



## UNIVERSITY OF KERALA

### Preliminary Minutes of the 20<sup>th</sup> Meeting of the Syndicate held on 30.11.2020

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 10.00 AM

#### Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
3. Sri.Arunkumar R
4. Dr.K.G.Gopchandran
5. Dr.S.Nazeeb
6. Sri.Jairaj.J
7. Dr.M.Vijayan Pillai
8. Sri.Bijukumar.G
9. Adv.B.Balachandran

#### Online Presence:

10. Sri.B.P.Murali
11. Dr.K.B.Manoj
12. Dr.Mathew.V
13. Dr.B.Unnikrishnan Nair
14. Sri.Viswan Padanilam
15. Adv.K.H.Babujan
16. Adv.A.Ajikumar
17. Prof.K.Lalitha
18. Smt.Renju Suresh

**Item No.20.01.** *Confirmation of the Preliminary Minutes of the 19<sup>th</sup> Meeting of the Syndicate held on 23.10.2020 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 19<sup>th</sup> Meeting of the Syndicate held on 23.10.2020.

#### *Resolution of the Syndicate*

**RESOLVED** that the item be referred to the next Syndicate.

**Item No.20.02.** *Confirmation of the Preliminary Minutes of the Special Meeting of the Syndicate held on 10.11.2020 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the Special Meeting of the Syndicate held on 10.11.2020.

#### *Resolution of the Syndicate*

**RESOLVED** that the item be referred to the next Syndicate.

**Item No.20.03. Appointments/ Career Advancement Promotion, if any – reg.**  
(Ad.H/Ad.D.II Section)

<b>Resolution of the Syndicate</b> <b>NIL</b>
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**Item No.20.04 Report on the Audit of Accounts of University of Kerala for the year 2018-19 – Consideration of - reg .**

**(OAD III)**

As per Section 50(4) of the Kerala University Act (Act 17 of 1974) and in pursuance of Section 13 of the Kerala Local Fund Audit Act, 1994 and Rule 18 of the Kerala Local Fund Audit Rules 1996, the Joint Director, Kerala State Audit Department, Kerala University Audit has submitted the Audit Report for the year 2018-19 of the University of Kerala.

As per section 15(1) of the Kerala Local Fund Audit Act of 1994, on receipt of a report under section 13, the executive authority concerned shall submit the First Reply within 2 months of the receipt of the report or within such period as may be specified under the law governing the Local Authority.

Statute 10(4), Chapter VI of the Kerala University First Statutes 1977 stipulates that the Syndicate shall publish the Accounts when audited, together with the Audit Report in the Government Gazette and forward copies of the Accounts and Audit Report to the Senate and to the Government.

After laying the Audit Report before Senate, the replies for the objections mentioned in the Audit Report shall be obtained from the concerned sections/ departments and the consolidated statement of replies approved by the Syndicate is to be forwarded to the Kerala State Audit Department and Government.

In the first instance, as per the orders of the Vice Chancellor the Audit Report received for the year 2018-19 is submitted for approval of the Syndicate for laying the same before Senate for adoption and collecting replies subsequently from the Concerned Sections and Departments.

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> to approve the Audit Report for the year 2018-19.
<b>FURTHER RESOLVED</b> to collect the audit replies from the concerned sections and departments and place the same before the Standing Committee of the Syndicate on Finance for consideration.

**Item No.20.05. Issuance of notification for the post of Principals on contract basis at UIT Regional centres - Minutes of the meeting of the selection committee - Consideration of - reg.**

**(Ad.AVII )**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the item be referred to the next Syndicate.

**Item No.20.06 Request from Dr.Arun Kumar K, Assistant Professor, Department of Political Science, Kariavattom, for filing defamation case against Marunadan Malayali-Consideration of-reg.**

**(Ad.AII)**

Dr.Arun Kumar K, Assistant Professor, Department of Political Science, University of Kerala has requested to grant permission for filing defamation and compensation suit against the online media Marunadan Malayali and its presenter Sri.Shajan Scaria for publishing news defaming his personal integrity and dignity through their you tube channel and other social media platforms, even though he was granted permission to present and participate in news and related programmes vide Letter No.11912/2020/UOK dated 07.06.2020 by the University.

As per the legal opinion on the aspect whether the request of Dr.Arun Kumar K. for granting him permission to file defamation case against the online Media, Marunadan Malayali, the standing counsel has given the opinion that it is his indisputable right that he can take all legally permissible steps to get his grievances redressed which can be either for civil damages or criminal prosecution or

even both and further stated that such permission can be expressly granted as such legal steps he may initiate, and in time to avoid restrictions imposed by provisions of limitation.

As ordered by the Vice Chancellor, the request of Dr. Arun Kumar.K. for filing defamation suit is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to consider the request of Dr. Arun Kumar.K, Asistant Professor, Department of Political Science and grant permission for filing defamation and compensation suit against the online media Marunadan Malayali.

**Item No.20.07. *Proceedings of the Hearings Conducted by the Subcommittee of the Standing Committee of the Syndicate on Examinations held on 02.11.2020 - Approval of – reg.***

**(M&C I)**

The Proceedings of the Hearings Conducted by the Subcommittee of the Standing Committee of the Syndicate on Examinations held on 02.11.2020 is placed before the Syndicate for approval (Minutes appended).

**Proceedings of the Hearings Conducted by the Subcommittee of the Standing Committee of the Syndicate on Examinations**

Date & Time : 02.11.2020 , 11.00 a.m.  
Venue : Senate Hall

**Members Present**

1. Dr.K.B Manoj	Convener	Sd/-
2. Prof.K.Lalitha	Member Syndicate	Sd/-
3. Dr.B.Unnikrishnan Nair	Member Syndicate	Sd/-

**Members Absent**

1. Dr.Mathew.V.	Member Syndicate
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**Item No.20.07.01:- *Huge difference in revaluation marks of a candidate from SD College, Alappuzha for the open course paper in S5 December, 2018 Examination – reg:-***

**(CBCS B.Sc. VI)**

A letter from the Principal SD College, Alappuzha was received on 24.08.2019 which states that the request of Arjun.V.Nair with candidate code 23016125024 for revaluation of his answer paper for open course of Mathematics MM 1551 'Operations Research' of S5 December 2018 Examination conducted on 10.01.2019 was placed before the College Level Monitoring Committee (CLMC) of the college and was revalued under the decision of CLMC as per the University order No.M&C/1.2/1901/2019 dated 22.06.2019. As per the revised mark list, marks of the candidate has been changed to 39 from 24, thus causing result modification, as the pass minimum is 28 marks. On verification it is found that the revaluation is seen done by the original evaluator himself. Hence an explanation was sought from the evaluator and the HOD for the huge difference in marks & the reason for the revaluation done by the original evaluator himself (vide letter No.CBCS B.Sc. VI/2019 dated 25.09.2019). As per the University order from M&C referred above, all procedures regarding the revaluation of open course shall be completed with in a period of 20 days from the date of publication of results. Even though the date of publication of 5<sup>th</sup> semester CBCS B.Sc. December 2018 Examination was on 20.05.2019 the University Order in this regard for revaluation of open course was issued on 22.06.2019 only. The letter from the Principal SD College with the revaluation marks of this candidate was initially received on 05.08.2019 and the marksheet duly endorsed by the examiners was received only on 24.08.2019 which is two months after the date of the University Order.

The reply letter signed by the Evaluator, HOD & the Principal was received on 05.10.2019 wherein they have pointed out that there were no clear instructions regarding who the re-valuer or the Chief examiner should be in the University Order. It may be noted that it is an accepted principle followed over a long period of time that the revaluer cannot be the original evaluator for any University examination. Further unlike the original valuation a chief valuation system is not followed for revaluation. It was also alleged that the scheme of valuation was not provided by the

University & that is the reason for the huge difference in marks. Had it been so, the original valuation done itself can then be put to challenge and the Principal ought to have taken necessary steps to place a request and obtain the scheme rather than proceeding otherwise.

However as per the remarks obtained from the IT Cell it is seen that the relevant scheme of valuation has been shared to the college e-mail ID in time.

Hence the statement of the Principal regarding the non-receipt of scheme of valuation is not true. The explanation stating non-receipt of scheme of valuation, delayed submission of revaluation marks, the revaluation done by the original evaluator himself and the huge difference in revaluation marks cannot normally stand justifiable.

The Standing Committee of Syndicate on Examinations considered the above matter and recommended to hear the Principal, evaluator and HOD (Department of Mathematics) of SD College, Alappuzha by a Sub Committee comprising of Dr.K.B.Manoj, Dr.Mathew.V, Prof.K.Lalitha and Dr.B.Unnikrishnan Nair, Members Syndicate.

The Syndicate held on 28.04.2020 vide item No.10.169.03 resolved that the above recommendation of the Standing Committee of the Syndicate on examinations held on 26.02.2020, be approved.

***Recommendations :*** *The Committee heard the Principal, SD College, Alappuzha, HOD, Department of Mathematics and the evaluator and written statements regarding the matter were obtained from them. The subcommittee observed lapse from the part of the evaluator and the Principal on not adhering to scheme of valuation, delayed submission of revaluation marks and the huge difference in revaluation marks though the evaluator cited the change of syllabus and the non receipt of scheme of valuation. After considering the statements submitted by them the subcommittee recommended to accept their apologies and need not proceed further on the matter.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Hearings Conducted by the Subcommittee of the Standing Committee of the Syndicate on Examinations held on 02.11.2020, be approved.

**FURTHER RESOLVED** to impose penalty to the Principal, SD College Alappuzha and the evaluator. For fixing the rate of fine, item be referred to the Standing Committee of the Syndicate on Finance

**Item No.20.07.02** ***Sixth Semester B.Sc. (CBCS) Mercy Chance Examination, January 2019 – Inordinate delay on the part of TKM College of Arts & Science, Kollam in forwarding the answer books – conduct of hearing - reg:-***

***(CBCS B.Sc. VI)***

Smt. Bindhuja Mohan, a candidate of the Sixth Semester B.Sc. (CBCS) Mercy Chance examination at TKM College of Arts & Science, Kollam, with candidate code 220 12126012 (Mathematics) applied for revaluation of the paper 'Real Analysis', which was held on 22.01.2019. It was found that no false number was assigned to this candidate code against the said paper. On further enquiry, it was found that CD unit and the False numbering section (CVC II) were not in receipt of the said answer book bundle bearing QP Code 3622 (From TKM College of Arts & Science, Kollam). The Principal, TKM College of Arts & Science was informed of the matter through this office letter dated 11.12.2019 and was requested to furnish the details of forwarding the said answer book. A reminder also was sent on 06.01.2020 pending receipt of a reply.

The Principal has now forwarded the said answer book along with another one, pertaining to the QP code F 3632 of the same examination. These answer-scripts were reportedly found misplaced in one of the shelves in the college office. It took exactly one year for the answer scripts to reach the University and there occurred an inordinate delay on the part of the college authorities in despatching the answer scripts to the University. Due to this delayed receipt, the answer books could not be taken up for evaluation.

As per the orders of the Honourable Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendations.

The Standing Committee considered the above matter and recommended to refer the matter to the Syndicate.

The Syndicate held on 28.04.2020 considered the above matter vide item no.10.169.49 and the resolutions of the Syndicate are as follows.

- a) Resolved to grant one more mercy chance to the candidate for the sixth Semester B.Sc. CBCSS Examination.
- b) Further resolved not to value the answer books received so late from the centre.
- c) Also resolved to conduct a hearing of the Principal and Chief Superintendent of TKM College of Arts and Science, Kollam by the Sub-Committee consisting of Dr. K.B. Manoj, Dr. Mathew V, Prof.K.Lalitha and Dr.B.Unnikrishnan Nair, Members, Syndicate.

***Recommendations*** : *The Committee heard the Principal, TKM College of Arts & Science, Kollam and written statement regarding the matter was obtained from her. However, by considering the apology and assurance from the Principal that effective measures were taken in this regard, the subcommittee recommended to close the case.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Hearings Conducted by the Subcommittee of the Standing Committee of the Syndicate on Examinations held on 02.11.2020, be approved.

**FURTHER RESOLVED** to issue a warning Memo to the Principal, TKM College of Arts and Science, Kollam regarding the matter.

**Item No.20.07.03:-** ***Correction in Internal Marks of Third Semester Unitary LL.B degree Examination, August 2019- Reg.***

***(EG1(a))***

The result of Third Semester Three Year Unitary LL.B Degree Examination, August 2019 was published on 04.12.2019. The internal marks of the said examination duly signed by the Principal, Examiners and candidates concerned of Government Law College, Thiruvananthapuram was forwarded to the University vide letter dated. 07.11.2019.

After publication of result, Sri. Safi Mohan M R, the examiner in charge of “Paper II - Criminal Procedure Code “ reported that the internal mark in respect of the candidate Vineeth V with candidate code 47417550097 was mistakenly reported as 13 instead of 17, ie,4 marks omitted inadvertently. Hence has requested to correct the internal mark of Paper II - Criminal Procedure Code in respect of Vineeth V as 17. The request of the examiner is duly recommended and forwarded by the Principal of the College. However, Sri. Vineeth V is seen signed against his marks in the internal mark statement forwarded earlier to the University on 07.11.2019.

As per U.O No.M&C.1.2/1782/2017 dtd. 27.05.2017, clause 6, “The internal marks once communicated to the University will not be permitted to be modified on any grounds, any correction in internal marks reported after publication of results, shall be reported to the Standing Committee of the Syndicate on Examinations and Students Discipline.

Accordingly, the matter was placed before the Standing Committee of the Syndicate on Examinations and Students Discipline held on 26.02.2020 and the Standing Committee recommended to hear the Principal, Tutor and Head of the Department by the Sub Committee comprising of Dr. K.B Manoj, Dr. Mathew V, Prof. K Lalitha and Dr. B Unnikrishnan Nair, Members Syndicate. The Syndicate at its meeting held on 28.04.2020 had resolved to approve the same.

***Recommendations:*** *The Committee heard the Principal, Government Law College, Thiruvananthapuram, Tutor and HOD and written statements regarding the matter were obtained from them. The subcommittee observed that there was a lapse from the part of the Tutor in mistakenly reporting the internal marks and later requested for correction. The subcommittee recommended to issue a strict warning letter to the Tutor stating that he should be more vigilant in reporting internal marks to the University in future.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Hearings Conducted by the Subcommittee of the Standing Committee of the Syndicate on Examinations held on 02.11.2020, be approved.

**Item No.20.07.04:-** ***Change in marks after Scrutiny SIS2 B Tech degree exam Feb 2019 reg:-***

***(EE II P)***

Sri Aditya Menon (2014-2018 B Tech) was a candidate for the combined SIS2 B Tech degree exam held in Feb 2019 (2013 Scheme) with Candidate code 14409007 under the Electrical and Electronics Engineering Branch from Mohandas College of Engineering, Anad, Nedumangad.

He was awarded 7 marks for the subject- Engineering Mechanics. Subsequently the candidate applied for Scrutiny of the answer paper. After scrutiny, it was pointed out that the valuation was not done for question numbers 1, 3, 4, 6, 8, 9 & 13 (a, b).

Subsequently the additional examiner, Smt. Shelji S Shihab (Assistant Professor, Muslim Association College of Engineering) and the Chief examiner Shri. Imran (Assistant Professor, Muslim Association College, Venjarammoodu) were called for scrutiny of answer script.

Upon scrutiny, the additional examiner endorsed the fact that the questions with numbers mentioned above were not valued originally and reported that marks has changed to 45 after the valuation. The Chief examiner Sri. Imran endorsed the change of marks and submitted a letter of apology for such a change and requested to arrange to effect the change. Consequent to the change the candidate now passes the above paper.

As per the directions from Hon'ble Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Examinations at its meeting on 26.02.2020 vide item no.28. The Standing Committee recommended to refer the matter to the Syndicate.

Considering the matter (as item no.10.169.28), the Syndicate at its meeting held on 28.04.2020 resolved to hear the Additional and Chief Examiner by a Sub-Committee comprising of Dr.K.B.Manoj, Dr.Mathew.V, Prof. K Lalitha and Dr. B. Unnikrishnan Nair Members Syndicate.

***Recommendations:*** *The Committee heard the Additional and Chief Examiners of Muslim Association College, Venjarammoodu and written statements regarding the matter were obtained from them. The subcommittee recommended to debar permanently Smt. Shelji S Shihab, Assistant Professor, Muslim Association College, Venjarammoodu from valuation of answer scripts for B.Tech courses in the University.*

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Examinations.

***Item No.20.07.05:- CBCSS B.Com - S<sub>3</sub> Examination – Oct 2019-Permission to register for the exam – Bincy Raj – S G College, Kottarakkara – conduct of hearing-reg -***

***(CBCS B.Com II)***

As per the letter no nil dated 21.01.2020 the Principal, SG College Kottarakkara, had informed that Smt. Bincy Raj, a candidate of CBCS B.Com degree programme with Reg. No 15918126064 was, by mistake promoted and permitted to attend the S<sub>3</sub> classes without registration to the End Semester Evaluation of S<sub>2</sub> held in May 2019. She was also provisionally permitted to appear for the S<sub>3</sub> examination and has requested to regularise the matter and to value the S<sub>3</sub> answer books. It has also been stated that the candidate comes from a financially backward family and is very studious and has requested to permit her to continue as a registered student.

As per CBCS regulations, students who complete the semester by securing the minimum required attendance and who register for the End Semester Evaluation conducted by the University of each semester alone shall be promoted to the next higher semester. The College authorities have failed to adhere to these regulations by promoting the candidate to third semester without doing S<sub>2</sub> registration or obtaining notional registration for the S<sub>2</sub> exam held in May 2019. The college authorities have requested to regularise the promotion granted to Bincy Raj by permitting her belatedly to do notional registration for S<sub>2</sub> May 2019.

As per the UO No Ac AV/1/Not Regn/2011 dated 17/08/2013, “the student shall apply for notional registration to the End Semester Evaluation (ESE) of the Semester, concerned within 30 days from the last date of examination”. The candidate has also not made use of the provision for Notional registration within the allowed time.

The College has again failed to adhere the regulations as the candidate who was irregularly promoted and permitted to attend the S<sub>3</sub> Classes was also permitted to appear for the S<sub>3</sub> Oct 2019 examination by the Principal without any registration for S<sub>3</sub> examinations. Online registration for S<sub>3</sub> was automatically blocked by the software pending registration for S<sub>2</sub> End Semester Evaluation. No request was placed by the college even at this stage of knowing the inability to register for S<sub>3</sub> examinations.

Notification for the S3 exam registration was issued one month in advance to the exam and the inability for registration should have been reported to the University then itself by the college as there was ample time before the commencement of S<sub>3</sub> examinations to consider the feasibilities, which they did not. The answer books of S3 Oct 2019 exam is reported to be kept at the college under safe custody.

As ordered by the Hon'ble Vice Chancellor this matter was placed before the Standing Committee of the Syndicate on Examinations for consideration.

As per the item No 10.169.43 of the minutes of the meeting of the Syndicate held on 28.04.2020, the Syndicate resolved to approve the recommendations of the Standing Committee to grant readmission to second semester in the current academic year as a special case so that the Candidate can appear for the ensuing S2 examination. The decision has already been intimated to the candidate and the College. The matter of re-admission is now under consideration of the Academic Section. It was also resolved to hear the Principal and the HOD, by a Sub Committee comprising of Dr. K B Manoj, Dr. Mathew V, Prof K Lalitha and Dr. B Unnikrishnan Nair. This note is prepared for the conduct of hearing.

***Recommendations:*** *As the Principal, SG College, Kottarakkara did not turn up for the hearing, the subcommittee recommended to hear the Principal again with details of the admission of Smt Bincy Raj.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Hearings Conducted by the Subcommittee of the Standing Committee of the Syndicate on Examinations held on 02.11.2020, be approved.

***Item No.20.07.06:- BPA Degree Examination April 2019 – Smt.Anju A S - Rounding off mark- clarification - Consideration –reg-***

*(Ac.AIV)*

Smt. Anju A S was a candidate of BPA Degree Examination (Mercy Chance) April 2019, applied for her degree certificate. While preparing the verification report of the degree certificate, it has been noticed that the mark list of final year bearing Reg.No 240045/A '07 shows the marks of Part III Veena theory (Main Paper II) is seen as 46 ,whereas in the final year mark list bearing with Reg No 37671/A '19the mark is entered as 45. On a detailed verification against records, it is found that the candidate had scored 45½ marks for Part III- Paper II examination. It may be noted that in the consolidated mark list it is entered as 45. The tabulation section sought clarification regarding whether the marks scored by the candidate is to be rounded off to 45 or 46. The regulation is silent about rounding off marks. The Vice Chancellor has ordered to place the matter before Standing Committee of the Syndicate on Examinations.

The Standing Committee of the Syndicate on Examinations held on 26.02.2020 recommended to hear the Chairman and chief examiner concerned by the subcommittee comprising of Dr. K.B. Manoj, Dr. Mathew. V, Prof. K. Lalitha and Dr. B. Unnikrishnan Nair. The Syndicate held on 28.04.2020 vide ref (1) resolved to approve the recommendations of the Standing Committee.

But ED 7 section has reported that they find it difficult to trace out the then Chairman/ Chief examiner as the mark books and connected records were disposed off in accordance with the provisions laid down in Chapter XII of the Examination manual under the heading 'Preservation of Documents'.

***Recommendations:*** *The tabulation section concerned has reported that the then Chairman/ Chief Examiner cannot be traced as the mark books and connected records had all been disposed off in accordance with the provisions laid down in Chapter XII of the Examination Manuel. By considering the above fact, the subcommittee recommended to issue the BPA degree certificate in respect of Smt Anju A.S. Further recommended to refer the matter regarding the rounding off of marks scored by her for Part III – Paper II BPA Examination to the Syndicate.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Hearings Conducted by the Subcommittee of the Standing Committee of the Syndicate on Examinations held on 02.11.2020, be approved by deleting the portion '***Further recommended to refer the matter regarding the rounding off of marks scored by her for Part III – Paper II BPA Examination to the Syndicate***'.

**Item No.20.08** *Minutes of the meetings of the Standing Committee of the Syndicate on Students' Discipline held on 04/11/2020, 05/11/2020 and 06/11/2020-Approval of –reg.*

(SDC)

The Minutes of the meetings of the Standing Committee of the Syndicate on Students' Discipline held on 04/11/2020, 05/11/2020 and 06/11/2020 are placed before the Syndicate for consideration and approval.

**I. Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 04/11/2020**

Date : 04/11/2020  
Time : 2.00 pm to 5.45 pm  
Venue : University Senate Hall

**Members Present**

1. Dr.K.G.Gopchandran (Convenor) Sd/-
2. Prof.K.Lalitha Sd/-
3. Dr.K.B.Manoj Sd/-
4. Dr.B.Unnikrishnan Nair Sd/-
5. Adv.Muralidharan Pillai G Sd/-
6. Sri.Jairaj . J Sd/-
7. Sri.Arunkumar R Sd/-

**Members Absent**

1. Dr.Mathew.V
2. Adv.B.Balachandran
3. Smt.Renju Suresh

Out of the **35** candidates called for personal hearing, **24** candidates were present. The committee heard all the candidates present for hearing and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found to have involved in malpractice.

**The details of the candidates who were present for hearing and the recommendations of the Committee with regard to their malpractice cases are as given below :**

Sl No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee
1	<b>Sarang Surendran</b>	S1 B.Sc Computer Science, November 2019	UIT Pirappancode	Possession of Manuscript	<b>The S1 B.Sc , November 2019 exam attended by the candidate with reg.no.32019956027 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4775/2020	Reg.No.32019956 027			
2	<b>Aswanth.M.B</b>	S1 B.Sc Computer Science, November 2019	UIT Pirappancode	Possession of Mobile Phone	<b>The S1 B.Sc , November 2019 exam attended by the candidate with reg.no.32018956023 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4776/2020	Reg.No.32018956 023			
3	<b>Sneha Vinod</b>	S3 BA Economics, October 2019	Sree Narayana College for Women, Kollam	Possession of Manuscript	<b>The S3 B.A , October 2019 exam attended by the candidate with reg.no.15018129123 is</b>
	S4778/2020	Reg.No.15018129			



		123			cancelled. Permitted to write the examination in next available chance for any semester exam
4	<b>Arun Kumar.S</b>	S2 M.Com-Finance, January 2020	Govt.College, Attingal	Possession of Mobile Phone	<b>The S2 M.Com , January 2020 exam attended by the candidate with reg.no.23843171049 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4779/2020	Reg.No.23843171049			
5	<b>Vishnu.A</b>	S5 B.Sc Computer Science, December 2019	UIT Adoor	Possession of Manuscript	<b>The S5 B.Sc , December 2019 exam attended by the candidate with reg.no.32017954038 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4783/2020	Reg.No.32017954038			
6	<b>Mohammed Shan.S.S</b>	S5 B.Sc Computer Science, December 2019	A.J.College of Science and Technology, Thonnakkal	Copying from a written manuscript alongwith the candidate Muhammed Afsal.A(Reg.No. 32017800022) and discussing with the candidate (As reported by the Principal)	<b>The S5 B.Sc , December 2019 exam attended by the candidate with reg.no.32017800021 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4784/2020	Reg.No.32017800021			
7	<b>Muhammed Afsal.A</b>	S5 B.Sc Computer Science, December 2019	A.J.College of Science and Technology, Thonnakkal	Copying from a written manuscript alongwith the candidate Mohammed Shan.S.S. (Reg.No. 32017800021) and discussing with the candidate (As reported by the Principal)	<b>The S5 B.Sc , December 2019 exam attended by the candidate with reg.no.32017800022 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4785/2020	Reg.No.32017800022			
8	<b>Minhaj Salim</b>	S2 B.Com Co-operation (SDE), December 2019	MSM College, Kayamkulam	Possession of Manuscript	<b>The S2 B.Com , December 2019 exam attended by the candidate with reg.no.44852173292 is cancelled. Permitted to write the examination in next</b>
	S4786/2020	Reg.No.44852173292			

					<b>available chance for any semester exam</b>
9	<b>Roshan Victor</b>	S2 B.Com Co-operation (SDE), December 2019	S.N.College, Kollam	Possession of Xerox Copy	<b>The S2 B.Com , December 2019 exam attended by the candidate with reg.no.29852181829 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4788/2020	Reg.No.29852181829			
10	<b>Ashilinjude.N</b>	S2 B.Com Co-operation (SDE), December 2019	S.N.College, Kollam	Possession of Xerox Copy	<b>The S2 B.Com , December 2019 exam attended by the candidate with reg.no.29852181675 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4789/2020	Reg.No.29852181675			
11	<b>Gibson.K</b>	S2 B.Com Co-operation (SDE), December 2019	S.N.College, Kollam	Possession of Xerox Copy	<b>The S2 B.Com , December 2019 exam attended by the candidate with reg.no.29852181651 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4790/2020	Reg.No.29852181651			
12	<b>Mohammed Shefeek.S</b>	S2 B.Com Co-operation (SDE), December 2019	S.N.College, Kollam	Possession of Xerox Copy	<b>The S2 B.Com, December 2019 exam attended by the candidate with reg.no.29852181759 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4791/2020	Reg.No.29852181759			
13	<b>Agnesh.S.Babu</b>	S3 B.Com Commerce & Tax Procedure & Practice, October 2019	Sree Narayana Guru College of Advanced Studies, Sivagiri	Written name of college in the answerscript with false no.163282 (Reported by Examiner from CV Camp)	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4798/2020	Reg.No.337-18891019			
14	<b>Nandu.S. Divakar</b>	S3 BPA Mridangam, October 2019	Govt.College of Music, Thiruvananthapuram	Written name of candidate in the answerscript with false no.163252 (Reported by Examiner from CV Camp)	<b>To cancel the particular paper only. Further recommended to evaluate his answerscripts of the S4 BPA , March 2020 examination . Permitted to write the examination in next available chance for</b>
	S4799/2020	Reg.No.148-18451005			

					<b>any semester exam</b>
15	<b>Abhilash Thomas</b>	S2 Unitary LLB Degree, October 2019	Govt. Law College, Thiruvananthapuram	-do-	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	P5537/2020	Cand.Code. 47418550004			
16	<b>Jijin.S</b>	S2 Unitary LLB Degree, October 2019	Govt. Law College, Thiruvananthapuram	Candidate had requested to pass & also wrote the required marks for a pass in the answerscript (Reported by additional examiner from CV Camp)	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	P5538/2020	Cand.Code. 47218550026			

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 04/11/2020, be approved.

***Item No.20.08.01.01 S5 B.Sc Physics Degree Exam, December 2019 (Subject: Atomic and Molecular Physics) - Mass Copying reported by the Additional Examiner Ms.Seema.C.S. (Asst. Professor, Govt.Arts College, Thiruvananthapuram) from the CV Camp - Centre of Exam: SNGCAS, Chempazhanthy -reg.***

The additional examiner from the CV Camp, Ms.Seema.C.S.(Asst.Professor, Govt.Arts College, Thiruvananthapuram) has reported suspected mass copying in the S5 B.Sc Physics Degree Examination, December 2019 related to the answerscripts (Subject: Atomic and Molecular Physics) with false no.s.768883, 768884, 768888, 768889, 768890, 768891, 768894, 768895 and 768896 from SNGCAS, Chempazhanthy.

The answerscripts with the above mentioned false nos. belong to the nine candidates namely Akhil Chandran.C.L. (Reg.No.230/16888001), Anoop.A (Reg.No.230/16888003), Abhijith.B (Reg.No.230/16888011), Abhilal.G (Reg.No.230/16888012), Adarsh.S.Sunil (Reg.No.230/16888013), Akhil Dev.A.S. (Reg.No.230/16888014), Goutham Rajeev (Reg.No.230/ 16888025), Sangeeth.S.R. (Reg.No.230/16888028) and Shino.B.S. (Reg.No.230/16888029).

The matter was placed before the Standing Committee of the Syndicate on Students' Discipline held on 10.06.2020.The Committee considered the matter and recommended to seek a second opinion from a subject expert on the issue, before calling the candidates involved for personal hearing. The Syndicate held on 17.07.2020 (vide item no.14.11.02.04) resolved to hear the candidates by the Standing Committee of the Syndicate on Students' Discipline and to take appropriate action.

Accordingly the nine candidates were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline held on 04.11.2020. All the candidates except Sri.Shino.B.S. (reg.no.230/16888029) were present for the personal hearing before the Committee. In their written statements submitted before the Committee, the candidates who were present for the hearing, have admitted their guilt in having committed malpractice.

**Recommendations of the Committee :**

***The Committee considered the matter and recommended to cancel all the papers of these candidates for the S5 B.Sc Physics Degree Examination, December 2019 only and to permit them to appear for the University Examinations in the next available chance for any semester examination. The Committee further recommended that this decision is applicable only for the candidates who have appeared for the personal hearing before the Committee, while the final decision in the case of Sri.Shino.B.S. (reg.no.230/16888029) who remained absent for the personal hearing, will be taken as and when he appears for the same before the Committee. The***

*Committee also recommended to hear the invigilator, the Chief Superintendent of University Examinations and the Principal of the SNGCAS College, Chempazhanthy in the next meeting of the Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 04/11/2020, be approved.

**FURTHER RESOLVED** to issue notice to Sri.Shino B.S to appear for the hearing in the next Standing Committee of the Syndicate on Students' Discipline.

**Item No.20.08.01.02**      **നാലാം സെമസ്റ്റർ സി ബി സി എസ് എസ് പരീക്ഷ ആഗസ്റ്റ് 2018 ൽ എം.ജി.കോളേജ്, തിരുവനന്തപുരത്തു നിന്ന് ലഭിച്ച ഉത്തരക്കടലാസുകൾ പേന കൊണ്ട് വെട്ടിയത് - സംബന്ധിച്ച് :-**

2018 ആഗസ്റ്റ് മാസം നടത്തിയ നാലാം സെമസ്റ്റർ സി.ബി.സി.എസ്.എസ് / സി ആർ - ബി എസ് സി പരീക്ഷയിൽ, 25.07.2018-ന് തിരുവനന്തപുരം എം ജി കോളേജിൽ Physical and Inorganic Chemistry ചോദ്യകോഡ് - 3353 എന്ന വിഷയത്തിന് പരീക്ഷ എഴുതിയ ആറ് വിദ്യാർത്ഥികളുടെ ഉത്തരക്കടലാസുകളിൽ പേന കൊണ്ട് വെട്ടിയത് മൂല്യനിർണ്ണയ വേളയിൽ അധ്യാപികയുടെ ശ്രദ്ധയിൽ പെട്ടതിനെ തുടർന്ന് , സർവകലാശാല പ്രസ്തുത വിവരം കോളേജ് പ്രിൻസിപ്പലിനെ കത്ത് മുഖാന്തിരം അറിയിച്ചിരുന്നു.

എം ജി കോളേജ് ചീഫ് സൂപ്രണ്ടിൽ നിന്ന് ലഭിച്ച മറുപടി കത്തിൽ ടി ഉത്തരക്കടലാസുകളിൽ പേന കൊണ്ട് വെട്ടിയത് കോളേജ് അധികൃതരുടെ ഭാഗത്തു നിന്നല്ലെന്നും, അന്നേ ദിവസം യാതൊരു വിധ പരീക്ഷാ ക്രമക്കേടും നടന്നിട്ടില്ലെന്നും അറിയിച്ചിരുന്നു.

സർവകലാശാല നടത്തിയ തുടർ അന്വേഷണത്തിൽ, പരീക്ഷാ ക്രമക്കേട് നടത്തിയ ആറ് വിദ്യാർത്ഥികളോട് എഴുതിയ മുഴുവൻ ഉത്തരവും വെട്ടിക്കളയാൻ പരീക്ഷാ ഹാളിൽ ഡ്യൂട്ടിയിൽ ഉണ്ടായിരുന്ന ഇൻവിജിലേറ്റർ ആവശ്യപ്പെട്ടതായി വിദ്യാർത്ഥികൾ അറിയിച്ചിട്ടുണ്ട്. 25.07.2018 -ന് നടന്ന നാലാം സെമസ്റ്റർ ബി എസ് സി - Organic Chemistry പരീക്ഷക്ക് ഇൻവിജിലേഷൻ ചുമതലയുണ്ടായിരുന്ന ബോട്ടണി വിഭാഗം അസിസ്റ്റന്റ് പ്രൊഫസറായ ഡോ .നീതു എസ് കമാറിന്റെ പക്കൽ നിന്ന് പ്രസ്തുത വിഷയത്തിന്റെ മേലുള്ള വസ്തുത ബോധിപ്പിക്കാൻ അറിയിച്ചിരുന്നു .പരീക്ഷാ ക്രമക്കേട് നടത്തി എന്ന സംശയം തോന്നിയതിനാൽ വിദ്യാർത്ഥികൾ പ്രിൻസിപ്പലിന്റെ സാന്നിധ്യത്തിൽ ഉത്തരക്കടലാസുകൾ വെട്ടിയെന്നും, ടി ക്രമക്കേട് റിപ്പോർട്ട് ചെയ്യാൻ പ്രിൻസിപ്പൽ ആവശ്യപ്പെട്ടില്ലെന്നും അധ്യാപിക മറുപടി കത്ത് മുഖേന അറിയിച്ചു.

പരീക്ഷാ ക്രമക്കേട് ശ്രദ്ധയിൽപ്പെട്ട ഉടൻ സർവകലാശാലയെ ടി വിവരം അറിയിക്കാതെ ഉത്തരക്കടലാസ് വെട്ടി മൂല്യനിർണ്ണയത്തിനായി അയച്ചത് കോളേജിന്റെ ഭാഗത്തു നിന്നുള്ള ഗുരുതരമായ വീഴ്ചയായി കാണേണ്ടതാണ്. ടി വിഷയം 22.11.2019 സിന്റിക്രേറ്റ് പരിഗണിച്ചതിന്റെ അടിസ്ഥാനത്തിൽ, പ്രസ്തുത വിഷയം വിദ്യാർത്ഥികൾക്കുള്ള അച്ചടക്ക സ്ഥിര സമിതിയിൽ സമർപ്പിക്കണമെന്ന ശുപാർശയുടെ വെളിച്ചത്തിൽ, ഉചിതമായ തീരുമാനം കൈകൊള്ളുന്നതിനായി സമിതിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

The Standing Committee of the Syndicate on Students' Discipline held on 10.06.2020 considered the following facts in the file pertaining to the above mentioned issue :

All the six candidates (Adarsh.V- Reg.No.230-14118001, Sreerag.S.S.-Reg.No.230-15118017, Ammu.S.P.-Reg.No.230-15118022, Arya.K.-Reg.No.230-15118025, Aryasree.S.-Reg. No. 230-15118027, Manu.M. - Reg.No.230-15118035) reported in the above mentioned malpractice were summoned by the University for a personal hearing before placing the issue before the Standing Committee of the Syndicate on Students' Discipline. Among them, four candidates Sreerag.S.S. (Reg.No.230-15118017), Ammu.S.P. (Reg.No.230- 15118022), Arya.K. (Reg.No.230-15118025),

Aryasree.S. (Reg.No.230-15118027) were present for the personal hearings therein and had submitted written statements admitting their guilt in having committed malpractice. The other two candidates (who remained absent during the above mentioned personal hearings) Adarsh.V and Manu.M were again summoned for personal hearing by the University, but they have not yet responded. Also the Committee observed that the Chief Superintendent of University Exams and the Invigilator of M.G.College, Thiruvananthapuram who were on duty on the day of the incident have not been called for personal hearings.

The Committee considered the matter mentioned above and recommended to hear the two students Adarsh.V (Reg.No.230-14118001) and Manu.M (Reg.No.230-15118035) who were not present for personal hearings and also the Chief Superintendent of University Examinations and the Invigilator of M.G.College, Thiruvananthapuram who were on duty on the day of the incident,

before taking a final decision. The Syndicate held on 17.07.2020 (vide item no.14.11.02.03) resolved to approve the above recommendations of the Committee.

Accordingly the two candidates Adarsh.V (Reg.No.230-14118001) and Manu.M (Reg.No.230-15118035) who are suspected of malpractice and the Chief Superintendent of University Examinations and the Invigilator of M.G.College, Thiruvananthapuram who were on duty on the day of the incident, were called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 04.11.2020. The candidates Adarsh.V and Manu.M remained absent, while the Chief Superintendent of University Examinations Dr.K.Radhakrishnan (Associate Professor, Dept. of Mathematics) and the Invigilator Dr.Neethu.S.Kumar (Assistant Professor, Dept. of Botany) of M.G.College, Thiruvananthapuram who were on duty on the day of the incident were present for the personal hearing.

In her written statement submitted before the Committee, the invigilator Dr.Neethu.S.Kumar has stated the following:

- 1) The said examination was conducted in a hall which is in the form of a gallery and hence it was difficult for her to walk upside and downside in the hall. She has been granted permission to refrain from examination duties based on her medical records,
- 2) While she was on invigilation duty in the examination hall on the day of the incident, the Principal of the college entered the examination hall on suspicion of malpractice (viewed from the CCTV camera in the Principal's room) in the said examination hall and he asked for the answerscripts of the students who were suspected of malpractice.
- 3) In the meantime one of the suspected malpractice students struck off the whole answerscript in presence of the Principal, and, the other suspected malpractice students too followed suit. Dr.Neethu.S.Kumar has further stated that the said answerscripts were not struck off by the students on her instructions.

In his written statement submitted before the Committee, the Chief Superintendent Dr.K.Radhakrishnan has stated that the said suspected malpractice was not reported to him and hence in turn he did not report the same to the University during the exam period.

***Recommendations of the Committee :***

***The Committee considered the matter and considering the fact that the examination was held in August 2018, recommended to cancel the particular paper only (for which malpractice has been reported) and permitted the candidates to appear for the examination in the next available chance for any semester exam. The Committee further recommended that this decision is applicable only to the four students namely Sreerag.S.S. (Reg.No.230-15118017), Ammu.S.P. (Reg.No.230-15118022), Arya.K. (Reg.No.230-15118025) and Aryasree.S.- (Reg.No.230-15118027) who have already appeared for personal hearing before the University, while the final decision in the case of the other two students namely Adarsh.V (Reg.No.230-14118001) and Manu.M (Reg.No.230-15118035) who have remained absent till date for the personal hearings, would be taken as and when they appear for the personal hearing before the Committee. The Committee has also recommended to give instructions to M.G.College, Thiruvananthapuram to strictly adhere to the Examination Manual while conducting the Examinations.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 04/11/2020, be approved by deleting the last portion of '***The Committee has also recommended to give instructions to M.G.College, Thiruvananthapuram to strictly adhere to the Examination Manual while conducting the Examinations***'.

**FURTHER RESOLVED** to issue warning memo to the Principal and the Invigilator, M.G College, Thiruvananthapuram to strictly adhere to the Examination Manual while conducting the Examinations.

**II. Minutes of the Meeting of the Standing Committee of the Syndicate on Students'**

**Discipline held on 05/11/2020**

Date	:	05/11/2020
Time	:	2.00 pm to 6.00 pm
Venue	:	University Senate Hall

**Members Present**

- |                                  |      |
|----------------------------------|------|
| 1. Dr.K.G.Gopchandran (Convenor) | Sd/- |
| 2. Dr.B.Unnikrishnan Nair        | Sd/- |
| 3. Sri.Jairaj . J                | Sd/- |
| 4. Sri.Arunkumar R               | Sd/- |

**Members Absent**

1. Prof.K.Lalitha
2. Dr.K.B.Manoj
3. Dr.Mathew.V
4. Adv.B.Balachandran
5. Adv.Muralidharan Pillai G
6. Smt.Renju Suresh

Out of the **35** candidates called for personal hearing, **31** candidates were present. The committee heard all the candidates present for hearing and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found to have involved in malpractice.

**The details of the candidates who were present for hearing and the recommendations of the Committee with regard to their malpractice cases are as given below :**

Sl No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee
1	<b>Amal.N</b>	S2 BA English Language and Literature (SDE), December 2019	S.N.College, Cherthala	Possession of Printed Material	<b>The S2 BA , December 2019 exam attended by the candidate with reg. no.44847171467 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4810/2020	Reg.No.44847171467			
2	<b>Nandan.K</b>	S4 B.Sc Chemistry, March 2020	S.N.College, Chempazhanthy	Possession of Xerox Copy	<b>The S4 B.Sc , March 2020 exam attended by the candidate with reg.no.23518127015 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4811/2020	Reg.No.23518127015			
3	<b>Aswin Chandran</b>	S4 B.Sc Psychology, March 2020	S.N.College, Chempazhanthy	Possession of Manuscript	<b>The S4 B.Sc , March 2020 exam attended by the candidate with reg.no.25718127031 is cancelled. Permitted to write the examination in</b>
	S4812/2020	Reg.No.25718127031			

					<b>next available chance for any semester exam</b>
4	<b>Hari Vishnu.S</b>	S5 BBA, December 2019	UIT Sasthamcottah	Discrepancy noted in handwriting (As reported by additional examiner from CV Camp)	<b>The Committee noted that no discrepancies are found in the handwriting in the answerscript and hence recommended to exonerate the candidate. Also recommended to value his answerscript and release the result.</b>
	S4817/2020	Cand.Code : 19517961018			
5	<b>Muthupriya.C</b>	S6 B.Sc Mathematics, March 2020	Govt.College for Women, Vazhuthacaud	Possession of Manuscript	<b>The S6 B.Sc , March 2020 exam attended by the candidate with reg. no.22017107044 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4818/2020	Reg.No. 22017107044			
6	<b>Nekha.J.H</b>	S6 B.Sc Mathematics, March 2020	Govt.College for Women, Vazhuthacaud	Possession of Manuscript	<b>The S6 B.Sc , March 2020 exam attended by the candidate with reg. no.22014107032 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4819/2020	Reg.No. 22014107032			
7	<b>Arsha.S.S.</b>	S6 B.Sc Physics, March 2020	Govt.College for Women, Vazhuthacaud	Possession of Manuscript	<b>The S6 B.Sc , March 2020 exam attended by the candidate with reg.no. 23017107013 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4820/2020	Reg.No. 23017107013			
8	<b>Mohammed Saif Shafi</b>	S6 B.Com Commerce with Computer Applications, March 2020	Naipunya School of Management, Cherthala	Possession of Manuscript	<b>The S6 B.Com , March 2020 exam attended by the candidate</b>

	S4821/2020	Reg.No.1381781206 7			<b>with reg.no. 13817812067 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
9	<b>Subil Raj Sunil</b>	S6 B.Com Commerce & Tourism & Travel Management, March 2020	Naipunya School of Management, Cherthala	Possession of Manuscript	<b>The S6 B.Com , March 2020 exam attended by the candidate with reg.no. 33817812047 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4822/2020	Reg.No.3381781204 7			
10	<b>Suman Roy.D.S</b>	S6 B.Com Commerce & Tourism & Travel Management, March 2020	Naipunya School of Management, Cherthala	Possession of Manuscript	<b>The S6 B.Com , March 2020 exam attended by the candidate with reg.no. 33817812006 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4823/2020	Reg.No.3381781200 6			
11	<b>Manu Mohan</b>	S6 B.Com Commerce with Computer Application, March 2020	Sree Ayyappa College, Thiruvandoor	Possession of Manuscript	<b>The S6 B.Com , March 2020 exam attended by the candidate with reg.no. 13817135027 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4824/2020	Reg.No.1381713502 7			
12	<b>Alwin Reji</b>	S1 BBA (SDE), December 2019	TKM College of Arts & Science, Kollam	Possession of Manuscript	<b>The S1 BBA, December 2019 exam attended by the candidate with reg.no. 32862181112 is cancelled. Permitted to write the examination in next available chance for any</b>
	S4825/2020	Reg.No.3286218111 2			



					<b>semester exam</b>
13	<b>Shajinsha.S</b>	S1 BBA (SDE), December 2019	TKM College of Arts & Science, Kollam	Possession of Manuscript	<b>The S1 BBA, December 2019 exam attended by the candidate with reg.no. 32862181073 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4826/2020	Reg.No.3286218107 3			
14	<b>Althaf.M</b>	S6 B.Sc Physics, March 2020	MSM College, Kayamkulam	Possession of Manuscript & Xerox Copy	<b>The S6 B.Sc , March 2020 exam attended by the candidate with reg.no. 230- 17117004 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4827/2020	Reg.No.230- 17117004			
15	<b>Dev Kuttan.R</b>	S6 B.Sc Physics, March 2020	MSM College, Kayamkulam	Possession of Manuscript	<b>The S6 B.Sc , March 2020 exam attended by the candidate with reg.no.230- 17117008 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4828/2020	Reg.No.230- 17117008			
16	<b>Fathima.K.M</b>	S6 B.Sc Physics, March 2020	MSM College, Kayamkulam	Writings on Calculator	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4829/2020	Reg.No.230- 17117011			
17	<b>Anandhu.K.A</b>	S6 B.Com, March 2020	Christian College, Chengannur	Possession of Manuscript	<b>The S6 B.Com , March 2020 exam attended by the candidate with reg.no. 15917102002 is cancelled. Permitted to write the examination in next available chance for any</b>
	S4830/2020	Reg.No.1591710200 2			

					<b>semester exam</b>
18	<b>Jithu.S.Babu</b>	S6 B.Com, March 2020	Bishop Moore College, Mavelikara	Possession of Manuscript	<b>The S6 B.Com , March 2020 exam attended by the candidate with reg.no. 15917101061 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4831/2020	Reg.No.15917101061			
19	<b>Aswini Rajan</b>	S6 B.Sc Physics, March 2020	University College, Thiruvananthapuram	Writings on Clark's table	<b>The S6 B.Sc , March 2020 exam attended by the candidate with reg.no. 23017144015 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4832/2020	Reg.No.23017144015			
20	<b>Farhana Nazrin</b>	S6 BA English Language & Literature, March 2020	Mar Gregorious College of Arts & Science, Punnapra	Possession of Manuscript	<b>The S6 BA , March 2020 exam attended by the candidate with reg.no. 13017149021 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4833/2020	Reg.No.13017149021			
21	<b>Hari Krishnan.M</b>	S5 BA English (SDE), March 2020	John Cox Memorial CSI Institute of Technology, Thiruvananthapuram	Possession of Xerox Copy	<b>The S5 BA , March 2020 exam attended by the candidate with reg.no. 23847171153 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4835/2020	Reg.No.23847171153			
22	<b>K.A.Jithin</b>	S6 BCA, March 2020	College of Applied Science, Karthikapally	Possession of Xerox Copy	<b>The S6 BCA , March 2020 exam attended by the candidate with reg.no. 33216827017 is cancelled.</b>
	S4836/2020	Reg.No.33216827017			

					<b>Permitted to write the examination in next available chance for any semester exam</b>
23	<b>Muhammed Asif.J</b>	S6 BCA, March 2020	College of Applied Science, Karthikapally	Possession of Xerox Copy	<b>The S6 BCA , March 2020 exam attended by the candidate with reg.no. 33217827023 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4837/2020	Reg.No.3321782702 3			
24	<b>Joel.J.Jose</b>	S1 B.Sc Botany, November 2019	S.N.College, Kollam	Possession of Manuscript	<b>The S1 B.Sc , November 2019 exam attended by the candidate with reg.no. 24519132013 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4838/2020	Reg.No.2451913201 3			
25	<b>Akhilendran.A.S</b>	S1 B.Sc Botany, November 2019	S.N.College, Kollam	Possession of Xerox Copy	<b>The S1 B.Sc , November 2019 exam attended by the candidate with reg.no. 24516132028 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4839/2020	Reg.No.2451613202 8			
26	<b>Abhijith.S.Kumar</b>	S1 B.Sc Botany, November 2019	S.N.College, Kollam	Possession of Manuscript	<b>The S1 B.Sc , November 2019 exam attended by the candidate with reg.no. 24516132021 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4840/2020	Reg.No.2451613202 1			
27	<b>Sruthy.G</b>	S1 B.Com, November 2019	Bishop Moore College,	Writings on Question Paper	<b>The S1 B.Com , November 2019</b>

	S4843/2020	Reg.No.1591810106 6	Mavelikara		<b>exam attended by the candidate with reg.no. 15918101066 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
28	<b>Sreedhu.S</b>	S1 B.Com, November 2019	Bishop Moore College, Mavelikara	Writings on Question Paper	<b>The S1 B.Com , November 2019 exam attended by the candidate with reg.no. 15918101065 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4844/2020	Reg.No.1591810106 5			

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 05/11/2020, be approved.

**Item No.20.08.02.01 S3 BA Economics Degree Exam, October 2019 (Subject: Public Administration) - Mass Copying reported by the Chief Examiner Mr.Pradeep Kumar.K. from the CV Camp - Centre of Exam : TKMM College, Nangiarkulangara -reg.**

The Chief examiner from the CV Camp, Mr.Pradeep Kumar.K. has reported suspected mass copying in the S3 BA Economics Degree Exam, October 2019 related to the answerscripts (Subject: Public Administration) of four candidates.

The answerscripts belong to the candidates Surya.S.R. (Reg.No. 15018143058), Vijay Krishnan (Reg.No.15018143060), Vipin.P (Reg.No.15018143061) and Vipin Venu (Reg.No. 15018143062) from TKMM College, Nangiarkulangara.

The Standing Committee of the Syndicate on Students' Discipline held on 30.06.2020 considered the matter and recommended to seek a second opinion from a subject expert on the issue, before calling the candidates involved for personal hearing. The Syndicate in its meeting held on 14.08.2020 (vide item no.16.60), resolved to hear the candidates by the Standing Committee of the Syndicate on Students' Discipline and to take appropriate action.

Accordingly the four candidates were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline held on 05.11.2020. All the candidates except Sri.Vipin.P (Reg.No.15018143061) were present for the personal hearing before the Committee. In their written statements submitted before the Committee, the candidates who were present for the hearing, have admitted their guilt in having committed malpractice.

**Recommendations of the Committee :**

***The Committee considered the matter and recommended to cancel all the papers of these candidates for the S3 BA Economics Degree Exam , October 2019 and to permit them to appear for the University Examinations in the next available chance for any semester examination. The Committee further recommended that this decision is applicable only for the candidates who have appeared for the personal hearing before the Committee, while the final decision in the case of Sri.Vipin.P (Reg.No.15018143061) who remained absent for the personal hearing, will be taken as and when he appears for the same before the Committee. The Committee further recommended***

*to hear the invigilator and the Chief Superintendent of University Examinations of the TKMM College, Nangiarkulangara in the next meeting of the Committee.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 05/11/2020, be approved.

**FURTHER RESOLVED** to issue notice to Sri.Vipin P to appear for the hearing in the next Standing Committee of the Syndicate on Students' Discipline.

***Item No.20.08.02.02***

***Suspected malpractice reported in S6 B.Tech Examination, February 2019 - Sri.Vinayak Rajesh, Younus College of Engineering and Technology, Kollam - Reported by Additional Examiner from CV Camp – Reg.***

The examiner from CV Camp Smt.Jisha.S.V had reported suspected malpractice related to an answerscript (bearing false no.452660 of the sixth semester B.Tech degree examination, February 2019 in the Civil Engg. Branch, Subject: Design of Reinforced Concrete Structures) stating that, a manuscript of A4 sheet paper was found attached with the answerscript and that all the answers in the manuscript were copied in the answerscript as also all other answers were perfectly written by the candidate which appear to be text book copy. The above mentioned answerscript belongs to the candidate Sri.Vinayak Rajesh (Civil Engg.Branch,Cand.Code.14416124, Younus College of Engineering and Technology, Kollam).

Sri.Vinayak Rajesh was heard by the Standing Committee of the Syndicate on Students' Discipline held on 30.09.2019, wherein he denied his involvement in the suspected malpractice, and hence the committee recommended to hear the examiner Smt.Jisha.S.V in the next Committee meeting before taking a final decision. The Syndicate held on 30.10.2019 (vide item no.05.41.03) considered the above recommendations and resolved to authorise the Pro-Vice Chancellor to hear the examiner Smt.Jisha.S.V.

Accordingly Smt.Jisha.S.V was heard by the Pro-Vice Chancellor on 13.12.2019, wherein she maintained the same stand reported earlier. The details and proceedings of the above mentioned personal hearings of Sri.Vinayak Rajesh and Smt.Jisha.S.V alongwith the subject wise marks secured by Sri.Vinayak Rajesh for all semesters were placed before the Standing Committee of the Syndicate on Students' Discipline held on 13.02.2020. The Committee referred the matter to the Syndicate for appropriate decision. The Syndicate held on 13.03.2020 (vide item no.10.32.03), considered the above and recommended to authorise the Pro-Vice Chancellor to hear Sri.Vinayak Rajesh.

Accordingly the personal hearing of the candidate Sri.Vinayak Rajesh was conducted by the Pro-Vice Chancellor on 16.06.2020 at 11.30 a.m. at the PVC's chamber.

A written statement has been given by the candidate Sri.Vinayak Rajesh during the above mentioned hearing. In his statement he claims that he has not attempted any malpractice and that the handwriting in the manuscript seized is extremely different from his handwriting in the answerscript. However his claim that the manuscript is longer than his answerscript is wrong. On verification it is found that both the answerscript and the manuscript are of same size. The candidate also claims that the invigilator who witnessed the exam from start to end did not complain about any malpractice against him. Also he states that he had got ample time to prepare for the examination and had performed well in the examination. He had only one supplementary paper to pass and hence had paid full attention on it. He also states that he has no previous history of committing malpractice. Due to his personal problems he could not perform well in his previous attempts for this subject. In order to protect his job offer he had performed the maximum in the examination.

Prima facie it appears that the handwriting in the answerscript of the candidate does not bear any resemblance with that in the manuscript seized. But the candidate's allegation that the size of the manuscript seized was longer than the answerscript is wrong. In this case, the malpractice has been reported by the examiner and neither the invigilator nor the malpractice squad have reported any malpractice. It is quite unbelievable that the A4 size manuscript laid unnoticed inside the answerscript at the time of collecting the same in the examination hall and even at the time of packing. In normal cases the students are seen to copy from very small chits; not from a paper of A4 size.

Even if the candidate had any intentions to copy from the manuscript, he might have written the answers from the manuscript in the beginning itself; whereas he has written the answers to two questions in the beginning and at the end. Moreover, the candidate's claim that "he got nearly a year for preparation, which is the reason for his good marks that he has scored now" cannot be denied.

Considering all the above facts and circumstances, it is not appropriate to fix the charge of malpractice reported against Sri.Vinayak Rajesh beyond the 'shadow of doubt' as there is no clear evidence for his copying from the manuscript.

The proceedings of the hearing of Sri.Vinayak Rajesh (after legal vetting and subsequent approval of the Pro:Vice-Chancellor) were placed before the Standing Committee of the Syndicate on Students' Discipline (as per the orders of the Hon:Vice-Chancellor) .

**Recommendations of the Committee :**

***Considering the report of the Pro-Vice-Chancellor and other facts available before the Committee, it is recommended to exonerate the candidate Sri.Vinayak Rajesh and to value his answerscripts.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 05/11/2020, be approved.

***Item No.20.08.02.03.***

***Suspected malpractice reported in the S3 B.Sc Computer Science Degree Examination, October 2019 related to the discrepancy noted in the handwriting in the answerscript of the candidate 'Sajith.S' - As reported by the Chief Examiner from CV Camp-reg.***

Suspected malpractice was reported in the S3 B.Sc Computer Science Degree Examination, October 2019 related to the discrepancy noted in the handwriting (in the answerscript with false no.241555) by the Chief Examiner Sri.Ansu.A.T (Asst. Professor in Computer Science, S.N.College, Cherthala) from the CV Camp. This answerscript belongs to the candidate Sajith.S (Reg.No. 32018956044) from UIT Pirappancode.

The candidate 'Sajith.S' was called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline held on 01.07.2020 and he was present for the same. In his written statement submitted before the committee, the candidate 'Sajith.S' had stated that he had written the answers in the said answerscript in different handwritings, out of a hurry to finish the examination on time. The Committee verified the candidate's handwritings on a sample script written by him during the personal hearing, however the Committee further felt the need to verify his handwriting on any other two of his answerscripts of the same semester examination attended by him. Based on the above facts, the Committee recommended to place any other two answerscripts of the same semester examination attended by the candidate 'Sajith.S', for verification of his handwriting before taking a final decision. The Syndicate in its meeting held on 14.08.2020 (vide item no.16.60), resolved to approve the above recommendations of the Committee.

Accordingly the other two answerscripts of this candidate for the same semester examination were placed before the Standing Committee of the Syndicate on Students' Discipline.

**Recommendations of the Committee :**

***The Committee verified the handwriting of the candidate 'Sajith.S' in all the answerscripts presented therein, and noted that no discrepancies are found in the handwriting in the answerscripts and hence recommended to exonerate the candidate. Also recommended to value his answerscripts and release the result.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 05/11/2020, be approved with the following modification:

The Committee verified the handwriting of the candidate 'Sajith.S' in all the answerscripts presented therein, and noted that no ***significant*** discrepancies are found in the handwriting in the answerscripts and hence recommended to exonerate the candidate. Also recommended to value his answerscripts and release the result.

**III. Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 06/11/2020**

Date	:	06/11/2020
Time	:	2.00 pm to 6.00 pm
Venue	:	University Senate Hall

**Members Present**

1. Dr.K.G.Gopchandran (Convenor)Sd/-
2. Prof.K.Lalitha Sd/-
3. Dr.K.B.Manoj Sd/-
4. Dr.B.Unnikrishnan Nair Sd/-
5. Sri.Jairaj . J Sd/-
6. Sri.Arunkumar R Sd/-
7. Adv.B.Balachandran Sd/-
8. Adv.Muralidharan Pillai G Sd/-

**Members Absent**

1. Dr.Mathew.V
2. Smt.Renju Suresh

Out of the 42 candidates called for personal hearing, **31** candidates were present. The committee heard all the candidates present for hearing and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found to have involved in malpractice.

The candidate Sri.Binu.V (Cand.Code.47418551038, Kerala Law Academy Law College, Thiruvananthapuram) was reported from the CV Camp, for suspected malpractice in the S2 Unitary LLB Degree Examination, October 2019. He was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline held on 04.11.2020, however he was neither accompanied by his parents nor did he remit the requisite malpractice enquiry fees, which are mandatory requirements and were already intimated to him in the memo sent him summoning for the personal hearing. Hence he was not permitted to attend the personal hearing on that day, however, the committee permitted him to attend the personal hearing on successive days of 5th or 6th November 2020 satisfying the above mentioned requirements, but he remained absent on both these days.

