

REGULATIONS RELATING TO INTEGRATED B.Com, LL.B DEGREE COURSE

1. Title

The regulations shall be called the **REGULATIONS RELATING TO INTEGRATED B.Com, LL.B DEGREE COURSE**

2. Commencement

These regulations shall come into force with effect from Academic Year **2013 - 2014**.

3. Duration of the Course

(a) The course shall be of a double degree integrated course comprising B.Com and LL.B Degrees. The Bachelor's Degree in B.Com and Law shall consist of regular course of study for a minimum period of 10 Semesters in Five Years and shall consist of 18 papers in B.Com and 31 papers in Law.

(b) Each semester shall consist of 90 instructional days having 5 hours per day for lectures, seminars, debates and test papers. There shall be not less than four hours per subject per week and one/two hours for seminar/debates/test paper.

4. Eligibility for Admission

(a) No candidate shall be admitted to the course unless he has passed the Higher Secondary Examination of the Government of Kerala or any other examination recognized as equivalent thereto by this University with not less than 45% marks for general category and 40% marks for SC and ST.

5. Attendance and Progress

No candidate shall be permitted to register for the end semester examinations conducted by the University unless the Principal has certified that he has obtained not less than 75% of the attendance in each paper and his conduct and progress has been satisfactory.

6. Examinations

(a) There shall be a University examination at the end of each semester. Each written paper carrying 100 Marks is divided into 80 Marks for written examination and 20 Marks for internal assessment.

(b) Project – All students are to carry out a project work either individually or in a group of not more than 5 under the supervision of a Teacher. The project work may commence in the 7th semester shall be of any topic related to commerce. The report of the project shall be submitted to the College in duplicate before the completion of the 8th semester. There shall be no internal assessment for project work. A board of two examiners appointed by the University shall evaluate the report of the project work. The viva-voce based on

the project report shall be conducted individually. The maximum marks for the evaluation of the project shall be 100, distributed among the following components of project evaluation.

- | | |
|--|------|
| (1) Statement of the problem and significance of the study | - 10 |
| (2) Objectives of the study | - 5 |
| (3) Review of literature | - 5 |
| (4) Methodology | - 15 |
| (5) Analysis and interpretation | - 20 |
| (6) Presentation of the report | - 15 |
| (7) Findings and suggestions | - 10 |
| (8) Bibliography | - 5 |
| (9) Viva-voce | - 15 |

(c) Paper II in the first semester is additional language. The college shall choose any one of the following additional languages. Malayalam, Hindi or French.

(d) Paper V in Seventh, Eighth and paper IV in Ninth and Tenth semesters shall be evaluated internally. Internal Viva shall be conducted by the board of examiners constituted by the Principal from among Senior Teachers.

(e) Paper II in the Tenth Semester is optional paper. 1/3 (one third) of the total number of the students of that semester can choose either of the two papers.

(f) Internship - Each student shall have completed minimum of 20 weeks internship during the entire period of legal studies under NGO, Trial and Appellate Advocates, Judiciary, Legal Regulatory authorities, Legislatures and Parliament, Other Legal Functionaries, Market Institutions, Law Firms, Companies, Local Self Government and other such bodies where law is practiced either in action or in dispute resolution or in management.

Provided that internship in any year cannot be for a continuous period of more than Four weeks and all students shall at least gone through once in the entire academic period with Trial and Appellate Advocates.

Each student shall keep internship diary and the same shall be evaluated by the Guide in Internship and also a Core Faculty member.

(g) Viva-voce examination in the Tenth semester shall be conducted by the Board of Examiners constituted by the University.

7. Internal Assessment

Marks for the internal assessment in each written paper shall be distributed as follows.

- (i) Attendance - 5 Marks (2.5 Marks for 75% of attendance and additional 0.5 Marks for every 5% attendance above 75%)
- (ii) Test Paper – 5 Marks (Average)
- (iii) Assignment – 5 Marks
- (iv) Seminar/Debate – 5 Marks

The marks for internal assessment shall be awarded by the Teacher in charge of each paper, countersigned by the Principal and forwarded to the University before the commencement of the written examination. A statement containing the marks awarded to every student as internal assessment in each paper shall also be published.

Guidelines for Internal Assessment –

- (i) – Introduction -The objectives of introducing internal assessment are: (i) to develop in the students the ability for critical analysis and evaluation of legal problems; (ii) to develop communication skill, both oral and written; (iii) to create an awareness of current socio-legal problems; (iv) to ensure the involvement and participation of students in academic programmes; and (v) to make evaluation of students a continuous process. In order to achieve these objectives it is imperative that internal assessment is made by teachers in a fair and objective manner and in an atmosphere of total transparency and confidence. The following guidelines are issued to secure fairness, objectivity and transparency in internal assessment.
- (ii) Attendance – (a) For each subject attendance shall be taken in the class and recorded in a register maintained by the teacher. A statement of attendance shall be prepared every month which shall be available for inspection by the students. Complaints, if any, shall be brought to the notice of the teacher and the Principal before the seventh working day of the publication of the statement. Students representing the College/University in Sports/Games, Arts/Cultural events or Moot Courts, Client Counseling competitions, Academic activities and Office bearers of the College/University Union may, with the prior permission of the Principal, take part in such competitions or activities and be given attendance as directed by the Principal for such participation, subject to a maximum of 10 days in a semester.
- (iii) Test Paper – Two test papers shall be conducted for each subject in a semester and average marks of the two test papers shall be taken.

The marks obtained by each student in the test paper shall be announced by the teacher within ten days from the date of the test paper and shall also be recorded in a register maintained by the teacher.

- (iv) Assignment – Every student shall write one assignment for each paper, on a subject chosen in consultation with the teacher. The assignment should reflect the ability of the student to identify and use materials and his/her capacity for original thinking, critical analysis and evaluation. Each student shall select the topic of assignment before the 20th working day of the semester.

The assignment shall be submitted before a date prescribed by the teacher. If the assignment submitted by a student is found to be unsatisfactory by the teacher, the student shall be given an option to revise the assignment or write an assignment on another subject chosen in consultation with the teacher.

The marks obtained by each student and the criteria adopted for evaluation of assignments shall be announced by the teacher within 10 days from the date of submission of the assignment. The marks shall also be recorded in a register maintained by the teacher.

- (v) Seminar/Debate – Every student shall participate in one seminar or debate for each paper. A synopsis of not more than one page shall be submitted by each participant to the teacher before the seminar/debate. In the evaluation, 50% credit shall be given to the content and 50% for presentation. The topic of the seminar/debate shall be selected by the student in consultation with the teacher before the 20th working day of the semester. The marks awarded for the seminar/debate shall be announced by the teacher at the end of the seminar/debate and shall also be recorded in a register maintained by the teacher.

8. Pass minimum and classification

(a) A candidate who secures not less than 50% marks for each paper in a semester shall be declared to have passed the examination in that semester.

(b) A candidate who obtains pass marks (50%) in one or more papers, but fails in other papers in a semester is exempted from appearing in the papers in which he/she has obtained pass marks.

(c) A candidate who fails in Paper V of Seventh or Eighth and paper IV in Ninth or Tenth semester shall appear in that paper in the next academic year without obtaining re-admission.

(d) A candidate who fails in Internship, project or viva-voce has to complete the internship, project and viva-voce in the next academic year without obtaining re-admission.

(e) There shall be no chance to improve either the internal assessment marks or written examination marks.

(f) Classification is as shown below:-

Distinction – 80% and above

First Class - 60% and above, but below 80%

Second Class-50% and above, but below 60%

(g) Ranking shall be done on the basis of the marks obtained by the candidate in the whole examination (Ten semesters) passed in the first chance.

(h) A candidate admitted in this course shall complete the course and shall pass all papers within a period of ten years from the date of admission.

9. Publication of Results

The results of the Tenth semester examination shall be published only after the candidate has passed the First, Second, Third, Fourth, Fifth, Sixth, Seventh, Eighth and Ninth semester examinations.

10. Award of B.Com,LL.B Degree

A candidate who successfully completes all the Ten semesters shall be eligible for the award of B.Com,LL.B Degree from the faculty of Law.

11. Prohibition against lateral entry and exit

There shall be no lateral entry on the plea of graduation in any subject or exit by way of awarding a degree splitting the integrated double degree course, at any intermediary stage of integrated double degree course.

12. Applicability of Regulations

This regulation is applicable only to **INTEGRATED B.Com, LL.B DEGREE COURSE**

Scheme
Scheme of the Course

First Semester

	Name of the Paper	Duration of Exam	Marks Internal	Marks Written	Total
1	Listening Speaking and Reading skills	3 hrs	20	80	100
2	Additional Language	3 hrs	20	80	100
3	Methodology and Perspectives of Business Education	3 hrs	20	80	100
4	Legal Method, Legal Language and Legal Writing	3 hrs	20	80	100
5	Law of Tort including MV Accident and Consumer Protection Laws	3 hrs	20	80	100
	Total				500

Second Semester

	Name of the Paper	Duration of Exam	Marks Internal	Marks Written	Total
1	Modern English Grammar and Usage	3 hrs	20	80	100
2	Principles of Management	3 hrs	20	80	100
3	Managerial Economics	3 hrs	20	80	100
4	Law of Crimes – Paper - I – Penal Code	3 hrs	20	80	100
5	Law of Contract	3 hrs	20	80	100
	Total				500

Third Semester

	Name of the Paper	Duration of Exam	Marks Internal	Marks Written	Total
1	Business Communication and Management Information System	3 hrs	20	80	100
2	Financial Accounting	3 hrs	20	80	100
3	Business Environment and Entrepreneurship Development	3 hrs	20	80	100
4	Jurisprudence	3 hrs	20	80	100
5	Special Contracts	3 hrs	20	80	100
	Total				500

Fourth Semester

	Name of the Paper	Duration of Exam	Marks Internal	Marks Written	Total
1	Marketing Management	3 hrs	20	80	100
2	Advanced Financial Accounting	3 hrs	20	80	100
3	Business Statistics	3 hrs	20	80	100
4	Constitutional Law – I	3 hrs	20	80	100
5	Family Law – I	3 hrs	20	80	100
	Total				500

Fifth Semester

	Name of the Paper	Duration of Exam	Marks Internal	Marks Written	Total
1	Banking Theory and Practice	3 hrs	20	80	100
2	Law of Crimes – Paper - II – Criminal Procedure Code	3 hrs	20	80	100
3	Civil Procedure Code and Limitation Act	3 hrs	20	80	100
4	Family Law – II	3 hrs	20	80	100
5	Constitutional Law -II	3 hrs	20	80	100
	Total				500

Sixth Semester

	Name of the Paper	Duration of Exam	Marks Internal	Marks Written	Total
1	Corporate Accounting	3 hrs	20	80	100
2	Cost Accounting	3 hrs	20	80	100
3	Interpretation of Statutes and Principles of Legislation	3 hrs	20	80	100
4	Administrative Law	3 hrs	20	80	100
5	Law of Evidence	3 hrs	20	80	100
	Total				500

Seventh Semester

	Name of the Paper	Duration of Exam	Marks Internal	Marks Written	Total
1	Auditing	3 hrs	20	80	100
2	Information Technology Law	3 hrs	20	80	100
3	Property Law	3 hrs	20	80	100
4	Principles of Taxation Law	3 hrs	20	80	100

5	Drafting Pleading and Conveyance		100		100
	Total				500

Eighth Semester

	Name of the Paper	Duration of Exam	Marks Internal	Marks Written	Total
1	Applied Costing	3 hrs	20	80	100
2	Banking Law	3 hrs	20	80	100
3	Labour and Industrial Law - I	3 hrs	20	80	100
4	Company Law	3 hrs	20	80	100
5	Professional Ethics and Professional Accounting System		100		100
6	Management Accounting	3 hrs	20	80	100
7	Project				100
	Total				700

Ninth Semester

	Name of the Paper	Duration of Exam	Marks Internal	Marks Written	Total
1	Private International Law	3 hrs	20	80	100
2	Environmental Law	3 hrs	20	80	100
3	Labour and Industrial Law - II	3 hrs	20	80	100
4	Alternate Dispute Resolution		100		100
	Total				400

Tenth Semester

	Name of the Paper	Duration of Exam	Marks Internal	Marks Written	Total
1	Trade in Intellectual Property	3 hrs	20	80	100
2	Criminology and Penology Or Women and the Law	3 hrs	20	80	100
3	Public International Law	3 hrs	20	80	100
4	Moot court exercise, Observance of Trial, Interviewing techniques and Pre-trial preparations.		100		100
	Internship		50		50
	Viva voce				50
	Total				500

First Semester
PAPER - I
LISTENING, SPEAKING and READING SKILLS

No. of Instructional hours: 4 hours/week

AIMS

1. To familiarize students with English sounds and phonemic symbols.
2. To enhance their ability in listening, speaking and reading
3. To make students competent in advanced reading skills like skimming, scanning and reading for meaning and pleasure.

OBJECTIVES

On completion of the course, the students should be able to

1. listen to lectures, public announcements and news on TV and radio, and engage in telephonic conversation.
2. communicate effectively and accurately in English and use spoken language for various purposes.
3. identify various text types and comprehend them.
4. apply reading techniques like skimming and scanning to understand the main arguments and themes and distinguish supporting details.

COURSE OUTLINE

Module 1: Pronunciation

Phonemic symbols - consonants - vowels - syllables - word stress - strong and weak forms- intonation.

Module 2: Listening Skills

Difference between listening and hearing - active listening -barriers to listening - academic listening - listening for details - listening and note-taking - listening for sound contents of videos - listening to talks and descriptions - listening for meaning - listening to announcements - listening to news programmes.

Module 3: Speaking Skills

Interactive nature of communication - importance of context - formal and informal - set expressions in different situations -greeting - introducing - making requests - asking for / giving permission - giving instructions and directions - agreeing / disagreeing - seeking and giving advice - inviting and apologizing telephonic skills - conversational manners.

Module 4: Reading Skills

Intensive reading - reading for information - application of scanning and skimming - silent and loud reading - various techniques - advantages and disadvantages. Introducing students to different text types- poetry - drama - prose – fictional/nonfictional/ scientific/biographical and autobiographical - news paper and magazine articles - reviews - legal language.

COURSE MATERIAL

Modules 1 - 4

Core reading: *English for Effective Communication*. Oxford University Press, 2013

Further reading:

1. Marks, Jonathan. *English Pronunciation in Use*. New Delhi: CUP, 2007.
2. Lynch, Tony. *Study Listening*. New Delhi: CUP, 2008.
3. Kenneth, Anderson, Tony Lynch, Joan MacLean. *Study Speaking*. New Delhi: I:UP, 2008.

Reference:

Jones, Daniel. *English Pronouncing Dictionary* 17th Edition. New Delhi: CUP, 2009.

PAPER – II

**Additional Language - Malayalam
Courses for B.Com Programme**

സെമസ്റ്റർ	: I
കോഴ്സ് കോഡ്	: ML 1111.2
അഡിഷണൽ ലാംഗ്വേജ് കോഴ്സ്	: I
സമയക്രമം	: ആഴ്ചയിൽ 4 മണിക്കൂർ 18 ആഴ്ചയിൽ 72 മണിക്കൂർ

നോവൽ, നാടകം, സഞ്ചാര സാഹിത്യം

പഠനോദ്ദേശ്യം

മലയാളത്തിലെ നോവൽ, നാടകം, സഞ്ചാര വിവരണം എന്നിവയുമായി വിദ്യാർത്ഥികളെ പരിചയപ്പെടുത്തുകയാണ് ഈ കോഴ്സിന്റെ ലക്ഷ്യം.

പഠനത്തിന്റെ രീതി ശാസ്ത്രം

മൂന്നു മൊഡ്യൂളായി തിരിച്ചിരിക്കുന്ന കോഴ്സിലേക്ക് സാമാന്യവായനയ്ക്കും വിശദപഠനത്തിനുമായി വെവ്വേറെ പുസ്തകങ്ങൾ നിർദ്ദേശിച്ചിട്ടുണ്ട്.

വിശദപഠനത്തിനു നൽകിയിട്ടുള്ളത് മൂന്നു പുസ്തകങ്ങളാണ്. അസൈൻമെന്റിനു വിഷയം നൽകുന്നതിന് സാമാന്യ വായനയ്ക്കു വച്ചിട്ടുള്ള പുസ്തകങ്ങൾ പരിഗണിക്കാവുന്നതാണ്. അസൈൻമെന്റ് തയ്യാറാക്കുന്നതിലും സെമിനാറിൽ പങ്കെടുക്കുന്നതിലും പഠിതാക്കൾ പുലർത്തുന്ന മികവ് ആന്തരമൂല്യ നിർണ്ണയത്തിന് ആധാരമാകുന്നു.

**പഠ്യ പദ്ധതി
മൊഡ്യൂൾ : ഒന്ന്
(18 മണിക്കൂർ)
നോവൽ**

മലയാള നോവൽ - പ്രാരംഭരൂപങ്ങൾ - ആദ്യകാല എഴുത്തുകാർ - നോവലിന്റെ വികാസഘട്ടം - വിഭിന്ന നോവൽ രൂപങ്ങൾ - എഴുത്തുകാർ - ആധുനിക വീക്ഷണം - കൃതികൾ - എഴുത്തുകാർ.

