



## UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India - 695034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly  
(Re-accredited by NAAC with 'A' Grade)

### QUOTATION NOTICE

EK I/LPC/5(a)/2020-'21

Examination Wing

Ph:0471-2386306

Sealed quotations are invited for the supply of the following stores:

***Supply of one photocopier machine with the following specifications:***

***Basic Digital copier; Monochrome; copy speed – 18 cpm or high; Media size-A4; memory-8 MB or above; multiple copies- 99; zoom level – 50% to 200%; copy resolution-600dpi; category-simplex; duty cycle -5000 pages / month or high; input tray -100 sheets capacity or high; warranty- 1 year.***

The envelope containing the quotation should bear the superscription “*Quotation for the supply of Photocopier machine*” and should be addressed to the Controller of Examinations, University of Kerala, Thiruvananthapuram-34. Intending tenderers shall submit the quotations on their own papers.

The last date and time for receipt of quotation is 11-01-2021 at 5.00 pm. Late quotations will not be accepted. The quotations will be opened at 11.00 am on 12-01-2021 in the presence of such of the tenderers or their authorized representatives shall be present at that time. The maximum period required for the delivery of the articles should be mentioned and should be scrupulously complied, if selected.

#### **Other conditions**

- 1)The rate quoted should be inclusive of taxes including Kerala Flood Cess, transportation, installation charges if any, at our premises.
- 2)Complaints/defects with the items supplied should be

rectified/replaced to the satisfaction of the University by the suppliers at their own cost.

3) Payment will be made only after the supply of the items at our site.

4) The undersigned reserves the right to reject/accept any quotation without assigning any reason thereto.

5) The rate for the toner cartridge (with yield), drum unit (with yield) and delivery time required must be specified.

6) The details of the authorized service centre in Trivandrum for the repair of the photocopier must also be specified.

04/01/2021

Sd/-  
Controller of Examinations