



UNIVERSITY OF KERALA
(Re-accredited by NAAC with 'A' Grade)

***Preliminary Minutes of the 35th Meeting of the
Syndicate held on 10.05.2018***

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members present:

1. Prof.(Dr.)Gopinath Ravindran (*In the Chair*)
Vice-Chancellor
2. Dr.M.Jeevanlal
3. Sri.B.S.Jyothikumar
4. Sri.John Thomas
5. Dr.P.Rajeshkumar
6. Dr.K.Manickaraj
7. Sri.M.Sreekumar
8. Adv.Johnson Abraham
9. Sri.M.K.Abdul Rahim
10. Sri.K.S.Gopakumar
11. Adv.K.H.Babujan
12. Adv.A.A.Rahim
13. Adv.S.S.Krishnakumar
14. Dr.R.Latha Devi
15. Dr.P.M.Radhamany

***Item No.35.01. Confirmation of the Preliminary Minutes of the 34th Meeting of the
Syndicate held on 17.04.2018.***

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 34th Meeting of the Syndicate held on 17.04.2018 with the following modification:

Item No.34.03 The resolution be implemented only after obtaining the list of teachers who were responsible for delay in publishing of results from the Controller of Examinations.

Sri.K.S.Gopakumar, Member Syndicate submitted a note regarding conduct of exams. (Note appended)

Item No.35.02 Appointments/Career Advancement Promotion, if any - reg.

(Ad.H/Ad.D.IISection)

Resolution of the Syndicate

NIL

Item No.35.03 ***Proposed Mohandas College of Arts and Science, Anad, Nedumangad - Application for affiliation of new colleges received during the academic year 2016-17 – Status consideration of - reg.***

(Ac.B.II)

The Syndicate in its meeting held on 24.03.2018 vide item no.33.110.20 considered the status in respect of the application for affiliation of the proposed self financing college, Mohandas College of Arts and Science, Anad, Nedumangad received for the academic year 2016-17, and resolved to refer the matter to the Syndicate.

In this connection the following may be noted.

- The Executive Trustee, V.N.Gangadhara Panicker Memorial trust, Thiruvananthapuram submitted a belated application dated 08.01.2016 for affiliation of new college, proposed Mohandas College of Arts and Science, Anad, Nedumangad for the academic year 2016 -17.
- 2. The Syndicate in its meeting held on 18.03.2017 vide item no.26.77.09 resolved to conduct local enquiry in the proposed Mohandas College of Arts & Science, Anad for 2016-17 and nominated Dr.Shaji.K, Sri.B.S.Jyothikumar and Adv.A.A.Rahim, Members, Syndicate and it was further resolved that inspection shall be conducted after issuing defect memo and rectification of the same by the college.
- 3. The Estate Officer after verification of land documents and inspection of site gave positive remarks regarding extent of land and land documents on 16.06.2017.The inspection team was informed accordingly and consent for inspection requested vide letter dated 19.06.2017 and reminders dated 28.06.2017 and 25.07.2017.
- 4. The Standing Committee of Syndicate on affiliation of colleges held on 23.10.2017 vide item No.06 recommended to conduct inspection by the same team as resolved by the Syndicate held on 18.03.2017. The recommendation was approved by the Vice Chancellor and reported to the Syndicate at its meeting held on 06.12.2017 vide item no.31.14.06.
- 5. The members of the inspection team were requested for a convenient date for local enquiry vide letter dated 28.10.2017. It was informed by the inspection team over telephone that the inspection may be scheduled on 08.11.2017. The Educational Agency and the inspection team were informed about the inspection vide letter dated 06.11.2017 and the vehicle for the team was arranged. But the inspection team on 08.11.2017 informed over telephone of their inconvenience and schedule of inspection was changed to 10.11.2017 alongwith the inspection in proposed Manjappara Educational and Charitable Trust Arts and Science College, Ayoor, Kollam.
- 6. The Inspection team was requested to forward the reports of local enquiry vide letter dated 20.11.2017, 22.12.2017 and 07.02.2018, but the same has not been received yet.
- 7. The Executive Trustee, V.N.Gangadhara Panicker Memorial Trust,Thiruvananthapuram has now submitted within the statutorily prescribed last date a fresh application for affiliation for the new college, proposed 'Mohandas College of Arts and Science', Anad, Nedumangad for the academic year 2018-19.

In the light of the above, the matter regarding the status in respect of the application for affiliation of new college, proposed 'Mohandas College of Arts and Science', Anad, Nedumangad for the academic year 2016-17 is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Affiliation of Colleges.

Item No.35.04 ***Proposed Manjappara Educational and Charitable Trust Arts and Science College, Ayoor, Kollam - Application for affiliation of new colleges received during the academic year 2016-17 – Status - Consideration of - reg.***

(Ac.B.II)

The Syndicate in its meeting held on 24.03.2018 vide item no.33.110.18 considered the status in respect of the application for affiliation of the proposed self financing college, Manjappara Educational and Charitable Trust Arts and Science College Ayoor, Kollam for the academic year 2016-17 and resolved to refer the matter to the Syndicate.

The following points may be noted in this regard.

- The Chairman, Manjappara Educational and Charitable Trust, Kollam submitted a belated application dated 08.01.2016 for affiliation for new college, proposed Manjappara Educational and Charitable Trust Arts and Science College, Ayoor, Kollam.
- The Syndicate in its meeting held on 18.03.2017 vide item no.26.77.09 resolved to conduct local enquiry in the proposed Manjappara Educational and Charitable Trust Arts and Science College, Kollam for 2016-17 and nominated Dr.Shaji.K, Sri.B.S.Jyothikumar and Adv.A.A.Rahim, Members, Syndicate
- The inspection team was requested to inform a convenient date for the inspection vide letter dated 19.04.2017 and reminders dated 03.05.2017 and 16.06.2017.
- The Standing Committee of Syndicate on affiliation of colleges held on 23.10.2017 vide item no.06 recommended to conduct inspection by the same team as resolved by the Syndicate held on 18.03.2017. The recommendation was approved by the Vice Chancellor and was reported to the Syndicate at its meeting held on 06.12.2017 vide item no.31.14.11.
- The members of the inspection team were requested for convenient date for local enquiry vide letter dated 28.10.2017. It was informed by the inspection team over telephone that the inspection may be scheduled on 10.11.2017. The Educational Agency and the inspection team were informed about the inspection vide letter dated 06.11.2017 and the vehicle for the team was arranged.
- The Inspection team was requested to forward the reports of local enquiry vide letter dated 20.11.2017, 22.12.2017 and 07.02.2018, but the same has not been received yet.
- However as per Statute 1, Chapter 24, KUFS 1977 only those applications on which positive recommendations have been made stands valid for the next academic year and the application under question is for the year 2016-17.
- The Educational Agency has not submitted any fresh application for affiliation for new college in 2018-19.

In the light of the above, the matter regarding the status in respect of the application for affiliation of new college, proposed Manjappara Educational and Charitable Trust Arts and Science College, Ayoor, Kollam for the academic year 2016-17 is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Affiliation of Colleges.

Item No.35.05 Proposed Sri Sathya Sai Arts & Science College, Sai Gramam, Thonnakkal – New Colleges 2016-17 - Inspection Report - Consideration of - reg.

(Ac.B.II)

The Syndicate at its meeting held on 06.02.2018 vide item no.32.34.01 considered the Government order according sanction to Sri Sathya Sai Orphanage Trust to start Sri Sathya Sai Arts & Science College, Sai Gramam, Thonnakkal on aided basis and resolved to conduct final inspection in the proposed Sri Sathya Sai Arts & Science College, Sai Gramam, Thonnakkal comprising Dr.Rajesh Kumar, Adv.K.H.Babujan and Sri.M.K.Abdul Rahim, Members, Syndicate and Subject Experts nominated by the Vice Chancellor. The inspection was conducted on 12.03.2018. The inspection reports have been received in which the inspection commission recommended to grant affiliation to the proposed college.

The following may be noted in this regard.

- The Syndicate held on 23.12.2016 (item No 23.17.10) considered the belated application for affiliation of the proposed aided Arts and Science College, Sri Sathya Sai Arts & Science College, Sai Gramam, Thonnakkal submitted by the Founder & Executive Director, Sri Sathya

Sai Orphanage Trust-Kerala, Sasthamangalam, Thiruvananthapuram and resolved to conduct local enquiry in the college.

- Local Enquiry was conducted and Letter of Consent dated 19.08.2017 was issued to Sri Sathya Sai Arts & Science College with regard to the application submitted for the academic year 2016-2017 by the Executive Director, Sri Sathya Sai Orphanage Trust-Kerala, Sasthamangalam, Thiruvananthapuram, for the conduct of the following courses on aided basis.
 - BA English Language & Literature with History of English Literature & Journalism as complementary subjects
 - B.Com(Elective – Finance)
 - B.Sc Physics with Mathematics & Statistics as complementary subjects.
- The application for affiliation submitted for the academic year 2016-17 on which letter of consent was issued is valid only for the academic year 2017-18.
- The State Government vide G.O (M.S)No.266/17/H.Edn dated 16.10.2017 has accorded sanction to Sri Sathya Sai Orphanage Trust to start Sri Sathya Sai Arts and Science College, Saigramam, Thonnakkal on aided basis on fulfillment of Direct Payment Agreement and the following courses have been sanctioned.
 - B A English - 30 seats
 - B.Com Finance - 40 seats
 - B.Sc Physics - 30 seats.

In the light of the above, the final inspection reports received for the new proposed college, Sri.Sathya Sai Arts and Science College, Sai Gramam, Thonnakkal for the academic year 2016-17 are placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to sanction affiliation from the academic year 2018-2019 for the courses and seats as specified in G.O. No. (M.S)No.266/17/H.Edn dated 16.10.2017.

FURTHER RESOLVED that the college be included in the CAP from this academic year.

Item No.35.06

National Academic Depository (NAD) – Implementing the decisions on Item No. 33.85 of the meeting of the Syndicate held on 24.03.2018 - Demonstration of the implementation details, terms and conditions with the two depository agencies namely CVL and NDML, before the Syndicate, for onboarding on NAD and for decision for joining the NAD scheme – Consideration of - reg.

(NAD CELL Computer Centre)

National Academic Depository (NAD) is a digital depository for certificates, degrees and other academic awards of educational institutions of the country. This is an endeavor to bring administrative and academic reforms in the field of education through the use of information technology. This depository stores academic awards in online digital format for making them available to different stakeholders on 24 x 7 basis. The required data in digital format is uploaded to the depository by the academic institutions or the students concerned. This depository is helpful for validating the authenticity of academic awards thereby eliminating the spread of fake certificates. Ease of genuineness verification of awards, reduced service delivery time for certificate verification, always data availability, safe storage, easy retrieval, etc. are the other advantages of this depository. The depository helps in policy formulation and accurate data analytics.

UGC is designated as the authorised body for establishing NAD. UGC executed a tripartite agreement between MHRD, and two depository agencies namely CDSL Ventures Limited (CVL) and NSDL Database Management Limited (NDML) for implementing NAD. In the notice dated 23-11-2016, UGC directed all universities to select either of the above two depositories and enter into a legally enforceable agreement for joining NAD. As per the above direction, the two depositories made a presentation of the implementation details of NAD at the chamber of the Vice-chancellor on 13-12-2016. Since the service charge quoted was less, CVL was selected as the NAD depository of the University. The proposal for executing the agreement between the University and CVL was placed before the Syndicate

held on 12-5-17 as Item No. 27.87.01, for consideration. The Syndicate resolved to invite the two UGC designated depository agencies namely CVL and NDML before the Syndicate, for a detailed negotiation and demonstration of the implementation details, terms and conditions and tariff details of the proposed National Academic Depository.

Meanwhile, UGC waived all the NAD service charges payable by academic institutions till 30th September, 2019. This was noted in the Syndicate meeting held on 10-10-2017. Also, the Syndicate at its meeting held on 6-12-2017 as item no. 31.03 resolved not to proceed with the negotiation, based on the earlier decision.

As per the resolution of the Syndicate meeting held on 24-3-2018, as item no. 33.85, the two NAD depository agencies namely CVL and NDML are invited before the Syndicate for demonstration of the implementation details, and for consideration of terms and conditions.

As ordered by the Vice Chancellor, the note is placed before the Syndicate for decision (1) for joining the NAD scheme and (2) for selecting the NAD depository agency for the University for joining NAD.

Resolution of the Syndicate

RESOLVED for joining the NAD Scheme.

FURTHER RESOLVED to authorize the Director, KUCC to invite CVL & NDML for Demo and negotiation.

Item No.35.07 ***Installation of Waste Treatment Plant (Bio Gas Plant with Bio- Incinerator) at Senate House Campus, Thiruvananthapuram for new Canteen Building – Site visit – Report - Consideration of - reg.***

(Pl.G)

The estimate amounting to Rs.10,00,000/- (Rupees ten lakhs only) submitted by the University Engineer based on 2014 DSR with 46.67% cost index for civil works and market rate for the other items of work, for the installation of Waste Treatment Plant (Bio Gas Plant with Bio- Incinerator) for the new Canteen Building at Senate House Campus by meeting the expenditure from minor development works (PLAN) for 2017-18 , was approved, vide U.O dated 19.04.2017.

The University Engineer vide letter dated 01.11.2017 has requested to consider the installation of proposed biogas plant near canteen building at Senate House Campus for the reason that a major portion of the biodegradable waste being generated in the Senate House Campus is from the canteen building. The space behind the old canteen building may be utilized for the installation of the plant.

The Syndicate held on 06.02.2018 vide item No.32.115.08 resolved to agree to the recommendations of Standing Committee of the Syndicate on Planning and Development on 02.02.2018 to:

1. Visit the site by the members of SC on P&D.
2. Authorize the University Engineer to obtain proposals for the installation of Waste treatment plant from Biotech, Suchithwa mission and Government agencies/ other recognized Government agencies.

The members of the Standing Committee of the Syndicate on Planning and Development conducted a site visit on 26.03.2018 at 3 p.m and submitted the inspection report regarding the site visit for the installation of Waste Treatment Plant at SH Campus as follows:

“The members of the Standing Committee of the Syndicate on Planning & Development had conducted a visit on 26.03.2018 at 3 p.m , to the premises of the new canteen building for finalizing the location for the installation of waste treatment plant (Bio gas plant with Bio incinerator) at SH Campus, Palayam Thiruvananthapuram. A nearby space is required for the waste treatment plant for conveying the waste from the new canteen. Hence it is recommended to install the waste treatment plant in the open space of the rear side of the old canteen building. It is also recommended to include the clause of 10 years free maintenance period while obtaining proposals for the installation of this plant.”

Hence the above report of site inspection by the members of Standing Committee of the Syndicate on Planning and Development submitted by the Convener, SC on P&D is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the site inspection report of the members of Standing Committee of the Syndicate on Planning and Development submitted by the Convener for Installation of Waste Treatment Plant (Bio Gas Plant with Bio-Incinerator) for new Canteen Building at Senate House Campus, Thiruvananthapuram, be approved.

Item No.35.08 Nomination of Dr.K.M.Sajad Ibrahim, Associate Professor, Department of Political Science as Head of the Department – Consideration of - reg.

(Ad.A.II)

Dr. Joseph Antony, Associate Professor, Department of Political Science, Kariavattom has reported that, in anticipation of his retirement from service on 31.05.2019 he would like to relinquish the charge of Head of the Department w.e.from 31.05.2018. He requested to take necessary steps to transfer the headship of the Department of Political Science to Dr. K.M. Sajad Ibrahim, Associate Professor, who is the next senior most teacher in the Department. The Department Council held on 21.03.2018 had endorsed the decision.

The Department of Political Science has only seven permanent teachers. They are

1. Dr. K.M.Sajad Ibrahim, Associate Professor, joined on 07.09.2005 F.N. And is retiring on 31.05.2027.
2. Dr. Shaji Varkey, Associate Professor, joined on 26.03.1997 and is retiring on 31.05.2022
3. Dr. Joseph Antony, Associate Professor and Present Head, joined on 28.05.2013 and is retiring on 31.05.2019
4. Dr. R.Suresh, Associate Professor, joined on 28.05.2013 and is retiring on 31.07.2021
5. Dr. Josukutty, C.A, Assistant Professor, joined on 25.03.2010 and is retiring on 31.05.2027
6. Smt.Anu Unni, Assistant Professor, joined on 28.05.2013 and is retiring on 31.10.2045.
7. Dr. Samuel J. Kuruvilla, Assistant Professor, joined on 28.05.2013 and is retiring on 31.07.2034.

As per notification No.Academic L/S/2446/2011, dated 04.04.2013 amendment No.232 in Statute 18 in Chapter 13 of Kerala University First Statutes 1977 be substituted as follows:

“The Professor, Associate Professor/Reader or Assistant Professor in charge of a Department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the seniormost teacher of the Department. The Syndicate shall nominate the seniormost Professor as the Head of the Department for a period of three years, and at the end of the three years, next seniormost Professor shall be nominated. After all the Professors are given a turn the rotation shall then be implemented among Associate Professors/Readers as per seniority. He/She should have a Ph.D and should have put in at least two years of service in the Department “.

Dr. K.M.Sajad Ibrahim, Associate Professor, Department of Political Science is the next senior most faculty in the Department of Political Science, possesses a Ph.D Degree, has twelve years service in the Department, and has more than nine years to retire, thus fulfilling all criteria to take up headship of the Department of Political Science in accordance to Amendment 232 dated 04.04.2013 of Statute 18, chapter 13 of Kerala University First Statute 1977.

The matter of nominating Dr. K.M. Sajad Ibrahim, Associate Professor, Department of Political Science, Kariavattom as Head of the Department of Political Science w.e.f 01.06.2018 is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED that the proposal for nomination of Dr. K.M. Sajad Ibrahim, Associate Professor, Department of Political Science, Kariavattom as Head of the Department of Political Science w.e.f 01.06.2018, be agreed to.

Item No.35.09 *Ms.Uma Maheswari, Research Scholar, Department of Tamil- Request for financial Assistance for treatment and a full time job in the University - recommendation of Kerala State SC/ST Commission – Consideration of - reg. (Ad.D.II)*

Ms.Uma Maheswari, Research Scholar in the Department of Tamil literature, Kerala University, Kariavattom Campus and an inmate of the University Researcher's Hostel for Women, Kariavattom was injured when the hostel building collapsed on 26th September 2009 while she was studying for IInd year MA. She was admitted to the Medical College hospital with fractured vertebra and was treated there for 29 days before she was discharged on 23.10.2009.

Now Ms.Uma Maheswari has requested the Kerala State SC/ST commission for financial assistance for ongoing treatments and full time job in the University. The commission has recommended to provide her a financial assistance of Rs. 3 lakh as a claim for the injury she had suffered and to meet expenses of further treatment and also the Syndicate to consider the matter of employment on compassionate ground.

Earlier, Ms.Uma Maheswari had submitted requests for financial assistance for her ongoing treatment, Job and M.Phil admission.

It may please be noted that an amount of Rs.50,000/- was sanctioned by the University immediately at the time of accident to meet the medical expenses incurred for the treatment of Ms.Uma Maheswari. An additional amount of Rs.10,000/- was also paid to her on the request after she was discharged from the hospital to return to her home at Munnar. Ms.Uma Maheswari has not yet claimed insurance benefit from the Students Group Personal Accident Insurance Scheme. Moreover the copy of the medical certificate/discharge card submitted by her does not reflect a reference to specialty hospitals for further treatment. She has not produced any documents to support her claim for the follow up treatment.

The submission of Ms.Uma Maheswari was already placed before the consideration of the Syndicate. The Syndicate held on 13.12.2011 vide Item No.05.112 had considered the request and has resolved to give M.Phil admission in Tamil as a special case and decided **not to grant: (i) employment on compassionate grounds (ii) financial assistance for the on going treatment.** Also the decision of the Syndicate had been informed to her.

University has no provision to give employment on compassionate ground on account of any injury caused to anyone by accident at the premises of the University.

For doing research, she was also given hostel admission in the University Research's Hostel for Women, Kariavattom on compassionate grounds where the seniority is the criteria for admission.

In the meantime, Ms. Uma Maheswari had submitted a request to the Hon'ble Chief Minister and Kerala State SC/ST Commission and alleging that the University has not given any compensation or financial assistance for the ongoing treatment except certain help at the time of hospitalization. Reply had been forwarded to them informing the decision of the Syndicate and related facts.

The Vice Chancellor has ordered to place the matter before the Syndicate. Hence the request of Ms.Uma Maheswari and the recommendation of Kerala State SC/St commission is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to address the Government for financial assistance

Item No.35.10 *Digitization and Archival of University Records – Proposal for reconstituting Digitization Committee and Progress Evaluation Technical Committee – Consideration of - reg.*

(PLA1)

The combined meeting of the Standing Committees of the Syndicate on Staff, Equipment and Buildings & Finance held on 07.03.2018, recommended to place the proposal for reconstitution of digitization committee and Progress Evaluation Technical Committee before the next meeting of the

Syndicate. This recommendation was approved by the Vice-Chancellor, subject to reporting to the Syndicate.

I. Digitization Committee.

It may be noted the Digitization Committee was reconstituted for monitoring the implementation of the project 'Digitization and Archival of the University Records' consisting of the following members, vide U.O. No. Pl.A1/Ad.BIV(CP)/Digitization /2012 dated 15.01.2015.

1. The Pro-vice-chancellor (In Chair).
2. The Convener, Standing Committee of the Syndicate on Finance.
3. The Convener, Standing Committee of the Syndicate on Planning & Development.
4. The Registrar.
5. The Finance Officer.
6. Dr. Achuthsankar S. Nair, Head (i/c), Department of Computational Biology & Bioinformatics.
7. The Controller of Examinations.
8. The Director, Planning & Development.
9. The Director, Computer Centre.
10. The Technical Officer, Computer Centre.
11. The Instrumentation Engineer (i/c), USIC, Kariavattom.
12. Sri. M. Sathyasenan, Section Officer EA III Section (Nodal Officer). (retired from service)

As per U.O. No. Pl.A1/Ad.BIV(CP)/Digitization/2012 dated 09.06.2015, Sri. M. Sathyasenan, Section Officer was relieved from the duties of Nodal Officer and Sri. Jacob Philip, Assistant Registrar, Exam (PG Sem) was appointed as the Nodal Officer.

After the retirement of Sri. Jacob Philip, Assistant Registrar, Exam (PG Sem), Sri. N. Sunil, Assistant Registrar, Revaluation is engaged as the Nodal Officer for the project 'Digitization and Archival of the University Records', vide U.O. No. Ad.A1/Digitization/2018 dated 04.04.2018.

II. Progress Evaluation Technical Committee

As per, vide U.O. NO. P1.A1/Ad.BIV(CP)/Digitization/2012 dated 14/10/2016, a Progress Evaluation Technical Committee consisting of the following members were constituted, for monitoring the progress of the project:

1. Sri. K. L. James, Technical Officer, Computer Centre (in the Chair).
2. Sri. Jacob Philip, Asst. Registrar, P.G Sem., Exam. (Nodal Officer, Digitization Project).
3. Smt. Deepthy M. Devi, System Administrator, Computer Centre.
4. Sri. M. Sathyasenan, Section Officer, EA III Section. (retired from service)

Sri. Jacob Philip, Assistant Registrar, Exam (PG Sem), has retired from service and Sri. N. Sunil, Assistant Registrar, Revaluation has been engaged as the Nodal Officer for the project 'Digitization and Archival of the University Records', vide U.O. No. Ad.A1/Digitization/2018 dated 04.04.2018. It may also be noted that a programmer (Mrs.Dhanya.R.R) has been posted vide Memo No.Ad.DI/UCC/2017(H) dated 13.04.2018 to assist the Nodal Officer at all stages of the Digitization Project, and she has joined duty on 23.04.2018.

The proposal for reconstitution of Digitization Committee and Progress Evaluation Technical Committee is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the proposal for reconstitution of Digitization Committee and Progress Evaluation Technical Committee, be agreed to.

FURTHER RESOLVED that necessary changes made in the process be upload to NAD.

Item No.35.11

S6 BA CBCS Degree Examination, April 2014 - Attendance Shortage beyond condonable limit-results withheld - Representation from Smt.Thasneem S.M and others - Consideration of - reg.

(CBCS BA II)

Smt.Thasneem.S.M, Smt.Sarnya.S., and Smt.Noufiya Mol.B., pursued B.A degree course in History at Government College for Women, Thiruvananthapuram during 2011-2014.

The candidates registered for their regular chance of appearance for sixth semester during April 2014 and attended the examination. But the actual fact was that the candidates possessed only 28% attendance during the said semester which is far beyond even condonable limit of 60%.

Noting the shortage of attendance the results of the candidates are withheld due to their ineligibility for attending the examination.

Aggrieved by the decision the candidates submitted complaint before the University and also the Hon'ble Lok Ayukta during March .2016. The syndicate at its meeting held on 23.03.2016 considered the direction of the Lok Ayukta to consider the matter and resolved not to agree to the request since it is against CBCS regulations. **(Copy of the minutes appended - Appendix I)** The decision was informed to the candidate and Lok Ayukta.

The candidates again approached the University, vide representation dated 07.03.2017, where in the remarks of the principal was again sought and in response it was informed that the candidates concerned did not utilize the chance for attending the 6th semester again to satisfy the required attendance during the subsequent years (2014 to 2017) inspite of repeated direction and reminders by the college Authorities. **(Appendix II).**

As per clause 6.1 of CBCS regulation, the normal duration of the first degree program shall be 3 years consisting of 6 semesters and no student shall be allowed to complete the programme by attending more than 12 continuous semesters. Accordingly the time limit prescribed for the candidates ended on April 2017.

Now the candidates, Thasneem. S.M., has approached the State Youth Commission and the commission vide Letter dated 08/12/2017 has forwarded the proceedings of the hearing conducted in the matter and as per the conclusion, only the syndicate, of the University of Kerala can consider the issue and that too on humanitarian grounds. For which the petitioners shall approach the Registrar, University of Kerala. **(Appendix III).**

Accordingly the candidates, Smt.Thasneem.S.M., and Smt.Saranya.S., had submitted a representation dated 16.02.2018 (not signed) **(Appendix IV).**

The Whole issue was considered by the Hon'ble Vice-Chancellor and ordered to place the matter before the Syndicate.

A brief student history detailing the examinations taken by the candidates are appended for ready reference **(Appendix V).**

As ordered by the Hon'ble Vice-Chancellor in the light of representation from candidates and proceedings of the hearing conducted by the Kerala State Youth commission, the regularization of S6 BA CBCS degree Examination taken by the candidates, Smt.Thasneem.S.M, Smt.Noufiyamol.N., and Smt.Saranya.S., during April 2014 with shortage of attendance beyond condonable limit is place before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED that the students be heard by the Standing Committee of the Syndicate on Examinations.

Item No.35.12

Second Year BA Degree Examination April 2017- malpractice Case request from parents to regularise – Status consideration of - reg.

(EE VIII)

Sri. Abin Raj .S.S Was a candidate registered for BA Sociology second year examination, April 2017 with Register No. 3041508037, having S.N, College, Chempazhanthy as centre of examination.

Examinations of Part III Main and Subsidiary subjects of April 2017 were held from 03/04/2017 to 08/05/2017 which were attended by the candidate and evolution of the answer scripts of the same were also conducted in due course, Part I and II examination were from 17/07/2017 to 28/07/2017. Malpractice case was reported against the candidate from the Center of Examination for Part II Latin Paper III held on 28/07/2017. The candidate appeared personally before the Standing Committee of the

Syndicate on Students Discipline on 03/10/2017 for a hearing. The Final Decision on the malpractice case was to cancel the second year BA Examination attended by Sri. Abin Raj S.S and to permit him to write the examination in April 2018 only. A memo to the candidate informing the decision was issued from section on 27/10/2017 by Registered post.

The Second year BA degree result was published on 12/12/2017. But due to oversight the mark list of Sri. Abin Raj.S.S was sent to the Center on 21/12/2017. On realising the mistake, a memo (dated 07/03/2018) and two reminder memos (dated 13/03/2018 and 07/04/2018) were issued to him for returning the second year Mark list.

At the same time, the University received requests from parents of Abin Raj .S.S which was forwarded from the Office of the Hon'ble Vice Chancellor and from the Office of the Hon'ble Minister of Education. The parents have request to regularise the second year examinations of Sri. Abin Raj.S.S. and to permit him to write the Final year examination. As per the Syndicate decision, the second year mark list already issued to him, by mistake, is to be cancelled and he has to appear for the second year examination along with the final year examination April 2018 commencing on 12/04/2018. The second year examination commences on 02/05/2018

In the meantime, as per the orders of Hon'ble Vice Chancellor a memo was again issued to the candidate by e-mail and by speed post to return the second year mark list on or before 10/04/2018.

Now the candidate has surrendered the second year mark list on 11/04/2018 at 3.05 pm with his request for allowing him to write the examinations beginning on 12/04/2018. His third year hall ticket withheld was released as per the order of the Controller of Examinations.

The Parents of the candidate has request to regularise the second year examination of the candidate, which has been decided to be cancelled by the Syndicate. As per the orders of the Hon'ble Vice Chancellor the request is placed before the Syndicate.

Resolution of the Syndicate

RESOLVED to conduct an enquiry and seek report from the Controller of Examinations on this.

FURTHER RESOLVED that the request of the parents to regularize the 2nd year B.A Examination of the candidate be rejected.

Item No.35.13

***Revision of M.A (Tamil) Syllabus – conduct of workshop – consideration of -
reg.***

(Ac.A.II)

For the revision of Syllabus of M.A Tamil offered through affiliated colleges a workshop was conducted from 4th to 6th January 2017. The Syllabus so revised was placed before the annual meeting of BoS in Tamil (PG) held on 03.02.2017 but 4 members out of 6, of the Board decided not to approve the proposed syllabus. Based on the request from the Chairperson, the Vice Chancellor had ordered to place the matter before the Faculty of Oriental Studies. The annual meeting of the Faculty of Oriental Studies held on 20.03.2017 recommended that the syllabus be placed before the Academic Council. The Academic Council held on 15.04.2017 resolved to refer the Syllabus back to the Board of Studies in Tamil (PG) for recommendations.

Accordingly, an Additional meeting of the BoS in Tamil (PG) along with an invited external expert was convened on 22.09.2017. But Members of the Board of Studies in Tamil (PG) did not turn up for the meeting. Later, Chairperson, BoS in Tamil (PG) has resigned from the post of Chairmanship and membership of the BoS.

Annual meeting of the BoS in Tamil (PG) was held on 15.03.2018, with the newly appointed Chairman. The Board recommended to follow the existing Syllabus for the Academic year 2018 - 2019 and suggested to conduct another workshop in the first week of May 2018, for the revision of existing Syllabus of M.A Tamil.

University has already paid Rs.50, 000/- to the former Chairman for the conduct of workshop for the revision of Syllabus. Now the Board under the new Chairman has suggested the conduct of another workshop for the same purpose which invites additional financial liability to the University.

Considering the matter, the Vice Chancellor ordered to place the matter before the Syndicate.

Resolution of the Syndicate
RESOLVED to entrust the Board of Studies of restructure the syllabus.

Item.No.35.14 ***Preferring of Appeal against Judgment dated 10.04.2015 of the Hon'ble High Court in WP(C)No.30784/12 filed by Harikumar. S. & WP(C)No.8629/13 filed by Sri. Majeed. H. - Consideration of – reg.***

(Legal Section)

The WP(C)Nos.30784/12 & 8629/13 was filed before the Hon'ble High Court of Kerala by Sri.Harikumar S. & Sri.Majeed H. respectively seeking direction to grant them UGC scale of pay in relaxation to NET/Ph.D., since they are M.Phil. holders. The Hon'ble High Court vide Judgment dated 10.04.2015 disposed the above Writ Petitions with the following directions [Judgment appended]:

1. The additional 4th respondent [State of Kerala represented by the Secretary to Government] is directed to issue formal orders permitting respondents 1 and 2 [University of Kerala] to give UGC scale of pay and other benefits to the petitioners in both the Writ Petitions, who are M.Phil. holders in Library Science, without insisting for NET qualification.
2. Formal orders to this effect shall be issued by the additional 4th respondent within a period of one month from the date of receipt of a copy of this Judgment.
3. On the basis of the formal orders issued by the additional 4th respondent, respondents 1 and 2 shall grant UGC scale of pay to the petitioners in both the Writ Petitions without much delay thereafter.

It is brought to the notice that the first direction was to the 4th additional respondent i.e., State of Kerala and the Government vide G.O.(Rt)No.2875/2015/HEdn, dated 09.11.2015 [copy appended] accorded sanction to University of Kerala for granting UGC scale of pay and other benefits to the Petitioners who are M.Phil. holders without insisting NET qualification. When the above G.O. was received in the University on 19.11.2015, it was found that granting relaxation to prescribed qualification will run contrary to the Clause 4.5.0. to 4.5.3. of UGC regulations 2010. Since the above mentioned G.O. was contrary to the UGC Regulations, 2010, after taking legal opinion from the then Standing Counsel, University decided to prefer an appeal against the aforementioned Judgment. Instructions to the above effect was conveyed to Adv.Paul Jacob, the then Standing Counsel vide letter dated 19.01.2016 and the concerned files were handed over to him on 31.01.2016 for taking further necessary action for filing the appeal. But the appeal was not preferred by Adv.Paul Jacob, the then Standing Counsel till his turn of office was over. Later when the present Standing Counsel, Adv.Thomas Abraham was requested to prefer the appeal, it was informed from his office that the case files corresponding to the Writ Petitions concerned were not handed over from the office of Adv.Paul Jacob. The Syndicate at its meeting held on 06.12.2017 noted the action taken by the Vice-Chancellor in having approved the recommendation of the Legal Monitoring Committee held on 17.10.2017 to prefer an Appeal challenging the Judgment in WP(C)No.30184/12 & 8629/13 and the instructions to the above effect was conveyed to the present Standing Counsel. The present Standing Counsel has opined that since there had occurred a long delay, any attempt to prefer an Appeal is likely to invite adverse observation from the Hon'ble High Court of Kerala. He also opined that even if the appeal is meritorious, it has every likelihood of getting a favorable order, equally or more important is the credibility of the averment in the Affidavit accompanying the petition for condonation of delay. The Standing Counsel explicitly mentioned about the consequences to be faced by the officials of the University that may occur, if the University files a Writ Appeal against the Judgment dated 10.04.2015 after an inordinate delay of more than two years and a half (now it is three years). Any hardship and indiscrete step taken in this regard by the Standing Counsel can land the concerned authorities of the University in difficulties including personal liability for any costs ordered by the Hon'ble Court. The legal opinion from the Standing Counsel was considered by the Syndicate at its meeting held on 06.02.2018 and it was resolved

- (i) to inform the Registrar, High Court of Kerala regarding the purposeful dishonesty towards the University by the then Standing Counsel in the case entrusted with him.

- (ii) Further resolved to prepare a draft letter to the Registrar, High Court of Kerala and to place it before the next Syndicate.
- (iii) The Chair opined that the Syndicate shall consider seeking the remarks of the former Standing Counsel before proceeding further.

The Vice-Chancellor has ordered to implement the above resolution and to proceed the matter in the order (iii), (ii) & (i).

The explanation was sought from Adv.Paul Jacob as to why delay in preferring appeal occurred during his tenure inspite of the orders of the Vice-Chancellor was conveyed to him as resolved by the Syndicate vide letter dated 19.03.2018. Adv.Paul Jacob vide letter dated 07.04.2018, which was received in the University on 12.04.2018 [copy appended], replied that the files were handed over to the University with a remark that the Judgment has to be challenged in Appeal. He also remarked that the case bundles in respect of the WP© 30784/12 & 8659/13 was handed over to his office on 31.01.2016, Sunday in his absence.

It may be noted that the Writ Petitions were disposed vide common judgment dated 10.04.2015 while Adv.Bechu Kurian Thomas was the Standing Counsel of the University. The copies of the Judgment was forwarded from the office of Bechu Kurian Thomas only on 08.09.2015 & 06.10.2015. The case bundles in respect of WP(C)No.30784/2012 filed by Harikumar & another was handed over to Adv.Paul Jacob itself on 31.01.2016 along with certain other case bundles, by the official deputed for that purpose and the receipt of the same is acknowledged by Adv.Paul Jacob himself as evident from the copy of the concerned page of the Local Delivery Book.

Adv.Paul Jacob in his letter dated 07.04.2018, admits that the concerned files were missing from his office and the same was retrieved only during the last week of his tenure and it was handed over to University under the head "Remaining instructions/documents on 31.03.2016 cumulatively handed over." The non-filing of Appeals were for reasons beyond his control. He has also informed that he is ready to co-operate in any manner to the extent possible to help in preferring and prosecuting the appeals.

It is also brought to the notice that the files were not seen transferred to the University as claimed by Adv.Paul Jacob. All the files/documents handed over from the office of Adv.Paul Jacob, former Standing Counsel was transmitted to the office of Adv.Thomas Abraham, present Standing Counsel on 31.08.2016 itself. The present Standing Counsel has also informed that the concerned files are not found as received in his office.

The note is submitted before the Syndicate for consideration,

(i) whether the draft letter to the Registrar, High Court of Kerala prepared and appended for approval as resolved by the Syndicate held on 06.02.2018 be sent to the Registrar, High Court of Kerala in the light of the explanation given by Adv.Paul Jacob, former Standing Counsel for non-preferring of Writ Appeal in time, and

(ii) Whether the Standing Counsel be instructed by the University to file Appeal against the Judgment dated 10.04.2015 after an inordinate delay of 3 years considering his legal opinion dated 10.06.2017, 24.10.2017 and 26.11.2017 [appended].

Appendix

From

The Registrar
University of Kerala

To

The Registrar
High Court of Kerala
Ernakulam

Sub: Judgment dated 10.04.2015 in WP(C) No.30784/12 filed by Harikumar & WP(C) No.8629/13 filed by Majeed H – Failure in preferring the Appeal in time - Reporting of - reg.

Ref: Item No.32.21 of the Minutes of the meeting of the Syndicate held on 06.02.18

The WP(C)Nos.30784/12 & 8629/13 was filed before the Hon'ble High Court of Kerala by Sri.Harikumar S. & Sri.Majeed H. respectively seeking direction to grant them UGC scale of pay in relaxation to NET/Ph.D., since

they are M.Phil. holders. The Hon'ble High Court vide Judgment dated 10.04.2015 disposed the above Writ Petitions with the following directions:

1. The additional 4th respondent [State of Kerala represented by the Secretary to Government] is directed to issue formal orders permitting respondents 1 and 2 to give UGC scale of pay and other benefits to the petitioners in both the Writ Petitions, who are M.Phil. holders in Library Science, without insisting for NET qualification.
2. Formal orders to this effect shall be issued by the additional 4th respondent within a period of one month from the date of receipt of a copy of this Judgment.
3. On the basis of the formal orders issued by the additional 4th respondent, respondents 1 and 2 shall grant UGC scale of pay to the petitioners in both the Writ Petitions without much delay thereafter.

It is brought to your notice that the first direction was to the 4th additional respondent i.e., State of Kerala and the Government vide G.O.(Rt) No.2875/2015/HEdn, dated 09.11.2015 accorded sanction to University of Kerala for granting UGC scale of pay and other benefits to the Petitioners who are M.Phil. holders without insisting NET qualification. When the above G.O. was received in the University on 19.11.2015, it was found that granting relaxation to prescribed qualification will run contrary to the Clause 4.5.0. to 4.5.3. of UGC regulations 2010. Therefore after taking legal opinion from the then Standing Counsel, University decided to prefer an appeal against the aforementioned Judgment. Instructions to the above effect was conveyed to Adv.Paul Jacob [the then Standing Counsel], Advocate, High Court of Kerala, Floor-D, Lipids House, Plot G 285, Main Avenue, Panampilly Nagar, Cochin vide letter dated 19.01.2016 and the concerned files were handed over to him on 31.01.2016 for taking further necessary action for filing the appeal. But the appeal was not preferred by Adv.Paul Jacob, the then Standing Counsel till his turn of office was over. Later when the present Standing Counsel, Adv.Thomas Abraham was requested to prefer the appeal, it was informed from his office that the case files corresponding to the Writ Petitions concerned were not handed over from the office of Adv.Paul Jacob. The Syndicate of the University took a stand that the Appeal challenging the Judgment in WP(C) No.30184/12 & 8629/13 should be preferred and the instructions to the above effect was conveyed to the present Standing Counsel. The present Standing Counsel has opined that since there had occurred a long delay, any attempt to prefer an Appeal is likely to invite adverse observation from the Hon'ble High Court of Kerala. Considering the above opinion from the Standing Counsel, the Syndicate resolved to seek explanation from Adv.Paul Jacob as to why delay in preferring appeal occurred during his tenure inspite of the orders of the Vice-Chancellor was conveyed to him. Adv.Paul Jacob vide letter dated 07.04.2018 has replied that the files were missing from his office and it was retrieved only in the last week of his tenure and though he prepared the appeal memorandum and delay petitions, it could not be preferred due to the paucity of time and all the files and documents were handed over to the University for transferring the same to the new Standing Counsel. But the files were not seen transferred to the University. The present Standing Counsel has also informed that the concerned files are not found as received in his office and therefore till date the University could not prefer a Writ Appeal challenging the Judgment dated 10.04.2015 in WP(C)No.30784/12 & 8629/13. The Syndicate of the University observes that the delay in preferring Writ Appeal has occurred due to the purposeful dishonesty towards the University by the then Standing Counsel, Adv.Paul Jacob in the case entrusted with him. As resolved by the Syndicate of the University, I regret to inform you the constraints the University has to face due to the non-filing of Writ Appeal in time from the office of Adv.Paul Jacob, former Standing Counsel against the Judgment dated 10.04.2015 in WP(C)Nos. 30784/12 & 8659/13.

Yours faithfully,
Sd/-
Registrar (i/c)

Resolution of the Syndicate

RESOLVED to approve both the recommendations after replacing the word "purposeful dishonesty" under (i) on page 12 of the agenda with "delay".

Item. No.35.15 Construction of new building for the University Press at SH Campus – Site Visit – Consideration of - Reg.

(Ad.B1)

An amount of Rs.50 Lakh was allocated as first installment for the construction of a new building for the University Press and for the purchase of equipments in the budget estimate for the year 2017-18. The meeting of the budget implementation cell held on 27.04.2017 authorized the University Engineer and the Superintendent to submit a proposal on the item No.1-7 ie new building for University Press. The Syndicate held on 13.06.2017 approved the recommendations of the budget implementation cell.

Based on the requirements put forward by the Press Superintendent a plan has been prepared by the UE in consultation with the Press Superintendent and a detailed estimate has been prepared for the work in PRICE software.

The proposed building is a two storied one with a total plinth area of 1212 m² and the total estimate cost works out to Rs.2,55,00,000/- (Two Crore Fifty Five Lakh Only) with a lump sum provision of Rs. 15,00,000/- for clarification work. The estimate of civil and water supply works amount to Rs.2,37,77,891/- (Rupees Two Crore Thirty Seven Lakh Seventy Seven Thousand Eight Hundred and Ninety One Only) Rs.2,22,109/- for unseen civil works and Rs.15,00,000/- for unforeseen electrical work.

The Syndicate at its meeting held on 06.02.2018, vide item no.32.115.03 resolved to agree to the recommendation of the Standing Committee of the Syndicate on Planning & Development for a site visit by the members of Standing Committee on Planning & Development.

Accordingly, the Members of the Standing Committee on Planning and Development visited the site near the existing University Press proposed for the construction of new press building. The committee members unanimously recommended to construct a multistoried building having three or more floors in the space proposed (preferably an 'L' shaped building) after demolishing the dining hall and bus shed existing in the location. It was also recommended to provide the ground floor of the proposed building for the use of the University Press and the other floor for the Administrative Complex. The facilities of dining hall and bus shed to be reconstructed along with the new block.

As ordered by the Vice-Chancellor, the report submitted by the Standing Committee on Planning & Development regarding the construction of new building for the University Press at SH Campus is placed before Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the report submitted by the Standing Committee on Planning & Development regarding the construction of new building for the University Press at SH Campus, be approved.

Item No.35.16 ***Construction of Statues at SH Campus & GV Raja Stadium – Consideration of – reg.***

(Ad.BI)

Sri.K.S.Gopakumar, Member, Syndicate, vide letter dated 24/03/2018 has requested to construct statues of Sri.G.V.Raja and Sri.K.R.Narayanan in and Student Amenity Centre, respectively.

As per the orders of the Vice-Chancellor, the request received from Sri.K.S.Gopakumar, Member, Syndicate, for constructing Statues of Sri.G.V.Raja and Sri.K.R.Narayanan is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the proposal of Sri.K.S.Gopakumar, Member Syndicate be agreed to and that the statue of Sri.G.V.Raja be installed in front of University Stadium, the statue of Sri.K.R.Narayanan in front of University Library and the statue of Sri Ayyankali in front of University Students Centre.

Item No.35.17 ***Wrong opening of question paper cover – Final Year B.Com Degree Examination at Government Sanskrit College, Thiruvananthapuram- Consideration of - reg.***

(M&C I)

The examinations scheduled on 21.10.2015 were postponed due to Government declared holiday and accordingly a press release was issued on 19.10.2015 in leading dailies and in the web site informing the same. Unaware of the postponement of University examinations, the Final year B.Com degree examination paper IX optional paper 1 (Taxation Law & Accounts-1 and Co operation -1) was conducted on 21.10.2015 at Govt. Sanskrit College, Thiruvananthapuram. But in other centers the same examination was conducted as per the rescheduled date of 9.11.2015. A letter has been received from the Principal, Government Sanskrit College on 9.11.2015 informing the above matter.

As per the orders of the Vice Chancellor the examination conducted on 21.10.2015 and 9.11.2015 were cancelled and re examination was conducted with fresh set of question papers. Also a fine of Rs.40,000/- was imposed on the Principal/Chief Superintendent to meet the additional expense incurred for conducting reexamination.

However several reminders were sent to the Principal and Chief Superintendent to remit the imposed fine but met with no response. Hence the matter was reported to the Director, Directorate of Collegiate Education for recovering the amount from the Pay and allowance of the Chief Superintendent. Further as per the orders of the Vice Chancellor the matter was reported to the Secretary, Higher Education Department.

A reply was received from the Additional Director, Collegiate Education, stating that the Principal, Government Sanskrit College had been directed to levy the imposed fine from the person responsible for wrong conduct of examination. Also forwarded a report submitted by the Principal, the explanation submitted by Shri.A.Shihab, Chief Superintendent regarding the matter.

The Chief Superintendent had reiterated on his previous statements that no intimation regarding postponement of examination was received from the University. 14 candidates had registered for the said examination out of which 12 candidates appeared for the examination as per schedule, the matter regarding postponement of examination was realized only when the other 2 candidates came to write the examination in the rescheduled date. The matter was brought to the notice of the University officials on the same day itself. Re examination was conducted as per the directions from the University. Further stated that a fine of Rs.40,000/- was imposed on him for no fault of his and hence has requested that he may be permitted to appear before the concerned authorities to substantiate his statements.

Accordingly a hearing was conducted at Pro Vice Chancellors' Chamber on 29.05.2017 in the presence of the Controller of Examinations. The then Principal Dr.B.Prasannakumari was absent for hearing. The Pro-Vice-Chancellor heard Dr.N.A.Shihab, Chief Superintendent, Government Sanskrit College, Thiruvananthapuram. Dr.N.A.Shihab reiterated his earlier stand that no intimation regarding postponement of examination was given to the College, and that University press release was not published in the daily "Malayala Manorama". Unaware of the postponement of examination, he himself and the Principal had opened the question papers on that particular day. Hence requested that he may be exempted from remitting the fine.

After hearing the concerned, the Committee came to the conclusion that negligence occurred from the side of Principal and Chief Superintendent for the wrong opening of question paper since the Chief Superintendent opened the question paper along with the Principal. Hence the responsibility for wrong opening of question paper be fixed on both Chief Superintendent and the then Principal and recommended that the matter shall be placed before the Syndicate.

The Syndicate at its meeting held on 11.08.2017 vide item no. 29.17 resolved to refer the matter to the Standing Committee of the Syndicate on Examinations and Students Discipline. The Standing Committee at its meeting held on 22.09.2017 considered the matter and recommended that the responsibility for wrong opening of question paper be fixed on the Chief Superintendent. The Syndicate at its meeting held on 10.10.2017 resolved to approve the same and further recommended to initiate the procedure to levy the imposed fine from the Chief Superintendent within 30 days. Accordingly letters dated 1.11.2017 and 6.01.2018 were sent to the Chief Superintendent, Government Sanskrit College but met with no response.

As per the orders of the Hon'ble Vice Chancellor the matter is submitted before the Syndicate for consideration and decision.

Resolution of the Syndicate
RESOLVED to impose a fine as per rules.

Item No.35.18

Department of Sanskrit-Nomination of Headship - Permitting Dr. C.A.Shaila, Associate Professor to Continue as the Head of the Department- Consideration of - reg.

(Ad D.III)

Dr. C.A.Shaila, Associate Professor and Head of the Department of Sanskrit, vide letter no. Skt.No.08/2018-19 dated 23.04.2018 has informed that her tenure of Headship in the Department is to be completed on 25.06.2018 and has requested that further necessary action may be made in this regard.

As per U.O.No.Ad.AIII/CH/DS/2012 dated 25.06.2012, Dr.C.A.Shaila, Associate Professor, Department of Sanskrit was nominated as Head of the Department of Sanskrit, University of Kerala, Kariavattom for a period of three years w.e.f. 26.06.2012. On expiry of the tenure on 25.06.2015, vide U.O. No. AdDIII.1.31468/2015 dated 22.12.2015, she was permitted to continue as the Head of the Department of Sanskrit for a period of three years w.e.f. 26.06.2015. Her tenure as HOD ends on 25.06.2018.

As per Amendment No.232 in Statute 18, in Chapter 3 of the Kerala University First Statutes, 1977, the Professor, Associate Professor/Reader or Assistant Professor in charge of a Department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the seniormost teacher of the Department. The Syndicate shall nominate the Seniormost Professor as the Head of the Department for a period of three years and at the end of the three years, next seniormost Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Associate Professors/Readers as per seniority. In the Department where there are no Professors or Associate Professors/Readers eligible for the Head, it shall be rotated among the Assistant Professor. It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he/she shall be relieved of such responsibility for academic reasons. In such cases, the next senior most teacher shall be the Head of the Department.

There are no other Associate Professors in the Department of Sanskrit among which the Headship can be rotated. The only other faculty in the Department is an Assistant Professor.

In the above circumstances, Dr.C.A.Shaila, Associate Professor, Department of Sanskrit, also the senior most faculty in the Department, is eligible to be nominated as the Head of the Department of Sanskrit for yet another tenure of 3 years w.e.f. 26.06.2018. She satisfies the conditions required for being nominated as Head of the Department and has more than 6 months of service remaining till retirement. (Date of Retirement 31.05.2024).

As per the orders of the Vice-Chancellor, the question of permitting Dr. C.A.Shaila, Associate Professor, Department of Sanskrit to continue as the Head of the Department of Sanskrit, for a period of three years w.e.f. 26.06.2018, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that Dr. C.A.Shaila, Associate Professor, Department of Sanskrit be nominated as the Head of the Department of Sanskrit, for a period of three years w.e.f. 26.06.2018, be agreed to.

Item No.35.19 *Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 24.04.2018 – Approval of - reg.*

(M&C I)

Placed below is the Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 24.04.2018. Considering the urgency of the matter recommendations on item nos 1, 2, 3 and 6 are approved by the Vice Chancellor subject to reporting to the Syndicate and recommendations on item nos 4 and 5 is submitted for approval of the Syndicate.

Minutes of the meeting of the Standing Committee of the Syndicate on Examinations

Date : 24.04.2018, 11.00 a.m.

Venue : Syndicate Room

Members Present

- | | | |
|-----------------------|------------------|------|
| 1. Sri.M.Sreekumar | Convener, | Sd/- |
| 2. Sri.K.S.Gopakumar | Member Syndicate | Sd/- |
| 3. Adv.S.Krishnakumar | Member Syndicate | Sd/- |
| 4. Adv.A.A.Rahim | Member Syndicate | Sd/- |
| 5. Dr.P.Rajeshkumar | Member Syndicate | Sd/- |

Members Absent

1. Dr.R.Lathadevi	Member Syndicate
2. Dr.K.Shaji	Member Syndicate
3. Dr.K.Manickaraj	Member Syndicate
4. Sri.B.S.Jyothikumar	Member Syndicate
5. Sri.John Thomas	Member Syndicate
6. Sri.M.K.Abdul Rahim	Member Syndicate
7. Dr.M.Jeevanlal	Member Syndicate

Item No.35.19.01: BBA VI Semester Examination June 2017 allotment of Centres– reg.

(ED I)

Complaints have been received from 3 candidates Viz, Malavika S. S. Shanila S and Sajna A. R, who were appearing for the Sixth Semester BBA Degree Examination as supplementary candidates stating that they could not attend the Export Management' examination on 28.06.2017, as they failed to reach the examination centre at School of Distance Education, Palayam on time. Their complaint is that the Centre allotted to them was SDE Palayam, Thiruvananthapuram instead of Fathima Memorial Training College Vadakkavila Kollam and they have requested for re-examination.

But in the application for registration to the Sixth Semester Examination, these three candidates have not specified the centre and place of examination. Since these candidates were residents of Thiruvananthapuram district, they were allotted SDE, Palayam as their examination centre, The hall tickets of the 6th Semester BBA Examination were sent to the examination centres one week prior to the commencement of the examination. However these three complainants went to the Kollam centre for collecting the hall tickets only on the second day of the examination (28.06.2017).

The Standing Committee of the Syndicate on Examination and Students' Discipline. Considered the matter and recommended to conduct hearing on this matter and the Syndicate meeting held on 10.10.2017 authorized the Standing Committee to conduct the hearing.

Recommendations of the Standing Committee

The Committee heard the officers of the Tabulation section concerned and the Director, SDE and recommended to

- 1. accept the explanation submitted by the officers of the Tabulation section.***
- 2. Direct the Director, SDE to issue a Circular to the Staff under SDE to behave politely to the candidates approaching them relating to various enquiries.***

Further recommended to direct the candidates Malavika S. S. Shanila S and Sajna A. R, to appear before the meeting of the Standing Committee on Examinations scheduled on 7.05.2018 without fail.

Considering the urgency of the matter the recommendations on this item may be approved by the Vice Chancellor Subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Examinations held on 24.04.2018, be noted.

Item No.35.19.02: Alleged misbehavior of Professor and students of St.Stephens College- Complaint submitted by the Convener, Mal practice Prevention Squad – reg, (M&C.I)

Dr.M.Vijayanpillai, Convener, Malpractice Prevention Squad, Alappuzha & Pathanamthitta district had complained that Prof.Laladas and some of the Students of St.Stephens College, Pathanapuram had misbehaved to the team of the Malpractice Prevention Squad of Alappuzha & Pathanamthitta district.

The Principal, St.Stephen's College, Pathanapuram had remarked that the management had arranged an orientation programme for all teaching and non teaching staff members in their college auditorium. Principal and all staff members were there to attend the function. But the Chief Supdt and other teaching and non teaching staff members in charge of University examination were present in the

examination room at the time of MPS Visit. The Principal has also forwarded the explanation submitted by Dr.Laladas and some of the Students in this regard.

The Standing Committee of the Syndicate on Examinations and Students Discipline considered the matter and recommended to hear Dr.M.Vijayanpillai, Convener, Malpractice Prevention Squad, Kollam District, Dr.K.P.Laladas, Chief Superintendent, St Stephens College, Pathanapuram, Smt.Anju Mathew, Invigilator present at the examination hall. The Syndicate at its meeting held on 6.02.2018, vide item no.32.36.14 resolved to approve the same.

Recommendations of the Standing Committee

The Committee considered the request submitted by Dr.M.Vijayanpillai, Convener, Malpractice Prevention Squad, Kollam District his inability to attend the hearing on 24.04.2018, and noted the absence of Dr.K.P.Laladas, Chief Superintendent, St Stephens College, Pathanapuram, Smt.Anju Mathew, Invigilator present at the examination hall.

The Committee recommended to defer the item to the meeting of the Standing Committee scheduled on 7.05.2018. Further recommended to direct Dr.K.P.Laladas, Chief Superintendent, St Stephens College, Pathanapuram, Smt.Anju Mathew, Invigilator present at the examination hall to appear before the Committee on 7.05.2018 without fail.

Considering the urgency of the matter the recommendations on this item may be approved by the Vice Chancellor Subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Examinations held on 24.04.2018, be noted.

Item No.35.19.03: Non receipt of Scheme of valuation for Sixth Semester BA History degree Examination, April 2017 – Hearing.

(M&C.I)

In the Pre valuation Board meeting of Sixth semester BA History Degree examination April 2017 Dr.M.P.Ajithkumar, Chairman and Shri.G.Suraj, member, had recommended that ***“Since no answer key having been prepared /presented before the Board, the Board decided that the examiners with teaching experience and subject knowledge would examine the answer sheets without answer keys”***. Later the scheme of valuation was prepared and the valuation was conducted accordingly.

The Examination Monitoring Committee at its meeting held on 27.05.2017 observed that the delay in submission of scheme of valuation of S6 BA History resulted in late starting of valuation camp, hence recommended that the matter shall be enquired and placed before the next meeting.

The Examination Monitoring Committee at its meeting held on 30.11.2017 considered the matter and recommended to hear Dr.M.P.Ajithkumar, Chairman S6 BA History degree examination April 2017 in the next meeting of the Standing Committee of the Syndicate on Examinations and Students Discipline.

Recommendations of the Standing Committee

The Committee noted the absence of Dr.M.P.Ajithkumar seriously and recommended to defer the item to the meeting of the Standing Committee of the Syndicate on Examinations scheduled on 7.05.2018. Further recommended to direct Dr.M.P.Ajithkumar to appear before the meeting without fail.

Considering the urgency of the matter the recommendations on this item may be approved by the Vice Chancellor Subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Examinations held on 24.04.2018, be noted.

Item No.35.19.04: Correction in CA marks of first semester B.Ed. Degree Examination, (2016-18 batch) December 2016 – reg.

(EG VI)

After publishing the result of first semester B.Ed. Degree Examination, December 2016, a request was received from the Principals of Mount Tabor Training College, Pathanapuram and Karmela Rani Training College, Kollam regarding rectification of internal marks uploaded by the college authorities themselves for the above said examination.

The Principal from **Mount Tabor Training College** has stated that the internal marks assigned was mistyped due to clerical error. **Karmela Rani Training College, Kollam** has uploaded the internal marks of field visit (out of 10 marks) and the marks duly allotted for SUPW (out of 15 marks) was not included due to omission while uploading it from the college.

The Standing committee of the syndicate on Examinations and Students Discipline held on 06.02.2018 considered the matter and recommended to hear the Principals of Mount Tabor Training College, Pathanapuram and Karmela Rani Training College, Kollam. It was further recommended to modify the result of first semester B.Ed Degree Examination, December 2016 after entering corrected CA marks.

Recommendations of the Standing Committee

The Committee heard Dr.Sam.V.Daniel, Principal in Charge, Mount Tabor Training College, Pathanapuram and Fr.Joseph.G, Principal in charge, Karmela Rani Training College, Kollam and recommended to accept the explanation submitted by them. Further recommended to give strict warning to them to be more vigilant while uploading CA marks in future.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 24.04.2018, be approved.

Item no.35.19.05: *Complaint Received from Smt. Aswathy. P.S. - 3 year LL.B student against the Principal, CSI Institute of Legal Studies, Cheruvarakonam - Resolution of Syndicate.*

(EG I A)

Smt. Aswathy P S, a candidate of Sixth Semester Unitary LL.B Degree Course, submitted a complaint on 17.06.2017 against the Head of the Department and the Principal, CSI Institute of Legal Studies, Cheruvarakonam alleging that the Head of the Department and the Principal had purposefully reduced attendance component from the Internal Marks even though she was regular to classes.

The Standing Committee of the Syndicate on Examinations and Students' Discipline considered the matter and recommended to hear the candidate and the Principal. Further recommended that the Principal may be directed to produce the attendance statement in respect of Smt. Aswathy P S and all the minutes of the previous meetings of the Department Level Monitoring Committee, College Level Monitoring Committee and Grievance Redressal Cell. The Syndicate at its meeting held on 10.10.2017 vide item No. 30.92.08 resolved to approve the same.

Recommendations of the Standing Committee

The Committee heard Smt.Aswathy.P.S., and Dr.A.Prasanna, Principal, CSI Institute of Legal Studies, Cheruvarakonam. Smt.Aswathy P.S., informed the Committee that she withdraws the complaint already submitted by her as the college authorities solved the issue internally. The Principal informed the committee that the error occurred is clerical hence may be pardoned. The Committee accepted the submission given by Smt.Aswathy.P.S and Dr.A.Prasanna, Principal, CSI Institute of Legal Studies, Cheruvarakonam and recommended no further action in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 24.04.2018, be approved.

Item No.35.19.06: *Akhil J S- LL.B- three year course student- Studied two courses simultaneously at Annamalai University and Kerala University – Regarding.*

(EG I (a))

Shri. Akhil J S, a student who enrolled in 2016-19 Batch of three year LL.B Unitary Degree Course at the Kerala Law Academy Law College, Thiruvananthapuram, requested on 16.03.2017 to issue him a special certificate stating that he had enrolled for the first semester Unitary Degree Course through online registration. While considering the application, Shri. Jaison V Johnson filed a petition

dated.02.02.2017 alleging that Shri. Akhil had undergone two courses simultaneously, namely B A Malayalam and Mass Communication at St. Xavier's College, Thumba and B A Sociology from the Annamalai University as an IDE candidate during 2011-2016 period as follows:-

University	Annamalai	Kerala
Course Period	2011-2014	2013-2016
Course	BA Sociology	BA Malayalam & Mass Communication.
Details of Examinations Appeared	I year- May 2012	---
	II year- May 2014 (Supplementary- May 2015)	I sem- January 2014, II sem- July 2014, III sem- November 2014.
	III year – May 2014 (Supplementary- May 2015)	IV sem- June 2015, V sem.- November 2015, VI sem- Not Regd./ Not Appeared.

The Principal, Kerala Law Academy Law College, Thiruvananthapuram was asked to submit the original documents such as Degree Certificate, Transfer Certificate, Course Certificate, Marklists issued from the Annamalai University and the Eligibility Certificate issued from the University of Kerala.

Part III of the Admission Handbook is read as, “No candidate who has joined a course of study in this University as a regular student or by private registration or by correspondence course shall be allowed to simultaneously join any other course or appear for any examination either in this University or any other University or Institution or Bodies except as provided for in the Regulations relating to the respective examinations.”

The Vice-Chancellor has ordered to permit the appearance of Sri. Akhil.J.S as “PROVISIONALLY ADMITTED” on the strength of academic eligibility to seek admission to LLB three year Unitary Degree course by the virtue of BA Degree qualified from Annamalai University which is recognised by the University of Kerala and he was registered for the first semester Unitary Degree course. Also ordered to conduct a detailed enquiry on the irregularity in having undergone two courses of two Universities simultaneously and to publish the results subject to the outcome of the enquiry.

The Standing Committee of Syndicate on Examinations and Students' Discipline, considered the matter and recommended to hear Shri. Akhil J S in the next meeting of the Standing Committee. Further recommended that the Principal, St. Xavier's College, Thumba may be directed to submit the TC submitted by Shri. Akhil J S at the time of admission to BA Malayalam & Mass Communication Degree Course at St. Xavier's College, Thumba in the year 2013. The Syndicate at its meeting held on 06.02.2018 resolved to approve the same.

Recommendations of the Standing Committee

Sri.Akhil.J.S informed his inability to attend the hearing on 24.04.2018. The Committee considered the request submitted by Sri.Akhil.J.S and recommended to defer the item to the meeting of the Standing Committee scheduled on 7.05.2018. Sri.Akhil.J.S may be directed to appear before the Committee on 7.05.2018.

Considering the urgency of the matter the recommendations on this item may be approved by the Vice Chancellor Subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Examinations held on 24.04.2018, be noted.

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Item No.35.20 Minutes of the meeting of the Executive Committee of Centre for Global Academics held on 31.03.2018 – approval of – reg.

(Ac.D)

The Minutes of the meeting of the Executive Committee of the Centre for Global Academics (CGA) held on 31.03.2018, is placed before the Syndicate for consideration. **(Minutes appended)**

Considering the urgency of the matter, the recommendation of the Executive Committee of the CGA on item no. 2 was approved by the Vice Chancellor in exercise of the powers conferred under section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved item no.2 is reported to the Syndicate and the remaining items are placed before the Syndicate for consideration.

MINUTES OF THE MEETING OF THE CGA EXECUTIVE COMMITTEE

Date : 31.03.2018
Time : 3.00 P.M. to 4.00 P.M.
Venue : VC's CHAMBER

Members:

1.Vice-Chancellor (in chair)	Sd/-
2.Dr. P. Rajesh Kumar, Member, Syndicate	Absent
3.Sri. K.S Gopakumar, Member, Syndicate	Sd/-
4.Dr. P. M. Radhamany, Member, Syndicate	Absent
5.Registrar,	Absent
6.Finance Officer,	Absent
7.Dr. A.Bijukumar, Director, CGA	Sd/-
8.Dr. Bismi Gopalakrishnan, Asst. Director, CGA, Dept. of Law	Sd/-
9.Dr. Sainaba. M, Assoc. Prof. and Head, ORI & ML	Sd/-
10.Dr. Ajitha S., Asst. Prof., SDE	Sd/-
11.Dr. Divya C Senan, Asst. Director, CGA, Dept. of Education	Absent
12.Dr. E.A Siril, Asst. Prof., Dept. of Botany	Absent
13.Smt. Madhurkankana Roy, Regional Officer, ICCR, Trivandrum	Absent
14.Dr. Syed Ibrahim, CEO, Palnar System, Technopark	Absent

ITEM NO:35.20.01

Request for Certificate of Affiliation in respect of Mr. Phramaha Sakda Hemthep, Ph.D candidate, Ghent University, Belgium to participate in the project in collaboration with Department of Archaeology for two years from March 2018 – reg.

DESCRIPTION:

Dr. Rajesh S.V, Assistant Professor, Department of Archaeology, University of Kerala has forwarded a curriculum vitae of Mr. Phramaha Sakda Hemthep, Ph.D Candidate, Ghent University, Belgium to do his short term affiliation in the project 'Stories in Stone: Early Buddhist Narrative Art Depiciting Jataka Tales from Ancient Stupas in South India' for approximately two years from 1st March 2018 to 31st August 2020 at Department of Archaeology, University of Kerala, Thiruvananthapuram.

The details of the proposal are mentioned below:

Sl. No.	Name	Guide	Nationality	Present status	Research Centre	Topic	Tenure
1	Phramaha Sakda Hemthep	Dr. Rajesh S.V, Asst. Professor & Head, Dept of Archaeology, Kariavattom	Thailand	Ph.D Candidate, Ghent University, Belgium	Dept of Archaeology University of Kerala	Stories in Stone: Early Buddhist Narrative Art Depicting Jataka Tales from Ancient Stupas in South India	1 st March 2018 to 31 st August 2020

It may be noted that it was decided vide U.O.No. Pl.D/FSA/2010 dated 25/09/2010 to collect an amount of Rs.10000/- as affiliation fee from all Foreign students who seek short term affiliation with University of Kerala. It may also be noted that in the case of teachers who need short term affiliation, it was decided not to levy affiliation fee from teaching faculty provided that he/ she shall conduct lectures for students and faculties concerned.

Mr. Phramaha Sakda Hemthep is a highly skilled archaeologist specialized in Buddhist Thoughts, Buddhist Monasticism, Buddhist Art, Buddhist Literatures and Buddhist Meditation and Ethics and during his research period in Kerala, he will teach Buddhist Art and Buddhist Literatures to the students of the Department of Archaeology.

RECOMMENDATION:

The Committee considered the request in respect of Mr. Phramaha Sakda Hemthep, Ph.D candidate, Ghent University, Belgium and recommended to grant short term affiliation to Mr. Phramaha Sakda Hemthep for a period of two years and six months from the date of joining of the candidate for project work. Further recommended to issue Certificate of Affiliation and Letter of Invitation to Mr. Phramaha Sakda Hemthep for doing his research work at Department of Archaeology, University of Kerala, Kariavattom, under the guidance of Dr. Rajesh S. V., Assistant Professor, Department of Archaeology for a period of two years and six months. The Committee further recommended not to levy Affiliation fee from Mr. Phramaha Sakda Hemthep provided he shall take classes for students of Dept. of Archaeology.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Executive Committee of the Centre for Global Academics (CGA) held on 31.03.2018, be approved.

ITEM NO.35.20.02 *Foreign students - Admission 2018 – reg.*

DESCRIPTION:

36 foreign candidates, which includes 34 ICCR sponsored candidates and 2 self financing candidates sought admissions to Ph.D/PG/UG programmes under University of Kerala for the academic year 2018-19. The remarks of the concerned HoD/ Chairperson, BoS ascertaining the eligibility of the candidate to the course applied were obtained.

RECOMMENDATION:

The Committee considered the applications received from the foreign students for admission to various courses in University of Kerala, along with the eligibility report received from the Head of the Departments/BoS Chairpersons of the concerned course of study and recommended to grant admission to the students as detailed in Appendix I (appended). The committee further recommended that granting of registration to do research work leading to Ph.D shall be subject to availability of guide.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Executive Committee of the Centre for Global Academics (CGA) held on 31.03.2018, be noted.

ITEM NO.35.20.03: *Request for Short term Affiliation in respect of Ms. Eleonore Capucine Rimbault, AIIS Scholar in Department of Archaeology - reg.*

DESCRIPTION:

The Director General, American Institute of Indian Studies(AIIS) forwarded a letter to Registrar requesting for research affiliation for AIIS Scholar Ms. Eleonore Capucine Rimbault for the year 2018-2019.

Dr. Rajesh S.V, Assistant Professor, Department of Archaeology, University of Kerala vide letter no. KU/ARC/158/2017-18 dated 23/01/2018, has agreed to extend necessary facilities to the below mentioned candidate to do research under short term affiliation in University of Kerala.

The details of the proposal for short term affiliation are mentioned below:

Sl. No.	Name	Guide	Nationality	Present status	Research Centre	Topic	Period
1	Ms. Eleonore Capucine Rimbault (Passport No. 443917882)	Dr. Rajesh S.V	U.S.A	AIIS Research Scholar	Department of Archaeology, University of Kerala, Kariavattom	On the Training Grounds: Duty, Tradition and the Politics of Innocence in Kerala	One Year

It may be noted that in the case of students seeking short term affiliation, it was decided (U.O No. PLD/FSA/2010 dated 25.09.2010) to collect an amount of Rs.10,000/- as affiliation fee from all Foreign students who seek non-degree research/short term affiliation with University of Kerala. It may also be noted that in the case of teachers who need short term affiliation, it was decided in the Executive meeting of the CGA held on 02.07.2016 not to levy affiliation fee from teaching faculty provided that he/she shall conduct lectures for students and Faculties concerned.

The following matters are placed before CGA Executive Committee, for consideration:

1. Issuance of Certificate of Affiliation and Letter of invitation to Ms. Eleonore Capucine Rimbault, U.S.A national, for doing research for one (1) year duration at Department of Archaeology, University of Kerala, Kariavattom.
2. Affiliation fee of Rs.10000/- be levied from the above mentioned candidate on the strength of the U.O No. PLD/FSA/2010 dated 25.09.2010.

RECOMMENDATION:

The Committee considered the request from Ms. Eleonore Capucine Rimbault, Research Scholar at AIIS and recommended to grant short term affiliation to Ms. Eleonore Capucine for a period of one year from the date of joining of the candidate for project work. Further recommended to issue Certificate of Association and Letter of Invitation to Ms. Eleonore Capucine Rimbault for doing her research work at Department of Archaeology, University of Kerala, Kariavattom, under the guidance of Dr. Rajesh S. V., Assistant Professor, Department of Archaeology for a period of one year. The Committee also recommended to levy an affiliation fees of Rs.10,000/- from the candidate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Executive Committee of the Centre for Global Academics (CGA) held on 31.03.2018, be approved.

ITEM NO.35.20.04 *Proposal for signing MoU between University of Kerala & Louisiana State University, USA - reg.*

DESCRIPTION:

Dr. A. Bijukumar, Director, Centre for Global Academics (CGA) , University of Kerala had forwarded a proposal of Dr. Manoj Changat, Prof. & Head, Dept.of Futures Studies, University of Kerala, Kariavattom for signing of Memorandum of Understanding (MoU) with Louisiana State University and Agricultural & Mechanical College (LSU), Baton Rouge, Louisiana, USA and University of Kerala, Thiruvananthapuram.

Louisiana State University and Agricultural & Mechanical College (LSU) has expressed their intention to sign a MoU with Department of Aquatic Biology & Fisheries, Dept. of Environmental Sciences, Department of Futures Studies and Department of Geology of University of Kerala. The MoU proposes collaborative activities between the parties such as:

1. Exchange of Researchers
2. Exchange of Faculty
3. Exchange of Technical Faculty
4. Exchange of Students in the context of research
5. Curriculum Development
6. Exchange of Scholarly and pedagogical materials with appropriate permission from either party concerned.
7. Joint Research
8. Technical Assistance /Training
9. Collaboration around innovation and economic development
10. Development of collaborative contracts, research, consultancy and other funding
11. Other co-operative efforts as may be specified later

Dr. Kalliat T Valsaraj, Vice-President for Research & Economic Development and Roddey Distinguished Professor of Chemical Engineering, Louisiana State University (LSU), Baton Rouge, LA, USA is interested for collaborative research on problems related to Kerala especially on environmental issues, like climate change. The purpose of the MoU is to undertake collaborative research on climate change models and policy options for the coastal regions of Kerala between LSU and University of Kerala. For the above purpose Prof. Valsaraj suggested to undertake a MoU for consideration.

RECOMMENDATION:

The Committee considered the proposal from Dr. Manoj Changat, Prof. & Head, Dept.of Futures Studies, University of Kerala regarding the signing of MoU between University of Kerala and Louisiana State University (LSU), USA and recommended to approve the draft MoU subject to legal vetting and without any financial commitments on the part of the University. (Draft MoU appended)

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Executive Committee of the Centre for Global Academics (CGA) held on 31.03.2018, be approved.

Item No.35.21 *Minutes of the Meeting of the team representing the University of Kerala with the Kannur University Authorities on Sharing Source Code of the Single Window UG Admission Software – Approval of - reg.*

(Ad.DI)

The Minutes of the Meeting of the team representing the University of Kerala with the Kannur University Authorities on Sharing Source Code of the Single Window UG Admission Software held at 3.00.P.M on 24.04.2018 in the Office of the Vice-Chancellor is placed before the Syndicate, as per orders of the Vice-Chancellor, for consideration. [**Minutes Appended**]

Minutes of the Meeting of the team representing the University of Kerala with the Kannur University Authorities on Sharing Source Code of the Single Window UG Admission Software

Date : 24.04.2018
Time : 03.00 P.M to 3.30 P.M
Venue : Office of the Vice-Chancellor, University of Kerala

Members

1. **Prof. Gopinath Ravindran** *Sd/-*
Vice-Chancellor (*Chairman*)
2. **Adv. K. H Babujan** *Sd/*
Member Syndicate
3. **Dr. P. Rajeshkumar** *Sd/*
Member Syndicate
4. **Sri. B.S.Jyothikumar:** *Not Present*
Member Syndicate
5. **Dr. Jayachandran R** *Sd/*
Registrar, University of Kerala
6. **Dr. Vinod Chandra S.S** *Sd/*
Director, University Computer Centre
7. **Dr. Balachandran Keezhoth,** *Sd/*
Registrar, Kannur University

Item No.35.21.01 *Single Window System of UG Admission - Sharing Source Code with the Kannur University – Letter from the Principal Secretary to Government - reg.*

On the basis of the request received from the Kannur University, the Principal Secretary to Government, Higher Education (B) Department has directed to take necessary urgent steps for sharing the Source Code of 'Single Window Admission Software (UG)' with the Kannur University, under intimation

to the Government. The Syndicate held on 24.03.2018 (Item No: 33.50), considered the above request and resolved to agree to the proposal in principle and to have consultation with the Kannur University authorities by a team comprising of Adv. K.H Babujan, Dr.P.Rajeshkumar, Sri. B.S.Jyothikumar, Members Syndicate along with the Registrar and the Director, Computer Centre.

In connection with the matter the following points may be noted:-

The entire process of centralized UG online admissions in the affiliated colleges of Kannur University from the Academic Year 2015-16 onwards were done by the University of Kerala on consultancy basis, as per the Memorandum of Understanding, executed in the respective years between the University of Kerala and the Registrar, Kannur University.

As per letter No:Acad.D2/16379/2016 Vol.II dated 18.10.2016, it was informed by the Hon'ble Vice-Chancellor, Kannur University, that the Syndicate at its Meeting held on 08.09.2016 had resolved to request the University of Kerala to share the Source Code of the Single Window Admission Software with Kannur University for customizing it for future use in the Kannur University. Vide letter No.Acad.D/SO/General/2016 dated 01.03.2018, the Vice-Chancellor, Kannur University had again requested to share the Source Code of Single Window Admission Software with Kannur University.

With regard to the request, the remarks of the Director, Kerala University Computer Centre was sought. The Director had remarked that the Kerala University Computer Centre has no technical issues in sharing the Source Code for UG Admissions with the Kannur University and if required customizations can be implemented in that software. The Director had also mentioned that, it is unable to share the software for PG Admissions, as the Computer Centre has never conducted PG Admissions for Kannur University and it is developed as per the specific requirements of the University of Kerala. It was also intimated that the Computer Centre is ready to provide any support as far as UG Admission Software is concerned and a final decision about sharing the Source Code with the Kannur University may be taken by the authorities of the University of Kerala.

The letter from the Vice-Chancellor, Kannur University and the remarks of the Director, Computer Centre were placed before the Syndicate at its Meeting held on 12.05.2017 (Item. No.27.05) and the Syndicate resolved to not to agree to the Proposal.

It may be noted that, the MoU executed between the two Universities on 18.05.2017 is silent regarding sharing of the Source Code of the UG Admission Software with the Kannur University. As per Clause I of the MoU, the share of Payment made by the Kannur University to the University of Kerala is 33.33% of the total application fee realized subject to a minimum of 25 Lakh under the centralized allotment process.

The charges received from the Kannur University by providing consultancy service to the Single Window UG Admissions are as follows –

<i>Academic Year</i>	<i>Consultancy Charges</i>
2015 - 16	25,00,000/- (Rupees Twenty Five Lakhs Only)
2016 - 17	25,00,000/- (Rupees Twenty Five Lakhs Only)
2017 – 18	Rs.51,13,313/- (Rupees Fifty One Lakhs, Thirteen Thousand, Three Hundred and Thirteen Only) including GST

By sharing the Source Code of the UG Admission Software, the University will lose this income.

In this context, it may also be noted that, as per the request received from the Registrar, Kannur University, sanction was accorded (U.O.No.Ad.DI.1/UCC/08652/2018 dated 08.02.2018) to the Director, Computer Centre and Sri. Manosh Manohar, Programmer, Computer Centre for providing support and guidance for the development team of *Single Window Admission Systems* in the Kannur University.

As per orders of the Vice-Chancellor, the matter regarding sharing the Source Code of '*Single Window Admission Software (UG)*' with the Kannur University was placed before the Meeting of the

team representing the University of Kerala with the Kannur University authorities, held on 24.04.2018, at the Office of the Vice-Chancellor, for consideration.

The Proceedings of the meeting is as detailed request of the Registrar, Kannur University to the Principal Secretary, Higher Education, Government of Kerala, was discussed in detail in the Meeting held on 24.04.2018. The Registrar, Kannur University pointed out that the Kannur University started the online Single Window Admissions to UG Programmes with effect from the Academic Year 2015-16, using the software and support from the University of Kerala. In the last 3 years the Kannur University paid Rs.1,01,13,313/- (Rupees One Crore, One Lakh, Thirteen Thousand, Three Hundred and Thirteen Only) to the University of Kerala towards the consultancy services relating to the Single Window Admissions to UG Admission. In the Meeting it was observed that, the MoU was signed between the two Universities only upto 2017-18 Admissions and at present there is no MoU and the University of Kerala is not losing any money.

The Meeting which was convened to implement the Syndicate Resolution Item No.33.50 dated 24.03.2018 recommended to share the Source Code of the UG Online Single Window Admissions Software with the Kannur University.

Resolution of the Syndicate

RESOLVED that the Minutes of the Meeting of the team representing the University of Kerala with the Kannur University Authorities on Sharing Source Code of the Single Window UG Admission Software held on 24.04.2018, be approved.

Item No.35.22 *Minutes of the Meeting of the Standing Committee of the Syndicate on Students Services held on 13.04.2018 - Approval of - reg.*

(Ad.D1)

The minutes of the meeting of the Standing Committee of the Syndicate on Students Services held on 13.04.2018 at 11 AM at the Syndicate Room is placed before the Syndicate for consideration and approval.(Minutes appended)

Minutes of the meeting of the Standing Committee of the Syndicate on Students' Services

Date : 13.04.2018
Time : 10 A.M. to 12.30 P.M
Venue : Syndicate Room

Members Present

- | | | | |
|----|--|---|-------------|
| 1. | Sri.Prathin Saj Krishna (Convener)
Member Syndicate | : | Sd/- |
| 2. | Sri.M.K.Abdul Rahim, Member Syndicate | : | Sd/- |
| 3. | Adv.A.A.Rahim, Member Syndicate | : | Not Present |
| 4. | Dr.P.Rajesh Kumar, Member Syndicate | : | Not Present |
| 5. | Adv.S.Krishnakumar, Member Syndicate | : | Not Present |
| 6. | Sri.John Thomas, Member Syndicate | : | Sd/- |
| 7. | Adv.K.H.Babujan, Member Syndicate | : | Not Present |
| 8. | Dr.K.Manickaraj, Member Syndicate | : | Sd/- |
| 9. | Dr.K.Shaji, Member Syndicate | : | Sd/- |

Invitees Present

- | | | | |
|-----|--|---|------|
| 10. | Sri.Siddik R.
Director i/c, Department of Students Services | : | Sd/- |
|-----|--|---|------|

The meeting commenced at 11.00 A.M. and discussed the items in the Agenda and recommended as follows:

Item No.35.22.01: *On the basis of the petition from the State Secretary, Campus Front of India regarding irregularities in the management of College Union Fund, the Principals of all colleges are directed to be more vigilant and to monitor properly the utilisation of College Union Fund. Internal Auditing may be done every year to avoid misuse of funds.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students Services held on 13.04.2018, be approved.

FURTHER RESOLVED that the first sentence of the agenda from “on the basis College Union Fund” be deleted.

ALSO RESOLVED that a general Circular be sent to all colleges to avoid misuse of funds.

Item No.35.22.02: **Recommended to award SAF Scholarship to the students, for the year 2016-17 with annual income limit upto and including Rs.24,000/-.**

The allotment of number of Scholarships w.e.f. the academic year 2017-18 is subject to Budget allocation in the respective year with annual income limit upto and including Rs.96,000/-.The rate of Scholarship is hiked to Rs.2,000/- for UG Course and Rs.2,500/- for PG Course.

With reference to the complaint of Mahalakshmi. S, and the request of the Director, DSS, regarding Appellate Review Committee, it was opined that since there is no Appellate Review Committee as per the Kerala University Youth Festival Rule Book the decision of the Steering-cum Appellate Committee is final.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students Services held on 13.04.2018, be approved.

Item No.35.22.03: **The proposal from the Director, IQAC regarding International University Student Union Summit was deferred to the next Committee.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students Services held on 13.04.2018, be approved.

Item No.35.22.04: **To ratify the expense incurred in providing food in the University Hostel for Women, Kariavattom, amounting to Rs.41,235/-**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students Services held on 13.04.2018, be approved.

Item No.35.23 **Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 13.04.2018 - Approval of – reg.**

(M&C I)

Placed below is the minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 13.04.2018. Considering the urgency of the matter recommendations on item nos.11, 13 and 16 were considered by the Syndicate held on 17.04.2018 and recommendations on item nos 1,14 and 15 were approved by the Vice Chancellor subject to reporting to the Syndicate.

Minutes of the meeting of the Standing Committee of the Syndicate on Examinations

Date & Time : 13.04.2018, 11.00 am
Venue : Syndicate Room

Members Present

1. Sri.M.Sreekumar	Convener	Sd/-
2. Dr.Shaji.K	Member Syndicate	Sd/-
3. Dr.R.Lathadevi	Member Syndicate	Sd/-
4. Sri.M.K.Abdul Rahim	Member Syndicate	Sd/-
5. Sri.John Thomas	Member Syndicate	Sd/-
6. Adv.S.Krishnakumar	Member Syndicate	Sd/-
7. Dr.K.Manickaraj	Member Syndicate	Sd/-
8. Sri.K.S.Gopakumar	Member Syndicate	Sd/-

Members Absent

- | | |
|------------------------|------------------|
| 1. Adv.A.A.Rahim | Member Syndicate |
| 2. Dr.P.Rajesh Kumar | Member Syndicate |
| 3. Sri.B.S.Jyothikumar | Member Syndicate |
| 4. Dr.M.Jeevanlal | Member Syndicate |

Item No.35.23.01:- Action Taken Report of the Standing Committee of the Syndicate on Examinations and Students Discipline held on 24.11.2017 approved by the Syndicate held on 6.02.2018.

Recommendations of the Standing Committee

The Committee considered the Action Taken reports and recommended to approve the same with the following recommendations.

Action taken - Item No. 6 : Communication to be sent to colleges to forward the details of fee remitted by the welfare departments concerned. The receipt of fees from colleges may be monitor by the Tabulation Sections concerned. The with held Certificates and Marklists of the students to be issued without delay. The work to be completed by 30.04.2017.

Considering the urgency of the matter the recommendations on this item may be approved by the Hon'ble Vice Chancellor subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Examinations held on 13.04.2018, be noted.

Item No.35.23.02:- Department of Posts – Speed Post facility under Book Now pay Later (BNPL) Scheme – including articles from Exam branch – reg.

(Ad.Misc)

The Syndicate, at its meeting held on 21.01.2017, has resolved to avail Speed post/Express Parcel/Business Parcel facility under Book Now Pay Later (BNPL) scheme for the despatch of routine items excluding examination related articles, despatched at present through such services of the Postal Department, by executing a MoU/ agreement for BNPL customers and that the despatch of exam related materials through BNPL system shall be taken up subsequently.

Accordingly, the University of Kerala represented by the Registrar and the Department of Posts represented by the Senior Superintendent, RMS 'TV' Division, Thiruvananthapuram have entered into the MoU on the 25th day of April 2017 for availing the Speed post/Express Parcel / Business Parcel facility under Book Now Pay Later (BNPL) scheme. This MoU shall continue in force for a period of one year. The despatch of all routine items excluding examination related articles, despatched by the General Despatch I/II Sections, Ac EII Section & SDE Tapal Section, through such services of the Postal Department, is being done availing Speed post/Express Parcel / Business Parcel facility under Book Now Pay Later (BNPL) scheme from 01.05.2017 onwards, vide U.O. No.Ad.Misc.3/41412/2016 dated 25.04.2017.

The Senior Superintendent, RMS 'TV' Division, Thiruvananthapuram vide, letter dated 23.10.2017, has requested to take necessary action to execute an agreement for covering articles from the Exam Branch also under the BNPL scheme. On the basis of the request, remarks were sought from the Exam Branch and it has been proposed that **Speed Post articles from the Exam General despatch Section and the Exam confidential Despatch (ECD) Section and Express/Business parcels from the General despatch Section can be considered to be included under the BNPL scheme. Further the despatch of mark lists and hall tickets (not answer books) can also be considered for being brought under the scheme.** (At present despatch of mark lists and hall tickets and answer scripts is being done through the CD unit).

The Syndicate at its meeting held on 06.02.2018, considered the matter vide item no. 32.19 and resolved to refer the item to the Standing committee of the Syndicate on Examinations and Students' Discipline.

As per the orders of the Vice – Chancellor, the request from the Senior Superintendent, RMS ‘TV’ Division, Thiruvananthapuram for including the despatch of articles from the Exam Branch, as detailed above, under Book Now Pay Later (BNPL) Scheme of Department of Posts and the proposal from the Exam Branch in this regard are placed before the Standing committee of the Syndicate on Examinations and Students’ Discipline for consideration and appropriate recommendation.

Recommendations of the Standing Committee

The Committee considered the matter and recommended that Speed Post articles from the Exam General despatch Section and the Exam confidential Despatch (ECD) Section and Express/Business parcels from the General despatch Section be included under the BNPL scheme. Further the despatch of mark lists and hall tickets (not answer books) can also be brought under the scheme.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 13.04.2018, be approved.

Item No.35.23.03:- *മൂന്നാമത്തെ ചാൻസിൽ (സപ്ലിമെന്ററി ചാൻസ്) ഗ്രേസ് മാർക്ക് നൽകി വിജയിപ്പിക്കുന്നത് സംബന്ധിച്ച്.*

(CBCS B.Com I)

കൊല്ലം എസ്.എൻ കോളേജിലെ 2013-2016 അദ്ധ്യായന വർഷത്തെ ബി.കോം. വിദ്യാർത്ഥിയായിരുന്ന ഷിൻഡോ. ജി കൃഷ്ണൻ രജിസ്റ്റർ നമ്പർ (159-13132061) ജനുവരി 2014- ൽ നടത്തിയ ഒന്നാം സെമസ്റ്റർ റഗുലർ പരീക്ഷയിൽ ‘ലിസണിംഗ് ആൻഡ് സ്പീക്കിംഗ് സ്കിൽസ് ‘ (EN 111.2) എന്ന വിഷയത്തിന് 12 മാർക്ക് നേടി പരാജയപ്പെട്ടു. പ്രസ്തുത വിദ്യാർത്ഥി ജനുവരി 2015 ൽ നടത്തിയ രണ്ടാമത്തെ ചാൻസിലും 8 മാർക്ക് മാത്രം നേടി പരാജയപ്പെടുകയായിരുന്നു. ജനുവരി 2016 ൽ നടന്ന മൂന്നാം ചാൻസിൽ (സപ്ലിമെന്ററി ചാൻസ്) 31 മാർക്ക് നേടി വീണ്ടും പരാജയപ്പെട്ടു. ഈ വിദ്യാർത്ഥിക്ക് NCC ൽ നിന്നും 2% (12 മാർക്ക്) ഗ്രേസ് മാർക്ക് നേടാനുള്ള അർഹതയുണ്ട്. ആദ്യത്തെയും രണ്ടാമത്തെയും അവസരത്തിൽ ഗ്രേസ് മാർക്ക് നൽകിയാലും പ്രസ്തുത വിദ്യാർത്ഥി ഈ വിഷയത്തിന് വിജയിക്കുവാനുള്ള സാഹചര്യമില്ല. വിദ്യാർത്ഥി ആവശ്യപ്പെടുന്നത് പോലെ മൂന്നാമത്തെ ചാൻസിൽ (സപ്ലിമെന്ററി ചാൻസ്) ഗ്രേസ് മാർക്ക് കൊടുത്ത് വിജയിപ്പിക്കാനുള്ള നിയമം നിലവിലില്ല. അത് സൂചിപ്പിക്കുന്ന നിയമരേഖയുടെ പകർപ്പ് ഇതിനോടൊപ്പം സമർപ്പിക്കുന്നു.

സി. ബി.സി.എസ് നിമമനുസരിച്ച് 2013 - 2014 അഡ്മിഷൻ വിദ്യാർത്ഥികൾക്ക് ഒരു വിഷയം ജയിക്കാൻ വേണ്ടുന്ന ഇൻടേണൽ മാർക്ക് 8 ഉം ESE മാർക്ക് 32 ഉം ആണ്. അത് പ്രകാരം ഈ വിദ്യാർത്ഥി പ്രസ്തുത വിഷയത്തിന് 32 മാർക്ക് കിട്ടിയാൽ മാത്രമേ വിജയിക്കുകയുള്ളൂ. 2015 അഡ്മിഷൻ മുതൽക്കുള്ള വിദ്യാർത്ഥികൾക്കാണ് ഇൻടേണൽ മാർക്ക് 7 ഉം ESE മാർക്ക് 28 ഉം ആയി നിജപ്പെടുത്തിയിട്ടുള്ളത്. ഇതേ വിഷയത്തിൽ നിയമപ്രകാരം ചെയ്യുവാനുള്ള വൈസ് ചാൻസിലറുടെ 03.10.2017 ലെ ഉത്തരവിൻ പ്രകാരം ടി വിദ്യാർത്ഥിയുടെ മുൻ അപേക്ഷ നിരാകരിക്കുകയും ആ വിവരം വിദ്യാർത്ഥിയെ അറിയിക്കുകയും ചെയ്തിരുന്നു. മുൻ കാലങ്ങളിൽ സമാനമായ അപേക്ഷകൾ നിയമാനുസൃതമല്ലാത്തതിനാൽ, വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം നിരാകരിച്ചിട്ടുണ്ട്. അതേ ആവശ്യവുമായിട്ടാണ് പ്രസ്തുത വിദ്യാർത്ഥി ഇപ്പോൾ വീണ്ടും അപേക്ഷിച്ചിരിക്കുന്നത്. വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം പ്രസ്തുത വിഷയം സിൻഡിക്കേറ്റിന്റെ പരീക്ഷ/സ്റ്റുഡൻസ് ഡിസിപ്ലീൻ സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കും ഉചിതമായി ശുപാർശക്കും വേണ്ടി സമർപ്പിക്കുന്നു.

Recommendations of the Standing Committee

The Committee considered the matter and recommended that grace marks may be granted to the candidate as a special case. Further recommended that the matter of granting grace marks to supplementary examinations may be referred to the Academic Council to review the guidelines. Dr.R.Lathadevi, Member, Syndicate expressed her dissent on the above recommendation and opined that this may be applicable to all category of gracemarks.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 13.04.2018, be approved.
FURTHER RESOLVED that similar cases also be approved based on the recommendations of the Standing Committee of the Syndicate on Examinations.

Item No.35.23.04:- *Re-scheduled examination date–Mercy chance, May 2017– delay in publishing the notification in website – complaint from Preethy.V –reg-*

(EG I)

Smt.Preethy. V was a candidate of LL.B (5 year) Degree course during 1999-2004 from Govt. Law College, Thiruvananthapuram. She had applied for 4th year (5 year) Degree examination (Mercy Chance) with Reg No: 701/ May 2017 for whole examinations, ie; Part I, Part II and Part III. She had attended all examinations except the paper II of Part III. This examination was supposed to be conducted on 26th of June 2017, was postponed due to the unexpected holiday of Ramadan. The re-scheduled date of examination was 28th of June 2017 and the notification of the same was published on all daily news papers of 25th June 2017 and in the University website on 28th of June 2017, exactly on the re-scheduled examination date. She informed that, she is residing at Kolachel, Tamil Nadu and due to the delay in publication of notification of re-scheduled examination in university website, she was unable to attend the examination on the said date. She has filed a complaint and requested for a favourable decision for securing the LLB degree. While considering the request, the Hon'ble Vice-Chancellor has ordered to place the matter before the Standing Committee of Syndicate on Examinations. In this context it is to be noted that the result of the examination was published on 5th of January 2018 and she had failed in all examinations which she appeared.

Therefore the whole matter is placed before the Standing Committee of Syndicate on Examinations for consideration and appropriate recommendation

Recommendations of the Standing Committee

The Committee considered the matter and recommended that one more mercy chance examination may be granted to all eligible candidates.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 13.04.2018, be approved.

Item No.35.23.05:- *Mass failure in Post Graduate Diploma in Human Rights Examination (PGDHR), July 2017- representation received from the candidates of 2016-2017 batch- reg.*

(EG I)

The Post Graduate Degree in Human Rights is an 8 month duration course and is offered by the Department of law, Kariavattom from 2014-2015 academic year onwards. The Examination of PGDHR 2016-2017 batch was conducted in July 2017. There were 22 candidates appeared for the Examination and the result was published on 30/11/2017. But none of the candidates have passed the examination. After publishing the results, these candidates have submitted a representation and they informed that, they are from legal and other prominent field's and are maintaining high academic excellence. They alleged that, the answer scripts have not evaluated with care and attention otherwise will be no chance for failure despite having high internal marks and also requested to re-evaluate the entire answer scripts and to conduct a fair enquiry regarding the mass failure.

While considering the representation, as per the orders of the Controller of Examinations, the Chairman Board of Examiners, PGDHR (HoD, Department of Law) remarked that, there is no actual evidence regarding any malafide intention on the part of any of the examiners involved in the valuation nor any dereliction from their lawful duty of responsible valuation and therefore there is nothing to prove that the role played by the examiners caused the mass failure. She also remarked that, taking into the consideration of the students interest and to ward off apprehensions in the mind of students, it is opined that the four papers be subjected to peruse and evaluated by a new set of examiners. While considering the representation and remarks of the Chairman, the Hon'ble Vice-Chancellor has ordered to place the matter before the Standing Committee of Syndicate on Examinations.

Therefore, the whole matter is placed before the the Standing Committee of Syndicate on Examinations for consideration and appropriate recommendations.

Recommendations of the Standing Committee

The Committee considered the matter and recommended that Controller of Examinations may be entrusted to prepare a fresh panel of external examiners for one more evaluation of the answerbooks of Post Graduate Diploma in Human Rights (PGDHR), July 2017 Examination.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 13.04.2018, be approved.

Item No.35.23.06:- *Condonation for shortage in attendance - Smt. Athira U.S.- B.Ed.- KUCTE, Kayamkulam – reg.*

(EF V)

Smt. Athira U.S., B.Ed – Social Science student of KUCTE, Kayamkulam had submitted an application for condonation of shortage of attendance recommended by the Principal. The candidate had a shortage of attendance of 18 days.

As per Regulations for the B.Ed Course, " a candidate will be considered to have satisfactory attendance if he/she earns not less than 75 % attendance for theory classes & 90 % for school internship. Condonation of shortage of attendance shall be as per existing University Rules. Candidate with shortage of attendance beyond condonable limit will not be eligible to register for the end semester University Examination. In such cases candidates has to repeat the course by taking re-admission from the University".

Since the condonation limit was not specified in the regulation of B.Ed Curriculum, the file was submitted for orders of the Vice Chancellor & the Vice Chancellor had ordered to grant condonation as per rules applicable to Degree Courses.

As per the Regulation of the FDP under CBCS System, "condonation of shortage of attendance to a maximum of 10 days in a semester subject to a maximum of two times during the whole period of a degree Programme shall be granted by the university on valid grounds".

In the meantime, a letter was received from the Principal, KUCTE, Kayamkulam regarding the correction in the attendance statement in respect of Smt. Athira U.S., third semester B.Ed Social Science student. In the letter it has been stated that in the application for condonation of shortage of attendance, the percentage of attendance was noted as 57%, but the candidate had 75% of attendance. The clerical error was noticed at a later stage, but in the meantime the application for condonation was forwarded to the University. The Principal had requested to ignore the condonation application submitted and to permit the candidate to register for the examination.

The Vice Chancellor considered the above letter from the Principal and ordered to seek explanation from the Principal for the lapse occurred.

The Principal, KUCTE, Kayamkulam, has forwarded the explanation regarding the same and has stated that a clerical error had occurred while entering the attendance of Smt. Athira U.S. The candidate had taken medical leave and hence the application was forwarded to the University. But later, it was noticed that the candidate had acquired enough attendance to appear for the third semester B.Ed examination in spite of taking medical leave. It has also been stated that the matter was informed to the University vide letter dated 28.10.17 and the candidate was provisionally permitted to attend the examination. Also, the entry of the attendance into the online portal of the University was done correctly and the same has also been submitted to the University.

The Vice Chancellor considering the explanation submitted by the Principal, KUCTE, Kayamkulam ordered to place the matter before the Standing Committee of the Syndicate on Examination & Student's Discipline.

Hence the matter regarding the error occurred in submitting the attendance statement in respect of Smt. Athira U.S., third semester B.Ed Social Science student of the college, by the Principal, KUCTE, Kayamkulam is placed before the Standing Committee of the Syndicate on Examination & Student's Discipline for consideration and appropriate recommendation.

Recommendations of the Standing Committee

The Committee considered the matter and recommended that a strict warning may be given to the Principal. Further recommended to constitute a subcommittee comprising Sri. M.Sreekumar, Convener, S/c on Examinations, Sri. K.S.Gopakumar, Dr.R.Lathadevi and Dr.K.Manickaraj, Members, Syndicate to study the regulations and frame guidelines for granting condonation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on

Examinations held on 13.04.2018, be approved.

Item No.35.23.07:- Formation of Technical/Expert Committee- Purchase of a new solution for Examination paper valuation process – reg.

(EK I)

In order to simplify and speed up the examination paper valuation process it was decided to purchase a solution of new exam paper valuation process with dummy numbering and QR code nominal roll mechanism by initiating a two bid open tendering process. This section was given a direction for the same by a note through the M&C section, dt:10-04-2017.

Vide U.O. no:Ad.AI.1/387/2015, dt:10-03-2015 and 20-07-2015, all the purchases had been shifted to Ad B IV(CP) section. Since all the purchases are focused on Ad B IV(CP) section, the file was forwarded to them for purchase and procurement of the solution. They pointed out the absence of a Technical Committee for finalisation of the technical specifications and vetting of the Tender notice to be issued. The other points raised by them were explained. The file was returned.

Later, as it required signing of a Memorandum of Understanding for the execution of 20,000 number of documents, it was decided to hand over the file to Ad B II section, since they were undertaking similar assignments in the University. They also reiterated the formation of a Technical/Expert Committee for the implementation of such a project. But pointing out that the matter is exclusively of examination purpose and their work load, they also returned the file with orders.

Hence, as an advancement of the situation, the file was submitted to the Hon'ble Vice-Chancellor for orders for the formation of the Technical/Expert Committee. But before sanctioning the same, the Vice-Chancellor ordered to submit a detailed note on file movement to justify the delay in implementation. On submission of the note, the Vice-Chancellor ordered the matter be placed before the Standing Committee of the Syndicate on Examination and Students' Discipline.

So, the matter of formation of Technical /Expert Committee for finalisation of the matter, technical specifications and vetting of the tender notice to be issued is placed before the Standing Committee for consideration and recommendation.

Recommendations of the Standing Committee

The Committee considered the matter and recommended that a Technical/Expert Committee may be constituted comprising (1) The Director, KUCC, (2) The Technical Officer, KUCC, (3) The Director/ Instrumentation Engineer, SICC, Kariavattom, (4) HoD, Department of Computer Science, (5) Experts from MG University related with the same mode of work and (6) Experts from KTU.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 13.04.2018, be approved.

Item No.35.23.08:- Request for mercy chance for first Semester B.Ed Degree Examination from candidates of 2013 scheme – reg.

(EG VI)

Some candidates of B.Ed Degree Course (2013 scheme) have submitted requests for conducting first semester B.Ed Degree Examination (2013 scheme). These candidates have failed in one or two papers of first semester B.Ed Degree Examination (2013 scheme).

The syllabus of B.Ed Degree Course has been revised from 2015 onwards (two year B.Ed). The University is conducting examinations in the above said scheme.

As per the 'Regulations for the B.Ed Degree course w.e.f the academic year 2013-14' (2013 scheme) para 7, 'Whenever a course/ scheme of instruction is changed in a particular year, two more examinations immediately following thereafter shall be conducted according to the old syllabus/ scheme'.

Thus the regular chances and two additional chances are over since the exams have been conducted in October, 2017 for the first semester B.Ed Degree Examination, (2013 scheme) and the result has not been published yet.

In the light of the above facts as per the orders of the Hon'ble Vice-Chancellor, the requests of the above candidates for mercy chance to appear for the failed papers of first semester B.Ed Degree

course is placed before the Standing Committee of the Syndicate on Examinations and Students' Discipline for consideration and recommendation.

Recommendations of the Standing Committee

The Committee considered the matter and recommended that one mercy chance examination may be granted to First Semester B.Ed. Degree course (2013 Scheme) subject to reporting to the Academic Council.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 13.04.2018, be approved.

Item No.35.23.09:- ***Enhancement of Permanent Advance to the Controller of Examinations for the Spot Payment of scrutiny board meeting.***

(CE Section)

The Syndicate held on 29.04.2008 has resolved to sanction an amount of Rs.1,00,000/- (Rupees one lakh only) to the Controller of Examinations for the spot payment of remuneration to the Chairman and members of the Scrutiny Board to be convened in the University Buildings (U.O. No. M&C.2/1380/2008 Dated 28.06.2008). Later the Permanent Advance sanctioned to the Controller of Examinations was enhanced to Rs.2,00,000/- (Rupees two lakhs only) from Rs.1,00,000/- (Rupees one lakh only) vide U.O. No. Ad.BII/3/961/09 dated 19.10.2009.

The EB Sections shall submit the remuneration and TA/DA bills of the examiners after preaudited by the EC I (2) Section as per the existing rules prescribed for the payment of remuneration and TA/DA After effecting spot payment to the Chairman and members of the scrutiny board, the bills were forwarded to the EC sections for recoupment of the payment. Difference was seen in the bills and objections were raised by the audit sections. Now, after the scrutiny board meeting, the bills are forwarded to the EC Sections after proper verification by the EB Sections and after that to the audit section for verification of the amount claimed by the Chairman and members of the Scrutiny Board. Hence there is delay in processing of the bills of the examiners by the EB, EC and Audit Sections and payment cannot be made on the same day of the scrutiny board meeting. Some of the examiners have already reported the delay in payment of remuneration and TA/DA of the scrutiny board meeting.

In these circumstances, the sanctioned amount of Rs.2,00,000/- is not enough to effect spot payment to the examiners. It is proposed that

1. The Permanent Advance to the Controller of Examinations for the payment of Scrutiny Board meeting may be enhanced to Rs.5,00,000/- (Rupees Five lakhs only) from Rs.2,00,000/- (Rupees two lakhs only).
2. The proceeding for recoupment of expenditure may be continued as per existing rules and regulations.
3. The expenditure may be met from the "Part IV – Debts and Deposits- MH- 71 – Loans and Advances – 8007 – Permanent Advance".

The proposal was forwarded for remarks of the Finance and the Finance has remarked that the matter may be placed before the Standing Committee of the Syndicate on Examinations and Students Discipline.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Examinations and Students Discipline for consideration.

Recommendations of the Standing Committee

The Committee considered the matter and recommended that the Permanent Advance to the Controller of Examinations for the payment of Scrutiny Board meeting may be enhanced to Rs.5,00,000/- (Rupees Five lakhs only).

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 13.04.2018, be approved.

Item No.35.23.10:- ***Complaint submitted by the Principal, UIT Vakkom against Smt.Senjula.P, Lecturer.***

(M&C.I)

The Principal, UIT Vakkom has reported that he had received complaint from some of the students of 4th semester B.Com degree course alleging that Smt. Senjulal.P, Lecturer on contract basis, Dept of Computer Science, facilitated the students to do malpractice in the University examinations. He warned the teacher accordingly. However inspite of his warning, Smt.Senjulal.P continued her attitude in the next examination also. Hence he has requested to take necessary action in this regard.

A teacher becoming an accomplice in exam malpractice is a serious issue. The Hon'ble Vice Chancellor has ordered to initiate disciplinary action against the teacher based on the complaint received from the Principal.

Accordingly the matter is place before the Standing Committee of the Syndicate on Examinations and Students Discipline for consideration and recommendation.

Recommendations of the Standing Committee

The Committee considered the matter and recommended to hear Smt. Senjulal.P., Lecturer on Contract basis, Department of Computer Science.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 13.04.2018, be approved.

Item No.35.23.11:- B.Com course under SDE-Starting new sections-Proposal-regarding.

(AR B.Com)

Approximately 4500 candidates have registered for Ist Year B.Com Degree course introduced under SDE for the academic year 2017-2018. The number of candidates registered under the SDE will double in the next year (2018-2019) and will be three times the present figure in the Third Year (2019-2020). It will increase further with emergence of supplementary candidates, after the first batch completes course in 2020. Most importantly the scheme, syllabus and question papers for the SDE candidates are entirely different from those in the annual scheme as semester system incorporating internal marks, is to be followed for SDE Examinations. The sections are already dealing with two different modes of candidates ie offline candidates (prior to 2014 admission) and online candidates (2014 admission onwards). If the exam works of SDE semester system is assigned to the present sections, the sections will have to deal with a third stream of candidates following semester system under SDE, which will create lot of confusions.

Presently there are six sections dealing with B.Com Annual Scheme which has atleast 40000 candidates. Assigning the work of SDE candidates to any of the present sections is highly impractical as these sections are already stretched to their limit. Since scheme and question papers are totally different it could also result in utter chaos and will jeopardize not only the exam process of SDE course but also that of the present Annual Scheme. In this context it is proposed that atleast two new sections be started exclusively for dealing with SDE B.Com inorder to ensure smooth and efficient functioning of both B.Com Annual and B.Com SDE courses. The examinations of the First semester are likely to commence in April/May 2018. The above matter may be treated as most urgent. As per the orders of the Vice-Chancellor, it is placed before the Standing committee of the Syndicate on Examinations for consideration and appropriate recommendation.

Recommendations of the Standing Committee

The Committee considered the matter and recommended to include the matter in the Agenda Item No. 13 (as sub item no 11).

Resolution of the Syndicate

Placed before the Meeting of the Syndicate held on 17.04.2018.

Item No.35.23.12:- Consideration of Improved CA marks - regarding.

(EG XI B)

Smt. Ramsy Mol R.N an M.A Economics student admitted to Govt. College, Attingal for 2014-16 batch. The candidate had registered for First semester M.A Economics examination for Feb -2015, but didn't appear for any of the papers. She had CA marks for only two subjects and had attendance shortage. Later condonation had been granted to the candidate for the academic year 2014-15 vide U.O

No: EF V/2/4264/ 2014-15 dated 17/2/16. She did not register for the Second Semester Examination in the year 2016.

Smt. Ramsy Mol R. N has appeared for the First Semester Supplementary examination in Feb - 2016 and the same CA Mark was carried over and the student failed in three subjects out of four.

The candidate was given re-admission to the Second Semester as per U.O No:Ac.AII/2/2016 dated 24/3/16. She appeared for the II & III Semester examination in the year August 2016 and January 2017 respectively. The results are with held pending clarification of CA Marks of First Semester Examination of Feb-15. In the meantime vide Letter No: 132/47/2017 dated 17/3/2017, the principal has forwarded a statement showing improved CA Marks of I Semester for consideration as per the request of the candidate. But as there is no provision to improve the CA Marks of PG Courses, the same was informed to the Principal vide letter Dated 17/04/2017.

Now the candidate has again submitted to request dated 14/2/18 to permit her to regularize the I Semester Examination of Feb-2017 by considering the CA Marks Which was forwarded on 17/3/17.

As per the orders of the Hon. Vice Chancellor, the matter is placed before the Standing Committee on Examinations for consideration and appropriate recommendations.

Recommendations of the Standing Committee

The Committee considered the matter and recommended to reject the request.

<i>Resolution of the Syndicate</i>	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 13.04.2018, be approved.	

Item No.35.23.13:- Revamping the Examination Wing- reg.

(M&C.I)

Examinations being the crux of the activities of the University, it is imperative that due priority is accorded to the examination wing be it in matters of staff deployment, provision of infrastructural facilities or modernization activities. With the introduction of the semester system the number of exams has increased manifold. New colleges and courses have been introduced resulting in increased work load. Unfortunately the examination sections still lag behind in availability of adequate infrastructure and staff. Hence a complete overhauling of the examination wing is the need of the hour. To tide over the present crisis the following proposals are placed for consideration.

1. Staff requirement

The Examination Wing is to be strengthened by providing additional manpower and by creating additional sections.

12. CBCSS:-

Course	Candidates Registered for First semester 2016	Current Status		Expansion proposed	
		No of sections	Assistants	Section	Assistants
BA	9352	6	18	7	28
B.Sc	7917	6	18	7	28
B.Com	4622	3	9	4	16

1. Career related CBCSS:- There are only seven ES sections to deal with 32 courses conducted at 82 colleges. This may be expanded to **nine sections** with one section officer and four assistants for each section. Now there is only **one Assistant Registrar** which may be increased to **two**.

Course	Candidates Registered for First semester 2016	Current Status		Expansion proposed	
		No of sections	Assistants	Section	Assistants
32 Courses (BA/B.Sc/B.Com/BSW/ B.Voc/B.Des/BPA)	10572	7	21	9	36

At present the practice followed in the examination wing is to post assistants from the tabulation sections to the valuation camps and numbering camps as per requirement. This practice adversely affects the functioning of tabulation sections leading to late publication of results. It may be noted that the routine work in the sections have to be handled by the same assistants who are posted for camp duty (numbering camp and valuation camp).

In previous years the practice followed was to post assistants compulsorily from non exam branches viz Academic, Administration, Finance, Teaching and Non teaching Departments, Planning etc during peak periods in the examination sections. This ensured the timely publication of results as tabulation work was never impeded due to shortage of staff.

Proposal:- *Assistants from non exam branch may be posted in exam branch on work arrangement basis for tabulation work and for valuation camps when the requirement is intimated to the administration.*

2. Expansion of M&C Section

At present there are two M&C Sections, M&C I and M&C II. M&C I Section deals with Convening of Standing Committee, Monitoring Committees, Sub Committees, Constitution of Malpractice Prevention Squads, implementing all exam related decisions, issuing UOs, preparation of consolidated reports etc.

Constitution, Monitoring and Co-ordination of valuation camps is done by a single section namely M&C II. In addition to this the routine work including payment of contingency, payment to teachers, administrative staffs, reply to audit enquiry and RTI, giving periodic directions to colleges and camps, all come under the purview of this section.

The EB V Section which collects the faculty details from colleges, appoints examiners for valuation and provides list of examiners to the camps, Chairmen etc is inextricably linked to the M&C Section by virtue of its function.

Proposal:- *Taking into consideration the voluminous nature of work it is proposed to establish one more section for monitoring and co-ordination of valuation. The EB V Section also may be attached to the M&C Section enabling the functioning of the two sections in unison. This would enhance the efficiency of the M&C Section. The present EB V Section may be renamed as M&C III and the section to be newly created be named as (M&C IV).*

Existing		Expansion proposed	
No of sections	Assistants	Section	Assistants
2	5	4	12

3. Strengthening Numbering camp

The proposal for introducing the Dummy Numbering and QR code Nominal Roll Mechanism is under consideration. The file regarding the same has been submitted to the Hon'ble Vice Chancellor for constituting a Technical Expert Committee.

However as long as the manual numbering system continues, the numbering camp should be strengthened by providing adequate staff. It may be noted that the nature of work in this section entails working during out of office hours also. This has to be taken into consideration before posting staff in the above sections. As per the current exam schedule the section is forced to do the false numbering of answer scripts of CBCSS, Career Related, B.Tech, PG, LLB and Annual scheme BA/B.Sc/B.Com examinations simultaneously. Due to shortage of staff it becomes often difficult to complete the numbering work in time. At present the permanent numbering camp functions under the supervision of an Assistant Registrar who is supported by 3 Office Supdts. and 14 Assistants

Proposal:

- 1. The practice of posting Office Supdts be done away with and two proper sections be created by posting two Section Officers and the Assistants may be divided between the two sections.*
- 2. In exigency Central Camps for false numbering of Answer books may be constituted separately especially for CBCS / CR Examinations and man power may be supplied from non*

examination branches.

4. Valuation

The newly adopted system of treating colleges as valuation centres and sending answer books to these centres has not met with desired result due to various reasons.

Proposal:

- *Valuation of answer books of all major examinations may be done by constituting valuation camps for atleast 3-5 days after the completion of each semester examination.*
- *Remuneration for valuation of answer books to the Guest/Contract Lecturers who do not draw UGC Scale of pay may be decided.*

5. Indexing

At the beginning of each semester the Principals of all colleges affiliated to the University should upload the subject wise list of examiners in each department. An unique identification number should be generated automatically for each examiner. Further updation of the profile should be done using this unique ID provided.

Proposal : *A software need to be developed for facilitating the same.*

6. Software Development

- A **Valuation Management Software** is highly essential for the effective functioning of the examination wing. The valuation Management Software should provide the facility
 - To enter attendance of students, answer script bundling details from the college itself for all courses.
 - to enter and monitor the attendance of teachers and status of answer script valuation based on the college/subject from the camp itself.
 - To enter/verify the ESE mark by the additional/chief examiners and to approve the mark by the chairman from the camp itself.
 - To send SMS alert to the teachers about the camp duty.
- A proposal for developing the same was forwarded to the Director, Computer Centre and it was remarked that experienced programmers with domain knowledge are required for development. Database and process flow document is partially prepared with the existing manpower and requested to explore the possibility of out sourcing the development of the software.

The ongoing software development and their status along with remarks of the Director, Computer Centre was reported to the Examination Monitoring Committee held on 30.11.2017 and **it was recommended that a System Study be conducted for current examination system.** The minutes of the meeting was placed before the Syndicate held on 06.02.2018.

- **Introduction of Question Bank and development of software**

Introduction of Question banks will make Question Paper setting much faster and secure and will also eliminate complaints regarding Question Papers. It will be highly economical to the University.

Development of necessary software is essential for generation of Question Papers and its Online transmission.

7. Online evaluation of answer books

In the Budget speech 2015-16, it was proposed to look into the feasibility of online valuation of answer scripts and online tabulation as part of automation of post examination process. Automation of pre-examination process like student registration, hall-ticket generation have already been introduced. Infra-structures like computer labs and computer systems, high resolution scanners, high-speed/ secure internet facility etc. are required for implementing the online evaluation system. The Syndicate held on 11.08.2017 resolved:

2. The project for Online Evaluation of answer scripts may be implemented in the PG (CSS) Examinations from the First Semester Examination of the 2017-2019 admission.
3. The Vice Chairman, CSS may be authorized to conduct a demonstration of the project for the teachers in the University Teaching Departments in association with the Director, Computer

Centre.

4. Infrastructure facilities needed for the implementation of the project may be purchased.

Conditions and requirements submitted by the Vice Chairman CSS to invite Expression of Interest from competitive bidders was placed before the Syndicate held on 6.02.2018.

8. Strengthening of CD unit:-

The Note to the Standing Committee on the issue, approved by the Vice Chancellor is placed as item no. 2 in this committee.

9. Infrastructure Facilities

A. Empowering Tabulation Sections

1. Provide Computer to each of the Assistants and all the Section officers shall be provided with internet facility.

1. Printers shall be provided @ one for three sections.

2. One Scanner and One Photocopying machines for CBCS and ES Sections

3. All CBCSS sections (BA/B.Sc/B.Com) shall be brought under one roof and a single platform with seating for AR/DR/JR for administrative convenience and otherwise.

Periodic training for the personnel on existing software programme and getting their feedback for improvement and updation of the same.

UPS of maximum capacity shall be installed for the exclusive use of exam wing.

Printers supplied to B.Tech Lab and CBCS/CR Tabulation Sections are not suited to carry out heavy printing for tabulation sections. Hence an expert committee consisting of technical personnel of KUCC and SICC should evaluate the need and suggest quality printers available in the market for purchase.

B. Consolidated Requirements

The consolidated requirements for purchase of (1) Ricoh 4100 toners (2) Computers, Printers and Scanners (3) Laptops and (4) Photocopiers, forwarded to Ad.B IV (CP) section, has not been effected yet, due to procedural delays. Status as follows:

Date	Requirement Item	Number	Status
15.05.2017	Toner Ricoh 4100	10	To be considered by the next purchase committee
30.05.2017	Computers	163	To be considered by the next purchase committee
	Printers	40	
	Scanner	1	
	5 KV UPS	2	
01.07.2017	Laptops	10	Under the consideration of Syndicate
26.12.2017	Photocopiers	11	Quotation for the same will be opened on 16.02.2018

C. Budget Speech

The Standing Committee of Examinations and Students Discipline held on 28.12.2017 considered the proposal of the Budget implementation Speech 2017-18 and recommended that Director, Computer Centre in consultation with the relevant sections in the examination wing especially the tabulation sections may submit a comprehensive report regarding overall revamping of the examination wing. The report shall include all the anticipated requirements which is in line with our collective long term vision. It should also cover all the anticipated server requirements, storage facilities and the road ahead to move to open source programming methodology.

D. Telephone Facility : Intercom telephone facility is not available in many section in the tabulation wing (M&C.II, B.Tech, CBCSS, ES, EB, PG Semester and non semester). Urgent steps may be taken to install the same in these major examination sections.

10. On site uploading of marks from valuation camps: Eventhough the examination wing had planned to execute uploading of marks of S2 and S4 B.Com CBCS examination, 2017 from 4 valuation camps, due to shortage of manpower and laptops, uploading could be done only from 2 camps.

The whole matter is placed before the Standing Committee of the Syndicate on Examinations and Students Discipline for consideration and recommendation.

Recommendations of the Standing Committee

The Committee considered the proposals and recommended that the item be referred to the Syndicate.

Resolution of the Syndicate

Placed before the Meeting of the Syndicate held on 17.04.2018.