- സാമാന്യ വായന : ന്റുപ്പുപ്പാക്കൊരാനോർൻ - ബഷീർ
 ഭ്രാന്താലയം - കേശവദേവ്
 മഞ്ഞ് - എം. ടി. വാസുദേവൻ നായർ
 മയ്യഴിപ്പുഴയുടെ തീരങ്ങളിൽ - എം. മുകുന്ദൻ
 ആൾക്കൂട്ടം - ആനന്ദ്
 ഒറോത - കാക്കനാടൻ

വിശദപഠനം : നൃത്തം - എം. മുകുന്ദൻ

മൊഡ്യൂൾ : ൪

(18 മണിക്കൂർ)

നാടകം

സംസ്കൃത നാടക വിവർത്തനങ്ങൾ - പ്രഹസനങ്ങൾ - പാശ്ചാത്യ നാടകങ്ങളുടെ സ്വതന്ത്രാവ്യവഹാരങ്ങൾ - നാടകങ്ങളിലൂടെ സമുദായ പരിഷ്കരണം - പാശ്ചാത്യ നാടക സ്വാധീനം - ഇതിഹാസ, പുരാണ പുനർ വായനകൾ - തനതു നാടകം - സ്ഥിരം നാടക വേദികൾ - നാടകവും സംഘടിത രാഷ്ട്രീയപ്രസ്ഥാനങ്ങളും - നാടകത്തിലെ പരീക്ഷണങ്ങൾ

- സാമാന്യ വായന : കുറുപ്പില്ലാക്കളരി - സി. വി. രാമൻ പിള്ള
 പാട്ടബാക്കി - കെ.ദാമോദരൻ
 ഭഗവദവനം - എൻ. കൃഷ്ണപിള്ള
 തുഗ്ലക്ക് - ഗിരീഷ് കർണാട്
 (വിവർത്തനം - കമലാദേവി)

വിശദപഠനം : ആ മനുഷ്യൻ നീ തന്നെ - സി. ജെ.തോമസ്

മൊഡ്യൂൾ : മൂന്ന്

(36 മണിക്കൂർ)

സഞ്ചാര സാഹിത്യം

മലയാളിയുടെ യാത്രകൾ നാട്ടിനുള്ളിലും പുറത്തും - മലയാളത്തിലെ ആദ്യകാല സഞ്ചാര കൃതികൾ - സഞ്ചാര സാഹിത്യ വികാസം - യാത്രാ വിവരണത്തിലെ സഞ്ചാരാനുഭവവും ദൃശ്യാനുഭവവും - സഞ്ചാരാനുഭവം സർഗ്ഗാത്മകമാക്കിയ എഴുത്തുകാർ, കൃതികൾ

- സാമാന്യ വായന : ബാലിദ്വീപ് - എസ്. കെ .പൊറ്റക്കാട്
 കൂടജാദ്രിയുടെ സംഗീതം - കാക്കനാടൻ
 ബ്രഹ്മപുത്രയിലെ വീട് - കെ. എ. ബീന

വിശദപഠനം : ഹിമവാന്റെ മുകൾത്തട്ടിൽ - രാജൻ കാക്കനാടൻ

സഹായക ഗ്രന്ഥങ്ങൾ

- കൈരളിയുടെ കഥ - എൻ. കൃഷ്ണപിള്ള
 മലയാള നാടക സാഹിത്യ ചരിത്രം - ജി. ശങ്കരപ്പിള്ള
 മലയാള നാടക സാഹിത്യ ചരിത്രം - വയലാവാസുദേവൻപിള്ള

മലയാള നോവൽ സാഹിത്യ ചരിത്രം - കെ. എം. തരകൻ
 മാറുന്ന മലയാള നോവൽ - കെ.പി. അപ്പൻ

OR

Additional Language - HINDI
Common Course B.Com (Hindi Language)
HN 1111.2 Prose, Commercial Hindi and Letter Writing

Aim of the course/ Objectives

Aim of the course is to understand and appreciate Hindi prose. To enrich the knowledge of commercial letter writing and the form and style of other letters.

Module 1

Prose

Module 2

Commercial Hindi

Module 3

Letter Writing

OR

Additional language - FRENCH
(For B.Com programme)
First Semester B.Com Examination FR1111.2

Aim

To expand secretarial skills and attitudes relevant to the application of French in the Business field

Objectives

1. To familiarise the students with a modern foreign language.
2. To familiarise the students with the sounds of French and their Symbols.
3. To familiarise students with French for basic communication and functions in everyday situations.
4. To familiarise students with the basics of writing simple, direct Sentences and short compositions.

Course outline: 4 Modules

1. Module I : Current trends in French pronunciation, grammar, Lexical items, discourse models-oral and written

2. Module II : Literary communication literary passages, Analysis of texts , creating advertisements

3. Module III : Communication skills in everyday conversation.

4. Module IV : Training in creative writing.

Syllabus : Name of the text: BONNE ROUTE(Lessons 1-8)

Volume I by Pierre Gibert and Philippe Greffet,

Publishers:Alliance Francaise, Hachette.

Copies available at: Om.Kailash Book shop,Lal Bahadur Shastri Street, Pondichery- 605001.

Reference Books:

1. Le Nouveau Sans Frontières Vol I Phillippe Dominique : Jacky Girardet, Michèle Verdelhan : Michel Verdelhan.
2. Cours de langue et de civilisation française Vol I (Mauger Bleu)
3. Mauger Rouge Vol I

4. Tempo Vol I Evelyne Berard pub – Didier/Hatier Yves Canier Christian Lavenne

PAPER – III

METHODOLOGY AND PERSPECTIVES OF BUSINESS EDUCATION

No. of instructional hours per week : 4

Aim of the course : To provide the methodology for pursuing the teaching- learning process with a perspective of higher learning in business education.

Course objectives:

1. To understand business and its role in society
2. To understand entrepreneurship and its heuristics
3. To comprehend the business environment
4. To enable the student to undertake business activities

Module I

Functioning of economic systems - division of labour, innovation, flow of goods and services and accumulation of wealth under different economic systems- capitalism, socialism, communism, mixed economies, planned economies etc. - different forms of business organisation- individual and organised business- family and corporate entities- business for profit, business not for profit and business for non-profit. Business entities – individuals, cooperatives, trusts, partnerships, undivided families, joint stock companies - Private, Public and joint ventures. Business examples in different sectors of the economy (primary, secondary and tertiary) - agriculture, trading, retailing, manufacturing, hospitality, tours, travels, recreations, adventures, healthcare, education, and other contemporary business areas as examples (basic concepts only) (12hrs)

Module II

Role of business in economic development - Indian development experience, role of public and private sectors in the post-colonial period, experience of liberalisation and globalisation. Different stakeholders of business firms- owners, managers, employees and others. Emergence of “managerialism” and the role of corporate governance; the goals of business shareholder value maximisation and its alternatives; goals for public sector, co- operatives and nonprofit enterprises. Government regulation of business- objectives, methods and problems. (a brief study only) (12hrs)

Module III

Establishing business - entrepreneurship- legal, physical, financial, social, and psychological endowments for entrepreneurs- individual and group entrepreneurs- “intrapreneurs”. Mobilisation of financial resources for business- individual savings- domestic savings in India- Factors affecting savings- loans and advances- sources of funds- markets for raising money- short term and long term funds- lending institutions for business funds- banks and non banking financial institutions- cost of capital- documenting, funding sources and areas of expenses- accounting and accounting practices- return on investment- factors of production and rewards to factors like payment of wages, rent, interest and profits- payment to Government taxes, direct and indirect- state and national levels- funds from the primary and secondary markets- stock exchanges and their role, stock broking, stock exchange cues.(a brief study only) (18hrs)

Module IV

Role of trained manpower for enhanced quality at individual, family, organisational and national level. Functioning of organisation- the role of human resources management problems in small, medium and large organisations- quality of life- production of tangible and intangible products- marketing and its role- market conditions- perfect and imperfect market and their impact on prices and profit- use of technology in organisation electronic storage of business data- retrieval and analysis-user-friendly software. (a brief study only) (12hrs)

Module V

Learning business information - use of reading techniques – listening to lectures by individuals and team faculty, and note taking – student seminars – individual and team presentations – field studies, case studies

and project reports. Posing problems for investigation, data location, primary and secondary sources, use of cross tabulation, tabular presentations, diagrammatic representation of data, deducting inferences reporting results and suggesting executive action.(theoretical study only) (15hrs)

Books Recommended:

1. Keith Davis and William Frederick.C. *Business and Society – Management, Public Policy, Ethics*, International Student Edition, McGraw-Hill Book Co,New Delhi.
2. Peter F. Drucker. *Management–Tasks, Responsibilities, Practices*, Allied Publishers Pvt .Ltd. Mumbai.
3. Peter F Drucker. *The Practice of Management*, Harper and Row Publishers, Inc. NY.

PAPER – IV

LEGAL METHOD, LEGAL LANGUAGE AND LEGAL WRITING

- (1) Meaning and Definition of Law and its relevance in the society - legal Institutions including courts, tribunals and other adjudicatory bodies- hierarchy of Courts and nature of dispute decided by different courts and tribunals in India.
- (2) Primary sources of legal materials - Constitutions, Legislation, Delegated Legislation, Custom Precedent - Structure and Content of Statutes, Rules and Regulations, Orders, Notifications etc.
- (3) Secondary sources of legal materials - Text books, Digest, Encyclopedia, Commentaries, Law Journal, Law Commission Reports, Law Reports, Research and Other reference materials, Constituent Assembly Debates and Legislative Assembly Debates.
- (4) Pleadings in civil cases - Plaintiff, Written Statement, Affidavit, Interlocutory Applications - Judgement, Decree and Order - Pleadings in Criminal case - Bail Applications - Private complaint, Criminal Miscellaneous Applications – Appeal, Review and Revision in Civil and Criminal Cases - Different types of legal documents viz. Agreement, Sale Deed, Gift Deed, Lease Deed, Mortgage Deed, Exchange deed, Bill of Exchange, Promissory Note, Partnership Deed, Power of Attorney (students need not be asked to do actual drafting) – Memorandum and Articles of Association, Bye Laws etc.
- (5) Using law library-students should be trained in using law library - understanding citations footnotes and legal abbreviations - language of law and legal writing - preparation of head notes, abstract, synopsis using of legal terms and expressions in sentences, writing of case comments and articles on legal issues.
- (6) Legal writing – drafting representations and petitions – writing articles on current topics relating to law.
- (7) Legal Maxims (Latin Maxims)
 1. *Actio personalis moritur cum persona* (A personal action dies with the person)
 2. *Actus non facit reum, nisi mens sit rea* (The Act itself does not constitute guilt unless done with a guilty mind)
 3. *Audi alteram partem* (Hear the other side) - No man shall be condemned unheard.
 4. *De minimis non curat lex* (Law does not deal with trifles).
 5. *Ex nudo pacto non oritur actio* (No cause of action arises from a bare promise).
 6. *ex turpi causa non oritur actio* (An action does not arise from a base cause).
 7. *Falsus in uno falsus in omnibus* (False in one particular is false in general).
 8. *Fiat justitia ruat coelum* (Justice shall be done even if the heavens fall down).
 9. *Generalia specialibus non derogant* (General things do not derogate from special things)
 10. *Ignorantia juris non excusat* (Ignorance of law is not an excuse)
 11. *Lex injusta non est lex* (An unjust law is not a law)
 12. *Nemo dat quod non habet* (No one can convey a better title than what he himself has)
 13. *Nemo debet bis vexari pro una et eadem causa* (No one shall be vexed twice for the same cause)
 14. *Nemo debet esse judex in propria sua causa* (No man can be a judge in his own cause)
 15. *Novus actus interveniens* (A new intervening act)
 16. *Quit facit per alium facit per se* (He who does an act through another does it himself)
 17. *Res ipsa loquitur* (The things speaks for itself)
 18. *Respondeat superior* (Let the Principal be held responsible)

19. *Ubi jus ibi remedium* (Where there is a right, there is a remedy) – There is no wrong without a remedy.
20. *Volenti non fit injuria* (He who consents suffers no injury)
21. *Nulla poena sine lege* (No punishment without legal authority).

Books for Reference and Study

- (1) Glanville Williams, Learning the Law
- (2) Arthur.T.Vonderbilt, studying Law, New York University Press, Washington
- (3) H.C.Jain, “Using Law Library” (1904) 24 JILI 575
- (4) R.S.Atiyah, Law and Modern Society, Oxford University Press
- (5) James.A.Holland and Juline.S.Webb, Learning Legal Rules- Universal Book Traders, Chapter 426
- (6) Glanville Williams, Language and Law (1961) L.Q.R 71, 179, 293, 384
- (7) Ervin.H.Pollock - Fundamental of Legal Research, Foundation Press, INC. Newyork

PAPER – V

LAW OF TORT INCLUDING MOTOR VEHICLES ACCIDENT AND CONSUMER PROTECTION LAWS

1. Definition – Distinction between tort and crime – Tort and contract – foundations of tortious liability – Essential conditions of liability in tort – *damnum sine injuria* – *injuria sine damnum* – Principles of insurance in tort – defences – capacity of parties.
2. Master and Servant – vicarious liability -distinction between servant and independent contractor – course of employment – common employment – servant with two masters – liability of the state.
3. Joint tortfeasors – Remedies – judicial and extra judicial remedies – kinds of damages – Remoteness of damages – *Novus actus intervenious* – Foreign torts – Effect of death of parties in tort – Strict liability – Rule in *Rylands v. Fletcher* -
4. Assault – Battery – False imprisonment – Nervous shock – Defamation – slander – libel – *Innuendo* – Defences – Justification – fair comment – privileges – Trespass to land – trespass to goods – Deceit – Rule in *Derry v. Peak* – Negligence – *Res ipsa loquitur* – contributory negligence – The last opportunity rule – Nuisance
5. Liability under Motor Vehicles Act 1988 – Compensation in Motor Vehicle Accidents – nature and extent of insurer’s liability – claims tribunal – award of compensation.
6. Concept of consumer protection – Consumer protection under the Consumer Protection Act 1986 – Definitions – consumer – goods – services- Defect – Deficiency - Unfair Trade Practice – Restrictive Trade Practices - Commercial Service - Consumer Safety - Public Utility Service- Liability of Doctors and Hospitals and Other Professionals, Engineers, Lawyers etc – Consumer disputes redressal agencies – composition and jurisdiction – Remedies – Role of consumer protection councils.

Prescribed Readings: (With amendments)

1. Salmond, Law of Torts
2. Winfield, Law of Torts
3. Prof.P.S.Achutan Pillai, Law of Torts
4. Consumer Protection Act, 1986
5. Gurjeet Singh, The Law of Consumer Protection in India (New Delhi, Deep and Deep Publications 1996)
6. Avtar Singh, The Law of Consumer Protection (2nd Ed.)
7. Halsbury’s Laws of England (IV Ed. Reissue Vol.45 pp 555-725)
8. R.K. Bangia, A Handbook of Consumer Protection Laws and Procedure

9. P.K. Sarkar, The Motor Vehicles Act, 1988
10. R.K. Bangia, Law of Torts

Second Semester

PAPER – I

MODERN ENGLISH GRAMMAR AND USAGE

No. of Instructional hours: 4 hours/week

AIMS:

1. To help students have a good understanding of modern English grammar.
2. To enable them produce grammatically and idiomatically correct language.
3. To help them improve their verbal communication skills.
4. To help them minimise mother tongue influence.

OBJECTIVES: On completion of the course, the students should be able to

1. have an appreciable understanding of English grammar.
2. produce grammatically and idiomatically correct spoken and written discourse.
3. spot language errors and correct them.

COURSE OUTLINE

Module 1:

- Modern English grammar - what and why and how of grammar - grammar of spoken and written language
- Sentence as a self-contained unit - various types of sentence - simple - compound - complex -declaratives - interrogatives - imperatives - exclamatives.
- Basic sentence patterns in English - constituents of sentences - subject - verb - object – complement-adverbials.
- Clauses - main and subordinate clauses - noun clauses - relative clauses - adverbial clauses - finite and non-finite clauses - analysis and conversion of sentences - Active to Passive and vice versa - Direct to Indirect and vice versa - Degrees of Comparison, one form to the other.
- Phrases - various types of phrases - noun, verb, adjectival and prepositional phrases.
- Words - parts of speech - nouns - pronouns - adjectives verbs - adverbs - prepositions - conjunctions - determinatives.

Module 2:

- Nouns - different types - count and uncount - collective - mass - case - number - gender.
- Pronoun - different types - personal, reflexive - infinite-emphatic - reciprocal.
- Adjectives - predicative - attributive - pre- and post-modification of nouns.
- Verbs - tense-aspect - voice -mood- Concord - types of verbs - transitive - intransitive-finite – non-finite.
- Helping verbs and modal auxiliaries - function and use.

Module 3:

- Adverbs - different types - various functions - modifying and connective.
- Prepositions - different types - syntactic occurrences - prepositional phrases - adverbial function.

