

ESSENTIALITY CERTIFICATE

Essentiality Certificate issued by the Head of the Institution for claiming Concessional CGST/SGST in respect of goods procured by a Public Funded Research Institution for research purpose only in accordance with the Notification No.45/2017-Central Tax(Rate) dated 14.11.2017 issued by the Department of Revenue, Ministry of Finance, Government of India.

1	Name and address of the Institution	
2	Name of the Department (Approved Research Centre of the University)	
3	DSIR Registration No., Date.and Validity	TU/V/RG-CDE(364)/2016 Dated 23 rd September 2016, 31.08.2021
4	Purchase Order No.and Date	
5	Name and address of the Supplier	
6	Purpose of goods procured	
7	Brief description of the items along with details of accessories , spares consumables etc(As noted in the invioce)	
8	Invoice /Quotation No. , Date	
9	Cost of item	

Certified that the above goods for which exemption claimed is essential for research and shall be used only for research purpose and also certified that the institution is an approved Research Centre of the University and not engaged in any commercial activity.

Signature with seal
(Head of Dept./Principal)

Registrar
University of Kerala

Office seal (Dept./College)

Date:

List of Documents Required

- 1 . Duly filled in application for Essentiality Certificate.
2. Copy of the quotation invited or Invoice .
3. Copy of the Purchase Order.
4. Request for issuing Essentiality Certificate from the concerned with official seal.