Item No.35.23.14:- Request for mercy chance and preponing of regular chance of odd semester Examinations of BSC Computer Science and B.Com (Hearing Impaired) Examinations of National Institute of Speech and Hearing, Trivandrum- reg.

(ES IV)

The final Semester (eighth) candidates of B.Com and BSC Computer Science (Hearing Impaired) Conducted at National Institute of Speech and Hearing Trivandrum have requested that the odd semester examinations of their course, namely the third, fifth and seventh semester exams may be preponed from December 2018, which is the time when they are conducted internally at NISH to May/June 2018, along with the even semester exams conducted by the University. Many of these candidates, despite passing the fourth, sixth and eighth semester exams conducted by the University have been unable to pass the odd semester examinations, The odd semester exams are conducted internally by NISH and the marks are forwarded to the University for consolidation. The even semester exams are conducted by the University in May/June every year, and marks of all the semesters from three to eight are consolidated after the 8th semester exams (semesters one and two are preparatory exams conducted at NISH, whose marks are not considered for university examinations). If the odd semester exams are preponed it will benefit several candidates of BSc. And B.Com (HI) courses for whom the University regulations stipulate that only three successive chances are permitted for a candidate to clear the exams, and also that a candidate must pass all the subject of the course within six successive, years from the year of enrolment. The candidates of these courses of NISH have also stated that they will be able to take part in the ensuing campus recruitment by IT companies in July/August 2018, only if they are able to clear the odd semester exams before that.

As per orders of the Hon'ble Vice Chancellor, the requests of the B.Com and BSc Computer Science (Hearing Impaired) candidates of NISH is being placed before the standing committee of the Syndicate on Examinations for consideration and appropriate decision.

Recommendations of the Standing Committee

The Committee considered the proposals and recommended to agree the request.

Considering the urgency of the matter the recommendations on this item may be approved by the Hon'ble Vice Chancellor subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Examinations held on 13.04.2018, be noted.

Item No.35.23.15:- Penalty imposed to Colleges for non-registration of CBCSS and Career Related CBCSS Degree semester examinations.

(ES V)

The Principal CAS Mavelikkara has forwarded a letter stating that the exam registration for five courses of Semester III & Semester V as stated below was not completed within the stipulated time, as the Principal level verification could not be done due to failure of internet connection. The courses are

Semester III & V B.Sc Computer Science

Semester III & V B.Sc Electronics

Semester III & V BBA

Semester III & V B.Com-Commerce – Tax Procedure & Practice (TPP)

Semester III & V B.Com-Commerce with Computer Application

The total no. of students for semester III Semester is 185 & Semester V is 195. Hence the total no. of candidates to be registered for Semester III and Semester V exam November 2017- is 380. The penalty as per rules will be 3,06,000/- (Three Lakh Six Thousand Only)

The principal vide letter dated 13.12.2017 gave an assurance to remit the penalty for the in complete registration of students of the 5th and 3rd semester students. On the basis of this assurance, provisional hall tickets were issued to the students to write the examination.

The Principal CAS College, Mavelikara vide letter dated 13.12.2017 has written that the exam registration for the 5th and 3rd semester exam could not be completed at the third level due to technical snag and is not a case of negligence from the part of college authorities and requested to waive the penalty. The Vice-Chancellor considered the request and turned down the request of waving the penalty. The same was communicated to the principal vide this office letter dated 3.1.2018. The Principal vide letter dated 04/01/2018 and addressed to the Vice-Chancellor again requested the waiving of penalty. The matter was put up as per orders of the Vice-Chancellor with a proposal of placing the matter before the standing committee on examinations. The same was also turned down.

The College has remitted a fine of Rs. 5000/- (Vide Ch:no: 160512 dated 27.11.2017) As the registration for the third and fifth semester examination has not been regularised, their online registration for the sixth semester exam could not be completed. As per order of the C.E, offline registration was given to them for the ensuing S6 examination April 2018. Since the registration process is not regularised, the entry of C.E marks of the above mentioned semesters could not be done from the College.

Cases of similar nature of incomplete registration of first semester BA/Bsc CBCSS degree exam April 2018 has been reported from the following Colleges also.

1. Don Bosco College, Kottiyam – BA English Main / BBA, BCA, B.Com (CA) & (TPP)
2. NSS College, Cherthala – BA English Main
3. University College, Thiruvananthapuram – BA Political Science
4. SN College, Cherthala – BSc. Physics, Botany & Zoology & BA History.

Don Bosco College, Kottiyam

Don Bosco College, Kottiyam failed to forward the uploaded details of the regular candidates from the Principal level to the University within the prescribed time limit of 20/01/2018. Hence as per the orders of the Controller of Examinations, they were directed to remit the penalty of Rs. 600/- per candidate. But the college preferred to appeal before the Hon'ble Vice-Chancellor seeking exemption from remitting the penalty stating the reasons that the classes in the colleges were suspended for the conduct of valuation camp and the teachers who were in charge of online registration were on valuation duty.

The Hon'ble Vice Chancellor ordered that the matter be placed before the next syndicate.

NSS Cherthala

In this case of NSS College Cherthala, Registration of candidates of all subjects were completed successfully except for BA English main. The Controller of Examinations had ordered to grant provisional registration to candidates and to levy a penalty of Rs.1000/- each per candidate.

University College, Thiruvananthapuram

In the case of University College, registration of candidates of BA Political Science main was not completed and the candidates were permitted provisionally at write the examination.

SN College, Cherthala

In the case of SN College, Cherthala, the registration for B.Sc. Physics, Botany and Zoology main and BA History were completed only upto the tutor level and was not forwarded to the University and the candidates were permitted provisionally to write the examination.

In compliance with the orders of the Hon'ble Vice-Chancellor in this regard, the details of all the above colleges, courses & candidate count were collected from the IT Cell and the QP Covers were prepared and verification of Hall Tickets for the said courses were completed.

The IT Cell has uploaded the provisional Hall tickets of all these colleges on 22.03.2018 and QP covers were also forwarded to the QPR on the same day. In spite of the negligence on the part of the colleges, the matter regarding registration of regular candidates for the first Semester Degree Examination were considered and provisional registration has been granted to the candidates to enable them to appear for the forthcoming exams as per the orders of the Hon'ble Vice-Chancellor.

In this connection it may please be noted that as per U.O No. M & C I.2/1715/2015 dated 10/02/2015, a penalty of Rs. 600/- for submission of late application prior to ten days of the scheduled date of commencement of examination and Rs. 1000/- for submission of application within ten days and up to three days prior to the commencement of examination and with the sanction from Controller of Examination has been fixed.

There is precedence of remitting penalty by college authorities for late registration of examinations. An amount of Rs. 25200/- has been remitted by Sree Vidyadhiraja College Karunagappally as penalty for late registration of their 42 candidates of the second semester examination July 2017. Moreover Engineering Colleges including Govt. Colleges have also remitted penalty for late registration of examination.

As per orders of the Vice-Chancellor the matter is placed before the standing committee of the Syndicate on examination for consideration and appropriate decision.

Recommendations of the Standing Committee

The Committee considered matter and recommended to waive the fine imposed on the colleges for late registration of examinations as detailed below

1. CAS, Mavelikkara - Rs.50,000/-
2. Don Bosco College, Kottiyam – Rs.25,000/- since they already remitted the fees in KUF on 04.11.2017
3. NSS College, Cherthala – Rs.12,000/-
4. University College, Thiruvananthapuram – Rs.20,000/-
5. SN College, Cherthala – Rs.1,50,000/-

Further recommended that henceforth failure to submit verification at Principal level would be charged 1/3 of the total penalty. No relaxation permitted for non submission of verification at Tutor/HoD level.

Sri. K.S.Gopakumar, Member, Syndicate expressed the following dissent on the above recommendation.

ഏപ്രിൽ 13-ാം തീയതി നടന്ന സ്റ്റാൻഡിംഗ് കമ്മിറ്റി യോഗത്തിൽ ഐറ്റം നമ്പർ 15 എന്ന വിഷയത്തിൽ നടപ്പിലാക്കുന്ന തീരുമാനമായ ഫൈൻ ഇടാക്കുന്നതിൽ കുറവ് വരുത്തുന്നത് സമാനമായ രീതിയിൽ ഇതിനു മുൻപ് ഇടാക്കിയിട്ടുള്ളതും ആയവരുടെ അപേക്ഷ വരികയാണെങ്കിൽ ആ അപേക്ഷയും ഭാവിയിൽ സമാനമായി ഉണ്ടാകുന്നവരെയും പരിഗണിക്കണം എന്ന എന്റെ ആവശ്യം മിനിട്ടിൽ രേഖപ്പെടുത്താൻ ആവശ്യപ്പെടുന്നു.

എന്ന്
കെ.എസ്. ഗോപകുമാർ

Considering the urgency of the matter the recommendations on this item may be approved by the Hon'ble Vice Chancellor subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Examinations held on 13.04.2018, be noted.

FURTHER RESOLVED that first sentence of the recommendation be modified as “recommended to impose fine on the Colleges as detailed below”:

Item No.35.23.16 : ***Payment of Remuneration to Guest/ Contract Lecturers – valuation of answer papers- implementing resolution of the Syndicate - reg.***

(M&C I)

In compliance with UGC guidelines, valuation of answer books of regular candidates was made part of duty of teachers. Therefore the teachers of a college are duty bound to value answer books of all the students who have taken the exam in that college without claiming any remuneration. Papers of improvement and supplementary candidates do not come under the purview of part of duty of teachers, U.O.No.M&C.I.2/1800/2017 dtd 6.11.2017 was issued accordingly.

According to this, remuneration at the rate of Rs.20/- per paper for UG courses and Rs.23/- per paper for PG courses and Rs.10/- per paper for scrutiny of answer papers done by the Chief examiner had been sanctioned for excess papers valued by them in addition to regular papers. In the case of Self Financing Colleges where there are no regular faculties available for valuation, the remuneration payable for valuation shall be levied from the college. However the amount to be levied was not fixed.

Further the Examination Monitoring Committee at its meeting held on 30.11.2017 recommended that remuneration shall be paid to guest /Contract lecturers in proportion to the total number of regular papers valued by them. However the amount payable was not proposed.

At the meeting convened by the Hon'ble Vice Chancellor on 24.02.2018, it was recommended to sanction remuneration to Guest Lecturers, Faculty members of Self Financing Colleges, Guest Lecturers of Aided and Government Colleges, and to Examiners (UGC teachers) who evaluate answer books exceeding the number of students they teach (in that particular subject/paper) and also to pay TA/DA to Guest faculty of self financing colleges from the financial year 2017-2018.

It may be noted that Vide U.O.No.M&C.I.2/1471/2010 dtd 06.05.2010 remuneration at the rate of Rs.10/- per paper for all UG courses and Rs.15/- per paper for all PG courses and eligible DA was also paid to examiners.

Later the Standing Committee of the Syndicate on Examinations at its meeting held on 5.11.2013 considered the proposal for the conduct of valuation and resolved that a composite amount of Rs.23/- per paper as remuneration be paid to the examiners for UG courses and Rs.28/- per paper as remuneration be paid to the examiners for PG courses and Rs.2/- per paper for scrutiny of answer scripts of UG courses and Rs.4/- per paper for scrutiny of answer scripts of B.Tech exams, merging remuneration and DA.U.O.Nos.M&C.I.2/1689/2014 dtd 4.8.2014, M&C.I.2/1690/2014 dtd 14.08.2014 & M&C.I.2/1691/2014 dtd 14.08.2014 were issued in this regard.

Clarification is sought for whether

1. Remuneration to be paid to Guest /Contract/Faculty members of Self Financing colleges in proportion to the total number of regular papers valued by them.
2. TA/DA to Guest /Contract/Faculty members of Self Financing Colleges be fixed.
3. If valuation is conducted in CV camps (both UG and PG), whether the examiners are eligible for DA in addition to remuneration for excess paper valuation.
4. The Chairman of all examinations be paid remuneration @Rs.1/- per script for the total number of scripts of the subject, subject to a minimum of Rs.1000/- and a Chairman fee @ Rs.4000/- per Examination/Semester.
5. As stipulated in the U.O.No.M&C.I.2/1800/2017 dtd 6.11.2017, the amount to be levied from Self Financing Colleges where there are no regular faculties available for valuation, the amount to be levied may be fixed.
6. An amount is to be levied on Govt/Aided colleges where subjects are handled by Guest/ Contract teachers who are not eligible to participate in the valuation. In the case of Government colleges clarification is required as to whether the answer books of such subjects are to be distributed among the regular teachers of the college.

Recommendations of the Standing Committee

The Committee considered the matter and recommended to refer the matter to the Syndicate for decision.

Resolution of the Syndicate

Placed before the Meeting of the Syndicate held on 17.04.2018.

Item No.35.23.17: Regularising the combined first and second semester B.Tech Degree examination April 2015 taken by Smt. Afiya Subair-detailed report reg.

The Syndicate at its meeting held on 10/10/2017, after considering the issue of regularisation of combined first and second semester B.Tech Degree examination April 2015 taken by Smt. Afiya Subair had resolved the actual marks secured by the candidate for Engineering Physics in combined I & II semester B.Tech exam of October 2015 may be carried over to April 2015 as a special case and results released accordingly and further entrusted the Deputy Registrar B.Tech Tabulation to submit a detailed report regarding the missing of answer book.

In this context the following points may be noted

- Smt.Afiya Subair, seventh semester B.Tech candidate with register number 14412002 had applied for combined I & II semester exam of April 2015(Civil Engineering: 1.Engineering Physics 2. Engineering Chemistry 3. Basic Mechanical Engineering) but was not successful as the Principal failed to forward her application and hence hallticket was also not issued.
- She was allowed to attend the three examinations provisionally and later she was issued hallticket upon regularisation of her registration by submitting an offline application.
- The results of the combined first and second semester exams of Smt.Afiya Subair could not be processed due to non-receipt of counterfoil or its corresponding false number and the marks for Engineering Physics. Due to this she was not given the benefit of moderation and this in turn led to her failure on the other two subjects Engineering Chemistry and Basic Mechanical Engineering. Hence her result was withheld.
- The results being withheld the candidate was unable to apply for revaluation and further exams of combined I & II semester .On request she was permitted to register provisionally for three papers on supplementary examination of October 2015. The candidate secured 60 marks for Engineering Physics in this exam.
- Resolution of the Syndicate has been implemented and the candidate has secured a whole pass in the combined I & II semester exam of April 2015 itself. The Deputy Registrar has submitted a detailed report on the missing of answer book.

On the orders of the Vice Chancellor the detailed report submitted by the Deputy Registrar on the missing of answer book is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations of the Standing Committee

The Committee considered the matter and recommended to accept the report.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 13.04.2018, be approved.

Item No.35.24 ***Minutes of the various Meetings held on 05.04.2018 and 07.04.2018 – Reporting of – reg.***

(PLAI)

The Minutes of the undermentioned Meetings have been approved by the Vice-Chancellor, considering the urgency.

Sl. No.	Name of the Meeting	Date
1	Meeting for deploying required staff for smooth conduct of the Project' Digitization and Electronic Archiving of University Records'	05.04.2018
2	Meeting of the University Level Implementation and Monitoring Committee (UIMC)	07.04.2018

The action taken by the Vice-Chancellor in having approved the aforementioned minutes of meetings is reported to the Syndicate

Minutes of the Meeting for deploying required staff for smooth conduct of the project 'Digitization and Electronic Archiving of University Records'

Date : 05/04/2018
 Time : 10.30 AM to 11.30 AM
 Venue : PVC's Chamber

Members of the Meeting

1. Adv. A.A. Rahim, Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings Sd/-
2. Dr. R. Jayachandran, Registrar (i/c) Sd/-
3. Dr. K. Madhukumar, Controller of Examinations Sd/-

Officer's Present

1. The Director, Computer Centre Sd/-
2. The Joint Registrar, Exam II Sd/-
3. The Deputy Registrar, Admin I Sd/-

As per the recommendations of the combined meeting of the Standing Committees of the Syndicate on Staff, Equipment and Buildings & Finance held on 07.03.2018, a meeting with Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, Registrar and Controller of Examinations for providing the required staff for the project 'Digitization and Electronic Archiving of University Records' was held on 05.04.2018 in the Pro-Vice-Chancellor's Chamber.

After a detailed discussion, committee recommended the following:

1. to deploy four Assistants and one Section Officer exclusively for assisting the Nodal Officer, Digitization project at all stages of the project which includes verification and certification of scanned documents.

2. to entrust the Joint Registrar, Administration and Deputy Registrar, Admin I to provide all necessary infrastructure facilities and seven Desktop Computers, to house the newly deployed staff at the Centre for Convergence Media within a period of five days, in consultation with the Nodal Officer, Digitization project.

3. to authorize the Nodal Officer for engaging two casual labourers exclusively for the Digitization project from the existing list available in the University.

4. The Committee suggested the appointment of a Technical Assistant to assist the Nodal Officer at all stages of the Digitization Project.

Accordingly, Director, Computer was invited to the meeting. The Director, remarked that providing a Technical Assistant from the Computer Centre at this stage is not possible, owing to severe staff constraints. He has further remarked to appoint a Technical Assistant on Contract basis from the existing list prevailing in the University. However, the section concerned reported that this list has exhausted. In this context, the Director, Computer Centre remarked to appoint a Programmer on contract basis from the existing list prevailing in the University as the remuneration fixed for both the Technical Assistant and Programmer on contract are the same.

Therefore, the Committee recommended to appoint a Programmer on contract basis (till the completion of the project) for assisting the Nodal Officer, Digitization Project from the existing list prevailing in the University at the earliest, meeting the expenditure from the fund sanctioned for the Digitization Project.

5. Committee entrusted the Nodal Officer for final certification of the digitized documents verified by the team deployed exclusively for the Digitization project.

6. The Nodal Officer shall report any issues arising in the Implementation of the Project directly to the Controller of Examinations who shall take it up with the Registrar or such other officers necessary to resolve the issues.

7. To conduct a review meeting on 16.04.2018 at 11 am.

**Minutes of the Meeting of the University Level
 Implementation and Monitoring Committee (UIMC)**

Date : 07/04/2018
 Time : 11.00 am to 12.00 Noon

Venue : Vice-Chancellor's Chamber.

Members Present

- | | |
|--|--------|
| 1. Dr. C. Ganesh, Vice-Chancellor (Professor (i/c)) | Sd/- |
| 2. Adv.K.H.Babujan, Convenor, Standing Committee of the Syndicate on Finance. | Absent |
| 3. Dr.R.Latha Devi, Convenor, Standing Committee of the Syndicate on Planning and Development. | Absent |
| 4. Dr. Mini Dejo Kappen, The Director, Planning and Development, Registrar (i/c) | Sd/- |
| 5. Dr. K. Madhu Kumar, The Controller of Examinations | Sd/- |
| 6. Sri. K. Babu, Finance Officer (i/c) | Sd/- |
| 7. Dr. Vinod Chandra S.S., The Director, Computer Centre. | Sd/- |

At the outset, the Director, Computer Centre (Project Co-ordinator, e-governance project) briefed about the agenda and the documents placed before the Committee.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Meeting of the University Level Implementation and Monitoring Committee (UIMC) held on 07.04.2018, be noted.

Item No.35.24.01 Electronic flow of file management system (FFMS)

FFMS is a web based digital document management and file flow system. It covers the entire life cycle of a document (file) in an organization; Beginning with the creation of a Tapal, processing a file, file movements between seats and ending with the closure of the File. Rich and user friendly interface enables the users to work effortlessly with their Files. This section describes the organization, modules and features available in FFMS.

This system enables a faster file processing in the University. It also gives the details of files which are pending in each section at any point of time. This gives a search option using which system will accept the 'subject' of the file, and give out the present status. Similarly details of files received within specified time limits, will also be available. This may reduce the recurring cost nearly 20 % of the total expenditure in administration.

1.Features of University FFMS

FFMS facilitates seamless integration with units like scanners and is capable of communicating with other external systems.

Some of the key features of FFMS are

- *Centralized deployment:* All data and information will be available centrally and can be accessed from all the Client offices.
- Work-flow based life cycle & flow management for Tapals, Files and Documents. Officers can track any tasks and manage tasks assigned to them in a timely and more manageable manner.
- Stable and scalable architecture built on top of industry approved open source content management software
- Template driven document generation
- Elaborate search facility to help proper tracking of tapals and files
- Support for UNICODE
- Integrated OCR
- Highly secured with proper access control and Digital Signature
- Audit enabled for all major operations involving Tapals, Files and Administration
- Reminders to enable users to follow up their pending files
- Simple and user friendly interface

Recommendation

The Committee recommended the purchase of FFMS software Type I from M/s. KELTRON for an amount of Rs.52,66,356 (Rupees Fifty two lakh sixty six thousand three hundred and fifty six only), in accordance with G.O. (Rt) No.424/2018/H.Edn dated 06.03.2018, meeting the

expenditure from the balance fund available in the e-governance project (Approx. 70 Lakh) as detailed below:

Sl. No	Item	Price (GST inclusive)	Remarks
1	FFMS software for Type I University	31,86,000	
2	Hosting Charge in External cloud for Type I University	4,14,916	This includes cloud rent. When we purchase the servers we can move all files to our server
3	Training charge for 80 employees (1 week)	1,38,305 x 4 batch= 5,53,220	Training for 80 people for one week. These are master trainers. They will give training to other staff
4	Hand holding charge	30427 x 2 x 12 = 7,30,080	Posting two people for one year (support from KELTRON)
5	AMC for Type I University	3,82,320	AMC for one year
	Total	Rs.52,66,536/-	

Item.35.24.02. MoU with KELTRON

The Committee considered the terms and conditions of the MoU to be executed with M/s. KELTRON for the implementation of File Flow Management System (Type I) in accordance with the G.O. (Rt) No.424/2018/H.Edn dated 06.03.2018 issued from the Higher Education Department for the e-governance implementation in Universities and **recommended to execute the MoU after Legal vetting.**

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Meeting of the University Level Implementation and Monitoring Committee (UIMC) held on 07.04.2018, be noted.

Item No.35.24.03. Hardware purchase for FFMS

After implementation the requirements will grow up and scaling is highly essential in hardware. For each project (like examinations, tabulations, File flow etc.), purchase of separate servers are not practical. The requirements for FFMS as per KELTRON's suggestions total 8 servers are required (1. Application Server-2, 2. Database Server -2, 3. Content Management Server-2, 4. Search Server-2). It is not practical this much server purchase exclusively for FFMS. So virtualisation of servers is solution to this problem. Also high speed scanners are required at Tapals. For each staff computers are essential.

Recommendations

The Committee considered the matter and recommended the purchase of Hardware for FFMS as detailed below:

Sl. No.	Item	Price (GST inclusive)	Remarks
1	Middle Range Servers – 4 nos.	40 lakhs	
2	Virtualisation software and its license for 12 sockets. Support & AMC for 3 years	50 Lakhs	In order to reduce the hardware purchases and maximum utilization of hardware infrastructure we require virtualization.
3	Computer accessories (High speed scanners etc.)	10 lakhs	
	Total	`100 Lakhs	

Also, recommended to constitute a Technical Committee for finalizing the specifications for the purchase of Hardware for FFMS and scrutinizing the Technical and Financial bids in this connection, consisting of the following members:

1. Convenor, Standing Committee of the Syndicate on Finance
2. The Director, Planning & Development (Convener)
3. The Director, Computer Centre
4. Smt. Deepthi M Devi, System Administrator, Computer Centre

5. The Instrumentation Engineer (i/c), SICC

6. V. T. Madhu, former Computer Centre Director, Calicut University and now officiating at M.G. University.

The Committee further recommended to meet the above expenditure from the amount of Rs.1,00,00,000/- (Rupees One Crore only) provided under State Plan Grant 2013-14 for the sub components 'University Portal and complete e-governance' (Rs.50 Lakh) and 'Implementation of Electronic Document Management System' (Rs.50 lakh), in accordance with the recommendations of the University Level Implementation and Monitoring Committee (UIMC) held on 04/02/2014

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Meeting of the University Level Implementation and Monitoring Committee (UIMC) held on 07.04.2018, be noted.

Item No.35.24.04. *Training plan for FFMS at Kerala University*

The Committee considered the matter and recommended to entrust the Branch Heads to furnish the list of employees under their wing (preference shall be given to all newly recruited Staff and Assistants who are on the verge of Promotion to Section Officers) to the Director, Planning & Development and the Director shall consolidate the list and forward to the Director, Computer Centre for arranging the training.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Meeting of the University Level Implementation and Monitoring Committee (UIMC) held on 07.04.2018, be noted.

Item.No.35.24.05. *User-end requirements (system, UPS, Networking)*

The Committee considered the matter and recommended to entrust the Branch Heads concerned to furnish User-end requirements (system, UPS, Networking) of the respective wings to the Registrar before 11.04.2018 and the Registrar shall consolidate the requirements and place the same before the next meeting of the University Level Implementation and Monitoring Committee (UIMC) scheduled on 13.04.2018. The communications to the Registrar and Branch Heads, concerned in this connection shall be issued from the Vice-chancellor's Office.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Meeting of the University Level Implementation and Monitoring Committee (UIMC) held on 07.04.2018, be noted.

Item No.35.25 *Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 23.04.2018 – approved – reporting of - reg.*
(Ac.B.II)

The minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **23.04.2018** is appended.

In view of the urgency, the Vice Chancellor has approved the recommendations in item nos 1 & 2 in the Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 23.04.2018, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendations in item nos 1 & 2 in the Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 23.04.2018 is reported to the Syndicate and the remaining items in the Minutes are placed before the Syndicate for approval.

Minutes of the meeting of the Standing Committee of the Syndicate

on Affiliation of Colleges**Date : 23.04.2018****Time : 10.30 A.M. to 1.15 P.M.****Venue : Syndicate Room, University Buildings, Palayam****Members Present**

- | | |
|--|------|
| 1. Dr .P. Rajesh Kumar, Member, Syndicate (Convener) | Sd/- |
| 2. Sri. M.Sreekumar, Member, Syndicate | Sd/- |
| 3. Sri.B.S.Jyothikumar, Member, Syndicate | Sd/- |
| 4. Sri .M.K.Abdul Rahim, Member, Syndicate | Sd/- |
| 5. Adv K.H.Babujan, Member, Syndicate | Sd/- |
| 6. Dr.K.Shaji, Member, Syndicate | Sd/- |
| 7. Dr.M.Jeevanlal, Member, Syndicate | Sd/- |

Members Absent

1. Adv Johnson Abraham, Member, Syndicate
2. Dr.R.Lathadevi, Member, Syndicate
3. Sri. Prathin Saj Krishna, Member, Syndicate
4. Adv.A.A.Rahim, Member, Syndicate
5. Dr. K. Manickaraj, Member, Syndicate

Item no.35.25.01 : *Draft Admission Policy – matters to be discussed – reg.***(Ac.H)**

The following are some matters to be discussed while finalising the Draft Admission Policy of the University. As per the orders of the Hon'ble Vice Chancellor, the same is placed for consideration and recommendation.

1. An Admission Directorate for bringing all admissions under one umbrella

The following are the different admissions conducted by the University every year. This includes admissions to diploma programmes to PhD degrees.

1. Admission to UG programmes (affiliated colleges)
2. Admission to PG programmes (affiliated colleges)
3. Admission to PG programmes in University Departments (CSS)
4. Admission to M.Philcourses
5. Admission to Ph.D
6. Admission to B.Ed courses
7. Admission to M.Ed courses
9. Admission to different M.B.A programmes
10. Admission to UG Programmes – Private Registration
11. Admission to UG and PG programmes – SDE
12. Admission to Diploma & Certificate programmes.

More than 60000 students are enrolled every year. At present, these students are enrolled not through a single window but through different entry points. The implementation of an Admission directorate to bring all these admissions under single umbrella will be very helpful to the Student community and the University.

The Admission directorate may contain Joint Registrar, Deputy Registrar(s), Assisatant Registrar(s), Section Officers and Assistants. A technical team containing Programmers, System Administrators and Technicians may also be a part of the admission directorate.

By making all the admissions of University under one umbrella, University can ensure that the reservation policies, seat matrix preparation etc are unique for all admission of the University and the admission schedules may be finalized without overlapping each other.

2. Seat matrix Preparation – (50% merit and 50% reservation)

It is learned from the previous experiences that due to the incorporation of certain reservation categories like TLM, RPWD and Sports quota, the general merit seats are getting reduced in all Colleges. The Govt

rule of 50% merit is not satisfied due to this. This issue may be solved by making the reservation seats like TLM, RPWD and Sports quota over and above the sanctioned strength. A decision in this regard is needed for the preparation of seat matrix.

3. As in IHRD colleges, 50% seats in UITs may be reserved as Management quota

The Principal (i/c), UIT Vellarada has suggested that 50% seats in UITs may be reserved for management (University) as in IHRD colleges and admissions in those seats may be done separately. If sanctioned, the criteria for admission to these seats may be fixed.

4. Hike in registration fee.

The online registration fee has remained Rs. 250/- for General and Rs.100/- for SC/ST for UG and Rs. 300/-for General and Rs.150/- for SC/ST for PG from 2013-14 admissions onwards. Other Universities had already doubled the registration fees. The UG/PG online registration fee for other Universities is furnished below (as per admission prospectus 2017).

UG

MG University - Rs 600/- (for SC/ST Rs 300/-),

Kannur University - Rs 400/- (for SC/ST Rs 250/-)

PG

MG University - Rs 1000/- (for SC/ST Rs 500/-),

Considering these, the UG registration fee may be hiked to Rs 500/- for General category (Rs 200/- for SC/ST) and that for PG may be hiked to Rs 600/- for General category (Rs 300/- for SC/ST).

[The Syndicate held on 10.10.2017 item No.30.34.14 resolved that the Registration fee for UG admission for the next academic year may be hiked in proportion to the fee rates in other universities.]

5. Sports Quota Admission.

(A) An efficient procedure for Sports quota admissions may be implemented. All requests received after the last date of application may not be entertained.

(B) Prof. Sreekumar M, Member Syndicate, has forwarded the request of Dr. Bijukumar, Academic council Member, Faculty of Physical Education for including UG sports quota admission norms in the Prospectus and University Website for the admission from 2018-19.

Norms for Admission to the Seats Reserved under Sports Quota for UG Courses.

- Representing the country and Winning the I/II/III in the International competitions (Olympics, Approved World Competitions, Approved World University Competitions, Commonwealth Games, Asian Games, Afro Asian Games, SAF Games, South Asian Championships etc.)
- Representing the country in International competitions (Olympics, Approved World Competitions, Approved World University Competitions, Commonwealth Games, Asian Games, Afro Asian Games, SAF Games, South Asian Championships etc.).
- Winning the I/II/III in the Senior National Championships.
- Winning the I/II/III/IV in the All India Inter- University Competitions.
- Representing the Senior State in National Championships.
- Winning the I/II/III in the Junior/ Youth National Championships.
- Winning the I/II/III/IV in the Zonal Inter- University Competitions.
- Representing Senior State in South Zone Championships.
- Representing University in Inter University Competitions.
- Member of University team.
- Winning I/II/III in All India School Games.
- Representing the State in the Junior/ Youth National Championships.
- Representing the State in the All india School Games.
- Winning I/II/III in National PYKKA Competitions/ National Inter School Tournaments.
- Representing the State in National PYKKA Competitions/ National Inter School Tournaments.
- Representing the State in the Junior/ Youth Zone Championships.
- Winning I/II/III place in the State School games.

- Winning I/II/III place in the All Kerala Inter-collegiate (College Games)/ University Inter-collegiate competitions.
- Winning I/II/III place in the Senior Inter District Championships.
- Representing the Senior District and participating in the State Championships.
- Representing ICSE/CBSE/Central School/ Navodaya Vidyalaya and winning I/II/III in the National Championships.
- Winning I/II/III place in the State Junior/ Youth Championships.
- Winning I/II/III place in State PYKKA Competitions.
- Representing State in the Rural National/ Women festival.
- Participating in the State School Games.
- Representing the Senior/ Junior District and participating in the Zonal Championships.
- Representing the Polytechnic /ITI and winning I/II/III in the State Championships.
- Representing State in the Central School/ ICSE / CBSE/Navodaya Vidyalaya and participating in the National Championships.
- Representing the District and participating in State PYKKA Competitions.
- Winning I/II/III place in District level PYKKA Competitions.
- Representing Revenue District and participating in the Zonal School games.
- Winning I/II/III place in Revenue District School games.
- Participating in Revenue District School games.
- Winning I/II/III place in the Educational/Sub- District School games.

General Guidelines

- i) For filling up the seats reserved under Sports quota, hierarchy of preference shall be given as per the norms/guidelines formulated by the University in addition to his /her satisfying academic eligibility
- ii) When the candidates fulfil minimum academic eligibility, the academic merit shall not be preferred over sports merit in sports quota reservation seats.
- iii) The original certificate/s from the Competent authority/ authorities (Secretary, Organiser etc. as per the Circular Letter No. Ad.D1.3.1276/74 dated 23.01.1979) must be produced by the candidate to prove his/her claim.
- iv) The verification of the certificate/s shall be done by the Director of Physical Education of the University /Head of the Department of Physical Education of the College.
- v) For securing admission to UG programmes under Sports Quota, including re-admission, the performance of the candidate during the preceding two years/Higher Secondary Level shall be considered.
- vi) Preferences shall be given to those disciplines which have All India Inter- University competitions.

In case of a tie, with respect to the sports merit, preference shall be given to that candidate who represents the discipline (game /sport) of the choice of the college concerned.

The norms and guidelines are recommended and forwarded by the Dean, Faculty of Physical Education and Director of Physical Education.

6. Locality Weightage

Discussion may be done to add locality weightage also while calculating the index marks of students who opted courses in his nearby colleges for the online admissions of UG/PG courses of affiliated courses.

7. Admission Schedule

- (a) Allotments & admissions may be scheduled as per the proposed University Academic Calendar 2018-19. The proposed schedule of admissions is as follows.

Admission to UG Courses in Affiliated Colleges

1. Notification: 10.05.2018 (Subject to the publication of +2 results)	2. Online Registration starts: 10.05.2018 (Subject to the publication of +2 results)
3. Closure of Registration: 08.06.2018	4. First allotment: 12.06.2018

5. Second Allotment: 19.06.2018	6. Third Allotment: 25.06.2018
7. College joining: 26.06.2018 to 29.06.2018 (30.06.2018 buffer date)	8. Commencement of Classes: 02.07.2018
9. Fourth Allotment: 05.07.2018 (First Supplementary Allotment)	10. Fifth Allotment: 11.07.2018 (Second Supplementary Allotment)
11. Sixth Allotment: 18.07.2018 (Third Supplementary Allotment)	12. Seventh Allotment: 25.07.2018 (Fourth Supplementary Allotment)
13. Date and venue of spot admissions will be decided subject to availability of vacant seats	14. Closure of admissions: 31.08.2018

Admission to PG Courses in Affiliated Colleges

1. Online Registration Starts: 10.07.2018 (Subject to publication of UG courses results)	2. Closure of Registration: 31.07.2018
3. First Allotment: 04.08.2018	4. Second Allotment: 10.08.2018
5. College joining: 13.08.2018 to 17.08.2018	6. Commencement of Classes: 03.09.2018

OR

(b) The number of working days between successive allotments may be finalized.

8. Spot Admissions

(a) The relevance of spot admissions may be reduced by increasing the number of allotments.

(b) The number of vacant seats may be reduced by not considering the applications for reconsideration.

(c) A specialized software may be developed for conducting the spot admissions in an efficient manner.

9. Anticipatory actions for 20% Additional Marginal Increase to be sanctioned by the Govt.

Anticipatory measures may be taken to accommodate the 20% additional increase of seats (to be sanctioned by the Govt) also in the initial seat matrix preparation.

Govt. and Aided colleges may be informed to forward the request for additional marginal increase of 20% on condition that the same is effected only if the Govt. directs the University to do so. It may also be included in the e-mail that no financial commitment shall be met by the Govt or University by sanctioning of additional marginal increase. This is to avoid delay in inviting the requests for marginal increase from colleges and to uphold the Syndicate resolution that marginal increase and additional marginal increase are to be finalized before the trial allotment process itself and once the seat matrix is finalized, no changes shall be permitted. [Item no. 32.47.03 in minutes of the meeting of the syndicate held on 06/02/2018]

10. Reservation for Non-Keralite Candidates – Email from KUCC

KUCC, via email, has enquired about the reservations available to the Non-Keralite candidates.

It may be noted that as per the prospectus of KEAM -2018, the Non-Keralite candidates will not be eligible for Communal/Special/PWD reservations or any fee concession.

The committee considered the above aspects while framing admission policy and recommended the following:

- a. **50% merit and 50% reservation shall strictly be adhered to while preparing seat Matrix. The seats for TLM and RPWD may be calculated on the sanctioned strength (seats excluding marginal increase) and the same may be granted over and above the sanctioned strength for the course. One seat over and above the sanctioned strength may be created for each course for Sports quota.**
- b. **Not to agree to the request of the Principal(i/c), UIT Vellarada for reserving 50% seats in UITs for Management (University) in view of the observations made by the committee that at present no complaints are received regarding the present system of UIT admissions and**

no students are turned up without obtaining admission from UIT and also if such a system is encouraged it may affect the good will of the University.

- c. To hike the Registration fee for UG /PG courses as detailed below:

UG courses		PG courses	
General	SC/ST	General	SC/ST
Rs 350/-	Rs 150/-	Rs 400/-	Rs 200/-

- d. (i) Not to entertain the requests received after the last date prescribed for submitting sports quota application to colleges.

- (ii) To approve the norms and guidelines as detailed below for admission under sports quota
Norms for Admission to the Seats Reserved under Sports Quota for UG Courses.

1. Representing the country and Winning the I/II/III in the International competitions (Olympics, Approved World Competitions, Approved World University Competitions, Commonwealth Games, Asian Games, Afro Asian Games, SAF Games, South Asian Championships etc.)
2. Representing the country in International competitions (Olympics, Approved World Competitions, Approved World University Competitions, Commonwealth Games, Asian Games, Afro Asian Games, SAF Games, South Asian Championships etc.).
3. Winning the I/II/III in the Senior National Championships.
4. Winning the I/II/III/IV in the All India Inter- University Competitions.
5. Representing the Senior State in National Championships.
6. Winning the I/II/III in the Junior/ Youth National Championships.
7. Winning the I/II/III/IV in the Zonal Inter- University Competitions.
8. Representing Senior State in South Zone Championships.
9. Representing University in Inter University Competitions.
10. Member of University team.
11. Winning I/II/III in All India School Games.
12. Representing the State in the Junior/ Youth National Championships.
13. Representing the State in the All india School Games.
14. Winning I/II/III in National PYKKA Competitions/ National Inter School Tournaments.
15. Representing the State in National PYKKA Competitions/ National Inter School Tournaments.
16. Representing the State in the Junior/ Youth Zone Championships.
17. Winning I/II/III place in the State School games.
18. Winning I/II/III place in the All Kerala Inter-collegiate (College Games)/ University Inter-collegiate competitions.
19. Winning I/II/III place in the Senior Inter District Championships.
20. Representing the Senior District and participating in the State Championships.
21. Representing ICSE/CBSE/Central School/ Navodaya Vidyalaya and winning I/II/III in the National Championships.
22. Winning I/II/III place in the State Junior/ Youth Championships.
23. Winning I/II/III place in State PYKKA Competitions.
24. Representing State in the Rural National/ Women festival.
25. Participating in the State School Games.
26. Representing the Senior/ Junior District and participating in the Zonal Championships.
27. Representing the Polytechnic /ITI and winning I/II/III in the State Championships.
28. Representing State in the Central School/ ICSE / CBSE/Navodaya Vidyalaya and participating in the National Championships.
29. Representing the District and participating in State PYKKA Competitions.
30. Winning I/II/III place in District level PYKKA Competitions.
31. Representing Revenue District and participating in the Zonal School games.
32. Winning I/II/III place in Revenue District School games.

33. *Participating in Revenue District School games.*

34. *Winning I/II/III place in the Educational/Sub- District School games.*

General Guidelines

- i. *For filling up the seats reserved under Sports quota, hierarchy of preference shall be given as per the norms/guidelines formulated by the University in addition to his /her satisfying academic eligibility*
- ii. *When the candidates fulfil minimum academic eligibility, the academic merit shall not be preferred over sports merit in sports quota reservation seats.*
- iii. *The original certificate/s from the Competent authority/ authorities (Secretary, Organiser etc. as per the Circular Letter No. Ad.D1.3.1276 /74 dated 23.01.1979) must be produced by the candidate to prove his/her claim.*
- iv. *The verification of the certificate/s shall be done by the Director of Physical Education of the University /Head of the Department of Physical Education of the College.*
- v. *For securing admission to UG programmes under Sports Quota, including re-admission, the performance of the candidate during the preceding two years/ Higher Secondary Level shall be considered.*
- vi. *Preferences shall be given to those disciplines which have All India Inter- University competitions.*

In case of a tie, with respect to the sports merit, preference shall be given to that candidate who represents the discipline (game /sport) of the choice of the college concerned.

e) To fix the schedule of admissions to UG courses as below:

1. Notification: (Subject to the publication of +2 results)	2. Online Registration starts: (Subject to the publication of notification)
3. Closure of Registration: 08.06.2018	4. First allotment: 12.06.2018
5. Second Allotment: 19.06.2018	6. Third Allotment: 25.06.2018
7. College joining: 26.06.2018 to 29.06.2018 (30.06.2018 buffer date)	8. Commencement of Classes: 02.07.2018
9. Fourth Allotment: 05.07.2018 (First Supplementary Allotment)	

- f) To invite re-option from the candidates after fourth allotment.
- g) To entrust the Online Admission Monitoring Committee to explore the possibility of giving permission to the Principals of affiliated Self Financing Arts and Science Colleges and IHRD colleges/ UITs to proceed with the admissions based on the ranklist published, in fifth allotment, incorporating the newly accepted options from the candidates.
- h) To invite requests for Additional 20% marginal increase from all affiliated Govt/Aided Arts and Science Colleges/UITs and the seat matrix may be prepared taking into account of the said seats also. Additional 20% Marginal increase may be granted on condition that the same shall not exceed the statutory limit and there shall not be any additional financial commitment to the Government/ University.
- i) To finalise the total no. of seats for each course before the trial allotment and not to permit any change in seat matrix after finalising the same.
- j) Since the existing Hand Book of Admissions was published in the year 2006, ie before the commencement of Centralised Allotment Process, the Handbook of Admissions may be revised incorporating all relevant GOs, UOs, Acts and orders relating to admissions. The same may be entrusted to AcBI section.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 23.04.2018, be noted.

FURTHER RESOLVED that the norms and guidelines for admission to the seats under Sports Quota for UG Courses approved vide Item No.29.132.04 of the Minutes of the Meeting of the Syndicate held on 11.08.2017 shall be followed.

Item no.35.25.02 : *Self Financing Colleges -Certificate of Affiliation– 2018-19 - Issuance of - reg. (Ac.BII)*

Requests have been received from various self-financing colleges for granting Certificate of Affiliation regarding the Affiliation status during the academic year 2018-19, to produce before authorities like UGC, AICTE, State Government, Director of Technical Education, Banks Railway/ KSRTC etc.

As per the decision of the Syndicate held on 12.05.2017 (item No.27.18.10) Certificate of Affiliation for the previous academic year (2017-18) was issued to affiliated self financing colleges including Engineering colleges, subject to the following conditions

1. Remittance of Annual Administration Fee for the academic year 2017-18.
2. Submission of documents relating to the details of entire Staff including;
 - (a) Qualification
 - (b) Copies of Certificates proving qualification
 - (c) Salary, mode of payment and details of payment

The Syndicate had also resolved:

- To issue certificate of affiliation to those colleges having stay in remitting Annual Administration Fee, if they apply for the affiliation certificate.
- To issue certificate of affiliation to those institutions which comes under KTU, in view of the letter No.19047/J3/15/H Edn dated 23.07.2015, if they paid annual administration fee upto 2014-15.
- To issue a reminder letter to Government on the request to take steps for the remittance of proportionate amount of annual administration fees to University of Kerala, in accordance with the number of batches having affiliation with this University, by the Engineering colleges whose affiliation have been shifted to KTU.

Further resolved to entrust the Convener, Standing Committee of the Syndicate on Affiliation of Colleges to submit a detailed proposal in the matter regarding the amicable settlement of the issue related to Annual Administration Fee pending from various colleges.

Following may be noted in this context:

1. Every affiliated self Financing College are bound to pay fees at the rates prescribed by the University in advance ie. before commencement of the forthcoming academic year towards Infrastructural maintenance and Development fee (Annual Administration Fees.) as provided in the Kerala University first Ordinance 1978, Chapter 24 – sub item (x) of Item. 24, Affiliation of Colleges/ Courses under D. Other fees of Ordinance 1 – Rate of fees.
2. As per the GO (Ms) No. 93/2015 dated 11.03.2015, the affiliation of the B Tech and M Tech courses were shifted to KTU with effect from 2015-16 admissions with permission for existing students to continue their course of study in the parent University itself.
3. As per the GO (Rt) No. 2286/2015/H Edn dated 03.09.2015, the affiliation of MBA, MCA and Hotel Management courses conducted by the institutes which are already affiliated to Kerala Technological University and the institutes which offers Architecture courses were shifted to KTU with effect from the academic year 2016-17.
4. The Syndicate at its meeting held on 30.12.2015 vide item No. 14.08.23 considered the direction from the Government that the Engineering colleges have to remit the affiliation fee to the Kerala Technological University only and resolved to request the Government to take steps for the remittance of proportionate amount of annual administration fees to University of Kerala, in accordance with the number of batches having affiliation with this University, by the colleges whose affiliation have been shifted to KTU. But a reply from the Government is yet to be received, inspite of several reminders sent.
5. Managements of various Engineering Colleges have requested remittance of annual administration fees in a proportionate manner as they have to remit annual administration fee to the Kerala Technological University also.
6. The Syndicate at its meeting held on 26.08.2016, vide item no 20.27.12 considered the matter regarding fixation of norms/guidelines for inspection related matters relating to the continuance of affiliation of Arts & Science and other category of colleges such as MBA/MCA/BHMCT/Law colleges

etc and resolved to constitute a subcommittee comprising Members, Syndicate to prepare the norms/guidelines for the conduct of inspection to consider continuance of affiliation.

7. The recommendation of the subcommittee that was convened on 8.12.2016 were not approved by the Vice Chancellor for consideration of the same by the Standing Committee of the Syndicate on Affiliation of Colleges. The Vice Chancellor has ordered to refer the matter back to the subcommittee to prepare specific norms/guidelines in accordance with the statutory provision.

8. The Syndicate at its meeting held on 10.02.2017, vide item no 25.06.02 considered the matter regarding proposing an amicable settlement of the issue regarding annual administration fee pending from various colleges and resolved to entrust the Convener, Standing Committee of the Syndicate on Affiliation of Colleges to submit a detailed proposal in this regard.

9. Eventhough the details of entire staff of the College including teaching faculty are submitted as insisted for obtaining certificate of affiliation, it is a noticeable fact that non participation of teachers from many self-financing colleges are regularly reported in the paper valuation process.

The Committee considered the above matter.

The Committee recommended to issue Certificate of Affiliation for the academic year (2018-19) to affiliated self financing colleges including Engineering colleges, subject to the following conditions

1. Remittance of Annual Administration Fee for the academic year 2018-19.
2. Submission of documents relating to the details of entire Staff including;
 - (a) Qualification
 - (b) Copies of Certificates proving qualification
 - (c) Salary, mode of payment and details of payment

The committee also recommended

- To issue certificate of affiliation to those colleges having stay in remitting Annual Administration Fee, if they apply for the affiliation certificate.
- To issue certificate of affiliation to those institutions which comes under KTU, in view of the letter No.19047/J3/15/H Edn dated 23.07.2015, if they paid annual administration fee upto 2014-15.
- To issue a reminder letter to Government on the request to take steps for the remittance of proportionate amount of annual administration fees to University of Kerala, in accordance with the number of batches having affiliation with this University, by the Engineering colleges whose affiliation have been shifted to KTU.

Further recommended to finalise the proposal regarding continuance of affiliation and to entrust the subcommittee constituted to prepare specific norms/guidelines for considering continuance of affiliation of Arts & Science and other Category of Colleges such as MBA/MCA/BHMCT/LAW colleges, for the purpose.

The committee also observed the issue regarding pending remittance of Annual Administration fee by various colleges and the interim stay order obtained by Training colleges in remitting Annual Administration fee which is still pending before the Hon'ble High Court of Kerala and recommended to entrust the Registrar to prepare a detailed note on the present scenario of the cases and to place the same before the next Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 23.04.2018, be noted.

FURTHER RESOLVED that an affidavit be obtained from Self-financing colleges as to how many of their faculty has participated in CV Camp and valuation process.

ALSO RESOLVED that non participation in Examination process will result in non issuance of continuation certificate and withdrawal of affiliation.

Item no.35.25.03 : *KTCT College of Arts & Science, Kallambalam – Permanent Enhancement - 2016-17 – Writ Petition no. 6722/2018 filed by the Educational Agency of KTCT College of Arts & Science, Kallambalam– Reports of inspection – consideration of – reg.*

(Ac.B.II)

The Chairman, KTCT College of Arts & Science, Kallambalam, Thiruvananthapuram had submitted an application for Enhancement in Intake in existing courses in the college during the academic year 2016-17. Letter of Consent was issued to the college for permanent enhancement of seats in the following UG Degree Courses during the academic year 2016-2017

- BA Economics - 30 to 40 seats
- B Sc Mathematics - 30 to 32 seats
- BBA - 30 to 40 seats

The educational agency had filed a writ petition WP(C) no 6722/2018 in the Hon'ble High Court for granting permanent enhancement of seats in the UG Degree Courses for which LOC was granted. The Syndicate at its meeting held on 11.08.2017 resolved to entrust the Convener, Standing Committee of the Syndicate on Affiliation of Colleges to nominate inspection team in colleges who had filed writ petitions in consultation with other members of the committee and place the matter before the next committee. The Convener, Standing Committee of the Syndicate on Affiliation of Colleges nominated Members, Syndicate, approved by the Vice Chancellor for conducting inspection in the college. The Vice Chancellor nominated Subject experts for conducting inspection in the college with respect to permanent enhancement of seats in the UG Degree Courses for which LOC was granted in 2016-17. Inspection was conducted on 03.04.2018 and reports have been received.

The Committee considered the inspection reports with respect to permanent enhancement of seats in the UG Degree Courses in KTCT College of Arts & Science, Kallambalam, Thiruvananthapuram.

The Committee recommended to grant permanent enhancement of seats for BA Economics course from 30 to 35 seats.

Further recommended that two weeks time may be given to the college for rectifying the deficiencies pointed out by the inspection team and re-inspection be conducted by the same team, thereafter, to reconsider enhancement of seats for BSc Mathematics & BBA.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 23.04.2018, be approved.

Item No.35.25.04: *Vigyaan College of Applied Science, Kattakada, Thiruvananthapuram – Application for affiliation of new courses during 2016-17 – Writ Petition no. 9615/2018 filed by the Educational Agency – Reports of inspection – consideration of – reg.*

The Manager, K.S.Nair Foundation, Educational agency of Vigyaan College of Arts & Science Kattakkode has submitted application for affiliation of new courses during 2016-17. Letter of Consent was issued to the college to proceed with the starting of the following Courses.

1. M.Com. Finance
2. M.A. English Language and Literature

The educational agency had filed a writ petition WP(C) no. 9615/2018 in the Hon'ble High Court for affiliation of new Courses for which LOC was granted. The Syndicate at its meeting held on 11.08.2017 resolved to entrust the Convener, Standing Committee of the Syndicate on Affiliation of Colleges to nominate inspection team in colleges who had filed writ petitions in consultation with other members of the committee and place the matter before the next committee. The Convener, Standing Committee of the Syndicate on Affiliation of Colleges nominated Members, Syndicate, approved by the Vice Chancellor for conducting inspection in the college. The Vice Chancellor nominated Subject experts for conducting inspection in the college with respect to affiliation of new Courses for which LOC was granted in 2016-17.

Inspection was conducted on 04.04.2018 and reports have been received.

The Committee considered the inspection reports with respect to application for new courses submitted for the academic year 2016-17 in Vigyaan College of Arts & Science, Kattakkode.

The Committee recommended not to grant affiliation to M.Com Finance & MA English Language & Literature courses in Vigyaan College of Arts & Science, Kattakkode, based on the inspection report.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 23.04.2018, be approved.

Item No.35.26 *Digitization and archiving of University Records-Supply & Implementation of Omni Docs Enterprise Service Pack DMS Software-Payments of 5th installment of M/s. BAeHAL Software Limited, Bangalore - Sanctioned - Reporting of - Reg.*

(Pl.A1)

Sanction was accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of Kerala University Act 1974 to release an amount of Rs. 13, 64,962/-(Rupees Thirteen lakh sixty four thousand nine hundred and sixty two only), Subject to deduction of TDS@ 2%, to M/S BAeHAL Software Limited, Bangalore, as 5th installment towards the implementation of Omani Docs Enterprise Service Pack DMS Software in connection with the project "Digitization and Archiving of University Records"

University Order No.Pl.A1/Ad.BIV (CP)/Digitization/2012 dated 26/03/2018 was issued accordingly.

The action taken by the Vice-Chancellor in having **sanctioned the payment of Rs.13,64,962/- (Rupees Thirteen lakh Sixty four thousand nine hundred & Sixty two only) to M/s. BAeHAL Software Limited, Bangalore**, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.27 *Oriental Research Institute & Manuscripts Library - Digitization of Manuscripts - Phase III - Release of 50% of Payment as advance to M/s. Centre for Development of Imaging Technology - Sanctioned - Re-appropriation of Funds - Reporting of - reg.*

(Pl.A1)

Sanction was accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of Kerala University Act 1974:

1. to provide an amount of Rs. 50,00,000/- (Rupees Fifty lakh only) under the head of account "Part II - Plan -MH - 41- Oriental Research Institute & Manuscripts Library -4/6085-Digitization(State)" by re-appropriation from the head of account "Part II-Plan-MH-65-Works -8/5410 - Lumpsum provision for Buildings/Works (State)" of the current years' Budget Estimates of the University.
2. To release an amount of Rs. 49,99,969/- (Rupees Forty nine lakh ninety nine thousand nine hundred and sixty nine only) to M/s. Centre for Development of Imaging Technology, Chitranjali Hills, Thiruvallom, Thiruvananthapuram towards 50% advance payment as per the payment terms stipulated in the MoU executed on 12.03.2018, in connection with the project 'Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III'.

University Order. No.Pl.A1/1357/Digit-ORI&MSSL/18 dated 23/03/2018 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the amount by re-appropriation of funds is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.28 **Department of Opto - electronics- Upgradation of RF Magnetron Sputtering unit with Mass flow controller-Payment- Sanctioned – Re-appropriation of Funds –Reporting of-reg. (Pl.A1)**

Sanction was accorded by the Vice-Chancellor, invoking the Section under 10(13) of Kerala University Act 1974, to:

- (i) provide an amount of Rs.3,72,000/- (Rupees Three lakh and Seventy two thousand only) under the head of account 'Part II-Plan-MH-29-Department of Optoelectronics-4/1950- Equipment (State)' by re-appropriation from the head of account 'PartII-Plan-MH65-Works-8/5410-Lumpsum provision for Buildings/Works (State)' of the current year's Budget Estimates of the University.
- (ii) release an amount of Rs.3,71,956/- (Rupees Three lakh seventy one thousand nine hundred and fifty six only) to the Head, Department of Optoelectronics for effecting payment to M/s.Aeronics Pvt. Ltd., Bangalore, towards the upgradation of RF Magnetron Sputtering unit with Mass flow controller in the Department of Optoelectronics.

University Order No. Pl.A1/1966/Opto/16 dated 31/03/2018 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the amount by re-appropriation of funds is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.29 **Department of Botany – Proposal for the purchase of Biofermenter in connection with the Implementation of the Specific Project titled “Establishment of Translational Research Facility in Plant Cell Culture Technology” – Provisional payment – Sanctioned – Reappropriation of Funds – Reporting of – reg. (Pl.A.1)**

Sanction was accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of Kerala University Act 1974:

- (i) to provide an amount of Rs,17,54,800/- (Rupees Seventeen lakh fifty four thousand and eight hundred only) under the head of account 'Part II-Plan-MH-17-Department of Botany-4/6054-New Development Programmes (State)' by reappropriation from the head of account 'Part II-Plan-MH-63-Miscellaneous - 7/5969 - Establishment of Marine Museum (State)' of the current years' Budget Estimates of the University.
- (ii) to release an amount of Rs.17,54,720/- (Rupees Seventeen lakhs fifty four thousand seven hundred and twenty only) to Dr. S. Suhara Beevy, Head, Department of Botany as provisional advance for effecting the purchase of Biofermenter along with the Autoclave from M/s.Eppendorf India Pvt. Ltd, Chennai on behalf of their Principal firm 'M/s. Eppendorf Inc., USA' through irrevocable letter of credit.

University Order No. P1.A1/1766/Bot/17 dated 28/03/2018 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the amount by reappropriation of funds is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.30 *Department of Geology – Proposal for the purchase of Planetary Ball Mill and Flame Photometer– Provisional payment – Sanctioned –Reappropriation of Funds – Reporting of – reg.*

(Pl.A.1)

Sanction was accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of Kerala University Act 1974:

1. to provide an amount of Rs.25,55,000/- (Rupees Twenty five lakh fifty five thousand only) (Rs.11,30,000/- + Rs.14,25,000/- = Rs.25,55,000/-) under the head of account 'Part II- Plan -MH - 20(i)- Department of Geology -4/1885 - Development of Department (State)' by reappropriation from the head of account 'Part II-Plan-MH-63-Miscellaneous - 7/6120-Establishment of Geological Museum (State)' of the current years' Budget Estimates of the University.
2. to release an amount of Rs.25,55,000/- (Rupees Twenty five lakh fifty five thousand only) (Rs.11,30,000/-+ Rs.14,25,000/- = Rs.25,55,000/-) to Dr. A.P. Pradeepkumar, Head, Department of Geology as provisional advance for effecting the purchase of Planetary Ball Mill from M/s.Toshniwal Brothers (SR) Pvt. Ltd., on behalf of their Principal firm 'M/s. FRITSCH GmbH, Germany' and Flame Photometer from M/s.Inkarp Instruments Pvt. Ltd., on behalf of their principal firm 'M/s. BWB Technologies Ltd., UK through irrevocable letter of credit.

University Order No. P1.A1/3394/Gol/17 dated 31/03/2018 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the amount by reappropriation of funds is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.31 *Dr. Vishnu Mohan S, KSCSTE Post Doctoral Fellow - Release of 2nd year grant for the period from 06.03.2018 to 05.03.2019 – Reporting of – reg*

(Pl.D)

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974.

To release an amount of Rs.4,72,400/- (Rupees Four Lakh Seventy Two Thousand Four Hundred only) meeting the expenditure from the head of account “Part III MH 80A – Grants from the State Govt. - 9/7003 – KSCSTE Fellowships” provided in the current year's Budget Estimates of the University towards the disbursement of 2nd year grant of KSCSTE for the period from 06.03.2018 to 05.03.2019 in respect of Dr.Vishnu Mohan S, KSCSTE Post Doctoral Fellow, Department of Geology as per the norms of the sponsoring body.

Accordingly UO. No. Pl.D/3690/2016 dated 30/04/2018 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.32 *Department of Demography – Release of Financial assistance for the Phase II activities of the Innovative project titled 'Low Fertility and Reproductive Health Problems and Challenges in Kerala– Provisional payment – Sanctioned – Reappropriation of Funds – Reporting of – reg.*

(PLA1)

Sanction was accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of Kerala University Act 1974:

1. to provide an amount of Rupees 6,00,000/- (Rupees Six lakh only) under the head of account 'Part II-Plan-MH-25-Department of Demography-4/6054-New Development Programmes (State)' by reappropriation from the head of account 'Part II-Plan-MH-63-Miscellaneous- 7/6065-Implementation of Plan Programmes (State)' of the current years' Budget Estimates of the University.
2. to release an amount of Rupees 6,00,000/- (Rupees Six lakh only) to Dr. P. Mohanachandran Nair, Professor and Head, Department of Demography as provisional advance for implementing the Phase II activities of the Innovative project titled 'Low Fertility and Reproductive Health Problems and Challenges in Kerala'.

University Order No. P1.A1/4674/Demo/16 dated 24/03/2018 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the amount by reappropriation of funds is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.33 *Re-appropriation of funds sanctioned by the Vice-Chancellor-reporting to the Syndicate - Reporting of - Reg.*

(PLF)

The Vice Chancellor invoking section 10(13) of KU Act 1974 has accorded sanction for re-appropriating an amount of Rs.8,07,639/- (Rupees Eight Lakh Seven Thousand Six Hundred and Thirty Nine Only) in to the head of account "Part III – MH 80 B- Grants from UGC – 9/7369- Centre for Women's Studies " for releasing the grant – in aid received from the UGC to the Centre for Women Studies from the head of account of " Part III- MH 80 D- Grants from other agencies -9/7751-Lumpsum provision for new Research Schemes" vide UO No. Pl.F/2309/17 dated 26.03.2018. The above action taken by the Vice Chancellor in having re-appropriated the aforesaid amounts into the concerned head of account is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.34 *Scholar in Residence Programme under Erudite Scheme –Visit of Prof. Peter F. Stadler - Release of Financial assistance to Dr. Manoj Changat, Professor & Head, Department of Futures Studies, University of Kerala, Kariavattom - re-appropriation of funds – reporting of - reg.*

(PLD)

The Registrar KSHEC, has sanctioned an amount of Rs. 2,69,000/- (Rupees Two lakh Sixty Nine Thousand only) and advanced 70% of sanctioned amount of Rs.1,88,300/- (Rupees One Lakh Eighty Eight Thousand Three Hundred only) as financial assistance for the conduct of the Scholar in Residence Programme involving Prof. Peter F. Stadler, Professor, University of Leipzig, Germany and to conduct the programme from 22nd January to 3rd February, 2018.

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974

1. to release an amount of Rs.1,88,300/-(Rupees One Lakh Eighty Eight Thousand Three Hundred only) received from KSHEC to Dr.Manoj Changat, Professor & Head, Department of Futures Studies, University of Kerala, Kariavattom, towards financial assistance for the conduct of Scholar in Residence Programme under the Erudite scheme involving the visit of Prof.Peter.F.Stadler, Professor, University of Leipzig, Germany and to

conduct the programme from 22nd January to 3rd February 2018, strictly adhering to the norms of the sponsoring body.

2. to provide an additional amount of Rs.1,88,300/- (Rupees One Lakh Eighty Eight Thousand Three Hundred only) under the head of account "Part-III-MH 80 D-Grants from Other Agencies -9/7880 - Scholar in Residence Programme under Erudite Scheme" by reappropriation from the sub head "9/7751-Lumpsum Provision for new research schemes" provided under the same major head in the current year's Budget Estimates of the University.
3. The expenditure related to the conduct of the Erudite programme shall be met from the additional provision provided.

Accordingly U.O. No. Pl.D/3463 (2)/2017 dated 12.03.2018 was issued.

The above action taken by the Vice Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.35 ***Dr. Mariamma Cherian – UGC Post Doctoral Fellowship for Women – Department of Botany - Release of 5th year grant towards fellowship - Reporting of - reg.***

(PLD)

On the strength of the endorsement of Finance, sanction has been accorded by the Vice-Chancellor invoking the provision under section 10(13) of Kerala University Act 1974 to the following:

1. To release an amount of Rs. 3,00,383/- (Rupees Three Lakhs Three Hundred and Eighty Three only) to the Head, Department of Botany towards the disbursement of 5th instalment of UGC Post Doctoral Fellowship for women in respect of Dr. Mariamma Cherian, Post Doctoral Fellow, Department of Botany, University of Kerala, Kariavattom as per the norms of the sponsoring body.
2. To book the expenditure under the head of account "Part III MH 80 B – Grants from the UGC - 9/7314 – UGC Research Award" provided in the Budget Estimates of the University.

Accordingly U. O. No. Pl.D/PDF.2264/2012 dated 23/03/2018 was issued.

The matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.36 ***Scholar in Residence Programme under Erudite Scheme – Visit of Prof. Josep Chappel – Release of financial assistance to the Head , Department of Botany, University of Kerala, Kariavattom – re-appropriation of funds - reporting of – reg.***

(PLD)

The Registrar KSHEC, has sanctioned an amount of Rs. 2,26,800/- (Rupees Two Lakhs Twenty Six Thousand and Eight Hundred Only) and advanced 70% of sanctioned amount, Rs. 1,58,760/- (Rupees One Lakh Fifty Eight Thousand Seven Hundred and Sixty Only) as financial assistance for the conduct of the Scholar in Residence Programme involving Prof. Joseph Chappel, Department of Pharmaceutical Sciences, University of Kentucky, 789 S Limestone Street, Lexington, KY 40536-0596 and to conduct the programme from 14-02-2018 to 17-02-2018 (4 days)

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974.

1. To release an amount of Rs.1,58,760/- (Rupees One Lakh Fifty Eight Thousand Seven Hundred and Sixty Only) received from KSHEC to the Head, Department of Botany, University of Kerala, Kariavattom towards financial assistance for the conduct of

Scholar in Residence Programme under the Erudite scheme involving the visit of Prof. Joseph Chappel, Department of Pharmaceutical Sciences, University of Kentucky, 789 S Limestone Street, Lexington, KY 40536-0596 from 14-02-2018 to 17-02-2018 (4 days), strictly adhering to the norms of the sponsoring body.

2. To provide an additional amount of Rs.1,58,800/- (Rupees One Lakh Fifty Eight Thousand and Eight Hundred Only) under the head of account "Part-III- MH 80 D-9/7880 – Scholar in Residence Programme under Erudite Scheme" by reappropriation from the sub head "9/7751-Lumpsum Provision for new research schemes" provided under the same major head in the current year's Budget Estimates of the University.
3. The expenditure related to the conduct of the Erudite programme shall be met from the additional provision provided.

Accordingly U.O. No. Pl.D/3449/ 2017 dated 31.03.2018 was issued.

The above action taken by the Vice Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.37

Dr.Anju A Kumar, Societal Research Fellow of Department of Science & Technology [DST], Department of Environmental Sciences – Release of second instalment of fellowship grant - re-appropriation of funds - Reporting of- reg.

(P.L.D)

On the strength of the endorsement of Finance, sanction has been accorded by the Vice-Chancellor subject to reporting to the Syndicate to the following:

1. to release an amount of Rs.3,50,000/- (Rupees Three lakhs Fifty Thousand Only) received from DST towards second instalment for the project in respect of Dr. Anju A Kumar, Post Doctoral Fellow, Department of Environmental Sciences, Kariavattom through the Head, Department of Environmental Sciences, Kariavattom as per the norms of the sponsoring body.
2. to provide an additional amount of Rs. 3,50,000/- (Rupees Three lakhs Fifty Thousand Only) under the head of account "Part III MH 80 C – Grants from Govt. of India 9/9265– Enhanced Degradation of Synthetic Textile Dyes in Constructed Wetland System using Aquatic Weeds" by re- appropriation from the head of account "Part III MH 80 D – Grants from other Agencies – 9/7751 – Lumpsum provision for new Research Schemes" provided in the 2017-18 Budget Estimates of the University.
3. to meet the expenditure related to the DST – Societal Research Fellowship from the fund provided above.

Accordingly U. O. No. Pl.D/3331/2014 dated 24/03/2018 was issued.

The matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.38

Centre for Adult Continuing Education and Extension (CACEE) – Payment of Salary to the Staff for the month of April 2018 to August 2018 – Reappropriation of funds – Reporting of – reg.

(P.L.D)

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act, 1974:

1. to advance an amount of Rs.10,00,000/- (Rupees Ten Lakhs only) from KUF and to release it to the Director, CACEE towards the disbursement of salary to the staff of CACEE for the period from April 2018 to August 2018.
2. To provide an amount of Rs.10,00,000/- (Rupees Ten Lakhs only) under the head of account "Part III – MH 80 D – Grants from other Agencies – 9/7828 – Salary to staff of CACEE" by reappropriation from the sub head "9/7751 – Lumpsum provision for new research schemes" provided under the same major head in the current year's Budget Estimates of the University towards meeting the expenditure for disbursement of salary to staff of CACEE mentioned above.

Accordingly U.O.No.Pl.D/3607/2016 dated 27/04/2018 was issued.

The above action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.39 ***Centre for Adult Continuing Education and Extension (CACEE) – Payment of Salary to the Staff for the month of March 2018 – Reappropriation of funds – Reporting of – reg.***

(Pl.D)

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act, 1974:

1. to release an amount of Rs.1,70,850/- (Rupees One Lakh Seventy thousand Eight Hundred and Fifty only) to the Director, CACEE towards the disbursement of salary to the staff of CACEE for the month of March, 2018.
2. To provide an amount of Rs.1,70,900/- (Rupees One Lakh Seventy thousand Eight Hundred and Fifty only) under the head of account "Part III – MH 80 D – Grants from other Agencies – 9/7828 – Salary to staff of CACEE" by reappropriation from the sub head "9/7751 – Lumpsum provision for new research schemes" provided under the same major head in the current year's Budget Estimates of the University.
3. The expenditure related to the disbursement of salary and arrears to the staff of CACEE shall be booked under the above mentioned head of account.

Accordingly U.O.No.Pl.D/3607/2016 dated 06/04/2018 was issued.

The above action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.40 ***Dr. Jose Mathew – SERB National Post Doctoral Fellow, Department of Botany, University of Kerala – Refund of the 1st Instalment of Fellowship to SERB – Reporting of – reg.***

(Pl.D)

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act, 1974:

1. to refund an amount of Rs.2,00,000/- (Rupees Two Lakhs only) received from SERB, Government of India, towards the first instalment of the fellowship in respect of Dr.Jose Mathew, Post Doctoral Fellow at the Department of Botany, University of Kerala to Science and Engineering Research Board (SERB). The amount shall be drawn by the Registrar, University of Kerala by way of a certificate of payment and be paid in the form of cheque in favour of "Fund for Science and Engineering Research" payable at New Delhi and shall be send to the address "The

Finance & Budget Officer, Science and Engineering Research Board (SERB), 5 & 5A, Lower Ground Floor, Vasant Square Mall, Vasant Kunj, New Delhi – 110 070’.

2. **The expenditure in this regard shall be booked under the head of account “Part III – MH 80D – Grants from other agencies – 9/7776 – Refund of unspent balance of grants sponsored by other Agencies” in the Budget Estimates of the University.**

Accordingly U.O.No.Pl.D/2416/2017 dated 05/04/2018 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item.No.35.41 **Creation on new section under Examination wing EK II-CD Unit-Sanctioned-Orders issued-reporting of – reg.**

(Ad.AI)

Ref: Minutes of the meeting of the Standing Committee of the Syndicate on Examinations and Students Discipline held on 05-03-2018.

The Standing Committee of the Syndicate on Examinations and Students Discipline at its meeting held on 05-03-2018 while considering the note form EK I section regarding the formation of collection and Distribution unit section for the smooth conduct of the University examinations recommended that the CD unit shall be merged with EK II section and the section be renamed as EK II-CD unit with immediate effect and to post two more assistants in the section.\

The Vice - Chancellor subject to reporting to the Syndicate, approved the recommendation of the Standing Committee of the Syndicate on Examinations and Students Discipline to merge the two sections EK II and CD Unit and to rename the sections as EK II-CD Unit section. UO No.Ad AI.1.16760/2018 dated 23-03-2018 has been issued in this regard.

The matter is reported to the Syndicate

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.42 **Releasing of 2nd installment of grand in-aid for UGC MRP- Sanctioned by the Vice Chancellor- Reporting of- Reg.**

(Pl.F)

The Vice Chancellor has accorded sanction for releasing an amount of Rs.2,86,400/- (Rupees Two lakh Eighty Six Thousand Four Hundred Only) received from UGC as second installment of the Major Research Project “Economics of Higher Education in Kerala: A Focus on Expansion, Efficiency and Equity” to Dr.A. Abdul Salim, Associate Professor, Department of Economics, Kariavattom by exercising powers vested vide 10(13) of KU Act 1974 (UO No.Pl.F/4094/14 dated 07/02/2018)

The above action taken by the Vice Chancellor in having sanctioned the aforesaid amount to be released to Dr.A.Abdul Salim, Associate Professor, Department of Economics, Kariavattom is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.43 **Construction of a 100 bedded Women’s Hostel for SC Girls at Kariavattom – Replacement of damaged & poor quality wooden items payment to the Contractor, Sri. N. Rajendran – reporting of - reg.**

(Pl.G)

The meeting of the Syndicate held on 18.03.2017 resolved to award the work of replacement of damaged and poor quality wooden items in the 100 bedded SC Girls Hostel at Kariavattom to Sri. N. Rajendran at the negotiated rate of 25 % above estimate rate.

Based on the endorsement of finance, dated 05.03.2018 the Vice-Chancellor has accorded sanction invoking the provision under section under 10(13) of KU Act 1974, for the following

1. **To book the expenditure related to the replacement of damaged & poor quality wooden items at SC Girls Hostel at Kariavattom Campus, under the head of account "Part III –MH 80 A- Grants from State Government -9/7200 – Construction of post metric hostel for SC /ST Girls " provided in the budget estimates of University.**
2. **To provide an additional amount of Rs.3,03,500/- (Three Lakh Three Thousand and Five Hundred Only) under the head"Part III –MH 80 A- Grants from State Government - 9/7200- Construction of post metric hostel for SC /ST Girls " by re- appropriation from the head of account "Part III – MH 80D- Grants from other Agencies - 9/7751 – Lump sum Provision for new research Schemes".**
3. **To release an amount of Rs.3,03,016 to the University Engineer for making payment to the Contractor Sri. N.Rajendran after effecting the statutory recoveries.**

Accordingly, U.O.No.Pl.G/244/2008 dated 24.03.2018 was issued.

Hence, the above action taken by the Vice - Chancellor, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.44 *Minutes of the meeting of the Award Committee for the Evaluation of Research Projects held on 19/12/2017 – reporting of - reg.*

(Ad.FI)

Ref:- Minutes of the meeting of the Syndicate held on 03/11/2012

The meeting of the Award Committee for the Evaluation of Research Projects was held on 19/12/2017 . The applications received for the 'Best Project Award 2016-2017', 'Highest grant award 2016-2017' and 'Highest Research Grant Award to Departments/Centres, University of Kerala 2016-17' were evaluated and recommended the following:

Sl. No	Name of the Award	Name of the Faculty/ Department/Centres	Name of the Project	Funding Agency	Amount Awarded (Rs.)	
1.	'Highest grant award 2016-2017'	Faculty of Science and Applied Sciences & Technology	Dr.Subodh.G, Assistant Professor and Head, Department of Physics, University of Kerala	"Glass Free Magneto – Dielectric Materials for LTCC applications"	SERB	20,000/-
		All other Faculties	Nil	Nil	Nil	Nil
2.	'Best Project Award 2016-17'	Faculty of Science and Applied Sciences & Technology	Dr.Ani Deepthi, Assistant Professor, Department of Chemistry, University of Kerala	"Synthesis and Reaction of Vicinal Tricarbonyl Compounds and Related Systems"	SERB	30,000/-
		All other Faculties	Nil	Nil	Nil	Nil
3.	'Highest Research Grant Award to	Departments of Science and Applied Sciences &	Population Research Centre, Department of Demography, University of Kerala	Longitudinal Ageing Study in India (LASI)	International Institute for Population Sciences	Citation only

Departments/ Centres, University of Kerala 2016- 17'	Technology	under		(Deemed University) Ministry of Health and Family Welfare, Government of India	
	Languages	Department of Linguistics, University of Kerala	Funding Support for State Universities for Study and Research in Indigenous and Endangered Languages in India/ to start a UGC- Centre for Endangered Languages of Kerala (CeLK)	UGC	Citation only
	Social Science/ Arts	Nil	Nil	Nil	Nil

The minutes of the meeting of the Award Committee for the Evaluation of Research Projects for the year 2016-17 held on 19/12/2017 was approved by the Vice-Chancellor. Accordingly the U.O.No. Ad.F1/Awards/2017, Dated: 08/01/2018 has been issued. ***The copy of the Minutes of the meeting held on 19/12/2017 and the U.O. are appended.***

The action taken by the Vice-Chancellor in having approved the same is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Appendix

Minutes of the meeting of the Award Committee for Evaluation of Research Projects held on Tuesday 19/12/2017 at 3.00 p.m. in the DPD's Room, Senate House Campus, University of Kerala.

Members

No	Name and Designation	Signature
1	Dr. P. M Radhamany, Convener, Standing Committee of the Syndicate on Academics & Research	Absent
2	Director, Planning and Development	Sd/-
3	Dr.A.Biju Kumar, Director, Research and Dean, Faculty of Science	Sd/-
4	Dr. Achuthsankar S Nair, Director, Internal Quality Assurance Cell (IQAC)	Absent
5	Dr.C.R.Prasad, Dean, Faculty of Oriental Studies	Sd/-
6	Dr. Suresh Jnaneswaran, Dean, Faculty of Social Sciences	Absent
7.	Dr.V.P.Mahadevan Pillai, Dean, Faculty of Applied Sciences & Technology	Sd/-

The meeting Commenced at 3.00 pm.

The committee evaluated the applications received for the three awards viz. 'Highest Grant Award 2016-17', 'Best Project Award 2016-17' and 'Highest Research Grant Award to Department/Centres, University of Kerala 2016-17'

I. Highest grant award 2016-2017

Faculty of Science and Faculty of Applied Sciences & Technology

SI No	Name & Designation	Department	Funding Agency	Sanctioned letter & Amount Sanctioned (Rs)	Remarks
1.	Dr.Sabu Joseph Associate Professor	Environmental Sciences	Department of Atomic Energy - Board of Research in Nuclear Sciences (DAE-BRNS)	Vide order no.35/14/11/2016-BRNS/35047 Dated:31/05/2016 Rs.27,19,100/- (Rupees Twenty seven lakhs nineteen thousand and one hundred only)	
2.	Dr.Subodh.G Assistant Professor	Physics	SERB	Order No.YSS/2014/000868 Dated:24/06/2016 Rs.31,19,600/- (Rupees thirty one lakhs nineteen thousand and six hundred only)	Recommended for the award
3.	Dr.M.C.Subhash Peter, Professor and Head	Inter University Centre for Evolutionary and Integrative Biology (ICEIB) Department of Zoology	Department of Higher Education, Government of Kerala	GO(Rt)No.549/2017/HEDN Dated: 23/03/2017 Rs.4,92,00,000/- (Rupees Four crore and ninety two lakhs only)	The application was not considered since received after the last date

All other Faculties: No Application has been received.

1. The Award of Rs. 20,000/- (Rupees twenty thousand only) for the project for which highest grant is sanctioned for the financial Year 2016-17 in the Faculty of Science and Applied Sciences & Technology to be given to Dr.Subodh.G, Assistant Professor and Head, Department of Physics, University of Kerala for the project titled “Glass Free Magneto – Dielectric Materials for LTCC applications” sanctioned by SERB.

II. Best Project Award 2016-2017**Faculty of Science and Applied Sciences & Technology :**

SI No	Name & Designation	Department	Funding Agency	Remarks
1.	Dr.Ani Deepthi Assistant Professor	Chemistry	SERB	Recommended for the award
2.	Dr.A.Helen Associate Professor	Biochemistry	KSCSTE	
3.	Dr.Subodh.G Assistant Professor	Physics	UGC	
4.	Dr.M.C.Subhash Peter, Professor	Zoology	SERB	The application was not considered since it was received after last date

All other Faculties:

SI No	Name & Designation	Department	Funding Agency	Remarks
1	Dr Anitha V Associate Professor	Economics	Inter University Centre for Alternative Economics (IUCAE)	Cannot be considered since it is an in house project.

2. The award of Rs. 30,000/- (Rupees Thirty thousand only) for the Best Project Award 2016-17 under the Faculty of Science and Applied Sciences & Technology to be given to Dr.Ani Deepthi, Assistant Professor, Department of Chemistry, University of Kerala for the Project entitled “Synthesis and Reaction of Vicinal Tricarbonyl Compounds and related Systems” sanctioned by SERB.

III. Highest Research Grant Award to Departments/Centres, University of Kerala 2016-2017

Departments of Science and Applied Sciences & Technology :

SI No	Name & Designation	Department	Funding Agency	Sanctioned letter & Amount Sanctioned (Rs)	Remarks
1.	Dr.P.Mohanachandran Nair Director in-charge	Population Research Centre, Department of Demography	International Institute for Population Sciences (Deemed University) Ministry of Health and Family Welfare, Government of India	Letter No.IIPS/LASI/1037/2016 Dated:26/8/16 RS. 1,04,85,000/- (Rupees One crore four lakhs and eighty five thousand only)	Recommended for the award

Departments of Social Science /Arts:

SI No	Name & Designation	Department	Funding Agency	Sanctioned letter & Amount Sanctioned (Rs)	Remarks
1.	Dr.Bismi Gopalakrishnan Associate Professor	Department of Law	Nil	Nil	The application was not considered for want of essential documents.

Departments of Languages

SI No	Name & Designation	Department	Funding Agency	Sanctioned letter & Amount Sanctioned (Rs)	Remarks
1.	Dr.S.Kunjamma Associate Professor	Department of Linguistics	UGC	Letter no.F.NO.10-1/2014(SU-I), Dated: 3/03/2017 Rs.1,92,50,000/- (Rupees one crore ninety two lakhs and fifty thousand only)	Recommended for the award

3. A citation to be awarded to the Population Research Centre, Department of Demography, University of Kerala Under the category of Science and Applied Sciences & Technology bringing highest amount of research grant during the financial year 2016-17 and to the Department of Linguistics, University of Kerala Under the category of Faculty of Languages.

The Committee also recommended to adhere to the following stipulations from the next year onwards:

1. The Committee suggested to give away awards separately to Faculty of Science and Faculty of Applied Sciences & Technology. The amount given for Highest Grant Award is Rs.20,000/- (Rupees Twenty Thousand only) and that of Best Project Award is Rs.30,000/- (Rupees Thirty Thousand only). Therefore the amount shall be divided accordingly, ie.(Rs.10,000/-+Rs.10,000/-) and (Rs.15,000/-+Rs.15,000/-).
2. The poster presentation in conferences can also be considered.
3. The Paper/Poster presentation by the students undergoing M.Phil/Ph.D of the stipulated project under the guidship of the faculty concerned may also be considered.
4. The Committee recommended to attach the undermentioned documents along with the applications duly signed by the concerned faculty and forwarded by the HoD to the effect that all the copies submitted are related with the stipulated project.
 - a. Abstract of the Publications

- b. Participation and paper/poster Presentation Certificate of Seminar/Conference attended.
 c. For considering M.Phil/Ph.D/M.Tech degrees a certificate from the applicant stating that the M.Phil dissertation/Ph.D thesis/M.Tech dissertation of the concerned Student is related to the project intended for the award. The same has to be countersigned by the HoD.

The meeting came to a close at 4.30 p.m.

**Sd/-
REGISTRAR**

UNIVERSITY OF KERALA

(Abstract)

Award for Research Project undertaken by the Teachers of the Departments/Centres of University of Kerala during 2016-2017 – Sanctioned – Orders issued.

Administration FI Section

No.Ad.F1/Awards/2017

Thiruvananthapuram, Dated:08/01/2018

- Read:-
1. Notification No.AdF1/Best Project Award /2016-2017, dated: 29/06/2017.
 2. Notification No.AdF1/Highest Grant Award /2016-2017 dated: 30/06/2017.
 3. Notification No.AdF1/Department Award /2016-2017 dated: 26/07/2017.
 4. Minutes of the meeting of the Award Committee for Evaluation of Research Projects held on Tuesday 19/12/2017.

ORDER

Applications were invited from the Teachers of University Departments / Centres for Awards for the 'Best Project Award 2016-2017', 'Highest grant award 2016-2017' and 'Highest Research Grant Award to Department/Centre, University of Kerala 2016-17' for the projects undertaken by them during 2016-2017 vide papers read as 1,2 &3 above.

The Award Committee for Evaluation of Research Projects held on 19/12/2017 evaluated the applications received for the above awards and recommended the following:

- The Award of Rs. 20,000/-(Rupees twenty thousand only) for the project for which highest grant is sanctioned for the financial year 2016-17 in the Faculty of Science and Applied Sciences & Technology to be given to Dr.Subodh.G, Assistant Professor and Head, Department of Physics, University of Kerala for the SERB project entitled “Glass Free Magneto – Dielectric Materials for LTCC applications” .
- The Award of Rs. 30,000/- (Rupees Thirty thousand only) for the Best Project Award 2016-17 under the Faculty of Science and Applied Sciences & Technology to be given to Dr.Ani Deepthi, Assistant Professor, Department of Chemistry, University of Kerala for the SERB project entitled “Synthesis and Reaction of Vicinal Tricarbonyl Compounds and Related Systems” .
- A citation to be awarded to the Population Research Centre, Department of Demography, University of Kerala under the category of Departments of Science and Applied Sciences & Technology for bringing highest amount of research grant during the financial year 2016-17.
- A citation to be awarded to the to the Department of Linguistics, University of Kerala Under the category of Departments of Languages for bringing highest amount of research grant during the financial year 2016-17.

Sanction has been accorded by the Vice-Chancellor for the following :

3. The Award of Rs. 20,000/-(Rupees twenty thousand only) for the project for which highest grant is sanctioned for the financial year 2016-17 in the Faculty of Science and Applied Sciences & Technology to be given to Dr.Subodh.G, Assistant Professor and Head, Department of Physics, University of Kerala for the SERB project entitled “Glass Free Magneto – Dielectric Materials for LTCC applications”.
4. The Award of Rs. 30,000/- (Rupees Thirty thousand only) for the Best Project Award 2016-17 under the Faculty of Science and Applied Sciences & Technology to be given to Dr.Ani Deepthi, Assistant Professor, Department of Chemistry, University of Kerala for the SERB project entitled “Synthesis and Reaction of Vicinal Tricarbonyl Compounds and Related Systems”.

5. A citation to be awarded to the Population Research Centre, Department of Demography, University of Kerala under the category of Departments of Science and Applied Sciences & Technology for bringing highest amount of research grant during the financial year 2016-17.
6. A citation to be awarded to the Department of Linguistics, University of Kerala Under the category of Departments of Languages for bringing highest amount of research grant during the financial year 2016-17.

Orders are issued accordingly.

Sd/-
Leju Bose,
Deputy Registrar (P&D),
For Director (P&D)

To

1. Dr. P. M Radhamany, Professor, Department of Botany, University of Kerala.
2. Dr.A.Biju Kumar, Associate Professor, Department of Aquatic Biology & Fisheries, University of Kerala.
3. Dr. Achuthsankar S Nair, Head i/c, Department of Computational Biology and Bioinformatics, University of Kerala.
4. Dr.C.R.Prasad, Professor, Department of Malayalam, University of Kerala.
5. Dr. Suresh Jnaneswaran, Professor (Rtd), Department of History, University of Kerala.
6. Dr.V.P.Mahadevan Pillai, Professor, Department of Optoelectronics, University of Kerala.
7. Director, Planning and Development, University of Kerala.
8. All awardees.
9. Finance I
10. P.R.O
11. Ad. Misc. Section (for further action).
12. Stock file/File copy

Forwarded / By Order

Assistant Registrar

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Item No.35.45 Releasing of Grant – in- aid for Research Projects sponsored by various funding agencies - reporting of – reg.

(Ad.F1)

The Vice-Chancellor has sanctioned to release grant-in -aid to the Research Projects sponsored by various funding agencies mentioned below, invoking the provision under section 10 (13) of Kerala University Act, 1974.

No	Principal Investigator & Department	Funding Agency	Project/ Scheme Name & U.O No and Date	Amount (Rs)	Head of Account
1	Dr.K Padmakumar, HoD, Department of Aquatic Biology and Fisheries and Hon.Director, Centre for Marine Biodiversity, University of Kerala	DBT	“Development of Alternative Sustainable Fish Feeds to Promote Human Health Using Novel Non-Conventional Indigenous Ingredients” U.O No. Ad.F1/1025/2018 , Dated:20/04/2018	Rs. 45,59,094/- (transferred amount from KUFOS)	“Part III MH 80 C Grants from Government of India” ' 9/9270' “Development of Alternative Sustainable Fish Feeds to Promote Human Health Using Novel Non-Conventional Indigenous Ingredients”
2	Dr.K Padmakumar, HoD, Department of Aquatic Biology and Fisheries and Hon.Director, Centre	DBT	“Evaluating Costs and Benefits of Prophylactic Health Products and Novel Alternatives on Smallholder Aquaculture Farmers in Asia	Rs. 73,83,025/- (transferred amount from KUFOS)	“Part III MH 80 C Grants from Government of India” ' 9/9271' “Evaluating Costs and Benefits of Prophylactic

	for Marine Biodiversity, University of Kerala		and Africa (IMA Qulate)” U.O No. Ad.F1/1037/2018 , Dated:23/04/2018		Health Products and Novel Alternatives on Smallholder Aquaculture Farmers in Asia and Africa (IMA Qulate)”
3.	Dr. A. Gangaprasad, Assistant Professor, Department of Botany, University of Kerala, Kariavattom	SMPB	“Production and supply of Quality Seedlings of selected Medicinal Plants” U.O No.Ad.F1/2064/2017, Dated:25/04/2018	Rs.1,50,000/-	“Part III MH 80 D Grants from other agencies” ' 9/9755' “Production and supply of Quality Seedlings of selected Medicinal Plants”

The action taken by the Vice-Chancellor in having sanctioned the release of grant-in-aid for the Research Projects sponsored by various funding agencies is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.46

SERB sponsored Project entitled “Glass Free Magneto – Dielectric Materials for LTCC applications” by Dr.Subodh G, Assistant Professor, Department of Physics, University of Kerala- release of 2nd installment of grant for the financial year 2017-2018 - Amounting to Rs. 2,50,000/-Sanctioned – reporting of – reg.

(Ad.F1)

The Vice-Chancellor has sanctioned the following by invoking section 10 (13) of Kerala University Act, 1974, to release an amount of Rs.2,50,000/- (Rupees two lakhs and fifty thousand only) to Dr.Subodh. G, Assistant Professor & Head, Department of Physics, University of Kerala, Kariavattom and the Principal Investigator of the project, being the 2nd installment of grant for the financial year 2017-2018, by meeting the expenditure from the head of account “ Part III MH 80 D Grants from Other Agencies ‘9/7988’ Glass Free Magneto – Dielectric Materials for LTCC applications” provided in the current year's Budget Estimates of the University.

Accordingly U.O No.Ad.F1/4419/2014, Dated: 23/04/2018 is issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.47

KSCSTE –SRS sponsored Project entitled “Functional magneto - dielectric materials for microwave applications” by Dr.Subodh. G, Assistant Professor, Department of Physics, University of Kerala - Implementation and release of financial assistance for the 1st year - amounting to Rs.13,10,200/- Sanctioned – reporting of- reg.

(Ad.F1)

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act, 1974.

- To implement the KSCSTE funded SRS Project entitled “Functional magneto-dielectric materials for microwave applications” in the Department of Physics, University of Kerala, Kariavattom, Thiruvananthapuram for a period of three years at a total cost of Rs.22, 32,000/-(Rupees twenty two lakhs and thirty two thousand only) under the guidance of Dr.Subodh G, Assistant Professor, Department of Physics, Kariavattom as Principal Investigator and Dr.I.N. Jawahar, Assistant Professor, Department of Physics, University of Kerala as Co-Investigator.**

2. To open a new sub head '9/7260' "Functional magneto-dielectric materials for microwave applications" under "Part III MH 80-A Grants from State Government" and to provide an amount of Rs.13,10,200/- (Rupees thirteen lakhs ten thousand and two hundred only) into it by re-appropriation from the head of account "Part III – MH 80 D-Grants from other agencies- '9/7751' Lump sum Provision for New Research Schemes" provided in the current year's Budget Estimates of the University.
3. To release an amount of Rs.13, 10,200/- (Rupees thirteen lakhs ten thousand and two hundred only) to Dr.Subodh. G, Assistant Professor, Department of Physics, Kariavattom and the Principal Investigator of the project, meeting the expenditure on this account from the newly opened head of account in the current year's Budget Estimates of the University.

Accordingly U.O No.Ad.F1/1466/2015, Dated: 11/04/2018 is issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.48 **Fixation of the fee for 1st and 2nd year M.A/ M.Com Private Registration 2016-17 admission- Orders issued - Reporting of - reg.**

(Ac.A.II)

The Private Registration for Post Graduate courses has been reintroduced vide U.O No. Ac A II/1/21/2017 dated: 03.08.2017. The Finance II section has proposed a fee structure for 1st and 2nd year M.A/M.Com Degree courses through Private Registration (2016-17) admission as follows.

	1 st Year		2 nd Year	
	First appearance	Subsequent appearance	First appearance	Subsequent appearance
Theory	Rs.100 per paper	Rs.125 per paper	Rs.125 per paper	Rs.125 per paper
Mark list	Rs.50	Rs.50	Rs.100	Rs.100
Viva-Voce	-	-	Rs.125	Rs.125
Project	-	-	Rs.250	Rs.250
Camp fee	Rs.250	-	Rs.250	-

The Vice- Chancellor considering the exigency that the First year exams are to be notified urgently approved the rate of fee as proposed by the Finance subject to reporting to the Syndicate.

U.O No. Ac A II/7/2018 dated: 08.03.2018 has been issued in this regard. The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.49 **S.D.College, Alappuzha – Peet Memorial Training College, Mavelikkara – The Malankara Syrian Catholic Colleges - T.K.M.College of Arts & Science, Kollam – Sree Narayana Training College, Nedunganda – Bishop Moore College, Mavelikkara - Extension of term of Appointment of DDO's – Orders issued – Reporting of – reg.**

(Ac.F.I)

On request of the Manager, S.D.College, Alappuzha, sanction has been accorded by the Vice-Chancellor for the approval of extension of term of appointment as DDO in respect of Dr.S.Nataraja Iyer, Associate Professor in Commerce w.e.f. 01.04.2018 FN to 31.05.2018 AN (Nineth term) for two months

subject to reporting to the Syndicate and U.O.No.Ac.F.1/2/17156/2018 dated 16.03.2018 was issued accordingly.

On request of the Manager, Peet Memorial Training College, Mavelikara, sanction has been accorded by the Vice-Chancellor for the approval of extension of term of appointment as DDO in respect of Dr. Jibby George, Associate Professor in Education (Mathematics) w.e.f. 18.03.2018 FN(Eighth term) for three months each subject to reporting to the Syndicate and U.O.No.Ac.F.1/1/017515/2018 dated 19.03.2018 was issued accordingly.

On request of the Manager, M.S.C.College of Management, sanction has been accorded by the Vice-Chancellor for the approval of extension of term of appointment as DDO of Mar Ivanios College, Thiruvananthapuram in respect of Rev.(Dr.) Gigi Thomas, Assistant Professor in Mathematics w.e.f. 01.03.2018 (Eighth term) for three months subject to reporting to the Syndicate and U.O.No.Ac.F.1/1/013242/2018 dated 20.02.2018 was issued accordingly.

On request of the Chairman, T.K.M College of Arts and Science Kollam sanction has been accorded by the Vice-Chancellor for the approval of extension of the term of appointment as DDO in respect of Sri.Hashimudeen.A., Associate Professor in Department of Economics w.e.f 01/03/2018 FN (12th term) for three months subject to reporting to the Syndicate and U.O NO.Ac..F1/013492/2018 dated 21/02/2018 was issued accordingly.

On request of the Manager, Sree Narayana Training College, Nedunganda, sanction has been accorded by the Vice-Chancellor for the approval of extension of the terms of appointment as DDO in respect of Dr. Rany.S, Associate Professor in Natural Science w.e.f 01/03/2018 FN (Fourth term) for three months each subject to reporting to the Syndicate and U.O.No.AC.FI/1/015667/2018 dated 06.03.2018 was issued accordingly.

On request of the Manager, Bishop Moore College, Mavelikkara, sanction has been accorded by the Vice-Chancellor **for the approval of extension of the terms of appointment as DDO in respect of Dr.Jacob Chandy, Associate Professor in Zoology w.e.f 01.04.2018 FN (Fifth term) for three months** each subject to reporting to the Syndicate and U.O.No.Ac.F1/1/014909/2018 dated 27.03.2018 was issued accordingly.

The above appointment of DDO's is reported to the Syndicate

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.35.50 ***Christian College, Chengannur - Extension of term of appointment of Dr. Achamma Alex as Drawing and Disbursing Officer (nineth term) - approved Orders issued - reporting of – reg.***

(Ac.F.III)

The Manager, Christian College, Chengannur has forwarded a proposal for the approval of extension of term of appointment of Dr.Achamma Alex, Associate Professor and Head of the Department of English as Drawing and Disbursing Officer of the College for a period of three months from 01-04-2018 (nineth term) in Christian College, Chengannur, since the eighth term as Drawing and Disbursing Officer expired on 31-03-2018.

The Vice Chancellor taking into consideration the urgency of the matter had approved the **extension of term of appointment in respect of Dr. Achamma Alex, Associate Professor and Head of the Department of English as the Drawing and Disbursing officer of the College for a further period of three months from 01-04-2018 (nineth term) in Christian college, Chengannur, subject to reporting to the Syndicate. UO No.Ac.FIII/1/21603/2014 dated 27-03-2018** in this regard has been issued accordingly.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.35.51 *St.Joseph's College For Women, Alappuzha - Extension of term of appointment of Dr.Sheena George as Drawing and Disbursing Officer - (fifth term) - approved -Orders issued - reporting of- reg.*

(Ac.F.III)

The Manager, St.Joseph's College For Women Alappuzha has forwarded a proposal for the approval of extension of term of appointment of Dr.Sheena George, Associate Professor in English in St.Joseph's College For Women, Alappuzha as the Drawing and Disbursing Officer of the College for a period of three months from 01-04-2018(fifth term), since the fourth term as Drawing and Disbursing Officer expired on 31-03-2018.

The Vice Chancellor taking into consideration the urgency of the matter had approved the **extension of term of appointment in respect of Dr.Sheena George Associate Professor in English as the Drawing and Disbursing Officer of St.Joseph's College For Women Alappuzha for a period of three months w.e.f 01-04-2018 (fifth term)**, subject to reporting to the Syndicate. U.O No.Ac FIII/1/22690/2017 dated 28/03/2018 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.35.52 *Ph.D Research – Cancellation of Ph.D Registration Smt.Rakhi.K.Raj - granted - reporting of – reg.*

(Ac.E.I)

Smt. Rakhi.K.Raj, full-time research scholar in Environmental Sciences had submitted an application duly recommended by the Research Supervisor and Chairman, Doctoral Committee to cancel the Ph.D registration due to personal problems.

Sanction has been accorded by the Vice-Chancellor subject to reporting to the Syndicate to Smt. Rakhi.K.Raj who had been granted registration to do Ph.D research vide University Order noted against her name being permitted to cancel the Ph.D Registration as cancellation would create a vacancy under the Research Supervisor which would help granting registration to a new candidate. The candidate has not availed any fellowship during the research period.

Name of Research Scholar and U.O. No. Granting Registration	Subject Full-time/ Part-time	Name of Research Supervisor & Research Centre	Request Granted
RAKHI.K.RAJ U.O.No. Ac.EI/A3/116/EVS/ 25388/2016 dated 01/09/2016 w.e.f 28/07/2016	Environmental Sciences (Full-time)	<u>Research Supervisor:</u> Dr.Suja.G <u>Centre:</u> CTCRI, Tvpm.	Cancellation of Ph.D registration

The Cancellation of **Ph.D Registration to Smt. Rakhi.K.Raj** was granted vide U.O. No.Ac.E1/A2/ 53347/2017dated 22/03/2018.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.35.53 *Ph.D. Research - Complaints submitted by Dr.Sheeba. S., research supervisor and Smt.Jensy Roshan.F, Research scholar-Conduct of hearing – Recommendation of Standing Committee on Academics and Research - Change of Research Supervisor and Centre – Sanctioned – reporting of – reg.*

(Ac.E.VI)

Dr. Sheeba, S, Assistant Professor, Department of Zoology, S.N College, Kollam had submitted a complaint to the Registrar against Smt. Jency Roshan, F, research scholar and Assistant Professor, St. John's College, Anchal, now under FDP, pursuing research under her.

In the meanwhile the Principal, St. John's College, Anchal had forwarded a copy of the grievance submitted by Smt. Jency Roshan, F regarding her Ph.D. research for consideration wherein the Principal has made positive recommendation in favour of the candidate.

As per the orders of the Hon'ble Vice Chancellor, the matter was placed in the Standing Committee of the Syndicate on Academics and Research held on 29/11/2017 and the Committee recommended to conduct a hearing of both the candidate and the guide. The recommendation of the committee was approved by the Hon'ble Vice-Chancellor subject to the reporting the Syndicate. Meanwhile Ms. Jency Roshan had filed a petition WP C No.4131/2018 dated 07/02/2018 to consider her application for guide change and centre change at the earliest. Since there was a difference of opinion between the research scholar and research supervisor, the order granting guide change and centre change could be issued after hearing both the parties and settling right the issues raised.

Sanction had been accorded by the Hon'ble Vice-Chancellor to conduct the hearing on 23/02/2018 inviting both the parties. The recommendation of the Committee after the hearing, to grant change of research supervisor and research center was approved by the Hon'ble Vice Chancellor subject to reporting the Syndicate and the UO granting guide change and center change has been issued vide U.O No.Ac.E.VI(3)/39073/2018 dated 13/03/2018.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.54 Posting of Nodal Officer for the project "Digitization and archiving of University records" and a Section Officer and four Assistants exclusively for assisting the Nodal Officer, Digitization project – reporting of – reg.

(Ad.AI)

Ref:- Minutes of the Combined meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings and Finance held on 07-03-2018.

The combined meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings and Finance vide reference cited above recommended to engage Sri.N.Sunil, Assistant Registrar, Revaluation as the Nodal Officer of the project "***Digitization and archiving of University records***" as suggested by the Controller of Examinations. U.O.No.Ad.AI.1/Digitization/2018 dated 04-04-2018 has been issued in this regard. The Director, Planning and Development vide note dated 05-04-2018 recommended to provide a Section Officer and four Assistants exclusively for assisting the Nodal Officer, Digitization project at all stages of the project, which includes verification and certification of scanned documents. Sri. Adarsh. T.H., Section Officer, Department of Education and Sri. Arunkumar. S., Assistant, Ad.B.IV (CP) Section, Sri. Najimudeen. A., Assistant, Ac.BI Section, Smt. Anupriya P Sivan, Assistant, University Press and Sri. Anzar. A., Assistant, Accounts VI section were transferred and posted exclusively for assisting the Nodal Officer, Digitization project at all stages of the project, which includes verification and certification of scanned documents. U.O.No.Ad.AI.1/Digitization/2018 dated 12-04-2018 and 19-04-2018 were issued in this regard.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.55 **Award of Ph.D. Degrees**

(Ac.E.II/Ac.E.V)

Item No.35.55.01 **Consideration of examiners' reports on the Ph.D. thesis submitted by Smt. Aranya. S. in Physics - reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**PHYSICAL ENVIRONMENT OF SOME PLANETARY BODIES AND ITS TECHNOLOGICAL EFFECTS**" submitted by Smt. Aranya. S

Resolution of the Syndicate

RESOLVED that Smt. Aranya. S., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.35.55.02 **Consideration of examiners' reports on the Ph.D. thesis submitted by Sri.Ramakrishna Sukamanchi in Chemistry - reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**INVESTIGATIONS ON SUPERHYDROPHOBIC MATERIALS**" submitted by Sri.Ramakrishna Sukamanchi.

Resolution of the Syndicate

RESOLVED that Sri.Ramakrishna Sukamanchi., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No.35.55.03 **Consideration of examiners' reports on the Ph.D. thesis submitted by - Smt. Akhilandeswaree. D., in Biotechnology - reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**IDENTIFICATION OF POTENTIAL TARGETS FOR INHIBITING BIOFILM FORMATION IN VIBRIO PARAHAEMOLYTICUS AND VIBRIO CHOLERAE**" submitted by Smt. Akhilandeswaree.D.

Resolution of the Syndicate

RESOLVED that Smt. Akhilandeswaree. D., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Science and Technology.

Item No.35.55.04 **Consideration of examiners reports on the Ph.D. thesis submitted by - Smt. Gayathree Devi. L. in Sanskrit - reg.**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**THE CONCEPT OF LIBERATION IN DARSANAS AND ITS PHILOSOPHICAL RELEVANCE TO SOCIAL LIFE**" submitted by Smt.Gayathree Devi. L.

Resolution of the Syndicate

RESOLVED that Smt.Gayathree Devi. L., be declared eligible for the award of the Degree of Doctor of Philosophy in Sanskrit under the Faculty of Oriental Studies.

Item No.35.55.05 **Consideration of examiners reports on the Ph.D. thesis submitted by - Smt. Renju Ravi in Malayalam - reg.**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “മലയാള സാഹിത്യ കൃതികളിലെ അവതാരികകൾ ചരിത്രപരവും വിശകലനാത്മകവുമായ പഠനം” submitted by Smt. Renju Ravi

Resolution of the Syndicate
RESOLVED that Smt. Renju Ravi., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.35.55.06 **Consideration of examiners reports on the Ph.D. thesis submitted by - Smt. Sindhu. U.S. in Education - reg.**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IMPACT OF PROFESSIONAL ETHICS AND SPIRITUAL INTELLIGENCE ON QUALITY OF INSTRUCTIONAL PERFORMANCE OF HIGHER SECONDARY SCHOOL TEACHERS**” submitted by Smt. Sindhu. U.S

Resolution of the Syndicate
RESOLVED that Smt. Sindhu. U.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

Item No.35.55.07 **Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Smitha. P.S. – reg.**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “ആറ്റുൾ കവിതകളിലെ ആഖ്യാനകല” submitted by Smt.Smitha. P.S.

25Resolution of the Syndicate
RESOLVED that Smt.Smitha. P.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.35.55.08. **Consideration of examiners' reports on the Ph.D. thesis submitted by Sri. Ramya R Prabhu - reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**N-METHYL-D-ASPARTATE RECEPTOR MEDIATED CLACIUM SIGNALING IN GLUTAMATERGIC SYNAPSES OF CORTICAL AND CEREBELLAR NEURONS**” submitted by Ramya R Prabhu

Resolution of the Syndicate
RESOLVED that Ramya R Prabhu., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Science and Technology.

Item No : 35.56 **Reported tampering of marklist – Sri. Bobby Mathews – First year B.Com Examination in March/April1994 – Consideration of-reg.**

(SDC)

The ED IV (B.com tabulation) Section had reported that a Candidate Sri.Bobby Mathews had tampered his First year B.Com marklist of March/April 1994 Examination (Register No.39207). The tabulation section after verifying the tabulation sheet maintained in the section , reported that only -9- marks (nine only) were awarded for the First year B.Com Subject ‘Principles of Business Decisions’ in the Examination conducted in March/April 1994 , but in the marklist of the candidate it was found manipulated as 59 marks(fifty nine only). The tabulation section had also reported that the Candidate Sri.Bobby Mathews secured 40 marks (forty marks only) for the same subject in the improvement

examination conducted in March/April 1995 with the same Register number (39207). It may be noted that as per the clarification obtained from the tabulation section, the final result of the candidate has been classified and B.Com Degree certificate issued to him, considering the improved 40 marks.

The Candidate Sri.Bobby Mathews was heard by the Standing Committee of the Syndicate on Students Discipline at its meeting (SDC hearing) held on 13.03.2018. The candidate admitted his guilt in the reported tampering of marklist and submitted a written statement in this regard. The Standing Committee of the Syndicate on Students Discipline had recommended to keep the final decision on this incident pending and to refer the matter to the Syndicate for appropriate decision.

The matter is therefore placed before the Syndicate for consideration and appropriate decision

Resolution of the Syndicate

RESOLVED that the B.Com Degree Certificate issued to Sri.Bobby Mathews (Reg.No.39207) be cancelled.

Item No : 35.57 *Recoupment of provident fund shortage-Implementation of Budget Proposal 2018-19-Approval- Consideration of -reg.*

(Finance.II)

Adhering to the directions of the Accountant General, the University has transferred rupees 41,00,00,000/- (Rupees Forty One Crores Only) to the Kerala University Provident Fund account during the period from 2013-14 to 2017-18. An amount of Rupees 3,50,00,000/- (Rupees Three Crores Fifty Lakhs only) has been provided, by including the Budget Speech, for the recoupment of balance funds in the financial year 2018-19 and the recommendation has been approved by the Senate at its annual meeting held on March 16th and 17th 2018. The Finance Officer may be entrusted to transfer the funds to the University Provident Fund account from the consolidated General Funds of the University.

The Proposal is placed before the Syndicate for consideration and approval.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.35.58 *Pension Fund-Implementation of Budget proposal 2018-2019- Approval- Consideration of – reg.*

(Finance.II)

In order to manage the escalating pension expenses, the University has create a pension fund in the Government Treasury. An Amount of Rupees 5,00,00,000/- (Rupees Five Crores only) each has been sanctioned and deposited in the Government Treasury as a reserve fund during the financial years 2016-2017 and 2017-2018. Similarly, an amount of Rupees 10,00,00,000/- (Rupees Ten Crores only) has been earmarked in the Budget Estimates of 2018-2019 towards contribution to the pension fund, to be deposited in the Government treasury. The expenditure in this regard may be booked under the head of account "Part I Non Plan MH 63 Miscellaneous- 8/6020 - Pension Fund" provided in the current year's Budget Estimates, The finance officer may be entrusted to effect he said proposal.

The proposal is placed before the Syndicate for consideration and approval.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No. 35.59 *Land leased to National Games Secretariat for construction of Greenfield Stadium at Kariavattom – Claiming of lease amount due –Consideration of - reg.*

(Ad.BI)

A Lease Deed was executed between the University of Kerala and the National Games Secretariat (NGS) on 18.12.2012 for leasing 37 acres of land at Kariavattom for the construction of Greenfield Stadium. As per the lease agreement the NGS shall remit the rent (Rs.94,00,000/-) and applicable tax before the December of every year. The NGS has remitted Rs.1,05,61,840/- each towards the first and

second year's rent including service tax. The NGS has remitted only an amount of Rs 82,56,840/- (Rupees Eighty Two Lakh Fifty Six Thousand Eight Hundred and Forty only) towards the partial lease rent for the Third year, from which an amount of Rs 10,76,980/- (Rupees Ten Lakh Seventy Six Thousand Nine Hundred and Eighty only) was remitted as Service Tax. The interest for belated payment has not been remitted by the National Games Secretariat.

The University vide letter dated 03-04-2017 demanded the National Games Secretariat (NGS) to remit the balance amount due i.e. Rs.2,93,80,057/- (Rupees Two Crore Ninety Three Lakh Eighty Thousand and Fifty Seven only) towards the Lease rent, Service Tax and Interest for the year 2016, 2017 and the balance for the year 2015 in the existing rate as revision of lease rent has not been finalized. The NGS in reply requested for cancelling the claim of lease rent of Rs 22.20 Lakh for the year 2014, including the Interest and Service Tax claimed for this sum and have also requested to not to claim any interest for the delayed payment of Lease rental and applicable tax.

The matter of non-remittance of lease rent by the NGS was placed before the Syndicate and the Syndicate vide Item No 29.16 in the Minutes of the Meeting of the Syndicate held on 11.08.2017 has resolved to address the Government Chief Secretary, Finance Secretary and Sports and Youth Affairs Secretary to report :-

1. Not to deduct Rs 23.05 Lakh expended for the renovation of turf from the lease amount.
2. To remit the dues towards lease rent urgently.

And a Sub-Committee has been constituted with the Convenor, Standing Committee of the Syndicate on Finance, Sri. M.K. Abdul Rahim, Dr.K.Shaji and Adv.S.Krishnakumar, Members Syndicate to follow up the matter of remittance of the dues towards lease rent of Greenfield Stadium with the Government.

As per the resolution of the Syndicate, the matter was addressed to the Government Chief Secretary, Finance Secretary and Sports and Youth Affairs Secretary. The Sub-Committee of the Syndicate visited the Chief Secretary and Sports Secretary of the Government and after discussing the matter in detail has submitted a report.

The Sub-Committee of the Syndicate has made the following recommendations in the report:-

1. A detailed intervention of the Standing Counsel of the University is necessary. Opinion of the standing counsel may be obtained in this regard.
2. To convene a meeting of the Stadium Management committee chaired by the Vice-Chancellor at the earliest and to send a reminder to the Finance Department.

The Syndicate at its meeting held on 06.12.2017 considered the matter and resolved to approve the report of the Sub-Committee of the Syndicate. As per orders of the Vice-Chancellor, the Standing Counsel was requested to offer remarks on effecting lease rent and service tax due to the University. The Standing Counsel vide letter dated 02.03.2018 has informed that the stand taken by the University that Rs 23.05 Lakh should not be deducted from the lease amount and the entire dues including service tax and interest has to be paid is legally sustainable and the stand taken by the NGS is untenable. It is also informed that if the rate of interest is not fixed the interest can be claimed as per existing commercial rates and hence the decision taken by the Syndicate is quite in order and the University can validly take steps for obtaining the amount claimed.

Meanwhile the Syndicate at its meeting held on 06/12/2017 has resolved to agree to the recommendation of the Standing Committee of the Syndicate on Planning and Development to revise the lease rent of Greenfield Stadium at Kariavattom to Rs.3,14,45,190/- per annum from 2016 onwards and to address the NGS to remit the same along with the balance amount due from 2015 onwards, without considering the expenditure of Rs. 23,05,000/- incurred for renovation of turf of University Stadium.

As per orders of the Vice-Chancellor, remarks of the Standing Counsel regarding the matter of claiming of lease amount due from the National Games Secretariat along with interest is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the remarks of the Standing Counsel regarding the matter of claiming of lease amount due from the National Games Secretariat along with interest, be accepted.

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Item No. 35.60 **Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 27.04.2018- Approval of reg.**

(M&C.I)

The minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 27.04.2018 is submitted for approval of the Syndicate.

Minutes of the meeting of the Standing Committee of the Syndicate on Examinations

Date : 27.04.2018, 10.30 am
 Venue : Syndicate Room

Members Present

- | | | | |
|----|-------------------|------------------|------|
| 1. | Sri.M.Sreekumar | Convener | Sd/- |
| 2. | Dr.K.Shaji | Member Syndicate | Sd/- |
| 3. | Dr.P.Rajeshkumar | Member Syndicate | Sd/- |
| 4. | Sri.K.S.Gopakumar | Member Syndicate | Sd/- |
| 5. | Sr.John Thomas | Member Syndicate | Sd/- |

Members Absent

- | | | |
|----|---------------------|------------------|
| 1. | Dr.R.Lathadevi | Member Syndicate |
| 2. | Adv.S.Krishnakumar | Member Syndicate |
| 3. | Dr.K.Manickaraj | Member Syndicate |
| 4. | Sri.B.S.Jyothikumar | Member Syndicate |
| 5. | Adv.A.A.Rahim | Member Syndicate |
| 6. | Sri.M.K.Abdul Rahim | Member Syndicate |
| 7. | Dr.M.Jeevanlal | Member Syndicate |

Item No.35.60.01:- 20% difference in marks –LLB revaluation –reg.

(EJ I)

As resolved by the Syndicate held on 10.10.2017, the following examiners were directed to appear before the Standing Committee of the Syndicate on Examinations for hearing on the matter 20% and more variation of marks between original valuation and revaluation in more than two papers valued by him/her.

01	Smt.S.Bindhu	V Semester Integrated BA/B.Com/BBA LLB April 2016	Writing and Presentation Skills (1 paper)
		III Semester Integrated BA/B.Com/BBA LLB, April 2016	Study of Language (4papers)
02	Sri.R.Vijayan	III Semester Integrated BA/B.Com/BBA LLB April 2016	Comparative Politics (3 papers)

Recommendations of the Standing Committee

The Committee heard Smt.S.Bindhu, Rtd. Associate Professor of English. The examiner Sri.R.Vijayan was absent for hearing. Smt.Bindhu.S reported that the directions given in the scheme of valuation, supplied for revaluation was not provided to her at the time of original valuation.

The Committee recommended to accept the explanation submitted by Smt.S.Bindu and further recommended to hear Sri.R.Vijayan in the next meeting.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 27.04.2018, be approved.

Item No.35.60.02:- 20% or more difference in revalued marks – Hearing of the Revaluers for 20% or more variation of marks between original valuation and revaluations - reg.

As resolved by the Syndicate held on 6.02.2018 the following examiners were directed to appear before the Standing Committee of the Syndicate on Examinations for hearing on the matter of wide variation in marks noted after revaluation in more than two papers valued by him/her.

1. Dr.Godwin.S.K, Asst. Professor of Economics, Govt. College for Women, Vazhuthacaud, Thiruvananthapuram
2. Dr.JomonMathew, Asst. Professor of Economics, University College, Thiruvananthapuram
3. Dr.R. Santhosh, Asst. Professor of Economics, University College, Thiruvananthapuram.
4. Priyesh.C.A , Asst. Professor of Economics, University College, Thiruvananthapuram.
5. Shijo Philip, Asst. Professor of Economics, University College, Thiruvananthapuram.
6. Suraj.G, Asst. Professor of History&HOD, Govt. College for Women, Vazhuthacaud, Thiruvananthapuram.

Recommendations of the Standing Committee

The Committee heard Dr.JomonMathew, Asst. Professor of Economics, University College, Thiruvananthapuram, Dr. R. Santhosh , Asst. Professor of Economics , University College, Thiruvananthapuram, Priyesh.C.A , Asst. Professor of Economics, University College, Thiruvananthapuram, Shijo Philip, Asst. Professor of Economics, University College, Thiruvananthapuram, Suraj.G, Asst. Professor of History & HOD, Govt. College for Women, Vazhuthacaud, Thiruvananthapuram.

On the basis of hearing the Committee recommended to give a warning letter to the above examiners to strictly adhere to the scheme of valuation. Further recommended to hear Dr.Godwin.S.K, Asst. Professor of Economics, Govt. College for Women, Vazhuthacaud, Thiruvananthapuram in the next meeting.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 27.04.2018, be approved.

Item No.35.61 Minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 27/04/2018 and 28/04/2018- Approval of – reg. (SDC)

Minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 27/04/2018 and 28/04/2018 are placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 27/04/2018

Date : 27/04/2018
Time : 2.00 PM to 5 PM
Venue : Deans Room

Members Present

1.Sri. M.K. Abdul Rahim (Convener)	Sd/-
2.Prof. M.Sreekumar	Sd/-
3.Dr. K. Manickaraj	Sd/-
4.Sri. K.S. Gopakumar	Sd/-
5.Adv.S.Krishnakumar	Sd/-
6.Dr.Shaji K.	Sd/-

Members Absent

- 1.Dr. P. Rajesh Kumar
- 2.Adv. A.A. Rahim
- 3.Sri. B.S. Jyothikumar
- 4.Dr. M. Jeevanlal
- 5.Dr.R.Lathadevi
- 6.Sri Prathin Saj Krishna
- 7.Sri.John Thomas

Out of the 48 candidates called for personal hearing, 33 candidates were present. The committee heard all the candidates present for hearing and took appropriate decision on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found guilty. They were permitted to write the Examinations in the month & year noted against their respective names in the list attached herewith.

The Committee exonerated the candidates Sri.Akshay Sankar (Reg.No. 13015104002, S5 BA English Exam, December 2017, KSM DB College, Sasthamcottah) and Smt.Sreelekshmi.S (MA English Exam, July/August 2017, Reg.no.20255, Govt.Arts College, Thiruvananthapuram), as the committee was convinced that these candidates did not resort to malpractice and hence recommended to value their answer scripts and release the withheld examination results.