- Conjunctions - subordinating and coordinating Determinatives articles - possessives - quantifiers

Module 4:

- Remedial grammar - error spotting - errors in terms of specific grammatical concepts like constituents of sentences - parts of speech - concord - collocation - sequences of tense - errors due to mother tongue influence .
- Written Composition - precis writing - outline story - expansion of proverb - short essay.

COURSE MATERIAL

Modules 1- 4

Core Reading: *Concise English Grammar* by Prof. V. K. Moothathu. Oxford University Press, 2012.

Further Reading:

1. Leech, Geoffrey et al. *English Grammar for Today: A New Introduction*. 2nd Edition. Palgrave, 2008.
2. Carter, Ronald and Michael McCarthy. *Cambridge Grammar of English*. CUP, 2006.
3. Greenbaum, Sidney. *Oxford English Grammar*. Indian Edition. Oxford University Press, 2005.
4. Sinclair, John ed. *Collins Cobuild English Grammar*. Harper Collins publishers, 2000.
5. Driscoll, Liz. *Common Mistakes at Intermediate and How to Avoid Them*. CUP, 2008.
6. Tayfoor, Susanne. *Common Mistakes at Upper-intermediate and How to Avoid Them*. CUP, 2008.
7. Powell, Debra. *Common Mistakes at Advanced and How to Avoid Them*. CUP, 2008.
8. Burt, Angela. *Quick Solutions to Common Errors in English*. Macmillan India Limited, 2008.
9. Turton. *ABC of Common Grammatical Errors*. Macmillan India Limited, 2008.
10. Leech, Geoffrey, Jan Svartvik. *A Communicative Grammar of English*. Third Edition. New Delhi: Pearson Education, 2009.

Direction to Teachers: The items in the modules should be taught at application level with only necessary details of concepts. The emphasis should be on how grammar works rather than on what it is. The aim is the correct usage based on Standard English and not conceptual excellence.

PAPER – II

PRINCIPLES OF MANAGEMENT

No. of instructional hours per week : 4

Aim of the course: To give an understanding on the conceptual framework of management and organizational behavior.

Course objectives:

1. To provide basic knowledge of the principles of management.
2. To acquaint the students with the functions of management.

Module I

Nature and Process of Management – Schools of Management Thought – Management Process School, Human Behavioural School, Decision Theory School, Systems Management School, Contingency School – Managerial Role – Basis of Global Management. (12hrs)

Module II

Planning – objectives – Types of plans - single use plan and repeated plan – MBO, MBE – strategic planning and formulation. Decision making - types and process of decision making – forecasting. (15hrs)

Module III

Organising – Types of organisation - formal and informal, line and staff, functional – organisation structure and design – span of control, delegation and decentralisation of authority and responsibility – organisational culture and group dynamics. (15hrs)

Module IV

Staffing – Systems approach to HRM – Performance appraisal and career strategy – HRD - meaning and concept. (12hrs)

Module V

Directing and Controlling – Motivation – meaning - need for motivation. Theories of motivation - Herzberg and McGregor. Leadership- importance – styles of leadership, Managerial Grid by Blake and Mouton, Leadership as a Continuum by Tannenbaum and Schmidt, Path Goal Approach by Robert House (in brief) – Methods of establishing control. (18hrs)

Books Recommended:

1. Moshal.B.S . *Principles of Management*, Ane Books India,New Delhi.
2. Bhatia R.C. *Business Organization and Management*, Ane Books Pvt. Ltd., New Delhi.
3. Richard Pettinger. *Introduction to Management* , Palgrave Macmillan, New York.
4. Koontz and O'Donnel. *Principles of Management* ,Tata McGraw-Hill Publishing Co. Ltd. New Delhi.
5. Terry G.R. *Principles of Management*, D.B.Taraporevala Sons & Co.Pvt.Ltd., Mumbai.
6. Govindarajan.M and Natarajan S. *Principles of Management*, PHI, New Delhi.
7. Meenakshi Gupta . *Principles of Management*, PHI, New Delhi.

PAPER – III

MANAGERIAL ECONOMICS

No. of instructional hours per week : 4

Aim of the course: To acquaint the students with the application of economics in the context of managerial decision making.

Course objectives:

1. To familiarise the students with the economic principles and theories underlying various business decisions.
2. To equip the students to apply the economic theories in different business situations.

Module I

Introduction – Economics – managerial economics – distinction between managerial economics and traditional economics – characteristics of managerial economics – scope of managerial economics – Application of economic theories in business decisions – role and responsibility of a managerial economist. (12hrs)

Module II

Demand Estimation – Demand– elasticity of demand – price – income – advertisementcross – uses – measurement. Demand forecasting – short term and Long term forecasting – methods of forecasting – forecasting the demand for new products. (15hrs)

Module III

Theory of Production – Production function – Cobb Douglas Production function – Laws of production– Law of Diminishing Returns–Law of returns to scale–Economies and diseconomies of scale–Isoquant curve – Iso cost curve–optimum combination of inputs. (15hrs)

Module IV

Pricing Policy and Practices – objectives – role of cost in pricing – demand factor in pricing – factors to be considered when formulating a pricing policy – cost plus pricing – marginal cost pricing – going rate pricing – Breakeven point pricing –Product Line pricing – Pricing of a new product – Pricing over the life cycle of a product. (15hrs)

Module V

Business Cycles – Introduction – phases of a business cycle – causes and indicators – Theories of business cycles – control of business cycles. (15hrs)

Notes:

1. *Conceive a new product idea, fix a suitable price and justify it. The students may develop the various aspects regarding product features, product content, pricing and promotional strategies.* (for module IV)

2. Study the growth stage of a company – its origin – vision and mission statement – objectives – market access – expansion and diversification. (for module V)

Books Recommended:

1. Maheswari.K.L and Varshney. *Managerial Economics*, Sultan Chand & Sons, New Delhi.
2. Mote V.L, Samuel Paul and Gupta G.S. *Managerial Economics*, Tata McGraw-Hill Publishing Co. Ltd., New Delhi.
3. Gupta G.S. *Managerial Economics*, Tata McGraw-Hill Publishing Co. Ltd. New Delhi.
4. Dwivedi N.D. *Managerial Economics*, Vikas Publishing House, New Delhi.
5. Reddy P.N and Appanniah. H.R. *Principles of Business Economics*, S. Chand & Co. Ltd. New Delhi.

PAPER – IV

LAW OF CRIMES – PAPER - I – PENAL CODE

1. Concept and Nature of Crime – definitions – General principles of Criminal Liability – Constituent Elements of Crime – Intention – Dishonestly – Fraudulently – Maliciously etc. – Exceptions to Mens rea in Statutory Offences - General Defences and Exceptions.
2. Inchoate Offences – Attempt – Distinction between preparation and attempt – group liability – common object – aiding and abetting – unlawful assembly – rioting – Principal and Accessories.
3. Joint and Constructive Liability – Accessories after – Jurisdiction – personal – Territorial – extra-territorial – Extradition as an exception to Jurisdiction – Punishment.
4. Offences affecting the State - Armed Forces – Public Peace – Public Administration – Offences by Public Servants and by Others – Administration of Justice – Elections – Public Economy – Public Nuisance – Offences against Religion.
5. Offences against Human Body – Causing Death – Culpable Homicide – Murder – Culpable Homicide not amounting to murder – Rash and negligent act causing death – Dowry death – Attempts – Suicide – Abetment – Hurt – Grievous hurt – Criminal force and Assault – Offences affecting liberty – Kidnapping – abduction etc – Sexual Offences – Rape – Custodial Rape – Homosexuality – Prostitution – Suppression – Regulation and abolition of Abortion – M.T.P.Act.
6. Offences against property – Theft – Extortion – Robbery – Dacoity – Criminal misappropriation – Criminal breach of trust – cheating – forgery – fraudulent deeds – mischief – trespass – house breaking – arson etc. – Offences against public safety and health – Terrorist activities – disturbances of public order – adulteration of food and drink – offences against environment.
7. Offences by or relating to public servants – illegal gratification – corruption – Offences relating to marriage – mock marriages – adultery – bigamy – offences relating dowry – Offences relating to reputation – defamation – libel and slander – Property Dispossession without consent – fraudulent deeds – fraudulent transfers – mischief – use of false tokens for fraudulent purpose.

Prescribed Readings: (With amendments)

1. Outlines of Criminal Law, Kenny
2. Indian Penal Code, Ratanlal
3. Criminal Law Text and Materials 1990, Clarkaon and Keaty
4. Penal Law of India, Dr.Sir Hari Singh Gour
5. Some Aspects of Criminal Law, K.K.Dutta
6. A Text Book on the Indian Penal Code, D.D.Gaur
7. Law of Crimes, D.A.Desai
8. Criminal Law Cases and Materials, Ratanlal & Dhiraj Lal
9. Criminal Law, B.M.Gandhi
10. Criminal Law, P.S.Achuthan Pillai
11. Principles of Criminal Law, Andrew Ashwarth 1995
12. Text Book of Criminal Law, Glanville Williams
13. Law of England, Halsbury, Vol II pp,16-536

PAPER – V

LAW OF CONTRACT

1. General features of Contracts - classification – Historical Development, of the law of contracts.
2. Formation of contracts with special reference to the different aspects of offer and acceptance – Consideration – Privity of contracts – Charitable subscriptions Consideration and discharge of contracts – Doctrine of accord and satisfaction.
3. Capacity of parties – Minority – Indian and English Law - Mental incapacity. Drunkenness – Other in – capacities like political status and corporate personality.
4. Factors invalidating contracts like, mistake, coercion, undue influence, fraud, misrepresentation and unlawful object, immoral agreements and those opposed to public policy, consequences of illegality.
5. Void, voidable and contingent agreements – Legal proceedings and uncertain agreements – Wagering agreements – contingent contracts.
6. Performance of contracts – privity of contracts and its limitations – Assignment of liabilities and benefits – Time and place of performance – Reciprocal promises – Appropriation of payments – Contracts which need not be performed.
7. Breach and impossibility – Meaning of Breach – Anticipatory breach – strict performance – Impossibility of performance and doctrine of frustration – Effect of frustration – discharge of contract by operation of law.
8. Damages – Nature and meaning of Rule in Hadley’s case penalty and liquidated damages.
9. Quasi contracts – Nature and basis of Quasi contracts, Insurance of Quasi Contracts – Quantum merit.
10. Specific Relief – General Principles – Parties in relation to specific performance – Specific performance of part – Rescission, rectification and cancellation – Preventive relief by way of injunction.

Prescribed Readings: (With amendments)

1. Guest A.G. Anson’s Law of Contract, (Clarendon Press, Oxford).
2. Pollock and Mulla. Indian Contract Act.
3. M.Krishnana Nair. The Law of Contracts. (Orient Longman, Ltd)
4. Subba Rao, Law of Contracts
5. Dr. Avtar Singh. Law of Contracts
6. V.D. Kulshreshta. Indian Contract Act.
7. Halsbury’s Law of England (IV Edn. Reissue) Vol. 31 p. 611-690, Vol.32p.1-45
8. Leake M.S. Principles of the Law of Contract

Third Semester

PAPER – I

BUSINESS COMMUNICATION AND MANAGEMENT INFORMATION SYSTEM

No. of instructional hours per week : 4

Aim of the course: To explore the talents in business communication and enable the students to understand the structure and role of MIS in business.

Course objectives:

1. To develop communication skills among students relevant to various business situations.
2. To provide basic knowledge in management information system.

Module I

Communication – Review of Communication – concepts and process – communication skills – Principles of effective communication. (10hrs)

Module II

Oral communication – importance – essentials – meetings and conferences – presentation skills – group communications – inter personal communication – telephone talk – interviews – ethics of communication – exercises in oral communication. (15hrs)

Module III

Written communication – features – objectives – importance – structure of business letters – business enquiry – orders – execution of orders – report writing – preparation of resume – electronic media on communication – importance of media in communication. (15hrs)

Module IV

Management Information System (MIS) – A framework – concept- importance evolution- MIS , ERP, convergence (in brief) IT and MIS -nature and scope – characteristics – functions – types of information – quality of information – role of MIS in business. (15hrs)

Module V

Information system in organization – meaning – organization and information system – data and information –classification of information system – transaction processing system – decision support system – executive support system – information support for functional areas of management. (17hrs)

Note:

Oral and written communication exercises to be pursued in the learning process.

Books Recommended:

1. Bhatia R.C., *Business Communication*. Ane Books Pvt.Ltd., New Delhi.
2. Shalini Aggarwal. *Essentials of Communication Skills*, Ane Books Pvt. Ltd. New Delhi.
3. Asha Kaul. *Effective Business Communication*, PHI ,New Delhi.
4. Madhukar. R.K. *Business Communication*, Vikas Publishing House, New Delhi.
5. Francis Soundararaj. *Speaking and Writing for Effective Business Communication*, Macmillan India Ltd., New Delhi.
6. Sadagopan. S. *Management Information System*, PHI, New Delhi.
7. Rajendra Pal and Korlahalli J.S. *Essentials of Business Communication* ,Sultan Chand & Sons, New Delhi.
8. Goyal D.P. *Management Information System*, Macmillan India Ltd., New Delhi.

PAPER – II

FINANCIAL ACCOUNTING

No. of instructional hours per week : 4

Aim of the Course: To impart knowledge and understanding of the principles and concepts of financial accounting and develop the skill required for the preparation of financial statements.

Course objectives:

1. To familiarise the students with the principles of accounting
2. To equip the students to prepare the final accounts of special business areas.

Module I

Accounting Principles - Concepts and Conventions- Indian Accounting Standards- International Accounting Standards- Procedure for setting various Accounting Standards-(basic concepts only) - Final Accounts of sole trader(with advanced adjustments) (12hrs)

Module II

Sectional and Self Balancing Ledgers - Introduction- The Three Ledgers- Sectional Ledgers- Total Debtors Account- Total Creditors Account- Self Balancing Ledgers- Scheme of entries- Transfers from one ledger to another ledger- contra balances in ledgers. Distinction between Self balancing and Sectional balancing system- Advantages and disadvantages of Sectional and Self balancing Ledgers. (15hrs)

Module III

Accounts from incomplete records – meaning – defects – distinction between single entry and double entry system – ascertainment of profit or loss- Statement of Affairs method and conversion method – calculation of missing figures – preparation of final accounts. (15hrs)

Module IV

Accounts of Non- profit Organisations –features- preparation of Receipts and Payments - Account, Income and Expenditure Account and Balance Sheet. (12hrs)

Module V

Accounting for consignment – meaning – terms used in consignment accounting – difference between consignment and sales. Accounting treatment in the books of the consignor and consignee – cost price method and invoice price method – valuation and treatment of unsold stock – loss of stock- normal and abnormal – loss in transit (18hrs)

Books Recommended:

1. Gupta R.L. and Radhaswamy.M. *Advanced Accounting*, Sultan Chand & Sons, New Delhi.
2. Shukla M.C., Grewal. T.S and S.C. Gupta. *Advanced Accounts*, S. Chand & Co. Ltd. New Delhi.
3. Jain S.P. and Narang. K.L. *Financial Accounting*, Kalyani Publishers, New Delhi.
4. Naseem Ahmed, Nawab Ali Khan and Gupta.M.L. *Fundamentals of Financial Accounting Theory and Practice*, Ane Books Pvt. Ltd. New Delhi.

PAPER – III**BUSINESS ENVIRONMENT AND ENTREPRENEURSHIP DEVELOPMENT**

No. of instructional hours per week : 4

Aim of the course: To develop ability to understand and scan business environment , analyse opportunities and to create interest in entrepreneurship.

Course Objectives:

1. To enable the students to acquire basic knowledge of business environment.
2. To provide an insight into the entrepreneurial qualities and skills required for formation of an enterprise and to give awareness about the support systems available to the entrepreneurs.

Module I

Business Environment – Concept – importance - macro environment – micro environment – inter relationship between environment and entrepreneur. (10hrs)

Module II

Types of Environment - Economic and Social Environment – Nature of the economy – structure of the economy – economic policies – economic conditions – society and social factors – demographic factors and its impact on business. Legal and Political Environment – Legislative measures and its impact on business – functions of State - Role of Government. Technological Environment - impact of technology – management of technological changes – managing innovation – Technological obsolescence – Technology absorptive. (20hrs)

Module III

Entrepreneur and entrepreneurship –entrepreneur– concept– evolution– nature– definitions of entrepreneur– characteristics– qualities and skills– functions– types– role of entrepreneurs in the economic development of the country. Entrepreneurship– meaning – definition– characteristics– entrepreneur vs intrapreneur- entrepreneurship and innovation - Entrepreneurship development programmes – Government initiatives for entrepreneurship development. (12hrs)

Module IV

Small and medium enterprises– meaning– definition– classification– features– objectives– importance– role of SME Units in the economic development– procedure for starting SMEs– Micro Small and Medium Enterprises Act (MSME Act) 2006 – salient features – Entrepreneurs Memorandum-features- problems of SMEs in India– Remedial measures to solve problems of SMEs. (15hrs)

Module V

Institutional support and incentives to entrepreneurs – support systems– DIC – Department of Industries and commerce - KVIC - KFC- KINFRA – SISI – SIDBI – KITCO – Techno Park - industrial estates. Incentives– Green channel – single window system – infrastructure development – tax holiday. (15hrs)

Books Recommended:

1. Francis Cherunilam . *Business Environment*, Himalaya Publishing House, Mumbai.
2. Aswathappa K. *Essentials of Business Environment*, Himalaya Publishing House, Mumbai.