**The details of the candidates who were present for hearing and the recommendations of the Committee with regard to their malpractice cases are as given below :**

SI No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee
1	<b>J.K.Reshma</b>	S1 B.Sc Botany, November 2019	Christian College,, Kattakkada	Possession of Manuscript	<b>The S1 B.Sc , November 2019 exam attended by the candidate with reg.no.24518103052 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4849/2020	Reg.No.24518103052			
2	<b>Amjad Sha</b>	S6 B.Com, March 2020	MSM College, Kayamkulam	Possession of Printed Material	<b>The S6 B.Com, March 2020 exam attended by the candidate with reg. no. 15917117036 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4851/2020	Reg.No.15917117036			

3	<b>Adithyadev.S</b>	S6 B.Com, March 2020	MSM College, Kayamkulam	Possession of Manuscript	<b>The S6 B.Com , March 2020 exam attended by the candidate with reg. no.15917117078 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4852/2020	Reg.No.15917117078			
4	<b>Sarath.V.S</b>	S6 B.Com, March 2020	MSM College, Kayamkulam	Possession of Manuscript	<b>The S6 B.Com , March 2020 exam attended by the candidate with reg. no.15917117022 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4853/2020	Reg.No.15917117022			
5	<b>Akhil.K.S</b>	S6 B.Com, March 2020	MSM College, Kayamkulam	Possession of Manuscript	<b>The S6 B.Com , March 2020 exam attended by the candidate with reg. no.15917117082 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4854/2020	Reg.No.15917117082			
6	<b>Abhishek.S.S.</b>	S6 BA English Language & Literature, March 2020	Govt.Arts & Science College,Kulathoor, Neyyatinkara	Possession of Xerox Copy	<b>The S6 BA , March 2020 exam attended by the candidate with reg. no.13017148001 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4857/2020	Reg.No.13017148001			
7	<b>Fathima.A</b>	S1 BA Economics, November 2019	Bishop Moore College, Mavelikara	Writings on hall ticket using pencil	<b>The S1 BA , November 2019 exam attended by the candidate with reg. no.15019101034 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4858/2020	Reg.No.15019101034			
8	<b>Abhilash.A.B.</b>	S6 BA History, March 2020	John Cox Memorial CSI Institute of Technology, Thiruvananthapuram	Possession of Xerox Copy	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4860/2020	Reg.No.03845171337			
9	<b>Vivanish Sanil</b>	S1 BA English Language & Literature,	S.N.College, Chempazhanthy	Possession of Xerox Copy	<b>The S1 BA , November 2019 exam attended by the</b>



		November 2019			<b>candidate with reg.no.13017127059 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4861/2020	Reg.No.13017127059			
10	<b>Reshma.R.S</b>	S1 BA Economics, November 2019	S.N.College, Chempazhantny	Possession of Manuscript	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4862/2020	Reg.No.15014127055			
11	<b>Muhammed Muneer.Y.S.</b>	S4 B.Com with Computer Applications, March 2020	MGM College of Arts and Science, Kaniyapuram	Possession of Xerox Copy	<b>The S4 B.Com , March 2020 exam attended by the candidate with reg.no.138-17166022 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4863/2020	Reg.No.138-17166022			
12	<b>M.S.Anandhu</b>	S5 BA English Language and Literature , March 2020	KUCTE Govt.HS for Boys, Thevally	Possession of Manuscript	<b>The S5 BA , March 2020 exam attended by the candidate with reg.no.29847171305 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4865/2020	Reg.No.29847171305			
13	<b>Anitta Joseph</b>	S3 M.Sc Chemistry, January 2020	S.D.College, Alappuzha	Discrepancy noted in Handwriting and Written register number in additional sheet of answerscript (Reported by additional examiner from CV Camp)	<b>The Committee verified the handwriting of the candidate and was convinced that the candidate has written the answerscript by herself. However the candidate has written the register number in the additional sheet of the answerscript. Hence the secrecy of the answerscript is lost. Therefore it is recommended to cancel the particular paper only and permitted to write the examination in next available chance for any semester exam</b>
	S4866/2020	Reg.No.63518125002			

14	<b>Safdhar Salim</b>	S4 B.Com, March 2020	MGM College of Arts and Science, Kaniyapuram	Possession of Xerox Copy	<b>The S4 B.Com , March 2020 exam attended by the candidate with reg.no.15917166034 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4867/2020	Reg.No.15917166034			
15	<b>Ragendhu.B</b>	S1 BA English Language and Literature, November 2019	S.N.College, Kollam	Discrepancy noted in handwriting (Reported by Additional Examiner from CV Camp)	<b>The Committee was convinced that the answerscript was written by the candidate herself and recommended to exonerate the candidate.</b>
	S4875/2020	Reg.No.130/19132018			
16	<b>Thasneem Aslam</b>	S1 B.Ed (Physical Science), November 2019	KUCTE, Kayamkulam	Discrepancy noted in handwriting (As reported by Chief Examiner from CV Camp)	<b>The Committee was convinced that the answerscript was written by the candidate herself and recommended to exonerate the candidate and value the answerscript of the examinations attended, if any, of any semester.</b>
	P5540/2020	Reg.No.18219978008			
17	<b>Prince.S</b>	I BA Sociology, April 2020	Govt.,Arts College, Thiruvananthapuram	Possession of Manuscript	<b>The I BA , April 2020 exam attended by the candidate with reg. no.3041903216 is cancelled. Permitted to write the examination in next available chance for any exam</b>
	A8562/2020	Reg.No.3041903216			
18	<b>Nikhil Raj.V</b>	S3 B.Sc Electronics , October 2019	CAS Kundara	Possession of Manuscript	<b>The S3 B.Sc , October 2019 exam attended by the candidate with reg. no.34018824011 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4700/2019 (IInd Call)	Reg.No.34018824011			
19	<b>Manikandan.C</b>	S5 B.Sc Chemistry and Industrial Chemistry, December 2019	Govt.College, Kariavattom	Possession of Xerox Copy	<b>The S5 B.Sc , December 2019 exam attended by the candidate with reg. no.24117108020 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4708/2019 (IInd Call)	Reg.No.24117108020			

20	<b>Nayana.K.Jayan</b>	S5 BA Economics, December 2019	Govt.College for Women, Vazhuthacaud	Possession of Manuscript	<b>The S5 BA, December 2019 exam attended by the candidate with reg.no.15017107032 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4709/2019 <b>(IInd Call)</b>	Reg.No.15017107 032			
21	<b>Vineesh.V.G</b>	S5 BA History, December 2019	Christian College, Kattakkada	Possession of Mobile Phone	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4720/2019 <b>(IInd Call)</b>	Reg.No.14017103 063			
22	<b>Rangith.R</b>	S2 LLB Unitary Degree Course in Law, October 2019	CSI Institute of Legal Studies, Cheruvarakonam	Possession of Manuscript	<b>The S2 Unitary LLB , October 2019 exam attended by the candidate with Cand.Code. 47417555024 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	P5510/2019 <b>(IInd Call)</b>	Cand.Code. 47417555024			
23	<b>Alikhan.H</b>	S4 B.Tech ME Branch,July 2019	Vidya Academy of Science and Technology,Kili manoor	Possession of Xerox Copy	<b>The S4 B.Tech , July 2019 exam attended by the candidate with Cand.Code. 403- 13412012 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	P5520/2019 <b>(IInd Call)</b>	Cand.Code.403- 13412012			
24	<b>Abin Baby</b>	S8 B.Tech EEE Branch, November 2019	Govt.Engg College, Barton Hill	Possession of Xerox Copy	<b>The S8 B.Tech , November 2019 exam attended by the candidate with Cand.Code. 12423001 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	P5522/2019 <b>(IInd Call)</b>	Cand.Code.12423 001			
25	<b>Salini.S</b>	III B.Com , April 2019	University College, Thiruvananthapu ram	Possession of Xerox Copy	<b>The III B.Com , April 2019 exam attended by the candidate with reg.no.3031601363 is cancelled. Permitted to write the examination in next available chance for any exam</b>
	A8450/2019 <b>(IVth Call)</b>	Reg.No.30316013 63			

26	<b>Mohammed Salman.I</b>	S4 B.Com, July 2019	TKM College of Arts and Science, Kollam	Possession of Mobile Phone	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4665/2019 <b>(IInd Call)</b>	Reg.No.15914142 038			
27	<b>Vidya Kumar</b>	S4 BA Political Science, July 2019	St.John's College, Anchal	Written register number in additional sheets of answerscript (Reported by Chief Examiner from CV Camp)	<b>To cancel the particular paper only. Also recommended to value the answerscripts and release the result of the examinations pending if any.</b>
	S4782/2020 <b>(IInd Call)</b>	Cand.Code.14517 138052			
28	<b>Arya Anil</b>	S3 BA English Language and Literature, October 2019	Sree Narayana College for Women, Kollam	Possession of Manuscript	<b>The S3 BA , October 2019 exam attended by the candidate with reg.no.13018129038 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4685/2019 <b>(IInd Call)</b>	Reg.No. 13018129038			
29	<b>Aromal Satheesan</b>	S1 B.Com Commerce with Computer Application, November 2019	UIT Mulamkadam	Possession of Manuscript	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4755/2020 <b>(IInd Call)</b>	Reg.No.13818952 016			
30	<b>Gokul Krishnan.G</b>	S3 B.Com, October 2019	KSMDB College, Sasthamcottah	Possession of Manuscript	<b>The S3 B.Com , October 2019 exam attended by the candidate with reg.no.15918104007 is cancelled. Permitted to write the examination in next available chance for any semester exam</b>
	S4768/2020 <b>(IInd Call)</b>	Reg.No.15918104 007			

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 06/11/2020, be approved.

***Item No.20.08.03.01***

***Suspected malpractice reported in the S9 B.Arch Degree-13AR1901 Architectural Thesis Jury Examinations, January 2020 against the candidates 'Jidhin Janardhanan' and 'M.G.Sreerag' - As reported by the Jury Chairman-reg.***

Suspected malpractice was reported by the **Jury Chairman 'Prof.Gadhi.M'** in the jury examinations held at College of Architecture, Thiruvananthapuram on 31st January 2020. It has been reported that the **thesis project titled "Film Institute As An Extension to Chithranjali Studio, Thiruvallam, Trivandrum"** submitted by **M.G.Sreerag (Reg.No.45515475075)** of College

of Architecture, Trivandrum had close resemblance with the **thesis project titled 'Film Institute - An Extension to Chithranjali Studio, Trivandrum'** submitted by a student, **Jidhin Janardhanan (Reg.No.45515400018)** of College of Engineering, Trivandrum. **Jidhin Janardhanan** presented the above-mentioned thesis in front of the jury on 30th January 2020 at College of Engineering, Trivandrum.

On further investigation both the works were found to be the same in program, site and design. The site layout, design of individual buildings and drawings in both the projects were also found to be the same, except for slight differences in presentations. Thesis reports submitted by both the students were very similar, with same contents at various portions. Both the students confirmed that they had been doing the work together during the study and design stages of the thesis.

The above findings were verified by **Dr.Priyanjali Prabhakaran (Associate Professor, Dept. of Architecture, CET)**, the internal examiner of the jury examination conducted at CET.

Since the incident is a case of malpractice, the jury examination of **'M.G.Sreerag'** was not conducted and the result of the examination is marked as "Withheld" in the mark list. As the jury examination of **'Jidhin Janardhanan'** was already conducted on 30th January 2020, the mark already given to the student is stricken off and marked as 'Withheld' in the marklist.

The thesis submitted by **'Jidhin Janardhanan' (sheets - 27 nos., thesis report-1 copy)** and **M.G.Sreerag (sheets-18 nos., thesis report-1 copy, literature study report-1 copy)** are also submitted alongwith the above mentioned report. The report given by Dr.Priyanjali Prabhakaran and the preliminary report prepared on 31st January 2020 and signed by M.G.Sreerag are also submitted alongwith the above mentioned report.

Accordingly the candidates 'Jidhin Janardhanan' and 'M.G.Sreerag' were called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline (held on 30.06.2020) however only 'M.G.Sreerag' attended it while 'Jidhin Janardhanan' remained absent for the same. In his written statement submitted before the committee, M.G.Sreerag has stated that 'Jidhin Janardhanan' is his close friend and they had become acquainted to each other during their internship days. He has also stated that the thesis topic on 'Film and Television Institute' was selected by both of them together during the case study that they had undertaken at FTII,Pune and SRFTI,Kolkata and that they had shared the initial ideas on how the institute should be and had planned and proposed a project at Chithranjali Studio, Thiruvallam. However he stated that they did the presentation and other technical parts individually and had not realised that submitting a similar thesis is a grave mistake and hence he has apologised for the same. The Committee considered the issue and recommended to hear the Jury chairman 'Prof.Gadhi.M' (who reported the suspected malpractice) and the candidate 'Jidhin Janardhanan' before taking a final decision.The Syndicate in its meeting held on 14.08.2020 (vide item no.16.60), resolved to approve the above recommendations of the Committee.

Based on the Syndicate resolution above, the Jury Chairman 'Prof.Gadhi.M' and the other candidate 'Jidhin Janardhanan' were called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline held on 06.11.2020. Prof.Gadhi.M vide his email dtd. 04.11.2020 expressed his inconvenience to attend the personal hearing as he is on quarantine. The candidate 'Jidhin Janardhanan' was present for the personal hearing. In his written statement submitted before the Committee Jidhin Janardhanan has stated that he had done the preliminary project study alongwith the candidate M.G.Sreerag at various places like Kolkata, Pune and Chennai and hence both of them had done the project together. He has further stated that although both of them had different ideas about the project, but later on during the execution stage they did the project together which lead to similarities in the design and the layout of the project.

**Recommendations of the Committee :**

***The Committee considered the matter and recommended to hear the individual project guides of both the candidates namely Ar.Keerthy.J.S (for M.G.Sreerag), Prof.Aparna Sathish (for Jidhin Janardhanan) and the internal examiner Dr.Priyanjali Prabhakaran (Associate Professor, Dept. of Architecture, CET) and the Jury Chairman Prof.Gadhi.M (Assistant Professor, TKM College of Engineering, Kollam) in the next meeting of the Committee before taking a final decision on the issue.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 06/11/2020, be approved.

***Item No.20.08.03.02. Second Year B.Com Degree Examination, April 2019 - Non-submission of answerscript by the candidate Sri.Soorej.S after the examination, as reported by the Principal, Govt.College, Kariavattom - reg.***

The Principal, Govt.College, Kariavattom had reported that the candidate Sri.Soorej.S (Second Year B.Com Examination, April 2019 , Reg.No.3031602216) had not returned the answerscript bearing serial no.77306 to the invigilator after the exam on 16.05.2019. The Principal had also reported that a complaint in this regard was filed at 5pm on that day itself at the Kazhakoottam Police Station. In view of the above, a memo dtd.20.06.2019 was sent to the candidate from the University office directing him to surrender the said answerscript before the Controller of Examinations. In response to this memo, the candidate Sri.Soorej.S forwarded a letter dtd.28.06.2019 intimating that the said answerscript was handed over to the invigilator after the completion of this exam on that day itself.

The candidate was called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 02.08.2019, however he remained absent for the same. In this context the Committee recommended to give him one more chance to attend the personal hearing in the next committee meeting. This recommendation of the Committee were placed in the Syndicate meeting held on 08.08.2019 (item no.02.72), which referred it to be placed in the next Syndicate meeting. Accordingly the above recommendation was placed in the Syndicate held on 31.08.2019(item no.03.51) and approved.

Based on the above recommendation of the Committee the candidate was again called for a personal hearing conducted on 30.09.2019. As per his written statement submitted before the Committee, the candidate Sri.Soorej.S reiterated his earlier stand of having handed over the answerscript to the invigilator after the completion of the exam on 16.05.2019 itself.

After hearing the candidate Sri.Soorej.S, the Committee recommended to keep the final decision on this issue pending and to direct the Principal, Govt.College, Kariavattom to inform the present status of the complaint filed in this regard at Kazhakoottam Police Station. The Committee also recommended to place the details of the marks secured by this candidate subject wise for all the exams written by him, in the next meeting of the Committee. The Syndicate in its meeting held on 30.10.2019 vide item no.05.41.05, resolved to approve the above recommendations of the Committee.

Accordingly the status of the police case (regarding the complaint filed in this regard at Kazhakoottam Police Station) was sought from the Principal, Govt. College, Kariavattom . The Principal vide his email dtd.18.12.2019 informed that no reply has been received from the Kazhakoottam Police Station regarding this case and that a reminder letter in this regard has been sent for getting the reply.

The above mentioned details regarding the present status of the complaint filed in this regard alongwith the details of the marks secured by this candidate subject wise for all the exams written by him were placed before the Standing Committee of the Syndicate on Students' Discipline on 20.12.2019. The Standing Committee of the Syndicate on Students' Discipline considered the email dtd.18.12.2019 received from the Principal, Govt.College, Kariavattom regarding the status of the case pending before the Kazhakoottam Police Station and recommended to refer the matter to the Syndicate for an appropriate decision. The Syndicate in its meeting held on 28.12.2019 vide item no.07.76.05, resolved to approve the above recommendations of the Committee. Later the Syndicate in its meeting held on 13.01.2020 vide item no.08.01 (related to the confirmation of the preliminary minutes of the 7th meeting of the Syndicate held on 28.12.2019), modified the above resolution vide item no.07.76.05 and resolved to refer the item to the next Syndicate.

The Syndicate in its meeting held on 13.03.2020 vide item no.10.20, resolved that the item be referred to the Standing Committee of the Syndicate on Students' Discipline. Accordingly the matter was placed before the Standing Committee of the Syndicate on Students' Discipline (held on 10.06.2020) for consideration and appropriate recommendations. The Syndicate in its meeting held

on 17.07.2020 (vide item no.14.11.02.02), resolved to approve the above recommendations of the Committee.

Accordingly the Legal opinion was sought, wherein, the Legal Advisor has opined that the invigilator is primarily responsible for the proper conduct of the examinations in an examination hall. The Legal Advisor has further quoted Clause 25 of "Instructions to the Chief Superintendents of Examinations" in Chapter V of the Examination Manual and stated that the invigilator should have ensured that, all answerscripts are collected without default. It is further stated therein that in suspected case of malpractice, the burden of proof primarily lies with the Invigilator, however, explanation furnished by the Invigilator is not seen, but at the same time the candidate has affirmed his earlier stand of non-commission of malpractice. Also it is stated that further proceedings can be initiated only after proving alleged malpractice and that once malpractice is proved, the Syndicate may proceed further in accordance with the provisions contained under Statute 3 Chapter 6 of the Kerala University First Statute, 1977.

The Legal opinion mentioned above was placed before the Standing Committee of the Syndicate on Students' Discipline held on 06.11.2020. The Committee additionally heard the invigilator of Govt. College, Kariavattom, Dr.Rajiv Kumar.R, who was on duty on the day of the incident. In his written statement before the Committee, Dr.Rajiv Kumar.R has stated that on the day of the incident, when the final bell for completion of the examination rang, he started collecting the answerscripts from the candidates, however the candidate Soorej.S (Reg.No.3031602216) folded the answerscript and kept it with himself and went out of the examination room. Dr.Rajiv Kumar.R has further stated that he tried to call the student to retrieve the said answerscript, however the candidate Soorej.S went away. In the meantime Dr.Rajiv Kumar.R tried to inform about the incident to the Chief Superintendent of University Examinations of the college over the telephone however it was unreachble. Hence he collected all the answerscripts of the other candidates in the examination hall and informed the Chief Superintendent of University Exams through a written statement. As per written statement, he states that the matter was reported at 5 pm on the same day (i.e.16.05.2019) both to the Kazhakkootam Police Station as well as to the Controller of Examinations (vide letter no.B2/316/IDE Exams 19/GCK) of University of Kerala.

**Recommendations of the Committee :**

***The Committee considered the matter and recommended to seek the legal opinion again based on the written statement submitted by the invigilator now, before taking a final decision on the issue.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 06/11/2020, be approved.

***Item No.20.08.03.03***

***Complaint received from Dr.S.A.Shanavas (HoD, Dept of Linguistics, University of Kerala, Karyavattom) against the candidate Sri.Vaishakh. P.V -reg.***

A complaint has been received from the HoD, Dept of Linguistics, University of Kerala, Karyavattom wherein the HoD has stated that Sri. Vaishakh.P.V, MA Linguistics student of 2017-19 batch came to his office on 27.11.2019 around 11.20 am and demanded to sign some documents and release of money. He shouted and threatened him saying that he will do whatever he want if otherwise not signed his document. The HoD has informed Sri. Vaishakh PV that the Department is waiting for clarification/suggestions about this case from the Head of the Institution, the Department is helpless to do anything to help him.

The CSS Academic Committee in its meeting held on 30.12.2019 recommended to refer the complaint to the Syndicate. The Syndicate at its meeting held on 21.01.2020 vide item no.09.23. resolved to hear the HoD, Dept of Linguistics and the complainant Sri Vaishakh PV, MA Linguistics student of 2017-2019 batch by the Standing Committee of the Syndicate on Students Discipline.

As such the matter was placed before the Standing Committee of the Syndicate on Students Discipline held on 11.06.2020.

Communications were sent to Dr.S.A.Shanavas and Sri.Vaishakh.P.V to appear for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline held on 11.06.2020. Dr.S.A.Shanavas was present for the personal hearing however the candidate

Sri.Vaishakh.P.V vide his email dtd.07.06.2020 expressed his inconvenience to attend the personal hearing due to the unavailability of public transport facility (owing to the Covid-19 pandemic) for travelling from his hometown of Malappuram and requested to give him one more chance for personal hearing.

As per his written statement submitted before the Committee, Dr.S.A.Shanavas has stated that he does not want to stick on to the complaint and requested the Committee to sort out the issue. The Committee considered the matter and recommended to give the candidate Sri.Vaishakh.P.V one more chance for personal hearing before taking a final decision. The Syndicate in its meeting held on 17.07.2020 (vide item no.14.11.03.01), resolved to approve the above recommendations of the Committee.

Accordingly Sri.Vaishakh.P.V was again called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline held on 06.11.2020, however he remained absent for the same.

**Recommendations of the Committee :**

***The Committee recommended to give the candidate Sri.Vaishakh.P.V one more chance for personal hearing before taking a final decision.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 06/11/2020, be approved.

**Item No.20.09. Minutes of the Seventeenth meeting of IQAC held on 21.10.2020 - Reporting of -reg.**

**(IQAC)**

The Seventeenth meeting of IQAC was held on 21<sup>st</sup> October 2020 at 4.30 p.m in the online mode with Prof.V.P. Mahadevan Pillai, Hon'ble Vice-Chancellor as the chairperson. The detailed minutes of the meeting, as approved by the Hon'ble Vice-Chancellor, is placed before the Syndicate for reporting and consideration.

As ordered by the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

**Minutes**

**17<sup>th</sup> Meeting of IQAC, University of Kerala (ONLINE)**

Date	:	21-10-2020
Day	:	Wednesday
Time	:	4.30 p.m.

**Members (Present)**

1. The Vice - Chancellor (Chairman)
2. The Pro- Vice - Chancellor (Vice-Chairman)
3. Dr. K.G. Gopchandran, Member, Syndicate
4. Sri. R. Mahadevan, Finance Officer
5. Dr. Vinod Chandra S. S., Director, Computer Centre (i/c)
6. Sri. Ramshad Khan R., Chairman, Department Students' Union
7. Smt. Ilfa K. M., Chairman, Research Students' Union
8. Dr. Unnikrishnan S. M., Associate Vice – President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura.
9. Dr. Biveesh.U.C., Research Officer & Nodal Officer, RUSA State Office, Thiruvananthapuram.
10. Dr. A.K. Prasad, Professor, Department of Economics
11. Dr. K.S. Chandrasekhar, Professor and Head, Institute of Management in Kerala
12. Dr. B. Hariharan, Professor and Head, Institute of English
13. Dr. Jayachandran R., Professor and Head, Department of Hindi
14. Dr. R. B. Binoj Kumar, Professor and Head, Department of Geology
15. Dr. S. Mini, Professor and Head, Dept. of Biochemistry
16. Dr. S. R. Sheeja, Professor, Department of Economics
17. Dr. S. Aji, Associate Professor, Department of Computer Science
18. Dr. E. Shaji, Associate Professor, Department of Geology (Joint Director, IQAC)
19. Dr. Gabriel Simon Thattil, Director, IQAC



**Members (Absent)**

1. Dr. S. Nazeeb, Member, Syndicate
2. The Registrar
3. The Vice - Chairman, Credit and Semester System

Items for consideration:

**Item No. XVII.01: Approval of the minutes of 16<sup>th</sup> meeting of IQAC held on 28.09.2020:**

The minutes of the meeting were circulated via email through IQAC office and the members have confirmed the same.

**Item No. XVII.02: Action Taken Report on decisions of the 16<sup>th</sup> meeting of IQAC held on 28.09.2020:**

Decision	Action Taken
<b>Item No.XVI.03: IQAC office at Kariavattom Campus</b> A Camp office of IQAC at Kariavattom Campus for NAAC SSR filing. <b>---IQAC Decision---: Resolved to approve the decision to have a camp office of IQAC at Kariavattom with a temporary computer assistant.</b>	An office has been established for IQAC at Kariavattom campus in the School of Business Management and Legal Studies with Computer and Internet facility, the services of a Computer Assistant is made available.
<b>Item No.XVI.04: Certificate of appreciation for NAAC Directorate members</b> A certificate of appreciation to be issued to all NAAC Directorate members. <b>---IQAC Decision---: Resolved to approve the same.</b>	The certificates would be issued on completion of filing of SSR
<b>Item No.XVI.05: NAAC Accreditation - Co-opting members under NAAC Directorate committees and seeking services of Computer Assistants</b> The meeting of NAAC Directorate Convenors and Coordinators held on 11 <sup>th</sup> September 2020 recommended to co-opt faculty members under each committee of the NAAC Directorate. The convenors to submit the list of faculty members to be included in the committee. Accordingly, Dr. Shaji Varkey, Convenor, Criteria V, NAAC Directorate put for the a list of members to be included in the committee <b>---IQAC Decision---: Resolved to approve the same.</b>	U. O issued for co-opting members under Criteria V
<b>Item No.XVI.06: University Merit Scholarship - Inclusion of two PG courses</b> The matter of inclusion of MVA (Painting)& MVA (Art History) in the University Merit Scholarship scheme awarded annually is referred to IQAC for detailed study. <b>---IQAC Decision---: Resolved to recommend one scholarship each for MVA (Painting) and MVA (Art History).</b>	IQAC decision intimated to section concerned.
<b>Item No.XVI.07: Proposal for starting of the Master of Science Programme on Entrepreneurship (MS Entrepreneurship)</b> Dr. K.S. Chandrasekar, Professor and Head,	Prof. K. S. Chandrasekahr presented a detailed proposal changing the name of the programme from Master of Science Entrepreneurship to MBA Entrepreneurship. Resolved to place the

<p>Institute of Management in Kerala (IMK) submitted a proposal for starting a new programme on Master of Science on Entrepreneurship (MS Entrepreneurship).</p> <p><b>---IQAC Decision---</b> <i>Resolved to accept the proposal in principle. Details on name of the programme, recognition, fee structure, award of degree and similar details to be worked out in detail. Prof. K.S. Chandrasekar is authorized to submit proposal and initiate action.</i></p>	<p>detailed proposal before the S/C of the Syndicate on Academics and Research. Prof. Gopchandran suggested to seek UGC approval for MS programme in Entrepreneurship and MS programme in Artificial Intelligence. A detailed proposal giving course structure for the above programmes to be finalized for possible approval by UGC. A committee is to be constituted for this purpose with the following members.</p> <ol style="list-style-type: none"> <li>1. Prof. K. S. Chandrasekar, Convener</li> <li>2. Prof. Vinod Chandra</li> <li>3. Prof. K. G. Gopchandran</li> </ol>
<b>Other Items approved by the Chair</b>	
<p><b>Item No.XVI.14: Online training on LMS and e-content preparation</b></p> <p>The Hon'ble Pro-Vice-Chancellor suggested to have online training on LMS in continuation of phase I and to provide training for project submission as well as encouraging teachers to take up interactive sessions in the online mode.</p> <p><b>---IQAC Decision---</b> <i>Resolved to convene a meeting of School Directors and initiate action on the same.</i></p>	<p>Based on the decision taken at the meeting of School Directors, resolved to have online training on LMS in two phases – 1. Bridging Gaps in Phase I for two days during the last week of October 2020 and 2. Phase 2 on the LMS training in the third week of November 2020 after enrolment of first semester students.</p>
<p><b>Item No.XVI.15: New programmes including interactive programme</b></p> <p>Dr. S. Nazeeb and Dr. K.G. Gopchandran suggested that departments should undertake new programmes including integrated programmes in the coming academic year. Dr. A. Bijukumar suggested using the services of teachers, specifically departments with larger number of faculty members for creation of new programmes. Dr. S. Nazeeb suggested having online programme as approved by UGC.</p> <p><b>---IQAC Decision---</b> <i>Resolved to convene a meeting of School Directors and initiate action on the same.</i></p>	<p>The School Directors meeting convened on 05-10-2020 resolved to submit proposals for new programmes in the integrated mode for the coming academic year by 31<sup>st</sup> October 2020.</p>
<p><b>Item No.XVI.16: Follow up training on LMS</b></p> <p>Prof. Jayachandran R. suggested having an online follow up training to phase 1 of Moodle LMS workshop.</p> <p><b>---IQAC Decision---</b> <i>Resolved to conduct the same in October, 2020.</i></p>	<p>In Progress</p>
<p><b>Item No.XVI.17: Start up grant for research</b></p> <p>Dr. Shaji E. suggested speeding up release of grants for start up research based on proposals received.</p> <p><b>---IQAC Decision---</b> <i>Resolved to initiate steps for the same.</i></p>	<p>Resolved to speed up release of grants for Startup research through screening and approval of projects by IQAC.</p>
<p><b>Item No.XVI.18: Showcasing University of Kerala activities</b></p> <p>Dr. Unnikrishnan S.M., Associate Vice – President, International Business &amp; Strategic Planning, HLL Life care Ltd spoke on the need</p>	<p>In Progress</p>

<p>to have good visibility for work and initiatives of University of Kerala. University of Kerala need to project itself as globally standardized institution for which projects and integrated courses in collaboration with renowned universities can be initiated. We need to have core committee (think- tank) to initiate such strategic measure as part of its short term and long term plan.</p> <p><b>---IQAC Decision---: Resolved to convene a meeting of School Directors and initiate action on the same.</b></p>	
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**Item No.XVII.03: Thesis of the Decade Award in Linguistics**

The Head, Department of Linguistics, University of Kerala vide letter dated 27/05/2020, has submitted a proposal for the best thesis of the decade award in Linguistics (**Appendix I**).

The matter was placed before the Standing Committee of the Syndicate on Academics and Research. The Standing Committee recommended to refer the matter to IQAC for specific remarks on the proposal submitted by the HOD, Department of Linguistics. The Syndicate in its meeting held on 14/08/2020 resolved to approve the recommendation of the Standing Committee.

**---IQAC Decision---: The proposal was discussed and resolved not to approve the same.**

**Item No.XVII.04: Academic Audit- Department of Hindi - Release of payment**

An amount of Rs.40,000/- (Rupees Forty Thousand only) was released as Provisional advance to Dr. Jayachandran R., Professor and Head, Department of Hindi for the conduct of Academic Audit in the department. The Audit section has verified the original bills and vouchers amounting to Rs.43,725/- (Rupees Forty Three Thousand Seven Hundred and Twenty Five only) and found to be in order. The section has admitted the regularization of Provisional advance of Rs.40,000/- (Rupees Forty Thousand Only). The section has also admitted the excess expenditure of Rs.3,725/- (Rupees Three Thousand Seven Hundred and Twenty Five only). The Finance section has endorsed the regularization of Provisional advance of Rs.40,000/- (Rupees Forty Thousand only) sanctioned to Dr. Jayachandran R., Professor and Head, Department of Hindi. The Finance has also endorsed the reimbursement of additional amount expended of Rs. 3,725/- (Rupees Three Thousand Seven Hundred and Twenty Five only), as admitted by the Audit VI section.

As directed by the Hon'ble Vice-Chancellor, the matter is placed before the IQAC meeting for approval on the following:

1. to regularize the Provisional advance of Rs. 40,000/- (Rupees Forty Thousand only) sanctioned to Dr. Jayachandran R., Professor and Head, Department of Hindi in connection with the conduct of Academic Audit in the department.
2. to reimburse the additional amount expended of Rs. 3,725/- (Rupees Three Thousand Seven Hundred and Twenty Five only) to Dr. Jayachandran R., Professor and Head, Department of Hindi.

**---IQAC Decision---: Resolved to approve the same.**

**Item No.XVII.05: Academic Summit**

It was proposed to conduct the Academic Summit on March 11,2020. However, as per the orders of the Hon'ble Vice-Chancellor, the programme was postponed due to the Covid-19 pandemic. In the 15th meeting of IQAC held on 13.08.2020, the Hon'ble Vice-Chancellor suggested to reinstate the programmes which was approved and subsequently postponed due to the Covid Pandemic. Prof.K.G.Gopchandran, Member, Syndicate suggested that considering the SSR uploading and NAAC preparedness, IQAC members and NAAC Directorate should be spared from all other activities and should be engaged in the assessment process alone. Dr. S. Nazeeb, Member, Syndicate suggested that the proposals need not be kept pending and a committee (not involving

IQAC members and NAAC Directorate members) to be constituted for each programme with the Pro-Vice-Chancellor as its convener for the conduct. The meeting resolved to approve the same.

An amount of Rs.32,760/- (Rupees Thirty Two thousand Seven Hundred and Sixty only) was expended towards the conduct of Academic Summit scheduled for March 5<sup>th</sup> 2020, however the programme was postponed due to Covid 19 pandemic. It may also be noted an amount of Rs. 9,038/- and Rs. 7,295/- towards the cancellation charges of air tickets for Dr.N.V.Varghese, Vice-Chancellor, NIEPA and Dr. M. Ramachandran, Professor, Pondicherry University respectively is to be paid to Jet Set Travel and Holders, Pattom.

As directed by the Hon'ble Vice-Chancellor, the matter is placed before the IQAC meeting for approval on the following:

1. to pay the cancellation charges of air tickets of Rs. 9,038/- and Rs. 7,295/- towards the cancellation charges of air tickets for Dr. N.V.Varghese, Vice-Chancellor, NIEPA and Dr. M. Ramachandran, Professor, Pondicherry University to Jet Set Travel and Holders, Pattom .
2. to constitute a committee with the Pro-Vice-Chancellor as its convener (not involving IQAC members and NAAC Directorate members).

**---IQAC Decision---: Resolved to approve the same.**

**Item No.XVII.06: Procedure for patent filing - constitution of committee**

The meeting of the Syndicate held on 24.08.2020 resolved to entrust the Deans Council to prepare a format for patent filing as per the methodology adopted in Rajiv Gandhi Centre for Biotechnology & Institute for Scientific and Engineering Research (ISER) and place the same before the IQAC meeting.

The Standing Committee of the Academic Council(Deans Council) in its meeting held on 28.09.2020 resolved to constitute a committee consisting of Dean Faculty of Sciences/ Management Studies/ Oriental Studies/Applied Sciences/ Director, IQAC under the convenership of Dean, Faculty of Sciences to suggest the procedure to be adopted by the University for patent filing on the basis of a study of procedure adopted by the prominent institutions and submit a report within 15 days.

The meeting of the subcommittee of the Deans for patent filing through University of Kerala was held on 09.10.2020. The following decisions were taken during the meeting:

1. The existing IPR policy of the University of Kerala to be made contemporary and better ease of filing for patent filing.
2. An online three days workshop on the IPR policy with experts from the field of IPR to be conducted at the earliest and the convener will submit the proposal for the same to IQAC.
3. IQAC will conduct the online workshop at the earliest.

**---IQAC Decision---: Resolved to approve the proposal on revising the IPR policy and conduct of workshop on IPR by IQAC.**

**Item No.XVII.07: University website updation – NAAC requirements**

University website updation is in progress; however certain requirements as per NAAC guidelines including Vision, Mission etc need to be added.

**---IQAC Decision---: Prof. P. P. Ajayakumar, Hon'ble Pro-Vice-Chancellor suggested on the need to have a common University level committee to capture and upload all University activities which need to be showcased through the website. Dr. Shaji E. suggested on the need to have a link for NAAC related disclosures. Resolved to form a committee to examine website updation and uploading issues with the following constitution.**

1. Prof. P. P. Ajayakumar, Pro-Vice-Chancellor (Convener)
2. Dr. Shaji E., Joint Director, IQAC
3. Prof. A. Gangaprasad, Dean, Faculty of Sciences
4. Dr. Meena T. Pillai, Professor, Institute of English

### ***Items for Reporting***

#### ***Item No.XVII.08: Meeting of School Directors held on 05.10.2020***

As resolved in the 16th IQAC meeting held on 28.09.2020, a meeting of School Directors was convened with Prof. V.P. Mahadevan Pillai, Vice-Chancellor as chairperson in the online mode. The meeting resolved to seek proposals from all Schools on the agenda items as well as future plan of action. The School level proposal is to be submitted after interaction with faculty and HoDs of all departments and the same is to be submitted by 31<sup>st</sup> October 2020.

***---IQAC Decision---: Noted***

#### ***Item No.XVII.09: Meeting of the Head of Departments to discuss need based training programmes held on 07.10.2020***

As resolved in the meeting of Monitoring committee for CACEE held on 20.08.2020, a meeting of Head of Departments (HoDs) was convened for examining the conduct of skill based training programmes in collaboration with CACEE with Prof.P.P. Ajayakumar, Pro- Vice-Chancellor as Chairperson in the online mode. The meeting resolved to seek proposals from all Departments in this regard and the same has to be submitted by 31<sup>st</sup> October 2020.

***---IQAC Decision---: Noted***

#### ***Item No.XVII.10: Meeting of SLQAC held on 30.09.2020***

A meeting of SLQAC was held on the agenda, 1) Preparation of a synchronised Database of HEIs in Kerala and 2) Regular online Workshops of IQAC Directors of Universities & Colleges with NAAC peers, November 2020 onwards.

***---IQAC Decision---: Noted***

#### ***Item No.XVII.11: KSHEC- Interactive session on revising the Evaluation Criteria for Chancellor's Award 2020 held on 06.10.2020***

An interactive session on revising the Evaluation Criteria for Chancellor's Award 2020 was held on 06.10.2020

***---IQAC Decision---: Noted***

#### ***Item No.XVII.12: NAAC- Kerala Report - State-wise Analysis of Accredited Higher Education Institutions***

NAAC is bringing out this report for the State of Kerala focusing on higher education in the state with more reference to the accreditation status and quality concerns for HEIs. The report has been prepared by a team of experts consisting of Dr. Vinita Sahu, Assistant Adviser, NAAC, Prof. Gabriel Simon Thattil, Director, IQAC, University of Kerala, Dr. Shivani Mishra, Director, Department of Social Work, Sardar Patel University Anand and Dr. Manoj Chacko, Associate Professor in Statistics, University of Kerala.

***---IQAC Decision---: Noted***

### **Other items approved by the Chair**

#### ***Item No.XVII.13:- Budget Proposals – Initiating Action***

The Hon'ble Vice-Chancellor suggested to initiate the following proposals

1. Meet the Scholar- Examine the possibility to inaugurate October 27 or 28, 2020
2. Academic Summit – Initiate the proposal in November 2020 in the online mode and after a gap of 3-4 week examine possibility for continuing the remaining sessions in the offline mode.
3. Performance Audit –resolved to accept the same
4. Travel through Nobel Laureates

***---IQAC Decision---: Resolved to approve the same.***

#### ***Item No.XVII.14:- Campus Cleaning Drive Programme***

The Hon'ble Pro-Vice-Chancellor stated that there was need for an urgent campus cleaning drive as well as initiating infrastructure maintenance services and campus beautification projects.

**---IQAC Decision---**: Resolved to authorize the Campus Director, Prof. K. S. Chandrasekhar to initiate the same. The campus cleaning drive to be initiated from November 1- 6, 2020. Department level involvement to be ensured.

**Item No.XVII.15: Workshop on National Education Policy**

The Hon'ble Vice-Chancellor suggested to have a workshop on National Education Policy 2020.

**---IQAC Decision---**: Resolved to approve the same.

**Item No.XVII.16: Research and Publication Ethics – Course work for Ph.D**

Dr. Shaji E. suggested to incorporate Research and Publication Ethics as part of Course work for Ph.D. as mandated by UGC. The course structure, scheme and syllabi would be as prescribed by UGC. (**Appendix II**)

**---IQAC Decision---**: Resolved to approve the same and considering the urgency in implementation, resolved to place the same for approval before the Syndicate.

The meeting came to an end by 6 p.m.

Approved the minutes of the 17th meeting of IQAC.

Dr. Gabriel Simon Thattil  
Director  
Internal Quality Assurance Cell  
University of Kerala

Dr. V. P. Mahadevan Pillai  
Chairman  
Internal Quality Assurance Cell  
University of Kerala

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the 17<sup>th</sup> meeting of IQAC held on 21.10.2020, be noted.

Ac EV

9/6/20

UNIVERSITY OF KERALA



DEPARTMENT OF LINGUISTICS

Kariavattom P.O; 695581  
Thiruvananthapuram-695581, Kerala, India  
Phone: 0471-2308469, +919495074811  
sasnavs@gmail.com

Dr. S. A. SHANAVAS  
PROFESSOR & HEAD

To

The Hon. Vice Chancellor

Date: 27/05/2020

Place before  
SC or AR

*[Signature]*  
27/6/20  
Vice Chancellor

Sub.-: THESIS OF THE DECADE AWARD IN LINGUISTICS- Reg.

Respected Sir,

Department Council of the Department of Linguistics, University of Kerala, has decided to propose an award – "The Best Thesis of the Decade Award in Linguistics", for the last decade (01<sup>st</sup> January 2010 to 31<sup>st</sup> December 2019).

The Department of Linguistics, since its inception in 1963, has been offering Ph.D admissions to Linguistics and non-Linguistics PG students, belonging to related/ allied disciplines. Great personality like Prof. Puthusseri Ramachandran, is one among the recipients of Ph.D in Linguistics. The Department is pioneer in establishing innovative centres/ organisations/ institutions/ journals, etc. including ISDL, IJDL, Dravidian Linguistics Association, etc., a few to mention.

I am attaching herewith the proposal with details. I may request Your Honour to personally look into the matter and permission may kindly be granted for the same at the earliest to announce and invite applications.

Dr. S. A. SHANAVAS  
PROFESSOR & HEAD  
Dept. of Linguistics

Dr. S. A. SHANAVAS  
PROFESSOR AND HEAD  
DEPARTMENT OF LINGUISTICS  
UNIVERSITY OF KERALA, KARIAVATTOM  
THIRUVANANTHAPURAM - 695 581



### THESIS OF THE DECADE AWARD IN LINGUISTICS

The Department of Linguistics, University of Kerala, is pleased to announce an award - "The Best Thesis of the Decade Award in Linguistics" for the last decade (01<sup>st</sup> January 2010 to 31<sup>st</sup> December 2019). There are five awards as follows:

1. **Prof. V.I. Subramaniom Award** for the best thesis on Dravidian Studies – among Indian Universities.
2. **Prof. Puthusseri Ramachandran Award** for Studies on Malayalam Linguistics – among Universities in Kerala.
3. **Prof. A. P. Andrewskutty Award** for Studies on Malayalam Grammar/ Syntax / Computational Linguistics - among Indian Universities.
4. **Prof. P. Somasekharan Nair Award** for Studies on Sociolinguistics/ Dialectology/ Lexicography - among Indian Universities.
5. **Prof. N. Rajendran Award** for the best thesis on Tribal Studies/ Field Linguistics/Folklore - among Indian Universities.

Applications for the above awards are invited from scholars who were awarded Ph.D during the last decade (01<sup>st</sup> January 2010 to 31<sup>st</sup> December 2019).


(Nominations and proposals can be submitted also by persons or agencies.)

Application should include a hard and soft copy of the thesis, the books or articles published based on the thesis after the award of degree, six copies of two page synopsis of the thesis including the outcome of the thesis, etc. and a copy recommendation/ testimonial from the Head/ Supervisor. A prescribed application fee of Rs. 1000/- is to be paid. The last day for submission of application is 15<sup>th</sup> July, 2020. A team of scholars will be the adjudicators and the award is expected to be declared by 15<sup>th</sup> October, 2020 and awarded by 1<sup>st</sup> November 2020.

The Award will include a Citation, a Memento and Cash.

Award Committee:

1. The Hon. Vice Chancellor of the University of Kerala (Chairman)
2. The Hon. Pro Vice Chancellor
3. The Dean of Faculty
4. One distinguished person nominated by the Hon. Vice Chancellor
5. Expert Members
6. Head of the Department of Linguistics (convener)

  
**PROFESSOR & HEAD**  
 Dept. of Linguistics  
**Dr. S. A. SHANAVAS**  
 PROFESSOR AND HEAD  
 DEPARTMENT OF LINGUISTICS  
 UNIVERSITY OF KERALA, KARIYATTOM  
 THIRUVANANTHAPURAM - 695 581





**EXPECTED EXPENDITURE FOR THESIS OF THE DECADE AWARD  
IN LINGUISTICS**

Cash Award/ Citation/ Mementos ( <i>Expects Sponsorship</i> )	– 35.000.00
Honorarium of Experts for Thesis Evaluation – 500*20*5	- 50,000.00
Advertisement/Postage	- 12000.00
Contingency	– 20000.00
<b>Grant Total</b>	<b>– 11,7,000.00</b>


(Rupees One Lakh Eleven Thousand only)

**Amount Expects from University                      Rs. 82000.00**

(Rupees One Eighty Two Thousand only)

An Amount of 82,000/- (Rupees One Eighty Two Thousand only) may be sanctioned along with the approval of the Proposal.



  
**Dr. S. A. SHANAVAS**  
 PROFESSOR AND HEAD  
 DEPARTMENT OF LINGUISTICS  
 UNIVERSITY OF KERALA, KARIAVATTOM  
 THIRUVANANTHAPURAM - 695 581

## Appendix II

### Sub: Research and Publication Ethics (RPE) – Part of Course work for Ph.D

University Grants Commission in its 543<sup>rd</sup> meeting held on 9<sup>th</sup> August 2019 approved two Credit Courses for awareness about publication ethics and publication misconducts entitled “Research and Publication Ethics (RPE)” to be made compulsory for all Ph.D students for pre-registration course work. The proposed course work will be introduced as Paper- II along with the existing 3 papers without exemption for M.Phil scholars. The curriculum and course structure as prescribed by UGC is given below:

**Course Title: Research and Publication Ethics (RPE)** – Course for awareness about the publication ethics and publication misconducts.

**Course Level:** 2 Credit course (30 hrs.)

**Eligibility:** M.Phil., Ph.D. students and interested faculty members (It will be made available to Post Graduate students at later date)

**Fees:** As per University Rules

**Faculty:** Interdisciplinary Studies

**Qualifications of faculty members of the course:** Ph.D. in relevant subject areas having more than 10 years’ of teaching experience

#### About the course

**Course Code:** CPE – RPE

**Overview:-** This course has total 6 units focusing on basics of philosophy of science and ethics, research integrity, publication ethics. Hands-on-sessions are designed to identify research misconduct and predatory publications. Indexing and citation databases, open access publications, research metrics (citations, h-index, Impact Factor, etc.) and plagiarism tools will be introduced in this course.

**Pedagogy:** -Class room teaching, guest lectures, group discussions, and practical sessions.

**Evaluation:-** Continuous assessment will be done through tutorials, assignments, quizzes, and group discussions. Weightage will be given for active participation. Final written examination will be conducted at the end of the course.

**Course Structure :-** The course comprises of six modules listed in table below. Each module has 4-5 units.

Modules	Unit title	Teaching hours
<b>Theory</b>		
RPE 01	Philosophy and Ethics	4
RPE 02	Scientific Conduct	4
RPE 03	Publication Ethics	7
<b>Practice</b>		
RPE 04	Open Access Publishing	4
RPE 05	Publication Misconduct	4
RPE 06	Databases and Research Metrics	7
	<b>Total</b>	<b>30</b>

#### Syllabus in detail

##### THEORY

- **RPE 01: PHILOSOPHY AND ETHICS (3 hrs.)**
  1. Introduction to philosophy: definition, nature and scope, concept, branches
  2. Ethics: definition, moral philosophy, nature of moral judgments and reactions
- **RPE 02: SCIENTIFIC CONDUCT (5 hrs.)**
  1. Ethics with respect to science and research
  2. Intellectual honesty and research integrity
  3. Scientific misconducts: Falsification, Fabrication, and Plagiarism (FFP)
  4. Redundant publications: duplicate and overlapping publications, salami slicing
  5. Selective reporting and misrepresentation of data

- **RPE 03: PUBLICATION ETHICS (7 hrs.)**

1. Publication ethics: definition, introduction and importance
2. Best practices/ standards setting initiatives and guidelines: COPE, WAME, etc.
3. Conflicts of interest
4. Publication misconduct: definition, concept, problems that lead to unethical behavior and vice versa, types
5. Violation of publication ethics, authorship and contributorship
6. Identification of publication misconduct, complaints and appeals
7. Predatory publishers and journals

**PRACTICE**

- **RPE 04: OPEN ACCESS PUBLISHING (4 hrs.)**

1. Open access publications and initiatives
2. SHERPA/RoMEO online resource to check publisher copyright & self – archiving policies
3. Software tool to identify predatory publications developed by SPPU
4. Journal finder/ journal suggestion tools viz. JANE, Elsevier Journal Finder, Springer Journal Suggester, etc.

- **RPE 05: PUBLICATION MISCONDUCT (4 hrs.)**

**A. Group Discussions (2 hrs.)**

1. Subject specific ethical issues, FFP, authorship
2. Conflicts of interest
3. Complaints and appeals: examples and fraud from India and abroad

**B. Software tools (2 hrs.)**

Use of plagiarism software like Turnitin, Urkund and other open source software tools

- **RPE 06: DATABASE AND RESEARCH METRICS (7 hrs.)**

**A. Databases (4 hrs.)**

1. Indexing databases
2. Citation databases: Web of Science, Scopus, etc.

**B. Research Metrics (3 hrs.)**

1. Impact Factor of journal as per Journal Citation Report, SNIP, SJR, IPP, Cite Score
2. Metrics: h-index, g index, i10 index, altmetrics

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=====  
**Item No.20.10                      Minutes of the Examination Monitoring Committee held on 12.11.2020-  
 Reporting of-reg.**

**(M&C I)**

The Vice Chancellor has approved the minutes of the Examination Monitoring Committee held on 12.11.2020. Considering the urgency, the above minutes have been approved by the Hon'ble

Vice Chancellor subject to reporting to the Syndicate. The action taken by the Vice Chancellor in having approved the same subject to reporting to the Syndicate is reported.

**Minutes of the meeting of the Examination Monitoring Committee**

Date & Time : 12.11.2020, 03.30 p.m  
Venue : Senate Chamber

**Members Present**

- Dr.P.P.Ajayakumar Pro Vice-Chancellor (in the Chair)
- Dr.K.B.Manoj Member Syndicate
- Dr.Vijayan Pillai.M. Member Syndicate (via online)
- Sri. Jairaj J Member Syndicate
- Dr.B.Unnikrishnan Nair Member Syndicate
- Sri.Bijukumar.G Member Syndicate
- Adv.B.Balachandran Member Syndicate

**Officers Present**

- Sri.K.Unnikrishnan Nair Joint Registrar(CBCSS) & in charge of CE
- Smt.S.J.Sunitha Joint Registrar(Exams I)

**Members Absent**

- Dr.S.Nazeeb Member Syndicate

The Examination Monitoring Committee meeting commenced at 03.30 pm.

***Item No.20.10.01 Appointment of examiners from Arts and Science Colleges for the valuation of Non-law papers of LLB Degree Examinations-reg***

It has been reported from the permanent valuation camp that answer scripts of Non Law papers of LLB Degree Examinations are pending for valuation. Since home valuation of answer scripts are not allowed for LLB papers, many examiners have already expressed their inconvenience for attending permanent valuation camp due to covid pandemic. Hence there is a shortage of examiners for the valuation of LLB answer scripts.

As per the orders of Controller of Examinations, opinion of Chairman, BoS in Law was sought on appointment of teachers from Arts and Science Colleges for the valuation of Non law papers. The Chairman has recommended that the services of teachers from Arts and Science colleges may be utilized for valuation of Non – Law Papers. Due to exigency, teachers from Govt. Arts College, Trivandrum were earlier appointed for the valuation of commerce subjects in Fourth Semester BA/B.com/BBA Integrated LLB Degree Examinations, Nov 2019.

It has been ordered by the Hon'ble High Court of Kerala that the results of Second Semester BA/B.Com/BBA Integrated LLB Degree Examinations, January 2020 is to be published before 18/11/2020. In this context, orders were sought for appointing teachers from Arts and Science colleges for valuation of non law papers of Integrated LLB Degree Examinations.

As ordered by the Hon'ble Vice Chancellor the matter is placed before the Examination Monitoring Committee for consideration.

**Recommendations of the Examination Monitoring Committee**

*The Examination Monitoring Committee discussed the matter of the shortage of examiners for the valuation of non-law papers of LLB Degree Examinations in the context of COVID-19 pandemic. The EMC, therefore recommended that the service of teachers from Arts and Science Colleges affiliated to the University be utilised for valuation of Non-law papers of LLB Degree Examinations as recommended by the Chairman, Board of Studies in Law if sufficient teachers from Law Colleges are not available for valuation.*

*Considering the exigency, the recommendations of the Examination Monitoring Committee may be approved by the Hon'ble Vice Chancellor subject to reporting to the Syndicate by invoking 10/13 of Kerala University Act, 1974.*

The meeting came to a close at 04.30 p.m.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 12.11.2020, be noted.

**Item No.20.11. St.John's College, Anchal- Approval of DDO-Orders issued- Reporting of -reg.**

**(Ac.FI)**

On request of the Manager , MSC Colleges Management, Thiruvananthapuram, sanction has been accorded by the Vice Chancellor for the approval of the term of appointment as DDO in respect of Rev. Fr. Johnson.G , Assistant Professor in Malayalam , w.e.f 02.07.2020 for three months (Ninth term) and w.e.f 02.10.2020 for three months (Ninth term) subject to the reporting to the Syndicate. The U.O No.2016 /2020/ UOK dated 01.07.2020 and U.O No.2986/2020/ UOK dated 28.09.2020 were issued accordingly.

The Above appointment of the DDO is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.20.12. Karmela Rani Training College, Kollam -approval of DDO- orders issued- Reporting of -reg:-**

**(Ac.FI)**

(I) On request of the Manager, Karmela Rani Training College, Kollam, sanction has been accorded by the Vice-Chancellor for the approval of extension of term of appointment of Dr.Sanil Sebastian, Associate Professor in Physical Education as the Drawing and Disbursing Officer of Karmela Rani Training College, Kollam, for a period of three months w.e.f 01.07.2020 (seventh term), subject to reporting to the Syndicate. Accordingly U.O No.2393/2020/UOK dated. 06.08.2020 was issued in this regard.

(II) On request of the Manager, Karmela Rani Training College, Kollam, sanction has been accorded by the Vice Chancellor, for the approval of the appointment of Dr.Anuja C.S, Assistant Professor in Education (Malayalam) as the Drawing and Disbursing Officer (First term)) of Karmela Rani Training, College, for a period of three months w.e.f 01.10.2020, subject to reporting to the Syndicate. Accordingly U.O No.3055/2020/UOK dated.03.10.2020 was issued in this regard.

The above appointment of Drawing and Disbursing Officers is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.20.13. Peet Memorial Training College, Mavelikkara - Approval of DDO-Orders issued-Reporting of - reg.**

**(Ac.FI)**

On request of the Manager, Peet Memorial Training Colleg, Mavelikkara sanction has been accorded by the Vice Chancellor for the approval of the term of appointment as DDO in respect of Dr. Mariamma Mathew, Associate Professor of Physical Science w.e.f 01.06.2020 for three months (First term) and w.e.f. 01.09.2020 for three moths (second term) subject to the reporting to the Syndicate. The U.O No.2205/2020/ UOK dated 27.07.2020 and U.O No.2569/2020/ UOK dated 19.08.2020 were issued accordingly.

The Above appointment of the DDO is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.20.14. T K M College of Arts and Science, Kollam- Approval of DDO- Orders issued- Reporting of reg:-**

**(Ac FI)**

On request of the Manager, T K M College of Arts and Science, Kollam sanction has been accorded by the Vice-Chancellor for the approval of appointment as DDO in respect of Shri.Najeem.E, Assistant Professor of Arabic, for a period of three months w.e.f 01.08.2020 (second

term) and Dr.Chithra Gopinath, Assistant Professor in Chemistry, for a period of three months w.e.f 26.08.2020 (first term) subject to reporting to the Syndicate. The appointment of Sri.E.Najeem, Assistant Prof. in Arabic, as DDO was cancelled w.e.f.26.08.2020 FN. The U.O No.2256/2020/UOK dated.29.07.2020 and U.O No.2823/2020/UOK dated.11.09.2020 were issued accordingly.

The appointment of above DDO is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item.No.20.15.                    *Harithalayam Project-Integrated Farming-paddy cultivation-Engaging M/s Model Agro Service Centre, Parassala, under Kerala State Agricultural Mechanization Mission –Second installment-Reappropriation of funds-Sanctioned – reporting of -reg.***

**(Ad.BI)**

An amount of Rs. 5,00,000/- (Rupees Five Lakh Only) sanctioned to M/s Model Agro Service Centre, Parassala, as advance, towards 50% of actual cost of carrying out Agricultural Operations (Paddy cultivation) in 20 acres of wetland under University of Kerala, Kariavattom in connection with the Harithalayam Project, vide U.O No. AdB1 (1)/Covid-19-Agriculture/2020/97 dated 30.06.2020.

The Syndicate at it's meeting held on 24.08.2020, vide Item no. 17.32, had resolved to release an amount of Rs.3,00,000/- (Rupees Three Lakh Only) to M/s Model Agro Service Centre, Parassala as second installment for the first phase harvesting of the paddy cultivation.

Sanction has therefore been accorded by the Vice Chancellor, subject to reporting to the Syndicate, to an amount of Rs.3,00,000/- (Rupees Three Lakh only) being re-appropriated under the head of account "Part I- NP-MH: 63 Miscellaneous-8/6039-New Programmes at Kariavattom Campus" from the sub head "8/5948-Miscellaneous" of the current year's Budget estimates of the University, for meeting the expenditure in this regard.

As per the orders of the Vice-Chancellor, the aforesaid matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====  
**Item No.20.16.                    *Endorsement of appointment of Teaching staff in Badhiriya B.Ed Training College, Kollam - Approval-reporting of- reg:-***

**(Ac FI)**

The Vice Chancellor has approved the proposal for the endorsement of the appointment of the teaching staff in Badhiriya B Ed Training College, Kollam subject to Reporting to Syndicate.

The above matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====  
**Item No.20.17.                    *Endorsement of appointment of Teaching staff in Iqbal Training College, Peringamala - Approval-Reporting of- reg:-***

**(Ac FI)**

The Vice Chancellor has approved the proposal for the endorsement of the appointment of the teaching staff in Iqbal Training College, Peringamala **subject to Reporting to Syndicate.**

The above matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====

**Item No.20.18. Endorsement of appointment of Teaching staff in St.Jacob's Training College, Meenamkulam, Thiruvananthapuram - Reporting of - reg:-**  
(Ac F I)

The Vice Chancellor has approved the proposal for the endorsement of the appointment of the teaching staff in St.Jacob's Training College, Meenamkulam, Thiruvananthapuram subject to Reporting to Syndicate.

The above matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.20.19. Post Doctoral Fellowship of the Indian Council of Social Science Research (ICSSR) – Release of 1<sup>st</sup> instalment of 1<sup>st</sup> year Fellowship to Dr. Nithya Prem S.R - Post Doctoral Fellow- Department of Education– Reporting of – reg:**

(Pl. D)

The Indian Council of Social Science Research (ICSSR) has selected Dr. Nithya Prem S R, Dhyva Kripa, Thazham, Chathannoor, Kollam for the ICSSR Post Doctoral Fellowship for the project entitled 'Nurturing Integrated Process Skills Through Problem Solving Model of Teaching Physics Among Higher Secondary School Students' under the supervision of Dr. Bindu R.L, Associate Professor & Head, Department of Education, University of Kerala for a period of 2 years w.e.f 20.12.2019. The ICSSR has sanctioned an amount of Rs.1,98,500/- (Rupees One Lakh Ninety Eight Thousand Five Hundred only) towards the 1<sup>st</sup> instalment of 1<sup>st</sup> year grant to Dr. Nithya Prem.S.R. Dr. Nithya Prem S R has requested to release the 1<sup>st</sup> instalment of 1<sup>st</sup> year grant sanctioned to her.

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974

1. to release an amount of Rs. 1,98,500/- (Rupees One Lakh Ninety Eight Thousand Five Hundred only) through the Head, Department of Education to Dr. Nithya Prem S R, ICSSR Post Doctoral Fellow, Department of Education, University of Kerala towards 1<sup>st</sup> instalment of 1<sup>st</sup> year's Post Doctoral Fellowship (ICSSR), adhering to the norms of the sponsoring body.
2. to open a new sub head "9/7726- ICSSR Post Doctoral Fellowships" under the head of account "Part III- MH 80 D- Grants from other Agencies" and an amount of Rs. 1,98,500/- (Rupees One Lakh Ninety Eight Thousand Five Hundred only) shall be provided under it by re-appropriation from the sub head "9/7751- Lumpsum provision for new Research Schemes" provided under the same major head in the current year's Budget Estimates of the University.
3. to meet the expenditure related to the disbursement of Post Doctoral Fellowship in respect of Dr. Nithya Prem S R from the new head of account proposed.
4. Income tax deductions, if any, as per rules shall be effected before disbursal of funds.

