



UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India - 695034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)
(Re-accredited by NAAC with 'A' Grade)

No.Ad.BI(2) 833/2015/001

**Thiruvananthapuram
Dated: 19.10.2017**

TENDER NOTIFICATION

Quotations in sealed envelopes are invited from experienced Individuals, Private agencies, Co-operative Institutions, Social Organizations etc. for carrying out the work of Gardening and Clearing of shrubs in the University Office Campus, Palayam on contract basis for a period of one year.

Quotations in sealed covers super scribing '*Quotations for Gardening and Clearing of Shrubs, University Office, Senate House Campus*' should reach this office not later than 02.11.2017 before 03:00 p.m. Further details such as terms and conditions of the contract etc. can be had from this office during office hours or from the website of the University at www.keralauniversity.ac.in.

The quotations received on or before the last date stipulated will be opened at 04:00 p.m on 02.11.2017

The undersigned reserves the right to accept or reject any or all of the quotations without assigning any reason and the decision of the Registrar will be final in this regard.

**Sd/-
REGISTRAR**

University Buildings
Thiruvananthapuram.

Copy to:

The PRO (for advertising in newspaper and notifying in the University website)

**TERMS AND CONDITIONS FOR THE AWARD OF THE WORK OF GARDENING
AND CLEARING OF SHRUBS IN THE UNIVERSITY OFFICE, SENATE HOUSE
CAMPUS AS PER THE UNIVERSITY NOTIFICATION No. Ad B I.(2)833/2015/001
dated 19.10.2017**

1. Gardening work include upkeep of the existing turf in front of the main building, watering the lawn daily (except on rainy days), mowing, manuring periodically, weeding, planting of ornamental plants, pruning and shaping of hedge plants and developing the existing garden to make it more attractive and beautiful.
2. The cost of pesticides, fertilizers etc. shall be borne by the contractor-firm who will also make their own arrangements for making available garden tools and implements like lawn-mower, pesticide-sprayer etc. required for the gardening work to their workers.
3. Sufficient workers and a de-weeding machine should be employed for work on all working days. The workers should be engaged for clearing of shrubs, planting of garden plants and for watering the turf and the garden, etc.
4. Watering and caring the plants on either sides outside the main gates also come under the purview of the contract.
5. Clearing of shrubs is meant to keep the entire office campus free of wild growth. The premises around the buildings as well as vacant land in the whole campus has to be kept cleared of bushy plants. The idea is to keep off harmful creatures like snakes from intruding into the buildings and to give a tidy appearance to the campus.
6. A sum of **Rs. 10,000/- (Rupees Ten Thousand only)** will have to be paid towards **EMD** in the form of Demand Draft drawn in favour of the Finance Officer and enclosed with the quotations in the sealed cover. The EMD amount (in the form of DD) of all bidders, except that of the confirmed quotationer will be returned to them within a fortnight after opening the quotations.
7. Relevant certificates showing experience of the contractor-firm must be attached along with the application.
8. Rate quoted shall be inclusive of all taxes.
9. Tax, if any payable to the Government or any statutory body on account of the contract work will have to be paid by the Contractor-firm.
10. The University reserves the right to terminate the contract forthwith if the performance of the contractor-firm is found to be unsatisfactory during its currency by issuing a notice of termination of the contract of the contractor- firm.

11. The name and address of the workers engaged by the contractor-firm should be made known to the University in advance in writing along with a copy of their identity cards such as Aadhar.
12. Watering the turf and the plants shall be done on all days including holidays. But clearing the shrubs and wild growth shall be done only on working days.
13. The Contractor shall follow the instructions issued by the University from time to time.

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Sd/-
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