3. Raj Agrawal and Parag Diwan .*Business Environment*, Excell Books, New Delhi.
4. Aswathappa K. *Legal Environment of Business*, Himalaya Publishing House, Mumbai.
5. Shukla M.B.*Entrepreneurship and Small Business Management* , Kitab Mahal, Allahabad.
6. Sangram Keshari Mohanty . *Fundamentals of Entrepreneurship*, PHI, New Delhi.
7. NandanH. *Fundamentals of Entrepreneurship*, PHI, New Delhi.
8. Peter. F. Drucker. *Innovation and Entrepreneurship*, Ane Books Pvt. Ltd., New Delhi.
9. Robert. D.Hisrich, Michael P. Peters and Dean A .Shepherd. *Entrepreneurship*, Tata McGraw-Hill Publishing Co. Ltd. New Delhi.
10. Simon Bridge, Ken O' Neill and Stan Cromie. *Understanding Enterprise, Entrepreneurship and Small Business* ,Palgrave Macmillan, New York.

PAPER – IV

JURISPRUDENCE

1. Nature and value of jurisprudence, various Schools of jurisprudence and their methodology – Positivistic schools – Austin, Salmond, Kelsen, Hart. Hart–Fuller Conflict – Comparative Jurisprudence – Marxist theory – Historical Schools – Savigny and Henry Maine – Modern status of Natural Law – Sociological Jurisprudence – Legal realism. Feminist Jurisprudence – Critical Legal Studies.
2. International Law, Constitutional Law, Authority and Territorial Nature of Law, Law and Fact, Functions and purpose of Law.
3. Law and Justice – Different Theories of Law and Justice – Rawls Theory – Distributive Justice – Corrective Justice – Natural Justice – Civil and Criminal Justice – Merits and defects of Administration of justice – Essentials of Criminal and Civil Justice – Theories of Punishment and their comparative evaluation.
4. Sources of Law – Meaning of the term sources – Legislation – Codification of statutes – Interpretation of enacted law – Custom – Reasons for the reception of custom and prescription – Customary Law – Legal custom and conventional custom – General custom and local custom. Precedent – authority of precedent – over-ruling – prospective and retrospective – *Ratio decidendi* and *obiter dicta* and *stare decisis*.
5. Elements of law – The juristic concepts of Rights and Duties; possession and ownership – Titles – Liability and Obligations; persons, property and procedure.

Prescribed Readings:

1. Friedman, Legal Theory. (5th Edn. Chapter 1,3,5,7 to 14,19,20, Columbia University Press)
2. Salmond, Jurisprudence (Sweet and Maxwell, 1966)
3. Paton, Jurisprudence.
4. Dias, Jurisprudence. (Aditya Books, 1985)
5. Lloyd, Introduction to jurisprudence, (Sweet and Maxwell, 1994)
6. Prof.P.S.Achutan Pillai, Jurisprudence.
7. L.S.Carzon, Jurisprudence (1996)
8. J.W.Harris, Legal Philosophies. (Butterworths, 1993)
9. N.K. Jayakumar, Lectures in Jurisprudence.
10. V.D. Mahajan, Jurisprudence and Legal Theory

PAPER – V

SPECIAL CONTRACTS

1. Contract of indemnity and guarantee – Different aspects of surety's liability. Comparison of guarantee with indemnity – Discharge of surety – Rights of surety against creditor; principal debtor and co-sureties.

2. Bailment – General features – Divisions of bailments – Requirement of consideration – Rights and liabilities of bail and bailees. Finder of lost goods – Pledge or pawn special property in Favour Pawnee – Pledge by limited owners.
3. Agency – General Features – Creation of agency and different method of such creation – Different kinds of agent – Delegation of authority - Sub Agents and substituted agents. Rights and duties of agents and principal inter se notice to agent – Fraud of agent - Agent's liability to third persons – Rights against agent personally, Breach of warranty of authority – Undisclosed principal – Termination of agency – Revocation and renunciation – Termination by operation of law.
4. Sale of goods – sale and agreement to sell – Formalities of sale – The price – Conditions and warranties (implied and express) – Fundamental breach – Transfers of property – Passing of risk – Effecting the performance of sale of goods – C.I.F. contracts – F.O.B. contracts - Right of buyer against seller – Suits for breach of contract – Rights of unpaid seller – Action sale and hire purchase.
5. Partnership – Essentials partnership compared with ownership Company, Joint Hindu Family business and Society – Partnership.
A creation of status – Mode of determining partnership – Firm and firm name – Different type of partnership – Formation of partnership – Partnership property. Partnership by holding out – illegal partnership – Relations of partners to one another and to third parties – Incoming and outgoing partners – Retirement – Dissolution – Settlement of accounts – Sale of goodwill – Registration of firm.

Prescribed Readings: (With amendments)

- | | | | |
|----|---------------------------------------|---|---|
| 1. | Sale of Goods Act
(Orient Longman) | : | Pullock and Mulla |
| 2. | The Law of Contracts | : | M. Krishnan Nair |
| 3. | Law of Contracts | : | Avtar Singh |
| 4. | Law of Contracts | : | Subba Rao |
| 5. | Law of Contracts | : | Anson |
| 6. | Laws of England | : | Halsbury's (IV ed. Reissue Vol. 1
(2) pp 1 – 136. Vol.2. pp 829 – 905. |

Fourth Semester

PAPER – I

MARKETING MANAGEMENT

No. of instructional hours per week : 4

Aim of the course: To provide knowledge of the concepts, principles, and tools and techniques of marketing.

Course Objectives:

1. To help students to understand the concept of marketing and its applications.
2. To make the students aware of modern methods and techniques of marketing.

Module I

Introduction– meaning – definition – scope – modern marketing – concept – marketing mix – functions of marketing (10hrs)

Module II

Market Segmentation – Understanding consumer behavior and consumption pattern – consumer buying process – factors influencing consumer buying – Customer Relations Management – components. Market segmentation – meaning – basis – market targeting – market positioning. (15hrs)

Module III

Marketing Product – Product – meaning – innovation – product development – stages – product mix – product life cycle – branding – trademark – brand equity – standardization – packaging – labelling – product promotion – promotion mix. Advertisement – personal selling – publicity – sales promotion techniques. (15hrs)

Module IV

Managing Logistics and Channels – Logistics Management – meaning – strengthening of the distribution network through stock management – channels of distribution – types – factors affecting choice of a distribution channel – Pricing – significance – factors affecting price determination – pricing strategies of products and services (17hrs)

Module V

Recent trends in Marketing– Direct Marketing– E-Marketing-Tele Marketing-MBusiness- Relationship Marketing- Retailing-Concept Marketing- Virtual Marketing-Marketing of FMCG-Social Marketing-De-Marketing-Re-Marketing-Synchro marketing-Service Marketing. (15hrs)

Note:

Students to collect products of daily use like soap, tooth paste etc and identify brands, contents in the label, form of packaging, price details, promotional message etc.

Books Recommended:

1. Philip Kotler and Gary Armstrong . *Principles of Marketing*, PHI, New Delhi.
2. William. J .Stanton . *Fundamentals of Marketing*, McGraw- Hill, New York.
3. Stanton W.J.Etzal Michael and Walker. *Fundamentals of Marketing*, McGraw-Hill, New York.
4. Nirmal Singh and Devendra Thakur. *Marketing principles and Techniques*, Deep & Deep Publications Pvt. Ltd., New Delhi.
5. Mamoria and Joshy. *Principles and Practice of Marketing*, Kitab Mahal, Allahabad.
6. Rajan Nair. *Marketing Management*, Sultan Chand & Sons, New Delhi.
7. Ramaswamy and NamaKumari . *Marketing Management*, Macmillan India Ltd., New Delhi.

PAPER – II

ADVANCED FINANCIAL ACCOUNTING

No. of instructional hours per week : 5

Aim of the course: To equip the students with the preparation of financial accounts of different forms of business organisation.

Course objectives:

1. To familiarise the students with the system of accounting for different types of branches.
2. To enable the students to prepare the accounts of partnership firms in various situations.

Module I

Branch Accounts – meaning, features and types of branch accounting – accounting for the branches not keeping full system of accounts – Debtors system, Stock and Debtors system, final accounts – wholesale branch – accounting for branches keeping full system of accounts – adjustment for depreciation of fixed assets, expenses met by Head Office for the branch and reconciliation – incorporation of branch Trial Balance in the Head Office books. (20 hrs)

Module II

Partnership Accounts – Introduction – features – fixed and fluctuating capitals – distribution of profits/ losses – final accounts. (10 hrs)

Module III

Partnership Accounts – Admission of a Partner – calculation of new profit sharing ratio - revaluation of assets and liabilities – adjustment of undistributed profits and losses – treatment of goodwill – adjustment of capitals – preparation of new Balance Sheet. (20 hrs)

Module IV

Partnership Accounts- Retirement and Death of a Partner – calculation of new profit sharing ratio – revaluation of assets and liabilities – adjustment of undistributed profits and losses – treatment of goodwill –

adjustment of capitals – settlement of the amount due to the retiring partner and the deceased partner – preparation of new Balance Sheet. (20hrs)

Module V

Dissolution of Partnership Firm – Preparation of Realisation Account and Capital Accounts – insolvency of a partner – application of the decision in Garner vs. Murray – insolvency of all partners – gradual realisation and piecemeal distribution of cash. (20hrs)

Books Recommended:

1. Gupta R.L. and Radhaswamy. M. *Advanced Accountancy*, Sultan Chand & Sons, New Delhi.
2. Shukla M.C., Grewal T.S and Gupta S.C. *Advanced Accounts*, S. Chand & Co. Ltd., New Delhi.
3. Jain S.P. and Narang. K.L. *Advanced Accountancy*, Kalyani Publishers, New Delhi.
4. Naseem Ahmed, Nawab Ali Khan and Gupta M.L. *Fundamentals of Financial Accounting Theory and Practice*, Ane Books Pvt. Ltd., New Delhi.
5. Maheswari S.N. and Maheswari S.K. *Advanced Accountancy*, Vikas Publishing House, New Delhi.
- 6.

PAPER – III BUSINESS STATISTICS

No. of instructional hours per week : 4

Aim of the course: To develop the skill for applying appropriate statistical tools and techniques in different business situations.

Course Objectives:

1. To enable the students to gain understanding of statistical techniques as are applicable to business.
2. To enable the students to apply statistical techniques for quantification of data in business.

Module I

Introduction- meaning, definition, functions, objectives and importance of statistics. Collection, classification, tabulation and presentation of data. Measures of central tendencies and Measures of dispersion (Review only)- Their relevance and application in business. (15hrs)

Module II

Correlation- meaning and definition- Karl Pearson's co-efficient of correlation, Spearman's rank correlation- Concurrent deviation- Probable error- Regression analysis- Regression lines- Regression equation under Algebraic method and their application in business. (15hrs)

Module III

Index numbers- meaning and importance- Problems in construction of index numbers- Methods of constructing of index numbers- Simple aggregative, Average of Price relatives, Laspeyres's, Paasche's and Fisher's Ideal index numbers- Cost of living Index and its use in determination of wages. (15hrs)

Module IV

Time series analysis- Meaning and definition- components- Measurement of long term trend- Moving average method- Method of Least squares- Application in business. (12hrs)

Module V

Probability Concepts- Approaches to assigning Probability- Theorems of Probability- Addition Theorem- Multiplication Theorem- Conditional Probability- Random Variable and Expected value. (15hrs)

Books Recommended:

1. Gupta.S.P. *Statistical Methods*, Himalaya Publishing House, Mumbai.
2. Elhance.D.L . *Fundamentals of Statistics*, Kitab Mahal, Allahabad.
3. Gupta.B.N. *Statistics - Theory and Practice*, Sahitya Bhawan Publications, Agra.
4. Sanchetti D.C and Kapoor V.K . *Statistics - Theory, Methods and Application*, Sultan Chand & Sons, New Delhi.
5. Nabendu Pal and Haded Sarkar S.A . *Statistics - Concept and Application*, PHI, New Delhi.
6. Agarwal.B.M. *Business Mathematics and Statistics*, Ane Books Pvt.Ltd., New Delhi.

PAPER – IV

CONSTITUTIONAL LAW – I

Introduction: - Historical Background – The nature of the Constitution – Salient features of the Constitution.
Preamble: - Significance and importance – Declaration of the objectives of the State - Preamble and interpretation of the Constitution.

Union and its territory (Art. 1-4): - Territory of India – Admission and alteration of boundaries – formation of new States - Cessation of Indian Territory to foreign country.

Citizenship (Art: 5-11) - Meaning of citizenship – Various Methods of acquiring citizenship – Termination of citizenship – Relevant provisions of the Citizenship Act, 1955.

Fundamental Rights (Art 12-35): -

(a) General – Definition and nature of Fundamental Rights – Balance between individual liberty and collective interest – Definition of State (Art :12)

(b) Violation of Fundamental right (Art. 13) – Doctrine of ultravires – Pre-constitution Laws – Doctrine of severability – Doctrine of eclipse – Post Constitutional Laws _ Doctrine of waiver – “Law” and “Law in Force”.

(c) Equality (Art.14-18) – Introduction – Equality before Law and equal protection of Laws classification – Test of reasonable classification Rule against arbitrariness – No discrimination on grounds of Religion, Race, Caste etc. Special provisions for Women and Children – Special provisions for advancement of Backward classes – Equality in Public Employment – Reservation for Backward Classes – Abolition of untouchability – Abolition of Titles.

(d) Right to Freedom (Art. 19) - Meaning and Scope -Test of Reasonableness –Rights apply to Citizens only.

(e) Protection in respect of conviction for offences (Art. 20) – Nature and Scope – Doctrine of expost facto Law – Rule of double prohibition against double jeopardy – protection against self incrimination.

(f) Right to life and personal liberty (Art. 21) – “Personal liberty” – Meaning and Scope - Interrelation of Art. 14, 19 and 21 – New judicial trends in interpretation of Art. 21 “Due Process of Law” and “Procedure established by Law “– Concept of Liberty and Natural Justice – Emergency and Art. 21.

(g) Protection against Arbitrary Arrest and Detention (Art. 22) – Rights of detainee – Rights to be informed of grounds of arrest, right to be defended by a lawyer of his own choice, right to be produced before a magistrate – Preventive detention Laws.

(h) Right against exploitation (Art. 23-24) – “Traffic in Human beings” and “Forced Labour” – Prohibition of employment of children in factories etc.

(i) Freedom of Religion (Art. 25, 26, 27, 28) – Concept of “Secular State” – Secular but not anti – religious –Restriction of Freedom of Religions.

(j) Cultural and Educational rights (Art. 29-30) – Protection of Minorities – Right to establish and manage their Educational Institutions.

(k) Saving of certain laws (Art. 31 A-31 G) – Savings of laws providing for acquisition of estates etc. – Validation of certain Acts and Regulations.

(l) Right to Constitutional Remedies (Art. 32-35&226) – Introduction who can apply Public Interest Litigation – Scope of Writ Jurisdiction of the Supreme Court and High Courts – Distinction between Art.32 and 226 – Res Judicata Restrictions while material Law in force.

Directive Principles of State Policy (Art. 36-51) - Underlying Principles behind Directive Principles Social and Economic Charter – Social Security Charter – Community Welfare Charter – Relation between Fundamental Rights and Fundamental Duties (Art. 51 A) - Need for fundamental duties – Enforcement of Fundamental Duties.

Prescribed Readings: (With amendments)

- | | | |
|---|---|-------------|
| 1. Shorter Constitution
(Wadhwa and Co.) | : | D.D. Basu |
| 2. Constitutional Law of India
(N.M. Tripathi Pvt. Ltd.1993) | : | H.M.Seervai |

- | | | |
|---|----------|--------------------------------|
| 3. Constitutional Law of India
(Wadhwa and Co.) | : | Jain, M.P. |
| 4. Constitutional Law of India | : | J.H. Pandey |
| 5. Law of Indian Constitution | : | Prof. P.S.Achuthan Pillai |
| 6. Constitution of India | : | V.N. Shukla |
| 7. Working a Democratic Constitution
(Oxford University Press, 1999) | : | Austin,G. |
| 8. Directive Principles of State Policy
in the Indian Constitution (A.B.S.
Publications, Jalandhar 1987). | : | K.C. Markandan |
| 9. Constitutional Questions in India.: | Noorani, | (Oxford University Press 2000) |

PAPER – V
FAMILY LAW - I

Nature and sources of personal laws, marriage, divorce, adoption, guardianship and maintenance among various communities.

