara	Smt.Sreejitha P.S., Assistant Professor in English	For a period of 3 months w.e.f 01.05.2024 F.N. (First Term)	U.O. No. 4308/2024/UOK dated 24.05.2024
2	BJCSI College, Mulayara	Smt.Sreejitha P.S., Assistant Professor in English	For a period of 3 months w.e.f 01.08.2024 F.N. (Second Term)	U.O. No. 8913/2024/UOK dated 21.10.2024
3	BJCSI College, Mulayara	Smt.Sreejitha P.S., Assistant Professor in English	For a period of 3 months w.e.f 01.11.2024 F.N. (Third Term)	U.O. No. 10095/2024/UOK dated 26.11.2024
4	NSS College, Pandalam	Prof.(Dr) MG Sanal Kumar Professor in Zoology	For a period of 3 months w.e.f 26.06.2024 F.N. (Third Term)	U.O. No. 6232/2024/UOK dated 25.07.2024
5	Christian College, Kattakada	Dr.D Shiney Manoj Assistant Professor in Physics	For a period of 3 months w.e.f 22.02.2024 F.N. (Second Term)	U.O. No. 3232/2024/UOK dated 09.04.2024
6	St.Cyril's College, Adoor	Dr.Susan Alexander Assistant Professor in English	For a period of 3 months w.e.f 01.06.2024 F.N. (First Term)	U.O. No. 5495/2024/UOK dated 05.07.2024
7	St.Cyril's College, Adoor	Dr.Susan Alexander Associate Professor in English	For a period of 3 months w.e.f 01.12.2024 F.N. (Third Term)	U.O. No. 10092/2024/UOK dated 26.11.2024

The approval granted by the Hon'ble Vice Chancellor to the appointment / extension of term of appointment of the Drawing and Disbursing Officers in various Aided Colleges upon request of the Managers of respective colleges and the issuance of U.O accordingly is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.20

State Plan Grant – Resumed Funds – Utilizing the balance amount in Refunded Resumed Funds for settling pending payments and incurring committed expenditure based of priority – Approved – Reporting of - Reg. (Pl. AI)

The Govt., vide G.O.(Rt) No. 1382/2024/HEDN dated 02.11.2024, has accorded sanction to release an amount of Rs.90,78,712/- (Rupees Ninety Lakh, Seventy Eight Thousand, Seven Hundred and Twelve only) towards the refund of resumed funds to various Departments/ Centres under University of Kerala.

The aforementioned amount includes the funds resumed on 30.3.2024 from various departments/ centres as detailed below:

Sl. No.	Department/ Centre	Sanctioned UO and Date	Sanctioned Purpose	Amount Resumed on 30.03.2024
1.	Department of History	(1)Pl.A1/2903/History/18 dated 07.01.2019 & (2)Pl.A1/2903/History/18 dated 15.11.2019 (3) Pl.A1/Hist/256/2020 dated 20.01.2020 (4)Pl.A1/3147/2021/UOK dated 30.06.2021	Implementation of the Specific Project titled 'Survey, Collection, Digitalization and Scientific preservation of Journal of Indian History from the First Volume to Centenary Volume'	64,08,863/-
2.	Department of Physics	7088/2022/UOK dated 12.09.2022	Implementation of the project "Development	14,57,315/-

			of highly efficient four terminal crystalline silicon heterojunction/perovskite multi junction solar cell"	
5.	Inter University Centre for Alternative Economics	3147/2021/UOK Dated: 30.06.2021	Continuing activities of the Centre for the year 2021-22	2,38,985
6.	Inter-University Centre for Research on Emerging and Re-Emerging Infectious disease Pathogen	412/2023/UOK Dated: 12.01.2023 and 8115/2023/UOK Dated: 27.09.2023	Establishment of the Centre (SPG 2022-23)	9,73,550

It may be noted that, the Syndicate vide Minutes of the Meeting held on 15.03.2024 (Item No. 09.115.01) had resolved to:

- direct Dr.Jinimon P., Assistant Professor, Department of History & Coordinator of the Specific Project titled 'Survey, Collection, Digitalization and Scientific preservation of Journal of Indian History from the First Volume to Centenary Volume' to resubmit the revised proposal for the project limiting the total outlay to Rs.16 Lakhs.
- to retain the amount of Rs.16 Lakhs in the PSTSB Account of the Department of History, towards the implementation of the project and remit the remaining funds available under the project to the PSTSB Account of the Finance Officer.

The funds thus remitted to the PSTSB Account of the University was supposed to be utilized for settling pending payments.

The aforementioned Minutes was received in the Section only in the first week of the April 2024. By then, an amount of Rs.64,08,863/- has been resumed by the Government from the PSTSB Account of the Department of History on 30th March, leaving behind an amount of Rs. 10 Lakhs only.

Later, the Vice-Chancellor has ordered to place the revised proposal in connection with the Specific Project titled 'Survey, Collection, Digitalization and Scientific preservation of Journal of Indian History from the First Volume to Centenary Volume', for an amount of Rs. 16 Lakhs, before the Finance Committee. The File in this regard is under processing.

Subsequently, sanction was accorded by the Vice-Chancellor, to release the resumed funds which was refunded by the Government to the corresponding Principal investigator/Hon. Director of Centres, towards completing the activities sanctioned under Plan Grant, vide UO No. 10068/2024/UOK dated 26.11.2024, excluding the provisional advance for the project 'Survey, Collection, Digitalization and Scientific preservation of Journal of Indian History from the First Volume to Centenary Volume'.

In total, an amount of Rs. 32,60,145/- (Rupees Thirty two lakhs sixty thousand one hundred and forty five only) is required for releasing towards the refund of resumed funds to the Department of History, Department of Physics, Inter University Centre for Alternative Economics and Inter-University Centre for Research on Emerging and Re-Emerging Infectious disease Pathogen.

Thus, an amount of Rs.58,18,567/- (Rupees Fifty eight lakh eighteen thousand five hundred and sixty seven only) will be available in the PSTSB Account of the University for disbursal for other purposes, as the remaining works of the project 'Survey, Collection, Digitalization and Scientific preservation of Journal of Indian History from the First Volume to Centenary Volume' is now limited to Rs. 16 Lakhs only..

The Vice-Chancellor, has earlier ordered to surrender all unutilized funds in the PSTSB Accounts of Departments/Centre to the PSTSB Account of the University and use the surrendered amounts and refunds for settling pending payments. The matter has been reported to Syndicate vide Minutes of the Meeting of the Syndicate held on 15.02.2024 (Item No. 08.116).

In this context, the Vice-Chancellor, subject to report to Syndicate, has accorded sanction for the following:

- (a) to utilize the remaining amount of Rs.58,18,567/- (Rupees Fifty eight lakh eighteen thousand five hundred and sixty seven only) in the PSTSB Account of the University for settling pending payments and incurring committed expenditure sanctioned under State Plan Grant.
- (b) to fix priority for various pending payments and committed/anticipated expenditures, as listed therein.

Accordingly, the matter has been intimated to the Finance and Cash section vide Note dated 09.12.2024.

Hence, the action taken by the Vice-Chancellor to approve the utilization of the balance amount from the resumed funds retained in the PSTSB Account of the University for settling pending payments and meeting committed/anticipated expenditures sanctioned under the State Plan Grant, based on priority, is here by reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.21

Centre for Latin American Studies- Implementation of the Comparative Studies & Research for Utilizing the potential of Kerala and Latin America' – Release of resumed amount to Dr. Girish Kumar R- Reporting of -reg.

(Pl.F)

The Government of Kerala, vide G.O. (Rt) No.1247/2022/HEDN dated 18/08/2022 had accorded Administrative Sanction towards the implementation of the project 'Comparative Studies & Research for Utilizing the potential of Kerala and Latin America' under the guidance of the Centre for Latin American studies, University of Kerala, for an outlay of ₹2,00,00,000/- (Rupees Two Crore only). Accordingly an amount of ₹2,00,00,000/- (Rupees Two Crore only) was released to the PSTSB Account of the University, vide G.O. (Rt) No. 1670/2022/HEDN dated 12/11/2022.

Subsequently, sanction was accorded by the Vice-Chancellor, vide U.O. No. 1092/2023/UOK dated 30/01/2023, to release an amount of ₹2,00,00,000/- (Rupees Two Crore only) to Dr. Girish Kumar R., the Principal Investigator of the project and the Director, Centre for Latin American Studies, towards the implementation of the project 'Comparative Studies & Research for Utilizing the potential of Kerala and Latin America'.

An amount of ₹1,13,66,725/- (Rupees One crore thirteen lakh sixty six thousand seven hundred and twenty five only) was resumed by the Finance Department, Government of Kerala on 31/03/2023 from the Plan Scheme Treasury Savings Bank Account of Dr. Girish Kumar R., the Director, Centre for Latin American Studies.

Accordingly, the Higher Education Department, vide G.O.(Rt) No. 255/2024/HEDN dated 21/02/2024 had accorded administrative sanction to release an amount of ₹1,13,65,000/- (Rupees One crore thirteen lakh sixty five thousand only) out of the resumed amount from the Head of Account 2202-03-102-99-36(P) to the Centre for Latin American Studies in the University of Kerala. The said amount was received in the PSTSB account No. 799012700001388 of University of Kerala and University order vide U.O. No. 2312/2024/UOK dated 14/03/2024 was issued.

Subsequently, an amount of ₹1,03,70,689/- (Rupees One crore three lakh seventy thousand six hundred and eighty nine only) was resumed by the Government of Kerala, from the Plan Scheme Treasury Savings Bank Account of Dr. Girish Kumar R., the Director, Centre for Latin American Studies.

The Higher Education Department, vide G.O.(Rt) No.1290/2024/HEDN dated 16/10/2024 had accorded administrative sanction to release an amount of ₹1,03,70,689/- (Rupees One crore three lakh seventy thousand six hundred and eighty nine only) out of the resumed amount from the Head of Account 2202-03-102-99-36(P) to the Centre for Latin American Studies in the University of Kerala. The said amount was received in the PSTSB account No. 799012700001388 of University of Kerala.

Sanction was accorded by the Vice Chancellor, subject to reporting to the Syndicate to transfer an amount of **₹1,03,70,689/- (Rupees One crore three lakh seventy thousand six hundred and eighty nine only)** from the PSTSB account No. 799012700001388 of University of Kerala to the PSTSB account No. 799012700002312, District Treasury, Thiruvananthapuram, of Centre for Latin American Studies.

The U.O. No. Pl.F/9687/2024/UOK dated 14/11/2024 was issued accordingly.

The action taken by the Vice Chancellor in this regard, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.22

Mount Tabor Training College, Pathanapuram- appointment of DDO - order issued-Reporting of- reg.

(Ac.FI)

On request of the Manager, Mount Tabor Training College, Pathanapuram, sanction has been accorded by the Vice-Chancellor for the approval of the appointment of Dr.Rosamma Philip, Professor of Education (Physical Science) as Drawing & Disbursing Officer of Mount Tabor Training College, Pathanapuram for the Third term comprising of three months w.e.f 01.10.2024 F.N, subject to reporting to the Syndicate. University Order No.8650/2024/UOK Dated: 13.10.2024 was issued accordingly.

The above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.23

Kerala University Business Innovation and Incubation Centre (KUBIIC)- Regularization of provisional advance ₹18,50,000/- (Rupees Eighteen lakh Fifty thousand only) released to Dr.ManojChangat, former Director of IUCGGT-orders issued-reporting of-reg.

(PLA)

Sanction was accorded by the Vice Chancellor to release the following provisional advances to Dr.ManojChangat, former Director of KUBIIC.

Sl. No.	Budget Year	Amount	Purpose	U.O No and Date
1.	2021-22	₹10,00,000/- (Rupees Ten lakh only)	Instituting startup grant to students as a part of the project "From Laboratory to Public Domain" (<i>Non-plan, Budget Speech 2021-22</i>)	U.O no:5222/2021/UOK dated 05.10.2021
2.		₹3,50,000/- (Rupees Three lakh Fifty thousand only)		U.O no: 6159/2021/UOK dated 11.11.2021
3.	2022-23	₹5,00,000/- (Rupees Five lakh only)	Uplifting of Research Startups (<i>Non-plan, Budget Speech 2022-23</i>)	U.O no: 328/2023/UOK dated 10.01.2023
Total--₹18,50,000/- (Rupees Eighteen lakh Fifty thousand only)				

Dr. Manoj Changat, the former Director of KUBIIC, has submitted original bills and vouchers of the abovesaid payments along with a statement of expenditure, documents of the refund of unspent balance amounting ₹3,84,816/- (₹2,08,816/-+₹1,76,000/-), Credit Verification Reports dated 28.02.2024 and 04.05.2024, respectively. Additionally, the interest earned amounting to ₹1,60,149/- (Rupees One lakh Sixty thousand One hundred and Forty Nine only) was refunded along with Credit Verification Report dated 12.03.2024. and has requested to regularize the provisional advance. The Audit Wing of the University has verified the Bills and Vouchers and has confirmed the same in order.

Sanction was accorded by the Vice Chancellor, subject to reporting to the Syndicate,

- to regularise the following provisional advances sanctioned to Dr.ManojChangat, former Director of KUBIIC based on the decision of the Syndicate at its meeting held on 09.09.2024 (item no: 14.06.25), Audit Verification Report from Audit VI section and the Credit Verification Reports from Assistant Registrar, Cash Counter, Kariavattom:

- An amount of ₹10,00,000/- (Rupees Ten lakh only) sanctioned vide U.O no: Pl.A/5222/2021/UOK dated 05.10.2021

2. An amount of **₹3,50,000/-** (Rupees Three lakh Fifty thousand only) sanctioned vide U.O no: Pl.A/6159/2021/UOK dated 11.11.2021
3. An amount of **₹5,00,000/-** (Rupees Five lakh only) sanctioned vide U.O no: Pl.A/328/2023/UOK dated 10.01.2023.
- to book the regularisation under the head of account “Part I-NP-MH:63 Miscellaneous-8/6028-New Development Programmes”, of the current year’s Budget Estimates of the University.

Accordingly, U.O no: Pl.A/KUBIIC/2024 dated 14.11.2024 was issued for regularising the provisional advance.

The action taken by the Vice Chancellor in having sanctioned the regularisation of Provisional advance amounting to ₹ 18,50,000/- (Rupees Eighteen lakh Fifty thousand only) is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.24

Department of Education – Centre for Learning Engineering & Sustainability Education - An amount of ₹4,00,000/- (Rupees Four Lakh only) released as Provisional Advance (First installment) - Reporting of – reg.

(Ad.H)

The Syndicate at its meeting held on 15.03.2024, on Item No.09.116.38, resolved to approve the proposal submitted by Dr. Divya C Senan, Assistant Professor, Department of Education for establishing the "Centre for Learning Engineering & Sustainability Education" at Department of Education with an estimated expenditure of ₹8,00,000/- (Rupees Eight Lakh only) as envisaged in the Budget Speech 2023-2024 and accordingly U.O.No. Ac.D 3380/2024/UOK dated 17.04.2024 was issued. As per the U.O No. Ad. H 6524/2024/UOK dated 01.08.2024, Dr. Divya C Senan, Assistant Professor, Department of Education was assigned with the Hon. Directorship of the Centre for Learning Engineering & Sustainability Education.

Dr.Divya C Senan, Hon. Director, Centre for Learning Engineering & Sustainability Education had requested to release an amount of Rs.8,00,000/-(Rupees Eight Lakh only) as Provisional Advance for establishing the Centre for Learning Engineering& Sustainability Education at Department of Education, University of Kerala, as envisaged in the Budget Speech 2023-2024.

The Finance endorsed to release an amount of Rs.8,00,000/- (Rupees Eight Lakh only) as Provisional Advance to Dr.Divya C Senan, Hon. Director, Centre for Learning Engineering & Sustainability Education in two equal installments of Rs.4,00,000/- (Rupees Four Lakh only) each for establishing the Centre.

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to release an amount of ₹4,00,000/- (Rupees Four Lakh only) as first installment of the provisional advance to Dr. Divya C. Senan, Hon. Director, Centre for Learning Engineering & Sustainability Education, towards meeting the expenses for establishing the Centre, as envisaged in the Budget Speech 2023-24 (Item no.114). University Order No.9565/2024/UOK dated 11.11.2024 was issued in this regard.

The above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.25

University Institute of Technology, Aroor - Payment of remuneration to Guest Lecturers - Sanctioned - Reporting of – reg.

(Ad.A VII (A))

The Principal, University Institute of Technology, Aroor forwarded the work statement of Guest Lecturers for the period from 21.09.2024 to 20.10.2024 claiming payment of ₹2,00,750/- (Rupees Two lakh seven hundred and fifty only). Finance, vide Endt.FOS.3269/Finance I/2024-

25 dated 19.11.2024 allocated ₹.7,50,000/- as 30 % of the total budget allocation for meeting the expenses for the third quarter (01-12-2024 to 31-03-2025) and the same was approved by the Vice-Chancellor, subject to report to the Syndicate. The payment of ₹ 2,00,750/- (Rupees Two lakh seven hundred and fifty only) was thereafter effected, vide U.O No. 10581/Ad AVIIA/2024/UOK dated 11.12.2024.

The action taken by the Vice-Chancellor in having approved the endorsement of Finance to effect the payment of remuneration to the Guest Lecturers at UIT, Aroor, for the period from 21.09.2024 to 20.10.2024 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.26 ***Dr.Pradeep Kumar G-ICMR Emeritus Scientist, Department of Biotechnology–Release of monthly remuneration & research contingency Rs.7,95,424/- Orders issued - Reporting of- reg.***

(Pl.B)

The ICMR vide letter No.HRD/Head/IES/2023(40)/01 dated 23/10/2024, sanctioned Rs.7,95,424/- (Rupees Seven lakh Ninety Five Thousand Four Hundred and Twenty Four Only), towards the monthly remuneration and research Contingency Grant in favour of Dr.Pradeep Kumar.G, ICMR Emeritus Scientist, Department of Biotechnology, University of Kerala for the period from 22/02/2024 to 31/07/2024. The Cash IV Section, has acknowledged the receipt of the said amount of Rs.7,95,424/- (Rupees Seven lakh Ninety Five Thousand Four Hundred and Twenty Four Only) to KUF(B) A/C No. 57002315676 on 30/10/2024.

Sanction has therefore been accorded by the Vice-Chancellor subject to reporting to the Syndicate,

1. to release an amount of Rs.7,95,424/- (Rupees Seven lakh Ninety Five Thousand Four Hundred and Twenty Four Only) received from ICMR, to Dr. Pradeep Kumar G, ICMR Emeritus Scientist, Department of Biotechnology, towards the payment of monthly remuneration & research contingency for the period from 22/02/2024 to 31/07/2024, as per the norms of the sponsoring body.
2. to provide an additional amount of Rs.6,45,500/- (Rupees Six Lakh Forty Five Thousand and Five Hundred only), under the head of account “Part III-MH-80 D Grants from other agencies-9/7725 ICMR Emeritus Scientist schemes” by re-appropriation from the head of account “Part III-MH-80 D Grants from other agencies-9/7751 Lumpsum provision for new research schemes” provided in the current year’s Budget Estimate of the University.
3. to book the expenditure in this regard under the head of account “Part III-MH-80 D Grants from other agencies-9/7725 ICMR Emeritus Scientist schemes” provided in the current year’s Budget Estimate of the University.

Accordingly University order No. Pl.B/2204/ICMR/2022 dated 18/12/2024 was issued.

The above action taken by the Vice - Chancellor is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.27 ***Credit and Semester System - Four Year Undergraduate Programmes Conduct of Examinations- Fee Structure for First and Second Semester Examinations-Reporting of-reg.***

(Ac.D)

The Standing Committee of the Syndicate on Finance, at its meeting held on 18.10.2024, vide Addl. item no. 01 considered the matter of fixation of Examination and Special Fees for the students and Fees/charges towards conduct of examination of Four Year Under Graduate Programmes and recommended to consider revision of the rate of examination fee for the Four Year Graduate Programmes in the University Departments in tune with the rate fixed for affiliated colleges.

The recommendations of the Standing Committee of the Syndicate on Finance has been approved by the Vice-Chancellor, in exercise of powers vested under Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate. Subsequently, the examination fees for the First and Second Semester Examinations under Four Year Under Graduate Programmes (FYUGP) in the University Teaching Departments has been revised in tune with the rate for affiliated Colleges, vide UO No.9515/2024/UOK dated 07.11.2024.

Fee Structure for the First and Second Semester Examinations under Four Year Undergraduate Programmes in the University Teaching Departments:

	Regular	Improvement	Supplementary
Theory without Practical	Rs.150/- per course	Rs.200/-per course	Rs.300/- per course
Theory with practical	Rs.250/- per course	Rs.300/-per course	Rs.350/-per course
Fee for Evaluation	Rs.300/-	Rs.500/-	
Mark Sheet	Rs.75/-	Rs. 75/-	
Fee for revaluation	Rs.525/-		

The action taken by the Vice Chancellor in having approved the revision of examination fees for the First and Second Semester Examinations under Four Year Under Graduate Programmes (FYUGP) in the University Teaching Departments, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.28

***Loyola College of Social Sciences-Conferment of Autonomous Status
Issuance of Notification-Reporting of-reg.***

(Ac.D)

Ref: Interim Order dated 18.10.2024 in WP(C) No.36162 of 2024 from the Hon'ble High Court of Kerala.

The Hon'ble High Court while admitting the petition no. WP(C) No.36162 of 2024 filed by Loyola College of Social Sciences with regard to the issuance of necessary orders in connection with conferment of Autonomous Status passed an Interim Order, **directing the University to issue a notification in terms of clause 04.2 of UGC (Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023, with in a period of 30 days from the date of receipt of a copy of the order without insisting of any other condition noting the fact that the Government had directed the University to take further action in the matter urgently in accordance with the regulations referred above.** The copy of the Interim Order was received from the Loyola College on 22.10.2024.

Loyola College of Social Sciences has submitted an application for autonomy on 03.03.2023 for perusal of University and for forwarding the same to the UGC by the Registrar. The Syndicate, considered the application for autonomy submitted by Loyola College of Social Sciences, Thiruvananthapuram (meeting held on 30.03.2023, item no 54.40) and resolved that a decision shall be taken in tune with the new Government Policy for granting autonomous status to the college after receiving order/directions from the Government. The matter was intimated to the Principal, vide letter No. Ac.D/1/67/2023 dated 01.04.2023.

After a period of nine months, the University Grants Commission, vide letter dated 24.01.2024 informed that Loyola College of Social Sciences has submitted a proposal for conferment of autonomous status and requested to provide comments of the University in this regard within 10 days of receipt of communication from the UGC. The decision of the Syndicate at its meeting held on 30.03.2023 was once again communicated to the UGC. (vide letter dated 30.01.2024).

Consequently on 25.04.2024, the UGC informed that the proposal for autonomy submitted by Loyola College of Social Sciences has been approved, at its meeting held on 16.04.2024 and requested the University to initiate necessary steps in this regard as per **clause 04.2** of UGC (Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023, **which reads as, "the parent University shall issue notification within 30 days for a college to function as an autonomous entity once the autonomous status is conferred on the College by UGC"**.

The Syndicate, considered the matter and resolved to seek the opinion of the Government regarding the granting of autonomy to Loyola College of Social Sciences, Thiruvananthapuram and to place the same before the Syndicate on receipt of the same.(meeting held on 02.07.2024, item no.11.28)

The Principal Secretary to Government, Higher Education Department, has requested to take urgent further action on the matter in accordance with the guidelines provided by the UGC (Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023.

The Syndicate, considered the matter regarding conferment of Autonomy to Loyola College of Social Sciences and resolved to constitute a subcommittee comprising of Dr.K.G.Gopchandran, (Convenor, Standing Committee of the Syndicate on Academics and Research), Dr. S. Nazeeb, (Convenor, Standing Committee of the Syndicate on Planning and Development), Sri. R. Rajesh, (Convenor, Standing Committee of the Syndicate on Affiliation of Colleges), Dr.T.R Manoj, Member, Syndicate and Prof.(Dr.) K.M.Sajad Ibrahim, Dean, Faculty of Social Sciences to conduct an inspection at Loyola College of Social Sciences, Thiruvananthapuram regarding the conferment of Autonomous Status to the college and to submit a detailed report(meeting held on 31.08.24, item 13.13)

In furtherance, the date for inspection was fixed on 10.10.2024. The Manager, Loyola College of Social Sciences, vide email dated 09.10.2024 informed the University to their inconvenience for the inspection due to two or three programmes which were scheduled that week.

The college authorities have filed a WP(C) No. 36162/2024 on 10.10.2024 before the Hon'ble High Court of Kerala to exercise the functions as envisaged by the UGC while conferring autonomous status to the college as per letter dated 24.04.2024.(Conferment of Autonomous Status)

The Hon'ble High Court while admitting the petition passed an Interim Order on 18.10.2024, directing University to issue a notification in terms of clause 04.2 of UGC(Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023, with in a period of 30 days from the date of receipt of a copy of this order without insisting of any other conditions noting the fact that the Government has already directed the University to take further action in the matter urgently in accordance with the UGC Regulations.

The matter is placed before the meeting of the Syndicate held on 05.11.2024 & 11.11.2024 and the Syndicate resolved to file an appeal against Interim Order and to entrust Standing Counsel to take necessary action in this regard.

However, the Standing Counsel informed that the scope for filing the Writ Appeal against the judgment dated 18.10.2024 is limited, particularly as the Government has already given its concurrence to take further action in accordance with the UGC Regulations, which the Government has stated in the Hon'ble High Court. Subsequently, the college filed a Contempt of Court case on 23.11.2024. In light of these circumstances and based on the opinion of the Standing Counsel that there is no scope for filing a Writ Appeal, the file was put up before the orders of the Vice-Chancellor for necessary for the action in order to avoid Contempt of Court.

Considering the facts mentioned above, the Hon'ble Vice Chancellor has ordered to comply the Judgment of the Hon'ble High Court, to issue a notification for conferring of Autonomous Status to Loyola College of Social Sciences, subject to reporting to the Syndicate. Subsequently, a notification has been issued for conferring autonomous status to Loyola College of Social Sciences, Sreekariyam, Thiruvananthapuram, by virtue of clause 04.2 of the UGC (Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023 for a period of 10 years from the academic year 2024-2025 to 2033-2034, vide Notification No.Regr/2024 dated 25.11.2024.

The action taken by the Vice Chancellor in having approved to issue a notification for conferring of Autonomous Status to Loyola College of Social Sciences in terms of Clause 04.2 of the UGC (Conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2023, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.29 **Board of Studies in Economics (Pass) –Nomination of Dr.Priyesh C.A, Professor, Department of Economics, Government College, Attingal as the member and Chairman of the Board –Reporting of-reg.**

(Ac.D)

- Ref: 1. Letter dated 23.10.2024 from Dr.Mothi George, Assistant Professor, Department of Economics, Government College, Ambalapuzha.
2. Letter dated 04.11.2024 from Dr.Priyesh C.A, Professor, Department of Economics, Government College, Attingal
3. Notification No. Ac.D/2/167/2023 dated 07.03.2024

The Board of Studies in Economics (Pass) has been reconstituted vide notification cited in the reference (3) above and Dr. Mothi George has been nominated as the chairman of the Board. Dr.Mothi George, Assistant Professor, Department of Economics, Government College, Ambalapuzhahide letter cited in the reference(1) has requested to relieve him from the post of the Chairman, Board of Studies in Economics (Pass) as he has been appointed as the Registrar of Sree Sankaracharya University of Sanskrit, Kalady.

Dr. Priyesh C.A vide letter cited in the reference (2) has requested to include him as the member of the board since Dr. Mothi George has been appointed as the Registrar of Sree Sankaracharya University of Sanskrit, Kalady. Dr.Priyesh C.A has also submitted his detailed biodata along with the request.

The Vice-Chancellor has accepted the request for relinquishment from Dr. Mothi George and in exercise of the powers vested under section 10 (13) of the Kerala University Act 1974, (Act 17 of 1974) has nominated Dr.Priyesh C.A, Professor, Department of Economics, Government College, Attingal as the member and the Chairman of Board of Studies in Economics (Pass).Notification Ac.D/02/310/2024 dated 13.11.2024 was issued in this regard.

The action taken by the Vice Chancellor in nominating Dr.Priyesh C.A, Professor, Department of Economics, Government College, Attingal as the member and the Chairman of Board of Studies in Economics (Pass) is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.30 **Subscription of iThenticate (anti-plagiarism software) - Reporting of – reg.**

(Ad.AV)

The Deputy Librarian, Campus Library has forwarded the Proforma Invoice amounting Rs.8,63,772/- (Rupees Eight Lakh Sixty Three Thousand Seven Hundred and Seventy Two only) along with Master Registration Agreement (MRA), Data Processing Agreement (DPA) and Service Terms Agreement obtained from M/s. Turnitin India Limited for the renewal of subscription of iThenticate for Researchers 2.0 (Plagiarism Detection Tool).

The Legal Advisor remarked that the Agreements were legally in order and can be executed.

Sanction has therefore been accorded by the Vice-Chancellor, subject to reporting the Syndicate for the renewal of subscription of iThenticate for Researchers 2.0, the anti-plagiarism software for Single Campus Access (University of Kerala, Kariavattom&Palayam Campus) with M/s Turnitin India Private Limited for an amount of Rs.8,63,772/- (Rupees Eight Lakh Sixty Three Thousand Seven Hundred and Seventy Two only) including 18% GST for the period from 26.12.2024 to 25.12.2025 and by deducting GST TDS @2% and IT TDS @10% while effecting the payment. The expenditure shall be met from the h/a "Part I-NPMH-50(b)-Campus Library, Kariavattom-4/1800-Books/Periodicals/Journals" of the current year's Budget Estimates of the University. U.O. No. Ad.AV/11253/2024/UOK Dated: 30.12.2024 has been issued accordingly.

This matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.31 **Department of Sociology - Conduct of Tribal Camp, drawing a Provisional Advance of ₹1,00,000/- (Rupees One Lakh only) - Permitted - Reporting of – reg.**

(Ad.H)

The Head, Department of Sociology had requested permission for conducting 10 days tribal camp from 04.01.2025 to 13.01.2025 at Marayoor and Kanthalloor Grama panchayaths in Idukki district for MSW 2024-26 Batch of the Department Sociology, as part of curriculum and to release an amount of ₹1,00,000/- (Rupees One Lakh only) as Provisional Advance for meeting the expenses related with the same .

The Vice- Chancellor, subject to reporting to the Syndicate, had permitted the Head, Department of Sociology, to conduct a Tribal Camp from 04.01.2025 to 13.01.2025 at Marayoor and Kanthalloor Grama panchayaths in Idukki district for MSW 2024-26 Batch of the Department, as part of curriculum, and to release an amount of ₹1,00,000/-(Rupees One Lakh only) as Provisional Advance to Dr.Sandhya R.S., Professor and Head, Department of Sociology, towards meeting the expenses for the same, meeting the expenditure from "Part I-NP-MH-15-Department of Sociology-4/3685- Extension / Outreach Activities" of the current year's Budget Estimates of the University. University Order No.10681/2024/UOK dated 13.12.2024 was issued in this regard.

The above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.32 **Remuneration sanctioned to the guest lecturers working at UIT, Pirappancode- Reporting of-reg.**

(Ad.A VII)

The Principal, University Institute of Technology, Pirappancode forwarded the work statement of guest lecturers working at the centre for claiming remuneration. The statement was verified and submitted to Finance for allotment of sufficient fund to meet the expenditure.

Finance- I, vide endorsement No. FOS.3419/Finance I/2024-25 dated 28.11.2024 allocated Rs.4,20,000/- for meeting the expenditure for the third quarter of FY 2024-25.

The Vice-Chancellor has approved the aforesaid endorsement subject to reporting to Syndicate and University Order sanctioning payment of eligible remuneration to the guest lecturers was issued accordingly. The details are as follows.

Centre	U.O.No& Date	Endorsement No & Date	Period	Amount
UIT, Pirappancode	11126/2024/UOK dated 23.12.2024	FOS.3419/Finance I/2024-25 dated 28.11.2024	21.09.2024 to 20.10.2024	₹87,450/-

The action taken by the Vice-Chancellor in having approved the endorsement of Finance allocating fund for meeting the expenditure for disbursement of remuneration to Guest Faculty as detailed above, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.33 **University Institute of Technology, Pathanapuram - Payment of remuneration to Guest Lecturers - Sanctioned - Reporting of – reg.**

(Ad.A VII A)

The Principal, University Institute of Technology, Pathanapuram forwarded the work statement of Guest Lecturers for the period from 21.10.2024 to 20.11.2024 claiming payment of ₹2,00,900/- (Rupees Two lakh Nine hundred only). Finance, vide Endt.FOS.3554/Finance I/2024-25 dated 07.12.2024 allocated ₹.6,30,000/- as 30 % of the total budget allocation for meeting the expenses for the third quarter (01-12-2024 to 31-03-2025) and the same was approved by the Vice-Chancellor, subject to reporting to the Syndicate. The payment of ₹ 2,00,900/- (Rupees Two lakh and Nine hundred only)was thereafter effected, vide U.O No.AdAVIIA/11096//2024/UOK dated 20.12.2024.

The action taken by the Vice-Chancellor in having approved the endorsement of Finance to effect the payment of remuneration to the Guest Lecturers at UIT, Pathanapuram, for the period from 21.10.2024 to 20.11.2024 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.34

Sanctioning of Provisional Payment to Sri. Siddik R, Director (i/c), Department of Student Services towards meeting the expenditure in connection with the participation of Kerala University Team in the 38th South Zone Inter University Youth Festival 2024-25 - Reporting of – reg.

(Ad.DII)

The Meeting of the Syndicate held on 05.11.2024 & 11.11.2024, vide item no. 15.22 considered the matter regarding selection of Kerala University team for the South Zone Inter University Youth Festival 2024-25 and resolved to grant permission to participate in the South Zone Inter University Youth Festival 2024-25.

Sri. Siddik R, Director (i/c), Department of Students Services, University of Kerala, vide letter dated 27.11.2024 has informed that the 38th South Zone Inter university Youth Festival is scheduled to be held from 26th to 30th December 2024 at SRM Institute of Science and Technology, Kattankulathoor Tamilnadu. In his request it is also stated that for the last many years Kerala University team won the Overall Championship in South Zone Inter University Youth Festival continuously due to relentless and prompt participation. Also informed that a team of 58 members has to be constituted from the winners of last Kerala University Youth Festival and Drama Festival 2023-24 and all preparations, arrangements and the rehearsal camps have to be started due to paucity of time. The Director (i/c) has submitted anticipatory expenditure statement for an amount of ₹17,15,200/- (Rupees seventeen Lakh and Fifteen Thousand and Two Hundred Only) .

Sanction was accorded by the Vice-Chancellor to Sri.Siddik.R, Director (i/c), Department of Student Services being paid an amount of ₹17,15,200/-(Rupees seventeen Lakh and Fifteen Thousand and Two Hundred Only) as provisional advance for meeting the expenses in connection with the participation of Kerala University team in the in the 38th South Zone Inter-University Youth Festival for the year 2024-25 scheduled to be held at SRM Institute of Science and Technology, Kattankulathoor Tamilnadu from 26th to 30th December 2024 and U.O No. 10635/2024/UOK dated 12.12.2024 was issued in this regard.

As per orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.35

University Institute of Technology, Kottarakara- Remuneration of Guest Lecturers- Approval of Endorsement of Finance- Reporting of – reg.

(Ad.A VII)

The Principal, University Institute of Technology, Kottarakara, forwarded the work statement of guest lecturers for claiming remuneration amounting to ₹1,60,450/- (Rupees One lakh sixty thousand four hundred and fifty only) for the period from 21.09.2024 to 20.10.2024.

The Finance Section has endorsed an amount of ₹6,90,000/- (Rupees Six lakh and ninety thousand only) vide Endt.FOS.3287/Finance I/2024-25 dated 26.11.2024 for the period from 01.12.2024 to 31.03.2025 from the head of account Part-I-NP-MH-67-11-Institute of Technology, Regional Centre, Kottarakara -4/1218 - Wages of Contingent Employees /Guest Lectures" of the current year's Budget Estimates of the University, for meeting the expenditure on remuneration of guest lecturers of UIT Kottarakara.

The Vice-Chancellor has approved the Finance endorsement, subject to reporting to the Syndicate. The payment of ₹1,60,450/- (Rupees One lakh sixty thousand four hundred and fifty only) was thereafter effected towards disbursement of remuneration to guest faculty for the period from 21.09.2024 to 20.10.2024, vide U.ONo.Ad AVII 11242/2024/UOK dated 30.12.2024.

The action taken by the Vice-Chancellor in having approved the Finance endorsement allocating ₹6,90,000/- (Rupees Six lakh and ninety thousand only) for meeting the expenditure for the period from 01.12.2024 to 31.03.2025 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.36

University Institute of Technology, Neyyattinkara- Remuneration of Guest Lecturers - Approval of Endorsement of Finance - Reporting of – reg.

(Ad.AVII)

The Principal, University Institute of Technology, Neyyattinkara, forwarded the work statement of guest lecturers for claiming remuneration amounting to ₹1,21,050/- (Rupees One lakh twenty one thousand and fifty only) for the period from 21.10.2024 to 20.11.2024.

The Finance Section has endorsed an amount of ₹2,70,000/- (Rupees Two lakh and seventy thousand only) vide Endt.FOS.3553/Finance I/2024-25 dated 04.12.2024 for the period from 01.12.2024 to 31.03.2025 from the head of account Part-I-NP-MH-67-3-Institute of Technology, Regional Centre, Neyyattinkara -4/1218 - Wages of Contingent Employees /Guest Lectures" of the current year's Budget Estimates of the University, for meeting the expenditure on remuneration of guest lecturers of UIT Neyyattinkara.

The Vice-Chancellor has approved the Finance endorsement, subject to reporting to the Syndicate. The payment of Rs.1,21,050/- (Rupees One lakh twenty one thousand and fifty only) was thereafter effected towards disbursement of remuneration to guest faculty for the period from 21.10.2024 to 20.11.2024, vide U.ONo.Ad AVII 11190/2024/UOK dated 27.12.2024.

The action taken by the Vice-Chancellor in having approved the Finance endorsement allocating ₹2,70,000/- (Rupees Two lakh and seventy thousand only) for meeting the expenditure for the period from 01.12.2024 to 31.03.2025 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.37

University Institute of Technology, Sasthamcotta- Remuneration of Guest Lecturers – Approval of Endorsement of Finance - Reporting of – reg.

(Ad. A VII)

The Principal, University Institute of Technology, Sasthamcotta, forwarded the work statement of guest lecturers for claiming remuneration amounting to ₹1,68,900/- (Rupees One lakh sixty eight thousand and nine hundred only) for the period from 21.10.2024 to 20.11.2024.

The Finance Section has endorsed an amount of ₹6,90,000/- (Rupees Six lakh and ninety thousand only) vide Endt.FOS.3551/Finance I/2024-25 dated 04.12.2024 for the period from 01.12.2024 to 31.03.2025 from the head of account Part-I-NP-MH-67-14-Institute of Technology, Regional Centre, Sasthamcotta -4/1218 - Wages of Contingent Employees /Guest Lectures" of the current year's Budget Estimates of the University, for meeting the expenditure on remuneration of guest lecturers of UIT Sasthamcotta.

The Vice-Chancellor has approved the Finance endorsement, subject to reporting to the Syndicate. The payment of ₹1,68,900/- (Rupees One lakh sixty eight thousand and nine hundred only) was thereafter effected towards disbursement of remuneration to guest faculty for the period from 21.10.2024 to 20.11.2024, vide U.O No.Ad AVII 11243/2024/UOK dated 30.12.2024.

The action taken by the Vice-Chancellor in having approved the Finance endorsement allocating ₹6,90,000/- (Rupees Six lakh and ninety thousand only) for meeting the expenditure for the period from 01.12.2024 to 31.03.2025 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.38 ***Sweeping and cleaning of buildings and premises at Senate House Campus – Payment of charges to Thiruvananthapuram District Casual Workers' Welfare Co-operative Society Ltd. No: T. 2245 for the month of July 2024, August 2024 & September 2024 - Reporting of – reg.***

(Ad.BI)

The contract work for Sweeping and Cleaning the buildings and premises of Senate House Campus was awarded to M/s. Thiruvananthapuram District Casual Workers Welfare Co-operative Society Ltd.No: T.2245 for a period of 11 months with effect from 01.09.2023 @ Rs.4,11,230/- (Rupees Four Lakh Eleven Thousand Two Hundred and Thirty only) inclusive of 18% GST per month, vide U.O No.270/2024/UOK dated 08.01.2024.

The firm had submitted full wage payment certificates for the months of July 2024 (Invoice No: SWEC/A3004/2024-25 dated 08.08.2024), August 2024 (Invoice No: SWEC/A3005/2024-25 dated 04.09.2024) & September 2024 (Invoice No: SWEC/A3006/2024-25 dated 01.11.2024) and requested payment.

The payment for the month of July 2024 was endorsed by the Finance, vide Endt. FOS 2316/Finance I/ 2024-25 dated 10.09.2024 and the payment for the months of August & September 2024 was endorsed by the Finance, vide Endt. FOS 3297/Finance I/ 2024-25 dated 21.11.2024.

Sanction was accorded by the Vice - Chancellor, subject to reporting to the Syndicate, to M/s. Thiruvananthapuram District Casual Workers Welfare Co-operative Society Ltd.No:T. 2245, being paid the following:

- an amount of Rs.4,11,230/- (Rupees Four Lakh Eleven Thousand Two Hundred and Thirty only) including 18% GST towards the said work for the month of July 2024. U.O.7839/2024/UOK dated 12.09.2024 was issued in this regard.
- an amount of of Rs. 8,22,460/- (Rupees Eight Lakh Twenty Two Thousand Four Hundred and Sixty only) including 18% GST towards the said work for the months of August 2024 & September 2024. U.O No.10063/2024/UOK dated 26.11.2024 was issued in this regard.

As per orders of the Vice - Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.39 ***University office, Senate House Campus, Palayam - Replacement of batteries of seven UPS systems installed in the University as the part of implementation of FFMS – reporting of - reg.***

(Ad BIV CP)

The 15th Meeting of the Syndicate held on 05.11.2024 & 11.11.2024 vide item no.15.107 has resolved to place work order with the OEM firm M/s Hykon Ltd, Trivandrum for the replacement of entire faulty batteries of seven UPS systems (20 number of 75 AH 12 V SMF Batteries each for five number of 15KVA UPS and 20 number of 42 AH 12V SMF Batteries each for two number of 10 KVA UPS) on buy back basis for an amount of ₹7,63,000/- (ie., ₹9,59,000/- less buy back price ₹1,96,000/-). Further, resolved to entrust M/s Hykon Ltd., Trivandrum with the two year AMC of the UPS installed in the nine locations for an amount of ₹3,11,457/- inclusive of GST. The Vice-Chancellor has ordered to implement the above resolution of the Syndicate.

Meanwhile, the supplier firm of UPS systems, M/s. KELTRON vide Letter No. TVM/ITBG/IIS/PC/AB/369/24-25 dated 26-11-24 has requested for a convenient date to replace the entire faulty Batteries of two numbers of 15 KVA UPS Systems (20 numbers of Batteries of each UPS) installed in the ground floor of the Main Building which are included in the aforementioned proposal, as the defects were reported during the warranty period.

Considering the request from M/s. KELTRON, the Vice-Chancellor has accorded sanction to place supply order with OEM firm M/s. Hykon India Ltd., for the replacement of the batteries of UPS Systems except two numbers of 15 KVA UPS Systems which are agreed to be supplied by M/s. KELTRON free of cost, as the defects were reported during warranty period, subject to reporting to the Syndicate.

Accordingly, M/s. KELTRON, Thiruvananthapuram, have replaced the entire faulty Batteries (20 number of 75 AH 12 V SMF Batteries each) of 2 numbers of 15 KVA UPS units(Make: Hykon, Model:AETT 15000, SI No.190305987 & 190305991) free of cost. The Instrumentation Engineer has certified that the UPS Units in which the batteries have been replaced are functioning properly. Consequently, an amount of ₹2,42,000/- (Rupees Two Lakh Forty Two Thousand only) have been reduced from the expenditure incurred for the aforementioned repair works.

As per orders of the Vice Chancellor, the above mentioned facts are reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.40 ***Kerala University Library, Palayam - Payment of 30% of the total Annual Maintenance Contract charges as advance for the comprehensive Annual Maintenance Contract of five number of Package Air Conditioners – reporting of -reg.***

(Ad.B IV CP)

The 2nd Meeting of the Purchase Committee (2024-25) held on 19.08.2024 on due consideration of the proposal submitted by M/s. Eco Climate Solutions, Thiruvananthapuram for the Comprehensive Annual Maintenance Contract of 5 numbers of Package Air Conditioners (16.5TR Package AC - 4 No., 11 TR Package AC - 1 No.) installed in the Kerala University Library, Palayam observed that the price quoted by M/s. Eco Climate Solutions, Thiruvananthapuram seems to be on the higher side, hence negotiated with the firm and recommended to renew the Comprehensive Annual Maintenance Contract of five numbers of Package Air Conditioners (16.5TR Package AC - 4 No., 11 TR Package AC- 1No.) installed in the Kerala University Library, Palayam, with M/s. Eco Climate Solutions, Thiruvananthapuram for a period of one year from 25.07.2024 to 24.07.2025 at a discounted amount of ₹3,00,000/- (Rupees Three Lakh only) inclusive of GST. The Committee further recommended that 30% of the total amount shall be released as advance to the Firm.

The 14th meeting of the Syndicate dated 09.09.2024 vide Item No. 14.16.02.06 has resolved to approve the above said recommendation of the Purchase Committee. The Vice-Chancellor has accorded sanction to implement the aforementioned resolution of the Syndicate and the University Librarian i/c, Kerala University Library was requested to forward the agreement duly signed by the service provider and the invoice obtained from the firm for releasing the 30% of Annual Maintenance Contract charge as advance.

Accordingly, the University Librarian i/c, Kerala University Library has forwarded the Comprehensive Annual Maintenance Contract agreement executed with M/s. Eco Climate Solutions, Thiruvananthapuram for a period of one year from 25.07.2024 to 24.07.2025 and the invoice submitted by the firm for releasing the advance payment.

Based on concurrence of the Finance section, the Vice-Chancellor has accorded sanction to the University Librarian i/c, Kerala University Library, Palayam for releasing 30% Annual Maintenance Contract charges amounting to ₹90,000/- (Rupees Ninety Thousand only) as advance to M/s. Eco Climate Solutions, Thiruvananthapuram, subject to reporting to Syndicate and orders issued vide U.O. No. 10315/2024/UOK dated 02.12.2024.

As per the orders of the Vice-Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.41 ***ICMR Senior Research Fellowship- Release of First installment of Second year grant of Fellowship, HRA and Annual Contingency to Ms.Sudhina S, ICMR – SRF, Department of Biochemistry, Kariavattom - reporting of - reg.***

(Ac.EIII)

The Indian Council for Medical Research (ICMR) had sanctioned an amount of Rs.3,12,400/- (Rupees Three Lakh Twelve Thousand and Four Hundred Only) towards the First installment of Second year ICMR fellowship inclusive of Stipend, HRA and contingent grant in respect of

Ms.Sudhina S, ICMR-SRF, Department of Biochemistry, Kariavattom for the period 13.03.2024 to 12.09.2024 (6 months) vide Order No.3/2/2/90/2022-NCD-III dated 07.11.2024.

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of Rs.3,12,400/- (Rupees Three Lakh Twelve Thousand and Four Hundred Only) towards the First installment of Second year ICMR fellowship for the period 13.03.2024 to 12.09.2024 in respect of Ms.Sudhina.S, Senior Research Fellow, Department of Biochemistry, Kariavattom as per the norms of the sponsoring body, subject to reporting to the Syndicate. The University Order No.18/2025/UOK dated 01.01.2025 has been issued in this regard.

As per the orders of the Vice Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.42

Examination Wing, Senate House Campus, Palayam - Supply of two numbers of 6KVA UPS with Batteries and Battery Rack from M/s. JB Power Electronics,Kochi, through e-tender for the establishment of Onscreen Evaluation, in connection with the Student Life Cycle Management (SLCM) System - Payment Sanctioned - Reporting of – reg.

(Ad.B IV A)

The Syndicate at its meeting held on 28.12.2023 vide Item No. 07.78.06.37 had resolved to approve the recommendation of the Purchase Committee held on 20.12.2023, to purchase two numbers of 5KVA UPS with Batteries and Battery Rack from M/s. JB Power Electronics, Kochi, for a total amount of ₹2,75,000/- (Rupees Two Lakhs Seventy Five Thousand only) including GST, for the Onscreen Evaluation in connection with the Student Life Cycle Management (SLCM) System in the Examination Wing, and the Vice-Chancellor approved the same. Accordingly, Supply Order was placed with M/s. JB Power Electronics, Kochi, for the supply of the same.

The Instrumentation Engineer has reported that, two numbers of 6KVA online UPS & Batteries (Make : Microtek 6KVA -192V DC, Model : MAX+6KV A, 32 numbers of Batteries : 12V 26 Ah Exide) installed at the Examination Wing for the Onscreen Evaluation in connection with the Student Life Cycle Management, have been inspected and found that the items are working satisfactorily at the time of inspection and that, the UPS installed is of the 6KVA model, which is an upgrade from the originally specified 5KVA UPS.

The Store Keeper, Examination Store, has forwarded the certified invoices for sanctioning payment to M/s. JB Power Electronics, towards the supply of two numbers of 6KVA UPS with Batteries and Battery Rack and certified that the items were received in good condition and also entered into the Stock and the details of the invoice are as follows:

Invoice No. JBI23240157 dated 03/02/2024						
Sl. No	Make/ Model	Qty (Nos)	Rate (₹)	Amount (₹)	GST(@18%/28%)(₹)	Total Amount (incl. GST)(₹)
1.	6KVA ONLINE UPS MICROTEK 2 Year Onsite Warranty	2	72,000	1,44,000	25,920	1,69,920
2.	26AH SMF BATTERY EP-26 2 Year Onsite Warranty	32	2,400	76,800	21,504	98,304
3.	Battery Rack	2	2,871	5,742	1033.56	6,775.56
	Total Amount (incl. GST)					2,74,999.56
	Grand Total (Rounded off) (₹)					2,75,000

Sanction was accorded by the Vice-Chancellor, for an amount of ₹2,75,000/- (Rupees Two Lakhs Seventy Five Thousand only) including GST to M/s. JB Power Electronics, Kochi, towards the supply of two numbers of 6KVA UPS with Batteries and Battery Rack, as detailed above, for the establishment of the Onscreen Evaluation, in connection with the Student Life Cycle Management in the Examination Wing, as envisaged in the Budget Speech 2023-24 (Item No. 31), by meeting the expenditure from the h/a "Part I-NP-MH-63- Miscellaneous-8/6028-New Development Programmes" of the current year's Budget Estimates of the University, on the basis of the Inspection Report from

the Instrumentation Engineer and the concurrence of Finance vide Endorsement No Endt.FOS. 3862/Finance I/2024-25 dated: 21.12.2024.

Accordingly, U.O. No. Ad B IV - CP (A)/11248/2024/UOK dated: 30.12.2024 was issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.43

Kerala University Business Innovation and Incubation Centre (KUBIIC)- Item no: 47 of Budget Speech 2024-25-"Creation of Virtual Hubs for Startups offering Online/offline platforms (Phase I)"-Released first instalment of ₹2,50,000/- (Rupees Two lakh Fifty thousand only)-Reporting of-reg.

(P.L.A)

An amount of ₹5,00,000/- (Rupees Five lakh only) had been earmarked for "Creation of Virtual Hubs for Startups offering Online/offline platforms (Phase I)" under item no: 47 of Budget Speech 2024-25.

Dr.Shiburaj S, Director of KUBIIC has submitted a proposal with a budget splitup for the release of amount as provisional advance as per the decision of the Syndicate held on 05.11.2024 vide item no:15.140.02.

Sanction has been accorded by the Vice Chancellor for the following:

1. to release an amount of ₹2,50,000/- (Rupees Two lakh Fifty thousand only) as provisional advance to Dr.Shiburaj S, Director, KUBIIC, as first instalment now towards the 'Creation of Virtual Hubs for Startups offering Online/offline platforms (Phase I)' as envisaged in the Budget Speech 2024-25 (Item no:47) and the second instalment of ₹2,50,000/- (Rupees Two lakh Fifty thousand only) shall be released after submitting the bills and vouchers of first instalment for regularisation.
2. to met the expenditure from the head of account "Part I-NP-MH:63 Miscellaneous-8/6028-New Development Programmes", of the current year's Budget Estimates of the University.

Accordingly,U.O no:120/2025/UOK dated 06.01.2025 was issued for according sanction for the release of ₹2,50,000/- (Rupees Two lakh Fifty thousand only) as first instalment for item no:47 of Budget Speech 2024-25.

The action taken by the Vice Chancellor in having accorded sanction to release the financial assistance is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.44

SPARC scheme project titled "Climate Science Research, Energy Education and Training for Ecological Sustainability (CREATE)" by Dr.Divya C. Senan, Assistant Professor, Department of Education, University of Kerala, the Indian Principal Investigator- release of additional grant on first instalment of grant – in- aid-Sanctioned-Orders issued-reporting of –reg.

(Ad.FI)

Scheme for Promotion of Academic and Research Collaboration (SPARC) under the Ministry of Education, Government of India has sanctioned the project titled "Climate Science Research, Energy Education and Training for Ecological Sustainability (CREATE)" by Dr. Divya C. Senan, Assistant Professor, Department of Education, University of Kerala as the Indian Principal Investigator at a total cost of Rs.55,02,941/- (Rupees Fifty five lakh two thousand nine hundred and forty one only) for a period of two years. Subsequently the project was implemented and an amount of Rs.25,00,000/- (Rupees Twenty five lakh only) sanctioned by the funding agency towards the initial financial assistance was released to Dr. Divya C Senan. Later, the funding agency has assigned an amount of Rs.6,00,000/- (Rupees Six lakh only) towards the additional grant of financial assistance for the project.

Dr. Divya C. Senan, the Indian Principal Investigator of the project, requested to release the said grant of Rs. 6,00,000/- (Rupees Six lakh only), as per SPARC norms under the following heads.

Sl.No.	Budget Head	Sanctioned Amount (in INR)
1	Travel – International Faculty	5,00,000/-
2	Publication - Monograph	1,00,000/-
	Total	6,00,000/-

Planning C Section verified the credit of the same in the PFMS portal and informed that an amount of Rs.6,00,000/- (Rupees Six lakh only) was received as limit in the zero balance subsidiary account (A/c No: 42368720938) on 04/01/2024 under the scheme "3614- Scheme for Promotion of Academic and Research Collaboration".

Sanction was, therefore, been accorded by the Vice Chancellor, subject to reporting to the Syndicate:

- (1) To release an amount of Rs.6,00,000/- (Rupees Six Lakh only) received from SPARC to Dr.Divya C Senan, Assistant Professor, Department of Education, through PFMS, towards the additional grant of financial assistance for the project titled "Climate Science Research, Energy Education and Training for Ecological Sustainability (CREATE), as per the norms of sponsoring body.
- (2) To provide an amount of Rs.6,00,000/- (Rupees Six Lakh only) under the head of account "Part III- MH- 80C- Grants from the Government of India- 9/9280- Climate Science Research, Energy Education and Training for Ecological Sustainability (CREATE)" by re-appropriation from the head of account "Part III- MH: 80 D- Grants from Other Agencies- 9/7751- Lumpsum Provision for new Research Schemes" provided in the current year's Budget Estimates of the University.
- (3) To meet the expenditure in this regard from the above mentioned head of account.
- (4) To permit the PI to spend Rs.6,00,000/-(Rupees Six Lakh only) limiting the expenditure in each head to the limit sanctioned by the funding agency and as per the request furnished.
- (5) To transfer the overhead charges, if any, at the prescribed rates, to DDF as per University rules.

U.O.N.o.182/2025/UOK dated 06/01/2025 was issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.45

Kariavattom Campus-Enhancement of existing lightning protection system at SC Funded Girl's Hostel- Single Tender- Approved-Orders Issued- Reporting of- Reg.

(Pl.C)

An estimate amounting to Rs.6,94,000/- (Rupees Six Lakh Ninety Four Thousand only), including 18% GST submitted by the University Engineer prepared based on market rate and DSOR 2018 with 35.59% cost index for the work of enhancing existing lightning protection system at SC Funded Girl's Hostel at Kariavattom Campus, considering the safety of the occupants, was approved, vide U.O No. 1516/2024/UOK dated. 18.02.2024. Accordingly, the University Engineer, vide letter no.DB/E/SDE/Lift/SH/2024-25 dated.02.09.2024, forwarded the single tender received on re-tender from the contractor Sri. Ajesh K.K at the quoted amount of Rs. 5,74,600/- (ie. the quoted amount is 2.23% below the PAC amount Rs. 5,87,725/-) for the work of enhancing existing lightning protection system at SC Funded Girl's Hostel at Kariavattom Campus.

The Syndicate at its meeting held on 05.11.2024, vide item No.15.04.10, resolved to approve the above said single tender.

Accordingly, sanction was accorded by the Vice Chancellor, subject to reporting to the Syndicate, to the single tender received from Sri.Ajesh K.K at quoted amount of Rs.5,74,600/- (Rupees Five Lakh Seventy Four Thousand and Six Hundred only), submitted by the University Engineer for the work of Enhancement of existing lightning protection system at SC funded Women's hostel at Kariavattom Campus, meeting the expenditure from the Head of Account "Part I-NP-MH:65 Works-10/5302-Infrastructure support " of the current year's Budget Estimates of the University.

U.O No. 11263/2024/UOK dated. 30.12.2024 was issued in this regard with the concurrence of Finance, vide Endorsement No. FOS. 3312/Finance I/2024-25 dated. 25.11.2024.

As ordered by the Vice Chancellor, the aforesaid matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.46

SH Campus- Civil, Electrical and Air Conditioning Works for Providing Air Conditioner to the Faculty Room (GER-02) in the Department of German –Estimate approved- Orders issued-Reporting of-reg.

(Pl.C)

The University Engineer vide letter No.UE/DB2/GER-AC/2023-24 dated 01.04.2024 has forwarded the total estimate amounting to Rs.2,18,000/-(Rupees Two Lakh and Eighteen thousand only) including 18% GST prepared based on DSR 2018 with 35.59% cost index for civil, electrical and air conditioning works for providing air conditioner to the faculty room (GER-02) in the Department of German at SH Campus as per the request of the Head, Department of German. The Syndicate at its meeting held on 05.11.2024, vide item No. 15.04.17 has resolved to approve the aforementioned estimate and to meet the expenditure from the Department Development Fund.

Accordingly, Sanction was accorded by the Vice Chancellor, subject to reporting to the Syndicate, to the estimate amounting to Rs.2,18,000/- (Rs.Two Lakh and Eighteen Thousand only), including 18% GST submitted by the University Engineer based on DSR 2018 with 35.59% cost index for Thiruvananthapuram towards providing air conditioner to the faculty room (GER-02) in the Department of German at SH Campus, meeting the expenditure from the Department Development Fund, with the concurrence of Finance, vide Endorsement No.FOS.3316/Finance I/2024-25 dated. 26.11.2024.U.O No. 11276/2024/UOK dated: 30.12.2024 was issued to this effect.

As per the orders of the Vice Chancellor, the aforesaid matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.47

SH Campus-Urgent work for renovation of toilets, repairs to plaster and exterior wall painting in the old IMK-IDE building- Estimate Approved- Orders issued-Reporting of- Reg.

(Pl.C)

The University Engineer, vide letter No.DB1/IDE/IMK-Renovation/2024-25 dated 04.07.2024 has informed that the vertical extension of the former IMK IDE building is nearing completion. Since the building is proposed as the examination facilitation centre, the repair of toilets and outside painting is to be completed along with the completion of ongoing work. The total estimate cost based on DSR 2018 with cost index 35.59 % for Thiruvananthapuram, for the work comes to ₹ 19,45,000/- (Rupees Nineteen Lakh Forty Five Thousand only), including GST @ 18 %.

The Syndicate held on 05.11.2024 vide item no.15.04.02, has considered the said estimate and resolved to approve the same and also resolved to rename the old IMK-IDE building in the SH Campus as Examination Facilitation Centre.

Accordingly sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to approve the estimate of ₹ 19,45,000/- (Rupees Nineteen Lakh Forty Five Thousand only), including GST @ 18 %, submitted by the University Engineer, based on DSR 2018 with cost index 35.59 % for Thiruvananthapuram, towards the urgent work for renovation of toilets, repairs like plastering and exterior wall painting of ' Examination Facilitation Centre (former IMK-IDE building)' at SH Campus meeting expenditure from the head of account "Part I-NP-MH:65 Works- 10/5301-Minor works and maintenance" of the current year's budget estimates of the University.

As ordered by the Vice Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.48

Re-construction of collapsed compound wall in the boundary along with the main road from Bakery Junction to Thycaud - Revised estimate - Approved - Orders issued- Reporting of – reg.

(Pl.C)

An estimate amounting to Rs.3,90,000/- (Rupees Three Lakh Ninety Thousand only) (including GST @ 18 %) was sanctioned for the re- construction of collapsed compound wall in the boundary along the main road from Bakery Junction to Thycaud, vide U.O No. 9087/2023/UOK dated 02.11.2023. The University Engineer vide letter No.DB1/WH-Comp wall/2024 dated 30.08.2024 and letter No.DB1/THY-CW/2024 dated 05.09.2024, has informed that, the work was awarded to the contractor Sri. Rajesh Soman at an agreed PAC Rs.2,78,798/- (ie. 15.839 % below the tendered PAC of Rs.3,29,508/-). The site was handed over to the contractor on 27/07/2024 with a time of completion of 20 days. The time of completion elapsed on 15.08.2024. Upon dismantling the collapsed portion and adjacent stretch of the wall, it came to notice that the rubble wall built with mud mortar on either side of the collapsed portion totaling an approximate length of 27 m was weak due to severe vertical cracks formed by penetration of roots of nearby trees. So it is essential to re-construct the entire stretch of the collapsed wall (approximately 27 m) so as to avoid potential threat of intrusion by anti social elements into the hostel compound. Hence, the University Engineer has submitted a revised estimate amounting to Rs.6,50,000/- (including GST @ 18 %) prepared based on DSR 2018 with cost index 35.59 % for Thiruvananthapuram, and requested to approve the same. Also requested to arrange the work through the present contractor Sri. Rajesh Soman at the same terms and conditions of the original contract and the total amount will come to Rs.5,60,072/- (including GST @ 18 %) and to allow additional time of 20 days from the date of issue of revised administrative sanction to complete the work.

The Syndicate held on 05.11.2024 vide item no.15.04.14 has resolved to approve the above said estimate, to direct the University Engineer for arranging the work through the present contractor Sri. Rajesh Soman at the same terms and conditions of the original contract and to grant additional time of 20 days from the date of issue of revised administrative sanction to complete the work without fine.

Accordingly sanction was accorded by the Vice Chancellor subject to reporting to the Syndicate to the revised estimate amounting to Rs.6,50,000/- (Rupees Six Lakh Fifty Thousand only) including GST submitted by the University Engineer based on DSR 2018 with cost index 35.59% for TVM, for reconstruction of collapsed compound wall in the boundary along with the main road from Bakery Junction to Thycaud, meeting the expenditure from the head of account "Part-I-NP-MH-65-Works- 10/5317-Construction of compound wall " of the current year's Budget Estimates of the University. UO No.90/2025/UOK dated 03.01.2025 was issued accordingly.

As ordered by the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.49

Construction of Modern Wash Room at SH Campus- Revised Estimate- Approved-Orders issued-Reporting of – Reg.

(Pl.C)

An amount of Rs.49,00,000/- (Rupees forty Nine Lakh only) for the construction of Modern Washroom at SH Campus was approved, vide U.O No. Ad.B I(I). Wash room/SHC/2020/17 dated 17.02.2021. The University Engineer vide letter no.DB1/Modern wash room/SH/2023 dated 23.11.2023 reported that the work was delayed and at a stand still for the last 7 month. The Syndicate, held on 15.03.2024 vide item no.09.110.06 resolved to execute the work at the risk and cost of the contractor. In the mean time, the University Engineer, vide letter no.DB1/Modern Wash room/2024 dated 24.08.2024 reported that administrative sanction for the said work was accorded for an amount of Rs.49,00,000/- which is inclusive of 12% GST and a lumpsum provision of Rs.3,00,000/- for

electrification works. The original plan is to construct the ladies and gents toilet separately in two levels. The authorities of Institute of English have expressed their concern about ladies wash room near to their department. Also, more than 10 steps are required to reach down the ladies wash room at level 2. Considering these issues, a modified plan is prepared with ladies wash room at level 1 itself, at road level adjacent to Gents toilet with a partition wall in between. The modified plan is prepared with slight modifications in the original plan. It may be noted that the Syndicate held on 20.01.2022 vide item no.36.138 has resolved to approve the modified plan and accorded sanction for the execution of the same. Also, the GST has increased to 18% from 01.01.2022 onwards. The above said matters necessitated a revised estimate for this work amounting to Rs.53,90,000/- with GST @ 18% against sanctioned amount of Rs. 49,00,000/- with GST @ 12%. The two main reasons for revised estimate are hike of 6% in GST and increase in foundation works due to relocation of Ladies toilet. Hence, the University Engineer has requested to accord sanction to the revised estimate amounting to Rs.53,90,000/- debiting the expenditure from the head of account "Part I- NP-MH 63 Miscellaneous-8/6028- New Development Programmes", for effecting the first part bill to the firm and for inviting the balance work at the risk and cost of the firm. The Syndicate held on 05.11.2024 vide item no.15.04.09, considered the revised estimate amount Rs.53,90,000/- (Rupees Fifty Three Lakh Ninety Thousand only) with GST @ 18 %, for the said work and resolved to approve the same and has also resolved to re-tender and execute the balance work at the risk and cost of the firm M/s Garden City Group Inc(the contractor).

Accordingly sanction was accorded by the Vice-Chancellor subject to reporting to the Syndicate, to approve the revised estimate amounting to Rs.53,90,000/- (Rupees Fifty Three Lakh Ninety Thousand only) with GST @ 18%, based on DSR 2018 with 35.59% cost index for Thiruvananthapuram, submitted by the University Engineer, for the construction of Modern Wash Room at SH Campus, meeting the expenditure from the head of account "Part-I-NP-MH-63-Miscellaneous -8/6028- New Development Programmes" of the current year's Budget Estimates of the University.

As per the orders of the Vice Chancellor, the aforesaid matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.50

SERB (now ANRF) Sponsored Project titled "A Study on Generalized Spectra of Tensors or Hypermatrices"- by Dr. Krishna Kumar.G, Assistant Professor, Department of Mathematics, University of Kerala as the Principal Investigator – release of the final instalment of financial assistance and the accrued interest of the project - Sanctioned – Orders issued - Reporting of – reg.

(Ad.FI)

Science and Engineering Research Board (SERB) has sanctioned financial assistance to the Project titled "A Study on Generalized Spectra of Tensors or Hypermatrices" to Dr. Krishna Kumar.G, Assistant Professor, Department of Mathematics, University of Kerala as Principal Investigator at a total cost of Rs.6,60,000/- (Rupees Six lakhs and sixty thousand only) for a period of three years and had released an amount of Rs.2,20,000/-(Rupees Two lakh and twenty thousand only) towards the first instalment of the financial assistance for the project. The same was released to Dr. Krishna Kumar G. Later an amount of Rs.2,20,000/-(Rupees Two lakh and twenty thousand only) was released to him being the second year instalment of the project.

Dr. Krishna Kumar G has submitted DD for Rs.1383/- (Rupees One thousand three hundred and eighty three only) being the interest accrued for the project during the financial year 2022-23 and requested to refund the same to the funding agency and U.O in this regard has been issued. Later Dr.Krishna Kumar G has requested to cancel the refund process since the funding agency has directed to carry the interest to the next financial year.

Now the Anusandhan National Research Foundation (ANRF) has sanctioned Rs.1,80,000/- (Rupees One lakh eighty thousand only) as the final instalment for the aforementioned project and Dr.Krishna Kumar G. has requested sanction for the release grant-in-aid.

Sanction was accorded by the Vice Chancellor subject to reporting to the Syndicate:

- (1) To release an amount of Rs.1,81,383/- (Rupees One lakh eighty one thousand three hundred and eighty three only) to Dr.KrishnaKumar.G, Assistant Professor, Department of Mathematics and the Principal Investigator of the project entitled “A Study on Generalized Spectra of Tensors or Hypermatices” towards the final installment and the accrued interest of the SERB funded project, adhering to the norms of the sponsoring body.
- (2) To provide an additional amount of Rs.1,81,400/- (Rupees One lakh eighty one thousand and four hundred only) by reappropriation to the head of account “Part III MH 80 D Grants from Other Agencies – 9/9822 - A Study on Generalized Spectra of Tensors or Hypermatices” from the head of account “Part III MH 80 D Grants from Other Agencies – 9/7751 Lumpsum Provision for new Research Schemes” provided in the current year’s Budget Estimates of the University.
- (3) To meet the expenditure in this regard from the head of account “Part III – MH 80 D- Grants from Other Agencies- 9/9822- A Study on Generalized Spectra of Tensors or Hypermatices” provided in the current year’s Budget Estimates of the University.
- (4) To transfer the over head charges, if any, at the prescribed rates, to the DDF as per University rules.

UO No. Ad.F1/1373/2021 dated 26/10/2024 was issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.51

Discrepancy in awarding of internal marks in respect of Third semester B.Ed. Degree Examination, February 2024 & Fourth Semester B.Ed. Degree Examination, August 2024 - Complaint received from the Students of Manjappara Educational & Charitable Trust B.Ed. College, Ayoor.

(EG VI B)

The results of the Third semester B.Ed. Degree Regular & Supplementary Examination held in February 2024 has been published on 25.09.2024. Subsequent to the publication of results, a complaint dated 28/09/2024 was received from the Fourth Semester Students (2022-24batch) of Manjappara Educational & Charitable Trust B.Ed. College, Ayoor, alleging serious discrepancies in awarding of internal marks by the college for the Third semester B.Ed. Degree Examination, February 2024. The candidates complained that the actual marks of Internal assessment (CA) as per the statement signed by them has not been reflected in the Third Semester B.Ed Degree Examination results published. The Students claimed that College authorities had deducted 40-60 marks without their knowledge and forwarded to university.

They also informed that the internal mark sheets of fourth semester B.Ed. degree Examination were not been disclosed to the students to sign and they claimed that the internal marks of Fourth Semester were also directly deducted by the college. Hence the students requested for taking necessary action to rectify the discrepancy in internal marks awarded by the college for both semesters.

As per the orders of the Controller of Examinations, a hearing was conducted for the Principal, Manjappara Educational & Charitable Trust B.Ed. College on 04.10.2024. The Principal has given the explanation that the internal marks of third semester B.Ed. degree examination was prepared twice. At first the internal marks of the said Examination, were shown to the students and the same were signed by the candidates. The signed marks were then reduced and the same was forwarded to the University. Since this was done after the course completion the mark sheets were signed by the college authority themselves. In addition to this mistake, the internal marks of fourth semester B.Ed. Degree Examination were not given to the students for their consent & signature, the same was signed by the college authority themselves and forwarded to the University for Publication of results. The principal admitted the fact and apologized for the mistake happened from the College authority and assured that the same will not happened in future.

Meanwhile the students of the said college withdrew their complaint related to fourth semester B.Ed. Degree Examination, August 2024, subsequent to the submission of revised internal marks by the Principal on 18.10.2024.

The complaints of the student's were also forwarded to the Registrar and accordingly as per the orders of the Registrar, a report along with all documents were called for and accordingly the Principal had submitted a report admitting the mistake, but no documents or records as sought by the University was forwarded along with. Hence the Hon'ble Vice-Chancellor had ordered the Controller of Examinations to conduct a personal Hearing of the Principal and all the Faculty members related to the examination with all associated records.

As per the Orders of the Hon'ble Vice-Chancellor, hearing was conducted for the Principal, Manjappara Educational & Charitable Trust B.Ed. College & the Faculty members related to the said Examinations on 02.11.2024. The Principal & only one teacher attended for the hearing. The Principal informed that three faculty members related to the said examinations were not present in the college and the substituted faculties were not available to attend the said hearing as they have accompanied for First semester Field trip.

The Principal produced the records related to the internal marks of third & fourth semester B.Ed. degree Examination. The records were found to be incomplete, lacking requisite documentation including teachers details and students signature and the internal marks of certain subjects were incompletely tabulated. Also some corrections were made in the records.

The above facts were reported to the Hon'ble Vice Chancellor and the orders of Hon'ble Vice Chancellor on 12.11.2024 are as follows,

1. Accept the mark lists originally signed by the Students
2. Earlier mark list submitted by the Principal with forged signature of the students be cancelled.
3. The forgery of the signature of the students to be reported to Police to take case in cheating and forgery
4. The Examination center sanctioned to the college is cancelled until further order. They will appear examination in near preferably Govt College (or available college)
5. Expenses for the same to be paid by the Original College

As per the orders the Fourth semester B.Ed. Degree Examination results in respect of Manjappara Educational & Charitable Trust B.Ed. College was published on 19.11.2024.

Accordingly the consolidated mark lists and provisional certificates were issued to the students.

Meanwhile the ongoing students of Manjappara Educational & Charitable Trust B.Ed. College, Ayoor have requested to withdraw the decision to cancel the Examination Centre and the Principal, Manjappara B.Ed College has requested pardon for the mistakes that occurred on their part. The file was again submitted before Hon'ble Vice Chancellor and the Hon'ble Vice Chancellor has ordered to comply the earlier decision to report to Police and cancel the Examination Centre subject to report to the Syndicate. Accordingly the examination centre of Manjappara Educational & Charitable Trust B.Ed. College, Ayoor is cancelled and KUCTE, Anchal (College Code:975) is allotted as the temporary examination centre for candidates of Manjappara Educational & Charitable Trust B.Ed. College, Ayoor vide U.O No.EAI(4)/2024 dtd.07.12.2024. Also the matter regarding the forgery of documents related to internal marks has intimated to Registrar Section for reporting to the Police.

Hence the matter is reported to the Syndicate as per the orders of the Honble Vice Chancellor.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.52

PM-USHA - Implementation of Project -Construction of Infrastructure and Electrification works - Selection of PMC - reg.

(Pl.D)

The University Engineer has forwarded the list of accredited agencies and requested to obtain the offers from the accredited agencies for the PMC work of the project for PM USHA, via e-mail dated 06.01.2025.

M/s.HLL Infratech Services Ltd. (HITES), M/s. WAPCOS, M/s.Infrastructure Kerala Ltd. (INKEL), M/s. KITCO Ltd., M/s. Kerala State Construction Corporation Ltd. (KSCC) were requested to submit their offer on PMC centage charge in sealed cover not later than 4:00 PM on or before 13.01.2025, for the construction of multistoried buildings, to facilitate the 'Academic activities (FYUG Academic Complex, Translational Research Laboratory and Academic Incubation Centre)'

with a total project outlay of ₹27.27 Crore and also to facilitate 'Accommodation of students and other stakeholders (Gents Hostel, Ladies Hostel and Residential Complex)' with a total project outlay of ₹ 44.535 crores.

M/s.United Electrical Industries Ltd. (UEIL) and M/s.Kerala Electrical and Allied Engineering Ltd. (KEL) were requested to submit their offer on PMC Centage charge in sealed cover not later than 4:00 PM on or before 13.01.2025, for the 'Upgradation of power distribution system and new transformers' with a total project outlay of ₹ 3.835 Crores.

All the said firms submitted their offer on PMC centage charge and the sealed covers were opened at Registrar's Office on 13.01.2025 at 4:30 PM, in the presence of representatives from M/s. WAPCOS, M/s. HLL Infratech Services Ltd. (HITES) and M/s.Kerala State Construction Corporation Ltd. (KSCC).

The details of quoted rates and recommendations of the committee are as follows:

1. Construction of FYUG Academic Complex, Translational Research Laboratory and Academic Incubation Centre.

Sl. No.	Name of the Firm	Centage Charge Quoted in %	Undertaking regarding work in hand	Recommendation
1.	M/s. Infrastructure Kerala Ltd. (INKEL)	3.87%	Attached	M/s. WAPCOS has quoted the lowest rate of centage charges at 2.10 %, which is within the limit of the centage charges as per G.O. (P) No. 67/2021/Fin dated 28.04.2021. Hence recommended for acceptance.
2.	M/s. WAPCOS	2.10%	Attached	
3.	M/s. HLL Infratech Services Ltd. (HITES)	3.69%	Attached	
4.	M/s. Kerala State Construction Corporation Ltd. (KSCC)	3.09%	Attached	
5.	M/s. KITCO Ltd.	3.04%	Attached	

2. Construction of Gents Hostel, Ladies Hostel and Residential Complex

Sl. No.	Name of the Firm	Centage Charge Quoted in %	Undertaking regarding work in hand	Recommendation
1.	M/s. Infrastructure Kerala Ltd. (INKEL)	3.69 %	Attached	M/s. WAPCOS has quoted the lowest rate of centage charges at 2.25 %, which is within the limit of the centage charges as per G.O. (P) No. 67/2021/Fin dated 28.04.2021. Hence recommended for acceptance.
2.	M/s. WAPCOS	2.25 %	Attached	
3.	M/s. HLL Infratech Services Ltd. (HITES)	3.49 %	Attached	
4.	M/s. Kerala State Construction Corporation Ltd. (KSCC)	3.09 %	Attached	
5.	M/s. KITCO Ltd.	2.70 %	Attached	

3. Electrical upgradation of power distribution to new buildings at North and South Block of Kariavattom Campus and New transformers

Sl. No.	Name of the Firm	Centage Charge Quoted in %	Undertaking regarding work in hand	Recommendation
1.	M/s. United Electrical Industries Ltd. (UEIL)	5.95 %	Not Attached	Both the firms have not produced the undertaking regarding the total work in hand as per G.O (P) No. 104/2022 dated 02.09.2022. Hence recommended to obtain undertaking from the two firms.
2.	M/s. Kerala Electrical and Allied Engineering Ltd. (KEL)	5.75 %	Not Attached	

M/s.United Electrical Industries Ltd. (UEIL) and M/s. Kerala Electrical and Allied Engineering Ltd. (KEL), submitted the undertaking regarding the total work in hand as per G.O (P) No. 104/2022 dated 02.09.2022, via E-mail dated 15.01.2025.

Sanction was accorded by the Vice-Chancellor to the following, subject to Reporting to Syndicate:

1. To approved the above recommendations of the Evaluation Committee.
2. To issue a letter of acceptance to M/s. WAPCOS for the following consultancy services with direction to submit the report (detailed drawings and estimate in PRICE Software) before the University Engineer, not later than 18.01.2025:
 1. For the construction of multistoried buildings, to facilitate the academic activities (FYUG Academic Complex, Translational Research Laboratory and Academic Incubation Centre) at 2.10% of estimate amount/ value of workdone, whichever is lower + applicable GST.
 2. For the construction to facilitate accommodation of students and other stakeholders (Gents Hostel, Ladies Hostel and Residential Complex) at 2.25 % of estimate amount/ value of workdone, whichever is lower + applicable GST.
3. To issue a letter of acceptance to M/s. Kerala Electrical and Allied Engineering Ltd. (KEL) for providing consultancy services with direction to submit the report (Estimate in PRICE Software) before the University Engineer, not later than 18.01.2025, for the upgradation of power distribution to new buildings at North and South Block of Kariavattom Campus and New transformers, at 5.75 % of estimate amount/ value of workdone, whichever is lower + applicable GST.

Accordingly, Letters of Acceptance have been issued to M/s. WAPCOS and M/s. Kerala Electrical and Allied Engineering Ltd. (KEL).

As per the orders of the Vice Chancellor, the aforementioned details are reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.53

St.John's College, Anchal - Appointment of Dr. Nisha Thomas, Professor of Zoology as DDO (Seventh term) - Approval of - reg.

(Ac.FI)

The Manager, M.S.C Colleges, Thiruvananthapuram has requested to approve the appointment of Dr. Nisha Thomas, Professor, Department of Zoology as DDO of St.John's College, Anchal, for the Seventh term comprising of three months w.e.f 11.01.2025.

It may be noted that University had given approval for the appointment of Dr. Nisha Thomas, Professor, Department of Zoology as Drawing and Disbursing Officer of St.John's College, Anchal, for a period of three months w.e.f 11.10.2024 (Sixth term) vide U.O No.10030/2024/UOK dated 25.11.2024.

As per Norms and Procedure for the selection of teachers for appointment in Private Affiliated Colleges – amended UO No.AcFV/50501/2013 dated 02.05.2014, “In exceptional cases the Vice-Chancellor may approve the appointment of any member of the teaching staff of a College as Drawing and Disbursing Officer on request from the Educational Agency subject to a maximum of three months for reasons to be recorded. It shall not be granted for more than three consecutive terms.”

In compliance with the resolution of the meeting of the Syndicate held on 28.12.2023, vide Item No: 07.89.C3, a Circular dated 28.02.2024 has been issued to all the Educational agencies directing them to appoint a Principal on regular basis immediately in the Colleges where Principal post is lying vacant. In the absence of a regular Principal, the Educational agency shall appoint, the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977.

It may be noted that duly approved Panel, for constituting Selection Committee for the appointment of a regular Principal at St.John's College Anchal, was issued and the Educational Agency now informed that the process of appointment of a regular Principal is in a final stage.

In these circumstances, as per the orders of Hon'ble Vice Chancellor, the **proposal regarding the approval of the appointment of Dr. Nisha Thomas, Professor, Department of Zoology as DDO of St.John's College, Anchal, for the Seventh term comprising of three months w.e.f 11.01.2025 or till a Regular Principal is appointed in the College, whichever is earlier,** is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.17.54 KUCTE, Nedumangad, Thiruvananthapuram - Purchase of Benches and Desks from M/s.ARTCO Ltd, Thiruvananthapuram - Payment sanctioned - reporting of - reg.

(Ad BIV A)

The Principal, Kerala University College of Teacher Education, Nedumangad, Trivandrum, has reported the requirement of Desks and Benches for the College. The Assistant Executive Engineer inspected the College and reported the requirement of 60 numbers of Benches and 60 numbers of Desks for the College.

The Syndicate at its meeting held on 15.03.2024 vide item no.09.75.08.08, considered the proposal for the purchase of Desks and Benches for use in the Kerala University College of Teacher Education, Nedumangad, Trivandrum and resolved to approve the recommendation of the Purchase Committee held on 14.03.2024 to purchase Benches and Desks for Kerala University College of Teacher Education, Nedumangad from M/s. ARTCO Ltd., Thiruvananthapuram, as detailed below.

College	Item	Qty.	Unit rate	Amount(incl. GST)
Kerala University College of Teacher Education, Mancha, Nedumangad	Hard Wood Bench 180X30X45 CM (Plank leg)	60	3403	Rs.5,50,187/-
	Hard Wood Desk 180X42.5X75 CM	60	4368	

Accordingly, vide Supply Order dated: 25.03.2024, M/s.ARTCO Ltd., Tvpm was requested for the supply of Benches and Desks as detailed above. The Firm has supplied the Furniture to KUCTE, Mancha, Nedumangad and also submitted the Bills.

The Finance endorsed the payment vide Endorsement no.Endt.FOS.3388/Finance I/2024-25 dated: 26.11.2024.

The Vice Chancellor, in exercise of powers vested under Section 10(13) of the Kerala University Act, 1974, sanctioned the payment of an amount of Rs.5,50,187/- (Rupees Five Lakhs Fifty Thousand One Hundred and Eighty Seven Only) to M/s.ARTCO, Trivandrum towards the supply of 60 numbers of Benches and 60 numbers of Desks for the KUCTE, Nedumangad, Trivandrum, from the Head of Account, "Part I-NP-MH:66(a) University College of Teacher Education, Head Quarters Unit- 4/2105-Purchase of Furniture" of the current years Budget Estimates of the University.

Accordingly, the University Order No. 11204/2024/UOK dated: 27.12.2024 has been issued.

As per the orders of the Vice Chancellor, the action in having sanctioned the payment of an amount of Rs.5,50,187/- (Rupees Five Lakhs Fifty Thousand One Hundred and Eighty Seven Only) to M/s.ARTCO, Trivandrum, towards the supply of 60 numbers of Benches and 60 numbers of Desks for the KUCTE, Nedumangad, Trivandrum, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.55 Award of Ph.D Degrees

(Ac.EII/Ac.EV/Ac.EV(A))

Item No.17.55.01 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Athul S. in Islamic History- (2016 Regulation) reg.

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“FEASIBILITY OF BANKING AND NON-BANKING ISLAMIC FINANCIAL OPERATIONS IN KERALA”** submitted by Athul S.

Resolution of the Syndicate
RESOLVED that Athul S., be declared eligible for the award of the Degree of Doctor of Philosophy in Islamic History under the Faculty of Social Sciences.