List of Malpractice Candidates present for Personal Hearing before the Standing Committee of the Syndicate on Students' Discipline on 27.04.2018

Sl No	Name & File Number	Register Number & Year	Centre of Exam	Gist of case	Decision Taken / Permitted to write the exam in
1	Mary P.W. A 8151/2018	II BA Sociology, September 2017 Reg. No. 3041546392	SD College, Alappuzha	Writings on Hall Ticket	September/October 2018
2	Mohammed Rashid T. A 8153/2018	II B.Com, September 2017 Reg. No. 256708	St. Michaels College, Cherthala	Possession of Manuscript & Xerox copy	September/October 2018
3	Abdul Saleem P. A 8154/2018	II B.Com, September 2017 Reg. No. 256702	St. Michaels College, Cherthala	Possession of Xerox copy	September/October 2018
4	Syama Krishnan S.R. A 8156/2018	I B.Com, April 2017 Reg. No. 3031528293	MMNSS College, Kottiyam	Possession of Manuscript	To cancel the particular paper only .Next available chance
5	Haripriya R. A 8157/2018	II B.Com, September 2017 Reg. No. 3031548336	S.N. College, Cherthala	Possession of Manuscript & Writings on hall ticket	September/October 2018
6	Arun M. A 8159/2018	II B.Com, September 2017 Reg. No. 3031554021	St. Cyril's College, Adoor	Possession of Xerox copy	To cancel the particular paper only .Next available chance
7	Simi Joseph A 8161/2018	II B.Com, September 2017 Reg. No. 3031546442	S.D. College, Alappuzha	Writings on hall ticket with blank refill	To cancel the particular paper only . September/October 2018
8	Nithin D. A 8162/2018	II B.Com, September 2017 Reg. No. 3031546123	S.D. College, Alappuzha	Writings on hall ticket & question paper	To cancel the particular paper only .Next available chance
9	Christin Kurian A 8163/2018	II B.Com, September 2017 Reg. No. 3031546076	S.D. College, Alappuzha	Possession of Xerox copy	To cancel the particular paper only . September/October 2018
10	Leena Stalin A 8164/2018	II B.Com, September 2017 Reg. No. 3031546328	S.D. College, Alappuzha	Inscription on the back side of hall ticket	September/October 2018
11	Rahul S. A 8166/2018	II B.Com, September 2017 Reg. No. 3031546150	S.D. College, Alappuzha	Possession of Xerox copy	To cancel the particular paper only .Next available chance
12	Yadukrishnan M. A 8167/2018	II B.Com, September 2017	S.D. College, Alappuzha	Possession of Xerox copy	September/October 2018

		Reg. No. 3031546204			
13	Saran B.S. A 8168/2018	II B.Com, September 2017 Reg. No. 3031508036	SN College, Chempazhanthy	Possession of Xerox copy	September/October 2018
14	Pradeep A 8171/2018	II BA History, September 2017 Reg. No. 3041501038	University College, Thiruvananthapuram	Possession of Xerox copy	To cancel the particular paper only .Next available chance
15	Vishnu R.V. A 8175/2018	II B.Com, September 2017 Reg. No. 251558	SN College, Chempazhanthy	Possession of Printed Notes & Manuscript	September/October 2018
16	Akshay Sankar S 4235/2018	S5 BA English, December 2017 Reg. No. 13015104002	KSM DB College, Sasthamkottah	Possession of Xerox copy	Exonerated and recommended to value the answerscripts and release the result
17	Jithin Ganesh S 4236/2018	S5 BA English Language & Literature, December 2017 Reg. No. 13015104033	KSM DB College, Sasthamkottah	Possession of Xerox copy	September/October 2018
18	Sravan Prakash S 4237/2018	S5 BSc. Mathematics, December 2017 Reg. No. 22013132055	SN College, Kollam	Possession of Xerox copy	September/October 2018
19	Nithin Babu S 4238/2018	S3 BSc. Chemistry, December 2017 Reg. No. 23515101025	Bishop Moore College, Mavelikkara, Alappuzha	Possession of Xerox copy	To cancel the particular paper only . September/October 2018
20	Amal J.S. S 4239/2018	S3 BBA, December 2017 Reg. No. 19516894006	College of Applied Science, Kalanjoor	Possession of Xerox copy	September/October 2018
21	Bhavya Anil M. S 4240/2018	S3 BBA, December 2017 Reg. No. 19515894012	College of Applied Science, Kalanjoor	Writings on left palm	To cancel the particular paper only . September/October 2018
22	Edwin Alex S 4244/2018	S3 BCA, December 2017 Reg. No. 33215156011	Carmel College, Muhamma, Alappuzha	Writings on hall ticket	To cancel the particular paper only . September/October 2018
23	Adarsh Aniyam S 4245/2018	S3 BCA, December 2017 Reg. No. 33216156001	Carmel College, Muhamma, Alappuzha	Writings on hall ticket	To cancel the particular paper only . September/October 2018
24	Sarath R. A 8083/2017 II Call	I BCom April/May 2017 Reg No. 3031603208	Govt Arts College, Trivandrum	Writings on Question Paper	To cancel the particular paper only . September/October 2018
25	Deepak Simon S 4145/2017 III Call	S2 B.Com Commerce and Tax Procedure and Practice, July 2017 Reg. No. 33716114026	Kunjikrishna Nadar Memorial Govt.Arts and Science College, Kanjiramkulam	Possession of Xerox Copy	To cancel the particular paper only . September/October 2018
26	Sohan Thomas	S7 B.Tech	SCT College of	Possession of	To cancel the particular

	Stanly P 5285/2017 II Call	(ECE), November 2017 Reg. No. 14402106	Engineering, Thiruvananthapuram	Manuscript	paper only .Next available chance
27	Ajmal N. S 4224/2018 II Call	S3 B.Com Commerce with Computer Application, December 2017 Reg. No. 13816156003	Carmel College, Muhamma, Alappuzha	Writings on hall ticket	September/October 2018
28	Bhavyatha Venu S 4210/2018 II Call	S3 BA History, December 2017 Reg No. 14015122005	NSS College, Cherthala	Possession of Manuscript	To cancel the particular paper only .Next available chance
29	Sreelekshmi S. A 8149/2018 II Call	MA English Improvement Examination (2 Papers), July/August 2017 Reg. No. 20255	Govt. Arts College, Thiruvananthapuram	Discrepancy in handwriting noted as reported by the Additional Examiner	Exonerated and recommended to value the answerscripts and release the result
30	Abhijith B. P 5309/2018	S5 B.Tech Civil Engineering, January 2018 Reg No. 14403002	TKM College of Engineering, Kollam	Possession of Xerox Copy	Next available chance
31	Aswin M.S. P 5310/2018	S5 B.Tech CSE, January 2018 Reg No. 14403009	TKM College of Engineering, Kollam	Possession of Xerox Copy	To cancel the particular paper only .Next available chance
32	Samad Shukoor P 5311/2018	S5 B.Tech CSE, January 2018 Reg No. 14403045	TKM College of Engineering, Kollam	Possession of Xerox Copy	To cancel the particular paper only .Next available chance
33	Thanish M.N. P 5312/2018	S5 B.Tech EEE, January 2018 Reg No. 14403113	TKM College of Engineering, Kollam	Possession of Manuscript	To cancel the particular paper only .Next available chance

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 27/04/2018, be approved.

**Minutes of the meeting of the Standing Committee of the Syndicate on
Students' Discipline held on 28/04/2018.**

Date : 28/04/2018
Time : 2.00 PM to 5 PM
Venue : Deans Room

Members Present

- | | |
|-------------------------------------|------|
| 1. Sri. M.K. Abdul Rahim (Convener) | Sd/- |
| 2. Dr. K. Manickaraj | Sd/- |
| 3. Dr.P.Rajesh Kumar | Sd/- |
| 4. Adv.S.Krishnakumar | Sd/- |

Members Absent

1. Prof.M.Sreekumar

2. Adv. A.A. Rahim
3. Sri. B.S. Jyothikumar
4. Dr. M. Jeevanlal
5. Sri.John Thomas
6. Sri Prathin Saj Krishna
7. Dr.Shaji K.
8. Sri.K.S.Gopakumar
9. Dr.R.Lathadevi

Out of the 15 candidates called for personal hearing, 13 candidates were present. The committee heard all the candidates present for hearing and took appropriate decision on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found guilty. They were permitted to write the Examinations in the month & year noted against their respective names in the list attached herewith.

I. S1S2 B.Tech Examination, November 2016(Engineering Mathematics 1) – Mass copying reported from Yoonus College of Engineering,Thalachira and Pinnacle School of Engineering, Anchal - Hearing of Principal and Chief Superintendent in University examinations-reg.

The Principal, Yoonus College of Engineering,Thalachira was present for hearing. He took the whole responsibility of the incident and assured to take proper steps to prevent malpractice in University examinations in future. The college officials from Pinnacle School of Engineering, Anchal were not present for hearing.

II. Large number of malpractice cases reported from PMSA Pookoya Thangal Arts & Science College,Kadakkal – S4 BBA Examination July 2017 - Hearing of the Principal, Chief Superintendent in University examinations and the invigilators - reg.

Dr.M.S.Shibichandran,Principal/Chief superintendent in University examinations and the invigilators Smt.Aswathy.R (Dept.of Malayalam), Smt.Shajini.M (Dept of Microbiology) and Smt.Lini.R(Dept. of Computer Science) were present for hearing. All of them assured that more care will be taken while conducting the University examinations and in invigilation duty in future. They submitted written statement before the committee.

III. Malpractice cases reported from TKM College of Engg, Kollam - S7 B.Tech Examination November/December 2017 - Hearing of chief superintendent in University examinations and the invigilators - reg.

The Chief Superintendent in University examinations Dr.Dili.A.S., Dept. Of Architecture, and the invigilators, Faraz.P.Junaid, Deepak.D, Aneesh.G.Nath, Jyothish Kumar.S, Shafi.M.N, Ayyappadas.C, Arun.L, Sruthi.R.Krishnan, Salija.S, Zajna.Z and Aseena Beegum.S.N were present for hearing. As per their written statements submitted before the committee, CCTV cameras have been installed in all examination halls and an Internal Malpractice Prevention Squad has been formed to help the invigilators during University examinations, as a measure in preventing malpractice cases.

List of Malpractice Candidates present for Personal Hearing before the Standing Committee of the

Syndicate on Students' Discipline on 28.04.2018

Sl No	Name & File Number	Register Number & Year	Centre of Exam	Gist of case	Decision Taken/ Permitted to write the exam in
1	Mohammed Nahas A 8176/2018	II B.Com, September 2017 Reg. No. 3031632078	TKM College of Arts & Science,Kollam	Possession of Xerox Copy	Cancel particular paper only. Next available chance
2	Akhil Manoj A8177/2018	II B.Com, September 2017 Reg. No. 1431187	SN College, Chathannoor (Subcentre of FMNC Kollam)	Possession of Xerox Copy	Cancel particular paper only. Next available chance
3	Arunkumar R. A8123/2017 (II Call)	I BA March/April 2017 Reg.No.3041644136	MSM College, Kayamkulam	Possession of Manuscript	Cancel particular paper only. Next available chance
4	Rahul.M.Chandran P5313/2018	S5 B.Tech IT, December 2017	University College of Engg,Kariavattom	Possession of Xerox Copy	Cancel particular paper only. Next

		Reg. No. 12404033			available chance
5	Mahesh Kumar.M S4246/2018	S3 M.Sc , February 2018 Reg.No.65415803004	CAS, Mavelikara	Writings on Hall Ticket	Cancel particular paper only. Next available chance
6	Shiby Sara Babu S4247/2018	S3 M.Sc , February 2018 Reg.No. 65415803009	CAS, Mavelikara	Writings on Hall Ticket	Cancel particular paper only. Next available chance
7	Ajeesh.R.R. S4248/2018	S1 B.Com , January 2018 Reg.No.138-17966002	UIT , Vakkom	Possession of Manuscript	Cancel particular paper only. Next available chance
8	Susmitha.J S4249/2018	S1 BA, January 2018 Reg.No.15017141044	St.Xavier's College, Thumba	Writings on Handkerchief	Cancel particular paper only. Next available chance
9	Ananthu Santhosh S4194/2017 (II Call)	S3 B.Com, December 2017 Reg.No.15916134032	S.N.College,Sivagiri, Varkala	Possession of Manuscript	Cancel particular paper only. Next available chance
10	Shanu Das Appavupillai P5314/2018	S5 B.Tech CSE,January 2018 Reg.No.14407076	Marian College of Engg &Tech, Tvpm	Possession of Mobile Phone	Cancel particular paper only. Next available chance
11	Subin Raj S.S A7116/2016 (II Call)	II B.Com, May/June 2016 Reg. No.5107	Govt.College Kariavattom	Possession of Xerox Copy	Cancel particular paper only. Next available chance
12	Rinsy S.T A8137/2017 (II Call)	III B.Com, September/October 2017 Reg.no.170222	NSS College, Nilamel	Writings on Hall Ticket	Cancel particular paper only. Next available chance
13	Nikhil.S S4169/2017 (II Call)	S5 BA, December 2017 Reg.No.14015118020	M.G.College, Tvpm	Possession of Xerox Copy	Cancel particular paper only. Next available chance

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 28/04/2018, be approved.

Item No.35.62

UGC XII -Plan -General Development Assistance - ICT Integration- Examination Computerized Lab (ECL) Extension- explanation of Assistant Executive Engineer and Assistant Engineer – Consideration of - reg.

(Ad.D.II)

An amount of Rs.86,13,000/- (Rupees Eighty Six Lakh thirteen Thousand only) had been allotted for the project, Extension of Examination Computerized Laboratory (ECL) from the fund allotted for ICT integration under UGC XII Plan-General development Assistance (I and II installments) in the budget estimates of the University for the year 2012-13 and 2013-14. From this amount Rs.25,00,000/- (Rupees Twenty Five lakh only) was set apart for the purchase of computer hardware and peripherals. Hence an amount of Rs.61,13,000/- only available for other works.

The estimates submitted by M/s SIDCO, Marketing Cell, Thiruvananthapuram amounting to Rs.1,01,30,026/- (Rupees One Crore One Lakh Thirty Thousand and Twenty Six only) has been approved and entrust the above work to M/s SIDCO marketing Cell, waiving tender formalities.

The total bill amount of Rs. 1,01,00,000/- (Rupees One Crore and One Lakh only) submitted by the University Engineer (including the advance amount of RS. 30,00,000/- already paid to M/s SIDCO) was approved and sanction was accorded to release an amount of Rs. 71,00,000/- (Rupees Seventy One Lakh only) to the University Engineer for making payment to M/s SIDCO, after effecting all statutory recoveries by meeting the expenditure of Rs. 31,13,000/- (Rupees Thirty One Lakh Thirteen thousand only) from Rs. 86,13,000/- already released as provisional advance to the Controller of examination and balance amount of Rs. 39,87,000/- (Rupees Thirty Nine Lakh eighty Seven Thousand only) from the non plan fund.

The Standing Committee of the Syndicate on Planning and Development held on 21.12.2015 vide item no. 02 considered the matter regarding approval of revised estimate of Rs. 1,21,63,144/- prepared by M/s SIDCO and recommended to authorize University Engineer to place the report in consultation with M&C Section showing the details of extra works and its approval.

The Standing Committee on P&D held on 23.02.2017 recommended to approve the revised estimate prepared by M/s SIDCO and the Syndicate held on 18.03.2017 considered the above recommendations of Standing Committee on P&D and resolved that the Standing Committee on P&D along with the Joint Director Local fund Audit or his representative and Finance Officer shall enquire into the procedural lapse if any and submit report before the next committee. Considering the minutes of above meeting held on 09.05.2017 the Vice Chancellor has ordered to submit the following:

1. the usual procedure for execution of additional work and approval of the revised estimate.
2. whether additional work are executed without an estimate sanctioned by the competent authority .
If so, quote relevant provision in the tender/ agreement.

The explanation furnished by the University Engineer based on the PWD manual was submitted to the Vice Chancellor. Considering the above explanation the Vice Chancellor has ordered to instruct the University Engineer to submit the following :

1. Items wise works and value (as per original estimate).
2. Additional works undertaken.
3. Total of (1) and (2) and % of additional works.

The University Engineer vide letter dated 21.10.2017 has reported that the Assistant Executive Engineer has submitted a bill amounting to approximately Rs.1,07,00,000/- for the above work. Since a wide variation noticed, explanation from M/s SIDCO was sought but no reply obtained. The Assistant Executive Engineer I has submitted the final bill on 19.07.2017. On verification wide variation was noticed between the revised estimate of M/s SIDCO and actual measurements submitted by Assistant Executive Engineer I. M/s SIDCO in their explanation has informed that errors were noticed in the M.Book and requested to take action for rectification the same. Hence Assistant Executive Engineer I and Assistant Engineer were deputed to verify the same. No report had been received. Hence the Assistant Executive Engineer I was once again instructed to thoroughly verify all the measurements at site and to submit an error free bill along with report on or before 08.12.2017 for further action.

Since no specific reply has been furnished by the University Engineer for the queries raised by the Vice-chancellor, The Standing Committee on P&D held on 02.02.2018 recommended to issue Show Cause notice to the University Engineer, Assistant Executive Engineer I and Assistant Engineer as the measurement has not been submitted. The Syndicate on 06.02.2018 resolved to agree the above recommendation.

The Standing Committee on P&D on 14.03.2018 recommended to direct the University Engineer to submit the report regarding the final measurement of work done by M/s SIDCO before the Special SC on P&D to be held on 17.03.2018.

The University Engineer vide letter dated 14.03.2018 submitted the report regarding the final measurements of work done by M/s SIDCO and requested that, "all the measurements of civil works recorded may be discarded and permission may be given for assessing the actual work done by taking joint measurements by Engineers concerned of University and M/s SIDCO".

The special meeting of the Standing Committee of the Syndicate on Planning and Development considered the report of the University Engineer and recommended to issue Show Cause notice to Sreekumar, Assistant Engineer and P.T.Joseph, Assistant Executive Engineer to submit explanation within 7 days as to why disciplinary action should not be taken against them for the gross discrepancies found in taking the measurements and for tampering and manipulating the original M.Book. In response to the show cause memo the Assistant Executive Engineer I and Assistant Engineer have submitted the explanation.

Vice-Chancellor has ordered to place the matter before next Syndicate. Hence the explanations submitted by Assistant Executive Engineer I and Assistant Engineer are placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to issue charge Memo to Sri.Sreekumar, Assistant Engineer and Sri.P.T.Joseph, Assistant Executive Engineer, Engineering Unit.

FURTHER RESOLVED to request the Chief Engineer (Buildings), PWD to inspect and submit a report.

Item No.35.63 Ph.D Programme in University Library - Retaining the Ph.D Scholars - July 2015 Session - Ratification – Consideration of - reg.

(Ac.E.I)

The meeting of the Committee to Review and Reframe the Research Policy held on 12/12/2014 resolved to stop admission for Ph.D Programme in the University Library henceforth. The Standing Committee of the Syndicate on Academics and Research held on 24/01/2015 considered the said minutes and the matter was referred to the Syndicate. The Syndicate held on 31/01/2015 considered the minutes of the Standing Committee of the Syndicate on Academics and Research to review and reframe the Research Policy held on 12/12/2014 vide Item No. 05.63.A1 and resolved to approve the report submitted by the Convenor regarding the Research Policy.

Eventhough the resolution of the Syndicate at its meeting held on 31/01/2015 to stop admission for Ph.D Programme in the University Library has been implemented and brought into practice w.e.f July 2015 Session, a U.O. in this regard was only issued belatedly on 22/08/2017. In the absence of a proper U.O, certain candidates were granted Ph.D Registration in July 2015 session with their research centre as Campus Library, Kariavattom (9 candidates) and one candidate with Quilon Public Library, Kollam and these two centres also being Libraries were excluded only from the January 2016 Session onwards.

Details of candidates who were so granted registration are as shown below:

Sl. No.	Name of Research Scholar	Subject	Research Supervisor/Date of retirement	Session	Research Centre
1	Anitha.S	Commerce	Dr.K.Pradeep Kumar/ 31.03.2025	July 2015	Campus Library, Kariavattom
2	Anju.J.A	Hindi	Dr.K.Sreelatha/ 31.05.2025	July 2015	Campus Library, Kariavattom
3	Rejitha.N.R	Hindi	Dr.K.Sreelatha/ 31.05.2025	July 2015	Campus Library, Kariavattom
4	Priji.M.P	Hindi	Dr.K.Sreelatha/ 31.05.2025	July 2015	Campus Library, Kariavattom
5	Rajee.R	Malayalam	Dr.V.S.Radhakrishnan/ 31.05.2017 (Retired faculty)	July 2015	Quilon Public Library, Kollam
6	Joseph Manual.V	Philosophy	Dr.R.Lekshmi/31.05.2028	July 2015	Campus Library, Kariavattom
7	Aravind.S.G	English	Dr.Swapna Gopinath/ 31.05.2026	July 2015	Campus Library, Kariavattom
8	Sidhartha Sharma.S.K	Mathematics	Dr.S.Narmada/31.03.2020	July 2015	Campus Library, Kariavattom
9	Anupama.S.R	Psychology	Dr.Ajilal.P/25.05.2032	July 2015	Campus Library, Kariavattom
10	Jinosh.N.C	Psychology	Dr.Ajilal.P/25.05.2032	July 2015	Campus Library, Kariavattom

Directing the above candidates to go for centre change would invite much hardship to the students. It may also be noted that a decision has already been taken to permit the already registered candidates to continue with their centre as Library.

As per the orders of the Hon'ble Vice Chancellor, the matter of Ph.D Registration granted in July 2015 Session in respect of nine candidates with Campus Library, Kariavattom and one candidate with

Quilon Public Library as research centre (so that they can continue their research work at the respective respective research centres) is placed before the Syndicate for ratification.

Resolution of the Syndicate

RESOLVED that the matter regarding the Ph.D Registration granted in July 2015 Session in respect of nine candidates with Campus Library, Kariavattom and one candidate with Quilon Public Library as research centre (so that they can continue their research work at the respective respective research centres) be ratified.

Item No.35.64 Research Grants to Recognised Research Institutions – Award of Research Grant for the year 2016-17 to Centre for Advanced Legal Studies, Thiruvananthapuram – Consideration of – reg.

(Ac.E.I)

The Syndicate at its meeting held on 23.12.2016 (Item No.23.13.A22) resolved to agree to the recommendation of Standing Committee of the Syndicate on Academics & Research held on 03.12.2016 to award an amount of Rs.43,181/- (Forty three thousand one hundred and eighty one rupees only) to the Centre for Advanced Legal Studies, Thiruvananthapuram as research grant for the year 2016-2017 along with 156 other research centres under the University.

The U.O. relating to the other 15 centres have been issued. As ordered by the Vice-Chancellor, the matter of sanctioning of research grant of Rs.43,181/- to the Centre for Advanced Legal Studies, Thiruvananthapuram was again placed before the Standing Committee of the Syndicate on Academics & Research for reconsideration and appropriate recommendation.

The Syndicate at its meeting held on 11.08.2017 (Item No.29.134.A37) resolved to agree to the recommendation of the Standing Committee of the Syndicate on Academics & Research held on 15.07.2017 to constitute a sub-committee with the Convenor, Dr.P.Rajesh Kumar and Sri.M.K.Abdul Rahim (Members of Syndicate) to conduct an inspection at Centre for Advanced Legal Studies, Thiruvananthapuram in connection with the sanctioning of Research Grant by the University.

Inspection has been conducted by the above mentioned Members of Syndicate on 22.11.2017. They have reported that in the library of the Centre for Advanced Legal Studies there are 8040 titles, 24 International Journals and 22 National Level Journals. Also the Centre publishes a Journal “The Academic Law Review”. The Centre has 21 research scholars out of which 5 were granted Ph.D. where as 5 have submitted thesis. At present the Centre is providing Facility to 6 Research Supervisors.

The inspection team recommended to consider the Institution for Research grant for the year 2016-'17.

It is pointed out in this context that eventhough the centre earlier provided facility to 6 Research Supervisors, at present only two supervisors are attached to the centre.

As per the orders of the Hon'ble Vice-Chancellor, the matter of sanctuioning of research grant of Rs.43,181/- to the Centre for Advanced Legal Studies, Thiruvananthapuram was placed before the Standing Committee of the Syndicate on Academics and Research for consideration and Recommendations. The Committee held on 06.03.2018 has recommended for referring this matter to the Syndicate.

The Syndicate held on 24.03.2018 vide Item No.33.21.A12 agreed to the said recommendation of the Standing Committee.

As per the orders of the Hon'ble Vice-Chancellor, the matter of sanctioning of research grant of Rs.43,181/- to the Centre for Advanced Legal Studies, Thiruvananthapuram is placed before the Syndicate for consideration and Recommendation.

Resolution of the Syndicate

RESOLVED that the matter regarding the sanctioning of research grant of Rs.43,181/- to the Centre for Advanced Legal Studies, Thiruvananthapuram, be agreed to.

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Item No.35.65 **Conduct of Open Defence via Video Conferencing - request from an Iranian Scholar – Consideration of – reg.**

(Ac.E.V)

Ms. Hoda Jashan, Iranian research Scholar in Commerce under the guidance of Dr. Gabriel Simon Thattil, Professor, Department of Commerce, University of Kerala with effective date of registration 17/08/2012 has submitted her thesis on **23/09/2015**. All the three adjudicators who were appointed to evaluate the Ph.D Thesis of Ms. Hoda Jashan had forwarded their evaluation reports in favour of the candidate. Among them Dr. Chinniah, Professor & Head, Department of Management Studies, Madurai Kamaraj University, Madurai was nominated as the Chairman on 27/04/2016 for conducting the Open Defence examination of the Candidate. The nomination was intimated to the Chairman, the Dean, Faculty of Commerce, the Head, Department of Commerce and the Research Supervisor vide letter No. Ac.EV/1/6703 dated 27/04/2016. No reply has been received so far to the letters. Later the candidate had forwarded a request on 05/10/2017 for the conduct of the Open Defence Examination online. As per the orders of the Hon'ble Vice Chancellor the candidate was intimated vide this office letter No.AcEV/1/6705/15 dated 28/10/2017 that the request cannot be considered.

The earlier request of the candidate was rejected as there exists no provision to conduct Open Defence via Video Conferencing and the rules for the choice of the centre for the conduct of the open defence examination is contained S in the U.O No.AcEII/020724/2010 dt.09.02.2010.

Now another representation from the candidate requesting permission to conduct the Public Viva Voce via video conferencing has been received. She has stated in the letter that she had returned to Iran on expiry of her research visa and the Indian Embassy in Iran has declined to issue her visa to attend the Ph.D Viva voce. A letter from Dr. Shashi Tharoor (MP), requesting to consider the case sympathetically has also been received. Based on the request from the Candidate dated 05/04/2018, the Vice-Chancellor has ordered to place this matter in the next meeting of the Syndicate.

Hence the matter of conducting Open Defence via Video Conferencing is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

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Item No.35.66 **Budget Speech 2015-'16 – G.Karthikeyan Memorial Award for the Best College Union – Notification for the Award 2017-'18 & reframing the Criteria for assessment – Consideration of – reg.**

(Ad.Misc.)

A proposal for instituting Award for the best College Union was envisaged in Budget Speech 2015-'16 and the Syndicate at its meeting held on 30.07.2015 authorised the Director, Department of Student Services to formulate norms for instituting the award, considering the previous academic year's activities.

A Sub-Committee was constituted for scrutinizing the applications thus received for G. Karthikeyan Memorial award for the best College Union. The award for 2015-'16 for the Best College Union has already been finalized. The Syndicate at its meeting held on 10.10.2017 has resolved to assess the applications (8 numbers) already received for the G. Karthikeyan Memorial Award (2016-'17) for the Best College Union, for its activities during the academic year 2015-'16, based on the existing criteria.

The Syndicate, at its meeting held on 06.02.2018, has resolved to agree to the recommendations of the Standing Committee of the Syndicate on Students' Services, to:

1. Fix the last date for issuing Notification for the award 2017-'18 (i.e, for the Union activities, 2016-'17), as **28.02.2018**

2. Reconstitute the Sub-Committee for scrutinizing the entries received for G. Karthikeyan Memorial award for the best College Union, w.e.f. 2018-'19, with panel of judges as detailed below

- Convenor, Standing Committee of the Syndicate on Students' Services

- Two Syndicate members
- Director, Department of Students' Services
- Director, Academic Staff College (UGC – HRDC, Kariavattom)
- One renowned writer decided by the Syndicate

In this context, it may be noted that, the last date fixed for issuing Notification for the G. Karthikeyan Memorial Award 2017-'18 (28.02.2018 as in 1. above) **is already over** and the **names of the Syndicate Members & renowned writer** (as in 2. above) **are not specified**.

Hence, as per the orders of the Vice – Chancellor, the following matters are placed before the Syndicate for consideration

1. Re-fixing the last date for issuing Notification for the award 2017-'18 (i.e, for the Union activities, 2016-'17)
2. Nominating the two Syndicate members and one renowned writer to the re - constituted Sub-Committee.

Resolution of the Syndicate

RESOLVED that the item be deferred to the next Syndicate.
FURTHER RESOLVED to distribute the award already decided.

Item No.35.67 Amendment to the Kerala University First Statutes, 1977 - Consideration of - reg.

(Ac.L)

The Syndicate at its meeting held on 13/06/2017 vide item no. 28.15 considered and resolved to implement the G.O. No. 123/2017/H.Edn(K) Dept dated 09/05/2017 and approved the amendment proposal regarding the Inter University Transfer and further resolved to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings with the clarification obtained from the Government.

The Syndicate at its meeting held on 06/02/2018 vide item no. 32.03 considered and resolved to proceed the amendment regarding Inter University Transfer.

The Amendment Proposal is as follows:

AMENDMENT PROPOSAL

“That in ‘Chapter IV - “Terms and Conditions of Service of the Non-Teaching Staff of the Kerala University (Other than University Teachers)” of the Kerala University First Statutes, 1977, the Statute 14A(2) may be amended as:

Existing Statute	Proposed Amendment
14A.(2): Such transfers shall be restricted to employees of Class III and Class IV categories who have satisfactorily completed their probation.	14A.(2): Such transfers shall be restricted to employees of Class III and Class IV categories <i>“irrespective of whether the employees have satisfactorily completed the probation or not”</i> .

Accordingly the above amendment Proposal to Kerala University First Statutes, 1977 is placed before the Syndicate as envisaged under Section 23(iii) of the Kerala University Act, 1974 for consideration and adoption.

Resolution of the Syndicate

RESOLVED that the above amendment Proposal to Kerala University First Statutes, 1977, be agreed to.

Item No.35.68 Foreign candidate – Ms. Marzyyeh Atashgah from Iran – Request to join Ph.D course condoning the delay in joining – Consideration of - reg.

(Ac.D)

Ms. Marzyyeh Atashgah, candidate from Iran has submitted request to join for Ph.D research at Department of Linguistics, duly recommended by her research supervisor, Dr. S. A. Shanavas, Associate

Professor, Dept. of Linguistics, University of Kerala. Ms. Marzyyeh Atashgah had applied for admission to Ph.D programme in 2013. She was issued Provisional Registration Memo (PRM) and Certificate of Affiliation (CoA) on 17.05.2014 and 14.05.2014 respectively. The PRM and CoA was issued to the candidate with specific direction to produce the Research Visa within 12 months, failing to which PRM would be cancelled. The candidate requested to extend the 12 months period for submitting Research Visa and the request was placed before the meeting of the Executive Committee of the CGA held on 23.07.2015. The CGA Executive committee recommended to issue a fresh PRM and CoA on her request, with specific direction to produce Research visa within 6 months from the date of issue of the fresh PRM and CoA. The Syndicate at its meeting held 20.06.2016, approved the above recommendation.

The candidate produced the Research Visa within the time limit as directed. But, she did not join for research work. Before issuing joining letter, the candidate had left India as informed by the FRRO authorities. Her research guide, Dr. S. A. Shanavas, Associate Professor, Department of Linguistics had forwarded a leave report informing that the candidate had left the country with his permission. It was also informed that the candidate would return when the registration order is issued and the same was necessary for her proper relieving from the present institution. It may be noted that PRM and CoA issued to the candidate is sufficient for relieving the candidate. Registration order can be issued only after the candidate report for joining research at the Research Centre. In this case, the candidate has not joined the research centre.

The candidate vide her letter dated 16.03.2018, has requested to permit her to join for research work at Dept. of Linguistics, University of Kerala under Dr. S.A. Shanavas condoning the delay in joining for research work.

The candidate was issued PRM and CoA for joining research on the strength of the recommendation of the Doctoral Committee held on 08.05.2014. Moreover, as per UGC regulations (Minimum Standards and Procedures for award of M.Phil /Ph.D) 2016, an Associate Professor can supervise only upto a maximum of 6 Ph.D Scholars. At present, there is no vacancy under Dr. S.A. Shanavas. 7 candidates including one supernumerary candidate are doing research under him and as an Associate Professor, regulations do not permit to allot a fresh candidate under him.

The Research Counselor, Embassy of Iran, vide letter dtd 20.04.2018 has requested to grant Ph.D registration to Ms. Marzyyeh Atashgah considering the fact that the Research Counselor's Office has verified the candidate's unauthorised absence from University of Kerala and it was due to her mother's illness which forced her to leave India to take care of her mother.

As per orders of the Vice Chancellor, the matter regarding the belated admission of Ms. Marzyyeh Atashgarh for doing Research work at Dept. of Linguistics, under Dr. S.A. Shanavas as research guide is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

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Item No.35.69 Minutes of the meeting of the Standing Committee of the Syndicate on Academics and research held on 25.04.2018 – approval of – reg.

(Ac.EI)

The Minutes of meeting of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 is place before the Syndicate of consideration and approval.

The Hon'ble Vice-Chancellor considering the recommendation of the Standing Committee of the Syndicate on Academics and Research has approved Item. No. B 16 subject to reporting to the Syndicate.

The action taken by the Hon'ble Vice-Chancellor in having approved the recommendations on Item No.B16 is reported to the Syndicate. The recommendations on the remaining items is placed before the Syndicate of consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018.

Venue : Syndicate Room
 Date : 25th April, 2018
 Time : 10.30 am

Members Present

Dr. P.M Radhamany (Convener)
 Dr. K. Manickaraj
 Sri. K.S Gopakumar
 Dr. P. Rajeshkumar
 Sri. B.S. Jyothikumar
 Sri. M. Sreekumar

Members Absent

Dr. R. Latha Devi
 Dr. M. Jeevanlal
 Sri. Prathin Saj Krishna
 Sri. John Thomas
 Adv. S. Krishnakumar

Item No:35.69.A1 *Conversion of Ph.D Registration from full time to part time –
 Shri.Ramaswamy. N. - reg.*

Name : Sri. Ramaswami N.
 Subject : Economics (Full-time)
 Research Supervisor : Dr. Christabell P.J., Assistant Professor, Dept. of Futures
 Studies, University of Kerala, Kariavattom,
 Thiruvananthapuram.
 Research Centre : Dept. of Futures Studies, University of Kerala, Kariavattom,
 Thiruvananthapuram.
 Request : Conversion to Part-time w.e.f. 14.12.2017 FN
Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Sri. Ramaswami N, be approved.

Item No:35.69.A2 *Ph.D Research–Change of Research Supervisor & Centre – Conversion
 of Ph.D Registration from full-time to part-time – Smt. Caroline F. - reg*

Name : Smt. Caroline F.
 Subject : History (Full-Time)
 Research Supervisor : Dr. S. Sivadasan, Professor of History (Rtd), Sanskrit
 University, Regional Centre, Thiruvananthapuram
 Research Centre : Kerala University Library, Palayam.
 Request : 1. Change of research Supervisor to Dr. Sinitha G.S.,
 Assistant Professor, Dept. of History, University College,
 Thiruvananthapuram.
 2. Change of research centre from Kerala University
 Library, Palayam to Dept. of History, University College,
 Thiruvananthapuram.
 3. Conversion of registration from full-time to part-time
 w.e.f. 18.10.2016 FN as she had joined as FDP substitute
 teacher in Dept. of History, University College,
 Thiruvananthapuram.

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Smt. Caroline F, be approved.

Item No:35.69.A3 *Revamping the research portal – proposal - reg*
Recommendation : **Recommended to reject the proposal. Further recommended to constitute a team with Convenor, Director, Computer Centre, Head of the Dept. of Computer Science, IQAC Director, an outside expert preferably from IT Mission to submit a fresh proposal including financial commitment.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018, be approved.

Item No:35.69.A4 *Ph.D Research–Change of Research Supervisor–Dr. Roshni Anirudhan-reg*

Name : Dr. Roshni Anirudhan
Subject : Ayurveda (Part-time)
Research Supervisor : Dr. A. Nalinakshan
Research Centre : Govt. Ayurveda College, Thiruvananthapuram.
Request : Change of Research Supervisor to Dr.M.A.Shajahan, Professor & Head, Dept. of Dravyagunavijnan, Govt. Ayurveda College, Thiruvananthapuram.

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Dr. Roshni Anirudhan, be approved.

Item No:35.69.A5 *Ph.D Research–Change of Research Supervisor–due to demise of present Supervisor of Sri. Dhanu Krishna G. - reg*

Name : Sri. Dhanu Krishna G.
Subject : Optoelectronics (Full-time)
Research Supervisor : Dr. Sudheer S.K., Dept. of Optoelectronics, University of Kerala, Kariavattom, Thiruvananthapuram.
Research Centre : Dept. of Optoelectronics, University of Kerala, Kariavattom, Thiruvananthapuram.
Request : Change of Research Supervisor to Dr. K.G. Gopchandran, Associate Professor & Head, Dept. of Optoelectronics, University of Kerala, Kariavattom, Thiruvananthapuram.

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Sri. Dhanu Krishna G, be approved.

Item No:35.69.A6 *Ph.D Research – Change of Research Supervisor / Exclusion of Co-Supervisor – due to demise of present Supervisor of Sri. Sajesh Sasidharan – reg*

Name : Sri. Sajesh Sasidharan
Subject : Optoelectronics (Full-time)
Research Supervisor : Dr. Sudheer S.K. Dept. of Optoelectronics, University of Kerala, Kariavattom, Thiruvananthapuram

Co-Supervisor	:	Dr. K.G. Gopchandran. Associate Professor & Head, Dept. of Optoelectronics, University of Kerala, Kariavattom, Thiruvananthapuram
Research Centre	:	Dept. of Optoelectronics, University of Kerala, Kariavattom, Thiruvananthapuram.
Request	:	1. Change of Research Supervisor to Dr. K.G. Gopchandran, Associate Professor & Head, Dept. of Optoelectronics, University of Kerala, Kariavattom, Thiruvananthapuram. 2. Exclusion of present Co-Supervisor Dr. K. G. Gopchandran.
Recommendation	:	Recommended

<p>Resolution of the Syndicate</p> <p>RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Sri. Sajesh Sasidharan, be approved.</p>
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Item No:35.69.A7 *Conversion of Ph.D Registration full-time to Part-time Teaching Faculty – Smt. Krishna S. – reg*

Name	:	Smt. Krishna S.
Subject	:	Sociology (Full-time)
Research Supervisor	:	Dr. Saji P. Jacob, Associate Professor & Head, Dept. of Sociology, Loyola College of Social Sciences, Sreekariyam, Thiruvananthapuram.
Research Centre	:	Loyola College of Social Sciences, Sreekariyam, Thiruvananthapuram.
Request	:	Conversion to Part-time w.e.f. 05.07.2017 FN.
Recommendation	:	Recommended

<p>Resolution of the Syndicate</p> <p>RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Smt. Krishna S, be approved.</p>
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Item No: 35.69.A8 *Recognition as Research Supervisor in Nanoscience and Nanotechnology Faculty of Applied Sciences & Technology- Dr.S.Sankararaman- reg.*

Name	:	Dr. S. Sankararaman, Associate Professor, Dept. of Optoelectronics & Head (i/c), Dept. of Nanoscience and Nanotechnology, University of Kerala, Kariavattom, Thiruvananthapuram.
Subject	:	Nanoscience & Nanotechnology
Faculty	:	Applied Sciences & Technology
Facility Centre	:	Dept. of Nanoscience & Nanotechnology, University of Kerala, Kariavattom, Thiruvananthapuram.
Request	:	Recognition as Research Supervisor
Recommendation	:	Recommended

<p>Resolution of the Syndicate</p> <p>RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Dr. S. Sankararaman, be approved.</p>
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Item No: 35.69.A9 *Recognition as Research Supervisor –Faculty of Social Sciences – Dr. Anu Unny – reg*

Name	:	Dr. Anu Unny, Assistant Professor, Dept. of Political Science, University of Kerala, Kariavattom, Thiruvananthapuram.
Subject	:	Political Science

Faculty : Social Sciences
 Facility Centre : Dept. of Political Science, University of Kerala, Kariavattom,
 Thiruvananthapuram.
 Request : Recognition as Research Supervisor
Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Dr. Anu Unny, be approved.

Item No:35.69.B1 *Approval as Research Supervisor in Chemistry – Dr. Simi C.K. - reg*
 Name : Dr. Simi C.K., Assistant Professor, Dept. of Chemistry, M.G.
 College, Thiruvananthapuram.
 Subject : Chemistry
 Faculty : Faculty of Science
 Facility Centre : Dept. of Chemistry, M.G. College, Thiruvananthapuram.
 Request : Recognition as Research Supervisor.
Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Dr. Simi C.K, be approved.

Item No:35.69.B2 *Ph.D registration-Ms Soumya S - Physics- Part-time -January 2016 session - reg*
 Name : Ms. Soumya S.
 Subject : Physics
 Research Supervisor : Dr. I. Hubert Joe, Associate Professor, Mar Ivanios College,
 Nalanchira, Thiruvananthapuram.
 Research Centre : Dept. of Physics, Mar Ivanios College, Nalanchira,
 Thiruvananthapuram.
 Request : Part-time Ph.D Registration in Physics in the January 2016
 session
 Recommendation : Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Ms. Soumya S, be approved.

Item No:35.69.B3 *Approval as Research Supervisor in Zoology – Dr. Jacob Chandy - reg*
 Name : Dr. Jacob Chandy, Associate Professor, Bishop Moore
 College, Mavelikkara.
 Subject : Zoology
 Faculty : Faculty of Science
 Facility Centre : M.G. College, Thiruvananthapuram.
 Request : Recognition as Research Supervisor.
Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Dr. Jacob Chandy, be approved.

Item No:35.69.B4 *Ph.D Research -Conversion of full time PhD Registration to Part time and then to Full-time-Ms. Anu Krishna P G, Physics -reg*

Name : Ms. Anu Krishna P.G.
 Subject : Physics (Full-time)
 Research Supervisor : Dr. Nisha J. Tharayil, Associate Professor and Research Guide, Dept. of Physics, S.N.College for Women, Kollam.
 Research Centre : S. N. College, Kollam.
 Request : 1. Conversion to Part-time w.e.f. 21.11.2016 FN
 2. Conversion to Full-time w.e.f. 01.01.2018 FN
Recommendation : **Recommended to conduct hearing of the candidate in the next Standing Committee of the Syndicate on Academics & Research.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Ms. Anu Krishna P.G, be approved.

Item No:35.69.B5 *Ph.D Research -Conversion of full time PhD Registration Full-time to Part-time –Ms. Chitra Priya N.S. – Physics - reg*

Name : Ms. Chitra Priya N.S.
 Subject : Physics (Full-time)
 Research Supervisor : Dr. Deepthi N. Rajendran, Assistant Professor, Dept. of Physics, Govt. College for Women, Thiruvananthapuram.
 Research Centre : Govt. College for Women, Thiruvananthapuram.
 Request : Conversion to Part-time w.e.f. 12.01.2018 FN
Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Ms. Chitra Priya N.S, be approved.

Item No:35.69.B6 *Change of Facility Centre from SN College, Kollam to SN College for Women, Kollam - Dr.Nisha J Tharayil - Research Supervisor in Physics -reg:*

Name : Dr. Nisha J. Tharayil
 Subject : Physics
 Faculty : Faculty of Science
 Facility Centre : S.N. College, Kollam.
 Request : Change of facility centre to S.N. College for Women, Kollam.
Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Dr. Nisha J. Tharayil, be approved.

Item No:35.69.B7 *Conversion of PhD Registration Full-time to Part-time –Smt. Reshmi Poullose Mathematics - reg*

Name : Smt. Reshmi Poullose
 Subject : Mathematics (Full-time)
 Research Supervisor : Dr. Mary George
 Research Centre : Mar Ivanios College, Thiruvananthapuram.
 Request : Conversion to Part-time w.e.f. 23.08.2014 AN
Recommendation : **Recommended to conduct hearing of the candidate in the next Standing Committee of the Syndicate on Academics & Research as the explanation submitted by the candidate is not satisfactory.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Smt. Reshmi Poulouse, be approved.

Item No.35.69.B8 *Ph.D Research – Change of Research Supervisor and inclusion of Co-Supervisor- Mr.Jyothish Kumar T, Full-time research scholar in Chemistry - reg:*

Name : Mr. Jyothish Kumar T.
 Subject : Chemistry (Full-time)
 Research Supervisor : Dr. K. Sreevalsan
 Research Centre : S.N. College, Kollam.
 Request : 1. Change of Research Supervisor to Dr.K.B. Manoj, Associate Professor, Dept. of Chemistry, S.N. College, Kollam.
 2. Inclusion of present Supervisor Dr. K. Sreevalsan as Co-Supervisor.

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Mr. Jyothish Kumar T, be approved.

Item No. 35.69.B9 *Ph.D Research – Application for extension of period – Sri. Sarath Babu M.K. and Sri. Githin V.G. – Psychology - reg*

Name : Sri. Sarath Babu M.K.
 Subject : Psychology (Full-time)
 Research Supervisor : Dr. S. Raju
 Research Centre : Dept. of Psychology, University of Kerala, Kariavattom, Thiruvananthapuram.
 Request : Extension of period of research for six months under the retired research supervisor.
 Name : Sri. Githin V. G.
 Subject : Psychology (Full-time)
 Research Supervisor : Dr. S. Raju
 Research Centre : Dept. of Psychology, University of Kerala, Kariavattom, Thiruvananthapuram.
 Request : Extension of period of research for six months under the retired research supervisor.

Recommendation : **Deferred**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Sri. Sarath Babu M.K. and Sri. Githin V.G, be approved.

Item No:35.69.B10 *Conversion of PhD Registration Full-time to Part-time –Mr. Satheesh Chandran P.R. - Chemistry - reg*

Name : Mr. Satheesh Chandran P.R.
 Subject : Chemistry (Full-time)
 Research Supervisor : Dr. M. R. Sudarsana Kumar
 Research Centre : M.G. College, Thiruvananthapuram.
 Request : Conversion to Part-time w.e.f. 17.12.2016 AN
Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Mr. Satheesh Chandran P.R, be approved.

Item No:35.69.B11	<i>Approval as Research Supervisor in Chemistry – Dr. Sajith Kurian - reg</i>	
Name	:	Dr. Sajith Kurian, Assistant Professor, Dept. of Chemistry, Mar Ivanios College, Thiruvananthapuram.
Subject	:	Chemistry
Faculty	:	Faculty of Science
Facility Centre	:	Dept. of Chemistry, Mar Ivanios College, Thiruvananthapuram.
Request	:	Recognition as Research Supervisor.
Recommendation	:	Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Dr. Sajith Kurian, be approved.

Item No:35.69.B12	<i>Approval as Research Supervisor in Physical Education – Dr. Xaviour G. - reg</i>	
Name	:	Dr. Xaviour G., Assistant Professor, Dept. of Physical Education, Govt. College, Kariavattom.
Subject	:	Physical Education
Faculty	:	Faculty of Physical Education
Facility Centre	:	LNCPE, Kariavattom.
Request	:	Recognition as Research Supervisor.
Recommendation	:	Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Dr. Xaviour G, be approved.

Item No:35.69.B13	<i>Ph.D Registration (Part-time) Faculty of Law – Law – Ms. Lekshmi M. – NSS College, Nilamel – July 2017 Session - reg</i>	
Name	:	Ms. Lekshmi M.
Subject	:	Law (Part-time)
Research Supervisor	:	Dr. Money Veena V.R., Assistant Professor, Govt. Law Thiruvananthapuram.
Research Centre	:	Govt. Law College, Thiruvananthapuram.
Request	:	Part-time Ph.D Registration in Law in the July 2017 session.
Recommendation	:	Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Ms. Lekshmi M, be approved.

Item No:35.69.B14	<i>Ph.D Research - Conversion of Full-time PhD Registration to Part-time – Mr. Aneesh Kumar V. - Geology - reg</i>	
Name	:	Mr. Aneesh Kumar V.
Subject	:	Geology (Full-time)
Research Supervisor	:	Dr. Sajin Kumar K.S., Assistant Professor, Dept. of Geology, University of Kerala, Kariavattom, Thiruvananthapuram.

Research Centre : Dept. of Geology, University of Kerala, Kariavattom,
Thiruvananthapuram
Request : Conversion to Part-time w.e.f. 13.10.2015 FN
Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Mr. Aneesh Kumar V, be approved.

Item No:35.69.B15 *Change of Research Supervisor -Change of Research Centre- Conversion to part-time – Smt. Indu K - English- reg*

Name : Smt. Indu K.
Subject : English (Full-time)
Research Supervisor : Dr. K. Radha Kumari
Research Centre : Kerala University Library, Palayam.
Request : 1. Conversion to Part-time w.e.f. 10.10.2012 FN
2. Change of Research Supervisor to Dr. Nair Anup Chandrasekharan, Assistant Professor, Bishop Moore College, Mavelikkara.
3. Change of Research Centre to S.N. College, Kollam.

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Smt. Indu K, be approved.

Item No:35.69.B16 *Ph.D Research –Change of Research Supervisor and Centre – Ms.Soumya Sanathanan-Music-reg*

Name : Ms. Soumya Sanathanan
Subject : Music (Full-time)
Research Supervisor : Dr. Mini N., Professor & Head of the Department, Department of Music, SAT Campus, Kannur University.
Research Centre : Kerala University Library, Palayam.
Request : 1. Change of Research Supervisor to Dr. Anuradha V.K., Associate Professor and Head, Govt. College for Women, Vazhuthacaud, Thiruvananthapuram.
2. Change of Research centre from Kerala University Library to Govt. College for Women, Vazhuthacaud.

Recommendation : **Recommended. Further recommended that this recommendation may be approved by the Hon'ble Vice-Chancellor subject to reporting to the Syndicate.**

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Ms. Soumya Sanathanan, be noted.

Item No:35.69.C1 *Ph.D Research- Recognition as Research Supervisor- Faculty of Commerce- Dr. Kalarani.T.G. - reg:*

Name : Dr. Kalarani.T.G, Assistant Professor, PG Dept. of Commerce, M.G. College, Thiruvananthapuram.
Subject : Commerce
Faculty : Faculty of Commerce

Facility Centre : MG College, Thiruvananthapuram.
 Request : Recognition as Research Supervisor.
Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Dr. Kalarani.T.G, be approved.

Item No:35.69.C2: *Ph.D Research- Change of Research Supervisor and Centre- Smt. Lekshmi Prakash- reg:-*

Name : Smt. Lekshmi Prakash.
 Subject : Commerce (Full-time)
 Research Supervisor : Dr. B. Johnson
 Research Centre : FMN College, Kollam
 Request : 1.Change of Supervisor to Dr. Suman Alexander, Associate Professor & Principal, St. Gregorios College, Kottarakara.
 2. Change of Research Centre to D.B College, Sasthamcotta.

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Smt. Lekshmi Prakash, be approved.

Item No:35.69.C3: *Ph.D Research- Conversion to Part-time and to full-time- Smt. Shanifa Beevi.N-reg:-*

Name : Smt. Shanifa Beevi.N
 Subject : Sanskrit (Full-time)
 Research Supervisor : Dr. G. Ushakumary
 Research Centre : University College, Palayam, Thiruvananthapuram.
 Request : 1. Conversion to part-time w.e.f 26/10/2016 FN.
 2. Conversion to full-time w.e.f 31/03/2017 FN.

Recommendation : **Recommended to conduct hearing of the candidate in the next Standing Committee of the Syndicate on Academics & Research**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Smt. Shanifa Beevi.N, be approved.

Item No:35.69.C4: *Ph.D Research- Maternity Leave- Second time- Smt. Delphin Sunitha.V-reg:-*

Name : Smt. Delphin Sunitha.V
 Subject : Tamil (Full-time)
 Research Supervisor : Dr. K. Manickaraj
 Research Centre : University College, Thiruvananthapuram.
 Request : Maternity Leave for 135 days from 15/07/2017 to 26/11/2017 for the second time.

Recommendation : **Recommended to grant maternity leave without fellowship**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Smt. Delphin Sunitha.V, be approved.

Item No:35.69.C5: *Ph.D Research- Medical Leave- Smt. Lekshmi.S-reg:-*

Name : Smt. Lekshmi.S
 Subject : Tamil (Full-time)
 Research Supervisor : Dr. S. L. Helen Japa Rose
 Research Centre : University College, Thiruvananthapuram.
 Request : Medical Leave for 80 days with out fellowship from 01/11/2017 to 30/11/2017(30 days), 04/12/2017 to 22/12/2017 (19 days), and 01/01/2018 to 31/01/2018 (31 days).

Recommendation : **Recommended to grant medical leave on the basis of medical certificate.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Smt. Lekshmi.S, be approved.

Item No:35.69.C6: *Ph.D Research-Change of research Supervisor, Centre & Inclusion of Co-Supervisor – Sri. John.M.P- reg:-*

Name : Sri. John.M.P
 Subject : Malayalam (Full-time)
 Research Supervisor : Dr. N. K. George Onakkoor
 Research Centre : Kerala University Library, Palayam, Thiruvananthapuram.
 Request : 1. Change of Research Supervisor to Dr. C. Unnikrishnan, Associate Professor, DB College, Sasthamcotta.
 2. Change of Research Centre to ICKS, Univerisity of Kerala,Kariavattom.
 3. Inclusion of Dr. George Onakkoor as Co- Supervisor.

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Sri. John.M.P, be approved.

Item No:35.69.C7: *Ph.D Research - Change of Research Supervisor and Centre - Smt. Saranya S- reg:-*

Name : Smt. Saranya S
 Subject : Malayalam (Full-time)
 Research Supervisor : Dr. T Anitha Kumary
 Research Centre : Quilon Public Library and Research Centre, Kollam
 Request : 1.Change of Research Supervisor to Dr. Shiju K, Assistant Professor, Dept. of Malayalam, Govt. Womens College, Thiruvananthapuram.
 2. Change of Research Centre to University College, Thiruvananthapuram.

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Smt. Saranya S, be approved.

Item No:35.69.C8: *Ph.D Research- Cancellation of Ph.D Registration-Smt. Sayana P-reg:-*

Name : Smt. Sayana P
 Subject : Malayalam (Full-time)

Research Supervisor : Dr.Sainaba M
 Research Centre : ORI and MSS Library, University of Kerala, Kariavattom
 Request : Cancellation of Registration of Ph.D.
Recommendation : **Recommended cancellation subject to refund of fellowship availed.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Smt. Saranya P, be approved.

Item No:35.69.C9 : *Recognition as Research Supervisor-Dr. Anooa Krishnan-reg:-*
 Name : Dr. Anooa Krishnan, Assistant Professor, Dept. of Hindi, M.G.College, Thiruvananthapuram.
 Subject : Hindi
 Faculty : Faculty of Oriental Studies
 Facility Centre : M G College, Thiruvananthapuram.
 Request : Recognition as Research Supervisor.
Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Dr. Anooa Krishnan, be approved.

Item No:35.69.C10: *Recognition as Research Supervisor-Dr. Gayathry N-reg:-*
 Name : Dr. Gayathry N, Assistant Professor, Dept. of Hindi, M.G. College, Thiruvananthapuram.
 Subject : Hindi
 Faculty : Faculty of Oriental Studies
 Facility Centre : M G College, Thiruvananthapuram.
 Request : Recognition as Research Supervisor.
Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Dr. Gayathry N, be approved.

Item No:35.69.C11: *Ph. D Research-Change of Research Supervisor- Smt. Divya Satheesh-reg*
 Name : Smt. Divya Satheesh
 Subject : Hindi (Full-time)
 Research Supervisor : Dr. K Manikantan Nair
 Research Centre : M G College, Thiruvananthapuram.
 Request : Change of Research Supervisor to Dr. Jayakumari K, Assistant Professor, Dept.of Hindi, M G College, Thiruvananthapuram.
Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Smt. Divya Satheesh, be approved.

Item No:35.69.C12 : *Ph.D Research- Cancellation of Ph.D Registration – Deepa G- reg:-*
 Name : Smt. Deepa G.
 Subject : Hindi (Full-time)
 Research Supervisor : Dr. C S Suchith

Research Centre : Govt. College for Women, Thiruvananthapuram
 Request : Cancellation of Ph. D Registration
Recommendation : **Recommended cancellation subject to refund of fellowship availed.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Smt. Deepa G, be approved.

Item No:35.69.C13 : *Ph.D Research-Re-registration –Break in research and conversion of registration to Part-time- Smt. Reshmi D L- reg:-*

Name : Smt. Reshmi D L
 Subject : Management (Full-time)
 Research Supervisor : Dr.Suresh Subramoniam
 Research Centre : Dept.of Business Administration, College of Engineering, Thiruvananthapuram.
 Request : Re-registration after break in research occurred from 13.04.2014(Medical certificate submitted for the period from 13/04/2014 to 10/03/2017)
Recommendation : **Recommended to conduct hearing of the candidate in the next Standing Committee of the Syndicate on Academics & Research.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Smt. Reshmi D L, be approved.

Item No:36.69.D1 *Ph.D Research – Change of Research Guide in respect of Mr. Legesse Gudura Mamo – reg*

(Ac. D)

Name : Mr. Legesse Gudura Mamo
 Subject : Management (Full-time)
 Research Supervisor : Dr. J. Rajan, Former Professor and Head, Institute of Management, Kariavattom.
 Research Centre : Institute of Management in Kerala, Kariavattom.
 Request : Change of research supervisor from Dr. J. Rajan to Dr.K.S.Chandrasekar, Professor & Head, IMK, University of Kerala, Kariavattom, Thiruvananthapuram.
Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Mr. Legesse Gudura Mamo, be approved.

Item No:35.69.D2 *Delay in submission of synopsis and thesis – condonation – Smt. Dafina Wilfred – Full-time Research Scholar in Zoology - reg*

(Ac. E II)

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Smt. Dafina Wilfred, be approved.

Item No:35.69.D3 *Institution of Chair in the name of Sri. O.N.V. Kurup – reg*

(Ac.E IV)

Recommendation : **Recommended to refer the matter to Finance Committee.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018, be approved.

Item No:35.69.D4 *Board of Studies in Linguistics – separate Board for Computational Linguistics – reg*

(Ac.D)

Recommendation : **Recommended to refer the matter to the Dean’s Council for a specific recommendation.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018, be approved.

Item No:35.69.D5 *Ph.D Research – Change of Research Supervisor and Research Centre in respect of Mr. Alireza Kaab – reg*

(Ac. D)

Name : Mr. Alireza Kaab
 Subject : Commerce (Full-time)
 Research Supervisor : Dr. K. Manoharan Nair
 Research Centre : Kerala University Library, Palayam.
 Request : 1. Change of research supervisor from Dr.K.Manoharan Nair to Dr.Anzer R.N., Assistant Professor, Dept. of Commerce, Govt. College, Nedumangad.
 2. Change of Research Centre from Kerala University Library, Palayam to Govt. College, Attingal.

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Mr. Alireza Kaab, be approved.

Item No:35.69.D6 *Delay in Submission of synopsis and thesis – condonation – Smt. Limi Elizabeth Mathew – Full-time Research Scholar in Biochemistry – reg*

(Ac.E II)

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Smt. Limi Elizabeth Mathew, be approved.

Item No:35.69.D7 *Condoning the delay in submitting Ph.D thesis in respect of Sri. Babu N.M. in English – reg*

(Ac. E V)

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Sri. Babu N.M, be approved.

Item No:35.69.D8 *Condoning the delay in submitting Ph.D thesis in respect of Smt.Vijayakumari.K. in History – reg*

(Ac.E V)

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Smt.Vijayakumari K, be approved.

Item No:35.69.D9 *Condoning the delay in submitting Ph.D thesis in respect of Smt.Anu S. in English – reg*

(Ac. E V)

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.04.2018 in respect of Smt.Anu S, be approved.

Item No.35.70 *Minutes of the meeting of the Committee for the appraisal of performance of Principal, University College of Engineering, Kariavattom held on 04.05.2018 – approval of – reg.*

(Ad.C)

The Committee for the appraisal of performance of Principal, University College of Engineering, Kariavattom convened its meeting at the Syndicate Room on 04.05.2018 at 2 p.m. with the Convener, Committee for the appraisal of performance of Principal, University College of Engineering, in the chair. The Committee, after detailed deliberation unanimously decided to recommend the renewal of contract of Dr.Z.A. Samitha for another one year with effect from 03.03.2018.

The recommendation of the Committee for the appraisal of performance of Principal of the University College of Engineering is submitted before the meeting of the Syndicate for consideration.

Minutes of the meeting of the Committee for the appraisal of performance of Principal, University College of Engineering, Kariavattom.

Date : 04/05/2018
Time : 2.00 P.M. to 3.45 P.M.
Venue : Syndicate Room

Members Present

1. Adv. A.A Rahim : Sd/-
Convenor
2. Dr. Jayachandran.R : Sd/-
Registrar(in-charge)
3. Dr. M.Jayaprakas : Sd/-
DCDC
4. Dr. Z.A.Samitha : Sd/-
Principal, UCE, Kvtm

The committee commenced at 3 P.M. Dr.Z.A.Samitha, the Principal, UCE, Kvtm narrated the overall achievements of the college and submitted a copy of power point presentation regarding the achievements and academic activities of the college during her tenure. The final year students of CSE branch of the college has developed a software for which the college was recognized as the second runner up in the “All India Hakathon Meet” held at Hyderabad. The Principal pointed out that UCE, Kariavattom is the only college from Kerala to get this award. A mobile application was developed under her guidance for the 77th History congress. The NSS unit of the college has bagged award for its achievements and social obligation including best unit, volunteer and programme officer. She informed that twelve students

from the college has got campus placement during 2017-'18 academic year. She said that her one to one interaction with demotivated and poor performing students brought a positive change among the students. The Principal has complained about the delay in publishing results, which is a major problem that affects the students for getting placements. The Principal being Chairman of the Syllabus Revision committee has taken steps to revise the Syllabus in tune with Syllabus of Kerala Technological University. The members of the committee remarked to revise the Syllabus according to the latest AICTE guidelines. The members of the committee directed the Principal to replace the outdated computers in the Lab and to improve the infrastructure facilities of the college by utilising the full amount sanctioned in the University Budget. The Principal pointed out that only 7 days of classes were interrupted by Student's strike. Another major concern of the committee was regarding the decorum of the college. The committee expressed their dissatisfaction about discipline of the contract teachers of the college. The Principal assured to take strict steps for maintaining proper discipline among the students and teachers. The committee agreed to the Principal's request to appoint a Physical Education teacher and English teacher for the college. Having considered the presentation, the committee unanimously decided to recommend the renewal of contract of Dr.Z.A. Samitha for another one year. w.e.f. 03.03.2018.

Resolution of the Syndicate

RESOLVED that the above Minutes of the meeting of the Committee for the appraisal of performance of Principal, University College of Engineering, Kariavattom held on 04.05.2018, be approved.

Item No.35.71 **Minutes of the 3rd and 4th meeting of the Purchase Committee for the year 2018 held on 04-05-2018 placing before the Syndicate - For approval – reg. (Ad.B.IV (CP))**

The Minutes of the 3rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, 11.30 AM and 4th meeting of Purchase Committee (Non-plan-fund) held on 04.05.2018, 2.30 P.M is placed before the Syndicate for approval.

MINUTES OF THE 3rd MEETING OF THE PURCHASE COMMITTEE TO CONSIDER PURCHASE PROPOSALS FROM PLAN SECTOR

Day	:	04.05.2018, Friday
Time	:	11.30 AM
Venue	:	Pro-Vice- Chancellor's Chamber

Chairman

Vice-Chancellor : Sd/-

Members

1. Dr. M. Jayaprakas, DCDC	:	Absent
2. Adv.K.H.Babujan, Member, Syndicate	:	Sd/-
3. Dr.P.M.Radhamony, Member, Syndicate	:	Absent
4. Adv. S. Krishnakumar, Member, Syndicate	:	Sd/-
5. Sri.K.S.Gopakumar, Member, Syndicate	:	Sd/-
6. Adv. A. A Rahim, Member, Syndicate	:	Absent
7. The Registrar	:	Absent
8. The Finance Officer (in-charge)	:	Sd/-
9. The Director, Planning & Development	:	Sd/-
10. The Director, Computer Centre	:	Sd/-
11. The Instrumentation Engineer	:	Sd/-

Officers Present

1. Dr.R.B.Binoy Kumar, HoD Geology	:	Sd/-
2. John Bosco.J, Deputy Registrar Administration III	:	Sd/-
3. Leju Bose, Deputy Registrar, Planning	:	Sd/-
4. Dr.Subodh.G , HoD Physics	:	Sd/-
5. Dr.Aji.S, HoD Computer Science	:	Sd/-

6. Dr.Bindu.R.L, HoD Education	:	Sd/-
7. Dr.Ajit Kumar, HoD Archaeology	:	Sd/-
8. Dr.Jayarajan David, Director Physical Education	:	Sd/-
9. Sheela George, Deputy Registrar, SDE	:	Sd/-
10. Susan Sunanda Mathew, Assistant Registrar, SDE	:	Sd/-
11. S. Rajasekhran, Press Superintendent (i/c)	:	Sd/-
12. S.Gopinathan, Storekeeper (Exam Store)	:	Sd/-
13. Dr.T.S Anirudhan, Professor, Chemistry	:	Sd/-
14. Dr.A.Jayakumaran Nair, HoD Biotechnology	:	Sd/-
15. A.P.Pradeep Kumar, Geology	:	Sd/-

Vendors Present

1. Georgy Josy, Laser Spectra Services India	:	Sd/-
2. Jobi Alexander, Perkin Elmer (India) Pvt Ltd	:	Sd/-
3. P.Eswaraiah, Analytical Technologies Ltd	:	Sd/-
4. P.Valentine, Inkarp Instruments Pvt Ltd	:	Sd/-
5. S.S.Syam Kumar, Scientific Enterprises	:	Sd/-
6. S.M.Ajith, Mastek Instruments	:	Sd/-
7. Kishore Kumar, Print Finish Equipments	:	Sd/-
8. Prakash.G.S, Bruker India Pvt Ltd	:	Sd/-
9. Raghunandan Udupa, IR Technology Services Pvt Ltd	:	Sd/-
10. Babu.K, Innovative Instruments	:	Sd/-
11. M.Karthikeyan, Anatek Services Pvt Ltd	:	Sd/-
12. N.Arul Prakash, Supreme Scientific Corporation	:	Sd/-

***Item No: 35.71.03.01 Consideration of the Action taken report of the 1st and 2nd meeting of the Purchase Committee (Plan and Non-Plan) held on 21.03.2018-reg
The Committee approved the Action Taken Report.***

Resolution of the Syndicate

RESOLVED that the Action taken report of the 1st and 2nd meeting of the Purchase Committee (Plan and Non-Plan) held on 21.03.2018, be approved.

***Item No: 35.71.03.02 Consideration of purchase of Desktop Computer, Photocopier, UPS—
Department of Geology— reg.***

The Head, Department of Geology, vide letter No. 83/41B/GOL/2018 dated 13.03.2018 submitted proposal for the purchase of following items utilizing the fund sanctioned for the Department under 'Infrastructure and Laboratory Development'. The Department Council recommended the purchase of various equipment.

1. Desktop Computer - 4 Nos.
2. Photocopier - 1 No.
3. UPS - 6 Nos.

The Head of the Department, has invited competitive quotations by publishing the quotation notice in the University Website and has certified that all the provisions of the Stores Purchase Manual/Kerala Financial code have been complied with while processing the proposals for the purchase. The quotations for all the items has been evaluated by the Instrumentation Engineer, SICC and the evaluation report has also been submitted.

The tabulated statement of the quotations is detailed below:

ITEM 1:Desktop Computer (4 Nos)

Sl.No	Firm	Make/Model	Qty	Rate (Rs.) (including GST)	Remarks
1	M/s. Selector Infotech (p) Ltd., Trivandrum	Dell Optiplex 3050	4	1,39,712	Not satisfies technical specifications (HDD Speed, optional VGA)
2	M/s. Electronic Trade Links, Trivandrum	1. HP Slimline 270 PO29IL	4	1,40,872	
		2. Dell Vostro 3268	4	1,40,872	
3	M/s. Cann Links, Trivandrum	Dell	4	1,39,240	Not satisfies technical specifications. Model Number not specified.
4	M/s. Enterprise Computing Solutions p. Ltd, Trivandrum	HP 280 MT (Business Tower Desktop)	4	1,47,580	
5	M/s. Zigma Solutions, Trivandrum	Acer Veriton	4	1,36,800	Not satisfies technical specifications. All details not specified.
6	M/s. Quinzee Technologies Pvt. Ltd., Kochi	1. Acer Model:6518	4	1,25,960	Satisfies technical specifications if HDMI port is available. Confirmation e-mail submitted by the firm regarding the inclusion of HDMI port. Recommended by HOD
		2. HP 2602-Po22/19KA	4	1,35,960	
7	M/s. Mccann Info solution, Mumbai.	HP 260-P0229IL	4	1,29,800	

ITEM 2:UPS (6 Nos)

Sl.No	Firm	Make/Model	Qty	Rate (Rs.) (including GST)	Remarks
1	M/s. Selectro Infotech (p) Ltd., Trivandrum	APC 600 VA BX 600	6	15,576	
2	M/s. Electronic Trade Links, Trivandrum	1. I ball	6	11,820	Recommended by HOD
		2. V-Guard	6	14,892	
3	M/s. Zigma Solutions	V-Guard	6	16,500	
4	M/s. Quinzee Technologies Pvt.Ltd.,	1. V-Guard Slender Plus	6	18,408	
		2. APC Slender Plus	6	18,762	
5	M/s. Exa Solutions, Kochi	Liebert It ON CX 600 VA	6	14,160	

ITEM 3:Photocopier (1 No.)

Sl. No	Firm	Make/Model	Rate (Rs.) (including GST)	Remarks
1	M/s. Electronic Trade Links, Trivandrum	HP Laserjet MFP M436 NDA	76,986	Not satisfies Technical Specifications
2	M/s. Cann Links, Trivandrum	Sharp AR 6020 N	59,000	Not satisfies Technical Specifications
3	M/s. Zigma Solutions, Trivandrum	Canon IR 2004 N with duplex photocopier	67,662	Not satisfies Technical Specifications
4	M/s. Global Systems, Trivandrum	Toshiba e-studio 2309A	40,120	Recommended by HOD
5	M/s. Origin Tech serve Pvt. Ltd, Chennai	Toshiba e-studio 2309A	53,100	
6	M/s. MP Associates, Trivandrum	Kyocera Taskalfa 2201 with duplex and networ	44,775	Not satisfies Technical Specifications
7	M/s. Infres Methodex Pvt. Ltd., Trivandrum	Konica Minolta Bizhub 206	39,671	Ethernet is optional and is not specified. (Not satisfying Technical specifications)
8	M/s. Universal Automation Services, Trivandrum	Toshiba e-studio 2309 A	49,300	

As per the recommendations of the Head, Department of Geology the selected firms for the supply of various items is detailed below:

Sl. No.	Item	Supplier	Total(₹)
1	Desktop Computer	M/s. Quinzee Technologies Pvt. Ltd., Kochi	1,25,960
2	UPS	M/s. Electronic Trade Links, Trivandrum	11,820
3	Photocopier	M/s. Global Systems, Trivandrum	40,120
Total			1,77,900

The Head, Department of Geology, has requested sanction to purchase above items from the respective firms amounting to Rs.1,77,900/- (Rupees One lakh seventy seven thousand nine hundred only) meeting the expenditure from the fund allocated for the Department under 'Infrastructure and Laboratory Development'.

The Finance Officer has recommended that, the proposal for purchase of Desktop Computers, UPS & Photocopier in the Department of Geology, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

The Committee considered the matter and recommended for the purchase of following items for a total amount of Rs.1,77,900/- (Rupees One lakh seventy seven thousand nine hundred only) meeting the expenditure from the fund allocated for the Department under 'Infrastructure and Laboratory Development'

Sl. No.	Item	Supplier	Total(₹)
1	Desktop Computer	M/s. Quinzee Technologies Pvt. Ltd., Kochi	1,25,960
2	UPS	M/s. Electronic Trade Links, Trivandrum	11,820
3	Photocopier	M/s. Global Systems, Trivandrum	40,120
Total			1,77,900

Planning A I Section

Resolution of the Syndicate
RESOLVED that the above recommendations of the 3rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, be approved.

Item No:35.71.03.03:- Consideration of purchase of Various Lab Equipments— Department of Physics— reg.

The Head, Physics, vide letter No. Phy/378/2018 dated 05.03.2018 submitted a proposal for the purchase of following items utilizing the fund sanctioned for the Department under 'Infrastructure and Laboratory Development'. The Department Council recommended the purchase of various equipment.

Vacuum Oven
 Tubular Furnace
 Platinum Crucibles

The Head of the Department, has invited competitive quotations by publishing the quotation notice in the University Website and has also certified that all provisions and procedures for purchase under SPM/KFC have been followed.

The tabulated statement of the quotations is detailed below:

Item 1: Vacuum Oven (Quotation Notice dated 16.01.2018)

Sl. No	Firm	Description/Model	Total (inclusive of all taxes)	Remarks
1	M/s. Universal Agencies, Thrissur	MAC Vacuum Oven with vacuum pump oil free (for oven of upto 28 ltrs. Capacity) Model: MSW-218(HT)	3,35,592	Temperature Range: 5°C to 300°C, Maximum Vacuum, No. Of trays & Power rating are not given Warranty: 12 months
2	M/s. Vacuum Techniques, Bangalore	Make: Vacuum Techniques Model:VT 2006	1,84,788	Power rating not mentioned Wararnty: 12 months

				Not meeting specifications.
3	M/s. Thermosystems, Trivandrum	Thermosystems Vacuum Oven	2,58,420	Temperature Range: 50°C to 300°C Inner chamber dimensions: 300x400mm Wararnty: 12 months
4	M/s. Pranav Future technics, Palakkad	PFTECHNICS Vacuum Oven	2,53,110	Wararnty: 12 months Recommended by HOD
5	M/s. Naskar and Company, West Bengal	Electroheat CE certified Vacuum Drying Oven	3,04,440	Wararnty: 1.5 years only

Item 2: Tubular Furnace (Quotation Notice dated 06.01.2018)

Sl. No	Firm	Description/Model	Total (inclusive of all taxes)	Remarks
1	M/s. Pyrotronics, New Delhi	Pyrotronics make Tube furnace with Programmable (64 Programe) Digital PID Temp.	2,34,560	Vacuum gauge and programmer are not mentioned. Temperature accuracy no included. Thermal Insulation not mentioned. Not meeting the specifications.
2	M/s. Indfurr Superheat Furnaces, TamilNadu	INDFURR High Temperature Tubular Furnace	3,98,840	Pressure level is not mentioned One No. Flow meter. No additional thermocouples provided. Warranty: 1 Year only Not meeting the specifications.
3	M/s. Naskar and Company	Electroheat Horizontal Tube Furnance. Model No. ENV120T	8,85,695.50	
4	M/s. VT Vacuum Technologies Pvt. Ltd, Bangalore	UL standar 1500°C Split Tube Furnae with Vacuum Flanges & 4" Mullite Tube OTF-1500X-UL-4	12,44,444 + GST	Thermocouple Type: S-type Heating elements, thermocouples, heating elements, flowmeter, vacuum pump and pressure gauge are additional and optional items.
5	M/s. Tempsens Instruments (i) Pvt. Ltd., Udaipur	Tempsens make high temperature tube furnace	8,10,119.56	
6	M/s. W.J. Alcock & Co., (PVT) Ltd., Kolkata	Alcock Programmable High Temperature Tubular Furnace capable of Heating under Gas Flow/Vacuum	7,57,000	
7	M/s. Thermosystems, Trivandrum	Thermosystems programmable High Temperture Tubular Horizontal Vacuum Furnaces	4,58,850	Recommended by HOD
8	M/s. Ants Innovations Pvt. Ltd., Thane	AntsLAB High Temperature tube furnace with vacuum pump and gas purging set up	4,14,750	Tube length is less than required. Not meeting the specifications.

Item 3: Platinum Crucibles (Quotation Notice dated 03.01.2018)

Sl. No	Firm	Description/Model	Total (inclusive of all taxes)	Remarks
1	M/s. VRS Laboratory, Gujarat	Platinum Crucible capacity 40 ml (purity 99.5%) Platinum Crucible 75 ml	2,44,625+ 10% extra charges for fluctuations in price of platinum	Recommended by HOD

		(purity 99.5%)	2,69,087	
2	M/s. Indane Chemical Company, Maharashtra	Crucible without lid having purity 99.95% capacity 40 ml Capacity 75 ml	2,69,501	

As per the recommendations of the Head, Department of Physics, the selected firms for the supply lab equipment is detailed below:

Sl. No.	Item	Supplier	Total(Rs.)
1.	Vacuum Oven	M/s. Pranav Future Technics, Palakkad	2,53,110
2	Tubular Furnace	M/s. Thermosystems, Trivandrum	4,58,850
3	Platinum Crucibles	M/s. VRS Laboratory, Gujarat	2,69,087
	Total		9,81,047

The Head, Department of Physics, requests sanction to purchase above equipments from the respective firms at a total cost of Rs.9,81,047/- (Rupees Nine lakh eighty one thousand and forty seven only). The expenditure may be met from the fund sanctioned for the Department under Infrastructure and Laboratory Development for the year 2017-18,

The Finance Officer has recommended to place the proposal for the purchase of equipment in the Department of Physics, before the Purchase Committee for approval. If approved supply order shall be placed accordingly.

The Committee considered the matter and recommended for the purchase of following items;

- 1. Vacuum Oven from M/s.Pranav Future Techniques, Palakkad for an amount of Rs.2,51,110/- (Rupees Two lakh fifty one thousand one hundred and ten only)*
- 2. Tubular Furnace from M/s.Thermosystems, Trivandrum for an amount of Rs.4,58,850/-(Rupees Four lakh fifty eight thousand eight hundred and fifty only)*
- 3. Platinum Crucibles from M/s.Capital VRS Laboratory, Gujarat for an amount of Rs.2,69,087/- (Rupees Two lakh sixty nine thousand and eightyseven only)based on the clarification from the Head that Platinum Crucibles are connected with the purchase of Vacuum Oven and Tubular Furnace and is essential for the functioning of both the items*

A total amount of Rs. 9,81,047/- (Rupees Nine lakh eighty one thousand and forty seven only) is essential for the purchase and the expenditure may be met from the fund sanctioned for the Department under Infrastructure and Laboratory Development for the year 2017-18.

Planning A I Section

Resolution of the Syndicate
RESOLVED that the above recommendations of the 3 rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, be approved.

Item No:35.71.03.04:- Consideration for the purchase of Furniture – Department of Computer Science– Reg.

The Head, Department of Computer Science, vide letter No. CS/purchase/17-18/03 dated 12/01/2018 submitted proposals for the purchase of furniture utilizing the fund sanctioned for the Department under Infrastructure and Laboratory Development.

The Head, Department of Computer Science has obtained invoice from M/s. Kerala State Rubber Co-operative Ltd., (RUBCO), Kannur. It may be noted that the Government, vide G.O.(Rt) No.40/2017/SPD dated 07.07.2017 had granted permission to purchase furniture directly from M/s. Kerala State Rubber Co-operative Ltd., (RUBCO), Kannur without following tender formalities. The list of items as per the invoice is detailed below:

Item No. 1- Furniture

Sl.No	Item	Unit price	Qty	Total (including all taxes)
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1	Computer Table-Small	6,813	30	2,04,390
2	Jefferson Chair with Writing pad	4,631	25	1,15,775
3	Table with Computer Facility (4.90 R.mtr) 3 seater	17,273	4.9 Sq.m	84,638
4	Executive visitors chair (revolving low)	6,050	2	12,100
	Desk	10,246	4	40,984
	Book Shelf big	27,313	1	27,313
	Grand Total			Rs.4,85,200

The Head, Department of Computer Science, requests sanction to purchase furniture from M/s. Kerala State Rubber Co-operative Ltd. (RUBCO), Kannur for a total amount of Rs.4,85,200 (Rupees Four lakh eighty five thousand & two hundred only) meeting the expenditure from the head of account 'PartII-Plan- MH-32- Department of Computer Science-4/1885-Development of Department (State)' of the Current years' Budget Estimates of the University.

The Finance Officer has recommended to place the proposal for purchase of furniture amounting to Rs.4,85,200 (Rupees Four lakh eighty five thousand & two hundred only) from M/s. Kerala State Rubber Co-operative Ltd. (RUBCO), Kannur in the Department of Computer Science, before the Purchase Committee for approval. Subject to the approval, supply order may be placed accordingly.

The Committee considered the matter and recommended for the purchase of following furniture for an amount of Rs.2,53,497/-(Rupees Two lakh fifty three thousand four hundred and ninety seven only) from M/s. Kerala State Rubber Co-operative Ltd. (RUBCO), Kannur meeting the expenditure from the head of account 'PartII-Plan- MH-32- Department of Computer Science-4/1885-Development of Department (State)' of the Current years' Budget Estimates of the University;

Sl.No	Item	Unit price	Qty	Total (including all taxes)
1	<i>Jefferson Chair with Writing pad</i>	<i>4,631</i>	<i>25</i>	<i>1,15,775</i>
2	<i>Table with Computer Facility (4.90 R.mtr) 3 seater</i>	<i>17,273</i>	<i>4.9 Sq.m</i>	<i>84,638</i>
3	<i>Executive visitors chair (revolving low)</i>	<i>6,050</i>	<i>2</i>	<i>12,100</i>
4	<i>Desk</i>	<i>10,246</i>	<i>4</i>	<i>40,984</i>
	<i>Grand Total</i>			<i>2,53,497</i>

Planning A 1 Section

Resolution of the Syndicate

RESOLVED that the above recommendations of the 3rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, be approved.

Item No:35.71.03.05:- Consideration for the purchase of Desktop Computer– Department of Education– Reg.

The Head, Department of Education, vide letter No. DOE/99/2018 dated 08/03/2018, has submitted a proposal for the purchase of twenty five desktop computer in connection with the setting up of computer lab in the Department utilizing the fund allocated under the scheme of 'Infrastructure and Lab development' for the year 2016-17.

The Head, Department of Education has obtained an offer from M/s. Kerala State Industrial Enterprises Ltd., for the supply of twenty five Desktop Computer as per the specifications suggested by the Director, Computer Centre. It may be noted the Government had permitted to purchase the above items from M/s. Kerala State Industrial Enterprises Ltd., without following tender formalities. The Government had renewed the registration of M/s. Kerala State Industrial Enterprises Ltd., for the period from 08.02.2018 to 07.02.2019 (Reference No. SPDR/2018/00005) subject to the conditions of registration specified in the original certificate for items.

The Director, Computer centre has verified the quote and reported that the specifications of the Acer branded Desktop Computer submitted by M/s. Kerala State Industrial Enterprises Ltd., satisfy the specification requirements.

The detailed statement of the quotation is listed below:

M/s. Kerala State Industrial Enterprises Ltd.,

Sl. No	Item	Qty	Unit Rate	Amount(₹) (Taxes all inclusive)	Remarks
1	Acer branded, Intel core i3 processor, Intel chipset motherboard or OEM, 4 GB DDR3 RAM, 500 GB SATA HDD, 18.55" LED Monitor with integrated graphics, Net working, USB ports, DVD R/W, Wired Key Board and Mouse, LINUX, OS Preloaded,3 Year Warranty	25	34,320	8,58,000	Recommended by HOD

The Head, has also certified that all provisions and procedures under Store purchase Manual/Kerala Financial code and all guidelines issued by the University for effecting purchases have been followed for the above purchase.

The Head, Department of Education, requests sanction to purchase twenty five Desktop Computers from M/s. Kerala State Industrial Enterprises Ltd., at a total cost of Rs.8,58,000/- (Rupees Eight lakh & Fifty eight thousand only). The expenditure for the purchase may be met from the fund sanctioned for 'setting up of Computer cum language lab & Educational Technology lab' for the year 2016-17.

It may be noted that, an amount of Rs.25,00,000/- (Rupees Twenty five lakh only) is allocated for the Department for 'setting up of Computer cum language lab & Educational Technology lab' from the state plan grant of 2016-17. The above expenditure shall be booked under this provision.

The Finance Officer has recommended to place the proposal for purchase of twenty five Desktop computers in the Department of Education, before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

The Committee considered the matter and recommended to purchase twenty five Desktop Computers from M/s. Kerala State Industrial Enterprises Ltd., at a total cost of Rs.8,58,000/- (Rupees Eight lakh & Fifty eight thousand only). The expenditure for the purchase may be met from the fund sanctioned for 'setting up of Computer cum language lab & Educational Technology lab' for the year 2016-17.

Planning A 1 Section

Resolution of the Syndicate

RESOLVED that the above recommendations of the 3rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, be approved.

Item No: 35.71.03.06 Consideration of Proposal for the purchase of various Equipment- Department of Archaeology-Setting up of Ceramic Petrology lab - Reg.

The Head, Department of Archaeology vide letter No. Ku/ARC/33/17-18 dated 17/05/2017, submitted a proposal for the purchase of following equipments in connection with the setting up of Ceramic Petrology lab from the fund allocated for 'Innovative programmes and research projects' for the year 2016-17. The Department Council considered the proposal and recommended to purchase the equipment through e-procurement system.

1. Research Automated Polarising Microscope with camera and computer
2. Automatic Sample Preparation Machine for thin section (Grinding & Polishing)
3. Research semi automated Polarising Microscope with camera and computer
4. Automatic Point Counting Stage with complete software
5. Routine Polarising Microscope
6. Routine Microscope Model Stereo Microscope
7. Student Polarising Microscope
8. Student Stereo Microscope

Open tender through e-procurement under two cover system was invited for the supply of above equipment by publishing in two leading dailies.

Item No. 1. Research semi automated Polarising Microscope with camera and computer

Due to insufficient number of qualified bidders for the first time, it was retendered. After retendering, again two firms quoted for Research semi automated Polarising Microscope with camera and computer

- a. M/s. DHR Holding India Pvt. Ltd, Mumbai
- b. M/s. Dolphin Instruments Pvt. Ltd., Bangalore.

The Technical Committee evaluated the technical bid and reported that M/s. DHR Holding India Pvt. Ltd, Mumbai does not satisfy the specification mentioned in the tender document (i.e, it has only motorized 4 position turret hence create problems during upgradation, the polarizer is simple and not 0-360 degree rotatable, lense NPLAN 2.5x is not semi planapo/Neofluor/fluorite, and the magnification changer is only 1.6x).

The bid submitted by M/s. Dolphin Instruments Pvt. Ltd., Bangalore satisfies the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee. The Committee reported that the firm M/s. Dolphin Instruments Pvt. Ltd., Bangalore has quoted an amount of Euro 51401.00 (₹38,03,674 Euro=₹74) for the supply of Research semi automated Polarising Microscope with camera and computer.

The Committee after evaluation of the financial bid recommends to accept the bid of M/s. Dolphin Instruments Pvt. Ltd., Bangalore

The detailed statement of the quotation is listed below:

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s. Dolphin Instruments Pvt. Ltd., Bangalore.	Carl Zeiss, Germany Axioimager AxioCam ICC5	Euro 51401.00 (₹.38,03,674 Euro=₹.74)	Recommended by HOD

Item No. 2. Automatic Sample Preparation Machine for thin section (Grinding & Polishing)

Three firms participated for Automatic Sample Preparation Machine for thin section (Grinding & Polishing)

- a. M/s. Struers Aps, Denmark C/o Aimil Ltd., New Delhi
- b. M/s. Leco Instruments, Bangalore
- c. M/s. Censico International Pvt. Ltd., Agra

The Technical Committee evaluated the technical bid and reported that following two firms not satisfy the specification mentioned in the tender document.

a. M/s. Struers Aps, Denmark C/o Aimil Ltd., New Delhi – Not meeting the specification (i.e, It has fixed RPM for cutting rocks, only one rotational direction, doesn't have table with x-y positioning suitable for incorporation of cutter and it don't have bonding fixture)

b. M/s. Leco Instruments, Bangalore– Not meeting the specification (Don't have rock cutting and grinding machine, vacuum impregnation cold mounting equipment, rock cutter and bonding fixture. Specimen mover is also not according to the specification)

The bid submitted by M/s. Censico International Pvt. Ltd., Agra satisfies the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee. The Committee reported that the firm M/s. Censico International Pvt. Ltd., Agra has quoted an amount of USD 70574.50 + USD 3410 (for spares)= USD 73984.50 for the supply of Automatic Sample Preparation Machine for thin section (Grinding & Polishing)

The detailed statement of the quotation is listed below:

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s.Censico International Pvt. Ltd., Agra	Buehler, U.S.A	USD 70574.50 + USD 3410 (for spares)= USD 73984.50 (₹.48,08,992.5/- USD=65)	Recommended by HOD

Item No. 3. Research semi automated Polarising Microscope with Camera and Computer

Due to insufficient number of qualified bidders for the first time, it was retendered. After retendering, again two firms quoted for Research semi automated Polarising Microscope with Camera and Computer.

- a. M/s. DHR Holding India Pvt. Ltd., Mumbai
- b. M/s. Icon Analytical Equipment Pvt. Ltd., Mumbai

The Technical Committee evaluated the technical bid and reported that M/s. DHR Holding India Pvt. Ltd, Mumbai does not satisfy the specification mentioned in the tender document (i.e, the nosepiece is not revolving type, objective lense N Plan 2.5x is not Semiplanapo/ Neofluor/flurite; it is planachromat).

The bid submitted by M/s. Icon Analytical Equipment Pvt. Ltd., Mumbai satisfies the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee. The Committee reported that the firm M/s. Icon Analytical Equipment Pvt. Ltd., Mumbai has quoted an amount of Yen 45,00,000 for the supply of Research semi automated Polarising Microscope with Camera and Computer.

The detailed statement of the quotation is listed below:

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s.Icon Analytical Equipment Pvt. Ltd., Mumbai	Olympus, Japan BX3 DP73	Yen 45,00,000.00 (`26,10,000/- @ Yen=0.58)	Recommended by HOD

Item No. 4. Automatic Point Counting Stage with complete Software

Due to insufficient number of qualified bidders for the first time, it was retendered. After retendering, again only one firm quoted for Automatic Point Counting Stage with complete Software

- a. M/s. Lab India Instruments Pvt.Ltd., Thane C/o Conwy Valley Systems Ltd., UK

The Technical Committee evaluated the technical bid and reported that M/s. Lab India Instruments Pvt.Ltd., Thane C/o Conwy Valley Systems Ltd., UK satisfy the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee. The Committee reported that the firm M/s. Lab India Instruments Pvt.Ltd., Thane C/o Conwy Valley Systems Ltd., UK has quoted an amount of GBP 8024 for the supply of Automatic Point Counting Stage with complete Software

The detailed statement of the quotation is listed below:

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s. Lab India Instruments Pvt.Ltd., Thane C/o Conwy Valley Systems Ltd., UK	Petrog, Conwy Valley Systems Ltd., UK Petrog Lite	GBP 8024 Rs.6,65,992/- @ GBP=83)	Recommended by HOD

Item No. 5. Routine Polarising Microscope

Three firms participated for Routine Polarising Microscope

- a. M/s. DHR Holding India Pvt. Ltd., Mumbai
- b. M/s. Lab Equipments, Ahmedabad
- c. M/s. Micro Instrument Company, Ambala

The Technical Committee evaluated the technical bid and reported that following two firms does not satisfy the specification mentioned in the tender document.

a. M/s. DHR Holding India Pvt.Ltd., Mumbai – Not meeting the specification (i.e, Its nosepiece is quadruple, it has LED illumination, XY attachment is absent, Analyser is fixed, the camera is CMOS and its has very less resolution)

b. M/s. Micro Instrument Company, Ambala– Not meeting the specification (Its stand has no rotating stage, stage is not rotatable, nosepiece is quadruple, XY attachment is absent and camera is also absent)

The bid submitted by M/s. Lab Equipments, Ahmedabad satisfies the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee. The Committee reported that the firm M/s. Lab Equipments, Ahmedabad has quoted an amount of Euro 5883.00 for the supply of Routine Polarising Microscope

The detailed statement of the quotation is listed below:

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s. Lab Equipments, Ahmedabad	Micros, Austria MCP300 CAM800	Euro 5883 (Rs.4,35,342/- Euro=74)	Recommended by HOD

Item No. 6. Routine Microscope Model Stereo Microscope

Three firms participated for Routine Microscope Model Stereo Microscope

- M/s. DHR Holding India Pvt.Ltd., Mumbai
- M/s. Lab Equipments, Ahmedabad
- M/s. Scientific Medical Equipments (Kerala) Pvt. Ltd., Cochin

The Technical Committee evaluated the technical bid and reported that following two firms does not satisfy the specification mentioned in the tender document.

a. M/s. DHR Holding India Pvt.Ltd., Mumbai – Not meeting the specification (i.e, No details available in the attachment-neither the quote nor the compliance sheet. Kept only the order copies of customers)

b. M/s. Scientific Medical Equipments (Kerala) Pvt. Ltd., Cochin– Not meeting the specification (i.e., Camera sensor is CMOS and the resolution is only 5.0 mega pixel)

The bid submitted by M/s. Lab Equipments, Ahmedabad satisfies the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee. The Committee reported that the firm M/s. Lab Equipments, Ahmedabad has quoted an amount of Euro 5878.00 for the supply of Routine Microscope Model Stereo Microscope

The detailed statement of the quotation is listed below:

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s. Lab Equipments, Ahmedabad	Micros, Austria MZ 1000 with camera 800 Colour CCD with 8.0 MP	Euro 5878 (Rs.4,34,972/- Euro=74)	Recommended by HOD

Item No. 7. Student Polarising Microscope

Five firms participated for supply of Student Polarising Microscope

- M/s. DHR Holding India Pvt.Ltd., Mumbai
- M/s. Lab Equipments, Ahmedabad
- M/s. Scientific Medical Equipments (Kerala) Pvt. Ltd., Cochin
- M/s. Radical Scientific Equipments Pvt. Ltd., Ambala
- M/s. Labex K.K. International, Ambala

The Technical Committee evaluated the technical bid and reported that following firms does not satisfy the specification mentioned in the tender document.

a. M/s. DHR Holding India Pvt.Ltd., Mumbai – Not meeting the specification (i.e, Quintuple nose-piece and LED illumination absent, analyser is not rotatable, XY attachment is not specified in the technical quote)

b. M/s. Scientific Medical Equipments (Kerala) Pvt. Ltd., Cochin– Not meeting the specification (i.e., Fixed analyser, not rotatable, camera is not with integrated tablet)

c. M/s. Radical Scientific Equipments Pvt. Ltd., Ambala – Not meeting the specification (i.e, Resolution of camera is only 2.0 Mega pixel)

d. M/s. Labex K.K. International, Ambala – Not meeting the specification (i.e, Quintuple nose-piece, objectives are 63x, camera is not with integrated tablet, processor is 1.2 GHZ)

The bid submitted by M/s. Lab Equipments, Ahmedabad satisfies the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee. The Committee reported that the firm M/s. Lab Equipments, Ahmedabad has quoted an amount of Euro 4775.00 for the supply of Student Polarising Microscope.

The detailed statement of the quotation is listed below:

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s. Lab Equipments, Ahmedabad	Micros, Austria MCP 300	Euro 4775.00 (₹ 3,53,350/- Euro=74)	Recommended by HOD

Item No. 8. Student Stereo Microscope

Four firms participated for supply of Student Stereo Microscope

- M/s. Ultra Instruments, Secunderabad
- M/s. DHR Holding India Pvt. Ltd., Mumbai
- M/s. Lab Equipments, Ahmedabad
- M/s. Scientific Medical Equipments (Kerala) Pvt.Ltd., Cochin

The Technical Committee evaluated the technical bid and reported that following firms does not satisfy the specification mentioned in the tender document.

- M/s. Ultra Instruments, Secunderabad – Not meeting the specification (i.e, Eyepieces are different)
- M/s. DHR Holding India Pvt. Ltd., Mumbai – Not meeting the specification (i.e., No details available in the attachment-neither the quote nor the compliance sheet. Kept only the order copies of the customers)

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s. Lab Equipments, Ahmedabad	Micros, Austria Model: Lady Bird	Euro 1758.00 (₹ 1,30,092/- Euro=74)	Recommended by HOD
2	M/s. Scientific Medical Equipments (Kerala) Pvt. Ltd., Cochin	Carl Zeiss, Germany Model: Stemi 508	Euro 4125.00 (₹ 3,05,250/- Euro=74)	

The bid submitted by other two firms satisfy the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee. The tabulated statement of the quotation is listed below:

As per the recommendations of the Head, Department of Archaeology the selected firms for the supply items is detailed below:

Sl. No.	Item	Supplier	Total(₹)
1	Research Automated Polarising Microscope with camera and computer	M/s. Dolphin Instruments, Bangalore on behalf of M/s. Carl Zeiss Microscopy GmbH, Germany	Euro 51401.00 (Rs.38,03,674 Euro=Rs.74)
2	Automatic Sample Preparation Machine for thin section (Grinding & Polishing)	M/s. Censico International Pvt. Ltd., Agra on behalf of M/s. Buehler, USA	USD 73984.50 (Rs.48,08,992.5/- USD=65)
3	Research semi automated Polarising Microscope with camera and computer	M/s. Icon Analytical Equipment Pvt. Ltd. Mumbai on behalf of Olympus Corporation, Japan	Yen 45,00,000 (Rs.26,10,000/- Yen=0.58)
4	Automatic Point Counting Stage with complete software	M/s. Lab India Instruments Pvt.Ltd., Thane on behalf of M/s. Conwy Valley Systems Ltd., UK	GBP 8024.00 Rs.6,65,992/- @ GBP=83)
5	Routine Polarising Microscope	M/s. Lab Equipments, Ahmedabad on behalf of M/s. MICROS Producttions, Austria	Euro 5883.00 (Rs.4,35,342/- Euro=74)
6	Routine Microscope Model Stereo Microscope	M/s. Lab Equipments, Ahmedabad on behalf of M/s. MICROS Producttions, Austria	Euro 5878.00 (Rs.4,34,972/- Euro=74)

7	Student Polarising Microscope	M/s. Lab Equipments, Ahmedabad on behalf of M/s. MICROS Productkions, Austria	Euro 4775.00 (Rs.3,53,350/- Euro=74)
8	Student Stereo Microscope	M/s. Lab Equipments, Ahmedabad on behalf of M/s. MICROS Productkions, Austria	Euro 1758.00 (Rs.1,30,092/- Euro=74)
	Total		Rs.1,32,42,414.5/-

The Head, Department of Archaeology, requests sanction to purchase above equipments from the respective firms in connection with the setting up of Ceramic Petrology lab from the fund allocated for 'Innovative programmes and research projects' for the year 2016-17.

It may be noted that an amount of `1,30,00,000/- (Rupees One crore thirty lakh only) was allocated for the Department under the component 'Innovative programmes and research projects' for setting up of Ceramic Petrology lab in the Department from State Plan Grant for the financial year 2016-17.

The Finance has recommended to place the proposal for purchase of equipment in the Department of Archaeology, before the Purchase Committee for approval, subject to the condition that the total expenditure shall be limited to the provision provided. Lowest quoted firm for the high priced equipment may be invited for negotiation in the Purchase Committee. If approved, Purchase shall be effected accordingly.

As per the orders of the Vice-Chancellor the proposal is placed before the Purchase Committee for consideration and to invite the firms recommended for the purchase of high priced equipment (M/s. Dolphin Instruments, Bangalore, M/s.Censico International Pvt. Ltd., Agra and M/s. Icon Analytical Equipment Pvt. Ltd. Mumbai) for negotiation.

The Committee deferred the matter

Planning A 1 Section

<p>Resolution of the Syndicate</p> <p>RESOLVED that the above recommendations of the 3rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, be approved.</p>
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Item No:35.71.03.07:- Consideration of purchase of Automated flash chromatography - Department of Biotechnology – reg.

The Head, Department of Biotechnology vide letter No.nil dated 04/07/2017, has submitted proposal for the purchase of Automated Flash Chromatography using the fund allocated for the implementation of the Innovative project 'Screening of Tree Varieties available in Kerala for Anti Cancer Molecules'.

Regarding the Purchase of the above equipment following points may be noted:

Open tender was invited through e-procurement under two bid system for the supply of Automated Flash Chromatography. Since only two bidders participated it was re-tendered. After retendering, again only two bidders participated for the tender Viz:

- (i) M/s. Septech Marketing India Pvtl Ltd., Mumbai
- (ii) M/s. Inkar Instruments Pvt.Ltd., Trivandrum.

The Technical Committee consisting of Dr.Vinodhkumar, RGCB, Trivandrum & Dr. Anirudhan, Professor, Department of Chemistry who are experts in the application of the equipment evaluated the technical bids, and found that the Model quoted (Combiflash Rf 150) by M/s. Septech Marketing India Pvt. Ltd., Mumbai is not meeting the tender specification and recommended to reject the bid.

The Model (Yamazen A1580S) quoted by M/s. Inkar Instruments Pvt.Ltd., Trivandrum complies with all technical specifications as per the tender document. Hence, the Committee recommended to open the financial bid.

4. The financial bid was opened and evaluated by the committee. The Committee reported that the firm M/s. Inkar Instruments Pvt.Ltd., Trivandrum has quoted an amount of Yen 33,70,000.00 for the supply of Automated Flash Chromatography (Model: A1580S with TLC Image Reader. Make:

Yamazen). The committee evaluated the financial bid and found that the price against the technical features of the proposed instrument and accessories is reasonable and recommended to accept the price and to proceed with the purchase of equipment.

The consolidated statement of the quotations is detailed below:

Item No. 1- Bench Top Flow Cytometer with Accessories

Sl. No	Firms	Make/Model	Total	Remarks
1	M/s. Inkar Instruments Pvt.Ltd., Trivandrum	Model: A1580S with TLC Image Reader. Make: Yamazen Corporation, Japan	Yen 33,70,000.00 Rs.19,54,600 (Yen @ Rs.0.58/-)	Recommended by HOD

The Head, has also certified that all provisions and procedures under Store purchase Manual/ Kerala Financial code and all guidelines issued by the University for effecting purchases have been followed for the above purchase.

The Head, Department of Biotechnology, requests sanction to purchase Automated Flash Chromatography from M/s. Inkar Instruments Pvt.Ltd., Trivandrum on behalf of their Principal firm 'M/s. Yamazen Corporation, Nishinakajima, Japan' at a total cost of Yen 33,70,000.00 meeting the expenditure from the amount allocated for the implementation of the Innovative project 'Screening of Tree Varieties available in Kerala for Anti Cancer Molecules'.

It may be noted that an amount of `50 Lakh has been allocated for the implementation of the Innovative project 'Screening of Tree Varieties available in Kerala for Anti Cancer Molecules', out of which `20 Lakh is allocated for the purchase of the equipment Automated Flash Chromatography.

The Finance Officer has recommended to place the proposal for purchase of Automated Flash Chromatography, from the sole technically qualified firm M/s. Inkar Instruments Pvt. Ltd., before the Purchase Committee for approval and that the firm may be invited for a negotiation before the Purchase Committee. If approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and to invite the firm (M/s. Inkar Instruments Pvt. Ltd., Trivandrum) for a negotiation before the Purchase Committee.

The Committee negotiated with the representatives from M/s.Inkar Instruments Pvt Ltd, Trivandrum and they have agreed to discount an amount of Yen 84250 from the original quoted price of Yen 33,70,000 (Rs.19,54,600/- ; Yen = Rs.0.58) reducing price of the machine to Yen 32,85,750/- (Rs.19,05,735/- ; Yen = 0.58) along with two year AMC charges free of cost after the standard warranty period and to supply one 3 KVA Online UPS free of charge with instrument at the time of installation

Based on the negotiation the Committee recommended for the purchase meeting the expenditure from the amount allocated for the implementation of the Innovative project 'Screening of Tree Varieties available in Kerala for Anti Cancer Molecules'.

Planning A 1 Section

Resolution of the Syndicate

RESOLVED that the above recommendations of the 3rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, be approved.

Item No:35.71.03.08:-

Consideration of Proposal for the purchase of Multimode Fluorescent Micro Plate Reader– Department of Biotechnology– Reg.

The Head, Department of Biotechnology vide e-mail dated 20/01/2018, has submitted proposal for the purchase of Multimode Fluorescent Micro Plate Reader utilizing the fund sanctioned for the Department under 'Infrastructure and Laboratory Development'.

Open tender was invited through e-procurement under two bid system for the supply of Multimode Fluorescent Micro Plate Reader. Due to insufficient number of qualified bidders for the first time, it was retendered.

After retendering, only two bidders participated for the tender Viz:

- (i) M/s. Scientific Enterprises, Vytilla, Cochin

(ii) M/s. SMEK Scientific and Medical Equipments (Kerala) Pvt. Ltd., Cochin

The Technical Committee consisting of Dr. T. R. Santhoshkumar, RGCB, Trivandrum, Dr. Kannan. S, Professor, Regional Cancer Centre, Dr. Sankararaman, Associate Professor, Department of Nanoscience and Nanotechnology evaluated the technical bids, and found that the technical specifications offered by two firms are meeting the requirements and decided to accept the Technical bid. Hence, the Committee recommended to open the financial bids of both the firms.

The financial bid was opened and evaluated by the committee. The Comparative statement is detailed below:

Item No. 1- Multimode Fluorescent Micro Plate Reader

Sl. No	Firms	Make/Model	Total	Remarks
1	M/s. Scientific and Medical Equipments (Kierala) Pvt. Ltd., (SMEK)	Make: Thermo Fisher Scientific (Hongkong) Ltd Model: Varisokan Flash Multimode Reader	Rs.30,00,000	
2	M/s. Scientific Enterprises, Vyatilla, Cochin	Make: Thermo Fisher Scientific (Hong Kong) Ltd Model: Varisokan Lux VLOLOODO	Euro 24,750 Rs.19,30,500 (Euro= Rs.78)	Recommended by HOD

The Committee reported that the firm M/s. Scientific Enterprises, Vyatilla, Cochin has quoted an amount of Euro 24,750 (Rs.19,30,500, Euro = Rs.78) for the supply of Multimode Fluorescent Micro Plate Reader (Make: Thermo Fisher Scientific Model: Varisokan Lux VLOLOODO). The committee evaluated the financial bid and found that the price against the technical features of the proposed instrument and accessories is reasonable and recommended to accept the price and to proceed with the purchase of equipment.

The Head, has also certified that all provisions and procedures under Store purchase Manual/Kerala Financial code and all guidelines issued by the University for effecting purchases have been followed for the above purchase.

The Head, Department of Biotechnology, requests sanction to purchase Multimode Fluorescent Micro Plate Reader from M/s. Scientific Enterprises, Vyatilla, Cochin on behalf of their Principal firm 'M/s. Thermo Fisher Scientific (Hong Kong) Ltd, Kowloon Commerce Centre, No. 51 Kwai Cheong Road, Kwai Chung, New Territories, Hong Kong' at a total cost of Euro 24,750 (Rs.19,30,500 Euro= Rs.78) meeting the expenditure from the amount allocated for the Department under 'Infrastructure and Laboratory Development'.

The Finance Officer has recommended to place the proposal for purchase of Multimode Fluorescent Micro Plate Reader, in the Department of Biotechnology, before the Purchase Committee for approval and the lowest quoted firm may be invited for a negotiation before the Purchase Committee. If approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and to invite the firm (M/s. Scientific Enterprises, Vyatilla, Cochin) for a negotiation before the Purchase Committee.

The Committee negotiated with the representatives from M/s. Scientific Enterprises, Kochi and they have agreed to discount an amount of Euro 1400 from the original price of Euro 24750 (Rs.19,30,500/-; Euro = Rs.78/-) quoted reducing the price of the Machine to Euro 23350 (Rs.18,21,300/-; Euro = Rs.78/-). The firm also agreed to supply a PC and UPS with the instrument at no extra cost.

Based on the negotiation the Committee recommended for the purchase meeting the expenditure from the amount allocated for the Department under 'Infrastructure and Laboratory Development'.

Planning A I Section

Resolution of the Syndicate

RESOLVED that the above recommendations of the 3rd meeting of the Purchase Committee

(Plan-fund) held on 04.05.2018, be approved.
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Item No:35.71.03.09:- Consideration for the purchase of Freeze Drier/Lyophilizer– Department of Biotechnology-Reg.

The Head, Department of Biotechnology vide e-mail dated 03/02/2018, has submitted proposal for the purchase of Freeze Drier/Lyophilizer utilizing the fund sanctioned for the Innovative project titled 'Screening of Tree Varieties available in Kerala for Anti Cancer Molecules' under 'Innovative Programmes & research Projects for the year 2016-17.

Open tender was invited through e-procurement under two bid system for the supply of Freeze Drier/Lyophilizer. Due to insufficient number of qualified bidders for the first time, it was retendered.

After retendering, only two bidders participated for the tender Viz:

(i) M/s. Lark Innovative Fine Technologies, Chennai

(ii) M/s. Mas-Tek instruments Company, Bangalore.

The Technical Committee consisting of Dr. T.R. Santhoshkumar, RGCB, Trivandrum, Dr.Kannan. S, Professor, Regional Cancer Centre, Dr. Anirudhan, Professor, Department of Chemistry evaluated the technical bids. The Committee observed that the technical specifications offered by one company viz M/s. Mas-Tek instruments Company, Bangalore is meeting the tender specifications correctly and so is acceptable. But in case of M/s. Lark Innovative Fine Technologies, Chennai, Freeze dryer condenser temperature is -80 to -85 degree, which is not sufficient for the specific purpose (lyophilizing samples with organic solvents) of the instrument. Since the freezing temperature is a major factor that controls the quality and performance of the instrument, it was not accepted by the Committee members unanimously. Since, the instrument offered by M/s. Mas-Tek instruments Company, Bangalore meets all specifications, the Committee recommended to open their financial bid.

The financial bid was opened and evaluated by the committee. The Comparative statement is detailed below:

Item No. 1- Freeze Drier/Lyophilizer

Sl.No	Firms	Make/Model	Total	Remarks
1	M/s.Mas-Tek instruments Company, Bangalore	Make: Labogene Aps, Denmark Model: Coolsafe Touch 110-4	Rs.9,23,250 (equipment cost, including Concessional customs Duty, customs clearance & Door delivery charges)	Recommended by HoD

The Committee reported that the firm M/s. Mas-Tek instruments Company, Bangalore has quoted an amount of Rs.9,23,250/- (equipment cost, including Concessional customs Duty, customs clearance & Door delivery charges),for the supply of Scanvac Freeze Drier (Model-Coolsafe Touch 110-4) with all accessories. The committee evaluated the financial bid and found that the price against the technical features of the proposed instrument and accessories is reasonable and recommended to accept the price and to proceed with the purchase of equipment.

The Head, has also certified that all provisions and procedures under Store purchase Manual/Kerala Financial code and all guidelines issued by the University for effecting purchases have been followed for the above purchase.

The Head, Department of Biotechnology, requests sanction to purchase Scanvac Freeze Drier (Model-Coolsafe Touch 110-4) from M/s. Mas-Tek instruments Company, Bangalore on behalf of the principal firm 'M/s.LaboGeneAps, Denmark' at a total cost of Rs.9,23,250/- (equipment cost, including Concessional customs Duty, customs clearance & Door delivery charges) meeting the expenditure from the fund sanctioned for the Innovative project titled 'Screening of Tree Varieties available in Kerala for Anti Cancer Molecules' under 'Innovative Programmes & research Projects for the year 2016-17, vide U.O. No. Pl.A1/Bio-tech/1307/17 dated 16.02.2017.

The Finance Officer has recommended to place the proposal for purchase of Freeze Drier/Lyophilizer, from the sole technically qualified bidder M/s. Mas-Tek instruments Company,

Bangalore, before the Purchase Committee for approval and the firm may be invited for a negotiation before the Purchase Committee. If approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and to invite the firm (M/s. Mas-Tek instruments Company, Bangalore) for a negotiation before the Purchase Committee.

The Committee negotiated with the representatives from M/s.Mas-Tek Instruments Company, Secunderabad and they have agreed to discount an amount of Rs.10,000/- (Rupees Ten thousand only) from the original quoted price of Rs.9,23,250/- (Rupees Nine lakh twenty three thousand two hundred and fifty only) reducing price of the machine to Rs.9,13,250/- (Rupees Nine lakh thirteen thousand two hundred and fifty only) along with one year AMC exclusive of parts after the standard warranty of 13 months from the date of invoice, free of cost

Based on the negotiation the Committee recommended for the purchase meeting the expenditure from the fund sanctioned for the Innovative project titled 'Screening of Tree Varieties available in Kerala for Anti Cancer Molecules' under 'Innovative Programmes & research Projects for the year 2016-17, vide U.O. No. PL.A1/Bio-tech/1307/17 dated 16.02.2017. Planning A1 Section

Resolution of the Syndicate

RESOLVED that the above recommendations of the 3rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, be approved.

Item No:35.71.03.10:- Consideration for the purchase of UV/Visible/NIR Spectrophotometer– Inter-University Centre for Advanced Materials Research (IUCAMR)-Reg.

The Co-ordinator, Inter-University Centre for Advanced Materials Research (IUCAMR) vide e-mail dated 08/02/2018, has submitted a proposal for the purchase of UV/Visible/NIR Spectrophotometer utilizing the fund sanctioned for the Centre under 'Strengthening of Centres' for the year 2017-18.

Open tender was invited through e-procurement under two bid system for the supply of UV/Visible/NIR Spectrophotometer. Due to insufficient number of qualified bidders for the first time, it was retendered.

After retendering, only two bidders participated for the tender Viz:

- (i) M/s. Anatek Services Pvt Ltd., Chennai
- (ii) M/s. Perkin Elmer (India) Pvt. Ltd., Chennai

The technical bid was evaluated by the technical committee and reported that M/s. Anatek Services Pvt Ltd., Chennai does not meet the technical specifications (1. UV-vis resolution. 2. NIR wavelength reproductivity. 3. UB-Vis photometric Accuracy) and hence was rejected. The Committee recommended to open the financial bid of the technically qualified firm M/s. Perkin Elmer (India) Pvt. Ltd., Chennai

The financial bid was opened and evaluated by the Committee. The Comparative statement is detailed below:

Item No. 1- UV/Visible/NIR Spectrophotometer

Sl. No	Firms	Make/Model	Total	Remarks
1	M/s. Perkin Elmer (India) Pvt. Ltd., Chennai	Make: Perkin Elmer, Singapore Model: Lambda 950	USD 37,000.00 Rs.23,73,180(USD= Rs.64/-)	Recommended by the Co-ordinator
		Optional accessories	USD 8,000 Rs.5,13,120 (USD= Rs.64/-)	
			USD 45,000.00 Rs.28,86,300 (USD= Rs.64/-)	

The Co-ordinator, has also certified that all provisions and procedures under Store purchase Manual/Kerala Financial code and all guidelines issued by the University for effecting purchases have been followed for the above purchase.

The Co-ordinator, Inter-University Centre for Advanced Materials Research (IUCAMR) , requests sanction to purchase UV/Visible/NIR Spectrophotometer from M/s. Perkin Elmer (India) Pvt. Ltd., Chennai on behalf of their Principal firm 'M/s. Perkin Elmer Pte Limited, 28 Ayer Rajah Crescent, No. 08-01, Singapore-139959' at a total cost of USD 37,000.00 (₹23,73,180 @USD= ₹64/-) and an additional amount of USD 8,000.00 (₹5,13,120 @USD= ₹64/-) for optional accessories, meeting the expenditure from the amount allocated for the Centre under 'Stengthening of existing centres'.

It may be noted an amount of ₹30 Lakh is allocated for the Centre under the component 'Stengthening of existing centres' for the year 2017-18.

The Finance Officer has recommended to place the proposal for purchase of UV/Visible/NIR Spectrophotometer and optional accessories from the sole technically qualified firm M/s. Perkin Elmer (India) Pvt. Ltd., Chennai, before the Purchase Committee for approval. The firm may be invited for a negotiation before the Purchase Committee. If approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and to invite the firm (M/s. Perkin Elmer (India) Pvt. Ltd., Chennai) for a negotiation before the Purchase Committee.

The Committee negotiated with the representatives from M/s.Perkin Elmar and company agree to reduce 2000 USD from the total quoted price of 45,000 USD reducing the final price to 43,000 USD (Rs.27,52,000 @ Rs.64/- per USD), based on the negotiation the committee recommended for the purchase meeting expenditure from from the amount allocated for the Centre under 'Stengthening of existing centres'.

Planning A1 Section

Resolution of the Syndicate

RESOLVED that the above recommendations of the 3rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, be approved.

Item No:35.71.03.11:- Consideration of Purchase of Viscometer– Inter-University Centre for Advanced Materials Research (IUCAMR)– reg.

The Purchase Committee at its meeting held on 12.04.2017 considered the proposal for the purchase of Viscometer and recommended for retendering, based on the recommendation of the Co-ordinator that the firm has not complied with the technical specifications. This recommendation was approved by the Syndicate at its meeting held on 13.06.2017 (Item No. 28.22.01.36).

Accordingly, retender was invited for the supply of Viscometer. Two firms participated for the tender

1. M/s. Aimil Ltd., Bangalore
2. M/s. Anton Paar India Pvt. Ltd, Gurgaon.

The technical bid was evaluated by the technical committee and reported that the specifications quoted by the two firms are not matching with technical specifications. The Technical Committee recommended to retender after applying necessary modifications in the technical specifications.

Accordingly the same was retendered. After retendering only one firm 'M/s. Analytical Technologies Pvt. Ltd, Vadodara participated for the tender.

The Technical bid was evaluated by the technical committee and reported that M/s.Analytical Technologies Pvt. Ltd., is one among the internationally reputed manufacturer for Viscometer of this rating at present and therefore, no purpose will be served by re-tendering to get more offers, as University has already e-tendered two times earlier. The Technical Committee recommended to open the price bid of digital rotary Viscometer-AVIS-A1 submitted by M/s. Analytical Technologies, Vadodara.

The Financial bid was opened and evaluated. The Co-ordinator, Inter-University Centre for Advanced Material Research reported that the firm M/s. Analytical Technologies, Vadodara has quoted an amount of Rs.9,25,200/- (Rupees Nine lakh twenty five thousand two hundred only) (Basic Unit Rs.9,02,700/-: plus Rs.22,500/- as AMC for one year after warranty) including 2.0% packing & forwarding charges and GST @ 18%.

The detailed statement of the quotation is listed below:

Sl. No.	Firms	Make/Model	Rate (including packing, forwarding charges and GST)	Remarks
1.	M/s. Analytical Technologies, Vadodara	Viscometer-AVIS-A1 Make: Analytical Technologies, Vadodara	Rs.9,02,700	
		AMC for one year after warranty	Rs.22,500	
		Total	Rs.9,25,200	

The Co-ordinator, Inter-University Centre for Advanced Material Research, requests sanction to purchase Viscometer-AVIS-A1 from M/s. Analytical Technologies, Vadodara at a total cost of Rs.9,25,200/- (Rupees Nine lakh twenty five thousand two hundred only) (Basic Unit Rs.9,02,700/-: plus Rs.22,500/- as AMC for one year after warranty) including 2.0% packing, forwarding charges and GST @ 18%. and to invite the firm for negotiation before the purchase committee.

It may be noted that an amount of 50,00,000/- (Rupees Fifty lakh only) has been sanctioned by the Government vide G.O. (Rt) No.527/2014/H.Edn dated 12.03.2014, for instituting the IUCAMR. The expenditure for the purchase may be met from the fund allocated for the centre vide, G.O. Dated 12.03.2014.

The Finance has recommended to place the proposal for purchase of Viscometer in the Inter University Centre for Advanced materials Research from the sole bidder M/s. Analytical Technologies, Vadodara, before the purchase committee for approval. The firm may be invited for a negotiation in the Purchase Committee as only one bid was received even after retendering. If approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor the proposal is placed before the Purchase Committee for consideration and to invite the firm (M/s. Analytical Technologies, Vadodara) for negotiation.

The Committee negotiated with the representatives from M/s.Analytical Technologies, Vadodhara and they have agreed to discount an amount of Rs.67,703/- (Rupees Sixty seven thousand seven hundred and three only) from the original price of Rs.9,02,700/- (Rupees Nine lakh two thousand and seven hundred only) quoted along with Rs.22,500/- as AMC of first year for a total price of Rs.8,57,498/- (Rupees Eight lakh fifty seven thousand four hundred and ninety eighty only)

Based on the negotiation the Committee recommended for the purchase meeting expenditure from the fund allocated for the centre vide, G.O. Dated 12.03.2014.

Planning A 1 Section

Resolution of the Syndicate

RESOLVED that the above recommendations of the 3rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, be approved.

Item No:35.71.03.12: Consideration for the purchase of various equipment in connection with the Setting up of Meteorological Observatory at Kariavattom Campus– Department of Geology– Reg.

The Head, Department of Geology vide letter No. 25/4B/GOL/2018 dated 18/01/2018, has submitted proposal for the purchase of following items in connection with the Setting up of Meteorological Observatory at Kariavattom Campus utilizing the fund sanctioned for the Department under 'Innovative Programmes and Research projects' for the year 2016-17.

1. Automatic Weather Station-Type I
2. Automatic Weather Station-Type II
3. Automatic Weather Station-Type III
4. Computer and Accessories
5. Specific Meteorological Sensors
6. Data Dissemination tools.

Open tender was invited through e-procurement under two bid system for the supply of above equipments by publishing in two dailies.

Item No. 1. Automatic Weather Station-Type I

Due to insufficient number of qualified bidders for the first time, it was retendered. After retendering, again three firms quoted for Automatic Weather Station-Type I.

- a. M/s. Alice Biotech Pvt. Ltd.,
- b. M/s. Microcomm India Ltd.,
- c. M/s. Supreme Scientific Corporation

The Technical Committee evaluated the technical bid and reported that following two firms does not satisfy the specification mentioned in the tender document.

