



UNIVERSITY OF KERALA

(Re-accredited by NAAC with 'A' Grade)

Preliminary Minutes of the 10th Meeting of the Syndicate held on 12.06.2019

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Dr.S.Nazeeb
4. Dr.P.Rajesh Kumar
5. Dr.B.Unnikrishnan Nair
6. Dr.K.B.Manoj
7. Sri.M.Sreekumar
8. Adv.G.Sugunan
9. Adv.K.H.Babujan
10. Dr.K.Shaji
11. Sri.M.Lenin Lal
12. Sri.Shijukhan J.S
13. Sri.M.Harikrishnan
14. Dr.K.R.Kavitha

*Item No.10.01. Confirmation of the Preliminary Minutes of the 9th Meeting of the
Syndicate held on 25.05.2019 - reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 9th Meeting of the Syndicate held on 25.05.2019 with the following modifications:

Item No.09.01 The Syndicate considered the resolution of its meeting held on 30.04.2019 (Item No.08.14) to delete the portion "**FURTHER RESOLVED** that the University may approach the Government in Higher Education Department in the matter relating to the service benefits due to Dr.K.Madhukumar, Controller of Examinations (Retired)".

(Ad.A.I)

Item No.09.18.01 Resolution be corrected as "RESOLVED that the above recommendation Sl.No.1 be corrected as 'the content of the open letter **dated**, 27.09.2018.

(Ad.AVI)

Item No.09.19 **RESOLVED** that the resolution be corrected to read as "to entrust the Standing Counsel to file a Writ Petition before the Hon'ble High Court of Kerala".

(Ad.AVI)

Item No.09.38 Additional Item No.4 The resolution be modified and read as “Resolved to approve the recommendations of the Standing Committee of the Syndicate of Departments and Other Institutions of the University held on 16.05.2019 and **FURTHER RESOLVED** to address the concerned local bodies about difficulties based by the University in running the UITs and seek suitable and necessary assistance from their part in solving the issues”.

(Ad.AVII)

Item No.09.39.07 Resolved that the Minutes be corrected to read as follows with the 2nd resolution being modified:

“**RESOLVED** that Assistant Engineers (Civil) with B.Tech Qualification or those with Diploma Qualification and seven years experience as Assistant Engineer only be considered for promotion to the post of Assistant Executive Engineer.

RESOLVED to fill up the present vacant position of Assistant Engineer (Civil) through direct recruitment of PSC.

RESOLVED that further promotion as Assistant Executive Engineer and Assistant Engineer shall be as per PWD norms.

RESOLVED to approve the proposal for creation of posts, except Sl.No.6 (Overseer (Mechanical)) which be deleted.

FURTHER RESOLVED to create one post of Architectural Assistant in the Engineering Unit with qualification B.Arch, with Government permission.

ALSO RESOLVED that the vacant posts be reported to the PSC to be filled up through direct recruitment, with post of Work Superintendent Gr.I being redesignated as Overseer Grade II and Work Superintendent Gr.II being redesignated as Overseer Grade III as per Kerala PSC/ PWD norms.

ALSO RESOLVED that the Ordinances be amended accordingly.

ALSO RESOLVED to approve the transfer of Sri.Radhakrishnan R, Assistant Executive Engineer (Civil) to Sub Division to the Office of the University Engineer”.

(Ad.DII)

Item No.09.53 Resolution be modified by adding “Further Resolved to implement the revised format of employment contract from 01.07.2019 onwards, with the existing format being valid till the above date for all purposes.

Also Resolved that the revised format of employment contract be made applicable for all engagements and appointments on contract basis including teaching and non-teaching categories in the University Departments/ UCE/UITs/ UIMs/ KUCTEs/ Other Institutions, with the period of contract being limited to eleven months only in each instance.

(Ad.AVII)

Item No.09.56.01 The list of ICCR Sponsored Foreign Students for admission to PG Programmes the following details be incorporated against Sl.No.15

Sl.No.15	Mr.Frank Bernard Mlangalanga	Tanzania	BA in Co-operative Management and Accounting	M.Com	Department of Commerce, UoK	Eligible for admission to M.Com Programme
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(Ac.B1)

Special item 3 Resolution be modified to incorporate “LL.B Students 2012 readmission (Unitary) (3 year)”.

(Ac.AIII)

Item No.10.02.

Appointments/Career Advancement Promotion, if any – reg.

(Ad.H/Ad.D.II Section)

Resolution of the Syndicate

1. **Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Zeenath K.S from the post of Associate Professor of Mathematics to Professor of Mathematics in the School of Distance Education, University of Kerala, under Career Advancement Scheme held on 27.05.2019. (11.00 a.m)**

RESOLVED that the recommendations of the Meeting of the Selection Committee for considering the promotion of **Dr.Zeenath K.S** from the post of Associate Professor to Professor in the School of Distance Education, University of Kerala, under Career Advancement Scheme held on **27.05.2019**, be approved.

2. **Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Satheesh Kumar C from the post of Associate Professor to Professor in the Department of Statistics, University of Kerala, Kariavattom under Career Advancement Scheme held on 30.05.2019. (10.30 a.m)**

RESOLVED that the recommendations of the Meeting of the Selection Committee for considering the promotion of **Dr.Satheesh Kumar C** from the post of Associate Professor to Professor in the Department of Statistics, University of Kerala, Kariavattom under Career Advancement Scheme held on 30.05.2019, be approved.

3. **Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.S.A.Shanavas from the post of Associate Professor to Professor in the Department of Linguistics, University of Kerala, Kariavattom under Career Advancement Scheme held on 07.06.2019. (10.30 a.m)**

RESOLVED that the recommendations of the Meeting of the Selection Committee for considering the promotion of **Dr.S.A.Shanavas** from the post of Associate Professor to Professor in the Department of Linguistics, University of Kerala, Kariavattom under Career Advancement Scheme held on 07.06.2019, be approved.

4. **Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Prasad A.K from the post of Associate Professor to Professor in the Department of Economics, University of Kerala, Kariavattom under Career Advancement Scheme held on 12.06.2019. (10.30 a.m)**

RESOLVED that the recommendations of the Meeting of the Selection Committee for considering the promotion of **Dr.Prasad. A.K** from the post of Associate Professor to Professor in the Department of Economics, University of Kerala, Kariavattom under Career Advancement Scheme held on 12.06.2019, be approved.

5. **Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Manju S. Nair from the post of Associate Professor to Professor in the Department of Economics, University of Kerala, Kariavattom under Career Advancement Scheme held on 12.06.2019. (11.00 a.m)**

RESOLVED that the recommendations of the Meeting of the Selection Committee for considering the promotion of **Dr.Manju S. Nair** from the post of Associate Professor to Professor in the Department of Economics, University of Kerala, Kariavattom under Career Advancement Scheme held on 12.06.2019, be approved.

6. **Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Anitha V from the post of Associate Professor to Professor in the Department of Economics, University of Kerala, Kariavattom under Career Advancement Scheme held on 12.06.2019. (11.30 a.m)**

RESOLVED that the recommendations of the Meeting of the Selection Committee for considering the promotion of **Dr.Anitha V** from the post of Associate Professor to Professor in the Department of Economics, University of Kerala, Kariavattom under Career Advancement Scheme held on 12.06.2019, be approved.

- 7. Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Sheeja S.R from the post of Assistant Professor to Associate Professor of Economics in the School of Distance Education, University of Kerala, Palayam under Career Advancement Scheme held on 12.06.2019. (12.30 a.m)**

RESOLVED that the recommendations of the Meeting of the Selection Committee for considering the promotion of **Dr.Sheeja S.R** from the post of Assistant Professor to Associate Professor of Economics in the School of Distance Education, University of Kerala, Palayam under Career Advancement Scheme held on 12.06.2019, **be approved.**

- 8. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of Dr.Darwin L, Assistant Professor, Department of Linguistics, University of Kerala, Kariavattom under Career Advancement Scheme held on 07.06.2019. (11.30 a.m)**

RESOLVED that the recommendations of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of **Dr.Darwin L**, Assistant Professor, Department of Linguistics, University of Kerala, Kariavattom under Career Advancement Scheme held on 07.06.2019, **be approved.**

- 9. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of Dr.Prema S, Assistant Professor, Department of Linguistics, University of Kerala, Kariavattom under Career Advancement Scheme held on 07.06.2019. (11.30 a.m)**

RESOLVED that the recommendations of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of **Dr.Prema S**, Assistant Professor, Department of Linguistics, University of Kerala, Kariavattom under Career Advancement Scheme held on 07.06.2019, **be approved.**

Item No.10.03

Item No.30 of Budget Speech 2019-20- Financial Assistance for 'Acute Radiation Syndrome of the Hematopoietic System'; development of immunity related research project –Consideration of- reg.

(Ad.AV)

In the Budget Speech 2019-20 (item No.30), an amount of Rs.50,00,000/- (Rupees Fifty Lakhs only) has been earmarked for financial assistance to the proposal 'Acute Radiation Syndrome of the Hematopoietic System'; Development of immunity related research project.

The Budget Implementation Cell at its meeting held on 16.03.2019 recommended to authorize the HOD, Dept. of Biochemistry to submit a proposal on the item, as envisaged in the Budget Speech and to place it before the Syndicate.

The Syndicate, held on 28.03.2019, vide Item No.07.70 has approved the recommendation of the Meeting of the Budget Implementation Cell.

The proposal submitted by the Head, Department of Biochemistry for financial assistance to the project proposal: 'Acute Radiation Syndrome of the Hematopoietic System'; development of immunity related research project' is placed before the Syndicate for consideration (Proposal appended).

Resolution of the Syndicate

RESOLVED to approve the proposal and to entrust the Head of the Department of Biochemistry to implement the project.

Item No.10.04

Minutes of the meeting of the Online Admission Monitoring Committee held on 16/05/2019 - Approval of – reg.

(Ac.H)

Minutes of the meeting of the Online Admission Monitoring Committee held on 16/05/2019 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held 16.05.2019, subject to reporting to the Syndicate.

The Action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 16.05.2019 is reported to the Syndicate.

**Minutes of the meeting of the Online Admission Monitoring Committee for
UG/PG admissions 2019-20**

Date : 16.05.2019
Time : 03.00 PM to 03.30 PM.
Venue : PVC's Chamber

Members

- | | |
|---|--------|
| 1. Pro Vice -Chancellor (Chairman) | Sd/- |
| 2. Dr. Shaji K, Convenor, Standing Committee of the
Syndicate on Affiliation of Colleges | Sd/- |
| 3. Dr. P. Rajesh Kumar (Member, Syndicate) | Sd/- |
| 4. Dr. R. Lathadevi (Member, Syndicate) | Sd/- |
| 5. Sri. M. Sreekumar (Member, Syndicate) | Sd/- |
| 6. Dr. Vinod Chandra S.S., Director, Computer Centre | Sd/- |
| 7. Smt. Meena Ashok, Joint Registrar (i/c of Online Admissions) | Sd/- |
| 8. Sri. Shijukhan (Member, Syndicate) | Absent |
| 9. Registrar (i/c) | Absent |
| 10. Dr. S.N.Kumar, Asso. Prof., Dept. Of Geology, Kariavattom | Absent |
| 11. Dr.S.Aji, Asst. Professor, Dept. of Computer Science, Kariavattom | Absent |

Item No. 10.04.01: Bishop Moore College, Mavelikkara – Certificate for Minority Status – reg.

The Principal, Bishop Moore College, Mavelikkara has forwarded a certificate showing that the college is a minority educational institution. Now the college is grouped under 'Forward Aided' and has requested that it may be included under Aided Backward colleges having Minority Status.

The committee considered the matter and recommended to grant minority status to the college.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 16.05.2019, be noted.

Item No. 10.04.02 Age limit for admission to UG Courses – Request from Remya Gopal V – reg.

The candidate has completed her plus 2 course during 2012. The date of birth of the candidate is 24/05/1994. She cannot apply for the degree course since the maximum age limit for admission to the UG programmes is 23 years as on 1st June of the academic year. It has been requested that she may be permitted to apply for UG courses.

The committee considered the matter and recommended to reject the same.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 16.05.2019, be noted.

Item No. 10.04.03: Requests regarding sanction of marginal increase - reg.

The request for marginal increase has been invited and the same has been approved by the Syndicate at its meeting held on 19.02.2019. Seat matrix has been prepared and the same has been forwarded to colleges for verification. Now, some colleges have raised complaints about the sanctioned marginal increase. As the seat matrix needs to be finalized before the trial allotment, whether such requests may be considered and necessary changes may be made in the seat matrix if the request received is within the statutory limit.

The committee considered the matter and recommended that marginal increase may be granted within the statutory limit or as per the request of the colleges whichever is less. Further recommended to place the request for marginal increase received from Govt./Aided colleges for the academic year 2019-20 before the Standing Committee of the Syndicate on Affiliation of Colleges again for consideration.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 16.05.2019, be noted.

Item No. 10.04.04 *Letter from Sri. Kadakampalli Surendran, Hon'ble Minister for Co-operation, Tourism and Devaswoms – Request for additional 20 seats for BBA (Tourism Management) at KITTS, Thycaud, Thiruvananthapuram.*

In the letter, it has been stated that, at present, for BBA (Tourism Management) course, the total number of seats is 52. Since there is higher demand for the course, it has been requested that an additional 20 seats may be granted during this academic year for the said course.

It may be noted that the sanctioned strength for BBA course is 40 seats only. The university has already granted 30% of the sanctioned strength as marginal increase and hence the total seats are 52. The university has also granted an additional 20% of marginal increase in govt. & Aided arts and science colleges. KITTS Thycaud, TVPM is a self financing college and if additional 20% marginal increase is granted (ie 8 seats) the total seats will become 60. In the previous academic year also 60 seats were sanctioned to the college as per the request of the Hon'ble Minister.

The committee considered the matter and recommended to grant the same.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 16.05.2019, be noted.

Item No. 10.04.05 *Letter received from the Director, Department of Physical Education, Sports Quota Admission- Admission to the candidates of Sports Hostel and Centralized Sports Hostel from Sports Council and Sports Authority of India (SAI) – reg.*

In the letter, it has been stated that the Physical Education Department of the University as well as some of the affiliated colleges are having sports hostels and Centralized Sports hostel under various sports disciplines funded by the Kerala State Sports Council. After All India Selection Trials, Sports Authority of India give special training for National and International level athletes in SAI LNCPE. The outstanding candidates also seek admission in various colleges affiliated to the University of Kerala. After national wide and state wide selection trials in various sports and games, the list of candidates will be forwarded to the University for approval by the Kerala State Sports Council and Sports Authority of India (SAI). It is requested that, such candidates may be given admission to the colleges of their choices since this will help the University of Kerala to achieve more medals in the All India Inter University competitions. It has also been requested that the above admission may be given over and above the regular sports quota admissions allotted to the affiliated colleges.

The committee considered the matter and recommended to defer the same.

Other items permitted by the chair.

1. Age limit for admission to UG Courses – Request from Sherly B S, forwarded by Adv.V.Joy MLA – reg.

The candidate has completed her plus 2 course during 2013. The date of birth of the candidate is 04/11/1995. She cannot apply for the degree course since the maximum age limit for admission to the UG programmes is 23 years as on 1st June of the academic year. It has been requested that she may be permitted to apply for UG course at SN College, Varkala.

The committee considered the matter and recommended not to agree to the request.

2. The committee recommended to convene the next meeting of Online Admission Monitoring Committee on 21.05.2019 at 03.00 PM

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 16.05.2019, be noted.

Item No.10.05 **Minutes of the meeting of the University Consultancy Cell held on 27.05.2019-approval of -reg.**

(Ac.D)

Dr.Sreekumar K.N, Asst. Professor (Head i/c), Dept. Of German, University of Kerala has proposed to conduct a consultancy service at Department of German. There are several enquiries for translation and interpretation from German to English and vice-versa. Therefore the following services can be offered to the public through this Consultancy project. The services are as follows:

1. Translation and attestation of various Degree Certificates from German to English and vice-versa for granting Visa to Germany for employment and higher education.
2. Translation of Scientific and Technical, Legal documents and passport from German to English and vice-versa.
3. Simultaneous interpretation from German to English and vice-versa.
4. Literary translation from German to Malayalam, English and vice-versa.
5. Online teaching to foreign students and Indian students.

The rate of Consultancy services for the proposal is as follows:

Sl. No	Service	Amount
1.	Translation and attestation of Degree Certificates	Rs. 2500/-
2.	Translation of Scientific and Technical, Legal documents (per page or eight (8) Rupees per word)	Rs. 2000/-
3.	Translation and attestation of passport, marriage certificates	Rs. 2500/-
4.	Simultaneous interpretation from German to English and vice-versa (per hour)	Rs. 2750/-
5.	Online teaching to foreign students and Indian students – Course based	Rs.10,000/- to Rs. 15,000/-

The UCC considered the above mentioned proposal and recommended to;

I. To accept the proposal and grant permission to Shri. Sreekumar.K.N, Asst. Professor(Head i/c), Dept. of German to conduct a consultancy service in the Dept. of German at the following rates;

Sl. No	Service	Amount
1.	Translation and attestation of Degree Certificates	Rs. 2500/-
2.	Translation of Scientific, Technical, and Legal documents	Rs.2000/- (per page)
3.	Small Documents	Rs. 8/- (per word)
4.	Translation and attestation of passport, marriage certificates	Rs. 2500/-
5.	Simultaneous interpretation from German to English and vice-versa	Rs.2750/- (per hour)

II. To re-submit a detailed proposal for starting online, teaching programmes to foreign & Indian students in the Dept. of German through concerned sections.

III. To finalise the mode of payment for consultancy services after obtaining the remarks of the Finance Officer.

IV. To approve the proposal submitted by Dr. Krishna Kumar R.S, Head, Dept. of Russian for conducting consultancy service at the Dept. at the following rates;

Sl. No	Service	Amount
1.	Translation and attestation of Degree Certificates	Rs. 2500/-
2.	Translation of Scientific and Technical documents	Rs. 2000/- (per page)
3.	Small Documents/ Technical Documents	Rs.8/- (per words)
4.	Translation and attestation of passport and certificates	Rs. 2500/-
5.	Simultaneous Interpretation from Russian to English/Hindi	Rs. 2750/-

• To approve the proposal submitted by Dr. Thajudeen.A.S, Head, Dept. of Arabic for conducting consultancy service in the Dept at the following rates;

Sl. No	Service	Amount
1.	Educational Certificates	Rs. 2000
2.	ID Cards, Driving License, Resident Certificates	Rs. 300
3.	Certificates issued by revenue authority	Rs. 500

4.	Power of Attorney, Legal Documents	Rs. 3/ word
5.	Simultaneous Translation / Interpretation	RS. 2500/hour

VI. To keep regular records of receipts and payments towards consultancy services along with the photocopies of documents in the departments for the Audit purposes.

VII. to consider the service as Department level consultancy and pay 50% as fee to KUF, 20% to DDF and 30% as consultancy fee to lecturer.

The UCC further recommended to make comprehensive proposals for the consultancy services in Dept. of Tamil and Sanskrit through the Director, UCC.

The minutes of the meeting of the University Consultancy Cell held on 27.05.2019 (Minutes appended) is placed before the Syndicate for consideration and approval.

Resolution of the Syndicate
RESOLVED to approve the proposal and rates proposed, with applicable GST.

Item No.10.06 **Minutes of the Meeting of the Standing Committee of the Syndicate on Finance held on 03.06.2019 – consideration of— Approval of - reg.**

(Ad.AVI)

The minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 03.06.2019 is appended.

In view of the urgency, the Vice-Chancellor has approved the recommendation in item no.2 in the minutes, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendation in item no.2 in the minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 03.06.2019 is reported to the Syndicate and the recommendation on remaining items in the minutes is placed before the Syndicate for approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date : 03rd June 2019
Time : 10.30 a. m. to 12.00 noon
Venue : Syndicate Room, University Buildings,
Thiruvananthapuram

Members

1. Adv. K. H. Babujan (Convener)	:	Sd/-
2. Sri. Shijukhan J. S.	:	Sd/-
3. Adv. G. Sugunan	:	Sd/-
4. Dr. P. Rajesh Kumar	:	Sd/-
5. Dr. K. B. Manoj	:	Sd/-
6. Dr. S. Nazeeb	:	Absent
7. Sri. M. Lenin Lal	:	Absent
8. Dr. B. Unnikrishnan Nair	:	Absent
9. Sri. M. Sreekumar	:	Absent

Item No.10.06.01: **Complaint against Dr. Binu B.L., former Principal KUCTE Anchal Utilisation of fund-Inspection report received from the Finance Inpection Wing –Reg.**

(Ad.A.VII (A))

Dr. Nisha S Dharan, Principal, KUCTE Anchal has forwarded a complaint against Dr. Binu B.L the former Principal, on utilisation of various funds of KUCTE, Anchal. Dr. Binu B.L was the former Principal of KUCTE, Anchal and she was relieved from duty w.e.f. 03/07/2018 as per Syndicate resolution dated 18/06/18 and vide memo dated 04/07/2018. Dr. Binu B.L was directed to handover the key and all the documents related to the Centre to Smt. Sindhu B S., Principal In Charge. The present Principal Dr. Nisha S Dharan was posted at KUCTE Anchal in July 2018.

After verifying the documents handed over by Dr. Binu B L., the present Principal has reported the following complaints against Dr. Binu B L., and requested to take necessary steps to conduct a detailed enquiry regarding utilisation of various funds.

1. Cheques returned by Co-operative Bank Anchal

The Cheque to withdraw a total amount of Rs. 10,426/- (Cheque no.s- 007993, 007995 to 007998) was returned by the Co-operative Bank, Anchal. An amount of Rs. 2,000/- vide cheque No. 007994 is seen withdrawn. The dates written in the Cheques is seen corrected (copy attached). It is learnt that the amount withdrawn is meant to give to electrician. On verification of the PTA minutes, it is understood that no decision is taken regarding such a work in the Centre. The electrician is also not approached for payment. It is also seen that the PTA account was being handled by the same person (Vice-President) from 2013-14 onwards.

2. Misappropriation of registration fee collected along with application for BEd admission 2016-18. On verification, it is seen that 101 students of 2016-18 have submitted application of BEd, but only 94 DDs is seen credited to KUF as entered in the Fee Fund register. On detailed verification, it is seen that the DDs submitted by those 7 students who have applied and not taken admission is the same as that attached to the application of 7 students who got admission later through spot admission. The registration fee of Spot Admitted students is received in Cash (Rs. 250/-each) and no entry is seen any where in this regard. Details of students and DD Nos furnished.

3. Non-deposition of College Amenity Fund in Bank.

It is seen that the CAF meeting has not been convened after 07/10/2014 and the accounts not convinced to members. An account was opened in the name of Dr. Binu B L., alone and Rs. 75,000/- was deposited for the year 2016-18 and 2017-19 instead of Rs. 1,00,000/- The balance amount was kept at hand and seen remitted to Press.

A decision to withdraw an amount of Rs. 10, 000/- is seen in the minutes of CAF dated 17/08/2015 but the minutes is seen signed by Dr. Binu B L., alone. The other member's name is written but one of the member Smt. Sindhu B S., was not in service at that period.

It is also informed that serious lapse is seen in the handling of CAF account after the reopening of the College in 2015. The decision taken by the Committee (including students and staff representatives) has been done without proper accounting. Nothing has done as per reply given to audit (reply to audit attached)

4. Amount spent for the purchase of curtain and sound system for new auditorium without obtaining prior sanction of University.

An amount of Rs. 50,000/- was withdrawn on 22/01/16 (Cheque No. 1447) Rs. 25,000/- on 29/01/2016 (Cheque No. 1448) and Rs. 85,000/- on 03/02/2016 (Cheque No. 1449) from CDC Fund for purchase of curtain and sound system for new auditorium without obtaining prior permission of University. The quotations of work done and the income and expenditure statement are not recorded in the subsequent minutes of CDC.

It may be noted that sanction shall be obtained from the Registrar for expenditure approved by the committees constituted for the purpose.

In addition to the above, Rs. 500/- and Rs. 1000/- has been collected from various organisations, societies and from teachers, non-teaching staff and from students. But no receipt is given and the account in this connection is not convinced to the teachers or students till date. Rs. 50,000/- is seen deposited on 28/03/2017 without making any entry in the CDC minutes. The quotations of work done is not available and the accounts of receipt and expenditure not entered in subsequent minutes.

5. Non-deposition of College Alumni Association fund in Bank

An amount of Rs. 100/- each is seen collected from old students to form College Alumni Association (receipt given), but no account is seen opened in this regard. The former Principal Dr. Binu B L., has kept the amount Rs. 5,600/- at College.

As per guidelines of utilisation of PTA fund, the Principal is permitted to spend an amount of Rs. 5,000/- from PTA fund without getting prior sanction from the University to meet the day to day expense. Further spending amounting to Rs. 5,000/- shall be made only after the presentation of the previous expenditure statement.

As per U.O.No.AcG/2/2014, dated 12.02.2014, the ceiling amount for one time expense to be withdrawn by the Principals of KUCTEs is fixed as Rs. 5000/- and it is also directed to obtain prior permission of the University for expending amount higher than the permissible amount.

As per guidelines issued from University all the accounts concerning money matters except CAF (College Amenity fund) in the College shall be submitted to audit by the Audit wing of the University keeping in view of the norms, rules and regulations of the University and the Principal should strictly comply the guidelines issued regarding the collection and utilisation of University Fund, College Development Fund and College Amenities fund. Sanction shall be obtained from the Registrar for spending the amount approved by the Committees designed for the same.

The Principal, KUCTE, Anchal has informed that a decision to withdraw an amount of Rs.10,000/- is seen in the minutes of College Amenity Fund and an amount, of Rs 50,000/- and Rs. 85,000/- is seen withdrawn from College Development Fund for purchase of curtain and sound system for new auditorium. Prior permission is not seen sought from University in this regard.

On verification of the registration fee remitted by students (in the form of DD) as reported by cash DD section, it is seen that DDs are taken in the name of admitted students. But the present Principal has complained that these DDs are taken by those students who have applied but not joined the college and these DDs are attached to the students admitted through spot admission later. The Principal has produced the supporting documents such as copy of application of students who have applied and not joined the college, copy of documents regarding DD taken from bank and the details written in the records at the centre.

As per orders of the Vice-Chancellor, the complaint against Dr. Binu B.L., former Principal, KUCTE, Anchal regarding utilisation of fund was placed before the syndicate. The Syndicate at its meeting held on 16.11.2018 vide item no.07.09 resolved to entrust the Finance inspection wing for inspection on the matter and to submit a report. Accordingly, the file was forwarded to Finance Inspection Wing. The Finance Inspection Wing has now forwarded the special inspection report based on the inspection conducted on 11.02.2019, 12.02.2019 and 16.02.2019 (attached) and the following observations are made.

1. The allegations raised in the complaint forwarded by the Principal KUCTE Anchal vide letter No.KUCTE/Ad.C/186/08/2018 dated 13.08.2018 are seen to be true.
2. The Joint Director, Kerala State Audit Department, Kerala University Audit has issued the audit note of the Centre for the financial year 2017-18. The report has a detailed remark about the DD Duplication incident. (Report is attached as annexure).
3. All the alleged misappropriations have started after the retirement of the Administrative Officer, as there was no other permanent staff who is liable in the institution to handle the day to day office affairs. It is evident that all records/registers and financial transaction were regular and proper during the period when Administrative Officer was acting in the position.
4. Proper guidelines and constant monitoring of CDC and CAF guidelines is lacking.
5. Lack of proper guidelines for the functioning of Alumni Associations in the institutions run by University.
6. PTA Vice President is supposed to be a parent of a student who pursue a course of study in the respective centre. But here it is observed that the former PTA Vice President was not a parent of any student who studied in the Centre. A single person was seen holding the post for more than three years consecutively.
7. Receipt books are handled carelessly, against the financial principles laid down in KFC Article 7 and 8. For example, in receipt book No. 5 Receipt No. 1448-1476 are issued on 11.07.2016. 1477 to 1481 are given on 13.07.2016 and 1482 and 1483 are again dated as 11.07.2016, 1484 is given on 19.07.2016, 1485 to 1489 are dated as 11.07.2016.

The Kerala State Audit Department vide Audit note to the Principal, KUCTE, Anchal (after auditing 2017-18) has directed the Principal to take the following steps (audit note appended)

1. Immediate steps to be taken to control and co-ordinate cash book and other registers of the centre.
2. The service of permanent staff to be made available.
3. The details of DD registration fee in fee register and the details of DD given to Kerala University is not matching. It is essential to take immediate verification and further action in the issue.
4. After the time bound successful completion of admission procedure, a way to purposely include/exclude the eligible person is seen adopted.

5. Eventhough the admissions are restricted to 50 seats, the vacancy positions are not reported promptly to the University.
6. Out of the 101 students admitted, DD of only 94 students were submitted to the University. The audit does not consider this action as not only to misappropriate the amount.
7. University has not ascertained the correctness of applications and documents related to DD in previous years.

It is evident that the receipts were given without following the basic financial propriety. It is noted that the temporary officials working in the centre who deal with receipts were not taking up any responsibility in the issuance.

Hence it is observed that basic financial proprieties were violated and documents were manipulated.

Dr. Binu.B.L (former Principal, KUCTE, Anchal) is one of the applicant for the post of Principal on contract basis in KUCTEs. As the inspection on the complaint against Dr. Binu B.L was pending, the selection Committee recommended to take a final decision in the application of Dr. Binu.B.L only on the receipt of the inspection report of Finance Inspection Wing. The Finance Inspection Wing report is now received and the Vice-Chancellor has ordered to bring the matter to the notice of the selection committee constituted for the same (in another file).

When the observations of the Inspection report was put up for perusal and orders of the Vice-Chancellor, the Vice-Chancellor has ordered to place the matter before the Standing Committee of the syndicate on Finance.

The Committee considered the matter and recommended to conduct a personal hearing of Dr. Binu B.L., former Principal, KUCTE, Anchal by the Standing Committee of the Syndicate on Finance. The copy of the complaint against of Dr. Binu B.L. and special inspection report shall be served to her before the hearing.

The Committee further recommended to direct Dr. Nisha S Dharan, present Principal of KUCTE, Anchal and the members of Finance Inspection Wing of the University to be present at the time of hearing.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 03.06.2019, be approved.

Item No.10.06.02: New PG Programmes: Detailed Fee structure – Approval –reg.

(CSS)

The meeting of the CSS Academic Committee with HoDs offering new PG programmes held on 26.02.2019 recommended to approve the starting of New PG programmes as detailed below from 2019 admission onwards.

1. MA West Asian Studies
2. MA Malayalashahityam, Kerala Padanam, Madhyama Padanam
3. M.Com (Global Business Operations)
4. M.Sc Biodiversity Conservation.
5. M.Sc Applied Statistics and Data Analytics
6. M. A Public Administration
7. M.Sc Data Science.

Admissions to the new programmes are scheduled on 07/06/2019. The fee to be collected from each student were proposed by the respective HOD's. As per the orders of the Hon'ble Vice Chancellor, the detailed fee structures for each programmes were placed before Syndicate in its meeting on 25.05.2019. The Syndicate has resolved that the item be referred to the Standing Committee of the Syndicate on Finance to be held on 03.06.2019.

The Committee considered the matter and recommended to approve the fee structure for the proposed PG Programmes to be started in the University Departments from the Academic Year 2019-'20 onwards, as detailed below.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Finance held on 03.06.2019, be noted.

FURTHER RESOLVED to entrust the concerned Heads of Departments to seek opinion from the Boards of Studies and Faculty relating to equivalency of respective programme with other PG Programmes for purpose of higher studies and employment.

Item No.10.06.03: Starting of Parent Teachers Association in the Departments of University of Kerala-reg.

(CSS)

The CSS Academic Committee in its meeting held on 06.04.2019 recommended to start Parent Teachers Association in the Departments of University of Kerala. The Committee recommended to collect Rs. 250/- from the students at the time of admission as PTA Fund. The following guidelines have been recommended to implement in the Departments.

1. Members of Parent Teachers Association (PTA) shall be the Parents of all students of the Department and Faculty members.
2. The PTA shall convene a meeting once in three months.
3. A minimum of Rs.250/- may be collected from students at the time of admission as PTA fund.
4. A separate receipt book shall be kept for PTA fund.
5. A separate account may be opened for operating the PTA fund.
6. The CSSAC shall co-ordinate the working of PTA of all Departments.

As admission to the PG Programmes are scheduled on 07.06.2019, the file is being submitted to the Standing Committee of the Syndicate on Finance to be held on 03.06.2019.

The Committee considered the matter and recommended to approve the proposal for starting of Parent Teacher Association (PTA) in the teaching Departments with the following modifications.

1. *The Parents of all PG students of the teaching Departments and Faculty members shall be the members of PTA.*
2. *A meeting of the PTA shall be convene once in three months.*
3. *A minimum of Rs.100/- may be collected from students at the time of admission as PTA fund.*
4. *A separate receipt book shall be kept for PTA fund.*
5. *A separate account may be opened for operating the PTA fund.*
6. *The Head of the department shall co-ordinate the working of PTA of Department concerned.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 03.06.2019, be approved in principle.

FURTHER RESOLVED to authorize the Vice-Chairman, CSS, Kariavattom to draft necessary Bye Law relating to constitution of PTA.

Item No.10.06 Additional Item No.1: Greenfield Stadium - Recovery of lease amount- reg.

(Ad. B 1)

A lease deed was executed as per the direction of the Government between the University of Kerala and National Games Secretariat (NGS) on 18.12.2012 for leasing 37 acres of land at Kariavattom for the construction of Green Field Stadium. The NGS shall remit the rent and applicable tax before the December of every year. The lease rent(Rs. 94,00,000/-) is subject to periodical revision every three years on the basis of increasing market value of land. The NGS had remitted only Rs.1,05,61,840/- each towards the first and second years (2013&2014) rent including service tax. The NGS has remitted only an amount of Rs.82,56,840/- towards partial lease rent for third year from which an amount of Rs.10,76,980 was remitted as service tax.

The University has requested the National Games Secretariat (NGS) to remit the balance amount due i.e. Rs.2,93,80,057/- (Rupees Two Crores Ninety Three Lakh Eighty Thousand and Fifty Seven only) towards the lease rent, service tax and interest for the year 2016,2017 and the balance for

the year 2015 in the existing rate as revision of lease rent has not been finalized. In reply the NGS have requested for cancelling the claim of lease rental of Rs.22.20 Lakhs for the year 2014, including interest and service tax claimed for the sum and have also requested not to claim any interest for the delayed payment of the lease rental and applicable tax. The matter was placed before the Syndicate held on 11.08.2017 and as per the resolution of the Syndicate the Government Chief Secretary, Finance Secretary and Sports and Youth Affairs Secretary were addressed to do the needful for the early remittance of dues towards lease rent of Greenfield Stadium without deducting Rs.23.05 Lakhs expended for the renovation of turf from the lease amount and opinion of the Standing Counsel was sought in this regard and Standing Counsel has opined that the stand taken by the University not to deduct Rs.23.05 Lakhs towards the lease rent as requested by the NGS is legally sustainable and the stand taken by the NGS is untenable and University can validly take steps for claim of rent and the Syndicate at its meeting held on 10.05.2018 has resolved to agree to the opinion of the Standing Counsel.

Meanwhile, the Syndicate at its meeting held on 06.12.2017 has resolved to agree to the recommendation of the Standing Committee of the Syndicate on Finance, to revise the lease rent of Greenfield Stadium at Kariavattom to Rs.3,14,45,190/- per annum from 2016 onwards and to address NGS to remit the same along with the balance amount due from 2015 onwards without considering expenditure of Rs.23.05 Lakhs incurred for renovation of turf of University Stadium. The Syndicate at its meeting held on 10.05.2018 has resolved to agree to the remarks of the Standing Counsel regarding the matter of claiming of lease amount due from the NGS along with interest.

Subsequently, the Chief Executive Officer National Games Secretariat was intimated to remit the due amount till 2017, vide letter no. Ad.B1(1) 167/1991 dated 29.09.2018, the Chief Executive Officer, NGS was addressed to remit the total lease amount of Rs.8,63,03,150/- (Eight Crores Sixty Three Lakhs Three Thousand One Hundred and Fifty Only) due from 2014 to 2017. The Syndicate at its meeting held on 14.11.2018 has resolved to approve the recommendation of the Legal Monitoring Committee that a detailed note along with the copy of the relevant documents regarding the entire arrangement from the very beginning shall be forwarded to the Standing Counsel for the opinion, through Legal Section. The reminder letter dated 02.03.2019 was also sent.

Since the University is unable to properly identify with whom the management of the Greenfield stadium is vested, the Director, Directorate of Sports and Youth Affairs and Chief Engineer, Sports Engineering Unit were intimated to remit the total lease rent and interest due up to December 2018, vide letter dt.12.04.2019 and the copies were forwarded to the Chief Secretary, Government of Kerala, Finance Secretary, Government of Kerala and to the Secretary, Sports and Youth Affairs. But no reply has been received so far.

Year & Payment due in	Lease/Rent (Actual)	Lease/Rent		GST (18%)		Interest@ Commercial Rates (8.5%) (^)	Period of which Interest is calculated
		PAID(^)	DUE(^)	PAID(^)	DUE(^)		
2014-15 DEC 2014	94,00,000	-	-	-	-	1162381	01.01.2015 to 14.06.2016
		7179860 (paid on 15.06.2016)	2220140	1076980 (service tax @ 15%)	399625	103121	15.06.2016 to 31.12.2016
						188712	01.01.2017 to 31.12.2018
						188712	01.01.2018 to 31.12.2018
2015-16 DEC 2015	3,14,45,190 (rent revised w.e.f. 2016)	-	3,14,45,190	-	5660134	5345682	01.01.2016 to 31.12.2017
						2672841	01.01.2018 to

							31.12.2018
2016-2017 DEC 2016	3,14,45,190	-	3,14,45,190	-	5660134	2672841	01.01.2017 to 31.12.2018
						2672841	01.01.2018 to 31.12.2018
2017-2018 DEC 2017	3,14,45,190	-	3,14,45,190	-	5660134	2672841	01.01.2018 to 31.12.2018
	TOTAL	-	96555710	-	17380027	17679972	
Total amount due from 2015 to 2018		(₹)13,16,15,709 (Rupees Thirteen Crore Sixteen Lakh Fifteen Thousand Seven Hundred and Nine Only)					

The opinion of the Standing Counsel in connection with the construction and management of the Greenfield stadium is as follows,

- 1) The Syndicate may take a decision that the University will not give away the land belonging to University.
- 2) The Registrar may write to the Sports Directorate seeking the details relating to the office bearers of National Games Secretariat.
- 3) To constitute the proposed Managerial Committee immediately with Vice Chancellor as Head.
- 4) To intimate the Government regarding the huge amount due to the University from the National Games Secretariat and to take steps to recover the amount due to the University.

It may also be noted that a letter dt.31.05.2019, addressed to the Hon'ble Chief Minister has been forwarded in this regard.

The Committee considered the matter and noted the following:

- *The Hon'ble Chief Minister has already been addressed on the matter.*
- *The tenure of the three members of the University in the Stadium Management Committee (SMC) for Kariavattom Green Field Stadium has ceased.*

Hence the Committee recommended the following:

1. *The Syndicate may nominate these three members in the SMC and the matter may be intimated to the Sports and Youth Affairs Department.*
2. *To intimate the matter of recovery of lease amount due from Green Field Stadium to the Hon'ble Minister for Sports.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 03.06.2019, be approved.

Item No.10.07 Minutes of the Meeting of the Monitoring Cell held on 06.05.2019 - Approval – Reporting of – Reg.

(Pl.G)

A meeting of the Monitoring Cell was held on 06.05.2019 at 10.15 a.m The minutes of the above meeting (copy appended) was approved by the Vice-Chancellor and the Vice-Chancellor has ordered to report the matter before the Syndicate.

Hence, the minutes of the meeting of the Monitoring Cell held on 06.05.2019 is reported to the Syndicate.

Minutes of the Meeting of the Monitoring Cell held on 06.05.2019 at 10.15 a.m in the Vice Chancellor's Chamber

Members

- | | |
|---|------|
| 1. The Vice Chancellor (in the chair) | Sd/- |
| 2. Registrar | Sd/- |
| 3. Dr.R. Latha Devi, Convener, SC on P&D | Sd/- |
| 4. Adv.K.H.Babujan, Convener, SC on Finance | Sd/- |
| 5. Director (P&D) | Sd/- |

6. Finance Officer Sd/-
7. University Engineer Sd/-

The Deputy Registrar (P&D), The University Engineer, Sri.R.Radhakrishnan (Assistant Executive Engineer), Smt. Bindu.A (HD), Sri.Shihabudeen B. (Assistant Executive Engineer, Ele.), Sri.Ramesh.T.S (Assistant Engineer, H.Q), Sri.Ajayaraj.V.R (A.E), Sri. Sam Stephen (DA), Sri.Shajahan M. (Audit Clerk), Sri.Manoj Kumar (Overseer, DB), Smt.Gini.C.L (Overseer), Sri.Ajith Kumar (Overseer) were also present in the meeting.

The meeting began at 11.30 a.m.

The following decisions have been made in the meeting.

I. The University Engineer is directed

Sl.No	Directions given to the University Engineer in the Monitoring cell on 01.04.2019	Decisions taken in the monitoring cell.
1	To report to the Registrar the non completion of a work as soon as the time of completion is over. Even though the University Engineer has the power to give 20% extension, she has to report it to the Registrar/Director, Planning & Development. Beyond 20% extension of time should be reported along with justification.	Directed U.E to comply with the decision strictly.
2	To obtain undertakings from all the Assistant Executive Engineers regarding the submission of bills related to their works along with a list of pending works and to submit the undertaking before 10.04.2019	Issue memo to the University Engineer as she has failed to submit the undertaking before 10.04.2019.
3	To submit an estimate for the renovation of collapsed wall near the side of NH, Kariavattom, in order to place it before the Standing Committee of the Syndicate on Planning & Development to be held on 25.04.2019.	Directed the University Engineer to submit a revised low cost estimate in order to place it before the SC on P&D to be held on 15.05.2019
4	To submit an estimate for installation of metal fencing in the area of University which is used for parking purpose in Green field Stadium in consultation with the Estate Officer in order to place it before the Standing Committee of the Syndicate on Planning & Development to be held on 25.04.2019.	Entrusted the Registrar to submit remarks on the report forwarded by the University Engineer and place it before the SC on P&D to be held on 15.05.2019

II. The name 'Monitoring Cell' will be changed to 'Works Monitoring Cell', hereafter.

III. The meeting considered the list of pending bills submitted by the University Engineer and the following decisions were taken.

Sl. No.	Name of Work	Date on which the passed bill to be forwarded to F.O.	Decision taken in the Monitoring Cell
01	Modernization of Kerala University Library, Palayam, Phase-II	12.04.2019 (payment U.O. to be issued on 10.04.2019)	To entrust F.O, U.E and D.A to meet the A G Audit team and discuss the matter regarding interest to the advance paid and submit a report to the Syndicate.
02	Urgent repair works in the main stair case and passages near room no.2 in the old guest house at SH Campus	07.04.2019	To pass the bill at the earliest.
03	Urgent repair and maintenance work of staff quarters No.F39, D8 & D7 at Kariavattom Campus	25.04.2019	Bill to be forwarded to F.O on 08.05.2019

04	Providing table cloth, chair back and repair to locks in almirahs and tables of room No.104, 106, 108 & 111 of Faculty Guest at SH Campus	25.04.2019	Bill to be forwarded to F.O on 08.05.2019
05	Electrical maintenance work at conveyance and media studies and providing plug points in the EGD and ECD section SH Campus	25.04.2019	Bill to be forwarded to F.O on 08.05.2019
06	Renovation of Class room -2 building at KUCTE Kumarapuram	10.05.2019	Bill to be forwarded to F.O on 30.05.2019
07	Supply Installation Testing & Commission of passenger lift at SC hostel at Kariavattom	30.05.2019	To entrust F.O, U.E and D.A to meet the A G Audit team and discuss the matter in detail.
08	Addl. Estimate for providing plug points for connecting AC at 1 st floor at SICC building Kariavattom	30.05.2019	Bill to be forwarded to F.O on 30.05.2019
09	Providing distribution boards for connecting AC bulk heat lights of stair case room, laying of PVC pipe and wires for street lights and public address system etc. Conference at SIIC building, Kariavattom	30.05.2019	Bill to be forwarded to F.O on 30.05.2019
10	Addl. Estimate for providing plug points for connecting AC at ground floor at SICC building, Kariavattom	30.05.2019	Bill to be forwarded to F.O on 30.05.2019
11	Electrification works for SICC building at Kariavattom	30.05.2019	Bill to be forwarded to F.O on 30.05.2019
12	Repair & maintenance work in the toilet of the Dept. Of Economics	30.05.2019	Bill to be forwarded to F.O on 30.05.2019
13	Toilet repair work in Dept.of Chemistry	30.05.2019	Bill to be forwarded to F.O on 30.05.2019
14	Providing new soakpit to the drainage work in the CARE bldg. at Kariavattom	30.05.2019	Bill to be forwarded to F.O on 30.05.2019
15	Urgent repair and replacement of the wooden joineries and its fittings in the CARE buldg. At Kariavattom	30.05.2019	Bill to be forwarded to F.O on 30.05.2019
16	Light roofing of Arts block 2 nd building at Kariavattom	30.05.2019	Bill to be forwarded to F.O on 30.05.2019
17	Urgent repair & maintenance work in the ladies toilet in the department of Economics at Kariavattom	30.05.2019	Bill to be forwarded to F.O on 30.05.2019
18	Addl. estimate for providing plug points for connecting AC at basement floor at SICC bldg, Kariavattom.	30.05.2019	Bill to be forwarded to F.O on 30.05.2019
19	Urgent ground cable connection with the out door pillar box at newly constructed open well near hymavathy pump house Kariavattom	30.05.2019	Bill to be forwarded to F.O on 30.05.2019

IV. The meeting considered the list of pending bill in the AEE's and AE's office **as on 10.04.2019** submitted by the University Engineer (appended) and the following decisions were taken.

1. Sl. No. 1 to 17 – Bills to be forwarded to the University Engineer by the AEE within 1 week

- and University Engineer to forward the passed bill to F.O within 1 month.
2. Sl. No. 18 to 20 _ Noted that bill received in AEE's office .
 3. Sl.No. 31 to 36 – AEE II and Retd. AE, Sri. Sreekumar to be present in the meeting of the Standing Committee of the Syndicate on Planning & Development to be held on 15.05.2019 and to give explanation in this regard.
 4. Sl.No. 37 to 39 – Directed University Engineer to issue memo to Assistant Engineer I, Sri.Dileep.S.S
 5. Sl.No. 40 to 41 __ Bill to be forwarded to U.E on 20.05.2019.
 6. Sl.No. 42 to 57 __ Directed U.E to issue memo to Assistant Engineer(H.Q), Sri.Ramesh.T.S
 7. Directed the University Engineer to settle the electrical bills as early as possible utilizing the service of Sri. Chandrasekharan Nair, former AEE.

V. The meeting considered the status of ongoing projects and the following decisions were taken

Sl.No.	Name of Work	Decision Taken
01	Vertical extension to Kerala University Library Palayam.	Final bill to be submitted to F.O. on 31.05.2019.
02	Electrification works of Platinum Jubilee Academic Complex for School Systems at Kariavattom campus.	Final bill to be forwarded to F.O. on 31.05.2019.
03	Construction of an extension to the existing building of Controller of Examinations at SH campus	CC VI & Part bill to be forwarded to F.O on 10.06.2019.
04	Construction of Sophisticated Instrumentation and Computation centre near the new Science block building at Kariavattom campus	Passed bill to be forwarded to F.O. on. 15.06.2019.
05	Renovation works to the Old Guest house building in SH Campus, Tvpm (RUSA fund)	The Contractor, M/s.Sree Designers to be invited (by Registerd post) to the SC on P&D to be held on 15.05.2019. Send registered letter intimating that work will be awarded to another contractor at the risk and cost of him.
06	Construction of concrete drain from Sub Station building to east side main gate of SDE building at SH Campus (RUSA fund)	Final bill to be forwarded to F.O. on 15.06.2019.
07	KUCTE Kayamkulam-Construction of new toilet blocks	Bill to be forwarded to F.O. on 31.05.2019.
08	Electrification of the Centre for Latin American Studies building under Department of Political Science at KVTM Campus.	Bill to be forwarded to F.O. on 31.05.2019.
09	Providing UG cable connection with outdoor pillar box at newly constructed open well near Hymavathy pump house at Kariavattom.	Bill to be forwarded to F.O. on 15.05.2019.
10	Supply and installation of lift in the Amenity/Front office complex at S H Campus TVPM.	1.Authorized AEE to speed up the matter regarding getting approval from electrical inspectorate. 2. Direct AEE to submit bill to U.E on 15.06.2019
11	Supply and installation of submersible pump set at newly constructed open well near Hymathy pump house.	Directed U.E to replace the defective pump with a new one and to pass the bill only after the rectification works.
12	Construction of new over head water tank near Botany Department at KVTM Campus	Directed the U.E to inform KWA to forward their letter for extension of

		time so as to place it before the next SC on P&D.
13	Modern recirculating Aqua culture System Hymavathy pond for Centre for Marine Diversity	Directed U.E to execute the rectification works before submitting the bill.
14	Aluminium partition work for the Principal's room at University College of Engineering at Kariavattom	Bill to be forwarded to F.O. on 06.06.2019.
15	Construction of Staff Quarters at Kariavattom	Directed U.E to submit the verified estimate in order to place it before the SC on P&D on 15.05.2019.
16	State Plan Grant 2018-19 Civil Works – Construction of School of Communication and Library Science at Kariavattom and Construction of new Hostel for Men & ICCR Students, Kariavattom	University Engineer informed that the estimates received from Kerala State Housing Board will be submitted after verification on 08.05.2019 .
17	Establishment of Geological museum and Rock garden at Kariavattom campus.	Directed U.E to monitor the works so as to complete the work by 20.05.2019.
18	Amenity Building Interior works- S H Campus TVPM.	Directed the U.E to take steps to speed up the work of M/s RUBCO.

The meeting came to a close at 2 p.m.

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Finance held on 03.06.2019, be approved.

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Item No. 10.08 Minutes of the meeting of the Examination Monitoring Committee held on 16.05.2019– reporting of – reg.

(M&C I)

Placed below are the minutes of the meeting of the Examination Monitoring Committee held on 16.05.2019.

The action taken by the Vice-Chancellor in having approved the recommendations of the Examination Monitoring Committee held on 16.05.2019, subject to reporting to the Syndicate due to the urgency of the matter, is reported.

Minutes of the meeting of the Examination Monitoring Committee

Date : 16.05.2019
Time : 04.00 pm
Venue : Pro-Vice Chancellor's Chamber

Members Present

1. Dr. P. P.Ajayakumar	Pro Vice-Chancellor	Sd/-
2. Dr.P. Rajesh Kumar	Convener, SC on Exams	Sd/-
3. Sri.M.Sreekumar	Member, Syndicate	Sd/-
4. Dr.Mini Dejo Kappen	DPD, Additional charge of CE	Sd/-

The Committee considered the valuation status of various B.Tech degree examinations and recommended the following:

- ***In order to avoid the delay in the process of false numbering of answerscripts of exams, it is decided to set up a separate wing in the Permanent CV Camp with skilled staff enabling the false numbering of answerscripts pertaining to examinations with less number of candidates and a note to AR, CV Camp may be issued in this regard.***
- ***For examinations, where the number of answerscripts does not exceed 100, the process of false numbering shall be entrusted with the tabulation sections concerned.***

- *The B.Tech supplementary examinations(2013 scheme) pertaining to University College of Engineering, Kariavattom shall be separated from the other supplementary B.Tech examinations and separate examination be conducted for University College of Engineering, Kariavattom alone.*
- *The Controller of Examinations is entrusted to prepare a panel of examiners for the valuation of answerscripts of B.Tech Regular (2018 scheme) of University College of Engineering, Kariavattom.*
- *The Joint Registrar(Exams I) shall submit a detailed proposal with regard to the allocation of camp allowance to the administrative staff appointed for the valuation/tabulation works of the examinations of University College of Engineering, Kariavattom and the same shall be placed before the next Standing Committee of the Syndicate on Examinations.*
- *Appropriate steps shall be taken for the disbursal of the pending remuneration in respect of the examiners of B.Tech examinations. A detailed proposal with regard to the feasibility of sanctioning the above remuneration from the permanent advance allotted to Deputy Registrar (Exams VI) be presented before the next Standing Committee of the Syndicate on Examinations. The pending remuneration if any, to the examiners during the period 2014-15 and 2015-16 shall also be disbursed immediately by processing the bills already submitted and a note in this regard be presented to the EC section.*
- *Steps shall be taken to publish the results of final semester B.Tech degree examinations (2013 scheme) held during May/2019 pertaining to University College of Engineering, Kariavattom in a time bound manner. Prior to the publishing of the above results, steps shall be taken to publish the results of S6 B.Tech supplementary/sessional improvement/ UCEK 2015 admission examinations held during March 2019 enabling the semester consolidation in the eighth semester itself. A CV camp be constituted at Thiruvananthapuram (not Home valuation) for the speedy valuation and publication of the said results .*

The Committee further recommended that steps shall be taken to publish the results of S6 BA/BSc/B.Com CBCSS/CR examinations April 2019 soon.

The Committee also recommended that S2 BA/BSc/B.Com CBCSS/CR examinations be scheduled on 27, 29, 31 May 2019 and 3, 7, 10, 11, 12, 13 June 2019 and S3 classes be commenced from 17th June onwards.

Considering the urgency of the matter the above recommendations of the Examination Monitoring Committee have been approved by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 16.05.2019, be noted.

Item No.10.09 *Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 20.05.2019 – reporting of- reg.*

(M&C I)

Placed below is the minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 20.05.2019.

The action taken by the Vice-Chancellor in having approved the recommendations of the Standing Committee of the Syndicate on Examinations held on 20.05.2019, subject to reporting to the Syndicate due to the urgency of the matter, is reported.

Minutes of the meeting of the Standing Committee of the Syndicate on Examinations

Date	:	20.05.2019
Time	:	02.30 pm
Venue	:	Syndicate Room

Members Present

1. Dr.P.Rajeshkumar	Convener	Sd/-
2. Adv.G.Sugunan	Member Syndicate	Sd/-

3.	Dr.S.Nazeeb	Member Syndicate	Sd/-
4.	Dr.K.B.Manoj	Member Syndicate	Sd/-
5.	Dr.R.Lathadevi	Member Syndicate	Sd/-
6.	Sri.M.Sreekumar	Member Syndicate	Sd/-
7.	Adv.K.H.Babujan	Member Syndicate	Sd/-

Members Absent

I.	Dr.B.Unnikrishnan Nair	Member Syndicate
II.	Dr.K.R.Kavitha	Member Syndicate
III.	Dr.K.Shaji	Member Syndicate

Item no.10.09.01:- *Conduct of Hearing - Complaint submitted by the candidates of Sree Ayyappa College, Eramallikkara against Dr. Chitra K R-award of CE marks- V Semester, December/2018 reg:-*

The students of Fifth Semester (2016 Admission) B.Sc. Biochemistry and Industrial Microbiology, Sree Ayyappa College, Eramallikkara, submitted a complaint against Dr. Chithra K.R. regarding the conduct of model Exam of "Metabolism paper II". As per the complaint, the teacher conducted the model examination of the above said paper on the same day on which most of the students had to appear for their second semester improvement Examination. The examiner rejected the request of the candidates to postpone the model exam of fifth semester, and conducted it on the same day with only one student. Due to this, most of the students have failed for the internal exam (CE Part). The students further alleged that they were not permitted to verify the internal mark uploaded to the University.

As per the regulations of First Degree Programmes under CBCS System,

Clause 9.2.4: For each course there shall be one class test during a semester. Valued answer scripts shall be made available to the students for perusal within ten working days from the date of the test.

Clause 9.2.5: The result of the CE shall be displayed within five working days from the last day of a semester. Complaints regarding the award of marks for CE if any have to be submitted to the Head of the Department within three working days from the display of results of CE. These complaints shall be examined by the Department Committee and shall arrive at a decision, which shall be communicated to the student.

Clause 9.2.6: The statement of marks of the CE of all students shall be approved by the Department Committee, countersigned by the Principal and forwarded to the Controller of Examinations within fifteen working days from the last day of the semester.

Similarly under clause 12.5, the marks for the different components of practical for continuous evaluation is incorporated as shown below;

a)	Attendance	5 marks
b)	Record	5 marks
c)	Test	5 marks
d)	Performance, Punctuality and skill	5 marks

As per the Split-up 5 marks have been demarcated for records.

It is also mandatory that the students concerned shall also sign the respective CE marks before submission of the same to the University. Such a clear procedure has been defined for the award and submission of grace marks with a view to ensure transparency in the whole process and also to ensure that a proper grievance redressal mechanism exists for the students.

In the light of the complaint of the candidates a detailed explanation was sought from the Principal. The Principal informed that this complaint has already been examined by the DLMC and the CLMC and reported the following facts;

- Dr. Chithra K.R has not conducted the model examination of Fifth semester Metabolism II – IM 1542 as per the scheduled date 07/12/2018.
- The CE marks were finalized without considering the marks of the test.
- The consolidated mark list is neither submitted in the Department nor published in the notice board and even not signed by the students.

- d) Before evaluating the practical records, she had finalised the CE marks for practical examination (Quantitative analysis of Biomolecules IM- 1543).
- e) As per decision of the CLMC a retest is to be conducted and communication in this regard was given to Dr. Chithra K.R and she refused to accept the notice.

As per clause 14.3 of the CBCSS Regulations, the ULMC shall serve as an appellate committee to examine and settle the complaints not redressed by the CLMC.

Accordingly, as per the orders of the Hon' ble Vice Chancellor, the matter was placed before ULMC for consideration. The ULMC at its meeting held on 06/03/2019 considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Examination.

The Standing Committee of the Syndicate on Examinations at its meeting held on 25.04.2019 considered the complaint received from the candidates of Sree Ayyappa College, Eramallikkara and recommended to conduct a hearing of Dr. Chithra K R and the Candidates. The meeting of Syndicate held on 30.04.2019 has resolved to approve the recommendations of the Standing Committee of the Syndicate on Examinations.

Recommendations of the Committee

The Committee heard Dr. Chithra K R and the candidates and recommended to entrust the Principal, Sree Ayyappa College, Eramallikkara to make arrangements to re-conduct the internal examinations on the next working day itself and to submit marks within 2 working days. Further recommended to conduct a domestic enquiry by the Standing Committee on Examinations to examine the conduct of examinations in Sree Ayyappa College, Eramallikkara.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Examinations held on 20.05.2019, be noted.

