



**DEPARTMENT OF COMMERCE
UNIVERSITY OF KERALA**

Kariavattom Campus, Thiruvananthapuram-695 581, Phone: 2412179

Tender No. 1/2017-18/DC

Dated. 25/05/2017

Quotation Notice

Competitive quotations are invited from reputed firms/ manufactures for Supply of following items as per the minimum specification given below for the use of Department of Commerce, University of Kerala, Kariavattom Campus.

1.	Name of Items	Supply of a. Desktop Computer 1 No.
2.	Documents to be submitted.	1. Technical Data Sheet of the items 2. Details of warranty 3. Details of the Firm 4. Financial Bid 5. Any other relevant information
3.	Last Date of receipt of Tender/ Bid closing	15/06/2017 - 3.00 PM
4.	Date and time of Opening Tender	15/06/2017 - 3.30 PM

The interested bidders shall submit their best possible offer before the last date.

Technical Specification

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1	Processor	Intel Core i3 5 th Generation or Higher
2	Memory	4 GB DDR3 or higher
3	Hard Disk	500 GB SATA@7200 rpm
4	Optical Drive	CD/DVD R W
5	Monitor	18.5" LED backlite or higher
6	Graphics & Audio	Integrated
7	Ports	USB 2.0,USB 3.0 VGA,RJ-45,Audio, Mic
8	Ethernet	Gigabit Ethernet
9	Input Devices	Keyboard, Optical Mouse
10	Operating System	Windows 7
11	Warranty	3 Years comprehensive onsite
12	Brands preferred	Dell/Lenovo/HP

Terms and conditions

1. The Bidder shall quote price in clear terms and the specification of products. The rates quoted must be inclusive of all taxes, cost of supply at site, warranty and installation charges etc...
2. The price should be quoted only in Indian rupees. The bid shall be typed and signed by the bidder.
3. All the documents mentioned above shall be submitted without fail.

4. **Validity:** - The Bid will be valid for 90 days from its date of opening. Further extension can be done by mutual consent.
5. **Delivery :-** The item should be delivered at Department of Commerce, University of Kerala, Kariavattom Campus
6. **Installation and commissioning:-** The items shall be installed and commissioned at the Department of Commerce, University of Kerala, Kariavattom Campus
7. **Payment:** - The University will release the payment only after inspecting the equipment and satisfy that the supply is as per the requirements. The payment will be made after successful completion of the supply on producing invoice in duplicate.
8. **Warranty/Guarantee:-** The supplier shall guarantee to repair/replace the items or its part -if found defective within the warranty period. The entire expenditure for repair/ replace the item in this regard shall be borne by the supplier.
9. In case of dispute arises, the decision of University authority shall be final and binding on bidders.
10. The undersigned reserves the right to reject or accept any or all the tenders received fully or partly without assigning any reason thereof.
11. General rules relating to purchase of materials/equipments will also applicable to this tender.
12. The cover may be superscripted with "Supply of Desktop computer". in Department of Commerce, University of Kerala"
13. The bids shall be opened at the office of the Department of Commerce, University of Kerala, Kariavattom Campus on Date mentioned above. If the above date of opening tender happens to be on a holiday or due to any other valid reason, the tender opening process will be done on the next working day or the day fixed by the undersigned.

Sd/-
Professor and Head
Department of Commerce
University of Kerala