- a. M/s. Alice Biotech Pvt. Ltd., – Not meeting the specification (i.e, Does not comply with the specifications for data logger and acillary equipments)
- b. M/s. Microcomm India Ltd.,– Not meeting the specification (Does not comply with the specifications for data logger and ancillary equipments)

The technical bid of M/s. Supreme Scientific Corporation satisfies the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee. The Committee reported that the firm M/s. Supreme Scientific Corporation has quoted an amount of `1,75,820/- (One lakh seventy five thousand eight hundred and twenty only) for the supply of Automatic Weather Station-Type I

The Committee after evaluation of the financial bid recommends to accept the bid of M/s. Supreme Scientific Corporation.

The detailed statement of the quotation is listed below:

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s. Supreme Scientific Corporation	Make: VIRTUAL Virtual Hydromet, Roorkee	Rs.1,75,820/-	Recommended by HOD

Item No. 2. Automatic Weather Station-Type II

Due to insufficient number of qualified bidders for the first time, it was retendered. After retendering, again three firms quoted for Automatic Weather Station-Type II

- a. M/s. Alice Biotech Pvt. Ltd.,
- b. M/s. Microcomm India Ltd.,
- c. M/s. Supreme Scientific Corporation

The Technical Committee evaluated the technical bid and reported that following firm does not satisfy the specification mentioned in the tender document.

- a. M/s. Alice Biotech Pvt. Ltd., – Not meeting the specification (i.e, Does not comply with the specifications for data logger and acillary equipments)

The technical bid of M/s. Supreme Scientific Corporation and M/s. Microcomm India Ltd., Corporation satisfies the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee. The Comparative statement is detailed below

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s. Supreme Scientific Corporation	Make: VIRTUAL Virtual Hydromet, Roorkee	Rs.3,42,200/-	Recommended by HOD
2	M/s. Microcomm India Ltd	ME-1310-AWS MICROCOMM's India	Rs.9,81,600/-	

Item No. 3. Automatic Weather Station-Type III

Due to insufficient number of qualified bidders for the first time, it was retendered. After retendering, six firms quoted for Automatic Weather Station-Type III

- a. M/s. Alice Biotech Pvt. Ltd.,
- b. M/s. Microcomm India Ltd.,

- c. M/s. Supreme Scientific Corporation
 d. M/s. Sun Teknolozy
 e. M/s. BKC Weathersys Pvt. Ltd.,
 f. M/s. Metos Instruments India Pvt. Ltd.

The Technical Committee evaluated the technical bid and reported that following firm does not satisfy the specification mentioned in the tender document.

- a. M/s. Alice Biotech Pvt. Ltd., – Not meeting the specification (i.e, The data logger does not match and also the model. Intervals not specified)
 b. M/s. Microcomm India Ltd., – Not meeting the specification (ie., The data logger does not match and also the model. Intervals not specified)

The technical bid of all the four firms satisfies the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee. The Comparative statement is detailed below

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s. Supreme Scientific Corporation	Make: VIRTUAL Virtual Hydromet, Roorkee	Rs.4,58,727/-	
2	M/s. Sun Teknolozy	Make: Spectrum Technologies, Inc. U.S.A Model: 2900ET	Rs.3,83,101/-	
3	M/s. BKC Weathersys Pvt. Ltd.,	Make: Spectrum Technologies, Inc. U.S.A Model: Watchdog 2900ET	Rs.3,69,926	
4	M/s. Metos Instruments India Pvt. Ltd.,	Make: Spectrum Technologies, Inc. U.S.A Model: Watchdog 2900ET	Rs.2,41,300	Recommended by HOD

Item No. 4. Specific Meteorological Sensors

Due to insufficient number of qualified bidders for the first time, it was retendered. Only one company has quoted in the second round of tendering.

- a. M/s. Supreme Scientific Corporation

The Technical bid of M/s. Supreme Scientific Corporation satisfies the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee.

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s. Supreme Scientific Corporation	Make: VIRTUAL Virtual Hydromet	Rs.16,24,034	Since instrument are not easy to procure in this configuration, it is Recommended for purchase

The Head, has also certified that all provisions and procedures under Store purchase Manual/Kerala Financial code and all guidelines issued by the University for effecting purchases have been followed for the above purchase.

As per the recommendations of the Head, Department of Archaeology the selected firms for the supply items is detailed below:

Sl. No.	Item	Supplier	Total(₹)
1	Automatic Weather Station -Type I	M/s. Supreme Scientific Corporation, Madurai	1,75,820
2	Automatic Weather Station -Type II	M/s. Supreme Scientific Corporation, Madurai	3,42,200
3	Automatic Weather Station -Type III	M/s. Metos Instruments, New Delhi	2,41,300
4	Specific Meteorological Sensors	M/s. Supreme Scientific Corporation, Madurai	16,24,034
	Total		Rs.23,83,354/-

The Head, Department of Geology, requests sanction to purchase above equipments from the respective firms in connection with the Setting up of Meteorological Observatory at Kariavattom Campus from the fund allocated for 'Innovative programmes and research projects' for the year 2016-17. No sufficient bidders participated for the items 4 & 6 and it has been decided to retender.

It may be noted that an amount of Rs.28,00,000/- (Rupees Twenty eight lakh only) was allocated for the Department under the component 'Innovative programmes and research projects' for Setting up of Meteorological Observatory at Kariavattom Campus from State Plan Grant for the financial year 2016-17.

The Finance has recommended to place the proposal for purchase of various equipment in connection with the Setting up of Meteorological Observatory at Kariavattom Campus, before the Purchase Committee for approval and that the lowest quoted firm in each category may be invited for negotiation in the Purchase Committee. If approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor the proposal is placed before the Purchase Committee for consideration and to invite the lowest quoted firms from each category (M/s. Supreme Scientific Corporation, and M/s. Metos Instruments) for negotiation.

The Committee negotiated with the representatives from M/S Supreme Scientific Corporation, Madurai and they have agreed to reduce 8% on basic price of Automatic Weather Station-Type I, Automatic Weather Station-Type II and Specific Meteorological Sensors and based on the same the Committee recommended for the purchase.

With regard to the purchase of Automatic Weather Station-Type III the lowest quotationers M/S Metos Instruments, New Delhi were not present for negotiation and the Committee recommended for the purchase of the Item for an amount of Rs. 2,41,300/-(Rupees Two lakhs forty one thousand and three hundred only).

Planning A 1 Section

Resolution of the Syndicate

RESOLVED that the above recommendations of the 3rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, be approved.

ItemNo:35.71.03.13: Consideration for the purchase of Sophisticated Fluorescence Spectrometer and accessories and various chemicals in connection with the implementation of the Specific Project titled 'Development of Novel Luminescent Materials for Light Emitting Diodes' – Department of Physics – Reg.

The Government vide paper read as G.O.(Rt) No. 845/2017/H.Edn. Dated 08/05/2017 and G.O.(Rt) No.1428/2017/H.Edn. Dated 29/07/2017 had issued Administrative Sanction for the Implementation of Plan Proposals for an outlay of Rs.26,00,00,000/- (Rupees Twenty six crores only) with indicative Budget of `75 lakh for the project proposal 'Development of Novel Luminescent Materials for Light Emitting Diodes' under the sub component 'Specific Project' for the year 2017-18.

The Head, Department of Physics, has informed that, 'Sophisticated Fluorescence Spectrometer' is the main equipment to be purchased in connection with the implementation of the project and therefore a Technical Committee was constituted with external experts for finalizing the technical specification and evaluation of the Technical & Financial Bids, vide U.O.No. Pl.A1/3368/Phy/17 dated 20.07.2017.

The Head, Department of Physics vide letter No. Phy/357/18 dated 06/02/2018, has submitted a proposal for the purchase of following items in connection with the implementation of the project 'Development of Novel Luminescent Materials for Light Emitting Diodes'

1. Sophisticated Fluorescence Spectrometer
2. Purchase of Chemicals

Item No. 1 - Open-tenders through e-procurement under two bid system was invited for the supply of the 'Sophisticated Fluorescence Spectrometer'. Due to insufficient number of qualified bidders for the first time, it was retendered.

After retendering, only two bidders participated for the tender Viz:

- (i) M/s. Laser Spectra Services India Pvt. Ltd.
- (ii) M/s. Specialise Instruments Marketing Company

The Technical Committee evaluated the technical bids, and found that the technical specifications offered by M/s. Laser Spectra Services India Pvt. Ltd. meets the required technical specification for the purchase of advanced Fluorescence spectrometer and recommended to open the financial bid.

The financial bid was opened and evaluated by the committee. The Comparative statement is detailed below:

Item No. 1- Sophisticated Fluorescence Spectrometer

Sl.No	Firms	Make/Model	Price	Total
1	M/s. Laser Spectra Services India Pvt.Ltd., Bangalore	Make: Horriba Instruments Inc. USA Model: FL3C-21	USD 1,02,992.00 (` 66,94,480, USD=` 65)	`70,96,148/-
		6 % for the customs duty price variations due to fluctuations	`4,01,668	

Item No. 2- The Head has invited quotations for the purchase of chemicals by publishing the Quotation notice in the University website & has forwarded the quotations obtained from three firms & the comparative statement of quotations as detailed below:

Item No. 2- Purchase of Chemicals

Sl. No.	Name of the Item	Firms Quoted	Make & Model	Qty	Total Cost (Inclusive of all taxes)	Remarks
1	Scandium Oxide (III)	M/s. Globe Scientific	Merck (99.9%)	25g	5x14892.78/- 74,463.90/-	Recommended by HOD
		The industrial & Laboratory Equipment Co	Alfa aesar (99.9%)	25g	30,574	
		M.s, Bio-Sys	Sigma (99.9%)		5x148810.50 7,44,052.5	
2	Gadolinium Oxide (III)	M/s. Globe Scientific	Merck (99.9%)	50g	2x7922.52 15,845.04	Recommended by HOD
		The industrial & Laboratory Equipment Co	Alfa aesar (99.9%)	50g	7,373	
		M.s, Bio-Sys	Sigma (99.9%)	50g	16,564.98	
3	Lutetium oxide (III)	M/s. Globe Scientific	Merck (99.9%)	10g	2x36705.08 73,410.16	Recommended by HOD
		The industrial & Laboratory Equipment Co	Alfa aesar (99.9%)	10g	32,244	
		M.s, Bio-Sys	Sigma (99.9%)	10g	1,34,960.35	
4	Hafnium (IV)	M/s. Globe Scientific	Merck (99.9%)	20g	20x13064.96 2,61,299.20	Recommended by HOD
		The industrial & Laboratory Equipment Co	Alfa aesar (99.9%)	25g	5,500	
		M.s, Bio-Sys			Nil	
5	Europium Oxide (III)	M/s. Globe Scientific	Merck (99.9%)	50g	10x16170.72 1,61,707.20	Recommended by HOD
		The industrial & Laboratory Equipment Co	Alfa aesar (99.9%)	50g	53,156	
		M.s, Bio-Sys	Sigma (99.9%)	50g	1,80,747.37	

6	Thulium oxide (III)	M/s. Globe Scientific	Merck (99.9%)	10g	2x27270.98 54,541.96	
		The industrial & Laboratory Equipment Co	Alfa aesar (99.9%)	10g	29,120	Recommended by HOD
		M.s, Bio-Sys	Sigma (99.9%)	10g	54,519.11	
7	Dysprosium Oxide (III)	M/s. Globe Scientific	Merck (99.9%)	50g	10x9628.80 96,288	
		The industrial & Laboratory Equipment Co	Alfa aesar (99.9%)	50g	17,130	Recommended by HOD
		M.s, Bio-Sys	Sigma (99.9%)	50g	32,993.39	
8	Samarium Oxide (III)	M/s. Globe Scientific	Merck (99.9%)	50g	10x14313.40 1,43,134.00	
		The industrial & Laboratory Equipment Co	Alfa aesar (99.9%)	100g	50g x2 67,260	Recommended by HOD
		M.s, Bio-Sys			Nil	
9	Terbium (III, IV) oxide	M/s. Globe Scientific	Merck (99.9%)	20g	2x29065 58,130	
		The industrial & Laboratory Equipment Co	Alfa aesar (99.9%)	20g	2x45319 90,638	
		M.s, Bio-Sys	Sigma (99.9%)	20g	2x29053.16 58,106.32	Recommended by HOD
10	Cerium (IV) oxide	M/s. Globe Scientific	Merck (99.9%)	200g	4x25931.68 103,726.72	
		The industrial & Laboratory Equipment Co	Alfa aesar (99.9%)	200g	4x10184 40,736	
		M.s, Bio-Sys	Sigma (99.9%)	200g	10,826.97	Recommended by HOD
11	Ytterbium Oxide (III)	M/s. Globe Scientific	Merck (99.9%)	50g	27,974.26	
		The industrial & Laboratory Equipment Co	Alfa aesar (99.9%)	50g	2x14842 29,684	
		M.s, Bio-Sys	Sigma (99.9%)	50g	27,962.51	Recommended by HOD
12	Strontium Carbonate	M/s. Globe Scientific	Merck (99.9%)	500g	17,889.98	
		The industrial & Laboratory Equipment Co	Alfa aesar (99.9%)	500g	84,790	
		M.s, Bio-Sys	Sigma (99.9%)	500g	17,878.43	Recommended by HOD
13	Cobalt oxide (II,III)	M/s. Globe Scientific	Nil			
		The industrial & Laboratory Equipment Co	Alfa aesar (99.7%)	100g	5,936	Recommended by HOD

		M.s, Bio-Sys	Sigma (purity is not mentioned)	100g	8,85,670	
14	Manganese (IV) oxide	M/s. Globe Scientific	Merck (99.9%)	250g	10x12781.76+127,817.60	
		The industrial & Laboratory Equipment Co	Alfa aesar (99.9%)	250g	5,055	Recommended by HOD
		M.s, Bio-Sys	Sigma (99.9%)	250g	10x12769.661,27,696.60	
15	Tellurium dioxide	M/s. Globe Scientific	Merck (99.9%)	250g	25x5293.481,32,337	
		The industrial & Laboratory Equipment Co	Alfa aesar (99.9%)	250g	31,644	Recommended by HOD
		M.s, Bio-Sys	Sigma (99.9%)	250g	74,278.10	
16	Sulfur powder	M/s. Globe Scientific	Merck (99.9%)	500g	2x23974.0647,948.12	
		The industrial & Laboratory Equipment Co	Alfa aesar (99.9%)	500g	2,610	Recommended by HOD
		M.s, Bio-Sys	Sigma (99.9%)	500g	47,924.70	
17	Hydrazine monohydrate	M/s. Globe Scientific	Merck (99.9%)	1000g	2x3129.366,258.72	Recommended by HOD
		The industrial & Laboratory Equipment Co	Alfa aesar (99.9%)	1000g	2x706214,124	
		M.s, Bio-Sys	Nil			
18	(3-Aminopropyl) triethoxysilane	M/s. Globe Scientific	Nil			
		The industrial & Laboratory Equipment Co	Aldrich (99.9%)	500ml	20,722	Recommended by HOD
		M.s, Bio-Sys	Sigma	500ml	21,825.37	

The Head, has also certified that all provisions and procedures under Store purchase Manual/Kerala Financial code and all guidelines issued by the University for effecting purchases have been followed for the above purchase.

As per the recommendations of the Head, Department of Physics, the selected firms for the supply of the equipment & various chemicals are detailed below:

Sl. No.	Item	Supplier	Total(₹)
1	Sophisticated Fluorescence Spectrometer	M/s. Laser Spectra Services India Pvt.Ltd., Bangalore on behalf of M/s. Horiba Instruments Inc., 3880, Park Avenue, Edison, NJ 08820, U.S.A	70,96,148
2	Scandium (III) Oxide	The industrial & Laboratory Equipment Co	30,574
3	Gadolinium (III) Oxide	The industrial & Laboratory Equipment Co	7,373
4	Lutetium (III) oxide	The industrial & Laboratory Equipment Co	32,244
5	Hafnium (IV)	The industrial & Laboratory Equipment Co	5,500
6	Europium (III) Oxide	The industrial & Laboratory Equipment Co	53,156
7	Thulium (III) oxide	The industrial & Laboratory Equipment Co	29,120
8	Dysprosium (III) Oxide	The industrial & Laboratory Equipment Co	17,130
9	Samarium (III) Oxide	The industrial & Laboratory Equipment Co	67,260

10	Terbium (III, IV) oxide	M.s, Bio-Sys	58,106.32
11	Cerium (IV) oxide	M.s, Bio-Sys	10,826.97
12	Ytterbium (III) Oxide	M.s, Bio-Sys	27,962.51
13	Strontium Carbonate	M.s, Bio-Sys	17,878.43
14	Cobalt (II,III) oxide	The industrial & Laboratory Equipment Co	5,936
15	Manganese (IV) oxide	The industrial & Laboratory Equipment Co	5,055
16	Tellurium dioxide	The industrial & Laboratory Equipment Co	31,644
17	Sulfur powder	The industrial & Laboratory Equipment Co	2,610
18	Hydrazine monohydrate	M/s. Globe Scientific	6,258.72
19	(3-Aminopropyl) triethoxysilane	The industrial & Laboratory Equipment Co	20,722
		Total	75,25,504.95

The Head, Department of Physics, requests sanction to purchase the above items from the respective firms in connection with the implementation of the project 'Development of Novel Luminescent Materials for Light Emitting Diodes' and to invite M/s. Laser Spectra Services, Bangalore for a negotiation, before the Purchase Committee.

It may be noted that an amount of `75,00,000/- (Rupees Seventy five lakh only) was allocated for the Department under the component 'Specific Projects' for implementation of the project 'Development of Novel Luminescent Materials for Light Emitting Diodes' for the financial year 2017-18.

The Finance has recommended to place the proposal for purchase of the equipment 'Sophisticated Fluorescence Spectrometer and various chemicals in the Department of Physics, before the Purchase Committee for approval and that M/s. Laser Spectra Services, Bangalore may be invited for negotiation in the Purchase Committee. If approved, Supply order may be placed accordingly. The expenditure for the purchase shall be met from the fund of `75,00,000/- (Rupees Seventy five lakh only) sanctioned for the specific project 'Development of Novel Luminescent Materials for Light Emitting Diodes' in the Department of Physics. The expenditure over and above the allocation may be met from the DDF of the Department.

As per the orders of the Vice-Chancellor the proposal is placed before the Purchase Committee for consideration and to invite the firm (M/s. Laser Spectra Services, Bangalore), for a negotiation.

The Committee negotiated with the representatives from M/S Laser Spectra Services India Pvt. Ltd and they have agreed to supply Dual Lamp housing for Phosphorescence measurements free of cost and they have also agreed to reduce an amount of USD 400 from the total quoted price of USD 1,02,992 reducing the total amount for the purchase to USD 1,02,592 (Rs.66,68,480/- USD= Rs.65). Based on the negotiation the Committee recommended for the Purchase.

The Committee also recommended for the purchase of chemicals worth Rs.4,29,356/- (Rupees Four lakh twenty nine thousand three hundred and fifty six only) from various firms as detailed below for use in the Department meeting expenditure from the fund of `75,00,000/- (Rupees Seventy five lakh only) sanctioned for the specific project 'Development of Novel Luminescent Materials for Light Emitting Diodes' in the Department of Physics. ;

Sl. No.	Item	Supplier	Total(in Rs`)
1	Scandium (III) Oxide	The industrial & Laboratory Equipment Co	30,574
2	Gadolinium (III) Oxide	The industrial & Laboratory Equipment Co	7,373
3	Lutetium (III) oxide	The industrial & Laboratory Equipment Co	32,244
4	Hafnium (IV)	The industrial & Laboratory Equipment Co	5,500
5	Europium (III) Oxide	The industrial & Laboratory Equipment Co	53,156
6	Thulium (III) oxide	The industrial & Laboratory Equipment Co	29,120
7	Dysprosium (III) Oxide	The industrial & Laboratory Equipment Co	17,130
8	Samarium (III) Oxide	The industrial & Laboratory Equipment Co	67,260
9	Terbium (III, IV) oxide	M.s, Bio-Sys	58,106.32
10	Cerium (IV) oxide	M.s, Bio-Sys	10,826.97
11	Ytterbium (III) Oxide	M.s, Bio-Sys	27,962.51

12	Strontium Carbonate	M.s, Bio-Sys	17,878.43
13	Cobalt (II,III) oxide	The industrial & Laboratory Equipment Co	5,936
14	Manganese (IV) oxide	The industrial & Laboratory Equipment Co	5,055
15	Tellurium dioxide	The industrial & Laboratory Equipment Co	31,644
16	Sulfur powder	The industrial & Laboratory Equipment Co	2,610
17	Hydrazine monohydrate	M/s. Globe Scientific	6,258.72
18	(3-Aminopropyl) triethoxysilane	The industrial & Laboratory Equipment Co	20,722
		Total	4,29,356/

Planning A 1 Section

Resolution of the Syndicate
RESOLVED that the above recommendations of the 3rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, be approved.

35.71.03. Additional Item No.1 Consideration of purchase of Various Equipment Sophisticated Instrumentation and Computation Centre (SICC) – reg.

The Director, Sophisticated Instrumentation and Computation Centre (SICC), vide letter No. SICC/Plan fund/14/ 2018-19 dated 09/04/2018 submitted proposals for the purchase of following equipment utilizing the fund sanctioned for the Centre under 'Strengthening of existing centres' for the year 2017-18.

1. Setting up of Modular Lab
2. Supply and installation of CCTV Camera
3. Supply and fixing Teak Wood frame display board and Aluminium frame notice board.
4. Supply of furniture in SICC.

The Director, Sophisticated Instrumentation and Computation Centre (SICC), has invited competitive quotations by publishing the quotation notice in the University Website, and has certified that all the provisions of the Stores Purchase Manual/Kerala Financial code have been complied with while processing the proposals for the purchase. The quotations have been evaluated by the Instrumentation Engineer, SICC.

ITEM 1: Setting up of Modular Lab

Sl.No	Firm	Specification	Rate (Inclusive of Taxes) (Rs.)	Remarks
1	M/s. Intdecor, Trivandrum	Modular lab of length 908 cm (Make: Godrej)	4,37,981	Recommended by the Director
2	M/s. Thalikkunnil, Kollam	Modular lab of length 908 cm (Make: Godrej)	4,98,497	
3	M/s. Introof, Adoor	Modular lab of length 908 cm (Make: Godrej)	5,25,576	

ITEM 2: Supply, installation & Commissioning of CCTV System

Sl.No	Firm	Specification	Rate (Inclusive of Taxes) (Rs.)	Remarks
1	M/s. Elight Network and security solution	Model: DAHUA Model: 4216-4KS2 DH-IPC-HFW-1320-S, DH-IPC-HDW-1320-S	1,03,803	Recommended by the Director
2	M/s. Costech	Model: DAHUA	1,34,680	
3	M/s. Qualitronics (Madras) Pvt. Ltd.	Model: DAHUA Model No: HFW1320S, HDBW1320E, DH-NVR4216	1,13,437	

4	M/s. Zoltus Solutions	Model: DAHUA Model: DH-IPC-HFW-1320-S, DH-IPC-HDW-1320-S, DH-NVR4216/4232-16P-4KS2	1,32,350	
5	M/s. Advantech Energy Solutions Pvt. Ltd.,	Model: DAHUA Model: IPC-HFW1320S, IPC-HDW1320S, NVR4216	1,25,538	
6	M/s. Adtech Systems Limited	Make: Hikvision	1,80,357	

ITEM 3: Furniture (Two Premium Office Table with Main Desk & Two Premium office high back chair)

Sl.No	Firm	Specification	Rate (Inclusive of Taxes)(₹)	Remarks
1	M/s. Far East Trading Est, Mavelikara.	Laminated MDF Origin: Malaysia	84,000	Not meeting the specification
2	M/s. Introof, Trivandrum	Make: Godrej	2,06,700	
3	M/s. Intdecor, Trivandrum	Make: Godrej	2,02,000	Recommended by Director.
4	M/s. Thalikkunnil Home Decor, Kollam	Make: Godrej	2,10,700	

Regarding the purchase of Item No. 4, Director, Sophisticated Instrumentation and Computation Centre (SICC) has obtained invoice from M/s. SIDCO. It may be noted that the Government, vide G.O.(Rt) No.33/2017/SPD dated 17.06.2017 had permitted to purchase items directly from M/s. SIDCO without following tender formalities. The list of items as per the invoice is detailed below:

Item No. 4- Supply and fixing Teak wood frame display board and Aluminium frame notice board.

Sl.No	Item	Unit price	Qty	Total
1	Teak wood frame display board	34,500	1	34,500
2	Aluminium Frame notice board with sliding door	18,500	1	18,500
	Total			53,000
	Delivery charges			1,500
	GST @ 18%			9,810
	Grand Total			64,310

As per the recommendations of the Director, Sophisticated Instrumentation and Computation Centre (SICC) the selected firms for the supply items is detailed below:

Sl. No.	Item	Supplier	Total(₹)
1	Setting up of Modular Lab	M/s. Intdecor, Trivandrum	4,37,981
2	Supply and installation & Commissioning of CCTV Camera	M/s. Elight Network and security solution	1,03,803
3	Furniture	M/s. Intdecor, Trivandrum	2,02,000
4	Providing display board and notice board in front lobby	M/s. SIDCO	64,310
	Total		Rs.8,08,094/-

The Director, Sophisticated Instrumentation and Computation Centre (SICC), requested sanction to purchase above equipments from the respective firms amounting to **Rs.8,08,094/-** (Rupees Eight lakh eight thousand and ninety four only) meeting the expenditure from the fund sanctioned for the Centre under 'Strengthening of existing centres' for the year 2017-18.

It may be noted an amount of Rs.8 lakh has been allocated for the centre from the State Plan Grant for the year 2017-18. The Government had sanctioned to utilize the plan grant of 2017-18 upto 30th September.

The Finance Officer has recommended that, proposal for purchase of above equipments may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly. Warranty period of each equipment as per quotation notice should be ensured before placing order and the total expenditure shall be limited to the financial assistance sanctioned from State Plan Grant 2017-18.

The Committee considered the matter and recommended for the purchase of equipments in the Sophisticated Instrumentation and Computation Centre (SICC) as detailed below for an amount of Rs. 8,08,094/- (Rupees Eight lakh eight thousand and ninety four only) meeting expenditure from the fund sanctioned for the Centre under 'Strengthening of existing centres' for the year 2017-18;

Sl. No.	Item	Supplier	Total(₹)
1	Setting up of Modular Lab	M/s. Intdecor , Trivandrum	4,37,981
2	Supply and installation & Commissioning of CCTV Camera	M/s. Elight Network and security solution	1,03,803
3	Furniture	M/s. Intdecor, Trivandrum	2,02,000
4	Providing display board and notice board in front lobby	M/s. SIDCO	64,310
	Total		Rs.8,08,094/-

Planning A I Section

Resolution of the Syndicate

RESOLVED that the above recommendations of the 3rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, be approved.

35.71.03.Additional Item No.2 *Consideration of purchase of 5 KVA Online UPS –Department of Computer Science*

The Head, Department of Computer Science, vide letter No. CS/Purchase/17-18/07 dated 26/03/2018 has submitted a proposal for the purchase of 5 KVA Online UPS in the department utilizing the fund allocated for the department under 'Infrastructure and Laboratory Development' for the year 2017-18. The Department council meeting recommended the above proposal.

The Head of the Department, has invited competitive quotations by publishing the quotation notice in the University Website and has certified that all the provisions of the Stores Purchase Manual/Kerala Financial code have been complied with while processing the proposals for the purchase. Eight quotations were obtained & the same were evaluated by the Department. As per the recommendations of the Head, Department of Computer Science, the tabulated statement is prepared as detailed below:

Item No. 1 - 5 KVA Online UPS

Sl. No	Firm	Make & Model	Total price(₹) (tax inclusive)	Remarks
1	M/s. Star Enterprises	Make: Keptek Battery Brand: Rocket	1,64,650	Not meeting the specification. Quoted Different brand of Battery instead of Exide battery as per the quotation notice.
2	M/s. Access Power Care systems	Make: Cyber power	2,00,842	
		Make: UTL	1,81,360	Recommended by HOD
3	M/s. Iga Tech Industrial Electronics Pvt. Ltd.,	Make: Iga Tech	1,82,900	
4	M/s. Excell Infra Engineering	Make: UTL	1,89,440	
5	M/s. Supra Hi-Tech Electro	Make: Supra	1,89,980	

	Equipments Pvt. Ltd			
6	M/s. Hykon India Ltd.,	Make: Hykon	1,96,352	
7	M/s. Topserv Infotech Pvt. Ltd	Make: UTL	2,19,290	
8	M/s. AST Meditech	Make: AST Meditech (both UPS and battery)	3,47,431	

The Head, Department of Computer Science, requests sanction to purchase 5 KVA Online UPS from M/s. Access Power care systems amounting to Rs.1,81,360/- (Rupees One lakh eighty one thousand three hundred and sixty only) meeting the expenditure from the fund allocated for the Department under 'Infrastructure and Laboratory Development' for the year 2017-18.

The Finance Officer has recommended to place the proposal for purchase of one 5 KVA online UPS in the Department of Computer Science, before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

The Committee considered the matter and recommended for the purchase of one UTL make 5 KVA Online UPS from M/s. Access Power care systems amounting to Rs.1,81,360/- (Rupees One lakh eighty one thousand three hundred and sixty only) meeting the expenditure from the fund allocated for the Department under 'Infrastructure and Laboratory Development' for the year 2017-18.

Planning A 1 Section

Resolution of the Syndicate

RESOLVED that the above recommendations of the 3rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, be approved.

35.71.03.Additional Item No.3 Consideration of Purchase of various equipments in connection with the implementation of the Specific Project titled '2D Materials Laboratory at the Department of Physics'

The Government vide paper read as G.O.(Rt) No. 845/2017/H.Edn. Dated 08/05/2017 and G.O.(Rt) No.1428/2017/H.Edn. Dated 29/07/2017 had issued Administrative Sanction for the Implementation of Plan Proposals for an outlay of Rs.26,00,00,000/- (Rupees Twenty six crores only) with indicative Budget of `1,80,00,000/- (Rupees One Crore eighty lakh only) for the project proposal '2D Materials Laboratory at the Department of Physics' under the sub component 'Specific Project' for the year 2017-18.

The Head, Department of Physics, has informed that, the following various equipments are to be purchased in connection with the implementation of the project and therefore a Technical Committee was constituted with external experts for finalizing the technical specification and evaluation of the Technical & Financial Bids, vide U.O.No. Pl.A1/3369/Phy/17 dated 19.07.2017.

1. Raman Spectrometer
2. Impedance Analyser
3. FTIR Spectrometer
4. Shield Effect measurement System
5. Hydraulic Press with heating facility

Sl.No	Firms	Make/Model	Price	Total
1	M/s. Labindia Instruments Pvt. Ltd, Hyderabad	1. Renishaw ir via spectrometer system Make: M/s. Renishew, UK	GBP 11,3345.00 (`1,03,14,395/- ;GBP= `91)	Rs.1,10,96,115
		2. 5 % for the customs duty price variations due to fluctuations	Rs.5,51,720	
		3. A suitable dehumidifier	Rs.45,000	
		4. UPS with isolation Transformer with a minimum of 3 hour back up	Rs.1,85,000	

		period.		
2	M/s. Laser Spectra services	1.LabRAN HR Uv-vis-NIR (200nm-2100nm) Make: M/s. Horiba France SAS, France	Euro 123,658.00 (Rs.98,92,640/-; Euro= Rs.80)	Rs.1,03,87,272 (Recommended by HOD)
		2. 5 % for the customs duty price variations due to fluctuations	Rs.4,94,632	
		3. A suitable dehumidifier	0	
		4.UPS with isolation Transformer with a minimum of 3 hour back up period.	0	

Item No. 1 - Raman Spectrometer

Open-tenders through e-procurement under two bid system was invited for the supply of the 'Raman Spectrometer'. Due to insufficient number of qualified bidders for the first time, it was retendered. After retendering, only two bidders participated for the tender Viz:

- (i) M/s. Labindia Instruments Pvt. Ltd, Hyderabad
- (ii) M/s. Laser Spectra Services India Pvt. Ltd., Bangalore

The Technical Committee evaluated the technical bids, and found that the technical specifications offered by the two firms meets the required technical specification for the purchase of 'Raman Spectrometer' and recommended to open the financial bid.

The financial bid was opened and evaluated by the committee. The Comparative statement is detailed below:

Item No. 1- Raman Spectrometer

Item No. 2- Impedance Analyser

Open-tenders through e-procurement under two bid system was invited for the supply of the 'Impedance Analyser'

Three bidders participated for the tender Viz:

- (i) M/s. I Square Systems, Coimbatore
- (ii) M/s. Innovative instruments, Trivandrum
- (iii) M/s. Scientific enterprises, cochin

The Technical Committee evaluated the technical bids, and found that the technical specifications offered by the three firms meets the required technical specification for the purchase of 'Impedance Analyser' and recommended to open the financial bid.

The financial bids were opened and evaluated by the committee. The Comparative statement is detailed below:

Item No. 2- Impedance Analyser and accessories

Sl.No	Firms	Make/Model	Price(including GST)	Total
1	M/s. I Square Systems, Coimbatore	IM 7587 Impedance Analyzer (1 No.) IM9100 SMD test fixture (1 No.) IM9902 contact tips (1 No.)	Rs.70,80,000	Rs.70,80,000
2	M/s. Innovative Instruments	1. Keysight E4991B-300 2. E4991B-002 3. 16453A 4. 16454A Extended warranty (3+2) years Customs duty (5.1%)	31,70,410.75 3,13,101.75 4,77,525.75 3,58,185.75 1,42,710.75 2,27,559	Rs.46,89,493 (Recommended by HOD)
3	M/s. Scientific Enterprises	E4991B-300 16453A-Dielectric Material Test 16454-Magnetic measurement firmware	65,00,000 11,70,000	76,70,000

Item No.3- FTIR Spectrometer

Open-tenders through e-procurement under two bid system was invited for the supply of the 'FTIR Spectrometer'. Due to insufficient number of qualified bidders for the first time, it was retendered.

After retendering, three bidders participated for the tender Viz:

- (i) M/s. Anatek Services Pvt. Ltd., Chennai
- (ii) M/s. Perkin Elmer India
- (iii) M/s. Thermofisher scientific India

The Technical committee evaluated the bids and found that the technical specifications offered by only one firm, 'M/s. Anatek Services Pvt. Ltd., Chennai' meets the requirements specified in the tender document and recommended to open the financial bid. The financial bid was opened & the comparative statement is detailed below

Item No. 3- FTIR Spectrometer

Sl.No	Firms	Make/Model	Price	Total
1	M/s. Anatek Services Pvt. Ltd., Chennai	Jasco FTIR Spectrometer Model FTIR-6800	Yen 7,600,000 (45,60,000/- Yen= Rs.0.60)	
		Fluctuation in currency and customs duty (5%)	2,28,000	47,88,000

Item No. 4 - Shield Effect Measuring System

Open-tenders through e-procurement under two bid system was invited for the supply of the 'Shield effect measuring system'

Three bidders participated for the tender Viz:

- (i) M/s. I Square Systems, Coimbatore
- (ii) M/s. Innovative instruments, Trivandrum
- (iii) M/s. Scientific enterprises, cochin

The Technical Committee evaluated the technical bids, and found that the technical specifications offered by the three firms meets the required technical specification for the purchase of 'Shield effect measuring system' and recommended to open the financial bid.

The financial bid was opened and evaluated by the committee. The Comparative statement is detailed below:

Item No. 4- Shield Effect Measuring System

Sl.No	Firms	Make/Model	Price(including GST)	Total
1	M/s. I Square Systems, Coimbatore	Shield Effect Measuring System SEM 02	23,60,000	
2	M/s. Innovative Instruments	Measurement system (Shield effect measuring system wave guide method SEM 02)	17,44,660	Recommended by HOD
3	M/s. Scientific Enterprises	Measuring System (Shield Effect Measuring system Wave Guide Method SEM02)	25,96,000	

Item No. 5- Hydraulic Press and Die sets

Open-tenders through e-procurement under two bid system was invited for the supply of the 'Hydraulic Press'

Three bidders participated for the tender Viz:

- (i) M/s. Elcomin
- (ii) M/s. Plastomek
- (iii) M/s. Shee Hydraulic Engineers

The Technical Committee evaluated the technical bids, and found that the technical specifications offered by the three firms meets the required technical specification for the purchase of 'Hydraulic Press' and recommended to open the financial bid.

The financial bid was opened and evaluated by the committee. The Comparative statement is detailed below:

Item No. 5- Hydraulic Press and Die sets

Sl.No	Firms	Make/Model	Price(including GST)	Total
1	M/s. Elcomin	Hydraulic press and die sets	7,30,420	
2	M/s. Plastomek	Hydraulic press and die sets	6,07,021	Recommended by HOD
3	M/s. Shee Hydraulic Engineers	Hydraulic press	7,00,350	

As per the recommendations of the Head, Department of Physics, the selected firms for the supply lab equipment is detailed below:

Sl. No.	Item	Supplier	Total(₹)
1.	Raman Spectrometer	M/s. Laser Spectra Services on behalf of their principal firm M/s. Horiba France SAS, France	1,03,87,272
2	Impedance Analyser	M/s. Innovative instruments Inc., Trivandrum	46,89,493
3	FTIR Spectrometer	M/s. Anatek Services on behalf of their principal firm M/s. Jasco International Co. Ltd., Japan	47,88,000
4	Shield effect measurement system	M/s. Innovative instruments Inc., Trivandrum	17,44,660
5	Hydraulic press with heating facility	M/s. Plastomek	6,07,021
		Total	2,22,16,446

The Head, Department of Physics, requests sanction to purchase the above items from the respective firms in connection with the implementation of the project '2D Materials Laboratory at the Department of Physics'. It may be noted that Government had sanctioned an amount of Rs.1.80 Crores for setting up of 2D-Materials Laboratory at the Department of Physics for the year 2017-18.

Since the sanctioned amount is Rs.1.80 crores only, the Head has requested to invite the firms for negotiation.

The Finance has recommended to place the proposal for purchase of equipments in connection with the implementation of the Specific project '2D Materials Laboratory at the Department of Physics' before the Purchase Committee for approval and the firms may be invited for negotiation.

If approved, Supply order may be placed accordingly. Allocation may be provided in plan funds 2018-19 for the amount exceeding the sanctioned amount, if any, after conduct of negotiations.

The committee negotiated with quotationers for the purchase of various equipments in the department and recommended for the purchase of equipments based on the negotiation as detailed below:

M/s Laser –Spectra Services India Pvt. Ltd agreed to reduce an amount of Euro 1300 on Raman Spectrometer from the total quoted price of Euro 1,23,658 reducing the original price to Euro 1,22,358/-(97,88,640/-; Euro = Rs.80).

M/s Innovative instruments inc, Chennai has agreed to provide a discount of 10% on the basic price of Rs. 46,89,493/- on Impedence Analyser and accessories reducing the original price to Rs.40,15,741/-

M/s Anatek Services Pvt. Ltd, Chennai has agreed to provide a discount of 8% on the basic price of Yen 7,6000,000/- on FTIR Spectrometer reducing the original price to Yen 6,992,000/- (Rs.41,95,200/-; Yen=0.60)

M/s Innovative instruments inc, Chennai has agreed to provide a discount of 5% on the basic price of Rs. 17,44,600/- on Shield Effect Measuring System reducing the original price to Rs.15,43,750/-

The representatives from M/s Plastomek lowest quotationer for the supply of Hydraulic Press and Die sets were not present in the negotiation meeting , but based on the clarification from the Head that the item is essential for the functioning of other negotiated items the Committee recommended for the purchase of Hydraulic press and dies from them for an amount of Rs. 6,07,021/-(Rupees Six lakhs seven thousand and twenty one only).

Planning A I Section

Resolution of the Syndicate

RESOLVED that the above recommendations of the 3rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, be approved.

35.71.03.Additonal item.4 Department of Botany- Purchase of Equipment in connection with the implementation of the Specific Project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology

The Head, Department of Botany, vide letter No. 22/Bot/646/2018 dated 21/04/2018 submitted proposal for the purchase of the equipment 'Nanophotometer' utilizing the fund sanctioned for the Specific project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology. The Department council recommended the purchase of various equipment.

The Head of the Department, has invited competitive quotations by publishing the quotation notice in the University Website and leading dailies and has certified that all the provisions of the Stores Purchase Manual/Kerala Financial code have been complied with while processing the proposals for the purchase.

The tabulated statement of the quotations is detailed below: The rates quoted are including GST

ITEM 1:Nanophotometer

Sl.No	Firm	Make/Model	Rate (Rs.) (including GST)	Remarks
1	M/s. Synergy Technical systems	Nanodrop One Model: ND ONE-W	5,78,500	
2	M/s. Scientific Enterprises	Thermo scientific Model: ND-ONE-W	4,90,000	Recommended by HOD
3	M/s. Smek Medical Equipments, Cochin	Nanodrop Spectrophotometer	5,50,000	
4	M/s. Inkarp instruments Pvt. Ltd., Trivandrum	Implen GmbH, Germany, Model: N50-Touch	5,75,312 [Euro 7050.00 + 35,000/- (landing charges & customs duty+ 5000 (clearing & delivery upto University)]	

The Head, Department of Botany, has requested sanction to purchase one Nanophotometer from M/s. Scientific Enterprises,cochin amounting to **Rs.4,90,000** /- (Rupees Four lakh ninety thousand only) meeting the expenditure from the fund sanctioned for the Specific project titled 'Establishment of Translational Research Facility in Plan Cell Culture Technology'.

It may be noted that an amount of Rs.70 lakh has been sanctioned by the Government for the above specific project, out of which an amount of Rs.43.5 lakh is earmarked for the purchase of equipment.

The Finance Officer has recommended that, the proposal for purchase of Nanophotometer equipment in the Department of Botany, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

The Committee considered the matter and recommended for the purchase of one Nanophotometer from M/s. Scientific Enterprises,cochin amounting to Rs.4,90,000/- (Rupees Four lakh ninety thousand only) meeting the expenditure from the fund sanctioned for the Specific project titled 'Establishment of Translational Research Facility in Plan Cell Culture Technology'.

Planning A 1 Section

Resolution of the Syndicate

RESOLVED that the above recommendations of the 3rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, be approved.

35.71.03.Additonal Item No.5 *Department of Botany- Purchase of Equipment in connection with the implementation of the Specific Project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology*

The Head, Department of Botany, vide letter No. nil dated 16/04/2018 submitted proposal for the purchase of following equipment utilizing the fund sanctioned for the Specific project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology. The Department council recommended the purchase of various equipment.

1. Laboratory Work table
2. Laboraotry side table
3. Air condioner

The Head of the Department, has invited competitive quotations by publishing the quotation notice in the University Website and leading dailies and has certified that all the provisions of the Stores Purchase Manual/Kerala Financial code have been complied with while processing the proposals for the purchase.

The tabulated statement of the quotations is detailed below: The rates quoted are including GST

ITEM 1: Laboratory Work table-island lab bench

Sl.No	Firm	Make/Model	Rate (₹) (including GST)	Remarks
1	M/s. Scientific Enterprise, Cochin	Make: Labline Model: LWT 360	3,17,000	Recommended by HOD
2	M/s. Smek Scientific Medical Equipments (Kerala) Pvt.,	Laboratory worktable	3,50,000	
3	M/s. Synergy Technical systems, Ernakulam	Laboratory worktable	3,75,000	

ITEM 2: Laboraotry Side Table

Sl.No	Firm	Make/Model	Rate (₹) (including GST)	Remarks
1	M/s. Scientific Enterprise, Cochin	Make: Labline Model: LWT 540	1,21,400	Recommended by HOD
2	M/s. Smek Scientific Medical Equipments (Kerala) Pvt.,	Laboratory worktable	1,90,000	
3	M/s. Synergy Technical systems, Ernakulam	Laboratory worktable	1,75,000	

As per the recommendations of the Head, Department of Botany the selected firms for the supply items is detailed below:

Sl. No.	Item	Supplier	Qty	Total(₹)
1	Laboratory Work table	M/s. Scientific Enterprise, Cochin	1	3,17,000
2	Laboraotry Side Table	M/s. Scientific Enterprise, Cochin	1	1,21,400
	Total			Rs.4,38,400

The Head, Department of Botany, has requested sanction to purchase above equipments from the respective firms amounting to `4,38,400 /- (Rupees Four lakh thirty thousand four hundred only) meeting the expenditure from the fund sanctioned for the Specific project titled 'Establishment of Translational Research Facility in Plan Cell Culture Technology'.

It may be noted that an amount of `70 lakh has been sanctioned by the Government for the above specific project, out of which an amount of `43.5 lakh is earmarked for the purchase of equipment.

The Finance Officer has recommended that, the proposal for purchase of above two equipment in the Department of Botany, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly and further recommended Purchase of Air conditioner shall be considered after obtaining evaluation report of SICCC.

The Committee considered the matter and recommended for the purchase of equipments in in connection with the implementation of the Specific Project titled 'Establishment of Translational

Research Facility in Plant Cell Culture Technology in the Department as detailed below for an amount of Rs. 4,38,400/- (Rupees Four lakh thirty eight thousand and four hundred only) meeting expenditure from the fund sanctioned for the Specific project titled 'Establishment of Translational Research Facility in Plan Cell Culture Technology'

Sl. No.	Item	Supplier	Qty	Total(₹)
1	Laboratory Work table	M/s. Scientific Enterprise, Cochin	1	3,17,000
2	Laboratory Side Table	M/s. Scientific Enterprise, Cochin	1	1,21,400
	Total			Rs.4,38,400

(Planning A I Section)

Resolution of the Syndicate	
RESOLVED that the above recommendations of the 3 rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, be approved.	

35.71.03.Additonal Item No.6 Department of Botany Purchase of Equipment in connection with the implementation of the Specific Project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology

The Head, Department of Botany, vide letter No. nil dated 21/04/2018 submitted proposal for the purchase of following equipment utilizing the fund sanctioned for the Specific project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology. The Department council recommended the purchase of various equipment.

1. Micropipettes
2. pH Meter
3. Microwave oven
4. Multi type extraction apparatus
5. Vacuum filtration unit
6. Refrigerator

The Head of the Department, has invited competitive quotations by publishing the quotation notice in the University Website and leading dailies and has certified that all the provisions of the Stores Purchase Manual/Kerala Financial code have been complied with while processing the proposals for the purchase.

The tabulated statement of the quotations is detailed below: The rates quoted are including GST

ITEM 1: Micropipettes

Sl.No	Firm	Make/Model	Rate (₹) (including GST)	Remarks
1	M/s. Omega science MOS, Attingal	Autoclavable, single channel volume 0.5-10µl 2-20µl 10-100µl 20-200µl 100-1000µl	20,650	
2	M/s. Scientific Traders, Trivandrum	Autoclavable, single channel volume 0.5-10µl 2-20µl 10-100µl 20-200µl 100-1000µl	20,500	Recommended by HOD

3	M/s. Spectra labs, Trivandrum	Mechanical, Autoclavable, single channel, adjustable volume 0.5-10µl 2-20µl 10-100µl 20-200µl 100-1000µl	23,000	
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ITEM 2: pH Meter

Sl.No	Firm	Make/Model	Rate (₹) (including GST)	Remarks
1	M/s. Scientific Traders & Associates	Eutech pH Meter	14,900	
2	M/s. Omega Life science	Eutech pH Meter	14,620	Recommended by HOD
3	M/s. Spectra labs	Eutech pH Meter	14,800	

ITEM 3: Microwave oven

Sl.No	Firm	Make/Model	Rate (₹) (including GST)	Remarks
1	M/s. Scientific Traders & Associates	Microwave oven	14,950	
2	M/s. Omega Life science	Microwave oven	14,500	
3	M/s. Spectra labs	Microwave oven	13,180	Recommended by HOD

ITEM 4: Refrigerator

Sl.No	Firm	Make/Model	Rate (₹) (including GST)	Remarks
1	M/s. Spectra labs	LG Double door (255 ltr)	30,800	Recommended by HOD
2	M/s. Scientific Traders & Associates	Frost free, Double door (255 ltr)	31,600	
3	M/s. Omega Life science	Frost free, Double door (280 ltr)	32,000	

ITEM 5: Multi type Extraction apparatus

Sl.No	Firm	Make/Model	Rate (₹) (including GST)	Remarks
1	M/s. Scientific Traders & Associates	Soxhlet Extraction apparatus	12,350	Recommended by HOD
2	M/s. Omega Life science	Multiple extraction apparatus	12,610	
3	M/s. Spectra labs	Extraction apparatus	13,576	

ITEM 6: Vacuum filtration unit

Sl.No	Firm	Make/Model	Rate (₹) (including GST)	Remarks
1	M/s. Ultra instruments	Rocker series	49,099	
2	M/s. Spectra labs	Vacuum filtration unit	36,750	Recommended by HOD
3	M/s. Scientific traders & Associates	Vacuum filtration unit	43,250	
4	M/s. Omega Life sciences	Glass vacuum filtration unit	42,300	

As per the recommendations of the Head, Department of Botany the selected firms for the supply items is detailed below:

Sl. No.	Item	Supplier	Total(₹)
1	Micropipettes	M/s. Scientific Traders, Trivandrum	20,500
2	pH Meter	M/s. Omega Life science	14,620
3	Microwave oven	M/s. Spectra labs	13,180
4	Refrigerator	M/s. Spectra labs	30,800
5	Multi type Extraction apparatus	M/s. Scientific Traders & Associates	12,350
6	Vacuum filtration unit	M/s. Spectra labs	36,750
	Total		Rs.1,28,200

The Head, Department of Botany, has requested sanction to purchase above equipments from the respective firms amounting to **Rs.1,28,200** /- (Rupees One lakh twenty eight thousand two hundred only) meeting the expenditure from the fund sanctioned for the Specific project titled 'Establishment of Translational Research Facility in Plan Cell Culture Technology'.

It may be noted that an amount of Rs.70 lakh has been sanctioned by the Government for the above specific project, out of which an amount of Rs.43.5 lakh is earmarked for the purchase of equipment.

The Finance Officer has recommended that, the proposal for purchase of various equipment in the Department of Botany, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

The Committee considered the matter and recommended for the purchase of equipments in in connection with the implementation of the Specific Project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology in the Department as detailed below for an amount of Rs. 1,28,200/- (Rupees One lakh twenty eight thousand and two hundred only) meeting expenditure from the fund sanctioned for the Specific project titled 'Establishment of Translational Research Facility in Plan Cell Culture Technology'

Sl. No.	Item	Supplier	Total(Rs.)
<i>1</i>	<i>Micropipettes</i>	<i>M/s. Scientific Traders, Trivandrum</i>	<i>20,500</i>
<i>2</i>	<i>pH Meter</i>	<i>M/s. Omega Life science</i>	<i>14,620</i>
<i>3</i>	<i>Microwave oven</i>	<i>M/s. Spectra labs</i>	<i>13,180</i>
<i>4</i>	<i>Refrigerator</i>	<i>M/s. Spectra labs</i>	<i>30,800</i>
<i>5</i>	<i>Multi type Extraction apparatus</i>	<i>M/s. Scientific Traders & Associates</i>	<i>12,350</i>
<i>6</i>	<i>Vacuum filtration unit</i>	<i>M/s. Spectra labs</i>	<i>36,750</i>
	<i>Total</i>		<i>Rs.1,28,200</i>

(Planning A I Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the 3rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, be approved.

35.71.03.Additional Item No.7 Department of Botany - Consideration of Purchase of Equipment in connection with the implementation of the Specific Project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology.

The Head, Department of Botany, vide letter No. nil dated 21/04/2018 submitted proposal for the purchase of following equipment utilizing the fund sanctioned for the Specific project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology. The Department council recommended the purchase of various equipment.

1. Humidity chamber
2. Gel Electrophoresis

The Head of the Department, has invited competitive quotations by publishing the quotation notice in the University Website and leading dailies and has certified that all the provisions of the Stores Purchase Manual/Kerala Financial code have been complied with while processing the proposals for the purchase.

The tabulated statement of the quotations is detailed below: The rates quoted are including GST

ITEM 1: Humidity chamber

Sl. No	Firm	Make/Model	Rate (₹) (including GST)	Remarks
1	M/s. Scientific Traders, Trivandrum	Humidity chamber capacity 450l & Stabilizer	2,59,607	
2	M/s. Genuine Scientific instruments	Make: Remi Model No.; CHM-16 plus	2,44,962	Recommended by HOD
3	M/s. Spectra labs, Trivandrum	Make: Remi Model No.; CHM-16 plus	2,46,902	

ITEM 2: Gel Electrophoresis

Sl.No	Firm	Make/Model	Rate (Rs.) (including GST)	Remarks
1	M/s. Scientific Traders, Trivandrum	Make: Genaxy MSCHOICETRIO	2,50,000	
2	M/s. Scientific instruments	Make: Genaxy MSCHOIC	2,26,700	Recommended by HOD
3	M/s. Spectra labs, Trivandrum	Make: Genaxy	2,90,000	

As per the recommendations of the Head, Department of Botany the selected firms for the supply items is detailed below:

Sl. No.	Item	Supplier	Qty	Total(₹)
1	Humidity chamber	M/s. Genuine Scientific instruments	1	2,44,962
2	Gel Electrophoresis	M/s. Scientific instruments	1	2,26,700
	Total			Rs.4,71,662

The Head, Department of Botany, has requested sanction to purchase above equipments from the respective firms amounting to **Rs.4,71,662** /- (Rupees Four lakh seventy one thousand six hundred and sixty two only) meeting the expenditure from the fund sanctioned for the Specific project titled 'Establishment of Translational Research Facility in Plan Cell Culture Technology'.

It may be noted that an amount of ₹70 lakh has been sanctioned by the Government for the above specific project, out of which an amount of ₹43.5 lakh is earmarked for the purchase of equipment.

The Finance Officer has recommended that, the proposal for purchase of above two equipment in the Department of Botany, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

The Committee considered the matter and recommended for the purchase of equipments in connection with the implementation of the Specific Project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology in the Department as detailed below for an amount of Rs. 4,71,662/- (Rupees Four lakh seventy one thousand six hundred and sixty two only) meeting expenditure from the fund sanctioned for the Specific project titled 'Establishment of Translational Research Facility in Plan Cell Culture Technology'

Sl. No.	Item	Supplier	Qty	Total(₹)
1	Humidity chamber	M/s. Genuine Scientific instruments	1	2,44,962
2	Gel Electrophoresis	M/s. Scientific instruments	1	2,26,700
	Total			Rs.4,71,662

Planning A I Section

Resolution of the Syndicate

RESOLVED that the above recommendations of the 3rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, be approved.

35.71.03.Additional Item No.8***Department of Geology- Purchase of various equipment in connection with the implementation of the Specific Project titled 'Establishment of Mineral Resource Evaluation Laboratory (MiREL)***

The Government vide G.O.(Rt) No. 845/2017/H.Edn. Dated 08/05/2017 and G.O.(Rt) No. 1428/2017/H.Edn. Dated 29/07/2017 had issued Administrative Sanction for the Implementation of Plan Proposals for an outlay of Rs.26,00,00,000/- (Rupees Twenty six crores only) with indicative Budget of Rs.1,25,00,000/- (Rupees One crore twenty five lakh only) for the project proposal 'Establishment of Mineral Resource Evaluation Laboratory (MiREL)' under the sub component 'Specific Project' for the year 2017-18.

The Head, Department of Geology, has informed that various high value foreign equipments are to be purchased in connection with the implementation of the project and therefore a Technical Committee was constituted with external experts for finalizing the technical specification and evaluation of the Technical & Financial Bids, vide U.O. No. Pl.A1/12999/GOL/17 dated 27/06/2017.

The Head, Department of Geology vide letter No.180/4B/GOL/XRF/2018 dated 30/04/2018, has submitted a proposals for the purchase of following items in connection with the implementation of the project 'Establishment of Mineral Resource Evaluation Laboratory (MiREL)'

1. Wavelength dispersive X-Ray Fluorescence Spectrometer
2. Electric fused bead sample preparation equipment.

Item No. 1 - X-Ray Fluorescence Spectrometer

Open-tenders through e-procurement under two bid system was invited for the supply of the Wavelength dispersive X-Ray Fluorescence Spectrometer'. Three bidders participated for the tender

- (i) M/s. Bruker India Scientific Pvt. Ltd
- (ii) M/s. I R TECHNOLOGY SERVICES PVT LTD
- (iii) M/s. Spectris Technologies Pvt.Ltd

The Technical Committee evaluated the technical bids, and found that the technical specifications offered by M/s. Bruker India Scientific Pvt. Ltd only meets the required technical specification for the purchase of a Wavelength dispersive X-Ray Fluorescence Spectrometer and recommended to open the financial bid.

The financial bid was opened and evaluated by the committee. The Comparative statement is detailed below:

Item No. 1- X-Ray Fluorescence Spectrometer

Sl. No.	Item Make: M/s. Bruker, Germany Model:s8 Tiger series 2	Price (in Euro)	Price (in INR) (Rs.80.5) ()	
1	Basic WDS XRF instrument	106400	85,65,200	
2	CIP	2260	1,81,930	1+2 = 8747130
3	Warranty for 4 th & 5 th years	7400	5,95,700	
4	Total	116060.00	93,42,830/-	
	Optional items			
5	1	1025	5,08,678	
6	2	500		
7	3	469		
8	4	395		
9	5	3930		
10	Total	6319	5,08,678	
	Indigenous supply			
11	Chiller		3,77,600	
12	Warranty 4 th & 5 th year		70,400	

13	UPS 20 kva		3,83,500	2,30,100 (10 kva UPS)
14	RF Ground		23,600	
15	P10 gas		50,150	
16	Printer		15,930	
17	Labour for 2 nd yr & 3 rd yr		4,83,800	
18	Labour for 4 th & 5 th yr		5,19,200	
19	Total		19,24,180	
20	Total instrument cost including warranty up to 5 years		93,42,830	
21	Total cost of XRF instrument plus indigenous supply		`1,12,67,010	
22	Total cost of XRF instrument plus indigenous supply plus optional items		`1,17,75,688	

Remarks:

The items 1—3 (**`93,42,830**) and 11—18 (**`19,24,180**) are essential and the total cost is **`112,67,010 (Item 21 of the table 1)**.

Negotiations may be effective to reduce the cost of items 17 and 18 (labour costs)

The price of the instrument too can be negotiated and reduced.

Item No. 2- Electric fused bead sample preparation equipment.

Open-tenders through e-procurement under two bid system was invited for the supply of the Electric fused bead sample preparation equipment. Due to insufficient number of qualified bidders, it was retendered.

After retendering, following two firms participated for the tender.

(1) I R TECHNOLOGY SERVICES PVT LTD

(2) Spectris Technologies Pvt Ltd

The Technical Committee evaluated the technical bids, and found that the technical specifications offered by the above two firms meets the required technical specification for the purchase of a Electric fused bead sample preparation equipment and recommended to open the financial bids.

The financial bid were opened and evaluated by the committee. The Comparative statement is detailed below:

Sl. No.	Firm	Make	Rate	Remarks
1	M/s. I R TECHNOLOGY SERVICES PVT LTD	Make: Katanax, Canada Model:X-300 M electric fluxer fused bead	USD 30301 (Rs.20,20,622; USD=Rs.66.6) + Rs.1,81,548) = Rs.22,02,170/-	Recommended by HOD (4th and 5th year warranty not quoted)
2	M/s. Spectris Technologies Pvt Ltd	LeNeo electric fused bead Make: Claisse, Canada	Eur 25500.00 (Rs.20,39,541; Euro= Rs.79.9)+ Rs.2,41,000) = Rs.22,80,541/- (4 th & 5 th year warranty= Rs.1,30,000) Total= Rs.24,10,541/-	

The Head, Department of Geology, requests sanction to purchase the above items from the respective firms at a total cost of Rs.1,34,69,180/- (Rupees one Crore thirty four lakh sixty nine thousand one hundred & eighty only)in connection with the implementation of the project 'Establishment of Mineral Resource Evaluation Laboratory (MiREL)' and to invite M/s. Bruker India Scientific Pvt. Ltd & M/s. I R TECHNOLOGY SERVICES PVT LTD for a negotiation, before the Purchase Committee.

It may be noted that an amount of Rs.1,25,00,000/- (Rupees One crore twenty five lakh only) was allocated for the Department under the component 'Specific Projects' for implementation of the project 'Establishment of Mineral Resource Evaluation Laboratory (MiREL)' for the financial year 2017-18.

The Finance has recommended to place the proposal for the purchase of above equipments before the Purchase Committee for approval and that M/s. Bruker India Scientific Pvt. Ltd & M/s. I R TECHNOLOGY SERVICES PVT LTD may be invited for negotiation in the Purchase Committee. If approved, Supply order may be placed accordingly. The expenditure for the purchase shall be met from the fund of Rs.1,25,00,000/- (Rupees One crore twenty five lakh only) sanctioned for the specific project 'Establishment of Mineral Resource Evaluation Laboratory (MiREL)' in the Department of Geology.

As per the orders of the Vice-Chancellor the proposal is placed before the Purchase Committee for consideration and to invite the firms (M/s. Bruker India Scientific Pvt. Ltd & M/s. I R TECHNOLOGY SERVICES PVT LTD), for a negotiation.

The committee negotiated with quotationers for the purchase of various equipments in the department and recommended for the purchase of equipments based on the negotiation as detailed below:

1. *M/s Bruker India Scientific Pvt. Ltd agreed to reduce an amount of Euro 9560 on the basic price of X-Ray Fluorescence Spectrometer from the total quoted price of Euro 116060 reducing the original price to Euro 1,06,500/-(8573250/-;Euro=Rs.80.50).*
2. *M/s I.R. Technologies Pvt. Ltd agreed to reduce an amount of USD 2000 on the basic price of Electric Fused bead sample preparation equipment from the total quoted price of USD 30301 reducing the original price to 28301/-(18,84,846/-;USD=Rs.66.60), along with incidental expenditure in Indian currency for an amount of 1,74,544/-(Rupees One lakh seventy four thousand five hundred and forty four only)*

Resolution of the Syndicate

RESOLVED that the above recommendations of the 3rd meeting of the Purchase Committee (Plan-fund) held on 04.05.2018, be approved.

MINUTES OF THE 4th MEETING OF THE PURCHASE COMMITTEE TO CONSIDER PURCHASE PROPOSALS FROM NON-PLAN SECTOR

Day : 04.05.2018, Friday
 Time : 02.30 PM
 Venue : Pro-Vice-Chancellor's Chamber

Chairman

Vice-Chancellor : Sd/-

Members

1. Dr. M. Jayaprakas, DCDC : Absent
2. Adv.K.H.Babujan, Member, Syndicate : Sd/-
3. Dr.P.M.Radhamony, Member, Syndicate : Sd/-
4. Adv. S. Krishnakumar, Member,Syndicate : Sd/-
5. Sri.K.S.Gopakumar, Member, Syndicate : Sd/-
6. Adv. A. A Rahim, Member,Syndicate : Absent
7. The Registrar : Absent
8. The Finance Officer (in-charge) : Sd/-
9. The Director, Planning & Development : Sd/-
10. The Director, Computer Centre : Sd/-
11. The Instrumentation Engineer : Sd/-

Officers Present

1. Dr.R.B.Binoy Kumar, HoD Geology : Sd/-
2. John Bosco.J, Deputy Registrar Administration III : Sd/-

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|--|---|------|
| 3. Leju Bose, Deputy Registrar, Planning | : | Sd/- |
| 4. Dr.Subodh.G , HoD Physics | : | Sd/- |
| 5. Dr.Aji.S, HoD Computer Science | : | Sd/- |
| 6. Dr.Bindu.R.L, HoD Education | : | Sd/- |
| 7. Dr.Ajit Kumar, HoD Archaeology | : | Sd/- |
| 8. Dr.Jayarajan David, Director Physical Education | : | Sd/- |
| 9. Sheela George, Deputy Registrar, SDE | : | Sd/- |
| 10. Susan Sunanda Mathew, Assistant Registrar, SDE | : | Sd/- |
| 11. S. Rajasekhran, Press Superintendent (i/c) | : | Sd/- |
| 12. S.Gopinathan, Storekeeper (Exam Store) | : | Sd/- |
| 13. Dr.T.S Anirudhan, Professor, Chemistry | : | Sd/- |
| 14. Dr.A.Jayakumaran Nair, HoD Biotechnology | : | Sd/- |
| 15. A.P.Pradeep Kumar, Geology | : | Sd/- |

Vendor Present

- | | | |
|---|---|------|
| 1. Kishore Kumar, Print Finish Equipments | : | Sd/- |
|---|---|------|

Item No:35.71.04.01 *Consideration of the Action taken report of the 1st and 2nd meeting of the Purchase Committee (Plan and Non-Plan) held on 21.03.2018-reg*
The Committee approved the action taken report.

Resolution of the Syndicate
RESOLVED that the Action taken report of the 1st and 2nd meeting of the Purchase Committee (Plan and Non-Plan) held on 21.03.2018, be approved.

Item No:35.71.04.02:- *Consideration for the purchase of Enterprise Colour Laser Printer– Department of Physical Education – Reg.*

The Director, Department of Physical Education has forwarded quotations received for the purchase of one Enterprise Colour Laser Printer in the department for printing sports certificates detailed as follows:

Sl No.	Name of Firm	Brand model	Quantity	Rate quoted Inclusive of GST)
1.	M/s. S.J.Techno Serve, Chennai	Canon LBP 613 CDW	1	Rs.41,400/-
2.	M/s.Usam Technology Solution (P) Ltd, Kochi	HP Color Laser Jet Ent M 651 dn	1	Rs.1,65,200/-
3.	M/s. Airis IT Solutions, Kochi	HP Color Laser Jet Enterprise CP 4025 dn	1	Rs.1,95,000/-

The Director, Computer Centre on evaluation of received quotations remarked that among three quoted firms quotes by M/s.USAM Technology Solutions (P) Ltd and M/s.Airis IT Solutions satisfy the suggested specification and suggested for the purchase of printer from M/s.USAM Technology Solution (P) Ltd for being the lowest quotationer.

Hence the Director, Department of Physical Education requests sanction for the purchase of one HP Color Laserjet Ent M 651 dn model printer from M/s. USAM Technology Solutions (P) Ltd, Kochi for an amount of Rs.1,65,200/- (Rupees One lakh sixty five thousand and two hundred only) for use in the Department

The Finance has issued concurrence to the purchase subject to the recommendations of the Purchase Committee.

The Committee considered the matter and recommended to re-tender the proposal due to the absence of sufficient number of technically valid quotations.

Ad.BIV.(CP)

Resolution of the Syndicate
RESOLVED that the above recommendations of the 4th meeting of the Purchase Committee (Non Plan-fund) held on 04.05.2018, be approved.

Item No:35.71.04.03:- Consideration for the purchase of 15 seater van– Department of Geology– Reg

Associate Professor and Head, Department of Geology has requested sanction to replace 24 year old mini van in the department (Matador 1992 model. 10 seater with registration number KL 01 B - 9724) since the vehicle suffers frequent break downs and scarcity to find spare parts.

The Standing Committee of Finance on Syndicate held on 12.03.2018 considered the matter and recommended the following;

1. **To purchase a A/c Seater Van (Force Traveller) for the general use of the University and Departments.**
2. **The vehicle shall be made available for the use of the Departments of Geology for field work on prior request from the Head.**
3. **The service of the driver engaged in the Department Geology shall be made available in the University Office as per requirement.**
4. **To entrust the Mechanical Engineer of the University to place proposal for the purchase of both A/c and non-A/c 15 seater Van (Force Traveller) in the next meeting of the purchase committee.**
5. **If the decision to purchase the new vehicle is taken before 31st March, the required amount shall be sanctioned as provisional payment in the name of Registrar**

As per the recommendations of the Standing Committee, the Mechanical Engineer has forwarded invoice from M/s.Force Motors Limited, Pune for an amount of Rs.12,84,360/- (Rupees Twelve lakh eighty four thousand three hundred and sixty only) for 13 + D A/c traveler and an amount of Rs.11,81,999/- (Rupees Eleven lakh eighty one thousand nine hundred and ninety nine only) for 14 + D Non A/c vehicle including all incidental expenses like tax, insurance etc.

The Finance has issued concurrence to the purchase subject to the recommendations of the Purchase Committee.

The Committee considered the matter and recommended to purchase one 13 + D A/c traveler for an amount of Rs.12,84,360/- (Rupees Twelve lakh eighty four thousand three hundred and sixty only) including all incidental expenses like tax, insurance etc from M/s.Force Motors Limited, Pune.

Ad.BIV.(CP)

Resolution of the Syndicate

RESOLVED that the above recommendations of the 4th meeting of the Purchase Committee (Non Plan-fund) held on 04.05.2018, be approved.

Item No:35.71.04.04:- Consideration of purchase of Photocopier— Examination section– reg.

Quotations were invited for the purchase 11 numbers of photocopiers for use in various sections in the Examination wing vide quotation notice no. Ad.BIV.CP.03.599.17 dated 22.01.2018 from this Office. The received quotations are detailed as follows;

Sl No.	Name of Quotationer	Brand Quoted	Rate quoted per unit inclusive of GST
1.	M/s. Mccann Info Solution, Trivandrum	HP Laserjet MFP M 436 N Photocopier Printer	Rs.42,480/-
2.	M/s.Channel copiers & Service, Kochi	Toshiba-e-studio 2303 A	Rs.27,140/-
3.	M/s. Origin Techsave (P) Ltd, Chennai	Toshiba-e-studio 2303 A	Rs.38,140/-
4.	M/s.Global Systems, Trivandrum	Toshiba-e-studio 2303 A	Rs.26,550/-
5.	M/s .Star Computers, Trivandrum	Toshiba-e-studio 2303 A	Rs.33,040/-
6.	M/s.Usam Technology Solution (P) Ltd, Ernakulam	HP Laserjet MFP M 436 N	Rs.42,480/-
7.	M/s.Cannlinks, Trivandrum	Sharp AR 6020	Rs.25,370/-
8.	M/s.K.M.Technologies, Kottayam	a)Xerox Work Centre 5021 b)Sharp AR 6020	Rs.22,800/- Rs.24,300/-

9.	M/s.Hind Digital Solutions, Kottayam	Xerox work centre 5021	Rs.23,400/-
10.	M/s.Rams Technologies & Marketing, Trivandrum	a)Sharp AR 6020 b)Ricoh MP 2014	Rs.22,420/- Rs.22,420/-
11.	M/s.Zigma Solutions, Trivandrum	a.Canon IR 2004N b.Canon IR 2520W	Rs.46,048/- Rs.81,000/-
12.	M/s.MP Associates, Trivandrum	a.Kyocera Taskalfa 2200 b.KyoceraTaskalfa1800	Rs.28,450/- Rs27,450/-

The Director, Computer Centre remarked that the copier model Ricoh MP 2014 does not satisfy the specification requirements, where as all other models satisfy the requirements.

Sanction may be accorded to the Purchase of 11 numbers of Sharp AR 6020 model photocopier from the lowest quoted firm M/s.Rams Technologies and Marketing, Trivandrum for an amount of Rs.22,420/- per photocopier amounting to a total of Rs.2,46,620/- (Rupees Two lakh forty six thousand six hundred and twenty only) meeting expenditure from the head of account "Part I-NP-MH-2-Examination-4-1930-Equipment" from the current year's budget estimates of the University.

The Finance has issued concurrence to the purchase subject to the recommendations of the Purchase Committee.

The Committee considered the matter and recommended to Purchase of 11 numbers of Sharp AR 6020 model photocopier from the lowest quoted firm M/s.Rams Technologies and Marketing, Trivandrum for an amount of Rs.22,420/- per photocopier amounting to a total of Rs.2,46,620/- (Rupees Two lakh forty six thousand six hundred and twenty only) meeting expenditure from the head of account "Part I-NP-MH-2-Examination-4-1930-Equipment" from the current year's budget estimates of the University.

Ad.BIV.(CP)

Resolution of the Syndicate

RESOLVED that the above recommendations of the 4th meeting of the Purchase Committee (Non Plan-fund) held on 04.05.2018, be approved.

Item No:35.71.04.05:- Consideration of purchase of Desktop computers, multifunctional printer and Laser printer— School of Distance Education— reg.

The meeting of the Syndicate held on 06.02.2018 resolved to agree to the recommendation of 9th meeting of purchase committee held on 11.10.2017 to entrust the Director, SDE to retender the proposal for the purchase of Desktop Computers, Multifunctional printer and Laser printer or to obtain proforma invoice from any approved government agency due to change in rates quoted by the firms due to the implementation of GST after finalization of first tender proceedings

The Director, SDE vide letter dated 07.04.2018 has forwarded a proforma invoice from M/s.Kerala State Co-operative Consumers Federation Limited, Trivandrum for the purchase computer and accessories detailed as follows;

Sl. No.	Name of Item / Brand	Rate	Qty	Amount
1	Desktop Computers – Acer Veriton IC 6562	33110	5	165,550.00
2	Multifunctional Printers-Canon IR 2002 N (Rate Including networking charges)	59250	3	177,750.00
3	Laser Printers – Epson 126 NW	18500	2	37,000.00
Total				380,300.0

A total amount of Rs.3,80,300/- (Rupees Three Lakh eighty thousand and three hundred only) is required for the purchase and the expenditure regarding the same may be met from the head of account Part I –NP-MH 48-School of Distance Education-4-1930-Equipment" provided in the current year's budget estimates of the University.

The Finance has issued concurrence for the purchase subject to the recommendation of the Purchase Committee.

The Committee considered the matter and recommended for the purchase of Computer and accessories from M/s Keltron/ Kerala State Industrial Enterprises since M/s.Kerala State Co-operative

Consumers Federation Limited has no relevant Government Order for the supply of Computers and peripherals other than stationery items.

Ad.BIV.(CP)

Resolution of the Syndicate
RESOLVED that the above recommendations of the 4 th meeting of the Purchase Committee (Non Plan-fund) held on 04.05.2018, be approved.

Item No:35.71.04.06:- Consideration of purchase of Computers and Peripherals— UIT Centres– reg.

With regard to the resolution of the meeting of Syndicate held on 12.05.2017(item no:27.91.02) quotations are invited for the purchase of 5 numbers of LCD projectors and 3 numbers of photocopiers for use in UIT centres are tabulated as follows;

SI No.	Name of quotationers	Item Quoted/ Brand/ Rate
		LCD projector
1.	M/s. Antrax Technologies (P) Ltd, Palakkad	Rs. 30,150/-+GST Rs. 8,500/- installation charges HITACHI make
2.	M/s. Binary Systems, Ernakulam	Rs. 36,480/- Rs.10,584/- installation charges EPSON EB-X31
3.	M/s. Icon Office Equipments, Kochi	Rs. 34,000/- Rs. 7,816/- installation charges HITACHI CP-X2541
4.	M/s. Digital Power Technologies, Kochi	Not quoted
5.	M/s . Quadstar Solutions, Kochi	Rs. 36,736/- Rs. 10,712/- installation charges EPSON EB-X31
6.	M/s. Cannlinks, Trivandrum	Rs. 37,120/- Rs. 4,096/- installation charges EPSON EB-X31
7.	M/s. Star Computers, Trivandrum	Rs.35,200/- Rs.16,768/- installation charges Hitachi EX 252
8.	M/s. Zigma Solutions, Trivandrum	Rs.51,795/- Rs.9,472/- installation charges EPSON EB 520
9.	M/s. Global Systems, Trivandrum	a)Rs.36,480/- Hitachi CP-X2542 WN b)Rs.33,920/- Hitachi CP EX 252 Rs.10,300/- installation charges
10.	M/s. Amaze Tech, Trivandrum	Rs.37,696/- Rs.7,808/- installation charges EPSON EB-X31
11.	M/s. Medical and Visual Technologies (P) Ltd., Trivandrum	Rs.35,584/- Rs.10,553/- installation charges EPSON EB-X31
12.	M/s. K.M. Technologies, Kottayam	Rs.49,280/- Rs.9,680/- installation charges EPSON EB- 520
13.	M/s. Oxyfoss, Trivandrum	Rs.52,000/- EPSON EB- 520
14.	M/s. M.P. Associates, Trivandrum	Not quoted
15.	M/s. Origin Techserve Pvt. Ltd, Chennai	Rs.44,016/- Rs.15,908/- installation charges EPSON EB-X31

16.	M/s. Genuine Scientific Instruments, Trivandrum	a)Rs.38,850/- EPSON EB-X31 b)Rs.36,250/- Hitachi CP-X 2542 c)Rs.38,920/- Hitachi CPX-3042 N USB Dongle Rs.3,840/-
17.	M/s. Integrated Marketing Services, Kochi	Not quoted

The Director Computer Centre opined that purchase of LCD projector may be categorized into two types based on whether ceiling mount is required or not. With regard to the purchase of photocopier the model Kyocera Taskalfa 1800 photocopier quoted by the lowest quotationer M/s. Integrated Marketing Services, Cochin is recommended by the Director.

As per the remarks of the Director, Computer Centre the lowest quoted model is Hitachi CP-X 2541 model LCD projector quoted by M/s. Icon Office Equipments, Cochin. The rates quoted are detailed as follows;

1. LCD projector (Hitachi CP-X 2541) - Rs. 34,000/-
2. 6 x 4 Istalock screen (Imported) - Rs. 2,816/-
3. Ceiling mount work (Ceiling mount kit, VGA cable 10 m, HDMI cable 10m, Power cable 10 m, Installation and labour charge) - Rs. 5,000/-

The financial commitment as per type of projector required in various centres is detailed as follows;

Sl. No.	Name of Centre	Requirement		
		LCD projector	Screen	Ceiling mount
1.	UIT, Alappuzha	Rs.34,000/-	Rs.2,816/-	Rs.5,000/-
2.	UIT, Kollam	Rs.34,000/-	Rs.2,816/-	Not required
3.	UIT, Pathanapuram	Rs.34,000/-	Rs.2,816/-	Not required
4.	UIT, Pirappancode	Rs.34,000/-	Rs.2,816/-	Rs.5,000/-
5.	UIT, Sasthamcotta	Rs.34,000/-	Rs.2,816/-	Not required
	Total	Rs.1,70,000/-	Rs.14,080/-	Rs.10,000/-

Grand Total- Rs. 1,94,080/-

The lowest quotationer for photocopier is M/s. Integrated Marketing Services, Cochin who has quoted an amount of Rs. 27,500/- for Kyocera Taskalfa 1800 photocopier, which is also selected by the Director, Computer Centre for purchase.

Photocopier is required in following centres;

1. Adoor
2. Alappuzha
3. Kottarakkara

The financial commitment for the purchase of 3 numbers of photocopiers is Rs. 82,500/-

Thus a total amount of Rs. 2,76,580/- (Rupees Two lakhs Seventy six thousand Five hundred and Eighty only) is required for the purchase of LCD projectors and photocopiers in various UIT centres. The expenditure regarding the purchase may be met from the General funds of University.

The Finance has issued concurrence to the purchase subject to the recommendations of the Purchase Committee.

The Purchase Committee held on 21-03-2018 considered the matter and recommended to purchase three numbers of Kyocera Taskalfa 1800 model photocopier @ Rs.27,500/- per unit for a total

amount of Rs.82,500/- (Rupees Eighty two thousand and five hundred only) for use in the UIT centres at Adoor, Alappuzha and Kottarakkara respectively and to convene negotiation for the purchase of LCD projectors with the lowest eligible quoted firm M/s Icon Office Equipments, Cochin.

The meeting of the Syndicate (Item no: 33.96.02.09) held on 24-03-2018 resolved to agree to the recommendation of the Purchase Committee.

Even though the lowest quoted firm for Supply of LCD projector M/s Icon Office Equipments, Cochin has not attended the meeting for negotiation, due to the urgency of the requirement the Committee considered the matter and recommended for the purchase of LCD projectors at UIT centers situated at Alappuzha, Kollam, Pirappancode, Pathanapuram and Sasthamcottah as detailed above for a total amount of Rs. 1,94,080/-(Rupees One lakh ninety four thousand and eighty only).

Ad.BIV. (CP)

Resolution of the Syndicate

RESOLVED that the above recommendations of the 4th meeting of the Purchase Committee (Non Plan-fund) held on 04.05.2018, be approved.

Item No:35.71.04.07:- Consideration of purchase of Equipments - Renovation of Kerala University Press – reg.

The Syndicate at its meeting held on 30.07.2015 has resolved to approve the recommendation of the meeting of the Budget implementation cell held on 30.07.15 to constitute a sub-committee to formulate a proposal on renovation of the University Press (Budget speech 2015-16 Item no.34)

The sub-committee recommended for the purchase of following equipments for the renovation of Kerala University Press;

1. Fully automatic folding machine
2. Numbering Machine
3. Plate making Unit
4. Box strapping machine
5. Hydraulic Trolley

Accordingly for initiating purchase proceedings a Technical expert committee has been constituted with Pro-Vice Chancellor as chairman, including officers from University and two subject experts namely Sri.Sajan Ambadi, Research Officer, C-Dit and Sri.P.P.Dinesan, Former Superintendent, Kerala University Press.

Quotations were invited through e-procurement system (two cover) for the supply and installation machineries vide quotation dated 30.03.2017 from this office. The technical bids received were opened on 19.04.2017 and the Technical expert Committee recommended for re-tendering the same as the number of quotations required for each item is less than minimum number required to initiate purchase proceedings.

Subsequently quotations were once again invited through e-procurement (two cover) vide tender notification dated 22.08.2017. The received technical bids were opened on 02.09.2017.

The Committee held on 08.11.2017 observed that out of six numbers of quotationer's present the Technical bid submitted by M/s. Team Print, Kochi does not contain any details of product tendered and recommended to reject the proposal from them and further recommended for opening of financial bids of other tenderers.

As per the recommendations of the Technical expert committee the financial bids were opened on 20.11.17 and the details are tabulated as follows;

1.Fully Automatic Folding Machine

Sl. No.	Name of Firm	Brand Name	Rate quoted
1.	M/s.Monotech Systems Limited, Chennai	Digibind ZYHD 720E	Rs.41,50,000/-
2.	M/s.Impel Machines (P)	Impel	Rs.34,35,644/-

	Limited, Chengannur	FDM 850	
3.	M/s.Intimate Machines(P) Limited, Trivandrum	Flexi Fold FD 600	Rs.33,79,432/-
4.	M/s.PrintFinish Equipments, Thodupuzha	Diploma 423X	Rs.31,01,040/-

2.Numbering Machine with barcode facility

Sl.No.	Name of Firm	Brand Name	Rate quoted
1.	M/s.Orion Graphic Machinery, Coimbatore	Orion make	Rs.10,45,480/-

3. **Ct Plate Inkjet/Plate printer cum processor** - **Nil**
 4. **Packing machine** - **Nil**
 5. **Hydraulic Pellet Trolley** - **Nil**

The Purchase Committee held on 21-03-2018 considered the matter and recommended to convene negotiation with the lowest quoted firm M/s. Print finish equipments, Thodupuzha for the purchase of fully automatic folding machine and to invite split quotations for other items.

The meeting of the Syndicate (Item no: 33.96.02.05) held on 24-03-2018 resolved to agree to the recommendation of the Purchase Committee.

The Committee negotiated with the representatives from M/s Print Finish Equipments, Thodupuzha the lowest quoted vendor for the purchase of fully automatic folding machine and they have agreed to discount an amount of Rs.62020/-(Rupees Sixty two thousand and twenty only) from the quoted amount of Rs.31,01,040/-(Rupees Thirty one lakh one thousand and forty only)reducing the original price to Rs.30,39,019/-(Rupees Thirty lakh thirty nine thousand and nineteen only), they have also agreed to arrange a five days training for the University Press staff in their plant before the delivery of the machine, providing an operator for training operating staff at University Press for a period of one month after the delivery of the machine and to provide one year Annual Maintenance Contract free after the expiry of the warranty period. Based on the negotiation the Committee recommended for the Purchase of Fully Automatic Folding machine. (Ad.BIV.CP)

Resolution of the Syndicate

RESOLVED that the above recommendations of the 4th meeting of the Purchase Committee (Non Plan-fund) held on 04.05.2018, be approved.

Item No:35.71.04.08:- Consideration of Rate contract for purchase of SP 4100 toner for use in Ricoh Aficio SP 4310— Examination section– reg.

The EK I section has forwarded a request for the purchase of 20 numbers of SP 4100 toner cartridges for use in Ricoh Aficio SP 4310 N printer used in Examination sections. Accordingly quotations were invited for entering into rate contract for the supply of SP 4100 toners vide quotation no.Ad.BIV.(CP).01.530.17 dated 08.11.2017 from this office and the received quotations are tabulated as follows;

Sl.No	Name of firm	Item	Amount quoted (Including GST)
1.	M/s.S.P.Associates, Trivandrum	SP 4100 toner	Rs.23,600/-
2.	M/s.MicroLinks, Trivandrum	SP4100 Compatible toner	Rs.11,682/-
3.	M/s.Aiswarya Systems, Trivandrum	SP 4100 toner	Rs.22,950/-

The Director, Computer centre has remarked that the quotation submitted by M/s. Microlinks, Trivandrum lacks sufficient details to assess the quality of the compatible cartridge and other two quotations may be considered.

Hence sanction may be accorded to enter into rate contract with M/s. Aiswarya Systems, Trivandrum for the supply of SP-4100 toners used in Ricoh Aficio SP 4310N printer used in various examination sections @ Rs. 22,950/-(Rupees Twenty thousand Nine hundred and fifty only) for a period of one year with effect from date of signing of University order in this regard for being the lowest

quotationer quoted for abovesaid toner and if sanctioned permission may also be accorded to purchase 10 numbers of SP 4100 toners @ Rs. 22,950/- per toner for a total amount of Rs.2,29,500/- (Rupees Two lakh Twenty nine thousand and five hundred only) meeting expenditure from the head of account “PartI-NP-MH2 -Examinations-4-12915-Stationery and printing” provided in the current year’s budget estimates of University.

The Finance has issued concurrence to the purchase subject to the recommendations of the Purchase Committee.

The Purchase Committee held on 21-03-2018 considered the matter and recommended to convene negotiation with the lowest quoted firm M/s Aiswarya systems, Trivandrum.

The meeting of the Syndicate (Item no: 33.96.02.07) held on 24-03-2018 resolved to agree to the recommendation of the Purchase Committee.

Even though the lowest quoted firm for Supply of SP 4100 toner M/s Aiswarya Systems, Trivandrum has not attended the meeting for negotiation, due to the urgency of the requirement the Committee considered the matter and recommended to enter into rate contract with M/s. Aiswarya Systems, Trivandrum for the supply of SP-4100 toners used in Ricoh Aficio SP 4310N printer used in various examination sections @ Rs. 22,950/-(Rupees Twenty thousand Nine hundred and fifty only) for a period of one year with effect from date of signing of University order and to purchase 10 numbers of SP 4100 toners @ Rs. 22,950/- per toner for a total amount of Rs.2,29,500/-(Rupees Two lakh Twenty nine thousand and five hundred only) meeting expenditure from the head of account “PartI-NP-MH2 -Examinations-4-12915-Stationery and printing” provided in the current year’s budget estimates of University.

Ad.BIV.(CP)

Resolution of the Syndicate

RESOLVED that the above recommendations of the 4th meeting of the Purchase Committee (Non Plan-fund) held on 04.05.2018, be approved.

Item No:35.71.04.09:- Consideration of purchase of Six numbers of Desktop computers – Computer Centre– reg.

The Director, Computer Centre has forwarded quotations received for the purchase of six numbers of Desktop Computers for software development in the centre detailed as follows:

Sl No.	Name of Firm	Brand	Amount quoted for six computers
1.	M/s.Fazza Information Technology (P) Ltd, Kollam	HP 510P 0521L	Rs.3,44,700/-
2.	M/s. Quinze Technologies (P) Ltd, Kochi	HP 570 in HP-24es	Rs.3,77,940/-
3.	M/s. Zigma Solutions, Trivandrum	Lenovo Think Centre M-710	Rs.2,87,448/-
4.	M/s. Selector Infotech(P) Ltd , Trivandrum	Dell Optiplex 3050	Rs.3,54,000/-
5.	M/s .icom Solutions, Trivandrum	Acer Veriton	Rs.2,72,100/-
6.	M/s.Mecann Info Solution, Trivandrum	Acer Veriton	Rs.2,89,800/-
		Dell Optiplex	Rs.3,42,000/-
7.	M/s. S.S.Enterprises,Tvm	Dell Vostro	Rs.4,01,580/-

The Director Computer Centre informs that the technical specifications quoted by M/s. Icom solutions, Trivandrum do not satisfy the requirement. Moreover the firm had not submitted any relevant technical document related with the quote.

Hence the Director, requests sanction to purchase six numbers of Lenovo Think Centre M-710 model computers from M/s.Zigma Solutions, Trivandrum for a total amount of Rs.2,87,448/-(Rupees Two lakh Eighty seven thousand Four hundred and Forty eight only) meeting expenditure from the head “Part I-NP-MH 53-Computer Centre-4-1995-Computer accessories and stationery” provided in the current year’s budget estimates of the University.

The Finance has issued concurrence to the purchase subject to the recommendations of the Purchase Committee.

The Purchase Committee held on 21-03-2018 considered the matter and recommended to convene negotiation with the lowest eligible quoted firm M/s Zigma solutions, Trivandrum.

The meeting of the Syndicate (Item no: 33.96.02.02) held on 24-03-2018 resolved to agree to the recommendation of the Purchase Committee.

Eventhough the lowest quoted firm for Supply of Desktop Computers M/s Zigma Solutions, Trivandrum has not attended the meeting for negotiation, due to the urgency of the requirement the Committee considered the matter and recommended to purchase six numbers of Lenovo Think Centre M-710 model computers from M/s. Zigma Solutions, Trivandrum for a total amount of Rs.2,87,448/-(Rupees Two lakh Eighty seven thousand Four hundred and Forty eight only) meeting expenditure from the head "Part I-NP-MH 53-Computer Centre-4-1995-Computer accessories and stationery" provided in the current year's budget estimates of the University. Ad.BIV.(CP)

Resolution of the Syndicate

RESOLVED that the above recommendations of the 4th meeting of the Purchase Committee (Non Plan-fund) held on 04.05.2018, be approved.

35.71.04.Additional Item No.1 *Consideration of request from the Principal for providing adequate furniture - KUCTE, Kollam*

The Principal, KUCTE, Kollam has forwarded a letter citing shortage of furniture at the Centre.

The Principal has stated that, in the Centre, in addition to the regular batch of B.Ed students, contact classes for UG/PG students of SDE are also conducted on Saturdays and Sundays. Valuation camps are also being conducted there.

A two storeyed building with 7 classrooms have been built utilizing the MLA fund, but there is no sufficient furniture for conducting the above classes and camps. So the Principal has requested for 100 desks, 100 benches and 50 plastic chairs to meet the essential requirements.

As per the orders of the Hon'ble Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Departments & Other Institutions of the University. The Syndicate at its meeting held on 24/03/2018 resolved to approve the recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions to place the request of the Principal, KUCTE Kollam before the next meeting of the Purchase Committee.

The matter to provide adequate furniture at KUCTE, Kollam for conducting BEd Classes and valuation camps is placed before the Purchase committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended for the purchase of 100 desks, 100 benches and 50 plastic chairs in the Centre after obtaining Proforma invoice from M/s Kerala SIDCO.

Ad.BIV.(CP)

Resolution of the Syndicate

RESOLVED that the above recommendations of the 4th meeting of the Purchase Committee (Non Plan-fund) held on 04.05.2018, be approved.

35.71.04.Additional Item No.2 *Consideration of Purchase of RA-1 size paper for printing Answer scripts - Exams*

The Storekeeper, Examination Stores has forwarded a request to provide 7000 reams of RA 1 size white paper for printing of answer scripts in the Examination wing. Accordingly quotations were obtained vide E-procurement (Two cover system) vide tender number Ad.BIV.CP.01.799.18 dated 20.02.2018 from this office and the received technical bids were opened on 04.04.2018 and the same were submitted before the General Superintendent-in-Charge for remarks along with the samples of quoted items submitted by the vendors in hard copy. After obtaining the remarks of the Gen.Superintendent-in-Charge, Kerala University Press the financial bids were opened on 25.04.2018 and the final statement is detailed as follows;

Sl No.	Name of Firm	Brand model	Qty	Rate quoted (Inclusive of GST)
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1.	M/s Premier Paper Distributors	SPB super fine	7000 reams	Rs.83,58,000/-
2.	M/s.Kaushika Enterprises	Eco Cream wove, Sripathi paper & Boards	7000 reams	Rs.72,87,000/-
3.	M/s. Quilon Paper Mart	Sripathi paper and Boards	7000 reams	Rs.56,56,000/-

The Gen.Superintendent-in-Charge, Kerala University Press on evaluation of received samples of quoted items remarked that "SPB Superfine" among the three samples is better for printing of answer books. "Eco-Cream wove" is not useful for the printing of answer books.

Based on the remarks of the Gen.Superintendent-in-Charge, Kerala University Press the finance has issued concurrence for the purchase of 7000 reams of SPB Superfine brand RA-1 size paper for printing of answer books from M/s Premier Paper Distributors, Trivandrum subject to the approval of the Purchase Committee.

The Committee considered the matter, it is observed that all of the quotationers participated in the tender procedure has quoted as per the specificational requirements tendered, but the quality of the paper differs from one to one making it impossible to select the paper from the lowest quotationer M/s Quilon Paper Mart, Trivandrum. Hence it is recommended to retender the proposal with desired quality of the paper along with other specificational requirements.

The Committee has also recommended to enter into an agreement with Governmental agencies like M/s Hindustan Newsprint Ltd for the uninterrupted supply of RA-1 size paper throughout the year for printing of answer scripts as per the directions of the Hon'ble Vice Chancellor.

Ad.BIV.(CP)

Resolution of the Syndicate
RESOLVED that the above recommendations of the 4 th meeting of the Purchase Committee (Non Plan-fund) held on 04.05.2018, be approved.

35.71.04.Additional Item No.3 Consideration of Purchase of Furniture – newly created UIT centres

The Meeting of Syndicate held on 24.04.2018 resolved to provide basic furniture in the newly created UIT centres situated at Kallara, Azoor, Ittiva, Kanjiramkulam, Vallakadavu, Tholikode, Malayinkizhu, Pathiyoor, Charamangalam, Mannancheri and Mudhukulam and to obtain proforma invoice from M/S Kerala SIDCO for providing 30 numbers of wooden desks and benches, 2 numbers of steel almirah and three tables and chairs for teaching staff in each centre.

Accordingly M/S Kerala SIDCO has submitted a proforma invoice for the supply of furniture in the centres detailed as follows;

SI No.	Name of Item/Dimension	Rate	Quantity required	Total amount
1.	Benches Anjili Plain 180x30x45cm	Rs.3,127/-	330 nos	Rs.10,31,910/-
2.	Desk Anjili Plain 180x42.5x75 cm	Rs.3,942/-	330 nos	Rs.13,00,860/-
3.	Steel Cabinet(20g), 198x90x48 cm	Rs.9,399/-	22 nos	Rs.2,06,778/-
4.	Steel Table 1 Cupboard & 1 Drawer, 20 g, 18mm laminated board top, Top size 120 x 60 x 75 cm	Rs.5,466/-	33 nos	Rs.1,80,378/-
5.	Arm Chair, Anjili Wood, Plastic rattened back and seat	Rs.3,192/-	33 nos	Rs.1,05,336/-
Gross Total				Rs.28,25,262/-
Delivery Charges				Rs.1,41,900/-
CGST @ 9%				Rs.2,67,044.58/-
SGST @ 9%				Rs.2,67,044.58/-
Round Off (-)				0.16
Grand Total				Rs.35,01,251/-

A total amount of Rs.35,01,251/- (Rupees Thirty five lakh one thousand two hundred and fifty one only) is required for the above mentioned purchase. The finance has issued concurrence for the purchase subject to the approval of the Purchase Committee.

The Committee considered the matter and recommended for the purchase of furniture in newly created UIT' centres at Kallara, Azoor, Ittiva, Kanjiramkulam, Vallakadavu, Tholikode, Malayinkizhu, Pathiyoor, Charamangalam, Mannancheri and Mudhukulam from M/s Kerala SIDCO for a total amount of Rs.35,01,251/- (Rupees Thirty five lakh one thousand two hundred and fifty one only) as detailed below;

Sl No.	Name of Item/Dimension	Rate	Quantity required	Total amount
1.	Benches Anjili Plain 180x30x45cm	Rs.3,127/-	330 nos	Rs.10,31,910/-
2.	Desk Anjili Plain 180x42.5x75 cm	Rs.3,942/-	330 nos	Rs.13,00,860/-
3.	Steel Cabinet(20g), 198x90x48 cm	Rs.9,399/-	22 nos	Rs.2,06,778/-
4.	Steel Table 1 Cupboard & 1 Drawer, 20 g, 18mm laminated board top, Top size 120 x 60 x 75 cm	Rs.5,466/-	33 nos	Rs.1,80,378/-
5.	Arm Chair Anjili Wood, Plastic rattened back and seat	Rs.3,192/-	33 nos	Rs.1,05,336/-
Gross Total		Rs.28,25,262/-		
				Delivery Charges
				CGST @ 9%
				Rs.2,67,044.58/-
				SGST @ 9%
				Round Off
				Grand Total

Resolution of the Syndicate

RESOLVED that the above recommendations of the 4th meeting of the Purchase Committee (Non Plan-fund) held on 04.05.2018, be approved.

Item No.35.72 *Minutes of the Meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.05.2018 – Approval of – reg.*

(Ad.A.VI)

The meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings was held at 02.00 P.M on 02.05.2018.

The minutes of the meeting may be approved by the Vice-Chancellor for placing before the Syndicate.

The draft note to the Syndicate may also be approved by the Vice-Chancellor

Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings

Date : 02nd May 2018
Time : 2.00 p.m. 6.00 p.m.
Venue : Syndicate Room, University Buildings,
Thiruvananthapuram

Members

1. Adv. A. A. Rahim (Convener)	:	Sd/-
2. Adv. K. H. Babujan	:	Sd/-
3. Sri.M. Sreekumar	:	Sd/-
4. Dr. K. Manickaraj	:	Sd/-

5. Adv. S. Krishnakumar	:	Sd/-
6. Dr. P. M. Radhamany	:	Sd/-
7. Sri. K. S .Gopakumar	:	Sd/-
8. Adv. Johnson Abraham	:	Sd/-
9. Sri. B. S. Jyothikumar	:	Absent
10. Dr. P. Rajeshkumar	:	Absent
11. Dr. M. Jeevanlal	:	Absent
12. Dr. R. Lathadevi	:	Absent

Item No.35.72.01: University Health Center - Sub-Committee constituted to study and report about the functioning of the Health Centre -Submission of the report - reg.

(Ad.DII)

Vice-Chancellor has constituted a three member Sub-Committee of the Syndicate to study and report the functioning of the University Health Centre.

After the expiry of the term of the members of the Sub-Committee, Vice-Chancellor has reconstituted it with new members. Now the Sub-Committee consists of the following Syndicate members:

- 1) Sri. K.S. Gopakumar (Convener)
- 2) Adv. A.A Rahim
- 3) Dr. K. Manickaraj

Dr.S.S. Santhosh Kumar, Deputy Superintendent of Medical College Hospital, Thiruvananthapuram has also been included as External Expert.

The Sub-Committee thus submitted the study report (Copy appended) regarding the functioning of University Health Centre and requirements needed for the revamping of the Health Centres at SH campus and Kariavattom Campus. Vice-Chancellor has ordered to place the report before the Syndicate.

The Meeting of the Syndicate held on 06.02.2018 vide item No.32.12 was considered the study report of the functioning of the University Health Centre and resolved to refer the matter to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

REPORT TO THE SUB-COMMITTEE CONSTITUTED TO STUDY THE REQUIREMENTS TO ENHANCE THE FACILITIES OF UNIVERSITY HEALTH CENTRES

The Committee made the following findings. The sanctioned post University Health Centre are the following

- Resident Medical Officer
- Nursing Supervisor
- Health Information Officer
- Pharmacist
- Technician
- Radiographer/ X-ray Technician

At University Health Centre, Kariavattom. Health Information Officer, Lab Technician, Radiographer/ X-ray Technician (all permanent), Resident Medical Officer (Contract), Clinical Psychologist (Part-time) and Nurse (Contract), Medical Attender (contract) are working.

At SH Campus, Palayam one Permanent Nurse is working. Medical and Paramedical staffs are engaged on part -time basis. An Hon. Director is also engaged for monitoring the Health Centre.

In each Academic year 8 medical and 10 paramedical staff have been engaged on part-time basis at University Health Centre at SH Campus, Palayam. The remuneration of the contract staff before the enhancement was as follows (approximately).

University Health Centre at SH Campus -	1,01,500
University Health Centre at Kariavattom –	50,500
Total expenditure-	1,52,000

The Committee discussed the proposal for implementing Kerala University Programme for Health intervention along with proposal of Joint Registrar, Campus Administration for revamping the

University Health Centre at Kariavattom by implementing two schedule 8am to 2 pm and 2 pm to 8 pm with out additional cost.

The following manpower is required for revamping the Health Centre at S H Campus and Kariavattom.

Doctors

The Resident Medical Officer -is in-charge of both centres and appointed on deputation basis and also providing quarters for staying at Kariavattom Campus and will be available on a phone call.

Five part- time doctors- having basic qualification of MBBS Degree with a remuneration of 20,000/- and with working hours 12 hours per week.

One female Clinical Psychologist - on part time basis

Nursing Supervisor-appointed on deputation basis.

Until then a nurse be engaged Kariavattom Campus on contract basis.

Pharmacist - on contract basis.

5. Lab Technician - 1 (Part- time)

6. Nursing Assistant - 2 (Part-time)

Total remuneration – Rs.1,65,000 (One lakh Sixty Five thousand)

The remuneration of the present contract staff is Rs.58,500 (Rupees Fifty Eight thousand and Five hundred only) (including the remuneration of the Resident Medical Officer, Nursing Assistant and Lab Technician)

For renovation of the infrastructure of University Health Centre, SH Campus, Palayam the Committee may be permitted for a visit along with Assistant Engineer (Civil)

In addition, with a view to enhance the facilities in the Health Centre the Programs detailed in the appendix may be taken up.

The report of the Sub Committee to study the Functioning of University Health Centres is submitted for the orders of the Vice-Chancellor.

a. Hypertension, yearly screening of Hypertension by a qualified nurse would be very useful

b. Diabetes, yearly screening of blood sugar would be a standard protocol

c. Obesity height weight measurement a simple calculation of body mass index can be done for all in a yearly basis. A diet advice can also be done after these tests

d. Cholesterol screening. This can also be done on an yearly basis

e. Thyroid function screening can also be done on an yearly basis

f. Oral cancer screening, cervical cancer screening, breast cancers screening can be done on yearly basis with the help of community oncology team from RCC

g. Vision testing can also be done in yearly basis.

h. Hemoglobin testing for women in reproductive age can also be done in yearly basis.

i. Blood group detection camp can be organised in yearly basis and data base can be developed for further use.

j. Pulmonary function test can also be screened on a yearly basis.

A data base of all staff and students who needs to be screened under this programme can be developed and each day about 50 people can be scheduled for the screening. The medical officer, nurse, lab technician and adequate facilities can be provided to detect all the above mentioned conditions. A health card can be provided to the staff/ students following the screening programme.

The approximate cost equipments and consumables for the programme would come around 2 lakhs rupees including the cost of test for 1,000 people.

Programme to teach basic life support and first aid to all students under Kerala University

A trainers training programme to equip and teach trainers in all campuses under Kerala University can be designed on the first hand. 2 staff and 5 students from each college can be assigned for the purpose. 2 day trainers training depending upon the number of colleges can be organised in different centres.

Once the trainers training is completed a basic life support course training schedule can be organised in each campus to further train students and staff of respective colleges in batches. 50 students

can be trained each day. If 10 of such half day training programmes can be organised in each college, 500 students will be trained from each campus.

This programme can be linked with the ongoing National service scheme programme.

The materials, manikins etc can be arranged either centrally or locally. Approximately 2 lakh rupees will be needed for procuring 10 manikins, spine boards, masks Mats, and other materials required for the purpose.

Programme for establishing peer counseling centres and life style education centres in all campuses of Kerala University.

This Programme is envisaged to impart skill of peer counselling and life style education (including Basic adolescence physiologic changes and Basic reproductive biology) to all students of Kerala University. This will equip the students to deal with difficult challenges, and cop with stressful situation in student life.

A number of trainers training programme to build peer educators 2 teachers and 5 students from each campus be organised. Maximum number of participants for each training programme would be 50 and 2 days are required for the training. The number of trainers training programme would be according to the number of campuses.

A peer counseling and life style education centres will be established in each campus. The trained students with the teachers will be running the centres according to the time available and half day training programmes can be organised in the campuses by the trained people. 500 students can be given the services of the centre if 10 programmes are organised in each college.

This programme can be linked with the ongoing National service scheme programme

The total cost of the programme will come to about 1 lakh rupees.

Report is submitted to the Vice-Chancellor

- | | |
|--|------|
| 1. K.S. Gopakumar, (Convener) Member Syndicate | Sd/- |
| 2. Advocate: A.A. Rahim, Member Syndicate | Sd/- |
| 3. K. Manickaraj, Member Syndicate | Sd/- |

The Committee considered the report of the subcommittee and recommended to accept the report and to initiate immediate steps to implement the same.

The committee further recommended to delete the paragraph starting with "expected expenditure" in the 2nd page of the above report.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.05.2018, be approved.

Item No.35.72.02: Granting of employment assistance under Compassionate Employment Scheme- reg.

(Ad. A.III)

Sri. Vijayan C., Clerical Assistant, University of Kerala died-in-harness on 17.04.2016.

Vide U.O. No. Ad.AIII.1/L.H./23353/16 dated 14.11.2016, his wife Smt. Lali B.has been declared as the legal heir to receive all the monetary benefits due to the late employee from the University and Smt. Lekha Vijayan L., daughter of the deceased employee to receive employment under Compassionate Employment Scheme on the strength of the Legal Heirship certificate and Affidavit of consent dated 19.07.2016 issued by Advocate and Notary Public.

Smt. Lekha Vijayan L. was born on 15.11.1996. She obtained Bsc degree in Computer Science from University of Kerala in June 2017. The application for employment has been submitted on 27.11.2017 ie, within the prescribed time limit of 2 years from the date of death of the University employee. The required documents such as the death certificate in r/o Sri. Vijayan C., Bsc Provisional Certificate in r/o the applicant Smt. Lekha Vijayan L., Income Certificate No. 28912888/17 dated 17.11.2017 issued by the Village Officer, Aruvikkara, Thiruvananthapuram, Heirship certificate No. B5.13039/16/K. Dis dated 26.08.2016 issued by the Tahsildar, Taluk Office, Nedumangad have all been verified and found correct.

The Legal Adviser has rendered his opinion that employment assistance under compassionate scheme can be provided to Smt. Lekha Vijayan on fulfilment of qualification and other statutory requirement as per the University Laws.

The Committee considered the proposal and recommended to grant employment assistance under compassionate employment scheme to Smt. Lekha Vijayan L., daughter of Sri Vijayan C., Clerical Assistant, who died –in- harness.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.05.2018, be approved.

Item No.35.72.03: Promotion to the post of Clerical Assistant - Smt. Anu. P. – reg

(Ad. A I)

Smt. Anu. P., Office Attendant, Ad.B IV (CP) section, who joined University service on 23-12-2015, has requested to consider her for promotion to the post of Clerical Assistant on completion of one year in the post of Office Attendant. She has passed SSLC Examination in 2005. As per the Kerala University First Ordinances, 1978, the method of recruitment to the post of Office Attendant is “By competitive test/interview or by promotion from the cadre of last grade servants.”

The matter was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 30-11-2017 and the Committee considered the matter and recommended to entrust the Controller of Examinations to conduct a handwriting test to Smt. Anu.P, in English and Malayalam with maximum marks of 20. The duration of the test may be 15(fifteen) minutes. The Syndicate resolved that the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings be approved.

The Controller of Examinations informed that the handwriting test to Smt. Anu P., Office Attendant for promotion to the post of Clerical Assistant as per the resolution of the Syndicate held on 06-12-2017 was conducted on 05-03-2018 and she has secured 15 marks out of 20 marks in the test.

The Committee considered the matter and recommended to promote Smt. Anu P., Office Attendant, Ad B IV (CP) section to the post of Clerical Assistant as she has successfully completed the handwritten test conducted by Controller of Examinations.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.05.2018, be approved.

Item No.35.72.04: Reporting downgraded vacancies of Computer Assistants to KPSC – reg.

(Ad.A I)

The Kerala Public Service Commission (KPSC) has advised Thirty six candidates for appointment as Computer Assistant Gr. II on request from the University and 24 candidates joined duty and two candidates requested extension of joining time.

The Standing Committee of the Syndicate of Staff, Equipment and Buildings held on 04-10-2017 recommended to downgrade 13 posts of Computer Assistant Grade I and report the vacancies to the KPSC and further recommended to conduct a meeting of all Department Heads and Statutory officers by the Standing Committee of the Syndicate on Staff Equipment and Buildings and directed to submit a report on the staff strength, work load and staff requirement at the meeting.

The Syndicate vide item no. 30.103 (Additional item no.4) considered and resolved to approve the above recommendations. It was also resolved to downgrade remaining existing vacancies of Computer Assistants, Senior Grade Assistant and Selection Grade Assistant to the entry cadre and report the same to the KPSC. The Vice-Chancellor ordered to comply with the decision of the Syndicate after ascertaining vacancies.

As resolved by the Syndicate

1. 13 vacancies were downgraded from the cadre of Computer Assistant Gr. I and the vacancies were reported to the KPSC on 04-11-2017. Ten NJD vacancies (from the first advise list by KPSC) were also reported to the KPSC.
2. The Heads of the University Departments who have attended the meeting requested to take necessary steps to fill up the vacancies at the earliest. The Committee has listed out 56 vacancies of Computer Assistant Sel. Gr. Computer Assistant Sr. Gr., and Computer Assistant Gr.I and recommended to downgrade the vacancies to the entry cadre and report the same to KPSC. The Committee further recommended to seek explanation from the Heads of the Department who had not attended the meeting or not communicated their inconvenience to attend the meeting.

Meanwhile, the Hon'ble High Court of Kerala in judgment WP(C) no.28792/2016(Y), directed the University not to report any further vacancy of LD Typist for appointment from the rank list prepared by the PSC for the time being. Hence 56 vacancies (down graded) were not reported to PSC.

It may be noted that University has not changed the name of the post of LD Typist as recommended in the X pay revision orders. The amendment proposal to change the name of the post L D Typist to Computer Assistant Gr. II is under process.

The section which convened the meeting of the Standing Committee reported that the HoDs of Department of Tamil, Zoology, Physics and Psychology have not attended the meeting. The Vice-Chancellor after considering the same directed to place the matter before the Standing Committee of the Syndicate of Staff, Equipment and Buildings.

The KPSC has advised 23 Computer Assistant Gr. II for appointment in the second phase. As the Court has directed not to report vacancies to PSC, Legal opinion was sought whether the appointment order may be forwarded to the candidates advised by KPSC.

The Standing Counsel opined that there exists no legal embargo in the issuance of appointment order to the 23 candidates advised by PSC and to report the remaining vacancies of Computer Assistants to PSC. Appointment order was forwarded to 23 candidates out of which 17 candidates joined duty and the remaining six vacancies are NJD vacancies.

The Committee considered the matter and recommended that the Standing Counsel be instructed to take necessary steps for vacating the stay order in WP(C) no.28792/2016(Y) and to proceed further with reporting vacancy of Computer Assistants to Kerala Public Service Commission.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.05.2018, be approved.

Item No.35.72.05: University College of Engineering, Kariavatom – Complaint against Smt. Al Sameera, Asst. Professor on contract basis in ECE Dept. – reg.

(Ad.C)

A Complaint was received via e-mail (anonymous) from a student of University College of Engineering Kariavattom against Smt. Al Sameera, Assistant Professor on contract basis in ECE Dept. that she has been mentally torturing the students. The Vice-Chancellor having considered the complaint directed the Principal, UCE, Kvtm to furnish remarks about this complaint. Accordingly, the Principal has forwarded a detailed report on this complaint submitted by the HoD of ECE Dept.

It is reported by the HoD of ECE Dept. that a complaint was already filed before the Principal against Smt. Al Sameera by 14 students of third semester, ECE regarding the misbehavior of this teacher. In the complaint it was mentioned that some students of Third semester ECE were mentally harassed by this teacher. A similar complaint was also lodged against her by Sri. Adersh Vijay, a fifth semester student. Smt. Al Sameera has not submitted any written explanation regarding this complaint. The college Authorities were not able not take solution in this issue due to the lack of explanation and co-operation from both Smt. Al Sameera and the students.

It may be noted that frequent complaints are lodged against Smt. Al Sameera and a separate file has been put up regarding the complaint against her. In a latest complaint against smt. Al Sameera, the Vice-Chancellor has ordered to place the whole complaints against Smt. Al Sameera before the Syndicate

for consideration. The meeting of the Syndicate held on 06.02.2018, vide Item No.32.17 considered this matter and resolved that this matter be referred to the standing committee of the Syndicate on Staff, Equipments and Buildings to hear Smt. Al Sameera and another teacher. Accordingly, the hearing note is prepared to place before the Standing Committee of the Syndicate on Staff, Equipments and Buildings for consideration. Since the date of this committee is not fixed yet, the decision in this regard is pending.

The Committee considered the matter and recommended to constitute an enquiry commission comprising of the following members to conduct an enquiry in this matter.

Convener, Standing Committee of the Syndicate on Staff, Equipments and Buildings (as Convener)

Adv. S. Krishnakumar, Member, Syndicate.

Dr. P. M. Radhamany, Member, Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.05.2018, be approved.

Item No.35.72.06: University College of Engineering, Kariavatom –Complaint from Smt.Anu Antony & Smt. Al sameera, Asst. Professors on contract basis in ECE Dept. against each other-reg.

(Ad. C)

Complaints were received from Smt. Anu Antony and Smt. Al Sameera B.N, Assistant Professor on contract basis of ECE Department, UCE Kvtm against each other. Smt. Anu Antony alleged that Smt. Al Sameera has been torturing her mentally and threatened her that she will be get expelled within a year. She had also submitted a copy of previous complaint filed by her against Smt. Al Sameera dated 22.06.2015 and copy of receipt of complaint No.GI/28746/2015 filed at the police station. Smt. Anu Antony alleged that the harassment of Smt. Al sameera had caused her illness on which she got medical treatment and copy of the O.P record was submitted by her. On the same time Smt. Al sameera in her complaint alleged that Smt. Anu Antony has been harassing her mentally and has accused her of obtaining fraudulent M.Tech Degree.

After perusing complaints, the Vice-Chancellor ordered the Principal, UCE, Kvtm to conduct a preliminary enquiry regarding the complaint and to submit a report of the same. Accordingly, the two Assistant Professor on contract basis were issued office memos by the Principal, University College of Engineering, Kariavattom directing to be present for personal hearing on 16.11.2017. Smt. Anu Antony and Smt. Al Sameera were heard separately and their written statements were obtained

Smt. Al sameera, in her written statement has alleged that Smt. Anu Antony had been mentally harassing her for the last few years mainly because she had filed complaints against the posting of some contract teachers and illegal acquiring of their M.E Degrees. Further stated that Smt. Anu Antony had filed police complaints against her without any reason and due to this she had to face severe harassment from the police and it had adversely affected her teaching profession

Smt. Anu Antony in her statement had alleged that Smt. Al Sameera had mentally harassed her many times in the presence of other teachers in the Department. She admitted that she had filed a police complaint in the Sreekariyam Police Station against Smt. Al sameera, alleging mental harassment. Further, she has stated that Smt. Al Sameera used to shout in the ECE Department staffroom without any provocation.

After the hearing and perusing the written statement of the teachers, the Principal, University College of Engineering, Kariavattom arrived to a conclusion that the root cause of their rivalry is personal. Their complaints are purely on interred personal conflicts and personal grudges. This report along with the written statements and documents was submitted by the Principal, University College of Engineering, Kariavattom before the Vice-Chancellor and the Vice-Chancellor ordered to place the matter before the Syndicate.

In 2015 Smt. Nisana Nazeer, Assistant Professor on contract basis in ECE Dept. of UCE, Kvtm has filed a complaint against Smt.Al Sameera alleging that Smt. Al Sameera has been mentally harassing

her. In this complaint, explanation was sought from Smt. Al Sameera at Principal's end. Smt. Al Sameera denied all the allegations against her. In 2015 itself, the Principal had forwarded complaints from Smt. Rohini P.S and Smt. Anu Antony, Assistant Professors on contract basis in UCE, Kvtm in which they alleged that Smt. Al Sameera misused the documents relating to these teachers through visual media, thus bringing disgrace to them. The Registrar ordered the Principal to get explanation from the teachers concerned. Accordingly, the Principal sought explanation from the concerned teachers. In the explanation, Smt. Al Sameera denied all the allegations and stated that other teachers are mentally harassing her, also stated that she had submitted a complaint before the Kerala Women's Commission. On 19.09.2015, the Registrar ordered to place this report before the UCE monitoring Committee. This report was placed before the UCE monitoring committee held on 05.10.2015 vide Item No.17. The committee while considering this Item recommended that this matter does not come under the purview of the committee. The meeting of the Syndicate held on 30.12.2015 vide Item No.14.16 resolved to agree this recommendation of the UCE monitoring Committee held on 05.10.2015.

In addition to the complaints filed by these Assistant Professors on contract basis, several RTI applications has been received at this office seeking the details of complaints filed against Smt. Al Sameera and Smt. Anu Antony. These repeated RTI applications clearly indicates that Smt. Anu Antony and Smt. Al Sameera has been filing these RTI applications for their personal vengeance. The misconduct of these teachers in front of the students and other teachers will adversely affect the academic status and well functioning of the College. Moreover, it is to be noted that no disciplinary actions has ever been taken against these teachers in any of the complaints against them.

As per the orders of the Vice-Chancellor the whole matter was placed before the Syndicate for consideration. The meeting of the Syndicate held on 06.02.2018, vide Item No.32.17 considered this matter and resolved that this matter be referred to the standing committee of the Syndicate on Staff, Equipments and Buildings to hear both the parties.

The Committee heard both Smt. Anu Antony & Smt. Al sameera, Assistant Professors on contract basis in ECE Department of University College of Engineering, Kariavattom.

Both Smt. Anu Antony & Smt. Al sameera raised allegations against each other on mental harassment that they faced.

The committee noted that personal bias may be the root cause of their rivalry and suggested for a compromise. The committee also expressed its displeasure in the behaviour of these teachers and felt that it is against the decorum & discipline of the college. The committee also noted that frequent quarrels between these teachers would negatively affect the students academic progress and also tarnish the image of the college.

Both the teachers gave assurance in writing to the committee that they will not act against the academic credibility of the college in future.

Based on the assurance given by these teachers, the committee recommended to issue warning memos to Smt. Anu Antony and Smt. Al sameera.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.05.2018, be approved.

Item No. 35.72.07: Unauthorized absence of Sri. Dileep S. S., Assistant Engineer- Hearing reg.

(Ad. D.II)

The University Engineer has reported that Sri. Dileep S.S., Assistant Engineer (Civil) was unauthorizedly absent from his duties and he is reluctant either to undertake the responsibility of the post that he holds or to attend the office regularly.

On the basis of the report memo has been issued to Sri. Dileep S.S., Assistant Engineer and explanation was sought from him. On considering his explanation Vice Chancellor has ordered to get the remarks of the University Engineer.

The University Engineer has remarked that he was on unauthorised absence for about 117 days, during the period from 15.11. 2016 to 19.06.2017 and he had not submitted leave application yet.

Hence the Vice Chancellor has directed the Joint Registrar (Campus Administration) to verify the leave records and submit the details of unauthorised absence.

Accordingly the Joint Registrar (Campus Administration) has submitted the details and stated that he has verified the attendance register of Sub-Division I of the Engineering Unit for the years 2016-2017 and reported that Sri. Dileep S.S., Assistant Engineer (Civil) was absent for a total of 112 days during the period from 15.11.2016 to 19.06.2017 excluding 5 holidays in between the period as absence. No leave entries are found in the attendance registers.