1. Nature and Sources – The study will include the nature and sources (traditional and modern) of personal laws.
2. Laws of marriage -This course will comprise, Hindu, Muslim and Christian Law of marriage and divorce. Emphasis should be laid on the nature of marriage and its development, Hindu Law of marriage and divorce and the changes brought about by modern legislation.
Matrimonial remedies – Hindu, Muslim and Christian Laws
3. Law of adoptions – Hindu law of adoption will include special reference to the juristic concept and development of case laws & changes brought about by the Hindu Adoptions and Maintenance Act, 1956. The study will also include the Muslim law of Legitimacy. Parentage and Doctrine of Acknowledgement.
4. Law of Guardianship – Hindu Law of Minority and Guardianship with the changes brought about by the modern legislation. Provisions in the Muslim Law of Minority and Guardianship.
5. Maintenance – Hindu Law relating to maintenance – Muslim law relating to maintenance with reference to the Muslim Women (Protection of Rights on Divorce Act, 1986).
Matrimonial Remedies through Family Courts.

Statutory materials: (With amendments)

1. The Hindu Widows Remarriage Act, 1856.
2. The Child Marriage Restraint Act, 1929.
3. The Special Marriage Act, 1954.
4. The Hindu Marriage Act, 1955.
5. The Hindu Adoptions and Maintenance Act, 1956.
6. The Hindu Minority and Guardianship Act, 1956.
7. Guardian's and Wards Act, 1890.
8. The Dissolution of Muslim Marriage Act, 1939.
9. The Christian Marriage Act, 1872.
10. The Indian Divorce Act, 1869.
11. Dowry Prohibition Act, 1961.
12. Family Courts Act, 1984.
13. Family Courts Act

Prescribed Readings: (With amendments)

1. Hindu law : Mulla
(N.M.Tripathi Pvt. Ltd.)
2. Mohammedian Law : Mulla
3. Introduction to Modern Hindu Law : Duncan M. Derrett
4. Hindu Law – I : Paras Diwan
5. Family Law : Prof.M.Krishnan Nair
6. Muslim Law : A.A.A. Fyzee
7. Outlines of Muhammedan Law : Asaf.A.A. Fyzee
8. Marriage and Divorce
(5th Edition Eastern Law House 1987) : A.N. Saha
9. Laws of England IV Edition Re –issue
Vol.13 pp 239 - 665
Vol. 22 pp 565 - 717. : Halsbury's
10. Hindu Law : Raghavachari, N.R.
11. Hindu Law : Subramania Iyer, V.N.
12. Muslim Law in India : Tahir Mohammed.
13. Christian Law : Sebastian Champapilly.
14. Hand Book of Christian Law : Devadasan, E.D.

Fifth Semester

PAPER – I

BANKING THEORY AND PRACTICE

No. of instructional hours per week: 4

Aim of the Course: To expose the students to the emerging scenario of banking in India.

Course objectives:

1. To provide basic knowledge of the theory and practice of banking.
2. To provide skill in operating banking transactions.

Module I

Banking – Meaning and definition –role of banks in business – structure of commercial banking in India – Public sector and private sector banks – scheduled banks – foreign banks – new generation banks – functions of commercial banks – primary and secondary functions – creation of credit. (10hrs)

Module II

Central banking – origin – functions – note issue – systems of note issue- bankers bank – banker to Government – Lender of last resort – custodian of nations reserves – Central Clearing agency – credit control – methods of credit control – monetary policy by Central bank – functioning of RBI as Central Bank. (15hrs)

Module III

E-Banking – Tele Banking – Centralised Online Real Time Electronic Banking (CORE) – Electronic Clearing Service (ECS) – Electronic Fund Transfer (EFT) – Real Time Gross Settlement (RTGS) – National Electronic Fund Transfer (NEFT) – Society for World wide Inter bank Financial Telecommunications (SWIFT) –E-Cheque –Any Time Money –ATMs –Credit Cards –Debit Cards – Smart Cards – Internet Banking. (15hrs)

Module IV

Banking Practice – Banker – Customer – definition – relationship between banker and customer – general and special relationship – cheque – definition – essentials of a valid cheque – crossing – types of crossing – general and special crossing – dishonour of cheque – liabilities of wrongful dishonour – collecting banker and paying banker – statutory protection to collecting banker and paying banker – opening and operation of

accounts by special types of customers – operation of accounts and settlement of transactions using internet banking. (17hrs)

Module V

Changing scenario of Indian Banking –social control – Nationalization of banks – social banking – Lead Bank Scheme – Priority sector lending – service area approach – micro credit – banking sector reforms – management of Non – Performing Assets (NPAs) – Prudential norms – Basel Norms – Capital Adequacy norms – Universal banking – maintaining customer relationship – Know Your Customer (KYC) – Right to information. (15hrs)

Books Recommended:

1. Sundaram K.P.M and Varshney P.N. *Banking Theory Law and Practice*, Sultan Chand & Sons, New Delhi.
2. Maheswari S.N . *Banking Theory Law and Practice*, Kalyani Publishers New Delhi.
3. Sekhar K.C. *Banking Theory Law and Practice*, Vikas Publishing House, New Delhi.
4. Gordon E. and Natarajan K. *Banking Theory Law and Practice*, Himalaya Publishing House, Mumbai.
5. Lall Nigam B.M. *Banking Law and Practice*, Konark Publishers Pvt. Ltd., New Delhi.
6. Radhaswami M. *Practical Banking*, Sultan Chand & Sons, New Delhi.
7. Dekock . *Central Banking*, Crosby Lockwood Staples, London.

PAPER – II

LAW OF CRIMES – PAPER - II – CRIMINAL PROCEDURE CODE

1. Important definitions under the code of criminal procedure 1973 (Act 2 of 1974) - Constitution of Criminal Courts and Offices – Court of sessions – Assistant Sessions Judges – Judicial Magistrates. Special Judicial Magistrates Jurisdiction – Executive Magistrate – Public Prosecutors – Assistant Public Prosecutors.
2. Power of courts – Jurisdiction in the case of Juvenile, Natures of sentences which could be passed by various courts.
3. Powers of Police Officers – Aid and information by Public.
4. Arrests of Persons – without warrant by Police Officer – By Magistrate – By private persons – Search – Seizure of offensive weapons, Medical Examination of arrested persons – procedure to be followed on arrest.
5. Process to compel appearance – summons service of summons – Warrant of arrest – Search warrant – Proclamation and attachment – Bond for appearance – Impounding documents – Process to compel the production of thing.
6. Security for keeping the peace and for good behaviour Ss 106 and 107 suspected persons – Habitual offenders – Imprisonment in default of Security order for maintenance of wives, children and parents (s.125) Procedure – Alteration in allowance – Enforcement of order of maintenance - Maintenance of public order and tranquility – urgent cases of nuisance or apprehended danger (s.144) Disputes regarding immovable property – procedure local inquiry – preventive action of the police – Cognisable offences.
7. Information of the police and their powers to investigate information – procedure on investigation – S. 162 statements Regarding of confessions and statements Power of Police Officer on investigation – Inquiry by Magistrate into cause of death – Jurisdiction of the criminal courts in inquiries and trials – conditions requisite for initiation of proceedings – Cognisans of offences by courts of session – Prosecution in special cases – Complaints – Procedure on receipts of complaints – The charge – form and contents of charge effect of errors – Joinder of charges.
8. Trial before a court of session – Framing of charges – Discharge Acquittal – Judgement of acquittal or conviction – Trial of warrant cases by Magistrates –Upon Police Report or otherwise, procedure trial of summons cases withdrawal. Summary trials Attendance of persons contained or detained in prisons.

9. Evidence in inquiries and trials – Commissions for examination – Record of evidence in absence of accused – General provisions as to inquiries and trials – Legal aid to accused at State expenses in certain case – Tendering pardon to accomplices – Power to examine the accused (S.313) Competency of accused to be a witness (315) Compounding of offence – withdrawal from prosecution.
10. Special provisions as to accused persons of unsound mind – Provisions as to offences affecting the administration of justice – judgement –Orders to pay compensation – confirmation of death sentences.
11. Appeals References and Revision – Transfer of Criminal cases.
12. Execution, Suspension, Remission and Commutation of sentences – Death sentence – Imprisonment.
13. Provisions as to bail and bonds – Disposal of property – Limitation for taking cognisance of certain offences.
14. Relevant Provisions of Juvenile Justice Act and probation of Offenders Act

Prescribed Readings: (With amendments)

1. The code of Criminal Procedure, 1975 (Act 2 of 1974)
2. Ratanlal and Dheerajila, Code of Criminal Procedure (Wadhwa and Co. 1987)
3. A.K. Pavithan, Lecturers on the Code of Criminal Procedure.
4. R.K. Kelker. Outlines of Criminal Procedure. (Eastern Book Company).
5. Criminal Rules of Practice.

PAPER – III

CIVIL PROCEDURE CODE AND LIMITATION ACT

1. Meaning of procedure – Distinction between procedural and substantive laws. Definitions–Judgements, decree, order foreign judgement, government pleader, Judge, Judgement debtor, legal representative, mense profits, movable property, pleader, public officer.
2. Jurisdiction of courts, to try civil suits, stay of suit, resjudicata Place of suing. - Institution of suits, pleading, plaint, written statement and set off. Parties to suits, joinder of parties, misjoinder of parties, frame of suits. Summons and discovery, issue and service of summons.
3. Appearance of parties, consequence of non – appearance, ex parte decree, setting aside of ex parte decree; examination of parties by the court, discovery and inspection, admission, production impounding and return of documents’ settlement, of issues and determination of a suit on issues of law or on issue agreed upon; disposal of suit of first hearing. Summoning and attendance of witness, adjournment. Hearing of the suit and Examination of witness, affidavit.
4. *Judgement and degree* : Execution of decree, interest, cost’ compensatory cost. Property liable to attachment and sale in execution of decree.
5. *Appeal*: - First appeal, crosses appeal and cross objection, Second appeal, Appeal to the Supreme Court. Reference, Revisions and Review. *Supplementary Proceedings* : Arrest before judgement, attachment before judgement, injunction, Appointment of receiver, security for costs, withdrawal of suits, payment into court, compromise of suits.
6. *Special proceedings* : Suits in particular cases: Notice before suit, Inter-pleader suit, suits by paupers, suit by or against firms, suits by or against a minor suit, in respect of public charities.
7. Incidental proceedings :Miscellaneous: Exemptions of certain woman from personal appearance application or restitution, proceedings by or against representative, saving of inherent power amendment of Judgement and decree.
8. *Law of Limitation*: Nature of the law of limitation – Limitation of suits, Appeal and applications – Computation of the period of limitation – Acquisition of ownership by possession. Extension of time prescribed for certain cases – Doctrine of ‘pith and substance’- Expiry of the prescribed period when court is closed. Legal disability and limitation.

Continuous running of time- Exclusion of time in cases where leave to issue appeal. Exclusion of time proceeding in court without jurisdiction. Effect of death on or after the accrual of the right to sue, Effect of acknowledgement in writing –Effect of acknowledgement in writing – Effects of substituting or adding new plaintiffs or defendants – Continuing breaches and torts – Acquisition of easement by prescription.

Statutory materials: (With amendments)

Code of Civil Procedure, 1976

Limitations Act, 1963.

Prescribed Readings: (With amendments)

Code of Civil Procedure (Students Edition) - Mulla

Civil Rules of Practice (Kerala) 1971.

PAPER – IV

FAMILY LAW – II

I Hindu Law

1. Joint Family

Origin and Constitution of Joint Hindu Family – Mitaksharara co-parcenary, Co-parcenary Joint Family, Co-parcenary within a co-parcenary – Incidents of co-parcenary property. Right of co-parceners Managing member Powers & duties of a manager in a Joint family business. Dayabhaga Joint Family Hindu Succession Act, 1956.

2. Partition

What is partition – Subject matter of partition – Persons entitled to a share – What constitute partition – The mode of partition – Re-opening and reunion.

Inheritance – General Principles Exclusion from inheritance – Hindu Succession Act, 1956.

Sreedhana and Women's estate – Changes effected by the Hindu Succession Act. Right of widow and other female heirs, Religion and charitable endowments – Endowments Public and Private. Marumakkathayam Law – Tharavadu and its management – Karanavan his position, powers etc. Statutory changes – Debts and alienations – Partition – Nature of property allotted to a Marumakkathayi female member in particular of her tharavad property on the subsequent birth of a child to her. Acquisitions – Nature and effect of sthanoms – Statutory changes.

General rules of succession of Hindu males and females – Order of succession. Rules of succession of persons governed by Marumakkathayam Law –Right of child in womb, rules of evidence in case of simultaneous death, preferential right to acquire the share of another heir Dwelling house.

II Muslim Law

1. Introduction

General principles

1. General Principles – Life estate and vested remainder – Hanafi Law of inheritance – The three classes of heirs – Principles of succession among shares and residuaries – Doctrine of Increase and Return- Comparison with Shia law of inheritance – Scope of the doctrine of representation.
2. Wills – Persons capable of making Wills -Bequest to heirs – Bequest to non –heirs Limits to testamentary power – Revocation of Bequest –Death bed gifts and acknowledgement.
3. Gifts –Persons capable of making gifts – The three essentials of a gift – Delivery of possession of immovable properties contingent gifts – Revocation of gift – Hiba Bill –Iwaz-Hiba-Behart-UI-Iwaz.
4. Wakf.- Wakf definition-Subject of Wakf - object of Wakf - Wakf how completed-Reservation of life interest for the benefit of Wakf- Public wakf and private wakf. The Wakf Act, 1954 –Muttawallis or managers of wakf properties-Powers-Statutory control. Removal or Muttwallis.

5. Law of Pre-emption

III Christian Law

1. Law of succession of Christians, Rules of Succession under Indian Succession Act.
2. Interpretation of Wills, words of limitation. Probate and letters of administration, duties of executor or administrator, succession certificate.

Prescribed Readings : (With amendments)

- | | | |
|--|---|------------------------|
| 1. Indian Succession Act 1925 | : | |
| 2. Hindu Law (N.M. Tripathi Pvt. Ltd.) | : | Mulla |
| 3. Hindu Law | : | Paras Diwan |
| 4. Introduction to Modern Hindu Law | : | Duncan M Derret |
| 5. Mohammedan Law | : | Mulla |
| 6. Outlines of Mohammedan Law
(Oxford University Press) | : | A.A.A. Fyzee |
| 7. Marumakkathayam Law | : | K. Sreedhara Warrrier |
| 8. Family Law | : | Prof. M.Krishnana Nair |
| 9. Christian Law | : | Dr. Sebastian |
| 10. Hindu Law | : | N.R.Raghavachari |
| 11. Hindu Law | : | V.N.Subramonia Iyer |
| 12. The Muslim Law of India | : | Tahir Mohammed |

PAPER – V

CONSTITUTIONAL LAW – II

Union Executive, President, Vice-president and Council of Ministers (Art.52 – 78) and 123): - Constitutional position and powers of the President – Privileges of the President – Constitutional position and powers of Vice – President – Council of Ministers – Principle of Collective Responsibility – Power of the Prime Minister – Dismissal of the Cabinet – Attorney General of India.

Parliament (Art. 79 – 122) - Composition of Parliament – Rajya Sabha and Lok Sabha – Qualification for Membership of Parliament – Speaker and Deputy Speaker – Session of Parliament – Functions of Parliament. Union Judiciary (Art. 124 – 147) - Composition of Supreme Court – Jurisdiction of Supreme Court Independence of Judiciary how maintained under the Constitution.

State Executive (Art. 153 -167) - The Governor – Constitutional powers and functions – Council of Ministers – Chief Ministers, Appointment – Advising the President for the proclamation of State Emergency under Art. 356. State Legislature (Art.169 -212) - Creation and abolition of Legislative Councils – Compositions and functions of the Houses – Qualification for membership – Speaker and Deputy Speaker – Session of the Houses. State Judiciary (Art. 214 -237) - Appointment of Judges – Jurisdiction of the High Courts Writ jurisdiction under Art.226 – Subordinate Courts.

Legislature Privileges (Art. 105 and 194) - Powers, privileges and immunities of Parliament and its members – Powers and Privileges of State Legislature and its members – Privileges and courts.

Relation between Union and State (Art. 245 – 293):

a. Legislative relations (Art. 245 – 255) – Extent of Laws passed by the Parliament and State Legislatures – Residuary Power of Legislation – Doctrine of Colourable Legislation – Pith and substance – Doctrine of occupied field.

b. Administrative Relations (256 – 263) – Duties of Union and States – Control of Union over States – Co-ordination between States.

c. Financial Relations (Art.268 -291) – Distribution of revenue – Collection of taxes – Restriction on Taxing powers.

Trade, Commerce and Inter course within the territory of India (Art. 301-307):

Parliament's power to regulate imposition of taxes. Services under the Union and States (Art. 303 - 323):

Doctrine of pleasure – Rights given to Civil servants – Recruitment conditions, tenure – Dismissal – Reduction in rank. Compulsory retirement.

Election Commission (324). Powers and Functions Emergency Provisions (352-360):

National Emergency- State Emergency – Financial Emergency – Emergency and Fundamental Rights – Emergency and judicial Review.

Amendment (Art. 368):

Various methods of amendment – concept of basic structure – Amendment and Fundamental Rights – Amendment and Judicial Review.