Item no.10.09.02:- Discrepancy in entry of Internal marks of Paper IV Family Law-I of Second semester LLB Three year (Semesterised) Examination Sept 2012, in respect of Smt.Suranya Radhakrishnan- reg

Smt.Suranya Radhakrishnan candidate of 2009-2012 batch Three year LLB degree course from the Keral Law Academy Law College has submitted applications for issuance of Provisional and Consolidated marklist subsequent on passing First semester in the mercy chance examination held in December 2018.

But while consolidating the marks it has been noted that the candidate has passed the subject Family Law I of Second Semester Exam held in September 2012 by wrong carrying over of internal marks. The Second semester exams appeared by the candidate are as follows

Subjects	Reg.no.5534 Sept 2010 First appearance ESA + CA	Reg.no.6304 August 2011 ESA + CA	Reg.no.9605 Sept 2012 ESA + CA	Reg.no.4711 January 2017 ESA + CA
Paper- I Jurisprudence	19 + 12 Failed	8 + 12 Failed	24 + 12 Failed	48 + 12= 60 Passed
Paper -II Law of Contract	15 + 8 Failed	31 + 8 Failed	22 + 8 Failed	48 + 8=56 Passed
Paper -III Constitutional Law	38 + 13 = 51 Passed	Passed	Passed	Passed
Paper – IV Family Law - I	11 + 7 Failed	8 + 7 Failed	35 +15 wrongly declared as passed	-

The CA mark wrongly entered as 15 instead of 7 and the result of the candidate was wrongly declared as passed Paper IV in September 2012, wherein originally she has secured only 42 (35+7) marks for the subject (pass minimum for individual subject is 50) and is not eligible for moderation also. The CA marks for paper IV in Sept 2010 and August 2011 is entered as 7 only, however in the marklist of September 2012 dtd 30.03.2013 it is entered as 15 instead of 7. It seems that the mistake

occurred while carrying forward the internal marks from the previous exam(Aug 2011). As the result was declared as passed paper IV and mark list was issued accordingly, therefore the candidate didn't register for the paper(paper IV) in the next supplementary exam(January 2017) appeared by her.

The discrepancy in the CA marks was noticed while consolidating the marks secured for each paper for preparation of consolidated marklist. Now the candidate has requested that on the strength of the result published by the University, she had remitted the fee for enrollment in the Bar Council.

As per the orders of the Hon'ble Vice Chancellor the whole matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations of the Committee

The Committee considered the matter and recommended that the candidate be given a chance to improve the CE marks. The ESE marks (Paper IV- Family Law I of Second Semester, September 2012) secured by the candidate be retained as a special case, subject to reporting to the Academic Council.

Considering the urgency of the matter the above recommendations of the Standing Committee of the Syndicate on Examinations held on 20th May 2019 may be approved by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Examinations held on 20.05.2019, be noted.

Item No.10.10 Reappropriation of Funds sanctioned to various Departments by invoking the Section under 10(13) of Kerala University Act 1974 – Reporting of – Reg.

(Pl.A1)

The detailed report of reappropriation of funds sanctioned to various Departments as per the orders of the Vice-Chancellor, invoking the Section under 10(13) of Kerala University Act 1974 is prepared and appended.

The action taken by the Vice-Chancellor in having sanctioned the various amount by reappropriation of funds is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.10.11 Centre for Diaspora Studies- Purchase of Branded Camera lens and other equipments- Payment of Rs.1,81,500/- -by reappropriation of Funds- Reporting of – reg:-

(Pl. A)

Sanction was accorded by the Vice-Chancellor subject to reporting to the Syndicate, for the following:

- (1) to provide an amount of Rs. 1,81,500/- (Rupees One lakh Eighty One thousand and Five hundred only) under “Part II- Plan- MH 49 (O) Centre for Diaspora Studies- 4/1885 – Development of Department (State)” by reappropriation from “Part II- Plan- MH 63 Miscellaneous-7/6065- Implementation of plan programmes (state)” of the current year's Budget Estimates of the University.
- (2) to release an amount of **Rs. 1,81,500/- (Rupees One lakh Eighty One thousand and Five hundred only)** to M/s Baba Enterprises Pvt. Ltd, Thiruvananthapuram, for effecting the payment towards the purchase of ‘Branded Camera lens and other equipments’ in the Centre for Diaspora Studies utilising the plan fund allocated for the centre for the year 2018-19.

The University Order No: Pl.A/P1.A1/1571/CDS/19 dated 10/05/2019 was issued accordingly.

The action taken by the Vice- Chancellor in having sanctioned the payment by reappropriation of funds is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.10.12 *The Ministry of Consumer Affairs, Food and Public Distribution, Government of India sponsored study "Concurrent Evaluation on National Food Security Act" - by Dr.Manju S. Nair, Associate Professor, Department of Economics, University of Kerala - implementation - Release of Rs.67,500/- Sanctioned – reporting of - reg:-*

(Ad.F1)

The Vice-Chancellor has accorded sanction to the following by invoking the provision under section 10 (13) of Kerala University Act, 1974.

1. To implement the Ministry of Consumer Affairs, Food and Public Distribution, Government of India sponsored study "Concurrent Evaluation on National Food Security Act" in the University with Dr.G.Raju, Professor & Head, Department of Commerce, University of Kerala, Dr.Manju S.Nair, Associate Professor, Department of Economics, University of Kerala (Nodal Officer) and Dr.Prasad A.K, Associate Professor, Department of Economics, University of Kerala as the Co-ordinators of the study.
2. To open a new sub head '9/9777' " Concurrent Evaluation on National Food Security Act" under "Part III MH 80 D Grants from other agencies" and an amount of Rs.67,500/- (Rupees sixty seven thousand and five hundred only) shall be provided into it by reappropriation from "Part III-MH 80 D-Grants from other Agencies '9/7751' -Lumpsum Provision for new research schemes" provided in the current year's Budget Estimates of the University.
3. To release an amount of Rs.67,500/- (Rupees sixty seven thousand and five hundred only) received from the Ministry of Consumer Affairs, Food and Public Distribution, Government of India to Dr.Manju S.Nair, Associate Professor, Department of Economics, University of Kerala for the implementation of the "Concurrent Evaluation on National Food Security Act" by meeting the expenditure on this account from the above said newly opened head of account provided in the current year's Budget Estimates of the University.

Accordingly U.O No.Ad.F1/Ad.DIII/17228/2018, Dated :06/05/2019 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.10.13 *The Gandhigram Rural Institute, Tamil Nadu sponsored Minor Research Project under the Scheme of 'Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNTT) for the financial year 2019-20' entitled "Significant Challenges in Academics as Perceived by Visually Challenged Students of Secondary Schools" by Dr. Sameer Babu M, Assistant Professor, Department of Education, University of Kerala - Principal Investigator - Implementation and release of 1st instalment of grant-in-aid- Amounting to Rs.1,26,000/- Sanctioned – reporting of - reg:-*

(Ad.F1)

The Vice-Chancellor has accorded sanction to the following by invoking the provision under section 10 (13) of Kerala University Act, 1974.

1. To implement the Minor Research Project sponsored by the Gandhigram Rural Institute, Tamil Nadu under the Scheme of 'Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching for the financial year 2019-20' entitled "Significant Challenges in Academics as Perceived by Visually Challenged Students of Secondary Schools" in the Department of Education by Dr. Sameer Babu M, Assistant Professor, Department of Education, University of Kerala as the Principal Investigator at a total cost of Rs.3,15,000/- (Rupees three lakh and fifteen thousand only) for a period of one year.

2. To open a new sub head '9/9778' "Significant Challenges in Academics as Perceived by Visually Challenged Students of Secondary Schools" under "Part III MH 80 D Grants from Other Agencies" and an amount of Rs.1,26,000/- (Rupees one lakh and twenty six thousand only) shall be provided into it by re-appropriation from "Part III-MH 80 D-Grants from other Agencies '9/7751' -Lumpsum Provision for new research schemes" provided in the current year's Budget Estimates of the University.
3. To release an amount of Rs.1,26,000/- (Rupees one lakh and twenty six thousand only) to Dr. Sameer Babu M, Assistant Professor, Department of Education, University of Kerala and Principal Investigator of the project received from the Gandhigram Rural Institute, Tamil Nadu being the 1st instalment of grant-in-aid for the project by meeting the expenditure on this account from the above said newly opened head of account in the current year's Budget Estimates of the University.

Accordingly U.O No.Ad.F1/1495/2019 , Dated :14/05/2019 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.10.14 ***Natural Calamities-Chief Minister's Distress Relief Fund (CMDRF)-
Donation of Teaching and Non-Teaching Staff in the University-
Reporting of - reg.***

(Ad.AV)

As per the G.O.(P)No.144/2018/Fin dated 11.09.2018,the Government have requested all employees to contribute one month's salary to the Chief Minister's Distress Relief Fund(CMDRF) in the wake of unprecedented flood that occurred in the State. A total amount of Rs.4,81,22,505/- (Rs. Four Crore Eighty One Lakh Twenty Two Thousand Five Hundred & Five only) has already been released to CMDRF, vide U.O.Ad.AV.03.03/6744(1)/ 2018 dated 30.08.2018,U.O.No.Ad.AV.03/6744(b)/2018 dated 01.10.2018,U.O. No.Ad.AV.03/6744(c)/2018 dated 13.11.2018 and U.O.No.Ad.AV.03/6744(d)/2018 dated 08.03.2019.

In continuation to the remittances already made, the Vice Chancellor has accorded sanction, subject to reporting to Syndicate, to an amount of Rs.75,00,000/- (Rupees Seventy Five Lakhs only) remitted in the Kerala University Fund (KUF) A/C no.67091089928 towards contribution from the teaching and non – teaching staff of the University and its Self Financing Institutions, being released to CMDRF by way of cheque, debiting from the head of Account "Part IV Debt and Deposits-MH-94-Suspense Account-15/8165-Chief Minister's Distress Relief Fund" provided in the current years budget estimate of the University.

University Order in this regard was issued [U.O.No.Ad.AV.03.6744(e)/19 dated 18.05.2019. The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No. 10.15. ***Award of Ph.D Degrees***

(Ac.E.II/Ac.E.V)

Item No. 10.15.01. ***Consideration of Examiners reports on the Ph.D thesis submitted by
Smt. Rekha C. R. in Optoelectronics - reg :-***

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**STUDIES ON SYNTHESIS, MODELLING AND CHARACTERIZATION OF SILVER NANOPARTICLES AND THEIR APPLICATION AS SERS SUBSTRATES**" submitted by Smt. Rekha C.R.

Resolution of the Syndicate

RESOLVED that Smt. Rekha C.R., be declared eligible for the award of the Degree of Doctor of Philosophy in Optoelectronics under the Faculty of Applied Sciences and Technology.

Item No. 10.15.02. Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Aneesh M. R.in Geography-reg:-

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**LAND CONVERSION AND ITS RELATED ENVIRONMENTAL CONSEQUENCES: A CASE STUDY OF THIRUVANANTHAPURAM DISTRICT**" submitted by Sri. Aneesh M.R.

Resolution of the Syndicate

RESOLVED that Sri. Aneesh M.R., be declared eligible for the award of the Degree of Doctor of Philosophy in Geography under the Faculty of Science.

Item No. 10.15.03. Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sneha Chandran B. K in Aquatic Biology & Fisheries- reg :-

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**MOLECULAR TAXONOMY AND PHYLOGENY OF OPISTHOBRENCHS (MOLLUSCA: GASTROPODA) OF LAKSHADWEEP AND WEST COAST OF INDIA**" submitted by Smt. Sneha Chandran B.K.

Resolution of the Syndicate

RESOLVED that Smt. Sneha Chandran B. K., be declared eligible for the award of the Degree of Doctor of Philosophy in Aquatic Biology & Fisheries under the Faculty of Science.

Item No. 10.15.04. Consideration of Examiners reports on the Ph.D thesis submitted by Sri.Rohith Kumar N. in Biotechnology - reg -

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**ROLE OF FODRIN IN REGULATING MITOSIS AND ANALYSIS OF ITS INTERACTION WITH GAMMA-TUBULIN**" submitted by Sri.Rohith Kumar N.

Resolution of the Syndicate

RESOLVED that Sri.Rohith Kumar N., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No. 10.15.05. Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Hezlin Marzook .K in Biotechnology- reg.

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**ROLE OF UPSTREAM ACTIVATORS AND DOWNSTREAM EFFECTORS OF MTAI ASSOCIATED TUMOR AGGRESSIVENESS**" submitted by Smt. Hezlin Marzook.K.

Resolution of the Syndicate

RESOLVED that Smt. Hezlin Marzook.K., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No. 10.15.06. Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Raji.R in Botany- reg -

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**DIVERSITY ANALYSIS, ELITE SELECTION AND IMPROVEMENT OF AN UNDERUTILIZED FRUIT TREE ELAEOCARPUS SERRATUS L**" submitted by Smt. Raji. R

Resolution of the Syndicate

RESOLVED that Smt. Raji. R., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

Item No. 10.15.07. Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Leena Sundaram in Environmental Sciences - reg :-

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“MANAGEMENT OF LATEX SLUDGE WITH SPECIAL REFERENCE TO BIO-COMPOSTING”** submitted by Smt. Leena Sundaram.

Resolution of the Syndicate

RESOLVED that Smt. Leena Sundaram., be declared eligible for the award of the Degree of Doctor of Philosophy in Environmental Sciences under the Faculty of Science.

Item No. 10.15.08. Consideration of the examiners reports on the Ph.D thesis submitted by Ms.Omolsalameh Pakuhinezhad in Law - reg :-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DAMAGES IN CONTRACTS AND CONVENTION ON INTERNATIONAL SALE OF GOODS, 1980”** submitted by **Ms.Omolsalameh Pakuhinezhad** .

Resolution of the Syndicate

RESOLVED that Ms.Omolsalameh Pakuhinezhad., be declared eligible for the award of the Degree of Doctor of Philosophy in Law under the Faculty of Law.

Item No. 10.15.09. Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Aparna S in History -reg -

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“POST COLONIAL MALAYALAM CINEMA AND SOCIAL TRANSFORMATION: A POPULAR CRITIQUE”** submitted by Smt.Aparna S.

Resolution of the Syndicate

RESOLVED that Smt.Aparna S., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

Item No. 10.15.10. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Mini.S in Malayalam - reg:-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“നവോത്ഥാന കേരളീയസംസ്കാരം, ആത്മകഥകളിൽ തെരഞ്ഞെടുത്തകൃതികളെ മുൻനിർത്തി ഒരു പഠനം”** submitted by Smt. Mini S.

Resolution of the Syndicate

RESOLVED that Smt. Mini S., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.10.16 Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 03.06.2019- approval of- reg.

(M&C I)

Placed below is the minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 03.06.2019.

In view of the urgency, the recommendations in item no.5 of the minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 03.06.2019 have been approved by the Vice Chancellor, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the recommendations in item no.5 of the minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 03.06.2019 is reported to the Syndicate and the remaining items are placed before the Syndicate for approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Examinations

Date	:	03.06.2019
Time	:	02.00 pm
Venue	:	Syndicate Room

Members Present

1. Dr.P.Rajeshkumar	Convener	Sd/-
2. Adv.G.Sugunan	Member Syndicate	Sd/-
3. Dr.K.B.Manoj	Member Syndicate	Sd/-
4. Dr.R.Lathadevi	Member Syndicate	Sd/-
5. Dr.K.R.Kavitha	Member Syndicate	Sd/-
6. Adv.K.H.Babujan	Member Syndicate	Sd/-

Members Absent

1. Sri.M.Sreekumar	Member Syndicate
2. Dr.B.Unnikrishnan Nair	Member Syndicate
3. Dr.K.Shaji	Member Syndicate
4. Dr.S.Nazeeb	Member Syndicate

Item no. 10.16.01: *Withheld results of candidates- answers written in Malayalam language-S4 B.Com LLB and S1 Unitary LLB degree examination February 2018 and October 2017 respectively – reg*

[EG I(a)]

In the answer books bearing false numbers 30255 and 29781 of S4 B.Com LLB degree examination February 2018, the candidate had written all the answers in Malayalam language. The Additional examiners who did not value the answer books, reported the matter. Accordingly the result of the candidate was withheld.

Also in the answer books bearing false numbers 16373 and 17778 of S1 Unitary degree examination October 2017, the answers were written partly in Malayalam. However the additional examiners valued the answer scripts and reported the matter. Accordingly the result of the candidate was withheld.

Clarification was sought from the Academic section whether in LLB examinations, there is an option to answer the questions in Malayalam. The matter was placed before the annual meeting of the Board of studies in Law (pass). The Board unanimously decided that the answers can be written in English only. This is because of the fact that the Bar Council of India which is the Regulatory authority in India in respect of legal education through clause I schedule II of Bar Council of India(Legal Education) Rules, 2008 has categorically provides that the medium of instruction shall be English. The Academic Council resolved to approve the above recommendations of the Faculty of Law.

The result of the above candidates were withheld. Also they have not registered for the supplementary exams conducted subsequently.

As per the orders of the Hon'ble Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations of the Committee

The Committee considered the matter and recommended that the answerpapers written in Malayalam need not be valued. Further recommended to cancel all the examinations where the answerscripts are written in Malayalam.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 03.06.2019, be approved.

Item no. 10.16.02:- *BSc (CBCS) – Internal mark correction in Sixth Semester April 2019 (BSc Zoology)- BJM Govt. College, Chavara– reg*

(B.Sc II)

The Principal, BJM Govt. College, Chavara vide mail dated 21/05/2019 has forwarded the letter from the HOD Department of Zoology informing that some accidental errors occurred in the internal marks of 6th semester BSc Zoology and forwarded the list showing the uploaded CE mark and correct CE marks of Sixth semester April 2019 in respect of five students of Department of Zoology.

As per the orders of the CE, the Principal was requested to submit the split up of CE marks of the students as mentioned in the mail forwarded.

A copy of the letter to the Principal, BJM College, Chavara forwarded by the HOD in charge of Department of Zoology seeking permission to forward the split up of CE marks of students have been mailed along with the copy of the split up marks wherein it has been mentioned about correction of CE marks of all students of Zoology. The signature of all students were not seen therein and subjects were also seen wrongly entered and the same has not been forwarded by the Principal.

Later as requested the HOD in charge of the Department has submitted the hard copy of CE marks on 25/05/2019 without the signature of all students and also without any letter from the Principal, after publication/uploading of S6 result. The results of 5 students were only kept as withheld as per the earlier letter submitted and the results of other students were released.

Meanwhile request has been submitted by the students of Zoology which was not forwarded by the Principal stating the discrepancy noted in the entry of their CE marks uploaded and requested to clear the discrepancy.

In the wake of the large scale correction requested the CE has ordered to release the results of five candidates accepting the CE mark originally submitted

As per the orders, the results of the five candidates were released and their draft marklist were uploaded.

Subsequently vide letter dated 27/05/2019 the Principal has forwarded the rectified internal marks of 6th semester BSc Zoology along with the explanation received from the HOD of Zoology and the affidavit submitted by the 5 students to release their result taking into consideration the already uploaded internal marks.

The HOD in charge, in her explanation has stated that the internal marks pertaining to 6th Semester BSc Zoology for the academic year 2018-19 was uploaded through the portal meant for the same on time in May 2019 itself. It is stated that at the time of the scheduled dates given by the University for uploading of the internal marks, the centralized valuation camp in respect of the above said semester was in progress at Kollam and Pandalam camps and the internal marks were uploaded in the low level during the free time from the Kollam CV camp centre and the verification were carried out by the Head of the Department from Pandalam CV camp. Since the vacation for students were in full swing, the student community could not be taken into confidence in respect of all the CE marks of seven papers before uploading the same. As a result several complaints from the students individually and in group were received by the Principal and on the basis of the orders received from the Principal to look into the matter, by taking all the students into confidence and on the basis of merit, fresh internal marks has been prepared by the department and the same has been brought to the notice of the University.

From the request now resubmitted, it is doubtful whether the mandatory requirement to display the CE marks in the notice board for the candidates to verify and file complaints if any has been done before the uploading / submission of marks to the University has been done by the college department. As per the existing rules, any change/ modification in the CE marks submitted after the publication of the results is to be reported to the Standing Committee on Examinations.

It is also pointed out that the process of printing of consolidated grade/ mark cards are to be undertaken immediately as the last date for resubmitting application for PG admission is fast approaching.

Recommendations of the Committee

The Committee considered the matter and recommended the following

- *To approve the already uploaded CE marks.*
- *To entrust the Principal to ascertain the genuinity of the action taken by the Head of the Department in charge, in uploading the internal marks.*
- *To re-submit the CE marks with the signature of all the students.*
- *To conduct a hearing of the Principal, Head of the Department in charge and Tutor.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 03.06.2019, be approved.

Item no. 10.16.03:- Request for the conduct of third semester MA Philosophy Special Examination -reg

(EG XI B)

Placed below is the request received from Smt. Deepthi J S, MA Philosophy Candidate with candidate code: 50517107006 from Govt College for Women Vazhuthacadu for the conduct of Third Semester MA Philosophy Special Examination. As per her request the candidate has stated that she is a member of Kerala State Women's Cricket team and she could not attend the third semester MA Philosophy examination which was conducted from 01/03/2019 to 11/03/2019, as she had attended: **1)** Women's Cricket Match in Pondicherry from 20/02/2019 to 15/03/2019 and **2)** National Level Women's Cricket Match in Surat, Gujarat up to 05/04/2019. She has submitted the copies of Certificates of Participation of the above mentioned matches and it is noted that she has participated in: **1).** T/20, Inter State tournament held at Puducherry during the season 2018-2019(20/02/2019 to 01/03/2019), **2).** Under -23 Women selection trail matches held at Krishnagiri Stadium, Wayanad from 04/03/2019 to 15/03/2019 and **3).** One Day, Inter- State tournament held at Surat during the season 2018-2019(18/03/2019 to 05/04/2019)

It is to be noted that the request of the candidate has not been forwarded by the Director, Physical Education Department. The candidate has stated that she had submitted a request for Special Examination before the Director, Physical Education Department, University of Kerala and the request was not considered. The copy of the request is appended.

Recommendations of the Committee

The Committee considered the matter and recommended to conduct special examination for the candidate after obtaining the remarks of the Director, Student Services and the Director, Department of Physical Education regarding the genuinity of the case.

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 03.06.2019, be approved.

Item no. 10.16.04

എൽ എൽ ബി മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പങ്കെടുക്കുന്ന ചീഫ് എക്സാമിനർമാർക്കുള്ള പ്രതിഫല തുക വർദ്ധിപ്പിക്കുന്നത് സംബന്ധിച്ച് -

(M&C II)

എൽ എൽ ബി മൂല്യനിർണ്ണയ ക്യാമ്പ് കേന്ദ്രീകൃത സംവിധാനത്തിൽ പരീക്ഷാ കൺട്രോളറുടെ കെട്ടിട സമുച്ചയത്തിൽ നടന്നു വരുന്നു. എൽ എൽ ബി മൂല്യനിർണ്ണയത്തിൽ പങ്കെടുക്കുന്ന അധ്യാപകർക്ക് ടി എ, ഡി എ ഉൾപ്പെടെയുള്ള പ്രതിഫലമാണ് നൽകിയിരുന്നത്. മൂല്യ നിർണ്ണയത്തിൽ പങ്കെടുക്കുന്ന ഗവ കോളേജ് അധ്യാപകർക്ക് അധ്യാപന ജോലിയുടെ ഭാഗമായി 60 ഉത്തരക്കടലാസുകൾ മൂല്യനിർണ്ണയം നടത്തേണ്ടതും ടി മൂല്യനിർണ്ണയം പ്രതിഫല രഹിതവും ആയിരിക്കുമെന്ന് 05.10.2018-ൽ ഉത്തര വിറക്കുക യുണ്ടായി. എന്നാൽ സിബി സി എസ്സ് എസ്സ് പരീക്ഷാ മൂല്യനിർണ്ണയത്തിൽ പങ്കെടുക്കുന്ന അധ്യാപകർക്ക് ഡി എ യും ഉത്തരക്കടലാസ് മൂല്യനിർണ്ണയം നടത്തുന്നതിനുള്ള പ്രതിഫലവും കൂട്ടി ചേർത്തു ഒരു പേപ്പറിന് 30 രൂപ നിരക്കിൽ പ്രതിഫലം നൽകി വരുന്നു. അധ്യാപകരുടെ അടിസ്ഥാന ശമ്പളത്തിനനുസരിച്ചു ഡി എ കണക്കാക്കുമ്പോൾ എൽ എൽ ബി ക്യാമ്പുകളിൽ പങ്കെടുക്കുന്ന ബഹുഭൂരിപക്ഷം സ്വാശ്രയ കോളേജിലെ അധ്യാപകർക്ക് ലഭിക്കുന്ന പ്രതിഫല തുക തൃപ്തകരമായിട്ടില്ലാത്തതിനാൽ ടി അധ്യാപകർക്ക് കൂടി സി ബി സി എസ്സ് എസ്സ് പരീക്ഷാ സംവിധാനത്തിൽ തുടരുന്ന പ്രതിഫല വിതരണ സമ്പ്രദായം ഏർപ്പെടുത്താൻ തീരുമാനിച്ചു. അതനുസരിച്ചു എൽ എൽ ബി പരീക്ഷാ മൂല്യനിർണ്ണയത്തിൽ പങ്കെടുക്കുന്ന അധ്യാപകന് മൂല്യനിർണ്ണയത്തിനു ഒരു പേപ്പർ മൂല്യനിർണ്ണയം നടത്തുന്നതിന് 30 രൂപ നിരക്കിലും, ചീഫ് എക്സാമിനർക്ക് ഒരു പേപ്പറിന് 6 രൂപ 50 പൈസ നിരക്കിലും പ്രതിഫലം നൽകിക്കൊണ്ട് ഉത്തരവിറങ്ങി. എന്നാൽ സി ബി സി എസ്സ് എസ്സ് പരീക്ഷാ മൂല്യനിർണ്ണയത്തിൽ പങ്കെടുക്കുന്ന എയ്ഡഡ് / ഗവൺമെന്റ് കോളേജ് അധ്യാപകരെ അപേക്ഷിച്ച് സ്വാശ്രയ സ്ഥാപനങ്ങളിൽ നിന്നുമാണ് എൽ എൽ ബി ക്ക് ചീഫ് എക്സാമിനർമാരായി അധ്യാപകർ കൂടുതലായി പങ്കെടുക്കുന്നത്. കൂടാതെ ചീഫ് എക്സാമിനർമാർക്ക് ലഭിക്കുന്ന പ്രതിഫല തുക അഡിഷണൽ എക്സാമിനർമാർക്ക് ലഭിക്കുന്ന തുകയേക്കാൾ കുറവായതിനാൽ ചീഫ് എക്സാമിനർമാരാകാൻ അധ്യാപകരെ ലഭിക്കാത്ത സാഹചര്യത്തിലേക്ക് നയിക്കുകയും ചെയ്യുന്നു. 16 റെഗുലർ സെമസ്റ്റർ പരീക്ഷകളുടെ മൂല്യനിർണ്ണയത്തിനായി വളരെ കുറച്ച അധ്യാപകരെ മാത്രമാണ് ചീഫ് എക്സാമിനർമാരായി ലഭിക്കുന്നത്.

ആയതിനാൽ ചീഫ് എക്സാമിനർമാരുടെ പ്രതിഫലത്തുക ഒരു പേപ്പറിന് 20 രൂപ എന്ന നിരക്കിൽ വർദ്ധിപ്പിക്കേണ്ടതും (ഡി എ ആനുകൂല്യം ഉൾപ്പെടെ) ഏറ്റവും കുറഞ്ഞത് 2000 രൂപ എന്ന രീതിയിൽ നിജപ്പെടുത്താനുമുള്ള നിവേദനം പരിഗണിച്ചു ഉചിതമായ ശുപാർശക്കായി പരീക്ഷാ സ്ഥിരം സമിതിക്കു മുൻപാകെ സമർപ്പിക്കുന്നു.

Recommendations of the Committee

The Committee considered the matter and recommended that the Chief Examiners for valuation of LLB answerscripts be paid a minimum of Rs.2000/-. However, the maximum shall not exceed the remuneration paid to the Chairman concerned .

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 03.06.2019, be approved.

Item no. 10.16.05:- Missing of Fourth Semester BA CBCS answerscript – grievance of the candidate– redressal of - reg:-

(CBCS BA I)

Smt. Vandana Twinkle, (candidate code 140 16127072) Sree Narayana College Chempazhanthy, complained about the non-publishing of the result of her Fourth semester BA CBCS Examination (Subject EN 1411.1 – Readings in Literature) held in July 2018.

On verification it is found that no False Number is assigned to the subject. All her other ESE marks have been tabulated. Verification of the Absentee Statement revealed a total number of 68 candidates as present including the said candidate Smt. Vandana Twinkle, whereas the total number of answerscript forwarded were shown only as 67 (Absentee Statement enclosed – Appendix 1).

The Principal vide letter dated 07.03.2019 has clarified that Smt. Vandana Twinkle wrote the examination in a separate room, on medical grounds and so there is a possibility for change in the packet in which the paper of Smt. Vandana Twinkle was included. Further it was clarified that the non- tally in absentee statement may be due to a counting error.

Even after frantic search, the answerscript of Smt. Vandana Twinkle remain untraceable among S4 B.A., B.Sc. and B.Com. answerscripts forwarded from Sree Narayana College, Chempazhanthy and the matter therefore remains unresolved.

As per the orders of the Hon'ble Vice Chancellor the matter was placed before the Standing Committee of the Syndicate on Examinations held on 25.04.2019.

The Committee recommended to conduct a hearing of the Principal and Chief Superintendent of S.N. College, Chempazhanthy.

The recommendation was approved vide item No. 8.71.34 by the Syndicate at its meeting held on 30.04.2019.

It is noticed that the grievance of the candidate still remains unaddressed. The candidate has passed all semesters, except fourth semester. Due to non-receipt of fourth semester result, candidate is now unable to apply for P. G. admission/higher studies, the last date for which in this University is fast approaching.

Since the answer book still remains untraceable, the only option now left is to consider conducting special examination for EN 1411.1 to the candidate and publish the result after arranging valuation immediately.

As per the orders of Hon'ble Vice Chancellor, the matter regarding fourth semester result of Smt. Vandana Twinkle is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations of the Committee

The Committee considered the matter and recommended to conduct special examination for the above candidate. Also recommended to give a press release clarifying the fact that the mistake occurred with regard to missing of answerscripts was on the part of College authorities.

Resolution of the Syndicate
Noted that the candidate has appeared for and passed special Examinations.
FURTHER RESOLVED to look into the reasons for not issuing a press release countering false information appearing the press against the University on the matter.

Item no. 10.16.06:- Request for conduct of First and Second Semester M.B.A (SDE) Mercy Chance Degree Exam – reg.

(EG X)

Several requests were received from the candidates of MBA (2009 scheme) for the conduct of Supplementary Exam for the First and Second Semester (List appended- Appendix 1). It may be noted that the last supplementary examination for the First and Second Semester M.B.A (SDE) Degree Exam (2009 scheme) were conducted in April/May 2018 and June 2018 respectively.

The 2009 scheme M.B.A Regulation is silent about the time period /supplementary chances. However, as per the regulation, scheme and syllabus of M.B.A (2014 scheme) a maximum of two additional chances may be given to the candidate and the programme must be completed within a period of 5 years after joining the programme. It was also noted that even though a new regulation and scheme was introduced in 2014, it was not implemented in the 2014 admission batch, instead they followed the old 2009 scheme itself.

As per the U.O No.Ac.A.II/3/71/2018 dated 11/10/2018, in the case of M.B.A, additional chance shall be considered according to the course duration mentioned in the regulation.

In the present scenario, the candidates of 2009 scheme have availed two supplementary chances and have also completed 5 years of the programme. The number of First and Second Semester Supplementary Exams conducted for the M.B.A 2009 scheme candidates are mentioned in Appendix 2

Hence, as per the orders of the Honourable Vice Chancellor, the matter regarding the conduct of Mercy Chance Exam for First and Second Semester M.B.A (SDE) Degree Exam (2009 scheme) is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendation.

Recommendations of the Committee

The Committee considered the matter and recommended to grant mercy chance for the First and Second semester, M.B.A (SDE) Degree Exam (2009 scheme).

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 03.06.2019, be approved.

Item no. 10.16.07:- 2018 ഡിസംബർ മാസം നടന്ന അഞ്ചാം സെമസ്റ്റർ ബി കോം സി ബി സി എസ്സ് എസ്സ് / സി ആർ പരീക്ഷയുടെ അക്കൗണ്ടിംഗ് ഫോർ സ്പെഷ്യലൈസ്ഡ് ഇൻസ്റ്റിറ്റ്യൂഷൻ (CO 1543) എന്ന വിഷയത്തിൽ വിദ്യാർത്ഥികളുടെ കൂട്ടത്തോൽവി സംബന്ധിച്ച് -

(M&C II)

2018 ഡിസംബർ മാസം നടത്തിയ അഞ്ചാം സെമസ്റ്റർ ബി കോം സി ബി സി എസ്സ് എസ്സ്/ സി ആർ പരീക്ഷയുടെ അക്കൗണ്ടിംഗ് ഫോർ സ്പെഷ്യലൈസ്ഡ് ഇൻസ്റ്റിറ്റ്യൂഷൻ (CO 1543) (ചോദ്യപേപ്പർ കോഡ് F 2514) എന്ന വിഷയത്തിൽ പരീക്ഷ എഴുതിയ അഞ്ചൽ മന്നം എൻ എസ്സ് എസ്സ് കോളേജിലെ ഭൂരിഭാഗം വിദ്യാർത്ഥികളും പരാജയപ്പെട്ടതായി സൂചന പ്രകാരം പരാതി ലഭിച്ചിരുന്നു. വിദ്യാർത്ഥികൾ നൽകിയ മാർക്കലിസ്റ്റുകളുടെ പകർപ്പ് പരിശോധിച്ചതിൽ നിന്നും ഒന്ന് മുതൽ നാലു വരെയുള്ള സെമെസ്റ്ററുകൾ ഭേദപ്പെട്ട നിലയിൽ വിജയിച്ച പല വിദ്യാർത്ഥികളും അഞ്ചാം സെമസ്റ്റർ പരീക്ഷയിൽ ടി വിഷയത്തിന് മാത്രം പരാജയപ്പെട്ടതായി ശ്രദ്ധയിൽപ്പെട്ടിട്ടുണ്ട്.

സിലബസ്സിനു പുറത്തു നിന്നുള്ള ചോദ്യങ്ങൾ ഉൾപ്പെട്ടതായോ, ഉത്തര സൂചികയിൽ പിഴവുകൾ സംഭവിച്ചതായോ അധ്യാപകർ റിപ്പോർട്ട് ചെയ്തിട്ടില്ല.

ടി വിദ്യാർത്ഥികളുടെ പരാതി പരിഗണിച്ചു ഉചിതമായ ശുപാർശക്ക് പരീക്ഷാ സ്ഥിരം സമിതിയുടെ മുൻപാകെ സമർപ്പിക്കുന്നു.

Recommendations of the Committee

The Committee considered the matter and recommended to authorise the Chairman, and two senior Deputy Chairpersons, Board of Examiners (B.Com) to examine the genuinity of the complaints at the earliest.

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 03.06.2019, be approved.

Item no. 10.16.08:- Academic and Examination Calendar for the year 2019-20- reg**(Ac.D)**

The meeting of the Syndicate held on 30.04.2019 has resolved to approve the draft Academic and Examination Calendar for the Academic year 2019-20 (Item No. 08.43). The committee empowered to compile the Academic and Examination Calendar at its meeting held on 18.05.2019 before despatching the calendar to Kerala University Press for printing recommended to effect some corrections in the calendar with regard to commencement of dates for PG and UG (CBCSS) programmes and made some modifications as suggested by the members in the draft Academic and Examination Calendar for the year 2019-20.

The Syndicate at its meeting held on 25.05.2019 vide item no.09.96 considered the corrected draft Academic Calendar for the year 2019-20 and resolved to refer the matter to the Specially Constituted Committee on Examination due to be held on 29.05.2019. The matter cannot be presented in the above mentioned committee due to the delay in transmitting the minutes of the Syndicate to the section and the Vice Chancellor has ordered to place the matter before Standing Committee on Examinations.

Recommendations of the Committee

The Committee considered the matter and recommended to place the draft Academic Calendar for the year 2019-20 before the Syndicate after re-examining the same by the Convener, Standing Committee on Examinations and the Controller of Examinations and after effecting necessary corrections/ modifications as required.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 03.06.2019, be approved.

Item No. 10.16.09:- Non entry of CE Marks within stipulated time- UIT, Thenmala-S3 January 2019 - BBA and B.Com CA – Reg**(ES I/ES IX)**

The Principal, UIT, Thenmala, vide letter dated. 16.04.2019 requested to the University that as the college is located in a rural area with poor internet network, CE marks of S3- B.Com CA (138) and BBA (195) of January 2019 could not be forwarded to the University at the HOD level and Principal level. The last date for the entry of CE marks of S3 was on 11.03.2019. On 09.04.2019, a letter was sent to the Principal requesting to remit Rs.5000/- (Rupees Five Thousand only) as penal charges as per the U.O No. M&C. I.2/1782/2017 dated. 27.05.2017. Responding to the above, the Principal in his letter dated. 16.04.2019 replied that the non entry at the HOD level and the Principal level has been brought to the notice of the Kerala University Computer Cell in time; and it was according to their suggestion that the request was originally placed. Had that confirmation been done on time as claimed, the IT Cell would have only rectified the same and suggestion to place a request could be given by the IT Cell only when the date stands expired.

The Principal further concluded his request praying that teaching members of UITs are drawing meagre amount as salary. Collection of fine – late fee are all subject to Audit and any exemption can be granted only on the strength of proper orders.

Recommendations of the Committee

The Committee considered the matter and recommended not to agree to the request of the Principal, UIT Thenmala for exempting from the penal charges.

The Committee also considered the matter regarding failure of students in various open courses of S5 BA/B.Sc/B.Com CBCSS/CR programmes and requests received from the students for revaluation of the answerbooks.

The Committee recommended to direct the Principals of colleges to ensure that the complaints regarding valuation of open course be placed before the College Level monitoring Committee (CLMC) for detailed examination and to conduct revaluation if necessary.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 03.06.2019, be approved.

Item No.10.17 *Complaint received from Smt. Sandra Satheesh, Semester VI B.Sc, Physics, April 2018 Examination on discrepancy in valuation –Consideration of -reg.*

(M&C.I)

Smt.Sandra Satheesh, B.Sc Physics candidate from All Saints College (Candidate Code:2301510012), has complained that she has scored much less marks than expected in the paper titled ‘Solid State Physics’(PY 1641) of the Sixth Semester Examination held in April,2018 even after scrutiny and revaluation. 53 marks were awarded to her out of 80 by the first examiner. Upon revaluation, she got an increase of 5 marks (ie 58).

The photocopy of the answer script of the examination concerned was duly issued to the Candidate on request. The candidate’s grievance is that many questions in the paper have not been valued according to the Scheme of Valuation.

The Syndicate at its meeting held on 22.01.2019 resolved to constitute a Sub-Committee comprising of Dr.P. Rajeshkumar, Convener, SC on Exams, Sri.M.Sreekumar, Member, Syndicate and the Controller of Examinations to submit a detailed report to resolve the grievances of similar nature reported after revaluation, before the next meeting of the Standing Committee.

The Sub-Committee at its meeting held on 20.05.2019 observed that there are legitimate cases where the rights of students are denied. Hence, the Committee observed that the grievance of the student may be considered positively. However, in order to regulate the situation, the Committee recommended that Vice Chancellor may use his discretionary powers to examine the genuinity of the complaint by nominating a two member expert panel. On the basis of recommendations of the expert panel, the answerscripts be subjected for special evaluation and results be published, subject to reporting to the Academic Council.

The Hon'ble Vice-Chancellor, after perusing the recommendation of the sub-committee, ordered to place the matter before the next Syndicate. Hence the matter is placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate

RESOLVED to approve the constitution of two Member Expert panel for the purpose of ascertaining genuinity of claim for special evaluation of answerscript.

Item No.10.18 *Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings—Approval of—reg.*

(Ad. A.VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment. & Buildings held on 03.06.2019 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings

Date & Time : 03rd June 2019, 12.00 noon to 02.15 p.m.
Venue : Syndicate Room, University Buildings,
Thiruvananthapuram

Members

1. Sri. Shijukhan J. S., (Convener)	:	Sd/-
2. Adv. K. H. Babujan	:	Sd/-
3. Adv. G. Sugunan	:	Sd/-
4. Sri. M. Harikrishnan	:	Sd/-
5. Dr. K. Shaji	:	Sd/-
6. Dr. K. R. Kavitha	:	Sd/-
7. Dr. R. Lathadevi	:	Sd/-
8. Dr. S. Nazeeb	:	Absent
9. Dr. P. Rajeshkumar	:	Absent
10. Sri. M. Lenin Lal	:	Absent

Item No. 10.18.01: സബ്സിഡൻഷൻ കാലയളവ് റെഗുലറൈസ് ചെയ്യുന്നത് - സംബന്ധിച്ച്.

(എഡി. എ II)

ശ്രീ. ഇ. ബാലൻ, ഹയർ ഗ്രേഡ് സെക്യൂരിറ്റി ഗാർഡ്, സെക്യൂരിറ്റി വിംഗ്, എസ്.എച്ച് ക്യാമ്പസിൽ സേവനത്തിലിരിക്കെ, 01.06.2016 തീയതിയിലെ സർവകലാശാല ഉത്തരവ് നമ്പർ എഡി.എ2/3/16 അനുസരിച്ച് കാര്യവട്ടം ക്യാമ്പസിലെ അസിസ്റ്റന്റ് സെക്യൂരിറ്റി ഓഫീസറായി (ഇൻ-ചാർജ്) സ്ഥാനക്കയറ്റം നൽകി നിയമിച്ചു. സർവീസിലിരിക്കെ 29.08.2016ലെ എഡി.എ2/3/2016 എന്ന ഉത്തരവ് അനുസരിച്ച് ടിയാനെ അന്വേഷണ വിധേയമായി സബ്സിഡൻഷൻ ചെയ്യുകയും എസ്. എച്ച്. ക്യാമ്പസ് ജോയിന്റ് രജിസ്ട്രാർ 03.09.2016ന് നൽകിയ അന്വേഷണ റിപ്പോർട്ട് ബഹുമാനപ്പെട്ട വൈസ്-ചാൻസിലർ അംഗീകരിക്കുകയും 14.10.2016ലെ എഡി.എ2/3/16 എന്ന ഉത്തരവ് അനുസരിച്ച് സബ്സിഡൻഷൻ പിൻവലിച്ച് ഉത്തരവ് നൽകുകയും ചെയ്തു. എന്നാൽ ടിയാൻ 18.10.2016ലേ ജോലിയിൽ പ്രവേശിച്ചുള്ളൂ.

ശ്രീ. ബാലൻ, ഇ. അസിസ്റ്റന്റ് സെക്യൂരിറ്റി ഓഫീസറായിരിക്കെ 31.01.2019ൽ വിരമിച്ചു. ശ്രീ. ബാലൻ, ഇ. അസിസ്റ്റന്റ് സെക്യൂരിറ്റി ഓഫീസർ (ഇൻ-ചാർജ്)ആയിരിക്കെ സബ്സിഡൻഷനിൽ ആയിരുന്ന 50 ദിവസം 29.08.2016 മുതൽ 17.10.2016 വരെയുള്ളത് റെഗുലറൈസ് ചെയ്തതായി ടിയാന്റെ സേവനപുസ്തക പരിശോധനയിൽ കാണുന്നില്ലെന്ന് കേരള സംസ്ഥാന ഓഡിറ്റ് വകുപ്പിന്റെ 16.03.2019ലെ കെ.എസ്. എ.കെ.ആർ.യു 10/110/2019 കത്ത് മുഖാന്തിരം അറിയിച്ചതിന്റെ അടിസ്ഥാനത്തിൽ ശ്രീ. ഇ. ബാലന്റെ സേവനപുസ്തകം പരിശോധിക്കുകയും 136 അർദ്ധവേതനാവധിയും (Half Pay Leave) 50 ആർജ്ജിത അവധിയും (Earned Leave) ഉള്ളതായി കാണുന്നു.

14.11.2016ൽ നൽകിയെന്ന് പറയുന്ന ലീവ് അപേക്ഷയിൽ (പകർപ്പിൽ തപാൽ സീൽ, ഡേറ്റ് ഇല്ല) 29.08.2016 മുതൽ 17.10.2016 വരെയുള്ള (50 ദിവസം) സബ്സിഡൻഷൻ കാലയളവ് അർദ്ധ വേതന അവധിയായി പരിഗണിച്ച് ലീവ് റെഗുലറൈസ് ചെയ്യണമെന്ന് ആവശ്യപ്പെടുന്നു.

കമ്മിറ്റി വിഷയം വിശദമായി ചർച്ച ചെയ്യുകയും ശ്രീ. ഇ. ബാലൻ, അസിസ്റ്റന്റ് സെക്യൂരിറ്റി ഓഫീസർ (ഇൻ-ചാർജ്) ന്റെ സസ്പെൻഷൻ കാലയളവായ 29.08.2016 മുതൽ 17.10.2016 വരെയുള്ള 50 ദിവസം സർവ്വീസ് ചട്ടങ്ങൾക്ക് വിധേയമായി അർദ്ധവേതന അവധിയായി പരിഗണിച്ച് റെഗുലറൈസ് ചെയ്യാൻ ശുപാർശ ചെയ്യുകയും ചെയ്തു.

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment. & Buildings held on 03.06.2019, be approved.

Item No.10.18 Additional Item No. 1: UGC XII Plan-General Development Assistance- ICT Integration - Examination Computerized Lab (ECL) Extension - correction in the M.Book -Hearing of concerned officials- Reg.

(Pl. G)

The estimates submitted by M/s. SIDCO, Marketing Cell, Thiruvananthapuram for the ICT Integration - Examination Computerized Lab (ECL) Extension amounting to Rs.1,01,30,026/- (Rupees One Crore one lakh thirty thousand and twenty six only) {Rs.49,98,480/-(for electrification, modernization, civil works, painting of examination wing, Air Conditioning Lab, Data cabling, telephone cabling and new lab electrification etc.) + Rs.51,31,546/-(for partition work and furniture required for the Modernization of the examination wing in all the floors)} had been approved and the work was entrusted to M/s. SIDCO Marketing Cell, Thiruvananthapuram, waiving tender formalities by the Syndicate held on 10.10.2013 (item no.24.69) and subsequently U.O No. Pl.G/5726/2012 dated 25.10.2013 was issued.

As per U.O.No.Pl.G/5726/2012 dated 27.09.2014, the total bill amount of Rs.1,01,00,000/- (Rupees One Crore and one lakh only) submitted by the University Engineer based on the approved estimates was sanctioned and the amount had been paid to M/s SIDCO.

The UE vide letter dated 27.10.2015 had forwarded a revised estimate for Examination Computerized Laboratory Extension- Civil & Electrical works, amounting to Rs.1,21,63,144/- (Rupees One crore twenty one lakh sixty three thousand one hundred and forty four only) prepared by M/s. SIDCO. As per the orders of the Vice-Chancellor the UE was directed to submit the actual measurements of the work executed by M/s SIDCO.

Based on the report of the University Engineer, the SC on P&D held on 17.03.2018 recommended to issue show cause notice to the AE and the AEE to submit explanation with in 7 days as to why disciplinary action should not be taken against them for the gross discrepancies found in taking the measurements and for tampering & manipulating the original M.Book. Also recommended to keep the M.Book in the custody of Registrar with immediate effect.

The Syndicate held on 11.07.2018 (Item no. 02.09) considered the explanations submitted by the University Engineer, Assistant Executive Engineer I and Assistant Engineer and resolved that the explanations submitted by the Assistant Executive Engineer I and Assistant Engineer be rejected as they are not found satisfactory and to initiate disciplinary action against them.

The Syndicate held on 02.11.2018 resolved to direct the University Engineer to evaluate the work along with M/s SIDCO and submit a report before 20.11.2018.

The University Engineer vide letter dated 17.01.2019 has reported that a joint measurement of works was done along with the officials of SIDCO on 11.01.2019 and forwarded the report regarding the same.

The Standing Committee of the Syndicate on Planning and Development held on 18.01.2019 considered the report from the University Engineer regarding the joint measurement of works done along with M/s SIDCO in connection with the ICT Integration – ECL (Examination Computerised Lab) Extension and recommended the following:

1. To accept the report of the University Engineer regarding the joint measurement of works done along with M/s SIDCO in connection with the ICT Integration – ECL (Examination Computerised Lab) Extension, considering the detailed report submitted by the University Engineer on the variation occurred in the original M.Book and the comparative statement showing variation in measurement.
2. To approve the revised estimate amounting to Rs. 1,07,00,000/- (Rupees one crore seven lakhs only).
3. To extend the time of completion with out fine as it is noted that M/s SIDCO was directed to take up certain works even after the completion time, ie 28.02.2014.
4. To recover a sum of Rs. 5000/- from M/s SIDCO as penalty since SIDCO had failed to remove the debris from the site in the time of NAAC visit.
5. To effect the payment towards EPABX System.

The Syndicate held on 22.01.2019, resolved to agree to the above recommendations of the Standing Committee of the Syndicate on Planning and Development and clarification be obtained from the University Engineer relating to the correction of M.Book.

The University Engineer, vide letter dated 13.03.2019 has forwarded the clarification regarding the tampering and manipulation of M.Book. It was reported that the final bill was earlier submitted to University Engineer's office by the AEE – I on 7.7.2017. On verification it was noticed that corrections were made in the bill book of MB No. 98/2013-14 against first part bill. Also the quantities were carried out to another M.Book No. 115/2011-12 instead of the earlier quantity accepted by SIDCO vide M.Book No. 100/2013-14 without intimating to the office of the University Engineer.

The Syndicate held on 28.03.2019, vide item no. 07.13.01 resolved to refer the item to the Standing Committee of the Syndicate on Staff, Equipment and Buildings for initiating disciplinary action against those responsible for tampering M.Book.

The Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 26.04.2019, considered the matter and recommended to hear the officials concerned (Assistant Executive Engineer I and Assistant Engineer), Engineering Unit, Kariavattom by the Committee. The above recommendation has been approved by the Syndicate held on 30.04.2019.

Hence the following matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

- Hearing of the officials concerned (Assistant Executive Engineer I and Assistant Engineer), Engineering Unit, Kariavattom.

Sri. P. T. Joseph, Assistant Executive Engineer I and Sri. V. Sreekumar, Assistant Engineer, Engineering Unit, Kariavattom appeared in person before the committee. The Committee heard both the officials. They submitted their written explanation before the Committee.

Having considered their explanations the Committee recommended to authorize Sri. Shijukhan J. S., Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings and Dr. R. Latha Devi, Member Syndicate to enquire the matter and submit a report before the Committee.

Resolution of the Syndicate

RESOLVED to authorize Sri.Shijukhan J.S, Member Syndicate to examine the report and to propose further necessary steps.

Item No.10.18 Additional Item No. 2: International Centre for Kerala Studies (ICKS), University of Kerala- sanctioning minimum pension and service gratuity to Research staff on contract basis, University of Kerala- reg.

(Pl. D 1)

Dr. Jayakumari Kunjamma, Dr. Ravi Varma Sanal Kumar Thampuran, Dr. M Vijayan (former research fellows in the ICKS) & Dr. B. Sasidharan Pillai (the then research fellow in the ICKS) had submitted a request dated 19.01.2019. The Research fellows have stated that they had served the ICKS for the last 26 years and have requested to grant minimum pension & service gratuity to them. The request was placed before the Standing Committee of the Syndicate on Staff, Equipments & Buildings held on 11.02.2019.

The Standing Committee of the Syndicate on Staff, Equipments & Buildings held on 11.02.2019 had recommended to entrust Sri. Shijukhan J. S., Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings to submit a detailed report on the matter. The Syndicate at its meeting held on 19/02/2019 vide Item No. 05.10 additional item no.1 had resolved to agree to the above recommendation.

Accordingly Sri. Shijukhan J. S., Convener, Standing Committee of the Syndicate on Staff, Equipments & Buildings has been entrusted to submit a detailed report regarding the matter of granting minimum pension & service gratuity to the above Research fellows on contract in ICKS vide U O no. No.Pl. D1/Misc/91/Vol. V dated 28.03.2019.

At present there is no research staff working on contract basis in ICKS. The Syndicate at its meeting held on 25.05.2013 has resolved that the Research staff are eligible to be considered to continue till the attainment of 60 years of age. Accordingly the tenure of appointment of Dr. B Sasidharan Pillai was expired on 31/03/2019 as he attains the age of 60 years on 10/03/2019.

Now Sri. Shijukhan J.S., Convener, Standing Committee of the Syndicate on Staff, Equipments & Buildings has submitted a detailed report regarding the matter of granting minimum pension & service gratuity to the above Research fellows on contract in ICKS. (Report appended)

The Committee considered the matter and recommended to accept the report submitted by Sri. Shijukhan J.S., Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment. & Buildings held on 03.06.2019, be approved.

Item No.10.18 Additional Item No. 3: University Computer Centre –Creation of Posts –Request– reg.

(Ad. D 1)

Dr. Vinod Chandra S.S., Director, University Computer Centre has submitted a detailed proposal [see Annexure I] for the creation of following additional posts at the Computer Centre:-

- | | | |
|-----------------------------------|---|----|
| 1. System Analyst | - | 1 |
| 2. Programmers | - | 12 |
| 3. System Administrator (for web) | - | 1 |
| 4. Hardware Technicians | - | 4 |

The prevailing posts at the University Computer Centre and Scale of Pay (as per 10th Pay Revision) are as follows:

Name of the Post	Sanctioned Strength	Scale of Pay
Director	1	UGC
System Manager	1	55,350 – 1,01,400
Programmer	4	42,500 – 87,000
System Administrator	2	39,500 – 83,000
Technical Officer	1	39,500 – 83,000

For creation of new posts in the University, concurrence of the Government is required. Here, it may also be noted that, the Government strictly directs that, creation of new posts shall be considered only after thorough work study and when requirements can't be met by re-deployment of staff within the Department [G.O.(P)No.66/2018/Fin dated 17.04.2018].

As per Rule (3) of the Kerala Public Service Commission (Additional functions as respects the services under the Universities) Act, 2015, the appointment to the non-teaching posts of the Universities in Kerala has been given to the Kerala Public Service Commission [G.O.(P) No.7/2016/H.Edn dated 26.02.2016]. Special Rules/ Executive Orders governing the method of appointment, qualification etc to each cadre have to be framed by the Government, in this regard.

As per orders of the Vice-Chancellor, the proposal for the creation of additional posts at the Computer Centre [Annexure I] submitted by the Director, University Computer Centre is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to approve the proposal submitted by Director, Computer Centre for the creation of additional posts at the Computer Centre.

The Committee further recommended to conduct a performance appraisal of the existing staff of the University Computer Centre.

Resolution of the Syndicate

RESOLVED to approve the proposal for post creation subject to obtaining concurrence from the Government and place the matter before the Senate.

Item No.10.19 Request for Rejoining courses in CSS-Consideration of-reg.

(CSS)

Smt. Meenu S was a student of M.Tech Futures studies (2015-17 batch) discontinued the programme in the second semester due to pregnancy and followed medical complications. Now she requests to rejoin the programme along with the second semester of 2018-20 batch. Another student Ms. Beena S. Lawrence, M. Tech Computer Science student discontinued the programme after completing the first semester due to some personal reasons w.e. from 15th May, 2017. Now she also like to rejoin the program in the second semester along with the 2018-20 batch. As the scheme, syllabus and evaluation system has been changed w.e. from 2017 admission onwards and the assessment pattern has been changed from mark system to grade system. So they cannot continue in the old system. Hence the CSSAC recommended the students can join in the first semester of the 2019 batch in the respective programme if there is vacancy or creating additional seat for them with the permission of the syndicate. Hence the matter is placed before the Syndicate for necessary recommendations.

Resolution of the Syndicate

RESOLVED to entrust the concerned Department Council to take appropriate decision.

Item No.10.20 Request for Rejoining courses in CSS

(CSS)

Smt. Sruthi P. Mohanan student of M.Sc. Chemistry 2015-2017 batch has made a representation to the Vice Chancellor, University of Kerala that she has failed for one paper in the second semester and she has obtained T.C and joined for B.Ed course. Now she has intention to take readmission in order to complete the respective programme. As per CSS regulation, students who discontinue the programme, within the limit of 8 semesters, be permitted to rejoin the programme with the existing batch, reckoning the earlier attendance and assessment, as deemed fit by the CSS AC. The candidate has received the T.C as per her request. In this case also the scheme, syllabus and evaluation system has been changed w.e. from 2017 admission onwards and the assessment pattern has been changed from mark system to grade system. As per the direction of the Vice-Chancellor, the Vice-Chairman CSS recommended to place the matter before the Syndicate for necessary recommendations.

Resolution of the Syndicate

RESOLVED to entrust the concerned Department Council to take appropriate decision.
FURTHER RESOLVED that necessary modification be made in the CSS Regulations to ensure flexibility to accommodate genuine student interest.

Item No.10.21 **Minutes of the meeting of the Hostel Monitoring Committee held on 01.06.2019- approval of – reg.**

(Ad.D III/DPD)

The minutes of the meeting of the Hostel Monitoring Committee held on 01.06.2019 is placed before the Syndicate for consideration.

MINUTES OF THE MEETING OF THE HOSTEL MONITORING COMMITTEE

Venue	:	Syndicate Room
Date	:	01.06.2019
Time	:	02.00 PM to 02.30 PM.