Accordingly U. O No Pl. D/2624/2019 dated 28/09/2020 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.20.20. State Plan Grant 2018-19 – Civil works - Vertical Extension to the New Block of Department of Environmental Science, Kariavattom – Provisional advance to Smt. Sobha K, University Engineer – Additional amount - Sanctioned – Reporting of - reg .**

(Pl.G)

The estimate amounting to Rs.220 lakh based on CPWD 2012 DPAR+54% cost index for vertical extension to the New Block of Department of Environmental Science (Two floors) at

Kariavattom was approved vide U.O No. Pl.G/3614/Annual Plan17-18/Civil Works/2017 dated 25/10/2017.

A provisional advance of Rs.70,52,800/- (Rupees Seventy lakh fifty two thousand and eight hundred only) was released to Smt.Sobha K, University Engineer, vide U.O No.Pl.G/3182/EVS(Extn)/ 2018 dated 13/02/2020, towards meeting the expenses for the work related with vertical extension to the New Block of Department of Environmental Science building.

The University Engineer vide letter No. UE/DAO/AB/General/2020-21 dated 24/08/2020 has requested to allot an additional amount of Rs.1,76,835/- (Rupees One lakh seventy six thousand eight hundred and thirty five only) as provisional advance to her, for making payment to the contractor, Sri.N Rajendran.

Based on the endorsement of Finance, FOS.2134/Finance I/ dated 23/09/2020, the Vice-Chancellor has accorded sanction to the following, invoking the provision under section 10(13) of KU Act, 1974 subject to reporting to the Syndicate.

1. To release an amount of Rs.1,76,835/- (Rupees One lakh seventy six thousand eight hundred and thirty five only) as provisional advance to Smt. Sobha K, University Engineer for effecting payment to the contractor in connection with the work 'vertical extension to the new block of Department of Environmental Science building' against the balance amount available in the state plan grant sanctioned for the year 2018-2019.
2. To meet the expenditure from the head of account "Part II – Plan - MH 65 – Works –8/5482 - Vertical Extension to New Block at Environmental Science Department (state)" of the current year's Budget Estimate of the University.
3. To effect the payment through district treasury.

Accordingly U.O. No. Pl.G/3182/EVS(Extn)/2018 dated 15.10.2020 was issued.

Hence, the action taken by the Vice-Chancellor, in having granted for releasing a provisional advance of Rs.1,76,835/- (Rupees One lakh seventy six thousand eight hundred and thirty five only) to Smt. Sobha K, University Engineer and the issuance of U.O accordingly is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.20.21.                    *KSCSTE Fellowship - Payment 1<sup>st</sup> Year fellowship grant in respect of Ms. Arya D.B. Research Scholar, Department of Environmental Sciences –Reporting of-reg.***

***(Ac.EIII)***

The Kerala State Council for Science, Technology and Environment (KSCSTE), had sanctioned and released an amount of Rs. 3,10,400/- (Rupees Three Lakh Ten Thousand and Four Hundred Only) towards the 1<sup>st</sup> year grant of KSCSTE Fellowship to Ms.Arya D.B, Research Scholar of the Department of Environmental Sciences, University of Kerala.

Accordingly, Sanction has been accorded by the Vice-Chancellor for the payment and release of 1<sup>st</sup> year grant of KSCSTE Fellowship amounting to Rs.3,10,400/- (Rupees Three Lakh Ten Thousand and Four Hundred only to Ms.Arya.D.B Research Scholar of the Department of Environmental Sciences, University of Kerala s per the norms of the sponsoring authority, subject to reporting to the Syndicate U.O. No.AC.EIII.1/311/KSCSTE/2020 dated 30/10/2020 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.20.22.                    *The NABARD sponsored Collaborative project entitled "Collaborative Study on Agriculture Marketing Infrastructure in Kerala" by Dr. Manju S.Nair, Professor and Hon. Director, Centre for Agroecology and Public Health, Department of Economics, University of Kerala as***



**Principal Investigator- in collaboration with NABARD- Release of second installment of project- Sanctioned– Reporting of reg:-**

**(Ad.F1)**

NABARD has sanctioned financial assistance for the Collaborative project entitled "Collaborative Study on Agriculture Marketing Infrastructure in Kerala" to Dr.Manju S.Nair, Professor and Hon. Director, Centre for Agroecology and Public Health, Department of Economics, University of Kerala as Principal Investigator at a total cost of Rs.9,46,000/- ( Rupees Nine lakh and forty six thousand only) for a period of six months. The first installment of Rs. 2,36,498/- (Rupees Two lakh thirty six thousand four hundred and ninety eight only) was released to Dr. Manju S.Nair, Professor and Hon. Director, Centre for Agroecology and Public Health, Department of Economics, University of Kerala and Principal Investigator of the project.

Now NABARD has released an amount of Rs.2,36,500/-(Rupees Two Lakhs thirty six thousand five hundred only ) [including GST at 18%, Rs.36,077/-] as the second installment to the Principal Investigator of the project . The Finance endorsed that the amount may be released after deducting 18% GST and 1% Flood Cess. Dr. Manju S.Nair requested to NABARD for clarifying that NABARD has not asked for mandatory payment of GST from the project. Accordingly NABARD has clarified that no GST is required to be paid on research projects undertaken by the University of Kerala , then the entire amount of Rs.2,36,500/-has to be released to Dr. Manju S.Nair .Dr. Manju S.Nair has requested to release the grant-in-aid sanctioned by NABARD to her.

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974.

(a)	<ul style="list-style-type: none"> <li>• To release an amount of Rs.2,36,500/-(Rupees Two Lakhs thirty six thousand five hundred only ) received from NABARD being the second installment of financial assistance to the project entitled "Collaborative Study on Agriculture Marketing Infrastructure in Kerala" to Dr. Manju S.Nair, Professor and Hon. Director, Centre for Agroecology and Public Health, Department of Economics, University of Kerala and Principal Investigator of the project by meeting the expenditure in the head of account "9/9793-'Collaborative Study on Agriculture Marketing Infrastructure in Kerala'- by reopening it under Part III MH 80 D Grants from other agencies" and an amount of Rs.2,36,500/-(Rupees Two Lakhs thirty six thousand five hundred only ) shall be provided in it by re appropriation from the sub head "9/7751-Lumsum Provision for new Research Schemes" provided in the current year's Budget Estimates of the University.</li> </ul>
(b)	To permit the Principal Investigator of the project to transfer the amount to the SB account opened for the project.
(c)	To utilize the funds in strict adherence to the norms of the sponsoring body.
(d)	To transfer the institutional over head charges if any, to the DDF of the Department as per the approved rates of the sponsoring body.

Accordingly U O No. **Ad.F1/ACD/33721/2019 dated 02/11/2020** is issued.

The Action taken by the Vice-Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.20.23.                      Payment of Legal Charges to Adv. Thomas Abraham, Counsel for the University of Kerala in SLP No.9657/2020 before the Hon'ble Supreme Court of India – Reporting of – reg.**

**(Legal Sn)**

The Proposal for the payment of an amount of **Rs.1,10,000/- (Rupees One lakh and Ten thousand only)** to Adv. Thomas Abraham, Standing Counsel, University of Kerala for filing the SLP No.9657/2020 for the University before the Hon'ble Supreme court of India against the Judgment dated 14.08.2020 in W.A.No.1061/2020 filed by the University of Kerala against the interim order dated 03.08.2020 in WP(C) No.15504/2020 filed by Patriarch Elias Charitable Society was endorsed by the Finance section vide Endorsement FOS.1857/Finance I /dtd 25.08.2020 with a direction to deduct tax @7.5% before payment. The expenditure be met from the head of account

“Part I – NP – MH I (a) – General Direction – 4/1320-Legal Expenses” provided in the Budget Estimate for the financial year 2020-2021 of the University.

The endorsement from Finance section was approved by the Vice-Chancellor, subject to reporting to the Syndicate. U.O.No.LS.14454/18 dated 05.10.2020 was issued accordingly. The details are given below:

The amount admitted	<b>Rs.1,10,000/-</b> (Rupees One lakh Ten Thousand only)
Tax deducted at source @ 7.5%	<b>Rs.8,250/-</b> (Rupees Eight thousand Two hundred and Fifty only)
Net amount payable	<b>Rs.1,01,750/-</b> (Rupees One lakh One thousand Seven hundred and Fifty only)

The above matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.20.24.**                      ***Department of Sociology – Conduct of International Webinar on the topic 'Art of Academic Writing and Publishing in Social Sciences' - Release of financial assistance –Reporting of-reg.***

***(IQAC)***

Dr. Antony Palackal, Associate Professor & Head, Dept. of Sociology, vide email read as above, submitted the proposal for the conduct of International Webinar on the topic 'Art of Academic Writing and Publishing in Social Sciences'. The Webinar intends to bring together a minimum of 100 participants, comprising of mainly research scholars and young teachers and from various universities and colleges across the country. The proposed dates for the Webinar are October 20-24, 2020. The Finance vide endorsement Endt. FOS.2588/Finance I/2020 dated 22.10.2020 endorsed the conduct of International Webinar in the Department of Sociology.

Sanction has therefore been accorded by the Hon'ble Vice-Chancellor, subject to report to the Syndicate, for the following:

1. to approve the proposal submitted by Dr. Antony Palackal, Associate Professor & Head, Dept. of Sociology for the conduct of International Webinar on the topic 'The Art of Academic Writing and Publishing in Social Sciences'.
2. to permit Dr. Antony Palackal to conduct the International Webinar by limiting the expenditure to Rs. 20000/- (Rupees Twenty Thousand only).
3. to permit Dr. Antony Palackal to furnish audited bills after completion of the programme for effecting payment.
4. to meet the expenditure from the h/a" Part I/NP-MH :59(1):IQAC-4/1200-Activities" of the current year's BE of the University.

Orders are issued accordingly with the concurrence of Finance vide endorsement statement above

As ordered by the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.20.25.**                      ***University Hostel for Men, Kariavattom - Request for providing Guest Accommodation to Sri. Adersh.V, KSCSTE Project Fellow- granted-Reporting of - reg .***

***(Ad DII)***

The Head, Department of Physics had requested to provide guest accommodation to Sri.Adersh.V, KSCSTE Project fellow, for reviving the high end sophisticated instruments at the Department, which remained inactive for more than 6 months due to the onset of COVID 19 pandemic.

The Vice-Chancellor has granted permission to provide guest accommodation to Sri.Adersh.V, at the University Hostel for Men, Kariavattom, subject to reporting to Syndicate.

Accordingly the matter was communicated to Warden, UMH, Kariavattom, Head, Department of Physics and Sri. Adersh V, KSCSTE Project Fellow. It is also informed that the accommodation provided shall be in strict compliance with the existing rules for guest accommodation and Sri. Adersh V, shall pay the required guest fee.

Therefore, as per the orders of the Vice-Chancellor the matter is hereby reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**FURTHER RESOLVED** not to extent the accommodation of Sri.Adersh V, KSCSTE Project Fellow in the University Hostel for Men at Kariavattom after 30.11.2020

**Item No.20.26**

***KSCSTE – “Back to Lab Programme” of Women Scientist Division - Project entitled -“Phyto Mining (Bio- Ore Mining)- A Green Novel Strategy for the management of Hyper Accumulators ” by Dr. Dhanya G - Post Doctoral Fellow- Release of first year grant – Modified U.O - Reporting of – reg :***

*(P.L.D)*

The Research Advisory Committee of Women Scientist Division [WSD] of KSCSTE sanctioned the project entitled “Phyto Mining (Bio- Ore Mining)- A Green Novel Strategy for the management of Hyper Accumulators” to Dr.Dhanya G under the guidance of Dr. P.M Radhamany, Professor, Department of Botany, University of Kerala as Scientist Mentor and has also released an amount of Rs.4,72,400/- (Rupees Four Lakh Seventy Two Thousand and Four Hundred only) towards the 1<sup>st</sup> year grant in respect of Dr.Dhanya G, Post Doctoral Fellow, Department of Botany, University of Kerala, vide Council (P) Order No.750/2019/KSCSTE dated 27/05/2019 from KSCSTE.

The amount of Rs.4,72,400/- (Rupees Four Lakh Seventy Two Thousand and Four Hundred only) received from KSCSTE has been released to Dr. Dhanya G, KSCSTE Post Doctoral Fellow, Department of Botany through the Head, Department of Botany, University of Kerala, vide U.O No. Pl.D/1445/2018 dated 17.08.2020 and the same has been reported to the Syndicate held on 01.10.2020.

The Head, Department of Botany vide letter no. 5A/BOT/PDF dated 06.10.2020 has informed that, usually for Post Doctoral Fellows, the amount will be released to the mentor giving permission to open a separate SB account . After completion of 1<sup>st</sup> year of fellowship, the fellow has to submit the audited Statement of Expenditure & Utilization Certificates to KSCSTE which will be possible only if there is a separate SB account operated by the mentor and has requested to modify the U.O No. Pl.D/1445/2018 dated 17.08.2020.

Based on the request, sanction has been accorded by the Vice-Chancellor, invoking the provision under section 10(13) of Kerala University Act 1974, to the following:

1. to permit Dr. P M Radhamany, Professor, Department of Botany and Scientific mentor of the KSCSTE “Back to Lab” Post Doctoral Fellowship to open a new SB account at SBI, Kariavattom Branch specifically to operate the funds related to the project undertaken by Dr.Dhanya G, KSCSTE 'Back to Lab' Post Doctoral Fellow, Department of Botany, University of Kerala.
2. to release the amount of Rs.4,72,400/- (Rupees Four Lakh Seventy Two Thousand Four Hundred only), the 1<sup>st</sup> year grant to Dr.Dhanya G, KSCSTE 'Back to Lab' PDF, Department of Botany, University of Kerala through the mentor as per the norms of the sponsoring body.
3. the Head, Department of Botany shall be requested to transfer the funds to the new SB account in the name of the scientific mentor.

Accordingly U. O No Pl.D/1445/2018 dated 04/11/2020 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.20.27**      **Ph.D Research–Re-registration - Smt.Asha Prabhakaran and Smt. Sangeetha Rachel Koruth - Part-time research scholars in English-Reporting of-reg:-**

(AcEVI)

Smt.Asha Prabhakaran and Smt. Sangeetha Rachel Koruth, part- time research scholars in English have submitted applications for re-registration due to default in payment of research fee for more than six months. Re-registration is granted to scholars who have defaulted payment of fee for more than six months on submitting proper application after remitting the defaulted fee with fine.

Details of the applicant is shown below.

Name of the Research Scholar and Subject	Details of registration granted	Name of Research Supervisor & Research centre	Request granted
Asha Prabhakaran English Part-time	U.O.No.Ac.E1.B3/20866/2010 Dated: 05/10/2020 w.e.f . 23/09/2010	Research Supervisor Dr. B S Jamuna Centre : Institute of English, University of Kerala, Tvpm.	Re-registration with effect from the date of expiry of previous registration ie, from 23/09/2016
Sangeetha Rachel Koruth English Part-time	Uo. No.Ac.E1.B3/39755/2012 dated: 12/12/2020 w.e.f. 05/11/2012 (as Full time registration) To part-time w.e.f.19/07/2014 vide UO.No. Ac.E1.A2/40165/2014 dated: 30/12/2014.	Research Supervisor Dr.B Hariharan Centre Institute of English University of Kerala, Tvpm.	Re-registration with effect from the date of expiry of previous registration ie, from 05/03/2020.

Based on the applications for Re registration submitted by Smt.Asha prabhakaran and Smt. Sangeetha Rachel Koruth, sanction was accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, to Smt. Asha Prabhakaran and Smt . Sangeetha Rachel Koruth being granted re registration w.e.f. date of expiry of previous registration ie, from 23/09/2016 and 05/03/2020 respectively . The UO granting re registration was issued vide No.3226/2020/UOK dated 15/10/2020 and No.3433/2020/UOK dated: 02/11/2020 respectively.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.20.28**      **Department of Statistics - Relieving of Smt.Princy.T, Assistant Professor - Reporting of - reg .**

(Ad.D1)

Smt.Princy.T was appointed as Assistant Professor in the Department of Statistics w.e.f 30.04.2020 F.N., in the scale of pay of Rs.15,600 - 39,100 (AGP 6,000/-) [pre-revised], subject to the final disposal of the WP(C) Nos.39309/2017 (PIL), 1592/2018, 4592/2018 and 8334/2018 before the Hon'ble High Court of Kerala. The Head, Department of Statistics, forwarded the request from Smt.Princy.T to relieve her from the Department, so as to join as Assistant Professor at CUSAT. The Vice-Chancellor accorded sanction to relieve Smt.Princy.T from the Department of Statistics, subject to reporting to the Syndicate and she was relieved from the Department w.e.f 21.10.2020

A.N.

The above matter is hereby reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.20.29**      **School of Distance Education (SDE) –refund of caution deposit to erstwhile LSCs–Reporting of-reg.**

(Ad.Misc.)

The Vice-Chancellor, by invoking the provision under section 10(13) of the Kerala University Act, 1974, has sanctioned an amount of Rs. 9,81,777/- (Rupees Nine lakh eight one

thousand seven hundred and seventy seven only) towards the refund of caution deposit remitted by 5 (five) erstwhile LSCs of SDE, meeting the expenditure from 'Part I-NP-MH: 48-SDE-4/4236-Learner Support Centre' provided in the current year's budget estimates of the University.

U.O.No.3388/2020/UOK dated 30.10.2020 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned an amount of Rs.9,81,777/- (Rupees Nine lakh eight one thousand seven hundred and seventy seven only) towards the refund of caution deposit remitted by 5 (five) erstwhile LSCs of SDE is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.20.30**

***UIM, Varkala - Renewal of rent agreement-Reporting of-reg:-***

**(Ad C)**

The Principal has forwarded the letter from Sri.Santheep Sathyan.S (Power of Attorney Holder of Sri.Suresh Lal, owner of Gurudev Buildings, Sivagiri, Varkala, the building that houses, UIM, Varkala) requesting for the renewal of rent agreement for a further period of two years without any revision.

The building that houses UIM, Varkala was occupied w.e.f 15.06.2008. The present Rent Agreement was executed for a period of two years w.e.f 15.06.2018 with rent of Rs.35,000/- (Rupees Thirty five thousand only) vide U O no. Ad.B.III.1/VKLA 5104/15 dated 23.11.2018 and expired on 14.06.2020.

The Principal has forwarded the letter from Sri.Santheep Sathyan.S (Power of Attorney Holder of Sri.Suresh Lal, owner of Gurudev Buildings, Sivagiri, Varkala, the building that houses, UIM, varkala) requesting for the renewal of rent agreement for a further period of two years without any revision that is Rs.35,000/- (Rupees Thirty five thousand only) w.e.f 15.06.2020. The Vice Chancellor has ordered to renew the rent agreement subject to reporting to Syndicate. Accordingly after getting the finance endorsement U O no.3259/2020/UOK dated 16.10.2020 has been issued.

As per the orders of the Vice Chancellor the matter is reported to Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.20.31**

***UIM, Kundara - Renewal of Rent Agreement -Reporting of- reg:-***

**(Ad C)**

The Principal, UIM, Kundara has forwarded the request of Sri. Rajasenan B, owner of the building which occupies UIM, Kundara to renew the rent agreement in the existing rate. The Rent Agreement has been executed for first and second floor of the building that occupies UIM, Kundara for one year w.e.f 15.07.2019 and 01.08.20219 respectively vide U O no.456/2020/UOK dated 06.02.2020. The agreement expired on 14.07.2020 and 31.07.2020 respectively.

The Principal, UIM. Kundara has forwarded the rent Agreement of first and second floor of the building (J J Mall) that houses UIM, Kundara for a period of one year w.e.f 15.07.2020 & 01.08.2020 respectively. The Vice Chancellor has sanctioned the renewal of rent agreement subject to reporting to Syndicate. Accordingly, after getting the Finance endorsement U O no. 3483/2020/UOK dated 05.11.2020 has been issued.

As per the orders of the Vice Chancellor the matter is reported to Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.20.32**

***Minutes of the SDE Monitoring committee held on 12/02/2020- actions taken -reporting-reg.***

**(Ac.AII)**

In the minutes of the SDE Monitoring committee held on 12/02/2020, Items 2, 3 and 5 have been approved by the Hon.Vice Chancellor, subject to reporting to the Syndicate and Academic Council. Accordingly the actions have been undertaken as follows:

**Item no.2 - *Eliminating column for attendance from the BLISC consolidated mark list :*** UO NO.1775/2020/UOK Dated: 18.06.2020 has been issued.

**Item no.3 *Granting a chance for improvement in the first and second semester examinations to the PG candidates of SDE:***

Initially it was informed by the Director, SDE to grant the same from 2017 admission onwards and later it is clarified that "Normally, the facility of improvement of I & II is given in the very next chance only. As the 2017 admission batch has already completed their course in 2019, this facility of improvement for I & II semesters may not be considered. The same may be granted from 2018 onwards."

**Item no. 5**

**(i). *The respective Board of Studies may be given instructions to make the same scheme and syllabus applicable to the SDE UG/PG programmes also from the academic year 2020-21:***

Letter has been sent to the Chairpersons of Boards of Studies requesting to do the needful during the process of approval and implementation of revised syllabus for UG/PG programmes of the affiliated colleges making it applicable to the UG/PG programmes of the SDE also, from the academic year 2020-21.Steps are being taken by the Chairperson, Board of Studies to implement the same.

**(ii). *Examinations of the open Distance learning mode should be conducted along with the regular college going students from the Academic Year 2020-21:***

The M&C section had informed that "the setting of Question papers as per syllabus common for SDE programme and regular study can be done w.e.f. 2020 admissions. However the Question papers for SDE programmes & regular college going students for admission prior to 2020 can be done as per existing Syllabus & Scheme, since the schemes and syllabus are not the same for SDE programmes & regular college study".

The action taken by the Vice-Chancellor in having approved the minutes of the SDE Monitoring committee held on 12/02/2020 and the actions taken on Items 2,3 and 5 are reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Meeting of the SDE Monitoring committee held on 12/02/2020, be noted.

**Item No.20.33 *The Ministry of Consumer Affairs, Food and Public Distribution, Government of India sponsored study by Dr.Manju S.Nair, Professor, Department of Economics, University of Kerala- Release of third Installment- Sanctioned- reporting of- reg:***

**(Ad.F1)**

The Ministry of Consumer Affairs, Food and Public Distribution, Government of India selected University of Kerala as the monitoring institution from Kerala to undertake concurrent evaluation of the implementation of National Food Security Act (NFSA).The Ministry of Consumer Affairs, Food and Public Distribution, Government of India sponsored study " Concurrent Evaluation on National Food Security Act" has been implemented in the University in collaboration with the Directorate of Civil Supplies, Government of Kerala under the guidance of Dr.G.Raju, Professor and Head, Department of Commerce, University of Kerala, Dr.Manju S. Nair, Professor, Department of Economics , University of Kerala and Dr.Prasad A.K, Associate Professor, Department of Economics, University of Kerala and also released an amount of Rs.67,500/- (Rupees sixty seven thousand and five hundred only) to Dr.Manju S.Nair, Professor, Department of Economics, University of Kerala and Nodal Officer of the Study .The second installment of the study amounting to Rs.42,500/- (Rupees forty two thousand and five hundred only ) has been released to Dr.Manju S.Nair, Professor, Department of Economics, University of Kerala and Nodal officer of the Study .

Now the Ministry of Food and Public Distribution has sanctioned Rs.1,65,000/- (Rupees one lakh and sixty five thousand only) towards the third installment of financial assistance for the study entitled " Concurrent Evaluation on National Food Security Act".

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974.

- To provide an amount of Rs.1,15,000/- ( Rupees one lakh and fifteen thousand only) under the head of account 'Part III -MH 80 D-Grants from Other Agencies - '9/9777' "Concurrent Evaluation on National Food Security Act" by reappropriation from the subhead "9/7751' - Lumpsum Provision for New Research Schemes" provided in the current year's Budget Estimates of the University.
- To release an amount of Rs.1,65,000/- (Rupees one lakh and sixty five thousand only) to Dr.Manju S.Nair, Professor, Department of Economics University of Kerala and Nodal Officer of the Study being the third installment of Grant in aid for the Ministry of Consumer Affairs, Food and Public Distribution, Government of India sponsored project, by meeting the expenditure from the head of account "Part III MH 80 D- Grants from Other Agencies-9/9777-Concurrent Evaluation on National Food Security Act" provided in the current year's Budget Estimates of the University.
- To permit the Principal Investigator to transfer the amount to the SB account opened for the project.
- To utilize the funds in strict adherence to the norms of the sponsoring body.
- To transfer institutional overhead charges, if any, to the DDF as per the approved rates of the sponsoring body.

U O .No.Ad.F1/Ad.DIII/17228/2018 Dated:03/07/2020 was issued. The Audit section has objected that in the above U. O .the head of the account is mentioned as "Part III MH 80 D-Grants from other agencies 9/9777 concurrent evaluation of the implementation of National Food Security act instead of "9/9777 Concurrent evaluation of National Food Security act" . As per the orders of the Vice chancellor the remarks of the Finance section has been obtained .The finance has remarked that it was a typographical error and the U O shall be revised.

Accordingly U O .No.Ad.F1/Ad.DIII/17228/2018 Dated:29/10/2020 was issued.

The Action taken by the Vice-Chancellor for giving sanction to release the third installment of financial assistance to Dr. Manju S Nair is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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***Item No.20.34 Updated panel of Subject Experts in Commerce and Islamic History – Reporting of -reg.***

***(Ac.FII)***

As per the orders of the Vice Chancellor, Dr. Resia Beegam, Professor and Dean, Faculty of Commerce, University of Kerala has submitted a panel of Subject Experts in Commerce for constituting Screening / Selection Committees for the Placement/ Promotion/ Initial Appointment of Assistant Professors in Private Aided Colleges under the purview of University of Kerala.

As per the orders of the Vice Chancellor, Dr Shaji Varkey, Professor and Dean, Faculty of Social Sciences, University of Kerala has submitted a panel of Subject Experts in Islamic Studies for constituting Screening/ Selection Committees for the Placement/Promotion / Initial Appointment of Assistant Professors in Private Aided Colleges under the purview of University of Kerala.

The Vice Chancellor has approved the panel of Subject Experts in Commerce and Islamic Studies, subject to reporting to Syndicate.

Hence, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No .20.35. Award of Ph.D Degrees****(Ac.E.II/ Ac.E.V)****Item No.20.35.01 Consideration of Examiners reports on the Ph.D thesis submitted by Sri. C. Raghunathan Nair in Ayurveda -reg:****(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON THE EFFECT OF AN ADD-ON SURGICAL PROCEDURE WITH KSHARASUTRA THERAPY IN THE MANAGEMENT OF BHAGANDARA (FISTULA-IN-ANO)**” submitted by Sri.C. Raghunathan Nair.

**Resolution of the Syndicate**

**RESOLVED** that Sri.C.Raghunathan Nair., be declared eligible for the award of the Degree of Doctor of Philosophy in Ayurveda under the Faculty of Ayurveda & Siddha.

**Item No.20.35.02 Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Junaid Hassan. S -in Environmental Sciences- reg:****(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SPATIO-TEMPORAL VARIATIONS IN THE DENITRIFICATION RATE, SOURCE AND NATURE OF ORGANIC MATTER IN ASHTAMUDI ESTUARINE SEDIMENTS – SOUTH KERALA, INDIA**” submitted by Sri. Junaid Hassan. S.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Junaid Hassan. S., be declared eligible for the award of the Degree of Doctor of Philosophy in Environmental Sciences under the Faculty of Applied Sciences and Technology.

**Item No.20.35.03 Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Liji John in Chemistry -reg****(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MOLECULAR DOCKING AND STRUCTURAL CHARACTERISATION STUDIES OF SOME BIOLOGICALLY ACTIVE SCHIFF BASE METAL COMPLEXES**” submitted by Smt. Liji John.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Liji John., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

**Item No.20.35.04 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Shanand K P in Commerce - reg :-****(Ac.E.V)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON THE EFFECTIVENESS OF PUBLIC DISTRIBUTION SYSTEM IN RURAL KERALA**” submitted by Sri. Shanand K P.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Shanand K P., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

**Item No.20.35.05 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Zameer K H in Arabic- reg :-****(Ac.EV)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ENVIRONMENT AND ITS REPRESENTATIONS IN ARABIC LITERATURE: AN ANALYTICAL STUDY**” submitted by Sri. Zameer K.H.



**Resolution of the Syndicate**

**RESOLVED** that Sri. Zameer K H., be declared eligible for the award of the Degree of Doctor of Philosophy in Arabic under the Faculty of Oriental Studies.

**Item No.20.35.06**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Santhik. S. L in Biotechnology reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DYNAMICS OF REDOX SIGNALING AND CELL SURVIVAL IN DRUG INDUCED CHEMORESISTANCE”** submitted by Sri. Santhik. S.L.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Santhik. S.L., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

**Item No.20.35.07**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Meenu Vasudevan. S in Biotechnology reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“TARGETED DRUG DELIVERY USING DRUG LOADED POLYMER NANOPARTICLES IN BRAIN CANCER TREATMENT”** submitted by Smt. Meenu Vasudevan. S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Meenu Vasudevan. S., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

**Item No.20.35.08**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Mini. G in Nursing -reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DEVELOPMENT OF A TOOL ON PARTNER RELATIONSHIP AND ESTIMATION OF PREVALENCE OF MARITAL DISHARMONY AMONG MARRIED PEOPLE”** submitted by Smt. Mini. G.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Mini. G., be declared eligible for the award of the Degree of Doctor of Philosophy in Nursing under the Faculty of Medicine.

**Item No.20.35.09.**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Meera D.K.in Home Science - reg :-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“IMPACT OF SHIFT WORK ON THE HEALTH PROFILE OF NURSING PROFESSIONALS”** submitted by Smt. Meera D.K.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Meera D.K., be declared eligible for the award of the Degree of Doctor of Philosophy in Home Science under the Faculty of Science.

**Item No.20.35.10.**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Mitra D.C. in Civil Engineering – reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“IMPROVEMENT OF SEISMIC RESISTANCE PARAMETERS OF RCC COLUMNS”** submitted by Sri. Mitra D.C.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Mitra D.C., be declared eligible for the award of the Degree of Doctor of Philosophy in Civil Engineering under the Faculty of Engineering and Technology .

**Item No.20.35.11. Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Prakash Krishnan B.S in Biotechnology - reg:-**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“REPLICASE (AC 1) GENE MEDIATED RESISTANCE IN CASSAVA (MANIHOT ESCULENTA CRANTZ) AGAINST INDIAN CASSAVA MOSAIC VIRUS”** submitted by Sri.Prakash Krishnan B.S.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Prakash Krishnan B.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

**Item No.20.35.12 Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Lakshmi C S Nair in Chemistry -reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“STRUCTURE- ACTIVITY RELATIONSHIP ON THE NONLINEAR OPTICAL PROPERTY OF CHALCONE DERIVATIVES: AN IN SILICO- EXPERIMENTAL APPROACH”** submitted by Smt. Lakshmi C S Nair.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Lakshmi C S Nair., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

**Item No.20.35.13 Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Bhagyalekshmi G.L in Physics - reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SYNTHESIS AND CHARACTERIZATION OF RARE EARTH BASED NANOPHOSPHORS FOR VARIOUS APPLICATIONS”** submitted by Smt. Bhagyalekshmi G.L.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Bhagyalekshmi G.L., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

**Item No.20.35.14 Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Bindhu Christopher in Physics -reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“STUDY OF NON-IONIZING BAND OF ELECTROMAGNETIC RADIATION DUE TO MOBILE COMMUNICATION”** submitted by Smt. Bindhu Christopher.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Bindhu Christopher., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

**Item No.20.35.15 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Vineetha N R in Political Science- reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SUSTAINABLE WATER MANAGEMENT AND PANCHAYATI RAJ INSTITUTIONS IN KERALA: A STUDY WITH REFERENCE TO THIRUVANANTHAPURAM DISTRICT”** submitted by Smt.Vineetha N R.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Vineetha N R., be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the Faculty of Social Sciences.

**Item No.20.35.16**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Smithi Mohan J.S in English reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ARCHIVES OF COMMUNAL VIOLENCE: THE MUMBAI AND GODHRA RIOTS**” submitted by Smt. Smithi Mohan.J.S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Smithi Mohan.J S., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

**Item No.20.35.17**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Seetha K inTamil- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**WORKS OF UMA MAHESWARI AND SUGIRTHA RANI -A FEMINISTIC VIEW**” submitted by Smt.Seetha.K.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Seetha K., be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

**Item No.20.35.18**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Liji Lakshmanan T in Economics- reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**FISCAL ADJUSTMENTS IN INDIA: AN EMPIRICAL ANALYSIS**” submitted by Smt. Liji Lakshmanan.T.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Liji Lakshmanan T., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

**Item No.20.35.19**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Saji R in Tamil- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**AKAMARABUKAL IN MINOR LITERATURE (KURAVANCHI, PALLZHU, THOOTHU, KALAMBAGAM, ULA)**” submitted by Smt. Saji R .

**Resolution of the Syndicate**

**RESOLVED** that Smt. Saji R ., be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

**Item No.20.35.20**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Kumari Deepa G in Malayalam- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**അപമാനവികരണം എം മുക്തന്റെ നോവലുകളിൽ - തെരഞ്ഞെടുത്ത രചനകളെ മുൻനിർത്തി ഒരു അന്വേഷണം**” submitted by Smt. Kumari Deepa G.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Kumari Deepa G., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

**Item No.20.35.21. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Haseena K.S in Economics- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INTERSTATE LABOUR MIGRATION TO KERALA: A CASE STUDY OF PALAKKAD DISTRICT**” submitted by Smt. Haseena K.S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Haseena K.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

**Item No.20.35.22 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Indusree S in Malayalam- reg.**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**പി വത്സലയുടെ നോവലുകളിലെ സംസ്കാരപഠനം - 'നെല്ല', 'ആശോയം', 'കുമരകൊല്ലി ഇവയെ ആസ പദമാക്കി'**” submitted by Smt. Indusree S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Indusree S., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

**Item No.20.35.23 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sreeja S R in Malayalam- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**സ്മൃ വൃശ്ചിതൃത്തിന്റെ ആവിഷ്കാരം മാധവിക്കുട്ടിയുടെയും സിത്താരയുടെയും കഥകളിൽ**” submitted by Smt.Sreeja S R.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Sreeja S.R., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

**Item No.20.35.24 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Shereena Rani G B in Malayalam- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ബ്യൂറോക്ര സിയുടെ ആവിഷ്കാരം മലയാളനോവലുകളിൽ**” submitted by Smt. Shereena Rani G B.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Shereena Rani G.B., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

**Item No.20.35.25. Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Elizabeth Samuel in Education reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EFFECTIVENESS OF A MULTISTAGE LEARNING PACKAGE FOR ENHANCING MATHEMATICAL CREATIVITY OF SECONDARY SCHOOL STUDENTS**” submitted by Smt.Elizabeth Samuel.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Elizabeth Samuel., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

**Item No.20.35.26. Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Neelima S Saral in English reg:-**

**(Ac.E.V)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ETHNIC ANXIETY IN THE NOVELS OF ESTHER DAVID AND BOMAN DESAI**” submitted by Smt.Neelima S Saral.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Neelima S Saral., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

**Item No.20.35.27. Consideration of the examiners reports on the Ph.D thesis submitted by Sri.Suraj G in History reg:-**

**(Ac.E.V)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**HISTORY OF DIVORCES IN KERALA: A STUDY**” submitted by Sri.Suraj G.

**Resolution of the Syndicate**

**RESOLVED** that Sri.Suraj G., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

**Item No.20.35.28 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Praveen Kumar T K in Political Science-reg:-**

**(Ac.E.V)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**GLOBALIZATION AND ISSUES OF LABOUR IN SPECIAL ECONOMIC ZONES: A STUDY OF KOCHIN SEZ**” submitted by Sri. Praveen Kumar.T K.

**Resolution of the Syndicate**

**RESOLVED** that Sri.Praveen Kumar T.K., be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the Faculty of Social Sciences.

**Item No.20.35.29. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Murugeswari M in Tamil - reg :**

**(Ac.E.V)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A COMPARATIVE STUDY OF VEERACHOZHAYAM AND KERALAPANINEEYAM**” submitted by Smt. Murugeswari M.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Murugeswari M., be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

**Item No.20.35.30. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Mahalakshmy P in Tamil - reg :-**

**(Ac.E.V)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**THANDIYALANKARAM AND LEELATHILAKAM A COMPARATIVE STUDY**” submitted by Smt. Mahalakshmy P.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Mahalakshmy P., be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

**Item No.20.35.31. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Rakhee Viswambharan in Political Science - reg :-**

**(Ac.E.V)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**THE QUESTION OF TIBETAN AUTONOMY: APPROACH OF THE INDIAN STATE AND SOCIETY**" submitted by Smt.Rakhee Viswambharan.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Rakhee Viswambharan., be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the Faculty of Social Sciences.

**Item No.20.35.32. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sabeena A. N in Commerce -reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**CUSTOMER SERVICES AND SATISFACTION- A CASE STUDY OF KERALA STATE FINANCIAL ENTERPRISES LTD. (KSFE)**" submitted by Smt. Sabeena A. N.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Sabeena A. N., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

**Item No.20.35.33. Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Haris. M in Commerce -reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**A STUDY ON THE INFLUENCE OF SELF HELP GROUPS (SHGS) IN ENTREPRENEURSHIP DEVELOPMENT AND EMPOWERMENT OF WOMEN IN KERALA**" submitted by Sri.Haris.M.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Haris. M., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

**Item No.20.36. Request from the HOD, Department of Environmental Sciences for enhancing PG seat in the current year- Consideration of - reg.**

(CSS)

Placed below is a request from the HOD, Department of Environmental Science for enhancing seat for M.Sc. Environmental Science in the current year. The HOD, vide letter dated 10/11/2020 says that the department has erroneously admitted Sri Dilgith Surendran, a candidate in the general category to the SC category. Meanwhile the next candidate (Smt. Sneha V.V) who was sure to be admitted in the SC category could not be admitted. As per seat matrix, there are 6 general seats and Sri Dilgith Surendran, whose rank number is 4 should be admitted in general seat.

As per the decision of the Department Council, the HOD has requested to allot one more seat in general category for the current year(2020 admission), considering the candidate's request. The matter was placed before the CSS Academic Committee.

The CSS Academic Committee in its meeting held on 13.11.2020 vide item no.07 recommended to enhance one seat for M.Sc Environmental Science and place the matter before the Syndicate for ratification.

As per Orders of the Hon'ble Vice Chancellor, the matter is placed before the Syndicate for ratification.



**UNIVERSITY OF KERALA**

(Re-accredited by NAAC with 'A' Grade)

**OFFICE OF THE CREDIT AND SEMESTER SYSTEM, KARIAVATTOM**  
**MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE**

Venue : Senate Chamber  
Date& Time : 13.11.2020, 3.00 pm

**Members Present:**

01	Dr V.P Mahadevan Pillai, Vice-Chancellor & Chairman, CSS (in the chair)
02	Prof P.P. Ajayakumar, Pro-Vice Chancellor
03	Dr S. Nazeeb, Member, Syndicate
04	Prof. A. Biju Kumar, Vice-Chairman (CSS)
05	Prof. R. Jayachandran, Dean, Faculty of Oriental studies
06	Prof. R.B. Binojkumar, Professor and Head, Dept. of Geology.
07	DrAji S, Associate Professor, Dept of Computer Science
08	Dr.V.Biju, Professor, Dept of Physics
09	Dr. Samuel G. Kuruvila, Assistant Professor, Dept. Of Political Science
10	Dr. Jayasree E.G., Assistant Professor, Dept of Chemistry
11	DrSalom GnanaThunga V, Professor and Head, Dept of Environmental Sciences

The meeting started at 03.00 pm.

**Item No. 7: Request from the HOD, Department of Environmental Sciences for enhancing PG seat in the current year reg-**

Placed below is a request from the HOD, Department of Environmental Science for enhancing seat for M.Sc. Environmental Science in the current year. The HOD, vide letter dated 10/11/2020 says that the department has erroneously admitted Sri Dilgith Surendran, a candidate in the general category to the SC category. Meanwhile the next candidate (Smt. Sneha V.V) who was sure to be admitted in the SC category could not be admitted. As per seat matrix, there are 6 general seats and Sri Dilgith Surendran, whose rank number is 4 should be admitted in general seat.

Now, considering the candidate's request the staff council decided to request the University to include one more seat in the General category along with existing one seat for the current year 2020.

The matter is placed before the CSS Academic Committee for necessary recommendations. The matter is placed before the CSS Academic Committee for necessary recommendations.

**Decision Taken:- The CSSAC recommended to enhance one seat for M.Sc Environmental Science and place the matter before the Syndicate for ratification.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the CSS Academic Committee held on 13.11.2020, be approved.

**FURTHER RESOLVED** to warn the Head, Department of Environmental Sciences regarding the matter.

**Item No.20.37. Beginning of new PG programmes in Department- Mode of admission- Consideration of- reg.**

(CSS)

Three university departments have suggested new PG programmes from this Academic Year (2020) onwards.

1. Msc. Physics (Specialization in Renewable Energy)
2. Msc. Chemistry (Specialization in Renewable Energy)
3. M.A. Politics, International Relations& Diplomacy
4. M.Sc. Physics (Specialization in Space Physics)

However, the entrance examinations for these programmes were not conducted with the common entrance examinations of University of Kerala.

The CSS Academic Committee in its meeting held on 13.11.2020 vide item no.08 recommended to take students for M.Sc Physics (specialization in Renewable Energy) from M.Sc Physics (With Specialization in Applied Electronics). The CSS Academic Committee also recommended to conduct entrance examination for the following new courses.

Courses	Intake
1.Msc. Physics ( Specialization in Space Physics)	8
2. Msc. Chemistry ( Specialization in Renewable Energy	12
3. M.A. Politics , International Relations& Diplomacy	18

The CSS Academic Committee recommended to place the matter before the Syndicate.

As per the Orders of the Hon'ble Vice Chancellor, the matter is placed before the Syndicate for consideration.



**UNIVERSITY OF KERALA**

(Re-accredited by NAAC with 'A' Grade)

**OFFICE OF THE CREDIT AND SEMESTER SYSTEM, KARIAVATTOM**

**MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE**

Venue : Senate Chamber  
Date & Time : 13.11.2020, 3.00 pm

**Members Present:**

01	Dr V.P Mahadevan Pillai, Vice-Chancellor & Chairman, CSS (in the chair)
02	Prof P.P. Ajayakumar, Pro-Vice Chancellor
03	Dr S. Nazeeb, Member, Syndicate
04	Prof. A. Biju Kumar, Vice-Chairman (CSS)
05	Prof. R. Jayachandran, Dean, Faculty of Oriental studies
06	Prof. R.B. Binoj Kumar, Professor and Head, Dept. of Geology.
07	Dr.Aji S, Associate Professor, Dept of Computer Science
08	Dr.V.Biju, Professor, Dept of Physics
09	Dr. Samuel G. Kuruvila, Assistant Professor, Dept. Of Political Science
10	Dr. Jayasree E.G., Assistant Professor, Dept of Chemistry
11	Dr Salom GnanaThunga V, Professor and Head, Dept of Environmental Sciences

**The meeting started at 03.00 pm.**

**Item No. 8: Beginning of new PG programmes in Department- Mode of admission- reg.**

Four university departments have suggested new PG programmes from this Academic Year (2020) onwards.

1. MSc. Physics (Specialization in Renewable Energy)
2. MSc. Chemistry (Specialization in Renewable Energy)
3. MSc. Physics (Specialization in Space Physics)
4. M.A. Politics, International Relations & Diplomacy
5. M.Sc. Climate Change and Disaster Management

However, the entrance examinations for these programmes were not conducted with the common entrance examinations of University of Kerala. The Academic Committee may recommend the mode of admission of students to the new PG programmes proposed.

The HODs have submitted the fee structure for the proposed new courses for the consideration of the committee.

**Decision Taken:-**

1. *The CSS Academic Committee recommended to take students for M.Sc Physics (specialization in renewable energy) from M.Sc Physics.*
2. *The CSSAC recommended to begin 3 new courses from the Academic year 2020 onwards & to conduct entrance examination for the new courses.*

<i>Courses</i>	<i>Intake</i>
<i>1. MSc. Physics (Specialization in Space Physics).</i>	<i>8</i>
<i>2. MSc. Chemistry (Specialization in Renewable Energy)</i>	<i>12</i>
<i>3. M.A. Politics, International Relations &amp; Diplomacy</i>	<i>18</i>

*The CSS Academic Committee recommended to place the matter before the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation at Sl.No.1 of the Meeting of the CSS Academic Committee held on 13.11.2020, be approved.

**FURTHER RESOLVED** to begin the following 3 new courses from the Academic year 2020 onwards & to conduct entrance examination with the help of the departments for the same.



<i>Courses</i>	<i>Intake</i>
1. MSc. Physics (Specialization in Space Physics).	10
2. MSc. Chemistry (Specialization in Renewable Energy)	12
3. M.A. Politics, International Relations& Diplomacy	18

**ALSO RESOLVED** that the PG admissions in the teaching departments be extended upto 31.12.2020.

**Item No.20.38. Request from the Hon'ble Director, iCEIB for enhancing PG seat- Consideration of- reg.**

(CSS)

The Director, iCEIB had requested to enhance the total number of seats in M.S.c Integrative Biology (Zoology) from 10 to 14 w.e.f 2020 admission. The Director, iCEIB informed that the Executive Committee of iCEIB had recommended to enhance the total number of seats of M.Sc Integrative Biology (Zoology) from 10 to 14.

The CSS Academic Committee in its meeting held on 13.11.2020 vide item no.06 recommended to place the matter before the Syndicate.

As per Orders of the Hon'ble Vice Chancellor, the matter is placed before the Syndicate for consideration.



**UNIVERSITY OF KERALA**

(Re-accredited by NAAC with 'A' Grade)

**OFFICE OF THE CREDIT AND SEMESTER SYSTEM, KARIAVATTOM  
MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE**

Venue : Senate Chamber  
Date & Time : 13.11.2020, 3.00 pm

**Members Present:**

01	Dr V.P Mahadevan Pillai, Vice-Chancellor & Chairman, CSS (in the chair)
02	Prof P.P. Ajayakumar, Pro-Vice Chancellor
03	Dr S. Nazeeb, Member, Syndicate
04	Prof. A. Biju Kumar, Vice-Chairman (CSS)
05	Prof. R. Jayachandran, Dean, Faculty of Oriental studies
06	Prof. R.B. Binojkumar, Professor and Head, Dept. of Geology.
07	Dr Aji S, Associate Professor, Dept of Computer Science
08	Dr.V.Biju, Professor, Dept of Physics
09	Dr. Samuel G. Kuruvila, Assistant Professor, Dept. Of Political Science
10	Dr. Jayasree E.G., Assistant Professor, Dept of Chemistry
11	Dr Salom Gnana Thunga V, Professor and Head, Dept of Environmental Sciences

**The meeting started at 03.00 pm.**

**Item No. 6: Request from the Hon'ble Director, iCEIB for enhancing PG seat reg-**

The Director, iCEIB has requested to enhance the total number of seats in M.S.c Integrative Biology (Zoology) from 10 to 14 w.e.f 2020 admission. All seats filled.

The matter is placed before the CSS Academic Committee for necessary recommendations.

**Decision Taken:-The CSSAC recommended to place the matter before the Syndicate.**

**Resolution of the Syndicate**

**RESOLVED** to enhance the total numbers of seats of M.S.c Integrative Biology (Zoology) in iCEIB from 10 to 14 w.e.f 2020 admission.

**Item No.20.39 Approval of panel of examiners – Reporting of- reg –**

(Ac.EV)

The Vice Chancellor (from 07/12/2019 to 12/10/2020) in exercise of the powers vested upon him under Section 10(13) of the Kerala University Act 1974 approved the Panel of Examiners towards the evaluation of Ph.D Thesis. The details are given below:

Sl No.	Name	Subject	Supervising Teacher(s)
1	Aby Tellas	Management Studies	Guide:- Prakash Pillai. R Co-Guide:- Dr.I.Nelson Joseph
2	Ajeesh V	Management Studies	Dr.K.S.Chandrasekar
3	Anilkumar A	Islamic History	Dr.A.K.Ampotti
4	Anzar A	Management Studies	Dr.Anitha. S
5	Arunima Anil	Sociology	Dr.M.S.JAyakumar
6	Asha Peter	Library & Information Science	Dr.B.Mini Devi
7	Bitha S Mani	Management Studies	Dr.Ambeesh Mon
8	Cedric Lawrence	Management Studies	Dr.C.Ganesh
9	Devipriya L	Management Studies	Dr.Anitha S
10	Dileepa S Hari	Management Studies	Dr.G.Raju
11	Elizabeth Jacob	Management Studies	Dr.Prakash Pillai R
12	Gregory Paul K J	Management Studies	Dr.K.S.Chandrasekar
13	Hassan J	Islamic History	Dr.A.K.Ampotti
14	Jose R	Political Science	Dr.Josukutty C A
15	Krishna S	Sociology	Dr.Saji P Jacob
16	Manu T	Islamic History	Dr.A.K.Ampotti
17	Nilsa V P	Management Studies	Dr.Anitha S
18	Nithya R	Management Studies	Dr.Anitha S
19	Noorudeen M	Management Studies	Dr.Suresh Subramoniam
20	Rabaeka Rachel V G	Library & Information Science	Dr.B.Mini Devi
21	Rajagopal P.K	Political Science	Dr.Jitha S R
22	Rakhee Viswambharan	Political Science	Dr.L.Thulaseedharan
23	Ranjith Thomas	Management Studies	Dr.Anitha S
24	Samseer R H	Social Work	Dr.Bushra Beegam R K
25	Santhosh R	Physical Education	Dr.S.J. Shabu
26	V Smitha	Management Studies	Dr.Ajith Prabhu
27	Sukashanth Patil	Physical Education	Dr.Sadanandan C. S
28	Swaraj M	Management Studies	Dr.Ambeesh Mon S
29	Krishna Kumar G P	Malayalam	Dr.M.A.Siddeek
30	Sunitha S	Sanskrit	Dr.Sujith S
31	Arya A S	Malayalam	Dr.Bettymol Mathew
32	Seenathu Beevi A	Malayalam	Guide:- Dr.Seema Jerome Co-guide:-Prof (Dr.).Prasobhan (Rtd)
33	M.Sangeetha	Hindi	Dr.Maheswari S
34	Sunil Kumar K V	Commerce	Dr.P.S.Deva Kumar
35	Abdussalam K	Arabic	Dr.N.Shamnad
36	Aarcha S S	Commerce	Dr.S.Joy
37	Femina S R	Commerce	Dr.K.AnilKumar
38	Arya S	Sanskrit	Dr.Pradeep Varma P.K
39	Renjith R	Commerce	Dr.V.S.Joy
40	Sreenitha P R	Hindi	Dr.P.G.Sasikala
41	Divya J V	Commerce	Dr.Dileep A S
42	Akhil V	Commerce	Dr.B.Gopa Kumar
43	Sini V	Malayalam	Dr.S.GopalaKrishna Pillai
44	Chandini S Gopi	Economics	Dr.Christabell P J
45	Prathibha P R	History	Dr.V.Sathish
46	Chintha Jerome	English	Dr.P.P.Ajayakumar
47	Arshad Ahammad	English	Dr.E.Krishnan Namboothiri
48	Sajeev Singh M K	History	Dr.P.Anil Kumar
49	Shoba S Nair	English	Dr.Swapna gopinath

50	Jayalekshmi B	English	Dr.Prathap
51	Praveena M	Education	Dr.Malini P.M

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====  
**Item No.20.40.**                      *Minutes of the meeting of the sub committee constituted to implement the resolution of the Syndicate for verification of stock of the unused answer scripts kept in the affiliated Colleges/ Centres and Departments - approval of-reg.*

( M&C-I)

Minutes of the meeting of the sub committee constituted to implement the resolution of the Syndicate for verification of stock of the unused answer scripts kept in the affiliated Colleges/ Centres and Departments is placed before the Syndicate for consideration and approval. (Minutes Appended)

In view of exigency, the recommendations (3) and (4) of the minutes of the meeting of the sub-committee were approved by the Vice Chancellor, exercising the powers vested under section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate. The matter is reported.

**Minutes of the meeting of the sub committee constituted to implement the resolution of the Syndicate for verification of stock of the unused answer scripts kept in the affiliated colleges/centres and Departments**

Date                      :            23.11.2020  
Time                        :            11.00am  
Venue                      :            CE's Chamber

**Members Present**

- |   |      |
|---|------|
| 1. Adv. B. Balachandran, Member Syndicate | Sd/- |
| 2. Sri.G Bijukumar, Member Syndicate      | Sd/- |

**Officials Present**

- |  |      |
|--|------|
| 1. Dr. N. Gopakumar, Controller of Examinations  | Sd/- |
| 2. Sri. S. Harikumar, Deputy Registrar (Admin.I) | Sd/- |
| 3. Sri. Amal Suseel, Section Officer (CE III)    | Sd/- |

The meeting started at 11.00 a.m.

The meeting was convened to streamline the process of taking the number of answer scripts being kept in affiliated colleges/centres and departments. The committee discussed the possibility of forming a permanent team in the model of the Finance Inspection Team. The committee also discussed the possibility of restructuring the existing team deputed for the verification with the officers working under the Controller of Examinations. The committee found that urgent works intervene in the parent sections of the team members are affecting the verification process. The committee made the following recommendations in this regard:

1. **To constitute three inspection teams, each in Thiruvananthapuram and Alappuzha Districts and another single team for the Kollam and Pathanamthitta Districts. The committee also recommended to entrust the Controller of Examinations to constitute a panel of officials from the Examination wing to be posted in the inspection team.**
2. **To direct the verification team to verify the answer books and keep it in sealed bundles in the college itself and hand over the the copy of the prescribed form to the Exam Store, CD unit and CE III section(for information). The CD unit shall then collect the unused sealed answer scripts bundles within 10 days from the colleges/ Centres concerned.**
3. **The committee also found that lack of conveyance is one of the reason for the delay. In order to solve the problem, the committee recommended to grant eligible TA/DA to the team members and to withdraw the earlier decision to grant permanent advance.**

4. **To place the matter of granting eligible TA/DA to team members before the Standing Committee of the Syndicate on Finance.**

The meeting concluded at 11.45 a.m.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations at (1) and (2) of the meeting of the sub committee constituted to implement the resolution of the Syndicate for verification of stock of the unused answer scripts kept in the affiliated colleges/centres and Departments, held on 23.11.2020, be approved.

**FURTHER RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations at (3) and (4) of the meeting of the sub committee constituted to implement the resolution of the Syndicate for verification of stock of the unused answer scripts kept in the affiliated colleges/centres and Departments, held on 23.11.2020, be noted.

**ALSO RESOLVED** to speedup the process of verification of stock of the unused answer scripts kept in the affiliated colleges/centres and Departments.

**Item No.20.41** ***KSCSTE Fellowship -Payment of 1<sup>st</sup> year fellowship grant in respect of Ms.Adheena S.A, Research Scholar, Department of Environmental Sciences - reporting of –reg.***

***(Ac.E.III)***

The Kerala State Council for Science, Technology and Environment (KSCSTE) ,had sanctioned and released an amount of Rs.3,10,400/- (Rupees Three Lakh Ten Thousand and Four Hundred Only) towards the 1<sup>st</sup> year grant of KSCSTE Fellowship to Ms.Adheena S.A , Research Scholar of the Department of Environmental Sciences, University of Kerala.

Accordingly, Sanction has been accorded by the Vice-Chancellor for the payment and release of 1<sup>st</sup> year grant of KSCSTE Fellowship amounting to Rs.3,10,400/-(Rupees Three Lakh Ten Thousand and Four Hundred Only) to Ms.Adheena S.A, Research Scholar of the Department of Environmental Sciences, University of Kerala as per the norms of the sponsoring authority, subject to reporting to the Syndicate UO No.Ac EIII.1/18419/KSCSTE/2020 dated 04/11/2020 was issued in this regard.

As per orders of the Vice-Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.20.42** ***Institute of English – UGC SAP DRS II – Action taken in having refunded the unspent balance of Rs.7,85,036/- reporting of-reg.***

***(PLA)***

The UGC vide letter F.5-20(DRSII)/2015 (SAP III) dated 20.04.2015 had approved financial assistance of Rs.84.5 Lakh (Rupees eighty Four Lakh Fifty Thousand only and 2 Project Fellows (Actuals) to the Institute of English under UGC SAP (DRS II) Programme for a period of five years from 01.04.2015 to 31.03.2020. An amount of Rs. 5520862/-(Rupees Fifty Five Lakh Twenty Thousand Eight Hundred and Sixty Two Only) has been released to the coordinator, UGC SAP DRS II, Institute of English towards recurring and Project Fellow grant. After utilisation, Dr. B Hariharan, Coordinator has remitted the total unspent balance of Rs.7,85,036/- (Rupees Seven lakh Eighty Five Thousand Thirty Six Only) to KUF and requested to refund the same to UGC.

Sanction was accorded by the Vice Chancellor, subject to reporting to the Syndicate to refund the amount of Rs.7,85,036/-(Rupees Seven lakh Eighty Five Thousand Thirty Six Only) being the unspent balance pertaining to UGC SAP DRS II funds awarded to the Institute of English, meeting the expenditure from the head of account “Part III – MH 80 B- Grants from UGC – 9/7372-Refund of unspent balance on grants sponsored by UGC” in the current years Budget Estimates of the University.

The action taken by the Vice Chancellor in having sanctioned the refund is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.20.43**                      **Consideration of the Minutes of the Meeting of the Implementation committee for monitoring the implementation of the Specific Project ‘Digital Content Creation Lab and e-learning solutions’, held on 19.11.2020- Approval of-reg.**

(PLA1)

A meeting of the Implementation Committee for monitoring the implementation of the Specific Project ‘Digital Content Creation Lab and e-learning solutions’, was held on 19/11/2020 at 11 a.m., in the Pro-Vice-Chancellor’s Chamber.

The Minutes of the aforementioned meeting (enclosed herewith), is placed before the Syndicate, for consideration.

**Minutes of the meeting of the Implementation Committee for monitoring the implementation of the Specific Project ‘Digital Content Creation Lab and e-learning solutions’**

Date : 19.11.2020.  
Venue : PVC’s Chamber  
Time : 11.00 AM

**Members of the meeting**

1. The Pro-Vice-Chancellor, Chairman	Sd/-
2. Ad. K. H. Babujan, Member, Syndicate	Absent
3. Adv. A. Ajikumar, Member, Syndicate	attended via Google Meet
4. Dr. A. Nazeeb, Member, Syndicate	”
5. Dr. K. G. Gopchandran, Member, Syndicate	”
6. Adv. B. Balachandran, Member, Syndicate	Absent
7. Director, Planning and Development	Sd/-
8. Director, Computer Centre (Project Co-ordinator)	Sd/-
9. University Engineer, Kariavattom	Absent
10. The Instrumentation Engineer, CLIF	Sd/-
11. Sri. Sreekumaran Nair, External Expert.	Absent
12. Abbin Antony, Representative from M/s. Keltron	attended via Google Meet
13. Vineeth Maman, Representative from M/s. Keltron	”

**Agenda:**

Work Order was issued, vide letter no. PLA1/4242/KUCC/16 dated 11.03.2019, to ‘M/s. KELTRON’ for the ‘Design, Supply and Installation of Digital Content Creation Lab for E-Learning Solutions at Kariavattom Campus’ at a total cost of Rs. 99,83,582/- (Rupees ninety nine lakh eighty three thousand five hundred and eighty two only), as per the conditions stipulated in the MoU executed on 08.03.2019.

Subsequently, the firm vide letter no. TVM/ITBG/ITP/GM/093/19-20 dated 07.08.2019 requested to cancel the above MoU and Work Order, as they couldn’t finalize a solution provider for undertaking the civil and furniture work as per University standards.

In accordance with the legal opinion furnished with regard to the termination of the MoU executed with M/s. KELTRON in connection with the implementation of the above project, a meeting of the Implementation Committee for monitoring the implementation of the above Project was convened on 19/11/2019, to discuss the ‘Settlement of Disputes’ with M/s. KELTRON in this regard.

The Implementation Committee recommended to initiate legal action against M/s. KELTRON for realizing any liquidated damages or losses incurred to the University or to be incurred in the near future, on account of unilaterally withdrawing from the MoU (with regard to the implementation of the project “Digital Content Creation Lab & e-learning Solution at Kariavattom Campus”) without performing their obligations under the same, including material cost, service taxes, labour cost, tendering charges, penal charges for the delay and non-performance and appropriating the performance security, in accordance with the clauses 5(a), 5(b) and 10 of the MoU and the conditions stipulated in the Indemnity Bond dated 23/09/19.

The Syndicate at its meeting held on 28.12.2019, vide Item No. 07.06, resolved to approve the above recommendation of the Implementation Committee. It was also resolved to issue urgent notice to M/s. KELTRON for backing out from the project after 5 months of execution of the MoU, without offering any reply.

Subsequently, based on the opinion of the learned Legal Advisor, Sanction was accorded by the Honourable Vice-Chancellor to terminate the Work Order issued to M/s.KELTRON for the implementation of the above Project and to float re-tenders through e-procurement portal for implementing the same, by including the facility for 'Video Conference', with immediate effect.

Accordingly, the above Project was re-tendered on 11/11/2019 and the Technical Bids were opened on 27/11/2019. However, it was found that no bidders participated in the re-tender.