Prescribed Readings: (With amendments)

- | | | |
|---|---|----------------------------|
| 1. Constitutional Law of India
(N.M. Tripathi Pvt. Ltd.) | : | H.M. Seervai |
| 2. Shorter Constitution of India
(Wadhwa and Co.) | : | D.D. Basu |
| 3. Constitutional Law of India
(Wadhwa and Co.) | : | Dr. Jain |
| 4. Constitutional Law of India | : | J.N. Pandey |
| 5. Constitutional Law of India | : | Prof. P.S. Achuthan Pillai |
| 6. Constitution of India
(Eastern Book Co.) | : | V.N. Shukla |

Sixth Semester

PAPER – I

CORPORATE ACCOUNTING

No. of instructional hours per week: 5

No. of credits: 4

Aim of the course: To expose the students to the accounting practices prevailing in the corporate.

Course Objectives:

1. To enable the students to develop awareness about corporate accounting in conformity with the provisions of Companies Act, IAS and IFRS.

2. To enable the students to prepare and interpret financial statements of joint stock companies in different situations.

Module I

Accounting standards applicable to corporate – AS 1, 2, 3, 6, 7, 9, 14, 21 (10hrs)

Module II

Issue of shares and debentures – procedures – forfeiture and reissue of shares – underwriting – Redemption of Preference shares and debentures - Final Accounts of Companies – company statutory records – Preparation of Final Accounts – Form and contents of Balance Sheet, Profit and Loss Account (Vertical Form) – Profits Prior to incorporation. (20hrs)

Module III

Amalgamation, Absorption and External Reconstruction - Accounting for amalgamation of companies – meaning – types – merits and demerits of amalgamation – determination of purchase consideration: Lump sum, Net worth and Net Payment methods – Accounting in the books of purchasing and vendor company- post amalgamation Balance Sheet – Accounting for absorption and External Reconstruction. (30hrs)

Module IV

Internal Reconstruction – Reorganization of capital – consolidation and sub-division of share capital – post reconstruction Balance Sheet. (15hrs)

Module V

Interpretation of financial statements –familiarity with AS 20 –objectives, scope, definition, presentation, measurement –Basic EPS –Diluted EPS –Diluted Potential Equity Shares –Restatement and disclosure – EBIT –EPS Analysis, Asset–Liability Management (with computation) (15hrs)

Books recommended:

1. Jain S.P and Narang K.L . *Corporate Accounting*, Kalyani Publishers, New Delhi.
2. Maheswari S.N. and Maheswari S.K. *Corporate Accounting*, Vikas Publishing House, New Delhi.
3. Paul. K.R . *Accountancy*, New Central Book Agency Pvt. Ltd. Kolkata.
4. Pillai R.S N.,Bhagavathi and Uma S. *Fundamentals of Advanced Accounting*, S Chand & Co. Ltd., New Delhi.
5. M.C. Shukla, Grewal T.S.and Gupta S.C. *Advanced Accounts* S.Chand & Co. Ltd., New Delhi.
6. Mukherjee A. and Hanif M. *Corporate Accounting*, Tata McGraw-Hill Publishing Co.Ltd., New Delhi.
7. Nirmal Gupta and Chhavi Sharma. *Corporate Accounting Theory and Practice*, Ane Books India, New Delhi.

PAPER – II

COST ACCOUNTING

No. of instructional hours per week : 5

Aim of the course: To impart knowledge of cost accounting system and acquaint the students with the measures of cost control.

Course objectives:

1. To familiarise the students with cost concepts.
2. To make the students learn the fundamentals of cost accounting as a separate system of accounting

Module I

Introduction to Cost Accounting – Meaning and definition – cost concepts – cost centre, cost unit, profit centre, cost control, cost reduction – objectives – Distinction between financial accounting and cost accounting – Methods and Techniques of costing – advantage of cost accounting – limitations of cost accounting – Installation of costing system. (15hrs)

Module II

Accounting and control of material cost- Documentary Design- EOQ levels of inventory. Methods of pricing of issues. ABC, VED and FSN analysis – perpetual and periodical inventory system – continuous stock taking – material losses and the accounting treatment – treatment of primary and secondary packing materials. (20hrs)

Module III

Accounting and control of labour cost – time keeping – time booking – systems of wage payment – incentive plans – idle time – overtime and their accounting treatment – labour turn over – concept of learning curve. (20hrs)

Module IV

Accounting for overheads – classification – departmentalisation (allocation and apportionment) – absorption – determination of overhead rates – under / over absorption and their accounting treatment – allocation of overheads under ABC analysis. (20hrs)

Module V

Cost accounting records – Integral and non-integral systems (theoretical importance only) – preparation and presentation of cost sheets – Reconciliation of cost and financial accounts. (15hrs)

Books Recommended:

1. Jain S.P and Narang K.L. *Advanced Cost Accounting*, Kalyani Publishers, New Delhi.
2. Prasad N.K. *Advanced Cost Accounting*, Book Syndicate Pvt. Ltd., Kolkata.
3. Khan M.Y. and Jain P.K. *Advanced Cost Accounting*, Tata McGraw-Hill Publishing Co. Ltd., New Delhi.
4. Thulsian P.C . *Practical Costing*, Vikas Publishing House, New Delhi.
5. Arora M.N . *Principles and Practice of Cost Accounting*, Vikas Publishing House, New Delhi.

6. Nigam B.M. and Jain K. *Cost Accounting*, PHI, New Delhi.

7. Maheswari S.N. *Cost and Management Accounting*, Sultan Chand & Sons, New Delhi.

PAPER – III
INTERPRETATION OF STATUTES AND
PRINCIPLES OF LEGISLATION

A. *Principles of Legislation :*

Principles of utility – Principle of Ascetic and Arbitrary Theory – Principle of sympathy and Antipathy – Application of these theories upon Legislation – Theory of sanctions on Legislations – Distinction between Legislation and Morality – False Reasonings on Legislation.

B. *Legislative Drafting:*

Principles in drafting a bill, Montesquieu rules in drafting – Rules pertaining to the entire frame work of a statute.

C. *Interpretation:*

Interpretation – Rules in Interpretation – Literal Golden and Mischief rules – Aids in interpretation – kinds of statutes – Interpretation of the constitution – Interpretation of Penal Statutes – Interpretation of Taxation Statutes – Interpretation of Remedial Statutes – Retrospectivity Repeal of Statutes. Effect of usages – Argument Inconvenients – Contemporanea exposite – Expression *uniust exclusio alteirus* – *in benampaurtem* – *ejusdem generis* – *nosctur asicius* – *reddendo singular singularis*.

Prescribed Readings:

- | | | | | | | |
|-----|---|---|---------------------------------------|------|-----|-----------|
| 1. | Theory of Legislation | - | Bentham | | | |
| 2. | Legislative Drafting | - | Bakshi | | | |
| 3. | Interpretation of Statutes | - | Maxwell | | | |
| 4. | Interpretation of Statutes | - | Swaroop | | | |
| 5. | Interpretation of Statutes | - | Bindra | | | |
| 6. | Interpretation of Statutes | - | Varghese and Madhavan Potti | | | |
| 7. | Interpretation of Statutes | - | Sarathi | | | |
| 8. | Principles of Legislation,
Legislative Drafting and
Constitutions | - | Prof.M.Krishnan
A.Gopinatha Pillai | Nair | and | Statutory |
| 9. | Statutory Interpretation
Wadhwa and Co. (1992) | - | Singh, G.P. | | | |
| 10. | Principles of Legislation
and Legislative Drafting | - | Dr. Nirmal Kanthi Chakravarthi | | | |

PAPER – IV
ADMINISTRATIVE LAW

- Introduction to Administrative Law* : - Definition and scope of administrative law – Causes for the growth of Administrative Law with special reference to India. Difference between Constitutional Law and Administrative Law. Droit Administration (French Administrative Law) Concept of Rule of Law – Evaluation of Dicey’s Thesis. Doctrine of separation of powers.
- Anatomy of Administrative Actions* : Quasi legislative Action - Quasi judicial Action - Administrative Action - Ministerial Actions - *Administrative Instructions*: - Administrative Discretion – Judicial behaviour and administrative discretion in India.
- Rule-Making Power of the Administration (Quasi legislative action) - Reasons for the growth of Administrative rule – making action of Delegated Legislation. Classification of Administrative Rule making power or Delegated Legislation. Constitutionality of Administrative Rule making action or

Delegated Legislation. - Control Mechanism of Administrative Rule making action or Delegated Legislation in India - Legislative Control - Procedural Control - Judicial Control

4. Adjudicator Power of the Administration - Need for Administrative Adjudication. - Court of Law and Administrative Agency, exercising adjudicatory powers. - Problems of Administrative Adjudication. - Needs of Administrative decision making - Statutory Tribunals. - Domestic Tribunals. - Practices and Procedure of Administrative Adjudication - Rule against Bias. - Audi Alteram partem or the Rule of Fair Hearing. - Reasoned Decisions. - Post Decisional Hearing. - Exception to the rules of natural justice.
5. (A) Judicial Review of Administrative Action – Principles - Remedies against Administrative Action - Public Law Review (Constitutional Remedies) - Jurisdiction of the Supreme Court under Art. 32 and 136. - Jurisdiction of the High Courts under Art. 226 and 227. - Against whom writ can be issued. - Locus standi to challenge Administrative Action. - Laches or unreasonable delay. - Alternative remedy, Res – judicata. - Finality of Administrative Action.
- (B) Judicial Review of Administrative Action – Modes - Remedies against Administrative Action - Public Law Review (Constitutional Remedies) - Writ of Certiorari - Writ of Prohibition - Writ of Mandamus - Writ of Quo – warranto - Writ of Habeas - Corpus
 - Private Law Review (Statutory Remedies) – Injunction – Declaration - Suit for damage - Administrative action for the enforcement of Public Duties.
6. Public Interest Litigation or Social Action Litigation: - Nature and Purpose, Constitutional Habitat. - Locus Standi – Procedure; Complexities and Problems. - Notable Case Laws- Class Actions.
7. Liability of the Administration: - Liability of the Administration in Contract – Constitutional Provisions and the Development of the concept of liability. - Liability of the administration in Tort. - Privileges and immunities of the Administration in suits. - Privileges of Notice. - Privileges to withhold documents. - Immunity from Statute operations. - Immunity from Estoppel. Promissory Estoppel – Change of Policy decision of the Government.
8. Statutory and Non-Statutory Public undertakings: - Relative Merits and Demerits of various organizational forms of Public enterprises. - Statutory Public Corporations-Control devices. - Government Companies.
9. Citizen and the Administrative Faults: - Ombudsman-Development in U.K., U.S.A. and in India. - Central Vigilance Commission.- Lokpal and Lokayuktha in India.
10. Constitutional Protection of Civil Servants and the Administrative Service Tribunals: - Service Rules- Doctrine of Pleasure. - Constitutional Safeguards to Civil Servants - Procedural Safeguards. - Administrative Service Tribunals. - Relevant provisions of Administrative Tribunals Act, 1985.

Prescribed Readings:

1. H.W.R. Wade, Administrative Law. : (Clarendon Press-Oxford)
2. Jain & Jain, Principles of Administrative. : Law (N.M. Tripathi)
3. Cases and Materials Administrative Law. : Indian Law Institute
4. Dr.A.T. Markose, Judicial Control of Administrative Action in India. :
5. I.P. Massey Administrative Law : (Eastern Book Company)
6. Dr.N.K. Jayakumar, Administrative Law. :
7. Constitution of India Relevant Chapters :
8. Administrative Law :
9. Halsbury’s Laws of England (IV Ed. Re-issue Vol. 1 pp. 1-376) :
10. Thakwani C.K. Administrative Law :
11. S.P.Sathe, Administrative Law :
12. J.F. Garner and B.L. Jones, Garner’s Administrative Law : (Butterworths 1985)

13. Tapash Gan Choudhary, Penumbra of Natural Justice : (Eastern Law House 1997)
14. Steven J. Cann Administrative Law : (Sage publications 1995)
15. Schwartz, Administrative Law : (Little Brown and Company 1991)
16. S.H. Bailey., R.L. Jones and A.R.Mowbray :
Cases and Materials on Administrative Law : (Sweet and Maxwell 1992)
17. Neil Hawke: An introduction to Administrative Law : (ESC publishing, Ltd.1993)
18. Peter Cane, An Introduction to Administrative Law : (Clarendon Press Oxford 1987)
19. Genevra Richardson and Hazel Genn:
Administrative Law and Government Action : (Clarendon Press Oxford 1994)
20. Craig P.P Administrative Law (1999)

PAPER – V

LAW OF EVIDENCE

The Indian Evidence Act, 1872

1. Nature and purpose of the Law of Evidence exposing the difference between “Real Evidence” and “Evidence” as defined in the Act.
2. “Fact” - Fact distinguished from Law – Fact in issue-Relevance of Fact – Presumption regarding proof – Classification of presumptions – Res Gestae – Difference between Indian and American Law. When irrelevant facts become relevant –Mode of proving a custom – The accidental or international nature of event.
3. “Admissions” and ‘Confessions” in evidence. Distinction between them – Admissions when can be proved by or on behalf of the person making admission – probative value of a confession under the Evidence Act – A retracted Confession – Discovery under Sec.27 of the Act – Confession of co-accused, circumstances under which statements of persons who cannot depose in the open court can be admitted in evidence – dying declaration - showing the difference between Indian and English Law – Pedigree evidence – Meaning and nature of Evidencial value of books of accounts – Nature of relevancy in evidence of the judgements of courts of Law – Expert opinion at evidence – Who is an expert? Scope of character evidence regarding parties and witnesses in civil and criminal proceedings – Hearsay evidence – Exceptions to the hearsay rule primary and secondary evidence – Oral evidence – Documentary evidence – Exclusion of oral by documentary evidence – Ancient documents – The modus operandi of proof, Nature of burden of proof in civil and criminal cases.
4. Nature and Kinds of Estoppel: - Distinction between an accomplice and an approver, what is the evidentiary value of accomplice evidence. The uncorroborated testimony of accomplice – Examination-in-chief cross examination and re-examination. Leading questions in the examination of witnesses – What is meant by impeaching the credit of witness – Competency and compellability of witness-Protected statements – Dumb witness-Hostile witness – Child witness – Appreciation of circumstantial evidence – Nature of judges power to put questions – Facts which are judicially taken notice of improper admission and rejection of evidence.

Prescribed Readings: (With amendments)

1. Rantal – Indian Evidence (Act Wadhwa and Co.)
2. P.S. Achudhan Pillai – Law of Evidence

3. Vepa .P.Sarathi – Elements of Law of Evidence
4. Dr.Avtar Singh – Law of Evidence
5. Ratanlal and Dhiraj Lal – The Law of Evidence (Wadhwa and Co. 1988)

Seventh Semester

PAPER – I

AUDITING

No. of instructional hours per week : 4

Aim of the course: To understand the principles and practice of auditing and enable the students to acquire professional skill in auditing.

Course objectives:

1. To familiarise the students with the principles and procedure of auditing.
2. To enable the students to understand the duties and responsibilities of auditors and to undertake the work of auditing.

Module I

Introduction - Meaning and objectives of auditing –Types of audit- Audit programme - Audit Note Book – working papers -evidences- considerations before commencing an audit routine checking and test checking. (15 hrs)

Module II

Internal control- Internal check and internal audit - Audit Procedure. Vouching requirements of a voucher – vouching of cash sales, receipts from debtors, cash purchases, payment to creditors, payment of wages, purchase of land and buildings – duties of an auditor. Verification and valuation of assets and liabilities – methods –duties of an auditor. (20hrs)

Module III

Audit of limited companies – Company auditor – qualifications – disqualifications appointment – rights, duties and liabilities – Removal. Share capital and share transfer audit – Audit Report – contents and types. (15hrs)

Module IV

Investigative Audit- Distinction between audit and investigation – Types of investigative audit where fraud is suspected- on acquisition of a running business. (12hrs)

Module V

Recent trends in Auditing- Nature and significance of Cost audit – Tax audit – Management audit- Social audit- Government audit- Auditing in EDP (Electronic Data Processing) environment. (10hrs)

Books Recommended:

1. Sharma T.R. *Auditing*, Sahityan Bhawan Publications, Agra.
2. Tandon B.N. *Practical Auditing*, S Chand & Co.Ltd. New Delhi.
3. Saxena and Saravanavel . *Practical Auditing*, Himalaya Publishing House, Mumbai.
4. Kamal Gupta. *Contemporary Auditing*, Tata McGraw-Hill Publishing Co.Ltd. New Delhi.
5. Jagadeesh Prakash . *Auditing: Principles and Practices*, Chaitanya Publishing House, Allahabad.
6. Sharma R. *Auditing*, Lakshmi Narain Agarwal, Agra.
7. Dinkar Pagare . *Auditing*, Sultan Chand & Sons New Delhi.
8. Bhatia R.C. *Auditing*, Vikas Publishing House, New Delhi.