Item No.17.55.02 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sunitha, R in Social Work - reg. (2016 Regulation)**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“AN INQUIRY INTO SOCIAL WORK THERAPEUTIC PARADIGMS AMONG THE P.T.S.D-AFFECTED VICTIMS OF OCKHI”** submitted by Sunitha, R.

Resolution of the Syndicate
RESOLVED that Sunitha, R., be declared eligible for the award of the Degree of Doctor of Philosophy in Social Work under the Faculty of Social Sciences.

Item No.17.55.03 **Consideration of the examiners reports on the Ph.D Thesis submitted by Arya S Vijayan in Sanskrit-reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A STUDY TO UNVEIL THE MYSTERIOUS SYMBOLISM BEHIND RG VEDIC HYMNS”** submitted by Arya S Vijayan.

Resolution of the Syndicate
RESOLVED that Arya S Vijayan., be declared eligible for the award of the Degree of Doctor of Philosophy in Sanskrit under the Faculty of Oriental Studies.

Item No.17.55.04 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. V. Govindankutty in Geography-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“HISTORIC LANDSCAPE CONSERVATION - A CASE OF NAUBAD KAREZ, BIDAR, KARNATAKA”** submitted by V. Govindankutty.

Resolution of the Syndicate
RESOLVED that V. Govindankutty., be declared eligible for the award of the Degree of Doctor of Philosophy in Geography under the Faculty of Science.

Item No.17.55.05 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Visakh V. Mohan in Physics-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“TUNGSTEN DISULPHIDE BASED ELECTRODE MATERIALS FOR SUPERCAPACITORS”** submitted by Visakh V. Mohan.

Resolution of the Syndicate
RESOLVED that Visakh V. Mohan., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.17.55.06 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Rashmi Sukumaran in Computational Biology and Bioinformatics-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“IDENTIFYING GENETIC AND FUNCTIONAL CORRELATES OF COMORBIDITY FACTORS IN STROKE”** submitted by Rashmi Sukumaran.

Resolution of the Syndicate

RESOLVED that Rashmi Sukumaran., be declared eligible for the award of the Degree of Doctor of Philosophy in Computational Biology and Bioinformatics under the Faculty of Applied Sciences and Technology.

Item No.17.55.07 **Consideration of the examiners reports on the Ph.D. Thesis submitted by Ms. Saranya U., Research Scholar in Economics (2016 Regulation) – reg.**
(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“FISCAL EFFECTS AND THE POTENTIAL FOR CHARITY HAZARD: A STUDY BASED ON NATURAL DISASTERS IN KERALA”** submitted by Saranya U.

Resolution of the Syndicate

RESOLVED that Saranya U., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No.17.55.08 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Swathy Bhasi in Political Science – reg.**
(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“TOWARDS THE PALESTINIAN STATE: A STUDY OF BOYCOTT, DIVESTMENT AND SANCTIONS (BDS) MOVEMENT”** submitted by wathy Bhasi.

Resolution of the Syndicate

RESOLVED that Swathy Bhasi., be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the Faculty of Social Sciences.

Item No.17.55.09 **Consideration of the examiners reports on the Ph.D Thesis submitted by Ashraf.P.K in Arabic –reg.**
(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PSYCHOLOGICAL IMPACT OF THE HOLY QURAN IN THE SOCIAL ISSUES”** submitted by Ashraf.P.K.

Resolution of the Syndicate

RESOLVED that Ashraf.P.K., be declared eligible for the award of the Degree of Doctor of Philosophy in Arabic under the Faculty of Oriental Studies.

Item No.17.55.10 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Nithi Krishna P P in Commerce –reg.**
(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“NETWORK MARKETING AND ITS IMPACT ON ENTREPRENEURSHIP DEVELOPMENT IN INDIA”** submitted by Nithi Krishna P P.

Resolution of the Syndicate

RESOLVED that Nithi Krishna P P., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.17.55.11 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Muhammed Ashraf K in Linguistics-reg.**
(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“TIME AND TEMPORAL ENTITIES IN QURAN- THEIR MANIFESTATIONS IN ENGLISH BASED ON EXEGESIS”** submitted by Muhammed Ashraf K.

Resolution of the Syndicate

RESOLVED that Muhammed Ashraf K., be declared eligible for the award of the Degree of Doctor of Philosophy in Linguistics under the Faculty of Oriental Studies.

Item No:17.55.12 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Jyothish B. in Physics-reg**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“AN INVESTIGATION INTO THE STRUCTURAL, MORPHOLOGICAL AND BIOLOGICAL CHARACTERISTICS OF UNDOPED AND DOPED ZINC FERRITE NANOPARTICLES: WITH AN EMPHASIS ON THEIR ANTICANCER PROPERTIES”** submitted by Jyothish B.

Resolution of the Syndicate

RESOLVED that Jyothish B., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No:17.55.13 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Arya Prabha M in Botany – reg**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“BIOSYSTEMATIC STUDY OF THE FAMILY MENISPERMACEAE IN SOUTHERN WESTERN GHATS”** submitted by Arya Prabha M.

Resolution of the Syndicate

RESOLVED that Arya Prabha M., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

Item No. 17.55.14 **Consideration of the examiners reports on the Ph.D. Thesis submitted by Mr. Arul Raja Selvan S.R., Research Scholar in History – reg**

(Ac.EV (A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“HISTORY OF LOCAL SELF GOVERNMENT IN KANYAKUMARI DISTRICT”** submitted by Arul Raja Selvan S.R..

Resolution of the Syndicate

RESOLVED that Arul Raja Selvan S.R., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

Item No:17.55.15 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Susmi Anna Thomas in Physics-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“TWO-DIMENSIONAL LAYERED TRANSITION METAL DICHALCOGENIDES-BASED BATTERY-TYPE ELECTRODES FOR HYBRID SUPERCAPACITORS”** submitted by Susmi Anna Thomas.

Resolution of the Syndicate

RESOLVED that Susmi Anna Thomas., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.17.55.16 **Consideration of Examiners reports on the PhD thesis submitted by Sri. Nisanth H.P. in Aquatic Biology & Fisheries – reg:**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“BIODIVERSITY AND FORAGING ECOLOGY OF SEABIRDS OF LAKSHADWEEP AND KERALA COAST, INDIA”** submitted by Nisanth H.P.

Resolution of the Syndicate

RESOLVED that Nisanth H.P., be declared eligible for the award of the Degree of Doctor of Philosophy in Aquatic Biology & Fisheries under the Faculty of Science.

Item No.7.55.17 **Consideration of Examiners reports on the PhD thesis submitted by Sri. Harikrishnan M. R. in Botany – reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DIVERSITY ANALYSIS OF THE GENUS PREMNAL. (LAMIACEAE) FROM KERALA”** submitted by Harikrishnan M.R.

Resolution of the Syndicate

RESOLVED that Harikrishnan M.R., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

Item No.17.55.18 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Mercy Joy Sebastian in Psychology-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“RESILIENCE AND SELF-EFFICACY AS MODERATORS OF THE RELATIONSHIP BETWEEN FAMILY ENVIRONMENT AND MENTAL HEALTH AMONG ADOLESCENTS WITH ORTHOPAEDIC CHALLENGE”** submitted by Mercy Joy Sebastian.

Resolution of the Syndicate

RESOLVED that Mercy Joy Sebastian., be declared eligible for the award of the Degree of Doctor of Philosophy in Psychology under the Faculty of Science.

Item No.17.55.19 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Monisha Mohan in Botany – reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SURVEY, DOCUMENTATION AND EVALUATION OF UNDERUTILIZED LEAFY VEGETABLES FROM KERALA”** submitted by Monisha Mohan.

Resolution of the Syndicate

RESOLVED that Monisha Mohan., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

Item No.17.55.20 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Abhilash S. in Botany – reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“REPRODUCTIVE BIOLOGY AND CONSERVATION OF TWO ENDEMIC BALSAMS: IMPATIENS MACULATAWIGHT. AND IMPATIENS CORDATAWIGHT. (BALSAMINACEAE) OF THE WESTERN GHATS”** submitted by Abhilash S..

Resolution of the Syndicate

RESOLVED that Abhilash S., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

Item No.17.55.21 **Consideration of the examiners reports on the Ph.D. Thesis submitted by Ms. L. Sunitha Nair, Research Scholar in Economics - (2016 Regulation) – reg.**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“RESILIENCE OF CULTURAL ENTREPRENEURS IN KERALA: A BEHAVIOURAL APPROACH”** submitted by L. Sunitha Nair.

Resolution of the Syndicate

RESOLVED that L. Sunitha Nair., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No.17.55.22 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Jeny Jacob in Mathematics-reg.**

(Ac.Ell)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDIES ON FIRST-ORDER DEFINABILITY OF TRANSIT FUNCTIONS ON GRAPHS**” submitted by Jeny Jacob.

Resolution of the Syndicate

RESOLVED that Jeny Jacob., be declared eligible for the award of the Degree of Doctor of Philosophy in Mathematics under the Faculty of Science.

Item No.17.55.23 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Lekshmi C.L. in Chemistry-reg.**

(Ac.Ell)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PHOTOPHYSICAL AND BIOLOGICAL EXPLORATION OF A-MANGOSTIN ISOLATED FROM GARCINIA MANGOSTANA LINN**” submitted by Lekshmi C.L.

Resolution of the Syndicate

RESOLVED that Lekshmi C.L., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No.17.55.24 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Gopish G in Commerce –reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PROBLEMS AND PROSPECTS OF PRODUCER COMPANIES IN KERALA**” submitted by Gopish G.

Resolution of the Syndicate

RESOLVED that Gopish G., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.17.55.25 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Adarsh K.B in Commerce –reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MARKETING STRATEGIES AND CUSTOMER SATISFACTION OF REAL ESTATE SECTOR IN KERALA**” submitted by Adarsh K.B.

Resolution of the Syndicate

RESOLVED that Adarsh K.B., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.17.55.26 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Nayana Prabhash in Commerce –reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**REGULATORY SUPPORT SYSTEMS AND EASE OF DOING BUSINESS IN KERALA**” submitted by Nayana Prabhash.

Resolution of the Syndicate

RESOLVED that Nayana Prabhash., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No. 17.55.27 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sujitha Lakshmi S.G. in Hindi –reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**NARESH MEHTA KE UPANYASON MEIN SAMAJIK BODH: EK ADHYAYAN**” submitted by Sujitha Lakshmi S.G.

Resolution of the Syndicate

RESOLVED that Sujitha Lakshmi S.G., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

Item No.17.55.28 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sandhya Sudhakaran in Chemistry-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SURFACE TUNED CLAYS FOR THE ADSORPTIVE REMOVAL OF PHOSPHATE FROM AQUEOUS SOLUTION AT THE SOLID-LIQUID INTERFACE: FOCUS ON CHARACTERIZATION, KINETICS AND ISOTHERM STUDIES**” submitted by Sandhya Sudhakaran.

Resolution of the Syndicate

RESOLVED that Sandhya Sudhakaran., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No.17.55.29 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Remya V. S. in Zoology – reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EFFECTS OF 4-NONYLPHENOL IN A FRESHWATER FISH, LABEO ROHITA**” submitted by Remya V.S.

Resolution of the Syndicate

RESOLVED that Remya V.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No.17.55.30 **Consideration of the examiners reports on the PhD Thesis submitted by Smt. Shefin B. in Biotechnology –reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IN SILICO AND IN VITRO VALIDATION OF THE EFFICACY OF ANTI-TUBERCULOSIS ACTIVITY IN SELECTED MEDICINAL AND NUTRACEUTICAL PLANTS**” submitted by Shefin B.

Resolution of the Syndicate

RESOLVED that Shefin B., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.17.55.31 **Consideration of the examiners reports on the Ph.D. Thesis submitted by Ms. Sreevidhya S., Research Scholar in Economics – reg.**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PILGRIMAGE TOURISM AND ITS ECONOMIC IMPACTS IN KERALA- A STUDY OF SABARIMALA**” submitted by Sreevidhya S.

Resolution of the Syndicate

RESOLVED that Sreevidhya S., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No.17.55.32 **Consideration of the examiners reports on the Ph.D Thesis submitted by Hamzathali A.P. in Arabic –reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INDEPENDENT INDIA IN THE PERSPECTIVES OF MODERN ARABIC TRAVEL LITERATURE WITH SPECIAL REFERENCE TO THE WORKS OF MUHAMMED IBN NASSER AL-ABOUDI: A STUDY”** submitted by Hamzathali.A.P.

Resolution of the Syndicate

RESOLVED that Hamzathali.A.P., be declared eligible for the award of the Degree of Doctor of Philosophy in Arabic under the Faculty of Oriental Studies.

Item No.17.55.33 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Soumya Babu H. in Electronics and Communication Engineering-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“STUDIES ON STABILITY ANALYSIS AND CIRCUIT REALIZATIONS OF VARIOUS ITERATED MAPS”** submitted by Soumya Babu H.

Resolution of the Syndicate

RESOLVED that Soumya Babu H., be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics and Communication Engineering under the Faculty of Engineering and Technology.

Item No.17.55.34 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Shyni B. in Chemistry-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SYNTHESIS, CHARACTERIZATION AND APPLICATIONS OF COMPLEXES OF Sm(III), Nd(III) AND Dy(III) WITH SCHIFF BASES DERIVED FROM VANILLIN AND AMINOACID”** submitted by Shyni B.

Resolution of the Syndicate

RESOLVED that Shyni B., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No.17.56 **Minutes of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025- approval- reg.**

(Ac.EI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025 is placed before the Syndicate for consideration and approval. (Minutes appended).

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON ACADEMICS AND RESEARCH**

Date	:	18-01-2025
Time	:	02.00 p.m.
Venue	:	Syndicate Room

Members Present

1. Dr.Gopchandran. K.G. (Convenor)
2. Dr. P. M. Radhamany
3. Dr.Shijukhan J. S.
4. Adv. Muraleedharan Pillai G.
5. Dr. T. R. Manoj
6. Dr. Manoj V (Online)
7. Dr. Pramod N
8. Dr. Rahim K
9. Dr. Vinodkumar T. G. Nair
10. Dr. M. Lenin Lal
11. Sri. Ahamed Fazil Y

Members Absent

1. Dr. S. Nazeeb
2. Dr. Prakash K C
- 3 Dr. S. Jayan

Item No. 17.56.A1 *University SRF - Extension of the tenure of fifth year- Ms. Aswathy Y., Research Scholar in Political Science- reg.*

Name : Aswathy Y.
 Subject : Political Science (Full-time)
 Research Supervisor : Dr. Joshy P. M.
 Research Centre : S. N. College, Kollam
 Request : Fifth year University SRF for the period from 19.06.2022 to 18.06.2023 @ Rs.11000/- per month by condoning the delay occurred in paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant fifth year University fellowship to the candidate by condoning the delay occurred in the paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A2 *Ph.D Research – Conversion of mode of Ph.D. Research from Full time to Part time – Ms.Anjaly P.R. - Research Scholar in History- reg.*

Name : Anjaly P.R.
 Subject : History (Full-Time)
 Research Supervisor : Dr. Unnikrishnan S.
 Research Centre : University College, Trivandrum
 Request : Conversion to Part- time w.e.f 23.07.2024 FN.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A3 *Ph.D Research – Conversion of mode of Ph.D Research from Full-time to Part-time – Mr. Adwaith S.S., Research Scholar in Political Science- reg.*

Name : **Adwaith S. S.**
 Subject : Political Science (Full-Time)
 Research Supervisor : Dr.GirishKumar R.
 Research Centre : Department of Political Science, University of Kerala, Kariavattom
 Request : Conversion to Part- time w.e.f 25.06.2024 AN.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A4 *Ph.D Research – Extension of University JRF – Third Year – Ms.Swathi.K.C - Political Science - reg.*

Name : **Swathi K. C.**
 Subject : Political Science (Full-time)
 Research Supervisor : Dr. Ajitha S.
 Research Centre : Department of Political Science, University of Kerala, Karyavattom, Thiruvananthapuram

Request :Third year University fellowship for the period from 23.06.2024 to 22.06.2025 @Rs. 11,000/- per month by condoning the delay occurred in publication of research oriented paper.

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in publishing research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A5 *Ph.D Research – Extension of University JRF – Third Year – Ms. Amritha Babu B.S. - History - reg.*

Name : Amritha Babu B. S.

Subject : History (Full-time)

Research Supervisor : Dr. Suresh J.

Research Centre : University College, Thiruvananthapuram

Request :Third year University fellowship for the period from 18.02.2023 to 17.02.2024 @Rs.11,000/- per month by condoning the delay occurred in Paper presentations.

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in the paper presentations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A6 *Recognition as Research Supervisor in History –Dr. Preetha Raj D. - reg.*

Name :Dr. Preetha Raj D., Assistant Professor of History, S N College, Chempazhanthy, Tvpn.

Subject : History

Faculty : Social Sciences

Facility Centre : S.N. College, Chempazhanthy

Request : Recognition as Research Supervisor in History

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A7 *Conversion of mode of Ph.D. Research from full-time to part-time – Ms.Sheena C., Research Scholar in History-reg.*

Application has been received from the following Research Scholar duly recommended by the Research Supervisor, Head of the Research Centre and Chairman Doctoral Committee for part time conversion, consequent to her appointment as PGT (History) at Blue Mount Public School, Thonnakal, Trivandrum.

The details of the candidate is as follows:

Name of the Research Scholar, Subject (FT/PT) and U.O. Granting Registration	Research Supervisor & Centre	Request
Sheena C. History (Full-Time) U.O.No.AcE1.A3/117/HIS/15431/2017 dated 06.11.2017w.e.f 26.09.2017	Research Supervisor Dr. John S. P. Centre University College Thiruvananthapuram	Conversion to Part-time w.e.f 28.07.2024. (Maximum research period of six years was expired on 25.09.2023)

The Research Scholar was issued Ph.D Registration vide U.O.No. AcE1.A3/117/HIS/15431/2017 dated 06.11.2017 w.e.f 26.09.2017 and her full time Ph.D period ends on 25.09.2023. As per the U.O No.Ac.E1/A1/2019 dated 16.07.2019 the Research Scholar has to complete six months of full-time research for the mode of conversion to part-time Ph.D registration. Here the Research Scholar has completed the maximum permissible period of 6 years of her Full-time research.

It may be noted that there is no specific provisions in the Regulations or any other orders issued in the matter of converting the mode of Ph.D. Research to Part-time after the expiry of maximum research period of six years.

As per the orders of the Vice Chancellor, the matter of granting conversion of mode of Ph.D. Research to Part-time, after the expiry of maximum permissible period of full-time Research, in r/o Ms. Sheena C., is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and recommended to grant conversion of mode of Ph.D. Research to Part-time w.e.f. 28.07.2024, as the candidate relieved from the Research Centre on 27.07.2024, provided the candidate remits necessary fee/ fine as per rules.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A8 Ph.D Research- Change of Research Supervisors-Application Submitted by Ms.Libina M.H., Ms.Leena Anna Lalu, Ms.Meera Sivadas, Mr. Arun P.S., Mr.Nandanakrishnan G. S. - History -reg.

Applications have been received from Ms. Libina M.H., Ms. Leena Anna Lalu, Ms. Meera Sivadas, Mr. Arun P.S. and Ms. Nandanakrishnan G.S. duly recommended by the Supervisor, Head of the Research Centre and Chairman of the Doctoral Committee for change of Research Supervisor since their present Supervisor Dr. V. Sathish was a retired faculty.

The Syndicate at its meeting held on 09.09.2024 vide item No.14.03.A5 considered the matter along with the recommendation of the Standing Committee of the Syndicate on Academics & Research and resolved to reallocate Ms.Libina M.H. as the first supernumerary candidate under Dr.Shaji A., on condition that the allotment shall be regularized against the first regular vacancy that will arise to the new supervisor, accordingly U.O.No:8211/2024/UOK dtd 28.09.2024 has been issued.

The Standing Committee of the Syndicate on Academics & Research also noted that, the reallocation of excess number of Research Scholars, as supernumerary, to the Regular Supervisors having no vacancy and recommended to permit only one additional seat, as supernumerary, to the Supervisors for reallocating such Research Scholars. Also recommended that, before allotting more than one such reallocated Research Scholar to any Regular Supervisor, the Chairman, Doctoral Committee shall ensure that there exists no vacancy under any of the approved Research Supervisors, having willingness, in the subject concerned. The Syndicate held on 09.09.2024, resolved to approve the above recommendation also.

Accordingly, Letter dtd 01.10.2024 has been sent to the Chairman, Doctoral Committee requested for reallocating Ms. Leena Anna Lalu, Ms.Meera Sivadas, Mr.ArunP.S., and Ms.Nandanakrishnan G.S. to reallocate the Research Scholars under the Research Supervisors who has existing vacancy and expressed willingness to supervise.

The Chairman Doctoral Committee has vide letter dated 14.10.2024 has re-submitted the minutes on the re-allotment of the four Research Scholars, after verifying the vacancy positions of recognized Research Supervisors in History.

Sl No.	Name of the Research Scholar and U.O. Granting Registration	Request with details	Remarks
1	Meera Sivadas History (Part-time) (U.O.No.1149/2021/UOK dated 01.03.2021 w.e.f.	Change of Research Supervisor to Dr. S. Venumohan, Associate Professor, Dept. of History University of Kerala	1.The proposed Research Supervisor is a 'Regular Faculty' 2.Five scholars are currently

	10.02.2021)	(Date of Superannuation: 31.05.2029).	pursuing research.
2.	Nandanakrishnan G. S. History (Part-time) (U.O.No.Ac.E1/A2/121/ HIS/23550/2021/UOK dated 09.10.2021 w.e.f. 27.11.2020		3.Meera Sivadas can be re-allocated as 6 th candidate 4. Nandanakrishnan G S to be as 7 th candidate
3	Leena Anna Lalu History (Full-time) (U.O.No.Ac.E1/A2/719/HIS/ 20698/2019/UOK dated 22.03.2021 w.e.f. 18.02.2021)	Change of Research Supervisor to Dr.Shaji A., Professor & Head Dept. of History, University of Kerala (Date of Superannuation: 31.05.2029)	1.The proposed Research Supervisor is a 'Regular Faculty' 2.Nine scholars are currently pursuing research 3. To be re-allocated supernumerary as 10th candidate
4	Arun P S History (Full-time) (U.O.No.Ac.E1/A2/719/ HIS/20515/2019/UOK dated 22.03.2021 w.e.f. 18.02.2021	Change of Research Supervisor to Dr.P.Jinimon ,Assistant Professor, Dept. of History, University of Kerala (Date of Superannuation: 31.05.2036)	1.The proposed Research Supervisor is a 'Regular Faculty' 2.Six scholars are currently pursuing research 3Arun P S can be re-allocated supernumerary as 7th candidate

The above Research Scholars have remitted the requisite fees and submitted all the above mentioned requirements for change of research supervisor.

Clause 17 of the Ph.D Regulations of University of Kerala states that the Syndicate shall be competent to allow the change of a Supervising Teacher in extraordinary cases at the request of the candidate and on the recommendations of the Doctoral Committee. The UGC Regulations (Minimum Standards and Procedures for the award of M.Phil/Ph.D), 2016 it is mandatory that the Research Supervisor be a 'Regular' Faculty.

An e-mail, dated 18.10.2024 has been received from one of the above scholars, Mr.Nandanakrishnan G.S., stating that he was suffering from visual disability that has been evaluated as 70% by medical authority and he would like to continue his research under the supervision of Dr.Gopakumaran Nair N., Associate Professor, Government Arts College, Trivandrum, who is a mentor to the candidate since his Post Graduate studies and he expressed his willingness to guide Mr. Nandanakrishnan G. S.

Accordingly, letter seeking remarks has been sent to the Chairman Doctoral Committee and the Chairman Doctoral Committee remarked that the Re-allotment of Mr.Nandanakrishnan G.S. under Dr.S.Venumohan is an unanimous decision by the Doctoral Committee after ascertaining the vacancies and willingness of Supervisors, subject to approval by the appropriate bodies. The Chairman Doctoral Committee also remarked that the email communication from Mr.Nandanakrishnan G.S. has been received only after the decision made by the Doctoral Committee. Hence the Chairman, recommended to maintain the decision made by the Doctoral Committee.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting change of Research Supervisors in respect of Ms.Leena Anna Lalu, Ms.Meera Sivadas, Mr.Arun P.S., Ms. Nandanakrishnan G.S., Research Scholars in History, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendations: 1) *The Committee considered the above matter and recommended to reallocate Ms.Meera Sivadas as the sixth Research Scholar under the supervision of Dr. S. Venumohan.*

(2) *Also recommended to reallocate Ms. Leena Anna Lalu as the first supernumerary Research Scholar under the supervision of Dr. Shaji A., based on the email dated 18.01.2025 received from Dr. Shaji A., stating that Mr. Jyothish Kumar B., one of the Research Scholar under his supervision has submitted his Ph.D. thesis in the first week of January 2025. The allotment of Ms. Leena Anna Lalu shall be regularized against the first regular vacancy that will arise to the new supervisor.*

(3) Further recommended that the Doctoral Committee shall reconsider the reallocation of Mr. Nandanakrishnan G.S. based on the request submitted by the Research Scholar.

(4) Also recommended to entrust the Doctoral Committee to reallocate Mr. Arun P.S. under the Supervisor having vacancy.

(5) Further recommended that before allotting more than one such reallocated Research Scholar to any of the Regular Supervisor, the Chairman Doctoral Committee shall ensure that there exists no vacancy under any of the approved Research Supervisors, having willingness, in the subject concerned.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A9 University Junior Research Fellowship- Extension of tenure Second Year – Ms. Merin Mathew - reg.

Name : Merin Mathew
 Subject : Economics (Full-Time)
 Research Supervisor : Dr. Sreeja Mole S.
 Research Centre : S. N. College, Sivagiri, Varkala
 Request : Granting second year University fellowship for the period from 27.04.2024 to 26.04.2025 @ Rs. 13,000/- per month by condoning the delay occurred in the paper presentation.

Recommendation: **The Committee considered the above matter and recommended to grant second year University fellowship to the candidate by condoning the delay occurred in the paper presentation.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A10 Recognition as approved Research Centre – Department of Physics, St. Joseph's College for Women, Alappuzha – reg.

Application was submitted by the Principal, St. Joseph's College for Women, Alappuzha to recognise the Department of Physics, St. Joseph's College for women, Alappuzha as an approved Research Centre of University of Kerala. The Syndicate held on 02.07.2024 vide Item No. 11.12.A2 considered the matter along with the recommendations of the Standing Committee of the Syndicate on Academics and Research and resolved to constitute an Inspection team comprising of Dr. K.G. Gopchandran, Dr.S.Jayan, Sri. R. Rajesh, Members Syndicate and Dr.V.Biju, Professor & Head, Dept.of Physics, University of Kerala, as the subject expert and the said inspection was conducted at Dept.of Physics, St.Joseph's College for Women, Alappuzha on 29/02/2024.

The following are the major findings in the inspection report furnished by the Inspection Committee.

1. The proposed Centre has its own building for library, reference section etc.
2. The library of the Centre has sufficient number of Books and Journals
3. The Centre has provided separate working facilities to individual scholars.
4. There are two approved research supervisors working as regular faculty in the Centre.
5. A research committee has been constituted comprising of research guides.
6. The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.

In the above circumstances, the inspection team recommended to approve the Dept.of Physics, St.Joseph's College for Women, Alappuzha as a recognized Research Centre of University of Kerala. The Syndicate held on 02.07.2024, vide Item No. 11.12.A2, considered the matter along with the Inspection Report and resolved to recommend and place the matter before the Academic Council.

The Academic Council held on 11.11.2024 vide item no:01 and resolved that the Dept. of Physics, St. Joseph's College for Women, Alappuzha be granted recognition as an approved Research Centre in Physics.

As per the orders of the Vice-Chancellor, the matter of granting recognition to Dept. of Physics, St. Joseph's College for Women, Alappuzha as an approved Research Centre of the University of Kerala, in the subject Physics, along with the resolution of the Academic Council is placed before the Standing Committee of the Syndicate on Academics and Research for the final consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to grant recognition to Department of Physics, St. Joseph's College for Women, Alappuzha as an approved Research Centre of the University in the subject Physics.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A11 **Ph.D Research – Change of Research Supervisor, Inclusion of Co-Supervisor and Extension of grace time for submission of thesis – Ms.Divya S. Pushpan, Research Scholar in Education - reg.**

Name : Divya S. Pushpan
 Subject : Education (Part-time)
 Research Supervisor : Dr. K. Y. Benedict (Retd.)
 Research Centre : Mar Theophilus Training College, Nalanchira, Thiruvananthapuram
 Requests : 1.Change of Research Supervisor to Dr. Neena Thomas, Assistant Professor, Department of Physical Science, Mar Theophilus Training College, Nalanchira
 2. Inclusion of present Research Supervisor Dr. K.Y Benedict, as Co-Supervisor.
 3. Extension of six months for submission of thesis.

Recommendation: *The Committee considered the above matter and recommended to grant Change of Research Supervisor and Inclusion of present Research Supervisor as Co-Supervisor as requested. Further recommended to grant grace time of three months for submitting the Ph.D. thesis from the date of issuance of memo by remitting the fine as per rules.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A12 **Ph.D Research – Extension of University JRF – Third Year – Ms. Sumayya Beevi L. - Islamic History- reg.**

Name : Sumayya Beevi L.
 Subject : Islamic History (Full-time)
 Faculty : Dr. Manoj R.
 Facility Centre : University College, Thiruvananthapuram
 Request : Third year fellowship for the period from 25.03.2024 to 24.03.2025 @Rs.11,000/-per month by condoning the delay occurred in Publication of Research oriented paper.

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in publishing research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A13 Ph.D Research–Extension of University JRF–Third Year – Ms.Sunija A.L.- Islamic History- reg.

Name : **Sunija A. L.**
 Subject : Islamic History (Full-time)
 Research Supervisor : Dr. Manoj R.
 Research Centre : University College, Thiruvananthapuram
 Request : Third year fellowship for the period from 25.03.2024 to 24.03.2025 @ Rs.11,000/- per month by condoning the delay occurred in Publication of Research oriented paper.

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in publishing research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A14 Ph.D Research – Extension of University JRF–Third Year – Mr.Akhil K.N- Archaeology- reg.

Name : **Akhil K N**
 Subject : Archaeology (Full-time)
 Research Supervisor : Dr.Preeta Nayar
 Research Centre : Dept.of Archaeology, University of Kerala, Thiruvananthapuram
 Request : Third year University fellowship for the period from 24.02.2023 to 23.02.2024 @Rs. 11,000/- per month by condoning the delay occurred in Publication of Research oriented paper.

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in publishing research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A15 Change of Facility Centre - Application Submitted by Dr. Anil Kumar P– Research supervisor in History - Reg

Application has been received from **Dr. Anil Kumar P.**, Associate Professor, P.G & Research, Department of History, Iqbal College, Peringammala for change of facility centre. As per the U.O. No:Ac.E.I.A1/12928/2015 dated 05.06.2015 Dr. Anil Kumar P. was granted recognition as research supervisor in the subject History at the Department of Kerala Studies, University of Kerala, Kariavattom, Thiruvananthapuram. Therefore, he has requested to change the research centre to the P.G& Research, Department.of History, Iqbal College, Peringammala, Thiruvananthapuram.

The following are the requirements for applying change of Research Centre.

1. Application form
2. Copy of University order of recognition as research supervisor
3. NOC from the present centre
4. Facility certificate from the newly requested centre
5. Original fee receipt of Rs.315/- (for change of research centre)
6. Proforma of research supervisor

Dr. Anil Kumar P is working as Associate Professor at P.G & Research, Department of History, Iqbal College, Peringammala and has submitted all the above mentioned documents by remitting the requisite fee for change of centre. At present there are four Research Scholars currently pursuing research under his supervision.

As per the orders of the Vice-Chancellor, the matter of changing facility centre in respect of Dr. Anil Kumar P. is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No. 17.56.A16 ***Ph.D Research – Extension of University JRF – Third Year – Ms.Artham Sajeer -Political Science- reg.***

Name : Artham Sajeer
 Subject : Political Science (Full Time)
 Research Supervisor : Dr.Preetha G. S.
 Research Centre : Dept of Political Science, University of Kerala
 Requests :Third year fellowship for the period from 04.01.2024 to 03.01.2025
 @Rs.11,000/- per month by condoning the delay occurred in Publication of Research oriented paper.

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in publishing research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A17 ***University Senior Research Fellowship-Extension of tenure for the fourth year- Mr. Shinas F, Research Scholar in Education-reg:***

Name : Shinas F
 Subject : Education(Full Time)
 Research Supervisor : Dr. Issac Paul
 Centre : Govt. College of Teacher Education, Thycad, Thiruvananthapuram
 Request :Extension of 4th year fellowship for the period from 10.02.2024 to 09.02.2025 @Rs.13,000/- per month by condoning the delay occurred in Publication of research oriented paper.

Recommendation: *The Committee considered the above matter and recommended to grant fourth year University fellowship to the candidate by condoning the delay occurred in publishing additional research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A18 ***University Junior Research Fellowship-Extension of tenure for third Year in respect of Ms. Neelima P. - condonation of the delay in publication of articles -reg.***

Name : Neelima P
 Subject : Education (Full Time)
 Research Supervisor : Dr.Ajimol P. G.
 Research Centre : N. S. S. Training College,Pandalam
 Request : Granting third year University fellowship for the period from 08.12.2023 to 07.12.2024 @Rs.13,000/- per month by condoning the delay occurred in the Publication of research oriented paper.

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in publishing research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A19 Application for Change of Research Supervisor ,Inclusion of Co-Supervisor and Re-registration- Ms. Najiya K. P. P. - Optoelectronics - reg.

Name : Najiya K. P. P.
 Subject : Optoelectronics (Full Time)
 Research Supervisor : Dr. K.G. Gopchandran (Retd.)
 Research Centre : Department of Optoelectronics, University of Kerala, Thiruvananthapuram
 Requests : 1. Change of Research Supervisor to Prof. Sam Solomon, Department of Optoelectronics, University of Kerala, Kariavattom
 2. Inclusion of present Supervisor Dr.K. G. Gopchandran as Co- Supervisor.
 3. Re-registration from the date of expiry of previous registration i.e. 25.04.2023

Recommendation: *The Committee considered the above matter and recommended to reallocate the Research Scholar under Prof. Sam Solomon, as the first supernumerary Research Scholar, on condition that the allotment shall be regularised against the regular vacancy that will arise to the new supervisor. Also recommended for inclusion of co-supervisor and Re-registration due to default of research fee for more than six months as requested.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A20 Ph.D Research- Extension of grace time for submitting Thesis - Requests received from Research Scholars whose maximum research period has already expired- reg:

The requests received from the research scholars whose maximum research period has already expired but have not yet conducted their pre-submission seminars, are as follows:

Sl. No	Name of the Research Scholar & Subject	Effective date of registration	Date of expiry of maximum research period	Period requested	Remarks
1	Shabeer S (Part Time) Electronics and Communication Engineering	05.10.2012	04.10.2020		Granted grace time up to 31.12.2021 for submitting the thesis vide <u>U.O No.6592/2021/UOK</u> dated 24.11.2021
2	Pratheesh P.K. (Part-time) Education	10.02.2016	09.02.2024	2 months	Already granted total grace time of 5 months(2 times) for submitting the thesis from the date of issuance of memo No. <u>Ac.E1/A4/EXN/2024/UOK Dated:09.04.2024</u> and <u>AcE1/A4/2255/2024</u> dtd 27.09.2024
3.	Preethi S Nair (Full-time) Computer Science	01.10.2014	30.09.2019	6 months	
4	Sajeena A (Part -Time) Electronics and Communication Engineering	04.03.2016	03.03.2024		

Mr. Pratheesh P.K. has been granted a grace period of total 5 months(two times) for submitting thesis. In April 2024, a grace period of three month was initially granted. However, due to incomplete research, another two month grace period was given in September 2024.

As per the orders of the Vice-Chancellor, the requests of the abovementioned Research Scholars received for granting grace time for submission of thesis is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to grant grace time of two months to Mr.Pratheesh P.K and three months to Mr. Shabeer S, Ms.Preethi S Nair and Ms. Sajeena A for submitting their thesis from the date of issuance of Memo by remitting the fine as per rules.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A21 Ph.D Research- Extension of grace time for submitting thesis -Requests received from Research Scholars whose maximum research period has already expired- reg.

The requests received from the research scholars whose maximum research period has already expired but have not yet conducted their pre-submission seminars, are as follows:

Sl. No	Name of the Research Scholar & Subject	Effective date of registration	Date of expiry of maximum research period	Period requested	Remarks
1	Mr. Deepu S. (Part Time) History	21.01.2019	20.01.2025	1 Year	
2	Mr. Mujeebrahman P (Part Time) Economics	08.03.2012	07.03.2020	6 months	Already granted grace time of 9 months (3 times) for submitting the thesis from the date of issuance of memo No. 34578/2023/UOK Dated: 03.11.2023, Memo No <u>AcE1/A1/59411/2023/UOK</u> dated <u>19.03.2024</u> and Memo No. <u>AcE1/A4/27496/2024/UOK</u> dated <u>28.09.2024</u>
3	Mr. Manu M. John (Part Time) Mechanical Engineering	17.08.2016	16.08.2024	6 months	

Mr. Mujeebrahman P. has already been granted a grace period of total 9 months (threetimes) for submitting Thesis. In November 2023, a grace period of three months was initially granted, Then he has been granted another 3 months of grace time in March 2024. However, due to incomplete research, another three month grace period was given in September 2024.

As per the orders of the Vice-Chancellor, the requests of the above mentioned Research Scholars received for granting grace time for submission of Thesis is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to grant grace time of three months to Mr. Deepu S, Mr. Mujeebrahman P and Mr. Manu M. John for submitting their thesis from the date of issuance of Memo by remitting the fine as per rules.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A22 University SRF- Fourth year fellowship- Ms. Hazeena M. Ameen, Research Scholar in Environmental Sciences - reg.

Name : Hazeena M. Ameen
 Subject : Environmental Sciences (Full Time)
 Research Supervisor : Dr. Ayona Jayadev
 Research Centre : All Saints' College, Thiruvananthapuram
 Request : Granting fourth year University fellowship for the period from 18.02.2024 to 17.02.2025 or till the submission of Thesis, whichever is earlier, @Rs. 13,000/- per month by condoning the delay occurred in the publication of additional Research oriented paper.

Recommendation: *The Committee considered the above matter and recommended to grant fourth year University fellowship to the candidate by condoning the delay occurred in publishing additional research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A23 *Recognition as Research Centre - Department of Economics, Govt. Arts College, Thiruvananthapuram- reg.*

The Principal, Govt. Arts College, Thiruvananthapuram has forwarded an application to recognize the Department of Economics of the Institution, as an approved Research Centre of University of Kerala.

As per the Resolution of the Syndicate meeting held on 15.03.2024, vide Item No. 09.106.A13, the Inspection team comprising the following members have visited Department of Economics, Govt. Arts College, Thiruvananthapuram on 07.05.2024.

- Dr. P. M. Radhamany, Member, Syndicate
- Dr. Shijukhan J. S., Member, Syndicate
- Dr. Sheeja S. R., Professor & Head, Dept of Economics, University of Kerala, Kariavattom, Tvpm (Subject expert)

Following are the major findings of the Inspection team:

- The proposed Centre is having a separate own building for library and reference section.
- The library of the Centre has sufficient number of Books and Journals.
- The Centre has provided separate working facilities for individual scholars.
- There are two approved research supervisors working as regular faculty in the Centre.
- A research committee has been constituted comprising research guides.
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.

In the above circumstances, the Inspection team recommended to approve the Department of Economics, Govt. Arts College, Thiruvananthapuram, as a recognized Research Centre of University of Kerala.

The Syndicate at its meeting held on 09.09.2024 vide item No.14.03.A9 considered the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.08.2024, on the matter regarding the recognition of Department of Economics, Govt. Arts College, Thiruvananthapuram, as approved Research Centre along with the Inspection report submitted by the Inspection team and resolved to approve the Inspection report and place the matter before the Academic Council. The Syndicate resolved to approve the same.

The Academic Council at its meeting held on 11.11.2024, vide item No 72 considered the matter and resolved to recognise the Department of Economics, Govt. Arts College, Thiruvananthapuram as approved Research Centre under University of Kerala.

As per the orders of the Vice-Chancellor, the report of the Inspection Committee along with the resolution of the Academic Council, is placed before the Standing Committee of the Syndicate on Academics & Research for final consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to grant recognition to Department of Economics, Govt. Arts College, Thiruvananthapuram as an approved Research Centre of the University in the subject Economics.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A24 *Ph.D. Research- Change of Research Supervisor & Centre – Application submitted by Ms. Dhanya Krishnan, Full-Time Research Scholar in Biotechnology - reg.*

Name : Dhanya Krishnan
 Subject : Biotechnology (Full Time)
 Research Supervisor : Dr. S. Kannan, Professor, Division of Cancer Research, Regional Cancer Centre, Thiruvananthapuram (Present supervisor is under suspension)
 Research Centre : Regional Cancer Centre, Thiruvananthapuram
 Requests : 1. Change of Research Supervisor to Dr. Ramya R. Prabhu, Assistant Professor, PG Department of Biotechnology, Govt. Arts College, Thycaud, Thiruvananthapuram
 2. Change of Research Centre to CEPCI Laboratory & Research Institute, Kollam

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A25 *Application for availing Second year University Junior Research Fellowship - Ms. Dhakshmi S. - Biotechnology - reg.*

Name : Dhakshmi S.
 Subject : Biotechnology (Full-time)
 Research Supervisor : Dr. Renu Mohan
 Research Centre : Dept. of Biotechnology, University of Kerala, Kariavattom, Thiruvananthapuram
 Request : Second year fellowship for the period from 15.05.2024 to 14.05.2025 @ Rs.11,000/- per month by condoning the delay occurred in the paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant second year University fellowship to the candidate by condoning the delay occurred in the paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A26 *Recognition as Research Supervisor in Computational Biology & Bioinformatics – Dr. Shiburaj S. - reg.*

Name : Dr. Shiburaj S., Professor & Head (i/c), Dept. of Computational Biology & Bioinformatics, University of Kerala, Kariavattom, Thiruvananthapuram
 Subject : Computational Biology & Bioinformatics
 Faculty : Applied Sciences and Technology
 Facility Centre : Department of Computational Biology & Bioinformatics, University of Kerala, Kariavattom, Thiruvananthapuram
 Request : Recognition as Research Supervisor in Computational Biology & Bioinformatics

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A27 *University SRF- Fourth year fellowship – Ms. Aneesa S, Research scholar in Environmental Sciences – reg:*

Name : Ms. Aneesa S
 Subject : Environmental Sciences (Full Time)
 Research Supervisor : Dr. Reshma J K
 Research Centre : All Saints' College, Thiruvananthapuram
 Request : Granting Fourth year fellowship for the period from 20.08.2023 to 19.08.2024 @Rs.11,000/- per month by condoning the delay occurred in the publication of an additional research oriented paper.

Recommendation: *The Committee considered the above matter and recommended to grant fourth year University fellowship to the candidate by condoning the delay occurred in publishing additional research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A28 *Conversion of mode of Ph.D. Research from full-time to part-time in respect of Ms. Vismaya N. Kumar - Biotechnology – reg:*

Name : Vismaya N. Kumar
 Subject : Biotechnology (Full Time)
 Research Supervisor : Dr. Ajith M. Thomas
 Co-supervisor : Dr. C. Prabhakumari
 Research Centre : Cashew Export Promotion Council of India (CEPCI) Laboratory & Research Institute, Kollam
 Request : Conversion of mode of Ph.D. research to part-time w.e.f. 22.02.2024

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A29 *Research scholars transferred from Iqbal College, Peringammala - reg.*

The Syndicate at its meeting held on 02.07.2024, vide Item No: 11.12.A34, considered the application submitted by Ms. Krishnapriya K., research scholar in History, for change of research supervisor from Dr. Sanitha Beevi A. to Dr. Deepu J.S. and change of research centre from Iqbal College, Peringammala to University College, Tvpm, and **further resolved to seek the details of research scholars transferred from Iqbal College, Peringammala in the last two years, to other research centres.** Accordingly, letter dated 17.07.2024 has been forwarded to the Principal, Iqbal College, Peringammala, Thiruvananthapuram seeking the details of the research scholars transferred from Iqbal College, Peringammala in the last two years, to other Research Centres.

Now the Principal, Iqbal College, Peringammala has forwarded the details of the the researchscholars transferred from Iqbal College in the last two years.

The details of the research scholars are as follows:

Sl. No	Name of the Scholar	Name of the supervising Teacher	Date of Joining	Remarks
1	Aryan Bose (FT)	Dr. Vijaya Kumari K	30/06/2022	Centre Change
2	Amala M A (FT)	Dr. Rahumath S	30/06/2022	Centre Change
3	Aswathy Babu (FT)	Dr. Adabiya H	30/06/2022	Centre Change
4	Athira H S (FT)	Dr. Rahumath S	30/06/2022	Centre Change
5	Gouri Parvathi J (FT)	Dr. Sanitha Beevi A	30/06/2022	Centre Change
6	Lekshmi C V (FT)	Dr. Rahumath S	30/06/2022	Centre Change
7	Sunny S (FT)	Dr. Dhanya B Nair	30/06/2022	Centre Change
8	Mary Manjusha E (FT)	Dr. Adabiya H	30/06/2022	Centre Change
9	Krishnapriya K (FT)	Dr. Sanitha Beevi A	16/07/2022	Centre Change

It is also reported that, as per their records the above said research scholars had joined in the research centre in Department of History on the above mentioned dates. Due to their request they were transferred from this centre to other Research Centres and change of Research Supervisors.

The Syndicate at its meeting held on 05.11.2024 vide item No.15.06.A12 considered the matter along with recommendations of Standing committee of the Syndicate on Academics & Research and resolved to hear the Principal, Iqbal College, Peringamala, the Head, Dept. of History, Iqbal College, Peringamala and a representative from the Management of Iqbal College before the Standing Committee of the Syndicate on Academics and Research. The Hon'ble Vice-Chancellor has ordered to implement the resolution of the Syndicate.

As per the orders of the Vice-Chancellor, the matter of hearing the Principal, Iqbal College, Peringamala, the Head, Department of History, Iqbal College, Peringamala and a representative from the Management of Iqbal College is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee heard both the Principal, Iqbal College, Peringammala and the Head, Department, History, Iqbal College, Peringammala in the absence of the representative from the Management of the Institution and recommended to give direction to both the Principal and Head, Department of History, Iqbal College to consider the requests for changing the Research Centres to the deserved candidates on genuine grounds only.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A30 **University SRF - Extension of the tenure of research fellowship for fourth year-Ms. Athulyamol V.R., Research Scholar in Environmental Sciences-reg**

Name : Athulyamol V. R.
 Subject : Environmental Sciences (Full-Time)
 Research Supervisor : Dr. Jaya D.S
 Co-Supervisor : Dr. Kala Devi V.
 Research Centre : Dept. of Environmental Sciences, University of Kerala,
 Thiruvananthapuram
 Request : Granting Fourth year fellowship for the period from 24.07.2022 to 23.07.2023 @Rs.11000/- per month by condoning the delay occurred in the participation of National Seminar.

Recommendation: *The Committee considered the above matter and recommended to grant fourth year University fellowship to the candidate by condoning the delay occurred in the participation of National Seminar.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.A31 **Ph.D. Research- Change of Research Supervisor, Re-registration and extension of grace time for submitting thesis – Application submitted by Mr. Biju Kumar S P, Part-Time Research Scholar in Computer Science – reg.**

Name : Biju Kumar S P
 Subject : Computer Science (Part Time)
 Research Supervisor : Dr. Madhu S. Nair
 Research Centre : Department of Computer Science, University of Kerala,
 Requests : 1. Change of Research Supervisor to Dr. D. Muhammad NoorulMubarak, Associate Professor & Head, Department of Computer Science, University of Kerala, Kariavattom, Thiruvananthapuram
 2. Re-registration from the date of expiry of previous registration i.e. 12.01.2015
 3. Extension of grace time for submitting the thesis.

Recommendation: *The Committee considered the above matter and recommended to entrust the Doctoral Committee to reallocate the Research Scholar under the Supervisor having vacancy.*

Further recommended that before allotting more than one such reallocated Research Scholar to any of the Regular Supervisor, the Chairman Doctoral Committee shall ensure that there exists no vacancy under any of the approved Research Supervisors, having willingness, in the subject concerned.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No. 17.56.A32 *Recognition as Research Supervisor in Economics – Dr.Dickson David, Assistant Professor, Government College for Women, Thiruvananthapuram - reg:*

Name : Dr. Dickson David, Assistant Professor, Government College for Women, Thiruvananthapuram

Subject : Economics

Faculty : Social Sciences

Facility Centre : Government College for Women, Thiruvananthapuram

Request : Recognition as Research Supervisor in Economics

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.B1 *Ph.D Research - Request for extension of research visit at abroad Universities and extension of University JRF - submitted by research scholars at Bishop Moore College, Mavelikkara-reg.*

The following Research Scholars submitted e-mail requests for extension of internship research visit at abroad Universities. The details of the candidate is as below:

Sl. No	Name of reserach scholar, Details of registration granted, Name of Research Supervisor	Details of Fellowship granted	Details of UO granting research visit & extension requested
1	Ayona K Jose <u>Uo No. 1778/2022/UOK</u> dated 07/03/2022 w.e.f 16/02/2022 Full-time Dr. D. Sajan	<u>UO No. 4221/2022/UOK</u> dated 31/05/2022 w.e.f. 16/02/2022 to 15/02/2023 @ Rs. 11,000/-	The University of Newcastle, Australia for a period of 13 months from 02/06/2023, vide <u>UO No. 6127/2023/UOK</u> dated 10/07/2023. Extension requested until June 2025
2	Aleena P A <u>Uo No. 5216/2022/UOK</u> dated 08/07/2022w.e.f 13/06/2022 Full-time Dr. D. Sajan	<u>UO No. 7383/2022/UOK</u> dated 23/09/2022 w.e.f. 13/06/2022 to 12/06/2023 @Rs. 11,000/-	The University of Newcastle, Australia from 28/04/2023 to 27/04/2024, vide <u>UO No. 6124/2023/UOK</u> dated 10/07/2023 Requested extension until June 2025

Permission for the research visit was granted to the candidates without any financial liability to the University of Kerala, other than their eligible university fellowship. Now, the candidates mentioned above have submitted applications for the University Junior Research Fellowship for the second year and have also requested an extension of the research visit granted to them.

It is pertinent to note that the Research Scholars have requested an extension, stating that their current Research Centre, Bishop Moore College, Mavelikkara, has limited facilities. Hence, it would be helpful to permit them to continue their research abroad until the completion of their work. This request has been recommended and forwarded by the research supervisor and the head of the research center.

The candidates have submitted the following documents:

- Consent letter from the Professor of The University of Newcastle, Australia
- Request from Principal of Bishop Moore College, Mavelikkara for extension
- Consent letter from research supervisor for extension

It may be noted that as per the U.O. dated 24.04.2020, for the extension of the JRF for the second year, the assessment of the first-year research work shall be done at the research center. The assessment report, certified by the research supervisor and countersigned by the head of the research center, is to be submitted to the Doctoral Committee Chairman. Ms.Ayona K. Jose and Ms.Aleena.P.A. have submitted applications for the extension of the University JRF for the second year.

Permission was granted for a research visit to two more research scholars at Bishop Moore College, Mavelikkara, as detailed below:

Sl No	Name of Research Scholar, Details of registration granted, Name of Research Supervisor	Details of Fellowship granted	Details of U.O. granting research visit & extension requested
1	Anjana M P <u>UO No. 1671/2022/UOK</u> dated 03/03/2022 w.e.f 08/02/2022 Full-time Dr. D. Sajan	<u>UO No. 3958/2022/UOK</u> dated 23/05/2022 w.e.f. 08/02/2022 to 07/02/2023 @Rs. 11,000/-	The University of Newcastle, Australia from 28/04/2023 to 27/04/2024, vide <u>UO No.6126/2023/UOK</u> dated 10/07/2023 Change of research supervisor and research centre sanctioned vide <u>UO No.AcEV/6853/2024/UOK</u> dated 08/08/2024
2	Jibi Kunjumon <u>UO No.2756/2022/UOK</u> dated 07/04/2022 w.e.f 16/02/2022 Full-time Dr. D. Sajan	<u>UO No. 3975/2022/UOK</u> dated 24/05/2022 w.e.f. 16/02/2022 to 15/02/2023 @Rs. 11,000/-	The University of Newcastle, Australia for a period of 13 months from 08/09/2023, vide <u>UO No. 7848/2023/UOK</u> dated 18/09/2023

As per the orders of the Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Academic and Research held on 06/06/2024 and recommended to hear Dr. D. Sajan before the Standing Committee of the Syndicate on Academics and Research. The Syndicate at its meeting held on 02/07/2024, vide item no. 11.12.B6 resolved to approve the same.

The matter was placed before the Standing Committee of the Syndicate on Academic and Research held on 13/08/2024 and the Committee considered the statement of Dr. D. Sajan, forwarded through email dated 08/08/2024, due to his inconvenience to attend the hearing and recommended to hear Dr. D. Sajan in the next meeting of the Standing Committee of the Syndicate on Academics and Research. The Syndicate held on 09/09/2024, vide item no. 14.03.B2 resolved to approve the same.

Accordingly, as per the orders of the Vice-Chancellor, the hearing note prepared is placed before the Standing Committee to conduct hearing.

Recommendation: *The Committee heard Dr. D. Sajan and recommended the following.*

- (1) *Not to consider the request submitted for the extension of research visit as the same is not submitted through proper channel.*
- (2) *Request for availing the University fellowships shall be considered only after rejoining the scholars at their Research Centres.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.B2

Ph.D Research – Change of Research Centre – Mr. Vinod S. - Part-time Research Scholar in Mathematics - reg.

Name : Vinod S.
Subject : Mathematics (Part-time)
Research Supervisor : Dr. Vishnu Namboothiri K.

Research Centre : University College, Thiruvananthapuram
 Request : Change of Research Centre to B.J.M. Govt. College, Chavara
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.B3 ***Ph.D Research – Change of Research Centre – Ms. Sinumol S.- Part- time Research Scholar in Mathematics - reg.***

Name : Sinumol S.
 Subject : Mathematics (Part-time)
 Research Supervisor : Dr. Sunil Kumar R.
 Research Centre : University College, Thiruvananthapuram
 Request : Change of Research Centre to B.J.M. Govt. College, Chavara
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No. 17.56.B4 ***Ph.D Research –Change of Research Centre – Mr. Suresh B.- Part-time Research Scholar in Mathematics - reg.***

Name : Suresh B.
 Subject : Mathematics
 Research Supervisor : Dr. Sunil Kumar R.
 Research Centre : University College, Thiruvananthapuram
 Request : Change of Research Centre to B.J.M. Govt. College, Chavara
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.B5 ***Ph.D Research – Change of Research Centre – Ms. Shamna M. - Part-time Research Scholar in Mathematics - reg:-***

Name : Shamna M.
 Subject : Mathematics (Part-time)
 Research Supervisor : Dr. Sunil Kumar R.
 Research Centre : University College, Thiruvananthapuram
 Request : Change of Research Centre to B.J.M. Govt. College, Chavara
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.B6 ***Ph.D Research – Change of Research Centre – Ms. Rasmi Kundancheri – Part-time Research Scholar in Mathematics - reg.***

Name : Rasmi Kundancheri
 Subject : Mathematics (Part-time)
 Research Supervisor : Dr. Sunil Kumar R.
 Research Centre : University College, Thiruvananthapuram
 Request : Change of Research Centre to B.J.M. Govt. College, Chavara

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No. 17.56.B7 **Ph.D Research – Application for Re-registration & Change of Research Centre – Ms. Sheena Abraham - Philosophy -reg:-**

Name : Sheena Abraham
 Subject : Philosophy (Full-time)
 Research Supervisor : Dr. Vinitha Mohan
 Research Centre : Kerala University Library, Palayam, Tvpm
 Requests : 1. Change of research centre to Govt College for Women, Tvpm
 2. Re-registration due to default payment of fee w.e.f 29.10.2013

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No. 17.56.B8 **Ph.D Research – Change of Research Supervisor – Ms. Smitha M., Part-time Research Scholar in English - reg.**

Name : Smitha M
 Subject : English (Part-Time)
 Research Supervisor : Dr. Bindu Nair
 Research Centre : Sanatana Dharma College, Alappuzha
 Request : Change of Research Supervisor to Dr. John George Athyal, Assistant Professor, Dept. of English, Christian College, Chengannur.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56. B9 **Ph.D Research – Change of Research Supervisor & inclusion of Co – supervisor – Ms.Anju H - Botany- reg.**

Name : Anju H.
 Subject : Botany (Full time)
 Research Supervisor : Prof (Dr.) SuharaBeevy S., Emeritus Professor, Dept of Botany, University of Kerala, Kariavattom, Thiruvananthapuram
 Research Centre : Department of Botany, University of Kerala, Kariavattom
 Requests : 1. Change of research supervisor to Dr.T S Swapna, Professor, Department of Botany, University of Kerala, Kariavattom
 2. Inclusion of Present Supervisor Prof. (Dr.) SuharaBeevy S., as Co-Supervisor

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No. 17.56.B10 **Ph D research - Re-registration due to default in payment of research fee, Re-registration to due to break in research and change of Research Supervisor - Mr. Vishnu M. - Mathematics-reg:**

Name : Vishnu M.
 Subject : Mathematics (Part-time)
 Research Supervisor : Dr. S. Babu
 Research Centre : University College, Thiruvananthapuram
 Request : 1.Re-registration w.e.f. 23.03.2018 due to default in payment of research fee.
 2. Re-registration to due to research break from 01.07.2019 to 22.03.2023
 3. Change of Research Supervisor to Dr. Santhosh Kumar K.R., Associate Professor, Dept. of Mathematics, University College, Thiruvananthapuram.

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.B11 **Conversion of mode of research - Full time to Part time - Ms. Farsana Salah S - Botany - reg**

Name : Farsana Salah S
 Subject : Botany (Full time)
 Research Supervisor : Dr.Viji V., Professor, Department of Botany, Govt College for Women, Thiruvananthapuram
 Research Centre : Govt College for Women, Thiruvananthapuram
 Request : Conversion of mode of Ph D research to part-time w.e.f. 26.03.2024 FN

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.B12 **Conversion of Ph.D Research-Full time to Part time - Aswathy V. Nair – Botany - reg.**

Name : Aswathy V. Nair
 Subject : Botany (Full-time)
 Research Supervisor : Dr.S. R. Suja
 Co-supervisors : 1. Dr.Sushama Raj R V.
 2. Dr.RPrakashkumar
 Research Centre : JNTBGRI, Palode, Tvp
 Request : Conversion of mode of Ph D research to part-time w.e.f. 01.04.2024 FN

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.B13 **Application for Conversion of mode of research from Part-time to Full-time - Ms. Bhagya Rajeswari S.- English- reg.**

Name : Bhagya Rajeswari S.
 Subject : English (Part- time)
 Research Supervisor : Dr. Lal C. A.
 Research Centre : Institute of English, University of Kerala, Thiruvananthapuram
 Request : Conversion of mode of research to Full-time w.e.f. 30.04.2024 AN (Eligible for fellowship w.e.f. 02.05.2024)

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.B14 *Ph.D Research - Conversion of mode of research from Full-time to Part-time - Ms. Parvathy Sobhanan - Statistics - reg.*

Name : Parvathy Sobhanan
 Subject : Statistics (Full-time)
 Research Supervisor : Dr. E I Abdul Sathar
 Research Centre : Department of Statistics, University of Kerala, Kariavattom
 Request : Conversion of mode of research to Part-time w.e.f. 24/05/2023 FN
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.B15 *Conversion of Ph.D Research-Full-time to part time-Ms.Archana Devi V.D - Zoology- reg:*

Name : Archana Devi V D
 Subject : Zoology (Full Time)
 Research Supervisor : Dr. Chitra Som R S
 Co-Supervisor : Dr. Balamurali R S
 Research Centre : M G College, Tvp
 Requests : Conversion of mode of research to part-time w.e.f. 18.07.2024 FN
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No. 17.56.B16 *Research Scholars in Music - extending the period of guideship in r/o Dr.Bindu K - Request - Consideration of - reg.*

The following eight Research Scholars in Music under the guidance of Dr. Bindu K, Professor (Rtd.), Dept.of Music, University of Kerala, Thiruvananthapuram have submitted a request for extension of the Guideship period of Dr. Bindu K, as she has retired from the service on 31.05.2024, and as per University guidelines, her official period for guiding research scholars is set to conclude by 31.05.2025.

The details of the eight research scholars as follows:

Sl No.	Name	Joining date	Order No.	Minimum period of research completed on	Period of research valid upto	Date of Pre-Submission order issued
1	Nimisha Sasidhar	20.04.2018	Ac.EVI/716/MUS/14537/2018 dated 20.04.2018	19.04.2021	19.04.2024	15.05.2023
2	Sreelekshmi S.R.	16.08.2019	AcEVI(1)/1065/2020/UOK dated 20.03.2020	15.08.2022	15.08.2025	Not issued
3	Greeshma Chandran A	07.11.2018	Ac.EVI(1)/717/MUS/16199/2018 dated 01.12.2018	06.11.2021	06.11.2024	Not issued
4	Shaji Antony Thekkekara	28.05.2020	AcEVI(1)/1023/2021/UOK dated 23.02.2021	27.05.2023	27.05.2026	Not issued
5	Krishnendhu S.K.	22.05.2020	AcEVI(1)/698/2021/UOK dated 06.02.2021	21.05.2023	21.05.2026	Not issued
6	Shwetha R. Mohan	15.09.2021	AcEVI(1)/4849/2021/UOK dated 15.09.2021	14.09.2024	14.09.2027	Not issued
7	Sajna Sudheer A	22.05.2020	Ac EVI(1)/1733/2020/UOK dated 15.06.2020	21.05.2023	21.05.2026	Not issued

8	P. Annapoorna	25.05.2023	Ac EVI(1)/5030/2023/UOK dated 12.06.2023	24.05.2026	24.05.2029	-
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It may be noted that presently there are only three approved Research Supervisors in Music, namely Dr. Bindu K, Dr. Sunil V.T and Dr. Anuradha V.K. Among this Dr. Bindu K and Dr.Sunil.V.T have retired from the service on 31.05.2024 and 31.03.2024 respectively and as per University Order, their official period for guiding research scholars is set to conclude by 31.05.2025 and 31.03.2025 . Dr Anuradha V.K is presently holding the post of Deputy Director of Collegiate Education, Kollam and the Date of Superannuation of Dr. Anuradha V. K is on 31.03.2026

The candidates have informed that no other qualified research supervisors are available in Music. Transferring to another guide, especially in the advanced stages of their work, would significantly disrupt their progress and may impact the quality and timeline of their research. Hence the extension of guideship of Dr. Bindu K. is crucial to the continuation and successful completion of their academic work.

As per the orders of the Vice-Chancellor, the matter of granting extension of guideship in Music in r/o Dr. Bindu K., Professor (Rtd.). Dept. of Music, University of Kerala, Thiruvananthapuram until the completion research programs of above mentioned research scholars is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee considered the matter of extending the period of supervision of the retired Research Supervisors in Music, due to the absence of regular Supervisors in the subject concerned, and recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED to extend the period of supervision of the retired Research Supervisors in Music for a period of one year, due to the absence of regular Supervisors in the subject concerned.

Item No.17.56.B17 **Application for Second Year University JRF - Mr. Hemanth Philip John. – Research Scholar in English - reg:**

Name : Hemanth Philip John
Subject : English (Full-Time)
Research Supervisor : Dr. J. S. Jahangir
Research Centre : T.K.M. College of Arts & Science, Kollam
Request : Second year fellowship for the period from 06.01.2024 to 05.01.2025 @ Rs.13000/- per month by condoning the delay occurred in the paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant second year University fellowship to the candidate by condoning the delay occurred in the paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.B18 **Third Year University Junior Research Fellowship– Ms.Rajalekshmi R.V. - Mathematics - reg.**

Name : Rajalekshmi R. V.
Subject : Mathematics (Full-time)
Research Supervisor : Dr. John K. Rajan
Research Centre : University College, Thiruvananthapuram.
Request : Third year fellowship for the period from 03.01.2024 to 02.01.2025 @ Rs.13000/- per month by condoning the delay occurred in the paper presentations.

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in the paper presentations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.B19 Second Year University Junior Research Fellowship - Sringa Sreekumar – Psychology - reg.

Name : Sringa Sreekumar
 Subject : Psychology (Full-Time)
 Research Supervisor : Dr.Tissy Mariam Thoma
 Research Centre : Dept. of Psychology, University of Kerala
 Request : Second year fellowship for the period from 01.07.2022 to 30.06.2023 @Rs.13000/- per month by condoning the delay occurred in the paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant second year University fellowship to the candidate by condoning the delay occurred in the paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.B20 Second Year University Junior Research Fellowship - Savithri K.K.- Psychology - reg.

Name : Savithri K.K.
 Subject : Psychology (Full Time)
 Research Supervisor : Dr. H Sylaja
 Research Centre : Dept.of Psychology, University of Kerala
 Request : Second year fellowship for the period from 08.05.2024 to 07.05.2025 @ Rs.13000/- per month by condoning the delay occurred in the paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant second year University fellowship to the candidate by condoning the delay occurred in the paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.B21 University Junior Research Fellowship- Second Year - Ms. Arya Raj R S- Zoology- reg.

Name : Arya Raj R. S.
 Subject : Zoology (Full-time)
 Research Supervisor : Dr. Manju M.
 Research Centre : S N College, Kollam
 Request : Second year fellowship for the period from 01.12.2023 to 30.11.2024 @ Rs.11000/- per month by condoning the delay occurred in the paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant second year University fellowship to the candidate by condoning the delay occurred in the paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56. B22 Application for availing third year JRF - submitted by Ms. Sandra Jose – Botany – reg:

Name : Sandra Jose
 Subject : Botany (Full-time)
 Research Supervisor : Dr. A. Sivaprasad
 Research Centre : S D College, Alappuzha
 Request : Third year fellowship for the period from 28.07.2023 to 27.07.2024 @Rs.13000/- per month by condoning the delay occurred in the paper presentation and Poster of research oriented papers.

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in the Paper and the Poster presentation of research oriented papers.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.B23 Third Year University Junior Research Fellowship - Ms. Haritha S. – Mathematics- reg:-

Name : Haritha S.
 Subject : Mathematics (Full-time)
 Research Supervisor : Dr. Ullas Chandran S. V.
 Research Centre : M G College, Thiruvananthapuram
 Request : Third year fellowship for the period from 01.07.2024 to 30.06.2025 @ Rs.11000/- per month by condoning the delay occurred in the paper presentation

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in the paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.B24 Third Year University Junior Research Fellowship - Ms. Sangili Krishna – Psychology - reg.

Name : Sangili Krishna
 Subject : Psychology (Full-Time)
 Research Supervisor : Dr. Tissy Mariam Thomas
 Research Centre : Dept. of Psychology, University of Kerala
 Request : Third year fellowship for the period from 29.03.2023 to 28.03.2024 @ Rs.11000/- per month by condoning the delay occurred in the publication of research oriented paper.

Recommendation: *The Committee considered the above matter and recommended to grant third year University fellowship to the candidate by condoning the delay occurred in the publication of research oriented paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56. B25 Ph.D Research – Change of Research Supervisor, Change of Research Centre, Change of Topic of research and Re registration due to research break – Ms. Athira B. Suresh – Chemistry - reg.

Ms. Athira B. Suresh, Full-time Research Scholar in Chemistry, has submitted application for change of Research Supervisor & Research Centre, Change of Topic of research and Re registration due to research break.

The application has been verified and the candidate has submitted the following requirements for change of guide & research centre, change of topic of research and Re registration due to research break.

- 1 Applications in the prescribed format duly recommended by the Guide, Head of the research centre and the Chairman, Doctoral Committee
- 2 No Objection Certificate from the current guide
- 3 Consent and proforma of the proposed guide
- 4 Recommendation from the Chairman, Doctoral Committee
- 5 facility certificate from proposed centre.
- 6 Certificate from the Director, KSCSTE- JNTBGRI
- 7 Fee of Rs 315/- for guide change and Rs 525/- for change of topic and Rs.315/- for change of research centre and Rs.1050/- for re registration.

The details of the candidate is shown below.

Name & details of the candidate	Athira B. Suresh, Full-time, Chemistry Granted registration vide <u>U. O.</u> no. 5569/2023/UOK dated 30.06.2023 w.e.f.17.05.2023
Requests	<p>1. Change of Research Supervisor from Dr. Rameshkumar K B, Principal Scientist, KSCSTE- JNTBGRI to Dr. Rijith S, Associate Professor & Head, Dept.of Chemistry, University of Kerala. (D.O.S: 31.03.2023, Currently 5 Research Scholars are pursuing research under his guidance. Athira B Suresh is to be registered as 6th candidate)</p> <p>2. Change of Research Centre from JNTBGRI, Palode to S N College, Kollam</p> <p>3. Change of Topic from 'Phytochemical Investigation of Selected Ophiorrhiza Species from the Western Ghats' to 'Design and development of biopolymer embedded metal-organic frameworks for electrochemical sensing and targeted drug delivery applications'</p> <p>Course Work : <u>Paper III</u> - Advanced Material Characterization Methods and <u>Paper IV</u> - Molecular Imprinted Polymers for Sensing Applications</p> <p>4. Re-registration due to research break w.e.f 27.07.2023 (The Director, KSCSTE-JNTBGRI has <u>certified</u> that, Ms. Athira B Suresh has pursued research for the period from 17.05.2023 to 26.07.2023 (i.e, 2 months 10 days) without availing any fellowships.)</p>
Remarks	<p>The Director, KSCSTE- JNTBGRI has certified that, Ms. Athira B Suresh joined as a Full-Time research Scholar under the guidance of Dr. Rameshkumar K B, Principal Scientist, KSCSTE- JNTBGRI w.e.f 17.05.2023. She has continued till 26.07.2023. But due to her personal reasons, she requested for a change of research supervisor, research topic and change of Research Centre.</p> <p>As per norms, topic change can be done within one year of granting Ph.D registration. The Candidate submitted application for topic change after one year of granting PhD registration.</p> <p>The Chairman, Doctoral Committee has informed that, since the topic has been changed, the syllabus for the course work has been updated accordingly.</p>

As per the UGC Regulations the University shall allocate only regular faculty members in the teaching department or the affiliated Colleges/Institutes as Research Supervisors. The proposed Research Supervisor is working as Associate Professor & Head, Department of Chemistry, S N College, Kollam

The matter of granting permission for Change of Research Supervisor, Change of Research Centre, Change of topic of Research and Re-registration due to break in research work in respect of Ms. Athira B. Suresh, was considered by the Standing Committee of the Syndicate on Academics and Research held on 09.12.2024 and recommended to hear the candidate before the Standing Committee of the Syndicate on Academics and Research. The Syndicate at its meeting held on 23.12.2024 vide item no. 16.62.B8 resolved to approve the same.

Hence, as per the orders of the Vice Chancellor, the Hearing note is submitted for the conduct of hearing.

Recommendation: *The Committee heard the Research Scholar and recommended to agree with the requests for change of Research Supervisor, change of Research Centre and Re-registration due to research break as requested. Further recommended not to consider the request for change of Topic of research since the candidate has completed one year Research from the date of registration.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.C1 *University Regular PDF (TRIC-KU) - Selection procedure and guidelines for notifying the PDF positions for Translational research – Proposal submitted by the Sub-committee - reg.*

The Syndicate at its meeting held on 15.02.2024 considered the request of the Joint Director, TRIC-KU to advertise the PDF positions in the University based on the projects via TRIC-KU, to enable quicker completion of ongoing projects, and resolved to constitute a Sub-committee comprising of Dr.K.GGopchandran, Convenor, Standing Committee of the Syndicate on Academics and Research, Dr.PM Radhamany, Member Syndicate, Dr.Binoj Kumar, Research Director, to study the matter and submit a report. It was also resolved to invite Dr.Viji Vijayan, Joint Director, TRIC-KU in the Sub-committee.

The meeting of the Sub-committee constituted to study the matter of advertising the PDF positions in the University based on the projects via TRIC-KU was held on 02.04.2024. The matter was discussed in detail by the Sub Committee and it was recommended to reserve 10 (ten) posts out of the 40 (forty) PDF positions existing in the University, for Translational research with Fellowship amount of Rs.40,000/-permonth. The Committee entrusted the Joint Director, TRIC- KU and the Research Director to submit a proposal regarding the selection procedure and guidelines for notifying the PDF positions for Translational research, for submitting to the Syndicate for consideration. It was also decided to convene one more meeting of the Sub- Committee to finalise the selection procedure and the guidelines.

The proposal regarding the selection procedure and guidelines for notifying the PDF positions for Translational research, submitted by the Joint Director, TRIC-KU and the Research Director was considered at the additional meeting of the Sub-committee held on 25.11.2024. It was recommended to place the draft of selection procedure and guidelines for notifying the PDF positions for Translational research (TRIC-KU) before the Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Vice-Chancellor, the proposal for reserving 10 PDF posts out of the existing 40 posts for Translational research, with a Fellowship amount of Rs.40,000/-per month and the draft of the Selection procedure and guidelines for the same (copy appended) proposed by the Sub-committee, is placed before the Standing Committee of the Syndicate on Academics and Research for recommendation.

(Appendix)

Recommendation: *The Committee considered the above matter and recommended to agree with the proposal and the draft of the Selection procedure and guidelines as proposed by the Sub-committee constituted in this regard.*

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.17.56.C2 *Ph.D Research – Extension of University JRF – second Year – Ms.Vijayalekshmi D V - reg.*

Name	: Vijayalekshmi .D.V.
Subject	: Commerce (Full-Time)
Research Supervisor	: Dr. K. Anilkumar
Research Centre	: Govt. Women's College, Thiruvananthapuram

Request : Granting second year University Fellowship for the period from 29.09.2022 to 28.09.2023 @ Rs. 13,000/- per month by condoning the delay occurred in the paper presentation.

Recommendation: *The Committee considered the above matter and recommended to grant second year University fellowship to the candidate by condoning the delay occurred in the paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.C3 *Ph.D Research – Cancellation of Ph.D. Registration – Ms. Majida M A – Commerce -reg*

Name : Majida M A
 Subject : Commerce (Part-Time)
 Research Supervisor : Dr. Smita Kochummen
 Research Centre : F M N College, Kollam
 Request : Cancellation of Ph.D registration due to personal inconvenience (Poor health condition)

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.C4 *Ph.D Research – Change of Research Supervisor, Inclusion of Co-supervisor and conversion of mode of Ph.D. Research to Part-time - Ms.Bhavana U B – Commerce -reg*

Name : Bhavana U B
 Subject : Commerce (Full-time)
 Research Supervisor : Dr. K. Anil Kumar (Retd.)
 Research Centre : Govt. College for Women, Thiruvananthapuram
 Requests : 1.Change of Research Supervisor to Dr. Sangeetha S, Assistant Professor, All Saints' College, Thiruvananthapuram.
 2. Inclusion of present supervisor Dr. K Anil Kumar as Co-supervisor
 3. Conversion of mode of research to Part-time w.e.f. 01.02.2022.

Recommendation: *The Committee considered the above matter and recommended to reallocate the Research Scholar under Dr. Sangeetha S as the first supernumerary candidate, on condition that the allotment shall be regularised against the regular vacancy that will arise to the new supervisor. Also recommended for inclusion of co-supervisor and conversion of mode of Ph.D. research to part-time as requested.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.C5 *Ph.D Research – Change of Research Supervisor – Ms. Priji M.P.- Hindi – reg*

Name : Priji M P
 Subject : Hindi (Full-Time)
 Research Supervisor : Dr. Asha S. Nair (Retd.)
 Co-supervisor : Dr. K. Sreelatha
 Research Centre : MG College, Thiruvananthapuram
 Requests : Change of Research Supervisor to Dr.R.Rajesh Kumar, Assistant Professor, Department of Hindi, M G College, Thiruvananthapuram.

Recommendation: *The Committee considered the above matter and recommended to reallocate the Research Scholar under Dr. R. Rajesh Kumar as the first supernumerary candidate, on condition that the allotment shall be regularised against the regular vacancy that will arise to the new supervisor.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.C6 **Conversion of mode of Ph.D research from Full-time to Part-time - Ms.Athulya A- Hindi -reg.**

Name : Athulya A
Subject : Hindi (Full-Time)
Research Supervisor : Dr. Rajan T.K.
Research Centre : Dept. of Hindi, University of Kerala, Kariavattom, Thiruvananthapuram
Requests : Conversion to Part-time w.e.f. 20.01.2024 AN.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.C7 **Conversion of mode of Ph.D. research from Full-time to Part-time - Ms.Soja S.O - Hindi -reg.**

Name : Soja S O
Subject : Hindi (Full-Time)
Research Supervisor : Dr. Rajan T.K
Research Centre : Dept. of Hindi, University of Kerala, Kariavattom, Thiruvananthapuram
Requests : Conversion to Part-time w.e.f. 17.02.2024 AN.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56. C8 **Ph.D Registration in Arabic – July 2024 session- Beegom Benazir N. – Inclusion of Co-supervisor from Dept. of Computer Science- reg.**

Ms. Beegom Benazir N., was granted Part-time Ph.D Registration in Arabic in July 2024 session under the guidance of Dr.Thajudeen A.S. with Dept. of Arabic, University of Kerala, as Research Centre vide U.O No.9037/2024/UOK dated 24.10.2024 w.e.f 17.10.2024.

As per the minutes of the DC held on 07/09/2024, Dr. Muhammad Noorul Mubarak, Associate Professor and Head, Dept. of Computer Science was included as Co-supervisor, but the proforma and consent letter were not attached. The Registration order was issued without including the name of Co-supervisor.

The Head, Dept. of Arabic has later forwarded the proforma and consent letter _ from the Co-supervisor Dr. Muhammad Noorul Mubarak, Associate Professor and Head, Dept. of Computer Science. As per the Ph.D Regulations 2022, Clause 6(2) reads 'in case of interdisciplinary/ multidisciplinary research work, if required, a Co-supervisor from outside Department/ University may be appointed subject to approval of the Syndicate'.

As per the Proforma forwarded by Dr. Muhammad Noorul Mubarak, Associate Professor and Head, Dept. of Computer Science, it is seen that he has currently five Research scholars under his guidance and he is the Co-supervisor for three scholars and for other two scholars reallocated by the Doctoral Committee (in 2015 and 2022).

As per the orders of the Vice-Chancellor, the request for inclusion of Dr. Muhammad Noorul Mubarak, Associate Professor and Head, Dept. of Computer Science as Co-supervisor in r/o Ms. Beegom Benazir N, Research scholar in Arabic is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee recommended to consider the above matter after obtaining the consent from eligible supervisor with the recommendation of the Chairman, Doctoral Committee, as eight Research Scholars are currently pursuing their research under the proposed Co-supervisor Dr. Muhammad Noorul Mubarak, Associate Professor & Head, Department of Computer Science, University of Kerala, Kariavattom.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.C9 Post Doctoral Fellowship - Sociology - Submission of PDF Report - Dr. Gulab Mir- Request for Issuance of PDF Certificate - reg:-

Dr. Gulab Mir, resident of Afghanistan and Post Doctoral Fellow in Sociology under the guidance of Dr. Bushra Beegom R K, for the period from 16.12.2020 to 15.12.2021 was granted extension of PDF for second year by shifting the period from 16/12/2022 to 15/12/2023 vide UO No.6263/2023/UOK dated 13.07.2023.

Dr. Gulab Mir had gone to Afghanistan in 2021 for data collection and visa renewal. He submitted the draft PDF thesis via email for evaluation as he could not return to India after field work and still in Afghanistan due to political situations. He also requested to evaluate his thesis and issue a progress report so as to facilitate the submission of necessary documentation to the Ministry of Higher Education in Afghanistan. He had not claimed any Fellowship for the PDF period.

Dr. Bushra Beegom R K, had sought for guidance and details regarding the procedure of evaluation of PDF thesis submitted via email and issuance of progress report to the Post Doctoral Fellow.

There are no specific guidelines in the Regulations for the award of PDF, 2016 with regard to evaluation of PDF thesis and issuance of progress report. Clause 12.1 reads 'The University shall issue the certificate of satisfactory completion of Fellowship only on receipt of favourable recommendations from the Board consisting of Faculty Dean, HoD and Mentor concerned.

The Syndicate at its meeting held on 15.02.2024 considered along with the recommendations of the Standing Committee of the Syndicate on A&R held on 25.01.2024 and resolved to obtain detailed remarks from the Dean, Faculty of Social Sciences in this regard.

The Dean, Faculty of Social Sciences has forwarded his remarks on the matter of evaluation of draft PDF thesis sent through email in r/o Dr. Gulab Mir, Post Doctoral Fellow in Sociology, who is in Afghanistan and unable to return to India due to political situations. The Dean has stated that since the University has no specific policy to reject the PDF thesis of Dr. Gulab Mir sent through email, it must be accepted. It is the responsibility of the Mentor to comment on whether the dissertation is satisfactory and if the Mentor recommends the satisfactory completion of the work, the Board consisting of the Dean, HoD and Mentor can recommend the award of PDF.

Dr. Bushra Beegom R K has forwarded the PDF report of Dr. Gulab Mir, Post Doctoral Fellow in Sociology. She has stated that he submitted his work through e-mail and is willing for presenting his work via online, if instructed. The Mentor, the Head of Department and the Dean, Faculty of Social Sciences have recommended for awarding the PDF to Dr. Gulab Mir.

Dr. Gulab Mir, Post Doctoral Fellow in Sociology has now submitted application for PDF Certificate in the prescribed form and remitted the fee for the same. The completion certificate from the HoD, stating that he submitted the PDF report to the on 12/09/2024 is also attached.

As per the orders of the Vice-Chancellor, the remarks of the Dean, Faculty of Social Sciences, the PDF report recommended by the Mentor, HoD and the Dean, and the request for issuance of PDF Certificate are placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to issue the PDF Certificate to the candidate based on the remarks of the Dean, Faculty of Social Sciences.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.C10 PDF - Education - Change of Mentor - Request from Dr. Bismi Sainudeen, Post Doctoral Fellow - Remarks from the Dean, Faculty of Education- reg.

Dr. Bismi Sainudeen, Post Doctoral Fellow in Education under the guidance of Dr. Bindu.T.V., Associate Professor and Head, Dept of Education had submitted request for change of her Mentor. She was granted University Regular PDF in Education for the year 2022-2023 vide UO No. 3505/2024/UOK dated 24.04.2024 for a period from 18/03/2024 to 17/03/2025.

It was stated that she had undergone much humiliation from a PhD scholar of Dr. Bindu T.V. on several occasions, with the support of her mentor. Also the alleged person has made some disparaging comments against her community humiliating the sentiments of the community, giving her a lot of mental stress and strain. Further, her mentor showed scant regard for the complaint when it was reported, instead of addressing the issue, making it difficult to pursue the PDF under her supervision and hence requested for a change of mentor.

Remarks on the matter had been sought from Dr. Bindu T.V. In response, she forwarded a letter dated 29/08/2024 stating that without citing any reason, Dr. Bismi Sainudeen had given a request informing that she wants to discontinue her PDF, that has been forwarded to the University and she has no objection in allowing change of mentor of Dr. Bismi Sainudeen. The said request of the Post Doctoral Fellow to discontinue the PDF has not been received in the University. Dr. Bindu T V has not mentioned anything about the allegations raised against one of her research scholars, by the Post Doctoral Fellow Dr. Bismi Sainudeen.

The Syndicate at its meeting held on 05.11.2024 considered the request of Dr. Bismi Sainudeen for change of mentor from Dr. Bindu T.V along with recommendations of the Standing Committee of the Syndicate on Academics and Research held on 08.10.2024 vide item no: 15.06.C45 and resolved to obtain remarks from the Dean, Faculty of Education.

Dr. Bindu R.L, Dean, Faculty of Education has recommended that a hearing can be conducted inviting Dr. Bindu T.V, Associate Professor and Head, Dr. Bismi Sainudeen and the scholar of HoD who made derogatory, communally charged comments against Dr. Bismi Sainudeen. Also remarked that the Scholars of HoD humiliating other scholars/students is totally undesirable and need not be encouraged further. Further, an amicable resolving of the issue must be sought, otherwise the issue will persist as long as Dr. Bindu T V continues to be the Head of the Department and whoever else may be the Mentor.

As per the orders of the Vice-Chancellor, the remarks of Dr. Bindu R.L, Dean, Faculty of Education is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to entrust the Registrar, University of Kerala and the Director Research to hear the candidate and the Research Supervisor and submit a detailed report in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56. C11 Ph.D Research – Change of Research Supervisor – Ms. Divya M S - Hindi - reg.