It may be noted that on 20.11.2017 Sri. Dileep S.S., Assistant Engineer (Civil) has submitted the leave application along with the medical Certificates with the recommendation of the University Engineer. The Vice-Chancellor has ordered to incorporate the leave details for the consideration of Syndicate. It is as follows:

SL NO	Duration	Nature of Leave
1	04-04-2016 to 13-04-2016 (10 days)	LWA on Medical Grounds
2	13-06-2016 to 20-06-2016 (8 days)	"
3	18-07-2016 to 23-07-2016 (6 days)	"
4	25-08-2016 to 31-08-2016 (7 days)	"
5	21-10-2016 to 28-10-2016 (8 days)	"
6	14-11-2016 to 23-11-2016 (10 days)	"
7	28-11-2016 to 05-12-2016 (8 days)	"
8	16-12-2016 to 23-12-2016 (8 days)	"
9	03-01-2017 to 07-01-2017 (4 days)	"
10	23-01-2017 to 30-01-2017 (8 days)	"
11	15-02-2017 to 22-02-2017 (8 days)	"
12	01-03-2017 to 10-03-2017 (10 days)	"
13	18-03-2017 to 25-03-2017 (8 days)	"
14	28-03-2017 to 25-04-2017 (29 days)	"
15	03-05-2017 to 20-05-2017 (18 days)	"
16	10-07-2017 to 15-07-2017 (6 days)	"
17	03-08-2017 to 11-08-2017 (9 days)	"
18	17-08-2017 to 25-08-2017 (9 days)	"
19	18-09-2017 to 23-09-2017 (6 days)	"
20	23-10-2017 to 26-10-2017 (4 days)	"

Meeting of the Syndicate held on 06.02.2018 vide item No 32.13 resolved to conduct a hearing by the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Committee heard Sri. Dileep S.S., Assistant Engineer who was unauthorizedly absent from his duties.

Sri. Dileep S.S. explained that he has been facing several health related issues which prevents him from attending office regularly. He has assured the committee that he will discharge his duties most effectively and honestly.

The committee considered the explanation submitted by Sri. Dileep S.S. and recommended to regularize the period of unauthorized absence of Sri. Dileep S.S., Assistant Engineer of University.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.05.2018, be approved.

FURTHER RESOLVED to bar one increment with a warning letter.

Item No.35.72.08: ***Kerala University Press - Shri A.K Sunil Kumar, Printer Grade I-Dereliction of Duty- Unauthorized Absence-Complaint- reg.***

(Ad. DIII)

The Syndicate at its Meeting held on 06.02.2018, while considering the matter regarding the unauthorized absence, dereliction of duty and the complaint against Sri.A.K. Sunil kumar, Printer Grade I, Kerala University Press, has resolved that the Item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Building to conduct a hearing.

Accordingly the following note is submitted before the Committee;

As per U.O No.Ad.DIII.2.42619/2008 dated 02.01.2009, Shri. A.K .Sunil Kumar, Printer Grade I, Kerala University Press, was placed under suspension, based on the report from the Superintendent, Kerala University Press, that

- i) Shri. A.K. Sunil Kumar, Printer Gr I, Kerala University Press, has committed negligence in discharging his duties properly which has prevented him from attaining the required outturn since 2004.
- ii) He had not submitted the Leave applications in time and had been unauthorisedly absent from duty w.e.f.29.10.2008.
- iii) He had committed such type of mistakes in earlier occasions also.

Based on the enquiry report, submitted by Sri. P. Raghavan, Joint Registrar (Administration), the Enquiry Officer, appointed to conduct an enquiry in connection with the disciplinary proceedings initiated against the above delinquent, and the reply by Sri. A.K. Sunil Kumar, vide U.O No.Ad.DIII.2/28292/2006 dated 03.06.2010, he was reinstated in service with immediate effect and his period of absence was treated as Leave Without Allowance. It was also noted that any lapse on the part of Sri. A.K. Sunil Kumar relating to the execution of his duties or insubordination will be brought to the notice of the Registrar, for taking stringent action against him including removal from service.

Eventhough, Shri. A.K. Sunilkumar, was reinstated in Service, he failed to rejoin duty. On report from the Superintendent, Kerala University Press, that he was unauthorizedly absenting from duty, the Vice -Chancellor on 28.02.2011, ordered to terminate him from service, in accordance with the Rules.

The penalty imposed being a major one, he was served with Memo of Charges and Statement of Allegations, which met with no response from him. He was accorded a chance for personal hearing. He failed to turn up for the first hearing and in the Second hearing, held on 05.09.2013, he was not willing to cooperate.

It was decided to impose a major Penalty of Compulsory Retirement against Shri. A.K. Sunilkumar as part of disciplinary proceedings in accordance with Statute 25 (vi) of Kerala University First Statutes, 1977, and also by invoking 49(ii) and (iii) of the Statutes.

On a representation received from Dr.A.K. Sudharma, sister of Shri. A.K. Sunil Kumar, the disciplinary proceedings initiated against Shri. A.K. Sunil Kumar was kept in abeyance.

Shri. A.K. Sunil Kumar, vide request dated 10.06.2015, requested to reinstate him in sevice. He was directed to undergo a medical examination by a duly constituted Medical Board of the Government.

Based on the Standing Disability Assessment Board Certificate of the District Medical Officer, Thiruvananthapuram, certifying that Shri.A.K. Sunil Kumar is not suffering from any mental and behavioural disorder at present and is fit to resume his duties, vide U.O.No.Ad.DIII.1.9187/2015 dated 17.09.2015,

- i) The proposed imposition of Major Penalty of Compulsory Retirement against Shri. A.K. Sunil Kumar, Printer Gr. I, Kerala University Press was dropped and
- ii) He was permitted to be reinstated in service, with immediate effect, by regularizing the period of absence w.e.f. 29.10.2008 till the date of joining duty, as Leave Without Allowance.

Accordingly he joined duty on 18.09.2015.

The Superintendent in Charge, KUP, vide Complaint dated 31.07.2017 has reported that

- i) Shri. A.K. Sunil Kumar is not regularly attending the office nor submitting Leave Applications properly.
- ii) He does not keep punctuality and insist on marking in the attendance at any time he arrives in the Office.
- iii) After marking in the attendance, he leaves the Office Campus and arrives only in the evening.

iv) The University is not getting any service from him. Moreover he damages the papers kept in the Section.

v) He tampers with the Registers and Attendance Register.

The Superintendent has complained that he is guilty of dereliction of duty and a threat to the Office discipline and smooth functioning of the Kerala University Press. He has requested to take strict disciplinary action against Shri. A.K. Sunil Kumar, Printer Gr I.

Two employees in the Kerala University Press has also complained against him.

i) Smt. M.P Krishnakumari, Senior Foreman, D.T.P Section has reported that the irresponsible handling of SDE Study material forms by Shri A.K. Sunil Kumar is hampering the Printing Works of SDE Study materials in the Auxilliary Binding Unit.

ii) Shri. A.M. Sakeer, Senior Foreman, Binding Section, Kerala University Press, has complained that Shri A.K. Sunil Kumar, without any provocation, has verbally abused and manhandled him, in front of the SBI, KUOC Branch, on 05.01.2018.

The Superintendent, Kerala University Press has reported that since the complaint is found genuine, on a preliminary enquiry, disciplinary action may be taken against the erring delinquent.

Further Nine Leave Applications have been received from Ad. E Section, in respect of Sri. A.K.Sunil Kumar, which have not Counter Signed by the Controlling Officer.

In this regard, the following may be noted;

1. Shri A.K Sunil Kumar, Printer Gr I, Kerala University Press, was issued a Memo of Charges on 28.10.2017 (No.Ad.DIII 1.9187/2015 dated 28.10.2017) and was allowed 15 days time to submit his defence Statement. But no explanation was offered by him.

2. Complaints have been received against Shri. A.K. Sunil Kumar, from the Superintendent in Charge, Kerala University Press and from the employees of the Kerala University Press.

3. The Superintendent in Charge, KUP has reported that the Leave Applications, were not submitted by the incumbent in time. Shri. A.K. Sunil Kumar had availed 48 days of Leave during the period from 17.08.2017 to 22.12.2017. The Leave Applications have not been signed and recommended by the Controlling Officer and hence not sanctioned.

4. The Superintendent in Charge, KUP has requested that taking in to account the official misconduct of Shri. A.K. Sunil Kumar, disciplinary action may be initiated against him

The Committee heard Shri. A.K. Sunil Kumar, Printer Grade I. Shri. A.K. Sunil Kumar has denied all allegations raised against him.

The committee recommended to regularise the unauthorised absence of Shri. A.K. Sunil Kumar.

The committee further recommended to direct Shri. A. K. Sunil Kumar to produce a Medical Fitness Certificate issued by a competent authority which certify that the incumbent is physically fit for discharging his duties in the current post.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.05.2018, be approved.

35.72.Additional Item No.01: University Computer Centre – Alleged irresponsibility towards duty from the part of Smt. Sivi Velayudhan, Programmer – Petition and Reply to the Memo issued – Consideration –reg

(Ad. D.I)

The Director, University Compute Centre has forwarded a petition against Ms. Sivi Velayudhan, Programmer at the KUCC, who is holding the sole responsibility of Exam Webserver, regarding her irresponsibility towards duty and has requested to take appropriate action on the matter.

As per the complaint, a meeting held on 11.07.2017 entrusted the responsibility of updation of Exam Server with Ms. Sivi Velayudhan and she was asked to hand over the same to the System Administrator on 01.08.2017. But she failed to complete the- work on time and as per her request she was given more time. Finally, the Server was hosted at the State Data Centre (SDC) on 18.08.2017. Later, the

CERT Kerala had forwarded reports on the vulnerabilities in the site at different phases. She was asked to clear the security threats and to submit explanation on the those reports at various stages. But on all occasions she failed to answer within the prescribed time.

Ms. Sivi Velayudhan was also directed several times to enable the online payment facility in the Exam Website and to implement the suggestions and corrections put forth by the CERT-K. But she didn't hand over modified Software within the stipulated time and requested to extend the date of submission, each time. The Director has also mentioned that she was issued Memo/Office Orders at various occasions in this regard.

The Director has informed that the IT Mission has already warned that security breach attracts penalties under IT Act 2000 and if any hacking occurs due to any vulnerability present in the application, the Department will be held responsible for compromising the security of the Server. The IT Mission has the right to down the Website. Despite intimating this, she again failed to rectify the defects on time. As per the explanation furnished by Ms. Sivi Velayudhan, to the Show Cause Memo issued to her in this regard, the modified software was submitted for security validation on 16.12.2017. The last report received from CERT, on 01.02.2018 also points out high vulnerability in the site, which means implementing e-payment module for the ensuing examination season is not sure. The credibility of the site is also questioned.

As per orders of the Vice-Chancellor, Ms. Sivi Velayudhan, Programmer, Computer Centre, vide Memo dated 23.02.2018, was directed to furnish explanation on the serious lapse from her side, as pointed out by the Director.

As per the explanation dated 26.02.2018 submitted by Ms. Sivi Velayudhan, to the aforesaid Memo, she had tried level best to complete duties on time and it was due to technical reasons that she had to ask for extension in completion time. The e-payment facility was enabled in the new software in the prescribed time. She has also pointed out that, with the current strength, it is impossible to incorporate the online payment facility in both examination portals. She has also requested to conduct a personal hearing, so that she can convey her side in detail and also to drop proceedings proposed against her in this regard.

The Committee considered the matter and recommended to conduct a hearing of Ms. Sivi Velayudhan by the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.05.2018, be approved.

35.72.Additional Item No.02: Engaging Shri. B. Satheesan on Casual basis in the DPE - reg.

(Ad. D I)

Shri.B.Satheesan, Dinesh Bhavan, Komalam, Vadaman P.O, Anchal has submitted a representation (tapal seal 22.02.2018) for re-engaging him in the Department of Physical Education at least as a cleaner. Remark on his request was obtained from the Director, Department of Physical Education.

It is informed by the Director that Shri. B. Satheesan was engaged as a casual cleaner in the Department of Physical Education w.e.f 02.05.2012 (UO placed below) on casual basis for a period of 89 days on daily wages of Rs.300/-. He was transferred and relocated as casual care taker in old Guest House in the Senate House campus w.e.f 01.06.2014 vide U.O dtd.09.07.2014 since it was found that the number of Ground Staff was in excess than what it was actually required.

It is referred in the letter that Shri. B. Satheesan was not given extension for another term as casual care taker due to indiscipline and hence the Director does not recommend reengaging Shri. B. Satheesan.Moreover, no additional cleaning and Ground Staff are required in the Department.

Shri. B. Satheesan was engaged on casual basis in the Department of Physical Education for a period of 89 days vide U.O dtd.14.06.2012. Later he was posted as casual care taker in the old guest house vide office order Ad.AV.20041(a)/14 dtd.12.11.2014. He was not given further extension after 27.10.2014 (U.O No.Ad.AV.20041(b)/14 dtd.12.11.2014).

On the writ petition WP(C)No.34607 of 2014 (A) filed by Shri. B. Satheesan judgement was delivered on 19.12.2014, which is as follows, “the first respondent to consider the representation of the petitioner, which is forwarded by the second respondent along with his recommendation on Exhibit P6, in accordance with law and pass appropriate orders thereon, as expeditiously as possible, at any rate, within a period of one month from the date of receipt of a copy of this judgement”. His request was not conceded to since additional cleaning staff was not required for the upkeep of the University Stadium in the Department, and accordingly a memo was given to Shri. B. Satheesan.

Shri. B. Satheesan has forwarded another request dtd.26.03.2018 where in he earnestly request for re-engaging him in the Department of Physical Education on a humanitarian ground considering his pathetic financial situation, to provide for his family.

The Committee considered the matter and recommended to engage Shri. B. Satheesan as Casual Cleaner in the Department of Physical Education.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.05.2018, be approved.

FURTHER RESOLVED to authorize the Hon’ble Vice-Chancellor to verify the records and to take an appropriate decision.

ALSO RESOLVED to authorize the Registrar to make an enquiry for retrieving the missing file.

35.72.Additional Item No.03: Complaints against promotion order No.Ad.AI.2/6765/18 dtd 03/01/2018- Constitution of Committee-Report submitted by the Committee along with List and Replies to the complaints-Reg.

(Ad. A I)

The employees who were appointed as Assistants in the year 2008 were not granted any promotion since the Hon’ble High Court while considering the Writ Petition challenging the appointment of Assistants who joined in 2008 has remarked that “none of the selected candidate shall be further promoted during the pendency of final disposal of WP(C) 37082/2007, except after getting orders from the court”.

The Hon’ble High Court of Kerala heard the above Writ Petition along with the batch of other Writ Petitions in the year 2012, and vide Judgment dated 21.02.2017 disposed these writ petitions, it was held that, the University shall grant them all benefits flowing from the respective date/order of appointment including promotions and all consequential benefits in preference to their juniors.

The juniors to the 2008 batch were given promotion in Dec 2009. Though the promotion vacancies are available/were eligible, they were not given promotion then due to the stay imposed by the high court on 30.06.2009. The interim order staying promotion was vacated by the final judgment dated 21.02.2017 in WPC 37082/2007 and connected cases. The certified copy of the Judgment was received in the University and the University order promoting the Assistants to the higher cadre were issued vide U.O. Ad.AI.2/6765/17 dtd 23.02.2017. But as the above UO was issued several complaints pointing out anomalies in effecting promotions arose. The Vice-Chancellor constituted Anomaly rectification committee (ARC) comprising of JR (Admn), JR (Finance), DR (Admn I), AR (Admn I) & Section Officer (Fin III) to look into anomalies and to submit report on or before 12.04.2017 and also filed time enlargement petition seeking 6 months time for complying the Judgment dated 21.02.2017 in WP(C) 491/2012 and connected cases. The Hon’ble High Court was pleased to grant time enlargement for a period of 3 months.

Memo No. Ad A1.1/4612/2017 dtd 17.04.17 was issued and all concerned were invited for a personal hearing on 25.04.2017. The Anomaly Rectification Committee submitted its first report on 17.05.2017. The Vice Chancellor ordered to publish the report for filing objections if any on or before 31.05.2017. Several objections were raised by the incumbents against this report.

Meanwhile some of the candidates in the rank list who didn’t get appointment due to the pendency of the case in the High Court (Sreeja R.S. & Mini R. and others) filed Writ Appeals for getting

appointment in the University. Sujith S.S. & Anu S. Nair also filed Writ Appeals to quash the Judgment dated 21.02.2017. In WA 706 & 788 of 2017 filed by Sreeja R.S. & Mini R. and others the Hon'ble Court on 27-07-2017 passed an interim direction to the University, not to disburse the monetary benefits including arrear due to the promoted respondents pursuant to promotions granted.

The Anomaly Rectification Committee submitted another report on 10-08-2017. The Vice-Chancellor ordered that the report and the list be made available for reference at least for 5 days in Administration Section to the concerned employees from 25-08-2017 to point out clerical errors/omissions.

Vinod V. & others filed WP(C) 30240/2017 for implementing the recommendations of the report dated 10.08.2017. The Court disposed the case on 13.10.2017 directing the University to call for and obtain objections if any against the report within a period of "two weeks" from the date of receipt of a copy of the judgment and to take a final decision within a further period of one month and to effect promotions without any further delay.

Complaints were received against the ARC report dtd 10.08.2017. Subsequently a clarification was submitted by the committee on 04.11.2017 and on 08.11.2017, the ARC has submitted a note to the Registrar to obtain a legal opinion. It is stated by the ARC "the ARC feel it good to appoint another committee or seek clarification from the government".

The remark of the Legal Advisor was obtained. In light of the Legal opinion, the Hon'ble Vice-Chancellor ordered to issue promotion orders based on the Legal Advisor's remarks and accordingly promotion order U.O. No. Ad.AI.2/6765/18 dtd 03.01.2018 was issued. Around 50 complaints were received against this order. The complaints along with the promotion order file was forwarded to the Finance Wing for remarks. The Finance Wing vide note dtd 20.02.2018 has remarked that "a decision may be taken at the Administrative Level".

In this circumstance the Hon'ble Vice-Chancellor has ordered to constitute a New Committee to verify the complaints received against the order in U.O. No Ad.AI.2/6765/18 dtd 03/01/2018 consisting of DR, Admn I, Smt. Sreekala R. (AR, Finance Wing) and Sri. Nazeer S. (AR, Admn II). The Committee was entrusted to verify the service books of all the Assistants appointed during 2008 to ascertain the actual date of passing of Account Test and Secretariat Manual Test and also state their eligible date of promotion to various categories based on the relevant rules, vide U.O. No. AD.AI.2/6705/2018 dtd 05.03.2018.

The Committee has verified all the Service Books and submitted the list of employees with eligible date of promotion on 13.03.2018 and considering the same The Hon'ble Vice-Chancellor has ordered to publish the list. Intimate the six employees who have not yet entered their certificates of passing of departmental test in their service book for submitting the relevant records on or before 19.03.2018. Receive complaints, if any, regarding the list published by the Committee on or before 19.03.2018.

Complying with the orders of The Hon'ble Vice-Chancellor, a Circular was issued on 13.03.2018 and the same was informed to all Branch Heads for intimating the matter to the employees concerned. Altogether 35 complaints have been received. Meanwhile in addition to the W.P. (C) 1366/2018 filed by Sri. Vinod V. & others, W.P.(C) 5731/2018 Smt. Ajini Karan & Others, 3 cases (W.P.(C) 8866/2018, W.P.(C) 9290/2018, W.P.(C) 8866/2018) were also filed before Hon'ble High Court. W.P. (C) 8866/2018, W.P. (C) 9290/2018 have challenged the very constitution of the new committee by the orders of Vice Chancellor on 05.03.2018.

The whole matter was placed before the Syndicate on 24.03.2018 and vide item no. 33.89 the Syndicate have resolved to wait till the orders of the Hon'ble High Court of Kerala and in the mean time the Standing Committee of the Syndicate on Staff, Equipment and Buildings shall examine the Committee Report. The Hon'ble High Court of Kerala has made it clear, while considering W.P.(C) 9290/2018 filed by Sri. Sreenath S., that the proceedings shall go on. Finalisation of the proceeding shall be made only after obtaining further orders from the Hon'ble Court.

Considering the decision of the Syndicate and Hon'ble High Court of Kerala, the Vice-Chancellor has ordered to resume the process. The committee examined the 35 complaints in detail. One of the

complainants Smt. Leena John has requested to send her a copy of the provisional list since she is on maternity leave. The same was sent to her and she has given her submission on 19.04.2018. Considering the 36 complaints (including that of Smt. Leena John on 19.04.2018), the committee submitted a report and list. The same is attached here with.

Considering the recommendations of the Committee, the Vice-Chancellor has accorded sanction to give replies to the complaints raised against the list prepared by the Committee as per the rules and to give two days time to those who have not entered their departmental test details in their respective service book as a last chance.

Again memos were issued to Smt. Meera M.J., Sel. Gr. Asst., Ac.B II Sn., Smt. Ranjini R., SO, ES VII Sn., Smt. Jayasudha R.P., SO, EE II G Sn., Sri. Adarsh T.H., SO, Digitization & Archiving of University Records & Smt. Shani S., SO, Ac.F II Section. Smt. Meera M.J., Sel. Gr. Asst., Ac.B II Sn has submitted the certificates and made relevant entries in her Service Book. The other four employees have forwarded the copies of certificates to Ad. AI Section.

It is to be noted that even after fourteen months after the issuance of the U.O dated 23.02.2017, steps have not been initiated to fix salary. The employees of 2008 batch are drawing salary in the cadre of assistants.

Hence, the report prepared by the Committee constituted to verify the complaints received against the order in U.O. No Ad.AI.2/6765/18 dtd 03/01/2018 along with list of employees to be promoted to the higher posts, i.e., Assistant Sr. Gr., Assistant Sel. Gr. & Section Officer, after verifying the service books of employees concerned and other relevant records and the proposed replies to the complainants placed before the the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to accept the report and to inform the Standing Counsel to obtain necessary orders from the Hon'ble High Court of Kerala for the implementation.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.05.2018, be approved.

35.72.Additional Item No.04: *The Kerala State Right to Service Act, 2012- Implementation - reg.*

(Ad. Misc.)

The Hon'ble Chancellor has forwarded a petition submitted by the State President, Fraternity Movement – Kerala informing that the services provided by the University are not satisfactory especially by the Examination Wing, where many complaints/ grievances from the students and public remain either unaddressed or not duly addressed. It is hence requested to implement the Right to Service Act effectively & transparently in the Universities. The, Hon'ble Chancellor has directed to take appropriate action on the subject.

The Government of Kerala vide, G.Os (P) No. 55 & 56/2012/P&ARD dated 27th October 2012 (published in the Kerala Gazette dated 27th October 2012) have decided to bring the Right to Service Act w.e.f the 1st day of November 2012 (appended).

It is learnt that, although a very primary level discussion on the matter was earlier held at the officers meeting convened by the former Vice-Chancellor and details of time frame for rendering various services of the University were collected, no further steps on the same has been pursued by the University. It may also be noted that a full fledged study for the implementation of the Act is required, as it covers Administrative, Academic & Exam related services and stakeholders can be Students, Teachers, Staff and the general public.

The Syndicate, at its meeting held on 24.03.2018, considered the matter and resolved to accept the matter in principle and to refer the same to the Standing Committee of the Syndicate on Staff, Equipment and Buildings for a detailed study to formulate the modalities.

As per the orders of the Vice-Chancellor, the matter of implementation of 'The Kerala State Right to Kerala Service Act, 2012 in the University is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for a detailed study to formulate the modalities.

The Committee considered the matter and recommended to constitute a sub committee comprising the following members to collect the details of time frame for rendering various services of the University and for the implementation of the Kerala State Right to Service Act 2012 in the University effectively.

Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings

Convener, Standing Committee of the Syndicate on Finance

Convener, Standing Committee of the Syndicate on Academics and Research

Convener, Standing Committee of the Syndicate on Examinations and Students Discipline

Registrar

Controller of Examinations

All Joint Registrars &

PRO

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.05.2018, be approved.

35.72.Additional Item No.05: Re-engagement of Principals at KUCTEs Anchal, Kunnam and Thiruvananthapuram- reg.

(Ac.G)

As per the minutes of the Syndicate held on 12.05.2017, vide item no. 27.90.11, it was resolved to renew annually the tenure of the Principals of self-financing institutions such as UIT/KUCTE/UIM/UCE and continuance of the same based on appraisal of their performance by competent bodies. Thus a proforma regarding the criteria of assessment of performance has been sent to all eight principals and they have forwarded the duly filled proforma.

Thus the re-engagement and the appointment of principals were placed before the Committee held on 08/11/2017 for the Performance Appraisal of Principals on contract at various KUCTEs.

As per the orders of the Hon'ble Vice Chancellor, the above Minutes were placed for approval before the Syndicate held on 06.02.2018, vide item no. 32.42, it was resolved to refer the item to the Standing Committee of the Syndicate on Department and other Institutions of the University.

The Syndicate at its meeting held on 24/03/2018 vide item no: 33.91.16 considered the recommendation of the Standing Committee of the Syndicate on Department and Other Institutions held on 09/03/2018 and resolved to renew the contract of Principals KUCTE Anchal, Kunnam & Thiruvananthapuram till 28.02.2018 and to release their salary and to refer the matter of renewal of contract to the Standing Committee on Staff, Equipments and Buildings.

The Committee noted that the appraisal committee that evaluated the performance of the Principals of Self-Financing institutions of the university has recommended not to extend the tenure of contract of Principals of KUCTE Anchal, Kunnam and Thiruvananthapuram. Hence the committee recommended not to re-engage the Principals of KUCTE, Anchal, Kunnam and Thiruvananthapuram.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.05.2018, be approved.

FURTHER RESOLVED not to reengage the Principals of KUCTE Anchal, Kunnam and Thiruvananthapuram.

35.72.Additional Item No.06: Making KUCTE's Under the Control of a Society - reg.

(Ac.G)

As per the letter dated, 19/02/2018 of Dr. Abdul Wahab General secretary, Self financing College Teachers and Staff Association (SFCTSA), the 10 KUCTEs which are under the direct control of Kerala University is running in a very profitable level.

According to him, the remuneration given to teaching and non teaching staff is very low. Moreover he claims that the University will terminate their contract on 31st March and further recruitment will be done through the Employment Exchange. He has alleged that there exists no Salary and Service rules in KUCTEs.

Therefore according to Dr. Abdul Wahab, in order to protect the employment of the teaching/non teaching staff, ten KUCTEs should be made under the control of a society and the society should be given full power to decide the Salary & Service rules of the employees.

According to the special Audit party of AG's office during 2014-15, the working loss of KUCTEs is 1,38,78,971/- during 2015-16 the working loss is Rs. 72,11,823/-

The Rules & regulations in respect of the re-approval of KUCTEs by NCTE does not encourage the termination of the existing staff instead they are protecting the employment and the University has not issued any order to terminate the employees of KUCTE with effect from 31/03/2018. It may be noted that condition of Service, Pay and Allowance exist in KUCTE.

The Committee considered the matter and recommended to constitute a sub committee comprising the following members to study the matter.

1. *Convener, Standing Committee of the Syndicate on Finance*
2. *Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings*
3. *Convener, Standing Committee of the Syndicate on Departments and other Institutions of the University &*
4. *Registrar*

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.05.2018, be approved.

Item No.35.73 *Minutes of the Meeting of the Standing Committee of the Syndicate on Finance held on 05.05.2018 - Approval of – reg.*

(Ad. A.VI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance was held on 05.05.2018 at 10.00 A.M. is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date : **05th May 2018**
Time : **10.00 A.M. to 01.00 P.M**
Venue : **Syndicate Room, University Buildings,
Thiruvananthapuram**

Members

1. Adv. K. H. Babujan (Convener)	:	Sd/-
2. Dr. P. Rajesh Kumar	:	Sd/-
3. Sri. M. K. Abdul Rahim	:	Sd/-
4. Dr. K. Shaji	:	Sd/-
5. Dr. P. M. Radhamany	:	Sd/-
6. Sri. M. Sreekumar	:	Sd/-
7. Adv. A. A. Rahim	:	Absent
8. Sri. B. S. Jyothikumar	:	Absent
9. Dr. M. Jeevanlal	:	Absent
10. Sri. Prathin Saj Krishna	:	Absent
11. Adv. Johnson Abraham	:	Absent

Item No.35.73.01: Medical reimbursement of employees- Application of Sri.Aneeshkumar M.S., Section Officer, Ac.H Section rejected -reg.

(Ad. G)

Sri. Aneeshkumar M. S., Section Officer, Ac H section, had submitted an application for medical reimbursement of his father's treatment at Believers Church Medical College, Thiruvalla. As per the ref (2), the application for medical reimbursement had been rejected. Sri. Aneeshkumar M. S. submitted a request before the Hon'ble Vice Chancellor to consider his Medical Reimbursement application and the Vice-Chancellor had ordered to place the matter before the Standing Committee on Finance.

The Government Local Fund Audit has raised several objections and cited that violation of rules have been observed in the manner of sanctioning of medical reimbursement claims. It has been observed by the Local Fund Audit that, in many cases the guidelines of 'KGSMA Rules' have been violated by the University. As per the G.O. (P) 60/2007/Fin. Dated 15/02/2007, Government have ordered that all Public sector undertakings, Autonomous bodies and statutory undertakings shall follow the Kerala Government Servants Medical Attendance Rules, 1960.

As per the ref(1), the Government ordered that in future no claim for reimbursement will be allowed for treatment in private hospitals other than the hospitals already empanelled. Before availing the treatment in the institution, the Government servant should observe Rule 8(3) of KGSMA Rules, 1960, and proper reference from an Authorised Medical Attendant.

As per the ref (2), The above Government order was placed before the Syndicate and the Syndicate resolved to implement the Government Order in University of Kerala.

After the implementation of Government Order in University of Kerala, the applications for medical reimbursement of employees have been rejected in which proper reference of authorised Medical Attendant is not present (in the case of treatment in empanelled private hospitals) and the treatment in the private hospitals which are not in the list of empanelled Private Hospitals.

The application for medical reimbursement of Sri.Aneeshkumar M.S., Section Officer, Ac.H section was rejected because the treatment done at Believers Church Medical College, Thiruvalla which was not in the list of empanelled private hospitals and the absence of proper reference by a Government Medical Attendant.

The committee considered the application for medical reimbursement of Sri. Aneeshkumar M.S., Section Officer, Ac.H section and recommended to address the Government to clarify whether the request can be considered.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Fincance held on 05.05.2018, be approved.

Item No.35.73.02: Proposal for Automation of Hindi Department Library – reg.

(Ad.A.V)

The Head-in-charge, Department of Hindi has forwarded the proposal for automation of Hindi Department Library, at a rough cost estimation of Rs.6,30,000/-(Rupees Six lakhs and Thirty thousand only).

Hindi department has specialized library collection of more than fourteen thousands of documents including books, periodical volumes, Ph.D theses, M.Phil and MA dissertations etc. in the field of Hindi and other related areas. The important thing about department library is that, 99% of the document collection comes in Hindi language. Hence, it is very difficult to manage and provide good library service in department library without a good knowledge in Hindi language and library automation.

Now various arts, humanities and science teaching departments under the University of Kerala have already converted their library services through computers and their networks. Compared to them Hindi department library is far behind and the department has to go a long way to achieve library with modern computer and network facilities.

As part of the library automation, they have to create separate bibliographic databases for the whole document collection available in the department library. Since that work involves data entry of

document by manual and time consuming one, they can complete the work only with the help of an outside agency. More over they have to decide the language in which the data entry will be done. It can be done either in the English as transliterated form or in Hindi language itself. In both the cases the persons who involve in the data entry should have a thorough knowledge both in Hindi and library science. An additional advantage of this automation work is that it helps to make an error-proof stock taking of the department library collection.

The Library automation work includes the following:

1. Purchase and Installation of a suitable Library Management Software in their system.
2. Data entering of the bibliographic details (Author/s (upto 3); Title; subtitle; Series if any; Edition; Publisher; Place; Year and Price) of the library documents.
3. For Hindi books the bibliographic details should be entered in Hindi fonts.
4. Classification of books according to the DDC 23 rd Edition. (Book No. may be either alphabetical or chronological).
5. Since the core and maximum collection is in Hindi language & literature, creation of a depth classification in this area is required.
6. Preparation of spine labels for the documents and its proper pasting on books.
7. Preparation and pasting of book data labels for bar coding facilities.
8. Proper rearrangement of the whole documents according to the new assigned call number of books. Thereby the related books in each subject should come closer and together on the shelves.
9. Prepare and paste shelf and panel labels (laminated).
10. Provide the facilities of the Online Public Access to the Dept. Library Catalogue through LAN.
11. Preparation of Member / User database with images.
12. Preparation of Member / User ID cards for bar-coding facilities.
13. At present the department library is not having any computer systems. In order to automate the library activities they urgently need at least 3 computer systems.

The approximate amount required for completing the whole automation work is about Rs.6,30,000/- (Rupees Six lakhs and Thirty thousand only). Hence, the Head in Charge, Department of Hindi requested to make necessary arrangements to provide the sufficient fund assistance for automating the library activities at the earliest. A rough estimate for the automation work of department library furnished is as follows.

1	Library Management Software	60,000		60,000
2	Data entry & other technical works (Total collection 14,000 volumes)	30.00/book		4,20,000
3	Computer systems	40,000	3	1,20,000
4	UPS		3	11,000
5	Barcode Scanner wired (English & Hindi)	5,000	1	5000
6	Laser Printer	10,000	1	10000
7	Stationeries & others			4000
	Total			6,30,000

The Deputy Librarian in Charge, Kerala University Library has considered the proposal of the Head of Department and has remarked that:

1. The items included under the library automation work can be accepted.
2. The proposed rates for the items required for the project are reasonable.

Item no. 1-Library Management Software – may be replaced as Customization and installation of KOHA software , since it is the widely accepted open source library management software, which can support the union catalogue project of the University of Kerala.

The Finance has opined that the proposal for automation of Hindi Department Library may be placed before the standing committee of Syndicate on finance for consideration.

The committee considered the matter and recommended to approve the proposal submitted by the Head-in-Charge, Department of Hindi for automation of the Department Library, debiting the expenditure from the Plan Fund.

The Committee further recommended to pay the amount as provisional advance to the Head-in-charge, Department of Hindi.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 05.05.2018, be approved.

Item No.35.73.03: *Amenity Building/Front Office complex at SH Campus –Allotment of space to Post office & SBI – Rent proposal – reg.*

(Ad.B I)

The Syndicate at its meeting held on 11.08.2017 has resolved to agree to the recommendations of the Standing Committee of the Syndicate on Planning & Development to allot space to SBI in the first floor of the Amenity Building as in the original plan and to authorize the Registrar, University Engineer and Estate Officer to finalize the matters regarding fixation of rent and execution of agreement. As per the Syndicate resolution and the orders of the

Vice-Chancellor, spaces have been allotted to SBI in the first floor and Post Office in the ground floor of Amenity Centre/ Front Office Complex as per original plan.

The University Engineer vide letter dated 20.11.2017 submitted the rent calculation proposal of the space allotted to Post Office and SBI in the Student Amenity Centre at SH Campus. The rent calculation has been made as per the G.O (Rt) No. 269/2016/PWD dated 05.02.2016. The rent of the Post Office area comes to Rs 31,389/- (Rupees Thirty One Thousand Three Hundred and Eighty Nine only) plus applicable GST per month and the rent for SBI area comes to Rs 40,996/- (Rupees Forty Thousand Nine Hundred and Ninety Six only) plus applicable GST per month. Rent calculation statement is appended.

The rent fixation proposal prepared by the University Engineer for the space allotted for SBI and Post Office in the Students Amenity Building /Front Office Complex was placed before the Standing Committee of the Syndicate on Planning and Development for consideration.

The Syndicate at its meeting held on 06.02.2018 has resolved to approve the recommendation of the Standing Committee of the Syndicate on Planning & Development to refer the matter to the Standing Committee of the Syndicate on Finance.

The committee considered the matter and recommended to convene a meeting of the officials of Post Office and State Bank of India with the members of the Finance Committee.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 05.05.2018, be approved.

Item No.35.73.04: *Single Window System of Admission to UG 2017-2018 at the Kannur University – Payment of remuneration to the staff of the Computer Centre deputed – Proposal – reg.*

(Ad.DI)

The Director, Computer Centre, vide letter dated 06.02.2018 has intimated that the UG Admissions of the Kannur University for the Academic Year 2017-18 were done by the University Computer Centre on consultancy basis and has requested to sanction an amount of Rs.10,00,000/- (Rupees Ten Lakhs Only) as contribution towards DDF in this regard and has also forwarded a detailed report on the performance of the staff of the Computer Centre, engaged in the above admission process and recommended to sanction them the remuneration and TA/DA as detailed in the table below:-

Sl. No	Name & Designation	Remuneration	TA/DA
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1	Dr. Vinod Chandra S.S., Director	Requested the University to rate his contribution.	Rs.3969/-
2	Sri. Manosh Manohar, Programmer (Permanent)	Rs. 2,50,000/-	Rs.6186/-
3	Sri. Nandakumar .S, Programmer on contract basis	Rs. 2,50,000/-	Rs.1995/-
4	Sri. Johnson W.D. Programmer on contract basis	Rs. 75,000/-	Rs.1,987/-
5	Smt. Vidya G.K, System Administrator (Permanent)	Rs. 75,000/-	-
6	Clint K. Kuriakose Technician on contract basis	Rs. 75,000/-	Rs.1995/-
	TOTAL:	Rs. 7,25,000/-	Rs.16,132/-

As per U.O.No.AcH/UG Admissions/2017-18 dated 24.05.2017, the share of payment made by the Kannur University will be 1/3rd or 33.33% of the total application fee realized subject to a minimum of Rs.25 lakhs under the Centralized Allotment Process. Taxes and levies applicable shall be extra in addition to the fee agreed.

The Kannur University has remitted an amount of Rs.51,13,313/- (Rupees Fifty One Lakhs, Thirteen Thousand, Three Hundred and Thirteen Only) towards the consultancy service provided in this regard for the academic year 2017-18. Thus, the Consultancy Charges excluding GST, i.e. Rs.7,79,997 (Rupees Seven Lakhs Seventy Nine Thousand, Nine Hundred and Ninety Seven Only) amounts to Rs.43,33,316/- only (Rupees Forty Three Lakhs, Thirty Three Thousand, Three Hundred and Sixteen Only).

As per U.O.No.Ad.DI.1./28614/UCC/2017 dated 17.06.2017, sanction was accorded to the Director, Computer Centre and Sri. Manosh Manohar to claim TA for the journey on 06.06.2017, 07.06.2017 & 08.06.2017 and as per U.O.No.Ad.DI.1.34770/ UCC/2017 dated 01.08.2017 sanction was accorded to the following staff of the Computer Centre to claim TA/DA for the journey on 15.07.2017, in connection with the said admission process:-

- Sri. Manosh Manohar (Programmer),
- Sri. Johnson W.D. (Programmer on Contract basis).
- Sri. Nanda Kumar S. (Programmer on Contract basis).
- Sri. Clint K. Kuriakose (Technician on Contract basis).

In connection with the matter, it may be noted that, the entire process of the Centralized UG Online Admissions in the Affiliated Colleges of Kannur University for the Academic Years 2015-16 & 2016-17 were also done on consultancy basis by the University of Kerala, and they had remitted an amount of Rs.25,00,000/- (Rupees Twenty Five Lakhs only) as consultancy charges towards each admission process.

When similar proposal was received from the Director in connection with the said admission process for the Academic Year 2015-16, the Finance Officer had remarked that the total incentive may be limited to 15% of the revenue earned (i.e. excluding tax). The same proposal was placed before the Standing Committee of the Syndicate on Finance held on 29.06.2016 and the Syndicate at its Meeting held on 16.07.2016 (Item No.19.59.01) resolved to agree to recommendation of the Standing Committee and is as shown in the tables below. The proposal for the Academic Year 2016-17 was placed before the Standing Committee of the Syndicate on Finance held on 04.02.2017 and the Syndicate at its meeting held on 18.03.2017 (Item No.26.21.04) resolved to agree to the recommendation of the Standing Committee and is as shown in the tables below:-

a) Contribution towards DDF

Academic Year	Proposed by the Director	Amount Sanctioned
2015 - 16	2,50,000/-	1,50,000/-

2016 - 17	2,50,000/-	50,000/-
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b) Remuneration sanctioned to the Staff of the Computer Centre

Sl. No	Name, Designation	2015 - 16		2016 - 17	
		Proposed by the Director	Amount Sanctioned	Proposed by the Director	Amount Sanctioned
1	Dr. Vinod Chandra S.S, Director	Requested the University to fix remuneration.	Rs. 70,000/-	Requested the University to fix remuneration.	Rs. 70,000/-
2	Sri. Manosh Manohar, Programmer	Rs. 1,50,000/-	Rs. 50,000/-	Rs. 1,50,000/-	Rs. 50,000/-
3	Sri. Nandakumar .S, Programmer (contract)	Rs. 1,50,000/-	Rs. 50,000/-	Rs. 1,50,000/-	Rs. 50,000/-
4	Sri. Johnson W.D. Programmer (contract)	Rs. 25,000/-	Rs. 15,000/-	Rs. 25,000/-	Rs. 15,000/-
5	Smt. Vidya G.K, System Administrator	Rs. 15,000/-	Rs. 10,000/-	Rs. 15,000/-	Rs. 10,000/-
6	Clint K. Kuriakose, Technician (contract)	Rs. 15,000/-	Rs. 10,000/-	Rs. 15,000/-	Rs. 10,000/-
7	Smt. Sivi Velayudhan, Programmer	Rs. 20,000/-	Rs. 15,000/-	-	-
8	Smt. Susi Jean .R, DEO (contract)	Rs. 10,000/-	Rs. 5,000/-	-	-

The committee considered the proposal and recommended to sanction remuneration to the staff of Computer Centre as detailed below:

Sl No.	Name & Designation	Amount Sanctioned 2017-2018
1	Dr. Vinod Chandra S.S, Director	Rs. 70000/-
2	Sri. Manosh Manohar, Programmer	Rs. 50000/-
3	Sri. Nadakumar .S, Programmer (contract)	Rs. 50000/-
4	Sri. Johnson W.D. Programmer (contract)	Rs. 15000/-
5	Smt. Vidya G.K, System Administrator	Rs. 10000/-
6	Clint K. Kuriakose, Technician (contract)	Rs. 10000/-

The committee further recommended to sanction Rs. 50,000/- as contribution towards DDF.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 05.05.2018, be approved.

**35.73.Additional Item No.01: *Sophisticated Instrumentation and Computation Centre (SICC)*
- *Utilization of Funds-Granting Permission to the Hon.Director-reg.*
(Ad.D.III)**

As per UO No. Ad.DIII.1.10686/2017 dated 15.5.2017, a maintenance grant of Rs. 2.5 lakhs (Rupees Two Lakhs Fifty Thousand only) is provided as Permanent Advance for meeting contingencies, "**within the limits of delegated powers**", for maintenance and upkeep of the equipments at SICC.

The Hon. Director explained that the "**limits of delegated powers**" restricts the utilization of the amount to Rs.15,000/-(Rupees Fifteen Thousand only). The Components of Sophisticated Equipments, which are not included under the AMC, is highly expensive and hence it is requested to grant delegated power to the Hon. Director to utilize an amount of Rs.70,000/-(Rupees Seventy Thousand only).

The Governing Body of SICC, at the meeting, held on 27.03.2018, approved the recommendation of the Executive Committee of SICC at its meeting held on 08.02.2018, to grant delegated power to the Hon. Director to utilize an amount of Rs.70,000/-(Rupees Seventy Thousand only) i.e. an amount which is at par with the sanctioning power of the University Engineer.

As per the orders of the Hon'ble Vice-Chancellor, the above recommendation of the Governing Body of SICC, to grant delegated power to the Hon. Director, to utilize an amount of Rs.70,000/-(Rupees Seventy Thousand only), i.e. an amount which is at par with the sanctioning power of the University Engineer, is placed before the Standing Committee of the Syndicate on Finance, for consideration.

The committee considered the matter and recommended to permit the Hon. Director, SICC to utilize an amount upto Rs. 70,000/- (Rupees seventy thousand only) from the permanent advance of the Director.

<i>Resolution of the Syndicate</i>		
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 05.05.2018, be approved.		

35.73.Additional Item No.02: *Upgradation of Computer facility for conducting Online B.Ed Examination 2018 – reg.*

(Ac. G)

As requested, the ten KUCTEs have forwarded the details of infrastructure facilities required for the conduct of online Examination 2018 for B.Ed programme. The details are as shown below.

SI No.	Name of KUCTEs	Remarks
1.	Alappuzha	Shortage of five Computers.
2.	Kariavattom	To arrange a Computer Centre at Kariavattom campus or University computer centre, Palayam for conducting online examination for the time being
3.	Anchal	Total 25 systems needed, only 7 systems available. Conducted the online exam (2016-2017) with rented systems & generator.
4.	Adoor	23 computers available and trying for internet facility with more than 2 mbps speed
5.	Kumarapuram	25 computers available with three phase connection installing 10 mbps NET connection of BSNL under student scheme of MHARD (generator taken on rent main exam purpose).
6.	Kayamkulam	Shortage of 17 computers
7.	Kollam	2mbps net connection available, 11 computers available, 14 computers needed.
8.	Kulakkada	11computers available, of which three computers are not working. Broad band connection with 1mbps is only available. Total strength is 32.
9.	Kunnam	16 computers available, 3 of them old and not working properly. 2 laptops available. Internet facility with more than 2 mbps speed not available.
10.	Nedumangad	Only 10 computers are in working condition, internet facility for conducting

	online examination in not suitable.
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Principal of KUCTE, Kumarapuram has stated that their Centres have required facilities at present for conducting the online exam.

The computer centre has identified the following as the essential requirements for conducting online examinations.

1. Uninterrupted power supply with generator backup.
2. Uninterrupted Internet (above 2 mbps).
3. Computers (minimum 15 Nos).

As per the orders of the Hon'ble Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Departments and Other Institutions held on 09/03/2018. The Syndicate vide item no. 33.91.02 at its meeting held on 24/03/2018 considered the recommendation of the Committee and resolved to refer the matter regarding upgradation of Computer facility for conducting Online B.Ed Examination 2018 to the Standing Committee of the Syndicate on Finance.

As per the orders of the Hon'ble Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The committee considered the matter and recommended to authorize the Purchase Committee to purchase Computers from authorized Government Agencies and other infrastructure facilities required for the upgradation of Computer facility in KUCTES for conducting online B. Ed Programme 2018.

<i>Resolution of the Syndicate</i>
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Fincance held on 05.05.2018, be approved.

Item No.35.74 **Minutes of the meeting of the Online Admission Monitoring Committee held on 26.04.2018 – reporting of – reg.**

(Ac.H)

The Minutes of the meeting of the Online Admission Monitoring Committee held on 26.04.2018 is appended. The Vice-Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 26.04.2018, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 26.04.2018 is reported to the Syndicate.

Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2018-19

Date : 26.04.2018
Time : 3.00 p.m. to 3.45 p.m.
Venue : VC's Chamber

Members

- | | |
|--|--------|
| 1. Vice -Chancellor (Chairman) | Sd/- |
| 2. Dr.P.Rajesh Kumar, Convenor, SC of the Syndicate on Affiliation of Colleges | Sd/- |
| 3. Dr.M.Jeevanlal, Member, Syndicate | Sd/- |
| 4. Shri.M.Sreekumar, Member, Syndicate | Sd/- |
| 5. Sri. K.S.Gopakumar, Member, Syndicate | Sd/- |
| 6. Dr. S.N.Kumar, Asso. Prof., Dept. Of Geology, Kariavattom | Sd/- |
| 7. Dr.Vinod Chandra S.S. ,Director, Computer Centre | Sd/- |
| 8. Smt Meena Ashok, Joint Registrar (i/c of Online Admissions) | Sd/- |
| 9. Registrar (i/c) | Absent |
| 10. Adv. S.Krishnakumar, Member, Syndicate | Absent |
| 11. Dr.R.Lathadevi, Member, Syndicate | Absent |
| 12. Dr. K.Manickaraj, Member, Syndicate | Absent |
| 13. Dr.S.Aji, Asst.Professor, Dept. Of Computer Science, Kariavattom | Absent |

Item No.35.74.01: *Date of opening of the website for UG online admission for 2018-19 academic Year.*

A date may be finalized for commencement of UG online registration for the academic year 2018-19 taking into account the date of publication of Kerala Higher Secondary Examination results. Last year the registration started on the next day after the publication of results of Kerala Higher Secondary examination.

The Committee considered the matter and **recommended that the registration be started within a week after the publication of results of Kerala Higher Secondary Examination**

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 26.04.2018, be noted.

Item No.35.74.02: *Provisional advance for the smooth conduct of online admissions 2018-19*

Last year a Provisional Advance of Rs.1,50,000/- [One lakh Fifty thousand only] was sanctioned for the smooth conduct of Online admissions. This provisional advance was regularised as per UO no. Ac.H/UG-PG Online Admissions/2017-18, Dated 20/02/2018. This year also the same amount may be granted as Provisional Advance for meeting the expenses in connection with the conduct of the UG /PG online admissions of 2018-19 academic year.

The committee considered the matter of granting Provisional Advance for meeting the expenses for the conduct of the UG /PG online admissions during 2018-19 academic year and **recommended that an amount of Rs.1,50,000/- [One lakh Fifty thousand only] be sanctioned to Smt Meena Ashok, Joint Registrar (i/c of Online admissions), towards Provisional Advance.**

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 26.04.2018, be noted.

Item No.35.74.03: *Principals' meeting*

A convenient date and time may be fixed for the conduct of the meeting of Principals' and Admission Co-ordinators' of all the Affiliated Colleges in connection with the UG /PG online Admissions of 2018-19 academic year.

The Committee considered the matter and **recommended to conduct the meeting of the Principals and Admission Co-ordinators of all the Affiliated Colleges in connection with the UG /PG online Admissions of 2018-19 academic year preferably in the second week of June 2018.**

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 26.04.2018, be noted.

Item No.35.74.04: *Re-validation and repair of helpline numbers in the online admission section*

There are three helpline numbers which the online section has been using over a period of time. The same are not in use at present and needs to be re-validated and repaired.

The numbers are:

1. 8281883051 (College Principals)
2. 8281883052 (Public)
3. 8281883053 (Public)

The committee considered the matter and **recommended to agree to the proposal.**

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 26.04.2018, be noted.

Item No.35.74.05: Working hours of the help desk/help line numbers

Fixing the working hours of the help desk/help line numbers on all working days for attending the queries in connection with the UG /PG online admissions of 2018-19 academic year.

The committee considered the matter and **recommended that the working hours of the help desk/help line numbers on all working days from 10.00 AM to 5.00PM.**

Further **recommended that the Frequently Asked Questions and Answers also be given in Malayalam in the online admission portal.**

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 26.04.2018, be noted.

Item No.35.74.06: SMS alert service

For the last 2 years M/s Zincron I Technology Resource Pvt. Ltd is providing the SMS alert service for students registering for online admission under the University. Last year M/s Zincron I Technology Resource Pvt. Ltd. has reported that the bulk SMS service has been taken over by Refined IT Solutions and Marketing Pvt.Ltd., Vazhuthacaud, Tvm-14 w.e.f. 01.04.2017. Last year the SMS alert service for students was entrusted with Refined IT Solutions and Marketing PVT Ltd. This year also they have approached University for entrusting them with the SMS alert service @ the rate of Rs 10620/- (Rs 9000/- + GST Rs1620/-) for one lakh SMSs. A decision in this regard may be taken by the OAMC. Kindly note that at least 4 lakhs SMSs is needed for the UG and PG admissions in total.

The Committee considered the matter and **recommended to entrust Refined IT Solutions and Marketing PVT Ltd. with the SMS alert service for the UG /PG online admissions of 2018-19 academic year @ the rate of Rs. 10620/- (Rs. 9000/- + GST Rs.1620/-) for one lakh SMSs.**

Further **recommended to sanction a maximum of 4 Lakhs SMSs for UG and PG admissions in total.**

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 26.04.2018, be noted.

Item No.35.74.07: Training Session to Akshaya Centre Employees

Arranging a training session to Akshaya centre employees on online admission process. A press release regarding the same may be issued.

The Committee considered the matter and **recommended to conduct the training session to Akshaya centre employees in the 1st week of May 2018.**

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 26.04.2018, be noted.

Item No.35.74.08: Weekly meeting of OAMC

Day and time may be fixed for the conduct of weekly meeting of OAMC. Last year the Weekly meeting of OAMC was convened on Thursdays.

The Committee considered the matter and **recommended to conduct the weekly meeting of OAMC on Thursdays at 3.00 P.M.**

Further recommended that all requests and complaints not involving policy matters and violation of rules are to be settled at the level of Joint Registrar (i/c of Online Admissions).

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 26.04.2018, be noted.

Item No.35.74.09: Sports Quota & Community Quota Admissions.

Colleges may begin the receipt of application for Community quota and sports quota admissions with the commencement of online registration and end with the closure of online registration.

The Committee considered the matter and recommended to agree to the proposal.

Further recommended that the sports quota admissions are to be closed by 4th allotment.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 26.04.2018, be noted.

Item No.35.75 Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 31.03.2018 – approved – reporting of – reg.

(Ac.B.II)

The minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 31.03.2018 is appended.

In view of the urgency, the Vice Chancellor has approved the recommendations in all the items (item Nos 1 & 2) in the Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 31.03.2018, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendations in all the items (item nos 1 & 2) in the Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 31.03.2018 is reported to the Syndicate.

Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges

Date : 31.03.2018
Time : 10.00 A.M. to 11.15 A.M.
Venue : Syndicate Room, University Buildings, Palayam

Members Present

- | | | |
|----|---|------|
| 1. | Dr .P. Rajesh Kumar, Member, Syndicate (Convener) | Sd/- |
| 2. | Sri. M.Sreekumar, Member, Syndicate | Sd/- |
| 3. | Dr. K. Manickaraj, Member, Syndicate | Sd/- |
| 4. | Sri .M.K.Abdul Rahim, Member, Syndicate | Sd/- |
| 5. | Adv K.H.Babujan, Member, Syndicate | Sd/- |

Members Absent

- | | | |
|----|---------------------------|-------------------|
| 1. | Adv Johnson Abraham, | Member, Syndicate |
| 2. | Dr.K.Shaji, | Member, Syndicate |
| 3. | Dr.R.Lathadevi, | Member, Syndicate |
| 4. | Sri. Prathin Saj Krishna, | Member, Syndicate |
| 5. | Adv.A.A.Rahim, | Member, Syndicate |
| 6. | Sri.B.S.Jyothikumar, | Member, Syndicate |
| 7. | Dr.M.Jeevanlal, | Member, Syndicate |

Item No.35.75.01: Affiliation of Colleges/courses – Dismissal of Review petitions – Filing writ appeals before the Hon’ble High Court of Kerala – reg.

(Ac.B.II)

The legal section vide reference cited has forwarded the letter from Standing Counsel in which it is opined that since the following Review Petitions filed by the University were dismissed by the Hon'ble High Court, writ appeals has to be filed in all the 5 cases.

1. RP 128/2018 in WP(C) no 25599/2017 filed by Chairman, Travancore & Educational Charitable Trust.
2. RP 129/2018 in WP(C) no 29525/2017 filed by Dr.Palpu College of Arts & Science, Pangode.
3. RP 130/2018 in WP(C) no 29578/2017 filed by IMDR College of Advanced Studies, Purushothamgiri.
4. RP 139/2018 in WP(C) no 12669/2017 filed by KNM Arts & Science College, Kanjiramkulam.
5. RP 104/2018 in WP(C) no 29822/2017 filed by Palakunnath Foundation.

Following may be noted in this context:

- The Standing Committee of the Syndicate on Affiliation of Colleges held on 23.10.2017 considered the judgments of the Hon'ble High Court in WP(C) s filed by educational agencies, directing the University to grant affiliation and recommended to file appeals against the judgments as the said judgments are against the two aspects of Statutory prescriptions such as (i) no application can survive for 3 years as there is no provision for the same and (ii) obtaining the views of the Government after completing the process of evaluation of facilities is discarded. The recommendation approved by the Vice Chancellor was reported to the Syndicate held on 6.12.2017.
- The Hon'ble Court in its judgment dated 8.1.2018 in WA nos 2370, 2376, 2443 & 2451 of 2017 dismissed the writ appeals filed by the University. The Vice Chancellor after considering the opinion of the Standing Counsel that the University should file Review Petition against the judgments of Single Bench in WP(C) nos 25599, 29822, 29525 and 29578 of 2017 filed by the following educational agencies has ordered to file review petitions in the Hon'ble High Court.
 - WP(C) no 25599/2017 (Travancore Education)
 - WP(C) no 29822/2017 (Palakunnath Foundation)
 - WP(C) no 29525/2017 (Dr Palpu College of Arts & Science)
 - WP(C) no 29578/2017 (IMDR College of Advanced Studies)

The Standing Committee of the Syndicate on Affiliation of Colleges held on 01.12.2017 **recommended** to file writ appeal against the judgment dated 20.09.2017 in WP(C) no 12669 of 2017 filed by KNM Arts & Science College, Kanjramkulam. The recommendation, approved by the Vice Chancellor was reported to the Syndicate held on 6.2.2018.

The Standing Counsel has further informed that the matter may be treated as most urgent as the court closes for summer recess on 14.4.2018. It has also been informed that the 3 contempt of court cases have been filed by the petitioners in 3 cases and if no writ appeals are filed, compliance of the directions in the judgment will have to be done within one month stipulated in the judgment in the Review petitions.

It may be noted that the Hon'ble High Court in its judgment dated 26.09.2017 in WP(C) no 25599/2017, 29525/2017, 29578/2017 & 29822/2017 filed by the educational agencies, has directed to issue conditional affiliation to the petitioners at the earliest possible, incorporating the deficiencies and directing them to rectify the defects on or before 31.12.2017. If the defects are so rectified, the petitioners will be at liberty to prepare themselves for providing admission to the courses concerned for the academic year 2018-19. It was further directed that the University will be at liberty to make necessary inspection in respect of the developments that are taking place consequent to the grant of conditional affiliation. The petitioner shall provide the list of faculties to be appointed with all the details to the University within the time frame granted (upto 31.12.2017). If the petitioner is not complying with the deficiencies noted in the conditional affiliation, the University will be at liberty to invoke Statute 14 of the First Statutes, 1977 and take appropriate decision in accordance with law.

In the case of KNM Arts & Science College, Kanjiramkulam, the Hon'ble High Court (single bench) in its judgment dated 20.09.2017 in WP(C) no 12669 of 2017 has opined that the defects noted in Ext R2(b) (Letter dated 24.8.2017 conveying the decision of the University not to grant affiliation based on the inspection report) are all rectifiable defects, and sufficient time can be granted to the petitioner by

issuing a conditional provisional affiliation. The Hon'ble Court has also opined that since the admission to UG courses for 2017-18 are almost over, if affiliation is granted to the petitioner college during 2017-18, the college will be able to provide admission to students to the academic year 2018-19. The Hon'ble Court has directed the Syndicate to grant provisional affiliation incorporating a condition that the defects specified in Ext R2(b) to be rectified within three months. The Hon'ble Court also adds that if the Syndicate is not in session, the Vice Chancellor shall exercise the power and issue such provisional affiliation to the petitioner college and if the petitioner is unable to rectify the defects as is stipulated in the provisional affiliation so granted, the University will be at liberty to exercise the power conferred under Statute 14 of Chapter 24, KUFS 1977 for withdrawal of suspension of the affiliation.

The committee considered the letter dated 25.03.2018 of the Standing Counsel in the wake of dismissal of review petitions.

The committee observed that in spite of the review petition filed by the University in accordance with the judgment of the Division bench, the learned Single Judge has rejected the plea of University. As per Statute 1, Chapter 24, KUFS 1977, applications seeking affiliation for starting new Colleges/ Courses received in a particular academic year on which the University has made favourable recommendations and sought the views of the Government as envisaged in Statute 9 shall be deemed to be valid for the next succeeding year also. The Committee also took into notice the opinion of the Learned Standing Counsel that 'the apparently disputable legal position cannot be accepted without objection by the University' as it will lead to the provisions regarding validity period of applications for affiliation in the University Statutes being effectively nullified. Hence the committee **recommended** that writ appeal may be filed in the following 5 cases

1. RP 128/2018 in WP(C) no 25599/2017 filed by Chairman, Travancore & Educational Charitable Trust.
2. RP 129/2018 in WP(C) no 29525/2017 filed by Dr.Palpu College of Arts & Science, Pangode.
3. RP 130/2018 in WP(C) no 29578/2017 filed by IMDR College of Advanced Studies, Purushothamgiri.
4. RP 139/2018 in WP(C) no 12669/2017 filed by KNM Arts & Science College, Kanjiramkulam.
5. RP 104/2018 in WP(C) no 29822/2017 filed by Palakunnath Foundation.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 31.03.2018, be noted.

FURTHER RESOLVED not to grant approval on the basis of the deficiencies noted by the Inspection Committee in each case.

Item No.35.75.02: *Contempt of Court Cases nos:1676, 1678 of 2017 filed by Fr.Mathew Arekalam CMI and Fr.Joseph Vattaparambu (Christ College, Vizhinjam & Christ Nagar College, Maranalloor) – Impleading Vice-Chancellor (incharge) as an additional respondent - reg.*

(Ac.BII)

The Legal section vide note dated 07.03.2018 has forwarded copies of the impleading petition filed by the petitioners to implead Prof.Gopinath Ravindran, Vice Chancellor (in-charge), as an additional respondent in the contempt cases no 1676,1678 of 2017 filed by Christ College, Vizhinjam & Christ Nagar College, Maranalloor. Detailed note showing all the developments that led to the contempt of court cases 1676 & 1678 of 2017 filed by Christ College, Vizhinjam & Christ Nagar College, Maranalloor was intimated to the Vice Chancellor.

The President, Christ Nagar Educational Charitable Trust, Thiruvananthapuram submitted applications for affiliation for new courses in Christ College, Vizhinjam and Christ Nagar College,

Maranalloor during 2016-17. The University considered the applications and Local enquiry was conducted in the colleges in which the commission had made favourable recommendation to grant Letter of Consent for starting the following courses during 2016-17.

Christ College, Vizhinjam

- BSc Psychology
- BBA
- B.Com Finance
- MA English Language & Literature
- M.Com(Elective – Finance)

Christ Nagar College, Maranalloor

- BSc Mathematics
- BSc Statistics
- B.Com Finance
- MA English Language & Literature
- M.Com (Banking & Insurance)

Letter of Consent was issued to the colleges to proceed with the starting of new courses in which it was clearly specified that the University will consider the grant of provisional affiliation to the courses subject to the approval by the State Government and fulfillment of the conditions specified by the State Government and the University. The State Government vide order no 178/2016/H.Edn dated 22.08.2016 informed that sanction will not be accorded for starting new unaided/self financing colleges or new courses in existing colleges in the State. The Hon'ble Court in its judgment dated 21.12.2016 declared the Government order as void and unconstitutional. Further enquiry as envisaged in Statute 9, Chapter 24, KUFS 1977 was conducted in the colleges on 10.10.2016 and the Syndicate at its meeting held on 21.01.2017 resolved that new courses need not be considered during 2016-17 as the inspection reports with respect to new courses did not recommend to grant approval since the first semester classes were almost over. The University vide letter dated 13.02.2017 informed the educational agency, the decision of the Syndicate held on 21.01.2017 not to grant affiliation to new courses in Christ College, Vizhinjam and Christ Nagar College, Maranalloor based on the report of the inspection commission.

Meanwhile, the educational agency had filed contempt of court case against the University. The Standing Counsel vide letter dated 11.7.2017 had informed that the compliance of the direction of the Hon'ble Court in the judgment dated 21.12.2016 to reconsider the applications is to complete the exercise prescribed under Chapter 24 of the Kerala University First Statutes 1977. It has been pointed out that after the date of the judgment, the University has not considered the applications by taking appropriate steps under Statute 9, thereby not complying the judgment. The Standing Committee of the Syndicate on Affiliation of Colleges held on 24.07.2017 considered the views of the Standing Counsel and recommended to entrust the Convener, Standing Committee of the Syndicate on Affiliation of Colleges, to nominate inspection team to conduct inspection in the colleges who had filed writ petitions.

Accordingly, the Convener nominated Members, Syndicate and the Vice Chancellor nominated subject experts for conducting inspection in the colleges. Inspection was conducted on 20.10.2017 on both the colleges.

The inspection reports in respect of Christ College, Vizhinjam is as follows:

Sl No	Subject	Recommendation of the inspection team
		<u>Members, Syndicate</u> Insufficient infrastructural and instructional facilities to start new programmes. Library facilities are not at all sufficient and totally dissatisfactory. No Physical Education department. Inadequate faculties and the Psychology lab condition is very poor. Recommended not to grant affiliation for new programmes.
1	BSc Psychology	<u>Subject Expert</u> Essential instruments and space available for a Psychology lab at degree level. Space available is satisfactory. In general, the classroom space,

		library facilities, lab facilities and teachers available in the college are satisfactory for starting a BSc level course in Psychology.
2 3 4	BBA B.Com Finance M.Com Finance	<u>Subject Expert</u> There are 5 classrooms for 5 courses proposed. The courses can be granted only on the condition that (1) more than 500 books relating to the courses proposed are added to Library (2) Enough faculty will be appointed. The current staff is adequate for running the existing courses only.
5	MA English	<u>Subject Expert</u> The college is at present offering BA Communicative English. The Library is not sufficiently equipped to support an MA English programme. The institution is not sufficiently prepared to run an MA English programme.

The inspection reports in respect of Christ Nagar College, Maranalloor is as follows:

Sl No	Subject	Recommendation of the inspection team
		<u>Members, Syndicate</u> There are 4 vacant classrooms available, the library has only the collection of around 3500 books. The college has no separate language lab for English course. Recommended to refer to the Standing Committee of the Syndicate on Affiliation of Colleges for recommendation.
1	BSc Mathematics	<u>Subject Expert</u> At the outset, the institute has 7 class rooms as vacant for the newly claimed courses. They have pucca building with all facilities in the campus. Reasonable number of books in Mathematics are available in the Library. Further, they have one international and two national journals in Mathematics. Hence the college has sufficient facilities to conduct B.Sc program in Mathematics.
2	BSc Statistics	<u>Subject Expert</u> One classroom for the proposed course is available. Certain relevant books for the course are also there in the library. Adequate computers are also there for running the practical classes.
3 4	B.Com Finance M.Com (Banking & Insurance)	<u>Subject Expert</u> The college has all facilities including classrooms, teachers and library books. However it is suggested that more books related to Banking & Insurance stream is to be added to the collection for which they have agreed. Based on this, B.Com Finance & M.Com Banking & Insurance can be sanctioned. At the same time, I have brought to their notice that M.Com Banking & Insurance is not offered by any of the institutions of the Kerala University and M.Com Finance is widely in demand. Syllabus for M.Com Banking & Insurance is available. They have M.Com Finance course with 13 sanctioned seats. They are running it.
5	MA English	<u>Subject Expert</u> The library is adequate to offer MA English programme. The classroom facility and theatre space in particular is an added strength. The college has the potential to offer MA English programme.

The Standing Committee of the Syndicate on Affiliation of Colleges held on 23.10.2017 considered the reports of inspection in respect of application for affiliation of new courses submitted by Christ College, Vizhinjam and Christ Nagar College, Maranalloor for the academic year 2016-17 and recommended not to grant affiliation to new courses based on the inspection report. The

recommendation, approved by the Vice Chancellor, was reported to the Syndicate held on 06.12.2017. The decision of the University, not to grant affiliation to new courses in the colleges was communicated to the colleges, vide this office letters dated 28.10.2017.

The legal section vide note dated 7.11.2017 has forwarded the Interim order dated 1.11.2017 in CCC nos 1676 & 1678 of 2017 filed by Christ College, Vizhinjam and Christ Nagar College, Maranalloor and Letter dated 6.11.2017 from Adv.Santhosh Mathew, Advocate Commissioner appointed by the Hon'ble Court in which it was stated that Adv Santhosh Mathew is appointed as Advocate Commissioner by the Hon'ble Court to visit Christ Nagar College, Maranalloor and Christ College, Vizhinjam to file a report and the University shall issue a memo to the Commission stating the particulars to be verified and reported. It has also been directed that the Advocate Commissioner shall take note of the deficiencies pointed out in the report by the University and verify whether there is any deficiency as reported therein.

A work memo dated 15.11.2017 was handed over to the Advocate Commission by the Standing Counsel to inspect the following aspects.

In the case of Christ College, Vizhinjam

- (i) Does the library have sufficient number of books with additional number of copies for essential subjects taking into account the norms which prescribe a minimum of 100 books in different titles and 1000 books in total for each programme?
- (ii) Whether there are teachers appointed and physically available and whether all of them have qualifications stipulated under the UGC Regulations?
- (iii) Whether a Physical Education Department which is an essential requirement exists and if available, the details of the sports equipments provided and the total number available for use of students in each such item.?
- (iv) How many laboratories including language labs exist in the college? Furnish details subject wise with the equipments and facilities available and the assessment of the standard of the facilities provided in comparison to institutions of similar nature?

In the case of Christ Nagar College, Maranalloor

- i. Whether there are sufficient number of class rooms with the required size and other facilities to conduct classes for the course newly applied for?
- ii. Does the library have sufficient number of books with additional number of copies for essential subjects taking into account the norms which prescribe a minimum of 100 books in different titles and 1000 books in total for each programme?
- iii. Whether there are teachers appointed and physically available and whether all of them have qualifications stipulated under the UGC Regulations?

As per the orders of the Vice Chancellor, report from the Syndicate Members who had conducted inspection in the colleges was obtained and forwarded to the Standing Counsel for presenting before the Advocate Commission. The Legal section then forwarded the letter from the Advocate Commission intimating the date and time of visit of the Advocate Commission in the colleges. As per the request of the Advocate Commission, Assistant Engineer (Civil), AE (HQ) was appointed to assist him to measure the size of the rooms in Christ Nagar College, Maranalloor. The Advocate Commission conducted inspection in the colleges on 27.11.2017 and the Legal section forwarded the reports of the Advocate Commission to furnish objections, if any, against the said reports. As per the orders of the Registrar, remarks of the Convener, Standing Committee of the Syndicate on Affiliation of Colleges was sought on the report of the Advocate Commission. Vide note dated 21.12.2017, comments on the report were furnished to the legal section incorporating the remarks furnished by one of the Syndicate members who had conducted inspection earlier in the colleges.

Meanwhile, the legal section had informed that the contempt of court cases 1676 & 1678 of 2017 filed by the educational agency is scheduled for hearing before the Hon'ble High Court on 30.01.2018 and the University shall take every step to avoid contempt of court case proceedings. As per the orders of the Vice Chancellor, note to legal section was issued stating that the report of the Advocate Commission

will be placed before the Syndicate to be held on 06.02.2018 for consideration and for taking decision in the matter regarding the application submitted by the educational agency.

Accordingly, the Syndicate at its meeting held on 06.02.2018, vide item no 32.09 considered the reports of the inspection committee and the report of the Advocate Commission appointed by the Hon'ble High Court of Kerala and **resolved** not to grant affiliation to new courses in Christ Nagar College, Maranalloor and Christ College, Vizhinjam due to the reasons mentioned below.

1. In UGC (Affiliation of Colleges by Universities) Regulations 2009, it is clearly mentioned the eligibility criteria for temporary affiliation. It is stated in the regulations that –
 - 3.1. The proposed college seeking affiliation, at the time of inspection of the University, shall satisfy the following requirements in respect of any of them prescribed by the Statutory/Regulatory body concerned whichever is higher.
 - 3.1.3. Academic building sufficient to accommodate the faculties, lecture rooms with a minimum of 15 sq. ft. per student in the lecture room.
 - 3.1.6. (Changed as 3.1.7 as per UGC [Affiliation of Colleges by Universities] (First mendments) Regulations, 2012). A library with at least 1000 books, 100 books in different titles in each subjects, whichever is more, of the proposed programmes to include both text books and reference books, besides two journals per subjects, along with a book bank facility for students belonging to SC, ST and such other sections as may be specified by the UGC from time to time.
 - 7.4. The procedure for according temporary affiliation to additional programmes of study or for upgrading the existing programmes in the college shall be the same as prescribed under the regulation for temporary affiliation.

FURTHER RESOLVED to file an appeal before the Hon'ble High Court of Kerala, if the situation so warrants.

The Legal section has been informed about the Syndicate resolution vide note dated 07.03.2018.

The Standing Counsel has informed that the contempt of court case proceedings have been initiated and the Vice Chancellor has been impleaded in person in these cases. In these circumstances, the Standing Counsel has opined that a counter affidavit may be required to be prepared elaborating the specific reasons for rejection of the applications, after considering the report of the Advocate Commission, if the Hon'ble High Court grants permission for filing the same. Hence the Committee has recommended to accept the opinion of the Standing Counsel and has made a detailed examination of the report of the Advocate Commission and **observed** the following points that are to be included in the Counter Affidavit.

The Report of the Advocate Commission who has been entrusted to inspect the Christ Nagar College, Maranalloor and Christ College Vizhinjam is a detailed report though its contents does not go along with the norms as stipulated in the UGC Regulations 2012.

The Report on the basis of Inspection by the syndicate subcommittee conducted at Christ College Vizhinjam is furnished below;

In the report submitted on 20/10/2017, it has been stated that the library facilities is not at all satisfactory. The library has only below 1000 books. That too, is not at all sufficient even for the existing programmes. At present there are 3 UG programmes in this college. As per norms, for each programme there should be minimum 100 books in different titles or 1000 books in total for each programme. Existing library is not at all satisfactory. Although the nominal roll contains the names of some UGC qualified teachers, they were not present at the time of inspection. There is no physical education department or faculty in the college. No language lab has been set up for the BA English programme. Hence the Standing committee on Affiliation recommended not to grant affiliation for new programmes this academic year.

In the Advocate Commission report, as given in Annexure-7 submitted by the Commission, the library has only 2036 books in total. Regarding the books in Psychology it is submitted that an order has been placed for purchase on 15-11-2017. The college is presently offering 3 Degree programmes.

As per norms, for each programme there should be minimum 100 books in different titles or 1000 books in total for each programme. It is clearly stated in the UGC Regulations, in clause 3.1.6 that a library with atleast 1000 books, or 100 books in different titles in each subjects, whichever is more, of the proposed programmes to include both text books and reference books, besides two journals per subjects are required. In clause 3.1, it is further stated that the proposed college seeking affiliation, **at the time of inspection of the University, shall satisfy the requirements** in respect of any of them prescribed by the Statutory/Regulatory body whichever is higher. The number of books in the library already they have does not even meet the minimum requirements for the existing programmes. Therefore, the report of the Advocate commission does not satisfy the clause 3.1.6 of UGC Regulations 2012.

No Physical education department is there in the college. Even in the Advocate commission report, in page 6, second paragraph clause (iii), it is stated that a list of sports equipments is made available to him.

With regard to the laboratory facilities which have been inspected by the Advocate Commission, it is submitted by the Commission in his report that in page 6 para 4, for the psychology laboratory, a purchase order has been issued to an agency. No language lab has been set for BA English programme. It is again submitted that the proposed college seeking affiliation, **at the time of inspection of the University, shall satisfy the requirements** in respect of any of them prescribed by the Statutory/Regulatory body whichever is higher.

The Report of the syndicate sub committee on Christ nagar college Maranalloor:

There are only Four Class rooms at present to start new programmes. Other two class rooms inspected is not at all having sufficient space as stipulated in the UGC Regulations ie; 15 sq.ft per student. The library has only the collection of 3500 books. At present there are 7 UG programmes and One PG Programme in this college. As per UGC Regulation, 2009, a library with atleast 1000 books, or 100 books in different titles in each subjects, whichever is more, of the proposed programmes to include both text books and reference books, besides two journals per subjects are required. Although the nominal roll contains the names of some UGC qualified teachers, they were not present at the time of inspection. Hence the Standing Committee on Affiliation recommended NOT to grant affiliation for new programmes this academic year.

In UGC (Affiliation of Colleges by Universities) Regulations 2009, it is clearly mentioned the eligibility criteria for temporary affiliation. It is stated in the regulations that:-

- 3.1 The proposed college seeking affiliation, **at the time of inspection of the University, shall satisfy the following requirements** in respect of any of them prescribed by the Statutory/Regulatory body whichever is higher.
 - 3.1.3. Academic building sufficient to accommodate the faculties, lecture rooms with a minimum of 15 sq.ft per student in the lecture room. Only four class rooms are there in Christ nagar Maranalloor, having the stipulated space as per norms. The College had applied for 3 new degree programmes and 2 PG programmes. These require 13 additional class rooms having stipulated space. At the time of inspection the college has no required infrastructural facilities on class room-wise. In the report of the commission it is clearly stated in page 4 last paragraph, two rooms are used for storing stationery. It is further stated in the report, in page 5 last paragraph that the Principal has informed that 5 new class rooms are under construction. It is submitted that in clause 3.1 of the UGC Regulations 2009, the proposed college seeking affiliation, **at the time of inspection of the University, shall satisfy the requirements** in respect of any of them prescribed by the Statutory/Regulatory body whichever is higher.
 - 3.1.6. In the report of the Advocate Commission, it is submitted in page 6, para 3 and 4, that the college has in its library, Computer science - 603 books, Physics -266 books, Statistics -31 books, Commerce-303 books, Management-421 books, Hindi-217 books, Malayalam-313 books, English 1100 books. The Christ Nagar college Maranalloor is already offering BA English, BCA, BA Journalism, 2 B.Com Degree programmes, B.Sc Physics, BBA and 1 PG programme. M.Com. Total 7 Degree programmes and One PG Programme. UGC Regulations clause 3.1.6 stipulates that a library with atleast 1000 books, or 100 books in different titles in

each subjects, whichever is more, of the proposed programmes to include both text books and reference books, besides two journals per subjects are required. The present library condition does not satisfy the minimum requirements for the existing programmes. The library has only around 3500 books in total.

- 7.4 The procedure for according temporary affiliation to additional programmes of study or for upgrading the existing programmes in the college shall be the same as prescribed under the regulation for temporary affiliation.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 31.03.2018, be noted.

Item No.35.76 ***Ph.D. Award by Hon'ble Vice-Chancellor – reporting of – reg.***

(Ac.E.V)

Requests have been received from the candidates to urgently consider the matter of award of Ph.D Degree to them as some of them intended to apply for teaching posts in some of the affiliated colleges.

The reports and recommendations of the Board of Examiners appointed to adjudicate the Ph.D thesis of 13 candidates were considered by the Honourable Vice Chancellor for the award of Ph. D Degree.

The Hon'ble Vice- Chancellor in exercise of the powers and functions of the Syndicate vested in him vide Section 10(13) of the Kerala University Act 1974 considered the reports and recommendation of the Board of Examiners appointed to adjudicate the PhD thesis submitted by the candidates and declared 13 candidates(on 24/04/2018) eligible for the award of the Degree of Ph.D. in the Subjects noted against their names subject to reporting to the Syndicate.

Sl.No.	Name	Subject	Date of Award
1	Sija S L	Biotechnology	24/04/2018
2	Annu Raju	Chemistry	24/04/2018
3	Pradeep Kumar R	Nano Science and Nano Technology	24/04/2018
4	Sreelatha K H	Biotechnology	24/04/2018
5	Reshma R S	Biotechnology	24/04/2018
6	Deepthi S	Biotechnology	24/04/2018
7	Akash Rajan	Mechanical Engineering	24/04/2018
8	Anupama L	English	24/04/2018
9	Nandakumar B V	History	24/04/2018
10	Viji V	Education	24/04/2018
11	Reshmi K Sasi	Economics	24/04/2018
12	Suchitra Devi S	Economics	24/04/2018
13	Suresh Kumar S	Commerce	24/04/2018

The action taken by the Vice Chancellor in having **awarded Ph.D degrees to the candidates in various subjects as detailed above**, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.77 ***Inter University Transfer on reciprocal basis – Transfer sanctioned to Assistants - reporting of - reg.***

(Ad.G)

The Hon'ble Vice-Chancellor had approved Inter University Transfer of 48 Assistants and 7 Computer Assistants of Kerala University with Assistants and Computer Assistants of various

Universities on reciprocal basis subject to reporting to Syndicate and subject to the conditions laid down in the Statute 14A of Chapter 4 Part II of Kerala University First Statutes 1977, decisions of the Syndicate, clarification from the Government and other applicable rules. Number of Assistants and Computer Assistants transferred to Universities and the University orders are as detailed below:

Sl No	Name of University	UO No	No.of Assistants Transferred
1	Kerala Agricultural University	No.Ad.G/27251/01/A/2018 Dated : 31/03/2018	9
2	Cochin University of Science and Technology	No.Ad.G/27251/03/A/2018 Dated : 03/04/2018	7
3	Kerala University of Health Science	No.Ad.G/27251/04/A/2018 Dated : 31/03/2018	3
4	Kannur University	No.Ad.G/27251/05/A/2018 Dated : 31/03/2018	11
5	Kerala Veterinary and Animal Science University	No.Ad.G/27251/07/A/2018 Dated : 31/03/2018	3
6	MG University	No.Ad.G/27251/08/A/2018 Dated : 31/03/2018	13
7	Sree Sankaracharya University of Sanskrit	No.Ad.G/27251/09/A/2018 Dated : 31/03/2018	2

Sl No	Name of University	UO No	No.of Computer Assistants Transferred
1	Kerala Agricultural University	No.Ad.G/27251/01/CA/2018 Dated : 31/03/2018	2
2	Kannur University	No.Ad.G/27251/05/CA/2018 Dated : 31/03/2018	2
3	Kerala University of Fisheries and Ocean Studies	No.Ad.G/27251/06/CA/2018 Dated : 31/03/2018	1
4	MG University	No.Ad.G/27251/08/CA/2018 Dated : 31/03/2018	2

The action taken by the Hon'ble Vice-Chancellor in having sanctioned the above Inter University Transfer is reported to the Syndicate.

University Orders appended.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item.No.35.78 Reappropriation of funds sanctioned by the Vice-Chancellor - reporting of - Reg.

(Pl.B)

The Vice Chancellor has accorded sanction by exercising powers vested vide section 10(13) of KU Act 1974, to open a new head "Part III MH 80 D - Grants from other agencies - 9/9756 - Maritime Archaeology with special reference to Indian Ocean Countries" and re-appropriate an amount of Rs. 1,80,000/- (Rupees One lakh eighty thousand only), received from ICSSR, into the newly opened head of account from "Part III - MH 80 D- Grants from other agencies - 9/7751- Lumpsum Provision for new Research Schemes" for releasing the same to Dr. Rajesh S.V, Assistant Professor and Head, Department of Archaeology, University of Kerala vide U. O Pl.B/4965/17 dated 31.03.2018.

The above action taken by the Vice Chancellor in having opened a new head of account and re-appropriated the aforesaid amount is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.79 Reappropriation of funds sanctioned by the Vice-Chancellor - reporting of – Reg.

(Pl.F)

The Vice Chancellor invoking section 10(13) of KU Act 1974 has accorded sanction for reappropriating an amount of Rs.58,913/- (Rupees Fifty Eight Thousand Nine Hundred and Thirteen Only) in to the head of account “Part III- MH 80B- Grants from UGC – 9/8765- Nutrient Influx and phytoplankton dynamics in Meenachil River and their impact on productivity of Vembanad lake Kerala, India” for releasing the grant- in aid received from the UGC to the Dr. Sabu Joseph, Department of Environmental Sciences from the head of account of “Part III- MH 80 D – Grants from Other Agencies- 9/7751- Lumpsum Provision for New Research Schemes” vide UO No. Pl.F/UGC MRP/ 1832/11 dated 19.01.2018. The above action taken by the Vice Chancellor in having reappropriated the aforesaid amount into the concerned head of account is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.80 Reappropriation of funds sanctioned by the Vice-Chancellor - reporting of-Reg.

(Pl.F)

The Vice Chancellor has accorded sanction for releasing an amount of Rs.2,94,400/- (Rupees Two lakh Ninety Four Thousand Four Hundred Only), received from UGC, as the second installment of UGC grant-in-aid towards the Major Research Project “Maritime Security of India: The Coastal Security Challenges and Policy Options” undertaken by Dr. Suresh R, Department of Political Science, Kariavattom by exercising powers vested vide 10(13) of KU Act 1974. Accordingly U.O No. Pl.F/ 4769/13 dated 23.04.2018 was issued.

The action taken by the Vice Chancellor in having released the aforesaid amount to Dr. Suresh R, Department of Political Science, Kariavattom is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.81 Releasing advance to UGC HRDC in anticipation of receiving grant-in-aid from UGC by the Vice Chancellor - reporting of - Reg.

(Pl.F)

The Vice Chancellor has accorded sanction by exercising powers vested vide Section 10(13) of KU Act 1974 for releasing.

1. an amount of Rs.10,00,000/- as advance in anticipation of release of grant- in -aid from UGC vide UO. of even No. dated 18.01.2018 and
2. to release an amount of Rs.12,50,000/- vide UO. Of even No dated 28.03.2018 towards financial assistance received from the UGC for the UGC- Human Resource Development Centre (UGC- HRDC), Kariavattom as listed below:

Sl.No	U.O. No.	Amount	Purpose
1	Pl.F/1188/ASC/ 2009	Rs.10,00,000/	UGC – Academic Staff College – Release of advance amount for the conduct of Orientation programmes and Refresher Courses and to be recouped when UGC grant is sanctioned.
2	Pl.F/1188/ASC/ 2009	Rs.12,50,000/	Released Rs.12,50,000/- (Rupees Twelve lakh and fifty thousand only) for the activities of the UGC- HRDC received from UGC after recouping all advance payments.

The action taken by the Vice Chancellor in having released the above said amounts to the UGC-HRDC is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.82 ***Fatima Mata National College, Kollam – Extension of term of appointment of Dr.Vincent.B.Netto as Drawing and Disbursing Officer (thirteenth term) – approved – Orders issued – reporting of – reg.***

(Ac.F.III)

The Manager, Fatima Mata National College, Kollam has forwarded a proposal for the approval of extension of term of appointment of Dr.Vincent.B.Netto, Associate Professor in English in Fatima Mata National College, Kollam as the Drawing and Disbursing Officer of the College for a period of three months from 01-04-2018 (thirteenth term), since the twelfth term as Drawing and Disbursing Officer expired on 31-03-2018.

The Vice-Chancellor taking into consideration the urgency of the matter had approved the extension of term of appointment in respect of Dr.Vincent.B.Netto, Associate Professor in English as the Drawing and Disbursing Officer of Fatima Mata National College, Kollam for a further period of three months from 01-04-2018 (thirteenth term) subject to reporting to the Syndicate. U.O. in this regard has been issued. (U.O.No.Ac.F.III/2/18149/2015 dated 16-04-2018).

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.83 ***S.N. College, Chathannur – Extension of term of appointment of Dr.C.S.Subhash Chandran as Drawing and Disbursing Officer (fifth term) – approved – Orders issued – reporting of – reg.***

(Ac.F.III)

The Manager, S.N.Trust Colleges, Kollam had forwarded a proposal for the approval of extension of term of appointment of Dr.C.S.Subhash Chandran, Assistant Professor in Hindi in S.N.College, Chathannur as the Drawing and Disbursing Officer of the College for a period of three months from 01-03-2018 (fifth term), since the fourth term as Drawing and Disbursing Officer expired on 28-02-2018.

The Vice-Chancellor taking into consideration the urgency of the matter had approved the extension of term of appointment in respect of Dr.C.S.Subhash Chandran, Assistant Professor in Hindi in S.N.College, Chathannur as the Drawing and Disbursing Officer of S.N.College, Chathannur for a period of three months w.e.f. 01-03-2018 (fifth term), subject to reporting to the Syndicate. U.O.No. Ac.F.III/2/17991/2017 dated 07-03-2018 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.84 ***S.N. College, Punalur – Extension of term of appointment of Dr.V. Arun as Drawing and Disbursing Officer (fifth term) – approved – Orders issued – reporting of – reg.***

(Ac.F.III)

The Manager, S.N. Colleges, Kollam has forwarded a proposal for the approval of extension of term of appointment of Dr.V. Arun, Assistant Professor in Chemistry in S.N.College, Punalur as the

Drawing and Disbursing Officer of the College for a period of three months from 01-05-2018 (fifth term), since the fourth term as Drawing and Disbursing Officer expired on 30-04-2018.

The Vice-Chancellor taking into consideration the urgency of the matter had approved the extension of term of appointment of Dr.V. Arun, Assistant Professor in Chemistry as the Drawing and Disbursing Officer of S.N.College, Punalur for a period of three months w.e.f. 01-05-2018 (fifth term), subject to reporting to the Syndicate. U.O.No.Ac.F.III/2/25961/2017 dated 27-04-2018 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.85 *Approval of the Consultancy Project titled 'Development of Antifouling Galvanized Coating on IF Steel' - release of project fund, Minutes of the meeting of the University Consultancy Cell held on 28th March 2018 - reporting of – reg.*

(Ac.D)

The University Consultancy Cell held its meeting on 28.03.2018 vide item no :01 recommended to approve the Consultancy Project titled 'Development of Antifouling Galvanized Coating on IF Steel' and the minutes was approved by the Vice-Chancellor in exercise of the powers of the Syndicate vide section 10(13) of KU act 1974 subject to reporting to the Syndicate. U.O.No.Ac.D /2 /17541 /2018 dtd 12/04/2018 was issued. The action taken by the Vice- Chancellor in having approved the minutes of the meeting of University Consultancy Cell held on 28.03.2018 is reported to the Syndicate. (Minutes appended)

MINUTES OF THE MEETING OF THE UNIVERSITY CONSULTANCY CELL

DATE : **28.03.2018**
TIME : **2.00 P.M to 3 PM**
VENUE : **VC's CHAMBER**

Members :

- | | |
|--|--------|
| 1. Vice-Chancellor (in chair) | Sd/- |
| 2. Registrar | Absent |
| 3. Finance Officer | Absent |
| 4. Director, Planning & Development | Absent |
| 5. Dr.Subhodh.G , Director, University Consultancy Cell | Sd/- |
| 6. Dr.R.Lathadevi, Convener, Standing Committee of the Syndicate on Planning& Development | Sd/- |
| 7. Dr.A.Bijukumar, director, Research, Professor and Head, Department of Aquatic Biology & Fisheries | Absent |
| 8. Dr.Gabriel Simon Thattil, Director IQAC, Professor, Department of Commerce | Absent |
| 9. Dr.Aji.S, Asst.Professor & Head, Department of Computer Science | Absent |
| 10. Dr.Manuj Changat, Professor & Head, Department of Futures Studies | Sd/- |
| 11. Dr.Thajudeen.A.S, Asst.Professor & Head, Department of Arabic | Sd/- |

Item No.01: *Consultancy Project titled "Development of Antifouling Galvanized Coating on IF Steel" between Tata Steel Ltd., Jamshedpur and University of Kerala and release of Consultancy fee - reg.*

Dr. S.M.A Shibli, Associate Professor and Head, Dept. of Chemistry, University of Kerala, vide letter No.DC/16/787/18 dtd 03.03.2018 requested to approve the consultancy research project titled 'Development of Antifouling Galvanized Coating on IF Steel' which is implemented in accordance with

the collaboration agreement between Tata Steel Ltd, Jamshedpur and University of Kerala with Dr.S.M.A Shibli as the Principal Investigator.

A Joint Research agreement was signed between Tata Steel Ltd, Jamshedpur and University of Kerala to jointly work on Projects in topics of mutual interest. The areas of Collaboration mentioned in the above agreement have included the Collaborative Research proposal on 'Development of Antifouling Galvanized Coating on IF Steel'. The Project Budget for the said proposal as mentioned in the Joint Research agreement is given below:

Items	Cost (In rupees)
1. Intellectual Fee to University of Kerala	1,00,000
2. Manpower (Staff's compensation/ honorarium) Honorarium for :	
Principal Investigator : Rs 20,000 x 12 months	2,40,000
Two Investigators : 2 (no.s) x Rs 20,000 x 9 months	3,60,000
3. Consumables and Characterisation	2,90,000
4. Contingency (All other expenses including Consumables, Characterisation, Bio evaluation etc)	1,10,000
Total :	11,00,000

An amount of Rs.3,00,000/- (Rupees Three lakhs only) has been credited to the Director, University Consultancy Cell as first instalment towards the Joint Research Project. As per the Consultancy Guidelines of University of Kerala (vide U.O No.Pl.A/10277/Consultancy/10), 30% of the intellectual fee is to be remitted to the DDF and 20% to KUF. In this case, the amounts to be paid to KUF and DDF comes to Rs 50,000/-(Rupees Fifty thousand only) and the remaining amount of Rs. 50,000/- may be paid to the Principal Investigator. Dr.S.M.A.Shibli has requested the release of the amount sanctioned for the project as per the details shown above.

Recommendation:

University Consultancy Cell considered the Consultancy Project titled "Development of Antifouling Galvanized Coating on IF Steel" implemented as part of Joint Research agreement signed on 01.03.2017 between Tata Steel Ltd Jamshedpur and University of Kerala, and recommended to approve the same.

Further recommended to authorise the Director, University Consultancy Cell to disburse the amount sanctioned by the Tata steel Jamshedpur as per the project budget in compliance with the terms and conditions envisaged in the Joint Research Agreement executed between Tata Steel Ltd Jamshedpur and University of Kerala, provided the Coordinating agency shall remit the GST on total amount as per existing rules.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of University Consultancy Cell held on 28.03.2018, be noted.

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Item No.35.86 MBA Degree Course (2009 Scheme) – Mercy Chance – III semester Examination (2011 & 2012 admission) – reporting of - reg.

(Ac.A.IV)

As per the regulations relating to MBA degree programme, the time limit for completion of the course is five years after joining the programme.

Nitheesh M., a candidate of MBA 2011 admission (2009 Scheme) has requested to permit him to appear for the failed paper of III Semester to enable him to complete the MBA Programme.

The Tabulation Section informed that the last chance of III semester examination for 2013 admission candidates in 2009 scheme are to be held in March/April 2018.

Sanction has been accorded by the Vice – Chancellor subject to reporting to the Syndicate, an additional chance to Nitheesh M. to clear the failed papers of III Semester MBA Degree Examinations (2009 scheme) in March/April 2018 along with 2013 admission candidates and U.O. No. Ac.AIV/3/MBA exam/2018 dated 19.03.2018 has been issued.

Meanwhile three candidates of MBA Degree Course (2009 Scheme) – 2012 admission have also requested to permit them to appear for the failed papers of III Semester to enable them to complete the course.

The Vice-Chancellor subject to reporting to the Syndicate accorded sanction to grant mercy chance to write the III semester MBA Degree Examination (2009 scheme) to the candidates of 2011 & 2012 admission along with the candidates of 2013 admission and U.O. has been issued vide U.O. No. Ac.A.IV/3/MBA-mercy chance/2018 Dated 03.05.2018.

The above two matters are reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.87

Promotion to the post of Deputy Registrar - Reporting of - reg.

(Ad.AI)

The following officers are promoted to the post of Deputy Registrar in the scale of pay of Rs. 77,400 - 1,15,200/- as detailed below:

Sl. No.	Name of the Officer	Date of Promotion	Nature of vacancy	Details of posting	Promotion Order No. & Date
1	Smt. A. Sheela George	01.03.'18	Vice Smt. K.K.Sudha, DR retired	DR, SDE	U.O.No.Ad.A1.4/7404/18 dtd 01.03.'18
2	Smt. B.G.Manjusha	30.04.'18 AN	Vice Smt. Padma Jones, DR retired	DR, Exams	U.O.No.Ad.A1.4/7404/18 dtd 30.04.'18

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.88

Recognition as Research Supervisor–Dr.Krishnan Namboothiri. E. - (English) – granted – reporting of – reg.

(Ac.E.VI)

Dr.Krishnan Namboothiri.E, Associate Professor, Department of English, SD College, Alappuzha had submitted application duly recommended by Head of the Institution and the Chairman BoS English (PG) for granting approval as Research Supervisor in English under the faculty of Arts. Details of the applicant is shown below.

Name	Subject /Faculty	Institution where Facility Granted
Dr.Krishnan Namboothiri. E. Associate Professor of English SD College, Alappuzha.	English/Arts	TKM College of Arts and Science, Kollam

Based on the application for Guideship, on account of the exigency to accommodate fresh candidates and enable him to apply for the post of Principal, sanction was accorded by the Hon'ble Vice Chancellor subject to reporting to the Syndicate, to Dr.Krishnan Namboothiri.E being recognized as approved Research Supervisor of the University of Kerala, in the subject English under the Faculty of Arts and accordingly the University Order in this regard was issued vide UO No.Ac.EVI(1)/019228/2018 dated 05/04/2018.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as

detailed above, be noted.

Item No.35.89 Recognition as Research Supervisor – Dr. Gopakumaran Nair. N. - (History) – granted – reporting of – reg.

(Ac.E.I)

Application had been received from the following Research Supervisor who is working as 'Regular Faculty' in Dept. of History, University College, Thiruvananthapuram for recognition as Research Supervisor. Details of the applicant is shown below.

Name of the Research Supervisor	Subject /Faculty	Institution where Faculty Granted
Dr. Gopakumaran Nair. N., Assistant Professor & Head, Dept. of History, University College, Thiruvananthapuram.	History Social Sciences	University College, Thiruvananthapuram

Based on the application for recognition as Research Supervisor, on account of the exigency that the College is in dire need of Research Supervisors to handle M.Phil/Ph.D programmes, sanction was accorded by the Hon'ble Vice Chancellor subject to reporting to the Syndicate to Dr. Gopakumaran Nair N, being granted recognition as Research Supervisor and accordingly the University Order in this regard was also issued (U.O. No.Ac.E1/A3/019124/2018 dated 18.04.2018).

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.90 Renewal of MAIPS (introduced with effect from 2017 Admission onwards) to 2nd & 3rd year – Consideration of – reg.

(Ad.DI)

The Director i/c, Department of Student Services has forwarded the letter (placed below) received from M/s Oriental Insurance Company Ltd., vide letter No.DSS/SGPAIS/2018 dtd 13.04.2018, for taking further necessary action. As per their scheme premium amount is Rs.23.60/- including 18% GST Tax per student per year for Sum Insured Rs.1,00,000/- per student per year. Whereas the premium amount of M/s New India Assurance Co. Ltd. is Rs.240/- per student and the sum insured of Rs.3 Lakh per student per year. The Director i/c, DSS had informed that M/s Oriental Insurance Company had enquired why the Medical Insurance Scheme was not given to them when the premium of Oriental Insurance Company is low as compared to the New India Assurance Company. Oriental Insurance Company did not submit their proposal to the University.

On the basis of the Budget Speech, the Syndicate held on 12.05.2017, (27.87. Additional Item No.01) resolved to agree to the recommendations of the Standing Committee of the Syndicate on Finance held on 02.05.2017, to introduce the Insurance policy for students, through a public sector company and accordingly, M/s New India Assurance Co. Ltd, the lowest quoted company was selected. The Scheme with premium @ Rs.240/- per student is to be collected at the time of admission from 2017 admission onwards. (Vide U.O. No.Ad D I/DSS/2017 dtd 07.06.2017).

The coverage of MAIPS by M/s New India Assurance Company, including Service Tax is as follows:

- 1) **Accident Cover (Death) : Rs.3,00,000/-**
- 2) **Inpatient Treatment : Rs.50,000/- (Hospitalization limit of Rs.20,000/- per illness/ treatment and Rs.50,000/- for Hospitalization due to Accident).**

Earlier, Student Group Personal Accident Insurance Scheme (SGPAIS) was covered by the United Insurance Company which was later abandoned and implemented directly by the University vide U.O. No.Ad.DI.DSS/SGPAIS/ME/2008-09 dtd 25.10.2008 with a premium @ Rs.25/- per student and with a Medical Extension covering medical expenses as follows:

- 1) **Accident Cover (Death) : Rs.1,00,000/- (enhanced to Rs.2,00,000/- w.e.f. 01.01.2014, & to Rs.3,00,000/- w.e.f. 01.07.2016)**
- 2) **Accident : Maximum upto Rs.25,000/-**

The details of amount already been released towards premium payable for students, collected during online admission for the academic year 2017-18, to the Insurance company M/s New India Assurance Co.Ltd.is as follows:

Sl. No.	No.of Students	Amount Released to M/s.New India Assurance Company	U.O.
1	31509(UG)	Rs.75,62,160/-	No.Ad DI/DSS/MAIP/2017 dtd 28.09.2017
2	626(UG)	Rs.1,50,240/-	No.Ad D I.2/DSS/ MAIPS/2017 dtd 29.12.2017
3	4028(PG)	Rs.9,66,720/-	No.Ad.D I.2/DSS/MAIPS/2018 dtd 12.01.2018
	TOTAL	Rs.86,79,120/-	

A new sub-head "4/4960-Medical cum Accident Insurance Policy for Students" was opened under "Part I NP MH 58-Student Services" and an amount of Rs.1,00,00,000/- (Rupees One Crore Only) was provided under the same by re-appropriation from the head of account "part I NP MH 63-Miscellaneous-8/6028-New Development Programme" provided in the Budget Estimate of the University in the year 2017-18. A total amount of Rs.86,79,120/- (Rupees Eighty Six Lakh Seventy Nine Thousand One Hundred and Twenty Only) has been given to the New India Assurance Company and two claims has been reported (one death & one accident) till date and the maximum that will be released is Rs.4 Lakh. An amount of Rs.1,00,00,000/- (Rupees One Crore Only) is provided in the sub head "4/4960-Medical cum Accident Insurance Policy for students" in the Budget Estimate of the year 2018-19. There is an out flow of revenue that is in the KUF, by way of insurance amount, remitted by the students along with the fees to the University. There is a heavy loss to the University, because previously when the SGPAIS Scheme existed the above amount vested with the University. The details of amount released under SGPAIS is as follows:

Year	Budget Allocation	Amount Released	Balance Amount
2015-16	25,00,000/-	16,33,000/-	8,67,000/-
2017-18	25,00,000/-	14,08,720/-	10,91,280/-

The MAIPS extends coverage to all students admitted during the year 2017 under colleges/Departments/ centres affiliated to University of Kerala. The approximate Statistics relating to the number of institutions affiliated to Kerala University, sanctioned strength of students and the expected MAIPS premium payable to KUF is as detailed below:

Institutions affiliated to Kerala University	No. of institutions	Sanctioned Strength/ No.of Students Admitted	MAIPS premium payable to KUF
Colleges(including Self Financing)	131	33,014(No.of Students Admitted)	Rs.79,23,360/-
UIT	29	2670	Rs.6,40,800/-
UIM	7	450	Rs.1,08,000/-
B.Ed.Colleges	43	2612	Rs.6,26,880/-
B.Ed.Centres	10	500	Rs.1,20,000/-
Departments	39	944	Rs.2,26,560/-
TOTAL	259	40,190	Rs.96,45,600/-

The Standing Committee of the Syndicate on Finance held on 02.05.2017 recommended to constitute a Sub-Committee for a detailed study and submitting a proposal to extend the scheme for 2nd & 3rd year students from next year onwards. Since no decision has been taken till date and the online admission for the Academic year 2018-19 is due in the month of May, and hence the whole matter, in the above circumstances, as per the orders of the Hon'ble Vice-Chancellor is placed before the Syndicate for consideration.

<i>Resolution of the Syndicate</i>	
RESOLVED to follow the scheme as done in the previous years.	
FURTHER RESOLVED to entrust the Convenors of the Standing Committees of the Syndicate on	

Finance and Students Services to examine the present proposal.
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Item No. 35.91 **Minutes of the meeting of the Legal Monitoring Committee held on 07.05.2018**
- approval of - reg.

(Legal Sn.)

The Minutes of the Legal Monitoring Committee held on 07.05.2018 (**appended**) is placed before the Syndicate for approval.

The Legal Monitoring Committee in Item No.4, recommended to call for reports from other Universities with regard to the prevailing fee to their Standing Counsel for conducting cases before the Kerala Administrative Tribunal in Additional Bench at Ernakulam and place it before the next Syndicate for discussion. The meeting of the Legal Monitoring Committee came to a close at 05:15 p.m. All earnest efforts were taken to get the reports from other Universities as recommended. Request have been sent to 7 Universities within the State in reply to which, Cochin University of Science & Technology (CUSAT) alone responded and the University Order No.L.A.1/Payments to SC/2012(PF), dated 25.11.2016 [copy appended]. The matter is reported to the Syndicate.

Minutes of the Meeting of the Legal Monitoring Committee

Date : 07/05/2018
Time : 04:30 p.m. to 5.15 p.m.
Venue : Vice-Chancellor's Chamber

Members:

- | | | |
|----|--|--------|
| 1. | Vice-Chancellor (In the Chair) | Sd/- |
| 2. | Adv.Johnson Abraham, Member, Syndicate | Absent |
| 3. | Adv.B.H.Babujan, Member, Syndicate | Absent |
| 4. | Adv.S.Krishnakumar, Member, Syndicate | Sd/- |
| 5. | Sri.John Thomas, Member, Syndicate | Absent |
| 6. | Dr.Radhamany P.M., Member, Syndicate | Sd/- |
| 7. | Adv.A.A.Rahim, Member, Syndicate | Absent |

Item No.35.91.01 **Details of other Advocates engaged by the University – Resolution on Item No.33.15 of the Minutes of the meeting of the Syndicate held on 24.03.2018 – Furnishing of - reg.**

The Syndicate at its meeting held on 24.03.2018, vide Item No.33.15, considered the report on the details of other Advocates engaged by the University and resolved to refer the matter to the Legal Monitoring Committee with all relevant details. Further resolved that WA No.12/2018 filed by the University at Sl.No.8 entrusted with Adv.O.V.Radhakrishnan, Senior Counsel, High Court of Kerala and WP(C) No.34491/2017 filed by Dr.Lali S., at Sl.No.5 entrusted with Adv.Bechu Kurien Thomas, Senior Counsel, High Court of Kerala and the Vakalath given to Adv.Sreedev S., High Court of Kerala in WP(C) No.34491/2017 be transferred to the Standing Counsel, immediately.

As per this resolution, the above mentioned case files has been transferred to the office of the Standing Counsel on 10.04.2018.

The following are the details of (i) Advocates other than Standing Counsel, engaged by the University before the Hon'ble High Court of Kerala, (ii) cases entrusted with them and (iii) payment made by the University/claimed by the Advocates. It may be noted that legal charges to the Standing Counsel are only been fixed vide U.O.No.Ad.AII.2/14, dated 23.08.2014. Since, legal charges are not fixed for the special engagement/senior engagement made by the University, usually the claim made by the Advocates are paid to them.

I. Adv.O.V.Radhakrishnan, Senior Counsel, High Court of Kerala

Radha & Radha Associates, Old Railway Station Road, Cochin, Ernakulam 682 018

Sl. No.	Case details & U.O. engaging	Payment details	Remarks
1.	U.O.No.L.S.022990/2014, dated 08.08.2014 – Cases related to	No claim made by the Counsel	Cases filed against the enhancement of Annual Administration Fee [Writ

	Annual Administration Fee		Petitions are pending]
	1. WPC 32404 of 2009		
	2. WPC 10326 of 2009		
	3. WPC 10325 of 2009		
	4. WPC 32405 of 2009		
	5. WPC 18894 of 2009		
	6. WPC 10600 of 2009		
	7. WPC 10350 of 2009		
	8. WPC 10518 of 2009		
	9. WPC 32335 of 2009		
	10. WPC 11697 of 2010		
	11. WPC 27920 of 2010		
	12. WPC 11679 of 2010		
	13. WPC 11972 of 2010		
	14. WPC 12194 of 2010		
	15. WPC 12028 of 2010		
	16. WPC 12565 of 2010		
	17. WPC 11883 of 2010		
	18. WPC 12261 of 2010		
	19. WPC 11622 of 2010		
	20. WPC 12261 of 2010		
	21. WPC 11464 of 2010		
	22. WPC 10802 of 2010		
	23. WPC 12912 of 2010		
	24. WPC 10803 of 2010		
	25. WPC 11682 of 2010		
	26. WPC 15351 of 2012		
	27. WPC 15270 of 2012		
	28. WPC 15431 of 2012		
	29. WPC 12269 of 2013		
2.	<u>U.O.No.L.S.18194/2013 dated 10.09.2013 – WP(C)No.7775/2013 filed by Dr.C.S.Suchith</u>	U.O.No.L.S.11854/15, dated 14.12.2015 for Rs.10,500/-	Writ Petition Disposed
3.	<u>U.O.No.L.S.028990/ 2014 dated 30.06.2014 – WP(C)No. 1856/2013 filed by Archana P. & WP(C)No.16182/ 2014 filed by College of Teacher Education, Arkannoor</u>	U.O.No.L.S.11854/15, dated 20.10.2015 for Rs.1,00,000/- [Appearance in WP(C) 16182/ 2014, WA 1388/2014 & WP(C) 23859/2014]	Writ Petitions and Writ Appeal disposed.
4.	<u>U.O.No.L.S.022990/ 2014, dated 20.09.2014 – WP(C)No.23859/ 2014 filed by the Manager, College of Teacher Education, Arkannoor</u>		
5.	<u>U.O.No.L.S. 022990/2014, dated 10.12.2014 – WA 1388/ 2014 filed by Harilal Rajan</u>		
6.	<u>U.O.No.L.S.022990/2014, dated 02.06.2015 – WP(C) No.10644/2015 filed by Sajjan Sasidharan</u>	U.O.No.L.S.11854/15, dated 28.04.2016 for Rs.62,000/-	Transferred to Standing Counsel & Writ Petition disposed
7.	<u>U.O.No.L.S.022990/2014, dated 27.03.2015 – WP(C) No.6546/2015 filed by Dr.Binumol Tom</u>	U.O.No.L.S.11854/15, dated 02.02.2018 for Rs.1,52,500/-	Writ Petition Disposed

8.	<u>No.LS/15956/17, dated 15.12.2017</u> – WP(C)No.36172/ 2017 filed by Dr.M.Jeevanlal [WA 12/2018]	U.O.No.L.S.11854/15, dated 09.03.2018 for Rs.93,500/- [part payment]	Files transferred to Standing Counsel on 10.04.2018 [Instructions given to Standing Counsel on 12.04.2018 to withdraw the Writ Appeal] [Writ Appeal pending]
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II. Adv.Bechu Kurian Thomas, Senior Counsel, High Court of Kerala

Floor D, Lipids House, Plot-G 285, Main Avenue, Panampally Nagar, Kochi 682 036

Sl.No.	Case details	Payment details	Remarks
1.	<u>U.O.No.L.S.11855/2015, dated 07.10.2015</u> – WP(C)No.15304/ 2015 filed by Manager, College of Teacher Education	U.O.No.L.S.11852/15, dated 28.04.2016 for Rs.75,000/-	Files transferred to Standing Counsel. The Writ Petition has been filed for a direction not to take any action to withdraw the affiliation of petitioner's college and to quash Ext.P15 letter issued by the University giving opportunity to make representation on the findings of enquiry. [Writ Petition pending]
2.	<u>U.O.No.L.S.11855/2015, dated 19.11.2015</u> – WP(C)No.32360/ 2014 filed by University of Kerala	U.O.No.L.S.11852/15, dated 28.04.2016 for Rs.75,000/-	Writ Petition Disposed
3.	<u>U.O.No.L.S.11855/15 dated 02.06.2016</u> – WA 1022/2016 filed by University of Kerala against Judgment in WP(C) No. 32360/ 2014 [Appointment of LDV Drivers]	U.O.No.L.S.11852/15, dated 08.09.2016 for Rs.75,000/-	Case relating to the appointment of LDV Drivers transferred to Standing Counsel. [Writ Appeal pending]
4.	<u>U.O.No.L.S.11855/2015, dated 15.07.2016</u> – WP(C)No.22021/ 2016 filed by Ajmal Shah S. and another	U.O.No.L.S.11852/15, dated 18.10.2016 for Rs.75,000/-	Writ Petition disposed
5.	<u>U.O.No.LS/15955/17, dated 15.12.2017</u> –WP(C) No.34491/ 2017 filed by Dr.Lali S.	U.O.No.L.S.15955/17, dated 13.03.2018 for Rs.75,000/- [part payment]	Files transferred to Standing Counsel on 10.04.2018. The case is relating to the appointment of Assistant Professor in Education under Ezhava category. [Writ Petition pending]
6.	<u>U.O.No.LS/15955/17, dated 05.01.2018</u> – COC No.258/ 2018 in WP(C)No.2383/ 2017	Bill No.BKC 08/2018/ BK, dated 02.02.2018 for Rs.75,000/- claimed. [Part payment. Bill under process – no payment made]	Contempt Petition closed vide Judgment dated 05.04.2018

III. Adv.Sreedev S., Advocate, High Court of Kerala

RPS Associates, Manavalan Buildings, MA Balakrishnan Road, Near High Court of Kerala, Cochin-18

1.	<u>U.O.No.LS/15955/17, dated 15.12.2017</u> – WP(C)No.34491/ 2017 filed by Dr.Lali S. [for filing Vakalath]	Bill No.21/2018, dated 16.02.2018 for Rs.7,500/- [Part payment made]U.O.No.L.S.15955/ 17 dated 21.03.2018	Files transferred to Standing Counsel on 10.04.2018. The case is relating to the appointment of Assistant Professor in Education under Ezhava category. [Writ Petition pending]
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2.	<u>U.O.No.LS/15955/17, dated 05.01.2018 – COC No.258/2018 in WP(C)No.2383/2017 [for filing Vakalath]</u>	Bill No.22/2018, dated 16.02.2018 for Rs.12,500/- [Part payment made] U.O.No.L.S. 15955/17 dated 21.03.2018	Contempt Petition closed vide Judgment dated 05.04.2018
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IV. Adv.Ashok M.Chcrian, Advocate, High Court of Kerala

M.M.Chcrian Law Chambers, St.Vincent Road, Ernakulam 682018

1.	<u>U.O.No.L.S.15515/2016, dated 28.01.2017 – WP(C)Nos.18222 & 18834 of 2013 filed by Ajitha R.S. [Appointment of Lecturer in Future Studies], WA No.71/2015 filed by Asha J.V. [Appointment of Lecturer in Education], WA No.1882/2015 filed by University [Appointment of Lecturer in Education]</u>	No claim made	Since the cases were relinquished by Adv.Thomas Abraham, Standing Counsel, Ashok M.Chcrian was entrusted as Counsel for the University as suggested by Adv.Thomas Abraham, Standing Counsel [Cases Pending]
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V. Adv.Jacob P.Alex, Advocate, High Court of Kerala

Alex and Joseph Advocates, Katti Karan Chambers, Old Railway Station Road, Near High Court of Kerala, Ernakulam-18

1.	<u>U.O.No.L.S.15511/16, dated 15.03.2016 – WP(C) No.519/2012 filed by Dr.V.Jayaprakas & WP(C)No.37082/2007 filed by Anu S.Nair</u>	U.O.No.L.S.15511/16 dated 31.12.2016 for Rs.20,000/-	Transferred to Standing Counsel [Writ Petitions Disposed]
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Standing Counsel is engaged to appear for the cases before the Hon'ble High Court of Kerala and no Standing Counsel is engaged for appearing in the cases which are filed before the Hon'ble Supreme Court of India. Usually the Standing Counsel suggests the name of the Advocates of Supreme Court to whom the cases are entrusted which are filed before the Hon'ble Supreme Court of India. The following are the details of (i) Advocates engaged by the University before the Hon'ble Supreme Court of India, (ii) cases entrusted with them and (iii) payment made by the University/claimed by the Advocates. No specific rates has been fixed for the Advocates engaged on behalf of the University before the Hon'ble Supreme Court, hence, the claim made by the Advocates are paid to them.

I. Adv.Raghenth Basant, Advocate, Supreme Court of India

B.34, Lower Ground Floor, Nizamuddin East, New Delhi 110 013

1.	<u>U.O.No.L.S.11857/15, dated 28.12.2015 – SLP(C) 2525/2016 filed by University of Kerala challenging the Judgment dated 07.03.2014 in WP(C) No.17607 of 2012 filed by Dr.Zainudhin Sahib.</u>	No claim made	Appointment of Lecturer made in the Department of Zoology [SLP pending]
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II. Adv.Jogy Scaria, Advocate, Supreme Court of India

15-Birbal Road (LGF), Jangpura Extension, New Delhi 110 001

1.	<u>U.O.No.L.S.022992/14, dated 02.12.2014 – SLP(C)No.618/2015 filed by University of Kerala challenging the Judgment dated 09.10.2014 in WA Nos.737 and 987 of 2010 filed by Dr.A.Basheer and University of Kerala respectively.</u>	U.O.No.L.S.022992/14, dated 24.03.2015 for Rs.30,000/- and U.O.No.LS/15952/17, dated 16.12.2017 for Rs.82,500/- [Part payment]	Appointment of Reader in the Department of Political Science [SLP pending]
2.	<u>U.O.No.L.S.11853/15, dated 04.03.2015 – SLP(C)No.2046/15 filed by Dr.A.Basheer</u>	U.O.No.LS/15952/17, dated 16.12.2017 for Rs.60,000/- [Part payment]	Appointment of Reader in the Department of Political Science [SLP pending]
3.	<u>U.O.No.L.S.15512/16, dated 22.03.2016 – To appear on behalf of the University in SLP (C) No.34891/2014 filed by Nair Service Society and SLP (C) No.5882/2015 filed by the Manager, NSS Corporate Management</u>	No claim made	SLPs disposed on 25.10.17
4.	<u>U.O.No.L.S.15512/16 dated 10.05.2016 –</u>	U.O.No.LS/15952/17, dated	Appeal allowed

	To appear on behalf of the University in Civil Appeal No.12482/2017 arising out of SLP (C) No.4751/2016 filed by Dr.Harishankar B.S.	16.12.2017 for Rs.52,500/- [Part payment]	
5.	<u>U.O.No.L.S/15512/2016, dated 09.12.2016</u> – Civil Appeal No.4844 of 2016 arising out of SLP (C) No.12507/2016 filed by Dr.Sreekanthan S., Department of German	No claim made	[To continue in service till the end of the next academic year, i.e., 31.03.2011 – Unification of date of retirement is not applicable to the teachers in University Departments] Applicability of Rule 60 of the KSR to the Teachers of University of Kerala [SLP pending]
6.	<u>U.O.No.L.S/15512/2016, dated 23.11.2016</u> – SLP (C) No. 26880/ 2016 filed by Dr.P. Gopinathan Pillai, Assistant Director CACEE (Retired)	U.O.No.LS/15952/17, dated 16.12.2017 for Rs.33,500/- [Part payment]	Seeking a declaration that the Petitioner is a teacher of University of Kerala and entitled to continue in service upto the age of 60 years [SLP pending]
7.	<u>U.O.No.LS/15952/17, dated 23.02.2017</u> – Transfer Case (C)No.126 of 2015 filed by Sri.Ajayinder Sangwan Vs.Bar Council of Delhi and 4 others []	U.O.No.LS/15952/17, dated 16.12.2017 for Rs.50,000/- [Part payment]	Genuineness verification of LL.B Degrees from the Bar Council of Kerala, Tamil Nadu & Puducherry, Maharashtra & Goa, Andhra Pradesh, Karnataka and Delhi. [Transfer Case pending]

III. Adv.V.Giri, Senior Advocate, Supreme Court of India

64, Lawyers' Chambers, Supreme Court of India, New Delhi 110 201

1.	<u>U.O.No.L.S.022992/14, dated 29.01.2015</u> – SLP(C)No.618/2015 filed by University of Kerala challenging the Judgment dated 09.10.2014 in WA Nos.737 and 987 of 2010 filed by Dr.A.Basheer and University of Kerala respectively.	U.O.No.L.S.022992/ 14, dated 24.03.2015 for Rs.1,10,000/- [Part payment]	Appointment of Reader in the Department of Political Science [SLP pending]
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IV. Adv.P.V.Dinesh, Advocate, Supreme Court of India

14, Todarmal Road, Bengali Market, New Delhi 110 001

1.	<u>U.O.No.LS/15954/17, dated 07.04.2017</u> – SLP challenging Common Judgment dated 23.02.2016, SLA No.3579 of 2017 in SLP No.1878 of 2017 filed by Dr. D.Latheesh & SLA No.3580-83 of 2017 in SLP No.1675-79 filed by State of Kerala	U.O.No.LS/15954/ 17, dated 16.12.2017 for Rs.75,472/- for SLP(C) Diary No: 18892/2017 [Part payment]	Revision of the date of applicability of the UGC Regulations 2010 to 23.02.2016 (i.e the date of the judgment of the Hon'ble High Court of Kerala [SLP pending]
2.	<u>U.O.No.LS/15954/17, dated 07.08.2017</u> – SLA 13957/17 filed by Dr.Sheeba M.Kurien	Not made	Appointment of Assistant Professor in the Department of Malayalam [SLA pending]

As per the resolution of the Syndicate held on 24.03.2018 vide Item No.33.15, the above details is submitted before the Legal Monitoring Committee.

Recommendations:

The Committee considered the matter regarding the transfer of cases in respect of Annual Administration Fee entrusted with Adv.O.V.Radhakrishnan, Senior Counsel to Standing Counsel and also fixing the rates to Advocates engaged in the Supreme Court of India and recommended that the Item needs detailed discussion and hence referred to the Syndicate.

[Legal Section]

Resolution of the Syndicate

RESOLVED to review all cases filed by the University against the Members of the Senate, Syndicate and Employees.

FURTHER RESOLVED to entrust the Registrar to report the details of cases pending against Students, Research Scholars and Staff of the University and authorize the Hon'ble Vice-Chancellor to take appropriate decision regarding withdrawal of the cases.

Item No.35.91.02 WP(C)No.6546 of 2015 filed by Binumol Tom before the Hon'ble High Court of Kerala – Details of the case reporting as per the resolution of the Syndicate held on 24.03.2018 vide Item No. 33.38 – reg.