MEMBERS PRESENT

1. Dr. V. P. Mahadevan Pillai, Vice Chancellor (In the Chair)	:	Sd/-
2. Dr. Ajayakumar P. P., Pro Vice Chancellor	:	Sd/-
3. Adv.K.H.Babujan, Convener, Standing Committee of the Syndicate on Finance	:	Sd/-
4. Sri. Shijukhan, Convener, Standing Committee of the Syndicate on Staff, Equipments and Buildings	:	Absent
5. Sri. M.Lenin Lal Convener, Standing Committee of the Syndicate on Dept. & Other Institutions	:	Absent
6. Dr.K.R. Kavitha, Member, Syndicate	:	Absent
7. Dr. P. Rajesh Kumar, Member, Syndicate	:	Sd/-
8. Dr. S. Nazeeb, Member, Syndicate	:	Sd/-
9. Sri. M. Harikrishnan, Convener, Standing Committee of the Syndicate on Students' Services	:	Sd/-
10. The Registrar	:	Absent
11. The University Engineer	:	Sd/-
12. The University Union Chairperson	:	Absent
13. Warden University Men's Hostel, Kariavattom (A.O. for Warden)	:	Sd/-
14. Warden, University Women's Hostel, Kariavattom	:	Sd/-
15. Warden, University Women's Hostel, Thycaud	:	Sd/-
16. The Joint Registrar, Campus Administration, Kariavattom	:	Absent
17. The Joint Registrar, Administration (Convener)	:	Sd/-
18. Vinod Chandra S S, Director KUCC	:	Sd/-
19. Hostel Secretaries		
Additional Men's Hostel Kariavattom	:	Sd/-
P.G. Men's Hostel Kariavattom	:	Sd/-
Ladies Researchers Hostel Kariavattom	:	Sd/-
Ladies Hostel (old block) Kariavattom	:	Sd/-
Ladies Hostel (new block) Kariavattom	:	Sd/-

The Meeting started at

Item No. 10.21.01 **Online Hostel admission**

The Committee made discussions regarding the weightage to be awarded for distance and the schedule for hostel admission registration, closing and publication of ranklist.

The second year PG students have not vacated the hostels as the course is not yet completed, the committee discussed for alternate arrangements for accommodating new PG students.

The Warden Women's Hostel Kariavattom requested to purchase 30 new folding cots and requisite number of Fans.

Recommendations

1. Weightage for Distance

The committee recommended to award the weightage for distance as follows.

- 40-60 Km. : 1.00 x Index Mark
- 60-100 Km. : 1.10 x Index Mark
- 100+ Km. Inside Kerala : 1.20 x Index Mark
- 100+ Km. Outside Kerala : 1.30 x Index Mark

2. Schedule of online hostel admission process

	Registration Opens	Registration Ends	Publication of rank list
CSS	07.06.19	11.06.19	13.06.19
UG	17.06.19	23.06.19	25.06.19

3. Alternate arrangements for accommodating new PG students.

The Warden, Women's Hostel Kariavattom made the following suggestions after discussion with the Hostel secretaries.

- To accommodate one more student each in the 4 bedded rooms.
- To convert recreation hall in the PG old block to a temporary dormitory

The committee recommended to convene the General body at the University Women's Hostel Kariavattom on 03.06.2019 to consider the suggestions made by the Warden.

The committee entrusted the University Engineer to examine the feasibility for constructing a floor with brick walls and light roofing with false ceiling in the new PG block.

4. Purchase of cots at Women's Hostel Kariavattom

Entrusted the Warden, Women's Hostel Kariavattom to purchase 30 new folding cots.

5. Purchase of Fans for the 5 hostels in Kariavattom

Entrusted Joint Registrar (Campus Administration) and Administrative Officer to purchase 100 fans after negotiating with dealers.

6. Permanent advance to Wardens, University Hostels.

The committee has recommended to increase the permanent advance to Rs.25,000/- to each warden in each University hostels.

The committee also discussed the matters regarding the installation of Biogas plant, napkin vending machine and incinerators at the Hostels.

Recommendations

The committee recommended to seek the feasibility of co-operating with '*suchithwa mission*' for installing Biogas plant.

Hostel secretaries of Women's Hostel Kariavattom made complaints about the block in the drainage of bathrooms.

Recommendations

Entrusted the University Engineer to take necessary steps for repairing the drainage.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Hostel Monitoring Committee held on 01.06.2019, be approved.

FURTHER RESOLVED to authorize the Registrar to submit a detailed report on the proposed accommodation of students in the International Youth Hostel before the next Syndicate.

Item No.10.22

Ph.D Research- Change of Research Supervisor, Centre and Inclusion of co-supervisor- Ms.Anitha.R (Bio Chemistry), Ms.Dhanya.V (Geography) and Ms.Gayathry C.P (Home Science) - Reporting of -reg.

(Ac.E.VI)

Read: 1. Request from the Research Scholars.

2. Item No. 04.05 of the Minutes of the meeting of the Syndicate held on 08/02/2019.

3. Decision of the Doctoral Committee.

The Syndicate at its meeting held on 08/02/2019 vide read (2) above resolved to convene Doctoral Committee meetings specifically to facilitate the expeditious processing of the theses which are pending evaluation. The Doctoral Committee vide read (3) above has forwarded their recommendation permitting guide change, centre change and inclusion of co-guide to the following research scholars.

The details of the candidate is shown below.

Name of the Candidate, Subject (Full-time/Part-time) and UO Granting Registration.	Name of Present Guide & Research Centre	Requests Granted

Smt.Dhanya V Geography Full-time	<u>Research Supervisor:</u> Dr.Srikumar Chattopadhyay <u>Research Centre:</u> Centre for Earth Science Studies, Thiruvananthapuram.	1. Change of Research Supervisor to Dr.T.K Prasad, Assistant Professor, Department of Geography, Govt. College, Kariavattom, Thiruvananthapuram 2. Change of Research centre to University College, Tvpm 3. Inclusion of Dr. Srikumar Chattopadhyay as Co- Supervisor.
Smt.Anitha R Biochemistry Full-time	<u>Research Supervisor:</u> Dr.G MuraleedharaKurup <u>Research Centre:</u> Department of Biochemistry, University of Kerala, Kariavattom.	Change of Research Supervisor to Dr.P.G. Biju, Assistant Professor, Department of Biochemistry, University of Kerala, Kariavattom.
Smt.Gayathry.C.P Home Science Part-time	<u>Research Supervisor</u> Dr. L.Prema <u>Centre</u> Kerala University Library Thiruvananthapuram.	1. Change of Research Supervisor to Dr.Sithara Balan V, Assistant Professor, Dept.of Home Science, Government College for Women, Thiruvananthapuram. 4. Change of Research Centre to Government College for Women, Thiruvananthapuram

Thus on account of the exigency to initiate the thesis evaluation process sanction was accorded by the Hon'ble Vice Chancellor subject to reporting to the Syndicate, to issue order granting guide change, centre change and inclusion of co-guide to the research scholars. Accordingly the University Order in this regard was issued. Smt.Dhanya V has been issued the order granting change of research supervisor,centre and inclusion of co-guide vide U.O NO.Ac.EVI (2)/4768/2019 dated 25/03/2019. Smt. Anitha R has been issued the order granting change of research supervisor vide U.O No. Ac.EVI(4)/9189/2019 dated 21/03/2019. Smt.Gayathry.C.P has been issued the order granting change of research supervisor and research centre vide U.O No.Ac.E.VI(3)/10210/2019 dated 17/05/2019

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.10.23 *Inter Collegiate Transfer – Request from Ms. Devi Priya B, III Semester B.Com (Finance) (FDP under CBCSS) student Govt. College for Women, Thiruvananthapuram for transfer to SN College, Chempazhanthy –Consideration of-reg.*

(Ac.AIII)

Ms. Devi Priya B, III Semester B.Com (Finance) student admitted at Women's College (Merit) during 2018-19 has requested to grant inter college transfer to III semester at SN College, Chempazhanthy due to traveling difficulties.

As per the norms for Inter Collegiate Transfer of students for UG courses, (U.O No. Ac.D/1/2011 dated 09/06/2011) Transfer shall normally be permitted to third and fifth semesters only by inviting applications through notification detailing the norms. The notification for inter college transfer to the 3rd semester CBCSS courses for the academic year 2019-20 was issued on 13.03.2019 with the last date to submit the application to the Office of the Registrar on 30.04.2019. As per the request from students the last date of submission of application was extended as per the orders of the Registrar till 27.05.2019. Some students have again requested to consider inter college transfer after the last date. The candidate has submitted the application for Inter college Transfer on 06.06.2019.

As per the report from CBCSS B.Com Section Ms. Devi Priya B (candidate Code: 15918107002) has registered for the Second semester examination, June 2019. Govt. College for Women Thiruvananthapuram is offering finance as elective subject and SN college Chempazhanthy is offering co-operation as elective. The elective subject starts only from 3rd semester. She has submitted application for inter college transfer duly recommended by the respective Principals but the category of vacant seat at SN College is not mentioned in the application form.

The Vice-Chancellor has issued orders to place the matter before the Syndicate for consideration.

Accordingly, the request of Ms. Devi Priya B III semester B.Com student at Govt. College for Women Thiruvananthapuram for Inter Collegiate Transfer to SN College, Chempazhanthy during 2019-20 is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate
RESOLVED to condone the delay in submitting the application.

Item No.10.24 *Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 06/06/2019 - Approval of - reg.*

(SDC Sn)

The minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 06/06/2019 is placed before the Syndicate for consideration and approval

Minutes of the Meeting of the Standing Committee of the Syndicate on Students'

Discipline held on 06/06/2019

Date : 06/06/2019
 Time : 2.00 pm to 6.00 pm
 Venue : University Senate Hall

Members Present

- | | |
|----------------------------|------|
| 1) Adv.G.Sugunan(Convener) | Sd/- |
| 2) Dr.K Shaji | Sd/- |
| 3) Dr.K.R.Kavitha | Sd/- |
| 4) Sri.M.Harikrishnan | Sd/- |
| 5) Sri.M.Lenin Lal | Sd/- |

Members Absent

- 1) Dr.K.B.Manoj
- 2) Dr.B.Unnikrishnan Nair
- 3) Dr. P. Rajesh Kumar

Out of the 79 candidates called for personal hearing, 62 candidates were present. The committee heard all the candidates present for hearing and took appropriate decision on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found guilty. They were permitted to write the Examinations in the month & year noted against their respective names in the list given below.

Sl No	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Decision Taken / Permitted to write the examination in
1	Nandhu.V S4561/2019	S6 B.Com Commerce & Tax Procedure and Practice , April 2019 Reg.No.33716123029	NSS College, Pandalam	Possession of Xerox Copy	To cancel the particular paper only. Next available chance for any semester exam
2	Jessymol.A.S. S4562/2019	S6 B.Sc Mathematics, April 2019 Reg.No.22016103036	Christian College, Kattakada	Copying from Calculator	To cancel the particular paper only. Next available chance for any semester

					exam
3	Lima.S.S. S4563/2019	S6 B.Sc Mathematics, April 2019 Reg.No.22016103038	Christian College, Kattakada	Writings on back side of calculator	To cancel the particular paper only. Next available chance for any semester exam
4	Alen Justin S4564/2019	S6 B.Sc Statistics, April 2019 Reg.No.22516103025	Christian College, Kattakada	Copying from Calculator	To cancel the particular paper only. Next available chance for any semester exam
5	Vijitha.V.L. S4565/2019	S6 B.Sc Zoology, April 2019 Reg.No.25016103020	Christian College, Kattakada	Writings on back side of hall ticket	To cancel the particular paper only. Next available chance for any semester exam
6	Kavitha.V.S.Nair S4566/2019	S6 B.Sc Mathematics, April 2019 Reg.No.22016103054	Christian College, Kattakada	Possession of Calculator	To cancel the particular paper only. Next available chance for any semester exam
7	Rudru Dev.R S4567/2019	S6 B.Sc Mathematics, April 2019 Reg.No.22016114023	KNM Govt. Arts and Science College, Kanjiramkulam	Writings on Clark's Table	To cancel the particular paper only. Next available chance for any semester exam
8	Reshma R Kurup S4569/2019	S6 B.Sc Zoology, April 2019 Reg.No.25016102031	Christian College, Chengannur	Possession of Manuscript	To cancel the particular paper only. Next available chance for any semester exam
9	Yasar.A S4571/2019	S6 B.Sc Physics, April 2019 Reg.No.23015117036	MSM College, Kayankulam	Possession of Xerox Copy	To cancel the particular paper only. Next available chance for any semester exam
10	Akhil.S.Kumar S4572/2019	S6 B.Com , April 2019 Reg.No.15916895016	College of Applied Sciences, Perissery	Possession of Manuscript	To cancel the particular paper only. Next available chance for any semester exam
11	Bismi.R S4574/2019	S6 B.Sc Physics, April 2019 Reg.No.23016128013	Sree Narayana College, Chengannur	Writings on Calculator	To cancel the particular paper only. Next available chance for any semester exam
12	Jithin.B.S. S4575/2019	S6 B.Sc Zoology, April 2019 Reg.No.25016103009	Christian College, Kattakada	Writings on Hall Ticket	To cancel the particular paper only. Next available chance for any semester

					exam
13	Reshma.S.R. S4576/2019	S6 B.Sc Mathematics, April 2019 Reg.No.22016103047	Christian College, Kattakada	Writings on Calculator	To cancel the particular paper only. Next available chance for any semester exam
14	Vishnu.L.S S4577/2019	S6 B.Sc Physics, April 2019 Reg.No.23016127019	Sree Narayana College, Chempazhanchy	Possession of Xerox Copy	To cancel the particular paper only. Next available chance for any semester exam
15	Rugmini Prathiba S4581/2019	S6 BCA, April 2019 Reg.No.33216826021	Vigyaan College of Applied Sciences, Kattakada	Writings on Hall Ticket	To cancel the particular paper only. Next available chance for any semester exam
16	Unnikrishnan.K S4582/2019	S6 BCA, April 2019 Reg.No.33216827031	College of Applied Sciences, Karthikapally	Possession of Xerox Copy	Next available chance for any semester exam
17	Achu.S S4583/2019	S6 BCA, April 2019 Reg.No.33216802001	College of Applied Sciences, Adoor	Possession of Xerox Copy	Next available chance for any semester exam
18	Pranav Das.H S4584/2019	S6 B.Sc Physics, April 2019 Reg.No.23016101028	Bishop Moore College, Mavelikara	Possession of Xerox Copy	To cancel the particular paper only. Next available chance for any semester exam
19	Pranav.P.S S4586/2019	S2 BA English : Language and Literature, August 2018 Reg.No.13017117046	MSM College, Kayankulam	Possession of Printed Material	To cancel the particular paper only. Next available chance for any semester exam
20	Sreehari.R S4587/2019	S6 B.Sc Mathematics, April 2019 Reg.No.22016132056	SN College, Kollam	Possession of Xerox Copy	To cancel the particular paper only. Next available chance for any semester exam
21	Saran Raj.R.S. S4588/2019	S6 B.Sc Mathematics, April 2019 Reg.No.22015132022	SN College, Kollam	Possession of Xerox Copy	To cancel the particular paper only. Next available chance for any semester exam
22	Jyothis.H S4589/2019	S6 B.Sc Zoology, April 2019 Reg.No.25013132033	SN College, Kollam	Possession of Xerox Copy	Next available chance for any semester exam
23	Abhilash.V S4590/2019	S6 B.Sc Botany, April 2019 Reg.No.24516132022	SN College, Kollam	Possession of Xerox Copy	To cancel the particular paper only. Next available chance for any semester exam
24	Ramaswami.K. P	S6 B.Sc Chemistry, April 2019	BJM Govt.College,	Possession of Xerox Copy	Next available chance for any

	S4591/2019	Reg.No.23515111022	Chavara		semester exam
25	Hashim.N S4592/2019	S6 B.Com Commerce with Computer Application , April 2019 Reg.No.13816827026	College of Applied Sciences, Karthikapally	Possession of Manuscript	To cancel the particular paper only. Next available chance for any semester exam
26	Athira.S S4593/2019	S6 B.Com, April 2019 Reg.No.15916111020	BGM Govt. College , Chavara	Writings on Hall Ticket	To cancel the particular paper only. Next available chance for any semester exam
27	Rahul.R S4594/2019	S2 BA Economics, August 2018 Reg.No. 15014146022	Govt.College, Ambalapuzha	Possession of Mobile Phone	To cancel the particular paper only. Next available chance for any semester exam
28	Nanda Kishore.V.R P5483/2019	S8 B.Tech ECE Branch, April 2019 Cand.Code.15404027	University College of Engineering, Kariavattom	Writings on Hall Ticket	To cancel the particular paper only. Next available chance for any semester exam
29	Vivek.M P5484/2019	S8 B.Tech IT Branch, April 2019 Cand.Code.15404026	University College of Engineering, Kariavattom	Writings on Hall Ticket	To cancel the particular paper only. Next available chance for any semester exam
30	Neethu.U A8393/2019	II BA English Language and Literature, April 2019 Reg.No.3041607148	Mar Ivanios College, Thiruvananthapuram	Possession of Manuscript	Next available chance for any exam
31	Nithin.J A8395/2019	III BA English Language and Literature, April 2019 Reg.No.3041606144	M.G.College, Thiruvananthapuram	Possession of Xerox Copy	To cancel the particular paper only. Next available chance for any exam
32	Aromal Vijay.V.S A8396/2019	III B.Com, April 2019 Reg.No.3031602077	Govt.Sanskrit College, Thiruvananthapuram	Possession of Xerox Copy	To cancel the particular paper only. Next available chance for any exam
33	Ashwin.A A8397/2019	III B.Com, April 2019 Reg.No.3031502082	Govt.Sanskrit College, Thiruvananthapuram	Possession of Xerox Copy	Next available chance for any exam
34	Tony Augustine A8398/2019	III B.Com, April 2019 Reg.No.743046	Govt.Sanskrit College, Thiruvananthapuram	Possession of Xerox Copy	Decision Pending
35	Akash.E.V A8399/2019	III B.Com, April 2019 Reg.No.3031602029	Govt.Sanskrit College, Thiruvananthapuram	Possession of Xerox Copy	To cancel the particular paper only. Next available chance for any exam
36	Abi.A A8400/2019	III B.Com, April 2019 Reg.No.3031602014	Govt.Sanskrit College,	Possession of Xerox Copy	To cancel the particular paper

			Thiruvananthapuram		only. Next available chance for any exam
37	Abhiraj Krishna.K.S A8401/2019	III B.Com, April 2019 Reg.No.3031602012	Govt.Sanskrit College, Thiruvananthapuram	Possession of Xerox Copy	To cancel the particular paper only. Next available chance for any exam
38	Sarath.M.S A8402/2019	III B.Com, April 2019 Reg.No.1402216	Govt.Sanskrit College, Thiruvananthapuram	Possession of Xerox Copy	Next available chance for any exam
39	Ananthu.G A8403/2019	III B.Com, April 2019 Reg.No.3031602056	Govt.Sanskrit College, Thiruvananthapuram	Possession of Xerox Copy	To cancel the particular paper only. Next available chance for any exam
40	Sooraj.S.Thampy A8405/2019	III B.Com, April 2019 Reg.No.3031602217	Govt. College, Kariyavattom	Possession of Manuscript	To cancel the particular paper only. Next available chance for any exam
41	Ananya.S.Nair A8406/2019	II B.Com, April 2019 Reg.No.3031721039	Govt. College, Nedumangad	Writings on Calculator	To cancel the particular paper only. Next available chance for any exam
42	Sivakami.S A8407/2019	II B.Com, April 2019 Reg.No.3031721082	Govt. College, Nedumangad	Writings on Calculator	To cancel the particular paper only. Next available chance for any exam
43	Hema.S A8408/2019	II B.Com, April 2019 Reg.No.3031721058	Govt. College, Nedumangad	Writings on Calculator	To cancel the particular paper only. Next available chance for any exam
44	Silpa.S.D A8409/2019	II B.Com, April 2019 Reg.No.3031721081	Govt. College, Nedumangad	Writings on Calculator	To cancel the particular paper only. Next available chance for any exam
45	Priyanka.S A8410/2019	II B.Com, April 2019 Reg.No.3031721072	Govt. College, Nedumangad	Writings on Calculator	To cancel the particular paper only. Next available chance for any exam
46	Abin.A.B A8411/2019	II B.Com, April 2019 Reg.No.3031621010	Govt. College, Nedumangad	Possession of Xerox Copy	To cancel the particular paper only. Next available chance for any exam
47	Antony Das S4372/2018 (IInd Call)	S2 BA Sociology , August 2018 Reg.No.15617114022	KNM Govt.Arts and Science College, Kanjiramkulam, Thiruvananthapuram	Possession of Xerox Copy	To cancel the particular paper only. Next available chance for any semester exam
48	Muhammed.S	S2 BA Sociology , August 2018	KNM Govt.Arts and Science	Possession of Xerox Copies	To cancel the particular paper

	S4373/2018 (IInd Call)	Reg.No.15617114038	College, Kanjiramkulam, Thiruvananthapuram		only. Next available chance for any semester exam
49	Abin.S.John S4405/2018 (IIInd Call)	S2 B.Sc Physics, August 2018 Reg.No.23016133015	SN College , Punalur	Possession of Manuscript and Xerox Copy	Next available chance for any semester exam
50	Mohammad Harshad S4413/2018 (IInd Call)	S2 B.A Economics, August 2018 Reg.No. 15017124040	NSS College, Nilamel	Possession of Xerox Copy	To cancel the particular paper only. Next available chance for any semester exam
51	Vishnu.A.S. S4505/2019 (IInd Call)	S3 B.Sc Botany, January 2019 Reg.No.24517118018	M.G.College, Kesavadasapuram , Thiruvananthapuram	Possession of Manuscript and Writings on Question Paper	To cancel the particular paper only. Next available chance for any semester exam
52	Sourav.S.Nair S4507/2019 (IInd Call)	S3 B.Sc Physics, January 2019 Reg.No.23017118054	M.G.College, Kesavadasapuram , Thiruvananthapuram	Possession of Xerox Copies	To cancel the particular paper only. Next available chance for any semester exam
53	Lekshmi.U.N S4509/2019 (IInd Call)	S3 BA Hindi Language and Literature, January 2019 Reg.No.12517118029	M.G.College, Kesavadasapuram , Thiruvananthapuram	Possession of Manuscript	To cancel the particular paper only. Next available chance for any semester exam
54	Ananthakrishnan.G.K S4527/2019 (IInd Call)	S3 BA Hindi Language and Literature, January 2019 Reg.No.12517132006	SN College , Kollam	Possession of Xerox Copy and Possession of Question Paper of Another Candidate 'Sreehari.S'	To cancel the particular paper only. Next available chance for any semester exam
55	Tony Gilbert S4537/2019 (IInd Call)	S3 BCA , January 2019 Reg.No.33216959037	UIT , Kottarakkara, Kollam	Possession of Manuscript	To cancel the particular paper only. Next available chance for any semester exam
56	Sarath.S.S S4543/2019 (IInd Call)	S3 B.Sc Zoology, January 2019 Reg.No.25016103016	Christian College, Kattakada, Thiruvananthapuram	Possession of Xerox Copy	To cancel the particular paper only. Next available chance for any semester exam
57	Ajeeb Khan.N.R S4546/2019 (IInd Call)	S3 B.Sc Computer Science, January 2019 Reg.No.32017893003	Muslim Association College of Arts and Science, Panavoor, Thiruvananthapuram	Writings on Hall Ticket	To cancel the particular paper only. Next available chance for any semester exam

58	Joshin.V.S. S4551/2019 (IInd Call)	S2 B.Sc Bio- Chemistry, August 2018 Reg.No.23817142002	TKM College of Arts and Science, Kollam	Possession of Manuscript	To cancel the particular paper only. Next available chance for any semester exam
59	Shabnum Ara S4552/2019 (IInd Call)	S3 BBA, January 2019 Reg.No.19517807029	National College, Ambalathara, Thiruvananthapur am	Possession of Manuscript	To cancel the particular paper only. Next available chance for any semester exam
60	Aravind.T.P P5476/2019 (IInd Call)	S3 Integrated BA LLB Degree, September 2018 Cand.Code : 16550076	Govt.Law College, Thiruvananthapur am	Candidate Code Written on Additional Sheets of Answerbooks of the Subjects Jurisprudence (Paper IV) and Special Contract (Paper V)	To cancel the particular paper only. Next available chance for any semester exam
61	Priya.L.S A6293/2015 (IInd Call)	Final Year MA Hindi, June 2015 Reg.No.39055	Christian College, Kattakada	Possession of Manuscript	To cancel the particular paper only. Next available chance for any exam
62	Vipin.V A8232/2018 (IIInd Call)	III B.Com, April 2018 Reg.No.1406077	MG College, Tvpm	Possession of Xerox Copy	To cancel the particular paper only. Next available chance for any exam

I. Malpractice Reported in Third Year B.Com Examination, April 2019 - Tony Augustine - reg.

The candidate Tony Augustine (Reg.No.743046, Govt.Sanskrit College, Thiruvananthapuram) was present for personal hearing with regard to his malpractice attempt reported in Third Year B.Com Examination April 2019. As he denied his involvement in the reported incident, the Committee recommended to keep the final decision on his malpractice case pending. The Committee recommended to take the final decision on the reported malpractice attempt only after the personal hearing of the Invigilator and the Chief Superintendent who were on examination duty on that day.

II. Tampering of marklist reported in II BA (Part I English) Supplementary Examination April 2017-Aswathy.C.N – reg.

The matter was reported from ED 7 Section. Aswathy.C.N a private study candidate of VTMNSS College, Dhanavachapuram, applied for BA Provisional certificate. On verification of the copies of the marklists attached alongwith the application for Provisional Certificate, it was noted that the IInd Year BA (Part I English) marklist issued to the candidate for the supplementary examination held in April 2017 (reg.no.702604) was tampered. The candidate secured only 36 marks(Thirty Six Marks) out of a total of 300 marks and had failed in the Part I English Exam (minimum marks required for a pass is 105/300). These marks were tampered to 136 (One Hundred and Thirty Six), both in figures and words. She was called for personal hearings before the Standing Committee of the Syndicate on Students' Discipline held on 14.01.2019 and 19.03.2019 related to the issue, but was absent on both occasions. The Standing Committee of the Syndicate on Students' Discipline held on 19.03.2019 recommended to give her one more chance for a personal hearing failing which a unanimous decision will be taken by the Committee on the marklist tampering incident. The recommendations have been approved by the

Syndicate meeting held on 28.03.2019 (item no.07.38). Accordingly she was again called for a personal hearing on 06.06.2019 intimating the Syndicate decision by Registered Post. As she failed to report for the personal hearing on 06.06.2019, the Committee recommended to cancel the Part I English examination attempted by the candidate in April 2017 (Reg.No.702604) and to debar her from writing any University Examinations for Three Years and also recommended to permit her to write the University Examinations from April 2022.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 06/06/2019, be approved.

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Item No.10.25 ***Renewal of Contract of Principals on Contract basis at UIM Punalur and Kundara - Consideration of-reg.***

(Ad C)

The tenure of Dr.P K Sudarsanan, and Dr.S Satheesh Kumar who were engaged as Principals on contract basis at UIM Punalur and Kundara expired on 02.11.2018 and 17.11.2018 respectively.

It may be noted that vide U.O No.Ad A VII.2.9027/2013 dated 23.06.2017, the contract services of the principals of Self Financing Institutions in the University such as UIT/UIM/ KUCTE/UCes are to be renewed annually and continuance of the same shall be subject to the appraisal of their performance by competent bodies based on the following criteria.

1. Performance of the students in the University Examinations.
2. Instructional and Infrastructural development of the institution.
3. General discipline of the institution.
4. Co-curricular activities of the institution.
5. Career related programmes and placement of students.

The above decision was approved by the Syndicate at its meeting held on 12.05.2017.

Accordingly a Committee was constituted for the Performance Appraisal of Principals on contract basis at UIMs with the following members :-

1. Pro-Vice Chancellor
2. Registrar
3. Convenor - Standing committee on Finance
4. Convenor - Standing committee on Staff, Equipments & Buildings
5. Convenor - Standing committee on Departments and Other Institutions

The Committee convened on 26.04.2019 at the PVC's chamber and appraised the performance of Dr.P K Sudarsanan, Principal on contract UIM, Punalur and Dr.S Satheesh Kumar, Principal on contract at UIM, Kundara and recommended to renew their contract for another period of one year.

Thus the matter was placed before the Standing Committee of the Syndicate on Departments and Other Institutions held on 16.05.2019 and the committee recommended to approve the proposal to renew the contract of the Principals, UIM Punalur and Kundara subject to the decision of the Syndicate related to age.

The Syndicate held on 25.05.2019 consider the above matter and resolved that the item be referred to next Syndicate.

As per the orders of the Vice-Chancellor the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to renew the contract of the Principal, UIM Punalur.

FURTHER RESOLVED that the renewal of contract of Principal, UIM Kundara be considered only after the incumbent is heard by the Pro-Vice-Chancellor.

ALSO RESOLVED that a policy decision be formulated on the maximum age upto which Principals on contract shall be engaged.

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Item No.10.26 ***Collaboration with Higher Education Department, Govt. of Kerala, on the Skill development Initiatives for University of Kerala through ASAP- Consideration of-reg.***

(IQAC)

A special meeting of IQAC was convened on 31.05.2019 to discuss the Collaboration with Higher Education Department, Govt. of Kerala, on the Skill development Initiatives for University of Kerala through ASAP. Dr.P.Jai Kiran, Head, Curriculum Development, ASAP and Sri. Anilkumar.T.V., Head, Training, ASAP were special invitees for the meeting.

Dr. P. Jai Kiran presented the proposal with its objectives and plan of action. This was followed by a detailed discussion in which members expressed happiness over the initiatives to associate under ASAP.

The following apprehensions were raised in the meeting:

- Course duration and transaction time as well as period, with split on each semester
- Imparting higher level skills to meet the expectations of students of the university departments
- Bearing the trainers cost
- Linking with personality skills and career skills

It is resolved to constitute a Committee consisting of the following members to interact with ASAP officials and place a proposal before the Syndicate on Execution of a MOU for Collaboration under the ASAP scheme:

- Prof. Gabriel Simon Thattil, Director, IQAC
- Prof. Shaji A, Dept of History, SDE, University of Kerala
- Prof. B. Hariharan, Institute of English, University of Kerala

As ordered by the Hon'ble Vice – Chancellor, the minutes of the meeting, minutes of the meeting of the committee constituted to examine possibilities of collaboration under the ASAP scheme along with the proposal for collaboration under ASAP are placed for the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate
RESOLVED to accept the proposal and proceed further.

Item No.10.27 Additional payment sanctioned to Dr.Sreela Raj.N.R, Deputy Registrar, Credit and Semester System as provisional advance to conduct PG & M.Tech. Entrance Examinations 2019 – Reporting of- reg.

(Ac.D)

Dr. Sreela Raj.N.R, Deputy Registrar, Credit and Semester System has requested for an amount of Rs.13,00,000/- (Rupees Thirteen Lakhs only) as provisional advance to meet the expenditure related to the conduct of PG & M.Tech. Entrance Examinations 2019. The finance section has endorsed for the payment of Rs.10,00,000/- (Rupees Ten Lakhs only) and sanction was accorded by the Vice-Chancellor, for the payment of Rs.10,00,000/- (Rupees Ten Lakhs only) as provisional advance to Dr. Sreela Raj.N.R., Deputy Registrar, CSS, Kariavattom, debiting the expenditure from 'Part I – NP – MH – 1(m) - Credit & Semester System, Kariavattom - 4/4110 - Conduct of Entrance Examinations' provided in the current year's Budget Estimates of the University.

Subsequently the Deputy Registrar, Credit and Semester System has drawn the amount sanctioned vide U.O.No. Ac.D/1/14843/2019 dtd 13.05.2019. On exhaustion of the same, the Deputy Registrar, Credit and Semester System has forwarded a request for an additional amount of Rs.5,00,000/- (Rupees Five Lakhs only) to meet the remaining expenditure related to the conduct of PG & M.Tech. Entrance Examinations 2019 as the no. of candidates and rate of remuneration to the valuers had increased.

Sanction was accorded by the Vice-Chancellor subject to reporting to the Syndicate, for the release of an additional payment of Rs.5,00,000/- (Rupees Five Lakhs only) as provisional advance to Dr. Sreela Raj N.R., Deputy Registrar, Credit and Semester System, Kariavattom, to meet remaining expenditure related to the conduct of PG/M.Tech Entrance Examinations 2019, debiting the expenditure from the head of account "Part- 1-NP-MH 1(m) -Credit & Semester System, Kariavattom - 4/4110 – Conduct of Entrance Examinations" provided in the current year's Budget Estimates of the University and order was issued. The action taken by the Vice Chancellor in having approved the request for the release of additional payment as provisional advance is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.10.28 **Naming of University Students Amenity Centre as “K.R.Narayanan Memorial Students’ Amenity Centre”–Consideration of- Reg.**

(Ad.BI)

In the Budget Speech 2019-2020, it was announced to name University Students Amenity Centre at S.H Campus as “K.R.Narayanan Memorial Students’ Amenity Centre” to commemorate the Alumini/ former student of University of Kerala who attained the highest position in the country – Rashtrapathi.

The minutes of the meeting of the Budget Implementation Cell held on 16.03.2019 has considered the case and recommended to place the same before the Syndicate for a decision. The Syndicate held on 28.03.2019 has approved the Minutes of the Budget Implementation Committee.

As the formal inauguration of Students’ Amenity Centre is scheduled by the end of May or first week of June, a decision in this regard has to be taken urgently.

The matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to name the University Amenity Centre as “Dr.K.R.Narayanan Students Amenity Centre”

Item No.10.29 **Proposal for Installing the Portrait of Dr.P.K.Radhakrishnan, former Vice-Chancellor in the Senate Hall –Consideration of- reg.**

(Ad.BI)

After cessation of the tenure of the Vice Chancellorship, it is customary to keep the portrait of all Vice Chancellors in the University Senate Hall. The portraits of former Vice Chancellors upto Dr.A Jayakrishnan have already been erected in the Senate Hall. The four year term of the Vice Chancellorship of Dr. P.K Radhakrishnan was completed on 22nd February of 2018. Formal approval of Syndicate is required for portraying the picture of Dr.P.K. Radhakrishnan, former Vice Chancellor and also to finalize the artist to do this work and the remuneration payable to him.

Vide letter dated 15.05.2019 Sri. R.S. Madhu , a Senior Artist has informed that he has painted majority of the portraits adorning the walls of the Senate Hall, including that of the Founder Vice Chancellor and Pro Chancellor of the University and recently painted and supplied the portrait of Mahatma Gandhi, installed in the Syndicate room at a cost of Rs.25,000/-. Hence Sri. R.S.Madhu has requested to consider him as the artist if any proposal for painting the portrait of the former Vice Chancellor is pending for approval.

As per the orders of the Vice Chancellor the matter of installing the portrait of Dr.P.K. Radhakrishnan, former Vice Chancellor and considering Sri.R.S Madhu as the artist for the same is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to approve the proposal for installing the portrait of Dr.P.K.Radhakrishnan, former Vice-Chancellor in the Senate Hall, based on the photograph presented before the Syndicate, at an estimated cost of Rs.1,00,000/- (Rs.One lakh only).

Item No.10.30 **Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019 – approval of -reg.**

(Ac.EI)

The Minutes of meeting of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019

Venue	:	Syndicate Room
Date	:	06 th June, 2019
Time	:	11.00 a.m to 01.00 p.m.

Members Present

- | | |
|-----------------------------|------|
| 1. Dr. S. Nazeeb (Convener) | Sd/- |
| 2. Dr. P. Rajeshkumar | Sd/- |
| 3. Adv. G. Sugunan | Sd/- |
| 4. Sri. M. Harikrishnan | Sd/- |
| 5. Dr. K.R. Kavitha | Sd/- |

Members Absent

1. Dr. B. Unnikrishnan Nair
2. Dr. R. Latha Devi
3. Dr. K. B. Manoj
4. Sri. M. Sreekumar

Item No: 10.30.A1 Ph.D Research – Re-registration – Application submitted by Smt. Priya Grace Itti Eipe – reg

Name : Smt. Priya Grace Itti Eipe
 Subject : Civil Engineering (Part-time)
 Research Supervisor : Dr. Anitha Joseph
 Co-Supervisor : Dr. Reebu Zachariah Koshy
 Research Centre : T.K.M. College of Engineering, Kollam.
 Request : Re-registration (without Research break) from the date of expiry of previous registration i.e., 10.09.2016

Recommendation : Recommended to agree with the request***Resolution of the Syndicate***

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.A2 Recognition as Research Supervisor – Faculty of Social Sciences – Dr. Balakrishnan A. – reg:

Name : Dr. Balakrishnan A., Assistant Professor, Dept. of History, University College, Tvpm.
 Subject : History
 Faculty : Social Sciences
 Facility Centre : University College, Thiruvananthapuram.
 Request : Recognition as Research Supervisor

Recommendation : Recommended to recognize Dr. Balakrishnan A. as Research Supervisor in History.***Resolution of the Syndicate***

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.A3 Conversion of Ph.D Registration part time to full time in respect of Smt. Caroline F. - reg

Name : Smt. Caroline F.
 Subject : History (Part-time)
 Research Supervisor : Dr. Sinitha G.S.
 Research Centre : University College, Thiruvananthapuram.
 Request : Conversion to Full-time Ph.D Research w.e.f. 17.06.2017

Recommendation : Recommended to agree with the request.***Resolution of the Syndicate***

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.A4 **Ph.D Research – Modification of Title – Sri. Praveen R. –Education- reg.**
 Name : Sri. Praveen R.
 Subject : Education (Full-time)
 Research Supervisor : Dr. Peter Mathew
 Research Centre : Govt. College of Teacher Education, Thycaud, Tvpm.
 Request : Modification of present Title as “AN ANALYTICAL STUDY OF THE
**PREVALENCE AND POTENTIALS OF ALTERNATIVE
 EDUCATION IN KERALA”**

Recommendation : **Recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.A5 **Recognition as Research Supervisor in Biotechnology – Dr. A. Helen – reg.**
 Name : Dr. A. Helen, Associate Professor, Dept. of Biochemistry, University of Kerala, Tvpm.
 Subject : Biotechnology
 Faculty : Applied Sciences and Technology
 Facility Centre : Dept. of Biotechnology, University of Kerala, Kariavattom.
 Request : Recognition as Research Supervisor in

Recommendation : **Recommended to recognize Dr. A. Helen as Research Supervisor in Biotechnology.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.A6 **Permission to register for Ph.D Research using ICMR-SRF – Smt. Reshmi Nair R. J. – reg.**

The candidate has been awarded the Indian Council Medical Research- Senior Research Fellowship (ICMR-SRF) for the project entitled “Evaluation of the effect of selected medicinal plant extracts for the treatment of endometriosis” on 18th June 2018 with JNTBGRI as Research Centre and that, as per the ICMR SRF order she can go for higher studies. But, as per the Clause 11 of the fellowship order submitted alongwith, the research fellow can register himself/herself for postgraduate qualification and to utilize in his/her work done by him/her during fellowship tenure. As per Clause 3.1 of the Regulations for Award of Ph.D Degrees, University of Kerala 2016, those students who qualify UGC-NET/JRF, UGC-CSIR-NET/JRF, SLET, GATE and research fellowships of central and state Government departments/agencies as approved by the University, as the case may be, shall be eligible for exemption from the entrance test.

The remarks of the Dean Faculty of Applied Sciences and Technology is detailed as follows:

1. As candidates with Central Govt./ State Govt. fellowships are exempted from Ph.D Entrance test, the candidate with ICMR-SRF may be exempted from Ph.D Entrance test for Ph.D Registration, provided the candidate satisfies all other eligibility conditions.
2. Before granting Ph.D registration, the candidate will have to submit a clarification either from ICMR or from the Director, JNTBGRI stating that it is permissible, as per the terms and conditions of the ICMR-SRF project, for the candidate working in ICMR-SRF project to register for the Ph.D programme and the work carried out in the referred project can form the part of the Ph.D thesis.

Recommendation : **The committee recommended to grant Ph.D Registration in Biotechnology to Smt. Reshmi Nair R.J. based on the remarks of Dean (Faculty of Applied Sciences & Technology), Chairman Doctoral Committee and Chairman PG BoS exempting her from appearing the Ph.D entrance test considering the Senior Research Fellowship (SRF) awarded by Indian Council of Medical Research (ICMR) which is a Central Agency.**

Further recommended to place the matter regarding inclusion of ICMR-SRF awardees in the list of fellowships to be exempted from University Entrance for the admission of Ph.D before the Academic Council.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.A7 ***Ph.D Research – Change of Research Supervisor and Research Centre – Smt. Reshma V. Nair – reg:***

Name : Smt. Reshma V. Nair
 Subject : Economics (Full-time)
 Research Supervisor : Dr. Syamlal G.S., Assistant Professor, Dept. of Economics, M.G. College, Tvpm
 Research Centre : Govt. College for Women, Vazhuthacaud, Tvpm.
 Requests : 1. Change of Research Supervisor to Dr. Deepa B., Assistant Professor, Dept. of Economics, H.H.M.S.P.B.N.S.S. College, Tvpm.
 2. Change of Research Centre to Dept. of Economics, H.H.M.S.P.B.N.S.S. College, Tvpm.

Recommendation : Recommended to agree with the requests.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.A8 ***Ph.D Research – Change of Research Supervisor – Smt. Tina Elizabeth Mathew – Futures Studies – reg:***

Name : Smt. Tina Elizabeth Mathew
 Subject : Futures Studies (Part-time)
 Research Supervisor : Dr. V. Ajayakumar
 Research Centre : Dept. of Futures Studies, University of Kerala, Kariavattom.
 Request : Change of Research Supervisor to Dr. K.S. Anil Kumar, Associate Professor in Computer Science, Sree Ayyappa College, Eramallikara

Recommendation : Recommended to authorize the Chairman Doctoral Committee to reallocate the candidate under a Research Supervisor.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.B1 ***Ph.D Research–Change of Research Supervisor and Centre Ms.Sumayya.S.S - Part- time research scholar in Botany- reg:-***

Name : Smt. Sumayya S.S.
 Subject : Botany (Part-time)
 Research Supervisor : Dr. K. Murugan
 Research Centre : University College, Thiruvananthapuram.
 Requests : 1. Change of Research Supervisor to Dr. Lubaina A.S., Assistant Professor, Dept. of Botany, Christian College, Kattakkada, Tvpm.
 2. Change of Research Centre to M.G. College, Tvpm.

Recommendation : Recommended to agree with the requests.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.B2 **PhD Research -Ms.Lekshmi L.-Zoology-Conversion of full time PhD Registration to Part time – reg**

Name : Ms. Lekshmi L.
 Subject : Zoology (Full-time)
 Research Supervisor : Dr. S. Sheeba
 Research Centre : S.N. College, Kollam.
 Request : Conversion to Part-time Ph.D Research w.e.f. 01.06.2018 FN

Recommendation : **Recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.B3 **Ph.D Research –Change of Research Supervisor and inclusion of Co-supervisor- Mr. Arun D Raj, Full-time research scholar in Law- reg**

Name : Mr. Arun D. Raj
 Subject : Law (Full-time)
 Research Supervisor : Dr. John P.C.
 Research Centre : Govt. Law College, Tvpm.
 Requests : 1. Change of Research Supervisor to Dr. Anju Rajan V., Assistant Professor, Govt. Law College, Tvpm.
 2. Inclusion of Dr. John P.C. as Co-Supervisor

Recommendation : **Recommended to agree with the requests.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.B4 **PhD Registration-Conversion of full time PhD Registration to Part time – Mr. Anish R. J. - Biochemistry- reg:-**

Name : Mr. Anish R.J.
 Subject : Biochemistry (Full-time)
 Research Supervisor : Dr. Arun A. Rauf
 Research Centre : Dept. of Biochemistry, University of Kerala, Kariavattom.
 Request : Conversion to Part-time Ph.D Research w.e.f. 01.01.2019 FN

Recommendation : **Recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.B5 **Ph.D Research- Re-registration-Break in research-Ms.Rekha S.-Zoology-reg**

Name : Ms. Rekha S.
 Subject : Zoology (Full-time)
 Research Supervisor : Dr. M. C. Subhash Peter
 Research Centre : Dept. of Zoology, University of Kerala, Kariavattom, Tvpm.
 Request : Re-registration after break in Research w.e.f. 12.04.2019

Recommendation : **Recommended to agree with the request for re-registration from 12.04.2019 on the basis of the recommendation by the Departmental Doctoral Committee.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.B6 **Application for recognition as research supervisor in Botany-Dr. Rajkumar.G - reg:**

Name : Dr. Rajkumar G., Sr. Scientist, Grade 'E', PS and ES Division, Jawaharlal Nehru Tropical Botanic Garden and Research Institute (JNTBGRI), Palode, Tvpm.
 Subject : Botany
 Faculty : Science
 Facility Centre : JNTBGRI, Palode, Tvpm.
 Request : Recognition as Research Supervisor

Recommendation : **Recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.B7 **Conversion of Ph.D Registration-Full-time to Part-time-Ms.Anju S-English- reg:**

Name : Ms. Anju S.
 Subject : English (Full-time)
 Research Supervisor : Dr. Deepa Prasad L.
 Research Centre : University College, Tvpm.
 Request : Conversion to Part-time Ph.D Research w.e.f. 03.12.2018

Recommendation : **Recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.B8 **Conversion of mode of Ph.D Registration-Full-time to Part-time-Mr. Najibul Hoque - Physical Education-reg**

Name : Mr. Najibul Hoque
 Subject : Physical Education (Full-time)
 Research Supervisor : Dr. Jose T.P.
 Research Centre : LNCPE, Kariavattom, Tvpm.
 Request : Conversion of Registration to Part-time

Recommendation : **Recommended to entrust the Doctoral Committee to submit a detailed report on the matter with specific proposals as per rules.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.B9 **Ph.D Research –Change of Research Supervisor, centre and inclusion of co-supervisor - Ms. Linipriya Vasavan, Part-time research scholar in Law-reg:**

Name : Ms. Linipriya Vasavan
 Subject : Law (Part-time)
 Research Supervisor : Dr. John P. C.
 Research Centre : Kerala University Library, Palayam, Tvpm.
 Requests : 1. Change of Research Supervisor to Dr. Sindhu Thulaseedharan, Assistant Professor & Head, Dept. of Law, University of Kerala, Kariavattom.
 2. Change of Research Centre to Dept. of Law, University of Kerala, Kariavattom.
 3. Inclusion of Dr. John P.C. as Co-Supervisor

Recommendation : **Recommended to agree with the requests.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.B10 **Ph.D Research –Change of Research Supervisor, and inclusion of co-supervisor – Mr.Ajai P Krishna, Part-time-research scholar in Physical Education- reg**

Name : Mr. Ajai P. Krishna
 Subject : Physical Education (Part-time)
 Research Supervisor : Dr. T. I. Manoj
 Research Centre : LNCPE, Kariavattom, Tvpm.
 Requests : 1. Change of Research Supervisor to Dr. Razeena K. I., Associate Professor, Dept. of Physical Education, Iqbal College, Peringammala.
 2. Inclusion of Dr. T. I. Manoj as Co-Supervisor

Recommendation : **Recommended to agree with the requests.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.B11 **Ph.D registration-Ms Sindhu R L- Physics- Part-time- July 2018 session – reg**

Name : Ms. Sindhu R. L., Assistant Professor in Physics, College of Engineering, Tvpm.
 Subject : Physics (Part-time)
 Research Supervisor : Dr. Ananda Kumar V.M., Associate Professor, Dept. of Physics, M.G. College, Tvpm.
 Research Centre : M.G. College, Tvpm.
 Research Topic : **Synthesis and Characterization of Nanostructured Materials for Biological And Other Applications**
 Request : Part-time Ph.D Registration in Physics

Recommendation : **The committee considered the matter of granting Part-time Ph.D Registration to Govt./Aided teachers working under KTU/DTE/DCE/DME/DAME and recommended to place the matter before the Academic Council for Ph.D Registration in the subjects Physics, Chemistry, English, Mathematics, Physical Education, Sanskrit, Economics and Management if they are otherwise eligible for the same.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.B12 **Granting of Ph.D Registration – Smt. Sreedevi Amma C. – Psychology-Part-time – January 2018 session – reg:**

Name : Smt. Sreedevi Amma C., Associate Professor, Govt. College of Nursing, Tvpm.
 Subject : Psychology (Part-time)
 Research Supervisor : Dr. Swapna Ramachandran, Assistant Professor, University College, Tvpm.
 Research Centre : Govt. College for Women, Tvpm.
 Research Topic : **Post partum depression and its determinants among Women attending a tertiary care centre in Thiruvananthapuram**
 Request : Part-time Ph.D Registration in Psychology

Recommendation : **Referred to Syndicate**

Resolution of the Syndicate

RESOLVED to authorise the Pro-Vice-Chancellor to look into feasibility of the proposal alongwith the other similar applications.

Item No: 10.30.B13 Ph.D Registration – Ms. Lakshmi C.S. – Botany – July 2018 session – Clarification of allocation of Co-Supervisor – inline with UGC/University of Kerala Ph.D regulation 2016 – issuing guidelines – reg:

Ms.Lakshmi.C.S has submitted an application for PhD registration in Botany in the July 2018 Session.The Doctoral Committee has allocated Dr.R.Prakash Kumar, Scientist F, Jawaharlal Nehru Tropical Botanic Garden, Palode as the research supervisor, Dr.Neethu.S.Kumar, Assistant Professor, Dept. Of Botany, MG College, Thiruvannathapuram and Dr.K.K.Sabu, Senior Scientist E1, Jawaharlal Nehru Tropical Botanic Garden, Palode as co-supervisors.

On perusal of the documents submitted, the co-supervisor Dr.K.K.Sabu is presently supervising 7 candidates (6 fresh candidates and 1 reallocated) and co-supervising 6 candidates (5 fresh candidates and 1 reallocated). The second co-supervisor Dr.Neethu.S.Kumar is presently supervising 4 candidates (4 fresh candidates) and co-supervising 3 candidates.

University of Kerala Regulations 2016, Clause 5.3, clearly stipulates that a Professor as **Research supervisor/Co-supervisor** at any given point of time shall guide not more than 8 PhD scholars. An Associate Professor as research supervisor shall guide upto a maximum of 6 PhD scholars and an Assistant Professor as research supervisor shall guide upto a maximum of 4 PhD scholars. The UGC regulation 2016, clause 6.5, also clearly specifies “A Research Supervisor/Co-supervisor who is a Professor, at any given point of time, cannot guide more than three (3) M.Phil. and Eight (8) Ph.D. scholars. An Associate Professor and as Research Supervisor can guide up to a maximum of two (2) M.Phil. and six (6) Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of one (1) M.Phil. and four (4) Ph.D. scholars.”

In view of the above said clauses it is apparently clear that a professor in his/her capacity can supervise or co-supervise only 8 research scholars at a particular point of time, an Associate Professor can supervise or co-supervise six and an Assistant Professor can supervise or co-supervise four research scholars at a given point of time.

But the Departmental Doctoral Committee while making their recommendation did not clearly ascertain, as to whether the number of research scholars being co-guided are with in the limit or has been prescribed by the UGC/University of Kerala regulation 2016.

In the instant case the Co-Supervisor Dr.K.K.Sabu (Scientist ‘E’ Grade equivalent to Associate Professor) is presently supervising 7 candidates (6 fresh candidates and 1 reallocated) and co-supervising 6 candidates (5 fresh candidates and 1 reallocated). The second co-supervisor Dr.Neethu. S.Kumar is (Assistant Professor) presently supervising 4 candidates (4 fresh candidates) and co-supervising 3 candidates.

But as per UO.No.AcEVII/55101/2015 dated 14/05/2015 the number of research students that can be co-guided by approved research guides in departments where students pursue interdisciplinary research has been enhanced from two to five. The UGC vide letter No. F.No. 14-4/2016(PS) dated 25th July 2016 stated that “It is clarified that Institutions/Colleges who consent to appoint Co-Supervisor from outside the Department/Faculty/College/Institution because of the fact that topics are of inter-disciplinary nature and they feel that the expertise has to be supplemented from outside, the University/College/Institution may do so provided that the terms and conditions are specified by the Research Advisory Committee. It is further clarified that the Supervisor has to be from amongst the regular faculty of the host University/College/Institution and only Co-Supervisor can be appointed from outside University/College/Institution”.

Taking into consideration of the above letter it is clear that selection of Co-Supervisor is also from among the regular faculty.

The Standing Committee of the Syndicate on Academics and Research held on 10/01/2019 while considering this matter has recommended to entrust the Director, Research (Dr.Annie Abraham) to submit a detailed proposal including clarification and the same was resolved by the Syndicate held on 22/01/2019. Accordingly Letters have been forwarded to Dr. Annie Abraham dated 13/02/2019 and 16/05/2019 for the want of clarification on the matter.

Dr. Annie Abraham has submitted a proposal through her vide email letter dated 27/05/2019 stating the following:

1. If we are explaining the regulation word by word, as per UGC Regulation 2016 para 5.3, we have to stick on to that only and need no clarification at all, but we have to look into other matters also.
2. Please see that in the case of reallocation at our University, an Assistant Professor is already guiding upto 10 students, on the basis of earlier UGC Regulation explained by our University, indicating the University`s autonomy. That can be applied here also, for PhD registration.
3. More than that the eligibility criteria, admission procedures, structure and conduct of Ph.D. program, evaluation procedures etc. are strictly followed at our University and it is in par with any premier Universities in the country. We have to be strict with such matters for better academic input.
4. Also we have to see the policies adopted by other Universities in the State, before taking a strict decision. To my understanding they have not yet touched these areas.
5. Analysing para 5.4 of UGC Regulation, it promotes inter-disciplinary research and provides space for co-guidance. Definitely we have to take a suitable decision in such cases.
6. For promoting inter-disciplinary research, enhancing productivity and to accommodate foreign students, the University has to allow the supervising teachers to co-guide at least 2 students.
7. These are all the policy decisions to be decided by higher authorities.
8. In the case of Ms. Lakshmi C.S, Dept. of Botany- July 2018 session, University can take a decision only after resolving this issue.
9. Also it shall be made clear that the co-guide can be co-opted at any time of research, if guide and student are willing and on approval of the doctoral committee.

It is pertinent to note that The Secretary, University Grants Commission while issuing general guidelines regarding 2009 regulation, has informed the Vice Chancellors of all the Universities that, some of the Universities are circumventing the provisions of UGC Minimum Standards and Procedure for Award of M.Phil./Ph.D. Regulations, 2009 in matters related to Qualifications of Research Supervisors and the procedure for evaluation of research reports. It has been intimated by the UGC that in case of any aberration to the UGC Minimum Standards and Procedure for Award of M.Phil./Ph.D, it will be proceeded against as per the UGC Act, 1956 and the name of the University will be put in the defaulters list on the UGC website.

It may also be noted that the University shall have to issue a separate certificate to all research scholars to the effect that their Ph.D Degree has been awarded in accordance with the provisions of the UGC Regulations 2016.

Hence, it is high time to issue a clear guidelines clarifying the allocation of Co-Supervisor in line with UGC/University of kerala regulation 2016.

Recommendation : *Referred to IQAC for submitting specific proposals regarding the feasibility of the same*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.C1 **Ph.D Research – Changing Online application for Ph.D registration in Commerce July 2017 session to January 2018 session –Smt. Jenica. S – Hearing of Research Scholar- reg**

Name : Smt. Jenica S.
 Subject : Commerce (Full-time)
 Research Supervisor : Dr. S. Sajeev
 Research Centre : Institute of Management in Government, Barton Hill, Tvpm.
 Request : Changing Online application for Ph.D registration in Commerce from July 2017 session to January 2018 session

Recommendation : *The committee heard the candidate and recommended to change the Ph.D Registration from July 2017 session to January 2018 session as the candidate was doing her M.Phil degree at the time of submission of application for Ph.D Registration.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.C2 *Ph.D Research - Change of Research Supervisor – Smt. Breeze M.S. Raj – Malayalam – reg*

Name : Smt. Breeze M. S. Raj
Subject : Malayalam (Part-time)
Research Supervisor : Dr. R. Chandra Bose
Research Centre : University College, Tvpm.
Request : Change of Research Supervisor to Dr. Kumar J., Assistant Professor, Dept. of Malayalam, University College, Tvpm.

Recommendation : *Recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.C3 *Ph.D registration- Conversion of Full-time to Part-time in respect of Smt. Josy Varghese V S-reg.*

Name : Smt. Josy Varghese V.S.
Subject : Sanskrit (Full-time)
Research Supervisor : Dr. N. A. Shihab
Research Centre : Govt. Sanskrit College, Tvpm.
Request : Conversion to Part-time Ph.D Research w.e.f. 01.06.2018

Recommendation : *Recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.C4 *Extension of research period for submission of thesis - Smt. Preethy S & Smt. Manju T – Malayalam - reg*

Smt. Preethy S has joined research w.e.f 09/06/2014 and her research period will expire on 08/06/2019 and Smt. Manju T has joined w.e.f 03/03/2014 and her research period had expired on 02/03/2019. The candidates are doing research at Dept. of Malayalam, University of Kerala, Kariavattom. The candidates have requested to extend the research period for submission of thesis upto 30th November, 2019.

Recommendation : *The candidates could avail the benefit of extension of the grace period for the submission of thesis upto 31.12.2019 as decided by the Syndicate at its meeting held on 25.05.2019 vide Item No. 09.49.A2*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.C5 *Ph.D Registration in Malayalam – July 2018 session – Sri. Abhilash S. - reg*

Sri. Abhilash S has submitted an application for Ph.D registration in Malayalam with MA in Malayalam and M Phil in Theatre Arts and Film Aesthetics for Education. MA in Malayalam comes under the Faculty of Oriental Studies and M Phil. in Theatre Arts and Film Aesthetics for Education comes under the Faculty of Fine Arts. The candidate has also not passed the Ph.D entrance

examination even though the registration was sought in a different discipline other than that specialized at PG/MPhil degree levels respectively. Hence his application was rejected.

Now the candidate stated that he has done the interdisciplinary M Phil. course from University of Kerala in the year 2015-16. During that period there was no such rule. He joined the M Phil. course as per the decision of the Academic council dated 17.04.2010 to accept the M Phil. degree in Fine Arts & Film Aesthetics for Education as a qualifying degree for Ph.D research either in the faculty of Fine Arts or in continuation of their respective areas of PG courses. Hence the candidate has requested to reconsider the application for Ph.D registration since his PG syllabus included subjects like Cinema & Drama.