Name	: Divya M.S
Subject	: Hindi (Full-Time)
Research Supervisor	: Dr. Manju Ramachandran (Retd)
Research Centre	: University College, Thiruvananthapuram
Request	: Change of Research Supervisor to Dr. S. Sunil Kumar, Professor, University College, Thiruvananthapuram.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.C12 Application for Bridge Post Doctoral Fellowship in Physical Education for the year 2023-'24 - Mr. Priyush Kumar U K - Request for reconsideration – reg.

Mr. Priyush Kumar U.K. had submitted application for Bridge Post Doctoral Fellowship in Physical Education for the year 2023-2024. The application for PDF could not be considered as the Dept. of Physical Education is not listed under the teaching Departments of University of Kerala.

He has now requested to reconsider his application for PDF and to suggest any alternate options for pursuing PDF in Physical Education under the University of Kerala.

As per the Regulations, The Post Doctoral Fellowship shall be awarded to the Post Doctoral Fellows in the University Teaching Departments, for the Post Doctoral research work, for a period of one year and may be renewed for a period of one more year, subject to availability of positions.

As per the orders of the Vice-Chancellor, the request of Mr. Priyush Kumar U.K. for reconsidering the matter of pursuing PDF in Physical Education for the year 2023-'24 by any alternate options, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation : **The Committee recommended to defer the above matter for the time being.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.C13 Conversion of mode of Ph.D research from Full - time to Part - time in – Mr. Arun A. - Malayalam- reg.

Name : Arun A
Subject : Malayalam (Full Time)
Research Supervisor : Dr.Gangadevi M.
Research Centre : Govt. College for Women, Thiruvananthapuram.
Request : Conversion to Part-Time w.e.f. 22.05.2024.

Recommendation: **The Committee considered the above matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.C14 Recognition as Research Supervisor – Faculty of Oriental Studies – Malayalam - Dr.Sudina L. S. - reg.

Name : Dr.Sudina L.S., Assistant Professor, Dept. of Malayalam, NSS College, Nilamel.
Subject : Malayalam
Faculty : Oriental studies
Facility Centre : NSS College, Nilamel
Request : Recognition as Research Supervisor in Malayalam

Recommendation: **The Committee considered the above matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.D1

തമിഴ് മലയാളം നിഘണ്ടു അച്ചടിക്കുന്നതു- പുസ്തകത്തിന്റെ ശീർഷകം അച്ചടിക്കുന്നതിനുള്ള സ്പഷ്ടീകരണം-സംബന്ധിച്ച്.

(Ad. Misc)

തമിഴ് വിഭാഗം അസോസിയേറ്റ് പ്രൊഫസറായ ഡോ. ടി. വിജയലക്ഷ്മി അവർകൾ, തമിഴ് - മലയാളം നിഘണ്ടു നിലവിൽ വിപണിയിൽ ലഭ്യമല്ലാത്തതിനാൽ ഈ വിഭാഗത്തിൽ താൻ സമർപ്പിച്ച ഹാർഡ് കോപ്പി അനുസരിച്ച് തമിഴ് - മലയാളം നിഘണ്ടു സർവകലാശാല പ്രസിദ്ധീകരിക്കണമെന്നു കത്തിലൂടെ അപേക്ഷിക്കുകയുണ്ടായി.

2015 മുതൽ തമിഴ്-മലയാളം നിഘണ്ടുവിന്റെ പ്രോജക്ട് ജോലികൾക്കായി തമിഴ് വിഭാഗം അസോസിയേറ്റ് പ്രൊഫസർ ഡോ. ടി. വിജയലക്ഷ്മിക്ക് പലപ്പോഴായി പ്രൊവിഷണൽ അഡ്വാൻസുകളായി ₹11,00,000/- രൂപ [പതിനൊന്ന് ലക്ഷം രൂപ മാത്രം] അനുവദിക്കുകയും അത് ക്രമപ്പെടുത്തുകയും ചെയ്തിട്ടുള്ളതാണ്.

പ്രസ്തുത തമിഴ് മലയാളം നിഘണ്ടുവിന്റെ 500 പ്രതികൾ അച്ചടിക്കുന്നതിന് 2,30,000/- രൂപ (പ്രതി ഒന്നിന് 1110/- രൂപയും 500 കോപ്പികൾ CT പ്ലേറ്റ് ഉപയോഗിച്ച് പ്രിന്റിങ് നടത്തുന്നതിന് 2,00,000/- രൂപയും ബൈൻഡിങ് ഔട്ട്സോഴ്സ് വഴി ചെയ്യുന്നതിന് 30,000/- രൂപയും ചേർത്ത് 2,30,000/- രൂപ പ്രതീക്ഷിത ചെലവ് വരുമെന്നും പബ്ലിക്കേഷൻ വിഭാഗം മുഖേന യൂണിവേഴ്സിറ്റി പ്രസ്സിൽ പുസ്തകങ്ങൾ പ്രിന്റ് ചെയ്തു ലഭ്യമാക്കാവുന്നതാണെന്നും പബ്ലിക്കേഷൻ വിഭാഗം അറിയിച്ചിരുന്നു.

പ്രസ്തുത വിഷയം പരിശോധിച്ച ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലർ, പ്രകാശന വിഭാഗം മുഖേന യൂണിവേഴ്സിറ്റി പ്രസ്സിൽ തമിഴ് - മലയാളം നിഘണ്ടു അച്ചടിക്കുന്നതിനും, നിഘണ്ടുവിന്റെ ഹാർഡ് കോപ്പി പ്രസിദ്ധീകരണ നടപടിക്രമങ്ങൾ പൂർത്തിയാക്കിയ ശേഷം യൂണിവേഴ്സിറ്റി ലൈബ്രറിയിൽ സൂക്ഷിക്കുന്നതിനും ഉള്ളഭരണാനുമതി നൽകിക്കൊണ്ട് ഉത്തരവായിരിക്കുന്നു. അതിൻപ്രകാരം സെക്ഷനിൽ നിന്നും ഉത്തരവ് പുറപ്പെടുവിക്കുകയുണ്ടായി.

കേരള സർവകലാശാല പ്രകാശന വിഭാഗം ഡയറക്ടർ (ഇൻ ചാർജ്) (48264/Publicatio/2024/UOK തീയതി 04.10.2024) എന്ന കത്തിലൂടെ പ്രസ്തുത നിഘണ്ടു അച്ചടിക്കുന്നതിനായി ഹാർഡ് കോപ്പി പരിശോധിച്ചതിൽ ശീർഷകം KERALA UNIVERSITY TAMIL MALAYALAM DICTIONARY എന്നാണ് രേഖപ്പെടുത്തിയിട്ടുള്ളതെന്നും, സാധാരണ പ്രകാശന വിഭാഗം പ്രസിദ്ധപ്പെടുത്തുന്ന പുസ്തകങ്ങൾക്ക് Published by, Director, Department of Publications, University of Kerala എന്ന് ടൈറ്റിൽ വേർസോ പേജിലാണ് ചേർക്കാറുള്ളതെന്നും, പുസ്തകത്തിന്റെ ശീർഷകത്തിൽ കേരള യൂണിവേഴ്സിറ്റി എന്ന പദം ഉപയോഗപ്പെടുത്തി KERALA UNIVERSITY TAMIL MALAYALAM DICTIONARY എന്ന അച്ചടിക്കാവുന്നതാണോ, അതോ TAMIL MALAYALAM DICTIONARY എന്ന് ശീർഷകം മാറ്റി അച്ചടിക്കേണ്ടതുണ്ടോ എന്ന കാര്യത്തിൽ സ്പഷ്ടീകരണം ലഭ്യമാക്കണമെന്നും കത്തിലൂടെ അഭ്യർത്ഥിച്ചിരുന്നു.

പ്രകാശന വിഭാഗം ഡയറക്ടർ (ഇൻ ചാർജ്) കത്തിന്റെ അടിസ്ഥാനത്തിൽ പ്രസ്തുത പുസ്തകത്തിന്റെ ശീർഷകത്തിൽ കേരള യൂണിവേഴ്സിറ്റി എന്ന പദം ഉപയോഗപ്പെടുത്തി KERALA UNIVERSITY TAMIL MALAYALAM DICTIONARY എന്ന അച്ചടിക്കണോ, അതോ TAMIL MALAYALAM DICTIONARY എന്ന് ശീർഷകം മാറ്റി അച്ചടിക്കേണ്ടതുണ്ടോ എന്ന വിഷയം ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിങ് കമ്മിറ്റിയായ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്ട്രക്ഷൻസ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിച്ചിരുന്നു.

10.10.2024 തീയതിയിൽ കൂടിയ സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിങ് കമ്മിറ്റിയായ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്ട്രക്ഷൻസ് കമ്മിറ്റി പ്രസ്തുത വിഷയം പരിഗണിക്കുകയും ടി വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിങ് കമ്മിറ്റിയായ അക്കാദമിക്സ് & റിസേർച്ച് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കു സമർപ്പിക്കുവാൻ ശുപാർശ ചെയ്യുകയും ചെയ്തു.

05.11.2024 & 11.11.2024 എന്നീ തീയതികളിൽ കൂടിയ സിൻഡിക്കേറ്റ് മേൽ ശുപാർശ അംഗീകരിച്ചു. പ്രസ്തുത സിൻഡിക്കേറ്റ് തീരുമാനത്തിന്റെ അടിസ്ഥാനത്തിൽ പ്രസ്തുത പുസ്തകത്തിന്റെ ശീർഷകത്തിൽ കേരള യൂണിവേഴ്സിറ്റി എന്ന പദം ഉപയോഗപ്പെടുത്തി KERALA UNIVERSITY TAMIL MALAYALAM DICTIONARY എന്ന അച്ചടിക്കണോ, അതോ TAMIL MALAYALAM DICTIONARY എന്ന് ശീർഷകം മാറ്റി അച്ചടിക്കേണ്ടതുണ്ടോ എന്ന വിഷയം ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിങ് കമ്മിറ്റിയായ അക്കാദമിക്സ് & റിസേർച്ച് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Recommendation: *The Committee recommended to defer the matter.*

Resolution of the Syndicate

RESOLVED to print the title of the book as 'Tamil Malayalam Dictionary, published by Prof. (Dr.) T. Vijayalekshmi, Department of Tamil, Kariavattom.

Item No.17.56.D2 School of Distance Education- including 2 retired Professors in the Panel of Guest Faculties -seeking approval- reg.

(Ad DI)

Dr.K.S Zeenath [Professor (Rtd),Mathematics], Dr.S.Thajudeen [Professor (Rtd), Economics] were appointed as Emeritus Professors in School of Distance Education, Kariavattom, for a period of three years, on a consolidated monthly remuneration of ₹30,000/- each, Vide U.O No.6489/2022/UO dated 16.08.2022.

Now the Director, SDE vide mail dtd 02.09.2024 has requested to include Dr.K.S Zeenath [Professor (Rtd), Mathematics], Dr.S.Thajudeen [Professor (Rtd), Economics] in the panel of Guest Faculty for contact classes of School of Distance Education from the academic year 2024-25 onwards. The details of these Faculties are as follows:

Sl No.	Name	Address	Educational Qualifications	Experience
1.	Dr.K.S.Zeenath.	13VFIVE ELYFIUM Kallingal Kulathoor P.O 695583	M.Phil (Mathematics) Ph.D (Mathematics)	More than 30 years of Teaching experience in Iqbal College of Distance Education and SDE, University of Kerala
2.	Dr.S.Thajudeen.	Chaithram Kunnicode.P.O Kollam	M.Phil (Economics) Ph.D (Economics)	33 years and 9 months of Teaching experience in various Government Colleges and SDE, University of Kerala

As ordered by the Vice-Chancellor, the matter of including Dr.K.S Zeenath & Dr.S.Thajudeen, (Biodata attached) in the Panel of guest faculty proposed by the Director, School of Distance Education, is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation.

(Appendix)

Recommendation: *The Committee considered the above matter and recommended to include Dr. K.S. Zeenath & Dr. S. Thajudeen in the panel of guest faculty proposed by the Director, School of Distance Education.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No. 17.56.D3 Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (ACReM-Stem) - Memorandum of Understanding with LA DENSITAE CLINIC PVT LTD, Pattom, Thiruvananthapuram - Signing -reg.

(Ac.D)

Ref:- Letter dated 18.11.2024 from Dr. Sreejith P, Hon Director, ACReM – Stem.

Dr. Sreejith P, Hon Director, Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (ACReM-Stem), vide reference cited above, has forwarded a proposal for academic collaboration between LA DENSITAE CLINIC PVT LTD, Pattom, Trivandrum (represented by Dr.GajananJadhao) and the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (ACReM-Stem), Department of Zoology, University of Kerala, to promote academic and research cooperation between the two Institutions and to recognize the mutual benefits of establishing Institutional links.

Purpose

- Develop academic and research collaboration.
- Establish a collaborative program in hair follicle research and related scientific studies.
- Cooperate on higher education initiatives in mutual interest.

Areas of Cooperation

Subject to the availability of resources and with approval from the authorized representatives of both the Institutions, the following activities will be developed:

- Conducting joint research and development projects.
- Collaboration on individual research initiatives.
- Organization of Lectures, Symposia, International meetings, Conferences, and Workshops.
- Exchange of researchers and students
- Exchange of information, teaching materials, and scientific publications.
- Providing opportunities for professors and researchers to give lectures.
- Exploring future collaboration opportunities.
- sharing laboratory facilities as appropriate.

Implementation

All programs or activities implemented under the terms of this MoU shall be mutually agreed upon in writing, including the necessary budget for the program of activity as the need may arise. Each of the participating Institutions shall be fully responsible financially for the activities carried out under its direction or by its staff, except as otherwise agreed by the Parties. The Parties will designate one officer each who will develop and coordinate specific programs or activities between them.

Duration and Renewal of Agreement

This MoU will become effective immediately after signature by the representatives of LA DENSITAE CLINIC PVT LTD across India and the University of Kerala, Thiruvananthapuram, for a period 2 years and is subject to revision or modification by mutual agreement.

Amendments

This MoU may be amended by a written agreement signed by the representatives of both the Universities. In the event of any unforeseen incident during collaborative activities in either Country both Universities agree to negotiate a mutually acceptable solution. Should any disagreement arise out of the application, interpretation or implementation of this Agreement, the Universities shall endeavor to exercise best efforts to negotiate their differences.

Termination

This agreement may, at any time during its period of validity, be terminated by either party upon prior notice to the other in writing not later than six months before termination date, provided that such termination shall not affect the completion of any program or activity underway at the time the notice of termination is given.

As per the orders of the Vice Chancellor, the proposal for signing an MoU between LA DENSITAE CLINIC PVT LTD, Pattom, Trivandrum and the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (ACReM-Stem), Department of Zoology, University of Kerala, submitted by Dr. Sreejith P, Hon Director, Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (ACReM-Stem), to promote academic and research cooperation between the two Institutions and to recognize the mutual benefits of establishing Institutional links is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to entrust the Director, Research and the Dean, Faculty of Science to submit a detailed report in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.D4 **University Institutes of Technology- Proposal for the revision of procedure for the selection of Guest Lecturers- reg.**

(Ad. A VII)

Sri. Rajesh R, Member, Syndicate, vide letter dated 14.08.2024, submitted a draft proposal for the revision of procedure for selection of guest lecturers in UITs.

The following points are proposed for the selection of guest lecturers in UITs.

- i) Invitation of application for the guest lecturers in the UITs and the interview must be done in the UITs (Principal, Subject expert from the Institution and Subject expert from other institution should be in the Interview panel)
- ii) Rank list must be prepared by the Principal UIT concerned as per the criteria suggested by the University (Criteria for preparing rank list is appended)

- iii) An Approval Committee shall be constituted for verification of rank list prepared by the UITs and documents of the candidates
- iv) The documents of the candidates forwarded to the University must contain the full details, failure to which the application will be rejected.
- v) The rank list recommended by the Approval Committee shall be placed before the SC on D & OI for consideration and recommendation and final rank list will be approved by the Syndicate.
- vi) The guest lecturers must only be engaged from the rank list approved by the Syndicate.

Mark distribution for the preparation of rank list of Guest Lecturers (Criteria)

Sl.No.	Qualification	Mark	Max Mark
i	PG	40	40 (weightage)
ii	NET	5	10
	NET & M Phil	7	
	Ph.D	10	
iii	Experience	2 marks per year (every completed 12 months)	10
iv	Paper presentation	2 marks for International	10
		1 mark for National	
v	Paper's published in journals (approved by the University/ Peer reviewed)	2 marks per paper	10
vi	Interview	20	20
Total			100

The Standing Committee of the Syndicate on Departments and Other Institutions of the University at its meeting held on 10.10.2024 considered the above proposal and recommended that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

The Syndicate at its 15th meeting held on 05.11.2024 & 11.11.2024, vide item no 15.09.06 of Minutes resolved that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University, be approved.

As ordered by the Vice-Chancellor, the proposal submitted by Sri.Rajesh R, Member, Syndicate for the revision of procedure for the preparation of panel of Guest Lecturers in UITs is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to approve the proposal submitted by Sri. R. Rajesh, Member, Syndicate with the following modifications:*

- (i) *The interview panel shall be consist of the Principal, two subject experts nominated by the Standing Committee of the Syndicate on Departments and Other Institutions and approved the same by the Syndicate. One among the subject expert shall be from the University Departments.*
- (ii) *To modify the Qualification mentioned as serial no.(ii) under the table showing criteria for the preparation of rank list from "NET & M.Phil." to "NET & M.Phil./ JRF".*

Resolution of the Syndicate

RESOLVED to approve the proposal submitted by Sri. R. Rajesh, Member, Syndicate with the following modifications:

- (i) The interview panel shall be consist of the Principal, two subject experts nominated by the Syndicate. One among the subject expert shall be from the University Departments.
- (ii) To modify the Qualification mentioned as serial no.(ii) under the table showing criteria for the preparation of rank list from "NET & M.Phil." to "NET & M.Phil./ JRF".

Item No.17.56.D5

Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (ACRem-Stem), Department of Zoology –Academic Collaboration with School of Fundamental Research in Ayurveda, Kerala University of Health Sciences.

(Ac.D)

Dr. Sreejith P, Hon. Director, Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (ACRem-Stem), Department of Zoology has submitted a draft MoU for executing a collaboration with School of Fundamental Research in Ayurveda, Kerala University of Health Sciences.

Details of the proposal is follows:

The Objective of the proposal is to strengthen, promote and develop co-operations in the field of Indian System of Medicine (Ayurveda) and Inter Disciplinary Medicine between the two Institutions.

Areas of Co-operation

- Collaborative Research: Faculty and Students of both Institutions will be allowed, with prior permission, to utilise the research facilities of the Institutions by prescribed nominal fee. Both institution will facilitate the students & faculty by providing access to facilities, guidance of concerned Faculty and Research staff.
- Students of both Institutions will be allowed to have extension of dissertation/thesis activities utilising facilities and expertise in these institutions.
- Multi-centric studies: To provide evidence based clinical research Multi-centre clinical studies will be taken up. Faculty of both Institutions will be allowed to projects on Collaboration multi-centric studies. Various laboratory facilities, expertise of faculty will be allowed for it.
- Continuation of PG/PhD/MPhil/Fellowship activities: Students of both Institutions will be allowed to have extension of their dissertation/thesis activities utilising facilities and expertise in these institutions.

Exchange programs:

Faculty, PG Scholars, Research Scholars: Faculty and PG & UG Students will be exchanged from both Institutions every year for different programs like Workshops, Guest lectures, Short time training courses, Seminars, Short term research programs and Project work etc. as agreed by both Institutions from time to time.

Online meetings/ Online Guest lectures

Innovation methods, Information Communication & technology will be used to have better interaction through various platforms etc. will be organised.

Curriculum development

Both Institutions will work in this area of Curriculum development by organising workshops, brain storming sessions, skill development programs, CME programs collaboratively. They will work to create better teaching methodology, evaluation methods, feed back methods, multimedia utilization in teaching and simulated practical for Ayurveda.

- Participation in seminars and academic developments
- Planning joint International Conferences and Workshops
- Planning research publications in the journals published by each Institutions.
- Implementation of joint educational programs in each University within the identified areas.
- Exchange of academic materials and other information
- The terms of such mutual cooperation and necessary budget for each specific program and activity that is implemented under the terms of this MoU. Each University will designate a Liaison Officer to develop and coordinate specific activities or programs.

Finance

- The financial arrangements to cover expenses for the research activities undertaken within the framework of this MoU shall be mutually agreed upon by both the parties on case to case basis subject to availability of funds. If additional employees and funds are required for a specific project framed under this MoU, the terms and Conditions of such expenditures shall be detailed in that specific programme and both parties shall share the funds as specified in the project.

The MoU shall be valid for a period of Five Years and be renewed by the parties upon mutual consent.

A coordination committee consisting of the following will monitor the academic and research programs and all related operational activities.

Vice-Chancellor-KUHS, Kerala
 Director, Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (ACRem-Stem), Department of Zoology, University of Kerala.

Registrar-KUHS, Kerala

Director, SFRA-KUHS

Principal Investigator of the project from SFRA-KUHS & Director, Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (ACRem-Stem), Department of Zoology, University of Kerala.

Two nominees of SFRA of KUHS & Director, Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (ACRem-Stem), Department of Zoology, University of Kerala

Coordinators of each centre.

The Legal Advisor has perused the draft MoU and opined that the MoU is legally in order.

As per the orders of the Hon'ble Vice-Chancellor, the proposal submitted by the Hon. Director, Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (ACRem-Stem), Department of Zoology for entering into MoU with School of Fundamental Research in Ayurveda, Kerala University of Health Sciences is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to agree with the proposal.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.D6 ***UGC Centre for Endangered Languages of Kerala (CeLK), University of Kerala- Proposal for signing MoU with the Department of Computer Application, Sree Sabareesa College, Kottayam – reg.***

(Ac.D)

Dr.S.Prema, Co-ordinator, UGC Centre for Endangered Languages of Kerala (CeLK), Department of Linguistics, University of Kerala has forwarded the proposal for endorsing MoU as a part of academic collaboration with the Department of Computer Application, Sree Sabareesa College, Kottayam.

The purpose of the agreement is to engage in activities for promoting academic, educational co-operation, establish a collaborative programme between the two participating institutions and to co operate in their mutual interest for promoting research and application of technological output.

Details of MoU is as follows

1. To facilitate academic and research collaboration in areas of mutual interest.
2. To increase the relevance of academic research and consultancy in the research and product development initiatives.
3. Collaborate to share and exchange information between both parties for mutual benefit and knowledge enhancement.
4. Exchange of students and faculties.
5. To allow the use of research facilities, including laboratories, language elicitation and documentation studio, library, and hostel/guest house facilities for the visiting students and faculties at a rate similar to that is available to the students and faculties of the respective host institutions.
6. To conduct joint/collaborative research and training programs to develop tribal communities, language, and cultures.
7. Participation in and co-hosting of lectures, meetings, seminars, symposia, and conferences.
8. Facilitates credit transfer in teaching programs and collaboration in doctoral research programs.

Duration: The duration of the agreement is not mentioned.

The legal adviser has vetted the draft MoU and remarked that the same is legally in order.

The Syndicate held on 28.12.2023 vide Item No.07.95.D6 considered the proposal for signing Memorandum of Understanding between Centre for Endangered Languages of Kerala (CeLK), Department of Linguistics, University of Kerala and Department of Computer Application, Sree Sabareesa College, Kottayam and resolved to refer back the matter to the Standing committee of the Syndicate on Academics & Research along with the details of Sree Sabareesa College, Kottayam.

Accordingly, Dr.S.Prema, Co-ordinator, UGC Centre for Endangered Languages of Kerala (CeLK), Department of Linguistics, University of Kerala vide email dated 05.12.2024 forwarded the details of Sree Sabareesa College Kottayam provided by the Principal, Sree Sabareesa College, Kottayam. It is stated that, Sree Sabareesa College Kottayam, established in 2017 is India's first aided college run by tribal management for promoting education and empowerment of tribal communities. The College department has a strong focus on innovation and skill development, with 112 students and 6 faculty members. The college offers four UG programs (BA English (H), B.Com (H), BCA (H) (AICTE) and one MSW program. The college is provided with specializations in cutting-edge areas like cultural studies, financial markets & logistics management, finance & taxation & marketing and block chain technology.

The students belongs to various tribal communities such as Mala Araya, Katunaikar, Kani and Muthuva and have excelled in technical session and workshops organized by college association, FOSSCELL and Blockchain Academy. Many students have secured placement in top IT companies.

As per the orders of the Vice Chancellor, the proposal for signing Memorandum of Understanding between Centre for Endangered Languages of Kerala (CeLK), Department of Linguistics, University of Kerala and Department of Computer Application, Sree Sabareesa College, Kottayam is placed before the Standing Committee of the Syndicate for consideration and recommendation.

Recommendation: *The Committee recommended to refer the above matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED to approve the proposal for signing Memorandum of Understanding (legally vetted) between Centre for Endangered Languages of Kerala (CeLK), Department of Linguistics, University of Kerala and Department of Computer Application, Sree Sabareesa College, Kottayam.

Item No.17.56.D7 *Kerala State Higher Education Council (KSHEC) - Invitation for the submission of Expression of Interest to host the Centres/ Sub-Centres of Excellence (COE) – reg.*

(Ad B1)

The Member Secretary, Kerala State Higher Education Council has invited attention to a discussion held on 07.07.2024 with the Vice Chancellors, which was conducted through online mode, in which the Hon'ble Minister for Higher Education had also attended. It has been informed that the KSHEC likes to invite expression of interest from the Universities to host the Centers/ Sub Centers of excellence in their campuses. The host institution should already have certain expertise/ interest/ vision which align in line with the goals of the proposed center. The Center of excellence (CoE) could be hosted in this institution related to the aligned subject/ area in its early phases. However, the proposed new Centers of excellence should not be a part of this host institution at any time, and should emerge as an autonomous center in due course of time and to be open for access and collaboration to the whole academic/ industry community of the state. The CoE should be allowed to draw their strength from the University Departments and research institutions in terms of co-operation/ collaboration and assistance. The host institution should provide all required infrastructural facilities for the functioning of this center in the initial period of development. Provision of a minimum of 4,000 sq. ft. (including administrative space) of furnished space for hosting the CoE should be made available by the host institute. An MoU/ Agreement signed between the CoE and the host institute for the minimum period of 5 years regarding the extend of facilities.

Centres of Excellence in Higher Education (Proposed)

1) The Centre of excellence for teaching and Learning and Training, is a place where the university faculty, staff, students, and community members work in a collaborative environment to create rich, engaged learning and teaching experiences; the Centre increases student success, builds vital community partnerships, and invites individuals to become members of an intellectually diverse, active learning community. This centre will organise regular training to teachers in curriculum design,

syllabus preparation as well as evaluation strategies with special attention to continuous internal assessment techniques.

2) Kerala Institute for Science, Technology, and Innovation (KISTI)

It is as an autonomous centre of excellence (COE) under the department of higher education with the intention of improving the quality of research ecosystem and knowledge management in the area of advanced scientific research and technology development. This proposed COE shall focus on science and technology study, research or practice. It is to be designed to be as a hub of expertise, innovation and collaboration within that specific area. This CoE will bring together faculty members, researchers, students and industry partners to advanced knowledge, develop cutting edge research, provides specialized education and training and contribute the overall academic and professional activity of the state.

3) Kerala Network for Research-Support in Higher Education — (KNRSHE)

This network centre is to handhold and assist teachers and researchers, particularly in colleges, to keep the momentum of fund-writing encourage them to mobilise research funds from various agencies including private sources for creating research infrastructure and to support them to conduct research. Assist the researchers with grant for research equipment maintenance. To promote networking among different grantee agencies at local levels and to avoid duplication of research infrastructure (RI), a consortium mode of approach with academia, research institutes, nongovernment organizations, S&T councils and industries belonging to the same domain that lie in various location (with in one or two districts) on mutually agreeable terms of conditions. It also envision to establish central instrumentation and academic computational facilities for the benefit of the researchers of the state.

(i) KNRSHE- Central instrumentation laboratories (CIL) -2 No.

A central facility with state-of-art sophisticated analytical instruments to cater to the needs of the faculty and research scholars in the state. Two such laboratories are proposed to establish at two different part of the state.

(ii) KNRSHE-Central academic computing facilities (CACF) -1 No.

KNRSHE proposed to establish a central academic computing facility in order to make high end computational resources including various computational software's available to the higher education institutions in Kerala. A state wide licence for the use of computational resources shall be made available through this centre.

4) The Kerala Institute for Gender Equality (KIGE)

It is envisioned as an institute working to make gender equality a reality in the country and beyond. For this, it provides research, data and good practices.

5) Kerala Language Network (KLN)

This network will contribute to the creation and translation of knowledge texts into and from Malayalam and other spoken languages, linguistic research on Malayalam and other modern Indian languages and its regional varieties and languages of minority groups (many of which remain genealogically unclassified, unassessed for their linguistic vitality, linguistically undocumented, and highly underdeveloped even today).

In this context, although the said request is specifically not for allotment of land of the University, it may be noted that, the Syndicate held on 20.01.1995, while considering the request from the Secretary to Govt. for releasing 25 acres of land adjoining the Technopark for setting up Bio-Technology Park had resolved that, University has no land to spare for any activities and that no proposal of the kind shall be placed before the Syndicate in future. The Senate held on 1st and 2nd July 2016 had also rejected the proposal for the allotment of University land for establishing APJ Abdul Kalam Technological University. Later also, several requests were received for allotting/ releasing University Land for various purposes (i.e. for constructing building for Indian Society for Technical Education, setting up Sewage / Septage Treatment Plants under Rebuild Kerala initiative, starting Petrol Pump by SC/ST Federation, establishing a permanent campus for Higher Education Department, constructing IFFK Festival Complex, upgrading Kerala Highway Research Institute to 'Centre for Excellence in Road Sector', etc.) and the same were also not agreed to. Also, the buildings in the SH Campus are facing acute shortage of space, for accommodating the staff, at present.

The proposal received from KSHEC, inviting Expression of Interest to host the centres /sub centres of excellence (COE) was considered by the meeting of the Syndicate held on 05.11.2024 and 11.11.2024 and resolved to place the same before the Standing Committee of the Syndicate on Academics and Research.

As per orders of the Vice-Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration.

Recommendation: *The Committee considered the above matter and recommended to constitute sub-committee comprising of Dr.Shijukhan J S, Dr.S.Nazeeb, Dr.P.M Radhamany, Dr.T.R. Manoj, Members of the Syndicate and the Dean, Faculty of Science to study the matter and submit the report in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.D8 **Science Policy Institute-Budget Speech 2024-25- Item No: 24 - Proposal for the research project, “Anchoring Security: The Quest for Cyber-Resilient Infrastructure at Vizhinjam Port, Thiruvananthapuram” –reg (Ac.D)**

Ref: *Item No 24 of the minutes of the meeting of the Budget Implementation Cell held on 13.09.202*

Dr. Girish Kumar R, Professor & Head, Department of Political Science & Hon. Director, Science Policy Institute, University of Kerala has submitted a budget estimate for the research project, “Anchoring Security: The Quest for Cyber -Resilient Infrastructure at Vizhinjam Port, Thiruvananthapuram” .

The Budget Speech of 2024 –2025 of University of Kerala, vide item no.24 envisaged the idea to study the Cyber security related to Vizhinjam Port and its geopolitical implications and earmarked an amount of Rs.4,00,000/- (Rupees Four lakh only) for the purpose. It is mentioned that, the Science Policy Institute of University of Kerala has prepared a project study in connection with the Study of Cyber Security in Vizhinjam Port.

The Budget Implementation Cell at its meeting held on 13.09.2024, authorized the Head, Department of Political Science, and University of Kerala to submit the proposal in this regard and recommended to place the same before the Standing Committee of the Syndicate on Academics and Research.

Accordingly, Dr. Girish Kumar R, Professor & Head, Department of Political Science & Hon. Director, Science Policy Institute, University of Kerala has submitted a research project titled, “Anchoring Security: The Quest for Cyber-Resilient Infrastructure at Vizhinjam Port, Thiruvananthapuram” with the following budget estimate:-

Sl No	Particulars	Amount(Rs)
1	Research Assistants (Rs.5000x4)	2,40,000/-
2	Field Work/Travel	60,000/-
3	Experts Consultation	50,000/-
4	Contingency	50,000/-
	Grand Total	4,00,000/-

As per the orders of the Hon’ble Vice-Chancellor, the research project, titled “Anchoring Security: The Quest for Cyber-Resilient Infrastructure at Vizhinjam Port, Thiruvananthapuram”, submitted by Dr. Girish Kumar R, Head, Department of Political Science & Hon. Director, Science Policy Institute, University of Kerala is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to agree with the proposal.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.D9 Department of Arabic-Marginal increase of sanctioned strength of the Certificate Course in Communicative Arabic - 14th Batch (December 2024) - reg.

(Ac.D)

Sanction was accorded to start a six month (120 Hours) Certificate Course in Communicative Arabic at the Department of Arabic with an intake of 15 students from the academic year 2017-18 onwards as per the UO. No.Ac.D/1/8054/2016 dated 11.04.2017.

At present the Department has received 17 applications for the course against the sanctioned strength of 15 students and the Head, Department of Arabic has requested to increase the sanctioned strength of the Certificate Course in Communicative Arabic at the Department of Arabic from 15 to 17 for the 14th Batch (December 2024).

As per the orders of the Vice-Chancellor, the request submitted by the Head, Department of Arabic for marginal increase of sanctioned strength of the Certificate course in Communicative Arabic from 15 to 17 for the 14th Batch (December 2024), is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to increase the sanctioned strength of the Certificate course in Communicative Arabic from 15 to 17 for the 14th Batch (December 2024).*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No.17.56.D10 Master data linking in the SFMP portal for availing UGC JRF in r/o Ms. Basila T M, Research Scholar in Computer Science, C- DIT – reg.

(Ac E IV)

Ms. Basila T M, Research Scholar in Computer Science, Centre for Development of Imaging Technology (C - Dit), Chitranjali Studio Complex, Thiruvananthapuram has submitted a request for linking of master data in the SFMP portal to avail UGC JRF. Ms. Basila T.M was granted Ph.D registration in Computer Science with C-DIT as research centre vide U.O No.Ac.E I/5138/2024/UOK dated 25.06.2024 in the January 2024 session.

As per the U.O No. Ac. E IV/4763/2022/UOK dated 20.06.2022 regarding the processing of UGC/ Joint CSIR Fellowship of research scholars other than the University Teaching Departments are being entrusted with the Principal/ Head of the Research centres concerned with effect from July 2022 Ph.D registration session onwards. Now the university is processing the UGC fellowship of the research scholars of the University departments only.

Hence C- DIT research centre has applied to UGC for login credentials of the SFMP portal. In reply to their mail UGC has informed that C- DIT is not eligible to get access to the UGC scholarship portal as institute is not covered under the UGC- NET JRF guidelines due the following reasons.

- i. Sec. 2(f) and 12 (B) of the UGC Act, 1956.
- ii. Grant– in –aid Deemed Universities under Sec-3.
- iii. Universities/ Institution funded by State/Central Government.
- iv. Institution of National Importance.

Now the candidate has requested to process her fellowship application through University of Kerala. As per the JRF award letter awardee is to get admission and registration for regular and full time Ph.D course in the University/Institution/College recognized by UGC for availing UGC fellowship. In this context, and as per the e-mail received from the UGC, research scholar is not eligible to avail UGC fellowship through her research centre C- DIT.

Since the research centre has been allocated to the scholar by the University, the C- DIT Registrar had sent a letter to University process the UGC fellowship of Ms. Basila T M on the portal directly through University. It may also be noted that as per the award letter, the validity of her fellowship period ends on 24.07.2026 and she has to obtain the beneficiary code before this period for availing UGC fellowship on the portal.

Previously in a similar case, of Mr. Ashir M, Research Scholar in Social Work, Institute of Management in Government, Barton Hill, Thiruvananthapuram has requested to process his UGC fellowship on the portal directly through University as UGC has informed that his Research Centre IMG is not eligible to get access to the UGC scholarship portal. The Honourable Vice Chancellor had approved the request of Mr. Ashir M for availing UGC fellowship through the University to avoid the possible delay. Now the Research Scholar has claiming fellowship directly through the University.

In the light of the email from UGC that C- DIT and IMG are not eligible for accessing UGC fellowship portal.

As per the orders of the Hon'ble Vice Chancellor, the matters are placed before the standing committee of the Syndicate on Academics and Research for consideration:

1. The claiming of UGC JRF in r/o Ms Basila T M , R/s in Computer Science, C DIT directly through the University in order to avoid the lapse of scholar's fellowship
and
2. The allotment of UGC JRF awardees to IMG and C DIT in future, in the light of the email from UGC that these institutions are nor eligible to get access to the UGC scholarship portal as these institutes are not covered under the UGC- NET JRF guidelines.

Recommendation: *The Committee considered the above matter and recommended to process the UGC fellowship in respect of Ms. Basila T M directly through the University to avoid the lapse of the fellowship.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2025, be approved.

Item No. 17.56.D11 *Prof. Kunhaman Centre for Development Studies- Nomination of the Director-reg.*

(Ac.D)

Ref: Letter No.ECO/08/2025 dated 03.01.2025 from the Head, Department of Economics, University of Kerala.

Dr. Sheeja S.R., Professor & Head, Department of Economics, University of Kerala has forwarded the minutes of the meeting of the Department Council held on 03.01.2024 and requested to nominate a Director for newly constituted centre, "Prof. Kunhaman Centre for Development Studies".

The Department Council at its meeting held on 03.01.2024, has recommended to nominate Dr.Sheeja S.R, Professor and Head, Department of Economics as the Hon. Director of the 'Prof. Kunhaman Centre for Development Studies'.

The Budget Speech of 2024-'25 of University of Kerala envisaged for establishment of a centre in the name of Prof.M. Kunhaman, a distinguished academic and scholar in development economics. Subsequently, sanction was accorded by the Vice-Chancellor to establish, "Prof. Kunhaman Centre for Development Studies" under the Department of Economics, and to release an amount of Rs.2,50,000/- (Rupees Two Lakh Fifty Thousand Only) as the provisional advance to Dr.Sheeja S.R., Professor & Head, Department of Economics, as first instalment, for carrying out preliminary activities with regard to the establishment of the Centre, 'Prof. Kunhaman Centre for Development Studies', vide UO No.Ac.D/4/234/2024 dated 28.12.2024.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding nomination of Hon. Director to, "Prof. Kunhaman Centre for Development Studies" on the basis of the recommendation of the Department Council is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee recommended to refer the above matter to the Syndicate.*

Meeting came to an end at 04.00 p.m.

Resolution of the Syndicate

RESOLVED to nominate Dr.Sheeja S.R., Professor & Head, Department of Economics as Honorary Director of "Prof. Kunhaman Centre for Development Studies".

Item No.17.57

Minutes of the Meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University held on 21.01.2025 - Consideration of-reg.

(Ad.A VII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 21.01.2025 at 10.30 AM in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

As per the orders of the Vice-Chancellor, the Minutes of the meeting is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON DEPARTMENTS & OTHER INSTITUTIONS OF THE UNIVERSITY**

Date	:	21.01.2025
Time	:	10.30 AM
Venue	:	Syndicate Room

Members

- | | | |
|---|---|------|
| 1. Adv.R.B Rajeev kumar, Convener & Member, Syndicate | : | Sd/- |
| 2. Adv.G Muralidharan Pillai, Member, Syndicate | : | Sd/- |
| 3. Dr.Pramod N, Member, Syndicate | : | Sd/- |
| 4. Dr.M Lenin Lal, Member, Syndicate | : | Sd/- |
| 5. Dr.Shujukhan J S, Member, Syndicate | : | Sd/- |
| 6. Sri.Ahamed Fazil Y, Member, Syndicate | : | Sd/- |

Item No.17.57.01 University College of Engineering, Kariavattom – Conduct of Annual Techno - Cultural Fest –Status Report Submission–Reg.

(Ad.C)

The Principal had forwarded a request received from Sri. Ajumal T, Chairman of the College Union, University College of Engineering, Kariavattom, seeking permission to conduct the Annual Techno-Cultural Fest. Permission was subsequently granted for the same, as per letter no. 11525/Ad C/UOK/2024, dated 07/06/2024.

However, upon the appearance of flyers on social media, which indicated that a large-scale cultural program was to be held as part of the fest, the University directed the institution to refrain from conducting such an event on campus without prior approval. After reviewing the required facilities for the proposed program, the University has decided that only the Annual Techno Program, an academic activity aimed at benefiting the students, may be conducted.

In this regard, an explanation was sought from the Principal regarding the inclusion of a DJ party in the event schedule without prior consent or sanction from the University. The Principal responded that she was not informed about the inclusion of a DJ party and had not received any request from the students in this regard. She further clarified that all the programs related to the Techno Fest were conducted on 03/07/2024, 04/07/2024, and 05/07/2024 at University College of Engineering, Kariavattom, and that no DJ party was held as part of the Annual Techno Fest.

It may be noted that the Syndicate, in its meeting held on 23.12.2024, vide Item No. 16.07, resolved that the matter be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University. The Vice-Chancellor has ordered that the resolution be implemented as per the minutes.

In compliance with the Vice-Chancellor's order, the status report and explanation regarding the conduct of the Annual Techno Fest, as submitted by the Principal of the University College of Engineering, Kariavattom, are hereby placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

The Committee considered the matter and recommended that the status report and explanation regarding the conduct of the Annual Techno Fest, as submitted by the Principal of the University College of Engineering, Kariavattom be accepted.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.01.2025, be approved.

Item No.17.57.02 UIM, Punalur - Complaint from second semester MBA students against Sri. Sebastian Xavier, former Casual Security - reg.

(Ad.C)

The Principal (i/c), UIM, Punalur, was requested to inquire the allegations made by the second semester MBA students against Sri. Sebastian Xavier, Casual Security Staff at UIM, Punalur. Based on the report from the Principal, orders were issued directing the Principal (i/c) not to allow Sri. Sebastian Xavier to perform duties as Casual Security Staff at the Centre after 27th February 2024, until further instructions are provided.

Subsequently, a complaint was raised by Sri. Sebastian Xavier, the Casual Security staff, addressing the Vice-Chancellor. He had made allegations against the Principal (i/c) and other faculty members of UIM, Punalur, along with supporting documents, and urgently requested a hearing. Following this, the Vice-Chancellor ordered that the matter be placed before the Standing Committee of the Syndicate on Departments and Other Institutions.

The Standing Committee of the Syndicate on Departments and Other Institutions, which met on 15th July 2024, recommended the engagement of Sri. Sebastian Xavier as a Night Watchman on a casual basis at UIM, Varkala, after conducting a hearing with both Sri. Sebastian Xavier and the Principal (i/c), UIM, Punalur. The Syndicate, at its meeting on 9th September 2024 (Item No. 14.11.25), resolved to approve the recommendation of the Standing Committee. The Vice-Chancellor ordered the implementation of the Syndicate's resolution, and a joining memo was issued to Sri. Sebastian Xavier on 5th October 2024.

However, a second complaint (letter dated 17th July 2024) was received from the second semester MBA students at UIM, Punalur, who once again raised concerns about Sri. Sebastian Xavier. The students requested that the authorities not re-engage him as Casual Security at UIM, Punalur. In response, the Vice-Chancellor ordered an urgent report from the Principal (i/c), UIM, Punalur, based on the complaint. The Principal has since submitted a report, which is now being placed before the Standing Committee of the Syndicate for further consideration.

In compliance with the Vice-Chancellor's order, the report submitted by the Principal (i/c), UIM, Punalur, regarding the complaint from the second semester MBA students, is submitted for consideration of the Standing Committee of the Syndicate on Departments and Other Institutions.

The Committee considered the matter and recommended that thereport submitted by the Principal (i/c), UIM, Punalur, regarding the complaint from the second semester MBA studentsbe rejected.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.01.2025, be approved.

Item No.17.57.03 Kerala University College of Teacher Education, Alappuzha – Engagement of Guest Lecturer in Physical Education -reg.

(Ad. A VII A)

The Principal, KUCTE, Alappuzha was permitted to invite applications for engaging Guest Lecturers in Physical Education, vide letter no.27600/Ad.AVIIA/2024/UOK. Accordingly, the Principal forwarded the details of candidate who appeared for the interview, to be included in the panel of Guest Lecturers in Physical Education (Dr. C R Ajith Sen, Karthika, TC 21/1305(1), Soman Nagar, Nedumcaud, Karamana, Thiruvananthapuram-695002). But the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.07.2024 recommended that the Principal, KUCTE, Alappuzha be permitted to utilise the service of Sri. Balakrishnakurup K.S, Guest Lecturer in Physical Education at KUCTE, Anchal. The Syndicate at its meeting held on 09.09.2024, vide item no. 14.11.05, resolved to approve the recommendation and the Vice-Chancellor ordered to implement the same.

Accordingly, the Principal, KUCTE, Alappuzha was directed to utilise the service of Sri.Balakrishnakurup K.S as Guest Lecturer in Physical Education, vide U.O. No. 27600/Ad.AVIIA/2024/UOK dated 09.10.2024. Later the Principal, KUCTE, Alappuzha reported that K.S.Balakrishnakurup, Guest Lecturer in Physical Education, KUCTE, Anchal informed his unwillingness to join as Guest Lecturer in Physical Education at KUCTE, Alappuzha as the center is far away from his parent center.

Hence the Principal was again permitted to invite application for engaging Guest Lecturers in Physical Education. Accordingly, the Principal, KUCTE, Alappuzha, has forwarded the details of candidates who appeared for the interview, to be included in the panel of Guest Lecturers in Physical Education, along with the copies of qualifying certificates.

The details of the candidates are furnished below:

Sl. No.	Name & Address of the Candidate	Educational Qualification	Remarks
1	Dr. C R Ajith Sen Karthika, TC 21/1305(1) Soman Nagar, Nedumcaud, Karamana, Thiruvananthapuram-695002 (Permanent Address) Vijaya Bhavan, Kallovarambil, Chengannur-689121 (Present Address)	M.PED- First Class. M.Phil. NET in Physical Education Ph.D in Physical Education Sociology Certificate in Yoga Acharya and Yoga Siromani	
2	Vishnudas R vallyyakulam House, Anikad P O Mallappally, PIN: 689585	M.PED- A grade. Diploma in Yoga Education	Eligibility Certificate not produced

The qualification prescribed by NCTE is M.PEd with minimum 55% of marks. (Certificate in Yoga desirable)

As per the orders of the Vice-Chancellor, the proposal for inclusion of Sl.No. 1, Dr. C R Ajith Sen and Sl.No. 2, Vishnudas R (subject to production of Eligibility Certificate) in the panel of Guest Lecturers in Physical Education at KUCTE, Alappuzha, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee considered the proposal for inclusion of Sl.No. 1, Dr. C.R Ajith Sen and Sl.No. 2, Vishnudas R (subject to production of Eligibility Certificate) in the panel of Guest Lecturers in Physical Education at KUCTE, Alappuzha, and recommended that the proposal be approved.

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Item No.17.57.04 University Institute of Management (UIM), Adoor - Renewal of rent agreement - reg.

(Ad.C)

The Principal (i/c), UIM, Adoor has forwarded the request received from Smt. Mercy Raju, wife of Sri.K M Raju (late), owner of the building that houses UIM, Adoor for renewing the rent agreement for the period from 01.08.2024 to 30.06.2025. The Principal (i/c) also pointed out that the owner of the building that houses UIM, Adoor shall be directed to complete the maintenance works, particularly the painting works of the centre before executing the rent agreement.

The rent agreement for the building that houses UIM, Adoor was executed for the period from 01.09.2023 to 31.07.2024 in the existing rate of Rs.71,874/- plus 18% GST per month, vide U.O No.9970/2024/UOK dated 23.11.2024.

The owner of the building Smt. Mercy Raju has requested for the renewal of the rent agreement for the upcoming period with revised terms to reflect fair market rate. Also it has been requested to take a decision to vacate one block, if the University does not require the entire building. The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

In obedience to the orders of the Vice-Chancellor the matter regarding whether the rent agreement of UIM, Adoor be renewed for a period of 11 months from 01.08.2024 to 30.06.2025 after conducting negotiation with the owner and to provide a decision from the University in order to vacate one block of the rented building, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

The Committee considered the request and recommended that a negotiation meeting with the owner of the building housing UIM, Adoor be conducted in the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Further recommended to entrust the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Dr.M Lenin Lal, Member, Syndicate and Sri.Ahamed Fazil Y, Member, Syndicate to conduct an inspection at UIM Adoor & DOIC Pandalam.

Resolution of the Syndicate

RESOLVED that the matter be placed before the sub-committee constituted vide Item No.17.08.11.

Item No.17.57.05 DOMTEC (Directorate of Management, Technology and Teacher Education) – Engaging Staff on contract basis- Conduct of Performance Appraisal of Principals, Teaching and Non-Teaching Staff-reg.

(Ad.A VII)

The Syndicate at its meeting held on 25.05.2019, vide item no. 09.38.04, had resolved to conduct Performance Appraisal of all staff on contract at the institutions under DOMTEC.

The Syndicate at its meeting held on 28.04.2020, vide item no. 10.236, resolved that the evaluation and appraisal be done by a Committee as proposed by the Syndicate, in which one should be a subject expert and to conduct the appraisal at three districts, i.e., at Thiruvananthapuram, Kollam (for the institutions at Kollam & Pathanamthitta) and Alappuzha.

The performance appraisal of Principals on contract basis are done by competent bodies based on the following criteria:

- Performance of the students in University Examinations
- Instructional and infrastructural development of the institution
- General discipline of the institution
- Co-curricular activities of the institution
- Career Related Programmes and placements of students

The approved proforma of confidential report for performance appraisal of teaching, non-teaching staff and Academic Co-ordinators on contract basis are appended.

The present tenure of contract of the above mentioned staff expires as detailed below:

- Principals of UITs/ UIMs/ KUCTEs/ UCE : on 11.02.2025
- Teaching and Non-teaching staff of UITs/ UIMs/ KUCTEs/ UCE : on 03.03.2025

Further engagement of Principals, Teaching and Non-teaching staff for another term can only be considered after performance appraisal.

As ordered by the Vice-Chancellor, the matter pertaining to the conduct of Performance Appraisal of Principals, Teaching and Non-teaching staff on contract in the Institutions under DOMTEC with the currently approved proforma, was placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.12.2024 and which is under the consideration of Syndicate.

As the dates of expiry of contract are approaching soon and the date for the Syndicate meeting is yet to be decided, considering the exigency the Convener, Standing Committee of the Syndicate on Departments & Other Institutions of the University has submitted a proposal regarding the dates and venue for conducting the Performance Appraisal of Principals/ Teaching and Non-teaching Staff for their further engagement on contract at various Institutions under DOMTEC, as follows, and the Vice-Chancellor has approved the proposal.

- Principals at UITs/ UIMs/ KUCTEs/ UCE : 29.01.2025
- Teaching/Non-teaching Staff at Institutions in Thiruvananthapuram district : 06.02.2025
- Teaching/ Non-teaching Staff at Institutions in Kollam Zone : 10.02.2025
- Teaching/ Non-teaching Staff at Institutions in Kottarakkara and Alappuzha Zones : 12.02.2025

The Sub-Committee that conducted the Performance Appraisal during the previous year included the following members:

- Sri. R Rajesh, Convener, Standing Committee of the Syndicate on Departments & Other Institutions of the University
- Adv. Muralidharan Pillai G, Member, Syndicate
- Dr. S Jayan, Member, Syndicate
- Dr. P M Radhamany, Member, Syndicate
- The Registrar
- Prof. (Dr) Bindu R L, Department of Education (as Subject Expert)

As ordered by the Vice-Chancellor, the matter pertaining to the constitution of a Sub-Committee for the Performance Appraisal of Principals/ Teaching & Non-Teaching Staff at various Institutions under DOMTEC, for their further engagement in the Institutions concerned is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendations.

The Committee considered the matter and recommended that the Performance Appraisal of staff on contract at various institutions under DOMTEC be conducted by a Committee consisting of Adv.R.B Rajeev Kumar, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Adv.Muralidharan Pillai G., Dr.T.R Manoj, Prof.(Dr.) P.M. Radhamany, Members, Syndicate, The Registrar and Dr.Divya C Senan, Department of Education, Subject Expert, as detailed below,

Sl.No	Participants	Venue	Date
1	Principals on contract at UITs/ UIMs/ KUCTEs/ UCE	Syndicate Room	29.01.2025
2	Teaching and Non-teaching staff on contract at UITs/UIMs/KUCTEs/UCE in Thiruvananthapuram District	Senate Hall, University of Kerala, Palayam	06.02.2025
3	Teaching and Non-teaching staff on contract at UITs/UIMs/KUCTEs/UCE in Kollam Zone	Senate Hall, University of Kerala, Palayam	10.02.2025
4	Teaching and Non-teaching staff on contract at UITs/ UIMs/KUCTEs/UCE in Kottarakkara & Alappuzha Zones	Senate Hall, University of Kerala, Palayam	12.02.2025

Further recommended that considering the exigency, the above recommendations may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974.

<i>Resolution of the Syndicate</i>	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.01.2025, be approved.	

Item No.17.57.06 *University Institute of Technology (UIT), Neyyattinkara - Renewal of rent agreement- reg.*

(Ad.AVII)

The Principal, UIT Neyyattinkara has forwarded request for renewal of rent agreement with the owners of the 'Blue Fort Buildings', Neyyattinkara where the UIT is housed. Smt. Beena Murugan and Smt. Sheeba Devi V.S have also requested a hike of 20% and 50 % respectively from the rate of rent of previous agreement.

The 'Blue Fort Buildings', Neyyattinkara was taken on rent for housing UIT, Neyyattinkara, from Smt. Beena Murugan, Murugavilasam, Mariyapuram P.O. Thiruvananthapuram and Rajesh S and Smt. Sheeba Devi V S, Sree Bhadrha House, Thoppil, Balaramapuram, the owners of Bluefort Buildings, Neyyattinkara for an amount of Rs.30,809/- per month as base rent to Smt. Beena Murugan for the building (No.NMC/III/125 and III126) and Rs.10,271/- per month to Sri. Rajesh S and Smt.Sheeba Devi for the building (No.NMC/III/127) inclusive of GST @ 18% for a period of 11 months w.e.f. 01.03.2023 (period from 01.03.2023 to 31.01.2024).

The Standing Committee of the Syndicate on Departments and Other Institutions of the University at its meeting held on 27.04.2024 heard the owners of the building, Smt.Beena Murugan, Sri.Rajesh S and Smt. Sheeba Devi V and the Principal, UIT Neyyattinkara (as resolved by the Syndicate held on 15-03-2024 vide item no. 09.120.6) and recommended that the matter be referred to the Syndicate.

The Syndicate at its meeting held on 09.05.2024, vide item no.10.96.01 of the Minutes considered the above recommendation and resolved to renew the rent agreement with the owners of the 'Blue Fort Buildings', Neyyattinkara with a hike of 10%.

Since the resolution of the Syndicate did not specify the date of effect of the enhancement of rent @10%, the following is proposed for adhering to the 3 year period prescribed for effecting enhancement of rent:

The rent agreement be renewed for 11 months

- i) @ the existing rate of Rs.30,809/- per month as base rent to Smt. Beena Murugan for the building (No.NMC/III/125 and III126) and Rs.10,271/- per month to Sri. Rajesh S and Smt. Sheeba Devi for the building (No.NMC/III/127) inclusive of GST @ 18% for the period 01-02-2024 to 31-03-2024.
- ii) @ the enhanced rate of 10% of previous rent i.e., ₹33890/- (₹30809+₹3081) payable to Smt.Beena Murugan and ₹11298/- (₹10271+₹1027) payable to Sri. Rajesh S & Smt. Sheeba Devi V.S, inclusive of GST @ 18% for the period from 01.04.2024 to 31.12.2024 (on completion of 3 years of previous hike).

The Syndicate at its meeting held on 02.07.2024, vide item no.11.15 of the Minutes considered the above matter and resolved that the item be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

The Standing Committee of the Syndicate on Departments and Other Institutions of the University at its meeting held on 29.08.2024 considered the matter and recommended that the above proposals (i) and (ii) be approved.

The Syndicate at its meeting held on 09.09.2024, vide item No.14.61.07 of the Minutes, resolved that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University be approved.

The finance has endorsed the rent amount with 18% GST to be paid by the University under reverse charge mechanism as the owners of the Blue fort building are not registered in the GST.

Now both the owners of the Blue fort building that houses UIT Neyyattinakara, Smt.Beena Murugan and Sri.Rajesh S and Smt.Sheeba Devi V S vide letters dated 07.01.2025 and 09.01.2025 respectively informed that they are not accepting the decision to deduct the 18% GST(under reverse charge mechanism) from their rent amount.

As per the orders of the Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Committee considered the request submitted by the owners of the Blue fort building that houses UIT Neyyattinkara, Smt.Beena Murugan and Sri.Rajesh S and Smt.Sheeba Devi V S and recommended that the rent agreement be renewed for 11 months,

- i) ***@ the existing rate of Rs.30,809/- as base rent +GST @ 18% (under reverse charge mechanism) per month to Smt. Beena Murugan for the building (No.NMC/III/125 and III126) and Rs.10,271/- as base rent +GST @ 18% (under reverse charge mechanism)per month to Sri. Rajesh S and Smt. Sheeba Devi for the building (No.NMC/III/127) for the period from 01-02-2024 to 31-03-2024.***
- ii) ***@ an enhanced rate of 10% of previous rent i.e., ₹33890/- as base rent + GST @ 18% (under reverse charge mechanism) payable to Smt. Beena Murugan and ₹11298/- as base rent + GST @18% (under reverse charge mechanism) payable to Sri. Rajesh S & Smt.Sheeba Devi V.S, for the period from 01.04.2024 to 31.12.2024 (on completion of 3 years of previous hike).***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.01.2025, be approved.

Item No.17.57.07 Discussion with the representatives of AKUCTE (Association of Kerala University College of Teacher Educators) & SFCTSA (Self Financing College Teacher's and Staff Association) - report submitting of reg:

(Ad.A VII)

The Syndicate at its meeting held on 02.07.2024 vide item No.11.122.09 considered the request submitted by representatives of AKUCTE(Association of Kerala University College of Teacher Educators) and resolved that a subcommittee consisting of Sri.Rajesh R, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Adv. G Muralidharan Pillai and Dr.Shijukhan J S, Members Syndicate, be constituted to study the matter and the Syndicate at its meeting held on 09.09.2024 vide item No.14.61.04 considered the request submitted by representatives of SFCTSA (Self Financing College Teacher's and Staff Association) and resolved that a subcommittee consisting of Sri.RajeshR,Adv. G Muralidharan Pillai and Dr.Shijukhan J S, Members Syndicate be entrusted to conduct a discussion with the representatives of SFCTSA, on the matter.

Accordingly a discussion with the representatives of SFCTSA & AKUCTE was held on 16.12.2024 at 2.30 pm at Pro- Vice Chancellor's chamber. Sri.Rajesh R, Member, Syndicate has submitted the report on the matter.

In obedience to the orders of the Vice Chancellor the report is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendations.

The Committee considered the report submitted by Sri.Rajesh R, Member, Syndicate and Adv.R.B Rajeev Kumar, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University regarding the discussion with the representatives of AKUCTE (Association of Kerala University College of Teacher Educators) & SFCTSA (Self Financing College Teacher's and Staff Association) and recommended that the report be referred to the Syndicate.

The meeting concluded at 11.30 AM

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Item No.17.58 Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.01.2025 - Consideration of – reg.

(Ac.BII)

The Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.01.2025 may be seen appended.

As per the orders of the Vice Chancellor, the recommendations of the Standing Committee of the Syndicate on Affiliation of colleges are placed before the Syndicate for consideration and decision.

**MINUTES OF THE STANDING COMMITTEE OF THE SYNDICATE ON
AFFILIATION OF COLLEGES**

Date : 08/01/2025
Time : 10.00 am.
Venue : Syndicate Room, University of Kerala

Members Present

Sri.R.Rajesh	Member, Syndicate (Convener)	Sd/-
Adv.Muralidharan Pillai G.	Member, Syndicate	Sd/-
Dr.Nazeeb S.	Member, Syndicate	Sd/-
Dr.Pramod N.	Member, Syndicate	Sd/-
Adv. R. B. Rajeev Kumar	Member, Syndicate	Sd/-
Sri.Ahamed Fazil Y.	Member, Syndicate	Sd/-
Dr.Rahim K.	Member, Syndicate	Online

Item No.17.58.01 Allegation raised against the Swathi Thirunna Music College, Tvpm by Dr. Jessy George & complaint received against Dr. Jessy George from Smt.Vaishnavi .s -reg.

[Ac.BI]

Dr.Jessy George, Assistant Professor in Veena, SST Gov Music College, Trivandrum has filed a complaint before the Vice Chancellor raising allegation against the inappropriate deeds being carried out in the college with the support of the Principal and other faculty members of the college. In her complaint she has raised a serious allegation in regards with the exhibit of partiality towards students during the conduct of examination. The Vice Chancellor has ordered to seek urgent explanation from the Principal.

At the same time, Ms.Vaishanavi S, BPA Veena degree of the same college has filed a complaint before the Controller of Examination stating that Dr.Jessy George had exhibited partiality towards her in class and threatened her to withdraw a complaint lodged against her before the Principal. Since both complaints were interrelated a single report was sought from the Principal, SST Music College.

The Principal has submitted a detailed report in response to the remarks sought based on the petition received from Dr.Jessy George and from Vaishnavi.S

The Principal in her report has denied all the allegation raised in the complaint submitted by Dr.Jessy George. She alleged that the aforesaid faculty was the actual problem maker of the college who exhorts unwanted support to students and issue began with non issuance of attendance to a student Bismi of third semester M.A Veena who is not eligible for that. The student had only 39% attendance but for registering for examination a 75% attendance is mandatory. She had a shortage of 23 days even to apply for condonation. This particular student along with union members of the College approached the Principal and demanded for the attendance she lacked else they will go for strike. For this strike was called for by the students and College gate was locked by the students which created obstacle for entry to the College.

After a staff meeting with all the department heads, all agreed to take a decision, not to give any undeserving attendance to the said student, since that may create a precedence. But Dr. Jessy George was the only faculty who raised voice for that student. Later University informed vis letter no. EG XI B/2024 dated 26.02.2024 that, the attendance of the candidate is not within the condonation limit and hence Smt.Bismi P.R is not eligible to appear for the third semester examination.

In that meeting Dr. Jessy George, behaved very arrogantly towards the Principal and other teachers. Also several complaints have been received against Dr. Jessy George which include complaint on her annoying behaviour even towards her colleague teachers and seniors, also theft complaints include in the list.

In between Dr.Jessy George and two other students complained the Principal regarding the appointment of Smt. Nisha Ponni as examination chairman, who runs private tuition for students. They pointed out that it will not be fair to appoint her as the chairman. But the appointment of Examination chairman is done directly by the University and it has no connection with the College. Even then, the Principal discussed the matter with Nisha Ponni and the teacher approached the University to remove her from the chairmanship. Also Smt. Nisha ponni asserted that she is not taking any private tuition.

Also after the above said staff meeting, Dr. Jessy George filed a complaint against 6 teachers including the Principal at minority commission and its proceeding are going on. Dr. Jessy George also filed complaint at the Director, Collegiate Education. Explanations were given to the Director in that regard.

Along with some students, the activities done by Dr. Jessy George is very much humiliating. The avocations of this teacher is tarnishing the reputation of the College which was started in 1939. Considering all these, the College Principal has requested the University to give warning to the teacher.

The Syndicate vide item no. 11.132.A04 considered the whole matter and resolved to approve the recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges to conduct a hearing of the Principal, Swathi Thirunna Music College, Tvpm, Dr. Jessy George, Assistant Professor in Veena, Swathi Thirunna Music College, Tvpm and the Complainant, Smt. Vaishnavi S by the Standing Committee of the Syndicate on Affiliation of Colleges.

The hearing note in this regard is placed before the Standing Committee of the Syndicate on Affiliation of Colleges.

Complainant, Smt. Vaishnavi S informed by email that she is withdrawing her complaint. The Committee therefore, heard Prof. Veena V.R., Principal, Sree Swathi Thirunal Music College and Dr. Jessy George, Assistant Professor and Head, Department of Veena. In the hearing, Dr. Jessy George, Assistant Professor and Head, Department of Veena informed that she is withdrawing her complaint and the Principal asserted that there are no more issues in the college pertaining to the matter. In view of the withdrawal of complaints by both parties, and on the basis of the statement made by the Principal, the committee recommended to close the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.01.2025, be approved.

Item No.17.58.02 *Complaint against Dr. Shamnad J, Department of Botany, Iqbal College Peringamala-reg.*

[Ac.BI]

A complaint was received from the UG & PG students of Department of Botany, Iqbal College, Peringamala against Dr. Shamnad J.

As per the complaint the following has been submitted:

- Professor, Dr. Shamnad J had allegedly made shabby allegations about the female teacher who had tour duty and the students, which is very much unbecoming from such a qualified person.
- Dereliction of duty that he didn't took any responsibilities of the tour. Moreover he entrusted a student to collect the tour amount and put her under pressure.
- The Professor, allegedly entrusted the assignment work of his studies to his students and this is making the students' works pending.
- He is not taking the classes properly, inappropriate lab classes are leading to improper practical works before the external examiners.
- The students have hence requested to take necessary steps to resolve these issues.

A report was sought from the Principal, Iqbal College in this regard. As per the letter no. IC.E1.335/2024 dated 09/04/2024 from the Principal -in - charge, Iqbal College, Peringamala reported that the same complaint was received at the College previously and based on complaint the College authority took secret statements of the Teachers and the students. From the statements the complaints raised against the professor were found genuine and Dr. Shamnad J is now under suspension.

In order to complete the enquiry procedure the Principal informed him to report at the Principal's Chamber on 27/03/2024 as part of the enquiry, he refused it by saying that this is to create evidences against his suspension case and due to the following reasons he could not attend the meeting:

- *The complaint is actually not made by the students, but is written by some others to defame him.*
- *If he reply to a forged complaint, that may affect the existing case of suspension.*
- *When he was gheraoed by the students for about 6 hours none of the faculty members came to rescue him or raised voice for him. Hence there exists a question of security.*

The Principal has also furnished the statements from the Students and reports from teachers of Botany Department and reply of Dr. Shamnad J in this regard.

The Syndicate vide item no. 11.132.04 resolved to approve the recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges to conduct a hearing of the Principal, Iqbal College, Peringamala and Dr. Shamnad J, Assistant Professor, Department of Botany, Iqbal College, Peringamala by the Standing Committee of the Syndicate on Affiliation of Colleges. The Vice Chancellor has ordered to implement the resolution of the Syndicate.

It is known that, Ac.FIII section dealt with the requests of the College administrator to extend the suspension period of the alleged professor for a period of 3 months for the completion of the enquiry procedure against Dr. Shamnad J and the request from Dr. Shamnad.J not to extend the suspension period. On this basis, both were heard by the Vice Chancellor and ordered that the educational institution shall expedite the disciplinary proceedings and finish the whole process with in one month from 29/06/2024.

The hearing note is placed before the Standing Committee of the Syndicate on Affiliation of Colleges.

Dr. Shammad J, Assistant Professor, Department of Botany, Iqbal College, Peringammala, informed via email dated 08.01.2025 that he will be unable to attend the hearing due to concerns that his participation may render the matter sub-judice in light of the Interim Order dated 27.11.2024 issued by the Hon'ble High Court in W.P.(C) No. 39589 of 2024, filed by him. The Committee, having heard the Principal, recommended deferring the matter pending the Hon'ble High Court's consideration.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.01.2025, be approved.

Item No.17.58.03 PG Admission 2024 - Hearing of the Principal and the Admission Coordinator, Iqbal College Peringamala-reg.

[Ac. H]

Ref: Minutes of the meeting of the Syndicate held on 05.11.2024 and 11.11.2024 vide item No.15.1.21.A02

Muhsina M (Application No. 508616) and Faisal B R (Application No. 509103) were allotted to Iqbal College, Peringammala under community quota allotment for the 2024-2025 academic year (PG, M.A History). Though the students reported at the college on time for admission, the college authorities did not include these students in the University admission portal through online. Though the verification of the certificates was completed, the college authorities explained that the mistake occurred due to technical issues and poor network connection.

Later in the mail received from the Principal, Iqbal College, Peringammala, on 10.10.2024, it is stated that the candidate Muhsina M (508616) has been admitted to MA History during College level spot admission and requested to consider the admission of the candidate Faisal B R (509103) only.

The Syndicate at its meeting held on 05.11.2024 and 11.11.2024 vide item No. 15.11.21.A02 resolved to admit Sri.Faisal B.R by creating an additional seat over and above for MA History program. It also resolved to conduct a hearing with the Principal and the Admission Coordinator of Iqbal College Peringammala regarding the lapse that occurred during the admission under the community quota for the MA History program.

In implementation of the Syndicate Resolution, as ordered by the Vice Chancellor, an additional seat was created and admission was granted to the candidate Faisal B R on 23.11.2024. Also the hearing note is put up for consideration of the Standing Committee of the Syndicate on affiliation of the Colleges.

The Committee heard the Principal, Iqbal College, Peringammala, and the Admission Coordinator of Iqbal College, Peringammala, and recommended to levy Rs.39,000/- (Rupees Thirty Nine Thousand only) as penalty for the lapse in the conduct of admission that led to the creation of an additional seat.

The meeting came to end at 11.00 am

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.01.2025, be approved.

Item No.17.59 DOMTEC - Engagement of Principals on contract - Minutes of Performance Appraisal – reg.

(Ad.AVII)

The Standing Committee of the Syndicate on Departments & Other Institutions of the University, at its meeting held on 21.01.2025, recommended that the Performance Appraisal of Principals on contract at institutions under DOMTEC be conducted by a Committee consisting of Adv.R.B Rajeev Kumar, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Adv.G Muralidharan Pillai, Dr.T.R Manoj and Prof.(Dr.)P.M Radhamany, Members, Syndicate, the Registrar and Dr.Divya C Senan, Department of Education as Subject Expert on 29.01.2025 in the, Syndicate Room, Senate House Campus, Palayam.

The Vice-Chancellor, considering the exigency of the matter, approved the above recommendation of the Standing Committee in exercise of the powers vested under Section 10(13) of Kerala University Act, 1974.

Accordingly, the Performance Appraisal of Principals on contract at various institutions under DOMTEC was conducted on 29.01.2025 at 10.30 AM in the Syndicate Room, University of Kerala, Senate House Campus, Palayam.

As ordered by the Vice-Chancellor, the Minutes of the meeting of the Committee for Performance Appraisal of Principals on contract at various institutions under DOMTEC held on 29.01.2025 is placed before the Syndicate for consideration and approval.

Minutes of the Meeting of the Committee for Performance Appraisal of Principals on contract in Institutions under DOMTEC

Date : 29.01.2025
Time : 10.30 AM
Venue : Syndicate Room, University of Kerala, Senate House Campus, Palayam

Members

1. Adv.R B Rajeev Kumar, Convener, Standing Committee of the Syndicate on Departments & other Institutions of the University : Sd/-
2. Dr. T R Manoj, Member, Syndicate : Sd/-
3. Prof. (Dr.) P M Radhamany, Member, Syndicate : Sd/-
4. Dr. Divya C Senan, Department of Education : Sd/-

The Committee appraised the performance of Principals on contract at various institutions under DOMTEC on the basis of their self appraisal report and personal interaction with them and recommended the following:

Sl. No	Name & Address	Institution	Recommendation/ Remarks
1.	Dr.Bisharath Beevi A	UCE, Karyavattom	Recommended for engagement upto 31.05.2025.
2.	Dr. G L Arunjilal	UIM, Varkala	Recommended for one more term.
3.	Dr.Jugunu R Nair	UIM, Kollam	Recommended for one more term.
4.	Dr. Bini C L	KUCTE, Kumarapuram	Recommended for one more term.
5.	Dr. Sheeja V Titus	KUCTE, Kariavattom	Recommended for one more term.
6.	Dr.Renuka Sonny L.R	KUCTE, Nedumangad	Recommended for one more term.
7.	Dr.Lethadevi Amma J	KUCTE, Kollam	Recommended for one more term.
8.	Dr. Sheeba L	KUCTE, Anchal	Recommended for one more term.
9.	Dr. Prasanth R	KUCTE, Kayamkulam	Recommended for one more term.
10.	Dr. Resmi S	KUCTE, Kunnam	Recommended for one more term.
11.	Dr. Santhi S Rajan	KUCTE, Alappuzha	Recommended for one more term.
12.	Dr. Latha Kumari K,	UIT, Ittiva	Recommended for one more term.
13.	Dr.Vijayakrishnan	UIT, Yeroor	Recommended for engagement upto 30.09.2025.
14.	Dr. N Sasikumar	UIT, Kottarakkara	Recommended for one more term.
15.	Dr. Sheeja J	UIT, Vakkom	Recommended for one more term
16.	Dr. Swapna C	UIT, Veli	Recommended for one more term
17.	Dr. Krishnaveni S	UIT, Neyyattinkara	Recommended for one more term
18.	Smt. Claramma M A	UIT, Malayinkeezhu	Recommended for one more term
19.	Dr.R.S.Harikumar	UIT, Kattayikonam	Recommended for one more term
20.	Dr.Suresh Kumar V R	UIT, Vellarada	Recommended for one more term
21.	Dr. M S Anil Kumar	UIT,Thiruvananthapuram	Recommended for one more term
22.	Dr.Elsamma Joseph Arackal	UIT, Aroor	Recommended for engagement upto 28.02.2025
23.	Dr. Santhosh K	UIT, Pathiyoor	Recommended for one more term
24.	Dr. T Pradeep	UIT, Mannancherry	Recommended for one more term
25.	Dr. Samuel Mathew	UIT, Karuvatta	Absent
26.	Dr. S Girija Kumari	UIT, Bharanickavu	Recommended for one more term

27.	Dr.Sajudeen P A	UIT, Adoor	Recommended for one more term
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The meeting concluded at 01.30 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Committee for Performance Appraisal of Principals on contract at various institutions under DOMTEC held on 29.01.2025, be approved.

The tenure of the Principals in UIT/KUCTE/UCE expired on 11.02.2025, and they were given the mandatory break on 12.02.2025. Since examinations, including University Practical Examinations, were ongoing in many colleges, the existing Principals were allowed to continue working on a casual basis until the Syndicate's decision. Based on this, the Syndicate **FURTHER RESOLVED** that the remuneration for the period during which the Principals were engaged (i.e., from 14.02.2025 to 21.02.2025) be treated on a daily wage basis of their consolidated remuneration.

ALSO RESOLVED to schedule the performance appraisal of the teachers on contract at various institutions under DOMTEC on 03.03.2025.

Item No.17.60 Minutes of the Meeting of the Standing Committee of the Syndicate on Student Services - Approval of – reg.

(Ad.DII)

A meeting of the Standing Committee of the Syndicate on Student Services was held on 24.01.2025 at 02.00 p.m. in the Syndicate Room.

As per the orders of the Vice-Chancellor, the minutes of the meeting of the Standing Committee of the Syndicate on Student Services held on 24.01.2025 is placed before the Syndicate for consideration and approval (Minutes Appended).

Minutes of the Meeting of the Standing Committee of the Syndicate on Student Services

Date and Time: 24.01.2025, 02.00 pm, Venue: Syndicate Room

Members Present

1. Prof.(Dr.) P.M.Radhamany (Convener)
2. Dr. Vinodkumar T.G. Nair, Member Syndicate
3. Dr.Shijukhan J S, Member Syndicate
4. Dr. M. Lenin Lal, Member Syndicate
5. Adv. R B Rajeev Kumar, Member Syndicate
6. Sri. Ajay D N, Member Syndicate
7. Sri. P S Gopakumar, Member Syndicate

The meeting started at 02.15 p.m. and discussed the items in the Agenda and recommended as follows:

Item No.17.60.01 Kerala University Youth Festival 2024 - complaint received regarding the conduct of the Youth Festival- reg.

(Ad DII)

Kerala University Youth Festival 2024 held from March 7th to 11th 2024 was disrupted by unlawful activities and resulted in the premature closing of the event including the valedictory functions.

Numerous complaints were received from students and others regarding the results, judgement, appeals, delay in distribution of certificates and grace marks, allegations against the Judging panel, etc.

The details of complaints given below.

Sl. No.	Complaint	Remarks
1.	Complaint received from Greeshma Suresh, KSU University College, TVPM, requesting for proper investigation on the allegations on the judges including bribery	As per the orders of the Registrar remarks from the DSS Director obtained
2.	Complaint received from Angelo George Tijo, Unit President, KSU Mar Ivanios College, TVPM regarding granting of grace marks to KUYF winners	As per the orders of the Registrar remarks from the DSS Director obtained

3.	Complaint received from Anjali S, Degree student, Bishop Moore college, Mavelikkara regarding judgement of Kathakali Female solo	As per the orders of the Registrar remarks from the DSS Director obtained. DSS Director remarked that the Appeal submitted by Anjali S found baseless and rejected.
4.	Complaint received from Abhirami R, Degree Student , Mar Ivanios College, TVPM against judgement in Bharathanatyam and Nadodinritham	As per the orders of the Registrar remarks from the DSS Director obtained. DSS Director remarked that the Appeal submitted by Abhirami R found baseless and rejected.
5.	Complaint received from Rohit A- Grievance regarding the delay in issuing of certificate of KUYF 2024	Complaint forwarded to DSS
6.	Complaint received from Krishna Priya R, Degree student, Govt Arts College, TVPM- distribution of certificate - Vanjipattu	Complaint forwarded to DSS
7.	Complaint against the proceedings of University Youth Festival - Letter No. GS6-693/2024 dated 20.04.2024 from additional Chief Secretary to Governor forwarding the Petition submitted by Students of S D College, Alappuzha against the judging panel	As per the orders of the Registrar remarks from the DSS Director obtained
8.	Complaint against the proceedings of University Youth Festival - Letter No. GS6-693/2024 dated 17.04.2024 from additional Chief Secretary to Governor forwarding the Petition submitted by Students of Govt.Kunjukrishnan Nadar Memorial Arts and Science College, Kanjiramkulam against the Selection of judging panel and judges	As per the orders of the Registrar remarks from the DSS Director obtained
9.	Complaint received from Kiran V B, The Arts Club secretary, Mar Ivanios College, TVPM dated 16.05.2024, 19.07.2024 seeking updates and clarification on the status of the festival and the pending decisions on various events.	Reply given to the petitioner
10.	Complaint received from Anagha Sunil and Ananthu Narayanan I B, MA Students, Institute of English against the judgement of English Debate	As per the orders of the Registrar remarks from the DSS Director obtained. DSS Director remarked that the Appeal submitted by Anagha Sunil and Ananthu Narayanan I B, found baseless and rejected.
11.	Complaint received from Students of UIT Pirappancode, regarding the judgement of Skit	As per the orders of the Registrar remarks from the DSS Director obtained
12.	Complaint received from M S Meenakshi, Degree Student (sanskrit) university College, TVPM against the judgement of NangiyarKoothu	As per the orders of the Registrar remarks from the DSS Director obtained
13.	Complaint received from Mariyam Jasmine, Kerala University Senate Member- requesting for proper investigation on the allegations on the judges including bribery	As per the orders of the Registrar remarks from the DSS Director obtained
14.	Complaint received from Folk Song team, Govt Women's College, TVPM against judgement	As per the orders of the Registrar remarks from the DSS Director obtained

15.	Complaint received from Oppana team, University College, TVPM - request for reconsidering the appeal submitted	As per the orders of the Registrar remarks from the DSS Director obtained
16.	Complaint received from Folk Song team, S N College, Kollam against judgement	As per the orders of the Registrar remarks from the DSS Director obtained
17.	Complaint against the proceedings of University Youth Festival - Letter No. GS6-693/2024 dated 06.04.2024 from additional Chief Secretary to Governor forwarding the Petition submitted by E U Eswaraprasad, State Secretary, ABVP	As per the orders of the Registrar remarks from the DSS Director obtained
18.	Complaint submitted to Appellate Committee by Vidhya Vijayan regarding College level competition	As per the orders of the Registrar remarks from the DSS Director obtained
19.	Complaint received from Farsana U regarding the delay in conducting Literary programmes	As per the orders of the Registrar remarks from the DSS Director obtained
20.	Complaint received from Muhammed Hashim, Arts Club Secretary, TKM College of Arts and Science, Kollam regarding discrepancy in Judgement	As per the orders of the Registrar remarks from the DSS Director obtained.
21.	Complaint dated 24.06.2024 received from Chairman, Save University Campaign - allegations regarding group events judgement-issuing of grace marks	Letter to Chairman Save University Campaign intimating the present status of judgment of Group events in the University youth festival 2024 is under process
22.	Complaint against the proceedings of University Youth Festival - Letter No. GS6-693/2024 dated 14.05.2024 from additional Chief Secretary to Governor forwarding the Petition submitted by E U Eswaraprasad, State Secretary, ABVP regarding promoting violence and partiality in the University Youth Festival	As per the orders of the Registrar remarks from the DSS Director obtained.
23.	Letter No. B3/144/2024-HEDN dated 24.02.2024 received from the Principal Secretary to Govt, Higher Education Department forwarding the complaint submitted by Sri. Nandan M A to Vigilance and Anti Corruption Bureau	Report forwarded to Govt
24.	Complaint received from Chairman, Save University Campaign - allegations regarding issuing grace marks	it is under process.
25.	Complaint - Alleged illegal awarding of grace marks to students - Letter No. GS6-1615/2024 dated 12.07.2024 from additional Chief Secretary to Governor forwarding the Petition submitted by save University Campaign Committee	Report submitted to the Chancellor

The serious incidents that took place during the Kerala University Youth Festival held from 7th March to 11th March 2024 severely affected the morale of the students of the University and tarnished the public image of the institution. In view of the seriousness of the incidents, a letter was issued to the Hon'ble State Police Chief requesting him to register a police case in the illegal incidents and related matters and conduct a thorough investigation to find those responsible for the untoward incidents.

The Syndicate held on 15.03.2024, resolved to conduct a detailed inquiry by a sub committee regarding the unlawful incidents that occurred and on resuming the suspended Varsity Youth Festival. The University will decide on its future course of action, including completing the festival, based on the sub committee's findings. The subcommittee submitted its report to the Syndicate at its meeting

held on 09.09.2024 and the Syndicate considered the report submitted by the subcommittee constituted to investigate the unlawful incidents that occurred during the Kerala University Youth Festival 2024 and resolved to approve the report. Further resolved that the certificates for the winners of group events be issued after the disposal of pending case in the High Court. Also resolved to entrust the Convenor of the Standing Committee of the Syndicate on Student services to submit a panel before the Syndicate for constituting an expert committee, to formulate rules and guidelines for the conduct of the forthcoming Kerala University Youth Festival and for appointing judges for the event.

The Vice Chancellor has ordered to place the complaints before the SC of the Syndicate on Student Services.

Hence, as per the orders of the Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Student Services for recommendation.

Recommendations:

The Committee recommended to close all the complaints based on the remarks submitted by the Director (i/c), DSS and the resolution of the minutes of the meeting of the Syndicate held on 09.09.2024 vide item no. 14.25.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Student Services held on 24.01.2025, be approved.

Item No.17.60.02 Kerala University Youth Festival - Constitution of Expert Committee to formulate rules and guidelines- panel submitting of- reg

(Ad DII)

The Syndicate held on 09.09.2024, vide item no. 14.25, considered the report submitted by the Subcommittee constituted to investigate the unlawful incidents that occurred during the Kerala University Youth festival 2024 and resolved to approve the report. Further resolved to entrust the Convenor of the Standing Committee of the Syndicate on Student Services to submit a panel before the Syndicate for constituting an expert committee to formulate rules and guidelines for the conduct of the forthcoming Kerala University Youth Festival and for appointing judges for the event.

The Convenor, SC of the of the Syndicate on Student Services was requested vide letter dated 17.10.2024, to submit a panel for constituting the expert committee.

Accordingly, the Convenor, SC of the of the Syndicate on Student Services has requested to conduct a meeting of the Standing Committee of the Syndicate on Student Service on 24.01.2025 at 02.00 pm for finalizing the panel for framing guidelines for conducting University Youth Festival and submitted a panel for constituting the expert committee .

As per the orders of the Vice Chancellor, the panel submitted by the Convenor, SC of the Syndicate on Student Services is placed before the Standing Committee of the Syndicate on Student Services for recommendation. (Panel appended)

Recommendations:

The Committee recommended to approve the panel submitted by the Convenor, SC of the Syndicate on Student services.

The Meeting concluded at 03.00 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Student Services held on 24.01.2025, be approved.

Item No.17.61 Minutes of the meeting of the Student Care Scrutiny Board - Approval of - reg.

(Ad.DII)

A meeting of the Student Care Scrutiny Board was held on 30.12.2024, 02.00 p.m. in the Syndicate Room.

