

DEPARTMENT OF ISLAMIC STUDIES
UNIVERSITY OF KERALA

Re- accredited by NAAC with 'A' Grade

No. IS/08/2015



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Dt. 15-06-2015

QUOTATION NOTICE

Sealed competitive quotations are invited from reputed firms having office in Thiruvananthapuram, for entering Annual Maintenance Contract for 8 computers (with parts) and one photocopier [**separate quotations for computers and photocopier**] for one year in the Department. The description of the items for which annual maintenance contract is required is given below:

<u>Description</u>	<u>No.of Unit</u>
Computers:	
1. Intel (R) Core i3 3.10 GHz 2 GB RAM	3 nos.
2. Intel Pentium 4 2.80 GHz 512 MB RAM	1 no.
3. Intel (R) Core 2 2.80 GHz 1 GB RAM	1 no.
4. Intel Pentium D 2.80 GHz 496 MB RAM	2 nos.
5. Intel Pentium 4 3 GHz 484 MB RAM	1 no.
Photocopier:	
1. Konica Minolta bizhub 211	1 no.

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The quotations should reach the undersigned on or before 30th June 2015, 4:00 p.m., subject to the following conditions.

1. The rate should be quoted inclusive of all taxes and any other charges
2. AMC will be valid for an year from the date of signing the contract and the contract shall include all the conditions shown in the Quotation Notice and it has to be signed in a stamp paper valued Rs. 100/- (Rupees one hundred only)
3. The comprehensive AMC will include maintenance of hardware and software. This will include repairs of defective components, virus problems etc. to ensure continuous runtime during the contract period.
4. Preventive maintenance should be done at least once in every two weeks, and besides for every call from the Department, instant services should be provided without fail.
5. The mode of payment will be 40% of the sanctioned amount as advance, 50 % after completion of six months AMC satisfactorily and 10% after completion of AMC.
6. Indenters have option to inspect the tender items prior to quotation.
7. The undersigned reserves the right to reject/accept any quotation without assigning any reason.
8. The selected firm should submit invoice in triplicate with stamped pre-receipt for AMC.
9. The execution of the said AMC shall be made only after getting necessary approval from the University.

Sd/
HEAD OF THE DEPARTMENT