

UNIVERSITY OF KERALA

(Abstract)

University of Kerala-Containment of Covid 19-Implementation of Government Orders-
Sanctioned-Orders Issued

Ad A V

3703/2021/UOK

Dated: 26.07.2021

Read:-G.O(Rt.)No.545/2021/DMD dated 24.07.2021

ORDER

The Government of Kerala, vide paper read as above, have issued guidelines regarding the functioning of Government Offices.

Sanction has therefore been accorded by the Vice Chancellor to the following.

1. Government Order read above being implemented in the University(Copy of the G.O. appended).
2. Joint Registrars, Deputy Registrars and Assistant Registrars shall be present on all working days.
3. 50 % of the staff are directed to attend the office on rotation basis from 26.07.2021 onwards.
4. The Deputy Registrars concerned are directed to issue clear instructions to their subordinates that 50 % of the staff working under them shall attend duty on rotation basis ensuring proper functioning of each section. The directions of the Deputy Registrars shall be strictly adhered to.
5. Weekly duty roster shall be prepared and submitted to the Joint Registrars concerned by the Deputy Registrars and the consolidated statements shall be submitted for final verification.

The above directions shall be subject to Covid 19 protocol and orders issued by the Government from time to time.

Orders are issued accordingly.

THOMAS P P

DEPUTY REGISTRAR Admin I
For REGISTRAR

To

1. PS to VC/PVC
2. PA to Registrar/FO/CE/DPD/DCDC
3. Heads of all Departments/Directors of Centres
4. All JRs/University Librarian (KUL)/Deputy Librarian (CL)/Security Officer/Press Superintendent/PRO
5. Stock File/File Copy

Forwarded / By Order

Sd/-

Section Officer