The Student Care Scrutiny Board scrutinized the admissibility of each claims under Student Care Scheme and made specific recommendation in each cases and further recommended to finalize the recommendations after obtaining remarks from the Legal Advisor.

Legal Adviser vide letter dated 24.01.2025 remarked that there is no legal impediments in finalizing the recommendations.

As per the orders of the Hon'ble Vice-Chancellor, the minutes of the meeting of the Student Care Scrutiny Board held on 30.12.2024 is placed before the Syndicate for consideration and approval (Minutes Appended).

MINUTES OF THE MEETING OF THE STUDENT CARE SCRUTINY BOARD

Date : 30.12.2024
Time : 02.00 PM
Venue : Syndicate Room

Members Present

1. Adv. Muralleedharan Pillai G (Chairman)
Convener, Standing Committee of the Syndicate on Finance
2. Dr.P.M.Radhamany
Convener, Standing Committee of the Syndicate on Student Services
3. Prof.(Dr.) K S Anil Kumar, Registrar
4. Sri. R. Mahadevan, Finance Officer
5. Dr.Srikantan S, Honorary Director, University Health Centre

The Meeting of the Student Care Scrutiny Board commenced at 02.00 PM and discussed the items in the agenda and recommended as follows:

Item No.17.61.01 Student Care Scheme- Amending norms and conditions- reg

The Syndicate at its meeting held on 30.03.2023 & 31.03.2023, vide item no. 54.34.05, resolved to approve the recommendations of the meeting of the Student Care Scrutiny Board held on 20.03.2023, to amend the norms and conditions of the Student Care Scheme.

Details of Student Care scheme is given below:

Kerala University is successfully maintaining scheme for all the students of affiliated institutions and Departments under the University namely Student Care Scheme. University has Implemented the scheme vide University Order No.Ad.DI.2/SCS/2019-20, dated: 26.06.2020.

All the regular students admitted in the University from 2019 admission onwards remit an amount of Rs.100 per year, which is to be collected as one time payment for their entire course programme (i.e. Rs 300/- for 3 year UG programme, Rs.200/- for 2 year PG programmes, Rs.500/- for five year programme etc).

Sl.No.	Claim	Amount
1	Death during the period of course	Rs.5,00,000/- (Rupees Five Lakh only) No claim shall be admitted for suicide death
2	Maximum amount for treatment due to Accident and Critical Illness occurred during the period of course.	Upto Rs.1,00,000/- (Rupees one Lakh only) Limited to once in an academic year.

The Student Care Scrutiny Board shall verify the admissibility of the application for claim submitted by students. The members of the Student Care Scrutiny Board are as follows.

- 1.The Convener, Standing Committee on of the Syndicate on Finance (Chairman).
- 2.The Convener, Standing Committee on of the Syndicate on Student Services.
- 3.The Registrar
- 4.The Finance Officer.
- 5.The Legal Adviser.
- 6.The Director, Department of Student Services.
- 7.The RMO/Director, Health Centre.

The applicants should submit the following documents for the admissibility of the claim which shall be verified by the Student Care Scrutiny Board.

Sl.No	Death Claim	Treatment for Illness
1	Request from Legal Heir/Heirs in original (Counter Signed by the Principal).	Request of the student forwarded by the Principal concerned.
2	Death Certificate issued by the competent authority.	Proforma duly attested by the Principal (Original).

3	Legal Heir-ship Certificate.	Medical Certificate or Discharge Certificate.
4	Postmortem report in the case of Unnatural death.	Medical Bills and Vouchers (counter signed by doctor).

The final decision and the power of discretion regarding the sanction of Financial Assistance under this scheme be vested with the Student Care Scrutiny Board.

As per the orders of the Vice Chancellor, the matter regarding amending the rules and conditions of Student Care Scheme is placed before the Student Care Scrutiny Board for consideration.

Recommendation:

The Committee recommended to conduct a detailed discussion on the matter in the next meeting.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Student Care Scrutiny Board held on 30.12.2024, be approved.

Item No.17.61.02 Death and Medical re imbursement claim applications under Student Care Scheme-reg

The Committee scrutinized the admissibility of each claims under Student Care Scheme and made specific recommendation in each case as follows:

Item No.	Item	Recommendations
1	Releasing Death Claim under 'Student Care Scheme' in r/o Sri. Binil Varghese (late), BA English Language & Literature Student, Mar Chrysostom college of Arts & Science, Adoor -2021 Admission- reg	The Committee verified the submitted documents in detail and recommended to sanction an amount of Rs.5,00,000/- (Rupees Five Lakh only) as Death Claim to the legal heir Sri. Varghese T G (Father of the deceased)
2	Releasing Death claim under 'Student Care Scheme' in r/o Sri. Mohammed Fahad A (late), B Ed Student, Jamia Training College, Kadakkal, (2023 Admission)	The Committee verified the submitted documents in detail and recommended to sanction an amount of Rs.5,00,000/- (Rupees Five Lakh only) as Death Claim to one of the legal heirs Sri. Abdul Vahab H (Father of the deceased) on the strength of the affidavit submitted by Fousiya Beevi S (Mother of the deceased).
3	Releasing Medical Reimbursement claim under 'Student Care Scheme' in r/o Sri.Aneer Nizar, B.Com (Co operation) Student, BJM Govt College, Chavara, Kollam (2021 Admission)	The Committee verified the submitted documents in detail and recommended to sanction an amount of ₹1,00,000/- (Rupees One Lakh only) as Medical reimbursement claim to Sri. Aneer Nizar.
4	Releasing Medical Reimbursement claim under 'Student Care Scheme' in r/o Mr.Arvind Binoy, BBA Student, Christ Nagar College, Maranalloor (2023 Admission)	The Committee verified the submitted documents in detail and recommended that the student may be intimated to furnish the details regarding the accident and treatment received at the time of accident.
5	Releasing Medical Reimbursement claim under 'Student Care Scheme' in r/o Miss.Ashna S.L., B.Ed Natural Science Student, Emmanuel College of B.Ed Training, Vazhichal (2022 Admission)	The Committee verified the submitted documents in detail and recommended to sanction an amount of ₹5292/- (Rupees Five Thousand Two Hundred and Ninety Two only) as Medical reimbursement claim to Miss.Ashna S L.
6	Releasing Medical Reimbursement claim under 'Student Care Scheme' in r/o Miss. Nehinsha L.S., Second Year MSc Chemistry Student, S N College, Kollam (2022 Admission)	The Committee verified the submitted documents in detail and recommended to sanction an amount of ₹46251/- (Rupees Forty Six Thousand Two Hundred and Fifty One only) as Medical reimbursement claim to Miss.

		Nehinsha L S.
7	Releasing Medical Reimbursement claim under 'Student Care Scheme' in r/o Sri.Thasreefun Nezar C V, Second Year MA Politics, International Relations & Diplomacy Student, Department of Political Science, University of Kerala (2022 Admission)	The Committee verified the submitted documents in detail and recommended to sanction an amount of ₹65340/- (Rupees Sixty Five Thousand Three Hundred and Forty only) as Medical reimbursement claim to Sri.Thasreefun Nezar C V.
8	Releasing Medical Reimbursement claim under 'Student Care Scheme' in r/o Sri. Frank Nelson, First Year MA History Student, SN College, Chempazhanthy (2023 Admission)	The Committee verified the submitted documents in detail and recommended to sanction an amount of ₹6664/- (Rupees Six Thousand Six Hundred Sixty Four only) as Medical reimbursement claim to Sri. Frank Nelson

The meeting concluded at 03.30 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Student Care Scrutiny Board held on 30.12.2024, be approved.

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Item No.17.62 Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.01.2025 - Approval of – Reg.

(Ad.A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.01.2025 is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON STAFF, EQUIPMENT & BUILDINGS**

Date & Time : 24-01-2025, 11:00 a.m.

Venue : Syndicate Room, University Buildings, Palayam.

Members Present

1. Dr.Shijukhan J S (Convener, S/c of the Syndicate on Staff, Equipment and Buildings)
2. Adv. Muralidharan Pillai G (Member, Syndicate)
3. Dr. S Nazeeb (Member, Syndicate)
4. Dr. S Jayan (Member, Syndicate)
5. Dr. Pramod N (Member, Syndicate)
6. Adv. R B Rajeev Kumar (Member, Syndicate)
7. Sri. Ajay D N (Member, Syndicate)- Online

Members Absent

1. Prof. Dr. K. G. Gopchandran (Member, Syndicate)
2. Sri. R Rajesh (Member, Syndicate)
3. Dr. M Lenin Lal (Member, Syndicate)

Item No.17.62.01 Urgent concerns regarding Overlooked Protocols and Administrative Overreach at University of Kerala Study and Research Centre, Alappuzha & request for permission to resign as Hon. Director – reg.

(Ad.A VI)

The Hon. Director, University of Kerala Study and Research Centre, Alappuzha in his e-mail raised urgent concerns of overlooked protocols and administrative overreach at the University of Kerala Study and Research Centre (UKSRC), Alappuzha and informed that these issues not only undermine his role but also threaten the operational integrity and academic standards of the Centre.

The Hon. Director, University of Kerala Study and Research Centre, Alappuzha has informed that since resuming his duties on 28th February 2022, he has encountered numerous difficulties and issues. Despite his earnest efforts to stay informed and engaged, he has often been excluded from the decision making process and various activities at the centre, which has undermined his effectiveness in this role.

A recent incident has highlighted the disregard for his authority as Hon. Director. On 23rd March 2024, the Hon. Director was informed that a parcel addressed to the Director had been received at the information office at the centre. Despite his repeated requests for its handover to the Director's office, he was informed that the Assistant Registrar is withholding the parcel and refuses to comply with his instructions. This obvious disregard for protocol and disrespect towards his position has left him feeling humiliated and incapable.

Another incident involves the installation of a water purifier. This purifier, sponsored by the student organisation for the benefit of M.Com Rural Management students, was handled inappropriately by the Assistant Registrar. Without seeking the Director's consent or even notifying him, the Assistant Registrar independently initiated the installation procedures for the purifier. It is crucial to reiterate that the Director's position doesn't fall under the authority of the Assistant Registrar at the centre. The Hon. Director has also pointed out that he has not received any payment towards conveyance allowance (maximum Rs.10,000/- month) till date.

The Hon. Director has also informed that given these circumstances, and after careful consideration, he find himself in a position where it is increasingly difficult to execute his responsibilities effectively under the current operational conditions. Therefore, he has formally requested for permission to resign from his position as Hon. Director of UKSRC, Alappuzha at the earliest possible convenience.

In conjunction with this request and ensure the effective functioning of the Centre, the Hon. Director, has respectfully requested the following

- Immediate intervention to address the lack of proper communication regarding the centre activities.
- Assurance is required that protocols and hierarchies within the centre will be respected and upheld, and this message should be communicated to all sections and departments operating in the centre, clearly stating that the Director is the ultimate authority of the Centre.
- A formal apology and acknowledgement of the disrespect shown towards his position as the Director.
- Prompt payment of the outstanding conveyance allowance owed to him since February 2022, in accordance with the University order.
- Permission to resign from his position as the Hon. Director of UKSRC, Alappuzha, at the earliest possible convenience.

Following points may be noted in this regard

- As part of upgrading various centres under University of Kerala, an administration wing was started functioning at the Alappuzha centre to provide various services to the students of nearby areas by shifting AR post and SO posts. Also to upgrade the centre as Research Centre, M.Com Rural Management Programme was offered at the centre as an extension of the Department of Commerce.
- In the minutes of the meeting held on 02.08.2022 at University of Kerala Study and Research Centre, Alappuzha, it is mentioned that the Assistant Registrar has been directed to be fully responsible for Administration of UKSRC and the Hon. Director is given charges of Academic matters of M.Com Rural Management – UKSRC.
- The Assistant Registrar has initiated steps to install the Water Purifier for M.Com Rural Management students sponsored by a Student Organisation at the Centre after obtaining prior permission from the Registrar, as it will become a sole property of the University which comes under the purview of Administration.
- Order was issued vide U.O No. Ad.AVI/1/TA-DA/2024 dated 05.08.2024, for payment of eligible conveyance allowance to the Hon. Director, UKSRC, Alappuzha for the period from February 2022 to March 2023 amounting to Rs.1,29,440/-.
- Order was issued vide U.O No. Ad.AVI/1/TA-DA/2024 dated 01.10.2024, for payment of eligible conveyance allowance to the Hon. Director, UKSRC, Alappuzha for the period from April 2023 to February 2024 amounting to Rs.1,09,625/-.
- In the Budget Estimate 2024-'25 an amount of Rs.2,20,000/- (Rupees Two Lakh Twenty Thousand only) was allotted under the head of account "MH:1(h) University of Kerala Study and Research Centre, Alappuzha (Administration) - 3/1100- Travelling Allowance". The

payment for conveyance allowance to the Hon. Director, UKSRC for the period from February 2022 to March 2023 amounting to Rs.1,29,440/- (One Lakh Twenty Nine Thousand Four Hundred and Forty only) was paid during this financial year and sufficient amount is not available under this budget head to disburse the payment for the period from April 2023 to February 2024 amounting to Rs.1,09,625/-. The Vice-Chancellor has ordered to place the re-appropriation proposal before the Standing Committee of the Syndicate on Finance.

It may also be noted that, as per U.ONo.Ad A1.4/16/18 dated 15.11.2019

1. The Assistant Registrar Posted in the University of Kerala Study and Research Centre, Alappuzha being assigned with powers and duties exercised by the Assistant Registrar in Administration, Academic, Finance and Examination branch of the University Campus, Palayam. DOIC, Alappuzha comes under the direct control of Assistant Registrar, University of Kerala Study and Research Centre, Alappuzha.
2. The Assistant Registrar, University of Kerala Study and Research Centre, Alappuzha being assigned with the power to countersign the attendance of the Library staff (Permanent and Contract)

On the grievances set forth by the Hon. Director, University of Kerala Study and Research Centre, Alappuzha and his request to relieve him of the duties of Hon. Director of the Centre, the Syndicate held on 09.09.2024 vide item no.14.07.13 resolved to have discussion with the Hon. Director, University of Kerala Study and Research Centre, Alappuzha by the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice-Chancellor the matter of holding a discussion with the Hon. Director, University of Kerala Study and Research Centre, Alappuzha regarding the grievances submitted by him and his request to be relieved of his duties as Hon. Director of the Centre, by the Standing Committee of the Syndicate on Staff, Equipment and Buildings is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee hold a discussion with the Hon. Director, University of Kerala Study and Research Centre, Alappuzha on the matter and directed him to submit a written statement.

The Committee then recommended to direct the Assistant Registrar, University of Kerala Study and Research Centre, Alappuzha to be present before this Committee for discussion.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.01.2025, be approved.

Item No.17.62.02: ***Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara - Request for preparing a Panel of Guest Lecturer in Master of Visual Arts in Art History - reg.***

(Ad. AVI)

The Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara has informed that the only Assistant Professor in Art History at the centre had been relieved from duty w.e.f 21.11.2023 A.N. The first semester MVA classes of 2024 admission started from 02.08.2024. The students didn't get any theory classes of Art History & Aesthetics and they can't fulfil their internal assignments and end semester examinations due to the absence of the teacher. Also, the submission of internal marks and the completion of University exams as it is scheduled, can't happen unless the respective teacher be appointed. Hence the Hon. Director has requested to take necessary action with immediate effect regarding the appointment of a Guest Lecturer in Art History at the Centre.

Following points may be noted in this regard

- The Syndicate at its meeting held on 05.11.2024 & 11.11.2024 vide item no.15.94.15 resolved to engage One Assistant Professor in MVA in Art History on contract basis in the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara, by issuing fresh notification.
- The Syndicate further resolved that the Selection Committee for selection to the post of Assistant Professor on contract basis in the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara, shall be constituted subject to the final outcome of the case pending before the Hon'ble High Court of Kerala.

- Considering the urgency, the Hon. Director has requested to take necessary action with immediate effect regarding the appointment of a Guest Lecturer in Art History at the Centre.

As per the orders of the Vice Chancellor, the request received from the Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara, seeking permission to prepare a panel of Guest Lecturers in MVA in Art History at the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendations.

The Committee considered the matter and recommended to grant permission to the Hon. Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara for preparing a panel of Guest Lecturers for handling MVA in Art History offered at the Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikara, as per the existing norms and rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.01.2025, be approved.

ItemNo.17.62.03

കേരളസർവകലാശാല - എഞ്ചിനീയറിംഗ്/എഡ്യൂക്കേഷൻ ഇലക്ട്രിഷ്യൻഗ്രേഡ് // തസ്തികയിലെ ജീവനക്കാരായ ശ്രീ.അനിൽകുമാർ.കെ.വി, ശ്രീ.രഘു.എൻ, ഇലക്ട്രിഷ്യൻ ഗ്രേഡ്/ തസ്തികയിലേക്കുള്ള സ്ഥാനക്കയറ്റത്തിനായി സമർപ്പിച്ച അപേക്ഷയിലുള്ള തുടർ നടപടി - സംബന്ധിച്ച് :-

(Ad.DII)

സർവകലാശാല എഞ്ചിനീയറിംഗ്/എഡ്യൂക്കേഷൻ ഇലക്ട്രിഷ്യൻ ഗ്രേഡ്-II തസ്തികയിൽ ജോലിനോക്കുന്ന ശ്രീ.അനിൽകുമാർ.കെ.വി, ശ്രീ.രഘു.എൻ യഥാക്രമം 07.03.2024, 11.03.2024 തീയതികളിലായി ഇലക്ട്രിഷ്യൻ ഗ്രേഡ് I തസ്തികയിലേക്ക് പ്രൊമോഷൻ അനുവദിച്ചുനൽകണമെന്ന് ആവശ്യപ്പെട്ടു കൊണ്ട് അപേക്ഷ സമർപ്പിച്ചിട്ടുള്ളതാണ്. പ്രസ്തുത അപേക്ഷ പരിശോധിച്ചതിന്റെ അടിസ്ഥാനത്തിലുള്ള വിശദാംശങ്ങൾ ചുവടെ ചേർക്കുന്നു.

ഈ വിഷയത്തിൽ, ഒൻപതാം ശമ്പള കമ്മീഷന്റെ (GO (P) No. 144/2011/Fin dated 30.03.2011 പ്രകാരമുള്ള) ശുപാർശ അനുസരിച്ച്, സർവകലാശാലയിലെ ഇലക്ട്രിഷ്യൻ ഗ്രേഡ് 1, ഇലക്ട്രിഷ്യൻ ഗ്രേഡ് 2 എന്നീ തസ്തികകൾ സംയോജിപ്പിക്കുന്നതിന് ഉത്തരവായിരുന്നതാണ്. ആയതിൽ, പ്രസ്തുത തസ്തികകൾ സംയോജിപ്പിക്കുമ്പോൾ അനുവദിക്കേണ്ട ശമ്പള സ്കെയിൽ സംബന്ധിച്ച് പരാമർശിച്ചിരുന്നില്ല. എന്നാൽ, ഇലക്ട്രിഷ്യൻ ഗ്രേഡ് 1, ഇലക്ട്രിഷ്യൻ ഗ്രേഡ് 2 എന്നീ തസ്തികകളുടെ ശമ്പള സ്കെയിൽ ഉൾക്കൊള്ളിക്കുകയും ചെയ്തിരുന്നു. കൂടാതെ, ഈ സമയം ഇലക്ട്രിഷ്യൻ ഗ്രേഡ്-2 തസ്തികയിൽ തുടർന്നിരുന്ന ജീവനക്കാർക്ക് സമയബന്ധിത ഹയർ ഗ്രേഡ് അനുവദിക്കുന്നതിനാത്രമാണ് പ്രസ്തുത സർക്കാർ ഉത്തരവിൽ പരാമർശിച്ചിരുന്നത് എന്നും ശ്രദ്ധയിൽപ്പെടുത്തുന്നു. മേൽ വിഷയത്തിൽ, 2016-ലെ പത്താമത്തുവള പരിഷ്കരണ ഉത്തരവിൽ ഇലക്ട്രിഷ്യൻ ഗ്രേഡ്-2 തസ്തികയ്ക്ക് പ്രത്യേകമായി ശമ്പള സ്കെയിൽ ഉൾക്കൊള്ളിച്ചിരുന്നില്ല. ആയതിൽ സ്പഷ്ടീകരണം നൽകുന്നതിന് സർവകലാശാല സർക്കാരിനോട് 01.12.2017 തീയതിയിൽ ആവശ്യപ്പെട്ടിരുന്നുവെങ്കിലും, സർക്കാരിൽ നിന്നും മറുപടി ലഭിച്ചതായി ഫയൽ പരിശോധിച്ചതിൽ നിന്നും കാണുന്നില്ല.

ഈ വിഷയത്തിൽ, ഉന്നത വിദ്യാഭ്യാസ വകുപ്പിൽ നിന്നുള്ള ഉത്തരവ് (06.11.2020 തീയതിയിലെ സ.ഉ. (അച്ചടി) നം 37/2020/ഉ.വി.വ) പ്രകാരം 2009-ലെ ശമ്പള പരിഷ്കരണ ഉത്തരവിലെ മേൽനിർദ്ദേശങ്ങൾ അനുസരിച്ച് ഇലക്ട്രിഷ്യൻ ഗ്രേഡ് 1, ഇലക്ട്രിഷ്യൻ 2 എന്നിവ സംയോജിപ്പിച്ച് "ഇലക്ട്രിഷ്യൻ" എന്ന പേരിൽ തസ്തിക പുനർനിർണ്ണയിക്കുകയും, ആയതിലേക്കുള്ള ശമ്പള സ്കെയിൽ (18,000-41500), നിയമനരീതി (പി.എസ്.സി വഴിയുള്ള നേരിട്ടുള്ള നിയമനം) യോഗ്യത എന്നിവ വ്യക്തമാക്കി യിരുന്നതാണ്. കൂടാതെ, ഇതിലേക്കുള്ള സവിശേഷത ചട്ടങ്ങൾ രൂപീകരിക്കുന്നതിന് കാലതാമസം നേരിടുന്നതിനാൽ മേൽ ഉത്തരവിന്റെ അടിസ്ഥാനത്തിൽ തുടർ നടപടി സ്വീകരിക്കുന്നതിനും, സർവകലാശാലകളിലെ സ്റ്റാറ്റൂട്ടുകളിൽ ആവശ്യമായ ഭേദഗതി വരുത്തുന്നതിന് നിർദ്ദേശിക്കുകയും ചെയ്തിരുന്നു.

ആയതിൽ, സർവകലാശാലയിലെ എഞ്ചിനീയറിംഗ്/എഡ്യൂക്കേഷൻ ഇലക്ട്രിഷ്യൻ ഉൾപ്പെടെയുള്ള തസ്തികകളിലെ സ്ഥാനക്കയറ്റവും നിയമനവും സംബന്ധിച്ച വിഷയങ്ങൾ പരിശോധിക്കുന്നതിനായി സിൻഡിക്കേറ്റ് ഉപസമിതിയെ നിയോഗിക്കുകയും, പ്രസ്തുത ഉപസമിതിയുടെ ശുപാർശകൾ 18.03.2022 തീയതിയിൽ കൂടിയ സിൻഡിക്കേറ്റോഗം അംഗീകരിക്കുകയും, ഇലക്ട്രിഷ്യൻ (ഗ്രേഡ് 1 & ഗ്രേഡ് 2) തസ്തികകൾ സംയോജിപ്പിച്ച് "ഇലക്ട്രിഷ്യൻ" എന്ന പേരിൽ ഒരു തസ്തിക രൂപീകരിക്കുന്നതിന് തീരുമാനിക്കുകയും ചെയ്തിരുന്നു. അതോടൊപ്പം, ഇലക്ട്രിഷ്യൻ തസ്തികയ്ക്ക് ഉന്നത വിദ്യാഭ്യാസ വകുപ്പിൽ നിന്നുള്ള 06.11.2020 തീയതിയിലെ സ.ഉ.(അച്ചടി) നം 37/2020/ഉ.വി.വ നമ്പർ ഉത്തരവിൽ അനുവദിച്ചിരിക്കുന്ന ശമ്പള സ്കെയിലായ 18000-41500 (Pre-revised scale) അനുവദിച്ചിട്ടുള്ളതായും കാണുന്നു.

ഈസാഹചര്യത്തിൽ ചുവടെചേർക്കും പ്രകാരമുള്ള ശുപാർശകളിൽസ്വീകരിക്കേണ്ട തുടർ നടപടികൾ സംബന്ധിച്ച തീരുമാനങ്ങൾക്കായി മേൽവിഷയംസിൻഡിക്കേറ്റ്സ്റ്റാൻഡിങ്ക്മ്മിറ്റി (സ്റ്റാഫ്, എക്സിപ്പ്മെന്റ് & ബിൽഡിങ്ങ്സ്) മുൻപാകെ സമർപ്പിക്കുന്നു.

- (1) സർക്കാരിൽനിന്നുള്ള മേൽത്തരവിന്റെ വെളിച്ചത്തിലും, പ്രസ്തുത സിൻഡിക്കേറ്റ് ഉപസമിതി യോഗ തീരുമാനത്തിന്റെ അടിസ്ഥാനത്തിലുംനിലവിൽഇലക്ട്രീഷ്യൻഗ്രേഡ്-2, ഇലക്ട്രീഷ്യൻഗ്രേഡ്-1 എന്നീ വിഭാഗങ്ങളിലുള്ള തസ്തികകൾഇല്ലാതായിട്ടുള്ളതും, പകരം "ഇലക്ട്രീഷ്യൻ" എന്നപേരിൽ ഒരുതസ്തിക രൂപീകരിക്കുകയും, പ്രസ്തുത തസ്തികയിലേക്ക്പി.എസ്.സി മുഖാന്തരമുള്ള നിയമനം ആരംഭിക്കുകയും ചെയ്തിട്ടുള്ളതുമാണ്. മേൽപ്രകാരം "ഇലക്ട്രീഷ്യൻഗ്രേഡ് 1" എന്നപേരിൽ ഒരുതസ്തിക ഇപ്പോൾനിലവിലാത്ത സാഹചര്യത്തിൽ മേൽജീവനക്കാരുടെ ഇലക്ട്രീഷ്യൻ ഗ്രേഡ്-1 തസ്തികയിലേക്കുള്ള സ്ഥാനക്കയറ്റത്തിനുള്ള അപേക്ഷ പരിഗണിക്കേണ്ടതാണോ എന്ന്പരിശോധിക്കുന്നതിനായി വിഷയം കമ്മിറ്റിമുൻപാകെ സമർപ്പിക്കുന്നു.
- (2) സിൻഡിക്കേറ്റ് ഉപസമിതിയോഗതീരുമാനത്തിൽ, ഇലക്ട്രീഷ്യൻതസ്തികയിലെനിലവിലെജീവനക്കാരുടെ Personal Pay സംരക്ഷിച്ചുനൽകാൻനിർദ്ദേശിച്ചിട്ടുണ്ട്. ഈവിഷയത്തിൽ, ശ്രീ.രഘു.എൻ. ന് 25.08.2005-ൽ ഇലക്ട്രീഷ്യൻഗ്രേഡ്-2 തസ്തികയിലേക്ക്സ്ഥാനക്കയറ്റം ലഭിച്ചിട്ടുള്ളതും, ഈസമയത്തെ മേൽതസ്തികയുടെ ശമ്പളസ്കെയിലായ 4000-6090 എന്നസ്കെയിലിൽ (ടിസമയംഇലക്ട്രീഷ്യൻഗ്രേഡ്-2 തസ്തിക നിലവിലുണ്ടായിരുന്നതിനാൽ) ശമ്പളനിർണ്ണയം നടത്തിയിരുന്നതുമാണ്. 2021-ലെ പതിനൊന്നാമത്തെ ശമ്പളപരിഷ്കരണ ഉത്തരവ്പ്രകാരം 35600-75400 എന്നസ്കെയിലിൽ ശമ്പളം നിർണ്ണയം നടത്തിയിരുന്നതും, 2024 ൽ 21.05.2023-തിയ്യതിപ്രാബല്യത്തിൽ 37400-79000 എന്ന സ്കെയിലിൽമൂന്നാമത്തെ സമയബന്ധിത ഹയർഗ്രേഡ്അനുവദിച്ചിട്ടുള്ളതുമാണ്. ഈസാഹചര്യത്തിൽ, ശ്രീ.രഘു.എൻ.നിലവിൽ (മൂന്നാമത്തെ സമയബന്ധിത ഹയർഗ്രേഡിന്റെ അടിസ്ഥാനത്തിൽ) അനുവദിച്ചിരുന്ന വേതനം സംരക്ഷിച്ചുനൽകാവുന്നതാണോ എന്ന്പരിശോധിക്കുന്നതിനായി വിഷയം കമ്മിറ്റി മുൻപാകെ സമർപ്പിക്കുന്നു.
- (3) ശ്രീ.അനിൽകുമാർ.കെ.വിക്ക് 05.06.2015-ൽടിസമയത്ത്നിലവിൽഉണ്ടായിരുന്നഇലക്ട്രീഷ്യൻഗ്രേഡ്-2 തസ്തികയിലേക്ക്സ്ഥാനക്കയറ്റം ലഭിച്ചിട്ടുള്ളതും, ഈസമയത്തെ മേൽതസ്തികയുടെ ശമ്പളസ്കെയിലായ 9190-15780 എന്നസ്കെയിലിൽ ശമ്പളനിർണ്ണയം നടത്തിയിരുന്നതുമാണ്. 2021-ലെ പതിനൊന്നാമത്തെ ശമ്പളപരിഷ്കരണ ഉത്തരവ്പ്രകാരം 25100-57900 എന്ന സ്കെയിലിൽ ശമ്പളംനിർണ്ണയം നടത്തുകയും ചെയ്തിട്ടുണ്ട്. ഈസാഹചര്യത്തിൽ, ശ്രീ.അനിൽകുമാർ. കെ.വിക്ക്നിലവിൽ പതിനൊന്നാമത്തെ ശമ്പളപരിഷ്കരണഉത്തരവ്പ്രകാരം 25100-57900 എന്നസ്കെയിലിൽ അനുവദിച്ചിരുന്ന വേതനം സംരക്ഷിച്ചു നൽകാവുന്നതാണോഎന്നും, അതോടൊപ്പം, ഒൻപതാമത്തെ ശമ്പളപരിഷ്കരണ ഉത്തരവിലെ (G.O.(P)No.144/2011/Fin,dated 30.03.2011 പ്രകാരമുള്ള) ശുപാർശ അനുസരിച്ചുള്ള സമയബന്ധിത ഹയർഗ്രേഡിനും ശ്രീ.അനിൽകുമാർ.കെ.വി യെ പരിഗണിക്കാവുന്നതാണോ എന്നും പരിശോധിക്കുന്നതിനായി വിഷയം കമ്മിറ്റി മുൻപാകെ സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to entrust the Registrar to take immediate steps for implementing the resolution of the Syndicate held on 18.03.2022, in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.01.2025, be approved.

Item No.17.62.04

Creation of 18 additional post at the University Computer Centre

(Ad. D II)

The Director Computer Centre has requested vide note no. KUCC/2019/150 dated 28/05/2019 for creation of 18 additional post at Computer Centre as follows

- | | |
|-----------------------------------|------|
| 1. System Analyst | - 1 |
| 2. Programmers | - 12 |
| 3. System Administrator (for Web) | - 1 |
| 4. Hardware Technician | - 4 |

and the matter was placed before the Syndicate.

The Syndicate vide Item No.10.18, Additional item No.3 of the meeting held on 12.06.2019 resolved to approve the proposal for post creation subject to obtaining concurrence from the Government and placing the matter before the Senate.

Accordingly, the Senate vide Item No.8 at its meeting held on 13.06.2019, considered the above matter and the house passed the recommendation of the Syndicate for amendment of the Ordinances.

Letter No.Ad.D1.1 /KUCC/18848/2019 dated 16.07.2019 was issued to Government seeking concurrence.

Vide letter No.B3/262/2019/HEDN from the Principal Secretary, Higher Education Department dated 15.10.2019, it was directed by the Government to identify the posts that can be shed so that additional posts at the Computer Centre shall be created.

Vide letter no.Ad.D1.1/KUCC/18848/2019 dated 16.11.2023, letter was issued to the Government showing the details of posts that can be shed as follows:

Name of Department	Name of Post	Number of Posts
Aquatic Biology	Curator	1
KU press	Offset Printer	2
KU press	Gally Pressman	2

Vide Letter No.B3/262/2019/HEDN dated 28.11.2023, letter was received from the Government requesting to furnish details of additional annual finance commitment involved in the proposal considering the fact that pay and allowances have been revised as per the report of XIth PRC.

Vide letter no.Ad.D1.1/KUCC/18848/2019 dated 14.12.2023, letter was issued to the Government showing the the approximate annual financial commitment on creating the posts of System Analyst (1), Programmer (12), System Administrator (1) and Hardware Technician (4) in the Kerala University Computer Centre as per the report of XIth PRC is listed below was given.

Name of Post	No. of Post	Annual Financial Commitment
System Analyst	1	Rs.11,74,212/-
Programmer	12	Rs.1,08,23,436/-
System Administrator (for web)	1	Rs.8,39,592/-
Hardware Technician	4	Rs.15,27,084/-
TOTAL		Rs.1,43,64,324/-

Vide letter no..B3/262/2019/HEDN dated 27.02.2024, from the Principal Secretary, Higher Education Department Letter it was informed that the proposal for creation of 18 additional posts in the University Computer Centre has been deferred for the time being.

The matter was placed before the Syndicate and the Syndicate vide item No.15.17, of the meeting held on 05.11.2024 resolved the item be referred to the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

As ordered by the Vice Chancellor the matter of creation of 18 additional posts is place before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

The Committee considered the matter and recommended to sent a letter to the Government for re-considering the proposal for creation of 18 additional posts in the University Computer Centre.

The Committee further recommended to constitute a Sub-Committee with following members to study the matter including the identification of posts that can be shed in the University and address the Government about the need for post creation at University Computer Centre, .

- ***Convener, Standing Committee of the Syndicate on Finance***
- ***Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings***
- ***Convener, Standing Committee of the Syndicate on Planning and Development***
- ***Dr. S Jayan, Member, Syndicate***
- ***Sri. Ajay D. N., Member, Syndicate***
- ***Registrar***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.01.2025, be approved.

Item No.17.62.05 *University Health Centre- Engagement of Medical Officer on contract basis (retired Govt. Doctor) beyond the age of 65-reg.*

(Ad. D II)

Dr. A M Khadar was engaged as Full Time Medical Officer on contract basis at University Health Centre, Palayam for a period of eleven months or till a permanent appointment is made to the post, whichever is earlier w.e.f 26.10.2023, on a consolidated monthly remuneration of Rs.57,525/- (Rupees Fifty Seven Thousand Five Hundred and Twenty Five only) vide U.O. No. 9718/2023/UOK dated 01.12.2023. After the expiry of the this term, he had submitted his willingness to continue for another eleven months and the Honorary Director also recommended the same. But he has been granted extension for a period of seven months w.e.f. 27.09.2024 vide U.O.No.8795/2024/UOK dated 18.10.2024 as he will turn 65 on 20.05.2025.

The selection Committee constituted for the appointment of RMO at UHC, Kariavattom/ Medical Officer at UHC, Palayam held on 03.10.2023 fixed the age as not more than 60 years as on 01.01.2023 with usual age relaxation for SC/ST and OBC candidates and 65 years for retired hands from Govt. The Syndicate held on 04.10.2023 approved the recommendation of selection Committee constituted for the appointment of RMO at UHC, Kariavattom/Medical Officer at UHC, Palayam held on 03.10.2023.

It may be also noted that, in the institutions under the University DOMTEC, the maximum age limit has been fixed at 62 for the appointment of contract teachers and 65 for the non-teaching posts.

Hence as per the orders of Vice Chancellor the matter regarding the further extension of Dr.A.M Khadar as Full Time Medical on contract after the age of Sixty Five is placed before the Standing Committee of the Syndicate for appropriate consideration.

The Committee considered the matter and recommended to engage next eligible candidate in the existing ranklist of Medical Officer at UHC, Palayam, on expiry of present contract period in respect of Dr. A.M. Khadar.

The Committee further recommended to constitute a Sub-Committee consisting of following members to study the matter regarding the strengthening of University Health Centres, in detail and submit a report before this Committee.

- ***Convener, Standing Committee of the Syndicate on Finance***
- ***Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings***
- ***Convener, Standing Committee of the Syndicate on Planning and Development***
- ***Sri. R Rajesh, Member, Syndicate***
- ***Sri. Ajay D. N., Member, Syndicate***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.01.2025, be approved.

Item No.17.62.06 *University Health Centre Palayam - resolution of the Syndicate for appointment of pharmacist and starting of full fledged Pharmacy service – reconsideration- reg.*

(Ad. D II)

The Honorary Director vide letter dated 31.03.2023, has directed to appoint a full time Medical Officer and a pharmacist for day to day running of the UHC as the Syndicate held on 28.02.2023, has approved these proposals for revamping UHC Palayam vide item No. 52.76(2) and to initiate action accordingly.

The Syndicate meeting held on 28.02.23 vide item No.52.76 considered the proposals for revamping of the University Health Centre, Palayam and resolved to approve the proposal to start pharmacy service by appointing a full time Medical Officer and pharmacist for disbursing emergency medicines to the needy staff members by strict adherence to medical officers prescriptions.

In connection with this, meetings were convened on 05.05.2023 and 06.05.2023 for detailed discussions and after that the recommendations for revamping of University Health Centre, Palayam were placed before the Syndicate held on 20.05.2023 and resolved to approve the recommendation of the meeting that the appointment of pharmacist and starting of full fledged Pharmacy service as resolved earlier by Syndicate held on 28.02.2023 vide item no.52.76(2) may be reconsidered by the Syndicate.

The Syndicate at its meeting held on 14.08.2023 vide item No.02.81 considered the matter and resolved to refer the item to the Standing Committee of the Syndicate.

The following points in connection with the post of Pharmacist may be noted.

1. As per Notification No. Acad.L/Ord/2480/2011 dated 01.10.2011, the post of Pharmacist (Sl. No. 78E) is included in Chapter XVII-scale of pay, qualification etc of various posts in the University under University Health Centre of KUFO 1978 through Amendment No.226 and the details of Pharmacist post is mentioned below.

Sl. No.	Designation	Scale of pay (as per 11 th pay revision order)	Age	General Qualification	Technical Qualification	Method of Recruitment
78E	Pharmacist	31100-66800	Not more than 35 years (Relaxable up to 5 years in the case of ex-service candidates to SC/ ST/ OBC candidates as per rules)	Registration as Pharmacist in the Kerala Pharmacy Council	A Certificate of Compounders training or Diploma in Pharmacy	Direct Recruitment based on merit by inviting applications by advertisement in press

2. Even though government has specified age, qualification, method of recruitment, scale of pay etc of 16 non teaching posts in the University vide G.O. dated 06.11.2020, which not included the post of Pharmacist.
3. In the case of the request dated 21.04.2022 in r/o RMO on contract to appoint a pharmacist at Kariavattom UHC, the Syndicate has considered the matter in the meetings held on 07.07.2022, 27.09.2022 and 09.02.2023, and resolved to appoint Pharmacist on daily wage basis at UHC, Kariavattom @ Rs.850/-, subject to a monthly maximum remuneration of Rs.22950/- in tune with the G.O.(p) No.29/2021/Fin dated 11.02.2021 and its selection committee constituting is under consideration.

Therefore, as per the orders of the Hon'ble Vice-Chancellor, the matter of reconsideration of resolution of the Syndicate held on 28.02.2023 for the appointment of pharmacist and starting of full fledged Pharmacy service at University Health Centre, Palayam, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Building.

The Committee considered the matter and recommended to place the matter under the consideration of the Sub-Committee constituted to study the matter regarding the strengthening of University Health Centres.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.01.2025, be approved.

Item No.17.62.07 സർവകലാശാല എഞ്ചിനീയറിംഗ്-ഇലക്ട്രിഷ്യൻ തസ്തിക-സമാന തസ്തികൾ ഏകീകരിക്കുന്നതിനായുള്ള ഗവണ്മെന്റ് നിർദ്ദേശം -സംബന്ധിച്ച്.

(Ad.DII)

29.02.2024, 01.08.2024 തീയതികളിലെ കത്തുകൾ മുഖേന, ഉന്നതവിദ്യാഭ്യാസ വകുപ്പ് സർവകലാശാലകളിലെ ഇലക്ട്രിഷ്യൻ തസ്തികയുടെ യോഗ്യതയുള്ളതും എന്നാൽ, സമാനമായ വിവിധപേരുകളിൽ അറിയപ്പെടുന്നതുമായ തസ്തികകൾ ഇലക്ട്രിഷ്യൻ തസ്തികയിലേക്ക് മാറ്റി ഏകീകരിക്കുന്നതിനും, ആയതുമായി ബന്ധപ്പെട്ടമാറ്റംസ്റ്റാറ്റുട്ടുകളിൽ വരുത്തുന്നതിനും, അപ്രകാരം നിലവിലുള്ള ഒഴിവുകൾ അടിയന്തരമായി പി.എസ്.സി.ക്ക് റിപ്പോർട്ട് ചെയ്യുന്നതിനും നിർദ്ദേശിച്ചിട്ടുള്ളതാണ്.

ഈവിഷയം പരിശോധിച്ചതിൽ, 06.11.2020 തീയതിയിലെ G.O (P) 37/2020/ഉ.വി.വ നമ്പർ സർക്കാർ ഉത്തരവ് പ്രകാരം കേരളസർവകലാശാലയിൽ ഇലക്ട്രീഷ്യൻ തസ്തികയ്ക്കായി നിർദ്ദേശിച്ചിട്ടുള്ള യോഗ്യത പരിശോധിച്ചതിൽ, ടിതസ്തികയ്ക്ക് സമാനമായ അല്ലെങ്കിൽ ടി തസ്തികയുടെ യോഗ്യതയ്ക്ക് സമാനമായ മറ്റ് തസ്തികകൾ ഒന്നും കാണുന്നില്ല എന്ന വിവരം ശ്രദ്ധയിൽപ്പെടുത്തുന്നു. എന്നാൽ ഇലക്ട്രീഷ്യൻ തസ്തികയോട് കറച്ചെങ്കിലും സമാനമായി കാണപ്പെടുന്ന ടൈൻഹെൽപ്പർ എന്ന തസ്തികയാണ്. പ്രസ്തുത രണ്ടു തസ്തികയുടെയും യോഗ്യതകൾ, ശമ്പളസ്കെയിൽ, തസ്തികകളുടെ എണ്ണം സംബന്ധിച്ച വിവരം എന്നിവ ചുവടെ ചേർക്കുന്നു.

തസ്തിക	സ്ഥിര ജീവനക്കാരുടെ എണ്ണം	അനുവദനീയ എണ്ണം	06.11.2020-ലെ സർക്കാർ ഉത്തരവ് പ്രകാരമുള്ള യോഗ്യത	KUFO പ്രകാരമുള്ള യോഗ്യത	ശമ്പള സ്കെയിൽ
ഇലക്ട്രീഷ്യൻ ഗ്രേഡ് I	1	6	എസ്.എസ്.എൽ.സി അല്ലെങ്കിൽ തത്തുല്യ യോഗ്യതയും, എൻ.ടി.സി. ഇലക്ട്രിക്കൽ/ വയർമാൻ അല്ലെങ്കിൽ എസ്.എസ്.എൽ.സി അഥവാ തത്തുല്യ യോഗ്യതയും വയർമാൻ ലൈസൻസും, വയർമാൻ/ ഇലക്ട്രീഷ്യൻ ആയി 2 വർഷത്തെ പ്രവൃത്തി പരിചയവുമാണ്	Pass in VI standard, Must possess Wireman's Licence, Experience in wiring of offices and other buildings or with recognized Electrical firms	ഇലക്ട്രീഷ്യൻ ഗ്രേഡ് I- 37400-79000 ഇലക്ട്രീഷ്യൻ - 25100-57900
ഇലക്ട്രീഷ്യൻ ഗ്രേഡ് II	3				
ഇലക്ട്രീഷ്യൻ	1				
ലൈൻ ഹെൽപ്പർ	1	5	അനുവദിച്ചിട്ടില്ല	Literacy in Malayalam, Must Possess Wireman's Licence issued by a competent authority. Experience in Electrical installations, starting driving motors, knowledge of electrical installation	23700-52600

ഈവിഷയത്തിൽ, സർവകലാശാലയിലെ എഞ്ചിനീയറിംഗിന്റാഗത്തിലെ ഇലക്ട്രീഷ്യൻ ഉൾപ്പെടെയുള്ള തസ്തികകളിലെ സ്ഥാനക്കയറ്റവും നിയമനവും സംബന്ധിച്ച വിഷയങ്ങൾ പരിശോധിക്കുന്നതിനായി സിൻഡിക്കേറ്റ് ഉപസമിതിയെ നിയോഗിക്കുകയും, പ്രസ്തുത ഉപസമിതിയുടെ ശുപാർശകൾ ഇപ്രകാരമാകുന്നു.

നിലവിലുള്ള ഇലക്ട്രിഷ്യൻഗ്രേഡ്, ഇലക്ട്രിഷ്യൻഗ്രേഡ്II എന്നിവ സംയോജിപ്പിച്ച് 18,000-41500 (06.11.2020 തീയതിയിലെ സർക്കാർഉത്തരവ്) എന്ന സ്കെയിലിൽ, 6 ഇലക്ട്രിഷ്യൻ തസ്തികകൾ സൃഷ്ടിക്കാനും, ഇലക്ട്രിഷ്യൻഗ്രേഡ്I തസ്തികയിൽനിലവിലുള്ളഒരാളെയുംഗ്രേഡ്II യിൽ3 പേരെയും ഇലക്ട്രിഷ്യൻമാരായി നിലനിർത്താം, അവരുടെ നിലവിലുള്ള ശമ്പളം വ്യക്തിഗത വേതനമായി സംരക്ഷിക്കുകയോ അല്ലെങ്കിൽ ആവശ്യാനുസരണം ശമ്പളം നിശ്ചയിക്കുകയോ ചെയ്യാമെന്നും നിലവിലുള്ള 2 ഒഴിവുകളിൽ ഒരേണ്ണം ലൈൻ ഹെൽപ്പർ തസ്തികയിലെ ഏകജീവനക്കാരനായോഗ്യതയുണ്ടെങ്കിൽ സ്ഥാനക്കയറ്റം നൽകാനുംശേഷിക്കുന്ന ഒരൊഴിവു കെ.പി.എസ്.സി. ക്ക്റിപ്പോർട്ട്ചെയ്യാനും ഇലക്ട്രിഷ്യൻ തസ്തികയുടെ ശമ്പളസ്കെയിലിൽ, യോഗ്യത, പ്രായപരിധി എന്നിവ 06.11.2020-ലെ സർക്കാർ ഉത്തരവനുസരിച്ചുള്ളതാക്കാനും, നിയമന രീതി നേരിട്ടുള്ളത് അല്ലെങ്കിൽ സ്ഥാനക്കയറ്റം വഴിയുള്ള നിയമനം 1:1 എന്ന അനുപാതത്തിൽ നടത്താനും അതായത്തേരിട്ടുള്ള നിയമനം: ലൈൻ ഹെൽപ്പർ തസ്തികയിൽ നിന്നും മൂന്നാർഷത്തെ സേവന പരിചയമുള്ള ജീവനക്കാരിൽ നിന്ന്സീനിയോറിറ്റിയുടെയും മെറിറ്റിന്റെയും അടിസ്ഥാനത്തിലുള്ള നിയമനം നടത്താമെന്നും ലൈൻഹെൽപ്പർ തസ്തികയും അതിന്റെ യോഗ്യതയും നിലനിർത്തണമെന്നും നിർദ്ദേശിച്ചിട്ടുള്ളതാകുന്നു. 18.03.2022 തീയതിയിൽ കൂടിയ സിൻഡിക്കേറ്റോഗം പ്രസ്തുത ഉപസമിതിയുടെ ശുപാർശകൾ അംഗീകരിച്ചിട്ടുള്ളതാകുന്നു.

ഇലക്ട്രിഷ്യൻ തസ്തികയുടെ ശമ്പളസ്കെയിലിൽ, യോഗ്യത, പ്രായപരിധി എന്നിവ 06 .11 .2020-ലെ സർക്കാർ ഉത്തരവനുസരിച്ചുള്ളതാക്കാനും, നിയമനരീതി നേരിട്ടുള്ളത് അല്ലെങ്കിൽ സ്ഥാനക്കയറ്റം വഴിയുള്ള നിയമനം 1:1 എന്ന അനുപാതത്തിൽ നടത്താനും അതായത്തേരിട്ടുള്ള നിയമനം: ലൈൻ ഹെൽപ്പർ തസ്തികയിൽ നിന്നും മൂന്നാർഷത്തെ സേവനപരിചയമുള്ള ജീവനക്കാരിൽ നിന്ന്സീനിയോറിറ്റിയുടെയും മെറിറ്റിന്റെയും അടിസ്ഥാനത്തിലുള്ള നിയമനം എന്നിവ ഉൾക്കൊള്ളിച്ചുള്ള ഭേദഗതി നിർദ്ദേശം 25.03.2022 & 26.03.2022 തീയതികളിൽ നടന്ന സെനറ്റോഗം അംഗീകരിക്കുകയും, കൂടാതെ ഈഭേദഗതി നിർദ്ദേശം ബഹുമാനപ്പെട്ട ചാൻസലറുടെ അനുമതിയോടുകൂടി സമർപ്പിക്കുകയും ചാൻസലറുടെ അനുമതി പ്രതീക്ഷിക്കുന്നതായും കാണുന്നു.

ഇതിൻപ്രകാരം ഇലക്ട്രിഷ്യൻ തസ്തികയിൽ പിഎസ്സിമുഖാന്തിരം ഒരുസ്ഥിരനിയമനം നടത്തുകയും ചെയ്തു.

മേൽ വിവരങ്ങൾ ഉൾപ്പെടുത്തിയ സർവകലാശാലയിലെ ഇലക്ട്രിഷ്യൻ-ലൈൻ ഹെൽപ്പർ തസ്തികകൾ സംബന്ധിച്ച നിലവിലെ സ്ഥിതിവിവരം 19.10.2024-ലെ കത്തിലൂടെ ഗവണ്മെന്റിനെ അറിയിച്ചിട്ടുണ്ട്. ഈവിഷയത്തിൽ സർവകലാശാലയിൽ ഇലക്ട്രിക്കൽ വിഭാഗത്തിൽ ലൈൻ ഹെൽപ്പറായി (30.05.2011 മുതൽ) ജോലിനോക്കുന്ന ശ്രീ.ഷാജഹാൻ.എ.എസ് ഇലക്ട്രിഷ്യൻ തസ്തികയിലേക്കുള്ള സ്ഥാനക്കയറ്റത്തിനായി അപേക്ഷ സമർപ്പിച്ചിട്ടുള്ളതും ഇത്സർവകലാശാലയുടെ പരിഗണനയിലുമാകുന്നു എന്ന വിവരം ശ്രദ്ധയിൽപെടുത്തുന്നു. എന്നാൽ ഇതേസമയം യൂണിവേഴ്സിറ്റി ഇലക്ട്രിഷ്യൻ റാങ്ക്ഹോൾഡേഴ്സ് അസോസിയേഷൻ 09.10.2024 തീയതിയിലെ അപേക്ഷ പ്രകാരം സർവകലാശാലയിൽ ഇലക്ട്രിക്കൽ വിഭാഗത്തിൽ വേണ്ടത്ര ഇലക്ട്രിഷ്യൻ ഇല്ലാത്ത സാഹചര്യമാണെന്നും ആയതുകൊണ്ട് പുതിയ ഇലക്ട്രിഷ്യൻ തസ്തിക രൂപീകരിക്കാനും ലൈൻ ഹെൽപ്പർ തസ്തികയിലെ അവസാന ജീവനക്കാരനായ പ്രൊഫോഷൻ നൽകിയതിനുശേഷം ടി തസ്തിക റീഡെസിഗ്നേറ്റ് ചെയ്തു ഇലക്ട്രിഷ്യൻ തസ്തികയാക്കി പി എസ്സി റിപ്പോർട്ട്ചെയ്ത് പ്രായപരിധിയോടടുത്തു നിൽക്കുന്ന റാങ്ക്സിഡ്ഗ്രേഡ്ഡ് കറച്ച പേർക്ക്കൂടി ജോലി കിട്ടാനുള്ള സാഹചര്യമുണ്ടാകാനും ആവശ്യപ്പെട്ടിരിക്കുന്നു.

ഉന്നത വിദ്യാഭ്യാസവകുപ്പിന്റെ മേൽവിഷയം സംബന്ധിച്ച നിർദ്ദേശത്തിലും ഇലക്ട്രിഷ്യൻ റാങ്ക് ഹോൾഡേഴ്സ് അസോസിയേഷന്റെ അപേക്ഷയിലും നയപരമായ തീരുമാനം കൈക്കൊള്ളുന്നതിനായി വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം ടി വിഷയം സിന്റിക്കേറ്റിന്റെ സ്റ്റാൻഡിങ്ക്മിറ്റിയായ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് & ബിൽഡിങ്സിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to entrust the Registrar to submit a report on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.01.2025, be approved.

Item No.17.62.08: ***Unauthorised absence from duty - Sri. Joby Joseph, Clerical Assistant from 17.10.2018 to 11.06.2023 – Detailed proceedings followed in connection with the unauthorised absence- Consideration of - reg:-***

(Ad. A I)

The Director, School of Distance Education (SDE), vide letter dated 06.12.2018 reported that Sri. Joby Joseph, Clerical Assistant posted at SDE, Tapal Section, was unauthorizedly absent from duty. Sri. Joby Joseph, Clerical Assistant was served Memo on 02.03.2019 and the subsequent reminders on 13.05.2019 and 12.07.2019, directing to submit an explanation for the unauthorised absence. Meanwhile, Ad.E Section has reported that as per the entries in the Service Book, the actual period of his absence is from 17.10.2018.

Thereafter, Sri. Joby Joseph, Clerical Assistant has submitted a reply on 26.08.2021, requesting to permit him to rejoin duty by condoning his act of unauthorised absence and permitting him to convert the period of absence as Leave Without Allowance. He has claimed that he could not attend Office due to his ill health and financial & family problems associated with the same. He had produced the copies of the medical records obtained from the Directorate of Medical Education in support of his claim.

As per the orders of the Vice-Chancellor, the request of Sri. Joby Joseph, Clerical Assistant, to permit him to rejoin duty by pardoning his unauthorised absence from 17.10.2018 on compassionate grounds, was placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration. The Syndicate held on 04.12.2021 (vide item number 34.107.02), *resolved to accept the recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings, to constitute a Sub Committee comprising the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, Dr. K.G. Gopchandran, Sri. Bijukumar G., Members, Syndicate and the Registrar to hear Sri. Joby Joseph, Clerical Assistant on the matter.*

The Sub Committee comprising Adv. B. Balachandran, Convener Standing Committee of the Syndicate on Staff, Equipment and Buildings, Dr. K.G. Gopchandran, Sri. Bijukumar G., Members, Syndicate, heard Sri. Joby Joseph, Clerical Assistant on 22.12.2021. The Sub Committee recommended that, the unauthorised absence from duty in r/o Sri. Joby Joseph, Clerical Assistant is to be viewed seriously and appropriate strict disciplinary measures be taken against him and to place the matter before the Syndicate for appropriate further action. The Syndicate held on 23.12.2021 (vide item number 35.68) considered the recommendations of the Sub Committee and resolved to issue Show Cause Memo to Sri. Joby Joseph, Clerical Assistant, directing to show cause as to why disciplinary action should not be taken against him for the unauthorised absence and place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Accordingly, Sri. Joby Joseph, Clerical Assistant was issued Show Cause memo dated 27.01.2022 and in response to the memo, he has requested that he may be permitted to rejoin duty on compassionate grounds and further requested to condone the immature decision he had taken to proceed on unauthorised absence owing to his financial, health & family crisis during the period of his absence from duty. As per the orders of the Vice-Chancellor, the explanation dated 10.02.2022 submitted by Sri. Joby Joseph to the Show Cause memo, was placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration. The Committee considered the explanation submitted by Sri. Joby Joseph and recommended *to refer the matter to the Syndicate for discussing the proposal of the Committee to impose a Major penalty to Sri. Joby Joseph, Clerical Assistant; i.e., reduction to a lower rank as per Statute 25(V), Part III Chapter 4 of the Kerala University First Statute 1977 (B. Major Penalties).* The Syndicate held on 12.04.2022 (vide item number 40.70.05) resolved to seek the opinion of a Service Consultant regarding the matter and place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Accordingly, Adv. Jyothichoodan G., Special Secretary (Retd.) Law Dept., Govt. was engaged as the Service Expert/Consultant on the matter vide U.O. No. Ad.A1.4/222554/202, dated 08.06.2022 and he had tendered his opinion on 29/09/2022, as detailed below:

- *Sri. Joby Joseph while being on unauthorised absence since 17.10.2018 requested permission to rejoin duty on 22.12.2021. He was not permitted.*
- *Though disciplinary action was initiated against him by serving a Show Cause Memo. No Orders have been issued by the University refusing his request to rejoin duty.*
- *Legally Sri. Joby Joseph is still in service. If the intention was to keep him out of service, he should have been suspended from the service.*
- *The University is well within its rights to suspend him and finalize the disciplinary action imposing any of the penalties by following the due procedure prescribed in the Statutes. The University can decide on this point.*
- *The fact being that he is still in service and that since he has requested to rejoin service he may be permitted to rejoin service pending finalization of the disciplinary proceedings.*
- *The disciplinary proceedings may be either for imposing minor penalty or for imposing major penalty.*
- *On finalization of the disciplinary proceedings, the question of how to treat the period of unauthorised absence can also be decided by the competent authority.*

As per the orders of the Vice Chancellor, the aforementioned opinion of the Service Expert/Consultant was placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration. The Syndicate held on 30.03.2023 & 31.03.2023 (Item No.54.36.13) considered the recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.03.2023 and resolved that;

- *As Sri. Joby Joseph is still in service and has requested to rejoin service he shall be permitted to rejoin service pending finalization of disciplinary proceedings.*
- *The disciplinary proceedings shall be either for imposing minor penalty or for imposing major penalty.*

In pursuant to the resolution of the Syndicate, as per the orders of the Vice Chancellor, Sri. Joby Joseph was permitted to rejoin service vide U.O.No. Ad.A1/5181/2023/UOK dated 17.06.2023, pending finalization of disciplinary proceedings and posted at the PCVC (T) Section w.e.f. 12.06.2023 F.N.

Subsequently, based on the resolution of the Syndicate that the disciplinary proceedings shall be either for imposing minor penalty or major penalty, 'Memo of Charges' and 'Statement of Allegations' dated 07.09.2023 was served to Sri. Joby Joseph, Clerical Assistant, in accordance with the provisions under 'Statute 32, Part III: Chapter 4 of the Kerala University First Statutes, 1977', as part of the disciplinary proceedings. In his Statement of defence, dated 19.09.2023, *Sri. Joby Joseph has submitted that he underwent treatment for lumps on his neck (below the jaw) at the Medical college in October 2018. There he underwent treatment as prescribed by the doctor for a month and had to undergo various tests at RCC. Due to his adverse health & mental condition and the financial conditions at home resulting from the same, he was unable to continue working from 17.10.2018 and owing to his adverse health conditions, was unable to submit his leave application or timely explanation/reply to the Memo he received in 2019, which was not intentional. It is also submitted that he had appeared before the Sub-Committee of the Syndicate and explained his problems and difficulties in response to the memo received on 27.01.2022. He has further requested that the immature decision on his part to proceed on unauthorised absence owing to his adverse financial, health, and family crises during the said period, may be condoned on humanitarian grounds and further disciplinary proceedings be dropped. He has also informed that during his period of service in the University prior to 17.10.2008, he had rendered his duties with utmost dedication and sincerity and was not subject to any complaints/disciplinary proceedings and assured that he will continue to render his duties in the same spirit, in future also.*

Meanwhile, Audit III (A) Section, vide note dated 01.07.2023, remarked that the nature of Leave corresponding to the period of absence from duty in r/o Sri. Joby Joseph, i.e., from 17.10.2018 to 11.06.2023, need to be entered in the Payroll Software for processing his Salary. *As the period of unauthorized absence spans over 4 years, the Leave applicable for regularising the period of absence is Leave Without Allowance under 'Rule 88, Part I, KSR', as per the instructions in the Circular No. 72/2005/Fin dated 30/12/2005 of the Finance Rules Dept.*

As the Syndicate held on 30.03.2023 & 31.03.2023 (Item No.54.36.13) resolved the disciplinary proceedings against Sri. Joby Joseph shall be either for imposing minor penalty or for major penalty, the above Statement of Defence submitted by him in response to the 'Memo of Charges' dated 07.09.2023 (served in accordance with the provisions under 'Statute 32, Part III : Chapter 4 of the Kerala University First Statutes, 1977'), was placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings and the Syndicate held on 15.02.2024 (Item No. 08.22) resolved to approve the recommendations of the Standing Committee, to obtain legal opinion on the matter and to place the same before the next meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings. Accordingly, legal opinion was sought on the matter vide note dated 18.03.2024 & 22.04.2024, and the Legal Advisor vide letter dated 12.08.2024, opined thus:

"Sri. Joby Joseph, Clerical Assistant at the University, was absent from duty without authorization from 17.10.2019. He was served Memo of Charges and Statement of Allegations on 07.09.2023. He responded on 19.09.2023, stating ill health as the reason for his absence. The Syndicate, after considering the facts, circumstances, and the earlier Legal Opinion of the Service Consultant, resolved to seek further opinion. It is pertinent to note that unauthorized absence is considered as an act of indiscipline. The employer, in such cases, has two options: to condone the unauthorized absence by accepting the explanation and sanctioning leave for the period of the unauthorized absence, thereby condoning the misconduct, or to treat the unauthorized absence as misconduct, hold an enquiry, and impose suitable punishment. In such disciplinary proceedings, if the allegation is of unauthorized absence, the disciplinary authority is required to prove that the absence was wilful. In the present case, Sri. Joby Joseph was absent from duty for over four years and disciplinary action has been initiated against him. The disciplinary authority may therefore decide whether to proceed with the actions or to condone the absence considering his illness, treating the period as Leave Without Allowance under Rule 88 of Part I, KSR, as advised by the Consultant. Regarding the second issue concerning the payment of salary, since Sri. Joby Joseph has been allowed to rejoin duty, it is advisable to disburse his salary accordingly."

As per the orders of the Vice-Chancellor, the above Statement of defence submitted by Sri. Joby Joseph, Clerical Assistant, in response to the 'Memo of Charges' dated 07.09.2023 (served on him in accordance with the provisions under 'Statute 32, Part III : Chapter 4 of the Kerala University First Statutes, 1977', as per the resolution of the Syndicate held on 30.03.2023 & 31.03.2023); i.e., requesting to condone the lapses and misconduct on his part on being unauthorizedly absent from duty, on humanitarian grounds, owing to his adverse financial, health, and family crises during the said period; along with the above opinion of the Legal Advisor, was placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings. The Syndicate held on 05.11.2024 & 11.11.2024 (vide Item number 15.94.08) considered the recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024 and resolved to resubmit the matter by incorporating all proceedings followed in connection with the unauthorised absence of Sri. Joby Joseph, Clerical Assistant.

In this context, as per the orders of the Vice Chancellor, all the proceedings followed in connection with the unauthorised absence of Sri. Joby Joseph, Clerical Assistant, as detailed above, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

The Syndicate considered the statement of defence submitted by Sri Joby Joseph in response to the memo of charges, along with the opinion of the Legal Adviser, and **RESOLVED** to accept the explanation submitted by him.

FURTHER RESOLVED to issue a strict warning memo to Sri Joby Joseph and treat the period of absence as Leave Without Allowance, as per rules.

Item No.17.62.09

Reckoning of prior Service as qualifying service for Pensionary benefits in the University - Request received from Sri. John V.W., Section Officer –reg. (Ad. A I)

Sri. John V.W, Section Officer, Ad.E Section vide submission dated 26.10.2024, has requested to reckon his prior service as Peon in the General Education Department from 06.08.2009 to 14.10.2016, as qualifying service for pensionary benefits in the University. The Finance Section has remarked that;

"On perusal of the service book, it may be noted that Sri. John V.W. has prior service as Peon in General Education Department from 06.08.2009 to 14.10.2016. He was relieved of that service and joined University Service as Assistant on 15.10.2016.

As per the G.O.(P) No.228/2001/Fin dated 02/02/2001, the prior service put in by employees in Municipal Common Service/ Panchayats and Universities prior to their entry in State Govt. Service including Aided School/College and vice versa can be reckoned as qualifying service for pension. Hence the prior Government service of Sri. John V.W. may be reckoned as qualifying service for pension.

Rule 22C, Part I, KSR stipulates that an officer who wishes to get his prior service counted shall apply for the same within a period of five years from the date of his entry into service. Therefore, the above said period of service rendered by Sri. John V.W., Section Officer, in Government could be reckoned for granting pensionary benefits in the University normally, if applied within the period of 5 years from the date of joining University Service. The matter of granting condonation in the case of delayed application is not dealt with Finance. Administration may consider the request for condonation, on its own merit to follow precedent."

In this context, It may be noted that the University in the past instances had condoned the delay in submitting the applications for reckoning prior services for Pensionary benefits in the University in the cases of Sri. S. Harikumar and Sri. P.S .Vijayakumar who have retired from Service as Deputy Registrar and Assistant Registrar respectively, in the year 2021(U.O. No. Ad.A.I.2/25705/2020 and U.O. No. Ad.A.I.3/264/2021 dated 29-07-2021). Both of them had put up submissions at the fag end of their Services in the University. In the recent instance, vide U.O. No.Ad.A1 5003/2023/UOK Dated: 09.06.2023, the prior Service put in by Smt.Jaya Sudha R. P. as Lower Division Clerk in JIPMER (as Central Government Employee) from 17.07.2002 to 31.05.2008, (vide U.O. No.Ad.A1 5003/2023/UOK dated: 09.06.2023), the prior Service put in by Sri. Ajith Kumar V. (Id.No. 4417) in the Armed Forces Head Quarters (AFHQ), New Delhi (under the Ministry of Defence) as LDC during the period from 28.12.1992 to 03.01.1997 (vide U.O No 8682/2023/UOK Dated: 19.10.2023) and the service rendered by Sri. Abhilash A.K., Section Officer in the Treasury Department, Govt. of Kerala as Junior Accountant from 17.10.2005 to 31.05.2008 (vide U.O No. Ad.A1/8731/2024/UOK dated 16.10.2024), have been reckoned as qualifying Service with the University Service for pensionary benefits, by condoning the delay in submitting the requests.

As per the orders of the Vice-Chancellor, the request of Sri. John V.W., Section Officer, for reckoning the prior Service put in by him in the General Education Department as Peon from 06.08.2009 to 14.10.2016, as qualifying service for pensionary benefits with the University Service, by condoning the delay in submitting the application for the same, is placed before the Standing Committee of the Syndicate on Staff, Equipments& Buildings for consideration and appropriate recommendations.

The Committee considered the matter and recommended to condone the delay occurred from the part of Sri. John V.W. in submitting the application for reckoning his prior service in the General Education Department from 06.08.2009 to 14.10.2016, as qualifying service for pensionary benefits in the University.

The Committee further recommended to reckon the prior Service put in by Sri. John V.W. in the General Education Department for the period from 06.08.2009 to 14.10.2016 as qualifying service for pensionary benefits, as per rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.01.2025, be approved.

Item No.17.62.10

Allotment of quarters to Smt. Mini A.K, Computer Assistant, Department of Physics - on Special Sanction Basis - request for- reg.

(Ad. B II)

Smt. Mini A K, Computer Assistant (Senior Grade), Department of Physics has requested to allot a D-type quarters under special sanction basis as she suffers from Lumbar Spondylotic changes in the Spine. Further, medical certificate states that she suffers from Osteoarthritis in the right knee and with discogenic disease. (Medical Certificate has been attached for reference). Smt. Mini A K also states that she has to travel 19 kms (Hometown- Attingal) to reach office which causes serious difficulties to her physical condition and hence requested to allot quarters under special sanction basis.

As per U.O.No. Ad.B II./1/10673/09/2018 dated 01.10.2018, which frames the combined rules for the allotment of residential quarters at Kariavattom, Smt. Mini A K is eligible for E-type quarters.

Also, as per clause 15.2 of the aforesaid U.O, allotment of higher type of quarters shall be restricted to the type just above the normal type of quarters for which the applicant is eligible. Also, allotment of lower type shall be restricted to the type just below the normal type of quarters for which the applicant is eligible. In both the cases, the allotment shall be made subject to seniority of applications and availability of vacant quarters and on condition that they should change over to their eligible type as and when such quarters are allotted to them.

Hence as per the U.O, E-type applicants can be allotted with D-type quarters based on their seniority of application and availability of quarters.

Campus Administration has remarked that the application of Smt. Mini A K for allotment to E-type quarters is placed at Sl.No.148 and presently, applicants up to Sl.30 are allotted with E-type quarters. Also, at present, no E-type or D-type quarters are vacant and so she can be allotted D type Quarters when vacancy arises.

The meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 16.10.2024 considered the matter and recommended to defer the item. The meeting of the Syndicate held on 05.11.2024 & 11.11.2024 has resolved to approve the said recommendation and the Vice-Chancellor has implemented the resolution.

As per the orders of the Vice-Chancellor, the matter of allotting 'D' type quarters to Smt. Mini A K subject to availability of quarters on special sanction basis is placed before the Standing Committee of the Syndicate on Staff, Equipment & Building for consideration and appropriate recommendation.

The Committee considered the matter and recommended to defer the request submitted by Smt. Mini A. K., Computer Assistant (Senior Grade), Department of Physics, for the time being.

The Committee further recommended to entrust the University Engineer to submit a detailed report on the unoccupied quarters in Kariavattom campus before the Combined Standing Committee of the Syndicate on Staff, Equipment & Buildings and Planning & Development.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.01.2025, be approved.

Item No.17.62.11 Department of Sociology - Dr. Bushra Beegom R.K., Associate Professor – Request for reckoning of prior service for pensionary benefits in the University - Discussion – reg.

(Ad.H)

The Head Department of Sociology had forwarded a request of Dr. Bushra Beegom R.K., Associate Professor, Department of Sociology, for reckoning prior government non-teaching services as LD Clerk and Assistant Grade II in Secretariat, for pensionary benefits. She has also requested to condone the delay occurred in applying for the same.

Dr. Bushra Beegom R.K., was appointed as Lecturer in the Department of Sociology, University of Kerala, w.e.f. 29.11.2010 FN, vide U.O. No. Ad.A.3.54780/10 dated 01.01.2011 and she had satisfactorily completed her period of probation in the post on 29.11.2011 FN, vide U.O. No.Ad.AV3/12860/2012 dated 31.10.2013.

On the matter, the Finance has remarked the following:

- i) Dr. Bushra Beegom R.K. was appointed as LD Clerk in Revenue Department w.e.f. 29.10.2004. She proceeded on Leave under Appendix XII B, Part I. KSR w.e.f.03.01.2005 before declaration of probation and as per the rule she forfeits the service benefits that had

accrued to her prior to her proceeding on Leave. Dr. Bushra Beegom R.K. was appointed as Assistant Gr.II in the Administrative Secretariat w.e.f. 06.08.2007. She has availed LWA without MC from 23.08.2007 to 12.10.2007 and relieved of that service on 29.11.2010 to join University of Kerala.

- ii) As per the G.O.(P) No.228/2001/Fin dated 02.02.2001 the prior service put in by employee in Municipal Common Service/ Panchayats and Universities prior to their entry in State Govt Service including Aided School/College and vice versa can be reckoned as qualifying service for pension. Hence the prior Government Service rendered by Dr. Bushra Beegom R.K. from 06.08.2007 to 29.11.2010 can be reckoned as qualifying service for pension.
- iii) As per the entries in GER, she joined University Service on 29.11.2010. It may be noted that as per Rule 22 C, Part I, KSR, the above said period of service rendered by Dr. Bushra Beegom R.K. in Government could be reckoned for granting pensionary benefits in the University normally, if applied within the period of 5 years from the date of joining University Service. It may also be noted that the matter of granting condonation in the case of delayed application is not dealt with Finance. Administration may consider the request for condonation on its own merit to follow precedent.

The following matters were considered by the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 16.10.2024.

- i) The prior Government service put in by Dr. Bushra Beegom R.K. from 06.08.2007 to 29.11.2010 being reckoned as qualifying service, for pensionary benefits.
- ii) Granting condonation for the delay occurred in submitting the request in this regard.

It was recommended to invite Dr. Bushra Beegom R.K., Associate Professor, Department of Sociology in this Committee, along with relevant prior service documents for discussion and the Syndicate held on 05.11.2024 and 11.11.2024 vide Item No.15.94.04, has resolved to approve the said recommendation.

As per the orders of the Vice-Chancellor, the matter of reckoning the prior Government service put in by Dr. Bushra Beegom R.K. from 06.08.2007 to 29.11.2010 as qualifying service, for pensionary benefits and granting condonation for the delay occurred in submitting the request in this regard is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for a discussion with Dr. Bushra Beegom R.K., Associate Professor, Department of Sociology along with relevant prior service documents and appropriate recommendation.

After discussion with Dr. Bushra Beegom R.K., Associate Professor, Department of Sociology, the Committee recommended to condone the delay occurred from the part of Dr. Bushra Beegom R.K. in submitting the application for reckoning his prior service in the Administrative Secretariat as qualifying service for pensionary benefits in the University.

The Committee further recommended to reckon the prior Service put in by Dr. Bushra Beegom R.K., Associate Professor, Department of Sociology in the Administrative Secretariat for the period from 06.08.2007 to 29.11.2010 as qualifying service for pensionary benefits, as per rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.01.2025, be approved.

Item No.17.62.12 **Department of Sanskrit- Issue of Non Liability Certificate to Dr.Shaila.C.A. (Rtd) Professor and former Head -- reg.**

(Ad. D III)

The Head, Department of Sanskrit, has informed that, stock verification was conducted in the Department Library, with the permission of the University, from 19.08.2024 to 30.08.2024 and the report of the Professional Assistant of the Department Library has been submitted to the University.

The following have been informed:

1. as per the report of the Professional Assistant, 1284 books are missing from the Library
2. the details of 2041 books have not been updated in KOHA software
3. the functioning of the library has been badly affected as barcoding, proper arrangement of books and spine labeling of the books have not been done

4. as the Professional Assistant, Smt. Smisha K.R. got transferred to M.G. University on 29.10.2024, she could not complete the work. In the report submitted by her, only the acquisition number of the 1284 books are mentioned and so the name and price details of the books are to be found out. This work is at present being done by another Professional Assistant and this will take time
5. in the Audit Report 2023-24, it is noted that many library books are with the teaching faculty and books have been issued to these members again and again. The Local Fund Audit has asked for the University order regarding the number of books and the period for which books can be borrowed from the Library
6. it is also mentioned that University orders for fixing penalty for missing library books are not seen and no such penalty has been fixed so far in the Department
The Head has requested to
 1. issue orders for fixing penalty for the 1284 missing library books and
 2. to take appropriate decision regarding issue of NLC to Dr. Shaila C.A., former Head and Rtd Professor, Dept of Sanskrit, even though 1284 library books are missing from the Dept Library.

As per the orders of the Vice - Chancellor, the matter of issuing orders for fixing penalty for the 1284 missing books in the Department Library, Dept of Sanskrit and taking appropriate decision regarding issue of Non Liability Certificate to Dr. Shaila C.A., former Head and Rtd Professor, Dept of Sanskrit, inspite of the fact that 1284 library books are missing from the Dept Library during her tenure as Head, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to seek details from the Head, Department of Sanskrit on the missing Department library books during the tenure of headship in respect of Dr. Shaila C.A., Professor (Rtd), Dept of Sanskrit.

The Committee further recommended to submit the above details along with the Audit Report in this regard, before the next Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.01.2025, be approved.

Item No. 17.62.13 Department of German- Panel of guest lecturers for approval - reg.

(Ad. F II)

The Head, Department of German has requested permission to add faculty members to the existing panel of guest faculties for the smooth conduct of various programmes offered at the department. The Syndicate held on 12.07.2024, Item No. 12.04.18, considered the request and resolved to entrust Head, Department of German to submit a detailed proposal on the requirement of additional faculty.

The Head, Department of German, vide letter dated 13.08.2024, forwarded a Panel of guest lecturers, for approval. It is stated that, a notification was published on 27.07.2024 in the University website informing of a walk-in-interview for qualified candidates for the post of guest lecturers in Department of German. A walk-in interview was held on 08.08.2024 and a rank list / panel was prepared with the following candidates:

Rank	Name	Qualification
1	Sreekala V Nair	MA German, M Phil, UGC NET
2	Jyothi Suresh R	MA German, UGC NET
3	Gopika V	MA German
4	Radhika G S	MA German
5	P Rajeswari	MA German

It has further been informed that the Department runs 8 different programmes viz. MA, UG, Certificate in German, Diploma in German and four short term programmes and is facing acute shortage of qualified faculty due to better pay package in the private institutes, due to the unprecedented migration to Germany. Hence it is requested to approve all candidates, including those with MA qualification alone. The expenses towards payment of remuneration to guest lecturers is met from the fees collected from the students, in the case of Short term programmes.

As per the orders of the Vice - Chancellor, the Panel of guest lecturers in Department of German, is placed before the Standing Committee on Staff, Equipment & Buildings, for consideration and approval.

The Committee considered the matter and recommended to approve the panel of guest lecturers recommended by the Department Council and forwarded by the Head, Department of German.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.01.2025, be approved.

Item No.17.62.14 Department of Commerce - Request for permission to prepare a panel of Guest Faculty - reg.

(Ad. F II)

The Head, Department of Commerce, vide letter dated 07-11-2024, has informed that one of the faculty Dr. Aswathy Nath N.J, Assistant Professor on contract appointed as per U.O. No. AdFII/8601/2024/UOK dated 12.10.2024, is on maternity leave from 21/11/2024 onwards. Hence the HoD has requested permission to prepare a panel of guest faculty for taking classes during the leave period of said faculty, as they are facing faculty shortage for the smooth running of the three PG Programmes and one FYUG programme.

As per the orders of the Vice-Chancellor, the matter of permitting the Head, Department of Commerce to prepare a panel of guest faculty, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and recommendation.

The Committee considered the matter and recommended to grant permission to the Head, Department of Commerce for preparing a panel of guest faculty for taking classes of three PG Programmes and one FYUG programme, as per the existing rules and norms.

The meeting came to an end at 1.15p m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.01.2025, be approved.

Item No17.63 Minutes of the Special meeting of the Standing Committee of the Syndicate on Finance - for approval - reg.

(Ad.AVI)

The Minutes of the Special meeting of the Standing Committee of the Syndicate on Finance held on 04.02.2025 at 11.00 a.m, is placed before the Syndicate for consideration and approval.

MINUTES OF THE SPECIAL MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON FINANCE

Date & Time : 04-02-2025. 11.30 a.m.
Venue : Syndicate Room, University Buildings

Members Present

- Adv. Muralidharan Pillai G (Convenor, S/c of the Syndicate on Finance)
- Dr.Shijukhan J S (Member, Syndicate)
- Prof. (Dr.) P M Radhamany (Member, Syndicate)
- Sri. R Rajesh (Member, Syndicate)
- Dr. S Nazeeb (Member, Syndicate)
- Dr. T R Manoj (Member, Syndicate)
- Sri. Ajay D N (Member, Syndicate)

Members Absent

- Dr. S Jayan (Member, Syndicate)
- Prof. (Dr.) K G Gopchandran (Member, Syndicate)
- Adv. R B Rajeev Kumar (Member, Syndicate)

Item No.17.63.01 *Withholding of pensionary benefits due to non-regularization of provisional payments - Consideration of – reg.*

(Ad. A III)

The meeting of the Syndicate held on 08.12.2022 vide Item No. 49.95 resolved to entrust the Joint Registrar (Administration) to initiate urgent action in respect of retirees whose pensionary benefits were retained due to non-regularization of provisional payments/project funds/camp advance etc. and cases where provisional pension alone is paid, while considering the matter regarding the compliance of Judgment dated 23.11.2022 of the Hon'ble High Court towards release of pensionary benefits to Smt. S. Devika Kumari, Section Officer, retired on 31.08.2007.

The following retired employees are being paid provisional pension only or a portion of their pensionary benefits (DCRG and Commutation of pension) have been retained due to non-regularization of provisional payments/project funds/camp advance etc.

1. Sri. M.K Thampan (Superintendent, Kerala University Press) (Expired on 03.05.2023)	
Date of Retirement	31.05.2006 (17 years since Retirement)
Details of Provisional Pension Sanctioned/ DCRG withheld	(i) Provisional Pension is being paid as per the resolution of the Syndicate held on 14.08.2020 (Item No. 16.11.08). The Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020 heard Sri. M.K Thampan. (ii) Issued notice to Sri. M.K Thampan stating the details of pending liabilities as per the resolution of the Syndicate held on 23.10.2020 (Item No. 19.36.01) and in reply Sri. M.K Thampan submitted a utilization statement vide letter dated 31.12.2021. (iii) The Pro-Vice-Chancellor convened a meeting on 11.08.2022 to discuss/fix liabilities outstanding against Sri. M.K Thampan. The Registrar, Finance Officer and officers of the sections concerned were present. (iv) The Syndicate held on 02.09.2022 (Item No. 46.10) resolved to place the matter before the Standing Committee of the Syndicate on Finance for detailed discussion. Accordingly, the sections concerned, Assistant Registrars and the Press Superintendent submitted report. Most of sections could not trace out the files and related documents.
Liability Status	(i) Liability – Rs. 8,08,322/- (Rupees Eight Lakh Eight Thousand and Three Hundred and Twenty Two only). (ii) Requisition for Revenue Recovery was filed before the District Collector, Pathanamthita vide letter dated 29.01.2009 and the RR proceeding was quashed by the Hon'ble High Court in the Judgment dated 17.10.2016 in WP (C) No. 33707/2009.
Current Status	(i) On the basis of hearing conducted on 11.08.2022, all sections concerned were intimated to report the details of liabilities. Most of the sections reported that the files and related documents could not be traced out. (ii) Sri. M.K. Thampan passed expired on 03.05.2023 as per Death Certificate dated 11.05.2023 submitted by Sri. Hrishikesh Thampan M. son of late M.K. Thampan from Pathanamthitta Municipality. (ii) The Eligible DCRG and Commutation of pension amounting to Rs. 1,00,915/- (Rupees One Lakh Nine Hundred and Fifteen only) and Rs. 1,57,871/- (One Lakh Fifty Seven Thousand Eight Hundred and Seventy One only) respectively were withheld on account of non-regularization of provisional payments. Hence the pension arrears of 2009, 2014 and 2019 pension revisions were also not disbursed to him (amount to be calculated). (iv) Sri. Hrishikesh Thampan M. son of late M.K. Thampan vide letter dated 05.02.2024 has submitted a request to settle the issues.
2. Dr. M.N.C Bose (Director, Department of Student Services)	
Date of Retirement	31.05.2007 (16 years since Retirement)
Details of Provisional	(i) Provisional Pension is being paid as per the resolution of the Syndicate held on 15.05.2020 (Item No. 11.32.08).