Meanwhile, M/s. KELTRON, vide letter No. TVM/ITBG/ITP/GM/274/19-20 dated 13-12-2019 has informed that they are ready to undertake the Project "Digital Content Creation lab and e-learning Solution", with certain changes in the terms and conditions as detailed below, at the same rate as per the previous Work Order No. Pl.A1/4242/KUCC/16 dated 11/03/2019:

1. Payment terms shall be revised as:

Initial Payment-50% advance as mobilisation fund

Interim Payment- 40% on delivery completion of materials

Final Payment-10% on completion of the project.

2. LD/penalty clause as per 5,10 and dispute settlement clause as mentioned in agreement Ref (2) shall be waived off till date.

3. The completion of project shall be within 6 months after giving confirmation on the above request and Handing over the site for initiating the work.

Accordingly, the proposal for issuing revised Work Order to M/s. KELTRON, at the same rate at which previous Work Order was issued to them (ie. Rs.99,83,582/- (Rupees Ninety nine lakh eighty three thousand five hundred and eighty two only), as per Work Order No. Pl.A1/4242/KUCC/16 dated 11/03/2019), with the changes in terms and conditions as detailed above (Sl. No. 1-3), along with the remarks of the learned Legal Advisor on the matter, was placed before the Syndicate for consideration and the Syndicate at its meeting held on 17/07/2020(Item No. 14.14.09) resolved to accept the above proposal, limiting the completion time of the above project to 4 months. It was further resolved to call for an offer from M/s KELTRON for including the facility for Video Conferencing also, in the above project.

Subsequently, M/s KELTRON (vide email dated 11/08/2020 and subsequent reminder mail dated 17/09/2020) was requested to furnish a draft MoU in this connection for execution after technical, legal and financial vetting.

Now, M/s KELTRON vide email dated 27/10/2020, has furnished the draft MOU along with the revised Bill of Materials (enclosed herewith), as per their discussions with the Instrumentation Engineer, CLIF, consequent to their site visit at Kariavattom Campus.

**The following are the items for discussion:**

**Item No.20.43.01 Approval of the revised Bill of Materials furnished by M/s KELTRON:**

On comparison of the revised Bill of Materials with the previous one (enclosed herewith), it is seen that there are some changes in the Quantity of items (modifications/deletion/addition) detailed in the bill. A separate statement of change in Quantities with respect to the previous BOM, has also been furnished by M/s KELTRON.

However, on comparison with the previous BOM, it is seen that there are some discrepancies in the change of quantity of items(increase/decrease), proposed by M/s KELTRON in the above statement and the statement as per the records in the section, is detailed below:

**Statement of change in Quantities:**

Sl. No. of the BOM	Item	Qty in previous BOM	Qty in revised BOM	Remarks
Equipment List : A, 5	PA Speakers for the Hall	4	4	
Equipment List: A, 16	Wired Boundary Microphone	1	2	One additional Microphone for podium
Equipment List : A, 17	Wireless Boundary Microphone	4	4	

Equipment List : A, 19	Monitor 32 inch	1	4	Additional Quantity proposed for visitor's Lounge, Audio Booth and program out
Equipment List : A, 20	Writing White Board	1	2	Additional White Board for maintaining the symmetry
Equipment List : B, 4	Desktop Core (i5) Branded	1	4	More PCs required for editing and videoconferencing
EquipmentList :D	Server	0	0	UPS quantity reduced to 1
Equipment List :E	20 KV UPS	2	1	UPS quantity reduced to 1
Civil Works : A: False Ceiling , 1	Studio Hall	550	800	
A: False Ceiling, 4	Editing Room	180	0	Editor's room ceiling newly painted
A: False Ceiling, 4	Visitor's Room	580	0	Visitor's room ceiling newly painted
B: Wall finishing work , 1	Acoustic Wooden panelling	1300	1800	Height of the ceiling raised to 11 feet.
B: Wall painting work , 5.2	Visiting room	940	1200	Painting of partition also considered
C: Floor finishes :1	Providing & installing high raised floor	665	900	Control room area also added
C: Floor finishes :2	Installing Non woven fabric	680	950	
C: Floor finishes :3	Fixing wooden texture finish vinyl planks	70	150	
Electrical : A, 6.2	1.50 Sq. mm. 3 run	100	170	
Electrical :A, 11.1	12 way single phase double cover	3	4	
Electrical :A, 12.2	40A double pole mini break isolator	3	6	

A comparative statement of the revised Bill of Materials (including the above changes) with that of the previous one, in Base Rates, is detailed below:

Sl. No.	Main Components	Total Base Rate in the previous BOM (in Rs.)	Total Base Rate in the revised BOM (in Rs.)
1.	Equipments	34,63,650.48	38,52,330.48
2.	UPS	7,13,400 (2 Nos.)	3,56,700 (1 No.)
3.	Civil Works	32,83,140	39,68,600
4.	Electrical Works	5,19,977	5,34,902
5.	Networking	1,30,995.95	1,30,995.95
6.	Air Conditioning	7,20,700	7,20,700
	<b>TOTAL</b>	<b>88,31,863.43</b>	<b>95,64,228.43</b>

**Additional amount over and above the previously approved BOM = Rs. 7,32,365/-.**

The additional amount of Rs. 7,32,365/- on account of the above project, is due to the change in quantities of various items detailed in the aforementioned statement (i.e..Statement of change in quantities).

On comparison of the unit rate of individual items in the revised BOM with that of the previously approved BOM, it is seen that there are no changes in the base rates of the individual items (unit rate).

Hence, the revised rate (inclusive of the additional expenditure of Rs. 7,32,365/-) with regard to the implementation of the above project amounts to Rs. 1,13,96,618.21/- (i.e. Rs. 95,64,228.43/- + GST of Rs. 18,32,389.78/-).

**Item No.20.43.02 Discussion on the purchase of “Optional additional equipments” (Annexure 3 of the revised BOM):**

The firm has also furnished a list of the “Optional additional equipments” for the smooth functioning of the studio (11 items: Annexure 3 of the revised BOM). Separate order has to be placed for procuring the above items, if necessary.

**Item No.20.43.03 Approval of the “Make and Model” of the equipments to be installed (Annexure 4 of the BOM):**

The firm has also furnished the revised “Make and Model” (Annexure 4 of the BOM) for the equipments proposed to be installed in the “Studio” in connection with the implementation of the above project, for approval.

**Item No. 20.43.04 Technical Vetting of the Draft MOU:**

The firm has also furnished the draft MOU (enclosed herewith) for execution, after technical, legal and financial vetting.

On comparison with the previous MOU, It is seen that the firm has incorporated certain changes/modifications in the revised MOU, as detailed below:

1. The Clause under “Duration of agreement” has been changed as “The Project shall commence within thirty (30) days of signing of this agreement and shall last for a period of One Eighty (180) days from the date of release of advance payment. Duration of work will be calculated only from the date of release of advance payment. The entire work including Supply, Installation, Integration, Testing and Commissioning should be completed within six months of releasing the work order.
2. A new Clause has been added as Clause 3: “All resources required for the successful commissioning of project such as building, power requirement, water, statutory and regulatory permissions required shall be arranged by the Purchaser.”
3. The Clause 4 has been modified, by adding the para “However, certain quoted item has been upgraded to the advanced models and hence equivalent or higher as quoted in tender shall be supplied.”
4. The Clause ‘5, b’ has been modified, by adding the para “180 days from the date of Letter of Intent or work order and release of initial advance payment”. Also added, “However delays owing to pandemic and thereby unforced delay in availability of material shall be exempted.”
5. The Clause ‘6, b’ has been modified as “Payment terms shall be 50% in advance along with supply order, 40% on delivery of materials and 10% after commissioning of project.” (the Syndicate at its meeting held on 17/07/2020, vide Item No. 14.14.09, had already resolved to approve the same).
6. Suggestion: to add a Clause ‘5,c’, in the MOU as “The Contractor shall submit an Indemnity Bond for an amount of Rs. 5,69,831/- (i.e. 5% of the total contract value), against Performance Security in lieu of Bank Guarantee, immediately after signing the contract. The Indemnity shall be effective from the date of release of the advance payment and shall continue and hold good until the end of the Warranty period of three years, with 3 months claim period after expiry of the warranty period”.

In this context, the following proposals are placed before the Implementation Committee for consideration:

1. Approval of the revised Bill of Materials furnished by M/s KELTRON, in connection with the implementation of the project “Digital Content Creation Lab & e-learning Solution at Kariavattom Campus”, amounting to Rs. 1,13,96,618.21/- (i.e. Rs. 95,64,228.43/- + GST of Rs. 18,32,389.78/-), which is inclusive of the additional expenditure to the tune of Rs. 7,32,365/- (in base rates) on account of the change in quantities of various items as detailed in the aforementioned statement (i.e. Statement of change in quantities, under Item No. 1), and in view of the fact that the base rates of the individual items (i.e. unit rates) remains the same when compared to the previously approved BOM.

2. Approval of the revised “Make and Model” for the equipments proposed to be installed in the “Studio”, furnished by M/s KELTRON in the Annexure 4 of the BOM.



3. Approval of the draft MOU submitted by M/s KELTRON for execution, after legal and financial vetting, by adding a new Clause '5,c', listed (6) above under Item No. 4, in the MOU.

4. debiting the expenses over and above (i.e. Rs. 13,96,618/-) the sanctioned allocation of Rupees One Crore (under State Plan Grant 2016-17) for the implementation of the above project, from the amount that has been set apart for 'NAAC accreditation related works(to the tune of Rs. 35 Lakh)', in the State Plan Grant 2020-21, under the Scheme component "Infrastructure & Laboratory Development".

**Recommendations:**

The Committee compared the revised BOM with that of the previously approved BOM (submitted by M/s KELTRON vide letter dated 17/09/2018) and observed that M/s KELTRON had quoted an amount Rs. 95,64,228.43 (as Base Rate) in the revised BOM, which exceeds the previously approved BOM by Rs. 7,32,365/- (in Base Rates).

The Committee also observed that there are no changes in the unit rate of Individual Items and that the excess rates are due to the change in quantities of various items (i.e., statement of change in quantities detailed under Item No.1)

**After deliberations, the committee recommended the following:**

1. **The change in quantity of equipments detailed in the revised BOM, cannot be accepted, as the Syndicate had already resolved to issue revised Work Order to M/s KELTRON, at the same rates at which the previous work order was issued to them (i.e., work order no. Pl.A1/4242/KUCC/16 dated 11.03.2019.)**
2. **The Committee recommended to stick on with the previously approved BOM (i.e., BOM dated 17/09/2018) and to issue Work Order to M/s. KELTRON accordingly. (i.e.. at a total cost of Rs. 88,31,863.43 + applicable G.S.T). University shall furnish DSIR/Essentiality certificate for obtaining reduction in G.S.T, as per rules and at the time of final billing G.S.T shall be calculated accordingly (i.e. @5% wherever applicable).**
3. **The Bills for the 'Civil Works' shall be approved at actuals, with no change in the unit rates (i.e., Base Rates).**
4. **The firm shall submit separate proposals with financial implications for including the facility for 'Video Conferencing' also, in the above project.**
5. **M/s. KELTRON shall provide additional cabling for electrical works, considering installation of additional equipments in the "Studio", in the near future.**
6. **The Committee considered the revised Make & Model for the equipments proposed by M/s KELTRON (in the Annexure -4) of the revised BOM and recommended to change the 'ITI-SMAASH' - Make 'Desktop Core i5' (listed as 4, under item B: Area: Editsuite) to 'ACER' Make.**  
**Also recommended to approve the 'Make & Model' of all the other equipments listed in the Annexure 4 of the revised BOM.**
7. **The seating arrangement specified in 'Item No.1' of the BOM, (under D: Furniture & A: Production Studios & Control Room), shall be changed from 'Bench' to 'Chairs' with no changes in the 'Base rate' quoted in the BOM dated 17/09/2018.**
8. **The Engineering unit, Kariavattom is entrusted with the supervision of all 'Civil & Electrical Works' with regard to implementation of the project and final certification of the 'Civil & Electrical works' as and when the same is completed.**
9. **To add a clause '5C', in the MoU as, "The Contractor shall submit an Indemnity Bond for an amount of Rs. 5,69,831/-(i.e. 5% of the total contract value), against Performance Security in lieu of Bank Guarantee, immediately after signing the contract. The Indemnity shall be effective from the date of release of the advance payment and shall continue and hold good until the end of the Warranty period of three years, with 3 months claim period after expiry of the warranty period".**
10. **To approve the draft MoU submitted by M/s KELTRON, subject to incorporating the above clause, and after legal & financial vetting.**

The meeting came to an end by 12 Noon.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Combined Meeting of the Standing Committees of the Syndicate on Finance & Planning and Development for detailed discussion.

**Item No.20.44**                      **Consent of Sri. M Salim for giving free land of 50cents for UIT Adoor-Reporting of-reg.**

**(Ad. AVII(A))**

The principal UIT Adoor has forwarded the consent letter of M.Salim, Municipal Councillor, Ashik Manzil, Adoor. In the consent letter Sri. M. Salim is stating that he is willing to provide free land of 50 cents, for constructing a permanent building for UIT Adoor, at Mithrapuram ( Adoor Municipality ward No.1 & Peringanad village, Block No.10, Re-Survey-64). The Principal requested to consider the consent of Sri. M Salim and take necessary action.

It may be noted that the UIT, Adoor is now functioning at Kaithavana Tourist Complex, Adoor which is under the ownership of Sri. Geevarghese Oommen. The Syndicate at its meeting held on 24.08.2020 resolved to enhance the rent of this building from Rs. 29,030/- to Rs.32,803/- from 01.05.2018 to 30.04.2020 and from Rs.32,803/- to Rs.36,287/- from 01.05.2020 onwards. Sri. Geevarghese Oommen has requested to speed up the construction of new building for UIT, Adoor.

The Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 04.11.2020 considered the matter and recommended to speed up the action for registration of the land to the university by approving the recommendation by the Vice-Chancellor in exercise of his power envisaged under 10(13) of the Kerala University Act and the action taken to implement the same may be reported to the next Syndicate.

The above recommendation has been approved by the Vice-Chancellor exercising the powers vested under section 10(13) of the Kerala University Act 1974.

As per the order of the Vice-Chancellor direction has been given to the Principal, UIT Adoor to speed up the action for registration of the land to the University vide letter no. Ad.AVII(A)/UIT Adoor/2020 dated 11.11.2020 and the matter is reported to the Syndicate

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.20.45**                      **Panel of examiners for evaluation of Ph.D thesis- approved by Hon'ble Vice- Chancellor-reporting of-reg.**

**(Ac.E.II)**

The Panel of examiners of the following candidates have been approved by the Hon'ble Vice-Chancellor from 25<sup>th</sup> February 2020 to 5<sup>th</sup> November 2020 in exercise of his powers and functions of the Syndicate of the University conferred in him vide section 10(13) of Kerala University Act 1974.

SI No.	Name of the Candidate	Name of the Supervising Teacher	Faculty	Subject
1.	Sreepriya R. S	Dr. V. Sadasivan	Science	Chemistry
2.	Arunima S. R	Dr. S.M. A Shibli	Science	Chemistry
3.	Josin C Tharian	Dr. Leenamma Joseph Dr. V. S Josekumar (co-guide)	Science	Zoology
4.	G. Sreekala	Dr. B. Beena	Science	Chemistry
5.	Badusha. M	Lt.Dr. Santhosh. S	Science	Zoology
6.	Liji John	Dr. K. Selwin Joseyphus	Science	Chemistry
7.	Dinesh. V	Dr. Leenamma Joseph Dr. V. S Josekumar(co-guide)	Science	Zoology
8.	Sruthy K Pillai	Dr. E. A Siril	Science	Botany
9.	Aswathy. L. B	Dr. Ani Deepthi	Science	Chemistry
10.	Saumya Krishnan	Dr. Suneesh C. V	Science	Chemistry
11.	Ranjana V. S	Dr. S. Amina	Science	Zoology
12.	Munisha Murali	Dr. S. Sheeba	Science	Zoology
13.	Harsha Mahadevan	Dr. K. Anoop Krishnan	Science	Chemistry

14.	Anitha. L	Dr. Siji V. C, Dr. M.R Sudarsanakumar (co-guide)	Science	Chemistry
15.	Ratheesh. S	Dr. C. K Pradeep, Dr. K. B Vrinda (co-guide)	Science	Botany
16.	Dhanyaraj. D	Dr. A. Akhila Thomas, Dr. Shibu Joseph S. T (co-guide)	Science	Zoology
17.	Anu. S	Dr. Mathew Dan	Science	Botany
18.	Ashalatha. A	Dr. Dhanya V. S, Dr. M.R Sudarsanakumar (co-guide)	Science	Chemistry
19.	Lekshmi N Menon	Dr. K. B Ramesh Kumar	Science	Chemistry
20.	Naziya Rasheed	Dr. A. Akhila Thomas, Dr. Mary Teresa P Miranda (co-guide)	Science	Zoology
21.	Sreelekshmi. R	Dr. E. A Siril	Science	Botany
22.	Surya Philip	Dr. Jayasree E. G, Dr. K. Mohanan(co-guide)	Science	Chemistry
23.	Sheemol V. N	Dr. S Ananthakumar	Science	Chemistry
24.	Jineesh. P	Dr. S. M A Shibli	Science	Chemistry
25.	Hashim K. A	Dr. K. Padmakumar	Science	Aquatic Biology & Fisheries
26.	Raseena N. R	Dr. Suhara Beevy	Science	Botany
27.	C. Reghunathan Nair	Dr. M. A Shajahan	Ayurveda & Siddha	Ayurveda
28.	Ajith M. Thomas	Dr. M. C Subhash Peter	Applied Sciences and Technology	Biotechnology
29.	Prakash Krishnan B. S	Dr. T. Makesh Kumar	Applied Sciences and Technology	Biotechnology
30.	Asha Raj. S	Dr. Jolly Jose Dr. Kochuthresiamma (Co-guide)	Medicine	Nursing
31.	B. R Sreelekshmi	Dr. S M A Shibli	Applied Sciences and Technology	Biotechnology
32.	J. S Sreeja	Dr. Suparna Sengupta	Applied Sciences and Technology	Biotechnology
33.	Sibin Antony	Dr. Anoop Krishnan	Applied Sciences and Technology	Biotechnology
34.	Lekshmi. N	Dr. Sabu Thomas	Applied Sciences and Technology	Biotechnology
35.	Shafeeque C. M	Dr. Moinak Banerjee	Applied Sciences and Technology	Biotechnology
36.	Nirmala. C	Dr. K. T Shenoy	Medicine	Medicine
37.	Santhi Krishnan	Dr. A. Helen	Science	Biochemistry
38.	Lekshmi. K	Dr. R. V Omkumar	Science	Biochemistry
39.	Unnikrishnan B.S	Dr. T. T Sreelekha	Applied Sciences and Technology	Biotechnology
40.	Sreena T. D	Dr. C Suresh Singh Dr. Mathew Varkey (Co-guide)	Science	Mathematics
41.	Shyla A. M	Dr. C Suresh Singh Dr. Mathew Varkey (Co-guide)	Science	Mathematics
42.	Preethi G. U	Dr. T. T Sreelekha	Applied Sciences and Technology	Biotechnology
43.	Shabna. A	Dr. Ruby John Anto	Applied Sciences and Technology	Biotechnology
44.	Koshy N. J	Dr. C Suresh Singh	Science	Mathematics
45.	Susan George	Dr. Manoj Changat	Applied Sciences and Technology	Futures Studies
46.	Lalitha. S	Dr. Jackson James	Applied Sciences and Technology	Biotechnology
47.	Archana. G. M	Dr. R Omkumar	Applied Sciences and Technology	Biotechnology

48	Anjana. S	Dr. Annie Abraham	Applied Sciences and Technology	Biotechnology
49	Priyanka S. H	Dr. Arun A Rauf, Dr.M. Indira (co-guide)	Science	Biochemistry
50	Aswathy T.R	Dr. Achuthsankar S. Nair Dr. V.S. Sugunan	Applied Sciences and Technology	Computational Biology and Bioinformatics
51	Athira Sreekumar	Dr. Raakhee A.S	Science	Psychology
52	Mili M.	Dr. Raakhee A.S	Science	Psychology
53	Kalarani K.S	Dr. Raakhee A.S	Science	Psychology
54	Jithin Babu	Dr. Jasseer J.	Science	Psychology
55	Sumaya A.S	Dr. Mini Joseph Dr. Suma Divakar	Science	Homescience
56	Bijoy Sugathan	Dr. V.P. Mahadevan Pillai	Applied Sciences and Technology	Optoelectronics
57	Ratheesh Kumar	Dr. K. Anoop Krishnan	Applied Sciences and Technology	Environmental Sciences
58	Jibi John	Dr. V.P. Mahadevan Pillai	Applied Sciences and Technology	Optoelectronics
59	Athira N.	Dr. Jaya D.S	Applied Sciences and Technology	Environmental Sciences
60	Rejith R S	Dr. Sam Solomon	Science	Physics
61	Ayoob Khan T E	Dr. Shahul Hameed T A	Engineering and Technology	Electronics & Communication Engg
62	Suvith V S	Dr. Daizy philip	Science	Physics
63	Sheeba A	Dr. Jose Prakash	Engg &Tech	Mechanical Engg
64	Rakhi Mohan	Dr. Manoj Chacko	Science	Statistics
65	Jeena R S	Dr. Shiny G	Engg &Tech	Electronics & Communication Engg
66	Chinsu Mereena Joy	Dr Anitha Joseph	Engg &Tech	Civil Engineering
67	Farsana F J	Dr K Gopakumar	Engg &Tech	Electronics & Communication Engg
68	Rejisha S. R	Dr. P. S Anjana	Science	Physics
69	Sandhya. K	Dr. Deepthi N Rajendran	Science	Physics
70	Gouri Mohan. L	Dr. K. K Abdul Rasheed	Engg &Tech	Civil Engg
71	Liji R. F	Dr.P. Sreejaya, Dr. M Sasikumar(co-guide)	Engg &Tech	Electronics & Communication Engg

The matter regarding the approval of the panel of the examiners of Ph.D candidates in various faculties is reported to the syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.20.46**

***B.Arch (2013 Scheme) – Tenth Semester Practical Training II – Shortage in training period due to the lockdown announced in the country because of COVID-19 outbreak – Consideration of- reg.***

***( EE II B)***

The Principal, College of Engineering, Thiruvananthapuram and the Principal, T.K.M. College of Engineering, Kollam have requested to take favourable decision for the final semester B.Arch students (2015 – 2020 batch) without extending the training period and to consider the lost working days as their attendance due to the lockdown announced in the country from 25/04/2020 because of COVID – 19 outbreak, so that their opportunity for higher studies shall not be affected adversely.

The request is based on the lockdown situation existing in the country. As per the Regulations & Manuals of B.Arch Degree Course (2013 Scheme) ‘the duration of Practical Training in each semester shall be a minimum of 120 working days and only those who have completed the Practical Training II successfully will be awarded the B.Arch Degree’. As per the academic calendar, the Practical training period of 2015-20 batch would be completed in the month of July

2020. The Practical Training II of 2015 – 20 batch was started in February and hence the training period of 120 days could not be completed in July 2020.

The Standing Committee of Syndicate on Examinations at its meeting held on 26/06/2020 considered the matter and recommended to seek remarks from the Chairman, Board of Studies and Dean concerned and then the report be placed before the Syndicate. The Syndicate at its meeting held on 17/07/2020 resolved to approve the recommendation of the Standing Committee of the Syndicate on Examinations.

In the meantime, various colleges conducting B.Arch Degree Course under University of Kerala reported that, the B.Arch candidates of 2015 admission at their Institution have completed 120 days of Practical Training period and the Notification of Tenth Semester B.Arch Degree Examination may be issued.

Section sought remarks in the matter from the Board of Studies & Dean concerned and they remarked that, the Viva-Voce of S10 Practical Training can be conducted in online mode, since the B.Arch candidates have completed 120 days training.

Hence, the matter is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to authorize the Pro-Vice-Chancellor to examine the matter in detail and take appropriate action accordingly.

**Item No.20.47**      ***Endorsement of appointment of teaching staff in K.P.M. B.Ed Training College, Oyoor, Kollam - Approval – Reporting of-reg.***

***(Ac.FI)***

The Vice Chancellor has approved the proposal for the endorsement of the appointment of the teaching staff in K.P.M. B.Ed Training College, Oyoor, Kollam, subject to Reporting to Syndicate.

The above matter is reported to the Syndicate

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.20.48**      ***Endorsement of appointment of teaching staff in Iqbal Training College, Peringamala, Thiruvananthapuram - approval – Reporting of-reg:***

***(Ac.FI)***

The Vice Chancellor has approved the proposal for the endorsement of the appointment of the teaching staff in Iqbal Training College, Thiruvananthapuram, subject to reporting to Syndicate.

The above matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.20.49**      ***Payment towards the despatch of articles in the examination wing under BNPL Scheme- Speed Post and Business parcel – Reporting of – Reg.***

***(EK I)***

The meeting of the Syndicate held on 10/05/2020, vide item no. 35.23.02 resolved to agree to the proposal put forth by the Postal Department for availing postal facilities such as Speed Post, for despatch of articles from the Examination General Despatch section (EGD) and Examination Confidential Section (ECD) and Express or Business Parcels, for despatch of articles from the EGD section, including Mark Lists and Hall Tickets under BNPL scheme (not answer books).

Sanction was accorded by the Vice-Chancellor, to the agreement being signed between the Department of Posts India and the University to extend the facility of BNPL scheme of India Post for the despatch of articles of Examination branch of the University (excluding answer books) through Speed Post / Business / Express Parcel vide paper read as (2) above.

The details of the bills submitted by the department of Posts India are as follows:

**Speed Post**

SI No	Month/year of the bill	Bill No./ Date	Bill amount	Pending bill amount	Penal Interest	Total amount due for payment
1	June/2019	SP/612/06/2019 dt 10/07/2019	Rs 18470 /-	Nil	Nil	Rs 18470 /-
2	July 2019	SP/612/07/2019 dt 09/08/2019	Rs 26880 /-	Rs 18470 /-	Nil	Rs 26880 /-
3	August/ 2019	SP/612/08/2019 dt 04/02/2020	Rs 31165 /-	Rs 45350 /-	Rs 446 /-	Rs 76961 /-
4	September/ 2019	SP/612/09/2019 dt 04/02/2020	Rs 20105 /-	Rs 76961 /-	Rs 783	Rs 97849 /-
5	October/ 2019	SP/612/10/2019 dt 04/02/2020	Rs 33170 /-	Rs 97849 /-	Rs 952 /-	Rs 131971 /-
6	November / 2019	SP/612/11/2019 dt 04/02/2020	Rs 19470 /-	Rs131971/-	Rs 1066 /-	Rs 152507 /-
7	December / 2019	SP/612/12/2019 dt 04/02/2020	Rs 30665 /-	Rs152507/-	Rs 1471/-	Rs 184643 /-
Total penal interest					Rs 4,718 /-	
Total amount for payment					Rs 1,84,643 /-	

**Business Parcel**

SI No	Month/year of the bill	Bill No./ Date	Bill amount	Pending bill amount	Penal Interest	Total amount due for payment
1	June/2019	BP/167/06/2019 dt 10/07/2019	Rs 5739 /-	Nil	Nil	Rs 5739 /-
2	July 2019	BP/167/07/2019 dt 05/08/2019	Rs 1765 /-	Rs 5739 /-	Nil	Rs 1765 /-
3	August/ 2019	BP/167/08/2019 dt 06/09/2019	Rs 580 /-	Rs 7504 /-	Rs 900 /-	Rs 8984 /-
4	December / 2019	BP/167/12/2019 dt 10/01/2020	Rs 162 /-	Rs 8984 /-	Rs 495 /-	Rs 9641 /-
Total penal Interest				Rs 1395 /-		
Total bill payment due				Rs 9641 /-		

The Finance endorsed the payment of Rs.1,88,171/- (Rupees One Lakh Eighty eight Thousand One Hundred and Seventy One Only ) towards the speed post and business parcel under BNPL scheme for the period from June 2019 to December 2019 excluding the penal interest of Rs.6113/- (Rupees six thousand one hundred and thirteen only) vide FOS 614/Finance I/dtd 02/06/2020.

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, for the payment of Rs 1,88,171 /- (Rupees one lakh eighty eight thousand one hundred and seventy one only) to the Department of Posts India towards BNPL charges of Speed Post and Business Parcel for the period from June 2019 to December 2019, excluding the penal interest amount of Rs 6,113 /- (4718+1395) (Rupees six thousand one hundred and thirteen only) and the U.O. No.EKI/15013/BNPL/SP&BP/1/2020 dtd 03/07/2020 was issued.

As per the orders of the Hon'ble Vice Chancellor the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.20.50**

**DST- Programme entitled "Promotion of University Research and Scientific Excellence (PURSE) - Phase II- releasing of 3<sup>rd</sup> installment of grant in aid for the year 2019-20 and 2020-21 -Sanctioned – reporting of -reg:-**

(Ad.F1)

The Department of Science and Technology (DST), Government of India sponsored Programme entitled "Promotion of University Research and Scientific Excellence (PURSE)-Phase

II" under the Co-ordinatorship of Dr. Ashalatha S Nair, Director, SICC and Professor Department of Botany, University of Kerala, Kariavattom at a total cost of Rs. 7.25 Crores for a period of four years is being implemented. The DST released an amount of Rs. 2,57,76,000/- (Rupees Two crores fifty seven lakhs and seventy six thousand only) as the 1<sup>st</sup> installment of financial assistance for the programme and 2<sup>nd</sup> installment of Rs.2,34,84,000/-(Rupees two crore thirty four lakh and eighty four thousand only) .Now DST has released Rs.68,28,409/-(Rupees sixty eight lakhs twenty eight thousand four hundred and nine only) (Rs 30,43,223/-+Rs.37,85,186/-)as the 3<sup>rd</sup> installment of grant in aid for the year 2019-20 and 2020-21 .

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974.

- To release an amount of Rs.68,28,409/- (Rupees sixty eight lakhs twenty eight thousand four hundred and nine only) received from Department of Science and Technology R&D(Infrastructure) division to Dr.G Prasad, co-ordinator of PURSE programme and the Hon.Director of Central Laboratory for Instrumentation and Facilitation (CLIF) , meeting the expenditure on this account from “ Part III MH 80 C- Grants from Government of India-9/9251- PURSE programme” provided in the current year's Budget Estimates of the University.
- To permit Dr. G Prasad, co-ordinator of PURSE programme to transfer the amount to the PD account opened for the programme.
- To utilize the funds in strict adherence to the norms of the sponsoring body.
- To transfer the institutional overhead charges, if any to the DDF of the Department as per the norms of the funding agency.

Accordingly U O No.Ad.F1/PURSE /Phase II/2016 dated 15/10/2020 was issued.

The Action taken by the Vice-Chancellor is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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***Item No.20.51 Establishment of the Chinese Study Centre – Consideration of- reg.***

***(Ac.D)***

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the next Syndicate.

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***Item No.20.52 Irregular moderation due to software error- petition filed by Save University Campaign Committee–Reporting of-reg.***

***(Ad. AI)***

The Principal Secretary to Governor vide letter No. GS6-3579/2019 dated 04.12.2019 forwarded a copy of the petition filed by Sri. R.S. Sasikumar, Chairman, ‘Save University Campaign Committee’ on the allegation of mark tampering by officials. In the petition it was mainly alleged that “*the Crime Branch observations is in stark contrast to the findings of the enquiry committee appointed by the University which maintained that no deliberate manipulation had occurred and the tampering happened due to software glitch. The enquiry report finding fault with the software and making the Director, Computer Centre, that too by a committee with no software experts is a deliberate attempt to save the real culprits*”. It was also prayed in the petition to order for a technical enquiry or to speed up the Crime Branch enquiry.

Accordingly, a report was given to the Principal Secretary to Governor vide letter No. VC/ Ad.AI/GS-6.3579/2019 dated 20.02.2020 stating that “*the University had immediately initiated steps to investigate into the alleged tampering of marks, especially in the award of marks towards moderation. The officials concerned were summoned and their statements were obtained, on the basis of which the then Deputy Registrar of the examinations of CBCSS Career oriented programmes was placed under suspension, pending enquiry, as it was found that the computer password of the officer concerned has been used to effect entry of moderation marks in multiple instances. She has since been reinstated. A case was also filed with the Crime Branch police in this regard, especially with respect to the possibility of cyber crime involved. The University also*

constituted a special committee consisting of scientific/ computer experts from University of Kerala and CUSAT to look into the issue. The Committee has since reported that the mistake in the award of moderation has taken place due to an error in the software, to the iteration of a loop programme, resulting in the award of moderation repeatedly. The bug was not detected in time due to the lack of software audit which is mandatory for all programmes developed in-house by government institutions. These facts were brought to the notice of the Senate which resolved that all necessary steps may be taken to counter the vilification of the University any more in the public media. The Director Computer Centre has since been placed under suspension, pending enquiry. The University is proceeding towards rectifying the software errors. Steps towards cancellation of around 25 degree certificate issued already is under way, along with that of issuing revised mark lists. It has also been decided to conduct special examinations to those candidates affected by the withdrawal of unauthorized hike in the moderation at the earliest and steps in that directions are also being taken up with priority”.

It was also reported at that time that no report has been received from the Crime Branch with regard to the issue.

The Principal Secretary to Governor vide letter No. GS6-3579/2019 dated 11.03.2020 requested to furnish a report on the outcome of the enquiry conducted by the Crime Branch in the matter for submission to the Chancellor. Since no report has been received from the Crime Branch, the matter was communicated to the Chancellor’s Office vide letter no. VC/Ad.AI/GS-6.3579/2019 dated 26.06.2020.

Again vide letter dated 21.07.2020, Principal Secretary to Governor requested to furnish the final course of action in the matter along with the details of progress of Crime Branch enquiry regarding the issue. Accordingly, a letter dated 15.09.2020 was sent to the State Police Chief requesting to forward a report on the progress of investigation with regard to the issue.

The State Police Chief vide letter No.D9/169422/2019/PHQ dated 02.11.2020 informed that the case has been registered as Crime 519/2019 under section 420,468 IPC & 66C, 66D of IT Act 2008. It is then informed that no evidence has been found during the investigation against any staff in the University regarding the alleged award of marks towards moderation and the forensic report on the backup data collected from the University server is awaited. It is also informed that further investigation is to be conducted with regard to the issue by inquiring the students and more staff in the University.

The Vice Chancellor considered the report and ordered to inform the matter to the Chancellor and also to intimate the State Police Chief about the willingness on the part of the University with regard to the enquiry.

As per the orders of the Vice Chancellor the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.20.53** ***PG admissions in the University teaching departments Date extension – reg***

(CSS)

The PG & M.Tech admissions to the Teaching Departments in the University of Kerala is going on & the date for closing of admissions as per schedule is 30/11/2020. Some students who have applied for Mtech.programme in various Departments have requested time for obtaining their Provisional certificates and marklists from the University.

As per the orders of the Hon’ble Vice-Chancellor, the matter of extending the closing date for M.Tech admissions to the Teaching Departments is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** that the closing date for admissions to PG, M.Tech and M.Com (Rural Management) be extended upto 31.12.2020.



**Item No.20.54** *Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 20/11/2020- Reporting of -reg.*

(Ac.EI)

An urgent meeting of the Standing Committee of the Syndicate on Academics & Research was held on 20.11.2020 at 10.00 am, for discussing the guidelines to be followed with regard to the Ph.D Thesis evaluation in accordance with the UGC Regulation 2016. The committee also considered the request from various research scholars for extension of the time limit stipulated for various research activities in the light of continuing COVID-19 pandemic.

The Minutes of the said meeting is appended.

The Hon'ble Vice-Chancellor, by considering the urgency in the matter and the recommendation of the Standing Committee of the Syndicate on Academics and Research, approved the recommendations made by the committee subject to reporting to the Syndicate.

As per the orders of the Vice- Chancellor, recommendation on Item No. 1 in the minutes of the said committee was placed in the Academic Council meeting held on 21.11.2020, vide Item No.38.

U.O has been issued by implementing the recommendation of the committee on special Item No. 1, vide U.O No. 3746/2020/UOK dated 23/11/2020.

The action taken by the Hon'ble Vice-Chancellor in having approved the recommendations of the Standing Committee of the Syndicate on Academics and Research held on 20.11.2020 and subsequent action taken in this regard is reported to the Syndicate.

**MINUTES OF THE STANDING COMMITTEE OF THE SYNDICATE ON  
ACADEMICS AND RESEARCH HELD ON 20.11.2020**

Venue	:	Senate Chamber
Date	:	19 <sup>th</sup> November, 2020
Time	:	10.00 am

**Members Present**

- Dr. S.Nazeeb, (Convenor, SC on A & R) Sd/-
- Dr. Gopchandran. K.G, Member, Syndicate Sd/-
- Dr. Vijayan Pillai.M " Sd/-
- Adv. Muralidharan Pillai .G " Sd/-
- Sri. Jairaj J " Sd/-
- Dr. K B Manoj " Sd/-
- Adv. A Ajikumar " Sd/-

**Item No.20.54.01**

The committee considered the matter of implementation of the UGC Regulation 2016 in University of Kerala with regard to the guideline to be followed in the evaluation of Ph. D Thesis and the proposal submitted by the Research Director in this regard, and recommended as follows.

1. The UGC Regulation 2016 regarding the evaluation of thesis be adopted and the provision in the University Order Ac.E1/10685(1)/2016 dated 12.08.2016 implementing the UGC Regulation 2016, be followed with the following modifications:

- i. The clause 8.8 in the said U.O be modified as "the two external examiners for evaluation of Ph.D Thesis shall be approved by the Vice Chancellor from among the panel of 12 experts in which there shall be a minimum of two foreign examiners, prepared and submitted by the supervising teacher and duly scrutinized by Head of the Department and countersigned by Dean of the Faculty concerned invariably with sufficient modifications, if required, giving due consideration to the specialization in the topic of study.
- ii. In the case of topic of Ph.D thesis related to regional languages like Malayalam, Tamil, Sanskrit etc and also in the case of topics where foreign examiners are not available, the foreign examiners in the panel are not mandatory.
- iii. Soft copies of the Ph.D thesis shall be sent to the foreign examiner and if needed by the examiner the hard copy may also be sent. All communication related to the Ph.D thesis evaluation shall preferably be sent through E.mail.

The committee also recommended to place the above recommendation in the next meeting of the Academic Council.

**Special Item No.20.54.01**

The committee considered the requests from several research scholars for extension of the last date stipulated for various research activities in the light of the expiry of the same on 30/11/2020 and the continuing situation of Covid-19 pandemic, recommended the following:

1. The last date stipulated for various research activities as prescribed in the University rules and regulations and falls during the lock down period shall be extended to a further period up to 31/12/2020.
2. The last date prescribed for the submission of Ph.D thesis to the Ph.D Scholars whose maximum Period prescribed as per the regulations applicable to them already expired, has been extended up to 31/03/2021.
3. The facility given to participate in the Ph.D Open Defence, Pre-submission seminar, Doctoral committee PDF selection committee meeting, JRF/SRF up-gradation committee meeting etc through online mode except for the candidates concerned, shall be continued until further orders. The participation of Research scholars through online mode to be allowed at the discretion of the Vice-Chancellor.

The committee further recommended that, considering the urgency in the matter the Vice-Chancellor may approve Item No1 and Special Item No.1 in exercise of the provisions contained in section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate.

**Meeting came to an end at 11.30 pm**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.20.55      *Implementing the Judgment of Hon'ble High Court of Kerala regarding the rules for the revaluation of answer scripts –Reporting of- reg.***

***(M&C I)***

*Ref: WP(C) No. 22683 of 2020(I) & conn. Cases dated 12.11.2020*

The University Order dated 27.05.2020, issued to revise the rules regarding the scrutiny and revaluation of answer scripts, retrospectively from the date of implementation of the U.O. dated 15.06.2019 was challenged by a few petitions filed before the Hon'ble High Court of Kerala.

The Hon'ble High Court of Kerala, vide the judgment cited above, has ordered that the petitioners will be governed exclusively by the U.O dated 15.06.2019 and the decision of the Syndicate taken on 28.04.2020 leading to the U.O dated 27.05.2020 will only apply prospectively. Accordingly the petitioners will be entitled to apply for/secure education/employment or to seek enrollment with the Bar Council of Kerala (in the case of law students) on the strength of the mark lists already issued by the University in terms of the order dated 15.06.2019. Also the University is directed to correct the Student Login page of the petitioners so as to enable them to obtain their final mark lists and Degree Certificates without any available delay, but not later than two weeks from the date of receipt of the copy of this judgment.

The Hon'ble Vice-Chancellor has ordered to comply with the High Court judgment and to make necessary changes in the Student Login page immediately, so as to issue mark lists/ Certificates. Consequently the University Order regarding the reinstatement of the revaluation rules with prospective effect and canceling the U.O. dated 27.05.2020, has been issued through U.O.No. M&C.I/1980/2020 dated 27.11.2020 and directions for making necessary changes immediately in the Student Login page have been given to the sections concerned.

As per the orders of the Hon'ble Vice Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.20.56                      Modification in PG Prospectus –Consideration of-reg.****(CSS)**

The PG Entrance Examinations 2020 to the various courses in the Teaching Departments of University of Kerala have been conducted. Total number of 25200 had applied for the exam and 11000 candidates have appeared for the entrance.

The following Paragraphs in the PG Prospectus is placed below for reconsideration:

**Para5: Clause 5.3 (II) Academic Eligibility** There is a rule which says that any candidate, to be considered eligible for admissions, should secure at least 25% (20% for SC/ST category) of the average marks of the stream in the entrance examination.

**Para7. Resolving of Tie;**In case of more than one candidate obtaining equal marks in the entrance examinations candidate who **scored more CGPA /marks in the qualifying examination upto the Fourth semester** in case of Arts/Science/Social Sciences will be placed in higher ranking.

If the tie still persists, the candidates who has scored higher CGPA /marks in core subject upto the Fourth semester in case of Arts/Science/Social Sciences will be placed in higher ranking.

If the tie still persists, the candidates who has scored higher CGPA/ marks in complementary subjects upto the Fourth semester in case of Arts/Science/Social Sciences will be placed in higher ranking.

Even after this exercise, If the tie still persists, the candidates who has scored higher CGPA/ marks in languages upto the Fourth semester in case of Arts/Science/Social Sciences will be placed in higher ranking.

**A. Considering the lesser number of students appeared for the PG entrance examination this year due to the COVID-19 related restrictions-**

**In Para 5 ; Clause 5.3(II)** of the prospectus we may not insist on 25 per cent minimum, and the rank list may be prepared for all the candidates except those scoring zero and negative marks.

**B. The following modifications in the PG Prospectus are to be effected**

**In Para7; Resolving aTie**

Secondly for, the tie-breaking for students who secure equal marks in the entrance examination for a particular programme, Para7 of the prospectus may be modified as; the students with the highest score **in overall CGPA score** in case of Arts/Science/Social Sciences will be placed in higher ranking.

If the tie still persists, the candidates who has scored higher CGPA /marks in core subjects in case of Arts/Science/Social Sciences will be placed in higher ranking.

If the tie still persists, the candidates who has scored higher CGPA/marks in complementary subjects in case of Arts/Science/Social Sciences will be placed in higher ranking.

Even after this exercise, If the tie still persists, the candidates who has scored higher CGPA/ marks in languages in case of Arts/Science/Social Sciences will be placed in higher ranking.

As per the orders of the Hon'ble Vice Chancellor the matter was placed before the Syndicate meeting held on 10/11/2020(Item no 43) and it was deferred to the next Syndicate meeting. Hence the matter is again placed before the Syndicate for appropriate recommendation.

**Resolution of the Syndicate**

**RESOLVED** to modify the paragraphs detailed on A & B in the PG prospectus to the various courses in the University teaching departments.

**Item No.20.57**

**Irregular moderation due to software error - Regularizing the period of suspension of Dr.Vinod Chandra S.S, Director (i/c), University Computer Centre - Legal opinion from the learned Standing Counsel of University – Consideration of-reg.**

**(Ad.D1)**

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the next Syndicate.

**Item No.20.58 Kerala Libraries Academic Network (KALNET) – Permitting Librarians to upload data of the Libraries on a real time basis-Consideration of- reg.**

*(Ad.A.V)*

The Vice Chairman, Kerala State Higher Education Council, vide letter No. KSHEC-A6/301/VC-Drc/KALNET/2020 dated 18.11.2020, has requested to give necessary directions to the Librarian for uploading data of the University/ Department Libraries on a real time basis to the KALNET (Kerala Libraries Academic Network) which involves making available all the resources of the academic libraries of Universities/ Colleges in the State under a single digital platform for the benefit of the academic community. He has stated that, it would help a user to know the available knowledge resources on a particular subject. It is suggested that, it would be better if one or two universities upload their data on a trial basis and the permission for this may be granted to the librarians. It is also stated that, a meeting of the Technical group members/ University Librarians will be held in due course to discuss the technical or other modalities for launching the KALNET.

As per the orders of the Vice-Chancellor, the request submitted by the Vice Chairman, Kerala State Higher Education Council on the matter of permitting librarians to upload data of the libraries in the University to the KALNET, is placed before the Syndicate for consideration and appropriate decision. (The copy of the letter appended).

**Resolution of the Syndicate**

**RESOLVED** to entrust the Deputy Librarian, Kerala University Library to submit a detailed report regarding the uploading of data of the libraries in the University to the KALNET and place the same before the Standing Committee of the Syndicate on Academics and Research.

**Item No. 20.59 Working of Kerala University Library – Reinstating – Request – Consideration of-reg.**

*(Ad.A.V)*

The University Librarian(i/c) was permitted to exempt fine for the delay in returning library books during the period of lockdown imposed in order to prevent the spread of corona virus, vide U.O. No. 1185/2020/UOK dated 05.05.2020.

The University Librarian (i/c), vide letter dated 10.11.2020, has requested for the permission to execute the following w.e.f 01.12.2020.

1. Allow the entry of users to the Library stack room and to the sections of Reference, Periodicals, Kerala Studies and Research
2. Restart the process of collecting fine for the delay in returning library books.
3. To issue press release on the above matter.

The University Librarian(i/c), vide letter dated 19.11.2020, **has corrected the with effect date to restart the process of collecting fine for the delay in returning library books as the date of issuing orders re-instating the working of the University Library completely.**

As per the orders of the Vice-Chancellor, the request submitted by the University Librarian (i/c), KUL on the matter of re-instating the working of the University Library by executing the above said proposals, is placed before the Syndicate for consideration and appropriate decision.

**Resolution of the Syndicate**

**RESOLVED** that the status quo be maintained.  
**FURTHER RESOLVED** to refer the matter to the next Syndicate.

**Item No.20.60 Minutes of the meeting of the SDE Monitoring Committee held on 13.11.2020 – approval of – reg.**

*(Ad.Misc)*

The minutes of the meeting of the SDE Monitoring Committee held on 13.11.2020, is placed before the Syndicate for consideration and approval (minutes appended).

It is also reported that the Vice-Chancellor, due to exigency, has approved the recommendation on item no. 6 of the minutes, subject to reporting to the Syndicate.

**MINUTES OF THE MEETING OF THE SDE MONITORING COMMITTEE**

Date & Time : 13.11.2020, 12.00 noon  
 Venue : Pro - Vice - Chancellor's Chamber

**Members Present**

1. Dr. P. P. Ajayakumar, Pro – Vice Chancellor (in the chair)
2. Adv. B. Balachandran, Member, Syndicate
3. Dr. S. Nazeeb, Member, Syndicate
4. Controller of Examinations
5. The Director, SDE

**Members Absent**

1. Adv. K.H. Babujan, Member, Syndicate
2. Dr. K.B. Manoj, Member, Syndicate
3. Sri. Jairaj J., Member, Syndicate

The committee began its meeting at 12.30 p. m and considered the following items.

***Item No.20.60.01: Enhancing printing charge of SLMS due to private presses***

The School of Distance Education (SDE) received a joint request for enhancing the printing charges for the SLMs of SDE from four private pressess viz. Geeyes printers, Kazhakuttom; SKP printing works, Ayurveda College Jn, Thiruvananthapuram; Shine Offset Peroorkkada; SK Offset printers, Kariavattom, empanelled by the University for printing the SLMs of SDE on 03-09-2020. The request states that it is difficult for the printers to print the SLMs with the prevailing rate fixed years back. They also stated in the request that the same request has been sent to the Registrar on 13.05.2020 for consideration. At present, the private printers are printing UG SLMs for semesters I, III and V and PG SLMs for semesters I and III. The SLMs for even semesters are done by the University press.

The rates quoted by the private printers are given below:

**1. Printing**

Form size	No of Copies	Rate	Remarks
Demy	250	375	4 pages of D1/4/A4/R A4 Size)
	500	450	
	750	525	
	1000	600	

Note: Rate of every subsequent 250 copies is Rs.60/-

**2. Binding**

Book size	Rate	Remarks
D1/4/A4/RA4	Rs.100/-Nfor 250 copies per forme	One forme contains 8 PP of D1/4/A4/RA4 size

Note: Rate inclusive of folding, gathering and cutting works.

**3. Perfect binding/Cover pasting Charge**

Book size	No. of pages	Remarks
D1/4/A4/RA4	Up to 250 PP	

Note: rate of every additional 50 pages is Re.1. 00.

Multi colour cover printing charges for demy size single side Rs.3000 up to 1000 copies and every subsequent 1000 copies for Rs.800.

The matter was discussed in detail in the SDE Department Council held on October 30, 2020, and recommended that the request received from the private printers may be placed before the SDE Monitoring Committee for consideration.

***The committee considered the matter and recommended to place the matter before the Standing Committee of the Syndicate on Finance along with the remarks of Superintendent (i/c), Kerala University Press***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the SDE Monitoring Committee held on 13.11.2020, be approved.

**Item No.20.60.02      *Inclusion of a Faculty Member of SDE in the Board of Studies of the University***

Part II 3(1) (iii) of the UGC (Open and Distance Learning) Regulations, 2017 states that the HEI other than open Universities can offer programmes through its distance mode only to the programmes offered through its regular mode. So also, the schemes and syllabus of the programmes offered through its distance mode should be akin to its regular mode.

The SDE is offering 13 UG programmes and 13 PG programmes. The Board of Studies of the respective disciplines of the University is involved in the preparation of the scheme and syllabus of the programmes. In many of the cases, some changes are necessary for the scheme and syllabus of the programmes offered through the distance mode. So the involvement of a faculty member of SDE is also necessary for the Board of Studies of UG (Pass) and PG to reframe the schemes and syllabus of the UG and PG programme offered through SDE and other matters related to it.

The matter was discussed in detail in the SDE Department Council held on July 26, 2020, and recommended that at least one faculty member of SDE will be included in the Board of Studies of UG (Pass) and PG programme offered through SDE to ensure that the changes necessary for the schemes and syllabus of the programmes offered through the distance mode are properly being incorporated in the schemes and syllabus set for the regular programmes of the University.

***The committee considered the matter and recommended to include a faculty member of SDE in the Board of Studies of UG (Pass) and PG***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the SDE Monitoring Committee held on 13.11.2020, be approved.

**Item No.20.60.03      *Opening the SDE Staff Log-in Portal for Entering CE Marks for the Students submitting assignments after the due date***

SDE is receiving several requests from the UG and PG students for submitting their assignment and case analysis after the due date of submission. They are citing different reasons for the delay. Many of the requests are genuine too. The SDE is sending these requests with the marks to the Tabulation Section of the University. Assignment and case analysis are the basis for their CE marks.

But due to the delay on the part of the Tabulation Section to hand over these files to the Computer Centre, the results of the students cannot be updated and thus their results get delayed.

As per UO Ad.Misc.1/SDE-fee/2020 dated 03-09-2020 the University has permitted the UG and PG students of SDE to submit assignments and case analysis on a later date after collecting a late fee of Rs. 100 per semester within the course period, but after the stipulated time, Rs. 500 per semester after course completion, but within two years and Rs. 1000 per semester after two years of completion of course.

The matter was discussed in detail in the SDE Department Council held on October 30, 2020, and recommended that the matter may be placed before the SDE Monitoring Committee for giving necessary direction to the Tabulation section to process the application forwarded by the SDE in a time bound manner to avoid hardship to the students.

***The committee considered the matter and recommended to extend the date of submission of CE marks of SDE candidates, for each semester to a maximum of 30 days and thereafter with the approval of the Controller of Examinations.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the SDE Monitoring Committee held on 13.11.2020, be approved.

**Item No.20.60.04      *Permission to follow the current Scheme and Syllabus for 2020-21 Admission***

SDE has been following the scheme and syllabus of 2016-17 for its UG and PG programmes since 2017-18 admissions. Since syllabi of many of the UG and PG programmes have been approved very recently the SDE can't prepare SLMs based on the revised scheme and syllabus.

At least six months is required for completing the SLMs. Hence SDE may be permitted to continue the scheme and syllabus for 2016-17 to 2020-21 admission as well. The matter is placed before the SDE Monitoring Committee for consideration.

***The committee considered the matter and recommended to follow the current scheme and Syllabus of programmes for 2020 - 21 academic year.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the SDE Monitoring Committee held on 13.11.2020, be approved.

***Item No. 20.60.05 Delay in the Printing SLMs of II and IV Semester UG and PG Programmes***

The examinations of I and II semester UG and PG programmes (2019 admission) and III and IV Semester UG and PG programmes (2018 admission) of the SDE students are to be commenced in the first week of December 2020.

The SLMs of odd semesters (I, III and V) of UG/PG programmes of SDE are now printed by private printers empanelled by the University and the SLMs of even semesters (II, IV and VI) are of UG/PG programmes are printed in the University press. The SLMs assigned to the private printers have already been supplied to the SDE. But the University press has not supplied the SLMs of IV semester UG and PG programmes and some of the SLMs of the UG (BBA, BA Hindi, BA English etc) and PG programmes (MBA, MA English, M.Com etc.) to date. Owing to the delay in the delivery of SLMs, the SDE cannot distribute the SLMs and schedule the examinations according to the academic calendar and this seriously affects the reputation of the SDE and the University.

The Department Council held on October 30, 2020, discussed the delay in the printing of SLMs of II Semester (2019 admission) and IV Semester (2018 admission) UG and PG Programmes and resolved that the matter may be placed before the SDE monitoring committee for necessary action.

***The committee considered the matter and recommended to entrust the Pro - Vice - Chancellor to hold discussion with the Director, SDE & the Superintendent (i/c), KUP regarding the matter.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the SDE Monitoring Committee held on 13.11.2020, be approved.

***Item No.20.60.06 Shortage of non - teaching staff in SDE***

The School of Distance Education has started admissions to various UG/PG programs for the academic year 2020-21. Since University of Kerala is the only University in Kerala which was granted permission by the UGB-DEB to initiate admissions to the UG/PG programs during the academic year 2020-21, the SDE has been witnessing unprecedented rush of students from all over the state seeking admissions to the various UG/PG programs offered. So far about 15,000 students have registered. 5000 plus students are expected to take admissions before the closure of admissions on 30<sup>th</sup> November taking the numbers of admissions to double against the previous year's numbers. It's mandatory on the part of SDE to process all those applications received towards admissions and to upload the details to the UGC-DEB portal before the 15<sup>th</sup> December 2020 to complete the process of admissions for the academic year 2020-21.

The various sections in the SDE are under staffed against the actual work load. Adding to the woes four Assistants were transferred on 1<sup>st</sup> October 2020. This has resulted in daily tussle with the students who come to the SDE for their various needs. Hence it is requested to look into the matter and consider posting four Assistants in lieu of the Assistants transferred from the SDE at an early date.

Also, the vacancies of two Clerical Assistants have been lying vacant for months consequent on the death of an incumbent and unauthorized absence by another incumbent. Necessary action may be taken to fill up the vacancies of 4 assistants and 2 clerical assistants in the SDE for the smooth functioning of the SDE.

*The committee considered the matter and recommended to entrust the Pro-Vice-Chancellor to give direction to Registrar to provide adequate staff for the smooth functioning of SDE .*

*The committee further recommended that the Vice-Chancellor may approve.*

*The recommendation, subject to reporting to the Syndicate in item no. 6 invoking the provision of 10 (13) of the Kerala University Act, 1974, due to exigency.*

The minutes of the meeting of the SDE Monitoring committee is placed before the Vice - Chancellor for approval.

The meeting came to an end at 1.15 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the SDE Monitoring Committee held on 13.11.2020, be noted.

**Item No.20.61**                      **School of Distance Education (SDE) – erstwhile Learners’ Support Centres (LSCs) - refund of caution deposit –Consideration of- reg.**

*(Ad.Misc)*

The admissions in the Learners’ support Centres of SDE outside the jurisdiction of the University were stopped with effect from the academic year 2015, vide U.O.No. Ad.Misc/3/SDE/LSCs/2015 dated 12.02.2015 and further, the recognition of all the Learners’ Support Centres of SDE was withdrawn from the academic year 2015-’16 onwards, vide U.O. No. Ad.Misc./3/SDE/LSCs/2015 dated 13.08.2015, due to the stringent direction from the University Grants Commission (U.G.C.)

*The Syndicate, vide Item no. 18.68.04 of the minutes of the meeting of the Syndicate held on 20.06.2016, has resolved that the Caution Deposit in respect of erstwhile LSCs shall be refunded on the basis of specific recommendations of the Director, SDE regarding admission details/dues (if any) in respect of the centres concerned.*

*It may be noted that as per the resolution of the Syndicate, the caution deposit amount was refunded to 102 (one hundred and two) erstwhile LSCs, till date.*

The following three erstwhile LSCs viz. (1) IAT Vidyamandir, Kottarakkara, (2) Ahalia International Foundation, Palakkad, (3) College of English, Karunagappally have submitted request for the refund of caution deposit Rs.2,00,000 /- (Rupees two lakh only) each.

As the Director, SDE has remarked that the said centres are eligible for refund of caution deposit and the Finance has agreed to the refund of an amount of Rs.2,00,000 /- (Rupees two lakh only) each to the above said centres. In tune with the resolution of the Syndicate noted in para 2 above. While considering the matter the Vice-Chancellor, has ordered to place the same before the Syndicate for consideration.

As per the orders of the Vice –Chancellor, the matter is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** to refund the caution deposit of Rs.2,00,000/- (Rupees two lakh only) each to the three erstwhile LSCs viz. (1) IAT Vidyamandir, Kottarakkara, (2) Ahalia International Foundation, Palakkad, (3) College of English, Karunagappally

**Item No.20.62**                      **School of Distance Education – payment towards printing of Self Learning Materials (SLMs) with outside presses –Consideration of- reg.**

*(Ad.Misc)*

The printing of Self Learning Materials (SLMs) of VIth semester UG programmes for the academic year 2019-20 of SDE was entrusted with the existing panel of outside presses, vide U.O. No. Ad.Misc.1/SDE-SLM/2020 dated 20.02.2020.

The Superintendent (i/c), KUP, vide letters dated 28.09.2020 & 13.10.2020 forwarded the claim from five (5) outside presses viz. ((1) SPK Offset Printing Works, Trivandrum, (2) Shine Offset, Peroorkada, (3) Geeyes Printers, Kazhakuttom, (4) SK Offset Printers, Karyavattom & (5) Santhigiri Mudranalayam, Pothencode, towards the payment of printing of SLMs and the audit has verified the bills and admitted the claim forwarded by the Superintendent (i/c), KUP.



The Finance, vide endorsement FoS.2827/Finance I/ dated 09.11.2020 has agreed to the payment to the aforementioned five outside presses as follows :

SI No.	Name of the Firm	Amount (in rupees)
1.	SPK Offset Printing Works, Trivandrum	4,54,518 /-
2.	Shine Offset, Peroorkada	2,62,830 /-
3.	Geeyes Printers, Kazhakuttom	2,52,192 /-
4.	SK Offset Printers, Karyavattom	2,87,355 /-
5.	Santhigiri Mudranalayam, Pothencode	2,63,303 /-
	Total	15,20,198 /- (Rupees fifteens lakhs twenty thousand one hundred and ninety eight only)

*\*TDS @2% & GST TDS @2% to be deducted from the firms, if applicable*

It is also brought to the notice that the Superintendent (i/c), KUP has requested to ratify the action taken by him in outsourcing two SLMs of 5<sup>th</sup> semester due to breakdown of the printing machine at University Press.

As per the orders of the Vice – Chancellor, the following are placed before the Syndicate for consideration and decision.

- (1) To sanction the amount due to outside presses towards the payment of printing charges of VI semester SLMs (2019-20) of SDE as detailed above.
- (2) To ratify the action taken by the Superintendent(i/c), KUP in outsourcing two SLMs of 5<sup>th</sup> semester due to breakdown of the printing machine at University Press.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Finance.