The Syndicate at its meeting held on 24.03.2018 vide Item No.33.38 while considering the action taken by the Vice-Chancellor in according sanction to Adv.O.V.Radhakrishnan, Senior Counsel, High Court of Kerala being paid an amount of Rs.1,52,500/- (Rupees One lakh and fifty two thousand and five hundred only) towards legal charges after deducting an amount of Rs.15,250/- (Rupees Fifteen thousand two hundred and fifty only) as TDS @10%, resolved that the action taken by the Vice-Chancellor in having accorded sanction be noted and further resolved to refer the matter to the Legal Monitoring Committee for submitting a report. The report regarding the Writ Petition (C) No.6546 of 2015 filed by Smt.Binumol Tom is as follows:

Smt. Binumol Tom, Professor, Department of Architecture, Rajiv Gandhi Institute of Technology, Velloore P.O., Kottayam had sent a complaint by e-mail but without any proof on 6.12.2014 at 01:05 p.m. stating that the Ph.D thesis submitted by Smt. Sheeja. K.P. in Architecture entitled, “An Investigation on the Use of Timber in Temples of Central Travancore in Kerala” whose Open Defence was on 8th December, 2014 has similarities in all aspects with the Ph.D work done by her with title “Moisture related Decay Mitigation in Traditional timber Architecture – a search into the Traditional Knowledge base” for which she was awarded Ph.D in 2006 by the Jawaharlal Nehru Technological University, Hyderabad. It has also been stated that her report has been taken without proper acknowledgement and the copy of the thesis of Smt. Sheeja K.P. has not been displayed in the Department Library three days prior to the date of Open Defence. She has requested to issue orders to display the research work in the Department Library where the Open Defence is to be conducted three days prior to the date for the conduct of Open Defence, as per the rules. During Open Defence anyone could have defended their position. The Open Defence was conducted without any problem and the report of the Open Defence was received at the section. As there was a complaint, note was put up regarding the matter.

The file was put up on 9.12.2014 for orders whether 1. Clarification may be sought from the Principal, CET whether the copy of the thesis of Smt. Sheeja K.P. was displayed at the Department before the Open Defence. 2. The file of Smt. Sheeja. K.P. can be forwarded to the Syndicate for Ph.D award after getting the Open Defence report. 3. explanation from the candidate and the supervising teacher may be sought regarding this matter. It was decided by the Vice Chancellor on 22.12.2014 to seek explanation from the Candidate & Guide. The letter to Smt. Sheeja. K.P. & Guide were despatched.

On 20.12.2014 & 27.12.2014 there were Syndicate meetings. The matter was reported orally in the Standing Committee of the Syndicate on 19.12.2014 that the file of Sheeja. K.P. could not be placed before the Syndicate due to the issues. Dr. Binumol Tom had contacted the section to find out what action was taken on her complaint. Then she was requested to forward documents as proof. She had agreed to come to the University. But didn't turn up. The matter couldn't be placed before the Standing Committee on 26.12.2014 also. She was contacted many times and was requested to bring the proof. At this time the convener intervened. In the presence of the concerned staff and P.S to Vice Chancellor, the convener called he petitioner asking her to submit the evidence immediately. Even then she didn't approach the University.

As per the details forwarded by the Supervising teacher after the conduct of the Open Defence of Smt. Sheeja. K.P., Dr. Binumol Tom was invited for the Open Defence. One Hundred and twenty three persons were invited including research guides, students registered for research degrees, Post doctoral

fellows etc. The Communications were sent with abstracts. Smt. Sheeja. K.P. had invited Dr. Binumol Tom in person at the office of the Head of the Department, Architecture in the presence of the HOD on 26.11.2014. Smt. Binumol Tom expressed her inability to attend the Open Defence scheduled for 8.12.2014. In spite of it an e-mail invitation was sent to Dr. Binumol Tom on 5.12.2014. As per the report from the Principal, CET the copy of the thesis was handed over to the Librarian three days prior to the Open Defence to be displayed.

The Vice Chancellor had approved the suggestion of the convener Standing Committee on 5.1.2015 to conduct a hearing of Dr. Binumol Tom and Smt. Sheeja. K.P on 9.1.2015. The subject expert was nominated on 8.1.2015.

Smt. Binumol Tom was sent communication by e-mail, by post and she was informed by phone. She had agreed to be present for the hearing. Only on 9.1.2015 while she was contacted after all the other members of the hearing committee had arrived, she had asked to check the mail. She had sent an e-mail on 8.1.2015 at 9.34.p.m stating her inability to attend the hearing and in that e-mail she had pointed out the similarities in concept, procedure, analysis and conclusion of her Ph.D thesis with the thesis of Smt. Sheeja. K.P. The Committee heard the statements of Smt. Sheeja K.P. and her two supervising teachers.

Smt. Sheeja K.P. has stated in the hearing that she has not referred the thesis of Smt. Binumol Tom. But she has quoted from the article published by Smt. Binumol Tom in a journal. Smt. Binumol Tom was invited for the Open Defence through e-mail. The thesis was displayed on Friday at the Department and the Open Defence was on Monday, 8.12.2014.

Dr.V. Syam Prakash and Dr. M.Velayudhan Nair, Supervising teachers of Smt. Sheeja. K.P have stated that there is no plagiarism in the thesis. The concepts, procedure, methodologies etc. are different. The concept was discussed in 2002. None of the sentence of statement is copied. The supervising teachers had checked chapterwise. Smt. Binumol Tom had sent complaints to all and thus mentally tortured the candidate. If Smt. Binumol Tom had to defend her position she should have come for Open Defence with evidence and Smt. Binumol Tom was have done this to sabotage Smt. Sheeja K.P.'s promotion prospects.

At the meeting on 9.1.2015 it has been resolved to summon Smt. Binumol Tom on 27.1.2015 at 10.A.M. at V.C's Chamber. Smt. Binumol Tom was informed through registered Post. At the time of fixing the date hartal was not declared. While she was contacted to know whether she would come for the hearing after hartal was declared she had agreed to come. On 27.12.2014 Vice Chancellor and other Officers were present. The subject expert was also willing to come if Smt. Binumol Tom had arrived. But at 10.A.M. when she was contacted she had asked to check the mail. In the mail dated 26.1.2015 at 9.44 p.m she had stated her inability to attend the hearing. It was decided to postpone the hearing to 4.p.m. on 28.1.2015. She was informed by mail & phone. In the communication it was stated that in the event of her non attending the hearing the complaint will be disposed of. She had not expressed her inability to come and therefore the subject expert was also informed of the hearing.

She sent an e-mail on 28.1.2015 at 11.15 a.m. expressing her inability to come. The Vice Chancellor and the subject expert were present for the hearing at 4.p.m. on 28.1.2015. and the subject expert had submitted the report and put forward her views. The decision has been taken in the absence of the complainant on the basis of the report of the subject expert that there is no plagiarism in the Ph.D thesis submitted by Smt. Sheeja K.P. A press release was also issued regarding this matter.

The matter regarding the alleged plagiarism in the Ph.D thesis submitted by Smt. Sheeja. K.P. and her Ph.D award was placed before the Syndicate on 31.1.2015.

The Syndicate held on 31.1.2015 considered the matter regarding the plagiarism alleged by Dr. Binumol Tom in the Ph.D thesis submitted by Smt. Sheeja. K.P. and resolved to accept the report of the subject expert that there is no plagiarism in the Ph.D thesis submitted by Smt. Sheeja. K.P. and to send show cause Notice to Dr. Binumol Tom for not withdrawing her Guideship. The Show Cause Notice was issued to her.

Smt. Binumol Tom had not responded to the show cause memo and she approached the Hon'ble High Court by filing a Writ Petition (C)No.6546/2015. The then Standing Counsel informed his inability

to conduct the case since he was the Counsel for Binumol Tom in an earlier occasion. Hence, the Vice-Chancellor has ordered to entrust the case with Adv.O.V.Radhakrishnan, Senior Counsel, High Court of Kerala. The Hon'ble High Court on 08.12.2017 passed the Judgment with a direction *to the University to proceed with further steps in Ext.P16 [show cause notice dated 12.02.2015] only after the petitioner submits her reply to the show cause notice and is heard in person on all aspects of the matter and after examining all the materials produced by her. The petitioner shall submit her reply to Ext.P16 within a period of two weeks from the date of receipt of the copy of the judgment. The first Respondent shall intimate the petitioner as to the date of hearing and shall hear her and consider all the documents produced by her on the date of hearing before final orders are passed in the matter.*

Dr. Binumol Tom has submitted the reply to show cause memo and a hearing was held on 08/02/2018 with Dr.Ashalatha Thampuran as subject expert. After the hearing Dr. Ashalatha Thampuran submitted the report in which she had stated that the thesis work of Smt.Sheeja. K.P. was done independently and she has given acknowledgment in the thesis wherever necessary.

As per the orders of the Vice-Chancellor, the remarks of the Legal Adviser was obtained. The Legal Advisor has opined that on considering the expert opinion, the allegation as to plagiarism in Ph.D thesis of Smt.Sheeja. K.P. can be rejected. The matter of withdrawal of guideship being an administrative action, the same can be proceeded on good and sufficient reasons. The file is put up for orders.

The report is submitted before the Legal Monitoring Committee.

Recommendations:

The committee noted the Report.

[Legal Section]

Resolution of the Syndicate

RESOLVED to accept the Report.

Item No.35.92.03 Fixing of Legal Charges payable to the Legal Adviser – request from Adv. B. Vasudevan Nair, Legal Adviser, University of Kerala – reg.

1. Adv.B.Vasudevan Nair, Legal Adviser, University of Kerala vide e-mail dated 02.05.2018 has requested for fixing of legal charges and monthly honorarium/retainer fee as per the rates tabulated below:

Table – A

Monthly Retainer fee/ Honorarium	Rs. 25,000/-
Revaluation cases before Lok Ayukta	
Advocate Fee	Rs. 1,500/-
General cases before Lok Ayukta	
Advocate Fee	Rs. 3,000/-
Fee for effective appearance	@ Rs. 500/- per appearance
CDRF, Tribunals, Human Rights Commissions and other Quasi Judicial Forums	
Advocate Fee	Rs. 3,000/-
Fee for appearance before the Hon'ble Chancellor	Rs. 3,000/-
Civil cases filed by the University/on behalf of the officers of the University.	
Advocate Fee	Rs. 10,000/-
Clerical Expenses, Photocopy Charges, Postage etc.	Rs. 1,000/-
Fee for effective appearance	@ Rs. 1,000/- per appearance
Criminal cases filed by the University/on behalf of the officers of the University	
Advocate Fee	Rs. 10,000/-
Clerical Expenses, Photo copy Charges, Postage etc.	Rs. 1,000/-
Fee for effective appearance	@ Rs. 1,000/- per appearance
Civil/Criminal cases filed against the University/ officers of the University	
Advocate Fee	Rs. 10,000/-

Fee for effective appearance	@ Rs. 1,000/- per appearance
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Adv.B.Vasudevan Nair has been appointed as the Legal Adviser of the University vide U.O.No.Ad.AI.2.693/2011 dated 01.07.2017 with effect from 01.07.2017 as per the existing terms and conditions by replacing Adv.A.Abdul Kharim who tendered resignation.

It may be noted that, the existing terms and conditions of legal charges as well as monthly honorarium payable to the Legal Adviser are as follows:

Table – 2

Particulars	Amount	Remarks
Monthly Honorarium	Rs.6,000/-	As sanctioned vide U.O.No. Ad.AI.3/7564/12, dated 01.10.2012
Complaints before Lok Ayukta	Rs.1,000/- per case	As sanctioned vide U.O.No. Ad.AI.3/522/LA/1, dated 16.02.2015

Table – 3

Particulars	Fee Office expense	Total
Cases before the Hon. University Appellate Tribunal	2000/- + 300/-	2300/-
Civil cases before the various Courts other than CDRF, HRC	2000/- + 500/-	2500/-
Cases before the Human Rights Commission		500/-
Cases before the CDRF		800/-
Appearance before his Excellency the Chancellor		1500/-

4. 4. It may be further noted that, Adv.Konchira G.Neelakandan Nair, predecessor of Adv.A.Abdul Kharim filed Complaint No.1520/2014 D before the Kerala Upa Lok Ayukta praying *inter alia* for a direction to the University to pay the balance amount of legal charges amounting to Rs.2,14,500/- (Rupees Two lakh fourteen thousand five hundred only). During the course of investigation into the said complaint, the Hon'ble Upa Lok Ayukta observed that, the fee rates shown in Table 3 above could not be considered as there were no valid documents such as University Order or Syndicate resolution prescribing the legal charges other than a letter which was not seen authenticated properly. As a result, the Hon'ble forum discarded the plea of the University as to the subsistence of prescribed legal charges for the conduct of Civil/Criminal cases at the time of appointment of the complainant as Legal Adviser. University was therefore constrained to pay the amount in full as claimed by Adv.Konchira G.Neelakandan Nair towards legal charges for the conduct of cases before various Judicial and Quasi Judicial Forum other than Lok Ayukta and CDRF.
5. 5. Similarly, soon after his resignation from the post of Legal Adviser, Adv.A.Abdul Kharim also approached the Hon'ble Lok Ayukta by way of Complaint No.1219/ 2017B praying *inter alia* for a direction to pay the arrears of fee payable to him.
6. 6. It is pertinent to note that, one of the main contentions advanced by the complainants in the above two cases was the non-fixing of legal charges at the time of their appointment as Legal Adviser to the University. In the above two cases, the University sustained pecuniary loss not only for the conduct of the two cases but also in having paid the amount in full as claimed by the Complainants towards legal charges for the conduct of cases in various Judicial and Quasi-Judicial Forums other than Lok Ayukta/Upa Lok Ayukta as the legal charges payable to them were not fixed in due time.
6. 7. For the above said reasons, it is highly essential to fix honorarium and legal charges admissible to the Legal Adviser. It may also be noted that, **Chapter 40 of the Kerala University First Statutes, 1977** envisions that, it shall be competent for the Syndicate to appoint a Legal Adviser and a Standing Counsel for the University for such period and on such terms as it may decide and to perform duties, as it may, from time to time decide.

The above being the facts, the matter of fixing Legal Charges payable to the Legal Adviser to the University is submitted before the Legal Monitoring Committee for consideration and appropriate recommendations to the Syndicate.

Recommendations:

The Committee considered the request from Adv. B. Vasudevan Nair, Legal Adviser, University of Kerala for fixing of Legal Charges and honorarium and recommended that the Item needs detailed discussion & hence referred to the Syndicate.

[Legal Adviser's Sn]

<i>Resolution of the Syndicate</i>	
RESOLVED that the Legal Charges and honorarium be fixed as per Table A be approved with the following modifications:	
1. Monthly retainer fee/ honorarium	Rs.10,000/-
2. General cases before Lok Ayukta (Advocate Fee)	Rs.1,500/-
3. CDRF, Tribunals, Human Rights Commissions and other Quasi Judicial Forums (Advocate Fee)	Rs.1,500/-
4. Fee for appearance before the Hon'ble Chancellor	Rs.1,500/-
5. Civil cases filed by the University/ on behalf of the Officers of the University (Advocate fee)	Rs.4000/-
6. Criminal cases filed by the University/ on behalf of the Officers of the University (Advocate fee)	Rs.4000/-
7. Civil and Criminal cases filed against the University/ Officers of the University (Advocate fee)	Rs.4000/-

Item No.35.91.04 Fixing Legal Charges for the Standing Counsel to appear before the Kerala Administrative Tribunal, Additional Bench at Ernakulam-reg.

The Legal section has requested to issue University Order entrusting the Standing Counsel to appear on behalf of the University before the Kerala Administrative Tribunal, Additional Bench at Ernakulam and to prescribe the Legal Charges for his service for the same. The Finance Wing of the University recommended to place the matter of fixing legal charges for the Standing Counsel to appear before the Kerala Administrative Tribunal, Additional Bench at Ernakulam before the Legal Monitoring Committee with details of 'Advocate fee' applicable to appearance before Hon'ble Lok Ayuktha and Hon'ble High Court.

(a) The Syndicate had approved the recommendations of the Legal Monitoring Committee held on 22.03.2012 vide item No.08.98 at its meeting held on 29.03.12 regarding the fixing of terms and conditions of the Standing Counsel. The Legal Monitoring Committee vide item No.I had considered the rates of fees paid by the M.G.University, Calicut University, CUSAT, Kerala Agricultural University and Sri Sankaracharya University of Sanskrit and had recommended the following revised rates payable to the Standing Counsel.

1. Disposal of Writ Petition in the High Court not involving filing of statement /Counter Affidavit - Rs. 2,000/ (Rs Two Thousand Only)
2. Disposal of Writ Petition in the High Court which involves filing of Statements/Counter Affidavit and filing of Writ petition on behalf of the University- Rs.3,000/ (Rs Three Thousand only)
3. Disposal of Writ Appeal in the High Court not involving filing of Statements/Counter Affidavit- Rs.2,500/ (Rs Two Thousand and Five Hundred only)
4. Disposal of Writ Appeal in the High Court which involves filing of Statement / Counter Affidavit and filing of Writ Appeal on behalf of the University -Rs.3, 500/(Rs Three Thousand and Five Hundred only)
5. For legal advice other than in disposed and pending cases - Rs. 500/ (Rs. Five Hundred only)
6. Office and clerical expenses (for each case)- Rs.500/ (Rs Five Hundred Only)
7. For effective appearance (per appearance) Rs.250 / (Rs Two Hundred and Fifty Only)

Sanction was accorded by the Vice-Chancellor for payment of the above legal charges to the Standing Counsel of the University, vide UO. No.Ad.A II.2/016727/12 dated 08.05.2012.

(b) The Syndicate at its meeting held on 22-11-14 resolved that the Legal Adviser be paid Rs.1000/- per case without payment for expenses in the Lok Ayukta w.e.f March 2013 vide item No.01.88. Sanction was accorded by the Vice-Chancellor to the Legal Adviser being paid Rs.1,000/ (Rs One Thousand only) per case in the Hon'ble Lok Ayuktha without payment for expenses w.e.f March 2013 after obtaining the certificate from the Legal Adviser in each bill that he had not claimed any amount as remuneration for appearing before the Lok Ayuktha during the period in question vide UO.No.Ad.AI.3/522/LA//1 dated 16.02.2015.

As per the orders of the Vice Chancellor the matter of fixing Legal charges for the Standing Counsel to appear before the Kerala Administrative Tribunal, Additional Bench at Ernakulam was placed before the Legal Monitoring Committee held on 22.07.2017 which recommended to defer the item to the next meeting of the Legal Monitoring Committee along with a report on the rate prescribed by the Government in respect of Counsels engaged in Government, Local self Government etc. The Meeting of the Syndicate held on 11.08.2017 resolved that the above recommendations of the Meeting of the Legal Monitoring Committee held on 22.07.2017, be approved.

A letter was sent to the Secretary, Law Department, Government Secretariat dated 05.10.2017 and another to the Secretary, Higher Education Department, Government Secretariat dated 04.11.2017 and 30.11.2017. In response the Principal Secretary to Government vide letter dated 11.04.2018 forwarded the copies of previous Government orders regarding rates of pay of Law Officers, and also informed that Government Pleaders are paid monthly consolidated pay for their appearance in KAT (Copies are appended)

The University Finance has remarked that the mode of payment in the University to Standing Counsels differ from that prevails in the Government. Since the rates of fee paid by the M.G.University, Calicut University, CUSAT, Kerala Agriculture University and Sri Sankaracharya University of Sanskrit were considered for the fixing of the terms and conditions of the University Standing Counsel accordingly, a report may be obtained for fixing any rates, from the above said Universities on the rates prescribed by them in respect of counsels engaged to appear before KAT, Additional Bench at Ernakulam.

As per orders of the Hon'ble Vice-Chancellor the matter is placed before the Legal Monitoring Committee for consideration and recommendation.

Recommendations:

The Committee considered the matter regarding the fixing of legal charges for the Standing Counsel to appear before the Kerala Administrative Tribunal, Additional Bench at Ernakulam and recommended to call for reports from other Universities in Kerala with regard to the prevailing fee payable to the Standing Counsel for the conduct of cases before Kerala Administrative Tribunal [KAT], Additional Bench at Ernakulam and place the report before the next Syndicate for discussion.

[Ad.AII]

<p><i>Resolution of the Syndicate</i></p> <p>RESOLVED to get details from other Universities and place the same before the Standing Committee of the Syndicate on Finance.</p>

Item No. 35.92

Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance held on 05-05-2018 – Approval of – reg.

(Ad.A.VI)

The Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance held on 05.05.2018 at 1.30 p.m. is placed before the Syndicate for consideration and approval.

**Minutes of the Combined meeting of the Standing Committees of the Syndicate on Staff,
Equipment and Buildings & Finance**

Date & Time : 05th May 2018, 1.30 p.m. to 2.30 p.m.
Venue : Syndicate Room, University Buildings,
Thiruvananthapuram

Members:

- | | |
|---|--------|
| 1. Adv. K. H. Babujan (Convener, S/C of the Syndicate on Finance) | Sd/- |
| 2. Adv. A. A. Rahim (Convener, S/C of the Syndicate on Staff,
Equipment & Buildings) | Sd/- |
| 3. Dr. P. Rajeshkumar | Sd/- |
| 4. Dr. K. Shaji | Sd/- |
| 5. Sri. K. S. Gopakumar | Sd/- |
| 6. Dr. K. Manickaraj | Sd/- |
| 7. Sri. M. Sreekumar | Absent |
| 8. Sri. B. S. Jyothi Kumar | Absent |
| 9. Adv. S. Krishnakumar | Absent |
| 10. Dr. P. M. Radhamany | Absent |
| 11. Sri. Prathin Saj Krishna | Absent |
| 12. Adv. Johnson Abraham | Absent |
| 13. Dr. R. Lathadevi | Absent |
| 14. Dr. M. Jeevanlal | Absent |
| 15. Sri. M. K. Abdul Rahim | Absent |

Item No.35.92.01: *Appointment of animal house attenders on casual basis in the Department of Biochemistry - reg.*

(Ad. A V)

The Department of Biochemistry has an animal house of its own w.e.f 1970 and persons were appointed to take care of the experimental animals since then. Four persons were there to take care of the animals in 1970 itself. Three attenders on daily wages and one cleaner on permanent basis were in 1980 in the animal house viz. Mr. Sadasivan, cleaner, Mr. Alexander S., Mr. Sreedharan Nair and Mr. Balakrishna Pillai attenders on casual basis. The Department was shifted to Kariavattom in the year 1984. In the mean time, two attenders were made permanent in the year 1997(Alexander & Justin) and Mr. Sreedharan Nair retired. There has been four persons to maintain the animal house throughout. A Veterinary Doctor is also appointed on deputation basis from time to time to monitor their work and for the proper maintenance of these experimental animals.

Consequent on the retirement of regular staff, four animal house attenders were engaged on daily wage basis in the animal house. When proposal for the engagement of one of the casual labourers, Sreekumari J., was put up for approval the Vice-Chancellor on 08/09/2017 ordered to restrict the appointment to the sanctioned strength in the Department. The sanctioned strength in the animal house is two animal house attenders and one cleaner. Hence the Vice -Chancellor on 18/01/2018 ordered to engage the 4 (four) animal house attenders on rotation basis for 89 days each. The Head of Department has forwarded proposal for engaging the four animal house attenders on rotation basis and now three are engaged at a time in the animal house. The Head of Department has vide letter dated 19/02/2018 informed that, on inspecting the animal house on 16/02/2018, at the day of Institutional Animal Ethics Committee meeting (IAEC), CPCSEA (Committee for Purpose for Control and Supervision of Experiments on Animals, Government of India) the nominees expressed their concern about the shortage of labourers in the animal house. They have recommended to keep at least 5 persons in the animal house to meet the standard cleanliness in the animal house as per the guidelines of CPCSEA or to install automatic cage washer, which need less man power compared to traditional cage washing. Since the animal house facility in Kerala University is the first CPCSEA approved animal house facility in the state, it is highly essential to keep the decorum of the same by appointing sufficient staff.

The Committee considered the matter and recommended to engage four animal house attenders at a time on casual basis for a period of 89 days each in order to maintain the standard cleanliness in the animal house, Department of Biochemistry.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance held on 05.05.2018, be approved.

Item No.35.92.02: *Department of Communication & Journalism, Kariavattom - Declaration of Probation of Dr. Lalmohan P., Assistant Professor - reg.*

(Ad. A VI)

The Head, Department of Communication & Journalism vide letter no.2/DCJ/209/Estt/2018-19 dated 03.04.2018 has forwarded the request from Dr. Lalmohan P., Assistant Professor for declaration of his probation along with certificate on work and conduct. The Head has also forwarded the report of the academic activities of Dr. Lalmohan P. for the period from 29.03.2017 to 29.03.2018. The Head has certified that Dr. Lalmohan P., Assistant Professor has not availed any leave other than casual leave during his probation period and his performance in the Department and conduct is good.

Dr. Lalmohan P. was appointed as Assistant Professor in the Department of Communication & Journalism with effect from 29.03.2017 F.N. as per U.O no. Ad. A VI/3/9965/2017 dated 20.05.2017.

Dr. Lalmohan P. has completed one year in the University Service on 28.03.2018 A.N. As per statute 14, Chapter 3 of the Kerala University First statutes, 1977, every teacher appointed in the University service shall be on probation for a total period of one year on duty within a continuous period of two years from the date on which he/she joins duty.

The Finance has reported that he has not availed any eligible leave during the period of probation and that he is eligible for the declaration of completion of his probation in the post of Assistant Professor on 29.03.2018 F.N.

The Committee considered the matter and recommended to declare the satisfactory completion of probation of Dr. Lalmohan P., Assistant Professor, Department of Communication & Journalism, Kariavattom, University of Kerala on 29.03.2018 F.N.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance held on 05.05.2018, be approved.

Item No.35.92.03: *Department of Communication & Journalism, Kariavattom - Declaration of Probation of Sri. Suresh K. S., Assistant Professor - reg.*

(Ad. A VI)

The Head, Department of Communication & Journalism vide letter no.2/DCJ/210/Estt/2018-19 dated 04.04.2018 has forwarded the request from Sri. Suresh K. S., Assistant Professor for declaration of his probation along with certificate on work and conduct. The Head has also forwarded the report of the academic activities of Sri. Suresh K. S. for the period from 31.03.2017 to 31.03.2018. The Head has certified that Sri. Suresh K. S. has not availed any leave other than casual leave during his probation period and his performance in the Department and conduct is good.

Sri. Suresh K. S. was appointed as Assistant Professor in the Department of Communication & Journalism with effect from 31.03.2017 F.N. as per U.O no. Ad A VI/3/9966/2017 dated 18.05.2017.

Sri. Suresh K. S. has completed one year in the University Service on 30.03.2018 A.N. As per statute 14, Chapter 3 of the Kerala University First statutes, 1977, every teacher appointed in the University service shall be on probation for a total period of one year on duty within a continuous period of two years from the date on which he/she joins duty.

The Finance has reported that he has not availed any eligible leave during the period of probation and that he is eligible for the declaration of completion of his probation in the post of Assistant Professor on 31.03.2018 F.N.

The Committee considered the matter and recommended to declare the satisfactory completion of probation of Sri. Suresh K. S., Assistant Professor, Department of Communication & Journalism, Kariavattom, University of Kerala on 31.03.2018 F.N.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance held on 05.05.2018, be approved.

Item No.35.92.04: *Department of Botany, Kariavattom- Declaration of Probation of Dr. Kamarudeenkunju M., Associate Professor - reg.*

(Ad. A VI)

The Head, Department of Botany vide letter no.2/BOT/ Teaching Staff/ 625/2018 dated 13.04.2018 has forwarded the request from Dr. Kamarudeenkunju M., Associate Professor for declaration of his probation along with certificate on work and conduct. The Head, Department of Botany has also forwarded the report of the academic activities of Dr. Kamarudeenkunju M., for the period from 30.11.2016 to 30.11.2017.

Dr. Kamarudeenkunju M. has been appointed as Reader in the Department of Botany with effect from 30.11.2016 F.N. as per U.O no. Ad A VI/2/49747/2016 dated 17.02.2017. He was re-designated as Associate Professor with effect from 30.11.2016, vide U.O. no. Ad.A VI/2/49747/2016 dated 26.03.2018 based on the amendments made to the Kerala University First Statutes, 1977.

Dr. Kamarudeenkunju M. has completed one year in the University Service on 29.11.2017. As per statute 14, Chapter 3 of the Kerala University First statutes, 1977, every teacher appointed in the University service shall be on probation for a total period of one year on duty within a continuous period of two years from the date on which he/she joins duty.

The Finance has reported that he has not availed any eligible leave during the period of probation and that he is eligible for the declaration of completion of his probation in the post of Associate Professor on 30.11.2017 F.N.

The Committee considered the matter and recommended to declare the satisfactory completion of probation of Dr. Kamarudeenkunju M., Associate Professor, Department of Botany, Kariavattom, University of Kerala on 30.11.2017 F.N.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance held on 05.05.2018, be approved.

Item No.35.92.05: *Declaration of Probation of Dr. Divya C. Senan and Dr. Sindhya V., Assistant Professors, University Department of Education, Thiruvananthapuram – reg.*

(Ad.AII)

The Professor and Head of the Department of Education, Thiruvananthapuram has forwarded the request for declaration of probation in the post of Assistant Professors received from Dr. Divya C. Senan and Dr. Sindhya V. who were appointed as Assistant Professors in the Department with effect from 18.02.2017 FN vide U.O.No.Ad.AII.3.16550/2017 dated 15.03.2017 and U.O. No. Ad.AII.3.16551/2017 dated 15.03.2017 respectively.

Dr. Divya C. Senan and Dr. Sindhya V. have completed one year of continuous service in the Department of Education as Assistant Professors on 17.02.2018 AN during which they had not availed themselves of any eligible leave. The Head of the Department has recommended for the probation of Dr. Divya C. Senan and Dr. Sindhya V, Assistant Professors University Department of Education, Thiruvananthapuram being declared to have satisfactorily completed with effect from 18.02.2018 FN.

It may be noted that two writ petitions have been filed before the Hon'ble High Court of Kerala in connection with the appointment of Assistant Professors in the Department of Education, leading to appointment of Smt. Divya C. Senan in the post reserved for Ezhava category (WP(c) No.34491/2017 filed by Dr. Lali S. and WP(c) No10627/2018 filed by Sri. Sreejith B.). The two cases are pending before the Hon'ble Court.

The Committee considered the matter and recommended to obtain a legal opinion from the Standing Counsel on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance held on 05.05.2018, be approved.

35.92.Additional Item No.1: *Engaging Shri.R.V. Sukesh and Shri. Ravikumar V. on casual basis in the Department of Physical Education - reg.*

(Ad. DI)

Shri. R.V. Sukesh, Kallukadaykkal veedu, TRA- 36B, Thevally P.O, Kollam, pin-691009 and Shri. Ravikumar V. TC 12/795, Barton Hill, Kunnukuzhi, Trivandrum have submitted representations dtd.22.02.2018 and 02.05.2018 for re-engaging them in the Department of Physical Education as Casual Groundsman and Cleaner respectively. Remarks on the request of Shri.R.V Sukesh was obtained from the Director, Department of Physical Education, but since the request of Shri. Ravikumar V. was received on 02.05.2018, remarks of Director, DPE could not be obtained.

It is informed by the Director that Shri. R.V. Sukesh was engaged as a Casual Groundsman in the Department of Physical Education w.e.f 02.05.2012 (UO placed below) on casual basis for a period of 89 days on daily wages of Rs.300/-. It may be noted that Shri. Ravikumar V. was engaged as a Casual Cleaner in the Department of Physical Education w.e.f 02.05.2012(UO placed below)on casual basis for a period of 89 days on daily wages of Rs.300/- and he was not given further extension serious indiscipline after 2015.

It is referred in the letter (placed below) that Shri. R.V. Sukesh was later terminated from service during September 2014 due to serious indiscipline and hence the Director does not recommend re-engaging Shri. R.V. Sukesh. Moreover, no additional cleaning and Ground Staff are required in the Department.

Now Shri. R.V. Sukesh, in the request dtd.22.02.2018 earnestly request for re-engaging him in the Department of Physical Education as a Casual Groundsman on a humanitarian ground considering his pathetic financial situation, to provide his mother who is a cancer patient. Shri. Ravikumar V. has also requested to re-engage him as casual cleaner in the DPE considering his pathetic financial situation.

As per UO No.Ad.D.1.DPE/2011 dtd 14.06.2012 (placed below) there were 9 casual employees in the DPE. At present there are five casual employees, being paid wages @ Rs.630/- per day. A Casual Marker, Gardener, Games Attender and two Sweepers are engaged at present. It may also be noted that the matter regarding re-engaging Shri. Satheesan, a former casual employee, in the DPE was placed in the SC Committee of the Syndicate on Staff, Equipment and Buildings held on 02/05/2018.

The Committee considered the matter and recommended to engage Shri. R.V. Sukesh and Shri. Ravikumar V. as Casual Groundsman and Cleaner respectively in the Department of Physical Education.

Resolution of the Syndicate

RESOLVED to authorize the Hon'ble Vice-Chancellor to take appropriate decision.
FURTHER RESOLVED not to entertain similar cases in future.

35.92.Additional Item No.2: *Declaration of Probation of Dr. Sameer Babu M., Assistant Professor, University Department of Education, Thiruvananthapuram – reg.*

(Ad.A II)

The Professor and Head of the Department of Education, Thiruvananthapuram has forwarded the request for declaration of probation in the post of Assistant Professor received from Dr. Sameer Babu M., who was appointed as Assistant Professor in the Department with effect from 22.03.2017 FN vide U.O. No. Ad. AII.3.21041/2017 dated 17.04.2017.

Finance IV section has remarked that Dr. Sameer Babu M., Assistant Professor, Department of Education has not availed himself of eligible leave during his period of probation and that he may be declared to have completed his period of probation on 22.03.2018 F.N.

Ad. H Section has remarked that there are no cases against the selection of Dr. Sameer Babu M. on date.

The Committee considered the matter and recommended to obtain a legal opinion on the matter from the Standing Counsel.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance held on 05.05.2018, be approved.

35.92.Additional Item No.3: *Institute of English – Declaration of Probation in respect of Dr.Lakshmi Sukumar, Assistant Professor – reg.*

(Ad.D III)

Dr. Lakshmi Sukumar was appointed as Assistant Professor in the Institute of English vide UO. No.Ad.D.III.1.44875/2017 dated 09.05.2017 and accordingly she joined duty in the AN of 24.03.2017. She was on probation for a total period of one year from the A.N. of 24.03.2017 within a continuous period of two years.

Dr. Lakshmi Sukumar, Assistant Professor, Institute of English has completed one year of service on 24.03.2018 AN and has submitted that she has not availed of any other leave apart from casual leave during her period of probation. The Professor and Head, Institute of English has certified that the work and conduct were good during the period of probation and has requested that necessary sanction may be accorded for the declaration of satisfactory completion of probation in respect of Dr. Lakshmi Sukumar, Assistant Professor, Institute of English.

The Finance has opined that as Dr. Lakshmi Sukumar has not availed herself of any eligible leave during the period of probation, she may be declared to have satisfactorily completed her period of probation in the post of Assistant Professor, Institute of English on 25.03.2018 FN.

The Committee considered the matter and recommended to declare the satisfactory completion of probation of Dr. Lakshmi Sukumar, Assistant Professor, Institute of English w.e.f. 25.03.2018 F.N.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance held on 05.05.2018, be approved.

35.92Additional Item No.4: *Request of Casual Library Assistant and Casual Typists to include them in class III category - reg.*

(Ac. G)

The Casual Library Assistants and Casual Typists of the 10 KUCTES have submitted request to include them in class III category. They have informed that majority of them had been working since 1990 and had been getting revised salary of class III category as per pay revision orders issued so far. But now, they have been getting a salary Rs.630/- per day as that of class IV employees. But they are eligible to get Rs.710/- per day as they were included in class III category. The casual typists were initially given Rs.675/- as per Pay revision 2016 and later it has been reduced to Rs. 630/- per day.

They have informed that the matter was pointed out several times, but the authority has not considered their request. It is also stated that most of them are hailing from financially poor background and had been working as library assistants from the beginning of these colleges and possess the

qualification as per NCTE regulation ie, B.Lib. with 55% marks. Hence the casual library assistants and casual typists have requested to take necessary steps to include them in class III category and be given Rs.710/- per day. There are at present 11 casual Library Assistants and 9 casual Typists in the 10 KUCTEs. As per enhanced rate of remuneration w.e.f. 1.12.17, they are paid 630/- per day with maximum admissible Rs. 17,025/- **(U.O. Appended)**

The requests of casual library assistant for category change to Librarian were not considered as increase in pay would result in financial commitment to University. Moreover the Special Audit Party of A G has reported that the self- financing B.Ed. Centres are functioning at loss during the consecutive years 2014-15 and 2015-16 and have recommended to consider measures such as enhancement of tuition fee to mitigate loss.

K. Thangal Kunju, working president of Kerala University Colleges of Teacher Education, Teaching and Non Teaching Staff Association has also submitted the request to consider enhancing the wages of teaching/non-teaching staff working in KUCTEs.

The Committee considered the request of casual library assistants and casual typists of the 10 KUCTEs to change their category and recommended the following.

1. ***To enhance remuneration of Casual Library Assistants (Category III) to Rs.710/- per day subject to a maximum admissible to library assistants on contract basis in the University.***
2. ***To enhance remuneration of Casual Typist to Rs.710/- per day subject to a maximum admissible to Casual Typist on contract basis in the University***

Resolution of the Syndicate

RESOLVED that the above recommendations of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance held on 05.05.2018, be approved.

Item No.35.93 Minutes of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 02.05.2018 – Approval of – reg.

(Pl.G)

A meeting of the Standing Committee of the Syndicate on Planning and Development was held on 02.05.2018 at 10.30 a.m. **(Copy of the Minutes appended).**

The Minutes of the Meeting of the Standing Committee of the Syndicate on Planning and Development held on 02.05.2018 is placed before the Syndicate for approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Planning and Development

Date : 02.05.2018

Time : 10.30 a.m to 12.15 p.m.

Venue : Syndicate Room, University Buildings, Palayam,
Thiruvananthapuram

Members Present:

- | | |
|--------------------------------|----------|
| 1. Dr. R. Latha Devi, Convener | Sd/- |
| 2. Sri. B.S. Jyothikumar | Sd/- |
| 3. Dr .M. Jeevanlal | Absent |
| 4. Adv. Johnson Abraham | Absent |
| 5. Sri. K.S. Gopakumar | Sd/- |
| 6. Adv. K.H.Babujan | Absent |
| 7. Dr. P.Rajeshkumar | Absent |
| 8. Dr. K. Shaji | Absent |
| 9. Dr. P.M Radhamany | Absent |
| 10. Adv. A.A. Rahim | Absent/- |
| 11. Sri. M.K Abdul Rahim | Sd/- |
| 12. Sri. Prathin Saj Krishna | Absent |

The Director (P&D), Deputy Registrar (P&D), Deputy Registrar (Adm I), Deputy Registrar (Adm II), University Engineer, representative of M/s Johnson Lifts Pvt limited were also present in the meeting.

The meeting began at 11 a.m

Item No.35.93.01 *Civil, electrical and A.C works in connection with the renovation of the room of the Joint Director in the Kerala University Audit building at SH Campus Sanction & estimate approval – Reg.*

(Ad.B1)

The Joint Director, Kerala University Audit, has requested for the urgent renovation works to be completed in the Joint Director's office room which includes ceiling, air conditioning and to set up a separate toilet inside the room of Joint Director.

Accordingly, the University Engineer submitted an estimate amounting to Rs.2,94,000/- for the civil, electrical and Air Conditioning works in this regard. The estimate have been prepared for civil, electrical and air conditioning works after inspecting the office and in consultation with Joint Director, Kerala State Audit Wing. The estimate for the civil works amounting to Rs.2,00,000/- is prepared based on on DSR 2016 with a cost index of 44.12% for Thiruvananthapuram which includes provisions for false ceiling, making toilet facility, sanitary works, painting etc. The estimate for the electrical work amounting to Rs.94,00,00/- was also prepared for the electrification works in connection with renovation and for providing air conditioning based on 2012 PWD SOR and market rates and the total estimate comes to Rs.2,94,000/-

The University Engineer has requested for sanction debiting the expenditure to Part I NP – MH - 65 works (10)5301 minor works and maintenance provided in the University budget

The Finance recommended to place the estimate before the Standing Committee of the Syndicate on Planning & Development.

As ordered by the Vice-Chancellor, the estimate towards civil, electrical and Air Conditioning works in connection with the renovation of the room of the Joint Director in the Kerala University Audit Building at SH Campus at an estimate amounting to Rs.2,94,000/- (Rupees Two Lakh and Ninety Four Thousand only) is placed before the Standing Committee of the Syndicate on Planning & Development for consideration.

Recommendation

To approve estimate towards civil, electrical and Air Conditioning works in connection with the renovation of the room of the Joint Director in the Kerala University Audit Building at SH Campus at an estimate amounting to Rs.2,94,000/- (Rupees Two Lakh and Ninety Four Thousand only) submitted by the University Engineer.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 02.05.2018, be approved.

Item No.35.93.02 *University Engineering Unit-Complaint of Contractor's Association against the office of University Engineer and the enquiry report of the Joint Registrar, Campus Administration - reg.*

(Ad.D.II)

The Contractor's Association has alleged corruption in the office of University Engineer that the Divisional Accountant and Audit Clerk both on contract basis were played fraudulence in the office by demanding bribe from contractors for processing the work bills and thereby delayed all the work bills and files.

The Vice Chancellor has ordered to enquire the matter and hence the Joint Registrar, Campus Administration was entrusted to inspect the matter and report.

The Joint Registrar, Campus Administration thus obtained the remarks from the University Engineer and two employees of the office against whom specific allegation have been charged. Report submitted by the Joint Registrar, Campus Administration reveals that the allegation like corruption and

misappropriation are non specific and non substantiated. The Joint Registrar, Campus Administration has further remarked that there is no audit objection or adverse remarks from the Govt. Auditor/ Finance Wing on the matter of processing the work bills. Since the petition received is not supported by any material evidence, the complainant ought to mention the name of the work bill/project bill of which payment were delayed. If the complainant is specific in their petition University shall consider investigating the same by an appropriate investigating agency.

As per the orders of the Vice-Chancellor complaint of Contractor's Association and the Enquiry Report of the Joint Registrar, Campus Administration are placed before Standing Committee of the Syndicate on Planning and Development for consideration.

Recommendation

1. The University Engineer shall ensure the proper and smooth functioning of the Engineering Unit.
2. All payments to the Contractors shall be made through e-payment.
3. To shift the Office of the University Engineer to the Senate House Campus with immediate effect per the earlier decision of the Syndicate.

Resolution of the Syndicate

RESOLVED that the recommendations of the Standing Committee of the Syndicate on Planning and Development held on 02.05.2018 at (1) and (2) above, be approved.

FURTHER RESOLVED that the recommendations at (3) above be deleted from the agenda.

Item no.35.93.03 ***Allotment of residential quarters at Kariavattom – Requests received from employees of Senate House Campus- reg.***

(Ad.BII)

As per rules for the allotment of residential quarters at Kariavattom (U.O. No. Ad.BII.2.583/93 dated 11.12.1995), “the residential quarters at the University Campus, Kariavattom shall be allotted only to the University teachers irrespective of their place of duty and to the *regular employees of the University, working at Kariavattom Campus.*”

Also as per U.O. No. Ad.BII/2280/10/2013 dated 31.07.2015, “quarters will be allotted to staff of Palayam campus *only if there is no applicant from Kariavattom.*”

Requests for allotment of quarters from staff of Palayam Campus are increasing day by day. Some of them are forced to commute long distance between their home and the University as they have to look after their parents/dependants undergoing treatment. Some have requested for quarters citing reasons of security as their spouses are working outstation. They are deprived of a chance to avail staff quarters as their requests are considered only if there are no applicants from Kariavattom Campus.

There is an increasing demand from the staff of Palayam campus that they may be allowed to apply for staff quarters *irrespective of their place of duty.* (List of applicants appended)

The Syndicate, at its meeting on 12.05.2014 had resolved to allot the quarters to eligible persons from the approved list only and that any deviation and delicensing to be done only after obtaining sanction and due reporting to the Standing Committee of the Syndicate on Planning & Development.

The Hon'ble Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Planning & Development.

Hence the requests of staffs working at S.H. Campus, Palayam for allotment of quarters is placed before the Standing Committee of the Syndicate on Planning & Development for consideration.

List of applicants from Palayam Campus for allotment of staff quarters

Sl. No	Name	Designation & Section	Date of Receipt of Application	Remarks
1.	Najeemudeen A	Assistant AcBI	09.11.2017	Daughter (8 years) is a cardiac patient. (Medical Certificate attached)
2.	Shahina K.	Assistant Audit IVB	17.11.2017	
3.	Aneesha Raj	Assistant CBCS BA I	18.11.2017	

4.	Jouhara M	Computer Assistant DDII	20.11.2017	
5.	Bindu O	Assistant ED-IV	20.11.2017	
6.	Rajeena L	Assistant Cash R I(a)	20.11.2017	
7.	Aijulal	Assistant PRO Wing	21.11.2017	
8.	Ancy J. Thomas	Assistant M&C I	21.11.2017	
9.	Rejitha Nath	Assistant Health Centre	07.12.2017	Aged father with head injuries in accident(Medical certificate attached)
10.	Rani S.Prakash	Assistant AdH	18.12.2017	
11.	Thomaskutty K.P.	Assistant CBCS BScVI	06.01.2018	
12.	Lishamol T.K	Assistant General Despatch I	10.01.2018	
13.	Seena Beegom A L	Assistant EJ V	17.01.2018	
14.	Subi P S	Assistant ES II	06.02.2018	
15.	John V W	Assistant EE V	16.02.2018	
16.	Sajan Sashidharan	S.O CBCS BScVI	19.02.2018	
17.	Renju R. Nair	Assistant Ac E II	21.02.2018	Husband in Indian Army
18.	Prasanth S.	Assistant EE II C	24.02.2018	
19.	Alfin Habeeb	Assistant CV II	24.02.2018	
20.	Gayathri S.	Assistant Planning C	01.03.2018	
21.	Athira K.	Assistant Dept. Of German	03.03.2018	Father is dialysis patient (Medical Certificate attached)
22.	Fazeela P H	Assistant DR II Tapal	14.03.2018	
23.	Rejitha S S	Assistant Ad A III	28.03.2018	
24.	Aneesh G.	Assistant CBCS BA I	04.04.2018	

Recommendation

The committee rejected the requests of the Staff working in the Senate House campus Palayam for allotment of Quarters and to maintain status co.

Resolution of the Syndicate

RESOLVED that all staff of Palayam Campus are also eligible to apply for staff quarters.

FURTHER RESOLVED that a screening committee be constituted by including representatives of Teaching and Non-Teaching Staff Organizations.

ALSO RESOLVED to invite fresh applications from Staff for allotment of Quarters.

Item no.35.93.04 ***Department of Botany -Estimate for construction of Aluminium partition and renovation work in Translational Research lab – Approval of the estimate– reg. (Pl.A1)***

The Head, Department of Botany, vide letter No.nil dated 12.04.2018 has forwarded the proposal for the Aluminium partition and renovation work in the research lab to establish translational research facility in the Department utilizing the fund sanctioned for the Specific project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology' for the year 2016-17.

The Head, Department of Botany, has forwarded the detailed estimate submitted by the Univeristy Engineer amounting to `3,21,500/- (Rupees Three lakh twenty one thousand five hundred only) prepared based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram district.

The Head, Department of Botany has requested to meet the expenditure for the work from the fund sanctioned for the Specific project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology' for the year 2016-17. It may be noted that an amount `70,00,000/- (Rupees Seventy lakh only) has been sanctioned for the project Proposal 'Establishment of Translational Research Facility in Plant Cell Culture Technology' under the sub component 'Specific Projects' for the year 2016-17.

As per the orders of the Vice-Chancellor, the estimate for the construction of Aluminium partition and renovation work in Translational Research lab in the Department of Botany, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations on:

- a. the approval of detailed estimate of Rs.3,21,500/- (Rupees Three lakh twenty one thousand five hundred only) prepared based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram district for the construction of Aluminium partition and renovation work in the Translational Research lab in the Department of Botany
- b. the financial assistance of Rs.3,21,500/- (Rupees Three lakh twenty one thousand five hundred only) may be met from the fund sanctioned for the Specific project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology' for the year 2016-17.

Recommendation

1. To approve the detailed estimate of Rs.3,21,500/- (Rupees Three lakh twenty one thousand five hundred only) prepared based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram district for the construction of Aluminium partition and renovation work in the Translational Research lab in the Department of Botany.
2. The financial assistance of Rs.3,21,500/- (Rupees Three lakh twenty one thousand five hundred only) may be met from the fund sanctioned for the Specific project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology' for the year 2016-17.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 02.05.2018, be approved.

Item No.35.93.05 ***Department of Biotechnology – Estimate for renovation of store area into 'Molecular Diagnostics' classroom in the Department – Approval of the estimate– reg. (Pl.A1)***

The Head, Department of Biotechnology, vide letter No.Bio-Tech/2017-190 dated 14.12.2017 has forwarded the proposal for Renovating store area into 'Molecular Diagnostics' class room in the Department of Biotechnology.

The Head, Department of Biotechnology, has forwarded the detailed estimate submitted by the Univeristy Engineer amounting to `8,44,000/- (Rupees Eight lakh & forty four thousand only) (including service Tax 10.5%) prepared based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram district. The estimate is prepared to provide tiles 600x600 mm for flooring and new sheet and truss work, false ceiling and the sides to be covered with aluminium glass work.

The Head, Department of Biotechnology has requested sanction to meet the expenditure for the renovation work from the amount of `24,00,000/- (Rupees Twenty four lakh only) sanctioned for starting the New course 'Post Graduate Diploma in Molecular Diagnostics', in the Inter-University Centre for Genomics & Gene Technology under the Department of Biotechnology, vide U.O. No. Pl.A1/3388/IUCGGT/15 dated 05.02.2016.

It may be noted that, the Syndicate at its meeting held on 30.07.2015, vide Item No. 09.66 had approved to allocate an amount of `24,00,000/- (Rupees Twenty four lakh only) for starting the proposed new course 'PG Diploma Course in Molecular Diagnostics' in the Inter University Centre for Genomics & Gene Technology. The approved proposal was as follows:

Sl. No.	Item	Amount
1	For engaging 2 Nos. Of Lecturers on Contract basis for one year with a remuneration @ Rs. 21,600 per month	5,18,400
2.	Amount for the conduct of Examinations including Entrance Examination	81,600
3.	Consumables and Chemicals	10,00,000
4.	Contingeny	4,00,000
5	Furniture and fittings (for Arrangement of class rooms)	4,00,000
	Total	24,00,000

The Head, Department of Biotechnology, vide e-mail dated 30.12.2017 informed that a separate class room is essential for the smooth conductance of the course. Since there is no separate budget allocation for the setting up of the proposed classroom, in the proposal of the Diploma course, the expenditure may be met from the unspent amount available under the head 'salary of contract teachers' (Item No. 1) and 'furniture and fittings' (Item No. 5) of the approved proposal.

The Standing Committee of the Syndicate on Planning & Development at its meeting held on 02.02.2018 considered the proposal and recommended to invite the Head, Department of Biotechnology in the next meeting of the Standing Committee of the Syndicate on Planning & Development. This recommendation was approved by the Syndicate at its meeting held on 06.02.2018, vide Item No.32.115.13.

Accordingly the following is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations on the following:

- a. the detailed estimate of `8,44,000/- (Rupees Eight lakh forty four thousand only) (including service Tax 10.5%) , submitted by the University Engineer prepared based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram district for the renovation of store area in to 'Molecular Diagnostics' classroom in the Department of Biotechnology.
- b. and to meet the expenditure for the renovation work from the amount of `24,00,000/- (Rupees Twenty four lakh only) sanctioned to the Head, Department of Biotechnology for starting the New course 'Post Graduate Diploma in Molecular Diagnostics', in the Inter-University Centre for Genomics & Gene Technology under the Department of Biotechnology, vide U.O. No. Pl.A1/3388/IUCGGT/15 dated 05.02.2016.

Recommendation

1. To approve the detailed estimate of Rs.8,44,000/- (Rupees Eight lakh forty four thousand only) (including service Tax 10.5%) , submitted by the University Engineer prepared based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram district for the renovation of store area in to 'Molecular Diagnostics' classroom in the Department of Biotechnology.
2. To meet the expenditure for the renovation work from the amount of Rs 24,00,000/- (Rupees Twenty four lakh only) sanctioned to the Head, Department of Biotechnology for starting the New course 'Post Graduate Diploma in Molecular Diagnostics', in the Inter-University Centre for Genomics & Gene Technology under the Department of Biotechnology, vide U.O. No. Pl.A1/3388/IUCGGT/15 dated 05.02.2016.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 02.05.2018, be approved.

Item no.35.93.06 ***Construction of new building for the Department of Computer Science - Extension to the existing building at Kariavattom - Construction of First floor (Phase 11) - Complaint from contractor-reg.***

(Pl.G)

As per G.O dated 08.07.2014 administrative sanction has been accorded for the Annual Plan Proposals 2014-15 of the University, with a total budget provision of Rs.2150 lakh and an amount of Rs. 125 Lakhs (Rupees One Crore and Twenty five lakhs only) earmarked for the extension to the existing building of the Computer Science Department under "Civil works/New buildings" from the overall allocation.

The plan and rough cost estimate amounting to Rs.2.60 Crore (Rupees Two crore sixty Lakhs only), submitted by the University Engineer for the construction of new building for the Department of Computer Science at Kariavattom prepared based on the 2013 CPWD DSR for two floors (Ground floor and first floor) and the proposal to construct the ground floor as 1st phase by avoiding certain interior works, limiting the expenditure amounting to Rs.1.25 crore, were approved vide U.O dated 17.01.2015 .

The estimate amounting to Rs.85,00,000/- (Rupees Eighty five lakhs only) based on 2014 DSR with 42.865% cost index including LS provision of Rs.9 lakhs for electrification, for the construction of the first floor of the new building for Department of Computer Science at Kariavattom was approved vide U.O dated 05.09.2016.

The work order for the construction of first floor was issued to Sri. Bindul Krishnan. C. U vide letter dated 24.03.2017 of the University Engineer with a time of completion of 180 days from handing over site.

Now the contractor, Sri. Bindul Krishnan.C.U., vide letter dated 05.04.2018 has submitted a complaint to the Vice- Chancellor regarding non receipt of payment in connection with the above work and also mentioned his grievances.

The complaint was forwarded to the University Engineer for further remarks vide, letter dated 16.04.2018 and the University Engineer vide, letter dated 19.04.2018 has reported that the above work was awarded to Sri. Bindul Krishnan.C.U on 24.03.2017 for an agreed PAC of Rs.62,87,520/-. Site was handed over on 10.04.2017 with a duration of 180 days. A part bill payment was made to the contractor for Rs 18,16,969/- on 25.08.2017. The work has been completed on 06.01.2018. Based on the request of the contractor, the AEE II was entrusted to submit the final bill . The Assistant Executive Engineer has agreed to submit the final bill to the University Engineer on or before 24.04.2018.

In this circumstances, as per the orders of the Vice- Chancellor the complaint submitted by Sri. Bindul Krishnan .C.U dated 05.04.2018 is placed before the Standing Committee of the Syndicate on Planning and Development for consideration.

Recommendation

The committee recommended that payment shall be made with in one week from 02.05.2018, as the University Engineer has reported that the AEE II handed over the bill for verification and the Divisional Accountant will be posted immediately.

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 02.05.2018, be approved.

Item no.35.93.07 ***Golden Jubilee Library Building at Kariavattom campus- providing lift and fire escape staircase- reg.***

(Pl.G)

The University Engineer vide letter, dtd 10.08.2016 had informed that the construction of vertical extension of second and third floor of the Golden jubilee Library (both Civil and Electrical works) is nearing completion. University Engineer had reported that since the building is four storied structure, the

lift and fire escape staircase are very essential as per building rules and had forwarded a detailed estimate for Civil works based on 2014 DSR with cost index of 46.67% , for the electrification works based on 2012 PWD SoR and for the installation of lift on market rate, amounting to Rs 60,70,000/- (Rupees sixty lakh and seventy thousand only) .

The Standing Committee of the Syndicate on Planning and Development held on 14.11.2016 considered the above estimate and recommended to finalize the matter after visiting the site by the members of the SC on P&D. The meeting of the Syndicate held on 19.11.2016 resolved to agree to the above recommendation.

Accordingly the Standing committee members visited the site on 17.01.2017 and the convener , SC on P&D submitted a report as follows:

“The committee visited the Golden Jubilee Library Building in connection with the matter of approval of providing lift and fire escape staircase and recommended that the fire escape staircase is not necessary in the building. Also recommended to approve the provision of lift as the books and other articles have to be transported within the library.”

The Syndicate held on 12.05.2017 considered the recommendations of the SC on P&D and resolved to agree to the recommendation.

Now the University Engineer, vide letter dated 19.03.2018, has reported that the existing campus library building is a four storied building and at present only a main staircase is provided in the building , no fire escape staircase. Hence it is very essential to construct a fire escape stair in the building as per prevailing norms. The University Engineer has also pointed out that the construction of the fire escape stair with steel work is not technically feasible, considering the height of the building. Hence requested to consider a permanent RCC fire escape stair and also requested to accord sanction for the estimate amounting to Rs. 60,70,000/- submitted earlier.

In the light of the decision of Syndicate held on 12.05.2017 , the University Engineer was requested to forward ample justification for the above request. vide this office letter dated 04.04.2018 . In reply to this the University Engineer vide letter dated 07.04.2018 has reported that , “ As per the Kerala Municipality Building rule & the National Building Code of India , it is mandatory to provide fire escape staircase for every buildings (other than residential) , exceeding 2 stories above ground level. More over the library building is equipped with lots of books and paper editions and hence come under highly hazardous area. So fire escape staircase is absolutely necessary in this building as per norms” . University Engineer also requested to give sanction to the estimate already submitted on 10.08.2016.

The Vice Chancellor ordered to re-draft the note sating that all safety regulations have to be followed.

Hence the following matters are placed before the Standing Committee of Syndicate on Planning & Development for reconsideration and appropriate recommendation.

1. Whether to provide fire escape staircase in the Golden Jubilee Library building, Kariavattom.
2. Approval of estimate amounting to Rs 60,70,000/- (Rupees sixty lakh and seventy thousand only) for providing lift and fire escape staircase in the Golden Jubilee Library building, Kariavattom.

Recommendation

Recommended to defer the item.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 02.05.2018, be approved.

Item no.35.93.08 *State Plan Grant 2018-19 – Civil Works – Approval of Estimates - Reg. (P.L.G)*

The Government of Kerala has allocated an amount of Rs 27 crore for the University under ' State Plan Grant' in the State Budget for the year 2018-19. The working group meeting of the Higher Education department held on 26.04.2018 approved the annual plan proposals 2018-19 of the University and

directed to take necessary steps for the implementation. Out of Rs 27 Crore , an amount of Rs 900 lakhs has been earmarked for civil works as follows:

Sl. No.	Civil works	Amount in lakhs(Rs.)
1	Construction of School of Communication and Library Sciences, Kariavattom Campus – Phase I	500/-
2	Vertical extension to the new block (Department of Environmental Sciences – two floor) (Estimate already approved and ready for tendering)	220/-
3	Construction of New Hostel Building for Men & ICCR Students	180/-
	Total	900/-

In this context, the following are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

1.(a) Approval of estimate amounting to Rs 13,00,00,000/- (Rupees Thirteen crore only) submitted by the University Engineer prepared based on 2016 DSR with cost index of 44.12% for Thiruvananthapuram for the Construction of School of Communication & Library Sciences, Kariavattom Campus which includes lumpsum provision for electrical works , landscaping, yard development, road and drive way.

(b) Approval to execute the Phase I works of School of Communication & Library Sciences amounting to Rs 5,00,00,000/- (Rupees Five crore only) which includes earth work , foundation, all structural components and finishing works upto ground floor roof level and first floor stair room.

2. (a) Approval of estimate amounting to Rs. 8,70.00,000/- (Rupees eight crore and seventy lakhs only) submitted by the University Engineer prepared based on 2016 DSR with cost index of 44.12 % for Thiruvananthapuram for the construction of New Hostel Building for Men & ICCR Students at Kariavattom Campus including lumpsum provision for electrical works and fire fighting.

(b) Approval to execute the Phase I works of new hostel building amounting to Rs 1,80,00,000/- (Rupees one crore eighty lakh only) which includes earth work, foundation and all structural components upto ground floor roof level. (excluding all finishing works).

Recommendation

1. To approve the estimate amounting to Rs 13,00,00,000/- (Rupees Thirteen crore only) submitted by the University Engineer prepared based on 2016 DSR with cost index of 44.12% for Thiruvananthapuram for the Construction of School of Communication & Library Sciences , Kariavattom Campus which includes lumpsum provision for electrical works , landscaping, yard development, road and drive way.

(b) Approval to execute the Phase I works of School of Communication & Library Sciences amounting to Rs 5,00,00,000/- (Rupees Five crore only) which includes earth work , foundation, all structural components and finishing works upto ground floor roof level and first floor stair room.

2. (a) To approve the estimate amounting to Rs. 8,70.00,000/- (Rupees eight crore and seventy lakhs only) submitted by the University Engineer prepared based on 2016 DSR with cost index of 44.12 % for Thiruvananthapuram for the construction of New Hostel Building for Men & ICCR Students at Kariavattom Campus including lumpsum provision for electrical works and fire fighting.

(b) Approval to execute the Phase I works of new hostel building amounting to Rs 1,80,00,000/- (Rupees one crore eighty lakh only) which includes earth work, foundation and all structural components upto ground floor roof level. (excluding all finishing works).

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 02.05.2018, be approved.

Item no.35.93.09

State Plan Grant 2017-18- Implementation of the Civil Works-reg

(PLA1)

The Government vide G.O.(Rt) No. 1428/2017/H.Edn. Dated 29/07/2017 & G.O.(Rt) No. 845/2017/H.Edn. Dated 08/05/2017 had issued Administrative Sanction for Implementation of Plan Proposals for an outlay of `26,00,00,000/- (Rupees Twenty six crores only) for the year 2017-18 for the following schemes.

Sl. No.	Name of Plan Schemes	Allotment Rs. (In Lakh)
1	Specific Projects:	
	a. Establishment of Mineral Resource Evaluation Laboratory (MiREL) under the Department of Geology,	125
	b. Setting up of Advanced Nano Photonics Laboratory for Device Applications- Vth phase (continuing),	42
	c. Establishment of a 2D Materials Laboratory at the Department of Physics- Phase-I,	180
	d. Development of Novel Luminescent Materials for Light Emitting Diodes at the Department of Physics.	75
	e. Centre for Bio-Diversity Conservation & Establishment of a Gene Bank for Wild Ornamental plants of Western Ghats of Kerala at the Department of Botany,	130
	f. Digitalization of Manuscripts in the ORI & MSS library – Phase III- Ist year (Five Year Project)	100
	g. Whole Genome and Transcriptome Sequencing of <i>Evolvulus Alsinoides</i> under Department of Computational Biology and Bio- Informatics.	43
2	Infrastructure and laboratory development	300
3	Innovative programmes and research projects of various departments	350
4	Seminars and Conferences	140
5	Purchase of Books and Journals	350
6	Strengthening of Existing Centres	115
7	Civil works/new buildings	650
Total		2600

The Syndicate at its meeting held on 11.08.2017 (Item No. 29.137.11.28) considered the proposals under the scheme of Sl. No.2, 3, 4, 5 & 6 from various Departments/Centres and allocated funds for the implementation.

The Ist instalment of plan grant for the year 2017-18, amounting to Rs.6,50,00,000/- (Rupees Six crore fifty lakh only) was transferred to the PD account of the University maintained in the District Treasury.

The Government vide, G.O. (Rt) No. 570/2018/HEDN dated 26.03.2018 had sanctioned a total amount of Rs.9,00,00,000/- (Rupees Nine Crore only) for the remaining period of the Financial year 2017-18 and the balance amount of `550 lakhs has been transferred to e-LAMS. Technically, the amount transferred to e-LAMS has to be claimed on or before 30th September 2018. But the Principal Secretary, Higher Education has sincerely advised that the University in all earnestness may claim these by June 30th lest it may find itself in any cash crunch that may arise in the second quarter of financial year. It may be noted that, out of the sanctioned amount of `26 Crore, an amount of `21 crore only has been released by the Government as total grant to the University for the year 2017-18 thereby generating a total deficit of `5 Crore.

The following are the civil works proposed for the year 2017-18.

Sl. No.	Name of work	Required Estimate	Remarks
1	Vertical extension to the New Block (Department of Environmental Sciences-Two floor)	Rs.220 Lakh	
2	Hydraulic lift (for Disabled persons)in the Dept. Of Computational Biology and Bioinformatics	Rs.10 Lakh	
3	Enhancing capacity of 11 KV substation at Kariavattom	Rs.35.89 Lakh	
4	Extension to the existing building of the Department of Computer science	Rs.85 Lakh	
5	Additional maintenance of Thycaud Women's Hostel	Rs.55 Lakh	
6	Phase II work of Platinum Jubilee Seminar Hall	Rs.45 Lakh	
7	Construction of new sumb and Augumentation of water supply system at SH	Rs.50 Lakh	

	Campus		
8	Maintenance of roads at SH campus	Rs.50 Lakh	
9 (a)	Estimate for Water tank at Botany Department	Rs.86 Lakh	
9 (b)	Estimate for UG Cable connection from Aquatic Biology Junction to Environmental Science Department at kariavattom Campus	Rs.15 Lakh	
	Total	Rs.651.89 Lakh	

The University Engineer, vide letter No.DB2/Annula Plan 17-18/2018 dated 06.04.2018 has informed that the Works for the item No. 3, 4, & 5 is completed and the final bills are under preparation for submission. The Item No.5, Additional maintenance of Thycaud Women's Hostel is charged under Non Plan fund and the expenditure for the same can be met from the Non Plan fund. The Item No.1,2,6,7 & 8 are to be tendered and hence the University Engineer has requested to extend the time for submission of bills up to 31.01.2019. However, any extension of time limit beyond the sanctioned extension period of 30th September cannot be considered as it will result in lapse of funds transferred to the e-LAMS.

Since the tendering for the major civil work 'Vertical extension to the New Block (Department of Environmental Sciences-Two floor)', has not been done, request has been forwarded to obtain sanction from the Government for including the above work in the State Plan Grant for the year 2018-19 in lieu of the proposals submitted earlier. (For the Construction of New Hostel Building for Women at Kariavattom – Rs.200 Lakhs)

It may be noted that, the amount for the following works has been transferred to e-LAMS.

Sl. No.	Name of work	Required Estimate	Remarks
1	Hydraulic lift (for Disabled persons)in the Dept. Of Computational Biology and Bioinformatics	Rs.10 Lakh	Ready for tendering
2	Enhancing capacity of 11 KV substation at Kariavattom	Rs.35.89 Lakh	Work completed, final bills to be submitted.
3	Extension to the existing building of the Department of Computer science	Rs.85 Lakh	Work completed, final bills to be submitted.
4	Phase II work of Platinum Jubilee Seminar Hall	Rs.45 Lakh	Ready for tendering
5	Construction of new sumb and Augumentation of water supply system at SH Campus	Rs.50 Lakh	Ready for tendering
6	Maintenance of roads at SH campus	Rs.50 Lakh	Ready for tendering
7 (a)	Estimate for Water tank at Botany Department	Rs.86 Lakh	Entrusted to Kerala Water Authority as depository work
(b)	Estimate for UG Cable connection from Aquatic Biology Junction to Environmental Science Department at kariavattom Campus	Rs.15 Lakh	Work tendered
	Total	Rs.376.89	

It may be noted that payment for the works (Item No. 1, 4, 5 & 6) amounting to `155 Lakh transferred to e-LAMS, which have not been tendered yet, and have to be claimed from the Government before 30th September 2018. But, the amount can be claimed before 30th September 2018, only if the bills for the above works are submitted in the first week of July 2018, itself. Otherwise the amount transferred to e-LAMS will lapse and payment for the bills cannot be effected. Under these circumstances, it would be highly appropriate if the above works are carried out as depository works, or as per any other alternative that may be recommended on an urget basis, so as to avoid lapse of funds.

It may be noted that, purchase of high value foreign equipments amounting to approximately `5.40 Crore coming under the components 'Specific Projects' and 'Infrastructure & Laboratory Development are proposed to be released to the concerned Heads of the Departments as provisional advance for ensuring 100% utilization in the first week of July 2018 itself.

Also, non Utilization of plan funds will be viewed seriously by the Government and this will lead to deduction of State Plan Grant in the coming years.

In this context, the matter is placed before the Committee for consideration and appropriate recommendations.

Recommendation

The Committee observed that, the Principal Secretary, Higher Education Department has sincerely advised that the University in all earnestness may claim the amount of Rs 550 Lakh transferred to e-LAMS (Financial year 2017-18 for which extension of utilization has been granted till 30.09.2018), by June 30th lest it may find itself in any cash crunch that may arise in the second quarter of financial year that may lead to lapse of funds. From the amount of Rs 550 lakh transferred to e-LAMS, a total amount of Rs 155 Lakh earmarked for various civil works have not been tendered yet.

In this context, the Committee recommended to entrust Kerala Police Housing & Construction Corporation Ltd (KPHCC) for executing the following Civil works for which estimates have already been approved by the Syndicate, as Depository works. (100% Advance payment after executing MoU)

Sl. No.	Name of work	Approved Estimates	Remarks
1	Hydraulic lift (for Disabled persons) in the Dept. Of Computational Biology and Bioinformatics	Rs 10 Lakh	Ready for tendering
2	Phase II work of Platinum Jubilee Seminar Hall	Rs 45 Lakh	Ready for tendering
3	Construction of new sump and Augmentation of water supply system at SH Campus	Rs 50 Lakh	Ready for tendering
4	Maintenance of roads at SH campus	Rs 50 Lakh	Ready for tendering
	Total	Rs 155 Lakh	

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 02.05.2018, be approved.

FURTHER RESOLVED that Rs.105 lakhs be paid after executing the MoU for the works at Sl. No.1, 2 & 3.

ALSO RESOLVED that the maintenance of Road at SH Campus (Sl.No.4) be entrusted with the University Engineer.

Item no.35.93.10 *Centre for Marine Biodiversity- Construction of Platform for housing the Modern Recirculating Aquaculture System – Approval of estimate. Reg-*

(Pl.G)

Dr.K Padmakumar, Hon. Director, Centre for Marine Biodiversity has informed that two of his research projects were sanctioned under DBT-BBSRC-DFID have provision to establish a modern Recirculating Aquaculture System. This system is quite useful for research and demonstration and is not available in the University. A budget provision of Rs. 23 lakhs is available for the system and housing for which the space and foundation has to be provided by the University.

The Vice- Chancellor has approved the site proposed in the left side of Hymavathy pond for the project and also accorded permission to clear the jungles and small trees from the area by inviting competitive quotations and to prepare the estimate in consultation with the Hon.Director.

The Hon. Director, Centre for Marine Biodiversity, vide letter dated 30.04.2018 has forwarded the plan and estimate prepared by the University Engineer amounting to Rs 4,10,000/- (Rupees four lakh and ten thousand only) for constructing the platform for housing the modern Recirculating Aquaculture System for Centre for Marine Biodiversity at Kariavattom Campus.

Hence the plan and estimate prepared by the University Engineer amounting to Rs 4,10,000/- for constructing the platform for housing the modern Recirculating Aquaculture System for Centre for Marine Biodiversity at Kariavattom is placed before the Standing Committee of the Syndicate on Planning and Development for Consideration and appropriate recommendation.

Recommendation

To approve the plan and estimate prepared by the University Engineer amounting to Rs.4,10,000/- (Rupees four lakhs ten thousand only) for constructing the platform for housing the modern Recirculating Aquaculture System for Centre for Marine Biodiversity at Kariavattom

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 02.05.2018, be approved.

Item No.35.93.11 Senate House Campus – Supply, installation, testing and commissioning of two numbers of 10 Passenger Lift at Amenity building/ Front Office Complex – reg.

(Ad.B1)

Sanction was accorded to the estimate for constructing/ finishing of the proposed Amenity building/ Front Office Complex in the Senate House campus amounts to Rs.8.62 Crore and for appointing M/s. Iyer & Mahesh Architects as Architectural Consultant for the project (UO dated 06-01-2014).

As per the provision of Rs.38Lakh in the sanctioned estimate for supply, installation and commissioning of two numbers of 10 passenger lifts in the building e-tender was invited in the Government website and three firms participated. The makes of elevators quoted by the first and second lowest were not included in the list of makes of elevators e-tendered which was provided by the consultant. Considering this, the consultant opined that the e-tender for the work might be finalized with M/s. ThyssenKrupp Elevators India Pvt. Ltd. (third lowest) after due negotiation.

Name of firm	Tender Ranking	Rate for 2 lifts (Rs.)	AMC Rate for Two lifts		
			4 th year	5 th year	6 th year
M/s. Atlas Elevator Pvt. Ltd.	L1	27,86,000	1,30,000	1,42,000	1,56,000
M/s. Infra Elevator India Pvt. Ltd.	L2	33,80,000	1,70,000	1,86,000	2,00,000
M/s. ThyssenKrupp Elevators India Pvt. Ltd.	L3	34,00,000	1,70,000	1,87,000	2,05,700

In this regard the Legal Advisor opined that “If the brands offered by Tenderers L1 & L2 are not the one enlisted in E-tender documents, as seen reported by the University Engineer and M/s. Iyer & Mahesh, they can be rejected citing the said reason. For the tenderer to get considered it is mandatory that they should satisfy the tender conditions, citing a lower amount alone is not a criteria.”

The University Engineer requested to include the Annual Maintenance Contract (AMC) rate, quoted by the selected firm for the 4th, 5th and 6th years after the expiry of guarantee period (first three years), also in the negotiation. The Finance Officer remarked that the lowest bidder meeting all the tender conditions might be invited for negotiation before the Standing Committee on Planning and Development in which the item was placed.

The Syndicate at its meeting held on 19-11-2016 resolved to agree to the recommendations of the Standing Committee on Planning & Development (a) to obtain Government approved list of makers of elevators from the Chief Architect, Government of Kerala and (b) to keep the matter in abeyance until remarks obtained from Government.

On request to the Chief Architect, following list of approved lift makers sanctioned from the office of the Chief Electrical Engineer, PWD (buildings) was received: (1) OMEGA Elecators, (2) KONE Elevators India Pvt. Ltd. and (3) Johnson Lifts Pvt. Ltd.

The Syndicate at its meeting held on 11.08.2017, resolved to retender the work with the Government approved makes of elevators cited above. Hence, retenders were invited through e-tendering system and single tender of M/s Johnson lifts PVT Ltd received in this regard. But, a single bid received during retender shall be accepted only with the approval of a committee vide G.O.(P) No.324/2015/Fin dtd 30.07.2015.

As recommended by the Finance, the matter for the installation of lifts in the Amenity Building may be finalized after inviting the Firm for a negotiation.

The matter of providing lifts in the Amenity / Front Office Complex is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

Recommendation

The committee conducted negotiation with M/s Johnson lifts Private limited and recommended to award the the work to M/s Johnson lifts Private limited at the rate of one lift reduced to Rs. 16,47,500/- (Rupees sixteen lakh forty seven thousand and five hundred only) from Rs 16,50,000/-. The above said rate is inclusive of GST. All other rates remain the same and the total contract without AMC shall be Rs. 32,95,000/- (Rupees thirty two lakhs and ninety five thousand only.)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 02.05.2018, be approved.

Item No 35.94 *Minutes of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on 09.05.2018 – Approval of – reg.*

(PLG)

A Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance was held on 09.05.2018 at 10.00 a.m. (Copy of the Minutes appended).

The Minutes of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on 09.05.2018 is placed before the Syndicate for approval.

Minutes of the Combined Meeting of the Standing Committees of the Syndicate on Planning & Development and Finance.

Date : 09.05.2018

Time : 10 a.m. to 10.35 a.m.

Venue : Syndicate Room, Kerala University Buildings , Palayam, TVPM.

Members Present:

Dr. R. Latha Devi, Convener	Sd/-
Sri. B.S. Jyothikumar	Absent
Dr .M. Jeevanlal	Sd/-
Adv. Johnson Abraham	Absent
Sri. K.S. Gopakumar	
Adv. K.H.Babujan	Sd/-
Dr. P.Rajeshkumar	Absent
Dr. K. Shaji	Sd/-
Dr. P. M Radhamany	Absent
Adv. A.A. Rahim	Absent
Sri. M.K Abdul Rahim	Sd/-
Sri. Prathin Saj Krishna	Absent
Sri. M.Sreekumar	Sd/-

The Director (P&D), Deputy Registrar (P&D), Deputy Registrar (Admn II) were also present in the meeting.

The meeting began at 10.15 a.m

Item No.35.94.01 *Temporary Allotment of Room No.9 in the G.V Raja Pavilion, University Stadium for functioning of the office of RUSA Resoruce Centre – Granting further extension – reg- (Ad.D1)*

On the basis of the letter dated 14.10.2015 received from Dr. P. Anvar, Member Secretary and RUSA Chief Executive, the Kerala State Higher Education Council, Vikas Bhavan P.O.,

Thiruvananthapuram – 33, recommended by the Pro-Chancellor, sanction was accorded by the Vice-Chancellor subject to reporting to the Syndicate, for setting up a Resource Centre of Rashtriya Uchchar Shiksha Abhiyan (RUSA) on temporary and rental basis up to **31.12.2015** in Room No.9 Conference Hall of the G.V. Raja Pavilion, University Stadium. The room was allotted to the RUSA Resource Centre subject to the conditions stipulated in the U.O. No. Ad.DI/DPE/ 9061/15 dated 21.10.2015. An amount of Rs.1000/- (*Rupees One thousand only*) per day and also a consolidated amount of Rs.10,000/- (*Rupees Ten thousand only*) every month in advance for Electricity and Water Charges was fixed as rent for availing the room. The matter was reported to the Syndicate.

Prof.S.Varghese, RUSA State Project Coordinator, in the letter dated 13.01.2016 intimated that the RUSA Resource Centre had started functioning from 05.11.2015 onwards and it was requested to extend the allotment period for one year, i.e up to 31.12.2016. The whole matter was placed before the Syndicate at its Meeting held on 23.03.2016 (*vide Item No. 16.48*) and it was resolved that the Resource Centre of RUSA be permitted to occupy the room till **30.06.2016**. A U.O dated 05.05.2016 was issued in this regard.

Later, a request dated 27.06.2016 was received from the Principal Secretary, Higher Education Department to allow continuation of the Office of RUSA State Project Directorate in the University Stadium Complex. The matter was placed before the Syndicate at its Meeting held on 16.07.2016 (Item No. 19.13) and it was resolved that RUSA be granted further extension up to **30.09.2016** within which they shall find another place for their functioning. The RUSA was intimated regarding the same.

The State Project Co-ordinator, RUSA, vide letter dated 26.10.2016, had requested to grant permission for extending the period of occupation of RUSA SPD at the University Stadium Complex, until further arrangements are made. The Syndicate at its Meeting held on 18.03.2017 (Vide Item No. 26.06), considered the matter and resolved to grant extension up to **30th September, 2017** and that a delegation of the Members of the Syndicate comprising of Adv. K.H. Babujan, Adv. A.A. Rahim and Dr. M. Jeevanlal shall meet the Honourable Minister for Education to appraise the matter. U.O dated 12.04.2017 was issued in this regard.

Even though the period for which the room was allotted to RUSA has already expired, their office is still functioning in the University Stadium Complex and they have not forwarded any request, till date, to grant further extension. The delegation of Syndicate Members has not met the Hon'ble Minister for Education to appraise the matter, as resolved by the Syndicate held on 18.03.2017.

As per records the RUSA had remitted an amount of Rs.2,42,000/- (Rupees Two Lakhs and Forty Thousand Only) and an amount of Rs.2,03,000/- (Rupees Two Lakhs and Three Thousand Only) towards the rent, electricity and water charges for the period November 2015 to April 2016 and May 2016 to September 2016 respectively. On verification with finance, it is understood that they have not remitted the rent, electricity and water charges after 30.09.2016.

The whole matter was placed before the Syndicate at its meeting held on 06.02.2018 (*vide Item No.32.133*) and it was resolved to refer the item to the Combined Meeting of the Standing Committees of the Syndicate on Planning and Development & Finance.

As per orders of the Vice-Chancellor, the matter is placed before the Combined Meeting of the Standing Committees of the Syndicate on Planning and Development & Finance for consideration.

Recommendation

The committee observed that due to constraint of space, the space now allotted on temporary (Room no. 9) in the G.V Raja pavilion, University Stadium for functioning of the office of RUSA has to be provided for the students of the University. RUSA may be requested to find an alternative space for their office in future.

Extension has been granted only up to 30.09.2017. RUSA may be directed to submit the remittance details of the rent (electricity and water charges) from 01.10.2016 to 30.09.2017 and also to regularise the extension period from 01.10.2017 to till date.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on 09.05.2018, be approved.

FURTHER RESOLVED to serve notice to RUSA to vacate the Office.

Item No 35.95

Pendency in remittance of Annual Administration Fees by various affiliated self financing colleges – Present Status – reporting of - reg.

(Ac.B.II)

The Standing Committee of the Syndicate on Affiliation of Colleges held on 23.04.2018, vide item no 2 observed the issue regarding pending remittance of Annual Administration Fee by various colleges and the interim stay order obtained by Training colleges in remitting Annual Administration fee which is still pending before the Hon'ble High Court of Kerala and recommended to entrust the Registrar to prepare a detailed note on the present scenario of the cases and to place the same before the next Syndicate. The recommendation was approved by the Vice Chancellor, subject to reporting to the Syndicate.

Following may be noted in this context:

1. Arts & Science Colleges, Law Colleges, Hotel Management Colleges & Fashion Technology college

These category of colleges have no dues upto the academic year 2017-18. It may also be noted that although 5 Arts & Science colleges have obtained stay in remitting Annual Administration fee (as mentioned in the list forwarded by Legal section), they have no dues in Annual Administration fee till 2017-18.

2. Special Education College

KVM College of Special Education, Cherthala which is the only Special Education college affiliated to University of Kerala have dues in remitting Annual Administration fee of Rs.1,50,000/- from 2011-12 onwards. The Vice Chancellor while considering the request of the Principal to issue permanent Affiliation Certificate for the M Ed Special Education programme for producing before NAAC had ordered to direct the Educational Agency to clear the dues pending against the college with respect to the Annual Administration Fees. The Educational Agency approached the Hon'ble High Court of Kerala and filed WP(C) No. 30950/2016 and sought interim relief to direct the University to grant permanent affiliation for M Ed Special Education (Mental retardation) without insisting on remittance of annual administration fees. The Syndicate at its meeting held on 19.11.2016 vide item No.22.05.13 considered the request of the Principal to issue Permanent Affiliation Certificate for the M Ed Special Education Programme and also the interim order of the Hon'ble High Court and resolved to hear the Principal by the Standing Committee of the Syndicate on Affiliation of Colleges. A hearing was conducted by the Standing Committee of the Syndicate on Affiliation of Colleges with the Principal on 02.02.2017. The Syndicate at its meeting held on 18.03.2017 vide item No. 26.36 considered the minutes of the hearing by Standing Committee of the Syndicate on Affiliation of Colleges with the Principal, KVM College of Special Education and resolved that the Principal shall initiate a discussion with the Management on the matter of settlement of Annual Administration Fees with the University and the matter regarding consideration of Permanent Affiliation shall be taken up only after detailed discussion with the Management. The Principal, KVM College of Special Education, Cherthala, Alappuzha vide letter dated 05.05.2017 informed that the college is ready to pay Annual Administration Fee as equivalent to the amount charged by the Mahatma Gandhi University for Special Education Colleges. The College was denied of grant-in-aid even though

they are the only Special Education College in Kerala accredited by NAAC and recognized by UGC with 2 (f) and 12 (B) of the UGC Act 1956, because the College doesn't have permanent affiliation status. The Syndicate at its meeting held on 11.08.2017 considered the request of the Principal, KVM College of Special Education, Cherthala, Alappuzha for issuing permanent affiliation certificate for MEd Special Education programme in the college and resolved to conduct a hearing of the Manager, KVM College of Special Education, Cherthala, Alappuzha by the Standing Committee of the Syndicate on Affiliation of Colleges on the pending Annual Administration Fees to the University and granting of Permanent Affiliation to the college. Hearing is yet to be conducted.

3. **Engineering Colleges**

As per the GO (Ms) No. 93/2015/H.Edn dated 11.03.2015, affiliation of all Technical institutions conducting B Tech and M Tech courses have been shifted to Kerala Technological University with effect from the academic year 2015-16. Further, vide letter no:19047/J3/15/H.Edn dated 23.07.2015 from Higher Education Department, it was informed that in view of the GO, the Engineering colleges have to remit the affiliation fee to the Kerala Technological University only. The Syndicate at its meeting held on 30.12.2015 vide item No. 14.08.23 resolved to request the Government to take steps for the remittance of proportionate amount of annual administration fees to University of Kerala, in accordance with the number of batches having affiliation with this University, by the colleges whose affiliation have been shifted to Kerala Technological University. In spite of several reminders (7 nos) to Government, the last one being sent on 6.1.2018, no reply in this regard has been received yet. The Standing Committee of the Syndicate on Affiliation of Colleges held on 23.04.2018 **recommended** to issue a reminder letter to Government on the request to take steps for the remittance of proportionate amount of annual administration fees to University of Kerala, in accordance with the number of batches having affiliation with this University, by the Engineering colleges whose affiliation have been shifted to KTU. The recommendation was approved by the Vice Chancellor, subject to reporting to the Syndicate.

DCB statement of Annual Administration fee in respect of Engineering colleges

Year	Demand	Collection	Balance	Remarks
2013-14	22600000	22183343	416657	UKF College of Engg, Parippally remitted AAF based on students strength as per court order
2014-15	24700000	23995854	704146	UKF & Younus remitted amount based on students strength as per court order. Rs.1,00,000/- due for Marian College of Engg.
2015-16	24700000	15300000	9400000	Huge amount dues in AAF due to shifting of affiliation to KTU
2016-17	19500000	2250000	17250000	Decrease in Demand as the last batch of admitted students of M.Tech course completed their course of study in this University, during 2015-16.(* AAF for M.Tech – Rs. 1 lakh per course).
2017-18	19500000	625000	18875000	

4. **MBA/MCA Colleges whose affiliation vests with this University & Other category of colleges/courses whose affiliation shifted to KTU**

The affiliation of the following institutes too have been shifted to Kerala Technological University with effect from the academic year 2016-17, vide GO (Rt) No. 2286/2015/H.Edn dated 03.09.2015.

- MBA, MCA and Hotel Management courses conducted by the Institutes which are already affiliated to Kerala Technological University.
- Institutes which offer Architecture Courses that have the approval of AICTE.

DCB statement of Annual Administration fee in respect of colleges conducting MBA.

Year	Demand	Collection	Balance	Remarks
2015-16	1800000	1700000	100000	Rs.1,00,000/- due from Mohandas College of Engg, Anad.
2016-17	1700000	1500000	200000	Rs.1,00,000/- due from Mohandas College of Engg, Anad. And Rs.1,00,000/- from Rajadhani college of Engg, Attingal Decrease in demand due to closure of MBA in Sankar institute, Kollam
2017-18	1200000	1100000	100000	Decrease in Demand as the last batch of admitted students of MBA course in Engg colleges completed their course of study in this University, during 2016-17. Rs.1,00,000/- due from MSN Institute, Chavara.

DCB statement of Annual Administration fee in respect of colleges conducting MCA.

Year	Demand	Collection	Balance	Remarks
2015-16	700000	600000	100000	Rs.1,00,000/- due from Mohandas College of Engg, Anad.
2016-17	700000	600000	100000	Rs.1,00,000/- due from Mohandas College of Engg, Anad.
2017-18	500000	500000	0	Decrease in Demand as the last batch of admitted students of MCA course in Engg colleges completed their course of study in this University, during 2016-17.

DCB statement of Annual Administration fee in respect of Architecture colleges.

Year	Demand	Collection	Balance	Remarks
2015-16	1000000	1000000	0	
2016-17	1000000	1000000	0	
2017-18	1000000	500000	500000	Rs.5,00,000/- due from Bishop Jerome School of Architecture, Kollam

5. Unaided M.Ed course in Aided Training Colleges

DCB statement of Annual Administration fee in respect of Unaided M.Ed course in aided Training colleges.

Year	Demand	Collection	Balance	Remarks
2015-16	100000	100000	0	
2016-17	100000	100000	0	
2017-18	100000	50000	50000	Rs.50,000/- due from Mar Theophilis Training College, Nalanchira

6. Training Colleges

Most of the training colleges have obtained interim stay order from the Hon'ble High court of Kerala against the remittance of the Annual administration fee. Adv. O.V.Radhakrishnan, Senior Counsel, High Court of Kerala has been entrusted with cases relating to the Annual Administration Fee, which are pending before the Hon'ble High Court. The Syndicate at its meeting held on 24.03.2018 resolved to place the matter in respect to the details of other Advocates engaged by the University other than Standing Counsel before the Legal Monitoring Committee, in which the Committee will decide whether these cases are to be transferred from the office of Adv. O.V.Radhakrishnan to the Standing Counsel. It may be also be noted that the Syndicate at its meeting held on 6.2.2018, vide item no 32.34.02 resolved to seek legal opinion of the Standing Counsel regarding fixing of the Annual Administration Fee to be remitted by Training colleges on the basis of students' strength. Accordingly, note to Standing Counsel had been issued. Reply yet to be received.

The list of training colleges who had obtained stay in remitting Annual Administration Fee and list of training colleges who have not been remitting Annual Administration Fee without obtaining stay are appended herewith.

7. Colleges whose affiliation had been shifted to Kerala University of Health and Allied Sciences from the academic year 2010-2011 onwards

These category of colleges contribute to major share of dues in Annual Administration fees. The Syndicate at its meeting held on 31.01.2015 vide item No. 05.85.21 resolved that the annual administration fee to be collected from the Self-financing colleges whose affiliation had been shifted to the Kerala University of Health Sciences, Thrissur be re-fixed in accordance with the number of batches having affiliation with the University of Kerala. The total amount prescribed for a year shall be divided by the total duration of the course and proportionate amount shall be fixed as demand for a particular year in accordance with the number of batches. Accordingly, as resolved by the Syndicate, calculation has been done by proportionating the demand by treating the duration of courses as 5 years including internship for Dental, Medical, Ayurveda and Siddha colleges and 4 years for Pharmacy, Paramedical and Nursing colleges and 2 years for Nursing PG courses. As suggested by the Finance, concurrence of the Government is sought on the matter regarding re-fixing the Annual Administration fees to be collected from the Self Financing Colleges whose affiliation had been shifted to the Kerala University for Health Sciences, Thrissur in accordance with the number of batches having affiliation with the University of Kerala. The State Government vide letter dated 22.04.2016 granted permission for re-fixing the annual administration fees to be collected from self financing colleges whose affiliation had been shifted to KUHS in accordance with the number of batches having affiliation with the University of Kerala. The Educational Agencies of those colleges who have outstanding dues including Annual Administration Fee towards University has been informed vide letter No. Ac.BII/03/2017 dated 06.10.2017. The Syndicate at its meeting held on 06.12.2017, resolved to refer the above matter to the Combined meeting of the Standing Committee of the Syndicate on Affiliation of Colleges and the Standing Committee of the Syndicate on Finance. But the combined meeting is yet to be conducted.

As per the orders of the Vice Chancellor, the present status with respect to collection/pendency in remittance of Annual Administration fee from various affiliated self financing colleges is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to entrust the Registrar to redraft the note alongwith the details of Colleges and opinion of the Standing Counsel regarding the status of cases of pending.

FURTHER RESOLVED that the detailed note provided by the Syndicate is to be communicated to the Government of Kerala.

Item No. 35.96 ***Complaint received from Sri. Sundaresan Nadar- Lack of infrastructural and instructional facilities at KNM Arts and Science College (self financing), Kanjiramkulam, Thiruvananthapuram – Consideration of – reg.***

(Ac.BI)

Complaint has been received from Sri. Sundaresan Nadar regarding the lack of infrastructural and instructional facilities at KNM Arts and Science College (self financing), Kanjiramkulam, Thiruvananthapuram.

The same complaint was forwarded from the office of the Secretary to Governor for appropriate consideration and from the Hon'ble Minister of Education with orders to enquire and report the action taken on it.

In the complaint it is alleged that,

- Since KNM Arts and Science College (self financing) and KNM Arts and Science Govt. College are neighbouring colleges, the students misguidedly take admission in the self financing college
- This self financing college gets good result by bribing the examination squad
- Most of the teachers in KNM Arts and Science College (self financing) are lady teachers and are not eligible for that post

- Names of the eligible teachers are only in records and ineligible teachers are taking classes
- Teachers are not willing to work in this college since their salary is very low
- Due to the scarcity of teachers, most of the days are holidays in this college
- There is no toilet facilities for students in this college
- In the previous year, students got admissions in this college on giving donation up to thirty thousand rupees. Students are afraid of the college management and hence they are not willing to speak against it
- Approval of most the courses are achieved through money and political power

The complainant has also requested to cancel the affiliation of the above mentioned college.

Remarks of the Principal, KNM Arts and Science College (self financing) were obtained on the complaint.

The Principal has stated that,

- KNM Arts and Science College (self financing) and KNM Arts and Science Govt. College are neighbouring colleges
- The students who seek admissions in the college are well aware of the difference between a self financing college and a government college
- All teachers are qualified and those in records are taking classes. They are getting salary as per norms and in time
- College has enough facilities to run the courses
- All the allegations raised in the complaint are baseless and intended to tarnish the image of the college

The Principal has stated that there is no person by name R. Sundaresan Nadar and no such address as shown in the complaint and has therefore requested to reject the baseless complaint. The explanation letter from the Principal was placed before the Standing Committee of the Syndicate on Affiliation of Colleges.

The Syndicate on 06/12/17 resolved to approve the recommendation of the Standing Committee of the Syndicate on Affiliation of College to constitute a committee to conduct an inspection at the college with Dr. Shaji K, Sri. M K Abdul Rahim and Dr. P Rajesh Kumar as members.

Dr. Shaji K and Sri. M K Abdul Rahim, the members of the committee after conducting an inspection at the college submitted a report stating that the complaint submitted by one Sundaresan Nair against KNM Arts and Science College (self financing) is baseless. It is reported that the teachers are happy for their salary. The explanation submitted by the Manager is satisfactory. The only defect they could notice was that there is a shortage of books in the Library. They reported that there is no need to take any action against the college. They have submitted the explanation letter received from the Manager.

In the letter of explanation the Manager, Sri. M R Raghuchandrabal states the following,

1. The complaint is fake and there is no person by the name Sundaresan Nadar. The complaint is an outcome of personal vengeance against the Manager and the fact would be revealed if the complainant is summoned for a personal hearing
2. Both the colleges (KNM Arts and Science College (self financing) and KNM Arts and Science Govt. College) are situated nearby and the Govt. college is situated in the land which was once his family property and later given to the Government for constructing the college in memory of late Sri. Kunjukrishnan Nadar MLA. The KNM Arts and Science College (self financing) is situated in the remaining land which is now owned by the Manager. According to him, everyone knows the existence of both the colleges as separate boards showing the status of the colleges as Government and Self financing is installed in front of the college.
3. It is false that the approvals of most of the courses are achieved through bribe and by using political power. All courses (subjects) are granted to the college according to the rules and regulations of the University.

4. The statement “college gets good result by bribing the exam squad” is false. The college runs smoothly and has recently secured 3rd rank. College has enough facilities to run the courses and it has been verified since 2014 by the University Inspection Team.
5. No donation has been received by the college from anyone in the last academic year and all the allegations raised in the complaint are baseless and intended to tarnish the image of the Manager in front of the public. Hence it is requested to reject the complaint as the allegations are false and baseless.

As per the orders of the Hon’ble Vice Chancellor the Report of the Inspection conducted at KNM Arts and Science College (self financing) by the inspection committee and the letter of explanation by the Manager, KNM Arts and Science College are placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED to reject the complaints received against the College.

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Item No.35.97 **Academic and Examination Calendar for the year 2018-19 - Consideration of – reg.**

(Ac.D)

The Academic and Examination Calendar for various programmes as forwarded by the concerned sections have been compiled and a draft Academic and Examination Calendar for the year 2018-19 was prepared. The committee empowered to compile the Academic and Examination Calendar at its meeting held on 07.05.2018 considered the draft calendar and recommended to approve the same, subject to effecting the corrections suggested by the members.

The draft Academic and Examination Calendar for the Academic year 2018-19 after effecting the corrections suggested is placed before the Syndicate for consideration(Calendar appended).

Resolution of the Syndicate
RESOLVED that the draft Academic and Examination Calendar for the Academic year 2018-19, be approved.

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Item No.35.98 **Implementation of Government order for giving full membership to College Librarians in the College Councils-Amendment to University Statute - Consideration of – reg.**

(Ad.A.V)

The President, Institution of Librarians & Information Scientists(ILIS) has forwarded the request for making necessary amendment in the 'Kerala University First Statutes 1977' by including provision for making the Librarians in the Aided Colleges under the University as full members of the College Councils.

The Government have vide G.O.(Ms) No.169/94/H.Edn. Dated 22.11.1994 implemented the recommendations of the Expert Committee on College Libraries.The recommendation No.III.2 is “Librarian's membership in college council is necessary for his participation in shaping library policy and the committee recommends that college librarian should be given full membership in college council and other relevant committees constituted by the college”.

The President, Institution of Librarians & Information Scientists (ILIS) has stated that Certain Aided College under the University of Kerala are reluctant in implementing the government order which makes the Librarians of the College as full members of the College Councils since, Executive order of the Govt is not sufficient and there should be such a provision in the Kerala University First Statute 1977 itself. He also pointed out that, there is provision for the same in the Calicut University Statute and that in all the aided Colleges under that University, Librarians are full members in the College Councils from 2003 onwards and denial of this facility to the Librarians of Aided College under University of Kerala affects adversely the high standards of higher education.

In light of the above he has requested to make necessary amendment in the Kerala University First Statutes including provision for making the Librarians, in the Aided Colleges under the University,

as full members of the College councils as early as possible. Statute 20 of Chapter 24 of the Kerala University First Statutes 1977 deals with Constitution of College Council.

Hence as per the orders of the Vice Chancellor, the request of the President, Institution of Librarians & Information Scientists (ILIS) for making amendment in the Kerala University First Statute 1977 for including provision for making the Librarians in the Aided Colleges under the University as full members of the College councils by adding clause 2(h) to Statute 20, Chapter 24 of the Kerala University First Statute 1977, ie (2) (h). College Librarians, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

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Item No.35.99 **Minutes of the meeting of the Hostel Monitoring Committee held on 10.04.2018 - Reporting of – reg.**

(Ad.D II)

The action of the Vice Chancellor in having approved the minutes of the meetings of the Hostel Monitoring Committee held on 10.04.2018 is reported to the Syndicate.

MINUTES OF THE MEETING OF THE HOSTEL MONITORING COMMITTEE

Venue : Vice Chancellor's Chamber

Date : 10.04.2018

Time : 03.00 PM to 05.15 PM

MEMBERS PRESENT

- | | | | |
|------------|---|---|--------|
| 1. | Prof. Ganesh.C (in chair)
Vice Chancellor | : | Sd/- |
| 2. | Pro-Vice Chancellor | : | Vacant |
| 3. | Adv.A.A.Rahim
Convener, Standing Committee of the Syndicate
on Staff, Equipments and Buildings | : | Absent |
| 4. | Sri.K.S.Gopakumar
Convener, Standing Committee of the Syndicate
on Dept.&Other Institutions | : | Sd/- |
| 5. | Adv.K.H.Babujan
Convener, Standing Committee of the Syndicate
on Finance | : | Absent |
| 6. | Dr.Radhamany.P.M, Member, Syndicate | : | Sd/- |
| 7. | Dr.K.Manickaraj, Member, Syndicate | : | Absent |
| 8. | Sri.M.K.Abdul Rahim
Convener, Standing Committee of the Syndicate
on Students' Services | : | Sd/- |
| 9. | Sri. Prathin Saj Krishna
Student Member of Syndicate | : | Sd/- |
| 10. | The Registrar | : | Absent |
| 11. | The University Engineer | : | Sd/- |
| 12. | The University Union Chairman | : | Absent |
| 13. | Warden, University Men's Hostel, Kariavattom | : | Sd/- |
| 14. | Warden, University Women's Hostel, Kariavattom | : | Sd/- |
| 15. | Warden, University Women's Hostel, Thycaud | : | Sd/- |
| 16. | The Joint Registrar, Campus Administration
Kariavattom | : | Sd/- |
| 17. | The Joint Registrar, Administration (Convener) | : | Absent |

The meeting started at 03.00 pm. The Vice Chancellor addressed the meeting. The committee discussed the items specified in the agenda.

Item No.35.99.01 University Hostels at Kariavattom- Running of the Mess- Recommendation of General Body meeting -reg.

As per the recommendation of the Hostel Monitoring Committee held on 23.12.2017 the mess at the University Hostels at Kariavattom were run by the students. A General Body meeting was held on 03.01.2018 at Aquatic Biology hall at Kariavattom Campus and submitted the following recommendations on running of Mess.

1. Post sufficient Office staff at the Ladies Hostel for the smooth functioning of the mess system.
2. Post on Assistant Registrar at the Men's hostel for overall supervision of the functioning of the Hostels (Men and Women)
3. Include representatives from the Hostels in the Hostel Monitoring Committee.
4. Authorise Warden in the Hostels to conduct walk-in interview to engage cooks.
- 5.&6 Authorise the Warden, Men's Hostel to conduct a walk - in Interview for engaging one Casual Labourer for purchasing grocery item and to follow local purchase till the mess Committees are formed in the Hostels.
7. Initiate steps to purchase two Chapathi making machines for the use of all the five Hostels.
8. Seek the feasibility of obtaining subsidy for gas cylinder for the Hostels.
9. Issue necessary directions to the Matrons of Women's Hostel to assist the Warden in the running of the Hostel Mess.

Recommendation : On discussing the matters, the Committee recommended the following.

Since an Assistant has been posted at University Hostel for Women, Kariavattom, there is no relevance about the matter. Assistant Registrar (Cash, Kariavattom) is entrusted with the overall supervision of the Hostel.

Hostel Monitoring Committee recommended to include representatives from the University Hostels in the Hostel Monitoring Committee. One Male representative from Men's Hostel (One year rotation basis from PG, and Research Hostel) one female representative from Women's Hostel (one year rotation from Research Hostel, PG old and new Block) and one representative from University Hostel for Women, Thycaud (one year rotation from UG, PG and Research).

The matters regarding engaging of cooks and Kitchen Helpers for University Hostels at Kariavattom, Sri. Gopakumar, Syndicate Member suggested to engage Casual Labourer from the existing list in the University. Hostel Monitoring committee recommended to engage 8 resident cooks (6 for Women's Hostel and 2 for Men's Hostel) and 8 Resident Kitchen Helpers (4 for Women's Hostel and 4 for Men's Hostel). Validity of the list of cook is one year and remuneration of the cook is 20,000/-per month. The cooks shall have two years of experience. The remuneration of Kitchen helper will met from dividing System and that of cooks will met by the University. For Resident Kitchen helper remuneration will be 630/- per day (subject to the maximum of 17,025) Two male Casual Labourers be engaged for purchase of materials (One for Men's hostel and one for Women's Hostel). Engagement will be for 89 days and on expiry of the term next candidates in the list is engaged on rotation basis.

Regarding the matter of installing Chapathi making machine at University Hostels at Kariavattom, Hostel Monitoring Committee recommended to install one fully automatic Chapathi making machine for all the hostels and entrusted Dr. Radhamany, Sri. Prathin Sajkrishna (Syndicate members) and the University Engineer to locate the place to install the same and entrusted the Joint Registrar (Campus Administration), University Engineer and the for fixing the specifications.

Regarding the recommendation No. 8 HPL has already informed their willingness to supply gas cylinder on subsidized rate and Wardens of the hostels were informed accordingly.

Regarding the recommendation No. 9 , it is already implemented.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations meetings of the Hostel Monitoring Committee held on 10.04.2018, be noted.

FURTHER RESOLVED to reconstitute the Hostel Monitoring Committee by including all Hostel Secretaries.

Item No.35.99.02 University Hostel for Women, Thycaud- Running of the Mess

The Administrative Officer, Women's Hostel, Thycaud has informed that the present Hostel mess contract expired on 31.03.2018. The General Body meeting of the hostel held on 21.02.2018 favoured the contract mess. Hence she has requested for the orders to issue notification for inviting the tenders.

It may be noted that due to the exigency directions were given to the Administrative Officer to run the mess with the present contractor till the decision regarding this is taken in Hostel Monitoring Committee.

Recommendation : Regarding the running of the mess the Hostel monitoring Committee recommended to proceed with the Tender procedure and the implementation will be after placing the matter before the next meeting of the Hostel Monitoring Committee. Hostel Monitoring Committee resolved to entust Sri Abdul Rahim, Sri. Gopakumar and Sri. Prathin Sajkrishna, Syndicate members to visit the University Hostel for Women, Thycaud and obtain the opinion of the inmates about the mess system.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations meetings of the Hostel Monitoring Committee held on 10.04.2018, be noted.

Item No.35.99.03 University Hostel for Women, Thycaud- Complaint of Kum. Sterlin Fernandez

Professor Sreekumar. M, Member Syndicate and Adv.A.A Rahim, Member, Syndicate have forwarded the complaint of Kum. Sterlin Fernandes, 2nd year student and also the inmate of the University Hostel for Women, Thycaud against the unruly behavior of the Matron of the hostel.

The remarks of the Administrative Officer, University Women's Hostel, has been obtained in this regard.

The Administrative Officer has reported that she had sought the remarks of 1. Ms. Bidhu.T.K, Matron, 2. Smt. Latha.P.S, Matron, 3. Smt. Priya.S, Resident Nurse 4. Ms. Parvathy P M , Hostel Secretary 5. Ms. Anju.S Jagathan, Mess Secretary 6.Ms. Vrindha Raghavan, Hostel Secretary (Research Hostel) 7.Ms. Nishidha K.N. who accompanied Kum. Sterlin Fernandez to lodge complaint and 8.Ms. Sangeetha, inmate of the hostel and stated that all the staff and inmates did not agree with the complaint of Kum. Sterlin and opinioned that all the allegations of Kum.Sterlin Fernandez are false.

The inmates are of general feeling that a girl who purposefully tortures the inmates, staff and constantly rise suicide threats is not fit to be a inmates of the hostel. Hence she has requested to issue orders to vacate Kum. Sterlin Fernandez from the hostel.

Recommendation: The Hostel Monitoring Committee recommended to conduct a Hearing of Sterlin Fernandez before the Syndicate members on their visit in the University Hostel for Women, Thycaud.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations meetings of the Hostel Monitoring Committee held on 10.04.2018, be noted.

Item No.35.99.04 Request of Kum. Kaveri.V and Kum. Medha Prakash for admission in University Women's Hostel, Thycaud-

Kum. Kaveri.V, 1st year MSc Student of Govt. Arts college and Kum. Medha Prakash, 1st year BSc Student of Govt. College for Women have submitted requests for the admission in University Hostel for Women, Thycaud.

Kum. Kaveri.V has submitted the application for hostel admission to the Education Minister and he forwarded the same for necessary action

It may be noted that hostel admissions are done through online from 2017-18 academic year. There is only 50 seats are allotted for PG students. 42 seats are filled by the three allotment lists and remaining rooms are under maintenance work. Kum. Kaveri.V has submitted online application for hostel admission on 04.01.2018. Allotments are given on the basis of the index mark and totally 13 students are in waiting list having higher index mark than her.

University have fixed norms for the Hostel admission. The Hostel Monitoring Committee held on 17.02.2017 has recommended modifications to the existing Norms. Accordingly the applicant having no permanent dwelling place or lost both parents are considered as special cases.

Kum. Medha S Prakash has submitted a request for the admission in University Hostel. But she has not applied for the hostel admission through the admission portal, which is always open.

It may be noted that there are nearly 83 students are included in the waiting list. Kum. Medha S Prakash can be included in the waiting list on the basis of the merit only if she will apply through the online portal. As per the admission norms second/ third year students will be considered for admission against the vacancies arising as a result of second/ third year students respectively leaving the Hostel.

Kum. Medha S Prakash has also requested for the guest facility in the hostel. As per the admission norms guests will be provided accommodation initially for five days and the Warden shall permit the Guest to stay for a further period of five days based on the request from the Guest and recommendation of the inmate(s). One and the same guest shall not stay in the Hostel for more than ten days during a month either continuously or in separate laps.

Recommendation: The Committee recommended to follow strictly the admission norms and a press release shall be issued allowing another 10 days for submitting online application these students who have not yet submitted application.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations meetings of the Hostel Monitoring Committee held on 10.04.2018, be noted.

35.99. Additional Item No.01. Filling up of vacancy of Warden in University Hostel for Women, Thycaud

The Administrative Officer University Hostel for Women, Thycaud has informed that it is very difficult to run the hostel without the Warden. Hence she has requested to take necessary action in this regard.

Recommendation: The Committee recommended to take necessary steps to engage a warden on contract basis

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations meetings of the Hostel Monitoring Committee held on 10.04.2018, be noted.

Additional Item No.35.99.02 Maintenance work at the University Hostels at Kariavattom

Recommendation: Regarding the maintenance work at the University Hostel at Kariavattom, including providing the mosquito net, the Committee entrusted the University Engineer to initiate necessary action in the matter and also entrusted to issue notice to the contractor for the laps. The committee further entrusted the Warden to submit the proposal regarding the maintenance work and other matters to the Registrar.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations meetings of the Hostel Monitoring Committee held on 10.04.2018, be noted.

Item No. 35.100 Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 07.05.2018 – Approval of - reg.

(M&C I)

Placed below is the minutes of the meeting of the Standing Committee of the Syndicate on Examinations and Students Discipline held on 7.05.2018. Considering the urgency of the matter the recommendations on item no.5 has been approved by the Vice Chancellor subject to reporting to the Syndicate and the recommendations on the remaining items are submitted before the Syndicate for approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Examinations

Date : 07.05.2018
Time : 11.00 a.m.
Venue : Syndicate Room

Members Present

1. Sri.M.Sreekumar	Convener,	Sd/-
2. Sri.K.S.Gopakumar	Member Syndicate	Sd/-
3. Dr.M.Jeevanlal	Member Syndicate	Sd/-
4. Adv.A.A.Rahim	Member Syndicate	Sd/-
5. Dr.P.Rajeshkumar	Member Syndicate	Sd/-
6. Dr.K.Manickaraj	Member Syndicate	Sd/-
7. Sri.M.K.Abdul Rahim	Member Syndicate	Sd/-

Members Absent

1. Dr.R.Lathadevi	Member Syndicate
2. Dr.K.Shaji	Member Syndicate
3. Sri.B.S.Jyothikumar	Member Syndicate
4. Sri.John Thomas	Member Syndicate
5. Adv.S.Krishnakumar	Member Syndicate

Item No.35.100.01:- Alleged misbehavior of Professor and students of St.Stephens College - Complaint submitted by the Convener, Mal practice Prevention Squad- reg (M&C.I)

Dr.M.Vijayanpillai, Convener, Malpractice Prevention Squad, Alappuzha & Pathanamthitta district had complained that Prof.Laladas and some of the Students of St.Stephens College, Pathanapuram had misbehaved to the team of the Malpractice Prevention Squad of Alappuzha & Pathanamthitta district. Hence the Convener has requested to take necessary action against the authorities responsible for the issue.

As per the orders of the Hon'ble Vice Chancellor, the Standing Committee of the Syndicate on Examinations and Students Discipline at its meeting held on 24.11.2017 considered the matter and recommended to hear Dr.M.Vijayanpillai, Convener, Malpractice Prevention Squad, Kollam District, Dr.K.P.Laladas, Chief Superintendent, St Stephens College, Pathanapuram, Smt.Anju Mathew, Invigilator present at the examination hall. The Syndicate at its meeting held on 6.02.2018, vide item no.32.36.14 resolved to approve the same.

As Dr.M.Vijayanpillai, Dr.K.P.Laladas and Smt.Anju Mathew were absent, the Standing Committee recommended to defer the item to the next meeting scheduled on 7.05.2018.

Recommendations of the Standing Committee

The Committee heard Dr.M.Vijayanpillai, Convener, Malpractice Prevention Squad, Kollam District, Dr.K.P.Laladas, Chief Superintendent and Smt.Anju Mathew, Invigilator, St Stephens College, Pathanapuram. On the basis of hearing the Committee noted serious misbehaviour of Dr.K.P.Laladas, Chief Superintendent towards the members of Malpractice Prevention Squad. Hence the Committee recommended to report the matter to the Principal, St.Stephens college, Pathanapuram stating such practices shall not be repeated in future.

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Examinations and Students Discipline held on 7.05.2018, be approved.

Item No.35.100.02:- Non receipt of Scheme of valuation for Sixth Semester BA History degree Examination, April 2017- Hearing – reg.

(M&C.I)

In the Pre valuation Board meeting of Sixth semester BA History Degree examination April 2017 Dr.M.P.Ajithkumar, Chairman and Shri.G.Suraj, member, had recommended that “*Since no answer key*

having been prepared /presented before the Board, the Board decided that the examiners with teaching experience and subject knowledge would examine the answer sheets without answer keys”.

The matter was noticed by the Controller of Examinations only when the minutes of the Pre Board meeting was submitted for approval. However the minutes of the Pre Board meeting was not approved by the Controller of Examinations, as it is against the norms of valuation and preparation of scheme for valuation.

It may be noted that as per the present procedure, the Assistant Registrar shall collect the scheme of valuation from CE 's Section through a formal note. If the scheme is not available, this can be intimated to the Chairman before the Pre Valuation Board meeting itself. The Pre Board shall discuss the question papers and formulate a scheme of valuation.

The Examination Monitoring Committee at its meeting held on 27.05.2017 observed that the delay in submission of scheme of valuation of S6 BA History resulted in late starting of valuation camp, hence recommended that the matter shall be enquired and placed before the next meeting.

Accordingly the remarks of AR (BA CBCS), DR (CBCS), EB VII and DR (EB & M&C) were obtained. On the basis of the remarks submitted it is reported that “It is the responsibility of the AR Tabulation to ensure that the scheme is prepared and finalized during the pre board meeting, and the same is recorded in the minutes. In this case no such action is seen taken by the AR concerned, and hence the minute of the Pre Board was not approved. The Chairman also should not have decided to conduct the valuation without the scheme and recorded the same in the minutes. However, the Deputy Registrar has reported that the scheme was made available later, and the valuation was conducted accordingly.

Accordingly the Hon'ble Vice Chancellor has ordered that

1. Strict warning may be given to the AR Tabulation to follow the norms of valuation meticulously hereafter.
2. The Committee may take appropriate decision in the case of lapse on the part of the Chairman.

The Examination Monitoring Committee at its meeting held on 30.11.2017 considered the matter and recommended to hear Dr.M.P.Ajithkumar, Chairman S6 BA History degree examination April 2017 in the next meeting of the Standing Committee of the Syndicate on Examinations and Students Discipline.

The Standing Committee of the Syndicate on Examinations considered the matter and as Dr.M.P.Ajithkumar was absent the Committee recommended to defer the item to the meeting scheduled on 7.05.2018.

Recommendations of the Standing Committee

Dr.M.P.Ajithkumar, Chairman S6 BA History degree examination April 2017, submitted his explanation as email to the Controller of Examination. The Committee considered the explanation submitted by Dr.M.P.Ajithkumar and recommended to reject the same. Further recommended that the matter be reported to DCE for further course of action against Dr.M.P.Ajithkumar.

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Examinations and Students Discipline held on 7.05.2018, be approved.

Item No.35.100.03:- S6 BBA semester examination allotment of centre- reg.

(ED I)

The Sixth Semester BBA Degree Examination (SDE) was conducted during the period from 27.06.2017 to 30.06.2017. Complaints have been received from 3 candidates viz, Malavika S.S. Shanila.S and Sajna A.R, who were appearing for the Sixth Semester BBA Degree Examination as supplementary candidates. They have stated that they could not attend the Export Management examination on 28.06.2017, as they failed to reach the examination centre at School of Distance Education, Palayam on time. Their complaint is that the Centre allotted to them was SDE Palayam, Thiruvananthapuram instead of Fathima Memorial Training College Vadakkavila Kollam and they have requested for re-examination.

But in their application for registration to the Sixth Semester Examination, these three candidates have not specified the centre and place of examination. The column for entering these details in the

application was blank. Since these candidates were residents of Thiruvananthapuram district, they were allotted SDE Palayam as their examination centre, the only centre in Thiruvananthapuram. These three candidates are supplementary candidates and because of the absence of specification of centre in their application, they were allotted centre in Thiruvananthapuram and the aim was to make them convenient.

The hall tickets of the 6th Semester BBA Examination were sent to the examination centres one week prior to the commencement of the examination. These three complainants never contacted the tabulation section for any information regarding the examination centre nor went to the examination centre sufficiently early for collecting the hall tickets. It was only on the second day of the examination that they went to the Kollam centre for hall tickets (28.06.2017)- the very same day they had to appear for the Export Management paper. Now they have requested to conduct another examination for them.

As per the orders of the Hon'ble Vice-Chancellor the above matter was placed before the standing committee of the syndicate on Examination and Students Discipline. The Standing Committee held on 22.09.2017 recommended to conduct hearing on this matter and the Syndicate meeting held on 10.10.2017 authorized the Standing Committee to conduct the hearing.

The Syndicate further resolved to agree the recommendation of the Standing Committee to permit the candidates to appear for the forthcoming sixth semester examination without levying fee.

The hearing note is placed before the Standing Committee of the Syndicate on Examination and Students Discipline.

The Standing Committee of the Syndicate on Examination held on 24.04.2018 conducted the hearing. But the three complainants did not appear before the committee for hearing. The committee heard the officers of the tabulation section concerned and the Director SDE and recommended to accept the explanation submitted by the officers of the tabulation section and to request the Director SDE to behave politely to the candidates approaching them for various enquiries.

The committee further recommended to direct the candidates to appear before the Standing Committee of the Syndicate on Examination scheduled on 07.05.2018.

A letter to the Director SDE, and memos to the three candidates Malavika S.S., Shanila S. and Sajna A R, have been sent in this regard.

The hearing note is placed before the Standing Committee of the Syndicate on Examination and Students' Discipline.

Recommendations of the Standing Committee

The Candidates were absent for the hearing the Committee recommended no further course of action in this case.

<i>Resolution of the Syndicate</i>		
RESOLVED that the above recommendations Standing Committee of the Syndicate on Examinations and Students Discipline held on 7.05.2018, be approved.		

Item No.35.100.04:- Akhil J S- LL.B- three year course student- Studied two courses simultaneously at Annamalai University and Kerala University – Reg.

(EG I (a))

Shri. Akhil J S, a student who enrolled in 2016-19 Batch of three year LL.B Unitary Degree Course at the Kerala Law Academy Law College, Thiruvananthapuram, requested to issue him a special certificate stating that he had enrolled for the first semester Unitary Degree Course through online registration. While considering the application, Shri. Jaison V Johnson filed a petition alleging that Shri. Akhil had undergone two courses simultaneously, namely B A Malayalam and Mass Communication at St. Xavier's College, Thumba and B A Sociology from the Annamalai University as an IDE candidate during 2011-2016 period as follows:-

University	Annamalai	Kerala
Course Period	2011-2014	2013-2016
Course	BA Sociology	BA Malayalam & Mass Communication.
Details of	I year- May 2012	---

Examinations Appeared	II year- May 2014 (Supplementary- May 2015)	I sem- January 2014, II sem- July 2014, III sem- November 2014.
	III year – May 2014 (Supplementary- May 2015)	IV sem- June 2015, V sem.- November 2015, VI sem- Not Regd./ Not Appeared.

Shri. Akhil J S has cancelled his course registration after his Fifth Semester Examinations of November 2015 from St. Xavier's College, Thumba.

Admission Handbook is read as, “No candidate who has joined a course of study in this University as a regular student or by private registration or by correspondence course shall be allowed to simultaneously join any other course or appear for any examination either in this University or any other University or Institution or Bodies except as provided for in the Regulations relating to the respective examinations.” The violation of the above rule has been committed by the candidate, Shri. Akhil J S. How the candidate could submit TC at the time of admission to BA at St. Xaviers College Thumba in the year 2013 when he actually has not discontinued his studies at Annamalai University and the migration certificate then submitted for his matriculation, recognition also may have to be examined.