Pension Sanctioned/ DCRG withheld	<p>(ii) The Syndicate held on 28.10.2021 resolved to authorize the Legal Monitoring Committee to initiate steps for the recovery of liability outstanding.</p> <p>(iii) The Legal Monitoring Committee held on 05.08.2022 recommended to constitute a sub-committee and to submit the report within 3 months and the same was approved by the Special Syndicate at its meeting held on 05.08.2022.</p> <p>(iv) Letter dated 31.08.2022 along with subject matter were issued to members of the Sub-Committee but the report was not submitted.</p>
Liability Status	<p>(i) Liability – Rs.80,73,640/- (Rupees Eighty Lakh Seventy Three Thousand Six Hundred and Forty only).</p> <p>(ii) Liability Certificates dated 17.06.2009, 19.12.2014 & 29.01.2015 were issued.</p> <p>(iii) Government vide letter dated 20.04.2021 directed to release provisional pension to Dr. M.N.C Bose. The Govt. further directed to recover the balance amount by filing civil suit or through RR proceedings as the retiral benefits are grossly insufficient to adjust the amount to be recovered. The DCRG admissible to Dr. M.N.C. Bose amounts to Rs.1,94,103/- (Rupees One Lakh Ninety Four Thousand One Hundred and Three only) has been withheld on account of non-regularization of provisional payments.</p> <p>(iv) Requisition for revenue recovery were issued to the District Collector, Thiruvananthapuram vide letter dated 21.10.2015 and the same was sent through email dated 01.12.2015. Reminder letters dated 11.01.2018 and 06.07.2022 were also sent but no action in this regard has been initiated. The District Collector, Thiruvananthapuram now vide letter dated 27.04.2023 has informed to submit a new online request for initiating revenue recovery proceedings against Dr. M.N.C Bose.</p>
Current Status	<p>(i) Ad. D.II section has forwarded 12 No.s of regularization orders in respect of Dr. M.N.C. Bose as received from Department of Students Services amounting to a total of Rs. 14,08,500/- (Rupees Fourteen Lakh Eight Thousand and Five Hundred only). Report from Audit section was sought regarding the current status of these regularized U.Os/liabilities as per Liability Certificate dated 09.05.2019. Audit section has reported that no liabilities as per Liability Certificate 09.05.2019 has been regularized.</p> <p>(ii) Remarks from the Finance Officer was sought regarding dropping of liability amounting to Rs.14,08,500/- (Rupees Fourteen Lakh Eight Thousand and Five Hundred only) based on regularization orders (12 No. s) submitted by Ad.D.II section even though a clearance report has not been furnished by Audit section so as to quantify the amount and to initiate Revenue Recovery Proceedings against Dr. M.N.C Bose. In reply Finance Officer has reported that these provisional payments still stands non-regularized. Accordingly, the total liability of Dr. M.N.C Bose remains Rs.80,73,640 /- (Rupees Eighty Lakh Seventy Three Thousand Six Hundred and Forty only)</p>
3. Sri. Ashok N. [Section Officer (Higher Grade)]	
Date of Retirement	31.05.2021
Details of Provisional Pension Sanctioned/ DCRG withheld	<p>(i) Sri. Ashok N. was under suspension, pending enquiry for alleged irregularities with regard to the provisional advance sanctioned in connection with office automation and he retired while under suspension.</p> <p>(ii) Pension application and related documents are not submitted by Sri. Ashok N.</p>
Liability Status	<p>(i) Liability certificates dated 29.07.2021 and 24.09.2021 were issued for Rs.1,60,46,131/- (Rupees One Crore Sixty Lakh Forty Six Thousand One Hundred and Thirty One only) as follows:- Rs. 15,00,000/- Kerala University Staff Housing Co-operative Society Rs. 11,46,418/- - Kerala University Employees Co-operative Society Rs.1,09,78,095/- + Rs. 24,21,618/- towards Misappropriation of University fund in connection with automation</p>

Current Status	<p>(i) As per the remarks from Ad.A.I Section, an amount of Rs 24,21,618/- as reported in Liability Certificate dated 29.07.2021 and 24.09.2021 is included in the liability reported by Ad.A1 section vide U.O dated 15.04.2021. The total liability outstanding against Sri. Ashok N. As per revised Liability Certificate (RLC) dated 22.02.2023 the total liability outstanding against Sri. Ashok N. amounts to Rs. 1,36,24,513/- (Rupees One Crore Thirty Six Lakh Twenty Four Thousand Five Hundred and Thirteen only). The Liability Certificate dated 22.03.2023 was issued to Sri. Ashok N. via post and Email. The RLC issued via post has been received undelivered.</p> <p>(ii) A notice as per KSR Part III, Rule 3, Note 3 was issued vide letter dated 17.04.2023 to Sri. Ashok N. via post and Email intimating him once again regarding his current liabilities. The letter via post has been received undelivered.</p>
4. Dr. V. Nanda Mohan [Prof. & Head, Department of Futures Studies]	
Date of Retirement	31.03.2010 (14 years since Retirement)
Details of Provisional Pension Sanctioned/ DCRG withheld	As per Liability Certificate dated 14.06.2019, liability amounting to Rs.11,500/- (towards non-regularization of provisional advances) has been withheld from DCRG. All other pensionary benefits were released.
Current Status	Dr. V. Nanda Mohan and the Head of Department, Department of Futures Studies had already requested in his letters dated 23.01.2019 and 30.01.2019 respectively to release the DCRG after retaining the non-regularized provisional payments subject to a total of Rs.11,500/- (Rupees Eleven Thousand and Five Hundred only). Accordingly, his pensionary benefits were released after withholding an amount of Rs. 11,500/- (Rupees Eleven Thousand and Five Hundred only) from his DCRG.
5. Dr. Varghese Kurian Vaidyan (Professor & Head, Department of Physics)	
Date of Retirement	31.03.2007 (16 years since Retirement)
Details of Provisional Pension Sanctioned/ DCRG withheld	As per Liability Certificate dated 30.01.2020, liability amounting to Rs.3,71,630/- (towards non-regularization of provisional advances) has been withheld from DCRG and pension arrears (not applied for commutation of pension) as per the resolution of the Syndicate held on 30.10.2019, Item No. 05.107. All other pensionary benefits were released (An amount of Rs. 5,000/- from DCRG and Rs. 3,66,630/- from Pension Arrears are being withheld).
Current Status	<p>(i) Dr. Varghese Kurian Vaidyan had requested in his letter dated 28.01.2019 to release his pensionary benefits after adjusting the dues from his gratuity/pension arrears. Accordingly his pensionary benefits were released after withholding an amount of Rs.5,000/- from DCRG and Rs.3,66,630/- from Pension Arrears.</p> <p>(ii) Remarks has been sought from Planning A section regarding the current status of provisional payments as per Liability Certificate dated 30.01.2020. Regularisation report has not been received.</p>
6. Dr. K. Dhevendaran (Professor & Head, Department of Aquatic Biology and Fisheries)	
Date of Retirement	30.04.2008 (15 years since Retirement)
Details of Provisional Pension Sanctioned/ DCRG withheld	As per Liability Certificate dated 14.06.2019, liability amounting to Rs.2,87,775/- (towards non-regularization of provisional advances) has been withheld from DCRG and whole amount of commutation of pension. As per the resolution of the Syndicate held on 30.10.2019, Item No. 05.107.10, it has been resolved to release the withheld portion as when the liabilities are settled. All other pensionary benefits were released. (An amount of Rs.18,503/- from DCRG and Rs.2,69,272/- from Commutation of Pension are being withheld).
Current Status	Remarks has been sought from OAD III section regarding the current status of provisional payments. Regularization report has not been received. Accordingly, his

	liability remains unchanged.
7. Sri. N. Raghavan Pillai [Section Officer (Higher Grade)]	
Date of Retirement	31.03.2010 (14 years since Retirement)
Details of Provisional Pension Sanctioned/ DCRG withheld	Pensionary benefits were released vide U.O dated 17.01.2015 after withholding his entire DCRG amounting to Rs.4,29,767/- and an amount of Rs. 3,36,615/- from his commutation of pension.
Liability Status	(i) Liability – Rs.7,66,382/- (Rupees Seven Lakh Sixty Six Thousand Three Hundred and Eighty Two only) issued vide liability certificate dated 27.10.2014. (ii) Liability Certificates dated 24.01.2011 and 02.08.2013 were issued for an amount of Rs.16,75,477/- and Rs.8,31,312/- respectively.
Current Status	(i) A Writ Petition No. 11832 of 2015 filed by Sri. Raghavan Pillai before the Hon'ble High Court of Kerala regarding withholding of his DCRG and portion of Commutation of Pension amounting to Rs.7,66,382/- (Rupees Seven Lakh Sixty Six Thousand Three Hundred and Eighty Two only) retained as per Liability Certificate dated 27.10.2014. (ii) The Hon'ble High Court of Kerala in its judgment dated 23.01.2024 has directed the respondents (Registrar & Finance Officer) to hear the petitioner and take into consideration all the documents with regard to the alleged liability towards the petitioner for the purpose of disbursal of the pensionary benefits within a period of two months from the date of receipt of a certificate copy of the judgment. The University Order dated 17.01.2015 issued to Sri. N. Raghavan Pillai, Section Officer (Rtd.) regarding granting of pensionary benefits withhholding the liabilities as mentioned in LC has been quashed by the Hon'ble High Court of Kerala. (iii) In compliance with the judgment dated 23.01.2024 in W.P(C) No. 11832 of 2015 of the Hon'ble High Court of Kerala hearing of Sri. Raghavan Pillai, Section Officer (Rtd.) was conducted by the Registrar in the presence of Finance Officer at Registrar's Office on 21.02.2024 at 4.00 p.m and the file is in action.
8. Dr. S. Jaseem (Director, School of Distance Education)	
Date of Retirement	31.05.2014 (9 years since Retirement)
Details of Provisional Pension Sanctioned/ DCRG withheld	Provisional Pension was sanctioned vide U.O. dated 07.12.2016 as per the orders of the Hon'ble Vice-Chancellor.
Liability Status	(i) Liability – Rs.1,27,82,717/- (Rupees One Crore Twenty Seven Lakh Eighty Two Thousand Seven Hundred and Seventeen only) issued vide liability certificate dated 20.05.2017. (ii) The liability amounting to Rs.1,27,82,717/- was exempted by Local Fund Accounts Committee (2019-2021) in its 57 th report, para 334. Remarks was sought from Finance Officer on dropping the objection as per the orders of the Registrar.
Current Status	The Joint Director, Kerala University Audit, vide letter dated 06.02.2023 has informed that the exemption by Local Fund Accounts Committee (2019-2021) in its 57 th report, para 334, needs to be approved by the State Legislature and thereafter Action Taken Report also need to be published. Hence it cannot be dropped at this point of time as the action taken report has not been published yet and the same has been intimated to Dr. S. Jaseem vide letter dated 15.03.2023.

9. Dr. K. Padmakumar (Prof. & Head, Dept. of Aquatic Biology and Fisheries)	
Date of Retirement	30.04.2019 (3 years since Retirement)
Details of Provisional Pension Sanctioned/ DCRG withheld	(i) Provisional Pension was sanctioned as per resolution of the Special meeting of the Syndicate held on 12.01.2021 (Item No. 13) (ii) The Syndicate held on 20.01.2022 (Item No. 36.91.01) resolved to intimate Dr.K.Padmakumar to take necessary steps for submitting the Utilization certificate, bills and vouchers for Rs. 2,04,05,502/- for auditing and also to refund the unspent balance to KUF immediately and to release the pensionary/ retiral benefits due to Dr.K.Padmakumar, Prof. & Head (Rtd.), thereafter.
Liability Status	Liability – Rs.1,19,62,119/- (Rupees One Crore Nineteen Lakh Sixty Two Thousand One Hundred and Nineteen only) issued vide liability certificate dated 02.02.2021. Reminder letter dated 15.12.2020 from Planning B issued.
Current Status	(i) Letters dated 20.01.2023 and 31.01.2023 were issued from Ad.F1 and Ad. A.III sections respectively for taking immediate steps for regularizing the provisional payments but no reply has been received yet. (ii) A notice as per KSR Part III, Rule 3, Note 3 was issued to Dr. K. Padmakumar vide letter dated 17.04.2023 directing him to take immediate steps to regularize the provisional advances but no reply has been received yet.
10. Dr. A. Jayakumaran Nair , Associate Professor & Head, Department of Biotechnology	
Date of Retirement	30.04.2021
Details of Provisional Pension Sanctioned/ DCRG withheld	(i) Provisional Pension is being paid as per the resolution of the Syndicate held on 25.08.2022 (Item No. 45.50.09).
Liability Status	(i) As per Liability Certificate dated 28.12.2023, the liability outstanding in respect of Dr. A. Jayakumaran Nair amounts to Rs. 89,65,828/- (Rupees Eighty Nine Lakh Sixty Five Thousand Eight Hundred and Twenty Eight only). (ii) Liability certificates dated 23.04.2021, 22.06.2022 and 13.01.2023 were issued.
Current Status	(i) Planning A and Audit VI section has submitted regularization order dated 11.01.2024 for Rs.35,00,000/- (Rupees Thirty Five Lakh only) sanctioned vide U.O dated 27.03.2021 as per Liability Certificate dated 28.12.2023. According, a revised Liability Certificate dated 29.02.2024 has been issued for an amount of Rs.54,65,828/- (Rupees Fifty Four Lakh Sixty Five Thousand Eight Hundred and Twenty Eight only). (ii) Remarks from Planning A and Ad. F1 section has been sought regarding the current status of liabilities amounting to Rs. 50,00,000/- (Rupees Fifty Lakh only) and Rs. 4,65,828/- (Rupees Four Lakh Sixty Five Thousand Eight Hundred and Twenty Eight only) respectively and reply is awaited.
11. Dr. P. Raghavan (Joint Registrar)	
Date of Retirement	30.04.2021
Details of Provisional Pension Sanctioned/ DCRG with held	(i) Provisional Pension was sanctioned as per the orders of the Hon'ble Vice-Chancellor vide U.O. dated 11.03.2022 and revised Provisional Pension was sanctioned vide U.O. dated 22.06.2022 (ii) Hearings was conducted on 02.04.2022 and 03.08.2022 to finalize the liability outstanding against Dr. P. Raghavan.
Liability Status	(i) Liability – Rs.1,85,53,341/- (Rupees One Crore Eighty Five Lakh Fifty Three Thousand Three Hundred And Forty One only) issued vide liability certificate dated 14.05.2022.

	(ii) As per the resolution of the Syndicate held on 02.09.2022, Item No. 46.09, the sections concerned (Ad. B.II, Ad. D.II, Ad. FII, Planning A1 and Audit VI) have been intimated for speeding up of regularization of liabilities.
Current Status	<p>(i) As per the latest report from OAD 3 section the liabilities amounting to Rs.1,50,000/- and Rs. 2,22,000/- as reported in liability certificate dated 14.05.2022 are being dropped in accordance with the letters received from the Joint Director, Kerala University Audit. Accordingly, a revised Liability Certificate dated 19.08.2023 amounting to Rs.1,81,81,341/- (Rupees One Crore Eighty One Lakh Eighty One Thousand Three Hundred and Forty One only) was issued.</p> <p>(ii) Ad. B.II section has remarked that file regarding regularization of provisional payments on the admissibility of the amounts verified by the Audit are under processing.</p> <p>(iii) Ad.DI and Audit VI sections have submitted regularization orders for Rs.33,39,860/- (Rupees Thirty Three Lakh Thirty Nine Thousand Eight Hundred and Sixty only) reported as per Liability Certificate dated 28.12.2023. Remarks for OAD II section has been sought for the regularized amount of Rs. 33,39,860/- (Rupees Thirty Three Lakh Thirty Nine Thousand Eight Hundred And Sixty only) as audit objection was raised in the AG's Audit report for the period 2013-14, 2014-15.</p>
12. Sri. A. Abdul Kalam (Joint Registrar)	
Date of Retirement	31.03.2008 (15 years since Retirement)
Details of Provisional Pension Sanctioned/ DCRG with held	Pensionary benefits were released vide U.O dated 20.02.2009 after recovering an amount of Rs.2,12,000/- (provisional payments of TA/DA) from his DCRG towards KUF.
Liability Status	Liability certificate dated 29.01.2009 was issued.
Current Status	<p>(i) W.P (C) No.34278/15 filed by University of Kerala against order from Lok Ayuktha C No.846/10 filed by Sri.A.Abdul Kalam, Joint Registrar, Retd. on 31.03.2008, is pending before the Hon'ble High Court of Kerala.</p> <p>(ii) Ad. BI section has informed that the University Orders regarding sanctioning and regularizing provisional payments as found in the stock registers are being submitted. No other details are available in this regard.</p>
13. Sri. Suresh R. [Office Superintendent (Higher Grade)]	
Date of Retirement	30.04.2022
Liability Status	<p>(i) Liability Rs.36,13,208/- (Rupees Thirty Six Lakh Thirteen Thousand Two Hundred and Eight only) as per Liability Certificate dated 25.01.2023</p> <p>(ii) Police enquiry on the matter of misappropriation of Alumni Fund is pending report.</p>
Current Status	Pensionary benefits were released vide U.O dated 13.02.2023 after recovery as per Liability Certificate dated 25.01.2023.
14.	Dr.Ajikumari T. [Assistant Librarian (Sel. Grade)] Smt. Sheeja B.S. [Assistant Librarian (Sel. Grade)] Dr. Jalaja Kumari C. [Assistant Librarian]
Date of Retirement	Dr.Ajikumari T. - 31.05.2021 Smt. Sheeja B.S. - 31.05.2021 Dr. Jalaja Kumari C. - 31.03.2020
Details of Provisional Pension	(i) Provisional Pension was sanctioned to Dr.Ajikumari T., Smt. Sheeja B.S. and Dr. Jalaja Kumari C. vide U.O dated 17.12.2021, 18.10.2021 and 03.08.2021 respectively as per the orders of the Hon'ble Vice-Chancellor, pending clearance of Audit

Sanctioned/ DCRG withheld	objection regarding promotion to the post of Assistant Librarian (UGC-Scale) as per Audit Report 2017-18 (para 1-13)
Liability Status	(i) Dr.Ajikumari T. – Rs.5,08,432/- (Rupees Five Lakh Eight Thousand Four Hundred And Thirty Two only) towards loan availed from Kerala University Employees Co-operative Society. (ii) Smt. Sheeja B.S. - Nil (iii) Dr. Jalaja Kumari C. - Nil
Current Status	(i) OAD III section has reported that the Joint Director, KSAD has informed that audit objection regarding promotion to the post of Assistant Librarian (UGC-Scale) as per Audit Report 2017-18 (para 1-13) has been dropped. (iii) Pension application in r/o Dr.Ajikumari T., Smt. Sheeja B.S. and Dr. Jalaja Kumari C. are on process for approval of Vice-Chancellor regarding sanctioning of their pensionary benefits.
15. Dr. M.C Subhash Peter (Professor, Dept of Zoology)	
Date of Retirement	31.05.2021
Liability Status	Liability Rs. 94,30,000/- (Rupees Ninety Four Lakh Thirty Thousand only) as per Liability Certificate dated 02.11.2022
Current Status	(i) All the provisional payments as per liability certificate dated 02.11.2022 was regularized by Dr. M.C Subhash Peter, Professor (Rtd.), Dept of Zoology. (ii) Non-Liability Certificate dated 01.03.2023 issued to Dr. M.C Subhash Peter. (ii) Pensionary benefits were released vide U.O dated 21.03.2023
16. Dr. Shaji Varkey (Professor, Department of Political Science)	
Date of Retirement	31.05.2022
Liability Status	(i) Liability Rs.16,97,416/- (Rupees Sixteen Lakh Ninety Seven Thousand Four Hundred and Sixteen only) as per Liability Certificate dated 04.07.2022 (ii) The pensionary benefits of Dr. Shaji Varkey was released after withholding an amount of Rs.16,97,416/- (Rupees Sixteen Lakh Ninety Seven Thousand Four Hundred And Sixteen only) from his DCRG as per Liability Certificate dated 04.07.2022.
Current Status	(i) All the provisional payments as per liability certificate dated 04.07.2022 was regularized by Dr. Shaji Varkey, Professor (Rtd.), Dept. of Political Science. (ii) Non-Liability Certificate dated 06.03.2023 was issued to Dr. Shaji Varkey. (iii) Retained portion of DCRG in r/o Dr. Shaji Varkey amounting to Rs. 16,97,416/- (Rupees Sixteen Lakh Ninety Seven Thousand Four Hundred and Sixteen only) was released vide U.O dated 04.05.2023

As per KSR Part III, Rule 3, Note 2, “the liabilities fixed against an employee or pensioner can be recovered from the DCRG payable to him without the departmental/judicial proceeding referred to in this rule, but after giving the pensioner concerned a reasonable opportunity to explain”. As per KSR Part III, Rule 3, Note 3, “the liabilities of an employee should be quantified either before or after retirement and intimated to him before retirement, within a period of three years becoming a pensioner”.

- The liabilities have been quantified and intimated to the pensioner within a period of three years to the aforesaid retirees, except in the case of Sri. M.K Thampan. Mean while Sri.M.K.Thampan passed way on 03.05.2023 as per Death Certificate dated 11.05.2023 submitted by Sri. Hrishikesh Thampan M. son of late M.K. Thampan from Pathanamthitta Municipality.
- No Departmental or Judicial Proceedings were taken/ initiated against any of these pensioners while they were in service except Sri. Ashok. N.

In compliance to various Judgments of the Hon’ble High Court, University released withheld portion of DCRG and other benefits to Dr. Ubaid A, Prof. & Head, Dept. of Arabic, Smt. S. Devika kumari, Section Officer (Higher Grade) (Rtd.) (with interest) and Dr. V. Sobha, Professor (Rtd.),

Department of Environmental Sciences (with interest). In the light of these Judgments further withholding of DCRG in the case of the aforesaid retirees may invite huge financial loss to the University. The finding in the judgment is that no Departmental or Judicial Proceedings were taken against any of these pensioners while they were in service and the liability was fixed only after the retirement and no show cause notice issued prior to the issuance of the Liability Certificate.

In view of Rule position, if the liabilities have been intimated within the time limit the same can be recovered from the DCRG. If there is no possibility to recover the liability from DCRG, the loss sustained to Government, if any, may be recovered by filing civil suit (Ruling No.6 Rule 116, Part III KSR) or through RR proceedings. Accordingly the liabilities can be recovered from DCRG and if DCRG is insufficient for the same Civil Suit / RR proceedings can be initiated.

The matter was placed before the Syndicate at its meeting held on 29.12.2022 and the Syndicate vide Item No. 50.54 resolved to refer the matter to the Standing Committee of the Syndicate on Finance for detailed discussion. The Standing Committee of the Syndicate on Finance held on 07.02.2023 considered the matter and recommended to convene a special meeting of the Standing Committee of the Syndicate on Finance to consider the cases separately. The Committee further recommended to invite the authorities from the Kerala State Audit Department in the meeting and to conduct the hearing of the retired employees concerned, one hour after the commencement of meeting. The above recommendations of the Standing Committee of the Syndicate on Finance was approved by the Syndicate at its meeting held on 09.02.2023.

As per the orders of Hon'ble Vice-Chancellor, the whole matter is placed before the special meeting of the Standing Committee of the Syndicate on Finance for consideration and recommendation.

This Committee meeting was convened following the inconvenience of the representatives of the Kerala State Audit Department to attend the special meeting of Standing Committee of the Syndicate on Finance held on 06.01.2025.

In the previous committee meeting held on 06.01.2025, the following retired employees appeared before the Committee in person for explaining their part and furnished written statement.

- i. Dr.M N C Bose (Director, Department of Student Services)***
- ii.Dr. S Jaseem (Director, School of Distance Education)***
- iii.Sri. A. Abdul Kalam (Joint Registrar)***
- iv.Dr. P. Raghavan (Joint Registrar)***

Thus the Committee as a continuation of the special meeting of Standing Committee of the Syndicate on Finance held on 06.01.2025, discussed the matter in detail with the representatives of the Kerala State Audit Department headed by its Joint Director and recommended the following in respect of retired employees as detailed below:

<i>Sl.No</i>	<i>Name of the retired employee</i>	<i>Recommendation</i>
<i>1</i>	<i>Sri. M K Thampan (Superintendent, Kerala University Press) (Expired on 03.05.2023)</i>	<i>i. to entrust the Finance Officer to calculate the remaining pensionary benefits including pension arrears. ii. to communicate with the legal heirs of the deceased to settle the issue as per the request submitted by Sri. Hrishikesh Thampan M, son of late M K Thampan vide letter dated 05.02.2024.</i>
<i>2</i>	<i>Dr. M N C Bose (Director, Department of Student Services)</i>	<i>to waive off Rs.14,08,500/- (Rupees Fourteen Lakhs Eight Thousand and Five Hundred only) from the total liability of Dr. M N C Bose on the basis of the concerned regularization orders, considering that it has been 16 years since his retirement. ii. to entrust the Finance Officer to prepare a report on the remaining liabilities mentioned in the Liability Certificate No.Ad.AIII.2/LC/33885/2019 dated 09.05.2019 and to place the same before the Syndicate.</i>
<i>3</i>	<i>Sri. Ashok N (Section Officer (Hr. Gr))</i>	<i>i. to entrust the Joint Registrar (Administration) to submit a detailed report on the matter regarding</i>

		<p><i>misappropriation of University funds by Sri.Ashok N amounting to Rs.1,09,78,095/- (Rupees One Crore Nine Lakhs Seventy Eight Thousand Ninety Five only) in the Standing Committee of the Syndicate on Staff, Equipment and Buildings.</i></p> <p><i>ii. to initiate necessary actions for revenue recovery proceedings against Sri. Ashok N for the outstanding University liability of Rs.1,09,78,095/- (Rupees One Crore Nine Lakhs Seventy Eight Thousand Ninety Five only).</i></p>
4	Dr. V. Nanda Mohan (Prof.& Head, Department of Future Studies)	<i>to recover the outstanding liability amounting to Rs.11,500/- of Dr. V Nanda Mohan from the amount withheld from his DCRG, after intimating him about the action.</i>
5	Dr. Varghese Kurian Vaidyan (Professor & Head, Department of Physics)	<i>to recover the outstanding liability of Dr. Varghese Kurian Vaidyan amounting to Rs. 3,71,630/- (Rupees Three Lakhs Seventy One Thousand Six Hundred and Thirty only) from the withheld amount of Rs. 5,000/- from DCRG and Rs. 3,66,630/- from Pension Arrears as per his request vide letter dated 28.01.2019, after intimating him about the action.</i>
6	Dr. K Dhevendaran (Professor & Head, Department of Aquatic Biology and Fisheries)	<i>to recover the outstanding liability of Dr.K.Dhevendaran amounting to Rs.2,87,775/- (Rupees Two Lakhs Eighty Seven Thousand Seven Hundred and Seventy Five only) from the withheld amount of Rs.18,503/- from DCRG and Rs.2,69,272/- from Commutation of Pension, after intimating him about the action.</i>
7	Sri. N Raghavan Pillai (Section Officer (Hr. Gr))	<i>The matter is settled in compliance with the judgment dated 23.01.2024 in W.P(c)No.11832/2015</i>
8	Dr. S Jaseem (Director, School of Distance Education)	<i>to entrust the Registrar to request the Secretary, Kerala State Legislative Assembly for providing the Action Taken Report of the Local Fund Accounts Committee's (2019-2021) 57th report, para 334 that exempted the outstanding liability amounting to Rs. 1,27,82,717/- (One Crore Twenty Seven Lakhs Eighty Two Thousand Seven Hundred and Seventeen only) against Dr. S Jaseem, in order to release her pensionary benefits.</i>
9	Dr. K Padmakumar (Prof. & Head, Dept. of Aquatic Biology and Fisheries)	<p><i>i. to entrust the Registrar to submit a detailed report of outstanding liability amounting to Rs.1,19,62,119/- (Rupees One Crore Nineteen Lakhs Sixty Two Thousand One Hundred and Nineteen only) in the name of Dr. K Padmakumar and submit the same in the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings.</i></p> <p><i>ii. to initiate revenue recovery proceedings against Dr. K Padmakumar.</i></p>
10	Dr. A. Jayakumaran Nair , Associate Professor & Head, Department of Biotechnology	<i>The Committee noted that matter is closed as the pensionary benefits has been released.</i>
11	Dr. P. Raghavan (Joint Registrar)	<i>Committee noted that the action related to the case is under processing as per the decision of the Syndicate dated 09.09.2024 vide item no.14.06.23</i>
12	Sri. A. Abdul Kalam (Joint Registrar)	<i>to initiate further actions on disposal of W.P (C) No.34278/15, which is pending before the Hon'ble High</i>

		<i>Court of Kerala filed by the University of Kerala against order from Lok Ayuktha CNo.846/10 filed by Sri. A Abdul Kalam, Joint Registrar, Retd. on 31.03.2008</i>
13	<i>Sri. Suresh R. [Office Superintendent (Higher Grade)]</i>	<i>the matter is closed as the pensionary benefits were released vide U.O No. Ad.AIII.2/SP/19491/2023 dated 13.02.2023 after recovery of liabilities towards University (i.e. misappropriation of Alumni Association Fund) as per Liability Certificate dated 25.01.2023</i>
14	<i>Dr.Ajikumari T., [Assistant Librarian (Sel. Grade)] Smt. Sheeja B.S., [Assistant Librarian (Sel. Grade)] Dr.Jalaja Kumari C. [Assistant Librarian]</i>	<i>The Committee noted that matter is closed as the pensionary benefits has been released.</i>
15	<i>Dr. M.C Subhash Peter (Professor, Dept of Zoology)</i>	<i>The Committee noted that matter is closed as the pensionary benefits has been released.</i>
16	<i>Dr. Shaji Varkey (Professor, Department of Political Science)</i>	<i>The Committee noted that matter is closed as the pensionary benefits has been released.</i>

The meeting came to an end at 1.00 p.m.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.01.2025, be approved.

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Item No.17.64 *Application for BA Provisional Degree Certificate submitted by Sri.Sivaprasad S – Missing of tabulation sheet and register for verification of Part II after thorough search –Consideration of-reg.*

(EDII)

Sri Sivaprasad S, candidate of BA (Annual Scheme) who has undergone BA Degree in English Language and Literature has applied for Provisional Certificate on 17/04/2024. He has passed Part I English in September 1985 with Register number 62879 in Third Class and Part III English Language and Literature Main with History of England and World History as subsidiaries in April 2023 with Register Number 2071 in Third class as per the verification with tabulation records. Since the tabulation sheets/register couldnot be found for verification of his Part II (Addl. Language) marks , the matter was submitted by the section for orders for verifying the part II marks with the original marklist submitted by the candidate by issuing minimum mark for part II according to the class obtained by the candidate.

When legal opinion was sought in this matter, the legal advisor opinioned that it is imperative for the University to formulate the guidelines for the issuance of the certificates in the cases where the original tabulation records are not traceable. Legal advisor also stated that the loss of original records is inexcusable and the students shouldnot be penalised for the shortcomings of the University, and concluded that the University should issue Duplicate Certificates based on the documents provided by the applicants.

As per the orders of the Honorable Vice Chancellor the matter of issuing Provisional Certificate to Sivaprasad S based on the available records and original marklist submitted by the candidate alongwith the matter of formulating general guidelines in such cases, was placed before the Standing Committee of the Syndicate on Examination held on 05/10/2024 and the recommendation of the Standing Committee to entrust the Controller of Examinations to examine the matter in detail and submit a report before the Syndicate was approved by the Syndicate held on 05/11/2024. In this regard, following points are submitted for consideration.

- 1) The procedures followed as precedence in issuing additional marklist, Provisional Certificate, Degree Certificate etc to the candidates whose tabulation records (both Tabulation sheet/ Register) are not traceable is by verification of the original documents (Marklists/Degree

Certificate) submitted by the candidates, by giving minimum mark based on the class obtained by the candidates after entering the details in the minimum mark register maintained by the AR concerned for such cases. It can be given only after obtaining a declaration/ affidavit regarding the authenticity of the submitted original document from the candidate.

- 2) If the tabulation sheets are not traceable but the register regarding the details of tabulation records is available in the section, the minimum marks can be given according to the class of the candidate entered in the tabulation register and the marks can be entered in the minimum mark register depending on the class obtained for further processing even if the candidate cannot produce any valid documents. This can be done only after obtaining all available personal details of the candidate like Reg no, College study/Centre of exam, period of study etc.
- 3) Further, if the candidate produces his/her Original Degree Certificate, the same can be verified with the Hologram/ VC's Office for confirming the genuineness before issuing Additional marklist (after making necessary entry in the minimum marks register), Duplicate Degree etc .However if the records are not available in the VC's office or Hologram Section, the request of the candidate cannot be considered.

The matter of issuing Provisional/ Degree Certificate to Sri Sivaprasad S, whose Part I and III tabulation sheets are available, but the Part II tabulation sheets (of his September 1984 exams) are not traceable , by verifying the details of his Part II exam from the original marklist produced by the candidate is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to entrust the Standing Committee of the Syndicate on Examinations for verifying the documents and other original records of the concerned Examination of the candidate Sri Sivaprasad.S and submit a detailed report before the Syndicate.

Item No.17.65

കേരള സർവകലാശാല ഫിനാൻസ് ഓഫീസർക്ക് എൻ.പി.എസിൽ [NPS] അംഗത്വത്തിനുള്ള അപേക്ഷ - സംബന്ധിച്ച്

(Ad.A III)

കേരളസർവകലാശാല ആക്ട് 1974, സെക്ഷൻ 14 പ്രകാരം "ഫിനാൻസ് ഓഫീസർ" സർവകലാശാലയുടെ ശമ്പളം പറ്റുന്ന ഒരു മുഴുവൻ സമയ ഉദ്യോഗസ്ഥനായിരിക്കുന്നതും അദ്ദേഹം ഉദ്യോഗത്തിൽ പ്രവേശിക്കുന്ന തീയതി മുതൽ നാല്പതു വർഷക്കാലയളവിലേയ്ക്കോ, അൻപത്തിയൊമ്പതു വർഷത്തിലധികമുള്ളതായാകുന്നതുവരെയോ, ഇവയിലേതാണോ ആദ്യം അതുവരെ, സ്റ്റാറ്റ്യൂട്ടുകളാൽ നിർണ്ണയിക്കപ്പെടാവുന്ന നിബന്ധനകളിലും വ്യവസ്ഥകളിന്മേലും സിൻഡിക്കേറ്റ് നിയമിക്കേണ്ടതാണെന്ന് നിർദ്ദേശിക്കുന്നു.

ഇപ്രകാരം 20.02.2020 മുതൽ നാല്പതു വർഷക്കാലയളവിലെ കേരള സർവകലാശാല ഫിനാൻസ് ഓഫീസറായി നിയമിതനായ ശ്രീ.ആർ.മഹാദേവനെ പ്രൊബേഷൻ പ്രഖ്യാപനത്തിൽ നിന്നും ഒഴിവാക്കിയിരുന്നു. 19.02.2024-ൽ കാലാവധി അവസാനിച്ച ശ്രീ.ആർ.മഹാദേവനെ ഒഴിവാക്കിയതിന് ശേഷം (നാല്പതു വർഷമോ 56 വയസ്സ് പൂർത്തിയാകുന്നതുവരെയോ, ഇവയിലേതാണോ ആദ്യം, അതുവരെ), 20.02.2024 മുതൽ ഫിനാൻസ് ഓഫീസറായി പുനർ നിയമിച്ചുകൊണ്ട് ഉത്തരവായിരുന്നു.

ഇന്ത്യാ ഗവൺമെന്റിന്റെ കീഴിലുള്ള സ്ഥാപനമായ ശ്രീചിത്ര തിരുനാളി ഇൻസ്റ്റിറ്റ്യൂട്ട് ഫോർ മെഡിക്കൽ സയൻസ് & ടെക്നോളജിയിൽ [SCTIMST] ഫിനാൻസ് അഡ്വൈസറായി പ്രവർത്തിച്ചിരുന്ന ശ്രീ.ആർ.മഹാദേവൻ 19.02.2020-ൽ പ്രസ്തുത സർവീസിൽനിന്നും രാജിവച്ച് 20.02.2020-ൽ കേരള സർവകലാശാല ഫിനാൻസ് ഓഫീസറായി അധികാര മേൽക്കുകയായിരുന്നു.

പങ്കാളിത്തപെൻഷൻ പദ്ധതി [NPS] ബാധകമാക്കുന്നതിനായി ശ്രീ.ആർ.മഹാദേവൻ 27.07.2020-ൽ നൽകിയ സമർപ്പണത്തിന്റെ അടിസ്ഥാനത്തിൽ, കേരള സർവകലാശാലയിലെ നിശ്ചിത കാലയളവിലേയ്ക്കുള്ള നിയമനങ്ങളിൽ പങ്കാളിത്തപെൻഷൻ പദ്ധതി [NPS] നടപ്പിലാക്കേണ്ടതുണ്ടോ എന്ന വിഷയത്തിൽ സ്പെഷ്യൽ സെക്രട്ടറി ലഭ്യമാക്കുന്നതിന് സർവകലാശാല എൻ.പി.എസ്. വിഭാഗത്തിൽ നിന്ന് സർക്കാരിന്റെ ധനകാര്യ [എൻ.പി.എസ്.] വകുപ്പിലേക്ക് 12.03.2020-ലെ കത്ത് മുഖേന ആവശ്യപ്പെട്ടതിൽ പ്രകാരം, 13.07.2020-ൽ ലഭ്യമായ മറുപടിച്ചുവെച്ചിരിക്കുന്നു.

“കൃത്യമായ സമയ പരിധി നിശ്ചയിച്ചുകൊണ്ട് ചുരുങ്ങിയ കാലയളവിലേയ്ക്ക് മാത്രമായി നിയമിതരാകുന്ന ജീവനക്കാർക്ക് പങ്കാളിത്തപെൻഷൻ പദ്ധതി ബാധകമാകുന്നതല്ല. മേൽ സാഹചര്യത്തിൽ സർവകലാശാല കളിലെ സ്റ്റാറ്റ്യൂട്ടറി തസ്തികകളായ രജിസ്ട്രാർ, കൺട്രോളർ ഓഫ് എക്സാമിനേഷൻസ്, ഫിനാൻസ് ഓഫീസർ എന്നീ തസ്തികകളിൽ നാല്പതു വർഷത്തെ സമയപരിധി നിശ്ചയിച്ചുകൊണ്ട് പുതുതായി ഒരാളെ നിയമിക്കുന്ന പക്ഷം

അയാള്ക്ക് സർക്കാർ നടപ്പിലാക്കിയിട്ടുള്ള പങ്കാളിത്തപെൻഷൻ പദ്ധതിബാധകമാകുന്നതല്ല. പങ്കാളിത്ത പെൻഷൻ പദ്ധതി ബാധകമായ സർക്കാരിലോ, സർക്കാരിന് കീഴിലോ, വിവിധസ്ഥാപനങ്ങളിലോ, യൂണിവേഴ്സിറ്റിയിലോ സേവനമനുഷ്ഠിക്കുന്ന ഒരുജീവനക്കാരനെയോണേൽ തസ്തികകളിൽ നിയമിക്കുന്നതെങ്കിൽ അയാളുടെ നിലവിലുള്ള പങ്കാളിത്ത പെൻഷൻ പദ്ധതിപ്രസ്തുതതസ്തികയിൽ സേവന മനുഷ്ഠിക്കുന്ന സമയത്തും തുടരേണ്ടതാണ്.

പ്രസ്തുതസ്പെഷ്യലൈസേഷൻ അടിസ്ഥാനത്തിൽ ഫിനാൻസ് ഓഫീസറുടെ അംഗീകാരത്തിന് മേൽ ശ്രീ.ആർ.മഹാദേവൻ്റെ കാല സർവീസിലുള്ള പങ്കാളിത്ത പെൻഷൻ പദ്ധതിസർവകലാശാലയിൽ തുടരാനുള്ള രജിസ്ട്രാറുടെ ഉത്തരവ്, 11.08.2020 തീയതിയിലെ സർവകലാശാല ഉത്തരവ് പ്രകാരം നടപ്പിലാക്കിയിരുന്നു.

ഇതിന് പ്രകാരം ശ്രീ.ആർ.മഹാദേവൻ്റെ മുമ്പാകെ സേവനത്തിൽ ഉണ്ടായിരുന്ന PRAN അക്കൗണ്ട് (110031102594) 12.08.2020-ൽ കേരളസർവകലാശാലയിലേയ്ക്ക് മാറ്റുകയും, അദ്ദേഹം കേരള സർവകലാശാലയിൽ ഫിനാൻസ് ഓഫീസറായി നിയമിതനായ കാലയളവ് മുതലുള്ള "Employee-Employer" contribution (Matching contribution) NPS Account-ലേയ്ക്ക് സർവകലാശാലക്കുകയും ചെയ്തിരുന്നു (March 2024 വരെ).

തുടർന്ന് ശ്രീ.ആർ.മഹാദേവൻ്റെ 05.05.2020-ലെ അപേക്ഷയുടെ അടിസ്ഥാനത്തിൽ അദ്ദേഹത്തിന് സർവകലാശാല ഭവീഷ്യനിയിലേയ്ക്ക് [UPF] അംഗത്വം നൽകുന്ന അംഗത്വസംബന്ധിച്ച് സ്പെഷ്യലൈസേഷൻ അടിസ്ഥാനത്തിൽ 26.06.2020-ൽ കേരള സർവകലാശാല ഓഡിറ്റ് ജോയിന്റ് ഡയറക്ടർക്ക് നൽകിയ കത്തിന് 07.09.2020-ൽ ലഭിച്ച മറുപടിയിൽ "സ്പെഷ്യലൈസേഷൻ അടിസ്ഥാനത്തിൽ സർക്കാരിനെ സമീപിക്കാവുന്നതാണ്" എന്ന് അറിയിച്ചിരുന്നു.

ഇതിന്റെ വെളിച്ചത്തിൽ ഉന്നതവിദ്യാഭ്യാസ [ബി] വകുപ്പിലേയ്ക്ക് 13.10.2020-ൽ ആവശ്യപ്പെട്ട സ്പെഷ്യലൈസേഷൻ, 17.08.2021-ൽ ലഭ്യമായ മറുപടി ചുവടെ ചേർക്കുന്നു.

"സംസ്ഥാനത്ത് നടപ്പാക്കിയിരിക്കുന്ന പങ്കാളിത്ത പെൻഷൻ പദ്ധതികളിൽ അംഗങ്ങളായിട്ടുള്ള ജീവനക്കാർക്ക് മാത്രമാണ് 24.02.2014-ലെ ഉത്തരവ് പ്രകാരം GPF [ജനറൽ പ്രോവിഡന്റ് ഫണ്ട് (കേരള) റൂൾസ്] ബാധകമാക്കിയിട്ടുള്ളത്. ശ്രീ.ആർ.മഹാദേവൻ കേന്ദ്രസർവീസിന്റെ ഭാഗമായിട്ടാണ് NPS അംഗത്വം എടുത്തിരിക്കുന്നത്. അതിനാൽ തന്നെ ടിയാമ്പേൽ ഉത്തരവ് പ്രകാരമുള്ള ജി.പി.എഫ്. ബാധകമാക്കേണ്ടതില്ല."

തുടർന്ന് ഫിനാൻസ് ഓഫീസർ സർവകലാശാലയുടെ ശമ്പളം പറ്റുന്ന ഒരു മുഴുവൻ സമയ ഉദ്യോഗസ്ഥനായിരിക്കുമെന്ന "Statute Position"-ന്റെ അടിസ്ഥാനത്തിൽ അദ്ദേഹത്തിന് UPF-ൽ അംഗത്വം നൽകുന്ന വിഷയത്തിൽ സ്പെഷ്യലൈസേഷൻ അടിസ്ഥാനത്തിൽ, ഫിനാൻസ് ഓഫീസറുടെ remarks-ന്റെ അടിസ്ഥാനത്തിൽ രജിസ്ട്രാറുടെ ഉത്തരവിന് പ്രകാരം 20.11.2021-ൽ ഉന്നത വിദ്യാഭ്യാസ വകുപ്പിലേയ്ക്കിടയും ആവശ്യപ്പെട്ടതനുസരിച്ച്, 19.04.2024-ൽ ലഭ്യമായ മറുപടി ഇപ്രകാരമാകുന്നു.

“കൃത്യമായ സമയപരിധി നിശ്ചയിച്ചു കൊണ്ട് ചുരുങ്ങിയ കാലയളവിലേയ്ക്ക് മാത്രമായി നിയമിതരാകുന്ന ജീവനക്കാർക്ക് പങ്കാളിത്ത പെൻഷൻ പദ്ധതിബാധകമാകാത്തതിനാൽ നാലു വർഷ കാലയളവിലേയ്ക്കായി ഫിനാൻസ് ഓഫീസർ തസ്തികയിൽ 20.02.2020 മുതൽ നിയമിതനായ ശ്രീ.ആർ.മഹാദേവൻ ശ്രീചിത്തിര തിരുനാളിൽ ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് ഫിനാൻസ് & ടെക്നോളജിയിൽ സേവനത്തിൽ ഉള്ളപ്പോൾ എടുത്തിരുന്ന PRAN കേരള യൂണിവേഴ്സിറ്റിയിൽ തുടരാനാകില്ല. അതിനാൽ നിലവിലുള്ള ചട്ടങ്ങളുടെയും നിയമങ്ങളുടെയും വെളിച്ചത്തിൽ ശ്രീ.ആർ.മഹാദേവൻ NPS-ൽ തുടരാൻ അർഹതയുള്ളതിനാൽ അത് ക്യാമ്പസിൽ ചെയ്യേണ്ടതാണ്.

സർവകലാശാല Statutes/Act/Ordinances പരിശോധിച്ചു യൂണിവേഴ്സിറ്റി PF-ൽ അംഗത്വം നൽകാൻ സാധിക്കുമോയെന്ന് സർവകലാശാല പരിശോധിക്കേണ്ടതാണ്.

ശ്രീ.ആർ.മഹാദേവൻ NPS-ൽ തുടരാൻ അർഹതയില്ലെന്ന് മേൽ സൂചനപ്രകാരം സർക്കാർ അറിയിച്ച സാഹചര്യത്തിൽ നാളിതുവരെ ഒടുക്കിയിരുന്ന "Matching contribution" കണക്കിലെടുത്തും അദ്ദേഹത്തിന്റെ കാലാവധി നീട്ടിയത് കണക്കിലെടുത്തും അദ്ദേഹത്തിന് ഫിനാൻസ് ഓഫീസർ തസ്തികയിലുള്ള സേവന കാലയളവ് തീരുന്നതുവരെ NPS-ൽ തുടരാൻ അനുവദിക്കുന്ന കാര്യം പുന:പരിശോധിക്കുന്നതിനായി ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവിന് പ്രകാരം ഉന്നതവിദ്യാഭ്യാസ [ബി] വകുപ്പിലേക്ക് 17.10.2024-ൽ നൽകിയ കത്തിന് 07.12.2024-ൽ ലഭ്യമായ മറുപടി [ക്രമം. B3/1/2021-HEDN, തീയതി 07.12.2024] ഉള്ളടക്കം ചുവടെ.

07.12.2024-ലെ ഉന്നതവിദ്യാഭ്യാസ വകുപ്പിന്റെ മറുപടിയുടെ പ്രധാനഭാഗങ്ങളിൽ ചുവടെ ചേർക്കുന്നു.

- Terms & Conditions അനുസരിച്ച് പരമാവധി 56 വയസ്സുവരെ മാത്രം കാലാവധിക്കുള്ള term appointment വ്യവസ്ഥയിൽ നിയമിതനായിട്ടുള്ള ശ്രീ.ആർ.മഹാദേവൻ SCTIMST-യിൽ സേവനത്തിൽ ഉള്ളപ്പോൾ എടുത്തിരുന്ന PRAN കേരള യൂണിവേഴ്സിറ്റിയിൽ തുടരാനാകില്ല.

- കാലാകാലങ്ങളിലുള്ള PFRDA റഗുലേഷൻസിന് അനുസൃതമായി സംസ്ഥാനത്ത് പദ്ധതി നടപ്പിലാക്കുന്നതിന് സർക്കാർ നിശ്ചയിച്ചിട്ടുള്ള വ്യവസ്ഥകള് മേൽ പ്രകാരമാണെന്നിരിക്കെ മതിയായ കാരണങ്ങളില്ലാതെ ഒരുവ്യക്തിക്ക് മാത്രമായി ചട്ടങ്ങളിൽ ഇളവ് അനുവദിക്കുന്നതെന്തായ കീഴ്ജ്ഞം സൃഷ്ടിക്കപ്പെടുന്നതു വഴിപദ്ധതികളുടെ വിജയകരമായ നടത്തിപ്പിനെയും അച്ചടക്കത്തെയും പ്രതികൂലമായി ബാധിക്കുന്നതാണ്.

കൂടാതെ 20.02.2020 മുതൽ മാർച്ച് 2024 വരെയുള്ളതാണ് എൻ.പി.എസ്. കാലയളവിൽ ടിയാന്റെ PRAN അക്കൗണ്ടിൽ അനർഹമായി അടവാക്കിയിട്ടുള്ള വ്യക്തിഗത-യൂണിവേഴ്സിറ്റി വിഹിതങ്ങള് വീണ്ടെടുത്ത് ടിയാന്റെ ബാങ്ക് അക്കൗണ്ടിലേക്കും [വ്യക്തിഗതവിഹിതം] സർവകലാശാലയുടെ ബന്ധപ്പെട്ട അക്കൗണ്ടിലേക്കും [സർവകലാശാലവിഹിതം] മാറ്റുന്നതിനുള്ള അടിയന്തിര നടപടികള് സ്വീകരിക്കാനും നിർദ്ദേശിച്ചിരിക്കുന്നു.

മേൽ നടപടികള് പൂർത്തിയായശേഷം ശ്രീ.ആർ.മഹാദേവനിലവിലുള്ള PRAN Account തീർപ്പാക്കി ആനുകൂല്യങ്ങള് കൈപറ്റുന്നതിനോ PRAN നമ്പർ നിലനിർത്തിനോ ഗവൺമെന്റ് പദ്ധതിയിൽ തുടരുന്നതിനോ opt ചെയ്യാവുന്നതാണെന്നും നിർദ്ദേശിക്കുന്നു.

07.12.2024-ലെ സർക്കാരിന്റെ സ്പെഷ്യലൈസേഷൻ അടിസ്ഥാനത്തിൽ കേരള സർവകലാശാല ഫിനാൻസ് ഓഫീസറായ ശ്രീ.ആർ.മഹാദേവൻ സർവകലാശാലയിൽ തുടരുന്ന NPS റദ്ദാക്കുന്നതും ബന്ധിച്ച വിഷയം വൈസ് ചാൻസലറുടെ ഉത്തരവിന് പ്രകാരം സിന്ഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

RESOLVED to obtain clarification from the Government once again on the matter and place the same before the Syndicate.

Item No.17.66

St.Joseph's College for Women, Alappuzha-Conferment of Autonomous Status – Intimation from UGC-Consideration of-Reg.

(Ac.D)

The Joint Secretary, University Grants Commission requested the University to provide recommendations on conferment of autonomous status to St.Joseph's College for Women, Alappuzha, an aided Arts and Science College (NAAC A⁺), affiliated to University, vide letter No.F.No.2-123/2024 dated 03.02.2025. It is informed that, the University Grants Commission has received a proposal, dated 19.11.2024 from St. Joseph's College, Alappuzha for conferment of autonomous status and found that the comment from affiliating University has not uploaded on the UGC Portal.

As per the clause 4.1 of the University Grants Commission(Conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations,2023, the University is required to examine the application of the College for autonomous status on the UGC Portal and give its recommendations, along with reasons/justification, within 30 working days on the UGC portal. If the parent University does not respond on the UGC portal within 30 working days, it shall be presumed that the parent University has no objection to the processing of the application by the UGC for autonomous status.

The University has not received any intimation from the College authorities regarding the pendency of application before the UGC for conferment of autonomous status to the college. However, the College authorities has requested for issuance of a No-Objection Certificate in order to file application for autonomy in the University Grants Commission, devoid of any supporting documents/ credentials on 02.09.2024. Accordingly the college has been requested to provide essential data for considering the request for No Objection Certificate, vide letter dated 06.09.2024 from this office. But no reply has been received till date. Meanwhile, the College authorities applied directly to the UGC Portal without informing University and the University Grants Commission has requested the University to provide the recommendation, along with reasons/justification within 10 Working days of receipt of the communication, on or before 14.02.2025.

The recommendation of the University regarding conferment of autonomous status to St.Joseph's College for Women, Alappuzha, can only be finalized after placing the matter before the Syndicate of the University. The matter was informed to the University Grants Commission, vide email dated 12.02.2024.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding application for conferment of autonomous status to St.Joseph's College for Women, Alappuzha, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to entrust the Convenor, Standing Committees of the Syndicate on Affiliation of Colleges and Finance, Dr.Manoj T.R. and Dr. J.S.Shijukhan, Members Syndicate to conduct an inspection at St.Joseph's College for Women, Alappuzha, regarding the conferment of Autonomous status to the college, and place the report before the Syndicate.

Item No.17.67

Department of Nanoscience & Nanotechnology - Nomination of new Head in charge – Consideration of-reg.

(Ad.H)

The Head (i/c), Department of Nanoscience & Nanotechnology, vide e - mail dated 05.02.2025, has informed that, he is retiring from the University service on 31.03.2025 & requested to change his Head in charge position in the Department.

The Syndicate at its meeting held on 07.07.2022, vide Item No.44.16 resolved to assign the charge of Head, Department of Nanoscience & Nanotechnology to Dr.I.Hubert Joe, Associate Professor, Department of Physics and U.O. was issued accordingly. The superannuation of Dr. I. Hubert Joe, Professor & Head (i/c), Department of Nanoscience & Nanotechnology, is on 31.03.2025. In the wake of this, a new Head (i/c) has to be nominated to the Department of Nanoscience & Nanotechnology.

It may be noted that Centre for Nanoscience & Nanotechnology has been upgraded into Department of Nanoscience & Nanotechnology with effect from 16.08.2016, as per U.O. No.Ac.D/029901/2012 dated 30.09.2016. There is no sanctioned teaching posts in the Department. The list of faculties who have held the position of Head (i/c) of the Department so far is given below.

Name of the Faculty put in charge of the Head, in the Department of Nanoscience & Nanotechnology	Period
Dr. S. Sankararaman, Professor, Department of Optoelectronics	16.08.2016 - 16.04.2020
Dr. V. Biju, Professor, Department of Physics	17.04.2020 - 25.07.2022
Dr. I. Hubert Joe, Professor, Department of Physics	26.07.2022 to 31.03.2025 (as the date of retirement on 31.03.2025)

As per orders of the Vice - Chancellor, the matter of nominating a new Head (i/c) in the Department of Nanoscience & Nanotechnology w.e.f 01.04.2025, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to nominate Dr.Sibi K.S., Assistant Professor, Department of Physics, Kariavattom as Head (i/c), Department of Nanoscience and Technology, w.e.f. 01.04.2025.

Item No.17.68

Mar Theophilus Training College, Thiruvananthapuram- Dr. Joju John, Professor of Education, as DDO - Extension of term- approval -reg.

(Ac.FI)

The Manager, Malankara Syrian Catholic Colleges, Pattom, Thiruvananthapuram, has requested to approve the appointment of Dr. Joju John, Professor of Education, as Drawing and Disbursing Officer of Mar Theophilus Training College, Thiruvananthapuram, w.e.f 01.02.2025 F N for a period of three months (Eighth term).

The University, vide U.O No.10119/2024/UOK dated 27.11.2024, had approved the appointment of Dr. Joju John, Professor of Education, as Drawing and Disbursing Officer of Mar Theophilus Training College, Thiruvananthapuram, w.e.f 01.11.2024 F N for a period of three months (Seventh term).

As per the Norms and Procedure for the the selection of teachers for appointment in private Affiliated Colleges amended UO No.Ac. F V/50501/2013 dated 02/05/2014 "In exceptional cases the Vice-Chancellor may approve the appointment of any member of the teaching staff of a College as Drawing and Disbursing Officer on request from the Educational Agency subject to a maximum of three months for reasons to be recorded.it shall not be granted for more than three consecutive terms".

In compliance with the resolution of the meeting of the Syndicate held on 28.12.2023, vide Item No: 07.89.C3, a Circular dated 28.02.2024 has been issued to all the Educational Agencies directing them to appoint a Principal on regular basis immediately in the Colleges where Principal post is lying vacant. In the absence of a regular Principal, the Educational agency shall appoint, the senior most Professor and in the absence of Professor, senior most Associate Professor and in the absence of both Professor and Associate Professor, senior most Assistant Professor, as the Principal-in-charge with powers of Drawing and Disbursing Officer, complying with the provisions contained in Statute 21 in Chapter 24 of Kerala University First Statutes 1977.

Now, the Educational Agency informed that Dr. Joju John has been appointed as regular Principal of the college w.e.f 23.01.2025 F N after conducting interview as per UGC Regulations 2018. Also informed that the approval of his Principalship may be delayed for completing official formalities. Hence, in order to avoid administrative arrest, the Educational Agency has requested to approve the appointment of Dr. Joju John, Professor of Education as DDO w.e.f 01.02.2025 F N for a period of three months (Eighth term) or till his appointment as Principal is approved by the University, which ever is earlier.

It may be noted that the proposal for the approval of the appointment of Dr. Joju John as Principal has not been received in the University till date.

In the light of the above mentioned facts, as per the orders of the Vice-Chancellor, **the proposal for the approval of the appointment of Dr. Joju John, Professor of Education, as Drawing and Disbursing Officer of Mar Theophilus Training College, Thiruvananthapuram, w.e.f 01.02.2025 F N for a period of three months (Eighth term)**, is placed before the Syndicate for consideration and appropriate decision.

<i>Resolution of the Syndicate</i>	
RESOLVED that the above proposal be agreed to.	

Item No.17.69

Department of German – Proposal for signing an agreement with Telc for getting licence to conduct German Language Examinations –Consideration of- reg.

(Ac.D)

- Ref: 1. Letter No. GER/91/2023 dated 08.09.2023.
2. Letter No. GER/65/2024 dated 04.10.2024.

The Head, Department of German, has forwarded a licence contract from Telc, an authorised German Language Testing Agency, Frankfurt, Germany for obtaining licence to conduct German Language Examinations.

The details of the agreement are as follows,

Scope and granting of the Licence

The Licensor confers upon the Licensee the non-exclusive right to organise and conduct all examinations included in the regular telc programme ('telc examinations') in its own licensed rooms in Dept. of German, Senate House Campus, Palayam, Trivandrum, Kerala, India, Pin -695034, accredited exams do not belong to the regular telc programme, special regulations and fees apply for the conduct of these exams. They are regulated in a separate agreement between telc Hungary Nonprofit Kft and the Licensee. The examination venue may not be relocated elsewhere without the prior agreement of the Licensor.

The Licensee is not permitted to transfer this licence to organise and carry out telc examinations to third parties either directly or indirectly, nor to assign it to third parties in Hungary or any other country. The Licensee is not permitted to grant any sub – licences. The Licensee is not permitted to pledge the License nor to derive from it any right in rem.

Obligations of the Licensor

- To provide information and advice to the Licensee on all aspects of organisation and conduct of telc language examinations.

- To supply the Licensee with one copy of each set of all available mock examinations. For each new examination format, the Licensor will supply the Licensee with a new copy without charge. The Licensee may order further material for preparing for examinations from the telc web shop at the price started therein.
- To supply the telc Examination Regulations as well as such examination and organisational material is required for conducting the examinations. Any amendments affecting the organisation and conduct of telc examinations will be notified twice a year.
- To document and archive all examination results for the period of time specified in the respective Examination Regulations.
- To provide, at a charge to be decided separately, all necessary assistance regarding the training of experienced teachers to become holders of telc examiner and rater licences. The Licensor also offers on-line qualification courses.
- To maintain a record of the validity of licences held by examiners and raters in a central registry system, to award examiner and rater licences and to issue the licence certificates. Telc examiner and rater licences are valid irrespective of where the qualification was obtained or of the institute to which the examiner or rater belongs.

Obligations of the Licensee

- To appoint a natural person as Examination centre coordinator and disclose such person to the Licensee's employees, the candidates in examinations and the Licensor; such person shall be responsible for all organisational and administrative matters in connection with the conduct of examinations. During examinations, the examination centre coordinator must be available at all times for the Licensee's employees involved in the examination, the Licensor and for the candidates, i.e., must be available in person or via the telephone and must be able to intervene if required;
- To notify the Licensor without delay of all amendments relevant to this Contract, in particular alteration to the address or persona of the person responsible for examination matters;
- To comply at all times with the requirements in the Licensor's General Terms and Conditions and Examination Regulations as amended and the Licensor's corresponding instructions for Conducting Examinations as amended (available at www.telc.net);
- To oblige the Examination centre coordinator and all invigilators and candidates in a binding manner to comply with all the provision in this contract regarding the way the examination is conducted, the Licensor's General Terms and Conditions and Examination Regulations. The failure of the Licensee to comply with this obligation constitutes a reason to terminate this contract for cause.
- The contracting parties further agree that any breach (other than immaterial breaches) of this Contract, the General Terms and Conditions or the examination Regulations by the Licensee, persons involved in the examination, including in particular the Licensee's vicarious agents, and by candidates may, in individual cases and irrespective of whether the Licensee is responsible for such breach, constitute a reason for terminating the contract for cause.
- To report to the Licensor in writing any foreseeable, imminent, currently occurring or already occurred irregularities regarding the examination procedure.
- To ensure that sufficient licensed examiners are available and to ensure that the written and oral examinations are rated only by persons that have not taught any of the candidates in the six months preceding the examination.
- To prepare by september 30th each year sales and revenue forecasts for each language and level for the ensuing calendar year and submit them to the Licensor (Appendix 3).
- To maintain the confidentiality of all business and operational secrets.

Use of the logo

During the term of this contract, the Licensee is entitled and obliged to use the current version of the telc logo for advertising and publicity purposes and for improving recognition of the license granted by this contract for conducting telc examinations.

The Licensor is entitled to take up the Licensee's logo and name in its reference lists. Similarly, the Licensee is entitled to take up the Licensor's logo and name in its reference lists.

Fees and Charges

Fees for services rendered in accordance with this contract are charged by the Licensor in accordance with the respective current price list (Appendix 2).

Validity of the Contract

This contract came into force on August 1st 2023, for an indefinite period. It may be regularly terminated without stating reasons at the end of any year by either of the contract parties by means of three months' notice in writing.

Component parts of the contract

- The General Terms and Conditions and the Examination Regulations in their respective current form (Appendix 1).
- The valid scale of charges for telc examinations (Appendix 2).
- The Sales Forecast Form (Appendix 3).

Applicable law, Court of Jurisdiction

All rights and obligations arising from this Contract are subject to the legislation of the Federal Republic of Germany.

The Parties agree that the court with jurisdiction over any disputes arising from or in connection with this Contract shall be Frankfurt alone. All disagreements arising from this Contract should be resolved between the two Contract Parties.

The Legal Adviser has perused the draft MoU with Telc and remarked that with respect to the **Clause - "Applicable Law and Court of Jurisdiction" more clarification should be obtained from the German Language Testing Agency. Legally the University cannot agree that all the rights and obligations arising from the contract which shall be subject to the Legislation of the Federal Republic of Germany. Similarly, the court where the disputes should be redressed could not be in Frankfurt alone. Also, the jurisdiction of the court can be decided on the basis of the nature of the dispute at the time of arisal of the dispute.**

Subsequently, a letter was sent to the Head, Department of German to modify the draft MoU in accordance with the above mentioned remarks of the Legal Adviser.

The Head, Department of German, vide refence (2) cited above, has informed that after several rounds of onsite inspections and tedious procedures including the successful completion of the online training by the faculty members of the Department of German, telc sent the signed agreement to the University for signing it from our end and the Telc, German Language Testing Agency is not willing to change the procedure stated in the Clause – Applicable Law, Court of Jurisdiction. Therefore, **the Head, Dept. of German, has requested to take necessary steps to consult the Department of Higher Education and Legal Department of the State to overcome the legal issue in implementing MoU with telc.**

Accordingly, as per the orders of the Registrar, the file was resubmitted to the Legal Adviser for furnishing legal opinion. The legal adviser vide email dated 16.12.2024, has pointed out that **as per Statute 3(x) of Chapter 6 of the Kerla University First Statutes, 1977, the Syndicate holds the authority to enter into, modify, or cancel agreements/contracts/ MoU on behalf of the University and opined that the matter shall be referred to the Syndicate for consideration and necessary decision.**

As per the orders of the Vice-Chancellor, the proposal submitted by the Head, Department of German, University of Kerala, for signing an agreement with Telc, an authorised German Language Testing Agency, Frankfurt, Germany to obtain license to conduct German Language Examinations, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to seek the opinion of the Standing Counsel regarding the signing of an agreement with TELC, an authorized German language testing agency, Frankfurt, Germany, for obtaining a license to conduct German language examinations.

Item No.17.70

**Ph.D. Thesis Evaluation - Approval of panel of examiners - Reporting of
- reg.**

(Ac.EV)

The Vice Chancellor in exercise of the powers vested upon him under Section 10(13) of the Kerala University Act 1974 has approved the Panel of Examiners for the evaluation of Ph.D. Thesis of the following Research Scholars during the period from **01/05/2024 to 31/12/2024**, as detailed below:-

Sl No.	Name	Subject	Supervising Teacher(s)
1	Sethulakshmi A	English	Dr. Lakshmi Sukumar
2	Manjima Bhadran	English	Dr B Hariharan
3	Sandhya K Mavelil	English	Dr Cherian John
4	Arnold Mathews	English	Dr P PAjayakumar
5	Praveena Thompson	English	Dr V R Chitra
6	Vinu Rajesh G	English	Dr. Cherian John
7	Harshitha Manohar	English	Dr. Kavitha N
8	Christina Mary Georgy	English	Dr. Lal C A
9	Divya D P	Library & Information Science	Dr. Mini Devi B
10	Kavitha J R	Library & Information Science	Dr B Mini Devi
11	Febin Mariam Jose	Philosophy	Dr R Lekshmi
12	Simi Maheen	Russian	Dr Krishnakumar R S
13	Adarsh A J	Russian	Dr Krishnakumar R S
14	Vipin Raj M N	Hindi	Dr S Sunil Kumar
15	Navami Bhadran	Hindi	Dr. Jayakrishnan J
16	Simi S	Hindi	Dr Latha D
17	Anila A	Hindi	Dr. Manju A
18	Shilpa S L	Hindi	Dr. Manoj N
19	Neethu S S	Hindi	Dr.Deepak K R
20	Muhammed Ashraf K	Linguistics	Dr S A Shanavas
21	Suman S	Commerce	Dr Raju G
22	Akhil Menon	Commerce	Dr Suleena V S
23	Sinimol J S	Commerce	Dr V M Purushothaman
24	Swothi S	Commerce	Dr Shehnaz S R
25	Moni M	Commerce	Dr Raju G
26	Parvathy P L	Commerce	Dr K S Suresh Kumar
27	Hashim M	Commerce	Dr S Sajeev
28	Adarsh K B	Commerce	Dr. P S Devakumar
29	Nayana Prabhash	Commerce	Dr K S Suresh Kumar
30	Gopish G	Commerce	Dr K S Suresh Kumar
31	Thushara U S	Commerce	Dr. T Rajesh
32	Athira S	Commerce	Dr. S Sajeev
33	Anu R Chandran	Commerce	Dr. Anilkumar K (Rtd.)
34	Ashidha M	Commerce	Dr. Soju S
35	Parvathy P S	Commerce	Dr. V M Purushothaman
36	Rahul R	Commerce	Dr. V M Purushothaman
37	Sreelekshmy H G	Commerce	Dr. Dileep A S
38	Siva Prasad R	Commerce	Dr. Gabriel Simon Thattil
39	Nithikrishna P P	Commerce	Dr. G Raju
40	Athira R	Commerce	Dr. P S Devakumar
41	Jaiji J S	Commerce	Dr. Sajeev H
42	Ruksana Sulthana	Commerce	Dr. P S Devakumar
43	Vishnu S Kumar	Commerce	Dr. Biju T
44	Remya V L	Commerce	Dr. K Pradeep Kumar
45	Anjali B	Commerce	Dr. Biju T
46	Saranya Soman	Commerce	Dr. R Vasanthagopal
47	Gopika M S Nair	Commerce	Dr. Ratheesh R

48	Sheena Elizabeth Varghese	Education	Dr. Bindu T V
49	Akanksha Prajapati	Education	Dr. Bindu T V
50	Simi M	Education	Prof.Dr. Bindu R L
51	Gayathri S	Education	Dr. Mariamma Mathew
52	Swami Gurunand Inana Thapaswi	Education	Prof. Dr.K Y Benedict
53	Saithalavi K	Arabic	Dr.Thajudeen A S
54	Asharaf P K	Arabic	Dr. N Shamnad
55	Hamzathali A P	Arabic	Dr.Thajudeen A S
56	Mohammed Shafi P	Arabic	Dr.Thajudeen A S
57	Abdul Razak P M	Arabic	Dr.Thajudeen A S
58	Muhammadali T K	Arabic	Dr.Thajudeen A S
59	Arya S Vijayan	Sanskrit	Dr C A Shaila
60	Sunitha S	Sanskrit	Dr. J P Prajith
61	Sonima K P R	Malayalam	Dr C Udayakala
62	Sampath J S	Malayalam	Dr M A Siddeek
63	Renu V R	Malayalam	Dr Jyothish Kumar K
64	Kavya M V	Malayalam	Dr Rema Devi A
65	Sajan K S	Malayalam	Dr Rema Devi A
66	Premkumari D	Malayalam	Dr Selvamani A
67	Deepam S	Malayalam	Dr Shelly M R
68	Sajan K S	Malayalam	Dr Rema Devi A
69	Suma B	Malayalam	Dr Rema Devi A
70	Sreekala P K	Malayalam	Dr.Bettymol Mathew
71	Anusree V	Malayalam	Dr. R Sunilkumar
72	Sheeba C	Malayalam	Dr. C Udayakala
73	Maya K	Malayalam	Dr. Seema Jerome
74	Dayana Mol J K	Tamil	Dr S Haseena
75	C Mariselvam	Tamil	Dr Jeyakrishnan P
76	Yovan A	Tamil	Dr T Vijayalakshmi
77	Jenila J	Tamil	Dr. N.A. Arunagiri

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.71 University Institute of Technology, Azhooor - Remuneration to Guest Lecturers - Reporting of – reg.

(Ad.A VII A)

The Principal, University Institute of Technology, Azhooor forwarded the work statement of Guest Lecturers for the period from 21.11.2024 to 20.12.2024, , claiming a total amount of ₹ 90,400/- (Rupees Ninety Thousand and Four Hundred only).

Finance has endorsed the allocation of ₹ 6,00,000/- to UIT, Azhooor for meeting the expenditure up to 31-03-2025 vide Endt. FOS 4037/Finance 1/2024-25 dated 07.01.2025.

The Hon'ble Vice-Chancellor has approved the aforesaid endorsement, subject to report to the Syndicate, and accordingly, the payment were sanctioned, vide U.O. No. Ad A VIIA/8310/2022/UOK dated 24.01.2025.

The action taken by the Vice-Chancellor in having approved the endorsement of ₹ 6,00,000/- to UIT, Azhooor to effect the payment of remuneration to Guest Lecturers is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.72 Institute of Management in Kerala (IMK) - Purchase of Projectors and Furniture - Payment Sanctioned - Reporting of – reg.

(Ad. BIV A)

Sanction has been accorded by the Vice-Chancellor, to release an amount of Rs.2,15,772/- (Rupees Two Lakhs Fifteen Thousand Seven Hundred & Seventy Two only) including GST, towards the purchase of Two numbers of Projectors from the lowest quoted Firm M/s. Medical and Visual Technologies Pvt Ltd, Trivandrum and Twenty Five numbers of Chairs from M/s.ARTCO, Trivandrum, for use in the Institute of Management in Kerala, meeting the expenditure from the h/a "Part-I-NP-MH-63-Miscellaneous-8/6028 - New Development Programmes" of the current years Budget Estimates of the University, based on the Finance Endorsement No.Endt.FOS.3643/Finance I/ 2024-25 dated 07.12.2024, as detailed below:-

LCD Projector - Epson EB-E01				
Sl.No	Firm	Quantity	Unit Price (incl GST)	Total Price (incl GST)
1.	M/s. Medical & Visual Technologies, Trivandrum	2 nos.	Rs. 39,844/-	Rs. 79,688/-

Hard Wood Jefferson Chair Plank Seat & Back with 1 Fixed Arm Plank				
Sl. No	Firm	Quantity	Rate	Amount
1.	ARTCO, Trivandrum	25	Rs. 4,473/-	Rs. 1,11,825/-
	Delivery Charge			Rs. 3,500/-
	Total			Rs. 1,15,325/-
	GST @ 18%			Rs. 20,759/-
	Grant Total			Rs. 1,36,084/-
	Total Payment			Rs. 2,15,772/-

Accordingly, U.O. No. 10982/2024/UOK dated 18.12.2024, has been issued from Ad BIV CP (a) section.

As per the orders of Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate	
RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.	

Item No.17.73 Budget Speech 2024-25 - Item No: 72 – Project entitled ‘Sex Differences in Life Expectancy at Birth in Kerala: Impact of Age Groups and Causes of Deaths’ – Release of Provisional advance – Reporting of – Reg.

(Ac.D)

Ref:- U.O.No. Ac.D/1/232/2024 dated 18.12.2024

The Budget Speech of 2024 –‘25 of the University of Kerala envisaged the proposal for the implementation of the Research project entitled ‘Sex Differences in Life Expectancy at Birth in Kerala : Impact of Age Groups and Causes of Deaths’ and earmarked an amount of Rs. 3,00,000/- (Rupees Three Lakh only) for the project.

Dr. Preethi K, Assistant Professor & Head, has recommended and forwarded a proposal submitted by Dr. Anil Chandran S, Assistant Professor, Department of Demography for implementing the same with an estimated expenditure amounting to Rs. 3,00,000/- (Rupees Three Lakh only) and administrative sanction was accorded vide U.O.No.Ac D/301/2024 dated 13.11.2024.

Dr. Anil Chandran S, Assistant Professor, Department of Demography, University of Kerala has requested to release the provisional advance amounting to Rs 3,00,000/- (Rupees Three Lakh Only) towards the implementation of the said project. The Finance, has endorsed the release of provisional advance for an amount of Rs. 3,00,000/-(Rupees Three Lakh Only) to Dr. Anil Chandran S, Assistant Professor, Department of Demography, University of Kerala.

Sanction has therefore, been accorded by the Vice – Chancellor, to release an amount of Rs.3,00,000/- (Rupees Three lakh Only) as provisional advance to Dr. Anil Chandran S, Assistant Professor, Department of Demography, University of Kerala for the implementation of the research project entitled “Sex Differences in Life Expectancy at Birth in Kerala : Impact of Age Groups and Causes of Deaths”, subject to reporting to the Syndicate. Subsequently, University order regarding provisional payment was issued vide paper referred above.

The action taken by the Vice Chancellor, in having approved the request for the release of provisional advance amounting to Rs.3,00,000/- (Rupees Three Lakh Only) sanctioned to Dr. Anil Chandran S, Assistant Professor, Department of Demography, University of Kerala for the implementation of the research project entitled “Sex Differences in Life Expectancy at Birth in Kerala : Impact of Age Groups and Causes of Deaths” is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.74

Centre for Agroecology and Public Health - Budget Speech 2024-'25 - Item No: 29 – Research project titled “Sustainable Futures: A Tribal Hamlet – Based Study for Community Development”– Release of first instalment of Provisional advance – Reporting of – reg.

(Ac.D)

Ref:- U.O.No. Ac D/1/235/2024 dated 20.12.2024

The Budget Speech 2024 –'25 of the University of Kerala envisaged the proposal for the implementation of the Research project titled “Sustainable Futures: A Tribal Hamlet – Based Study for Community Development” and earmarked an amount of Rs. 5,00,000/- (Rupees Five Lakh only) for the project.

Dr. Manju S Nair, Hon. Director, Centre for Agroecology and Public Health, University of Kerala has submitted a proposal for implementing the same with an estimated expenditure amounting to Rs. 5,00,000/- (Rupees Five Lakh only) and administrative sanction was accorded vide U.O.No.Ac D/301/2024 dated 13.11.2024.

Dr. Manju S Nair, Hon. Director, Centre for Agroecology and Public Health, University of Kerala, has requested to release the provisional advance amounting to Rs.5,00,000/- (Rupees Five Lakh Only) towards the implementation of the said project. The Finance, has endorsed the release of an amount of Rs.5,00,000/- (Rupees Five Lakh Only) in two equal instalments of Rs.2,50,000/- (Rupees Two Lakh Fifty Thousand Only) each and to release the first instalment of Rs.2,50,000/- (Rupees Two Lakh Fifty Thousand Only) now and the second instalment shall be released after submitting the bills and vouchers of first instalment for regularisation.

Sanction has therefore, been accorded by the Vice – Chancellor, to release an amount of Rs.2,50,000/- (Rupees Two lakh Fifty Thousand Only) as the first instalment of provisional advance to Dr. Manju S Nair, Hon. Director, Centre for Agroecology and Public Health, University of Kerala for the implementation of the research project titled “Sustainable Futures : A Tribal Hamlet – Based Study for Community Development”, subject to reporting to the Syndicate. Accordingly University order has been issued in this regard vide paper referred above.

The action taken by the Vice Chancellor, in having approved the request for the release of first instalment of provisional advance amounting to Rs.2,50,000/- (Rupees Two Lakh Fifty Thousand Only) sanctioned to Dr. Manju S Nair, Hon. Director, Centre for Agroecology and Public Health, University of Kerala for the implementation of the research project titled “Sustainable Futures : A Tribal Hamlet – Based Study for Community Development” is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.75

Department of Nanoscience and Nanotechnology, Kariavattom - Correction in the Minutes of the Purchase Committee Meeting held on 16.12.2024 regarding the warranty of the newly purchased UPS Batteries - Reporting of – reg.

(Ad.BIV A)

The Purchase Committee at its meeting held on 16.12.2024 considered the proposal for the purchase of one number of 5 KVA Online UPS with Batteries (10. Nos.) and Rack (1 No.) for the working of various Laboratory Equipments of the Department of Nanoscience and Nanotechnology, Kariavattom and recommended to purchase one Techser make 5KVA online.

UPS and 10 number of Exide make 65 Ah SMF Batteries with Rack, for use in Department of Nanoscience and Nanotechnology, Kariavattom, from M/s. Techser Power Solutions Pvt. Ltd., Ernakulam, as detailed below;

Name of the Firm	Description of the item	Total amount including GST(Rs.)
M/s.Techser Power Solutions Pvt. Ltd., Ernakulam	One Techser make 5KVA online UPS and 10 number of Exide make 65 Ah SMF Batteries with Rack Warranty : 3 years for UPS and 5 years for Batteries	1,08,867/-

The Syndicate at its meeting held on 23.12.2024 vide item no.16.64.04.01, resolved to approve the above recommendation of the Purchase Committee held on 16.12.2024. The Vice Chancellor also accorded sanction to implement the above resolution of the Syndicate.

But, it may be noted that a typographical error has occurred in the Minutes of the Purchase Committee that, the warranty of the Batteries is wrongly noted as 5 years instead of 2 years.

The Vice Chancellor, subject to reporting to the Syndicate, considered the matter and sanction has been accorded for the correction of the Minutes of the Purchase Committee and that of the Syndicate, as the warranty for the Batteries -as 2 years and also accorded sanction for issuing the corrected Supply Order to the Firm concerned.

Accordingly, vide letter dated: 10.02.2025, the Head (i/c), Department of Nanoscience and Nanotechnology, Kariavattom, was permitted to issue the corrected Supply Order to the Firm concerned.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.76 SBI KUOC Branch - Registration of leave and license agreement - Reporting of – reg.

(Ad.BI)

The Syndicate at its meeting held on 29.04.2022 vide item no.26, resolved to execute the leave and license agreement for 5 years with effect from 01.04.2022 and to fix the rent @ Rs. 28,624/- plus GST (to be paid by the Bank), with enhancement @15% every year. Further the Syndicate at its meeting held on 07.0.7.2022 vide item No.44.134.15 resolved that the rent of building housing SBI KUOC branch shall be enhanced 10% every year and also resolved that the leave and license agreement shall be registered and the stamp duty and the registration charges for the execution registration of agreement shall be borne by the SBI.

The Vice Chancellor had accorded sanction for executing the Leave and License agreement with SBI, KUOC Branch (in r/o rent for the building housing the same) for a period of 5 years w.e.f01.04.2022 with rent enhancement at 10% every year, subject to reporting to the Syndicate.

The Leave and License agreement with SBI, KUOC Branch was executed on 16.10.2024 and was registered as 2466/2024 on 19.10.2024 at the office of the Sub-Registrar, Thiruvananthapuram.

As ordered by the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.77 Budget Speech 2024-25 - Item No: 31 – Project titled “Role of Adipocyte derived exosomes in cancer aggression and Metastasis” invention of biomarkers – Release of Provisional advance – Reporting of – reg.

(Ac.D)

Ref: U.O.No. Ac.D/3/233/2024 dated 20.12.2024

The Budget speech 2024-2025 of University of Kerala, vide item No.31, envisaged the idea to aid research in the possibility of using exosomes in the detection of ‘Biomarkers’, which can identify ovarian cancer at its early stage, and earmarked an amount of Rs. 5,00,000/- (Rupees Five Lakh only) for the same.

Dr. R Rajalakshmi Hon. Director, Inter University Centre for Genomics and Gene Technology, has forwarded a proposal for implementing the same with an estimated expenditure amounting to Rs.5,00,000/- (Rupees Five Lakh only) and administrative sanction was accorded vide U.O.No.Ac D/301/2024 dated 13.11.2024.

Dr. R Rajalakshmi, Hon. Director, Inter University Centre for Genomics and Gene Technology, University of Kerala has requested to release the provisional advance amounting to Rs.5,00,000/- (Rupees Five Lakh only) towards the implementation of the said project. The Finance has endorsed the release of an amount of Rs.5,00,000/- (Rupees Five Lakh only) as provisional advance in two equal installments by releasing the first installment of Rs.2,50,000/- (Rs.Two Lakh and Fifty Thousand Only) now and subsequent release of next installment after submitting the bills and vouchers of the previous installment for regularisation.

Sanction had been accorded by the Vice-Chancellor, for the release of an amount of Rs.2,50,000/- (Rs. Two Lakh and Fifty Thousand Only) as first installment of provisional advance to Dr. R Rajalakshmi Hon. Director, Inter University Centre for Genomics and Gene Technology for implementation of the project titled “ Role of Adipocyte derived exosomes in cancer aggression and Metastasis”, subject to reporting to the Syndicate. Accordingly U.O No. Ac.D/3/233/2024 dated 20.12.2024 has been issued.

The action taken by the Vice Chancellor, in having approved the request for the release of the first installment of provisional advance amounting to Rs.**2,50,000/- (Rs. Two Lakh and Fifty Thousand Only)**, sanctioned to **Dr.R Rajalakshmi Hon. Director, Inter University Centre for Genomics and Gene Technology**, University of Kerala,for the implementation of the project titled “**Role of Adipocyte derived exosomes in cancer aggression and Metastasis**”, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.78

Budget Speech 2024-25 - Item No: 28 – Organization of seminars, symposium, workshops and invited lectures in the Mahatma Ayyankali International Study and Research Centre–Release of Provisional advance – Reporting of – reg.

(Ac.D)

Ref: U.O.No. Ac.D/3/223/2024 dated 18.12.2024

The Budget speech 2024-2025 of University of Kerala, vide item No.28, envisaged the proposal of advanced academic studies and research on the socially excluded marginalized in the society and earmarked an amount of Rs. 10,00,000/- (Rupees Ten Lakh only) for the new activities of the Mahatma Ayyankali International Study and Research Centre, including projects, seminars, and book collection.

Dr. Shaji A, Hon. Director, Mahatma Ayyankali International Study and Research Centre has forwarded a proposal for implementing the same with an estimated expenditure amounting to Rs. 10,00,000/- (Rupees Ten Lakh only) and administrative sanction was accorded vide U.O.No.Ac D/301/2024 dated 13.11.2024.

Dr. Shaji A, Hon. Director, Mahatma Ayyankali International Study and Research Centre , University of Kerala has requested to release the provisional advance amounting to Rs 10,00,000/- (Rupees Ten Lakh only) towards the implementation of the said project. The Finance has endorsed the release of an amount of Rs.10,00,000/- (Rupees Ten Lakh only) as provisional advance to Dr.Shaji.A, Hon. Director, Mahatma Ayyankali International Study and Research Centre in three installments (First two installments of Rs. 4,00,000/- each and third installment of Rs.2,00,000/-) by releasing the first installment of Rs.4,00,000/- (Rupees Four Lakh Only) now and subsequent release of next two installments after submitting the bills and vouchers of previous installment for the regularization of previous installment.

Sanction has therefore been accorded by the Vice-Chancellor, for the release of an amount of Rs.4,00,000/- (Rupees Four Lakh only) as first installment of provisional advance to Dr. Shaji A, Hon. Director, Mahatma Ayyankali International Study and Research Centre for organizing seminar, symposium, workshops and invited lectures, subject to reporting to the Syndicate. Accordingly U.O No. Ac.D/3/223/2024 dated 18.12.2024 has been issued.

The action taken by the Vice Chancellor, in having *approved the request for the release of the first installment of provisional advance amounting to Rs.4,00,000/-(Rupees Four Lakh only)* sanctioned to *Dr. Shaji A, Hon. Director, Mahatma Ayyankali International Study and Research Centre, University of Kerala for organizing seminar, symposium, workshops and invited lectures*, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.79 *Budget Estimates 2024-2025 - "Part I -NP-MH 66(h) University College of Teacher Education, Kunnam, Alappuzha- 4/1218 Wages of Contingent Employees/ Guest Lectures - Re-appropriation of funds - reporting of - reg. (Ad.BII)*

The Principal, Kerala University College of Teacher Education, Kunnam requested for re-appropriation of an amount of Rs.10,00,000/-(Rupees Ten Lakhs only) to the Head of Account 'Part I- NP-MH 66(h)-4/1218- Wages of Contingent Employees/ Guest Lecturers as the available fund in the said head of account is insufficient to meet the expenditure for the Wages of Contingent Employees/ Guest Lectures of the financial year 2024-2025.

