UNIVERSITY OF KERALA

KERALA UNIVERSITY PRESS

PALAYAM, 0471-2305971

KUP/IDE/2013-14 Thiruvananthapuram
21-05-2013

QUOTATION NOTICE

Sealed competitive quotations are invited by the undersigned for the supply of Printed IDE Study materials for the year 2013-14.

The last date of receipt of quotation is 2.30 PM, 10th June 2013, and it will be opened at 3 PM. on the same day. The Printed IDE Study materials should be delivered to the Kerala University Press, within 30 days from the date of receipt of work. The rates shall be based on the following process. The rates shall be quoted seperately for each process. The book size shall commonly be Demy1/4 or A4, Demy 1/8th or A5.

1) DTP works a) Cover designing b) Image Scanning c) Film making d) Data entry (10,12,14 points in English/Malayalam/Hindi/Mathematics) charges per page shall be quoted. The finished work may be supplied in CD - Photoshop/PageMaker format.

2) Offset Platemaking works per PSplate (Demy & Double Demy).

3) Offset Printing works (with PS Plates) for the first 1000 copies and subsequent 1000 copies including paper cost (Double Demy,60 GSM,16 kg, White paper good quality) - for Single and Multi colour charges per forms (Demy & Double Demy sized forms).

4) Offset Cover Printing works (with PS Plates) for first 1000 copies and subsequent 1000 copies with card cost (220 GSM, Pulp or Art card - white/colour, good quality) - Single or Multicolour per PSplate.

5) Digital Photostat works per page with paper cost.

6) Book Binding works a) Section folding, Gathering, Collating, b) Section Sewing c) Side stitching d) Centre stitching e) Perfect binding f) Calico binding g) Spiral binding h) Matt or gloss Lamination etc.).

7) Reprinting works of already printed materials.

The quality and specifications of materials will be given at the time of the issue of work from the Kerala University Press. The Cost of all materials required for the completion of works (Ink, Paper, Card etc.) should be borne by the firm or person, one who executes the rate contract and the rates shall be inclusive of all taxes, incidental charges and charges for the delivery at the Kerala University Press. Please send samples along with the Quotation. The payment shall be made after the delivery of the said items along with the bills in triplicate and stamped receipt.

The award of rate contract will be finalised after negotiation. The undersigned reserves the right to reject any quotation without assigning any reason thereon. The envelope containing the quotation should bear the superscription *Quotation for the supply…….of and should be addressed to the Superintendent in- Charge, Kerala University Press, University of Kerala, Tvpm - 34.*

Sd/-
Assistant Superintendent
in-charge of Superintendent

To,
The Public Relations Officer for Press release.