

## Quotation for MUV for Longitudinal Ageing Study in India (LASI), Kerala

The Director, Population Research Centre (PRC), University of Kerala, Kariavattom invites sealed tenders for hiring of the following Multi Utility Vehicle (MUV) from prospective Service Providers/Individual owners having vehicles with original registration on or after 01.01.2013 for any of the four categories/all the categories, which the bidder is opting. Number of vehicles required is six.

### Rates for Taxi Vehicle

Sl. No.	Vehicle Brands	Rate for first 1500Kms per Month with Driver		Rate beyond 1500 Km in Rs. per Km		Rate for first 2000Kms per Month with Driver		Rate beyond 2000 Km in Rs. per Km	
		A/C	Non A/C	A/C	Non A/C	A/C	Non A/C	A/C	Non A/C
1	INNOVA								
2	TAVERA								
3	SCORPIO								
4	XYLO								

The detailed terms and conditions are given hereunder in para I. Any details regarding the work, and terms and conditions can be obtained from the office of Population Research Centre on any working day during office hours on or before 30<sup>th</sup> March 2017. Last date for submission/receipt of tender(s) is 5<sup>th</sup> April 2017 at 15:00 Hrs. The tenders will be opened by the Tender Committee in the presence of tenderers or their authorized representatives on the next day i.e. 6<sup>th</sup> April 2017 at 15:30 Hrs. in the office of Population Research Centre . Reputed and interested firms can send in their response to:

The Director  
POPULATION RESEARCH CENTRE  
University of Kerala,  
Kariavattom  
Trivandrum – 695 581  
Tel: 0471-2308796  
Mob : 9446415618

The tenders received after the above said scheduled date and time will not be considered. The tenders/quotations received unsigned/incomplete and/or filed after the said due date shall be summarily rejected. The parties who wish to be present at the time of opening of Tender/Quotation may represent themselves or authorize their

representatives with an authority letter. Population Research Centre reserves the right to accept or reject any or all tenders without assigning any reason thereof.

## **I. Terms and Condition**

1. Tender will be opened on 6<sup>th</sup> April 2017 at 15:30 Hrs in the office of Population Research Centre.
2. The contract shall be valid for an initial period starting from date of approval till a minimum of 2 months and to a maximum of 6 months, subject to clause (18) of these terms and conditions.
3. There will not be any limitation of minimum or maximum running Km of vehicle on day-to-day basis. The maximum Km can be utilized in any manner on monthly basis by Population Research Centre .
4. Population Research Centre , shall be liable to pay the hiring charges as per the agreement only. Contract charges include monthly charges of driver, repair and maintenance of vehicle, insurance, petrol, diesel, oil, road tax, RTO charges, Municipal tax, work contract tax, license fee, registration charges, etc and any other incidental expenses. However, toll and parking charges will be paid by Population Research Centre.
5. Agreed rate as per agreement will not be revised during the agreement period.
6. The vehicle will be kept neat and clean and in perfect running condition by the transport operator.
7. In case vehicle provided is not found satisfactory, the same shall be returned for immediate replacement. In case no replacement is provided in time, Population Research Centre would have a right to hire a vehicle from the market and the additional cost incurred by this office will be borne by the Transport Operator.
8. Generally, Vehicle should be utilized during the period from 08:00 hours to 21:00 hours; however, the vehicle will be utilized for preventive work or in case of urgency, continuously without any time limit. The vehicle must be available with the team assigned to the particular team at any time on any day as desired by the officers of Population Research Centre. The project area is all districts of Kerala, so the driver has to stay with the team at the specific area where the work goes on at a particular area. The vehicle and the driver should not be changed unless requested by the Population Research Centre.
9. The Transport Operator would ensure that the drivers employed have valid driving license. The vehicle should be registered with the concerned authority of Central/State Govt. The Transport operator shall provide a certificate to this effect. The driver of the vehicle provided must follow traffic rules and other regulations prescribed by the Govt. from time to time. The driver should be able to communicate and write in Malayalam /English.
10. The Transport Operator should have an adequate number of telephones or contact numbers round the clock. The driver shall be neatly dressed, shall observe all the etiquette and protocol while performing the duty and, must carry a mobile phone in working condition, for which no separate payment shall be made.

11. The Vehicle should be kept with sufficient stock of fuel. However, in case of any emergency, if any officer pays for refuel/repair, the same should be reimbursed by the Transport Operator on production of the bill.
12. As regard vehicle timings, the Transport Operator will not pass on the instructions directly to the driver concerned. All the instructions should be routed through the Population Research Centre .
13. A daily record indicating time and mileage for each vehicle shall be maintained in a log book and log book shall be submitted to Population Research Centre regularly for scrutiny.
14. In case of breakdown of any vehicle during official duty, it shall be the responsibility of the Transport Operator to provide a substitute vehicle immediately. In case, the substitute vehicle does not report on time/does not report at all, Population Research Centre would have the right to hire a vehicle from the market and the additional cost incurred by the customer will be borne by the Transport Operator.
15. In case of failure of the contractor in providing/making available of vehicle on account of any defect/fault/breakdown/not reporting, liquidated damages/compensations or alternative arrangement with prior permission shall be made, not by way of penalty, shall be imposed and recovered from the contractor's bill without any notice as under.
16. In case of any accident, all the claims arising out of it shall be met by the Transport Operator.
17. The Transport Operator should approach the officer of Population Research Centre in case of any assistance or difficulty.
18. If any of the terms & conditions (1) to (17) above is not found fulfilled during the period of agreement, Population Research Centre reserve the right to discontinue the contract without assigning any reasons thereof.
19. Population Research Centre is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

**FINANCIAL BID  
PROFORMA FOR QUOTING RATES**

Rates for Taxi Vehicle

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		A/C	Non A/C	A/C	Non A/C	A/C	Non A/C	A/C	Non A/C
1	INNOVA								
2	TAVERA								
3	SCORPIO								
4	XYLO								

Signature of Authorized person with date: \_\_\_\_\_

Name & full address: \_\_\_\_\_

Telephone No: Office: Fax No: \_\_\_\_\_

Email: \_\_\_\_\_

Seal: \_\_\_\_\_