The Finance had endorsed *to provide an additional amount of Rs.10,00,000/-(Rupees Ten Lakhs only) under the head of account "Part I - Non Plan - MH 66(h) – University College of Teacher Education, Kunnam, Alappuzha - 4/1218 Wages of Contingent Employees/Guest Lectures" by re-appropriation from the head of account "Part I - Non Plan - MH 66(a) University College of Teacher Education, Head Quarters Unit – 4/3925 Lumpsum Provision"* provided in the current year's Budget Estimates of the University.

Sanction was accorded by the Vice-Chancellor to the aforesaid re-appropriation proposal , subject to reporting to the Syndicate and U.O.No.Ad B II/9486/2024/UOK dated 05.11.2024 was issued in this regard.

The matter is reported to the Syndicate, herewith.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.80 *Budget Estimates 2024-2025 - "Part 1 NP-MH: 67- 12 Institute of Technology, Regional Centre, Thenmala- 4/1225– Maintenance of Laboratory/ Equipment""-Re-appropriation of funds - reporting of - reg. (Ad.BII)*

The Principal in Charge, University Institute of Technology, Thenmala, requested to re-appropriate an amount of ₹12,000/- under the Head of account "Part I- NP-MH:67-12 Institute of Technology, Regional Centre, Thenmala- 4/1225 Maintenance of Laboratory/ Equipment" , as the balance amount in the said of account was insufficient to meet the expenditure incurred in the maintenance of UPS, which costed ₹20,621/-.

The Finance had endorsed to provide an amount of Rs.12,000/- (Rupees Twelve Thousand only) under the head of account "Part 1 NP-MH: 67- 12 Institute of Technology, Regional Centre, Thenmala- 4/1225– Maintenance of Laboratory/Equipment" by re-appropriation from the sub heads, as detailed below:

Sl. No.	Head of Account to which re-appropriation is done	Amount (Rs)	Head of Account From which re-appropriation is done
1	Part 1 NP MH: 67- 12- Institute of Technology, Regional Centre, Thenmala- 4/1225– Maintenance of Laboratory/Equipment	10000/-	Part 1 NP MH: 67- 12- Institute of Technology, Regional Centre, Thenmala- 4/1220– Office expenses & Miscellaneous
		2000/-	Part 1 NP MH: 67- 12- Institute of Technology, Regional Centre, Thenmala- 4/1315– Water Charges
	Total		12000/- (Rupees Twelve Thousand only)

Sanction was accorded by the Vice-Chancellor to the aforesaid re-appropriation proposal, subject to reporting to the Syndicate and U.O.No.Ad B II/11102/2024/UOK dated 23.12.2024 was issued in this regard.

The matter is reported to the Syndicate, herewith.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.81 ***Budget implementation 2024-25 Payment of Provisional Advance for Conducting Workshops and College Level Awareness Programmes on the topic "Creating Awareness on the Constitution along with regular studies" under the auspices of 'Dr. B.R Ambedkar Chair'- reporting of – reg.***

(Ac.EIII)

The Budget Speech 2023-24 of University of Kerala, envisaged a proposal entitled 'Creating awareness on Constitution along with regular studies' under the auspices of 'Dr. B.R Ambedkar Chair' and the same scheme was continued in the Budget speech for the year 2024-25, Item No. 110, allocating an amount of Rs.8,00,000/- (Rupees Eight Lakh Only) for Conducting Workshops and College Level Awareness Programmes.

The meeting of the Budget Implementation Cell held on 30th September 2024 entrusted the Head, Dept. of History, University of Kerala, Kariavattom to submit a detailed proposal for the implementation of the scheme, before the Combined meeting of the Standing Committee of the Syndicate on Finance and the Standing Committee of the Syndicate on Planning & Development.

The Syndicate held on 05.11.2024 vide Item No.15.140.06 has been resolved to approve recommendations of the Standing Committee of the Syndicate on Finance and the Standing Committee of the Syndicate on Planning & Development for the implementation of the programme and the University order No.205/2025/UOK dated 07.01.2025 has issued in this regard. Subsequently, the Head, Department of History submitted a detailed proposal for provisional payment of Rs.8,00,000/- (Rupees Eight Lakh Only) by incorporating the activities proposed.

Accordingly, Sanction has, therefore, been accorded by the Vice Chancellor for the release of an amount of Rs.8,00,000/- (Rupees Eight Lakh only) as provisional advance to Dr.Shaji A, Professor and Head, Department of History in two installments of Rs.5,00,000/- (Rupees Five Lakh Only) and Rs.3,00,000/- (Rupees Three Lakh Only) each for the conduct of workshops and College Level awareness programmes on the topic "creating awareness on the Constitution along with Regular Studies" as envisaged in the Budget Speech 2024-25 (Item No.110) under the auspices of Dr.B R Ambedkar Chair. The second installment of provisional advance amounting to Rs.3,00,000/- (Rupees Three Lakh Only) shall be released after submitting the bills and vouchers of the first installment for regularization.

The expenditure on this account shall be met from the h/a "Part I-Non Plan-MH:63-Miscellaneous- 8/6028-New Development Programmes", of the current year's budget estimates of the University. The University Order No.1109/2025/UOK dated 03.02.2025 has issued in this regard.

As per the orders of Vice - Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.82 ***Centre for Under Graduate Studies- Cancellation of Provisional Advance of ₹1,75,000/- to Prof. Dr.Sam Solomon, Director, Centre for Undergraduate Studies, Kariavattom for meeting the expenditure in connection with the admission of Four year Under Graduate Programme – Reporting of- reg.***

(Ad.BIII)

The Director, Centre for Under Graduate Studies was sanctioned a Provisional Advance of ₹1,75,000/- (Rupees One Lakh Seventy Five Thousand only) vide University order No. 4699/2024/UOK dated 07.06.2024 for meeting the expenditure in connection with the admission of Four Year Undergraduate Programme.

The Director, Centre for Under Graduate Studies, in his letter dated 19.11.2024 has requested to cancel the University order sanctioning the provisional advance as the amount has been left unutilized.

As per the orders of the Vice Chancellor, U.O.No.770/2025/UOK dated 22.01.2025 was issued so as to revoke the University Order sanctioning the Provisional Advance of ₹1,75,000/- (Rupees One Lakh Seventy Five Thousand only) to Prof. Dr. Sam Solomon, Director, Centre for Undergraduate Studies, for meeting the expenditure in connection with the admission of Four Year Undergraduate Programme.

As per the orders of the Vice Chancellor, the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.83

Payment of Legal Charges to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala – Reporting of – reg.

(Legal Section)

The Vice-Chancellor has sanctioned the payment to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala amounting to **Rs.2,53,500/- [Rupees Two lakh Fifty three thousand and five hundred only] + GST @ 18%** towards Legal Charges incurred for 25 disposed cases, which were filed before Hon'ble High Court of Kerala, from the Head of Account "Part I – NP-MH I (a) – General Direction- 4/1320-Legal Expenses" provided in the Budget Estimates for the financial year 2024-2025, subject to reporting to the Syndicate. U.O.No.L.S.14023/2024 dated 14.11.2024 was issued accordingly. The details are given below:

The amount admitted	Rs.2,53,500/- (Rupees Two lakh fifty three thousand and five hundred only) + 18 % GST
Tax Deducted at Source @ 10%	Rs.25,350/- (Rupees Twenty five thousand three hundred and fifty only)
GST being paid by the University @ 18%	Rs.45,630/- (Rupees Forty five thousand six hundred and thirty only)
Net amount payable	Rs.2,28,150/- (Rupees Two lakh twenty eight thousand one hundred and fifty only)

As ordered by the Vice Chancellor the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.84

Department of Economics-Budget Speech 2024-25- Item No: 06 – Establishment of “Prof. Kunhaman Centre for Development Studies” and release of Provisional Payment-Reporting of - Reg.

(Ac.D)

The Budget Speech of 2024 –'25 of University of Kerala, vide item no. 06 envisaged for establishment of a centre in the name of Prof.M. Kunhaman, a well known economist social observer and former Professor of University of Kerala and earmarked an amount of Rs.5,00,000/- (Rupees Five lakh only) for the establishment of the centre.

Dr. Sheeja S.R., Professor & Head, Department of Economics, University of Kerala, has submitted a proposal for establishing Prof. Kunhaman Centre for Development Studies under the Department with detailed estimated budget. The Syndicate at its meeting held on 05.11.2024, vide item no.15.96.05 considered the proposal and resolved to approve the same, as per the recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Academics and Research and Planning and Development held on 02.11.2024. Administrative sanction

was accorded for implementation of the proposal for establishing 'Prof. Kunhaman Centre for Development Studies' under the Department of Economics, vide UO No.Ac.D/301/2024 dated 13.11.2024.

As per the request of Dr. Sheeja S. R., Professor & Head, Department of Economics for the release of provisional payment of an amount of Rs. 5,00,000/- (Rupees Five lakh only) for the establishment of the centre, the Finance has endorsed to the release of the provisional advance for an amount of Rs.5,00,000/-(Rupees Five Lakh Only) in two equal instalments of Rs.2,50,000/-(Rupees Two Lakh Fifty Thousand Only), each for establishing 'Prof. Kunhaman Centre for Development Studies' and to release an amount of Rs.2, 50,000/-(Rupees Two Lakh Fifty Thousand Only) as first instalment and second instalment on regularisation of first instalment.

Sanction has been accorded by the Vice-Chancellor, *to establish, "Prof. Kunhaman Centre for Development Studies" under the Department of Economics and to release of an amount of Rs.2,50,000/- (Rs. Two Lakh Fifty Thousand Only) as the provisional advance to Dr.SheejaS.R., Professor & Head, Department of Economics, as first instalment, for carrying out preliminary activities with regard to the establishment of the Centre, 'Prof. Kunhaman Centre for Development Studies', subject to reporting to the Syndicate and the order was issued vide UO. No.Ac.D/4/234/2024 dated 28.12.2024.*

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.85 Purchase of 60 GSM RA 1 size Maplitho Paper-Reporting of - reg.

(Ad.BIV A)

The Controller of Stationery, Stationery Department, was requested to supply 8000 reams of RA I size white Paper (60 gsmMaplitho) for an estimated amount of Rs 1,88,00,000 /- (Rupees One Crore Eighty Eight Lakhs only) for the use in the Examination Wing vide Office Letter No.49507/Ad BIV A/2022/UOK dated: 22/05/2023.

The Stationery Department has already supplied 6520 reams of RA I size white Paper (60 gsmMaplitho) in two phases through M/s Madurai Enterprises, Tamil Nadu and M/s Sumukha Stationery Hub, Tamil Nadu. The payment for the same has been done.

The Stationery Department was directed to supply remaining 1480 reams of RA 1 size Paper vide Letter No. 49507/Ad B IV A/2022/UOK dated: 30/09/2024. Accordingly, the Stationery Department, issued Purchase Order to M/s Sadana Offset Printing, Thiruvananthapuram, @ Rs 1355.20 /- per ream (Qty tolerance @ +1%) vide Order No.STY/1160/2024-B2 dated: 26/10/2024.

Accordingly, M/s Sadana Offset Printing, Thiruvananthapuram, supplied 1488 reams and submitted the Bills for an amount of Rs 20,16,537 /- (Rupees Twenty Lakhs Sixteen Thousand Five Hundred and Thirty Seven only) towards the supply of 1488 reams of RA I size Paper (60 GMS Maplitho) vide Invoice No. 26 dated: 18/11/2024.

Sanction was accorded by the Vice Chancellor, for the payment of Rs 20,16,537/- (Rupees Twenty Lakhs Sixteen Thousand Five Hundred and Thirty Seven only) to M/s Sadana Offset Printing, Thiruvananthapuram, towards the supply of 1488 reams of RA I size Paper (60 GMS Maplitho) for the use in the Examination Store. Accordingly, the payment U.O.No.11215/2024/UOK dated 26/12/2024 was issued.

The expenditure in this regard was met from the head of account "Part 1-NP-MH:2-Examinations -4/2115-Purchase of Paper" provided in the current year's Budget Estimates of the University.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.86 Purchase of Canon 057 Toner Cartridges- Payment issued- Reporting of - reg.

(Ad.BIV A)

The Syndicate at its Meeting held on 09/09/2024 vide item No. 14.16.02.1, resolved to approve the recommendation of the Purchase Committee held on 19/08/2024, to purchase original Canon 057 Toner Cartridges from M/s Marikar Motors Ltd, (Canon Division), Thiruvananthapuram, limiting the expenditure below Rupees Five Lakhs, to meet the exigency in the Examination Wing.

Accordingly, Supply Order was issued to the Firm, for the supply of 63 numbers of Canon 057 Toner Cartridges (original) @ Rs 7870 /- amounting to a total of Rs.4,95,810/- (Rupees Four Lakhs Ninety Five Thousand Eight Hundred and Ten only) vide Supply Order No.50078/Ad B IVA/2022/UOK dated: 24/10/2024.

The Firm M/s Marikar Motors Ltd, (Canon Division), Thiruvananthapuram, has supplied the 63 numbers of Canon 057 Toner Cartridges (original) and submitted the Bills and Vouchers for an amount of Rs 4,95,810 /- (Rupees Four Lakhs Ninety Five Thousand Eight Hundred and Ten only).

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, for the payment of Rs 4,95,810 /- (Rupees Four Lakhs Ninety Five Thousand Eight Hundred and Ten only) to M/s. Marikar (Motors) Ltd., Canon Division, Thiruvananthapuram, towards the supply of 63 numbers of Canon 057 Toner Cartridges (original) for the use in the Examination Wing. Accordingly, U.O.No. 308/2025/UOK dated: 10/01/2025 was issued.

The Expenditure in this regard was met from the Head of Account "Part 1- NP - MH-2 Examinations 4/2915- Stationery and Printing" provided in the current year's Budget Estimates of the University.

As per the orders of the Vice Chancellor, the matter regarding the payment of Rs 4,95,810 /- (Rupees Four Lakhs Ninety Five Thousand Eight Hundred and Ten only) to M/s. Marikar (Motors) Ltd., Canon Division, Thiruvananthapuram, towards the supply of 63 numbers of Canon 057 Toner Cartridges (original) for the use in the Examination Wing, is reported to the Syndicate herewith.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.87 *Remuneration sanctioned to the guest lecturers working at UIT, Kollam – Reporting of-reg.*

(Ad.AVII)

The Principal of University Institute of Technology, Kollam has forwarded the work statements of the guest lecturers working at the centre for claiming remuneration. The statement was verified and submitted to finance for allotment of sufficient funds to meet the expenditure. Finance-I vide the following endorsement, allocated sufficient fund for meeting the expenditure: i) FOS.3919/Finance I/2024-25 dated 27-12-2024 allocating Rs.5,10,000/- for meeting the expenditure for the FY 2024-25 (UIT Kollam)

The Vice-Chancellor has approved the aforesaid Finance Endorsement subject to reporting to the Syndicate and University Order sanctioning payment of eligible remuneration to the guest lecturers was issued, accordingly. The details are as follows:

Sl. No	UIT Centre	U.O.No& Date	Endorsement No & Date	Period	Amount In ₹
1	Kollam	699/2025/UOK dated 20.01.2025	FOS.3919/Finance I/ 2024-25 dated 27.12.2024.	21.10.2024 to 20.11.2024	₹2,07,750/-

The action taken by the Vice-Chancellor in having approved the endorsement of Finance allocating sufficient funds for meeting the expenditure for disbursement of remuneration to Guest Faculty as detailed above, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.88 *University Institute of Technology, Thenmala- Remuneration of Guest Lecturers - Approval of Endorsement of Finance- Reporting of – reg.*
(Ad.A VII)

The Principal, University Institute of Technology, Thenmala, forwarded the work statement of guest lecturers for claiming remuneration amounting to ₹1,50,700/- (Rupees One lakh fifty thousand and seven hundred only) for the period from 21.10.2024 to 20.11.2024.

The Finance Section has endorsed an amount of ₹4,80,000/- (Rupees Four lakh and eighty thousand only) vide Endt.FOS.4259/Finance I/2024-25 dated 17.01.2025 for the period from 01.12.2024 to 31.03.2025 from the head of account Part-I-NP-MH-67-12-Institute of Technology, Regional Centre, Thenmala -4/1218 - Wages of Contingent Employees /Guest Lectures" of the current year's Budget Estimates of the University, for meeting the expenditure on remuneration of guest lecturers of UIT Thenmala.

The Vice-Chancellor has approved the Finance endorsement, subject to reporting to the Syndicate. The payment of ₹1,50,700/- (Rupees One lakh fifty thousand and seven hundred only) was thereafter effected towards disbursement of remuneration to guest faculty for the period from 21.10.2024 to 20.11.2024, vide U.O No.Ad AVII 1136/2025/UOK dated 04.02.2025.

The action taken by the Vice-Chancellor in having approved the Finance endorsement allocating ₹4,80,000/- (Rupees Four lakh and eighty thousand only) for meeting the expenditure towards the remuneration for the period from 01.12.2024 to 31.03.2025 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.89

Promotion (provisional) of an Officer in lieu of the retirement in the month of December 2024 - reporting of - reg.

(Ad.AI)

Sanction was accorded by the Vice Chancellor to the following Promotion (provisional) with immediate effect; **Smt.M.Sithara (4322)**, Assistant Registrar IV (Hr.Gr), Academic, being promoted to act as Deputy Registrar in the scale of pay of Rs. 107800-160000 vice Smt. C.B.Maya Devi(4231), Deputy Registrar IV, Examinations (on Leave Preparatory to retirement w.e.f. 20.12.2024), retired on 31.12.2024. She is posted as Deputy Registrar IV, Examinations. U.O.No.Ad.AI/212/2025/UOK dated: 07.01.2025 was issued accordingly.

As per the orders of the Vice- Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.90

Budget Speech 2024-25- Translational Research and Innovation Centre (TRIC- KU) - funds for operating the project "Gut and Brain Axis: Research & Awareness Programmes" - provisional advance released - reporting - reg.

(Ad.AVI)

The Joint Director, TRIC-KU has submitted a proposal for the study of Diet and Therapeutics based on Gut-Brain link titled "Gut and Brain Axis: Research and Awareness Programmes" with an estimated expenditure of Rs.25,00,000/- (Rupees Twenty Five Lakhs only), as envisaged in the Budget Speech 2024-25 vide item no.33 and it was resolved by the Syndicate to approve the proposal vide Item no.15.95.D15 at its meeting held on 05.11.2024. U.O no.Ad.AVI/9695/2024/UOK dated 14.11.2024 was issued in this regard.

Later, the Joint Director has requested to release an amount of Rs.3,50,000/- (Rupees Three Lakhs Fifty Thousand only) to Dr,Viji Vijayan, Joint Director, TRIC-KU as provisional payment for operating the aforementioned project and the Vice-Chancellor has ordered to release the amount subject to reporting to Syndicate.

University Order no.Ad.AVI/288/2025/UOK dated 10.01.2025 was issued in connection with releasing an amount of Rs.3,50,000/- (Rupees Three Lakhs Fifty Thousand only) to Dr,Viji Vijayan, Joint Director, TRIC-KU as provisional payment.

As per orders of the Vice-Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.91 **ICSSR Doctoral Fellowship- Payment of Second Installment of First Year grant to Ms.Jayalekshmi J S, ICSSR Research Scholar, Department of Sociology- reporting of -reg.**

(Ac.EIII)

Indian Council of Social Science Research (ICSSR), New Delhi had sanctioned an amount of Rs.2,60,000/- (Rupees Two Lakh and Sixty Thousand only) to Ms.Jayalekshmi J S, ICSSR Research Scholar, Department of Sociology, University of Kerala, towards the first year grant of ICSSR Doctoral Fellowship for the period from 27.12.2023 to 26.12.2024 and released an amount of Rs.1,30,000/- (Rupees One Lakh and Thirty Thousand only) as the Second Installment of First Year Fellowship vide Sanction Order No.ICSSR/RFD/2023-24/185 dated 04.10.2024.

Accordingly, sanction has been accorded by the Vice Chancellor to release an amount of Rs.1,30,000/- (Rupees One Lakh Thirty Thousand only), subject to reporting to the Syndicate, towards the Second installment of first year of ICSSR Doctoral Fellowship in r/o Ms.Jayalekshmi J S, ICSSR Research Scholar, Department of Sociology, University of Kerala, as per the norms of the sponsoring authority. The University order No.700/2025/UOK dated 20.01.2025 has been issued in this regard.

As per the orders of the Vice Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.92 **ICSSR Doctoral Fellowship- Payment of Second Installment of First Year grant to Ms.Surabhi Ghai, ICSSR Research Scholar, Department of Sociology, University of Kerala, Kariavattom - reporting of - reg.**

(Ac.EIII)

Indian Council of Social Science Research (ICSSR), New Delhi had sanctioned an amount of Rs.2,60,000/- (Rupees Two Lakh and Sixty Thousand only) to Ms.Surabhi Ghai, ICSSR Research Scholar, Department of Sociology, University of Kerala, towards the first year grant of ICSSR Doctoral Fellowship for the period from 27.12.2023 to 26.12.2024 in which the first installment has been released to the scholar vide UO. No.5801/2024/UOK dated 12.07.2024.

The second installment of first year grant amounting to Rs.1,30,000/- (Rupees One Lakh Thirty Thousand Only) has been released through PFMS from the Canara Bank, ICSSR Branch, New Delhi-67, Branch Code-8474, to the University's bank account registered for ICSSR's grant at PFMS portal (Scheme Code: ICSSR 0877) vide Sanction Order No.ICSSR/RFD/2023-24/179 dated 04.10.2024 with Payment Advice Number :C112401224391 dated 04-11-2024 and the PFMS transaction ID :RBI3102418226337.

As per the orders of Vice Chancellor, for the release of the grant, an amount of Rs.90,000/- (Rupees Ninety Thousand Only) being provided under the head of account "Part III-MH 80 D- Grants from Other Agencies-9/7724- ICSSR Doctoral Fellowships" by re-appropriation from the sub head "9/7751- Lumpsum Provision for new Research Schemes" of the same major head provided in the current year's Budget Estimates of the University vide U.O. No.Ad.BII/602/2025/UOK dated 04.10.2024.

Accordingly, sanction has been accorded by the Vice Chancellor to release an amount of Rs.1,30,000/- (Rupees One Lakh Thirty Thousand only), subject to reporting to the Syndicate, towards the second installment of first year of ICSSR Doctoral Fellowship in r/o Ms.Surabhi Ghai, ICSSR Research Scholar, Department of Sociology, University of Kerala, as per the norms of the sponsoring authority. The University order No.720/2025/UOK dated 20.01.2025 has been issued in this regard.

As per the orders of the Vice Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.93 *Minutes of the Combined meeting of the Standing Committee of the Syndicate on Finance, Academics & Research and Planning & Development held on 19.12.2024 – Approval of - reg.*

(Ad. A VI)

The Minutes of the Combined meeting of the Standing Committee of the Syndicate on Finance, Academics & Research and Planning & Development held on 19.12.2024 is placed before the Syndicate for consideration and approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEES OF THE SYNDICATE ON FINANCE AND ACADEMICS & RESEARCH AND PLANNING & DEVELOPMENT

Date & Time : 19-12-2024, 5.30 p.m
Venue : Syndicate Room, University Buildings, Palayam.

Members Present

1. Adv. Muralidharan Pillai G (Convenor, S/c of the Syndicate on Finance)
2. Dr. S Nazeeb (Convenor, S/c of the Syndicate on Planning & Development)
3. Dr. Shijukhan J S (Member, Syndicate)
4. Prof. (Dr.) P M Radhamany (Member, Syndicate)
5. Sri. R Rajesh (Member, Syndicate)
6. Dr. T R Manoj (Member, Syndicate)
7. Sri. Ajay D N (Member, Syndicate)
8. Prof. (Dr.) Manoj V (Member, Syndicate)
9. Dr. Pramod N (Member, Syndicate)
10. Dr. Rahim K (Member, Syndicate)
11. Sri. P S Gopakumar (Member, Syndicate)

Members Absent

1. Prof. (Dr.) K G Gopchandran (Convenor, S/c of the Syndicate on Academics & Research)
2. Prof. (Dr.) Prakash K C (Member, Syndicate)
3. Dr. Vinodkumar T G Nair (Member, Syndicate)
4. Dr. M Lenin Lal (Member, Syndicate)
5. Dr. S Jayan (Member, Syndicate)
6. Adv. R B Rajeev Kumar (Member, Syndicate)
7. Sri. Ahamed Fazil Y (Member, Syndicate)

Item No.17.93.01 *Budget Speech 2024-25 - Incentives to Research Funds - Proposal submitting - reg.*

Ref:- *Item no. 57 of the minutes of the meeting of the Budget Implementation Cell (Budget Speech 2024-25) held on 13.09.2024.*

(Ad.F I)

In the Budget Speech 2024-25, an amount of Rs.5,00,000/- (Rupees Five Lakh) was allocated for providing incentives for the teachers who brings funds from external agencies for research projects and entrusted the Planning and Development wing to make necessary steps in this regard.

The meeting of the Budget Implementation Cell held on 13/09/2024 considered the matter vide Item No.57 and recommended to entrust the Director, Research to submit a proposal in this regard and place the proposal before the Combined meeting of the Standing Committees of the Syndicate on Academics & Research, Planning & Development and Finance.

As per the orders of the Vice-Chancellor, the following proposal in connection with providing incentives for the teachers who brings funds from external agencies for research projects, is submitted before the Combined meeting of the Standing Committees of the Syndicate on Academics & Research, Planning & Development and Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the proposal submitted by the Director, Research for providing incentives for the teachers who brings funds from external agencies for research projects as envisaged in the Budget Speech 2024-25 vide Item No. 57. The Committee further recommended to constitute a Committee with following members to study the matter and submit a detailed proposal for providing incentives to Research Funds.

1. *Convener, Standing Committee of the Syndicate on Planning - Chairman*
2. *Convener, Standing Committee of the Syndicate on Finance*
3. *Convener, Standing Committee of the Syndicate on Academic & Research*
4. *Finance Officer*
5. *Director, Planning and Development – Convener*
6. *Director, IQAC*
7. *Joint Director, IQAC*
8. *Research Director*
9. *Dean, Faculty of Science*
10. *Dean, Faculty of Applied Science*
11. *Dean, Faculty of Arts*
12. *Dean, Faculty of Social Sciences*
13. *Director, School of Life Sciences*

The meeting came to an end at 5.40 p m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committee of the Syndicate on Finance, Academics & Research and Planning & Development held on 19.12.2024, be approved.

Item No.17.94

Minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 20.01.2025 – For consideration and appropriate resolution - reg.

(SDC)

The minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 20.01.2025, is placed before the Syndicate for consideration and appropriate resolution.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON STUDENTS' DISCIPLINE HELD ON 20.01.2025

Date : 20.01.2025
Time : 10.30 am to 5.00 pm
Venue : University Senate Hall, Senate House Campus, Palayam.

Members present

- | | |
|------------------------------|---------|
| 1. Dr. Pramod N (Convenor) | :- Sd/- |
| 2. Prof.(Dr.)P.M.Radhamony | :- - |
| 3. Adv.Muralidharan Pillai G | :- Sd/- |
| 4. Sri.R.Rajesh | :- - |
| 5. Dr.S.Jayan | :- Sd/- |
| 6. Prof.(Dr.) Manoj V | :- - |
| 7. Prof.(Dr.) Prakash K C | :- - |
| 8. Dr.Vinodkumar T G Nair | :- - |
| 9. Dr. T. R Manoj | :- - |
| 10.Dr. Rahim K | :- Sd/- |
| 11.Sri.P.S.Gopakumar | :- Sd/- |
| 12.Sri.Ahamed Fazil Y | :- Sd/- |

Details of the various items considered by the Committee are given below.

Item No.17.94.01 ***Allegations of malpractice in the university examinations against all the candidates called for the hearing before the Standing Committee of the Syndicate on Students' Discipline, along with the corresponding findings, observations and recommendations made by the Committee against these candidates - reg.***

Eighty Nine (89) candidates were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline in connection with the allegations of malpractice in the University Examinations. Out of them, **Eighty (80)** candidates appeared for the hearing.

The details of the malpractice allegations against all the abovementioned candidates are given in the below tables (I), (II) and (III). The corresponding observations, findings and recommendations of the Standing Committee of the Syndicate on Students' Discipline are given after each of the said tables.

TABLE (I)

Sl. No	File Number (Subsequent call for hearing if any is specified)	Name of the Candidate	Register Number (Reg.No.)/ Candidate Code (Cand.Code)	Examination in which malpractice alleged	Centre of Examination	Gist of case [Reported by College/ Malpractice Prevention Squad (MPS)/ Specified if by any others]	Section
1	S7183/2024	Ajmal Khan N.S.	Reg.No. 19523825016	Second Semester BBA, August 2024	Christ Nagar College, Maranalloor	Possession of three papers of handwritten content [By College]	ES I
2	S7184/2024	Yadhukrishna n A.	Reg.No. 23823148025	Second Semester B.Sc Biochemistry, August 2024	Govt. Arts & Science College, Kulathoor	Possession of reduced photostat bits [By MPS]	CBCS B.Sc I
3	S7185/2024	Mohammed Anzal B.	Reg.No. 20523148025	Second Semester B.Sc Geography, August 2024	Govt. Arts & Science College, Kulathoor	Possession of bunch of photostat bits [By MPS]	CBCS B.Sc I
4	S7186/2024	Krishna Prasad R.P.	Reg.No. 20523148022	Second Semester B.Sc Geography, August 2024	Govt. Arts & Science College, Kulathoor	Possession of bunch of photostat bits [By MPS]	CBCS B.Sc I
5	S7187/2024	Saheerkhan S.	Reg.No. 20523148028	Second Semester B.Sc Geography, August 2024	Govt. Arts & Science College, Kulathoor	Possession of bunch of photostat bits [By MPS]	CBCS B.Sc I
6	S7188/2024	Ashik A.	Reg.No. 20523148020	Second Semester B.Sc Geography, August 2024	Govt. Arts & Science College, Kulathoor	Possession of bunch of photostat bits [By MPS]	CBCS B.Sc I
7	S7189/2024	Abel George Thomas	Reg.No. 23023101001	Second Semester B.Sc Physics, August 2024	Bishop Moore College, Mavelikara	Possession of hand written bit and answers written on the question paper [By MPS]	CBCS B.Sc II
8	S7190/2024	Mithun P.	Reg.No. 33222827029	Second Semester BCA, August 2024	College of Applied	Possession of photostat	ES VII

				August 2024	Science, Karthikappally	bits [By MPS]	
9	S7191/2024	Adithyan P.S.	Reg.No. 33223812003	Second Semester BCA, August 2024	Naipunnya School of Management, Cherthala	Possession of handwritten bits of papers [By College]	ES VII
10	S7192/2024	Swetha Merlin James	Reg.No. 15922101094	Fourth Semester B.Com, July 2024	Bishop Moore College, Mavelikara	Answers written outside the calculator with pencil [By MPS]	CBCS B.Com I
11	S7196/2024	Nanditha B.	Reg.No. 13823910007	Second Semester B.Com Commerce with Computer Application, August 2024	U.I.T., Paravur	Possession of bundle of reduced photocopies [By MPS]	ES II (NB: File originated from ES IX)
12	S7197/2024	Dilshad D.	Reg.No. 13821910010	Second Semester B.Com Commerce with Computer Application, August 2024	U.I.T., Paravur	Possession of reduced photocopy of lengthy sheet of paper [By MPS]	ES II (NB: File originated from ES IX)
13	S7199/2024	Athul Biju	Reg.No. 13822994003	Second Semester B.Com Commerce with Computer Application, August 2024	U.I.T., Muthukulam	Possession of four pieces of paper cuttings containing topics from study material [By MPS]	ES II (NB: File originated from ES IX)
14	S7200/2024	Arathi Anilkumar	Reg.No. 19521908006	Second Semester BBA, August 2024	U.I.T, Bharanickavu	Possession of two pieces of reduced photostat papers containing study materials [By MPS]	ES I
15	S7201/2024	Pranav M. Lal	Reg.No. 15923130040	Second Semester B.Com, August 2024	S.N.College, Chathannur	Answers written from mobile phone[By MPS]	CBCS B.Com I
16	S7202/2024	Aswin R.	Reg.No. 14523131029	Second Semester BA Political Science, August 2024	S.N.College, Cherthala	Possession of two handwritten bits of papers [By MPS]	CBCS BA II
17	S7203/2024	Athul Sebastian V.T.	Reg.No. 14523131031	Second Semester BA Political Science, August 2024	S.N.College, Cherthala	Possession of mobile phone and a bit of handwritten paper [By MPS]	CBCS BA II

18	S7204/2024	Adithyan R.	Reg.No. 15023131016	Second Semester BA Economics, August 2024	S.N.College, Cherthala	Possession of mobile phone [By MPS]	CBCS BA II
19	S7205/2024	Gautham Prabhath	Reg.No. 15923143040	Second Semester B.Com, August 2024	T.K.Madhava Memorial College, Nangiarkulangara	Possession of mobile phone and a bit of handwritten paper [By MPS]	CBCS B.Com III
20	S7206/2024	Shafina K.	Reg.No. 15023143038	Second Semester BA Economics, August 2024	T.K.Madhava Memorial College, Nangiarkulangara	Possession of handwritten bit of paper [By MPS]	CBCS BA III
21	S7207/2024	Kannan V.	Reg.No. 14022130006	Second Semester BA History, August 2024	S.N.College, Chathannur	Possession of bundle of reduced photocopies [By MPS]	CBCS BA V
22	S7208/2024	Praveen B.	Reg.No. 15923126090	Second Semester B.Com, August 2024	St.Gregorios College, Kottarakara	Possession of miniature printed copy of two pieces of papers [By MPS]	CBCS B.Com II
23	S7209/2024	Anjana Santhosh	Reg.No. 15923111058	Second Semester B.Com, August 2024	B.J.M. Govt College, Chavara	Possession of handwritten paper bits [By MPS]	CBCS B.Com II
24	S7212/2024	Ajas S.	Reg.No. 15923111021	Second Semester B.Com, August 2024	B.J.M. Govt College, Chavara	Answers written on the backside of the hallticket using pencil [By MPS]	CBCS B.Com II
25	S7213/2024	Sneha J.Britto	Reg.No. 22023139004	Second Semester B.Sc Mathematics, August 2024	St.Josephs College for Women, Alappuzha	Possession of a piece of paper on which a lot of formula, equations, answers of problems, etc. are written [By MPS]	CBCS B.Sc I
26	S7214/2024	Harisankar	Reg.No. 32023895016	Second Semester B.Sc Computer Science, August 2024	College of Applied Science, Perissery	Possession of thirteen bits of photocopy of hand written notes on the backside of printed paper [By MPS]	ES IV
27	S7215/2024	Raneeskan A.	Reg.No. 32023952033	Second Semester B.Sc Computer Science,	U.I.T., Mulamkadam	Possession of seven bits of photostat bits [By	ES IV

				August 2024		MPS]	
28	S7216/2024	Ajay A.S.	Reg.No. 32023952005	Second Semester B.Sc Computer Science, August 2024	U.I.T., Mulamkadam	Possession of miniature photocopy of printed notes [By MPS]	ES IV
29	S7217/2024	Muhammed Saheed M.M.	Reg.No. 32023131022	Second Semester B.Sc Computer Science, August 2024	S.N.College, Cherthala	Possession of mobile phone [By MPS]	ES IV
30	S7218/2024	Akshay U.	Reg.No. 32021994003	Second Semester B.Sc Computer Science, August 2024	U.I.T., Muthukulam	Possession of two pieces of paper on which answers written or printed [By MPS]	ES IV
31	S7219/2024	Muhammed Afsal S.	Reg.No. 32023180014	Second Semester B.Sc Computer Science, August 2024	M.E.S. Arts & Science College, Chathannur	Possession of bundle of reduced photostats of manuscripts [By MPS]	ES IV
32	S7220/2024	Muhammad Hussain S.	Reg.No. 32023180013	Second Semester B.Sc Computer Science, August 2024	M.E.S. Arts & Science College, Chathannur	Possession of bundle of reduced photostats of manuscripts [By MPS]	ES IV
33	S7221/2024	Tini L.	Reg.No. 15023129133	Second Semester BA Economics, August 2024	S.N.College for Women, Kollam	Possession of handwritten bit and answers written on college uniform [By College]	CBCS BA III
34	S7222/2024	Ashwin V.	Reg.No. 13323117019	Second Semester BA English & Communicative English, August 2024	Milad E-Sherif Memorial College, Kayamkulam	Possession of handwritten bit with writings on both sides [By MPS]	ES VI
35	S7223/2024	Al Ameen I.	Reg.No. 33722180003	Second Semester B.Com Commerce & Tax Procedure and Practice, August 2024	M.E.S. Arts & Science College, Chathannur	Possession of a bit of reduced photocopy [By MPS]	ES V
36	S7224/2024	Salini S.	Reg.No. 22021129043	Second Semester B.Sc Mathematics, August 2024	S.N.College for Women, Kollam	Possession of handwritten reduced manuscript [By College]	CBCS B.Sc I
37	S7225/2024	Saniya Mariya Sibi	Reg.No. 23023139001	Second Semester B.Sc Physics,	St.Josephs College for Women,	Possession of one handwritten	CBCS B.Sc I

				August 2024	Alappuzha	bit of paper [By MPS]	
38	S7226/2024	Vrinda B.S.	Reg.No. 19523952054	Second Semester BBA, August 2024	U.I.T., Mulamkadam	Possession of a piece of paper containing miniature printed notes [By MPS]	ES I
39	S7227/2024	Aparna Rajan	Reg.No. 15023102018	Second Semester BA Economics, August 2024	Christian College, Chengannur	Possession of three bits of handwritten material [By MPS]	CBCS BA IV
40	S7228/2024	Ameerudheen T.K.	Reg.No. 14523117034	Second Semester BA Political Science, August 2024	Milad E-Sherif Memorial College, Kayamkulam	Possession of five bits of printed papers [By MPS]	CBCS BA IV
41	S7229/2024	Aneesha A.	Reg.No. 13016129002	Fourth Semester BA English Language and Literature, July 2024	S.N.College for Women, Kollam	Possession of handwritten bit of paper [By MPS]	CBCS BA III
42	S7231/2024	Aiswarya V.	Reg.No. 13823952007	Second Semester B.Com Commerce with Computer Application, August 2024	U.I.T., Mulamkadam	Possession of handwritten bit [By MPS]	ES II (NB: File originated from ES IX)
43	S7232/2024	Anand P.	Reg.No. 13823952009	Second Semester B.Com Commerce with Computer Application, August 2024	U.I.T., Mulamkadam	Possession of two handwritten notes [By MPS]	ES II (NB: File originated from ES IX)
44	S7233/2024	Muhammed Shihab M.	Reg.No. 13823952036	Second Semester B.Com Commerce with Computer Application, August 2024	U.I.T., Mulamkadam	Possession of handwritten bits of paper [By MPS]	ES II (NB: File originated from ES IX)
45	S7234/2024	Aashirvad K. Varghese	Cand.Code. 33622138046	Fourth Semester B.Com Accounts and Data Science, September 2024	St.Johns College, Anchal	Possession of photostat [By College]	ES X
46	S7235/2024	Adwaith Sreenivas	Reg.No. 33223958008	Second Semester BCA, August 2024	U.I.T., Yeroor	Possession of printed paper bit [By MPS]	ES VII
47	S7236/2024	Anjana Krishnan	Reg.No. 23023111013	Second Semester B.Sc Physics, August 2024	B.J.M. Govt College, Chavara	Possession of handwritten bit [By MPS]	CBCS B.Sc II (NB: File originated from CBCS B.Sc VII)

48	S7237/2024	Anujith A.J.	Reg.No. 23522140003	Second Semester B.Sc Chemistry, August 2024	St.Stephens College, Pathanapuram	Possession of photostat of printed and handwritten notes [By MPS]	CBCS B.Sc I (NB: File originated from CBCS B.Sc VII)
49	S7240/2024	Aswin Karthikeyan	Reg.No. 24522125039	Second Semester B.Sc Botany, August 2024	Sanatana Dharma College, Alappuzha	Use of mobile phone inside the examination hall to take photograph of the question paper [By College]	CBCS B.Sc VI
50	S7243/2024	Muhammad Swalih A B	Reg.No. 25723152002	Second Semester B.Sc Psychology, August 2024	KTCT College of Arts and Science, Kallambalam	Possession of printed and handwritten scripts reduced in size [By College]	CBCS B.Sc III
51	S7245/2024	Nikhila S B	Reg.No. 15023112009	Second Semester B.A Economics, August 2024	Govt. College, Nedumangad	Possession of handwritten paper script [By College]	CBCS B.A VI
52	S7247/2024	Akhash A.V.	Reg.No. 13823825008	Second Semester B.Com Commerce with Computer Application, August 2024	Christ Nagar College, Maranalloor	Possession of photostat paper bits [By College]	ES II
53	S7248/2024	Godwin Gomez	Reg.No. 15923152059	Second Semester B.Com , August 2024	KTCT College of Arts and Science, Kallambalam	Possession of handwritten bits [By College]	CBCS B.Com III
54	S7249/2024	Salman S. M	Reg.No. 15923152040	Second Semester B.Com , August 2024	KTCT College of Arts and Science, Kallambalam	Possession of handwritten bits [By College]	CBCS B.Com III
55	S7250/2024	Sana S	Reg No. 15923152065	Second Semester B.Com , August 2024	KTCT College of Arts and Science, Kallambalam	Possession of handwritten bits [By College]	CBCS B.Com III
56	S7252/2024	Akhila S. S	Reg No. 15923152028	Second Semester B.Com , August 2024	KTCT College of Arts and Science, Kallambalam	Possession of handwritten bits [By College]	CBCS B.Com III
57	S7253/2024	Vaishnavi S	Reg No. 15923152042	Second Semester B.Com , August 2024	KTCT College of Arts and Science, Kallambalam	Possession of bits of printed notes [By College]	CBCS B.Com III
58	S7254/2024	Farhana N	Reg No. 15922152040	Second Semester B.Com , August 2024	KTCT College of Arts and Science, Kallambalam	Possession of handwritten bits [By College]	CBCS B.Com III

59	S7255/2024	Mohammed Al Rashid	Reg No. 15922152044	Second Semester B.Com , August 2024	KTCT College of Arts and Science, Kallambalam	Possession of handwritten bits [By College]	CBCS B.Com III
60	S7256/2024	Anandhu A. S	Reg No. 15922152036	Second Semester B.Com, August 2024	KTCT College of Arts and Science, Kallambalam	Possession of bits of printed notes [By College]	CBCS B.Com III
61	S7257/2024	Harikrishnan R. S	Reg No. 34862211104	Third Semester BBA, September 2024(SDE)	TKM College of Arts & Science, Kollam	Possession of small size photocopy [By College]	EDI
62	S7262/2024	Devika M	Cand. Code 63523129003	Second Semester M. Sc Chemistry, Oct 2024	Sree Narayana College for Women, Kollam.	Possession of handwritten manuscript. [By College]	EG XI C
63	S7263/2024	Najma. J	Reg. No. 28850221218	Fourth Semester B.A Sociology, September 2024 (SDE)	Sree Narayana College, Kollam.	Possession of printed manuscript. [By College]	ED VII
64	S7265/2024	Anjaly S	Reg.No. 27846221035	Fourth Semester B.A Political Science (SDE), September 2024	S.N.College, Chathannur	Possession of reduced photostat sheets found between answer sheets [By College]	ED VII
65	S7269/2024	Shija Navas	Reg.No. 209850211254	Fourth Semester B.A Sociology (SDE), September 2024	M.G.M.College of Arts & Science, Kaniyapuram	Found reduced size photocopy sheets between the answer sheets [By College]	ED VII
66	S7270/2024	Aravind A	Reg.No. 213846221496	Fourth Semester B.A Political Science (SDE), September 2024	St.Xavier's College, Thumba - Sub Centre (Main Centre: Muslim Association College of Arts and Science, Panavoor)	Possession of reduced size photostat bits [By College]	EE V
67	S7271/2024	Salman Basheer	Reg.No. 33223812032	First Semester BCA, November 2024	Naipunnaya School of Management, Cherthala	Possession of handwritten material bits [By College]	ES VII
68	S7273/2024	Sivatheerth. S	Reg. No. 15922888053	First Semester B.Com, November 2024	Sree Narayana Guru College of Advanced Studies, Chempazhanthy	Possession of handwritten answer bits and reduced photocopy bits [By College]	CBCS B.Com III
69	S7274/2024	Achukrishnan V S	Cand. Code 970939311503	First Semester FYUGP BMS Hotel Management, November 2024	Naipunnaya School of Management, Cherthala	Bits of handwritten notes [By College]	FYUGP 2

70	P5804/2024	Jagathnath K.	Cand.Code. 47323558009	First Semester BA LLB Integrated, August 2024	Mar Ivanios Law College, Puliyoor	Possession of seven pieces of photostat bits [By MPS]	EG I(b)
71	P5805/2024	Vismaya Mathew	Cand.Code. 47323558024	First Semester BA LLB Integrated, August 2024	Mar Ivanios Law College, Puliyoor	Possession of seven pieces of photostat bits [By MPS]	EG I(b)
72	P5806/2024	Aparna U. Krishnan	Cand.Code. 47323557012	First Semester BA LLB Integrated, August 2024	Divine Law College, Adoor	Answers written on the backside of hallticket with pencil [By MPS]	EG I(b)
73	P5807/2024	Abhijith S.K.	Reg.No. 33823892002	Second Semester B.Com Commerce & Tourism and Travel Management, August 2024	S.D.V. College of Arts & Applied Science, Alappuzha	Answers written on the admit card with pencil, copied it to the last pages of the answersheet and erased answers written on admit card. Part of answer visible in admit card [By MPS]	ES X (NB: File originate d from ES IX)
74	P5814/2024	Sijo Daniel	Cand. Code. 47420551171	Fourth Semester LLB Unitary, October 2024	Kerala Law Academy Law College, Thiruvananthapuram	Copying answers from a written paper (Additional answer sheet no.D- 209887) not issued on that day. (By College)	EG I(a)
75	S7117/2024 (IInd Call)	Athira G. H.	Cand.Code. 62022125003	Fourth Semester M.Sc Mathematics, July 2024	Sanatana Dharma College, Alappuzha	Writings on inside and outside portions of the case of the calculator [By MPS]	EG III

Recommendations of the Committee for the candidates mentioned in the Table (I) above:

The Committee on due consideration of the above aspects including the reports of malpractice and the statements submitted by the candidates at the time of the hearing, found them guilty and therefore made the below recommendations :

- i) *All papers of the semester examination/s (specified against each candidate in the above table, in the paper/s of which the candidate/s respectively resorted to malpractice) attended by the candidates be cancelled,*

- ii) *The paper/s of the other semester examination/s (i.e. the semester examination/s other than that specified in the recommendation in [i] above) if any, attended by the candidates since the date of committing malpractice be cancelled,*
- iii) *The paper/s of the other semester examination/s (i.e. the semester examination/s other than that specified in the recommendation in [i] above) attended by the candidates prior to the date of committing malpractice be not affected,*
- iv) *The candidates be permitted to write any semester examination/s in the next available chance, and,*

v) **The candidates be also allowed to remit the examination fee without fine even if it is late.**

TABLE (II)

Sl. No	File Number (Subsequent call for hearing if any is specified)	Name of the Candidate	Register Number (Reg.No.)/ Candidate Code (Cand.Code)	Examination in which malpractice alleged	Centre of Examination	Gist of case [Reported by College/ Malpractice Prevention Squad (MPS)/ Specified if by any others]	Section
1	S7230/2024	Adwaith A.	Reg.No. 13023111012	Second Semester BA English Language and Literature, August 2024	B.J.M. Govt College, Chavara	Possession of handwritten bits of notes [By MPS]	CBCS BA V
2	S7244/2024	Hridhya C	Reg.No. 15923142101	Second Semester B.Com, August 2024	T.K.M.College of Arts and Science, Kollam	Possession of handwritten manuscript [By College]	CBCS B.Com III
3	S7246/2024	Prasanna B.S.	Reg.No. 966845221078	Third Semester B.A History, September 2024 (SDE)	UIT, Vakkom	Possession of bits of printed notes [By College]	ED VII
4	P5815/2024	Aleena Jomon	Reg.No. 122108	Sixth Semester B.Des- Fashion Design, October 2024	Institute of Fashion Technology, Kollam	Copied through mobile phone (By College)	EG I
5	A9044/2024 (IInd Call)	Hariharan S.A.	Reg.No. 20855	Part III B.Com, April 2024	V.T.M.N.S.S College, Dhanuvachapuram	Possession of bunch of photocopy of textbook [By MPS]	ED IV

For the candidate Prasanna B S (Reg.No. 966845221078 and SDC File number S7246/2024), the Committee observed that the word 'മറുപത്ത്' written by hand in malayalam language at the top of the copy material confiscated from the candidate, is also seen written as the answer to the question number 2 in the second page of the candidate's answer script. On verification of the handwritings of the candidate for the word 'മറുപത്ത്' written in the copy material and the answer script, it is found to be the same. Therefore the guilt of the candidate Prasanna B S in having resorted to malpractice as alleged, is established.

Recommendations of the Committee for the candidates mentioned in the Table (II) above :

The Committee on due consideration of the above aspects including the reports of malpractice and the statements submitted by the candidates at the time of the hearing, found them guilty and therefore made the below recommendations in the wake of the nature of the offenses committed by the candidates:

- i) *The particular paper in which the candidates respectively resorted to malpractice be cancelled,*

- ii) The other paper/s of any semester examination/s, if any, attended by the candidates since the date of committing malpractice be cancelled,
- iii) The other paper/s of any semester examination/s attended by the candidates prior to the date of committing malpractice be not affected, and,
- iv) The candidates be permitted to write any semester examination/s in the next available chance, and,
- v) The candidates be also allowed to remit the examination fee without fine even if it is late.

Further the Committee observed that the answer script of the candidate *Prasanna B S* (Reg.No. 966845221078 and SDC File number S7246/2024) is stricken off and marked as 'Malpractice', which the Committee felt to be against the rules. The Committee also noted that the said allegation of malpractice is made by the teaching staff on duty at the centre of examination UIT, Vakkom, during the examination of the subject ML 1311.1-Drisyakala Sahityam held on 01.10.2024. Hence the Committee recommended that the Principal, Chief Superintendent of University Examinations and the invigilator in the examination hall at the centre of examination UIT, Vakkom, who were on duty on 01.10.2024 when the said incident occurred, be called for a personal hearing in its next meeting.

TABLE (III)

Sl. No	File Number (Subsequent call for hearing if any is specified)	Name of the Candidate	Register Number (Reg.No.)/ Candidate Code (Cand.Code)	Examination in which malpractice alleged	Centre of Examination	Gist of case [Reported by College/ Malpractice Prevention Squad (MPS)/ Specified if by any others]	Section
1	S7193/2024	Athira B.	Reg.No. 15921101023	Fourth Semester B.Com, July 2024	Bishop Moore College, Mavelikara	Possession of three handwritten bits of papers [By MPS]	CBCS B.Com I
2	S7194/2024	Swetha Vijayakumar	Reg.No. 15920101091	Fourth Semester B.Com, July 2024	Bishop Moore College, Mavelikara	Answers written using a mobile phone [By MPS]	CBCS B.Com I
3	S7195/2024	Parvathy S.	Reg.No. 13823910008	Second Semester B.Com Commerce with Computer Application, August 2024	U.I.T., Paravur	Possession of reduced photocopy used to write answer to question number 12 [By MPS]	ES II (NB: File originated from ES IX)
4	S7198/2024	Akhin Anilkumar	Reg.No. 13821994006	Second Semester B.Com Commerce with Computer Application, August 2024	U.I.T., Muthukulam	Possession of large number of paper cuttings containing answers from study materials [By MPS]	ES II (NB: File originated from ES IX)
5	S7210/2024	Neeraja B.	Reg.No. 15923111012	Second Semester B.Com, August 2024	B.J.M. Govt College, Chavara	Possession of printed paper bit [By MPS]	CBCS B.Com II
6	S7211/2024	Afrin N.C.	Reg.No. 15923111020	Second Semester B.Com,	B.J.M. Govt College, Chavara	Answers written in minute	CBCS B.Com II

				August 2024		letters on the backside of the hallticket using pencil [By MPS]	
7	S7251/2024	Swaliha S	Reg No. 15923152069	Second Semester B.Com, August 2024	KTCT College of Arts and Science, Kallambalam	Possession of handwritten bits [By College]	CBCS B.Com III
8	S7258/2024	Karun Baby	Reg No. 15922141028	Second Semester B.Com, August 2024	St. Xavier's College, Thumba, Trivandrum	Possession of small size photocopy [By College]	CBCS B.Com II
9	S7261/2024	Shyma S. S	Reg. No. 13862221069	Fourth Semester BBA, September 2024(SDE)	Sree Narayana Guru College of Advanced Studies, Chempazhant hy	Possession of reduced photostat bits [By College]	EDI

Recommendations of the Committee for the candidates mentioned in the Table (III) above:

The Committee noted that the candidates remained absent for the personal hearing. The Committee therefore recommended to consider the allegations of malpractice as and when the individual candidates appear for the personal hearing.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 20.01.2025, be approved.

Item No.17.94.02 *Personal hearing of the various teaching staffs of five centres of University Examinations and the members of a Malpractice Prevention Squad of the University, in connection with the different allegations of malpractice in the University Examinations - reg.*

A) Personal Hearing of the invigilator Dr.M.Sangeetha (Guest Lecturer in Hindi) on examination duty at V.T.M.N.S.S.College, Dhanuvachapuram :

The Syndicate meeting held on 23.12.2024 vide item number 16.89.01 considered the fact that three candidates were allegedly caught for malpractice by the Malpractice Prevention Squad during the Second Semester BA History degree examination, August 2024, held on 30.08.2024 at the centre of examination V.T.M.N.S.S.College, Dhanuvachapuram, and, that the said malpractice happened during the invigilation of Dr.M.Sangeetha (Guest Lecturer in Hindi) who was on examination duty. The Syndicate resolved to call Dr.M.Sangeetha for a personal hearing in the next meeting of the Standing Committee of the Syndicate on Students' Discipline, as she failed in thwarting such attempts of malpractice during the examination.

Accordingly Dr.M.Sangeetha was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and she appeared before the Committee for the same. Dr.M.Sangeetha submitted a written statement before the Committee and affirmed to take utmost care in conduct of University examinations.

Recommendations of the Committee :

The Committee considered the statement of Dr.M.Sangeetha of V.T.M.N.S.S.College, Dhanuvachapuram, and, instructed her to be strictly vigilant on duty and further recommended to close the issue.

B) Personal Hearing of the teaching staff on examination duty at N.S.S.College, Pandalam :

The Syndicate meeting held on 23.12.2024 vide item number 16.89.01 considered the fact that around eighteen candidates were allegedly caught for malpractice by the Malpractice Prevention Squad during the Fourth Semester B.Sc/BA degree examinations, July 2024, and, the Chief Superintendent of University Examinations and invigilators in the examination halls on duty on the day 21.08.2024 on which the said incidents occurred at the centre of examination N.S.S.College, Pandalam, failed in thwarting such large number of attempts of malpractice. Therefore, the Syndicate resolved to call the Chief Superintendent of University Examinations and the invigilators in the

examination halls of N.S.S.College, Pandalam, on duty on the day 21.08.2024 when the said incidents occurred, for a personal hearing in the next meeting of the Standing Committee of the Syndicate on Students' Discipline.

Accordingly the Chief Superintendent of University Examinations and the invigilators on duty in the examination halls at N.S.S.College, Pandalam, were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline. The teaching staff namely Dr.M.G.Sanal Kumar (Professor, Department of Zoology), Dr.Santhoshkumar R. (Assistant Professor, Department of Botany), Dr.Sarish S (Assistant Professor, Department of Chemistry), Dr.Shylaja S (Assistant Professor, Department of Sanskrit), Dr.Jithesh Krishnan R (Associate Professor, Department of Botany), Dr.Jayalekshmi P.A (Assistant Professor, Department of Sanskrit), Dr.Praveena M. (Guest Lecturer, Department of Zoology), Dr.Nikhil S (Guest Lecturer, Department of Chemistry) and Sri.Viswadev H. (Guest Lecturer, Department of Statistics) appeared for the hearing. The said teaching staff submitted a written statement before the Committee and affirmed to take abide the instructions given by the Committee during the conduct of University examinations.

Recommendations of the Committee :

The Committee considered the statements of the teaching staff of N.S.S.College, Pandalam who appeared for the hearing and expressed the grave concern of the University regarding the shortfall in the duty that happened from the said teaching staff and instructed the said teaching staff to be strictly vigilant on duty and informed them that such incidents are unacceptable and liable for disciplinary action against the institution . The Committee further recommended to close the issue.

C)Personal Hearing of the teaching staff on examination duty at S.N.College, Punalur:

The Syndicate meeting held on 23.12.2024 vide item number 16.89.01 considered the fact that around three candidates were allegedly caught for malpractice by the Malpractice Prevention Squad during the Second Semester B.Sc Zoology degree examination, August 2024, and, the Chief Superintendent of University Examinations and invigilators in the examination hall/s on duty on the day 30.08.2024 on which the said incidents occurred at the centre of examination S.N.College, Punalur, failed in thwarting such attempts of malpractice. Therefore, the Syndicate resolved to call the Chief Superintendent of University Examinations and the invigilator/s in the examination hall/s of S.N.College, Punalur, on duty on the day 30.08.2024 when the said incidents occurred, for a personal hearing in the next meeting of the Standing Committee of the Syndicate on Students' Discipline.

Accordingly the Chief Superintendent of University Examinations and the invigilator/s on duty in the examination hall/s at S.N.College, Punalur, were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline. The Chief Superintendent of University Examinations Dr.Rani Rajan and the invigilator Dr.Bijo S Anand (Associate Professor) appeared for the hearing. The said teaching staff submitted a written statement before the Committee and affirmed to take abide the instructions given by the Committee during the conduct of University examinations.

Recommendations of the Committee :

The Committee considered the statement of Dr.Rani Rajan and Dr.Bijo S Anand of S.N.College, Punalur, and, instructed them to be strictly vigilant on duty and further recommended to close the issue.

D)Personal Hearing of the teaching staff on examination duty at M.M.N.S.S.College, Kottiyam :

The Syndicate meeting held on 23.12.2024 vide item number 16.89.01 considered the following facts related to the allegations raised from the university examination valuation camp :

- 1) suspicious AI assistance and mobile phone usage in the answer script of a candidate, pertaining to the examination of the subject PS 1431 - International Politics of the Fourth Semester B.A Political Science degree examination, July 2024,
- 2) the candidate Anusha R Naushad (Candidate Code.150/21116028) who appeared for the hearing along with her parents was found to be a 40% mentally retarded candidate who was allotted a scribe during the examination, and,

- 3) The parents of the candidate Anusha R Naushad stated during the hearing that their daughter is innocent in the issue and that she was allotted a scribe during the said examination, who wrote the answers for their daughter during the said examination.

Therefore, the Syndicate resolved to call the Chief Superintendent of University Examinations and the invigilator/s in the examination hall/s of M.M.N.S.S.College, Kottiyam, on duty on the day when the said incident occurred, for a personal hearing in the next meeting of the Standing Committee of the Syndicate on Students' Discipline.

Accordingly the Chief Superintendent of University Examinations and the invigilator/s on duty in the examination hall at M.M.N.S.S.College, Kottiyam, were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline. The Chief Superintendent of University Examinations Dr.Athira C.J. appeared for the hearing. Dr.Athira C.J. submitted a written statement before the Committee and affirmed to be careful during the conduct of University examinations.

Recommendations of the Committee :

The Committee considered the statement of Dr.Athira C.J. of M.M.N.S.S.College, Kottiyam, and, instructed her to be strictly vigilant on duty and further recommended to close the issue.

E)Personal Hearing of the teaching staff on examination duty at Marian College of Arts and Science, Kazhakuttam :

The Syndicate meeting held on 23.12.2024 vide item number 16.89.01 considered the allegations raised by the teaching staff of the centre of examination Marian College of Arts and Science, Kazhakuttam, during the First Semester FYUGP Commerce - Business Information Systems Stream degree examination, November 2024, regarding the non-submission of the answer script to the invigilator by a candidate Asif N S (Cand.Code. 319857428936) before leaving the examination hall, which was submitted later after the examination on being contacted by the said teaching staff. Therefore, the Syndicate resolved to call the Principal, Chief Superintendent of University Examinations and the invigilator/s in the examination hall/s of Marian College of Arts and Science, Kazhakuttam, on duty on the day when the said incident occurred, for a personal hearing in the next meeting of the Standing Committee of the Syndicate on Students' Discipline.

Accordingly the Principal, Chief Superintendent of University Examinations and the invigilator/s on duty in the examination hall at Marian College of Arts and Science, Kazhakuttam, were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline. The Principal/Chief Superintendent of University Examinations Prof. Francis Sunny and the invigilator Smt.Tincy S. appeared for the hearing and submitted a written statement before the Committee and affirmed to be careful during the conduct of University examinations.

Recommendations of the Committee :

The Committee considered the statement of Prof. Francis Sunny and the invigilator Smt.Tincy S. of Marian College of Arts and Science, Kazhakuttam, and, instructed them to be strictly vigilant on duty and further recommended to close the issue.

F)Personal Hearing of the members of a Malpractice Prevention Squad :

The Syndicate meeting held on 23.12.2024 vide item number 16.89.02 considered the allegations of malpractice against a candidate Vinayachandran B S with Register Number 00857211010 in the First Semester MLISc (SDE) degree examination, May 2024, and, resolved that the members of the Malpractice Prevention Squad who remained absent for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 20.12.2024 owing to some personal reasons, be called for the hearing in the next meeting of the Committee.

Accordingly the members of the Malpractice Prevention Squad Dr.Vinod A S, (Assistant Professor, Department of Commerce, M G College,Thiruvananthapuram), Sri.Sumesh P K (Assistant Professor of Malayalam, Sree Narayana College, Sivagiri), Dr.Lajith V.S. (Assistant Professor of History, KSMD College, Sasthamkotta) and Dr.Shenuja Mol H.N. (Assistant Professor of Hindi, Government College, Nedumangad) were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline. Dr.Shenuja Mol H.N. conveyed via her email dated.18.01.2025, that she has undergone a surgery and will not be able to attend the hearing. She also furnished a copy of the medical certificate in this regard. The other members of the squad namely Dr.Vinod A S. (Assistant Professor, Department of Commerce, M G College, Thiruvananthapuram)

and Sri.Sumesh P K (Assistant Professor of Malayalam, Sree Narayana College, Sivagiri) appeared for the hearing before the Committee. They stated about the various issues faced while on Malpractice Prevention Squad duty and explained about the efforts undertaken by them in curbing the large number of malpractice issues during the University Examinations.

Recommendations of the Committee :

After considering all the above aspects, the Committee accepted the explanation furnished by Dr.Vinod A S. and Sri.Sumesh P K who were the members of the malpractice prevention squad, and, recommended to close the issue.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 20.01.2025, be approved.

Item No.17.95 *Department of Chemistry - Request from Dr.Suneesh C.V, Head - Headship Rotation - Nomination of new Head –Consideration of- reg.*

(Ad.DIII)

Dr.Suneesh C.V., Head, Department of Chemistry, has requested to relieve him from the position of the Head of the Department, which will expire on 15.05.2025, since he wants to focus on research and teaching. The HoD has updated the details of other permanent faculties in the department, and informed that the Department council at its meeting held on 07.02.2025 has decided to request the University to nominate a new Head for the Department.

Name of the Faculty	Period of Headship	Date of retirement	Remarks
Dr. S.M.A. Shibli Senior Professor	2013-2018	31.03.2026	Date of retirement is near and hence not willing to take up the position. (Request Letter attached)
Dr. Sony George Associate Professor	2018-2021	31.05.2036	He is not willing to take up the position (Request Letter attached)
Dr. Ani Deepthi Assistant Professor	Not nominated till now	31.03.2040	

It may be noted that, Dr.Suneesh C.V, Assistant Professor, Department of Chemistry, was nominated as the Head, Department of Chemistry, for a period of three years, w.e.f 16.05.2022, vide 3743/2022/UOK dated 16.05.2022, and his tenure will end on 15.05.2025.

Details of headship turns are as follows:

Period of Headship	Head of the Department
01.04.2013 to 31.03.2016	Dr. S.M.A. Shibli, Associate Professor
01.04.2016 to 02.04.2018	
03.04.2018 to 02.04.2021	Dr. Sony George, Associate Professor
03.04.2021 to 15.05.2022	Dr. Jayasree E.G, Assistant Professor
16.05.2022 for 3 years	Dr.Suneesh C.V, Assistant Professor

As per Notification No. Acad.L/S/2446/2011 dated 04.04.2013, an Amendment (no. 232) has been made in Statute 18, in Chapter 3 of the Kerala University First Statutes, 1977, as follows: Head of the Department - The Professor, Associate Professor/Reader or Assistant Professor in charge of a Department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the senior most teacher of the Department. The Syndicate shall nominate the Senior most Professor as the Head of the Department for a period of three years and at the end of the three years, next senior most Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Associate Professors/Readers as per seniority. To become eligible for considering for headship, a teacher should possess a Ph.D. Degree and has to put in at least 2 years of service in the Department except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up headship only if he or she has a minimum of 6 months of service remaining till retirement. In the Department where there are no Professors/Associate Professors/Readers eligible for the Head, it shall be rotated among the Assistant Professor. It shall however be open to the teacher who has been nominated as the Head of

the Department to make a request that he/she shall be relieved of such responsibility for academic reasons. In such cases, the next senior most teacher shall be the Head of the Department.

As per the orders of the Vice – Chancellor, the matter of nominating the next Head in the Department of Chemistry, for a period of 3 years w.e.f. 16.05.2025 FN, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to nominate Dr. Ani Deepthi, Assistant Professor as Head, Department of Chemistry, Kariavattom w.e.f. 16.05.2025 FN.

Item No. 17.96

കേരളസർവ്വകലാശാലയിലെ ബാങ്ക് അക്കൗണ്ടുകൾ സംബന്ധിച്ച നകാര്യ വകുപ്പ് നടത്തിയ പരിശോധന റിപ്പോർട്ടിലെ ശുപാർശകളിന്മേൽ നടപടി സ്വീകരിക്കുന്നത് - സംബന്ധിച്ച്.

(ക്യാഷ്/IV)

കേരളസർവ്വകലാശാലയിൽ നിലവിലുള്ള ബാങ്ക് നിക്ഷേപങ്ങൾ സംബന്ധിച്ച നകാര്യ (പരിശോധന എൻ.റ്റി.എച്ച്) വകുപ്പ് നടത്തിയ പരിശോധന റിപ്പോർട്ടിലെ ശുപാർശകളിന്മേൽ 30 ദിവസങ്ങൾക്കുള്ളിൽ നടപടി സ്വീകരിച്ച് റിപ്പോർട്ട് സമർപ്പിക്കുന്നതിനേണ്ടി ഉന്നതവിദ്യാഭ്യാസ (ബി) വകുപ്പിന്റെ 05/01/2025 തീയതിയിലെ B3/419/2024-HEDN നമ്പർ കത്ത് മുഖാന്തരം ആവശ്യപ്പെട്ടിട്ടുണ്ട്.

പ്രസ്തുത റിപ്പോർട്ടിലെ ശുപാർശ (1) പ്രകാരം, കേരളസർവ്വകലാശാല നിലവിൽ എസ്.ബി.ഐ, KUOC ശാഖയിൽ സ്ഥിരനിക്ഷേപങ്ങളായി സൂക്ഷിച്ചിരിക്കുന്ന 67,35,51,955/- രൂപയ്ക്ക് ട്രഷറി പലിശ നിരക്കിനേക്കാൾ (7.5%) കുറവ് പലിശ ലഭിക്കുന്ന സാഹചര്യത്തിൽ, ടിഇക സ്ഥിരനിക്ഷേപങ്ങളുടെ കാലാവധി തീരുന്ന മുറയ്ക്ക് ട്രഷറിയിൽ സ്ഥിരനിക്ഷേപമായി മാറ്റുന്നതിനും, ശുപാർശ (2) പ്രകാരം നിലവിൽ ബാങ്കുകളിലെ കറന്റ്/ സേവിങ്സ് അക്കൗണ്ടുകളിൽ നിക്ഷേപിച്ചിരിക്കുന്ന തുകയുടെ 80%, ഉയർന്ന പലിശ ലഭിക്കുന്ന ഹ്രസ്വകാല ട്രഷറി സ്ഥിര നിക്ഷേപമായി മാറ്റുന്നതിനും നിർദ്ദേശം നൽകുകയുണ്ടായി. കൂടാതെ ശുപാർശ (3) പ്രകാരം സ്ഥാപനത്തിന്റേതല്ലാത്ത പലിശ വരുമാനത്തിൽ കുറവുണ്ടാകുന്ന സാഹചര്യത്തിൽ അപ്രകാരമുണ്ടാകുന്ന നഷ്ടം സ്ഥാപന മേധാവിയുടേയും, ഫിനാൻസ് ഓഫീസറുടേയും സംയുക്ത ബാധ്യതയായി കണക്കാക്കുന്നതാണെന്നും അറിയിച്ചിട്ടുണ്ട്.

മേൽവിഷയത്തിൽ നടപടിയെടുക്കുന്നതിലേയ്ക്കായി ചുവടെ പറയുന്ന കാര്യങ്ങൾ ശ്രദ്ധിച്ചാലും.

- കേരളസർവ്വകലാശാലയുടെ സാമ്പത്തിക ഇടപാടുകൾ ട്രഷറി മുഖേനയും, SBI മുഖേനയും ആണ് നടത്തി വരുന്നത്. കാലാകാലങ്ങളായി അധികം വരുന്ന ഫണ്ടുകൾ സ്ഥിരനിക്ഷേപമായി മാറ്റാറുണ്ട്. പണത്തിന്റെ ലഭ്യത ഉറപ്പാക്കുന്നതിനായി സ്ഥിരനിക്ഷേപങ്ങൾ എല്ലാംതന്നെ വിവിധ കാലയളവുകളിലായിട്ടാണ് നിക്ഷേപിച്ചിരിക്കുന്നത്. ആയതിനാൽ തന്നെ ഹാർഡ്-കൾക്കിവിധ പലിശ നിരക്കാണ് ബാധകമാകുന്നത്. എൻഡോവ്മെന്റ് ഫെഡിൻ കീഴിലുള്ള സ്ഥിര നിക്ഷേപങ്ങളാവട്ടെ അവയുടെ നിയമാവലി അനുസരിച്ച് 1 വർഷത്തേയ്ക്കാണ് നിക്ഷേപിക്കുന്നത്. ഇവയ്ക്ക് ഒരു വർഷത്തേക്ക് annualized yield ആയി 6.9% പലിശ നിരക്കാണ് ബാങ്കിൽ നിന്നും ലഭിക്കുന്നത്.
- 9/2/2023 ലെ 51-ാം സിൻഡിക്കേറ്റോഗ നടപടികുറിപ്പ് ഇനം നം. 51.88.14 പ്രകാരം ബാങ്കിലുള്ള സ്ഥിര നിക്ഷേപങ്ങളിൽ നിന്നും 70 കോടി രൂപ ക്ലോസ് ചെയ്ത് 2022-23, 2023-24 സാമ്പത്തിക വർഷങ്ങളിലായി ജില്ലാ ട്രഷറിലേക്ക് മാറ്റുകയുണ്ടായി. ബാങ്കിനുള്ളിൽ 67.35 കോടി രൂപ നോൺ പ്ലാൻ ഗ്രാൻ്റുകൾ ലഭിക്കുന്ന സാഹചര്യമുണ്ടായാൽ കുറഞ്ഞത് ഒരു മാസത്തെ ശമ്പളവും പെൻഷനും നൽകുന്നതിനുവേണ്ടിയും, പെട്ടെന്നുള്ള സാമ്പത്തിക തിരക്കും മറികടക്കുന്നതിനുമായി ഒരു കരുതലായി സിൻഡിക്കേറ്റ് തീരുമാനപ്രകാരമാണ് SBI ൽ സ്ഥിരനിക്ഷേപമാക്കി സൂക്ഷിച്ചിരിക്കുന്നത്. ടി നിക്ഷേപങ്ങൾ "Premature Closure of FD"- യിൽ ഉണ്ടാകുന്ന Penalty ഉൾപ്പെടെയുള്ള പലിശ നഷ്ടം ഒഴിവാക്കുന്നതിനേണ്ടിയാണ് 6 മാസം, 12 മാസം, 400 ദിവസം, 444 ദിവസം എന്നീ കാലയളവുകളിലായി നിക്ഷേപിച്ചിരിക്കുന്നത്.
- ഇതിൽ 4.4 കോടി രൂപ എൻഡോവ്മെന്റ് ഫെഡിൻ കീഴിലാണ് നിക്ഷേപിച്ചിരിക്കുന്നത്. ടി. സ്ഥിര നിക്ഷേപങ്ങൾ കാലാവധി പൂർത്തിയാകുന്ന മുറയ്ക്ക് ലഭിക്കുന്ന പലിശയുടെ 50%, principal amount നോടൊപ്പം ചേർത്താണ് സ്ഥിരനിക്ഷേപമായി മാറ്റുകയാണ് ചെയ്യുന്നത്. ബാങ്കി 50% പലിശ വിദ്യാർത്ഥികൾക്ക് എൻഡോവ്മെന്റ് അവാർഡ് നൽകുന്നതിനും, എൻഡോവ്മെന്റ് ക്ലോസ് ചെയ്ത്/ സെമിനാർ സംഘടിപ്പിക്കുന്നതിനുമായാണ് ഉപയോഗിക്കുന്നത്.

എന്നാൽ ട്രഷറിയിൽ ഒരു വർഷത്തേക്ക് (365 ദിവസം) 6% ഉം, 366 ദിവസം മുതൽ 730 ദിവസം വരെ 7% ഉം, 731 ദിവസം മുതൽ 7.5% ഉം ആണ് ലിശി നിരക്ക്. മേൽപറഞ്ഞ സ്ഥിരനിക്ഷേപങ്ങൾ ട്രഷറിയിലേക്ക് മാറ്റിയാൽ, അവകാലാവധി പൂർത്തിയാകുന്ന മുറയ്ക്ക് ക്ലോസ് ചെയ്ത് TSB അക്കൗണ്ടിൽ നിക്ഷേപിച്ചതിനും

ശേഷം മാത്രമേ ആകെപലിശയുടെ 50% കൂടിചേർത്തിട്ടുള്ള തുകയ്ക്ക് ചെക്ക് മുഖാന്തരം പുതിയ നിക്ഷേപമായി മാറ്റുവാൻ സാധിക്കുകയുള്ളൂ. ഇതുമൂലം പുതിയനിക്ഷേപമായി മാറ്റുന്നതിന് ഒന്നോരണ്ടോ ദിവസത്തെ കാലതാമസമുണ്ടാവുന്നതാണ്.

SBI 24/01/2025-ലെAGM/TVM/1/Gen/106/2024-25 നമ്പർ കത്ത് പ്രകാരം 7.70% (special rate) പലിശനിരക്ക് അനുവദിക്കാമെന്ന് അറിയിച്ചിട്ടുണ്ട്. ഇപ്രകാരം ലഭിക്കുന്ന പലിശയുടെ വാർഷിക yield ഏകദേശം 7.93% ആണെന്ന് (quarterly compounding) ബാങ്ക് അധികൃതർ അറിയിച്ചിട്ടുണ്ട്. ഈ നിരക്ക് മൂന്നുകോടി വരുന്ന non-callable deposit- ന് മാത്രമാണ് ബാധകമാകുന്നതെന്നും, പലിശനിരക്ക് FD യുടെ deposit date അനുസരിച്ച് മാറ്റാൻ സാധ്യതയുണ്ടെന്നും അറിയിച്ചിട്ടുണ്ട്.

31/12/2024-ലെ കണക്കനുസരിച്ച് സർവ്വകലാശാലയുടെ കൈവശം 1032.73 കോടി രൂപയാണ് FD യായി നിക്ഷേപിച്ചിട്ടുള്ളത്. അതിൽ 965.37 കോടി രൂപ (93.48%) ട്രഷറിയിലെ FD നിക്ഷേപമാണ്.

SBI-ലെ വിവിധ ബാങ്ക് അക്കൗണ്ടുകളിലായി സർവ്വകലാശാലയ്ക്ക് ഏകദേശം 45 കോടി രൂപയോളം നീക്കിയിരുപ്പുണ്ട്. ഇതിൽ 30 കോടി രൂപയോളം (67% തോളം) സ്ഥിര നിക്ഷേപമായിട്ട് സുരഭി അക്കൗണ്ടിൽ സൂക്ഷിച്ചിട്ടുണ്ട്. കൂടാതെ മറ്റു ഗവൺമെന്റ് സ്കീമുകളിലൂടെ ലഭിക്കുന്ന പ്രോജക്ട് ഫണ്ടുകൾ അതാത് ഏജൻസികളുടെ നിയമാവലിക്ക് അനുസൃതമായി വിവിധ ബാങ്ക് അക്കൗണ്ടുകളിൽ പണമായി സൂക്ഷിച്ചിട്ടുണ്ട്. ഈ ഫണ്ടുകൾ FD കളായിട്ട് മാറ്റുന്നതിന് ഏജൻസികളുടെ മുൻകൂർ അനുമതി ആവശ്യമാണ്.

ധനകാര്യ (പരിശോധന എൻ.റ്റി.എച്ച്) വകുപ്പിന്റെ 30/11/2024 തീയതിയിലെ.പ.വി.എച്ച് 1/13/2024-ധന നമ്പർ റിപ്പോർട്ട് പ്രകാരം, വിവിധ ബാങ്ക് അക്കൗണ്ടുകളിൽ (Savings/Current) സൂക്ഷിച്ചിരിക്കുന്ന 80% തോളം തുക സ്ഥിര നിക്ഷേപമായി ട്രഷറിയിൽ മാറ്റണമെന്നാണ് ഗവൺമെന്റ് നിർദ്ദേശിച്ചിരിക്കുന്നത്. **Kerala University Act, 1974- Section-23 അനുസരിച്ച് "Syndicate is the authority to hold, control and administer the properties and funds of the University".**

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം മേൽ പറഞ്ഞ വിഷയങ്ങൾ പരിഗണിക്കുന്നതിനും, ധനകാര്യ (പരിശോധന എൻ.റ്റി.എച്ച്) വകുപ്പിന്റെ 30/11/2024 ലെ.പ.വി.എച്ച് 1/13/2024-ധന നമ്പർ റിപ്പോർട്ടിലെ സർക്കാർ നിർദ്ദേശങ്ങൾ നടപ്പിലാക്കുന്ന വിഷയത്തിൽ തീരുമാനം കൈക്കൊള്ളുന്നതിനുമായി സിൻഡിക്കേറ്റിന്റെ മുമ്പാകെ സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

The Syndicate noted the item and **RESOLVED** to implement the direction of the Government.

Item No.17.97

DST-SERB (now as ANRF) SURE sponsored project titled "Active Brownian Dynamics in Viscous/Viscoelastic solution" by Dr. Mamata Sahoo, Assistant Professor under UGC FRP Scheme, Department of Physics, University of Kerala, as the Principal Investigator- Release of second Instalment - Sanctioned - Orders issued – Reporting of –reg.

(Ad.F1(Pl.F))

The Science and Engineering Research Board under Department of Science and Technology (DST-SERB) has given financial sanction for the Project titled "Active Brownian Dynamics in viscous/viscoelastic solution" to Dr. Mamata Sahoo, Assistant Professor under UGC FRP Scheme, Department of Physics, University of Kerala, as the Principal Investigator at a total budget of Rs.21,11,210/- (Rupees Twenty one lakh eleven thousand two hundred and ten only) for a period of three years. Subsequently the SERB has sanctioned an amount of Rs. 8,63,000/- (Rupees Eight lakh and sixty three thousand only) to Dr. Mamata Sahoo, Principal Investigator of the project being the 1st instalment of the aforesaid project and the same was released to her.

Now, the ANRF has sanctioned an amount of Rs. 5,00,000/- (Rupees five lakh only) being the second instalment of the project and Dr. Mamata Sahoo has requested to release the sanctioned amount. Cash IV section has verified and reported that an amount of Rs. 5,00,000/- (Rupees Five lakh only) was credited to SERB A/c No.40718895421 on 04/12/2024 by way of electronic fund transfer.

Sanction was accorded by the Vice Chancellor subject to reporting to the Syndicate the following:

- To release an amount of Rs.5,00,000/- (Rupees five lakh only) received from SERB to Dr. Mamata Sahoo, (UGC FRP), Assistant Professor, Department of Physics and the Principal Investigator of the project, towards the second instalment of SERB funded SURE project titled "Active Brownian Dynamics in Viscous/Viscoelastic solution" adhering to the norms of the sponsoring body.

- The expenditure in this regard shall be met from the Head of Account “Part III-MH: 80 D- Grants from Other Agencies- 9/9839- Active Brownian Dynamics in Viscous/Viscoelastic solution” provided in the current year’s Budget Estimates of the University.
- Overhead charges, if any, at the prescribed rates, shall be transferred to DDF as per University rules.

UO No. Ad.F1(Pl.F)/1651/2022dated 13/02/2025 was issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.98 Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025 - Approval of – reg.

(Ad.A VI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025 is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE
SYNDICATE ON FINANCE**

Date & Time : 13-01-2025, 11.00 a.m

Venue : Syndicate Room, University Buildings

Members Present

1. Adv. Muralidharan Pillai G (Convenor, S/c of the Syndicate on Finance)
2. Prof. (Dr.) P M Radhamany (Member, Syndicate)
3. Dr. S Jayan (Member, Syndicate)
4. Dr. T R Manoj (Member, Syndicate)
5. Dr.Shijukhan J S (Member, Syndicate)- Online

Members Absent

1. Prof. (Dr.) K G Gopchandran(Member, Syndicate)
2. Dr. S Nazeeb (Member, Syndicate)
3. Adv. R B Rajeev Kumar (Member, Syndicate)
4. Sri. R Rajesh (Member, Syndicate)
5. Sri. Ajay D N (Member, Syndicate)

Item No.17.98.01: Inter University Centre for Genomics & Gene Technology (IUCGGT) – Budget Speech 2021-22 - "Encouraging Research in Njavara Rice"- Regularization of Provisional payment of Rs.8,00,000/- (Rupees Eight Lakh only) sanctioned to Dr.R.Rajalekshmi, Hon. Director, IUCGGT - Hearing-reg.

(Ad. H)

An amount of Rs.8,00,000/- (Rupees Eight Lakh only) was released as provisional advance to Dr. R. Rajalekshmi, Hon. Director, IUCGGT towards implementing the project entitled "Encourage Research in Njavara Rice" as per U.O.No.5289/2021/UOK dated 07.10.2021.

The Hon. Director, IUCGGT has submitted the Statement of Expenditure, Utilization Certificate, Detailed Expenditure Statement, Original Bills & Vouchers, and Report of the Project in this regard and requested for regularizing the said provisional payment.

On verifying the bills & vouchers, Audit section has remarked that,

- i) Quotations were invited for whole genome Sequencing of Plant sample & out of the three quotations received (L1 –OneomicsPvt.Ltd, - Rs.4,34,240/-, L2 - Neucleome Informatics Pvt. Ltd - Rs.6,82,500/-, L3 -Bionivid Technology Private Limited -Rs.6,90,300/-) second lowest quotation was accepted, as per the expert opinion obtained as advised by the technical committee.

- ii) whether administrative sanction/approval be obtained for accepting the second lowest quotation (L2) from M/S Nucleome Informatics Pvt. Ltd for Rs. 6,82,500/-, for Whole Genome Sequencing of Plant Sample (Rice).

In the light of the remarks, the Hon. Director, IUCGGT has forwarded the minutes of the 18th meeting of the Technical Committee on 7th March 2022 and the expert opinion regarding the sequencing companies quoted for the services. It is informed that,

- i) Based on the Technical committee suggestions, discussions were carried out in between scientists working this field & expert opinion obtained as advised by the technical committee.
- ii) The accuracy of result was very important for the future research works of Njavara Rice and they were compelled to accept the second lowest quotation.

On informing the same to the Audit section for admitting the regularization, the Finance Officer has remarked that the requirement of administrative sanction for ratifying the action of selecting the L2 since, U.O. No.5289/2021/UOK dated 07.10.2021 directs to effect all purchases in accordance with the Stores Purchased Manual.

It may be noted that, the Syndicate on item no.31.105.02 dated 17.08.2021, has resolved to pay an amount of Rs. 8,00,000/- as provisional advance to Dr. R. Rajalekshmi, Hon. Director, IUCGGT towards conducting research on Njavara rice and further recommended to entrust the Executive committee of IUCGGT to monitor the implementation of the project. The 18th meeting of the Technical Committee on 7th March 2022 decided to accept the second lowest quotation (L2) from M/S Nucleome Informatics Pvt. Ltd for Rs.6,82,500/-, for Whole Genome Sequencing of Plant Sample (Rice).