PAPER – II

INFORMATION TECHNOLOGY LAW

- 1 Problem of jurisdiction in cyber space and legal response - relevancy and admissibility of computer evidence - existing legal regime to facilitate electronic commerce and its efficacy.
- 2 Legal issues relating to Internet contract - liability of Internet Service Provider - spread of obscene material in Internet and legal response.
- 3 Requirement of law on data protection in the digital age – encryption and right to privacy; legal response - legal response for Internet crime.
- 4 Sale through Internet and consumer protection – Information Technology Act - Legal response to electronic governance - taxation in Internet; legal response.
- 5 Domain name dispute - legal response - copyright infringement in Internet - response of investment law in Internet age – UNICITRAL Law of Electronic Commerce 1986 and Information Technology Act 2000 - Fraud in Internet; legal response - defamation in Internet; legal response - cyber forensic - legal issues.

Prescribed Readings: (With amendments)

- 1 D.P. Mittal, *Law of Information Technology*
- 2 UNESCO, *The International Dimensions of Cyber Space Law*
- 3 Suresh T. Viswanathan, *The Indian Cyber Law*
- 4 Paras Diwan (Ed.), *Cyber and E-Commerce Laws*

PAPER – III

PROPERTY LAW

1. Concept of property, Kinds of property, Intellectual property, General principles of transfer, Definitions of immovable property notice, transformability of property, Effect of transfer, Rules against inalienability and restriction on enjoyment by transfers Conditional transfers, Transfer to urban persons, Rules against perpetuity and accumulation of income. Transfer to a class vested and contingent interests, condition precedent and condition subsequent.
2. Doctrine of Election, Appointment, Covenants running with land, Transfer by Ostensible owners and doctrine of Estoppel Transfer by limited owner, Improvement effected by bona fide purchaser, Transfer to defraud creditors, Doctrines of lis Pendens and part performance.
3. Sales of Immovable Property: Sale meaning and scope of sale and contract for Sale how made – Rights and liabilities of seller and buyer Marshalling, Discharge of encumbrances on sale.
4. Mortgage: Different types of mortgages and their distinctions, Rights and liabilities of Mortgager and Mortgagee (Sec.60 to 77) Priority: Marshalling and Contribution, Deposit in Court, Redemption : Who may sue for Redemption – Subrogation, Taking Rights of redeeming co-mortgager : Mortgage by deposit of Title Deed, Anomalous Mortgage.
5. Charge Doctrine of Merger, Notice & Tender, Floating charge.
6. Lease – Rights and liabilities of lesser and lessee, Termination of lease.
7. Exchange – Scope and meaning of Rights and liabilities of parties of Exchange of money.
8. Gift – Onerous gift universal done, Donatio, mortis cause.
9. Actionable claims: Scope and meaning of, Notice, Liability on transfer – Assignment of different policies – Incapacity of certain Officers – Saving of negotiable instruments.
10. Easements – Definition – Classification and Characteristic features – Modes of acquisition – Easement of necessity – Quasi Easement by prescription – Right to ancient light – Extinction of easements – Easement compared with license and lease.
11. A comparative study of the corresponding provisions of the English real property law is to be made for better appreciation of the Indian Law.

Statutory Materials: (With amendments)

1. Transfer of Property Act, 1882

2. Easement Act, 1892

Prescribed Readings: (With amendments)

1. Halsbury's Laws of England (IV Ed. Reissue Vol. 1 pp. 1-127, Vol. 35 pp.721 -770, Vol.32 pp. 181-474.
2. D.F.Mulla : Transfer of Property Act
3. M.Krishna Menon : Law of property
4. Sukla : Law of Property

PAPER – IV

PRINCIPLES OF TAXATION LAW

1. Indian Income Tax Act 1961 and Kerala Agricultural Income Tax Act, 1950 - The study will consist of the following: - Canons of Taxation – Distinction between tax and fee classification of taxes. - Constitutional basis for taxation – Art 265 Fundamental rights and Taxing statutes Legislative entries relating to taxation Income its meaning Income and capital – Leading cases. Income tax Authorities – Basis of charge under the Act. Total Income previous year Status - Residence.

Mutual Relation of Income Tax Act with Finance Acts. Incomes not forming part of total income. Income of charitable or religious trusts and Institutions. Incomes forming part of total income on which no income tax is payable – Deductions to be made in computing total income – Rules of computation under the different heads of income – carry forward and set off of losses.

Representative assessee: - Provisions as to a advance payment of tax deducted at source, Registration and assessment of firms and its partners, Brief outline of procedure for assessment, collection and recovery of tax and remedies under the Act, Penalties and prosecution under the Act.

The Kerala Agricultural Income Tax Act, 1991 - Principles are on the same lines as that of Central Income Tax Act. - Wealth Tax Act, 1963 - Definition – Exemption Deduction, Total and Net Wealth, Authorities – Charging provisions , Assessment collect on and Remedies – Principles of valuation.

Kerala General Sales Tax Act, 1963.

Prescribed Readings; (With amendments)

- | | | |
|-------------------------|---|---|
| 1. Ranga and Palkhivala | - | “Law and Practice of Income Tax” (Students Edn) |
| 2. Taxman | - | Direct Taxes |
| 3. Sampath Iyengar | - | Three New Taxes |
| 4. Saju K. Abraham | - | Guide to Sales Tax law in Kerala |

PAPER – V

DRAFTING, PLEADING AND CONVEYANCE

Outline of the course :

(a) Drafting :- General principles of drafting and relevant substantive rules shall be taught

(b) Pleadings:-

(i) Civil : Complaint, Written Statement, Interlocutory Application, Original Petition, Affidavit, Execution Petition, Memorandum of Appeal and Revision, Petition under Article 226 and 32 of the Constitution of India.

(ii) Criminal : Complaint, Criminal Miscellaneous Petition, Bail Application, Memorandum of Appeal and Revision.

(iii) Conveyance : Sale Deed, Mortgage Deed, Lease Deed, Gift Deed, Promissory Note, Power of Attorney, Will, Trust Deed

(iv) Drafting of Writ Petition and PIL petition

The course will be taught through class instructions and simulation exercises, preferably with the assistance of practicing lawyers/retired judges. Apart from teaching the relevant provisions of law, the course may include not less than 15 practical exercises in drafting carrying a total of 45 marks (3 marks for each) and 15 exercise in conveyance carrying another 45 marks (3 marks for each exercise) remaining 10 marks will be given for internal viva voce which will test the understanding of legal practices in relation to Drafting, pleading and conveyancin

Eighth Semester

PAPER – I

APPLIED COSTING

No. of instructional hours per week : 5

Aim of the course: To develop the skill required for the application of the methods and techniques of costing in managerial decisions.

Course objectives:

1. To acquaint the students with different methods and techniques of costing.
2. To enable the students to apply the costing methods and techniques in different types of industries.

Module I

Unit and Output costing – Preparation of tenders and quotations. Job costing – meaning – procedure – accounting. Batch costing- meaning- procedure- Economic Batch Quantity. Contract costing– meaning– determination of profit or loss on contract – incomplete contracts – work certified and uncertified – work in progress account – cost plus contract. (20hrs)

Module II

Process Costing – Process Accounts – Process Losses – Abnormal gain and their treatment – Joint products and By products – methods of apportioning- joint cost equivalent production units. (20hrs)

Module III

Service Costing – Features – Composite cost unit – Service Costing applied on transport – hospital – power house - canteen. (10hrs)

Module IV

Marginal Costing – Break Even Analysis – Cost Volume Profit analysis – Decision making under normal key factor environments including pricing decisions. (20hrs)

Module V

Standard Costing – Meaning – concept – standard cost – estimated cost –historical costing vs standard costing. Components of standard cost. Variance Analysis – Material Variances only – quantity, price, cost, mix and yield. (20hrs)

Books Recommended:

1. Jain S.P.and Narang K.L. *Advanced Cost Accounting*, Kalyani Publishers, New Delhi.
2. Prasad N.K . *Advanced Cost Accounting*, Book Syndicate Pvt. Ltd., Kolkata.
3. Khan M.Y and Jain P.K. *Advanced Cost Accounting*, Tata McGraw-Hill Publishing Co.Ltd., New Delhi.
4. Thulsian P.C. *Practical Costing*, Vikas Publishing House, New Delhi.
5. Arora M.N. *Principles and Practice of Cost Accounting*, Vikas Publishing House, New Delhi.
6. Nigam B.M and Jain K. *Cost Accounting*, PHI, New Delhi.
7. Maheswari S.N. *Cost and management Accounting*, Sultan Chand & Sons, New Delhi.

PAPER – II

BANKING LAW

Importance of banking in modern economy – Recent development in banking practices – Banking institutions in general – Nationalisation of banking institutions.

Different kinds of Accounts: - Joint accounts, minor's account, combination of accounts, the pass book and its legal position. - Garnishee orders, pledges, guarantees, documents of title to goods, mortgages. - Nature and incidents of banker's lien, termination of lien, waiver of lien.

General principles of negotiable instruments with reference to bills of exchange, cheque and promissory notes. - Special incidents of banker and customer relationship – Valuables for safe custody – Banker's commercial credits – Payment of different types of cheques – Collecting banker and paying banker – special protection against forgery. - Statutory control and relation of banking business in India the position of the Reserve Bank. Powers of the Reserve Bank to control banking operations in India.

Prescribed Readings: (With amendments)

1. Chorley – Law of Banking
2. Paget - Law and Banking
3. Tannan - Law of Practice of Banking in India
4. Bhashyam and Adiga - Law of Negotiable Instruments
5. M.Krishnan Nair - Law of contracts, ((orient Longman)

Statutes: (with amendments)

Banking Regulation Act, 1949.

Reserve Bank of India Act, 1949

The Banking companies (Acquisition and Transfer of undertakings) Act, 1970.

PAPER – III

LABOUR AND INDUSTRIAL LAW – I
(TRADE UNIONS AND INDUSTRIAL DISPUTES)

- 1 History of trade union movement - trade unions and Indian Constitution - definition of trade union.
- 2 Registration of trade unions - powers and functions of Registrar of Trade Union - cancellation of registration.
- 3 Objects of trade unions - funds of trade unions – general and political - trade union immunities – nature and scope.
- 4 Industry, industrial dispute and workman - meaning and definition - dispute resolution methods and authorities - powers and functions - governmental controls.
6. Strikes, lock outs, lay offs - retrenchment and closure - legal controls- protected workman.
7. Standing Orders.

Statutory Materials: (With amendments)

1. Trade Unions Act, 1926.
2. Industrial Dispute Act, 1947.

Prescribed Readings: (With amendments)

- 1 Malhotra, *Law of Industrial Disputes*.
- 2 Indian Law Institute, *Labour Law and Labour Relations*.
- 3 K.D. Srivastava, *Industrial Employment (Standing Orders) Act, 1946*.
- 4 K.D. Srivastava, *Law Relating to Trade Unions and Unfair Labour Practices*.
- 5 H.L. Kumar, *Misconducts, Charge Sheets and Enquiries*.
- 6 P.R.Bagri – Law of Industrial Disputes
- 7 O.P. Malhotra – Labour Law
- 8 Labour Law and Labour Relations – Indian Law Institute
- 9 V.V.Giri – Labour problems in Indian Industry

- 10 H.K.Saharay – Labour and Social Laws
 11 Mishra – Labour and Industrial Laws

PAPER – IV

COMPANY LAW

History: - Emergence of corporation as a commercial association and brief history of Companies Act. - Formation of a Company: - Procedural requirements – Effect of incorporation – The doctrine of lifting the veil company distinguished from other association. - Different Kinds of Companies: - Limited by shares, Limited by Guarantees and unlimited – Chartered, chartered statutory and registered Holding, and subsidiary private public and deemed public, foreign Companies, Government Companies – Illegal association.

Constitutional Documents: - Memorandum of Association and objects clauses there on – Grounds and procedure for alteration of this Clauses – Articles of association - Alteration of articles. The contract in the memorandum and articles – Distinction between memorandum and articles of association – The rule in Foss v Harbottle and its exceptions. - Rights and liabilities of the Corporation for the acts of its agents and organs. - Doctrine of ultra vires – Tortious liability of Corporation – Criminal liability of Corporation – Criminal liability – Doctrine of constructive notice and Indoor management – Rule in Turquand’s case. Promoters: - Their position, duties and liabilities – Remuneration of promoter contracts by promoters. - Prospectus and statement in lieu of prospectus: - Contents - Mis-statement in prospectus – Meaning of liabilities respect of prospectus – Statement in lieu of prospectus. - Members: - Modes of acquiring membership – Register of members and entries herein minor as a member.

Capital: - Rules for raising and maintenance of capital legal nature of shares – Types of shares “class rights” and variation of class rights – Allotment of shares – Effect of irregular allotment – Transfer of shares and certification of transfer – Share Certificate and share warrant – Share forfeiture, capital redemption – Reserve Fund – Call on share – Forfeiture of shares – surrender of shares – Rule in Teryol v. White worth.

Meetings: - Statutory General meeting and statutory Report – Annual general meeting – Extraordinary general meeting – Procedure and requisites of a valid meeting – chairman Voting at meeting – Kinds of resolution – Minutes.

Divident Accounts and Audit: - Divident distinguished from interest – Declaration of divident Capitalisation of profit – Accounts Rule with regard to the keeping of proper books of account preparation and filing of balance sheet and profit and loss account etc., Auditors – Qualification and disqualification, Appointments and removal – Remuneration: Powers and duties.

Board of Directors : - Their positions, powers, duties, appointment, qualifications, disqualifications, vacations of office, removal remuneration liabilities, etc. Managing Director, his position, remuneration appointment etc. Government Directors, when appointed – Their role Managers and Secretaries – Their position and duties – Majority rule and minority protection.- (Rule in Foss v. Harbottle and Common Law exceptions) - Statutory remedies against oppression and Mis management: - Power of the court under SS. 397-407. - Power of the Central Government under SS. 408-409 - Investigation into the affairs of the company and appointment of Inspectors. - Powers of the Central Government to remove managerial personnel. - Other circumstances where the Central Government / Court can interfere in the internal management of Company – Compromises, arrangements and reconstruction Chapter V, Part VI.

Winding up: - Types of winding up - Winding up by court - Grounds: who can apply? Commencement and consequences of winding up order ; Procedure of winding up by court – Powers of the liquidator, committee of Inspection, Public Examination: Dissolution. - Voluntary winding up: - Members voluntary winding up – Creditor’s voluntary winding up. Declaration of solvency; Powers of Liquidator. - Winding up subject to supervision of Court conduct of winding up – Contributories – Payment of liabilities – Preferential payments – proceeding against delinquent officers. - Winding up of an unregistered company. - Relevant provisions from MRTTP Act.

Prescribed Readings: (With amendments)

- | | | |
|---|---|-----------|
| 1. Lectures on Company Law | : | Shah |
| 2. A Guide on Companies Act
(Wadhwa and Co.) | : | A.Ramaiah |

3. Company Law : Avtar Singh
4. MRTP Act

PAPER – V
PROFESSIONAL ETHICS AND PROFESSIONAL
ACCOUNTING SYSTEM

Outline of the course: Professional Ethics, Accountancy for Lawyers and Bar-Bench Relations

This course will be taught in association with practising lawyers on the basis of the following materials.

- (i) Mr. Krishnamurthy Iyer's book on "Advocacy"
- (ii) The Contempt Law and Practice
- (iii) The Bar Council Code of Ethics
- (iv) Advocates Act, 1961.
- (v) 50 selected opinions of the Disciplinary Committees of Bar Council and 10 major judgments of the Supreme Court on the subject.
- (vi) Other reading materials as may be prescribed by the University

Assessment in this paper shall consist of the following:

- a. Case study – 30 marks
- b. Written test – 30 marks
- c. Problem solution – 20 marks
- d. Internal viva voce to test the students knowledge in this paper – 20 marks

PAPER – VI
MANAGEMENT ACCOUNTING

No. of instructional hours per week : 5

Aim of the course: To develop professional competence and skill in applying accounting information for decision making.

Course objectives:

1. To equip the students to interpret financial statements with specific tools of management accounting.
2. To enable the students to have a thorough knowledge on the management accounting techniques in business decision making.

Module I

Introduction- Meaning-definition - objectives -difference between Financial Accounting and Management Accounting- Cost Accounting vs Management Accounting- Installation of management accounting- steps involved- role of management accounting in decision making. Tools and techniques of management accounting- advantages and limitations. (15hrs)

Module II

Analysis and interpretation of financial statements - Presentation of financial statements- Vertical and Horizontal- Parties interested in financial statements. Tools and techniques of financial statement analysis- Preparation of Comparative Financial Statements- Common size Financial Statements- Trend analysis- Ratio analysis-classification of ratios liquidity- solvency- efficiency- profitability. Computation of Ratios and Interpretation- Preparation of Balance Sheet using ratios. (30hrs)

Module III

Fund flow analysis and cash flow analysis - Fund flow statement- Meaning objectives- uses of Fund Flow statement- differences between Fund Flow Statement and Balance sheet- differences between Fund Flow Statement and Income statement- Preparation of Fund flow Statement. Cash Flow statement as per Accounting Standard- 3 – meaning- objectives and uses- differences between Cash Flow Statement and Fund Flow Statement- Preparation of Cash Flow Statement. (25hrs)

Module IV

Budgeting -Meaning – definition- uses – functional budgets – preparation of cash budget – flexible budget – meaning and concept of master budget. (15hrs)

Module V

Reporting to Management – Introduction – essentials of a good report – methods and types of reports. (5hrs)

Note:

Students be directed to interpret financial statements with the help of Ratios, Fund Flow Statement and Cash Flow Statement and reporting to management.