**Item No.20.63**

***Scholar in Residence Programme under Erudite Scheme – Visit of Dr.Michael Levitt–Department of Computational Biology & bioinformatics - Release of balance financial assistance to Dr.Michael Levitt –Consideration of- reg:***

*(P.L.D)*

The Kerala State Higher Education Council (KSHEC), vide Proceedings no. KSHEC-RA-1/830-47/ERUDITE/UoK- CB & BI;/6B/2020 dated 04/01/2020 **has sanctioned an amount of Rs. 2,32,400/- (Rupees Two Lakh Thirty Two Thousand Four Hundred only) being the 70% of the sanctioned amount of Rs. 3,32,000/- (Rupees Three Lakh and Thirty Two Thousand only) as advance** towards the conduct of the Scholar in Residence Programme under Erudite scheme involving the visit of Dr.Michael Levitt, Nobel Laureate (2013), Former Professor, Stanford University at the Department of Computational Biology & BioInformatics, University of Kerala and the same was released to **Dr. Achuthsankar S Nair, Head(i/c) (Co- ordinator of the programme), Department of Computational Biology & BioInformatics, University of Kerala.**

Dr. Achuthsankar S Nair, vide Letter No. DCB/Admin/396/19-20 dated 05/02/2020 has informed that, the Erudite programme involving Dr. Michael Levitt, Nobel Laureate (2013), Former Professor, Stanford University was conducted from 3<sup>rd</sup> January 2020 to 14<sup>th</sup> January 2020, at University of Kerala and CUSAT and has also informed that, the Principal Secretary (Higher Education), Govt. of Kerala has confirmed that the ASAP (Additional Skill Aquisition Programme) will share the expenses of the programme, with regard to the CUSAT visit.

The request of Dr. Achuthsankar S Nair for granting the actual expenditure incurred for the programme and self attested copies of Boarding Pass, air fare document & bills of other expenditure (not audited) pertaining to the programme, Receipts for Honorarium and ‘Certificate of payment’ from Prof. Michael Levitt has been forwarded to the KSHEC & ASAP.

As per the terms and conditions of the KSHEC, the Head of the Department through the Registrar of the University shall furnish a **detailed expenditure statement and utilization certificate (on KSHEC’s format) with an audited report from any registered Chartered Accountant & a detailed academic report of the programme within one month of the conduct of the programme. Copy of the air tickets, boarding pass, and other pertinent documents involving payment and acknowledgement of receipt of Honorarium and TA/DA by the Scholar duly signed by him/her with seal (if available), and bills and vouchers of all other expenses**

**incurred shall be furnished by the Head of the Department through the Registrar to the Council. Originals to be kept at the host institution.**

Dr. Achuthsankar S Nair vide email dated 12/06/2020 has informed that, most of the expenditure of the visit has been met by Dr. Michael Levitt and hence the auditor has raised an issue to the effect that the Utilization Certificate cannot be provided by Dr. Achuthsankar S Nair. and has only submitted the CA audited Statement of Expenditure (3 copies) pertaining to the Scholar in Residence Programme under Erudite Scheme involving the visit of Dr. Michael Levitt at the Department of Computational Biology & Bioinformatics & CUSAT during the period from 05/01/2020 to 10/01/20 & academic report of the programme for onward transmission to KSHEC.

Meanwhile, the ASAP has released the financial assistance of Rs.2,39,926/- (Rupees Two Lakh Thirty Nine Thousand Nine Hundred and Twenty Six Only) to Dr. Michael Levitt, Nobel Laureate (2013), Former Professor, Stanford University, vide order no. G.O. (Rt) No. 891/2020/HEDN dated 01/07/2020.

Now, the KSHEC vide email dated 22.10.2020 has sanctioned an amount of Rs. 4,10,669/- (Rupees Four lakh Ten thousand Six Hundred Sixty Nine only) being the final settlement of advance given for the conduct of Erudite Programme involving Dr. Michael Levitt at the Department of Computational Biology & Bioinformatics and has informed that, **the Registrar, University of Kerala shall submit the Statement of Expenditure and Utilization Certificate for the total amount of Rs. 6,43,069/- ( Rs. 4,10,669/- + Rs. 2,32,400/- (advance amount) released by the Council for the conduct of the Erudite Programme.**

Dr. Achuthsankar S Nair has requested to release the amount of Rs. 4,10,669/- (Rupees Four lakh Ten thousand Six Hundred Sixty Nine only) in non-routine way and transfer the amount to the bank account of Dr. Michael Levitt.

The Cash IV section has verified and reported that the amount of Rs.4,10,669/- (Rupees Four Lakh Ten thousand Six Hundred Sixty Nine only) has been credited to KUF[B] A/c no.57002315676 on 16.10.2020 by way of Electronic transfer.

The Finance has endorsed the following vide Endt No. FOS. 3098 /Fin II/2020-21 dated 25/11/2020

1. The Programme co-ordinator shall be requested to submit a revised audited Statement of Expenditure for Rs.6,43,069/- (Rs. 4,10,669/- (Reimbursed final instalment) + Rs.2,32,400/- (advance amount)).
2. Planning 'D' section shall prepare a Utilization certificate, approved by the Registrar & the programme Co-ordinator that shall be countersigned by the Finance Officer for submitting before KSHEC.
3. The amount of Rs. 4,10,669/- due to Prof. Michael Levitt (as mentioned by the Co-ordinator) shall be transferred to Dr. Michael Levitt as previously done by ASAP after obtaining the bank account details from the Programme Co-ordinator.
4. The expenditure in this regard shall be booked under the head of account "Part III- MH 80 D – Grants from other Agencies - 9/7880 – Scholar in Residence Programme under Erudite Scheme" provided in the Budget Estimates of the University.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the non-submission of the original Bills & Vouchers and Utilization Certificate by Dr. Achuthsankar S Nair, Head(i/c) (Co-ordinator of the programme), Department of Computational Biology & Bioinformatics, University of Kerala towards the conduct of the Erudite programme involving Dr. Michael Levitt and releasing of the balance amount of Rs. 4,10,669/- received from KSHEC to Dr. Michael Levitt is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** to release the amount received from the Kerala State Higher Education Council urgently to the Programme Co-ordinator and Head, Department of Computational Biology & Bioinformatics, and transfer the same to the Nobel Laureate Dr. Michael Levitt, with immediate effect.

**FURTHER RESOLVED** to intimate the programme co-ordinator to submit the statement of expenditure and utilization certificate for the total amount of Rs.6,43,069/- (Rs. 4,10,669/- + Rs.2,32,400/- (advance amount) released by the Council for the conduct of the Erudite Programme urgently.

**Item No.20.64 Meeting of the Standing committee of the Syndicate on Planning and Development – Minutes - approval of-reg.**

**(Pl. G)**

The Minutes of the meeting of the Standing committee of the Syndicate on Planning and Development held at 3.30 P.M on 27.11.2020 (copy appended) is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT**

Date and Time : 3.30 P.M; 27.11.2020.

Venue : Syndicate Room, Senate House Campus, Palayam

**Members**

Adv.A.Ajikumar,Member, Syndicate [Convener]	Joined online
Adv.K.H.Babujan, Member, Syndicate	----
Dr.S.Nazeeb, Member, Syndicate	Sd/-
Dr.K.B.Manoj, Member, Syndicate	Sd/-
Sri.B.P.Murali, Member, Syndicate	----
Adv.Muralidharan Pillai.G, Member, Syndicate	----
Sri.Bijukumar. G, Member, Syndicate	Sd/-
Sri.Jairaj. J, Member, Syndicate	----
Dr.K.G. Gopchandran, Member, Syndicate	Joined online
Dr.Vijayan Pillai. M, Member, Syndicate	-----
Sri.Viswan Padanilam, Member, Syndicate	Sd/-
Sri.Arun Kumar. R, Member, Syndicate	Sd/-

**Item No.20.64.01 Budget Speech 2020-21 - Providing Roofing to the Open Courtyard in the ONV Memorial School of Indian Languages at Kariavattom Campus - Site Visit Report – Meeting - reg.**

**[ Ad. B I ]**

In the Budget Speech, 2020-21 (Item.No. 73), an amount of Rs. 60,00,000/- has been earmarked for providing a roof to the open courtyard in the ONV Memorial School of Indian Languages building at Kariavattom Campus.

The University Engineer had suggested that it is desirable to entrust the design and estimation of the roof area of the building with Iyer & Mahesh, as the structural and architectural design of the building was done by the firm itself or else the structural design work may be entrusted with the CET.

The Syndicate at its meeting held on 14.08.2020 has resolved to initiate steps for inviting both M/s. Iyer & Mahesh and CET to conduct site visit in the presence of officials of Engineering Unit for preparing the design and estimate of roof area of ONV Memorial School of Indian Languages and to schedule a meeting with both agencies, with separate time slots.

Accordingly, the University Engineer, vide letter dated. 15.10.2020 has reported that both Iyer & Mahesh, the Architect Consultant and the CET have conducted a site visit along with the engineers of University in this connection.

The University Engineer has also reported that the firm M/s. Iyer & Mahesh have expressed their willingness to take up the work of preparing design and estimate for the proposed roofing work and Sri. Biju V, Assistant Professor, Department of Civil Engineering, CET has advised to entrust the consultancy work of the proposed roofing to the original architectural consultant M/s. Iyer & Mahesh since all the data of the structural analysis of the existing building are available with them It is stated that the CET is ready to vet the structural design and analysis of the firm M/s. Iyer & Mahesh, on production of the report & drawings.

As per the orders of the Vice Chancellor, the aforesaid report submitted by the University Engineer and the matter of holding discussion with both M/s. Iyer & Mahesh and CET, with separate time slots, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

The committee hold discussions with the experts from the firm M/s Iyer & Mahesh and CET and noted that the presentation made by M/s Iyer & Mahesh is a basic item description and not a comprehensive design proposal.

To entrust the University Engineer to hold further discussions with M/s Iyer & Mahesh to frame the presentation giving emphasis to the durability, economy and design that suit to the actual structure of the ONV memorial School of Indian Languages, Kariavattom and the proceedings in this regard shall be completed before 10<sup>th</sup> December 2020 for placing before the next meeting of the Standing committee of the Syndicate on Planning and development.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 27.11.2020, be approved.

*Item No.20.64.02      ONV Memorial School of Indian Languages Building- Non functioning of lift - reg*

[ Ad. B I ]

The construction of Platinum Jubilee Academic Complex for School System at Kariavattom Campus was completed in all respects on 31.12.2018. Accordingly the inauguration of the building was done by the Honorable Minister on 27.02.2019 and is named "ONV Memorial School of Indian Languages Building".

As per U.O dated 26.03.2018 sanction was accorded to execute the work of Elevator (20 passengers) with ARD amounting to Rs.30,00,000/- (Rupees Thirty Lakh Only) including 3 years free service and by collecting rates for 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> after the guarantee period. Accordingly M/s Omega Elevators, Ahmedabad, has undertaken the work of elevators in connection with the construction of Platinum Jubilee Academic Complex for School System at Kariavattom, as per agreement No.106/18-19 dated 15.12.2018 for a contract amount of Rs.23,30,000/- (Twenty Three Lakh Thirty Thousand Only).

Now, the University Engineer vide email dated 04.10.2020 has reported that the lift in the ONV Memorial School of Indian Languages Building is not functioning and even after repeated instructions, the Contractor M/s Omega Elevators is not rectifying the defects in the lift installed and, hence requested to intervene in the matter.

As per the orders of the Vice-Chancellor the non-compliance of directions of the University Engineer by M/s Omega Elevators in serving of lift in the ONV Memorial School of Indian Languages building is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

**To initiate action to hold discussion with the firm, by the University Engineer and the Assistant Executive Engineer ( Electrical) in the presence of the Pro Vice Chancellor at an immediate date, convenient to the Pro Vice Chancellor.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 27.11.2020, be approved.

*Item No.20.64.03      Kariavattom Campus- Providing new door for the Library room of the Department of Sanskrit at ONV Memorial School of Indian Languages - reg.*

[ Ad. B I ]

The Professor & Head, Dept. Of Sanskrit has informed that the Library of the Dept. of Sanskrit has been functioning in the ONV building, since October 2019. Due to space constraints, the Library is now functioning in the second and third floors of the building. The area where the Library is functioning in the third floor is in between the Linguistic & Tamil Departments. Hence, it is requested that, a new entry / exit point be provided for the Department Library. On the matter, the University Engineer has informed that, the hall for Library is designed with an entry and exit door having common passage and on inspection, it is noticed that, the passage is blocked by the shelves

of the Linguistics Dept., and the entry and exit of Sanskrit Library is through the same door near the Tamil Dept. Library. Further, the University Engineer, vide letter DB2/SKT-ONV-door/20-21 dated 19.10.2020, has submitted an estimate for providing new door for the library room of the Department of Sanskrit. The total estimate cost based on DSR 2016 with cost index(Tvpm) arrived to Rs.50,000/-(Rupees Fifty Thousand only) including GST 12%. The University Engineer has also, requested to grant the permission for executing the alteration work in the newly constructed building and charging the expenditure for the same in head of account "Part: I Non-Plan J: Works MH: 65 Works 10/5301 minor works and maintenance". It may also noted that, in the case of wall removal in the Dept. of Malayalam and Dept. of Hindi for the setting up of Seminar Hall, the Syndicate held on 22.11.2020 has resolved to remove the wall between the two rooms in each departments, in order to setting up of Seminar Hall. As per the orders of the Vice-Chancellor, the above matter and estimate submitted by the University Engineer is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATIONS:**

**To grant permission for executing the alteration work in the ONV Memorial School of Indian Languages, Kariavattom, in order to facilitate new entry and exit for the Library of the Department of Sanskrit with total estimate cost based on DSR 2016 with cost index(Tvpm) arrived to Rs.50,000/-(Rupees Fifty Thousand only) including GST 12% charging the expenditure for the same in head of account "Part: I Non-Plan J: Works MH: 65 Works 10/5301 minor works and maintenance".**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 27.11.2020, be approved.

**Item No.20.64.04 Kariavattom Campus- Construction of new shuttle court and waiting shed near F type quarters -Sanctioning the tender -reg.**

[ Ad. B I ]

An estimate of Rs.7,80,000/-(Rupees Seven Lakh Eighty Thousand only) was approved for the construction of new shuttle court and waiting shed near F type quarters at Kariavattom Campus, vide U.O No.Ad.B1810/2019/021/133 dated 28.12.2019. The University Engineer, vide letter No. UE/DB/SC-F/2019-20 dated 13.10.2020, has informed that tenders were invited for the above said work and two tenders were received as follows.

Sl.No	Name of the Contractor/Firm	Rank	Amount
1.	Baliadne Construction Pvt.Ltd	L1	Rs.6,71,155/-
2.	Thajudeen T A	L2	Rs.8,33,925/-

The Baliadne Construction Pvt.Ltd had quoted the lowest amount of Rs.6,71,155/- and the tender was rejected due to the inconsistencies in tender document. The L2 contractor Sri.Thajudeen T A was negotiated to reduce his quoted amount to the lowest quoted contractor and vide mail dated 25.09.2020, he expressed his unwillingness to reduce his quoted amount to the amount of L1. The tendered PAC of the work is Rs.7,76,924/-. Hence, the amount quoted comes to 7.34 % above the PAC amount.

As per the orders of the Vice-Chancellor, the above matter and the tender of Sri.Thajudeen.T.A at quoted amount of Rs.8,33,925/- is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

**To initiate action to hold discussion with the firm / contractor by the University Engineer in the presence of the Pro Vice Chancellor at an immediate date, convenient to the Pro Vice Chancellor.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 27.11.2020, be approved.

**Item No.20.64.05**      ***Budget Speech 2019-2020-Senate House Campus-Rain water harvesting- Construction of rain water recharge pits-permission to arrange the work on quotation basis waiving tender formalities.- reg.***

[Ad. B I]

An amount of Rs.20,00,000/- (Rupees Twenty Lakh Only) was allocated in the Budget Speech 2019-20, for implementing rain water harvesting and water treatment plant in the Senate House Campus. An estimate amounting to Rs.2,20,000/- has been sanctioned, vide U.O no. AdB1(2)836/2015/007/62 dated 03.08.2019 for the construction of recharge pits in the Senate House campus. It may also be noted that, an estimate amounting to Rs.4,20,000/- (Rupees Four Lakh Twenty Thousand Only) has been sanctioned, vide U.O no. AdB1(2)836/2015/007/138 dated 16.10.2020 for the balance work for cleaning well, rainwater harvesting, providing Pump set and water supply connections, providing grill cover and beautification around the wells at Senate House.

The University Engineer, vide letter no. DBI/Rain Harvesting/2020 dated 22.09.2020 has informed that tenders were invited for the construction of recharge pits in the Senate House campus, in accordance with the estimate for Rs.2,20,000/- and opened on 23.10.2019. As no tenders were received on first call, re-tenders were invited through University website and through dailies. But no bidders participated in the re-tenders opened on 4<sup>th</sup> call also. Hence, the University Engineer has requested permission to arrange the work on quotation basis waiving tender formalities.

As per the orders of the Vice Chancellor, the matter of granting permission to the University Engineer to arrange the construction work of Re-charge pits, on quotation basis waiving tender formalities, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATIONS:**

**The committee, noting that the University Engineer had reported that no bidders participated even in the retenders opened on 4<sup>th</sup> call, for construction of rain water recharge pits in connection with implementing rain water harvesting and water treatment plant in the Senate House Campus recommended that the University Engineer shall proceed with further steps for materializing the project, as per rules and regulations.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 27.11.2020, be approved.

**Item No.20.64.06**      ***Modernization of University Libraries- Vertical extension to Kerala University Library, Palayam - supply, installation, testing and commissioning of 6 passenger lift – negotiation with M/s Omega Elevators and the report received from University Engineer regarding the non-cooperative attitude of M/s Omega Elevators - reg.***

[ PL. G ]

As per G.O(Rt)No.466/2011/H.Edn dated:23.03.2011, the Government had released a total amount of Rs. 6,55,00,000/- (Rupees Six Crore Fifty Five lakh only) for the Modernization of University Libraries under University of Kerala and out of this, an amount of R.1.5 crores each has been allocated for building (Palayam) and for renovation respectively.

M/s Habitat Technology Group was appointed as the consultant for the vertical extension of Kerala University Library, Palayam as per the resolution of the Syndicate held on 16.11.2013 and an agreement was executed with the firm on 01.01.2014. The detailed estimate amounting to Rs.2,60,00,000/- (Rupees Two crore sixty lakh only) submitted by M/s Habitat Technology Group, verified and forwarded by the University Engineer. Including consultancy fee, service tax etc. for the above work was approved vide U.O dated 28.02.2015.

As requested by the University Engineer revised Administrative Sanction for electrical works (Rs.10,27,690/-), Lift (Rs.15,00,000/-) and AC (Rs.35,00,000/-) have been issued vide U.O. dated 31.12.2018.

The University Engineer vide letter No. DB1/LIFT-lib/2019-20 dated 05.08.2020 had reported that, in response to the invitation of tenders for the supply, installation, testing and commissioning of 1 No. of 6 passenger lift related with the vertical extension of Kerala University Library, 3 tenders were received, among which the tender for approved make M/s Omega Elevators

had quoted Rs. 14,75,000/- (Rupees Fourteen Lakh Seventy five Thousand only) against the estimate amount of Rs. 15,00,000/- (Rupees Fifteen Lakh only). In the tender it is mentioned that the comprehensive maintenance contract for 3 years have to be carried out by the firm itself at their own cost and the rate quoted by M/s Omega towards AMC for 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> year are as follows:

•Quoted rate of Omega towards AMC for 4 <sup>th</sup> year	-	Rs. 59,000/-
•Quoted rate of Omega towards AMC for 5 <sup>th</sup> year	-	Rs. 65,000/-
•Quoted rate of Omega towards AMC for 6 <sup>th</sup> year	-	Rs. 71,500/-
<b>Total</b>	-	<b>Rs. 1,95,500/-</b>

Hence, the total amount including AMC for first three year + paid AMC for 4<sup>th</sup>, 5<sup>th</sup> & 6<sup>th</sup> year comes to Rs. 16,70,500/- (Rupees Sixteen Lakh Seventy Thousand and five Hundred only) [Rs.14,75,000/- + Rs. 1,95,500/-]

The University Engineer had also remarked that, the company had pointed out some clarifications regarding the lift shaft details in the tender notification. The door specification mentioned in the tender document is 800 mm x 2000 mm whereas the actual size as per IS is 700 mm x 2000 mm. The car size mentioned is 950 mm width x 1150 mm depth whereas the size mentioned by the company is 900 mm width x 1175 mm depth and it is also mentioned that if there is plumb out in the lift shaft, then required chipping work is to be done at the risk and cost of the University.

The University Engineer had also reported that, as per IS for 6 passenger lift, car cabin entrance is 700 mm door width and the car size is 1100 mm x 1000 mm and when the lift shaft size is bigger than the recommended size suitable number of RS Joints/channels including deeper brackets shall be provided so as to obtain the required size. The entrance width of lower size as well as higher size are permitted upto 100 mm subject to a minimum of 700 mm. The lift shaft, lift pit etc. at the University library was constructed years back and there may be chances of deviation from the prevailing standard size. Anyhow, six passenger lift can be installed after making certain modifications in the shaft.

The University Engineer had requested to conduct a negotiation with the lift company M/s Omega Elevators regarding the modifications and the rates quoted by them, since the rate quoted by them for the AMC is beyond prevailing rate. If they do not relent, re-tendering of the SITC of the lift for 6/8 passengers can be pursued.

The meeting of the Standing Committee of the Syndicate on Planning & Development held on 25/09/2020 considered the matter and recommended to inform M/s Omega Elevators to assign a senior official for negotiation and to schedule the same during the next meeting of the committee, noting that the representative present before the committee expressed his inability to hold the negotiation discussion and the Syndicate held on 01/10/2020, vide item no.18.68.06 has resolved to approve the same.

Accordingly the matter was again considered by the Standing Committee of the Syndicate on Planning & Development held on 19/10/2020. The committee recommended that the item be deferred to the next meeting of the committee noting that the representatives of M/s Omega Elevators are not present before the committee for negotiation and the Syndicate held on 23/10/2020, vide item No.19.37.08 has resolved to approve the recommendation of the Standing Committee of the Syndicate on Planning & Development held on 19/10/2020.

Meanwhile, the University Engineer vide letter No.DB2/PJAC/lift dated 19/10/2020 has submitted a report regarding the non-cooperative attitude of the lift company M/s Omega Elevators. She has reported that M/s Omega Elevators have installed a 20 passenger lift in the newly constructed ONV Memorial Building at Kariavattom and the energization certificate for the same was obtained from the Department of Electrical Inspectorate on 18/12/2019. The defects noticed in the door driving system afterwards were rectified by the company on 04/01/2020.

The University Engineer has reported that the lift was again shut down from the middle of September 2020. Even after repeated instructions the lift company had not attended the rectification in time. The work is in its defect liability period and the rate quoted by M/s Omega includes free annual maintenance for three years. M/s. Omega attended the defects and made it functional only on 08/10/2020 and the non-functioning of lift has caused severe inconvenience and hardships to the staff and commuters who are depending on this lift.

The University Engineer has also forwarded the report of the Assistant Executive Engineer (Ele) in the matter, in which the Assistant Executive Engineer has remarked that considering the seriousness of the matter M/s Omega may be avoided from taking part in further bids of the University and has requested to take appropriate decision in the matter.

Hence, as per the orders of the Vice-Chancellor the matter of negotiation with the lift company M/s. Omega Elevators regarding the supply, installation, testing and commissioning of 1 No. of 6 passenger lift in the vertical extension of Kerala University Library is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**RECOMMENDATIONS:**

**To initiate action to hold discussion with the firm/ contractor by the University Engineer in the presence of the Pro Vice Chancellor at an immediate date, convenient to the Pro-Vice-Chancellor.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 27.11.2020, be approved.

**Item No.20.64.07** *CLIF-Supplying and Installing Network Equipment and Cables at Vice-Chancellor's Quarters, Centre for Biodiversity Conservation and Seed Bank, Department of Botany-Estimate of Work- reg.*

[ Ad. D III ]

As requested by the University Engineer in response to the request received from the Head, Department of Botany, the Hon. Director in-Charge of CLIF, vide his letter dated 11.08.2020, has forwarded the detailed estimate for supplying and installing network equipment and cables at Vice-Chancellor's Quarters, Centre for Biodiversity Conservation and Seed Bank, Department of Botany prepared by the Instrumentation Engineer, CLIF based on the requirement and the rates arrived using recent Works and Market Rates and the estimated expenditure is as follows;

1 Vice-Chancellor's Quarters Rs.3.00.000/-

2 Centre for Biodiversity Conservation Rs.4,70,000/-

3 Seed Bank, Department of Botany Rs.4,00,000/-

Total: Rs.11,70,000/-(Rupees Eleven Lakh Seventy Thousand only)

The Hon. Director in-Charge of CLIF has requested that sanction may be accorded for meeting the expenditure from appropriate general funds of the University of Kerala, since the estimated amount is well above the amount provided under head of account MH 59 (e)-CLIF-3021-Network Maintenance -in the current year budget estimate of the University. In this regard the Vice-Chancellor has ordered to place the proposal forwarded by the Hon. Director in-Charge of CLIF, before the Standing Committee of the Syndicate on Planning and Development. Accordingly following matters are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations. i) Proposal regarding the Supplying and Installing Network Equipment and Cables at Vice-Chancellor's Quarters, Centre for Biodiversity Conservation and Seed Bank, Department of Botany ii) Request to accord sanction for meeting the aforesaid expenditure from appropriate general funds of the University of Kerala .

**RECOMMENDATIONS:**

**To defer the matter to the next meeting of the committee in which the Instrumentation Engineer shall be present for detailing the particulars of the estimate.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 27.11.2020, be approved.

**Item No.20.64.08** *Electrical Work for Supply, Installation, Testing and Commissioning of Fire Fighting System for AICTE approval at Kariavattom Campus-Single Tender- reg.*

[ Ad. B I ]

As per the U.O.No. Ad.B1(1)812/2015/396 dated. 17.10.2019, an estimate amounting to Rs. 73,85,000/- has been approved for the firefighting and allied works in the buildings housing



University College of Engineering , Dept.of Computer Science, Dept of Futures Studies and Dept of Opto Electronics, at Kariavattom Campus.

The University Engineer, vide letter No. DB2/FS-ELE/19 dated. 09.11.2020 has informed that e-tenders were invited for the electrical works, with the last date of submission as on 30.01.2020. Since no bidders had quoted, the work was retendered. On retendering second and third time also no tenders were received. On fourth call, a single tender has been received from M/s. SM Electricals at Rs. 4,22,087/- (Rupees Four Lakh Twenty Two Thousand and Eighty Seven Only), ie. 5% below the estimate rate and + GST. The University Engineer has also informed that the rate quoted by M/s. SM Electricals at 5% below the estimate rate is reasonable. The University Engineer has reported that a single bid during re-tendere shall be accepted only with the approval of a committee.

As per the orders of the Vice-Chancellor, the said single tender quoted by M/s. SM Electricals submitted by the University Engineer towards the electrical works of Fire Fighting System, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATIONS:**

**Noted the proposal of the University Engineer, vide letter. no. DB 2/FS – ELE / 19 dated 09.11.2020 to accept the single tender received on fourth call from M/s. SM Electricals at Rs.4,22,087/- (Rupees Four Lakh Twenty Two Thousand and Eighty Seven Only), [ 5% below the estimate rate and + GST.] for the firefighting and allied works in the buildings of Dept of Opto Electronics, Dept.of Computer Science, Dept of Futures Studies and University College of Engineering at Kariavattom Campus and recommended to defer the matter to the next meeting of the Standing committee of the Syndicate on Planning and Development.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 27.11.2020, be approved.

**Item No.20.64.09      *Kariavattom Campus- Light roofing over the Researcher's Hostel and PG Hostel – negotiation in quoted amount- reg.***

*[ Ad. B I ]*

An estimate amounting to Rs.39,00,000/-(Rupees Thirty Nine lakh only) was approved for providing light roofing over the Researcher's Hostel and the Mess Hall of the PG Hostel at Kariavattom Campus, vide U.O No. Ad BI.807/2015/005/49 dated 12.03.2020. The University Engineer, vide letter no. DB2/1839/LR-SH/19 dated 15.10.2020, has informed that e-tenders were invited for the said work and 4 tenders were received as follows:

Name of the Contractor/firm	Rank/	Amount Quoted
1. B. Anilkumar	L1	Rs.32.51,025/-
2. Home Art Builders	L2	Rs.34,08,547/-
3. Shajudeen	L3	Rs.36,59,022/-
4. R. Sajikumar	L4	Rs.45,29,765/-

Out of these, Sri. B. Anilkumar has quoted the lowest amount of Rs.32,51,025/-. The tendered PAC of the work is Rs.38,52,040/- and the quoted amount comes to the 15.60% below the PAC amount. The rate quoted by Sri. B. Anilkumar for item no.1.02 (providing fixing expansion hold fasteners) is found 1210.62% higher than the estimate. The University Engineer, has also informed that, as per G.O(P) No.54/2019/Fin dated 04/05/2019, negotiation was done with L1 to reduce high quoted rates so as to explore possibility for bringing them with in DSR+10% tolerance limit or LMR whichever is lower. Vide reply dated 28.09.2020, the contractor reduced his rate to Rs.850/- which is 1137.80% higher when compared with DSR rate including GST.

As per the orders of the Vice-Chancellor, the above matter of negotiation on the rate of item no.1.02 of the tender quoted by Sri.B. Anilkumar at a total amount of Rs.32.51,025/- is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATIONS:**

**To entrust the University Engineer to take steps to obtain documented statements from L1 and L2 contractor / firm specifying their willingness to the extent to which they shall**

negotiate for providing light roofing over the Researcher's Hostel and Mess Hall of the PG Hostel at Kariavattom and to place the matter before the next meeting of the Standing committee of the Syndicate on Planning and Development.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 27.11.2020, be approved.

**Item No.20.64.10**      *Department of Botany – Detailed Project entitled ‘ Adopt A Tree - A forest Tomorrow ‘ submitted by Prof. Shiburaj S – reg.*

[ Ad. B I ]

Dr. Shiburaj S., Professor, Department of Botany, vide email dated 15.09.2020 had forwarded a concept proposal titled 'Adopt-A-Tree-A Forest Tomorrow' in continuation to the Harithalayam project at Kariavattom. It was informed that, the concept proposal is towards an Eco restoration program promoted by the Department of Botany and if accepted, a detailed proposal on the same can be submitted. As per the concept proposal, it will be a people participatory and community -supported programme and the Department of Botany will coordinate the project and provide technical support & land for establishing Arboretum. Moreover, it is also stated that, the University may provide land (5acres preferably near Greenfield Stadium) & and water resources, an initial contingent grant & human resources support and also technical support from the faculties of Department of Botany.

The Syndicate at its meeting held on 23.10.2020 has resolved to invite Dr. Shiburaj S, Professor, Department of Botany to the next meeting of the Standing Committee of the Syndicate on Planning and Development, with a detailed proposal, to hold discussions on the submitted concept proposal titled 'Adopt-A Tree-A Forest Tomorrow' in continuation to the Harithalayam project. Accordingly, Dr. Shiburaj S, has forwarded a detailed project proposal dated 24.11.2020 on the same. It may be noted that details of budget required is included in the project proposal.

As per the orders of the Vice Chancellor, the above-said project proposal forwarded by Dr. Shiburaj S., Professor, Department of Botany is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

**To accept the project proposal entitled ‘ Adopt A Tree - A forest Tomorrow’, in principle and to entrust Prof. Shiburaj,S to formulate the proposed project as a budget proposal for the next financial year.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 27.11.2020, be approved.

**Item No.20.64.11**      *State Plan Grant – Civil works 2018-19 – Construction of School of Communication and Library Science and New Hostel for Men & ICCR students at Kariavattom – (1) Execution of Memorandum of Understanding – disagreement to the provision of Arbitration clause by KSHB, (2) Minutes of the meeting of the subcommittee entrusted for detailed discussion with KSHB relating to the new site for Hostel.*

[ Pl.G ]

As per U.O No. Pl.G/2305/SP 2018-19/2018 dated 15.09.2020 administrative sanction was granted on the basis of the verified estimate of KSHB submitted by the University Engineer aMemorandum of Understanding to Rs. 4,53,62,629/- (Rupees Four crore fifty three lakh sixty two thousand six hundred and twenty nine only) and Rs.3,18,77,791/- (Rupees Three crore eighteen lakh seventy seven thousand seven hundred and ninety one only) respectively for construction of School of Communication and Library Science and New Hostel for Men & ICCR Students at Kariavattom.

The Syndicate at its meeting held on 23.10.2020 considered the report of the subcommittee constituted, on the basis of the complaint from the Research Students Union, on the site identified for the new hostel and resolved to approve the report of sub-committee and to construct the proposed Hostel for Men and ICCR student in the south of the Campus road leading to the campus

west gate in between the Health centre building and the play ground after leaving sufficient set back from the road and to entrust the Pro-Vice-Chancellor, Convener, Standing Committee of the Syndicate on P&D and the University Engineer to have a detailed discussion with Kerala State Housing Board for the construction of New Hostel for Men & ICCR Students at the new site suggested by the Sub-Committee .

Also the University Engineer, vide email dated 23.10.2020, has reported that the proposed site in between the old PG Mens Hostel and additional Mens Hostel for the construction of new hostel for Men & ICCR students was approved, vide letter No.PI.G/2305/SP-2018-19/2018 dated 13.07.2018. Accordingly the CET has executed the soil test and prepared structural design based on the architectural drawings issued by the University. The payment made to the CET in this regard is as follows:

•Soil investigation works	:	Rs.49,560/-
•Structural design works	:	Rs.1,94,700/-
Total	:	Rs.2,44,260/-

As the site has been changed to the area in between Health Centre building and play ground after leaving sufficient set back from the road, the University Engineer pointed out the following suggestions for appropriate decisions.

- M/s. Housing Board may be requested to ascertain the structural stability of the building in the new site with the design of the CET without any financial liability to the University
- The Joint Registrar, Campus Administration may be directed to auction the trees in the newly proposed site.

The meeting of the subcommittee was convened at 04.00 P.M on 24.11.2020 at the Pro Vice Chancellor's Chamber wherein the representatives of M/s. Housing Board agreed to explore the feasibility to ascertain the structural stability of the building in the new site with the design of the CET without any financial liability to the University, at an immediate date.

Further the subcommittee, in the light of the decision for shifting the site, for the construction of New Hostel for Men & ICCR Students recommended that the Joint Registrar, Campus Administration be instructed not to proceed with any steps in the old site including cutting of trees and to take steps to auction the trees in the newly proposed site.( copy of minutes appended – Appendix 1)

It may also be noted that on the basis of administrative sanction granted, this office vide letter no. PI.G/2305/SP 2018-19/2018 dated 17.09.2020 has forwarded the specimen of the Memorandum of Understanding to KSHB for executing it in order to proceed with the construction of School of Communication and Library Science and New Hostel for Men & ICCR Students at Kariavattom.

But in response, the KSHB, vide letter no. KSHB-THU/146/2019 dated 15.10.2020 put forward suggestion to exclude the Arbitration clause from the Memorandum of Understanding. As the draft agreement was finalised after legal and finance vetting and approval of the Syndicate, the opinion of the legal Adviser was sought and the following opinion was received.

“As the impugned Memorandum of Understanding has already been vetted by the legal and Finance wing and approved by the Syndicate, it is not advisable to delete the Arbitration clause from the agreement. Moreover in order to avoid unnecessary litigation, it is advisable to incorporate alternative dispute redressal mechanism like Arbitration and conciliation.”

In the light of the legal opinion, this office, vide letter no.PI.G/2305/SP 2018-19/2018 dated 18.11.2020 has requested the KSHB, once again to follow the draft Memorandum of Understanding already finalised.

Then also, the KSHB, vide letter no. KSHB-THU/146/2019 dated 15.10.2020 quoting government orders of 1978 and 1985 claims that the applicability of arbitration will be restricted to works where the estimated PAC of which is Rs. Two lakhs and below and again requested to exclude the arbitration clause from the Memorandum of Understanding.

In this context, it may be noted that though there was proceedings relating to change of site of Hostel for Men & ICCR Students, the construction of School of Communication and Library Science is also getting delayed due to non execution of the Memorandum of Understanding.

Hence the following matters are placed before the Standing committee of the Syndicate on Planning and development for consideration and recommendation;

A) Minutes of the meeting of the subcommittee entrusted by the Syndicate for detailed discussion with Kerala State Housing Board for the construction of New Hostel for Men & ICCR Students at the new site held on 24.11.2020, and

B) the dissent expressed by the KSHB on Arbitration clause in the draft Memorandum of Understanding finalized by the Syndicate after finance and legal vetting, for the construction of School of Communication and Library Science and New Hostel for Men & ICCR Students at Kariavattom, by which the proceedings for starting construction is getting delayed.

**RECOMMENDATION:**

**To approve the minutes of the meeting of the subcommittee entrusted for detailed discussion with Kerala State Housing Board for the construction of New Hostel for Men & ICCR students at the new site, held on 24.11.2020.**

**To entrust the University Engineer to initiate discussions with Kerala State Housing Board authorities to avoid delay in executing the Memorandum of Understanding in respect of construction of School of Communication and Library Science and New Hostel for Men & ICCR students at Kariavattom.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 27.11.2020, be approved.

**Item No.20.64.12**      *Repair & Retrofitting and Miscellaneous civil works in the Additional Mens Hostel at Kariavattom Campus - reg.*

*[ Ad. B I ]*

As per the U.O.No.Ad.B1(4)807/2019/093 dated. 14.10.2019, an estimate amounting to Rs.70,00,000/- has been approved for the repairs, retrofittings and miscellaneous civil works in Additional Men's Hostel, Kariavattom.

The University Engineer, vide letter No. DB2/AMH/2018 dated. 25.11.2020 has informed that the aforesaid work was tendered and awarded to the contractor Sri. P. R. Mohankumar on 11.03.2020, with a duration of 180 days. The agreement executed on 03.06.2020 and the site was handed over to the contractor on 15.06.2020 and the agreed date of completion is 11.12.2020. Repair to 35 rooms in the ground floor has been completed and handed over to the inmates.

The University Engineer has also informed that the Assistant Executive Engineer-1 has reported that the inmates in the upper floor have not vacated the rooms and wide spread of Covid-19. It has also affected the progress of work. Hence the AEE has recommended to extend the time of completion without fine from 12.12.2020 upto 31.03.2021, considering the genuine circumstances as stated above. The AEE has also reported that some leakages were found in the toilet portion, such leakages were not noticed at the time of preparation of estimate and the items for arresting the leakage is not included in the estimate.

Hence, the University Engineer has requested to take appropriate decision on the following matter,

1. The Contractor of the work and the Warden Mens' Hostel may be invited to the Standing Committee Meeting for reviewing the project and discussing the above said matters for completing the work in a satisfactory manner.
2. Extension of Time of Completion may be granted upto 31.03.2021 without imposing fine to the contractor, considering the Covid-19 situation and non vacating of rooms by the inmates.
3. Permission to submit the revised estimate, which is under preparation with the Assistant Executive Engineer-1, incorporating urgent items like toilet repair, chappathi machine room etc.

As per the orders of the Vice-Chancellor, the aforesaid matter, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

To grant extension of time of two months from 11.12.2020, without fine, to Sri. P.R Mohankumar, contractor for completion of the repairs, retrofitting and Miscellaneous civil works in the Additional Mens Hostel at Kariavattom Campus as per the report of the University engineer, considering the covid -19 situation.

To refer the matter of granting permission to the University Engineer to submit the revised estimate incorporating items like toilet repair, Chappathi Machine room etc. to the Syndicate.

The meeting came to an end at 4.45 P.M

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 27.11.2020, be approved.

**APPENDIX - 1****Pl. G / 2020**

**Minutes of the meeting of the subcommittee entrusted for detailed discussion with Kerala State Housing Board for the construction of New Hostel for Men & ICCR Students at the new site**

Date and Time : 04.00 P.M; 24.11.2020.  
Venue : Pro Vice Chancellor's Chamber, Senate House Campus, Palayam

**Members**

Dr. P.P Ajayakumar, Pro Vice Chancellor (in the chair) -Sd/-  
Adv.A.Ajikumar, Member, Syndicate [Convener, Sc on P & D] - Joined online  
Smt. Shobha K, University Engineer - Sd/-  
Sri.Manikandan, Regional Engineer, KSHB -Sd/-  
Smt.P.Letha, Exe.Engineer, KSHB - Sd/-  
Sri.Rex, AEE, KSHB - Sd/-

The Director, Planning and Development and Sri.Ramesh G.S (AEE-I) were also present in the meeting

The meeting began at 4.15PM

The subcommittee comprising of the Pro-Vice-Chancellor, Convener (Standing Committee of the Syndicate on P&D) and the University Engineer hold its meeting, as entrusted by the Syndicate at its meeting held on 23.10.2020, to have a detailed discussion with Kerala State Housing Board, for the construction of New Hostel for Men & ICCR Students at the new site ie; the south of the Campus road leading to the campus west gate in between the Health centre building and the play ground after leaving sufficient set back from the road.

The subcommittee considered the facts pointed out by the University Engineer vide email dated 23.10.2020

- the proposed site in between the old PG Mens Hostel and additional Mens Hostel for the construction of new hostel for Men & ICCR students was approved, vide letter No.Pl.G/2305/SP-2018-19/2018 dated 13.07.2018.

- Accordingly the CET has executed the soil test and prepared structural design based on the architectural drawings issued by the University. Details of payment made to the CET in this regard is as follows:

•Soil investigation works	:	Rs.49,560/-
•Structural design works	:	Rs.1,94,700/-
		.....
Total	:	Rs.2,44,260/-

As the site has been changed to the area in between Health Centre building and play ground after leaving sufficient set back from the road, the following suggestions were put forward for consideration.

- M/s. Housing Board may be requested to ascertain the structural stability of the building in the new site with the design of the CET without any financial liability to the University.

- The Joint Registrar, Campus Administration may be directed to auction the trees in the newly proposed site.

The representatives of M/s. Housing Board agreed to explore the feasibility to ascertain the structural stability of the building in the new site with the design of the CET without any financial liability to the University, at an immediate date.

The subcommittee, in the light of the decision for shifting the site for the construction of New Hostel for Men & ICCR Students recommended that the Joint Registrar, Campus Administration be instructed not to proceed with any steps in the old site including cutting of trees and to take steps to auction the trees in the newly proposed site.

The meeting came to an end at 4.50 P.M

Sd/-

**REGISTRAR**

Sd/-

**PRO VICE CHANCELLOR**

=====  
**Item No.20.65**                      **Mar Baselios Institute of Technology, Kollam – excluded from UG online admission portal – reporting of-reg.**

**(Ac BII)**

The Principal, Mar Baselios Institute of technology, Kollam via email dated 19/11/2020 request for exclusion of the Mar Baselios Institute of Technology, Kollam from Online admission portal of University for 2020-21.

As per the e mail it has been stated that the Mar Baselios Institute of Technology, Kollam is planning to apply to the AICTE for closure of the institute. Hence requested to exclude the college from the UG online admission portal of the University, as the AICTE instructed not to admit students during the academic year 2020-21.

Following may be noted in this regard:

- Mar Baselios Institute of Technology, Kollam is affiliated to the University of Kerala during the year 2003-2004 vide U .O No. Ac B1/26030/2003 dated 20/10/2004 for the conduct of MCA Course with an intake of 60 (sixty) on self-financing basis.
- B Voc software development programme on the approval of AICTE was sanctioned in the college during 2020-21.

The UG online admission portal of the University was scheduled to be opened for fresh registration and for accepting new options on 23/11/2020 and if the college continued to be in the portal, students may opt for the B Voc course in the college which may lead to many difficulties as the college authorities themselves have made request for exclusion from Online admission portal of University for 2020-21.

Considering the exigency of the matter, the Vice Chancellor in exercise the powers vested under the section 10 (13) of KU Act 1974, ordered to exclude Mar Baselios Institute of technology, Kollam from the UG online admission portal of the University for admissions 2020-21. Accordingly the matter was intimated to the Online Admission section of the University for taking further necessary action.

In view of the above facts, the action taken by the Vice Chancellor in having ordered to exclude Mar Baselios Institute of Technology, Kollam from the UG online admission portal of the University for admissions 2020-21, in exercise of the powers vested under the section 10 (13) of KU Act 1974, is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No. 20.66**                      **Request from the Govt Colleges for Application form for Affiliation of New courses during 2020-21 –Consideration of- reg.**

**(Ac BII)**

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the next Syndicate.

**Item No.20.67**                      **Academic Calendar for First Degree Programmes under CBCS system for the Academic year 2020-21-reporting of- reg.**

(Ac.AV)

The University Level Monitoring Committee (ULMC) at its meeting held on 20.10.2020 considered the proposed Academic calendar for **I, II, IV & VI** semesters of the First Degree Programmes under CBCS system for the academic year 2020-2021 and recommended certain modifications. The meeting further recommended to place the Minutes of the meeting before the next Syndicate to finalise the Academic Calendar for the year 2020-2021.

The Syndicate vide item no.19.57 at its meeting held on 23.10.2020, resolved to approve the above recommendations of the meeting of the University Level Monitoring Committee (ULMC) held on 20.10.2020 with the modification as detailed below:

1) To reschedule the commencement of classes for the IV and VI semesters from the 15<sup>th</sup> November, 2020.

Sanction has been accorded by the Vice-Chancellor to implement the resolution of the Syndicate by rescheduling the date of commencement of classes for the IV and VI semesters of First Degree Programmes to 16.11.2020, subject to reporting to the Syndicate.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.20.68**                      **Minutes of the meeting of the Standing Committee of the Syndicate on Finance—Approval—reg.**

(Ad .A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 27.11.2020 is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Finance**

Date & Time : 27<sup>th</sup> November 2020, 2.00 p.m.  
Venue : Syndicate Room, University Buildings,  
Thiruvananthapuram.

**Members Present**

1. Adv.Babujan K H(Convener,online)
2. Adv. B. Balachandran
3. Dr.Unnikrishnan B
4. Sri. Bijukumar G
5. Dr. S. Nazeeb
6. Dr. K.B. Manoj

**Members Absent**

1. Adv. Muralidharan Pillai G
2. Adv. A. Ajikumar
3. Dr. K. G. Gopchandran
4. Sri. B.P Murali
5. Dr.Vijayan Pillai M

**Item No.20.68.01:**                      **Installation of Incinerator to burn sanitary napkins and napkin vending machine in the University campuses-reg.**

(Ad B I)

An amount of Rs.8,00,0000/- (Rupees Eight Lakh Only) is allocated in the Budget speech 2019-2020, for installing napkin disposal machine in the University Campuses.

M/s. Max Care India Pvt. Ltd. an initiative of Ex Service men, has forwarded their letter of interest/ price invoice to install Sanitary Pad Vending Machine, Incinerator to burn sanitary napkins and Incinerator to burn solid waste in the University Campuses. Also, the Commercial Manager, Steel Industries Kerala Limited, vide letter no. SILK/45/CO/QSF/CD/2019-20/2460 dated 12.02.2020 has requested to entrust the work of installing Incinerator and Napkin Vending Machine in the Campuses, with them, without mentioning the cost.

As per the proposal submitted by the Joint Registrar, Campus Administration, the rate of Napkin destroyer (incinerator) is Rs.26,900/- with standard exhaust pipe and that of napkin vending machine is Rs. 13,356/- inclusive of taxes as per the rates sent by M/s Max Care India Limited and accordingly, the total approximate cost of incinerators will come to Rs. 15,87,100/- (Rupees Fifteen Lakh Eighty Seven Thousand and One Hundred Only) and that of napkin vending machines will come to Rs.8,01,360/- (Rupees Eight Lakh One Thousand Three Hundred and Sixty Only), for the whole use of the Campuses.

The Vice Chancellor invoking the provision under the section 10(13) of KU Act 1974 has approved the matter of installing Napkin Vending Machine and Incinerator in the University campuses, as recommended by the Standing Committee of the Syndicate on Planning and Development held on 15.02.2020.

It may be noted that as per the proposal submitted by the Joint Registrar Campus Administration, quotations may be invited for installing Incinerator and Napkin Vending Machine in the Campuses. But, the recommendation of the Committee is silent about inviting quotations for the same.

The Syndicate at its meeting held on 04.06.2020 has considered the matter regarding the fund for installing both Incinerator and Napkin Vending Machine in the Campuses, inviting quotation and the request of the Commercial Manager Steel Industrials Kerala Limited to entrust the work with them and resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance to call for a report detailing merits and demerits of the proposal, from the Instrumentation Engineer, CLIF in consultation with JR Campus Administration and JR Administration, SH campus.

Accordingly, the Instrumentation Engineer, CLIF, vide letter no. CLIF/OA/145/2020-21 dated 09.10.2020 has informed that a discussion was made on the merits and demerits of installing the incinerator and Napkin Vending Machine and reported that Electrical type napkin vending machine is recommended as it is suitable for collecting data, programming price etc. and even the non fuel type incinerator has advantage of electricity consumption and wiring free, the full burning of the pads is suspected, the Electrical type napkin incinerator is recommended for the use of University. Also, forwarded a detailed merits and demerits of the incinerator (Copy appended)

***The Committee considered the matter and recommended to purchase and install thirty numbers of electrical type napkin incinerators at selected places in the Karivattom/ S. H.Campus, after inviting quotations.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 27.11.2020, be approved.

**FURTHER RESOLVED** to entrust the Registrar to invite quotations for the installation of electrical type napkin incinerators as per norms.

***Item No.20.68.02: Levying Rent and Service charges from the occupants of quarters at Kariavattom Campus-reg.***

***(Ad B II)***

The Joint Registrar, Campus Administration, Kariavattom has reported that a few discrepancies exist in the matter of levying rent and service charges from the present occupants of quarters at Kariavattom (copy of the letter appended).

The discrepancies are listed as follows:

1. Rent is not seen levied from a few of the occupants of D-type quarters.
2. Rent is not seen levied from a few occupants of D-type quarters, who are residing on Higher Rent Basis.
3. 2% rent is not seen levied from the basic pay of some of the occupants of E-type quarters, who have already been promoted to higher scale of pay.
4. Rent at higher rates are not seen levied from some of the non-teaching staff who are residing in C-type quarters, on higher rent basis.
5. 4% rent is not seen levied from the revised basic pay of teaching staff who are occupying the A, B & C type quarters.



6. Rent at higher rates are not seen levied from the teaching staff who are occupants at higher rent basis, of A& B type quarters.

The Joint Registrar, Campus Administration, Kariavattom has recommended to rectify such defects and to levy rent from all occupants of quarters based on their existing scale of pay, after thorough assessment.

***The Committee considered the matter and recommended to submit a detailed report from the Joint Registrar (Campus Administration) on the matter, in the next meeting.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 27.11.2020, be approved.

**Item No.20.68.03: *Institute of English - Cataloging the library books in KOHA Software - Opening of New Subhead & Re-Appropriation of funds – Reg.***

**(Ad. B II)**

The HOD, Institute of English has informed that there is a total of 29,321 books at the Institute of English which includes books in the main library, SAP, Centre For Women's Studies, Centre for Australian Studies and Centre for Cultural Studies which need to be catalogued using KOHA. It is also informed that, the Department has been able to identify a team to assist the Librarian to catalogue the books at the rate of Rs. 4/- per book and there is no separate allocation in the budget to fund the cataloging process

The HOD has hence requested sanction to re-appropriate an amount of ₹1,13,000/- (Rupees one lakh And Thirteen Thousand Only) from Part I Non - Plan Budget Estimates for 2020-2021 to meet the expenses, from the following heads.

MH:3 University Institute of English

1.4/1300 Postage	8000
2.4/1335 Binding Charges	20000
3.4/2815 Publication of Books	10000
4.4/3950 Expenses related to Self Supporting Courses	50000
5.4/4125 Visiting Faculty	25000
<b>Total</b>	<b>1,13,000</b>

The Finance II Section has remarked that the HOD has suggested various subheads for re-appropriation but has not specified the sub head to which re-appropriation is to be done. The Finance has hence suggested to open a new subhead by name ' 4/6064 Software Support ' under "Part I NP MH 3 Institute of English" and to provide Rs.1,13,000/- (Rupees One lakh thirteen thousand only) under it by re-appropriation, as below:

Part I NP MH 3 Institute of English

Sl No	Head of account from which Reappropriation is suggested	Head of account To which reappropriation is suggested	Amount
1	4/1300 Postage	4/6064 Software support	8000
2	4/1335 Binding charges	4/6064 Software support	20000
3	4/2815 Publication of Books	4/6064 Software support	10000
4	4/3950 Expenses related to self supporting courses	4/6064 Software support	50000
5	Visiting Faculty	4/6064 Software support	25000
		<b>Total</b>	<b>1,13,000/-</b>

The Finance has further remarked that, a detailed expenditure statement may be obtained from the HOD for implementation of the proposal and subject to this, the expenditure related to the cataloguing process may be met from the new head of account proposed.

***The Committee considered the matter and recommended to open a new subhead by name '4/6064 Software Support' under "Part I NP MH 3 Institute of English" and to provide Rs.1,13,000/- (Rupees One lakh thirteen thousand only) under it by re-appropriation from the following Heads of Accounts as follows:***

<b><i>4/1300 Postage</i></b>	<b><i>Rs. 8,000/-</i></b>
<b><i>4/1335 Binding charges</i></b>	<b><i>Rs.20,000/-</i></b>
<b><i>4/2815 Publication of Books</i></b>	<b><i>Rs.10,000/-</i></b>

<b>4/3950 Expenses related to self supporting courses</b>	<b>Rs. 50,000/-</b>
<b>Visiting Faculty</b>	<b>Rs. 25,000/-</b>
<b>Total</b>	<b>Rs. 1,13,000/-</b>

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 27.11.2020, be approved.

**Item No.20.68.04 : UCE, Karivattom Audit Objections during the Financial Year 2011-12 & 2012-13-Fixing liability- Final Statement.**

**(Ad.C)**

The Joint Director, Kerala State Audit Department , Kerala University Audit, forwarded final audit report for the financial year 2011-12 and 2012-13 of UCE,Kvtm in which an objection of Rs 4,77,151/- ( Rupees Four Lakhs Seventy Seven Thousand One Hundred and Fifty One only) for the year 2011-2012 and Rs 8,54,233/- (Rupees Eight Lakh Fifty Four Thousand Two Hundred and Thirty Three only ) for the year 2012-2013 have been observed.

The Finance Officer remarked that the officers who held charge during this period ie, those from the cadre of section officer and above upto the Principal are jointly and severally responsible for the loss. On the basis of the report of Finance officer, the question of fixing liability against the officers held charge durig the period of Audit was placed before the Combined Meeting of the Standing Committee of the Syndicate on Staff Equipment and Buildings and Finance held on 30.09.2016. The committee recommended to constitute a Sub-Committee with Adv.K.H. Babujan as Convener and Prof.R.Mohanakrishnan and Dr.R.Lathadevi as members to conduct an enquiry regarding the issue. The Syndicate at its meeting held on 21.10.2016 and 27.10.2016 resolved the recommendation.

Since there was a delay in convening the committee, the Vice-Chancellor ordered to issue Memo of Charges and Statement of Allegations to the officials concerned and they were directed to appear before the Sub-Committee held on 08.05.2017 at the Syndicate Room. The Sub Committee personally heard the officers who held charges during the period of Audit and received their written statement of Defense. The Committee also recommended to give one more chance for finding the missing amount by the officials concerned and also to provisionally fix the liabilities to the officers including those retired from service who are prima facie found to be liable for the loss sustained to the University as detailed below:

Sl. No	Name and Designation	Liability as per Audit Report for 2011-12 (in Rupees)	Liability as per Audit Report for 2012-13 (in Rupees)	Total liability fixed
1	Smt.MerinaD'Cruz Assistant Registrar (Rtd)	477151/-	854233/-	1331384/-
2	Sri.A.J.Ajith Kumar Section Officer	477151/-	-	477151/-
3	Sri.Stanley George Section Officer	477151/-	-	477151/-
4	SmtP.Patritia Section Officer	-	854233/-	854233/-
5	Sri.PrathapaChandran.A Section Officer(FC & D)	-	854233/-	854233/-
6	Dr.Thyagarajan.K Principal (on contract )	477151/-	854233/-	1331384/-

(Please note that Smt. Merina D'Cruz deceased on 24.12.2019 )

\* U.O No Ad.C/2017 dated 19.05.2017 was issued in this regard.

On the basis of the replies furnished and documents produced by the concerned officers the Kerala State Audit Department issued a final audit report in which the liability were reduced to Rs.11,110/- (Rupees Eleven Thousand One Hundred and Ten only) for the financial year 2011-12

and Rs.1,06,593/- (Rupees One Lakh Six Thousand Five Hundred and Ninety Three only) for the financial year 2012-13.

As per the orders of the Vice-Chancellor the matter was placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation. The committee at its meeting held on 11.05.2020 considered the matter and recommended to seek legal opinion from the Legal Advisor on the matter as Smt. Merina D'Cruz was deceased and the Principal Dr.Thyagarajan.K was engaged on contract basis.

The Syndicate at its meeting held on 15.05.2020 resolved to approve the above said recommendation. Further resolved to place the legal opinion from the Legal Advisor in the next Standing Committee of the Syndicate on Finance.

Accordingly a legal opinion was sought from the Legal Advisor in this matter .The Legal Advisor has opined that as confirmed by the Audit Party , the responsible officers who held office during the above period will be jointly and severally liable for the above liability. Also opined that the liability outstanding against the deceased (Smt. Merina D'Cruz ), the University can recover the amount from her legal heirs through Revenue Recovery or by appropriate legal proceedings from the estate devolved upon the legal heirs from the deceaseds.

In the case of Dr. Thyagarajan. K (Former Principal on contract basis), it is to be ascertained whether the University had obtained indemnity Bond from contract Employee at the time of their appointment. If that be so, the University can recover the pecuniary loss sustained either from the contract Employee or from his indemnifier, subject to the period of limitation either through Revenue Recovery or by appropriate legal proceedings. On verification of file, it is seen that Dr.Thyagarajan. K executed only an Employment contract and has not submitted the Indemnity Bond.

As per the orders of Vice -Chancellor the matter was placed before the Standing Committee of the Syndicate on Finance for recommendation. The Committee at its meeting held on 09.10.2020 recommended to refer the matter to Syndicate and the Syndicate at its meeting held on 23.10.2020 resolved to prepare the final statement showing the liability of each officials and to place before the Standing Committee of the Syndicate on Finance. Accordingly the Final statement showing the liability of each officials is detailed below.

Sl. No	Name and Designation	Liability as per Audit Report for 2011-12 (in Rupees)	Liability as per Audit Report for 2012-13(in Rupees)	Total liability fixed
1	Smt.MerinaD'Cruz Assistant Registrar (Rtd)	11,110/-	1,06,593/-	1,17,703/-
2	Sri.A.J.Ajith Kumar Section Officer	11,110/-	-	11,110/-
3	Sri.Stanley George Section Officer	11,110/-	-	11,110/-
4	Smt.P.Patritia Section Officer	-	1,06,593/-	1,06,593/-
5	Sri.PrathapaChandran.A Section Officer (FC & D) (Rtd)	-	1,06,593/-	1,06,593/-
6	Dr.Thyagarajan.K Principal (on contract )	11,110/-	1,06,593/-	1,17,703/-

*The Committee considered the matter and recommended to defer the item to the next meeting.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 27.11.2020, be approved.

**Item No.20.68.05: University College of Engineering, Kariavattom-Clarification in Fee-Five Percent hike implementation.**

**(Ad C)**

University College Of Engineering, Kariavattom is a constituent college managed by the University of Kerala and running in self-financing mode. The college have 3 branches of Engineering, Computer Science and Engineering (66 seats), Electronics and Communication Engineering (66 seats) and Information Technology (66 seats) , in which 31 seats under open category ,30 seats under management quota and two seats are reserved for the Employee Wards in three branches and have Nine NRI seats (3 in each branch).

The Admission for B.Tech for the Academic Year 2020-21 has been commenced, the Principal, UCE has requested to need a clarification regarding the fees. It may be noted that the Tuition Fees collected for per year was Rs 35,000/- (Rupees Thirty Five Thousand only) towards the Merit and Rs.65,000/- (Rupees sixty Five Thousand only) towards the Management and Rs.1,00,000/- (Rupees One Lakh only ) towards NRI quota vide G.O(MS) No.183/2012/H.Edn dated 14.06.2012.

As per UO.NoAd.AV 03/9871/2019 dated 01.04.2019, 5% of the hike has been implemented for the fees for various services provided by Government Departments, Aided / Public and Grant in Aid institutions. U.O implementing 5% hike in fees came into force on 1.4.2019. The admission process for the Academic Year 2019-20 was carried out during the month of August. Since there was an ambiguity in the amount of fees to be collected and the students insisted in paying only the fees mentioned in the website of the commissioner of entrance examinations, the fee for first year students were collected as Rs.35,000/- and Rs.65000/- for merit and management seats respectively. There were no NRI seats during the Academic Year 2019-20. The college office has informed that as per the directions from the AR (audit), Kariavattom the fee for remaining years were collected effecting 5% hike during last year.

The present second year students are hesitating to pay the increased rate as they had paid only the normal fees during last year. Hence the college office is demanding to issue specific orders for collecting the fees including 5% hike. These students may also be directed to pay the balance fee due to the last year. Moreover the U.O.effecting the hike in fees has not exempted any institution and is applicable to all the institution including the self-financing ones.

Hence the Principal has requested to clarify whether 5% hike for fees as per the UO mentioned above is applicable in the Tuition Fees of University College of Engineering, Kariavattom.

When the file was forwarded to Finance I section for remarks, FO has informed that the hike in fees has been effected w.e.f 01.04.2019. Hence the revision may be made applicable to all students from that date and revised fees may be collected.

***The Committee considered the matter and recommended to defer the item to the next meeting.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 27.11.2020, be approved.