The Standing Committee of the Syndicate on Finance held on 03.10.2024 considered the matter of ratifying the action taken by the Hon. Director, IUCGGT, in having selected the second lowest firm M/S. Neucleome Informatics Pvt. Ltd, Hyderabad, for accurate whole genome sequencing of Njavara Rice, based on the Technical Committee suggestions & expert opinions and recommended to hear Dr. R. Rajalekshmi, Hon. Director, IUCGGT by this Committee. The Syndicate at its meeting held on 05.11.2024 & 11.11.2024, vide item no. 15.92 Additional .02 has resolved to approve the said recommendation.

As per orders of the Vice Chancellor, the matter of ratifying the action taken by the Hon. Director, IUCGGT, in having selected the second lowest firm M/S. Neucleome Informatics Pvt. Ltd, Hyderabad, for accurate whole genome sequencing of Njavara Rice, based on the Technical Committee suggestions & expert opinions, is placed before the Standing Committee of the Syndicate on Finance, to hear Dr. R. Rajalekshmi, Hon. Director, IUCGGT, on the matter and for appropriate recommendation.

The Committee heard Dr. R. Rajalekshmi, Hon. Director, IUCGGT and considering the written statement the Committee recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED that the item be referred to the Combined Standing Committees of the Syndicate on Finance and Academics & Research.

Item No.17.98.02 Department of Sociology - Action taken by the Head in expending an amount of Rs.62,054/- (Rupees Sixty Two Thousand and Fifty Four only) for repair, maintenance, beautification and renovation works made in the Department in connection with NAAC Peer team visit on June 2022, without prior sanction – Ratification - Detailed discussion with the Head, Department of Sociology –reg.

(Ad. H)

The Professor & Head, Department of Sociology, has informed that in connection with NAAC Peer Team visit, the Department has executed repair & maintenance, beautification and other works in the Department and the total expenditure for the above works is Rs.69,419/- (Rupees Sixty Nine Thousand Four Hundred and Nineteen only).

It may be noted that, due to shortage of fund in the Department Development Fund (DDF), the expenses could not be met from DDF in the Financial Year 2021-2022. Also, there was insufficient amount under the Head of Account "Part I - Non- Plan-MH-15-Department of Sociology - 4/1220 - Office Expenses and Miscellaneous". The Head, Department of Sociology had requested to

re-appropriate an amount of Rs.69,419/- (Rupees Sixty Nine Thousand Four Hundred and Nineteen only) from the Head of Account "Part I - Non-Plan - MH- 15- Department of Sociology - 4/1218- Wages of Contingent Employees/ Guest Lectures' to the Head of Account "Part I - Non- Plan-MH- 15-Department of Sociology - 4/1220 - Office Expenses and Miscellaneous".

The Finance II Section has remarked that, the re-appropriation to the h/a "Part I Non Plan- 4/1220 Office expenses and Miscellaneous" from the sub head "4/1218 wages of Contingent Employees/ Guest Lectures" of the same major head provided in the current year's Budget Estimates of the University, may be done subject to verification of bills by audit section and ratification of the action taken by the Head, Department of Sociology in expending an amount of Rs.69,419/- (Rupees Sixty Nine Thousand Four Hundred and Nineteen only) for repair, maintenance, beautification and other renovation works in connection with NAAC Peer team visit at the Department of Sociology.

As per letter No. Audit III/01/ 2022-23 dated 29.03.2023, Audit, Kariavattom, has informed that, the bills and vouchers have been verified & found correct and admissible amount as Rs.62,054/- (Rupees Sixty Two Thousand Fifty Four only). Further, the Head, Dept. of Sociology has requested to ratify her action taken in executing the said works, in order to claim the expenditure admitted by the Audit.

The Standing Committee of the Syndicate on Finance held on 03.10.2024, considered the matter of ratifying the action taken by the Head, Department of Sociology in expending an amount of Rs.62,054/- (Rupees Sixty Two Thousand and Fifty Four only) for the repair, maintenance, beautification and renovation works done in the Department in connection with NAAC Peer team visit on June 2022, without prior sanction and recommended to invite the Head, Department of Sociology in this Committee for detailed discussion. The Syndicate at its meeting held on 05.11.2024 and 11.11.2024 vide Item No.15.92.14 has resolved to approve the said recommendation.

As per the orders of the Vice - Chancellor, the matter of ratifying the action taken by the Head, Department of Sociology in expending an amount of Rs.62,054/- (Rupees Sixty Two Thousand and Fifty Four only) for the repair, maintenance, beautification and renovation works done in the Department in connection with NAAC Peer team visit on June 2022, without prior sanction is placed before the Standing Committee of the Syndicate on Finance, for a detailed discussion with the Head, Department of Sociology and for appropriate recommendation.

After detailed discussion with the Head, Department of Sociology, the Committee recommended to ratify the action taken by the Head, Department of Sociology in expending an amount of Rs.62,054/- (Rupees Sixty Two Thousand and Fifty Four only) for the repair, maintenance, beautification and renovation works done in the Department in connection with NAAC Peer team visit on June 2022 without obtaining prior administrative sanction.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.03 IMK - Regularization of the Provisional Advance sanctioned to Dr.K.S.Chandrasekar, for meeting the expenses for the conduct of group discussion, personal interview and counselling, for MBA Admission 2022-23 - Ex-post-facto sanction for the rate of remuneration disbursed to staff - Reg.

(Ad. D I)

An amount of Rs.1,00,000/- (Rupees One Lakh only) was sanctioned to Dr.K.S.Chandrasekar, Senior Professor and former Head, IMK, for meeting the expenses towards the conduct of group discussion, personal interview and counselling for MBA admission for the year 2022-23, vide U.O.No. 4865/2022/UOK, dated 24.06.2022. The rate of remuneration for the Internal & External Examiners, supporting staff and casual labourers engaged in the programme, were not mentioned in the U.O., as the same was not recommended by the Admission Monitoring Committee held on 11.04.2022. It may be noted that, the rates were recommended by the Department Council, held on 27.06.2022.

During the conduct of the Group Discussion & Interview for MBA admission 2022 '23, the following remuneration, as recommended by the Department Council, held on 27.06.2022, was disbursed to all Internal & External Examiners, supporting staff and casual labourers.

Sl. No.	Item	Amount
1	for External Examiner	1000 per day
2	for Internal Examiner	1000 per day
3	Supporting Staff	755 per day
4	Casual Labourers	675 per day

When the bills were submitted for regularization, the Audit section, Kariavattom, objected the bills as administrative sanction is not obtained for the rate of remuneration disbursed to examiners & supporting staff.

Hence, the Head, IMK, vide Letter No. IMK/04/2024, dated 12.05.2024 has requested to grant ex post facto sanction to the rate of remuneration disbursed to the Internal & External Examiners, supporting staff and casual labourers, during the conduct of Group Discussion, Personal Interview and Counselling for MBA admission for the year 2022-23 and to modify the University Order U.O.No. 4865/2022/UOK, dated 24.06.2022, in order to regularize the Provisional advance of Rs.1,00,000/- sanctioned to Dr. K.S. Chandrasekhar, for meeting the expenses. The Head, IMK, has forwarded the minutes of the Department Council meeting, held on 27.06.2022, in this regard.

When the request of the HoD was forwarded for granting ex-post-facto sanction, the Vice Chancellor has ordered to place the same before the Standing Committee of the Syndicate on Finance for consideration.

Accordingly, the matter of granting ex-post-facto sanction for approving the rate of remuneration, which was disbursed to the Internal & External Examiners, supporting staff and casual labourers, during the conduct of Group Discussion, Personal Interview and Counselling for MBA admission for the year 2022-23, (as detailed in the minutes of the Department Council) in order to regularize the provisional advance sanctioned to Dr. K.S. Chandrasekhar, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended the following:

1. to grant ex post facto sanction to the rate of remuneration disbursed to the Internal & External Examiners, supporting staff and Casual Labourers, during the conduct of Group Discussion, Personal Interview and Counselling for MBA admission for the year 2022-23.
2. to modify the U.O. No. 4865/2022/UOK dated 24.06.2022, by incorporating the following rate of remuneration to the Internal & External Examiners, supporting staff and Casual Labourers in connection with the conduct of Group Discussion, Personal Interview and Counselling for MBA admission for the year 2022-23, for regularizing the provisional advance sanctioned to Dr. K.S. Chandrasekhar.

Sl. No.	Item	Amount (in Rs)
1	for External Examiner	1000 per day
2	for Internal Examiner	1000 per day
3	Supporting Staff	755 per day
4	Casual Labourers	675 per day

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.04 **Department of Optoelectronics - Fixing the remuneration for Technician (FESEM) on contract basis - reg.**

(Ad.F II)

The HoD, Dept. of Optoelectronics vide letter dated 04-03-2023 had requested to engage a Technician (Field Emission Scanning Electron Microscope) (FESEM) on contract basis in the Dept. of Optoelectronics.

A meeting of the Selection Committee constituted for the purpose, was held on 15/06/2024 and the Committee fixed the norms for the engagement of the post of the FESEM Technician. The committee also recommended that, the qualification of FESEM Technician included in the UO No. AdAV 12762(1)/2021/UOK dated 13.07.2023 as B.Tech. Degree in Electronics along with Minimum 3 years of experience in operating Field Emission Scanning Electron Microscope (FESEM) or Scanning Electron microscope (SEM) and remuneration as Rs.27,000/- per month be modified as follows:

Designation	Qualification	Rate
FESEM Technician in the Department of Optoelectronic	B.Tech degree in Electronics or in a related discipline with 55% marks from an approved University Minimum 3 years of experience in operating Field Emission Scanning Electron Microscope (FESEM) or Scanning Electron microscope (SEM) Desirable Qualification :M.Tech/ MS in Electronics	Rs. 32,000/- per month

The Syndicate held on 05-11-2024 & 11-11-2024 (Item No.15.147) resolved to approve the recommendation of the Selection Committee held on 15.06.2024 and further resolved to place the matter of fixing the remuneration, before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice - Chancellor, the matter of fixing the remuneration for the post of Technician (FESEM) on contract basis in Dept of Optoelectronics, as Rs.32,000/- (Rupees Thirty Two Thousand only), is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to fix the remuneration for the post of Technician (FESEM) on contract basis in the Department of Optoelectronics, to Rs.27,000/- (Rupees Twenty Seven Thousand only) per month.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.05 Requests for providing Uniform/ Footwear allowances to the eligible University staff for the FY 2024 - '25-reg.

(Ad.B I)

In continuation to the 11th Pay revision order, the Government issued G.O. (P) No. 42/2021/Fin dtd. 26.02.2021 and G.O (P)No. 21/2022/Fin dtd. 18.02.2022 revising pay and allowances to the University employees. But there was no provision for granting Uniform/Footwear allowances to any post in University of Kerala. The said allowances were provided in CUSAT, Calicut University and Sree Sankaracharya University of Sanskrit.

Requests were received from the beneficiaries of the University, for protecting the Uniform/ Footwear Allowances availed by them during previous years, prior to pay revision. The Additional Chief Secretary (Finance), Anomaly Rectification Cell, Finance Department was requested to modify the G.O., incorporating specific allowances which prevailed in the University and were not included in G.O. (P)No.21/2022/Fin dtd. 18.02.2022. A reminder letter was also sent on 26.11.2024 to the Additional Chief Secretary (Finance) seeking current status of the proposal for Uniform and Footwear allowance to University employees, as per the remarks of Finance. But no reply is received so far.

As per resolution of the Syndicate meeting held on 15.03.2024, Uniform/Footwear allowance for the year 2023-24 was disbursed only to the security staff of the University after obtaining an undertaking from the employees that amount received towards Uniform/ Footwear allowances will be refunded in case Government rejects the proposal of the University. The employees who were relieved from service /retired/ died-in-harness were not provided with the allowances as ordered by the Vice Chancellor. An amount around Rs. 4.5 lakh was expended for providing this allowance.

There is consistent demand from the Security staff of University, for providing Uniform/ Footwear allowances for the financial year 2024-2025 at the pre-revised rate. The Finance has stated that the payment of Uniform Allowance to security staff at the rate mentioned in 10th pay revision, may invite unwarranted Audit objections in future.

The Security staff and Traffic wardens have submitted representations for Uniform and Footwear allowances for the current year. For the previous year 2023-24, Uniform and Footwear allowances were not sanctioned to traffic wardens, drivers, conductors, garden maistry and buggy operators. The matter of disbursement of Uniform/ Footwear allowances to traffic wardens, drivers, conductors, garden maistry and buggy operators of the University for the financial year 2023-24 is under consideration of a Sub-Committee constituted for the purpose.

As per orders of the Vice - Chancellor, the matter whether the eligible University employees be provided with Uniform/ Footwear allowances for the financial year 2024-25 as per rates applicable prior to pay revision, as done in previous financial years, after obtaining an undertaking from employees that amount received towards Uniform/ Footwear allowances will be refunded in case Government rejects the proposal of the University, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to disburse Uniform/ Footwear allowances for the financial year 2024-25 to the Security staff of University, as per rates applicable prior to pay revision, after obtaining an undertaking from employees as done in the previous financial years.

The Committee further recommended to entrust the Registrar to take necessary follow up action on communicating with the Government in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.06 *Regularization of Provisional payment amounting to Rs.50,00,000/- released to Dr.P. Raghavan, Joint Registrar (retired) for office automation — Finalization of liabilities against him- Levying of Penal Interest reg.*

(Ad. B II)

The meeting of the Syndicate held on 09.09.2024 vide item no:14.06.23 considered the matter regarding the pending regularization of Dr. P. Raghavan and resolved to accept the opinion of the Legal Adviser and the Report of the Finance Officer and also resolved to initiate action based on the reports.

In adherence to the resolution of the Syndicate held on 09.09.2024, the Provisional payment amounting to Rs.50,00,000/- sanctioned to Dr.P.Raghavan, Joint Registrar (retired) for office automation vide Pl.A1 (Ad BII)/Automation/09 dated 19.07.2011 may be regularised as detailed below:

Sl. No	Description	Amount (Rs.)	Remarks of Finance Officer	Legal Opinion
1.	Original Bills Submitted	45,86,669/-	Audit Section verified and found in order. Hence this amount maybe admitted.	The amount admitted by audit after verification can be regularised and this amount may be absolved from the liabilities of Dr. P. Raghavan JR (Rtd)
2.	Amount paid to M/s Keltron (Cheque No: 324812)	1,30,339/-	Audit Section verified and found in order. Hence this amount maybe admitted.	The amount admitted by audit after verification can be regularised and this amount may be absolved from the liabilities of Dr. P. Raghavan JR (Rtd)
3.	Bank charges deducted from the account	3,871/-	Verified and found in order. Hence this amount may be admitted.	The amount admitted by audit after verification can be regularised and this amount may be absolved from the liabilities of Dr. P. Raghavan JR (Rtd)
4.	Amount of Rs.2,79,121/- out of Rs.3,95,253/- remitted vide receipt no:220457 dated 28.03.2018 towards the purpose "XI KV Substation refund".	Rs.2,79,121/-	-----	Change in the head of account to which the payment was made is not a ground for fastening liability on the employee and the amount so paid can be adjusted after obtaining an undertaking from him.

	Total Amount Admitted	Rs.50,00,000/-		
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The Finance Officer has also remarked that, it is the responsibility of the person who took provisional advance to provide proper statement of expenditure and clarification if required as per Kerala Financial Code and further remarked to take a suitable decision on whether penal interest is to be levied, as delay is observed in regularising the provisional advance sanctioned to Dr.P.Raghavan.

As per the orders of Hon'ble Vice Chancellor, the matter regarding whether penal interest is to be levied from Dr.P. Raghavan, for the delay observed in regularising the provisional advance of Rs.50,00,000/- (Rupees Fifty Lakh Only) released to him vide Pl.A1 (Ad.BII)/Automation/09 dated 19.07.2011 is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to entrust the Finance Officer for fixing the penal interest to be levied from Dr.P.Raghavan for the delay observed in regularizing the provisional advance sanctioned, and place the same before the Syndicate.

Item No.17.98.07 Budget Allocation 2024-25- Kerala University Departments Union – Submission of proposal - reg.

(Ad. B II)

The Budget Speech for the year 2024-2025 (Item No:108) has envisaged to enhance the financial assistance given to Kerala University Departments Union from Rs.6,00,000/- to Rs.7,00,000/-.

Further, the meeting of the Budget Implementation Cell held on 13.09.2024 has recommended to entrust Chairman, Kerala University Departments Union to submit a proposal for the same before the Standing Committee of the Syndicate on Finance for consideration.

Subsequently, vide letter dated 11.12.2024, Sri. Abhishek E, Chairperson, Kerala University Departments Union has furnished a proposal towards the same for an estimated expenditure of Rs.8,00,000 /-.

As per the orders of the Vice-Chancellor, the proposal submitted by the Chairperson, Kerala University Departments Union is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

Proposal furnished by the Secretary, Kerala University Departments Union is enclosed herewith.

The Committee considered the matter and recommended to approve the proposal submitted by the Secretary, Kerala University Departments Union for the fund allocated in the Budget Speech 2024-'25 vide Item No. 108, by limiting the expenditure within Rs. 7,00,000/-(Rupees Seven Lakh only) and to strictly adhere with the existing rules and norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.08 Senate House Campus Canteen - Requesting to collect GST from the customers for the food items supplied -reg.

(Ad. B II)

The Secretary, Kerala University Employees Co-Operative Society (Contractor, Senate House Campus Canteen) has requested to grant permission to levy applicable GST for the food items supplied in the Senate House Campus Canteen.

The Finance Officer has remarked that, as Kerala University Employees Co-operative Society is an independent institution, it is their responsibility to levy and collect applicable GST according to the existing GST rules and registration status.

The meeting of the Syndicate held on 12.07.2024 vide Item No:12.21.Additional.01 considered the matter and resolved to refer the item to the Standing Committee of the Syndicate on Finance and the Vice-Chancellor has implemented the resolution.

As per the orders of Vice Chancellor, the request of Secretary, Kerala University Employees Co-Operative Society (Contractor, Senate House Campus Canteen) to grant permission to collect applicable GST for the food items supplied in the Senate House Campus Canteen is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to re-submit the request of the Secretary, Kerala University Employees Co-Operative Society (Contractor, Senate House Campus Canteen) along with the direction received from the Government for remitting GST for the food items supplied in the Senate House Campus Canteen, in the next Standing Committee of the Syndicate on Finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.09 *Request for refund of excess tuition fees in r/o Arya G.S., student of KUCTE, Aryad, Alappuzha who got admission in the management seat and later on changed to merit seat by spot admission in the same institution - reg.*

(Ad. B II)

Smt. Arya G. S, a Student of Physical Science (2022 admission), KUCTE, Alappuzha has informed that she has remitted an amount of Rs. 25,535/- towards tuition fee for Management quota at the time of admission, later she has been admitted to merit quota in the same college through spot admission and the actual tuition fee for Merit seat is Rs.18,035/-. Hence, she has requested to refund the excess amount of Rs.7,500/- remitted at the time of admission.

Generally, the refund requests of the discontinued candidates from KUCTE are processed based on U.O. No.Ad B II/5622/06/2020 dated 22.06.2020, but the above said matter does not specified in the U.O.

The Ad A VII (A) section remarked that as per U.O. No. Ad A VII A/5133/2022/UOK dated 06.07.2022, the total number of seats of B Ed programmes in KUCTEs is divided into merit and management seats in equal proportion and the annual tuition fee is fixed @ Rs.35,000/- and Rs.50,000/- for merit and management seats respectively from the academic year 2022-23 onwards. The Section also remarked to frame a general decision in the events of change of admission of candidates from Management seat to Merit Seat in the same institutions.

Subsequently, the meeting of the Syndicate held on 09.09.2024 vide Item No.14.11.04 resolved to approve the recommendation of the Standing Committee of the Syndicate on Departments & Other Institutions of the University, to place the item before the Standing Committee of the Syndicate on Finance.

As per the orders of Vice-Chancellor, the refund of excess tuition fees in r/o Arya G. S., student of KUCTE, Alappuzha who got admission in the management seat and later on changed to merit seat by spot admission in the same institution is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refund the excess tuition fees to Smt. Arya G.S., student of KUCTE, Alappuzha who got admission in the management seat and later on changed to merit seat by spot admission in the same institution.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.10 *Department of Russian - Repair of furniture – Ratification of the extra worksdone& Releasing of Payment- requesting for- reg.*

(Ad. B II)

As per U.O.No.Ad. B II.03/1022/2024 dated 01.02.2024, Smt. Krishna Radha R is entrusted to carry out the repair works of wooden and steel furniture in the various offices/Departments of the University.

The Head, Department of Russian had requested for the permission to repair the five wooden tables (side board tables) kept in the Department. Considering the request of the Head, Department of Russian and the recommendation of the AE (HQ Unit) on the estimates submitted by the contractor, the Registrar has accorded sanction on the estimate amount of Rs.44,600/- for carrying out repair of five wooden tables in the Department of Russian.

Subsequently, after the completion of works, the Head, Department of Russian has forwarded the bill submitted by Smt. Krishna Radha R & informed that an amount of Rs.60,700/- was incurred for the repair works at the Department of Russian (ie, In addition to the repair of wooden tables, door handles of twelve almirahs were repaired (Rs.300*12=Rs.3,600/-) & an amount of Rs.12,500/- was incurred for the purchase of table top glasses) and hence requested to release the payment to the contractor.

The Assistant Engineer (HQ Unit) has furnished work satisfactory report and passed for payment certification on the same.

Later, Audit V Section has objected the bill citing the lack of administrative sanction for the extra works done by the Department of Russian, including the purchase of glasses (as the item was not specified in the approved U.O).

In this context, the Head, Department of Russian has requested for the following:

- 1) Ratification of the additional repair works done & the purchase of table top glasses to the Department of Russian without prior approval.
- 2) Release the payment to Smt. Krishna Radha R for the repair of furniture works done in the Department by meeting the expenditure of Rs.44,600/- (the approved estimate amount) from the head of account "Part: I Non-Plan MH: 9 Department of Russian - 4/2105 Repair of Furniture" and additional expense of Rs.12,500/- (for the purchase of glasses) & Rs.3,600/- from the balance amount of the aforesaid head of account and PD Account of the Department.

As per the orders of the Vice-Chancellor the matter of ratification of the additional repair works done & the purchase of table top glasses to the Department of Russian without prior approval and the release of payment of Rs.60,700/- to Smt. Krishna Radha R (ie, Rs.44,600/-(the approved estimate amount) from the head of account "Part : I Non-Plan MH :9 Department of Russian -4/2105 Repair of Furniture" and additional expense of Rs.12,500/- (for the purchase of glasses) & Rs.3,600/- from the balance amount of the aforesaid head of account and PD Account of the Department is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to hear the Head, Department of Russian on the matter, by this Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.11 Budget Estimates 2024-2025- Part I Non Plan MH : 49(y) Advanced Centre for Regenerative Medicine and Stem Cell in Cutaneous Biology- 4/1225 Laboratory Contingencies - Re- appropriation of funds - reg : (Ad. B II)

The Director,AcREM - Stem has informed that entire budget appropriation for the financial year 2024-25 under the head of account "MH : 49(y) Advanced Centre for Regenerative Medicine and Stem Cell in Cutaneous Biology - 4/1225- Laboratory Contingencies" has been utilized and additional allocation is needed for meeting the expenditure towards several experiments studies associated with M.Sc and Ph.D student research scheduled in the upcoming months and for the additional purchases related to laboratory contingencies.

The Director, AcREM Stem requested permission for urgent re appropriation of funds as detailed below:

Head of Account	Allocation	Outstanding balance	Proposed Head for Re appropriation	Allocation	Outstanding balance	Re-appropriation amount proposed
4/1225 "Laboratory Contingencies"	90,000/-	NIL	4/2255 "Purchase of Animals/ Animal cages"	15,000/-	15,000/-	15,000/-
			4/2855 Research Journal	25,000/-	25,000/-	25,000/-
			4/2870 "Publication of Journal/ Research Monograph & Technical Report"	50,000/-	50,000/-	50,000/-

The Finance, vide Endt No.3447/Finance II/2024-2025 dated 04.12.2024, has endorsed to provide an additional amount of Rs.90,000/- (Rupees Ninety Thousand only) under "Part I- Non Plan- MH : 49(y) Advanced Centre for Regenerative Medicine and Stem Cell in Cutaneous Biology- 4/1225- Laboratory Contingencies" from the various sub heads of the same major head, as detailed below, provided in the current year's Budget Estimates of the University:

Head of Account to which reappropriation is done	Amount (Rs)	Head of Account From which reappropriation is done
Part I Non Plan MH : 49(y) Advanced centre for Regenerative Medicine and Stem cell in Cutaneous Biology- 4/1225- Laboratory Contingencies	15,000	Part I Non Plan MH: 49(y)- Advanced centre for Regenerative Medicine and Stem cell in Cutaneous Biology- 4/2255- Purchase of Animals/ Animal cages
	25,000	Part I Non Plan MH: 49(y)- Advanced centre for Regenerative Medicine and Stem cell in Cutaneous Biology- 4/2855- Research Journal
	50,000	Part I Non Plan MH 49(y)- Advanced centre for Regenerative Medicine and Stem cell in Cutaneous Biology- 4/2870- Publication of Journal /Research Monograph & Technical Report
Total	Rs.90,000/- (Rupees Ninety Thousand only)	

The Finance has also recommended to meet the additional expenditure on Laboratory Contingencies from the above provision.

As per the orders of the Vice-Chancellor, the above re-appropriation proposal is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to approve the reappropriation proposal, vide Finance Endt.No.3447/Finance II/2024-2025 dated 04.12.2024, for providing an additional amount of Rs.90,000/- (Rupees Ninety Thousand only) under "Part I- Non Plan- MH : 49(y) Advanced Centre for Regenerative Medicine and Stem Cell in Cutaneous Biology- 4/1225- Laboratory Contingencies" from various sub heads of the same major head, as detailed below, provided in the current year's Budget Estimates of the University.

Head of Account to which reappropriation is done	Amount (in Rs)	Head of Account from which reappropriation is done
<i>Part I Non Plan MH : 49(y) Advanced centre for Regenerative Medicine and Stem cell in Cutaneous Biology- 4/1225- Laboratory Contingencies</i>	<i>15000</i>	<i>Part I Non Plan MH: 49(y)- Advanced centre for Regenerative Medicine and Stem cell in Cutaneous Biology- 4/2255- Purchase of Animals/ Animal cages</i>
	<i>25000</i>	<i>Part I Non Plan MH: 49(y)- Advanced centre for Regenerative Medicine and Stem cell in Cutaneous Biology- 4/2855- Research Journal</i>
	<i>50000</i>	<i>Part I Non Plan MH 49(y)- Advanced centre for Regenerative Medicine and Stem cell in Cutaneous Biology- 4/2870- Publication of Journal /Research Monograph & Technical Report</i>
<i>Total</i>	<i>Rs.90,000/- (Rupees Ninety Thousand only)</i>	

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.12 Campus Administration, Kariavattom - Re-appropriation of funds- reg:**(Ad. B II)**

The Joint Registrar, Campus Administration informed that funds allocated under the budget head "Part I- MH -1(b)-NP-4-1218 Wages of Contingent Employees /Guest Lectures" for the current financial year has been exhausted and only an amount of Rs.64,73,450/- (Rupees Sixty Four Lakh Seventy Three Thousand Four Hundred and Fifty only) remains in the said head of account, which is insufficient to disburse the wages of Contingent Casual Employees in the Kariavattom Campus for the entire current financial year, as the Department of Education has been shifted from Thycaud to the Kariavattom Campus and the new Four Year Undergraduate Program (FYUGP) started this year.

The Joint Registrar, Campus Administration also informed that the funds allocated under the Head of account "Part I Non Plan MH :1(b) Administrative Unit, Kariavattom -4 – 1210 – Campus Contingencies" has a balance of Rs. 6,96,107/- (Rupees Six Lakh Ninety Six Thousand One Hundred and Seven Only) for the current financial year, and this will not be sufficient to meet the expenses such as Tree cutting, Campus premises cleaning and other unforeseen expenses.

JR, Campus Administration also informed the details of the head of account available in the Administrative Unit, Kariavattom as depicted below.

Head of Account	Fund Allocated	Balance available till 29.10.2024
Part I Non Plan MH :1(b) Administrative Unit, Kariavattom- 4/1210 Campus Contingencies	15,00,000/-	6,96,107/-
Part I Non Plan MH :1(b) Administrative Unit, Kariavattom- 4/1215 Pay of Contract Staff	5,00,000/-	5,00,000/-
Part I Non Plan MH :1(b) Administrative Unit, Kariavattom - 4/1218 Wages of Contingent Employees/ Guest Lecturers	2,00,00,000/-	64,73,450/-
Part I Non Plan MH :1(b) Administrative Unit, Kariavattom- 4/1220 Office expenses and Miscellaneous	1,00,000/-	1,00,000/-
Part I Non Plan MH :1(b) Administrative Unit, Kariavattom- 4/1300 Postage	3,000/-	3,000/-
Part I Non Plan MH :1(b) Administrative Unit, Kariavattom- 4/1305 Telephone Charges	30,000/-	23,980/-
Part I Non Plan MH :1(b) Administrative Unit, Kariavattom- 4/1335 Binding Charges	20,000/-	20,000/-
Part I Non Plan MH :1(b) Administrative Unit, Kariavattom- 4/2105 Repair of Furniture	40,000/-	40,000/-
Part I Non Plan MH :1(b) Administrative Unit, Kariavattom- 4/2335 Hiring of Vehicles	15,000/-	15,000/-
Part I Non Plan MH :1(b) Administrative Unit, Kariavattom- 4/3020 Maintenance of Equipment	75,000/-	17,888/-

The Joint Registrar, Campus Administration has requested to take necessary action for the re-appropriation for an amount of Rs. 25,00,000/- (Rupees Twenty Five Lakhs only) under Head of account "Part I Non Plan MH :1(b) Administrative Unit, Kariavattom-4-1218 - Wages of Contingent Employees/Guest Lecturers" and Rs. 5,00,000/- (Rupees Five Lakhs only) under the Head of account "Part I Non Plan MH :1(b) Administrative Unit, Kariavattom- 4 – 1210 – Campus Contingencies", providing allocation from other suitable heads of account.

The Finance, vide Endt No.3239/Finance II/2024-25 dated 19.11.2024, has endorsed to provide an additional amount of Rs. 15,00,000/- (Rupees Fifteen Lakh only) under various sub heads of "Part I- NP- MH 1 (b)– Administrative Unit, Kariavattom" from the various heads of account provided in the current year's Budget Estimates of the University as mentioned below:

Head of Account to which reappropriation is done	Amount in Rupees	Head of account From which reappropriation is done
Part I- NP- MH 1 (b)– Administrative Unit, Kariavattom- 4/1218- Wages of Contingent Employees/ Guest Lectures	10,00,000	Part 1 NP- MH: 63- Miscellaneous– 8/5948– Miscellaneous
Part I- NP- MH 1 (b)– Administrative Unit, Kariavattom- 4/1210- Campus Contingencies	5,00,000	Part I- NP- MH 1 (b) Adiminstrative Unit, Kariavattom 4/1215- Pay of Contract Staff
Total	Rs.15,00,000/- (Rupees Fifteen Lakhs only)	

The Finance also recommended to meet the additional expenditure on the above mentioned heads of account from the above provision.

As per the orders of the Vice-Chancellor, the above re-appropriation proposal is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to approve the re-appropriation proposal, vide Finance Endt No.3239/Finance II/2024-25 dated 19.11.2024, to provide an additional amount of Rs.15,00,000/- (Rupees Fifteen Lakh only) under various sub heads of “Part I- NP- MH 1 (b)– Administrative Unit, Kariavattom” from the various heads of account provided in the current year's Budget Estimates of the University as detailed below.

Head of Account to which reappropriation is done	Amount (in Rs.)	Head of account from which reappropriation is done
Part I- NP-MH 1 (b)–Administrative Unit, Kariavattom- 4/1218- Wages of Contingent Employees/Guest Lectures	10,00,000	Part 1 NP- MH: 63-Miscellaneous– 8/5948– Miscellaneous
Part I- NP-MH 1 (b)–Administrative Unit, Kariavattom- 4/1210- Campus Contingencies	5,00,000	Part I- NP-MH 1 (b) Administrative Unit, Kariavattom 4/1215- Pay of Contract Staff
Total	Rs.15,00,000/- (Rupees Fifteen Lakhs only)	

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.13 Budget Estimates 2024-2025- Part– NP- MH: 68-University College of Engineering, Kariavattom– 4/6070– The Kerala University Provisional Employees Provident Fund Scheme (Employer Contribution) - Re-appropriation of funds – reg.

(Ad.B II)

The Principal, University College of Engineering, Kariavattom has informed that an amount of Rs.10,00,000/-(Rupees Ten Lakh only) is allocated under the head of account "Part I- NP-MH:68 University College of Engineering, Kariavattom-4/6070 - The Kerala University Provisional Employees Provident Fund Scheme (Employer Contribution)",out of which an amount of Rs.7,98,524/- was expended towards the employer share of the 37 contract employees for the period Sep 2022-Feb 2023 & Oct 2023-March 2024 . As per the expenditure in the current financial year, an amount of Rs.66,476/- was remaining in the said head of account.

The Principal, University College of Engineering, Kariavattom has also informed that in addition to the 37 contract employees (33 -contract teachers, 2- library staff,2 - contract driver) two casual labourers and one conductor is also working at the University College of Engineering and an approximate amount of Rs.10,00,000/- is needed to remit the employer contribution of the contract employees including said three contract employees for the remaining period. Hence, the Principal requested to re-appropriate the required amount of Rs.10,00,000/- from the Head of account "Part I- NP-MH:68 University College of Engineering, Kariavattom-4/1215 -Pay of Contract Staff".

The Finance, vide Endt. No.3070/Finance II/2024-2025 dated 11.11.2024, has endorsed to provide an additional amount of Rs. 10,00,000/- (Rupees Ten Lakh only)under the head of account "Part – NP- MH: 68- University College of Engineering, Kariavattom– 4/6070– The Kerala

University Provisional Employees Provident Fund Scheme (Employer Contribution)” by re-appropriation from the sub head “4/1215– Pay of Contract Staff” provided under the same major head in the current year’s Budget Estimates of the University. The Finance has also recommended to meet the additional expenditure on the Kerala University Provisional Employees Provident Fund Scheme (Employer Contribution) from the above provision provided.

As per the orders of the Vice-Chancellor, the above re-appropriation proposal is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to approve the re-appropriation proposal, vide Finance Endt No.3070/Finance II/2024-2025 dated 11.11.2024, to provide an additional amount of Rs.10,00,000/- (Rupees Ten Lakh only) under the head of account "Part – NP- MH: 68-University College of Engineering, Kariavattom– 4/6070– The Kerala University Provisional Employees Provident Fund Scheme (Employer Contribution)” from the sub head “4/1215– Pay of Contract Staff” provided under the same major head in the current year’s Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.14 Department of Aquatic Biology & Fisheries-Conduct of Field Work of M.Sc 4th Semester Students – Delay in submission of bills - Ratification of- reg. (Ad. Misc)

An amount of Rs.50,000/- (Rupees Fifty Thousand only) was sanctioned as provisional advance to Dr. Mithun Sukumaran, Assistant Professor, Dept. Of Aquatic Biology & Fisheries towards the conduct of Field Work Programme of 4th semester M.Sc Students from 03.03.2019 to 11.03.2019 vide U.O No.Ad.Misc.2/AQB-Fld.Work/5230/2019 dated 02.03.2019. The same was revised by incorporating transportation charges & eligible TA except flight charges of M.Sc Students in the Department of Aquatic Biology and Fisheries vide U.ONo.Ad.Misc.3/AQB-Fld.Work/2020/UOK dated 23.12.2021.

The HoD vide Letter No.AQB.33/Field Visit/2024-25 dated 10.06.2024 has forwarded the Audited Bills/Vouchers from the Office of the Deputy Registrar, Campus Administration, submitted by Dr. Mithun Sukumaran, Assistant Professor, Dept. Of Aquatic Biology & Fisheries towards the regularisation of Provisional advance sanctioned in connection with the conduct of field trip of 4th Semester M.Sc students along with the Voucher verification report from Audit Kariavattom for regularisation.

After verifying the Bills and Vouchers, Finance I section has remarked to seek clarification from Dr.Mithun Sukumaran for the delay in regularising the advance drawn towards the conduct of field work of Msc 4th semester students even after getting voucher verification report on 14/3/2022.

As per the remarks from Finance I section, clarification was sought from Dr. Mithun Sukumaran for the delay in regularising the advance even after getting voucher verification report on 14/03/2022.

The HoD, Department of Aquatic Biology & Fisheries forwarded the explanation from Dr.Mithun Sukumaran, Assistant Professor, Department of Aquatic Biology & Fisheries vide letter No.AQB.195/prov.payment/2024-25 dated 23.10.2024.

The Vice Chancellor after perusing the clarification submitted by Dr.Mithun Sukumaran, Assistant Professor, Dept. Of Aquatic Biology & Fisheries has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice Chancellor, the matter regarding ratification of delay occurred in the part of Dr.Mithun Sukumaran, Assistant Professor, Dept. Of Aquatic Biology & Fisheries in regularising the provisional advance of Rs.50,000/-, sanctioned vide U.O.No.ad.Misc2/AQB-fld.work/5230/2019 dated 02.03.2019 and revised U.O No.Ad.Misc.3/AQB/fld.Work/2020/UOK dated 23.12.2021 on the basis of clarification submitted by Dr.Mithun Sukumaran, Assistant Professor, Dept. Of Aquatic Biology & Fisheries is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to condone the delay occurred from the part of Dr. Mithun Sukumaran, Assistant Professor, Dept. Of Aquatic Biology & Fisheries in regularizing the provisional advance of Rs.50,000/-, sanctioned vide U.ONo. Ad.Misc.2/AQB-Fld.Work/5230/2019 dated 02.03.2019 and revised U.O No. Ad.Misc.3/AQB/fld.Work/ 2020/UOK dated 23.12.2021 even after getting voucher verification report on 14/03/2022, by accepting the clarification submitted by Dr. Mithun Sukumaran.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.15 ***Centenary Celebration of the Association of Indian Universities (AIU) – Invitation for partnering in the event and showcasing University’s achievements on an exhibition stall –reg.***

(Ac. D)

Dr. Pankaj Mittal, Secretary General, Association of Indian Universities (AIU) vide letter dated 29.11.2024 has invited the University for partnering in the Centenary Celebration of Association of Indian Universities (AIU).

Association of Indian Universities (AIU), one of the premier apex higher education institutions of the country established in 1925, is a research-based policy advice institution to the Government of India in the field of Higher Education, Sports, Culture and Internationalization. At present it has a membership of 1037 Universities comprising of INIs, Central Universities, State Universities, Deemed to be Universities and State Private Universities including 18 international Universities. Since its inception, it has been playing a vital role in shaping Indian higher education. As a National Sports Promotion Organization (NSPO) it also promotes sports among Member-Universities.

On completion of 100 years, the year 2024-25 is being celebrated as the centenary year. The events planned during the centenary celebration include AIU Film, Plantation of Trees, Hackathon, Marathon Run/ Walk, Launch of Coffee Table Book, a Centenary Lecture Series of 100 Lectures, commemorative coin, commemorative stamp, youth affairs activities, sporting events and VC conferences. The events will continue through out the year and a mega event will be organized in March 2025 in New Delhi where Hon’ble President of India and Hon’ble Prime minister of India have been requested to inaugurate.

During the main event of AIU Centenary Celebration, Association of Indian Universities (AIU) is showcasing 100 oldest Universities in India in an exhibition. University of Kerala is listed among one of 100 oldest University based on the year of establishment. This event will give an opportunity to enhance brand visibility of the University and also in making a lasting impact on the mind of the dignitaries, faculty & students attending the event. The fee for the exhibition stall is Rs.2,00,000/- (Rupees Two Lakh only + 18 percentage GST).

As per the orders of the Vice- Chancellor, the matter regarding the invitation from Dr. Pankaj Mittal, Secretary General, Association of Indian Universities (AIU) for partnering in the Centenary Celebration of the Association of Indian Universities (AIU) and showcasing University’s achievements on an exhibition stall is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to accept the invitation received from Dr.Pankaj Mittal, Secretary General, Association of Indian Universities (AIU) for partnering in the Centenary Celebration of the Association of Indian Universities (AIU) and showcasing University’s achievements on an exhibition stall with a fee of Rs. 2,00,000/- (Rupees Two Lakh only + 18 percentage GST).

The Committee further recommended to entrust the Director, IQAC for coordinating the activities to participate in the events planned during the Centenary Celebration of the Association of Indian Universities (AIU) for showcasing University’s achievements and the role of Kerala University in shaping Higher Education in Kerala through the exhibition to be organized by AIU in New Delhi.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.16 **Department of Aquatic Biology and Fisheries – M Phil course in Marine Science and Technology – Non regularisation of provisional advance sanctioned- reg.**

- Ref:- 1. U.O. No. Ac D/1/34516/2019 dated 07.08.2020
2. Letter No. AQB.196/Prov. payment/2024-25 dated 29/10/224, from Dr. A Bijukumar, Head, Department of Aquatic Biology and Fisheries.

(Ac. D)

Dr. A Bijukumar, Professor, Department of Aquatic Biology and Fisheries has been sanctioned an amount of Rs. 6,00,000/- (Rupees Six Lakh Only) as provisional advance for meeting infrastructural expenses for launching a new M.Phil course in Marine Science and Technology. The provisional advance was subject to regularisation within 3 months from the date of receipt of amount as per rules laid in Kerala Financial Code Volume 1 Article 99. Since the amount has not been regularized till date, Dr. A Bijukumar, Head, Dept. of Aquatic Biology and Fisheries was requested to regularize the amount and to clarify the delay in non-regularisation of the amount sanctioned as Provisional advance.

Dr. A Bijukumar, Professor, Dept. of Aquatic Biology and Fisheries has informed that, in accordance with the sanction of Provisional advance, quotations were invited for the procurement of necessary equipments and furniture. But the approval of these quotations were taken much more time for completion and accordingly as the M.Phil program has been discontinued, the Department did not initiate further action in this regard. However, the Department Council believes that the approved infrastructure could be repurposed for the regular MSc Program in Aquatic Biology and Fisheries. Head, Dept. of Aquatic Biology and Fisheries has requested for necessary orders on whether the Department shall proceed with the purchase of equipments and furniture for Msc Aquatic Biology programme or if the sanctioned amount of Rs. 6,00,000/- (Rupees Six Lakh Only) for Mphil programme in Marine Science and Technology shall be refunded and regularised accordingly.

The Finance has remarked that 3 Financial years has been elapsed since the release of fund and as per Kerala Financial Code Volume 1 Article 99, the advance drawn shall be regularized within 3 months from the date of receipt of advance. In case the adjustment bill is not submitted within the prescribed time, the entire amount of advance may be recovered immediately on the expiry of time limit and Interest at 18% will be charged on the entire amount of advance from the date of drawal to the date of recovery of the amount. Finance has also remarked that, a suitable decision may be taken at the administrative level regarding the same matter.

The Vice Chancellor, considered the request submitted by Dr. A Bijukumar, Professor, Dept. of Aquatic Biology and Fisheries and ordered to place the matter before the Standing Committee of the Syndicate on Finance. Hence the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to hear Dr. A Bijukumar, Professor, Department of Aquatic Biology and Fisheries, by this Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.17 **കേരളപഠനവിഭാഗം- ബഡ്ജറ്റ് പ്രൊപ്പോസൽ 2024 -25 (ഇനം നമ്പർ 61) – കേരള പഠനഗവേഷണ പത്രിക പ്രസിദ്ധീകരണം- സംബന്ധിച്ച്-**

- സൂചന: 1. U.O.No. Ac D/301/2024 dated 13.11.2024.
2. കേരളപഠനവിഭാഗം മേധാവിയുടെ 02.12.2024 ലെ കത്ത്

(Ac. D)

കേരളസർവ്വകലാശാല കേരളപഠനവിഭാഗത്തിൽ നിന്നും കേരളപഠനഗവേഷണ പത്രിക (രണ്ടാമത്തെ) പ്രസിദ്ധീകരിക്കുന്നതിന് കവർ സെറ്റിങ്ങിന് 35,000/- (മുപ്പത്തി അയ്യായിരം രൂപമാത്രം) രൂപയും പ്രിന്റിംഗിന് 65,000/- (അറുപത്തി അയ്യായിരം രൂപമാത്രം) രൂപയും ഉൾപ്പെടെ ആകെ 1,00,000/- (ഒരു ലക്ഷം രൂപമാത്രം) അനുവദിച്ചു കൊണ്ട് ഭരണാനുമതി നൽകിയിട്ടുണ്ട്.

ഗവേഷണ പത്രികയുടെ കവർപേജുംപേജ്സെറ്റിംഗും ഉൾപ്പെടാതെ 125പേജുകൾ വീതമുള്ള രണ്ടുക്കം (100കോപ്പിവിതം) കേരളസർവ്വകലാശാലപ്രസ്സിൽഅച്ചടിക്കുന്നതിന് 27,500/- (ഇരുപത്തിഏഴായിരത്തി അഞ്ചു രൂപമാത്രം) രൂപഎസ്റ്റിമേറ്റുചെയ്തതായും പുറത്തെങ്ങെപ്രസ്സിൽ ഇതുപോലെ കവർപേജും പേജ്സെറ്റിംഗും ഉൾപ്പെടാതെ ഒരു കോപ്പിതൊണ്ണൂറുപവച്ച് 100കോപ്പിഅച്ചടിക്കുന്നതിന് 9,000/- (ഒൻപതിനായിരംരൂപമാത്രം) രൂപ ചിലവുതമെന്നും കേരളപഠനവിഭാഗംമേധാവിഅറിയിച്ചിട്ടുണ്ട്.

ഇത്പ്രകാരം പുറത്തെ പ്രസ്സിൽനിന്നുള്ള എസ്റ്റിമേറ്റ് ചുവടെചേർക്കുന്നു.

കവർസെറ്റിങ്	- 2000/- രൂപ
പേജ്സെറ്റിങ് 124 പേജ് @ Rs. 60/-	- 7440/- രൂപ
പ്രിന്റ് ഓൺഡിമാൻഡ് 150 കോപ്പി @ Rs. 90 -	- 12000/- രൂപ
ആകെതുക	- 21440/- രൂപ

പ്രിന്റിംഗ് ചിലവിൽഗണ്യമായ വ്യത്യാസം വരുന്നതിനാൽ താഴെപ്പറയുന്നതിൽ ഏതെങ്കിലും ഒന്ന് അംഗീകരിക്കണമെന്ന് കേരളപഠന വിഭാഗംമേധാവിഅഭ്യർത്ഥിക്കുന്നു.

1. പേജ്സെറ്റിങ്, കവർസെറ്റിങ് എന്നിവ പുറത്തുനൽകുകയും അച്ചടിസർവ്വകലാശാല പ്രസ്സിൽ ആക്കുന്നതിനുമുള്ള അനുവാദം (രണ്ടുലക്കത്തിനും കൂടിചിലവ് - 46,380/- രൂപ).
2. പേജ്സെറ്റിങ്, കവർസെറ്റിങ്, അച്ചടി എന്നിവ പുറമേയുള്ള പ്രസ്സിൽ നടത്തുന്നതിന് അനുവാദം (രണ്ടുലക്കത്തിനും കൂടിചിലവ് - 36,880/- രൂപ).

ടി അഭ്യർത്ഥനഫിനാൻസിന്റെ അംഗീകാരത്തിനായി സമർപ്പിച്ചപ്പോൾ വിഷയത്തിൽ ഭരണ വിഭാഗത്തിൽ നിന്നും ഉചിതമായ തീരുമാനം എടുക്കുവാൻ നിർദ്ദേശിച്ചു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറിന്റെ ഉത്തരവിൻ പ്രകാരം മുകളിൽ പ്രസ്താവിച്ചിരിക്കുന്നതിൽഏതെങ്കിലുംഒന്ന് അംഗീകരിക്കുന്നതിനേണ്ടിഫയൽസിൻഡിക്കേറ്റിന്റെസ്റ്റാൻഡിംഗ് കമ്മിറ്റിയായഫിനാൻസ്കമ്മിറ്റിയുടെപരിഗണനയിലേക്ക് സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to invite the Head, Department of Kerala Studies in the Committee for detailed discussion.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.18 Starting of Project Mode Course in University of Kerala- Shifting of equipment of IUCGGT from Chemistry Block to Department of Biotechnology - Request for Provisional Advance-reg.

(Pl. F)

Administrative Sanction had been accorded vide G.O (Ms) No.528/2022/HEDN dated 22/10/2022 for starting the following courses in project mode with certain Guidelines in the University of Kerala:

1. M.Sc. Chemistry (Functional Materials)
2. M.Sc. Computer Science with Specialization in Machine Learning.
3. Master of Design (M.Des) programme with Specialization in:
 - (i) Game Art Development
 - (ii) Animation Film Making
 - (iii) Visual Effects Technology

Subsequently sanction had been accorded by the Vice Chancellor to implement the Minutes of the meeting of the Syndicate held on 29/12/2022 vide Item No. 50.34.06, as detailed below:

- (i) to shift the Inter University Centre for Genomics and Gene Technology (IUCGGT) presently functioning in the Chemistry block, to the Department of Biotechnology and allot the vacating space to the Department of Chemistry for the conduct of M.Sc Chemistry (Functional Materials) classes.
- (ii) To entrust the Engineering Unit to make arrangements in the Bio-Technology building for occupying IUCGGT. Also to make arrangements in the Department of Chemistry for Setting up of class rooms, after shifting the lab and providing furniture by repairing and polishing the available furniture removed from the University Engineering College. The Head, Department of Chemistry shall make necessary arrangements for shifting the lab.

Accordingly, the Hon. Director, IUCGGT, vide Letter No. CGGT/KU/207/2023 dated 31/01/2023 forwarded a list of equipment to be shifted from the current location of Department of Chemistry to Department of Biotechnology for a total amount of Rs.10,75,000/- (Rupees Ten Lakh Seventy Five Thousand only).

Sanction was accorded by the Hon. Vice Chancellor, subject to reporting to the Syndicate, to approve the aforementioned proposal submitted by the Hon. Director, IUCGGT and the same was intimated to Hon. Director, vide letter 46706/Planning A1/2022/UOK dated 27/03/2023.

Subsequently, the Hon. Director, vide letter No. CGGT/KU/144/2023 dated 10/11/2023 has forwarded a letter requesting to meet the expense of Rs.10,75,000/- (Rupees Ten Lakh Seventy Five Thousand only) for shifting the lab facilities including all the sophisticated lab equipment, from an appropriate head of account. Accordingly, the Finance Officer remarked to meet the expenditure from the head of account "Part I- NP- MH:63 Miscellaneous-8/6024-shifting of Departments/ sections/ centres of the current years BE of the University and the same was intimated to Hon. Director, vide letter No. 71445/Planning F/2023/UOK dated 12/01/2024.

Consequently, the Hon. Director, vide Letter No. CGGT/KU/17/2024 dated 12/02/2024 has informed that the Centre has purchased the following additional instruments at the Centre and the expenditure for shifting of equipment including the newly added ones exceeds from Rs.10,75,000/- to an approximate amount of Rs. 15,00,00 / (Rupees Fifteen Lakh Only) :

- (1) Smart to pure thermo scientific system
- (2) Sonicator + dry bath
- (3) 800 Ts microplate reader,
- (4) Gel Doc Go Imaging system
- (5) -20 freezer

The Hon. Director, vide Letter No. CGGT/KU/93/2024 dated 22/10/2024 requested to release an amount of Rs. 15,00,000/- (Rupees Fifteen Lakh only) as provisional advance for shifting of following equipment from the Department of Chemistry to Department of Biotechnology:

Equipment	Approximate amount needed (in Rs)
IUCGGT 05 (Microbiology Lab)	
Orbitek Temp Control Orbital Shaker (EQ 43)	20,000/-
Laminar Air Flow	30,000/-
-20 Refrigerator (EQ 42)	50,000/-
Smart to pure thermo scientific system	50,000/-
Sonicator	10,000/-
PTC Tempo Biorad	50,000/-
IUCGGT 06 (Animal Cell Culture Lab)	
Remi Laboratory Centrifuge (R24, EQ73)	10,000/-
Leika DM IL-LED Fluro inverted microscope (attached with laptop)	50,000/-
Inverted microscope (Magnus (EQ28))	30,000/-
Megafuge Centrifuge (EQ46)	80,000/-
Class 2 biological safety cabinet (BSLII with stabilizer)	1,00,000/-
Co2 Incubator I (EQ37)	40,000/-
Co2 Incubator II (EQ62)	40,000/-
IUCGGT 03 (Stock room)	
Distillation Unit (Riviera)	10,000/-
Hi power impact Gold Battery (6)	10,000/-
-80 Freezer (Newbrunswick-Eppendorf) (Eq38)	75,000/-
Zenster tall turbulator batteries (10)	15,000/-
Zenster UPS (1)	5,000/-
Instrumentation Room	
Olympus model VX53 Fluorescence microscope (EQ65)	30,000/-
Eppendorf Realplex Master cycler (EQ16)	20,000/-
BioRad RT PCR (EQ70)	50,000/-
Mini Amp Plus Thermocycler Thermo Fischer Scientific (EQ72)	15,000/-

HPLC system (Plus Computer)	1,00,000/-
800 Ts Microplate reader	60,000/-
Gel Doc Go Imaging System	50,000/-
Main Lab	
Lyophilizer (Virtis SP scientific benchtop Pro) (EQ 76)	70,000/-
Eppendorf Centrifuge (5430R) (EQ20)	40,000/-
Mediatek System Laminar Air Flow	30,000/-
Dry Bath	10,000/-
Plant Tissue Culture Lab	
REXMED RSK 401 Orbital shaking Incubator	10,000/-
Scigenics Biotech orbital shaker	15,000/-
Illuminated stand 6	15,000/-
Hydroponics culture stand 1	5,000/-
plant room extension up stair extension	50,000/-
IUCGGT Room No 1	
-20 Freezer	15,000/-
Refrigerator - 4	1,00,000/-
Air conditioner-11 (Shifting + reconditioning + service)	1,00,000/-
Miscellaneous	1,00,000/-
Total	14,60,000/-

In this context, as per the orders of the Vice Chancellor, the proposals from the Hon. Director, IUCGGT for releasing an amount of **Rs. 15,00,000/- (Rupees Fifteen Lakh only)** as provisional advance for shifting of aforementioned equipment from the Department of Chemistry to Department of Biotechnology, is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended the following:

1. to approve the revised proposal submitted by the Hon. Director, IUCGGT with a total amount of Rs.14,60,000/- (Rupees Fourteen Lakh Sixty Thousand only) for shifting the equipments from the Department of Chemistry to Department of Biotechnology.
2. to sanction an amount of Rs.14,60,000/- (Rupees Fourteen Lakh Sixty Thousand only) to the Hon. Director, IUCGGT as Provisional advance by meeting the expenditure from the head of account "Part I- NP- MH:63 Miscellaneous-8/6024-shifting of Departments / sections / Centres of the current year's Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.19 Implementation of FFMS software - AMC with KELTRON - charges of FFMS server Administration - Enhanced rate - reg.

(Pl. A I)

M/s. KELTRON, vide letter dated 22.08.2024, have submitted a proposal for the Server Administration of FFMS for the University of Kerala, with a total amount of Rs. 3,30,000/- (Rupees Three Lakh and Thirty Thousand only), exclusive of taxes.

The Director, KUCC, has confirmed that the scope of work outlined by M/s. KELTRON is technically satisfactory.

In this connection it may be noted that the Syndicate, in its meeting held on 17.03.2023 (vide item no. 53.32), had resolved to set the server administration charges at Rs. 25,000/- per month, plus taxes, totalling Rs.3,00,000/- (Rupees Three Lakh only) for 12 months. The same has expired on 31.03.24.

The proposal submitted by M/s. KELTRON, for the current year ie from 01.04.24, seeks a 10% increase on the originally proposed amount of Rs.3,00,000/-, bringing the total to Rs. 3,30,000/-.

The Finance has remarked that administrative sanction be obtained on the enhanced rate submitted by M/s KELTRON. On considering the proposal Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance for consideration.

Hence, as per the orders of the Honourable Vice Chancellor the matter is hereby placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations.

The Committee considered the matter and recommended to invite the Officials from M/s KELTRON in this Committee, for discussion.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.20 *State Plan Fund 2024-25- Conduct of Hybrid Programmes/ Webinars/ Seminar/ Conference / Workshop etc -release of fund – request – reg.*

(Pl. B)

An amount of Rs.1,00,000/- (Rupees One Lakh only) was sanctioned as provisional advance to Dr.Arun A Rauf, Associate Professor & Head, Department of Biochemistry, vide U.O.No. Planning B-8378/2024/UOK dated 03.10.2024, for the conduct of a three day National Workshop on “Methods in Creating Chemical Models of Disease” from 21-23 October 2024 (Dr.Viji Vijayan, Assistant Professor, Department of Biochemistry is the organizing secretary of the programme). The pre-receipt for the release of the same received from Dr. Arun A Rauf, Associate Professor & Head, Department of Biochemistry forwarded to Ad G section but the same along with the contingent bill (CB No.15/24-25) returned due to lack of State Plan Fund.

Dr.Viji Vijayan, Assistant Professor, Department of Biochemistry (organizing secretary of the programme) vide letter dated 17.10.2024 (duly forwarded by the HoD) informed that she has been informed verbally by DPD and FO that there is no advance due to fund deficit. Dr.Viji Vijayan has further informed that the conduct of Workshop/Seminar is a matter to upraise the ranking of the University and no faculty member should be affected by having to bear all the expenses of Workshop for many months, the same was occurred in last year. Also informed that the cottage industries are involved in support of the Seminar like printing, food, registration kits, banners etc and hence they have to be supported on time. Dr.Viji Vijayan has requested to provide the funds to the faculty members for the conduct of Seminar by other provisions available in the University.

As per the remarks of Finance Section and orders of the Registrar, modified U.O.No. PLANNING B-9592/2024/UOK dated 12.11.2024, issued by including the finance endorsement clauses that to release the financial assistance as provisional advances subject to release of plan fund by the Government and to prepare the Contingent bill only after the receipt of actual plan fund. The U.O was communicated to all the incumbents.

The Head, Department of Biochemistry vide letter dated 26.11.2024 has submitted the Statement of Expenditure and bills vouchers of the three day National Workshop on “Methods in Creating Chemical Models of Disease” conducted in the Department from 21-23 October 2024 and requested to do the needful for releasing the financial assistance as early as possible.

In this context the following may be noted

- i. Contingent bill has been prepared on some pre receipts and the same have been returned and all other pre receipts received which were forwarded , have also been returned by the Ad.G.section due to lack of State Plan Fund.
- ii. Almost half of the programmes sanctioned vide the above said UO were conducted as scheduled and some were postponed as per requests of the organising Secretaries.
- iii. An amount of Rs.75000/- (Rupees Seventy Five thousand only) was sanctioned as provisional advance to Dr.R B Sreekala, Professor & Head, Oriental Research Institute and Manuscript Library for the conduct of a three day National Seminar on “The Art and Science of Manuscript Studies”- from 12-14 November 2024. The pre-receipt for the release of the same was returned due to lack of State Plan Fund. Now, the Head, Oriental Research Institute and Manuscript Library has also submitted the Statement of Expenditure and bills/vouchers of the programme, informed that the proceedings will be submitted and requested for releasing the financial assistance as early as possible.
- iii. In the wake of the current scenario wherein even the first instalment of State Plan Funds for 2024-25 have not been released, a clarity is needed with regard to release of provisional payment to the incumbents as per the University Order, as and when the Govt. releases plan

fund or final payment is to be done for the programmes which were already conducted or to be conducted later. (It may be noted that, completing final payment to the programmes already conducted, as and when the state plan fund receives in this financial year is difficult)

&

- iv. the Planning A1 section informed that, an amount of Rs.45,02,995/- (Rupees Forty Five Lakhs Two Thousand Nine Hundred and Ninety Five only) for the Seminar/Conference etc has been included in the Priority List 3, and it is informed to the Finance Section that the bills under priority 3 shall be released when Plan Funds are received.(Note to the Finance Officer dated 09.12.2024).

As per orders of the Hon'ble Vice-Chancellor the matter regarding the release of financial assistance for the conduct of Hybrid Programmes/Webinars/Seminar/Conference/Workshop etc sanctioned vide U.O.No. Planning B-8378/2024/UOK dated 03.10.2024 &U.O. No. PLANNING B-9592/2024/UOK dated 12.11.2024 is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to release the financial assistance for the conduct of Hybrid Programmes/ Webinars/ Seminar/ Conference/ Workshop etc sanctioned vide U.O. No. Planning B-8378/2024/UOK dated 03.10.2024 & U.O. No. PLANNING B-9592/2024/UOK dated 12.11.2024, on receipt of Plan Fund for the financial year 2024-25.

The Committee further recommended to complete all the procedures prior to final payment including verification of bills and vouchers submitted by various Departments in connection with the conduct of Hybrid Programmes / Webinars/ Seminar / Conference / Workshop etc.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.21 Stores Purchase Department - Procurement of Toner Cartridges, Computer Components, Chemicals, Consumables and Electrical items on Running Contract basis, based on the clarification furnished by the Stores Purchase Department - Implementing of - reg.

(Ad. B IV A)

The Syndicate at its Meeting held on 09.09.2024 vide Item No. 14.16.02.10, had resolved to seek clarification from the Stores Purchase Department, regarding the possibility of initiating any other purchase mode for the supply of Toner Cartridges, since the Government has ceased the Rate Contract System for the supply of Stores at specified rates as GeM is the approved mode of procurement for the purchase of commonly used goods and services in the State; on the basis of the recommendation of the Purchase Committee held on 19.08.2024 while considering the proposal for the purchase of Canon 057 Original Toner Cartridges on rate contract basis.

Accordingly, a letter was sent to the Principal Secretary to Govt., Store Purchase Department for seeking clarification as to whether the University can procure Computer Components, Electrical items and Toner Cartridges on rate/running contract basis or through any other modes of purchase in which the items can be supplied by the firm on demand at specified rates for a fixed period, and to clarify whether the chemicals and consumables for Laboratory use can be purchased on rate contract basis by granting an exemption from the mandatory GeM procurement.

In response to this, the Stores Purchase Department vide letter no. A2/29/2024/SPD dated: 20.11.2024 has informed that "Even though Rate Contract has been ceased by Government, Running Contract system is still in force. In the case of articles which cannot be stocked conveniently in the Department Store with safety and convenience, such as Chemicals and Consumables for Laboratory use as in this case, Running Contract may be opted, subject to the provisions in the Stores Purchase Manual".

In this connection, following points may be noted:

- (1) As per the clarification furnished by the Stores Purchase Department, Running Contract can be opted in the case of Chemicals and Consumables.
- (2) But in the case of Toner Cartridges, Computer Components and Electrical items, it is not clearly mentioned whether to opt the Running Contract System or not.

- (3) In the Stores Purchase Manual, it is also mentioned that Dietary Articles, Firewood, Charcoal, Raw Materials for Ayurvedic Medicines etc. come under the group of Running contracts.
- (4) There is no provision for purchasing the Toner Cartridges, Computer Components, Chemicals, Consumables, Electrical items etc. on Running Contract basis through GeM Portal.
- (5) The Toner Cartridges, Computer Components, Chemicals, Consumables and Electrical Items etc cannot be stored for a long time and cannot be stocked conveniently in the stores with safety and convenience and may not be possible to purchase these items in bulk and the demand for these items is high from various Sections/Departments/Centres.
- (6) Time to time purchase for these items may not be feasible and the price of these items may vary on each purchase, whereas in the Running Contract, the items can be procured at specified rates for a fixed period.
- (7) The Government vide G.O. (P) No. 7/2019/SPD dated 26/04/2019 has mentioned that "If the Head of Department finds that purchase of particular item on GeM would not be appropriate as the item is not available on GeM or requirement/specification is too specific or otherwise, then the HoD could procure those items through other mode of procurement as provided in Store Purchase Manual after recording the reasons for the same".
- (8) Vide G.O. (P) No. 7/2019/SPD dated 26/04/2019, the Government has also granted exemptions from mandatory procurement through GeM Portal, as follows:
 - (a) Dietary articles
 - (b) Purchase of Laboratory/Medical Equipments by Director of Health Services (DHS), Director of Medical Education (DME), Kerala Medical Services Corporation Ltd (KMSCL), Director of Ayurveda Medical Education (DAME), Director of Ayurveda, Director of Homeopathy, Director of Homeopathy Medical Education, Employees State Insurance Corporation.
 - (c) Stationery Department, Kerala Books and Publication Society (KBPS) and Fire & Rescue Services department.
- (9) It is also stated in the aforesaid G.O., "Government of Kerala controlled organisations, PSUs, etc. should come up with their own policy as to what items shall be bought through GeM and otherwise".

Considering the scenario mentioned above, a policy decision may be taken as to whether implementing the Running Contract for the procurement of Computer Components, toner cartridges and electrical items; on the basis of the clarification furnished by the Stores Purchase Department.

On the basis of the clarification furnished by the Stores Purchase Department, the file was forwarded for orders of the Vice-Chancellor on implementing the Running Contract System for the procurement of Toner Cartridges, Computer Components, Chemicals, Consumables and Electrical items.

In this regard, the Vice-Chancellor has given orders to place the matter before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, the matter regarding the implementation of Running Contract Systems for the procurement of Computer Components, Toner Cartridges, Electrical items, Chemicals, Consumables etc, is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Finance

Item No.17.98.22 *Translational Research and Innovation Centre (TRIC-KU), Kariavattom – Supply of Furniture from M/s. Kerala State Rubber Co-operative Ltd (M/s.RUBCO), Kannur - Payment releasing of - reg.*

(Ad. B IV A)

The Syndicate at its Meeting held on 12.07.2024 vide Item No. 12.03.01.11, resolved to place the Supply Order with M/s. RUBCO, Kannur, for the purchase of various furniture items for use in the Translational Research and Innovation Centre (TRIC-KU) at a total amount of Rs.6,98,298/- (Rupees Six Lakhs Ninety Eight Thousand Two Hundred and Ninety Eight only) including all charges

on the basis of the recommendation of the Purchase Committee held on 26.06.2024, considering the proposal submitted by the Joint Director, Translational Research and Innovation Centre (TRIC-KU), Kariavattom, and the Vice-Chancellor has accorded sanction to implement the resolution of the Syndicate. Accordingly, the Joint Director, TRIC (KU), Kariavattom, vide Letter No. 3121/Ad BIV A/2024/UOK dated 24.07.2024, was permitted to place Supply Order/ Purchase Order with M/s. RUBCO, Kannur for the purchase of the same.

After the purchase, the Joint Director, TRIC-KU, Kariavattom, has certified that the items received are in good condition, and entered into the Stock and forwarded the certified Invoices, for arranging payment to the Firms as detailed below:

Arranging payment to the Firm as detailed below.											
Sl. No	Description of Goods	Qty	Rate (Rs.)	Discount Amount (5%) (Rs.)	Rate after Discount (Rs.)	Total Amount (Rs.)	Transportation and Unloading Charges	Total	GST @ 18 %	Grand Total (Round Off)	
Invoice No. RUB/RHW/24/555 dated 27.09.2024											
1	Senior executive table as per drw	1 No	53,314	2,665.70	50,648.30	50,648.30	26,992.00	2,77,827.15	50,008.88	3,27,836	
2	Reception table as per drw	3 RMT R	17,841	892.05	16,948.95	50,846.85					
3	Shelf big as per drw glass door	3 Nos	28,144	1407.2	26,736.80	80,210.40					
4	Conference table as per drw	12 Seat	6,064	303.2	5,760.80	69,129.60					
Invoice No. RUB/RHW/24/565 dated 30.09.2024											
5	Semi executive computer table	3 Nos.	13,551	677.55	12,873.453	38,620.35	30,499.00	3,13,950.50	56,511.10	3,70,462	
6	Executive Visitors Chair	17 Nos.	6,269	313.45	5,955.55	1,01,244.35					
7	Office table executive	3 Nos.	25,411	1,270.55	24,140.45	72,421.35					
8	Junior executive table	3 Nos.	20,814	1,040.70	19,773.30	59,319.90					
9	Computer table without top	1 No.	7,690	384.50	7,305.50	7,305.50					
10	Teapoy signature	1 No.	4,779	238.95	4,540.05	4,540.05					
			Total Amount						6,98,298		

The Joint Director, TRIC-KU has also forwarded the Inspection Report from the University Engineer and has reported that the furniture supplied by M/s. RUBCO at the site was inspected by the Assistant Executive Engineer and the furniture supplied are in good condition.

The Finance, vide Endorsement No. Endt.FOS.3313/Finance I/2024-25 dated 26.11.2024, has endorsed that the proposal for payment of an amount of Rs.6,98,298/- (Rupees Six Lakh Ninety Eight Thousand Two Hundred and Ninety Eight only) including GST, transportation and unloading charges to M/s. RUBCO, Kannur, towards the purchase of Furniture, as detailed above, for use in the Translational Research and Innovation Centre (TRIC-KU) as envisaged in the Budget Speech 2023-24 (Item No. 11), by meeting the expenditure from the h/a "Part-I-NP-MH-63-Miscellaneous-8/6028-New Development Programmes" of the current year's Budget Estimates of the University and by deducting GST TDS @ 2% while effecting the payment, may be agreed to, subject to administrative sanction.

In this regard, the Vice-Chancellor has given orders to place the matter before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, the matter regarding the payment to be released to M/s. RUBCO, Kannur for an amount of Rs.6,98,298/- (Rupees Six Lakh Ninety Eight Thousand Two Hundred and Ninety Eight only) including GST, transportation and unloading charges towards the various furniture supplied at the Translational Research and Innovation Centre (TRIC-KU), as detailed above, is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to release the payment for an amount of Rs.6,98,298/- (Rupees Six Lakh Ninety Eight Thousand Two Hundred and Ninety Eight only) including GST, transportation and unloading charges to M/s. RUBCO, Kannur, towards the purchase of Furniture for the use of Translational Research and Innovation Centre (TRIC-KU), Kariavattom, meeting the expenditure from the h/a "Part-I-NP-MH-63-Miscellaneous-8/6028-New Development Programmes" of the current year's Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.23 ***Revision of guidelines for refund given to the candidates who discontinue their studies from University College of Engineering, Kariavattom.***

(Ad. B II)

At present, the refund to the candidates who discontinue their studies from University College of Engineering, Kariavattom is processed based on U.O.No.Ad. B II/5622/06/2020 dated 22.06.2020; which was issued in accordance with the direction from UGC. However, the admission procedures of University College of Engineering is done as per the KEAM (Kerala Engineering Architecture Medical Entrance Exam) Notification and KEAM specifies a set of rules for refund of fee to the candidates who discontinue their studies from the Institution they took admission (in accordance with AICTE Approval Process Hand Book).

On verification, it is found that the eligibility of refunds with respect to students of University College of Engineering processed vide U.O. No. 5622/06/2020 dated 22.06.2020 seems contradictory to the clause No:12.2.2 of the KEAM Prospectus 2023.

Hence, more clarification is needed on following matters:

- Refund of tuition fees who discontinue their studies from University College of Engineering, Kariavattom :**

At present, the refund for the students who discontinue their studies from University College of Engineering, Kariavattom are processed vide U.O. No.Ad.B II/5622/06/2020 dated 22.06.2020 as detailed below:

Sl No	Percentage of refund of fee	Point of time when notice of withdrawal of admission is received in the Institution
1.	100 %	15 days or more before the formally-notified last date of admission.
2.	90 %	Less than 15 days but 5 days before the formally notified last date of admission
3.	80 %	5 days before the formally notified last date of admission to 15 days or less after the formally notified last date of admission
4.	50 %	30 days or less, but more than 15 days, after formally-notified last date of admission
5.	00 %	More than 30 days after formally notified last date of admission

But, as per the clause No:12.2.2 of the KEAM Prospectus , the eligibility of refund of tuition fee for Engineering (including B. Tech courses offered by Universities) is as detailed below which seems contradictory to the aforesaid U.O.

Clause No:12.2.2 of the KEAM prospectus
1. If the candidate withdraws the admission before the start of the Class the entire fee collected by the student, after a deduction of the processing fee of not more than Rs.1,000/- will be refunded by the Institution.
2. If the candidate leaves after the start of the class, and if the vacated seat is consequently filled by another student by the last date of admission, the Institution must refund the fee collected after a deduction of the processing fee of not more than Rs.1,000/- .
3. In case, the vacated seat is not filled, the Institution should refund the Security Deposit.

As the admission procedures of University College Of Engineering students were conducted in accordance with the terms and conditions specified in the KEAM Prospectus, Clause No:12.2.2 of the KEAM prospectus may be implemented for managing the refund of fee.

2. Refund of tuition fees who change their mode of admission from management to merit in the University College of Engineering.

There were instances in which the candidates had shifted their mode of admission from Management to Merit quota and in such cases the candidates have requested to refund the excess fee remitted by them. (ie. The candidate has remitted Rs. 58,250/- (Rs. Fifty Eight Thousand Two Hundred and Fifty Only) as tuition fee for Management seat and the same was remitted to KUF, the tuition fee for merit seat is only Rs.36,750/-. Hence requested to refund the excess amount of Rs.21,500/-). As the present U.O does not specify the rule for such refunds, a policy decision may be taken in this regard.

3. Refund of tuition fees of students who admitted on management quota/ NRI quota discontinue their studies from University College of Engineering, Kariavattom.

There were instances in which the candidates who took admission in NRI / Management quota had discontinued their studies and requested for refund of fee. The present U.O does not specify any rules in this regard. Hence a policy decision may be taken in this regard,

4. Refund of Tuition fee of students who admitted under Tuition Fee waiver Scheme.

As per the KEAM Notification; for the candidates who come under Tuition Fee Waiver Scheme, the tuition fee remitted by them have to be refunded by the Institution and all other fee except tuition fee have to be paid by the beneficiary. This clause may also be incorporated in the U.O.

The meeting of the Standing Committee of the Syndicate on Finance held on 26.07.2024 considered the matter and recommended to seek remarks from APJ Abdul Kalam Technological University, Thiruvananthapuram regarding the refund guidelines adopted by them. The meeting of the Syndicate held on 31.08.2024 vide item no: 13.77.30 has approved the same and the Vice-Chancellor has implemented the resolution.

Accordingly, Registrar, APJ Abdul Kalam Technological University furnished the reply via e-mail dated 10.12.2024 & remarked that, University is not collecting tuition fees from the students of its affiliated/ autonomous colleges and the institutions make decisions on the refund of fee components, in accordance with the norms stipulated in the respective prospectuses and as per the government orders issued from time to time. It is also added that, Refund Policy to be adopted for the newly started M Tech Programmes of the schools of the University is under consideration.

Meanwhile, it has come to the attention that vide G.O.(Rt)No.77/2019/H.Edn dated 18.01.2019, Government has accorded sanction to adopt the norms and regulations of AICTE in respect of refund of fee to all courses approved by AICTE in Kerala and to incorporate the same in the Admission Prospectus (eg: KEAM Prospectus) for the next academic year onwards.

As per the orders of Hon'ble Vice Chancellor, following matters are placed before Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation:

- (i) Whether clause 12.2.2 of the KEAM Prospectus 2023 be implemented for managing the refund of fee to the 2023 admission candidates (Merit, Management & NRI) who discontinue their studies from the University College of Engineering, Kariavattom and clause 12.2.2 of the KEAM Prospectus 2024 be implemented for managing the refund of fee to the 2024 admission candidates (Merit, Management & NRI) who discontinue their studies from the University College of Engineering, Kariavattom and U.O may be issued accordingly.
- (ii) Whether refund of the excess tuition fee remitted, be given to the candidates who had shifted their mode of admission from Management to Merit quota.

- (iii) Whether the clause regarding 'Tuition Fee Waiver Scheme' as stipulated in the KEAM Prospectus ie. "Tuition Fee Waiver Scheme will be implemented as per the norms fixed by the AICTE. The Waiver is limited to the tuition fee and all other fee except Tuition Fee shall have to be paid by the beneficiary. Candidates admitted under Fee Waiver Scheme will not be allowed to change college/course. The implementation of the scheme for Engineering course will be subject to the orders issued by Government of Kerala from time to time" be incorporated in the U.O.

The Committee considered the matter and recommended to adopt the norms and regulations fixed by AICTE for the following as in the KEAM Prospectus, in the University.

- *in managing the refund of fee to the 2023 admission and 2024 admission candidates (Merit, Management & NRI) who discontinue their studies from the University College of Engineering, Kariavattom.*
- *'Tuition Fee Waiver Scheme'*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

ItemNo.17.98.24

കേരളയൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിംഗ്/ഡിപ്ലോമയിലെ കരാർവ്യവസ്ഥയിലുള്ള പ്ലംബർമാരുടെ ശമ്പള വർദ്ധനവിനായുള്ള അപേക്ഷ-സംബന്ധിച്ച്.

(Ad.DII)

യൂണിവേഴ്സിറ്റി എഞ്ചിനീയർ 11.11.2024 തീയതിയിലെ കത്ത് പ്രകാരം, സർവകലാശാലയിൽ കരാർ അടിസ്ഥാനത്തിൽ പ്ലംബർ തസ്തികയിൽ ജോലിനോക്കിവരുന്ന ജീവനക്കാരായ ശ്രീ. സന്തോഷ്കുമാർ എസ്, ശ്രീ.രതീഷ്കുമാർകെ, ശ്രീ.ടിജോഐസക് ഐജെ, ശ്രീ.സുമിത് ചന്ദ്രൻ ആർ (പ്ലംബർ/ പമ്പ് ഓപ്പറേറ്റർ) എന്നിവരുടെ കേരളത്തിലെ മറ്റു സർവകലാശാലകളിൽ ഈ തസ്തികയിലുള്ളവരുടെ ശമ്പളവുമായി താരതമ്യം ചെയ്തു ഉചിതമായ ശമ്പള വർദ്ധനവുണ്ടാണെന്ന് ആവശ്യപ്പെട്ടുകൊണ്ടുള്ള അപേക്ഷ അയച്ചു തന്നിരിക്കുന്നു.

ശ്രീ. സന്തോഷ്കുമാർ എസ് (13.11.2024), ശ്രീ.രതീഷ്കുമാർകെ (22.11.2024), ശ്രീ.ടിജോഐസക് ഐജെ (22.08.2024) എന്നിവർ പ്ലംബർ തസ്തികയിലും ശ്രീ.സുമിത് ചന്ദ്രൻ ആർ (പ്ലംബർ/പമ്പ് ഓപ്പറേറ്റർ- 23.10.2024), എന്നിവർ പ്ലംബർ തസ്തികയിലും 11 മാസത്തെ കരാർ അടിസ്ഥാനത്തിൽ ₹20,065/- (ഇരുപതിനായിരത്തിയറുപത്തിയഞ്ചു രൂപ) ഏകീകൃത പ്രതിമാസവേതനത്തിൽ എഞ്ചിനീയറിംഗ്/ഡിപ്ലോമയിൽ ജോലി ചെയ്തു വരുന്നു.

സർവകലാശാലയിൽ 11.02.2021 -ലെ സർക്കാർ ഉത്തരവിനെ ആസ്പദമാക്കി കരാർ/ ദിവസവേതന ജീവനക്കാരുടെ വേതനം പരിഷ്കരിച്ചുകൊണ്ട് 30.11.2021-ൽ ഉത്തരവിറക്കുകയും ഇതിന്റെ പിൻബലത്തിൽ പ്ലംബർ കരാറിന്റെ പ്രതിമാസവേതനം 01.11.2021 തീയതി മുതൽ ₹20,065/- (ഇരുപതിനായിരത്തിയറുപത്തിയഞ്ചു രൂപ) ആയി വർദ്ധിപ്പിച്ച് 25.01.2022-ൽ ഉത്തരവിറക്കിയതായി കാണുന്നു.

ഈ സാഹചര്യത്തിൽ വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം പ്ലംബർ തസ്തികയിൽ കരാർ അടിസ്ഥാനത്തിലുള്ള ജീവനക്കാരുടെ യോഗ്യതയും ജോലിയുടെ സ്വഭാവവും കണക്കിലെടുത്തു കൊണ്ടുണ്ടാകുന്ന വർദ്ധനവിനായുള്ള അപേക്ഷയിന്മേൽ ഉചിതമായ തീരുമാനം കൈക്കൊള്ളാനായി സിസ്റ്റിക്കേറ്റിന്റെ സ്ഥിരം സമിതിയായ ഫിനാൻസിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു..

The Committee considered the matter and recommended to defer the item for the time being.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.25

Four Year Under Graduate Programme - Student Care Scheme- special fee remittance - reg.

(Ad. D II)

Student Care Scheme has been implemented for all regular students admitted in the University, vide U.O.no. Ad DI.2/SCS/2019-20 dated 26.06.2020. All the regular students admitted in the University from 2019 admission onwards shall remit an amount of Rs.100 per year, which is to be collected as one time payment for their entire course programme (ie. Rs.300/- for 3 year UG programme, Rs.200/- for 2 year PG programmes, Rs.500/- for five year programme, etc.). However,

as per FYUGP - CSS prospectus 2024-25, the fee for Student Care Fund is Rs.200/- and as per FYUGP Prospectus 2024-25 for Affiliated Colleges and Centres of the University the fee for Student Care Fund is Rs.300/- (as one time payment for 3 years). In this circumstances the students under the FYUGP -in the CSS have the claim of students care scheme only upto two years.

The Vice Chairman, CSS was requested to offer his remarks on the matter regarding the fee for Student Care Fund for the FYUGP students. The Vice Chairman, CSS has submitted his remarks and it is stated that the fee for Student Care Fund is Rs.200/- as per the Prospectus 2024-25-CSS and if necessary directions may be given, the whole amount of Rs.400/- need to be collect as one time payment for the program and necessary directions will be given to all head of the Departments to collect the remaining amount of Rs.200/- on an urgent basis.

As per the orders of the Registrar remarks of Revenue Audit section was sought regarding the fee rate of Student Care Fund remitted from 2 to 5 years courses conducted in the Colleges under the University of Kerala.

Accordingly Revenue Audit section has submitted their remarks and is given below.

Revenue Audit section has remarked that there are contradictions regarding the fee structure of Special Fee mentioned in the University Orders issued by CSS on the commencement of various new PG courses and 4 year UG Course at the University Teaching Departments.

New Courses The following points may be noted;

- * In the University orders dated 21.11.2019, 05.08.2021 & 03.02.2021, the rate for five Special fee components ie., Medical Inspection Fee, Sports Affiliation Fee, University Union Fee, Students' Aid Fund & Women Study Unit is prescribed only for one year ; and there is no further direction regarding the collection of Special fee for the remaining course period. However, it is stated that Student Care Fund should be collected per year for the course period.
- * There is no direction with regard to the fee structure in the respective U.O. dated 30.01.2021 sanctioning the commencement of M.Sc Applied Aquaculture, a new course which started in the academic year 2021-22 in the Department of Aquatic Biology & Fisheries.
- * It is learnt that the Syndicate held on 28.10.2021, vide item no. 33.84.14 resolved to enhance the seats of PG programmes by 20% of the existing seats in Departments except in those where new courses have been started, was implemented without issuing a University order. It has been effected on the basis of seat matrix issued by CSS. This could invite serious audit objections as the DCB preparation relies absolutely on the related documents forwarded from the Institutions for verification.
- * On reviewing the Fee structure in the U.O. dated 22.11.2021 for M.Sc Physics with Specialization in Nano Science, a new course started at the Department of Nano Science & Nano Technology , it is observed that, the six items of Special Fee except Student Affiliation Fee has to be collected 'every year'. Thus this seems to be in contradiction with the Special Fee structure of new courses ie, the students admitted to a new course in each department have to follow different Special fee structure.
- * As per the Minutes of the meeting of the Syndicate held on 09.06.2023 vide item no. 58.81.11, resolved to approve the Fee structure for M.A Manuscriptology in the Oriental Research Institute and Manuscript Library. But it is noticed that , the approved fee structure does not include the Special Fee head 'Sports Affiliation Fee '.

Four Year UG Programme

- * In the prospectus issued for the Four Year UG Programme, the Fee for 'Student Care Fund' is fixed as Rs.200/- whereas the UO dated 09.05.2019 states that the Fee for 'Student Care Fund' should be collected at the rate of Rs.100/- per year at the time of admission for the course period. In such a way, the 'Student `Care Fund' for a 3 year UG Programme becomes Rs.300/- and becomes Rs.400/- for a 4 year Degree Programme (if applicable). Accordingly a Student admitted to the Course is remitting the Fee towards 'Student Care Fund' for the first two years only. In this circumstances the University stands to lose Rs.100/- per student completing the 4th year of the course (ref Sl.No.8 of the table above).
- * As per U.O. dated 09.05.2019 the rate of Fee for 'Student Affiliation Fee' for UG Course is Rs.350/- whereas as per U.O. dated 26.08.2023 the rate of Fee towards the same for the 4 year UG Course is Rs.450/-.