The Hon'ble Vice Chancellor has ordered to permit the appearance of Shri. Akhil. J.S as “PROVISIONALLY ADMITTED” on the strength of academic eligibility to seek admission to LLB three year Unitary Degree course by the virtue of BA Degree qualified from Annamalai University which is recognised by the University of Kerala and he was registered for the first semester Unitary Degree course. And also ordered to conduct a detailed enquiry on the irregularity in having undergone two courses of two Universities simultaneously and to publish the results subject to the outcome of the enquiry.

The Standing Committee of Syndicate on Examinations and Students' Discipline, at its meeting held on 24.11.2017, considered the matter and recommended to hear Shri. Akhil J S in the next meeting of the Standing Committee. Further recommended that the Principal, St. Xavier's College, Thumba may be directed to submit the TC submitted by Shri. Akhil J S at the time of admission to BA Malayalam & Mass Communication Degree Course at St. Xavier's College, Thumba in the year 2013.

The Syndicate at its meeting held on 06.02.2018 resolved to agree to the above recommendations of the Standing Committee of Syndicate on Examinations and Students' Discipline held on 24.11.2017.

Since the candidate informed his inability to attend the hearing on 24.04.2018, the Standing Committee considered the request submitted by Sri.Akhil.J.S and recommended to defer the item to the meeting scheduled on 7.05.2018 and recommended to direct Sri.Akhil.J.S to appear before the Committee on 7.05.2018.

Considering the urgency of the matter the recommendations was approved by the Hon'ble Vice Chancellor subject to reporting to the Syndicate.

Recommendations of the Standing Committee

Sri.Akhil.J.S submitted his inability to attend the hearing scheduled on 7.05.2018. The Principal, St. Xavier's College, Thumba submitted the TC issued by St.Johns Model HSS, Nalanchira, submitted by Sri.Akhil J.S at the time of admission to BA Malayalam & Mass Communication Degree Course at St. Xavier's College, Thumba in the year 2013.

The Committee considered the same and recommended to direct Sri.Akhil.J.S to appear before the committee without fail to avoid further course of action against him by the University.

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Examinations and Students Discipline held on 7.05.2018, be approved.

Item No.35.100.05:- 2017 ജനുവരിയിൽ നടന്ന ഒന്നാം സെമസ്റ്റർ സി ബി സി എസ് എസ് പരീക്ഷ മുല്യനിർണയം- യൂണിവേഴ്സിറ്റി കോളേജിൽ നിന്നും ഇംഗ്ലീഷ് ഉത്തരക്കടലാസുകൾ സമയബന്ധിതമായി സർവകലാശാലയിൽ തിരിച്ച്

ഏൽപ്പിക്കാത്തത്- ഇംഗ്ലീഷ് വിഭാഗം തലവനായ ഡോ.ക്രിബുന വിശ്വാസിനെ വിചാരണ ചെയ്യുന്നത് - സംബന്ധിച്ച്-

(M&C / I)

2017 ജനുവരിയിൽ നടന്ന ഒന്നാം സെമസ്റ്റർ സി.ബി.സി.എസ്.എസ് പരീക്ഷ മൂല്യ നിർണയത്തിനായി സിൻഡിക്കേറ്റ് തീരുമാന പ്രകാരം കോളേജുകളെ മൂല്യനിർണയ കേന്ദ്രങ്ങളാക്കി കൊണ്ടു വിഷയം തരംതിരിച്ചു റെഗുലർ വിദ്യാർത്ഥികളുടെ എണ്ണത്തിനനുപാതികമായി സർവകലാശാല നിയമിച്ചിട്ടുള്ള നോഡൽ ഓഫീസർ മുഖാന്തിരം അധ്യാപകർക്ക് കോളേജുകളിൽ എത്തിച്ചു നൽകിയിട്ടുണ്ട്.

യൂണിവേഴ്സിറ്റി കോളേജിൽ വിദ്യാർത്ഥികളുടെ എണ്ണത്തിനനുസരിച്ചു ഉത്തരക്കടലാസുകൾ നോഡൽ ഓഫീസർക്ക് എത്തിച്ചു കൊടുത്തു. വിദ്യാർത്ഥികളുടെ ബാഹുല്യം കാരണവും, ഡിപ്പാർട്ട്മെന്റുകളുടെ എണ്ണക്കൂടുതൽ കാരണവും, നോഡൽ ഓഫീസർ, ഉത്തരക്കടലാസുകൾ അധ്യാപകർക്ക് വിതരണം ചെയ്യുന്നതിന് സർവകലാശാലയിൽ നിന്ന് ഉദ്യോഗസ്ഥർ വരണമെന്ന് നിഷ്കർഷിക്കുകയും അതനുസരിച്ചു 19/11/2017 നു സർവകലാശാലയിൽ നിന്ന് ഉദ്യോഗസ്ഥർ നോഡൽ ഓഫീസറിന്റെ ഡിപ്പാർട്ട്മെന്റിൽ സൂക്ഷിച്ചിരുന്ന ഉത്തരക്കടലാസുകൾ മറ്റു ഡിപ്പാർട്ട്മെന്റുകളിലെ അധ്യാപകർക്ക് വിതരണം ചെയ്യുകയും ചെയ്തു.

ഉത്തരക്കടലാസുകൾ വിതരണം ചെയ്യുന്നതിനായി ഇംഗ്ലീഷ് ഡിപ്പാർട്ട്മെന്റിൽ എത്തിച്ചപ്പോൾ ഡിപ്പാർട്ട്മെന്റിന്റെ തലവനായ ഡോ.ക്രിബുന വിശ്വാസ് ഉത്തരക്കടലാസുകൾ കൈപറ്റുന്നതിനു വിസ്മയത്തിലായിരുന്നു. ഉത്തരക്കടലാസുകൾ തിരികെ നോഡൽ ഓഫീസറിന്റെ മുറിയിലേക്ക് അയക്കുകയും ചെയ്തു. സർവകലാശാല ഉദ്യോഗസ്ഥർ അദ്ദേഹത്തെ കണ്ടപ്പോൾ ഉത്തരക്കടലാസ് അധ്യാപകർക്ക് നൽകുന്നത് ഹെഡ് ഓഫ് ദി ഡിപ്പാർട്ട്മെന്റിന്റെ ജോലി അല്ലെന്നതും അധ്യാപനം മാത്രമാണ് അധ്യാപകരുടെ ജോലി എന്നും അറിയിച്ചു, കൂടാതെ ഇന്ത്യൻ/സപ്ലൈമെന്റി ഉത്തരക്കടലാസുകളുടെ മൂല്യനിർണയം അധ്യാപന ജോലിയുടെ ഭാഗമായി നടത്താനാവില്ലെന്നും റെഗുലർ വിദ്യാർത്ഥികളുടെ എണ്ണത്തിനനുസരിച്ചു മാത്രം ഉത്തരക്കടലാസുകൾ എടുക്കാമെന്നും ബാക്കി സർവകലാശാലയിലേക്കു തിരിച്ചെടുക്കണമെന്നും ആവശ്യപ്പെട്ടു.

സർവകലാശാല ഉദ്യോഗസ്ഥർ ജോലിയുടെ ഭാഗമായി കരുതുന്നത് കൊണ്ടും വിദ്യാർത്ഥികളുടെ ഭാവിയെ കരുതിയും ഫലപ്രഖ്യാപനം വേഗത്തിലാക്കണമെന്ന ആഗ്രഹത്താലുമാണ് യൂണിവേഴ്സിറ്റി കോളേജിൽ ഉത്തരക്കടലാസ് മൂല്യനിർണയത്തിനായി വിതരണം ചെയ്യാൻ തയ്യാറായത്. എന്നാൽ സർവകലാശാല ജീവനക്കാരുടെ ഇംഗ്ലീഷ് ഡിപ്പാർട്ട്മെന്റ് വകുപ്പ് തലവന്റെ പെരുമാറ്റം അദ്ദേഹത്തിന്റെ പദവിക്ക് ഒട്ടും നിരക്കുന്നതായിരുന്നില്ല.

ഒന്നാം സെമസ്റ്ററിന്റെ ഫലപ്രഖ്യാപനം നടത്തുന്നതിന് ഇംഗ്ലീഷ് ഉത്തരക്കടലാസുകൾ മൂല്യനിർണയം പൂർത്തിയാക്കി എന്തേണ്ടത് അത്യന്താപേക്ഷിതമാണ്. 19/11/2017ൽ നൽകിയ ഉത്തരക്കടലാസുകൾ സിൻഡിക്കേറ്റ് അംഗങ്ങൾ ഉൾപ്പെടെയുള്ളവർ നിരന്തര സമ്മർദ്ദം ചെലുത്തിയതിന്റെ ഫലമായി 27/02/2018 ൽ മൂല്യനിർണയം പൂർത്തിയാക്കി തിരികെ ഏൽപ്പിക്കുകയുണ്ടായി.

യൂണിവേഴ്സിറ്റി കോളേജിലെ ഇംഗ്ലീഷ് വകുപ്പ് മേധാവിയുടെ ധാർഷ്ട്യം നിറഞ്ഞ പെരുമാറ്റം സർവകലാശാല ജീവനക്കാരുടെ ഇടയിലും പ്രതിഷേധം ഉളവാക്കിയിട്ടുണ്ട്. അദ്ദേഹം തന്റെ കർത്തവ്യം നിർവഹിക്കുന്നില്ലെന്നു മാത്രമല്ല, മൂല്യനിർണയം കഴിഞ്ഞ ഉത്തരക്കടലാസുകൾ തിരികെ എടുക്കാൻ ചെല്ലുന്ന ഉദ്യോഗസ്ഥരോട് മോശമായി പെരുമാറുകയും ചെയ്തു. സർവകലാശാല ഉദ്യോഗസ്ഥർക്ക് നോഡൽ ഓഫീസറുമായൊരു മാത്രമാണ് ഇടപെടേണ്ടത്. മൂല്യ നിർണയം പൂർത്തിയാക്കിയ ഉത്തരക്കടലാസുകൾ യൂണിവേഴ്സിറ്റി കോളേജിലെ നോഡൽ ഓഫീസറിനെ ഏല്പിച്ചത് മാത്രമാണ് സർവകലാശാലയിൽ ലഭിച്ചിട്ടുള്ളത്. ചില വകുപ്പ് അധ്യക്ഷന്മാർ ഈ നോഡൽ ഓഫീസർമാർക്ക് ഉത്തരക്കടലാസുകൾ മൂല്യനിർണയത്തിനു ശേഷം കൈമാറാത്തതും, ടി വകുപ്പുകളിൽ സർവകലാശാല ഉദ്യോഗസ്ഥർ നേരിട്ട് ചെന്ന് ഉത്തരക്കടലാസുകൾ കൈപ്പറ്റണമെന്നുള്ള പിടിവാശിയും പരീക്ഷ ഫലപ്രഖ്യാപനത്തെ ബാധിച്ചിട്ടുണ്ട്.

യൂണിവേഴ്സിറ്റി കോളേജിലെ ഉത്തരക്കടലാസുകൾ വിതരണത്തിന് നേരിട്ട ബുദ്ധിമുട്ടുകൾ 15/12/2017ൽ കൂടിയ എക്സാമിനേഷൻ മോണിറ്ററിങ് കമ്മിറ്റിയുടെ ശ്രദ്ധയിൽ പെടുത്തിയിട്ടുണ്ട്.

കൂടാതെ 15/02/2018ന് സിൻഡിക്കേറ്റ് അംഗങ്ങളും യൂണിവേഴ്സിറ്റി കോളേജിലെ പ്രിൻസിപ്പാളും സംയുക്തമായി നടത്തിയ ചർച്ചയുടെ അടിസ്ഥാനത്തിൽ ഇംഗ്ലീഷ് അധ്യാപകർ ഉത്തരക്കടലാസ് മുല്യനിർണയം നടത്തി 22/02/2018 ന് തിരികെ ഏല്പിക്കാമെന്നു സമ്മതിച്ചെങ്കിലും 27/02/18ന് മാത്രമാണ് പൂർണ്ണമായും തിരികെ ഏല്പിച്ചത്.

യൂണിവേഴ്സിറ്റി കോളേജിലെ മുല്യനിർണയവുമായി ബന്ധപ്പെട്ട് സർവകലാശാല അഭിമുഖീകരിച്ച പ്രശ്നങ്ങൾ പരീക്ഷ സ്ഥിരം സമിതിയുടെ പരിഗണനക്കും തുടർന്ന് 24.03.2018 ൽ ചേർന്ന സിൻഡിക്കേറ്റിനു മുമ്പാകെയും സമർപ്പിക്കുകയും ചെയ്തു.

24.03.2018 ൽ ചേർന്ന സിൻഡിക്കേറ്റ് യൂണിവേഴ്സിറ്റി കോളേജിലെ ഇംഗ്ലീഷ് വിഭാഗം തലവനായ ഡോ.ക്രിബുന വിശ്വാനന്ദനെ വിചാരണ ചെയ്യുവാൻ ശുപാർശ ചെയ്തതിന്റെ അടിസ്ഥാനത്തിൽ പരീക്ഷ സ്ഥിരം സമിതിയുടെ വിചാരണ കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുവാൻ തയ്യാറാക്കിയ കുറിപ്പ് ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവ്നായി സമർപ്പിക്കുന്നു.

Recommendations of the Standing Committee

Dr.Chribuna Viswas, HoD Department of English, University College, Thiruvananthapuram was absent for the hearing, the Committee noted the matter seriously and recommended that one more warning letter may be given to Sri.Chribuna Viswas to appear before the Committee on 9.05.2018 at 3.30 pm, failing which the matter will be reported to DCE for initiating strict action against Dr.Chribuna Viswas, HoD, Department of English, University College without further notice.

The recommendation on this item may be approved by the Vice Chancellor subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations Standing Committee of the Syndicate on Examinations and Students Discipline held on 7.05.2018, be noted.

Item No.35.100.06:- Mercy Chance-MCA Degree Exam (2006 Scheme) reg.

(Ac.A.IV)

Applications have been submitted by candidates for granting mercy chance examination for the MCA degree programme under 2006 scheme. The year of admissions of the candidates ranges from 2006 to 2009. As per the regulation, the time limit to qualify the exams is within six consecutive academic years. Mercy chance for candidates up to 2009 admissions (2006 scheme) has already been granted in 2016 and the results of the exams have been published. As such, only 2010 admission candidates are required to be given a mercy chance. However there are applicants from 2006 to 2009 admissions for a second mercy chance, all being under the 2006 scheme. MCA being a professional course for which minimum standards are to be essentially maintained the matter of granting a second mercy chance is to be examined in the case of prior to 2010 admissions.

Recommendations of the Standing Committee

The Committee considered the request and recommended to grant one mercy chance examination to the candidates of MCA degree programme(2006 scheme), subject to reporting to the Academic Council.

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Examinations and Students Discipline held on 7.05.2018, be approved.

Item No.35.100.07:- Request for revoking course cancellation – Smt.Akhila Krishna A.K, Candidate of M.A, English – reg.

(EG IV)

Smt.Akhila Krishna A.K, Candidate of M.A, English (S.D.E) had submitted application for the cancellation of the registration and examination for the course desiring to pursue her study in M.A, English under Semester Scheme after taking admission afresh in the S.D.E. Considering this application,

the registration to the course and the examination taken by the candidate were cancelled and cancellation memo was issued to the candidate.

Now, the candidate has submitted a request to revoke the cancellation of registration to the course and examination taken by the candidate as the candidate came to know that with new eligibility criteria set for SDE 2017 admission, 45% of marks in B.A is required for securing an admission, which the candidate does not possess.

Recommendations of the Standing Committee

The Committee considered the request and recommended that the request need not be considered.

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Examinations and Students Discipline held on 7.05.2018, be approved.

Item No.35.100.08:- Further evaluation of lot of answer scripts of Public International Law-Tenth Semester BA LLB Examination, July 2016-reg:

(EJI)

Based on the judgement of the Hon'ble High Court of Kerala on W P(C) No: 29502 of 2017 dated 05.02.2018, to implement Exhibit P3 within a period of three months, the answer scripts of "Public International Law", of tenth Semester Integrated BA LLB Examination, July 2016 had been subjected to further evaluation.

As such, 20 answer scripts of Public International Law of the candidates who had applied for revaluation, of tenth Semester Integrated BA LLB July 2016 Examination had been sent for further evaluation to an examiner outside Kerala and the marks thus obtained are placed before the Standing Committee of the Syndicate on Examinations and students discipline for consideration.

Recommendations of the Standing Committee

The Committee considered the matter and recommended that

1. *Marks awarded by the external examiner may be considered and better marks may be given to the candidates.*
2. *In the case of wide variation of marks noted between original valuation and marks secured after external valuation, the Original valuer, Chief Examiner (If revalued) and Revaluers (First and Second) may be directed to appear before the committee for personal hearing.*
3. *External examiners from outside Kerala State may be appointed for Revaluation of LLB courses.*

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Examinations and Students Discipline held on 7.05.2018, be approved.

FURTHER RESOLVED to issue legal notice to M/s.Kerala Kaumudi and against the Reporter for baseless and slandering news reports against the University and that the news media should retract this news item and appologise to the University.

Item No.35.100.09:- CBCS B.Sc. Fourth Semester Examination July 2017 – belated forwarding of B.Sc. Botany answer scripts from NSS College, Cherthala – reg:-

(CBCS B.Sc.I)

The results of three candidates (Sri. Venugopala Prabhu, Sri.Kiran Karthikeyan and Sri.Roshith M B) from NSS College Cherthala of B.Sc Botany S4 July 2017 Examination were published as 'passed in parts' on the assumption that they were absent for some of the papers. Later, on enquiry it was found that the answer scripts of the above candidates were retained in the college without being forwarded to the University for valuation. The above mentioned students were admitted provisionally for the S4 examinations by the Principal as they had shortage of attendance. After receiving the statement from the

condonation section that the attendance shortage is within the condonation limit, their hall tickets were released on-line in July 2017 itself, which could be downloaded only by the Principal for distribution.

Recommendation of the Standing Committee

The Committee considered the matter and recommended that the answer scripts of the above candidates may be sent for valuation and further recommended to hear the Chief Superintendent, NSS College, Cherthala in the next meeting.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations Standing Committee of the Syndicate on Examinations and Students Discipline held on 7.05.2018, be noted.

Item No.35.100.10:- Report on Workshop on Examination reforms and Automation of Examination wing.

(M&C.I)

University of Kerala, Examination wing and IQAC jointly organized a two-day workshop during 2nd and 3rd May 2018 on Reforms in the Examination Systems. The objective of the workshop was to evolve a Life Cycle Management System for the conduct of Examinations and thereby ensure timely conduct of examinations and publication of results. The Concept note as presented by Dr. Gabriel Simon Thattil, Director, IQAC and the Programme schedule are appended(Appendix I).

**WORKSHOP ON EXAMINATION REFORMS AND
AUTOMATION OF EXAMINATION WING :
OUTCOME NOTE FOR IMPLEMENTATION**

Automation of the Examination wing under Student Life Cycle Management System (SLCM) with support infrastructure and software, where every Student, Teacher, Institution and Course have a unique ID and all processes starting from admission, as entry point and ending with issue of certificates as exit point, are well integrated.

This SLCM is to be introduced in a phased manner and to be initially implemented for PG programmes and professional degrees where numbers are manageable and homogeneity prevails. Draft Proposal submitted by the Director, Computer Centre in this regard is attached.

For reforms in the current examination systems the following are suggestions for implementations. (Report of the Workshop on Appendix 2)

I. Infrastructure

Providing computers, printers and other infrastructure facilities to the whole examination wing and CSS Office, Kariavattom with immediate effect. (Note regarding Revamping of Examination wing on Appendix 3)

II. Academic Calendar

Academic calendar to be formulated and strict adherence to the calendar insisted on. Examination calendar to be integrated to the same. Possibility of split vacation to be considered for teaching.

III. Suggestions for implementation

- A comprehensive web based software development is needed for the whole examination management system starting from enrollment of student to issuance of degree certificates. The existing software is to be modified for meeting the current requirement eradicating its flaws.
- A web based software is needed for facilitating the quick payment of remuneration to Question paper setters and examiners.
- Transcript of marks, Official Transcript, Percentage Certificate, Rank Certificate and Position Certificate should be system generated.
- The process of recognition, Matriculation, Condonation, Malpractice Cases, Percentage of Attendance for each semesters, Collection of Fee details, Issuance of Marklists and Degree Certificates be made online and the same may be digitally marked in the nominal roll of the

tabulation software.

- Policy decision be taken regarding conduct of Odd and Even semester examination among University and the Colleges for UG Courses.
- Question Papers and schemes be scanned and sent to the teachers via mail or portal allotted to them for valuation purpose.
- The existing process of false numbering of answer books, which is too primitive, be substituted with assistance of suitable advanced machinery such as Barcoding of answer books as done in KTU.
- The nodal officer system implemented for valuation be dropped and centralized valuation camps be retained rectifying its drawbacks.
- Upgrading District Information Centres to well equipped regional offices which enables the conduct of valuation camps in a decentralized method.
- All arrangements for valuation such as Panel of Examiners, Centres of valuation, Appointment of staff etc shall be done before the commencement of exam since the exam registration process is an automated one and the registered count is available before the commencement of exam.
- Option be given in student ID to make request for preparing the Degree certificate and to set up a new approach in issuing of Degree Certificates with the approval of the tabulation section through a single Degree Despatch section under the purview of Hologram section
- Archives rooms/Record room should be made available for old tabulation sheets.
- Outsourcing of Service of Vehicles for collection and distribution of answer scripts to solve logistics problems.
- CSS office is in need of a website for publishing and uploading details of various process such as admission (PG and MPhil) and examination.
- Each and every stage of scrutiny/revaluation may be notified in students mobile SMS.
- Rack system be introduced in sections to solve storage issues and deal with space crunch.
- Separate panel of teachers is to be prepared for revaluation.
- A new advanced software aided indexing of teachers from all the colleges may be implemented.
- Software aided stock register of all the question papers is to be maintained in the CE section.
- A detailed panel of examiners (State / outside) subjectwise for the question paper setting along with the model question paper after seeking their willingness to set the answer key also may be forwarded by the Chairman, Board of Studies.
- Panel of Question paper setters may be provided at the time of the syllabus revision itself.
- Requests of teachers for exemption from valuation may be forwarded by the Principal, only for genuine cases and also with proper substitution.
- Numbers of papers to be valued by the teachers may be fixed to a minimum 60 papers per day as done in the University of Pune.
- Sufficient Programmers be appointed in the Computer Centre.
- Staff be posted in the examination wing by rotation basis from non examination branch also.

IV Modus Operandi for Automation

Taking into consideration the limitations faced by the University of Kerala, it is suggested that the development of a programme for automation be entrusted to KELTRON.

Moreover for quick introduction of the project the service of Prof. Rajendra Talware, Co-Ordinator, Exam Automation, University of Pune be sought taking into consideration the similarities that exists between the University of Pune and University of Kerala where the number of students is large. For initiating the project in the University of Kerala and for laying the groundwork for its implementation the Vice-Chancellor, University of Pune may be requested to spare the services of Prof. Rajendra Talware until its flagoff.

As approved by the Vice-Chancellor the whole matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendation.

(Appendix I)

WORKSHOP ON EXAMINATION REFORMS AND AUTOMATION OF THE EXAMINATION WING

Jointly hosted by Examinations wing and IQAC, University of Kerala

2nd and 3rd May 2018**CONCEPT NOTE**

University of Kerala is organizing a two-day workshop during 2nd and 3rd May 2018 on Reforms in the Examination Systems. *The objective of the workshop is to evolve a Life Cycle Management System for the conduct of Examinations and thereby ensure timely conduct of examinations and publication of results.* As the numbers of examinations under semester system has gone up and courses are turning out to be more varied and diversified in terms specialization and options, it is virtually impossible to ensure a systematic process without a good automated system where men and machine integrate for time bound action. The workshop proposes to evolve a Student Life Cycle Management System where a comprehensive and integrated IT enabled system would run all operations right from registration for the examination to making available certificates on publication of results. The focus would be on

- Planning examinations – Academic Calendar
- Mapping processes
- Flow chart for operations
- Blocking wastage in time and resources
- Supplementing operations
- Removing duplication in data entry

The above aspects would be part of the automation to be adopted. Besides this workshop need to address other issues on reforms relating to:

- Decentralization in Governance and Control
- Unification of examinations for Programs with Common Papers, eg. M Com Finance and M Com marketing can have common Papers, for which students need to take a common Examination.
- Management of valuation systems
- Attitude of staff on Automation and its implementation
- Teachers involvement
- Possibility for MCQ questions in alternate semesters or part of each exam

The workshop would have a technical session on Student Life Cycle Management System, where a draft proposal would be presented for discussion and deliberations. This would be followed by GDs on issues to be addressed and sessions where experts would present their views on an alternate System.

We seek the cooperation and involvement of all participants in attaining the objectives of the workshop and in formulating ways and means to evolve a good system on conduct of examinations. Kindly consider this a very serious exercise of utmost significance keeping the larger interest of Our University in FOCUS

Programme Schedule**WORKSHOP ON RENOVATION OF EXAMINATION WING****DAY 1 (02-05-2018)**

- Inaugural Session - 9.30 am to 10.30 am
- Tea Break
- **Technical Session I (FN)** - 10.45 am to 11.45 am
- Revisiting the Existing System (Presentation by Controller of Examinations, University of Kerala)
- **Technical Session II (FN)** - 11.45 am to 1.00 pm
- Student Life Cycle Management System and Automation (Presentation by Director, Computer Centre)
- Lunch Break - 1.00 pm to 2.00 pm

- **Technical Session III (AN)** - 2.00 pm to 3.45 pm
- Group Discussion on Operational Issues
- **Groups:**
 1. PG
 2. CBCSS – UG
 3. Professional Courses
 4. School of Distance Education
 5. CSS
 6. Revaluation/Matriculation/Migration/Recognition/Private Registration /Condonation
 7. EB- Question Paper Setting
- Tea Break
- Presentation by Group Leader/Mentor
 1. Presentation by Group Leader/Mentor - Group 1 – 4.00pm to 4.20 pm
 2. Presentation by Group Leader/Mentor - Group 2 – 4.20pm to 4.40 pm
 3. Presentation by Group Leader/Mentor - Group 3 – 4.40pm to 5.00 pm
 4. Presentation by Group Leader/Mentor - Group 4 – 5.00pm to 5.20 pm
 5. Presentation by Group Leader/Mentor - Group 5 – 5.20pm to 5.40 pm
 6. Presentation by Group Leader/Mentor - Group 6 – 5.40pm to 6.00 pm
 7. Presentation by Group Leader/Mentor - Group 7 – 6.00pm to 6.15 pm

DAY 2 (03-05-2018)

- Technical Session I (FN) - 10.00 am to 10.45 am
Perspectives on Examination Reforms – Presentation by
- 1. **Dr. Rajan Varghese, Member Secretary, Higher Education Council**
Experts Views on Automaton and Examination Reforms by
- 2. **Prof. Rajendra Talware, Coordinator, Exam Automation, University of Pune**
 - Discussion - 10.45 am to 11.00 am
 - Tea Break
 - Technical Session II (FN) - 11.15 am to 12.00 Noon
- Stages in automation and creation of Integrated System for Examinations.
Prof. Appa Rao, Former Controller of Examinations , Professor and Principal,
Dept. of Commerce, UCC & BM, Osmania University, Hyderabad
 - Discussion - 12.00 Noon to 12.15 pm
 - Technical Session III (AN) - 12.15 pm to 1.00 pm
- **Presentation by Dr. P. V. Unnikrishnan, Joint Director, CDIT**
 - Discussion - 1.00 pm to 1.15 pm
 - Lunch Break - 1.15 pm to 2.00 pm
- Technical Session IV - 2.00 pm to 2.45 pm
 1. **Presentation by Mr. Sreejith B.J., Assistant Director, Kerala Technical University**
 2. Presentation by Mr. Girish Kuttappan, UST Global & Mr. Girish, IITMK - 2.45 pm to 3.30 pm
- Tea Break
- Open Forum on integrated Systems - 3.45 pm to 4.45 pm
- Valedictory Function - 4.45 pm to 5.15 pm
- Valedictory Address - Prof. C. Ganesh, Hon'ble Vice-Chancellor,
University of Kerala.

Appendix 2

REPORT ON THE WORKSHOP ON EXAMINATION REFORMS AND AUTOMATION OF EXAMINATION WING

Date & Time : 02-05-2018 & 3.05.2018 ,10.00 am
Venue : Senate Chamber

Day I (2.05.2018)

Inaugural Session

The Registrar welcomed the invitees for the Workshop on Examination Reforms and Automation of Examination Wing.

Prof C.Raveendranath, Hon'ble Minister for Education inaugurated the workshop and shared very enlightening thoughts on the purpose and goal of higher education.

Presidential address was delivered by **Prof. C.Ganesh, Vice-Chancellor**. He analysed the various reasons for the present delay in publication of results including all related aspects UGC guidelines part of duty system of Nodal Officer, audit objection, termination of DEOs, IUT transfer etc. The inspiring address by the Vice-Chancellor was a great motivation to the whole staff.

Action plan of the workshop was explained by Dr. Gabriel Simon Thattil, Director, IQAC and he emphasized that all corporation shall be given with at most importance by evolving a student life cycle management system with complete automation.

Felicitation speech was delivered by Sri. M. Sreekumar, Member, Syndicate and wished all success to the workshop.

The Controller of Examination gave vote of thanks.

Technical session I

1. Presentation by Dr. K.Madhukumar, Controller of Examinations on 'Revisiting the present system'

Discussion were held on the following points

1. SMS alert to Principals regarding the last date of registration
2. First semester admissions in time
3. Scrutiny and revaluation
4. The managing the valuation in odd and even semester

2. Presentation by Dr.S.Vinod Chandra, Director, KUCC, on 'Student Life Cycle Management System'

1. Discussion were held on answer script collection and distribution from /to Nodal Officer Colleges.
2. The new system to be implemented only after sample study for examination having less number of candidates.
3. Barcode/dummy numbering machine instead of manual numbering

After Noon Session started with Group Discussions

The Whole examination wing was divided into seven distinct groups as

Group I: PG Semester and Annual Examinations

Group II: CBCS BA/B.Sc/B.Com and Career Related Examinations

Group III: Professional Courses

Group IV: UG SDE and Private Registration Examinations

Group V: CSS Examinations

Group VI: Revaluation/Matriculation/Migration/Recognition/Private Registration/ Condonation

Group VII: EB (Question Paper Setting)

After detailed discussions, the group leaders presented the relevant issues and matters in their respective branches and put forth valuable suggestions.

Day - 2 (3.05.2018)

The Second Day Technical Session started with presentation by **Sri. Rajan Varghese, Member Secretary, Kerala State Higher Education Council** on "Perspectives on Examination Reforms".

He reiterated that exam reforms can be carried out only in time with curriculum reforms and should be extended to the administrative level. Automation/Bar coding and thereby directly uploading of marks from the CV camps with laptops led to the speedy publication of the results within 45 days in Calicut, Kannur and M.G. Universities. CV camps commenced before exams were over.

The next presentation was by **Dr. Rajinder Talwar, Coordinator, Exam Automation, University of Pune** on Automation and Examination Reforms

1. He gave a Powerpoint Presentation on the complete automaion of the examination process followed in Pune University where the students strength is approximately 7

- lakhs.
2. He explained that automation is a prolonged process which cannot be achieved within student capacity citing that they started automation in 2007 and still the process is continuing.
 3. In the University 4 ids are there – Student id., Teacher id, Institution id, Course id and these ids help in sharing the necessary details even among Universities of request. He emphasized that the automation for all examinations simultaneously can be disastrous. As a remedy he suggested implementation of the same for courses having lower number of students.

At the discussion that followed the presentation, very relevant doubts were raised by the staff and teachers to which he gave immediate answers. The interactive session was very fruitful.

The next presentation was by **Prof. Appa Rao, Former Controller of Examinations, Osmania University, Hyderabad** on Automation and Creation of Integrated System for Examinations

He gave a Powerpoint Presentation on the complete automation of the examination process followed in Osmania University.

The next presentation was by **Dr.P.V. Unnikrishnan, Joint Director, CDIT** on efficaciousness of automation.

After Lunch Session

Mr. Sreejith B J, Assistant Director, Kerala Technical University gave a presentation on the automation done in KTU with software support from KELTRON.

It was followed by an Openforum.

Valedictory Function

Welcome speech by Controller of Examinations.

Presidential address by Vice Chancellor

Felicitation by Sri. M. Sreekumar Convenor

Distribution of Participation Certificates by Vice-Chancellor

Vote of thanks by Dr. Gabriel Simon Thattil

The workshop was attended by around 170 participants comprising Members, Syndicate, Chairmen, Boards of Studies, and Staff from Examination wing.

Appendix 3

Sub: Revamping the Examination Wing- reg

Examinations being the crux of the activities of the University, it is imperative that due priority is accorded to the examination wing be it in matters of staff deployment, provision of infrastructural facilities or modernization activities. With the introduction of the semester system the number of exams has increased manifold. New colleges and courses have been introduced resulting in increased work load. Unfortunately the examination sections still lag behind in availability of adequate infrastructure and staff. Hence a complete overhauling of the examination wing is the need of the hour. To tide over the present crisis the following proposals are placed for consideration.

1. Staff requirement

The Examination Wing is to be strengthened by providing additional manpower and by creating additional sections.

CBCSS:-

Course	Candidates Registered for First semester 2016	Current Status		Expansion proposed	
		No of sections	Assistants	Section	Assistants
BA	9352	6	18	7	28
B.Sc	7917	6	18	7	28
B.Com	4622	3	9	4	16

Career related CBCSS:- There are only seven ES sections to deal with 32 courses conducted at 82 colleges. This may be expanded to **nine sections** with one section officer and four assistants for each section. Now there is only **one Assistant Registrar** which may be increased to **two**.

Course	Candidates Registered for First semester 2016	Current Status		Expansion proposed	
		No of sections	Assistants	Section	Assistants
32 Courses (BA/ B.Sc/ B.Com/ BSW/ B.Voc/ B.Des/ BPA)	10572	7	21	9	36

At present the practice followed in the examination wing is to post assistants from the tabulation sections to the valuation camps and numbering camps as per requirement. This practice adversely affects the functioning of tabulation sections leading to late publication of results. It may be noted that the routine work in the sections have to be handled by the same assistants who are posted for camp duty (numbering camp and valuation camp).

In previous years the practice followed was to post assistants compulsorily from non exam branches viz Academic, Administration, Finance, Teaching and Non teaching Departments, Planning etc during peak periods in the examination sections. This ensured the timely publication of results as tabulation work was never impeded due to shortage of staff.

Proposal:- Assistants from non exam branch may be posted in exam branch on work arrangement basis for tabulation work and for valuation camps when the requirement is intimated to the administration.

2. Expansion of M&C Section

At present there are two M&C Sections, M&C I and M&C II. M&C I Section deals with Convening of Standing Committee, Monitoring Committees, Sub Committees, Constitution of Malpractice Prevention Squads, implementing all exam related decisions, issuing UOs, preparation of consolidated reports etc. Constitution, Monitoring and Co-ordination of valuation camps is done by a single section namely M&C II. In addition to this the routine work including payment of contingency, payment to teachers, administrative staffs, reply to audit enquiry and RTI, giving periodic directions to colleges and camps, all come under the purview of this section.

The EB V Section which collects the faculty details from colleges, appoints examiners for valuation and provides list of examiners to the camps, Chairmen etc is inextricably linked to the M&C Section by virtue of its function.

Proposal:- Taking into consideration the voluminous nature of work it is proposed to establish one more section for monitoring and co-ordination of valuation. The EB V Section also may be attached to the M&C Section enabling the functioning of the two sections in unison. This would enhance the efficiency of the M&C Section. The present EB V Section may be renamed as M&C III and the section to be newly created be named as M&C IV.

Existing		Expansion proposed	
No of sections	Assistants	Section	Assistants
2	5	4	12

3. Strengthening Numbering camp

The proposal for introducing the Dummy Numbering and QR code Nominal Roll Mechanism is under consideration. The file regarding the same has been submitted to the Hon'ble Vice Chancellor for constituting a Technical Expert Committee.

However as long as the manual numbering system continues, the numbering camp should be strengthened by providing adequate staff. It may be noted that the nature of work in this section entails working during out of office hours also. This has to be taken into consideration before posting staff in the above sections. As per the current exam schedule the section is forced to do the false numbering of answer scripts of

CBCSS, Career Related, B.Tech, PG, LLB and Annual scheme BA/B.Sc/B.Com examinations simultaneously. Due to shortage of staff it becomes often difficult to complete the numbering work in time. At present the permanent numbering camp functions under the supervision of an Assistant Registrar who is supported by 3 Office Supdts. and 14 Assistants

Proposal:

- *The practice of posting Office Supdts be done away with and two proper sections be created by posting two Section Officers and the Assistants may be divided between the two sections.*
- *In exigency Central Camps for false numbering of Answer books may be constituted separately especially for CBCS / CR Examinations and man power may be supplied from non examination branches.*

4. Valuation

The newly adopted system of treating colleges as valuation centres and sending answer books to these centres has not met with desired result due to various reasons.

Proposal:

1. *Valuation of answer books of all major examinations may be done by constituting valuation camps for atleast 3-5 days after the completion of each semester examination.*
2. *Remuneration for valuation of answer books to the Guest/Contract Lecturers who do not draw UGC Scale of pay may be decided.*

5. Indexing

At the beginning of each semester the Principals of all colleges affiliated to the University should upload the subject wise list of examiners in each department. An unique identification number should be generated automatically for each examiner. Further updation of the profile should be done using this unique ID provided.

Proposal : *A software need to be developed for facilitating the same.*

6. Software Development

- A **Valuation Management Software** is highly essential for the effective functioning of the examination wing. The valuation Management Software should provide the facility
 - To enter attendance of students, answer script bundling details from the college itself for all courses.
 - to enter and monitor the attendance of teachers and status of answer script valuation based on the college/subject from the camp itself.
 - To enter/verify the ESE mark by the additional/chief examiners and to approve the mark by the chairman from the camp itself.
 - To send SMS alert to the teachers about the camp duty.
- A proposal for developing the same was forwarded to the Director, Computer Centre and it was remarked that experienced programmers with domain knowledge are required for development. Database and process flow document is partially prepared with the existing manpower and requested to explore the possibility of out sourcing the development of the software.

The ongoing software development and their status along with remarks of the Director, Computer Centre was reported to the Examination Monitoring Committee held on 30.11.2017 and **it was recommended that a System Study be conducted for current examination system.** The minutes of the meeting was placed before the Syndicate held on 06.02.2018.

Introduction of Question Bank and development of software

Introduction of Question banks will make Question Paper setting much faster and secure and will also eliminate complaints regarding Question Papers. It will be highly economical to the University. Development of necessary software is essential for generation of Question Papers and its Online transmission.

7. Online evaluation of answer books

In the Budget speech 2015-16, it was proposed to look into the feasibility of online valuation of answer scripts and online tabulation as part of automation of post examination process. Automation of pre-

examination process like student registration, hall-ticket generation have already been introduced. Infra-structures like computer labs and computer systems, high resolution scanners, high-speed/ secure internet facility etc. are required for implementing the online evaluation system. The Syndicate held on 11.08.2017 resolved:

1. The project for Online Evaluation of answer scripts may be implemented in the PG (CSS) Examinations from the First Semester Examination of the 2017-2019 admission.
2. The Vice Chairman, CSS may be authorized to conduct a demonstration of the project for the teachers in the University Teaching Departments in association with the Director, Computer Centre.
3. Infrastructure facilities needed for the implementation of the project may be purchased.

Conditions and requirements submitted by the Vice Chairman CSS to invite Expression of Interest from competitive bidders was placed before the Syndicate held on 6.02.2018.

8. Strengthening of CD unit

The Note to the Standing Committee on the issue, approved by the Vice Chancellor is placed as item no. 2 in this committee.

9. Infrastructure Facilities

A. Empowering Tabulation Sections

1. Provide Computer to each of the Assistants and all the Section officers shall be provided with internet facility.
2. Printers shall be provided @ one for three sections.
3. One Scanner and One Photocopying machines for CBCS and ES Sections
4. All CBCSS sections (BA/B.Sc/B.Com) shall be brought under one roof and a single platform with seating for AR/DR/JR for administrative convenience and otherwise.
5. Periodic training for the personnel on existing software programme and getting their feedback for improvement and updation of the same.
6. UPS of maximum capacity shall be installed for the exclusive use of exam wing.
7. Printers supplied to B.Tech Lab and CBCS/CR Tabulation Sections are not suited to carry out heavy printing for tabulation sections. Hence an expert committee consisting of technical personnel of KUCC and SICC should evaluate the need and suggest quality printers available in the market for purchase.

B. Consolidated Requirements

The consolidated requirements for purchase of (1) Ricoh 4100 toners (2) Computers, Printers and Scanners (3) Laptops and (4) Photocopiers, forwarded to Ad.B IV (CP) section, has not been effected yet, due to procedural delays. Status as follows:

Date	Requirement Item	Number	Status
15.05.2017	Toner Ricoh 4100	10	To be considered by the next purchase committee
30.05.2017	Computers	163	To be considered by the next purchase committee
	Printers	40	
	Scanner	1	
	5 KV UPS	2	
01.07.2017	Laptops	10	Under the consideration of Syndicate
26.12.2017	Photocopiers	11	Quotation for the same will be opened on 16.02.2018

C. Budget Speech

The Standing Committee of Examinations and Students Discipline held on 28.12.2017 considered the proposal of the Budget implementation Speech 2017-18 and recommended that Director, Computer Centre in consultation with the relevant sections in the examination wing especially the tabulation sections may submit a comprehensive report regarding overall revamping of the examination wing. The

report shall include all the anticipated requirements which is in line with our collective long term vision. It should also cover all the anticipated server requirements, storage facilities and the road ahead to move to open source programming methodology.

D. Telephone Facility: Intercom telephone facility is not available in many section in the tabulation wing (M&C.II, B.Tech,CBCSS,ES, EB, PG Semester and non semester). Urgent steps may be taken to install the same in these major examination sections.

10. On site uploading of marks from valuation camps: Even though the examination wing had planned to execute uploading of marks of S2 and S4 B.Com CBCS examination, 2017 from 4 valuation camps, due to shortage of manpower and laptops, uploading could be done only from 2 camps.

The whole matter is placed before the Standing Committee of the Syndicate on Examinations and Students Discipline for consideration and recommendation.

Recommendations of the Standing Committee

The Committee considered the Report on the workshop and recommended to

- *accept the suggestions I and II for implementation. To accept the suggestion III with the following modifications*
- *Accepted the 25 recommendations except no.5,8 and 23*
- *recommended to remove “as done in KTU” on recommendation no.7*
- *recommended to add “sms/email” to recommendation no.15*

IV Modus operandi for operation

- *Recommended to request the Vice Chancellor, Pune University to spare the services of Prof.Rajendra Thalware Coordinator, Exam Automation for the implementation of the project under the super vision of the Director, Computer Centre and with the concurrence of the finance regarding the honorarium to be paid to Dr.Rajendra Thalware or the consultant deputed by Pune University.*
- *The committee further recommended that Automation in the University of Kerala be undertaken on project mode by appointing 8 software programmers and 4 test engineers for the purpose on a consolidated project salary of Rs.30,000/- per month. However priority maybe placed on developing the Valuation Management Software within six months itself*

The Committee recommended to accept the proposal on Student Life Cycle Management system submitted by the Director, Computer Centre.

The Committee further recommended that the Online evaluation of answer books of PG CSS Examinations and Bar Coding of answer books, on which action is underway may be continued.

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Examinations and Students Discipline held on 7.05.2018, be approved.

FURTHER RESOLVED to introduce the following pattern of remuneration to examiners.

1. Additional Examiners for U.G. examinations will be paid Rs.30 per paper (including all allowances) with the condition that a minimum of Rs.500 shall be paid.
2. Chief Examiners will be paid Rs.6.50 per paper (including those revalued and re-checked and including all allowances) with the condition that a minimum of Rs.600 shall be paid.
3. Deputy Chairpersons will be paid Rs.300 more than highest paid additional examiner under him/her.
4. Chairpersons will be paid Rs.4000 as Chairperson's fee and Rs.1 per paper in excess of total of 4000 papers for all examinations under his/her chairpersonship.
5. Home valuation scheme for private candidates and Distance Education.

Additional Examiners will be paid Rs.27 per paper. Chief Examiners will be paid Rs.6 per paper handled (including revaluation and re-checking). The minimum amount to be paid to an additional examiners shall be Rs.300, and minimum amount for Chief Examiners shall be

Rs.600.

6. The number of papers to be evaluated by the additional examiners and to be revalued and rechecked by the Chief Examiners shall remain in the present system.
 7. Teachers who draw their salaries in the UGC Scheme may be paid remuneration after deducting remuneration for 75 papers for non-Science subjects and for 65 papers for Science subjects at the rate of Rs.10 per paper.
 8. Examiners of Postgraduate examinations will be paid Rs.36 per paper as remuneration.
 9. Examiners who receive their salaries under the UGC Scheme shall evaluate 30 papers in non-Science subjects and 25 papers in Science subjects as part of duty. They shall be paid remuneration after deducting the remuneration for 30 papers in non-Science subjects and 25 papers in Science subjects at the rate of Rs.15 per paper.
 10. Examiners at Post graduate level shall be paid a minimum of Rs.500.
 11. Deputy Chairpersons will be paid Rs.300 more than the highest paid examiner under him/her.
 12. Chairpersons will be paid a Chairperson's fee of Rs.4000.
- Camp Officers shall be paid the highest remuneration paid to a Deputy Chairperson or Chairperson.

Item No.35.100.11:- M.Tech Degree Course (2003 Scheme) –Mercy chance to appear for examinations of the failed subjects – reg.

(Ac.A.III)

Several requests have been received from students of M.Tech Degree Course (2003 & 2008 Schemes) for granting mercy chance to appear for the examinations of the failed subjects, for completing the programme. The matter was placed before the Standing Committee of the Syndicate on Examinations held on 05.03.18.

The Committee recommended to grant one mercy chance examination in 2008 Scheme, to the candidates of M.Tech Degree Course (upto 2011 admission), subject to reporting to the Academic Council. The Syndicate at its meeting held on 24.03.2018 approved the above recommendation.

It may be noted that there is no transitory provision for M.Tech Degree Examinations. The examinations are conducted separately for each scheme. As such, the recommendation of the Committee as approved by the Syndicate cannot be made applicable for 2003 scheme students.

Recommendations of the Standing Committee

The Committee considered the matter and recommended to grant one mercy chance examination in 2003 Scheme, to the candidates of M.Tech Degree Course, subject to reporting to the Academic Council.

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Examinations and Students Discipline held on 7.05.2018, be approved.

Item No.35.101 ***Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05-05-2018 – approval of - reg.***

(Ad.A.VII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held at 02.00 p.m. on 05-05-2018 at the University Buildings, Palayam, Thiruvananthapuram.

The minutes of the above meeting is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY

Date : 05-05-2018

Time : 02:00 p.m

Venue : Syndicate Room

Members Present:

<i>Shri. K.S. Gopakumar (Convener)</i>	-	<i>Sd/-</i>
<i>Dr. Shaji. K</i>	-	<i>Sd/-</i>
<i>Shri. M. Sreekumar</i>	-	<i>Sd/-</i>
<i>Adv. K.H. Babujan</i>	-	<i>Sd/-</i>
<i>Adv .A.A. Rahim</i>	-	<i>Sd/-</i>
<i>Dr. K. Manickaraj</i>	-	<i>Sd/-</i>
<i>Dr. P.M. Radhamany</i>	-	<i>Sd/-</i>
<i>Adv. S. Krishnakumar</i>	-	<i>Sd/-</i>

Absent:

1. *Sri. John Thomas*
2. *Sri.Prathin Saj Krishna*
3. *Adv. Johnson Abraham*
4. *Dr. R. Latha Devi*

Item No.35.101.01: Budget speech implementation – Proposal for setting up UIT/UIM Placement Cell - reg.

A proposal for starting up a separate Placement Cell for UITs and UIMs has been submitted by Dr. SureshKumar V R, Principal (i/c), University Institute of Technology, Vellarada. The content of the proposal, named UITM Placement Cell is as follows:

1. Objectives
2. Structure
3. Advisory Board
4. Responsibilities of Placement Officer
5. Duties of Placement Officer
6. Training Methods at centres and at Residential Campus
7. Placement Fair
8. Creation of Website
9. Faculty for Training Programmes
10. Trainers training programme
11. Three day workshop
12. Finance (Revenue)
13. Remuneration
14. Revenue and Expenditure
15. Start Add on Courses
16. Internship Programme
17. Awareness Programme
18. Suggestions

The remarks of Convenor, University Placement Cell, Dr.S.N.Kumar was also obtained in this connection and the same is appended alongwith the proposal submitted by Dr. SureshKumar V R, Principal(i/c), University Institute of Technology.

The source of Income and Estimated Income per year of more than 61 lakhs is proposed. At the same time an expected expenditure per year of Rs.37,58,000/(Thirty seven Lakhs Fifty Eight Thousand Only) is shown in the proposal. Since financial commitment is there on the part of the University, concurrence of the finance is mandatory.

The Committee considered the report and recommended to place the matter before the next Standing Committee of the Syndicate on Departments & other Institutions of the University with the remarks of the Director, DOMTEC.

(Ad. D I)

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05-05-2018, be approved.

Item No.35.101.02: KUCTE – Request for transfer – Principals/Teachers on contract –reg.

The following Principals /Teachers on contract at the KUCTEs have submitted requests for transfer as detailed below stating inconvenience of long travel every day and also other personal difficulties.

SI No	Name and Designation	KUCTE presently working	Request transfer to KUCTE
Principals			
1.	Dr. Renuka Sonny L.R, Principal, KUCTE, Alappuzha	Transferred to KUCTE Nedumangad as per Syndicate Resolution dated 24/03/2018.	
2.	Dr.Sheeja V Titus, Principal, KUCTE, Kollam	Kollam	KUCTE, Nedumangad
3.	Dr.Sunith Kumar, Principal, KUCTE, Kayamkulam	Kayamkulam	KUCTE, Nedumangad/Any KUCTEs in Thiruvananthapuram district
Assistant Professors			
4.	Shyja J.L, Assistant Professor in Malayalam, KUCTE, Alappuzha	Alappuzha	KUCTE, Kariavattom/Any KUCTEs in Thiruvananthapuram district
5.	Alli Anirudhan, Assistant Professor in Natural Science	Alappuzha	KUCTE in Kollam/ Thiruvananthapuram district.
6.	Chanchal Abraham, Assistant Professor in Social Science	Kariavattom	KUCTE, Nedumangad
7.	Rani B, Assistant Professor in Social Science	Nedumangad	KUCTE, Kariavattom.
8.	Aparna Sudheer, Assistant Professor in Visual & Performing Arts.	Kulakkada	KUCTE in Kumarapuram.
9.	Vinod V Anand, Assistant Professor in Visual and Performing Arts	Nedumangad	Any KUCTE in Kumarapuram/Kariavattom.
10.	Jisha G R, Assistant Professor in Physical-Science	Nedumangad	KUCTE in Kariavattom.
11.	Dr. Smitha J M, Assistant Professor in Perspective Education	Kayamkulam	Any KUCTEs in Trivandrum.

Two vacancies of Assistant Professor on contract basis in Visual and Performing Arts at Kariavattom and Kumarapuram has been reported on resignation of Dr. Resmi R Chandran and Smt. Bushra B T respectively.

Smt. Chanchal Abraham, Asst.Professor in Social science at KUCTE Kariavattom, and Smt. Rani.B, Asst.Professor in Social science at KUCTE Nedumangad have forwarded separate letters requesting mutual transfer.

The matter was placed before the Standing Committee of the Syndicate on Department and other Institutions held on 25/09/2017. The Syndicate at its meeting held on 10/10/2017 considered the recommendation of the Standing Committee of the Syndicate on Department and other Institutions and resolved to defer the item as other files regarding two vacancies of Principals & Assistant Professors are in action and the file regarding the re-engagement is pending.

The Syndicate at its meeting held on 24.03.2018 (item no: 33.91.16) while considering the re-engagement of Principals resolved to place all requests for transfer in the next Standing Committee on Department and Other Institutions.

The details of vacancies of Principals and Teachers are as follows.

Designation	Subject	Vacancy now existing	Centre in which vacancy now existing	Expected vacancy	Centre in which vacancy is expected soon
Principal	—	Nil	Nil	1 On retirement of Dr. Annie Paul Kunnam	KUCTE, Kunnam

Assistant Professors	Visual and Performing Arts	2	Kumarapuram & Kariavattom	Nil	—
	Physical Science	Nil	Nil	1	Kariavattom

The Committee considered the matter and recommended the following:

1. *The requests submitted by the Principals on contract at KUCTEs for transfer be referred to the Syndicate.*
2. *Smt. Chanchal Abraham and Smt. Rani B., Assistant Professors in Social Science , KUCTE, Kariavattom and Nedumangad respectively be mutually transferred .*
3. *Smt. Aparna Sudheer, Assistant Professor in Visual & Performing Arts, KUCTE Kulakkada be transferred to KUCTE Kumarapuram.*
4. *Sri. Vinod V. Anand, Assistant Professor in Visual & Performing Arts, KUCTE Nedumangad be transferred to KUCTE Kariavattom.*
5. *Smt. Jisha G.R., Assistant Professor in Physical Science, KUCTE Nedumangad be transferred to KUCTE, Kariavattom, in the vacancy of Smt. Nisha S. Dharan, Assistant Professor in Physical Science, KUCTE Kariavattom being posted as Principal of KUCTE Alappuzha.*
6. *Smt. Latha Mini S.S., Assistant Professor in Natural Science, KUCTE Kunnam be transferred to KUCTE Anchal.*

The Committee further recommended that the requests submitted till the 05-05-2018 by the Assistant Professors and Academic Co-ordinators in KUCTEs for transfer be considered.

(Ac.G)

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05-05-2018, be approved.
FURTHER RESOLVED to transfer Smt.Nisha S. Dharan to KUCTE, Anchal.

Item No.35.101.03: Refund of tuition fee and caution deposit – Sri. Rahul T.R. – reg.

As per the P.G. online admission Application No. 900302 for the admission of affiliated colleges and UITs in the academic year 2017-2018, Rahul T.R. was admitted to UIT Regional Centre, Neyyattinkara in the last allotment. He remitted an amount of ₹16,500/- (₹15,000/- as tuition fee and ₹1,500/- as caution deposit). He got admission in M. G. College, Thiruvananthapuram in the spot allotment. He got T.C from UIT Neyyattinkara before the completion of admission process.

He requested for the refund of the fee he remitted, but the refund of tuition fee of ₹15,000/- was not permitted. He is from a poor family. Both his parents passed away and his grandfather too passed away last year. The grandmother is old and ill. He has to look after himself and his grandmother by doing coolie work on holidays. In these circumstances ₹16,500/- is a large sum. It may be noted that he was transferred before the closure of admissions. He shifted to MG College precisely because the fee was much less. The caution deposit can be refunded in full as is the normal practice.

There is a U.G.C. norm that “In the event of a student/ candidate withdrawing before the starting of the course, the waitlisted candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than ₹1000/- (One Thousand only) shall be refunded and returned by the Institution/University to the student/ candidate withdrawing the fee”. The University has been insisting that the affiliated colleges follow this.

As Rahul T.R. received T.C. before the completion of the admission procedures, University could admit another candidate to his place and hence the monetary loss could have been avoided.

The Committee considered the request submitted by Sri. Rahul T.R. and recommended to refund the tuition fee and caution deposit remitted, after a deduction of ₹1000/- (One Thousand only).

(Ad. A VII)

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05-05-2018, be approved.

Item No.35.101.04: Request for transfer – Teaching Staff on contract basis at various UIT centres - reg.

The Principals of various UIT centres have recommended and forwarded the request for transfer, which are submitted by the teaching staff on contract basis at the UIT centres. The details are as follows:

LECTURER IN COMMERCE ON CONTRACT

Sl. No.	Name , UIT Centre & Address	Requested to transfer to	Date of joining at the centre	Remarks
01	Shynimol. A. B UIT Yeroor Shanlal Bhavan, Thycadu, Pirappancode P.O, Venjaramood	1. Pirappancode 2. Vakkom 3. Tholicode	19-08-2014 (joined on 16-07-2014 at UIT Sasthamcotta)	Health problems consequent on surgery
02	Remesh A. R UIT Thenmala Ettanickal House Muttappaly P.O, Kottayam	1.Vallakkadavu 2.Aruvikkara 3.Kattakkada 4.Pirappancode 5.Vakkom	14-01-2015	Residing in tvpm Long distance from home
03	Uma. R. Nair UIT Kollam Punnakkal, KP 5/1267, VP Thampi Road, Kudappanakkunnu P.O	1.Vallakkadavu 2.Malayinkeezhu 3.Pirappancode 4.Vakkom	01-09-2015 (joined on 22-09-2014 at UIT Sasthamcotta)	
04	Anoop. V UIT Sasthamcotta Viswanathasadanam, Elakamon P.O, Ayiroor, Thiruvananthapuram	1. Vakkom 2. Kollam	26-12-2016	Old aged father, who is a widower
05	Anupa. S UIT Thenmala Anupa Mandiram, Thudayannoor P.O, Kadakkal, Kollam	Yeroor	22-11-2016 (joined on 30-09-2016 at UIT Karuvatta)	Long distance from home. Old aged parents
06	Salini. R. S UIT Sasthamcotta Vattavila Veedu, Kayattukonam, Kilimanoor P.O, Thiruvananthapuram	1. Kallara 2. Vakkom 3. Pirappancode	18-11-2016	Long distance to travel. One year old child
07	Renjini. P. S UIT Vellarada Santhi Bhavan, Venjaramoodu P.O, Thiruvananthapuram	1.Vallakkadavu 2.Kattakkada 3.Neyyattinkara 4. Vakkom 5. Kollam	18-11-2016 (joined on 23-02-2015 at UIT Sasthamcotta)	3 year old child Old aged father
08	Pratheep. K UIT Karuvatta Thachanvila House, Karikkamancode,	1.Vellarada 2. Neyyattinkara	10-03-2017	Long distance to travel
09	Sumina. A UIT Yeroor Nahas Manzil, Mananakku, Perumkulam P.O, Attingal	Vakkom	25-07-2016	*Mother underwent surgery in RCC *Two children *Husband is working abroad
10	Reeja Vijayan UIT Yeroor Panayil Veedu, Korani. P.	1. Thiruvananthapuram 2. Pirappancode 3. Neyyattinkara	04-01-2015	

	O., Attingal	4, Vakkom		
11	Rejimol M. UIT Thenmala Reji Manzil Block No.36, Ex.Colony P.O Pacha Palode, Thiruvananthapuram	1. Kallara 2. Tholicode	20-10-2014	Long distance to travel Pre-schooling kid Old aged parents
12	V.S.Deepa UIT Kottarakara Prasanth, Pirappancode P O Venjaramoodu Thiruvananthapuram	Pirappancode	22-11-2013	Long distance to travel
13	Sukanya. P UIT Mannar Sukanyavilasom, OttakkalP.O Thenmala, Kollam	1.Thenmala 2.Kallara	27-02-2017	Long distance to travel
14	Swapna. V. S. UIT Vakkom Namika, Manchadimoodu Pirappancode. P. O.	Pirappancode	03-03-2016 (joined on UIT Alappuzha on 22-07-2013)	
15	Sara. D UIT Kollam B. V. Nivas, Kadakom. P. O. Chirayinkeezhu	Vakkom	06-01-2015	
16	Suvija.V. S UIT Mannady Kidanguvila, V.S Nivas, Kavara Venjaramoodu P.O	1.Kottarakkara 2.Kallara 3.Ittiva 4.Pirappancode 5.Vakkom 6.Kollam 7.Yeroor	18-11-2016	
17	Suvidya. S UIT Mukhathala K. K. House, Hariharapuram. P. O., Varkala	Kollam	26-11-2013 (joined on 17- 05-2011 at UIT PTPRM)	
18	Divya. J. V UIT Mannar Divya Bhavan, Nellanadu P.O, Thiruvananthapuram	1.Kallara 2.Pirappancode	14-08-2014	

LECTURER IN COMPUTER SCIENCE ON CONTRACT

Sl. No.	Name , UIT Centre & Address	Requested to transfer to	Date of joining at the centre	Remarks
1	Ramzana .S UIT Yeroor Theruvil Veedu, Kundayam, Pathanapuram	Pathanapuram	20-07-2016	Long distance to travel
2	Sumi Suseelan UIT Vakkom Sree Bhavan, Vadasserikonam P.O, Chennancode, Thiruvananthapuram	1.Yeroor 2.Ittiva	01-12-2016	
3	Jiji S.Nair UIT Kottarakara Thundathil veedu	1.Pathanapuram	05-01-2017 (joined on 26-11-2013 at UIT ALP)	Long distance to travel

	Kalanjoor P O Pathanamthita			
4	Senjula. P UIT Vakkom R.V Nivas, Sasthavattom, Kattaikkonam P.O, Pothencode,	1.Pirappancode	05-01-2017 (joined on 10-06-2016 at UIT MKTHLA)	
5	Athira. R. S UIT Kollam Vysakh, Karippoor P.O, Nedumangadu	1. Pirappancode 2. Tholicode	05-01-2017	4 months old child
6	Simi. M UIT Sasthamcotta Seena Manzil, Near Panchayath Office, Pathanapuram P.O, Kollam	1. Pathanapuram 2. Kottarakkara 3. Adoor	08-09-2016 (joined on 18-07-2016 at UIT ALP)	Old aged mother Two children
7	Sreelekshmi. P. G UIT Vellarada Sreenilayam, Thalalay, Balaramapuram P.O	1.Neyyatinkara 2.Kanjiramkulam	01-12-2016	
8.	Beena. S. Lawrence UIT Mannady Oceanus Bluemount, 403 – A Thripadapuram, Kariavattom	Any nearby centres	15-11-2017	On maternity leave

LECTURER IN BUSINESS MANAGEMENT ON CONTRACT

Sl. No.	Name , UIT Centre & Address	Requested to transfer to	Date of joining at the centre	Remarks
1	Kannan. K. S UIT Sasthamcotta Kouthubham, Vadakkevila Kollam-691 004	1. Kollam	25-07-2014	Long distance Old aged parents
2	Sreekumar. G UIT Kollam G.K Mandiram, Parakode P.O, Adoor Via, Pathanamthitta (residing in TVPM)	1.Vallakkadavu 2.Pirappancode	05-01-2009	
3	Subi. G. J UIT Alappuzha Thondappurathu, Kochuputhenveedu, Kadappa, Mynagappally Kollam	Kollam	12-01-2009	Long distance to travel Regular medical checkup for husband
4	Soubhagya. P. J UIT Mannar TC.17/1970, Santha Bhavan, Palace View Road Poojappura	1.Pirappancode	11-11-2016	
5	Lekshmikutty. S UIT Mannar Mappilaparambil, Punnapra North. P. O., Paravoor, Alappuzha	1. Charamangalam 2. Alappuzha	21-04-2016 (joined on 01- 12-2014 at UIT Thenmala)	

It may also be noted that there are various cases pending before the Hon'ble High Court of Kerala filed by the staff on contract basis at various UITs. The Petitioners of WP(c) No. 40250/17, Divya. J. V, Lecturer on contract in Commerce, UIT Mannar and Lekshmikutty. S., Lecturer on contract in Business Management, are requested for the transfer.

The Committee considered the proposal and recommended that the following lecturers on contract be transferred to the UIT centres mentioned against them.

#	Name, Designation and UIT centre	Transferred to
1	Smt. Shynimol. A. B Lecturer on contract in Commerce, UIT Yeroor	UIT Tholicode
2	Sri. Remesh A. R. Lecturer on contract in Commerce, UIT Thenmala	UIT Malayinkeezhu
3	Smt. Salini R.S. Lecturer on contract in Commerce, UIT Sasthamcotta	UIT Vakkom
4	Smt. Renjini P.S. Lecturer on contract in Commerce, UIT Vellarada	UIT Vallakkadavu
5	Sri. Pratheep K. Lecturer on contract in Commerce, UIT Karuvatta	UIT Vellarada
6	Smt. Sumina A. Lecturer on contract in Commerce, UIT Yeroor	UIT Vakkom
7	Smt. Sukanya P. Lecturer on contract in Commerce, UIT Mannar	UIT Kallara
8	Smt. Suvija V.S. Lecturer on contract in Commerce, UIT Mannady	UIT Kottarakkara
9	Smt. Athira R.S. Lecturer on contract in Computer Science, UIT Kollam	UIT Tholicode
10	Sri. Sreekumar G. Lecturer on contract in Business Management, UIT Kolam	UIT Vallakkadavu
11	Smt. Subi G.J Lecturer on contract in Business Management, UIT Alappuzha	UIT Kollam
12	Smt. Lekshmikutty S. Lecturer on contract in Business Management, UIT Mannar	UIT Charamangalam

The Committee further recommended the following:

2. The following candidates in the existing rank list of Lecturers on contract in Computer Science and Business Management be engaged as teaching staff at the UIT centres.

#	Name of the Candidate	Rank	Turn	Designation and UIT centre
1	Sabitha Beevi A.	4 (NET)	3 -OC	Lecturer on contract in Computer Science, UIT Kottarakkara
2	Aswathy V.S	12	Viswakarma - NCA	Lecturer on contract in Computer Science, UIT Vakkom
3	Aparna L. Raj	19	4 -SC	Lecturer on contract in Computer Science, UIT Azhoor
4	Chinju R.Nair	1	5 -OC	Lecturer on contract in Computer Science, UIT Kanjiramkulam
5	Sumiya A.	38	6-Muslim	Lecturer on contract in Computer Science, UIT Mukhathala
6	Sareesh Madhu	2	7 -OC	Lecturer on contract in Computer Science, UIT Malayinkeezhu
	NCA		8 -L.C/A.I	
7	Neethu R.	3	9 -OC	Lecturer on contract in Computer Science, UIT Vellarada
	NCA		10 -O.B.H	
8	Ancy S. Alphenson	4	11 -OC	Lecturer on contract in Computer Science, UIT Ittiva
9	Sarimol Sukumaran	29	12 -OC	Lecturer on contract in Computer Science, UIT Muthukulam
10	Jitha Thankachi B.J.	5	13 -OC	Lecturer on contract in Computer Science, UIT Kollam
11	Roshini R.	13	14 -E.T.B.	Lecturer on contract in Computer Science,

				UIT Mannady
12	Elizabeth Teny Thomas	7 (NET)	LC -NCA	Lecturer on contract in Business Management, UIT Alappuzha
13	Anju V.	3 (NET)	SC -NCA	Lecturer on contract in Business Management, UIT Mannar
14	Sumi K.V.	1 (NET)	1 -OC	Lecturer on contract in Business Management, UIT Mannar
15	Krishna V.N.	4 (NET)	2 -E.T.B.	Lecturer on contract in Business Management, UIT Thenmala
16	Malu V.V.	2 (NET)	3 -OC	Lecturer on contract in Business Management, UIT Thenmala

- a. *Sri. Syam kumar S., Computer Lab Instructor on contract basis at UIT Pirappancode be transferred to UIT Thiruvananthapuram and Smt. Sahny M.V., Computer Lab Instructor on contract basis at UIT Thiruvananthapuram be transferred to UIT Pirappancode (on mutual request).*
- b. *Sri. Suresh Kumar S., Lab attender on contract at UIT Neyyattinkara be transferred to UIT Vellarada and Sri. Ajith Kumar P.K., Lab attender on contract at UIT Vellarada be transferred to UIT Neyyattinkara (on mutual request).*
- c. *The requests submitted till 05-05-2018 by the staff on contract basis in UITs for transfer be considered.*

(Ad. A. VII)

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05-05-2018, be approved with the following modifications.

1. Sri.Remesh. A.R, Lecturer on contract in Commerce UIT Thenmala (under Sl.No.2 Lecturer in Business Management on contract) be transferred to Vellarada.
2. Smt.Uma R. Nair (Lecturer on Contract) from UIT Kollam be transferred to UIT Malayinkil.
3. Smt.Lekshmikutty.S, Lecturer on contract in Business Management be retained at UIT Mannar.
4. Smt.Malu. V.V (under Sl. No.16 in the existing ranklist of Lecturers on contract in Computer Science and Business Management to be engaged as teaching staff at UIT Centres) be posted at UIT Charamangalam.

Item No.35.101.05: Request received from Smt. Anju S.S. for rejoining duty as Lecturer in Electronics on contract at UIT centre, Thiruvananthapuram – reg.

Smt. Anju S.S. has been working as Lecturer in Electronics at UIT centre Thiruvananthapuram since 14-07-2009. As she had gone on maternity leave her contract was terminated on 01-08-2016 vide UO No. Ad.A.VII.2.7008/2014 dated 22-08-2016. This is as per the current practice of terminating the contract when a person goes on maternity leave as the tenure of contract is only for one year, there is no provision for maternity leave. They are permitted to rejoin duty at the end of maternity leave with a fresh contract and they are required to give a two week notice prior to the intended date of joining.

Smt. Anju. S.S. who had gone on maternity leave on 01-08-2016 did not request to join duty within that contract period which ended on 31-12-2016. The next contract period for lecturers was from 04-11-2017 to 31-12-2017. At the fag end of the contract period ie., 06-12-2017 she gave a request to rejoin duty. She had produced a medical certificate in which it is stated that she was advised rest from 01-08-2016 to 20-11-2017 as she was suffering maternity leave and that she is medically fit to resume duty from 20-11-2017. The request was submitted for perusal and orders and the Vice Chancellor had ordered not to consider the same.

At present there is no rank list for engaging Lecturers on contract basis in Electronics. UIT centre Thiruvananthapuram is the only centre which conducts B.Sc. Electronics course. Currently there are 4 lecturers on contract and one guest lecturer engaged for teaching Electronics.

Now another request has been received from Smt. Anju. S. S. dated 26-02-2018 for rejoining duty.

The Committee considered the matter and recommended to grant three months maternity leave to the staff on contract at UITs/UIMs/KUCTEs/UCe engage

The Committee further recommended to

1. *refer the matter regarding framing of the norms of giving maternity leave as per Government rules to the UIT staff on contract basis to the combined meeting of the Standing Committee of the Syndicate on Finance and Staff, Equipment and Buildings.*
2. *refer the requests submitted by Smt. Anju S.S. as Lecturer on contract basis in Electronics at UIT Thiruvananthapuram and Sri.Sandeep.C.S., Guest Lecturer in Electronics, UIT Thiruvananthapuram to the next meeting of the Standing Committee of the Syndicate on Departments and other Institutions of the University.*

(Ad. A.VII)

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05-05-2018, be approved.

35.101.Additional item No.1: New courses at UIT Regional centres –Starting of –reg.

The Syndicate at its meeting held on 11-08-2017 vide item No.29.138.09 resolved to start MSW course at UIT centres, Pirappancode and Alappuzha and to entrust the Standing Committee of the Syndicate on Departments and other Institutions of the University to study the feasibility of starting B.Voc and B.Sc Physics and Computer Application courses in UITs.

The Principals of various UIT Regional centres have requested for the sanction to start new courses at the centres in the ensuing academic year (2018-19). The following are the proposals submitted by the Principals:

#	Name of the UIT centre	Courses at present [Sanctioned Strength]	Proposed UG course	Proposed PG course
1	Pirappancode	>B.Sc Computer Science [45] >BBA [45] >B.Com (CA) [45] >M.Com (Finance) [25] >MSW [20] *	-	> M.A English Lang. and Literature (if incase the MSW course is not permitted)
2	Vellarada	>B.Sc Computer Science [45] >B.Com (CA) [45] >M.Com Finance [20] *	>B.A Communicative English >B.Voc Software Development >B.Sc Physics and Computer Application	>M.Com (General) [already sanctioned M.Com Finance be cancelled]
3	Karuvatta	>BCA [45] >B.Com (CA) [45] >M.Com (Finance) [25] >M.Sc Computer Science [15] *	>B.Com Tax Procedure and Practice >B.Sc Computer Science	-
4	Pathanapuram	>B.Sc Computer Science [45] >B.Com (CA) [45] >M.Com (Finance) [20]	>BBA	-
5	Adoor	>B.Sc Computer Science [45] >BBA [55]	>B.Com Computer Application	>M.Com(Computer Application) OR M.Sc Computer Science

6	Sasthamcotta	>B.Com (CA) [45] >BBA [45]	>M.Com Finance
7	Alappuzha	>B.Sc Computer Science [45] >BBA [55] >B.Com (CA) [45] >M.Sc Computer Science [30] >M.Com(Finance) [25] >MSW [20] *	An additional batch of B.Com (CA) and M.Com Finance

*** No students admitted**

In this context, the following facts may be considered:

A. The five Elective Streams of M.Com Degree under semester pattern offered by the University are:

- Finance
- Information Technology & E-business
- International Trade
- Marketing
- Banking and Insurance

B. The details of students admitted in UIT Alappuzha in the academic year 2017-18 are as follows:

- B.Sc Computer Science - 41
- BBA - 54
- B.Com (CA) - 51
- M.Sc Computer Science - 10
- M.Com (Finance) - 25

C. Proposal from Loyola College for Social Science to conduct the entrance exam for MSW course on June 20th, 2018 has been put up by the Ac B1 section for issuing notification. The Vice-Chancellor has permitted to conduct the entrance test for the UIT centres above with that of Loyola College of Social Sciences, Thiruvananthapuram.

D. UIT Pirappancode has informed that it is not feasible to start the B.Voc course at the centre in the current academic year.

The Committee considered the matter and recommended to start the following courses in the UIT centres in the next academic year (2018-19):

#	Name of the UIT centre	Sanctioned course	Sanctioned strength
1	Pirappancode	M.A English Language and Literature	20
2	Vellarada	B.Sc Physics and Computer Application	45
		B.A Communicative English	45
3	Karuvatta	B.Com Tax Procedure and Practice	45
		B.Sc Computer Science	45
4	Pathanapuram	BBA	45
6	Sasthamcotta	M.Com Finance	20
7	Alappuzha	B.Com Co-Operation	45
8	Parassala	B.A Malayalam & Mass Communication	30
		B.Sc. Electronics	30

The Committee further recommended to start an additional batch of M.Com Finance course with an intake of 20 students.

And further recommended to refer the matter regarding proposing courses in the new UIT centres proposed in the Budget Speech of the University for the financial year 2018-19.

(Ad. A. VII)

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05-05-2018, be approved.

35.101.Additional item No.2: Engagement of Computer Lab Instructor –UIT Regional Centres, Tholicode & Kanjiramkulam –reg.

UIT Regional Centres Tholicode & Kanjiramkulam came into force in the academic year 2017-2018 vide U.O. NoAd.A.VII.2.9405/2017 dated 21/08/2017. The centres offer B.Sc. Computer Science, B.C.A and B.Com. Computer Application Courses which demand computer practical. The procedure for sanctioning computers and other infrastructural facilities to the newly constituted centres started in the academic year 2017-2018 has not yet been completed.

The MLAs of the respective assembly constituencies of the UIT Regional Centres Tholicode and Kanjiramkulam offered the necessary computer resources for the centres from their Sectoral Decentralised Planning Fund and the procedure for getting the same is started.

1. Sri. K.S. Sabarinathan, M.L.A, Aruvikikara Legislative Constituency offered 5 Computers & U.P.S and one Three in One Printer to UIT centre Tholicode.
2. Sri. M. Vincent, M.L.A, Kovalam Assembly Constituency offered ₹3,25,000/- (Rupees Three Lakh Twenty Five Thousand only) for the purchase of ten computers, 3 KV-UPS and one multi purpose printer to UIT centre Kanjiramkulam.

Since the computer resources have been sanctioned, the Principals of the UIT Centres Tholicode and Kanjiramkulam have forwarded requests for the appointments of Computer Lab Instructor for the centres.

The Committee considered the matter and recommended to cancel the latest notification inviting applications for the post of Computer Lab Instructors on contract and to issue a fresh notification for filling all the vacancies of Computer Lab Instructors on contract basis at UIT centres.

The Committee further resolved that for the time being, the Principals of UIT centres be allowed to expend a sum of amount equal to the remuneration give to the Computer Lab Instructors at UITs per month, for engaging the persons locally as Computer Lab Instructors, as per the requests forwarded by the them.

(Ad. A VII)

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05-05-2018, be approved.

35.101.Additional item No.3: Request for category change –Sweeper on contract basis to Lab Attender on contract basis at UIT centre, Mannar –reg.

The Principal of UIT Mannar has recommended and forwarded the request submitted by Sri. Rakesh T.R, Sweeper on contract basis at the centre to engage him as Lab attender on contract basis at UIT Mannar.

Sri. Rakesh T.R had been engaged as Sweeper on contract basis at UIT Mannar w.e.f. 04-09-2013 on daily wages and on a consolidated amount of remuneration w.e.f. 02-12-2015. (Currently being paid ₹11,000/- per month)

It may be noted that there is no one engaged as Lab attender at UIT centre, Mannar.

As per the UO No.Ad.A.V.6164/2016 dtd 18/04/2017, the remuneration of Lab attender on contract at UITs is ₹12,000/- (Rupees Twelve Thousand only).

The Committee considered the matter and recommended to approve the proposal.

The Committee further recommended that the vacancy of Sweeper on contract basis at UIT Mannar, resulting from sri. Rakesh T.R. being engaged as Lab attender on contract, be filled by authorizing the Principal to engage a person locally.

(Ad. A VII)

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05-05-2018, be approved.

35.101.Additional item No.4: *Request for category change and engagement as Library Assistant at UIT centres, Mannar, Sasthamcotta and Pirappancode –reg.*

The Principals of UIT Mannar and Sasthamcotta have recommended and forwarded the requests submitted by the non-teaching staff at the centres for category change. The requests are as follows:

1. Smt. Shijina N., Peon on contract basis, UIT Mannar has requested that she may be engaged as Library Assistant on contract at UIT Mannar
2. Sri. Makesh P. Bhaskar, Peon contract, UIT Sasthamcotta has requested that he may be engaged as Library Assistant on contract at UIT Sasthamcotta.

The Principal, KUCTE Kariavattom has recommended and forwarded the request from Smt. Preetha S., Library Assistant on casual basis for engaging her as Library Assistant on contract basis at UIT Pirappancode.

The Committee considered the matter and recommended to approve the proposals.

The Committee further recommended the following:

- i) *the vacancies of Peon on contract basis at UIT centres, Mannar and Sasthamcotta be filled by authorizing the Principal to engage persons locally.*
- ii) *the vacancy of Library Assistant on casual basis at KUCTE, Kariavattom, resulting from Smt. Preetha S. being engaged as Library Assistant in UIT Pirappancode, be filled by authorizing the Principal to engage a person locally.*
- iii) *The requests submitted till 05-05-2018 by the staff on contract basis in UITs for category change and transfer be considered and the vacancies arising from those be filled by authorizing the Principal to engage persons locally. (Ad. A VII)*

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05-05-2018, be approved.

35.101.Additional item No.5: *UIT centre, Vallakkadavu – Rent amount to be paid for accommodating the centre at Yatheemkhana Shopping Complex, Vallakkadavu –Revising of –reg.*

The Syndicate at its meeting held on 11-08-2017 vide item No.29.138.09 resolved to start the first year classes of UIT Vallakkadavu in Yatheem khana Shopping Complex, Vallakkadavu on a monthly rent of ₹10,000/- (Rupees Ten Thousand only) till the corporation of Thiruvananthapuram hand over the proposal land and building to the University.

The rent agreement was executed with the University by the President, Thiruvananthapuram Yatheem Khana Committee for the period of 01-09-2017 to 31-03-2018 on a monthly base of ₹10,000/-.

The land and building mentioned in the Syndicate resolution has not been handed over by the Thiruvananthapuram Corporation yet.

Now, the Principal-in-Charge of UIT centre, Vallakkadavu has intimated that the centre needs more space to accommodate the new batch of students in the next academic year (i.e., 2018-19). She has requested to revise the monthly rent in order to rent out the building.

The Principal, UIT Vallakkadavu has requested to enhance the monthly rent to ₹20,000/- and TDS and to execute a new rent agreement for a period of one year w.e.f. 01-04-2018.

The Committee considered the matter and recommended to increase the rent to ₹ 15,000/- per month.

The Committee further recommended that necessary steps be taken to avoid rented building.

(Ad. A VII)

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on

Departments and Other Institutions of the University held on 05-05-2018, be approved.
FURTHER RESOLVED to enhance the rent of UIT Vallakkadavu to Rs.20000/- from 1st Jul, 2018 to 31st March, 2019.

35.101.Additional item No.6: *Request for sanction of leave submitted by Smt. Kala S., Lecturer on contract in Business Management, UIT Adoor –reg.*

Smt. Kala S., Lecturer on contract in Business Management, UIT Adoor has requested for granting a two months leave in the next two academic years for completing her course work as part of the Ph.D, without terminating her service.

The Committee considered the request and recommended to grant Leave without remuneration continuously for two months to Smt.Kala S., Lecturer on contract in Business Management, UIT Adoor in the next academic year (i.e.,2018-19), on her request and the request for leave in the academic year 2019-20 be considered later. (Ad. A VII)

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05-05-2018, be approved.

35.101.Additional item No.7: *Request from the Principal of UIT centres - For appointing a copy holder Pathanapuram, Sasthamcotta, Alappuzha, Neyyattinkara, Adoor, Mannar, Pirappancode and Muthkulam and Day Watchman at UIT Pathanapuram and Sasthamcotta–reg.*

The Principals of various UITs have requested for appointing a copy holder at the centres for the smooth functioning of the centres.

The Principals of UIT Pathanapuram and Sasthamcotta have requested for engaging a Day Watchman at the centres.

The Committee considered the matter and recommended the following:

- *to authorize the Principals of all UIT centres to engage persons locally as Copy holder on contract basis.*
- *The qualification of Copy holder on contract basis be recommended as SSLC or above*
- *The remuneration to be given to the Copy holder on Contract basis be fixed as ₹14,000/- (Rupees Fourteen thousand only).*
- *The Principals of UIT centres, Pathanapuram, Sasthamcotta and Vakkom be authorized to persons locally as Day Watchman and be allowed to expend a sum of amount per month towards the same. (Ad. A VII)*

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05-05-2018, be approved.

35.101.Additional item No.8: *Kerala University Colleges of Teacher Education – Duties of the Academic Co-ordinator –instructions –reg.*

The Standing Committee of the Syndicate on Departments & Other Institutions of the University held on 09.03.2018 recommended to entrust the concerned section to draft the duties of the academic co-ordinators and the same to be placed before the next meeting of the Committee and the Syndicate at its meeting held on 24.03.2018 vide item no 33.91.17 approved the same.

As per the NCTE Regulations, there is no post of Academic Co-ordinators. As per the resolution of the Syndicate held on 09.07.2015, it was resolved to protect all the existing teacher educators of 10 KUCTEs who could not be re engaged as teaching faculty in the KUCTEs as per the revised NCTE Regulation 2014, with regard to qualification of teachers, and seniormost 10 teachers were appointed as Academic Co- Ordinators.

The Academic Co-ordinators may be assigned the duties of the Administrative Officers earlier deputed by the University and also the duty of co-ordinating academic matters like monitoring of teaching

practice etc. The Academic Co-ordinator shall assist the Principal in all the academic and administrative/clerical matters including maintaining discipline in the college.

The Committee considered the matter and approved the proposal.

The Committee further recommended that the Academic Co-ordinators be included in the Faculty meetings. (Ac.G)

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05-05-2018, be approved.

35.101.Additional item No.9: Request of Dr. Prasanth R., contract lecturer in KUCTE, Nedumangad - reg.

As per the request letter dated 07/12/2017 of Dr. Prasanth R, is working as Assistant professor in English, KUCTE at Mancha Nedumangad and is having eleven years teaching experience and has requested to consider him for future promotion vacancies in KUCTEs. He has also enclosed the copies of his eligibility certificates.

The following are the qualifications to become the Principals of KUCTE

- Post graduate degree in Arts/Sciences/Social Sciences/Humanities/Commerce with minimum 55% marks and
- M.Ed. with minimum 55% marks; and
- Ph.D. in Education or in any pedagogic subject offered in the institution; and
- Eight years of teaching experience in a Secondary Teacher Education Institution.

Desirable: Diploma/Degree in Educational Administration or Educational Leadership.

Perusal of the original certificates of Dr. Prasanth R proves that he is qualified to become the Principal, as per NCTE Regulation.

The Committee considered the matter and recommended to consider the proposal after inviting applications with immediate effect and further recommended that if there are no such applicants, open applications be invited.

(Ac. G)

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05-05-2018, be approved.

35.101.Additional item No.10: Request for the posting of contract teacher or Academic Co-ordinator – reg.

Smt.Neethi S Lal, Guest faculty in Perspective in Education, KUCTE, Kayamkulam has submitted a request to appoint her as teacher in Mathematics on Contract basis or consider her as Academic Co-ordinator at KUCTE, Kayamkulam or Kunnam.

As per NCTE Regulation 2014, the qualification for Assistant Professor in Mathematics are PG in Mathematics with minimum 55% marks.

M.Ed degree with minimum 55% marks.

Smt.Neethi S.Lal has only 54.6% in M.Sc. Statistics. So she is not eligible for the post of Assistant Professor on contract basis as per NCTE Regulation.It may noted that at present KUCTE, Kunnam and KUCTE, Anchal have the vacancy for the post of Academic Co- Ordinator. It may also be noted that the procedure of category change of Academic Co-Ordinator to the post of contract teachers as per Syndicate resolution dated 24.03.2018 is in action.

The Committee considered the matter and recommended to refer the request of Smt. Neethi S. Lal, Guest faculty in Perspective in Education, KUCTE, Kayamkulam for appointing her as teacher in Mathematics to the next Standing Committee of the Syndicate on Departments & other Institutions of the University.

The Committee further recommended that the request be considered in the arising vacancy resulting from Sri. Murali Das, Academic Co-ordinator, KUCTE Kayamkulam being posted as Assistant Professor. (Ac. G)

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05-05-2018, be approved.

35.101.Additional item No.11: Complaint against the Principal KUCTE Kumarapuram received from the Guest lecturer of KUCTE Kumarapuram and reply to the complaint from the Principal –reg.

Smt. Suni S R., Guest Lecturer KUCTE Kumarapuram states that she has been working in different KUCTEs from 02.08.2004 and at KUCTE, Kumarapuram from 01.01.2016.

She complains that the Principal, KUCTE, Kumarapuram is not disbursing her salary regularly. She accuses that the salary due for the month of July 2017, Rs. 2,400/- (Rupees two thousand and four hundred only), disbursed to her only in January 2018 vide cheque No. 266634 dated 31.01.2018. The copies of the cheque and bill has been submitted by her.

She alleges that the Principal denies her attendance by locking the attendance register in room and tortures her mentally and emotionally.

She has requested to enquire the matter and take legal action in this regard.

As per the orders of the Registrar remarks from the Principal were obtained regarding the matter.

The Principal, Dr. M Vijayakumari Amma has informed that the complaint of Smt. Suni S R is baseless and written by the influence of others. In the issue of delay in disbursement of Salary as alleged by Smt. Suni S R, the Principal has stated that, there occurs delay in getting the pass book entry from bank and with out knowing whether the amount is credited or not, the salary amount cannot be withdrawn from PD account. As lot of transaction are being done, it is difficult to withdraw amount unless it is known whether the amount is recouped in the PD account or not.

The Principal has further detailed the irresponsible nature of Smt. Suni S R in delivering her duty and her behaviour towards students. The Principal has also pointed out that seven students have failed in the subject Perspective in Psychological Education taught by the Guest Lecturer (in University Examination) and regarding non-submission of internal marks by Smt. Suni S R in time for uploading in website. It is also stated that Smt. Suni S R has never participated in the exam related work and Career Oriented development Programmes of the College.

The Principal has requested not to consider the complaint received from Smt. Suni S R against her.

The Committee considered the matter and recommended to defer the item. (Ac.G)

Resolution of the Syndicate

RESOLVED that the above recommendations Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05-05-2018, be approved.

Item No. 35.102 Minutes of the meeting of the Monitoring Committee of the University College of Engineering, Kariavattom – Approval of – reg.

(Ad.C)

The Monitoring Committee of the University College of Engineering, Kariavattom convened its meeting at the Hon'ble Vice-Chancellor's Chamber on 16.04.2018 at 3.00 p.m. with the Vice-Chancellor in the chair. The Committee, after detailed deliberation over each items in the agenda unanimously made recommendations in each item as detailed in the minutes.

The recommendation of the Monitoring Committee of the University College of Engineering is submitted before the meeting of the Syndicate for consideration.

Minutes of the meeting of the Monitoring Committee of the University College of Engineering, Kariavattom

Date : 16.04.2018

Time : 3 P.M.

Venue : Vice-Chancellor's Chamber

Members present

1. Prof.C.Ganesh (Vice -Chancellor In -Charge) : Sd/-
 2.Dr.R.Jayachandran(Registrar in- charge) : Sd/-
 3.Dr.P.Rajesh Kumar,Member Syndicate : Sd/-
 4.Adv.Johnson Abraham,Member Syndicate : absent
 5.Sri.K.S. Gopakumar, Member Syndicate : Sd/-
 6.Dr.K.Manickaraj, Member Syndicate : Sd/-
 7.The Director, IQAC : absent
 8. Dr. Z.A Samitha (Principal, UCE , Kariavattom) : Sd/-
 9.Smt. Bindu.B,DR (admn.II) : Sd/-

Sl. No	Details	Recommendations
1.	Deficiencies in Instructional Facilities To satisfy the student teacher ratio of 1:15, each branch requires 16 faculty members as our strength in each branch is 60. For the three branches we require 48 faculty members whereas the present strength is only 36. The cadre ratio as AICTE norms is 1:2:6 (Professor, Associate Professor, Assistant Professor). To satisfy this clause of AICTE our immediate requirement is 1 Professor and 2 Associate Professors in each department.	Recommended to refer item no. 1,2 and 3 for the consideration of Standing committee of the Syndicate on Staff Equipment and Buildings. The Committee opined that the re- engagement of teachers of UCE may be granted for one academic year as done earlier.Engagement for 89 days is not practical.
2	Filling up of Professor Post in Core subjects Vacancy of Professors in ECE,CSE and IT- one post each and they should have a Doctorate Degree with minimum 15 years teaching experience in reputed colleges.In the absence of candidates not having the prescribed qualifications of AICTE, retired professors from Government Engineering college/ Government aided Colleges can be considered. For the smooth functioning and for best academic performance the posting of professors is very much essential.	“
3	Migration of Teachers: At present all the Faculty members are on contract, staff posted on ad-hoc basis for one year, renewable if both parties (employee & employer) are agreeable. Because of this retention of teachers is poor, and there is too much migration even without giving notice. At least some percentage of teaching staff must be permanent then only we will get the eligibility for applying for grants/Aids from AICTE/ UGC.	“
4	Air Conditioning of Electronics Labs, Placement Cells, Library and Principal's Chamber Air conditioning of the above rooms is pending for years in spite of decisions taken earlier. Urgent steps may be taken for air conditioning of Principal's Chamber, Hardware Lab IV, Placement Cell and Library of UCE.	Recommended to authorise University Engineer (UE) and Instrumentation Engineer , SICC, to visit the College and submit a detailed proposal including estimate and the proposal to be placed before the Standing Committee of the Syndicate on Planning and Development.
5	Conveyance Allowance for Educational Tour	Recommended to refer the matter to the

	At present the expense in respect of the teachers accompanying students during Industrial visit are met by the students. Because of this teachers are not coming forward for this tour hence necessary sanction may be given to meet the above mentioned expenses from the head of account KUF Part I Non Plan MH-68 –UCE-Kvtm 3-1100 Travelling Allowance.	Standing Committee of the Syndicate on Finance.
6	Canteen: At present canteen is functioning in a temporary shed and it has been done unscientifically without any Kitchen, provision for waste disposal, proper seating facility, storage place etc. It is suggested by the canteen committee that a well furnished, hygienic and modern canteen may be constructed with ample facilities since it has been used by the entire students and staff of this campus. During holidays our facilities are being shared by the outside students coming under school of distance education.	Recommended to entrust U.E to submit a detailed proposal regarding item no. 6 and 7.
7	Parking Shed: At present there is no covered space for parking of vehicles of staff and students. Ample parking space may be provided.	“
8	Repair and Maintenance of Building Even principal's room remain unpainted and gives a shabby appearance and we are finding it very difficult to hide our limited facilities from company officials coming for campus recruitment. Inordinate delay of Engineering section to ensure uninterrupted water supply, repair works related with the Plumbing, Sanitary, electrical fittings, replacement of fans, tube lights etc. leading to even students agitation. It is requested to ensure the fulltime service of an electrician cum plumber exclusively for UCE.	Recommended that the painting and maintenance of the Principal's room may be agreed to .The Principal is entrusted to submit a proposal to the Vice Chancellor.
9	Repainting Painting works of all the classrooms were done some five years back and the constant use even in holidays by distance education students together with our students give a shabby appearance. It is requested that steps may be taken for re-painting of the UCE Building. Now the class rooms are scattered and it is requested that the nearby classrooms are to be allotted to us for maintaining campus discipline and it is essential for a better control.	Recommended to authorise U.E to submit a detailed proposal.
10	Camera fixing Fixing of cameras in identified locations is very essential to have a better campus control. Even the police officers are finding fault with us for not fixing cameras for identifying the miscreants of ragging, quarrel and manhandling among students on flimsy reasons. It is a prerequisite to fix camera for monitoring the university examinations.	Recommended to refer the matter to the Purchase Committee.
11	Posting of Computer Assistants Steps may be taken to post at least three computer Assistants immediately as we are not having any staff to do the present computer work.	Recommended to entrust the Registrar to post Computer Assistants.

12	The Service of Confidential Assistant is very much helpful to principal in discharging her duties. The CA will assist in establishment matters as well as liaison work with University and even with students.	Deferred the matter for time being.
13	Computer and accessories The present computers are very old and are purchased at the time of starting of this college and all of them are outdated. Though budget provisions were there for the purchase of computers, it is pending for the last several years. The purchase Section may take initiative to procure computers for UCE.	Recommended to authorise the Hon' Director ,SICC to meet the requirements.
14	Delay in posting guest lectures Present procedure for filling guest faculty takes long time as we have to get sanction from various levels. It is suggested that selection may be done in advance through written test and interview and a list may be published on merit basis every year.	Recommended to authorise the Principal to prepare a panel of guest lectures on anticipatory vacancies and the panel to be approved by the Registrar following the modalities of UIT'S and UIM'S.
15	Permission to conduct CACEE courses of University Permission may be granted to conduct Evening Courses like DCA/DTP/Office automation/ Computerised accounting etc through Centre for Adult Continuing Education & Extension which will generate employment for local youth of X & XII classes.	Recommended to authorise Director, CACEE to study the feasibility of conducting evening course and to submit a report alongwith course structure and fees details.
16	Sports The posting of a physical Education teacher either on regular or on working arrangement. Required space for keeping sports equipments may also be allotted in this regard.	Recommended to place the matter before the Standing Committee of the Syndicate on Staff Equipment and Buildings.
17	Accounts Officer The service of an experienced accounts officer is essential at UCE as the financial transactions are on the higher side.	Recommended to place the matter before the Standing committee of the Syndicate on Staff Equipment and Buildings.
18	Damaged furniture and E-waste The unserviceable furniture and E-wastes are dumped in our limited space steps may be taken to dispose them. Other Departments are also using this place as a dumping yard of waste material and we often feel the presence of venomous reptiles and steps may be taken to avoid these wastes.	Recommended to authorise JR (Campus Admn) to take steps to dispose damaged furniture and E -waste.
19	Seminar hall The seminar Hall and the furniture are more than 20 years old and it has to be renovated as a hall with A/C and proper seating arrangements with public addressing system which is mandatory to a college like ours.	Recommended to authorise Director, SICC in consultation with U.E to submit a detailed proposal.
20	Discipline committee All the staff members are on contract basis, contract staff have their own limitations in controlling students and to keep away the external involvement. Students ignore the directions given by the staff and these issues can be solved only by constituting a more powerful body preferably with experienced	Recommended that the Discipline Committee be strengthened.

	permanent staff. PTA itself is complaining about the inability of present committee. Many of the staff members are trying to keep away from issues made by problematic students being protected by external involvements.	
21	Office vehicle This is the only engg college in Kerala which is not having an official vehicle. One more bus service is needed for meeting the transportation needs of students in the morning and evening.	Recommended to agree in principle to allot an official vehicle and to refer the matter to the Standing Committee of the Syndicate on Finance.
22	English teacher This is a crucial post and the full time service of an English teacher can help in the overall development through group participation or team building among students. Most of our students are poor performers in the case of group discussion, presentation of their work and even to express themselves in an interview for a better placement. Lack of proficiency in English is a major handicap of our students and it can be solved to some extent if we can incorporate English in the syllabus and by posting enough staff for teaching communicative English.	Deferred for the time being.
23	Additional Class rooms We need more number of class rooms as per the norms of AICTE and are mandatory for their approval and support.	Recommended for a visit of the members of Monitoring Committee to the College.
24	Adequate Staff Providing adequate staff against the vacancies as a prerequisite for acquiring the approval from Agencies like AICTE.	Recommended to refer the matter to Standing Committee of the Syndicate on Staff Equipment and Buildings.
25.	Timely completion of course Steps may be taken to avoid the lagging of course by conducting the exams in time and to publish the results in time.	Recommended to authorise the Controller of Examination to expedite the publication of results.
26.	Enhancement of PTA contribution Steps may be taken to enhance the PTA contribution 1.Merit Quota -Rs 6000/- (from Rs 5000/-) 2.Management Quota -Rs 8500/- (from Rs 7500/-) 3.NRI Quota – Rs 12000/- (from Rs 10000/-)	Recommended to withdraw the item.
27.	Starting M-Tech Course	Recommended that the Dean Faculty of Engineering and the Principal to prepare the modality for starting M-Tech course during the academic year 2018-19 .

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting of the Monitoring Committee of the University College of Engineering, Kariavattom convened on 16.04.2018, be approved.

Item No.35.103

Minutes of the meeting of the Online Admission Monitoring Committee held on 07.05.2018 – reporting of – reg.

(Ac.H)

The Minutes of the meeting of the Online Admission Monitoring Committee held on 07.05.2018 is appended. The Vice-Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 07.05.2018, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 07.05.2018 is reported to the Syndicate.

**Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions
2018-19**

Date: 07.05.2018

Time: 2.00 pm

Venue: VC's Chamber

Members

Vice -Chancellor (Chairman)	Sd/-
Dr.P.Rajesh Kumar, Convenor, SC of the Syndicate on Affiliation of Colleges	Sd/-
Sri. K.S.Gopakumar, Member, Syndicate	Sd/-
Adv. S.Krishnakumar, Member, Syndicate	Sd/-
Dr.R.Lathadevi, Member, Syndicate	Sd/-
Dr. K.Manickaraj, Member, Syndicate	Sd/
Dr.Vinod Chandra S.S. , Director, Computer Centre	Sd/-
Smt Meena Ashok, Joint Registrar (i/c of Online Admissions)	Sd/-
Registrar (i/c)	Absent
Shri.M.Sreekumar, Member, Syndicate	Absent
Dr.M.Jeevanlal, Member, Syndicate	Absent
Dr. S.N.Kumar, Asso. Prof., Dept. Of Geology, Kariavattom	Absent/-
Dr.S.Aji, Asst.Professor, Dept. Of Computer Science, Kariavattom	Absent

Item No. 35.103.01 Approval of UG Prospectus 2018

The following changes are incorporated in the UG Prospectus 2018 compared to UG Prospectus 2017.

- It is clearly specified in the Prospectus that the PWD, TLM & Sports reservation seats are over and above the sanctioned strength.
 - Newly approved Norms and guidelines for sports quota admissions are included. (Clause 4.1.3)
 - The approved 37 sports items are included in the Sports quota Admission part.(Clause 4.1.3)
 - The following sentence is also incorporated in the Management Quota application part. 'Management Quota applications can be used only for Management quota seats'. (Clause 4.1.4)
 - Change in nomenclature of the following three courses are included.(Clause 6.3)
 - i. Career Related FDP in Social Work under CBCS System 2(b) is renamed as Bachelor of Social Work as per U.O No. Ac.AV/1/2017 dated 20/09/2017.
 - ii. Career Related FDP in Journalism, Mass Communication and Video Production under CBCS System 2(a) is renamed as BA Journalism and Mass Communication as per U.O No. Ac.AV/3/2017 dated 05/07/2017.
 - iii. B.Sc. Hotel Management and Catering Science is renamed as Bachelor of Management Studies (BMS) – Hotel Management as per U.O No. Ac.AIV/3/BMS HM/2017 dated 17/08/2017.
 - Change in index mark calculation for B.Sc Psychology is included as per U.O No. Ac.AII/1/24/2018 dated 07/05/2018.(Clause 6.3)
 - Incorporated the hikes in Registration fee.(Clause 7.2)
 - 'How to apply' part in the prospectus is updated.(Clause 7)
 - Inclusion of e-payment facility for registratin fee and admission fee.(Clause 7.3 & 8.2.1)
- The Committee verified the draft prospectus and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 07.05.2018, be noted.

Item No.35.103.02: 20% Additional Marginal Increase

Since this 20% additional increase is also considered for initial seat matrix preparation, this 20% of increase may be sanctioned at the rate of 20% of the sanctioned strength or as requested by the college, whichever is less, subject to statutory limit.

The Committee considered the matter and recommended to agree to the proposal.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 07.05.2018, be noted.

Item No.35.103.03: Over and above seats of PWD, TLM & Sports

By adding marginal increase and additional marginal increase to the sanctioned strength, the total strength for certain courses in some colleges will reach the statutory limit. In such cases, the reservation seats for PWD, TLM and sports cannot be accommodated as these seats are over and above the sanctioned strength. Hence a decision is needed whether the statutory limit is applicable for these over and above reserved seats (PWD, TLM and Sports).

The Committee considered the matter and recommended that the statutory limit is not applicable for the seats, which are to be created over and above, for PWD, TLM and Sports.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 07.05.2018, be noted.

Item No.35.104 Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018 – Approval of – reg.

(Ac.F.II)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges was held on 05.05.2018 at 02.00 p.m. in the Syndicate Room.

The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Saturday, 05th May, 2018

Time : 02.00 PM

Venue : Syndicate Room

Members Present

1. Dr. K. Shaji (Convenor)
2. Sri. M. Sreekumar
3. Sri. K. S Gopakumar

Members Absent

4. Dr. K Manickaraj
5. Dr. R. Latha Devi
6. Dr. P. Rajesh Kumar
7. Adv. S Krishnakumar
8. Sri. John Thomas
9. Adv. Johnson Abraham

The meeting started at 02.00 PM

Item No 35.104.01: *TKM college of Arts and Science, Kollam- Promotion of Dr. Harikumar B – Lecturer senior scale- revised date – reg:-*

(Ac.FI/ 013493/ 2018)

The Standing Committee considered the proposal for the placement/Promotion of Dr. Harikumar B, Department of Chemistry w.e.f 14.09.2005 including one month provisional approved service which he had rendered in the leave vacancy from 19.01.1988 to 17.02.1988 in TKM college of Arts and Science, Kollam

and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No 35.104.02: *Proposal for the approval of Initial Appointment of Assistant Professors in the Department of Chemistry, Bishop Moore College, Mavelikara - reg –*

(AcFI/1/016214/2018(a))

1. Smt. Silpa Anu Mathew appointed as Assistant Professor in the Department of Chemistry w.e.f 22.12.2017 FN against the retirement vacancy of Smt. Suja Mary Kurian on 31.03.2014

2. Dr. Tressia Alias Princy Paulose appointed as Assistant Professor in the Department of Chemistry w.e.f 22.12.2017 FN against the retirement vacancy of Smt. Jessy Anu Philip on 31.03.2016

The Standing Committee considered the proposal for the approval of Initial Appointment of the following Assistant Professors in the Department of Chemistry, Bishop Moore College, Mavelikara

1. Smt. Silpa Anu Mathew appointed as Assistant Professor in the Department of Chemistry w.e.f 22.12.2017 FN against the retirement vacancy of Smt. Suja Mary Kurian on 31.03.2014

2. Dr. Tressia Alias Princy Paulose appointed as Assistant Professor in the Department of Chemistry w.e.f 22.12.2017 FN against the retirement vacancy of Smt. Jessy Anu Philip on 31.03.2016

and **recommended** to approve the above mentioned Initial Appointments.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No 35.104.03: *Proposal for the approval of Initial Appointment of Assistant Professors in the Department of Mathematics, Bishop Moore college, Mavelikara- reg.*

(AcFI/1/016214/2018(b))

Smt. Anjali Susan Ninan appointed as Assistant Professor in the Department of Mathematics w.e.f 03.01.2018 FN against the retirement vacancy of Smt. Nirmala Kumari S on 31.03.2014 AN

Sri. Yogesh Prasad appointed as Assistant Professor in the Department of Mathematics w.e.f 08.01.2018 FN against the retirement vacancy of Smt. Susamma Jacob on 31.03.2014 AN

The Standing Committee considered the proposal for the approval of the Initial Appointment of the following Assistant Professors in the Department of Mathematics, Bishop Moore college, Mavelikara

1. Smt. Anjali Susan Ninan appointed as Assistant Professor in the Department of Mathematics w.e.f 03.01.2018 FN against the retirement vacancy of Smt. Nirmala Kumari S on 31.03.2014 AN

2. Sri. Yogesh Prasad appointed as Assistant Professor in the Department of Mathematics w.e.f 08.01.2018 FN against the retirement vacancy of Smt. Susamma Jacob on 31.03.2014 AN

and **recommended** to approve the above mentioned Initial Appointments.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on

Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No 35.104.04: *Proposal for the approval of Initial Appointment of Smt. Ann Mary Jose as Assistant Professor in the Department of Physics, Bishop Moore college, Mavelikara*

(AcFI/1/016214/2018(c))

The Standing Committee considered the proposal for the approval of initial appointment of Smt. Ann Mary Jose as Assistant Professor in the Department of Physics, Bishop Moore college, Mavelikara w.e.f 21.12.2017 FN in the retirement vacancy of Sri. Chandy N George on 31.03.2014.

and **recommended** to approve the Initial Appointment.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No 35.104.05 : *Proposal for the approval of Placement / Promotion in respect of Dr. Anjana J, Lecturer in Department of English (Re designated Assistant Professor with AGP 6000) to Lecturer Sr. Scale (Re-designated as Assistant Professor with AGP 7000) in NSS College, Pandalam –reg.*

(AcFII/11919/2018)

The Standing Committee considered the proposal for the approval of Placement / Promotion in respect of Dr. Anjana J, Lecturer in Department of English (Re designated Assistant Professor with AGP 6000) to Lecturer Sr. Scale (Re-designated as Assistant Professor with AGP 7000), w.e.f 15.12.2009 FN in NSS College, Pandalam

and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No 35.104.06 : *Proposal for the approval of Placement/ Promotion of Dr. Lekha S Nair, as Assistant Professor, Department of Hindi (AGP 7000/- to 8000/-) Stage II to III in Mahatma Gandhi College, Thiruvananthapuram –reg.*

(AcFII/ 09615/2018)

The Standing Committee considered the proposal for the approval of Placement / Promotion in respect of Dr. Lekha S Nair, as Assistant Professor, Department of Hindi w.e.f 06.06.2015 FN (AGP7000/- to8000/-) Stage II to III in Mahatma Gandhi College, Thiruvananthapuram

and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No 35.104.07 : *Proposal for the approval of Placement/ Promotion of Dr. Soumya S as Assistant Professor, Department of History (AGP 6000/- to 7000/-) Stage I to II in N.S.S College, Pandalam –reg.*

(AcFII/ 017572/2018)

The Standing Committee considered the proposal for the approval of Placement / Promotion in respect of Dr. Soumya S as Assistant Professor, Department of History (AGP 6000/- to 7000/-) Stage I to II in N.S.S College, Pandalam w.e.f 11.10.2017 FN

and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on

Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.08: *Proposal for the approval of Placement/ Promotion of Dr. Dileep A. S. as Assistant Professor (AGP- 6000 to AGP- 7000) Stage I to Stage II, Department of Commerce in N.S.S College, Nilamel –reg*
(Ac F II/014998/2018)

The Standing Committee considered the proposal for the approval of Placement/ Promotion of Dr. Dileep A.S. as Assistant Professor (AGP- 6000 to 7000/-) Stage I to Stage II, Department of Commerce in N.S.S College, Nilamel w.e.f 11.11.2014 FN.
and **recommended to defer.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.09: - *Proposal for the approval of Placement/ Promotion of Dr. Gayathry N as Assistant Professor (AGP 6000/- to 7000/-) Stage I to II - Department of Hindi in Mahatma Gandhi College, Thiruvananthapuram –reg.*
(AcFII/ 09614/2018)

The Standing Committee considered the proposal for the approval of Placement/ Promotion of Dr. Gayathry N , as Assistant Professor Stage I to II (AGP 6000/- to 7000/-) in the Department of Hindi w.e.f 22.10.2015 FN in MG College, Thiruvananthapuram (since the teacher had fulfilled the mandatory requirement of having attended the Refresher Course only on 21.10.2015)
and **recommended** to approve the Placement/ Promotion of Dr. Gayathry N w.e.f 22.10.2015 FN.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No 35.104.10: *Proposal for the approval of Placement/ Promotion of Dr. Rani.K. Pillai as Assistant Professor (AGP- 6000 to AGP-7000) Stage I to Stage II, Department of Physics in N.S.S College, Nilamel - reg.*
(AcFII/ 014997/2018)

The Standing Committee considered the proposal for the approval of Placement/ Promotion of Dr. Rani .K. Pillai, as Assistant Professor in the Department of Physics (AGP- Rs 6000/- to 7000/-), Stage I to II w.e.f 14.12.2015 FN in N.S.S College, Nilamel
and **recommended** to defer the item.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.11: *Proposal for the approval of Placement/ Promotion of Dr. Ushakumari K P as Assistant Professor (AGP 7000/- to 8000/-) Stage II to III in the Department of Hindi in Mahatma Gandhi College, Thiruvananthapuram - reg.*
(AcFII/ 09612/2018)

The Standing Committee considered the proposal for the approval of Placement/ Promotion of Dr. Ushakumari K P, as Assistant Professor (AGP7000 to 8000), Stage II to III in the Department of Hindi w.e.f 08.06.2015 FN in Mahatma Gandhi College, Thiruvananthapuram
and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No 35.104.12: Proposal for the approval of Initial appointment of Assistant Professors in the Department of Social Work in Loyola College of Social Sciences, Sreekariyam, Trivandrum – reg.

(Ac F II /020120/2018)

- Sri. Saji J. appointed as Assistant Professor in Social Work w.e.f 12.02.2018 FN in the retirement vacancy of Dr. Joseph K.A, Principal and Associate Professor in Social Work.
- Smt. Jasmine Sarah Alexander appointed as Assistant Professor in Social Work w.e.f 14.02.2018 FN in the retirement vacancy of Dr. Charles L, Assistant Professor in Social Work.

The Standing Committee considered the proposal for the approval of the Initial Appointment of the following Assistant Professors in the Department of Social Work in Loyola College of Social Sciences, Sreekariyam, Trivandrum

- Sri. Saji J. appointed as Assistant Professor in Social Work w.e.f 12.02.2018 FN in the retirement vacancy of Dr. Joseph K.A, Principal and Associate Professor in Social Work.
- Smt. Jasmine Sarah Alexander appointed as Assistant Professor in Social Work w.e.f 14.02.2018 FN in the retirement vacancy of Dr. Charles L, Assistant Professor in Social Work

and **recommended** to approve the above mentioned Initial Appointments.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.13: – Proposal for the approval of Initial appointment of Sri. John Major Thomas, as Assistant Professor in the Department of Commerce in St. Cyril's College, Adoor- reg.

(Ac F II /39105/2017)

The Standing Committee considered the proposal for the approval of initial appointment of Sri. John Major Thomas appointed as Assistant Professor in Commerce in St. Cyril's College, Adoor w.e.f 01.06.2017 FN in the vacancy of Prof. Abraham Varghese, Associate Professor of Commerce, retired on 30.04.2015 AN and **recommended** to approve the Initial Appointment.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.14: Proposal for the approval of Initial appointment of Assistant Professors in the Department of English in St.Gregorios College, Kottarakara -reg

(Ac F II /020038/2018)

- Dr. Sajeesh S appointed as Assistant Professor in English w.e.f 22.01.2018 F.N against the retirement vacancy of Sri. Suresh Kumar P V, Associate Professor, retired on 31.05.2015 AN.
- Smt. Lancy Thomas Kurakar appointed as Assistant Professor in English w.e.f 22.01.2018 F.N against the retirement vacancy of Sri.George Varghese, Associate Professor, retired on 31.03.2014 AN.
- Smt.Reshma Elizabeth Jacob appointed as Assistant Professor in English w.e.f 22.01.2018 F.N against the retirement vacancy of Smt. Susila Joseph, Associate Professor, retired on 31.05.2015 AN

The Standing Committee considered the proposal for the approval of the Initial Appointment of the following Assistant Professors in the Department of English in St.Gregorios College, Kottarakara

- Dr. Sajeesh S appointed as Assistant Professor in English w.e.f 22.01.2018 F.N against the retirement vacancy of Sri. Suresh Kumar P V, Associate Professor, retired on 31.05.2015 AN.
- Smt. Lancy Thomas Kurakar appointed as Assistant Professor in English w.e.f 22.01.2018 F.N against the retirement vacancy of Sri. George Varghese, Associate Professor, retired on

31.03.2014 AN.

- Smt. Reshma Elizabeth Jacob appointed as Assistant Professor in English w.e.f 22.01.2018 F.N against the retirement vacancy of Smt. Susila Joseph, Associate Professor, retired on 31.05.2015 AN and **recommended** to approve the above mentioned Initial Appointments.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.15: *Proposal for the approval of Initial appointment of Assistant Professors in the Department of Physics in St. Cyril's College, Adoor –reg.*

(Ac F II /1/39105/2017)

1. Sri. Anoop Chandran appointed as Assistant Professor in Physics w.e.f 01.06.2017 FN in the vacancy of Prof. Monzi K M, Associate Professor of Physics, retired on 31.05.2015 AN.
2. Smt. Alen S appointed as Assistant Professor in Physics w.e.f 01.06.2017 FN in the vacancy of Prof. Silvi Thomas, Associate Professor of Physics, retired on 31.05.2016 AN
3. Smt. Monishalal M appointed as Assistant Professor in Physics w.e.f 01.06.2017 FN in the vacancy of Prof. Annamma Idicheria, Associate Professor of Physics, retired on 31.05.2017 AN

The Standing Committee considered the proposal for the approval of the Initial Appointment of the following Assistant Professors in the Department of Physics in St. Cyril's College, Adoor

1. Sri. Anoop Chandran appointed as Assistant Professor in Physics w.e.f 01.06.2017 FN in the vacancy of Prof. Monzi K M, Associate Professor of Physics, retired on 31.05.2015 AN.
2. Smt. Alen S appointed as Assistant Professor in Physics w.e.f 01.06.2017 FN in the vacancy of Prof. Silvi Thomas, Associate Professor of Physics, retired on 31.05.2016 AN
3. Smt. Monishalal M appointed as Assistant Professor in Physics w.e.f 01.06.2017 FN in the vacancy of Prof. Annamma Idicheria, Associate Professor of Physics, retired on 31.05.2017 AN

and **recommended** to approve the above said Initial Appointments subject to the condition that, in light of the letter No. D4/35598/2016/Coll. Edn dated 20.06.2017, financial liabilities if any, fixed by the Government, on approval given to Smt. Monishalal M, shall be shouldered by the Management and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No 35.104.16: *Proposal for the approval of Placement/Promotion in respect of Dr. Thara S, Lecturer In the Department of Zoology (Re designated Assistant Professor with AGP 6000) to Lecturer Sr. Scale (Re-designated as Assistant Professor with AGP 7000/-) in H.H.M.S.P.B. N.S.S College for Women, Neeramankara, Thiruvananthapuram - reg.*

(Ac.FII/51911/2017)

The Standing Committee considered the proposal for the approval of Placement / Promotion in respect of Dr. Thara S, Lecturer in the Department of Zoology (Re designated Assistant Professor with AGP 6000) to Lecturer Sr. Scale (Re-designated as Assistant Professor with AGP 7000/-) w.e.f 08.06.2010 in H.H.M.S.P.B. N.S.S College for Women, Neeramankara, Thiruvananthapuram

and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.17: *Proposal for the approval of Placement/ Promotion in respect Dr.Balamurali.R.S-as Assistant Professor (AGP 6000/- to AGP 7000/-) Stage I to Stage II, Department of Zoology in M.G College, Thiruvananthapuram (AcFII/ 0016087/2018)*

The Standing Committee considered the proposal for the approval of Placement/Promotion in respect of Dr.Balamurali.R.S- as Assistant Professor (AGP 6000/- to AGP 7000/-) Stage I to Stage II, Department of Zoology in M.G College, Thiruvananthapuram w.e.f 01.06.2011 FN. and **recommended** to defer the item

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.18: *Proposal for the approval of Placement/Promotion in respect of Dr.Nandakumar S. as Assistant Professor (AGP 7000/- to 8000/-) Stage II to III in the Department of Zoology in N.S.S College, Pandalam -reg. (AcFII/ 017225/2018)*

The Standing Committee considered the proposal for the approval of Placement/Promotion in respect of Dr. Nandakumar S. as Assistant Professor (AGP 7000/- to 8000/-) Stage II to III in the Department of Zoology in N.S.S College, Pandalam w.e.f 01.06.2017 FN. and **recommended to defer.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.19: *Proposal for the approval of Placement/Promotion in respect of Sri. Vinod P as Assistant Professor (AGP 6000/- to 7000/-) Stage I to II in the Department of Zoology in N.S.S College, Pandalam -reg. (AcFII/ 017226/2018)*

The Standing Committee considered the proposal for the approval of Placement/Promotion in respect of Sri. Vinod P as Assistant Professor (AGP 6000/- to 7000/-) Stage I to II in the Department of Zoology in N.S.S College, Pandalam w.e.f 01.06.2016 FN. and **recommended** to defer the item

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No 35.104.20: *Proposal for the approval of Placement/Promotion in respect of Dr. Sanal Kumar M.G. as Assistant Professor (AGP 7000/- to 8000/-) Stage II to III in the Department of Zoology in N.S.S College, Pandalam -reg. (AcFII/ 017228/2018)*

The Standing Committee considered the proposal for the approval of Placement/Promotion in respect of Dr. Sanal Kumar M. G. as Assistant Professor (AGP 7000/- to 8000/-) Stage II to III in the Department of Zoology in N.S.S College, Pandalam w.e.f 01.06.2015 FN. and **recommended** to defer the Item.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.21: Proposal for the approval of Placement/Promotion in respect of Smt. Lekha Pillai as Assistant Professor (AGP 6000/- to 7000/-) Stage I to II in the Department of History in N.S.S College, Pandalam-reg.

(Ac FII/017574/2018)

The Standing Committee considered the proposal for the approval of Placement/Promotion in respect of **Smt. Lekha Pillai** as Assistant Professor (AGP 6000/- to 7000/-) Stage I to II in the Department of History in N.S.S College, Pandalam w.e.f 16.11.2016 FN. and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104. 22: Proposal for the approval of Placement/Promotion in respect of Dr. V. Chithra Devi as Assistant Professor (AGP 7000/- to 8000/-) Stage II to III in the Department of History in V.T.M.N.S.S College, Dhanuvachapuram –reg.

(Ac FII/018513/2018)

The Standing Committee considered the proposal for the approval of Placement/Promotion in respect of Dr. V. Chithra Devi as Assistant Professor (AGP 7000/- to 8000/-) Stage II to III in the Department of History in V.T.M.N.S.S College, Dhanuvachapuram w.e.f 13.10.2013 FN and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.23: Proposal for the approval of Placement/Promotion in respect of Smt. Subha R.Nair, Lecturer in the Department of Statistics (Re designated Assistant Professor with AGP 6000) to Lecturer Sr. Scale (Re-designated as Assistant Professor with AGP 7000/-) in H.H.M.S.P.B. N.S.S College for Women, Neeramankara, Thiruvananthapuram-reg.

(Ac.FII/51912/2017)

The Standing Committee considered the proposal for the approval of Placement / Promotion in respect of Smt. Subha R. Nair, Lecturer in the Department of Statistics (Re designated Assistant Professor with AGP 6000) to Lecturer Sr. Scale (Re-designated as Assistant Professor with AGP 7000/-) in H.H.M.S.P.B. N.S.S College for Women, Neeramankara, Thiruvananthapuram w.e.f 10.08.2006 FN. and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.24: Proposal for the approval of Placement/Promotion in r/o Dr.C.S.Subhash Chandran, Lecturer, Department of Hindi, promoted as Lecturer Senior Scale, redesignated as Assistant Professor Stage 1 to Stage2 (with AGP 7000/-) in Sree Narayana College, Chathannur – reg.