Recommendation : *Recommended to reject the request of the candidate*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.C6 *Conversion of Ph.D registration to Part-Time – Application submitted by Sri.Muhammadali T K - reg*

Name : Sri. Muhammadali T. K.
Subject : Arabic (Full-time)
Research Supervisor : Dr. Thajudeen A.
Research Centre : Dept. of Arabic, University of Kerala, Kariavattom.
Request : Conversion to Part-time Ph.D Research w.e.f. 10.07.2017 FN

Recommendation : *Recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.C7 *Recognition as Research Supervisor – Dr. Daisy Samuel - Faculty of Commerce – reg:*

Name : Dr. Daisy Samuel, Assistant Professor, Dept. of Commerce, Mar Ivanios College, Thiruvananthapuram.
Subject : Commerce
Faculty : Commerce
Facility Centre : Mar Ivanios College, Tvpm.
Request : Recognition as Research Supervisor

Recommendation : *Recommended to recognize Dr. Daisy Samuel as Research Supervisor in Commerce.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.D1 *Delay in submission of synopsis and thesis – condonation- Smt. Nisha K. J. – Dentistry – reg*

(Ac. E II)

Name : Smt. Nisha K. J.
Subject : Dentistry(Part-time)
Research Supervisor : Dr. Harshakumar K.
Co-Supervisor : Dr. Presanthila Janam
Research Centre : Govt. Dental College, Tvpm.
Request : Condone the delay of 30 days in submitting the synopsis and thesis

Recommendation : *Recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.D2 *Centre for Diaspora Studies - request from the Hon. Director of the Centre for signing a MoU with SCMS Group -reg.*

(Ac. D)

Dr.M.S.Jayakumar, Hon. Director, Centre for Diaspora Studies, University of Kerala has forwarded a proposal for entering into Academic Collaboration between Centre for Diaspora Studies, University of Kerala and SCMS Group of educational institutions, Kochi and for signing MoU with them. The research and consultancy wing of the institute is the SCMS Centre of Research, Consultancy and Training (SCRCT) which started its operation in the year 2003 with knowledgeable and experienced scholars' giving prominence to the research, consultancy and training aspects besides academic excellence. The Centre has been undertaking relevant research studies, market surveys, feasibility studies, management consultancy and human resource development training in India and abroad. SCRCT had been extending consultancy services to Asian Development Bank for the South Asia Region. SCMS is actively involved in contemporary researchable topics that have social relevance and of common interests. The MoU is expected to be beneficial to the institutions for collaborative research and other academic activities in future. Legal advisor perused the draft MoU and opined that the MoU is legally in order.

Recommendation : *Recommended to approve the proposal for entering in the academic collaboration between SCMS Group of educational institutions, Kochi and Centre for Diaspora Studies, University of Kerala. Further recommended to approve the draft of the MoU on the above matter as the Legal Advisor opined that the MoU is legally in order.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.D3 *Condoning the delay in submitting Ph.D thesis in respect of Smt.Saritha.S.S - reg:*

(Ac. E V)

Name : Smt. Saritha S. S.
Subject : Malayalam (Full-time)
Research Supervisor : Dr. T.K. Santhoshkumar
Request : Condone the delay of 8months and 24days in submitting the synopsis and thesis

Recommendation : *Recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.D4 *Allegation of plagiarism in the M.Phil Botany Thesis of Sri. Vivek K., candidate with register No. 12151 of March 2014 – reg*

(EG II)

Smt. Chithra S., Visakhom, Chithra Nagar, Edapazhanji, Thiruvananthapuram had raised an allegation regarding plagiarism in the M.Phil Botany Thesis of Sri. Vivek K, candidate with register No 12151 of March 2014 Examination, who had passed the MPhil Degree with 'A' Grade from University College, Thiruvananthapuram. The allegation was that the M.Phil Thesis submitted by Sri. Vivek K was a downloaded paper published by Dr. Krishnakumar Bhaskaran, a scientist at NIIST, titled "Phytoremediation of perchlorate by free floating macrophytes". Smt. Chithra. S also blamed the guide, Dr. Subramanian, Asst. Professor, Department of Botany, University College, Thiruvananthapuram for academic dishonesty.

The matter was placed before the Syndicate held on 12.05.2017. The Syndicate vide item No.27.93.02 of the minutes dated 12.05.2017 resolved that Smt. Chithra S, Sri. Vivek K and Dr. Subramanian be directed to appear for a hearing before the combined meeting of the Standing Committees of the Syndicate on Examinations, Students Discipline and Academics & Research and

that Smt. Chithra S. be directed to produce all documents to substantiate the allegations and Sri.Vivek.K. and Dr. Subramanian be directed to produce the relevant documents.

Meanwhile, as per the orders of the Vice- Chancellor, an enquiry on the matter was conducted and enquiry report was submitted by the Principal, University College. The enquiry was conducted by the Head, Department of Botany, University College. As per the report, the matter was informed to Dr. Krishnakumar Bhaskaran (whose published paper is alleged to be downloaded and submitted by Sri. Vivek K.) and a copy of the dissertation was sent to him. He had opined that those two works deal with totally different dimensions.

Dr. Subramanian S. (the guide) had also confirmed that the work by Mr. Vivek K. was original and suspected the role of one of his research students behind the allegation.

Mr. Vivek K, the accused had passed Degree in B. Sc. Botany with First rank from Mar Ivanios College, Thiruvananthapuram and M.Sc Botany with Second rank from M.G College, Thiruvananthapuram.

The highlights of the enquiry report as furnished by the then Head of Department, Department of Botany were as follows:-

1. Dr. Krishnakumar Bhaskaran confirmed that the work of Sri. Vivek. K is not a copy of his published work and is an original work to the best of his knowledge.
2. Dr. Subramanian and Mr. Vivek submitted that the work relates to the botanical and biochemical aspects whereas published paper pertains to technological aspects.
3. Mr. Vivek is a brilliant student who had secured first rank in B.Sc and Second rank in M.Sc Botany in the University of Kerala. He is a hard working and dedicated researcher doing justice to his research.
4. Dr. Subramanian is an efficient research guide who will never compromise on the quality of research under any circumstances and has guided large number of M.Sc and M.Phil dissertations which were appreciated by the examiners appointed by the University.
5. Myself, a researcher focusing on Environmental Biology can also vouch without any doubt that the two works are entirely different focusing on technological and botanical aspect of the problem.
6. Further, it is cruel to question the integrity of the research guide, by raising an unjustifiable and articulated complaint without thoroughly going through a good piece of work.
7. Such false complaints are likely to affect the confidence and morale of research scholars and guides in the department.
8. In view of the above it is concluded that the complaint is false, baseless and misleading and hence the complaint may be disposed of accordingly'.

As per the orders of the Vice-chancellor the matter was placed before the combined meeting of the Standing Committees of the Syndicate on Examinations, Students Discipline and Academics & Research held on 16.11.2017. The combined committees on Examinations, Students Discipline and Academics & Research heard Sri. Vivek K and Dr. Subramanian. Smt Chithra S was absent for the hearing. Based on the personal hearing conducted, the committees recommended to authorize the then Convener, Standing Committee of the Syndicate on Academics & Research to examine the thesis and submit a report on the alleged plagiarism duly examining the thesis submitted by Sri. Vivek K and to submit the report on the alleged plagiarism before the next meeting of the Standing Committee of the Syndicate on Academics & Research. The above recommendation was approved by the Syndicate at its meeting held on 6.12.2017 vide item no 31.17.01. An intimation letter was sent to Dr.P.M.Radhamany (the then Convener, Standing Committee of the Syndicate on Academics & Research) on 02.02.2018 mentioning the same along with a copy of the thesis. Even after sending repeated reminders to submit the report on the alleged plagiarism, no response was received till 16.11.2018, when the matter was recommended to be resubmitted before the next Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Vice-chancellor on 16.12.2018 to obtain expert opinion from one Professor within University of Kerala and from one Professor outside University of Kerala, Dr. Ashalatha S Nair, Professor, Department of Botany, University of Kerala and Dr. John E Thoppil, Professor, University of Calicut were authorized to examine and submit a report on the alleged plagiarism in M. Phil thesis by Sri. Vivek K.

Meanwhile, Prof. P.M. Radhamany, Department of Botany, University of Kerala has submitted a report stating that the thesis submitted by Sri. Vivek K has no similarity in the data on the thesis and the said published paper and also opined that the complaint was baseless.

Dr. Ashalatha S Nair, in her report, has stated that there is only 18% plagiarism and it was not significant to reject his thesis.

Prof. John E Thoppil in his report has stated that software revealed 15% plagiarism in the introduction, review of literature and materials& methods sections, 0% plagiarism in the results section and 9% plagiarism in the discussion section. He has opined that as per the rules prevailing in University of Calicut, the permissible limit of plagiarism is 35% for Part I (Introduction, Review of literature and materials& methods sections) and 25% for Part II (Results and discussion section) in Science subjects. Also that as per the current UGC norms released in July 2018, the permissible limit of plagiarism is 10%, but as Sri. Vivek K had submitted the dissertation in March 2014, the rule was not applicable. He had concluded by stating that a decision be taken on the basis of the plagiarism percent mentioned by him and with the rules of University of Kerala.

Recommendation : *Committee considered the above matter along with the report submitted by Dr. Ashalatha S. Nair (Professor, Dept. of Botany, University of Kerala), Dr. John E. Thoppil (Professor, University of Calicut) and Prof. P. M. Radhamany (the then Convenor, Standing Committee of the Syndicate on Academics and Research) and observed that the allegation raised by Smt. Chithra S. regarding the alleged plagiarism in the M. Phil Botany Thesis of Sri. Vivek K. is baseless.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.D5 *Delay in submission of Synopsis and Thesis – Condonation – Smt. Bindu.S.S., Mechanical Engineering – reg.*

(Ac. E II)

Name : Smt. Bindu S. S.
Subject : Mechanical Engineering
Research Supervisor : Dr. K. E. Reby Roy
Request : Condone the delay of 3days in submitting the synopsis and thesis

Recommendation : *Recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.D6 *Evaluation of thesis as per recommendation of the Adalath held on 07.02.2019 – Delay in thesis resubmission – request from Sri. Sukesh P.D. for extension – reg:*

(Ac. E II)

The Adalath conducted for the purpose of evaluation of pending thesis submitted without complying UGC regulations, held on 07.02.2019, considered the request of Sri. Sukesh P.D., Research Scholar in Futures Studies, for guide change by retaining the present guide as co-guide and the Adalath Committee approved the same as per the affidavit signed by the candidate. The recommendations of the Adalath was approved by the Syndicate held on 08.02.2019, vide item no.04.05 and implementation orders were given by the Vice Chancellor. As such, U.O No.Ac.E I/A2/5456/2019 dtd 09.04.2019 was issued in this regard changing the Research Supervisor of Sri. Sukesh P. D. to Dr. Manoj Changat, Professor, Dept. of Futures Studies, University of Kerala and retaining the previous Research Supervisor, Dr. V. Nandamohan as co-guide.

As per the orders of the Vice Chancellor, Sri. Sukesh P.D. was permitted to resubmit the Ph.D thesis after incorporating the changes suggested by the new Research Supervisor and memo was sent to the candidate informing the same. Time limit given for resubmission was 'one week from the receipt of memo'.

Sri. Sukesh P.D., vide his mail dtd 03.05.2019 informed that he would not be able to resubmit the thesis within the prescribed time limit as he is currently in charge of the Course Facilitator of the Intensive Training Programme funded by the Dept. of Personnel and Training, Govt. of India for various Govt. Departments in Kerala. The programmes are said to be fully residential in nature and the schedule was said to be fixed as per directions of the Govt. of India, from April 24th to June 15th.

Therefore, Sri. Sukesh P. D. has informed that he would be able to resubmit the thesis only by the third week of June, after consulting with his guides and has requested permission to grant him extension upto the said time for resubmitting the thesis.

Recommendation : *Recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.D7 *Thesis submission – Pending Fees - Mr. Geoffrey Mushaija – Research scholar in Economics- reg:*

(Ac. E V)

Mr. Geoffrey Mushaija the research scholar in Economics under the guidance of Dr. Prasad.A.K, Associate Professor, Department of Economics, University of Kerala, Kariavattom has submitted his thesis on 30/08/2018. The effective date of registration of the candidate is 08/11/2013. On verification it has been noted that the candidate has to remit an amount of 2850 USD as fee for the period of his research programme. As per the orders of the Registrar, a statement showing the fee details of the candidate and letter No. Ac. EV/5/6502/18, dated 16/03/2019 requesting to remit the balance fee was forwarded to the Regional Director, ICCR, Thiruvananthapuram.

The Regional Director, ICCR, forwarded a letter in which it has been stated that ‘the student was away in his country from 11th December 2016 to 9th August 2018. As per norms the TF/OCF for that period which covers his 8th, 9th and 10th semesters cannot be paid to the University’. It is also requested to waive off the 8th, 9th and 10th semester TF/OCF of the candidate. Mr. Geoffrey Mushaija was in his country during the period from 11.12.2016 to 09.08.2018 as he was appointed as Executive Secretary of the Southern Province of Rwanda by His Excellency the President of the Republic of Rwanda on Friday 09th December 2016

Recommendation : *Referred to Centre for Global Academics*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.06.2019, be approved.

Item No: 10.30.D8 *Request for consideration of award of honorary Ph.D in respect of Dr. Scaria Zacharia – reg:*

(Ac. E V)

Dr. B. Iqbal, Member, Kerala State Planning Board and Former Vice Chancellor, University of Kerala has forwarded a recommendation dated 13/05/2019 to the Hon'ble Vice-Chancellor requesting to consider Dr. Scaria Zacharia for the award of honorary Ph.D in recognition of his valuable contributions in the field of Malayalam Language and Literature.

The detailed Biodata of Dr. Scaria Zacharia, his Employment History, Education, Honors and Fellowships received, List of Publications (books, articles, presentations & invited lectures), Teaching experience, Experience as Research Supervisor etc. is also forwarded along with the recommendation.

Recommendation : *Referred to Syndicate*

Resolution of the Syndicate

RESOLVED to defer the item.

Item No.10.31 *Minutes of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 07.06.2019 at 12 Noon - Approval of - Reg.*

(Pl.G)

A meeting of the Standing Committee of the Syndicate on Planning and Development was held on 07.06.2019 at 12 Noon (Copy of the Minutes appended).

The minutes of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 07.06.2019 is placed before the Syndicate for approval.

Pl.G/ SC on P&D/2019

Minutes of the Meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.06.2019 at 12 Noon in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram

Members

- | | |
|---|--------|
| 1. Dr. R. Latha Devi, Convener | Sd/- |
| 2. Adv. K.H. Babujan, Member, Syndicate. | Absent |
| 3. Sri. Shijukhan. J.S , Member, Syndicate. | Sd/- |
| 4. Sri.M. Lenin Lal , Member, Syndicate. | Absent |
| 5. Dr.S.Nazeeb , Member, Syndicate. | Sd/ |
| 6. Dr.K.B.Manoj, Member, Syndicate | Absent |
| 7. Sri.M. Harikrishnan, Member, Syndicate | Absent |

The Deputy Registrar (P&D), The University Engineer, Assistant Engineer (H/D) were also present in the meeting.

The meeting began at 12.05pm

Item No.10.31.01 *Kariavattom Campus – Alteration works to the SEM allotted for XRF in SICC building under Department of Geology – Estimate – Reg.*

(Ad.BI)

The University Engineer has furnished an estimate amounting to Rs.2,77,529/-(Rupees Two Lakh Seventy Seven Thousand Five Hundred and Twenty Nine Only) for the Alteration works to the SEM lab allotted for XRF in SICC building under Department of Geology at Kariavattom.

The estimate includes civil works amounting to Rs.2,01,000/- including 12% GST based on 2016 DSR with a cost index of 37.93% for Thiruvananthapuram and electrical works amounting to Rs.76,529/- based on PWD SOR 2012. The total estimate amount comes to Rs.2,77,529/-(Rupees Two Lakh Seventy Seven Thousand Five Hundred and Twenty Nine only). The estimate includes provisions for dismantling aluminium door and partitions and providing new aluminium works, dismantling tile, constructing the water chiller unit plate form, laying tile, RCC slab works, plastering works, Galvanized iron profile sheet, MS grill work, painting work etc.

The estimate amounting to Rs.2,77,529/-(Rupees Two Lakh Seventy Seven Thousand Five Hundred and Twenty Nine Only) submitted by the University Engineer for the alteration works to the SEM allotted for XRF in SICC building under Department of Geology is placed before the Standing Committee of the Syndicate on Planning & Development for Consideration.

Recommendation

To approve the estimate amounting to Rs.2,77,529/- (Rupees Two Lakh Seventy Seven Thousand Five Hundred and Twenty Nine Only) submitted by the University Engineer for the alteration works to the SEM allotted for XRF in SICC building under Department of Geology.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning & Development held on 07.06.2019, be approved.

Item No.10.31.02 *Construction of Platinum Jubilee Academic Complex at Kariavattom Campus (Phase I) – Damages observed during the Kerala University Youth Festival 2019 - Quantified assessment Report submitted by the University Engineer- Reg*

(Pl.G)

The University Engineer vide letter dated 06.03.2019 has reported that the construction of Platinum Jubilee Academic Complex for School System at Kariavattom Campus was completed in all respects on 31.12.2018. Accordingly the inauguration of the building was done by the Honorable Minister on 27.02.2019. The new name of the building is “ONV Memorial Building”.

It is learned from the email of the University Engineer dated 30.03.2019 that several events of Kerala University Youth Festival 2019 were conducted at the Amphi Theater of ONV Memorial School of Indian Languages building at Kariavattom and the University Engineer has reported the damages observed in the building during the Youth Festival and stated that the detailed report regarding the damages shall be submitted after the Youth Festival is over. After considering the report the University Engineer was directed to submit a quantified assessment report vide this office letter dated 02.04.2019 .

Meanwhile, M/s Crescent constructions, vide email dated 05.04.2019 has reported that heavy damages were caused to the building from the side of students and they were not liable for any loss or damages sustained by misusing the building.

Now, the University Engineer vide letter dated 02.04.2019 has submitted the quantified assessment report regarding the damages observed in the ONV Memorial School of Indian Languages building during the Kerala University Youth Festival 2019 .The University Engineer has reported that the total assessed amount of damages comes to Rs.1,88,978/- (Rupees One Lakh Eighty Eight Thousand Nine Hundred and Seventy Eight Only).The University Engineer has also stated that the building can be made functional only after the execution of these repair works.

As per the orders of the Vice Chancellor the following matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

The quantified assessment report submitted by the University Engineer, regarding the damages observed in the ONV Memorial School of Indian Languages building, Kariavattom during the Kerala University Youth Festival 2019 .

Recommendation

To refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to constitute a sub-Committee consisting of Dr.K.B. Manoj, Dr.P.Rajeshkumar and Adv.G.Sugunan, Members Syndicate to submit a comprehensive report on the matter and place the report before the next Syndicate.

Item No.10.31.03 *Minutes of the meeting of the Site Inspection held on 28.05.2019 at Kariavattom– for Approval – Reg.*

(Pl.G)

Dr. R.Latha Devi, Convener, Standing Committee of the Syndicate on Planning & Development, has submitted the minutes of the meeting of the site inspection held on 28.05.2019 at ONV Memorial building, Geological Museum in the Department of Geology and building housed by State Bank of India, Kariavattom.

As per the orders of the Vice-Chancellor the above minutes of the meeting of the site inspection held on 28.05.2019 is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendation

The Standing Committee of the Syndicate on Planning & Development recommended to approve the minutes of the meeting of the site inspection held on 28.05.2019 as follows:

MINUTES OF THE MEETING OF THE SITE INSPECTION HELD ON 28.05.2019 AT KARIAVATTOM

Date : 28.5.2019
Time : 3.00 p.m

Participants

- | | |
|--|-------|
| 1. Dr.R.Latha Devi, Convener, SC on P&Director | -Sd/- |
| 2. Dr.S. Nazeeb, Member Syndicate | -Sd/- |
| 3. Smt.Sobha.K, University Engineer | -Sd/- |
| 4. Sri.R.Radhakrishnan, Assistant Executive Engineer-II | -Sd/- |
| 5. Sri.Ashrafkhan, Municipal Engineer, LSGD (Member, a. Technical Committee) | -Sd/- |
| 6. Sri.R. Dileep, Jont Registrar, Admn., Kariavattom | -Sd/- |

- | | |
|--|-------|
| 7. Smt.Bindu A, HD/Assistant Engineer | -Sd/- |
| 8. Smt.Divya Devarajan, Assistant Engineer (Project) | -Sd/- |
| 9. Sri.Haseem A.H., Site Engineer, Crescent Construction ONV Memorial building | -Sd/- |
| 10. Sri.Ceen Mathew, Contractor, Geological Museum | -Sd/- |

ONV Memorial Building

- At present no additional grill work is to be sanctioned as provision for minimum safety is envisaged in the estimate itself.

Geological Museum

- The members inspected the Geological Museum site
- The University Engineer informed that the consultant M/s.Iyyer & Mahesh have recommended to issue a legally valid warning notice to the contractor M/s.Indetch Engineers for submitting their explanation, for not completing the work before the extended period of 12.5.2019. The matter was informed to the Director, Planning & Development on 18.5.2019 for which the decision is awaiting.
- The University Engineer also informed that a registered post letter has been served to M/s.Indtech Engineers for rectifying the defective laterite stone masonry as per the suggestions made by the consultant. The members directed the contractor to re do the aesthetically poor area with laterite stone conforming to relevant IS code.
- Sri.S. Ashrafkhan, the Technical Committee member suggested to do the rectification work and not to execute the plastering as it will affect the original concept of Geological Museum.
- The members directed the contractor to complete the work immediately in a satisfactory manner in all respects.
- The contractor was also directed to give a request regarding the minimum time required for him to complete this project.
- The inspection team, directed the University Engineer to bestow personal attention in the construction of Geological Museum.

State Bank of India

- Entrusted the University Engineer to arrange 2 additional maintenance works within two weeks without affecting the normal functioning of SBI.
The inspection came to an end at 5.30 p.m.

Sd/-

CONVENER

(STANDING COMMITTEE ON PLANNING AND DEVELOPMENT)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning & Development held on 07.06.2019, be approved.

Item No.10.31.04 Construction of new building for the University Press at SH Campus – Revised estimate –Reg.

(Ad.BI)

An amount of Rs.50 Lakh was allocated as first installment for the construction of a new building for the University Press and for the purchase of equipments in the budget estimate for the year 2017-18. The meeting of the budget implementation cell held on 27.04.2017 authorized the University Engineer and the Superintendent to submit a proposal on the item No.1-7 ie new building for University Press. The Syndicate held on 13.06.2017 approved the recommendations of the budget implementation cell. Based on the requirements put forward by the Press Superintendent a plan has been prepared by the UE in consultation with the Press Superintendent and a detailed estimate has been prepared for the work in PRICE software.

The proposed building is a two storied one with a total plinth area of 1212 M² and the total estimate cost works out to Rs.2,55,00,000/- (Two Crore Fifty Five Lakh Only) with a lump sum provision of Rs.15,00,000/- for clarification work. The estimate of civil and water supply works amount to Rs.2,37,77,891/- (Rupees Two Crore Thirty Seven Lakh Seventy Seven Thousand Eight Hundred and Ninety One Only) Rs.2,22,109/- for unseen civil works and Rs.15,00,000/- for unforeseen electrical work.

As per the resolution of the Syndicate, on 06.02.2018, vide item no.32.115.03, the Members of the Standing Committee on Planning and Development visited the site near the existing University Press proposed for the construction of new press building. The committee members unanimously recommended to construct a multistoried building having three or more floors in the space proposed (preferably an 'L' shaped building) after demolishing the dining hall and bus shed existing in the location. It was also recommended to provide the ground floor of the proposed building for the use of the University Press and the other floor for the Administrative Complex. The facilities of dining hall and bus shed to be reconstructed along with the new block.

The Syndicate at its meeting held on 10.05.2018 resolved to approve the report submitted by the Standing Committee of the Syndicate on Planning & Development regarding the construction of new building for the University Press at SH Campus and the Syndicate held on 11.07.2018 further resolved to undertake the construction as the part of the Budget Proposal be added after resolution.

As requested by the University Engineer, a meeting was convened in the Chamber of Registrar on 23.07.2018 to discuss the preliminary steps to be taken for the construction of a new building for the University Press at SH Campus; the University Engineer opined that there is only 1 Crore budget allocation in the current year's budget and it is not enough to fulfil the requirements of the above said proposal.

The members suggested that it would be better to prepare an estimate after considering the availability of fund in current year's budget. Further, they pointed out that the foundation may be laid for a multi-storied building and more floors can be constructed according to the availability of funds in coming years. The meeting recommended to bring the matter to the kind attention of the Standing Committee of the Syndicate on Planning & Development.

The University Engineer, vide letter dt.11.02.2019, has **suggested that the architectural and structural design of this project may be outsourced with Government Institutes/Reputed firms** so that maximum utility of available space can be covered since the syndicate has resolved to construct a multi-storied building to satisfy the needs of Press as well as the Administrative Block. The request of the University Engineer to outsource the architectural and structural design of this project with Government Institutes/Reputed firms, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendation

1. To seek the help of the Technical Committee for Architectural & Structural Assistance of the project.
2. To entrust the University Engineer to obtain proposal from the Technical Committee for Architectural and Structural Design of the project of construction of new building for the University press.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning & Development held on 07.06.2019, be approved.

Item No.10.31.05 ***Maintanace and reconstruction of Compound wall and providing chain linkfencing for collapsed portion of the compound wall- NH road side at Kariavattom-reg.***

(Ad BI)

The University Engineer has furnished an estimate amounting to Rs.27,00,000/- (Rupees Twenty Seven Lakhs Only) for the maintenance and reconstruction of compound wall and for providing chain link fencing for collapsed portion of compound wall, NH road side at Kariavattom Campus in accordance with the recommendation of the meeting of the Monitoring cell held on 06.05.2019.

The estimate submitted by the University Engineer, amounting to Rs.27,00,000/- (Rupees Twenty Seven lakhs only) is based on DSR 2016 with 37.93% cost index for Thiruvananthapuram. The estimate consist of two parts, part 1 for 200 metre new chain link fencing and part 2 for 250 metre maintenance and re-construction of the existing compound wall portions. The total estimate comes to Rs.27,00,000/- (Rupees Twenty Seven Lakh Only) including an LS provision of Rs.7,00,000/- (Rupees Seven Lakh Only)

The estimate submitted by the University Engineer amounting to Rs.27,00,000/- (Rupees Twenty Seven lakhs only) for the maintenance and reconstruction of compound wall and for providing chain link fencing for collapsed portion of compound wall, NH road side at Kariavattom Campus is placed before the Syndicate for appropriate decision.

Recommendation

To conduct site visit by Dr.R.Latha Devi (Convener,SC on P&D), Dr.S.Nazeeb and Sri. Shijukhan J.S. (Members, Syndicate) on 18.06.2019 at 10.30 am before finalizing the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning & Development held on 07.06.2019, be approved.

Item No.10.31.06 Implementation of Rain Water Harvesting Rejuvenation of well and Construction of Borewell in the Senate House Campus– Action taken- estimate approval- reg.

(Ad.BI)

The Senate House campus faces acute water shortage during the summer season as well as during the periods of breakdown in water supply by Water Authority and also as the part of campus beautification more water is required for watering lawns and gardens. As a solution to this problem it was suggested to implement Rain Water Harvesting system by rejuvenating wells/borewells in the campus. As per the orders of the Vice Chancellor a committee comprising Dr.R.B Binoj Kumar, Dr. E Shaji and Dr. Rajesh Reghunath the faculties of Department of Geology was constituted to study the feasibility of implementing Rain Water Harvesting system by rejuvenating wells/borewells in the campus and to report the same.

The faculties of Department of Geology has submitted the report on the above and has made following recommendations.

1. Roof Top Water Harvesting.
A tank of 80,000 L capacity be constructed in front of the new Amenity Centre Building.
2. Dug well recharge.
The well located near the Faculty Guest House may be equipped with dug well recharge structure. Department of Geology will provide technical support to Engineering Unit at the time of implementation.
3. Rejuvenating the abandoned wells.
 - (a) Old well located on the Southern side of Senate Hall which is closed with a concrete slab need to be opened and cleaned by the Engineering Unit. A detailed plan shall be drawn. Technical support will be provided to the Engineering Unit once it is cleaned.
 - (b) Well located in between the finance building and the Indoor Stadium – Institute of English front side completely filled with all type of waste materials including chemical waste of old Chemistry Department needs to be cleaned as far as possible. Once it is restored to some level, the runoff water passing through the newly constructed drain may be diverted to this well through a filter for ground water recharge.

4. Constructing a new well.

Proposed to construct a new well at the backside of Institute of English Building with a diameter of 6 meter and depth of about 15 meter below ground level and it depends on water pressure. A small diameter (4 Ft) well has to be constructed inside the well with a depth of 1m. The well should be properly lined at the bottom.

5. Rejuvenating the borewells.

Expert opinion from the Central Ground Water Department and Kerala State Ground Water Department may also be taken before rejuvenating the borewells in the Campus.

As ordered by the Vice-Chancellor, vide letter no No.Ad.BI(2)/836/2015/007 dt.24.04.2019, the University Engineer was directed to submit the estimate as per the recommendations in consultation with the Department of Geology.

In the meeting of the University Engineer with the faculties of the Department of Geology, following proposals were put forward.

- (a) To provide 80,000L capacity UG Sump with filter facility & Dr. E Shaji has agreed to provide the details of filter facility for roof top water harvesting and to entrust Jalanidhi

(CCDU) for the implementation of Roof Top Water Harvesting and rejuvenation of the abandoned wells.

- (b) To construct a new well at the backside of Institute of English Building with a diameter of 6m & 15m depth with an infill well inside of 4ft diameter and 1m depth. It is opined that this proposal will be taken up after revamping the existing wells in the campus.
- (c) To seek expert opinion from the Central Ground Water Department and Kerala State Ground Water Department to rejuvenate the borewells.
- (d) It is also suggested to entrust Jananidhi (CCDU) for the implementation of Roof Top Water Harvesting and rejuvenation of the abandoned wells.
- (e) The University Engineer has entrusted the Assistant Executive Engineer (1) to open and clean the closed well near the southern side of the Senate Hall and well located between the Finance building and the Indoor Stadium. After that the water from new to be diverted to the well after filtration.

As ordered by the Vice Chancellor, the Regional Director, Central Ground Water Department, the Director, Kerala State Ground Water Department and the Executive Director, Jananidhi were informed of the matter under (c) and (d), vide letter no. Ad B1(2)/2019 dt.25.05.2019.

Also, the proposal of implementation of Rainwater harvesting in the S.H Campus was envisaged in the Budget speech of 2019-20 and the Syndicate at its meeting held on 28.03.2019 resolved to authorize Dr.E Shaji, Department of Geology to submit a proposal on the item and is place it before the meeting of the Standing committee of the Syndicate on Planning & Development. Vide letter no.DB1/CW/RWT/06-01/19 dated 04.06.2019, University Engineer has submitted an estimate making re-charge pits at S.H Campus, for an amount of Rs.2,20,000/- (Rupees Two Lakh Twenty Thousand Only).

As per the orders of the Vice Chancellor the whole matter of implementing rain water harvesting in the S H campus, along with the estimate for the same is placed before the Standing committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendations

1. To approve the proposal of implementation of Rain water harvesting in the S H campus.
2. To approve the estimate amounting to Rs.2,20,000/- (Rupees Two Lakh Twenty Thousand Only) submitted by the University Engineer for making re-charge pits at S.H Campus.

The meeting came to a close at 1 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning & Development held on 07.06.2019, be approved.

Item No.10.32

Sharing of Software Module for Online Examination to Kannur University -Consideration of- reg.

(CE's)

The Hon'ble Vice-Chancellor, Kannur University has forwarded a letter to the Vice-Chancellor, University of Kerala requesting to share with the Kannur University the software module for conduct of Online Examination available in the University of Kerala with free of cost.

Since, the online software for the conducting of online examinations of the University of Kerala was developed by the Kerala University Computer Centre, the file was forwarded for the remarks of the Director, Computer Centre for sharing the software module to the Kannur University.

The Director, Kerala University Computer Centre has remarked that the Online Examination Software was developed for the conduct of B.Ed. 4th Semester examination. Software has 3 modules – question upload, actual examination conducts and invigilator management. Success of examination depends on the quality of network both at the data centre of University and respective colleges where students attend the examination, thorough inspection of the hardware infrastructure at the side of colleges is mandatory which may be achieved through multiple inspections. This software is designed to suit the requirements of B.Ed. 2 year course regulation. Extensive customizations may be required to make it suitable for other courses. Also there are some modules which are to be developed to

facilitate the smooth management of the software like fully automated result computation module, additional privileges for invigilator and question management. Development of these modules are kept on hold due to shortage of technical staff. It is requested to confirm if the code base related to the project is to be handed over with the current status.

As per the orders of the Hon'ble Vice-Chancellor, the remarks of the Director, Kerala University Computer Centre and the request of the Vice-Chancellor, Kannur University is placed before the Syndicate.

Resolution of the Syndicate

RESOLVED to authorize a committee consisting of the Pro-Vice-Chancellor, the Registrar and the Director, KUCC and the Convenors of the Standing Committees of the Syndicate on Finance and Examinations to execute an MoU with the Kannur University regarding sharing of Examination Software developed by both the Universities.

Item No.10.33 ***Request from the caretakers for regularizing their service –Consideration of- reg.***

(Ad AV)

The Caretakers working on contract basis in the University have requested to regularize their service in the University. The Caretakers have submitted that they all have become age-over to seek a Govt job and therefore requested to regularize their service in the University. It is also submitted that they are working throughout for 24 hours each day. The details of their present engagement are as follows.

Sl. No.	Name	Place of Duty at Present	Date of their first engagement
1.	Jeevan R	Guest House, Kariavattom	20.11.2003
2.	Sasikumar P	Faculty Guest House, Palayam	26.07.2006
3.	Swapnaraj N	International Youth Hostel, PMG	29.11.2007
4.	Prasanth S	Faculty Guest House, Palayam	11.05.2015
5.	Sanu Radhakrishnan S.R.	Old Guest House, Palayam	14.07.2015
6.	Ansif F	International Youth Hostel, PMG	18.05.2015
7.	Arun L Ashok	Guest House, Kariavattom	18.05.2015

It may be noted that the caretakers are engaged after the following procedures.

1. Issuance of notification inviting application from candidates having a University Degree.
2. Conducting interview by the Selection Committee constituted for the purpose.
3. Publication of rank list and engagement after following communal rotation.
4. They are engaged for periods of one year each after allotting one day mandatory break.

It is pointed out that, the post of caretaker is not included in the Kerala University First Ordinances, 1978. As such at present there is no post of caretaker in the University. Moreover as per G.O.(P) No. 399/10/H dated 18/12/2010, the appointments to non-teaching posts in the University is entrusted with PSC.

The request of the caretakers on contract basis for regularization of their services was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration. The Syndicate at its meeting held on 25.05.2019 considered the matter and resolved to refer the matter to next Syndicate. Hence the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the matter be referred to the next Syndicate for detailed consideration alongwith the opinion of the Standing Counsel.

Item No.10.34 ***Representation from Contract Drivers for Regularisation of service- Consideration of-reg.***

(Ad.AV)

The drivers working in the University on contract basis have submitted a request to regularize their services. The have submitted that they have become age over for seeking employment in

Government and are finding it very difficult to look after the family with this meagre income. The details of contract drivers and their year of entry in University service are as follows.

Sl.No.	Name & Designation	Date of Entry in Service
1.	Sathikumar S	2006
2.	Anilkumar S	2005
3.	Babu K	2007
4.	Vinod Kumar S	2009
5.	Saji S	2004
6.	Asokan A	1987
7.	Suku G	2003
8.	Sanalkumar S	2003
9.	Sunil Kumar S K	2007
10.	Sivakumar S S	1996
11.	Sanoop C S	2009

Sri.Sivakumar was engaged in an external funded project and after the project practical test was conducted for ascertaining his suitability and engaged on daily wage basis and later on converted to contract basis.

Sri. Anilkumar S was engaged by the Administrative Wing, Kariavattom and his engagement was converted to contract basis for 2013 onwards. Sri. Asokan A was engaged in the CACEE and is now continuing on contract basis.

Sri. Saji S, Suku G and Sanalkumar were engaged from the list forwarded from Employment Exchange and after conducting practical test and interview and the other drivers Sathikumar, Babu K, Vinodkumar S, Sunilkumar S and Sanoop C S were engaged from the rank list prepared by the University. The drivers are engaged for periods of one year each and re-engaged after mandatory break.

As per G.O(MS).No.399/10/H.edn dated 18/12/2010, the appointment to all non-teaching posts in the University is entrusted with PSC.

Moreover the Hon'ble Lokayuktha in IA No.960/14 in complaint no.1407/09 passed orders to appoint daily wage drivers from the 386 candidates who qualified in the short list 495 candidates published by the University. The University has filed WP(C)no.32360/14 against this order. The High Court has disposed this WP(C)no.32360/14 and the University has filed WA no.1022/16 and the Hon'ble High Court has stayed all the further proceedings on ExtPI(Complaint filed by Laileswaran before Lokayuktha). Hence the daily wage/contract drivers are now continuing in the University on the basis of interim orders in WA(C)no.1022/16 filed by the University before the Hon'ble High Court.

The request for regularisation of service of the contract drivers was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration. The Syndicate at its meeting held on 25.05.2019 considered the matter and resolved to refer the matter to next Syndicate. Hence the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED that the matter be referred to the next Syndicate for detailed consideration alongwith the opinion of the Standing Counsel.

Item No.10.35 **Implementation of GO. No. 539/2019/എ.എ.എ. dtd.07.04.2019- Extention of in time in Women's Hostels- Reporting of-reg.**

(Ad.DII)

The Government vide GO. No.539/2019/എ.എ.എ. dtd.07.04.2019 had extented the in time of inmates to all women's hostels under Government Colleges/Universities to 9.30 P.M. for students for utilising Lab /Library facilities.

The Vice Chancellor has accorded sanction for implementing the Government Order in all women's hostels under Kerala University subject to reporting to the Syndicate. UO has been issued accordingly.

Hence this matter is reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.10.36 Minutes of the meeting of the Executive Committee for Centre for Global Academics held on 01-06-19-Reporting of-reg.

(AcBI)

The minutes of the meeting of the CGA Executive Committee held on 01-06-19 has been approved by the Vice Chancellor, exercising the powers vested on him under Section 10 (13) of Kerala University Act 1974; subject to reporting to the Syndicate.

The Minutes is appended.

The matter is reported to the Syndicate.

**MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE
OF THE CENTRE FOR GLOBAL ACADEMICS**

Date : 01.06.2019

Time : 3 p.m

Venue : Vice Chancellor's Chamber

Members Present

1. The Vice Chancellor (In the chair) – Sd/
2. Dr. P Rajesh Kumar, Member Syndicate – Sd/
3. Dr. S Nazeeb, Member Syndicate – Sd/
4. Dr. A. Bijukumar, Director, CGA (Convenor) – Sd/
5. Dr. Sainaba M., Asst. Professor & Head, ORI&ML-Sd/
6. Dr. S. Resia Beegum, Professor & Head, Dept of Commerce-Sd/
7. Ms. Katherine A Owens, Visiting Fulbright Nehru Scholar, Dept of Environmental Sciences ((Special invitee)-Sd/
8. Dr. Josekutty C A, Asst. Professor, Dept of Political Science (Special invitee -Sd/

Members Absent

- (1) The Pro Vice Chancellor
- (2) Dr. S. Ajitha, Asst. Professor, SDE
- (3) Dr. Divya C. Senan, Asst. Director, CGA
 - (4) Dr. E.A Siril, Asst. Professor, Dept. of Botany
 - (5) Dr. Syed Ibrahim, M.D., Palnar Transmedia, Technopark
 - (6) Ms. Madhurkankana Roy, Regional Director, ICCR

The meeting began at 3.00 pm with the Vice Chancellor in the Chair. The following items were considered by the Committee.

ITEM NO. 10.36.01 Foreign Collaboration between University of Hartford, USA and University of Kerala - Signing of MoU – reg.

(AcD)

Dr. Jaya D S, Professor, Department of Environmental Science, University of Kerala has forwarded a letter enclosed with a proposal from the Director, Office of the Sponsored Programs (OSP), University of Hartford, to establish a foreign collaboration between University of Hartford and University of Kerala by signing a Memorandum of Understanding.

The proposed MoU is intended to promote international cooperation between the faculty of the University of Hartford and Department of Environmental Science, University of Kerala. The purpose of this agreement is to engage the University of Kerala in the research project "Experiential Learning with Indian Educators : collecting local data to share with politicians and scientists" funded by National Geographic (Grant Number NGS- 55326E-19). This project brings teachers from across India, with emphasis on the Ganges and Indus river regions, to a five-day workshop to develop research skills in marine plastic pollution data collection.

Detailed description of remuneration to the persons who will be the part of research projects under this agreement are also included in the MoU.

The Legal Adviser has vetted the draft of MoU and remarked that the same is legally in order.

As per orders of the Vice-Chancellor, the proposal regarding academic collaboration between University of Hartford, USA and University of Kerala is placed before the Executive Committee of the Centre for Global Academics for consideration and recommendation.

The Committee discussed the proposal for foreign collaboration with the University of Hartford, USA. Ms. Katherine A Owens, Visiting Fulbright Nehru Scholar, Dept of Environmental Sciences who attended the meeting as Special invitee, gave the members a comprehensive idea on the motive behind the proposal. Ms. Katherine explained that the department of Environmental Sciences in collaboration with the Hartford University has already scheduled a workshop to be conducted shortly. The main sponsor of the workshop is National Geographic and they will release the fund to the Hartford University which in turn will be transferred to this University.

The Committee recommended to agree to the proposal to sign the Memorandum of Understanding with the Hartford University.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having meeting of the CGA Executive Committee held on 01-06-19, be noted.

ITEM NO.10.36.02 Foreign Collaboration between University of Warsaw, Poland and University of Kerala - Signing of MoU – reg.

(AcD)

Prof. Jakub Zajaczowski, Director, Institute of International Relations, Faculty of Political Science & International Studies, University of Warsaw, Poland has forwarded a proposal (through Prof. K.M. Sajad Ibrahim, HoD, Dept. of political Science, University of Kerala) for the renewal of MoU signed in 2012 between University of Warsaw, Poland and University of Kerala which was operational till 2017.

The MoU is proposed to establish a formal understanding on cooperation and friendship which is intended to further the academic objectives of each institution and to promote better understanding between the faculty and students of both universities. The cooperation will be led by the Faculty of Political Science & International Studies of University of Warsaw and the Department of Political Science of University of Kerala. The Director, University of Warsaw has proposed cooperation with University of Kerala in the following areas:

- i. Research projects, focusing especially on Asia
- ii. Exchange of faculty members
- iii. Joint research activities
- iv. Participation in seminars and academic meetings
- v. Exchange of academic materials
- vi. Special short term academic programmes
- vii. Exchange of administrative managers/coordinators
- viii. Joint cultural programmes

Intellectual property rights of jointly prepared publications, curricula and other materials being results of cooperation shall be safeguarded according to legal regulations in force at both institutions.

The MoU shall remain in force in a period of five years from the date it is signed by the representatives of both universities. It may be further extended or amended with the written consent of both universities.

The legal adviser has vetted the MoU and remarked that the proposed MoU is legally in order.

As per orders of the Vice-Chancellor, the proposal regarding academic collaboration between University of Warsaw, Poland and University of Kerala is placed before the Executive Committee of the Centre for Global Academics for consideration and recommendation.

Dr. Josekutty from the Department of Political Science attended the meeting as Special invitee. He informed that the proposal is to renew the Memorandum of Understanding already in existence. Already two students from the University of Warsaw were permitted to undergo a semester of their BA degree Programme in this University. But no student from our University has so far studied there as part of the agreement. It was informed that though 3 more students from the University of Warsaw are interested in doing a Semester in our University, as the beginning of the Semesters in both the Universities are not simultaneous, the proposal could not be materialised. The

Vice Chancellor assured that the matter will be considered seriously. The members suggested to collect an amount as fee from the visiting students. But if fee is to be collected that needs to be included in the new MOU to be signed and hence the matter is to be intimated to the Hartford University.

It was resolved to agree to the proposal to renew the MOU with the modification that a fee of 120 Euros is to be collected from the students of the University of Warsaw who opt for undergoing a semester in this University at the department of Political Science.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having meeting of the CGA Executive Committee held on 01-06-19, be noted.

ITEM NO. 10.36.03 Application for admission -Foreign students - reg.

(AcBI)

Applications were received from the following foreign students, through ICCR, seeking admission to PhD programme in Archeology/ Sociology offered by the University of Kerala. The remarks of the HODs concerned, ascertaining the eligibility of the candidates to the courses applied for were obtained.

The details of the candidates along with the remarks of the HoD concerned and the institution proposed for study are shown below.

Sl No.	Name	Country	Qualification	Course suggested	Dept./College suggested	Recommendations
1.	Mr. G M Mehedi Hasan	Bangladesh	Transcript of B.S.S Honours Degree in Archaeology	PhD in Archaeology	Dept.of Archaeology UoK	Eligible for admission to the PhD programme of the University. Certificates verified
2.	Mr.Mohideenbawa Riswan	Sri Lanka	Copy of PG Degree Certificate	PhD in Sociology	Dept. of Sociology UoK	Eligible for admission to the PhD programme of the University. Certificates verified

As ordered by the Vice Chancellor, the application for admissions submitted by the above foreign candidates for admission to PhD Programme in this University is placed before the CGA Executive committee for consideration.

The Committee resolved to grant admission to Mr. G M Mehedi Hasan & Mr.Mohideenbawa Riswan, as recommended by the Heads of Departments concerned.

The meeting came to an end at 3.40 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having meeting of the CGA Executive Committee held on 01-06-19, be noted.

Item No.10.37 Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 - reporting -reg

(Ac.H)

The minutes of the meeting of the Online Admission Monitoring Committee held on 24.05.2019 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 24.05.2019, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 24.05.2019 is reported to the Syndicate.

**Minutes of the meeting of the Online Admission Monitoring Committee for
UG/PG admissions 2019-20**

Date : 24.05.2019
Time : 03.30 PM
Venue : PVC's Office

Members

- | | |
|---|--------|
| 1. Pro Vice -Chancellor (Chairman) | Sd/- |
| 2. Dr. P. Rajesh Kumar (Member, Syndicate) | Sd/- |
| 3. Dr. Vinod Chandra S.S. ,Director, Computer Centre | Sd/- |
| 4. Dr. S.N.Kumar, Asso. Prof., Dept. Of Geology, Kariavattom | Sd/- |
| 5. Dr.S.Aji, Asst.Professor, Dept. of Computer Science, Kariavattom | Sd/- |
| 6. Smt. Meena Ashok, Joint Registrar (i/c of Online Admissions) | Sd/- |
| 7. Dr. Shaji K, Convenor, Standing Committee of the
Syndicate on Affiliation of Colleges | Absent |
| 8. Dr. R. Lathadevi (Member, Syndicate) | Absent |
| 9. Sri. M. Sreekumar (Member, Syndicate) | Absent |
| 10. Sri. Shijukhan (Member, Syndicate) | Absent |
| 11. Registrar (i/c) | Absent |

Item No.10.37.01 Age limit for admission to UG Courses – Request from Revathy P Sampath forwarded by Minister for Higher Education – reg.

The candidate has completed her plus 2 course during 2012. Then she pursued medical education for 3 ½ years and due to lack of affiliation of the University, she dropped the course. Now she wishes to apply for B. Sc. Psychology course under University of Kerala. She cannot apply for the degree course since the maximum age limit for admission to the UG programmes is 23 years as on 1st June of the academic year. It has been requested that she may be permitted to apply for UG courses.

The committee considered the matter and recommended not to agree to the request.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 24.05.2019, be noted.

Item No.10.37.02 Age limit for admission to UG Courses – Request from Ramjith S – reg.

The candidate is not able to apply for UG courses since he exceeds the upper age limit by 9 days. It has been requested that he may be permitted to apply for UG courses.

The committee considered the matter and recommended not to agree to the request.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 24.05.2019, be noted.

Item No.10.37.03 Requests for extension of last date of online registration - reg.

Following requests have been received for extension of last date for online registration

1. Ajithkumar G, Inspector of Police, Paravur – His daughter has written plus 2 examination in Open School (NIOS) and the final examination was held only in May due to Lok Sabha election. The results are yet to be declared.
2. Najma Shiju Basheer – She completed plus to from NIOS and waiting for results.
3. Ashly Lopez – Candidate has completed Diploma in Commerce Practice from Govt. Polytechnic College, Kaimanam. Her final year results are not published yet.

The committee considered the matter and recommended to allow the candidates to register along with the SAY candidates.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 24.05.2019, be noted.

Item No.10.37.04 **Payment of fee for UG/PG courses using chalan – reg.**

1. Requests have been received from certain candidates who have wrongly selected fee category as SC/ST instead of General/SEBC. Such candidates need to pay the balance fee when the category is corrected. Since there is only online payment facility, the balance amount cannot be paid. Such candidates can make the payment only through issuance of chalan.
 2. During spot admission, payment of fee through online mode is not feasible.
- Hence, for the above mentioned cases whether offline payment may be permitted.

The committee considered the matter and recommended to inform the candidates to register afresh. Also recommended that the decision regarding implementing offline payment during spot admission be considered later.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 24.05.2019, be noted.

Item No.10.37.05: **Provision for Academic details correction for HSE / VHSE candidates – reg.**

Requests have been received from a few candidates who have passed HSE/VHSE for effecting corrections in academic details including subjects, mark, register number, year of passing, number of appearance etc.

Marks of some candidates were changed due to addition of Grace marks. Hence, provision may be granted effect necessary correction in the academic details.

The committee considered the matter and recommended that provision may be granted to the candidates for correcting their academic details from 25.05.2019 to 01.06.2019.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 24.05.2019, be noted.

Item No.10.37.06 **Letter received from the Director, Department of Physical Education, Sports Quota Admission- Admission to the candidates of Sports Hostel and Centralized Sports Hostel from Sports Council and Sports Authority of India(SAI) – reg.**

In the letter, it has been stated that the Physical Education Department of the University as well as some of the affiliated colleges are having sports hostels and Centralized Sports hostel under various sports disciplines funded by the Kerala State Sports Council. After All India Selection Trials, Sports Authority of India give special training for National and International level athletes in SAI LNCPE. The outstanding candidates also seek admission in various colleges affiliated to the University of Kerala. After national wide and state wide selection trials in various sports and games, the list of candidates will be forwarded to the University for approval by the Kerala State Sports Council and Sports Authority of India (SAI). It is requested that, such candidates may be given admission to the colleges of their choices since this will help the University of Kerala to achieve more medals in the All India Inter University competitions. It has also been requested that the above admission may be given over and above the regular sports quota admissions allotted to the affiliated colleges.

The OAMC at its meeting held on 16.05.2019 considered the matter and recommended to defer the same.

The committee recommended to consider the matter as and when such requests arise.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 24.05.2019, be noted.

Item No.10.37.07 *Sanctioning of marginal increase in Govt./Aided Colleges – recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges – reg.*

The OAMC at its meeting held on 16.05.2019 considered the matter regarding sanctioning of marginal increase in Govt./Aided Colleges and recommended to place the request for marginal increase received from Govt./Aided colleges for the academic year 2019-20 before the Standing Committee of the Syndicate on Affiliation of Colleges again for consideration. The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 20.05.2019 considered the matter and recommended that the same may be referred to OAMC for detailed study. Hence the matter is again placed before OAMC for consideration.

The committee considered the matter and recommended to sanction the marginal increase as per the request of the college, subject to the statutory limit.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 24.05.2019, be noted.

Item No.10.37.08: *Effecting the Community Quota Admission in Online mode – reg.*

The Syndicate at its meeting held on 11.03.2019 vide item no. 06.33.03 has resolved to conduct the Community Quota admission to the UG-PG courses in Online Mode from the admission 2019.

The proposal is being placed before the committee for perusal and recommendation.

1. The Community Quota registration will be effected in online mode (Item no.06.33.03 of the minutes of the meeting of the Syndicate dated 11.03.2019). Candidates need not submit the application for community quota admission in colleges. No registrations exclusively for community quota will be permissible. They can use the application number of their original registration and submit online application for Community Quota separately.
2. Maximum 20 options may be given to students. The options given by the candidate during online registration for merit seats will not be considered under any circumstances.
3. Candidates who do not come under non-creamy layer will not be able to select their category during the online registration. Hence all candidates may be permitted to enter their caste and sub caste (if any) during the registration of community quota.
4. From the applications submitted, the University will prepare ranklist of the eligible candidates and the same will be forwarded to the colleges concerned and will be published in the admission website.
5. The seats under community quota in Aided Colleges will be filled by the Colleges concerned on the basis of the ranklist published by the University and on the basis of community certificate issued by the Revenue Authorities/Parish Priest/any other Competent Authority.
6. The Principals of the colleges concerned can release the allotment memo to the candidates based on this ranklist. The Principal will be able to release the memo only to the sanctioned strength in community quota of the college. The candidates will be able to download the allotment memo from their profile and appear at the college opted for certificate verification, and admission thereafter on the dates specified in the allotment memo.
7. The Principals may then forward the vacant seats to the University along with the remarks regarding the non joining of the candidates.
8. All admissions to Community Quota (including the vacant seats of SC/ST converted in case of Aided Backward colleges with Minority status) are to be effected from the Community Quota ranklist of the colleges approved by the University. The final approved ranklist will be published in the college notice board and in the admission website.

9. The verification of the original certificates is done at the college level. If the certificates are bogus, the Principal can deny the admission.

The committee considered the matter and recommended to approve the proposals for community quota admission.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 24.05.2019, be noted.

Item No.10.37.09 Verification of Sports Quota Applications – reg.

The Online Admission Monitoring Committee at its meeting held on 03.05.2019 has recommended to form a sub-committee to discuss various aspects regarding the implementation of the sports quota admission in the online mode.

The sub-committee thus constituted with the following members, participated in the OAMC at its meeting held on 09.05.2019 and discussed the modalities.

- Director, Department of Physical Education, University of Kerala
- Dr. George Thomas, Associate Prof. Dept. of Physical Education, St. Xaviers College, Thumba
- Dr. K. Jayakumar, Associate Prof. Dept. of Physical Education, NSS College, Pandalam
- Sri. Aji. P.L, Asst. Prof. Dept. of Physical Education, Govt. Sanskrit College, TVPM
- Dr. Rosenicx P.K, Asst.Prof. Dept. of Physical Education, Govt. College for Women, TVPM

To finalize the finer details regarding the conduct of sports quota admission in online mode, the above sub committee recommended to invite Sri. Sujith Prabhakar, Asst. Prof, Dept. of Physical Education, SN College, Chempazhanthy. The committee has made the following recommendations.

1. The total applications received for sports quota admissions will be equally divided and distributed to the faculties of Physical Education Departments of various affiliated colleges for verification.
2. The verified applications thus received will be forwarded to the colleges concerned for resolving tie if any.
3. The application will then be re-submitted and a random verification will be conducted by the Director, Department of Physical Education.
4. The final ranklist after verification will be forwarded to the colleges concerned and will be published in the admission website.

The Principal can generate the allotment memo to the candidates as per this ranklist. The verification of the original certificates is done at the college level. If the certificates are bogus, the Principal can deny the admission.

The following proposal is submitted for approval, regarding verification of Sports Quota applications.

- The Director, Dept. of Physical Education may be requested to submit a panel of Physical Education Teachers from Affiliated Colleges for verification of certificates and applications submitted by the candidates for sports Quota Admissions.
- The total applications received for sports quota admissions will be equally divided and distributed among the panel of teachers.
- The panels are to be approved by the OAMC.
- The Physical Education Teachers included in the panel may be paid eligible TA/DA as per University Rules.

The committee considered the matter and recommended to approve the proposal and to request the Director, Dept. of Physical Education to submit a panel of all Physical Education Teachers from Affiliated Govt./Aided Colleges for verification of certificates and applications submitted by the candidates for sports Quota Admissions.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 24.05.2019, be noted.

Item No.10.37.10 ***Suggestions for Sports Quota Admission – Letter received from Dr. K. Jayakumar, Asso. Prof. Dept of Physical Education, NSS College, Pandalam – reg.***

Dr. K. Jayakumar, Asso. Prof. Dept of Physical Education, NSS College, Pandalam who is a member of sub-committee formed to discuss implementation of the sports quota admission in the online mode has forwarded the following suggestions for Sports Quota Admission.

1. The college shall give a maximum of 5 game/sport as their preference.
2. In order to strengthen the existing team(s) in a college or to build a new team, out of the three seats reserved for sports persons in the arts and commerce subjects, the option shall be given to the college to admit two candidates of minimum district level representation, if any, for each subjects from the preferred game/sport of the college.
3. The candidates selected by the Sports Authority of India (SAI) and Kerala State Sports Council for various sports hostels to strengthen the Kerala University team(s) in different disciplines, the approved list submitted by the respective authorities through the Director of Physical Education, University of Kerala shall be granted admission in additional seats, if not admitted in the regular seats reserved for sports persons.

The committee considered the matter and recommended to discuss the suggestions from Dr. K. Jayakumar, Asso. Prof. Dept of Physical Education, NSS College, Pandalam in the next Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 24.05.2019, be noted.

Item No.10.37.11 ***Suspension of course B. Sc. Physics and Computer Application – Request received from the Principal, UIT, Aroor– reg.***

Note has been received from the office of the Registrar regarding direction received from the Vice-Chancellor to stop Online Admission to B.Sc. Physics and Computer Application programme in UIT, Aroor. Hence, the course has been temporarily disabled from the admission site w.e.f 18.05.2019.

Now, the Principal, UIT Aroor has forwarded a request stating that complaints have been received from the parents and students regarding the non-availability of the course B.Sc. Physics and Computer Application in UIT Aroor for option while filling of Online registration of degree courses of Kerala University. It has been requested to solve the issue if it is a technical error.

The committee considered the matter and recommended not to agree to the request.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 24.05.2019, be noted.

Item No.10.37.12 ***Approval of PG Prospectus 2019***

The following changes are incorporated in the PG Prospectus 2019 compared to PG Prospectus 2018. (Minutes of the meeting of the Syndicate held on 11.03.2019, item number 06.33.03, 06.33.04 and minutes of OAMC held on 03.05.2019)

1. For Sports Quota admission, the achievement certificate received before the closure of registration of PG Programmes will only be considered for ranking in sports quota admissions.
2. An additional weightage of 5, 10 marks will be awarded to NCC cadets holding B, C Certificates respectively in proof of their high proficiency.
3. Community quota and sports quota admission are to be effected in the online mode.
4. Fee for registration for PG courses has been increased from Rs.400/- to Rs.525/- for General/SEBC candidates and from Rs.200/- to Rs.260/- for SC/ST candidates.
5. Change of name of BPL category as EBFC (Economically Backward among Forward Communities).
6. Mode of payment of fee is through online mode only.

The committee recommended to approve the PG Prospectus 2019.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 24.05.2019, be noted.