Books Recommended:

1. Man Mohan, Goyal S.N. *Principles of Management Accounting*, Sahitya Bhawan Publications, Agra.
2. Shashi K.Gupta and Sharma R.K . *Management Accounting*, Kalyani Publishers, New Delhi.
3. Gupta S.P and Sharma R.K. *Management Accounting*, Sahitya Bhawan Publications, Agra.
4. Kulshustia and Ramanathan. *Management Accounting*, Sultan Chand & Sons, New Delhi.
5. Maheswari S.N. *Management Accounting and Financial Control*, Sultan Chand & Sons, new Delhi.
6. Pandey I.M *Principles of Management Accounting*, Vikas Publishing House, New Delhi.
7. Khan M.Y & Jain P.K . *Management Accounting*, Tata McGraw-Hill Publishing Co. Ltd., New Delhi.
8. Revi M. Kishore. *Management Accounting*, Taxman Publications Pvt.Ltd., New Delhi.
9. Jhamb H.V . *Fundamentals of Management Accounting*, Ane Books India, New Delhi.
10. Kaplan R.S and Atkinson A.A . *Advanced Management Accounting*, PHI, New Delhi.
11. Rajesh Kothari and Abhishek Godha . *Management Accounting Concepts and Applications*, Macmillan India Ltd., New Delhi .

Ninth Semester

PAPER – I

PRIVATE INTERNATIONAL LAW

1. The nature and scope of private International Law Fundamental concepts of Private International Law-Classification-Domicile Public Policy-Renvoi-The authority of personal laws in Indian Courts.
2. Jurisdiction of Court in cases involving foreign elements.
3. Principles of Indian Private International Law relating to the following matters : - Persons-status and capacity-corporations - Family - Validity and effects of marriage - Divorce Legitimacy -Adoption-Guardianship.
Contracts - Formation, interpretation, illegality and discharge. - Torts -Proper law -Modern trends. - Property-Transfer, succession (Movables& immovables) - Administration of estates.
4. Procedure and evidence-Proof of foreign law-Recognition and enforcement of foreign judgments and decrees.
(On matters not covered by Indian Statutes and decisions reference should be made to the English and American Law)

Prescribed Readings:

1. Cheshire-Private International Law
2. Prof.K.Sreekantan-Private International Law
3. Paras Divan-Private International Law

PAPER – II

ENVIRONMENTAL LAW

Concept of Environmental Protection - Sources, Causes and effects of Environmental pollution Classification of different types of pollution. - Air Pollution and Noise Pollution - Water Pollution – Marine Pollution - Land Pollution - General Powers of the Central Government. Scope of Art 32 and 226 of the constitution in environmental matters. –

Environmental Protection under the Constitution. - Right to Clean Environment. - Public Interest Litigation. - New Trends. - Environmental protection Law and its implementation Operational mechanism of boards functioning Central and State Boards functioning. Legal regime for pollution control..

Air (Prevention and control of Pollution) Act, 1981. - Penalties and procedure. - Water (Prevention and Control of Pollution) Act, 1974. - Powers and functions of State pollution Control Board. - Environment

(Protection) Act, 1986. - Protection of Forest and Wild Life. - Preservation of heritage-Conservation of biodiversity. - Common Law remedies for protections of the environment.

Prescribed Readings: (With amendments)

1. Kailas Thakur-Environmental Protection law and Policy in India.
2. Dr.H.Mahaeswaraswamy-Law relating to Environmental Pollution and protection.
3. Cases and Material on Environment and pollution Laws-Law Publishers (India) Pvt.Ltd.
4. Environmental Law-Susan Wolf and Anna White.
5. Environmental Law in India (Eastern Book company)-Dr.Leela Krishnan.
6. Cases and Materials-Rosen Cronz.
7. Public liability Insurance Act, 1991.
8. National (Environmental) Tribunal Act, 1995.

PAPER – III

LABOUR AND INDUSTRIAL LAW – II

(SOCIAL SECURITIES LAW)

1. Approval, Licensing & Registration of factories - health, safety & welfare of workers-working hours Employment of women & young persons-leave-Authorities & their powers.
2. Administration of ESI scheme- ESI Corporation-standing committees-medical benefit council-Benefits-E.S.I fund-Liability of the employer.
3. Employer's liability to pay compensation-nature and extent. Notional extension of time and place of employment- powers of Workmen's Compensation Commissioners.
4. Responsibility for payment of wages-Fixation of wage periods-Deduction & fines-Authorities & adjudication of claim. Fixation & revision of minimum wages-Powers of appropriate government advisory committee and Board- payment of minimum wages.
5. Bonus - meaning- eligibility for bonus. Calculation of bonus-Full bench formula- minimum bonus-maximum bonus-forfeiture of bonus-recovery of bonus. Gratuity-meaning –concept of deferred wages- eligibility for gratuity-.forfeiture of gratuity. Employees' provident scheme-basic features.

Prescribed Readings: (With amendments)

1. S.C. Srivastava, *Social Security Laws*, Eastern Book Co. (Latest Edition)
2. Victor George, *Social Security and Society*.
3. Harry Calverty, *Social Security Law*.
4. Julian Fulbrook, *Law and Worker Social Security*.
5. R.N. Choudhary, *Commentary on the Workmens' Compensation Act,1923*, Orient Publishing Co. ((Latest Edition).
6. KD. Srivastava, *The Payment of Bonus Act,1965*,Eastern Book Company ((Latest Edition)
7. R.G. Chaturved, *Law of Employees Provident Funds*, Bharat Law House (2000).
8. P.R.Bagri – Law of Industrial Disputes
9. O.P. Malhotra – Labour Law
10. Labour Law and Labour Relations – Indian Law Institute
11. V.V.Giri – Labour problems in Indian Industry
12. H.K.Saharay – Labour and Social Laws
13. Mishra – Labour and Industrial Laws

Statutory materials (With amendments)

1. The Factories Act, 1948.

2. The Employees State Insurance Act, 1948.
3. The Workmen's Compensation Act, 1923 .
4. The Payment of wages Act, 1936.
5. The Minimum wages Act, 1948.
6. The Payment of Gratuity Act.
7. The Payment of Bonus Act, 1965.
8. Employees' Provident Fund and Miscellaneous Provisions Act, 1952.

PAPER – IV
ALTERNATE DISPUTE RESOLUTION

Outline of the course :

- (i) Negotiation skills to be learned with simulated programme
- (ii) Conciliation skills
- (iii) Arbitration Law and Practice including International Arbitration and Arbitration Rules.

The course is required to be conducted by senior legal practitioners through simulation and case studies. Evaluation may also be conducted in practical exercises at least for a significant part of evaluation.

Assessment in this paper shall consist of the following:

- a. Written test – 40 marks
- b. Lok adalath – 25 marks

Students shall take part in at least one Lok Adalat organized by the State Legal Service Authority, voluntary agencies or the University/College Legal Aid Clinics. The students shall study the cases, meet the parties and motivate them to attend the Lok Adalat and to agree to a mediated settlement of the dispute.

- a. Negotiation and Conciliation – 25 marks

This shall be done by simulation exercise on the basis of hypothetical problems. The performance of teams consisting of three students [two lawyers and one client] shall be recorded and assessed.

- e. Internal viva voce to test the students knowledge in this paper – 10 marks

Tenth Semester

PAPER – I

TRADE IN INTELLECTUAL PROPERTY

Nature of intellectual property: - International Character of Intellectual property - Commercial Exploitation of Intellectual property - Intellectual Property and Economic Development

Patent Law: - What is Patent? - Object of Patent Law - Patentable Invention - Patent a source of Technical information - How to obtain Patent - Objection to Grant of Patent - Rights and Obligations of Patents - Register of Patents and Patent Office - Transfer of Patent Right - Revocation and Surrender of Patents - Infringement of Patents and Proceedings - Offences and penalties.

Trade Mark: - What is Trade Mark? - Forms of protecting Trade Mark and Goodwill Certification of Trade Marks - Property in Trade Mark and Registration - Licensing of trade mark and registered users - Different terms of protecting trade marks and Goodwill passing off - Service marks - Infringement, Threat and Tradelabel - Assignment and Transmission - Deceptive Similarities

Copyright: - Definition of copyright - Object of copyright, Nature of Copyright - Subject matter of Copyright - Rights conferred by copyright - Assignment, Transmission and relinquishment of copyright - Infringement of Copyright - Remedies against infringement of Copyright - Copyright Office, Copyright Board, -

Registration of Copyright & Appeal - Copyright societies - Rights of Broadcasting Organisation & Performers - Copyright and International Law

Industrial Designs: - Subject matter of Designs - Novelty and originality, Registration of designs - Registration of design and Rights thereof - Infringement of copyright in a design - Civil remedies against piracy and defences - Suit for injunction and recovery damages

Confidential information and Breach of confidence: - Protection of confidential information - Action for breach of confidence - Industrial and trade secrets – Remedies - Application of LPR in Agriculture Biotechnology Biodiversity – Conservation, challenges and legal solutions Bio-technology and patent protection -

Plant genetic resources in nature. The value of genetic diversity-Evolution of plant protection systems in international community-Farmers and breeders rights-Legislative initiatives. - Intellectual Property and Conservation of traditional knowledge.

Prescribed Readings: (With amendments)

1. Copy right of Trade Mark and GATT. Taxman.
2. P. Narayanan, Patent Law, Second Edn., Eastern Book Co.
3. W.R. Cornish, Intellectual Property, I Edn., Universal Book Co.
4. Hillary, a person of Clifford Miller, Commercial Exploitation of Intellectual Property, Universal Book Traders(1994).
5. Beier, F.K., R.S., Crespi, J. Straus. Biotechnology and Patent protection (1986) Oxford and IBH Pub. Co.
6. Vandana Shiva Ingunn Moser (Edn.) Bio-politics (1996).
7. Jayashree Watal, Intellectual property and WTO in the Developing countries, 2000, OUP.
8. Suman Sahai Ed. Bio-resources and Biotechnology, Policy Concerns for the Asian Region (1999) Gene Campaign.
9. State.
 - (i) Concept of environmental protection.
 - (ii) Sources, causes and effects of environmental pollution-classification of different types of pollutions.
 - (a) Air Pollution and Noise.

PAPER – II

Criminology and Penology

1. Nature and Scope of Criminology: Inter relation between Criminology, Penology and Criminal Law - Criminal Law and its nature and elements – Concept of Crime – Intention and Motive - Importance of Criminology
2. Schools of Criminology: - Pre – classical School of Criminology - Classical School - Positive School - Clinical School of Criminology - Sociological School of Criminology - The New Criminology
3. Causation of Crime: - Mc. Maughten Rule - Insanity Under Indian Criminal Law - Bio-Physical Factors and Criminality - Preud’s theory of Criminal Jurisprudence - Conflict Theory of Crime
4. Sociological Theory of Crime: - Multiple factor approach to crime causation - Mobility, Culture, Conflict, Family background - Political ideology, religion and crime influence of media, - economic condition.
5. Temptative Theory of Crime: - Crime as a product of social disorganization – Socio Cultural Pattern and Criminal Behaviour
6. Organised Crimes: - Main characteristics of Organised crime
7. White collar crime: - Definition - Contributing Factors - White Collar Crime in India - Whiter Collar Crime in Professions
8. Alcoholism, Drug Addition and Crime: - Main causes of Drug Addiction - Classification of Indian Law

Penology

- Theories of Punishment - Essential of an ideal Penal System - Penal Policy in India
9. Capital Punishment: - Capital Punishment - Should Euthenasia be legalised

10. Police System: - Development of Police Organisation - Legal function of Police - Women Police Criminal Law Court
11. Lok Adalat: - Legal Services Authority Act 1987 - Object of Criminal Trial - Function of Criminal Law Court
12. Prison Administration:- Prison Discipline, Prison Labour - Jail Reform Committees – Prison Reform - Problem of under – trial prisoners - Bar against Handcuffing - Solitary confinement Custodial Torture in prisons
13. Probation of Offenders: Probation of Offencers Act, 1958

Prescribed Readings;

1. Prof. H.V. Paranjapa – Criminology and Penology
2. Ahmad Siddique – Criminology and Penology.

Or

Women and the Law

1. Status of Women in Indian Society: Rights of the women under the Constitution- Women Reservations in Election Local Bodies – Directive Principles and Women – Right to Women to Economic Development.
2. Personal Laws and Gender Justice – Uniform Civil Code
3. Women and Criminal Law:- Offences relating to Marriage - Cruelty by husband or his relatives for dowry - Outraging the modesty of women – Police Atrocities - Custodial Rape – Sexual harassment Legislation on Criminal Traffic
4. Prevention of Immoral Traffic and Women:- Rehabilitative and Remedial Provisions
5. Law relating to Dowry Prohibition:- Dowry Prohibition Act, 1961 - Dowry death and dowry suicide
6. Women and Industrial Law:- Equal Remuneration for Men and Women - Welfare and Safety of Women in Industrial law
7. Women and Special Laws:- Women’s Commission - Family Court Act - Indecent Representation of Women (Act)

Prescribed Readings:

- | | | |
|------------|---|--|
| G.B. Reddy | - | Women and the Law |
| | | Relevant Provisions of the Constitution (with amendments) |
| “ | | Hindu Marriage Ac, 1955 |
| “ | | Adoption and Maintenance Act, 1956 |
| “ | | Maternity Benefit Act, 1961 |
| “ | | Dowry Prohibition Act, 1961 |
| “ | | Family Court Act, 1984 |
| “ | | National Commission for Women Act, 1990 |
| “ | | Protection of Human Rights Act |
| “ | | Muslim Women’s (Right on Protection of Divorce) Act, 1986 |

PAPER – III

PUBLIC INTERNATIONAL LAW

Nature-origin and basic of International Law-Variou theories and schools. - Sources of International Law. Traditional and modern. - Relationship between International Law and Municipal Law-Theories- Practice in US, UK and India.

Subjects of International Law, States-Non-States entities-International Organizations and private individuals. - Recognition-Theory and practice-kinds of-effects. - State territorial sovereignty and other lesser territorial rights. - Rights and duties of States.

State territory-Modes of acquisition and loss of territory State servitude. - State Jurisdiction-Territorial-personal and extra-territorial jurisdiction. - Law of the sea, Air and outer space. - State responsibility. - State succession. - International transactions-agents of international business, their Privileges and immunities.

International Law and Practice as to Treaties. - International Organizations-U.N. and sister Organisations and ICJ. - International Economic Law-New International Economics, Order GATT/WTO Regime TRIPS and World Bank.

Human Rights: - Philosophical foundation of the concept of Human Rights. - Internationalisation of Human Rights - Civil and Political Rights - Social, Economic and Cultural Rights - Rights of specific groups - Rights of Women, Children, Indigenous Population etc. - Concept of sustainable Development - Concept of Corruption free Governance - Human Rights protection Mechanism-National and International level.

Prescribed Readings:

1. Oppenheim-International Law
2. Starke-International Law
3. Paras Divan-Human Rights and Law Universal and Indian
4. Kapoor-International Law
5. Tandon-International Law
6. Venkateswaran-Human rights in the changing world.
7. A.H. Robertson and J.C. Hevills-Human Rights in the world(1996)
8. Henry Steiner and Philips Aster-International Human Rights in Context (Clarendon Press 1996)
9. D.J. Harris-Cases and Materials on International Law
10. Michael A Kehurst -A Modern Introduction to international Law
11. Malcolm N.Shaw-International Law

PAPER – IV

**MOOT COURT EXERCISE, OBSERVANCE OF TRIAL,
INTERVIEWING TECHNIQUES AND PRE-TRIAL PREPARATIONS**

This paper may have three components of 30 marks each and a internal viva voce for 10 marks.

- (a) Moot Court (30marks) - Every student may be required to do at least three moot courts in a year with 10 marks for each. The moot court work will be on assigned problem and it will be evaluated for 5 marks for written submissions and 5 marks for oral advocacy. The evaluation shall be done by a panel of two teachers nominated by the Principal. Every student shall secure a minimum of at least 75% attendance for the Moot Court.

If a student fails to participate in the Moot Court due to unavoidable circumstances he may be permitted to appear for the examination. But his results will be published only after satisfying the requirement regarding Moot Court in the following academic year.

- (b) Observance of Trial in two cases, one civil and one criminal (30marks).

Students may be required to attend two trials in the final year of LL.B. studies. They will maintain a record and enter the various steps observed during their attendance on different days in the court assignment., This scheme will carry 30 marks.

- (c) Interviewing techniques and Pre-trial preparations (30 marks):

Each student will observe two interviewing sessions of clients at the Lawyer's Office/Legal Aid Office and record the proceedings in a diary, which will carry 15 marks. Each student will further observe the preparation of documents and court papers by the Advocate and the procedure for the filing of the suit/petition. This will be recorded in the diary, which will carry 15 marks.

- (d) The fourth component of this paper will be internal viva voce examination on all the above three aspects. This will carry 10 marks.