(AcFIII/2/53843/2014)

The Standing Committee considered the Proposal for the approval of Placement/Promotion in r/o Dr.C.S.Subhash Chandran, Lecturer, Department of Hindi, promoted as Lecturer Senior Scale, redesignated as Assistant Professor Stage 1 to Stage2 (with AGP 7000/-) w.e.f 17.06.2009 FN in Sree Narayana College, Chathannur and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.25: *Proposal for the approval of Placement/Promotion in r/o Dr.Sreekala.N.B, Lecturer, Department of Chemistry, promoted as lecturer Senior scale in Sree Narayana College, Chathannur.*

(Ac FIII/3/019624/2018)

The Standing Committee considered the Proposal for the approval of Placement/Promotion in r/o Dr.Sreekala.N.B, Lecturer, Department of Chemistry, promoted as lecturer Senior scale w.e.f 03.01.2009 in Sree Narayana College, Chathannur and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.26: *Proposal for the approval of appointment of Dr Vincent B Netto, Associate Professor in English as Principal w.e.f 01-04-2015 FN in compliance of Judgment dated 01-03-2018 in WP(C) No:35348/2017 filed by Sri.Vincent.B.Netto in FMN College,Kollam – reg.*

(Ac FIII/2/21297/2015)

The Standing Committee considered the Proposal for the approval of appointment of Dr Vincent B Netto, Associate Professor in English as Principal w.e.f 01-04-2015 FN in compliance of Judgment dated 01-03-2018 in WP(C) No:35348/2017 filed by Sri.Vincent.B.Netto against the retirement vacancy of Sr.Soosamma Kavumpurath in FMN College, Kollam. and **recommended** to approve the appointment in the light of the Judgment dated 01.03.2018 in WP(C) No. 35348 of 2017 subject to the final orders of SLP filed by the State against the Judgment dated 23.02.2016.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.27: *Clarification regarding the reckoning of service rendered as junior lecturer pre-degree for placement/ promotion - reg.*

(Ac.FIII /1/37906/2016)

The Standing Committee considered the Proposal for the Clarification regarding the reckoning of service rendered as junior lecturer pre-degree for placement/ promotion and **recommended** that, in light of the Government letter No. D1/212/2017/H.Edn dated 20.09.2017, the date of initial appointment of the incumbent approved by the University shall be treated as the date of promotion. Further recommended that service of similar such cases may also be reckoned on the basis of above mentioned Government Letter.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.28: *Proposal for the approval of the Placement/Promotion of Dr.Kumar.S.P as Assistant Professor (AGP Rs. 8000/-), stage(2 to 3) in the Department of Economics in Sree Narayana College, Sivagiri, Varkala-reg.*

(Ac FIII/2/014250/2018)

The Standing Committee considered the Proposal for the approval of the Placement/Promotion of Dr. Kumar. S.P as Assistant Professor (AGP Rs. 8000/-), stage(2 to 3) in the Department of Economics w.e.f 03.12.2015 FN in Sree Narayana College, Sivagiri, Varkala. and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.29: *Proposal for the approval of the Placement/Promotion of Dr.S.Sekaran as Assistant Professor (AGP Rs.8000/-), stage (2 to 3) in Department of Botany in Sree Narayana College for Women, Kollam – reg.*

(Ac FIII/1/51636/2017)

The Standing Committee considered the Proposal for the approval of the Placement/Promotion of Dr.S.Sekaran as Assistant Professor (AGP Rs.8000/-), stage (2 to 3) in Department of Botany w.e.f 03.01.2014 FN in Sree Narayana College for Women, Kollam. and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.30: *Proposal for the approval of the Placement/Promotion of Dr.Suma.S as Assistant Professor (AGP Rs. 8000/) stage (2to 3) in the Department of Chemistry in Sree Narayana College for Women, Kollam- reg.*

(Ac FIII/3/019622/2018)

The Standing Committee considered the Proposal for the approval of the Placement/Promotion of Dr.Suma.S as Assistant Professor (AGP Rs.8000/-), stage (2 to 3) in Department of Chemistry w.e.f 07.12.2013 FN in Sree Narayana College for Women, Kollam. and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.31: *Proposal for the approval of the Placement/Promotion of Dr.Usha.S.S as Assistant Professor (AGP Rs. 7000/) stage (1to 2) in the Department of Botany in Sree Narayana College , Sivagiri, Varkala- reg.*

(Ac FIII/2/56737/2017)

The Standing Committee considered the Proposal for the approval of the Placement/Promotion of Dr.Usha.S.S as Assistant Professor (AGP Rs.7000/-), stage (1 to 2) in Department of Botany w.e.f 09.06.2012 FN in Sree Narayana College, Sivagiri, Varkala. and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.32: *Proposal for the approval of the Placement/Promotion of Dr.T.P Vijumon as Assistant Professor (AGP Rs. 8000/) stage (2to 3) in the Department of Commerce in Sree Narayana College , Chengannur- reg.*

(Ac FIII/2/019432/2018)

The Standing Committee considered the Proposal for the approval of the Placement/Promotion of Dr.T.P Vijumon as Assistant Professor (AGP Rs.8000/-), stage (2 to 3) in Department of Commerce w.e.f. 06.12.2015 FN in Sree Narayana College , Chengannur. and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.33: *Proposal for the approval of the Placement/Promotion of Dr.M.S.Latha as lecturer, Selection Grade, Department of Chemistry in Sree Narayana College , Chengannur- reg.*

(Ac FIII/3/53004/2017)

The Standing Committee considered the Proposal for the approval of the Placement/Promotion of Dr.M.S. Latha as lecturer Selection Grade, Department of Chemistry w.e.f 29.04.2009 in Sree Narayana College, Chengannur. and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.34: *Proposal for the approval of the Placement/Promotion of Dr.S. Usha as Assistant Professor (AGP Rs. 8000/) stage (2to 3) in the Department of Zoology in Sree Narayana College for Women, Kollam- reg.*

(Ac FIII/3/019621/2018)

The Standing Committee considered the Proposal for the approval of the Placement/Promotion of Dr.S. Usha as Assistant Professor (AGP Rs.8000/-), stage (2 to 3) in Department of Zoology w.e.f 03.12.2013 FN in Sree Narayana College for Women, Kollam. and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.35: *Proposal for the approval of Initial appointment of Assistant Professors in the Department of Mathematics in St.Gregorios College, Kottarakara – reg.*

(Ac FII /020037/2018)

1. Smt.Reshma .U appointed as Assistant Professor in Mathematics w.e.f 22.01.2018 F.N against the retirement vacancy of Sri.Sabu Varghese, Associate professor retired on 31.05.2015 AN.
2. Sri.Nevin John appointed as Assistant Professor in Mathematics w.e.f 22.01.2018F.N Against the retirement vacancy of Sri.Jacob Varghese Vadakkadom, Associate Professor retired on 31.05.2016 A.N .

The Standing Committee considered the proposal for the approval of Initial Appointment of the following Assistant Professors in the Department of Mathematics, St.Gregorios College, Kottarakara.

1. Smt.Reshma .U appointed as Assistant Professor in Mathematics w.e.f 22.01.2018 F.N against the retirement vacancy of Sri.Sabu Varghese, Associate professor retired on 31.05.2015 AN.
2. Sri.Nevin John appointed as Assistant Professor in Mathematics w.e.f 22.01.2018 F.N Against the retirement vacancy of Sri.Jacob Varghese Vadakkadom, Associate Professor retired on 31.05.2016 A.N .

and **recommended** to approve the above mentioned Initial Appointments.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.36: *Proposal for the reviewing of the Placement/Promotion granted to Smt. Leena. P. Pai Department of English, SD College, Alappuzha as Selection Grade lecturer- OC due – reg.*

(AcFIII/2/19345/2013)

The Standing Committee considered the proposal for the reviewing of the Placement/Promotion granted to Smt. Leena. P. Pai, Department of English, SD College, Alappuzha as Selection Grade lecturer- OC due.

and **recommended** not to review the promotion of Smt. Leena. P. Pai.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.104.37: *Proposal for the approval of Initial appointment of Assistant Professors in the Department of Physics in St.Michael's College, Cherthala – reg.*
(Ac F111/2/39824/2017)

1. Smt.Mini. P.A appointed as Assistant Professor in Physics w.e.f 09.11.2015 F.N against the retirement vacancy of Sri.P.A.Varughese.
2. Sri.Saneesh Sebastian appointed as Assistant Professor in Physics w.e.f 11.11.2015 F.N Against the retirement vacancy of Sri.T.J.Jameskutty.

The Standing Committee considered the proposal for the approval of Initial Appointment of the following Assistant Professors in the Department of Physics in St.Michael's College, Cherthala.

1. Smt.Mini. P.A appointed as Assistant Professor in Physics w.e.f 09.11.2015 F.N against the retirement vacancy of Sri.P.A.Varughese.
2. Sri.Saneesh Sebastian appointed as Assistant Professor in Physics w.e.f 11.11.2015 F.N against the retirement vacancy of Sri.T.J.Jameskutty and **recommended** to approve the above mentioned Initial Appointments.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

35.104.Additional Item No. 01: *Proposal for the approval of reappointment of Smt. Bindu John as Assistant Professor in the Department of Malayalam in compliance of the judgment dated 23.02.2018 in WP(C) No.1788/18 filed by Smt. Bindu John in Christian College, Chengannur- reg.*
(AcFIII/2/17482/15)

The Standing Committee considered the proposal for the approval of reappointment of Smt. Bindu John as Assistant Professor in the Department of Malayalam in compliance of the judgment dated 23.02.2018 in WP(C) No.1788/18 filed by Smt. Bindu John in Christian College, Chengannur. and **recommended** to approve the reappointment in the light of the verdict from the Hon'ble High Court dated 23.02.2018 in WP(C) No. 1788/18 and instructions from the Government letter No. D1/254/17/H.Edn dated 07.04.2018 subject to the condition that financial liability if any, fixed by the Government, shall be shouldered by the Management.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

35.104.Additional Item No. 02: *Proposal for the approval of Initial appointment of Assistant Professors in the Department of Malayalam in Bishop Moore College, Mavelikkara–reg.*

(AcFI/1/016214/2018)

1. Dr. Saji Samuel appointed as Assistant Professor in Malayalam w.e.f 20.12.2017 A.N against the retirement vacancy of Smt.Leelamma George.
2. Dr. Sudha Mary Thomas appointed as Assistant Professor in Malayalam w.e.f 21.12.2017 F.N Against the retirement vacancy of Dr. Harichandran Aachari.

The Standing Committee considered the proposal for the approval of Initial Appointment of the following Assistant Professors in the Department of Malayalam in Bishop Moore College, Mavelikkara.

1. Dr. Saji Samuel appointed as Assistant Professor in Malayalam w.e.f 20.12.2017 A.N against the retirement vacancy of Smt. Leelamma George.
2. Dr. Sudha Mary Thomas appointed as Assistant Professor in Malayalam w.e.f 21.12.2017 F.N Against the retirement vacancy of Dr. Harichandran Aachari,

and **recommended** to approve the above mentioned Initial Appointments.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

35.104. Additional Item No. 03: *Proposal for the approval of the Placement/ Promotion of Dr. Sheeba.M.J as Assistant Professor (AGP Rs 7000) (Stage 1 to 2) in the Department of Botany in TKM College of Arts and Science, Kollam- reg.*

(AcFI/44285/2017)

The Standing Committee considered the proposal for the approval of the Placement/ Promotion of Dr. Sheeba .M.J as Assistant Professor (AGP Rs 7000) (Stage 1 to 2) in the Department of Botany in TKM College of Arts and Science, Kollam and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

35.104. Additional Item No. 04: *Proposal for the approval of endorsement of staff list in Emmanuel College of B.Ed Training, Vazhichal, Thiruvananthapuram – reg.*

(AcFI/2/2018)

The Standing Committee considered the Proposal for the approval of endorsement of staff list in Emmanuel College of B.Ed Training, Vazhichal, Thiruvananthapuram. and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

35.104. Additional Item No. 05: *Proposal for the approval of Initial appointment of Assistant Professors in St. Xavier's College, Thumba – reg.*

(AcFI/1/016214/2018)

1. Fr. (Dr.) Shibu Joseph appointed as Assistant Professor in Physics w.e.f 25.01.2018 FN against the retirement vacancy of Sri. Bijoy John Philip on 31.03.2017.
2. Dr. Ramesh P appointed as Assistant Professor in History w.e.f 29.01.2018 FN against the relieving vacancy of Dr. Joy B on 05.10.2016
3. Sri. Varghese J appointed as Assistant Professor in Mass Communication w.e.f 29.01.2018 FN against the newly created post as per G.O (M.S) No. 47/2016 H.Edn dtd 25.02.2016.

The Standing Committee considered the Proposal for the approval of the Initial appointment of following Assistant Professors in St. Xavier's College, Thumba

1. Fr. (Dr.) Shibu Joseph appointed as Assistant Professor in Physics w.e.f 25.01.2018 FN against the retirement vacancy of Sri. Bijoy John Philip on 31.03.2017.
2. Dr. Ramesh P appointed as Assistant Professor in History w.e.f 29.01.2018 FN against the relieving vacancy of Dr. Joy B on 05.10.2016
3. Sri. Varghese J appointed as Assistant Professor in Mass Communication w.e.f 29.01.2018 FN against the newly created post as per G.O (M.S) No. 47/2016 H.Edn dtd 25.02.2016.

and **recommended** to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

35.104. Additional Item No. 06: Proposal for the approval of Initial Appointment of Sri. Muhammed Fakrudheen Ali V.I as Assistant Professor in the Department History in NSS College, Cherthala – reg.
(AcFII/021208/2018)

The Standing Committee considered the Proposal for the approval of the Initial appointment of Sri. Muhammed Fakrudheen Ali V.I as Assistant Professor in the Department History w.e.f 07.03.2018 FN in the vacancy of Sri. Harikrishnan G, relieved, in NSS College, Cherthala on 23.07.2013 AN and **recommended** to approve the above mentioned Initial Appointment.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018, be approved.

Item No.35.105 Minutes of the Meeting of the Technical Committee in connection with the e-governance project held on 05-05-2018 – Reporting of – reg.
(PLA1)

The minutes of the meeting of the Technical Committee for finalizing the Specifications for the supply, installation and commissioning of Virtualization and Private Cloud in connection with the implementation of File Flow Management System (FFMS) (part of e-governance project) held on 05/05/2018, was approved by the Vice-Chancellor, considering the urgency. The action taken by the Vice-Chancellor in having approved the same is reported to the Syndicate.

Minutes of the Meeting of the Technical Committee in connection with the e-governance project

Date : 05/05/2018
Time : 10.30 a.m. to 12.00 Noon.
Venue : DPD's Chamber.

Members Present

- | | |
|--|--------|
| 1. Adv.K.H.Babujan, Convenor, Standing Committee of the Syndicate on Finance. | Absent |
| 2. Dr. Mini Dejo Kappen, The Director, Planning and Development, Registrar (i/c) | Sd/- |
| 3. Dr. Vinod Chandra S.S., The Director, Computer Centre. | Sd/- |
| 4. Sri. Aneesh Mohamed A. S., Instrumentation Engineer, SICC | Sd/- |
| 5. V. T. Madhu, former Computer Centre Director, Calicut University and now officiating at M.G. University | Sd/- |
| 6. Smt. Deepthi M. Devi, System Administrator, Computer Centre | Sd/- |

The University Level Implementation and Monitoring Committee (UIMC) at its meeting held on 07.04.2018, constituted a Technical Committee for finalizing the specifications for the supply, installation and commissioning of Virtualization and Private Cloud in connection with the implementation of File Flow Management System (FFMS).

Accordingly, a meeting of the Technical Committee was held on 05.05.2018. The Committee verified the Draft Tender document submitted by the Project Co-ordinator (Director, Computer Centre) and recommended to

1. approve the Tender document with the following modifications:
 - a. Prebid meeting shall be included in the tender procedure
 - b. Experience in the implementation of VMWare cloud computing is added to bidder qualifying criteria and is exempted from OEM qualifying criteria.
 - c. The Bidder's average annual turn over limited to 3 Crores.

- d. The Bidder experience in IT field is limited to 3 years.
- e. The bidder must have VM Ware certified technical staff (to be added in bidder qualifying criteria)
- f. Change the quantity of High speed scanner -A4 size from 2 to 3.
2. that if High speed scanner or normal scanner is required for any section or department in future, the same can be purchased through M/s Keltron.
3. The Committee further recommended to invite tender through e-procurement System under two bid format with pre-bid meeting, for the supply, installation and commissioning of Virtualization and Private Cloud in connection with the implementation of File Flow Management System (FFMS).

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved above recommendations of the of the meeting of the Technical Committee for finalizing the specifications for the supply, installation and commissioning of Virtualization and Private Cloud in connection with the implementation of File Flow Management System (FFMS) (part of e-governance project) held on 05/05/2018, be noted.

Item No.35.106 Appointment of Teachers in the Teaching Departments of the University – Upper Age Limit – Reconsideration of Resolution of the Syndicate – Request of Dr. P.M. Radhamany, Member, Syndicate – Consideration of - reg.

(Ad.H)

The General Secretary, Kerala History Congress submitted a representation requesting the Universities in Kerala not to fix upper age limit for applying to the post of Associate Professor under direct recruitment. The General Secretary cited the following reasons in support of his requirement:

- 1) UGC do not prescribe upper age limit for the post of Associate Professors. Consequent on the introduction of UGC Scheme in the state the fulfillment of norms prescribed by the UGC is mandatory. Any act in contravention of this is violation of UGC Act and Regulations.
- 2) There is no age limit for applying for the post of Associate Professors in Central Universities, including the one in Kerala.
- 3) Fixing age limit for higher academic posts like Associate Professors will adversely affect the real ambition of college teachers with proven academic, teaching and research contributions in applying for such posts in Universities in Kerala. The University departments are supposed to enrich their faculty profile and base through recruiting such brilliant teachers from the college stream and further it may be noted that the qualifications for the University and College teachers are one and the same as per the UGC norms.
- 4) The upper age limit for Assistant Professors in Kerala is 40 and therefore restricting age limit for applying for Associate Professor Post at 45 is illogical and highly discriminatory.
- 5) The University of Kerala provide age relaxation for teachers affiliated to that University alone in applying for the post of Associate Professor which amounts to regional discrimination. Up to 2012, the University was providing equal opportunity for all college teachers from Kerala but later dispensed with the practice without any reason.

With regard to the representation, the following facts were submitted:

The upper age limit for direct recruitment of teachers is based on the age limits prescribed in Statute 5A, Chapter-3 of Kerala University First Statutes 1977. The Statute has prescribed 50 years for the post of Professor, 45 years for the post of Reader (Re-designated as Associate Professor) and 40 years for posts below the rank of Reader (i.e. for the post of Assistant Professor) as the maximum age limit. **The UGC Regulation is silent with regard to upper age limit for teachers and unless the UGC Regulations specifies that there shall be no upper age limit, prescription of upper age limit by the University through the Statutes cannot be considered as violation of the UGC Regulations.**

Institutions may adopt their own rules, exercising the autonomy vested in them and the upper age limits adopted by this University are as in the Statutes.

A person can enter the teaching profession as Assistant Professor as early as 22-23 years of age and 40 years is the maximum prescribed for General category of applicants. The petitioner was wrong in

having calculated (at sl.no.4 above) the eligibility, with regard to teaching experience of 8 years to the post of Associate Professor, with effect from the upper age limit of 40 years prescribed for the post of Assistant Professor and hence it seemed to be illogical.

Statute 5A of Chapter-3 of Kerala University First Statutes also states as follows:

The usual relaxation in the upper age limit shall be allowed in respect of the candidates belonging to the Scheduled Castes, Scheduled Tribes and other Backward Classes. Relaxation in the upper age limit may also be allowed in the case of persons already in the teaching service of the University.

The relaxation in the upper age limit contemplated above is also applicable to the qualified teachers of affiliated colleges and U.G.C. qualified technical staff (non-teaching) of the University Service who are above the age of 40.

The relaxation in the upper age limit as stated above had paved way for several litigations and hence proposals for (a) amendment of Statutes to give more clarity limiting the benefit to teachers of this University (b) amendment of the Statutes to extent the benefit to teachers of all Universities in Kerala (c) Removal of the clause, were placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings. The Committee did not recommend any of the proposals and hence status quo still exists, i.e. age relaxation still applies only to the teachers of Kerala University and its affiliated colleges. (Item no. 3 of the Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 02-12-2014; approved by the Syndicate held on 06-12-2014, vide Item no. 02.67.03).

On the contrary, if the age limits are dispensed with, it will enable the applicants to enter any of the 3 cadres of teaching posts at any age below 60 years. Unregulated entry of teachers of higher ages may considerably reduce the effective number of years of service and may increase the frequency of retirement and consequent quantum of pension liability.

The request of the Petitioner is to dispense with the prescription of upper age limit for Associate Professors in Universities through out the State of Kerala. Considering the wider applicability of the proposal to the Universities in Kerala, the Petition ought to have been addressed to the Government for consideration.

As ordered by the Vice-Chancellor, the request of the General Secretary, Kerala History Congress for dispensing with the upper age limit for direct recruitment to the post of Associate Professor in the Universities in Kerala was placed before the Syndicate held on 24-03-2018. **The Syndicate, vide Item No. 33.90 considered the matter and resolved that where no upper age limit is prescribed the UGC Regulations be followed.**

Dr. P.M. Radhamany, Member Syndicate, vide representation dated 02-05-2018, has conveyed that the above resolutions has attracted complaints from students and teachers organisations since it is a policy decision. The Member Syndicate has therefore requested to re-consider the item.

As ordered by the Vice-Chancellor, the matter is again placed before the Syndicate alongwith the request of Dr. P.M. Radhamany, Member Syndicate, for re-consideration and decision.

Resolution of the Syndicate

RESOLVED that the age prescribed for Assistant Professor in KUFS be followed and for Associate Professor and Professor there shall be no upper age limit.

Item No.35.107

Appointment of Principals- pending proposals-letter from the Convenor, Standing Committee of the Syndicate on Teaching and non-Teaching Staff of Private Colleges – Consideration of – reg.

(Ac.F.II)

The letter received from Dr. Shaji K, Convenor, Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Aided Colleges and orders of the Vice Chancellor, thereon may be seen.

It is requested that on the basis of the discussions with the Vice Chancellor the files of Dr. Sudarsanakumar, Dr. Hema Nair and Dr. Pramod G, pertaining to Principal appointments may be placed before the next Syndicate meeting for consideration. In this context, the following facts may be noted.

The Government of Kerala, vide order GO (P) No:392/2010/H.Edn dt 10/12/2010 have adopted and implemented UGC Regulations, 2010 in the state of Kerala w.e.f 18/09/2010. At the same time it has been ordered in the Common Judgement of the Full Bench of the Hon'ble High Court of Kerala in WP(C) No:15739 of 2013 and other connected cases dt 23/02/2016, that "*irrespective of whether the University Acts or Statutes amended in line with the UGC Regulations or not, in view of its adoption by the State of Kerala, w.e.f 18/09/2010 as per Govt orders dated 10/12/2010, the Universities and affiliated colleges in Kerala are bound to comply with the UGC Regulations.*"

Several proposals for the appointment of Principals have been forwarded to the University for consideration and approval after the adoption of UGC Regulations, 2010.. The mode of appointment of Principals resorted to by the Managements were, by Promotion from among the teachers of the colleges based on seniority cum fitness. It is factual that the mode of appointment was not as stipulated in the UGC Regulations 2010.

Referring to the Judgment of the Hon'ble High Court dated 23.02.2016, the Syndicate held on 23.12.2016 vide item No. 23.18.14 resolved to *review the qualifications of the Principal appointees whether it is in accordance with UGC Regulation 2010 based on the High Court order and make further recommendations.*

On review of the proposals as per the clause 4.2.0 of UGC Regulation 2010, the documents proving the following criteria were to be submitted.

1. Masters degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) by a recognized University
2. A Ph.D Degree in concerned/allied/relevant discipline(s) in the institution concerned with evidence of published work and research guidance
3. Associate Professor/Professor with a total experience of 15years teaching/research/administration in Universities, Colleges and other institutions of Higher education.
4. *A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), as set out in this Regulation in appendix III for direct recruitment of Professors in Colleges.*

Further, UGC has evolved the guidelines for the constitution of Selection Committees to the appointment of College Principals in Clause 5.1.6 of UGC Regulation 2010. It is pertinent to note that the Selection of Principals shall be done by the duly appointed Selection Committee. The Minutes of the Selection Committee alongwith the API Score Sheet with minimum score as stipulated duly endorsed by the Selection Committee are mandatory documents to be forwarded along with the proposals of Principal appointment.

The Educational Agencies were intimated to resubmit the required documents for approval of Principal as per the resolution of the Syndicate held on 23.12.2016 vide item No. 23.18.14

Meanwhile on 31.01.2017 the Hon'ble High Court has passed an order in WP(C) No. 32867 of 2016 filed by Dr. Pramod G, which directed the University to issue consolidated instructions to all Aided Colleges regarding the modalities involving the Selection Procedure for appointment to the post of Principals under Clause 4.2.0 of UGC Regulation 2010. Accordingly the same was issued vide U.O No. AcFII/UGC -R 2010/Norms/2017 dated 18.02.2017 and forwarded to all Aided Colleges.

Thereafter, four Principal appointees have forwarded the documents to prove their qualification as per UGC Regulation 2010 namely

	<u>Name</u>	<u>College</u>	<u>Date of Appointment</u>
1.	Dr. Jose Boban K	Loyola College of Social Sciences, TVM	01.04.2015
2.	Dr. Hema Nair R	M. G College, Tvm	02.06.2015
3.	Dr. M.R Sudarsana Kumar	V.T.M.N.S.S College Dhanuvachapuram	02.06.2015
4.	Dr. G Pramod	NSS College,	02.06.2015

Cherthala

The proposals were placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 04.05.2017 and was recommended that the approval order shall be issued as the appointees possess the qualifications in accordance with UGC Regulations 2010.

The Syndicate held on 12.05.2017 considered the recommendations of the Standing Committee alongwith the dissent note of the Vice Chancellor and resolved to agree to the recommendations vide item No. 27.85.06. The dissent of the Vice Chancellor was for the reason that the Standing Committee has not examined whether the constitution of Selection Committee and the conduct of Selection Committee were in accordance with UGC Regulations 2010 and the direction of the Hon'ble High Court. The Pro Vice Chancellor has also agreed to the above decision of the Vice Chancellor.

It may be noted that, the constitution of Selection Committee and the selection process of the above Principal appointees were not in accordance with the UGC Regulation 2010 and as such it stands against the directions of the Full Bench decision on 23.02.2016 that the Universities are bound to comply with the UGC Regulation 2010 w.e.f 18.09.2010. Further the Government and the University have filed an SLP before the Apex Court for shifting the date of applicability of UGC Regulation to the date of Judgment of the Full Bench ie, 23.02.2016 which is still pending.

Meanwhile as per the Judgment in WP(C) No. 23261/2017 dated 10.11.2017 filed by Dr. Jose Boban K(already retired), the Hon'ble High Court has observed that as on the date of appointment the petitioner is having all the requisite qualification and he is the senior most with three more years of service than his immediate junior. All the relevant documents, including the API Score, except the Minutes of the Selection Committee is before the University. It is also observed that in the peculiar circumstances of the case, as the convening of Selection Committee would be an empty formality, the requirement of selection through a Selection Committee shall stand relaxed in this case. Hence, it has been directed that the *University shall issue orders on approval on the basis of the decision already taken by the Syndicate on 12.05.2017 and the Manager to resubmit the proposals before University without any delay and orders shall be passed within a period of six weeks from the dated of receipt of copy of the Judgment.*

In the light of the Judgement in WP(C) No. 23261/2017 dated 10.11.2017, and the orders of the Vice Chancellor, U.O No. AcFII/53020/2017 dated 05.01.2018 granting approval to Dr. Jose Boban K was issued accordingly.

The following proposals of Principal appointees which are pending for approval is placed before the Syndicate for consideration and recommendation.

1. Dr.Hema Nair R, at M.G College ,Tvm w.e.f 02.06.2015
2. Dr. M.R Sudarsana Kumar at V.T.M.N.S.S College Dhanuvachapuram w.e.f 02.06.2015
3. Dr.G Pramod at NSS College, Cherthala w.e.f 02.06.2015

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.35.108 Purchase of Laptop instead of Computer for the Tamil-Malayalam Dictionary Project Work – Censure the Head of the Department of Tamil – Petition forwarded from the Governor's Office – Reply to the Memo issued – Consideration of – reg.

(Ad.DI)

The Under Secretary, Governor's Office had forwarded the petition dtd 19.08.2017, received from Dr. T.Vijayalakshmi, Assistant Professor & the then HOD, Department of Tamil regarding the revengeful and unbecoming attitude of the Syndicate towards her and had called for an appropriate consideration on the matter. In the complaint, the HOD had requested to ratify the purchase of Laptop instead of Computer for the Tamil-Malayalam Dictionary project work and also to cancel the decision of the Syndicate to censure her pertaining to that.

The Petition was placed before the Syndicate at its Meeting held on 06.12.2017 (Item No.31.10) and it was resolved to stick to the earlier decision taken by the Syndicate at its meeting held on 13.06.2017. It was further resolved that a letter be sent to the Hon'ble Chancellor detailing the Action Taken by the University and to inform that the petition sent by the Head of the Department was not forwarded through proper channel and also resolved to seek explanation from the Head of the Department for not having forwarded the petition through proper channel.

Accordingly, a Memo dated 09.03.2018 was issued to Dr. T.Vijayalakshmi and a Report dated 02.04.2018 was forwarded to the Hon'ble Chancellor.

In the explanation dated 26.03.2018 submitted by Dr. T. Vijayalakshmi to the Memo issued to her, it is remarked that she had submitted the said Petition to Vice-Chancellor for forwarding it to the Chancellor. She has also mentioned that the petition which she had forwarded to the Chancellor was an Advance Copy and at that stressful situation she had failed to label it in the said Petition and thus she has not violated any Rules.

In connection with the matter, the following points may be noted:-

The University (vide U.O dtd 07.08.2015) had accorded sanction for the purchase of a Computer and Printer for the Tamil-Malayalam Dictionary project work, but with the approval of the Purchase Committee. The HOD forwarded the quotations, which were invited for the purchase of a Computer, twice, but due to defects they were not placed in the Purchase Committee. The HOD purchased a Laptop instead of Computer with the consent of the Department Council, but without getting Administrative sanction and later requested to ratify the action.

As per orders of the Vice-Chancellor, the above matter was placed before the Standing Committee of the Syndicate on Finance, held on 05.12.2016 and the Committee recommended to conduct a personal hearing of the HOD in its next meeting. The Syndicate at its meeting held on 23.12.2016 (Item No: 23.16.04) resolved to agree to the same. Accordingly, the Standing Committee of the Syndicate on Finance conducted a personal hearing of the HOD on 09.01.2017 and based on that the Syndicate at its meeting held on 21.01.2017, vide 24.10.Additional Item No.4 resolved not to ratify the purchase and to censure the Head, Department of Tamil, Kariavattom for the lapse. Accordingly, a Memo, dtd 20.03.2017 was issued to the HOD, to show cause as to why the Minor Penalty of Censure shall not be imposed upon her. Explanation (dtd 18.04.17) to the Memo was furnished by the HOD.

The Syndicate, at its Meeting held on 13.06.2017 (Item No.28.20) resolved not to accept the explanation and to censure the incumbent immediately and record the censure order in the Service Book of the incumbent and to recover the amount spent for the purchase of the Laptop from the incumbent concerned. Accordingly, a U.O dtd 11.07.2017 was issued.

As per the orders of the Vice-Chancellor the explanation furnished by Dr.T.Vijayalakshmi, Assistant Professor, Department, to the Memo issued to her, is placed before the Syndicate for consideration. [Explanation dated 26.03.2018 from Dr.T.Vijayalakshmi, Assistant Professor, Department of Tamil is appended.]

Resolution of the Syndicate

RESOLVED that item be deferred.

Item No.35.109 Installation of Scientific Illustration and Reprographic facility at Sophisticated Instrumentation and Computation Centre (SICC)-request from Dr.Annie Abraham, Professor, Department of Biochemistry, Director of Research – Consideration of – reg.

(Ad.D.III)

Dr.Annie Abraham, Professor, Department of Biochemistry, Director of Research, has forwarded a proposal wherein it is elaborated the need to establish a Scientific Illustration and Reprographic facility in Kariavattom campus of the University and to appoint two scientific illustrators, to provide valuable support to all the research scholars in publishing their research on time sharing basis for every department in their schools.

According to her, this facility will unburden the unwanted strain on the research scholars enabling them to dwell in their intellectual pursuits rather than dragged down by their amateur graphics skills. It is also informed that this facility can also be a blessing for the faculty members for making online study material of International standards involving animation to explain intricate concepts.

The Director of Research has proposed to establish a state of art Reprographic facility having international standards in Kariavattom campus which will take care of the requirements of all the students in the campus. The said facility can be appropriately installed, established and housed in SICC platform which can provide logical support and guidance.

On behalf of the entire Research faculty of the University of Kerala, she has requested to take urgent steps to appoint two Scientific Illustrators (on contract basis) and to establish Scientific Illustration support and Reprographic facility in Kariavattom campus,

The expected financial expenditure, amounting to Rupees Eighty lakhs, for the establishment is also appended.

In this regard it may be noted that the SICC has a Executive Committee and a Governing Body before which all important matters involving the Centre are placed for consideration and appropriate decision. The remarks of the Hon. Director, SICC has not been obtained on the above proposal. Moreover there is no sanctioned post of Scientific Illustrators or DTP Operators in SICC against which these contractual appointments can be made.

As per the orders of the Vice Chancellor, the proposal from Dr. Annie Abraham, Professor, Department of Biochemistry, Director of Research to establish Scientific Illustration support and Reprographic facility in Kariavattom campus and to appoint two Scientific Illustrators (on contract basis), is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED that the proposal be agreed to.

Item No.35.110 Placement/ Promotion of teachers - pending proposals - letter from the Convenor, Standing Committee of the Syndicate on Teaching and non-Teaching Staff of Private Colleges – Consideration of – reg.

(Ac.F.II)

The letter received from Dr. Shaji K, Convenor, Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Aided Colleges and orders of the Vice Chancellor, thereon may be seen.

It is requested that on the basis of the discussions with the Vice-Chancellor the files of placement/ promotion in respect of Dr. Bindu R.G, Assistant Professor, Stage I to II (AGP Rs/- 7000) in the Department of Physics in Mahatma Gandhi College, Thiruvananthapuram and Dr. Geetha C, Assistant Professor, Stage I to II (AGP Rs/- 7000) in the Department of Mathematics in Mahatma Gandhi College, Thiruvananthapuram may be placed before the next Syndicate meeting for consideration. In this context, the following facts may be noted.

The Government of Kerala, vide order GO(P) No:392/2010/H.Edn dt 10/12/2010 have adopted and implemented UGC Regulations, 2010 in the state of Kerala w.e.f 18/09/2010. At the same time it has been ordered in the Common Judgement of the Full Bench of the Hon'ble High Court of Kerala in WP(C) No:15739 of 2013 and other connected cases dt 23/02/2016, that '*..irrespective of whether the University Acts or Statutes amended in line with the UGC Regulations or not, in view of its adoption by the State of Kerala, w.e.f 18/09/2010 as per Govt orders dated 10/12/2010, the Universities and affiliated colleges in Kerala are bound to comply with the UGC Regulations.*'

The Standing Committee of the Syndicate on Teaching & Non-Teaching Staff of Private Colleges held on 16.11.2016 considered the proposals for taking further action on the pending proposals of CAS Promotion and promotion of Principals in light of the above Judgment. The recommendations were approved by the Syndicate held on 23.12.2016 vide resolution on item No. 23.18.14. The same decision was modified in the resolution of the Syndicate held on 21.01.2017 vide item no. 24.01-23.18.14.2 which reads as "*place the proposals for placement of Assistant Professors approved by the Syndicate before the*

Standing Committee with necessary documents as per UGC Regulations 2010 for further recommendation and those proposals of Assistant Professors for placement which have not been placed and considered by the Syndicate may be returned, giving instruction to resubmit the proposals as per UGC Regulation 2010".

The details of the proposals for the placement of Assistant Professors which were approved by the Syndicate on 20.06.2016 are as follows.

Sl No.	Name and Date of Promotion	College & Subject	Scale to which promoted
1.	Dr. T Sreedevi 14.07.2013	M G College Hindi	AGP 8000
2.	Dr. S R Jayasree 09.07.2013	M G College Hindi	AGP 8000
3.	Dr. Bindu R G 19.09.2012	M G College Physics	AGP 7000
4.	Dr. Geetha C 14.01.2013	M G College Mathematics	AGP 7000

As per the orders of the Vice Chancellor, the resolution of the Syndicate was implemented and letters were issued to all the Educational Agencies giving directions to resubmit the proposals for placement with necessary documents based on UGC Regulation 2010. Such being the case, the Secretary NSS Colleges' Central Committee, Changanacherry was directed to resubmit the proposals for placement of the above mentioned teachers vide letter no. AcFII/UGC-R 2010/PL/2017 dated 02.03.2017.

It may be noted that, UGC has evolved the guidelines for the constitution of Screening/Selection Committees for the Placement/promotion of College teachers as stipulated in Clauses 6.3.4 and 6.3.5.2 of UGC Regulation 2010. The Minutes of the Selection/Screening Committee alongwith the API Score Sheet with minimum scores as stipulated duly endorsed by the Selection Committee are mandatory documents to be forwarded along with the proposals for approval of promotions.

As per the directions of the University, to resubmit the proposals for placement/promotion as per UGC Regulation 2010 vide letter no. AcFII/UGC-R 2010/PL/2017 dated 02.03.2017, revised proposals were submitted by Dr.T Sreedevi and Dr.S.R Jayasree with minutes of the Screening committee constituted as per UGC Regulation 2010, and consolidated API scores duly endorsed by the Screening Committee were forwarded to the University for consideration. The revised proposals were placed before the Syndicate held on 24.03.2018 and the same were approved.

Meanwhile letters were received from Dr. Geetha C and Dr. Bindu R G on 05.05.2018, requesting to issue approval orders on their placement proposals. It has been pointed out in the letter that their placement orders may be considered as in the case of Dr. S R Jayasree and Dr. T Sreedevi, whose proposals have been considered and approved by the Syndicate on the basis of API Index Score Sheet submitted by them duly countersigned by the HOD of the Department concerned and the Principal of M G College. *It may be noted that it has been wrongly assumed by the incumbents that the proposal for CAS Promotions of Dr. S R Jayasree and Dr. T Sreedevi were considered and orders of approval were issued thereon, by the Syndicate based on the documents endorsed by the HOD and Principal of the Educational Agency only.* It is factual and evident from the minutes of the Syndicate held on 24.03.2018, that approval orders were issued for the proposals submitted as per UGC Regulation 2010, along with the minutes of the duly constituted Screening Committee and by acquiring the minimum API score as stipulated in the Appendix-III table II(B) of UGC Regulation 2010.

Such being the case, it is pertinent to note that no Screening Committee has been constituted as per UGC Regulation 2010, for the promotion of Dr. Bindu R G and Dr. Geetha C. Further, the minutes of the screening committee and the consolidated API Scores duly endorsed by the Screening Committee as stipulated in the Appendix-III table II (B) of UGC Regulation 2010, applying necessary capping, which are mandatory documents to be forwarded alongwith the Proposal of Placement/Promotion of the incumbents, since their promotions falls within the extend of UGC Regulation 2010 is also not seen forwarded with the proposal.

In the light of the above mentioned facts the proposal regarding the Placement/Promotions of Dr. Bindu R.G, Assistant Professor, Stage I to II (AGP Rs/- 7000) in the Department of Physics in Mahatma Gandhi College, Thiruvananthapuram and Dr. Geetha C, Assistant Professor, Stage I to II (AGP Rs/- 7000) in the Department of Mathematics in Mahatma Gandhi College, Thiruvananthapuram is placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate
RESOLVED that the above proposals be agreed to.

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Item No.35.111 **Posting of Principals on contract basis at various UIT centres – Framing of the essential qualification – Consideration of – reg.**

(Ad.A.VII)

The Syndicate at its meeting held on 12-05-2017 vide item No. 27.90.12 resolved to issue a notification for inviting applications from the qualified candidates (Qualifications are as given below) for the post of Principals on contract at UITs.

- i) PG Degree with 55% marks from a recognized University
- ii) Should have at least 20 years teaching experience from affiliated colleges/UITs
- iii) Age should not exceed 60 years

Consequently, interview was conducted on 18-08-2017.

The minutes of the meeting of the Selection Committee for selecting Principals on contract basis at UITs held on 18-08-2017 has not been approved by the Vice-Chancellor as the minutes has not been signed by the Chairman and members of the Selection Committee.

The Hon'ble Upa Lok Ayukta in complaint No. 987/2017C dated 24-10-2017 observed that the application invited by the University for appointment of Principals at UIT centres is not consistent with the qualification prescribed by the UGC and the dilution of norms by the University will amount to maladministration.

Consequent on the orders of the Vice-Chancellor, the Legal opinion was sought. In his remarks the Legal Advisor has said, "*it is advisable to cancel the selection process already made and to annul the decision of the Syndicate at its meeting on 12-05-2017 regarding the qualification for applying for appointment as Principals on contract at UITs*".

He has opined that the qualification need not be as prescribed in the UGC norms.

The Legal Advisor has also intimated that "*it is advisable to take a fresh decision by the Syndicate to invite applications from the persons having particular years of teaching experience, preferably retired Principals, not exceeding a specific age for being appointed as Principals in the UIT centres on contract basis for one year.*"

The Syndicate at its meeting held on 06-02-2018 considered all these matters and resolved to cancel the already prepared selection list and to proceed with the selection process as advised by the Legal Advisor after deleting the phrase "preferably Retired Principals".

The Vice-Chancellor has ordered to issue notification and the Selection Committee constituted for the preparation of rank list for the post of Principal on contract at UITs convened a meeting on 04-04-2018 and recommended the following:

- A. Qualification:
Should have at least 20 years teaching experience in affiliated colleges
- B. Age:
Should not exceed 60 years as on 01-01-2018

In this regard the following proposals may be considered:

1. The qualification for the post of Principals on contract may be followed as prescribed in the UGC norms- in the case of UGC regulations, Principal's post is considered a promotion post, where as in the case of UITs, it is not a promotion post. As per UGC norms for applying for the post of Principals, Professors should have a Master's degree with 55 %, PhD or equivalent qualification, Total experience of 15 years of teaching/Research in Universities/Colleges and other institutions of higher education and in the case of Readers they should have Master's Degree with 55%

marks, Ph.D or equivalent qualification, Total experience of 10 years of teaching/ Research in Universities/ Colleges or other institutions of higher education.

2. Applicants who had applied earlier may apply again and they must be given exemption from paying fees.

As ordered by the Vice Chancellor, the above matter is placed before the Syndicate for consideration and approval.

Resolution of the Syndicate

RESOLVED that the above proposals be agreed to.

Item No.35.112 Minutes of the meeting of the Committee for appraisal of the Performance of the Principals of UITs – Consideration of - reg.

(Ad.A.VII)

The Syndicate at its meeting held on 12-05-2017 (Item No. 27.90.11) resolved that the contract services of the Principals of self financing institutions in the University such as UIT, KUCTE, UIM and UCE be renewed annually and continuance of the same shall be subject to the appraisal of their performance by competent bodies based on the following criteria:

1. Performance of the students in the University Examination.
2. Instructional and Infrastructural development of the Institution.
3. General discipline of the institution.
4. Co-Curricular activities of the institution.
5. Career Related Programmes and Placement of students.

A committee was constituted with Adv. A.A. Rahim, Convener SC on staff Equipments & Buildings, as Chairman, Dr. M. Jayaprakas, DCDC, and Dr. Jayachandran. R, Registrar, as members.

The committee for performance appraisal of Principals on contract at various UITs appraised the performance of the Principals on contract at UITs based on the criteria stipulated by the syndicate, the self appraisal Performa submitted, the presentation made by the incumbents and personal interaction with them, the committee appraised the performance of the Principals. The minutes of the meeting with the detailed evaluation statement is appended.

The committee recommended the renewal of contract in r/o the Principals on contract –

1. Prof. Dr. Abraham Mathew, UIT Yeroor.
2. Prof. P. V. Ninan, UIT Kottarakkara.
3. Dr. S. Vijayan Nair, UIT Pirappancode.
4. Prof. John. M. George, UIT Adoor.

The committee also recommended the renewal of Dr. George Varghese, UIT Mannady, based on the self appraisal Performa submitted by him, though he could not attend the performance appraisal meeting because of his health problems, as per the medical certificate.

The Committee did not consider the renewal of Dr. Nelson as he did not attend the review meeting and recommended to keep the matter pending.

As ordered by the Vice-Chancellor, the minutes of the meeting of the Committee for appraisal of the Performance of the Principals of UITs are placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the the minutes of the meeting of the Committee for appraisal of the Performance of the Principals of UITs, be approved.

Item No.35.113 Panel of examiners for evaluation of Ph.D thesis- approved by Hon'ble Vice-Chancellor – reporting of -reg.

(Ac.E.II)

The Panel of examiners of the following candidates have been approved by the Hon'ble Vice-Chancellor in exercise of his powers of the Syndicate of the University conferred in him vide section 10(13) of Kerala University Act 1974.

SL No.	Name of the Candidate	Name of the Supervising Teacher	Faculty	Subject
01.	Asha P.S	Dr. Manoj Chacko	Science	Statistics
02.	Visu Prakash A.K.	Dr. P.J. Jojo	Science	Physics
03.	Anila S.	Dr. Sam Solomon	Science	Physics
04.	Archana P.V	Dr. M.L. Jeeva	Applied Science and Technology	Biotechnology
05.	Yamuna K. Murthy	Guide: Dr. Shiny G. Co-guide: Dr. Sankunthala S. Pillai	Electronics and Communication Engineering	Engineering and Technology
06.	Sajan S.J.	Guide: Dr.N. Gopakumar Co-guide: Dr. K. Madhukumar	Physics	Science
07.	Sumesh Gopinath	Dr. Prince. P. R	Physics	Science
08.	Rajesh Kumar T.J.	Dr. Mathew. T. Varkey	Physics	Science
09.	Reji. K. Dhaman	Guide: Dr. S. K. Sudheer Co-guide: Dr. M. Sathyanarayana	Optoelectronics	Applied Science and Technology
10.	Malini S.	Guide: Dr. Jiji C.V. Co-guide: Dr. R.S Moni	Electronics and Engineering	Engineering and Technology
11.	Jayeshlal	Guide: Dr. S.K. Sudheer (Late) Co-guide: Dr. Sathyanarayana	Optoelectronics	Applied Sciences and Technology
12.	Paul Thomas	Guide: Dr. Jiji C.V Co-guide: Dr. R.S. Moni	Electronics and Communication	Engineering and Technology
13.	Shana Parveen. S	Guide: Dr.P.J. Jojo Co-guide: Dr. Yohannan Panicker	Physics	Science
14	Rajalakshmy K.	Dr. T. Premaletha	Nursing	Medicine
15.	Karthika S.	Dr. Sabu Thomas	Biotechnology	Applied Sciences and Technology
16.	Betty P. Kunjumon	Dr. B. Jayakumar	Nursing	Medicine
17.	Reshmi R.R	Dr. Salom Gnana Thanga V.	Environmental Sciences	Applied Sciences and Technology
18.	Arjun J.K.	Dr. Harikrishnan K.	Biotechnology	Applied Sciences and Technology
19.	Suja S. P.	Dr. Vinayaka Hegde	Biotechnology	Applied Sciences and Technology
20.	Aneesh B.	Dr. Harikrishnan. K.	Biotechnology	Applied Sciences and Technology
21.	Geena Mariya Jose	Guide: Dr. Mini. S. Co-guide: Dr. G. Muraleedhara Kurup	Biochemistry	Science

22.	Archana P. Das	Dr. Annetee Fernades	Chemistry	Science
23.	Meenu R. M.	Dr. Ashalatha S. Nair	Botany	Science
24.	Minitha R.	Dr. Reena Ravindran	Chemistry	Science
25.	Athira G. K. .	Dr. A. N. Jyothi	Chemistry	Science
26	Chithra S.	Dr. Susan John K.	Environmental Science	Applied Sciences and Technology
27	Jisha R. S.	Guide: Dr. T. S. Anirudhan Co-guide: Dr. I. G. Shibi	Chemistry	Science
28	Bismi L. S	Dr. S. Vijayakumar	Zoology	Science
29	Vaisakh S. S.	Dr. S. Ananthakumar	Chemistry	Science
30.	Nikhila G. S	Guide: Dr. T. S. Swapna Co-guide: Dr. T. S. Preetha	Botany	Science
31.	Rinu Elizabeth Roy	Dr. R. S. Rajeev	Chemistry	Science
32.	Devi Ramesh Chandra Banu	Dr. K. K. Sabu	Botany	Science

The matter regarding the approval of the panel of the examiners of Ph.D candidates in various faculties is reported to the syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.114 Change of Research Supervisor and Centre-Sri. Ayyappadasan Pillai. R. (Management) - granted - reporting of - reg.

(Ac.E.VII)

Sanction has been accorded by the Vice-Chancellor subject to reporting to the Syndicate to the following Research Scholar who had been granted registration to do Ph.D research vide University Order noted against his name being permitted to change the Research Supervisor (as the present Research Supervisor is a retired faculty and also on the basis of the request from the candidate stating urgency for Change of Research Supervisor as he has to conduct the pre-submission seminar) and Centre as per details shown below:

Details of the applicant is shown below.

Name of Research Scholar and U.O.No. Granting Registration	Subject Full-time/ Part-time	Name of Guide & Research Centre	Requests Granted
Ayyappadasan Pillai R UO.No.AcE1.A1/ 014954-1/2013 dated 12.11.2013 w.e.f. 11.07.2013	Management (Part-time)	Research Supervisor: Dr.K V Krishnankutty Centre: IMK, University of Kerala, Kariavattom	1.Change of Research Supervisor to Dr.Ajit Prabhu V, Chief Scientist, KSCSTE, Sasthra Bhavan, Pattom, Thiruvananthapuram 2.Change of Research Centre to Institute of Management in Government, Thiruvananthapuram.

The Change of Research Supervisor and Centre to Sri. Ayyappadasan Pillai R was granted vide UO.No.AcEVII/54538/2018 dated 19/04/2018.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.115 **Regularization of provisional payments of Rs.45,00,000/- (Rupees Forty Five lakhs only) sanctioned to Dr.K.K.Venu, former Director and refund of Rs.4,08,580/- (Rupees Four Lakhs Eight Thousand Five Hundred and Eighty only) to Dr.Jayarajan David. D., Assistant Director (i/c of Director), Department of Physical Education – Reporting of – reg.**

(Ad.DI)

As per paper referred above sanction has, therefore, been accorded by the Vice-Chancellor to regularize the provisional advance amounting to Rs.45,00,000/- (Rupees Forty Five lakhs only) sanctioned to Dr.K.K.Venu, former Director, Department of Physical Education for the conduct of Inter Collegiate/Inter University tournaments for the year 2016-2017 and an amount of Rs.4,08,580/- (Rupees Four Lakhs Eight Thousand Five Hundred and Eighty only) being refunded to Dr.Jayarajan David. D., Assistant Director (i/c of Director), Department of Physical Education and U.O. issued accordingly.

The above matter is reported before the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.116 **Rate of examination fee for M.A/M.Com. degree courses offered through SDE (2017 Admission onwards) –Orders issued – Reporting of – reg.**

(Ac.A.II)

M.A./M.Com. Degree courses offered through SDE have been reinstated from 2017 admission onwards after a break and the Tabulation section sought for fixing of the examination fee. The Finance has recommended the fee same as per the U.O.No.Ac.A.II/2/REF/2013 dated 05.09.2013 with a revision of Camp fee to Rs.250/-.

The Vice-Chancellor approved the rate of fee as proposed by the Finance subject to reporting to the Syndicate.

U.O.No.Ac.A.II/23/2018 dated 07.05.2018 has been issued in this regard. The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.117 **Transferring 15 Acres of University Land at Kariavattom to the Government College – Consideration of - Reg.**

(E.O)

An extent of 25 acres of land from the University Campus, Kariavattom was transferred to the Government for establishing Government College, Kariavattom in March, 1994. Later the Government decided to return 10 Acres of land to the University and retain 15 acres for the College at the rate Rs. 5,000/- per cent arrived by the District Collector, During survey and demarcation by Revenue authority, two buildings constructed by them was found out side their boundary.

With regard to the land transferred for the Government College, Kariavattom, an amount of Rs.25 lakh was paid by the Government as advance and the remaining Rs.50 lakh was paid only in March 2007 after a lapse of 13 years. As per Section 34 of Land Acquisition Act, the University is eligible to get

interest for belated payment of Rs.50 lakh @ 9% for the first year and 15% for the subsequent years, till final settlement of payment. Accordingly an amount of Rs.94.5 lakh (Rs.4,50,000/- for the first year and 90,00,000/- for the remaining 12 years) is to be paid by the Government towards interest. But the amount has not been remitted to the University till date.

In this regard a meeting, held on 18.05.2004 in the Vice-Chancellor's chamber, decided the following: (1) It was decided that the University will pay compensation for the buildings. (2) The University will allow the College authorities to conduct classes in the building, till alternative arrangements are made. (3) The maximum period allowed for making alternative arrangements in a period of 6 months.

It may be noted that the buildings constructed by the college is in University land outside the 25 Acres of land originally transferred to the Government College and the fact was already informed to the Government on 18-05-2004 itself.

Later, the Principal as per letter dt. 01-08-2005 informed that the Assistant Executive Engineer, PWD had assessed the value of the Building amounting to Rs 23,50,000/- and requested compensation for the two buildings.

Recently the Principal of Government College Kariavattom requested the Kerala University to take urgent action for executing title deed in favor of the college, so as to utilize the UGC fund in time. Further, the Principal requested to construct a substitute concrete building having same plinth area by the University in the land owned by the college, as compensation of the sheet roofed buildings constructed by the college in the land taken back by the University (10 Acres).

The Syndicate held on 06-02-2018 resolved to agree the recommendation of the standing committee of the Syndicate on Planning and Development to refer the matter to the Syndicate.

The matter is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED that the proposals submitted by the Principal of Government College Kariavattom, be rejected.

Item No.35.118 Dismissal of Review petitions – Order of the Hon’ble Court dated 23.03.2018 -Requests submitted by various educational agencies who had submitted applications for affiliation of new colleges 2016-17 – Consideration of - reg.

(Ac.B.II)

The following educational agencies have submitted a copy of the order of the Hon’ble High Court dated 23.03.2018 and has requested to take effective steps to comply with the directive of the Hon’ble High Court of Kerala pointing out that the contempt petition regarding the non compliance of the judgment dated 26.09.2017 by the University of Kerala is live now.

- Travancore Educational & Charitable Society, Thiruvananthapuram(proposed Travancore Arts & Science College, Madathara)
- Institute of Management, Development & Research, Thiruvananthapuram (proposed IMDR College of Advanced Studies, Purushothamgiri)
- 3. Palakunnathu Foundation, Punalur(proposed Grace International Academy, Punalur)

The Hon’ble Court in its order dated 23.04.2018 has stated that it is very well settled in law that the High Courts in India are Courts of unlimited jurisdiction and therefore, when a direction is issued by the High Court, the respondents are bound to comply the directives contained under the judgment. It has also been pointed out that the contention advanced by the University with respect to validity of application for a period of one year is only technical, and the same is only directory in nature, because no manner of prejudice is caused to the University in order to consider such a pending application. Also the Hon’ble

Court states that if at all there are still any defects, the same can be pointed out by the University. The Hon'ble Court thus dismisses the review petitions filed by the University stating that the petitions are not legally sustainable and that there is no error apparent on the face of the record or illegality susceptible to be interfered by the Court exercising the jurisdiction of review.

The Hon'ble Court further states that since the contempt petitions filed by the writ petitioners are pending before the Court and the University has not complied with the directions, adequate steps shall be taken by the University to finalize the proceedings in accordance with the directives, within one month from the date of receipt of a copy of the review judgment.

Following may be noted in this context:

- The Hon'ble High Court in its judgment dated 26.09.2017 in WP(C) no 25599/2017,29525/2017,29578/2017 & 29822/2017 filed by the following educational agencies, has directed to issue conditional affiliation to the petitioners at the earliest possible, incorporating the deficiencies and directing them to rectify the defects on or before 31.12.2017. If the defects are so rectified, the petitioners will be at liberty to prepare themselves for providing admission to the courses concerned for the academic year 2018-19. It was further directed that the University will be at liberty to make necessary inspection in respect of the developments that are taking place consequent to the grant of conditional affiliation. The petitioner shall provide the list of faculties to be appointed with all the details to the University within the time frame granted(upto 31.12.2017). If the petitioner is not complying with the deficiencies noted in the conditional affiliation, the University will be at liberty to invoke Statute 14 of the First Statutes, 1977 and take appropriate decision in accordance with law.
 - WP(C) no 25599/2017 (Travancore Education)
 - WP(C) no 29822/2017 (Palakunnath Foundation)
 - WP(C) no 29525/2017 (Dr Palpu College of Arts & Science)
 - WP(C) no 29578/2017 (IMDR College of Advanced Studies)
- In the case of KNM Arts & Science College, Kanjiramkulam, the Hon'ble High Court (single bench) in its judgment dated 20.09.2017 in WP(C) no 12669 of 2017 has opined that the defects noted in Ext R2(b)(Letter dated 24.8.2017 conveying the decision of the University not to grant affiliation based on the inspection report) are all rectifiable defects, and sufficient time can be granted to the petitioner by issuing a conditional provisional affiliation. The Hon'ble Court has also opined that since the admission to UG courses for 2017-18 are almost over, if affiliation is granted to the petitioner college during 2017-18, the college will be able to provide admission to students to the academic year 2018-19. The Hon'ble Court has directed the Syndicate to grant provisional affiliation incorporating a condition that the defects specified in Ext R2(b) to be rectified within three months. The Hon'ble Court also adds that if the Syndicate is not in session, the Vice Chancellor shall exercise the power and issue such provisional affiliation to the petitioner college and if the petitioner is unable to rectify the defects as is stipulated in the provisional affiliation so granted, the University will be at liberty to exercise the power conferred under Statute 14 of Chapter 24, KUFS 1977 for withdrawal of suspension of the affiliation.
- The Standing Committee of the Syndicate on Affiliation of Colleges held on 23.10.2017 considered the judgments of the Hon'ble High Court in WP(C) s filed by educational agencies, directing the University to grant affiliation and recommended to file appeals against the judgments as the said judgments are against the two aspects of Statutory prescriptions such as (i) no application can survive for 3 years as there is no provision for the same and (ii) obtaining the views of the Government after completing the process of evaluation of facilities is discarded. The recommendation approved by the Vice Chancellor was reported to the Syndicate held on 6.12.2017.

- The Hon'ble Court in its judgment dated 8.1.2018 in WA nos 2370,2376,2443 & 2451 of 2017 dismissed the writ appeals filed by the University. The Vice Chancellor after considering the opinion of the Standing Counsel that the University should file Review Petition against the judgments of Single Bench in WP(C) nos 25599,29822,29525 and 29578 of 2017 filed by the following educational agencies has ordered to file review petitions in the Hon'ble High Court.
 - WP(C) no 25599/2017 (Travancore Education)
 - WP(C) no 29822/2017 (Palakunnath Foundation)
 - WP(C) no 29525/2017 (Dr Palpu College of Arts & Science)
 - WP(C) no 29578/2017 (IMDR College of Advanced Studies)
- The Standing Committee of the Syndicate on Affiliation of Colleges held on 01.12.2017 **recommended** to file writ appeal against the judgment dated 20.09.2017 in WP(C) no 12669 of 2017 filed by KNM Arts & Science College, Kanjramkulam. The recommendation, approved by the Vice Chancellor was reported to the Syndicate held on 6.2.2018.
- The Standing Committee of the Syndicate on Affiliation of Colleges held on 31.03.2018 considered the letter dated 25.03.2018 of the Standing Counsel in the wake of dismissal of review petitions and observed that in spite of the review petition filed by the University in accordance with the judgment of the Division bench, the learned Single Judge has rejected the plea of University. As per Statute 1, Chapter 24, KUFS 1977, applications seeking affiliation for starting new Colleges / Courses received in a particular academic year on which the University has made favourable recommendations and sought the views of the Government as envisaged in Statute 9 shall be deemed to be valid for the next succeeding year also. The Committee also took into notice the opinion of the Learned Standing Counsel that 'the apparently disputable legal position cannot be accepted without objection by the University' as it will lead to the provisions regarding validity period of applications for affiliation in the University Statutes being effectively nullified.
- The committee thus **recommended** that writ appeal may be filed in the following 5 cases
 - RP 128/2018 in WP(C) no 25599/2017 filed by Chairman, Travancore & Educational Charitable Trust.
 - RP 129/2018 in WP(C) no 29525/2017 filed by Dr.Palpu College of Arts & Science, Pangode.
 - RP 130/2018 in WP(C) no 29578/2017 filed by IMDR College of Advanced Studies, Purushothamgiri.
 - RP 139/2018 in WP(C) no 12669/2017 filed by KNM Arts & Science College, Kanjiramkulam.
 - RP 104/2018 in WP(C) no 29822/2017 filed by Palakunnath Foundation.
- Accordingly, Standing Counsel has been informed to file writ appeals against the above mentioned writ petitions.

In the light of the above and as per the orders of the Vice Chancellor, the requests of the following educational agencies to take effective steps to comply with the directive of the Hon'ble High Court of Kerala in order to avoid contempt of court case proceedings against the University are placed before the Syndicate for consideration and decision.

1. Travancore Educational & Charitable Society, Thiruvananthapuram (proposed Travancore Arts & Science College, Madathara)
2. Institute of Management, Development & Research, Thiruvananthapuram (proposed IMDR College of Advanced Studies, Purushothamgiri).
3. Palakunnathu Foundation, Punalur (proposed Grace International Academy, Punalur)

<i>Resolution of the Syndicate</i>

RESOLVED that the item be deferred.
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Item No.35.119 **Sankar Institute of Science Technology and Management , Kollam New courses 2018-19– Reports of reinspection - Judgment of the Hon'ble High Court dated 11.01.2018 in WP(C) No.42164 of 2017 – consideration of - reg. (Ac.B.II)**

The reports of reinspection for three new courses (B.Sc.Mathematics, B.Sc.Physics and B.Sc.Chemistry) in Sankar Institute of Science Technology and Management has been received. The following may be noted in this regard.

- The Secretary, Sree Narayana Educational Society submitted application dated 18.08.2018 for affiliation of new courses (B.Sc. Mathematics, B.Sc.Physics and B.Sc. Chemistry) for the academic year 2018-19.
- The Syndicate held on 06.12.2017 vide item no. 31.14.18 considered the applications for affiliation of new colleges/courses during 2018-19 and recommended to form a Committee comprising Dr.J.Prabhash,Professor(Retd), University Dept of Political Science as Convener, Dr P. Mohanachandran Nair, HoD, Dept of Demography and Dr.C.Satheesh Kumar, HoD, Dept of Statistics as members for conducting academic audit in self financing colleges and that the committee shall fix the terms of reference for conducting academic audit in consultation with the members of the Standing Committee of the Syndicate on Affiliation of Colleges. The members of the Committee had been informed of the decision vide this office letter dated 06.01.2018 and a reminder letter was sent on 03.05.2018. In reply to the letter dated 03/05/2018 Dr.J.Prabhash has informed of his inconvenience to be part of the committee. File has been put up for nominating convenor in lieu of Dr.J.Prabhash.
- It may also be noted that the decision to conduct academic audit was taken by the Syndicate at its meeting held on 12.5.2017 while considering the question of issuing applications for affiliation of New Colleges/Courses/increase in intake and additional batches, for the academic year 2018-19 and the same had been incorporated in the notification inviting application for affiliation for new colleges/new courses for the year 2018-19.
- The Secretary, Sree Narayana Educational Society vide letter dated 16.01.2018 requested to accord affiliation to 3 courses during 2018-19 in Sankar Institute of Science, Technology & Management, Chathannur, Kollam by submitting the judgment by the single bench dated 11.01.2018 in WP(C) No.42164 of 2017 filed by the educational agency before the Hon'ble High Court of Kerala. It has been stated in the judgment that “ *in the light of the binding decision of the Court, the University is duty bound to take a decision on the request for affiliation of new course within the time limit prescribed. Further states that the University cannot refuse to take a decision in accordance with law and frustrate the efforts of the college managements to start new courses by delaying the decision for affiliation inordinately. The Hon’ble Court also points out that the conduct of an academic audit cannot be a reason to refuse to take a decision in accordance with law well before the close of the academic year so that, if the affiliation is granted, the admission process can start in time*”. The Hon’ble Court thus directs the University to consider the application and pass orders within a period of two months from the date of receipt of a copy of the judgment. (Copy of the Judgment received on 16/01/2018)
- In compliance to the judgment dated 11.01.2018 in WP(C) No.42164 of 2017 the Syndicate at its meeting held on 06.02.2018 vide item no.32.08 resolved that an inspection be conducted by a Team consisting of Dr.P.Rajesh Kumar, Dr.K.Shaji and Dr.M.Jeevanlal, Members, Syndicate on or before 17.02.2018. Accordingly inspection was conducted on 08.03.2018. The Inspection team reported that “*the College has sufficient number of furnished classrooms to conduct B.Sc.Chemistry and Physics and the classrooms for Mathematics are not furnished*”.
- The Standing committee of Syndicate on Affiliation of Colleges held on 15.03.2018 vide item no.26 considered the reports of local enquiry conducted and recommended that an inspection be

conducted in Sankar Institute of Science Technology and Management, Kollam by Subject Experts. The Committee further recommended to seek extension of time to comply with the Judgment of Hon'ble High Court of Kerala in WP(C) No.42164 of 2017. The recommendation was approved by the Vice Chancellor, in exercise of the powers vested on him under section 10(13) of the KU Act 1974 and reported to the Syndicate held on 24.03.2018. The Subject Experts nominated conducted inspection in the College on 20.03.2018.

- The Syndicate held on 24.03.2018 vide item no.33.54 considered the reports of inspection conducted by Subject Experts and resolved that two weeks time be given to the institution for rectifying the deficiencies and reinspection be conducted by the same team.
- Reinspection was conducted in Sankar Institute of Science Technology and Management, Kollam on 26.04.2018 to verify if the deficiencies reported is rectified. The Inspection team has reported that “*the Management has arranged books in total and books title wise. The defects pointed out in the previous inspection have been rectified. Hence recommended to grant Provisional Affiliation to B.Sc. Chemistry and B.Sc. Physics*”.

In the light of the judgment of the Hon'ble High Court dated 11.01.2018 in WP(C) No.42164 of 2017, the reports of reinspection conducted in Sankar Institute of Science Technology and Management, Kollam is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED that the item be deferred.

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Item No.35.120 Proposed Sree Sankara College, Kilimanoor (Aided) – 2016-17 – Inspection Report – Consideration of - Reg.

(Ac.B.II)

The Syndicate at its meeting held on 06.12.2017 vide item no.31.14.23 considered the Government order dated 16/10/2017 according sanction to Sree Sankara Trust to start Sree Sankara College, Kilimanoor on aided basis for the conduct of B.Com Taxation, BA Economics and B Sc Physics courses and resolved to conduct final inspection in the proposed Sree Sankara College, Kilimanoor by Dr.P.Rajesh Kumar, Dr.M.Jeevanlal, Members, Syndicate and Subject Experts nominated by the Vice Chancellor. Accordingly the inspection was conducted and the reports have been received.

The following may be noted in this context:

- The Secretary, Sree Sankara Trust, Valayanchirangara P.O, Perumbavoor vide letter dated 04.03.2016 requested to issue belated application form for starting an Arts and Science College, Sree Sankara College, Kilimanoor during the academic year 2016-17 in the light of the G.O(Ms) No 63/16.H.Edn dated 01.03.2016 in which administrative sanction has been accorded by the Government for starting 12 colleges under aided stream including Sree Sankara College, Kilimanoor.
- As the statutorily prescribed last date was over, belated application was issued and the Secretary, Sree Sankara Trust, Valayanchirangara P.O, Perumbavoor submitted the application for affiliation of the proposed Sree Sankara College, Kilimanoor for the conduct of the following courses during 2016-17.
 - B Com Taxation
 - BA Economics
 - B Sc Physics
- The Hon'ble Chancellor, as per the notification dated 12.08.2016 has extended the period within which the Syndicate shall consider the application for affiliation of the proposed Sree Sankara College, Kilimanoor during the academic year 2016-17 upto 30.09.2016 and the same was considered by the syndicate held on 23.12.2016 and granted time for rectification of defects.
- The Standing Committee of the Syndicate on Affiliation of Colleges held on 27.06.2017 recommended to conduct Local Enquiry in the College. The same was approved by the Vice Chancellor subject to reporting to the Syndicate and reported to the Syndicate held on 11.08.2017 vide item No. 29.132.25.

- The Syndicate at its meeting held on 11.08.2017 vide item No. 29.132.25 resolved to approve the above recommendation and also to issue Letter of Consent based on the Inspection report.
- Accordingly, LOC was issued to the proposed Sree Sankara College, Kilimanoor vide letter No. Ac.BII/03/29930/2016-17 dated 18.08.2017 for the conduct of BA Economics, B. Sc Physics and B. Com Taxation Courses.
- The Secretary, Sree Sankara trust submitted the Government order GO (Ms) No. 267/17/H Edn dated 16/10/2017 according administrative sanction to start an aided Arts and Science College, Sree Sankara College, Kilimanoor with the following Courses.
 - B A Economics - 30 seats
 - B. Sc Physics - 30 seats
 - B. Com Taxation - 40 seats
- The Syndicate at its meeting held on 06.12.2017 vide item no.31.14.23 considered the above Government Order and resolved to conduct inspection in the proposed Sree Sankara College, Kilimanoor by a team comprising Members, Syndicate and Subject Experts.
- Accordingly the inspection was conducted and reports have been received wherein the Subject Experts *have pointed out several deficiencies*. the Members Syndicate have *made observation that the management has commenced the construction of the building of the proposed college, library is not setup for the college and recommended to conduct another inspection to verify the infrastructural and institutional facilities*.

The final inspection reports received in respect of the inspection conducted in the proposed Arts and Science college (Aided) viz. Sree Sankara College, Kilimanoor are placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED that the item be deferred.

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Item No.35.121 ***Proposal to start two UIMs at Kadakkal and Kayamkulam – consideration of – reg.***

(Ad.B.III)

The Hon. Director, UIMs informed via mail dated 19.04.2018 that in the Budget Speech 2018 it is proposed to start two UIMs at Kadakkal and Kayamkulam. Hence the Hon. Director, UIMs has requested to constitute a committee to conduct feasibility study on the proposed centres at Kayamkulam and Kadakkal.

Therefore sanction has been accorded by the Vice-Chancellor to constitute a committee with the following members.

1. UIM, Kayamkulam

1. Adv.K.H.Babujan (Member, Syndicate)
2. Prof. M. Sreekumar (Member, Syndicate)
3. Sri.K.S.Gopakumar (Member, Syndicate).
4. Dr. K.S.Chandrasekar (HoD, IMK)

2. UIM, Kadakkal.

1. Prof. M. Sreekumar (Member, Syndicate).
2. Dr.Shaji. K. (Member, Syndicate).
3. Dr.R.Lathadevi (Mermber, Syndicate).
4. Dr. K.S.Chandrasekar (HoD, IMK).

The Hon. Director, UIMs has also requested to treat this matter as urgent as the proposed date of commencement of classes of 2018-2020 batch at UIMs is on 01.08.2018.

Hence, as per the orders of the Vice-Chancellor, the proposal to start two UIMs at Kadakkal and Kayamkulam is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the proposal be agreed to.

15. Sri. John Thomas : Absent
16. Adv. A. A. Rahim : Absent

Item No.35.123.01: Revival of Tagore Chair - reg. (Ac. E IV)

Prof. V. S. Sharma (Member of the Academic Council and Senate) moved a resolution both in the Senate and the Academic Council vide references (1) and (2) above for revival of Tagore Chair instituted in the University in the year 1961 and the Hon'ble Vice-Chancellor replied that the matter will be considered.

It may please be noted that on a thorough search in the Section with the available records it is seen that, as per the rules in the "Hand Book on Endowments – 1937 – 2000" Page No.198 the Tagore Endowment Lectures was instituted in 03.03.1961 under a corpus of Rs.4 Lakhs out of which UGC's share was Rs.3 Lakhs and that of the University was Rs.1 Lakh. The amount is noted as invested in the SBT as fixed deposit. (Copy of the rules appended)

But it is not clear whether any Lectures were conducted and if conducted, whether any orders were issued, which Department has conducted such lectures etc.

Earlier attempts were made in the year 2010 based on a proposal submitted by Prof. V. S. Sharma. But on perusal of the file, it is understood that the main file could not be traced out then and attempts were also made to find out the F. D. Details from Cash IV, Cash I and Finance Section and these sections have reported that no records prior to 1970 were available. After that, a letter was sent on 19.07.2010 to the Manager, SBT, KUOC Branch seeking information of FD of Rs.4 Lakhs deposited under Tagore Endowment, but no reply was received.

Action was again initiated to trace the Fixed Deposit details on the basis of the resolution of the Senate and Academic Council. Accordingly, a letter was sent to the Chief Manager, SBI, KUOC Branch to trace the Fixed Deposit in respect of Tagore Endowment/ Chair. The Chief Manager vide letter dated 11.10.2017 has replied that there is no such deposit held at KUOC Branch and that the Branch was opened only in 1975. The details regarding the Fixed Deposit could not be traced yet.

Hence the matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 06.03.2018.

The recommendation of the Standing Committee was to place the matter regarding revival of Tagore Chair before the combined meeting of the Standing Committee of the Syndicate on Academics and Research and Finance.

The Syndicate at its meeting held on 24.03.2018 (Item No.33.21.D4) resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.03.2018.

The Committee considered the matter and recommended the following:

1. *To entrust the Finance Officer to trace out records related to Tagore Endowment Lectures which was constituted in 03.03.1961 under a corpus of Rs. 4,00,000/- (Rupees four lakhs only).*
2. *To authorize the Finance committee for allocating the funds required for meeting the expenses for the conduct of Tagore endowment lectures.*
3. *To constitute a committee with the following members for the conduct of Tagore Endowment Lecturers:*
 1. *Head, Institute of English as Convener,*
 2. *Head, Department of Philosophy,*
 3. *Head, Department of Music.*

Resolution of the Syndicate

RESOLVED that the item be deferred.

Item No.35.124 *Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 09.05.2018 - Approval of – reg.*

(M&C I)

The minutes of the meeting of the Standing Committee of the Syndicate on Examinations (hearing) held on 9.05.2018 is submitted for approval of the Syndicate.

Minutes of the meeting of the Standing Committee of the Syndicate on Examinations

Date & Time : 09.05.2018, 3.30 pm
 Venue : Syndicate Room

Members Present

- | | | |
|----------------------|------------------|------|
| 1. Sri.M.Sreekumar | Convener, | Sd/- |
| 2. Sri.K.S.Gopakumar | Member Syndicate | Sd/- |
| 3. Dr.R.Lathadevi | Member Syndicate | Sd/- |
| 4. Dr.K.Manickaraj | Member Syndicate | Sd/- |

Members Absent

- | | |
|------------------------|------------------|
| 1. Dr.K.Shaji | Member Syndicate |
| 2. Sri.B.S.Jyothikumar | Member Syndicate |
| 3. Sri.John Thomas | Member Syndicate |
| 4. Adv.S.Krishnakumar | Member Syndicate |
| 5. Dr.M.Jeevanlal | Member Syndicate |
| 6. Adv.A.A.Rahim | Member Syndicate |
| 7. Dr.P.Rajeshkumar | Member Syndicate |
| 8. Sri.M.K.Abdul Rahim | Member Syndicate |

Item No.35.124.01 2017 ജനുവരിയിൽ നടന്ന ഒന്നാം സെമസ്റ്റർ സി ബി സി എസ് എസ് പരീക്ഷ മുല്യനിർണയം - യൂണിവേഴ്സിറ്റി കോളേജിൽ നിന്നും ഇംഗ്ലീഷ് ഉത്തരക്കടലാസുകൾ സമയബന്ധിതമായി സർവകലാശാലയിൽ തിരിച്ച് ഏൽപ്പിക്കാത്തത്- ഇംഗ്ലീഷ് വിഭാഗം തലവനായ ഡോ.ക്രിബുന വിശ്വാസിനെ വിചാരണ ചെയ്യുന്നത് - സംബന്ധിച്ച്-

2017 ജനുവരിയിൽ നടന്ന ഒന്നാം സെമസ്റ്റർ സി ബി സി എസ് എസ് പരീക്ഷ മുല്യനിർണയത്തിനായി സിൻഡിക്കേറ്റ് തീരുമാന പ്രകാരം കോളേജുകളെ മുല്യനിർണയ കേന്ദ്രങ്ങളാക്കിക്കൊണ്ടു വിഷയം തരംതിരിച്ചു റെഗുലർ വിദ്യാർത്ഥികളുടെ എണ്ണത്തിനനുപാതികമായി സർവകലാശാല നിയമിച്ചിട്ടുള്ള നോഡൽ ഓഫീസർ മുഖാന്തിരം അധ്യാപകർക്ക് കോളേജുകളിൽ എത്തിച്ചു നൽകിയിട്ടുണ്ട്.

യൂണിവേഴ്സിറ്റി കോളേജിൽ വിദ്യാർത്ഥികളുടെ എണ്ണത്തിനനുസരിച്ചു ഉത്തരക്കടലാസുകൾ നോഡൽ ഓഫീസർക്ക് എത്തിച്ചു കൊടുത്തു. വിദ്യാർത്ഥികളുടെ ബാഹുല്യം കാരണവും, ഡിപ്പാർട്ട്മെന്റുകളുടെ എണ്ണക്കൂടുതൽ കാരണവും, നോഡൽ ഓഫീസർ, ഉത്തരക്കടലാസുകൾ അധ്യാപകർക്ക് വിതരണം ചെയ്യുന്നതിന് സർവകലാശാലയിൽ നിന്ന് ഉദ്യോഗസ്ഥർ വരണമെന്ന് നിഷ്കർഷിക്കുകയും അതനുസരിച്ചു 19/11/2017 നു സർവകലാശാലയിൽ നിന്ന് ഉദ്യോഗസ്ഥർ നോഡൽ ഓഫീസറിന്റെ ഡിപ്പാർട്ട്മെന്റിൽ സൂക്ഷിച്ചിരുന്ന ഉത്തരക്കടലാസുകൾ മറ്റു ഡിപ്പാർട്ട്മെന്റുകളിലെ അധ്യാപകർക്ക് വിതരണം ചെയ്യുകയും ചെയ്തു.

ഉത്തരക്കടലാസുകൾ വിതരണം ചെയ്യുന്നതിനായി ഇംഗ്ലീഷ് ഡിപ്പാർട്ട്മെന്റിൽ എത്തിച്ചപ്പോൾ ഡിപ്പാർട്ട്മെന്റിന്റെ തലവനായ ഡോ.ക്രിബുന വിശ്വാസ് ഉത്തരക്കടലാസുകൾ കൈപറ്റുന്നതിനു വിസ്തൃതമാക്കുകയും ഉത്തരക്കടലാസുകൾ തിരികെ നോഡൽ ഓഫീസറിന്റെ മുറിയിലേക്ക് അയക്കുകയും ചെയ്തു. സർവകലാശാലാ ഉദ്യോഗസ്ഥർ അദ്ദേഹത്തെ കണ്ടപ്പോൾ ഉത്തരക്കടലാസ് അധ്യാപകർക്ക് നൽകുന്നത് ഹെഡ് ഓഫ് ഡിപ്പാർട്ട്മെന്റിന്റെ ജോലി അല്ലെന്നതും അധ്യാപനം മാത്രമാണ് അധ്യാപകരുടെ ജോലി എന്നും അറിയിച്ചു, കൂടാതെ ഇന്ത്യൻ മെന്റ്/സപ്ലിമെന്റിൻ്റെ ഉത്തരക്കടലാസുകളുടെ മുല്യനിർണയം അധ്യാപന ജോലിയുടെ ഭാഗമായി നടത്താനാവില്ലെന്നും

റെഗുലർ വിദ്യാർത്ഥികളുടെ എണ്ണത്തിനനുസരിച്ചു മാത്രം ഉത്തരക്കടലാസുകൾ എടുക്കാമെന്നും ബാക്കി സർവകലാശാലയിലേക്കു തിരിച്ചെടുക്കണമെന്നും ആവശ്യപ്പെട്ടു.

സർവകലാശാല ഉദ്യോഗസ്ഥർ ജോലിയുടെ ഭാഗമായി കരുതുന്നത് കൊണ്ടും വിദ്യാർത്ഥികളുടെ ഭാവിയെ കരുതിയും ഫലപ്രഖ്യാപനം വേഗത്തിലാക്കണമെന്ന ആഗ്രഹത്താലുമാണ് യൂണിവേഴ്സിറ്റി കോളേജിൽ ഉത്തരക്കടലാസ് മുല്യനിർണയത്തിനായി വിതരണം ചെയ്യാൻ തയ്യാറായത്. എന്നാൽ സർവകലാശാല ജീവനക്കാരുടേതു് ഇംഗ്ലീഷ് ഡിപ്പാർട്ട്മെന്റ് വകുപ്പ് തലവന്റെ പെരുമാറ്റം അദ്ദേഹത്തിന്റെ പദവിക്ക് ഒട്ടും നിരക്കുന്നതായിരുന്നില്ല.

ഒന്നാം സെമസ്റ്ററിന്റെ ഫലപ്രഖ്യാപനം നടത്തുന്നതിന് ഇംഗ്ലീഷ് ഉത്തരക്കടലാസുകൾ മുല്യനിർണയം പൂർത്തിയാക്കി എന്തേണ്ടത് അത്യന്താപേക്ഷിതമാണ്. 19/11/2017ൽ നൽകിയ ഉത്തരക്കടലാസുകൾ സിൻഡിക്കേറ്റ് അംഗങ്ങൾ ഉൾപ്പെടെയുള്ളവർ നിരന്തര സമ്മർദ്ദം ചെലുത്തിയതിന്റെ ഫലമായി 27/02/2018 ൽ മുല്യനിർണയം പൂർത്തിയാക്കി തിരികെ ഏൽപ്പിയ്ക്കുകയുണ്ടായി.

യൂണിവേഴ്സിറ്റി കോളേജിലെ ഇംഗ്ലീഷ് വകുപ്പ് മേധാവിയുടെ ധാർഷ്ട്യം നിറഞ്ഞ പെരുമാറ്റം സർവകലാശാല ജീവനക്കാരുടെ ഇടയിലും പ്രതിഷേധം ഉളവാക്കിയിട്ടുണ്ട്. അദ്ദേഹം തന്റെ കർത്തവ്യം നിർവഹിക്കുന്നില്ലെന്നു മാത്രമല്ല, മുല്യനിർണയം കഴിഞ്ഞ ഉത്തരക്കടലാസുകൾ തിരികെ എടുക്കാൻ ചെല്ലുന്ന ഉദ്യോഗസ്ഥരോട് മോശമായി പെരുമാറുകയും ചെയ്തു. സർവകലാശാല ഉദ്യോഗസ്ഥർക്ക് നോഡൽ ഓഫീസറുമാരുമായി മാത്രമാണ് ഇടപെടേണ്ടത്. മുല്യ നിർണയം പൂർത്തിയാക്കിയ ഉത്തരക്കടലാസുകൾ യൂണിവേഴ്സിറ്റി കോളേജിലെ നോഡൽ ഓഫീസറിനെ ഏല്പിച്ചത് മാത്രമാണ് സർവകലാശാലയിൽ ലഭിച്ചിട്ടുള്ളത്. ചില വകുപ്പ് അധ്യക്ഷന്മാർ ഈ നോഡൽ ഓഫീസർമാർക്ക് ഉത്തരക്കടലാസുകൾ മുല്യനിർണയത്തിനു ശേഷം കൈമാറാത്തതും, ടി വകുപ്പുകളിൽ സർവകലാശാല ഉദ്യോഗസ്ഥർ നേരിട്ട് ചെന്ന് ഉത്തരക്കടലാസുകൾ കൈപ്പറ്റണമെന്നുള്ള പിടിവാശിയും പരീക്ഷ ഫലപ്രഖ്യാപനത്തെ ബാധിച്ചിട്ടുണ്ട്.

യൂണിവേഴ്സിറ്റി കോളേജിലെ ഉത്തരക്കടലാസുകൾ വിതരണത്തിന് നേരിട്ട ബുദ്ധിമുട്ടുകൾ 15/12/2017ൽ കൂടിയ എക്സാമിനേഷൻ മോണിറ്ററിങ് കമ്മിറ്റിയുടെ ശ്രദ്ധയിൽ പെടുത്തിയിട്ടുണ്ട്. കൂടാതെ 15/02/2018ന് സിൻഡിക്കേറ്റ് അംഗങ്ങളും യൂണിവേഴ്സിറ്റി കോളേജിലെ പ്രിൻസിപ്പാളും സംയുക്തമായി നടത്തിയ ചർച്ചയുടെ അടിസ്ഥാനത്തിൽ ഇംഗ്ലീഷ് അധ്യാപകർ ഉത്തരക്കടലാസ് മുല്യനിർണയം നടത്തി 22/02/2018 ന് തിരികെ ഏല്പിക്കാമെന്നു സമ്മതിച്ചെങ്കിലും 27/02/18ന് മാത്രമാണ് പൂർണ്ണമായും തിരികെ ഏല്പിച്ചത്.

യൂണിവേഴ്സിറ്റി കോളേജിലെ മുല്യനിർണയവുമായി ബന്ധപ്പെട്ട് സർവകലാശാല അഭിമുഖീകരിച്ച പ്രശ്നങ്ങൾ പരീക്ഷ സ്ഥിരം സമിതിയുടെ പരിഗണനക്കും തുടർന്ന് 24.03.2018 ൽ ചേർന്ന സിൻഡിക്കേറ്റിനു മുമ്പാകെയും സമർപ്പിക്കുകയും ചെയ്തു.

24.03.2018 ൽ ചേർന്ന സിൻഡിക്കേറ്റ് യൂണിവേഴ്സിറ്റി കോളേജിലെ ഇംഗ്ലീഷ് വിഭാഗം തലവനായ ഡോ.ക്രിബുന വിശ്വാസിനെ വിചാരണ ചെയ്യുവാൻ ശുപാർശ ചെയ്തതിന്റെ അടിസ്ഥാനത്തിൽ പരീക്ഷ സ്ഥിരം സമിതിയുടെ വിചാരണ കമ്മിറ്റിയുടെ പരിഗണനക്കായി സമർപ്പിച്ചു. എന്നാൽ 07/05/2018നു നടന്ന പരീക്ഷ സ്ഥിരം സമിതിയുടെ വിചാരണ കമ്മിറ്റിയ്ക്ക് മുൻപാകെ ഡോ.ക്രിബുന വിശ്വാസ്, ഇംഗ്ലീഷ് വിഭാഗം മേധാവി, യൂണിവേഴ്സിറ്റി കോളേജ് ഹാജരായില്ല. പരീക്ഷ സ്ഥിരം സമിതി അദ്ദേഹത്തിന്റെ ഈ പ്രവൃത്തിയെ ഗൗരവപൂർവ്വം എടുക്കുകയും അദ്ദേഹത്തിന് വിചാരണയ്ക്ക് ഹാജരാകാൻ ഒരവസരം കൂടി 09/05/2018 3.30 . നു നൽകാനും, ഹാജരാകാത്ത പക്ഷം അദ്ദേഹത്തിനെതിരെ കർശനമായ നടപടിയെടുക്കുന്നതിനു ഡിസി ഇ ക്കു റിപ്പോർട്ട് ചെയ്യാനും തീരുമാനിച്ചു.

മേല്പടി തീരുമാനം അനുസരിച്ചു വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം തയ്യാറാക്കിയ വിചാരണ കുറിപ്പ് കമ്മിറ്റിയുടെ അനുമതിയ്ക്കായി സമർപ്പിക്കുന്നു.

Recommendations of the Standing Committee
The Committee heard Dr.Chribuna Viswas, HoD, Department of English and observed gross dereliction of duty on his part in the valuation of answer books of S1 CBCS degree exams.He also

misbehaved towards the members of the Syndicate during the hearing. Dr.Chribuna Viswas obstinately stuck to his earlier stand of not accepting valuation as part of duty of teachers.

Hence the Standing Committee recommended to report the matter to DCE and to the Government by quoting relevant provisions in the Kerala University Act, 1974.

Resolution of the Syndicate
RESOLVED that the item be deferred.

Item No.35.125 **Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 – approval of - reg.**

(Ac.EI)

The Minutes of meeting of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 is placed before the Syndicate for consideration and approval.

The Hon'ble Vice-Chancellor considering the recommendation of the Standing Committee of the Syndicate on Academics and Research has approved Item No. B3 subject to reporting to the Syndicate.

The action taken by the Hon'ble Vice-Chancellor in having approved the recommendations on Item No. B3 is reported to the Syndicate. The recommendations on the remaining items is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research

Venue	:	Syndicate Room
Date	:	7th May, 2018
Time	:	02.00 p.m

Members Present

Dr. P.M Radhamany (Convener)
Dr. R. Latha Devi
Dr. P. Rajeshkumar
Adv. S. Krishnakumar

Members Absent

Dr. K. Manickaraj
Sri. K.S Gopakumar
Dr. M. Jeevanlal
Sri. B.S. Jyothikumar
Sri. M. Sreekumar
Sri. John Thomas
Sri. Prathin Saj Krishna

Item No:35.125.A1 **Ph.D Research- request for continuing Part-time Ph.D research– Smt. Divya B. Mathew – Civil Engineering – reg.**

Name	:	Smt. Divya B. Mathew
Subject	:	Civil Engineering (part-time)
Research Supervisor	:	Dr. M. Nazeer
Research Centre	:	T.K.M. College of Engineering, Kollam.
Request	:	Request for continuing Part-time Ph.D Research
Recommendation	:	Recommended

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Smt. Divya B. Mathew, be approved.

Item No.35.125.A2 **Ph.D Research–Recognition as Research Supervisor – Faculty of Social Sciences – Dr. R. Sumesh - reg**

Name	:	Dr. R. Sumesh, Assistant Professor, Dept. of History, Iqbal College, Peringammala, Tvpm.
Subject	:	History
Faculty	:	Social Sciences
Facility Centre	:	ICKS, University of Kerala, Kariavattom.
Request	:	Recognition as Research Supervisor.
Recommendation	:	Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Dr. R. Sumesh,, be approved.

Item No:35.125.A3 **Ph.D Research – Maternity Leave - Application submitted by Smt.Nithila.C.– reg.**

Name	:	Smt. Nithila C.
Subject	:	History (Full-Time)
Research Supervisor	:	Dr. S. Venumohan
Research Centre	:	Dept. of History, University of Kerala, Kariavattom.
Request	:	Maternity leave with fellowship for 240 days. Period of Leave from 19.09.2017 to 16.05.2018.
Recommendation	:	Recommended to grant maternity leave for 135 days with fellowship. Further recommended to include all candidates who sought registration upto July, 2016 Session under 2009 Regulations irrespective of their effective date of registration.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Smt. Nithila C, be approved.

Item No:35.125.A4 **Ph.D Research –Change of Research Supervisor & Centre - Smt. Sandhya M. Unnikrishnan - reg**

Name	:	Smt. Sandhya M. Unnikrishnan
Subject	:	History (Part-Time)
Research Supervisor	:	Dr. Noorjam Beevi M.
Research Centre	:	University College, Thiruvananthapuram.
Request	:	1. Change of research supervisor to Dr. V. Sathish, Associate Professor, Dept. of History, University of Kerala, Kariavattom. 2. Change of research centre to Dept. of History, University of Kerala, Kariavattom.
Recommendation	:	Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Smt. Sandhya M. Unnikrishnan, be approved.

Item No:35.125.A5 **Conversion of Ph.D Registration full-time to part-time Teaching Faculty – Smt. Rajalekshmi R. - reg**

Name	:	Smt. Rajalekshmi R.
Subject	:	Political Science (Full-time)

Research Supervisor	:	Dr. Joseph Antony, Associate Professor, University Dept. of Political Science, University of Kerala, Kariavattom.
Research Centre	:	Dept. of Political Science, Kariavattom.
Request	:	Conversion to Part-time w.e.f. 17.07.2015 FN
Recommendation	:	Recommended to grant the request of the candidate on the basis of the explanation submitted after the hearing.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Smt. Rajalekshmi R, be approved.

Item No:35.125.A6 Ph.D Research- Extension of period for completion of Ph.D Work under present supervisor– Request submitted by Smt. Aswathy.T.R - reg.

Name	:	Smt. Aswathy T.R.
Subject	:	Computational Biology & Bioinformatics (Full Time)
Research Supervisor	:	Dr. Sugunan V.S. (Retired), Dept. of Zoology, University College, Thiruvananthapuram.
Research Centre	:	Dept. of Computational Biology & Bioinformatics, University of Kerala, Kariavattom.
Request	:	Permission to avail six more months to complete the research work under the present supervisor, Dr. Sugunan V.S. who has retired on 31.03.2017
Recommendation	:	Recommended not to consider the request. Further recommended to direct the candidate to go for guide change.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Smt. Aswathy T.R, be approved.

Item No:35.125.A7 Ph.D Research – Change of Research Supervisor & Centre – Smt. Likhitha K. reg.

Name	:	Smt. Likhitha K.
Subject	:	Economics (Full Time)
Research Supervisor	:	Dr. Lathika M., Associate Professor (Rtd), Dept. of Economics, HHMSPB NSS College for Women, Neeramankara.
Research Centre	:	HHMSPB NSS College for Women, Neeramankara.
Request	:	1.Change of research supervisor to Dr. Abul Salim A., Professor & Head, Dept. of Economics, University of Kerala, Kariavattom. 2. Change of Research Centre to Dept. of Economics, University of Kerala, Kariavattom, Tvpm.
Recommendation	:	Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Smt. Likhitha K, be approved.

Item No.35.125.A8 Award of Research Grant 2017-18 to recognized research institutions – reg.

Recommendation : **Recommended not to consider the application from autonomous colleges and to divide the total amount of Rs. 7 lakhs equally to all the other research centres who have applied for the Grant.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018, be approved.

Item No:35.125.A9 **Facility for Part-time Ph.D registration in various disciplines – to School Teachers/ College Teacher (Govt/ Aided/ Self financing) within the state – in the University – reg.**

Recommendation : **Recommended to grant Part-time Ph.D registration leading to award of Ph.D Degree in the various disciplines to teachers working on regular basis in Higher Secondary/VHSE/HSA and LP/UP Schools in both Govt./Aided within the state. Lecturers in DIETS (other districts also), Teachers in TTI, SCERT and SIEMAT. Also to teachers working on regular basis in teaching Departments/Centres of this University and Govt./Aided colleges of this University as well as other Universities within the state. It is extended to contract teachers on University teaching Departments. Also it is extended to faculty members working on regular basis in the Quasi Govt. institutions like CAPE, IHRD etc irrespective of the University. Facility for Part-time registration is also extended to Lecturers working on contract basis in KUCTES, UIT and permanent employee of this University having UGC-JRF. Also to Scientists working in State/Central Govt. organizations which were approved as research centres of the University.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018, be approved.

Item No:35.125.A10. **Ph.D Research – Extension of period for submission of thesis – request submitted by Sri. Ranjit Ramachandran - reg**

Name : Sri. Ranjit Ramachandran
 Subject : Biotechnology (Full-time)
 Research Supervisor : Dr. R. Ajay Kumar, Scientist F., RGCB, Tvpm.
 Research Centre : RGCB, Tvpm.
 Request : Extension for a period of six months to complete Ph.D thesis, as his research work got delayed due to technical difficulties.

Recommendation : **Recommended that the decision taken on similar case in the combined meeting of the Standing Committee of the Syndicate on Academics & Research and Deans' Council held on 07.05.2018 may be made applicable in the said case also.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Sri. Ranjit Ramachandran, be approved.

Item No:35.125.A11 **Recognition as Research Supervisor in Economics – Dr. Pradeep Kumar.B – reg.**

Name : Dr. Pradeep Kumar B., Assistant Professor, Dept. of Economics, Govt. Arts and Science College, Ambalapuzha.

Subject	:	Economics
Faculty	:	Social Sciences
Facility Centre	:	Dept. of Economics, Govt. College for Women, Tvp.m.
Request	:	Recognition as Research Supervisor
Recommendation	:	Recommended.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Dr. Pradeep Kumar B, be approved.

Item No:35.125.A12 **Ph.D Research – Change of Research Supervisor – Dr. Radhika Rani.R.K. – reg.**

Name	:	Dr. Radhika Rani R.K.
Subject	:	Ayurveda (Part-time)
Research Supervisor	:	Dr. T. Sreekumar, Professor & Head, Dept. of Kriyasareera, Vaidyaratnam Ayurveda College, Ollur, Thrissur.
Research Centre	:	Govt. Ayurveda College, Tvp.m.
Request	:	Change of Research Supervisor to Dr. M. A. Shajahan, Professor & Head, Dept. of Dravyagunavijnan, Govt. Ayurveda College, Tvp.m.
Recommendation	:	Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Dr. Radhika Rani R. K, be approved.

Item No:35.125.A13 **Ph.D Research – Change of Research Supervisor – Application submitted by Dr. Ananda Lakshmy K. N. – reg**

Name	:	Dr. Ananda Lakshmy K.N.
Subject	:	Ayurveda (Part-time)
Research Supervisor	:	Dr. T. Sreekumar, Professor & Head, Dept. of Kriyasareera, Vaidyaratnam Ayurveda College, Ollur, Thrissur.
Research Centre	:	Govt. Ayurveda College, Tvp.m.
Request	:	Change of Research Supervisor to Dr. M. A. Shajahan, Professor & Head, Dept. of Dravyagunavijnan, Govt. Ayurveda College, Tvp.m.
Recommendation	:	Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Dr. Ananda Lakshmy K.N, be approved.

Item No:35.125.A14 **Conversion of Ph.D Registration from Full-time to Part-time –Change of Research Centre – Teaching Faculty – Sri. Nishad N. - reg**

Name	:	Sri. Nishad N.
Subject	:	Education (Full-time)
Research Supervisor	:	Dr. Sindhya V., Asst. Professor, Dept. of Education, University of Kerala, Thycaud.
Research Centre	:	Kerala University Library, Tvp.m.

Request : 1. Conversion to Part-time w.e.f. 13.08.2015 FN
2. Change of Research Centre to Dept. of Education,
University of Kerala, Thycaud, Tvpm.

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Sri. Nishad N, be approved.

Item No:35.125.A15 **Ph.D Research - Change of Research Supervisor – Smt. Arya K.R. and Smt. Saraswathy V.reg.**

Name : Smt. Arya K. R.
Subject : Computational Biology & Bioinformatics, (Full-time)
Research Supervisor : Dr. E. V. Soniya, Scientist G, RGCB, Tvpm.
Research Centre : Dept. of Computational Biology & Bioinformatics,
University of Kerala, Kariavattom.
Request : Change of Research Supervisor to Dr. Achuthsankar S.
Nair, Prof. & Head (i/c), Dept. of Computational
Biology & Bioinformatics, University of Kerala,
Kariavattom, Tvpm.

Name : Smt. Saraswathy V.
Subject : Computational Biology & Bioinformatics, (Full-time)
Research Supervisor : Dr. E. V. Soniya, Scientist G, RGCB, Tvpm.
Research Centre : Dept. of Computational Biology & Bioinformatics,
University of Kerala, Kariavattom.
Request : Change of Research Supervisor to Dr. Achuthsankar S.
Nair, Prof. & Head (i/c), Dept. of Computational
Biology & Bioinformatics, University of Kerala,
Kariavattom, Tvpm.

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Smt. Arya K.R and Smt. Saraswathy V, be approved.

Item No:35.125.A16 **Ph.D Research - Change of Research Supervisor & Centre – Smt. Liji Samuel - reg.**

Name : Smt. Liji Samuel
Subject : Economics (Full-time)
Research Supervisor : Dr. Padmaja D. Namboodiri, Former Head, Dept. of
Economics, SD College, Alappuzha.
Research Centre : Kerala University Library, Palayam.
Request : 1. Change of Research Supervisor to Dr. Prasad A.K.,
Associate Prof., Dept. of Economics, University of
Kerala, Kariavattom.
2. Change of Research Centre to Dept. of Economics,
University of Kerala, Kariavattom.

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Smt. Liji Samuel, be approved.

Item No.: 35.125.B1 Ph.D Research–Change of research supervisor and research centre – Ms.Indu B C- English-reg

Name : Ms.Indu B C
 Subject : English/Full-time
 Research Supervisor : Dr.K Radhakumari (Rtd)
 Research Centre : ICKS, University of Kerala, Kariavattom
 Requests : 1) Change of research supervisor to Dr.Nair Anoop Chandrasekharan, Assistant Professor, Department of English, Bishop Moore College , Mavelikkara.,
 2) Change of research centre to SN College, Kollam.

Recommendation : Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Ms.Indu B C, be approved.

Item No. : 35.125.B2 Recognition as Research Supervisor in Physics - Dr.Arun Aravind - reg:

Name : Dr.Arun Aravind, Assistant Professor, Department of Physics, Bishop Moore College, Mavelikkara.
 Subject : Physics/Faculty of Science
 Facility Centre : Department of Physics, Bishop Moore College, Mavelikkara.
 Request : Recognition as Research Supervisor in Physics

Recommendation : Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Dr.Arun Aravind, be approved.

Item No:35.125.B3 A) Recognition as Research Centre-Department of Home Science, Govt. College for Women, Thiruvananthapuram-reg

Name of the Institution : Department of Home Science, Govt. College for Women, Tvpm.
 Subject : Home Science/Faculty of Science
 Request : Recognition as Research Centre

B) Recognition as Research Supervisor in Home Science - Dr.Bhagya. D – reg.

Name : Dr.Bhagya D, Assistant Professor, Department of Home Science St.Joseph's College for Women, Alappuzha
 Subject : Home Science/Faculty of Science
 Facility Centre : At present no facility centre for the subject Home Science. Can be considered on approval of Govt. Womens' college as research centre for Home Science.

Request : Recognition as Research Supervisor in Home Science

Recommendation : Recommended to constitute a committee to visit the centre on 11th May, 2018 at 11.00 am with the following members of the Syndicate: Dr. P. M. Radhamany, Dr. R. Latha Devi, Dr. P. Rajeshkumar and Adv. S. Krishnakumar. Further recommended that this recommendation may be approved by the Hon'ble Vice-Chancellor subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018, be noted.

Item No. 35.125.B4 : Recognition as Research Supervisor in Physics-Dr.Lynnette Joseph - reg

Name : Dr.Lynnette Joseph, Assistant Professor, Department of Physics, Bishop Moore College, Mavelikkara.

Subject : Physics/Faculty of Science

Facility Centre : Department of Physics, Bishop Moore College, Mavelikkara.

Request : Recognition as Research Supervisor in Physics

Recommendation : Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Dr.Lynnette Joseph, be approved.

Item No.35.125.B5 : Recognition as Research Supervisor in Physics -Dr.Prabitha B Nair- reg

Name : Dr.Prabitha B Nair, Assistant Professor, Department of Physics, MG College, Thiruvananthapuram.

Subject : Physics/Faculty of Science

Facility Centre : Department of Physics, MG College, Thiruvananthapuram.

Request : Recognition as Research Supervisor in Physics

Recommendation : Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Dr.Prabitha B Nair, be approved.

Item No:35.125.C1 : Ph.D Research- Change of Research Supervisor and Centre- Smt. Remya.B.R- reg:-

Name : Smt. Remya.B.R

Subject : Malayalam

Full-time/Part-time : full-time

Research Supervisor : Dr. B. Sudhakaran Pillai

Research Centre : Kerala University Library, Palayam.

Request : 1. Change of Supervisor to Dr. S. Gopalakrishna Pillai, Associate Professor, Dept. of Malayalam, MG College, Thiruvananthapuram.
2. Change of Research Centre to M G College, Thiruvananthapuram.

Recommendation : Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Smt. Remya.B.R, be approved.

Item No:35.125.C2 Ph.D Research- Conversion to Part-time - Smt. Ansa. A-reg:-

Name : Smt. Ansa. A

Subject : Hindi (Full-time)

Research Supervisor : Dr. Jayachandran R

Research Centre : Dept. of Hindi, University of Kerala, Kariavattom.

Request : 1. Conversion to part-time w.e.f 27/10/2017 FN.

Recommendation : Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Smt. Ansa. A, be approved.

Item No:35.125.C3 Ph.D Research- Change of Research Supervisor and Centre- Smt. Sreeja P-reg:-

Name : Smt. Sreeja P
 Subject : Malayalam (full-time)
 Research Supervisor : Dr. N Rajendran
 Research Centre : Kerala University Library, Palayam.
 Request : 1. Change of Supervisor to Dr. R. Rajesh, Associate Professor and Head, Dept. of Malayalam, NSS College, Pandalam.
 2. Change of Research Centre to M G College, Thiruvananthapuram.
 Recommendation : Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Smt. Sreeja P, be approved.

Item No:35.125.C4 Ph.D Research- Change of Research Supervisor and Inclusion of Co-Supervisor- Smt. Induleshmi.B- reg:-

Name : Smt. Induleshmi.B
 Subject : Malayalam (Full-time)
 Research Supervisor : Dr. Valsala Baby
 Research Centre : Dept. of Malayalam, University of Kerala, Kariavattom.
 Request : 1. Change of Supervisor to Dr. S. Shifa, Associate Professor Dept. of Malayalam, University of Kerala, Kariavattom, Thiruvananthapuram.
 2. Inclusion of Dr. Valsala Baby as Co-Supervisor.
 Recommendation : Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Smt. Induleshmi.B, be approved.

Item No:35.125.C5 Ph.D Research- Conversion to Part-time and to full-time- Smt. Reena.B. - reg:-

Name : Smt. Reena.B
 Subject : Malayalam (Full-time)
 Research Supervisor : Dr. Naushad.S
 Research Centre : University College, Thiruvananthapuram.
 Request : 1. Conversion to part-time w.e.f 10/08/2016 FN.
 2. Conversion to full-time w.e.f 24/12/2016 FN.
 Recommendation : Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Smt. Reena.B, be approved.

Item No:35.125.C6: Recognition as Research Supervisor-Dr. Nithya.U.S-reg:-

Name : Dr. Nithya.U.S, Assistant Professor, Dept. of Commerce, S.N. College, Kollam.
 Subject : Commerce
 Faculty : Commerce
 Facility Centre : SN College, Kollam.
 Request : Recognition as Research Supervisor.
Recommendation : Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Dr. Nithya.U.S, be approved.

Item No:35.125.C7: Ph.D Research-Change of Research Supervisor and Centre-Sri. Divakarankutty.P.C- reg:-

Name : Sri. Divakarankutty.P.C
 Subject : Hindi (Full-time)
 Research Supervisor : Dr. K. Manikantan Nair
 Research Centre : Kerala University Library, Thiruvananthapuram.
 Request : 1.Change of Research Supervisor to Dr. Jayachandran.R, Associate Professor, Dept. of Hindi, University of Kerala, Kariavattom, Thiruvananthapuram.
 2. Change of Research Centre to Dept. of Hindi, University of Kerala, Kariavattom, Thiruvananthapuram.

Recommendation : Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Sri. Divakarankutty.P.C, be approved.

Item No:35.125.C8: Ph.D Research- Ph.D Research-Conversion to Part-time and Change of Research Supervisor and Centre- Smt. Santhi V- reg:-

Name : Smt. Santhi.V
 Subject : Malayalam (Full-time)
 Research Supervisor : Dr. M T Sulekha
 Research Centre : Kerala University Library, Thiruvananthapuram.
 Request : 1. Conversion to Part-time w.e.f 26/08/2015 FN
 2. Change of Research Supervisor to Dr. M.S. Suchithra, Associate Professor, Dept. of Malayalam, S.N. College, Kollam.
 3. Change of Research Centre to Govt. College for Women, Thiruvananthapuram.

Recommendation : Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Smt. Santhi.V, be approved.

Item No:35.125.C9 : Ph.D Research-Change of Research Supervisor and Centre-Smt. Lekshmi.M.R- reg:-

Name : Smt. Lekshmi.M.R
 Subject : Commerce
 Full-time/Part-time : Part-time
 Research Supervisor : Dr. K. Manoharan Nair
 Research Centre : MG College, Thiruvananthapuram.
 Request : 1. Change of Research Supervisor to Dr. Anzer. R.N,
 Assistant Professor, PG Dept. of Commerce, Govt.
 College, Nedumangad, Thiruvananthapuram.
 2. Change of Research Centre to Govt. College,
 Attingal.

Recommendation : Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Smt. Lekshmi.M.R, be approved.

Item No:35.125.C10: Recognition as Research Supervisor-Dr. Vandana.B reg:-

Name : Dr. Vandana.B, Assistant Professor, Dept. of Malayalam, HHMSPB NSS College for Women, Neeramankara, Thiruvananthapuram.
 Subject : Malayalam (Faculty of Oriental Studies)
 Facility Centre : M G College, Thiruvananthapuram.
 Request : Recognition as Research Supervisor.

Recommendation : Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Dr. Vandana.B, be approved.

Item No:35.125.C11: Ph. D Research-Recognition as Research Supervisor- Dr. vijumon.T.P reg:-

Name : Dr. Vijumon.T.P, Assistant Professor of Commerce, S.N. College, Chengannur.
 Subject : Commerce (Faculty of Commerce)
 Facility Centre : SN College, Kollam.
 Request : Recognition as Research Supervisor.

Recommendation : Recommended

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 in respect of Dr. Vijumon.T.P, be approved.

Item No:35.125.D1 Merger of the Faculty of Commerce and the Faculty of the Management Studies and Formation of the Faculty of Business Studies

(Ac. A IV)

Recommendation : Recommended to place the matter before the Academic Council along with the detailed remarks of the Board of Studies of Commerce and Management.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018, be approved.

Item No:35.125.D2 Upgradation of the Centre for Performing and Visual Arts as a Department – request from the Director – in - Charge

(Ad.A II)

Recommendation : **Recommended to constitute a committee with Dr. P. M. Radhamany, Dr. R. Latha Devi, Dr. P. Rajeshkumar and Adv. S. Krishnakumar to conduct an inspection to check the feasibility of the proposal submitted by the Director.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018, be approved.

Item No:35.125.D3 **Centre for Adult Continuing Education and Extension (CACEE) – proposal on Teachers Training Course in Yoga & Meditation – reg.**

(Pl. D)

Recommendation : **Recommended to accept the proposal for the implementation of course and place the matter before the Syndicate for further recommendation.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018, be approved.

Item No:35.125.D4 **Request to release the withheld KSCSTE Fellowship for the suspension period in respect of Mr. Najeeb S., Research Scholar, Dept. of Zoology – reg**

(Ac.E III)

Recommendation : **Referred to Syndicate**

Resolution of the Syndicate

RESOLVED that the request be agreed to.

Item No:35.125.D5 **Ph.D Thesis submission – request for condoning the delay in submission of thesis in Hindi– Smt. Anu Krishnan L.- reg**

(Ac.EV)

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018, be approved.

Item No:35.125.D6 **Proposals for Talent Bank, Performance Audit and Interface with Eminent scholars - reg**

(IQAC)

Recommendation : **Recommended.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018, be approved.

Item No. 35.125.D7 **Dept. of Malayalam Lexicon – complaint against Malayalam Lexicon Volume IX – Report of the Enquiry Committee – Resolution of the Syndicate – details of financial Liability**

(Ad. D III)

Recommendation : **Referred to Syndicate**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018, be approved.

Item No.35.125.D8 **Submission of application for the Degree of D.Sc.– Prof. P.M. Mathew –reg**

(Ac.E II)

Recommendation : **Referred to the Syndicate**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018, be approved.

Item No.35.125.D9 **Delay in submission of Synopsis and Thesis – Zoology – condonation – Smt. Lekshmi S. – reg**

(Ac. E II)

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018, be approved.

Item No.35.125.D10 **Condoning the delay in submitting the Ph.D Thesis in Political Science – in respect of Smt. Mayarani R. – reg**

(Ac. E V)

Recommendation : **Recommended**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018, be approved.

Other items permitted by the Chair

Additional Item No.1 **University Campus Library – Renewal of advance subscription of the journal 'Science Direct' for the year 2018-19 - reg.**

As per University order No. Ad.AV/6677/18 dated 13.04.2018, the sanction has been accorded to subscribe the following e-journals that are not considered for Central funding by the UGC due to its change of policy from free based access to fee based access, by utilizing University Fund.

1. Institute of Physics journals.
2. Emerald collection.
3. Wiley Black Well Journals
4. Royal Society of Chemistry
5. Elsevier Science-Direct Journals and
6. IEEE ASPP+POP.

The Deputy Librarian, Campus Library has been entrusted to subscribe Elsevier-Science Direct Journals and IEEE ASPP+POP (Item No. 5 & 6) by merging their available plan fund with the allocation for the next financial year.

The Deputy Librarian, Campus Library, vide letter No. B/21/CL/18-19 dated 24.04.2018 has forwarded revised invoice from Allied Publishers Subscription Agency for the payment of an amount equivalent to USD 1,46,400.00 (which does not include 18% GST as subscription on online educational journals/periodicals by educational institutions are exempted from payment as per notification No. 2/2018-Central Tax Rate). The firm has also informed that this special price is valid for a short period of time and the payment should be effected soon. The rate as per the invoice & the statement of unutilized amount from the Budget allocation for the year 2017-18 is detailed below:

Sl. No.	Name of fund	Amount	Total Amount
1.	Total amount of advance subscription to Science Direct Journal	USD 1,46,400.00	Rs.99,99,120/- (USD= ` 68.30)
2	Plan fund carried over from Last Year- state Plan fund-	Rs.8,00,000	

3	Additional Fund sanctioned (set aside for this purpose)	Rs.50,00,000	Rs.58,00,000/-	
4	Advance subscription paid for IEEE+ ASPP on line journal	Rs.7,83,317		
	Balance fund available		Rs.50,16,683/-	Rs.50,16,683/-
	Amount required			Rs.49,82,437/-

The Deputy Librarian, Campus Library, has requested to

(a) provide an amount of Rs.49,82,437/- (Rupees Forty nine lakh eighty two thousand four hundred and thirty seven only) additionally from Plan Fund for effecting the subscription of Elsevier-Science Direct Journals for the year 2018-19.

(b) the payment of advance subscription for Elsevier's Science Direct online journal may be made by means of Direct payment to Allied Publishers Subscription Agency (APSA) for USD 1,46,400.00 as per the exchange rate prevailing on the date of payment through Deputy Librarian, University Campus Library, Kariavattom.

In this context, it may be noted that, the Government had Sanctioned the Annual Plan Proposals 2018-19 of the University for an outlay of Rs.27,00,00,000/- (Rupees Twenty seven crores only) with indicative Budget of Rs.3,00,00,000/- (Rupees Three crores only) for the sub component 'Purchase of Books and Journals'. An amount of Rs.2,50,00,000/- (Rupees Two Crore fifty lakh only) from this allocation is earmarked for Purchase of Books and Journals under the Budget Estimates of the University for the year 2018-19. Hence, an amount of Rs.50,00,000/- (Rupees Fifty lakh only) is available as balance under the sub component 'Purchase of Books and Journals' for the year 2018-19.

The proposal was forwarded to finance for the following:

1. provide an amount of Rs.49,82,437/- (Rupees Forty nine lakh eighty two thousand four hundred and thirty seven only) additionally to University Campus Library [Part II-Plan-MH-50(b)-Campus Library-4/1845-Books & e-journals (State)] from the balance amount of Rs.50,00,000/- (Rupees Fifty lakh only) available under the sub component 'Purchase of Books and Journals' for the year 2018-19 (State Plan Grant).

2. the payment of advance subscription for Elsevier's Science Direct online journal may be made by means of Direct payment to Allied Publishers Subscription Agency (APSA) for USD 1,46,400.00 as per the exchange rate prevailing on the date payment through Deputy Librarian, University Campus Library, Kariavattom. (the conversion rate will be as per the GOC which will be applicable only for thirty days from the date of invoice)

3. For meeting the above expenditure, the unutilized plan funds available from the total Budget allocation sanctioned to the Campus Library for the financial year 2017-18 amounting to `50,16,683/- (Rupees Fifty lakh sixteen thousand six hundred and eighty three only), for which extension of utilization till 30.09.2018 has been granted by the Government (unutilized amount from Budget Estimates 2017-18 amounting to Rs.16,683/- + unspent additional fund sanctioned, amounting to `50,00,000/-) may be merged with the available balance of Rs.50 Lakh under the sub-component 'Purchase of Books & Journals' for the year 2018-19.

Based on the above, the Finance officer remarked that, the proposal shall be considered after obtaining Administrative sanction from the Government for State Plan funds for the year 2018-19 and subject to approval of the Syndicate as the payment of subscription fee of approximately Rs.1 Crore is being made for the first time due to the change of policy of the Government from free based to fee based. In this context, following points may be noted:

1. The whole matter was discussed by the Library Advisory Committee and subsequent University Orders issued for which the endorsement was sought.

2. The Researchers are already in a handicap of not having access to these e-journals.

3. If the payment is not made immediately a fresh quote has to be obtained and the entire process repeated for achieving Administrative Sanction and at additional cost.

4. Our Plan proposals for 2018-19 was placed in the Working Group Meeting on 24.04.2018 and has met with necessary sanction as conveyed to the University. As such, the issuance of a Government Order incorporating the minutes of the said Working Group Meeting is only a formality.

5. The payment for the subscription is requested to be released through direct payment. However, it may be released as a Provisional payment to the Deputy Librarian, Campus Library as the exchange rate of USD may vary as the payment has to be routed through the Treasury and which may take between four to ten days of time.

Hence, the following matter is placed before the Syndicate for consideration:

1. to provide an amount of Rs.50 Lakh additionally under the head of account 'Part II-Plan-MH-50(b)-Campus Library-4/1845-Books & e-journals (State)' by reappropriation from 'Part II-Plan-MH-63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current Years' Budget Estimates of the University. This amount being the unutilized plan fund available from the total Budget allocation sanctioned to the Campus Library for the year 2017-18, (amounting to 50,16,683/-) for which extension of utilization till 30.09.2018 has been granted by the Government.

2. An amount of USD 1,46,400.00 (₹99,99,120/- @ USD = ₹68.30) may be released to the Deputy Librarian, Campus Library as provisional advance for effecting payment to 'M/s. Allied Publishers Subscription agency' as per the exchange rate prevailing on the date of payment towards the renewal of subscription of the journal 'Elsevier Science Direct' for the year 2018-19.

3. The amount of ₹50 Lakh expended for this purchase from the current Years' Budget Estimates of the Campus Library may be recouped to the corresponding head of account as and when Administrative sanction is obtained from the Government for the Annual Plan 2018-19.

Resolution of the Syndicate

RESOLVED that the proposal be agreed to.

Additional Item No.2 Implementation of 5 day week in University Departments reg:

I have given a representation to the University for the implementation of 5 day week in the University Departments on March, 2014. The standing committee on Departments and other institutions considered the matter and defend the item without any specific recommendation. As per the representation from Kerala University Teachers Association on, February, 2015 the SC on Department and other institutions again considered the matter and resolved to accept the matter in principle and constituted a 4 member committee to frame the modalities for implementing 5 day week in the University Departments. The subcommittee had a discussion with two teacher's organizations in University campus. Unfortunately the report was not yet submitted the subcommittee.

All the Universities and affiliated colleges throughout Kerala are working 5 day/week except teachers in Kerala University Departments Even the research centers in the affiliated colleges of Kerala University also following the 5 day week.

In this circumstances, Kindly place my representation as an agenda in the Syndicate on 10/05/2018 so as to implement the 5 day week in Kerala University Departments with working hours 9.30 am to 4.30 Pm.

Resolution of the Syndicate

RESOLVED that the proposal be agreed to, in principle.

Registrar i/c

Vice-Chancellor

University Buildings,
Thiruvananthapuram,
10.05.2018



UNIVERSITY OF KERALA

(Re-accredited by NAAC with 'A' Grade)

***Preliminary Minutes of the 1st Meeting of the
Syndicate held on 18.06.2018***

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 11.30 AM

Members present:

1. Prof.(Dr.) C.Ganesh (*In the Chair*)
Vice- Chancellor in charge
2. Adv.K.H.Babujan
3. Adv.G.Sugunan
4. Sr.Shijukhan J.S
5. Sri.M.Lenin Lal
6. Dr.K.B.Manoj
7. Sri.M.Sreekumar
8. Dr.Shaji.K
9. Dr.S.Nazeeb
10. Dr.P.Rajesh Kumar
11. Sri.M.G.Renjith Kumar, Additional Secretary to Higher Education Department
12. Dr.K.R.Kavitha
13. Dr.Latha Devi.R

***Item No.01.01 Confirmation of the Preliminary Minutes of the 35th meeting of the
Syndicate held on 10.05.2018 – reg.***

(Ac.A.I)

Resolved that the item be considered in the next meeting of the Syndicate.

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