***Item No.20.68.06: Implementation of various recommendations of Inter Ministerial Committee (IMC) for Cost of Cultivation Scheme – reg:-***

***(Ad.F.I)***

The Advisor, Directorate of Economics and Statistics, Ministry of Agriculture, Co-operation and Farmers Welfare, Government of India forwarded a letter for implementing the recommendations of Inter Ministerial Committee (IMC).

The Advisor informed that an Inter Ministerial Committee (IMC) was constituted by the Government to address the administrative issues in the implementation of "Comprehensive Scheme for studying the Cost of Cultivation of Principal Crops in India" and the committee submitted its report in February 2015.

In the letter it is informed that the action is being taken to implement various recommendations of the committee approved by EFC/CCEA. It has been decided with the approval of competent authority to implement following recommendations with immediate effect within the approved budgetary support of grants in aid.

1. Enhancement of office maintenance allowance to Fieldsmen from existing rate of Rs. 40.00 per month to Rs. 1500.00 per month to each Fieldman.

2. Enhancement of office maintenance allowance to Field supervision from existing rate of Rs.75.00 per month to Rs. 2000.00 per month for each Field Supervisor.
3. Enhancement of Cycle allowance from existing rate of Rs. 20.00 per month (fixed) to as per norms of DOPT which is presently about Rs. 90/- per month to each Fieldsman.
4. Provisioning of Rs. 2500/- per annum to Fieldsman and Field Supervisors to provide seasonal necessities eg: umbrella/raincoat, gum boots etc.
5. Provisioning of special allowances to persons posted in difficult areas like hilly area or Naxalite affected areas at the rate of 12.5 percent per month of their basis +GP

Also informed that additional requirement of funds for implementing the above recommendations may be met from already approved budgetary resources and no additional fund would be provided for the purpose.

*The Committee considered the matter and recommended to defer the item to the next meeting.*

*The Committee further recommended to authorize the Registrar to expedite the execution of MOU.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 27.11.2020, be approved.

**Item No.20.68.07: Manonmaniam Sundaranar Centre for Dravidian Cultural Studies– Proposal for Rs.40,000/- consideration -reg:**

(Ac.D)

An amount of Rs.4 lakhs was allocated in the Budget Speech 2019-20 for the infrastructure development of Manonmaniam Sundaranar Centre for Dravidian Cultural Studies.

The Director has forwarded a proposal dated 26.11.2019 for the infrastructure development of the Centre and fund allocated in the budget speech proposed to be used for purchase of the following furniture and equipment.

Sl.No	Item	Quantity	Amount
1	Table (wood)	10	1,50,000/-
2	Chairs (wood)	10	1,00,000/-
3	Chairs (Plastic)	30	15,000/-
4	Shelves big size with Glass	2	25,000/-
5	Table fans	4	20,000/-
6	Purchase of Books/ Periodicals/ Journals		50,000/-
7	Start a Website and Online journal (Dravidian Cultural Studies)		20,000/-
8	Initial Expenses for Starting Certificate in Tamil, Kannada, Telugu (Self-financing Courses)		20,000/-
	<b>TOTAL</b>		<b>Rs. 4,00,000/- (Rupees Four Lakhs only)</b>

The Syndicate at its meeting held on 13.03.2020 vide item no.10.35.06 considered the proposal and resolved to approve Sl.No 1 to 6 (for Rs.3,60,000/-) of the proposal as per the recommendations of the Standing Committee of the Syndicate on Finance held on 20.02.2020. The Syndicate also resolved to place Sl.No 7 & 8 of the proposal (for Rs.40,000/-) at the next Standing Committee of the Syndicate on Academics & Research.

The Syndicate at its meeting held on 01.10.2020 vide item no.18.75.D7 considered the proposal for Rs.40,000/- and resolved to place the same before the Standing Committee of the Syndicate on Finance as per the recommendations of the Standing Committee of the Syndicate on Academics & Research held on 25.09.2020.

Sl.No 7 & 8 of the proposal (for Rs.40,000/-) is as follows:

Sl No	Item	Amount
1	Start a Website and Online journal (Dravidian Cultural Studies)	20,000/-
2	Initial Expenses for Starting Certificate in Tamil, Kannada, Telugu (Self financing Courses)	20,000/-
	<b>TOTAL</b>	<b>Rs. 40,000/- (Rupees forty Thousand only)</b>

*The Committee considered the matter and recommended to approve the proposal submitted by the Director, Manonmaniam Sundaranar Centre for Dravidian Cultural Studies for Starting Website & Online Journal and Starting Certificate Course in Tamil, Kannada and Telugu, in self-financing mode.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 27.11.2020, be approved.

**Item No.20.68.08: University Examinations - Question Paper Setting - Processing Remuneration Bills with Scanned copies of bills-reg; (EB.VII)**

The remuneration bills for question paper setting of University Examinations are produced by question paper setters usually as hard copy along with the question papers. But remuneration bills endorsed, scanned and send via official mail were also passed for payment in previous years. But now the audit section is objecting such bills and is insisting that it should be produced in original for passing such bills. Due to the current pandemic situation, producing the bills as hard copy by sending it through post office/courier service is difficult for most of the question paper setters from far off states.

The Audit section has stated that as the processing of scanned bills is not a routine procedure administrative sanction with specific order is needed for passing the bills.

*The Committee considered the matter and recommended to permit the processing of scanned copy of remuneration bills forwarded by question paper setters through their official mail, due to Covid Pandemic. It was also recommended to ensure the receipt of hard copy of the bill by Post.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 27.11.2020, be approved.

**Item No.20.68.09: രണ്ടാം സെമസ്റ്റർ ബി എഡ് ഡിഗ്രി പരീക്ഷ, ഏപ്രിൽ 2019 - CA മാർക്ക് അപ് ലോഡ് ചെയ്തതിൽ ഉണ്ടായ അപാകത - സംബ: (EG. VI A)**

2018-2020 അധ്യയന വർഷത്തെ രണ്ടാം സെമസ്റ്റർ ബി.എഡ് ഡിഗ്രി പരീക്ഷ 26.04.2019 മുതൽ 10.05.2019 വരെ നടക്കുകയും പരീക്ഷാഫലം 22.07.2019 ന് പ്രസിദ്ധീകരിക്കുകയും ചെയ്തു. തുടർന്ന് 29.07.2019 തീയതി കെ.യു.സി.ടി.ഇ ആര്യട് കോളേജിലെ പ്രിൻസിപ്പൽ രണ്ടാം സെമസ്റ്റർ ഇന്റർണൽ മാർക്ക് അപ്ലോഡ് ചെയ്തതിൽ ഉണ്ടായ അപാകത പരിഹരിക്കുന്നത് സംബന്ധിച്ച അപേക്ഷ സമർപ്പിക്കുകയുണ്ടായി. ആയതിൽ പ്രസ്തുത കോളേജിലെ വിദ്യാർത്ഥികളുടെ (2018-2020 ബാച്ച്) രണ്ടാം സെമസ്റ്റർ പരീക്ഷയിലെ ഹെൽത്ത് ആൻഡ് ഫിസിക്കൽ എഡ്യൂക്കേഷൻ (EDU 07) എന്ന വിഷയത്തിന് CA മാർക്ക് എന്റർ ചെയ്തപ്പോൾ പരമാവധി 50 മാർക്കിനുപകരം 25 മാർക്കിൽ തെറ്റായി എന്റർ ചെയ്തതായി പരാമർശിക്കുന്നു. മാർക്ക് എന്റർ ചെയ്തപ്പോൾ ഉണ്ടായ പിഴവിൽ പ്രിൻസിപ്പൽ ക്ഷമാപണം നടത്തിയിട്ടുണ്ട്. കൂടാതെ കോളേജ് അധികൃതരുടെ ഭാഗത്തു നിന്നുണ്ടായ പിഴവ് പരിഹരിക്കാൻ ആവശ്യമായ നടപടികൾ സ്വീകരിക്കണമെന്നും ആവശ്യപ്പെട്ടിട്ടുണ്ട്.

ബി.എഡ് പരീക്ഷയുടെ ഹാൾടിക്കറ്റ് ഓൺലൈനായി ഫോർവേഡ് ചെയ്യുമ്പോൾ തന്നെ പ്രസ്തുത സെമസ്റ്റർ CA മാർക്ക് രേഖപ്പെടുത്താനുള്ള ലിങ്ക് നിശ്ചിത ദിവസത്തേക്ക് കോളേജിൽ ലഭ്യമാകുന്നതാണ്. ഓൺലൈനായി രേഖപ്പെടുത്തിയ CA മാർക്കിന്റെ ലിസ്റ്റ് സെമസ്റ്ററിലെ അവസാന പരീക്ഷയ്ക്ക് ശേഷം സർവകലാശാലയിൽ സമർപ്പിക്കേണ്ടതാണ്. അപ്രകാരം പ്രിൻസിപ്പലും വിദ്യാർത്ഥികളും ഒപ്പ് വച്ച രണ്ടാം സെമസ്റ്റർ ബി എഡ് ഡിഗ്രി പരീക്ഷയുടെ CA മാർക്കിന്റെ പകർപ്പ് പ്രസ്തുത കോളേജിൽ നിന്നും 10.05.2019 തീയതി സർവകലാശാലയിൽ ലഭ്യമാക്കിയിട്ടുണ്ട്.

സർവകലാശാല ഉത്തരവ് (നം: M&C1.2/1782/2017 തീയതി 27.08.2017) പ്രകാരം ഇന്റർണൽ മാർക്ക് സമർപ്പിച്ചുകഴിഞ്ഞാൽ യാതൊരു വിധത്തിലുള്ള തിരുത്തലുകളും വരുത്തുവാൻ പാടുള്ളതല്ല. ഏതെങ്കിലും വിധത്തിലുള്ള തിരുത്തലുകൾ ആവശ്യമെങ്കിൽ എക്സാമിനേഷൻ സ്റ്റാന്റിംഗ് കമ്മിറ്റി മുന്പാകെ റിപ്പോർട്ട് ചെയ്യേണ്ടതാണ്.

അപ്രകാരം പ്രസ്തുത വിഷയം 30.10.2019 -ൽ നടന്ന എക്സാമിനേഷൻ സ്റ്റാന്റിംഗ് കമ്മിറ്റി പരിഗണിക്കുകയും അനുബന്ധ രേഖകളുമായി കോളേജ് പ്രിൻസിപ്പാളിനെയും ബന്ധപ്പെട്ട അദ്ധ്യാപകരെയും

സിൻഡിക്കേറ്റിന്റെ എക്സിക്യൂട്ടീവ് ഓഫീസർ കമ്മിറ്റി മുൻപാകെ ഹിയറിങ് നടത്തുവാൻ തീരുമാനിക്കുകയും 19.03.2020 ൽ നടന്ന മീറ്റിംഗിൽ പ്രിൻസിപ്പാലിനെയും ബന്ധപ്പെട്ട അധ്യാപകനെയും ഹിയറിങ് നടത്തുകയും ചെയ്തു. തുടർന്ന് 28.04.2020-ൽ നടന്ന സിൻഡിക്കേറ്റ് യോഗം (Item No.10.209.01) പുതുക്കിയ മാർക്ക് വിദ്യാർത്ഥികൾക്ക് നൽകുവാനും ഫിസിക്കൽ എഡ്യൂക്കേഷൻ അസിസ്റ്റന്റ് പ്രൊഫസർ പ്രശാന്ത് എ.പി യ്ക്കെതിരെ ഉചിതമായ നടപടികൾ സ്വീകരിക്കാൻ സിൻഡിക്കേറ്റിന്റെ സർവകലാശാലാ ഡിപ്പാർട്ട്മെന്റ് കളുടേയും മറ്റുസമാപനങ്ങളുടേയും ഉപസമിതിയെ ചുമതലപ്പെടുത്തുകയും ചെയ്തു. തുടർന്ന് 01.10.2020-ൽ നടന്ന സിൻഡിക്കേറ്റ് യോഗം (Item No.18.84.08) സർവകലാശാലാ ഡിപ്പാർട്ട്മെന്റുകളുടേയും മറ്റുസമാപനങ്ങളുടേയും ഉപസമിതിയുടെ ശുപാർശ പരിഗണിക്കുകയും CA മാർക്ക് കൃത്യമായി അപ്ലോഡ് ചെയ്യാത്ത ശ്രീ.പ്രശാന്ത് എ.പി, ഫിസിക്കൽ എഡ്യൂക്കേഷൻ അസിസ്റ്റന്റ് പ്രൊഫസർ, കെ.യു.സി.ടി.ഇ ആര്യട് - ന് പിഴ ചുമത്താനും പിഴ നിശ്ചയിക്കാൻ സിൻഡിക്കേറ്റിന്റെ ഫിനാൻസ് ഉപസമിതിയെ ചുമതലപ്പെടുത്തുകയും ചെയ്തു.

രണ്ടാം സെമസ്റ്റർ ബി.എഡ് ഡിഗ്രി ഏപ്രിൽ 2019പരീക്ഷയുടെ ഇൻറർണൽ മാർക്ക് കൃത്യമായി അപ്ലോഡ് ചെയ്യാത്തത് സംബന്ധിച്ച വിഷയത്തിന്മേൽ ശ്രീ. പ്രശാന്ത് എ പി, ഫിസിക്കൽ എഡ്യൂക്കേഷൻ അസിസ്റ്റന്റ് പ്രൊഫസർ, കെ.യു.സി.ടി.ഇ ആര്യട് -ന് പിഴ ചുമത്തുന്നതിന് വേണ്ടിയുള്ള തുക ശുപാർശ ചെയ്യുന്നതിനായി സിൻഡിക്കേറ്റിന്റെ ഫിനാൻസ് ഉപസമിതി മുൻപാകെ സമർപ്പിക്കുന്നു.

***The Committee considered the matter and recommended to fix a fine of Rs.5000/- (Rupees Five Thousand only) to Prasanth A. P., Assistant Professor, Physical Education, KUCTE, Aryanad .***

***Resolution of the Syndicate***  
**RESOLVED** to fix a fine of **Rs.4000/-** (Rupees Four Thousand only) to Prasanth A.P., Assistant Professor, Physical Education, KUCTE, Aryad.

***Item No.20.68.10: Advertisement Tariff rates for the year 2020-2021 – Approval.***

***(P.R.O)***

Every year the advertisement tariff of various dailies/journals which carry the University advertisements, are collected, consolidated and rate contract applicable to the University advertisements for a whole a financial year is agreed upon between the dailies and the University.

As per the remarks of the Finance Officer, Finance has suggested PRO section to request various dailies to confirm whether they can provide service at PRD rates and to forward new applicable rates for advertisement for financial year 2020-21. PRO has intimated above matter to various dailies. The daily ‘Mathrubhumi’ has expressed practical inconvenience to accept PRD approved rates. All the dailies have submitted their confirmation for special discount @ 15%. Hence the advertisement charges submitted by various dailies for the financial year 2020-21 as appended in the current file may be considered for approval.

However certain points need to be added to the remarks of the Finance Officer, not only Mathrubhumi, almost all the dailies have declined to offer PRD rates to University Advertisements. Almost all the dailies has offered a maximum discount of 15%. On further negotiations with the dailies, the daily Mangalam and Janayugam has agreed to give more than 15% discount (Mangalam – 17% and Janayugam -20%)

***The Committee considered the matter and recommended to send reminder to those dailies who had not offered discount in advertisement Tariff rate.***

***The Committee further recommended to submit a consolidated report on the matter in the next meeting.***

***Resolution of the Syndicate***  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 27.11.2020, be approved.

***Item No.20.68.11: Enhancement of search fee for old degree certificates and marklists Proposal-reg.***

***(M & C I)***

The Syndicate at its meeting held on 13.03.2020 vide item no 10.35.15 considered the proposal for the enhancement of search fee for degree certificates and marklists and resolved to enhance the search fee for old degree certificates and marklists as detailed as below and UO No.M&C.I.2/1951/2020 dated 06.06.2020 was issued regarding this.

Clarification has been sought regarding this UO and many questions are arising seeking explanation whether the search fee is applicable for 0-1 year or not. As per UO, upto 2 years search fee is Rs.250. So all candidates should remit the requisite fee. So file is forwarded for clarification and proposals are made as follows.

Search fee for degree certificates

0-1 year	No search fee
1- 2 years	Rs.250/-
2-5 years	Rs.500/-
5-10 years	Rs.2000/-
10-15 years	Rs.3000/-
15-20 years	Rs.4000/-
20-25 years	Rs.5000/-
25-50 yeras	Rs.7500/-
Above 50 years	Rs.10000/-

Search fee for additional marklist (per part/per semester)

Marklist Additional copies (search fee) (Per Part/Semester)	
0-6 months	No search fee
6 months – 1 year	Rs.50/-
1-5 years	Rs.100/-
5-10 years	Rs.200/-
After 10 years	Rs.400/-

The Syndicate at its meeting held on 01.10.2020 vide item no: 18.70.02 considered the matter along with the recommendation of the Standing Committee of the Syndicate on Examinations and resolved to refer the item of clarification to the Standing Committee of the Syndicate on Finance after obtaining the remarks from the Finance Officer. Remarks has been obtained from the Finance Officer in this regard and it is suggested to effect the revision and to avoid the search fee for degree certificates and marklist up to one year. The revised fee for marklist is as follows.

Search fee for additional marklist (per part/per semester)

Marklist Additional copies (search fee) (Per Part/Semester)	
0-1 year	No search fee
1-5 years	Rs.100/-
5-10 years	Rs.200/-
After 10 years	Rs.400/-
Search fee for degree certificate	
0-1 year	Nil

*The Committee considered the matter and recommended to defer the item to the next meeting.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 27.11.2020, be approved.

**Item No.20.68.12:      *Repair & Maintenance of the University vehicle KL 01 AW 7960 under the CD Unit- Issue of work order - reg.***

***(EK. II CD UNIT)***

The University vehicle under the CD Unit, KL 01 AW 7960 was entrusted with M/s Sreeba & Sons Automotive Pvt.Ltd. for the repair and maintenance work. The total cost estimate for the work was Rs.1,18,948/- (Rupees One Lakh Eighteen Thousand Nine Hundred and Forty Eight only) including eligible GST.

The Hon'ble Vice Chancellor accorded sanction to the payment subject to reporting to the Syndicate.

The above matter was reported in the meeting of the Syndicate held on 22/11/2019. The Syndicate resolved that the action taken by the Hon'ble Vice Chancellor in having accorded sanction to the payment for the repair & maintenance work of the University vehicle be noted.



Accordingly the file was put up to issue work order on 06/12/2019. But the file found missing. A thorough search was made to trace the file, but could not find out. In this circumstance a fresh file was originated with the available documents and was put up on 12/02/2020.

The vehicle was towed to the workshop on 05/03/2020 and the minimal repair works enabling the vehicle to run on road was carried out, vide, work order No:EK.II-CD Unit/2020/AW7960/01 dtd 05/03/2020 and the vehicle was returned owing to urgency.

Owing to Lock down the repair works as per the Syndicate decision was not done and the vehicle was on road for the examination duty. During the Lock down (March to July) the vehicle was on road and the intensity of the repair works were aggravated.

A work order No: EK.II-CD Unit/2020/AW7960/(03) dtd 19/06/2020 was issued as per Syndicate decision amounting to Rs. 1,18,948/- (Rupees One Lakh Eighteen Thousand Nine Hundred and Forty Eight only) in addition to that an additional work order on the same date was issued to M/s Sleeba & Sons Automotive Pvt.Ltd.,Tvpm, owing to the heavy usage of the vehicle during the lock down.

Considering the two work orders M/s.Sleeba & Sons, Tvpm. forwarded a revised estimate on 09/09/2020 amounting to Rs.1,88,861/- (Rs.1,01,313+Rs.87,548) (Rupees One Lakh Eighty Eight Thousand Eight Hundred and Sixty One only).

***The Committee considered the matter and recommended to agree to the revised estimate amounting to Rs.1,88,861/- (Rupees One Lakh Eighty Eight Thousand Eight Hundred and Sixty One only) in connection with repair works of KL 01 AW 7960.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 27.11.2020, be approved.

**FURTHER RESOLVED** to issue work order to the firm M/s. Sleeba & Sons Automotive Pvt.Ltd., Tvpm, if the same is an authorized workshop.

**ALSO RESOLVED** to get explanation from the officials regarding the delay occurred and place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

***Item No.20.68.13: Release of Provisional Advance for conducting Second Semester UG Examinations November 2020 and Eighth Semester Integrated (5 year) LLB Degree Examinations November 2020 at 11 subcentres outside jurisdiction of the University-reg:-***

***(M & C I)***

The Examination Monitoring Committee held on 04.11.2020 vide additional item no.1, discussed the schedule for the conduct of S2 UG Examinations, November 2020 and other matters pertaining to the conduct of examinations during the COVID-19 pandemic period and recommended to commence the exams from 23.11.2020 at all the districts and the subcentres be allotted in each district accordingly. Also recommended to an onetime payment of Rs. 5000/- (Rupees Five Thousand only) be paid to such subcentres outside the jurisdiction of the University as was done in the case of SDE Examinations to make arrangements as per COVID-19 protocol issued by the Health Department and the matter may be placed for consideration of the Standing Committee of the Syndicate on Finance. Considering the exigency, the above recommendations have been approved by the Hon'ble Vice Chancellor subject to report to the Syndicate and the same has been reported to the Syndicate held on 10.11.2020. The matter of an onetime payment of Rs. 5000/- (Rupees Five Thousand only) to subcentres outside the jurisdiction of the University as was done in the case of SDE Examinations to make arrangements as per COVID-19 protocol issued by the Health Department is under consideration of the Standing Committee of the Syndicate on Finance.

Accordingly, 11 subcenters are chosen for conducting S2 UG Examinations, November 2020 at outside jurisdiction of the University. Also sanction has been accorded by the Hon'ble Vice Chancellor to reschedule the Eighth Semester Integrated (5 year) LLB Degree Examinations, November 2020 to be commenced from 23.11.2020 at 3 subcenters outside jurisdiction of the University.

In order to meet the expenditure connected with the conduct of above exams at these centres (centre expenses including onetime payment of Rs.5000/- + observer allowances), an amount of Rs.15,32,700/- (Rupees Fifteen Lakh Thirty Two Thousand and Seven Hundred Only) including

Rs.3,00,000/- (Rupees Three Lakh only) for vehicle hiring charges may be released as Provisional Advance to Sri. P J Lawrence, DR (ES & Revaluation) and concurrence has been given by the Finance for meeting the above expenditure from the h/a "Part-I-NP-MH-2-Examinations-4/1625-Conduct Of Examinations" of the current years B.E of the University.

*The Committee considered the matter and recommended to release an amount of Rs.15,32,700/- (Rupees Fifteen Lakh Thirty Two Thousand and Seven Hundred Only) to Sri. P J Lawrence, Deputy Registrar (ES & Revaluation) as Provisional Advance to meet the expenditure connected with the conduct of Second Semester UG Examinations November 2020 and Eighth Semester Integrated (5 year) LLB Degree Examinations November 2020.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 27.11.2020, be approved.

**Item No.20.68.14:** *Onetime payment of Rs,5000/- (Rupees Five Thousand only) proposed to be paid to subcentres outside the jurisdiction of University for conducting S2 UG Examinations, November 2020 as was done in the case of SDE examinations to make arrangements as per COVID -19 protocol issued by the Health Department.*

*(M & C I)*

The Examination Monitoring Committee held on 04.11.2020 vide additional item No. 1, discussed the schedule of conduct of S2 UG Examinations, November 2020 and other matters pertaining to the conduct of the examinations during the period of COVID-19 and recommended to commence the S2 UG Examinations, November 2020 positively from 23.11.2020 and the examinations be conducted at all the districts and sub centres be allotted in each district accordingly outside the jurisdiction of the University. Also recommended an onetime payment of Rs,5000/- (Rupees Five Thousand only) be paid to such subcentres outside the jurisdiction of University for conducting S2 UG Examinations, November 2020 as was done in the case of SDE examinations to make arrangements as per COVID -19 protocol issued by the Health Department. The committee also recommended that the matter may be placed for consideration of the Standing Committee of the Syndicate on Finance. Considering the exigency, the above recommendations of the Examination Monitoring Committee were approved by the Hon'ble Vice Chancellor subject to reporting to Syndicate and the same was reported to the Syndicate held on 10.11.2020 vide Item No.37. Additional 1.

In view of the above and as per the orders of the Vice Chancellor, the matter regarding onetime payment of Rs,5000/- (Rupees Five Thousand only) proposed to be paid to subcentres outside the jurisdiction of University for conducting S2 UG Examinations, November 2020 as was done in the case of SDE examinations to make arrangements as per COVID -19 protocol issued by the Health Department is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

*The Committee considered the matter and recommended to pay Rs,5,000/- (Rupees Five Thousand only) to the subcentres outside the jurisdiction of University for conducting S2 UG Examinations, November 2020 to make arrangements as per COVID -19 protocol issued by the Health Department.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 27.11.2020, be approved.

**Item No.20.68.15:** **കേരള സർവകലാശാല പ്രസ് - പ്രിന്റിംഗ് വിഭാഗം ഫോർമാൻമാരായ കെ.ഹരികുമാർ, രാജൻ പി.എസ്, മാനുവൽദാസ് എന്നിവർക്ക് 2017-18, 2018-19, 2019-20 സാമ്പത്തിക വർഷങ്ങളിലെ പെർഫോമൻസ് അലവൻസ് അനുവദിച്ചുന്നത് - ബഹു.ഹൈക്കോടതി വിധി നടപ്പിലാക്കുന്നത് /സംബന്ധിച്ച്.**

**(Ad. D. III)**

അച്ചടി വകുപ്പിലെ ജീവനക്കാർക്ക് പെർഫോമൻസ്-എക്സ് -ഗ്രേഷ്യൂ അലവൻസുകൾ അനുവദിച്ചുകൊണ്ട് ഓരോ സാമ്പത്തിക വർഷത്തിലും സർക്കാർ ഇറക്കുന്ന ഉത്തരവ് അതേ രീതിയിൽ

സർവകലാശാല പ്രസ്സിൽ നടപ്പിലാക്കിക്കൊണ്ട് സർവകലാശാലാ പ്രസ്സിലെ ജീവനക്കാർക്ക് ടി അലവൻസുകൾ എല്ലാ വർഷവും അനുവദിച്ചു നൽകാറുണ്ട് .

എന്നാൽ 23.08.2018- ലെ എഡി.ഡി.III.1.40511/2018 നമ്പർ സർവകലാശാലാ ഉത്തരവ് പ്രകാരം ഓരോ വർഷത്തേയും പെർഫോമൻസ് എക്സ് ഗ്രേഷ്യ അലവൻസുകൾക്കു അർഹതയുള്ള ജീവനക്കാരെ തിരഞ്ഞെടുക്കുന്നതിനുള്ള ചുമതല സുപ്രണ്ടിനു നൽകിയിരുന്നു .

ഇതനുസരിച്ചു 2017-18, 2018-19, 2019-20 സാമ്പത്തിക വർഷങ്ങളിലായി പെർഫോമൻസ് അലവൻസിന് അർഹതയുള്ളതായി പ്രസ്സ് സുപ്രണ്ട് ഇൻ-ചാർജ് സമർപ്പിച്ച ജീവനക്കാരുടെ ലിസ്റ്റിൽ കെ.ഹരികുമാർ, രാജൻ പി.എസ്, മാനുവൽദാസ് എന്നിവരെ ഉൾപ്പെടുത്തിയിരുന്നില്ല .

**“Eligibility to be evaluated, Foremen have to submit workdiaries of respective financial year within the stipulated period to evaluate their performance of duty”** എന്നാണ് ടി ജീവനക്കാരുടെ അനർഹതയുള്ള കാരണമായി സുപ്രണ്ട് ഇൻ-ചാർജ് രേഖപ്പെടുത്തിയിരുന്നത്.

2017-18,2018-19 സാമ്പത്തിക വർഷങ്ങളിലെ പെർഫോമൻസ് എക്സ്-ഗ്രേഷ്യ അലവൻസുകൾ അനുവദിക്കപ്പെട്ട ജീവനക്കാരുടെ പട്ടികയിൽ ഉൾപ്പെടാത്തതിനാലാണ് ടി അലവൻസ് ലഭ്യമാക്കുന്നതിനായി കെ.ഹരികുമാർ, രാജൻ പി.എസ്, മാനുവൽദാസ് എന്നിവർ ഹൈക്കോടതിയെ സമീപിച്ചത്.

WP(C)No.8233 of 2020 (D) പ്രകാരം ടി ജീവനക്കാർ സമർപ്പിച്ച റിട്ട് പെറ്റീഷനുമേലുള്ള ഹൈക്കോടതിയുടെ വിധിയാണ് 14.10.2020 തീയതി പ്രകാരം ലഭിച്ചിരിക്കുന്നത് . Judgement-ന്റെ അവസാന ഭാഗം ചുവടെ ചേർക്കുന്നു .

**The Writ Petition is allowed by “issuing directions to respondents (University of Kerala and Others) to disburse Performance Allowance for due period to the Petitioners, within one month from the date of receipt of certified copy of the Judgement”.**

വൈസ്-ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം 14.10.2020 ലെ ഹൈക്കോടതി വിധിയുടെ അടിസ്ഥാനത്തിൽ, വിധി നടപ്പിൽ വരുത്തിക്കൊണ്ട് ഹരികുമാർ കെ (സീനിയർ ഫോർമാൻ ), രാജൻ പി എസ് (ജൂനിയർ ഫോർമാൻ ) മാനുവൽ ദാസ് (ജൂനിയർ ഫോർമാൻ) എന്നിവർക്ക് 2017-18, 2018-19, 2019-20 എന്നീ സാമ്പത്തിക വർഷങ്ങളിലെ പെർഫോമൻസ് അലവൻസ് അനുവദിക്കുന്ന വിഷയം ഫിനാൻസ് വിഭാഗം കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കും തീരുമാനത്തിനുമായി സമർപ്പിക്കുന്നു.

**The Writ Petition is allowed by “issuing directions to respondents(University of Kerala and Others) to disburse Performance Allowance for due period to the Petitioners, within one month from the date of receipt of certified copy of the Judgement”.**

വൈസ്-ചാൻസിലറുടെ ഉത്തരവിന് പ്രകാരം14.10.2020 ലെ ഹൈക്കോടതി വിധിയുടെ അടിസ്ഥാനത്തിൽ, വിധി നടപ്പിൽ വരുത്തിക്കൊണ്ട് ഹരികുമാർകെ (സീനിയർഫോർമാൻ), രാജൻപിഎസ് (ജൂനിയർഫോർമാൻ) മാനുവൽദാസ് (ജൂനിയർഫോർമാൻ) എന്നിവർക്ക് 2017-18, 2018-19, 2019-20 എന്നീ സാമ്പത്തികവർഷങ്ങളിലെ പെർഫോമൻസ് അലവൻസ് അനുവദിക്കുന്ന വിഷയംഫിനാൻസിഭാഗം കമ്മിറ്റിയുടെപരിഗണനയ്ക്കും തീരുമാനത്തിനുമായി സമർപ്പിക്കുന്നു.

**The Committee considered the matter and recommended to refer the item to the Syndicate.**

**The Committee further recommended to authorize the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings to submit a report on the matter, before the Syndicate.**

**Resolution of the Syndicate**

The Syndicate considered the report submitted by the Convenor, Standing Committee of the Syndicate on Staff, Equipment and Buildings and **RESOLVED** to accept the report and implement the Judgement of the Hon’ble High Court of Kerala.

**Item No.20.68 Additional Item No.01 : Fee structure of new PG courses reg- (C.S.S)**

The following new courses are proposed to be started in the departments under University of Kerala for the academic year 2020-21.

1. B1 level (short term course) in German.
2. B2 level (short term course) in German.
3. MA Heritage studies. (Dept of ORI & Manuscripts Library)
4. MSc. Chemistry (Specialization in Renewable Energy)
5. M.Ed with specialization in Educational Technology (Dept. of Education)

6. MA Politics, International Relations and Diplomacy.(Dept of Political Science)
7. MA Politics, Human Rights & Social Justice.(Dept of Political Science)
8. M.Sc Physics (Specialization in Renewable Energy)
09. MA Kerala Padanam (Dept. of Kerala Studies)

The fee structure for the proposed courses is also appended.

The matter was placed before the CSS academic Committee for necessary recommendations.

The CSS Academic Committee in its meeting held on 23.10.2020 recommended to place the fee structure for the proposed courses before the Syndicate.

The Special Syndicate in its meeting held on 10.11.2020 vide item no.44 resolved to place the fee structure for the proposed courses before the Standing Committee of the Syndicate on Finance.

The fee structure of the new courses is as follows:

(Short Term Course) in German

Fee Structure:

**B1 Level**

Tuition Fee- Rs 10,000/-

Maximum number of students shall be admitted – 40 Students

Minimum number of students required for the commencement of B1 Level shall be - 10 students.

**B2 Level**

Tuition Fee- Rs11,000/-

Maximum Number of students shall be admitted - 40 Students

Minimum number of students required for the commencement of B2 Level shall be-10 students

**Expected Expenditure& Net Amount in Rupees:**

<b>Total Income Generated in Rupees</b>					
Course	Course Fee+ App Fee+ Exam Fee +DDF	No.of Students	Total Income	Exp Expenditure	Net Amount to the University
B1 Level	10000/-	40	4,00,000/-	2,57,000/-	1,43000/-
B2 Level	11000/-	40	4,44000/-	2,83,000/-	1,61,000/-

**B1 Level**

1. Honorarium for resource persons- ₹1100/- Per hour(120 hour) ₹132,000/-
  2. Honorarium for the Co-ordinator -₹ 1000 ×65(days) ₹ 65,000/-
  3. Honorarium for Office assistant &Casuallabour shall be  
Office Assistant 184\*65(days) 12,000.  
Casual labour 123\*65(days) 8000/-
  4. Department Development Fund(DDF) (per student) -1000/-  
40\*1000= 40,000/-
- Total Expenditure for conducting the course 2,57,000/-  
Net Amount to the University 1,43,000/-

**B2 Level**

1. Honorarium for resource persons- ₹1200/- Per hour(120 hour) ₹144,000/-
  2. Honorarium for the Co-ordinator -₹ 1100 ×65(days) ₹ 71,000/-
  3. Honorarium for Office assistant &Casuallabour shall be  
Office Assistant 184\*65(days) 12,000.  
Casual labour 123\*65(days) 8000/-
  4. Department Development Fund(DDF) (per student) -1200/-  
40\*1200= 48,000/-
- Total Expenditure for conducting the course 2,83,000/-  
Net Amount to the University 1,61,000/-

**MA HERITAGE STUDIES FEE STRUCTURE**

Sl/No	Description	Amount
1.	Admission Fee	105
2.	Tuition Fee(Per Semester)	2500

3.	Library Fee	105
4.	Affiliation Fee	450
5.	Stationery Fee	160
6.	Internet and Audio Visual Fee	105
7.	University Union Fee	120
8.	Departments Union Fee	160
9.	Magazine Fee	105
10.	Sports and Affiliation Fee	150
11.	Sports and Athletic Fee	265
12.	Student Aid Fund	60
13.	Medical Inspection Fee	50
14.	Student Care Fund(Per Year)	200
15.	DDF	1000
16.	Caution Deposit	500
17.	PTA Fund	100
18.	Women's Study Unit	30
19.	Exam Fee-Theory Paper	150
20.	Mark list	30
21.	Project/Thesis	250
22.	Viva	150

FEE STRUCTURE: Proposed fee structure of M.Sc. Chemistry (Specialisation in Renewable Energy) can be as follows.

Sl. No.	Description	Amount (in Rupees)
1	Admission Fee	105
2	Tuition fee per semester	2500
3	Library Fee	105
4	Affiliation Fee	450
5	Stationery Fee	160
6	Internet and Audio Visual Fee	105
7	University Union Fee	60
8	Departments Union Fee	160
9	Magazine Fee	105
10	Sports Affiliation Fee	75
11	Sports and Athletic Fee	265
12	Student Aid Fund	30
13	Medical inspection Fee	25
14	Student Care Fund (Per Year)	100
15	DDF	1000
16	Caution Deposit	500
17	PTA Fund	100
18	Lab Fee (per course)	5000
19	Women's Study Unit	15
20	Exam fee - Theory paper	150
21	Mark list	15
22	Practical Paper	200
23	Project/Thesis	250
24	Viva	150

M.Ed with specialization in Education and Technology

Sl. No.	Description	Amount (in Rupees)
1	Admission Fee	105
2	Tuition fee	840*4
3	Library Fee	105

4	Stationery Fee	160
5	Medical Inspection Fee	25(each year)
6	Sports Affiliation Fee	75(each year)
7	University Union Fee	60(each year)
8	Student Aid Fund	30(each year)
09	Student Affiliation Fee	1050/-
10	Women Study Unit Fee	15(each year)
11	Student Care Fund	100(each year)
12	Department Union Fee	160/-
14	Magazine Fee	105
15	Internet & Audio Visual Fee	105/-
16	Caution Deposit	500/-
17	DDF	1500/-
	TOTAL(At the time of admission)	5345

Proposed Fee Structure for New M.A Programme in Politics International Relations & Diplomacy approved by Department Council on 11/10/2020.

Proposed Fee Structure for New MA Programme in Politics International Relations & Diplomacy	
Admission Fee (S1 )only -	100/-
Affiliation Fee -	400/-
Library Fee -	100/-
Stationery Fee -	150/-
Internet &Audio Visual Fee-	500/-
University Union Fee-	100/-
Department Union Fee-	150/-
Magazine Fee-	100/-
Sports &Athletic Fee-	250/-
Insurance &Students Aid Fund-	100/-
MAIPS -	240/-
Medical Inspection Fee-	50/-
Tuition Fee-(Per Semester)	10,000/-
<b>TOTAL</b>	<b>12,240/-</b>

#### Examination Fee Structure

Fee Structure for New MA Programme in Politics International Relations & Diplomacy;

Per Theory Paper	150/-
Per Mark List	100/-
Project / Thesis	200/-
Viva	150/-
C.V Camp Fee	300/-

#### MA Programme in Politics Human Rights & Social Justice

Proposed Fee Structure for New MA Programme in Politics Human Rights & Social Justice	
Admission Fee (S1 )only -	100/-
Affiliation Fee -	400/-
Library Fee -	100/-
Stationery Fee -	150/-
Internet &Audio Visual Fee-	500/-
University Union Fee-	100/-
Department Union Fee-	150/-
Magazine Fee-	100/-
Sports &Athletic Fee-	250/-
Insurance &Students Aid Fund-	100/-
MAIPS -	240/-
Medical Inspection Fee-	50/-
Tuition Fee-(Per Semester)	10,000/-
<b>TOTAL</b>	<b>12,240/-</b>

Examination Fee Structure

MA Programme in Politics Human Rights & Social Justice	150/-
Per Theory Paper	100/-
Per Mark List	200/-
Project / Thesis	150/-
Viva	300/-
C.V Camp Fee	

MS.C Physics (Specialization in Renewable Energy)

Sl. No.	Admission fee, Special fee and Tuition fee	MA/M.Com/LLM/MSW/M.Ed/MCJ/MLISc/MSW/MCJ	M.Sc
1	Admission Fee (S1)	105	105
2	Students Affiliation Fee	450	450
3	Library Fee	105	105
4	Lab Fee	Nil	1050
5	Stationary Fee	160	160
6	Internet & Audio Visual Fee	105	105
7	University Union Fee	60	60
8	Students Aid Fund	30	30
9	Women Study Unit Fee	15	15
10	Student Care Fund	100	100
11	Departments Union Fee	160	160
12	Magazine Fee	105	105
13	Sports Affiliation Fee	75	75
14	Insurance Premium*	105	105
15	Medical Inspection Fee	25	25
	Total	1600	2650
16	Tuition fee(per semester)**	840	840
	Grand Total	2440	3490

## ADMISSION FEE, SPECIAL FEE AND TUITION FEE

DEPARTMENT OF KERALA STUDIES

## Fee Structure of MA- Kerala Studies (new course) - 2020-21

SL NO	TYPE OF FEE	AMOUNT
1	ADMISSION FEE	105
2	LIBRARY FEE	105
3	AFFILIATION FEE	450
4	STATIONERY FEE	160
5	INTERNET AND AUDIO VISUAL FEE	105
6	UNIVERSITY UNION FEE	120
7	DEPARTMENT UNION FEE	160
8	MAGAZINE FEE	105
9	SPORTS AFFILIATION FEE	150
10	SPORTS AND ATHELETIC FEE	265
11	STUDENTS AID FUND	60
12	MEDICAL INSPECTION FEE	50
13	STUDENT CARE FUND	200
14	DDF	1050
15	CD	500
16	PTA FUND	100
17	WOMENS STUDY UNIT	30
18	TUITION FEE(per semester)	2500
19	EXAM FEE (Theory per paper)	150
20	MARKLIST	15

21	PROJECT/ THESIS	250
22	VIVA	150

Sl. No. 1-16 to be collected at the time of admission

\*to be collected at the commencement of 1<sup>st</sup> and 3<sup>rd</sup> semesters

\*\*to be collected at the commencement of each semester

Department Development Fund may be collected as given in the U.O attached with 5% enhancement.

PTA Fund Rs. 260/-

***The Committee considered the matter and recommended to refer the item to the Syndicate along with a consolidated statement of existing fee structure of the Department.***

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the next Syndicate.

***Item No.20.68.Additional Item No. 2 : Fee structure of new course M.Sc. Climate Change and DisasterManagement reg- (C.S.S)***

The HOD, Department of Environmental Science has forwarded the syllabus and the fee structure of the new M.Scprogramme in “Climate Change and Disaster Management”. The HOD has also requested to launch the programme from this academic year onwards.

The same was placed before the CSS Academic Committee for necessary recommendations.

The CSS Academic Committee in its meeting held on 13.11.2020 vide item no.03 recommended to place the fee structure before the Standing Committee of Syndicate on Finance.

The fee structure is as follows

**M.Sc. (Climate Change and Disaster Management)**

Sl.No.	Admission fee, special fee and tuition fee	Amount (Rs.)
1	Admission fee	105
2	Students Affiliation fee	450
3	Library fee	105
4	Lab fee	1050
5	Stationary fee	160
6	Internet and audiovisual fee	105
7	University Union fee	120
8	Students Aid Fund	60
9	Women study unit fee	30
10	Student care fund	200
11	Departments union fee	160
12	Magazine fee	105
13	Sports Affiliation fee	150
14	Medical Inspection fee	50
15	Tuition fee (per semester)	840
16	Department Development Fund (DDF)	1050
17	Caution deposit	500
	Grand total	5240

***The Committee considered the matter and recommended to refer the item to the Syndicate along with a consolidated statement of existing fee structure of the Department.***

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the next Syndicate.

***Item No.20.68. Additional Item No. 3 : Enhancement of Remuneration of Contract Staff***

**(Ad. A. V)**

The Government have enhanced the remuneration of different categories of employees appointed on daily/contract basis w.e.f 01.07.2019, vide G.O.No..81/2019/Fin dated 09.07.2019. Based on G.O.,U.O.No.1019/2019/UOK dated 15.12.2019, has been issued for daily wage



employees, The Finance has remarked that the proposal for enhancement of wages of contract employees may be placed before the Standing Committee of Syndicate on Finance emphasising the direction of Government in respect of engagement of daily/contract employees mentioned in the Government Order no.81/2019/Fin dated 09.07.2019. Details of Contract Staff and the remuneration paid are given as Annexure I & II

The following representations for the enhancement of wages of contract employees have been received so far in addition to Annexure I & II

1. The Contract drivers in the University of Kerala have requested for, enhancement of wages as per Government Order no.81/2019/Fin dated 09.07.2019.
2. The Head, Department of Botany, has requested to enhance the remuneration of of Assistant Farm Superintendent and Graduate Field Assistant to Rs.25,000/- per month.
3. The Principal, University Institute of Technology, Muthukulam Center has forwarded the request of Smt.Soumya G, Computer Lab Instructor(locally engaged)to enhance her salary.
4. Prof.(Dr.) G.Prasad, Hon. Director, CLIFF has stated that as per U.O.No.Ad.AV.6717/2018 dated 07.08.2018 the salary of only four categories of contract employees are enhanced and also stated that as per U.O.No.Ad.D.III.1792/2016 dated 03.03.2016 USIC has been renamed as CLIFF. He also requested to consider the following posts for enhancement.

Sl.No	Designation	Qualifications	Present Rate	Remarks
1	Assistant Engineer (Instrumentation)	<b><u>Educational Qualification</u></b> B.Tech in Instrumentation/Mechanical Engineering with First Class or Equivalent. <b><u>Experience</u></b> 3 years of experience as Instrumentation/Mechanical Engineer in a reputed lab.	Rs.24,000/-	
2	Technical Officer (Purchase)	i) MSc in Electronic/ Physics/ Chemistry/ Instrumentation/ Biological Sciences with first class or equivalent ii) 3 year experience in Office Administration, Knowledge in Materials Management and Experience in Stores, Purchase.	Rs.26,000/-	As per existing enhanced remuneration U.O dated 19.10.2020 the post was not incorporated
3	Technical Officer	i)MSc in Electronic/ Physics/Chemistry/ Instrumentation/ Biological Sciences with first class or equivalent ii) 2 years of experience in Installation/ Operation/ Maintenance/ Research & Development of Sophisticated Characterization Instruments in reputed labs.	Rs.26,000/-	
4	Technical Assistan (FTNMR)	i) MSc Chemistry ii) Six Months experience in handling Sophisticated Instruments iii)Prior experience in FTNMR Spectrometer Operations(Desirable)	Rs.25,000/-	

2. The Technical Officer(on contract basis) working in the Department of Nanoscience and Nanotechnology has requested that his qualification was Ph.D in Nanoscience and Nanotechnology and his present remuneration is RS.23,000/- which is equivalent to the remuneration of Technicians in other departments. Hence he requested to enhance his salary as per with Technical Officer of other department and CLIF with same qualification.
3. The Head, Department of Botany has forwarded the request of Dr.Remya Krishnan, Curator on contract basis. She requested that the remuneration fixed for Curator post is lesser than that of Technical Assistant which is a lower post. It may be noted that the fixed Government rates as G.O.dated 09.07.2019 for Curator(Museum and Zoo Department) is 27550/-.

4. Smt. BinduG.Nair, Students Counsellor, CACEE has requested to enhance her salary to 25,000/-per month. Smt. BinduG.Nair has stated that she was appointed as Students Counsellor on contract basis on 10.04.2002 and apart from her duty as Students Counsellor, she is continuing education courses and monitoring the affiliated college level continuing education units and CACEE collaborative programmes. The expenditure of her salary is meeting from CACEE Fund.

As per the orders of Vice Chancellor, the proposal for

1. Enhancement of remuneration to contract employees (Annexure I & II) along with requests mentioned in the Serial No. 1 to 7.
2. With effect from the date for effecting the enhancement, as per the G.O. no.81/2019/Fin dated 09/07/2019 are placed before the Standing Committee of Syndicate on Finance.

***The Committee considered the matter and recommended to constitute a Sub-Committee comprising the following Members to study and submit a report on the matter.***

- a. *Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings*
- b. *Convener, Standing Committee of the Syndicate on Finance*
- c. *Convener, Standing Committee of the Syndicate on Department and Other Institutions and*
- d. *Dr. K.G.Gopchandran, Member, Syndicate*

The meeting came to an end at 4.00 pm.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 27.11.2020, be approved.

***Item No.20.69. Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research --Approval—reg.***

***(Ad.AVI)***

The Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 27.11.2020 at 12.15 p.m. is placed before the Syndicate for consideration and approval.

**Minutes of the Combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research**

Date & Time : 27<sup>th</sup> November 2020, 12.15 p. m.  
Venue : Syndicate Room, University Buildings

**Members present**

1. Adv. K. H. Babujan(Convener, S/C of the Syndicate on Finance),online
2. Dr. S. Nazeeb (Convener, S/C of the Syndicate on Academics and Research)
3. Sri. Bijukumar G
4. Adv. B. Balachandran
5. Dr.Vijayanpillai M
6. Dr.K.G.Gopchandran
7. Sri. Arunkumar R
8. Dr.K.B.Manoj

**Members absent**

1. Dr.B.Unnikrishnan Nair
2. Sri.B.P.Murali
3. Sri. Jairaj J
4. Adv.MuralidharanPillai.G
5. Prof. K. Lalitha
6. Sri.MuhammedYaseen
7. Adv. A. Ajikumar

**Item No.20.69.01: First Degree Programme in BA (Tamil) - conduct of workshop for revision of Syllabus into OBE patter.**

(Ac A II)

Dr. K. Manickaraj, Chairman, Board of Studies in Tamil (Pass) has submitted a proposal for conducting two day workshop on 12<sup>th</sup> and 13<sup>th</sup> November 2020 at the Department of Tamil, University College, Palayam for revision of syllabus of the First Degree Programme in BA (Tamil) to OBE pattern together with the Budget estimate of Rs. 65000/-.

As per the orders of the Hon' ble Vice Chancellor, the proposal was placed before the Standing Committee of the Syndicate on Academics and Research held on 25.9.2020 and the Committee recommended to place the matter before the combined meeting of the Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Academics & Research. The Syndicate at its meeting held on 1.10.2020 resolved to approve the above recommendation.

The proposal for conducting two day workshop for revision of syllabus of the First Degree Programme in BA (Tamil) to OBE pattern on 12<sup>th</sup> & 13<sup>th</sup> November 2020, together with the budget estimate of Rs.65000/- placed before the combined meeting of the Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Academics & Research for consideration.

***The Committee considered the matter and recommended to entrust the Director, IQAC for submitting a detailed report on the matter.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 27.11.2020, be approved.

**Item No.20.69.02: MA Degree Programme in Tamil Language and Literature -conduct of workshop for revision of Syllabus into OBE pattern.**

(Ac.AII)

Dr.P. Jeyakrishnan, Chairman, Board of Studies in Tamil(PG) has submitted a proposal for conducting two day workshop in the month of November 2020 at the Department of Tamil, University of Kerala, Kariavattom for revision of syllabi of MA Degree Programme in Tamil Language and Literature into OBE pattern together with the Budget estimate of Rs. 70000/-.

As per the orders of the Vice-Chancellor, the proposal was placed before the Standing Committee on Academics and Research held on 25.09.2020 and recommended to place the matter before the combined meeting of the Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Academics & Research. The Syndicate at its meeting held on 01.10.2020 resolved to approve the recommendation of the Standing Committee on Academics and Research.

The proposal for two day workshop for revision of syllabus of MA Degree Programme in Tamil Language & Literature in November, 2020 together with the budget estimate of Rs. 70,000/-, is placed before the combined meeting of the Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Academics & Research for consideration.

***The Committee considered the matter and recommended to entrust the Director, IQAC for submitting a detailed report on the matter.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 27.11.2020, be approved.

**Item No.20.69.03: Department of Hindi new PG Diploma Course in Translation, Administrative Drafting and Reporting in Hindi.**

(Ac .D)

The Head, Department of Hindi, University of Kerala via email dated 10/08/2020 has submitted a proposal for starting a new Post Graduate Diploma Course in Department of Hindi.

The Budget Speech 2020-21 of the University of Kerala, vide item no.44 envisaged the idea to start a post graduate diploma course in Department of Hindi having job opportunities in the different institutions of our country, as per the request of the Department of Hindi and allocated an amount of 3,00,000/- (Rupees Three Lakh only) for the same.

The Syndicate held on 28.04.2020, vide item no. 10.239.(44) recommended to authorize the Head, Department of Hindi to submit the proposal for the same before the S/C of the Syndicate on Academics & Research, as per the recommendations of the meeting of the budget implementation cell held on 27.04.2020.

**The details of the proposal are given below:**

- Title: Post Graduate Diploma in Translation, Administrative Drafting and Reporting in Hindi
- Eligibility: Pass in any degree with Hindi as one of the subject
- Fee structure: ₹7000/- (Rupees Seven Thousand only) per year
- Scheme of Examination for Post Graduate Diploma in Translation, Administrative Drafting and Reporting in Hindi

	External	Total
PAPER I Development of Hindi as Official Language	100	100
Paper II Correspondence and Secretarial Practice	100	100
Paper III Principles of Translation	100	100
Paper IV Translation - Practice	100	100
Paper V Journalism : Theory and Practice	100	100
Paper VI Project / Record work on Translation and Viva-voce	75 25	100
	Total	600

The meeting of the Syndicate held on 01.10.2020 vide item no. 18.67. D9, considered the proposal for starting new PG Diploma course in Translation, Administrative Drafting and Reporting in Hindi and resolved to refer the matter to the combined meeting of the Standing Committee of the Syndicate on Finance and the Standing Committee of the Syndicate on Academics & Research as per the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020.

1. *The Committee considered the matter and recommended to agree to the proposal in principle.*
2. *The committee further recommended to submit a detailed report on the expenditure of the project.*

**Resolution of the Syndicate**

**RESOLVED** that the recommendation at Sl.No.1 of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 27.11.2020, be approved.

**FURTHER RESOLVED** to submit a detailed report on the income and expenditure of the project.

**Item No.20.69.04:      *Establishment of Centre for Translation under School of English and Foreign Languages***

(Ac. D)

The Budget Speech 2020-2021 of University of Kerala envisaged starting of “**Centre for Translation**” under School of English and Foreign Languages. An amount of Rs.10 lakh (Rupees Ten Lakh only) has been earmarked for the establishment of the Centre.

The Budget Implementation Cell at its meeting held on 27.04.2020 Vide Item no:57 recommended to authorize the Head, Department of German, to submit a proposal on the item and to place it before the meeting of the Standing Committee of the Syndicate on Academics and Research. The Syndicate at its meeting held on 28.04.2020 Vide Item no:57 resolved to approve the recommendations of the Budget Implementation Cell.

The Head, Department of German has submitted the proposal for the establishment of Centre for Translation. The aims, objectives and financial requirements for the proposed centre are as below:

### **Aims & Objectives**

- To install highly advanced CAT (Computer Aided Translation) tools (software) for enabling the technical, scientific and Literary translations from German, Russian, Arabic into English and regional Languages.
- To translate the scientific and technical documents from German & Russian into English.
- To translate the scientific and research articles in German & Russian into English.
- To equip the students with advanced translation techniques for enabling them to get employment in MNCs.
- To function as a connecting link between German, Russian, Arabic cultures & Malayalam & other Indian cultures through the translations of the literary works.
- To start consultancy services of technical translations to corporate worlds, the scientific communities & the public in turn it helps to create jobs & revenues.
- To nurture & develop young talented translators in both literary & technical translations.

### **Proposal for the Budget Allocation**

Budget Allotted -10,00,000(Ten lakhs only)

Financial Requirement - ₹12,83,308/-

1. Recommended Intel Core i5 Processor fast & high performance computers+UPS  
=₹2,63,165+15000=₹2,78,165/-
2. SDL-TRADOS Software (CAT TOOLS)& Training -₹1,75,000/-
3. Technical Dictionaries of German, Russian & Arabic, DUDEN Series & Langenscheidt (German) -₹2,50,000/-
4. Office Setting -₹1,80,143/-
  - a. Computer Tables
  - b. Office Table
  - c. Computer Chairs
  - d. A3 Size Printer,Scanner cum Xerox Machine
  - e. Electrical components
5. Five Day Workshops/Training/Seminars - ₹2,00,000/-
6. Travel allowance - ₹1,00,000/-
7. Contingency - ₹1,00,000/-

ITEM	QUALITY	AMOUNT
High-End Branded Desktop with		52,633x5Nos
Computer Chairs SIDCO NYLE-FH-4025	50 Nos	6840+18% GSTx5 Nos=₹40,356/-
Office Table RUBCO	1 Nos	₹8000/-
Executive High Back Revolving Chair SIDCO	1 Nos	₹11,868/-
Steel Cabinet with Four Fixed Shelves 198x90x48 cm SIDCO	1 Nos	₹9,399/-
Contingency		₹1,00,000/-
Travel allowance Five Day Workshop/Training/Seminars Outcome-Translations of literary texts of German	2 Nos	₹1,00,000/- ₹2,00,000/-
Grand Total		₹12,83,308/-

The proposed expenditure has exceeded by Rs.2,83,308/- while considering the proposal recurring expenses & appointment of guest faculty may be considered.

The minutes of the meeting of the Syndicate held on 01.10.2020 Vide Item No:18.67.D2 considered the above proposal & recommended to agree with the proposal in principle and to place the same before the Combined Standing Committees of the Syndicate on Finance & Academics and Research for initiating further course of action.

*The Committee considered the matter and recommended to agree to the proposal in principle and to conduct the project limiting the expenditure within the budget allocation.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 27.11.2020, be approved.

**Item No.20.69.Additional Item .01. Fee structure of M.Sc Computer Science (with specialization in Artificial Intelligence)**

**(C.S.S)**

The fee details for the new course, M.Sc. Computer Science (with specialization in Artificial Intelligence) are appended below. The same was placed before the CSS Academic Committee for recommendations. The CSS Academic Committee in its meeting held on 24.09.2020 vide item no.04 recommended to adopt M.Tech fee structure for the new course M.Sc Computer Science with specialization in artificial intelligence and to place the matter in the next meeting of the Syndicate. The Syndicate in its meeting held on 01.10.2020 vide item no.18.101 resolved that the item be referred to the Combined Standing Committees of the Syndicate on Finance & Academics and Research.

The fee details for M.Sc Computer Science (with specialization in Artificial Intelligence) are given below.

SL NO	Description	Amount(in Rs)
1	Admission Fee	200
2	Tuition Fee(per semester)	8500
3	Library Fee	500
4	Affiliation fee	450
5	Stationary Fee	1000
6	Computer Lab fee	2000
7	University Union Fee	120
8	University Department Union fee	160
9	Magazine Fee	105
10	Sports Affiliation fee	150
11	Sports and Athletic Fee	265
12	Student Aid Fund	60
13	Medical inspection Fee	50
14	Student Care Fund	200
15	Internet & Audio Visual fee	105
16	Women's Study Unit	30
17	Caution Deposit	4000
18	DDF	2500
19	PTA Fund	100
20	Exam fee - theory paper	150
21	Mark list	50
22	Practical Paper	200
23	Project / Thesis	250
24	Viva	150

*The Committee considered the matter and recommended to refer the item to the Syndicate along with a detailed comparative statement of the existing fee structure.*

The meeting came to an end at 12. 45 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 27.11.2020, be approved.

**Item No.20.70**                      **Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings--Approval—reg.**

*(Ad. A VI)*

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 27.11.2020 is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings**

Date & Time                      :                      27<sup>th</sup> November 2020, 10.30 a.m.

Venue                                      :                      Senate Hall, University Buildings, Thiruvananthapuram.

**Members Present**

1. Adv. B. Balachandran (Convener)
2. Dr. S. Nazeeb
3. Sri. Bijukumar G
4. Dr. K. G. Gopchandran
5. Dr. K.B. Manoj

**Members Absent**

1. Adv. K. H. Babujan
2. Prof. K. Lalitha
3. Dr. Mathew V
4. Smt. Renju Suresh
5. Adv. Muralidharan Pillai G.
6. Adv. A. Ajikumar
7. Sri. B.P Murali

**Item No.20.70.01:**                      **Printing and supply of SLMs in SDE – Delay occurred on the part of University Press – reg.**

*(Ad Misc)*

**The matter regarding delay in the printing of SLMs of III and IV semester (2018-19 admission) and I and II semester (2019-20 admission) of UG and PG programmes of School of Distance Education was placed before the SDE Monitoring Committee held on 17.08.2020 which recommended** to authorize the Superintendent (i/c), KUP to borrow 1000 reams of RA 1 paper from the Exam store with immediate effect to overcome the present crisis and the same shall be returned as and when the purchase of paper for printing of SLM's of SDE is effected and further recommended to entrust the Superintendent (i/c), KUP to hand over the materials for printing of odd semesters of SLMs of SDE to outside presses, on or before 24.08.2020.

The Syndicate at its meeting held on 24.08.2020, vide item no. 17.34.01 approved the recommendations made by the SDE Monitoring Committee and observed that the Vice – Chancellor had ordered to place the whole matter regarding printing and supply of SLM's of SDE before the SDE Monitoring Committee, but the same was not placed and further resolved to refer the matter before the Standing Committee of the Syndicate on Staff, Equipments and Buildings for a detailed study.

In this context, the following may also be noted :

The Vice Chancellor, after perusing the remarks of the Superintendent, KUP regarding the non – completion of printing works of SLMs, due to shortage of printing paper had remarked that it is a regular complaint from the printing section that the paper is out of stock and the supply of SLMs will be delayed. This create lot of problems to the students community and damage to the University. Although the sections concerned have been instructed several times to avoid this difficulty and to procure sufficient quantity of paper in advance, it is quiet alarming that the situation is still prevailing.

The Vice Chancellor has ordered to get explanation from Director SDE, Superintendent, University Press and University purchase section for the present situation and to take immediate step for the procurement of sufficient quantity paper, so that such complaint should not occur in future.

Meanwhile, explanation was sought from the Director SDE, Superintendent, University Press and University purchase section in compliance with the directions of the Vice Chancellor. The purchase section has remarked that based on the Syndicate resolution dated 28.12.2019, item no 07.77.01.15, supply order for purchasing 2631 reams of Maplitho paper RA-1 60 GSM from the Stationery Department, Government of Kerala was placed with the Stationery Department on 11.02.2020. But vide letter dated 22.08.2020, the Stationery Department has informed that the tender was cancelled and steps have been initiated for re-tendering. Further on oral enquiry, it has been informed that the paper will be supplied by last week of November 2020.