Item No.10.37.13: Schedule of PG Admission 2019

Date of Notification	27.05.2019
Online registration starts on	27.05.2019
Trial Allotment	07.06.2019
Closure of Registration	10.06.2019
First Allotment	11.06.2019
Second Allotment	13.06.2019
College Joining	14.06.2019 & 15.06.2019
Commencement of classes	17.06.2019

The committee recommended to approve the schedule for PG admission.

The meeting came to an end at 04.45 PM.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 24.05.2019, be noted.

Item No.10.38 Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20

(Ac.H)

The minutes of the meeting of the Online Admission Monitoring Committee held on 30.05.2019 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 30.05.2019, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 30.05.2019 is reported to the Syndicate.

Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20

Date : 30.05.2019
Time : 03.30 PM
Venue : PVC's Office

Members

- | | |
|--|--------|
| 1. Pro Vice -Chancellor (Chairman) | Sd/- |
| 2. Dr. Shaji K, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges | Sd/- |
| 3. Dr. R. Lathadevi (Member, Syndicate) | Sd/- |
| 4. Sri. M. Sreekumar (Member, Syndicate) | Sd/- |
| 5. Dr. Vinod Chandra S.S. ,Director, Computer Centre | Sd/- |
| 6. Dr. S.N.Kumar, Asso. Prof., Dept. Of Geology, Kariavattom | Sd/- |
| 7. Dr.S.Aji, Asst.Professor, Dept. of Computer Science, Kariavattom | Sd/- |
| 8. Smt. Meena Ashok, Joint Registrar (i/c of Online Admissions) | Sd/- |
| 9. Dr. P. Rajesh Kumar (Member, Syndicate) | Absent |
| 10. Sri. Shijukhan (Member, Syndicate) | Absent |
| 11. Registrar (i/c) | Absent |

Item No.10.38.01 Letter from Principal Secretary to Government, Higher Education Department – Enhancement of seats in various degree courses – reg.

It has been informed that Government has decided to permit the universities to enhance a maximum 20% seats in various degree courses in the affiliated colleges for the academic year 2019-20. The increase should be within the statutory limit.

The Syndicate at its meeting held on 19/02/2019 has resolved to invite requests for additional marginal increase of 20% from all affiliated Govt./Aided Arts & Science Colleges/UIT's and the seat matrix may be prepared taking into account of the said seats also.

Accordingly, the decision has been implemented and seat matrix has been prepared including the additional marginal increase of 20% in all affiliated Govt./Aided Arts & Science Colleges/UIT's as per request.

The committee considered the matter and noted the same.

Resolution of the Syndicate
RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 30.05.2019, be noted.

Item No.10.38.02 Draft Schedule of UG Admission 2019 – reg.

Subject	Date & Time of reporting for admission before the Principal /Head of Institution
First Day 17.06.2019	
Physics/ Computer Science/ Journalism and Mass communication	9.00 am
Chemistry/ Electronics/ Microbiology/B. Com Commerce with Computer Applications	10.00 am
Mathematics / Polymer Chemistry/ Biotechnology(Multimajor)/ BVoc(Software development, Tourism & Hospitality Management)	11.00 am
Zoology/ BMS- Hotel Management / Malayalam and Mass Communication	12.00 noon
Second Day 18.06.2019	
Geology/ Home Science/Environmental Science and Environment and Water Management/ Physics and Computer Application	9.00 am
Geography/ Statistics/ Biochemistry & Industrial Microbiology	10.00 am
Botany/ Sociology/ Social Work(BSW)	11.00 am
Chemistry & Industrial Chemistry/ Arabic/ Tamil/ B.Com (Finance/ Co-operation/ Travel & Tourism/ Insurance & Banking/ Computer Application)	12.00 noon
Third Day 19.06.2019	
English/ BA Honours in English Language and Literature	9.00 am
Malayalam/ Botany and Biotechnology/ Commerce & Hotel Management and Catering	10.00 am
Sanskrit/ Islamic History/ Biochemistry/ English & Communicative English/ Psychology/BBA	11.00 am
Hindi/BCA/ B.Com Commerce and Tourism & Travel Management	12.00 noon
Fourth Day 20.06.2019	
History/B. Com Commerce & Tax Procedure and Practice	9.00 am
Economics	10.00 am
Political Science	11.00 am
Philosophy	12.00 noon

(For those who could not take admission on the prescribed day and time due to genuine reason may be considered on **21.06.2019 & 22.06.2019**)
Commencement of UG Classes – **24.06.2019**

The committee considered the draft schedule for UG Admission 2019 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 30.05.2019, be noted.

Item No.10.38.03 *Applying for UG Online Admission – Request received from Nithin P Pillai – Candidate from USA having Overseas Citizenship of India (OCI) - reg.*

The candidate is USA citizen with Overseas Citizenship of India. He wishes to apply for admission to UG courses. As per Clause 5.3.1 of UG Prospectus 2019, the candidate must be an Indian Citizen.

But as per the Gazette notification issued by the Ministry of Home Affairs dated 11.04.2005, S.O.542(E) – In exercise of the powers conferred by Sub-section (1) of Section 7B of the Citizenship Act, 1955 (57 of 1955), the Central Government hereby specifies the following rights to which the persons registered as Overseas Citizens of India under Section 7A of the said act shall be entitled namely : -

- a) Grant of multiple entry, lifelong visa for visiting India for any purpose.
- b) Exemption from registration with Foreign Regional Registration Officer or Foreign Registration Officer for any length of stay in India and
- c) Parity with Non-Resident Indians in respect of all facilities available to them in economic, financial and educational fields except in matter relating to the acquisition of agricultural or plantation properties.

It may be noted that a similar case was considered by the Syndicate at its meeting held on 11.08.2017, regarding the request of a candidate possessing Malaysian citizenship and holding OCI for applying for UG courses and has resolved to agree to the request and permit the candidate to apply online for UG admission as a special case.

The committee considered the matter and recommended to permit the candidate to apply online for UG admission as a special case.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 30.05.2019, be noted.

Item No.10.38.04: *Request received from Sri.C.Jagadish Chandran, F/o Meenu.K – PWD candidate – Request for relaxation of upper age limit – reg.*

Sri.C.Jagadish Chandran has submitted a request for his daughter Meenu. K, who is a PWD candidate with 87% disability (Mental retardation). It has been requested that relaxation may be granted in the upper age limit for applying for UG admission.

As per the Gazette notification issued by the Ministry of Law and Justice (Legislative Department) dated 28.12.2016, the Rights of Persons with Disabilities Act, 2016, Section 32 (2), “the persons with benchmark disabilities shall be given an upper age relaxation of 5 years for admission in institutions of higher education.”

The committee considered the matter and recommended to permit the candidate to apply online for UG admission as a special case.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 30.05.2019, be noted.

Item No.10.38.05: Schedule for BA Music Admissions – reg.

Proposed Schedule for BA Music admissions is submitted for approval.

Last date of submission of print outs of online application to the college		11.06.2019
Date of aptitude test	H.H. Maharani Sethu Parvathi Bai NSS College for Women, Neeramankara	15.06.2019
	SN College for Women, Kollam	17.06.2019
	Govt. College for Women, Thiruvananthapuram	18.06.2019
Publication of final ranklist		19.06.2019
Date of Interview	H.H. Maharani Sethu Parvathi Bai NSS College for Women, Neeramankara	20.06.2019
	SN College for Women, Kollam	21.06.2019
	Govt. College for Women, Thiruvananthapuram	22.06.2019
Commencement of Classes		24.06.2019

The committee considered the draft schedule for admission for BA Music and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 30.05.2019, be noted.

Item No.10.38.06 Mail from the Regional Director, NIOS – Extension of last date of Online registration for UG Admission – reg.

1. In the letter, it has been stated that the senior secondary examinations of NIOS was concluded on 04/05/2019 and the results are scheduled to be released in the 1st week of June. About 28000 candidates had appeared for this examination and are awaiting results. It has been requested that the above students may also be given opportunity to apply for higher studies by adjusting the admission schedule of the university.

The committee considered the matter and recommended to allow the candidates who have passed NIOS to register for UG Admission along with the SAY candidates.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 30.05.2019, be noted.

Item No.10.38.07 Suggestions for Sports Quota Admission – Letter received from Dr. K. Jayakumar, Asso. Prof. Dept of Physical Education, NSS College, Pandalam – Resolution of the Syndicate - reg.

Dr. K. Jayakumar, Asso. Prof. Dept of Physical Education, NSS College, Pandalam who is a member of sub-committee formed to discuss implementation of the sports quota admission in the online mode has forwarded the following suggestions for Sports Quota Admission.

1. The college shall give a maximum of 5 game/sport as their preference.
2. In order to strengthen the existing team(s) in a college or to build a new team, out of the three seats reserved for sports persons in the arts and commerce subjects, the option shall be given to the college to admit two candidates of minimum district level representation, if any, for each subjects from the preferred game/sport of the college.
3. The candidates selected by the Sports Authority of India (SAI) and Kerala State Sports Council for various sports hostels to strengthen the Kerala University team(s) in different disciplines, the approved list submitted by the respective authorities through the Director of Physical Education, University of Kerala shall be granted admission in additional seats, if not admitted in the regular seats reserved for sports persons.

The OAMC at its meeting held on 24.05.2019 considered the matter and recommended to place the matter before the next Syndicate.

The Syndicate at its meeting held on 25.05.2019 considered the same and resolved that the item be referred to the Online Admission Monitoring Committee.

The committee considered the matter and recommended not to agree to the request.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 30.05.2019, be noted.

Item No.10.38.08 **Seat Matrix for UG Admission 2019 – Approval of – reg.**

The Seat Matrix for UG Admission 2019 is submitted for verification and approval.

The committee considered the matter and recommended to approve the Seat Matrix for UG Admission 2019.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 30.05.2019, be noted.

Item No.10.38.09 **Sanctioning of new courses/Colleges – reg.**

New courses and colleges have been sanctioned for UG and PG programmes after the commencement of online registration. The same were included in the online admission process. The details are given below.

New colleges

Sl. No.	Name and Address of the College	Courses / Sanctioned strength
1.	Grace International Academy, Musavarikkunnu, Papermill P.O. Punalur, Kollam Ph: 9895237006	1. BBA – 40 seats 2. B.Com (Elective Finance) - 40 seats 3. B.Com (Commerce with Computer Application under 2 (b)) - 40 seats
2.	IMDR College of Advanced Studies, Purushothamgiri, CheriyaKonni, Thiruvananthapuram Ph: 9446333543	1. BBA – 40 seats 2. B.Com (Elective Finance) - 40 seats 3. B.Com (Commerce and Tax Procedure and Practice under 2 (a)) - 40 seats
3.	Travancore Arts & Science College, Madathara, Thiruvananthapuram Ph: 9447224365	1. BA English Language and Literature – 40 seats 2. B.Com (Elective Finance) - 40 seats 3. B.Com (Commerce with Computer Application under 2 (b)) - 40 seats

New Courses

Sl. No.	Name of the UIT	Courses Sanctioned and Intake
1.	UIT Aroor	B. Com (Elective – Co-operation) – 40 Seats
2.	UIT Kottarakkara	B. Com (Elective – Computer Application) – 40 Seats
3.	UIT Paravoor	BA English and Communicative English – 40 Seats
4.	Govt. Arts College, TVPM	M. Sc. Biotechnology – 12 Seats

The committee considered the matter and noted the same.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 30.05.2019, be noted.

Item No.10.38.10 **Tentative date for opening of Community Quota and Sports Quota Admission for UG and PG courses – reg.**

The committee considered the matter and recommended the following schedule for Community Quota and Sports Quota Admission for UG and PG courses.

Date of opening of Community and Sports Quota registration – 16.06.2019

Closure of registration – 23.06.2019

Publication of ranklist for Community Quota – 25.06.2019

Date of admission for Community Quota – 26.06.2019 to 28.06.2019

Date of publication of ranklist and admission of sports quota shall be finalized later.

The meeting came to an end at 04.45 PM.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20 held on 30.05.2019, be noted.

The Syndicate considered the request from Annual/ Private Registration Students, for re-opening the PG Online Registration site from 17th June to 23rd June, 2019 and Resolved to approve the same.

Item No.10.39 *Advance for meeting the salary expenses of the staff of Population Research Centre (PRC), Kariavattom-reporting of-reg:-*

(Ad.FI)

An amount of Rs.35,00,000/-(Rupees Thirty Five Lakhs only), advanced to the Director(i/c), PRC to meet the salary expenses for the months of October, November and December 2018 has been recouped.

As per the request of the Director (i/c), PRC and endorsement of Finance the Vice-Chancellor has sanctioned the following invoking section 10(13) of Kerala University Act 1974.

To advance an amount of Rs.36,00,000/- (Rupees Thirty Six Lakhs only) from Kerala University Fund and transfer the same to the SB account No.67277391614 of SBI, Kariavattom, exclusively opened for Population Research Centre towards the disbursement of salary to staff of PRC, for the months of May, June and July 2019 meeting the expenditure from the head of account "Part III MH 80 C-Grants from the Government of India - 9/7553 - Population Research Centre" provided in the current year's budget estimates of the University.

Accordingly U.O No. Ad.FI/2715/PRC/2019 dated 28/05/2019 was issued.

The above action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.10.40 *Inter Collegiate Transfer to III semester (FDP under CBCSS) – Requests received from Ms.Devi Chandana P.S & Ms.Gopika Gopan- reg.*

(Ac.AIII)

Requests for inter College transfer to III semester, (FDP under CBCSS) have been received from Ms. Devi Chandana P S, II semester student of BSc. Mathematics, Sree Narayana College, Chathannur (Aided) to KSM DB College, Sasthamcotta (Govt.) consequent to her marriage and Ms. Gopika Gopan, II semester student of BCom, NSS College, Cherthala (Aided) to S D College, Alappuzha, due to financial difficulties being faced after the death of her father. Both were admitted under merit quota during 2018-19 admission. Both the applicants have requested to extend the date for submission of application so as to apply for transfer.

As per the norms of the Inter Collegiate Transfer for UG courses, Section 'A' (U.O No. Ac.D/1/2011 dated 09/06/2011)

- Transfer shall normally be permitted to third and fifth semesters only
- Transfer shall be effected within 30 days from the commencement of the semester concerned.
- Transfer of student shall be made purely on the basis of the vacancies reported from the Colleges.

It may be noted that, the Notification inviting application for inter-college transfer was issued on 13.03.2019 and as per notification the last date (FDP under CBCSS) for submitting application was 30.04.2019. Later, on requests of students it was extended upto 27.05.2019. A few students had approached the section to submit application after the last date and their requests have been turned

down. Three similar requests to extend the date for submission of application have also been received from the candidates, who couldn't apply in time.

As per the Academic Calendar for UG Programme FDP under CBCSS (2018 admissions) the commencement of classes for III Semester was on 1st June, 2019.

The Vice-Chancellor has issued Orders to place the matter before the Syndicate for a decision.

Accordingly, the requests of II semester students of U G Programme to extend the last date for submission of application for inter college transfer to III Semester, (FDP under CBCSS) during the academic year 2019-20 is placed before the Syndicate for appropriate decision.

Resolution of the Syndicate

RESOLVED to condone the delay in submitting application.

Item No.10.41 ***Representation from Dr. S.Nazeeb, Member Syndicate Inclusion of "Kerala University Research Centre" in Ph.D theses and Publications of Research Supervisors/Scholars –Consideration of- reg:***

(Ac.E.II)

Dr. S. Nazeeb, Member Syndicate, has forwarded a representation, regarding the inclusion of "Kerala University Research Centre" in the title page of Ph.D theses and in the Publications of Research Supervisors/Scholars.

As per the orders of the Hon'ble Vice Chancellor, the above matter is placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate

RESOLVED that the title page of the Ph.D theses from all Research Centres under University of Kerala shall incorporate 'Research Centre, University of Kerala'.

FURTHER RESOLVED that the address line of all publications from Research Centres shall incorporate 'Research Centre, University of Kerala'.

ALSO RESOLVED to direct all the approved Research Centres to remit the annual fees due to the University.

ALSO RESOLVED to authorise Registrar to send communication in this regard to all the Principals/ Heads of approved Research Centres.

Item No.10.42 ***SH Campus – Inauguration of the Student Amenity Centre building and new Canteen building – Rough cost estimate for various arrangements – Consideration of- Reg.***

(Ad.BI)

The University Engineer has furnished a rough cost estimate amounting to Rs.3,50,000/- (Rupees Three Lakh and Fifty Thousand only) for providing various arrangements in connection with the inauguration of the Student Amenity Centre and new Canteen Building in accordance with the direction from the Hon'ble Vice-Chancellor.

The University Engineer has requested sanction to the rough cost estimate amounting to Rs.3,50,000/- (Rupees Three Lakh and Fifty Thousand only) and to pay an amount of Rs.3,50,000/- (Rupees Three Lakh and Fifty Thousand only) as Provisional Advance to the Public Relations Officer.

The Finance has endorsed an amount of Rs.3,50,000/- (Rupees Three Lakh and Fifty Thousand only) as provisional advance to Dr.Ajitha.S, PRO(i/c) towards meeting the expenses for the conduct of Inaugural function of the Student Amenity Centre building and New Canteen building.

As ordered by the Vice-Chancellor, the request of the University Engineer is placed before the Syndicate for appropriate decision.

Resolution of the Syndicate

RESOLVED that an amount of Rs.3,50,000/- be sanctioned as provisional Advance to Dr.Ajitha S, Public Relations Officer (i/c) towards meeting expenses in connection with the conduct of the Inaugural Function of Students' Amenity Centre Building and New Canteen Building.

Item No.10.43 Minutes of the meeting of the Syndicate Sub Committee held on 09.05.2019 to look into the functioning of the office of the Assistant Engineer (Mechanical) –Approval of-Reg.

(Ad A IV)

As per the Minutes of the meeting of the Syndicate Sub Committee held on 09.05.2019 to look into the functioning of the office of the Assistant Engineer(Mechanical) is placed before the Syndicate for consideration held on 25.05.2019. The Syndicate resolved that the item be referred to the next Syndicate. (Minutes appended).

Hence the matter is placed before the Syndicate.

അസിസ്റ്റന്റ് എഞ്ചിനീയർ, മെക്കാനിക്കലിന്റെ ഓഫീസിന്റെ പ്രവർത്തനങ്ങൾ മെച്ചപ്പെടുത്തുന്നതിനുവേണ്ടിയുള്ള സിൻഡിക്കേറ്റ് ഉപസമിതിയുടെ മിനിറ്റ്സ്

വേദി - സിൻഡിക്കേറ്റ് മുറി
സമയം - 2.15 P.M തീയതി 09.05.2019

താഴെ പറയുന്ന അംഗങ്ങൾ സന്നിഹിതരായിരുന്നു.

- 1. ഡോ.എസ്.നസീബ്, സിൻഡിക്കേറ്റ് അംഗം - Sd/-
- 2. അഡ്വ.ജി.സുഗുണൻ, സിൻഡിക്കേറ്റ് അംഗം - Sd/-
- 3. ഡോ.പി.രാജേഷ്കുമാർ, സിൻഡിക്കേറ്റ് അംഗം - Absent
- 4. ശ്രീ.ഷിജുഖാൻ.ജെ.എസ്, സിൻഡിക്കേറ്റ് അംഗം - Sd/-
- 5. ഡോ.സി.ആർ.പ്രസാദ്, രജിസ്ട്രാർ - Sd/-
- 6. സന്ദീപ്കൃഷ്ണൻ.ആർ, അസിസ്റ്റന്റ് എഞ്ചിനീയർ, (മെക്കാനിക്കൽ) - Sd/-
- 7. ആദർശ്.റ്റി.എച്ച്. സെക്ഷൻ ഓഫീസർ, ഇ.കെ.II സി.ഡി.യൂണിറ്റ് - Sd/-
- 8. ജാഫർഖാൻ.റ്റി. സെക്ഷൻ ഓഫീസർ, എ.ഡി.ബി.IV സി.പി. - Sd/-
- 9. ഗിരീശകുമാർ.ജെ, സെക്ഷൻ ഓഫീസർ, എ.ഡി.എIV - Sd/-

സർവ്വകലാശാലയുടെ കീഴിലുള്ള വിവിധ വാഹനങ്ങളുടെ നിലവിലെ, സ്ഥിതി അറ്റകുറ്റപണികൾ, അംഗീകൃത വർക്കുചോപ്പ് എന്നവയുമായി ബന്ധപ്പെട്ട കാര്യങ്ങൾ സംബന്ധിച്ച യോഗത്തിൽ താഴെ പറയുന്ന സർവ്വകലാശാല വാഹനങ്ങളെ കുറിച്ചുള്ള വിശദമായ ചർച്ച നടന്നു.

- 1. **KBT 8090** - 32 വർഷം പഴക്കം ഉള്ള ബസ്. 3 വർഷമായി ഗൃഹജിലാണ്. ലേലം ചെയ്യാനുള്ള നടപടിക്രമങ്ങൾ കാര്യവട്ടം ട്രാൻസ്പോർട്ട് വിഭാഗത്തിൽ ആരംഭിച്ചിട്ടുണ്ട്.
- 2. **KL 01C 2235** - 26 വർഷം പഴക്കം ഉള്ള ബസ്. ഇപ്പോഴും സർവീസ് നടത്തിക്കൊണ്ടിരിക്കുന്നു.
- 3. **KL 01 D 3119** - 25 വർഷം പഴക്കം ഉള്ള ബസ്. ഇപ്പോഴും സർവീസ് നടത്തിക്കൊണ്ടിരിക്കുന്നു.
- 4. **KL 01 N 2627** - 20 വർഷം പഴക്കം ഉള്ള ബസ് CF Testനു വേണ്ടിയുള്ള അറ്റകുറ്റപണികൾ M/s.TEATICS ൽ നടന്നുകൊണ്ടിരിക്കുന്നു.
- 5. **KL 01 BE 6755** - 7 വർഷം പഴക്കം ഉള്ള ബസ്
- 6. **KL 01 AM 7066**-13 വർഷം പഴക്കം ഉള്ള ബോലേറോ ഇപ്പോഴും സർവീസ് നടത്തിക്കൊണ്ടിരിക്കുന്നു
- 7. **KL 01 AC 929** - 15 വർഷം പഴക്കം ഉള്ള യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിംഗ് കോളേജ് ഉപയോഗിക്കുന്ന ബസ്, 3 മാസമായി സർവീസ് നടത്തുന്നില്ല. CF Testനു വേണ്ടിയുള്ള അറ്റകുറ്റപണികൾ M/s.TEATICS ൽ നടന്നുകൊണ്ടിരിക്കുന്നു.
- 8. **KL 01 BA 2848** - 8 വർഷം പഴക്കം ഉള്ള യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിംഗ് കോളേജ് ഉപയോഗിക്കുന്ന ബസ്. ഇപ്പോഴും സർവീസ് നടത്തിക്കൊണ്ടിരിക്കുന്നു. അറ്റകുറ്റപണികൾ ചെയ്യുന്നത് M/s.TVS Iyergar and Sons Pvt Ltd.
- 9. **KL 22 4454** - 12 വർഷം പഴക്കം ഉള്ള കാര്യവട്ടം സെക്യൂരിറ്റി വിഭാഗത്തിന്റെ ജീപ്പ്. 3 ലക്ഷം കിലോമീറ്റിൽ കൂടുതൽ ഓടി. സർവീസ് കോൺട്രാറ്റിലുള്ള ജിജോമോട്ടേഴ്സ് ഇപ്പോൾ പ്രവർത്തിക്കാത്തതിനാൽ എല്ലാ അറ്റകുറ്റപണികളും M/s.TEATICS ലാണ് നടത്തുന്നത്.
- 10. **KL 22 A 458** - 11 വർഷം പഴക്കമുള്ള ബോലേറോ ഇപ്പോഴും സർവീസ് നടത്തുന്നു, അവസാന അറ്റകുറ്റപണികൾ നടത്തിയത് M/s.TVS Iyergar and Sons Pvt Ltd ൽ ആണ്. അറ്റകുറ്റപണികൾ അംഗീകൃത വർക്കുചോപ്പിലും M/s.TEATICS ലും നടത്താറുണ്ട്.
- 11. **KL 01 AX 4237** - 9 വർഷം പഴക്കമുള്ള PRC ഉപയോഗിക്കുന്ന ടവേർ അറ്റകുറ്റപണികൾ നടത്തുന്നത് ദീൽ മോട്ടോഴ്സിൽ ആണ്.
- 12. **KL 01 B 9724** - 26 വർഷം പഴക്കമുള്ള ജിയോളജി വിഭാഗത്തിന്റെ ട്രൈവർ സർവീസ് നടത്തുന്നുണ്ടായിരുന്നില്ല. ഈ വാഹനത്തിനുപകരം ജിയോളജി ഡിപ്പാർട്ട്മെന്റിന് വേണ്ടി പുതിയ ഫോഴ്സ് ട്രാവലർ വാങ്ങുകയും ടി വാഹനം ഭരണവിഭാഗത്തിന്റെ ഉപയോഗത്തിനും കൂടി ഉപയോഗപ്പെടുത്തിവരുന്നു.

- 13. **KL 01 AD 8553** - 14 വർഷം പഴക്കമുള്ള എൻ.എസ്.എസ്-ന്റെ അമ്പാസിഡർ കാർ വാഹനം ഇപ്പോൾ സർവ്വീസ് നടത്തുന്നില്ല എൻ.എസ്.എസ്-ന്റെ ഫണ്ട് ഉപയോഗിച്ച് വാങ്ങിയ വാഹനം വിൽക്കാനുള്ള തുടർനടപടികൾ സ്വീകരിക്കണമെന്ന് യോഗത്തിൽ അഭിപ്രായപ്പെട്ടു.
- 14. **KL 01 AW 4045** - 17 വർഷം പഴക്കമുള്ള CACEE ഉപയോഗിക്കുന്ന വാഹനം. ഇപ്പോഴും സർവ്വീസ് നടത്തുന്നു M/s.TEATICS ൽ അറ്റകുറ്റപ്പണികൾ ചെയ്യുന്നു.
- 15. **KL 01 AC 6982** - 15 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിന്റെ ബൊലേറോ ഇപ്പോഴും സർവ്വീസ് നടത്തുന്നു
- 16. **KL 01 AQ 311** - 12 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിലെ വാഹനം. വാഹനം വിൽക്കുന്നതിനായി PWD വാല്യൂ അസസ്മെന്റ് നടത്തികഴിഞ്ഞു.
- 17. **KL 01 AS 2609** - 11 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിലെ വാഹനം. ഡിസംബർ 2018 മുതൽ സർവ്വീസ് നടത്താൻ പറ്റുന്ന അവസ്ഥയിൽ അല്ല, വാഹനത്തിന്റെ ക്രാഷ് ഓഫ്റ്റ് ഒടിഞ്ഞു പോയെന്നും എൻജിൻ വർക്ക് വേണമെന്നും ഇതിനായി 60,000/- രൂപ ആകുമെന്നും അസിസ്റ്റന്റ് എഞ്ചിനീയർ, (മെക്കാനിക്കൽ) അറിയിച്ചു. വാഹനം 4 ലക്ഷം കിലോമീറ്ററിലധികം ഓടിയിട്ടുണ്ട്.
- 18. **KL 01 AS 6429** - 11 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിലെ വാഹനമാണിത്. 2018 ജനുവരി മുതൽ വാഹനം ഓടിക്കാൻ പറ്റുന്ന അവസ്ഥയിൽ അല്ല, 3 ലക്ഷം കിലോമീറ്റിൽ അധികം ഓടിയ വാഹനം വിൽക്കാനുള്ള നടപടിക്രമങ്ങൾ ആരംഭിച്ചിട്ടുണ്ട്.
- 19. **KL 01 AW 7960** - 9 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിന്റെ ബൊലേറോ M/s.TVS Iyergar and Sons Pvt Ltd, Kollam വർക്ക്ഷോപ്പിൽ അറ്റകുറ്റപ്പണികൾക്കായി നൽകിയിരിക്കുകയാണ്. മെയ് 2 നാണ് ഡീസൽ പൈപ്പ് പൊട്ടി വാഹനം വർക്ക് ഷോപ്പിൽ ആയത്.
- 20. **KL 01 AY 9104** - 8 വർഷം പഴക്കമുള്ള അമ്പാസിഡർ CEയുടെ ഔദ്യോഗിക വാഹനമാണ്. 30.04.2019 മുതൽ സർവ്വീസ് നടത്തുന്നില്ല. വാഹനത്തിനു പകരം മറ്റൊരു വാഹനം വാങ്ങാനുള്ള നടപടികൾ EK II ൽ നടന്നുവരുന്നു.
- 21. **KL 01 BA 244** -8 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിന്റെ ട്രാവലർ ഇപ്പോഴും സർവ്വീസ് നടത്തുന്നു.
- 22. **KL 01 T 4149** - 18 വർഷം പഴക്കമുള്ള അമ്പാസിഡർ കാർ ജനറൽ പുള്ളിൽ ഉപയോഗിച്ചിരുന്നതാണ്. നിലവിൽ ഓടുന്നില്ല. പകരം ഒരു Ertiga VDi വാങ്ങിയിട്ടുണ്ട്. വാഹനം വിൽക്കാനുള്ള നടപടിക്രമങ്ങൾ അവസാനഘട്ടത്തിലാണ്.
- 23. **KL 01 AL 6265** - 13 വർഷം പഴക്കമുള്ള അമ്പാസിഡർ കാർ ജനറൽ പുള്ളിൽ ഉപയോഗിച്ചിരുന്നതാണ്. നിലവിൽ എൻ.എസ്.എസ്-ന് അനുവദിച്ചു നൽകിയിരിക്കുന്നു വിൽക്കാനുള്ള നടപടിക്രമങ്ങൾ അവസാന ഘട്ടത്തിലാണ്. വാഹനത്തിനു പകരം ഒരു Ertiga VDi വാഹനം വാങ്ങി.
- 24. **KL 22 9774** - 11 വർഷം പഴക്കമുള്ള ബൊലേറോ ജനറൽ പുള്ളിൽ ഉപയോഗിക്കുന്നതാണ്. സർവ്വീസ് നടത്തുന്നുണ്ട്.
- 25. **KL 22 9755** - 11 വർഷം പഴക്കമുള്ള ബൊലേറോ ജനറൽ പുള്ളിൽ ഉപയോഗിക്കുന്നതാണ്. സർവ്വീസ് നടത്തുന്നുണ്ട്.
- 26. **KL 01 AW 5672** - 9 വർഷം പഴക്കമുള്ള ടോയോട്ട കോറോള ആൾട്ടിസ് കാർ ബഹു.വൈസ് ചാൻസലറുടെ ഔദ്യോഗിക വാഹനം ആണ്. വാഹനത്തിന് പകരം ടോയോട്ട ഇനോവ ക്രിസ്റ്റ VX വാങ്ങാൻ സപ്ലൈമാൻ നൽകിയിട്ടുണ്ട്. KL01 AW 5672 ജനറൽ പുള്ളിലേക്ക് നൽകാൻ തീരുമാനം ആയിട്ടുണ്ട്. 07.05.2019 മുതൽ വാഹനം M/s.Nippon Toyoto യിൽ A/c യുടെ അത്യാവശ്യ പണികൾ ചെയ്യുന്നതിനായി നൽകിയിരിക്കുകയാണ്.
- 27. **KL 01 BA 1705** - 8 വർഷം പഴക്കമുള്ള ഫോഡ് ഫിയസ്റ്റ കാർ രജിസ്ട്രേഷൻ ഔദ്യോഗിക വാഹനം ആണ്. ഇപ്പോഴും ഉപയോഗിച്ചു വരുന്നു.
- 28. **KL 01 BP 7946** - 5 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിലെ ബൊലേറോ ഇപ്പോഴും സർവ്വീസ് നടത്തുന്നുണ്ട്.
- 29. **KL 01 BP 7828**-5 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിലെ ബൊലേറോ ഇപ്പോഴും സർവ്വീസ് നടത്തുന്നുണ്ട്.
- 30. **KL 01 BS 91** - 4 വർഷം പഴക്കമുള്ള ബോട്ടണി വിഭാഗത്തിന്റെ ബൊലേറോ ഇപ്പോഴും സർവ്വീസ് നടത്തുന്നുണ്ട്.
- 31. **KL 01 BV 3337** - 3 വർഷം പഴക്കമുള്ള മാരുതി സിയാസ് കാർ പ്രോ വൈസ് ചാൻസലറുടെ ഔദ്യോഗിക വാഹനമാണ് ഇപ്പോഴും ഉപയോഗിച്ചുവരുന്നു.
- 32. **KL 01 BR 1707** - 4 വർഷം പഴക്കമുള്ള കാര്യവട്ടം സെക്യൂരിറ്റി വിഭാഗത്തിന്റെ ബൈക്ക് നിലവിൽ സർവ്വീസ് നടത്തുന്നുണ്ട്.
- 33. **KL 01 BR 1862** -4 വർഷം പഴക്കമുള്ള കാര്യവട്ടം സെക്യൂരിറ്റി വിഭാഗത്തിന്റെ ബൈക്ക് നിലവിൽ സർവ്വീസ് നടത്തുന്നുണ്ട്.
- 34. **KL 01 BW 6807** - 5 വർഷം പഴക്കമുള്ള ബസ് സർവ്വീസ് നടത്തുന്നുണ്ട്.
- 35. **KL 01 CD 7933** - 1 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിലെ വാൻ സർവ്വീസ് നടത്തുന്നുണ്ട്.

- 36. **KL 01 CD 7963** - 1 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിലെ വാൻ സർവ്വീസ് നടത്തുന്നുണ്ട്.
- 37. **KL 01 CH 4819, KL 01 CH 4851** - 9 മാസം പഴക്കമുള്ള Ertiga VDi വാഹനങ്ങൾ ജനറൽ പൂളിൽ ഉപയോഗിച്ചുവരുന്നു. **KL 01 T 4149, KL 01 AL 6265** എന്നീ വാഹനങ്ങൾക്ക് പകരമാണ് ഈ ൪ Ertiga വാഹനങ്ങളും വാങ്ങിയിരിക്കുന്നത്.
- 38. **KL 01 CH 9743** - 7 മാസം പഴക്കമുള്ള ജിയോളജി ഡിപ്പാർട്ട്മെന്റിനും ജനറൽ പൂളിനുമായി

വാങ്ങിയ 13 + D ഫോഴ്സ് ട്രാവലർ

സർവ്വീസ് നടത്തിക്കൊണ്ടിരിക്കുന്ന എല്ലാ വാഹനത്തിന്റെ ചെറുതും വലുതുമായ അറ്റകുറ്റപ്പണികൾ കമ്പനിയുടെ അംഗീകൃത സർവ്വീസ് സെന്ററുകളിലല്ല നടത്താനുള്ളത് എന്ന് അസിസ്റ്റന്റ് എഞ്ചിനീയർ, (മെക്കാനിക്കൽ) അറിയിച്ചു.

ഓരോ വാഹനങ്ങളേയും പറ്റിയുള്ള വിശദമായ ചർച്ചക്ക് ശേഷം വാഹനങ്ങളുടെ ബില്ലുകൾ തീർപ്പാക്കുന്നതിൽ കാലതാമസം വരുന്നതായി അസിസ്റ്റന്റ് എഞ്ചിനീയറുടെ, (മെക്കാനിക്കൽ) പരാമർശം ഉണ്ടായി. വാഹനങ്ങളുടെ അറ്റകുറ്റപ്പണികളുമായി ബന്ധപ്പെട്ട് ബില്ലുകളുടെ വേഗത്തിലുള്ള തീർപ്പാക്കലിന് സർവ്വകലാശാല ഭരണ വിഭാഗത്തിലുള്ളതു പോലെ ഒരു PD അക്കൗണ്ട് എക്സമിനേഷൻ വിഭാഗത്തിനും നൽകണമെന്ന് അസിസ്റ്റന്റ് എഞ്ചിനീയർ, (മെക്കാനിക്കൽ) നിർദ്ദേശിക്കുകയായി.

തുടർന്ന് കമ്മറ്റി താഴെ പറയുന്ന നിർദ്ദേശങ്ങൾ നൽകുകയായി

- 1. അസിസ്റ്റന്റ് എഞ്ചിനീയർ (മെക്കാനിക്കൽ) ന്റെ സേവനം പാളയം ഓഫീസിൽ മുഴുവൻ സമയവും ഉണ്ടാകുന്നതിനായി ട്രാൻസ്പോട്ട് വിഭാഗം കാര്യവട്ടം ക്യാമ്പസിൽ നിന്ന് പാളയം ഓഫീസിലേക്ക് മാറ്റണം.
- 2. അസിസ്റ്റന്റ് എഞ്ചിനീയർ മെക്കാനിക്കലിന്റെ സാങ്കേതിക നൈപുണ്യം സർവ്വകലാശാലയ്ക്ക് ലഭ്യമാക്കുന്നതിന് കഴിയുന്നില്ല. അത്യാവശ്യമായ നടപടികൾ രജിസ്ട്രാർ സ്വീകരിക്കണം..
- 3. നിലവിൽ വാഹനങ്ങളുടെ അറ്റകുറ്റപ്പണികൾ അംഗീകൃത വർക്ക്ഷോപ്പുകൾക്ക് പുറത്ത് നൽകുന്നത് ഒഴിവാക്കിയേ തീരൂ. എന്നാൽ വളരെ അത്യാവശ്യമായ ഘട്ടങ്ങളിൽ ബന്ധപ്പെട്ട ഉദ്യോഗസ്ഥരുടെ ഉത്തരവ് പ്രകാരം അത്തരം സർവ്വീസ് ഉപയോഗിക്കാം.
- 4. പീരിയോഡിക്കൽ സർവ്വീസ് നടത്തുവാൻ നിഷ്കർഷിച്ചിരിക്കുന്ന കിലോമീറ്ററിനുള്ളിൽ തന്നെ വാഹനം സർവ്വീസ് ചെയ്യുന്നതായി ബോധ്യപ്പെട്ടിട്ടില്ല
- 5. വാഹനം വാങ്ങുന്നതുൾപ്പെടെയുള്ള കാര്യങ്ങളിൽ ഗുരുതരമായ കാലതാമസം വരുന്നതായി യോഗം വിലയിരുത്തി.
- 6. ബില്ലുകൾ സമയബന്ധിതമായി തീർപ്പാക്കുന്നതുമായി ബന്ധപ്പെട്ടതുൾപ്പെടെയുള്ള ഭരണപരമായ കാര്യങ്ങളിൽ വാഹനങ്ങളുടെ ഡ്രൈവർമാരുടെ സേവനങ്ങളും ഉപയോഗപ്പെടുത്തേണ്ടതുണ്ട്.

അസിസ്റ്റന്റ് എഞ്ചിനീയർ (മെക്കാനിക്കൽ) ന്റെ ഓഫീസിന്റെ പ്രവർത്തനം കാര്യക്ഷമമാക്കുന്നതിനും നടപടികൾ സ്വീകരിച്ചേ തീരൂ.

യോഗനടപടികൾ 4.15 P.M -ന് അവസാനിച്ചു.

അനുബന്ധം

- 1. അസിസ്റ്റന്റ് എഞ്ചിനീയർ (മെക്കാനിക്കൽ) ന്റെ ഓഫീസിൽ പരിഷ്കരണങ്ങൾ നടപ്പിലാക്കുന്നതിനായി അസിസ്റ്റന്റ് എഞ്ചിനീയർ (മെക്കാനിക്കൽ) സമർപ്പിച്ച റിപ്പോർട്ട്.
- 2. സർവ്വകലാശാല വാഹനങ്ങൾ സംബന്ധിക്കുന്ന അസിസ്റ്റന്റ് എഞ്ചിനീയർ (മെക്കാനിക്കൽ)ന്റെ റിപ്പോർട്ട്.
- 3. ഡ്രൈവർമാരുടെ പ്രധാന ചുമതലകൾ നിശ്ചയിക്കുവാൻ വേണ്ടി അസിസ്റ്റന്റ് എഞ്ചിനീയർ (മെക്കാനിക്കൽ) ന്റെ അഭിപ്രായങ്ങൾ.

സർവ്വകലാശാല ഡ്രൈവർമാരുടെ പ്രധാന ലക്ഷ്യം സുരക്ഷിതമായ യാത്രകൾ ഒരുക്കുകയെന്നതാണ് .ഇതിനായി ഡ്രൈവിംഗ് ആയാസരഹിതവും ആസ്വാദ്യകരവും അപകടരഹിതവുമാകേണ്ടതുണ്ട്, ഒപ്പം പരമാവധി ഇന്ധനക്ഷമത കൈവരിക്കാനും കഴിയണം. യാത്രക്കാർക്ക് ഭയരഹിതവും ആയാസരഹിതവുമായി വാഹനത്തിൽ കഴിയാൻ സഹായിക്കുന്നതും ഡ്രൈവർ തന്നെയാണ്. അതുകൊണ്ട് തന്നെ യാത്രക്കാരുടെ യാത്രാവശ്യത്തിലെ ഏറ്റവും പ്രധാന ഘടകം ഡ്രൈവറായി മാറുന്നു .

പ്രധാന ചുമതലകൾ

- 1. വാഹനത്തിലെ യാത്രക്കാരുടെ രക്ഷയ്ക്കും സുഖത്തിനും സഹായകരമായ വിധത്തിലും മറ്റ് റോഡുപഭോക്താക്കൾക്ക് മതിയായ പരിഗണനയും പരിരക്ഷയും നൽകിയും അപകടങ്ങൾ ഉണ്ടാകാത്തതരത്തിലും പരമാവധി ഇന്ധനക്ഷമത ലഭ്യമാകത്തക്ക രീതിയിലും വാഹനം ഓടിക്കുക.
- 2. ഡ്രൈവർമാർ ഡ്യൂട്ടിക്ക് ഹാജരാകുമ്പോൾ സാധുതയുള്ള ഡ്രൈവിംഗ് ലൈസൻസും ബാഡ്ജും ഒപ്പം കരുത്തേണ്ടതാണ് .ലൈസൻസ് കാലാവധിയിൽ പുതുക്കിയുണ്ടെന്ന് ഉറപ്പുവരുത്തുകയും ആയത് മേലുദ്യോഗസ്ഥരെ ബോധ്യപ്പെടുത്തേണ്ടതുമാണ് .

3. ഡ്യൂട്ടിക്ക് ഹാജരാകുമ്പോൾ സർവകലാശാല നിഷ്കർഷിച്ചിട്ടുള്ള യൂണിഫോം ധരിച്ചിരിക്കണം. ഏതെങ്കിലും കാരണത്താൽ യൂണിഫോം ധരിക്കാതെ വാഹനമോടിക്കേണ്ടി വന്നാൽ ആയത് ലോഗ്ബുക്കിൽ രേഖപ്പെടുത്തേണ്ടതും കൺട്രോളിങ് ഓഫീസറെ സാക്ഷ്യപ്പെടുത്തേണ്ടതുമാണ്.
4. യാത്ര പുറപ്പെടാൻ ചുമതലപ്പെടുത്തിയിരിക്കുന്ന സമയത്തിന് കുറഞ്ഞത് അരമണിക്കൂർ മുൻപെങ്കിലും വാഹനം പാർക്ക് ചെയ്തിരിക്കുന്ന സ്ഥലം/ ഗ്യാരേജിൽ എത്തിയിരിക്കണം. വാഹനം യാത്രക്ക് സജ്ജമാണോയെന്ന് പരിശോധിച്ച് ഉറപ്പുവരുത്തുകയും വേണം.
5. ദ്രോണ ദിവസത്തെ ഡ്യൂട്ടിക്ക് മുൻപും ശേഷവും കൺട്രോളിങ് ഓഫീസറെ നേരിൽ കണ്ട് അടുത്ത ഡ്യൂട്ടിയെ കുറിച്ച് ബോധവാനായിരിക്കണം. ലോഗ്ബുക്ക് കൃത്യമായി അതാത് ദിവസം തന്നെ കൺട്രോളിങ് ഓഫീസർ സാക്ഷ്യപ്പെടുത്തിയിരിക്കണം.
6. ഡ്യൂട്ടിക്ക് ഹാജരായി കഴിഞ്ഞാൽ ഓടിക്കേണ്ട വാഹനത്തിന്റെ താക്കോൽ, ലോഗ്ബുക്ക് എന്നിവ ബന്ധപ്പെട്ട സെക്ഷനിൽ നിന്നും കൈപ്പറ്റേണ്ടതാണ്.
7. തുടർന്ന് അനുവദിച്ചിരിക്കുന്ന വാഹനത്തിന്റെ പ്രാഥമിക പരിശോധന നടത്തേണ്ടതാണ്
 - a. വാഹനത്തിന്റെ അകവും പുറവും വൃത്തിയാണെന്നു ഉറപ്പുവരുത്തുക, ആവശ്യമെങ്കിൽ വൃത്തിയാക്കുക
 - b. ഇന്ധന ടാങ്കിൽ ഇന്ധനം എത്രയുണ്ടെന്ന് ഉറപ്പുവരുത്തുക.തുടർന്നുള്ള യാത്രകൾക്ക് ഇന്ധനം പര്യാപ്തമാണോ എന്ന് ഉറപ്പുവരുത്തുക .
 - c. ടയർ പ്രഷർ ,ടയറിന്റെ കണ്ടീഷനുകൾ ,സ്പെയർ വീൽ ടയർ മാറ്റുവാനുള്ള ടൂൾകിറ്റ് എന്നിവ കൃത്യമാണെന്ന് ഉറപ്പുവരുത്തുക .
 - d. ക്ലിങ്ക് ,ഡീസൽ എന്നിവയുടെ ലീക്ക് പരിശോധിക്കുക ,ഫാൻ/ ഡ്രൈവ് ബെൽറ്റുകൾ പ്രവർത്തനക്ഷമമാണോ എന്ന് ഉറപ്പുവരുത്തുക.
 - e. ബ്രേക്ക് സിസ്റ്റം തൃപ്തികരമാണോ എന്ന് ഉറപ്പുവരുത്തുക
 - f. ലൈറ്റുകൾ-ഹെഡ്ലൈറ്റുകളും പാർക്ക് ലൈറ്റുകളും ഇൻഡിക്കേറ്ററുകളും ബ്രേക്ക് ലൈറ്റുകളും ഡിപ്പർ സിച്ച് ,വൈപ്പർ ,മുതലായവയും പ്രവർത്തനക്ഷമമാണോ എന്ന് ഉറപ്പുവരുത്തുക.
 - g. A/C യുള്ള വാഹനമാണെങ്കിൽ A/C യുടെ പ്രവർത്തനമുറപ്പുവരുത്തുക.
 - h. റിയർവ്യൂ മിററും സൈഡ് വ്യൂ മിററും പ്രവർത്തനക്ഷമമാണോ എന്ന് ഉറപ്പുവരുത്തുക. വാതിലുകൾ, ഡോർ ലോക്കുകൾ, പവർ വിൻഡോകൾ, സീറ്റ് ബെൽറ്റുകൾ എന്നിവ പ്രവർത്തനക്ഷമമാണോ എന്ന് ഉറപ്പുവരുത്തുക.
 - i. വാഹനത്തിന്റെ പെയിന്റിനു / ബോഡിപാർട്ട്സിനു കേടുപാടുകൾ ഇല്ലെന്നു ഉറപ്പുവരുത്തുക.
 - j. വാഹനത്തിന് കേരള സർവകലാശാല/RTO നിയമങ്ങൾ നിഷ്കർഷിച്ചിരിക്കുന്ന രീതിയിലുള്ള ബോർഡുകൾ ഉണ്ടോയെന്ന് ഉറപ്പുവരുത്തുക.

പ്രാഥമിക പരിശോധനയിൽ എന്തെങ്കിലും തകരാർ ശ്രദ്ധയിൽ പെട്ടാൽ അത് ഡ്രൈവർക്ക് പരിഹരിക്കാവുന്നതാണെങ്കിൽ പരിഹരിക്കുക. അല്ലാത്തപക്ഷം കൺട്രോളിങ് ഓഫീസറെയും മെക്കാനിക്കൽ എഞ്ചിനീയറെയും വിവരമറിയിക്കുക

ഡ്യൂട്ടിക്കിടയിൽ ഡ്രൈവർ ഒരു കാരണവശാലും വാഹനത്തിനുള്ളിലോ, വാഹനത്തിനു പുറത്തോ പുകവലിക്കുകയോ നിരോധിക്കപ്പെട്ട മറ്റു ലഹരി പദാർത്ഥങ്ങളോ ഉപയോഗിക്കരുത്. മദ്യപിച്ച് ഡ്യൂട്ടി ചെയ്യുന്നതും ഡ്യൂട്ടിക്കിടയിൽ മദ്യപിക്കുന്നതും ഗുരുതരമായ കുറ്റകൃത്യമാണ്. മറ്റു ലഹരിപദാർത്ഥങ്ങളും (പാൻമസാല,വെറ്റിലമുറുക്ക് പോലുള്ളവ) അനുവദനീയമല്ല. ഇവയൊന്നും വാഹനത്തിൽ സൂക്ഷിക്കുവാനും പാടുള്ളതല്ല . മേൽസൂചിപ്പിച്ച ഏതെങ്കിലും വസ്തു ഉപയോഗിച്ച് ഡ്യൂട്ടി ചെയ്യുന്നുവെന്നോ ഡ്യൂട്ടിക്കിടയിൽ ഉപയോഗിക്കുന്നുവെന്നോ എന്ന് മേലധികാരി/ യാത്രക്കാരൻ/സഹയാത്രികൻ ബോധ്യപ്പെട്ടാൽ ശിക്ഷണ നടപടികൾ മെക്കാനിക്കൽ എഞ്ചിനീയർക്കോ മറ്റു കൺട്രോളിങ് ഉദ്യോഗസ്ഥർക്കോ സ്വീകരിക്കാവുന്നതാണ്.

വേഗത നിയന്ത്രണങ്ങൾ പാലിക്കേണ്ടതുണ്ട്. സർവകലാശാല വാഹനങ്ങൾക്ക് മോട്ടോർ വെഹിക്കിൾസ് ഡിപ്പാർട്ട്മെന്റ് അനുവദിച്ചിട്ടുള്ള വേഗത നിയന്ത്രണങ്ങൾ കൃത്യമായി പാലിക്കണം , അല്ലാത്തപക്ഷം പിടിക്കപ്പെട്ടാൽ ശിക്ഷണ നടപടികൾ സർവകലാശാല സ്വീകരിക്കുന്നതായിരിക്കും.

വാഹനമോടിക്കുമ്പോൾ ഡ്രൈവർ യാതൊരു കാരണവശാലും മൊബൈൽ ഫോണോ, മൊബൈൽ ഫോണിൽ അധിഷ്ഠിതമായ വസ്തുക്കൾ(ബ്ലൂ ടൂത്ത ഹെഡ് സെറ്റു, വയേർഡ് ഹെഡ് സെറ്റ്, വൈഫൈ ഉപകരങ്ങൾ) ഒന്നും പ്രവർത്തിപ്പിക്കാൻ പാടുള്ളതല്ല.

1. ഓരോ വാഹനത്തിന്റെയും ഉത്തരവാദിത്തം ഓരോ ഡ്രൈവർക്ക് എന്ന നിലയിൽ അനുവദിച്ച ക്രമപ്പെടുത്തിയിരിക്കുന്നു, പ്രസ്തുത വാഹനത്തിന്റെ ഉത്തരവാദിത്തം വാഹനത്തിൽ പോസ്റ്റ് ചെയ്തിരിക്കുന്ന ഡ്രൈവറിൽ മാത്രം നിക്ഷിപ്തമായിരിക്കും

2. രണ്ടാഴ്ചയിൽ ഒരിക്കൽ കൃത്യമായി ഗിയർബോക്സ്, ഡിഫറൻഷ്യൽ ഹൗസിങ് ഓയിൽ ലെവൽ എന്നിവ ചെക്കചെയ്യേണ്ടതും ആവശ്യമെങ്കിൽ ടോപ്പ് അപ്പ് ചെയ്യേണ്ടതുമാണ്, ഇത് കൂടാതെ ആവശ്യമുള്ള ഗ്രീസിങ്ങും നടത്തിയിരിക്കണം
3. വാഹനത്തിൽ വരുന്ന എല്ലാ ന്യൂനതകളും കൺട്രോളിങ് ഓഫീസർ മുഖേന മാത്രം മെക്കാനിക്കൽ എഞ്ചിനീയറെ അറിയിക്കേണ്ടതാണ്
4. വാഹനം സർവീസ് ചെയ്യാനായി കൊടുക്കുമ്പോൾ പ്രത്യേക പരിഗണന കൊടുക്കേണ്ട കാര്യങ്ങളുണ്ടെങ്കിൽ അവ ബോധ്യപ്പെടുത്തുകയും ആവശ്യമെങ്കിൽ സ്വന്തം മേൽനോട്ടത്തിൽ സർവീസ് ഉറപ്പുവരുത്തുകയും ചെയ്യുക.
5. പ്രത്യേക തകരാറുകളാൽ വാഹനം റിപ്പയർ ചെയ്യാൻ കൊടുക്കുമ്പോൾ മേലധികാരി ആവശ്യപ്പെടുന്ന പക്ഷം വാഹനങ്ങളുടെ റിപ്പയറിനു മേൽനോട്ടം വഹിക്കുക.
6. വാഹനത്തിൻറെ ടൂൾസും സ്പെയേഴ്സും സംരക്ഷിക്കേണ്ടത് ഓരോ ഡ്രൈവർമാരുടെയും ഉത്തരവാദിത്തമാണ്.
7. വാഹനങ്ങളുടെ ഇന്ധനം, ലൂബ്രിക്കേറ്റിംഗ് ഓയിൽ എന്നിവയുടെ കണക്കുകൾ കൃത്യമായി സൂക്ഷിക്കേണ്ടതാണ്.
8. കേരള ഫിനാൻഷ്യൽ കോഡ് പ്രകാരം ഓരോരുത്തരും ലോഗ്ബുക്ക് കൃത്യമായി എഴുതി സൂക്ഷിക്കേണ്ടതാണ്.
9. വാഹനം കൈപറ്റുമ്പോൾ അതുമായി ബന്ധപ്പെട്ട രേഖകൾ (രജിസ്ട്രേഷൻ സർട്ടിഫിക്കറ്റ്, ഇൻഷുറൻസ് പേപ്പർ, ഇന്ധനക്ഷമതാ സർട്ടിഫിക്കറ്റ്, ഓപ്പറേറ്റോഴ്സ് മാനുവൽ, പൊല്യൂഷൻ സർട്ടിഫിക്കറ്റ് എന്നിവ സാധ്യതയുള്ളതാണ്) ഉണ്ടെന്ന് ഉറപ്പുവരുത്തുക.
10. വാഹനം തിരികെ വാങ്ങുമ്പോൾ അതുമായി ബന്ധപ്പെട്ട രേഖകൾ (രജിസ്ട്രേഷൻ സർട്ടിഫിക്കറ്റ്, ഇൻഷുറൻസ് പേപ്പർ, ഇന്ധനക്ഷമതാ സർട്ടിഫിക്കറ്റ്, ഓപ്പറേറ്റോഴ്സ് മാനുവൽ)ഉണ്ടെന്ന് ഉറപ്പുവരുത്തുക.
11. വാഹനങ്ങളുമായി ബന്ധപ്പെട്ട അറ്റകുറ്റപണികൾ, ചാർജ്ജുകൾ, കി.മീ എന്നിവ ലോഗ്ബുക്കിൽ രേഖപ്പെടുത്തേണ്ടതാണ്.
12. ഇൻഷുറൻസ് സർട്ടിഫിക്കറ്റ്, റെജിസ്റ്ററേഷൻ സർട്ടിഫിക്കറ്റ്, ഫിറ്റ്നസ് സർട്ടിഫിക്കറ്റ്, ഇന്ധനക്ഷമതാ സർട്ടിഫിക്കറ്റ്, തുടങ്ങിയവയുടെ പകർപ്പുകൾ ലോഗ്ബുക്കിൽ സൂക്ഷിക്കേണ്ടതാണ്.
13. ലോഗ്ബുക്കിൽ അതാതു മാസത്തിലെ വാഹനത്തിന്റേ ഇന്ധന ഉപയോഗത്തിന്റെ സംക്ഷിപ്തം തയ്യാറാക്കേണ്ടതാണ്.(opening k.m, closing k.m, total kilometer covered in the month, fuel purchase, consumption, closing balance)
14. വാഹനച്ചുമതലയുള്ള ഉദ്യോഗസ്ഥന്റെ നിർദ്ദേശപ്രകാരം മാത്രം ട്രിപ്പുകൾ, യാത്രക്കാർ, കയറ്റാവുന്ന സാധനങ്ങൾ എന്നിവ നിശ്ചയിക്കേണ്ടതാണ്. പ്രധാനമായും സ്റ്റേഷനറി സാധനങ്ങൾ നീക്കം ചെയ്യുമ്പോൾ വാഹനങ്ങൾക്കു കേടുപാടുകൾ സംഭവിക്കുന്ന രീതിയിൽ വാഹനം ഓവർലോഡ് ചെയ്യുവാൻപാടുള്ളതല്ല. ആവശ്യമെങ്കിൽ അനുവദനീയമായ നിലയിൽ ലോഡ് ചെയ്ത ഒന്നിലധികം ട്രിപ്പുകൾ നടത്തേണ്ടതാണ്. ഒരു ട്രിപ്പ് അധികമോടിക്കുന്നതാണ് ഓവർലോഡ് ചെയ്ത വാഹനത്തിനു അപകടം സംഭവിക്കുന്നതിനേക്കാളും നല്ലത് എന്ന് ഓർത്തിരിക്കണം
15. ടാക്സ്, ഫിറ്റ്നസ്, ഇൻഷുറൻസ്, പൊല്യൂഷൻ ടെസ്റ്റ്, ഇന്ധനക്ഷമതാ ടെസ്റ്റ്, ഇവയെല്ലാം മുൻകൂട്ടി ഉദ്യോഗസ്ഥനെ അറിയിക്കേണ്ടതും കാലാവധി അവസാനിക്കുന്നതിനു മുൻപ് തന്നെ പുതുക്കിവാങ്ങേണ്ടതുമാണ്. വാഹന ഇൻഷുറൻസ് സർട്ടിഫിക്കറ്റ് കാലാവധി തീരുന്നതിൻറെ ഒരാഴ്ച മുൻപ് തന്നെ പുതുക്കി വാങ്ങേണ്ടതാണ് .അതിനായി ഒരു മാസം മുൻപ് തന്നെ അപേക്ഷകൾ ബന്ധപ്പെട്ട വകുപ്പിൽ സമർപ്പിക്കേണ്ടതാണ്.
16. മേലുദ്യോഗസ്ഥൻറെ നിർദ്ദേശപ്രകാരം ആവശ്യമെങ്കിൽ അധിക ഡ്യൂട്ടികൾ ചെയ്യേണ്ടതാണ്.
17. ഡ്രൈവറുടെ അശ്രദ്ധ മൂലമുണ്ടാകുന്ന അപകടങ്ങളുടെ നഷ്ട പരിഹാരങ്ങൾ അതാതു ഡ്രൈവറിൽ നിന്നും ഈടാക്കുന്നതാണ്. (സ്ഥിരം ജീവനക്കാർക്കും താൽക്കാലിക ജീവനക്കാർക്കും ബാധകം).