- * There is no particular direction in the Prospectus regarding the amount of Special Fee to be collected from the students who belong to Fee Concession Category at the time of their admission. If there is no such category wise differentiation in terms of collecting the Special Fee at the time of admission, it may also be specified.
- * As per the direction in U.O. dated 09.05.2019, all students are liable to remit the Special Fee at the time of admission itself. Like wise it may be ensured that the students admitted to the Four Year UG Programme are remitting the Special Fee for the first 3 year of the course at the time of admission itself and the Special Fee for the eligible students who opted for the Honours Degree (Fourth Year) may be collected at the commencement of the Fourth year itself.

Centres functioning under University of Kerala

- * There are various Centres functioning under the University which have Special Fee as a component of Course fee for various PG & PG Diploma Courses. But it is noticed that most of the centres are collecting the Special Fee in the pre-revised rates (rates prior to the issuance of UO dated 09.05.2019). The Centres should collect the Special Fee in the revised rates mentioned in UO dated 09.05.2019 from the academic year 2019-20 onwards.

Revenue Audit section has suggested that in order to verify the Special Fee rates, while framing the fee structure of a New course/Short term course/Project mode course in the teaching departments or if there is any change in the current fee structure, the remarks of Revenue Audit Section may be obtained.

Furthermore, it would be very beneficial if the relevant University Orders / Circulars issued by CSS regarding the commencement of New course/Short term course/Project mode course and other academic related matters are communicated with the Revenue Audit Section on time.'

Since, disparity is noted in the fee structure of Special Fee, there is a chance for bringing the University at the stake of facing a huge revenue loss in terms of Special Fees.

Revenue Audit section has also reported that a note had been forwarded to the Registrar on 17.05.2024, vide, DDFS No.3120/Rev. Audit/2024/UOK-FIN, in which it has been clearly specified that the following matters may be considered while preparing the prospectus towards the Four Year UG Programme in affiliated Colleges;

1. The structure of Special Fee of the newly proposed FYUGP may be prepared at par with the rates mentioned in the U.O No. Ac D/01/2019 Dated:09.05.2019.
2. According to the U.O, the collection of Special Fee can be decided in a way that a student admitted to the Four Year UG Programme has to remit the Special Fee at the time of admission itself (Fee concessions can be given to the students belonging to selected categories). But, as the Fourth year of the program is optional, the Special Fee can be collected upto the Third year at the time of admission (if there is no exit point during the first three years of the programme). In the case of students opted for the Fourth Year (Honours Degree), the Special Fee towards the said year can be collected during their entry to the fourth year of the programme.
3. The categories eligible for fee concession and the collection of Special Fee pertaining to the Fee concession categories have to be determined and the same should be reflected in the prospectus, otherwise it can be very difficult to reimburse their fees from the respective Government Departments which in turn may suffer a revenue loss to the University.

While forwarding the file regarding fixing fees towards Student Care Scheme for the students under FYUGP in the CSS and affiliated College for further orders, the Vice Chancellor has ordered to place the matter before the SC of the Syndicate on Finance.

As per orders of the Vice Chancellor the matter regarding fixing fees towards Student Care Scheme for the students under FYUGP in the CSS and affiliated College is placed before the Standing committee of the Syndicate on Finance for recommendation.

The Committee considered the matter and recommended the following:

- ***to direct the Deputy Registrar, Assistant Registrar and Section Officer in the CSS to present before this Committee, for detailed discussion on the collection of Special fee for the programmes offered through CSS.***

- to collect Rs.200/- from each students admitted for FYUGP during the academic years 2023-24 and 2024-25 in various University Departments towards Student Care fund (3rd and 4th year) immediately.
- to direct the Principals of all Affiliated Colleges for collecting Rs.100/- from each students admitted for FYUGP during the academic years 2024-25 towards Student Care fund (4th year) immediately.
- to adopt the guidelines for the remittance of Special fee for fee concession students admitted in various University Departments as given in the Prospectus of FYUGP in Affiliated Colleges.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.26 *University Hostel for Women, Kariavattam, payment of Newspaper, Periodicals and cable charges – reg.*

(Ad. D II)

The Warden, University Hostel for Women, Kariavattom, has informed vide letter no.114/WH/07/2023-24 dated 08.05.2024, that an amount of Rs.80,000/- was spent towards payment of News papers and periodicals in the previous financial year and also an amount of Rs.1200/- was paid as monthly charge for cable connection at three blocks of the Hostel.

The Warden has also informed that as only an amount of Rs. 20/- is collected as entertainment fee from the inmates at the time of admission and that it is not sufficient for meeting the entire cost of News papers and cable connection. Therefore the payment is done from the Hostel Development fund. It may be noted that only an amount of Rs.250/- is collected as Hostel development fund from each student at the time of admission and readmission.

The Warden has further stated that the matter was taken for discussion at the General body meeting of the Hostel and the inmates decided to remove some of the dailies from the list but the crisis for the fund remains unchanged.

The Warden has requested for raising the fund to meet the expense of news paper, periodicals and cable charges. It may also be noted that the Warden University Hostel for Men has forwarded another proposal for revising the existing Hostel fee, in which it is proposed to revise the entertainment fee from 20/- to 25/-. The Vice Chancellor has ordered to place the proposal for revising the existing Hostel fees submitted by the Warden, Men's Hostel before the S/C of the Syndicate on Finance.

Hence as per the orders of the Vice Chancellor, the request from the Warden, Women's Hostel, Kariavattom is placed before the S/C of the Syndicate on Finance.

The Committee considered the matter and recommended to enhance the entertainment fee collected from the inmates of various University Hostels at Kariavattom and Thycaud, to Rs.25/- (Rupees Twenty Five only).

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.98.27 *Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology - PLEASE Scheme - Travel/ Contingency – Administrative Sanction-consideration of-reg.*

(Pl. F)

An amount of Rs.4,44,00,000/- (Rupees Four Crore and Forty Four Lakh only) was released to Dr. Sreejith P., Assistant Professor, Department of Zoology, for Establishing “Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology” in the Department, under the implementation of Performance Linked Encouragement for Academic Studies and Endeavour (PLEASE) scheme, vide U.O No. 2318/2022/UOK dated 23.03.2022. From this provision, an amount of Rs.1,00,000/- (Rupees One Lakh only) has been allocated towards Travel/Contingency.

Now, the Hon. Director, vide Letter No. Nil dated 25/11/2024 has forwarded a request for utilization of Travel Amount allocated in the PLEASE scheme for the following purposes:

1. Organizing, attending, chairing a session, and delivering invited talks at the 4th Asian Congress for Alternatives to Animal Experiments (4ACAAE) and the 7th Annual Meeting of the Society for Alternatives to Animal Experiments. The seminar is conducted from December 12th to 14th.
2. Visiting the CSIR-Central Drug Research Institute (CDRI), Lucknow, as part of ongoing research collaboration with Dr. Aamir Nazir, Senior Principal Scientist, Division of Toxicology and Experimental Medicine and planning to visit CDRI from 9th to 11th December of 2024.

It may be noted that the expenditure in respect of Travel is proposed to be met out of the provision for travel/contingency from the amount sanctioned under PLEASE scheme and will not cause any financial burden on the University.

In this context, as per the orders of the Hon'ble Vice Chancellor, the request from Dr.Sreejith.P., Hon. Director, AcREM for the utilization of the travel amount sanctioned under PLEASE scheme and to attend the aforementioned works/seminar is placed before the Standing Committee of the Syndicate on Finance for consideration and necessary recommendation.

The Committee considered the matter and recommended to ratify the action taken by Dr. Sreejith P., Hon. Director, AcREM in attending the 4th Asian Congress for Alternatives to Animal Experiments (4ACAAE) and visiting the CSIR-Central Drug Research Institute (CDRI), Lucknow, by utilizing the travel amount already sanctioned under PLEASE scheme, anticipating the sanction from the University.

The meeting came to an end at 2.00 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 13.01.2025, be approved.

Item No.17.99

Repair and general maintenance of Staff Quarters D 1 to D 10 (tiled roof) at Kariavattom Campus- Re appropriation of fund-Sanctioned - Reporting of- Reg.

(Pl.C)

An amount of Rs.94,02,000/- (Rupees Ninety Four lakh and Two thousand only) was sanctioned for the repair and general maintenance of staff quarters D1 to D10 at Kariavattom Campus, with direction to meet the expenditure from the head of account "Part I - Non Plan-MH 65 -Works-10/5330 Construction and maintenance of staff quarters", vide U.O No. Ad.B1 (4).808/2021/007 dated 30.09.2021.

Subsequently, the University Engineer, vide Letter no. AB.1/Reappropriation/2024-25 dated 19.12.2024, has informed that the above said works were completed at site and prepared the work bill for an approximate amount of Rs.65,65,920/- (Excluding GST). The total amount of the bill including GST @ 18 % will be Rs.77,47,786/-. The available balance in the head of Account " Part I - Non Plan-MH 65 -Works10/5330 Construction and maintenance of staff quarters ", is Rs. 31,70,817/- and an amount of Rs 45,80,000/- (Rs.77,47,786 - Rs.31,70,817 ; rounded the nearest ₹ 10,000/-) is required to meet the present bill amount. Hence, the University Engineer has requested to provide re-appropriation of Rs. 45,80,000/- in the head of account " Part I - Non Plan-MH 65 -Works-10/5330- Construction and maintenance of staff quarters" from the head of account " Part I Non Plan-MH-65-Works10/5343 Dr.Ayappa Panicker Memorial Foreign Language Building ", for effecting the payment of the work bills in full.

Accordingly, sanction was accorded by the Vice Chancellor, to an amount of Rs. 45,77,000/- (Rupees Forty Five Lakh Seventy Seven Thousand only) being re-appropriated to the head of account "Part I- Non Plan- MH 65- Works- 10/5330- Construction and maintenance of Staff Quarters" from the sub head "10/5343- Dr.Ayappa Panicker Memorial Foreign Languages Building" of the same major head provided in the budget estimates of the University and U.O. No. 935/2025/UOK Dated: 28.01.2025 was issued in this regard.

The action taken by the Vice-Chancellor as detailed above, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.17.100 to Item No.17.105 Referred to next Syndicate

Item No.17.106 Department of Islamic and west Asian Studies - Rotation of Headship - Nomination of Head of the Department –Consideration of- reg.

(Ad H)

Shri. Asharaf A., Assistant Professor was nominated as Head of the Department of Islamic and west Asian Studies, for a period of three years w.e.f. 01.04.2022, vide U.O. No. 2335/2022/UOK dated 24.03.2022. His tenure of headship will come to an end on 31.03.2025.

As per the Amendment No.232 of the Kerala University First Statutes, 1977, in Statute 18, Chapter 3, the Head of the Department is as follows:

The Professor, Associate Professor/ Reader or Assistant Professor in charge of the Department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the senior most teacher of the Department. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of the three years, next senior most Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Associate Professors/ Readers as per seniority. To become eligible for considering for Headship, a teacher should possess a Ph. D Degree and has to put in at least two years of service in the Department concerned, except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up Headship only if he/she has a minimum of 6 months of service remaining till retirement. In the Departments where there are no Professors or Associate Professors/ Readers, eligible for Headship, it shall be rotated among the Assistant Professors. It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he/ she shall be relieved of such responsibility for academic reasons. In such cases, the next senior most teacher shall be the Head of the Department. The other members of the teaching staff shall work under the direction of the Head of the Department and shall assist him in the performance of his/her duties.

The details of permanent teaching faculties at the Department of Islamic and West Asian Studies are given below:

Name & Designation	Date of Joining	Date of Retirement	Period of Headship
Shri. Asharaf A., Assistant Professor	12.05.2005	31.05.2030	01.04.2022 to 31.03.2025
Dr. Manu T., Assistant Professor	20.03.2020	31.03.2046	--

* Dr. Manu T, Assistant professor, has completed 2 years of service on 19.03.2022.

As per the orders of the Vice - Chancellor, the matter regarding the nomination of new Head in the Department of Islamic and West Asian Studies w.e.f. 01.04.2025, is placed before the Syndicate, for consideration.

Resolution of the Syndicate

RESOLVED to nominate Dr. Manu T, Assistant Professor, as Head, Department of Islamic and West Asian Studies w.e.f. 01.04.2025.

Item No.17.107 Department of Computer Science - Rotation of Headship - Nomination of the new Head of the Department – reg

(Ad.DI)

Dr. D. Muhammad Noorul Mubarak, Associate Professor, Department of Computer Science, was been nominated as the HOD w.e.f **01.04.2022**, vide U.O.No. 2327/2022/UOK dated 23.03.2022. His three years of tenure as HOD will be expired on **31.03.2025**.

As per Statute 18, Chapter 3 of the Kerala University First Statutes, 1977 modified vide amendment No. 191 and 232, the Head of the Department shall be nominated on a rotation basis for a period of 3 years, starting with the seniormost teacher of the Department. The Syndicate shall nominate the seniormost Professor as HOD for a period of 3 years and at the end of the 3 years, the

next senior most Professor shall be nominated. After all Professors are given a turn, the rotation shall then be implemented among Associate Professors/Readers as per seniority. In the Departments where there are no Professors or Associate Professors, eligible for Headship, it shall be rotated among the Assistant Professors. To become eligible for considering for Headship, a teacher should possess a Ph.D Degree, has to put in atleast two years service in the Department concerned and has a minimum of 6 months of service remaining till retirement.

Details of faculties in the Computer Science are as follows:-

	Name	Designation	Term as HOD	Joining Date
1	Dr. Vinod Chandra S S	Professor w.e.f 11.06.2020		11.06.2020
2	Dr. Aji.S	Associate Professor w.e.f 30.11.2018	01.04.2016 FN to 31.03.2019 AN	20.12.2001
3	Dr. D. Muhammad Noorul Mubarak	Associate Professor w.e.f 18.07.2018	01.04.2019 FN to 31.03.2022 AN 01.04.2022 FN to 31.03.2025 AN	20.12.2001
4	Smt. Philomina Simon	Assistant Professor	—	06.09.2010

Dr. Vinod Chandra S S, Professor in the Department of Computer Science is the next eligible person for the Headship, who satisfies all criteria laid down in the Statute. However, he has submitted a written request of NOT to consider him for the headship as he is currently holding many academic, administrative positions, which already involve significant responsibilities related to various academic activities and facing several health challenges.

In this context, Dr.Aji.S, Associate Professor in the Department of Computer Science may be considered for the Headship. His date of retirement is 31.05.2037.

As ordered by the Vice - Chancellor, the matter regarding nomination of the next Head in the Department of Computer Science, for a period of 3 years w.e.f. 01.04.2025 FN, is placed before the Syndicate, for consideration.

Resolution of the Syndicate	
RESOLVED to nominate Dr. Aji S, Associate Professor, as Head, Department of Computer Science, Kariavattom w.e.f. 01.04.2025.	

Item No.17.108 **Minutes and Proceedings of the meeting of the Board for Adjudication of Students' Grievances held on 19.02.2025- approval of – reg.**

(Ac.B1)

The minutes and Proceedings of the meeting of the Board of Adjudication of Students' Grievances held on 19.02.2025 is attached herewith.

As per Statute 5 of Chapter 36 of The Kerala University First Statutes, 1977, *the findings of the Board shall then be forwarded to the Syndicate by the Chairman of the Board for appropriate action.*

In obedience with the above provisions and as per the orders of the Vice Chancellor, the minutes and the proceedings of the meeting of the Board for Adjudication of Students' Grievances held on 19.02.2025 is placed before the Syndicate for consideration and decision.

MINUTES OF THE MEETING OF THE BOARD FOR ADJUDICATION OF STUDENTS' GRIEVANCES

DAY : Wednesday
DATE : 19.02.2025
TIME : 02.30 P.M.
VENUE : Syndicate Room

Members present:

- | | | |
|--|---|--------|
| 1. Vice Chancellor (in Chair) | - | Online |
| 2. Sri. Siddik R, Director Student's Services | - | Sd/- |
| 3. Dr. B Rajendran, Member Senate | - | Sd/- |
| 4. Dr. Girish Kumar R, Member, Academic Council | - | Sd/- |
| 5. Alan Antony, 2 nd Year MSW student,
Loyola College of Social Sciences | - | Sd/- |

Persons who appeared for the hearing**Petitioner** : Ganesh R**Respondents** : 1. Dr. Bindumol V C, Principal (i/c) Govt Law College, Tvpm
2. Dr. Anju Rajan V, Asst. Professor, Govt. Law College, Tvpm

The meeting commenced at 2.30 pm.

Item No.17.108.01

To Implement the judgement in WP(C) No.43663 of 2024, filed by the petitioner Sri.Ganesh.R, regarding the discrepancy in the preparation and allocation of internal marks for the subject "Information Technology" in the 7th Semester examination 2024.

The Petitioner, Sri. Ganesh R, a student in B.A. LLB (five year Integrated LLB course) has submitted a complaint before the honourable Board of Adjudication of Students' Grievances on 03.12.2024, regarding the discrepancy in the preparation and allocation of internal marks for the subject " Information Technology " (elective1) in the 7th Semester examination 2024.

In this complaint he has stated that, he was allotted seat in BA. LLB. at Govt. Law College, Thiruvananthapuram after qualifying the Kerala Law Entrance Examination, 2020 and he had duly attended all the classes till date and he is about to step into 10th semester. He stated that he was awarded the internal marks for the subject Information Technology as follows:

Attendance 3 marks

Assignment -

Seminar -

Test paper 4 mark

Total 7 mark

Thus he had attained a total of 7 marks for the subject.

Later, his teacher smt. Anju Rajan again published internal mark list on 19/05/2024 the internal marks for the subject Information Technology as follows:

Attendance 4.5 marks

Assignment -

Seminar -

Test paper -

Total -

Here he was awarded with 4.5 marks in total whole subject by awarding the above 4.5 marks for attendance but not allotted any marks for the seminar, test paper and assignment.

When the results of seventh semester examination were published, he was awarded only 5 marks in total as internal for the above subject and he secured 35 marks for the external examination thereby a total of forty marks for the above subjects. Since he had not secured a minimum mandate to attain pass in the subject, that is 50 marks, he failed. He alleged that the cause of failure in the above subject is solely due to the negligence on the part of college authorities in the preparation of internal marks for the subject.

It may be noted that, EG1(b) section had remarked that the candidate had signed against his internal marks in admittance to the mark awarded by the examiners of the college. Further the results of S7 May, 2024 had been published on 08/10/2024 with 5 marks as total internal mark. It is important to highlight that the allocation of internal mark sheets solely comes under the purview of the college and university has no involvement or responsibility in this matter. Also, the application dated 22/10/2024 mentioned in the complaint which was claimed to be submitted before the Controller of Examinations had not received in the Tabulation section concerned.

The said section has also remarked that, the UO.No. M&C.1.2/1782/2017dated 27.05.2017 stipulates that "the internal marks once communicated to the university will not be permitted to be modified on any grounds, any correction in internal marks reported after publication of result shall be reported to the standing committee of syndicate on examination and student discipline".

There is no correction has been reported from the college so far and the candidate is not eligible for modifying his internal marks after the publication of result, as per the rules in force. Also as per the UO.No. M&C.1.2/1782/2017dated 27.05.2017 Clause 1:"The candidate shall be allowed to verify the list of the internal assessment marks and the signature of the candidates may also be obtained against his/her marks. A separate column for the signature of the candidate may be provided in the format."

The candidate also filed a Writ Petition (Civil) before the Hon'ble High Court as No. 43663 of 2024 and as per the Judgement dated 10/12/2024 of the Hon'ble High Court, the Writ petition has been disposed of directing the 1st respondent BASG to consider the complaint and take appropriate decision thereon as expeditiously as possible and within a period of one month from the date of receipt of a copy of this judgement, positively.

In compliance with the Judgement with the dated 10/12/2024 of the Hon'ble High Court, the BASG heard Sri. Ganesh R, the petitioner and Dr. Bindumol V.C, the Principal (i/c) Govt Law College, Tvpm and Dr. Anju Rajan V, Asst. Professor, Govt. Law College, Tvpm on 19/02/2025.

THE FINDINGS OF THE BASG:

In accordance with the procedures outlined in Statute 5 Chapter 36 of the Kerala University First Statutes, 1977, the BASG records its findings hereunder;

- The petitioner signed against his internal marks without raising any objection at the time.
- He did not seek correction within the stipulated time frame.
- He has already passed the subject through revaluation.
- As per the University regulations/guidelines, the internal marks, once submitted to the University will be final and cannot be modified.
- The complaint made by Sri. Ganesh.R is liable to be rejected for the reasons stated above.

The proceedings of the hearing is enclosed.

The meeting came to an end at 3.30 pm.

Proceedings of hearing held on 19/02/2025

In the Chair – Dr. Mohanan Kunnummal, Vice-Chancellor

Petitioner : Sri. Ganesh.R

Sri. Ganesh R, a student of B.A. LLB (five year Integrated LLB course), from Govt. Law College, Thiruvananthapuram submitted a complaint before the Board of Adjudication of Students' Grievances of the University on 03.12.2024, regarding the discrepancy in the preparation and allocation of internal marks for the subject "Information Technology Law" (elective1) in the 7th Semester examination 2024. The candidate also filed a Writ Petition (Civil) before the Hon'ble High Court as No. 43663 of 2024 and as per the Judgment dated 10/12/2024 of the Hon'ble High Court, the Writ petition has been disposed of directing the 1st respondent BASG represented by its Vice Chancellor to consider the complaint and take appropriate decision thereon as expeditiously as possible and within a period of one month from the date of receipt of a copy of this judgment, positively.

The Board for Adjudication of Students' Grievances (BASG), on 19.02.2025 heard the petitioner, Sri Ganesh.R, Dr. Bindumol. V.C Principal (i/c), Govt. Law College, Thiruvananthapuram, and his subject teacher Dr. Anju Rajan V.

The petitioner Sri. Ganesh.R submitted that among the four components of internal marks he was awarded marks only for attendance (5 marks) and he was entitled to receive internal marks for the components such as assignment and test paper with respect to the subject " Information Technology Law " (elective1) in the 7th Semester examination 2024. He further stated that at the time of submitting representation he had got only 5 marks as internal and 35 marks as external thereby a total of 40 marks out of 100 in the given subject. Since he had not secured a minimum mandate to attain pass in the subject, that is 50 marks, he failed. Now through revaluation he passed the subject by acquiring the minimum mandate to pass. Though Sri.Ganesh.R passed the examination, he requested to grant him the 3 marks for the test paper which he was eligible for, thereby making the total of 8 marks as updated internal for the subject.

Dr. Bindumol. V.C Principal (I/C), Govt. Law College, Thiruvananthapuram, and the subject teacher Dr. Anju Rajan V were heard. Dr. Anju Rajan V explained that the petitioner didn't submit the assignment for the subject before the deadline even after intimating the same to him several times. Hence he was not awarded any marks for the assignment and seminar. At first he was awarded 4 marks for test paper and 3 marks for attendance. Thereafter the marks for attendance were normalized to 4.5 marks as per the staff council meeting held on 15.05.2024. Due to a clerical error, his marks for

test paper got omitted while preparing internal marks. But he had not raised any complaints regarding the same even after the first, second and final draft of internal marks published on 11.03.2024, 09.05.2024 and 19.05.2024 respectively. Also he had signed against the internal marks, which was forwarded to the University, without raising any objection.

ANALYSIS OF STATEMENTS AND RECORDS

The Board noted that as per Clause 1 of U.O. No. M&C.1.2/1782/2017 dated 27.05.2017, "The candidate shall be allowed to verify the list of internal assessment marks, and their signature shall be obtained against their marks. A separate column for the signature of the candidate must be provided in the format."

Sri. Ganesh R. had signed against his internal marks (5 marks), acknowledging the marks awarded by the college. He neither objected to the internal marks at the time of publication nor requested a correction within the stipulated time frame. Further, as per U.O. No. M&C.1.2/1782/2017; "Once internal marks are communicated to the University, modifications are not permitted on any grounds. Any correction in internal marks after the publication of results must be reported to the Standing Committee of the Syndicate on Examinations and Student Discipline."

Since the petitioner had already passed the subject through revaluation, the Board found no valid grounds to alter the internal marks.

FINDINGS

In accordance with the procedures outlined in Statute 5 Chapter 36 of the Kerala University First Statutes, 1977, the BASG records its findings hereunder;

The petitioner signed against his internal marks without raising any objection at the time. He did not seek correction within the stipulated time frame.

He has already passed the subject through revaluation.

As per the University regulations/guidelines, the internal marks, once submitted to the University will be final and cannot be modified.

The complaint made by Sri. Ganesh.R is liable to be rejected for the reasons stated above.

Resolution of the Syndicate

RESOLVED that the above recommendations and Proceedings of the meeting of the Board of Adjudication of Students' Grievances held on 19.02.2025, be approved.

FURTHER RESOLVED to place the matter regarding the reconstitution of the Board of Adjudication of Students' Grievances before the next Syndicate.

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Item No.17.109 to Item No.17.111 Referred to next Syndicate

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Item No.17.112 Request from the Executive Director, NISH for course transfer of Ambadi.B enrolled in the BSc Computer Science (HI) program for the academic year 2024-25 at NISH, to B.Com (HI) programme –Consideration of-reg.

(Ac.B1)

The Executive Director, National Institute of Speech and Hearing (NISH) requested permission for course transfer of Mr. Ambadi.B (Admission No. BCS2403) who has been enrolled in the BSc Computer Science(HI) program for the academic year 2024 -25 to B.Com (HI), on grounds that the candidate is deaf and is experiencing deteriorating vision making it challenging for him to be engaged in prolonged computer usage, which is inevitable for a computer science student. The College has also informed that, the Scheme, Syllabus, subjects, examination pattern and question papers for the first year of the BSc Computer Science (HI) and B.Com (HI) are the same. Also informed that, vacant seats are available in B.Com (HI). Hence this transfer does not disrupt the Programs structure and capacity.

The Chairman, Board of Studies in Commerce (UG) remarkeded that " The first and second semester serve as preparatory semesters common to both programmes with no credits assigned and will not be considered for final grade calculation. The existing regulations of NISH do not explicitly address programme transfers and the current University rules also not permit such transfers after first year without course cancellation. Therefore, the request from Mr. Ambadi B., a student enrolled in the B.Sc. (Computer Science-HI) program for the academic year 2024-25 (Admission No. BCS2403), to transfer to the B.Com. (HI) program due to his deteriorating vision can only be considered as a special

case. Based on the endorsement from the Executive Director of NISH, Thiruvananthapuram, confirming that this transfer will not disrupt the admissible capacity (vacancy exists) or the program structure, the board, on humanitarian grounds, recommends this request, but only as an exception. It is recommended that steps be initiated to include explicit provisions regarding program transfers in the regulations to avoid similar ambiguities in the future.

The Dean Faculty of Commerce remarked that "Based on the remarks given by the Executive Director of NISH and the remarks of BOS chairperson, the request for transfer from B Sc Computer Science to BCom made by Mr Ambadi may be considered as a special case which can be treated as deserving positive consideration."

Hence both the Chairman, BOS in Commerce(Pass) and the Dean Faculty of Commerce recommended to allow the course transfer of Ambadi B considering it as a special case and the Registrar has approved the remarks of the Chairman BOS in Commerce(Pass) and the Dean Faculty of Commerce.

It may be noted here that in the current academic year, 27 students have been admitted to B.Sc Computer Science(HI) against the sanctioned strength of 30 and 17 students have been admitted to B.Com (HI) course against the sanctioned strength of 30.

As per the orders of the Vice Chancellor, the matter regarding the course transfer of Ambadi B, (Admission No. BCS2403) who has been enrolled in the BSc Computer Science(HI) program for the academic year 2024 -25 at NISH, to B. Com(HI) programme is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Affiliation of Colleges.

Item No. 17.113 ***Department of Political Science – Headship rotation – Request to appoint next Head – reg.***

(Ad.DIII)

Dr. Girish Kumar R., Head, Dept. of Political Science, who was nominated as the Head, Department of Political Science, w.e.f 01.04.2022, has informed that his tenure as Head of the Department, is ending on 31.03.2025, and requested to initiate steps to nominate the next Head.

As per Notification No. Acad.L/S/2446/2011 dated 04.04.2013, an Amendment (no. 232) has been made in Statute 18, in Chapter 3 of the Kerala University First Statutes, 1977, as follows: Head of the Department - The Professor, Associate Professor/Reader or Assistant Professor in charge of a Department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the senior most teacher of the Department. The Syndicate shall nominate the Senior most Professor as the Head of the Department for a period of three years and at the end of the three years, next senior most Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Associate Professors/Readers as per seniority. To become eligible for considering for headship, a teacher should possess a Ph D Degree and has to put in at least 2 years of service in the Department except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up headship only if he or she has a minimum of 6 months of service remaining till retirement. In the Department where there are no Professors/Associate Professors/Readers eligible for the Head, it shall be rotated among the Assistant Professor. It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he/she shall be relieved of such responsibility for academic reasons. In such cases, the next senior most teacher shall be the Head of the Department.

Current faculties in the Department

Name of Faculty	Designation	Appointment	Retirement	Remarks
<i>Dr. Girish Kumar R.</i>	<i>Professor</i>	27.03.2020	31.05.2029	Head of the Dept.
Dr. K.M. Sajad Ibrahim	Professor	07.09.2005	31.05.2027	Nominated as Head w.e.f 01.06.2018
Dr. Josukutty C A	<i>Professor</i>	25.03.2010 AN	31.05.2027	
Dr. Anu Unny	Asst. Professor	28.05.2013	31.03.2046	

Dr. Nithya N.R	Asst. Professor	23.03.2020	31.05.2042	
Dr. Rose Mary George	Assoc. Professor	01.06.2013	31.03.2042	Transferred from SDE
Sri. Aby T Suresh	Asst. Professor	18.03.2020		Transferred from SDE
Sri. Renoj N K	Asst. Professor	16.03.2020		Transferred from SDE
Dr. Ajitha S	Asst. Professor	29.12.2011	31.03.2036	Transferred from SDE

It may be noted that, Dr. K.M. Sajad Ibrahim was already nominated as Head w.e.f 01.06.2018. Dr. Josukutty C A, Professor, Dept. of Political Science, who is the next senior most Professor, has more than 2 years service in the department, and has more than 6 months of service remaining till retirement.

As per the orders of the Vice-Chancellor, the matter of nominating the next Head of the Department of Political Science, w.e.f. 01.04.2025, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to nominate Dr. Josukutty C.A, Professor, as Head, Dept. of Political Science, Kariavattom w.e.f. 01.04.2025.

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Item No.17.114 to Item No.17.115 Referred to next Syndicate

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Item No.17.116 Meeting of the Standing Committee of the Syndicate on Planning & Development held on 23.01.2025 - Minutes- Approval -reg.

(Pl.G)

A meeting of the Standing Committee of the Syndicate on Planning and Development, was held on **23.01.2025** at **11.20 a.m** in the Syndicate Room, S.H. Campus, Palayam. (Minutes of the meeting is appended).

As per the orders of the Vice Chancellor, the minutes of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 23.01.2025, is placed before the Syndicate for approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT

Date and Time : 23.01.2025, **11.00** a.m.

Venue : Syndicate Room, Senate House Campus, Palayam

Members

- | | | |
|--|---|--------|
| 1. Dr. S. Nazeem [Convener, SC on P&D] | - | Sd/- |
| 2. Adv. Muraleedharan Pillai G, Member, Syndicate | - | Sd/- |
| 3. Prof. (Dr.) P M Radhamany, Member, Syndicate | - | Sd/- |
| 4. Dr.S.Jayan, Member, Syndicate | - | Absent |
| 5. Sri. R. Rajesh, Member, Syndicate | - | Online |
| 6. Prof. (Dr.) K.G. Gopchandran, Member, Syndicate | - | Absent |
| 7. Dr. M.Lenin Lal, Member, Syndicate | - | Sd/- |
| 8. Dr. Rahim K, Member, Syndicate | - | Sd/- |
| 9. Dr. T.R Manoj, Member, Syndicate | - | Absent |
| 10. Adv. R.B Rajeev Kumar, Member, Syndicate | - | Online |
| 11. Sri. Ajay D.N, Member, Syndicate | - | Absent |
| 12. Sri. Ahamed Fazil Y, Member, Syndicate | - | Online |
| 13. Sri P.S Gopakumar, Member, Syndicate | - | Sd/- |
| 14. Dr. Vinodkumar T.G.Nair, Member, Syndicate | - | Absent |

The meeting began at 11.20 a.m.

ITEM NO.17.116.01 State Plan Grant 2022-23 -Provisional Advance credited to the PSTSB Account of the University Engineer- Payment for Construction of Staff Quarters - Request for ratification of the action by the University Engineer - Consideration of -reg.

[P.L.G]

The University Engineer has submitted a request, vide letter dated 06/01/2025, for ratification of the action in having expended the bill amount of Rs.60,57,449/- for the construction of Staff Quarters at Kariavattom from the provisional advance of Rs.3,01,01,760/- released to her, vide U.O. No. Planning A1/412/2023/UOK dated 12/01/2023.

In this context, the following may be noted: Construction of Staff Quarters was approved by the Government of Kerala under Plan scheme "Civil Works/New Buildings" and an amount of Rs 1 Cr was sanctioned in the F.Y. 2014-15 and Rs.2 Cr was sanctioned in the F.Y. 2015-16. In the financial year 2022-23, U.O. No. Planning A1/412/2023/UOK dated 12/01/2023 was issued, granting sanction for Rs 6 Cr as provisional advance to the University Engineer towards releasing timely payments to the contractors for **nine works** listed therein under the scheme component " Ongoing Civil Works (Continuing works sanctioned under State Plan Grant 2018-19 & 2019-20)". An amount of Rs.3,01,01,760/- was actually released to the University Engineer as provisional advance for the purpose. Construction of Staff Quarters was not included in the U.O. as it was sanctioned before 2018-19.

As there was no sufficient budget provision under the head of account ' Staff Quarters (State)' in the Budget Estimates of the University for the financial year 2022-23 (allocation being Rs 1 Cr), re appropriation of funds was required to meet the expenditure for payment of 3rd and Part Bill for construction of Staff Quarters and for payment of the anticipated final bill amount due to the completion of the work on 09-12-2022.

Hence as per the request of the University Engineer for re appropriation of funds to meet expenditure related to the construction of Staff Quarters from the Budget Estimates of the University 2022-23, U.O. No.2392/2023/UOK dated 14-03-2023 was issued in accordance with the endorsement of Finance Endt No.FOS 4928/Finance II/2022-23 dated 17-02-2023, granting sanction to the following:

1. To revise the U.O. No.412/2023/UOK dated 12-01-2023, prioritising the projects/works against the released Plan Grant.
2. To provide an additional amount of Rs.2,04,57,100/- under the h/a "Part II- Plan- M.H. 65- Works - 8/5401- Staff Quarters (State)" by re appropriation from the sub heads '8/5430 - Construction of School of Communication & Library Science (State)' and '8/5457- Construction of Men's Hostel (State)' of the same major head in the Budget Estimates of the University 2022-'23.
3. To meet the additional expenditure on Staff Quarters (State) from the above provision.

U.O. No. 412/2023/UOK dated 12-01-2023 was not revised, prioritising the projects/works against the released Plan Grant.

However, the University Engineer expended Rs.60,57,449/-, which is the third and part bill amount for construction of Staff Quarters, from the provisional advance of Rs 3,01,01,760/- released to her, vide U.O. No. Planning A1/412/2023/UoK dated 12-01-2023 .Hence utilisation of funds from the provisional advance released to the University Engineer without any specific order granting sanction for the same led to objection from the Audit Wing, Kariavattom when bills were submitted for regularisation.

As requested by the University Engineer for a specific order from the University granting sanction for meeting the expenditure of Rs 60,57,449/- for the construction of Staff Quarters from the provisional advance released to her and to regularise the advance amount, direction was given to admit the action in spending plan funds without specific orders from the University and to request for ratification of her action by the competent authority of the University. The University Engineer was also directed to strictly ensure that all proposals for inclusion in the Annual Plan of the University are submitted promptly, incorporating the anticipated expenditure for the financial year within the prescribed time frame in order to avoid the issues in the release and utilisation of funds.

Accordingly, the University Engineer has requested for a University Order ratifying the action in having expended the bill amount of Rs.60,57,449/- for the construction of Staff Quarters at Kariavattom from the provisional advance of Rs.3,01,01,760/- released to her, vide U.O. No. Planning A1/412/2023/UOK dated 12/01/2023 (in which the work Construction of Staff Quarters at Kariavattom was not specified) from State Plan Grant, so as to get the provisional advance regularised.

As per the orders of the Vice-Chancellor, the request of the University Engineer for ratification of the action in having expended the bill amount of Rs 60,57,449/- for the construction of Staff Quarters at Kariavattom from the provisional advance of Rs 3,01,01,760/- released to her, vide U.O. No. Planning A1/412/2023/UOK dated 12/01/2023 (in which the work-Construction of Staff Quarters at Kariavattom was not specified) from State Plan Grant, so as to get the provisional advance regularised, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendations:

- To seek a report on the matter from the Registrar and the Finance Officer
- To place the report before the next meeting of the Standing Committee of the Syndicate on Planning and Development

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 23.01.2025, be approved.

ITEM NO.17.116.02 Construction of new building for University College of Engineering, Kariavattom-Request-reg.

[Pl.C]

The Principal, University College of Engineering, Kariavattom, vide letter no. UCE/ADMN/414/2024 dated. 12.11.2024 has informed that 711 students are currently enrolled in the University College of Engineering and the annual income has exceeding Rs. 3 Crores. Nearby Engineering Colleges are offering advanced facilities, placing us at a disadvantage that may impact our students' academic performance, future prospects, and future admissions. Therefore the Principal has requested that steps may be taken for upgrading infrastructure facilities of the University Engineering College.

The Principal has also stated that the Syndicate Members gave direction to the University Engineer to submit a proposal of Rs.10 Crores for constructing a new building with facilities to enhance academic excellence and extracurricular activities at the college, considering the inadequate state of labs and the general lack of infrastructure facilities in the University College of Engineering (as per the site visit held on 07.10.2024). The building should include 16 smart classrooms for four batches (ECE-1, CSE-2, IT-1), modern labs equipped to accommodate 120 CSE students simultaneously, as well as a seminar hall, auditorium and other necessary facilities for an engineering institution.

Hence, the Principal, University College of Engineering has requested that instructions may be issued to the University Engineer to prepare a detailed proposal for Construction of new building for the University College of Engineering and to sanction Rs. 10 Crores for the same.

On the matter, Finance has remarked that administrative sanction may be obtained on the proposal at the first instance *and since liability in respect of work bills relating to previous years is also to be met from the current financial year's allocation, only urgent works may be taken up during this year.*

As ordered by the Vice Chancellor, **the aforesaid request of the the Principal, University College of Engineering**, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendations:

- To defer the item for the time being

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 23.01.2025, be approved.

ITEM NO.17.116.03 *Construction of Coffee Shops with FM Radio facilities at Kariavattom Campus and S.H. Campus - Request from the University Engineer requesting to review the proposal -reg.*

[Ad B1]

An estimate amounting to Rs.20,00,000/- (Rupees Twenty lakhs only) was sanctioned for the construction of two coffee counters (One at S.H. campus and one at Karivattom campus) based on DSR 2016 with cost index 37.93% for Thiruvananthapuram and U.O.No.Ad.BI. (1).Coffee Shop/2020/04 has been issued on 13/01/2021. The head of account for meeting the expenditure, proposed at that time, was "Part I - NP -MH:63-Miscellaneous -8/6028 - New Development Programmes".

The University Engineer, has now reported that the above work was not tendered due to the following reasons:

1. There is a proposal for Students' waiting area and coffee shop at S.H. campus near Students' Amenity Centre. The College of Engineering, Thiruvananthapuram has been entrusted to design the same without affecting the architecture of SH campus.
2. There were many discussions with higher ups regarding the site for new coffee shop at Kariavattom Campus. It was also suggested to convert the shed in the Chola Park as coffee shop. In the Meantime, the Indian Coffee house has started functioning at Kariavattom. Hence the demand for another coffee shop is less.
3. The DSR 2018 came into force. Since the estimate was based on DSR 2016, estimate revision is necessary which might incur additional expense.

University Engineer has now opined that, in this present scenario, considering the present facilities/ upcoming facilities, the need for the construction of Coffee Shops with FM Radio facilities at Kariavattom Campus and S.H. Campus, may be reviewed. If not necessary the University Order sanctioning the work, may be cancelled.

As per orders of the Vice Chancellor, the above matter is placed before the Standing Committee of Syndicate on Planning & Development, for consideration and appropriate decision.

Recommendations:

- ***To cancel U.O.No.Ad BI.(1).Coffee Shop/2020/04 dated 13/01/2021 as there is no further proceeding in the sanctioned work***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 23.01.2025, be approved.

ITEM NO.17.116.04 *Establishments other than Horticulturists Stall functioning in the University Stadium premises at Palayam - Report from Estate Officer – reg.*

[Ad B1]

The Syndicate, while considering the matter of the eviction of Horticulturists Stall from the premises of the University Stadium, at its meeting held on 05.11.2024 vide item No. 15.136.05, resolved to entrust the Estate Officer to submit a detailed report on the other establishments such as the Transformer established by the KSEB, functioning in the concerned premises, before the next Standing Committee of the Syndicate on Planning and Development.

Accordingly, the Estate Officer has inspected the site and submitted a report on the matter along with the sketch of the land, vide Note dated 26.12.2024.

The gist of the report submitted by the Estate Officer is as follows:

1. *The KSEB authorities installed a transformer adjacent to the Horticulturists stall at Palayam and no records are available in the Estate Office Section regarding the exact date of installation of the transformer.*
2. *The land where the transformer is installed, is part of a large 64.66 acre tract of land that was allotted to the Travancore University by the Travancore Government. As per the Resurvey report, the land was separated from the University Stadium and it is marked as Parking area.*

3. *A legal dispute arose when the Christ Church authorities filed a case claiming ownership of the land in 1989, which is currently pending before the Hon'ble High Court of Kerala. The High Court has issued an interim order on 23.10.2007 that "both sides shall maintain status-quo on the date of decree for three months" and the court extended this interim order until further orders.*
4. *Legal opinion may be obtained for evicting KSEB Transformer from the above said land.*

As per the orders of the Vice-Chancellor, the Note dated 26.12.2024 received from the Estate Officer, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation

Recommendations:

- **To have a discussion with the Estate Officer on the current status of case regarding the legal dispute related to the land in the next meeting of the Standing Committee of the Syndicate on Planning and Development.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 23.01.2025, be approved.

ITEM NO.17.116.05 *SH Campus- Electrical works for the construction of vertical extension to the Examination Facilitation Centre (old SDE building)- Request of the contractor for extension of time of completion- reg.*

[Pl.C]

An estimate amounting to Rs.37,32,000/-(Rupees Thirty Seven Lakh Thirty Two Thousand only) was approved for supply and installation of 10 passenger lift, submitted by the University Engineer, for the electrical works for Vertical extension to the Examination Facilitation Centre(old SDE building) at SH Campus vide UO No.PL C[Ad BI(1)].4627/2013/01 dated 23.11.2022. Subsequently, single tender of Sri. Ajesh K K at the quoted amount of Rs.11,35,985/- (Rupees Eleven Lakh Thirty Five Thousand Nine Hundred and Eighty Five only) towards the work was approved vide UO No.4197/2024/UOk dated 20.05.2024.

Now, the University Engineer vide letter No.DB-E/SDE/El/SH/2024 dated 18.12.2024 has informed that an agreement was executed with the contractor Sri.Ajesh K K and site was handed over to the contractor on 29.06.2024 with a completion time of 90 days. As per agreement the work was to be completed by 26.09.2024. **The contractor started the work on time and the work was virtually completed by 26.09.2024.** As per tender conditions, the contractor is required to submit energization certificate from the Electrical Inspectorate within 30 days of the completion date. The scheme for this work was submitted by the contractor on 29.07.2024 which was within the allowed time. The initial approval was obtained on 21.10.2024 and the final inspection was conducted on 22.11.2024. But energization certificate has not been received so far.

The University Engineer has further stated that the contractor diligently adhered to the agreed schedule, completing the work within the stipulated time and the delay in obtaining scheme approval was beyond the contractors' control. **The contractor has requested an extension of the completion date until the energization certificate is obtained from the Electrical Inspectorate and the University Engineer has recommended for the same without imposing fine.** The University Engineer has recommended that the delay in receiving the energization certificate is not attributable to the contractor, as all contractual obligations were fulfilled within the stipulated time.

As per the orders of the Vice Chancellor, the request of the Contractor to extend the completion time of the electrical works for the 'Construction of Vertical extension to the Examination Facilitation Centre (old SDE building) at SH Campus, Palayam' until the date of obtaining energization certificate from the Electrical Inspectorate without imposing fine, as recommended by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning & Development for appropriate recommendation.

Recommendations:

- *To grant extension of Time of Completion for the electrical works related to the construction of vertical extension to the Examination Facilitation Centre (old SDE building) at S.H. Campus, Palayam till 28.02.2025, without imposing fine, so as to obtain the Energization Certificate from the Electrical Inspectorate*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 23.01.2025, be approved.

ITEM NO.17.116.06 *Supply, Installation, Testing and Commissioning of 10 Passenger lift at Examination Facilitation Centre (former SDE building) at SH Campus- Single tender- Consideration of- reg.*

[Pl.C]

An estimate amounting to Rs. 2,15,00,000/- (Rupees Two Crore and Fifteen Lakhs only) was sanctioned for the construction of 3rd floor of Examination Facilitation Centre (IMK-IDE building) at SH Campus, vide U.O No Pl.G/4627/2013 dated 28.04.2017. Also sanction was accorded to an estimate of Rs.37,32,000/- (Rupees Thirty Seven Lakh Thirty Two Thousand only) including GST @18% with provision of Rs.20,00,000/- (Rupees Twenty Lakh only) for supply and installation of 10 passenger lift with cost index 35.59% for Tyvm submitted by the University Engineer for the electrical works for Vertical Extension to the Examination Facilitation Centre (SDE building) at SH Campus.

The University Engineer, vide letter no. DB/E/SDE/Lift/SH/2024-25 dated 05.08.2024, had informed that e-tender was invited, for the supply and installation for 10 passenger lift and in response, only a single tender of Rs.17,20,000/- (Rupees Seventeen Lakh Twenty Thousand only) from the firm M/s KONE Elevators India Private Ltd, was received, **on re-tendering**. The details of the same is as follows:

Sl. No	Name of the contractor/firm	Rank	Amount Quoted without CMC	Amount Quoted with CMC
1	M/s KONE Elevators India Private Ltd	L1	Rs. 17,20,000/-	Rs. 18,98,020/-

The tendered PAC of the work is Rs.19,48,290/-. The amount quoted is 11.72 % below the PAC amount. On verification of the quoted rates, it is observed that the rates quoted by the firm are lower than the estimate rate. Hence, the quoted amount of Rs.17,20,000/- for the work is reasonable.

The University Engineer has reported that in connection with CMC, M/s Kone Elevators had quoted Rs.86,000/- for 4th year as such the percentage is 5% of quoted amount of lift. The CMC charge for 5th year is Rs.92,020/-, i.e, 7% hike as from the fourth year rate. It is also reported that same company which installed 5 Nos. of lift at Kariavattom Campus have quoted the CMC charge for fourth year as 3.76% and fifth year as 4.99% hike as compared with fourth year and suggested to conduct a negotiation regarding the CMC charge. As per GO (P) No. 324/2015/Fin dated 30.07.2015, single bid during re-tender shall be accepted only with the approval of a committee. The University Engineer has also requested for permission to include the CMC condition in the agreement so as to avoid procedural delay in future.

The University Engineer has also informed that AMC of various equipments such as lifts, DG sets and Fire extinguishers etc. for which no specific head of account is provided in the University budget. Now a days, the expenditure is meeting from the head "Part I NP MH I (a) - General Direction- 4/3020- Maintenance of Equipment" for making payment for AMC charges. This is being delayed in many occasions due to extensive procedures to meet expenditure from the head of account. Hence, the University Engineer suggested that a standing order may be issued to meet the expenditure towards AMC/CMC charges of Lifts, DG sets and Fire extinguishers under the non plan head " Part I Non Plan J Works MH :65 Works 10/5301 Minor Works and Maintenance".

While considering the the above request of the University Engineer, the Finance has remarked that request of the University Engineer for meeting the expenditure towards AMC/CMC charges of Lifts, DG sets and Fire extinguishers under the non plan head " Part I Non Plan MH :65 Works 10/5301 Minor Works and Maintenance", cannot be considered. As per the orders of Registrar, the remarks of Finance was intimated to the University Engineer.

The Syndicate held on 05.11.2024 vide item no.15.04.08 while considering the single tender received from the firm M/s Kone Elevator India Pvt Ltd for the quoted amount of Rs.17,20,000/- (Rupees Seventeen Lakh Twenty Thousand only) for the Supply, Installation, Testing and Commissioning of 10 Passenger Lift at the Examination Facilitation Centre (former SDE building) at SH Campus, *resolved to direct the University Engineer to submit another proposal for tendering the work*. The decision of the Syndicate was intimated to the University Engineer vide letter no.65873/PLANNING C/2023/UOK dated 10.12.2024.

Now, the University Engineer vide letter no.DB/SDE/Lift/SH/2024-25 dated 27.12.2024 reported that the Single tender received from M/s Kone Elevator on re tendering was submitted for sanction, permission was sought to include CMC condition in agreement so as to avoid procedural delay in future, and to issue a standing order to meet the expenditure towards AMC/CMC charges of lifts, DG sets and fire extinguishers under the non Plan head "Part I-Non Plan J Works MH:65-Works-10/5301-Minor works and maintenance". But it was directed to submit another proposal for tendering the work and the provisions to be incorporated in another proposal is not mentioned. For re tendering the work and for uploading re tender corrigendum in e tendering site, sanction for re tendering the work is required. The University Engineer has informed that chance of getting a better offer is very remote and hence requested that following matters sought vide letter dated 05.08.2024 may be considered for further proceedings.

1. to accept the single tender received on re tendering from the firm M/s KONE Elevators India Private Ltd for the quoted amount of Rs. 17,20,000/- (Rupees Seventeen Lakh Twenty Thousand only) for the subject work
2. to conduct a negotiation with the firm M/s KONE Elevators India Private Ltd regarding the CMC charges.
3. permission to include the CMC condition in the agreement so as to avoid procedural delay in future.
4. to issue a standing order to meet the expenditure towards AMC/CMC charges of lifts, DG sets and fire extinguishers under the non Plan head "Part I-Non Plan J Works MH:65-Works-10/5301-Minor works and maintenance".

The Finance has remarked that request of the University Engineer for meeting the expenditure towards AMC/CMC charges of Lifts, DG sets and Fire extinguishers under the non plan head " Part I Non Plan MH :65 Works 10/5301 Minor Works and Maintenance", cannot be considered.

As per the orders of the Vice-Chancellor, the request of the University Engineer in connection with the matter related to acceptance of single tender received from M/s Kone Elevator India Pvt Ltd for the quoted amount of Rs.17,20,000/- (Rupees Seventeen Lakh Twenty Thousand only) for the Supply, Installation, Testing and Commissioning of 10 Passenger Lift at the Examination Facilitation Centre (former SDE building) at SH Campus, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendations:

- **To direct the University Engineer for re-tendering the work "Supply, Installation, Testing and Commissioning of 10 Passenger Lift at the Examination Facilitation Centre (former SDE building)" at S.H. Campus**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 23.01.2025, be approved.

ITEM NO.17.116.07 Construction of new building and laboratory for the Department of Computer Science building at Kariavattom Campus – Plan – reg.

[Pl.C]

The construction work of new building and laboratory for the Department of Computer Science at Kariavattom Campus was entrusted to WAPCOS as PMC with centage charge of 4.0%, as resolved by the Syndicate at its meeting held on 30.03.2023 & 31.03.2023, vide item no. 54.39.03 and U.O No. 3619/2023/UOK dated. 25.04.2023 was issued accordingly.

The Syndicate at its meeting held on 09.06.2023, vide item no. 58.85.06 has resolved to entrust M/s. WAPCOS to submit the plan with 7 Class rooms each having an area of 800 Sq.ft, one Theatre Class room having an area of 1200 Sq.ft, One Seminar Hall having an area of 1000 Sq. ft,

One Library Room having an area of 1000 Sq. ft, Three programming Halls, One Faculty room and Sufficient number of Toilets, in consultation with the HoD, Department of Computer Science & the University Engineer. The same was intimated to M/s. WAPCOS. Also, M/s. WAPCOS was directed that the area of the proposed building shall be limited to 20,000 sq.ft

Now, the the University Engineer, vide letter no. UE/DB2/COM SCI/2024 dated. 07.01.2025 has reported that the revised plan submitted by M/s. WAPCOS, vide letter no. WAP/KERALA/2024/DEP/12-05 dated. 20.12.2024 has been verified, and offered the following remarks,

Sl. No.	Facilities	Area proposed by the Syndicate held on 09.06.2023,vide item no. 58.85.06	Area in the Modified plan submitted by WAPCOS	
1	Seven Class rooms	800 Sq.ft (each class rooms)	1 x 1033 sqft 4 x 861 sqft 2 x 753 sqft	5,983 sqft
2	One Theatre Class room	1200 Sq. ft		1,214 sqft
3	One Seminar Hall	1000 Sq. ft		1,214 sqft
4	One Library Room	1000 Sq. ft		1, 033 sqft
5	Three programming Halls	-----	Two Programming hall 1 x 646 sqft 1 x 603 sqft	1,249 sqft
6	One Faculty room	-----	Twelve Cabins for faculties (12 x 213 sqft)	2,556 sqft
7	Sufficient number of Toilets	-----	HoD's room, rest room, store room, record room, office room, Lobby, Lift, Fire stair, Common Passage Courtyard, Verandah, Ramp, Gents, Ladies & Disabled toilet etc.	

University decided to limit the area to 20,000 sqft. But with the facilities provided in the building, an area of 24,441 sqft is required. **The area of the proposed building are:**

Ground Floor	12, 529 sqft
First Floor	11, 229 sqft
Stair Room + Lift + Fire Stair	683 sqft
Total	24, 441 sqft

The foundation of the building shall be designed to G+2 floor: even though the new building proposed is for Ground and First floor only.

The University Engineer has recommended to approve the drawing prepared and submitted by M/s. WAPCOS, vide letter no. WAP/KERALA/2024/DEP/12-05 dated. 20.12.2024 for the above said construction and requested that M/s. WAPCOS may be entrusted to submit detailed estimate along with section, elevation and site layout.

It may be noted that, decision need to be taken regarding executing the Memorandum of Understanding (MoU) with WAPCOS for the said construction work.

As ordered by the Vice Chancellor, the whole matter along with the modified plan submitted by M/s. WAPCOS, vide letter no. WAP/KERALA/2024/DEP/12-05 dated. 20.12.2024 in connection with the construction work of new building and laboratory for the Department of Computer Science at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendations:

- *To approve the modified plan and drawings submitted by M/s WAPCOS, vide letter dated 20.12.2024 and recommended by the University Engineer for the construction of new building and laboratory for the Department of Computer Science at Kariavattom Campus*

- *To entrust M/s WAPCOS to submit detailed estimate along with section, elevation and site layout for the construction.*
- *To initiate steps for the execution of MOU with M/s WAPCOS for the construction work, as early as possible*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 23.01.2025, be approved.

Item No.17.116 Add. No.01 ***KIIFB Project: Transforming Kerala University into a Centre of Excellence in Academics and Research: Construction Works at Kariavattom Campus – Proposal for allotting an alternate location for Open Classroom 1.***

[Pl.F]

As part of the KIIFB funded project, Transforming Kerala University into a Centre of Excellence in Academics and Research through KIIFB funding, two open classrooms are proposed to be constructed, one in South Campus (Open Classroom 1) and one in North Campus (Open Classroom 2).

The SPV for the project, M/s KSITIL vide letter dated 12/12/2024 had informed that there are certain issues and challenges with the location currently allocated for Open Classroom 1 that is Opposite to Social Science Block I and in between Arts Block II and Marine Museum (South Campus). It was informed that the total expenditure for construction for the open classroom 1 including essential access road and paver would amount to Rs.75 lakhs as per the revised estimate as against the tendered amount of Rs.34 Lakhs. Hence it was requested to consider an alternate location for open classroom 1.

In this context, the University Engineer has reported that a joint site inspection was conducted in the presence of the Convenor, Standing Committee of the Syndicate on Planning and Development. It has been proposed to allocate the vacant land towards the northern side of ORI and MSS building for the construction of open classroom 1. The layout of the campus with the proposed area earmarked has also been forwarded by the University Engineer.

In this context, as per the Orders of the Vice Chancellor, the proposal for allocating the land towards the northern side of ORI and MSS building for the construction of Open Classroom 1 is placed before the Standing Committee of the Syndicate on Planning and Development for Consideration and recommendation.

Recommendations:

- *To approve the proposal for allotment of land on the northern side of ORI and MSS building for the construction of Open Classroom 1 as part of the KIIFB funded project "Transforming Kerala University into a Centre of Excellence in Academics and Research"*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 23.01.2025, be approved.

Item No.17.116 Add.No.02 ***Budget Speech, 2024-25 - Setting up of Food Court with Modern Facilities, Construction of Common Mess Hall for the inmates of Hostels and Construction of Rest room and Dining Hall for the EMS hall at various locations at Kariavattom Campus- Evaluation of technical and financial bid-Minutes-reg.***

[Pl.C]

The proposal of the construction of Rest room & Dining Hall in the EMS Hall (Item No. 137), construction work of Common Mess Hall for the inmates of the hostels (Item No. 22), and setting up of Food Court with modern facility (Item No. 105) at various locations at Kariavattom Campus, were approved by the Syndicate at its meeting held on 05.11.2024, vide Item No.15.136.11, Item No. 15.140 and Addl. Item No. 05 & Item No. 15.140 and Addl. Item No. 02 respectively.

Accordingly, Expression of Interest (EoI) were invited for the selection of consultant for the above said approved budget proposals and received the technical bid & financial bid as per the condition of the EoI. The technical bid were opened on 27.12.2024 at 11.30 am at Registrar's Office. PEMS Engineering Consultant Pvt.Ltd, S squared Architect Pvt.Ltd, Ajesh Kumar .S.S, Havitive Infra Pvt Ltd. firms were expressed their interest to do the said works.

In this connection, a committee was constituted with Registrar, Finance Officer, Director (P&D), University Engineer, Assistant Executive Engineer II & Divisional Accounts Officer as members and Dr. S. Nazeeb, Member, Syndicate as invitee for evaluating technical & financial bid received in connection with providing consultancy services for the said projects, vide U.O No. 214/2025/UOK dated. 07.01.2025.

Accordingly, a meeting of the above said committee was held on 09.01.2025 for evaluating the EoI received, and the committee decided to re-invite the EoI fixing seven working days as the time limit for submitting EoI. Accordingly, the Expression of Interest were re-invited fixing the last date as on or before 10.30 am on 20.01.2025. The expression of Interest, received were opened on 20.01.2025 at 11.30 am at Registrar's Office. The following firms were expressed their interest to do the said works.

- PEMS Engineering Consultant Pvt.Ltd.
- Kerala State Construction Corporation Ltd.
- S squared Architect Pvt.Ltd
- Iyer & Mahesh

A meeting of the evaluation committee was held on 21.01.2025 at 04.00 pm for evaluating the EoI received from the above mentioned four firms.

As ordered by the Vice Chancellor, **the whole matter and the minutes of the meeting held on 21.01.2025 for the selection of consultant towards the projects of Food Court with Modern Facilities, Common Mess Hall for the inmates of Hostels & Rest Room and Dining Hall for the EMS Hall at Various locations at Kariavattom Campus**, are placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

MINUTES OF THE EVALUATION COMMITTEE HELD ON 21.01.2025

Evaluation of Expression of Interest received for the selection of consultant for the projects of setting up of Food court with Modern Facilities, Common Mess Hall for the inmates of Hostels and Rest Room & Dining Hall for the EMS Hall at Various locations at Kariavattom Campus.

Date & Time	:	21.01.2025, 04.00 pm
Venue	:	Syndicate Room

Members Present

- | | |
|--|------|
| • Dr. S. Nazeeb Member Syndicate | Sd/- |
| • Prof. (Dr.). K.S. Anik Kumar Registrar | Sd/- |
| • Sri. R. Mahadevan, Finance Officer | Sd/- |
| • Dr. Mini Dejo Kappen Director, P&D | Sd/- |
| • Smt. Sobha, K University Engineer | Sd/- |
| • Smt Bindu. A, AEE II | Sd/- |
| • Sri. Riyasudeen, DAO | Sd/- |

The committee examined the Technical bid and the financial bid received from the following firms for the selection of consultant for the projects of setting up of Food Court with Modern Facilities, Common Mess Hall for the inmates of Hostels and Rest Room & Dining Hall for the EMS Hall at Various locations at Kariavattom Campus.

- PEMS Engineering Consultant Pvt.Ltd.
- Kerala State Construction Corporation Ltd.
- S squared Architect Pvt.Ltd
- Iyer & Mahesh

The details of the evaluation of the EoI are as tabulated below:

Evaluation of Technical Bid					
S l N o.	Criteria	Firm 1	Firm 2	Firm 3	Firm 4
		PEMS Engineering Consultant Pvt.Ltd.	Kerala State Construction Corporation Ltd.	S squared Architect Pvt.Ltd	Iyer & Mahesh
	Registration in India as consultancy				
1	firm or accredited PMCs of Govt. of Kerala at least for the last 10 years	Yes 19.09.2005	Accredited agency	Rejected	10.06.1976
2	Valid PAN	AADCP7249J	-		ABFPN7071 E
3	Valid GST	32AADCP7249J1Z9	-		32ABFPN7071 E1ZV
4	Undertaking Black listing in India/ Abroad in last 7 years	Yes (Attached)	Yes (Attached)		Nil
5	Self declaration in total amount of work in hand	NA	Yes (Attached)		Nil
6	Litigation, if any	Nil (Not attached)	No Litigation (undertaking attached)		Nil (Not attached)
7	Experience 3 Works of a project value: not less than Rs.70 Lakhs each 2 Works value: not less than Rs. 1 Cr each single work value: not less than Rs.2 Cr in last 3 FY	Satisfied	Accredited agency		Satisfied
Evaluation of Financial Bid					
8	Quoted amount/ Centage Charge	3.18%	2.89%		3%
9	Remarks		Qualified		

The Committee evaluated the 4 EoI and recommended to reject the EoI received from S squared Architect Pvt.Ltd as the firm does not fulfilled the eligibility criteria. ie. the technical and financial bid submitted in a single cover. The other three firms qualified the Technical bid.

The committee observed that the lowest amount/ centage charge is quoted by the firm Kerala State Construction Corporation Ltd (L1) as 2.89% and recommended to accept the L1 firm. The committee also recommended to conduct a negotiation meeting with Kerala State Construction Corporation Ltd on 23.01.2025 at 10.00 am in the Syndicate Room at SH Campus and to place the report before the Standing Committee of the Syndicate on Planning and Development to be held on 23.01.2025.

REPORT OF NEGOTIATION MEETING HELD ON 23.01.2025

Setting up of Food Court with Modern Facilities, Construction of Common Mess Hall for the inmates of Hostels and Construction of Rest room and Dining Hall for the EMS hall at various locations at Kariavattom Campus- Evaluation of technical and financial bid-reg.

The proposal of the construction work of Common Mess Hall for the inmates of the hostels (Item No. 22), setting up of Food Court with modern facility (Item No. 105) and construction of Rest room and Dining Hall in the EMS Hall (Item No. 137) at various locations at Kariavattom Campus, were approved by the Syndicate at its meeting held on 05.11.2024, vide Item No. 15.136.11 & Item No. 15.140 and Addl. Item No. 02 & 05.

Accordingly, Expression of Interest were invited and received four quotations ie. 1. PEMS Engineering Consultant Pvt.Ltd. 2. Kerala State Construction Corporation Ltd. 3. S squared Architect Pvt.Ltd 4. Iyer & Mahesh. The technical bid were opened on 20.01.2025 and conducted evaluation committee on 21.01.2025 for opening financial bid and for evaluating the same.

The Committee rejected the EoI received from S squared Architect Pvt.Ltd. The other three firms are qualified the Technical bid. The committee observed that the lowest quoted amount/centage charge is quoted by the firm Kerala State Construction Corporation Ltd (L1) as 2.89% and recommended to accept the L1 firm and to conduct a negotiation meeting with Kerala State Construction Corporation Ltd on 23.01.2025 at 10.00 am in the Syndicate Room at SH Campus and to place the report before the Standing Committee of the Syndicate on Planning and Development to be held on 23.01.2025.

Accordingly, negotiation was held on 23.01.2025 at 10.00 am in the Syndicate Room at SH Campus with Kerala State Construction Corporation Ltd (KSCC). The University Engineer pointed out that the University requires the service as a single consultancy work for the said project in Investigation, Planning, Design, Preparation of drawing, detailed estimates , DPR and periodical supervision. Since the lowest quoted KSCC is an accredited agency as per G.O (P). No.104/2022, the rate for the service upto Investigation, Planning, Design, Preparation of drawing, detailed estimates and DPR is 1.5% as per G.O (P) No. 67/2021/FIN dated 28.04.2021, as the total estimate of the project cost is Rs. 4.75 Crore.

Hence, the meeting has given direction to KSCC to clarify the rates quoted for the consultancy charge in Investigation, Planning, Design, Preparation of drawing, detailed estimates & DPR and supervision charges, as per the G.O (P) No. 67/2021/FIN dated 28.04.2021.

The Committee considered the minutes of the Evaluation Committee held on 21.01.2025 and the report of negotiation meeting with the lowest bidder, Kerala State Construction Corporation Ltd (L1) held on 23.01.2025 with regard to the selection of consultant for the execution of the above projects and made the following recommendations.

Recommendations:

- *To accept the Expression of Interest from Kerala State Construction Corporation Ltd at the negotiated rate in tune with G.O(P)No.67/2021/FIN dated 28.04.2021*
- *To entrust the Registrar to collect the negotiated rate in accordance with G.O(P) No. 67/2021/FIN dated 28.04.2021 from Kerala State Construction Corporation Ltd.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 23.01.2025, be approved.

FURTHER RESOLVED to entrust the Convenor, Standing Committee of the Syndicate on Planning and Development, Registrar, Finance Officer and University Engineer to have a further negotiation with Kerala State Construction Corporation Ltd., for justifying the rate in accordance with G.O(P) No. 67/2021/FIN dated 28.04.2021.

ALSO RESOLVED to entrust the Vice-chancellor to approve the negotiated rate.

Item No.17.116 Add.03

Kariavattom Campus- Construction of new entrance gate along with new security cabin for the North Block of University Campus- Drawing and Detailed Estimate-reg.

[Pl.C]

The University Engineer, vide letter no. DB2/North gate & Security cabin/2024-25 dated. 16.01.2025 has informed that it was directed during the prior meeting of the work monitoring cell held on 21.11.2024 in the CLIF building to prepare and place the estimate for the construction of new entrance gate along with new security cabin for the North Block at Kariavattom Campus after obtaining the architectural drawing from the Architect. Subsequently, Prof. Aju. R, CET, Architectural Wing has furnished the drawing having aesthetical appearance in line with new south gate.

Accordingly, the University Engineer has forwarded the drawing furnished by CET and the detailed estimate amounting to Rs.15,46,000/- (Rupees Fifteen Lakh Forty Six Thousand only), including 18% GST prepared using PRICE Software based on DSR 2018 with 35.59% cost index for Trivandrum towards the work for the construction of new entrance gate along with new security cabin for the North Block at Kariavattom Campus.

The University Engineer has requested to approve the drawing furnished by CET and to approve the above said estimate debiting the expenditure from the Head of Account "Part-I-NP-MH-65- works-10/5352-New Entrances for North and South Kariavattom Campus".

As ordered by the Vice- Chancellor, the aforesaid drawing furnished by CET and the detailed estimate amounting to Rs.15,46,000/- (Rupees Fifteen Lakh Forty Six Thousand only), including 18% GST, submitted by the University Engineer prepared using PRICE Software based on DSR 2018 with 35.59% cost index for Trivandrum towards the work for the construction of new entrance gate along with new security cabin for the North Block at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendations:

- *To approve the architectural drawing submitted by CET and recommended by the University Engineer for the construction of new entrance gate along with new security cabin for the North Block of University Campus*
- *To approve the estimate submitted by the University Engineer amounting to Rs.15,46,000/- (Rupees Fifteen lakh and forty six thousand only) including 18% GST, prepared using PRICE Software based on DSR 2018 with 35.59% cost index for Trivandrum for the above construction work.*

The meeting came to an end at 11.55 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 23.01.2025, be approved.

Item No.17.117 to Item No.17.118 Referred to next Syndicate

Item No.17.119 Accute shortage of teachers for engaging classes for FYUGP in Kariavattom Campus – reg.

The Syndicate discussed the matter regarding the actual shortage of teachers for engaging classes in the Four-Year Undergraduate Program in the University's Teaching Departments. The Syndicate had a detailed discussion for engaging Adjunct Faculty as a short-term measure, exploring the possibility for engaging Retired Teachers from University Teaching Departments/ Government/ Aided Institutions as Adjunct Faculty for six months in various Departments. The Head of Departments and the Director of the Centre for Undergraduate Study shall submit the list of Adjunct Faculty approved by the Department Council. The remuneration for the Adjunct Faculty shall be fixed same as per the usual terms and conditions for Adjunct Faculty engaged in the Departments. After detailed deliberations, the Syndicate **RESOLVED** to refer the matter to the next Syndicate for finalising the same.

Item No.17.120 Minutes of the Sub Committee to study award of Grace Marks to NCC Cadets undergoing Professional Courses – reg.

(Ac AIII)

The Sub Committee constituted to study award of grace Marks to NCC Cadets undergoing Professional Courses was held on 04.02.2025. The minutes of the meeting and the report of the Chairperson regarding the award of Grace marks to NCC Cadets of PG and Professional Courses is placed before the Syndictae for consideration and recommendation

MINUTES OF THE MEETING OF THE SUB - COMMITTEE TO STUDY AWARD OF GRACE MARKS TO NCC CADETS UNDER GOING PROFESSIONAL COURSES HELD ON 04th FEBRUARY 2025 AT SYNDICATE ROOM, UNIVERSITY OF KERALA

Members Present

1. Prof.(Dr.) P.M. Radhamany (in the Chair)
2. Dr. K. Rahim
3. Dr. Manoj T.R.
4. Dr. Shijukhan J.S. (Online)
5. Sri. Ahamed Fazil Y.
6. Dr. Vinodkumar T.G. Nair

The meeting started at 10.00 am as scheduled. The Chairperson welcomed the members to the meeting and the Committee discussed the agenda item in detail and made the following recommendations.

Item No.17.120.1. Award of Grace marks to NCC Cadets undergoing Professional Courses – Representations received from various stakeholders – reg.

Several representations have been received from various stakeholders requesting the University to grant Grace Marks to NCC Cadets under going Professional Courses in the University similar to that of candidates under going UG Courses in the University. The Principal Secretary, Higher Education Department vide letter Dated: 15.03.2024 has directed the University to consider awarding of grace marks to candidates under going professional courses and the additional Director General vide letters Dated: 28.05.2024 & 28.06.2024 have requested the University to consider awarding of grace marks to candidates participating in NCC activities in Law Colleges affiliated to this University.

The Standing Committee of the Syndicate on Examinations held on 29.08.2024 considered the feasibility of awarding Grace marks to NCC cadets undergoing Professional Courses and recommended to refer the item to the Syndicate to constitute a sub-committee for a detailed study.

The Syndicate held on 09.08.2024 vide item no. 14.10.08 resolved to constitute a sub-committee consisting of Dr.K.Rahim, Dr.Manoj T.R., Dr. Shijukhan J.S., Prof.(Dr.) P.M. Radhamany, Sri. Ahamed Fazil Y., Dr. Vinodkumar T.G. Nair, Members Syndicate for a detailed study regarding the award of grace marks to NCC Cadets under going Professional Courses and submit a report before the Syndicate. Subsequently Sanction was accorded by the Vice-Chancellor to constitute a sub-committee and nominated Prof.(Dr.) P.M Radhamany as Chairperson of the committee.

In this context, it may be noted that:

1. As per the University Order regarding awarding of Grace Marks to NCC Cadets vide U.O No. Ad DI 3.1276/02 Dated 14.3.2006, Rule '3', *Grace Marks shall not be awarded to PG and Professional Courses.*
2. As per the Kerala University First Statutes 1977 Chapter 24 - Affiliation of Colleges, Statue 29, Every College shall provide facilities for the organization of the National Cadet Corps, National Students Council, National Students Organization or National Service Scheme.
3. As per Kerala University First Ordinances 1978, Chapter II, Para 8, under the title National Cadet Corps, National Students Council, National Students Organisation or National Service Scheme, it is stipulated as follows:
 - a. *Every College may make arrangements for organising National Cadet Corps, National Students Council, National Students Organisation, National Service Scheme and such other extra-curricular activities approved by the Syndicate from time to time.*
 - b. *Attendance shall be voluntary for such activities.*
4. Currently Grace marks are being awarded to candidates under going UG CBCSS Courses in the University, who are participating in NCC activities.

Recommendation

1. ***Recommended in principle to award grace marks to Professional as well as PG Courses.***
2. ***Entrusted the Chairperson to examine the existing rules & orders regarding awarding of grace marks to NCC Cadets undergoing various courses in the University and that of other Universities.***

The meeting came to an end at 10.50 am.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Sub Committee constituted for studying award of grace Marks to NCC Cadets undergoing Professional Courses, held on 04.02.2025, be approved.

FURTHER RESOLVED to approve the Report of the sub-committee constituted for awarding Grace Marks to NCC Cadets undergoing PG/ Professional Courses.

Report on awarding Grace Marks to NCC Cadets undergoing PG/Professional Courses

A meeting of the Sub Committee to study the criteria for awarding of Grace Marks to NCC Cadets undergoing Professional Courses was held on 04.02.2025. The meeting entrusted the Chairman to examine the existing rules and orders regarding awarding of grace marks to NCC cadets undergoing various courses in the University and that of other Universities.

As per UO No. Ad D1.3.1276/02 dated 14.03.2006 regarding awarding of Grace Marks to NCC Cadets, point 3 states that “Grace Marks shall not be awarded to PG and Professional Courses”. Since the file dates back to over 18 years, locating the said file is a difficult task. However the section have been requested to locate the same. However as per the Kerala University First Statutes 1977 Chapter 24 – Affiliation of Colleges, Statue 29 Every College shall provide facilities for the organisation of the National Cadet Corps, National Students Council, National Students Organisation or National Service Scheme.

Also as per Kerala First Ordinances 1978, Para 8, under the title National Cadet Corps, National Students Council, National Students Organisation or National Service Scheme, Every College may make arrangements for organising National Cadet Corps, National Students Council, National Students Organisation or National Service Scheme and such other extra curricular activities approved by the Syndicate from time to time.

Subsequently enquiry regarding award of grace marks was made. Orders in this regard were obtained from Mahatma Gandhi University and University of Calicut. Both Universities are awarding Grace Marks/Grade Points to PG as well as Professional programmes. Currently University of Kerala is awarding grace marks to candidates undergoing UG CBCSS Courses in the University, who are participating in NCC activities vide U.O No. Ac AV/4157/1/NCC/2019 Dated: 10.11.2020.

Based on these findings, guidelines for awarding grace marks and Percentage of grace marks to be awarded have been prepared and attached herewith.

Guidelines for awarding Grace marks for achievements in NCC Cadets Undergoing Professional/ PG Courses

1. Grace Marks can be given for all the Papers of the semester programme in a year. For semester programme the percentage shall be based on the total maximum marks of either of the two semesters. The total available Grace Marks can be distributed for both semesters in a year.
2. Grace Marks shall be awarded to the candidate on the basis of his/her performance in the respective academic year.
3. Grace Marks shall be awarded for one additional chance of the supplementary examinations in the next immediate chance only. In awarding Grace Marks to the supplementary examinations it shall be given only to the papers and at the same percentage applicable there to in the performing year. The student shall claim the Grace Marks within 31st December of the year of next immediate supplementary examination of Final Semester PG/Professional courses.
4. Only regular bona fide students shall be eligible for Grade Marks.
5. Grace Marks shall be given for the written examinations. But if the marks of a candidate are below the required minimum for a pass in internal/viva/practicals, Grace Marks can be redistributed to these to get only a pass.
6. Grace marks can be distributed enabling the candidate to get a pass in the examination in a paper (s) among the whole range of examinations in the performing year.
7. If a candidate does not secure the Minimum marks required for a pass even after effecting Grace marks, eligible moderation fixed by the respective board shall be awarded to that candidate for a pass.

8. The Grace Marks once effected on the request of the candidate will not be re-opened.
9. Grace Marks awarded shall not be considered for ranking and the total marks after awarding Grace Marks shall be 1 (one) mark less than the total marks of the third rank/ position. But the grace marks awarded will not be considered for issuing position certificate.
10. Application with all relevant documents and attested copies of certificates for Grace marks shall be submitted to the Controller of Examinations through the Principal of the College, duly recommended by the respective Group Commander, NCC Group Head Quarters.
11. For BFA students, Grace Marks shall be allowed to the examinations conducted by the University during the performance year and can be distributed to University examinations without semester restriction.
12. The maximum Grace marks awarded to a student in a year for all the activities including NCC/ NSS/Sports, Arts etc put together shall not exceed 15%.
13. Grace marks shall not be awarded to a student if he/she secures less than 10% of the maximum marks for external part of the theory paper.
14. After the distribution of Grace Marks, the external marks shall not exceed the maximum external mark of the programme.

Percentage of Grace Marks to be awarded

Sl. No.	Activity / Event	Grace marks (in %)
1	Attending Annual Training Camps (ATC) of 10 days	1% (limited to one camp in an academic year)
2	Attending Inter Group Competition (IGC)	(i) Pre-RD 1 – 1% (ii) Pre-RD 2 – 2% (iii) Pre-RD 3 – 3% (the claim for grace marks shall be limited to any one camp, whichever is higher)
3	Certificate Holders	'B' Certificate – 2% 'C' Certificate – 4%
4	Attending National Level Camps	2% (limited to one camp in an academic year)
5	Participating in Independence Day Camp (IDC)	6%
6	Participating in Youth Exchange Programme (YEP)	7%
7	NCC cadet who win National Awards	7%
8	Republic Day Camp (RDC)	7%
9	Basic Leadership Camp (BLC)	2%
10	Thal Sainik Camp (TSC)	5%
11	Nau Sainik Camp (NSC)	3%
12	Vayu Sainik Camp (VSC)	3%
13	Advanced Leadership Camp (ALC)	3%
14	National Integration Camp (NIC renamed as EBSB)	2%
15	Trekking	2%
16	Adventure Mountaineering Camp	3%
17	Sports and Games (Delhi)	4%
18	-----	Award of 1% grace marks to NCC cadets who secure over and above 75% attendance for NCC activities.
19	-----	The maximum grace marks awarded to NCC cadets in an academic year is limited to 10%

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Additional Item 1: Appointment to the Post of Principal on Contract in University College of Engineering, Kariavattom - Reg.

(Ad.C)

The Syndicate considered the matter regarding the appointment to the post of Principal on contract basis at the University College of Engineering, Kariavattom, and **RESOLVED** to initiate steps to notify the vacancy for the post of Principal on contract basis at the University College of Engineering.

FURTHER RESOLVED to constitute a Selection Committee for the appointment to the post of Principal on contract basis at the University College of Engineering, Kariavattom, with the following members:

1. Convenor, Standing Committee of the Syndicate on Staff, Equipment, and Buildings as Convenor.
 2. Convenor, Standing Committee of the Syndicate on Finance
 3. Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University
 4. Registrar
 5. Dr. K.G. Gopachandran, Professor (Retd), Department of Optoelectronics as subject expert
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REGISTRAR

VICE-CHANCELLOR

University Buildings,
Thiruvananthapuram
22.02.2025



UNIVERSITY OF KERALA
Preliminary Minutes of the 18th Meeting of the
Syndicate held on 17.03.2025

(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,
Thiruvananthapuram
 Time : 02.00 PM

Members Present:

1. Dr. Mohanan Kunnumal (*In the Chair*)
Vice-Chancellor
2. Adv.Muraleedharan Pillai G
3. Sri.R. Rajesh
4. Dr.K.G.Gopchandran
5. Dr.Manoj T.R
6. Dr.M. Leninlal
7. Dr.Shijukhan J.S.
8. Sri.Ajay D.N
9. Sri.Ahamad Fazil. Y
10. Dr.S.Jayan
11. Sri.P.S.Gopakumar
12. Prof.(Dr.) Prakash K.C
13. Prof.Manoj V
14. Dr.K.Rahim.
15. Dr.Pramod N
16. Dr.S.Nazeeb
17. Adv.R.B.Rajeev Kumar
18. Dr.P.M. Radhamany

Online presence:

19. Dr.Vinodkumar T.G.Nair

Item No. 18.02 **Confirmation of the Preliminary Minutes of the 17th Meeting of the Syndicate held on 22.02.2025-reg.**

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 17th Meeting of the Syndicate held on 22.02.2025 with the following modifications:

Item No.17.02 **The Hon'ble High Court Case No.noted in the Agenda note and Resolution be corrected as 'WP (C) No.6197/2025 instead of WP (C) No.6195/2025'**

(Ad.AI)

In the Agenda, Item No. be recorrected as 17.09.19 instead of 17.10.19.

Resolution be corrected as RESOLVED to extend the validity period of current rank list of Casual Labourers for a maximum period of 6 months.

(Ad AVI)/
(Ad.AVIII)

Item No.17.10.05 The proposal in the Agenda be modified as follows:

Sl. No.	Item/Work	Amount (in Lakh)
1.	Installation of 2 Air Conditioners (2 Ton each) in the workspace of the CSS office, where 4 sections are located	1.25 Lakh
2.	Installation of 1 Air Conditioner (1.5 Ton) in the Assistant Registrar's room	0.50 Lakh
3.	One desktop system, one duplex printer, a web camera, and speakers for the Vice Chairman's room	0.75 Lakh
4.	One desktop system and one duplex printer in the Assistant Registrar's room	0.50 Lakh
5.	10 Kva Online UPS	2.50 Lakh
6.	High-end photocopier machine with duplex printing, scanning, etc	0.50 Lakh
7.	False ceiling works in the room where 4 sections are located	1.00 Lakh
8.	2 desktop systems with duplex printers	1.00 Lakh
9.	Extension of paving tiles	2.00 Lakh.
	Total	10 Lakh

(Pl.G)/[Ad.BIII]

Item No.17.56.D1 RESOLVED that the title of the book be printed as '*Tamil Malayalam Dictionary*.'

(Ac.EI)/(Ad. Misc)

Item No.17.59 In the Agenda Sl.No.15 be corrected as Dr.Sreeja J instead of Dr.Sheela J and 2nd Resolution be modified as The tenure of the Principals in UIT/UIM/KUCTE/UCE expired on 11.02.2025, and they were given the mandatory break on 12.02.2025. Since examinations, including University Practical Examinations, were ongoing in many colleges, the existing Principals were allowed to continue working on a casual basis until the Syndicate's decision. Based on this, the Syndicate **FURTHER RESOLVED** that the remuneration for the period during which the Principals were engaged (i.e., from 14.02.2025 to 21.02.2025) be treated on a daily wage basis of their consolidated remuneration.

(Ad.AVII)

Item No.17.63 Resolution be corrected as RESOLVED that the above recommendation of the special meeting of the Standing Committee of the Syndicate on Finance held on 04.02.2025, be approved.

(Ad.AVI)

Item No.17.119 Resolution be modified as follows 'The Syndicate discussed the matter regarding the actual shortage of teachers for engaging classes in the four-year undergraduate program in the University's Teaching Departments. After a detailed discussion, the Syndicate decided to engage adjunct faculty as a short-term measure.

RESOLVED to engage retired teachers from University Teaching Departments/ Government/ Aided Institutions as Adjunct Faculty for six months in the following departments:

Departments	No. of Faculty
English	2
Malayalam	1
Sanskrit	1
Politics	1
History	1
Economics	1
Botany	1
Physics	1
Chemistry	1

Computer Science	1
Geology	1
Psychology	1
Mathematics	1
Commerce	1
Management	1

FURTHER RESOLVED to entrust the concerned Heads of Departments and the Director of the Centre for Undergraduate Study for submitting the list of Adjunct Faculty approved by the Department Council to the Registrar.

ALSO RESOLVED to entrust the Vice-Chancellor for engaging the Adjunct Faculty from the list submitted by the concerned Heads of Departments. The remuneration for the Adjunct Faculty shall be fixed as per the usual terms and conditions for adjunct faculty engaged in the Departments.

(DR Admn. II)

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