



**DEPARTMENT OF SANSKRIT
UNIVERSITY OF KERALA**

Kariavattom Campus, Thiruvananthapuram-695 581, Phone: 2308801

Tender No. 1/2017-18/SANSKRIT/COMPUTER

Dated.05/08/2017

Quotation Notice

Competitive quotations are invited from reputed firms/ manufactures for Supply of following items as per the minimum specification given below for the use of Dept. of Sanskrit, University of Kerala, Kariavattom Campus.

1.	Name of Items	Supply of a. Desktop Computer (with linux OS) - 2 no b. Desktop Computer (with Windows 10 64bit OS) - 1 no
2.	Documents to be submitted.	1. Technical Data Sheet of the items 2. Details of warranty 3. Details of the Firm 4. Financial Bid 5. Any other relevant information
3.	Last Date of receipt of Tender/ Bid closing	17.08.2017 - 3.00 PM
4.	Date and time of Opening Tender	17.08.2017 - 3.30 PM

The interested bidders shall submit their best possible offer before the last date.

Technical Specification

Sl. No.	Specification	
1	Processor	Intel Core i3 6th Generation or higher
2	Memory	4 GB DDR3 or higher
3	Hard Disk	500 GB SATA or higher
4	Optical Drive	CD/DVD RW
5	Graphics	Integrated
6	Ports	USB 3.0, USB 2.0, RJ-45
7	Ethernet	Gigabit Ethernet
8	Input Devices	Keyboard , Optical Scroll mouse
9	Monitor	19.5 “ LED Backlit
10	Operating System	Ubuntu (For linux systems) / Windows 10 64bit (For windows system)
11	Warranty	3 year Comprehensive
12	Preferred brands	HP / DELL / LENOVA

Terms and conditions

1. The Bidder shall quote price in clear terms and the specification of products. The rates quoted must be inclusive of all taxes, cost of supply at site, warranty and installation charges etc...
2. The price should be quoted only in Indian rupees. The bid shall be typed and signed by the bidder.
3. The technical Specification mentioned here are minimum requirements. Quality of the products will be a factor in technical evaluation.
4. Bidder shall also **give specifications of hardware /software, brochures from the OEM for the compatible equipment to establish the technical compatibility** that they would be providing as a part of the assignment.
5. Any Original Disks/ files/Serial Key for licensed softwares, serial key etc shall be delivered to the University under acknowledgement.
6. The bidder shall give undertaking that all the components used in the equipments shall be the original make as per the technical specification submitted and the software/hardware shall be supplied with the authorized license certificates. If found contrary the supplier shall replace the component/ equipment with original one at their own cost.
7. All the documents mentioned above shall be submitted without fail.
8. **Validity:-** The Bid will be valid for 90 days from its date of opening. Further extension can be done by mutual consent.
9. **Delivery :-** The item should be delivered at Dept. of Sanskrit, University of Kerala, Kariavattom Campus
10. **Installation and commissioning:-** The items shall be installed and commissioned at the Dept. of Sanskrit, University of Kerala, Kariavattom Campus
11. **Payment:-** The University will release the payment only after inspecting the equipment and satisfy that the supply is as per the requirements. The payment will be made after successful completion of the supply on producing invoice in duplicate.
12. **Warranty/Guarantee:-** The supplier shall guarantee to repair/replace the items or its part -if found defective within the warranty period. The entire expenditure for repair/ replace the item in this regard shall be borne by the supplier.
13. In case of dispute arises, the decision of University authority shall be final and binding on bidders.
14. The undersigned reserves the right to reject or accept any or all the tenders received fully or partly without assigning any reason thereof.
15. General rules relating to purchase of materials/equipments will also applicable to this tender.
16. The cover may be superscripted with “ **Supply of Computers In Dept. of Sanskrit, University of Kerala, Kariavattom Campus**” and **addressed to Head of Department, Dept. of Sanskrit, University of Kerala, Kariavattom Campus.**
17. The bids shall be opened at the office of the Head of Department, Dept. of Sanskrit, University of Kerala, Kariavattom Campus on Date mentioned above. If the above date of opening tender happens to be on a holiday or due to any other valid reason, the tender opening process will be done on the next working day or the day fixed by the undersigned.

Sd/-
Head of Department,
Dept. of Sanskrit
University of Kerala
Kariavattom Campus