The Director, SDE vide letter dated 20.10.2020 has informed that the KUP has not provided the 4<sup>th</sup> semester SLMs which will compel SDE to postpone the exams scheduled on the second week of November 2020, while the private presses had promptly executed the works entrusted to them.

The Director, SDE has thus requested to entrust all the printing works related to SLMs of SDE with the panel of private presses.

As per the orders of the Pro Vice-Chancellor, remarks of the Superintendent (i/c), KUP was sought in which it was pointed out that printing and distribution of 2<sup>nd</sup> semester UG/PG programmes would be completed by the end of October and the printing of 4<sup>th</sup> semester UG SLMs can only be started by first week of November 2020, which will be completed within 20 days and further 20 more days is needed to finish printing of SLMs of 4<sup>th</sup> semester PG programmes.

As per the orders of the Vice Chancellor, the request of the Director, SDE for entrusting all the printing works related to SLMs of SDE with the panel of private presses was placed before the meeting of the Syndicate held on 23.10.2020, which resolved the following:

To issue urgent notice to Sri.R.Rajasekharan, General Foreman (Superintendent (i/c), Kerala University Press for the delay in printing of SLMs for UG/PG programmes in SDE.

To relieve Sri.S.Rajasekharan, General Foreman from the charge of Kerala University Press Superintendent.

Dr.P.Raghavan, Joint Registrar (Admn) be given the additional charge of Kerala University Press Superintendent.

To convene a meeting of the staff of University Press by a sub committee comprising Pro Vice-Chancellor, Registrar, AdvB.Balachandran, Sri. B.P.Murali, Members, Syndicate and the Joint Registrar (Admn).

To initiate immediate steps for the appointment of Press Superintendent on deputation basis.

Dr.P.Raghavan, Joint Registrar (Admn) was given the additional charge of Kerala University Press Superintendent vide U.O no Ad.DIII.2.19/51/2020/Synd.Resolution dated 27.10.2020. Ad.DIII section is authorized to take further action on the resolution of the Syndicate dated 23.10.2020.

***The Committee considered the matter and noted that as all action on the item is over, no further recommendation is needed.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 27.11.2020, be approved.

***Item No.20.70.02: Reckoning of previous service for pensionary benefits-request- reg.***

**(Ad A II)**

Dr.Harikumar P.N, Professor, Department of Commerce, Kariavattom University of Kerala vide letter dated 22/07/2020 requested to consider his prior service for pensionary benefits. Dr.Harikumar P N has joined the Department of Commerce as professor vide order no.Ad.H/30652/2017/3/Commerce dated 15-05-2020 and before joining in the Department of Commerce he has been working as faculty and Head in the Research department of Commerce and Tourism Management, Catholicate College, Pathanamthitta from 24th January 1996 to 18/5/2020.

After verifying the service book, Finance III section remarked that prior aided service of employees can be reckoned for granting pensionary benefits under G.O(P) No.517/09/Fin dated 19.11.2009 and further stated that the service rendered by Dr.Harikumar P.N. in aided College from 24.01.1996 to 18.05.2020 can be reckoned for granting pensionary benefits in the University

***The Committee considered the matter and recommended to reckon the prior service of Dr.Harikumar P.N., Professor, Department of Commerce, Kariavattom, rendered at Catholicate***



***College, Pathanamthitta from 24.01.1996 to 18.05.2020 for granting pension benefits in the University Service, in compliance with the existing rules.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 27.11.2020, be approved.

***Item No.20.70.03: Request of Sri.Saseendran.C, Clerical Assistant (Rtd), University of Kerala to engage him as Casual Labourer on daily wage- reg.***

***(Ad A II)***

Sri.Saseendran.C a retired Clerical Assistant of University of Kerala vide letter dated 08.06.2020 to the Hon'ble Vice-Chancellor requested to appoint him as Casual Labourer on daily wage basis. Sri.Saseendran.C, had retired as Clerical Assistant and requested to engage him as casual labourer as he has huge financial liabilities.

***The Committee considered the matter and recommended that the request of Sri.Saseendran.C, Clerical Assistant(Rtd),University of Kerala for engaging him as Casual Labourer on daily wage basis need not be conceded to.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 27.11.2020, be approved.

***Item No.20.70.04: Appointing System Administrator in the Kerala University Library – reg.***

***(Ad A V)***

The University Librarian(i/c), KUL, vide letter dated 13.10.2020, has requested to take necessary steps to appoint a System Administrator in the University Library for managing all e-resources, computer networks and IT infrastructure since University Library has a good collection of digital resources including databases, e-books, e- journals etc and is being added to every year. She has also stated that, house keeping operations of the library is also functioning under computer network and also, library has an e-resource Centre which is utilized by many students, research scholars and other users.

It may be noted that, there exist two post of System Administrator at the Computer Centre in the University and are already filled. As per Kerala University First Ordinances 1978 (Amendment No. 193), the General and Technical qualifications of the System Administrator are as follows.

**General:-**

First class ME/M.Tech Degree in Computer Science / Computer Engineering after attending a regular full time course recognized by University of Kerala.

OR

First class BE/B.Tech Degree in Computer Science & Engineering after attending a regular full time course recognized by University of Kerala.

OR

First class MCA after attending a regular full time course recognized by University of Kerala.

OR

First class MSc Computer Science after attending a regular full time course recognized by University of Kerala.

**Technical:-**

Knowledge in Computer Networks, DBMS, Network Operating System and experience in Software Development using Relational Database Management System like ORACLE / MSSQL Server in Networked Environment desirable.

***The Committee considered the matter and recommended to initiate steps for the creation of post.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 27.11.2020, be approved.

**Item No.20.70.05:: Allotment of quarters to Smt. Rubiya S., Sr. Grade Assistant, Ac.F II section – reg.**

**(Ad B II)**

Smt. Rubiya S., Sr. Grade Assistant, Ac.F II section, has submitted a request for allotment of quarters, considering as a special case, in view of her medical history of primary infertility & undergoing treatment for the same. It is stated in the request that as part of her treatment, she has to refrain herself from traveling long distance. But, being a resident of Venjaramoodu, she has to commute long distance to & fro from office. Smt. Rubiya S. has also pointed out a prior history of abortion due to travel. It is also stated that she cannot afford rented accommodation in view of her expensive treatment.

Smt. Rubiya S. has earlier submitted another request for allotment of quarters in view of her mother's spinal ailments, but the same was not sanctioned. Hence, she has requested to allot quarters, on special sanction basis, considering her medical grounds.

***The Committee considered the matter and recommended to consider the matter as per rules.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 27.11.2020, be approved.

**Item No.20.70.06: Budget proposal 2019-20- Establishing Care Counselling and Testing Centre at the University Health Centre, Kariavattom-Appointing a female counsellor -reg.**

**(Ad D II)**

An amount of Rs.5 Lakh had been allotted in the Budget Speech 2019-20 for establishing a Care Counselling and Testing Centre at the University Health Centre, Kariavattom and for providing service of an expert female counselor at the centre.

The proposal for establishing the centre, submitted by Dr.Jasseer J., Head, Department of Psychology was approved by the Syndicate held on 28.04.2020. As per the proposal, a female counsellor needs to be engaged at the centre and hence at the first instance the matter regarding the fixing of the remuneration of a full time Counsellor to be appointed at the Counselling centre was to be finalised. Hence the matter was placed before the Standing Committee of the Syndicate on Finance held on 09.09.2020 and the Committee recommended to fix the remuneration of the Counsellor on contract basis as Rs. 29875/- (Rupees Twenty Nine Thousand Eight Hundred Seventy Five only) per month and further to place the proposal for engaging a Counsellor at the Counselling Centre before the Standing Committee of the Syndicate on Staff Equipment and Buildings for consideration.

The Syndicate held on 01.10.2020 resolved to approve the above recommendation of the Standing Committee and further resolved to fix the time of care counselling and testing centre at the University Health Centre, Kariavattom from 09.00 am to 4.00 pm. Since the working hour of Counselling centre was fixed as 9.00 am to 4.00 pm, the service of a full time Counsellor is necessary.

It may be noted in this regard that, there is no sanctioned post of Counsellor / Psychologist at the Health Centre. However, now, one male Clinical Psychologist is serving at the University Health Centre on part time basis with a remuneration of Rs.1000/- per hour subject to a monthly maximum of Rs.16000/-(Rupees Sixteen Thousand only).

In this scenario, clarification is required on whether a new female Counsellor may be appointed on contract basis at the Counselling Centre with a monthly remuneration of Rs.29,875/- (Rupees Twenty Nine Thousand Eight Hundred and Seventy Five only) in addition to the male Clinical Psychologist presently working in the University Health Centre on part time basis.

***The Committee considered the matter and recommended to engage a full time Female counsellor on contract basis at the Counselling Centre, University Health Centre, Karivattom***

***The Committee further recommended to cease the service of the Male Clinical Psychologist at the Centre.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 27.11.2020, be approved.

**Item No.20.70.07: Admission to University Teachers' Hostel- request from Smt.Sruthi N, Library Assistant on contract basis, Department of Political Science- reg. (Ad D II)**

Smt.Sruthi N, Library Assistant on contract basis, Department of Political Science has requested to provide accommodation at the University Teacher's Hostel, Kariavattom since it is difficult for her to reach the Campus in the present circumstances due to COVID 19 pandemic. She is a native of Kannur District and is now residing in a private hostel and she is not in a position to afford stay at a private hostel due to her financial problems.

It may please be noted that as per the norms of admission for Teacher's Hostel, "If vacancies arise after admitting permanent Teachers, admission to the following categories in the order of priority will be given:

- Category I : Contract Lecturer
- Category II : FIP
- Category III : Guest Lecturer
- Category IV : PDF
- Category V : Editorial Assistant
- Category VI : Assistant Librarian"

The incumbents of the above said categories will be given only temporary admission to the hostel and will have to vacate their rooms with in a period of 3 months on notice on receipt of request from permanent teachers.

Further, various applications are also being received from different categories of contract employees requesting for admission to the University Teacher's Hostel due to the onset of COVID - 19 pandemic.

***The Committee considered the matter and recommended to authorize the Warden, University Teachers' Hostel to take appropriate decision as per rules.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 27.11.2020, be approved.

**Item No.20.70.08: Department of Sanskrit–Extension of the tenure of Contract Lecturer- reg (Ad D III)**

- Ref: 1. U.O No.Ad.DIII.1.41248/2011/19 dated 09.08.2019  
 2. Item No.17.26 of the Minutes of the meeting of the Syndicate held on 24.08.2020  
 3. Letter No.Skt.No.218/2020-21 dated 28.09.2020 from Dr.C.A.Shaila, Professor & Head, Department of Sanskrit

As per U.O read (1) above, Smt.Sabna T Thaj was engaged as Lecturer on Contract basis, in the Department of Sanskrit, University of Kerala, Kariavattom, for a period of Eleven months, w.e.f 11.07.2019 @ Rs.32,000/- per month as remuneration. This tenure of contract expired on 10.06.2020.

In this context, vide letter dated 12.06.2020, Dr.C.A.Shaila, Professor & Head, Department of Sanskrit has requested that steps may be taken to extend the tenure of Contract of Smt.Sabna T Thaj for one more year, as the service of the Contract Lecturer is inevitable in the Department.

Considering the above, vide item read (2) above, the Syndicate has resolved to submit a proposal along with the details of strength of Students, work load statement etc before the next meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Accordingly, vide paper read (3) above, Dr.C.A.Shaila, Professor & Head, Department of Sanskrit has submitted the following.

**Workload/ Teaching Hours**

Sl. No	Course & Year	Actual Workload	Workload including weightage
1.	PG Ist Year	25 hrs	37.5 hrs
2.	PG II nd Year	25 hrs	37.5 hrs
3.	M.Phil	10 hrs	15 hrs
4	Elective Courses	4 hrs	6 hrs
Total	64 hrs	96 hrs	

Faculty Workload		
Designation	No. of Faculty	Hours allotted including weightage
Professor	1	12
Associate Professor	1	16
Assistant Professor	3	48

Remaining Teaching Hours to be covered: 16 hrs (Including Weightage)

Details of Student Strength		
Course	No. of Students	Sanctioned strength
MA I Year	15	15
MA II Year	8	8
M.Phil	4	4
Elective – I Year (Malayalam)	22	-
Elective – II Year (Malayalam)	14	-

Dr.C.A.Shaila, Professor & Head, Department of Sanskrit, vide paper read (3) above, has also requested to extend the period of contract of Smt.Sabna T Thaj for another one year on account of the following reasons.

1. The service of the Contract Lecturer is inevitable because of the lack of sufficient teachers in the Department.
2. The M.A and M.Phil Courses are in progress. Her service is necessary, for the completion of the syllabus.
3. She is very sincere and hard working.

*As resolved by the Syndicate and as per the orders of Vice-Chancellor, the matter regarding the re-engagement of Smt.Sabna T Thaj, who was working as Contract Lecturer in the Department of Sanskrit, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.*

***The Committee considered the matter and recommended to extend the contract of Smt.Sabna T Thaj, Lecturer, Department of Sanskrit for another six months.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 27.11.2020, be approved.

**Item No.20.70.09:** *Kerala University Department of Publications- Reckoning of Prior Service of Sri Joe Joseph, Director, Department of Publications (Retired) rendered as Programme Officer in C-apt along with Kerala University Service for Pension benefits -reg*

*(Ad D III)*

Sri.Joe Joseph, Director(Retired), Department of Publications has informed that before joining the service of the University he had rendered service and acquired experience from C-apt (Kerala State Centre for Advanced Printing and Training) formally KSAVRC, which is an autonomous Institution, under the Higher Education Department, from 26.05.1997 to 05.11.2012 of which deputation to H&FWD as Programme Officer(IEC) for 5 years and hence he has continuous pensionable qualifying service from 26.05.1997.

In this regard the following may kindly be noted.

- i) Sri.Joe Joseph has been appointed as Director, Department of Publications, University of Kerala w.e.f.06.11.2012 FN vide U.O.No.Ad.DIII/1/5931/2012 dated 05.11.2012.
- ii) Date of Retirement from Service on 31.05.2020
- iii) As per WP (C) No.1695 of 2020 Sri.Joe Joseph has filed a Writ Petition before the Hon.High Court of Kerala by challenging his retirement at the age of 56 years (ie on 31.05.2020)
- iv) As per Judgement dated 29.05.2020, the Writ Petition is dismissed pointing that, in the absence of any order either allowing the Petitioner or the Directors of the Department of Publications to continue in service beyond 56 years and in the absence of any provisions in

the Statute which fixed the retirement age of persons like petitioner/ Director of Publications as 60, the grievances of the petitioner that the retirement age of the Director of Department of Publications is 60 years, would not be applicable in the present case.

- v) It is also stated that the petitioner has grievance that service rendered by him prior to his appointment in the University is also liable to be considered for the purpose of terminal benefits along with his service in the University. The petitioner would be free to raise the same before the University and in case such a claim is raised before the Registrar, the Registrar shall take appropriate action without any delay.

Kindly note that as per the Judgement, if the petitioner raise a claim before the Registrar, that service rendered by him prior to his appointment in the University is also liable to be considered for the purpose of terminal benefits along with his service in the University.

In response to the reckoning of Prior Service of Sri.Joe Joseph, Director, Department of Publications, rendered as Programme Officer in C-apt along with Kerala University Service for Pension benefits, Finance has opined the following;

- i) **Government vide the GO(P) No.228/2001/Fin dated 02/02/2001 have issued orders for reckoning the prior service put in by employees in Municipal Common Service/ Panchayats and Universities prior to their entry in State Govt.Service including Aided Schools and vice versa. The note to the same states that the orders will not be applicable to appointments to or from Public Sector Undertakings or similar bodies as they are constituted under Companies Act or by separate legislation of the Central/ State Government.**
- ii) **Rule-20, Part III KSR - stipulates that service paid from a local fund does not qualify for pension except under special orders of Government.**
- iii) *C-apt (formerly Kerala State Audio-Visual and Reprographic Centre) is an autonomous body established in 1992, registered under the Travancore-Cochin Literary Scientific and Charitable Societies Registration Act 12 of 1955.*

*The service rendered by Sri. Joe Joseph in the above said autonomous body( C-apt) cannot be reckoned for counting pensionary benefits in the University as the orders/rules pointed at (1) and (2) above explicitly state that the orders on reckoning of prior service for pension shall not be applicable to the appointments to or from Public Sector Undertakings Autonomous Bodies or similar bodies as they are constituted under Companies Act or by separate legislation.*

***The Committee considered the matter and recommended to obtain legal opinion of the learned Standing Counsel on the matter.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 27.11.2020, be approved.

***Item No.20.70.10: Department of ORI & Mss Library- Reckoning of Prior Service as Qualifying Service for Pensionary Benefits- Request-reg***

**(Ad D III)**

Dr.Naushad S., Assistant Professor, Department of ORI & MssL vide his letter dated 06.07.2020 requested that necessary steps may be taken to reckon his previous service in the following Departments for Pensionary benefits.

i) Last Grade Servant (Department of General Education)	02.09.2000 to 18.01.2005
ii) Teacher (Department of Higher Secondary Education)	19.01.2005 to 18.06.2006
iii) Assistant Professor in Malayalam (Department of Collegiate Education)	19.06.2006 to 18.03.2020

In this regard the Principal, Government K.N.M.Arts&Science College, Kanjiramkulam vide his letter dated 14.09.2020, has forwarded the Service Book, in respect of Dr.Naushad S, who was working as Last Grade Servant in the Department of General Education and the Senior Accounts Officer, O/o the Accountant General (A&E) , Kottayam has forwarded the Service details in respect of Dr.Naushad S as Assistant Professor, Malayalam, in the Department of Collegiate Education.

The details of Service under General Education Department

Post held- Last Grade Servant

Date of Joining-02.09.2000

Date of Relieving-18.01.2005.

Medical Leave-LWA 15.11.2000 -26.12.2000

Study Leave-LWA-01.01.2001 – 02.12.2004

The details of Service under Directorate of Higher Secondary Education

Post held- HSST

Date of joining -19.01.2005

Date of Relieving-19.06.2006 FN

The details of Service under Directorate of Collegiate Education

Post held- Assistant Professor

Institution	Period
KNM Govt College,Kanjiramkulam	19.06.2006 to 12.06.2007
Govt.College, Kattappana	14.06.2007 to 11.06.2009
Maharajas College, Ernakulam	12.06.2009 to 29.05.2010
Govt College, Mananthavady	31.05.2010 to 06.06.2012
University College and Govt. Women's College, TVM	07.06.2012 to 18.03.2020
University of Kerala	19.03.2020 FN

In response to the request submitted by Dr.Naushad S., Assistant Professor, Dept of ORI &MssL, for Reckoning of his Prior Service as Qualifying service along with the University Service for Pensionary benefits, Finance has opined the following;

- i) Initially Dr.Naushad S., joined in the Department of General Education as Last Grade Servant on 02.09.2000. He was on LWA from 01.01.2001 to 02.12.2004 (Part I KSR, Appendix XII B) and rejoined service on 03.12.2004.
- ii) He was relieved on 18.01.2005 AN to join Higher Secondary Education Department on 19.01.2005 as HSST (Malayalam). Subsequently he was relieved from HSE Department on 19.06.2006 FN and joined Collegiate Education Department as Lecturer on 19.06.2006 itself.
- iii) He was appointed in University on 19.03.2020.
- iv) As per Rules (ii) of Appendix XII B, Part I KSR, those who have not completed probation in the entry grade and proceed on leave shall be deemed as new entrance to Govt.Service on return from leave. Hence the prior service of Dr.Naushad S., before 03.12.2004 cannot be taken into account for Pensionary benefits.  
(ie he joined as Last Grade Servant in the Department of General Education on 02.09.2000.Then he was on LWA from 01.01.2001 to 02.12.2004 before completing his probation during the service of Last Grade. After LWA he rejoined duty on 03.12.2004)
- v) Rest of the period of his service ie from 03.12.2004 to 18.03.2020 may be reckoned for granting him Pensionary benefits in the University under G.O(P) No.517/09/Fin dated 19.11.2009.

***The Committee considered the matter and recommended to reckon the prior service rendered by Dr.Naushad S., Assistant Professor, Dept of ORI &MssL, from 03.12.2004 to 18.05.2020 (ie after exempting LWA period from 01.01.2001 to 02.12.2004), along with the University service for granting pensionary benefits, as per rules.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 27.11.2020, be approved.

**Item No.20.70.11:** ***CLIF- Leave during Quarantine Period of Contract Staff- Sri.Akhil S., Computer Technician on Contract basis- Request-reg.***

***(Ad D III)***

*As per letter dated 07.09.2020, the Hon.Director in-Charge of CLIF has informed that Sri. Akhil S., Computer Technician on contract basis in CLIF was on quarantine for a period of 14 days w.e.f. 03.09.2020 since he was being a primary contact and has requested that necessary orders may*

be issued regarding leave during the above period. Sri. Akhil S has submitted his Quarantine Certificate during a period of 14 days up to 17.09.2020, provided by Govt of Kerala.

In this regard following may kindly be seen.

- i) As per U.O.No.Ad.AV/1800/2020/UoK dated 19.06.2020, sanction has been accorded by the Vice-Chancellor to implement the G.O.No.117/2020/GAD dated 18.06.2020, and to allow Special Casual Leave to permanent employees who are being quarantined, if they produce Certificate for the same from the concerned authority, for the period specified in the Certificate of Quarantine.
- ii) It may kindly be noted that, no such special orders exist in the case of Contract/ Casual Employees.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

**The Committee considered the matter and recommended to grant Special Casual Leave to the Contract/ Casual employees of the University during quarantine period due to Covid 19, on the strength of G. O. No. 155/2020/WM dated 11.11.2020.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 27.11.2020, be approved.

**Item No.20.70.12: Department of Geology- UGC Special Assistance Programme coordinated by Dr. A.P PradeepKumar – Lapse in utilising the fund resulting in refund of unspent balance of Rs.51,62,114/- – reg.**

**(Planning A)**

The UGC approved the “Special Assistance programme DRS II” of the Department of Geology (continuation from DRS I to DRS II level), vide letter No. F.550/5/DRS/2013(SAP -I) dated 2 SEP 2013, for a period of five years from 01.04.2013 to 31.03.2018.

As recommended by the UGC Review Committee, the Coordinator of DRS I programme, Dr.V Prasannakumar was accepted as the Coordinator for DRS II programme with Dr.A.P Pradeep Kumar as the Deputy Coordinator.

Dr.V.Prasannakumar informed his unwillingness to continue as Coordinator as his superannuation was on 31<sup>st</sup> March 2016 which comes in between the programme. Hence the Vice Chancellor accorded sanction to recommend Dr.A.P.Pradeep Kumar as the Co-ordinator. The UGC noted the name vide Letter dated 31 Mar 2014

The financial assistance initially approved by UGC for implementing the present phase at the level of DRS II are given as

Recurring	Rs. 14.05 Lakhs
Non Recurring	Rs.53.00 Lakhs
Total	Rs. 67.05 Lakhs

The UGC had released an amount of Rs.11,47,374/- (Rupees Eleven Lakhs Forty Seven Thousand Three Hundred and Seventy Four only) towards recurring grant and Rs. 48,76,000/- (Rupees Forty Eight Lakh Seventy Six Thousand Only) towards non recurring grant for the programme.

At the end of the programme, the Coordinator has submitted the Utilisation Certificate and Statement of Expenditure for submitting to UGC along with a request to refund an unspent balance of Rs.51,62,114/- (Rupees Fifty One Lakh Sixty Two Thousand One Hundred and Fourteen Only). The details of grant received and utilised is furnished below.

Recurring Grant

Out of the approved recurring grant of Rs.14.05 Lakhs, UGC released an amount of Rs.11,47,374/- (Rupees Eleven Lakhs Forty Seven Thousand Three Hundred and Seventy Four only).

The Coordinator has furnished Utilisation Certificate for the same. The expenditure details furnished by the Coordinator is given below.

Particulars	Amount Approved by UGC (in Rs.)	Amount Expended (in Rs.)
Contingencies/working expenses @Rs. 40,000/- p.a	2,00,000/-	2,03,619/-
Chemical/consumables/Glasswares @ Rs. 40,000/- p.a	2,00,000/-	1,99,387/-
Travel/ field facilities for faculty members (all within India) @Rs. 50,000/- p.a	2,50,000/-	2,35,505/-
Visiting fellows @ Rs. 30,000/- p.a.	1,50,000/-	1,43,566/-
Seminars(for Organisation) on thrust area @ Rs.41,000/-	2,05,000/-	2,08,551/-
Advisory Committee meetings (TA/ DA for UGC nominees in the Committee) @ Rs.50,000/- p.a.(three)	1,50,000/-	1,08,364/-
Books & Journals @ Rs.50,000/- p.a.	2,50,000/-	2,36,067/-
Total	14,05,000/-	13,35,059/-

As per the Coordinator's report the recurring grant was completely utilised (Rs. 1 lakh yet to be reimbursed by UGC), with 5 annual seminars, 5 ISBN numbered proceedings volumes and several high quality papers published in international journals.

#### Non Recurring Grant

The Non Recurring Grant was allocated for the purchase of the following equipments

I	Equipments	Amount (in Rs)
1.	Heating and freezing system (THMSG-600) with capture software package + imaging station and accessories	20,00,000/-
2.	Trinocular Research POLARIZING Microscope for Transmitted and Reflected Light for orthoscopy and conscopy, Digital Camera System and Imaging Software (1 No.) and 42" LCD screen for image display	18,00,000/-
3.	Automated Thin Section Maker	15,00,000/-
	Total	53,00,000/-

Out of the non recurring grant which was allocated for the purchase of equipment, the UGC released an amount of Rs.48,76,000/-(Rupees Forty Eight Lakh Seventy Six Thousand Only) in two instalments

- first component (general) of Rs. 40,28,000/- (Rupees Forty Lakh Twenty Eight Thousand Only) was released to the Coordinator vide UO dated 24.05.2018
- second component (SC) of Rs. 8,48,000/-(Rupees Eight Lakh Forty Eight Thousand Only) was released to the Coordinator vide UO dated 15.05.2019
- third component (ST – Rs. 4,24,000) was not received.

#### Status

The Coordinator has requested permission to refund the Unspent balance of Rs.48,76,000/-(Rupees Forty Lakh Twenty Eight Thousand Only) along with accrued interest of Rs. 2,86,114/- (totalling to Rs. 51,62,114/-).

It may be noted that, as per the UGC approval letter, the NR grant is to be utilized within a period of 3 years, failing which the University/Institute will have to refund the unutilized amount of grant along with an interest @10% per annum, as amended from time to time, as per provision of general Finance Rules of Govt. of India. In this case the fund has been released only at the end of the programme. Later in its letters, the UGC has directed to refund the unspent balance along with bank interest accrued till the date of refund through e mode.

The matter was presented for the orders of the Vice Chancellor. As per the orders of the Vice Chancellor a report of the Programme Coordinator and present HoD, Department of Geology was obtained (Appendix 1). This was submitted to the Vice Chancellor along with a report from the Director, Planning and Development detailing the whole matter.

The Vice Chancellor has noted the following. Even though the UGC funds had been received by the Coordinator in 2018, he has not taken a single step to procure the equipment, utilising the funds sanctioned by the UGC and now he has requested for permission to refund Rs.51,62,114/- (Rupees Fifty One Lakh Sixty Two Thousand One Hundred and Fourteen Only) (including accrued interest) to the UGC. This is a clear cut evidence of dereliction of duty on the



part of the Coordinator. Due to the non utilisation of funds, both the University and the Department of Geology had suffered a heavy loss, thereby the reputation of the University and the Department has also been severely affected. This will also affect the further release of funds to the University. Considering the above, the Vice Chancellor has ordered to

1. issue Memo to the Project Coordinator, stating the dereliction of duty in the matter
2. place the whole matter before the Syndicate for appropriate action.

Accordingly a Memo has been issued to Project Coordinator, Dr.A.PPradeep Kumar, Department of Geology in this regard on 13.10.2020 (Appendix2).As per the orders of the Vice Chancellor the matter was placed before the Syndicate for consideration and recommendations. The Syndicate held on 23.10.2020 vide item No. 19.33 resolved to refund the unspent balance of ₹51,62,114/- (Rupees Fifty One lakh Sixty Two thousand One hundred and Fourteen only) (including accrued interest) to the UGC with immediate effect. (action has been initiated to refund the amount and submission of Utilisation Certificate).The Syndicate further resolved to hear Dr.A.P. Pradeepkumar, Professor, Department of Geology, Kariavattom by the Standing Committee of the Syndicate on Staff, Equipment and Buildings regarding the matter.

***Dr. A P Pradeep Kumar, Professor, Department of Geology appeared in person before the Committee and explained the reasons for non-utilization of the grant received from the UGC under “Special Assistance Programme DRS- II” and stated that no willful dereliction of duty happened from his part. He has also stated that the non-utilization of the grant is due to the partial release of the grant during the programme period. He has also submitted a written statement before the Committee.***

***The Committee after considering all oral and written depositions offered by Dr. A.P Pradeep Kumar, Professor, Department of Geology recommended that no actions shall be initiated against him***

***The Committee further recommended to address the UGC stating the reason for non-utilization of the non recurring grant sanctioned under UGC Special Assistance Programme DRS- II.***

***Resolution of the Syndicate***

**RESOLVED** that the item be referred back to the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

***Item No.20.70.13 : Engaging of Messengers in the CD unit on contract basis – renewal – reg (E K II)***

The meeting of the Standing Committee of the Syndicate on Staff Equipment and Buildings held on 26/02/2020 considered the matter regarding the engaging of six numbers of messengers in the CD unit for the timely publications of results.

The Committee recommended to entrust the Controller of Examinations to engage six numbers of messengers as per existing norm to meet the additional requirements related to the timely publication of the results.

The recommendation was approved by the Hon’ble Vice Chancellor subject to reporting to Syndicate.

Accordingly the Order No.Ad.AII/3/3/2020 dtd 03/06/2020 was issued to the six messengers viz Sri. Vinod B, Sri. Rajesh R, Sri. VineeshT, Sri. Arun Bose R Sri.Sivaprasad and Sri.Mahesh V directing them to join duty on daily wage basis with a remuneration of Rs 660/- for a period of 89days.

Five messengers joined duty (except Sri. Mahesh) on 10/06/2020 in the CD Unit. Their contract expired on 06/09/2020. But their extension was not processed. Even then they availed a break on 07/09/2020 and joined duty on 08/09/2020.

The CD Unit is functioning smoothly with the service of the five messengers. The three messengers viz Sri. Bhuvendran (June 2020) and Sri.Devadas (August 2020) were terminated owing to the crossing of 65 years of age limit and Sri. Sasidharan Nair shall be terminated in October 2020. The absence of the three messengers will affect the functioning of the CD Unit. The special examination and the regular examination are fast approaching and have to be conducted within the jurisdiction and outside the jurisdiction of the university.

*The Committee considered the matter and recommended to maintain the status quo in the matter.*

*The Committee noted the delay occurred in extending the contract period of the messengers engaged in the CD Unit and recommended to get explanation from the officers concerned.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 27.11.2020, be approved.

**Item No.20.70.14:** *Department of Statistics - Request for appointing two more lecturers on contract basis-reg.*

*(Ad D I)*

Dr.C.Satheesh Kumar, Professor & Head, Department of Statistics, informed that a new PG Programme, **M.Sc (Applied Statistics and Data Analytics)** was initiated in the Department, last year and the second batch of the course will start this year. The HOD has stated that, the Department is in need of at least two more contract lecturers, for conducting the two PG Programmes along with M.Phil and Ph.D Programmes. The HOD has requested to take necessary steps for appointing **two more lecturers on contract basis in the Department.**

The **Finance** has opined that, the above request may be considered after ascertaining the work load and total students strength in the Department. Also that, such appointments shall not exceed the total sanctioned strength in the Department concerned and the person appointed on contract has to be terminated once regular hands join duty. **Further it was remarked that, Financial implication may also be worked out while processing the request.**

As per remarks of Finance, the HOD was requested to furnish the workload along with the sanctioned & present strength of students of each course in the Department. In response, the HOD has furnished the aforesaid details and are as follows:-

**1) Details of present & sanctioned strength of students in each course**

#	Name of the Course	Sanctioned Strength	Present Strength
1	M.Sc Statistics	20	21 (1- Sports Quota)
2	M.Sc Applied Statistics and Data Analytics	15	12
3	M.Phil	9 (as per 2020)	6 (as per 2019)
4	Ph.D	22	22

**2) Details of work load**

#	Course	Minimum work load per week
1	M.Sc Statistics I year	25 hours
2	M.Sc Statistics II year	25 hours
3	M.Sc Applied Statistics and Data Analytics I year	25 hours
4	M.Sc Applied Statistics and Data Analytics II year	25 hours
5	M.Phil	25 hours
<b>Total</b>		<b>125 hours</b>

The HOD has pointed out that, at least 13 Faculty members are essential for the smooth running of the Department, considering the extra workload arising with regard to the research activities of the Department.

**3) Work load of Teachers**

#	Name of Teacher	Designation	Workload
1	Dr.C.Satheesh Kumar	Professor & Head	14 hours
2	Dr.E.I.AbdulSathar	Professor	14 hours
3	Dr.Manoj Chacko	Associate Professor	15 hours
4	Dr.Riyaz A	Assistant Professor	16 hours
5	Smt.Rakhi Ramachandra	contract Lecturer	16 hours
<b>Total</b>			<b>75 hours</b>

The present details of teaching faculty in the Department of Statistics are as follows:-

Post	Sanctioned Strength	Present Strength	No: of contract staff
Assistant Professor	5	4 (2 among them have been promoted as Professors and 1 among them as Associate Professor, through CAS)	1 contract lecturer
Associate Professor	3	Nil	
Professor	Nil	Nil	

Here, it may be seen that, at present, 4 permanent teaching positions are vacant in the Department (including the one handled by contract lecturer). As per the details furnished by the HOD, the minimum workload/ week in the Department is 125 hours, while the Department currently has just enough faculties to handle 75 hours/ week. It may also be seen that, at present classes are being conducted in online mode.

As per U.O.No.Ad.AV.6906/2019 dated 19,10.2019, the prevailing monthly remuneration for Lecturers on contract basis with PG+NET/PhD is Rs.35,000/- and for those with PG/ MPhil is Rs.25,000/-. Thus, the additional financial commitment in connection with engaging two more contract lecturers in the Department of Statistics, may come around Rs.8,40,000/- per year.

***The Committee considered the matter and recommended to engage two more Lecturers on contract basis in the Department of Statistics.***

The meeting came to an end at 12.00 noon

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 27.11.2020, be approved.

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**Item No.20.71. Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance --Approval--reg.**

**(Ad .A VI)**

The Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance held on 27.11.2020 at 03.30 p.m. is placed before the Syndicate for consideration and approval.

**Minutes of the combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance**

Date & Time : 27<sup>th</sup> November 2020, 03.30p. m.  
 Venue : Syndicate room, University Buildings, Thiruvananthapuram

**Members present**

1. Adv.Balachandran (Convener, S/C of the Syndicate on Staff, Equipment & Buildings)
2. Adv. K. H. Babujan(Convener, S/C of the Syndicate on Finance, online)
3. Dr. S. Nazeeb
4. Sri. Bijukumar G
5. Dr. K. G. Gopchandran
6. Dr. K. B. Manoj

**Members absent**

1. Adv. A. Ajikumar
2. Sri. B.P. Murali
3. Smt. RenjuSuresh
4. Prof. K. Lalitha
5. Dr. B. Unnikrishnan Nair
6. Dr.Mathew.V
7. Adv.MuralidharanPillai.G
8. Dr. Vijayan Pillai

**Item No.20.71.01: *Enhancing remuneration of GIS analyst to be appointed on contract basis at Department of Environmental Science, University of Kerala, Karivattom***

**(Ad A II)**

The meeting of the standing committee of the Syndicate on Staff, Equipments and Buildings held on 24.09.2018 recommended to fix qualification GIS Analyst in GIS Lab in the Department of Environmental Sciences as M.Sc in Environmental Sciences/Geology with at least one year diploma in Geoinformation Science or Msc/M.Tech in Geoinformatics/Remote Sensing/GIS as essential qualification and minimum two years research /teaching experience in GIS related field with knowledge in DBMS and programming languages such as C/C++, Python and SQL. The meeting of the Syndicate held on 28/09/2018 vide item 05.56.05 resolved to approve the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Accordingly it was decided to conduct a walk in interview for the appointment of GIS Analyst at Department of Environmental Science, University of Kerala, Karivattom with remuneration of Rs.22,000(Rupees Twenty Two Thousand Only). Two candidates turned up for the interview held on 30.11.2019, Sri.Achu AL having M.Sc Degree in Earth Remote Sensing and Geo - information technology from Madurai Kamaraj University and Sri. Sini Das AS having M.Sc in Remote Sensing and GIS from Kerala University of Fisheries and Ocean Studies. The candidates were interviewed but both of the candidates did not submit the eligibility certificates. As per the notification issued, essential qualifications should be recognized by the University of Kerala.

As per the remarks of the Ac.C Section of the University, M.Sc Degree in Earth Remote Sensing and Geo -information technology from Madurai Kamaraj University and M.Sc in Remote Sensing and GIS from Kerala University of Fisheries and Ocean Studies are not recognized by the University of Kerala.

The Head, Department of Environmental Science , University of Kerala remarked that the candidates will not able to get the eligibility certificates as University of Kerala is not offering the courses. The Head has further requested to make eligible Sri.Achu AL for the post as he has been working in the Inter-University Centre for Geospatial information Science and Technology (CGIST) as GIS Analyst for past few years.

As per orders of the Vice-Chancellor the matter regarding eligibility of the candidates appeared for interview conducted for the appointment of GIS Analyst in the GIS Lab of the Department of Environmental Science, University of Kerala, Karivattom (ie matter of appointing GIS Analyst on contract basis without eligibility certificate) was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendations. The Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 26.02.2020 recommended to renotify the post by incorporating the clause "essential qualification should be obtained from any university recognized by UGC. The Syndicate meeting held on 13.03.2020 vide item No.10.128.09 resolved to approve the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings and further resolved to authorize Dr.KG Gopchandran, Member Syndicate for fixing the qualification of the post GIS Analyst in GIS Lab of the Department of Environmental Sciences, University of Kerala, Kariavattom.

Accordingly Dr.KG Gopchandran, Member Syndicate forwarded the proposal as detailed below:

- Msc in Environmental Science/Geology with at least one year diploma in Geoinformation Science  
or
- Msc /M.Tech in Geoinformatics/Remote Sensing/GIS from a University recognized by UGC

Desirable Qualification:

- Minimum two years research/teaching experience in GIS related field with knowledge in DBMS and programming languages such as C/C++, Python SQL

The Head, Department of Environmental Sciences requested to enhance the remuneration of GIS analyst on contract from Rs.22,000 to Rs.35,000 as salary to similar post in Government sector is Rs.40,000 and enhanced rate will help to get efficient candidate.

The Vice-Chancellor approved the qualification proposed by Dr.K.G Gopchandran, Member Syndicate and ordered to refer the request of the Head, Department of Environmental Sciences to enhance the remuneration of GIS analyst on contract from Rs.22,000 to Rs.35,000 to the combined standing committee of the Syndicate on Staff, Equipment and Buildings & Finance.

*The Committee considered the matter and recommended to place the proposal before the Subcommittee constituted to study and report the revision of remuneration of contract/ Casual employees of the university.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance held on 27.11.2020, be approved.

**Item No.20.71.02:** കേരള യൂണിവേഴ്സിറ്റി കോളേജ് ഫോർ ടീച്ചർ എഡ്യൂക്കേഷനുകളിലെ അന്യധാപക വിഭാഗം ജീവനക്കാരുടെ സേവന വേതന വ്യവസ്ഥകൾ സംബന്ധിച്ച്-

(Ad. AVII (A))

കേരള സർവകലാശാലയുടെ നേരിട്ടുള്ള നിയന്ത്രണത്തിൽ കമാരപുരം, കാര്യവട്ടം, നെടുമങ്ങാട്, അടൂർ, കളക്കട, അഞ്ചൽ, കൊല്ലം,ആലപ്പുഴ,കായംകുളം, കുന്നം എന്നീ സ്ഥലങ്ങളിലായി പത്തു ബി.എഡ് കോളേജുകൾ പ്രവർത്തിക്കുന്നു.

ഈ കോളേജുകളിലെ അധ്യാപക വിഭാഗം ജീവനക്കാർ കരാർ അടിസ്ഥാനത്തിലാണ് ജോലി ചെയ്തു വരുന്നത്. ഇവർ സർവകലാശാലയുമായി പതിനൊന്നു മാസത്തെ കരാറിലേർപ്പെടുകയും കരാർ അവസാനിക്കുമ്പോൾ ഒരു ദിവസത്തെ ഇടവേളയ്ക്കു ശേഷം കരാർ പുതുക്കുകയും ചെയ്യുന്നു. ഇവരുടെ വേതനം ഒരു നിശ്ചിത സ്കെയിലിൽ വാർഷിക ഇൻക്രിമെൻടോടു കൂടിയതാണ്.

കെ യു സി റ്റി കളിലെ അന്യധാപക വിഭാഗം ജീവനക്കാർ താഴെപ്പറയുന്ന തസ്തികകളിലാണ് ജോലി ചെയ്യുന്നത്.

- 1. കാഷ്വൽ ക്ലാർക്ക് /ടെപ്പിസ്റ്റ്
- 2. കാഷ്വൽ ലൈബ്രറി അസിസ്റ്റന്റ്
- 3. കാഷ്വൽ പ്യൂൺ
- 4. കാഷ്വൽ ഡേ വാച്ച്മാൻ
- 5. സീപ്പർ/ക്ലീനർ
- 6. കാഷ്വൽ നൈറ്റ് വാച്ച്മാൻ

ഇവരെ പ്രാദേശിക അടിസ്ഥാനത്തിൽ അതതു കോളേജുകളിലെപ്രിൻസിപ്പൽമാർ നിയമിക്കുകയുമാണ് ചെയ്യുന്നത്.

ഇപ്പോൾ ജോലി ചെയ്തു കൊണ്ടിരിക്കുന്ന അന്യധാപക വിഭാഗം ജീവനക്കാരിൽ ഭൂരിഭാഗം പേരും കോളേജുകളുടെ ആരംഭം മുതൽക്കേ ജോലി ചെയ്തു വരുന്നവരാണ്. ഇവരെ ദിവസ വേതന അടിസ്ഥാനത്തിലാണ് നിയമിക്കുന്നത് കാഷ്വൽ ക്ലാർക്ക്/ടെപ്പിസ്റ്റ് , കാഷ്വൽ ലൈബ്രറി അസിസ്റ്റന്റ് എന്നീ തസ്തികകളിൽ ജോലി ചെയ്യുന്നവർക്ക് പ്രതിദിന വേതനം 740 രൂപയും പ്യൂൺ,സീപ്പർ/ക്ലീനർ,

കാഷ്വൽ ഡേ വാച്ച്മാൻ, കാഷ്വൽ നൈറ്റ് വാച്ച്മാൻ എന്നീ തസ്തികകളിലുള്ളവർക്കു പ്രതിദിന വേതനം 660 രൂപയുമാണ്. ഒരു മാസത്തിൽ ഇവർ ജോലി ചെയ്യുന്ന ദിവസം കണക്കാക്കി വേതനം നൽകുകയും കാഷ്വൽ ക്ലാർക്ക്/ടെപ്പിസ്റ്റ്, കാഷ്വൽ ലൈബ്രറി അസിസ്റ്റന്റ് എന്നീ തസ്തികകളിൽ ജോലി ചെയ്യുന്നവർക്ക് പരമാവധി തുക 19,980രൂപയായി നിജപ്പെടുത്തുകയും ചെയ്തിരിക്കുന്നു.പ്യൂൺ,സീപ്പർ/ക്ലീനർ, കാഷ്വൽ ഡേ വാച്ച്മാൻ, കാഷ്വൽ നൈറ്റ് വാച്ച്മാൻ എന്നീ തസ്തികകളിലുള്ളവർക്കു പരമാവധി തുക 17820 രൂപയായി നിജപ്പെടുത്തുകയും ചെയ്തിരിക്കുന്നു.

യു ഐ ടി കളിലെ അധ്യാപക അന്യധാപക വിഭാഗം ജീവനക്കാരെപ്പോലെയോ കെ യു സി ടി കളിലെ അധ്യാപക ജീവനക്കാരെപ്പോലെയോ കെ യു സി ടി കളിലെ അന്യധാപക വിഭാഗം ജീവനക്കാർ സർവകലാശാലയുമായി കരാറിലേർപ്പെടുന്നില്ല. എന്നാൽ ഇവർക്ക് എല്ലാ മാസവും ആദ്യത്തെ പ്രവർത്തി ദിവസം നിർബന്ധിത ഇടവേള ആയിരിക്കുന്നതാണ്. യു ഐ ടി കളിലും ഇപ്പോൾ പ്രാദേശിക

അടിസ്ഥാനത്തിൽ സർവകലാശാല ഉത്തരവ് പ്രകാരം പ്രിൻസിപ്പൽമാരാണ് അനധ്യാപക ജീവനക്കാരെ നിയമിക്കുന്നത്. ഇവർക്കും കരാർ ഒന്നുമില്ല. ഇവരുടെ പ്രതിമാസ വേതനം 10,500 രൂപയായി നിജപ്പെടുത്തിയിട്ടുണ്ട്

ചില കെ യു സി ടി സെൻററുകളിൽ ഒരേ തസ്തികയിൽ രണ്ടു പേർ വീതം സേവനം അനുഷ്ഠിക്കുന്നുണ്ട്. ഒന്നിട വിട്ടുള്ള മാസങ്ങളിലോ മാസത്തിൻറെ പകുതി വീതം ദിവസങ്ങളിലോ ഇവർ മാറി മാറി ജോലിക്കു ഹാജരാവുന്നു. മാസത്തിൽ ഒന്നിൽ കൂടുതൽ ദിവസങ്ങളിൽ സേവനത്തിൽ ഇടവേള വരുന്നതിനാൽ ഇവർക്ക് മാസത്തിലെ ആദ്യത്തെ പ്രവർത്തി ദിവസത്തെ നിർബന്ധിത ഇടവേള ബാധകമല്ല.

24.08.2020 ൽ കൂടിയ സിൻഡിക്കേറ്റ് കെ യു സി ടി കളിലെ അനധ്യാപക വിഭാഗം ജീവനക്കാരുടെ ഇപ്പോൾ തുടർന്നു വരുന്ന മേൽപ്പറഞ്ഞ സേവന വേതന വ്യവസ്ഥകൾ പുനർനിർണയിക്കണമോ എന്നത് പരിശോധിക്കുകയും സിൻഡിക്കേറ്റിന്റെ സ്റ്റാഫ് എക്സിക്യൂട്ടീവ് & ബിൽഡിംഗ് , ഫിനാൻസ് എന്നിവയുടെ സംയോജിത കമ്മിറ്റിയുടെ പരിഗണനക്ക് വിടാനും തീരുമാനിച്ചു.

കെ യു സി ടി കളിലെ അനധ്യാപക വിഭാഗം ജീവനക്കാരുടെ ഇപ്പോൾ തുടർന്നു വരുന്ന മേൽപ്പറഞ്ഞ സേവന വേതന വ്യവസ്ഥകൾ പുനർനിർണയിക്കണമോ എന്നത് ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവു പ്രകാരം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാഫ് എക്സിക്യൂട്ടീവ് & ബിൽഡിംഗ് , ഫിനാൻസ് എന്നിവയുടെ സംയോജിത കമ്മിറ്റിയുടെ പരിഗണനക്കും ശുപാർശക്കുമായി ഫയൽ സമർപ്പിക്കുന്നു.

*The Committee considered matter and recommended to place the item before the Subcommittee constituted to study and report on the revision of salary of contract/ Casual employees of the University.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance held on 27.11.2020, be approved.

**Item No.20.71.03: Kerala University Press-Proposal on the basis of the decision of the Committee constituted for discussing various matters related to the Kerala University Press-Request for Sanction.**

**(Ad D III)**

The Committee constituted for discussing various matters related to the Kerala University Press at its meeting held on 01.01.2020 recommended the following and entrusted the Superintendent in-Charge, Kerala University Press to submit a proposal regarding the same and accordingly the Superintendent in-Charge, Kerala University Press has submitted the proposal.

- i) to enhance the existing amount of Rs.5,000/- sanctioned to the Superintendent in-Charge, to meet the expenditure from Permanent Advance for the day to day functioning of the Kerala University Press to Rs.15,000/-
- ii) to engage three Pre-Press Operators on daily wage basis by inviting applications from qualified candidates to meet the requirement of Computerized typesetting works at the DTP Section of the University Press.
- iii) to enhance the daily wage of Casual Offset Printers from Rs.660/- , since their salary is very low compared to their workload.

In response to the above, Finance has opined the following;

- i) The proposal to enhance the existing rate of Permanent Advance of Rs.5,000/- to Rs.15,000/- sanctioned to the Superintendent in-Charge, KUP to meet the day to day expenditure of KUP may be agreed to.
- ii) Engagement of employees is purely administrative in nature and therefore Finance has no remarks to offer on the appointment of Pre-Press Operators on daily wage basis.
- iii) Since there is no specific rate for Casual Offset Printers is mentioned in the G.O, Finance can't suggest a rate for the same.

The Vice-Chancellor has ordered to place the above proposal before the Combined Standing Committee of the Syndicate on Finance and Staff, Equipment and Buildings for consideration.

Accordingly the following proposals are placed before the Combined Standing Committee of the Syndicate on Finance and Staff, Equipment and Buildings for consideration and appropriate recommendations.

- i) to enhance the existing amount of Rs.5,000/- sanctioned to the Superintendent in-Charge, to meet the expenditure from Permanent Advance for the day to day functioning of the Kerala University Press as Rs.15,000/-
- ii) to engage three Pre-Press Operators on daily wage basis by inviting applications from qualified candidates to meet the requirement of Computerized typesetting works at the DTP Section of the University Press.
- iii) to enhance the daily wage of Casual Offset Printers from Rs.660/- , since their salary is very low compared to their workload.

*The committee considered the matter and recommended to defer the item to the next combined meeting of the Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance held on 27.11.2020, be approved.

**Item No.20.71.04:**      ***Revision of pay of Field Officer of the Scheme on Study on the Cost of Cultivation of Principal Crops in Kerala, Department of Economics, University of Kerala-coming under UGC scale of pay.***

**(Ad F I)**

The Director, Scheme on Study on the Cost of Cultivation of Principal Crops in Kerala, Department of Economics, University of Kerala, Kariavattom has requested for revision of pay of Field Officer of the Scheme coming under UGC scale of pay.

It is also stated that Smt. Indulekha P T was appointed as Field Officer of the Scheme with effect from 21.12.2013 vide U.O. No. AdF1(3)/6426/2007 dated 25.01.2014 with a pay band of Rs.15,600/- -39,100/-+ AGP RS. 6000/- (UGC scale).

Now the Director, SCCPCK has requested to revise the pay of Smt. Indulekha, Field Officer with effect from 01.01.2016 as applicable in the G O (P) No.18/2019/HEDN dated 29.06.2019. It is also stated that the expenditure will be met from the Scheme funds and there is no necessity to obtain prior concurrence from the Ministry regarding the revision of pay scale.

The remarks of Finance was obtained on this matter. Finance has remarked that at present Smt. Indulekha is holding UGC scale with pay band Rs.15,600/- -39,100/-+AGP 6000 (sixth pay commission). Hence Finance has stated that the pay of Smt.Indulekha P T may be revised w. e. f. 01.06.2019 as per the government orders applicable to University staff who come under the UGC Scheme.

Finance has also remarked that as per the government Letter No. HEDN -C3/272/2019 HEDN dated 31.12.2019 the revised salary shall be given from 01.06.2019 onwards. It is also stated that Govt. have not authorised the payment of arrear prior to 01.06.2019. The expenditure on account of the revised pay fixation shall be met from the Scheme funds concerned only.

The matter was placed before the Syndicate held on 14/08/2020 and the committee resolved to get a detailed report of the present status of the salary head account and other required information in respect of Field Officer of SCCPCK, who is coming under the UGC scale of pay . Hence the Director has forwarded the same (copy appended).

The Director, SCCPCK has informed that Smt. Indulekha P T was appointed as Field Officer of the Scheme in the UGC scale with the pay band of Rs.15600-39100+AGP Rs.6000/- with effect from 21/12/2013.As per the letter from Ministry dated 16/11/1998 the post of Field officer belong to teaching cadre in the pay scale of Lecturer (Assistant Professor) and the scale may be revised as per rules and regulations of the University(copy appended).The Director has stated that University order was issued on 02/02/2011 implementing the sixth pay revision to the UGC level staff of SCCPCK and the expenditure in this regard was met from the head of account Part III-MH 80C grants from Govt of India II Schemes.The Director , SCCPCK has also informed that in the Budget Estimate of Cost of Cultivation Scheme for 2020-21 under the head of pay revision arrear, Rs.8,00,000/- (Rupees Eight lakh only) has been earmarked(copy appended).

*The committee considered the matter and recommended to defer the item to the next combined meeting of the Committee.*

**The meeting came to an end at 04.00 p.m**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance held on 27.11.2020, be approved.

**Item No.20.72. Kerala University Press-Printing of Self Learning Materials for SDE-Overtime work done – Payment of Overtime Allowance to the Permanent/Casual Employees -Fixing Rate of Overtime Allowance-reg. (Ad DIII )**

.As per U.O.Ad DIII.1.24788/2014/19 dated 17.04.2019, the Supt (i/c), Kerala University Press was permitted to conduct overtime work for the Printing and Binding of Self Learning Materials for School of Distance Education(SDE), for the Month of April 2019, based on the time schedule mentioned.

On working days - from 5.30 PM to 9.30 PM.

On holidays - from 9.30 AM to 5.15 PM.

The Superintendent (i/c), Kerala University Press, has forwarded the Attendance Statement and Bills for the payment of Overtime Allowance in respect of 30 employees (Permanent-12 and Casual -18 Binders) and informed the following;

- i) As per the decision taken in the meeting of the Foremen,Kerala University Press, convened by the Registrar on 07.05.2019, overtime work in connection with the production of Self Learning Material for the School of Distance Education had been started from 08.05.2019. 40 employees(Permanent -16 and Casual -24) were attended for Overtime work conducted during the period from 08.05.2019 to 28.07.2019.
- ii) An amount of Rs.3,67,821.25/-(Rupees Three Lakh Sixty Seven Thousand Eight Hundred Twenty One and Twenty Five Paise only) is needed to disburse the Overtime Allowance
- iii) Attendance Statement and Bill in respect to the remaining 10 employees (Permanent 4 and Casual 6) will be forwarded subject to made available their attendance statement from the Section Concerned.

**As per the Statement of Overtime Work done by the employees of KUP, the rate of Allowance are as follows;**

**Casual Binders @ 187/ hour**

**Permanent Employees;**

June 2019 (Hourly rate) -  $\frac{\text{Pay+ DA}}{30} \times 2$   
30/7.75

July 2019 (Hourly rate) -  $\frac{\text{Pay+ DA}}{31} \times 2$   
31/7.75

In response to the above the Finance has opined the following.

•for sanctioning the overtime allowance for the work executed, the rate of remuneration has to be fixed. **In accordance with the G.O.(Rt) No. 84/15/H.Edn.dated 12.03.2015, government has issued directions limiting the payment of overtime allowance to 10% of Pay and Allowances.**

•The matter of fixing rate of Overtime Allowance for the Kerala University Press employees may be placed before the Standing Committee of the Syndicate on Finance along with the Report of the Director, SDE about the timely Completion of entrusted wok and detailed statement of Calculation of Overtime Allowances recommended for the employees.

The Director, SDE, at his letter dated 19.02.2020 has forwarded the details of work report regarding the Printing and Binding of Self Learning Materials for SDE for the period from 08.05.2019 and reported that the Printing and Binding of SLM of SDE,entrusted with the Kerala University Press, has timely completed .



*The Standing Committee of the Syndicate on Finance at its meeting held on 22.06.2020 (vide item No.14.12) considered the matter of fixing rate of Overtime Allowance for the employees of the Kerala University Press and recommended as follows;*

*i) to approve the proposal for payment of Overtime Allowance to the employees of University Press in connection with the Printing and Binding of SLM of SDE from 08.05.2019 to 28.07.2019, limiting the payment to 10% of Pay and Allowances*

*ii) to submit a detailed statement showing details of Overtime Allowance to be paid before the ensuing Syndicate.*

*The Syndicate at its meeting held on 17.07.2020 (vide Item No.14.12.01) resolved to approve the above recommendations of the Standing Committee of the Syndicate on Finance.*

As resolved by the Syndicate, Audit has verified the Overtime Allowance of Permanent and Casual Employees of Kerala University as detailed below;

**Overtime Allowance calculated to the Permanent Employees in KUP**

Sl. No	Name of the Employee	Month/Year	Working Hours	Hourly Rate: $\frac{(\text{Pay}+\text{DA}) \times 2}{\text{No.of days in the Month}/7.75}$ (rounded off)	Amount	Total Admissible Amount in Rupees
1	Krishnakumari M.P Senior Foreman	May 2019	12	503	6036	29304
		June 2019	37.25	520	19370	
		July 2019	7.75	503	3898	
2	Sakeer A.M Senior Foreman	June 2019	15.5	571	8850.5	17422
		July 2019	15.5	553	8571.5	
3	Nazarudeen S Senior Foreman	May 2019	6	527	3162	3162
4	George Thomas R Junior Foreman	June 2019	15.5	545	8447.5	12733
		July 2019	7.75	553	4285.75	
5	Kavitha S Junior Foreman	June 2019	7.75	545	4223.75	8308
		July 2019	7.75	527	4084.25	
6	Premakumary D Junior Foreman	May 2019	35.75	480	17160	51098
		June 2019	45.5	495	22522.5	
		July 2019	23.25	491	11415.75	
7	Jayakumari S Junior Foreman	May 2019	2	515	1030	1030
8	Jackson L Compositor Sr.Gr.	June 2019	2	473	946	946
9	Sasidharan Nair G Binder Sr.Gr (Rtd)	June 2019	38.75	520	20150	27947
		July 2019	15.5	503	7796.5	
10	Padmasree S Binder Sr.Gr	July 2019	31	439	13609	13609
11	Sanal Kumar K Binder Gr I	June 2019	7.75	397	3077	3077
12	Kumari Sindhu C Binder Sr Gr	June 2019	15.5	408	6324	6324
<b>Total</b>						<b>Rs.1,74,960/-</b>

**Overtime Allowance calculated to the Casual Employees in KUP @ 187/ hour**

Sl No	Name of the Employee	Designation	Total Hours	Extra Duty Allowance Admissible
1	Ajitha S	Casual Binder	62	11,594/-
2	Kavitha G P	Casual Binder	62	11,594/-
3	Veena Rani V	Casual Binder	46.5	8,695/-
4	Manju A S	Casual Binder	46.5	8,695/-
5	Abhilash R	Casual Binder	62	11,594/-
6	Sajini Naor O.P	Casual Binder	46.5	8,695/-
7	Jayalekshmi P.B	Casual Binder	62	11,594/-
8	Baby Suma	Casual Binder	69.75	13,043/-
9	Maya N	Casual Binder	69.75	13,043/-
10	Renju N	Casual Binder	62	11,594/-
11	Beenakumary V V	Casual Binder	62	11,594/-
12	Sameera N	Casual Binder	62	11,594/-
13	Sindhu L	Casual Binder	62	11,594/-
14	Sreeba T K	Casual Binder	46.5	8,695/-
15	Syam K	Casual Binder	69.75	13,043/-
16	Anooj S	Casual Binder	62	11,594/-
17	Anoop Mohan M B	Casual Binder	23.25	4,347/-
18	Jayalekshmi S	Casual Binder	54.25	10,144/-
<b>Total</b>				<b>Rs.1,92,746/-</b>

As per the orders of the Vice-Chancellor, the matter of sanctioning Overtime Allowance for the Permanent/Casual employees of the Kerala University Press along with the above detailed statement, is placed before the Syndicate for consideration and appropriate recommendation.

***Resolution of the Syndicate***

**RESOLVED** to constitute a sub-committee consisting of Adv.K.H.Babujan, Adv.B.Balachandran, Dr.S.Nazeeb, Sri.G.Bijukumar, Members Syndicate to study the matter regarding the sanctioning of overtime allowance for Permanent/Casual employees of the Kerala University Press

**Item No.20.73** *Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges – Approval of-reg. (Ac F II)*

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 25.11.2020 at 11.30 A.M in the Senate Hall.

It may be noted that, the Standing Committee considered the proposal for the approval of appointment of Dr. Susha D as Principal in St. Cyril's College, Adoor vide Additional Item no. 02 and recommended to "constitute a Sub Committee chaired by Dr. M. Vijayan Pillai with Dr. K.B Manoj, Sri.R.Arun Kumar, Dr.B.Unnikrishnan Nair, and Sri.Jairaj.J as members and to submit a report to the Syndicate on 30.11.2020. It has to be decided to convene the meeting of the above Sub Committee on 27.11.2020 at 04.00 P.M".