Resolution of the Syndicate

RESOLVED to defer the matter to the next Syndicate.

FURTHER RESOLVED to instruct the Assistant Engineer (Mech.) to be present during the meeting.

Item No.10.44 **Age limit for promotion to the post of Section Officer-KUFO 1978-reg**
 Ref: *Schedule to Chapter XVII of the Kerala University First Ordinances, 1978 – Sl. No. 11- Consideration of-reg.*

(Ad. A I)

The entries in the schedule to Chapter XVII of the Kerala University First Ordinances, 1978 – ‘Scale of Pay, Qualification etc, of various posts in the University’ From Joint Registrar to Section Officer are as follows;

Sl. No.	Designation	Scale of Pay	Age	Qualifications		Method of Recruitment
				General (5)	Technical (6)	
(1)	(2)	(3)	(4)			(7)
# 4A	Joint Registrar	2100-3040	Not less than 40 years and not more than 50 years, but relaxable in case of those who are in University service			By promotion on the basis of seniority and merit from among the cadre of Deputy Registrar
5	Deputy Registrar	950-1450	Not less than 40 years and not more than 50 years, but relaxable in case of those who are in University service	University Degree		By promotion on the basis of seniority and merit from among the cadre of Assistant Registrar
7	Assistant Registrar	710-1200		University Degree		By promotion on the basis of seniority and merit from among the cadre of Section Officers in the ministerial cadre of the University
11	Section Officer (Common General Cadre) and Administrative Officer	495-835	Not more than 40 years	University Degree		By promotion from the cadre of Assistants (Selection Grade *) on the basis of seniority and merit

#Entries under method of recruitment amended vide amendment No.84

*Entries under method of recruitment amended vide amendment No.152

The age for promotion to the post of Deputy Registrar (Column No. 4) is ‘**Not less than 40 years and not more than 50 years, but relaxable in case of those who are in University service**’ and that for the post of Section Officer is ‘**Not more than 40 years**’. The existing practice in the University adopted for granting promotions either to the post of Deputy Registrar or Section Officer, does not take into account of the age limit. More over the Scale of Pay has to be amended as per the pay revision order. Hence, this may be amended by deleting the entry in the Column No.3 (Scale of pay) against Serial No.4A,5,7& 11 [Joint Registrar, Deputy Registrar, Assistant Registrar & Section Officer] and column No 4 (Age) in Serial No.11 [Section Officer (Common General Cadre) and Administrative Officer], The Scale of pay (Column No. 3) of various posts from Joint Registrar to Section Officer needs amendment as per the Pay Revision Order.

It may be noted that the age limit is followed for direct recruitment only and not for promotion posts not only in University, but in all Govt. Departments. During the period 1988 -1990,

University has done recruitment directly to the posts of Section Officers and Assistant Registrars and therefore it is evident that the age limit prescribed is for direct recruitment .

Hence, the following amendment is proposed to the Schedule to Chapter XVII of the Kerala University First Ordinances, 1978.

Sl. No.	Designation	Scale of Pay	Age	Qualifications		Method of Recruitment
				General (5)	Technical (6)	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
# 4A	Joint Registrar	85,000-1,17,600	Not less than 40 years and not more than 50 years but relaxable in the case of those in University Service.			By promotion on the basis of seniority and merit from among the cadre of Deputy Registrar
5	Deputy Registrar	77,400-1,15,200	Not less than 40 years and not more than 50 years, but relaxable in the case of those in University Service.	University Degree		By promotion on the basis of seniority and merit from among the cadre of Assistant Registrar
7	Assistant Registrar	45,800-89,000		University Degree		By promotion on the basis of seniority and merit from among the cadre of Section Officers in the ministerial cadre of the University
11	Section Officer (Common General Cadre) and Administrative Officer	36,600-79,200	Not more than 40 years (For Direct recruitment)	University Degree		By promotion from the cadre of Assistants (Selection Grade *) on the basis of seniority and merit

The above proposals are submitted for consideration and appropriate recommendation.

Resolution of the Syndicate

RESOLVED to approve the amendment proposal by incorporating 'for direct recruitment' in the title column (4) specifying Age and place the matter before the Senate.

Item No.10.45

Promotion to the post of Deputy Registrar - Reporting of-reg.

(Ad.AI)

The following Assistant Registrar (Hr. Gr) is promoted to the post of Deputy Registrar in the scale of pay of Rs. 77,400-1,15,200/- as detailed below;

Sl. No.	Name of the Officer	Date of Promotion	Nature of vacancy	Details of posting	Promotion Order No. & Date
1	Smt. P. Maheswari	01.06.19	Vice Smt.B.Bindu, Deputy Registrar retired on 31.05.2019	Deputy Registrar, Admn. II	U.O.No.Ad.A1.4/676 5/19 dtd 01.06.2019

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.10.46 *Renewal of Health Card - Trivandrum Municipal Corporation-Allotting of Space for office-PMG Students Centre-Consideration of-reg.*

(Ad.D1)

The Mayor, Trivandrum Municipal Corporation, Adv.V.K .Prasanth has submitted a request to the Hon'ble Vice Chancellor to allot space for office at Students Centre, PMG. The renewal of Health Insurance card for beneficiaries has been started at the Government level. The facility for renewal of card will be started at various centres of Trivandrum Municipal Corporation from June 1, 2019 onwards. As the Construction work is in progress at the main office building of the Trivandrum Municipal Corporation, it is not possible to start a centre there itself like the previous years, which could create inconvenience to a large number of beneficiaries. To avoid this inconvenience, it is requested by the Mayor, to allot office space for 1 month at free of cost in the Students Centre, PMG.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Syndicate for consideration and appropriate recommendation.

Resolution of the Syndicate

RESOLVED to authorize Sri.Shijukhan and Sri.Harikrishnan, Members of the Syndicate to discuss with Adv.V.K.Prasanth, Worshipful Mayor of Thiruvananthapuram City, the matter relating to allotment of temporary accommodation to Corporation Staff for facilitating renewal of Health Insurance Card.

Item No.10.47 *Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Services-Approval of-reg.*

(Ad.D1)

The minutes of the meeting of the Standing Committee of the Syndicate on Students' Services held on 10.06.2019, 12.15 PM, at the Syndicate Room is placed before the Syndicate for consideration and approval. (Minutes Appended).

Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Services

Date	:	10.06.2019
Time	:	12.15 P.M
Venue	:	Syndicate Room

Members:-

- | | |
|---|-------------|
| 1. Sri. M.Harikrishnan (<i>Convenor</i>)Member, Syndicate : | Sd/- |
| 2. Sri.Shijukhan J.S, Member, Syndicate | Not Present |
| 2. Adv.G.Sugunan, Member, Syndicate, | Not Present |
| 3. Dr.K.R.Kavitha, Member, Syndicate, | Not Present |
| 4. Dr.B.Unnikrishnan Nair, Member, Syndicate, | Not Present |
| 5. Adv.K.H.Babujan Member, Syndicate: | Sd/- |

Invitees Present

- | | |
|-------------------------------------|------|
| 1) Sri.Siddik.R Director(i/c), DSS: | Sd/- |
|-------------------------------------|------|

Item No.10.47 Special Item No:1 *Budget Proposal-Students Care Scheme- 2019 admission - reg.*

The Budget Proposal 2019 has proposed a new scheme for students, namely "Students Care Scheme", since the old Scheme MAIPS was not beneficial for students, the Syndicate decided to Stop the scheme and decided to implement the insurance policy directly by the University. The Syndicate at its meeting held on 25.05.2019,vide Special Item No:1 has resolved to modify the policy name as "Students Care Scheme" hence been applicable from the academic year 2019 onwards. It has been proposed to re-fix the policy of premium from Rs. 240 per year to Rs.100 per year, which to be collected as one time payment for their entire programme (i.e. Rs 300/-for 3 year UG programme, Rs.200/- for 2 year PG programmes, Rs.500/- for five year programme etc.). Comparing the earlier scheme the new scheme and its claims has been enhanced as follows :

Death Claim: 5,00,000 (Five Lakhs) (earlier three lakhs)

Maximum amount for Accident and Illness: 1,00,000 (One Lakh) (earlier fifty thousand).

The new scheme also has some inclusive provisions:

To Categorize the disabilities into Permanent, Temporary, death and to include the students who are suffering from fatal diseases like Cancer, Hemophilia etc for providing treatment expenses.

Sub-committee on Students Welfare Scheme was held on 01.06.2019 at Syndicate Room also made the proposal that the amount remitted to KUF by various Colleges and Institutions as Special Fees for Student Care Scheme, a ten percent of the fees remitted in this regard may be transferred to KUF as part of the administrative expenses.

Recommendation: The committee considered the matter and recommended to approve the proposal.

Item No.10.47 Special Item No:2 Subcommittee on Students Welfare Scheme--Syndicate decision-reg.

The Syndicate at its meeting held on 25.05.2019 vide item No: 09.82 has resolved to authorise the Vice Chancellor for formulating suitable measure to use balance amount in the fund (MAIPS) for the students. Regarding the existing fund and its utilisation, the meeting of the Sub-committee on Students Welfare Scheme was held on 01.06.2019 at Syndicate Room and made the following proposals.

* To conduct a hearing of those Colleges which have not remitted the Special Fees to KUF in connection with Students Medical Insurance with the Standing Committee of Syndicate on Affiliation of Colleges.

* Approximate amount remitted to KUF by various Colleges and Institutions as Special Fees excluding the due amount is nearly Rupees.1,08,00,000/-(Rupees One Crore Eight lakhs only). Out of this amount the committee proposed:

*Ten percent of the fees remitted in this regard may be transferred to KUF as part of the administrative expenses.

Recommendation: The Committee on Students Services considered the matter and recommended the above proposals.

Item No.10.47 Special Item No: 3 News letter on activities of DSS -reg.

The DSS, conduct and coordinates various activities for the welfare of students. So a "NEWSLETTER" shall be published including the activities and programmes conducted by the DSS for the last year.

Recommendation: The Committee on Students Services considered the matter and recommended the above proposals.

The Meeting concluded at 1.30 PM.

Resolution of the Syndicate

RESOLVED to approve the recommendations of the Standing Committee of the Syndicate on Students' Services held on 10.06.2019, be approved with following modifications:

1. That the maximum claim due to any student under the scheme shall be limited to Rs.5,00,000/- (Rs.Five lakh only).
2. That only treatment for illness of severe nature like Cancer, Kidney failure, Heartattack, Stroke, etc., or for serious accidents during the course of study shall alone be reckoned for assistance upto Rs.1,00,000/-, subject to availability of funds. Waiting diseases shall not be considered under the Scheme.

FURTHER RESOLVED that the University shall frame a detailed Bye law for the modus operandi of the Scheme

ALSO RESOLVED that an amount of Rs.10,000/- (Rs.Ten thousand only) be re-appropriated from balance amount available under any suitable Head of Account relating to DSS for purpose of publishing the proposed News Letter.

Item No.10.48

Dr. Mamata Sahoo, Assistant Professor under UGC FRP Scheme- Department of Physics - Pay fixation and on time salary by advancing funds from KUF – Note to the Syndicate –Consideration of- reg :

(P.I.F)

Dr. Mamata Sahoo was appointed as Assistant Professor under the UGC scheme of Faculty Recharge Programme in the Department of Physics and Dr. Mamata Sahoo joined duty on 28.06.2018 F.N. The UGC has sanctioned an amount of Rs. 4,55,000/- (Rupees Four lakh fifty five thousand only) towards advance salary @ 50,000/- p. m. w.e.f 28.06.2018 to 31.03.2019 for the financial year 2018-19 and the same was released by the University to Dr. Mamata Sahoo vide UO dated 31.01.2019. Dr. Mamata Sahoo vide letter dated 04.04.2019 has requested for on time salary from the University and for fixing the pay. As per the request, the Finance IV section has fixed the pay Rs. 18,840+ AGP 6000 in the pay band of Rs. 15,600- 39,100+ AGP 6000 w.e.f 28.06.2018.

The Finance II section fixed the pay as BP Rs. 18,840+ AGP 6000 with DA @ 148%, HRA @ Rs.1500/- per month and CCA @ Rs.350/- per month in the payband of Rs.15,600- 39100 + AGP 6000 with effect from 01.07.2018. Adhering to the directions of UGC to pay the salary of UGC faculties on time, the finance has given endorsement for advancing an amount of Rs.7,61,500/- (Rupees Seven Lakhs Sixty One Thousand and Five Hundred Only) from KUF towards the disbursement of salary in respect of Dr. Mamata Sahoo, at the above mentioned rate for a period of one year w.e.f 01.04.2019.

The expenditure may be booked under the head of account "Part III- MH 80B- Grants from the UGC- 9/8774- UGC Faculty Recharge Programme" provided in the current year's Budget Estimates of the University. The amount advanced may be reimbursed immediately on receipt of actual fund from the UGC. In the same manner Dr. Savitha Pillai S, Assistant Professor under UGC FRP Scheme, Department of Physics is also getting the salary.

The Vice- Chancellor has ordered to place the matter before the Syndicate.

Hence the matter of on time payment to Dr. Mamata Sahoo, Assistant Professor under UGC FRP Scheme, Department of Physics is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to sanction on-time payment of salary and allowances to Dr.Mamata Sahoo, Assistant Professor under UGC FRP Scheme in the Department of Physics.

FURTHER RESOLVED to advance funds from KUF towards the purpose, subject to reimbursement on receipt of amount due from the University Grants Commission.

Item No.10.49

Iqbal College, Peringammala - Extension of term of appointment of Dr.U.Abdul Khalam, Associate Professor of Commerce as Drawing and Disbursing Officer - (fifth term) – Consideration of - reg:

(Ac FIII)

The University had approved the appointment of Dr.U.Abdul Khalam, Associate Professor of Commerce as the Drawing and Disbursing Officer of Iqbal College, Peringammala for 4 consecutive terms and orders have been issued. Extension for the fourth term was approved by the Vice- Chancellor subject to reporting to the Syndicate. The matter was reported to the Syndicate.

The University vide circular dated 02-04-2019 has informed all the Managements that appointment of Drawing and Disbursing Officer especially extension for further periods spanning beyond the initial three terms shall not be considered for approval without sufficient valid reasons.

Since one of the applicants for Principal promotion, Dr.Nusaifa Beevi has filed a writ petition in WP(C) No.14846/2019, the proposal regarding the appointment of Dr.U.Abdul Khalam as Principal of the College is pending with the Hon'ble High Court of Kerala, and hence also before the University.

As per the orders of Vice-Chancellor, the proposal regarding the extension of term of appointment of Dr.U.Abdul Khalam, Associate Professor of Commerce as the Drawing and Disbursing Officer of Iqbal College, Peringammala for the fifth term for a period of three months w.e.f 01-06-2019 is placed before the Syndicate.

Resolution of the Syndicate

RESOLVED not to approve the appointment of Dr.U.Abdul Khalam, Iqbal College, Peringammala as DDO since he has already been appointed for more than three terms.

FURTHER RESOLVED to seek the Educational Agency to appoint another suitable person as DDO

Item No.10.50 **Assigning charge of the HoD at the Institute of Management in Kerala, Kariavattom to Dr. Ambeeshmon S., Assistant Professor – action taken - reporting of – reg.**

(Ad.BIII)

- Ref: 1) U.O.No.85/2018/UOK Dated: 12.10.2018
 2) U.O. No.Ad.B.III.1/40602/2018/UOK dated: 27.11.2018
 3) U.O. No.Ad.B.III.1/40602/2018/UOK dated: 18.03.2019
 4) U.O.No.28/2019/UOK Dated: 25.05.2019

The Vice Chancellor had accorded sanction to Dr. K.S. Chandrasekar, Professor & Head, Institute of Management in Kerala, Kariavattom being granted Sabbatical Leave for a period of one year w.e.f. 21.10.2018 to 20.10.2019 for writing a book titled 'History of Management Thought' along with his M.Phil scholars and to update his earlier book titled 'Marketing Management' vide paper read (1) above.

The Vice Chancellor had given the charge of Head of the Institute of Management in Kerala, Kariavattom to Dr. Ambeeshmon S., Assistant Professor initially for a period of three months w.e.f. 27.11.2018 vide paper read (2) above. The charge had been extended for an another period of three months w.e.f. 27.02.2019 vide paper read (3) above.

As the headship charge will expire on 26.05.2019, Dr. Ambeeshmon S. has requested to extend his headship. Sanction has been accorded by the Vice Chancellor to Dr. Ambeeshmon S., Assistant Professor, Institute of Management in Kerala (IMK) being entrusted the Headship of the Department for another three months w.e.f. 26.05.2019 subject to reporting to the Syndicate vide paper read (4) above.

Hence the matter is being reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.10.51 **Department of Physics – Nomination of Dr. Sibi K S, Assistant Professor as Head of the Department- Consideration of - reg:-**

(Ad.AV)

As per U.O.No.Ad.AV/2/14809/2016 dated 02.07.2016, Dr.Subodh G, Assistant Professor, had been nominated as the Head of the Department of Physics and he had assumed charges w.e.f 04.07.2016.He will complete three years of headship in the Department of Physics on 03.07.2019.

As per Statute 18 Chapter 3 of the Kerala University First Statutes, 1977, the Head of the Department shall be nominated on a rotation basis for three years starting with the seniormost teacher of the Department.The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of the three year, next seniormost Professor shall be nominated. In Department where there are no Professors or Readers, the Headship shall be rotated among the Lecturers. In the Department of Physics there are only four Assistant Professors.

Dr. Sibi K S is the next seniormost teacher in the Department. He entered University service as Lecturer on 17.02.2014. He is due to retire on 2044.

Hence the proposal for nominating Dr. Sibi K S, Assistant Professor as Head of the Department of Physics w.e.f 04.07.2019 FN is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to nominate Dr.Sibi K.S, Assistant Professor as Head of the Department of Physics for a period of three years w.e.f. 04.07.2019.

Item No.10.52 **Department of Archaeology - Provisional payment sanctioned to conduct Fieldwork/ Exploration/ Excavation in various parts of Kerala and Gujarath regions –reporting of - reg.**

(Ad.AII)

Sanction was accorded by the Vice-Chancellor subject to reporting to Syndicate to Dr. Abhayan G S, Assistant Professor, Department of Archaeology , University of Kerala, Kariavattom, (Director of Excavation in Kerala and co-director of Excavations and Explorations in Gujarath) being paid an amount of Rs.8,00,000/- (Rupees Eight lakh only) as provisional advance for meeting the

expenses related to conduct of Field Work/ Exploration/ Excavation in various parts of Kerala and Kachhh and Sourashtra regions in Gujarat as detailed above and a University Order No.Ad.AII.1/13839/2019 dated 30.05.2019 was issued. The matter is reported to Syndicate

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

***Item No.10.53 Approval of the Appointment of DDO- St.John's College, Anchal – V term
-Consideration of –reg.***

(Ac.FI)

The Manager, Malankara Syrian Catholic colleges, Thiruvananthapuram vide letter No.M.S.C-53/2018/T.S dated 30.05.2019 has requested to approve the extension of term of appointment of Rev.Fr.Johnson G, Assistant Professor, Department of Malayalam as the Drawing and Disbursing officer for a further period of three months w.e.f 02.06.2019 FN (fifth term).

It may be noted that the University had given approval for the appointment of Rev.Fr.Johnson G as the DDO w.e.f 02.03.2019 for the third term Vide order No. AC.FI/1/50939/2018 dated 12.03.2019.

As per the norms and procedures for the selection of Teachers for the appointment in Private Affiliated colleges vide amended U.O No.Ac.F.V/50501/2013 dated 25.02.2014 “In exceptional cases, the Vice-Chancellor may approve the appointment of any member of the teaching staff of a college as Drawing and Disbursing officer on request from the Educational Agency subject to a maximum period of three months for reasons to be recorded. It shall not be granted for more than three consecutive terms”.

The University, vide Circular No.AcFII/Gen./Circular/2019 dated 02.04.2019 had directed all Educational Agencies to proceed for appointing regular Principals before the beginning of the academic year.Further,it was also informed that appointment of DDO,especially extension for further periods, spanning beyond three terms shall not be considered for approval, without sufficient valid reasons.

It may be noted that the Educational Agency has not forwarded any proposal for approval of appointment of Principal in the College nor has given any valid reason, other than that the absence of DDO will lead to administrative arrest.

The request of the Manager, Malankara Syrian Catholic colleges, Thiruvananthapuram regarding the approval of extension of term of appointment of Rev.Fr.Johnson G, Assistant Professor, Department of Malayalam as the Drawing and Disbursing officer of St.John's college, Anchal for a further period of three months from 02.06.2019 FN(5th term),was submitted before the Hon'ble Vice Chancellor for perusal and orders.

The Vice Chancellor has ordered to Place the proposal before the next Syndicate. As per the orders “Note to the Syndicate” prepared and placed below may be approved by the Vice-Chancellor.

Resolution of the Syndicate

RESOLVED not to approve the appointment of Rev.Fr.Johnson G, Assistant Professor, St.John's College, Anchal as DDO since he has already been appointed for three terms.

FURTHER RESOLVED to seek the Educational Agency to appoint another suitable person as DDO

***Item No.10.54 Minutes of the meeting of the Standing Committee of the Syndicate on
Affiliation of Colleges held on 07.06.2019–Approval of - reg.***

(Ac.BII)

The minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **07.06.2019** is appended.

In view of the urgency, the Vice Chancellor has approved the recommendations in item no.06 in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **07.06.2019**, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendations in item no.06 in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of

Colleges held on **07.06.2019** is reported to the Syndicate and the recommendation on remaining items in the minutes are placed before the Syndicate for approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges

Date : 07.06.2019
Time : 3.00 pm
Venue : Syndicate Room, University Buildings, Palayam

Members Present

- | | |
|---|------|
| 1. Dr.K.Shaji, Member, Syndicate (Convener) | Sd/- |
| 2. Sri.M.Lenin lal, Member, Syndicate | Sd/- |
| 3. Sri. M.Sreekumar, Member, Syndicate | Sd/- |
| 4. Adv K.H.Babujan, Member, Syndicate | Sd/- |
| 5. Dr .P. Rajesh Kumar, Member, Syndicate | Sd/- |

Members Absent

1. Sri. Shijukhan.J.S, Member, Syndicate
2. Dr.R.Lathadevi, Member, Syndicate

Item no. 10.54.01: *Report on streamlining the conduct of Examinations and publication of results of LLB Degree Courses-Syndicate Resolution Hearing of the Principals of Sree Narayana Guru College of Legal Studies ,Kollam and NSS Law college, Kottiyam reg-*

(EG I(b))

The Standing Committee of the Syndicate on examination at its meeting held on 25/09/2018 Vide Item No 05.79.17 considered the report on streamlining the conduct of examinations and publication of results of LLB degree courses and recommended that the matter regarding non-participation of teachers for valuation from NSS Law college, Kottiyam and Sree Narayana Guru College of Legal Studies, Kollam be referred to the Standing Committee of the Syndicate on Affiliation of Colleges for necessary actions.

The Syndicate at its meeting held on 28/09/2018 resolved that the recommendations of the Standing Committee of the Syndicate on Examinations be approved.The matter was placed before the Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 08/03/2019 as detailed below.

The 5Year Integrated BA LLB/BCom LLB/BBA LLB Degree Courses are offered at the six law colleges including NSS Law College, Kottiyam and Sree Narayana Guru College of Legal Studies, Kollam. For cases of non-reporting of teachers for valuation duty at the C.V camp, the results of the particular examinations of those colleges were withheld and later released after getting the orders from Hon'ble Vice Chancellor. Accordingly the results of the Fourth semester 5 Year Integrated LLB degree Examination February 2018 of NSS Law college, Kottiyam and Sree Narayana Guru College of Legal Studies, Kollam were withheld and explanations were sought from the Principals. The Principal NSS Law College, Kottiyam vide letter No 115/exam/NSSLC/18 dtd 24/09/2018 gave an assurance that all the teachers assigned for valuation duty from the college in the ongoing and forthcoming LLB examinations will be relieved for attending the duty without fail and requested that the results be released at the earliest. The Principal Sree Narayana Guru College of Legal Studies, Kollam vide letter No 285/SNGCL/2018-19 dated 24/09/2018 informed that new faculties have been appointed and in future will be participating in the valuation. The results of the two colleges were subsequently released on the basis of the explanation given by the principals as per the orders of Hon'ble Vice Chancellor.

The teachers of the colleges participated in the valuation of the subsequent examinations ie Ninth Semester March 2018, Seventh Semester May 2018, Fifth Semester July 2018 and Tenth Semester August 2018.But the scarcity of examiners for the non-law papers of Seventh and Fifth Semesters were acutely felt due to paucity of the faculties in the colleges and later overcome after outsourcing from other Arts and science colleges. It is pointed out that although the names of the teachers of the colleges are given in the list of examiners, as forwarded by the Principals of the respective colleges, very often these examiners do not report for valuation and on query it is learned

that they are unwilling to travel to Trivandrum or would have crossed the stipulated age for valuation duty or would have proceeded on long leave or already resigned from the colleges. When the college authorities are directed to depute substitutes or deploy other teachers in the vacancies for valuation duty, they refuse to oblige. This has resulted in undue delay in the completion of valuation. The NSS Law College Kottiyam is not adhering to the list of teachers forwarded by them. The College has forwarded a list of teachers who have already resigned or on long leave, but still continuing on the rolls of the college without informing the University. The University has been able to publish the results only with the sole co-operation of the teachers of other Law colleges and Arts and Science Colleges.

When the results of the colleges, who do not provide sufficient teachers for valuation, are withheld as a measure of taking action against the erring colleges, they produce declarations and assurances stating that they would relieve the teachers in time for the next valuation. Eventually orders are given to release the results and the colleges are not effected. The same process is repeated for the next valuation also. Such prevalence has affected the smooth functioning of the Valuation camps & the timely publication of results. Unless strict action is initiated against the erring colleges, the situation is never going to change and the credibility of the examination system would be at stake. Hence it was proposed that Annual affiliation may be sanctioned after ensuring the wholehearted participation of the colleges in the valuation duties.

The Syndicate held on 11/03/2019 considered the report on streamlining the conduct of Examinations and publication of result of LLB Degree Courses and recommended to conduct a hearing of Principals, NSS Law College, Kottiyam and Sree Narayana Guru College of Legal Studies, Kollam, by the Standing Committee of the Syndicate on Affiliation of Colleges.

The Committee heard the Principals of NSS Law College, Kottiyam and Sree Narayana Guru College of Legal Studies, Kollam.

The committee enquired into the situation that lead to the issue.

The Principal NSS Law College, Kottiyam submitted as follows:

“Unfortunately three teachers of the college has been on leave for joining their Ph. D and the other one has submitted Maternity leave application. Here I assure that the attendance of Teachers in valuation camp will be held properly. If a camp valuation will be held in Kollam District may convenient to teachers of the college. The absence of Teachers are filled and the details have already been forwarded to the University on 03.06.2019.”

The Principal Sree Narayana Guru College of Legal Studies, Kollam submitted as follows:

“Non attending in valuation was not purposeful. It was due to the posting of teachers who resigned from the college. When the matter came to my notice I recalled them and they did the valuation. So a delay arose in the publication of results. In the meeting it was said that a valuation camp at Kollam will start functioning. If so or otherwise in future there will be no lapse of duty from the faculties.”

The committee recommended to accept the above explanations submitted by the Principals of NSS Law College, Kottiyam and Sree Narayana Guru College of Legal Studies, Kollam.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 07.06.2019, be approved.

Item no. 10.54.02: *Vigyaan College of Applied Sciences, Kattakada, Thiruvananthapuram – Application for affiliation of M.A English Language and Literature course, 2016-17 – Re-consideration of – reg.*

(Ac B II)

The Principal, Vigyaan College of Applied Sciences, Kattakada, Thiruvananthapuram vide letter no. VICAS/AC/03/2019 dated 16.05.2019 has requested to grant provisional affiliation for M.A English Language and Literature Course in the college on the basis of the application for affiliation of new courses submitted for the academic year 2016-17.

Following facts may be noted in this context.

- The Principal, Vigyaan College of Applied Sciences, Kattakada, Thiruvananthapuram had submitted the application for affiliation of M.Com Finance and M.A English Language and Literature courses during the academic year 2016-17.
- As resolved by the Syndicate held on 16.07.2016, item no.19.17.02, Letter of Consent dated 08.07.2016 was issued to Vigyaan College of Applied Sciences, Kattakode, Kattakada for the following courses.
 - M.Com Finance
 - M.A English Language & Literature
- The Government vide order dated 22.08.2016 had informed that sanction will not be accorded for starting new unaided/self financing colleges or new courses in existing colleges in the State. In compliance with the direction of the Hon'ble Court in WP(C) No. 9615/2018 filed by the Educational Agency, the inspection was conducted in Vigyaan College of Applied Sciences, Kattakode, Kattakada to verify the infra structural and instructional facilities provided for the conduct of the said courses.
- The Syndicate at its meeting held on 10.05.2018 vide item no.35.25.04 considered the reports of inspection conducted in Vigyaan College of Applied Sciences, Kattakada, Thiruvananthapuram and resolved not to grant affiliation to M.Com Finance and M.A. English Language & Literature courses in Vigyaan College of Applied Sciences, Kattakada, Thiruvananthapuram, based on the inspection report.
- In compliance with the judgment dated 19.07.2018 in WP(C) No. 9615/2018 filed by the educational agency, another inspection was conducted in Vigyaan College of Applied Sciences, Kattakada, Thiruvananthapuram.
- The Syndicate at its meeting held on 30.07.2018 vide item no.03.21.13 considered the reports of inspection conducted in Vigyaan College of Applied Sciences, Kattakada, Thiruvananthapuram with respect to the new courses for which LOC was granted in Vigyaan College of Applied Sciences, Kattakada, Thiruvananthapuram for the academic year 2016-17 and resolved to grant provisional affiliation as per Statute 12, Chapter 24, KUFS 1977 to M.Com Finance Course with an intake of 15 seats during the academic year 2018-19 in Vigyaan College of Applied Sciences, Kattakada, Thiruvananthapuram and further resolved not to grant provisional affiliation to M.A English Language and Literature Course based on the following defects noted in the inspection report.
 - There are 80 books required as reading texts for the Ist Semester M.A. English course and there was hardly any book that addressed the need of the programme for the 1st Semester.
 - The space to accommodate students in the library is inadequate.
 - It will be quite difficult to conduct an M.A English programme with such a library holding.
- The decision was intimated to the educational agency vide letters dated 28.07.2018. Now, the Principal, Vigyaan College of Applied Sciences, Kattakada has informed that they had created necessary infrastructural facilities by incurring substantial expenses and requested to grant provisional affiliation to M.A English Language and Literature in the college during 2019-20.
- It may also be noted that the Principal, Vigyaan College of Applied Sciences, Kattakada had submitted the application for affiliation of M A English Language and Literature for the academic year 2018-19 also and the said application is under the process of Academic Audit.

The committee considered the letter from the Principal, Vigyaan College of Applied Sciences, Kattakada requesting to grant provisional affiliation for M.A English Language and Literature Course in the college on the basis of the application for affiliation of new courses submitted for the academic year 2016-17.

The committee recommended not to agree to the request as validity of the application for affiliation of new courses submitted by the Educational Agency of Vigyaan College of Applied Sciences, Kattakada for the academic year 2016-17 had already expired, as per the provision in Statute 1 Chapter 24 of Kerala University First Statutes 1977.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 07.06.2019, be approved.

Item no.10.54.03: **Request from AICTE - Affiliation of new B.Voc Courses in Mar Baselios Institute of Technology, Anchal and Snehacharya Institute of Management and Technology, Karuvatta during the academic year 2018-19 – reg.**

(Ac B II)

The Vice-Chairman, All India Council for Technical Education vide letter no.F.No.2-3/D-SDC/B.Voc/2019 dated 22.05.2019 from the Chairman, has stated that “*in order to promote vocational education and develop a strong skilled human resource in the country, in the academic year 2018-19, AICTE had approved 384 institutes to run the vocational courses in their premises and the approval was granted for two years. However, it has emerged that only 23 institutes have been able to initiate the programme. Interaction with the stake holders have highlighted that the affiliating bodies have not granted the recognition to the courses. It has been also requested for the grant of affiliation for the proposed B.Voc Courses.*”

Among the colleges mentioned in the letter stated above, Snehacharya Institute of Management & Technology, Karuvatta and Mar Baselios Institute of Technology, Anchal come under the jurisdiction of University of Kerala.

Regarding Snehacharya Institute of Management and Technology, Karuvatta

Belated application for affiliation for starting new course for the academic year 2018-19 was issued to Snehacharya Institute of Management & Technology, Karuvatta in compliance with the judgment dated 25.07.2018 and the educational agency has submitted the filled in Application dated 30.07.2018 for Affiliation of the B.Voc Course. They had submitted the Letter of Approval from AICTE for the conduct of B.Voc Hotel Management and Catering program with specialisation in Food Processing programme in the college during 2018-19.

The Syndicate at its meeting held on 31.08.2018 vide item no.04.85.03 to call forth the details relating to scheme and syllabus, nature of course and land now in possession from the educational agency.

The Syndicate at its meeting held on 16.11.2018 vide item no.07.30.01 considered the details on approval of Scheme and Syllabus, Nature of Course and Land, submitted by the Director, Snehacharya Institute of Management & Technology, Karuvatta and resolved that further processing of application for affiliation of B Voc Hotel Management and Catering Technology submitted by the Director, Snehacharya Institute of Management & Technology, Karuvatta, for the year 2018-19, may be done after the conduct of academic audit on the said application. Accordingly, the said application is also included for the process of academic audit.

The Syndicate at its meeting held on 20.05.2019 vide item no.09.74 considered the legal opinion dated 18.05.2019 forwarded by the Standing Counsel on the matter regarding the *further action to be initiated on the application for affiliation of new B.Voc Course for the academic year 2018-19 submitted by Snehacharya Institute of Management & Technology, Karuvatta and resolved to conduct an inspection.*

Regarding Mar Baselios Institute of Technology, Anchal

The educational agency of Mar Baselios Institute of Technology, Anchal has submitted the application for affiliation of the following courses for the academic years 2018-19 and 2019-20 and the said applications are under the process of the academic audit as resolved by the Syndicate.

2018-19

- B Com Computer Application
- B Sc Physics with Computer Application
- B Sc Electronics
- Integrated MCA

2019-20

- B Voc -Software development
- Integrated MCA degree

Meanwhile, the AICTE vide letter dated 22.05.2019 has requested for considering *affiliation for the B.Voc Degree programme in Mar Baselios Institute of Technology, Anchal in order to promote vocational education and develop a strong skilled human resource in the country.*

It may be noted that at present there is approved scheme and syllabus for B.Voc Software Development Degree Programme which is being offered in St. Michael's College, Cherthala as UGC Aided programme. The educational agency proposes to run the programme as AICTE approved programme as add on course in the existing MCA College.

The Principal, Mar Baselios Institute of Technology, Anchal vide letter dated 03.06.2019 submitted copy of the AICTE Approval order granting approval for B Voc ((1) Software Development (2) Graphics and Multimedia) and requested to take necessary steps for approval of the course at the earliest. Also informed that they would like to follow the syllabus of Kerala University for the B Voc (Software Development) programme.

It may also be noted that the Educational Agency had not submitted application for affiliation for B Voc - Graphics and Multimedia. Also there is no approved scheme and syllabus for the said programme.

The committee considered the letter dated 22.05.2019 from AICTE requesting for the grant of affiliation for new B.Voc Courses in Snehacharya Institute of Management and Technology, Karuvatta and Mar Baselios Institute of Technology, Anchal along with the letter dated 03.06.2019 from the Principal, Mar Baselios Institute of Technology, Anchal regarding the scheme and syllabus of the proposed course and **observed that an inspection commission has been constituted in Snehacharya Institute of Management and Technology, Karuvatta in connection with the affiliation of AICTE approved B Voc Food processing programme in the college.**

The committee recommended to conduct an inspection in Mar Baselios Institute of Technology, Anchal by a team comprising Dr.K.Shaji and Sri.M. Sreekumar Members syndicate, in connection with the application for affiliation of B Voc - Software development for the year 2019-20 submitted by the Educational Agency of the college, for which the AICTE has granted approval.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 07.06.2019, be approved.

Item no.10.54.04: *Snehacharya Institute of Management & Technology, Karuvatta –Request for affiliation of new B.Voc Course for 2019-20 – AICTE Approval received -Consideration of – reg.*

(Ac B II)

The Director, Snehacharya Institute of Management & Technology, Karuvatta vide letter dated 30.05.2019 has submitted the Extension of Approval from AICTE for the conduct of the following courses in the college for the academic year 2019-20 and has requested for the grant of affiliation for the said B.Voc Courses during 2019-20.

- B.Voc Food processing – 25 seats
- B.Voc Travel and Tourism – 50 seats

The following facts may be noted in this regard.

Regarding B.Voc Food Processing

- In compliance with the judgment dated 27.06.2018 in WP(C) No.15872/2018, belated application for affiliation for starting new course was issued to Snehacharya Institute of Management & Technology, Karuvatta and the Director has submitted the filled in Application dated 30.07.2018 for Affiliation of the B.Voc Food Processing Course.
- The Syndicate held on 25.05.2019 vide item No.09.74 considered the legal opinion dated 18.05.2019 forwarded by the Standing Counsel, on the matter regarding the further action to be initiated on the application for affiliation of new B.Voc Course for the academic year 2018-19 submitted by Snehacharya Institute of Management & Technology, Karuvatta, in view of the interim order dated 12.04.2019 in contempt of Court Case No.857/2019 filed by the Educational Agency and resolved to conduct an inspection in the college.

- The Vice-Chancellor has nominated the inspection team and the inspection is scheduled on 12.06.2019.

Regarding B.Voc Travel and Tourism

- The Director, Snehacharya Institute of Management & Technology, Karuvatta had submitted application for affiliation of B.Voc Hotel management and Tourism Course for the academic year 2019-20, which is under the purview of Academic Audit.
- Meanwhile, the AICTE has granted approval for the conduct of B.Voc Travel and Tourism Course & not B.Voc Hotel Management and Tourism as mentioned by the Educational agency in their application.
- It may also be noted that there is no approved scheme and syllabus for the said proposed programme.

The committee considered the letter dated 30.05.2019 from the Director, Snehacharya Institute of Management & Technology, Karuvatta requesting for the grant of affiliation of B.Voc Courses **and observed that an inspection commission has been constituted in Snehacharya Institute of Management and Technology, Karuvatta in connection with the application for affiliation of B.Voc Food processing programme for the year 2018 -19 for which the AICTE has granted approval.**

The committee recommended not to agree to the proposal for B.Voc Travel and Tourism as there is no approved scheme and Syllabus for the said programme

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item no. 10.54.05: Mar Gregorios College of Arts & Science, Punnapra Alapuzha – Judgment dated 19.12.2018 -from the Hon’ble High Court of Kerala in WP(C) No.35143/2018 filed by the College – Inspection report - consideration of – reg.

(Ac B II)

The Syndicate at its meeting held on 22.01.2019 vide item no.2.11.10, considered the judgment dated 19.12.2018 from the Hon’ble High Court in WP(C) No.35143/2018 filed by Mar Gregorios College of Arts and Science, Punnapra, Alappuzha along with the request of the College to reconsider the application for affiliation of new courses submitted during the academic year 2016-17 and resolved to conduct an inspection in the college by a team comprising Dr.K.Shaji, Sri.M.Sreekumar and Dr.R.Latha Devi, Members, Syndicate. Accordingly, inspection was conducted in the college and the report of the inspection was received.

The following facts may be noted in this regard.

- Provisional affiliation was granted Vide U.O no. Ac.B/02/040724/2014-15 dated 03.03.2015 to Mar Gregorios College of Arts and Science, Punnapra, Alappuzha from the academic year 2014-15.
- The educational agency had submitted an application for affiliation of the following new courses in Mar Gregorios College of Arts and Science, Punnapra, Alappuzha during the academic year 2016-17.
 - B.Com Finance & Taxation
 - B Com Elective Co-operation
 - B.Sc Psychology
 - BBA
 - M.Com Finance
- The Syndicate at its meeting held on 16.07.2018 vide item no.19.17.02, considered the reports of local enquiry conducted in Mar Gregorios College of Arts and Science, Punnapra, Alappuzha and resolved to issue Letter of Consent to the College.
- Accordingly, Letter of Consent was issued to Mar Gregorios College of Arts and Science, Punnapra, Alappuzha to proceed with starting of the following new Courses in Mar Gregorios College of Arts and Science, Punnapra, Alappuzha during the academic year 2016-17.
 - BCom Elective Finance
 - BCom Elective Co-operation

▪ MCom Finance

- The Government vide order dated 22.08.2016 had informed that sanction will not be accorded for starting new unaided/self financing colleges or new courses in existing colleges in the State.
- The educational agency had filed a writ petition WP(C) no 30187/2016 in the Hon'ble High Court for granting affiliation for new courses in the college.
- The Syndicate at its meeting held on 24.03.2018 vide item no.33.110.19 considered the letter dated 13.10.2017 from the Manager, Mar Gregorios College of Arts & Science, Punnapra, Alappuzha submitting the judgment of the Hon'ble High Court in WP(C) no 30187/2016 filed by the college and requesting the sanction of three courses (B.Com – Finance, B.Com Co-operation and M.Com Finance) for which the University had issued LOC during 2016-17 and resolved to reject all applications except those having court directive.
- As there had not been any favourable decision from the part of the University, Educational Agency filed WP(C) No.35143/2018 in the Hon'ble High Court of Kerala.
- The Manager, Mar Gregorios College of Arts & Science, Punnapra Alappuzha vide letter dated 04.01.2019 has submitted the judgment dated 19.12.2018 from the Hon'ble High Court of Kerala in WP(C) No.35143/2018 filed by the College and has requested to reconsider the application for affiliation of new courses submitted during the academic year 2016-17. As per Judgment the Hon'ble court has directed that *“the University shall take the application into its logical conclusion before the commencement of the next academic year.”*
- The Syndicate at its meeting held on 22.01.2019 vide item no.2.111.10, considered the judgment dated 19.12.2018 from the Hon'ble High Court in WP(C) No.35143/2018 filed by Mar Gregorios College of Arts and Science, Punnapra, Alappuzha along with the request of the College to reconsider the application for affiliation of new courses submitted during the academic year 2016-17 and resolved to conduct an inspection in the college by a team comprising Dr.K.Shaji, Sri.M.Sreekumar and Dr.R.Latha Devi, Members, Syndicate.
- Accordingly, inspection was conducted in the college and the report has been received. The inspection commission has observed the following facts.

“There are only 309(Three Hundred and Nine only) books of Commerce related subjects and 1931 (One Thousand Three Hundred and thirty One books in total. But, the Principal, has agreed to purchase more books soon. They showed an invoice of the purchase of 128 books only. The college has sufficient infrastructural facilities. Further, recommended to place before the Standing Committee of the Syndicate on Affiliation of Colleges”

The report of inspection conducted in Mar Gregorios College of Arts and Science, Punnapra, Alappuzha with respect to the application for affiliation of new course for the academic year 2016-2017 was considered by the standing Committee of the Syndicate on Affiliation of Colleges held on 20.05.2019 and recommended to refer the matter to the Syndicate.

Accordingly, the Syndicate at its meeting held on 25.05.2019 considered the matter vide Item No.09.72.05 and resolved to refer the item back to the next Standing Committee of the Syndicate on Affiliation of Colleges.

The committee considered the report of inspection conducted in Mar Gregorios College of Arts and Science, Punnapra, Alappuzha with respect to the application for affiliation of new course for the academic year 2016-2017.

The committee **recommended not to grant provisional affiliation for the new courses based on the report of the inspection commission.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 07.06.2019, be approved.

Item no. 10.54 06: *Minutes of the meeting of the Sub Committee of the Standing Committee of the Syndicate on Affiliation of Colleges constituted for considering the applications for affiliation received for the years 2018-19 and 2019-20 held on 31.05.2019 – approval of – reg*

(Ac B II)

The committee considered the minutes(append) of the meeting of the Sub Committee of the Standing Committee of the Syndicate on Affiliation of Colleges constituted for considering the applications for affiliation received for the years 2018-19 and 2019-20 held on 31.05.2019.

The committee recommended the following:

1. **For considering applications for affiliation of new colleges a concrete guidelines be formulated, incorporating the affiliation norms prescribed by the UGC as per the UGC norms 2009 along with the valid observations made by the Academic Audit Committee. The provisions in the Chapter 24 of Kerala University First Statutes 1977 may be kept in view while evolving the said proposal.**
2. **To entrust Dr.Shaji.K, Sri.M Sreekumar, Dr.P.Rajeshkumar and Adv.K.H.Babujan, Members Syndicate for preparing the proposal mentioned at (1) above in consultation with the Standing Counsel.**
3. **In the case of applications for affiliation of new courses/permanent enhancement of seats/Additional batches received for the years 2018-19 and 2019-20 the committee recommended for inspection in the colleges concerned. The committee also nominated the following teams comprising of Members Syndicate for the purpose.(Detailed list of inspection teams assigned for specific colleges appended).**

Team I : Dr.P.Rajeshkumar & Sri. Shijukhan.J.S

Team 2 : Sri.M.Leninlal & Dr.R.Lathadevi

Team 3 : Dr.Nazeeb.S & Adv.G.Sugunan

Team 4 : Dr.K.Shaji & Sri.M.Sreekumar

Team 5 : Sri.Harikrishnan & Dr.K.B.Manoj

Team 6 : Dr.B.Unnikrishnan Nair & Dr.K.R.Kavitha

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 07.06.2019, be noted.

Item no. 10.54.07: *White Memorial College of Arts and Science for Women, Panachamoodu, Vellarada –Request for Suspension of BLiSc Course during the academic year 2018-19 and Resumption of the same during the academic year 2019-20 – reg.*

(Ac B II)

The Principal, White Memorial College of Arts and Science for Women, Panachamoodu, Vellarada vide letter dated 30.05.2019 has requested for the suspension of BLiSc Course offered in the college during the academic year 2018-19 and also for permission for resuming the course during the academic year 2019-20.

Following facts may be noted in this context.

- Provisional affiliation was granted to the B.LiSc Degree course in White Memorial College of Arts and Science for Women, Panachamoodu, Vellarada, Thiruvananthapuram during 2015-16 on self financing basis with an intake of 30 students.
- As per the letter from the Principal, White Memorial College of Arts and Science for Women, Thiruvananthapuram, it was informed that, exam for the one year B Lisc programme, for 2017-18 admission, was conducted during February 2019 and notification for the year 2018-19 was issued on 02.03.2019. As there had not been any response, admissions could not be made in the college during 2018-19. Hence requested to grant permission for suspending the B Lisc programme in the college during 2018-19 and also for permission for resuming the course during the academic year 2019-20 so as to enable them to start admission process for the year 2019-20, at the earliest.
- As per Statute 15(a), Chapter 24, Kerala University first Statutes, 1977, “It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.”

- It may also be noted that the Educational Agency have no dues in remitting the annual administration fee to the University upto the academic year 2018-19 and is yet to remit the annual administration fees for the year 2019-20.

The committee considered the request of the Principal, White Memorial College of Arts and Science for Women, Panachamoodu for granting permission for suspending the B Lisc programme in the college during 2018-19 and also for permission for resuming the course during the academic year 2019-20.

The committee recommended to agree to the request of the Principal, White Memorial College of Arts and Science for Women, Panachamoodu for suspending the B LiSc programme in the college during 2018-19 and for resuming the B Lisc programme during the academic year 2019-20 provided the Educational Agency remits the prescribed fee for suspension of course of study and the annual administration fees for the year 2019-20.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 07.06.2019, be approved.

Item no. 10.54.08: *Applications for Affiliation of New Colleges/ Courses/ increase in intake and additional batches – 2020-21 – notification – Issuance of– reg.*

(Ac B II)

As per, Statute 1, Chapter 24, Kerala University First Statutes, 1977, Applications for affiliation of a College or for affiliation in additional subjects shall be addressed to the Registrar, and shall be forwarded to him not later than the 31st of August preceding the academic year in which the courses are proposed to be started.

The Applications for Affiliation has to be issued for the academic year 2020-21, for which 31st August 2019 is the last date of receipt of the application as per Statute 1. A notification for the process of inviting application for affiliation of new courses/ colleges/ Increase in intake / Additional Batches needs to be issued for the academic year 2019-20. Generally notification is issued before 30th June of the particular academic year and applications are issued w.e.f 1st July onwards.

Following may be noted in this context:

- The House of the Senate had passed a resolution at its meeting held on 18.11.2009, not to start new B.Ed Colleges under the University in view of lack of students for B.Ed Course and the same was conveyed to the State Government and the NCTE and no new B.Ed Colleges were granted from the academic year 2011-12.
- The Government vide order no 178/2016/H.Edn dated 22.08.2016 had informed the policy of the government that sanction will not be accorded for starting new unaided/self financing colleges or new courses in existing colleges in the State. The Hon'ble Court in its judgment dated 21.12.2016 declared the said order as void and unconstitutional.
- The applications for affiliation of new colleges/courses/ increase in intake/additional batches received for the years 2018-19 and 2019-20 except those obtained court direction are under the process of Academic Audit.

Regarding the application for affiliation for Integrated B.Ed Degree Courses received for the year 2019-20

1. The Standing Committee of the Syndicate on Academics, Research and Seminar held on 10.01.2019 considered the various proposals received in respect of Integrated B Ed courses (BA B.Ed and B.Sc B.Ed) and recommended to constitute a sub-committee with Dr.S.Nazeeb, Convener, Standing Committee of the Syndicate on Academics, Research and Seminar as Convener and Dr.P.Rajesh Kumar, Dr.B.Unnikrishnan Nair, Sri.M.Sreekumar, Dr.K.R.Kavitha, Dr.K.B.Manoj, Members,Syndicate and Sri.Rahul.R, Associate Professor, Government College of Teacher Education, Thycaud as Members of the Sub-Committee for conducting a detailed study on the scope of introducing Integrated B.Ed Programmes in Affiliated Colleges. The said recommendation was approved by the Syndicate held on 22.01.2019, item no. 02.100.D24. The Syndicate at its meeting held on 30.04.2019 (item No. 08.90.D8) resolved to defer the matter for a detailed

study by the Sub Committee constituted by the Syndicate held on 22.01.2019 vide item no. 02.100.D24.

The committee considered the following.

- The question of issuing applications for Affiliation of New Colleges/ Courses/ increase in intake and additional batches, 2020-21 from 1st July 2019.
- Issuing Notification inviting applications for affiliation for new courses/ colleges/ Increase in intake/Additional Batches during 2020-21.

The Committee recommended to defer the issuing of notification pending formulation of guidelines for processing the applications for affiliation of new colleges as recommended in item No. 06(1).

In view of the exigency, the committee recommended that recommendations in item No. 06 may be approved by the Vice Chancellor in exercise of the powers vested under section 10(13) of KU Act 1974.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 07.06.2019, be approved.

Item No.10.55

Computer Centre – CAMC of Hitachi SAN Storage System – Execution of three year contract with M/s.StarOne IT Solution (India)Pvt Ltd, Thiruvananthapuram-Acceptance of performance Bank guarantee from Scheduled Bank and payment of CAMC charges in Advance-Amendment to Contract conditions-Consideration of –reg.

(Ad.BIV)

The Director, Computer Centre vide letter No:KUCC/2018/26 dated 24.01.18 has forwarded quotations for the comprehensive Annual Maintenance Contract (CAMC) for a period of 3 years for the Hitachi SAN Storage System installed at the Computer Centre for the purpose of digitization Project and CCTV footage storage. The Director, has **recommended** the lowest quotationer M/s Star One IT Solutions (India) Pvt Ltd, Trivandrum who has quoted an amount of Rs. 13,26,296.40/- (Rupees Thirteen lakh twenty six thousand two hundred and ninety six and forty paise only) for entrusting the CAMC. As per the orders of the Vice – Chancellor, the Director, Computer Centre was permitted to entrust the CAMC of Hitachi SAN Storage System in the Computer Centre with Star One IT Solutions (India) Pvt. Ltd, TVM for a period of 3 years with effect from the date of **executing agreement** in this regard, for an amount of Rs.13,26,296/- (Rupees Thirteen lakh twenty six thousand two hundred and ninety six only) (UO No. Ad.BIV (CP)02.674.18 dated 26.03.2018)

The Director, Computer Centre vide letter dated 26.04.2018 has **forwarded the draft copy** of agreement for the CAMC with M/s. Star One IT Solutions (India) PVT., Ltd,TVM for vetting the same by the Legal Adviser of the University. The Legal Adviser has remarked that the draft agreement is legally in order but the feasibility of technical conditions has to be ascertained by the Director, Computer Centre or any other competent authority. The Director, Computer Centre in note dated 01.06.2018 has given assurance about the technical conditions mentioned in the agreement and has forwarded the agreement with the relevant documents and also the Proforma Invoice dated 01.06.2018 from M/s Star One IT Solutions (India) Private Ltd. Thiruvananthapuram, for an amount of Rs.13,26,296.40/- (Rupees Thirteen lakh twenty six thousand two hundred and ninety six and forty paise only) for making advance payment to the firm for the CAMC.

The Finance I has endorsed the proposal to entrust the CAMC with M/s Star One IT Solution (India) Pvt Ltd, Thiruvananthapuram and to execute the agreement in this regard and has also remarked that the advance payment of Rs. 13,26,296/- (Rupees Thirteen lakh twenty six thousand two hundred and ninety six only) to M/s. Star One IT Solution (India) Pvt Ltd. Thiruvananthapuram, towards the CAMC for three years may be agreed to subject to **Administrative Sanction** and on submission of a Performance Bank guarantee of 10% of CAMC value by M/s Star One IT Solutions (India) Pvt. Ltd TVPM(Endt.FOS1175/Finance I/dated 27.06.18). The Vice Chancellor has approved the above proposals subject to reporting to the Syndicate.

The above said details were reported to the Syndicate at its meeting held on 28.09.2018 (Item No.05.50).

The draft format of Performance Bank Guarantee was forwarded by M/s Star One IT Solutions (India) Pvt. Ltd TVPM in two instances. In the first instance, the Legal Advisor has on 17.01.2019 remarked that as per the draft agreement forwarded from Computer Centre it is mandated that the performance bank guarantee shall be from a nationalized bank and now it is seen that the second party (viz; M/s. Star One IT Solution (India) Pvt Ltd, Thiruvananthapuram) has forwarded a format, of bank guarantee issued by HDFC Bank. The following remarks were also offered by him in this regard. The format cannot be accepted for more than one reason. First of all , HDFC Bank is not a nationalized bank. Also the format is not proper. A letter in lieu of bank guarantee cannot be accepted. A letter dated 1.03.2019 was received from the Director Computer Centre in which he has cited that it is notified in the tender notice that performance Bank Guarantee from nationalized/ scheduled bank is necessary for executing agreement. But in vetted agreement document it is stated that performance Bank Guarantee is necessary from nationalized bank. Hence the agreement is not **executed till this time**. The firm informed that they can submit performance Bank Guarantee only through HDFC Bank Ltd which is a scheduled bank and has requested to take steps to accept the performance Bank Guarantee from scheduled bank also by making changes in the agreement.

In the second instance, the Legal adviser has on 22.03.2019 remarked that the Statute 3(X) of chapter 6 of KUFs of 1977 envisages that the Syndicate of the University is empowered to enter into, cancel and to carry out contracts on behalf of the University. Further, as per Statute 18(1)(h) of chapter 2 of the KUFs of 1977, it is the duty of the Registrar to sign contracts and other agreements on behalf of the University under the directions of the Syndicate. The statutory provisions make it clear that all contracts, agreements etc; have to be executed only on satisfaction of the Syndicate (or the Vice-Chancellor if the Syndicate is not in session).

The Legal Advisor has also remarked that it is seen from the file that the Syndicate ratified the stand taken by the Vice-Chancellor in having accorded sanction to M/s Star One IT Solutions India Pvt Ltd TVPM being entrusted CAMC for three years subject to **administrative sanction and submission of the performance bank guarantee** and therefore it is presumed that, the agreement forwarded earlier for vetting was strictly in adherence to the above said Syndicate decision. Further it is remarked that Clause VII of the earlier agreement stipulate that the performance bank guarantee shall be from any nationalized bank, whereas the company has now furnished bank guarantee from a Scheduled Bank in accordance with the relevant conditions in the tender notice issued by the Director, Computer Centre on behalf of the University which insists bank guarantee from any nationalized/Scheduled bank.

The Legal Adviser has concluded his remarks with the opinion that, there is no legal impediment in accepting the bank guarantee now submitted by the company after making suitable amendments in the contract subject to the satisfaction of the Syndicate/Vice-Chancellor as the case may be.

However on examination of the tender notice dated 08.12.2017 it was found that under Para 3 - General terms and conditions the sub- condition No.5 with regard to payment terms it is specified that **no advance payment shall be made and has mentioned that 50% of payment to be made in each half of the financial year proportionally**. And sub-Condition No.6 with regard to performance bank guarantee stipulates that the successful bidders shall execute an agreement in Rs.500/- no judicial stamp paper after submitting a performance bank guarantee of 10% CAMC Value within 30 days(from the date of acceptance of work order) from any nationalized or Scheduled bank. The PBG should valid for 3 years and 2 months. As per the above said condition, the advance payment is not to be provided to the firm. However, the finance as per endorsement No.FOS 1175/Fin I dated 27.06.2018 had given concurrence for effecting advance payment subject to administrative sanction and on submission of performance bank guarantee for a value of 10% of CAMC. On the basis of the orders of the Vice-Chancellor Subject to Reporting to the syndicate the proposal was approved and the same was entered in the draft CAMC agreement.