Due to exigency, the recommendations of the Committee on Additional Item no. 02 has been approved by the Vice Chancellor, and the matter is reported to Syndicate.

All recommendations of the Minutes of the Meeting of the Standing Committee along with Additional Item no. 02, is placed for consideration and approval by the Syndicate.

**Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges**

Day and Date : Wednesday, 25<sup>th</sup> November, 2020  
 Time : 11.00 AM  
 Venue : University Buildings.

**Members Present**

1. Dr.M.Vijayan Pillai
2. Dr.K.B Manoj
3. Dr.B.Unnikrishnan Nair

**Members Absent**

1. Sri.R.Arun Kumar
2. Sri.Jairaj.J
3. Sri.R.Rajesh (MLA)
4. Smt.Renju Suresh
5. Sri.B.P.Murali
6. Prof.K.Lalitha
7. Sri.Viswan Padanilam
8. Dr. Mathew.V

The meeting started at 11.30 A.M

***Resolution of the Syndicate***

**RESOLVED** that the item Nos.**20.73.01 to 20.73.33** and Item No.**20.73.40 to 20.73.Additional Item 1** be referred to the next Syndicate.

**Item No. 20.73.34** *FMN College, Kollam - Proposal for the approval of the Placement/Promotion of Dr. Sarau Devi A, Department of Chemistry as Assistant Professor with AGP 6000/- to 7000/-, (Stage 1-2), - reg.*  
(File 1832/Ac F III/2020/UOK)

The Principal of FMN College, Kollam had forwarded a proposal regarding the Placement/Promotion in respect of Dr.Sarau Devi A, Department of Chemistry, as Assistant Professor with AGP 6000/- to 7000/-, (Stage 1-2), w.e.f 02.06.2014.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved that the UGC Regulation 2010 shall be treated as implemented in the University w.e.f 23-02-2016. The teachers have also been allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The service details of Dr.Sarau Devi A are as follows.

Qualifications	MSc from University of Kerala in April 1993. Ph.D from University of Kerala on 25.03.2014
Date of first entry into service as lecturer	02.06.2003
Date of Placement as Assistant Professor with AGP 7000/- (Stage 1-2)	02.06.2009
L.W.A. availed	Nil
Date of completion of five years of service as Assistant Professor with AGP 7000/-	01.06.2014
Date of Placement Assistant Professor with AGP 8000/- (Stage 2-3)	02.06.2014
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 05.11.2005 to 02.12.2005. 2. RC from ASC, University of Kerala, Kariavattom from 17.11.2006 to 07.12.2006. 3. RC from ASC, University of Kerala, Kariavattom from 04.03.2014 to 24.03.2014. 4. The teacher has submitted an Online Refresher Course Certificate conducted by the ministry of Human Resource Development and it has been certified that the exam was held on 30.03.2019
Refresher Course/Orientation Course due	One

Proposed date of Placement/ Promotion as Assistant Professor with AGP 8000/- (Stage 2-3)	02.06.2014
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The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

It may be noted that as per UGC Regulations 1998, the teacher has to attend two Refresher Course for promotion to Assistant Professor with AGP 8000/- (Stage 2-3). The due date for promotion is on 02.06.2014. The teacher has attended an online Refresher Course and the exam for the same was held on 30.03.2019.

As per clause 6.3.VIII of UGC Regulations 2018 the requirement for OC and RC for promotion due under CAS shall not be mandatory upto 31.12.2018.

The Standing Committee of the Syndicate on Teaching and Non-Teaching staff of the Private Colleges, held on 14-09-2018, considered the matter regarding the Placement/ promotion in respect of Dr.Sarau Devi A, Department of Zoology, in FMN College, Kollam as Assistant Professor with AGP 7000/- to AGP 8000/- (Stage 2-3) and recommended to refer the item to the Syndicate. The Syndicate held on 01.10.2020, vide item No.18.54.10, has been resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

It has to be ascertained whether the online Refresher Course Certificate conducted by the Ministry of Human Resource Development certifying that the exam was held on 30.03.2019 is valid for being considered for promotion. Further the duration of the Course is not mentioned in the Certificate.

In the light of above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Sarau Devi A, Department of Zoology, in FMN College, Kollam as Assistant Professor with AGP 7000/- to AGP 8000/- (Stage 2-3) is again placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to seek legal opinion from the legal advisor.**

<i>Resolution of the Syndicate</i>
<b>RESOLVED</b> that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

**Item No. 20.73.35 FMN College, Kollam - Proposal for the approval of the Placement/ Promotion of Dr.Rubin Jose A.S, Department of Botany, Assistant Professor with AGP 7000/- to AGP 8000/-, (Stage 2- 3),- reg.**

*(File 30484/Ac F III/2019/UOK)*

The Principal of FMN College, Kollam had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Rubin Jose A.S, Department of Botany, as Assistant Professor with AGP 7000/- to AGP 8000/-, (Stage 2-3)), w.e.f 27.01.2014.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved that the UGC Regulation 2010 shall be treated as implemented in the University w.e.f 23-02-2016. The teachers have also been allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23.02.2016.

The service details of Dr.Rubin Jose A.S are as follows

Qualifications	<ul style="list-style-type: none"> <li>• MSc from University of Kerala in 1995.</li> <li>• M.Phil from University of Kerala in June 1998.</li> <li>• Ph.D from University of Kerala on 20.02.2004</li> </ul>
Date of first entry into service	27.01.2005 F.N
Date of entry into continuous service	27.01.2005
Date of Placement as Assistant Professor with AGP 7000/- (Stage 1-2)	27.01.2009

L.W.A. availed	Nil
Date of completion of five years of service as Assistant Professor with AGP 7000/- (Stage 1-2)	26.01.2014
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 12.05.2005 to 08.06.2005. 2.RC from ASC, University of Kerala, Kariavattom from 19.09.2005 to 10.10.2005. 3. RC from HRDC, University of Kerala, Kariavattom from 11.07.2019 to 24.07.2019.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor with AGP 8000/- (Stage 2-3)	27.01.2014.

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

It may be noted that as per UGC Regulations 1998, the teacher has to attend two Refresher Course for promotion to Assistant Professor with AGP 8000/- (Stage 2-3). Eventhough the teacher has attended two Refresher Courses, one of them has been acquired only in July 2019.

Since the teacher has acquired one of the courses on 24.07.2019 the eligible date for promotion falls on 25.07.2019 only.

As per clause 6.3.VIII of UGC Regulations 2018 the requirement for OC and RC for promotion due under CAS shall not be mandatory upto 31.12.2018.

The Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, considered the matter regarding Placement/ Promotion of Dr.Rubin Jose A S, Department of Botany, as Assistant Professor stage II (AGP 6000/- to 7000/-), in FMN College, Kollam and recommended to refer the item to the Syndicate. The Syndicate held on 01.10.2020, vide item No.18.54.13, has resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

In the light of above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Rubin Jose A.S, Department of Botany, as Assistant Professor stage III (AGP 7000/- to 8000/-), in FMN College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to seek legal opinion from the legal advisor.**

***Resolution of the Syndicate***

**RESOLVED** that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

***Item No.20.73.36 F.M.N College, Kollam- Proposal for the approval of the Placement/ Promotion of Dr.Apsara.A.P, Department of Chemistry, Assistant Professor Stage II with AGP 7000/- to Assistant Professor Stage III with AGP 8000/- reg.***

**(File 19467/Ac F III/2020/UOK)**

The Principal, Fatima Mata National College, Kollam, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Apsara.A.P, Assistant Professor Stage II with AGP 7000/-, Department of Chemistry to Assistant Professor Stage III with AGP 8000/- w.e.f 02-06-2014.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998.

The service details of Dr.Apsara.A.P, are as follows

Qualifications	M.Sc, 1995 from Calicut University Qualified UGC-CSIR-NET held on 23-06-2002. Ph.D in Chemistry from University of Kerala on 14-05-2012
Date of entry into service as Lecturer	02-06-2003
L.W.A. availed	Nil
Date of placement to Assistant Professor Stage II	02-06-2009
Date of completion of 5 years of service in Assistant Professor Stage II	01-06-2014
Date of placement to Assistant Professor Stage III	02-06-2014
Details of relaxation availed of	nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala Kariavattom from 08-02-2006 to 07-03-2006 2. RC from ASC, University of Kerala, Kariavattom from 09-06-2008 to 30-06-2008. 3. Special Winter School (equivalent to ac OC/RC from ASC, University of Kerala, Kariavattom from 28-11-2013 to 18-12-2013. 4. The teacher has submitted an Online Refresher Course Certificate conducted by the Ministry of Human Resource Development and it has been certified that the exam was held on 30-03-2019.
Proposed date of Placement/ Promotion to Assistant Professor Stage III with AGP 8000/-)	02-06-2014

The due date for promotion is on 02.06.2014. The teacher has attended an online Refresher Course and the exam for the same was held on 30.03.2019. As per UGC Regulations 1998, the teacher has to attend two Refresher Courses after being placed as Assistant Professor Stage 2.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31<sup>st</sup> December 2018.

The Standing Committee of the Syndicate on Teaching and Non-Teaching staff of the Private Colleges, held on 14-09-2018, considered the matter regarding the Placement/ promotion in respect of Dr.Apsara A.P, Department of Chemistry in FMN College, Kollam as Assistant Professor with AGP 7000/- to AGP 8000/- (Stage 2-3) and recommended to refer the item to the Syndicate. The Syndicate held on 01.10.2020, vide item No.18.54.11, has been resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

It has to be ascertained whether the Online Refresher Course Certificate conducted by the Ministry of Human Resource Development certifying that the exam was held on 30-03-2019 is valid for being considered for promotion . The duration of the course is not mentioned in the Certificate.

In the light of the above mentioned facts, the Placement/Promotion in respect of Dr.Apsara A.P. Department of Chemistry, in FMN College,Kollam as Assistant Professor with AGP 7000/- to AGP 8000/-, (Stage 2-3) is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to seek legal opinion from the legal advisor.**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

**Item No.20.73.37 F.M.N College, Kollam - Proposal for the approval of the Placement/Promotion of Smt. Ann Varghese, Department of Mathematics, Assistant Professor with AGP 6000/- to Assistant Professor with AGP 7000/- reg. (15256/Ac F III/2020/UOK)**

The Principal, Fatima Mata National College, Kollam, has forwarded a proposal regarding the Placement / Promotion in respect of Smt. Ann Varghese, Department of Mathematics to Assistant professor with AGP 7000/- w.e.f 02-02-2016.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal for placement/promotion as per UGC Regulations 1998.

The service details of Smt. Ann Varghese, are as follows.

Qualifications	<ul style="list-style-type: none"> <li>• M.Sc Mathematics from Cochin University of Science and Technology in 2008</li> <li>• M.Phil Mathematics from Kerala University in April 2010</li> <li>• Qualified CSIR-UGC NET exam held in June 2010</li> </ul>
Date of first entry into service	02-02-2011
Date of entry into continuous service	02-02-2011
L.W.A. availed	Nil
Date of completion of five years of service as Assistant Professor Stage I	01-02-2016
Details of relaxation availed of	One year on account of M.Phil degree
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	<ol style="list-style-type: none"> <li>1. OC from ASC, University of Kerala, from 01-01-2015 to 28-01-2015</li> <li>2. RC from HRDC, University of Kerala, from 12-06-2019 to 25-06-2019 (14 days)</li> </ol>
Refresher/ Orientation Course due	Nil
Proposed date of Placement/ Promotion to Assistant Professor with AGP 7000/-)	02-02-2016

The teacher has to attend one refresher course and one orientation course for promotion to Assistant professor stageII as per UGC Regulations 1998, but the teacher has attended only one OC during the period of promotion. The teacher has attended RC from 12-06-2019 to 25-06-2019. The duration of the course is only 14 days. The date of promotion of the teacher falls on 02-02-2016 whereas the teacher has acquired the RC only in June 2019 ie, on a much late date after her promotion.

As such the teacher is eligible to be promoted as Assistant Professor stageII with AGP 7000/- w.e.f 26-06-2019, provided the RC of 14 days duration can be taken into account.

As per clause 6.3.VIII of UGC Regulations 2018 the requirement for OC and RC for promotion due under CAS shall not be mandatory upto 31.12.2018.

The matter regarding the Placement / Promotion in respect of Smt. Ann Varghese, Department of Mathematics to Assistant professor with AGP 7000/- w.e.f 02-02-2016 has been considered by the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of private Colleges held on 14-09-2020 and recommended to refer the item to the Syndicate. The Syndicate at its meeting held on 01-10-2020, vide item. no.18.54.15 has resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

In the light of the above mentioned facts the Placement / Promotion in respect of Smt. Ann Varghese, Department of Mathematics to Assistant professor with AGP 7000/- is placed before the

Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to seek legal opinion from the legal advisor.**

***Resolution of the Syndicate***

**RESOLVED** that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

**Item No.20.73.38** ***F.M.N College, Kollam - Proposal for the approval of the Placement/ Promotion of Smt.Sindhu.V, Department of Mathematics, Assistant Professor with AGP 6000/- to Assistant Professor with AGP 7000/- – reg. (44819/Ac F III/2019/UOK)***

The Principal, Fatima Mata National College, Kollam, has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Sindhu.V, Department of Mathematics, Assistant professor with AGP6000/- to Assistant Professor with AGP 7000/- w.e.f 04-02-2016.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal for placement/promotion as per UGC Regulations 1998.

The service details of Smt.Sindhu.V, are as follows

Qualifications	<ul style="list-style-type: none"> <li>• M.Sc Mathematics from Kerala University in 2006</li> <li>• M.Phil Mathematics from Kerala University in April 2010</li> <li>• Qualified CSIR-UGC NET exam held in June 2010</li> </ul>
Date of first entry into service	04-02-2011
Date of entry into continuous service	04-02-2011
L.W.A. availed	Nil
Date of completion of five years of service as Assistant Professor Stage I	03-02-2016
Details of relaxation availed of	One year on account of M.Phil degree
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	<ol style="list-style-type: none"> <li>1. OC from ASC, University of Kerala, Kariavattom from 22-04-2015 to 19-05-2015</li> <li>2. RC-Summer School(multidisciplinary) from HRDC, University of Kerala, Kariavattom from 09-07-2019 to 22-07-2019(14 days)</li> </ol>
Refresher/ Orientation Course due	Nil
Proposed date of Placement/ Promotion to Assistant Professor with AGP 7000/-)	04-02-2016

The teacher has to attend one refresher course and one orientation course for promotion to Assistant professor stage-I as per UGC Regulations 1998I, but the teacher has attended only one OC during the period of promotion. The teacher has attended RC from 09-07-2019 to 22-07-2019. The duration of the course is only 14 days. The date of promotion of the teacher falls on 04-02-2016 whereas the teacher has acquired the RC only in June 2019 ie, on a much late date after her promotion.

*As such the teacher is eligible to be promoted as Assistant Professor stage II with AGP 7000/- only w.e.f 23-07-2019, provided the RC of 14 days duration can be taken into account.*

As per clause 6.3.VIII of UGC Regulations 2018 the requirement for OC and RC for promotion due under CAS shall not be mandatory upto 31.12.2018.



The matter regarding the placement/promotion in respect of Smt.Sindhu.V, Department of Mathematics, Assistant professor with AGP 6000/- to Assistant Professor with AGP 7000/- w.e.f 04.02.2016 has been considered by the

Standing Committee of the Syndicate on teaching and Non-Teaching Staff of Private Colleges held on 14-09-2020 and recommended to refer the item to the Syndicate. The Syndicate at its meeting held on 01-10-2020, vide item.no.18.54.14 resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

The matter regarding the placement/promotion in respect of Smt.Sindhu.V, Department of Mathematics, Assistant professor with AGP 6000/- to Assistant Professor with AGP 7000/- is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to seek legal opinion from the legal advisor.**

***Resolution of the Syndicate***

**RESOLVED** that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

**Item No. 20.73.39** ***St.Joseph's College for Women, Alappuzha - Proposal for the approval of the Placement/Promotion of Dr.Rejimol Jose, Department of Malayalam as Assistant Professor with AGP 7000/-, (Stage 1 to 2), Approval – reg. (32441/Ac F III/2019/UOK)***

The Principal, St.Joseph's College for Women, Alappuzha, had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Rejimol Jose, Department of Malayalam as Assistant Professor with AGP 7000/-, (Stage 1 to 2), w.e.f 20-09-2011.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The service details of Dr.Rejimol Jose are as follows.

Qualifications	<ul style="list-style-type: none"> <li>• M.A Malayalam, University of Kerala in May 2000.</li> <li>• Qualified NET exam held on December 1999.</li> <li>• Ph.D in Malayalam on 16.07.2016 from MG University.</li> </ul>
Date of first entry into service	• 20-09-2005
Date of entry into continuous service	• 20-09-2005
L.W.A. availed	• Nil
Details of relaxation availed of	• Nil
Date of completion of 6 years of service as Assistant Professor with AGP 6000/-	• 19-09-2011
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 21-02-2008 to 19.03.2008. 2.RC from HRDC University of Kerala, Kariavattom from 24-01-2019 to 14-02-2019.
Proposed date of Placement/ Promotion as Assistant Professor with AGP 7000/-, (Stage 1-2)	• 20-09-2011

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

As per UGC Regulations 1998, the teacher has to attend one Orientation Course and one Refresher Course for being placed from stage 1 to 2. Eventhough the promotion date of the teacher falls on 20-09-2011, the teacher has attended the Refresher Course due only in 2019.

As per clause 6.3.VIII of UGC Regulations 2018 the requirement for OC and RC for promotion due under CAS shall not be mandatory upto 31.12.2018.

The Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, considered the matter regarding Placement / Promotion of Dr.Rejimol Jose, Department of Malayalam as Assistant Professor with AGP 7000/-, (Stage 1 to 2), in St.Joseph's College for Women, Alappuzha and recommended to refer the item to the Syndicate.The Syndicate held on 01.10.2020, vide item No.18.54.12, has resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Rejimol Jose, Department of Malayalam in St.Joseph's College for Women, Alappuzha as Assistant Professor with AGP 7000/-, (Stage 1 to 2) w.e.f.20.09.2011 (due date of promotion) or w.e.f 15.2.2019 (after completion of RC) is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to seek legal opinion from the legal advisor.**

***Resolution of the Syndicate***

**RESOLVED** that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

**Item No.20.73.Additional 02** *St.Cyril's College,Adoor – Proposal for approval of Dr.Susha.D, Associate Professor, Department of Mathematics, Catholocate College,Pathanamthitta as the Principal – Approval – reg:-*  
(AcFII/14570/2020)

A proposal was received from the Manager, St Cyril's College, Adoor, requesting to approve the appointment of Dr. Susha D, Associate Professor, Dept of Mathematics, Catholocate College, Pathanamthitta, who is promoted and posted as Principal in St. Cyrils College, Adoor, w.ef. 01.06.2020 F.N, in the vacancy of Dr A. K Thomas, Principal, retired on 31.05.2020 A.N.

**In this regard the following may be noted:**

1. *In a similar case , the same Management had resorted to appoint Dr Manu Oommen, Associate Professor in Zoology at Catholocate College Pathanamthitta as Principal and DDO in St Cyril's College, Adoor.  
The University had given approval to the same vide UO Ac. FIII/2/22342/2014 dated 07.01.2015.*
2. *The Government, vide letter No 28689/D1/14/HEDN dated 28.01.2015 had rejected the approval citing the follwing reasons:*
  - (i) *Both the Colleges are not under the same Management.*
  - (ii) *No sufficient workload in the department of Zoology at St Cyril's College, Adoor to accomodate Dr Manu Oommen.*
  - (iii) *Appointment of Principals in Aided Colleges, under Corporate Management, shall be done on the basis of seniority cum fitness only.*
3. *In response to this letter, the Management and the Principal , St Cyril's College had filed a Writ Petition No 5023/2015 on 14<sup>th</sup> February 2015 to stay Exhibit P7(Above letter from the Govt).*

An Interim Order dated 18.02.2015 was obtained staying the Exhibit P7 for a period of six weeks . Final judgement was given on 02.07.2015 . **As per the Final Judgemnt the Writ Petition was closed as infructuous since the petitioners were found complied with the directions contained in the said Government Letter and the fact that the facts in the letter are not disputed by the Petitioners. Thus the stance of the Government in not approving the appointment of Dr Manu Oommen stands upheld.**

4. *Dr Susha was appointed as DDO w.e.f 01.06.2020 vide UO No. AcFII/14570/2020 dated 22.06.2020 subject to reporting to the Syndicate considering the exigency of the situation.*

5. A reply from Higher Education Department was received to University vide. Letter **No.D1/153/2020/H.Edn dated 29.09.2020**, stating that since university has not yet approved the Principal appointment, D.D.O charge from Dr. Susha.D may be handed over to another senior faculty in the Educational Agency.
6. According to details obtained from the Affiliation section the name of the Management of St Cyril's College is given as different names as
  - a) H.G Mathews Mar Epiphanius, The Catholicos of the East and Malankara Metropolitan
  - b) Catholicos of the East Catholice Aramana, Devalokam PO, Kottayam
  - c) Metropolitan Orthodox Syrian Christian
  - d) H. H Baselios Marthoma Paulose II Catholicose of East and Malankara Metropolitan of Malankara Orthodox Syrian Christian, H H Baselios Marthoma Paulose II Catholice Aramana, Devalokam PO.

*So the name of the Educational Agency varies in the documents with the University. This increases the ambiguity in the management of the College and the proposal of the previous Principal is also kept pending due to this very reason.*

*Also University does not possess any document stating the Corporate status of the management.*

7. Clarification was sought from the Government regarding the viability of transfer of Dr.Susha.D to St.Cyril's College, Adoor via letter No.AcFII/37406/UoK dated 08.09.2020 as per orders of Hon'ble Vice Chancellor.
8. Meanwhile the Management had forwarded the following documents to cement the claim as Corporate Management vide letter No SCC/UVR/20/2020 dated 16.10.2020 such as
  1. Affidavit from Educational Agency
  2. Agreement signed between Agency and Govt of Kerala
  3. Constitution for Corporate Management of MOC Colleges.
9. *An anonymous complaint* addressed to the Chancellor stating the irregularity in the said appointment has been forwarded to the section.The allegations raised in the above complaint seems serious and the same has been put up as per orders of the Vice Chancellor.
10. The seniority list forwarded from the Management shows the appointee in 26th position. The status of those eligible teachers above the appointee is shown as 'NOT APPLIED' and no relinquishment letter has been forwarded. It is not clear whether those teachers were aware of the vacancy of Principal or if they were not qualified for the post.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the conditions stipulated in Kerala University Act 1974, **Chapter VIII Clause 57(2) (3) relating to appointment of Principals by promotions in Private Aided Colleges, through the criteria of Seniority-cum-fitness shall be valid subject to the fulfilment of academic qualifications prescribed by the UGC other than for appointment through Direct Recruitment**, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

Clause V of U.G.C Regulations 2018 deals with the qualification of appointment of Principal which reads as :

- i) A Ph.D Degree.
- ii) Professor / Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum score of 110 Research score as per Appendix II, Table 2.

The Manager has forwarded the proposal of Dr. Susha D as Principal, based on the U.G.C Regulations, 2018. As per clause V (iv)A minimum score of 110 Research score is needed.

*The responsibility of assessing the quality of the publications is vested with the concerned selection committee.*

The Service details of Dr.Susha.D are as follows.

Qualifications	*P.hD in Mathematics from CUSAT- 02/05/2008 * M.Phil in Mathematics from CUSAT-1994 * M.Sc in Mathematics from CUSAT- 1992
Date of first appointment	03.06.1996 FN (leave vacancy upto 31.03.1997)
Date of beginning into continuous service	01.04.1997 FN (retirement vacancy of



**Item No.20.74.01 WP(C) No.12975 of 2020(V) of the Hon'ble High Court of Kerala - reg:-**

A complaint was received from Mr. Anvar S, BA English first year (2019-2022) candidate of Ayyankali Memorial Arts & Science College, Kollam seeking permission to allow him to attend his First Semester Examination November 2019. The candidate submitted a request to the principal to take action to get rid of dogs from the college campus on 17.10.2019. During lunch break the Principal announced that the dogs in campus were looked after by the students and the college is not responsible to act on the issue. Thereafter the matter led to expulsion of the candidate from the college and he felt that it was decided to isolate him as he got admission on the basis of reservation on religious minority quota. The letter from college Ref:A2/016/2019 dated 19.10.2019 states his expulsion from college.

As per the information provided by the Principal, the college could not issue T.C to Anvar S because they couldn't write 'good' in his Conduct Certificate due to the issues regarding his termination. The college authorities informed the student and his parents to collect T.C directly from college in order to avoid the consequences of termination but the student refused to obey the order.

Thereafter candidate has obtained an interim order from the High Court of Kerala vide WP(C) NO 30689/2019(1) dated 14.11.2019 to permit the student to pursue his studies in the college and pay examination fee of the First Semester Examination and appear for the exam conducted by the University of Kerala commencing from 15.11.2019. He was registered provisionally to attend the first semester examination.

Meanwhile the matter was placed in the Standing Committee of the Syndicate on Affiliation of Colleges held on 17.12.2019. The Syndicate at its meeting held on 28.12.2019 approved the recommendations of the Standing Committee to summon the Principal, Ayyankali Memorial Arts & Science College and the complainant Sri. Anvar.S for a hearing at its next meeting.

At this time a Judgement from the High Court of Kerala WP(C) NO 30689/2019(1) dated 23.01.2020 allows the Petitioner to establish his *bona fides* and gives liberty to file an affidavit as he is ready to exhibit the character of a good student. The management if satisfied permit him to continue his studies. As a result the Principal allowed him to attend the class vide letter Ref : A2 / 016/ 2020 dated 28 / 01 / 2020. Subsequently the Principal announced the expulsion of the candidate vide letter Ref: A2 / 016 /2020 dated 11.02 .2020 , surrendered his TC and submitted documents which narrates his expulsion , contrary to the Judgement.

Recently, a Judgment from the High Court of Kerala WP(C) No.12975 of 2020(v) dated 29.09.2020 ordered the petitioner to approach the Board for Adjudication of Students' Grievances of the University within a period of two weeks from the date of receipt of a copy of that judgment; and if such a representation is made, the said Board will consider it, as also whether the petitioner can be allowed to take part in the online classes being conducted by the college, after affording him and the college an opportunity of being heard – either physically or through video conferencing – as expeditiously as is possible, but not later than one month from the date on which the representation is received by them.

In Compliance with the order of the High Court of Kerala in WP(C) No.12975 of 2020(v) dated 29.09.2020, the Vice Chancellor ordered to hear the petitioner and the Principal at its next meeting of the BASG scheduled to be conducted on 12.11.2020 and hence the hearing note.

Both the Principal, Ayyankali Memorial Arts & Science college and the petitioner sri. Anvar.S were present for the hearing. The petitioner was heard first in detail and he stated that a dog had entered the class room where he was attending Semester 1 English program in 2019. And he raised objection against this on religious grounds. Regarding this the Principal, when she was heard stated that the college could do nothing about in the presence of dogs in the campus as long as they were feeding on the food waste left by the students. The Principal further stated that the petitioner was willing to listen to her advice and had started behaving the class, which consisted of girl students in a manner which was annoying against to it complaint was lodged by the students. The Principal had in her capacity as a teacher of Psychology try to counsel the student. Since the efforts were of no avails, as decided by the PTA he was directed to obtain TC from the College. Though the parent of the petitioner agreed to do so during the meeting later on he did not turn up to accept the TC instead he had obtained the interim order of the Hon'ble High Court of Kerala whereby the University was compelled to the issue hall ticket to him for attending the Semester 1 examination albeit without the recommendation of the Principal of the College. Later on he was

also allowed to sit in the Semester 2 class on probation as per the order of the Hon'ble High Court. Subsequently, he was issued TC on the basis of enquiry.

The petitioner had subsequently approached the Hon'ble High Court again and based on the direction a present hearing has held.

Since the petitioner stated that he wished to continue his academic career, the committee pointedly questioned him on the details relating the syllabus and prescribed textbooks. But the petitioner was unable to convince the committee about his stated intentions as he failed to recollect even the elementary details relating to the papers he had purportedly attended during the Semester 1 examination.

However, the committee, in spite of the insistence made by the petitioner to continue studying in the very same college, had in view of the better future of the petitioner explored the possibility of providing him the re-admission through college transfer to the Semester 2 of BA English CBCSS FDP program in some other nearby aided college. Though the petitioner was quiet unwilling to accept this offer, he has reluctantly agreed to the suggestion, as is evident from the two written statement given by him to the committee. The Principal, Ayyankali College agreed to take necessary steps to facilitate college transfer and re-admission.

**Recommendations:**

**Based on the above mentioned hearing of both the Principal of the college and the petitioner which was conducted in a very detailed manner for an hour and a half, the BASG came to the conclusion that in spite of the fact that the petitioner did not even merit as an average student he might still be offered an opportunity to seek re- admission through college transfer in another aided college to CBCS FDP Semester two BA English on the basis of the assurance given by the petitioner to continue his academic career in a new college strictly adhering to the rules and regulations of the said college.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the meeting of the Board for Adjudication of Students' Grievances held on 12.11.2020, be approved.

***Item No.20.74.02 Complaint from Vaishnavi P - First DC literature student at Sree Narayana College, Chempazhanthy – Mental harassment – reputational threat from seniors reg :-***

A complaint was received from Smt.Vaishnavi P, first DC, literature student at Sree Narayana College, Chempazhanthy alleging mental harassment from her seniors, face to face and through social media. She requested the Principal, S.N College Chempazhanthy and Internal Complaints Committee (ICC) to look into the matter and it was not accepted. Her family was humiliated in front of the college and ICC in a PTA meeting. In her complaint the student requested the authorities to safeguard her studies since this was her first year in college and also requested to provide a conclusive atmosphere in the college. The Principal Sree Narayana College, Chempazhanthy remarked that the complaint given by Ms.Vaishnavi P was forwarded to the Station House Officer, Kazhakoottam and the ICC and preliminary enquiry was conducted by the ICC and notice was sent to the students concerned. The Principal has informed that Smt. Vaishnavi withdrew her complaint in writing, the copy of which is attached along with the letter from the Principal.

Meanwhile an e-mail was received from Dr. Swapna Gopinath, Associate Professor in English, SN College Chempazhanthy and Convener of Womens' studies cell and former Convener of ICC. Dr. Swapna Gopinath has put forward several allegations against the Principal S N College Chempazhanthy and states that the Principal compelled Vaishnavi to withdraw the complaint. According to Dr. Swapna Gopinath, the statements made by the Principal in the General Body and at the ICC meeting amounted to further harassment to Vaishnavi who was threatened by the respondents to withdraw the complaint.

As per orders of the Hon'ble Vice Chancellor the matter has been placed before the BASG conducted on 03.07.2020 and recommended to send notice to the Principal and the petitioner to appear for a hearing in the next meeting of the BASG and the same has been approved by the meeting of the Syndicate held on 30.07.2020. Accordingly, the Principal and the petitioner were asked to appear for a hearing on 12.11.2020.

Hence the hearing note.

The Hearing was only attended by the petitioner and the principal of the college was not present. As no reason was provided for her absence, the BASG took various note of the disregard shown by the Principal to the statutory body.

The Petitioner Smt.Vaishnavi.P stated that she had completed her Plus Two and secured admission for BA English in SN College Chempazhanchy, As she was subjected to intimidation by some senior male students which the petitioner rated as amounting to ragging she was constrained to report the matter to her class teacher Sangeetha who had reported the matter in the ICC meeting. During this meeting it was reported that the Principal had described the petitioner as girl of "Immoral character"

Meanwhile the petitioners parents and brother had visited the college to meet the head of the department Geology, who was heading the anti-ragging cell. Not only was the complaint was not registered, but they were subjected to threat by the senior students. Following this incidents an FIR has been filed at the local police station.

**Recommendations:**

**The BASG noted with serious concern the fact that the Principal of the college has behaved in a way unbecoming of her status and responsibility by declining, without proper intimation, to heed the summons for hearing and recommended that the fact may brought to attention to the Manager of the Educational Agency for suitable corrective action against the Principal concerned. Further recommended that Smt. Sangeetha, teacher in English and Dr. Swapna Gopinath, teacher in English (presently residing in the US), may be sought to communicate their views on the issue through mail.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the meeting of the Board for Adjudication of Students' Grievances held on 12.11.2020, be approved.

***Item No.20.74.03 Judgment No WP(c) No.32971 of 2019(V) and WP(c) No.34248 of 2019 (E) of the Hon'ble High Court of Kerala – Representation from students of Government Law College – reg***

The Hon'ble High Court of Kerala in its judgment dated 04.12.2019 in WP(c) No. 32971 of 2019(V) directed the BASG to consider the representation dated 23.11.2019 submitted by the petitioners Sri. Arjun Babu T P and Sri. Nikhil R T (5<sup>th</sup> Semester LLB 3 years and 5 years course Government Law College students) to the Vice Chancellor in accordance with law and attain finality to the same at the earliest and at any rate, after providing notice of hearing to all concerned. The BASG at its meeting held on 24.12.2019 considered the above matter and recommended that the Principal be directed to resolve the issue as immediately as possible in consultation with all concerned in order to ensure that the academic prospects of the petitioners does not suffer and also to take necessary measures to maintain an amiable environment in the institution conducive to academic activities. The Syndicate at its meeting held on 21.01.2020 approved the same

The decision of the Syndicate was intimated to the Principal, Government Law College vide this office letter dated 27.02.2020, The Principal vide letter dated 23.03.2020 informed that although the consultative meeting was convened on 21.03.2020, the victims their parents and their college level political leaders did not turn up. It has also been informed that one more meeting will be convened at any rate before the college reopens, If the present COVID-2019 situation persists till the commencement of the next academic year, the absentees of the meeting of 21.03.2020 will be given a notice to submit their opinion by writing.

At the same time, four petitioners named Arun George(5<sup>th</sup> Semester 3yr), Manukrishna R L(5<sup>th</sup> Semester 3yr), Ashik Ashref(3<sup>rd</sup> Semester 5 yr), Mohammed Asif (3<sup>rd</sup> Semester 5 yr) filed another Writ Petition No. WP(c) No.34248 of 2019(E) before the Hon'ble High Court in which the Court has pointed out that the complaint submitted by the petitioners are not considered by the Grievances Cell so far. The Hon'ble High Court has directed the BASG to take up Ext.P6 complaint preferred by the petitioners and to take a decision expeditiously as possible, in accordance with law, within a period of four weeks from the date of receipt of a copy of the judgment(which expires on 29.07.2020).The matter has been placed before the BASG held on 03.07.2020 and recommended that

1. The committee heard the Principal of the college who remarked that the college had no objection in revoking the suspension of the 4 students uniformly so that they can continue their academic career in the respective programs.
2. The Committee noted that a final decision on the matter can be arrived at, only after conducting a hearing of the petitioner students.  
Hence recommended to hear the petitioner students.

The Syndicate at its meeting held on 30.07.2020 considered the matter vide item no.15.22.03 and approved the same.

In between the Principal Vide letter no.PRL/2019/GLC dated 27.08.2020 has forwarded a proceedings stating that the disciplinary action taken against Arun George(5<sup>th</sup> Semester 3yr), Manukrishna R L(5<sup>th</sup> Semester 3yr), Ashik Ashref(3<sup>rd</sup> Semester 5 yr), and Mohammed Asif (3<sup>rd</sup> Semester 5 yr) has been revoked and they have been re-admitted accordingly.

Meanwhile the petitioner named Sri. Arjun Babu T P has also been granted Inter College transfer from Government law College Thiruvananthapuram, to CSI Institute of Legal Studies, Cheruvarakonam, during the academic year 2020-21 along with re-admission to V Semester Unitary degree course in Law in the vacant seat available vide U.O no.Ac.AIII/3/13325/2020 dated 23.09.2020. Accordingly Sri. Nikhil R.T has been granted Inter College transfer from Government law College Thiruvananthapuram, to Kerala law Academy Law College, Thiruvananthapuram, during the academic year 2020-21 along with re-admission to V Semester of Integrated Five year BA;LLB degree course in the vacant management seat vide U.O no.Ac.AIII/3/21773/2020 dated 13.10.2020.

Since the issues related to this case has been solved, the question of conducting hearing in respect of the petitioners as recommended by the BASG on 03.07.2020 does not arise. Hence this matter may be reported to the BASG.

As per the orders of the Vice Chancellor, the matter is placed before the Board for Adjudication of Students Grievances for information.

#### **Recommendations:**

**The BASG observed that all the six students have been suitably accommodated for continuing their academic program and that the matter may be treated as suitable resolved and recommended to the Hon'ble High Court of Kerala through the Standing council.**

#### *Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the meeting of the Board for Adjudication of Students' Grievances held on 12.11.2020, be approved.

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*Item No.20.75 Request for extension of date for the commencement of classes and closure of admission to MPE and BPED(2yr) courses 2020-21 in SAI-LNCPE college, Kariavattom, Thiruvananthapuram – reg.*

(Ac BI)

The Notification for the admission to the MPE, BPED (2yr) and PGDHFM courses offered at Lakshmibai National College of Physical Education (LNCPE), Kariavattom, Thiruvananthapuram for the academic year 2020-21 has been published vide Ac.B1/LNCPE Admn/2020-21 dated 23.09.2020. The prescribed date scheduled for date of commencement of classes and date of closure of admission was 16.11.2020 and 30.11.2020 respectively. Following that, Provisional rank list for admission to MPE and BPED (2yr) courses attested by the University observer forwarded by the college has been approved by the University.

Now the Principal has informed that due to current situation on account of Covid-19 pandemic, many students who got place in rank list are not in position to obtain the required certificate on time and join before the last date stipulated for admission and the same is more applicable to students who are in waiting list as they got very short time to join the course.

Therefore it is requested that the date of commencement of classes and date of closure of admission may be extended to 1<sup>st</sup> December 2020 and 15<sup>th</sup> December 2020 respectively.

As per the orders of the Vice-Chancellor, the request of the Principal to extend the date of commencement of classes and date of closure of admission MPE and BPED (2yr) courses in SAI-LNCPE is placed before the Syndicate.

#### *Resolution of the Syndicate*



**RESOLVED** to extend the date for the commencement of classes and closure of admission to MPE and BPED (2yr) courses for the academic year 2020-2021 in SAI-LNCPE College, Kariavattom to 1<sup>st</sup> December 2020 and 15<sup>th</sup> December 2020 respectively.

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**Item No.20.76                      PhD entrance 2020- Fixing a date and centre for conducting entrance examination- reg**

**(Ac.BI)**

The notification for the PhD entrance examination for the year 2020 has been published as per order no.Ac.B1/2/Ph D entrance/2020 dated 22.01.2020. Consequent to that, more than 1200 Ph D aspirants applied for 34 subjects through the online portal, out of these around 1100 hardcopies have been received by the university. Due to the outbreak of Covid-19 pandemic, followed by unexpected lockdown the possibility of conducting Ph D entrance examination was in uncertainty. At the same time the application count is also more than double that of previous years. Upon verification it was found that students from outside states had also applied for the examination. During previous years the examination was conducted at the major schools in Trivandrum city mainly the Government Higher Secondary School for Girls, Cotton Hill. But in the wake of the pandemic the Headmistress informed that there was an embargo by the DGi on letting out schools and providing service of teachers for invigilation. In the meanwhile the feasibility of conducting entrance examination in multiple centres in various, Government colleges was explored and it was found that the expenditure incurred would far exceed the provisional advance sanctioned.

As per the Statutes, the registration for Ph D opens on 1<sup>st</sup> January of every year. Therefore the possibility to utilize the facility of University Engineering College, Kariavattom campus for conducting entrance examination by accommodating the large number of candidates by strictly obeying Covid-19 protocol in this short period has to be checked. It is understood that the M.Phil entrance has been done in like manner.

It may also be noted that the polling towards LSGD bodies is scheduled on 8<sup>th</sup>, 10<sup>th</sup> and 14<sup>th</sup> of December and the counting date is scheduled on 16<sup>th</sup> December by the state election Commission for fixing a suitable date for the conduct of PhD entrance examination 2020. In addition to that, certain glitches found in the research portal at the time of verification has already been communicated with the computer centre and some were cleared. Now it is very important to depute a technical expert particularly for PhD Entrance examination for technical support till the end of issuance of pass memo through online portal.

As per the orders of the Vice Chancellor fixing a convenient date for conducting Ph D entrance examination for the year 2020 by obeying covid-19 protocol at University Engineering College, Kariavattom and other halls available at Kariavattom campus and deputing a full time technical expert particularly for Ph D entrance examination 2020 is placed before the Syndicate for consideration and recommendation.

**Resolution of the Syndicate**

**RESOLVED** to conduct Ph.D Entrance Examination for the year 2020 at University Engineering College, Kariavattom and other halls available at Kariavattom Campus by obeying Covid 19 protocol.

**FURTHER RESOLVED** to authorize the Vice-Chancellor to fix the convenient date for conducting the Ph.D Entrance Examination for the year 2020

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**Item No.20.77                      Kerala Law Academy Law College – request seeking permission for admission to additional seats in the college permitted by the BCI during 2020-21 only in the context of COVID 19 pandemic – Consideration of-reg.**

**(Ac BII)**

The Principal, Kerala Law Academy Law College vide letter dated 27.11.2020 submitted copy of the letter dated 24.11.2020 from the BCI, directing the college to remit the prescribed fee for sanctioning the 10% additional seats permitted by the BCI for various LLB programmes in the college during 2020-21 only in the context of the present COVID 19 situation and requested sanction for the increase of 10% additional seats for BA LLB, B Com LLB and Unitary LLB programmes in the college. Also mentioned that they had remitted prescribed fees to BCI and permission of BCI is awaited. The *existing strength* of the said programmes in Kerala Law

Academy Law College are B Com LLB - **60**, BA LLB – **120**, Unitary LLB programmes (3 year) – **300**.

Following may be noted in this context:

1. The Bar Council of India as per letter dated 25.09.2020 has intimated that considering the present covid 19 pandemic situation the BCI agrees to permit additional students for the academic year 2020-21 on following conditions:
  - a) The Institutions which requires additional seats should apply to the BCI before 30.10.2020 along with affidavit that they are having sufficient infrastructure.
  - b) Permission will be granted for 10% additional seats in each batch.
  - c) Inspection will be conducted by the BCI after the present pandemic situation and if necessary infrastructure found to be lacking the approval of the institution shall be withdrawn.
  - d) The additional seats will be available only for the year 2020-21.
2. Also mentioned that permission will be on the basis of scrutiny of each and every application on its merits and demerits depending on the factual position of pandemic, complying with the rules of Legal Education 2008 any pending dues etc.
3. It may also be noted that the Syndicate held on 10.11.2020 resolved to grant permission for admission to additional 10% seats in CSI Institute of Legal Studies, Cheruvarakonam who submitted letter from the BCI sanctioning the said seats. Also Syndicate held on 10.11.2020 sanctioned the additional 10 % seats to Mar Gregorios college of Law, Nalanchira pending letter from the BCI sanctioning the said seats. The said seats were permitted to the college subject to obtaining approval of the Bar Council of India. Similarly, Sree Narayana Guru College of Legal Studies, Kollam and Govt. Law College, Thiruvananthapuram were also granted permission for admission to additional seats subject to ratification by the BCI.

Hence as per the orders of the Vice Chancellor, *the request seeking sanction for the increase of 10% additional seats for B Com LLB, BA LLB and Unitary LLB programme in the Kerala Law Academy Law College in view of the letter dated 24.11.2020 of BCI directing Educational Agency to remit prescribed fee for sanctioning the additional seats* is placed before the Syndicate for consideration and decision.

**Resolution of the Syndicate**

**RESOLVED** that the above proposal be agreed to.

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**Item No. 20.78**                      **Sree Narayana Guru College of Legal Studies, Kollam and Govt. Law College, Thiruvananthapuram – permission granted for admission to additional seats in the colleges - during 2020-21 only subject to ratification by the BCI – reporting of – reg.**

**(Ac BII)**

The Bar Council of India as per letter dated 25.09.2020 has intimated that considering the present covid 19 pandemic situation the BCI agrees to permit additional students for the academic year 2020-21 on following conditions:

1. The Institutions which requires additional seats should apply to the BCI before 30.10.2020 along with affidavit that they are having sufficient infrastructure.
2. Permission will be granted for 10% additional seats in each batch.
3. Inspection will be conducted by the BCI after the present pandemic situation and if necessary infrastructure found to be lacking the approval of the institution shall be withdrawn.
4. The additional seats will be available only for the year 2020-21.

Also mentioned that permission will be on the basis of scrutiny of each and every application on its merits and demerits depending on the factual position of pandemic, complying with the rules of Legal Education 2008 any pending dues etc.

The Principal, Govt. Law College, Thiruvananthapuram requested affiliation for additional 10% seats as consented by BCI for the three year LLB and two batches of five year LLB programme in the college. The Principal, Sree Narayana Guru College of Legal Studies, Kollam requested affiliation for additional 10% seats as consented by BCI for the BA LLB, BBA LLB and B Com LLB programmes in the college.

It may be noted that the Syndicate held on 10.11.2020 had resolved to grant permission for admission to additional 10% seats in CSI Institute of Legal Studies, Cheruvarakonam who submitted letter from the BCI sanctioning the said seats. Also Syndicate held on 10.11.2020 sanctioned the additional 10 % seats to Mar Gregorios college of Law, Nalanchira pending letter from the BCI sanctioning the said seats. The said seats were permitted to the college subject to obtaining approval of the Bar Council of India.

In view of the exigency and in view of the fact that similar seats were permitted to two Self Financing Law colleges by the Syndicate, the Vice Chancellor in exercise of powers vested under section 10(13) of KU Act 1974 granted permission for additional 10% seats (proposed by BCI in the present COVID 19 pandemic) in Govt. Law College, Thiruvananthapuram and Sree Narayana Guru College of Legal Studies, Kollam for the year 2020-21 only, subject to ratification by the BCI. The decision was communicated to the colleges concerned.

The Principal, Sree Narayana Guru College of Legal Studies, Kollam vide letter dated 23.11.2020 submitted copy of the approval letter issued by BCI permitting the 10% additional seats for BA LLB, BBA LLB and B Com LLB programmes in the college. The same is still awaited from Govt. Law College, Tvpm.

The action taken by the Vice Chancellor, in having granted permission to Govt. Law College, Thiruvananthapuram and Sree Narayana Guru College of Legal Studies, Kollam for additional 10% seats (proposed by BCI in the present COVID 19 pandemic) for various LLB programmes in the colleges concerned for the year 2020-21 only subject to ratification by the BCI, in exercise of powers vested under section 10(13) of KU Act 1974, is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.20.79***

***Construction of an extension to the existing building of the Controller of Examinations, SH Campus, Palayam - Report of the subcommittee constituted to consider the request to review of the decision of the Syndicate observing dereliction of duty from the part of Engineering Unit- Consideration of-reg.***

***(Pl.G)***

As per the U.O No. Pl.G/3987/2014 dated:12.07.2016, the Corrected Abstract Estimate inclusive of Taxes & Centage charges amounting to Rs 3,22,08,675/- (Rupees Three Crore twenty two lakh eight thousand six hundred and seventy five only)submitted by M/s.Habitat Technology Group and forwarded by the University Engineer for the work of construction of an extension to the existing building of the Controller of Examinations at SH campus was approved. Agreement was executed with M/s Habitat Technology Group as executing agency for the work on 05.08.2016.M/s Habitat Technology Group vide letter dated 07.02.2019 has reported that they have successfully completed all the works awarded to them as per the agreement.

The University Engineer vide letter dated 24.06.2020 has reported that the above work has been completed in all respects on 31.01.2019.The University Engineer has further reported that M/s Habitat Technology Group has commenced the work on 05.09.2016 accordingly the agreed time of completion expired on 04.03.2018. The meeting of the Syndicate held on 11.07.2018 has resolved to extend the time of completion from 05.03.2018 to 04.06.2018 without fine and from 04.06.2018 to 05.12.2018 with fine. Later the meeting of the Syndicate, held on 02.11.2018 has resolved to approve the following recommendations made by the Standing Committee of the Syndicate on Planning and Development held on 26.10.2018 considering the detailed report submitted by M/s Habitat Technology Group vide letter dated 15.10.2018

1. To exempt M/s Habitat Technology Group from imposing the fine for the delay, as dereliction of duty is observed from the part of Engineering Unit in full filling the agreement condition, regarding payment of bills after considering the detailed report submitted by M/s Habitat Technology Group.
2. To execute the supplementary agreement for the extension of time of completion Accordingly U.O. was issued on 28.11.2018.

Subsequently supplementary agreement was executed between the Registrar and M/s Habitat Technology Group on 13.12.2018, extended the time of completion up to 31.01.2019 without fine.

The University Engineer has reported that the State Audit has objected the exemption of fine amount to M/s Habitat Technology Group and they have fixed liability towards the concerned staff of Engineering Unit regarding the fine (Audit Note of State Audit 2018-19 para 3-2 dated 21.05.2020). The University Engineer has further reported that the University Engineering wing is functioning as per PWD rules and Government norms. For passing the bills, certain documents like completion certificate, Supplementary Agreement for extension of time, extra items, excess items etc. are absolutely necessary but M/s Habitat Group has failed to furnish the documents error free bill in time, which caused major delay in passing the bill. From the facts pointed out by the concerned Engineers and Officers dealing with this work no dereliction of duty has occurred from the part of Engineering Unit. Also in the completion certificate produced by M/s Habitat Group, it is informed that the delay caused in the work was due to heavy rain during the monsoon season. Therefore she has requested to reconsider the decision regarding the fine for delay of M/s Habitat Technology Group as well as to issue a revised U.O. by exempting the dereliction of duty from the part of Engineering Unit.

The Standing Committee of the Syndicate on Planning and Development held on 07.08.2020 has considered the **request of the University Engineer and recommended to append the explanation on the matter relating to dereliction of duty from the part of Engineering Unit, submitted by the University Engineer along with the minutes and also a chronological status report of bill payment and to discuss the matter at the meeting of the Syndicate.** However, the Syndicate held on 14.08.2020, while considering the above minutes has resolved to give an instruction to the University Engineer to submit the status report of the bill payment relating to the concerned work, before the next Standing Committee of the Syndicate on Planning & Development.

The University Engineer vide letter dated 07.08.2020 had submitted the statement containing the payment details in connection with subject work up to fourth bill and stated that no dereliction of duty has occurred from the part of the officers of Engineering Unit. Hence it is requested to reconsider the decision regarding the fine for delay of M/s Habitat Technology Group as well as to issue a revised U.O. by exempting the dereliction of duty from the part of Engineering Unit.

The Standing Committee of the Syndicate on Planning & Development held on 04.09.2020 has considered the **request submitted by the University Engineer to review the decision of the Syndicate observing dereliction of duty from the part of Engineering Unit and made the following decision.**

- Noting that the decision of the Syndicate, observing dereliction of duty on the part of Engineering unit in payment of bill to M/s Habitat technology group have been made on the basis of the contentions of the agency, vide their letter dated 15.10.2018 and subsequent discussions at the standing committee of the Syndicate on planning and development held on 26.10.2018, wherein the Engineering unit had not made factual documentation in the matter.
- The explanation dated 24.06.2020 and the status of payment submitted vide letter dated 07.08.2020 by the University Engineer indicates that the request of the Engineering unit to review of the decision of the syndicate needs consideration.
- To constitute a subcommittee comprising of Adv.A Ajikumar (Convener, Sc on P&D), Adv. K.H Babujan, Sri. Arunkumar R, Members, Syndicate to hold discussions with M/s.Habitat technology group in the presence of concerned officials of Engineering unit and to make recommendations, clarifying the position in the matter.

**Accordingly, a meeting of the Sub-Committee, constituted to consider the request to review of the decision of the Syndicate observing dereliction of duty from the part of Engineering Unit in connection with the payments relating to the construction of annexe building of Controller of Examinations, was convened on 29/09/2020.**

**The subcommittee noticed the statement submitted by the Engineering Unit regarding the date of submission of bill, date of rectification of deficiencies in the bill, actual payment**

date and also the absence of Divisional Accountant for a prolonged period and recommended that a separate report of the sub committee be appended and be placed before the ensuing meeting of the Syndicate.

The Syndicate held on 01.10.2020 vide Item No 18.100 considered the the Minutes of the meeting of the Sub-Committee, held on 29/09/2020 and resolved to approve the recommendation of the sub-committee held on 29.09.2020.

The sub-committee in the report has recommended that the decision of the syndicate at its meeting held on 02.11.2018 observing dereliction of duty on the Engineering Unit in payment of bills to M/s Habitat Technology Group against construction of an extension to the existing building of the Controller of Examinations at SH campus may be revoked and all further proceedings in this regard shall be dropped.(copy appended)

Hence as per the orders of the Vice-Chancellor the report of the subcommittee constituted to consider the request to review of the decision of the Syndicate observing dereliction of duty from the part of Engineering Unit in connection with the payments relating to the construction of annexe building of Controller of Examinations is placed before the Syndicate for consideration and decision

Appendix

**Report of the subcommittee constituted to consider the request to review of the decision of the Syndicate observing dereliction of duty from the part of Engineering Unit in connection with the payments relating to the construction of annexe building of Controller of Examinations**

**Preamble**

Agreement was entered into by the University with M/s Habitat Technology Group dated 05.08.2016 for the construction of an extension to the existing building of the Controller of Examinations at SH campus by which the period of completion was 04.03.2018. (U.O No. Pl.G/3987/2014 dtd 21.08.16)

As per the decision of the the Syndicate at its meeting held on 11.07.2018 it was resolved to extend the time of completion for the above work for a period of 3 months from 05.03.2018 without imposing fine and further extension after imposing fine as per rules, as suggested by the University Engineer

Taking into account the representation dated 26.09.2018 submitted by M/s Habitat Group requesting to take unbiased decision regarding the extension of time of completion for this project without any penalization since the reason for this delay in completion is not at all attributable to them. The syndicate at its meeting held on 02.11.2018 considering the detailed report submitted by M/s Habitat Technology Group vide letter dated 15.10.2018 and resolved to:

- To exempt M/s Habitat from imposing fine for delay (recommended to revoke the earlier decision of the Syndicate to impose fine) as dereliction of duty is observed from the part of Engineering Unit in fulfilling the agreement conditions regarding payment of bills, after considering the detailed report submitted by M/s Habitat.
- To execute supplementary agreement for extension of time.

Accordingly U.O No.Pl.G/3987/2014 dated 28.11.2018 was issued granting sanction to execute supplementary agreement with M/s Habitat Technology Group for extension of time for completion of work without fine on the basis of observance of dereliction of duty on the part of the Engineering Unit by the Syndicate

Accordingly supplementary agreement dated 13.12.2018 was executed with M/s Habitat Technology Group extension of time for completion of work was granted upto 31.01.2019 without fine.

The Standing Committee of the Syndicate on Planning & Development held on 04.09.2020 considered the **request submitted by the University Engineer to review the decision of the Syndicate observing dereliction of duty from the part of Engineering Unit and made the following decision.**

The decision of the Syndicate, observing dereliction of duty on the part of Engineering unit in payment of bill to M/s Habitat technology group have been made on the basis of the contentions of the agency, vide their letter dated 15.10.2018 and subsequent discussions at the standing committee of the Syndicate on planning and development held on 26.10.2018, wherein the Engineering unit had not made factual documentation in the matter.

The explanation dated 24.06.2020 and the status of payment submitted vide letter dated 07.08.2020 by the University Engineer indicates that the request of the Engineering unit to review of the decision of the syndicate needs consideration.

**Observations:**

Noted the chronological details of bill payment submitted by the University Engineer. The following period noted as delay can be exempted from the observance of dereliction of duty due to the considerable reasons mentioned below:

1. 3 months (90 days):- Due to difficulty in cash transaction resulted by demonetization and due to implementation of GST
2. 81 days:- The CC III and part bill received in the University Engineering Office on 05.03.2018. The DA and Audit Clerk relieved from University on 24.03.2018. The University Engineer had informed that there was no staff in the Accounts Branch for around 45 days. The new Divisional Accountant on contract basis joined on 2<sup>nd</sup> May 2018 and balance payment of CC III and part bill paid on 12.06.2018. The service of Divisional Accountant is inevitable for processing the bill as per rules. However 10 lakhs Advance payment against the CCIII & Part bill has been paid to Habitat Technology Group during this period was also noted. The period taken for processing the 3<sup>rd</sup> bill after the appointment of new Divisional Accountant is genuine.
3. 122 days: Flood has occurred in the year 2018 adversely affected in Construction Industry and the restriction of mining which leads to the non availability of building material. This situation improved only by the end of November 2018. The reason stated by M/s Habitat Technology in the completion certificate submitted to the University Engineer's Office on 12.06.2020, is due to heavy rain during the execution period. Hence the period of 122 days can be considered without fine due to the natural calamity.

**Conclusion:**

On detailed verification of the records, it is observed there is no deliberate dereliction from the part of the Engineering Unit in processing the work bills in favour of M/s Habitat Technology Group.

The delay of days recorded by M/s Habitat Technology Group in receiving payments after submission of bill over viewed fact of resubmission of bill after rectification of defects to AE's office. It is observed that the bills submitted by the agency has to be checked by the concerned Engineer before submitting the bill to University Engineer's Office. The AE on many occasions has returned the bill to the agency for corrections observed during the checking of bills. Hence the period taken for resubmitting the bill by the agency cannot be reckoned as a valid duration for calculating the period of delay in making payment.

The Committee also observed that the work was carried out during the period of demonetization, and implementation of new tax system which in turn retarded the construction industry all over the country and is stated by the agency in their letter also. In addition the heavy flood affected in Kerala during the middays of August 2018 disrupted the whole construction activities in the state by way of shortage of construction materials and labour for a period of about four months. The agency therefore has reported in the completion certificate that the major reason in the delay in execution of work was the unseasonal heavy rain in the state. Hence it is justifiable on any grant for the extension of time of completion of the work without fine. So the sub committee is of the view that there is no point in holding further discussions with M/s Habitat Technology Group in the matter and shall be decided upon by the University.

The decision taken by the Syndicate to impose the dereliction of duty to the Engineering Unit is on the ground of statements furnished by M/s Habitat Technology Group. On further verification it is observed that the absence of Divisional Accountant and audit clerk in the Engineering Unit affected the payment against work bills. The Memorandum of Understanding and the Supplementary Agreement for extension of time signed in between the Registrar and the Agency as two parties which warrant technical, legal, finance clearance etc as per the existing rules and regulations of the University. Hence the dereliction imposed to the Engineering Unit can be over viewed on genuine ground.

Hence the sub committee is of the view that the decision of the syndicate at its meeting held on 02.11.2018 observing dereliction of duty on the Engineering Unit in payment of bills to M/s

Habitat Technology Group against construction of an extension to the existing building of the Controller of Examinations at SH campus may be revoked and all further proceedings in this regard shall be dropped.

**Sd/-**  
**Sri. Arunkumar R**  
Member, Syndicate

**Sd/-**  
**Adv. K.H Babujan**  
Member, Syndicate

**Sd/-**  
**Adv. A Ajikumar**  
Member, Syndicate

***Resolution of the Syndicate***

**RESOLVED** to accept the Report submitted by the Sub-Committee and entrust the Registrar to verify and report whether payment have been effected to M/s.Habitat Technology Group for the construction of annexe building of Controller of Examinations.

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**Additional Item 1**      ***Establishment of Theatre Classroom in various teaching departments of the University – implementation of proposal - reg.***

(Ad.BII)

The Syndicate considered the proposal for the implementation of theatre classroom in various teaching departments and Resolved to constitute a sub-committee consisting of the Registrar, Vice-Chairman (CSS), IQAC Director, Campus Director, Kariavattom, Computer Centre Director, Dr.Aji.S (Associate Professor, Department of Computer Science), Dr.G.Suresh Singh (Professor and Head, Department of Mathematics), Dr.Manju S. Nair (Professor, Department of Economics) and University Engineer to evaluate Bids received and submit a detailed report before the Syndicate.

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**Registrar i/c**

**Pro-Vice-Chancellor**

**Vice-Chancellor**

University Buildings,  
Thiruvananthapuram,  
30.11.2020



## UNIVERSITY OF KERALA

### Preliminary Minutes of the Meeting of the Special Syndicate held on 12.01.2021

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 10.00 AM

#### Members present:

19. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
20. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
21. Adv.K.H.Babujan
22. Adv.G.Muralidharan Pillai
23. Sri.Jairaj.J
24. Dr.M.Vijayan Pillai
25. Dr.S.Nazeeb
26. Dr.K.G.Gopchandran
27. Sri.Bijukumar.G
28. Adv.A.Ajikumar
29. Adv.B.Balachandran
30. Dr.B.Unnikrishnan Nair
31. Sri.R.Rajesh
32. Sri.Viswan Padanilam
33. Prof.K.Lalitha
34. Smt.Renju Suresh

#### Online presence

1. Dr.K.B.Manoj
2. Sri.Arunkumar R

#### *Spl. Syn.Item No. 01 Confirmation of the Preliminary Minutes of the 20<sup>th</sup> Meeting of the Syndicate held on 30.11.2020 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 20<sup>th</sup> Meeting of the Syndicate held on 30.11.2020 with the following modifications:

**Item No.20.64.12 FURTHER RESOLVED** to grant permission to the University Engineer to submit the revised estimate incorporating items like toilet repair, Chappathi Machine room etc.

(Pl.G)

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