Clarification was sought obtained from Finance I section regarding the condition for making advance payment since the same was a deviation from the originally said conditions in the Tender Notice. The Finance has furnished the following clarifications towards the concurrence given by them for executing CAMC

- a. The CAMC was vetted and found legally in order by the Legal Advisor and certified as technically feasible by the Director, Computer Centre. Though the advance payment clause was not mentioned in the tender notice, the same was included in the legally vetted document.
- b. As per Chapter 12, clause 16 and 17 of Store Purchase Manual, advance payments to firms holding maintenance contracts is admissible and in exceptional cases, the Departments may relax the ceiling of advance payments ensuring adequate safeguards in the form of bank guarantee from the suppliers.
- c. The request dated 25.04.2018 from M/s.Star One IT Solutions (India) Pvt Ltd, TVPM, to release 100% advance payment for payment to manufacturer for getting 3 year warranty Certificate.

On the basis of points (a) and (b) above, Finance had given concurrence for executing AMC with the firm.

The Finance has also observed that the firm has now submitted performance bank guarantee from a Scheduled bank and has requested to accept the same, which has been stated as acceptable by the Legal Adviser, provided suitable amendments are made in the contract subject to the approval of the Syndicate.

Further, the legal opinion for contract amendment by the Syndicate was arrived under the circumstances where the party demanded modification of a condition mentioned in the contract. Therefore it is presumed that any variations to be made in the terms of contract shall be got examined and approved by the Syndicate. It is also to be noted that apart from the present demand for including public sector bank also in the contract for submission of Performance Bank Guarantee, the proposal of making advance payment to the party as pointed in (a) above also shall be got examined and approved by the Syndicate to make the modifications valid.

The Finance has also remarked that the whole matter of executing of CAMC with M/s.Star One IT Solutions (India) Pvt Ltd, Thiruvananthapuram may be placed before the Syndicate for consideration.

Hence, as per the orders of the Vice-Chancellor the matter of the execution of CAMC with M/s.Star One IT Solutions (India) Pvt Ltd, Thiruvananthapuram for the Hitachi SAN storage system installed in the Computer Centre is placed before the Syndicate for consideration and appropriate recommendations in the following:

1. As per the remarks of the Legal Advisor a decision has to be taken in the matter of acceptance of Performance Bank Guarantee of 10% of CAMC value (Rs.13,26,296/- (Rupees Thirteen lakh twenty six thousand two hundred and ninety six only) from Scheduled Bank (HDFC Ltd) in accordance with the relevant condition in the Tender Notice.
2. As per the payment terms in the Tender Notice no advance payment shall be made. But a decision has to be taken in the matter of making 100% advance payment to the firm on the basis of remarks of Finance at (a), (b) & (c) on pre-page

The Syndicate at its meeting held on 28.03.19 resolved that the item be referred to the Standing Committee of Finance. The Standing Committee of Finance held on 25.04.19 recommended to invite the officials of M/s.Star One IT Solution and Director, Computer Centre to the Standing Committee of Syndicate on Finance to discuss the matter. The Syndicate at its meeting held on 30.04.19 resolved to agree the recommendation of Standing Committee of Syndicate on Finance. The Standing Committee of Syndicate on Finance at its meeting held on 16.05.2019 recommended to refer the matter again to the Syndicate and Syndicate at its meeting held on 25.05.2019 resolved that the matter be considered by the next Syndicate on the basis of the report to be furnished by the Director, Computer Centre.

The Director, Computer Centre has submitted a detailed report in this matter vide letter No.KUCC/2019/166 dated 07.06.19 [copy enclosed].

As per the orders of the Hon. Vice Chancellor, the matter regarding CAMC of Hitachi SAN Storage along with the report received from the Director, Computer Centre is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to authorize the Registrar and the Director, Computer Centre to proceed towards entering into MoU with the agency.

FURTHER RESOLVED that payment due for the first year be paid to the agency based on the report of satisfactory performance during the year provided by the Director, Computer Centre.
ALSO RESOLVED that the balance amount be paid in two equal instalments each, for the ensuing two years, in June and December of the respective years.

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Item No.10.56 **Reimbursement of travel grant by reappropriation of funds to Sri.Prem Sankar.C (Young Scientist, Research Scholar), Dept.of Futures Studies - Reporting of- reg:**

(Ac.D)

The Instituto Nazionale Di Ottica, Consiglio Nazionale Delle Ricerche, Florence,Italy accepted the proposal for the poster presentation submitted by Sri.Prem Sankar.C, Research Scholar (Young Scientist), Dept.of Futures Studies, University of Kerala in the 5th Workshop on Complexity in Engineering (COMPENG 2018) held on 10th October 2018 to 12th October 2018 at the Galileo Galilei Institute for Theoretical Physics,Florence,Italy.The Science and Engineering Research Board (SERB) has sanctioned financial assistance towards travel grant to Sri.Prem Sankar.C for participating in the 5th Workshop on Complexity in Engineering and released Rs.65,416/-(Rupees Sixty Five Thousand Four Hundred and Sixteen only) to Sri.Prem Sankar.C.

Sri.Prem Sankar.C, Research Scholar(Young Scientist), Dept.of Futures Studies, University of Kerala has requested to release the financial assistance sanctioned by SERB to him for Rs.65,416/-(Rupees Sixty Five Thousand Four Hundred and Sixteen only) which has been credited to KUF(B)a/c no.57002315676 on 16.02.2019 via electronic transfer. Sanction was accorded by the Vice Chancellor vide U.O.no.Ad.FI/Ac.D/35242/2018 dated 17/05/2019 to provide an additional amount of Rs 15,500/-(Rupees Fifteen Thousand and Five Hundred only) under the head of account ” Part IIIMH 80 D- Grants from other Agencies-9/7911-Travel Grant” by re-appropriation from the subhead ”9/7751-Lumpsum provision for new research schemes” of the same major head provided in the current year’s Budget Estimates of the University . The Vice Chancellor has also ordered to release an amount of Rs.65,416/-(Rupees Sixty Five Thousand Four Hundred and Sixteen only) to Sri.Prem Sankar.C, Research Scholar(Young Scientist), Dept.of Futures Studies, University of Kerala through the Head,Dept.of Futures Studies, University of Kerala received from SERB,towards the reimbursement of travel grant for having attended the 5th Workshop on Complexity in Engineering (COMPENG 2018) held at Galileo Galilei Institute for Theoretical Physics,Florence,Italy from 10th October 2018 to 12th October 2018 and meet the expenditure on this account from the above noted head of account provided in the current year’s budget estimates of the University.

The action taken by the Vice Chancellor for the reimbursement of travel grant to Sri.Prem Sankar.C, Research Scholar (Young Scientist), Dept.of Futures Studies, University of Kerala by reappropriation of fund is reported to the Syndicate

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

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Item No.10.57 **Purchase of RA1 Size paper for Examination Stores (Printing of Answer books) - Procurement of Paper from the stock of Stationery Dept, Govt of Kerala- Consideration of-reg.**

(Ad.BIV)

The Syndicate at its meeting held on 22.01.19 vide tem No. 02.131 considered the matter of purchasing 14,000 Reams of RA-1 Size white paper (60 GSM, 15.7 kg), (viz;the annual requirement of University) from the Stationery Department, Government of Kerala and resolved to agree to the proposal from the Stationery department for the same. Accordingly supply order was placed with the Stationery department for the supply of 14,000 reams of RA-1 Size white paper (60 GSM, 15.7kg) for use in the General Store and Examination store of the University, vide letter no. Ad.B IV CP.01.19 dated 18.03.2019. It was informed by the Stationery department that they can supply paper either from their stock or by inviting tenders. As our requirement is large the tender process is to be followed by the Stationery Department for supplying the paper.

As per the minutes of the meeting of the Syndicate held on 22.01.19 (Additional Item No 0.04), the Syndicate also resolved to agree to purchase RA-1 size paper either from M/s.HNL, Kottayam or Stationery Department, Government of Kerala from their procured stock of paper by effecting payment of cost of paper and service charges in case of **exigency**. The Syndicate at its meeting held on 11.03.2019 vide item no.06.40 considered the proposal to purchase 2000 reams of RA-1size white paper(60 GSM, 15.7kg) from procured stock of paper in the Stationery Department, Government of Kerala @ Rs.1149/- per ream and additional cost of labour charges for loading, unloading and transportation which has been effected using University vehicle. Accordingly supply order was placed with the Stationery department and 2000 reams of RA-1size 60 GSM white paper has been purchased.

Now the Store keeper, Examination Store vide note dated 06.06.2019 has reported that there is an urgent requirement of another 2000 reams of RA-1 size 60 GSM white paper for the printing of Answer books needed for the uninterrupted conduct of examinations.

M/s.HNL, Kottayam vide e-mail dated 10.06.19 has informed that they have only 560 reams of 60 GSM RA-1 size paper as ready stock and supplying balance quantity urgently is not feasible.

The Stationery Department has informed unofficially that the tender process to supply 14,000 reams of paper is going on and the delay has occurred as the Model Code of Conduct was in force and the supply is expected to start by the end of July. It is also informed that the stock of 60 GSM paper is insufficient to meet our requirement and that they can provide 70 GSM paper if the requirement is urgent.

The Press Superintendent has remarked that printing is possible on both 60 or 70 GSM paper.

As per orders of the Vice-Chancellor, the proposal to purchase 2000 reams of 60/70 GSM RA-1size white paper from Stationery Department, Government of Kerala from their procured stock of paper by effecting payment of cost of paper and service charges and an additional cost of labour charges for loading, unloading and for transportation, for use in the Examination wing is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approve the proposal.

Item No.10.58

Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held at on 07.06.2019 – approval of- reg.

(Ad.A.VII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 07.06.2019 at the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The minutes of the above meeting is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY

Date	:	07.06.2019
Time	:	02.00 p. m. to 04.00 p.m.
Venue	:	Syndicate Room

Members Present:

- | | | |
|---------------------------------|---|------|
| 1. Sri. M. Lenin Lal (Convener) | - | Sd/- |
| 2. Dr. S Nazeeb | - | Sd/- |
| 3. Sri. M. Sreekumar | - | Sd/- |
| 4. Dr. K. Shaji | - | Sd/- |

Absent:

1. Adv. K.H. Babujan
2. Dr. R. Latha Devi
3. Dr. B. Unnikrishnan Nair
4. Sri. M. Harikrishnan

Item No.10.58.01 ***Rent to be paid for accommodating the UIT centre, Vallakkadavu at Yatheem Khana Shopping Complex - revising of- reg;***

The Syndicate held on 11/08/2017 resolved to start the functioning of UIT Centre, Vallakkadavu in Yatheem Khana Shopping Complex, Vallakkadavu on a monthly rent of Rs.10,000/-, till the Corporation of Thiruvananthapuram hand over the proposed land and building to the University.

The rent agreement was executed with the University, by the President, Yatheem Khana Committee for the period w.e.f 01-09-2017 to 31/03/2018 on a monthly base rent of Rs.10,000/-.

The Principal-in-charge of UIT Centre, Vallakkadavu, had intimated that the centre needs more space to accommodate the new batch of students in the academic year 2018-19 and requested to revise the monthly rent in order to rent out the building. Also she had requested to enhance the monthly rent to Rs.20,000/- and TDS and to execute a new rent agreement for a period of one year w.e.f 01-04-2018.

Considering the request, the Syndicate held on 10-05-2018 resolved to enhance the rent of UIT Vallakkadavu to 20,000/- from 01-07-2018 to 31-03-2019.

Since the admission for the academic year 2018-2019 was not made at the centre, additional space was not allotted by the Yatheem Khana Committee and hence no orders in connection with the enhancement of rent was issued. After March 2018, agreement for rent is not seen renewed.

Now, the Principal, UIT Vallakkadavu, vide letter dated 22/02/2019, has informed that “the agreement expired in March of 2018 and no rent has been paid to the trust since April 2018, as the agreement was not renewed. Other expenses like electricity charges too has not been met with. So the Yatheem Khana Committee has asked to clear the dues at the earliest” and has requested to take necessary steps to clear the pending dues (including electricity and water charges) and also renew the agreement with incorporating the rent for 2 additional rooms.

The Vice-Chancellor has ordered to place the request submitted by the Principal, UIT Vallakkadavu before the Standing Committee of the Syndicate on D&OIs of the University.

Accordingly, the request for renewing the rent agreement from 1st April 2018 for clearing the pending dues of rent and releasing the rent to Yatheem Khana Committee is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration

Recommendations: ***The Committee considered the matter and recommended to refer the item to the Syndicate.***

(Ad. A II Section)

Resolution of the Syndicate

RESOLVED that the admission to 2019-20 batch need not be proceeded with.

Item No.10.58.02 ***Granting leave without remuneration above permissible limit – Staffs on contract at UIT Regional Centre, Kollam - reg.***

The Principal, UIT Regional Centre Kollam has forwarded the requests for leave without remuneration of staffs on contract - Smt. Jisha V, Lecturer in Computer Science and Smt. Subi G J, Lecturer in Business management.

Smt. Jisha V had already availed leave without remuneration from 10.07.2018 to 07.10.2018 (90 days) and 08.10.2018 to 07.11.2018 (31 days) on medical grounds (Maternity Leave) during the current tenure 04.04.2018 to 03.04.2019 has now requested for leave without remuneration for a further period of 40 days from 08.11.2018 to 17.12.2018 on same grounds. Smt. Subi G J has not availed leave without remuneration during the current tenure from 11.07.2018 to 03.04.2019 has now requested for leave without remuneration from 01.02.2019 to 22.03.2019 (50 days) on medical grounds stating that she is suffering from LBA. As per the clause 7 in the employment contract executed by the above staffs on contract, they shall be eligible for 12 days casual leave and leave without remuneration for maximum of 15 days during the contract of one year.

The Vice Chancellor has ordered to place the matter before the next meeting of the Standing Committee of the Syndicate on Departments and other Institutions of the University. Accordingly the matter was placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University (held on 23.03.2019) for Consideration and the Committee recommended to obtain explanation from the Principal, UIT Regional centre, Kollam for not

intimating the Leave without Remuneration of Smt. Jisha V and Smt. Subi G J, Lecturers in Computer Science and Business Management respectively at the centre, that already availed by them without prior sanction of the University. The Syndicate held on 28.03.2019, vide item no.07.79.07, has approved the above recommendation of the Standing Committee of the Syndicate on Departments and other Institutions of the University. Accordingly, the Principal, UIT Regional centre, Kollam was directed to furnish an explanation regarding this matter. Now the Principal vide letter dated 17.05.2019, has stated that, Smt. Jisha V (Lecturer in Computer Science) had to avail maternity leave from 10.07.2018 due to an emergency situation and Smt. Subi G J (Lecturer in Management) also had an unexpected medical problem (disc prolapsed) and both the teachers, Smt. Jisha V and Smt. Subi G J submitted their leave requests on 09.07.2018 and 22.01.2019 respectively at the centre and the same was forwarded to the University.

The Vice Chancellor has ordered to place the matter of granting LWR to the Lecturers on contract on the basis of the explanation from the Principal before the next meeting of the Standing Committee of the Syndicate on Departments and other Institutions of the University. Accordingly, the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University.

Recommendations: *The Committee considered the matter and recommended to grant the requested leave to the Lecturers on contract and to ratify the action done by the Principal, UIT Regional Centre, Kollam and strongly warn the Principal that not to permit leave without prior sanction to contract staff in future.*

(Ad.A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 07.06.2019, be approved.

Item No.10.58.03 Appointment of Sri. Muhammed Shamnad B as Guest Lecturer at UIT Regional Centre, Muthukulam - reg.

The Principal, UIT Regional Centre Muthukulam vide letter No. UIT/ Muthukulam 08/ 2019 dtd 24/01/2019 forwarded a panel of 7 teachers with their biodata and certificates to include them in the panel of guest lecturers at the centre.

He has been included in the panel of Guest Lecturers in Commerce at the centre vide U.O.No.Ad.A.VII.3.9484/2017 dtd 27.04.2019 and as per this order, the approval of Sri. Muhammed Shamnad B for engagement is from the date of U.O. (i.e.27.04.2019).

All the Principals of UIT Regional Centers were informed that, prior sanction should be obtained while engaging guest lecturers who are not included in the panel at the respective centers, Vide letter No.Ad.A.VII.1.825/2018 dated 27-07-2018.

The Principal, UIT Regional centre, Muthukulam further forwarded a letter No.UIT/Muthukulam/56/2019 dated 30-04-2019, states that, Sri. Muhammed Shamnad B has been engaging classes from 25.02.2019 due to workload for Commerce subject and is for the benefit of student's community and that was reported to University on 07.03.2019 as a request for ratification of his action. The Principal also requested to take necessary steps for revising the date of approval of Sri. Muhammed Shamnad B in the approved Guest Lecturer panel.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and other Institutions of the University. Accordingly the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for Recommendation.

Recommendations: *The Committee considered the matter and recommended to ratify the action of the Principal and to direct the Principal not to engage the Guest Lecturers without getting prior sanction from the University.*

(Ad.A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 07.06.2019, be approved.

FURTHER RESOLVED to authorise the Registrar to send communication to all Principals of UITs/ UIMs/ KUCTEs to desist from such appointments.

ALSO RESOLVED to authorise the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University to submit an updated list of Guest Lecturers for circulation to among various UITs/ UIMs/ KUCTEs.

Item No.10.58.04 ***Request of Vishnu Priya Mahadevan, a student of B.Com with Computer Application, UIT Regional Centre, Muthukulam for issuance of Transfer Certificate - reg.***

The Principal, UIT Regional Centre, Muthukulam vide letter dated 20.05.2019 letter has stated that, Kum. Vishnu Priya Mahadevan, a student admitted in B.Com with Computer Application of this Centre during the academic year 2018-19 discontinued her studies in the beginning of the first semester itself and she remitted only the caution deposit in DD at time of admission. She belongs to OEC category. It is also stated that, on enquiry it is known to him that she has not submitted application in egrantz for fee concession and now she demands her transfer certificate from this centre for joining another course and also has requested to give him a specific direction regarding the procedure for issuing transfer certificate to the aforesaid student at the earliest.

The Vice Chancellor has ordered to place the matter before the next meeting of the Standing Committee of the Syndicate on Departments and other Institutions of the University. Accordingly the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for Consideration.

Recommendations: ***The Committee considered the matter and recommended to get the details of admission, attendance of the student and the date on which the student has applied TC, from the Principal***

(Ad. A. VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 07.06.2019, be approved.

Item No.10.58.05 ***Staff on contract basis at UIT Regional Centre, Vakkom – Granting LWR above permissible limit-Explanation from the Principal– reg.***

The Principal, UIT Regional Centre, Vakkom has forwarded the requests for leave without remuneration (for a further period) of staffs on contract who have been working at the centre as detailed below.

Sl. No	Name & Designation	Current tenure	Leave already availed	Grounds	Now requested leave	Grounds
1.	Smt. Litty Varghese (Lecturers in Computer Science)	04.04.2018 to 03.04.2019	01.10.2018 to 30.11.2018 (61 days)	medical	01.12.2018 to 31.12.2018 (31 days)	Medical (Lumbar Spondylosis)
2.	Smt. Senjulal P. (Lecturers in Computer Science)	04.04.2018 to 03.04.2019	03.09.2018 to 01.12.2018 (90 days)	Maternity Leave	02.12.2018 to 03.01.2019 (33 days)	Medical (Jaundice)

As per the terms and conditions in the employment contract executed by the above staffs on contract, they shall be eligible for 12 days casual leave and leave without remuneration for maximum of 15 days during the contract of one year.

As per the orders of the Vice Chancellor the request of the above staffs on contract for granting LWR above permissible limit was placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 23-03-2019 and the Committee recommended to obtain explanation from the Principal, UIT Regional Centre, Vakkom for not intimating the Leave without remuneration of Smt. Litty Varghese and Smt. Senjulal P., Lecturers in Computer Science at the Centre that already availed by them without prior sanction of the University. The Syndicate held on 28-03-2019, vide item no. 07.79.08, approved the above recommendations of Standing Committee.

Accordingly explanation from the Principal was sought on 10-05-2019.

Now, the Principal, vide letter dated 20-05-2019, has explained that in the case of Smt. Litty Varghese, Submitted an application on 01-12-2018 for further LWR for 31days from 01-12-2018 to 31-12-2018 in the continuation of 61 days LWR from 01-10-2018 to 30-11-2018 and the application along with necessary documents received from Smt. Litty Varghese was forwarded to the Registrar on 03-12-2018 vide ref. no. UIT/VKM 217/2018 dated 03-12-2018.

In the case of Smt. Senjula P., She submitted an application on 07-01-2019 for further LWR for 33 days from 02-12-2018 to 03-01-2019 in continuation of 90 days LWR from 03-09-2018 to 01-12-2018 on medical ground (Maternity Leave).and the application along with necessary documents received from Smt. Senjula P was forwarded to the Registrar on 16-01-2019 vide ref. no. 07/2019 dated 16-01-2019

The Principal has also stated that the reason for delay in applying further leave on continuation of maternity leave that she was suffering from jaundice as per her explanation and medical certificate submitted. Smt. Litty Varghese joined duty on 01-01-2019 and Smt. Senjula P. joined duty on 04-01-2019.

The Vice Chancellor has ordered to place the matter of granting LWR to the Lecturers on the basis of the explanation from the Principal UIT Regional Centre, Vakkom, before the next meeting of the Standing Committee of the Syndicate on Departments and other Institutions of the University. Accordingly the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for Consideration.

Recommendations: *The Committee considered the matter and recommended to hear the Principal, UIT Regional Centre, vakkom, before the Standing Committee of the Syndicate on Departments and Other Institutions of the University in connection with the lapse occurred in reporting the matter to the University.*

(Ad.A.VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 07.06.2019, be approved.

Item No.10.58 Additional Item. 01 Maternity leave- staff on contract basis at UIT Regional Centre, Thenmala – reg.

The Principal UIT Regional Centre Thenmala has forwarded the maternity leave application received from Smt. Krishna V. N.,contract Lecturer in Business Management at this centre. The details of the proposal are as follows.

Name and Designation (U.O. engaging her)	No. of days requested	Leave Period	Present Contract Period
Smt. Krishna V. N., Lecturer in Business Management (U.O.No.Ad.A.VII.2.846/2018 dated 19/09/2018)	181 days	12/11/2018 to 11/05/2019	12/07/2018 to 11/07/2019

It may be noted that the Syndicate held on 10/05/2018 vide. Item No.35.101.05, resolved to grant three months maternity leave to the staff on contract at UITs, UIMs. KUCTEs and UCE. It was further resolved to refer the matter regarding framing of norms of giving maternity leave to the UIT staff on contract as per Government Rule to the combined meeting of the Standing Committee of the Syndicate on Finance and Staff, Equipments and Building. But the norms for maternity leave to UIT staff, who are engaged for a period of one year, is not yet finalized.

The Vice Chancellor has ordered to place the request of Smt. Krishna V N, Contract Lecturer in Business Management UIT, Thenmala for granting Maternity Leave for 6 months, before the next meeting of the Standing Committee of the Syndicate on Departments and other Institutions of the University. Accordingly the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for Consideration.

Recommendations: *The Committee considered the matter and recommended to hear the Principal, UIT Regional Centre, Thenmala as administrative lapse is identified from the part of the Principal.*

(Ad. A. VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 07.06.2019, be approved.

Item No.10.58 Additional Item .02 University Institute of Technology – Charamangalam Regional Centre – Panel of Guest Faculty – approval – reg.

Vide letter no. Ad.A.VII.2.4549/2009 dated 28.01.2019, the Principals of the UIT Regional centres are directed to forward a list of Guest Lecturers in each subject at the centre for the month of April so as to prepare on approved panel of Guest Lecturer for the ensuing academic year and the Guest Lecturers shall be engaged only after getting prior sanction from the University, vide letter no. Ad A VII.1.825/2018 dated 27.07.2018.

Sl. No.	Rank No.	Name of the Candidate	Educational Qualification	Remarks
1.	1	Athira S	M.Com – I class, University of Kerala, NET	--
2.	2	Reshma	M.Com–I class, University of Kerala, SET, NET.	--
3.	3	Yadhu Krishnan.G	M.Com – I class, University of Kerala, NET	--
4.	4	Anjitha Tom	M.Com–I class, University of Kerala, NET	--
5.	5	Anitha Rajeev A	M.Com – I class, University of Kerala, NET, SET	--
6.	6	Surumi C.M	--	Bio data and the supporting documents are not yet forwarded from the centre.
7.	7	Reshma Ramesh	M.Com – I class, University of Kerala, NET	--
8.	8	Ashokan D	--	Biodata and the supporting documents are not yet forwarded from the centre.
9.	9	Rexi Francis	M.Com – I class, University of Kerala, SET.	--
10	10	Lekshmi V	M.Com – II class, MG University, 57.81% - Eligibility certificate produced	--
11	11	Mubeena P.S	M.Com – II class, MG University, 56%. - Eligibility certificate produced	--
12	12	Gayathri K.V	M.Com – B grade, MG University, Grade 'B' -73% - Eligibility certificate produced	--
13.	13	Sonia Cruz	M.Com – I class, University of Kerala, SET	--
14.	14	Thoufi Mol.S	M.Com – I class, University of Kerala	--
15.	15	Reshma Das K	M.Com- B grade, MG University- 68.5% - Eligibility certificate produced	--
16.	16	Sruthi S. Kaimal	M.Com – I class, M.G University – 62.4% - Eligibility certificate produced	--
17.	17	Sindhu V	M.Com –IIIclass, University of Kerala– 47.9%	Not Eligible

Hence, the Principal, UIT Charamangalam has forwarded the following rank list for the approval of the University.

Sl. No.	Name of the Candidate	Rank
1	Athira S	1
2	Reshma	2
3	Yadhu Krishnan	3

4	Anjitha Tom	4
5	Anitha Rajeev A	5
6	Surumi C M	6
7	Reshma Remesh	7
8	Ashokan D	8
9	Rexi Francis	9
10	Lekshmi V	10
11	Mubeena P S	11
12	Gayathri K V	12
13	Sonia	13
14	Thoufi Mol S	14
15	Reshma Das K	15
16	Sruthi S Kaimal	16
17	Sindhu V	17

Ad.A.VII section remarked that the basis educational qualification required for the selection of lecturers on contract at UITs is 55% of marks in the respective PG exams and those who obtained Master's degree from any University other than University of Kerala should produce Eligibility Certificate from the Kerala University. Some procedure is also followed by the Principal in case of Guest faculty.

The details of the candidates in the rank list (for the post of Guest lecturer in Commerce) forwarded by the Principal, UIT Charamangalam are given below.

The Principal, UIT, Charamangalam has requested to approve all the 17 candidates detailed as Guest Lecturers in Commerce at UIT, Charamangalam.

The file was submitted for orders, whether the candidates with all the relevant documents, 14 candidates, forwarded by the Principal, UIT, Charamangalam may be appointed as Guest Lecturers in Commerce at UIT, Charamangalam. The Hon'ble Vice – Chancellor has ordered to place the file before the Standing Committee of the Syndicate on Departments and other Institutions.

Accordingly, a draft note prepared and placed before the Standing Committee of the Syndicate on Departments and other Institutions for consideration and recommendation.

Recommendations:

The Committee considered the matter and recommended to include only the first five persons from the rank list prepared in the Panel of Guest Lecturers in Commerce at UIT Regional Centre, Charamangalam.

(Ad. A. VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 07.06.2019, be approved.

Item No.10.58 Additional Item.03 *University Institute of Technology – Aroor Regional Centre – panel of Guest Faculty – approval – reg.*

Vide letter no. Ad.A.VII.2.4549/2009 dated 28.01.2019, the Principals of the UIT Regional centres are directed to forward a list of Guest Lecturers in each subject at the centre for the month of April so as to prepare on approved panel of Guest Lecturer for the ensuing academic year and the Guest Lecturers shall be engaged only after getting prior sanction from the University, vide letter no. Ad A VII.1.825/2018 dated 27.07.2018.

Ad.A.VII section remarked that the basic educational qualifications required for the selection of lecturers on contract basis at UITs as 55% of marks in the respective PG exams and those who obtained Master's Degree from the University other than University of Kerala, should produce the Eligibility Certificate for the same issued from the University of Kerala. The qualifications required for the selection of contract lecturers are usually followed by the Principals for the selection of Guest Lecturers also.

Hence, vide letter no. UIT ARR 75/2019 dated 16.04.2019, the Principal, UIT, Aroor has forward the list of candidates for the post of Guest lecturers, detailed below.

Sl. No.	Subject	Name of the Candidate	Educational Qualification	Remarks
1.	Physics	Remya M.S	MSc – B+ grade, University of Calicut, B.Ed.	Eligibility certificate produced
2.	Mathematics	Remya Krishnan	MSc – A+ grade, MG University	Eligibility certificate produced
3.	Malayalam	P.S Vinayakan	MA-I class, MG University	Eligibility certificate produced.
4.	Commerce	Reshma Ramesh	M.Com- I class, University of Kerala, NET	--
5.	Commerce	Joseph Vinesh T.A	M.Com –I class, MG University (private)	Eligibility certificate produced
6.	English	Ashapoorna J	MA- I class, MG University, M.Phil- NI University (deemed)	Eligibility certificate produced
7.	English	Arathi U	MA-I class, University of Kerala, NET	--
8.	English	Shihana Hashim	MA- A+ grade (72.75%), SSUS	Eligibility certificate produced
9.	English	Shibu Issac	MA-II class, Annamalai University (Distance)	Eligibility certificate produced
10	Computer Science	Beema. S	MCA- I class, MG University	Eligibility certificate produced.
11	Computer Science	Shameema Kabeer	MCA – I class, MG University	Eligibility certificate produced.
12	Computer Science	Honey K.C	MSc _I class, University of Kerala	--

The Principal, UIT, Aroor has requested to approve all the above said candidates to be appointed as Guest Lecturers in respective subjects at UIT, Aroor Regional Centre.

Hence, file is submitted for orders, whether all the candidates, detailed above, may be appointed as Guest Lecturers at University Institute of Technology, Aroor Regional centre. The Hon'ble Vice – Chancellor has ordered to place the file before the Standing Committee of the Syndicate on Departments and other Institutions.

Accordingly, a draft note prepared and placed before the Standing Committee of the Syndicate on Departments and other Institutions for consideration and recommendation.

Recommendations: *The Committee considered the item and recommended to approve the panel of Guest Lecturers, UIT Regional Centre, Aroor.*

(Ad. A.VII (A) Section)

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 07.06.2019, be approved.

Item No.10.58 Additional Item .04 *Clarification sought by the Principal, KUCTE, Anchal with reference to Smt.Aleena S. – reg.*

The Ad.B II section has forwarded a note regarding request of Ms. Aleena.S to return original certificates as she discontinued the B.Ed degree course at KUCTE, Anchal.

Smt. Aleena. S had joined for B.Ed Course at KUCTE, Anchal and remitted Rs. 15,000/- as tuition fee. As she was advised bed rest due to pregnancy, she discontinued the studies and requested to refund the tuition fee remitted to KUF. But the candidate has intimated for discontinuation after closure of admission only. As reported by the Principal, KUCTE, Anchal, no alternate admission has been effected against the vacancy of Smt. Aleena. S and hence request for refund was rejected, in accordance with the guidelines for refund in the University.

Later, the matter was placed before the Standing Committee of the Syndicate on Finance on 30.10.2018, along with similar case of 5 students and it was recommended to refund 50% of the fee remitted towards tuition fee, if the student left the course after admission to that course is closed and classes started.

The Syndicate at its meeting held on 02.1.2018 (item no. 06.5.03) resolved to approve that recommendation of the Standing Committee on Finance.

As per the guidelines regarding refund, 20% administration charges shall be deducted from all refunds from KUF. Hence, Rs. 6000/- was refunded to Smt. Aleena.S after deducting 50% of tuition fee of Rs. 15,000/- and 20% administration charges vide U.O. No. Ad BII/1/199984-18/2019 dated 20.03.2019.

The Principal, KUCTE Anchal has reported that Aleena. S took admission for B.Ed Degree course on 24/07/2017 and attended classes from 27.07.2017 to 27.09.2017. She has also remitted first semester fee Rs. 18,235/-. Later she discontinued the course and not remitted the fee from second semester onwards. No other student has joined in place of Aleena .S and hence the certificates of Aleena. S cannot be returned without remitting the balance fee. The Principal has requested to give necessary direction in this regard.

It may be noted that in a similar case the Vice-Chancellor has ordered to collect the balance fee from the candidate before issuance of TC and return of certificates and other documents (U.O. no. AcG/13959 dated 03.03.2018). As per UGC notification dated October 2018, no refund is to be made to candidate when withdrawal of admission is received after 30 days from 1st date of admission. Aleena. S discontinued after attending 2 months class.

As per the orders of the Vice-Chancellors, the matter is regarding request of Ms. Aleena.S to return SSLC, Plus two certificate, TC and provisional certificate from KUCTE, Anchal upon discontinuance of the course and the clarification sought by the Principal, KUCTE, Anchal is placed before the Standing Committee of the Syndicate on Departments and other Institutions for consideration and appropriate recommendation.

Recommendations: *The Committee considered the matter and recommended to instruct the Principal, KUCTE, Anchal to obey the Syndicate decision (held on 02.1.2018 - item no. 06.5.03) and issue the T. C. and other documents to Smt. Aleena S.*

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 07.06.2019, be approved.

Item No.10.58 Additional Item .05 University Institutes of Technology – Issue of TC/ Certificates/ refund of caution deposit for the students who discontinue the course after the closing of Centralized Allotment Procedure – reg.

Sri. Sandesh Rajeev, former BA Communicative English Student, UIT, Pathiyoor, has informed that he had taken admission in BA Communicative English, at UIT, Pathiyoor as per University Allotment Procedure. Due to medical reasons, he can't attend the class and requested the Principal, UIT, Pathiyoor to issue his certificates and TC. The Principal has refused to issue TC and informed him to pay the semester fees. Sri. Sandesh Rajeev has requested to take necessary actions to issue his certificates and TC and there is no need to pay the fees, as he belongs to OEC community.

The Principal, UIT, Pathiyoor has informed that Mr. Sandesh Rajeev, applied for admission to BA Communicative English in the Centralized Allotment Process of University of Kerala and was admitted to BA Communicative English at UIT Pathiyoor with Admission No. 055 on 28.06.2018. Sandesh Rajeev had remitted the special fee Rs. 1545/- through receipt No. 1529248754448 dated 17.06.2018 and the caution deposit (DD No. 132867 dated 28.06.2018 SBI) and didn't pay the first semester tuition fee and didn't attend the classes even for a single day. Now, the student requested for his TC and other documents from the centre in April 2019.

The Principal, UIT Pathiyoor has requested the direction from the University regarding the issue of TC to Sri. Sandesh Rajeev, whether the tuition fees may be collected or not before issuing the TC, as UIT Pathiyoor is a new centre and no such previous experience is there in these cases.

It is further noticed that, three more requests are received in Ad A VII (A) Section, regarding the same issue. So many students are discontinuing their course at UITs, after the closing of Centralized Allotment Procedure and demanding for the refund of Caution Deposit, TC and other documents submitted to the centre. This reduces the chances of getting seats to other students and monetary loss to University.

In Private Self Financing Institutions, if a student discontinue from the course, with or without attending a single class, entire course fees will be collected before the issuance of TC and submitted certificates. (Informed by the Online Admission Section).

In a similar case in KUCTE, Nedumangad, Smt. Sufiya F, a candidate admitted to the two year B.Ed Degree Programme during the academic year 2017- 19 and later discontinued the course after the date of closure of admission, and requested to return her certificates and other documents without remitting the fee of the remaining semesters due to the University. The Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 27.11.2017 recommended that the balance fee is to be collected from the candidate before the issuance of TC and return of certificates and other documents. The Syndicate in its meeting held on 06.02.2018 resolved to agree the recommendation of the Standing Committee and Sanction has been accorded by the Vice – Chancellor to collect the balance fee from the candidate before the issuance of TC and return of certificates and other documents, vide UO NO. Ac G/13950/2018 dated 03.03.2018. As per UGC notification issued on October 2018, no refund of fee to be made in case the student withdraw admission after 30 days of last date of admission

Hence, the following may be noted and necessary orders may be issued, that what course of action may be taken on behalf of University.

1. Whether the entire course fee may be deducted from a student, who discontinue from the course, after the closing date of Centralized Allotment Process at UITs before the issuance of TC/SSLC/+2/UG Certificates and refund of Caution Deposits.

2. Whether TC/SSLC/+2/UG certificates may be returned and Caution Deposits may be refunded to the students, who discontinue the course at UITs after the closing of admission procedure, only after the complete payment of fees of semester up to which he/she studied.

3. Whether TC/SSLC/+2/UG Certificates and Caution Deposits may be refunded to the students who discontinue the course at UITs, without any penalty, if the student doesn't attend even a single class but another student got admitted before closure of admission in the same optional.

The Hon'ble Vice-Chancellor has ordered to place the matter before the Standing Committee on Departments and Other Institutions of the University. Accordingly, draft note prepared and placed before the Committee for consideration and appropriate recommendations.

Recommendations:

The Committee considered the matter and recommended that fee collection and refund should be as per the UGC norms.

(Ad.A. VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 07.06.2019, be approved.

Item No.10.59

SH Campus – Amenity Building/Front Office Complex – Canopy roofing – inviting limited quotations – Tender formalities waived – Reporting of- reg.

(Ad.BI)

Hon'ble Vice-Chancellor has accorded sanction to execute the canopy work in connection with the inauguration of Students Amenity Building by inviting quotations and waiving tender formalities, subject to reporting to the Syndicate. U.O No.Ad.B1(1)[Pl.G2]7753/2000/32 dt.06.06.2019 has been issued to this effect. The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.10.60 **Proposal of transfer of staff on contract – KUCTE – Consideration of-reg.**

(Ad A VII)

The Syndicate at its meeting held on 25.05.2019, vide item No. 09.38.12, considered the transfer requests from the staff on contract at KUCTEs and entrusted Sri. M. Lenin Lal, Convenor, Standing Committee of the Syndicate on Departments and other Institutions of the University, to go through the transfer requests from various staff on contract and submit a proposal of transfer to the Syndicate in consultation with the dealing sections by considering the present vacancy position, work load etc. The Vice – Chancellor has ordered to implement the Syndicate resolution. Accordingly, the Syndicate resolution was intimated vide letter No. Ad A VII.1.Transfer/2019 dated 11.06.2019 to Sri. M Lenin Lal, Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Considering the requests received from the staff on contract at various KUCTEs and the present vacancy and workload, a proposal for transferring them was submitted by Sri. M. Lenin Lal, Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University. (Attached herewith).

The Vice Chancellor has ordered to place the proposal before the Syndicate.

Accordingly, the proposal for transfer of staff on contract at KUCTEs submitted by Sri. M. Lenin Lal, Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approve the proposed transfers of Teaching Staff of various KUCTEs subject to following modifications:

Sl.No.4 Smt.Lesha M.S, Natural Science be transferred from KUCTE, Kvtm. to KUCTE, Alappuzha instead of KUCTE, Adoor

Sl. No.5 Smt.Latha. K.G, Natural Science be transferred from KUCTE, Kumarapuram to KUCTE, Adoor instead of KUCTE, Kollam

Sl. No.6 Smt.Sheenu. G.S, Natural Science be retained at KUCTE, Kollam

FURTHER RESOLVED that the transfers proposed in respect of teachers in Hindi shall not be effected and they shall continue as at present.

ALSO RESOLVED that the proposed transfers of Principals shall not be effected and they shall continue as at present.

Item No.10.61 **RUSA : Regularisation of provisional advance drawn by the University Engineer for making progressive /final payments against running contracts utilizing RUSA fund- condonation of the delay occurred in the submission of bills and vouchers –Consideration of –reg.**

(Pl.D)

The Government of India vide G.O(MS)No.496/2014/H.Edn dated:15.07.2014 introduced a New Mission Mode Project namely RUSA (Rashtriya Uchchatar Shiksha Abhiyan) with an objective to improve the quality of Higher Education. RUSA is a centrally assisted Scheme shared by Govt. of India on a 65:35 pattern (Central: State) with a total outlay of Rs. 20 Crore. The allotment of funds shall be utilized in the manner - 35% for Infrastructure (Rs.7 Crore), 35% for Renovation (Rs.7 Crore) and 30% for Purchasing (Rs.6 Crore) laboratory equipments, computers, books etc.

The University Engineer was awarded the construction and renovation works for an amount of Rs.16,25,92,700/- (**list of works appended**) utilizing RUSA Fund.

An amount of Rs.2,00,00,000/- (Rupees Two Crore only) vide U.O No. Pl.D/5026/Prov. Ad./2017 dated 20.11.2017 above and Rs.2,67,90,070/- (Rupees Two Crore Sixty Seven Lakh Ninety Thousand and Seventy only) vide U.O No.Pl.D/5026/Prov. Ad./2017 dated 6.12.2017 were sanctioned as provisional advance to Smt.Sobha.K, University Engineer for making progressive payments /final payments against running contracts utilizing RUSA funds and the same had been regularised vide U.Os No. Pl.D/5026/Prov. Ad./2017 dated 16.5.2018 & 20.08.2018 respectively.

Later an amount of Rs.3,81,03,175/- (Rupees Three Crores Eighty One Lakhs Three Thousand One Hundred and Seventy Five Only) and Rs.3,83,689/- (Rupees Three Lakhs Eighty Three Thousand Six Hundred and Eighty Nine Only) have been released to University Engineer vide

U.O No.Pl.D/5026/Prov.Ad./2017 dated 12.09.2018 and 15.11.2018 respectively for making progressive payments /final payments against running contracts utilizing RUSA Fund with a condition to regularise the amount within a period of 3 months.

In the review meeting of Phase I projects held on 08.10.2018, Dr. Usha Titus, IAS, Principal Secretary, Higher Education Department has strictly directed that all the RUSA works (Construction/ Purchase/ Renovation) should be completed on 31st December 2018. The Principal Secretary, also informed that failure of timely utilization of RUSA fund may lead to cut down of State Plan Fund and in the meeting of the Project Monitoring Committee of RUSA including the inspection team, the TSG members of RUSA recommended to grant extension up to 28.02.2019 for uploading the rest of the bills and vouchers of completed and ongoing civil works utilizing RUSA fund, in the Fund Tracker System of RUSA.

In spite of repeated requests, no step has been taken by the University Engineer to regularise the amount. The matter has been reported to the Hon'ble Vice-Chancellor and Vice-Chancellor has ordered to direct the University Engineer to regularise the provisional advances of Rs.3,81,03,175/- and Rs.3,83,689/- on or before 31.03.2019.

The University Engineer vide letter No.DA/RUSA//18-19 dated 02.04.2019 intimated that several works (Phase II) under RUSA fund are not completed yet and requested to extend the time of regularisation upto 30.06.2019 and to issue a revised order.

On the request of Smt.Sobha.K, University Engineer to extend regularisation date upto 30.06.2019 in respect of Provisional Advances of Rs.3,81,03,175 and Rs.3,83,689/- drawn vide U.Os No.Pl.D/5026/Prov.Ad./2017 dated 12.09.2018 and 15.11.2018 respectively, the Hon'ble Vice Chancellor has ordered to approve extension as per rules.

As per G.O(P) No.419./11/Fin dated 4.10.2011, the work advances/temporary advances sanctioned for meeting contingent expenditure of specified kind or on a specific occasion allowed as per Art.99 of KFC Vol.I,

1. A time limit of 3 months is fixed for the presentation of final bill.
2. In cases where temporary advance is not utilised fully but the adjustment bill is submitted in time, interest at the rate of 18% per annum will be charged on the unutilized portion of the advance from the date of drawal to the date of refund of advance .
3. In cases where the adjustment bill is not submitted within the prescribed time, the entire amount of advance may be recovered in lump immediately on the expiry of such time limit. Interest at the rate prescribed at (2) above will be charged in the entire amount of advance from the date of drawal to the date of recovery of the amount.

U.O No. & date	Amount	Date of debit of amount from RUSA account	Date by which to be regularised	1 st Extension by minutes of PMU held on 19.12.2019	Extension granted by Hon,ble Vice Chancellor
Pl.D/5026/Prov. Ad./2017 dated 12.09.2018	Rs.3,81,03,175	19.9.2018	11.12.2018	28.02.2019	31.03.19
Pl.D/5026/Prov. Ad./2017 dated 15.11.2018	Rs.3,83,689/-	06.12.2018	14.2.2019	28.02.2019	31.03.19

The University Engineer has submitted the original bills and vouchers along with statement of expenditure for regularising the provisional advances of Rs.3,81,03,175/- (Rupees Three Crores Eighty One Lakhs Three Thousand One Hundred and Seventy Five Only) and Rs.3,83,689/- (Rupees Three Lakhs Eighty Three Thousand Six Hundred and Eighty Nine Only) vide letter No.UE/PA/RUSA/2019-20 dated 22.05.2019.

The remarks of the Finance was sought whether an interest @18% per annum has to be charged from the University Engineer as per the G.O(P) No.419./11/Fin dated 4.10.2011.

The Finance section has remarked that

1. since provisional advances was sanctioned for effecting progressive payments /final payments against running contracts utilizing RUSA Fund, full utilisation of advanced fund can be made only on completion of tendered work.

2. As the full amount has been utilized and that too for more than 75 civil works(73 civil works as per the earlier statement forwarded by the University Engineer), subject to admittance of original bills and vouchers by the Audit, condoning the delay in the submission of final bill and consequent levying of interest @18% for the entire advance amount for the non submission of adjustment bill within the time limit may be considered.

As per the orders of Hon'ble Vice Chancellor the above matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to accept the remarks of the Finance Officer.

FURTHER RESOLVED to waive the penal interest, reckoning the fact that the University Engineer could settle the bills only in stages of completion relating to the 75 works entrusted with her simultaneously.

ALSO noted that the RUSA has extended complimentary remarks on the satisfactory execution of the projects.

Item No.10.62 *Transfer request – Staff on contract – Various UIMs - Consideration of - reg .*

(Ad C)

As per the Minutes of the meeting of the Syndicate held on 30.04.2019, transfer requests were collected from the Lecturers on contract at various University Institute of Management. The selection of lecturers at University Institute of Management, is from a common interview conducted on 11.05.2018 & 14.05.2018 and a common ranklist was published for the same on 14.06.2018.

The matter was placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and Committee recommended to entrust Sri.M Lenin Lal, Convenor to go through the transfer request from various staff on contract and submit a proposal of transfer to the Syndicate in consultation with the dealing sections by considering the present vacancy position, work load etc. The Syndicate at its meeting held on 25.05.2019 resolved to approved the above recommendation. Accordingly a proposal prepared is appended.

As per the orders of the Vice-Chancellor the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the proposal for transfer of Staff on various at UIMs be approved.

PROPOSAL SUBMITTED BY CONVENOR, STANDING COMMITTEE OF THE SYNDICATE DEPARTMENTS AND OTHER INSTITUTIONS FOR THE TRANSFER OF CONTRACT TEACHING STAFF IN UIMS

Sl No	Name & Address	Name of the place presently working	Name of the place to which transfer is sought	Date of Joining in the present centre	Reason for transfer	Remarks
1.	Smt.Veena P K Devamritham, 45 CNV Nagar, Peroorkada Thiruvananthapuram	Alappuzha	Varkala	05.08.2013	Long distance	Rejected There is already a vacancy of Lecturer in Alappuzha.
2.	Smt.Aksheena N Nirula,Vayyatte, Venjaramoodu P O, Thiruvananthapuram	Adoor	Varkala	01.08.2013	Long distance	Approved One vacancy. Senior most applicant to Varkala.
3.	Smt.Archana Salim K S Sadanam, Janayugam Nagar 69, Kadappakkada P O,	Adoor	Kollam	24.08.2015	Long distance	Rejected No vacancy in Kollam

	Kollam-691008					
4.	Smt.Gayathri S S Thiruvathira, TRA-29 Njarathala Lane, Thittamangalam, Vattiyookav P O Thiruvananthapuram	Adoor	Varkala/Kollam	01.08.2018	Long distance	Rejected No vacancy in Kollam
5.	Sri.Balamuraly S S Soumeya,TC 13/2778 Murinjapalm Jn, Medical College P O Thiruvananthapuram	Punalur	Varkala	11.01.2019	Long distance	Rejected
6.	Sri.Sam T Mathew Kayalvarath Puthenveedu,Chittayam, Panayam P O, Kollam	Punalur	Kollam/Kundara	07.04.2017	Long distance	Rejected No vacancy in Kollam/ Kundara
7.	Smt.Gopika S P Puthiyaveetil, Padijattathil, Aarampunna, Elampal P O, Punalur	Punalur	Kollam	31.08.2016	Need organisation al change	Rejected No vacancy in Kollam

Sd/-
Convenor

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Item No:10.63 LAN cabling for FFMS in Amenity Centre – reg.

(Ad B II)

The Syndicate at its meeting on 11.07.2018 resolved to implement the File Flow Management System (FFMS) in the University.

The Standing Committee of the Syndicate on Planning & Development, at its meeting held on 17.09.2018, has recommended to approve the estimate submitted by the University Engineer for UPS wiring as well as the estimate submitted by M/s Keltron for LAN cabling and purchase & installation of UPS. The Vice-Chancellor has approved the recommendations of the Standing Committee on Planning & Development invoking the provision under Section 10(13) of the Kerala University Act 1974.

As per U.O. No. No.Ad.BII/ 10700/10/2018 dated 31.10.2018, the University Engineer was entrusted with the work related to UPS wiring for an amount of Rs. 20,50,000/- (Rupees Twenty Lakhs and Fifty Thousand only) & M/s Keltron was entrusted with the work for LAN cabling and UPS (purchase and installation) for an amount of Rs.19,09,169/- (Rupees Nineteen Lakhs Nine Thousand One Hundred and Sixty Nine only) and Rs.27,32,032/- (Rupees Twenty Seven Lakhs Thirty Two Thousand and Thirty Two only) respectively.

Now, the Assistant Engineer (Electrical) has reported that as the inauguration of the new PRO section of Amenity building in the Students' Centre is scheduled to be on the second week of June 2019, LAN cabling needs to be extended to the Amenity Building too. The Assistant Engineer (Electrical) has recommended to include the same under the FFMS project and to entrust LAN cabling work with M/s Keltron. The Vice-Chancellor has ordered to place the matter before the next Syndicate.

On the basis of the recommendation of the Assistant Engineer (Electrical) and the orders of the Vice-Chancellor, the matter regarding the entrusting of extending LAN cabling work to Amenity Centre with M/s Keltron is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to accept the recommendation of the Assistant Engineer (Electrical) to entrust M/s.Keltron with the work relating to extension of Lan Cabling to Amenity Centre.

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Item No.10.64: UGC Regulations, 2018 – Continuance of Private Registration - consideration of – Consideration of -reg.

(Ac.AII)

The mode of study through private registration was restored for UG programmes from 2017-18 under annual scheme based on the resolution of the meeting of the Syndicate held on 13.06.2017 and 11.08.2017 and U.O No. Ac.AII/1/2017 dated 08.09.2017 was issued for the following courses.

1. BA Hindi
2. BA Tamil
3. BA Arabic
4. BA Sanskrit (General&Special)
5. BA Music
6. BA Philosophy
7. BA Islamic History
8. BA Afzal-ul-Ulama
9. B.Com (Addl.Elective Co-operative)
10. BA Malayalam
11. BA Economics
12. BA History
13. BA Political Science
14. BA English
15. BBA

Further as per resolution at the meeting of the Syndicate on 10.10.2017 and implemented vide UO No.Ac.AII/2/26/2017 dated 31.10.2017 B.Com (Taxation), B.Com (Co-operation) and BA (Sociology) were started.

Later based on the resolution of the Academic Council held on 05.10.2018 and implemented vide UO No.Ac.AIV/3/Addl.elective/modified/2018 dated 19.11.18, the facility of B.Com. Additional elective Co-operation through private registration was extended to the candidates who passed B.Com under CBCS/restuctured/vocational streams also during 2018-19.

Accordingly applications were invited intune with the norms, during 2017-18 and 2018-19. The office of the Hon'ble Vice-Chancellor pointed out that as per UGC Regulations, 2018, the mode of study should be either regular or distance and the matter of continuance of private registration need be placed before the Syndicate.

As ordered by the Vice-Chancellor, the question of continuance of mode of study through private registration, in the light of UGC regulations,2018 is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to maintain status quo.

Item No.10.65 Employees Provident Fund – UIT Regional Centres-Consideration of- reg. (Ad.A.VII.)

The University has received a Notice from the Employees' Provident Fund Organization on 02.05.2019 for production of necessary documents as demanded by the Enforcement Officer within 7 days of the receipt of this communication and any failure will invite penal action. It was also informed that besides, the Enforcement Officer may proceed with finalization of reports based on available information.

Sri.K.T.Thomas, Enforcement Officer, Employees' Provident Fund Organization, Regional Officer, Thiruvananthapuram, vide Letter. No. KR/TVM/EO/KTT/UIT/2015, dated 12.08.2015 has informed that the University Institute of Technologies have a statutory liability of compliance under the EPF Act and to register the Centres under the Act through OLRE by citing the following facts;

1. UITs are Educational Institutions, where the employees are not entitled to any social security benefits like PF/Pension/ESI etc., as prescribed by UGC/University of Kerala.
2. UITs are Educational/Scientific/Research/Training Institutions specified in the classes of establishments to which EPF & MP Act applies and notified by the Government of India in the Ministry of Labour No.S.O.986 dated 19.02.1982 published in Part II, Section 3, Sub-section (ii) of the Gazette of India dated the 6th May, 1982.
3. The provisions of EPF & MP Act 1952 is applicable to UITs under Section I (3) (b), the date on which the employment strength reached twenty.

In another communication No.KR/RO/TVM/F.01/Enf.1(6)/2015/3613, dated 25.08.2015 from Assistant PF Commissioner, it was informed that Dr.Shashi Tharoor, the Hon'ble Member of

Parliament has forwarded a representation citing non enrollment of employees working in the Establishment. The complaint was investigated and found correct. The Institution was set up on 01.06.1995, the same way as University College of Engineering, which was brought under the purview of the Act from the date of set up.

Hence, UIT can also be brought under the Act from 01.06.1995. But after the introduction of Online Registration of Establishment [OLRE] portal, coverage in respect of Establishment can be done only after the Employer registers in the OLRE portal. Hence it was requested to register the Establishment under the OLRE for enrollment of all employees so as to enable them towards availing EPF benefit. The matter was placed before the Syndicate held on 16.07.2016 vide Item No.19.18.04, and the Syndicate resolved to constitute a Sub-Committee with the Convener, Standing Committee of the Syndicate on Finance as Chairman along with the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, the Convener, Standing Committee of the Syndicate on Departments and Other Institutions, Finance Officer and the Registrar as Member to study and submit a report. The resolution of the Syndicate was informed to the Regional Provident Fund Commissioner vide Lr.No.Ad.A.VII,2.8816/2015, dated 06.08.2016.

The Sub-Committee constituted by the Syndicate on 16.07.2016 to consider the matter concerning the applicability of EPF & MP Act, 1952 to UITs after detailed deliberations took the following decisions:

1. The eligible staff on contract at UITs whose monthly remunerations is Rs.15,000/- or less, be brought under the purview of the provisions of EPF & MP Act, 1952 by enrolling them under Online Registration of Establishments [OLRE] portal with effect from the date of registration.
2. The registration be done by considering the UITs as a whole as a single unit in order to cover all the eligible employees on contract of UITs.
3. The Registrar is authorized to take care of the administrative aspects of OLRE and subsequent liaison works and the Finance Officer, to the payment of contributions as per the provisions in the Act from employees and employer.
4. The Minutes of the Sub-Committee be placed before the ensuing meeting of the Syndicate.

The Syndicate at its meeting held on 21.10.2016 & 27.10.2016 vide Item 21.28 approved the above Minutes of the Sub-Committee.

The University vide U.O.No.Ad.A.VII.2.8816/2015, dated 22.12.2016 issued implementing the resolution of the Syndicate held on 21.01.2016 & 27.10.2016. U.O.No.Ad.BII/13131/03/2017, dated 04.03.2017 was issued sanctioning the opening of a current account in favour of Deputy Registrar (Administration III), in the SBT, Kerala University Office Campus Branch, so as to implement the Employees' Provident Fund and Miscellaneous Provisions Act, 1952 in UITs.

The Finance Officer, the authority to take care of the payment of contribution as per the provisions in the Act from employees and employer, directed to entrust the Registration works with Smt.Uma Purushothaman S., EPF/ESI Consultant. The UIT is registered with EPF Organization with Code No.KRTVM 1654746000. As per U.O.No.Ad.BII/13131/03/2017, dated 04.03.2017, a Current Account [Account No. 67396382773] has been opened in the SBT, KUOC Branch for the implementation of EPF Act in UITs.

U.O.No.Ad.AVII.2.8816/2015, dated 18.05.2018 was issued

- (i) to bring the employees on contract at UIT Centres whose monthly remuneration is Rs.15,000/- or less under the purview of EPF & MP Act, 1952,
- (ii) to deduct the amount of EPF of those employees of UITs coming under the purview of EPF & MP Act, 1952 be made effective from the salary of May 2018 onwards,
- (iii) for deducting an amount equivalent 12% of monthly remuneration as employee's share and 13.16% as employer's share. Audit section be entrusted to calculate the same and the detailed statement with the deducted amount be forwarded to Ad.AVII section before 10th of every month for remittance of EPF,
- (iv) the employees' share be advanced for the period from the date of enrollment of employees till 30.04.2018 from KUF as a single payment and the same be deducted from the eligible employees in eleven equal installments, and
- (v) for treating arrear amount to be deducted from the salary of employees as liability to be recovered in the case of resignation/termination of the employee from service.

Due to unforeseen reasons, the deductions to the EPF could not be made effective until August, 2018. Hence, the above mentioned U.O. dated 18.05.2018 was modified and U.O.No.Ad.AVII.2.8816/15, dated 19.09.2018 was issued to deduct the amount of EPF with effect from the salary of September 2018 and to advance the arrears to EPF for the period from the coverage date till 31.08.2018.

The Enforcement Officer after her visit to UITs on 23.10.2018, vide communication No.KR/TVM/1654746/EO/SA/2018, dated 23.10.2018 has directed the University to produce records

1. Wages/Salary Register from date of set up of Centres

2. Details of employees [contract/daily wages/piece rated/part-time etc., at EPFO Regional Office, Thiruvananthapuram on 29.10.2018.

The Enforcement Officer vide Notice No.KR/TVM/1654746/EO/SA/2018/8909, dated 03.01.2019 has directed the University to produce the documents within two days of receipt of the Notice. Since no records were produced by the University, the Enforcement Officer vide Notice No.KR/TVM/1654746/EO-SA/2019, dated 06.03.2019, directed the University to produce the documents within three days.

Considering the legal opinion from the Standing Counsel rendered vide Letter No.SC/Lt.No.28/2018, dated 29.11.2018, the University vide Lr.No.Ad.A.VII.2.8816/2015, dated 11.03.2019 has informed the Enforcement Officer that the University is trying to find out an alternate scheme for the contract employees for which a further period of time about three months is required to work out a proper remedy, which is legally sustainable. Hence, three months was sought for producing the details as sought by the Enforcement Officer.

In reply to this, now, the Assistant P.F. Commissioner, vide letter dated 26.04.2019, has forwarded a notice for production of necessary documents as demanded by the Enforcement Officer within 7 days of the receipt of that communication and any failure will invite penal action. It was also informed that besides, the Enforcement Officer may proceed with finalization of reports based on available information. Legal opinion from the Standing Counsel, vide letter No. LS.3/LO-25/EPF/Gen(vii) dated 06.05.2019. Reply letter from the Registrar, drafted by the Standing Counsel, was sent to the EPF Organization on 07.05.2019 seeking one month time for finding out an alternate to EPF Scheme as it will bring a huge financial burden to the University which is a grant – in – aid institution.

In reply to the letter No. Ad.A.VII.2.8816/2015 dated 07.05.2019 from the Registrar by which one month time was sought for finding out an alternate to EPF Scheme, the Assistant PF Commissioner(C), vide Letter No.KR/TVM/1654746/Enf.1 (1)2019/1153 dated 30.5.2019 has informed that the non co-operation from the part of the University in non-producing the documents sought and thereby delay in compliance will attract Penal Damages and interest @ 37% per annum and requested to comply with the provision of the Act without delay. As per the orders of the Vice-Chancellor, the letter from the PF Authorities was forwarded to the Standing Counsel for his opinion for further action.

The Standing Counsel, vide letter dated 04.06.2019, has furnished his opinion in this matter. (Copy of the letter is appended)

The main points furnished by the Standing Counsel are following.

1) Establishment is defined under the PF Act as

“2A. Establishment to include all departments and branches.—For the removal of doubts, it is hereby declared that where an establishment consists of different departments or has branches, whether situate in the same place or in different places, all such departments or branches shall be treated as parts of the same establishment.”

ie; all the institutions under the University including UCE, UITs, UIMs and KUCTEs are part of the ‘establishment’ – University and the act does not allow different treatment in r/o any institution under our control and management.

2) Section 2(f) under the PF Act is the definition of the term ‘Employee’

2(f) "Employee" means any person who is employed for wages in any kind of work, manual or otherwise, in or in connection with the work of an establishment, and who gets his wages directly or indirectly from the employer, and includes any person, -

(i) Employed by or through a contractor in or in connection with the work of the establishment.

ie; from Section 2(F), it can be seen that all categories of employees including contract employees are covered by the definition of 'employee'. Therefore, liability of the employer to cover them under the PF Scheme is mandatory.

3) Section 16(1) (c) of PF Act

Section 16 Act not to apply to certain establishments.—

(1) This Act shall not apply—

(c) to any other establishment set up under any Central, Provincial or State Act and whose employees are entitled to the benefits of contributory provident fund or old age pension in accordance with any scheme or rule framed under that Act governing such benefits.

Section 16(1)(c) applies in the case of Kerala University as it is an establishment under a State Act viz. Kerala University Act, 1974. As such, the PF Act is not applicable to the University if there is a provision in Kerala University Act providing for instituting a Provident Fund as stipulated in Section 16(1) (c).

4) **Section 74 of the Kerala University Act** provides that the University can make provisions for the benefit of its officers, teachers and other servants under its control in matters of insurance, pension and provident fund and for such other benefits as it may deem fit, in such manner as may be prescribed in the ordinances.

5) It is in accordance with the above requirement under Section 74 of the Kerala University Act and also Section 16(1) (c) of the PF Act that **Chapter XVI** has been incorporated in the **Kerala University First Ordinances, 1978**. There, separate provisions are made for provident fund and pension and both are different and the provisions have no interdependence.

6) The Provident Fund instituted under Ordinance 1 therefore applies to all persons covered by the definition of employees under the PF Act as Section 16(1)(c) of the said Act under which the University enjoys non-applicability of the provisions of the Act does not allow any distinction between any class of employees as elucidated supra.

From the above, conclusions furnished by the Standing Counsel are,

- I. None of the provisions under the PF Act and the Scheme under Section 5 of the said Act are applicable to Kerala University.
- II. University has an independent Provident Fund Scheme instituted as per Ordinance 1 of Chapter XVI of KUFO, 1978.
- III. No authority under the PF Act can claim to get any undue advantage from an error committed in the past in seeking applicability of the Scheme under Section 5 of the PF Act and threaten to mulct the University with penal damages and interest to the tune of 37%.
- IV. The PF Authority ought not have entertained a request for applicability of the PF Act in 2016 in view of the mandatory bar under Section 16(1)(c) of the Act. Therefore, if any amounts have been wrongly received for any scheme under Section 5 of the PF Act, that should be refunded to the University with interest so as to give the advantage of the same to the employees concerned who are legally bound to be enrolled under the Provident Fund instituted by the University under Ordinance 1 of Chapter XVI of KUFO, 1978
- V. It is important to see that all payments hitherto made for the PF Schemes have been made under threat and coercion of the PF Authorities through communications in the nature of letter dated 30.05.2019 and also garnishee orders etc. issued under Section 8F of PF Act. Since such recovery are also effected ignoring the mandates of Section 16(1)(c) of the PF Act, this has to be taken up with the Central Provident Fund Commissioner for the excesses committed by the concerned officers abusing their statutory powers.
- VI. In view of the above discussion, the University authorities have to immediately decide to extend the benefit of the Provident Fund Scheme envisaged under Ordinance 1 of Chapter XVI of KUFO, 1978 to the employees of all institutions under the University and to inform the PF Authority that no payment will be effected towards PF contribution towards their scheme under Section 5 of PF Act hereafter.

He also opined that this matter should be given utmost priority and a decision favouring the below should be taken, if possible, in the next Syndicate meeting itself and placed before the Senate immediately thereafter. If any step adverse to the interest of the University is taken against any of the

above steps by the PF Authorities, will be challenged before the Hon'ble High Court of Kerala highlighting the aforesaid valid legal aspects.

The Vice-Chancellor has ordered to place the matter for the consideration of the Syndicate.

As per the orders of the Vice-Chancellor, the whole matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to institute a separate UPF Scheme for coverage of all contract employees working in the various institutions under University, adhering to the provisions of the Kerala University Act and Statutes.

FURTHER RESOLVED to place this recommendation before the Senate.

Item No.10.66 Proposal of transfer of staff on contract – UIT Regional Centres Consideration of - reg.

(Ad.A.VII.)

The Syndicate at its meeting held on 25.05.2019, vide item No. 09.38.12, considered the transfer requests from the staff on contract at UIT Regional Centres and entrusted Sri. M. Lenin Lal, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, to go through the transfer requests from various staff on contract and submit a proposal of transfer to the Syndicate in consultation with the dealing sections by considering the present vacancy position, work load etc. The Vice-Chancellor has ordered to implement the Syndicate resolution. Accordingly, the Syndicate resolution was intimated vide letter No. Ad. A. VII.1.Transfer/2019 dated 11.06.2019 Sri. M. Lenin Lal, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Considering the requests received from the staff on contract at various UIT Regional Centres and the present vacancy and work load, a proposal for transferring them was submitted by Sri. M. Lenin Lal, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University. (Attached herewith).

The Vice-Chancellor has ordered to place the proposal before the Syndicate. Accordingly the proposal for transfer of staff on contract at UIT Regional Centres submitted by Sri. M. Lenin Lal, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University is placed before the Syndicate for consideration.

Proposal for transferring Staff on contract at UIT Regional Centres submitted by Sri. M. Lenin Lal, Convener, Standing Committee of the Syndicate on Departments and Other Institutions

Sl. No.	Name of the employee, Designation UIT Centre	Transferred to UIT Regional Centre	Remarks
1.	Sangeetha S. V. Lecturer on contract in Computer Science, UIT Kanjiramkulam	Neyyattinkara	Existing Vacancy
2.	Anila V. S. Lecturer on contract in Computer Science, UIT Pathanapuram	Karuvatta	Existing Vacancy
3.	Aswathy J. S. Lecturer on contract in Computer Science, UIT Karuvatta	Sasthamcotta	Vacancy occurred when Smt. Simi M. is transferred to UIT Pathanapuram
4.	Simi M. Lecturer on contract in Computer Science, UIT Sasthamcotta	Pathanapuram	Vacancy occurred when Smt. Anila V. S. is transferred to UIT Karuvatta
5.	Sareesh Madhu Lecturer on contract in Computer Science, UIT Malayinkeezhu	Muthukulam	Existing Vacancy
6.	Deepa V. S. Lecturer on contract in Commerce, UIT Kottarakkara	Kattayikonam	Existing Vacancy
7.	Aneeta Victor Lecturer on contract in Commerce,	Vakkom	Existing Vacancy

	UIT Kottarakkara		
8.	Pradeepa P. Lecturer on contract in Commerce, UIT Mannar	Chengannur	Existing Vacancy
9.	Ramesh A. R. Lecturer on contract in Commerce, UIT Vellarada	Malayinkeezhu	Existing Vacancy
10.	Divya J. V. Lecturer on contract in Commerce, UIT Yerood	Kallara	Existing Vacancy
11.	Nisha S. Lecturer on contract in Commerce, UIT Kottarakkara	Mannar	Existing Vacancy
12.	Lekshmikutty S. Lecturer on contract in Business Management, UIT Mannar	Charamangalam	Existing Vacancy
13.	Soubhagya P. J. Lecturer on contract in Business Management UIT Mannar	Vallakkadavu	Existing Vacancy
14.	Gayathri U. Lecturer on contract in Business Management, UIT Thenmala	Neyyattinkara	Existing Vacancy
15.	Mohammed Anshad H. Lecturer on contract in Business Management, UIT Thenmala	Paravur	Existing Vacancy
16.	Jitha Raj Lecturer on contract in Business Management, UIT Kottarakkara	Kollam	Vacancy occurred when Preetha Zazjnay J. is transferred to UIT Kottarakkara
17.	Preetha Zazjnay J. Lecturer on contract in Business Management, UIT Kollam	Kottarakkara	Vacancy occurred when Jitha Raj is transferred to UIT Kollam
18.	Syam Kumar S. Computer Lab Instructor on contract, UIT Pirappancode	Thiruvananthapuram	Vacancy occurred when Deepu M. is transferred to UIT Pirappancode
19.	Deepu M. Computer Lab Instructor on contract, UIT Thiruvananthapuram	Pirappancode	Vacancy occurred when Syam Kumar S.is transferred to UIT Thiruvananthapuram
20.	Madhuri T. M. Computer Lab Instructor on contract, UIT Kollam	Neyyattinkara	Vacancy occurred when Rahul A. G. is transferred to UIT Kollam
21.	Rahul A. G. Computer Lab Instructor on contract, UIT Neyyattinkara	Kollam	Vacancy occurred when Madhuri T. M. is transferred to UIT Neyyattinkara
22.	Bindu V. Electronics Lab Attender on contract, UIT Thiruvananthapuram	Kanjiramkulam	Existing Vacancy

Sd/-

Lenin Lal M.

Convener, Standing Committee of the Syndicate
on Departments and Other Institutions***Resolution of the Syndicate*****RESOLVED** that the proposal of transfer of staff on contract – UIT Regional Centres, be approved.**FURTHER RESOLVED** to transfer Smt.Anju.V (Business Management), UIT Mannar to UIT Pirappancode vice Smt.Brijith (Business Management) transferred from UIT Pirappancode to UIT Mannar.

Item No.10.67 **Minutes of the meeting of the Examination Monitoring Committee held on 31.05.2019– reporting of – reg.**

(M&C I)

Placed below are the minutes of the meeting of the Examination Monitoring Committee held on 31.05.2019.

The action taken by the Vice-Chancellor in having approved the recommendations of the Examination Monitoring Committee held on 31.05.2019, subject to reporting to the Syndicate due to the urgency of the matter, is reported.

Minutes of the meeting of the Examination Monitoring Committee

Date	:	31.05.2019
Time	:	02.00 pm
Venue	:	Pro-Vice Chancellor's Chamber

Members Present

1. Dr. P. P. Ajayakumar	Pro Vice-Chancellor	Sd/-
2. Dr. P. Rajesh Kumar	Convener, SC on Exams	Sd/-
3. Sri. M. Sreekumar	Member, Syndicate	Sd/-
4. Dr. Mini Dejo Kappen	DPD, Additional charge of CE	Sd/-

Item no. 10.67.01:- **Complaint received from Private Registration candidates – missed attending subsidiary examination (Political Science)– BA Annual Scheme – reg**

(ED II)

The examination for subsidiary subject 'Political Science' (September session) of the BA Annual Scheme had been scheduled to be conducted on 21.11.2018 from 9.30 am to 12.30 pm. Ten candidates who opted St. Xavier's College, Thumba as examination centre with Political Science as one of their subsidiary subjects have submitted a complaint that they missed attending the subsidiary subject 'Political Science' due to the misinformation from the college authorities. The candidates allege that they had reached the examination hall, which was allotted to them for previous examinations, on time. The invigilator present in that hall, where another examination was being conducted asked them to check the notice board for finding the room allotted for the examination for the subsidiary subject 'Political Science' (BA Annual Scheme). Seeing the wrong display of time in the notice board as 1.30pm to 4.30pm they approached the office staff and was also directed to check the notice board. When the candidates presented themselves in the afternoon for the examination trusting the information displayed, they were told that the examination was over.

Remarks in this regard was sought from the Principal, St. Xavier's College, Thumba and has remarked that they have clearly displayed the information regarding the examination in the notice board and since no candidate has turned up for examination, the invigilator had reported the matter to the Chief Superintendent. He further clarifies that same room which was allotted in previous examinations which was held few months back was not allotted for this particular examination but necessary arrangements had been made in another room. He also claims that no candidate had approached the Chief Superintendent or Principal seeking clarification on the time of examination. As per the clause 37, page number 57, of the Examination manual, 'the Chief Superintendent shall paste a copy of the time table and instructions to the candidates at a prominent place in the college/school and invite the attention of the candidates thereto'. The principal claims that he has done the same in this examination also.

The examination Monitoring Committee at its meeting held on 13.03.2019 vide item no. 1 considered the complaint received from the pvt registration candidates and recommended to conduct a hearing of the Principal/ Chief Supdt. along with all relevant documents.

Recommendations of the Committee

The Committee heard the Chief Superintendent, St. Xavier's College, Thumba and observed that no serious lapses have been occurred on the part of college authorities. The Committee recommended to accept the explanation of the Chief Superintendent, St. Xavier's College, Thumba on the complaint received from private registration candidates.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 31.05.2019, be noted.

Item no. 10.67.02:- Missing of answerscripts- cases reported – reg.

(M&C I)

Case 1- EE VII- Part II Hindi Paper II- Poetry and grammar- April 2018- QP code E 3672- 15 papers missing

Case 2- (CBCS BA II) SI BA CBCS Degree exam December 2016 – KNM College of Arts and science, Kanjiramkulam- non availability of Counterfoils of candidate who opted Hindi as additional language.

Case 3- EG III Missing of answerbook of S1 M.Sc Degree examination May 2018

Case 4- EG I Non receipt of answerscripts- S5 B.DS Degree Examination January 2018 after valuation by External examiner

Case 5:-ES III- Career Related First Degree Programme under CBCSS – S3 BA English & Communicative English Exam December 2017 – Reading Fiction – Missing answer scripts – Complaint submitted by Abhilash.R.Nair – report furnishing – reg.

Case 6- (CBCS B.Sc VI) S5 CBCS B.Sc Degree Examinations, December 2017- Missing of answerscripts - Complaint received from Binu T M and Vishnu P Vasu, S.D College, Alappuzha – reg:-

Case 7-(EE III) IV Semester MASLP (CBCSS) Degree Examination, July 2018 - Valuation - Non-receipt of marks and valued answerbooks -Reg.

Case 8- (EE II R) Anomaly noticed in the number of answer scripts forwarded from Rajadhani Institute of Engineering and Technology –Result pending due to non-receipt of answer scripts of five candidates –reporting – reg:-

Recommendations of the Committee

The Committee considered the matter and recommended to conduct special examination for the candidates without levying fees, in cases where special examinations were not conducted yet

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 31.05.2019, be noted.

Item no. 10.67.03:- Revamping of Permanent Numbering Camp- reg.

(M&C I)

The Permanent Numbering Camp is one of the most important sections of the Examination branch of the University wherein the false numbering of all Examinations conducted by the University is carried out. Cases of missing of answer books and non-receipt of counterfoils in the tabulation section concerned are often reported. The prompt functioning of PCVC section is a pre requisite for the timely publication of results. In order to ensure the proper management of the numbering camp the following suggestions are put forth for consideration.

I. Four section officers / Office superintendents may be posted in the camp the work may be distributed as follows.

CBCSS / CR	Number of Assistants
1. BA (UG) & MA (PG)	6
2. B Sc & M Sc	6
3. B Com & M Com	6
4. Annual Scheme and all professional Examinations (such as B Tech, LLB, MBA, B Ed etc)	6

Among the six Assistants, two may be spared for the false numbering and distribution of counter foils of Examinations for which there are 1000 or more answer books.

e) The assistants may be shuffled and posted on rotation basis to ensure almost equal distribution of work.

III. For all Exams for which there are only less than one thousand answer scripts, the false numbering may be done at the tabulation sections concerned.

- IV. The Assistant Registrar PCVC Section shall be entrusted with the overall supervision of the whole process and especially he / she shall ensure the timely distribution of counterfoils to the tabulation section concerned immediately after false numbering.
- V. The false numbering work of CBCSS/CR and that of annual scheme exams fall at the same time and the simultaneous numbering can be done only with the distribution of work.

Recommendations of the Committee

The Committee considered the matter and recommended to defer the matter to the next exam monitoring committee.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 31.05.2019, be noted.

Item no. 10.67.04:- Conduct of Fourth Semester PG examination of 2019- reg.

The Examination Monitoring Committee held on 13/3/2019 recommended that the Fourth Semester PG examination is to be conducted in the last week of June 2019 and the results of the same to be published on or before 25 July 2019.

According to the Academic Calender, the Fourth Semester classes are to commence on 28/2/2019 and the examination is to be notified on 22/7/2019 and the exams are to be notified on 22/7/2019 and the exams are to be conducted from 3/9/2019 to 20/9/2019.

The third semester examinations of February 2019 ended by 13/3/2019 and the Fourth Semester classes could have commenced only after 13/3/2019. If the fourth semester PG examinations are to commence by the last week of June, the mandatory 90 working days/450 hours required for the completion of a semester as specified in the PG regulations cannot be adhered to.

Recommendations of the Committee

The Committee considered the matter and recommended to strictly follow the examination days as stipulated in the Academic Calendar.

The Committee considered the valuation status of various UG/PG examinations and recommended the following:

- *The valuation of Third semester CBCS/CR Examinations be commenced from 10th June 2019 and that of First Semester exams from 17th June 2019.*
- *The valuation of Third semester PG Examinations be commenced from 17th June 2019.*
- *The classes for fourth semester, CBCS, CR Degree courses be suspended from 10th June to 20th June 2019 for facilitating the conduct of valuation camps.*

Considering the urgency of the matter, the above recommendations of the Examination Monitoring Committee may be approved by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 31.05.2019, be noted.

Item No.10.68 Minutes of the meeting of the Sub Committee for framing guidelines for improvement of internal marks (B.tech 2013 scheme) held on 27.05.2019-reporting of – reg.

(M&C I)

Placed below are the minutes of the meeting of the Sub Committee for framing guidelines for improvement of internal marks (B.tech 2013 scheme) held on 27.05.2019.

The action taken by the Vice-Chancellor in having approved the recommendations of the Sub Committee for framing guidelines for improvement of internal marks (B.tech 2013 scheme) held on 27.05.2019, subject to reporting to the Syndicate due to the urgency of the matter, is reported.

Minutes of the meeting of the Sub Committee for framing guidelines for improvement of internal marks (B.tech 2013 scheme)

Date : 27.05.2019
Time : 02.30pm
Venue : Syndicate room

Members Present

1.Dr.P.Rajesh Kumar	Convener, SC on Exams	Sd/-
2.Sri.M.Sreekumar	Member, Syndicate	Sd/-
3.Dr.Mini Dejo Kappen	DPD, Additional charge of CE	Sd/-

Members Absent

1.Dr.K.B.Manoj	Member, Syndicate	Sd/-
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Item No. 10.68.01 Framing of Guidelines for Improvement of Internal marks 2013 scheme – Implementation of the Resolution of Academic Council –reg.-

The Academic Council at its meeting held on 13.03.2019 resolved to agree to the request of B.Tech students of 2013 scheme to implement the provision of internal improvement by permitting to add the marks obtained for theory paper in the previous examination in which the student has secured 40 or more marks to the revised internal marks. Certain clarifications were needed to implement the resolution of the Academic Council, hence the matter was placed before the Standing Committee of the Syndicate on Examination at its meeting held on 25.04.2019. The committee recommended to entrust a sub committee to study the matter and frame guidelines/norms to implement the decision. The above recommendation was approved by the Syndicate held on 30.04.2019.

Draft Guidelines

1. The norms for improvement of internal assessment of B.Tech students (2013 scheme) are governed by Uo.No.Ac.AIII/4/2018 dated 13.12.2018. For students who have secured 40 or more marks in the external examination, the clause 5 in the above norms i.e, “they shall attend the University examinations of the subjects (s) in which they have improved the sessionals as per the existing Scheme and Syllabus. The earlier marks secured (Sessionals and University Examinations) in the concerned subject (s) will stand cancelled on registration to the University Examinations” is exempted.
2. The B.Tech students (candidates of 2013 scheme) who have completed five year after joining the course and obtained 40 marks or above in the University theory supplementary examination and failed in the subject due to the low internal assessment marks (less than 35) alone are eligible to apply.
3. Such improvement of internal marks will be permitted for students who have not passed the B.Tech Degree Course.
4. A minimum of 45 days and a maximum of 90 days can be given for completing the internal assessment process.
5. In case the college they studied does not exist now, they can register in a college assigned by the University only with the approval of the principal concerned.
6. On issue of notification for examination of a particular semester the students shall submit application for exam registration to the controller of Examinations duly recommended by the Principal of the College concerned along with the prescribed fees and self attested copy of the marklist, of the examinations in which the candidate obtained pass marks for external examination (40 or above including subject moderation, if awarded), for which he has improved the internal marks.
7. The last date to submit Internal marks from the college shall be notified along with the notification for University Examination.
8. The results of the candidates shall be finalized on receipts of internal marks from the parent college.
9. The revised internal marks shall be added to the highest marks scored by the candidates so far in the University/Supplementary examinations.
10. The month and year in the notification of the University Examination of the semester concerned may be considered as the month and year of passing the semester. The final

consolidated marklist to be considered will be either the last notified examination of the semester in which the candidate has appeared for internal improvement or the last examination in which the candidate clears the B.Tech course. The date of publication of results may be modified to date of finalization of result in the marklists and the date may be fixed as the last date mentioned in the notification to receive improved internal marks from the college.

11. The month, year and examination code in the Marklist, Provisional Certificate, Percentage Certificate, and Degree Certificate will be the notified month and year of the University Examination issued by the University in which the candidates obtain their consolidated result.
12. The marklists of these candidates should clearly indicate the month, year and exam code of the Previous Examination from which the marks are reckoned.
13. Fee of Rs.2500/- per semester as registration fee is to be paid to the University.

The B.Tech students of 2008 scheme are permitted to improve the sessional marks in 2013 scheme at present. A student of 2008 scheme has submitted request to extend the permission granted to 2013 scheme students for adding the revised internal marks to the passed University marks and as per the orders of the Vice-Chancellor the file was forwarded for the remarks of chairpersons Board of Studies in Engineering (Pass I,II & III), the remarks is awaited.

Recommendations of the Committee

The Committee considered the matter and recommended to approve the guidelines as detailed below with necessary modifications, subject to reporting to the Academic Council.

1. *The norms for improvement of internal assessment of B.Tech students (2013 scheme) are governed by UO.No.Ac.AIII/4/2018 dated 13.12.2018. For students who have secured 40 or more marks in the external examination, the clause 5 in the above norms i.e, “they shall attend the University examinations of the subjects (s) in which they have improved the sessionals as per the existing Scheme and Syllabus. The earlier marks secured (Sessionals and University Examinations) in the concerned subject (s) will stand cancelled on registration to the University Examinations” is exempted.*
2. *The B.Tech students (candidates of 2013 scheme) who have completed five year after joining the course and obtained 40 marks or above in the University theory supplementary examination and failed in the subject due to the low internal assessment marks (less than 35) alone are eligible to apply.*
3. *This is a one time provision to improve the internal marks of B.Tech course (odd and even) and for the same, no separate order prescribing the subject for improvement shall be issued by the University.*
4. *Such improvement of internal marks will be permitted only for students who have not passed the B.Tech Degree Course.*
5. *A minimum of 45 days and a maximum of 90 days can be given for completing the internal assessment process.*
6. *In case the college they studied does not exist now, they can register in a college assigned by the University only with the approval of the Principal concerned.*
7. *On issue of notification the students shall submit application for internal improvement to the Controller of Examinations duly recommended by the Principal of the College concerned along with the prescribed fees and self attested copy of the marklist, of the examinations in which the candidate obtained pass marks for external examination (40 or above including subject moderation, if awarded).*
8. *The last date to submit Internal marks from the college shall be notified along with the notification.*
9. *The results of the candidates shall be finalized on receipt of internal marks from the parent college.*
10. *The revised internal marks shall be added to the highest marks scored by the candidates so far in the University/Supplementary examinations.*
11. *The month and year in the notification may be considered as the month and year of passing the semester. The final consolidation will be made in the marklist of the last examination/semester in which the candidate has secured 40 or more marks for the ESA and for which he has improved the internal marks. The date of publication of results may*

- be modified to date of finalization of result in the marklists and the date may be fixed as the last date mentioned in the notification to receive improved internal marks from the college.*
12. *The month and year of passing the examination in the Marklist, Provisional Certificate, Percentage Certificate, and Degree Certificate will be the notified month and year of the notification issued by the University in which the candidates obtain their consolidated result.*
 13. *The marklists of these candidates should clearly indicate the month, year and exam code of the Previous Examination from which the marks are reckoned.*
 14. *Fee of Rs.2500/- per semester as registration fee and Rs. 500/- per paper is to be paid to the University.*

The Committee further recommended to extend the provision of improvement and adding passed theory marks with the improved internal marks to the B.tech students and B.Arch students of 2008 scheme also.

Considering the urgency of the matter, the above recommendations of the Sub Committee may be approved by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Sub Committee for framing guidelines for improvement of internal marks (B.Tech 2013 scheme) held on 27.05.2019

Item No.10.69 **Writing of missing books in the Departments-request form the HoDs – Consideration of -reg.**

(Ad.AV)

The Syndicate at its meeting held on 12.05.2017 while considering the proposal for writing off of missing books in the library of the Department of Economics resolved to agree to the recommendation of the Standing Committee of the Syndicate on Departments and other Institutions to constitute a subcommittee with Sri.K.S.Gopakumar (Convenor), Dr.Radhamany P.M, Sri.M.Sreekumar, Dr. K.Manickaraj, Adv. S.Krishnakumar and the University Librarian as members to study the matter in detail and to submit a report on the details of missing books in all the departments of the University and to suggest concrete proposals to avoid the similar circumstances in future. On the basis of instruction from the Subcommittee, all the departments were requested to forward present status of the missing books in departments. Based on the details of the missing books in the departments forwarded by Heads of the Departments, the committee decided to visit all department Libraries. Before submitting the report, the term of the Syndicate has expired. The Vice-Chancellor has ordered to place the details before the Syndicate. The details of the missing books in the University departments are as follows;

Sl. No	Department	Total n.of books/ books in circulation	Total no.of missing + damaged books	Remarks
1	Malayalam	75000	Stock verification has not been done in the Department after 1991-92.	In case of Dr.N.C Haridasan, Associate Professor, (Rtd), he has returned all books except 21 books. Out of the returned books, 29 are photocopies. He has requested for acceptance of photocopy. Usually photocopy is accepted if the book is out of print.
2	School of Distance Education	24564	1003	
3	Hindi	12842	370	A liability amounting to Rs.27367.40/-recovered from Dr.Uma kumari J (HOD, Rtd) towards the cost of 340 missing books.

4.	History	13080	884+50 (unidentified)	
5	Institute of Management in Kerala	13094	130	Librarian informed that library was shifted from Palayam 3 times and among the missing books, some books were issued to certain centres.
6	Communication & Journalism	5420	115	
7.	Chemistry	4973	163	166 books are reported missing for the first time.3 books were found and now 163 books are missing.Total damaged books are 90 and were physically verified.
8	Commerce	6600	3	Average 6600 books circulated per year and 3 were missing.
9	Environmental Sciences	1867	4	Reported by the Head vide letter no. 106/R/ENS/18-19
10	Geology	5057	34	
11	Demography	7429	4	No books are found missing in the present stock verification and 4 books are found missing in 2017 stock verification. The missing 4 books were received as gifts.
12	Aquatic Biology&Fisheries	Not available	546	420 books are missing from the stock earlier, 110 damaged books and 11 books in the name of teachers issued long back and not alive.
13	Political Science	22040	97	450 books were written off at the time of Dr.G.Gopakumar as Head of the Department. Librarian informed that they have send reminders to students who took books which are missing.
14	Psychology	7961	133	As per the last stock verification, 133 books were missed.In this,70 books were permanently lost and 63 books were damaged which are not found in the Library.
15	Zoology	5873	1	One book is missing of worth \$69.95.
16	Library&Information Science	4973	51	In 1985,38 books were written off,12 books are transferred to Kerala University Library and 1 book is lost and remitted Rs.63/- as the cost of that book.Liability amounting to Rs.34,294/- has been recovered from the DCRG of Dr.Humayoon Kabir.S, Prof & Head, Dept.of. Library & Information Science.
17	NanoScience & NanoTechnology	909	1	One book worth Rs.595/-is missing
18	Education	18568	3370	Librarian informed that stock verification is in progress and current status can only be furnished after completion of verification.
19	Philosophy	4000	0	No books are missing.

20	Music	2766	5	Circulation of books in the year is 1150 and the no.of missing books is 5.
21	Mathematics	7586	31	123 books were damaged and those books were physically verified.
22	Statistics	10374	5	Out of the missing books,3 books received as gift and one book is worth Rs.7.50.
23	Sociology	8630	7	Out of the missing books,3 books received as gifts and other books are worth Rs.10.50, Rs. 150, 2.50 Pound and 3.95 Pound.
24	Institute of English	5275	10	Librarian informed that last writing off missing books was done during the year 2010-11 and 30 books were written off in that time.16 books were missing for the last year.
25	Computational Biology & Bioinformatics	10899	9	Reported by the Head vide Note dated 02.05.2019.
26	Biochemistry	3838	8	Total no.of books in the accession register as per 30.11.2017 is 3795. Now, the total no.of books is 3838.
27	Linguistics	14250	48	Head of the Department has reported that no.of missing books is 48 and long pending books are 39.
28	Archaeology	Not available	0	No books are missing.
29	Arabic	8115	24	24 books were missed or to be traced.Long pending books are 6 and no.of documents written off as on May 30th, 2012 is 49.
30	Optoelectronics	2957	0	As per stock verification report in 2016 &2018,2 missing books has already been replaced by the Librarian
31	Physics	7612	97	As per the stock verification in 2013,97 books were found missing and 32 books were written off in 2013.
32	Islamic Studies	Not available	34	Out of the missing books, the cost of 2 books have been recovered from the former Head of the Department, Dr. C K Kareem.
33	Oriental Research Institute&Manuscripts Library	Not available	0	No books are missing.
34	Computer Science	4441	0	No books are missing.
35	Future Studies	4613	7	7 books had been lost or torn out and completely damaged due to constant repeated use.Books in circulation are 1526.
36	German	264	50	Librarian informed that 50 books were missing and 13 books are irrecoverably damaged and 38 were returned.

37	Russian	248	81	Total books in circulation during 2015-17 is 2014. Librarian informed that 44 new books were bought and out of 105 missing books, 24 were found.
38	Tamil	30689	1769	As per the stock verification report of 2018, total no. of books suspected to be missing as on 31.03.2018 is 1769.
39	Biotechnology	2836	0	No books have been found missing or damaged during 2018 stock verification.
40	Economics	15800	135	No rare books will come under the list of missing books, only journals and pamphlets were missing.
41	International Centre for Kerala Studies	12200	623	The Librarian informed that shifting of library was done in several times may be the cause of missing books.
42	Botany	9559	0	316 new books & 3 international journals were added this year and last accession no. of books is 9559.
43	Sanskrit	17000	Stock verification not done	No stock verification done.

As per the orders of the Vice-Chancellor, the entire matter regarding missing of books in the Department Libraries and writing off the same, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to authorize the Librarians in charge, University Library and Campus Library to consider the matter and make a report on those missing books which can be written off as per rule, and also report on fixing responsibility for remaining missing books.

FURTHER RESOLVED to entrust the Registrar to instruct to Heads/ Principals of all University Departments/ Centres/ Institutions and to Librarians to comply with the annual physical verification of books and submit a report within three months.

Item No.10.70

N.S.S College, Cherthala - Appointment of Drawing and Disbursing Officer – Dr. P. Jayasree – Thirteenth Term-Consideration of- reg.

(AcFII)

The Secretary, NSS Colleges' Central Committee, Changanacherry has forwarded a proposal along with the appointment order for the approval of appointment of **Dr.P.Jayasree, Associate Professor in Hindi as Drawing and Disbursing officer (Thirteenth Term) of in NSS College, Cherthala w.e.f 02.06.2019 FN** in the vacancy of Dr. C Sunil Kumar transferred to N.S.S. College, Nilamel in the vacancy of Dr. V. G. Letha Bai retired on 31.05.2016.

It may be noted that Dr. P Jayasree, was appointed as the Drawing and Disbursing Officer of the College for twelve consecutive terms w.e.f 02.06.2016 FN, 02.09.2016 FN, 02.12.2016 FN, 02.03.2017 FN, 02.06.2017 FN, 02.09.2017 FN, 02.12.2017 FN, 02.03.2018 FN, 02.06.2018 FN, 02.09.2018 FN, 02.12.2018 FN and 02.03.2019 vide U.O No. AcFII/27262/2016 dtd. 18.06.2016, 07.09.2016, 26.11.2016, 22.03.2017, 01.06.2017, 19.09.2017, 07.12.2017, 05.03.2018, 04.06.2018, 19.09.2018, 04.12.2018 & 13.03.2019 FN respectively. DDO appointment of Dr. P. Jayasree upto the tenth term was reported to the syndicate and reported U O was issued.

As per the norms and procedures for selection of teachers for appointment in Private Aided Colleges, in exceptional cases, the Vice Chancellor may approve the appointment of any member of teaching staff of the College as Drawing and Disbursing Officer on request from the Educational Agency for a maximum period of three months for reasons to be recorded and it shall not be granted for more than three consecutive terms.

University of Kerala has issued a circular No. Ac.F II/Gen./Circular/2019 dated 02.04.2019 regarding the appointment of Principal in aided colleges. It is directed to appoint regular Principals in

colleges immediately and appointment of DDO, especially extension for further terms of appointment spanning beyond initial three terms, shall not be considered for approval without sufficient valid reasons.

It may be noted earlier, the Secretary, NSS Colleges' Central Committee forwarded the proposal for the appointment of Dr. P. Jayasree as Principal in NSS College, Cherthala w.e.f 02.06.2016 FN, but the Educational Agencies were intimated to resubmit the required documents for approval of Principal as per the resolution of the Syndicate held on 23.12.2016 vide item No. 23.18.14.(vide letter No Ac.FII/proposal Returning/2017 dtd 20/05/2017). The proposals for Principal appointment of the petitioners were also returned to the Educational Agency, directing to resubmit the same in accordance with the UGC Regulations 2010.

Meanwhile, the Academic council held on 05.10.2018 interalia resolved the appointment of Principals by the Promotion through the criteria of Seniority cum fitness, strictly adhering to the qualifications of Principal as prescribed in the UGC Regulations, 2010 and U.O dated 30.11.2018, has been issued with regard to the above said Academic Resolution.

Recently, the proposal for the appointment of Dr. Jayasree .P as Principal in NSS College, Cherthala w.e.f 02.06.2016 was resubmitted to the University, On verification, it is found that the detailed PBAS Proforma for the assessment period 2013-16 and the order granting research guidship in respect of Dr. Jayasree P. are not forwarded along with the Proposal . Hence a defect letter was forwarded to the Secretary vide letter No. No.Ac.FII/13189/2019 dated 06.05.2019. The reply/ documents is yet to be received.

It may be noted that the twelveth term of the Drawing and Disbursing Officer will expire on 01.06.2019 AN and then all the financial transactions of the college will come to a stand still including the disbursement of salary to the staff of the College in the absence of DDO.

Hence the proposal for the approval of the appointment of Dr. P Jayasree, Associate Professor in Hindi as Drawing and Disbursing officer of N.S.S College, Cherthala (Thirteenth Term) w.e.f 02.06.2019 FN, was submitted to the Vice Chancellor, considering the fact that the proposal for appointment of Dr. Jayasree P as Principal in NSS College, Cherthala w.e.f 02.06.2016 FN is still under process, subject to reporting to the Syndicate, considering the exigency of the situation.

The Hon'ble Vice Chancellor has ordered to place the matter before the Syndicate. Hence the file is placed before the Syndicate for consideration and the approval of the appointment of Dr.P.Jayasree, Associate Professor in Hindi as Drawing and Disbursing officer of N.S.S College, Cherthala (Thirteenth Term) w.e.f 02.06.2019 FN.

Resolution of the Syndicate

RESOLVED not to approve the appointment of Dr.P.Jayasree, Assistant Professor in Hindi, NSS College, Cherthala as DDO since she has already been appointed for morethan three terms.

FURTHER RESOLVED to seek the Educational Agency to appoint another suitable person as DDO.

Item No.10.71

Disbursement of salary and other entitlement of Government employees through Treasury/Bank Accounts- Waiving the maintenance of stamped acquittance-Implementation of G.O(P).No.57/13/Fin dated 30/01/2013- Reporting of -reg.

(Ad.AV)

The Government, vide 7th clause of the G.O(P)No. 57/13/Fin dated 30/01/2013, have ordered that if the pay and allowance of the Government employees of an office are paid by credit to the concerned bank account of employee, the confirmation of credit issued by the treasury to DDO/SDO shall be a legal quittance for the purpose of payment of salary to that employee and no stamped acquittance need be maintained for this purpose.

On the basis of (G.O(P)No. 57/13/Fin dated 30/01/2013), the Vice Chancellor has accorded sanction, subject to reporting to Syndicate, to the maintenance of stamped acquittance being waived in respect of disbursement of salary and other entitlements of the teaching and non-teaching staff of the University.

University Order in this regard [U.O.No.Ad.AV.03/6783(1)/2019 dated 27.05.2019] was issued. The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.10.72 Purchase of computer and accessories – KUCTEs –Consideration of - reg. (Ad.A.VII)

The Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.02.2019 considered the request for purchase of computer, printer etc for newly started centres- 2018-19) and recommended to place the matter regarding the requirement of computers from the UITs started during 2018-19 as well a 2017-18 before the Syndicate.

The Committee further recommended to collect the total requirements of computer and accessories from all the UIMs and KUCTEs for placing before the Syndicate.

The Syndicate meeting held on 19.02.2019 vide item no.05.64.02 resolved that the above recommendation of the Standing Committee of the Syndicate held on 19.02.2019 be approved.

As per the orders of the Hon'ble Vice-Chancellor, the Principals of all the 10 KUCTEs have submitted the details of total requirements of computer and accessories for their centres.

The consolidated list of the requirements that have been forwarded by the Principals of 10 KUCTEs is given below.

Sl. No	KUCTE	Internet connection	Computer	Generator	UPS	Scanner	Printer	Computer table	Chair	Photocopier	Projector
1.	Anchal		10		10	2		10		1	
2.	Kunnam		35		35	2	1	35		1	
3.	Kayamkulam		50		50	1		50	50	1	
4.	Alappuzha		6		6			20		1	
5.	Kumarapuram	1(100 mbps)	25		25	1		25	25	1	
6.	Adoor		12		1		1	12	12	1	
7.	Kariavattom	8 (mbps)	35	1	6kv	1	1	25	25 (revolving)	1	
8.	Kollam		10	1		1	2	10		1	1
9.	Nedumangad	16									1
10	Kulakkada		10					10	25		

As per the orders of the Vice-Chancellor, the requirement of computer and accessories in KUCTEs, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No. 10.73 29/05/2019 ൽ വൈസ്-ചാൻസലറും സിന്റിക്രേറ്റ് അംഗങ്ങളും അടങ്ങിയ പരീക്ഷ വിശകലന കമ്മിറ്റി യോഗത്തിന്റെ മിനിറ്റ്സ്- Consideration of- സംബന്ധിച്ച്.

(എം ആൻഡ് സി)

29/05/2019 ൽ വൈസ്-ചാൻസലറും സിന്റിക്രേറ്റ് അംഗങ്ങളും അടങ്ങിയ പരീക്ഷ വിശകലന കമ്മിറ്റി യോഗത്തിന്റെ മിനിറ്റ്സ് സിന്റിക്രേറ്റിന്റെ അനുമതിക്കായി സമർപ്പിക്കുന്നു

വൈസ് ചാൻസലറും, സിന്റിക്രേറ്റ് അംഗങ്ങളും അടങ്ങിയ പരീക്ഷാ വിശകലന കമ്മിറ്റി യോഗത്തിന്റെ മിനിറ്റ്സ്

തീയതി : 29.05.2019
സമയം : 3 pm

പങ്കെടുത്ത അംഗങ്ങൾ :

- | | |
|--------------------------|----------|
| 1. വൈസ് -ചാൻസലർ | ഒപ്പ് /- |
| 2. പ്രൊ - വൈസ് -ചാൻസലർ | ഒപ്പ് /- |
| 3. പരീക്ഷാ കൺട്രോളർ | ഒപ്പ് /- |
| 4. ഡോ. പി രാജേഷ് കുമാർ | ഒപ്പ് /- |
| 5. അഡ്വ. കെ എച്ച് ബാബുജൻ | ഒപ്പ് /- |

- 6. ഡോ. എസ് നസീബ് ഒപ്പ് /-
- 7. ശ്രീ. ശ്രീകുമാർ എം ഒപ്പ് /-
- 8. ഡോ. കെ ഷാജി ഒപ്പ് /-
- 9. ഡോ. കവിത കെ ആർ ഒപ്പ് /-
- 10. ഡോ. മനോജ് കെ ബി ഒപ്പ് /-
- 11. ജെ ആർ (സി ബി സി എസ്സ് എസ്സ്) ഒപ്പ് /-
- 12. ജെ ആർ (എക്സാം III) ഒപ്പ് /-
- 13. ജെ ആർ (എക്സാം II) ഒപ്പ് /-
- 14. ഡി ആർ (ഇ ബി ആൻഡ് എം ആൻഡ് സി) ഒപ്പ് /-
- 15. ഡി ആർ (എക്സാം VI) ഒപ്പ് /-

2019 ഏപ്രിൽ മാസം നടന്ന ആറാം സെമസ്റ്റർ സി ബി സി എസ്സ് എസ്സ് പരീക്ഷാ ഫലപ്രഖ്യാപനത്തെ തുടർന്ന് നടന്ന അവലോകനയോഗത്തിൽ താഴെ പറയുന്ന വിഷയങ്ങൾ ചർച്ച ചെയ്യുകയുണ്ടായി.

മൂല്യനിർണ്ണയ ക്യാമ്പിന്റെ ഒന്നാം ദിവസം ചെയർമാൻ / ഡെപ്യൂട്ടി ചെയർമാൻ, ചീഫ് എക്സാമിനർ, അഡീഷണൽ എക്സാമിനർ എന്നിവർ ഒന്നിച്ചിരുന്നു മൂല്യനിർണ്ണയത്തിനുള്ള സ്കീം ചർച്ച ചെയ്തതിനുശേഷം മാത്രം മൂല്യനിർണ്ണയം ആരംഭിക്കേണ്ടതാണ്.

സ്ഥിരം മൂല്യനിർണ്ണയ ക്യാമ്പുകൾക്കു പുറമെ തിരുവനന്തപുരം, കൊല്ലം, ആലപ്പുഴ കേന്ദ്രങ്ങളായി പ്രൊഫഷണൽ കോഴ്സുകൾക്കായി സ്ഥിരം മൂല്യനിർണ്ണയ കേന്ദ്രങ്ങൾ ആരംഭിക്കേണ്ടതാണ്.

മൂല്യനിർണ്ണയത്തിനായി അധ്യാപകർക്ക് ഉത്തരക്കടലാസുകൾ എത്തിക്കുന്നതിനായി അവശ്യ ഘട്ടങ്ങളിൽ വാഹനങ്ങൾ വാടകക്ക് എടുക്കാവുന്നതാണ്.

കേരള സർവ്വകലാശാലയുമായി അഫിലിയേറ്റ് ചെയ്തിട്ടുള്ള എഞ്ചിനീയറിംഗ് കോളേജുകളിൽ 2021 -22 അക്കാഡമിക് വർഷത്തോട് കൂടി സർവ്വകലാശാല പരീക്ഷാ നിർമ്മാണമാക്കുന്നതാണ്. ഈ വിഷയത്തെ സംബന്ധിച്ച് റെഗുലേഷൻ നിയമ ഭേദഗതിക്കായി അക്കാഡമിക് കൗൺസിലിലേക്ക് പ്രൊപ്പോസൽ നൽകേണ്ടതാണ്. വർഷത്തിൽ രണ്ടു പ്രാവശ്യം നടത്തിവരുന്ന സപ്ലിമെന്ററി ബി ടെക് പരീക്ഷകൾ ഒന്നായി കുറയ്ക്കേണ്ടതാണ്. പരീക്ഷ നടത്തി 35 ദിവസത്തിനകം ഫലപ്രഖ്യാപനം നടത്താൻ കഴിയുന്ന വിധത്തിൽ രൂപരേഖ തയ്യാറാക്കേണ്ടതാണ്. അതനുസരിച്ചു താഴെപ്പറയുന്ന വിധത്തിൽ ബി ടെക് പരീക്ഷാ ഫലപ്രഖ്യാപനം നടത്തേണ്ടതാണ്.

മേഴ്സി ചാൻസ് പരീക്ഷകൾ 5 വർഷത്തിൽ ഒരിക്കൽ മാത്രമായി നിജപ്പെടുത്തേണ്ടതാണ്.

എം ബി എ പരീക്ഷാ നടത്തിപ്പും, ഫല പ്രഖ്യാപനവും മികവുറ്റതാക്കുന്നതിനായി താഴെ പറയുന്ന വിധത്തിൽ രൂപരേഖ തയ്യാറാക്കിയിട്ടുണ്ട്.

എൽ എൽ ബി പുനർ മൂല്യനിർണ്ണയത്തിന് ക്യാമ്പ് രൂപീകരിക്കേണ്ടതും പുനർ മൂല്യനിർണ്ണയ ഫലം 40 ദിവസത്തിനകം പ്രഖ്യാപിക്കേണ്ടതുമാണ്. പുനർ മൂല്യനിർണ്ണയ ഫലപ്രഖ്യാപനത്തിന് കാത്തിരിക്കാതെ പരീക്ഷകൾ യഥാസമയം നടത്തേണ്ടതാണ്.

സി ബി സി എസ്സ് എസ്സ്, പി ജി, എൻ പരീക്ഷകൾക്കു നൽകുന്ന അതേ പ്രാധാന്യം ഡിഗ്രി ആനുവൽ സ്കീം, ബി ടെക്, ബി എഡ്, എൽ എൽ ബി, എം ബി എ, സ്പെഷ്യൽ/ മേഴ്സി ചാൻസ് പരീക്ഷകൾക്ക് കൂടി നൽകിക്കൊണ്ട് നമ്പറിങ് ക്യാമ്പ് വിപുലീകരിക്കാനുള്ള പ്രൊപ്പോസൽ നൽകേണ്ടതാണ്. പി ജി പരീക്ഷകൾക്ക് രണ്ട് ഘട്ട മൂല്യനിർണ്ണയം നടത്തുന്നത് നിർമ്മാണമാക്കാനും പുനർ മൂല്യനിർണ്ണയം ആരംഭിക്കാനും ശുപാർശ ചെയ്തിട്ടുണ്ട്.

ഉത്തരക്കടലാസുകൾ കൃത്യ സമയത്തു കോളേജുകളിൽ നിന്ന് ശേഖരിക്കുകയും വിതരണം ചെയ്യുന്നതുമായ സി ഡി യൂണിറ്റ് വിഭാഗം വിപുലീകരിക്കേണ്ടതാണെന്നും അതിനുതക്ക പ്രൊപ്പോസൽ ഡെപ്യൂട്ടി റെജിസ്ട്രാറുമായി കൂടിയാലോചിച്ച ശേഷം നൽകാനും സി ഡി യൂണിറ്റിലെ ഡ്രൈവർ, മെസ്സൻജർമാരുടെ സേവന കാലാവധി കഴിയുമ്പോൾ അവരുടെ സേവന മികവ് വിലയിരുത്തിയ ശേഷം മാത്രം കോൺടാക്ട് പുതുക്കി നൽകേണ്ടതുമാണ്. സി ഡി യൂണിറ്റിൽ ഉപയോഗിക്കുന്ന വാഹനങ്ങളുടെ പ്രവർത്തനക്ഷമതയെ കുറിച്ച് റിപ്പോർട്ട് നൽകേണ്ടതാണ്.

1000 ഉത്തരക്കടലാസിൽ താഴെയുള്ള പരീക്ഷകളുടെ പകരം നമ്പറിങ് അതാതു ടാബുലേഷൻ വിഭാഗത്തിൽ നിക്ഷിപ്തമായിരിക്കും.

കേന്ദ്രീകൃത മൂല്യനിർണ്ണയ സംവിധാനത്തിൽ പ്രവർത്തിക്കുന്ന ക്യാമ്പുകൾക്കു ക്യാമ്പ് ഓഫീസർമാരെ നിയമിക്കേണ്ടതാണ്. 20 വർഷത്തിൽ കുറയാതെ സർവീസുള്ള ക്യാമ്പ് ഓഫീസറായി നിയമിക്കപ്പെടുന്ന കോളേജ് അധ്യാപകന്റെ പൂർണ്ണമായ ചുമതലയിൽ ആയിരിക്കണം ക്യാമ്പ് നടത്തേണ്ടത്. കേന്ദ്രീകൃത മൂല്യനിർണ്ണയ സംവിധാനത്തിന്റെ ലക്ഷ്യം കൈവരിക്കുന്നതിനായി അച്ചടക്കത്തോടുകൂടി മൂല്യനിർണ്ണയ ക്യാമ്പ് നടത്തുന്നതിനുള്ള ചുമതല ക്യാമ്പ് ഓഫീസർക്കായിരിക്കും. ചെയർമാൻ, ഡെപ്യൂട്ടി ചെയർമാൻ തുടങ്ങി ക്യാമ്പിൽ ഹാജരാകുന്ന എല്ലാ അധ്യാപകരുടെയും ജോലികളിലുള്ള മേൽനോട്ടവും, നിയന്ത്രണവും ക്യാമ്പ് ഓഫീസറുടെ

ചുമതലയാണ്. ക്യാമ്പിനെ സംബന്ധിക്കുന്ന ഏതൊരു വിഷയത്തിലും ക്യാമ്പ് ഓഫീസറുടെ തീരുമാനം അന്തിമവും പരീക്ഷാ കൺട്രോളറുടെ തീരുമാനത്തിന് വിധേയവുമായിരിക്കും. ക്യാമ്പ് ഓഫീസർ മൂല്യനിർണ്ണയ ക്യാമ്പ് തുടങ്ങുന്നതിനു രണ്ടു ദിവസം മുൻപു തന്നെ ഉത്തരക്കടലാസുകളുടെ വിവരങ്ങൾ ശേഖരിക്കേണ്ടതും ക്യാമ്പ് നടത്തിപ്പിനാവശ്യമായ സ്ഥലസൗകര്യങ്ങൾ ഒരുക്കേണ്ടതുമാണ്. കൂടാതെ അധ്യാപകരുടെ ലഭ്യതക്കനുസരിച്ചു ഡെപ്യൂട്ടി ചെയർമാൻ, ചെയർമാൻ എന്നിവരുമായി കൂടിയായോ ചില ശേഷം അവശ്യഘട്ടങ്ങളിൽ ഉത്തരക്കടലാസുകൾ വികേന്ദ്രീകരണം നടത്തേണ്ടതാണ്. ക്യാമ്പ് ഓഫീസർക്ക് ദിവസേന 750 രൂപ നിരക്കിൽ ക്യാമ്പ് തുടങ്ങുന്നതിനു രണ്ടു ദിവസം മുൻപു തുടങ്ങി ക്യാമ്പ് അവസാനിച്ചു രണ്ടു ദിവസം വരെ പ്രതിഫലം നൽകേണ്ടതാണ്. ക്യാമ്പ് എ ഒ, ക്യാമ്പ് ഓഫീസർ, അതത് ക്യാമ്പിന്റെ ചുമതലയിലുള്ള സിൻഡിക്കേറ്റ് മെമ്പർ എന്നിവരുൾപ്പെട്ട ക്യാമ്പ് കോർഡിനേഷൻ കമ്മിറ്റി രൂപീകരിക്കേണ്ടതാണ്.

2019-ആറാം സെമസ്റ്റർ സി ബി സി എസ്സ് എസ്സ് പരീക്ഷാ മൂല്യനിർണ്ണയത്തിൽ പങ്കെടുക്കാത്ത അധ്യാപകർക്കെതിരെ അച്ചടക്കനടപടികൾ ശുപാർശ ചെയ്യുന്നതിനായി സിൻഡിക്കേറ്റിനെ അറിയിക്കേണ്ടതും ഗവ / എയ്ഡഡ് അധ്യാപകരുടെ വിവരങ്ങൾ ഗവണ്മെന്റിനെ അറിയിക്കാനും മൂല്യനിർണ്ണയത്തിൽ പങ്കെടുക്കാത്ത സാമൂഹ്യ സ്ഥാപനങ്ങൾക്കെതിരെയുള്ള അച്ചടക്ക നടപടികൾ - അഫിലിയേഷൻ പിൻവലിക്കുന്നതും, തിരികെ നൽകുന്നതും - സ്വീകരിക്കുന്നതിന് സിൻഡിക്കേറ്റിനെ അധികാരപ്പെടുത്തുന്ന നിയമനിർമ്മാണം നടത്തേണ്ടതുമാണ്.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ അനുമതിക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate
RESOLVED that the item be referred to the next Syndicate.

Spl. Item1

The Syndicate **RESOLVED** to accept the report from the Vice-Chancellor to appoint Dr.Desamangalam Ramakrishnan and Dr.G.Padma Rao, Professors as teachers on contract at the Department of Kerala Studies, Kariavattom.

FURTHER RESOLVED to sanction an amount of Rs.30,000/- per month as remuneration to the above teachers on contract at Department of Kerala Studies, Kariavattom.

Spl. Item2

The Syndicate considered the report submitted by the Registrar on Study Centre Alappuzha and **RESOLVED** to accept the same.

(Ad.AV)

Sd/-
Registrar i/c

Sd/-
Pro-Vice-Chancellor

Sd/-
Vice-Chancellor

University Buildings,
Thiruvananthapuram,
12.06.2019



UNIVERSITY OF KERALA

(Re-accredited by NAAC with 'A' Grade)

Preliminary Minutes of the 11th Meeting of the Syndicate held on 20.06.2019

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Dr.S.Nazeeb
4. Dr.P.Rajesh Kumar
5. Dr.B.Unnikrishnan Nair
6. Dr.K.B.Manoj
7. Sri.M.Sreekumar
8. Adv.G.Sugunan
9. Adv.K.H.Babujan
10. Dr.K.Shaji
11. Sri.M.Lenin Lal
12. Sri.Shijukhan J.S
13. Sri.M.Harikrishnan
14. Dr.K.R.Kavitha
15. Dr.R.Latha Devi

*Item No.11.01. Confirmation of the Preliminary Minutes of the 10th Meeting of the
Syndicate held on 12.06.2019 - reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 10th Meeting of the Syndicate held on 12.06.2019 with the following modifications:

Item No.10.07 Resolution be modified and read as 'Resolved that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted'.

(Pl.G)

Item No.10.47 The resolution be modified and read as '**ALSO RESOLVED** that an amount of **Rs.20,000/- (Rs.Twenty thousand only)** be re-appropriated from balance amount available under any suitable Head of Account relating to DSS for purpose of publishing the proposed News Letter.

(Ad.D1)

Item No.10.60 Resolution be modified to include the transfer and postings of following B.Ed

I Natural Science

1. Smt.Hemalatha T to Kumarapuram
2. Smt.Sylasree to Alappuzha

3. Alli Anirudhan to Kariavattom
4. Smt.Lesha M.S from Kariavattom to Kollam
5. Smt.Latha K.G from Kumarapuram to Adoor
6. Smt.Sheenu. G.S to Kayamkulam

II Perspectives in Education

1. Jayakumari S to Kunnam
2. Radha S to Alappuzha
3. Susan George to Adoor
4. Sheena George to Anchal
5. Suni S.R to Kumarapuram
6. Sini Mol V.M. to Kulakkada
7. Hima H to Kayamkulam

III Mathematics

1. Sheeja Rani S.D to Kollam
2. Simi T to Adoor

IV Physical Science

1. Smt.Saija.S.R to Kulakkada
2. Reena A to Anchal
3. Smt.Deepthi. S to Kunnam
4. Smt.Jyothis to Kollam

(Ad.AVII(A))

Special Item No.1 The resolution be modified and read as “The Syndicate **RESOLVED** to accept the report from the Vice-Chancellor to appoint Dr.Desamangalam Ramakrishnan, Dr.G.Padma Rao, and **Dr.B.V.Sasikumar, Professors (Rtd.) as Adjuct Professors** on contract at the Department of Kerala Studies, Kariavattom.

FURTHER RESOLVED to sanction an amount of **Rs.25,000/- (Rs.Twenty five thousand only)** per month as remuneration to the above teachers on contract at Department of Kerala Studies, Kariavattom.

(Ad.AII)

Special Item No.2 Resolved to add as Appendix the the report submitted by the Registrar on Study Centre Alappuzha.

(Ad.AV)

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